



# City Council Agenda

**Grimes City Council**  
**August 26, 2025 @ 5:30 PM**  
**Grimes Community Center, 410 SE Main Street**

Public Comment: If you would like to address the City Council during the Public Comment portion of the meeting, please sign up upon entrance to the meeting. Participants must be recognized by the presiding officer and must state their full name and address before addressing the City Council. The presiding officer will recognize you for 3 minutes of comment, and your microphone will be turned on. Pursuant to §21.4(2) of the Code of Iowa (2019), the City has the right to amend this agenda up until 24 hours before the posted meeting time. For any additional assistance or questions in attending the meeting, please call 515-986-3036. Meetings will be recorded.

## **BUSINESS MEETING AGENDA**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Public Forum (**People wishing to address the Council need to sign up on the sheet which has been provided on the table near the door. Each person will be allowed three minutes from the podium and may address no more than two issues.**)
6. Approval of the Proposed Consent Agenda (**Discussion is not allowed unless the Mayor or a City Council Member ask for an item to be removed and placed under Council actions for consideration.**)
  - a. Resolution 08-0125 Approving Previous Meeting Minutes
  - b. Resolution 08-0225 Claims Report \$3,804,420.17
  - c. Receiving and Filing Reports
  - i. Finance Report for July 2025
  - ii. Human Resources Department Report
  - d. Resolution 08-0325 Approving Payments for Professional Services
    - i. Invoice #11 Confluence, Inc. - Lions Park - Phase One \$17,207.87
    - ii. Invoice #10 MSA Professional Services, Inc. - SE Little Beaver Dr. and SE 4th Thru 6th Sts. Reconstruction \$5,201.97
    - iii. Invoice #3 Snyder & Associates, Inc. - NE Gateway Drive Permanent Traffic Signals \$6077.00
    - iv. Invoice #8 Snyder & Associates, Inc. - Streets Master Plan/Design Guide \$4,572.09

- v. Invoice #9 Snyder & Associates, Inc. - 2022-2025 On Call Traffic Planning & Engineering Services \$6,325.75
- vi. Invoice #18 Snyder & Associates, Inc. - Traffic Signal Network Communication Project \$3,167.50
- vii. Invoice #15 Foth Infrastructure & Environment, LLC - SE/SW 19th Street Sanitary Sewer Extension \$8,685.50
- viii. Invoice #11 OPN Architects, Inc. - Grimes Public Administration Building \$59,930.63
- ix. Invoice #29 SVPA Architects - Grimes Public Safety Center \$5,289.20
- x. Invoice #2 Weitz Company - Grimes Public Administration Building \$26,810.00
- xi. Invoice #2 McClure Engineering Company - SW 19th St. and SW Jazzwood Dr. Functional Design \$20,663.75
- xii. Invoice #8 McClure Engineering Company - SE 41st Street and SE Park Drive Extension \$4,685.00
- xiii. Invoice #15 Weitz Company - Grimes Public Safety Center \$89,481.00
- e. Resolution 08-0425 Approving Capital Project Payment Requests
  - i. Pay Request #21 Absolute Concrete Construction, Inc. - S James Street and SE 11th Street Improvements \$364,293.56
  - ii. Pay Request #3 Sternquist Construction, Inc. - SE Little Beaver Dr. and SE 4th St. Reconstruction \$134,386.24
  - iii. Pay Request #9 1st Interiors, Inc. - Grimes Public Safety Center \$31,350.00
  - iv. Pay Request #7 DDVI - Grimes Public Safety Center \$38,405.06
  - v. Pay Request #5 Hopkins Roofing - Grimes Public Safety Center \$11,550.00
  - vi. Pay Request #13 Kruck Plumbing & Heating, Inc. - Grimes Public Safety Center \$104,041.15
  - vii. Pay Request #7 Mid-American Glazing Systems - Grimes Public Safety Center \$153,423.10
  - viii. Pay Request #10 Renda Electric - Grimes Public Safety Center \$151,857.50
  - ix. Pay Request #3 Sandstone Management, Ltd - Grimes Public Safety Center \$50,206.03
- f. Resolution 08-0525 Approving Change Orders
  - i. Change Order #3 Sternquist Construction, Inc. - SE Little Beaver Dr. and SE 4th St. Reconstruction \$8,800.00
  - ii. Change Order #3 1st Interiors, Inc. - Grimes Public Safety Center \$2,559.00
  - iii. Change Order #6 DDVI - Grimes Public Safety Center \$1,914.00
  - iv. Change Order #5 Renda Electric - Grimes Public Safety Center \$1,716.00
- g. Resolution 08-0625 Approving Consent and Agreement to Improvements Within Public Landscape Buffer Easement for Lot 9 of Willow Hills Plat 2 - 1326 NW 28th Street
- h. Resolution 08-0725 Approving Consent and Agreement to Improvements Within A Drainage Easement for Lot 36 of Heritage at Grimes Plat 4 - 1421 NE Poplar Ct



- i. Resolution 08-0825 Approving Consent and Agreement to Improvements Within A Overland Flowage Easement for Lot 79 of Beaverbrooke Pointe Plat 3 - 1004 NE 13th Street
- j. Resolution 08-0925 Appointing City of Grimes Representation to the Polk County Joint 911 Service Board
- k. Resolution 08-1025 Authorizing City of Grimes Election to Participate in a National Settlement with Purdue Pharma and the Sackler Family Regarding Opioid Sales
- l. Resolution 08-1125 to Make a One-Time Water and Sewer Adjustment for a Customer
- m. Resolution 08-1225 to Make a One-Time Water and Sewer Adjustment for a Customer
- n. Resolution 08-1325 Accepting Easements - GreenState Credit Union - E 1st and Gateway Improvements
- o. Resolution 08-1425 Accepting Public Improvements in Creekside Village Plat 1
- p. Resolution 08-1525 Approving Offer to Purchase and Agreement - Shine Shop - E 1st and Gateway Drive
- q. Resolution 08-1625 Approving Declaration of Site Restrictions for Lot 1, 2, & 3 in Block 6 of Channon's North Addition to the Town of Grimes
- r. Resolution 08-1725 IT Software Renewal - Microsoft
- s. Resolution 08-1825 To Enter into Contract for Professional Services with I & S Group, Inc. for NW 27th Street Trail Connection
- t. Resolution 08-1925 To Amend Contract for Professional Services with McClure Engineering Company for SW 19th Street and SW Jazzwood Drive Functional Design
- u. Resolution 08-2025 To Amend Contract for Professional Services with Snyder & Associates, Inc. for E Gateway Drive and E 1st Street Intersection Improvements
- v. Resolution 08-2125 Approving State of Iowa Alcohol Licenses
- w. Resolution 08-2225 Approving Cigarette/Tobacco, Alternative Nicotine and Vapor Permits for 2025-2026
- x. Resolution 08-2325 Approving an Agreement with PlayPower LT Farmington, Inc. for the Lions Park Playground
- y. Resolution 08-2425 Authorizing Purchase and Installation of Battery Backups for Traffic Signals
- z. Resolution 08-2525 gWorks Professional Services - Data Pull
- aa. Resolution 08-2625 Setting Public Hearing (09-23-2025, 5:30 PM): Hope Meadows Phase 2 Rezone
- bb. Resolution 08-2725 Setting Public Hearing (09-23-2025, 5:30 PM): Brookside Village North Rezone
- cc. Resolution 08-2825 Approving Offer to Purchase and Agreement - Grimes Prime LLC - South James and 19th Street Improvements
- dd. Resolution 08-2925 Accepting Easements - Meadow Lark HOA - South James and 19th Street Improvements

## **PROPOSED ACTION ITEMS**

1. Ordinance 801 Brookside Village PUD Amendment F.K.A. Fagen Property Rezone
  - a. Public Hearing on Ordinance 801 Brookside Village PUD Amendment F.K.A Fagen Property Rezone
  - b. First Consideration of Ordinance 801 Brookside Village PUD F.K.A. Fagen Property Rezone
2. Staff Reports
3. Mayor and City Council Reports
4. Adjournment



**AGENDA ITEM:** Approving Previous Meeting Minutes

**BACKGROUND:** The City Clerk keeps minutes of all City Council meetings according to Iowa Code Section 21.3. The minutes are published in a newspaper of general circulation in the city within 15 days following a Council meeting.

**BUDGETARY CONSIDERATIONS:**

**STRATEGIC PLANNING:**

Prioritized: \_\_\_\_YES \_\_X\_\_NO

\*High-Performing Organization/Exception Professional Services \_\_\_\_

\*Great Place to Live/Expanded Quality of Life Amenities \_\_\_\_

\*Dynamic Town/Strong Sense of Community \_\_\_\_

\*More Beautiful/Vibrant Community \_\_\_\_

**BOARD/COMMISSION ACTIONS:**

**STAFF RECOMMENDATION:**

**RESPONSIBLE STAFF/CONTACT INFORMATION:**

Rachel Greving, City Clerk, 515-986-4050, [rgreving@grimesiowa.gov](mailto:rgreving@grimesiowa.gov)

Prepared by: Rachel Greving

Return to: Rachel Greving

## RESOLUTION 08-0125 APPROVING PREVIOUS MEETING MINUTES

### Grimes Resolution No. 08-0125

WHEREAS, the City Clerk shall keep minutes of all City Council meetings;

WHEREAS, the minutes according to Iowa Code Section 21.3 are required to show the date, time and place, the members present, and the action taken at each meeting;

WHEREAS, the minutes shall show the results of each vote taken and information sufficient to indicate the vote of each member present;

WHEREAS, Iowa Code Section 372.13(6) requires that within 15 days following a regular or special meeting the Council, the clerk shall cause the minutes to the proceedings of the Council, including the total expenditure from each city fund, to be published in a newspaper of general circulation in the city.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, that:

1. The minutes of the previous meeting are hereby approved as presented.
2. The City Clerk shall ensure that the approved minutes are properly recorded and maintained as part of the official records of the City of Grimes.
3. The City Clerk shall also ensure compliance with all application publication and record-keeping requirements as outlined in Iowa law.

PASSED and APPROVED on August 26, 2025.

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Scott Mikkelsen, Mayor

Attested:

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Rachel Greving, City Clerk

**CITY COUNCIL MEETING**  
**Tuesday, July 22, 2025**

The Grimes City Council Meeting was held in-person. The meeting was called to order by Mayor Scott Mikkelsen July 22, 2025, at 5:31 p.m. at the Grimes Community Complex, 410 SE Main Street, Grimes, Iowa.

**BUSINESS MEETING AGENDA**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call

Present: Mayor: Scott Mikkelsen (via Zoom), Council Members: Eric Johansen, Ryan Burger, David Gisch (via Zoom), Laurie DePhillips  
Absent: Andrew Borcharding

4. Approval of Agenda

Mayor Mikkelsen asked for approval of the agenda.  
Moved by Burger, Second by DePhillips, to approve the agenda.  
Roll Call: Ayes: All. Nays: None. Motion passes: 3 - 0.

Johansen joined the meeting in person at 5:33 p.m.

5. Public Forum

Joe Losh of 1209 NE Heritage Drive raised concerns about the cleanliness and maintenance of a construction site located in the Hope Commercial Plats.

Nick Young of 1213 NE Heritage Drive echoed the concerns of Losh.

6. Approval of the Consent Agenda

- a. Resolution 07-0225 Approving Previous Meeting Minutes
- b. Resolution 07-0325 Claims Report \$3,632,858.61
- c. Receiving and Filing Reports
  - i. Finance Report for June 2025
  - ii. Finance & Utility Billing 2025 Annual Report
- d. Resolution 07-0425 Approving Payments for Professional Services
  - i. Invoice #1 Foth Infrastructure & Environment, LLC - SW 19th St. SRF Sponsored Pond \$55,936.70
  - ii. Invoice #9 Foth Infrastructure & Environment, LLC - S James Street Improvements - SE 37th St. to SE 11th St. \$8,041.00



- iii. Invoice #23 Foth Infrastructure & Environment, LLC - SE 11th Street & S James Street Improvements \$10,591.00
- iv. Invoice #1 McClure Engineering Company - SW 19th St. and SW Jazzwood Dr. Functional Design \$16,487.50
- v. Invoice #32 McClure Engineering Company - Phase 1A Water System Improvements \$4,794.35
- vi. Invoice #9 MSA Professional Services, Inc. - SE Little Beaver Dr. and SE 4th Thru 6th Sts. Reconstruction \$3,893.47
- vii. Invoice #6 Nilles Associates, Inc. - Lions Park Existing Survey and Flood Study \$7,436.00
- viii. Invoice #10 OPN Architects, Inc. - Grimes Public Administration Building \$91,728.13
- ix. Invoice #2 Snyder & Associates, Inc. - NE Gateway Drive Permanent Traffic Signals \$10,929.00
- x. Invoice #28 SVPA Architects - Grimes Public Safety Center \$7,907.90
- xi. Invoice #14 Weitz Company - Grimes Public Safety Center \$68,213.00
- e. Resolution 07-0525 Approving Capital Project Payment Requests
  - i. Pay Request #8 1<sup>st</sup> Interiors, Inc. – Grimes Public Safety Center \$48,854.70
  - ii. Pay Request #20 Absolute Concrete Construction, Inc. - S James Street and SE 11th Street Improvements \$214,641.34
  - iii. Pay Request #4 Core Construction Services, LLC - Grimes Public Safety Center \$403.75
  - iv. Pay Request #6 DDVI - Grimes Public Safety Center \$56,978.67
  - v. Pay Request #4 Hopkins Roofing - Grimes Public Safety Center \$11,550.00
  - vi. Pay Request #12 Kruck Plumbing & Heating, Inc. - Grimes Public Safety Center \$316,503.90
  - vii. Pay Request #6 Mid-American Glazing Systems - Grimes Public Safety Center \$30,594.75
  - viii. Pay Request #9 Renda Electric - Grimes Public Safety Center \$97,325.60
  - ix. Pay Request #2 Sternquist Construction, Inc. - SE Little Beaver Dr. and SE 4th St. Reconstruction \$46,657.68
- f. Resolution 07-0625 Approving Change Orders
  - i. Change Order #2 Mid-American Glazing Systems - Grimes Public Safety Center \$4,986.00
- g. Resolution 07-0725 Approving Request for Street Closure – SE Main Street
- h. Resolution 07-0825 Approving State of Iowa Alcohol Licenses
- i. Resolution 07-0925 Approving Application for State of Iowa Tobacco License for Glass and Metal Devices to Grimes Smoke & Vape
- j. Resolution 07-1025 to Make a One-Time Water and Sewer Adjustment for a Customer
- k. Resolution 07-1125 Approving the Severance of Certain Real Estate from the City of Grimes - City of Urbandale Right of Way
- l. Resolution 07-1225 Approving Personnel Transactions
- m. Resolution 07-1325 Adopting the City of Grimes Amended Fee Schedule
- n. Resolution 07-1425 Approving Offer to Purchase and Agreement - Zeka - SE Little Beaver Dr and SE 4th St Reconstruction
- o. Resolution 07-1525 To Enter into Contract for Professional Services with MSA Professional Services for SE 2nd Street Water Main

- p. Resolution 07-1625 Approving Fiscal Year 2024-2025 End of Year Transfers
- q. Resolution 07-1725 Authorizing the Submittal of an Application to the Iowa Department Of Transportation for Traffic Safety Improvement Program (TSIP) Funding for the NE Beaverbrooke Blvd and NE Gateway Dr Roundabout Construction Project and Further Approving the Application Which Obligates the City to Match Funds for the Construction of Said Project
- r. Resolution 07-1825 Approving Equipment Transactions
- s. Resolution 07-1925 Accepting Public Improvements in Hope Meadows Plat 1
- t. Resolution 07-2025 Approving Replacement of the Roof on the Lime Softening Water Treatment Plant
- u. Resolution 07-2125 Approving Repairs to Well No 102
- v. Resolution 07-2225 Approving Consent and Agreement to Improvements Within Overland Flowage Easement for Lot 3 of Chevalia Trace Plat 2 - 201 NE 24th Ct
- w. Resolution 07-2325 Approving Consent and Agreement to Improvements Within Public Storm Sewer and Overland Flowage Easement for Lot 26 of Parkview North Plat 2 - 800 NW Norton St
- x. Resolution 07-2425 Approving Outdoor Temporary Use Location for Grimes Sweetcorn
- y. Resolution 07-2525 Approving Agreement Regarding Sidewalk Construction for Gateway Business Park Lot 22
- z. Resolution 07-2625 Setting Public Hearing to Consider Amending the Zoning for Brookside Village F.K.A. the Fagen Property
- aa. Resolution 07-2725 Enter into Agreement Regarding Storm Sewer Construction for Hope Meadows Plat 1

Mayor Mikkelsen asked for approval of the consent agenda.

Moved by Burger, Second by DePhillips, to approve the consent agenda.

Roll Call: Ayes: All. Nays: None. Motion passes: 4 - 0.

## **PROPOSED ACTION ITEMS**

1. Vacating a Portion of Certain Overland Flowage and Detention Easement on Parcel 'B,' an Official Parcel Recorded in Book 13039, Page 475, at the Polk County Recorder's Office, City of Grimes, Polk County, Iowa

Senior Planner Martin explains the details of the vacation. It is part of the American Mechanical 3.0 Site Plan Amendment that was approved earlier this summer.

- a. Public Hearing on Vacating a Portion of Certain Overland Flowage and Detention Easement on Parcel 'B,' an Official Parcel Recorded in Book 13039, Page 475, at the Polk County Recorder's Office, City of Grimes, Polk County, Iowa

Mayor Mikkelsen opened the Public Hearing at 5:48 p.m. No oral or written comments were made. Mayor Mikkelsen closed the Public Hearing at 5:48 p.m.

- b. Resolution 07-2825 Vacating a Portion of Certain Overland Flowage and Detention Easement on Parcel 'B,' an Official Parcel Recorded in Book 13039, Page 475, at the Polk County Recorder's Office, City of Grimes, Polk County, Iowa

Mayor Mikkelsen asked for approval of Resolution 07-2825 Vacating a Portion of Certain Overland Flowage and Detention Easement on Parcel 'B,' an Official Parcel Recorded in Book 13039, Page 475, at the Polk County Recorder's Office, City of Grimes, Polk County, Iowa Moved by Johansen, Second by Burger, to approve Resolution 07-2825 Vacating a Portion of Certain Overland Flowage and Detention Easement on Parcel 'B,' an Official Parcel Recorded in Book 13039, Page 475, at the Polk County Recorder's Office, City of Grimes, Polk County, Iowa

Roll Call: Ayes: All. Nays: None. Motion passes: 4 - 0.

## 2. E. Gateway Drive and E. 1<sup>st</sup> Street Intersection Improvements

City Engineer Ahrens presented the details of the bidding of this project. All Star Concrete, LLC had the lowest bid. This project will in part be funded by a grant awarded by the IDOT a few years back.

### a. Public Hearing on Plans, Specifications, Form of Contract and Estimate of Cost for E. Gateway Drive and E. 1<sup>st</sup> Street Intersection Improvements

Mayor Mikkelsen opened the Public Hearing at 5:52 p.m. No oral or written comments were made. Mayor Mikkelsen closed the Public Hearing at 5:52 p.m.

### b. Resolution 07-2925 Adopting Plans, Specifications, Form of Contract and Estimate of Cost for the E. Gateway Drive and E. 1<sup>st</sup> Street Intersection Improvements

### c. Resolution 07-3025 Making Award of Construction Contract for E. Gateway Drive and E. 1<sup>st</sup> Street Intersection Improvements

### d. Resolution 07-3125 Authorizing Construction Contract and Bond for E. Gateway Drive and E. 1<sup>st</sup> Street Intersection Improvements

Mayor Mikkelsen asked for approval of Resolution 07-2925 Adopting Plans, Specifications, Form of Contract and Estimate of Cost for the E. Gateway Drive and E. 1<sup>st</sup> Street Intersection Improvements, Resolution 07-3025 Making Award of Construction Contract for E. Gateway Drive and E. 1<sup>st</sup> Street Intersection Improvements, Resolution 07-3125 Authorizing Construction Contract and Bond for E. Gateway Drive and E. 1<sup>st</sup> Street Intersection Improvements

Moved by Johansen, Second by Burger, to approve Resolution 07-2925 Adopting Plans, Specifications, Form of Contract and Estimate of Cost for the E. Gateway Drive and E. 1<sup>st</sup> Street Intersection Improvements, Resolution 07-3025 Making Award of Construction Contract for E. Gateway Drive and E. 1<sup>st</sup> Street Intersection Improvements, Resolution 07-3125 Authorizing Construction Contract and Bond for E. Gateway Drive and E. 1<sup>st</sup> Street Intersection Improvements

Roll Call: Ayes: All. Nays: None. Motion passes: 4 - 0.

## 3. Lions Park

City Engineer Ahrens provided information on the bidding for the project. The low bid was Edge Commercial. Due to the highly favorable bid, pickleball courts will be included in phase one of the project.

- a. Public Hearing on Plans, Specifications, Form of Contract and Estimate of Cost for Lions Park

Mayor Mikkelsen opened the Public Hearing at 5:57 p.m. No oral or written comments were made. Mayor Mikkelsen closed the Public Hearing at 5:57 p.m.

- b. Resolution 07-2925 Adopting Plans, Specifications, Form of Contract and Estimate of Cost for Lions Park
- c. Resolution 07-3025 Making Award of Construction Contract for Lions Park
- d. Resolution 07-3125 Authorizing Construction Contract and Bond for Lions Park

Mayor Mikkelsen asked for approval of Resolution 07-2925 Adopting Plans, Specifications, Form of Contract and Estimate of Cost for Lions Park, Resolution 07-3025 Making Award of Construction Contract for Lions Park, Resolution 07-3125 Authorizing Construction Contract and Bond for Lions Park

Moved by Burger, Second by DePhillips, to approve Resolution 07-2925 Adopting Plans, Specifications, Form of Contract and Estimate of Cost for Lions Park, Resolution 07-3025 Making Award of Construction Contract for Lions Park, Resolution 07-3125 Authorizing Construction Contract and Bond for Lions Park

Roll Call: Ayes: All. Nays: None. Motion passes: 4 - 0.

#### 4. Lions Park Site Plan

Assistant Planner Hoodjer shared details of the site plan including new parking lots, a pedestrian bridge, two shelter houses, pickleball courts, and a playground. The first phase will not include the parking lots or the second shelter house.

Mayor Mikkelsen asked for approval of Lions Park Site Plan

Moved by Johansen, Second by Burger, to approve Lions Park Site Plan

Roll Call: Ayes: All. Nays: None. Motion passes: 4 - 0.

#### 5. US Bank Site Plan

Assistant Planner Hoodjer provided details of the proposed site plan. Located at 331 NE Cypress Drive, the site plan includes a 4,500 square foot building with two drive-thru lanes.

Mayor Mikkelsen asked for approval of US Bank Site Plan

Moved by Johansen, Second by Burger, to approve US Bank Site Plan

Roll Call: Ayes: All. Nays: None. Motion passes: 4 - 0.

#### 6. Staff Reports

Development Services Director Pfaltzgraff addressed Council about what his team will be doing to alleviate concerns brought up during Public Forum.

7. Mayor and City Council Reports

Council member DePhillips welcomed the new Fire Chief, Percy Coleman.

8. Adjournment

There being no further business, the meeting was adjourned at 6:20 p.m.

Motion by DePhillips, Second by Johansen to adjourn.

Roll Call: Ayes: All; Nays: None; Motion passes: 4 - 0.

**ATTEST:**

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Rachel Greving, City Clerk

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Scott Mikkelsen, Mayor



**CITY COUNCIL COMMUNICATION**  
**Meeting Date: 8/26/2025**

**AGENDA ITEM:** Claims Report \$3,804,420.17

**BACKGROUND:** The following expenditures have been reviewed and authorized as being justified and properly due and made in accordance with city guidelines. This listing has been prepared by the Finance Department Staff and is being submitted to the City Council for approval.

**BUDGETARY CONSIDERATIONS:**

**STRATEGIC PLANNING:**

Prioritized: \_\_\_\_YES \_\_X\_\_NO

\*High-Performing Organization/Exception Professional Services \_\_\_\_

\*Great Place to Live/Expanded Quality of Life Amenities \_\_\_\_

\*Dynamic Town/Strong Sense of Community \_\_\_\_

\*More Beautiful/Vibrant Community \_\_\_\_

**BOARD/COMMISSION ACTIONS:**

**STAFF RECOMMENDATION:**

**RESPONSIBLE STAFF/CONTACT INFORMATION:**

Rachel Greving, City Clerk, 515-986-4050, [rgreving@grimesiowa.gov](mailto:rgreving@grimesiowa.gov)

Marcia Woodke, Finance Director, 515-986-3036, [mwoodke@grimesiowa.gov](mailto:mwoodke@grimesiowa.gov)

Prepared by: Rachel Greving

Return to: Marcia Woodke

RESOLUTION 08-0225 CLAIMS REPORT \$3,804,420.17

Grimes Resolution No. 08-0225

WHEREAS, the Finance Department prepares a list of authorized expenditures to be approved by the Grimes City Council;

WHEREAS, the attached (exhibit A) have been reviewed as being justified and properly due and made in accordance to city guidelines;

WHEREAS, the listing has been prepared and reviewed by the Finance Department Staff and is being submitted to the City Council for approval.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, recommend approval of the attached (Exhibit A) expenditures.

PASSED and APPROVED on August 26, 2025.

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Scott Mikkelsen, Mayor

Attested:

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Rachel Greving, City Clerk

# City of Grimes Claims 8.26.25

|                            |                                            |    |            |
|----------------------------|--------------------------------------------|----|------------|
| 1ST INTERIORS INC          | GRIMES PUBLIC SAFETY CENTER #9             | \$ | 31,350.00  |
| A KINGS THRONE LLC         | PORTABLE RESTROOMS - PARKS                 | \$ | 577.25     |
| ABSOLUTE CONCRETE          | S JAMES/SE 11TH ST IMPVMT #21              | \$ | 364,293.56 |
| ACCO UNLIMITED CORPORATION | CHLORINE                                   | \$ | 232.60     |
| AGRILAND FS, INC           | FUEL-PW/FD/DS/PARKS, TANK INSTALL-PLEX     | \$ | 21,606.63  |
| AIG                        | DEFER COMP ROTH                            | \$ | 1,881.00   |
| AMAZON                     | WEBCAM/PROGRAM/SUPPLIES-IT/LIB/PARKS/DS    | \$ | 2,640.40   |
| ANKENY SANITATION          | DUMPSTER FIRE DAMAGE - SSC                 | \$ | 500.00     |
| ARBUCKLE ELIAS             | MAGIC CAMP INSTRUCTOR                      | \$ | 1,200.00   |
| ASCENDANCE TRUCKS LLC      | TELEMATICS - PW/PARKS                      | \$ | 1,253.26   |
| BAKER & TAYLOR             | LIBRARY MATERIALS                          | \$ | 2,686.07   |
| BAKER GROUP                | DOOR HARDWARE -SSC                         | \$ | 1,099.63   |
| BANKERS TRUST COMPANY      | CONF/SUPPLIES-PARK/PW/DS/CH/LIB/IT/HR/ECON | \$ | 13,489.15  |
| BDI SIGNS                  | VEHICLE DECALS/SIGN SUPPLIES - PW          | \$ | 2,122.50   |
| BENTLEY RIDGE TREE FARM    | HERITAGE PARK TREES                        | \$ | 706.00     |
| BERENS-TATE CONSULTING     | BOND ARBITRAGE                             | \$ | 3,500.00   |
| BLACK HILLS ENERGY         | GAS                                        | \$ | 520.18     |
| BOMGAARS                   | TRIMMER/SUPPLIES-PW/DS/PARKS/GCC/CH        | \$ | 2,163.17   |
| BOOT BARN                  | CLOTHING ALLOWANCE-KURTZ                   | \$ | 101.99     |
| BRAVO GREATER DES MOINES   | 28E-FY26 JULY 2025                         | \$ | 546.67     |
| BROTHER TRUCKER, LLC       | CONCERT SERIES PERFORMANCE                 | \$ | 1,000.00   |
| BULK TRANSPORT CO EAST     | DELIVERY OF LIME                           | \$ | 2,337.06   |
| BUSINESS PUBLICATIONS      | DSM BUSINESS RECORD - ANDERSON             | \$ | 74.95      |
| CAPITAL SANITARY SUPPLY    | CLEANING SUPPLIES - LIBRARY                | \$ | 38.12      |
| CATCH DES MOINES           | JULY 2025 HOTEL/MOTEL TAX                  | \$ | 546.67     |
| CENTRAL IOWA OFFICIALS     | ADULT SLOW PITCH UMPIRES                   | \$ | 800.00     |
| CENTRAL IOWA PEST          | CITY PEST CONTROL                          | \$ | 445.00     |
| CENTURY LINK               | 8/10-9/9/25 PHONE SERVICES                 | \$ | 2,230.01   |
| CFI SALES                  | SW 301/S 405 TIRES                         | \$ | 878.51     |
| CINTAS FIRST AID & SAFETY  | SAFETY CABINETS/AEDS-PW/PARKS/PLEX         | \$ | 934.02     |
| CITY OF DES MOINES         | WRA SEPTEMBER 2025                         | \$ | 241,349.20 |
| CITY OF GRIMES FLEX        | EMPLOYEE FLEX SPENDING                     | \$ | 24,820.46  |
| CITY OF GRIMES HSA         | EMPLOYEE FLEX SPENDING                     | \$ | 6,706.92   |
| CITY OF JOHNSTON           | 28E FIRE/AMB JUL/AUG 2025, 100TH RECONST   | \$ | 474,796.27 |
| CITY OF URBANDALE          | METRO SALT STORAGE BLDG INSURANCE          | \$ | 320.55     |
| CITY STATE BANK            | CREDIT CARD FEES - PARKS/LIB               | \$ | 40.00      |
| CLEANING CONNECTION INC    | CARPET CLEANING-LIBRARY                    | \$ | 250.00     |
| CLIVE POWER EQUIPMENT      | POLE PRUNER/STARTER - PARKS                | \$ | 849.01     |
| CMC POOLS OF IOWA          | PLUMBING PERMIT FEE REFUND                 | \$ | 75.00      |
| COLLECTION SERVICES CENTER | CHILD SUPPORT                              | \$ | 1,915.36   |
| COMMERCIAL RECREATION      | WATER JOURNEY AND STOMP PADS - SPLASH      | \$ | 4,856.40   |
| CONCRETE TECHNOLOGIES INC  | PROJECT CONCRETE                           | \$ | 92.40      |
| CONFLUENCE                 | LIONS PARK - PHASE 1 DESIGN                | \$ | 17,207.87  |



|                            |                                             |               |
|----------------------------|---------------------------------------------|---------------|
| CONTINENTAL RESEARCH CORP  | WEED SPRAY - PARKS                          | \$ 1,331.71   |
| CONTRACTOR SOLUTIONS       | SUPPLIES - PW                               | \$ 747.27     |
| CORE & MAIN                | SSC IRRIGATION, HYDRANT/MANHOLE SUPPLIES    | \$ 4,929.47   |
| CROWN TROPHY               | SOFTBALL LEAGUE PLAQUES                     | \$ 220.50     |
| CSG FORTE PAYMENTS, INC    | CC FEES-PARKS/REC/GCC/PLEX/UB               | \$ 9,877.92   |
| CTI READY MIX              | BACKFILL ROCK/CONCRETE - PW                 | \$ 1,131.07   |
| CURTIS PATRICK             | CONCERT SERIES PERFORMANCE                  | \$ 1,200.00   |
| D&K PRODUCTS               | TURF CHEMICALS/MOUND CLAY                   | \$ 10,611.68  |
| DDVI INC                   | GRIMES PUBLIC SAFETY CENTER #7              | \$ 38,405.06  |
| DELL MARKETING             | DELL PRO 24 PLUS MONITOR/SOUNDBAR - IT      | \$ 9,127.25   |
| DEPOSIT REFUNDS            | REFUND DATE 08/05/2025                      | \$ 1,480.95   |
| DES MOINES WATER WORKS     | CIWW JUL 25 CONSUMPTION/JUL25 JOINT COSTS   | \$ 182,307.39 |
| E O JOHNSON CO INC         | DS PRINTER OVERAGE                          | \$ 143.17     |
| EBS                        | SEPTEMBER 2025 PREMIUMS                     | \$ 68,240.78  |
| ECO WORKS SUPPLY           | LINEMARKING PAINT - PLEX                    | \$ 1,155.50   |
| EFTPS                      | FED/FICA TAX                                | \$ 121,034.83 |
| ELECTRIC PUMP              | WRA LIFT STATION REPAIR                     | \$ 663.00     |
| ELM USA                    | DISC BUFFER - LIBRARY                       | \$ 25.00      |
| EOCENE ENVIRONMENTAL GROUP | GRANT WRITING SERVICE JUL 2025              | \$ 1,080.00   |
| EUROFINS TESTAMERICA       | STATE LABS DRINKING WATER                   | \$ 348.00     |
| EXCEL MECHANICAL CO        | QUARTER INSPECT/REPAIRS-PARKS/GCC/CH/LIB/PW | \$ 15,924.08  |
| FAREWAY STORES, INC.       | PROGRAMMING/SEASONAL LAST DAY MEAL - PARKS  | \$ 92.85      |
| FASTENAL                   | SIGN SUPPLIES                               | \$ 100.07     |
| FINISH LINE AUTO WORKS     | P105 REPAIRS/S407 TIRE REPAIR               | \$ 981.60     |
| FIRST CHOICE COFFEE        | COFFEE SUPPLIES/RENTAL - LIBRARY            | \$ 92.60      |
| FOTH INFRASTRUCTURE        | SE 19TH ST SANITARY SW EXT #15              | \$ 8,685.50   |
| GANNETT IOWA LOCALIQ       | PUBLICATIONS                                | \$ 1,130.00   |
| GRAINGER                   | ACOUSTIC PANELS/SUPPLIES-PLEX/SPLASH/PW     | \$ 1,148.83   |
| GREEN RESOURCE MANAGEMENT  | CH SHREDDING SERVICE                        | \$ 96.00      |
| GRIMES ASPHALT AND PAVING  | POTHOLE MIX                                 | \$ 228.72     |
| GUSTAFSON KAR              | CURTAIN CALL PROGRAM INSTRUCTOR             | \$ 18,375.00  |
| GWORKS                     | GL/PAYROLL/AP/UB DATA PULL                  | \$ 56,000.00  |
| HALLETT MATERIALS          | SSC IRRIGATION                              | \$ 646.50     |
| HAWKEYE TRUCK EQUIPMENT    | DUMPERDOG INSERT - PW                       | \$ 7,027.67   |
| HEADLEE TONYA              | SWAG PROGRAM-RAIN BARREL                    | \$ 75.00      |
| HEARTLAND BUSINESS         | MONTHLY OFFICE 365                          | \$ 4,107.84   |
| HEARTLAND PAYMENT SYSTEMS  | LIBRARY CREDIT CARD FEES                    | \$ 407.44     |
| HERITAGE PETROLEUM LLC     | MOTOR GREASE-WTP                            | \$ 331.83     |
| HILLYARD                   | RESTROOM PAPER SUPPLIES-PLEX/GCC            | \$ 4,214.71   |
| HOPKINS ROOFING INC        | GRIMES PUBLIC SAFETY CENTER #5              | \$ 11,550.00  |
| HORACE MANN                | DEFER COMP ROTH                             | \$ 900.00     |
| HOTCHKIN ERIKA             | MOVIE NIGHT FACE PAINTER                    | \$ 500.00     |
| HOTSY CLEANING SYSTEMS     | YEARLY MAINTENANCE/NEW WAND/HOSE REPLACEMT  | \$ 1,078.02   |
| HUBEXO US, INC             | LIONS PARK ONLINE BIDDING                   | \$ 990.00     |

|                            |                                                  |               |
|----------------------------|--------------------------------------------------|---------------|
| IMFOA CERTIFICATION        | WOODKE #10150 RECERTIFICATION - REISSUE          | \$ 50.00      |
| IMWCA                      | INSTALLMENT 2 WORK COMP 25/26                    | \$ 2,834.00   |
| INDIGO DAWN LLC            | ECOLOGICAL BUILDING BLOCKS #1                    | \$ 10,000.00  |
| INFOMAX OFFICE SYSTEMS     | COPIER - LIBRARY                                 | \$ 1,013.74   |
| INSIGHT PUBLIC SECTOR      | MICROSOFT SA RENEWAL                             | \$ 13,950.48  |
| INTEGRATEDPRINT SOLUTIONS  | ACTIVITY GUIDE FALL/WINTER 25/26 - PARKS/LIBRARY | \$ 3,433.18   |
| INTERSTATE POWER SYSTEMS   | ANNUAL MAINT/GENERATOR REPAIRS-WTP/GCC/LS        | \$ 3,375.16   |
| IOWA ASSN OF WATER AGENCY  | FY25-26 IAWA ANNUAL DUES                         | \$ 1,329.50   |
| IOWA DEPT OF REVENUE       | JULY WATER EXCISE /SALES/HW TAX                  | \$ 65,883.67  |
| IOWA DOT                   | TRAFFIC CONES/SIGN SUPPLIES                      | \$ 1,972.22   |
| IOWA LEAGUE OF CITIES      | GOVINVEST SALARY SURVEY MODULE-HR                | \$ 3,500.00   |
| IOWA ONE CALL              | JUNE 2025 LOCATES                                | \$ 407.00     |
| IOWA POND GUY LLC          | SERVICE HERITAGE FOUNTAIN                        | \$ 875.00     |
| IOWA SIGNAL INC            | 37TH/141 SIGNAL/NE DEST RED LIGHT - REPAIRS      | \$ 1,495.00   |
| IPERS                      | IPERS- REGULAR                                   | \$ 74,931.00  |
| JAMESON, GREG              | ESRI CONF HOTEL/PER DIEM, PWX CONF PER DIEM      | \$ 2,387.64   |
| KAMP ERIN                  | SWAG PROGRAM-RAIN BARREL                         | \$ 75.00      |
| KANOPY INC                 | LIBRARY MATERIALS                                | \$ 74.00      |
| KIST MICHAEL               | SWAG PROGRAM-RAIN BARREL                         | \$ 75.00      |
| KLINE ELECTRIC INC         | PW GATE POWER/LIGHT REPAIRS                      | \$ 3,725.14   |
| KOESTER ANTHONY            | CONCERT SERIES PERFORMANCE                       | \$ 800.00     |
| KONE INC.                  | ELEVATOR SERVICE CALL - LIBRARY                  | \$ 1,167.99   |
| KRUCK PLUMBING & HEATING   | GRIMES PUBLIC SAFETY CENTER #13                  | \$ 104,041.15 |
| KUM & GO LC                | #141 TOBACCO PERMIT REFUND                       | \$ 75.00      |
| LASHIER PARTNERS LLC       | MOVIES/FALL FEST/NEW RULES SIGNS-PARKS/SPLASH    | \$ 3,190.24   |
| LEAF                       | COPIER CONTRACT - DS                             | \$ 413.50     |
| LIBERTY READY MIX          | PROJECT CONCRETE                                 | \$ 9,058.50   |
| LOGAN CONTRACTORS SUPPLY   | CONCRETE SUPPLIES                                | \$ 11,159.59  |
| LOGOED APPAREL & PROMOTION | CLOTHING ALLOWANCE -CAPALDO                      | \$ 467.25     |
| LORD KATIE                 | 2025 IA DOWNTWN CONF PER DIEM                    | \$ 119.00     |
| LTR INTERMEDIATE HOLDINGS  | CRUMB RUBBER - PLEX                              | \$ 660.00     |
| LUMEN CENTURY LINK         | 6/16-7/15/25 FIBER                               | \$ 994.14     |
| MAIL SERVICES              | UB MONTHLY STATEMENTS/DISCONNECTS                | \$ 3,836.41   |
| MASSMUTUAL                 | DEFER COMP PRE                                   | \$ 4,636.00   |
| MCCLURE ENGINEERING        | SW 19TH/SW JAZZWOOD DESIGN #2-SE 41ST ST #8      | \$ 25,348.75  |
| MEDIACOM                   | PW INTERNET AND TV                               | \$ 426.28     |
| MENARDS                    | SUPPLIES- CENSUS OFFICE/PARKS/PW                 | \$ 2,665.92   |
| METRO WASTE AUTHORITY      | JUL25 GARBAGE/CURB-IT FEES/STICKERS/DUMPSTERS    | \$ 77,357.35  |
| METRON FARNIER LLC         | REGISTER FOR METER                               | \$ 16.37      |
| METRONET                   | INTERNET FOR FLEXNET SYSTEM                      | \$ 464.50     |
| MICROMARKETING LLC         | LIBRARY MATERIALS                                | \$ 200.68     |
| MIDAMERICAN ENERGY         | ELECTRIC                                         | \$ 62,704.41  |
| MID-AMERICAN GLAZING       | GRIMES PUBLIC SAFETY CENTER #7                   | \$ 153,423.10 |
| MID-IOWA SOCCER ACADEMY    | JUNE 2025 FIELD USAGE                            | \$ 26,894.91  |

|                            |                                            |    |            |
|----------------------------|--------------------------------------------|----|------------|
| MIDWEST UNDERGROUND SUPPLY | AVANT SERVICE - PLEX                       | \$ | 477.48     |
| MI-FIBER, LLC              | DS INTERNET                                | \$ | 14.00      |
| MILLER ALEX                | 2025 NRPA CONFERENCE PER DIEM              | \$ | 305.00     |
| MLC                        | QUICKLIME                                  | \$ | 9,361.17   |
| MSA PROFESSIONAL SERVICES  | SE LTL BEAV/4TH-6TH ST RECON #10           | \$ | 5,201.97   |
| MTI DISTRIBUTING INC.      | S407 TIRE TUBES/RIM                        | \$ | 295.78     |
| MUNICIPAL SUPPLY, INC.     | METERS/MANHOLE SUPPLIES                    | \$ | 25,749.50  |
| NILLES ASSOCIATES          | SWMP & SP REVIEW-BROOKSIDE VILLAGE         | \$ | 1,200.00   |
| OFFICE DEPOT               | OFFICE SUPPLIES - PW                       | \$ | 178.12     |
| OPN ARCHITECTS             | PROFESSIONAL SERVICES-PUBLIC ADMIN         | \$ | 59,930.63  |
| O'REILLY AUTO PARTS        | SUPPLIES/BATTERIES - PARKS/PW              | \$ | 612.09     |
| PAYROLL CHECKS             | TOTAL PAYROLL CHECKS                       | \$ | 367,163.48 |
| PEACEFUL PRACTICE YOGA     | YOGA MAY/JUNE SESSION                      | \$ | 526.50     |
| PERFICUT COMPANIES INC     | HORTICULTURE MAINTENANCE-JULY              | \$ | 7,071.00   |
| PETERSON PEST & TERMITE    | LIBRARY PEST CONTOL                        | \$ | 45.00      |
| PFAFF ELIZABETH            | SWAG PROGRAM-RAIN BARREL                   | \$ | 75.00      |
| PIONEER MFG COMPANY        | GAMELINE REMOVER - PLEX                    | \$ | 2,107.25   |
| PITNEY BOWES POSTAGE       | POSTAGE METER REFILL - DS/CH/PW            | \$ | 1,009.75   |
| PLAYAWAY PRODUCTS          | LIBRARY MATERIALS                          | \$ | 696.07     |
| POLK CO TREASURER          | JULY CONTRACT 2025                         | \$ | 130,215.58 |
| PRIES MATT                 | SWAG PROGRAM-RAIN BARREL                   | \$ | 75.00      |
| REDBUD LLC                 | JULY MOWING                                | \$ | 10,803.25  |
| RENDIA ELECTRIC            | GRIMES PUBLIC SAFETY CENTER #10            | \$ | 151,857.50 |
| RINGCENTRAL, INC.          | CITY PHONE SERVICES - SHARED               | \$ | 2,809.79   |
| RTL EQUIPMENT INC          | SOUTH SPORTS COMPLEX IRRIGATION            | \$ | 400.00     |
| SANDSTONE MANAGEMENT LTD   | GRIMES PUBLIC SAFETY CENTER #3             | \$ | 50,206.03  |
| SBS SERVICES GROUP LLC     | JANITORIAL SERVICES - LIB/GCC/WTP/PW       | \$ | 5,475.60   |
| SCENTAIR TECHNOLOGIES      | PW IONIZATION 7/10-8/9/25                  | \$ | 324.00     |
| SIDEKICK DEVELOPMENT       | OWNERS REP-FEE PUBLIC SAFETY/ADMIN         | \$ | 8,000.00   |
| SNYDER & ASSOCIATES        | ON CALL TRAFFIC PLANNING/3 PROJECTS ENG SV | \$ | 20,142.34  |
| SPAIN MOLLY                | ARBORETUM SCULPTURE 2 OF 3                 | \$ | 12,000.00  |
| SPRAYER SPECIALTIES        | KUBOTA WATER TANK/PAINT SUPPLIES - PLEX/PW | \$ | 2,601.12   |
| STATE HYGIENIC LABORATORY  | MONTHLY WATER TEST SPLASH PAD              | \$ | 15.50      |
| STERNQUIST CONSTRUCTION    | SE LT BEAVR/SE 4TH RECON #3                | \$ | 134,386.24 |
| STEVENS KATHY              | MOVIE FACE PAINTER                         | \$ | 500.00     |
| STIVERS FORD               | 2023 FORD TRANSIT B-123                    | \$ | 61,071.00  |
| SVPA ARCHITECTS            | GRIMES PUBLIC SAFETY CENTER #29            | \$ | 5,289.20   |
| TEAM SERVICES INC          | CONSTRUCTION TESTING SERVICES              | \$ | 3,755.37   |
| TENNAL KENTON              | VOLLEYBALL CAMP INSTRUCTOR                 | \$ | 576.00     |
| THE WEITZ COMPANY          | GRIMES PUBLIC SAFETY CENTER #15/ADMIN #2   | \$ | 116,291.00 |
| TRUE VALUE                 | EQUIPMENT RENTALS/MAILBOX SUPPLIES         | \$ | 680.49     |
| TUCKER WHITNEY             | 3CMA CONFERENCE PER DIEM                   | \$ | 211.00     |
| TYLER TECHNOLOGIES         | PRO SERVICES - TYLER PROJECT               | \$ | 7,065.75   |
| U.S. SPECIALTY COATINGS    | SPRAY CHALK - PLEX                         | \$ | 402.64     |

|                           |                                                |                 |
|---------------------------|------------------------------------------------|-----------------|
| ULINE                     | ZIP TIES/BATTERIES/CHARGER/SUPP-PLEX/ARBORETUM | \$ 4,016.60     |
| UNIQUE MANAGEMENT SERVICE | COLLECTION SERVICES - LIBRARY                  | \$ 69.90        |
| UNITED RENTALS            | AIR CONDITIONER/EQUIPEMENT RENTALS - GCC/PW    | \$ 2,545.00     |
| UNLIMITED TREE SERVICE    | SE 2ND ALLEY TREE REMOVAL                      | \$ 2,000.00     |
| UNPLUGGED WIRELESS        | LIGHTS AND RADIO- S122                         | \$ 1,536.60     |
| US WATER                  | JULY 2025 SERVICES                             | \$ 53,023.74    |
| VAN WALL EQUIPMENT        | MOWER BLADES/ TRIMMER HEADS - PARKS            | \$ 294.43       |
| VERIZON WIRELESS          | CITY CELL PHONE/HOT SPOT/IPADS                 | \$ 714.08       |
| VICTORY MOUNDS            | REPLACEMENT TURF MOUNDS - PLEX                 | \$ 900.00       |
| VOYA                      | DEFER COMP PRE                                 | \$ 8,359.40     |
| WAUKEE POWER EQUIPMENT    | MOWER AIR FILTER                               | \$ 55.36        |
| WD DOOR                   | PD4/MAINTENANCE SHED DOOR REPAIRS              | \$ 728.00       |
| WELLER BROTHERS OF IA LLC | WRA SURFACE RESTORATION WORK                   | \$ 1,249.55     |
| WHITFIELD & EDDY          | CITY LEGAL FEES                                | \$ 16,045.90    |
| WRIGHT OUTDOOR SOLUTIONS  | PLANT MAINTENANCE - LIBRARY                    | \$ 166.00       |
| YODER JACKSON             | SWAG PROGRAM-RAIN BARREL                       | \$ 75.00        |
| ZEKA JOHN - TEMP          | SE BVR/SE4TH RECON TEMP EASEMENT               | \$ 180.00       |
|                           | CLAIMS TOTAL                                   | \$ 3,804,420.17 |
|                           | GENERAL FUND                                   | \$ 1,087,459.83 |
|                           | LIBRARY FUND                                   | \$ 85,764.39    |
|                           | ROAD USE TAX FUND                              | \$ 105,475.68   |
|                           | EMPLOYEE BENEFITS FUND                         | \$ 169,808.80   |
|                           | HOTEL/MOTEL/ECON DEV FUND                      | \$ 1,093.34     |
|                           | RESTRICTED GIFTS FUND                          | \$ 92.60        |
|                           | CAPITAL PROJECT FUND                           | \$ 631.89       |
|                           | CP - PARKS FUND                                | \$ 40,197.87    |
|                           | 19TH ST SEWER EXTENSION FUND                   | \$ 8,685.50     |
|                           | ANNUAL SIGNAL IMPROVEMENT FUND                 | \$ 9,244.50     |
|                           | WRA SANI SEWER PHASE 3 FUND                    | \$ 1,249.55     |
|                           | SE 11TH & JAMES FUND                           | \$ 372,504.18   |
|                           | 11TH & GATEWAY SIGNAL FUND                     | \$ 140,209.11   |
|                           | WATER PRODUCTION PROJECTS FUND                 | \$ 20,663.75    |
|                           | FIRE STATION FUND                              | \$ 640,904.63   |
|                           | 100TH ST WIDENING FUND                         | \$ 10,554.27    |
|                           | SE 41ST & SE PARK EXTNSN FUND                  | \$ 4,685.00     |
|                           | CITY HALL PROJECT FUND                         | \$ 89,740.63    |
|                           | EQUIP REVOLVING PROGRAM FUND                   | \$ 124,136.75   |
|                           | WATER FUND                                     | \$ 409,192.67   |
|                           | WATER DEPOSITS FUND                            | \$ 953.21       |
|                           | SEWER FUND                                     | \$ 312,553.66   |
|                           | LANDFILL/GARBAGE FUND                          | \$ 77,145.43    |
|                           | STORM WATER FUND                               | \$ 21,830.89    |
|                           | GRIMESPLEX FUND                                | \$ 69,642.04    |
|                           |                                                | \$ 3,804,420.17 |

**JULY 2025 MONTHLY REVENUE**

|                             |                        |
|-----------------------------|------------------------|
| GENERAL FUND                | \$ 312,121.81          |
| LIBRARY FUND                | \$ 1,228.98            |
| ROAD USE TAX FUND           | \$ 168,225.50          |
| EMPLOYEE BENEFITS FUND      | \$ 16,080.22           |
| LOCAL OPTION SALES TAX FUND | \$ 311,708.86          |
| TAX INCREMENT FINANCE FUND  | \$ 18,085.20           |
| HOTEL/MOTEL/ECON DEV        | \$ 1,913.33            |
| RESTRICTED GIFTS            | \$ 215.00              |
| DEBT SERVICE FUND           | \$ 8,457.49            |
| CAPITAL PROJECTS FUND       | \$ 207,745.32          |
| WATER FUND                  | \$ 942,610.24          |
| SEWER FUND                  | \$ 418,930.41          |
| LANDFILL/GARBAGE FUND       | \$ 74,632.07           |
| STORM WATER FUND            | \$ 72,321.02           |
| GRIMESPLEX FUND             | \$ 178,558.94          |
|                             | <u>\$ 2,732,834.39</u> |

|                            |             |                           |                                                        |
|----------------------------|-------------|---------------------------|--------------------------------------------------------|
| Bankers Trust Credit Cards |             |                           |                                                        |
| Parks & Recreation         |             |                           |                                                        |
| 7668                       | \$564.00    | Old School Pinball        | Summer Adventures admission                            |
|                            | \$770.04    | Clive Aquatic Center      | Summer Adventures admission                            |
|                            | \$2,160.00  | Sky Zone                  | Summer Adventures admission                            |
|                            | \$396.00    | Blank Park Zoo            | Summer Adventures admission                            |
|                            | \$483.00    | WDM Parks Admin Office    | Summer Adventures swimming pool admission-Holiday Park |
|                            | \$35.07     | RCX Sports                | NHL street jersey                                      |
|                            | \$278.75    | Adel Family Fun Center    | Summer Adventures admission                            |
|                            | \$315.00    | Iowa Cubs                 | Summer Adventures admission                            |
|                            | \$112.50    | When I work               | Part-time staff scheduling software                    |
|                            | \$518.00    | City of Adel              | Summer Adventures swimming pool admission              |
|                            | \$14.00     | Casey's                   | Donuts for staff meeting                               |
|                            | \$68.97     | Walmart                   | Football for day camp                                  |
|                            | \$250.90    | Pepps Pizzeria            | State tournament meal                                  |
| Public Works               |             |                           |                                                        |
| 5105                       | \$126.08    | IA DNR Fees & Payments    | Water Distribution Certification-Feick/Prohaska        |
| Dev Serv - Alex            |             |                           |                                                        |
| 8047                       | \$20.00     | OpenAI                    | Subscription-Pfaltzgraff                               |
|                            | \$191.92    | The Shine Shop            | Rocket carwash fees                                    |
|                            | \$1.65      | USPS                      | Stamp fee                                              |
| Finance                    |             |                           |                                                        |
| 7015                       | \$160.00    | Government Finance Off    | GFOA membership renewal-Woodke                         |
|                            | \$140.00    | American Airlines         | GFOA Conference bag fees-Steele/Woodke                 |
|                            | \$44.84     | Uber                      | GFOA Conference transportation-Steele                  |
|                            | \$1,920.12  | Hilton                    | GFOA Conference hotel-Steele/Woodke                    |
|                            | \$75.50     | Stevie C's                | Staff appreciation luncheon                            |
|                            | \$86.41     | Electronic Services       | Legal recording fees                                   |
|                            | \$100.00    | DSM Parking               | GFOA Conference airport parking-Woodke                 |
|                            | \$9.96      | USPS                      | Certified mail                                         |
| Administrator              |             |                           |                                                        |
| 1611                       | \$20.00     | OpenAI                    | Subscription-Anderson                                  |
|                            | \$260.00    | IA League of Cities       | IA League of Cities conference-Greving                 |
|                            | \$1,975.00  | ICMA                      | ICMA conference/dues-Anderson                          |
|                            | \$446.88    | Fairfield Inn and Suites  | IACMA conference hotel-Anderson                        |
| Library                    |             |                           |                                                        |
| 8070                       | -\$19.99    | Yoto                      | Refund of tax on 5/30/25 order                         |
|                            | \$17.85     | USPS                      | Mail disc buffer maintance                             |
|                            | \$41.98     | Casey's                   | Program supplies                                       |
|                            | \$39.65     | Walmart                   | Program supplies                                       |
|                            | \$85.00     | Hyvee                     | Staff family member bereavement flowers                |
| IT                         |             |                           |                                                        |
| 4523                       | \$40.00     | Cognito                   | Team subscription                                      |
|                            | \$1.16      | Microsoft                 | Monthly charge for DNS service                         |
| HR                         |             |                           |                                                        |
| 4507                       | \$20.00     | OpenAI                    | Subscription-Fisk                                      |
|                            | \$853.76    | Marriott                  | NPELRA Conference hotel-Fisk                           |
| Marketing                  |             |                           |                                                        |
| 9485                       | \$328.96    | Southwest Airlines        | 3CMA Conference flights-Tucker                         |
| Econ Dev                   |             |                           |                                                        |
| 1452                       | \$21.19     | Gannett Media             | Des Moines Register subscription                       |
|                            | \$175.00    | France Media              | Event registration-KC Retail conference                |
|                            | \$175.00    | IEDAIFA                   | Event registration-Downtown conference                 |
|                            | \$165.00    | IA Commercial Real Estate | Event registration-ICREA Annual Expo                   |
| Total                      | \$13,489.15 |                           |                                                        |

| AMAZON CLAIMS 8.26.2025 |             |                                     |
|-------------------------|-------------|-------------------------------------|
| Department              | Amount      | Description                         |
|                         |             |                                     |
| Parks & Rec             | \$ 67.94    | Movie night movies/pencil sharpener |
|                         | \$ 221.04   | Bracelets/decorations/skee-ball     |
|                         | \$ 346.48   | Wall panels/drain pipe camera       |
|                         | \$ (256.49) | Credit for drain pipe camera        |
|                         |             |                                     |
| Library                 | \$ 468.18   | Materials                           |
|                         | \$ 87.16    | Programming supplies                |
|                         | \$ 20.08    | Cleaning supplies/corner guards     |
|                         |             |                                     |
| IT                      | \$ 1,351.98 | Webcams                             |
|                         |             |                                     |
| Public Works            | \$ 21.68    | USB cable                           |
|                         |             |                                     |
| Dev Services            | \$ 168.00   | Municipal Benchmarks book           |
|                         | \$ 144.35   | Portable hard drive/planner         |
|                         |             |                                     |
| Total                   | \$2,640.40  |                                     |

**TREASURER'S REPORT**  
**CALENDAR 7/2025, FISCAL 1/2026**

| FUND# | TITLE                     | LAST MONTH<br>CASH BALANCE | REVENUES   | EXPENSES   | BALANCE | THIS MONTH<br>CASH BALANCE |
|-------|---------------------------|----------------------------|------------|------------|---------|----------------------------|
| 001   | GENERAL                   | 6,527,913.05               | 312,121.81 | 637,054.32 | .00     | 6,202,980.53               |
| 002   | LIBRARY FUND              | 421,262.98                 | 1,228.98   | 93,767.18  | .00     | 328,724.78                 |
| 110   | ROAD USE TAX              | 4,558,108.03               | 168,225.50 | 98,044.17  | .00     | 4,628,289.36               |
| 112   | EMPLOYEE BENEFITS         | 2,360,948.04               | 16,080.22  | 147,436.61 | .00     | 2,229,591.66               |
| 119   | EMERGENCY FUND            | .00                        | .00        | .00        | .00     | .00                        |
| 121   | LOCAL OPTION SALES TAX    | 3,046,846.76               | 311,708.86 | .00        | .00     | 3,358,555.62               |
| 125   | TAX INCREMENT FINANCING   | 1,986,487.45               | 18,085.20  | .00        | .00     | 2,004,572.65               |
| 160   | HOTEL/MOTEL/ECON DEV      | 329,297.66                 | 1,913.33   | 1,466.40   | .00     | 329,744.59                 |
| 161   | ECO DEVELOPMENT REVOLVING | 234,549.50                 | .00        | .00        | .00     | 234,549.50                 |
| 167   | RESTRICTED GIFTS          | 53,904.99                  | 215.00     | 94.38      | .00     | 54,025.61                  |
| 170   | FEMA - FIRE DEPT          | .00                        | .00        | .00        | .00     | .00                        |
| 200   | DEBT SERVICE              | 691,463.59                 | 8,457.49   | 3,000.00   | .00     | 696,921.08                 |
| 301   | CAPITAL PROJECT FUND      | 7,176.52                   | .00        | .00        | .00     | 7,176.52                   |
| 302   | CP - ROAD DEVELOPMENT     | .00                        | .00        | .00        | .00     | .00                        |
| 303   | CP - WALLACE              | .00                        | .00        | .00        | .00     | .00                        |
| 304   | STM WATER MASTER PLAN     | .00                        | .00        | .00        | .00     | .00                        |
| 305   | CP - MAIN STREET          | .00                        | .00        | .00        | .00     | .00                        |
| 306   | CP - PRAIRIE/LITTLE BEAVE | .00                        | .00        | .00        | .00     | .00                        |
| 307   | CP - STORM WATER          | .00                        | .00        | 55,936.70  | .00     | 55,936.70-                 |
| 308   | CP-SW COUNTY LINE ROAD    | .00                        | .00        | .00        | .00     | .00                        |
| 309   | CP - PARKS                | 1,294,378.27               | 1,927.46   | 34,186.00  | .00     | 1,262,119.73               |
| 310   | CP - FIRE                 | .00                        | .00        | .00        | .00     | .00                        |
| 311   | CP - DOWNTOWN             | .00                        | .00        | .00        | .00     | .00                        |
| 312   | CP - S JAMES/SE 37TH ST   | .00                        | .00        | .00        | .00     | .00                        |
| 313   | CP - GRIMES COMMUNITY COM | 545.11                     | .00        | .00        | .00     | 545.11                     |
| 314   | CP-NE GATEWAY/HOPE COMM   | .00                        | .00        | .00        | .00     | .00                        |
| 315   | CP N COMPLEX SANI CONNECT | .00                        | .00        | .00        | .00     | .00                        |
| 316   | CP - WATER CAP IMPROVEMNT | .00                        | .00        | .00        | .00     | .00                        |
| 317   | CP - COMP PLAN            | 108,668.74                 | .00        | 6,769.94   | .00     | 101,898.80                 |
| 318   | CP - CITY HALL            | .00                        | .00        | .00        | .00     | .00                        |
| 319   | KENNYBROOK PK WQI IMPRV   | .00                        | .00        | .00        | .00     | .00                        |
| 320   | CP-New Jordan Well 2019   | .00                        | .00        | .00        | .00     | .00                        |
| 321   | CP- ASR 2019              | .00                        | .00        | .00        | .00     | .00                        |
| 322   | CP-16" Water Main         | .00                        | .00        | .00        | .00     | .00                        |
| 323   | CP-Water Tower 2019       | .00                        | .00        | .00        | .00     | .00                        |
| 324   | CP-Water Plant Exp 2019   | .00                        | .00        | .00        | .00     | .00                        |
| 325   | SE 37TH HWY 141 PROJECT   | .00                        | .00        | .00        | .00     | .00                        |
| 326   | ANNUAL HMA PROJECTS       | 3,562,010.85               | .00        | .00        | .00     | 3,562,010.85               |
| 327   | SE 19TH & SW CO OVERLAY   | .00                        | .00        | .00        | .00     | .00                        |
| 328   | WRA SANI SEWER PHASE 1    | 17,589.01-                 | .00        | .00        | .00     | 17,589.01-                 |
| 329   | NW TERRITORY LIFT STATION | .00                        | .00        | .00        | .00     | .00                        |
| 330   | GIS MAPPING               | .00                        | .00        | .00        | .00     | .00                        |
| 331   | 19TH ST SEWER EXTENSION   | 1,254,679.45-              | .00        | .00        | .00     | 1,254,679.45-              |
| 332   | ROAD USE EQUIPMENT        | .00                        | .00        | .00        | .00     | .00                        |
| 333   | WRA PARALLEL SEWER        | .00                        | .00        | .00        | .00     | .00                        |
| 334   | HWY44 & COUNTY LN RD 2020 | .00                        | .00        | .00        | .00     | .00                        |
| 335   | ANN SANI SEWER I&I REHAB  | 18,208.40                  | .00        | .00        | .00     | 18,208.40                  |
| 336   | SE 11th ST RR/James 2019  | .00                        | .00        | .00        | .00     | .00                        |
| 337   | CP-N MAIN & BEAVERBK SIG  | .00                        | .00        | .00        | .00     | .00                        |
| 338   | FY20 Drain prj 2nd/beaver | .00                        | .00        | .00        | .00     | .00                        |
| 339   | HWY 141 & HWY 44 SIGNAL   | .00                        | .00        | .00        | .00     | .00                        |
| 340   | ANNUAL SIGNAL IMPROVEMENT | 493,599.82-                | .00        | 10,929.00  | .00     | 504,528.82-                |
| 341   | HWY 44 STUDY              | 33,000.00-                 | 136,874.32 | .00        | .00     | 103,874.32                 |



TREASURER'S REPORT  
CALENDAR 7/2025, FISCAL 1/2026

| FUND# | TITLE                     | LAST MONTH<br>CASH BALANCE | REVENUES   | EXPENSES   | BALANCE | THIS MONTH<br>CASH BALANCE |
|-------|---------------------------|----------------------------|------------|------------|---------|----------------------------|
| 342   | WATER SYSTEM STUDY        | .00                        | .00        | .00        | .00     | .00                        |
| 343   | JAMES ST CORRIDOR STUDY   | .00                        | .00        | .00        | .00     | .00                        |
| 344   | PAVEMENT COND ANALYSIS    | .00                        | .00        | .00        | .00     | .00                        |
| 345   | ANNUAL WATER MAIN REPLACE | 1,147,939.12               | 3,317.05   | .00        | .00     | 1,151,256.17               |
| 346   | HW TRAIL EXTENSION        | .00                        | .00        | .00        | .00     | .00                        |
| 347   | N SPORTS COMPLEX PARKING  | .00                        | .00        | .00        | .00     | .00                        |
| 348   | SPLASH PAD                | .00                        | .00        | .00        | .00     | .00                        |
| 349   | SE 6TH & S JAMES INTERSEC | .00                        | .00        | .00        | .00     | .00                        |
| 350   | GRIMES LIBRARY BLDG FUND  | .00                        | 25,000.00  | .00        | .00     | 25,000.00                  |
| 351   | 37TH ST IMPROVEMENTS      | .00                        | .00        | .00        | .00     | .00                        |
| 352   | TRL RDG/BEAV/JACOB WTR MN | .00                        | .00        | .00        | .00     | .00                        |
| 353   | SANI SEWER STUDY          | 66,462.24-                 | .00        | .00        | .00     | 66,462.24-                 |
| 354   | ANNUAL PCC PATCHING       | .00                        | .00        | .00        | .00     | .00                        |
| 355   | TRAFFIC CALMING           | 5,877.10                   | .00        | .00        | .00     | 5,877.10                   |
| 356   | ANNUAL PAVEMENT PRESERVE  | 75,000.00                  | 230.76     | .00        | .00     | 75,230.76                  |
| 357   | S CMLPX IRRIGATION PROJ   | .00                        | .00        | .00        | .00     | .00                        |
| 358   | ANN TRAIL IMPRV & PLAN    | 499,622.82                 | .00        | .00        | .00     | 499,622.82                 |
| 359   | EMERGENCY WATER MAIN      | .00                        | .00        | .00        | .00     | .00                        |
| 360   | 19TH ST WATER MAIN        | .00                        | .00        | .00        | .00     | .00                        |
| 361   | WW PLANT MBDR RETROFIT    | 28,926.53-                 | .00        | .00        | .00     | 28,926.53-                 |
| 362   | WRA SANI SWR PHASE 2      | 94,494.57-                 | .00        | .00        | .00     | 94,494.57-                 |
| 363   | WRA SANI SEWER PHASE 3    | 33,357.50-                 | .00        | 2,965.00   | .00     | 36,322.50-                 |
| 364   | WRA SANI SWR PHS 4        | .00                        | .00        | .00        | .00     | .00                        |
| 365   | WALLACE FARM              | .00                        | .00        | .00        | .00     | .00                        |
| 366   | JACOB ST OVERLAY PROJ     | .00                        | .00        | .00        | .00     | .00                        |
| 367   | GRIMESPLEX                | .00                        | .00        | .00        | .00     | .00                        |
| 368   | TRL RDG/BEAVER WATER MAIN | .00                        | .00        | .00        | .00     | .00                        |
| 369   | SE 11TH & JAMES           | 9,340,091.44               | 19,629.56  | 247,180.14 | .00     | 9,112,540.86               |
| 370   | 19th & Gateway signal     | .00                        | .00        | .00        | .00     | .00                        |
| 371   | 11TH & GATEWAY SIGNAL     | 3,084,875.87               | 9,641.98   | 73,787.05  | .00     | 3,020,730.80               |
| 372   | N JORDAN WELL REPAIRS     | .00                        | .00        | .00        | .00     | .00                        |
| 373   | BLDG ACCESS CONTROL PROJ  | 145,157.60                 | .00        | .00        | .00     | 145,157.60                 |
| 374   | WATER PRODUCTION PROJECTS | 3,788,660.15               | .00        | 21,281.85  | .00     | 3,767,378.30               |
| 375   | NE DEST/NE BVRBROOKE IMP  | 484,491.83-                | .00        | .00        | .00     | 484,491.83-                |
| 376   | SE TRL RDG RD RECONSTRUCT | 217,091.54                 | .00        | .00        | .00     | 217,091.54                 |
| 377   | HWY TRL EXT TO SCHOOL     | .00                        | .00        | .00        | .00     | .00                        |
| 378   | FIRE STATION              | 4,288,680.37               | 4,625.47   | 681,851.07 | .00     | 3,611,454.77               |
| 379   | 100TH ST WIDENING         | 149,963.76                 | .00        | .00        | .00     | 149,963.76                 |
| 380   | HWY 141 CORR/INTERS STDY  | 2,871.62                   | 381.28     | .00        | .00     | 3,252.90                   |
| 381   | NO COUNTY LINE WATER MAIN | .00                        | .00        | .00        | .00     | .00                        |
| 382   | GROUND STORAGE RESERVOIR  | .00                        | .00        | .00        | .00     | .00                        |
| 383   | JAMES ST WTP WATER MAIN   | .00                        | .00        | .00        | .00     | .00                        |
| 384   | SEWER COMPLIANCE PROJECT  | .09                        | .00        | .00        | .00     | .09                        |
| 385   | SE 41ST & SE PARK EXTNSN  | 342,074.98                 | 1,052.51   | .00        | .00     | 343,127.49                 |
| 386   | THORPE AREA EXPANSION     | 50,520.74-                 | .00        | .00        | .00     | 50,520.74-                 |
| 387   | CITY HALL PROJECT         | 1,740,872.57               | 5,064.93   | 94,728.13  | .00     | 1,651,209.37               |
| 399   | EQUIP REVOLVING PROGRAM   | 3,268,632.25               | .00        | 17,569.00  | .00     | 3,251,063.25               |
| 600   | WATER                     | 4,849,148.85               | 940,242.03 | 422,231.99 | .00     | 5,367,158.89               |
| 601   | WATER DEPOSITS            | 265,409.75                 | 2,368.21   | 8,169.22   | .00     | 259,608.74                 |
| 602   | WATER SINKING             | 971,569.25                 | .00        | .00        | .00     | 971,569.25                 |
| 603   | WATER REC BOND            | 183,629.96                 | .00        | .00        | .00     | 183,629.96                 |
| 610   | SEWER                     | 4,242,574.41               | 418,930.41 | 574,354.31 | .00     | 4,087,150.51               |
| 611   | SEWER SINKING             | 839,303.03                 | .00        | .00        | .00     | 839,303.03                 |

TREASURER'S REPORT  
CALENDAR 7/2025, FISCAL 1/2026

| FUND# | TITLE            | LAST MONTH<br>CASH BALANCE | REVENUES     | EXPENSES     | BALANCE | THIS MONTH<br>CASH BALANCE |
|-------|------------------|----------------------------|--------------|--------------|---------|----------------------------|
| 670   | LANDFILL/GARBAGE | 842,065.01                 | 74,632.07    | 77,209.36    | .00     | 839,487.72                 |
| 740   | STORM WATER      | 3,227,905.21               | 72,321.02    | 24,422.60    | .00     | 3,275,803.63               |
| 750   | GRIMESPLEX       | 959,630.45                 | 178,558.94   | 20,235.66    | .00     | 1,117,953.73               |
| <hr/> |                  |                            |              |              |         |                            |
|       | Report Total     | 67,123,295.45              | 2,732,834.39 | 3,354,670.08 | .00     | 66,501,459.76              |

**BALANCE SHEET**  
**CALENDAR 7/2025, FISCAL 1/2026**

| ACCOUNT NUMBER | ACCOUNT TITLE                  | PTD<br>BALANCE | YTD<br>BALANCE |
|----------------|--------------------------------|----------------|----------------|
| 001-000-1110   | CASH - GENERAL                 | 325,165.09-    | 3,651,819.63   |
| 002-000-1110   | CASH - LIBRARY                 | 92,538.20-     | 328,724.78     |
| 110-000-1110   | CASH - ROAD USE                | 70,181.33      | 4,628,289.36   |
| 112-000-1110   | CASH - EMPLOYEE BENEFITS       | 128,098.36-    | 2,219,241.68   |
| 119-000-1110   | CASH - EMERGENCY               | .00            | .00            |
| 121-000-1110   | CASH - LOCAL OPTION SALES TAX  | 311,708.86     | 3,358,555.62   |
| 125-000-1110   | CASH - TIF                     | 18,085.20      | 2,004,572.65   |
| 160-000-1110   | CASH - HOTEL/MOTEL/ECON DEV    | 446.93         | 329,744.59     |
| 161-000-1110   | CASH - ECO DEVELOP REVOLVING L | .00            | 234,549.50     |
| 167-000-1110   | CASH - LIBRARY RESTRICTED GIFT | 120.62         | 54,025.61      |
| 167-000-1111   | CASH - PARKS RESTRICTED GIFTS  | .00            | .00            |
| 170-000-1110   | CASH - FEMA/FIRE DEPT          | .00            | .00            |
| 200-000-1110   | CASH - DEBT SERVICE            | 5,443.52       | 693,295.18     |
| 301-000-1110   | CASH - CAPITAL PROJECTS        | .00            | 7,176.52       |
| 302-000-1110   | CASH - CP - ROAD DEVELOPMENT   | .00            | .00            |
| 303-000-1110   | CASH - CP - WALLACE            | .00            | .00            |
| 304-000-1110   | CASH-STM WATER MASTER PLAN     | .00            | .00            |
| 305-000-1110   | CASH - CP - MAIN STREET        | .00            | .00            |
| 306-000-1110   | CASH - CP - PRAIRIE/LITTLE BEA | .00            | .00            |
| 307-000-1110   | CASH - CP - STORM WATER        | 55,936.70-     | 55,936.70-     |
| 308-000-1110   | CASH-CP SW COUNTY LINE ROAD    | .00            | .00            |
| 309-000-1110   | CASH - CP - PARKS              | 32,258.54-     | 1,262,119.73   |
| 310-000-1110   | CASH - CP-FIRE                 | .00            | .00            |
| 311-000-1110   | CASH - CP - DOWNTONW           | .00            | .00            |
| 312-000-1110   | CASH - CP - S JAMES/SE 37TH ST | .00            | .00            |
| 313-000-1110   | CASH - CP - GRIMES COMM COMPLE | .00            | 545.11         |
| 314-000-1110   | CASH-NE GATEWAY/HOPE COMM      | .00            | .00            |
| 315-000-1110   | CASH -N COMPLEX SANI CONNECT   | .00            | .00            |
| 316-000-1110   | CASH - WATER CAP IMPROVEMENT   | .00            | .00            |
| 317-000-1110   | CASH - COMP PLAN               | 6,769.94-      | 101,898.80     |
| 318-000-1110   | CASH - CITY HALL PROJECT       | .00            | .00            |
| 319-000-1110   | CASH-KENNYBROOK PK WQI IMP     | .00            | .00            |
| 320-000-1110   | CASH-NEW JORDAN WELL 2019      | .00            | .00            |
| 321-000-1110   | CASH-ASR 2019                  | .00            | .00            |
| 322-000-1110   | CASH-16" WATER MAIN            | .00            | .00            |
| 323-000-1110   | CASH-WATER TOWER 2019          | .00            | .00            |
| 324-000-1110   | CASH- WATER PLANT EXP 2019     | .00            | .00            |
| 325-000-1110   | CASH-SE 37TH /HWY 141 PROJ     | .00            | .00            |
| 326-000-1110   | CASH-ANNUAL HMA PROJECTS       | .00            | 3,562,010.85   |
| 327-000-1110   | CASH-SW 19TH & SW CO OVERLAY   | .00            | .00            |
| 328-000-1110   | CASH-WRA SANI SEWER PHASE 1    | .00            | 17,589.01-     |
| 329-000-1110   | NW TERRITORY LIFT STATION CASH | .00            | .00            |
| 330-000-1110   | GIS MAPPING- CASH              | .00            | .00            |
| 331-000-1110   | CASH-19TH ST SEWER EXTENSION   | .00            | 1,254,679.45-  |
| 332-000-1110   | CASH-ROAD USE EQUIPMENT        | .00            | .00            |
| 333-000-1110   | CASH-WRA PARALLEL SEWER        | .00            | .00            |
| 334-000-1110   | CASH-HWY 44 & CO LINE RD 2020  | .00            | .00            |
| 335-000-1110   | CASH-ANN SANI SWR I&I REHAB    | .00            | 18,208.40      |
| 336-000-1110   | CASH-SE 11TH RR/JAMES 2019     | .00            | .00            |
| 337-000-1110   | CASH N MAIN & BEAVERBK SIGNAL  | .00            | .00            |
| 338-000-1110   | FY20 Drain Prj 2nd/Beaver CASH | .00            | .00            |



**BALANCE SHEET**  
**CALENDAR 7/2025, FISCAL 1/2026**

| ACCOUNT NUMBER | ACCOUNT TITLE                  | PTD<br>BALANCE | YTD<br>BALANCE |
|----------------|--------------------------------|----------------|----------------|
| 339-000-1110   | HWY 141 & HWY 44 SIGNAL CASH   | .00            | .00            |
| 340-000-1110   | ANNUAL SIGNAL IMPROVEMENT CASH | 10,929.00-     | 504,528.82-    |
| 341-000-1110   | HWY 44 STUDY CASH              | 136,874.32     | 103,874.32     |
| 342-000-1110   | WATER SYSTEM STUDY CASH        | .00            | .00            |
| 343-000-1110   | JAMES ST CORRIDOR STUDY CASH   | .00            | .00            |
| 344-000-1110   | CASH PAVEMENT COND ANALYSIS    | .00            | .00            |
| 345-000-1110   | CASH ANNUAL WATER MAIN REPLACE | 1,538.42       | 633,347.27     |
| 346-000-1110   | CASH HWY 44 TRAIL EXTENSION    | .00            | .00            |
| 347-000-1110   | CASH N SPORTS COMPLEX PARKING  | .00            | .00            |
| 348-000-1110   | CASH SPLASH PAD                | .00            | .00            |
| 349-000-1110   | SE 6TH & JAMES INTERSEC CASH   | .00            | .00            |
| 350-000-1110   | GRIMES LIB BLDG CASH           | 25,000.00      | 25,000.00      |
| 351-000-1110   | CASH 37TH ST IMPROVEMENTS      | .00            | .00            |
| 352-000-1110   | CASH TRL RD/BEAV/JAC WTR MN    | .00            | .00            |
| 353-000-1110   | CASH SANI SEWER STUDY          | .00            | 66,462.24-     |
| 354-000-1110   | CASH ANNUAL PCC PATCHING       | .00            | .00            |
| 355-000-1110   | CASH TRAFFIC CALMING           | .00            | 5,877.10       |
| 356-000-1110   | CASH ANNUAL PAVEMENT PRESERVE  | 230.76         | 75,230.76      |
| 357-000-1110   | S COMPLEX IRRIGATION CASH      | .00            | .00            |
| 358-000-1110   | ANN TRAIL IMP & PLANN CASH     | .00            | 499,622.82     |
| 359-000-1110   | EMERGENCY WATER MAIN CASH      | .00            | .00            |
| 360-000-1110   | 19TH ST WATER MAIN CASH        | .00            | .00            |
| 361-000-1110   | WW PLANT MBDR RETROFIT CASH    | .00            | 28,926.53-     |
| 362-000-1110   | WRA SANI SEWER PHASE 2 CASH    | .00            | 94,494.57-     |
| 363-000-1110   | WRA SANI SWR PHS 3 CASH        | 2,965.00-      | 36,322.50-     |
| 364-000-1110   | WRA SANI SWR PHS 4 CASH        | .00            | .00            |
| 365-000-1110   | WALLACE FARM CASH              | .00            | .00            |
| 366-000-1110   | JACOB ST OVERLAY CASH          | .00            | .00            |
| 367-000-1110   | GRIMESPLEX CASH                | .00            | .00            |
| 368-000-1110   | TRL RDG/BEAVER WTR MAIN CASH   | .00            | .00            |
| 369-000-1110   | SE 11TH & JAMES CASH           | 235,755.04-    | 3,724,673.63   |
| 370-000-1110   | 19TH & GATEWAY SIGNAL CASH     | .00            | .00            |
| 371-000-1110   | 11TH & GATEWAY SIGNAL CASH     | 69,171.78-     | 1,567,479.65   |
| 372-000-1110   | N JORDAN WELL REPAIR CASH      | .00            | .00            |
| 373-000-1110   | BLDG ACCESS CONT PROJ CASH     | .00            | 145,157.60     |
| 374-000-1110   | WTR PRODUCTION PROJECTS CASH   | 21,281.85-     | 3,767,378.30   |
| 375-000-1110   | NE DEST/NE BVRBROOKE IMP CASH  | .00            | 484,491.83-    |
| 376-000-1110   | SE TRL RDG RD RECONSTRUCT CASH | .00            | 217,091.54     |
| 377-000-1110   | HWY 44 TRL EXT SCHOOL CASH     | .00            | .00            |
| 378-000-1110   | FIRE STATION CASH              | 681,851.07-    | 2,275,480.47   |
| 379-000-1110   | 100TH ST WIDENING CASH         | .00            | 149,963.76     |
| 380-000-1110   | HWY 141 CORR/INTERS STDY CASH  | .00            | 107,654.05-    |
| 381-000-1110   | N COUNTY LINE WATER MAIN CASH  | .00            | .00            |
| 382-000-1110   | GRND STORAGE RESERVOIR CASH    | .00            | .00            |
| 383-000-1110   | JAMES ST WTR WATER MAIN CASH   | .00            | .00            |
| 384-000-1110   | SEWER COMPLIANCE CASH          | .00            | .09            |
| 385-000-1110   | SE 41ST & SE PARK EXT CASH     | 1,052.51       | 343,127.49     |
| 386-000-1110   | THORPE AREA EXPANSION CASH     | .00            | 50,520.74-     |
| 387-000-1110   | CITY HALL PROJECT CASH         | 89,663.20-     | 1,651,209.37   |
| 399-000-1110   | EQUIP REVOLVING PROG CASH      | 17,569.00-     | 3,251,063.25   |
| 600-000-1110   | CASH - WATER                   | 516,604.99     | 3,169,672.66   |

**BALANCE SHEET**  
**CALENDAR 7/2025, FISCAL 1/2026**

| ACCOUNT NUMBER | ACCOUNT TITLE                 | PTD<br>BALANCE | YTD<br>BALANCE |
|----------------|-------------------------------|----------------|----------------|
| 601-000-1110   | CASH - WATER DEPOSITS         | 5,801.01-      | 257,051.39     |
| 602-000-1110   | CASH - WATER SINKING          | .00            | 971,569.25     |
| 603-000-1110   | CASH - WATER REC BOND         | .00            | 183,629.96     |
| 610-000-1110   | CASH - SEWER                  | 158,283.95-    | 1,261,792.46   |
| 611-000-1110   | CASH - SEWER SINKING          | .00            | 839,303.03     |
| 670-000-1110   | CASH - SOLID WASTE            | 2,577.29-      | 839,487.72     |
| 740-000-1110   | CASH - STORM WATER            | 47,898.42      | 3,224,948.37   |
| 750-000-1110   | CASH - GRIMESPLEX             | 158,323.28     | 867,953.73     |
|                |                               | -----          | -----          |
|                | CASH TOTAL                    | 643,105.86-    | 49,804,157.56  |
| 112-000-1111   | CASH - FLEX                   | 3,258.02-      | 10,349.98      |
|                |                               | -----          | -----          |
|                | CASH TOTAL                    | 3,258.02-      | 10,349.98      |
| 001-000-1112   | CASH - FD AUXILLARY           | .00            | .00            |
|                |                               | -----          | -----          |
|                | CASH - FD AUXILLARY TOTAL     | .00            | .00            |
| 001-000-1130   | RESERVES - PARK CAP IMPROVE   | .00            | .00            |
| 600-000-1130   | RESERVES - WATER TAPPING      | .00            | .00            |
| 610-000-1130   | RESERVES - SEWER TAPPING      | .00            | .00            |
|                |                               | -----          | -----          |
|                | RESERVES TOTAL                | .00            | .00            |
| 001-000-1131   | RESERVES - FIRE CAP IMPROVE   | .00            | .00            |
| 600-000-1131   | RESERVES - WATER              | .00            | .00            |
| 610-000-1131   | RESERVES - SEWER              | .00            | .00            |
| 740-000-1131   | RESERVES - STORM WATER        | .00            | .00            |
| 750-000-1131   | RESERVES- PLEX CAPITAL IMPROV | .00            | 250,000.00     |
|                |                               | -----          | -----          |
|                | RESERVES TOTAL                | .00            | 250,000.00     |
| 001-000-1132   | RESERVES - RESCUE CAP IMPROVE | .00            | .00            |
|                |                               | -----          | -----          |
|                | RESERVES TOTAL                | .00            | .00            |
| 001-000-1133   | RESERVES - PARK & REC GOAL    | .00            | .00            |
|                |                               | -----          | -----          |
|                | RESERVES TOTAL                | .00            | .00            |
| 001-000-1150   | CASH - IPAIT                  | 232.57         | 67,457.35      |
| 200-000-1150   | CASH - IPAIT                  | 13.97          | 3,625.90       |
| 309-000-1150   | CASH - IPAIT                  | .00            | .00            |

**BALANCE SHEET**  
**CALENDAR 7/2025, FISCAL 1/2026**

| ACCOUNT NUMBER | ACCOUNT TITLE               | PTD<br>BALANCE | YTD<br>BALANCE |
|----------------|-----------------------------|----------------|----------------|
| 326-000-1150   | CASH - IPAIT                | .00            | .00            |
| 345-000-1150   | CASH - IPAIT                | 1,778.63       | 517,908.90     |
| 358-000-1150   | CASH - IPAIT                | .00            | .00            |
| 366-000-1150   | CASH - IPAIT                | .00            | .00            |
| 367-000-1150   | CASH - IPAIT                | .00            | .00            |
| 369-000-1150   | CASH - IPAIT                | 8,204.46       | 2,387,867.23   |
| 371-000-1150   | CASH - IPAIT                | 5,026.71       | 1,453,251.15   |
| 373-000-1150   | CASH - IPAIT                | .00            | .00            |
| 376-000-1150   | CASH - IPAIT                | .00            | .00            |
| 378-000-1150   | CASH - IPAIT                | 4,625.47       | 1,335,974.30   |
| 379-000-1150   | CASH - IPAIT                | .00            | .00            |
| 380-000-1150   | CASH - IPAIT                | 381.28         | 110,906.95     |
|                |                             | -----          | -----          |
|                | CASH - IPAIT TOTAL          | 20,263.09      | 5,876,991.78   |
| 309-000-1155   | CASH - IPAIT HI-YIELD       | .00            | .00            |
| 345-000-1155   | CASH - IPAIT HI-YIELD       | .00            | .00            |
| 358-000-1155   | CASH - IPAIT HI-YIELD       | .00            | .00            |
| 367-000-1155   | CASH - IPAIT HI-YIELD       | .00            | .00            |
| 369-000-1155   | CASH - IPAIT HI-YIELD       | .00            | 3,000,000.00   |
| 371-000-1155   | CASH - IPAIT HI-YIELD       | .00            | .00            |
| 378-000-1155   | CASH - IPAIT HI-YIELD       | .00            | .00            |
|                |                             | -----          | -----          |
|                | CASH - IPAIT HI-YIELD TOTAL | .00            | 3,000,000.00   |
| 001-000-1160   | SAVINGS - GENERAL FUND      | .00            | .00            |
| 600-000-1160   | SAVINGS - WATER TAPPING     | .00            | 1,093,875.71   |
| 610-000-1160   | SAVINGS - SEWER TAPPING     | .00            | .00            |
| 740-000-1160   | SAVINGS - STORM WATER       | .00            | 50,855.26      |
|                |                             | -----          | -----          |
|                | SAVINGS TOTAL               | .00            | 1,144,730.97   |
| 610-000-1161   | SAVINGS - SEWER TAPPING     | 2,860.05       | 1,125,353.05   |
|                |                             | -----          | -----          |
|                | SAVINGS - RACCOON TOTAL     | 2,860.05       | 1,125,353.05   |
| 600-000-1162   | SAVINGS - VISION            | 1,405.05       | 1,103,610.52   |
|                |                             | -----          | -----          |
|                | SAVINGS - VISION TOTAL      | 1,405.05       | 1,103,610.52   |
| 601-000-1170   | WATER DEPOSIT CD 25712      | .00            | 2,557.35       |
|                |                             | -----          | -----          |
|                | CD'S - CITY STATE TOTAL     | .00            | 2,557.35       |
| 001-000-1171   | CEMETERY CD 1 304927        | .00            | 35,512.77      |

BALANCE SHEET  
CALENDAR 7/2025, FISCAL 1/2026

| ACCOUNT NUMBER | ACCOUNT TITLE                 | PTD<br>BALANCE | YTD<br>BALANCE |
|----------------|-------------------------------|----------------|----------------|
| 001-000-1172   | CEMETERY CD 3 222910          | .00            | 22,806.16      |
| 001-000-1173   | CEMETERY CD 12014736          | .00            | 23,556.65      |
|                | CD'S BANKERS TRUST TOTAL      | .00            | 81,875.58      |
| 001-000-1174   | CD# 12510837 - GENERAL        | .00            | .00            |
|                | CD# 12510837 - GENERAL TOTAL  | .00            | .00            |
| 001-000-1175   | CD# 12396252 - GENERAL        | .00            | 2,401,827.97   |
|                | CD# 12396252 - GENERAL TOTAL  | .00            | 2,401,827.97   |
| 200-000-1176   | CD# 12182718 - DEBT           | .00            | .00            |
|                | CD# 12182718 - DEBT TOTAL     | .00            | .00            |
| 110-000-1177   | CD# 12854596 - DEBT/RUT       | .00            | .00            |
| 200-000-1177   | CD# 12854596 - DEBT/RUT       | .00            | .00            |
|                | CD# 12854596 - DEBT/RUT TOTAL | .00            | .00            |
| 600-000-1178   | CHARTER SEW TAP CD            | .00            | .00            |
| 610-000-1178   | CHARTER SEW TAP CD            | .00            | 5.00           |
|                | CHARTER SEW TAP CD TOTAL      | .00            | 5.00           |
| 610-000-1179   | SEWER RESERVES                | .00            | 1,700,000.00   |
|                | SEWER RESERVES TOTAL          | .00            | 1,700,000.00   |
|                | TOTAL CASH                    | 621,835.69     | 66,501,459.76  |



# BUDGET REPORT

## CALENDAR 7/2025, FISCAL 1/2026

PCT OF FISCAL YTD 8.3%

| ACCOUNT NUMBER | ACCOUNT TITLE                  | TOTAL<br>BUDGET | PTD<br>BALANCE | YTD<br>BALANCE | PERCENT<br>EXPENDED | UNEXPENDED   |
|----------------|--------------------------------|-----------------|----------------|----------------|---------------------|--------------|
|                | POLICE TOTAL                   | 1,596,941.00    | 125,213.92     | 125,213.92     | 7.84                | 1,471,727.08 |
|                | EMERGENCY MANAGEMENT TOTAL     | 17,000.00       | .00            | .00            | .00                 | 17,000.00    |
|                | FIRE TOTAL                     | 1,247,572.00    | 1,331.24       | 1,331.24       | .11                 | 1,246,240.76 |
|                | AMBULANCE TOTAL                | 2,042,618.00    | 266.87         | 266.87         | .01                 | 2,042,351.13 |
|                | BUILDING INSPECTIONS TOTAL     | 1,997,845.00    | 153,159.34     | 153,159.34     | 7.67                | 1,844,685.66 |
|                | ANIMAL CONTROL TOTAL           | 250.00          | .00            | .00            | .00                 | 250.00       |
|                | PUBLIC SAFETY TOTAL            | 6,902,226.00    | 279,971.37     | 279,971.37     | 4.06                | 6,622,254.63 |
|                | ROADS, BRIDGES, SIDEWALKS TOTA | 2,880,433.00    | 187,148.98     | 187,148.98     | 6.50                | 2,693,284.02 |
|                | STREET LIGHTING TOTAL          | 233,000.00      | 16,397.88      | 16,397.88      | 7.04                | 216,602.12   |
|                | TRAFFIC CONTROL & SAFETY TOTA  | 35,000.00       | 11,570.00      | 11,570.00      | 33.06               | 23,430.00    |
|                | SNOW REMOVAL TOTAL             | 366,500.00      | .00            | .00            | .00                 | 366,500.00   |
|                | PUBLIC WORKS TOTAL             | 3,514,933.00    | 215,116.86     | 215,116.86     | 6.12                | 3,299,816.14 |
|                | WATER,AIR,MOSQUITO CONTRO TOTA | 1,500.00        | .00            | .00            | .00                 | 1,500.00     |
|                | HEALTH & SOCIAL SERVICES TOTA  | 1,500.00        | .00            | .00            | .00                 | 1,500.00     |
|                | LIBRARY TOTAL                  | 1,299,752.00    | 111,962.21     | 111,962.21     | 8.61                | 1,187,789.79 |
|                | PARKS TOTAL                    | 740,886.00      | 64,325.13      | 64,325.13      | 8.68                | 676,560.87   |
|                | NORTH COMPLEX TOTAL            | 45,000.00       | 1,314.28       | 1,314.28       | 2.92                | 43,685.72    |
|                | SOUTH COMPLEX TOTAL            | 45,000.00       | 1,354.07       | 1,354.07       | 3.01                | 43,645.93    |
|                | RECREATION TOTAL               | 407,934.00      | 47,956.73      | 47,956.73      | 11.76               | 359,977.27   |
|                | REC - YOUTH PROGRAMS TOTAL     | 48,000.00       | 6,704.76       | 6,704.76       | 13.97               | 41,295.24    |
|                | REC - YOUTH SPORTS TOTAL       | .00             | 576.20         | 576.20         | .00                 | 576.20       |
|                | REC - ADULT PROGRAMS TOTAL     | 6,600.00        | 209.50         | 209.50         | 3.17                | 6,390.50     |
|                | CEMETERY TOTAL                 | 122,026.00      | 11,278.98      | 11,278.98      | 9.24                | 110,747.02   |
|                | GCC-GRIMES COMM COMPLEX TOTAL  | 168,170.00      | 14,552.38      | 14,552.38      | 8.65                | 153,617.62   |
|                | GRIMESPLEX TOTAL               | 406,870.00      | 48,690.39      | 48,690.39      | 11.97               | 358,179.61   |
|                | OTHER CULTURE/RECREATION TOTA  | 50,560.00       | 7,626.62       | 7,626.62       | 15.08               | 42,933.38    |
|                | CULTURE & RECREATION TOTAL     | 3,340,798.00    | 316,551.25     | 316,551.25     | 9.48                | 3,024,246.75 |
|                | ECONOMIC DEVELOPMENT TOTAL     | 3,679,466.00    | 21,552.41      | 21,552.41      | .59                 | 3,657,913.59 |
|                | COMMUNITY & ECONOMIC DEV TOTA  | 3,679,466.00    | 21,552.41      | 21,552.41      | .59                 | 3,657,913.59 |
|                | MAYOR/COUNCIL/CITY MGR TOTAL   | 346,166.00      | 31,705.63      | 31,705.63      | 9.16                | 314,460.37   |
|                | CLERK/TREASURER/ADM TOTAL      | 832,131.00      | 64,605.98      | 64,605.98      | 7.76                | 767,525.02   |
|                | ELECTIONS TOTAL                | 31,300.00       | .00            | .00            | .00                 | 31,300.00    |
|                | LEGAL SERVICES/ATTORNEY TOTAL  | 260,800.00      | 11,317.71      | 11,317.71      | 4.34                | 249,482.29   |
|                | CITY HALL/GENERAL BLDGS TOTAL  | 316,465.00      | 11,936.61      | 11,936.61      | 3.77                | 304,528.39   |
|                | TORT LIABILITY TOTAL           | 131,250.00      | .00            | .00            | .00                 | 131,250.00   |
|                | IT TOTAL                       | 457,884.00      | 24,776.42      | 24,776.42      | 5.41                | 433,107.58   |



**BUDGET REPORT**  
**CALENDAR 7/2025, FISCAL 1/2026**

**PCT OF FISCAL YTD 8.3%**

| ACCOUNT NUMBER | ACCOUNT TITLE                  | TOTAL<br>BUDGET | PTD<br>BALANCE | YTD<br>BALANCE | PERCENT<br>EXPENDED | UNEXPENDED    |
|----------------|--------------------------------|-----------------|----------------|----------------|---------------------|---------------|
|                | OTHER GENERAL GOVERNMENT TOTA  | 189,000.00      | 328.82         | 328.82         | .17                 | 188,671.18    |
|                | GENERAL GOVERNMENT TOTAL       | 2,564,996.00    | 144,671.17     | 144,671.17     | 5.64                | 2,420,324.83  |
|                | ROADS, BRIDGES, SIDEWALKS TOTA | 282,145.00      | 600.00         | 600.00         | .21                 | 281,545.00    |
|                | 2007 BOND TOTAL                | 279,482.00      | .00            | .00            | .00                 | 279,482.00    |
|                | 2009 BOND TOTAL                | 1,286,726.00    | .00            | .00            | .00                 | 1,286,726.00  |
|                | 2012 BOND TOTAL                | 359,460.00      | .00            | .00            | .00                 | 359,460.00    |
|                | 2017A BOND TOTAL               | 990,632.00      | .00            | .00            | .00                 | 990,632.00    |
|                | 2017 REFINANCING BOND TOTAL    | 574,050.00      | .00            | .00            | .00                 | 574,050.00    |
|                | 2020 GO BOND TOTAL             | 592,200.00      | 600.00         | 600.00         | .10                 | 591,600.00    |
|                | 2021 A GO BOND TOTAL           | 732,950.00      | 600.00         | 600.00         | .08                 | 732,350.00    |
|                | 2021 B GO LOST BOND TOTAL      | 256,500.00      | 600.00         | 600.00         | .23                 | 255,900.00    |
|                | 2022A BOND TOTAL               | 663,000.00      | 600.00         | 600.00         | .09                 | 662,400.00    |
|                | 2022B BOND TOTAL               | 795,600.00      | .00            | .00            | .00                 | 795,600.00    |
|                | 2023B GO BOND TOTAL            | 1,223,950.00    | .00            | .00            | .00                 | 1,223,950.00  |
|                | 2024A GO BOND TOTAL            | 1,422,213.00    | .00            | .00            | .00                 | 1,422,213.00  |
|                | 2025B GO LOSST BONDS TOTAL     | 277,671.00      | .00            | .00            | .00                 | 277,671.00    |
|                | DEBT SERVICE TOTAL             | 9,736,579.00    | 3,000.00       | 3,000.00       | .03                 | 9,733,579.00  |
|                | FIRE TOTAL                     | 5,063,349.00    | 681,851.07     | 681,851.07     | 13.47               | 4,381,497.93  |
|                | ROADS, BRIDGES, SIDEWALKS TOTA | 23,679,000.00   | 320,967.19     | 320,967.19     | 1.36                | 23,358,032.81 |
|                | STREET LIGHTING TOTAL          | 600,000.00      | 10,929.00      | 10,929.00      | 1.82                | 589,071.00    |
|                | TRAFFIC CONTROL & SAFETY TOTA  | 200,000.00      | .00            | .00            | .00                 | 200,000.00    |
|                | MUSEUM/BAND/THEATRE TOTAL      | .00             | 26,750.00      | 26,750.00      | .00                 | 26,750.00     |
|                | PARKS TOTAL                    | 1,160,000.00    | 7,436.00       | 7,436.00       | .64                 | 1,152,564.00  |
|                | GCC-GRIMES COMM COMPLEX TOTAL  | 150,000.00      | .00            | .00            | .00                 | 150,000.00    |
|                | GRIMESPLEX TOTAL               | 17,000.00       | .00            | .00            | .00                 | 17,000.00     |
|                | CITY HALL/GENERAL BLDGS TOTAL  | 400,000.00      | 119,067.07     | 119,067.07     | 29.77               | 280,932.93    |
|                | WATER TOTAL                    | 1,000,000.00    | 21,281.85      | 21,281.85      | 2.13                | 978,718.15    |
|                | SEWER/SEWAGE DISPOSAL TOTAL    | 438,500.00      | 2,965.00       | 2,965.00       | .68                 | 435,535.00    |
|                | STORM WATER TOTAL              | 2,684,000.00    | 55,936.70      | 55,936.70      | 2.08                | 2,628,063.30  |
|                | CAPITAL PROJECTS TOTAL         | 35,391,849.00   | 1,247,183.88   | 1,247,183.88   | 3.52                | 34,144,665.12 |
|                | WATER TOTAL                    | 7,864,543.00    | 430,401.21     | 430,401.21     | 5.47                | 7,434,141.79  |
|                | SEWER/SEWAGE DISPOSAL TOTAL    | 6,096,559.00    | 574,354.31     | 574,354.31     | 9.42                | 5,522,204.69  |
|                | LANDFILL/GARBAGE TOTAL         | 1,072,075.00    | 77,209.36      | 77,209.36      | 7.20                | 994,865.64    |
|                | STORM WATER TOTAL              | 643,646.00      | 24,422.60      | 24,422.60      | 3.79                | 619,223.40    |
|                | SPORTS COMPLEX TOTAL           | 245,200.00      | 20,235.66      | 20,235.66      | 8.25                | 224,964.34    |
|                | ENTERPRISE FUNDS TOTAL         | 15,922,023.00   | 1,126,623.14   | 1,126,623.14   | 7.08                | 14,795,399.86 |
|                | TRANSFERS IN/OUT TOTAL         | 18,342,215.00   | .00            | .00            | .00                 | 18,342,215.00 |
|                | TRANSFER OUT TOTAL             | 18,342,215.00   | .00            | .00            | .00                 | 18,342,215.00 |

BUDGET REPORT  
CALENDAR 7/2025, FISCAL 1/2026

PCT OF FISCAL YTD 8.3%

| ACCOUNT NUMBER | ACCOUNT TITLE  | TOTAL<br>BUDGET | PTD<br>BALANCE | YTD<br>BALANCE | PERCENT<br>EXPENDED | UNEXPENDED    |
|----------------|----------------|-----------------|----------------|----------------|---------------------|---------------|
|                | TOTAL EXPENSES | 99,396,585.00   | 3,354,670.08   | 3,354,670.08   | 3.38                | 96,041,914.92 |

# REVENUE REPORT

## CALENDAR 7/2025, FISCAL 1/2026

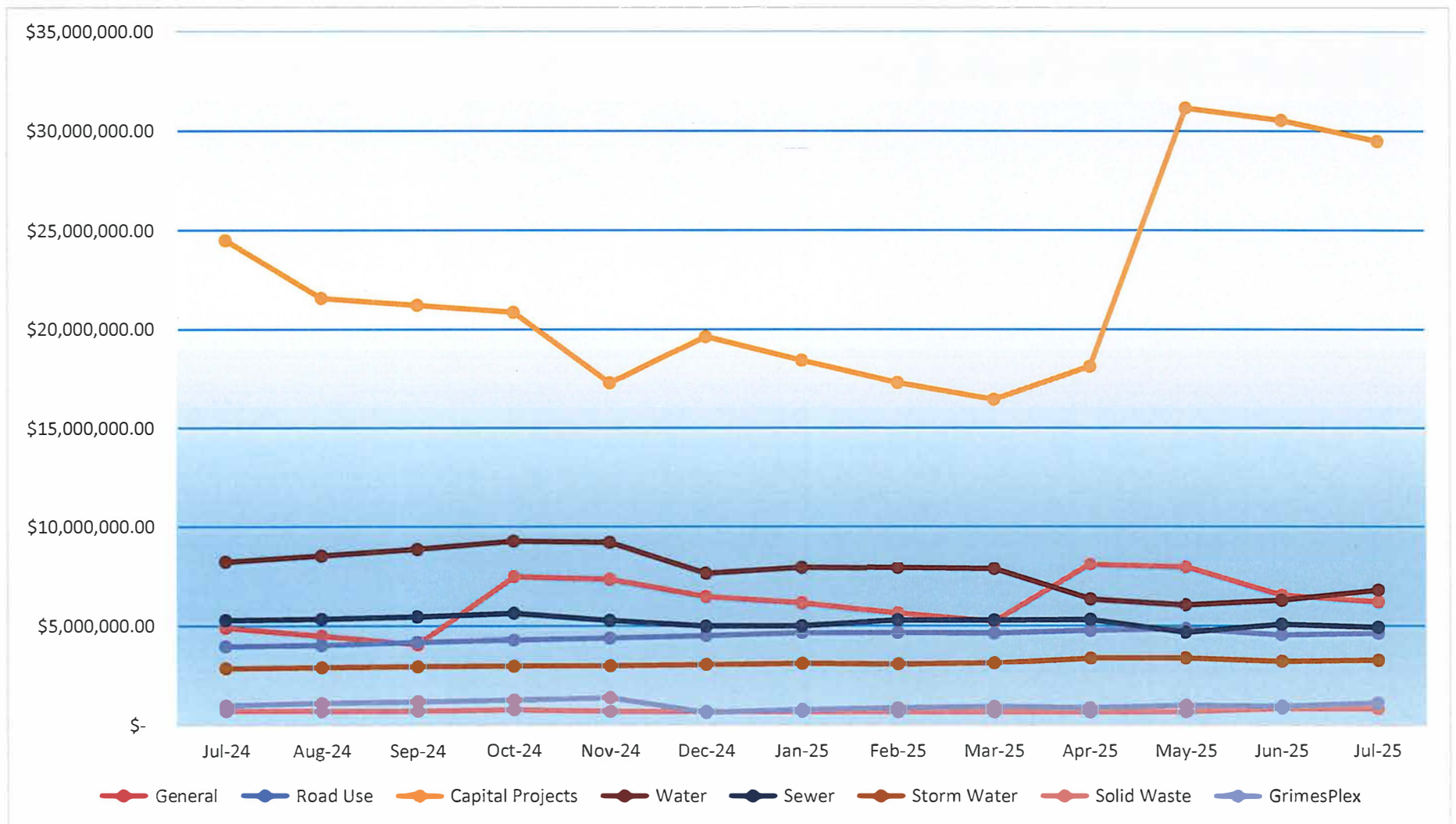
PCT OF FISCAL YTD 8.3%

| ACCOUNT NUMBER | ACCOUNT TITLE                  | FISCAL<br>ESTIMATE | PTD<br>BALANCE | YTD<br>BALANCE | PERCENT<br>RECVD | UNCOLLECTED   |
|----------------|--------------------------------|--------------------|----------------|----------------|------------------|---------------|
|                | GENERAL TOTAL                  | 14,351,156.00      | 312,121.81     | 312,121.81     | 2.17             | 14,039,034.19 |
|                | LIBRARY FUND TOTAL             | 1,073,572.00       | 1,228.98       | 1,228.98       | .11              | 1,072,343.02  |
|                | ROAD USE TAX TOTAL             | 2,236,620.00       | 168,225.50     | 168,225.50     | 7.52             | 2,068,394.50  |
|                | EMPLOYEE BENEFITS TOTAL        | 2,516,667.00       | 16,080.22      | 16,080.22      | .64              | 2,500,586.78  |
|                | LOCAL OPTION SALES TAX TOTAL   | 2,791,812.00       | 311,708.86     | 311,708.86     | 11.17            | 2,480,103.14  |
|                | TAX INCREMENT FINANCING TOTAL  | 9,672,071.00       | 18,085.20      | 18,085.20      | .19              | 9,653,985.80  |
|                | HOTEL/MOTEL/ECON DEV TOTAL     | 78,000.00          | 1,913.33       | 1,913.33       | 2.45             | 76,086.67     |
|                | RESTRICTED GIFTS TOTAL         | 4,500.00           | 215.00         | 215.00         | 4.78             | 4,285.00      |
|                | DEBT SERVICE TOTAL             | 9,798,824.00       | 8,457.49       | 8,457.49       | .09              | 9,790,366.51  |
|                | CP - STORM WATER TOTAL         | 2,284,000.00       | .00            | .00            | .00              | 2,284,000.00  |
|                | CP - PARKS TOTAL               | 750,000.00         | 1,927.46       | 1,927.46       | .26              | 748,072.54    |
|                | CP - GRIMES COMMUNITY COM TOTA | 100,000.00         | .00            | .00            | .00              | 100,000.00    |
|                | ANN SANI SEWER I&I REHAB TOTA  | 350,000.00         | .00            | .00            | .00              | 350,000.00    |
|                | ANNUAL SIGNAL IMPROVEMENT TOTA | 600,000.00         | .00            | .00            | .00              | 600,000.00    |
|                | HWY 44 STUDY TOTAL             | .00                | 136,874.32     | 136,874.32     | .00              | 136,874.32-   |
|                | ANNUAL WATER MAIN REPLACE TOTA | 1,000,000.00       | 3,317.05       | 3,317.05       | .33              | 996,682.95    |
|                | GRIMES LIBRARY BLDG FUND TOTA  | .00                | 25,000.00      | 25,000.00      | .00              | 25,000.00-    |
|                | TRAFFIC CALMING TOTAL          | 200,000.00         | .00            | .00            | .00              | 200,000.00    |
|                | ANNUAL PAVEMENT PRESERVE TOTA  | 75,000.00          | 230.76         | 230.76         | .31              | 74,769.24     |
|                | ANN TRAIL IMPRV & PLAN TOTAL   | 300,000.00         | .00            | .00            | .00              | 300,000.00    |
|                | SE 11TH & JAMES TOTAL          | 6,000,000.00       | 19,629.56      | 19,629.56      | .33              | 5,980,370.44  |
|                | 11TH & GATEWAY SIGNAL TOTAL    | 2,200,000.00       | 9,641.98       | 9,641.98       | .44              | 2,190,358.02  |
|                | NE DEST/NE BVRBROOKE IMP TOTA  | 5,100,000.00       | .00            | .00            | .00              | 5,100,000.00  |
|                | FIRE STATION TOTAL             | .00                | 4,625.47       | 4,625.47       | .00              | 4,625.47-     |
|                | HWY 141 CORR/INTERS STDY TOTA  | .00                | 381.28         | 381.28         | .00              | 381.28-       |
|                | SE 41ST & SE PARK EXTNSN TOTA  | 1,533,391.00       | 1,052.51       | 1,052.51       | .07              | 1,532,338.49  |

REVENUE REPORT  
CALENDAR 7/2025, FISCAL 1/2026

PCT OF FISCAL YTD 8.3%

| ACCOUNT NUMBER | ACCOUNT TITLE                 | FISCAL<br>ESTIMATE | PTD<br>BALANCE | YTD<br>BALANCE | PERCENT<br>RECVD | UNCOLLECTED   |
|----------------|-------------------------------|--------------------|----------------|----------------|------------------|---------------|
|                | THORPE AREA EXPANSION TOTAL   | 1,800,000.00       | .00            | .00            | .00              | 1,800,000.00  |
|                | CITY HALL PROJECT TOTAL       | 2,000,000.00       | 5,064.93       | 5,064.93       | .25              | 1,994,935.07  |
|                | EQUIP REVOLVING PROGRAM TOTAL | 1,157,766.00       | .00            | .00            | .00              | 1,157,766.00  |
|                | WATER TOTAL                   | 10,761,130.00      | 940,242.03     | 940,242.03     | 8.74             | 9,820,887.97  |
|                | WATER DEPOSITS TOTAL          | 60,000.00          | 2,368.21       | 2,368.21       | 3.95             | 57,631.79     |
|                | WATER SINKING TOTAL           | 482,360.00         | .00            | .00            | .00              | 482,360.00    |
|                | SEWER TOTAL                   | 5,805,822.00       | 418,930.41     | 418,930.41     | 7.22             | 5,386,891.59  |
|                | SEWER SINKING TOTAL           | 1,432,240.00       | .00            | .00            | .00              | 1,432,240.00  |
|                | LANDFILL/GARBAGE TOTAL        | 1,072,075.00       | 74,632.07      | 74,632.07      | 6.96             | 997,442.93    |
|                | STORM WATER TOTAL             | 840,737.00         | 72,321.02      | 72,321.02      | 8.60             | 768,415.98    |
|                | GRIMESPLEX TOTAL              | 1,280,000.00       | 178,558.94     | 178,558.94     | 13.95            | 1,101,441.06  |
|                | TOTAL REVENUE BY FUND         | 89,707,743.00      | 2,732,834.39   | 2,732,834.39   | 3.05             | 86,974,908.61 |





RESOLUTION 08-0325 APPROVING PAYMENTS FOR PROFESSIONAL SERVICES

Grimes Resolution No. 08-0325

WHEREAS, the City of Grimes has identified the need to retain consultants for professional services;

WHEREAS, the consultants have agreed to provide a scope of work for the City;

WHEREAS, the consultants have completed all or portions of the scope of work and are requesting payment of those services;

WHEREAS, the requests for payments have been reviewed and approved by City staff as due and payable;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, the professional payments that are listed shall be approved as submitted.

PASSED and APPROVED on August 26, 2025.

---

Scott Mikkelsen, Mayor

Attested:

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Rachel Greving, City Clerk

# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



**Project Title:** Lions Park - Phase One  
**Contractor:** Confluence, Inc.  
**Address:** 525 17th Street, Des Moines, IA 50309  
**Finance Budget Code:** 309-430-6407 **Finance Project #**  
**Vendor Project or Invoice #:** **PO #**  
**Original Contract Date:** June 25, 2024 **Vendor #** 4250

**Date of Council Meeting:** August 12th, 2025 **PAYMENT REQUEST #** 11  
**PAYMENT PERIOD:** From: June 10, 2025 Through: July 20th, 2025

## Contract Summary

|                                         |    |            |              |
|-----------------------------------------|----|------------|--------------|
| Original Contract Amount:               | \$ | 98,000.00  |              |
| Net change by Change Orders:            | \$ | 42,400.00  |              |
| Contract Amount to Date: (line 1 ± 2)   | \$ |            | 140,400.00   |
| Total completed and stored to date:     | \$ | 126,445.28 |              |
| Retainage: 0 % of Completed Work:       | \$ | -          |              |
| Total Earned less Retainage:            | \$ |            | 126,445.28   |
| Less previous applications for payment: | \$ |            | 109,237.41   |
| SUBTOTAL                                |    |            | \$ 17,207.87 |

OTHER CHARGES (Attach an itemized list) \$ -

**CURRENT PAYMENT DUE** \$ 17,207.87

Balance to finish, including retainage: \$ 13,954.72

Contract Time Remaining (If applicable) - WORKING DAYS

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

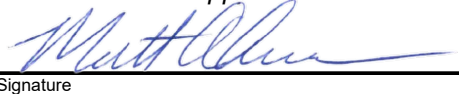
**Construction Contractor Approval:** Confluence, Inc.

Signature:  Firm Name: Confluence, Inc. Date: July 24, 2025

**Engineer / Consultant Approval:** Confluence, Inc.

Signature: \_\_\_\_\_ Firm Name: Confluence, Inc. Date: \_\_\_\_\_

**City of Grimes Staff Approval:**

Signature:  Date: 8-5-25

**Submit to:** Engineering Department

**E-mail:** [engineering@grimesiowa.gov](mailto:engineering@grimesiowa.gov) **Phone:** (515) 986-4050 **Fax:** (515) 986-4480

# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

## Previous Applications for Payment

| No. | Date              | Amount       |
|-----|-------------------|--------------|
| 1   | July 9, 2024      | \$ 7,021.17  |
| 2   | July 9, 2024      | \$ 2,527.17  |
| 3   | October 8, 2024   | \$ 12,158.90 |
| 4   | October 8, 2024   | \$ 7,520.50  |
| 5   | December 10, 2024 | \$ 15,531.58 |
| 6   | January 14, 2025  | \$ 4,213.40  |
| 7   | February 11, 2025 | \$ 11,620.00 |
| 8   | March 11, 2025    | \$ 8,098.56  |
| 9   | April 8, 2025     | \$ 19,961.13 |
| 10  | June 10, 2025     | \$ 20,585.00 |
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## Previous Applications for Payment

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**TOTAL**      **\$ 109,237.41**

## Record of Change Orders

| No. | Date         | Amount       |
|-----|--------------|--------------|
| 1   | May 27, 2025 | \$ 42,400.00 |
| 2   |              |              |
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**TOTAL**      **\$ 42,400.00**

**-Please update Payment Application Sheet**

## Contract Time Remaining

|                          |                      |
|--------------------------|----------------------|
| Contract Period:         | <u>WORKING DAYS</u>  |
| Original Contract Date:  | <u>June 25, 2024</u> |
| Original Contract Time:  | <u></u>              |
| Added by Change Order:   | <u></u>              |
| Contract Time to Date:   | <u>-</u>             |
| Time Used to Date:       | <u></u>              |
| Contract Time Remaining: | <u>-</u>             |





Confluence, Inc  
525 17th Street  
Des Moines, IA 50309  
515.288.4875

City of Grimes, IA  
Matt Ahrens  
Parks and Recreation  
410 SE Main Street  
#102  
Grimes, IA 50111

Invoice number 32431  
Date 07/24/2025  
  
Project **23567 Lions Park - Grimes**

Professional Services through July 20, 2025

Finance Budget Code: 309-430-6407  
Vendor No.: 4250

Include Payment Application with Invoice  
  
Send invoices to: [engineering@grimesiowa.gov](mailto:engineering@grimesiowa.gov); [mahrens@grimesiowa.gov](mailto:mahrens@grimesiowa.gov)

| Description           | Contract Amount | Percent Complete | Prior Billed | Total Billed | Current Billed |
|-----------------------|-----------------|------------------|--------------|--------------|----------------|
| Confluence            | 59,500.00       | 99.03            | 58,920.00    | 58,920.00    | 0.00           |
| SVPA                  | 54,800.00       | 83.54            | 28,620.00    | 45,779.50    | 17,159.50      |
| Nilles and Associates | 26,100.00       | 80.00            | 20,880.00    | 20,880.00    | 0.00           |
| Total                 | 140,400.00      | 89.44            | 108,420.00   | 125,579.50   | 17,159.50      |

Reimbursable Expenses

|                                  |            |       |      | Billed Amount |
|----------------------------------|------------|-------|------|---------------|
| Reimbursables                    |            |       |      |               |
|                                  |            |       |      |               |
|                                  |            |       |      |               |
| Denise Hurt                      |            |       |      |               |
| Per Miles                        |            |       |      |               |
|                                  | 07/02/2025 | 30.00 | 0.70 | 21.00         |
| SVPA Architects Inc              |            |       |      |               |
| Consultant Reimbursable Expenses |            |       |      |               |
|                                  | 07/03/2025 |       |      | 27.37         |
| Phase subtotal                   |            |       |      | 48.37         |
|                                  |            |       |      |               |
| Invoice total                    |            |       |      | 17,207.87     |

Aging Summary

| Invoice Number | Invoice Date | Outstanding | Current   | Over 30 | Over 60 | Over 90 | Over 120 |
|----------------|--------------|-------------|-----------|---------|---------|---------|----------|
| 32431          | 07/24/2025   | 17,207.87   | 17,207.87 |         |         |         |          |
|                | Total        | 17,207.87   | 17,207.87 | 0.00    | 0.00    | 0.00    | 0.00     |

# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



**Project Title:** SE Little Beaver Dr. and SE 4th Thru 6th Sts. Reconstruction  
**Contractor:** MSA Professional Services, Inc.  
**Address:** 1555 SE Delaware Avenue, Suite F Ankeny, IA 50021  
**Finance Budget Code:** 371-210-6407 **Finance Project #**  
**Vendor Project or Invoice #:** **PO #**  
**Original Contract Date:** April 23, 2024 **Vendor #** 3134

**Date of Council Meeting:** August 12, 2025 **PAYMENT REQUEST #** 10  
**PAYMENT PERIOD:** From: 6/22/2025 Through: 7/25/2025

## Contract Summary

|                                         |    |            |          |
|-----------------------------------------|----|------------|----------|
| Original Contract Amount:               | \$ | 106,200.00 |          |
| Net change by Change Orders:            | \$ | 104,500.00 |          |
| Contract Amount to Date: (line 1 ± 2)   | \$ | 210,700.00 |          |
| Total completed and stored to date:     | \$ | 179,809.94 |          |
| Retainage: 0 % of Completed Work:       | \$ | -          |          |
| Total Earned less Retainage:            | \$ | 179,809.94 |          |
| Less previous applications for payment: | \$ | 174,607.97 |          |
| SUBTOTAL                                | \$ |            | 5,201.97 |

OTHER CHARGES (Attach an itemized list) \$ -

**CURRENT PAYMENT DUE** \$ 5,201.97

Balance to finish, including retainage: \$ 30,890.06

Contract Time Remaining (If applicable) - CALENDAR DAYS

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

## Construction Contractor Approval:

Firm Name

Signature

Date

## Engineer / Consultant Approval:

MSA Professional Services, Inc.

Firm Name

Signature

Date

## City of Grimes Staff Approval:

Signature

Date

Submit to:

Engineering Department

E-mail:

[engineering@grimesiowa.gov](mailto:engineering@grimesiowa.gov)

Phone:

(515) 986-4050

Fax:

(515) 986-4480

# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

## Previous Applications for Payment

| No. | Date               | Amount       |
|-----|--------------------|--------------|
| 1   | June 25, 2024      | \$ 10,176.43 |
| 2   | July 23, 2024      | \$ 7,465.00  |
| 3   | August 27, 2024    | \$ 13,936.25 |
| 4   | September 24, 2024 | \$ 14,398.40 |
| 5   | October 22, 2024   | \$ 54,409.47 |
| 6   | November 26, 2024  | \$ 35,113.72 |
| 7   | May 27, 2025       | \$ 30,921.61 |
| 8   | June 24, 2025      | \$ 4,293.62  |
| 9   | July 22, 2025      | \$ 3,893.47  |
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## Previous Applications for Payment

| No. | Date | Amount |
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**TOTAL**      \$ 174,607.97

## Record of Change Orders

| No. | Date              | Amount       |
|-----|-------------------|--------------|
| 1   | June 25, 2024     | \$ 45,400.00 |
| 2   | February 25, 2025 | \$ 59,100.00 |
| 3   |                   |              |
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**TOTAL**      \$ 104,500.00

## Contract Time Remaining

Contract Period: CALENDAR DAYS  
Original Contract Date: April 23, 2024  
Original Contract Time: \_\_\_\_\_  
Added by Change Order: \_\_\_\_\_  
Contract Time to Date: -  
Time Used to Date: \_\_\_\_\_  
Contract Time Remaining: -



# INVOICE

TO MAKE A PAYMENT BY CREDIT CARD, PLEASE  
REQUEST A SECURE LINK VIA COLLECTIONS@MSA-  
PS.COM. A 2% SERVICE FEE WILL BE ADDED TO  
INVOICES PAID BY CREDIT CARD. PAST DUE BALANCES  
ARE SUBJECT TO AN INTEREST RATE OF 1.5% PER  
MONTH.

City of Grimes  
410 SE Main Street #102  
Grimes, IA 50111

Invoice No: 018935  
Invoice Date: 7/31/2025  
Invoice Terms: Due upon receipt  
Project No: R09410027.00  
Project Manager: Nichole Sungren  
Client Liaison: Nichole Sungren  
Customer Ref:

email invoice  
include documents  
From 06/26/2025 To 07/26/2025

**R09410027.00 SE Little Beaver and SE 4th Reconstruction CRS**

## R09410027.00.200 - Construction Administration

**Subtotal Construction Administration 5,064.97**

## R09410027.00.300 - Construction Staking

**Subtotal Construction Staking 137.00**

**Total 5,201.97**

Please include the MSA Invoice Number and Project Number with your payment.

### ACH Payments:

ach@msa-ps.com

Account Number: 101065930

Routing Number: 075901590

Bank Information: ACH/Wire, Baraboo State Bank, 101 3rd Avenue  
Baraboo, WI 53913

### Check Payments:

MSA

1230 South Boulevard  
Baraboo, WI 53913

# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



**Project Title:** NE Gateway Drive Permanent Traffic Signal Design  
**Contractor:** Snyder & Associates, Inc.  
**Address:** 2727 Snyder Blvd., PO Box 1159, Ankeny Iowa 50023  
**Finance Budget Code:** 340-230-6407 **Finance Project #**  
**Vendor Project or Invoice #:** 124.1502.01 **PO #**  
**Original Contract Date:** January 14, 2025 **Vendor #** 2031

**Date of Council Meeting:** August 12, 2025 **PAYMENT REQUEST #** 3  
**PAYMENT PERIOD:** From: June 1, 2025 Through: June 30, 2025

## Contract Summary

|                                         |    |           |          |
|-----------------------------------------|----|-----------|----------|
| Original Contract Amount:               | \$ | 58,900.00 |          |
| Net change by Change Orders:            | \$ | -         |          |
| Contract Amount to Date: (line 1 ± 2)   | \$ | 58,900.00 |          |
| Total completed and stored to date:     | \$ | 34,212.00 |          |
| Retainage: % of Completed Work:         | \$ | -         |          |
| Total Earned less Retainage:            | \$ | 34,212.00 |          |
| Less previous applications for payment: | \$ | 28,135.00 |          |
| SUBTOTAL                                | \$ |           | 6,077.00 |

OTHER CHARGES (Attach an itemized list) \$ -

**CURRENT PAYMENT DUE** \$ 6,077.00

Balance to finish, including retainage: \$ 24,688.00

Contract Time Remaining (If applicable) - CALENDAR DAYS

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

**Construction Contractor Approval:** Snyder & Associates, Inc.

  
Signature Firm Name Date 7/25/25

**Engineer / Consultant Approval:**

Signature Firm Name Date

**City of Grimes Staff Approval:**

  
Signature Date 8-5-25

**Submit to:** Engineering Department

**E-mail:** [engineering@grimesiowa.gov](mailto:engineering@grimesiowa.gov) **Phone:** (515) 986-4050 **Fax:** (515) 986-4480

# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

## Previous Applications for Payment

| No. | Date           | Amount       |
|-----|----------------|--------------|
| 1   | March 11, 2025 | \$ 17,206.00 |
| 2   | July 22, 2025  | \$ 10,929.00 |
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## Previous Applications for Payment

| No. | Date | Amount |
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**TOTAL**      \$ 28,135.00

## Record of Change Orders

| No. | Date | Amount |
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**TOTAL**      \$ -

## Contract Time Remaining

Contract Period: CALENDAR DAYS  
Original Contract Date: January 14, 2025  
Original Contract Time: \_\_\_\_\_  
Added by Change Order: \_\_\_\_\_  
Contract Time to Date: -  
Time Used to Date: \_\_\_\_\_  
Contract Time Remaining: -



INVOICE FOR PROFESSIONAL SERVICES

July 31, 2025

Matt Ahrens, P.E.  
City of Grimes  
101 NE Harvey Street  
Grimes, IA 50111

Invoice No: 124.1502.01 - 3

Finance Code 340-230-6407

Email mahrens@grimesiowa.gov  
engineering@grimesiowa.gov

Project 124.1502.01 NE Gateway Drive Permanent Traffic Signal Design

Professional Services through June 30, 2025

Basic Services

|                | Hours | Rate   | Amount   |
|----------------|-------|--------|----------|
| Engineer VIII  | 29.50 | 206.00 | 6,077.00 |
| Total Services | 29.50 |        | 6,077.00 |
| Total Services |       |        | 6,077.00 |

Billing Limits

|                | Current  | Prior     | To-Date   |
|----------------|----------|-----------|-----------|
| Total Billings | 6,077.00 | 28,135.00 | 34,212.00 |
| Limit          |          |           | 58,900.00 |
| Remaining      |          |           | 24,688.00 |

Phase Subtotal \$6,077.00

Amount Due this Invoice \$6,077.00

Thank you. We appreciate the opportunity to serve you.

Accounts Receivable Inquiry: ar@snyder-associates.com

Project Manager: Todd Knox



# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



**Project Title:** Streets Master Plan/ Design Guide  
**Contractor:** Snyder & Associates, Inc.  
**Address:** 2727 Snyder Blvd., PO Box 1159, Ankeny Iowa 50023  
**Finance Budget Code:** 110-210-6490 **Finance Project #**  
**Vendor Project or Invoice #:** 122.1143.01 **PO #**  
**Original Contract Date:** August 9, 2022 **Vendor #** 2031

**Date of Council Meeting:** August 12, 2025 **PAYMENT REQUEST #** 8  
**PAYMENT PERIOD:** From: June 1, 2024 Through: June 30, 2025

## Contract Summary

|                                         |    |           |          |
|-----------------------------------------|----|-----------|----------|
| Original Contract Amount:               | \$ | 60,000.00 |          |
| Net change by Change Orders:            | \$ | -         |          |
| Contract Amount to Date: (line 1 ± 2)   | \$ | 60,000.00 |          |
| Total completed and stored to date:     | \$ | 60,000.00 |          |
| Retainage: 0 % of Completed Work:       | \$ | -         |          |
| Total Earned less Retainage:            | \$ | 60,000.00 |          |
| Less previous applications for payment: | \$ | 55,427.91 |          |
| SUBTOTAL                                | \$ |           | 4,572.09 |

OTHER CHARGES (Attach an itemized list) \$ -

**CURRENT PAYMENT DUE** \$ 4,572.09

Balance to finish, including retainage: \$ -

Contract Time Remaining (If applicable) - Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

**Construction Contractor Approval:** Snyder & Associates, Inc.

  
Signature Firm Name Date 7/25/25

**Engineer / Consultant Approval:**

Signature Firm Name Date

**City of Grimes Staff Approval:**   
Signature Date 8-5-25

**City of Grimes Council Approval:** Council 8-12-25  
Signature Date

**Submit to:** Matt Ahrens, P.E. - City Engineer - Engineering Department  
**E-mail:** [mahrens@grimesiowa.gov](mailto:mahrens@grimesiowa.gov) **Phone:** (515) 986-4050 **Fax:** (515) 986-4480

# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

## Previous Applications for Payment

| No. | Date              | Amount       |
|-----|-------------------|--------------|
| 1   | December 27, 2022 | \$ 7,826.88  |
| 2   | February 28, 2023 | \$ 10,404.75 |
| 3   | March 28, 2023    | \$ 10,049.28 |
| 4   | August 8, 2023    | \$ 3,787.50  |
| 5   | December 12, 2023 | \$ 9,308.50  |
| 6   | February 27, 2024 | \$ 9,621.50  |
| 7   | July 23, 2024     | \$ 4,429.50  |
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## Previous Applications for Payment

| No. | Date | Amount |
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**TOTAL**      \$ 55,427.91

## Record of Change Orders

| No. | Date | Amount |
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**TOTAL**      \$ -

## Contract Time Remaining

Contract Period: Working Days  
Original Contract Date: August 9, 2022  
Original Contract Time: \_\_\_\_\_  
Added by Change Order: \_\_\_\_\_  
Contract Time to Date: -  
Time Used to Date: \_\_\_\_\_  
Contract Time Remaining: -



INVOICE FOR PROFESSIONAL SERVICES

July 31, 2025

Alex Pfaltzgraff  
City of Grimes  
101 NE Harvey Street  
Grimes, IA 50111

Invoice No: 122.1143.01 - 8

Vendor number 2031

Email apfaltzgraff@grimesiowa.gov  
engineering@grimesiowa.gov

Project 122.1143.01 Streets Master Plan/Design Guide

Professional Services through June 30, 2025

Basic Services

|                | Hours | Rate   | Amount   |          |
|----------------|-------|--------|----------|----------|
| Engineer VIII  | 13.50 | 181.00 | 2,443.50 |          |
| Technician VI  | 28.75 | 102.00 | 2,932.50 |          |
| Total Services | 42.25 |        | 5,376.00 |          |
| Total Services |       |        |          | 5,376.00 |

Billing Limits

|                | Current  | Prior     | To-Date   |         |
|----------------|----------|-----------|-----------|---------|
| Total Billings | 5,376.00 | 55,427.91 | 60,803.91 |         |
| Limit          |          |           | 60,000.00 |         |
| Adjustment     |          |           |           | -803.91 |

Phase Subtotal \$4,572.09

Amount Due this Invoice \$4,572.09

Thank you. We appreciate the opportunity to serve you.

Accounts Receivable Inquiry: ar@snyder-associates.com

Project Manager: Todd Knox

# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



**Project Title:** 2022-2025 On Call Traffic Planning & Engineering Services  
**Contractor:** Snyder & Associates, Inc.  
**Address:** 2727 Snyder Blvd., PO Box 1159, Ankeny Iowa 50023  
**Finance Budget Code:** 001-170-6407 **Finance Project #**  
**Vendor Project or Invoice #:** 122.1140.01 **PO #**  
**Original Contract Date:** July 12, 2022 **Vendor #** 2031

**Date of Council Meeting:** August 12, 2025 **PAYMENT REQUEST #** 9  
**PAYMENT PERIOD:** From: February 5, 2025 Through: June 30, 2025

## Contract Summary

|                                         |    |           |          |
|-----------------------------------------|----|-----------|----------|
| Original Contract Amount:               | \$ | 60,000.00 |          |
| Net change by Change Orders:            | \$ | -         |          |
| Contract Amount to Date: (line 1 ± 2)   | \$ | 60,000.00 |          |
| Total completed and stored to date:     | \$ | 56,519.00 |          |
| Retainage: 0 % of Completed Work:       | \$ | -         |          |
| Total Earned less Retainage:            | \$ | 56,519.00 |          |
| Less previous applications for payment: | \$ | 50,193.25 |          |
| SUBTOTAL                                | \$ |           | 6,325.75 |

OTHER CHARGES (Attach an itemized list) \$ -

**CURRENT PAYMENT DUE** \$ 6,325.75

Balance to finish, including retainage: \$ 3,481.00

Contract Time Remaining (If applicable) - Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

**Construction Contractor Approval:** Snyder & Associates, Inc.

  
Signature Firm Name Date 8/1/25

**Engineer / Consultant Approval:**  
Firm Name

Signature Date

**City of Grimes Staff Approval:**   
Signature Date 8-5-25

**City of Grimes Council Approval:** Council 8-12-25  
Signature Date

**Submit to:** Matt Ahrens, P.E. - City Engineer - Engineering Department  
**E-mail:** [mahrens@grimesiowa.gov](mailto:mahrens@grimesiowa.gov) **Phone:** (515) 986-4050 **Fax:** (515) 986-4480

# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

## Previous Applications for Payment

| No. | Date               | Amount      |
|-----|--------------------|-------------|
| 1   | November 22, 2022  | \$ 4,752.26 |
| 2   | February 28, 2023  | \$ 8,051.38 |
| 3   | August 8, 2023     | \$ 7,196.36 |
| 4   | September 12, 2023 | \$ 5,577.25 |
| 5   | December 12, 2023  | \$ 5,332.50 |
| 6   | February 11, 2024  | \$ 6,751.55 |
| 7   | October 22, 2024   | \$ 4,420.20 |
| 8   | March 11, 2025     | \$ 8,111.75 |
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## Previous Applications for Payment

| No. | Date | Amount |
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**TOTAL**      \$ 50,193.25

## Record of Change Orders

| No. | Date | Amount |
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**TOTAL**      \$ -

## Contract Time Remaining

|                          |                             |
|--------------------------|-----------------------------|
| Contract Period:         | <u>Working Days</u>         |
| Original Contract Date:  | <u>July 12, 2022</u>        |
| Original Contract Time:  | <u>                    </u> |
| Added by Change Order:   | <u>                    </u> |
| Contract Time to Date:   | <u>-</u>                    |
| Time Used to Date:       | <u>                    </u> |
| Contract Time Remaining: | <u><u>-</u></u>             |



INVOICE FOR PROFESSIONAL SERVICES

July 31, 2025

Matt Ahrens, P.E.  
City of Grimes  
101 NE Harvey Street  
Grimes, IA 50111

Invoice No: 122.1140.01 - 9

Vendor Number 2031

Budget Code 001-170-6407

Email mahrens@grimesiowa.gov  
engineering@grimesiowa.gov

Project 122.1140.01 2022-2025 On Call Traffic Planning and Eng Services

Professional Services through June 30, 2025

Basic Services 2022-2023

| Billing Limits | Current | Prior     | To-Date   |
|----------------|---------|-----------|-----------|
| Total Billings | 0.00    | 20,000.00 | 20,000.00 |
| Limit          |         |           | 20,000.00 |
| Phase Subtotal |         |           | 0.00      |

Basic Services 2023-2024

| Billing Limits | Current | Prior     | To-Date   |
|----------------|---------|-----------|-----------|
| Total Billings | 0.00    | 20,000.00 | 20,000.00 |
| Limit          |         |           | 20,000.00 |
| Phase Subtotal |         |           | 0.00      |

Basic Services 2024-2025

|                       | Hours    | Rate      | Amount     |
|-----------------------|----------|-----------|------------|
| Principal Engineer II | .75      | 229.00    | 171.75     |
| Engineer VIII         | 34.00    | 181.00    | 6,154.00   |
| Total Services        | 34.75    |           | 6,325.75   |
| Total Services        |          |           | 6,325.75   |
| Billing Limits        | Current  | Prior     | To-Date    |
| Total Billings        | 6,325.75 | 10,193.25 | 16,519.00  |
| Limit                 |          |           | 20,000.00  |
| Remaining             |          |           | 3,481.00   |
| Phase Subtotal        |          |           | \$6,325.75 |

Amount Due this Invoice \$6,325.75

|                  | Total     | Prior     | Current  |
|------------------|-----------|-----------|----------|
| Billings to Date | 56,519.00 | 50,193.25 | 6,325.75 |

REMIT TO: SNYDER & ASSOCIATES, INC.

Mailing: PO Box 1159 | Ankeny, IA 50021

Physical: 2727 SW Snyder Blvd. | Ankeny IA 50023

p: 888-964-2020 | f: 515-964-7938

Federal E.I.N. 42-1379015

SNYDER-ASSOCIATES.COM

|         |             |                                          |         |   |
|---------|-------------|------------------------------------------|---------|---|
| Project | 122.1140.01 | Grimes-2022-2025OnCallTraffPlanningEngSe | Invoice | 9 |
|---------|-------------|------------------------------------------|---------|---|

Thank you. We appreciate the opportunity to serve you.

Accounts Receivable Inquiry: ar@snyder-associates.com

Project Manager: Todd Knox

# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



**Project Title:** Traffic Signal Network Communication Project  
**Contractor:** Snyder & Associates, Inc.  
**Address:** 2727 Snyder Blvd., PO Box 1159, Ankeny Iowa 50023  
**Finance Budget Code:** 340-230-6407 **Finance Project #**  
**Vendor Project or Invoice #:** 121.0846.01 **PO #**  
**Original Contract Date:** August 10, 2021 **Vendor #** 2031

**Date of Council Meeting:** August 12, 2025 **PAYMENT REQUEST #** 18  
**PAYMENT PERIOD:** From: April 1, 2025 Through: June 30, 2025

## Contract Summary

|                                         |    |            |             |
|-----------------------------------------|----|------------|-------------|
| Original Contract Amount:               | \$ | 147,300.00 |             |
| Net change by Change Orders:            | \$ | -          |             |
| Contract Amount to Date: (line 1 ± 2)   | \$ | 147,300.00 |             |
| Total completed and stored to date:     | \$ | 137,895.85 |             |
| Retainage: 0 % of Completed Work:       |    |            |             |
| Total Earned less Retainage:            | \$ | 137,895.85 |             |
| Less previous applications for payment: | \$ | 134,728.35 |             |
| SUBTOTAL                                |    |            | \$ 3,167.50 |

OTHER CHARGES (Attach an itemized list) \$ -

**CURRENT PAYMENT DUE** \$ 3,167.50

Balance to finish, including retainage: \$ 9,404.15

Contract Time Remaining (If applicable) - Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

**Construction Contractor Approval:** Snyder & Associates, Inc.  
Firm Name  
Signature: Todd Kux Date: 7/25/25

**Engineer / Consultant Approval:**  
Firm Name  
Signature  
Date

**City of Grimes Staff Approval:** Matt Ahrens  
Signature Date: 8-5-25

**City of Grimes Council Approval:** Council 8-12-25  
Signature Date

**Submit to:** Matt Ahrens, P.E. - City Engineer - Engineering Department  
**E-mail:** [mahrens@grimesiowa.gov](mailto:mahrens@grimesiowa.gov) **Phone:** (515) 986-4050 **Fax:** (515) 986-4480



# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

## Previous Applications for Payment

| No. | Date              | Amount       |
|-----|-------------------|--------------|
| 1   | February 22, 2022 | \$ 26,632.50 |
| 2   | March 8, 2022     | \$ 13,860.00 |
| 3   | April 12, 2022    | \$ 8,415.00  |
| 4   | May 10, 2022      | \$ 7,342.50  |
| 5   | August 23, 2022   | \$ 11,660.59 |
| 6   | October 25, 2022  | \$ 6,327.88  |
| 7   | November 22, 2022 | \$ 3,026.38  |
| 8   | May 23, 2023      | \$ 5,571.00  |
| 9   | August 8, 2023    | \$ 2,893.75  |
| 10  | February 13, 2024 | \$ 7,941.75  |
| 11  | March 12, 2024    | \$ 4,253.50  |
| 12  | June 11, 2024     | \$ 5,520.50  |
| 13  | July 23, 2024     | \$ 5,520.50  |
| 14  | November 26, 2024 | \$ 5,858.00  |
| 15  | December 24, 2024 | \$ 4,981.50  |
| 16  | March 11, 2025    | \$ 7,773.50  |
| 17  | May 27, 2025      | \$ 7,149.50  |
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## Previous Applications for Payment

| No. | Date | Amount |
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**TOTAL**      **\$ 134,728.35**

## Record of Change Orders

| No. | Date | Amount |
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**TOTAL**      **\$ -**

## Contract Time Remaining

|                          |                             |
|--------------------------|-----------------------------|
| Contract Period:         | <u>Working Days</u>         |
| Original Contract Date:  | <u>August 10, 2021</u>      |
| Original Contract Time:  | <u>                    </u> |
| Added by Change Order:   | <u>                    </u> |
| Contract Time to Date:   | <u>-</u>                    |
| Time Used to Date:       | <u>                    </u> |
| Contract Time Remaining: | <u>-</u>                    |



INVOICE FOR PROFESSIONAL SERVICES

July 31, 2025

Matt Ahrens, P.E.  
City of Grimes  
101 NE Harvey Street  
Grimes, IA 50111

Invoice No: 121.0846.01 - 18

Finance Budget Code 340-230-6407

Email  
engineering@grimesiowa.gov

Project 121.0846.01 Traffic Signal Network Communication Project

Professional Services through June 30, 2025

Basic Services

Phase Subtotal 0.00

Construction Services

|                | Hours | Rate   | Amount     |
|----------------|-------|--------|------------|
| Engineer VIII  | 17.50 | 181.00 | 3,167.50   |
| Total Services | 17.50 |        | 3,167.50   |
| Total Services |       |        | 3,167.50   |
| Phase Subtotal |       |        | \$3,167.50 |

Billing Limits

|                | Current  | Prior      | To-Date    |
|----------------|----------|------------|------------|
| Total Billings | 3,167.50 | 134,728.35 | 137,895.85 |
| Limit          |          |            | 147,300.00 |
| Remaining      |          |            | 9,404.15   |

Amount Due this Invoice \$3,167.50

|                  | Total      | Prior      | Current  |
|------------------|------------|------------|----------|
| Billings to Date | 137,895.85 | 134,728.35 | 3,167.50 |

Thank you. We appreciate the opportunity to serve you.

Accounts Receivable Inquiry: ar@snyder-associates.com

Project Manager: Todd Knox

# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



**Project Title:** SE 19th Street Sanitary Sewer Extension  
**Contractor:** Foth Infrastructure & Environment, LLC  
**Address:** 8191 Birchwood Court, Suite L, Johnston, IA 50131  
**Finance Budget Code:** 331-815-6407 **Finance Project #**  
**Vendor Project or Invoice #:** 22G009.00 **PO #**  
**Original Contract Date:** February 22, 2022 **Vendor #** 2972

**Date of Council Meeting:** August 26, 2025 **PAYMENT REQUEST #** 15  
**PAYMENT PERIOD:** From: February 1, 2025 Through: June 30, 2025

## Contract Summary

|                                         |    |            |             |
|-----------------------------------------|----|------------|-------------|
| Original Contract Amount:               | \$ | 124,200.00 |             |
| Net change by Change Orders:            | \$ | 84,000.00  |             |
| Contract Amount to Date: (line 1 ± 2)   | \$ |            | 208,200.00  |
| Total completed and stored to date:     | \$ | 195,949.30 |             |
| Retainage: 0 % of Completed Work:       | \$ | -          |             |
| Total Earned less Retainage:            | \$ |            | 195,949.30  |
| Less previous applications for payment: | \$ |            | 187,263.80  |
| SUBTOTAL                                |    |            | \$ 8,685.50 |

OTHER CHARGES (Attach an itemized list) \$ -

**CURRENT PAYMENT DUE** \$ 8,685.50

Balance to finish, including retainage: \$ 12,250.70

Contract Time Remaining (If applicable) - CALENDAR DAYS

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

## Construction Contractor Approval:

Firm Name

Signature

Date

## Engineer / Consultant Approval:

Foth Infrastructure & Environment, LLC

Firm Name

08/04/2025

Signature

Date

## City of Grimes Staff Approval:

Signature

Date

8-8-25

Submit to: Engineering Department

E-mail: [engineering@grimesiowa.gov](mailto:engineering@grimesiowa.gov) Phone: (515) 986-4050 Fax: (515) 986-4480

# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

## Previous Applications for Payment

| No. | Date               | Amount       |
|-----|--------------------|--------------|
| 1   | April 26, 2022     | \$ 10,066.91 |
| 2   | August 23, 2022    | \$ 49,409.76 |
| 3   | September 27, 2022 | \$ 9,935.00  |
| 4   | November 8, 2022   | \$ 6,724.00  |
| 5   | December 13, 2022  | \$ 13,709.00 |
| 6   | February 28, 2023  | \$ 3,510.00  |
| 7   | April 25, 2023     | \$ 11,902.00 |
| 8   | July 25, 2023      | \$ 13,727.50 |
| 9   | October 10, 2023   | \$ 2,126.35  |
| 10  | March 26, 2024     | \$ 36,254.56 |
| 11  | April 23, 2024     | \$ 8,700.62  |
| 12  | May 14, 2024       | \$ 15,683.94 |
| 13  | August 13, 2024    | \$ 4,430.16  |
| 14  | February 25, 2025  | \$ 1,084.00  |
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## Previous Applications for Payment

| No. | Date | Amount |
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**TOTAL**      \$ 187,263.80

## Record of Change Orders

| No. | Date              | Amount       |
|-----|-------------------|--------------|
| 1   | November 14, 2023 | \$ 84,000.00 |
| 2   |                   |              |
| 3   |                   |              |
| 4   |                   |              |
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**TOTAL**      \$ 84,000.00

## Contract Time Remaining

|                          |                   |
|--------------------------|-------------------|
| Contract Period:         | CALENDAR DAYS     |
| Original Contract Date:  | February 22, 2022 |
| Original Contract Time:  |                   |
| Added by Change Order:   |                   |
| Contract Time to Date:   | -                 |
| Time Used to Date:       |                   |
| Contract Time Remaining: | -                 |

**Invoice**

REMIT TO: Foth Infrastructure & Environment, LLC  
P.O. Box 8418  
Carol Stream, IL 60197-8418

Note: Communications concerning disputed debts, including an instrument tendered as full satisfaction of a disputed debt, are to be sent to Foth Infrastructure & Environment, LLC treasurer, 2121 Innovation Court, Suite 100, P.O. Box 5095, De Pere, WI 54115-5095

August 04, 2025

Project No: 0022G009.00

Invoice No: 98510

City of Grimes  
City Hall  
101 NE Harvey Street  
Grimes, IA 50111

**Invoice Total USD 8,685.50**

Project 0022G009.00 SE 19th St. Sanitary Sewer Extension

**Professional Services through June 30, 2025**

**Professional Personnel**

|                               | Hours | Rate   | Amount          |
|-------------------------------|-------|--------|-----------------|
| Engineer/Planner/Scientist VI | 34.50 | 198.00 | 6,831.00        |
| Engineer/Planner/Scientist V  | 1.50  | 183.00 | 274.50          |
| Engineer/Planner/Scientist IV | 3.50  | 168.00 | 588.00          |
| Technician/Designer IV        | 3.00  | 131.00 | 393.00          |
| Technician/Designer III       | 4.50  | 118.00 | 531.00          |
| Totals                        | 47.00 |        | 8,617.50        |
| <b>Total Labor</b>            |       |        | <b>8,617.50</b> |

**Expenses 68.00**

**Billing Limits**

|                | Current  | Prior      | To-Date    |
|----------------|----------|------------|------------|
| Total Billings | 8,685.50 | 187,263.80 | 195,949.30 |
| Limit          |          |            | 208,200.00 |
| Remaining      |          |            | 12,250.70  |

**Total This Invoice USD 8,685.50**

# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



**Project Title:** Grimes Public Administration Building  
**Contractor:** OPN Architects, Inc  
**Address:** 200 5th Ave SE, Suite 201, Cedar Rapids, IA 52401  
**Finance Budget Code:** 387-650-6490 **Finance Project #**  
**Vendor Project or Invoice #:** **PO #**  
**Original Contract Date:** July 23, 2024 **Vendor #** 2532

**Date of Council Meeting:** August 26, 2025 **PAYMENT REQUEST #** 11  
**PAYMENT PERIOD:** From: July 1, 2025 Through: July 31, 2025

## Contract Summary

|                                         |    |            |  |
|-----------------------------------------|----|------------|--|
| Original Contract Amount:               | \$ | 668,900.00 |  |
| Net change by Change Orders:            | \$ | 50,500.00  |  |
| Contract Amount to Date: (line 1 ± 2)   | \$ | 719,400.00 |  |
| Total completed and stored to date:     | \$ | 415,262.49 |  |
| Retainage: 0 % of Completed Work:       | \$ | -          |  |
| Total Earned less Retainage:            | \$ | 415,262.49 |  |
| Less previous applications for payment: | \$ | 355,331.86 |  |
| SUBTOTAL                                | \$ | 59,930.63  |  |
| OTHER CHARGES (Attach an itemized list) | \$ | -          |  |
| CURRENT PAYMENT DUE                     | \$ | 59,930.63  |  |
| Balance to finish, including retainage: | \$ | 304,137.51 |  |

Contract Time Remaining (If applicable) - WORKING DAYS

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

## Construction Contractor Approval:

Firm Name

Signature

Date

## Engineer / Consultant Approval:

OPN Architects, Inc

Firm Name

Signature

Date

## City of Grimes Staff Approval:

Signature

Date

Submit to:

Engineering Department

E-mail:

engineering@grimesiowa.gov

Phone:

(515) 986-4050

Fax:

(515) 986-4480

Date Printed: 8/7/2025

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

| No. | Date              | Amount       |
|-----|-------------------|--------------|
| 1   | October 8, 2024   | \$ 10,106.25 |
| 2   | October 22, 2024  | \$ 16,779.97 |
| 3   | November 26, 2024 | \$ 6,428.62  |
| 4   | December 10, 2024 | \$ 3,295.59  |
| 5   | January 28, 2025  | \$ 19,825.46 |
| 6   | March 11, 2025    | \$ 23,638.63 |
| 7   | April 22, 2025    | \$ 78,618.72 |
| 8   | May 27, 2025      | \$ 57,399.77 |
| 9   | June 24, 2025     | \$ 47,510.72 |
| 10  | July 22, 2025     | \$ 91,728.13 |
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Previous Applications for Payment

| No. | Date | Amount |
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| 36  |      |        |
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TOTAL \$ 355,331.86

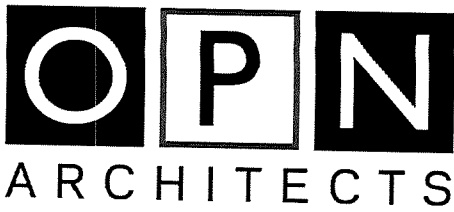
Record of Change Orders

| No. | Date              | Amount       |
|-----|-------------------|--------------|
| 1   | December 10, 2024 | \$ 11,500.00 |
| 2   | February 11, 2025 | \$ 39,000.00 |
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TOTAL \$ 50,500.00

Contract Time Remaining

|                          |               |
|--------------------------|---------------|
| Contract Period:         | WORKING DAYS  |
| Original Contract Date:  | July 23, 2024 |
| Original Contract Time:  |               |
| Added by Change Order:   |               |
| Contract Time to Date:   | -             |
| Time Used to Date:       |               |
| Contract Time Remaining: | -             |



200 5th Ave SE  
Ste 201  
Cedar Rapids, IA 52401

## INVOICE

Invoice Number: 24826000-11  
Date: July 31, 2025  
Project Number: 24826000

**City of Grimes**  
101 NE Harvey Street  
Grimes, IA 50111

### Grimes Public Administration Building

For Professional Services Rendered Through: July 31, 2025

#### Fee Services

|                             | Contract Amount     | Percent Complete | Fee Earned          | Prior Billings      | Current Billings   |
|-----------------------------|---------------------|------------------|---------------------|---------------------|--------------------|
| PreDesign                   | \$27,500.00         | 100.00           | \$27,500.00         | \$27,500.00         | \$0.00             |
| Schematic Design            | \$88,666.00         | 100.00           | \$88,666.00         | \$88,666.00         | \$0.00             |
| Design Development          | \$171,398.00        | 100.00           | \$171,398.00        | \$153,598.32        | \$17,799.68        |
| Construction Documents      | \$213,058.00        | 40.50            | \$86,288.49         | \$47,245.61         | \$39,042.88        |
| Bidding/Negotiations        | \$24,192.00         | 0.00             | \$0.00              | \$0.00              | \$0.00             |
| Construction Administration | \$144,086.00        | 0.00             | \$0.00              | \$0.00              | \$0.00             |
| Add Services (Amendments)   | \$50,500.00         | 82.00            | \$41,410.00         | \$38,321.93         | \$3,088.07         |
|                             | <b>\$719,400.00</b> |                  | <b>\$415,262.49</b> | <b>\$355,331.86</b> | <b>\$59,930.63</b> |

**\$59,930.63**

**Invoice Total**

**\$59,930.63**



# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



**Project Title:** Grimes Public Safety Center  
**Contractor:** SVPA Architects  
**Address:** 1466 28th Street, Suite 200, West Des Moines, IA 50266  
**Finance Budget Code:** 378-150-6490 **Finance Project #**  
**Vendor Project or Invoice #:** **PO #**  
**Original Contract Date:** February 27, 2023 **Vendor #** 4458

**Date of Council Meeting:** August 26, 2025 **PAYMENT REQUEST #** 29  
**PAYMENT PERIOD:** From: June 30, 2025 Through: August 3, 2025

## Contract Summary

|                                         |    |            |          |
|-----------------------------------------|----|------------|----------|
| Original Contract Amount:               | \$ | 595,000.00 |          |
| Net change by Change Orders:            | \$ | 18,700.00  |          |
| Contract Amount to Date: (line 1 ± 2)   | \$ | 613,700.00 |          |
| Total completed and stored to date:     | \$ | 589,681.42 |          |
| Retainage: 0 % of Completed Work:       | \$ | -          |          |
| Total Earned less Retainage:            | \$ | 589,681.42 |          |
| Less previous applications for payment: | \$ | 584,392.22 |          |
| SUBTOTAL                                | \$ |            | 5,289.20 |
| OTHER CHARGES (Attach an itemized list) | \$ |            |          |
| CURRENT PAYMENT DUE                     | \$ |            | 5,289.20 |
| Balance to finish, including retainage: | \$ | 24,018.58  |          |

Contract Time Remaining (If applicable) - WORKING DAYS

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

## Construction Contractor Approval:

Firm Name

Signature

Date

## Engineer / Consultant Approval:

SVPA Architects

Firm

Signature

Date

## City of Grimes Staff Approval:

Signature

Date

## Submit to:

Engineering Department

E-mail:

[engineering@grimesiowa.gov](mailto:engineering@grimesiowa.gov)

Phone:

(515) 986-4050

Fax:

(515) 986-4480

# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

## Previous Applications for Payment

| No. | Date               | Amount        |
|-----|--------------------|---------------|
| 1   | April 11, 2023     | \$ 8,949.90   |
| 2   | May 23, 2023       | \$ 20,536.75  |
| 3   | July 11, 2023      | \$ 8,579.79   |
| 4   | August 22, 2023    | \$ 4,284.00   |
| 5   | August 22, 2023    | \$ 2,392.69   |
| 6   | September 12, 2023 | \$ 2,977.38   |
| 7   | October 10, 2023   | \$ 8,606.00   |
| 8   | November 14, 2023  | \$ 23,021.44  |
| 9   | January 9, 2023    | \$ 18,288.89  |
| 10  | January 23, 2024   | \$ 39,627.00  |
| 11  | March 26, 2024     | \$ 32,181.55  |
| 12  | March 26, 2024     | \$ 75,204.44  |
| 13  | April 23, 2024     | \$ 22,038.15  |
| 14  | May 28, 2024       | \$ 110,127.93 |
| 15  | June 25, 2024      | \$ 97,129.37  |
| 16  | July 23, 2024      | \$ 11,832.77  |
| 17  | August 27, 2024    | \$ 14,826.02  |
| 18  | September 24, 2024 | \$ 9,370.71   |
| 19  | October 22, 2024   | \$ 5,236.00   |
| 20  | November 26, 2024  | \$ 13,977.45  |
| 21  | December 24, 2024  | \$ 6,512.27   |
| 22  | January 28, 2025   | \$ 5,250.07   |
| 23  | February 25, 2025  | \$ 7,854.00   |
| 24  | March 25, 2025     | \$ 5,250.70   |
| 25  | April 22, 2025     | \$ 11,886.70  |
| 26  | May 20, 2025       | \$ 5,260.15   |
| 27  | June 24, 2025      | \$ 5,282.20   |
| 28  | July 22, 2025      | \$ 7,907.90   |
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## Previous Applications for Payment

| No. | Date | Amount |
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TOTAL \$ 584,392.22

## Record of Change Orders

| No. | Date              | Amount       |
|-----|-------------------|--------------|
| 1   | August 10, 2023   | \$ 12,400.00 |
| 2   | November 26, 2024 | \$ 6,300.00  |
| 3   |                   |              |
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TOTAL \$ 18,700.00

## Contract Time Remaining

Contract Period: WORKING DAYS  
Original Contract Date: February 27, 2023  
Original Contract Time: \_\_\_\_\_  
Added by Change Order: \_\_\_\_\_  
Contract Time to Date: -  
Time Used to Date: \_\_\_\_\_  
Contract Time Remaining: -



www.svpa-architects.com  
Phone 515.327.5990

1466 28th Street, Suite 200  
West Des Moines, Iowa 50266

Matt Ahrens  
City of Grimes  
410 SE Main Street  
Suite 102  
Grimes, IA 50111

August 7, 2025  
Project No: 23012.00  
Invoice No: 0040709

Project 23012.00 City of Grimes - Grimes Fire Station  
mahrens@grimesiowa.gov  
engineering@grimesiowa.gov  
angie@sidekickdevelopment.com

**Professional Services from June 30, 2025 to August 3, 2025**

Phase 01 Programming  
**Fee**

| Billing Phase                 | Fee        | Percent Complete        | Earned            |
|-------------------------------|------------|-------------------------|-------------------|
| Programming                   | 11,900.00  | 100.00                  | 11,900.00         |
| Schematic Design              | 107,100.00 | 100.00                  | 107,100.00        |
| Design Development            | 107,100.00 | 100.00                  | 107,100.00        |
| Construction Documents        | 220,150.00 | 100.00                  | 220,150.00        |
| Bidding/Negotiation           | 17,850.00  | 100.00                  | 17,850.00         |
| Construction Administration   | 130,900.00 | 80.00                   | 104,720.00        |
| Amendment #1: Library Site    | 12,400.00  | 100.00                  | 12,400.00         |
| Amendment #2: New Site Survey | 6,300.00   | 100.00                  | 6,300.00          |
| Total Fee                     | 613,700.00 |                         | 587,520.00        |
|                               |            | Previous Fee Billing    | 582,284.00        |
|                               |            | Current Fee Billing     | 5,236.00          |
|                               |            | <b>Total Fee</b>        | <b>5,236.00</b>   |
|                               |            | <b>Total this Phase</b> | <b>\$5,236.00</b> |

Phase 07 Construction Administration

**Reimbursable Expenses**

|                            |              |              |
|----------------------------|--------------|--------------|
| Mileage & Parking          | 16.80        |              |
| <b>Total Reimbursables</b> | <b>16.80</b> | <b>16.80</b> |

|         |          |                                      |         |         |
|---------|----------|--------------------------------------|---------|---------|
| Project | 23012.00 | City of Grimes - Grimes Fire Station | Invoice | 0040709 |
|---------|----------|--------------------------------------|---------|---------|

# Unit Billing

|         |  |                    |            |
|---------|--|--------------------|------------|
| Mileage |  |                    | 36.40      |
|         |  | Total this Phase   | \$53.20    |
|         |  | Total this Invoice | \$5,289.20 |

# Billings to Date

|            | Current  | Prior      | Total      |
|------------|----------|------------|------------|
| Fee        | 5,236.00 | 573,279.00 | 578,515.00 |
| Consultant | 0.00     | 9,005.00   | 9,005.00   |
| Expense    | 16.80    | 1,719.31   | 1,736.11   |
| Unit       | 36.40    | 388.91     | 425.31     |
| Totals     | 5,289.20 | 584,392.22 | 589,681.42 |

Authorized By: Robert F. Ormsby

Robert Ormsby

# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



**Project Title:** Grimes Administrative Facility  
**Contractor:** Weitz Company  
**Address:** 611 5th Ave, Suite 300, Des Moines, IA 50309  
**Finance Budget Code:** 387-650-6490 **Finance Project #**  
**Vendor Project or Invoice #:** X246499 **PO #**  
**Original Contract Date:** March 25, 2024 **Vendor #** 4210

**Date of Council Meeting:** August 26, 2025 **PAYMENT REQUEST #** 2  
**PAYMENT PERIOD:** From: April 1, 2025 Through: July 31, 2025

## Contract Summary

|                                         |              |              |
|-----------------------------------------|--------------|--------------|
| Original Contract Amount:               | \$ 85,000.00 |              |
| Net change by Change Orders:            | \$ -         |              |
| Contract Amount to Date: (line 1 ± 2)   | \$ 85,000.00 |              |
| Total completed and stored to date:     | \$ 58,650.00 |              |
| Retainage: 0 % of Completed Work:       | \$ -         |              |
| Total Earned less Retainage:            | \$ 58,650.00 |              |
| Less previous applications for payment: | \$ 31,840.00 |              |
| SUBTOTAL                                |              | \$ 26,810.00 |

OTHER CHARGES (Attach an itemized list) \$ -

**CURRENT PAYMENT DUE** \$ 26,810.00

Balance to finish, including retainage: \$ 26,350.00

Contract Time Remaining (If applicable) - CALENDAR DAYS

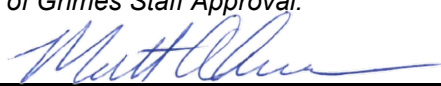
The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

**Construction Contractor Approval:** Weitz Company  
Firm Name

Signature Date

**Engineer / Consultant Approval:**  
Firm Name

Signature Date

**City of Grimes Staff Approval:**  
  
Signature Date 8-8-25

**Submit to:** Matt Ahrens, P.E. - City Engineer - Engineering Department  
**E-mail:** [mahrens@grimesiowa.gov](mailto:mahrens@grimesiowa.gov) **Phone:** (515) 986-4050 **Fax:** (515) 986-4480

# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

## Previous Applications for Payment

| No. | Date           | Amount       |
|-----|----------------|--------------|
| 1   | April 22, 2025 | \$ 31,840.00 |
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## Previous Applications for Payment

| No. | Date | Amount |
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**TOTAL**      \$      31,840.00

## Record of Change Orders

| No. | Date | Amount |
|-----|------|--------|
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**TOTAL**      \$      -

## Contract Time Remaining

Contract Period: CALENDAR DAYS  
Original Contract Date: March 25, 2024  
Original Contract Time: \_\_\_\_\_  
Added by Change Order: \_\_\_\_\_  
Contract Time to Date: -  
Time Used to Date: \_\_\_\_\_  
Contract Time Remaining: -

INVOICE



THE WEITZ COMPANY / 611 5TH AVE, SUITE 300 / DES MOINES / IOWA 50309 / PH:515.246.4700 / FX: 515.246.4799 / WWW.WEITZ.COM

Invoice Number: 2X246499  
Invoice Date: 8/6/2025  
Due Date: Upon Receipt

| BILL TO:            | PROJECT:              |
|---------------------|-----------------------|
| City of Grimes      | Grimes Admin Facility |
| Attn: Jake Anderson | Address TBD           |
| 101 NE Harvey St    | Grimes, IA 50111      |
| Grimes, IA 50111    |                       |

|                          | SCHEDULE OF VALUE | COMPLETED THIS PERIOD | PREVIOUS BILLED | TOTAL COMPLETED | BALANCE TO FINISH |
|--------------------------|-------------------|-----------------------|-----------------|-----------------|-------------------|
| Preconstruction Services | 85,000.00         | 26,810.00             | 31,840.00       | 58,650.00       | 26,350.00         |
|                          |                   |                       | 0.00            | 0.00            | 0.00              |
|                          |                   |                       | 0.00            | 0.00            | 0.00              |
| Total Value              | 85,000.00         | 26,810.00             | 31,840.00       | 58,650.00       | 26,350.00         |

|             |           |
|-------------|-----------|
| Balance Due | 26,810.00 |
|-------------|-----------|

Send payment by wiring funds as indicated in contract. If wiring is not possible, send to:  
The Weitz Company, LLC  
611 5th Ave, Suite 300  
Des Moines, IA 50309  
Attn: Accounts Receivable  
Please include the invoice number on your check.

# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



**Project Title:** SW 19th St. and SW Jazzwood Dr. Functional Design  
**Contractor:** McClure Engineering Company  
**Address:** 1360 NW 121st Street; Clive, IA 50325  
**Finance Budget Code:** 374-810-6407 **Finance Project #**  
**Vendor Project or Invoice #:** 2025001131-000 **PO #**  
**Original Contract Date:** May 27, 2025 **Vendor #** 2830

**Date of Council Meeting:** August 26, 2025 **PAYMENT REQUEST #** 2  
**PAYMENT PERIOD:** From: June 29, 2025 Through: July 26, 2025

## Contract Summary

|                                         |    |           |           |
|-----------------------------------------|----|-----------|-----------|
| Original Contract Amount:               | \$ | 61,070.00 |           |
| Net change by Change Orders:            | \$ | -         |           |
| Contract Amount to Date: (line 1 ± 2)   | \$ | 61,070.00 |           |
| Total completed and stored to date:     | \$ | 37,151.25 |           |
| Retainage: 0 % of Completed Work:       | \$ | -         |           |
| Total Earned less Retainage:            | \$ | 37,151.25 |           |
| Less previous applications for payment: | \$ | 16,487.50 |           |
| SUBTOTAL                                | \$ |           | 20,663.75 |

OTHER CHARGES (Attach an itemized list) \$ -

**CURRENT PAYMENT DUE** \$ 20,663.75

Balance to finish, including retainage: \$ 23,918.75

Contract Time Remaining (If applicable) - WORKING DAYS

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

## Construction Contractor Approval:

Firm Name

Signature

Date

## Engineer / Consultant Approval:

McClure Engineering Company

Firm Name

Signature

August 8, 2025

Date

## City of Grimes Staff Approval:

Signature

8-11-25

Date

Submit to:

Engineering Department

E-mail:

[engineering@grimesiowa.gov](mailto:engineering@grimesiowa.gov)

Phone:

(515) 986-4050

Fax:

(515) 986-4480



# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

## Previous Applications for Payment

| No. | Date          | Amount       |
|-----|---------------|--------------|
| 1   | July 22, 2025 | \$ 16,487.50 |
| 2   |               |              |
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## Previous Applications for Payment

| No. | Date | Amount |
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**TOTAL**      \$      16,487.50

## Record of Change Orders

| No. | Date | Amount |
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**TOTAL**      \$      -

## Contract Time Remaining

|                          |              |
|--------------------------|--------------|
| Contract Period:         | WORKING DAYS |
| Original Contract Date:  | May 27, 2025 |
| Original Contract Time:  |              |
| Added by Change Order:   |              |
| Contract Time to Date:   | -            |
| Time Used to Date:       |              |
| Contract Time Remaining: | -            |



1360 NW 121st Street  
Clive, IA 50325

Aaron Jarosh  
City of Grimes, IA  
101 Northeast Harvey Street  
Grimes, IA 50111

July 30, 2025  
Project No: 2025001131-000  
Invoice No: 161386  
Due Date: August 29, 2025

Project 2025001131-000 Grimes - SE 19th and Jazzwood Concept

**Professional Services from June 29, 2025 to July 26, 2025**

|       |     |                                  |
|-------|-----|----------------------------------|
| Phase | 100 | Preliminary Planning and Reports |
| Task  | 101 | Functional Design                |

|                    | Hours  | Rate   | Amount    |                  |
|--------------------|--------|--------|-----------|------------------|
| Project Manager I  | 5.25   | 185.00 | 971.25    |                  |
| Engineer I         | 149.50 | 125.00 | 18,687.50 |                  |
| Engineer III       | 3.00   | 185.00 | 555.00    |                  |
| Totals             | 157.75 |        | 20,213.75 |                  |
| <b>Total Labor</b> |        |        |           | <b>20,213.75</b> |

|                                | Current   | Prior                   | To-Date   |                    |
|--------------------------------|-----------|-------------------------|-----------|--------------------|
| Total Billings                 | 20,213.75 | 15,655.00               | 35,868.75 |                    |
| Contract Limit (not-to-exceed) |           |                         | 50,880.00 |                    |
| Contract Limit Remaining       |           |                         | 15,011.25 |                    |
|                                |           | <b>Total this Task</b>  |           | <b>\$20,213.75</b> |
|                                |           | <b>Total this Phase</b> |           | <b>\$20,213.75</b> |

|       |     |                                     |
|-------|-----|-------------------------------------|
| Phase | 850 | Project Management                  |
| Task  | 851 | Project Management and Coordination |

|                     | Hours | Rate   | Amount |               |
|---------------------|-------|--------|--------|---------------|
| Project Manager I   | 2.25  | 185.00 | 416.25 |               |
| Project Coordinator | .25   | 135.00 | 33.75  |               |
| Totals              | 2.50  |        | 450.00 |               |
| <b>Total Labor</b>  |       |        |        | <b>450.00</b> |

|                                | Current | Prior                   | To-Date   |                 |
|--------------------------------|---------|-------------------------|-----------|-----------------|
| Total Billings                 | 450.00  | 832.50                  | 1,282.50  |                 |
| Contract Limit (not-to-exceed) |         |                         | 10,190.00 |                 |
| Contract Limit Remaining       |         |                         | 8,907.50  |                 |
|                                |         | <b>Total this Task</b>  |           | <b>\$450.00</b> |
|                                |         | <b>Total this Phase</b> |           | <b>\$450.00</b> |

**Total Due this Invoice \$20,663.75**

# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



**Project Title:** SE 41st Street and SE Park Drive Extension  
**Contractor:** McClure Engineering Company  
**Address:** 1360 NW 121st Street; Clive, IA 50325  
**Finance Budget Code:** 385-210-6407 **Finance Project #**  
**Vendor Project or Invoice #:** 2022001381-001 **PO #**  
**Original Contract Date:** September 12, 2023 **Vendor #** 2830

**Date of Council Meeting:** August 26, 2025 **PAYMENT REQUEST #** 8  
**PAYMENT PERIOD:** From: June 29, 2025 Through: July 26, 2025

## Contract Summary

|                                         |    |            |          |
|-----------------------------------------|----|------------|----------|
| Original Contract Amount:               | \$ | 179,700.00 |          |
| Net change by Change Orders:            | \$ | -          |          |
| Contract Amount to Date: (line 1 ± 2)   | \$ | 179,700.00 |          |
| Total completed and stored to date:     | \$ | 162,610.02 |          |
| Retainage: 0 % of Completed Work:       | \$ | -          |          |
| Total Earned less Retainage:            | \$ | 162,610.02 |          |
| Less previous applications for payment: | \$ | 157,925.02 |          |
| SUBTOTAL                                | \$ |            | 4,685.00 |

OTHER CHARGES (Attach an itemized list) \$ -

**CURRENT PAYMENT DUE** \$ 4,685.00

Balance to finish, including retainage: \$ 17,089.98

Contract Time Remaining (If applicable) - WORKING DAYS

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

## Construction Contractor Approval:

Firm Name

Signature

Date

## Engineer / Consultant Approval:

Firm Name

McClure Engineering Company

Signature

Date

August 8, 2025

## City of Grimes Staff Approval:

Signature

Date

8-11-25

Submit to:

Engineering Department

E-mail:

[engineering@grimesiowa.gov](mailto:engineering@grimesiowa.gov)

Phone:

(515) 986-4050

Fax:

(515) 986-4480

# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

## Previous Applications for Payment

| No. | Date              | Amount       |
|-----|-------------------|--------------|
| 1   | December 26, 2023 | \$ 5,872.59  |
| 2   | February 13, 2024 | \$ 6,283.75  |
| 3   | March 12, 2024    | \$ 7,407.50  |
| 4   | April 9, 2024     | \$ 34,256.30 |
| 5   | May 14, 2024      | \$ 23,880.59 |
| 6   | April 22, 2025    | \$ 76,925.54 |
| 7   | June 24, 2025     | \$ 3,298.75  |
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## Previous Applications for Payment

| No. | Date | Amount |
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## Record of Change Orders

| No. | Date | Amount |
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**TOTAL** \$ -

## Contract Time Remaining

Contract Period: WORKING DAYS  
Original Contract Date: September 12, 2023  
Original Contract Time: \_\_\_\_\_  
Added by Change Order: \_\_\_\_\_  
Contract Time to Date: -  
Time Used to Date: \_\_\_\_\_  
Contract Time Remaining: -

**TOTAL** \$ 157,925.02



1360 NW 121st Street  
Clive, IA 50325

City of Grimes, IA  
101 Northeast Harvey Street  
Grimes, IA 50111

July 30, 2025  
Project No: 2022001381-001  
Invoice No: 161389  
Due Date: August 29, 2025

Project 2022001381-001 Grimes SE 40th Street and SE Park Drive

**Professional Services from June 29, 2025 to July 26, 2025**

|       |     |                              |
|-------|-----|------------------------------|
| Phase | 400 | Preliminary Design           |
| Task  | 401 | Preliminary Design and Plans |

|                          | Hours | Rate                    | Amount |                 |
|--------------------------|-------|-------------------------|--------|-----------------|
| Engineer I               | .25   | 125.00                  | 31.25  |                 |
| Engineering Technician I | 2.00  | 115.00                  | 230.00 |                 |
| Totals                   | 2.25  |                         | 261.25 |                 |
| <b>Total Labor</b>       |       |                         |        | <b>261.25</b>   |
|                          |       | <b>Total this Task</b>  |        | <b>\$261.25</b> |
|                          |       | <b>Total this Phase</b> |        | <b>\$261.25</b> |

|       |     |                        |
|-------|-----|------------------------|
| Phase | 500 | Final Design           |
| Task  | 501 | Final Design and Plans |

|                    | Hours | Rate                    | Amount   |                   |
|--------------------|-------|-------------------------|----------|-------------------|
| Project Manager I  | 4.50  | 185.00                  | 832.50   |                   |
| Engineer II        | 14.00 | 155.00                  | 2,170.00 |                   |
| Totals             | 18.50 |                         | 3,002.50 |                   |
| <b>Total Labor</b> |       |                         |          | <b>3,002.50</b>   |
|                    |       | <b>Total this Task</b>  |          | <b>\$3,002.50</b> |
|                    |       | <b>Total this Phase</b> |          | <b>\$3,002.50</b> |

|       |     |                                     |
|-------|-----|-------------------------------------|
| Phase | 850 | Project Management                  |
| Task  | 851 | Project Management and Coordination |

|                     | Hours | Rate                   | Amount   |                   |
|---------------------|-------|------------------------|----------|-------------------|
| Project Manager I   | 7.50  | 185.00                 | 1,387.50 |                   |
| Project Coordinator | .25   | 135.00                 | 33.75    |                   |
| Totals              | 7.75  |                        | 1,421.25 |                   |
| <b>Total Labor</b>  |       |                        |          | <b>1,421.25</b>   |
|                     |       | <b>Total this Task</b> |          | <b>\$1,421.25</b> |

|                                |                |                                         |            |            |
|--------------------------------|----------------|-----------------------------------------|------------|------------|
| Project                        | 2022001381-001 | Grimes SE 41st Street and SE Park Drive | Invoice    | 161389     |
| Total this Phase               |                |                                         |            | \$1,421.25 |
|                                | Current        | Prior                                   | To-Date    |            |
| Total Billings                 | 4,685.00       | 157,925.02                              | 162,610.02 |            |
| Contract Limit (not-to-exceed) |                |                                         | 179,700.00 |            |
| Contract Limit Remaining       |                |                                         | 17,089.98  |            |
| Total Due this Invoice         |                |                                         |            | \$4,685.00 |

# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



**Project Title:** Grimes Public Safety Center  
**Contractor:** Weitz Company  
**Address:** 611 5th Ave, Suite 300, Des Moines, IA 50309  
**Finance Budget Code:** 378-150-6490 **Finance Project #**  
**Vendor Project or Invoice #:** X242400 **PO #**  
**Original Contract Date:** February 28, 2023 **Vendor #** 4210

**Date of Council Meeting:** August 26, 2025 **PAYMENT REQUEST #** 15  
**PAYMENT PERIOD:** From: July 1, 2025 Through: July 31, 2025

## Contract Summary

|                                         |    |              |           |
|-----------------------------------------|----|--------------|-----------|
| Original Contract Amount:               | \$ | 755,400.00   |           |
| Net change by Change Orders:            | \$ | 805,370.00   |           |
| Contract Amount to Date: (line 1 ± 2)   | \$ | 1,560,770.00 |           |
| Total completed and stored to date:     | \$ | 1,060,712.00 |           |
| Retainage: 0 % of Completed Work:       | \$ | -            |           |
| Total Earned less Retainage:            | \$ | 1,060,712.00 |           |
| Less previous applications for payment: | \$ | 971,231.00   |           |
| SUBTOTAL                                | \$ |              | 89,481.00 |

OTHER CHARGES (Attach an itemized list) \$ -

**CURRENT PAYMENT DUE** \$ 89,481.00

Balance to finish, including retainage: \$ 500,058.00

Contract Time Remaining (If applicable) - CALENDAR DAYS

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

**Construction Contractor Approval:** Weitz Company  
Firm Name

Signature Date

**Engineer / Consultant Approval:**  
Firm Name

Signature Date

**City of Grimes Staff Approval:**

Signature Date 8-12-25

**Submit to:** Engineering Department  
**E-mail:** [engineering@grimesiowa.gov](mailto:engineering@grimesiowa.gov) **Phone:** (515) 986-4050 **Fax:** (515) 986-4480

# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

## Previous Applications for Payment

| No. | Date               | Amount        |
|-----|--------------------|---------------|
| 1   | November 14, 2023  | \$ 30,520.00  |
| 2   | April 23, 2024     | \$ 25,400.00  |
| 3   | July 9, 2024       | \$ 24,800.00  |
| 4   | August 27, 2024    | \$ 35,404.00  |
| 5   | September 24, 2024 | \$ 23,780.00  |
| 6   | October 22, 2024   | \$ 24,977.00  |
| 7   | November 26, 2024  | \$ 106,734.00 |
| 8   | December 24, 2024  | \$ 99,307.00  |
| 9   | January 28, 2025   | \$ 77,422.00  |
| 10  | February 28, 2025  | \$ 106,377.00 |
| 11  | March 25, 2025     | \$ 90,270.00  |
| 12  | April 22, 2025     | \$ 74,290.00  |
| 13  | June 24, 2025      | \$ 183,737.00 |
| 14  | July 22, 2025      | \$ 68,213.00  |
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## Previous Applications for Payment

| No. | Date | Amount |
|-----|------|--------|
| 36  |      |        |
| 37  |      |        |
| 38  |      |        |
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| 68  |      |        |
| 69  |      |        |
| 70  |      |        |

**TOTAL**      **\$ 971,231.00**

## Record of Change Orders

| No. | Date          | Amount        |
|-----|---------------|---------------|
| 1   | June 25, 2024 | \$ 805,370.00 |
| 2   |               |               |
| 3   |               |               |
| 4   |               |               |
| 5   |               |               |
| 6   |               |               |
| 7   |               |               |
| 8   |               |               |
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| 24  |               |               |
| 25  |               |               |

**TOTAL**      **\$ 805,370.00**

## Contract Time Remaining

|                          |                   |
|--------------------------|-------------------|
| Contract Period:         | CALENDAR DAYS     |
| Original Contract Date:  | February 28, 2023 |
| Original Contract Time:  |                   |
| Added by Change Order:   |                   |
| Contract Time to Date:   | -                 |
| Time Used to Date:       |                   |
| Contract Time Remaining: | -                 |



# APPLICATION AND CERTIFICATE FOR PAYMENT

|                                                                                                   |                                                                                       |                                                                        |                                                                         |
|---------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|------------------------------------------------------------------------|-------------------------------------------------------------------------|
| <b>TO (OWNER):</b><br>City of Grimes<br>101 NE Harvey Street<br>Grimes IA 50111                   | <b>PROJECT:</b><br>PROJECT: #<br>Grimes Public Safety Center<br>X242400               | <b>APPLICATION NO:</b> 16<br><b>PERIOD TO:</b><br>07/01/25<br>07/31/25 | <b>Distribution to:</b><br>OWNER (1)<br>ARCHITECT (3)<br>CONTRACTOR (1) |
| <b>FROM (CONTRACTOR):</b><br>The Weitz Company, LLC<br>PO Box 310474<br>Des Moines, IA 50331-0474 | <b>ARCHITECT:</b><br>SVPA Architects<br>1466 28th Street<br>West Des Moines, IA 50266 |                                                                        |                                                                         |
| <b>CONTRACT FOR:</b> Construction Management                                                      |                                                                                       | <b>CONTRACT DATE:</b>                                                  |                                                                         |

## CONSTRUCTION MANAGER'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

| CHANGE ORDER SUMMARY                                     |               |            |            |
|----------------------------------------------------------|---------------|------------|------------|
| Change Orders approved<br>in previous months by<br>Owner |               | ADDITIONS  | DEDUCTIONS |
|                                                          |               | 0          | 0          |
| TOTAL                                                    |               |            |            |
| Approved this Month                                      |               | 805,370.00 |            |
| Number                                                   | Date Approved |            |            |
| 1                                                        | 6/25/2024     |            |            |
|                                                          |               |            |            |
| TOTALS                                                   |               | 805,370.00 | 0          |
| Net change by Change Order                               |               |            | 805,370.00 |

|                                                                   |                 |
|-------------------------------------------------------------------|-----------------|
| 1. ORIGINAL CONTRACT SUM .....                                    | \$ 755,400.00   |
| 2. Net change by Change Order .....                               | \$ 805,370.00   |
| 3. CONTRACT SUM TO DATE (Line 1+2) .....                          | \$ 1,560,770.00 |
| (Column C on G703)                                                |                 |
| 4. TOTAL COMPLETED & STORED TO DATE .....                         | \$ 1,060,712.00 |
| (Column G on G703)                                                |                 |
| 5. RETAINAGE:                                                     |                 |
| a. 5% completed work .....                                        | \$ -            |
| (Column D + E on G703)                                            |                 |
| b. 5% of Stored Material .....                                    | \$ -            |
| (Column F on G703) included in above number                       |                 |
| TOTAL RETAINAGE (Line 5a + 5b or Total in Column 1 of G703) ..... | \$ -            |
| 6. TOTAL EARNED LESS RETAINAGE .....                              | \$ 1,060,712.00 |
| (Line 4 less Line 5 Total)                                        |                 |
| 7. LESS PREVIOUS CERTIFICATES FOR PAYMENTS .....                  | \$ 971,231.00   |
| 8. CURRENT PAYMENT NOW DUE .....                                  | \$ 89,481.00    |
| 9. BALANCE TO FINISH, PLUS RETAINAGE .....                        | \$ 500,058.00   |
| (Line 3 less Line 6)                                              |                 |

The undersigned Sub - Contractor certifies that to the best of the Sub - Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Sub - Contractor for Work for which previous Certificates for Payment were issued and payments received from the Contractor, and that current payment shown herein is now due.

**CONTRACTOR:** THE WEITZ COMPANY, LLC

By: Stephanie Morrison August 5, 2025

State of: IOWA County of: POLK  
 subscribed and sworn to before me this August 5, 2025

**NOTARY PUBLIC:**  
 My Commission Expires: Jeni Day Notary Public



## ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: ..... \$ 89,481.00  
 (Attach explanation if certified differs from the amount applied for.)

**ARCHITECT:** SVPA Architects

By: \_\_\_\_\_ Date: \_\_\_\_\_

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract. Page 79 of 403

| Prj #       | X242400                                                       | App #          | 16             | Pd From:    | 1-Jul-25                                   |                                    |               |                         |            |
|-------------|---------------------------------------------------------------|----------------|----------------|-------------|--------------------------------------------|------------------------------------|---------------|-------------------------|------------|
| Prj Name    | Grimes Public Safety Center                                   | App Date:      | 2-Jul-25       | PD TO :     | 31-Jul-25                                  |                                    |               |                         |            |
| Sub:        |                                                               | Retain :       | 5.00%          |             |                                            |                                    |               |                         |            |
| A           | B                                                             | C1             | D              | E           | F                                          | G                                  |               | H                       | I          |
| Item Number | Description of Work                                           | SOV            | WORK COMPLETED |             | MATERIALS PRESENTLY STORED (NOT IN D OR E) | Total Completed And Stored (D+E+F) | Percent (G%C) | Balance To Finish (C-G) | Retainage  |
|             |                                                               |                | PREVIOUS (D+E) | This Period |                                            |                                    |               |                         |            |
|             |                                                               |                |                |             |                                            |                                    |               |                         |            |
|             | <b><u>The Weitz Company - Construction Manager</u></b>        |                |                |             |                                            |                                    |               |                         |            |
| 1           | Preconstruction                                               | 80,720.00      | 80,720         |             |                                            | 80,720                             | 100%          |                         |            |
| 2           | General Conditions, \$803,940                                 |                |                |             |                                            |                                    |               |                         |            |
|             | Staffing & Travel                                             | 714,100.00     | 505,910        | 57,964      |                                            | 563,874                            | 79%           | 150,226                 |            |
|             | Temporary Generator & Fuel/Temporary Utilities                | 43,000.00      | 17,031         |             |                                            | 17,031                             | 40%           | 25,969                  |            |
|             | Cell Phones/Connectivity/Office Supplies/Copier               | 46,840.00      | 31,702         | 1,678       |                                            | 33,380                             | 71%           | 13,460                  |            |
|             |                                                               |                |                |             |                                            |                                    |               |                         |            |
| 3           | Cost of Work General Requirements, \$354,360                  |                |                |             |                                            |                                    |               |                         |            |
|             | Trailer/Latrines/Access/Safety/Signage/SWPPP/Layout           | 216,232.00     | 92,106         | 3,482       |                                            | 95,588                             | 44%           | 120,644                 |            |
|             | Temporary Heating & Cooling/Warehousing/Cleaning              | 138,128.00     | 15,319         | 3,835       |                                            | 19,154                             | 14%           | 118,974                 |            |
|             |                                                               |                |                |             |                                            |                                    |               |                         |            |
| 4           | Fee (3.5%) per Prime Volume Summary below                     | 321,750.00     | 228,443        | 22,522      |                                            | 250,965                            | 78%           | 70,785                  |            |
|             |                                                               |                |                |             |                                            |                                    |               |                         |            |
|             |                                                               |                |                |             |                                            |                                    |               |                         |            |
|             |                                                               |                |                |             |                                            |                                    |               |                         |            |
|             |                                                               |                |                |             |                                            |                                    |               |                         |            |
|             |                                                               |                |                |             |                                            |                                    |               |                         |            |
|             |                                                               |                |                |             |                                            |                                    |               |                         |            |
|             |                                                               |                |                |             |                                            |                                    |               |                         |            |
|             |                                                               |                |                |             |                                            |                                    |               |                         |            |
|             | <b><u>Prime Volume Summary</u></b>                            |                |                |             |                                            |                                    |               |                         |            |
| 1           | BP #01 - Grading & Utilities - Sandstone                      | \$588,790.40   | 474,056.95     | 52,848.45   |                                            | 526,905.40                         | 89%           | 61,885                  | 26,345.27  |
| 2           | BP #02 - General Construction - DDVI                          | \$1,371,720.59 | 918,633.02     | 40,426.38   |                                            | 959,059.40                         | 70%           | 412,661                 | 47,952.97  |
| 3           | BP #03 - Precast & Steel M&L - Henkel                         | \$1,275,323.82 | 1,200,357.82   |             |                                            | 1,200,357.82                       | 94%           | 74,966                  | 60,017.89  |
| 4           | BP #04 - Masonry - Forrest & Associate                        | \$271,501.27   | 271,501.27     |             |                                            | 271,501.27                         | 100%          |                         | 13,575.06  |
| 5           | BP #05 - Roofing & Sheetmetal - Hopkins Roofing               | \$310,250.00   | 246,371.91     | 12,157.89   |                                            | 258,529.80                         | 83%           | 51,720                  | 12,926.49  |
| 6           | BP #06 - Aluminum & Glazing- MAGS                             | \$407,072.00   | 107,917.00     | 161,498.00  |                                            | 269,415.00                         | 66%           | 137,657                 | 13,470.75  |
| 7           | BP #07 - Drywall, Framing, Acoustical & Paint - 1st Interiors | \$498,047.00   | 369,942.00     | 33,000.00   |                                            | 402,942.00                         | 81%           | 95,105                  | 20,147.10  |
| 8           | BP #08 - Fire Sprinkler - Midwest Automatic Fire Sprinkler    | \$76,800.00    | 61,500.00      |             |                                            | 61,500.00                          | 80%           | 15,300                  | 3,075.00   |
| 9           | BP #09 - Mechanical - Kruck Plumbing & Heating                | \$1,754,839.29 | 1,342,388.00   | 109,517.00  |                                            | 1,451,905.00                       | 83%           | 302,934                 | 72,595.25  |
| 10          | BP #10 - Electrical - Renda Electric                          | \$921,458.34   | 532,608.00     | 159,850.00  |                                            | 692,458.00                         | 75%           | 229,000                 | 34,622.90  |
| 11          | BP #11 - Paving - Core Construction                           | \$469,942.95   | 151,539.00     |             |                                            | 151,539.00                         | 32%           | 318,404                 | 7,576.95   |
| 12          | BP #12 - Landscaping - Alpha Landscapes                       | \$88,878.00    |                |             |                                            |                                    |               | 88,878                  |            |
|             |                                                               |                |                |             |                                            |                                    |               |                         |            |
|             | Prime Contractors Total                                       | \$8,034,623.66 | 5,676,814.97   | 569,297.72  |                                            | 6,246,112.69                       | 78%           | 1,788,511               | 312,305.63 |
|             |                                                               |                |                |             |                                            |                                    |               |                         |            |
|             |                                                               |                |                |             |                                            |                                    |               |                         |            |
|             | <b>WEITZ TOTAL</b>                                            | \$ 1,560,770   | 971,231.00     | 89,481.00   |                                            | 1,060,712.00                       | 68%           | \$ 500,058              | \$ -       |

PARTIAL WAIVER OF LIEN

STATE OF: Iowa )  
COUNTY OF: Polk )

TO WHOM IT MAY CONCERN:

WHEREAS THE undersigned has been employed by The Weitz Company  
to furnish LABOR/MATERIAL/SERVICES  
for the premises known as Grimes Public Safety Center  
of which City of Grimes is the Owner.

THE UNDERSIGNED, for and in consideration of Eighty Nine Thousand, Four Hundred Eighty One Dollars and 0/00  
89,481.00 ) and

other good and valuable considerations, the receipt whereof is hereby acknowledge, do(es)  
hereby waive and release its right to lien under the status of the  
State of Iowa relating to Mechanic's Liens, on the above described premises and  
improvements thereon, but only for the payment above made by  
the Owner.

Given under my hand and seal, this 5 day of August 2025

**\*\*THIS WAIVER IS CONTINGENT  
UPON ACTUAL RECEIPT OF PAYMENT\*\***

The Weitz Company  
COMPANY

By Stephanie Morrison

Title Senior Project Manager

Subscribed And Sworn To Before me this 5 day of August 2025

Jeni Day  
Notary Public



## RESOLUTION 08-0425 APPROVING CAPITAL PROJECT PAYMENT REQUESTS

### Grimes Resolution No. 08-0425

WHEREAS, The Grimes City Council entered into construction contracts for the construction of certain public improvements;

WHEREAS, the contractor for each project shall submit progress payment requests;

WHEREAS, the engineering firm overseeing the project along with the City staff review the pay requests and submit them for payment;

WHEREAS, the attached pay requests have been reviewed and have been determined to be due and payable to the contractor.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, recommend payment of the attached pay requests.

PASSED and APPROVED on August 26, 2025.

---

Scott Mikkelsen, Mayor

Attested:

---

Rachel Greving, City Clerk

# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



**Project Title:** S James Street and SE 11th Street Improvements  
**Contractor:** Absolute Concrete Construction, Inc.  
**Address:** 1800 Burr Oak Blvd., Granger, Iowa 50109  
**Finance Budget Code:** 369-210-6499 **Finance Project #**  
**Vendor Project or Invoice #:** **PO #**  
**Original Contract Date:** August 22, 2023 **Vendor #** 1072

**Date of Council Meeting:** August 26, 2025 **PAYMENT REQUEST #** 21  
**PAYMENT PERIOD:** From: June 1, 2025 Through: June 30, 2025

## Contract Summary

|                                         |    |              |  |
|-----------------------------------------|----|--------------|--|
| Original Contract Amount:               | \$ | 9,047,309.99 |  |
| Net change by Change Orders:            | \$ | 188,287.07   |  |
| Contract Amount to Date: (line 1 ± 2)   | \$ | 9,235,597.06 |  |
| Total completed and stored to date:     | \$ | 6,600,108.16 |  |
| Retainage: 5 % of Completed Work:       | \$ | 330,005.41   |  |
| Total Earned less Retainage:            | \$ | 6,270,102.75 |  |
| Less previous applications for payment: | \$ | 5,905,809.19 |  |
| SUBTOTAL                                | \$ | 364,293.56   |  |

**OTHER CHARGES** (Attach an itemized list) \$ -

**CURRENT PAYMENT DUE** \$ 364,293.56

Balance to finish, including retainage: \$ 2,965,494.31

Contract Time Remaining (If applicable) - CALENDAR DAYS

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

**Construction Contractor Approval:** Absolute Concrete Construction, Inc.  
Firm Name  
Signature: Thane Crawford Date: 8/15/2025

**Engineer / Consultant Approval:**  
Firm Name  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**City of Grimes Staff Approval:**  
Signature: [Signature] Date: 8-6-25

**Submit to:** Engineering Department  
**E-mail:** engineering@grimesiowa.gov **Phone:** (515) 986-4050 **Fax:** (515) 986-4480

Date Printed: 8/5/2025

## APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

## CONTRACT PRICE DETAIL

| ITEM NO. | SUDAS ITEM CODE | DESCRIPTION<br>(Include Change Order # if Applicable)                   | UNITS | ORIGINAL PROPOSED QUANTITY | QUANTITY CHANGE (BY CHANGE ORDER) | TOTAL QUANTITY | UNIT PRICE  | EXTENDED PRICE | QUANTITY COMPLETE | VALUE OF COMPLETED WORK | VALUE OF STORED MATERIALS REMAINING | TOTAL COMPLETED WORK AND STORED MATERIALS | REMAINING QUANTITY | PERCENT COMPLETE |
|----------|-----------------|-------------------------------------------------------------------------|-------|----------------------------|-----------------------------------|----------------|-------------|----------------|-------------------|-------------------------|-------------------------------------|-------------------------------------------|--------------------|------------------|
| 1        | 2.01            | CLEARING AND GRUBBING, UNITS                                            | UNIT  | 74.80                      |                                   | 74.80          | \$ 150.00   | \$ 11,220.00   | -                 | \$ -                    | \$ -                                | \$ -                                      | 74.80              | 0.00%            |
| 2        | 2.02            | CLEARING AND GRUBBING, ACRE                                             | ACRE  | 1.00                       |                                   | 1.00           | \$ 9,500.00 | \$ 9,500.00    | 1.00              | \$ 9,500.00             | \$ -                                | \$ 9,500.00                               | -                  | 100.00%          |
| 3        | 2.03            | TOPSOIL, ON-SITE                                                        | CY    | 9,848.00                   |                                   | 9,848.00       | \$ 8.50     | \$ 83,708.00   | 9,848.00          | \$ 83,708.00            | \$ -                                | \$ 83,708.00                              | -                  | 100.00%          |
| 4        | 2.04            | EXCAVATION, CLASS 10, ROADWAY AND BORROW                                | CY    | 13,150.00                  |                                   | 13,150.00      | \$ 3.55     | \$ 46,682.50   | 12,442.00         | \$ 44,169.10            | \$ -                                | \$ 44,169.10                              | 708.00             | 94.62%           |
| 5        | 2.05            | EXCAVATION, CLASS 10, CHANNEL                                           | CY    | 1,286.00                   |                                   | 1,286.00       | \$ 4.75     | \$ 6,108.50    | 470.00            | \$ 2,232.50             | \$ -                                | \$ 2,232.50                               | 816.00             | 36.55%           |
| 6        | 2.06            | EXCAVATION, CLASS 10, CONTRACTOR FURNISH                                | CY    | 20,641.00                  |                                   | 20,641.00      | \$ 14.00    | \$ 288,974.00  | 18,290.00         | \$ 256,060.00           | \$ -                                | \$ 256,060.00                             | 2,351.00           | 88.61%           |
| 7        | 2.07            | EXCAVATION, CLASS 10, WASTE                                             | CY    | 4,667.00                   |                                   | 4,667.00       | \$ 11.00    | \$ 51,337.00   | 780.00            | \$ 8,580.00             | \$ -                                | \$ 8,580.00                               | 3,887.00           | 16.71%           |
| 8        | 2.08            | BELOW GRADE EXCAVATION (CORE OUT)                                       | CY    | 1,100.00                   |                                   | 1,100.00       | \$ 81.25    | \$ 89,375.00   | -                 | \$ -                    | \$ -                                | \$ -                                      | 1,100.00           | 0.00%            |
| 9        | 2.09            | SUBGRADE PREPARATION, 12 IN.                                            | SY    | 33,087.00                  |                                   | 33,087.00      | \$ 2.75     | \$ 90,989.25   | 13,845.27         | \$ 38,074.49            | \$ -                                | \$ 38,074.49                              | 19,241.73          | 41.85%           |
| 10       | 2.10            | SUBGRADE TREATMENT, GEOGRID, TRIANGULAR, TYPE 3                         | SY    | 12,500.00                  |                                   | 12,500.00      | \$ 5.00     | \$ 62,500.00   | 299.40            | \$ 1,497.00             | \$ -                                | \$ 1,497.00                               | 12,200.60          | 2.40%            |
| 11       | 2.11            | MODIFIED SUBBASE                                                        | CY    | 6,084.00                   |                                   | 6,084.00       | \$ 69.50    | \$ 422,838.00  | 5,215.07          | \$ 362,447.37           | \$ -                                | \$ 362,447.37                             | 868.93             | 85.72%           |
| 12       | 2.12            | REMOVAL OF ABANDONED RAILROAD                                           | LF    | 213.00                     |                                   | 213.00         | \$ 15.00    | \$ 3,195.00    | 210.00            | \$ 3,150.00             | \$ -                                | \$ 3,150.00                               | 3.00               | 98.59%           |
| 13       | 3.01            | TRENCH FOUNDATION                                                       | TON   | 100.00                     |                                   | 100.00         | \$ 45.00    | \$ 4,500.00    | -                 | \$ -                    | \$ -                                | \$ -                                      | 100.00             | 0.00%            |
| 14       | 4.01            | SANITARY SEWER GRAVITY MAIN, TRENCHED, PVC, 8 IN.                       | LF    | 377.00                     |                                   | 377.00         | \$ 70.50    | \$ 26,578.50   | 419.00            | \$ 29,539.50            | \$ -                                | \$ 29,539.50                              | (22.00)            | 111.14%          |
| 15       | 4.02            | STORM SEWER, TRENCHED, RCP, CLASS III, 24 IN.                           | LF    | 1,057.00                   |                                   | 1,057.00       | \$ 91.50    | \$ 96,715.50   | 831.00            | \$ 76,036.50            | \$ -                                | \$ 76,036.50                              | 226.00             | 78.62%           |
| 16       | 4.03            | STORM SEWER, TRENCHED, RCP, CLASS III, 30 IN.                           | LF    | 559.00                     |                                   | 559.00         | \$ 103.00   | \$ 57,577.00   | 133.00            | \$ 13,699.00            | \$ -                                | \$ 13,699.00                              | 426.00             | 23.79%           |
| 17       | 4.04            | STORM SEWER, TRENCHED, RCP, CLASS III, 36 IN.                           | LF    | 620.00                     |                                   | 620.00         | \$ 106.50   | \$ 66,030.00   | 305.00            | \$ 32,482.50            | \$ -                                | \$ 32,482.50                              | 315.00             | 49.19%           |
| 18       | 4.05            | STORM SEWER, TRENCHED, RCP, CLASS III, 42 IN.                           | LF    | 1,151.00                   |                                   | 1,151.00       | \$ 167.50   | \$ 192,792.50  | 1,133.00          | \$ 189,777.50           | \$ -                                | \$ 189,777.50                             | 18.00              | 98.44%           |
| 19       | 4.06            | STORM SEWER, TRENCHED, RCP, CLASS III, 54 IN.                           | LF    | 961.00                     |                                   | 961.00         | \$ 213.00   | \$ 204,693.00  | 962.00            | \$ 204,906.00           | \$ -                                | \$ 204,906.00                             | (1.00)             | 100.10%          |
| 20       | 4.07            | STORM SEWER, TRENCHED, RCP, CLASS V, 15 IN.                             | LF    | 1,571.00                   |                                   | 1,571.00       | \$ 50.50    | \$ 79,335.50   | 907.00            | \$ 45,803.50            | \$ -                                | \$ 45,803.50                              | 664.00             | 57.73%           |
| 21       | 4.08            | STORM SEWER, TRENCHED, RCP, CLASS V, 18 IN.                             | LF    | 536.00                     |                                   | 536.00         | \$ 64.00    | \$ 34,304.00   | 236.00            | \$ 15,104.00            | \$ -                                | \$ 15,104.00                              | 300.00             | 44.03%           |
| 22       | 4.09            | STORM SEWER, TRENCHED, HDPE, 12 IN.                                     | LF    | 127.00                     |                                   | 127.00         | \$ 57.00    | \$ 7,299.00    | 39.00             | \$ 2,223.00             | \$ -                                | \$ 2,223.00                               | 88.00              | 30.71%           |
| 23       | 4.10            | REMOVAL OF STORM SEWER, LESS THAN OR EQUAL TO 36 IN.                    | LF    | 2,097.00                   |                                   | 2,097.00       | \$ 19.50    | \$ 40,891.50   | 1,926.00          | \$ 37,557.00            | \$ -                                | \$ 37,557.00                              | 171.00             | 91.85%           |
| 24       | 4.11            | REMOVAL OF STORM SEWER, GREATER THAN 36 IN.                             | LF    | 58.00                      |                                   | 58.00          | \$ 35.50    | \$ 2,059.00    | 58.00             | \$ 2,059.00             | \$ -                                | \$ 2,059.00                               | -                  | 100.00%          |
| 25       | 4.12            | PIPE CULVERT, DRIVEWAY, CMP, 12 IN.                                     | LF    | 12.00                      |                                   | 12.00          | \$ 60.00    | \$ 720.00      | -                 | \$ -                    | \$ -                                | \$ -                                      | 12.00              | 0.00%            |
| 26       | 4.13            | PIPE APRON, CMP, 12 IN.                                                 | EA    | 2.00                       |                                   | 2.00           | \$ 1,075.00 | \$ 2,150.00    | -                 | \$ -                    | \$ -                                | \$ -                                      | 2.00               | 0.00%            |
| 27       | 4.14            | PIPE APRON, CONCRETE, 24 IN.                                            | EA    | 4.00                       |                                   | 4.00           | \$ 2,705.00 | \$ 10,820.00   | 4.00              | \$ 10,820.00            | \$ -                                | \$ 10,820.00                              | -                  | 100.00%          |
| 28       | 4.15            | PIPE APRON, CONCRETE, 36 IN.                                            | EA    | 2.00                       |                                   | 2.00           | \$ 3,825.00 | \$ 7,650.00    | 1.00              | \$ 3,825.00             | \$ -                                | \$ 3,825.00                               | 1.00               | 50.00%           |
| 29       | 4.16            | PIPE APRON, CONCRETE, 42 IN.                                            | EA    | 1.00                       |                                   | 1.00           | \$ 4,415.00 | \$ 4,415.00    | 1.00              | \$ 4,415.00             | \$ -                                | \$ 4,415.00                               | -                  | 100.00%          |
| 30       | 4.17            | PIPE APRON, CONCRETE, 54 IN.                                            | EA    | 2.00                       |                                   | 2.00           | \$ 5,650.00 | \$ 11,300.00   | 2.00              | \$ 11,300.00            | \$ -                                | \$ 11,300.00                              | -                  | 100.00%          |
| 31       | 4.18            | SUBRAIN, CORRUGATED, PVC, TYPE 1, CASE B, 6 IN.                         | LF    | 9,111.00                   |                                   | 9,111.00       | \$ 22.50    | \$ 204,997.50  | 3,534.50          | \$ 79,526.25            | \$ -                                | \$ 79,526.25                              | 5,576.50           | 38.79%           |
| 32       | 4.19            | SUBRAIN, CORRUGATED, HDPE, TYPE 1, CASE B, 6 IN.                        | LF    | 310.00                     |                                   | 310.00         | \$ 22.50    | \$ 6,975.00    | 280.00            | \$ 6,300.00             | \$ -                                | \$ 6,300.00                               | 30.00              | 90.32%           |
| 33       | 4.20            | SUBRAIN CLEANOUT, TYPE A-1                                              | EA    | 45.00                      |                                   | 45.00          | \$ 905.00   | \$ 40,725.00   | 21.00             | \$ 19,005.00            | \$ -                                | \$ 19,005.00                              | 24.00              | 46.67%           |
| 34       | 4.21            | SUBRAIN, OUTLET, CMP, CONNECTION TO INTAKE                              | EA    | 68.00                      |                                   | 68.00          | \$ 400.00   | \$ 27,200.00   | 31.00             | \$ 12,400.00            | \$ -                                | \$ 12,400.00                              | 37.00              | 45.59%           |
| 35       | 4.22            | FIELD TILE REPAIR, PVC, UNSPECIFIED DIAMETER                            | LF    | 250.00                     |                                   | 250.00         | \$ 49.00    | \$ 12,250.00   | 484.50            | \$ 23,740.50            | \$ -                                | \$ 23,740.50                              | (234.50)           | 193.80%          |
| 36       | 5.01            | WATER MAIN, TRENCHED, PVC, DR18, 4 IN.                                  | LF    | 120.00                     |                                   | 120.00         | \$ 32.00    | \$ 3,840.00    | 117.00            | \$ 3,744.00             | \$ -                                | \$ 3,744.00                               | 3.00               | 97.50%           |
| 37       | 5.02            | WATER MAIN, TRENCHED, PVC, DR18, 6 IN.                                  | LF    | 56.00                      |                                   | 56.00          | \$ 23.00    | \$ 1,288.00    | 17.50             | \$ 402.50               | \$ -                                | \$ 402.50                                 | 38.50              | 31.25%           |
| 38       | 5.03            | WATER MAIN, TRENCHED, PVC, DR18, 8 IN.                                  | LF    | 666.00                     |                                   | 666.00         | \$ 51.00    | \$ 33,966.00   | 859.50            | \$ 43,834.50            | \$ -                                | \$ 43,834.50                              | (193.50)           | 129.05%          |
| 39       | 5.04            | WATER MAIN, TRENCHED, PVC, DR18, 12 IN.                                 | LF    | 26.00                      |                                   | 26.00          | \$ 110.00   | \$ 2,860.00    | 38.50             | \$ 4,235.00             | \$ -                                | \$ 4,235.00                               | (12.50)            | 148.08%          |
| 40       | 5.05            | WATER MAIN, TRENCHED, DIP, C151, CLASS 52, 8 IN.                        | LF    | 28.00                      |                                   | 28.00          | \$ 95.00    | \$ 2,660.00    | -                 | \$ -                    | \$ -                                | \$ -                                      | 28.00              | 0.00%            |
| 41       | 5.06            | WATER MAIN, TRENCHED, RESTRAINED JOINT, PVC, DR18, 8 IN.                | LF    | 1,008.00                   |                                   | 1,008.00       | \$ 53.00    | \$ 53,424.00   | 518.50            | \$ 27,480.50            | \$ -                                | \$ 27,480.50                              | 489.50             | 51.44%           |
| 42       | 5.07            | WATER MAIN, TRENCHED, RESTRAINED JOINT, PVC, DR18, 16 IN.               | LF    | 3,879.00                   |                                   | 3,879.00       | \$ 124.00   | \$ 480,996.00  | 3,769.50          | \$ 467,418.00           | \$ 9,800.00                         | \$ 477,218.00                             | 109.50             | 97.18%           |
| 43       | 5.08            | WATER MAIN W/ CASING PIPE, TRENCHED, RESTRAINED JOINT, PVC, DR18, 8 IN. | LF    | 40.00                      |                                   | 40.00          | \$ 200.00   | \$ 8,000.00    | 40.00             | \$ 8,000.00             | \$ -                                | \$ 8,000.00                               | -                  | 100.00%          |
| 44       | 5.09            | FITTING, 6" BEND                                                        | LF    | 20.00                      |                                   | 20.00          | \$ 455.00   | \$ 9,100.00    | 20.00             | \$ 9,100.00             | \$ -                                | \$ 9,100.00                               | -                  | 100.00%          |
| 45       | 5.10            | FITTING, 8"X8" TEE                                                      | EA    | 15.00                      |                                   | 15.00          | \$ 900.00   | \$ 13,500.00   | 3.00              | \$ 2,700.00             | \$ -                                | \$ 2,700.00                               | 12.00              | 20.00%           |
| 46       | 5.11            | FITTING, 6" CAP/PLUG                                                    | EA    | 1.00                       |                                   | 1.00           | \$ 355.00   | \$ 355.00      | -                 | \$ -                    | \$ -                                | \$ -                                      | 1.00               | 0.00%            |
| 47       | 5.12            | FITTING, 8" BEND                                                        | EA    | 48.00                      |                                   | 48.00          | \$ 995.00   | \$ 47,760.00   | 22.00             | \$ 21,890.00            | \$ -                                | \$ 21,890.00                              | 26.00              | 45.83%           |
| 48       | 5.13            | FITTING, 8" CAP/PLUG                                                    | EA    | 5.00                       |                                   | 5.00           | \$ 450.00   | \$ 2,250.00    | 3.00              | \$ 1,350.00             | \$ -                                | \$ 1,350.00                               | 2.00               | 60.00%           |
| 49       | 5.14            | FITTING, 8"X4" REDUCER                                                  | EA    | 1.00                       |                                   | 1.00           | \$ 550.00   | \$ 550.00      | 1.00              | \$ 550.00               | \$ -                                | \$ 550.00                                 | -                  | 100.00%          |
| 50       | 5.15            | FITTING, 8"X6" TEE                                                      | EA    | 1.00                       |                                   | 1.00           | \$ 1,015.00 | \$ 1,015.00    | 1.00              | \$ 1,015.00             | \$ -                                | \$ 1,015.00                               | -                  | 100.00%          |
| 51       | 5.16            | FITTING, 8"X8" TEE                                                      | EA    | 2.00                       |                                   | 2.00           | \$ 1,085.00 | \$ 2,170.00    | 1.00              | \$ 1,085.00             | \$ -                                | \$ 1,085.00                               | 1.00               | 50.00%           |
| 52       | 5.17            | FITTING, 12" BEND                                                       | EA    | 1.00                       |                                   | 1.00           | \$ 1,275.00 | \$ 1,275.00    | 4.00              | \$ 5,100.00             | \$ -                                | \$ 5,100.00                               | (3.00)             | 400.00%          |
| 53       | 5.18            | FITTING, 12" CAP/PLUG                                                   | EA    | 2.00                       |                                   | 2.00           | \$ 685.00   | \$ 1,370.00    | 1.00              | \$ 685.00               | \$ -                                | \$ 685.00                                 | 1.00               | 50.00%           |
| 54       | 5.19            | FITTING, 12"X12" TEE                                                    | EA    | 1.00                       |                                   | 1.00           | \$ 1,650.00 | \$ 1,650.00    | 1.00              | \$ 1,650.00             | \$ -                                | \$ 1,650.00                               | -                  | 100.00%          |

# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

|     |      |                                                   |    |           |  |  |           |              |                 |    |   |    |              |  |   |    |              |           |         |
|-----|------|---------------------------------------------------|----|-----------|--|--|-----------|--------------|-----------------|----|---|----|--------------|--|---|----|--------------|-----------|---------|
| 55  | 5.20 | FITTING, 16" BEND                                 | EA | 22.00     |  |  | 22.00     | \$ 1,385.00  | \$ 30,030.00    | \$ | - | \$ | 30,030.00    |  | - | \$ | -            | 100.00%   |         |
| 56  | 5.21 | FITTING, 16" CAP/PLUG                             | EA | 3.00      |  |  | 3.00      | \$ 1,165.00  | \$ 3,495.00     | \$ | - | \$ | -            |  | - | \$ | -            | 0.00%     |         |
| 57  | 5.22 | FITTING, 16"x8" REDUCER                           | EA | 1.00      |  |  | 1.00      | \$ 1,500.00  | \$ 1,500.00     | \$ | - | \$ | 1,500.00     |  | - | \$ | -            | 100.00%   |         |
| 58  | 5.23 | FITTING, 16"x6" TEE                               | EA | 1.00      |  |  | 1.00      | \$ 2,180.00  | \$ 2,180.00     | \$ | - | \$ | -            |  | - | \$ | -            | 0.00%     |         |
| 59  | 5.24 | FITTING, 16"x8" TEE                               | EA | 10.00     |  |  | 10.00     | \$ 2,300.00  | \$ 23,000.00    | \$ | - | \$ | 18,400.00    |  | - | \$ | 18,400.00    | 80.00%    |         |
| 60  | 5.25 | FITTING, 16"x12" TEE                              | EA | 4.00      |  |  | 4.00      | \$ 2,550.00  | \$ 10,200.00    | \$ | - | \$ | 7,650.00     |  | - | \$ | 7,650.00     | 75.00%    |         |
| 61  | 5.26 | FITTING, 16"x16" TEE                              | EA | 1.00      |  |  | 1.00      | \$ 3,050.00  | \$ 3,050.00     | \$ | - | \$ | 3,050.00     |  | - | \$ | 3,050.00     | 100.00%   |         |
| 62  | 5.27 | WATER SERVICE STUB, COPPER, 1 IN.                 | LF | 270.00    |  |  | 270.00    | \$ 27.00     | \$ 7,290.00     | \$ | - | \$ | 2,646.00     |  | - | \$ | 2,646.00     | 36.30%    |         |
| 63  | 5.28 | WATER SERVICE STUB, COPPER, 2 IN.                 | LF | 10.00     |  |  | 10.00     | \$ 82.00     | \$ 820.00       | \$ | - | \$ | 820.00       |  | - | \$ | 820.00       | 100.00%   |         |
| 64  | 5.29 | WATER SERVICE CORPORATION                         | EA | 4.00      |  |  | 4.00      | \$ 795.00    | \$ 3,180.00     | \$ | - | \$ | 1,590.00     |  | - | \$ | 1,590.00     | 50.00%    |         |
| 65  | 5.30 | WATER SERVICE CURB STOP AND BOX                   | EA | 4.00      |  |  | 4.00      | \$ 1,010.00  | \$ 4,040.00     | \$ | - | \$ | 3,030.00     |  | - | \$ | 3,030.00     | 75.00%    |         |
| 66  | 5.31 | WATER SERVICE, TEMPORARY CONNECTION               | EA | 4.00      |  |  | 4.00      | \$ 1,350.00  | \$ 5,400.00     | \$ | - | \$ | -            |  | - | \$ | -            | 0.00%     |         |
| 67  | 5.32 | WATER MAIN REMOVAL                                | LF | 4,534.00  |  |  | 4,534.00  | \$ 16.50     | \$ 74,811.00    | \$ | - | \$ | 56,892.00    |  | - | \$ | 56,892.00    | 76.05%    |         |
| 68  | 5.33 | VALVE, GATE, 4 IN.                                | EA | 1.00      |  |  | 1.00      | \$ 1,500.00  | \$ 1,500.00     | \$ | - | \$ | 1,500.00     |  | - | \$ | 1,500.00     | 100.00%   |         |
| 69  | 5.34 | VALVE, GATE, 6 IN.                                | EA | 3.00      |  |  | 3.00      | \$ 1,805.00  | \$ 5,415.00     | \$ | - | \$ | -            |  | - | \$ | -            | 0.00%     |         |
| 70  | 5.35 | VALVE, GATE, 8 IN.                                | EA | 14.00     |  |  | 14.00     | \$ 2,525.00  | \$ 35,350.00    | \$ | - | \$ | 25,250.00    |  | - | \$ | 25,250.00    | 4.00      | 71.43%  |
| 71  | 5.36 | VALVE, GATE, 12 IN.                               | EA | 1.00      |  |  | 1.00      | \$ 4,310.00  | \$ 4,310.00     | \$ | - | \$ | 4,310.00     |  | - | \$ | -            | 100.00%   |         |
| 72  | 5.37 | VALVE, GATE, 16 IN.                               | EA | 7.00      |  |  | 7.00      | \$ 11,700.00 | \$ 81,900.00    | \$ | - | \$ | 93,600.00    |  | - | \$ | 93,600.00    | (1.00)    | 114.29% |
| 73  | 5.38 | VALVE, GATE, 12 IN. LIVE INSERT                   | EA | 2.00      |  |  | 2.00      | \$ 19,775.00 | \$ 39,550.00    | \$ | - | \$ | -            |  | - | \$ | -            | 2.00      | 0.00%   |
| 74  | 5.39 | LINE STOP, 12 IN.                                 | EA | 2.00      |  |  | 2.00      | \$ 16,300.00 | \$ 32,600.00    | \$ | - | \$ | -            |  | - | \$ | -            | 2.00      | 0.00%   |
| 75  | 5.40 | FIRE HYDRANT ASSEMBLY                             | EA | 23.00     |  |  | 23.00     | \$ 7,690.00  | \$ 176,870.00   | \$ | - | \$ | 146,110.00   |  | - | \$ | 146,110.00   | 4.00      | 82.61%  |
| 76  | 5.41 | FIRE HYDRANT ASSEMBLY REMOVAL                     | EA | 7.00      |  |  | 7.00      | \$ 500.00    | \$ 3,500.00     | \$ | - | \$ | -            |  | - | \$ | -            | 7.00      | 0.00%   |
| 77  | 5.42 | TEMPORARY CONNECTION, WATER MAIN                  | EA | 2.00      |  |  | 2.00      | \$ 6,175.00  | \$ 12,350.00    | \$ | - | \$ | 6,175.00     |  | - | \$ | 6,175.00     | 1.00      | 50.00%  |
| 78  | 5.43 | RELOCATION OF IRRIGATION METER                    | LS | 1.00      |  |  | 1.00      | \$ 2,500.00  | \$ 2,500.00     | \$ | - | \$ | 1,250.00     |  | - | \$ | 1,250.00     | 0.50      | 50.00%  |
| 79  | 6.01 | MANHOLE, SANITARY SEWER, SW-301, 48 IN.           | EA | 1.00      |  |  | 1.00      | \$ 4,360.00  | \$ 4,360.00     | \$ | - | \$ | 4,360.00     |  | - | \$ | 4,360.00     | -         | 100.00% |
| 80  | 6.02 | MANHOLE, STORM SEWER, SW-401, 48 IN.              | EA | 5.00      |  |  | 5.00      | \$ 4,000.00  | \$ 20,000.00    | \$ | - | \$ | 16,000.00    |  | - | \$ | 16,000.00    | 1.00      | 80.00%  |
| 81  | 6.03 | MANHOLE, STORM SEWER, SW-401, 60 IN.              | EA | 4.00      |  |  | 4.00      | \$ 4,615.00  | \$ 18,460.00    | \$ | - | \$ | -            |  | - | \$ | -            | 4.00      | 0.00%   |
| 82  | 6.04 | MANHOLE, STORM SEWER, SW-401, 72 IN.              | EA | 6.00      |  |  | 6.00      | \$ 7,425.00  | \$ 44,550.00    | \$ | - | \$ | 37,125.00    |  | - | \$ | 37,125.00    | 1.00      | 83.33%  |
| 83  | 6.05 | MANHOLE, STORM SEWER, SW-401, 96 IN.              | EA | 3.00      |  |  | 3.00      | \$ 13,500.00 | \$ 40,500.00    | \$ | - | \$ | 27,000.00    |  | - | \$ | 27,000.00    | 1.00      | 66.67%  |
| 84  | 6.06 | INTAKE, SINGLE GRATE, SW-501                      | EA | 4.00      |  |  | 4.00      | \$ 3,000.00  | \$ 12,000.00    | \$ | - | \$ | 3,000.00     |  | - | \$ | 3,000.00     | 3.00      | 25.00%  |
| 85  | 6.07 | INTAKE, SINGLE GRATE W/ MANHOLE, SW-503           | EA | 1.00      |  |  | 1.00      | \$ 3,975.00  | \$ 3,975.00     | \$ | - | \$ | -            |  | - | \$ | -            | 1.00      | 0.00%   |
| 86  | 6.08 | INTAKE, DOUBLE GRATE, SW-505                      | EA | 18.00     |  |  | 18.00     | \$ 4,400.00  | \$ 79,200.00    | \$ | - | \$ | 39,600.00    |  | - | \$ | 39,600.00    | 9.00      | 50.00%  |
| 87  | 6.09 | INTAKE, DOUBLE GRATE, SW-505, MOD1                | EA | 1.00      |  |  | 1.00      | \$ 7,650.00  | \$ 7,650.00     | \$ | - | \$ | 7,650.00     |  | - | \$ | -            | 100.00%   |         |
| 88  | 6.10 | INTAKE, DOUBLE GRATE W/ MANHOLE, SW-506           | EA | 5.00      |  |  | 5.00      | \$ 6,500.00  | \$ 32,500.00    | \$ | - | \$ | 32,500.00    |  | - | \$ | -            | 100.00%   |         |
| 89  | 6.11 | INTAKE, DOUBLE GRATE W/ MANHOLE, SW-506, MOD1     | EA | 6.00      |  |  | 6.00      | \$ 9,450.00  | \$ 56,700.00    | \$ | - | \$ | 47,250.00    |  | - | \$ | 47,250.00    | 1.00      | 83.33%  |
| 90  | 6.12 | INTAKE, DOUBLE GRATE W/ MANHOLE, SW-506, MOD2     | EA | 5.00      |  |  | 5.00      | \$ 11,725.00 | \$ 58,625.00    | \$ | - | \$ | 58,625.00    |  | - | \$ | 58,625.00    | -         | 100.00% |
| 91  | 6.13 | INTAKE, DOUBLE GRATE W/ MANHOLE, SW-506, MOD3     | EA | 1.00      |  |  | 1.00      | \$ 11,675.00 | \$ 11,675.00    | \$ | - | \$ | 11,675.00    |  | - | \$ | 11,675.00    | -         | 100.00% |
| 92  | 6.14 | INTAKE, CIRCULAR AREA, SW-512, CASE 1, 18 IN.     | EA | 2.00      |  |  | 2.00      | \$ 1,850.00  | \$ 3,700.00     | \$ | - | \$ | -            |  | - | \$ | -            | 2.00      | 0.00%   |
| 93  | 6.15 | INTAKE, DRAIN BASIN, PVC, 12 IN. DOME GRATE       | EA | 3.00      |  |  | 3.00      | \$ 2,250.00  | \$ 6,750.00     | \$ | - | \$ | 2,250.00     |  | - | \$ | 2,250.00     | 2.00      | 33.33%  |
| 94  | 6.16 | MANHOLE ADJUSTMENT, SANITARY, MINOR               | EA | 2.00      |  |  | 2.00      | \$ 2,025.00  | \$ 4,050.00     | \$ | - | \$ | 2,025.00     |  | - | \$ | 2,025.00     | 1.00      | 50.00%  |
| 95  | 6.17 | MANHOLE ADJUSTMENT, SANITARY, MAJOR               | EA | 3.00      |  |  | 3.00      | \$ 3,050.00  | \$ 9,150.00     | \$ | - | \$ | -            |  | - | \$ | -            | 3.00      | 0.00%   |
| 96  | 6.18 | INTAKE ADJUSTMENT, MAJOR                          | EA | 1.00      |  |  | 1.00      | \$ 2,300.00  | \$ 2,300.00     | \$ | - | \$ | -            |  | - | \$ | -            | 1.00      | 0.00%   |
| 97  | 6.19 | CONNECTION TO EXISTING INTAKE                     | EA | 1.00      |  |  | 1.00      | \$ 4,550.00  | \$ 4,550.00     | \$ | - | \$ | -            |  | - | \$ | -            | 1.00      | 0.00%   |
| 98  | 6.20 | REMOVE MANHOLE                                    | EA | 3.00      |  |  | 3.00      | \$ 750.00    | \$ 2,250.00     | \$ | - | \$ | 1,500.00     |  | - | \$ | 1,500.00     | 1.00      | 66.67%  |
| 99  | 6.21 | REMOVE INTAKE                                     | EA | 8.00      |  |  | 8.00      | \$ 725.00    | \$ 5,800.00     | \$ | - | \$ | 2,900.00     |  | - | \$ | 2,900.00     | 4.00      | 50.00%  |
| 100 | 7.01 | PAVEMENT, PCC, CLASS C, CLASS 4, 7 IN.            | SY | 954.00    |  |  | 954.00    | \$ 60.00     | \$ 57,240.00    | \$ | - | \$ | -            |  | - | \$ | -            | 954.00    | 0.00%   |
| 101 | 7.02 | PAVEMENT, PCC, CLASS C, CLASS 4, 9 IN.            | SY | 26,596.00 |  |  | 26,596.00 | \$ 70.50     | \$ 1,875,018.00 | \$ | - | \$ | 1,149,312.86 |  | - | \$ | 1,149,312.86 | 10,293.69 | 61.30%  |
| 102 | 7.03 | PAVEMENT, PCC, CLASS C, CLASS 4, 9 IN. COLORED    | SY | 500.00    |  |  | 500.00    | \$ 137.00    | \$ 68,500.00    | \$ | - | \$ | 68,500.00    |  | - | \$ | 68,500.00    | -         | 100.00% |
| 103 | 7.04 | PAVEMENT, REINFORCED PCC, CLASS C, CLASS 4, 9 IN. | SY | 700.00    |  |  | 700.00    | \$ 101.00    | \$ 70,700.00    | \$ | - | \$ | 29,572.80    |  | - | \$ | 29,572.80    | 4.07.20   | 41.83%  |
| 104 | 7.05 | CONCRETE MEDIAN, DOWELED                          | SY | 70.00     |  |  | 70.00     | \$ 160.00    | \$ 11,200.00    | \$ | - | \$ | 9,312.00     |  | - | \$ | 9,312.00     | 11.80     | 83.14%  |
| 105 | 7.06 | PAVEMENT SAMPLES AND TESTING                      | LS | 1.00      |  |  | 1.00      | \$ 7,500.00  | \$ 7,500.00     | \$ | - | \$ | -            |  | - | \$ | -            | 1.00      | 0.00%   |
| 106 | 7.07 | REMOVAL OF SIDEWALK, SHARED USE PATH, OR DRIVEWAY | SY | 3,075.00  |  |  | 3,075.00  | \$ 6.00      | \$ 18,450.00    | \$ | - | \$ | 11,062.20    |  | - | \$ | 11,062.20    | 1,231.30  | 59.96%  |
| 107 | 7.08 | REMOVAL OF DRIVEWAY                               | SY | 2,679.00  |  |  | 2,679.00  | \$ 6.50      | \$ 17,413.50    | \$ | - | \$ | 7,166.25     |  | - | \$ | 7,166.25     | 1,576.50  | 41.15%  |
| 108 | 7.09 | REMOVAL OF CURB                                   | LF | 15.00     |  |  | 15.00     | \$ 16.00     | \$ 240.00       | \$ | - | \$ | -            |  | - | \$ | -            | 15.00     | 0.00%   |
| 109 | 7.10 | SHARED USE PATH, PCC, 6 IN.                       | SY | 6,565.00  |  |  | 6,565.00  | \$ 55.00     | \$ 361,075.00   | \$ | - | \$ | 243,377.75   |  | - | \$ | 243,377.75   | 2,139.95  | 67.40%  |
| 110 | 7.11 | SIDEWALK, PCC, 5 IN.                              | SY | 237.00    |  |  | 237.00    | \$ 60.00     | \$ 14,220.00    | \$ | - | \$ | 18,318.00    |  | - | \$ | 18,318.00    | (68.30)   | 128.82% |
| 111 | 7.12 | SIDEWALK, CLASS A, PCC, 5 IN.                     | SY | 66.00     |  |  | 66.00     | \$ 90.00     | \$ 5,940.00     | \$ | - | \$ | 1,440.00     |  | - | \$ | 1,440.00     | 50.00     | 24.24%  |
| 112 | 7.13 | DETECTABLE WARNINGS                               | SF | 666.00    |  |  | 666.00    | \$ 60.00     | \$ 39,960.00    | \$ | - | \$ | 8,040.00     |  | - | \$ | 8,040.00     | 532.00    | 20.12%  |
| 113 | 7.14 | SIDEWALK TRENCH DRAIN                             | EA | 1.00      |  |  | 1.00      | \$ 3,500.00  | \$ 3,500.00     | \$ | - | \$ | -            |  | - | \$ | -            | 1.00      | 0.00%   |

## APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

|     |       |                                                               |      |           |    |            |    |            |          |    |            |    |           |    |            |           |         |
|-----|-------|---------------------------------------------------------------|------|-----------|----|------------|----|------------|----------|----|------------|----|-----------|----|------------|-----------|---------|
| 114 | 7.15  | DRIVEWAY, PCC, 6 IN.                                          | SY   | 324.00    | \$ | 70.00      | \$ | 22,680.00  | 74.70    | \$ | 5,229.00   | \$ | -         | \$ | 5,229.00   | 249.30    | 23.06%  |
| 115 | 7.16  | DRIVEWAY, PCC, 7 IN.                                          | SY   | 2,862.00  | \$ | 75.00      | \$ | 214,650.00 | 1,981.02 | \$ | 148,576.50 | \$ | -         | \$ | 148,576.50 | 880.98    | 69.22%  |
| 116 | 7.17  | GRANULAR SURFACING, DRIVEWAY                                  | TON  | 50.00     | \$ | 47.00      | \$ | 2,350.00   | -        | \$ | -          | \$ | -         | \$ | -          | 50.00     | 0.00%   |
| 117 | 7.18  | PAVEMENT REMOVAL                                              | SY   | 15,193.00 | \$ | 5.50       | \$ | 83,561.50  | 8,800.35 | \$ | 48,401.93  | \$ | -         | \$ | 48,401.93  | 6,392.65  | 57.92%  |
| 118 | 7.19  | CURB AND GUTTER REMOVAL                                       | LF   | 280.00    | \$ | 10.00      | \$ | 2,800.00   | 208.50   | \$ | 2,085.00   | \$ | -         | \$ | 2,085.00   | 71.50     | 74.46%  |
| 119 | 7.20  | TEMPORARY PAVEMENT, PCC, 6 IN.                                | SY   | 1,077.00  | \$ | 55.00      | \$ | 59,235.00  | 925.18   | \$ | 50,884.90  | \$ | -         | \$ | 50,884.90  | 151.82    | 85.90%  |
| 120 | 7.21  | TEMPORARY PAVEMENT, HMA, 6 IN.                                | SY   | 1,643.00  | \$ | 60.00      | \$ | 98,580.00  | 1,779.60 | \$ | 106,776.00 | \$ | -         | \$ | 106,776.00 | (136.60)  | 108.31% |
| 121 | 7.22  | TEMPORARY GRANULAR                                            | TON  | 300.00    | \$ | 46.50      | \$ | 13,950.00  | 302.97   | \$ | 14,088.11  | \$ | -         | \$ | 14,088.11  | (2.97)    | 100.99% |
| 122 | 8.01  | TRAFFIC SIGNALIZATION                                         | LS   | 1.00      | \$ | 150,000.00 | \$ | 150,000.00 | 0.12     | \$ | 18,000.00  | \$ | 54,199.90 | \$ | 72,199.90  | 0.88      | 12.00%  |
| 123 | 8.02  | REMOVAL OF TEMPORARY TRAFFIC SIGNALIZATION                    | LS   | 1.00      | \$ | 4,053.00   | \$ | 4,053.00   | 1.00     | \$ | 4,053.00   | \$ | -         | \$ | 4,053.00   | -         | 100.00% |
| 124 | 8.03  | RELOCATION OF TEMPORARY SIGNAL POLE                           | LS   | 1.00      | \$ | 1,121.00   | \$ | 1,121.00   | -        | \$ | -          | \$ | -         | \$ | -          | 1.00      | 0.00%   |
| 125 | 8.04  | PAINTED PAVEMENT MARKINGS, SOLVENT/WATERBORNE                 | STA  | 126.21    | \$ | 62.00      | \$ | 7,825.02   | 116.56   | \$ | 7,226.72   | \$ | -         | \$ | 7,226.72   | 9.65      | 92.35%  |
| 126 | 8.05  | PAINTED PAVEMENT MARKINGS, DURABLE                            | STA  | 171.41    | \$ | 132.00     | \$ | 22,626.12  | 53.70    | \$ | 7,088.40   | \$ | -         | \$ | 7,088.40   | 117.71    | 31.33%  |
| 127 | 8.06  | WET, RETROREFLECTIVE REMOVABLE TAPE MARKINGS                  | STA  | 10.64     | \$ | 200.00     | \$ | 2,128.00   | 7.46     | \$ | 1,492.00   | \$ | -         | \$ | 1,492.00   | 3.18      | 70.11%  |
| 128 | 8.07  | PAINTED SYMBOLS AND LEGENDS, DURABLE                          | EA   | 41.00     | \$ | 250.00     | \$ | 10,250.00  | 18.00    | \$ | 4,500.00   | \$ | -         | \$ | 4,500.00   | 23.00     | 43.90%  |
| 129 | 8.08  | PAVEMENT MARKINGS REMOVED                                     | STA  | 154.85    | \$ | 55.00      | \$ | 8,516.75   | 66.23    | \$ | 3,642.65   | \$ | -         | \$ | 3,642.65   | 88.62     | 42.77%  |
| 130 | 8.09  | GROOVES CUT FOR PAVEMENT MARKINGS                             | STA  | 171.41    | \$ | 95.00      | \$ | 16,283.95  | 53.70    | \$ | 5,101.50   | \$ | -         | \$ | 5,101.50   | 117.71    | 31.33%  |
| 131 | 8.10  | GROOVES CUT FOR SYMBOLS AND LEGENDS                           | EA   | 41.00     | \$ | 195.00     | \$ | 7,995.00   | 18.00    | \$ | 3,510.00   | \$ | -         | \$ | 3,510.00   | 23.00     | 43.90%  |
| 132 | 8.11  | TEMPORARY TRAFFIC CONTROL                                     | LS   | 1.00      | \$ | 75,000.00  | \$ | 75,000.00  | 0.60     | \$ | 45,000.00  | \$ | -         | \$ | 45,000.00  | 0.40      | 60.00%  |
| 133 | 8.12  | TEMPORARY DIRECTIONAL AND ACCESS SIGNS                        | EA   | 10.00     | \$ | 300.00     | \$ | 3,000.00   | -        | \$ | -          | \$ | -         | \$ | -          | 10.00     | 0.00%   |
| 134 | 8.13  | PORTABLE DYNAMIC MESSAGE BOARDS                               | CDA  | 100.00    | \$ | 100.00     | \$ | 10,000.00  | 84.00    | \$ | 8,400.00   | \$ | -         | \$ | 8,400.00   | 16.00     | 84.00%  |
| 135 | 8.14  | TEMPORARY BARRIER RAIL, CONCRETE                              | LF   | 225.00    | \$ | 40.00      | \$ | 9,000.00   | 153.00   | \$ | 6,120.00   | \$ | -         | \$ | 6,120.00   | 72.00     | 68.00%  |
| 136 | 8.15  | TYPE A SIGN ASSEMBLY, REMOVE AND SALVAGE                      | EA   | 67.00     | \$ | 100.00     | \$ | 6,700.00   | 7.00     | \$ | 700.00     | \$ | -         | \$ | 700.00     | 60.00     | 10.45%  |
| 137 | 8.16  | FLASHING BEACON SIGN, REMOVE AND SALVAGE                      | EA   | 4.00      | \$ | 441.00     | \$ | 1,764.00   | 3.00     | \$ | 1,323.00   | \$ | -         | \$ | 1,323.00   | 1.00      | 75.00%  |
| 138 | 8.17  | FLASHING BEACON SIGN, REINSTALL                               | EA   | 2.00      | \$ | 1,900.00   | \$ | 3,800.00   | -        | \$ | -          | \$ | -         | \$ | -          | 2.00      | 0.00%   |
| 139 | 8.18  | CONDUIT, HDPE, SDR 13.5, 2"                                   | LF   | 4,230.00  | \$ | 18.00      | \$ | 76,140.00  | 4,045.00 | \$ | 72,810.00  | \$ | -         | \$ | 72,810.00  | 185.00    | 95.63%  |
| 140 | 8.19  | FIBER REMOVE AND REINSTALL                                    | LF   | 4,955.00  | \$ | 2.20       | \$ | 10,901.00  | -        | \$ | -          | \$ | -         | \$ | -          | 4,955.00  | 0.00%   |
| 141 | 8.20  | FUSION SPLICE                                                 | EA   | 28.00     | \$ | 108.00     | \$ | 3,024.00   | -        | \$ | -          | \$ | -         | \$ | -          | 28.00     | 0.00%   |
| 142 | 8.21  | PULL ROPE                                                     | LF   | 4,445.00  | \$ | 0.75       | \$ | 3,333.75   | -        | \$ | -          | \$ | -         | \$ | -          | 4,445.00  | 0.00%   |
| 143 | 8.22  | TRACER WIRE                                                   | LF   | 4,445.00  | \$ | 1.10       | \$ | 4,889.50   | -        | \$ | -          | \$ | -         | \$ | -          | 4,445.00  | 0.00%   |
| 144 | 8.23  | HANDHOLE, TYPE II, FURNISH AND INSTALL                        | EA   | 4.00      | \$ | 1,200.00   | \$ | 4,800.00   | 4.00     | \$ | 4,800.00   | \$ | -         | \$ | 4,800.00   | -         | 100.00% |
| 145 | 8.24  | HANDHOLE, TYPE IV, FURNISH AND INSTALL                        | EA   | 1.00      | \$ | 3,600.00   | \$ | 3,600.00   | -        | \$ | -          | \$ | -         | \$ | -          | 1.00      | 0.00%   |
| 146 | 8.25  | REMOVE HANDHOLE                                               | EA   | 4.00      | \$ | 375.00     | \$ | 1,500.00   | 2.00     | \$ | 750.00     | \$ | -         | \$ | 750.00     | 2.00      | 50.00%  |
| 147 | 9.01  | CONVENTIONAL SEEDING, TYPE 1 (PERM. LAWN MIX.)                | ACRE | 9.00      | \$ | 2,300.00   | \$ | 20,700.00  | 3.06     | \$ | 7,038.00   | \$ | -         | \$ | 7,038.00   | 5.94      | 34.00%  |
| 148 | 9.02  | CONVENTIONAL SEEDING, TYPE 2 (SLOPE AND DITCH)                | ACRE | 2.00      | \$ | 2,000.00   | \$ | 4,000.00   | 0.42     | \$ | 840.00     | \$ | -         | \$ | 840.00     | 1.58      | 21.00%  |
| 149 | 9.03  | CONVENTIONAL SEEDING, TYPE 4 (URBAN TEMP. EROS. CONTROL MIX.) | ACRE | 15.00     | \$ | 650.00     | \$ | 9,750.00   | 9.21     | \$ | 5,986.50   | \$ | -         | \$ | 5,986.50   | 5.79      | 61.40%  |
| 150 | 9.04  | STORMWATER POLLUTION PREVENTION PLAN (SWPPP), PREPARATION     | LS   | 1.00      | \$ | 1,800.00   | \$ | 1,800.00   | 1.00     | \$ | 1,800.00   | \$ | -         | \$ | 1,800.00   | -         | 100.00% |
| 151 | 9.05  | STORMWATER POLLUTION PREVENTION PLAN (SWPPP), MANAGEMENT      | LS   | 1.00      | \$ | 10,800.00  | \$ | 10,800.00  | 0.40     | \$ | 4,320.00   | \$ | -         | \$ | 4,320.00   | 0.60      | 40.00%  |
| 152 | 9.06  | FILTER SOCK, 12 IN. INSTALLATION                              | LF   | 12,000.00 | \$ | 2.75       | \$ | 33,000.00  | 1,705.00 | \$ | 4,688.75   | \$ | -         | \$ | 4,688.75   | 10,295.00 | 14.21%  |
| 153 | 9.07  | FILTER SOCK, MAINTENANCE AND REMOVAL                          | LF   | 12,000.00 | \$ | 0.20       | \$ | 2,400.00   | -        | \$ | -          | \$ | -         | \$ | -          | 12,000.00 | 0.00%   |
| 154 | 9.08  | TEMPORARY ROLLED EROSION CONTROL PRODUCTS (RECP), TYPE 2C     | SY   | 6,000.00  | \$ | 1.20       | \$ | 7,200.00   | 1,400.00 | \$ | 1,680.00   | \$ | -         | \$ | 1,680.00   | 4,600.00  | 23.33%  |
| 155 | 9.09  | RIP RAP, CLASS E                                              | TON  | 1,320.00  | \$ | 80.50      | \$ | 106,260.00 | 1,110.52 | \$ | 89,396.86  | \$ | -         | \$ | 89,396.86  | 209.48    | 84.13%  |
| 156 | 9.10  | RIP RAP, EROSION STONE                                        | TON  | 16.00     | \$ | 88.00      | \$ | 1,408.00   | 22.85    | \$ | 2,010.80   | \$ | -         | \$ | 2,010.80   | (6.85)    | 142.81% |
| 157 | 9.11  | SILT FENCE OR SILT FENCE DITCH CHECK, INSTALLATION            | LF   | 7,000.00  | \$ | 1.75       | \$ | 12,250.00  | -        | \$ | -          | \$ | -         | \$ | -          | 7,000.00  | 0.00%   |
| 158 | 9.12  | SILT FENCE OR SILT FENCE DITCH CHECK, REMOVAL OF SEDIMENT     | LF   | 7,000.00  | \$ | 0.05       | \$ | 350.00     | -        | \$ | -          | \$ | -         | \$ | -          | 7,000.00  | 0.00%   |
| 159 | 9.13  | SILT FENCE OR SILT FENCE DITCH CHECK, REMOVAL OF DEBRIS       | LF   | 7,000.00  | \$ | 0.05       | \$ | 350.00     | -        | \$ | -          | \$ | -         | \$ | -          | 7,000.00  | 0.00%   |
| 160 | 9.14  | EROSION CONTROL, HYDROMULCHING                                | ACRE | 13.00     | \$ | 2,700.00   | \$ | 35,100.00  | 12.68    | \$ | 34,236.00  | \$ | -         | \$ | 34,236.00  | 0.32      | 97.54%  |
| 161 | 9.15  | INLET PROTECTION DEVICE, DROP-IN, INSTALLATION                | EA   | 84.00     | \$ | 200.00     | \$ | 16,800.00  | 43.00    | \$ | 8,600.00   | \$ | -         | \$ | 8,600.00   | 41.00     | 51.19%  |
| 162 | 9.16  | INLET PROTECTION DEVICE, DROP-IN, MAINTENANCE                 | EA   | 84.00     | \$ | 10.00      | \$ | 840.00     | 18.00    | \$ | 180.00     | \$ | -         | \$ | 180.00     | 66.00     | 21.43%  |
| 163 | 9.17  | INLET PROTECTION DEVICE, ROCK, INSTALLATION                   | EA   | 41.00     | \$ | 205.00     | \$ | 8,405.00   | -        | \$ | -          | \$ | -         | \$ | -          | 41.00     | 0.00%   |
| 164 | 9.18  | INLET PROTECTION DEVICE, ROCK, MAINTENANCE                    | EA   | 41.00     | \$ | 150.00     | \$ | 6,150.00   | -        | \$ | -          | \$ | -         | \$ | -          | 41.00     | 0.00%   |
| 165 | 9.19  | CHAIN LINK FENCE                                              | LF   | 109.00    | \$ | 28.35      | \$ | 3,090.15   | -        | \$ | -          | \$ | -         | \$ | -          | 109.00    | 0.00%   |
| 166 | 9.20  | REMOVE AND REINSTALL FENCE, WOOD                              | LF   | 30.00     | \$ | 42.00      | \$ | 1,260.00   | -        | \$ | -          | \$ | -         | \$ | -          | 30.00     | 0.00%   |
| 167 | 9.21  | REMOVE OF FENCE, CHAIN LINK                                   | LF   | 109.00    | \$ | 6.00       | \$ | 654.00     | -        | \$ | -          | \$ | -         | \$ | -          | 109.00    | 0.00%   |
| 168 | 9.22  | REMOVE OF FENCE, FIELD FENCE                                  | LF   | 637.00    | \$ | 3.00       | \$ | 1,911.00   | -        | \$ | -          | \$ | -         | \$ | -          | 637.00    | 0.00%   |
| 169 | 9.23  | TEMPORARY FENCE, CONSTRUCTION                                 | LF   | 500.00    | \$ | 4.75       | \$ | 2,375.00   | -        | \$ | -          | \$ | -         | \$ | -          | 500.00    | 0.00%   |
| 170 | 9.24  | TEMPORARY FENCE, CHAIN LINK                                   | LF   | 84.00     | \$ | 8.50       | \$ | 714.00     | -        | \$ | -          | \$ | -         | \$ | -          | 84.00     | 0.00%   |
| 171 | 9.25  | MEMORIAL BENCH, REMOVAL AND SALVAGE TO CITY                   | EA   | 1.00      | \$ | 2,500.00   | \$ | 2,500.00   | -        | \$ | -          | \$ | -         | \$ | -          | 1.00      | 0.00%   |
| 172 | 11.01 | MOBILIZATION                                                  | LS   | 1.00      | \$ | 400,000.00 | \$ | 400,000.00 | 1.00     | \$ | 400,000.00 | \$ | -         | \$ | 400,000.00 | -         | 100.00% |



## APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

|       |       |                                                                 |     |           |  |           |              |    |            |           |    |            |    |            |          |         |
|-------|-------|-----------------------------------------------------------------|-----|-----------|--|-----------|--------------|----|------------|-----------|----|------------|----|------------|----------|---------|
| 173   | 11.02 | MAINTENANCE OF POSTAL SERVICE                                   | LS  | 1.00      |  | 1.00      | \$14,000.00  | \$ | 14,000.00  | -         | \$ | -          | \$ | -          | 1.00     | 0.00%   |
| 174   | 11.03 | MAINTENANCE OF SOLID WASTE COLLECTION                           | LS  | 1.00      |  | 1.00      | \$14,000.00  | \$ | 14,000.00  | -         | \$ | -          | \$ | -          | 1.00     | 0.00%   |
| 175   | 11.04 | CONCRETE WASHOUT                                                | LS  | 1.00      |  | 1.00      | \$20,000.00  | \$ | 20,000.00  | 0.08      | \$ | 1,600.00   | \$ | 1,600.00   | 0.92     | 8.00%   |
| 176   | 12.01 | COMPACTING BACKFILL ADJACENT TO BRIDGES, CULVERTS OR STRUCTURES | CY  | 38.00     |  | 38.00     | \$150.00     | \$ | 5,700.00   | 38.00     | \$ | 5,700.00   | \$ | 5,700.00   | -        | 100.00% |
| 177   | 12.02 | REMOVALS, AS PER PLAN                                           | LS  | 1.00      |  | 1.00      | \$10,500.00  | \$ | 10,500.00  | -         | \$ | -          | \$ | -          | 1.00     | 0.00%   |
| 178   | 12.03 | FLOODED BACKFILL                                                | CY  | 685.00    |  | 685.00    | \$62.00      | \$ | 42,470.00  | 685.00    | \$ | 42,470.00  | \$ | 42,470.00  | -        | 100.00% |
| 179   | 12.04 | EXCAVATION, CLASS 20                                            | CY  | 4,192.00  |  | 4,192.00  | \$16.50      | \$ | 69,168.00  | 4,192.00  | \$ | 69,168.00  | \$ | 69,168.00  | -        | 100.00% |
| 180   | 12.05 | GRANULAR MATERIAL FOR BLANKET                                   | CY  | 349.00    |  | 349.00    | \$88.00      | \$ | 30,712.00  | 349.00    | \$ | 30,712.00  | \$ | 30,712.00  | -        | 100.00% |
| 181   | 12.06 | STRUCTURAL CONCRETE (RCB CULVERT)                               | CY  | 443.50    |  | 443.50    | \$640.00     | \$ | 283,840.00 | 443.50    | \$ | 283,840.00 | \$ | 283,840.00 | -        | 100.00% |
| 182   | 12.07 | REINFORCING STEEL                                               | LBS | 60,825.00 |  | 60,825.00 | \$1.50       | \$ | 91,237.50  | 60,825.00 | \$ | 91,237.50  | \$ | 91,237.50  | -        | 100.00% |
| 183   | 12.08 | PRECAST CONCRETE BOX CULVERT, 8 FT X 4 FT                       | LF  | 148.00    |  | 148.00    | \$625.00     | \$ | 92,500.00  | 148.00    | \$ | 92,500.00  | \$ | 92,500.00  | -        | 100.00% |
| 184   | 12.09 | PRECAST BOX CULVERT STRAIGHT END SECTION, 8 FT X 4 FT           | EA  | 2.00      |  | 2.00      | \$15,000.00  | \$ | 30,000.00  | 2.00      | \$ | 30,000.00  | \$ | 30,000.00  | -        | 100.00% |
| 185   | 12.10 | TEMPORARY SHORING                                               | EA  | 1.00      |  | 1.00      | \$116,000.00 | \$ | 116,000.00 | 1.00      | \$ | 116,000.00 | \$ | 116,000.00 | -        | 100.00% |
| 186   | 12.11 | EROSION STONE                                                   | TON | 12.00     |  | 12.00     | \$88.00      | \$ | 1,056.00   | 12.00     | \$ | 1,056.00   | \$ | 1,056.00   | -        | 100.00% |
| 187   | 12.12 | FENCE, CHAIN LINK, VINYL COATED                                 | LF  | 166.20    |  | 166.20    | \$175.00     | \$ | 29,085.00  | -         | \$ | -          | \$ | -          | 166.20   | 0.00%   |
| 188   | 12.13 | REMOVE AND REINSTALL EXISTING PRECAST BOX CULVERT               | LS  | 1.00      |  | 1.00      | \$40,000.00  | \$ | 40,000.00  | 1.00      | \$ | 40,000.00  | \$ | 40,000.00  | -        | 100.00% |
|       |       | <b>Change Order Item</b>                                        |     |           |  |           |              |    |            |           |    |            |    |            |          |         |
| CO1.1 |       | RCB COLLAR                                                      | EA  | 1.00      |  | 1.00      | \$10,000.00  | \$ | 10,000.00  | 1.00      | \$ | 10,000.00  | \$ | 10,000.00  | -        | 100.00% |
| CO1.2 |       | COLD WEATHER PROTECTION                                         | CY  | 357.50    |  | 357.50    | \$17.00      | \$ | 6,077.50   | 357.50    | \$ | 6,077.50   | \$ | 6,077.50   | -        | 100.00% |
| CO1.3 |       | HOT WATER FEE                                                   | CY  | 357.50    |  | 357.50    | \$7.00       | \$ | 2,502.50   | 357.50    | \$ | 2,502.50   | \$ | 2,502.50   | -        | 100.00% |
| CO2.1 |       | TRAFFIC SIGNAL BLACK PAINT                                      | LS  | 1.00      |  | 1.00      | \$5,971.35   | \$ | 5,971.35   | -         | \$ | -          | \$ | -          | 1.00     | 0.00%   |
| CO3.1 |       | GAS UTILITY POTHOLING                                           | LS  | 1.00      |  | 1.00      | \$1,155.00   | \$ | 1,155.00   | 1.00      | \$ | 1,155.00   | \$ | 1,155.00   | -        | 100.00% |
| CO4.1 |       | EXISTING INTAKES CORE DRILLING                                  | LS  | 1.00      |  | 1.00      | \$4,515.50   | \$ | 4,515.50   | 1.00      | \$ | 4,515.50   | \$ | 4,515.50   | -        | 100.00% |
| CO5.1 |       | ADDITIONAL STREET DETOUR SIGNAGE                                | LS  | 1.00      |  | 1.00      | \$5,450.00   | \$ | 5,450.00   | 1.00      | \$ | 5,450.00   | \$ | 5,450.00   | -        | 100.00% |
| CO6.1 |       | CEMENT STABILIZATION STAGE 3                                    | LS  | 1.00      |  | 1.00      | \$63,669.00  | \$ | 63,669.00  | 1.00      | \$ | 63,669.00  | \$ | 63,669.00  | -        | 100.00% |
| CO7.1 |       | SPLICE ENCLOSURE                                                | EA  | 1.00      |  | 1.00      | \$8,744.67   | \$ | 8,744.67   | -         | \$ | -          | \$ | -          | 1.00     | 0.00%   |
| CO7.2 |       | FIBER OPTIC CABLE                                               | LF  | 3,245.00  |  | 3,245.00  | \$4.17       | \$ | 13,531.65  | -         | \$ | -          | \$ | -          | 3,245.00 | 0.00%   |
| CO7.3 |       | REMOVAL OF FIBER OPTIC CABLE                                    | LF  | 3,300.00  |  | 3,300.00  | \$2.31       | \$ | 7,623.00   | -         | \$ | -          | \$ | -          | 3,300.00 | 0.00%   |
| CO7.4 |       | INTAKE ADJUSTMENT                                               | LS  | 1.00      |  | 1.00      | \$3,608.00   | \$ | 3,608.00   | -         | \$ | -          | \$ | -          | 1.00     | 0.00%   |
| CO8.1 |       | FIRE DEPARTMENT STORM CONNECTION                                | LS  | 1.00      |  | 1.00      | \$2,236.59   | \$ | 2,236.59   | 1.00      | \$ | 2,236.59   | \$ | 2,236.59   | -        | 100.00% |
| CO8.2 |       | FIRE DEPARTMENT SANITARY SERVICE                                | LS  | 1.00      |  | 1.00      | \$7,286.14   | \$ | 7,286.14   | 1.00      | \$ | 7,286.14   | \$ | 7,286.14   | -        | 100.00% |
| CO8.3 |       | FIX LEAKING VALVE                                               | LS  | 1.00      |  | 1.00      | \$2,694.54   | \$ | 2,694.54   | 1.00      | \$ | 2,694.54   | \$ | 2,694.54   | -        | 100.00% |
| CO8.4 |       | SANITARY AND STORM SEWER SE 6TH STREET                          | LS  | 1.00      |  | 1.00      | \$29,634.50  | \$ | 29,634.50  | -         | \$ | -          | \$ | -          | 1.00     | 0.00%   |
| CO8.5 |       | SUMP LINE CONNECTION                                            | LS  | 1.00      |  | 1.00      | \$1,044.67   | \$ | 1,044.67   | -         | \$ | -          | \$ | -          | 1.00     | 0.00%   |
| CO8.6 |       | WATER TOWER STORM CONNECTION                                    | LS  | 1.00      |  | 1.00      | \$2,900.30   | \$ | 2,900.30   | 1.00      | \$ | 2,900.30   | \$ | 2,900.30   | -        | 100.00% |
| CO8.7 |       | WOOD FENCE                                                      | LS  | 1.00      |  | 1.00      | \$4,593.16   | \$ | 4,593.16   | -         | \$ | -          | \$ | -          | 1.00     | 0.00%   |
| CO9.1 |       | HYDRO EXCAVATE HIGH PRESSURE GAS MAIN                           | LS  | 1.00      |  | 1.00      | \$5,049.00   | \$ | 5,049.00   | 1.00      | \$ | 5,049.00   | \$ | 5,049.00   | -        | 100.00% |

TOTAL CONTRACT AND VALUE OF WORK COMPLETED TO DATE

\$ 9,235,597.06

\$ 6,600,108.16

71.46%

# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

## Previous Applications for Payment

| No. | Date               | Amount        |
|-----|--------------------|---------------|
| 1   | November 14, 2023  | \$ 29,996.25  |
| 2   | December 26, 2023  | \$ 782,466.64 |
| 3   | January 23, 2024   | \$ 987,543.39 |
| 4   | February 13, 2024  | \$ 90,208.43  |
| 5   | March 26, 2024     | \$ 231,925.01 |
| 6   | April 23, 2024     | \$ 297,055.02 |
| 7   | May 28, 2024       | \$ 210,212.09 |
| 8   | June 25, 2024      | \$ 249,304.36 |
| 9   | July 23, 2024      | \$ 155,465.31 |
| 10  | August 27, 2024    | \$ 267,176.29 |
| 11  | September 24, 2024 | \$ 403,825.46 |
| 12  | October 22, 2024   | \$ 102,825.14 |
| 13  | November 26, 2024  | \$ 371,350.70 |
| 14  | December 24, 2024  | \$ 735,630.85 |
| 15  | January 28, 2025   | \$ 104,443.98 |
| 16  | February 25, 2025  | \$ 20,151.88  |
| 17  | April 22, 2025     | \$ 124,692.14 |
| 18  | May 27, 2025       | \$ 206,428.52 |
| 19  | June 24, 2025      | \$ 320,466.39 |
| 20  | July 22, 2025      | \$ 214,641.34 |
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## Previous Applications for Payment

| No. | Date | Amount |
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**TOTAL**      **\$ 5,905,809.19**

## Record of Change Orders

| No. | Date              | Amount       |
|-----|-------------------|--------------|
| 1   | January 23, 2024  | \$ 18,580.00 |
| 2   | March 26, 2024    | \$ 5,971.35  |
| 3   | May 28, 2024      | \$ 1,155.00  |
| 4   | June 25, 2024     | \$ 4,515.50  |
| 5   | October 22, 2024  | \$ 5,450.00  |
| 6   | November 26, 2024 | \$ 63,669.00 |
| 7   | April 22, 2025    | \$ 33,507.32 |
| 8   | May 27, 2025      | \$ 50,389.90 |
| 9   | June 24, 2025     | \$ 5,049.00  |
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**TOTAL**      **\$ 188,287.07**

## Contract Time Remaining

|                          |                 |
|--------------------------|-----------------|
| Contract Period:         | CALENDAR DAYS   |
| Original Contract Date:  | August 22, 2023 |
| Original Contract Time:  |                 |
| Added by Change Order:   |                 |
| Contract Time to Date:   | -               |
| Time Used to Date:       |                 |
| Contract Time Remaining: | -               |

# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

## STORED MATERIALS COST

| ITEM NO. | DESCRIPTION<br>(Include Change Order # if Applicable)                   | UNITS | PROPOSED<br>STORED<br>VALUE | QUANTITY<br>CHANGE - 1 | QUANTITY<br>CHANGE - 2 | TOTAL VALUE  | EQUIVALENT<br>UNIT PRICE | STORED AMOUNT | REMAINING<br>AMOUNT | VALUE OF STORED<br>MATERIALS<br>REMAINING | PERCENT<br>REMAINING<br>G |
|----------|-------------------------------------------------------------------------|-------|-----------------------------|------------------------|------------------------|--------------|--------------------------|---------------|---------------------|-------------------------------------------|---------------------------|
| 1        | CLEARING AND GRUBBING, UNITS                                            | UNIT  |                             |                        |                        | \$ -         | \$ 150.00                | 0.00          | 0.00                | \$ -                                      | 0.00%                     |
| 2        | CLEARING AND GRUBBING, ACRE                                             | ACRE  |                             |                        |                        | \$ -         | \$ 9,500.00              | 0.00          | 0.00                | \$ -                                      | 0.00%                     |
| 3        | TOPSOIL, ON-SITE                                                        | CY    |                             |                        |                        | \$ -         | \$ 8.50                  | 0.00          | 0.00                | \$ -                                      | 0.00%                     |
| 4        | EXCAVATION, CLASS 10, ROADWAY AND BORROW                                | CY    |                             |                        |                        | \$ -         | \$ 3.55                  | 0.00          | 0.00                | \$ -                                      | 0.00%                     |
| 5        | EXCAVATION, CLASS 10, CHANNEL                                           | CY    |                             |                        |                        | \$ -         | \$ 4.75                  | 0.00          | 0.00                | \$ -                                      | 0.00%                     |
| 6        | EXCAVATION, CLASS 10, CONTRACTOR FURNISH                                | CY    |                             |                        |                        | \$ -         | \$ 14.00                 | 0.00          | 0.00                | \$ -                                      | 0.00%                     |
| 7        | EXCAVATION, CLASS 10, WASTE                                             | CY    |                             |                        |                        | \$ -         | \$ 11.00                 | 0.00          | 0.00                | \$ -                                      | 0.00%                     |
| 8        | BELOW GRADE EXCAVATION (CORE OUT)                                       | CY    |                             |                        |                        | \$ -         | \$ 81.25                 | 0.00          | 0.00                | \$ -                                      | 0.00%                     |
| 9        | SUBGRADE PREPARATION, 12 IN.                                            | SY    |                             |                        |                        | \$ -         | \$ 2.75                  | 0.00          | 0.00                | \$ -                                      | 0.00%                     |
| 10       | SUBGRADE TREATMENT, GEOGRID, TRIANGULAR, TYPE 3                         | SY    |                             |                        |                        | \$ -         | \$ 5.00                  | 0.00          | 0.00                | \$ -                                      | 0.00%                     |
| 11       | MODIFIED SUBBASE                                                        | CY    |                             |                        |                        | \$ -         | \$ 69.50                 | 0.00          | 0.00                | \$ -                                      | 0.00%                     |
| 12       | REMOVAL OF ABANDONED RAILROAD                                           | LF    |                             |                        |                        | \$ -         | \$ 15.00                 | 0.00          | 0.00                | \$ -                                      | 0.00%                     |
| 13       | TRENCH FOUNDATION                                                       | TON   |                             |                        |                        | \$ -         | \$ 45.00                 | 0.00          | 0.00                | \$ -                                      | 0.00%                     |
| 14       | SANITARY SEWER GRAVITY MAIN, TRENCHED, PVC, 8 IN.                       | LF    |                             |                        |                        | \$ -         | \$ 70.50                 | 0.00          | 0.00                | \$ -                                      | 0.00%                     |
| 15       | STORM SEWER, TRENCHED, RCP, CLASS III, 24 IN.                           | LF    |                             |                        |                        | \$ -         | \$ 91.50                 | 0.00          | 0.00                | \$ -                                      | 0.00%                     |
| 16       | STORM SEWER, TRENCHED, RCP, CLASS III, 30 IN.                           | LF    |                             |                        |                        | \$ -         | \$ 103.00                | 0.00          | 0.00                | \$ -                                      | 0.00%                     |
| 17       | STORM SEWER, TRENCHED, RCP, CLASS III, 36 IN.                           | LF    |                             |                        |                        | \$ -         | \$ 106.50                | 0.00          | 0.00                | \$ -                                      | 0.00%                     |
| 18       | STORM SEWER, TRENCHED, RCP, CLASS III, 42 IN.                           | LF    |                             |                        |                        | \$ -         | \$ 167.50                | 0.00          | 0.00                | \$ -                                      | 0.00%                     |
| 19       | STORM SEWER, TRENCHED, RCP, CLASS III, 54 IN.                           | LF    |                             |                        |                        | \$ -         | \$ 213.00                | 0.00          | 0.00                | \$ -                                      | 0.00%                     |
| 20       | STORM SEWER, TRENCHED, RCP, CLASS V, 15 IN.                             | LF    |                             |                        |                        | \$ -         | \$ 50.50                 | 0.00          | 0.00                | \$ -                                      | 0.00%                     |
| 21       | STORM SEWER, TRENCHED, RCP, CLASS V, 18 IN.                             | LF    |                             |                        |                        | \$ -         | \$ 64.00                 | 0.00          | 0.00                | \$ -                                      | 0.00%                     |
| 22       | STORM SEWER, TRENCHED, HDPE, 12-IN                                      | LF    |                             |                        |                        | \$ -         | \$ 57.00                 | 0.00          | 0.00                | \$ -                                      | 0.00%                     |
| 23       | REMOVAL OF STORM SEWER, LESS THAN OR EQUAL TO 36 IN.                    | LF    |                             |                        |                        | \$ -         | \$ 19.50                 | 0.00          | 0.00                | \$ -                                      | 0.00%                     |
| 24       | REMOVAL OF STORM SEWER, GREATER THAN 36 IN.                             | LF    |                             |                        |                        | \$ -         | \$ 35.50                 | 0.00          | 0.00                | \$ -                                      | 0.00%                     |
| 25       | PIPE CULVERT, DRIVEWAY, CMP, 12 IN.                                     | LF    |                             |                        |                        | \$ -         | \$ 60.00                 | 0.00          | 0.00                | \$ -                                      | 0.00%                     |
| 26       | PIPE APRON, CMP, 12 IN.                                                 | EA    |                             |                        |                        | \$ -         | \$ 1,075.00              | 0.00          | 0.00                | \$ -                                      | 0.00%                     |
| 27       | PIPE APRON, CONCRETE, 24 IN.                                            | EA    |                             |                        |                        | \$ -         | \$ 2,705.00              | 0.00          | 0.00                | \$ -                                      | 0.00%                     |
| 28       | PIPE APRON, CONCRETE, 36 IN.                                            | EA    |                             |                        |                        | \$ -         | \$ 3,825.00              | 0.00          | 0.00                | \$ -                                      | 0.00%                     |
| 29       | PIPE APRON, CONCRETE, 42 IN.                                            | EA    |                             |                        |                        | \$ -         | \$ 4,415.00              | 0.00          | 0.00                | \$ -                                      | 0.00%                     |
| 30       | PIPE APRON, CONCRETE, 54 IN.                                            | EA    |                             |                        |                        | \$ -         | \$ 5,650.00              | 0.00          | 0.00                | \$ -                                      | 0.00%                     |
| 31       | SUBDRAIN, CORRUGATED, PVC, TYPE 1, CASE B, 6 IN.                        | LF    |                             |                        |                        | \$ -         | \$ 22.50                 | 0.00          | 0.00                | \$ -                                      | 0.00%                     |
| 32       | SUBDRAIN, CORRUGATED, HDPE, TYPE 1, CASE B, 6 IN.                       | LF    |                             |                        |                        | \$ -         | \$ 22.50                 | 0.00          | 0.00                | \$ -                                      | 0.00%                     |
| 33       | SUBDRAIN CLEANOUT, TYPE A-1                                             | EA    |                             |                        |                        | \$ -         | \$ 905.00                | 0.00          | 0.00                | \$ -                                      | 0.00%                     |
| 34       | SUBRAIN, OUTLET, CMP, CONNECTION TO INTAKE                              | EA    |                             |                        |                        | \$ -         | \$ 400.00                | 0.00          | 0.00                | \$ -                                      | 0.00%                     |
| 35       | FIELD TILE REPAIR, PVC, UNSPECIFIED DIAMETER                            | LF    |                             |                        |                        | \$ -         | \$ 49.00                 | 0.00          | 0.00                | \$ -                                      | 0.00%                     |
| 36       | WATER MAIN, TRENCHED, PVC, DR18, 4 IN.                                  | LF    |                             |                        |                        | \$ -         | \$ 32.00                 | 0.00          | 0.00                | \$ -                                      | 0.00%                     |
| 37       | WATER MAIN, TRENCHED, PVC, DR18, 6 IN.                                  | LF    |                             |                        |                        | \$ -         | \$ 23.00                 | 0.00          | 0.00                | \$ -                                      | 0.00%                     |
| 38       | WATER MAIN, TRENCHED, PVC, DR18, 8 IN.                                  | LF    |                             |                        |                        | \$ -         | \$ 51.00                 | 0.00          | 0.00                | \$ -                                      | 0.00%                     |
| 39       | WATER MAIN, TRENCHED, PVC, DR18, 12 IN.                                 | LF    |                             |                        |                        | \$ -         | \$ 110.00                | 0.00          | 0.00                | \$ -                                      | 0.00%                     |
| 40       | WATER MAIN, TRENCHED, DIP, C151, CLASS 52, 8 IN.                        | LF    |                             |                        |                        | \$ -         | \$ 95.00                 | 0.00          | 0.00                | \$ -                                      | 0.00%                     |
| 41       | WATER MAIN, TRENCHED, RESTRAINED JOINT, PVC, DR18, 8 IN.                | LF    |                             |                        |                        | \$ -         | \$ 53.00                 | 0.00          | 0.00                | \$ -                                      | 0.00%                     |
| 42       | WATER MAIN, TRENCHED, RESTRAINED JOINT, PVC, DR18, 16 IN.               | LF    | \$347,170.50                |                        |                        | \$347,170.50 | \$ 89.50                 | 3879.00       | 109.50              | \$ 9,800                                  | 2.82%                     |
| 43       | WATER MAIN W/ CASING PIPE, TRENCHED, RESTRAINED JOINT, PVC, DR18, 8 IN. | LF    |                             |                        |                        | \$ -         | \$ 200.00                | 0.00          | 0.00                | \$ -                                      | 0.00%                     |

## APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

|    |                                                                          |    |  |  |  |  |    |   |    |           |      |      |    |   |       |
|----|--------------------------------------------------------------------------|----|--|--|--|--|----|---|----|-----------|------|------|----|---|-------|
| 44 | WATER MAIN W/ CASING PIPE, TRENCHED, RESTRAINED JOINT, PVC, DR18, 16 IN. | LF |  |  |  |  | \$ | - | \$ | 455.00    | 0.00 | 0.00 | \$ | - | 0.00% |
| 45 | FITTING, 6" BEND                                                         | EA |  |  |  |  | \$ | - | \$ | 900.00    | 0.00 | 0.00 | \$ | - | 0.00% |
| 46 | FITTING, 6" CAP/PLUG                                                     | EA |  |  |  |  | \$ | - | \$ | 355.00    | 0.00 | 0.00 | \$ | - | 0.00% |
| 47 | FITTING, 8" BEND                                                         | EA |  |  |  |  | \$ | - | \$ | 995.00    | 0.00 | 0.00 | \$ | - | 0.00% |
| 48 | FITTING, 8" CAP/PLUG                                                     | EA |  |  |  |  | \$ | - | \$ | 450.00    | 0.00 | 0.00 | \$ | - | 0.00% |
| 49 | FITTING, 8"x4" REDUCER                                                   | EA |  |  |  |  | \$ | - | \$ | 550.00    | 0.00 | 0.00 | \$ | - | 0.00% |
| 50 | FITTING, 8"x6" TEE                                                       | EA |  |  |  |  | \$ | - | \$ | 1,015.00  | 0.00 | 0.00 | \$ | - | 0.00% |
| 51 | FITTING, 8"x8" TEE                                                       | EA |  |  |  |  | \$ | - | \$ | 1,085.00  | 0.00 | 0.00 | \$ | - | 0.00% |
| 52 | FITTING, 12" BEND                                                        | EA |  |  |  |  | \$ | - | \$ | 1,275.00  | 0.00 | 0.00 | \$ | - | 0.00% |
| 53 | FITTING, 12" CAP/PLUG                                                    | EA |  |  |  |  | \$ | - | \$ | 685.00    | 0.00 | 0.00 | \$ | - | 0.00% |
| 54 | FITTING, 12"x12" TEE                                                     | EA |  |  |  |  | \$ | - | \$ | 1,650.00  | 0.00 | 0.00 | \$ | - | 0.00% |
| 55 | FITTING, 16" BEND                                                        | EA |  |  |  |  | \$ | - | \$ | 1,365.00  | 0.00 | 0.00 | \$ | - | 0.00% |
| 56 | FITTING, 16" CAP/PLUG                                                    | EA |  |  |  |  | \$ | - | \$ | 1,165.00  | 0.00 | 0.00 | \$ | - | 0.00% |
| 57 | FITTING, 16"x8" REDUCER                                                  | EA |  |  |  |  | \$ | - | \$ | 1,500.00  | 0.00 | 0.00 | \$ | - | 0.00% |
| 58 | FITTING, 16"x6" TEE                                                      | EA |  |  |  |  | \$ | - | \$ | 2,180.00  | 0.00 | 0.00 | \$ | - | 0.00% |
| 59 | FITTING, 16"x8" TEE                                                      | EA |  |  |  |  | \$ | - | \$ | 2,300.00  | 0.00 | 0.00 | \$ | - | 0.00% |
| 60 | FITTING, 16"x12" TEE                                                     | EA |  |  |  |  | \$ | - | \$ | 2,550.00  | 0.00 | 0.00 | \$ | - | 0.00% |
| 61 | FITTING, 16"x16" TEE                                                     | EA |  |  |  |  | \$ | - | \$ | 3,050.00  | 0.00 | 0.00 | \$ | - | 0.00% |
| 62 | WATER SERVICE STUB, COPPER, 1 IN.                                        | LF |  |  |  |  | \$ | - | \$ | 27.00     | 0.00 | 0.00 | \$ | - | 0.00% |
| 63 | WATER SERVICE STUB, COPPER, 2 IN.                                        | LF |  |  |  |  | \$ | - | \$ | 82.00     | 0.00 | 0.00 | \$ | - | 0.00% |
| 64 | WATER SERVICE CORPORATION                                                | EA |  |  |  |  | \$ | - | \$ | 795.00    | 0.00 | 0.00 | \$ | - | 0.00% |
| 65 | WATER SERVICE CURB STOP AND BOX                                          | EA |  |  |  |  | \$ | - | \$ | 1,010.00  | 0.00 | 0.00 | \$ | - | 0.00% |
| 66 | WATER SERVICE, TEMPORARY CONNECTION                                      | EA |  |  |  |  | \$ | - | \$ | 1,350.00  | 0.00 | 0.00 | \$ | - | 0.00% |
| 67 | WATER MAIN REMOVAL                                                       | LF |  |  |  |  | \$ | - | \$ | 16.50     | 0.00 | 0.00 | \$ | - | 0.00% |
| 68 | VALVE, GATE, 4 IN.                                                       | EA |  |  |  |  | \$ | - | \$ | 1,500.00  | 0.00 | 0.00 | \$ | - | 0.00% |
| 69 | VALVE, GATE, 6 IN.                                                       | EA |  |  |  |  | \$ | - | \$ | 1,805.00  | 0.00 | 0.00 | \$ | - | 0.00% |
| 70 | VALVE, GATE, 8 IN.                                                       | EA |  |  |  |  | \$ | - | \$ | 2,525.00  | 0.00 | 0.00 | \$ | - | 0.00% |
| 71 | VALVE, GATE, 12 IN.                                                      | EA |  |  |  |  | \$ | - | \$ | 4,310.00  | 0.00 | 0.00 | \$ | - | 0.00% |
| 72 | VALVE, GATE, 16 IN.                                                      | EA |  |  |  |  | \$ | - | \$ | 11,700.00 | 0.00 | 0.00 | \$ | - | 0.00% |
| 73 | VALVE, GATE, 12 IN. LIVE INSERT                                          | EA |  |  |  |  | \$ | - | \$ | 19,775.00 | 0.00 | 0.00 | \$ | - | 0.00% |
| 74 | LINE STOP, 12 IN.                                                        | EA |  |  |  |  | \$ | - | \$ | 16,300.00 | 0.00 | 0.00 | \$ | - | 0.00% |
| 75 | FIRE HYDRANT ASSEMBLY                                                    | EA |  |  |  |  | \$ | - | \$ | 7,690.00  | 0.00 | 0.00 | \$ | - | 0.00% |
| 76 | FIRE HYDRANT ASSEMBLY REMOVAL                                            | EA |  |  |  |  | \$ | - | \$ | 500.00    | 0.00 | 0.00 | \$ | - | 0.00% |
| 77 | TEMPORARY CONNECTION, WATER MAIN                                         | EA |  |  |  |  | \$ | - | \$ | 6,175.00  | 0.00 | 0.00 | \$ | - | 0.00% |
| 78 | RELOCATION OF IRRIGATION METER                                           | LS |  |  |  |  | \$ | - | \$ | 2,500.00  | 0.00 | 0.00 | \$ | - | 0.00% |
| 79 | MANHOLE, SANITARY SEWER, SW-301, 48 IN.                                  | EA |  |  |  |  | \$ | - | \$ | 4,360.00  | 0.00 | 0.00 | \$ | - | 0.00% |
| 80 | MANHOLE, STORM SEWER, SW-401, 48 IN.                                     | EA |  |  |  |  | \$ | - | \$ | 4,000.00  | 0.00 | 0.00 | \$ | - | 0.00% |
| 81 | MANHOLE, STORM SEWER, SW-401, 60 IN.                                     | EA |  |  |  |  | \$ | - | \$ | 4,615.00  | 0.00 | 0.00 | \$ | - | 0.00% |
| 82 | MANHOLE, STORM SEWER, SW-401, 72 IN.                                     | EA |  |  |  |  | \$ | - | \$ | 7,425.00  | 0.00 | 0.00 | \$ | - | 0.00% |
| 83 | MANHOLE, STORM SEWER, SW-401, 96 IN.                                     | EA |  |  |  |  | \$ | - | \$ | 13,500.00 | 0.00 | 0.00 | \$ | - | 0.00% |
| 84 | INTAKE, SINGLE GRATE, SW-501                                             | EA |  |  |  |  | \$ | - | \$ | 3,000.00  | 0.00 | 0.00 | \$ | - | 0.00% |
| 85 | INTAKE, SINGLE GRATE W/ MANHOLE, SW-503                                  | EA |  |  |  |  | \$ | - | \$ | 3,975.00  | 0.00 | 0.00 | \$ | - | 0.00% |
| 86 | INTAKE, DOUBLE GRATE, SW-505                                             | EA |  |  |  |  | \$ | - | \$ | 4,400.00  | 0.00 | 0.00 | \$ | - | 0.00% |
| 87 | INTAKE, DOUBLE GRATE, SW-505, MOD1                                       | EA |  |  |  |  | \$ | - | \$ | 7,650.00  | 0.00 | 0.00 | \$ | - | 0.00% |
| 88 | INTAKE, DOUBLE GRATE W/ MANHOLE, SW-506                                  | EA |  |  |  |  | \$ | - | \$ | 6,500.00  | 0.00 | 0.00 | \$ | - | 0.00% |
| 89 | INTAKE, DOUBLE GRATE W/ MANHOLE, SW-506, MOD1                            | EA |  |  |  |  | \$ | - | \$ | 9,450.00  | 0.00 | 0.00 | \$ | - | 0.00% |
| 90 | INTAKE, DOUBLE GRATE W/ MANHOLE, SW-506, MOD2                            | EA |  |  |  |  | \$ | - | \$ | 11,725.00 | 0.00 | 0.00 | \$ | - | 0.00% |
| 91 | INTAKE, DOUBLE GRATE W/ MANHOLE, SW-506, MOD3                            | EA |  |  |  |  | \$ | - | \$ | 11,675.00 | 0.00 | 0.00 | \$ | - | 0.00% |

## APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

|     |                                                   |       |              |             |  |  |              |              |            |            |              |        |
|-----|---------------------------------------------------|-------|--------------|-------------|--|--|--------------|--------------|------------|------------|--------------|--------|
| 92  | INTAKE, CIRCULAR AREA, SW-512, CASE 1, 18 IN.     | EA    |              |             |  |  | \$ -         | \$ 1,850.00  | 0.00       | 0.00       | \$ -         | 0.00%  |
| 93  | INTAKE, DRAIN BASIN, PVC, 12 IN. DOME GRATE       | EA    |              |             |  |  | \$ -         | \$ 2,250.00  | 0.00       | 0.00       | \$ -         | 0.00%  |
| 94  | MANHOLE ADJUSTMENT, SANITARY, MINOR               | EA    |              |             |  |  | \$ -         | \$ 2,025.00  | 0.00       | 0.00       | \$ -         | 0.00%  |
| 95  | MANHOLE ADJUSTMENT, SANITARY, MAJOR               | EA    |              |             |  |  | \$ -         | \$ 3,050.00  | 0.00       | 0.00       | \$ -         | 0.00%  |
| 96  | INTAKE ADJUSTMENT, MAJOR                          | EA    |              |             |  |  | \$ -         | \$ 2,300.00  | 0.00       | 0.00       | \$ -         | 0.00%  |
| 97  | CONNECTION TO EXISTING INTAKE                     | EA    |              |             |  |  | \$ -         | \$ 4,550.00  | 0.00       | 0.00       | \$ -         | 0.00%  |
| 98  | REMOVE MANHOLE                                    | EA    |              |             |  |  | \$ -         | \$ 750.00    | 0.00       | 0.00       | \$ -         | 0.00%  |
| 99  | REMOVE INTAKE                                     | EA    |              |             |  |  | \$ -         | \$ 725.00    | 0.00       | 0.00       | \$ -         | 0.00%  |
| 100 | PAVEMENT, PCC, CLASS C, CLASS 4, 7 IN.            | SY    |              |             |  |  | \$ -         | \$ 60.00     | 0.00       | 0.00       | \$ -         | 0.00%  |
| 101 | PAVEMENT, PCC, CLASS C, CLASS 4, 9 IN.            | SY    | \$132,255.26 |             |  |  | \$132,255.26 | \$ 7.29      | 18142.01   | 1,839.70   | \$ 13,411    | 10.14% |
| 102 | PAVEMENT, PCC, CLASS C, CLASS 4, 9 IN. COLORED    | SY    |              |             |  |  | \$ -         | \$ 137.00    | 0.00       | 0.00       | \$ -         | 0.00%  |
| 103 | PAVEMENT, REINFORCED PCC, CLASS C, CLASS 4, 9 IN. | SY    |              |             |  |  | \$ -         | \$ 101.00    | 0.00       | 0.00       | \$ -         | 0.00%  |
| 104 | CONCRETE MEDIAN, DOWELED                          | SY    |              |             |  |  | \$ -         | \$ 160.00    | 0.00       | 0.00       | \$ -         | 0.00%  |
| 105 | PAVEMENT SAMPLES AND TESTING                      | LS    |              |             |  |  | \$ -         | \$ 7,500.00  | 0.00       | 0.00       | \$ -         | 0.00%  |
| 106 | REMOVAL OF SIDEWALK, SHARED USE PATH, OR DRIVEWAY | SY    |              |             |  |  | \$ -         | \$ 6.00      | 0.00       | 0.00       | \$ -         | 0.00%  |
| 107 | REMOVAL OF DRIVEWAY                               | SY    |              |             |  |  | \$ -         | \$ 6.50      | 0.00       | 0.00       | \$ -         | 0.00%  |
| 108 | REMOVAL OF CURB                                   | LF    |              |             |  |  | \$ -         | \$ 16.00     | 0.00       | 0.00       | \$ -         | 0.00%  |
| 109 | SHARED USE PATH, PCC, 6 IN.                       | SY    |              |             |  |  | \$ -         | \$ 55.00     | 0.00       | 0.00       | \$ -         | 0.00%  |
| 110 | SIDEWALK, PCC, 5 IN.                              | SY    |              |             |  |  | \$ -         | \$ 60.00     | 0.00       | 0.00       | \$ -         | 0.00%  |
| 111 | SIDEWALK, CLASS A, PCC, 5 IN.                     | SY    |              |             |  |  | \$ -         | \$ 90.00     | 0.00       | 0.00       | \$ -         | 0.00%  |
| 112 | DETECTABLE WARNINGS                               | SF    |              |             |  |  | \$ -         | \$ 60.00     | 0.00       | 0.00       | \$ -         | 0.00%  |
| 113 | SIDEWALK TRENCH DRAIN                             | EA    |              |             |  |  | \$ -         | \$ 3,500.00  | 0.00       | 0.00       | \$ -         | 0.00%  |
| 114 | DRIVEWAY, PCC, 6 IN.                              | SY    |              |             |  |  | \$ -         | \$ 70.00     | 0.00       | 0.00       | \$ -         | 0.00%  |
| 115 | DRIVEWAY, PCC, 7 IN.                              | SY    |              |             |  |  | \$ -         | \$ 75.00     | 0.00       | 0.00       | \$ -         | 0.00%  |
| 116 | GRANULAR SURFACING, DRIVEWAY                      | TON   |              |             |  |  | \$ -         | \$ 47.00     | 0.00       | 0.00       | \$ -         | 0.00%  |
| 117 | PAVEMENT REMOVAL                                  | SY    |              |             |  |  | \$ -         | \$ 5.50      | 0.00       | 0.00       | \$ -         | 0.00%  |
| 118 | CURB AND GUTTER REMOVAL                           | LF    |              |             |  |  | \$ -         | \$ 10.00     | 0.00       | 0.00       | \$ -         | 0.00%  |
| 119 | TEMPORARY PAVEMENT, PCC, 6 IN.                    | SY    |              |             |  |  | \$ -         | \$ 55.00     | 0.00       | 0.00       | \$ -         | 0.00%  |
| 120 | TEMPORARY PAVEMENT, HMA, 6 IN.                    | SY    |              |             |  |  | \$ -         | \$ 60.00     | 0.00       | 0.00       | \$ -         | 0.00%  |
| 121 | TEMPORARY GRANULAR                                | TON   |              |             |  |  | \$ -         | \$ 46.50     | 0.00       | 0.00       | \$ -         | 0.00%  |
| 122 | TRAFFIC SIGNALIZATION                             | LS    | \$17,820.36  | \$54,379.54 |  |  | \$72,199.90  | \$150,000.00 | 0.48133267 | 0.36133267 | \$ 54,199.90 | 75.07% |
| 123 | REMOVAL OF TEMPORARY TRAFFIC SIGNALIZATION        | LS    |              |             |  |  | \$ -         | \$ 4,053.00  | 0.00       | 0.00       | \$ -         | 0.00%  |
| 124 | RELOCATION OF TEMPORARY SIGNAL POLE               | LS    |              |             |  |  | \$ -         | \$ 1,121.00  | 0.00       | 0.00       | \$ -         | 0.00%  |
| 125 | PAINTED PAVEMENT MARKINGS, SOLVENT/WATERBORNE     | STA   |              |             |  |  | \$ -         | \$ 62.00     | 0.00       | 0.00       | \$ -         | 0.00%  |
| 126 | PAINTED PAVEMENT MARKINGS, DURABLE                | STA   |              |             |  |  | \$ -         | \$ 132.00    | 0.00       | 0.00       | \$ -         | 0.00%  |
| 127 | WET, RETROFLECTIVE REMOVABLE TAPE MARKINGS        | STA   |              |             |  |  | \$ -         | \$ 200.00    | 0.00       | 0.00       | \$ -         | 0.00%  |
| 128 | PAINTED SYMBOLS AND LEGENDS, DURABLE              | EA    |              |             |  |  | \$ -         | \$ 250.00    | 0.00       | 0.00       | \$ -         | 0.00%  |
| 129 | PAVEMENT MARKINGS REMOVED                         | STA   |              |             |  |  | \$ -         | \$ 55.00     | 0.00       | 0.00       | \$ -         | 0.00%  |
| 130 | GROOVES CUT FOR PAVEMENT MARKINGS                 | STA   |              |             |  |  | \$ -         | \$ 95.00     | 0.00       | 0.00       | \$ -         | 0.00%  |
| 131 | GROOVES CUT FOR SYMBOLS AND LEGENDS               | EA    |              |             |  |  | \$ -         | \$ 195.00    | 0.00       | 0.00       | \$ -         | 0.00%  |
| 132 | TEMPORARY TRAFFIC CONTROL                         | LS    |              |             |  |  | \$ -         | \$75,000.00  | 0.00       | 0.00       | \$ -         | 0.00%  |
| 133 | TEMPORARY DIRECTIONAL AND ACCESS SIGNS            | EA    |              |             |  |  | \$ -         | \$ 300.00    | 0.00       | 0.00       | \$ -         | 0.00%  |
| 134 | PORTABLE DYNAMIC MESSAGE BOARDS                   | C DAY |              |             |  |  | \$ -         | \$ 100.00    | 0.00       | 0.00       | \$ -         | 0.00%  |
| 135 | TEMPORARY BARRIER RAIL, CONCRETE                  | LF    |              |             |  |  | \$ -         | \$ 40.00     | 0.00       | 0.00       | \$ -         | 0.00%  |
| 136 | TYPE A SIGN ASSEMBLY, REMOVE AND SALVAGE          | EA    |              |             |  |  | \$ -         | \$ 100.00    | 0.00       | 0.00       | \$ -         | 0.00%  |
| 137 | FLASHING BEACON SIGN, REMOVE AND SALVAGE          | EA    |              |             |  |  | \$ -         | \$ 441.00    | 0.00       | 0.00       | \$ -         | 0.00%  |
| 138 | FLASHING BEACON SIGN, REINSTALL                   | EA    |              |             |  |  | \$ -         | \$ 1,900.00  | 0.00       | 0.00       | \$ -         | 0.00%  |
| 139 | CONDUIT, HDPE, SDR 13.5, 2"                       | LF    |              |             |  |  | \$ -         | \$ 18.00     | 0.00       | 0.00       | \$ -         | 0.00%  |

# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

[illegible]

# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

|       |                                                   |    |  |  |  |  |  |      |             |      |      |      |   |       |
|-------|---------------------------------------------------|----|--|--|--|--|--|------|-------------|------|------|------|---|-------|
| 188   | REMOVE AND REINSTALL EXISTING PRECAST BOX CULVERT | LS |  |  |  |  |  | \$ - | \$40,000.00 | 0.00 | 0.00 | \$ - | - | 0.00% |
|       |                                                   |    |  |  |  |  |  |      |             |      |      |      |   |       |
|       | <b>Change Order Item</b>                          |    |  |  |  |  |  |      |             |      |      |      |   |       |
| CO1.1 | RCB COLLAR                                        | EA |  |  |  |  |  | \$ - | \$10,000.00 | 0    | -    | \$ - | - | 0.00% |
| CO1.2 | COLD WEATHER PROTECTION                           | CY |  |  |  |  |  | \$ - | \$ 17.00    | 0    | -    | \$ - | - | 0.00% |
| CO1.3 | HOT WATER FEE                                     | CY |  |  |  |  |  | \$ - | \$ 7.00     | 0    | -    | \$ - | - | 0.00% |
| CO2.1 | TRAFFIC SIGNAL BLACK PAINT                        | LS |  |  |  |  |  | \$ - | \$ 5,971.35 | 0    | -    | \$ - | - | 0.00% |
| CO3.1 | GAS UTILITY POTHOLING                             | LS |  |  |  |  |  | \$ - | \$ 1,155.00 | 0    | -    | \$ - | - | 0.00% |
| CO4.1 | EXISTING INTAKES CORE DRILLING                    | LS |  |  |  |  |  | \$ - | \$ 4,515.50 | 0    | -    | \$ - | - | 0.00% |
| CO5.1 | ADDITIONAL STREET DETOUR SIGNAGE                  | LS |  |  |  |  |  | \$ - | \$ 5,450.00 | 0    | -    | \$ - | - | 0.00% |
| CO6.1 | CEMENT STABILIZATION STAGE 3                      | LS |  |  |  |  |  | \$ - | \$63,669.00 | 0    | -    | \$ - | - | 0.00% |
| CO7.1 | SPLICE ENCLOSURE                                  | EA |  |  |  |  |  | \$ - | \$ 8,744.67 | 0    | -    | \$ - | - | 0.00% |
| CO7.2 | FIBER OPTIC CABLE                                 | LF |  |  |  |  |  | \$ - | \$ 4.17     | 0    | -    | \$ - | - | 0.00% |
| CO7.3 | REMOVAL OF FIBER OPTIC CABLE                      | LF |  |  |  |  |  | \$ - | \$ 2.31     | 0    | -    | \$ - | - | 0.00% |
| CO7.4 | INTAKE ADJUSTMENT                                 | LS |  |  |  |  |  | \$ - | \$ 3,608.00 | 0    | -    | \$ - | - | 0.00% |
| CO8.1 | FIRE DEPARTMENT STORM CONNECTION                  | LS |  |  |  |  |  | \$ - | \$ 2,236.59 | 0    | -    | \$ - | - | 0.00% |
| CO8.2 | FIRE DEPARTMENT SANITARY SERVICE                  | LS |  |  |  |  |  | \$ - | \$ 7,286.14 | 0    | -    | \$ - | - | 0.00% |
| CO8.3 | FIX LEAKING VALVE                                 | LS |  |  |  |  |  | \$ - | \$ 2,694.54 | 0    | -    | \$ - | - | 0.00% |
| CO8.4 | SANITARY AND STORM SEWER SE 6TH STREET            | LS |  |  |  |  |  | \$ - | \$29,634.50 | 0    | -    | \$ - | - | 0.00% |
| CO8.5 | SUMP LINE CONNECTION                              | LS |  |  |  |  |  | \$ - | \$ 1,044.67 | 0    | -    | \$ - | - | 0.00% |
| CO8.6 | WATER TOWER STORM CONNECTION                      | LS |  |  |  |  |  | \$ - | \$ 2,900.30 | 0    | -    | \$ - | - | 0.00% |
| CO8.7 | WOOD FENCE                                        | LS |  |  |  |  |  | \$ - | \$ 4,593.16 | 0    | -    | \$ - | - | 0.00% |
| CO9.1 | HYDRO EXCAVATE HIGH PRESSURE GAS MAIN             | LS |  |  |  |  |  | \$ - | \$ 5,049.00 | 0    | -    | \$ - | - | 0.00% |

**TOTAL VALUE OF STORED MATERIALS AND VALUE OF STORED MATERIALS REMAINING TO DATE**

\$551,625.66

|    |           |        |
|----|-----------|--------|
| \$ | 77,410.90 | 14.03% |
|----|-----------|--------|

# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



**Project Title:** SE Little Beaver Dr. and SE 4th St. Reconstruction  
**Contractor:** Sternquist Construction, Inc.  
**Address:** 110 N. 14th Street, Indianola, IA 50125  
**Finance Budget Code:** 371-210-6499 **Finance Project #**  
**Vendor Project or Invoice #:** **PO #**  
**Original Contract Date:** February 11, 2025 **Vendor #** 4488

**Date of Council Meeting:** August 26, 2025 **PAYMENT REQUEST #** 3  
**PAYMENT PERIOD:** From: July 1, 2025 Through: July 31, 2025

## Contract Summary

|                                         |    |            |               |
|-----------------------------------------|----|------------|---------------|
| Original Contract Amount:               | \$ | 888,730.50 |               |
| Net change by Change Orders:            | \$ | 27,863.00  |               |
| Contract Amount to Date: (line 1 ± 2)   | \$ | 916,593.50 |               |
| Total completed and stored to date:     | \$ | 276,484.95 |               |
| Retainage: 5 % of Completed Work:       | \$ | 13,824.25  |               |
| Total Earned less Retainage:            | \$ | 262,660.70 |               |
| Less previous applications for payment: | \$ | 128,274.46 |               |
| SUBTOTAL                                |    |            | \$ 134,386.24 |

OTHER CHARGES (Attach an itemized list) \$ -

**CURRENT PAYMENT DUE** \$ 134,386.24

Balance to finish, including retainage: \$ 653,932.80

Contract Time Remaining (If applicable) 67.50 WORKING DAYS

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

**Construction Contractor Approval:** Sternquist Construction, Inc.  
Signature:  Firm Name: \_\_\_\_\_ Date: 8-6-25

**Engineer / Consultant Approval:** \_\_\_\_\_  
Signature: \_\_\_\_\_ Firm Name: \_\_\_\_\_ Date: \_\_\_\_\_

**City of Grimes Staff Approval:**   
Signature: \_\_\_\_\_ Date: 8-7-25

**Submit to:** Engineering Department  
**E-mail:** [engineering@grimesiowa.gov](mailto:engineering@grimesiowa.gov) **Phone:** (515) 986-4050 **Fax:** (515) 986-4480



### CONTRACT PRICE DETAIL

TOTAL CONTRACT AND VALUE OF WORK COMPLETED TO DATE

\$ 916,593.50

\$ 276,484.95

30.16%

# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

## Previous Applications for Payment

| No. | Date          | Amount       |
|-----|---------------|--------------|
| 1   | June 24, 2025 | \$ 81,616.78 |
| 2   | July 22, 2025 | \$ 46,657.68 |
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## Previous Applications for Payment

| No. | Date | Amount |
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**TOTAL**      \$ 128,274.46

## Record of Change Orders

| No. | Date            | Amount       |
|-----|-----------------|--------------|
| 1   | March 25, 2025  | \$ 1,980.00  |
| 2   | June 24, 2025   | \$ 17,083.00 |
| 3   | August 26, 2025 | \$ 8,800.00  |
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**TOTAL**      \$ 27,863.00

## Contract Time Remaining

|                          |                     |
|--------------------------|---------------------|
| Contract Period:         | WORKING DAYS        |
| Original Contract Date:  | February 11, 2025   |
| Original Contract Time:  | 100.00              |
| Added by Change Order:   | 5.00                |
| Contract Time to Date:   | 105.00              |
| Time Used to Date:       | 37.50               |
| Contract Time Remaining: | <u><u>67.50</u></u> |

# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



**Project Title:** Grimes Public Safety Center  
**Contractor:** 1st Interiors, Inc.  
**Address:** 1100 SE Westbrooke Dr., Waukee, IA 50263  
**Finance Budget Code:** 378-150-6499 **Finance Project #**  
**Vendor Project or Invoice #:** X242400 **PO #**  
**Original Contract Date:** June 25, 2024 **Vendor #** 4804

**Date of Council Meeting:** August 26, 2025 **PAYMENT REQUEST #** 9  
**PAYMENT PERIOD:** From: July 1, 2025 Through: July 31, 2025

## Contract Summary

|                                         |    |            |              |
|-----------------------------------------|----|------------|--------------|
| Original Contract Amount:               | \$ | 495,335.00 |              |
| Net change by Change Orders:            | \$ | 2,712.00   |              |
| Contract Amount to Date: (line 1 ± 2)   | \$ | 498,047.00 |              |
| Total completed and stored to date:     | \$ | 402,942.00 |              |
| Retainage: 5 % of Completed Work:       | \$ | 20,147.10  |              |
| Total Earned less Retainage:            | \$ | 382,794.90 |              |
| Less previous applications for payment: | \$ | 351,444.90 |              |
| SUBTOTAL                                |    |            | \$ 31,350.00 |

OTHER CHARGES (Attach an itemized list) \$ -

**CURRENT PAYMENT DUE** \$ 31,350.00

Balance to finish, including retainage: \$ 115,252.10

Contract Time Remaining (If applicable) - CALENDAR DAYS

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

**Construction Contractor Approval:** 1st Interiors, Inc.  
Firm Name

Signature Date

**Engineer / Consultant Approval:** SVPA Architects Inc.  
Firm Name

Signature Date 08.07.25

**City of Grimes Staff Approval:**  
Signature Date 8-12-25

**Submit to:** Engineering Department  
**E-mail:** [engineering@grimesiowa.gov](mailto:engineering@grimesiowa.gov) **Phone:** (515) 986-4050 **Fax:** (515) 986-4480

# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

## Previous Applications for Payment

| No. | Date              | Amount        |
|-----|-------------------|---------------|
| 1   | August 27, 2024   | \$ 6,650.00   |
| 2   | January 28, 2025  | \$ 4,750.00   |
| 3   | February 25, 2025 | \$ 119,355.15 |
| 4   | March 25, 2025    | \$ 86,868.95  |
| 5   | April 22, 2025    | \$ 4,047.00   |
| 6   | May 27, 2025      | \$ 35,103.45  |
| 7   | June 24, 2025     | \$ 45,815.65  |
| 8   | July 22, 2025     | \$ 48,854.70  |
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## Previous Applications for Payment

| No. | Date | Amount |
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**TOTAL**      \$ 351,444.90

## Record of Change Orders

| No. | Date              | Amount      |
|-----|-------------------|-------------|
| 1   | November 26, 2024 | \$ 155.00   |
| 2   | March 25, 2025    | \$ 2,557.00 |
| 3   |                   |             |
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**TOTAL**      \$ 2,712.00

## Contract Time Remaining

|                          |               |
|--------------------------|---------------|
| Contract Period:         | CALENDAR DAYS |
| Original Contract Date:  | June 25, 2024 |
| Original Contract Time:  |               |
| Added by Change Order:   |               |
| Contract Time to Date:   | -             |
| Time Used to Date:       |               |
| Contract Time Remaining: | -             |

## APPLICATION AND CERTIFICATE FOR PAYMENT

|                                                                                 |                                                                         |                                                                         |
|---------------------------------------------------------------------------------|-------------------------------------------------------------------------|-------------------------------------------------------------------------|
| <b>TO (OWNER):</b><br>City of Grimes<br>101 NE Harvey Street<br>Grimes IA 50111 | <b>PROJECT:</b><br>PROJECT: #<br>Grimes Public Safety Center<br>X242400 | <b>Distribution to:</b><br>OWNER (1)<br>ARCHITECT (3)<br>CONTRACTOR (1) |
|                                                                                 |                                                                         | <b>APPLICATION NO:</b> 13<br><b>PERIOD TO:</b><br>07/01/25<br>07/31/25  |

**PRIME CONTRACT VOLUME SUMMARY**

This coversheet is a summary of all of the payments to be issued this pay period to the prime contractors.

**ARCHITECT:**  
 SVPA Architects  
 1466 28th Street  
 West Des Moines, IA 50266

**CONTRACT DATE:**

**CONTRACTOR'S APPLICATION FOR PAYMENT**

| CHANGE ORDER SUMMARY                               |                                    |                      |
|----------------------------------------------------|------------------------------------|----------------------|
| Change Orders approved in previous months by Owner | ADDITIONS                          | DEDUCTIONS           |
| <b>TOTAL</b>                                       | 0                                  | 0                    |
| <b>Approved this Month</b>                         |                                    |                      |
| <b>Date</b>                                        | <b>Description</b>                 |                      |
| 8/27/2024 & 11/26/24                               | PCO 001: PR 1 ; PCO 003, 004 & 006 | 28,660.20            |
| 1/14/25                                            | PCO 002, 005, 007, 008 & 009       | 19,757.67            |
| 1/14/25                                            | PCO 010 - 2/11/25 PCO 011          | 2,505.92             |
| 3/25/25                                            | PCO 012, 015, & 016                | 10,321.32            |
| 4/22/25                                            | PCO015, 017 & 5/27/25 PCO 018      | 13,355.27            |
| 6/24/25                                            | PCO 019                            | 1,631.87             |
| 7/22/25                                            | PCO 20                             | 4,986.00             |
| <b>TOTALS</b>                                      |                                    | 81,218.25 (\$436.59) |
| <b>Net change by Change Order</b>                  |                                    | 80,781.66            |

Application is made for Payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

|                                                                    |              |
|--------------------------------------------------------------------|--------------|
| 1. ORIGINAL CONTRACT SUM .....                                     | 7,953,842.00 |
| 2. Net change by Change Order .....                                | 80,781.66    |
| 3. CONTRACT SUM TO DATE (Line 1+2) .....                           | 8,034,623.66 |
| (Column C on G703)                                                 |              |
| 4. TOTAL COMPLETED & STORED TO DATE .....                          | 6,246,112.69 |
| (Column G on G703)                                                 |              |
| 5. RETAINAGE:                                                      |              |
| a. 5% completed work .....                                         | \$312,305.63 |
| (Column D + E on G703)                                             |              |
| b. 5% of Stored Material .....                                     |              |
| (Column F on G703) included in above number                        |              |
| TOTAL RETAINAGE (Line 5a + 5b or Total in Column 1 of G703): ..... | 312,305.63   |
| 6. TOTAL EARNED LESS RETAINAGE .....                               | 5,933,807.06 |
| (Line 4 less Line 5 Total)                                         |              |
| 7. LESS PREVIOUS CERTIFICATES FOR PAYMENTS .....                   | 5,392,974.22 |
| 8. CURRENT PAYMENT NOW DUE .....                                   | 540,832.84   |
| 9. BALANCE TO FINISH, PLUS RETAINAGE .....                         | 2,100,816.60 |
| (Line 3 less Line 6)                                               |              |

The undersigned Sub - Contractor certifies that to the best of the Sub - Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Sub - Contractor for Work for which previous Certificates for Payment were issued and payments received from the Contractor, and that current payment shown herein is now due.

**CONTRACTOR:** THE WEITZ COMPANY, LLC

By: Stephanie Morrison

August 4, 2025

State of: IOWA County of: POLK  
 subscribed and sworn to before me this August 4, 2025

**NOTARY PUBLIC:**  
 My Commission Expires:

Jeni Day  
 Notary Public

**ARCHITECT'S CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: ..... \$ 540,832.84  
 (Attach explanation if certified differs from the amount applied for.)

**ARCHITECT:** SVPA Architects

By: \_\_\_\_\_ Date: \_\_\_\_\_

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

| A              | B                                                             | C1                  | D                   | E                 | F                                                   | G                                           |                  | H                             | I                 |
|----------------|---------------------------------------------------------------|---------------------|---------------------|-------------------|-----------------------------------------------------|---------------------------------------------|------------------|-------------------------------|-------------------|
| Item<br>Number | Description of Work                                           | Updated<br>SOV      | WORK COMPLETED      |                   | MATERIALS<br>PRESENTLY<br>STORED (NOT<br>IN D OR E) | Total<br>Completed<br>And Stored<br>(D+E+F) | Percent<br>(G%C) | Balance<br>To Finish<br>(C-G) | Retainage         |
|                |                                                               |                     | PREVIOUS<br>(D+E)   | This<br>Period    |                                                     |                                             |                  |                               |                   |
|                | <b>Prime Volume</b>                                           |                     |                     |                   |                                                     |                                             |                  |                               |                   |
| 1              | BP #01 - Grading & Utilities - Sandstone                      | \$588,790           | 474,056.95          | 52,848.45         |                                                     | 526,905.40                                  | 89%              | 61,885                        | 26,345.27         |
| 2              | BP #02 - General Construction - DDVI                          | \$1,371,721         | 918,633.02          | 40,426.38         |                                                     | 959,059.40                                  | 70%              | 412,661                       | 47,952.97         |
| 3              | BP #03 - Precast & Steel M&L - Henkel                         | \$1,275,324         | 1,200,357.82        |                   |                                                     | 1,200,357.82                                | 94%              | 74,966                        | 60,017.89         |
| 4              | BP #04 - Masonry - Forrest & Associate                        | \$271,501           | 271,501.27          |                   |                                                     | 271,501.27                                  | 100%             |                               | 13,575.06         |
| 5              | BP #05 - Roofing & Sheetmetal - Hopkins Roofing               | \$310,250           | 246,371.91          | 12,157.89         |                                                     | 258,529.80                                  | 83%              | 51,720                        | 12,926.49         |
| 6              | BP #06 - Aluminum & Glazing- MAGS                             | \$407,072           | 107,917.00          | 161,498.00        |                                                     | 269,415.00                                  | 66%              | 137,657                       | 13,470.75         |
| 7              | BP #07 - Drywall, Framing, Acoustical & Paint - 1st Interiors | \$498,047           | 369,942.00          | 33,000.00         |                                                     | 402,942.00                                  | 81%              | 95,105                        | 20,147.10         |
| 8              | BP #08 - Fire Sprinkler - Midwest Automatic Fire Sprinkler    | \$76,800            | 61,500.00           |                   |                                                     | 61,500.00                                   | 80%              | 15,300                        | 3,075.00          |
| 9              | BP #09 - Mechanical - Kruck Plumbing & Heating                | \$1,754,839         | 1,342,388.00        | 109,517.00        |                                                     | 1,451,905.00                                | 83%              | 302,934                       | 72,595.25         |
| 10             | BP #10 - Electrical - Renda Electric                          | \$921,458           | 532,608.00          | 159,850.00        |                                                     | 692,458.00                                  | 75%              | 229,000                       | 34,622.90         |
| 11             | BP #11 - Paving - Core Construction                           | \$469,943           | 151,539.00          |                   |                                                     | 151,539.00                                  | 32%              | 318,404                       | 7,576.95          |
| 12             | BP #12 - Landscaping - Alpha Landscapes                       | \$88,878            |                     |                   |                                                     |                                             |                  | 88,878                        |                   |
|                |                                                               |                     |                     |                   |                                                     |                                             |                  |                               |                   |
|                | <b>GRAND TOTAL</b>                                            | <b>8,034,623.66</b> | <b>5,676,814.97</b> | <b>569,297.72</b> |                                                     | <b>6,246,112.69</b>                         | <b>78%</b>       | <b>1,788,511</b>              | <b>312,305.63</b> |



**APPLICATION AND CERTIFICATE FOR PAYMENT**

G732 Cma (formerly G702 Cma)

PAGE ONE OF 5 PAGES

**TO OWNER:**

City of Grimes  
101 NE Harvey Street  
Grimes, IA 50111

**FROM CONTRACTOR:**

1st Interiors, Inc.  
1100 SE Westbrooke Drive  
Waukee, IA 50263

**PROJECT:**

Grimes Public Safety Center  
Drywall, Framing, ACT, Painting

**VIA CONSTRUCTION MANAGER:**

The Weitz Company  
611 5th Ave, Des Moines, IA

**VIA ARCHITECT:**

APPLICATION NO: 9

APPLICATION DATE: 7/20/2025

PERIOD TO: 7/31/2025

INVOICE #: DW5745-9

PROJECT NOS:

Distribution to:

☐ OWNER  
☐ ARCHITECT  
☒ CONSTRUCTION MANAGER  
☐ CONTRACTOR  
☐ OTHER

**CONTRACT FOR: BP 7 Drywall, Framing, Accoustic & Paint**

CONTRACT DATE: March 21, 2022

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for payment, as shown below, in connection with the Contract.  
Continuation Sheet, G703, is attached.

|                                                                              |               |
|------------------------------------------------------------------------------|---------------|
| 1. ORIGINAL CONTRACT SUM                                                     | \$ 495,335.00 |
| 2. Net change by Change Orders                                               | \$ 2,712.00   |
| 3. CONTRACT SUM TO DATE (Line 1 ± 2)                                         | \$ 498,047.00 |
| 4. TOTAL COMPLETED & STORED TO<br>DATE (Column G on G703)                    | \$402,942.00  |
| 5. RETAINAGE:                                                                |               |
| a. 5 % of Completed Work                                                     | \$20,147.10   |
| (Column D + E on G703)                                                       |               |
| b. 5 % of Stored Material                                                    | \$ -          |
| (Column F on G703)                                                           |               |
| Total Retainage (Lines 5a + 5b or<br>Total in Column I of G703)              | \$ 20,147.10  |
| 6. TOTAL EARNED LESS RETAINAGE<br>(Line 4 Less Line 5 Total)                 | \$ 382,794.90 |
| 7. LESS PREVIOUS CERTIFICATES FOR<br>PAYMENT (Line 6 from prior Certificate) | \$ 351,444.90 |
| 8. CURRENT PAYMENT DUE                                                       | \$ 31,350.00  |
| 9. BALANCE TO FINISH, INCLUDING RETAINAGE<br>(Line 3 less Line 6)            | \$ 115,252.10 |

| CHANGE ORDER SUMMARY                                  | ADDITIONS   | DEDUCTIONS |
|-------------------------------------------------------|-------------|------------|
| Total changes approved<br>in previous months by Owner | \$ 2,712.00 | \$ -       |
| Total approved this Month                             | \$ -        | \$ -       |
| TOTALS                                                | \$ 2,712.00 | \$ -       |
| NET CHANGES by Change Order                           | \$ 2,712.00 |            |

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: [Signature] Date: 07/18/2025

State of:

County of:

Subscribed and sworn to before me this 18th day of July 2025

The above personally appeared before me the undersigned notary public and provided satisfactory evidence of identification to be the person who signed this document in my presence and swore or affirmed to me the contents of this document are truthful and accurate to the best of his/her knowledge and belief.

Notary Public: [Signature]My Commission expires: 11/15/2027**CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Construction Manager and Architect certifies to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ..... \$ \_\_\_\_\_

CONSTRUCTION MANAGER:

By: \_\_\_\_\_ Date: \_\_\_\_\_

ARCHITECT:

By: \_\_\_\_\_ Date: \_\_\_\_\_

This certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

# CONTINUATION SHEET

G703

G732 Cma, formerly G702 CMA, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed certification is attached.

APPLICATION NO: 9  
APPLICATION DATE: 7/20/25

In tabulations below, amounts are stated to the nearest dollar.

PERIOD TO: 7/31/25

Use Column I on Contracts where variable retainage for line items may apply.

ARCHITECT'S PROJECT NO: 0

| A<br>ITEM<br>NO. | B<br>DESCRIPTION OF WORK          | C<br>SCHEDULED<br>VALUE | D<br>WORK COMPLETED                     |             | F<br>MATERIALS<br>PRESENTLY<br>STORED<br>(NOT IN<br>D OR E) | G                                                      |              | H<br>BALANCE<br>TO FINISH<br>(C - G) | I<br>RETAINAGE<br>(IF VARIABLE<br>RATE) |
|------------------|-----------------------------------|-------------------------|-----------------------------------------|-------------|-------------------------------------------------------------|--------------------------------------------------------|--------------|--------------------------------------|-----------------------------------------|
|                  |                                   |                         | FROM PREVIOUS<br>APPLICATION<br>(D + E) | THIS PERIOD |                                                             | TOTAL<br>COMPLETED<br>AND STORED<br>TO DATE<br>(D+E+F) | %<br>(G + C) |                                      |                                         |
| 1                | Engineering                       | \$5,000.00              | \$5,000.00                              | \$0.00      | \$0.00                                                      | \$5,000.00                                             | 100.00%      | \$0.00                               | \$250.00                                |
| 2                | Bonding                           | \$7,000.00              | \$7,000.00                              | \$0.00      | \$0.00                                                      | \$7,000.00                                             | 100.00%      | \$0.00                               | \$350.00                                |
| 3                | Allowance                         | \$20,000.00             | \$0.00                                  | \$0.00      | \$0.00                                                      | \$0.00                                                 | 0.00%        | \$20,000.00                          | \$0.00                                  |
| 4                | Ext Framing/Sheathing Material    | \$100,808.00            | \$100,808.00                            | \$0.00      | \$0.00                                                      | \$100,808.00                                           | 100.00%      | \$0.00                               | \$5,040.40                              |
| 5                | Ext Framing/Sheathing Labor       | \$85,197.00             | \$85,197.00                             | \$0.00      | \$0.00                                                      | \$85,197.00                                            | 100.00%      | \$0.00                               | \$4,259.85                              |
| 6                | Interior Framing/Drywall Material | \$80,188.00             | \$80,188.00                             | \$0.00      | \$0.00                                                      | \$80,188.00                                            | 100.00%      | \$0.00                               | \$4,009.40                              |
| 7                | Interior Framing/Drywall Labor    | \$107,295.00            | \$85,837.00                             | \$16,000.00 | \$0.00                                                      | \$101,837.00                                           | 94.91%       | \$5,458.00                           | \$5,091.85                              |
| 8                | Acoustical Material               | \$14,602.00             | \$0.00                                  | \$7,000.00  | \$0.00                                                      | \$7,000.00                                             | 47.94%       | \$7,602.00                           | \$350.00                                |
| 9                | Acoustical Labor                  | \$10,468.00             | \$0.00                                  | \$0.00      | \$0.00                                                      | \$0.00                                                 | 0.00%        | \$10,468.00                          | \$0.00                                  |
| 10               | Painting                          | \$64,777.00             | \$3,200.00                              | \$10,000.00 | \$0.00                                                      | \$13,200.00                                            | 20.38%       | \$51,577.00                          | \$660.00                                |
| 11               |                                   | \$0.00                  | \$0.00                                  | \$0.00      | \$0.00                                                      | \$0.00                                                 | 0.00%        | \$0.00                               | \$0.00                                  |
| 12               | CO#1 - PR 2 Wall Type Kitchen 104 | \$155.00                | \$155.00                                | \$0.00      | \$0.00                                                      | \$155.00                                               | 100.00%      | \$0.00                               | \$7.75                                  |
| 13               | CO#2 - RFI 37 Insulation Change   | (\$661.00)              | (\$661.00)                              | \$0.00      | \$0.00                                                      | (\$661.00)                                             | 100.00%      | \$0.00                               | (\$33.05)                               |
| 14               | CO#2 - PR8 Envelope Change        | \$2,768.00              | \$2,768.00                              | \$0.00      | \$0.00                                                      | \$2,768.00                                             | 100.00%      | \$0.00                               | \$138.40                                |
| 15               | CO#2 - Vestibule Wall Change      | \$450.00                | \$450.00                                | \$0.00      | \$0.00                                                      | \$450.00                                               | 100.00%      | \$0.00                               | \$22.50                                 |
| 16               |                                   |                         | \$0.00                                  | \$0.00      | \$0.00                                                      | \$0.00                                                 | 0.00%        | \$0.00                               | \$0.00                                  |
| 17               |                                   |                         | \$0.00                                  | \$0.00      | \$0.00                                                      | \$0.00                                                 | 0.00%        | \$0.00                               | \$0.00                                  |
| 18               |                                   |                         | \$0.00                                  | \$0.00      | \$0.00                                                      | \$0.00                                                 | 0.00%        | \$0.00                               | \$0.00                                  |
| 19               |                                   |                         | \$0.00                                  | \$0.00      | \$0.00                                                      | \$0.00                                                 | 0.00%        | \$0.00                               | \$0.00                                  |
| 20               |                                   |                         | \$0.00                                  | \$0.00      | \$0.00                                                      | \$0.00                                                 | 0.00%        | \$0.00                               | \$0.00                                  |
| 21               |                                   |                         | \$0.00                                  | \$0.00      | \$0.00                                                      | \$0.00                                                 | 0.00%        | \$0.00                               | \$0.00                                  |
| 22               |                                   |                         | \$0.00                                  | \$0.00      | \$0.00                                                      | \$0.00                                                 | 0.00%        | \$0.00                               | \$0.00                                  |
| 23               |                                   |                         | \$0.00                                  | \$0.00      | \$0.00                                                      | \$0.00                                                 | 0.00%        | \$0.00                               | \$0.00                                  |
| 24               |                                   |                         | \$0.00                                  | \$0.00      | \$0.00                                                      | \$0.00                                                 | 0.00%        | \$0.00                               | \$0.00                                  |
| 25               |                                   |                         | \$0.00                                  | \$0.00      | \$0.00                                                      | \$0.00                                                 | 0.00%        | \$0.00                               | \$0.00                                  |
| 26               |                                   |                         | \$0.00                                  | \$0.00      | \$0.00                                                      | \$0.00                                                 | 0.00%        | \$0.00                               | \$0.00                                  |
| 27               |                                   |                         | \$0.00                                  | \$0.00      | \$0.00                                                      | \$0.00                                                 | 0.00%        | \$0.00                               | \$0.00                                  |
| 28               |                                   |                         | \$0.00                                  | \$0.00      | \$0.00                                                      | \$0.00                                                 | 0.00%        | \$0.00                               | \$0.00                                  |
|                  | <b>PAGE TOTALS</b>                | \$498,047.00            | \$369,942.00                            | \$33,000.00 | \$0.00                                                      | \$402,942.00                                           | 80.90%       | \$95,105.00                          | \$20,147.10                             |

G703



# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



**Project Title:** Grimes Public Safety Center  
**Contractor:** DDVI  
**Address:** 1817 N. 7th Street, Indianola, IA 50125  
**Finance Budget Code:** 378-150-6499 **Finance Project #**  
**Vendor Project or Invoice #:** X242400 **PO #**  
**Original Contract Date:** June 25, 2024 **Vendor #** 4793

**Date of Council Meeting:** August 26, 2025 **PAYMENT REQUEST #** 7  
**PAYMENT PERIOD:** From: July 1, 2025 Through: July 31, 2025

## Contract Summary

|                                         |    |              |           |
|-----------------------------------------|----|--------------|-----------|
| Original Contract Amount:               | \$ | 1,365,000.00 |           |
| Net change by Change Orders:            | \$ | 6,720.59     |           |
| Contract Amount to Date: (line 1 ± 2)   | \$ | 1,371,720.59 |           |
| Total completed and stored to date:     | \$ | 959,059.40   |           |
| Retainage: 5 % of Completed Work:       | \$ | 47,952.97    |           |
| Total Earned less Retainage:            | \$ | 911,106.43   |           |
| Less previous applications for payment: | \$ | 872,701.37   |           |
| SUBTOTAL                                | \$ |              | 38,405.06 |

OTHER CHARGES (Attach an itemized list) \$ -

**CURRENT PAYMENT DUE** \$ 38,405.06

Balance to finish, including retainage: \$ 460,614.16

Contract Time Remaining (If applicable) - CALENDAR DAYS

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

**Construction Contractor Approval:** DDVI  
Firm Name

Signature Date

**Engineer / Consultant Approval:** SVPA Architects Inc.  
Firm Name

Signature Date 08.07.25

**City of Grimes Staff Approval:**  
Signature Date 8-12-25

**Submit to:** Engineering Department  
**E-mail:** [engineering@grimesiowa.gov](mailto:engineering@grimesiowa.gov) **Phone:** (515) 986-4050 **Fax:** (515) 986-4480

# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

## Previous Applications for Payment

| No. | Date              | Amount        |
|-----|-------------------|---------------|
| 1   | December 24, 2024 | \$ 197,600.48 |
| 2   | January 28, 2025  | \$ 19,374.96  |
| 3   | April 22, 2025    | \$ 97,052.54  |
| 4   | May 27, 2025      | \$ 186,795.84 |
| 5   | June 24, 2025     | \$ 314,898.88 |
| 6   | July 22, 2025     | \$ 56,978.67  |
| 7   |                   |               |
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## Previous Applications for Payment

| No. | Date | Amount |
|-----|------|--------|
| 36  |      |        |
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| 69  |      |        |
| 70  |      |        |

**TOTAL**      **\$ 872,701.37**

## Record of Change Orders

| No. | Date              | Amount      |
|-----|-------------------|-------------|
| 1   | November 26, 2026 | \$ 1,162.44 |
| 2   | February 11, 2025 | \$ 751.37   |
| 3   | March 25, 2025    | \$ 2,738.32 |
| 4   | May 27, 2025      | \$ 436.59   |
| 5   | June 24, 2025     | \$ 1,631.87 |
| 6   |                   |             |
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| 12  |                   |             |
| 13  |                   |             |
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| 15  |                   |             |
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| 22  |                   |             |
| 23  |                   |             |
| 24  |                   |             |
| 25  |                   |             |

**TOTAL**      **\$ 6,720.59**

## Contract Time Remaining

|                          |               |
|--------------------------|---------------|
| Contract Period:         | CALENDAR DAYS |
| Original Contract Date:  | June 25, 2024 |
| Original Contract Time:  |               |
| Added by Change Order:   |               |
| Contract Time to Date:   | -             |
| Time Used to Date:       |               |
| Contract Time Remaining: | -             |

## APPLICATION AND CERTIFICATE FOR PAYMENT

|                      |            |                             |                  |     |
|----------------------|------------|-----------------------------|------------------|-----|
| TO (OWNER):          | PROJECT:   | Grimes Public Safety Center | Distribution to: |     |
| City of Grimes       | PROJECT: # | X242400                     | OWNER            | (1) |
| 101 NE Harvey Street |            |                             | ARCHITECT        | (3) |
| Grimes IA 50111      |            |                             | CONTRACTOR       | (1) |

APPLICATION NO: 13

PERIOD TO:

07/01/25

07/31/25

**PRIME CONTRACT VOLUME SUMMARY**

This coversheet is a summary of all of the payments to be issued this pay period to the prime contractors.

ARCHITECT:

SVPA Architects

1466 28th Street

West Des Moines, IA 50266

CONTRACT DATE:

**CONTRACTOR'S APPLICATION FOR PAYMENT**

| CHANGE ORDER SUMMARY                               |                                    |            |
|----------------------------------------------------|------------------------------------|------------|
| Change Orders approved in previous months by Owner | ADDITIONS                          | DEDUCTIONS |
| TOTAL                                              | 0                                  | 0          |
| Approved this Month                                |                                    |            |
| Date                                               | Description                        |            |
| 8/27/2024 & 11/26/24                               | PCO 001: PR 1 ; PCO 003, 004 & 006 | 28,660.20  |
| 1/14/25                                            | PCO 002, 005, 007, 008 & 009       | 19,757.67  |
| 1/14/25                                            | PCO 010 - 2/11/25 PCO 011          | 2,505.92   |
| 3/25/25                                            | PCO 012, 015, & 016                | 10,321.32  |
| 4/22/25                                            | PCO015, 017 & 5/27/25 PCO 018      | 13,355.27  |
| 6/24/25                                            | PCO 019                            | 1,631.87   |
| 7/22/25                                            | PCO 20                             | 4,986.00   |
| TOTALS                                             |                                    | 81,218.25  |
| Net change by Change Order                         |                                    | 80,781.66  |

Application is made for Payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

|                                                                         |              |
|-------------------------------------------------------------------------|--------------|
| 1. ORIGINAL CONTRACT SUM                                                | 7,953,842.00 |
| 2. Net change by Change Order                                           | 80,781.66    |
| 3. CONTRACT SUM TO DATE (Line 1+2)<br>(Column C on G703)                | 8,034,623.66 |
| 4. TOTAL COMPLETED & STORED TO DATE<br>(Column G on G703)               | 6,246,112.69 |
| 5. RETAINAGE:                                                           |              |
| a. 5% completed work<br>(Column D + E on G703)                          | \$312,305.63 |
| b. 5% of Stored Material<br>(Column F on G703) included in above number |              |
| TOTAL RETAINAGE (Line 5a + 5b or<br>Total in Column 1 of G703):         | 312,305.63   |
| 6. TOTAL EARNED LESS RETAINAGE<br>(Line 4 less Line 5 Total)            | 5,933,807.06 |
| 7. LESS PREVIOUS CERTIFICATES FOR<br>PAYMENTS                           | 5,392,974.22 |
| 8. CURRENT PAYMENT NOW DUE                                              | 540,832.84   |
| 9. BALANCE TO FINISH, PLUS RETAINAGE<br>(Line 3 less Line 6)            | 2,100,816.60 |

The undersigned Sub - Contractor certifies that to the best of the Sub - Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Sub - Contractor for Work for which previous Certificates for Payment were issued and payments received from the Contractor, and that current payment shown herein is now due.

CONTRACTOR: THE WEITZ COMPANY, LLC

By: Stephanie Morrison

August 4, 2025

State of: IOWA

County of: POLK

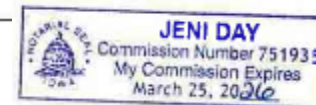
subscribed and sworn to before me this

August 4, 2025

NOTARY PUBLIC:

My Commission Expires:

Jeni Day  
Notary Public

**ARCHITECT'S CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: ..... \$ 540,832.84

(Attach explanation if certified differs from the amount applied for.)

ARCHITECT: SVPA Architects

By: \_\_\_\_\_ Date: \_\_\_\_\_

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

|          |                             |           |          |          |           |
|----------|-----------------------------|-----------|----------|----------|-----------|
| Prj #    | X242400                     | App # :   | 13       | Pd From: | 7/1/2025  |
| Prj Name | Grimes Public Safety Center | App Date: | 8/4/2025 | PD TO :  | 7/31/2025 |
| Sub:     |                             | Retain :  | 5.00%    |          |           |

| A              | B                                                             | C1                  | D                   | E                 | F                                                   | G                                           |                  | H                             | I                 |
|----------------|---------------------------------------------------------------|---------------------|---------------------|-------------------|-----------------------------------------------------|---------------------------------------------|------------------|-------------------------------|-------------------|
| Item<br>Number | Description of Work                                           | Updated<br>SOV      | WORK COMPLETED      |                   | MATERIALS<br>PRESENTLY<br>STORED (NOT<br>IN D OR E) | Total<br>Completed<br>And Stored<br>(D+E+F) | Percent<br>(G%C) | Balance<br>To Finish<br>(C-G) | Retainage         |
|                |                                                               |                     | PREVIOUS<br>(D+E)   | This<br>Period    |                                                     |                                             |                  |                               |                   |
|                | <b>Prime Volume</b>                                           |                     |                     |                   |                                                     |                                             |                  |                               |                   |
| 1              | BP #01 - Grading & Utilities - Sandstone                      | \$588,790           | 474,056.95          | 52,848.45         |                                                     | 526,905.40                                  | 89%              | 61,885                        | 26,345.27         |
| 2              | BP #02 - General Construction - DDVI                          | \$1,371,721         | 918,633.02          | 40,426.38         |                                                     | 959,059.40                                  | 70%              | 412,661                       | 47,952.97         |
| 3              | BP #03 - Precast & Steel M&L - Henkel                         | \$1,275,324         | 1,200,357.82        |                   |                                                     | 1,200,357.82                                | 94%              | 74,966                        | 60,017.89         |
| 4              | BP #04 - Masonry - Forrest & Associate                        | \$271,501           | 271,501.27          |                   |                                                     | 271,501.27                                  | 100%             |                               | 13,575.06         |
| 5              | BP #05 - Roofing & Sheetmetal - Hopkins Roofing               | \$310,250           | 246,371.91          | 12,157.89         |                                                     | 258,529.80                                  | 83%              | 51,720                        | 12,926.49         |
| 6              | BP #06 - Aluminum & Glazing- MAGS                             | \$407,072           | 107,917.00          | 161,498.00        |                                                     | 269,415.00                                  | 66%              | 137,657                       | 13,470.75         |
| 7              | BP #07 - Drywall, Framing, Acoustical & Paint - 1st Interiors | \$498,047           | 369,942.00          | 33,000.00         |                                                     | 402,942.00                                  | 81%              | 95,105                        | 20,147.10         |
| 8              | BP #08 - Fire Sprinkler - Midwest Automatic Fire Sprinkler    | \$76,800            | 61,500.00           |                   |                                                     | 61,500.00                                   | 80%              | 15,300                        | 3,075.00          |
| 9              | BP #09 - Mechanical - Kruck Plumbing & Heating                | \$1,754,839         | 1,342,388.00        | 109,517.00        |                                                     | 1,451,905.00                                | 83%              | 302,934                       | 72,595.25         |
| 10             | BP #10 - Electrical - Renda Electric                          | \$921,458           | 532,608.00          | 159,850.00        |                                                     | 692,458.00                                  | 75%              | 229,000                       | 34,622.90         |
| 11             | BP #11 - Paving - Core Construction                           | \$469,943           | 151,539.00          |                   |                                                     | 151,539.00                                  | 32%              | 318,404                       | 7,576.95          |
| 12             | BP #12 - Landscaping - Alpha Landscapes                       | \$88,878            |                     |                   |                                                     |                                             |                  | 88,878                        |                   |
|                |                                                               |                     |                     |                   |                                                     |                                             |                  |                               |                   |
|                | <b>GRAND TOTAL</b>                                            | <b>8,034,623.66</b> | <b>5,676,814.97</b> | <b>569,297.72</b> |                                                     | <b>6,246,112.69</b>                         | <b>78%</b>       | <b>1,788,511</b>              | <b>312,305.63</b> |

## APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF 1 PAGES

TO OWNER: City of Grimes  
101 NE Harvey St  
Grimes, IA 50111

PROJECT: Grimes Public Safety

APPLICATION NO: 7

Distribution to:

☐ OWNER  
☐ ARCHITECT  
☐ CONTRACTOR  
☐  
☐

FROM CONTRACTOR:  
DDVI Inc  
PO Box 743  
Indianola, IA 50125

VIA ARCHITECT: SVPA Architects  
1466 28th St, Suite 200  
West Des Moines 50266

PERIOD TO: 07/25/25

PROJECT NOS: 24-652

CONTRACT FOR: Grimes Public Safety

CONTRACT DATE:

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.  
Continuation Sheet, AIA Document G703, is attached.

|                                                 |    |              |
|-------------------------------------------------|----|--------------|
| 1. ORIGINAL CONTRACT SUM .....                  | \$ | 1,365,000.00 |
| 2. Net change by Change Orders .....            | \$ | 6,720.59     |
| 3. CONTRACT SUM TO DATE (Line 1 & 2) .....      | \$ | 1,371,720.59 |
| 4. TOTAL COMPLETED & STORED TO DATE .....       | \$ | 959,059.40   |
| (Column G on G703)                              |    |              |
| 5. RETAINAGE:                                   |    |              |
| a. 5 % of Completed Work .....                  | \$ | 47,952.97    |
| (Column D + E on G703)                          |    |              |
| b. 5 % of Stored Material .....                 | \$ | 0.00         |
| (Column F on G703)                              |    |              |
| Total Retainage (Lines 5a + 5b or               |    |              |
| Total in Column I of G703) .....                | \$ | 47,952.97    |
| 6. TOTAL EARNED LESS RETAINAGE .....            | \$ | 911,106.43   |
| (Line 4 Less Line 5 Total)                      |    |              |
| 7. LESS PREVIOUS CERTIFICATES FOR               |    |              |
| PAYMENT (Line 6 from prior Certificate) .....   | \$ | 872,701.37   |
| 8. CURRENT PAYMENT DUE .....                    | \$ | 38,405.06    |
| 9. BALANCE TO FINISH, INCLUDING RETAINAGE ..... | \$ | 460,614.16   |
| (Line 3 less Line 6)                            |    |              |

| ORDER SUMMARY                                         | ADDITIONS  | DEDUCTIONS |
|-------------------------------------------------------|------------|------------|
| Total changes approved<br>in previous months by Owner | \$6,720.59 |            |
| Total approved this Month                             |            |            |
| TOTALS                                                | \$6,720.59 | \$0.00     |
| NET CHANGES by Change Order                           | \$6,720.59 |            |

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: 

Date:

State of: Iowa

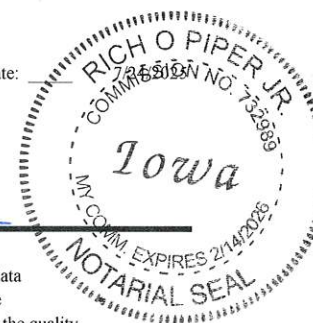
County of: Warren

Subscribed and sworn to before me this

24 day of July 2025

Notary Public: Rich Piper

My Commission expires: 2/14/2026



## ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED .....

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:

By: \_\_\_\_\_

Date: \_\_\_\_\_

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

# CONTINUATION SHEET

Grimes

AIA DOCUMENT G703

PAGE 2 OF 7 PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO:

7

APPLICATION DATE:

PERIOD TO:

ARCHITECT'S PROJECT NO:

| A        | B                                       | C               | D                                 | E           | F                                          | G                                          |           | H                         | I           |
|----------|-----------------------------------------|-----------------|-----------------------------------|-------------|--------------------------------------------|--------------------------------------------|-----------|---------------------------|-------------|
| ITEM NO. | DESCRIPTION OF WORK                     | SCHEDULED VALUE | WORK COMPLETED                    |             | MATERIALS PRESENTLY STORED (NOT IN D OR E) | TOTAL COMPLETED AND STORED TO DATE (D+E+F) | % (G ÷ C) | BALANCE TO FINISH (C - G) | RETAINAGE   |
|          |                                         |                 | FROM PREVIOUS APPLICATION (D + E) | THIS PERIOD |                                            |                                            |           |                           |             |
|          | General Conditions                      |                 |                                   |             |                                            |                                            |           |                           |             |
| 1.000    | General Conditions/Overhead/Profit      | \$206,090.00    | \$123,654.00                      | \$16,487.20 |                                            | \$140,141.20                               | 68.00%    | \$65,948.80               | \$7,007.06  |
| 1.001    | Insurance/Bonds                         | \$25,793.00     | \$25,793.00                       |             |                                            | \$25,793.00                                | 100.00%   |                           | \$1,289.65  |
|          | Temp Heat                               | \$8,500.00      | \$8,500.00                        |             |                                            | \$8,500.00                                 | 100.00%   |                           | \$425.00    |
|          | Temp Barricades                         | \$27,800.00     | \$20,850.00                       | \$0.00      |                                            | \$20,850.00                                | 75.00%    | \$6,950.00                | \$1,042.50  |
|          | Jobsite Cleaning                        | \$14,000.00     | \$2,100.00                        | \$0.00      |                                            | \$2,100.00                                 | 15.00%    | \$11,900.00               | \$105.00    |
|          | Submittals                              | \$20,000.00     | \$18,000.00                       | \$0.00      |                                            | \$18,000.00                                | 90.00%    | \$2,000.00                | \$900.00    |
|          | Allowance                               | \$2,000.00      |                                   |             |                                            |                                            | 0.00%     | \$2,000.00                |             |
|          |                                         |                 |                                   |             |                                            |                                            | #DIV/0!   |                           |             |
|          | Staking                                 | \$2,500.00      | \$2,500.00                        |             |                                            | \$2,500.00                                 | 100.00%   |                           | \$125.00    |
|          |                                         |                 |                                   |             |                                            |                                            | #DIV/0!   |                           |             |
|          | Flag Pole & Base/bumper post - labor    | \$650.00        |                                   |             |                                            |                                            | 0.00%     | \$650.00                  |             |
|          | Flag Pole & Base/bumper post - Material | \$1,000.00      |                                   |             |                                            |                                            | 0.00%     | \$1,000.00                |             |
|          |                                         |                 |                                   |             |                                            |                                            | #DIV/0!   |                           |             |
|          | Screen Wall - Labor                     | \$4,044.00      |                                   |             |                                            |                                            | 0.00%     | \$4,044.00                |             |
|          | Screen Wall - Material                  | \$10,858.00     |                                   |             |                                            |                                            | 0.00%     | \$10,858.00               |             |
|          | Trash Enclosure - Labor                 | \$2,534.00      |                                   |             |                                            |                                            |           |                           |             |
|          | Trash Enclosure - Material              | \$17,452.00     |                                   |             |                                            |                                            |           |                           |             |
|          |                                         |                 |                                   |             |                                            |                                            | #DIV/0!   |                           |             |
|          | Site Improvements/bike Racks - labor    | \$125.00        |                                   |             |                                            |                                            | 0.00%     | \$125.00                  |             |
|          | Site Improvements/bike Racks - material | \$1,050.00      |                                   |             |                                            |                                            | 0.00%     | \$1,050.00                |             |
|          |                                         |                 |                                   |             |                                            |                                            | #DIV/0!   |                           |             |
|          | Slab - Labor                            | \$65,277.00     | \$65,277.00                       |             |                                            | \$65,277.00                                | 100.00%   |                           | \$3,263.85  |
|          | Slab - Material                         | \$88,480.00     | \$88,480.00                       |             |                                            | \$88,480.00                                | 100.00%   |                           | \$4,424.00  |
|          | Slab on Deck - Labor                    | \$6,160.00      | \$6,160.00                        |             |                                            | \$6,160.00                                 | 100.00%   |                           | \$308.00    |
|          | Slab on Deck - Material                 | \$4,564.00      | \$4,564.00                        |             |                                            | \$4,564.00                                 | 100.00%   |                           | \$228.20    |
|          | Footings/Formed Curb - Labor            | \$50,787.00     | \$50,787.00                       |             |                                            | \$50,787.00                                | 100.00%   |                           | \$2,539.35  |
|          | Footings/Formed Curb - Material         | \$85,693.00     | \$85,693.00                       |             |                                            | \$85,693.00                                | 100.00%   |                           | \$4,284.65  |
|          | Washout                                 | \$1,880.00      | \$1,880.00                        |             |                                            | \$1,880.00                                 | 100.00%   |                           | \$94.00     |
|          | Trash Enclosure - Labor                 | \$7,511.00      | \$3,755.50                        | \$1,877.75  |                                            | \$5,633.25                                 | 75.00%    | \$1,877.75                | \$281.66    |
|          | Trash Enclosure - Material              | \$7,272.00      | \$3,636.00                        | \$1,818.00  |                                            | \$5,454.00                                 | 75.00%    | \$1,818.00                | \$272.70    |
|          | Misc Concrete - Labor                   | \$630.00        | \$315.00                          | \$157.50    |                                            | \$472.50                                   | 75.00%    | \$157.50                  | \$23.63     |
|          | Misc Concrete - Material                | \$746.00        | \$373.00                          | \$186.50    |                                            | \$559.50                                   | 75.00%    | \$186.50                  | \$27.98     |
|          |                                         |                 |                                   |             |                                            |                                            | #DIV/0!   |                           |             |
|          | Sub Total                               | \$663,396.00    | \$512,317.50                      | \$20,526.95 |                                            | \$532,844.45                               | 80.32%    | \$110,565.55              | \$26,642.22 |

**CONTINUATION SHEET**

Grimes Public Safety

AIA DOCUMENT G703

PAGE OF PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing  
Contractor's signed certification is attached.

APPLICATION NO: #REF!

APPLICATION DATE: #REF!

PERIOD TO: #REF!

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

ARCHITECT'S PROJECT NO:

| A<br>ITEM<br>NO. | B<br>DESCRIPTION OF WORK              | C<br>SCHEDULED<br>VALUE | D<br>WORK COMPLETED                     |             | F<br>MATERIALS<br>PRESENTLY<br>STORED<br>(NOT IN<br>D O R E) | G                                                      |              | H<br>BALANCE<br>TO FINISH<br>(C - G) | I<br>RETAINAGE |
|------------------|---------------------------------------|-------------------------|-----------------------------------------|-------------|--------------------------------------------------------------|--------------------------------------------------------|--------------|--------------------------------------|----------------|
|                  |                                       |                         | FROM PREVIOUS<br>APPLICATION<br>(D + E) | THIS PERIOD |                                                              | TOTAL<br>COMPLETED<br>AND STORED<br>TO DATE<br>(D+E+F) | %<br>(G ÷ C) |                                      |                |
|                  | Polished Concrete - Labor             | \$30,000.00             | \$9,000.00                              | \$3,000.00  |                                                              | \$12,000.00                                            | 40.00%       | \$18,000.00                          | \$600.00       |
|                  | Polished Concrete - Material          | \$17,200.00             | \$5,160.00                              | \$1,720.00  |                                                              | \$6,880.00                                             | 40.00%       | \$10,320.00                          | \$344.00       |
|                  | Caulking                              | \$3,900.00              | \$1,170.00                              | \$390.00    |                                                              | \$1,560.00                                             | 40.00%       | \$2,340.00                           | \$78.00        |
|                  | Concrete Sealers - Labor              | \$3,750.00              |                                         |             |                                                              |                                                        | 0.00%        | \$3,750.00                           |                |
|                  | Concrete Sealers - Material           | \$2,400.00              |                                         |             |                                                              |                                                        | 0.00%        | \$2,400.00                           |                |
|                  |                                       |                         |                                         |             |                                                              |                                                        | #DIV/0!      |                                      |                |
|                  | Masonry - Labor                       | \$500.00                | \$500.00                                |             |                                                              | \$500.00                                               | 100.00%      |                                      | \$25.00        |
|                  | Masonry - Material                    | \$600.00                | \$600.00                                |             |                                                              | \$600.00                                               | 100.00%      |                                      | \$30.00        |
|                  |                                       |                         |                                         |             |                                                              |                                                        | #DIV/0!      |                                      |                |
|                  | Structural Steel                      | \$3,500.00              | \$3,500.00                              |             |                                                              | \$3,500.00                                             | 100.00%      |                                      | \$175.00       |
|                  |                                       |                         |                                         |             |                                                              |                                                        | #DIV/0!      |                                      |                |
|                  | Blocking/Plywood sheathing - Labor    | \$1,380.00              | \$1,380.00                              |             |                                                              | \$1,380.00                                             | 100.00%      |                                      | \$69.00        |
|                  | Blocking/Plywood sheathing - Material | \$3,802.00              | \$3,802.00                              |             |                                                              | \$3,802.00                                             | 100.00%      |                                      | \$190.10       |
|                  |                                       |                         |                                         |             |                                                              |                                                        | #DIV/0!      |                                      |                |
|                  | Casework - Labor                      | \$11,330.00             |                                         |             |                                                              |                                                        | 0.00%        | \$11,330.00                          |                |
|                  | Casework - Material                   | \$120,838.00            | \$12,083.80                             |             |                                                              | \$12,083.80                                            | 10.00%       | \$108,754.20                         | \$604.19       |
|                  |                                       |                         |                                         |             |                                                              |                                                        | #DIV/0!      |                                      |                |
|                  | Roof Plate - Labor                    | \$4,900.00              | \$4,900.00                              |             |                                                              | \$4,900.00                                             | 100.00%      |                                      | \$245.00       |
|                  | Roof Plate - Material                 | \$12,500.00             | \$12,500.00                             |             |                                                              | \$12,500.00                                            | 100.00%      |                                      | \$625.00       |
|                  |                                       |                         |                                         |             |                                                              |                                                        | #DIV/0!      |                                      |                |
|                  | Caulking - Labor                      | \$4,100.00              | \$410.00                                | \$820.00    |                                                              | \$1,230.00                                             | 30.00%       | \$2,870.00                           | \$61.50        |
|                  | Caulking - Material                   | \$4,100.00              | \$410.00                                | \$820.00    |                                                              | \$1,230.00                                             | 30.00%       | \$2,870.00                           | \$61.50        |
|                  |                                       |                         |                                         |             |                                                              |                                                        | #DIV/0!      |                                      |                |
|                  | Doors - Labor                         | \$9,920.00              | \$2,976.00                              | \$0.00      |                                                              | \$2,976.00                                             | 30.00%       | \$6,944.00                           | \$148.80       |
|                  | Doors - Material                      | \$84,824.00             | \$82,185.40                             |             |                                                              | \$82,185.40                                            | 96.89%       | \$2,638.60                           | \$4,109.27     |
|                  |                                       |                         |                                         |             |                                                              |                                                        | #DIV/0!      |                                      |                |
|                  | Section Doors - Labor                 | \$8,000.00              | \$4,000.00                              | \$4,000.00  |                                                              | \$8,000.00                                             | 100.00%      |                                      | \$400.00       |
|                  | Section Doors - Material              | \$55,400.00             | \$55,400.00                             |             |                                                              | \$55,400.00                                            | 100.00%      |                                      | \$2,770.00     |
|                  | Section Doors - Shop Drawings         | \$4,000.00              | \$4,000.00                              |             |                                                              | \$4,000.00                                             | 100.00%      |                                      | \$200.00       |
|                  | Four-Fold Doors - Labor               | \$12,000.00             | \$6,000.00                              | \$6,000.00  |                                                              | \$12,000.00                                            | 100.00%      |                                      | \$600.00       |
|                  | Four-Fold Doors - Material            | \$152,800.00            | \$152,800.00                            |             |                                                              | \$152,800.00                                           | 100.00%      |                                      | \$7,640.00     |
|                  | Four-Fold Doors - Shop Drawings       | \$4,000.00              | \$4,000.00                              |             |                                                              | \$4,000.00                                             | 100.00%      |                                      | \$200.00       |
|                  |                                       |                         |                                         |             |                                                              |                                                        | #DIV/0!      |                                      |                |
|                  | <b>Sub Total</b>                      | \$555,744.00            | \$366,777.20                            | \$16,750.00 |                                                              | \$383,527.20                                           | 69.01%       | \$172,216.80                         | \$19,176.36    |



# CONTINUATION SHEET

Grimes Public Safety

AIA DOCUMENT G703

PAGE OF PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 7

APPLICATION DATE: #REF!

PERIOD TO: 7/25/25

ARCHITECT'S PROJECT NO:

| A<br>ITEM<br>NO. | B<br>DESCRIPTION OF WORK                   | C<br>SCHEDULED<br>VALUE | D<br>WORK COMPLETED                     |             | F<br>MATERIALS<br>PRESENTLY<br>STORED<br>(NOT IN<br>D OR E) | G                                                      |                    | H<br>BALANCE<br>TO FINISH<br>(C - G) | I<br>RETAINAGE |
|------------------|--------------------------------------------|-------------------------|-----------------------------------------|-------------|-------------------------------------------------------------|--------------------------------------------------------|--------------------|--------------------------------------|----------------|
|                  |                                            |                         | FROM PREVIOUS<br>APPLICATION<br>(D + E) | THIS PERIOD |                                                             | TOTAL<br>COMPLETED<br>AND STORED<br>TO DATE<br>(D+E+F) | %<br>(G ÷ C)       |                                      |                |
|                  | Window Blocking - Labor                    | \$5,000.00              | \$4,500.00                              | \$500.00    |                                                             | \$5,000.00                                             | #DIV/0!<br>100.00% |                                      | \$250.00       |
|                  | Window Blocking - Material                 | \$4,400.00              | \$3,960.00                              | \$440.00    |                                                             | \$4,400.00                                             | 100.00%            |                                      | \$220.00       |
|                  |                                            |                         |                                         |             |                                                             |                                                        | #DIV/0!            |                                      |                |
|                  | Ceramic Tile - Labor                       | \$13,620.00             |                                         |             |                                                             |                                                        | 0.00%              | \$13,620.00                          |                |
|                  | Ceramic Tile - Material                    | \$12,020.00             |                                         |             |                                                             |                                                        | 0.00%              | \$12,020.00                          |                |
|                  |                                            |                         |                                         |             |                                                             |                                                        | #DIV/0!            |                                      |                |
|                  | Epoxy Flooring - Labor                     | \$4,150.00              |                                         |             |                                                             |                                                        | 0.00%              | \$4,150.00                           |                |
|                  | Epoxy Flooring - Material                  | \$1,150.00              |                                         |             |                                                             |                                                        | 0.00%              | \$1,150.00                           |                |
|                  |                                            |                         |                                         |             |                                                             |                                                        | #DIV/0!            |                                      |                |
|                  | Resilient - Labor                          | \$2,990.00              |                                         |             |                                                             |                                                        | 0.00%              | \$2,990.00                           |                |
|                  | Resilient - Material                       | \$6,060.00              | \$6,060.00                              |             |                                                             | \$6,060.00                                             | 100.00%            |                                      | \$303.00       |
|                  | Carpet - Labor                             | \$1,570.00              |                                         |             |                                                             |                                                        | 0.00%              | \$1,570.00                           |                |
|                  | Carpet - Material                          | \$10,680.00             | \$10,680.00                             |             |                                                             | \$10,680.00                                            | 100.00%            |                                      | \$534.00       |
|                  |                                            |                         |                                         |             |                                                             |                                                        | #DIV/0!            |                                      |                |
|                  | Chalk & Tack - Labor                       | \$975.00                |                                         |             |                                                             |                                                        | 0.00%              | \$975.00                             |                |
|                  | Chalk & Tack - material                    | \$5,570.00              |                                         |             |                                                             |                                                        | 0.00%              | \$5,570.00                           |                |
|                  |                                            |                         |                                         |             |                                                             |                                                        | #DIV/0!            |                                      |                |
|                  | Toilet Partitions & accessories - Labor    | \$1,150.00              |                                         |             |                                                             |                                                        | 0.00%              | \$1,150.00                           |                |
|                  | Toilet Partitions & accessories - Material | \$15,500.00             | \$11,600.00                             |             |                                                             | \$11,600.00                                            | 74.84%             | \$3,900.00                           | \$580.00       |
|                  |                                            |                         |                                         |             |                                                             |                                                        | #DIV/0!            |                                      |                |
|                  | Corner Guards - Labor                      | \$300.00                |                                         |             |                                                             |                                                        | 0.00%              | \$300.00                             |                |
|                  | Corner Guards - Material                   | \$2,600.00              |                                         |             |                                                             |                                                        | 0.00%              | \$2,600.00                           |                |
|                  |                                            |                         |                                         |             |                                                             |                                                        | #DIV/0!            |                                      |                |
|                  | Flag Poles - Labor                         | \$350.00                |                                         |             |                                                             |                                                        | 0.00%              | \$350.00                             |                |
|                  | Flag Poles - Material                      | \$3,881.00              |                                         |             |                                                             |                                                        | 0.00%              | \$3,881.00                           |                |
|                  |                                            |                         |                                         |             |                                                             |                                                        | #DIV/0!            |                                      |                |
|                  |                                            |                         |                                         |             |                                                             |                                                        | #DIV/0!            |                                      |                |
|                  |                                            |                         |                                         |             |                                                             |                                                        | #DIV/0!            |                                      |                |
|                  | Sub Total                                  | \$91,966.00             | \$36,800.00                             | \$940.00    |                                                             | \$37,740.00                                            | 41.04%             | \$54,226.00                          | \$1,887.00     |



# CONTINUATION SHEET

Grimes Public Safety

AIA DOCUMENT G703

PAGE OF PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 7

APPLICATION DATE: #REF!

PERIOD TO: 7/25/25

ARCHITECT'S PROJECT NO:

| A<br>ITEM<br>NO. | B<br>DESCRIPTION OF WORK      | C<br>SCHEDULED<br>VALUE | D<br>WORK COMPLETED                     |             | F<br>MATERIALS<br>PRESENTLY<br>STORED<br>(NOT IN<br>D OR E) | G                                                      |              | H<br>BALANCE<br>TO FINISH<br>(C - G) | I<br>RETAINAGE |
|------------------|-------------------------------|-------------------------|-----------------------------------------|-------------|-------------------------------------------------------------|--------------------------------------------------------|--------------|--------------------------------------|----------------|
|                  |                               |                         | FROM PREVIOUS<br>APPLICATION<br>(D + E) | THIS PERIOD |                                                             | TOTAL<br>COMPLETED<br>AND STORED<br>TO DATE<br>(D+E+F) | %<br>(G ÷ C) |                                      |                |
|                  | Signage - Labor               | \$18,884.00             |                                         |             |                                                             |                                                        | 0.00%        | \$18,884.00                          |                |
|                  | Signage - Material            |                         |                                         |             |                                                             |                                                        | #DIV/0!      |                                      |                |
|                  | Fire Ext - Labor              | \$150.00                |                                         |             |                                                             |                                                        | 0.00%        | \$150.00                             |                |
|                  | Fire Ext - Material           | \$1,336.00              |                                         |             |                                                             |                                                        | 0.00%        | \$1,336.00                           |                |
|                  | Mail Boxes - Labor            | \$40.00                 |                                         |             |                                                             |                                                        | #DIV/0!      |                                      |                |
|                  | Mail Boxes - Material         | \$500.00                |                                         |             |                                                             |                                                        | 0.00%        | \$40.00                              |                |
|                  | Knox Box - Labor              | \$40.00                 |                                         |             |                                                             |                                                        | 0.00%        | \$500.00                             |                |
|                  | Knox Box - Material           | \$300.00                |                                         |             |                                                             |                                                        | #DIV/0!      |                                      |                |
|                  | Kitchen Appliances - Labor    | \$1,100.00              |                                         |             |                                                             |                                                        | 0.00%        | \$40.00                              |                |
|                  | Kitchen Appliances - Material | \$25,000.00             |                                         |             |                                                             |                                                        | 0.00%        | \$300.00                             |                |
|                  | Blinds - Labor                | \$1,349.00              |                                         |             |                                                             |                                                        | #DIV/0!      |                                      |                |
|                  | Blinds - Material             | \$5,195.00              |                                         |             |                                                             |                                                        | 0.00%        | \$1,349.00                           |                |
|                  | CO#1                          | \$1,162.44              |                                         | \$581.22    |                                                             | \$581.22                                               | 50.00%       | \$581.22                             | \$29.06        |
|                  | CO#2                          | \$751.37                |                                         | \$375.69    |                                                             | \$375.69                                               | 50.00%       | \$375.69                             | \$18.78        |
|                  | CO#3                          | \$2,738.32              | \$2,738.32                              |             |                                                             | \$2,738.32                                             | 100.00%      |                                      | \$136.92       |
|                  | CO#4                          | \$436.59                |                                         | \$436.59    |                                                             | \$436.59                                               | 100.00%      |                                      | \$21.83        |
|                  | CO#5                          | \$1,631.87              |                                         | \$815.94    |                                                             | \$815.94                                               | 50.00%       | \$815.94                             | \$40.80        |
|                  | Sub Total                     | \$60,614.59             | \$2,738.32                              | \$2,209.43  |                                                             | \$4,947.75                                             | 8.16%        | \$55,666.84                          | \$247.39       |
|                  | GRAND TOTALS                  | 1,371,720.59            | 918,633.02                              | 40,426.38   | 0.00                                                        | 959,059.40                                             | 69.92%       | 392,675.19                           | 47,952.97      |

# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



**Project Title:** Grimes Public Safety Center  
**Contractor:** Hopkins Roofing  
**Address:** 929 Opportunity Lane, Pella, IA 50219  
**Finance Budget Code:** 378-150-6499 **Finance Project #**  
**Vendor Project or Invoice #:** X242400 **PO #**  
**Original Contract Date:** June 25, 2024 **Vendor #** 4798

**Date of Council Meeting:** August 26, 2025 **PAYMENT REQUEST #** 5  
**PAYMENT PERIOD:** From: July 1, 2025 Through: July 31, 2025

## Contract Summary

|                                         |    |            |           |
|-----------------------------------------|----|------------|-----------|
| Original Contract Amount:               | \$ | 310,250.00 |           |
| Net change by Change Orders:            | \$ | -          |           |
| Contract Amount to Date: (line 1 ± 2)   | \$ | 310,250.00 |           |
| Total completed and stored to date:     | \$ | 258,529.80 |           |
| Retainage: 5 % of Completed Work:       | \$ | 12,926.49  |           |
| Total Earned less Retainage:            | \$ | 245,603.31 |           |
| Less previous applications for payment: | \$ | 234,053.31 |           |
| SUBTOTAL                                | \$ |            | 11,550.00 |

OTHER CHARGES (Attach an itemized list) \$ -

**CURRENT PAYMENT DUE** \$ 11,550.00

Balance to finish, including retainage: \$ 64,646.69

Contract Time Remaining (If applicable) - CALENDAR DAYS

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

**Construction Contractor Approval:** Hopkins Roofing  
Firm Name

Signature Date

**Engineer / Consultant Approval:** SVPA Architects Inc.  
Firm Name

Signature Robert F. [Signature] Date 08.07.25

**City of Grimes Staff Approval:**  
Signature [Signature] Date 8-12-25

**Submit to:** Engineering Department  
**E-mail:** [engineering@grimesiowa.gov](mailto:engineering@grimesiowa.gov) **Phone:** (515) 986-4050 **Fax:** (515) 986-4480

# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

## Previous Applications for Payment

| No. | Date           | Amount        |
|-----|----------------|---------------|
| 1   | April 22, 2025 | \$ 163,467.17 |
| 2   | May 27, 2025   | \$ 30,161.15  |
| 3   | June 24, 2025  | \$ 28,874.99  |
| 4   | July 22, 2025  | \$ 11,550.00  |
| 5   |                |               |
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## Previous Applications for Payment

| No. | Date | Amount |
|-----|------|--------|
| 36  |      |        |
| 37  |      |        |
| 38  |      |        |
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| 70  |      |        |

**TOTAL**      \$ 234,053.31

## Record of Change Orders

| No. | Date | Amount |
|-----|------|--------|
| 1   |      |        |
| 2   |      |        |
| 3   |      |        |
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| 25  |      |        |

**TOTAL**      \$ -

## Contract Time Remaining

|                          |               |
|--------------------------|---------------|
| Contract Period:         | CALENDAR DAYS |
| Original Contract Date:  | June 25,2024  |
| Original Contract Time:  |               |
| Added by Change Order:   |               |
| Contract Time to Date:   | -             |
| Time Used to Date:       |               |
| Contract Time Remaining: | -             |

## APPLICATION AND CERTIFICATE FOR PAYMENT

|                      |            |                             |                  |
|----------------------|------------|-----------------------------|------------------|
| TO (OWNER):          | PROJECT:   | Grimes Public Safety Center | Distribution to: |
| City of Grimes       | PROJECT: # | X242400                     | OWNER (1)        |
| 101 NE Harvey Street |            |                             | ARCHITECT (3)    |
| Grimes IA 50111      |            |                             | CONTRACTOR (1)   |
|                      |            | APPLICATION NO: 13          |                  |
|                      |            | PERIOD TO:                  |                  |
|                      |            | 07/01/25                    |                  |
|                      |            | 07/31/25                    |                  |

**PRIME CONTRACT VOLUME SUMMARY**

This coversheet is a summary of all of the payments to be issued this pay period to the prime contractors.

ARCHITECT:  
SVPA Architects  
1466 28th Street  
West Des Moines, IA 50266

CONTRACT DATE:

**CONTRACTOR'S APPLICATION FOR PAYMENT**

| CHANGE ORDER SUMMARY                               |                                    |            |
|----------------------------------------------------|------------------------------------|------------|
| Change Orders approved in previous months by Owner | ADDITIONS                          | DEDUCTIONS |
| TOTAL                                              | 0                                  | 0          |
| Approved this Month                                |                                    |            |
| Date                                               | Description                        |            |
| 8/27/2024 & 11/26/24                               | PCO 001: PR 1 ; PCO 003, 004 & 006 | 28,660.20  |
| 1/14/25                                            | PCO 002, 005, 007, 008 & 009       | 19,757.67  |
| 1/14/25                                            | PCO 010 - 2/11/25 PCO 011          | 2,505.92   |
| 3/25/25                                            | PCO 012, 015, & 016                | 10,321.32  |
| 4/22/25                                            | PCO015, 017 & 5/27/25 PCO 018      | 13,355.27  |
| 6/24/25                                            | PCO 019                            | 1,631.87   |
| 7/22/25                                            | PCO 20                             | 4,986.00   |
| TOTALS                                             |                                    | 81,218.25  |
| Net change by Change Order                         |                                    | 80,781.66  |

Application is made for Payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

|                                                                 |              |
|-----------------------------------------------------------------|--------------|
| 1. ORIGINAL CONTRACT SUM                                        | 7,953,842.00 |
| 2. Net change by Change Order                                   | 80,781.66    |
| 3. CONTRACT SUM TO DATE (Line 1+2)<br>(Column C on G703)        | 8,034,623.66 |
| 4. TOTAL COMPLETED & STORED TO DATE<br>(Column G on G703)       | 6,246,112.69 |
| 5. RETAINAGE:                                                   |              |
| a. 5% completed work                                            | \$312,305.63 |
| (Column D + E on G703)                                          |              |
| b. 5% of Stored Material                                        |              |
| (Column F on G703) included in above number                     |              |
| TOTAL RETAINAGE (Line 5a + 5b or<br>Total in Column 1 of G703): | 312,305.63   |
| 6. TOTAL EARNED LESS RETAINAGE                                  | 5,933,807.06 |
| (Line 4 less Line 5 Total)                                      |              |
| 7. LESS PREVIOUS CERTIFICATES FOR<br>PAYMENTS                   | 5,392,974.22 |
| 8. CURRENT PAYMENT NOW DUE                                      | 540,832.84   |
| 9. BALANCE TO FINISH, PLUS RETAINAGE                            | 2,100,816.60 |
| (Line 3 less Line 6)                                            |              |

The undersigned Sub - Contractor certifies that to the best of the Sub - Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Sub - Contractor for Work for which previous Certificates for Payment were issued and payments received from the Contractor, and that current payment shown herein is now due.

CONTRACTOR: THE WEITZ COMPANY, LLC

By: Stephanie Morrison

August 4, 2025

State of: IOWA County of: POLK  
subscribed and sworn to before me this August 4, 2025

NOTARY PUBLIC:  
My Commission Expires:

Jeni Day  
Notary Public

**ARCHITECT'S CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: ..... \$ 540,832.84  
(Attach explanation if certified differs from the amount applied for.)

ARCHITECT: SVPA Architects

By: \_\_\_\_\_ Date: \_\_\_\_\_

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

|          |                             |           |          |          |           |
|----------|-----------------------------|-----------|----------|----------|-----------|
| Prj #    | X242400                     | App # :   | 13       | Pd From: | 7/1/2025  |
| Prj Name | Grimes Public Safety Center | App Date: | 8/4/2025 | PD TO :  | 7/31/2025 |
| Sub:     |                             | Retain :  | 5.00%    |          |           |

| A              | B                                                             | C1                  | D                   | E                 | F                                                   | G                                           |                  | H                             | I                 |
|----------------|---------------------------------------------------------------|---------------------|---------------------|-------------------|-----------------------------------------------------|---------------------------------------------|------------------|-------------------------------|-------------------|
| Item<br>Number | Description of Work                                           | Updated<br>SOV      | WORK COMPLETED      |                   | MATERIALS<br>PRESENTLY<br>STORED (NOT<br>IN D OR E) | Total<br>Completed<br>And Stored<br>(D+E+F) | Percent<br>(G%C) | Balance<br>To Finish<br>(C-G) | Retainage         |
|                |                                                               |                     | PREVIOUS<br>(D+E)   | This<br>Period    |                                                     |                                             |                  |                               |                   |
|                | <b>Prime Volume</b>                                           |                     |                     |                   |                                                     |                                             |                  |                               |                   |
| 1              | BP #01 - Grading & Utilities - Sandstone                      | \$588,790           | 474,056.95          | 52,848.45         |                                                     | 526,905.40                                  | 89%              | 61,885                        | 26,345.27         |
| 2              | BP #02 - General Construction - DDVI                          | \$1,371,721         | 918,633.02          | 40,426.38         |                                                     | 959,059.40                                  | 70%              | 412,661                       | 47,952.97         |
| 3              | BP #03 - Precast & Steel M&L - Henkel                         | \$1,275,324         | 1,200,357.82        |                   |                                                     | 1,200,357.82                                | 94%              | 74,966                        | 60,017.89         |
| 4              | BP #04 - Masonry - Forrest & Associate                        | \$271,501           | 271,501.27          |                   |                                                     | 271,501.27                                  | 100%             |                               | 13,575.06         |
| 5              | BP #05 - Roofing & Sheetmetal - Hopkins Roofing               | \$310,250           | 246,371.91          | 12,157.89         |                                                     | 258,529.80                                  | 83%              | 51,720                        | 12,926.49         |
| 6              | BP #06 - Aluminum & Glazing- MAGS                             | \$407,072           | 107,917.00          | 161,498.00        |                                                     | 269,415.00                                  | 66%              | 137,657                       | 13,470.75         |
| 7              | BP #07 - Drywall, Framing, Acoustical & Paint - 1st Interiors | \$498,047           | 369,942.00          | 33,000.00         |                                                     | 402,942.00                                  | 81%              | 95,105                        | 20,147.10         |
| 8              | BP #08 - Fire Sprinkler - Midwest Automatic Fire Sprinkler    | \$76,800            | 61,500.00           |                   |                                                     | 61,500.00                                   | 80%              | 15,300                        | 3,075.00          |
| 9              | BP #09 - Mechanical - Kruck Plumbing & Heating                | \$1,754,839         | 1,342,388.00        | 109,517.00        |                                                     | 1,451,905.00                                | 83%              | 302,934                       | 72,595.25         |
| 10             | BP #10 - Electrical - Renda Electric                          | \$921,458           | 532,608.00          | 159,850.00        |                                                     | 692,458.00                                  | 75%              | 229,000                       | 34,622.90         |
| 11             | BP #11 - Paving - Core Construction                           | \$469,943           | 151,539.00          |                   |                                                     | 151,539.00                                  | 32%              | 318,404                       | 7,576.95          |
| 12             | BP #12 - Landscaping - Alpha Landscapes                       | \$88,878            |                     |                   |                                                     |                                             |                  | 88,878                        |                   |
|                |                                                               |                     |                     |                   |                                                     |                                             |                  |                               |                   |
|                | <b>GRAND TOTAL</b>                                            | <b>8,034,623.66</b> | <b>5,676,814.97</b> | <b>569,297.72</b> |                                                     | <b>6,246,112.69</b>                         | <b>78%</b>       | <b>1,788,511</b>              | <b>312,305.63</b> |

# APPLICATION AND CERTIFICATE FOR PAYMENT

PAGE ONE OF 2 PAGES

TO OWNER:  
Weitz Company  
611 5th Ave Suite 300  
Des Moines IA 50309  
FROM CONTRACTOR:  
Hopkins Roofing Inc  
929 Opportunity Lane  
Pella IA 50219

PROJECT:  
Grimes Public Safety Center  
20001 SW 6th St  
Grimes IA 50111  
VIA ARCHITECT:

APPLICATION #: 5  
PERIOD TO: 7/31/2025  
PROJECT NOS:

CONTRACT DATE: 10/30/2024

Distribution to:  
☐ Owner  
☐ Const. Mgr  
☐ Architect  
☐ Contractor

CONTRACT FOR:

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.  
Continuation Sheet is attached.

|                                              |    |            |
|----------------------------------------------|----|------------|
| 1. ORIGINAL CONTRACT SUM-----                | \$ | 310,250.00 |
| 2. Net change by Change Orders-----          | \$ |            |
| 3. CONTRACT SUM TO DATE (Line 1 +/- 2)-----  | \$ | 310,250.00 |
| 4. TOTAL COMPLETED TO DATE-----              | \$ | 258,529.80 |
| (Column G on Continuation Sheet)             |    |            |
| 5. RETAINAGE:                                |    |            |
| a. 5.0% of Completed Work                    | \$ | 12,926.49  |
| (Columns D+E on Continuation Sheet)          |    |            |
| b. 5.0% of Stored Material                   | \$ |            |
| (Column F on Continuation Sheet)             |    |            |
| Total Retainage (Line 5a + 5b or             |    |            |
| Total in Column 1 of Continuation Sheet----- | \$ | 12,926.49  |
| 6. TOTAL EARNED LESS RETAINAGE-----          | \$ | 245,603.31 |
| (Line 4 less Line 5 Total)                   |    |            |
| 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT    |    |            |
| (Line 6 from prior Certificate)-----         | \$ | 234,053.31 |
| 8. CURRENT PAYMENT DUE-----                  | \$ | 11,550.00  |
| 9. BALANCE TO FINISH, INCLUDING RETAINAGE    |    |            |
| (Line 3 less Line 6)                         | \$ | 64,646.69  |

| CHANGE ORDER SUMMARY                               | ADDITIONS | DEDUCTIONS |
|----------------------------------------------------|-----------|------------|
| Total changes approved in previous months by Owner |           |            |
| Total approved this Month                          |           |            |
| TOTALS                                             |           |            |
| NET CHANGES by Change Order                        |           |            |

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown therein is now due.

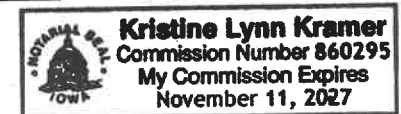
CONTRACTOR:

By: Liffany Visser Date: 7.24.25

State of: Iowa  
County of: Marion

Subscribed and sworn to before  
me this 24 day of July

Notary Public: Kristine Lynn Kramer  
My Commission expires: 11.11.27



## CERTIFICATE FOR PAYMENT

In accordance with Contract Documents, based on on-site observations and the data comprising application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

## AMOUNT CERTIFIED

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:

By: \_\_\_\_\_ Date: \_\_\_\_\_

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner of Contractor under this Contract.

**CONTINUATION SHEET**

Page 2 of 2 Pages

ATTACHMENT TO PAY APPLICATION

APPLICATION NUMBER: 5

PROJECT:

APPLICATION DATE: 7/24/2025

Grimes Public Safety Center

PERIOD TO: 7/31/2025

20001 SW 6th St

ARCHITECT'S PROJECT NO:

Grimes IA 50111

Grimes IA 50111

| A                | B                       | C               | D                                 | E           | F                                          | G                                              |         | H                         | I         |
|------------------|-------------------------|-----------------|-----------------------------------|-------------|--------------------------------------------|------------------------------------------------|---------|---------------------------|-----------|
| Item No.         | Description of Work     | Scheduled Value | Work Completed                    |             | Materials Presently Stored (Not In D or E) | Total Completed And Stored To Date (D + E + F) | % (G/C) | Balance To Finish (C - G) | Retainage |
|                  |                         |                 | From Previous Application (D + E) | This Period |                                            |                                                |         |                           |           |
| 1                | Low Slope Material      | 167,905.39      | 140,500.98                        | 12,157.89   |                                            | 140,500.98                                     | 5%      | 27,404.41                 | 7,025.05  |
| 2                | Low Slope Labor         | 121,578.93      | 85,105.25                         |             |                                            | 97,263.14                                      | 80%     | 24,315.79                 | 4,863.16  |
| 3                | Equipment Rental        | 4,700.00        | 4,700.00                          |             |                                            | 4,700.00                                       | 100%    |                           | 235.00    |
| 4                | Low Slope Miscellaneous | 16,065.68       | 16,065.68                         |             |                                            | 16,065.68                                      | 100%    |                           | 803.28    |
| 5                |                         |                 |                                   |             |                                            |                                                |         |                           |           |
| 6                |                         |                 |                                   |             |                                            |                                                |         |                           |           |
| 7                |                         |                 |                                   |             |                                            |                                                |         |                           |           |
| 8                |                         |                 |                                   |             |                                            |                                                |         |                           |           |
| 9                |                         |                 |                                   |             |                                            |                                                |         |                           |           |
| 10               |                         |                 |                                   |             |                                            |                                                |         |                           |           |
| 11               |                         |                 |                                   |             |                                            |                                                |         |                           |           |
| 12               |                         |                 |                                   |             |                                            |                                                |         |                           |           |
| 13               |                         |                 |                                   |             |                                            |                                                |         |                           |           |
| 14               |                         |                 |                                   |             |                                            |                                                |         |                           |           |
| 15               |                         |                 |                                   |             |                                            |                                                |         |                           |           |
| 16               |                         |                 |                                   |             |                                            |                                                |         |                           |           |
| 17               |                         |                 |                                   |             |                                            |                                                |         |                           |           |
| 18               |                         |                 |                                   |             |                                            |                                                |         |                           |           |
| 19               |                         |                 |                                   |             |                                            |                                                |         |                           |           |
| 20               |                         |                 |                                   |             |                                            |                                                |         |                           |           |
| 21               |                         |                 |                                   |             |                                            |                                                |         |                           |           |
| 22               |                         |                 |                                   |             |                                            |                                                |         |                           |           |
| 23               |                         |                 |                                   |             |                                            |                                                |         |                           |           |
| 24               |                         |                 |                                   |             |                                            |                                                |         |                           |           |
| 25               |                         |                 |                                   |             |                                            |                                                |         |                           |           |
| 26               |                         |                 |                                   |             |                                            |                                                |         |                           |           |
| 27               |                         |                 |                                   |             |                                            |                                                |         |                           |           |
| 28               |                         |                 |                                   |             |                                            |                                                |         |                           |           |
| SUBTOTALS PAGE 2 |                         | 310,250.00      | 246,371.91                        | 12,157.89   |                                            | 258,529.80                                     | 83%     | 51,720.20                 | 12,926.49 |

# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



**Project Title:** Grimes Public Safety Center  
**Contractor:** Kruck Plumbing & Heating, Inc.  
**Address:** 615 Story St., Boone, IA 50036  
**Finance Budget Code:** 378-150-6499 **Finance Project #**  
**Vendor Project or Invoice #:** X242400 **PO #**  
**Original Contract Date:** June 25, 2024 **Vendor #** 4799

**Date of Council Meeting:** August 26, 2025 **PAYMENT REQUEST #** 13  
**PAYMENT PERIOD:** From: July 1, 2025 Through: July 31, 2025

## Contract Summary

|                                         |    |              |            |
|-----------------------------------------|----|--------------|------------|
| Original Contract Amount:               | \$ | 1,747,000.00 |            |
| Net change by Change Orders:            | \$ | 7,839.29     |            |
| Contract Amount to Date: (line 1 ± 2)   | \$ | 1,754,839.29 |            |
| Total completed and stored to date:     | \$ | 1,451,905.00 |            |
| Retainage: 5 % of Completed Work:       | \$ | 72,595.25    |            |
| Total Earned less Retainage:            | \$ | 1,379,309.75 |            |
| Less previous applications for payment: | \$ | 1,275,268.60 |            |
| SUBTOTAL                                | \$ |              | 104,041.15 |

OTHER CHARGES (Attach an itemized list) \$ -

**CURRENT PAYMENT DUE** \$ 104,041.15

Balance to finish, including retainage: \$ 375,529.54

Contract Time Remaining (If applicable) - CALENDAR DAYS

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

**Construction Contractor Approval:** Kruck Plumbing & Heating, Inc.  
Firm Name

Signature Date

**Engineer / Consultant Approval:** SVPA Architects Inc.  
Firm Name

Signature Robert F. Oels Date 08.07.25

**City of Grimes Staff Approval:**  
Signature Date 8-12-25

**Submit to:** Engineering Department  
**E-mail:** [engineering@grimesiowa.gov](mailto:engineering@grimesiowa.gov) **Phone:** (515) 986-4050 **Fax:** (515) 986-4480



# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

## Previous Applications for Payment

| No. | Date      | Amount        |
|-----|-----------|---------------|
| 1   | 8/27/2024 | \$ 17,100.00  |
| 2   | 09/24/24  | \$ 5,700.00   |
| 3   | 10/22/24  | \$ 33,012.50  |
| 4   | 11/26/24  | \$ 65,515.80  |
| 5   | 12/24/24  | \$ 271,642.05 |
| 6   | 01/28/25  | \$ 61,906.75  |
| 7   | 02/25/25  | \$ 119,179.40 |
| 8   | 03/25/25  | \$ 121,881.20 |
| 9   | 04/22/25  | \$ 78,374.05  |
| 10  | 05/27/25  | \$ 116,426.30 |
| 11  | 06/24/25  | \$ 68,026.65  |
| 12  | 07/22/25  | \$ 316,503.90 |
| 13  |           |               |
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| 35  |           |               |

## Previous Applications for Payment

| No. | Date | Amount |
|-----|------|--------|
| 36  |      |        |
| 37  |      |        |
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| 69  |      |        |
| 70  |      |        |

**TOTAL**      **\$ 1,275,268.60**

## Record of Change Orders

| No. | Date              | Amount      |
|-----|-------------------|-------------|
| 1   | November 26, 2024 | \$ 7,839.29 |
| 2   |                   |             |
| 3   |                   |             |
| 4   |                   |             |
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| 24  |                   |             |
| 25  |                   |             |

**TOTAL**      **\$ 7,839.29**

## Contract Time Remaining

|                          |               |
|--------------------------|---------------|
| Contract Period:         | CALENDAR DAYS |
| Original Contract Date:  | June 25, 2024 |
| Original Contract Time:  |               |
| Added by Change Order:   |               |
| Contract Time to Date:   | -             |
| Time Used to Date:       |               |
| Contract Time Remaining: | -             |

## APPLICATION AND CERTIFICATE FOR PAYMENT

|                                                                                 |                                                                         |                                                                         |
|---------------------------------------------------------------------------------|-------------------------------------------------------------------------|-------------------------------------------------------------------------|
| <b>TO (OWNER):</b><br>City of Grimes<br>101 NE Harvey Street<br>Grimes IA 50111 | <b>PROJECT:</b><br>PROJECT: #<br>Grimes Public Safety Center<br>X242400 | <b>Distribution to:</b><br>OWNER (1)<br>ARCHITECT (3)<br>CONTRACTOR (1) |
|                                                                                 |                                                                         | <b>APPLICATION NO:</b> 13<br><b>PERIOD TO:</b><br>07/01/25<br>07/31/25  |

**PRIME CONTRACT VOLUME SUMMARY**

This coversheet is a summary of all of the payments to be issued this pay period to the prime contractors.

**ARCHITECT:**  
 SVPA Architects  
 1466 28th Street  
 West Des Moines, IA 50266

**CONTRACT DATE:**

**CONTRACTOR'S APPLICATION FOR PAYMENT**

| CHANGE ORDER SUMMARY                               |                                    |                      |
|----------------------------------------------------|------------------------------------|----------------------|
| Change Orders approved in previous months by Owner | ADDITIONS                          | DEDUCTIONS           |
| TOTAL                                              | 0                                  | 0                    |
| Approved this Month                                |                                    |                      |
| Date                                               | Description                        |                      |
| 8/27/2024 & 11/26/24                               | PCO 001: PR 1 ; PCO 003, 004 & 006 | 28,660.20            |
| 1/14/25                                            | PCO 002, 005, 007, 008 & 009       | 19,757.67            |
| 1/14/25                                            | PCO 010 - 2/11/25 PCO 011          | 2,505.92             |
| 3/25/25                                            | PCO 012, 015, & 016                | 10,321.32            |
| 4/22/25                                            | PCO015, 017 & 5/27/25 PCO 018      | 13,355.27            |
| 6/24/25                                            | PCO 019                            | 1,631.87             |
| 7/22/25                                            | PCO 20                             | 4,986.00             |
| TOTALS                                             |                                    | 81,218.25 (\$436.59) |
| Net change by Change Order                         |                                    | 80,781.66            |

Application is made for Payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

|                                                                         |              |
|-------------------------------------------------------------------------|--------------|
| 1. ORIGINAL CONTRACT SUM                                                | 7,953,842.00 |
| 2. Net change by Change Order                                           | 80,781.66    |
| 3. CONTRACT SUM TO DATE (Line 1+2)<br>(Column C on G703)                | 8,034,623.66 |
| 4. TOTAL COMPLETED & STORED TO DATE<br>(Column G on G703)               | 6,246,112.69 |
| 5. RETAINAGE:                                                           |              |
| a. 5% completed work<br>(Column D + E on G703)                          | \$312,305.63 |
| b. 5% of Stored Material<br>(Column F on G703) included in above number |              |
| TOTAL RETAINAGE (Line 5a + 5b or<br>Total in Column 1 of G703):         | 312,305.63   |
| 6. TOTAL EARNED LESS RETAINAGE<br>(Line 4 less Line 5 Total)            | 5,933,807.06 |
| 7. LESS PREVIOUS CERTIFICATES FOR<br>PAYMENTS                           | 5,392,974.22 |
| 8. CURRENT PAYMENT NOW DUE                                              | 540,832.84   |
| 9. BALANCE TO FINISH, PLUS RETAINAGE<br>(Line 3 less Line 6)            | 2,100,816.60 |

The undersigned Sub - Contractor certifies that to the best of the Sub - Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Sub - Contractor for Work for which previous Certificates for Payment were issued and payments received from the Contractor, and that current payment shown herein is now due.

**CONTRACTOR:** THE WEITZ COMPANY, LLC

By: Stephanie Morrison

August 4, 2025

State of: IOWA County of: POLK  
 subscribed and sworn to before me this August 4, 2025

**NOTARY PUBLIC:**  
 My Commission Expires:

Jeni Day  
 Notary Public

**ARCHITECT'S CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: ..... \$ 540,832.84  
 (Attach explanation if certified differs from the amount applied for.)

**ARCHITECT:** SVPA Architects

By: \_\_\_\_\_ Date: \_\_\_\_\_

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

|          |                             |           |          |          |           |
|----------|-----------------------------|-----------|----------|----------|-----------|
| Prj #    | X242400                     | App # :   | 13       | Pd From: | 7/1/2025  |
| Prj Name | Grimes Public Safety Center | App Date: | 8/4/2025 | PD TO :  | 7/31/2025 |
| Sub:     |                             | Retain :  | 5.00%    |          |           |

| A              | B                                                             | C1                  | D                   | E                 | F                                                   | G                                           |                  | H                             | I                 |
|----------------|---------------------------------------------------------------|---------------------|---------------------|-------------------|-----------------------------------------------------|---------------------------------------------|------------------|-------------------------------|-------------------|
| Item<br>Number | Description of Work                                           | Updated<br>SOV      | WORK COMPLETED      |                   | MATERIALS<br>PRESENTLY<br>STORED (NOT<br>IN D OR E) | Total<br>Completed<br>And Stored<br>(D+E+F) | Percent<br>(G%C) | Balance<br>To Finish<br>(C-G) | Retainage         |
|                |                                                               |                     | PREVIOUS<br>(D+E)   | This<br>Period    |                                                     |                                             |                  |                               |                   |
|                | <b>Prime Volume</b>                                           |                     |                     |                   |                                                     |                                             |                  |                               |                   |
| 1              | BP #01 - Grading & Utilities - Sandstone                      | \$588,790           | 474,056.95          | 52,848.45         |                                                     | 526,905.40                                  | 89%              | 61,885                        | 26,345.27         |
| 2              | BP #02 - General Construction - DDVI                          | \$1,371,721         | 918,633.02          | 40,426.38         |                                                     | 959,059.40                                  | 70%              | 412,661                       | 47,952.97         |
| 3              | BP #03 - Precast & Steel M&L - Henkel                         | \$1,275,324         | 1,200,357.82        |                   |                                                     | 1,200,357.82                                | 94%              | 74,966                        | 60,017.89         |
| 4              | BP #04 - Masonry - Forrest & Associate                        | \$271,501           | 271,501.27          |                   |                                                     | 271,501.27                                  | 100%             |                               | 13,575.06         |
| 5              | BP #05 - Roofing & Sheetmetal - Hopkins Roofing               | \$310,250           | 246,371.91          | 12,157.89         |                                                     | 258,529.80                                  | 83%              | 51,720                        | 12,926.49         |
| 6              | BP #06 - Aluminum & Glazing- MAGS                             | \$407,072           | 107,917.00          | 161,498.00        |                                                     | 269,415.00                                  | 66%              | 137,657                       | 13,470.75         |
| 7              | BP #07 - Drywall, Framing, Acoustical & Paint - 1st Interiors | \$498,047           | 369,942.00          | 33,000.00         |                                                     | 402,942.00                                  | 81%              | 95,105                        | 20,147.10         |
| 8              | BP #08 - Fire Sprinkler - Midwest Automatic Fire Sprinkler    | \$76,800            | 61,500.00           |                   |                                                     | 61,500.00                                   | 80%              | 15,300                        | 3,075.00          |
| 9              | BP #09 - Mechanical - Kruck Plumbing & Heating                | \$1,754,839         | 1,342,388.00        | 109,517.00        |                                                     | 1,451,905.00                                | 83%              | 302,934                       | 72,595.25         |
| 10             | BP #10 - Electrical - Renda Electric                          | \$921,458           | 532,608.00          | 159,850.00        |                                                     | 692,458.00                                  | 75%              | 229,000                       | 34,622.90         |
| 11             | BP #11 - Paving - Core Construction                           | \$469,943           | 151,539.00          |                   |                                                     | 151,539.00                                  | 32%              | 318,404                       | 7,576.95          |
| 12             | BP #12 - Landscaping - Alpha Landscapes                       | \$88,878            |                     |                   |                                                     |                                             |                  | 88,878                        |                   |
|                |                                                               |                     |                     |                   |                                                     |                                             |                  |                               |                   |
|                | <b>GRAND TOTAL</b>                                            | <b>8,034,623.66</b> | <b>5,676,814.97</b> | <b>569,297.72</b> |                                                     | <b>6,246,112.69</b>                         | <b>78%</b>       | <b>1,788,511</b>              | <b>312,305.63</b> |

## APPLICATION AND CERTIFICATE FOR PAYMENT

|                                                                  |                                                                                |                          |                  |
|------------------------------------------------------------------|--------------------------------------------------------------------------------|--------------------------|------------------|
| TO OWNER: City of Grimes<br>101 NE Harvey St<br>Grimes, IA 50111 | PROJECT: Grimes Public Safety Center<br>2001 SW 6th Street<br>Grimes, IA 50111 | INVOICE NO: 940- 13      | DISTRIBUTION TO: |
|                                                                  |                                                                                | APPLICATION NO: 13       | OWNER            |
|                                                                  |                                                                                | PERIOD TO: 7/31/2025     | CONST. MANAGER   |
|                                                                  |                                                                                | CONTRACT DATE: 6/24/2024 | ARCHITECT        |
|                                                                  |                                                                                | PROJECT NO: 23012        | FIELD            |
|                                                                  |                                                                                | JOB NO: 940              | OTHER            |

|                                                                                            |                                         |                                     |
|--------------------------------------------------------------------------------------------|-----------------------------------------|-------------------------------------|
| FROM CONTRACTOR: Kruck Plumbing & Heating Co., Inc.<br>615 Story Street<br>Boone, IA 50036 | VIA CONSTRUCTION MANAGER: Weitz Company | VIA ARCHITECT: SVPA Accchitects Inc |
|--------------------------------------------------------------------------------------------|-----------------------------------------|-------------------------------------|

### CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

|                                                                         |                 |
|-------------------------------------------------------------------------|-----------------|
| 1. ORIGINAL CONTRACT SUM                                                | \$ 1,747,000.00 |
| 2. NET CHANGES IN THE WORK                                              | \$ 7,839.29     |
| 3. CONTRACT SUM TO DATE (LINE 1+/-2)                                    | \$ 1,754,839.29 |
| 4. TOTAL COMPLETED & STORED TO DATE<br>(Column G on Continuation Sheet) | \$ 1,451,905.00 |
| 5. RETAINAGE                                                            |                 |
| a. _____% of Completed Work                                             | \$ 71,245.60    |
| b. _____% of Stored Material                                            | \$ 1,349.65     |
| Total Retainage                                                         | \$ 72,595.25    |
| 6. TOTAL EARNED LESS RETAINAGE                                          | \$ 1,379,309.75 |
| 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT.....                          | 1,275,268.60    |
| 8. CURRENT PAYMENT DUE.....                                             | \$ 104,041.15   |
| 9. BALANCE TO FINISH, PLUS RETAINAGE                                    | \$ 375,529.54   |

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: [Signature]  
State of: IA

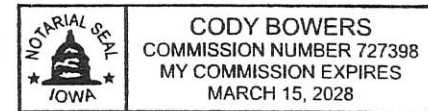
Date: 7/24/25

County of: Boone

Subscribed and sworn to before me this 24 day of July 2025

Notary Public: Cody Bowers

My Commission expires: 3/15/2028



### CERTIFICATE FOR PAYMENT

In accordance with Contract Documents, based on evaluations of the Work and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED..... \$

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

CONSTRUCTION MANAGER:

By: \_\_\_\_\_ Date: \_\_\_\_\_

ARCHITECT: (NOTE: If Multiple Prime Contractors are responsible for performing portions of the Project, the Architect's Certification is not required.)

By: \_\_\_\_\_ Date: \_\_\_\_\_

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only

to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

| SUMMARY OF CHANGES IN THE WORK                                      | ADDITIONS   | DEDUCTIONS |
|---------------------------------------------------------------------|-------------|------------|
| Total changes approved in previous months by Owner                  | \$ 7,839.29 | \$ 0.00    |
| Total approved this month, including Construction Change Directives | \$ 0.00     | \$ 0.00    |
| TOTALS                                                              | \$ 7,839.29 | \$ 0.00    |
| NET CHANGES IN THE WORK                                             | \$ 7,839.29 |            |

# CONTINUATION SHEET

Invoice Number: 940- 13  
 Application Number: 13  
 Application Date: 7/24/2025  
 Period To: 7/31/2025  
 Project No: 23012  
 Job Number: 940

| A        | B                            | C               | D                                          | E                          | F                                          | G                                          |         | H                       | I         |
|----------|------------------------------|-----------------|--------------------------------------------|----------------------------|--------------------------------------------|--------------------------------------------|---------|-------------------------|-----------|
| ITEM NO. | DESCRIPTION OF WORK          | SCHEDULED VALUE | WORK COMPLETED FROM PREV APPLICATION (D+E) | WORK COMPLETED THIS PERIOD | MATERIALS PRESENTLY STORED (Not in D or E) | TOTAL COMPLETED AND STORED TO DATE (D+E+F) | % (G/C) | BALANCE TO FINISH (C-G) | RETAINAGE |
| 1        | General Conditions - L       | 107,000.00      | 77,000.00                                  | 10,000.00                  | 0.00                                       | 87,000.00                                  | 81      | 20,000.00               | 4,350.00  |
| 2        | Submittals / Engineering - L | 53,000.00       | 53,000.00                                  | 0.00                       | 0.00                                       | 53,000.00                                  | 100     | 0.00                    | 2,650.00  |
| 3        | UG San/Storm/Water - M       | 67,000.00       | 67,000.00                                  | 0.00                       | 0.00                                       | 67,000.00                                  | 100     | 0.00                    | 3,350.00  |
| 4        | UG San/Storm/Water - L       | 47,000.00       | 47,000.00                                  | 0.00                       | 0.00                                       | 47,000.00                                  | 100     | 0.00                    | 2,350.00  |
| 5        | Ag Water/Vent/Storm - M      | 42,000.00       | 40,000.00                                  | 1,000.00                   | 0.00                                       | 41,000.00                                  | 98      | 1,000.00                | 2,050.00  |
| 6        | Ag Water/Vent/Storm - L      | 40,000.00       | 36,000.00                                  | 3,000.00                   | 0.00                                       | 39,000.00                                  | 98      | 1,000.00                | 1,950.00  |
| 7        | Nat Gas/Compressed Air - M   | 24,000.00       | 18,000.00                                  | 4,000.00                   | 0.00                                       | 22,000.00                                  | 92      | 2,000.00                | 1,100.00  |
| 8        | Nat Gas/Compressed Air - L   | 20,000.00       | 14,000.00                                  | 4,000.00                   | 0.00                                       | 18,000.00                                  | 90      | 2,000.00                | 900.00    |
| 9        | Domestic Water - M           | 65,000.00       | 55,018.00                                  | 6,000.00                   | 0.00                                       | 61,018.00                                  | 94      | 3,982.00                | 3,050.90  |
| 10       | Domestic Water - L           | 35,000.00       | 27,000.00                                  | 4,000.00                   | 0.00                                       | 31,000.00                                  | 89      | 4,000.00                | 1,550.00  |
| 11       | Plumbing Fixtures/Drains - M | 149,000.00      | 89,226.00                                  | 2,000.00                   | 0.00                                       | 91,226.00                                  | 61      | 57,774.00               | 4,561.30  |
| 12       | Plumbing Fixtures/Drains - L | 47,000.00       | 5,000.00                                   | 2,000.00                   | 0.00                                       | 7,000.00                                   | 15      | 40,000.00               | 350.00    |
| 13       | Plumbing/HVAC Insulation - M | 24,000.00       | 14,000.00                                  | 3,500.00                   | 0.00                                       | 17,500.00                                  | 73      | 6,500.00                | 875.00    |
| 14       | Plumbing/HVAC Insulation - L | 24,000.00       | 14,000.00                                  | 3,500.00                   | 0.00                                       | 17,500.00                                  | 73      | 6,500.00                | 875.00    |
| 15       | HVAC Controls - M            | 69,375.00       | 26,325.00                                  | 10,000.00                  | 11,060.00                                  | 47,385.00                                  | 68      | 21,990.00               | 2,369.25  |
| 16       | HVAC Controls - L            | 69,375.00       | 31,357.00                                  | 11,517.00                  | 0.00                                       | 42,874.00                                  | 62      | 26,501.00               | 2,143.70  |

# CONTINUATION SHEET

Invoice Number: 940- 13  
Application Number: 13  
Application Date: 7/24/2025  
Period To: 7/31/2025  
Project No: 23012  
Job Number: 940

| A        | B                               | C               | D                                          | E                          | F                                          | G                                          |          | H                       | I         |
|----------|---------------------------------|-----------------|--------------------------------------------|----------------------------|--------------------------------------------|--------------------------------------------|----------|-------------------------|-----------|
| ITEM NO. | DESCRIPTION OF WORK             | SCHEDULED VALUE | WORK COMPLETED FROM PREV APPLICATION (D+E) | WORK COMPLETED THIS PERIOD | MATERIALS PRESENTLY STORED (Not in D or E) | TOTAL COMPLETED AND STORED TO DATE (D+E+F) | % (G/ C) | BALANCE TO FINISH (C-G) | RETAINAGE |
| 17       | Test & Balance - L              | 13,000.00       | 0.00                                       | 0.00                       | 0.00                                       | 0.00                                       | 0        | 13,000.00               | 0.00      |
| 18       | HVAC Treatment - L              | 5,000.00        | 0.00                                       | 0.00                       | 0.00                                       | 0.00                                       | 0        | 5,000.00                | 0.00      |
| 19       | Hydronic Pump & Specialties - M | 94,000.00       | 72,806.00                                  | 10,000.00                  | 0.00                                       | 82,806.00                                  | 88       | 11,194.00               | 4,140.30  |
| 20       | Hydronic Pump & Specialties - L | 50,000.00       | 38,000.00                                  | 6,000.00                   | 0.00                                       | 44,000.00                                  | 88       | 6,000.00                | 2,200.00  |
| 21       | Hydronic Pumps/Boilers - M      | 38,000.00       | 36,000.00                                  | 2,000.00                   | 0.00                                       | 38,000.00                                  | 100      | 0.00                    | 1,900.00  |
| 22       | Hydronic Pumps/Boilers - L      | 10,000.00       | 8,000.00                                   | 2,000.00                   | 0.00                                       | 10,000.00                                  | 100      | 0.00                    | 500.00    |
| 23       | HVAC Ducts & Accessories - M    | 137,000.00      | 106,498.00                                 | 15,000.00                  | 0.00                                       | 121,498.00                                 | 89       | 15,502.00               | 6,074.90  |
| 24       | HVAC Ducts & Accessories - L    | 75,000.00       | 55,000.00                                  | 10,000.00                  | 0.00                                       | 65,000.00                                  | 87       | 10,000.00               | 3,250.00  |
| 25       | Engine Exhaust System - M       | 40,000.00       | 35,000.00                                  | 0.00                       | 0.00                                       | 35,000.00                                  | 88       | 5,000.00                | 1,750.00  |
| 26       | Engine Exhaust System - L       | 40,000.00       | 35,000.00                                  | 0.00                       | 0.00                                       | 35,000.00                                  | 88       | 5,000.00                | 1,750.00  |
| 27       | EF-Registers-VAVs - M           | 18,000.00       | 3,320.00                                   | 10,595.00                  | 0.00                                       | 13,915.00                                  | 77       | 4,085.00                | 695.75    |
| 28       | EF-Registers-VAVs - L           | 8,000.00        | 1,000.00                                   | 2,000.00                   | 0.00                                       | 3,000.00                                   | 38       | 5,000.00                | 150.00    |
| 29       | MAU-1-Hood-KEF-1 - M            | 35,000.00       | 34,000.00                                  | 1,000.00                   | 0.00                                       | 35,000.00                                  | 100      | 0.00                    | 1,750.00  |
| 30       | MAU-1-Hood-KEF-1 - L            | 7,000.00        | 6,000.00                                   | 1,000.00                   | 0.00                                       | 7,000.00                                   | 100      | 0.00                    | 350.00    |
| 31       | CUH/PFUH/IRH - M                | 17,000.00       | 16,000.00                                  | 0.00                       | 0.00                                       | 16,000.00                                  | 94       | 1,000.00                | 800.00    |
| 32       | CUH/PFUH/IRH - L                | 9,000.00        | 6,000.00                                   | 0.00                       | 0.00                                       | 6,000.00                                   | 67       | 3,000.00                | 300.00    |
| 33       | RTU/MAU-2/BCU/ERV - M           | 220,000.00      | 217,000.00                                 | 3,000.00                   | 0.00                                       | 220,000.00                                 | 100      | 0.00                    | 11,000.00 |
| 34       | RTU/MAU-2/BCU/ERV - L           | 14,250.00       | 12,250.00                                  | 2,000.00                   | 0.00                                       | 14,250.00                                  | 100      | 0.00                    | 712.50    |
| 35       | ACCU-1 / ACU-1 - M              | 17,000.00       | 0.00                                       | 0.00                       | 15,933.00                                  | 15,933.00                                  | 94       | 1,067.00                | 796.65    |

# CONTINUATION SHEET

Invoice Number: 940- 13  
 Application Number: 13  
 Application Date: 7/24/2025  
 Period To: 7/31/2025  
 Project No: 23012  
 Job Number: 940

| A        | B                   | C               | D                                          | E                          | F                                          | G                                          |          | H                       | I         |
|----------|---------------------|-----------------|--------------------------------------------|----------------------------|--------------------------------------------|--------------------------------------------|----------|-------------------------|-----------|
| ITEM NO. | DESCRIPTION OF WORK | SCHEDULED VALUE | WORK COMPLETED FROM PREV APPLICATION (D+E) | WORK COMPLETED THIS PERIOD | MATERIALS PRESENTLY STORED (Not in D or E) | TOTAL COMPLETED AND STORED TO DATE (D+E+F) | % (G/ C) | BALANCE TO FINISH (C-G) | RETAINAGE |
| 36       | ACCU-1 / ACU-1 - L  | 9,000.00        | 0.00                                       | 0.00                       | 0.00                                       | 0.00                                       | 0        | 9,000.00                | 0.00      |
| 37       | Commissioning - L   | 8,000.00        | 0.00                                       | 0.00                       | 0.00                                       | 0.00                                       | 0        | 8,000.00                | 0.00      |
| 38       | CO#1-PR-3           | 7,839.29        | 0.00                                       | 0.00                       | 0.00                                       | 0.00                                       | 0        | 7,839.29                | 0.00      |
|          |                     | 1,754,839.29    | 1,295,800.00                               | 129,112.00                 | 26,993.00                                  | 1,451,905.00                               | 83       | 302,934.29              | 72,595.25 |

1

Application for Payment No. 13

### Tabulation of Stored Materials

Application Date: 7/25/2025

Project: Grimes Public Safety

[illegible]



26993.00  
26993.00

## VENDOR LIEN WAIVER AND RELEASE - ALL STATES

VENDOR: Air Cleaning Technologies

CONTRACTOR: Kruck Plumbing & Heating Co., Inc.

OWNER: City of Grimes

PROJECT: Grimes Public Safety Center

| INVOICE NUMBER | INVOICE DATE | DESCRIPTION | AMOUNT    |
|----------------|--------------|-------------|-----------|
| 116738         | 6/16/2025    |             | 67,600.00 |

For a valuable consideration (in the amount of \$67,600.00), the receipt of which is hereby acknowledged:

1. Effective upon receipt from CONTRACTOR of the amount stated to be due in said Final Request for Payment or such lesser amount as CONTRACTOR may acknowledge to be due in accordance with the provision of the CONTRACT, VENDOR does now hereby absolutely waive all liens and rights or claims of lien against the PROPERTY which VENDOR ever had, has or may have, and does release the CONTRACTOR and OWNER from any claim, liability or debt by reason of labor, services, equipment, materials and rentals which have been or will be performed or furnished by VENDOR to or for the Project under the CONTRACT, including, without limitation, all "claims", "changes", "extras" and other charges of any description.
2. VENDOR further represents and certifies that no lien has been filed against the PROPERTY by VENDOR or any laborer, sub-contractor or material-man who has directly or indirectly furnished labor, services, equipment, rentals or materials to or for the PROJECT under the CONTRACT, and the VENDOR has paid all bills, taxes (including applicable Sales and Use Taxes) and charges at the agreed prices for all of said labor, services, equipment, rentals and materials which have been or are to be furnished to or for the PROJECT under the CONTRACT.
3. VENDOR authorizes CONTRACTOR to complete any blank spaces in this Document.

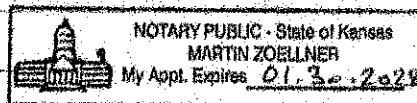
IN WITNESS WHEREOF, VENDOR has either individually or by its duly authorized representative set his hand and seal hereto this 21<sup>st</sup> day of July, 20 25.

Name of VENDOR: Air Cleaning Technologies, Inc.

By: Rory D. Smith, President  
(Owner, Partner, Officer) (Please Designate)

Sworn to and subscribed before the undersigned  
this 21 day of July, 20 25

[Signature]  
Notary Public



## VENDOR LIEN WAIVER AND RELEASE - ALL STATES

VENDOR: North American Enclosures, Inc  
CONTRACTOR: Kruck Plumbing & Heating Co., Inc.  
OWNER: City of Grimes  
PROJECT: Grimes Public Safety Center

| INVOICE NUMBER | INVOICE DATE | DESCRIPTION | AMOUNT   |
|----------------|--------------|-------------|----------|
| 911-1569B      | 6/11/2025    |             | 8,461.50 |

For a valuable consideration (in the amount of \$8,461.50), the receipt of which is hereby acknowledged:

1. Effective upon receipt from CONTRACTOR of the amount stated to be due in said Final Request for Payment or such lesser amount as CONTRACTOR may acknowledge to be due in accordance with the provision of the CONTRACT, VENDOR does now hereby absolutely waive all liens and rights or claims of lien against the PROPERTY which VENDOR ever had, has or may have, and does release the CONTRACTOR and OWNER from any claim, liability or debt by reason of labor, services, equipment, materials and rentals which have been or will be performed or furnished by VENDOR to or for the Project under the CONTRACT, including, without limitation, all "claims", "changes", "extras" and other charges of any description.

2. VENDOR further represents and certifies that no lien has been filed against the PROPERTY by VENDOR or any laborer, sub-contractor or material-man who has directly or indirectly furnished labor, services, equipment, rentals or materials to or for the PROJECT under the CONTRACT, and the VENDOR has paid all bills, taxes (including applicable Sales and Use Taxes) and charges at the agreed prices for all of said labor, services, equipment, rentals and materials which have been or are to be furnished to or for the PROJECT under the CONTRACT.

3. VENDOR authorizes CONTRACTOR to complete any blank spaces in this Document.

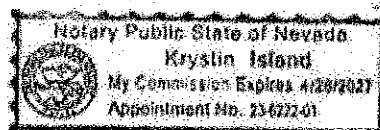
IN WITNESS WHEREOF, VENDOR has either individually or by its duly authorized representative set his hand and seal hereto this 18<sup>th</sup> day of July, 20 25.

Name of VENDOR: North American Enclosures Inc.

By: Steve Ed. President  
(Owner, Partner, Officer) (Please Designate)

Sworn to and subscribed before the undersigned  
this 18<sup>th</sup> day of July, 20 25.

Notary Public



## VENDOR LIEN WAIVER AND RELEASE - ALL STATES

VENDOR: L&L Insulation  
CONTRACTOR: Kruck Plumbing & Heating Co., Inc.  
OWNER: City of Grimes  
PROJECT: Grimes Public Safety Center

| INVOICE NUMBER | INVOICE DATE | DESCRIPTION | AMOUNT   |
|----------------|--------------|-------------|----------|
| 1329990-IN     | 6/11/2025    |             | 1,154.70 |

For a valuable consideration (in the amount of \$1,154.70), the receipt of which is hereby acknowledged:

1. Effective upon receipt from CONTRACTOR of the amount stated to be due in said Final Request for Payment or such lesser amount as CONTRACTOR may acknowledge to be due in accordance with the provision of the CONTRACT, VENDOR does now hereby absolutely waive all liens and rights or claims of lien against the PROPERTY which VENDOR ever had, has or may have, and does release the CONTRACTOR and OWNER from any claim, liability or debt by reason of labor, services, equipment, materials and rentals which have been or will be performed or furnished by VENDOR to or for the Project under the CONTRACT, including, without limitation, all "claims", "changes", "extras" and other charges of any description.

2. VENDOR further represents and certifies that no lien has been filed against the PROPERTY by VENDOR or any laborer, sub-contractor or material-man who has directly or indirectly furnished labor, services, equipment, rentals or materials to or for the PROJECT under the CONTRACT, and the VENDOR has paid all bills, taxes (including applicable Sales and Use Taxes) and charges at the agreed prices for all of said labor, services, equipment, rentals and materials which have been or are to be furnished to or for the PROJECT under the CONTRACT.

3. VENDOR authorizes CONTRACTOR to complete any blank spaces in this Document.

IN WITNESS WHEREOF, VENDOR has either individually or by its duly authorized representative set his hand and seal hereto this 15 day of July, 20 25.

Name of VENDOR: L&L Insulation

By: Jean Nordmark - Controller  
(Owner, Partner, Officer) (Please Designate)



Sworn to and subscribed before the undersigned  
this 15 day of July, 20 25.

Kellie Love

Notary Public

## VENDOR LIEN WAIVER AND RELEASE - ALL STATES

VENDOR: Iowa Insulation Inc.  
CONTRACTOR: Kruck Plumbing & Heating Co., Inc.  
OWNER: City of Grimes  
PROJECT: Grimes Public Safety Center

| INVOICE NUMBER | INVOICE DATE | DESCRIPTION | AMOUNT   |
|----------------|--------------|-------------|----------|
| HM630 5-25     | 5/9/2025     |             | 9,500.00 |

For a valuable consideration (in the amount of \$9,500.00), the receipt of which is hereby acknowledged:

1. Effective upon receipt from CONTRACTOR of the amount stated to be due in said Final Request for Payment or such lesser amount as CONTRACTOR may acknowledge to be due in accordance with the provision of the CONTRACT, VENDOR does now hereby absolutely waive all liens and rights or claims of lien against the PROPERTY which VENDOR ever had, has or may have, and does release the CONTRACTOR and OWNER from any claim, liability or debt by reason of labor, services, equipment, materials and rentals which have been or will be performed or furnished by VENDOR to or for the Project under the CONTRACT, including, without limitation, all "claims", "changes", "extras" and other charges of any description.

2. VENDOR further represents and certifies that no lien has been filed against the PROPERTY by VENDOR or any laborer, sub-contractor or material-man who has directly or indirectly furnished labor, services, equipment, rentals or materials to or for the PROJECT under the CONTRACT, and the VENDOR has paid all bills, taxes (including applicable Sales and Use Taxes) and charges at the agreed prices for all of said labor, services, equipment, rentals and materials which have been or are to be furnished to or for the PROJECT under the CONTRACT.

3. VENDOR authorizes CONTRACTOR to complete any blank spaces in this Document.

IN WITNESS WHEREOF, VENDOR has either individually or by its duly authorized representative set his hand and seal hereto this 1 day of July, 20 25.

Name of VENDOR: Iowa Insulation Inc

By: Donnell Bunting, President  
(Owner, Partner, Officer) (Please Designate)

Sworn to and subscribed before the undersigned  
this 1st day of July, 20 25.

[Signature]

Notary Public



**David P Freeman**  
Commission No. 854179  
My Commission Expires  
02/26/2027

## Batch summary for: 1906

Transactions: 139 Site: Birmingham Status: Pending Deposit total: \$3,343,952.18

For 7/ 035

| Deposit Date | Batch number | Transactions | Documents | Batch total  | Payment | Batch status |
|--------------|--------------|--------------|-----------|--------------|---------|--------------|
| 6/17/2025    | 7            | 20           | 34        | \$156,386.66 | Check   | Pending      |

## VENDOR LIEN WAIVER AND RELEASE - ALL STATES

Kruck Plumbing & Heating Co., Inc.  
 of Grimes  
 Grimes Public Safety Center

| INVOICE NUMBER      | INVOICE DATE | DESCRIPTION | AMOUNT   |
|---------------------|--------------|-------------|----------|
| 6646-<br>CD99291831 | 6/5/2025     |             | 1,134.00 |

For a valuable consideration (in the amount of \$1,134.00), the receipt of which is hereby acknowledged:

1. Effective upon receipt from CONTRACTOR of the amount stated to be due in said Final Request for Payment or such lesser amount as CONTRACTOR may acknowledge to be due in accordance with the provision of the CONTRACT, VENDOR does now hereby absolutely waive all liens and rights or claims of lien against the PROPERTY which VENDOR ever had, has or may have, and does release the CONTRACTOR and OWNER from any claim, liability or debt by reason of labor, services, equipment, materials and rentals which have been or will be performed or furnished by VENDOR to or for the Project under the CONTRACT, including, without limitation, all "claims", "changes", "extras" and other charges of any description.

2. VENDOR further represents and certifies that no lien has been filed against the PROPERTY by VENDOR or any laborer, sub-contractor or material-man who has directly or indirectly furnished labor, services, equipment, rentals or materials to or for the PROJECT under the CONTRACT, and the VENDOR has paid all bills, taxes (including applicable Sales and Use Taxes) and charges at the agreed prices for all of said labor, services, equipment, rentals and materials which have been or are to be furnished to or for the PROJECT under the CONTRACT.

3. VENDOR authorizes CONTRACTOR to complete any blank spaces in this Document.

IN WITNESS WHEREOF, VENDOR has either individually or by its duly authorized representative set his hand and seal hereto this 1st day of July, 20 25.

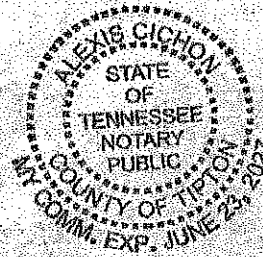
Name of VENDOR: Burnhart Crane and Rigging

By: Stephen R. Strames, Jr. AC  
 (Owner, Partner, Officer) (Please Designate)

Sworn to and subscribed before me and signed by the undersigned  
 this 1st day of July, 20 25.

Alexis Cichon

Notary Public



## VENDOR LIEN WAIVER AND RELEASE - ALL STATES

VENDOR: Woodman Electrical Contractors  
CONTRACTOR: Kruck Plumbing & Heating Co., Inc.  
OWNER: City of Grimes  
PROJECT: Grimes Public Safety Center

| INVOICE NUMBER | INVOICE DATE | DESCRIPTION | AMOUNT   |
|----------------|--------------|-------------|----------|
| 940-4          | 5/19/2025    |             | 4,376.27 |

For a valuable consideration (in the amount of \$4,376.27), the receipt of which is hereby acknowledged:

1. Effective upon receipt from CONTRACTOR of the amount stated to be due in said Final Request for Payment or such lesser amount as CONTRACTOR may acknowledge to be due in accordance with the provision of the CONTRACT, VENDOR does now hereby absolutely waive all liens and rights or claims of lien against the PROPERTY which VENDOR ever had, has or may have, and does release the CONTRACTOR and OWNER from any claim, liability or debt by reason of labor, services, equipment, materials and rentals which have been or will be performed or furnished by VENDOR to or for the Project under the CONTRACT, including, without limitation, all "claims", "changes", "extras" and other charges of any description.

2. VENDOR further represents and certifies that no lien has been filed against the PROPERTY by VENDOR or any laborer, sub-contractor or material-man who has directly or indirectly furnished labor, services, equipment, rentals or materials to or for the PROJECT under the CONTRACT, and the VENDOR has paid all bills, taxes (including applicable Sales and Use Taxes) and charges at the agreed prices for all of said labor, services, equipment, rentals and materials which have been or are to be furnished to or for the PROJECT under the CONTRACT.

3. VENDOR authorizes CONTRACTOR to complete any blank spaces in this Document.

IN WITNESS WHEREOF, VENDOR has either individually or by its duly authorized representative set his hand and seal hereto this 30 day of June, 20 25.

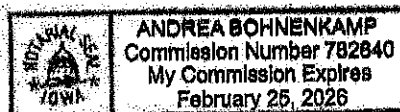
Name of VENDOR: Woodman Controls Co.

By: [Signature]  
(Owner, Partner, Officer) (Please Designate)

Sworn to and subscribed before the undersigned  
this 30 day of June, 20 25.

Andrea Bohnenkamp

Notary Public





## VENDOR LIEN WAIVER AND RELEASE - ALL STATES

VENDOR: Ferguson Enterprises, Inc.  
 CONTRACTOR: Kruck Plumbing & Heating Co., Inc.  
 OWNER: City of Grimes  
 PROJECT: Grimes Public Safety Center

| INVOICE NUMBER | INVOICE DATE | DESCRIPTION | AMOUNT   |
|----------------|--------------|-------------|----------|
| 1578909        | 4/30/2025    |             | 670.64   |
| 1581170        | 4/30/2025    |             | 662.31   |
| 1584029        | 5/1/2025     |             | 3,408.82 |
| 1588904        | 5/9/2025     |             | 199.71   |
| 1591049        | 5/1/2025     |             | 88.70    |
| 1592426        | 5/1/2025     | No Tax      | 199.78   |
| 1597980        | 5/9/2025     |             | 306.07   |
| 1600001        | 5/9/2025     |             | 862.29   |
| 1603788        | 5/9/2025     |             | 789.07   |
| 1603788-1      | 5/13/2025    |             | 309.08   |
| 1604737        | 5/9/2025     |             | 1,158.63 |
| 1604737-1      | 5/13/2025    |             | 41.86    |
| 1613154        | 5/13/2025    |             | 219.62   |
| 1618613        | 5/14/2025    |             | 390.15   |
| 1622762        | 5/15/2025    |             | 373.16   |
| 1626332        | 5/15/2025    |             | 47.22    |
| 1632063        | 5/21/2025    |             | 231.51   |
| 1635674        | 5/21/2025    |             | 593.09   |
| 1636417        | 5/23/2025    |             | 180.81   |
| 1645457        | 5/22/2025    |             | 1,374.08 |
| 1645839        | 5/22/2025    |             | 59.67    |
| 1651028        | 5/28/2025    |             | 301.18   |
| 1652251        | 5/23/2025    |             | 432.70   |
| 1660495        | 5/28/2025    |             | 105.06   |
| 1660789        | 5/28/2025    |             | 1,399.48 |
| 1662418        | 5/28/2025    |             | 2,011.39 |
| 1662622        | 5/28/2025    |             | 59.63    |
| 1663609        | 5/28/2025    |             | 41.17    |
| CM185887       | 5/6/2025     |             | -189.39  |

For a valuable consideration (in the amount of \$16,327.49), the receipt of which is hereby acknowledged:

1. Effective upon receipt from CONTRACTOR of the amount stated to be due in said Final Request for Payment or such lesser amount as CONTRACTOR may acknowledge to be due in accordance with the provision of the CONTRACT, VENDOR does now hereby absolutely waive all liens and rights or claims of lien against the PROPERTY which VENDOR ever had, has or may have, and does release the CONTRACTOR and OWNER from any claim, liability or debt by reason of labor, services, equipment, materials and rentals which have been or will be performed or furnished by VENDOR to or for the Project under the CONTRACT, including, without limitation, all "claims", "changes", "extras" and other charges of any description.

2. VENDOR further represents and certifies that no lien has been filed against the PROPERTY by VENDOR or any laborer, sub-contractor or material-man who has directly or indirectly furnished labor, services, equipment,



rentals or materials to or for the PROJECT under the CONTRACT, and the VENDOR has paid all bills, taxes (including applicable Sales and Use Taxes) and charges at the agreed prices for all of said labor, services, equipment, rentals and materials which have been or are to be furnished to or for the PROJECT under the CONTRACT.

3. VENDOR authorizes CONTRACTOR to complete any blank spaces in this Document.

IN WITNESS WHEREOF, VENDOR has either individually or by its duly authorized representative set his hand and seal hereto this 30 day of June, 20 25.

Name of VENDOR: Ferguson Enterprises LLC

By: Andrea Barger  
(Owner, Partner, Officer) (Please Designate)

Sworn to and subscribed before the undersigned  
this 30 day of June, 20 25.

  
\_\_\_\_\_  
Notary Public



# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



**Project Title:** Grimes Public Safety Center  
**Contractor:** Mid-American Glazing Systems  
**Address:** 3750 W. River Drive, Davenport, IA 52802  
**Finance Budget Code:** 378-150-6499 **Finance Project #**  
**Vendor Project or Invoice #:** X242400 **PO #**  
**Original Contract Date:** June 25, 2024 **Vendor #** 4800

**Date of Council Meeting:** August 26, 2025 **PAYMENT REQUEST #** 7  
**PAYMENT PERIOD:** From: July 1, 2025 Through: July 31, 2025

## Contract Summary

|                                         |    |            |               |
|-----------------------------------------|----|------------|---------------|
| Original Contract Amount:               | \$ | 397,060.00 |               |
| Net change by Change Orders:            | \$ | 10,012.00  |               |
| Contract Amount to Date: (line 1 ± 2)   | \$ | 407,072.00 |               |
| Total completed and stored to date:     | \$ | 269,415.00 |               |
| Retainage: 5 % of Completed Work:       | \$ | 13,470.75  |               |
| Total Earned less Retainage:            | \$ | 255,944.25 |               |
| Less previous applications for payment: | \$ | 102,521.15 |               |
| SUBTOTAL                                |    |            | \$ 153,423.10 |

OTHER CHARGES (Attach an itemized list) \$ -

**CURRENT PAYMENT DUE** \$ 153,423.10

Balance to finish, including retainage: \$ 151,127.75

Contract Time Remaining (If applicable) - CALENDAR DAYS

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

**Construction Contractor Approval:** Mid-American Glazing Systems  
Firm Name

Signature Date

**Engineer / Consultant Approval:** SVPA Architects Inc.  
Firm Name

Signature Date 08.08.25

**City of Grimes Staff Approval:**  
Signature Date 8-12-25

**Submit to:** Engineering Department  
**E-mail:** [engineering@grimesiowa.gov](mailto:engineering@grimesiowa.gov) **Phone:** (515) 986-4050 **Fax:** (515) 986-4480

# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

## Previous Applications for Payment

| No. | Date             | Amount       |
|-----|------------------|--------------|
| 1   | August 27, 2024  | \$ 4,482.10  |
| 2   | October 22, 2024 | \$ 5,852.95  |
| 3   | April 22, 2025   | \$ 1,884.80  |
| 4   | May 27, 2025     | \$ 13,853.85 |
| 5   | June 24, 2025    | \$ 45,852.70 |
| 6   | July 22, 2025    | \$ 30,594.75 |
| 7   |                  |              |
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## Previous Applications for Payment

| No. | Date | Amount |
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**TOTAL**      \$ 102,521.15

## Record of Change Orders

| No. | Date           | Amount      |
|-----|----------------|-------------|
| 1   | March 25, 2025 | \$ 5,026.00 |
| 2   | July 22, 2025  | \$ 4,986.00 |
| 3   |                |             |
| 4   |                |             |
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| 24  |                |             |
| 25  |                |             |

**TOTAL**      \$ 10,012.00

## Contract Time Remaining

|                          |               |
|--------------------------|---------------|
| Contract Period:         | CALENDAR DAYS |
| Original Contract Date:  | June 25, 2024 |
| Original Contract Time:  |               |
| Added by Change Order:   |               |
| Contract Time to Date:   | -             |
| Time Used to Date:       |               |
| Contract Time Remaining: | -             |

## APPLICATION AND CERTIFICATE FOR PAYMENT

|                      |            |                             |                  |     |
|----------------------|------------|-----------------------------|------------------|-----|
| TO (OWNER):          | PROJECT:   | Grimes Public Safety Center | Distribution to: |     |
| City of Grimes       | PROJECT: # | X242400                     | OWNER            | (1) |
| 101 NE Harvey Street |            |                             | ARCHITECT        | (3) |
| Grimes IA 50111      |            |                             | CONTRACTOR       | (1) |

APPLICATION NO: 13

PERIOD TO:

07/01/25

07/31/25

**PRIME CONTRACT VOLUME SUMMARY**

This coversheet is a summary of all of the payments to be issued this pay period to the prime contractors.

ARCHITECT:

SVPA Architects

1466 28th Street

West Des Moines, IA 50266

CONTRACT DATE:

**CONTRACTOR'S APPLICATION FOR PAYMENT**

| CHANGE ORDER SUMMARY                               |                                    |            |
|----------------------------------------------------|------------------------------------|------------|
| Change Orders approved in previous months by Owner | ADDITIONS                          | DEDUCTIONS |
| TOTAL                                              | 0                                  | 0          |
| Approved this Month                                |                                    |            |
| Date                                               | Description                        |            |
| 8/27/2024 & 11/26/24                               | PCO 001: PR 1 ; PCO 003, 004 & 006 | 28,660.20  |
| 1/14/25                                            | PCO 002, 005, 007, 008 & 009       | 19,757.67  |
| 1/14/25                                            | PCO 010 - 2/11/25 PCO 011          | 2,505.92   |
| 3/25/25                                            | PCO 012, 015, & 016                | 10,321.32  |
| 4/22/25                                            | PCO015, 017 & 5/27/25 PCO 018      | 13,355.27  |
| 6/24/25                                            | PCO 019                            | 1,631.87   |
| 7/22/25                                            | PCO 20                             | 4,986.00   |
| TOTALS                                             |                                    | 81,218.25  |
| Net change by Change Order                         |                                    | 80,781.66  |

Application is made for Payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

|                                                                         |              |
|-------------------------------------------------------------------------|--------------|
| 1. ORIGINAL CONTRACT SUM                                                | 7,953,842.00 |
| 2. Net change by Change Order                                           | 80,781.66    |
| 3. CONTRACT SUM TO DATE (Line 1+2)<br>(Column C on G703)                | 8,034,623.66 |
| 4. TOTAL COMPLETED & STORED TO DATE<br>(Column G on G703)               | 6,246,112.69 |
| 5. RETAINAGE:                                                           |              |
| a. 5% completed work<br>(Column D + E on G703)                          | \$312,305.63 |
| b. 5% of Stored Material<br>(Column F on G703) included in above number |              |
| TOTAL RETAINAGE (Line 5a + 5b or<br>Total in Column 1 of G703):         | 312,305.63   |
| 6. TOTAL EARNED LESS RETAINAGE<br>(Line 4 less Line 5 Total)            | 5,933,807.06 |
| 7. LESS PREVIOUS CERTIFICATES FOR<br>PAYMENTS                           | 5,392,974.22 |
| 8. CURRENT PAYMENT NOW DUE                                              | 540,832.84   |
| 9. BALANCE TO FINISH, PLUS RETAINAGE<br>(Line 3 less Line 6)            | 2,100,816.60 |

The undersigned Sub - Contractor certifies that to the best of the Sub - Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Sub - Contractor for Work for which previous Certificates for Payment were issued and payments received from the Contractor, and that current payment shown herein is now due.

CONTRACTOR: THE WEITZ COMPANY, LLC

By: Stephanie Morrison

August 4, 2025

State of: IOWA

County of: POLK

subscribed and sworn to before me this

August 4, 2025

NOTARY PUBLIC:

My Commission Expires:

Jeni Day  
Notary Public

**ARCHITECT'S CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: ..... \$ 540,832.84

(Attach explanation if certified differs from the amount applied for.)

ARCHITECT: SVPA Architects

By: \_\_\_\_\_ Date: \_\_\_\_\_

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

| A              | B                                                             | C1                  | D                   | E                 | F                                                   | G                                           |                  | H                             | I                 |
|----------------|---------------------------------------------------------------|---------------------|---------------------|-------------------|-----------------------------------------------------|---------------------------------------------|------------------|-------------------------------|-------------------|
| Item<br>Number | Description of Work                                           | Updated<br>SOV      | WORK COMPLETED      |                   | MATERIALS<br>PRESENTLY<br>STORED (NOT<br>IN D OR E) | Total<br>Completed<br>And Stored<br>(D+E+F) | Percent<br>(G%C) | Balance<br>To Finish<br>(C-G) | Retainage         |
|                |                                                               |                     | PREVIOUS<br>(D+E)   | This<br>Period    |                                                     |                                             |                  |                               |                   |
|                | <b>Prime Volume</b>                                           |                     |                     |                   |                                                     |                                             |                  |                               |                   |
| 1              | BP #01 - Grading & Utilities - Sandstone                      | \$588,790           | 474,056.95          | 52,848.45         |                                                     | 526,905.40                                  | 89%              | 61,885                        | 26,345.27         |
| 2              | BP #02 - General Construction - DDVI                          | \$1,371,721         | 918,633.02          | 40,426.38         |                                                     | 959,059.40                                  | 70%              | 412,661                       | 47,952.97         |
| 3              | BP #03 - Precast & Steel M&L - Henkel                         | \$1,275,324         | 1,200,357.82        |                   |                                                     | 1,200,357.82                                | 94%              | 74,966                        | 60,017.89         |
| 4              | BP #04 - Masonry - Forrest & Associate                        | \$271,501           | 271,501.27          |                   |                                                     | 271,501.27                                  | 100%             |                               | 13,575.06         |
| 5              | BP #05 - Roofing & Sheetmetal - Hopkins Roofing               | \$310,250           | 246,371.91          | 12,157.89         |                                                     | 258,529.80                                  | 83%              | 51,720                        | 12,926.49         |
| 6              | BP #06 - Aluminum & Glazing- MAGS                             | \$407,072           | 107,917.00          | 161,498.00        |                                                     | 269,415.00                                  | 66%              | 137,657                       | 13,470.75         |
| 7              | BP #07 - Drywall, Framing, Acoustical & Paint - 1st Interiors | \$498,047           | 369,942.00          | 33,000.00         |                                                     | 402,942.00                                  | 81%              | 95,105                        | 20,147.10         |
| 8              | BP #08 - Fire Sprinkler - Midwest Automatic Fire Sprinkler    | \$76,800            | 61,500.00           |                   |                                                     | 61,500.00                                   | 80%              | 15,300                        | 3,075.00          |
| 9              | BP #09 - Mechanical - Kruck Plumbing & Heating                | \$1,754,839         | 1,342,388.00        | 109,517.00        |                                                     | 1,451,905.00                                | 83%              | 302,934                       | 72,595.25         |
| 10             | BP #10 - Electrical - Renda Electric                          | \$921,458           | 532,608.00          | 159,850.00        |                                                     | 692,458.00                                  | 75%              | 229,000                       | 34,622.90         |
| 11             | BP #11 - Paving - Core Construction                           | \$469,943           | 151,539.00          |                   |                                                     | 151,539.00                                  | 32%              | 318,404                       | 7,576.95          |
| 12             | BP #12 - Landscaping - Alpha Landscapes                       | \$88,878            |                     |                   |                                                     |                                             |                  | 88,878                        |                   |
|                |                                                               |                     |                     |                   |                                                     |                                             |                  |                               |                   |
|                | <b>GRAND TOTAL</b>                                            | <b>8,034,623.66</b> | <b>5,676,814.97</b> | <b>569,297.72</b> |                                                     | <b>6,246,112.69</b>                         | <b>78%</b>       | <b>1,788,511</b>              | <b>312,305.63</b> |

TO OWNER / CONTRACTOR:

City of Grimes  
The Weitz Company, LLC  
611 5th Ave. Suite #300  
Des Moines, Iowa 50309

PROJECT:

Grimes Public Safety Center  
2001 SW 6th Street  
Grimes, Iowa 50111

APPLICATION NO:

7

Distribution to:

☐

OWNER

☒

ARCHITECT

☐

CONTRACTOR

FROM CONTRACTOR:

Mid-American Glazing Systems  
2931 104th St. STE "F"  
Urbandale, IA. 50322

VIA ARCHITECT:

SVPA Architects, Inc.  
1466 28th Street  
West Des Moines, Iowa 50266

PERIOD TO:

July 31, 2025

PROJECT NOS:

CONTRACT FOR:

Glass & Glazing

CONTRACT DATE:

June 7, 2024

CONTRACTOR'S APPLICATION FOR PAYMENT

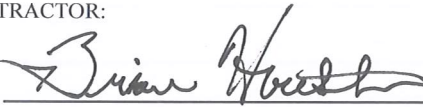
Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

|                                                                           |    |            |
|---------------------------------------------------------------------------|----|------------|
| 1. ORIGINAL CONTRACT SUM                                                  | \$ | 397,060.00 |
| 2. Net change by Change Orders                                            | \$ | 10,012.00  |
| 3. CONTRACT SUM TO DATE (Line 1 ± 2)                                      | \$ | 407,072.00 |
| 4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)                    | \$ | 269,415.00 |
| 5. RETAINAGE:                                                             |    |            |
| a. 5% of Completed Work (Column D + E on G703)                            | \$ | 13,470.75  |
| b. 5% of Stored Material (Column F on G703)                               | \$ | 0.00       |
| Total Retainage (Lines 5a + 5b or Total in Column I of G703)              | \$ | 13,470.75  |
| 6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)                 | \$ | 255,944.25 |
| 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) | \$ | 102,521.15 |
| 8. CURRENT PAYMENT DUE                                                    | \$ | 153,423.10 |
| 9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)            | \$ | 151,127.75 |

| CHANGE ORDER SUMMARY                               | ADDITIONS   | DEDUCTIONS |
|----------------------------------------------------|-------------|------------|
| Total changes approved in previous months by Owner | \$5,026.00  |            |
| Total approved this Month                          | \$4,986.00  |            |
| TOTALS                                             | \$10,012.00 | \$0.00     |
| NET CHANGES by Change Order                        | \$10,012.00 |            |

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By:  Date: 7/25/25

State of: Iowa County of: Scott

Subscribed and sworn to before me this 25th day of July 2025

Notary Public: RACHEL MADDEN

My Commission expires: Commission Number 826184 My Commission Expires 07-24-26 

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ..... \$

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: \_\_\_\_\_ Date: \_\_\_\_\_

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



PAGE 2 OF 2 PAGES

APPLICATION NO: 7

APPLICATION DATE: July 25, 2025

PERIOD TO: July 31, 2025

ARCHITECT'S PROJECT NO: 0

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# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



**Project Title:** Grimes Public Safety Center  
**Contractor:** Renda Electric  
**Address:** 1305 SW 37th St., Grimes, IA 50111  
**Finance Budget Code:** 378-150-6499 **Finance Project #**  
**Vendor Project or Invoice #:** X242400 **PO #**  
**Original Contract Date:** June 25, 2024 **Vendor #** 4802

**Date of Council Meeting:** August 26, 2025 **PAYMENT REQUEST #** 10  
**PAYMENT PERIOD:** From: July 1, 2025 Through: July 31, 2025

## Contract Summary

|                                         |    |            |  |
|-----------------------------------------|----|------------|--|
| Original Contract Amount:               | \$ | 893,910.00 |  |
| Net change by Change Orders:            | \$ | 27,548.34  |  |
| Contract Amount to Date: (line 1 ± 2)   | \$ | 921,458.34 |  |
| Total completed and stored to date:     | \$ | 692,458.00 |  |
| Retainage: 5 % of Completed Work:       | \$ | 34,622.90  |  |
| Total Earned less Retainage:            | \$ | 657,835.10 |  |
| Less previous applications for payment: | \$ | 505,977.60 |  |
| SUBTOTAL                                | \$ | 151,857.50 |  |

OTHER CHARGES (Attach an itemized list) \$ -

**CURRENT PAYMENT DUE** \$ 151,857.50

Balance to finish, including retainage: \$ 263,623.24

Contract Time Remaining (If applicable) - CALENDAR DAYS

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

**Construction Contractor Approval:** Renda Electric  
Firm Name

Signature Date

**Engineer / Consultant Approval:** SVPA Architects Inc.  
Firm Name

Signature Date 08.07.25

**City of Grimes Staff Approval:**  
Signature Date 8-12-25

**Submit to:** Engineering Department  
**E-mail:** [engineering@grimesiowa.gov](mailto:engineering@grimesiowa.gov) **Phone:** (515) 986-4050 **Fax:** (515) 986-4480



# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

## Previous Applications for Payment

| No. | Date              | Amount        |
|-----|-------------------|---------------|
| 1   | November 26, 2024 | \$ 40,299.00  |
| 2   | December 24, 2024 | \$ 28,215.00  |
| 3   | January 28, 2025  | \$ 47,880.00  |
| 4   | February 25, 2025 | \$ 9,709.00   |
| 5   | March 25, 2025    | \$ 57,000.00  |
| 6   | April 22, 2025    | \$ 27,550.00  |
| 7   | May 27, 2025      | \$ 104,975.00 |
| 8   | June 24, 2025     | \$ 93,024.00  |
| 9   | July 22, 2025     | \$ 97,325.60  |
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## Previous Applications for Payment

| No. | Date | Amount |
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| 70  |      |        |

**TOTAL**      \$ 505,977.60

## Record of Change Orders

| No. | Date              | Amount       |
|-----|-------------------|--------------|
| 1   | August 27, 2024   | \$ 18,818.00 |
| 2   | November 12, 2024 | \$ 3,780.10  |
| 3   | November 26, 2024 | \$ 3,195.69  |
| 4   | January 14, 2025  | \$ 1,754.55  |
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| 24  |                   |              |
| 25  |                   |              |

**TOTAL**      \$ 27,548.34

## Contract Time Remaining

|                          |               |
|--------------------------|---------------|
| Contract Period:         | CALENDAR DAYS |
| Original Contract Date:  | June 25, 2024 |
| Original Contract Time:  |               |
| Added by Change Order:   |               |
| Contract Time to Date:   | -             |
| Time Used to Date:       |               |
| Contract Time Remaining: | -             |

## APPLICATION AND CERTIFICATE FOR PAYMENT

|                      |            |                             |                  |
|----------------------|------------|-----------------------------|------------------|
| TO (OWNER):          | PROJECT:   | Grimes Public Safety Center | Distribution to: |
| City of Grimes       | PROJECT: # | X242400                     | OWNER (1)        |
| 101 NE Harvey Street |            |                             | ARCHITECT (3)    |
| Grimes IA 50111      |            |                             | CONTRACTOR (1)   |
|                      |            | APPLICATION NO: 13          |                  |
|                      |            | PERIOD TO:                  |                  |
|                      |            | 07/01/25                    |                  |
|                      |            | 07/31/25                    |                  |

**PRIME CONTRACT VOLUME SUMMARY**

This coversheet is a summary of all of the payments to be issued this pay period to the prime contractors.

ARCHITECT:  
SVPA Architects  
1466 28th Street  
West Des Moines, IA 50266

CONTRACT DATE:

**CONTRACTOR'S APPLICATION FOR PAYMENT**

| CHANGE ORDER SUMMARY                               |                                    |            |
|----------------------------------------------------|------------------------------------|------------|
| Change Orders approved in previous months by Owner | ADDITIONS                          | DEDUCTIONS |
| TOTAL                                              | 0                                  | 0          |
| Approved this Month                                |                                    |            |
| Date                                               | Description                        |            |
| 8/27/2024 & 11/26/24                               | PCO 001: PR 1 ; PCO 003, 004 & 006 | 28,660.20  |
| 1/14/25                                            | PCO 002, 005, 007, 008 & 009       | 19,757.67  |
| 1/14/25                                            | PCO 010 - 2/11/25 PCO 011          | 2,505.92   |
| 3/25/25                                            | PCO 012, 015, & 016                | 10,321.32  |
| 4/22/25                                            | PCO015, 017 & 5/27/25 PCO 018      | 13,355.27  |
| 6/24/25                                            | PCO 019                            | 1,631.87   |
| 7/22/25                                            | PCO 20                             | 4,986.00   |
| TOTALS                                             |                                    | 81,218.25  |
| Net change by Change Order                         |                                    | 80,781.66  |

Application is made for Payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

|                                                                         |              |
|-------------------------------------------------------------------------|--------------|
| 1. ORIGINAL CONTRACT SUM                                                | 7,953,842.00 |
| 2. Net change by Change Order                                           | 80,781.66    |
| 3. CONTRACT SUM TO DATE (Line 1+2)<br>(Column C on G703)                | 8,034,623.66 |
| 4. TOTAL COMPLETED & STORED TO DATE<br>(Column G on G703)               | 6,246,112.69 |
| 5. RETAINAGE:                                                           |              |
| a. 5% completed work<br>(Column D + E on G703)                          | \$312,305.63 |
| b. 5% of Stored Material<br>(Column F on G703) included in above number |              |
| TOTAL RETAINAGE (Line 5a + 5b or<br>Total in Column 1 of G703):         | 312,305.63   |
| 6. TOTAL EARNED LESS RETAINAGE<br>(Line 4 less Line 5 Total)            | 5,933,807.06 |
| 7. LESS PREVIOUS CERTIFICATES FOR<br>PAYMENTS                           | 5,392,974.22 |
| 8. CURRENT PAYMENT NOW DUE                                              | 540,832.84   |
| 9. BALANCE TO FINISH, PLUS RETAINAGE<br>(Line 3 less Line 6)            | 2,100,816.60 |

The undersigned Sub - Contractor certifies that to the best of the Sub - Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Sub - Contractor for Work for which previous Certificates for Payment were issued and payments received from the Contractor, and that current payment shown herein is now due.

CONTRACTOR: THE WEITZ COMPANY, LLC

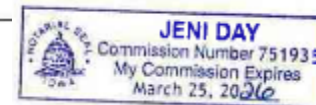
By: Stephanie Morrison

August 4, 2025

State of: IOWA County of: POLK  
subscribed and sworn to before me this August 4, 2025

NOTARY PUBLIC:  
My Commission Expires:

Jeni Day  
Notary Public

**ARCHITECT'S CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: ..... \$ 540,832.84  
(Attach explanation if certified differs from the amount applied for.)

ARCHITECT: SVPA Architects

By: \_\_\_\_\_ Date: \_\_\_\_\_

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

| A              | B                                                             | C1                  | D                   | E                 | F                                                   | G                                           |                  | H                             | I                 |
|----------------|---------------------------------------------------------------|---------------------|---------------------|-------------------|-----------------------------------------------------|---------------------------------------------|------------------|-------------------------------|-------------------|
| Item<br>Number | Description of Work                                           | Updated<br>SOV      | WORK COMPLETED      |                   | MATERIALS<br>PRESENTLY<br>STORED (NOT<br>IN D OR E) | Total<br>Completed<br>And Stored<br>(D+E+F) | Percent<br>(G%C) | Balance<br>To Finish<br>(C-G) | Retainage         |
|                |                                                               |                     | PREVIOUS<br>(D+E)   | This<br>Period    |                                                     |                                             |                  |                               |                   |
|                | <b>Prime Volume</b>                                           |                     |                     |                   |                                                     |                                             |                  |                               |                   |
| 1              | BP #01 - Grading & Utilities - Sandstone                      | \$588,790           | 474,056.95          | 52,848.45         |                                                     | 526,905.40                                  | 89%              | 61,885                        | 26,345.27         |
| 2              | BP #02 - General Construction - DDVI                          | \$1,371,721         | 918,633.02          | 40,426.38         |                                                     | 959,059.40                                  | 70%              | 412,661                       | 47,952.97         |
| 3              | BP #03 - Precast & Steel M&L - Henkel                         | \$1,275,324         | 1,200,357.82        |                   |                                                     | 1,200,357.82                                | 94%              | 74,966                        | 60,017.89         |
| 4              | BP #04 - Masonry - Forrest & Associate                        | \$271,501           | 271,501.27          |                   |                                                     | 271,501.27                                  | 100%             |                               | 13,575.06         |
| 5              | BP #05 - Roofing & Sheetmetal - Hopkins Roofing               | \$310,250           | 246,371.91          | 12,157.89         |                                                     | 258,529.80                                  | 83%              | 51,720                        | 12,926.49         |
| 6              | BP #06 - Aluminum & Glazing- MAGS                             | \$407,072           | 107,917.00          | 161,498.00        |                                                     | 269,415.00                                  | 66%              | 137,657                       | 13,470.75         |
| 7              | BP #07 - Drywall, Framing, Acoustical & Paint - 1st Interiors | \$498,047           | 369,942.00          | 33,000.00         |                                                     | 402,942.00                                  | 81%              | 95,105                        | 20,147.10         |
| 8              | BP #08 - Fire Sprinkler - Midwest Automatic Fire Sprinkler    | \$76,800            | 61,500.00           |                   |                                                     | 61,500.00                                   | 80%              | 15,300                        | 3,075.00          |
| 9              | BP #09 - Mechanical - Kruck Plumbing & Heating                | \$1,754,839         | 1,342,388.00        | 109,517.00        |                                                     | 1,451,905.00                                | 83%              | 302,934                       | 72,595.25         |
| 10             | BP #10 - Electrical - Renda Electric                          | \$921,458           | 532,608.00          | 159,850.00        |                                                     | 692,458.00                                  | 75%              | 229,000                       | 34,622.90         |
| 11             | BP #11 - Paving - Core Construction                           | \$469,943           | 151,539.00          |                   |                                                     | 151,539.00                                  | 32%              | 318,404                       | 7,576.95          |
| 12             | BP #12 - Landscaping - Alpha Landscapes                       | \$88,878            |                     |                   |                                                     |                                             |                  | 88,878                        |                   |
|                |                                                               |                     |                     |                   |                                                     |                                             |                  |                               |                   |
|                | <b>GRAND TOTAL</b>                                            | <b>8,034,623.66</b> | <b>5,676,814.97</b> | <b>569,297.72</b> |                                                     | <b>6,246,112.69</b>                         | <b>78%</b>       | <b>1,788,511</b>              | <b>312,305.63</b> |

# CONTRACTOR'S APPLICATION FOR PAYMENT

PAGE 1 OF 2 PAGES

TO: City of Grimes  
101 NE Harvey St  
Grimes, IA 50111

PROJECT: Grimes Public Safety Center  
2001 SW 6th St  
Grimes, IA 50111

PAYMENT APPLICATION NO: 10  
APPLICATION DATE: 7/24/2025  
PERIOD TO: 7/31/2025

FROM: Renda Electric  
1305 SW 37th St  
Grimes, IA 50111

VIA (ARCHITECT):

| CHANGE ORDER SUMMARY                               |               |            |
|----------------------------------------------------|---------------|------------|
| Change Orders approved in previous months by Owner | ADDITIONS     | DEDUCTIONS |
| TOTAL                                              | 27,548.34     | -          |
| Approved This Month                                |               |            |
| Number                                             | Date Approved |            |
|                                                    |               |            |
|                                                    |               |            |
|                                                    |               |            |
|                                                    |               |            |
|                                                    |               |            |
| TOTALS                                             | 27,548.34     | -          |
| Net change by Change Orders                        | 27,548.34     |            |

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Payment Applications were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Renda Electric

By: 

Date: 7/24/2025

Application is made for Payment, as shown below:  
Continuation Sheet detailing billing by trade item is attached.

|                                          |               |
|------------------------------------------|---------------|
| 1. ORIGINAL CONTRACT SUM.....            | \$ 893,910.00 |
| 2. Net change by Change Orders.....      | \$ 27,548.34  |
| 3. CONTRACT SUM TO DATE.....             | \$ 921,458.34 |
| 4. TOTAL COMPLETED & STORED TO DATE..... | \$ 692,458.00 |

## RETAINAGE:

|                          |              |
|--------------------------|--------------|
| a. 5% of Completed Work  | \$ 34,622.90 |
| b. 5% of Stored Material | \$ -         |

## 5. TOTAL RETAINAGE

|                                     |               |
|-------------------------------------|---------------|
| 6. TOTAL EARNED LESS RETAINAGE..... | \$ 34,622.90  |
| (Line 4 less Line 5 Total)          | \$ 657,835.10 |

## 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Application)

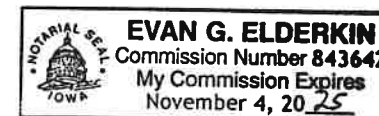
|                                   |               |
|-----------------------------------|---------------|
| 8. CURRENT PAYMENT DUE.....       | \$ 505,977.60 |
| 9. REMAINING UNCOMPLETED CONTRACT | \$ 151,857.50 |
| (Line 3 less Line 6)              | \$ 263,623.24 |

State of Iowa County of Polk

Subscribed and sworn to before me on this date: 7/24/2025

Notary Public:

My Commission expires:





## ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to Payment of the AMOUNT CERTIFIED.

|                                                                               |               |
|-------------------------------------------------------------------------------|---------------|
| AMOUNT CERTIFIED.....                                                         | \$ 151,857.50 |
| (Attach explanation if amount certified differs from the amount applied for.) |               |

ARCHITECT:

By: \_\_\_\_\_ Date: \_\_\_\_\_

# CONTINUATION SHEET

TO: City of Grimes

PROJECT: **Grimes Public Safety Center**  
**2001 SW 6th St**  
**Grimes, IA 50111**

APPLICATION NUMBER: **10**  
 APPLICATION DATE: **7/24/2025**  
 PERIOD TO: **7/31/2025**

FROM: Renda Electric  
 1305 SW 37th St  
 Grimes, IA 50111

| A<br>ITEM<br>NO.                     | B<br>DESCRIPTION OF WORK            | C<br>SCHEDULED<br>VALUE | D<br>WORK COMPLETED<br>FROM PREVIOUS<br>APPLICATION<br>(E + F) | E<br>THIS PERIOD  | F<br>MATERIALS<br>PRESENTLY<br>STORED<br>(NOT IN<br>D OR E) | G<br>TOTAL<br>COMPLETED<br>AND STORED<br>TO DATE<br>(D+E+F) | %<br>(G ÷ C)  | H<br>BALANCE<br>TO FINISH<br>(C - G) | I<br>RETAINAGE   |
|--------------------------------------|-------------------------------------|-------------------------|----------------------------------------------------------------|-------------------|-------------------------------------------------------------|-------------------------------------------------------------|---------------|--------------------------------------|------------------|
| <b>Original Schedule of Values</b>   |                                     |                         |                                                                |                   |                                                             |                                                             |               |                                      |                  |
| 1                                    | Mobilization - Labor                | 6,500.00                | 6,500.00                                                       | -                 | -                                                           | 6,500.00                                                    | 100.00%       | -                                    | 325.00           |
| 2                                    | Mobilization - Material             | 2,000.00                | 2,000.00                                                       | -                 | -                                                           | 2,000.00                                                    | 100.00%       | -                                    | 100.00           |
| 3                                    | Site - Labor                        | 20,320.00               | 11,200.00                                                      | -                 | -                                                           | 11,200.00                                                   | 55.12%        | 9,120.00                             | 560.00           |
| 4                                    | Site - Material                     | 17,605.00               | 11,400.00                                                      | -                 | -                                                           | 11,400.00                                                   | 64.75%        | 6,205.00                             | 570.00           |
| 5                                    | Electric UG - Labor                 | 18,700.00               | 17,750.00                                                      | -                 | -                                                           | 17,750.00                                                   | 94.92%        | 950.00                               | 887.50           |
| 6                                    | Electric UG - Material              | 9,000.00                | 8,500.00                                                       | -                 | -                                                           | 8,500.00                                                    | 94.44%        | 500.00                               | 425.00           |
| 7                                    | Wall & OH Rough-In - Labor          | 115,000.00              | 104,000.00                                                     | 11,000.00         | -                                                           | 115,000.00                                                  | 100.00%       | -                                    | 5,750.00         |
| 8                                    | Wall & OH Rough-In - Material       | 135,000.00              | 122,000.00                                                     | 13,000.00         | -                                                           | 135,000.00                                                  | 100.00%       | -                                    | 6,750.00         |
| 9                                    | Power Distribution - Labor          | 30,400.00               | 23,000.00                                                      | 6,000.00          | -                                                           | 29,000.00                                                   | 95.39%        | 1,400.00                             | 1,450.00         |
| 10                                   | Power Distribution - Material       | 22,850.00               | 22,850.00                                                      | -                 | -                                                           | 22,850.00                                                   | 100.00%       | -                                    | 1,142.50         |
| 11                                   | Lighting - Labor                    | 73,185.00               | 7,300.00                                                       | -                 | -                                                           | 7,300.00                                                    | 9.97%         | 65,885.00                            | 365.00           |
| 12                                   | Lighting - Material                 | 92,280.00               | 83,410.00                                                      | -                 | -                                                           | 83,410.00                                                   | 90.39%        | 8,870.00                             | 4,170.50         |
| 13                                   | V/D & Communications                | 75,480.00               | 11,500.00                                                      | 11,100.00         | -                                                           | 22,600.00                                                   | 29.94%        | 52,880.00                            | 1,130.00         |
| 14                                   | Access Control / Security / Cameras | 72,050.00               | -                                                              | 10,800.00         | -                                                           | 10,800.00                                                   | 14.99%        | 61,250.00                            | 540.00           |
| 15                                   | Fire Alarm - Labor                  | 19,500.00               | -                                                              | 11,700.00         | -                                                           | 11,700.00                                                   | 60.00%        | 7,800.00                             | 585.00           |
| 16                                   | Fire Alarm - Material               | 15,360.00               | 13,880.00                                                      | 1,480.00          | -                                                           | 15,360.00                                                   | 100.00%       | -                                    | 768.00           |
| 17                                   | Generator - Labor                   | 36,200.00               | 14,500.00                                                      | 14,400.00         | -                                                           | 28,900.00                                                   | 79.83%        | 7,300.00                             | 1,445.00         |
| 18                                   | Generator - Material                | 132,480.00              | 54,000.00                                                      | 78,480.00         | -                                                           | 132,480.00                                                  | 100.00%       | -                                    | 6,624.00         |
| <b>Total Original Contract Value</b> |                                     | <b>893,910.00</b>       | <b>513,790.00</b>                                              | <b>157,960.00</b> | -                                                           | <b>671,750.00</b>                                           | <b>75.15%</b> | <b>222,160.00</b>                    | <b>33,587.50</b> |
| <b>Change Orders</b>                 |                                     |                         |                                                                |                   |                                                             |                                                             |               |                                      |                  |
| 1                                    | MidAm Revisions for Transformer     | 18,818.00               | 18,818.00                                                      | -                 | -                                                           | 18,818.00                                                   | 100.00%       | -                                    | 940.90           |
| 2                                    | Panduit & Disconnect Switches       | 3,780.10                | -                                                              | 1,890.00          | -                                                           | 1,890.00                                                    | 50.00%        | 1,890.10                             | 94.50            |
| 3                                    | Energy Code Review                  | 3,195.69                | -                                                              | -                 | -                                                           | -                                                           | 0.00%         | 3,195.69                             | -                |
| 4                                    | Black Finish on Security Cameras    | 1,754.55                | -                                                              | -                 | -                                                           | -                                                           | 0.00%         | 1,754.55                             | -                |
| <b>Total Change Orders</b>           |                                     | <b>27,548.34</b>        | <b>18,818.00</b>                                               | <b>1,890.00</b>   | -                                                           | <b>20,708.00</b>                                            | <b>75.17%</b> | <b>6,840.34</b>                      | <b>1,035.40</b>  |
| <b>Total Construction Cost</b>       |                                     | <b>921,458.34</b>       | <b>532,608.00</b>                                              | <b>159,850.00</b> | -                                                           | <b>692,458.00</b>                                           | <b>75.15%</b> | <b>229,000.34</b>                    | <b>34,622.90</b> |

# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



**Project Title:** Grimes Public Safety Center  
**Contractor:** Sandstone Management, Ltd  
**Address:** 20 Vine Street, PO BOX 547, Carlisle, IA 50047  
**Finance Budget Code:** 378-150-6499 **Finance Project #**  
**Vendor Project or Invoice #:** X242400 **PO #**  
**Original Contract Date:** June 25, 2024 **Vendor #** 4819

**Date of Council Meeting:** August 26, 2025 **PAYMENT REQUEST #** 3  
**PAYMENT PERIOD:** From: July 1, 2025 Through: July 31, 2025

## Contract Summary

|                                         |    |            |              |
|-----------------------------------------|----|------------|--------------|
| Original Contract Amount:               | \$ | 574,266.00 |              |
| Net change by Change Orders:            | \$ | 14,524.40  |              |
| Contract Amount to Date: (line 1 ± 2)   | \$ | 588,790.40 |              |
| Total completed and stored to date:     | \$ | 526,905.40 |              |
| Retainage: 5 % of Completed Work:       | \$ | 26,345.27  |              |
| Total Earned less Retainage:            | \$ | 500,560.13 |              |
| Less previous applications for payment: | \$ | 450,354.10 |              |
| SUBTOTAL                                |    |            | \$ 50,206.03 |

OTHER CHARGES (Attach an itemized list) \$ -

**CURRENT PAYMENT DUE** \$ 50,206.03

Balance to finish, including retainage: \$ 88,230.27

Contract Time Remaining (If applicable) - CALENDAR DAYS

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

**Construction Contractor Approval:** Sandstone Management, Ltd  
Firm Name

Signature Date

**Engineer / Consultant Approval:** SVPA Architects Inc.  
Firm Name

Signature Robert F. Clark Date 08.08.25

**City of Grimes Staff Approval:**  
Signature Matthew H. H. Date 8-12-25

**Submit to:** Engineering Department  
**E-mail:** [engineering@grimesiowa.gov](mailto:engineering@grimesiowa.gov) **Phone:** (515) 986-4050 **Fax:** (515) 986-4480

# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

## Previous Applications for Payment

| No. | Date              | Amount        |
|-----|-------------------|---------------|
| 1   | November 26, 2024 | \$ 415,497.37 |
| 2   | December 24, 2024 | \$ 34,856.73  |
| 3   |                   |               |
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| 35  |                   |               |

## Previous Applications for Payment

| No. | Date | Amount |
|-----|------|--------|
| 36  |      |        |
| 37  |      |        |
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| 70  |      |        |

**TOTAL**      \$ 450,354.10

## Record of Change Orders

| No. | Date              | Amount      |
|-----|-------------------|-------------|
| 1   | November 12, 2024 | \$ 6,062.10 |
| 2   | November 26, 2024 | \$ 8,462.30 |
| 3   |                   |             |
| 4   |                   |             |
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| 24  |                   |             |
| 25  |                   |             |

**TOTAL**      \$ 14,524.40

## Contract Time Remaining

|                          |               |
|--------------------------|---------------|
| Contract Period:         | CALENDAR DAYS |
| Original Contract Date:  | June 25, 2024 |
| Original Contract Time:  |               |
| Added by Change Order:   |               |
| Contract Time to Date:   | -             |
| Time Used to Date:       |               |
| Contract Time Remaining: | -             |

## APPLICATION AND CERTIFICATE FOR PAYMENT

|                                                                                 |                                                                                                                                    |                                                                                                                  |                                                                         |
|---------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------|
| <b>TO (OWNER):</b><br>City of Grimes<br>101 NE Harvey Street<br>Grimes IA 50111 | <b>PROJECT:</b><br>PROJECT: # X242400<br><br><b>ARCHITECT:</b><br>SVPA Architects<br>1466 28th Street<br>West Des Moines, IA 50266 | <b>Grimes Public Safety Center</b><br><br><b>APPLICATION NO:</b> 13<br><b>PERIOD TO:</b><br>07/01/25<br>07/31/25 | <b>Distribution to:</b><br>OWNER (1)<br>ARCHITECT (3)<br>CONTRACTOR (1) |
|---------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------|

**PRIME CONTRACT VOLUME SUMMARY**

This coversheet is a summary of all of the payments to be issued this pay period to the prime contractors.

CONTRACT DATE:

**CONTRACTOR'S APPLICATION FOR PAYMENT**

| CHANGE ORDER SUMMARY                               |                                    |            |
|----------------------------------------------------|------------------------------------|------------|
| Change Orders approved in previous months by Owner | ADDITIONS                          | DEDUCTIONS |
| TOTAL                                              | 0                                  | 0          |
| Approved this Month                                |                                    |            |
| Date                                               | Description                        |            |
| 8/27/2024 & 11/26/24                               | PCO 001: PR 1 ; PCO 003, 004 & 006 | 28,660.20  |
| 1/14/25                                            | PCO 002, 005, 007, 008 & 009       | 19,757.67  |
| 1/14/25                                            | PCO 010 - 2/11/25 PCO 011          | 2,505.92   |
| 3/25/25                                            | PCO 012, 015, & 016                | 10,321.32  |
| 4/22/25                                            | PCO015, 017 & 5/27/25 PCO 018      | 13,355.27  |
| 6/24/25                                            | PCO 019                            | 1,631.87   |
| 7/22/25                                            | PCO 20                             | 4,986.00   |
|                                                    | TOTALS                             | 81,218.25  |
| Net change by Change Order                         |                                    | (\$436.59) |
|                                                    |                                    | 80,781.66  |

Application is made for Payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

|                                                                         |              |
|-------------------------------------------------------------------------|--------------|
| 1. ORIGINAL CONTRACT SUM                                                | 7,953,842.00 |
| 2. Net change by Change Order                                           | 80,781.66    |
| 3. CONTRACT SUM TO DATE (Line 1+2)<br>(Column C on G703)                | 8,034,623.66 |
| 4. TOTAL COMPLETED & STORED TO DATE<br>(Column G on G703)               | 6,246,112.69 |
| 5. RETAINAGE:                                                           |              |
| a. 5% completed work<br>(Column D + E on G703)                          | \$312,305.63 |
| b. 5% of Stored Material<br>(Column F on G703) included in above number |              |
| TOTAL RETAINAGE (Line 5a + 5b or<br>Total in Column 1 of G703):         | 312,305.63   |
| 6. TOTAL EARNED LESS RETAINAGE<br>(Line 4 less Line 5 Total)            | 5,933,807.06 |
| 7. LESS PREVIOUS CERTIFICATES FOR<br>PAYMENTS                           | 5,392,974.22 |
| 8. CURRENT PAYMENT NOW DUE                                              | 540,832.84   |
| 9. BALANCE TO FINISH, PLUS RETAINAGE<br>(Line 3 less Line 6)            | 2,100,816.60 |

The undersigned Sub - Contractor certifies that to the best of the Sub - Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Sub - Contractor for Work for which previous Certificates for Payment were issued and payments received from the Contractor, and that current payment shown herein is now due.

CONTRACTOR: THE WEITZ COMPANY, LLC

By: Stephanie Morrison

August 4, 2025

State of: IOWA County of: POLK  
 subscribed and sworn to before me this August 4, 2025

NOTARY PUBLIC:  
 My Commission Expires:

Jeni Day  
 Notary Public

**ARCHITECT'S CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: ..... \$ 540,832.84

(Attach explanation if certified differs from the amount applied for.)

ARCHITECT: SVPA Architects

By: \_\_\_\_\_ Date: \_\_\_\_\_

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



| A              | B                                                             | C1                  | D                   | E                 | F                                                   | G                                           |                  | H                             | I                 |
|----------------|---------------------------------------------------------------|---------------------|---------------------|-------------------|-----------------------------------------------------|---------------------------------------------|------------------|-------------------------------|-------------------|
| Item<br>Number | Description of Work                                           | Updated<br>SOV      | WORK COMPLETED      |                   | MATERIALS<br>PRESENTLY<br>STORED (NOT<br>IN D OR E) | Total<br>Completed<br>And Stored<br>(D+E+F) | Percent<br>(G%C) | Balance<br>To Finish<br>(C-G) | Retainage         |
|                |                                                               |                     | PREVIOUS<br>(D+E)   | This<br>Period    |                                                     |                                             |                  |                               |                   |
|                | <b>Prime Volume</b>                                           |                     |                     |                   |                                                     |                                             |                  |                               |                   |
| 1              | BP #01 - Grading & Utilities - Sandstone                      | \$588,790           | 474,056.95          | 52,848.45         |                                                     | 526,905.40                                  | 89%              | 61,885                        | 26,345.27         |
| 2              | BP #02 - General Construction - DDVI                          | \$1,371,721         | 918,633.02          | 40,426.38         |                                                     | 959,059.40                                  | 70%              | 412,661                       | 47,952.97         |
| 3              | BP #03 - Precast & Steel M&L - Henkel                         | \$1,275,324         | 1,200,357.82        |                   |                                                     | 1,200,357.82                                | 94%              | 74,966                        | 60,017.89         |
| 4              | BP #04 - Masonry - Forrest & Associate                        | \$271,501           | 271,501.27          |                   |                                                     | 271,501.27                                  | 100%             |                               | 13,575.06         |
| 5              | BP #05 - Roofing & Sheetmetal - Hopkins Roofing               | \$310,250           | 246,371.91          | 12,157.89         |                                                     | 258,529.80                                  | 83%              | 51,720                        | 12,926.49         |
| 6              | BP #06 - Aluminum & Glazing- MAGS                             | \$407,072           | 107,917.00          | 161,498.00        |                                                     | 269,415.00                                  | 66%              | 137,657                       | 13,470.75         |
| 7              | BP #07 - Drywall, Framing, Acoustical & Paint - 1st Interiors | \$498,047           | 369,942.00          | 33,000.00         |                                                     | 402,942.00                                  | 81%              | 95,105                        | 20,147.10         |
| 8              | BP #08 - Fire Sprinkler - Midwest Automatic Fire Sprinkler    | \$76,800            | 61,500.00           |                   |                                                     | 61,500.00                                   | 80%              | 15,300                        | 3,075.00          |
| 9              | BP #09 - Mechanical - Kruck Plumbing & Heating                | \$1,754,839         | 1,342,388.00        | 109,517.00        |                                                     | 1,451,905.00                                | 83%              | 302,934                       | 72,595.25         |
| 10             | BP #10 - Electrical - Renda Electric                          | \$921,458           | 532,608.00          | 159,850.00        |                                                     | 692,458.00                                  | 75%              | 229,000                       | 34,622.90         |
| 11             | BP #11 - Paving - Core Construction                           | \$469,943           | 151,539.00          |                   |                                                     | 151,539.00                                  | 32%              | 318,404                       | 7,576.95          |
| 12             | BP #12 - Landscaping - Alpha Landscapes                       | \$88,878            |                     |                   |                                                     |                                             |                  | 88,878                        |                   |
|                |                                                               |                     |                     |                   |                                                     |                                             |                  |                               |                   |
|                | <b>GRAND TOTAL</b>                                            | <b>8,034,623.66</b> | <b>5,676,814.97</b> | <b>569,297.72</b> |                                                     | <b>6,246,112.69</b>                         | <b>78%</b>       | <b>1,788,511</b>              | <b>312,305.63</b> |

**FROM:**  
SANDSTONE MANAGEMENT LTD.  
P.O. BOX 547  
CARLISLE, IOWA 50047  
[RYAN@SANDSTONEMGMT.COM](mailto:RYAN@SANDSTONEMGMT.COM)

**PROJECT:**  
GRIMES PUBLIC SAFETY

**APPLICATION NO:**  
03-06-11-24

**PERIOD TO:**  
July 31, 2025

**TO:**  
THE WEITZ COMPANY, LLC  
611 5TH AVE, SUITE 300  
DES MOINES, IA 50309

**ARCHITECT:**  
SVPA ARCHITECTS, INC  
1466 28TH STREET  
WEST DES MOINES, IA 50266

**CONTRACT DATE:**  
June 17, 2024

\*\*\*\*\*

|                                            |              |
|--------------------------------------------|--------------|
| 1. ORIGINAL CONTRACT SUM.....              | \$574,266.00 |
| 2. NET CHANGE BY CHANGE ORDERS.....        | \$14,524.40  |
| 3. CONTRACT SUM TO DATE [LINE 1+2].....    | \$588,790.40 |
| 4. TOTAL COMPLETED & STORED TO DATE.....   | \$526,905.40 |
| 5. RETAINAGE:                              |              |
| a. <u>5</u> % OF WORK COMPLETED \$ _____   |              |
| b. <u>  </u> % OF STORED MATERIAL \$ _____ |              |
| TOTAL RETAINAGE.....                       | \$26,345.27  |
| 6. TOTAL EARNED LESS RETAINAGE.....        | \$500,560.13 |
| [line 4 less line 5 total]                 |              |
| 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT  | \$450,354.10 |
| [line 6 from prior certificate]            |              |
| 8. CURRENT PAYMENT DUE.....                | \$50,206.03  |
| 9. BALANCE TO FINISH, PLUS RETAINAGE.....  | \$88,230.27  |
| [line 3 less line 6]                       |              |

**CONTRACTOR:**  
SANDSTONE MANAGEMENT LTD.  
P.O. BOX 547  
CARLISLE, IA 50047

*RYAN FISH, ESTIMATOR*  
July 24, 2025

\*\*\*\*\*

|                                                                                                                           |              |              |             |         |              |          |             |
|---------------------------------------------------------------------------------------------------------------------------|--------------|--------------|-------------|---------|--------------|----------|-------------|
| DATE: 07/24/2025                                                                                                          |              |              |             |         |              |          |             |
|                                                                                                                           |              |              |             |         |              |          |             |
| JOB COST BREAK DOWN #3                                                                                                    |              |              |             |         |              |          |             |
|                                                                                                                           |              |              |             |         |              |          |             |
| JOB NAME:GRIMES PUBLIC SAFETY                                                                                             |              |              |             |         |              |          |             |
|                                                                                                                           |              |              |             |         |              |          |             |
|                                                                                                                           |              |              |             |         |              |          |             |
|                                                                                                                           |              |              |             |         | TOTAL        |          |             |
| WORK PACKAGE                                                                                                              | BID AMOUNT   | PREVIOUS     | CURRENT     | MATERIA | COMPLETED    | 0%       | BALANCE TO  |
|                                                                                                                           |              | APPLICATION  | APPLICATION | STORED  | TO DATE      | COMPLETE | COMPLETE    |
| MOBILIZATION                                                                                                              | \$8,461.00   | \$5,076.60   | \$3,384.40  | \$0.00  | \$8,461.00   | 100.00%  | \$0.00      |
| GRIND 16LF OF EXISTING CURB AT CONSTRUCTION ENTRANCE                                                                      | \$500.00     | \$500.00     | \$0.00      | \$0.00  | \$500.00     | 100.00%  | \$0.00      |
| SAWCUT, REMOVE, & DISPOSE OF EXISTING CURB/GUTTER FOR PROPOSED ENTRANCE'S                                                 | \$4,603.00   | \$1,150.75   | \$3,452.25  | \$0.00  | \$4,603.00   | 100.00%  | \$0.00      |
| TRAFFIC CONTROL FOR CURB/GUTTER REMOVALS                                                                                  | \$1,000.00   | \$250.00     | \$750.00    | \$0.00  | \$1,000.00   | 100.00%  | \$0.00      |
| STRIP & STOCKPILE 9" OF TOPSOIL                                                                                           | \$8,978.00   | \$8,978.00   | \$0.00      | \$0.00  | \$8,978.00   | 100.00%  | \$0.00      |
| RESPREAD 9" OF TOPSOIL                                                                                                    | \$12,282.00  | \$0.00       | \$0.00      | \$0.00  | \$0.00       | 0.00%    | \$12,282.00 |
| UTILIZE EXCESS TOPSOIL FOR NON STRUCTURAL FILLS                                                                           | \$6,484.00   | \$6,484.00   | \$0.00      | \$0.00  | \$6,484.00   | 100.00%  | \$0.00      |
| MOVE ON SITE CUT/FILLS                                                                                                    | \$8,364.00   | \$6,273.00   | \$2,091.00  | \$0.00  | \$8,364.00   | 100.00%  | \$0.00      |
| IMPORT, PLACE, & COMPACT SHORTAGE OF FILLS                                                                                | \$36,764.00  | \$36,764.00  | \$0.00      | \$0.00  | \$36,764.00  | 100.00%  | \$0.00      |
| OVER-EXCAVATE 2' BELOW BUILDING PAD & REPLACE W/ 12" OF STRUCTURAL FILL (4" DRAINAGE COURSE & 8" WORKING MAT FOR FULL 2') | \$12,747.00  | \$12,747.00  | \$0.00      | \$0.00  | \$12,747.00  | 100.00%  | \$0.00      |
| OVER-EXCAVATE 2' BELOW TYPE 1 PCC PAVING & REPLACE W/ 18" OF STRUCTURAL FILL (6" GRANULAR SUBBASE FOR FULL 2')            | \$4,256.00   | \$4,256.00   | \$0.00      | \$0.00  | \$4,256.00   | 100.00%  | \$0.00      |
| OVER-EXCAVATE 2' BELOW TYPE 2 PCC PAVING & REPLACE W/ 24" OF STRUCTURAL FILL                                              | \$4,242.00   | \$4,242.00   | \$0.00      | \$0.00  | \$4,242.00   | 100.00%  | \$0.00      |
| SUBGRADE PREP TOP 12" BELOW FLOOR SLAB                                                                                    | \$5,463.00   | \$5,463.00   | \$0.00      | \$0.00  | \$5,463.00   | 100.00%  | \$0.00      |
| SUBGRADE PREP TOP 12" BELOW TYPE 1/2 PCC PAVING                                                                           | \$17,719.00  | \$12,403.30  | \$5,315.70  | \$0.00  | \$17,719.00  | 100.00%  | \$0.00      |
| SUBGRADE PREP TOP 6" BELOW 5"/6" PCC WALKS                                                                                | \$4,967.00   | \$0.00       | \$0.00      | \$0.00  | \$0.00       | 0.00%    | \$4,967.00  |
| FURNISH & INSTALL 8" OF 3" MINUS W/ FINES BELOW FLOOR SLAB (WORKING MAT) (CTI RECYCLE)                                    | \$26,965.00  | \$26,965.00  | \$0.00      | \$0.00  | \$26,965.00  | 100.00%  | \$0.00      |
| FURNISH & INSTALL 6" OF GRANULAR SUBBASE 4121 BELOW TYPE 1 PCC PAVING (CTI RECYCLE)                                       | \$66,266.00  | \$46,386.20  | \$19,879.80 | \$0.00  | \$66,266.00  | 100.00%  | \$0.00      |
| FURNISH & INSTALL 4" OF GRANULAR SUBBASE 4121 BELOW TURNDOWN SIDEWALKS (CTI RECYCLE)                                      | \$2,510.00   | \$0.00       | \$0.00      | \$0.00  | \$0.00       | 0.00%    | \$2,510.00  |
| FURNISH & INSTALL 6" OF 3" MINUS W/ FINES FOR NORTH CONSTRUCTION ENTRANCE & TRAILER/LAYDOWN YARD (CTI RECYCLE)            | \$13,305.00  | \$13,305.00  | \$0.00      | \$0.00  | \$13,305.00  | 100.00%  | \$0.00      |
| FURNISH & INSTALL GEOTEXTILE FABRIC BELOW NORTH CONSTRUCTION ENTRANCE & TRAILER/LAYDOWN YARD                              | \$1,680.00   | \$1,680.00   | \$0.00      | \$0.00  | \$1,680.00   | 100.00%  | \$0.00      |
| FURNISH & INSTALL 8" OF 3" MINUS W/ FINES FOR SOUTH CONSTRUCTION ENTRANCE (CTI RECYCLE)                                   | \$2,435.00   | \$2,435.00   | \$0.00      | \$0.00  | \$2,435.00   | 100.00%  | \$0.00      |
| FURNISH & INSTALL GEOTEXTILE FABRIC BELOW SOUTH CONSTRUCTION ENTRANCE                                                     | \$510.00     | \$510.00     | \$0.00      | \$0.00  | \$510.00     | 100.00%  | \$0.00      |
| REMOVE & DISPOSE OF TEMPORARY ROCK SURFACINGS                                                                             | \$7,126.00   | \$0.00       | \$0.00      | \$0.00  | \$0.00       | 0.00%    | \$7,126.00  |
| BACKFILL CURBS, WALKS, & ISLANDS                                                                                          | \$20,000.00  | \$5,000.00   | \$0.00      | \$0.00  | \$5,000.00   | 25.00%   | \$15,000.00 |
| FURNISH & INSTALL STORM SEWER                                                                                             | \$142,800.00 | \$142,800.00 | \$0.00      | \$0.00  | \$142,800.00 | 100.00%  | \$0.00      |
| FURNISH & INSTALL SUBDRAIN                                                                                                | \$19,026.00  | \$9,513.00   | \$9,513.00  | \$0.00  | \$19,026.00  | 100.00%  | \$0.00      |
| FURNISH & INSTALL WATER SERVICE                                                                                           | \$59,344.00  | \$59,344.00  | \$0.00      | \$0.00  | \$59,344.00  | 100.00%  | \$0.00      |
| FURNISH & INSTALL SANITARY SEWER                                                                                          | \$38,359.00  | \$38,359.00  | \$0.00      | \$0.00  | \$38,359.00  | 100.00%  | \$0.00      |
| ALLOWANCE FOR BP #01 (SITE ACCESS MAINTENANCE)                                                                            | \$20,000.00  | \$0.00       | \$0.00      | \$0.00  | \$0.00       | 0.00%    | \$20,000.00 |
| SURVEY & LAYOUT (CDA REQUIRED)                                                                                            | \$11,000.00  | \$11,000.00  | \$0.00      | \$0.00  | \$11,000.00  | 100.00%  | \$0.00      |
| PERFORMANCE & PAYMENT BOND                                                                                                | \$6,110.00   | \$6,110.00   | \$0.00      | \$0.00  | \$6,110.00   | 100.00%  | \$0.00      |
| CHANGE ORDER #1 ADD WATER VALVE                                                                                           | \$6,062.10   | \$6,062.10   | \$0.00      | \$0.00  | \$6,062.10   | 100.00%  | \$0.00      |
| CHANGE ORDER #2 RFI 20 TIE IN TILE                                                                                        | \$8,462.30   | \$0.00       | \$8,462.30  | \$0.00  | \$8,462.30   | 100.00%  | \$0.00      |
|                                                                                                                           | \$0.00       | \$0.00       | \$0.00      | \$0.00  | \$0.00       | #DIV/0!  | \$0.00      |
|                                                                                                                           | \$0.00       | \$0.00       | \$0.00      | \$0.00  | \$0.00       | #DIV/0!  | \$0.00      |
|                                                                                                                           | \$0.00       | \$0.00       | \$0.00      | \$0.00  | \$0.00       | #DIV/0!  | \$0.00      |
|                                                                                                                           | \$0.00       | \$0.00       | \$0.00      | \$0.00  | \$0.00       | #DIV/0!  | \$0.00      |
|                                                                                                                           | \$0.00       | \$0.00       | \$0.00      | \$0.00  | \$0.00       | #DIV/0!  | \$0.00      |
|                                                                                                                           | \$0.00       | \$0.00       | \$0.00      | \$0.00  | \$0.00       | #DIV/0!  | \$0.00      |
| TOTAL CONTRACT & CHANGE ORDERS                                                                                            | \$588,790.40 | \$474,056.95 | \$52,848.45 | \$0.00  | \$526,905.40 | 89.49%   | \$61,885.00 |

## RESOLUTION 08-0525 APPROVING CHANGE ORDERS

### Grimes Resolution No. 08-0525

WHEREAS, the contractor has agreed to provide a scope of work for the City;

WHEREAS, the contractor from time deems it necessary to amendment a construction contract that changes the contractor's scope of work or materials;

WHEREAS, the change order may adjust the amount of time for completion of work or increase or decrease the contract price;

WHEREAS, the City staff has reviewed and approved the attached change orders.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, the attached change orders shall be approved as submitted.

PASSED and APPROVED on August 26, 2025.

---

Scott Mikkelsen, Mayor

Attested:

---

Rachel Greving, City Clerk

# CHANGE ORDER FORM



**Project Title:** SE Little Beaver Dr. and SE 4th St. Reconstruction  
**Contractor:** Sternquist Construction, Inc.  
**Address:** 110 N. 14th Street, Indianola, IA 50125  
**Finance Budget Code:** 371-210-6499 **Finance Project #**  
**Vendor Project or Invoice #:** **PO #**  
**Original Contract Date:** February 11, 2025 **Vendor #** 4488

Change Order Number: 3

Change Order Date: August 26, 2025

## Purpose of Change Order:

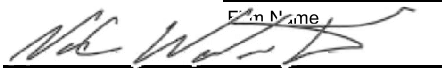
Replacing precast top encroached into PCC Pavement, installation of the concrete pipe collar due to field adjustment of partially completed pipe run, adjustments were needed due to shifting intake because of conflicting utilities, addition of sump line piping and connection in order to connect existing sump lines to installed storm. 2 additional working days will be added to the contract as well.

## Details of Change Order:

| ITEM # | DESCRIPTION                        | UNITS | QUANTITY CHANGE | UNIT PRICE  | EXTENDED PRICE |
|--------|------------------------------------|-------|-----------------|-------------|----------------|
| CO3.1  | ST 4.14 SW-401 72" Top Replacement | LS    | 1.00            | \$ 3,575.00 | \$ 3,575.00    |
| CO3.2  | P 4.04 RCP Pipe Collar SW-211      | LS    | 1.00            | \$ 385.00   | \$ 385.00      |
| CO3.3  | Sump Line Piping                   | LF    | 60.00           | \$ 55.00    | \$ 3,300.00    |
| CO3.4  | Sump Line Connections              | EA    | 4.00            | \$ 385.00   | \$ 1,540.00    |
|        |                                    |       |                 |             | \$ -           |
|        |                                    |       |                 |             | \$ -           |
|        |                                    |       |                 |             | \$ -           |
|        |                                    |       |                 |             | \$ -           |
|        |                                    |       |                 |             | \$ -           |
|        |                                    |       |                 |             | \$ -           |

Change Order Number: 3 makes the following adjustments to the contract: **\$ 8,800.00**

Contractor Accepted: Sternquist Construction, Inc.

  
 Signature

Firm Name  
 Date 8-6-25

Engineer Approved: City of Grimes

  
 Signature

Firm Name  
 Date 8-7-25

Owner Accepted: City of Grimes

Signature

Title  
 Date

Attest for Owner:

Signature

Title  
 Date

## Record of Change Orders

| #                               | Date            | Amount        |
|---------------------------------|-----------------|---------------|
| <b>Original Contract Amount</b> |                 | \$ 888,730.50 |
| 1                               | March 25, 2025  | \$ 1,980.00   |
| 2                               | June 24, 2025   | \$ 17,083.00  |
| 3                               | August 26, 2025 | \$ 8,800.00   |
| 4                               |                 |               |
| 5                               |                 |               |
| 6                               |                 |               |
| 7                               |                 |               |
| 8                               |                 |               |
| 9                               |                 |               |
| 10                              |                 |               |
| 11                              |                 |               |
| 12                              |                 |               |
| 13                              |                 |               |
| 14                              |                 |               |
| 15                              |                 |               |

**Revised Contract Amount \$ 916,593.50**

# CHANGE ORDER FORM



**Project Title:** Grimes Public Safety Center  
**Contractor:** 1st Interiors, Inc.  
**Address:** 1100 SE Westbrooke Dr., Waukee, IA 50263  
**Finance Budget Code:** 378-150-6499 **Finance Project #** 0  
**Vendor Project or Invoice #:** X242400 **PO #** 0  
**Original Contract Date:** June 25, 2024 **Vendor #** 4804

Change Order Number: 3

Change Order Date: August 26, 2025

Purpose of Change Order:

PCO 022 (Change Event # 031): PR 10 Plywood at IT Closet needed for mounting racks/panels.

PCO 023 (Change Event #033) Switch Phoenix Boxes at Sleeping Rooms to Hall Side.

Details of Change Order:

| ITEM # | DESCRIPTION                                      | UNITS | QUANTITY CHANGE | UNIT PRICE  | EXTENDED PRICE |
|--------|--------------------------------------------------|-------|-----------------|-------------|----------------|
| 1      | PCO 022 - Plywood at IT Closet                   |       | 1.00            | \$ 400.00   | \$ 400.00      |
| 2      | PCO 023 - Switch Phoenix Boxes at Sleeping Rooms |       | 1.00            | \$ 2,159.00 | \$ 2,159.00    |
| 3      |                                                  |       |                 |             | \$ -           |
| 4      |                                                  |       |                 |             | \$ -           |
| 5      |                                                  |       |                 |             | \$ -           |
| 6      |                                                  |       |                 |             | \$ -           |
| 7      |                                                  |       |                 |             | \$ -           |
| 8      |                                                  |       |                 |             | \$ -           |
| 9      |                                                  |       |                 |             | \$ -           |
| 10     |                                                  |       |                 |             | \$ -           |

Change Order Number: 3 makes the following adjustments to the contract: **\$ 2,559.00**

Contractor Accepted: 1st Interiors, Inc.

ally dmn Firm Name  
 Signature Date 8/13/2025

Engineer Approved: SVPA Architects

Robert F. Oles Firm Name  
 Signature Date 8/13/2025

Owner Accepted: City of Grimes MSA 8-14-25

Signature Title  
 Date

Attest for Owner:

Signature Title  
 Date

## Record of Change Orders

| #                        | Date              | Amount        |
|--------------------------|-------------------|---------------|
| Original Contract Amount |                   | \$ 495,335.00 |
| 1                        | November 26, 2024 | \$ 155.00     |
| 2                        | March 25, 2025    | \$ 2,557.00   |
| 3                        | August 26, 2025   | \$ 2,559.00   |
| 4                        |                   |               |
| 5                        |                   |               |
| 6                        |                   |               |
| 7                        |                   |               |
| 8                        |                   |               |
| 9                        |                   |               |
| 10                       |                   |               |
| 11                       |                   |               |
| 12                       |                   |               |
| 13                       |                   |               |
| 14                       |                   |               |
| 15                       |                   |               |

Revised Contract Amount **\$ 500,606.00**



PCO #022

THE WEITZ COMPANY, LLC  
611 5th Avenue Suite 300  
Des Moines, Iowa 50309  
Phone: (515) 246-4700  
Fax: (515) 246-4799

Project: X242400 - GRIMES FIRE STATION  
2001 SW 6th St.  
GRIMES, Iowa 50111

DRAFT

Prime Contract Potential Change Order #022: CE #031 - PR 10 Plywood at IT Closet

|                        |                                                          |                                      |                                                                            |
|------------------------|----------------------------------------------------------|--------------------------------------|----------------------------------------------------------------------------|
| TO:                    | CITY OF GRIMES<br>110 NORTH HARVEY<br>GRIMES Iowa, 50111 | FROM:                                | WEITZ COMPANY-IOWA, THE<br>611 5TH AVE SUITE 300<br>DES MOINES Iowa, 50309 |
| PCO NUMBER/REVISION:   | 022 / 0                                                  | CONTRACT:                            | 1 - Dummy Prime Contract - PCCO's for Prime Changes                        |
| REQUEST RECEIVED FROM: |                                                          | CREATED BY:                          | Jack Harris (WEITZ COMPANY-IOWA, THE)                                      |
| STATUS:                | Draft                                                    | CREATED DATE:                        | 8/12 /2025                                                                 |
| REFERENCE:             |                                                          | PRIME CONTRACT CHANGE ORDER:         | None                                                                       |
| FIELD CHANGE:          | No                                                       |                                      |                                                                            |
| LOCATION:              |                                                          | ACCOUNTING METHOD:                   | Amount Based                                                               |
| SCHEDULE IMPACT:       |                                                          | REVISED SUBSTANTIAL COMPLETION DATE: |                                                                            |
|                        |                                                          | TOTAL AMOUNT:                        | \$2,314.00                                                                 |

POTENTIAL CHANGE ORDER TITLE: CE #031 - PR 10 Plywood at IT Closet

CHANGE REASON: Design Development

POTENTIAL CHANGE ORDER DESCRIPTION: (The Contract Is Changed As Follows)

CE #031 - PR 10 Plywood at IT Closet

PR 10 issued 7/24/25 captures adding plywood to the walls in the IT closet. Plywood is needed for mounting racks/panels in this room.

7/28/25: DDVI: \$1,914

Labor cost of 16mhs @ \$65 + \$700 material + markup

8/6/25: Need to confirm if painter has cost, none submitted to date.

8/6/25: 1st Interiors: \$400

ATTACHMENTS:

[PCO#11 PR#10.pdf](#)

| #            | SubJob                        | Cost Code                               | Description                | Type       | Amount      |
|--------------|-------------------------------|-----------------------------------------|----------------------------|------------|-------------|
| 1            | GRIMES FIRE STATION PRIME VOL | 00-000010.2500 - BP #02 - DDVI          | PR 10 Plywood at IT Closet | Commitment | \$ 1,914.00 |
| 2            | GRIMES FIRE STATION PRIME VOL | 00-000090.2500 - BP #07 - 1st Interiors | PR 10 Plywood at IT Closet | Commitment | \$ 400.00   |
| Subtotal:    |                               |                                         |                            |            | \$2,314.00  |
| Grand Total: |                               |                                         |                            |            | \$2,314.00  |





PCO #022

Authorization: The undersigned hereby directs the Contractor, to proceed as denoted above in the performance of the change at the amount and terms stated above. It is understood that the work described in this change proposal shall be incorporated, uncontested, in to the next formal Change Order. Pricing is good for (14) calendar days from the date of delivery of this PCO unless noted otherwise.

Casey White (SVPA ARCHITECTS INC)

CITY OF GRIMES

WEITZ COMPANY-IOWA, THE

Des Moines Iowa 50310

110 NORTH HARVEY

611 5TH AVE SUITE 300

GRIMES Iowa 50111

DES MOINES Iowa 50309

SIGNATURE

DATE

SIGNATURE

DATE

SIGNATURE

DATE

*Stephanie Morrison* 8/12/2025



# DDVI

General Contractor

Remittance Address: P.O. Box 743 - Indianola, Iowa 50125  
Physical Address: 1817 North 7th Street - Indianola, Iowa 50125  
515-962-2176 ph/515-962-2199 fax

## PROJECT

Grimes Public Safety

Project #24-652

|     |    |
|-----|----|
| PR# | 10 |
| CO# |    |

|                          |    |
|--------------------------|----|
| Cost for Proposed Change | 11 |
|--------------------------|----|

DATE: 07/28/25

ARCHITECT: SVPA

DESCRIPTION: Additional plywood at IT room

|          |  |
|----------|--|
| Approved |  |
| Gina     |  |
| JC       |  |
| Sub      |  |
| Field    |  |

| Contractor: | Description            | Total      |
|-------------|------------------------|------------|
| DDVI        | Labor 16hrs at \$65hr  | \$1,040.00 |
|             | Materials and fastners |            |
|             | 8 sheets of plywood    | \$520.00   |
|             | Fasteners              | \$180.00   |
|             | DDVI total:            | \$1,740.00 |

|                         |          |
|-------------------------|----------|
|                         | \$0.00   |
|                         | \$0.00   |
|                         | \$0.00   |
| Sub Total:              | \$0.00   |
| DDVI Markup (10%)       | \$174.00 |
| Sub Markup (5%)         | \$0.00   |
| Bonds/Ins on sub (2.8%) | \$0.00   |

|                          |    |            |
|--------------------------|----|------------|
| Cost for Proposed Change | 11 | \$1,914.00 |
|--------------------------|----|------------|

# AIA<sup>®</sup> Document G709<sup>™</sup> – 2018

## Proposal Request

**PROJECT:** (name and address)  
Grimes Public Safety Center

200 N. James Street Grimes, IA 50111

**CONTRACT INFORMATION:**

Contract For:  
General Construction  
Date:  
07-24-2025

Architect's Project Number: 23012

Proposal Request Number: 010

Proposal Request Date: July 24, 2025

**OWNER:** (name and address)  
City of Grimes

410 SE Main Street, Suite 102  
Grimes, IA 50111

**ARCHITECT:** (name and address)

Savage-Ver Ploeg & Associates, Inc. dba  
SVPA Architects Inc.  
1466 28th Street, Suite 200  
West Des Moines, IA 50266

**CONTRACTOR:** (name and address)

The Weitz Company

5901 Thornton Avenue  
Des Moines, IA 50321

The Owner requests an itemized proposal for changes to the Contract Sum and Contract Time for proposed modifications to the Contract Documents described herein. The Contractor shall submit this proposal within Ten ( 10 ) days or notify the Architect in writing of the anticipated date of submission.

(Insert a detailed description of the proposed modifications to the Contract Documents and, if applicable, attach or reference specific exhibits.)

**CHANGES TO DRAWINGS:**

**1. Sheet A100 – FLOOR PLANS**

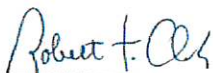
A. ADD note 8 to Floor Plan Keynotes; note to read; "Provide ¾" fire-retardant, A-C grade plywood. The plywood shall be eight (8) feet tall, and the "A" surface shall be facing into the room. The surface shall be painted PNT1."

B. ADD note 8 to IT A124.

**ATTACHMENTS:** None

**THIS IS NOT A CHANGE ORDER, A CONSTRUCTION CHANGE DIRECTIVE, OR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED IN THE PROPOSED MODIFICATIONS.**

**REQUESTED BY THE ARCHITECT**



**ARCHITECT** (Signature)

BY: Robert T. Ormsby, AIA, LEED AP, Vice  
President/Secretary

(Printed name, title, and license number if required)

Rich

---

**From:** Jack Harris <Jack.Harris@weitz.com>  
**Sent:** Thursday, July 24, 2025 2:07 PM  
**To:** Allyson Dunn; Mike Muhlena; chris@ddvi.net; Gina; Rob van Heeswyk; Tricia Lane; Jason Knipp; Jim Savage; Gary Lewis; Shana Rainey; Ryan Fish; andrew@alphalandscape.com; Brad Renze; rich@ddvi.net; Joe Hovick; terry@midwestfiresprinkler.com; Ruben Billalba; Mike Carlson; Bradhowe@midwestfiresprinkler.com; Justin Toyne; Mike Hermesen; brandon@sandstonemgmt.com; Jerry & Ryan Scrivner  
**Cc:** Eli Davis; Stephanie Morrison; Aidan Cooper  
**Subject:** Grimes PSC PR 10 IT Room Plywood Sheathing  
**Attachments:** 2025-07-24\_23012\_Grimes Public Safety Center PR-010.pdf

All,

Please review PR 10 attached to this email.

**Any pricing for items listed in the change documents must be submitted to the Construction Manager (Weitz) within two weeks of receipt of the change document.** Please send costs to myself (jack.harris@weitz.com) and Stephanie Morrison (stephanie.morrison@weitz.com).

If costs are not received within 14 days, the work automatically becomes part of the contracted work scope per the contract if accepted by the owner. Due dates are subject to vary and can be extended at the discretion of the Construction Manager (Weitz), but only if a time extension is requested by the Contractor in advance of the 14-day deadline. Change document final approval is dependent on pricing acceptance by owner. The PR from the design team is attached to this email.

Thanks,  
Jack

**JACK HARRIS**

Project Engineer I

611 5<sup>th</sup> Avenue, Suite 300 Des Moines, IA 50309  
c 515.985.9505 e [jack.harris@weitz.com](mailto:jack.harris@weitz.com)



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---

**RE: Grimes PSC PR 10 IT Room Plywood Sheathing**

---

**From** Allyson Dunn <allyson@1st-interiors.com>

**Date** Wed 8/6/2025 10:16 AM

**To** Jack Harris <Jack.Harris@weitz.com>; Eli Davis <eli.davis@weitz.com>

**Cc** Ruben Billalba <ruben@1st-interiors.com>

Jack/Eli

It will be an additional \$400 to paint the plywood at the IT Room.

Thank you!

Ally Dunn



(O) 515.987.6122

(C) 515.343.7741

[allyson@1st-interiors.com](mailto:allyson@1st-interiors.com)

**From:** Jack Harris <Jack.Harris@weitz.com>

**Sent:** Thursday, July 24, 2025 2:07 PM

**To:** Allyson Dunn <allyson@1st-interiors.com>; Mike Muhlena <mikem@coreconstructionia.com>; chris@ddvi.net; Gina <gina@ddvi.net>; Rob van Heeswyk <rob@forrestassociate.com>; Tricia Lane <tricia@forrestassociate.com>; Jason Knipp <jason@henkelconstruction.com>; Jim Savage <jsavage@rendaelectric.com>; Gary Lewis <glewis@kruckph.com>; Shana Rainey <srainey@kruckph.com>; Ryan Fish <ryan@sandstonemgmt.com>; andrew@alphalandscapesia.com; Brad Renze <bradrenze@midwestfiresprinkler.com>; rich@ddvi.net; Joe Hovick <Joe@henkelconstruction.com>; terry@midwestfiresprinkler.com; Ruben Billalba <ruben@1st-interiors.com>; Mike Carlson <mikec@midamglazing.com>; Bradhowe@midwestfiresprinkler.com; Justin Toyne <jtoyne@rendaelectric.com>; Mike Hermsen <mike.hermsen@hopkinsroofing.com>; brandon@sandstonemgmt.com; Jerry & Ryan Scrivner <jerry@mwcaulk.com>

**Cc:** Eli Davis <Eli.Davis@weitz.com>; Stephanie Morrison <Stephanie.Morrison@weitz.com>; Aidan Cooper <Aidan.Cooper@weitz.com>

**Subject:** Grimes PSC PR 10 IT Room Plywood Sheathing

This message is from an **EXTERNAL SENDER**. If the sender is unknown to you, be **CAUTIOUS** particularly with links and attachments. **NEVER** give out your user ID or password.

All,

Please review PR 10 attached to this email.

**Any pricing for items listed in the change documents must be submitted to the Construction Manager (Weitz) within two weeks of receipt of the change document.** Please send costs to myself ([jack.harris@weitz.com](mailto:jack.harris@weitz.com)) and Stephanie Morrison ([stephanie.morrison@weitz.com](mailto:stephanie.morrison@weitz.com)).

If costs are not received within 14 days, the work automatically becomes part of the contracted work scope per the contract if accepted by the owner. Due dates are subject to vary and can be extended at the discretion of the Construction Manager (Weitz), but only if a time extension is requested by the Contractor in advance of the 14-day deadline. Change document final approval is dependent on pricing acceptance by owner. The PR from the design team is attached to this email.

Thanks,  
Jack

**JACK HARRIS**

Project Engineer I

611 5<sup>th</sup> Avenue, Suite 300 Des Moines, IA 50309

c 515.985.9505 e [jack.harris@weitz.com](mailto:jack.harris@weitz.com)

-



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PCO #023

THE WEITZ COMPANY, LLC  
611 5th Avenue Suite 300  
Des Moines, Iowa 50309  
Phone: (515) 246-4700  
Fax: (515) 246-4799

Project: X242400 - GRIMES FIRE STATION  
2001 SW 6th St.  
GRIMES, Iowa 50111

DRAFT

Prime Contract Potential Change Order #023: CE #033 - Switch Pheonix Boxes at Sleeping Rooms to Hall Side

|                        |                                                          |                                      |                                                                            |
|------------------------|----------------------------------------------------------|--------------------------------------|----------------------------------------------------------------------------|
| TO:                    | CITY OF GRIMES<br>110 NORTH HARVEY<br>GRIMES Iowa, 50111 | FROM:                                | WEITZ COMPANY-IOWA, THE<br>611 5TH AVE SUITE 300<br>DES MOINES Iowa, 50309 |
| PCO NUMBER/REVISION:   | 023 / 0                                                  | CONTRACT:                            | 1 - Dummy Prime Contract - PCCO's for Prime Changes                        |
| REQUEST RECEIVED FROM: |                                                          | CREATED BY:                          | Jack Harris (WEITZ COMPANY-IOWA, THE)                                      |
| STATUS:                | Draft                                                    | CREATED DATE:                        | 8/12 /2025                                                                 |
| REFERENCE:             |                                                          | PRIME CONTRACT CHANGE ORDER:         | None                                                                       |
| FIELD CHANGE:          | No                                                       |                                      |                                                                            |
| LOCATION:              |                                                          | ACCOUNTING METHOD:                   | Amount Based                                                               |
| SCHEDULE IMPACT:       |                                                          | REVISED SUBSTANTIAL COMPLETION DATE: |                                                                            |
|                        |                                                          | TOTAL AMOUNT:                        | \$3,875.00                                                                 |

POTENTIAL CHANGE ORDER TITLE: CE #033 - Switch Pheonix Boxes at Sleeping Rooms to Hall Side

CHANGE REASON: Client Request

POTENTIAL CHANGE ORDER DESCRIPTION: (The Contract Is Changed As Follows)

CE #033 - Switch Pheonix Boxes at Sleeping Rooms to Hall Side

Per walk through after OAC Meeting, FD noted that the Phoenix room remotes at the sleeping rooms need to be switched to hall side vs sleeping room side. Sidekick provided direction to proceed T&M.

7/24/25: Renda: \$1,716  
Includes 18mhs labor

7/24/25 1st Interiors: \$2,159  
FWO 59809: \$47 material & 24hrs labor

ATTACHMENTS:

[CE 033 Backup.pdf](#)

| #            | SubJob                        | Cost Code                               | Description                     | Type       | Amount      |
|--------------|-------------------------------|-----------------------------------------|---------------------------------|------------|-------------|
| 1            | GRIMES FIRE STATION PRIME VOL | 00-000260.2500 - BP #10 - Renda         | Phoenix Boxes at Sleeping Rooms | Commitment | \$ 1,716.00 |
| 2            | GRIMES FIRE STATION PRIME VOL | 00-000090.2500 - BP #07 - 1st Interiors | Phoenix Boxes at Sleeping Rooms | Commitment | \$ 2,159.00 |
| Subtotal:    |                               |                                         |                                 |            | \$3,875.00  |
| Grand Total: |                               |                                         |                                 |            | \$3,875.00  |



PCO #023

Authorization: The undersigned hereby directs the Contractor, to proceed as denoted above in the performance of the change at the amount and terms stated above. It is understood that the work described in this change proposal shall be incorporated, uncontested, in to the next formal Change Order. Pricing is good for (14) calendar days from the date of delivery of this PCO unless noted otherwise.

Casey White (SVPA ARCHITECTS INC)

CITY OF GRIMES

WEITZ COMPANY-IOWA, THE

Des Moines Iowa 50310

110 NORTH HARVEY

611 5TH AVE SUITE 300

GRIMES Iowa 50111

DES MOINES Iowa 50309

SIGNATURE

DATE

SIGNATURE

DATE

*Stephanie Morrison*

8/12/2025

SIGNATURE

DATE

| Grimes Public Safety Center                    |       |          |          |            |          |
|------------------------------------------------|-------|----------|----------|------------|----------|
| Renda Electric CR - Cost Breakdown             |       |          |          |            |          |
| move pheonix boxes in bunk rooms               |       |          |          |            |          |
| Material                                       | Qty   | Cost     |          | Markup     | Extended |
|                                                | 0     | \$0.00   |          | \$0.00     | \$0.00   |
|                                                | 0     | \$0.00   |          | \$0.00     | \$0.00   |
|                                                | 0     | \$0.00   |          | \$0.00     | \$0.00   |
|                                                |       | \$0.00   |          | \$0.00     | \$0.00   |
|                                                |       | \$0.00   |          | \$0.00     | \$0.00   |
|                                                |       |          |          | \$0.00     | \$0.00   |
|                                                |       |          |          | \$0.00     | \$0.00   |
|                                                |       |          |          | \$0.00     | \$0.00   |
|                                                |       |          |          | \$0.00     | \$0.00   |
|                                                |       |          |          | \$0.00     | \$0.00   |
|                                                |       |          |          | \$0.00     | \$0.00   |
|                                                |       |          |          | \$0.00     | \$0.00   |
|                                                |       |          |          | \$0.00     | \$0.00   |
|                                                |       |          |          | \$0.00     | \$0.00   |
|                                                |       |          |          | \$0.00     | \$0.00   |
|                                                |       |          |          | \$0.00     | \$0.00   |
|                                                |       |          | Subtotal |            | \$0.00   |
| Labor                                          |       |          |          |            |          |
|                                                | Hours | Cost/hr  | O and P  | Extended   |          |
| Journeyman Electrician                         | 6     | \$100.00 | \$60.00  | \$660.00   |          |
| Apprentice Electrician                         | 12    | \$80.00  | \$96.00  | \$1,056.00 |          |
| Project Manager                                | 0     | \$100.00 | \$0.00   | \$0.00     |          |
| lift                                           | 0     | \$125.00 |          | \$0.00     |          |
| Approximately 0 days added to project schedule |       |          | Subtotal | \$1,716.00 |          |
|                                                |       |          | Tax      | \$0.00     |          |
|                                                |       |          | Total    | \$1,716.00 |          |



59809



1100 SE WESTBROOKE DR  
WAUKEE, IA 50263  
PHONE (515) 987-6122  
FAX (515) 987-0988

JOB NAME: Grimes Fire Station  
JOB #:  
DATE:  
FWO #:

CHARGE TO: Weitz

## WORK DESCRIPTION:

Cut out wall openings in back rooms, then patched holes with sheet rock. Tapers had to mud and sand patched holes.

## LABOR COST DETAIL

| EMPLOYEE NAME     | TRADE | HOURS | RATE | TOTAL  |
|-------------------|-------|-------|------|--------|
| Leron             | Carp  | 5     | \$88 | \$440  |
| Jose              | Carp  | 5     |      | \$440  |
| Louise            | Taper | 7     |      | \$616  |
| Jean              | Taper | 7     |      | \$616  |
| TOTAL LABOR COSTS |       |       |      | \$2112 |

## MATERIAL COST DETAIL

| DESCRIPTION          | QUANTITY | UNIT \$ | COST | SALES TAX | TOTAL |
|----------------------|----------|---------|------|-----------|-------|
| 1 Sheet 10' 5/8" GWB | 1        | \$28    |      |           | \$28  |
| Durabond 20min       | 1        | \$19    |      |           | \$19  |
| TOTAL MATERIAL COSTS |          |         |      |           | \$47  |

## EQUIPMENT COST DETAIL

| DESCRIPTION           | QUANTITY | UNIT \$ | COST | SALES TAX | TOTAL |
|-----------------------|----------|---------|------|-----------|-------|
| TOTAL EQUIPMENT COSTS |          |         |      |           |       |

## FIELD WORK ORDER SUMMARY

| DESCRIPTION                      | QUANTITY | RATE | TOTALS |
|----------------------------------|----------|------|--------|
| Total Labor Costs                |          |      |        |
| Total Material & Equipment Costs |          |      |        |
| Material & Equipment Overhead    |          |      |        |
| Truck Charge                     |          |      |        |
| Bond                             |          |      |        |
| FWO TOTAL                        |          |      | \$2159 |

*El D...*

CUSTOMER APPROVAL

*Sean...*

1ST INTERIORS APPROVAL

# CHANGE ORDER FORM



**Project Title:** Grimes Public Safety Center  
**Contractor:** DDVI  
**Address:** 1817 N. 7th Street, Indianola, IA 50125  
**Finance Budget Code:** 378-150-6499 **Finance Project #** 0  
**Vendor Project or Invoice #:** X242400 **PO #** 0  
**Original Contract Date:** June 25, 2024 **Vendor #** 4793

Change Order Number: 6

Change Order Date: August 26, 2025

Purpose of Change Order:

**PCO 022 (Change Event 031): Adding plywood to walls in the IT closet for mounting racks/panels.**

Details of Change Order:

| ITEM # | DESCRIPTION                  | UNITS | QUANTITY CHANGE | UNIT PRICE  | EXTENDED PRICE |
|--------|------------------------------|-------|-----------------|-------------|----------------|
| 1      | PR 10 - Plywood at IT Closet |       | 1.00            | \$ 1,914.00 | \$ 1,914.00    |
| 2      |                              |       |                 |             | \$ -           |
| 3      |                              |       |                 |             | \$ -           |
| 4      |                              |       |                 |             | \$ -           |
| 5      |                              |       |                 |             | \$ -           |
| 6      |                              |       |                 |             | \$ -           |
| 7      |                              |       |                 |             | \$ -           |
| 8      |                              |       |                 |             | \$ -           |
| 9      |                              |       |                 |             | \$ -           |
| 10     |                              |       |                 |             | \$ -           |

Change Order Number: 6 makes the following adjustments to the contract: **\$ 1,914.00**

**Contractor Accepted:** DDVI  
 Firm Name  
*Gina Piper* 8/13/25  
 Signature Date

**Engineer Approved:** SVPA Architects  
 Firm Name  
*Robert F. Ols* 8/13/2025  
 Signature Date

**Owner Accepted:** City of Grimes MSA 8-14-25  
 Signature Title  
 Date

Attest for Owner:

Signature Title  
 Date

## Record of Change Orders

| #                               | Date              | Amount          |
|---------------------------------|-------------------|-----------------|
| <b>Original Contract Amount</b> |                   | \$ 1,365,000.00 |
| 1                               | November 26, 2024 | \$ 1,162.44     |
| 2                               | February 11, 2025 | \$ 751.37       |
| 3                               | March 25, 2025    | \$ 2,738.32     |
| 4                               | May 27, 2025      | \$ 436.59       |
| 5                               | June 24, 2025     | \$ 1,631.87     |
| 6                               | August 26, 2025   | \$ 1,914.00     |
| 7                               |                   |                 |
| 8                               |                   |                 |
| 9                               |                   |                 |
| 10                              |                   |                 |
| 11                              |                   |                 |
| 12                              |                   |                 |
| 13                              |                   |                 |
| 14                              |                   |                 |
| 15                              |                   |                 |

**Revised Contract Amount** \$ 1,373,634.59



PCO #022

THE WEITZ COMPANY, LLC  
611 5th Avenue Suite 300  
Des Moines, Iowa 50309  
Phone: (515) 246-4700  
Fax: (515) 246-4799

Project: X242400 - GRIMES FIRE STATION  
2001 SW 6th St.  
GRIMES, Iowa 50111

DRAFT

Prime Contract Potential Change Order #022: CE #031 - PR 10 Plywood at IT Closet

|                        |                                                          |                                      |                                                                            |
|------------------------|----------------------------------------------------------|--------------------------------------|----------------------------------------------------------------------------|
| TO:                    | CITY OF GRIMES<br>110 NORTH HARVEY<br>GRIMES Iowa, 50111 | FROM:                                | WEITZ COMPANY-IOWA, THE<br>611 5TH AVE SUITE 300<br>DES MOINES Iowa, 50309 |
| PCO NUMBER/REVISION:   | 022 / 0                                                  | CONTRACT:                            | 1 - Dummy Prime Contract - PCCO's for Prime Changes                        |
| REQUEST RECEIVED FROM: |                                                          | CREATED BY:                          | Jack Harris (WEITZ COMPANY-IOWA, THE)                                      |
| STATUS:                | Draft                                                    | CREATED DATE:                        | 8/12 /2025                                                                 |
| REFERENCE:             |                                                          | PRIME CONTRACT CHANGE ORDER:         | None                                                                       |
| FIELD CHANGE:          | No                                                       |                                      |                                                                            |
| LOCATION:              |                                                          | ACCOUNTING METHOD:                   | Amount Based                                                               |
| SCHEDULE IMPACT:       |                                                          | REVISED SUBSTANTIAL COMPLETION DATE: |                                                                            |
|                        |                                                          | TOTAL AMOUNT:                        | \$2,314.00                                                                 |

POTENTIAL CHANGE ORDER TITLE: CE #031 - PR 10 Plywood at IT Closet

CHANGE REASON: Design Development

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #031 - PR 10 Plywood at IT Closet

PR 10 issued 7/24/25 captures adding plywood to the walls in the IT closet. Plywood is needed for mounting racks/panels in this room.

7/28/25: DDVI: \$1,914

Labor cost of 16mhs @ \$65 + \$700 material + markup

8/6/25: Need to confirm if painter has cost, none submitted to date.

8/6/25: 1st Interiors: \$400

ATTACHMENTS:

[PCO#11 PR#10.pdf](#)

| #            | SubJob                        | Cost Code                               | Description                | Type       | Amount      |
|--------------|-------------------------------|-----------------------------------------|----------------------------|------------|-------------|
| 1            | GRIMES FIRE STATION PRIME VOL | 00-000010.2500 - BP #02 - DDVI          | PR 10 Plywood at IT Closet | Commitment | \$ 1,914.00 |
| 2            | GRIMES FIRE STATION PRIME VOL | 00-000090.2500 - BP #07 - 1st Interiors | PR 10 Plywood at IT Closet | Commitment | \$ 400.00   |
| Subtotal:    |                               |                                         |                            |            | \$2,314.00  |
| Grand Total: |                               |                                         |                            |            | \$2,314.00  |



Authorization: The undersigned hereby directs the Contractor, to proceed as denoted above in the performance of the change at the amount and terms stated above. It is understood that the work described in this change proposal shall be incorporated, uncontested, in to the next formal Change Order. Pricing is good for (14) calendar days from the date of delivery of this PCO unless noted otherwise.

**Casey White (SVPA ARCHITECTS INC)**

**CITY OF GRIMES**

**WEITZ COMPANY-IOWA, THE**

Des Moines Iowa 50310

110 NORTH HARVEY

611 5TH AVE SUITE 300

GRIMES Iowa 50111

DES MOINES Iowa 50309

SIGNATURE

DATE

SIGNATURE

DATE

SIGNATURE

DATE

*Stephanie Morrison*

8/12/2025

# DDVI

General Contractor

Remittance Address: P.O. Box 743 - Indianola, Iowa 50125

Physical Address: 1817 North 7th Street - Indianola, Iowa 50125

515-962-2176 ph/515-962-2199 fax

## PROJECT

Grimes Public Safety

Project #24-652

|     |    |
|-----|----|
| PR# | 10 |
| CO# |    |

Cost for Proposed Change 11

DATE: 07/28/25

ARCHITECT: SVPA

DESCRIPTION: Additional plywood at IT room

|          |  |
|----------|--|
| Approved |  |
| Gina     |  |
| JC       |  |
| Sub      |  |
| Field    |  |

| Contractor: | Description | Total |
|-------------|-------------|-------|
|-------------|-------------|-------|

DDVI

Labor 16hrs at \$65hr \$1,040.00

Materials and fastners  
8 sheets of plywood \$520.00

Fasteners \$180.00

DDVI total: \$1,740.00

\$0.00

\$0.00

\$0.00

Sub Total: \$0.00

DDVI Markup (10%) \$174.00

Sub Markup (5%) \$0.00

Bonds/Ins on sub (2.8%) \$0.00

Cost for Proposed Change 11 \$1,914.00





AIA®

## Document G709™ – 2018

**Proposal Request****PROJECT:** *(name and address)*

Grimes Public Safety Center

200 N. James Street Grimes, IA 50111

**CONTRACT INFORMATION:**

Contract For:

General Construction

Date:

07-24-2025

Architect's Project Number: 23012

Proposal Request Number: 010

Proposal Request Date: July 24, 2025

**OWNER:** *(name and address)*

City of Grimes

410 SE Main Street, Suite 102

Grimes, IA 50111

**ARCHITECT:** *(name and address)*

Savage-Ver Ploeg &amp; Associates, Inc. dba

SVP Architects Inc.

1466 28th Street, Suite 200

West Des Moines, IA 50266

**CONTRACTOR:** *(name and address)*

The Weitz Company

5901 Thornton Avenue

Des Moines, IA 50321

The Owner requests an itemized proposal for changes to the Contract Sum and Contract Time for proposed modifications to the Contract Documents described herein. The Contractor shall submit this proposal within Ten ( 10 ) days or notify the Architect in writing of the anticipated date of submission.

*(Insert a detailed description of the proposed modifications to the Contract Documents and, if applicable, attach or reference specific exhibits.)*

**CHANGES TO DRAWINGS:****1. Sheet A100 – FLOOR PLANS**

A. ADD note 8 to Floor Plan Keynotes; note to read; "Provide ¾" fire-retardant, A-C grade plywood. The plywood shall be eight (8) feet tall, and the "A" surface shall be facing into the room. The surface shall be painted PNT1."

B. ADD note 8 to IT A124.

**ATTACHMENTS:** None

**THIS IS NOT A CHANGE ORDER, A CONSTRUCTION CHANGE DIRECTIVE, OR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED IN THE PROPOSED MODIFICATIONS.**

REQUESTED BY THE ARCHITECT

ARCHITECT *(Signature)*

BY: Robert T. Ormsby, AIA, LEED AP, Vice  
President/Secretary

*(Printed name, title, and license number if required)*

Rich

---

**From:** Jack Harris <Jack.Harris@weitz.com>  
**Sent:** Thursday, July 24, 2025 2:07 PM  
**To:** Allyson Dunn; Mike Muhlena; chris@ddvi.net; Gina; Rob van Heeswyk; Tricia Lane; Jason Knipp; Jim Savage; Gary Lewis; Shana Rainey; Ryan Fish; andrew@alphalandscapeia.com; Brad Renze; rich@ddvi.net; Joe Hovick; terry@midwestfiresprinkler.com; Ruben Billalba; Mike Carlson; Bradhowe@midwestfiresprinkler.com; Justin Toyne; Mike Hermesen; brandon@sandstonemgmt.com; Jerry & Ryan Scrivner  
**Cc:** Eli Davis; Stephanie Morrison; Aidan Cooper  
**Subject:** Grimes PSC PR 10 IT Room Plywood Sheathing  
**Attachments:** 2025-07-24\_23012\_Grimes Public Safety Center PR-010.pdf

All,

Please review **PR 10 attached** to this email.

**Any pricing for items listed in the change documents must be submitted to the Construction Manager (Weitz) within two weeks of receipt of the change document.** Please send costs to myself (jack.harris@weitz.com) and Stephanie Morrison (stephanie.morrison@weitz.com).

If costs are not received within 14 days, the work automatically becomes part of the contracted work scope per the contract if accepted by the owner. Due dates are subject to vary and can be extended at the discretion of the Construction Manager (Weitz), but only if a time extension is requested by the Contractor in advance of the 14-day deadline. Change document final approval is dependent on pricing acceptance by owner. The PR from the design team is attached to this email.

Thanks,  
Jack

**JACK HARRIS**

Project Engineer I

611 5<sup>th</sup> Avenue, Suite 300 Des Moines, IA 50309

c 515.985.9505 e [jack.harris@weitz.com](mailto:jack.harris@weitz.com)



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**RE: Grimes PSC PR 10 IT Room Plywood Sheathing**

---

**From** Allyson Dunn <allyson@1st-interiors.com>

**Date** Wed 8/6/2025 10:16 AM

**To** Jack Harris <Jack.Harris@weitz.com>; Eli Davis <eli.davis@weitz.com>

**Cc** Ruben Billalba <ruben@1st-interiors.com>

Jack/Eli

It will be an additional \$400 to paint the plywood at the IT Room.

Thank you!

Ally Dunn



(O) 515.987.6122

(C) 515.343.7741

[allyson@1st-interiors.com](mailto:allyson@1st-interiors.com)

---

**From:** Jack Harris <Jack.Harris@weitz.com>

**Sent:** Thursday, July 24, 2025 2:07 PM

**To:** Allyson Dunn <allyson@1st-interiors.com>; Mike Muhlena <mikem@coreconstructionia.com>; chris@ddvi.net; Gina <gina@ddvi.net>; Rob van Heeswyk <rob@forrestassociate.com>; Tricia Lane <tricia@forrestassociate.com>; Jason Knipp <jason@henkelconstruction.com>; Jim Savage <jsavage@rendaelectric.com>; Gary Lewis <glewis@kruckph.com>; Shana Rainey <srainey@kruckph.com>; Ryan Fish <ryan@sandstonemgmt.com>; andrew@alphalandscapeia.com; Brad Renze <bradrenze@midwestfiresprinkler.com>; rich@ddvi.net; Joe Hovick <Joe@henkelconstruction.com>; terry@midwestfiresprinkler.com; Ruben Billalba <ruben@1st-interiors.com>; Mike Carlson <mikec@midamglazing.com>; Bradhowe@midwestfiresprinkler.com; Justin Toyne <jtoyne@rendaelectric.com>; Mike Hermsen <mike.hermsen@hopkinsroofing.com>; brandon@sandstonemgmt.com; Jerry & Ryan Scrivner <jerry@mwcaulk.com>

**Cc:** Eli Davis <Eli.Davis@weitz.com>; Stephanie Morrison <Stephanie.Morrison@weitz.com>; Aidan Cooper <Aidan.Cooper@weitz.com>

**Subject:** Grimes PSC PR 10 IT Room Plywood Sheathing

This message is from an **EXTERNAL SENDER**. If the sender is unknown to you, be **CAUTIOUS** particularly with links and attachments. **NEVER** give out your user ID or password.



All,

Please review PR 10 attached to this email.

**Any pricing for items listed in the change documents must be submitted to the Construction Manager (Weitz) within two weeks of receipt of the change document.** Please send costs to myself ([jack.harris@weitz.com](mailto:jack.harris@weitz.com)) and Stephanie Morrison ([stephanie.morrison@weitz.com](mailto:stephanie.morrison@weitz.com)).

If costs are not received within 14 days, the work automatically becomes part of the contracted work scope per the contract if accepted by the owner. Due dates are subject to vary and can be extended at the discretion of the Construction Manager (Weitz), but only if a time extension is requested by the Contractor in advance of the 14-day deadline. Change document final approval is dependent on pricing acceptance by owner. The PR from the design team is attached to this email.

Thanks,  
Jack

## JACK HARRIS

Project Engineer I

611 5<sup>th</sup> Avenue, Suite 300 Des Moines, IA 50309

c 515.985.9505 e [jack.harris@weitz.com](mailto:jack.harris@weitz.com)

-



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# CHANGE ORDER FORM



**Project Title:** Grimes Public Safety Center  
**Contractor:** Renda Electric  
**Address:** 1305 SW 37th St., Grimes, IA 50111  
**Finance Budget Code:** 378-150-6499 **Finance Project #** 0  
**Vendor Project or Invoice #:** X242400 **PO #** 0  
**Original Contract Date:** June 25, 2024 **Vendor #** 4802

Change Order Number: 5

Change Order Date: August 26, 2025

Purpose of Change Order:

**PCO 023 (Change Event 033) - Switch Phoenix Boxes at Sleeping Rooms to Hall Side.**

Details of Change Order:

| ITEM # | DESCRIPTION                     | UNITS | QUANTITY CHANGE | UNIT PRICE  | EXTENDED PRICE |
|--------|---------------------------------|-------|-----------------|-------------|----------------|
| 1      | Phoenix Boxes at Sleeping Rooms |       | 1.00            | \$ 1,716.00 | \$ 1,716.00    |
| 2      |                                 |       |                 |             | \$ -           |
| 3      |                                 |       |                 |             | \$ -           |
| 4      |                                 |       |                 |             | \$ -           |
| 5      |                                 |       |                 |             | \$ -           |
| 6      |                                 |       |                 |             | \$ -           |
| 7      |                                 |       |                 |             | \$ -           |
| 8      |                                 |       |                 |             | \$ -           |
| 9      |                                 |       |                 |             | \$ -           |
| 10     |                                 |       |                 |             | \$ -           |

Change Order Number: 5 makes the following adjustments to the contract: **\$ 1,716.00**

**Contractor Accepted:** Renda Electric  
 Signature: [Signature] Firm Name: Renda Electric  
 Date: 8/13/2025

**Engineer Approved:** SVPA Architects  
 Signature: [Signature] Firm Name: SVPA Architects  
 Date: 8/13/2025

**Owner Accepted:** City of Grimes MSA 8-14-25  
 Signature: \_\_\_\_\_ Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

**Attest for Owner:**  
 Signature: \_\_\_\_\_ Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

## Record of Change Orders

| #                               | Date              | Amount        |
|---------------------------------|-------------------|---------------|
| <b>Original Contract Amount</b> |                   | \$ 893,910.00 |
| 1                               | August 27, 2024   | \$ 18,818.00  |
| 2                               | November 12, 2024 | \$ 3,780.10   |
| 3                               | November 26, 2024 | \$ 3,195.69   |
| 4                               | January 14, 2025  | \$ 1,754.55   |
| 5                               | August 26, 2025   | \$ 1,716.00   |
| 6                               |                   |               |
| 7                               |                   |               |
| 8                               |                   |               |
| 9                               |                   |               |
| 10                              |                   |               |
| 11                              |                   |               |
| 12                              |                   |               |
| 13                              |                   |               |
| 14                              |                   |               |
| 15                              |                   |               |

**Revised Contract Amount** **\$ 923,174.34**

THE WEITZ COMPANY, LLC  
611 5th Avenue Suite 300  
Des Moines, Iowa 50309  
Phone: (515) 246-4700  
Fax: (515) 246-4799

**Project:** X242400 - GRIMES FIRE STATION  
2001 SW 6th St.  
GRIMES, Iowa 50111

## DRAFT

### Prime Contract Potential Change Order #023: CE #033 - Switch Pheonix Boxes at Sleeping Rooms to Hall Side

|                               |                                                          |                                             |                                                                            |
|-------------------------------|----------------------------------------------------------|---------------------------------------------|----------------------------------------------------------------------------|
| <b>TO:</b>                    | CITY OF GRIMES<br>110 NORTH HARVEY<br>GRIMES Iowa, 50111 | <b>FROM:</b>                                | WEITZ COMPANY-IOWA, THE<br>611 5TH AVE SUITE 300<br>DES MOINES Iowa, 50309 |
| <b>PCO NUMBER/REVISION:</b>   | 023 / 0                                                  | <b>CONTRACT:</b>                            | 1 - Dummy Prime Contract - PCCO's for Prime Changes                        |
| <b>REQUEST RECEIVED FROM:</b> |                                                          | <b>CREATED BY:</b>                          | Jack Harris (WEITZ COMPANY-IOWA, THE)                                      |
| <b>STATUS:</b>                | Draft                                                    | <b>CREATED DATE:</b>                        | 8/12 /2025                                                                 |
| <b>REFERENCE:</b>             |                                                          | <b>PRIME CONTRACT CHANGE ORDER:</b>         | None                                                                       |
| <b>FIELD CHANGE:</b>          | No                                                       |                                             |                                                                            |
| <b>LOCATION:</b>              |                                                          | <b>ACCOUNTING METHOD:</b>                   | Amount Based                                                               |
| <b>SCHEDULE IMPACT:</b>       |                                                          | <b>REVISED SUBSTANTIAL COMPLETION DATE:</b> |                                                                            |
|                               |                                                          | <b>TOTAL AMOUNT:</b>                        | \$3,875.00                                                                 |

**POTENTIAL CHANGE ORDER TITLE:** CE #033 - Switch Pheonix Boxes at Sleeping Rooms to Hall Side

**CHANGE REASON:** Client Request

**POTENTIAL CHANGE ORDER DESCRIPTION:** *(The Contract Is Changed As Follows)*

CE #033 - Switch Pheonix Boxes at Sleeping Rooms to Hall Side

Per walk through after OAC Meeting, FD noted that the Phoenix room remotes at the sleeping rooms need to be switched to hall side vs sleeping room side. Sidekick provided direction to proceed T&M.

7/24/25: Renda: \$1,716  
Includes 18mhs labor

7/24/25 1st Interiors: \$2,159  
FWO 59809: \$47 material & 24hrs labor

**ATTACHMENTS:**

CE 033 Backup.pdf\_

| #                   | SubJob                        | Cost Code                               | Description                     | Type       | Amount            |
|---------------------|-------------------------------|-----------------------------------------|---------------------------------|------------|-------------------|
| 1                   | GRIMES FIRE STATION PRIME VOL | 00-000260.2500 - BP #10 - Renda         | Phoenix Boxes at Sleeping Rooms | Commitment | \$ 1,716.00       |
| 2                   | GRIMES FIRE STATION PRIME VOL | 00-000090.2500 - BP #07 - 1st Interiors | Phoenix Boxes at Sleeping Rooms | Commitment | \$ 2,159.00       |
| <b>Subtotal:</b>    |                               |                                         |                                 |            | \$3,875.00        |
| <b>Grand Total:</b> |                               |                                         |                                 |            | <b>\$3,875.00</b> |



Authorization: The undersigned hereby directs the Contractor, to proceed as denoted above in the performance of the change at the amount and terms stated above. It is understood that the work described in this change proposal shall be incorporated, uncontested, in to the next formal Change Order. Pricing is good for (14) calendar days from the date of delivery of this PCO unless noted otherwise.

Casey White (SVPA ARCHITECTS INC)

Des Moines Iowa 50310

CITY OF GRIMES

110 NORTH HARVEY  
GRIMES Iowa 50111

WEITZ COMPANY-IOWA, THE

611 5TH AVE SUITE 300  
DES MOINES Iowa 50309

SIGNATURE DATE

THE WEITZ COMPANY, LLC

SIGNATURE DATE

 8/12/2025  
SIGNATURE DATE

Grimes Public Safety Center

| Renda Electric CR - Cost Breakdown |  |
|------------------------------------|--|
|------------------------------------|--|

| Material | Qty | Cost |  | Markup | Extended |
|----------|-----|------|--|--------|----------|
|----------|-----|------|--|--------|----------|

[illegible]

| Labor                                          | Hours | Cost/hr  | O and P | Extended   |
|------------------------------------------------|-------|----------|---------|------------|
| Journeyman Electrician                         | 6     | \$100.00 | \$60.00 | \$660.00   |
| Apprentice Electrician                         | 12    | \$80.00  | \$96.00 | \$1,056.00 |
| Project Manager                                | 0     | \$100.00 | \$0.00  | \$0.00     |
| lift                                           | 0     | \$125.00 |         | \$0.00     |
| Approximately 0 days added to project schedule |       | Subtotal |         | \$1,716.00 |
|                                                |       | Tax      |         | \$0.00     |
|                                                |       | Total    |         | \$1,716.00 |

**1ST INTERIORS, Inc.**  
1100 SE WESTBROOKE DR  
WAUKEE, IA 50263  
**INTERIOR CONSTRUCTION SPECIALISTS**

JOB NAME: Grimes Fire Station  
 JOB #: \_\_\_\_\_  
 DATE: \_\_\_\_\_  
 FWO #: \_\_\_\_\_

CHARGE TO: Wertz

**WORK DESCRIPTION:**

Cut out wall knives in back rooms. Then patched holes with shot rock. Taking had to mud and sand patched holes

| EMPLOYEE NAME     | TRADE | HOURS | RATE | TOTAL  |
|-------------------|-------|-------|------|--------|
| Lp Kon            | Carp  | 5     | #88  | \$440  |
| Jose              | Carp  | 5     |      | \$440  |
| Louie             | Taker | 7     |      | \$616  |
| Jean              | Taker | 7     |      | \$616  |
|                   |       |       |      |        |
|                   |       |       |      |        |
|                   |       |       |      |        |
|                   |       |       |      |        |
| TOTAL LABOR COSTS |       |       |      | \$2112 |

| MATERIAL COST DETAIL |          |         |      |           |       |
|----------------------|----------|---------|------|-----------|-------|
| DESCRIPTION          | QUANTITY | UNIT \$ | COST | SALES TAX | TOTAL |
| 1 Sheet 10' 5/8" GWS | 1        | \$28    |      |           | \$28  |
| Durabond 2emin       | 1        | \$19    |      |           | \$19  |
|                      |          |         |      |           |       |
|                      |          |         |      |           |       |
|                      |          |         |      |           |       |
|                      |          |         |      |           |       |
|                      |          |         |      |           |       |
|                      |          |         |      |           |       |
|                      |          |         |      |           |       |
|                      |          |         |      |           |       |
|                      |          |         |      |           |       |
| TOTAL MATERIAL COSTS |          |         |      |           | \$47  |

| DESCRIPTION           | QUANTITY | UNIT \$ | COST | SALES TAX | TOTAL |
|-----------------------|----------|---------|------|-----------|-------|
|                       |          |         |      |           |       |
|                       |          |         |      |           |       |
|                       |          |         |      |           |       |
|                       |          |         |      |           |       |
|                       |          |         |      |           |       |
|                       |          |         |      |           |       |
| TOTAL EQUIPMENT COSTS |          |         |      |           |       |

| DESCRIPTION                      | QUANTITY | RATE | TOTALS  |
|----------------------------------|----------|------|---------|
| Total Labor Costs                |          |      |         |
| Total Material & Equipment Costs |          |      |         |
| Material & Equipment Overhead    |          |      |         |
| Truck Charge                     |          |      |         |
| Bond                             |          |      |         |
| FWO TOTAL                        |          |      | \$ 2159 |

El Ruz

CUSTOMER APPROVAL

Leon G.

1ST INTERIORS APPROVAL



**AGENDA ITEM:**

**BACKGROUND:** The owners of 1326 NW 28th Street have requested approval to install a fence within a certain public landscape buffer easement on the subject property. The proposed installation of the fence has been reviewed by city staff and it has been determined that the installation will not affect the city's ability to maintain the easements.

**BUDGETARY CONSIDERATIONS:** N/A

**STRATEGIC PLANNING:**

Prioritized: No

**BOARD/COMMISSION ACTIONS:** Approved Final Plat for Willow Hills Plat 2 - 2022

**STAFF RECOMMENDATION:** Staff recommends approval.

**RESPONSIBLE STAFF/CONTACT INFORMATION:**

Alivia Hoodjer, Assistant Planner , [ahoodjer@grimesiowa.gov](mailto:ahoodjer@grimesiowa.gov)

Prepared by: Alivia Hoodjer, Assistant Planner

Return to: Alivia Hoodjer, Assistant Planner

RESOLUTION 08-0625 APPROVING CONSENT AND AGREEMENT TO IMPROVEMENTS  
WITHIN PUBLIC LANDSCAPE BUFFER EASEMENT FOR LOT 9 OF WILLOW HILLS PLAT 2  
- 1326 NW 28TH STREET

Grimes Resolution No. 08-0625

WHEREAS, the owners of Lot 9 of Willow Hills Plat 2 in the City of Grimes, Iowa (the "Property") have submitted to the City of Grimes a Consent and Agreement for Improvements within a certain public landscape buffer easement to permit the installation of a fence within the easement area on the Property; and

WHEREAS, the City desires to accept the Consent and Agreement for improvements within the public landscape buffer easement.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, that the Consent and Agreement for Improvements within the public landscape buffer easement ("Consent and Agreement") regarding Lot 26 of Parkview North Plat 2 is hereby accepted and approved by the City Council of the City of Grimes, that the Mayor hereby authorized to execute such Consent and Agreement on behalf of the City, and the City Clerk to attest to his signatures and that the City Clerk is hereby authorized and directed to file the Consent and Agreement with the Polk County Recorder.

PASSED and APPROVED on August 26, 2025.

---

Scott Mikkelsen, Mayor

Attested:

---

Rachel Greving, City Clerk



Preparer Information: Alivia Hoodjer, Assistant Planner, 410 SE Main St Ste. 102 Grimes, IA 50111 (515) 986-4050  
Taxpayer Information: City of Grimes 101 NE Harvey Street, Grimes, IA 50111 (515) 986-3036  
Return to: Rachel Greving, City Clerk, City of Grimes, 101 NE Harvey St, Grimes, Iowa 50111

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### **CONSENT AND AGREEMENT FOR IMPROVEMENTS**

This CONSENT AND AGREEMENT FOR IMPROVEMENTS ("Agreement") is entered into by and between Robin Nolan and Russell Nolan, *a married couple* (collectively, the "Property Owners") and the City of Grimes, Iowa, a municipal corporation (hereinafter called "City"):

1. **PROPERTY DESCRIPTION.** Property Owners own that property legally described as:  
  
Lot 9 of Willow Hills Plat 2, an Official Plat, now included in and forming a part of the City of Grimes, Polk County, Iowa ("Property").
2. **EXISTING EASEMENT.** The Property Owner or Property Owner's predecessor in title, granted that certain public landscape buffer easement, as shown in the Willow Hills Plat 2 dated September 12, 2022, recorded on September 20, 2022, in Book 19269, Page 731 in the real property records of Polk County, Iowa (the "Easement") to the City, which prohibited the erection of any fence or other structure within the easement areas described therein (the "Easement Area") without the prior written consent of the City.
3. **IMPROVEMENTS.** The Property Owners desire to install a fence on the Property, the exact nature and scope of which is described on Exhibit A, attached hereto and incorporated herein (the "Improvement"), which encroaches into the Easement Area, and the City has agreed to consent to the installation of the Improvement within the Easement Area, subject to the conditions set forth in this Agreement.
4. **CITY CONSENT TO INSTALLATION OF IMPROVEMENTS.** The City hereby consents to the installation of the Improvement as described herein within the Easement Area, provided that the Property Owners install and maintain the Improvement such that the Improvement does not impede the use and enjoyment of the Easement Area by the City as outlined in the Easement. Notwithstanding the foregoing, the Property shall

obtain all necessary licenses and approvals for the installation of the Improvement pursuant to City Ordinances.

5. MAINTENANCE AND LIABILITY. The Property Owners acknowledge and agree that in the event that the City exercises its rights under the Easement, including the rights to construct, reconstruct, repair, replace, enlarge, inspect and maintain the Improvement, the City's duty of restoration for the Easement Area shall be limited to grading and one seeding grass. In no event shall the City shall be responsible for any reconstruction, replacement, repair or maintenance of the fence or any improvements or structure located within the Easement Area, as the result of any activity, including, but not limited to, damage or destruction of the Property Owners' improvement by the City, City Employees, or City Contractors in connection with work in the Easement Area. Except as a result of the gross negligence or intentional misconduct of the City or City Employees, the Property Owners shall indemnify, defend and hold harmless the City from and against any loss or damage to the Property or liability from any claim by the Property Owners or any third party by reason of the construction, installation, use or maintenance of the Improvements.
6. NO OTHER CHANGE. Except as amended herein, each and every term, condition, warranty and provision of the Easement shall remain in full force and effect, and such are hereby ratified, confirmed and approved by the parties hereto.
7. TERMINATION. If the Improvement is destroyed or removed and not replaced with an identical structure to the one defined by Exhibit A within three months, or if the Improvement is replaced with a different structure which is not authorized by the City, this Agreement shall automatically terminate, and the City may file notice of the termination in the records of the Office of the County Recorder. Failure by the City to file such notice shall not be interpreted as approval or further consent by the City, and shall not impact the validity of the termination.
8. RUNS WITH THE LAND. This Agreement shall be deemed to run with the land and shall be binding on the Property Owners and on the Property Owners' heirs, successors and assigns.
9. APPROVAL BY CITY COUNCIL. This Agreement shall not be binding until it has received the final approval and acceptance by the City Council by Resolution which approval and acceptance shall be noted on this Agreement by the City Clerk.

The Property Owners do HEREBY COVENANT with the City that (i) the Property Owners hold said real estate described in this Agreement by title in fee simple; (ii) that the Property Owners have good and lawful authority to convey the same; and (iii) the Property Owners covenant to WARRANT AND DEFEND the said premises against the claims of all persons whomsoever.

Words and phrases herein, including acknowledgment hereof, shall be construed as in the singular or plural number, and as masculine or feminine gender, according to the context.



Signed this 17<sup>th</sup> day of July, 2025

PROPERTY OWNERS

Robin Nolan  
Robin Nolan

Russell Nolan  
Russell Nolan

STATE OF IOWA                    )  
                                          ) SS  
COUNTY OF Polk                )

On this 17 day of July, 2025, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Robin Nolan, to me known to be the identical person named in and who executed the foregoing instrument, and acknowledged that the person executed the instrument as the voluntary act of the person.



Mindy Morris  
Notary Public in and for the  
State of Iowa

My Commission expires 10-9-27

STATE OF IOWA                    )  
                                          ) SS  
COUNTY OF Polk                )

On this 17<sup>th</sup> day of July, 2025, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Russell Nolan, to me known to be the identical person named in and who executed the foregoing instrument, and acknowledged that these persons executed the instrument as the voluntary acts of the persons.



Mindy Morris  
Notary Public in and for the  
State of Iowa

My Commission expires 10-9-27

CITY OF GRIMES

By: \_\_\_\_\_  
Scott Mikkelsen, Mayor

Attest:

\_\_\_\_\_  
Rachel Greving  
City Clerk

STATE OF IOWA    )  
                          ) SS  
COUNTY OF POLK )

On this \_\_\_\_ day of \_\_\_\_\_, 20\_\_, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Scott Mikkelsen and Rachel Greving, to me personally known, and, who, being by me duly sworn, did say that they are the Mayor and the City Clerk, respectively, of the City of Grimes, Iowa; that the seal affixed to the foregoing instrument is the corporate seal of the corporation, and that the instrument was signed and sealed on behalf of the corporation, by authority of its City Council, as contained in Resolution No. \_\_\_\_\_ adopted by the City Council, under Roll Call of the City Council on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_, and that Scott Mikkelsen and Rachel Greving acknowledged the execution of the instrument to be their voluntary act and deed and the voluntary act and deed of the corporation, by it voluntarily executed.

\_\_\_\_\_  
Notary Public in and for the  
State of Iowa

My Commission expires \_\_\_\_\_

## **EXHIBIT A**

### **EASEMENT AREA**

A 6' privacy fence has been proposed to be constructed in a public landscape buffer easement on Lot 9 of Willow Hills Plat 2 (1326 NW 28<sup>th</sup> Street) in accordance to permit number FN-25-049.



**AGENDA ITEM:**

**BACKGROUND:** The owners of 1421 NE Poplar Ct have requested approval to install a fence within a certain drainage easement on the subject property. The proposed installation of the fence has been reviewed by city staff and it has been determined that the installation will not affect the city's ability to maintain the easements.

**BUDGETARY CONSIDERATIONS:** N/A

**STRATEGIC PLANNING:**

Prioritized: No

**BOARD/COMMISSION ACTIONS:** Approved Final Plat for Heritage at Grimes Plat 4 - 2016

**STAFF RECOMMENDATION:** Staff recommends approval.

**RESPONSIBLE STAFF/CONTACT INFORMATION:**

Alivia Hoodjer, Assistant Planner , [ahoodjer@grimesiowa.gov](mailto:ahoodjer@grimesiowa.gov)

Prepared by: Alivia Hoodjer, Assistant Planner

Return to: Alivia Hoodjer, Assistant Planner

RESOLUTION 08-0725 APPROVING CONSENT AND AGREEMENT TO IMPROVEMENTS  
WITHIN A DRAINAGE EASEMENT FOR LOT 36 OF HERITAGE AT GRIMES PLAT 4 - 1421  
NE POPLAR CT

Grimes Resolution No. 08-0725

WHEREAS, the owners of Lot 36 of Heritage at Grimes Plat 4 in the City of Grimes, Iowa (the "Property") have submitted to the City of Grimes a Consent and Agreement for Improvements within a certain drainage easement to permit the installation of a fence within the easement area on the Property; and

WHEREAS, the City desires to accept the Consent and Agreement for improvements within the public drainage easement.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, that the Consent and Agreement for Improvements within the public drainage easement ("Consent and Agreement") regarding Lot 36 of Heritage at Grimes Plat 4 is hereby accepted and approved by the City Council of the City of Grimes, that the Mayor hereby authorized to execute such Consent and Agreement on behalf of the City, and the City Clerk to attest to his signatures and that the City Clerk is hereby authorized and directed to file the Consent and Agreement with the Polk County Recorder.

PASSED and APPROVED on August 26, 2025.

---

Scott Mikkelsen, Mayor

Attested:

---

Rachel Greving, City Clerk



Preparer Information: Alivia Hoodjer, Assistant Planner, 410 SE Main St Ste. 102 Grimes, IA 50111 (515) 986-4050  
Taxpayer Information: City of Grimes 101 NE Harvey Street, Grimes, IA 50111 (515) 986-3036  
Return to: Rachel Greving, City Clerk, City of Grimes, 101 NE Harvey St, Grimes, Iowa 50111

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### **CONSENT AND AGREEMENT FOR IMPROVEMENTS**

This CONSENT AND AGREEMENT FOR IMPROVEMENTS (“Agreement”) is entered into by and between Margaret Atcheson, *a single person* (collectively, the “Property Owners”) and the City of Grimes, Iowa, a municipal corporation (hereinafter called “City”):

1. **PROPERTY DESCRIPTION.** Property Owners own that property legally described as:

Lot 36 of Heritage at Grimes Plat 4 an Official Plat, now included in and forming a part of the City of Grimes, Polk County, Iowa (“Property”).

2. **EXISTING EASEMENT.** The Property Owner or Property Owner’s predecessor in title, granted that certain drainage easement, as shown in the Heritage at Grimes Plat 4 dated October 27, 2016, recorded on November 10, 2016, in Book 16265, Page 330 in the real property records of Polk County, Iowa (the “Easement”) to the City, which prohibited the erection of any fence or other structure within the easement areas described therein (the “Easement Area”) without the prior written consent of the City.
3. **IMPROVEMENTS.** The Property Owners desire to install a fence on the Property, the exact nature and scope of which is described on Exhibit A, attached hereto and incorporated herein (the “Improvement”), which encroaches into the Easement Area, and the City has agreed to consent to the installation of the Improvement within the Easement Area, subject to the conditions set forth in this Agreement.
4. **CITY CONSENT TO INSTALLATION OF IMPROVEMENTS.** The City hereby consents to the installation of the Improvement as described herein within the Easement Area, provided that the Property Owners install and maintain the Improvement such that the Improvement does not impede the use and enjoyment of the Easement Area by the City as outlined in the Easement. Notwithstanding the foregoing, the Property shall obtain all necessary licenses and approvals for the installation of the Improvement pursuant to City Ordinances.



5. MAINTENANCE AND LIABILITY. The Property Owners acknowledge and agree that in the event that the City exercises its rights under the Easement, including the rights to construct, reconstruct, repair, replace, enlarge, inspect and maintain the Improvement, the City's duty of restoration for the Easement Area shall be limited to grading and one seeding grass. In no event shall the City shall be responsible for any reconstruction, replacement, repair or maintenance of the fence or any improvements or structure located within the Easement Area, as the result of any activity, including, but not limited to, damage or destruction of the Property Owners' improvement by the City, City Employees, or City Contractors in connection with work in the Easement Area. Except as a result of the gross negligence or intentional misconduct of the City or City Employees, the Property Owners shall indemnify, defend and hold harmless the City from and against any loss or damage to the Property or liability from any claim by the Property Owners or any third party by reason of the construction, installation, use or maintenance of the Improvements.
6. NO OTHER CHANGE. Except as amended herein, each and every term, condition, warranty and provision of the Easement shall remain in full force and effect, and such are hereby ratified, confirmed and approved by the parties hereto.
7. TERMINATION. If the Improvement is destroyed or removed and not replaced with an identical structure to the one defined by Exhibit A within three months, or if the Improvement is replaced with a different structure which is not authorized by the City, this Agreement shall automatically terminate, and the City may file notice of the termination in the records of the Office of the County Recorder. Failure by the City to file such notice shall not be interpreted as approval or further consent by the City, and shall not impact the validity of the termination.
8. RUNS WITH THE LAND. This Agreement shall be deemed to run with the land and shall be binding on the Property Owners and on the Property Owners' heirs, successors and assigns.
9. APPROVAL BY CITY COUNCIL. This Agreement shall not be binding until it has received the final approval and acceptance by the City Council by Resolution which approval and acceptance shall be noted on this Agreement by the City Clerk.

The Property Owners do HEREBY COVENANT with the City that (i) the Property Owners hold said real estate described in this Agreement by title in fee simple; (ii) that the Property Owners have good and lawful authority to convey the same; and (iii) the Property Owners covenant to WARRANT AND DEFEND the said premises against the claims of all persons whomsoever.

Words and phrases herein, including acknowledgment hereof, shall be construed as in the singular or plural number, and as masculine or feminine gender, according to the context.

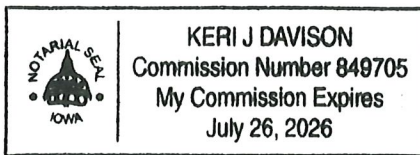
Signed this 6 day of August, 2025

PROPERTY OWNERS

  
Margaret Atcheson

STATE OF IOWA                    )  
                                          ) SS  
COUNTY OF POIK            )

On this 6<sup>th</sup> day of August, 2025 before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Margaret Atcheson, to me known to be the identical person named in and who executed the foregoing instrument, and acknowledged that these persons executed the instrument as the voluntary acts of the persons.



  
Notary Public in and for the  
State of Iowa

My Commission expires July 26, 2026

CITY OF GRIMES

By: \_\_\_\_\_  
Scott Mikkelsen, Mayor

Attest:

\_\_\_\_\_  
Rachel Greving  
City Clerk

STATE OF IOWA     )  
                              ) SS  
COUNTY OF POLK )

On this \_\_\_\_ day of \_\_\_\_\_, 20\_\_, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Scott Mikkelsen and Rachel Greving, to me personally known, and, who, being by me duly sworn, did say that they are the Mayor and the City Clerk, respectively, of the City of Grimes, Iowa; that the seal affixed to the foregoing instrument is the corporate seal of the corporation, and that the instrument was signed and sealed on behalf of the corporation, by authority of its City Council, as contained in Resolution No. \_\_\_\_\_ adopted by the City Council, under Roll Call of the City Council on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_, and that Scott Mikkelsen and Rachel Greving acknowledged the execution of the instrument to be their voluntary act and deed and the voluntary act and deed of the corporation, by it voluntarily executed.

\_\_\_\_\_  
Notary Public in and for the  
State of Iowa

My Commission expires \_\_\_\_\_

## **EXHIBIT A**

### **EASEMENT AREA**

A 4' chain-link fence has been proposed to be constructed in a drainage easement on Lot 36 of Heritage at Grimes Plat 4 (1421 NE Poplar Ct) in accordance to permit number FN-25-064.



**AGENDA ITEM:**

**BACKGROUND:** The owners of 1004 NE 13th Street have requested approval to install a fence within a certain overland flowage easement on the subject property. The proposed installation of the fence has been reviewed by city staff and it has been determined that the installation will not affect the city's ability to maintain the easements.

**BUDGETARY CONSIDERATIONS:** N/A

**STRATEGIC PLANNING:**

Prioritized: No

**BOARD/COMMISSION ACTIONS:** Approved Final Plat for Beaverbrooke Pointe Plat 3 - 2019

**STAFF RECOMMENDATION:** Staff recommends approval.

**RESPONSIBLE STAFF/CONTACT INFORMATION:**

Alivia Hoodjer, Assistant Planner , [ahoodjer@grimesiowa.gov](mailto:ahoodjer@grimesiowa.gov)

Prepared by: Alivia Hoodjer, Assistant Planner

Return to: Alivia Hoodjer, Assistant Planner

RESOLUTION 08-0825 APPROVING CONSENT AND AGREEMENT TO IMPROVEMENTS  
WITHIN AN OVERLAND FLOWAGE EASEMENT FOR LOT 79 OF BEAVERBROOKE  
POINTE PLAT 3 - 1004 NE 13TH STREET

Grimes Resolution No. 08-0825

WHEREAS, the owners of Lot 79 of Beaverbrooke Pointe Plat 3 in the City of Grimes, Iowa (the "Property") have submitted to the City of Grimes a Consent and Agreement for Improvements within a certain overland flowage easement to permit the installation of a fence within the easement area on the Property; and

WHEREAS, the City desires to accept the Consent and Agreement for improvements within the public overland flowage easement.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, that the Consent and Agreement for Improvements within the public overland flowage easement ("Consent and Agreement") regarding Lot 79 of Beaverbrooke Pointe Plat 3 is hereby accepted and approved by the City Council of the City of Grimes, that the Mayor hereby authorized to execute such Consent and Agreement on behalf of the City, and the City Clerk to attest to his signatures and that the City Clerk is hereby authorized and directed to file the Consent and Agreement with the Polk County Recorder.

PASSED and APPROVED on August 26, 2025.

\_\_\_\_\_  
Scott Mikkelsen, Mayor

Attested:

\_\_\_\_\_  
Rachel Greving, City Clerk



Preparer Information: Alivia Hoodjer, Assistant Planner, 410 SE Main St Ste. 102 Grimes, IA 50111 (515) 986-4050  
Taxpayer Information: City of Grimes 101 NE Harvey Street, Grimes, IA 50111 (515) 986-3036  
Return to: Rachel Greving, City Clerk, City of Grimes, 101 NE Harvey St, Grimes, Iowa 50111

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### **CONSENT AND AGREEMENT FOR IMPROVEMENTS**

This CONSENT AND AGREEMENT FOR IMPROVEMENTS ("Agreement") is entered into by and between Landon Ray Kluender and Alyssa Marie Kluender, *a married couple* (collectively, the "Property Owners") and the City of Grimes, Iowa, a municipal corporation (hereinafter called "City"):

1. **PROPERTY DESCRIPTION.** Property Owners own that property legally described as:  
  
Lot 79 of Beaverbrooke Pointe Plat 3, an Official Plat, now included in and forming a part of the City of Grimes, Polk County, Iowa ("Property").
2. **EXISTING EASEMENT.** The Property Owner or Property Owner's predecessor in title, granted that certain overland flowage easement, as shown in the Beaverbrooke Pointe Plat 3 dated January 2, 2020 recorded on January 22, 2020, in Book 17673, Page 855-860 in the real property records of Polk County, Iowa (the "Easement") to the City, which prohibited the erection of any fence or other structure within the easement areas described therein (the "Easement Area") without the prior written consent of the City.
3. **IMPROVEMENTS.** The Property Owners desire to install a fence on the Property, the exact nature and scope of which is described on Exhibit A, attached hereto and incorporated herein (the "Improvement"), which encroaches into the Easement Area, and the City has agreed to consent to the installation of the Improvement within the Easement Area, subject to the conditions set forth in this Agreement.
4. **CITY CONSENT TO INSTALLATION OF IMPROVEMENTS.** The City hereby consents to the installation of the Improvement as described herein within the Easement Area, provided that the Property Owners install and maintain the Improvement such that the Improvement does not impede the use and enjoyment of the Easement Area by the City as outlined in the Easement. Notwithstanding the foregoing, the Property shall

obtain all necessary licenses and approvals for the installation of the Improvement pursuant to City Ordinances.

5. MAINTENANCE AND LIABILITY. The Property Owners acknowledge and agree that in the event that the City exercises its rights under the Easement, including the rights to construct, reconstruct, repair, replace, enlarge, inspect and maintain the Improvement, the City's duty of restoration for the Easement Area shall be limited to grading and one seeding grass. In no event shall the City shall be responsible for any reconstruction, replacement, repair or maintenance of the fence or any improvements or structure located within the Easement Area, as the result of any activity, including, but not limited to, damage or destruction of the Property Owners' improvement by the City, City Employees, or City Contractors in connection with work in the Easement Area. Except as a result of the gross negligence or intentional misconduct of the City or City Employees, the Property Owners shall indemnify, defend and hold harmless the City from and against any loss or damage to the Property or liability from any claim by the Property Owners or any third party by reason of the construction, installation, use or maintenance of the Improvements.
6. NO OTHER CHANGE. Except as amended herein, each and every term, condition, warranty and provision of the Easement shall remain in full force and effect, and such are hereby ratified, confirmed and approved by the parties hereto.
7. TERMINATION. If the Improvement is destroyed or removed and not replaced with an identical structure to the one defined by Exhibit A within three months, or if the Improvement is replaced with a different structure which is not authorized by the City, this Agreement shall automatically terminate, and the City may file notice of the termination in the records of the Office of the County Recorder. Failure by the City to file such notice shall not be interpreted as approval or further consent by the City, and shall not impact the validity of the termination.
8. RUNS WITH THE LAND. This Agreement shall be deemed to run with the land and shall be binding on the Property Owners and on the Property Owners' heirs, successors and assigns.
9. APPROVAL BY CITY COUNCIL. This Agreement shall not be binding until it has received the final approval and acceptance by the City Council by Resolution which approval and acceptance shall be noted on this Agreement by the City Clerk.

The Property Owners do HEREBY COVENANT with the City that (i) the Property Owners hold said real estate described in this Agreement by title in fee simple; (ii) that the Property Owners have good and lawful authority to convey the same; and (iii) the Property Owners covenant to WARRANT AND DEFEND the said premises against the claims of all persons whomsoever.

Words and phrases herein, including acknowledgment hereof, shall be construed as in the singular or plural number, and as masculine or feminine gender, according to the context.



Signed this 15 day of August, 2025.

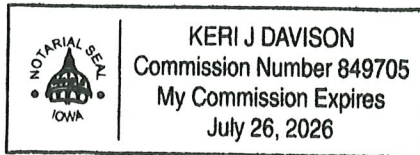
PROPERTY OWNERS

Landon Ray Kluender  
Landon Ray Kluender

Alyssa Marie Kluender  
Alyssa Marie Kluender

STATE OF IOWA           )  
                                          ) SS  
COUNTY OF POIK       )

On this 15 day of August, 2025, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Landon Ray Kluender, to me known to be the identical person named in and who executed the foregoing instrument, and acknowledged that the person executed the instrument as the voluntary act of the person.

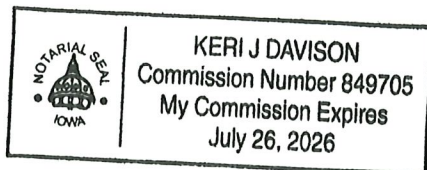


Keri J Davison  
Notary Public in and for the  
State of Iowa

My Commission expires July 26, 2026

STATE OF IOWA           )  
                                          ) SS  
COUNTY OF POIK       )

On this 15 day of August, 2025, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Alyssa Marie Kluender, to me known to be the identical person named in and who executed the foregoing instrument, and acknowledged that these persons executed the instrument as the voluntary acts of the persons.



Keri J Davison  
Notary Public in and for the  
State of Iowa

My Commission expires July 26, 2026

CITY OF GRIMES

By: \_\_\_\_\_  
Scott Mikkelsen, Mayor

Attest:

\_\_\_\_\_  
Rachel Greving  
City Clerk

STATE OF IOWA     )  
                                      ) SS  
COUNTY OF POLK    )

On this \_\_\_\_ day of \_\_\_\_\_, 20\_\_, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Scott Mikkelsen and Rachel Greving, to me personally known, and, who, being by me duly sworn, did say that they are the Mayor and the City Clerk, respectively, of the City of Grimes, Iowa; that the seal affixed to the foregoing instrument is the corporate seal of the corporation, and that the instrument was signed and sealed on behalf of the corporation, by authority of its City Council, as contained in Resolution No. \_\_\_\_\_ adopted by the City Council, under Roll Call of the City Council on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_, and that Scott Mikkelsen and Rachel Greving acknowledged the execution of the instrument to be their voluntary act and deed and the voluntary act and deed of the corporation, by it voluntarily executed.

\_\_\_\_\_  
Notary Public in and for the  
State of Iowa

My Commission expires \_\_\_\_\_

## **EXHIBIT A**

### **EASEMENT AREA**

A 4' chain-link fence has been proposed to be constructed in an overland flowage easement on lot 79 of Beaverbrooke Pointe Plat 3 (1004 NE 13<sup>th</sup> Street) in accordance to permit number FN-25-067.



**CITY COUNCIL COMMUNICATION**  
**Meeting Date: 8/26/2025**

**AGENDA ITEM:** Appointing City of Grimes Representation to the Polk County Joint 911 Service Board

**BACKGROUND:** The Polk County Joint 911 Service Board requests the appointment of primary and alternate representatives to serve annually. With the retirement and hiring of the fire chief and deputy fire chief, this needs updating.

**BUDGETARY CONSIDERATIONS:**

**STRATEGIC PLANNING:**

Prioritized: \_\_\_\_ YES \_\_\_\_ NO

\*High-Performing Organization/Exception Professional Services \_\_\_\_

\*Great Place to Live/Expanded Quality of Life Amenities \_\_\_\_

\*Dynamic Town/Strong Sense of Community \_\_\_\_

\*More Beautiful/Vibrant Community \_\_\_\_

**BOARD/COMMISSION ACTIONS:**

**STAFF RECOMMENDATION:**

**RESPONSIBLE STAFF/CONTACT INFORMATION:**

Rachel Greving, City Clerk, 515-986-4050, [rgreving@grimesiowa.gov](mailto:rgreving@grimesiowa.gov)

Prepared by: Rachel Greving

Return to: Rachel Greving

RESOLUTION 08-0925 APPOINTING CITY OF GRIMES REPRESENTATION TO THE POLK  
COUNTY JOINT 911 SERVICE BOARD

Grimes Resolution No. 08-0925

WHEREAS, the Polk County Joint 911 Service Board requests that each member jurisdiction appoint a primary representative and an alternate representative to serve on the Board annually;

WHEREAS, the retirement of the former Fire Chief and Deputy Fire Chief for the City of Grimes has created the need to update the City's representatives to the Polk County Joint 911 Service Board;

WHEREAS, Percy Coleman has been appointed as Fire Chief and Brynne Burrough as Deputy Fire Chief;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, that:

1. Percy Coleman, Fire Chief, is hereby appointed as the primary representative to the Polk County Joint 911 Service Board;
2. Brynne Burrough, Deputy Fire Chief, is hereby appointed as the alternate representative to the Polk County Joint 911 Service Board;
3. These appointments shall remain in effect until new representatives are appointed or until the end of the annual appointment term, as established by the Polk County Joint 911 Service Board.

PASSED and APPROVED on August 26, 2025.

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Scott Mikkelsen, Mayor

Attested:

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Rachel Greving, City Clerk



**AGENDA ITEM:** Authorizing City of Grimes Election to Participate in a National Settlement with Purdue Pharma and the Sackler Family Regarding Opioid Sales

**BACKGROUND:** This document asks Grimes to agree to participate in the settlement to obtain a portion of the settlement proceeds for the state. No details are offered about what this means, other than this election to participate must be made by September 30, 2025. If Grimes does not sign, the city could sue Purdue Pharma and the Sackler family on its own; however, that is not recommended due to the complexity of the suit and the references to a pending corporate bankruptcy and national settlement. News stories indicate that Purdue Pharma is agreeing to pay 7.4 billion and the Sackler family is going to pay 6.5 to 7 billion to the national settlement.

**BUDGETARY CONSIDERATIONS:**

**STRATEGIC PLANNING:**

Prioritized: \_\_\_\_YES \_\_X\_\_NO

\*High-Performing Organization/Exception Professional Services \_\_\_\_

\*Great Place to Live/Expanded Quality of Life Amenities \_\_\_\_

\*Dynamic Town/Strong Sense of Community \_\_\_\_

\*More Beautiful/Vibrant Community \_\_\_\_

**BOARD/COMMISSION ACTIONS:**

**STAFF RECOMMENDATION:**

**RESPONSIBLE STAFF/CONTACT INFORMATION:**

Rachel Greving, City Clerk, 515-986-4050, [rgreving@grimesiowa.gov](mailto:rgreving@grimesiowa.gov)

Prepared by: Rachel Greving

Return to: Jake Anderson

RESOLUTION 08-1025 AUTHORIZING CITY OF GRIMES ELECTION TO PARTICIPATE IN  
A NATIONAL SETTLEMENT WITH PURDUE PHARMA AND THE SACKLER FAMILY  
REGARDING OPIOID SALES

Grimes Resolution No. 08-1025

WHEREAS, negotiations to settle claims against Opioid Defendants, Purdue Pharma and the Sackler Family (the "Settling Defendants") may be finalized now or in the near future;

WHEREAS, negotiations with the Settling Defendants have resulted in proposed nationwide settlements of state and local government claims involved in the litigation;

WHEREAS, the Settlement Agreement provides, among other things, for the payment of a certain sum to the State of Iowa based on the number of settling government entities in Iowa, including the City of Grimes ("Iowa Opioid Funds");

WHEREAS, the City of Grimes' participation in these settlement agreements increases the amount of the settlement funds allocated to Iowa, and that it is in Grimes' and Iowa's best interest to join in this settlement;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, hereby approves and authorizes the Mayor and/or City Manager to agree to participate in the National Settlement with Purdue Pharma and the Sackler Family and to sign any settlement and release documentation required as part of Grimes' participation in the National Settlement Agreement.

PASSED and APPROVED on August 26, 2025.

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Scott Mikkelsen, Mayor

Attested:

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Rachel Greving, City Clerk



**CITY COUNCIL COMMUNICATION**  
**Meeting Date: 8/26/2025**

**AGENDA ITEM:** Resolution to Make a One-Time Water and Sewer Adjustment for a Customer

**BACKGROUND:** The City Council approved Resolution 01-1623, Water and Sewer Adjustment Policy, on January 24, 2023. On July 25, 2025, utility customer Saul Olguin-Fajardo submitted a Water/Sewer Adjustment form and all relevant documentation to the Utility Billing Manager. Mr. Olguin-Fajardo meets the criteria for receiving an adjustment on water and sewer charges due to a leak, and the subsequent repairs made to correct the issue.

**BUDGETARY CONSIDERATIONS:** An adjustment of \$84.55 for water and \$72.32 for sewer is recommended for the utility account of Saul Olguin-Fajardo.

**STRATEGIC PLANNING:**

Prioritized:   X   YES        NO

\*High-Performing Organization/Exception Professional Services   X  

\*Great Place to Live/Expanded Quality of Life Amenities       

\*Dynamic Town/Strong Sense of Community       

\*More Beautiful/Vibrant Community       

**BOARD/COMMISSION ACTIONS:** Council approval for the adjustment of Saul Olguin-Fajardo's utility account.

**STAFF RECOMMENDATION:** Staff recommends approval

**RESPONSIBLE STAFF/CONTACT INFORMATION:**

Marcia Woodke, Finance Director, 515-986-3036, mwoodke@grimesiowa.gov

Prepared by: Kathy Steele

Return to: Marcia Woodke



RESOLUTION 08-1125 TO MAKE A ONE-TIME WATER AND SEWER ADJUSTMENT FOR A  
CUSTOMER

Grimes Resolution No. 08-1125

WHEREAS, On January 24, 2023, the Grimes City Council approved Resolution 01-1623 adopting a Water/Sewer Adjustment Policy to encourage residents to make prompt repairs and/or provide a permanent solution to prevent water loss and increased sewer discharge, and

WHEREAS, City Staff have determined that Saul Olguin-Fajardo has met the criteria set forth in the Water/Sewer Adjustment Policy, and

WHEREAS, City Staff recommends an adjustment to Saul Olguin-Fajardo's utility account in the amount of \$84.55 for water charges and \$72.32 for sewer charges, and

WHEREAS, the City Council of Grimes does approve the adjustment of Saul Olguin-Fajardo's utility account.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, the water and sewer adjustment for Saul Olguin-Fajardo's utility account is approved..

PASSED and APPROVED on August 26, 2025.

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Scott Mikkelsen, Mayor

Attested:

---

Rachel Greving, City Clerk

# CITY OF GRIMES

## WATER/SEWER ADJUSTMENT FORM

If your request is granted, this is a one (1) time only adjustment per customer/family.

Form must be filled out completely and receipts provided to support the issue has been resolved.  
Consideration will not be given when information is missing and/or receipts are not provided.

Date of Request

7-25-25

Date Incident Discovered

7-16-25

Address of Incident

[REDACTED]

Owner or Tenant #1

SAUL OLGIN FJARDO

Last 4 of Social Security #

[REDACTED]

Phone Number

[REDACTED]

Owner or Tenant #2

ZORA R. OLGIN

Last 4 of Social Security #

[REDACTED]

Phone Number

[REDACTED]

Below please provide a description of the issue and the action taken to resolve the issue in a permanent manner.

FAULTY WATER VALVE OUTSIDE (GARDEN)  
OF PROPERTY (FIXED)

I/We attest the information provided is true and accurate and understand that if this request is granted,  
I/We will not be provided this opportunity again.

Signature #1

Signature #2

|                  |                                                  |  |                                                             |                                           |                           |                  |                  |
|------------------|--------------------------------------------------|--|-------------------------------------------------------------|-------------------------------------------|---------------------------|------------------|------------------|
|                  | Total<br>Consumption<br>Includes<br>Deduct Meter |  |                                                             |                                           |                           |                  |                  |
| /Oghuin-Fajardo  |                                                  |  |                                                             |                                           |                           |                  |                  |
| Date             |                                                  |  | Bill date w/leak                                            | Consumption Billed<br>for Main Meter only | Amount over average usage |                  |                  |
| 7/1/2025         | 6000                                             |  | 8/1/2025                                                    | 19000                                     | 14166.67                  |                  |                  |
| 6/1/2025         | 4000                                             |  |                                                             |                                           |                           |                  |                  |
| 5/1/2025         | 5000                                             |  | Total                                                       |                                           | 14166.67                  |                  |                  |
| 4/1/2025         | 4000                                             |  |                                                             |                                           |                           |                  |                  |
| 3/1/2025         | 3000                                             |  |                                                             |                                           |                           |                  |                  |
| 2/1/2025         | 5000                                             |  |                                                             |                                           |                           |                  |                  |
| 1/1/2025         | 4000                                             |  | Dollar amount over average consumption                      |                                           |                           |                  |                  |
| 12/1/2024        | 3000                                             |  | Water                                                       | 159.52                                    | 7/1/25 Bill               | Water Excise Tax | Total Adjustment |
| 11/1/2024        | 6000                                             |  |                                                             | 79.76                                     | Amount to Credit          | 4.79             | 84.55            |
| 10/1/2024        | 6000                                             |  | Sewer                                                       | 144.64                                    |                           |                  |                  |
| 9/1/2024         | 6000                                             |  |                                                             | 72.32                                     | Amount to Credit          | Not Taxed        | 72.32            |
| 8/1/2024         | 6000                                             |  |                                                             |                                           |                           |                  |                  |
|                  |                                                  |  |                                                             |                                           |                           |                  |                  |
|                  | 58000                                            |  |                                                             |                                           |                           |                  |                  |
|                  |                                                  |  |                                                             |                                           |                           | Total Credit     | 156.87           |
| Average Consumpt | 4833.33                                          |  |                                                             |                                           |                           |                  |                  |
|                  |                                                  |  | Per Policy- adjustment for half of consumption over average |                                           |                           |                  |                  |
|                  |                                                  |  |                                                             |                                           |                           |                  |                  |
| FY26 Water Rate  | 11.26                                            |  |                                                             |                                           |                           |                  |                  |
| FY26 Sewer Rate  | 10.21                                            |  |                                                             |                                           | Total Water Adj.          | 79.76            |                  |
|                  |                                                  |  |                                                             |                                           | Total Water Tax Adj.      | 4.79             |                  |
|                  |                                                  |  |                                                             |                                           | Total Sewer Adj.          | 72.32            |                  |
|                  |                                                  |  |                                                             |                                           |                           | 156.87           |                  |
|                  |                                                  |  |                                                             |                                           |                           |                  |                  |
|                  |                                                  |  |                                                             |                                           |                           |                  |                  |
|                  |                                                  |  |                                                             |                                           |                           |                  |                  |
|                  |                                                  |  |                                                             |                                           |                           |                  |                  |
|                  |                                                  |  |                                                             |                                           |                           |                  |                  |
|                  |                                                  |  |                                                             |                                           |                           |                  |                  |



**AGENDA ITEM:** Resolution to Make a One-Time Water and Sewer Adjustment for a Customer

**BACKGROUND:** The City council approved Resolution #01-1623, Water and Sewer Adjustment Policy, on January 24, 2023. On August 8, 2025, utility customer Andrew Wuebker submitted a Water/Sewer Adjustment form and all relevant documentation to the Utility Billing Manager. Mr. Wuebker meets the criteria for receiving an adjustment on water and sewer charges due to a leak, and the subsequent repairs made to correct the issue.

**BUDGETARY CONSIDERATIONS:** An adjustment of \$179.03 for water and \$153.15 for sewer is recommended for the utility account of Andrew Wuebker.

**STRATEGIC PLANNING:**

Prioritized: ☒ YES ☐ NO

\*High-Performing Organization/Exception Professional Services ☒

\*Great Place to Live/Expanded Quality of Life Amenities ☐

\*Dynamic Town/Strong Sense of Community ☐

\*More Beautiful/Vibrant Community ☐

**BOARD/COMMISSION ACTIONS:** Council approval for the adjustment of Andrew Wuebker's utility account.

**STAFF RECOMMENDATION:** Staff recommends approval.

**RESPONSIBLE STAFF/CONTACT INFORMATION:**

Marcia Woodke, Finance Director, 515-986-3036, mwoodke@grimesiowa.gov

Prepared by: Kathy Steele

Return to: Marcia Woodke

RESOLUTION 08-1225 TO MAKE A ONE-TIME WATER AND SEWER ADJUSTMENT FOR A  
CUSTOMER

Grimes Resolution No. 08-1225

WHEREAS, on January 24, 2023, the Grimes City Council approved Resolution 01-1623 adopting a Water/Sewer Adjustment Policy to encourage residents to make prompt repairs and/or provide a permanent solution to prevent water loss and increased sewer discharge, and

WHEREAS, City Staff have determined that Andrew Wuebker has met the criteria set forth in the Water/Sewer Adjustment Policy, and

WHEREAS, City Staff recommends an adjustment to Andrew Wuebker's utility account in the amount of \$179.03 for water charges and \$153.15 for sewer charges, and

WHEREAS, the City Council of Grimes does approve the adjustment of Andrew Wuebker's utility account.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, the water and sewer adjustment for Andrew Wuebker's utility account is approved.

PASSED and APPROVED on August 26, 2025.

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Scott Mikkelsen, Mayor

Attested:

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Rachel Greving, City Clerk

# CITY OF GRIMES

## WATER/SEWER ADJUSTMENT FORM

If your request is granted, this is a one (1) time only adjustment per customer/family.

Form must be filled out completely and receipts provided to support the issue has been resolved.  
Consideration will not be given when information is missing and/or receipts are not provided.

Date of Request 8/8/25  
Date Incident Discovered 6/18/25  
Address of Incident [REDACTED] Grimes, IA 50111  
Owner or Tenant #1 Andrew Wiebke  
Last 4 of Social Security # [REDACTED]  
Phone Number [REDACTED]  
Owner or Tenant #2 \_\_\_\_\_  
Last 4 of Social Security # \_\_\_\_\_  
Phone Number \_\_\_\_\_

Below please provide a description of the issue and the action taken to resolve the issue in a permanent manner.

Found toilet running and got it fixed/repaired.

I/We attest the information provided is true and accurate and understand that if this request is granted,  
I/We will not be provided this opportunity again.

[Signature]  
Signature #1

\_\_\_\_\_  
Signature #2

|                  |                                                  |  |                                        |                                                             |                           |                  |                  |
|------------------|--------------------------------------------------|--|----------------------------------------|-------------------------------------------------------------|---------------------------|------------------|------------------|
|                  | Total<br>Consumption<br>Includes<br>Deduct Meter |  |                                        |                                                             |                           |                  |                  |
| /Andrew Wuebker  |                                                  |  |                                        |                                                             |                           |                  |                  |
| Date             |                                                  |  | Bill date w/leak                       | Consumption Billed<br>for Main Meter only                   | Amount over average usage |                  |                  |
| 6/1/2025         | 1000                                             |  | 7/1/2025                               | 32000                                                       | 30000.00                  |                  |                  |
| 5/1/2025         | 1000                                             |  |                                        |                                                             |                           |                  |                  |
| 4/1/2025         | 2000                                             |  | Total                                  |                                                             | 30000.00                  |                  |                  |
| 3/1/2025         | 3000                                             |  |                                        |                                                             |                           |                  |                  |
| 2/1/2025         | 2000                                             |  |                                        |                                                             |                           |                  |                  |
| 1/1/2025         | 2000                                             |  |                                        |                                                             |                           |                  |                  |
| 12/1/2024        | 1000                                             |  | Dollar amount over average consumption |                                                             |                           |                  |                  |
| 11/1/2024        | 1000                                             |  | Water                                  | 337.80                                                      | 7/1/25 Bill               | Water Excise Tax | Total Adjustment |
| 10/1/2024        | 2000                                             |  |                                        | 168.90                                                      | Amount to Credit          | 10.13            | 179.03           |
| 9/1/2024         | 3000                                             |  | Sewer                                  | 306.30                                                      |                           |                  |                  |
| 8/1/2024         | 3000                                             |  |                                        | 153.15                                                      | Amount to Credit          | Not Taxed        | 153.15           |
| 7/1/2024         | 3000                                             |  |                                        |                                                             |                           |                  |                  |
|                  |                                                  |  |                                        |                                                             |                           |                  |                  |
|                  | 24000                                            |  |                                        |                                                             |                           |                  |                  |
|                  |                                                  |  |                                        |                                                             |                           | Total Credit     | 332.18           |
| Average Consumpt | 2000.00                                          |  |                                        |                                                             |                           |                  |                  |
|                  |                                                  |  |                                        | Per Policy- adjustment for half of consumption over average |                           |                  |                  |
|                  |                                                  |  |                                        |                                                             |                           |                  |                  |
| FY26 Water Rate  | 11.26                                            |  |                                        |                                                             |                           |                  |                  |
| FY26 Sewer Rate  | 10.21                                            |  |                                        |                                                             | Total Water Adj.          | 168.90           |                  |
|                  |                                                  |  |                                        |                                                             | Total Water Tax Adj.      | 10.13            |                  |
|                  |                                                  |  |                                        |                                                             | Total Sewer Adj.          | 153.15           |                  |
|                  |                                                  |  |                                        |                                                             |                           | 332.18           |                  |
|                  |                                                  |  |                                        |                                                             |                           |                  |                  |
|                  |                                                  |  |                                        |                                                             |                           |                  |                  |
|                  |                                                  |  |                                        |                                                             |                           |                  |                  |
|                  |                                                  |  |                                        |                                                             |                           |                  |                  |
|                  |                                                  |  |                                        |                                                             |                           |                  |                  |
|                  |                                                  |  |                                        |                                                             |                           |                  |                  |



**AGENDA ITEM:** Resolution Accepting Easements - GreenState Credit Union - E 1st and Gateway Improvements

**BACKGROUND:** With the development of the plans for NE Gateway and E 1st Street Intersection Improvements , it has been determined that certain easements will be necessary to construct the project.

The owner provided accommodations for the easements during the site plan process, and has now provided the easement documents.

**BUDGETARY CONSIDERATIONS:** N/A

**STRATEGIC PLANNING:**

Prioritized: ☒ YES ☐ NO

- \*High-Performing Organization/Exception Professional Services \_\_\_\_\_
- \*Great Place to Live/Expanded Quality of Life Amenities \_\_\_\_\_
- \*Dynamic Town/Strong Sense of Community \_\_\_\_\_
- \*More Beautiful/Vibrant Community \_\_\_\_\_

**BOARD/COMMISSION ACTIONS:** N/A

**STAFF RECOMMENDATION:** Staff Recommends Approval.

**RESPONSIBLE STAFF/CONTACT INFORMATION:**

Alex Pfaltzgraff, Development Services Director/Assistant City Manager , 515-986-4050, [apfaltzgraff@grimesiowa.gov](mailto:apfaltzgraff@grimesiowa.gov)

Prepared by: Alex Pfaltzgraff, AICP  
Return to: Alex Pfaltzgraff, AICP



RESOLUTION 08-1325 ACCEPTING EASEMENTS - GREENSTATE CREDIT UNION - E 1ST  
AND GATEWAY IMPROVEMENTS

Grimes Resolution No. 08-1325

WHEREAS, the City of Grimes is completing the design of the E 1st and Gateway  
Improvements; and

WHEREAS, certain easements are necessary to construct the improvements; and

WHEREAS, the property owner has provided the necessary easements to the City; and

WHEREAS, staff have reviewed the easements and recommended acceptance.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes,  
Iowa, that the easements are hereby accepted and the clerk is authorized to execute the  
easements on behalf of the City, and record the easements within the office of the Polk County  
Recorder.

PASSED and APPROVED on August 26, 2025.

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Scott Mikkelsen, Mayor

Attested:

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Rachel Greving, City Clerk

### TRAIL EASEMENT

KNOW ALL PERSONS BY THESE PRESENTS that the undersigned property owner(s) ("Grantor"), for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, does hereby convey unto the CITY OF GRIMES, IOWA, a municipal corporation (the "City"), a perpetual easement and right-of-way under, over, on, through, across and within the following described real estate:

*See Exhibit A, attached ("Easement Area"),*

for the purpose of the City constructing, reconstructing, repairing, replacing, enlarging, inspecting and maintaining a public trail for free and unobstructed use by pedestrians and non-motorized vehicles for the purpose of obtaining access from one property to another and to allow the City the right to access and patrol the Easement Area, in the City's sole discretion, together with all necessary structures and appurtenances thereto, under, over, on, through, across and within said Easement Area.

This Easement ("Easement") shall be subject to the following terms and conditions:

1. **INTERFERENCE WITH USE.** Grantor shall not take any action which interferes with or detracts from the City's use of the Easement Area or rights granted in this Easement. Grantor shall not erect, construct, place or permit any fence or other structure under, over, on, through, across or within the Easement Area without obtaining the prior written consent of the City, nor shall Grantor cause or permit any obstruction, planting or material to be placed under, over, on, through across or within the Easement Area without obtaining the prior written consent of the City. The City shall have the right to remove any unauthorized fences, structures, obstruction, planting or material placed or erected under, over, on, through, across or within the Easement Area, or may require the Grantor to do so at Grantor's sole expense.
2. **CHANGE OF GRADE PROHIBITED.** Grantor shall not change the grade, elevation or contour of any part of the Easement Area without obtaining the prior written consent of the City. The City shall have the right to restore any changes in grade, elevation or contour without prior written consent of the Grantor, or may require the Grantor to do so at Grantor's sole expense.
3. **RIGHT OF ACCESS.** The City shall have the right of access to the Easement Area and have all rights of ingress and egress reasonably necessary for the use and enjoyment of the Easement Area.
4. **MAINTENANCE.** Grantor agrees to maintain the public trail within the Easement Area in good repair and condition at all times in accordance with the responsibilities of an abutting property owner as provided in Iowa law and in the Grimes Code of Ordinances. The City shall not be responsible for any maintenance of the land located within the Easement Area whatsoever and that responsibility shall remain

with the Grantor, its successors, assigns or transferees. The City may, however, perform such maintenance should it determine in its sole discretion such maintenance is needed.

5. **RESTORATION OBLIGATIONS.** In the event that the City undertakes any work in the Easement Area, the City shall restore the Easement Area, provided, however, that the City's duty of restoration shall be limited to grading and one application of seed or any other appropriate ground cover (but not including any structures, trees or shrubs). The City shall not be responsible for any construction, reconstruction, replacement, repair or maintenance of any improvements located within the Easement Area.
6. **LIABILITY.** Except as may be caused by the negligent acts or omissions of the City, its employees, agents or its representatives, the City shall not be liable for injury or property damage occurring in or to the Easement Area, the property abutting said Easement Area, nor for property damage to any improvements or obstructions thereon resulting from the City's exercise of this Easement. Grantor agrees to indemnify and hold City, its employees, agents and representatives harmless against any loss, damage, injury or any claim or lawsuit for loss, damage or injury arising out of or resulting from the negligent or intentional acts or omissions of Grantor or its employees, agents or representatives.
7. **EASEMENT BENEFIT.** This Easement shall be for the benefit of the City, its successors and assigns, and its permittees and licensees.
8. **EASEMENT RUNS WITH LAND.** This Easement shall be deemed perpetual and to run with the land and shall be binding on Grantor and on Grantor's heirs, successors and assigns.
9. **APPROVAL BY CITY COUNCIL.** This Easement shall not be binding until it has received the final approval and acceptance by the City Council by Resolution which approval and acceptance shall be noted on this Easement by the City Clerk.

Grantor does HEREBY COVENANT with the City that (i) Grantor holds said real estate described in this Easement by title in fee simple; (ii) Grantor has good and lawful authority to convey the same; and (iii) said Grantor covenants to WARRANT AND DEFEND the said premises against the claims of all persons whomsoever.

Each of the undersigned hereby relinquishes all rights of dower, homestead and distributive share, if any, in and to the interests conveyed by this Easement.

Words and phrases herein, including acknowledgment hereof, shall be construed as in the singular or plural number, and as masculine or feminine gender, according to the context.

Signed this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

[SIGNATURE PAGE(S) FOLLOW]

GRANTOR: Heather Stumpf

By: Heather Stumpf  
Name of Person Signing

Chief Financial Officer  
Title (Entity) or Marital Status (Individual)\*

Cooperstar CU  
Name of Business Entity (if applicable)

STATE OF Iowa )  
COUNTY OF Johnson ) SS.

On this 17<sup>th</sup> day of July, 2025, before me, the undersigned, personally appeared Heather Stumpf known to me to be the identical persons named in and who executed the foregoing instrument and acknowledged that they executed the same as their voluntary act and deed.



Jordyn Schmitt  
Notary Public in and for said State



## **TEMPORARY CONSTRUCTION EASEMENT**

KNOW ALL PERSONS BY THESE PRESENTS that the undersigned property owner, Greenstate Credit Union (hereinafter called "Grantor"), for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, does hereby convey unto the CITY OF GRIMES, IOWA, a municipal corporation (hereinafter called "City"), a temporary easement and right-of-way during the construction period under, over, on, through, across and within the real estate described on Exhibit A attached hereto (hereinafter called "Easement Area"), together with all necessary structures and appurtenances thereto, under, over, on, through, across and within said Easement Area, for the purpose of the City completing the E Gateway & E 1<sup>st</sup> Street Reconstruction (the "Project").

This Easement shall be subject to the following terms and conditions:

1. PLANS AND SPECIFICATIONS. Grantor has reviewed the plans and specifications for the Project, and Grantor understands and consents to the work to be performed within the Easement Area, which shall include but not be limited to grading of property to allow for appropriate transition of property.
2. RESTORATION AND MAINTENANCE. The City shall restore the Easement Area after exercising its rights hereunder, provided, however, that the City's duty of restoration shall be limited to grading and replacing grass, sod or any other ground cover (but not including any structures, trees or shrubs). The City shall not be responsible for any maintenance of the land located within the Easement Area and that responsibility shall remain with Grantor. The City may, however, perform such maintenance should it determine in its sole discretion such maintenance is needed.
3. ERECTION AND PLACEMENT OF STRUCTURES OR OBSTRUCTIONS PROHIBITED. Grantor shall not erect or permit any fence or other structure to be placed in the Easement Area without obtaining the prior written consent of the City, and the City is granted the right to remove any unauthorized fences, structures, obstruction, planting or material placed or erected within the Easement Area.
4. RIGHT OF ACCESS. The City shall have the right of access to the Easement Area and have all rights of ingress and egress reasonably necessary for the use and enjoyment of the Easement Area as herein described.
5. LIABILITY. Except as may be caused by the negligent acts or omissions of the City, its employees, agents or its representatives, the City shall not be liable for injury or property damage occurring in or to the Easement Area, the property abutting said Easement Area, nor for property damage to any improvements or obstructions thereon resulting from the City's exercise of this Easement. Grantor agrees to indemnify and hold City, its employees, agents and representatives harmless against any loss, damage, injury or any claim or lawsuit for loss, damage

or injury arising out of or resulting from the negligent or intentional acts or omissions of Grantor or its employees, agents or representatives.

6. EASEMENT BENEFIT AND TERM. This Easement shall be for the benefit of the City, and shall terminate upon the earlier of (i) the completion and final acceptance of the Project by the City by Resolution of the City Council of the City or (ii) two years from the last date of execution of this Easement.
7. EASEMENT RUNS WITH LAND. This Easement shall be deemed to run with the land and shall be binding on Grantor and on Grantor's heirs, successors and assigns.

Grantor does HEREBY COVENANT with the City that (i) Grantor holds said real estate described in this Easement by title in fee simple; (ii) that Grantor has good and lawful authority to convey the same; and (iii) said Grantor covenants to WARRANT AND DEFEND the said premises against the claims of all persons whomsoever.

Words and phrases herein, including acknowledgment hereof, shall be construed as in the singular or plural number, and as masculine or feminine gender, according to the context.

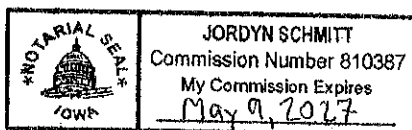
Signed this 17<sup>th</sup> day of July, 2025.

GRANTOR: Greenstate Credit Union

Heather Stumpf  
By: HEATHER STUMPF  
Its: Chief Financial Officer

STATE OF IOWA     )  
                                  ) SS  
COUNTY OF JOHNSON )

On this 17<sup>th</sup> day of July, 2025, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Heather Stumpf, to me known to be the identical person named in and who executed the foregoing instrument, and acknowledged that the person executed the instrument as the voluntary act of the person.



Jordyn Schmitt  
Notary Public in and for the  
State of Iowa  
My commission expires: May 9, 2027



STATE OF IOWA     )  
                              ) SS  
COUNTY OF POLK    )

I, Rachel Greving, City Clerk of the City of Grimes, Iowa, do hereby certify that the within and foregoing Easement was duly approved and accepted by the City Council of said City of Grimes by Resolution No. \_\_\_\_\_, passed on the \_\_\_\_\_ day of \_\_\_\_\_, 2025, and this certificate is made pursuant to authority contained in said Resolution.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Rachel Greving  
City Clerk of City of Grimes, Iowa

## INDEX LEGEND

### SURVEYOR'S NAME / RETURN TO:

TERRY COADY  
SNYDER & ASSOCIATES, INC.  
2727 SW SNYDER BOULEVARD  
ANKENY, IOWA 50023  
515-964-2020  
TLCOADY@SNYDER-ASSOCIATES.COM

### SERVICE PROVIDED BY:

SNYDER & ASSOCIATES, INC.

### SURVEY LOCATED:

LOT 3  
HOPE COMMERCIAL PLAT 2  
SECTION 32-80N-25W

### REQUESTED BY:

CITY OF GRIMES, IOWA

## EASEMENT PLAT

### SIDEWALK EASEMENT:

A PART OF LOT 3, HOPE COMMERCIAL PLAT 2, AN OFFICIAL PLAT, NOW INCLUDED IN AND FORMING A PART OF THE CITY OF GRIMES, POLK COUNTY, IOWA AND DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHEAST CORNER OF SAID LOT 3; THENCE NORTH 89°53'54" WEST ALONG THE SOUTH LINE OF LOT 3, A DISTANCE OF 10.00 FEET; THENCE NORTH 00°04'32" EAST, 124.97 FEET; THENCE NORTH 10°49'20" EAST, 140.20 FEET; THENCE NORTHEASTERLY ALONG A CURVE CONCAVE EASTERLY WHOSE RADIUS IS 805.00 FEET; WHOSE ARC LENGTH IS 49.57 FEET, AND WHOSE CHORD BEARS NORTH 11°24'12" EAST, 49.57 FEET; THENCE NORTHWESTERLY ALONG A CURVE CONCAVE SOUTHWESTERLY WHOSE RADIUS IS 60.73 FEET, WHOSE ARC LENGTH IS 60.44 FEET, AND WHOSE CHORD BEARS NORTH 49°51'53" WEST, 57.97 FEET TO THE NORTH LINE OF SAID LOT 3; THENCE SOUTHEASTERLY CONTINUING ALONG SAID NORTH LINE AND ALONG A CURVE CONCAVE SOUTHERLY WHOSE RADIUS IS 370.00 FEET, WHOSE ARC LENGTH IS 34.99 FEET, AND WHOSE CHORD BEARS SOUTH 75°40'02" EAST, 34.98 FEET; THENCE SOUTH 72°57'29" EAST CONTINUING ALONG SAID NORTH LINE, 3.40 FEET; THENCE SOUTHEASTERLY CONTINUING ALONG SAID NORTH LINE AND ALONG A CURVE CONCAVE SOUTHWESTERLY WHOSE RADIUS IS 25.00 FEET, WHOSE ARC LENGTH IS 37.59 FEET, AND WHOSE CHORD BEARS SOUTH 29°52'52" EAST, 34.15 FEET TO THE EAST LINE OF SAID LOT 3; THENCE SOUTHWESTERLY ALONG SAID EAST LINE OF LOT 3 AND ALONG A CURVE CONCAVE EASTERLY WHOSE RADIUS IS 795.00 FEET, WHOSE ARC LENGTH IS 49.45 FEET, AND WHOSE CHORD BEARS SOUTH 11°24'49" WEST, 49.45 FEET; THENCE SOUTH 10°49'20" WEST CONTINUING ALONG SAID EAST LINE, 139.36 FEET; THENCE SOUTH 00°04'32" WEST CONTINUING ALONG SAID EAST LINE, 124.04 FEET TO THE POINT OF BEGINNING AND CONTAINING 0.09 ACRES (3,918 S.F.).

PROPERTY SUBJECT TO ALL EASEMENTS OF RECORD.

## CURVE TABLE

| CURVE NO. | DELTA       | RADIUS  | ARC LENGTH | TANGENT | CHORD BEARING/DISTANCE |
|-----------|-------------|---------|------------|---------|------------------------|
| C1        | 03°31'42"RT | 805.00' | 49.57'     | 24.79'  | N11°24'12"E 49.57'     |
| C2        | 57°01'25"LT | 60.73'  | 60.44'     | 32.99'  | N49°51'53"W 57.97'     |
| C3        | 05°25'06"RT | 370.00' | 34.99'     | 17.51'  | S75°40'02"E 34.98'     |
| C4 M      | 89°09'14"RT | 25.00'  | 37.59'     | 23.38'  | S29°52'52"E 34.15'     |
| C4 P      | 88°09'15"   | 25.00'  | 37.59'     |         | N29°47'10"E 34.15'     |
| C5 M      | 03°33'51"LT | 795.00' | 49.45'     | 24.74'  | S11°24'49"W 49.45'     |
| C5 P      | 03°33'53"LT | 795.00' | 49.46'     |         | N11°30'31"E 49.45'     |

## DATE OF SURVEY

JULY 10, 2023

## OWNER

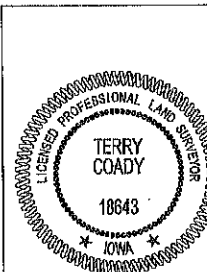
GREENSTATE CREDIT UNION  
100 SE GATEWAY DR  
GRIMES, IA 50111

## BASIS OF BEARING

THE SOUTH LINE OF SAID LOT 3  
BEARS NORTH 89°53'54" WEST FOR  
THE PURPOSE OF THIS SURVEY.

## LEGEND

| Survey                                                            | Found | Set |
|-------------------------------------------------------------------|-------|-----|
| Section Corner                                                    | ▲     | △   |
| 1/2" Rebar, Yellow Plastic Cap #18643<br>(Unless Otherwise Noted) | ●     | ○   |
| ROW Marker                                                        | ■     | □   |
| ROW Rail                                                          | IP    | IR  |
| Platted Distance                                                  | M     |     |
| Measured Bearing & Distance                                       | R     |     |
| Recorded As                                                       | D     |     |
| Deed Distance                                                     | +     |     |
| Calculated Corner                                                 | YPC   |     |
| Yellow Plastic Cap                                                |       |     |
| Centerline                                                        | ----- |     |
| Section Line                                                      | ----- |     |
| 1/4 Section Line                                                  | ----- |     |
| 1/4 1/4 Section Line                                              | ----- |     |
| Easement Line                                                     | ----- |     |



I hereby certify that this land surveying document was prepared and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Professional Land Surveyor under the laws of the State of Iowa.

*Terry Coady* 7-10-2023  
Terry Coady, PLS Date

License Number 18643

My License Renewal Date is December 31, 2025

Pages or sheets covered by this seal:

## E. GATEWAY DRIVE & E. 1ST STREET

## PARCEL 3 - GREENSTATE CREDIT UNION



2727 S.W. SNYDER BLVD.  
ANKENY, IA 50023 (515) 964-2020

SHEET 1 OF 2

PN: 123.0366.01

Bk 1284A, Pg 76

DATE: 07-10-23

PMTECH: TLC/DCG

0:\Projects\2023\123.0366.01\Drawings\123.0366.01\123.0366.01.dwg  
123.0366.01.dwg  
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123.0366.01.dwg  
123.0366.01.dwg

# EASEMENT PLAT

**NE 2ND CT**

**LOT 3  
HOPE COMMERCIAL PLAT 2**

**SIDEWALK  
EASEMENT  
AREA**  
0.09 AC ( 3,918 SF)

**NE GATEWAY DR**

**E 1ST ST**

**SW Corner Lot 3  
Hope Commercial Plat 2  
Fnd 1/2" Rebar  
YPC #15980**

**Se Corner Lot 3  
Hope Commercial Plat 2  
Fnd 1/2" Rebar  
YPC #15980  
Point of Beginning**

**Corner Lot 3  
Fnd 1/2" Rebar**

**Corner Lot 3  
Fnd 1/2" Rebar**

**Corner E. Line Lot3  
Fnd 1/2" Rebar  
YPC #15980**

**Corner E. Line Lot3  
Fnd 1/2" Rebar  
YPC #15980**

**Bearings and Distances:**

- $S72^{\circ}57'29''E\ 3.40'M$
- $S72^{\circ}51'47''E\ 3.40'P$
- $N10^{\circ}49'20''E\ 140.20'$
- $S10^{\circ}49'20''W\ 139.36'M$
- $S10^{\circ}58'24''W\ 136.32'P$
- $N00^{\circ}04'32''E\ 124.97'$
- $S00^{\circ}04'32''W\ 124.04'M$
- $S00^{\circ}11'36''W\ 124.00'P$
- $N89^{\circ}48'24''W\ 173.27'M$
- $N89^{\circ}48'24''W\ 173.25'P$
- $N89^{\circ}53'54''W\ 10.00'$

SHEET 2 OF 2

PN: 123.0366.01



**SNYDER**  
 & ASSOCIATES

DATE: 07-10-23

PM/TECH: TLC/DCG

ORDINALITY: 1  
VARIABLE: 1  
FILE: 1  
LEGAL: 1

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2/7/2024  
DoodBoards\Designer\_SAA

**SURVEYOR'S NAME / RETURN TO:**  
TERRY COADY  
SNYDER & ASSOCIATES, INC.  
2727 SW SNYDER BOULEVARD  
ANKENY, IOWA 50023  
515-964-2020  
TLCOADY@SNYDER-ASSOCIATES.COM

**SERVICE PROVIDED BY:**  
SNYDER & ASSOCIATES, INC.

**SURVEY LOCATED:**  
LOT 3  
HOPE COMMERCIAL PLAT 2  
SECTION 32-80N-25W

**REQUESTED BY:**  
CITY OF GRIMES, IOWA

**TEMPORARY CONSTRUCTION EASEMENT:**

COMMENCING AT THE SOUTHEAST CORNER OF SAID LOT 3; THENCE NORTH 89°53'54" WEST ALONG THE SOUTH LINE OF LOT 3, A DISTANCE OF 10.00 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING NORTH 89°53'54" WEST ALONG SAID SOUTH LINE OF LOT 3, A DISTANCE OF 10.00 FEET; THENCE NORTH 0°04'32" EAST, 125.91 FEET; THENCE NORTH 10°49'20" EAST, 141.03 FEET; THENCE NORTHEASTERLY ALONG A CURVE CONCAVE EASTERLY WHOSE RADIUS IS 815.00 FEET; WHOSE ARC LENGTH IS 55.12 FEET, AND WHOSE CHORD BEARS NORTH 11°35'03" EAST, 55.11 FEET; THENCE NORTH 72°37'13" WEST, 18.74 FEET; THENCE NORTH 17°22'47" EAST, 15.62 FEET; THENCE SOUTHEASTERLY ALONG A CURVE CONCAVE SOUTHWESTERLY WHOSE RADIUS IS 60.73 FEET, WHOSE ARC LENGTH IS 35.75 FEET, AND WHOSE CHORD BEARS SOUTH 38°13'04" EAST, 35.23 FEET; THENCE SOUTHERLY ALONG A CURVE CONCAVE EASTERLY WHOSE RADIUS IS 805.00 FEET, WHOSE ARC LENGTH IS 49.57 FEET, AND WHOSE CHORD BEARS SOUTH 11°24'12" WEST, 49.56 FEET; THENCE SOUTH 10°49'20" WEST, 140.20 FEET; THENCE SOUTH 00°04'32" WEST, 124.97 FEET TO THE POINT OF BEGINNING AND CONTAINING 0.08 ACRES (3,432 S.F.).

## CURVE TABLE

| <u>CURVE NO.</u> | <u>DELTA</u> | <u>RADIUS</u> | <u>ARC LENGTH</u> | <u>TANGENT</u> | <u>CHORD BEARING/DISTANCE</u> |
|------------------|--------------|---------------|-------------------|----------------|-------------------------------|
| C1               | 03°52'31"RT  | 815.00'       | 55.12'            | 27.57'         | N11°35'03"E 55.11'            |
| C2               | 33°43'48"RT  | 60.73'        | 35.75'            | 18.41'         | S38°13'04"E 35.23'            |
| C3               | 03°31'42"LT  | 805.00'       | 49.57'            | 24.79'         | S11°24'12"W 49.56'            |

## DATE OF SURVEY

OWNER

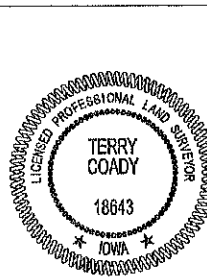
GREENSTATE CREDIT UNION  
100 SE GATEWAY DR  
GRIMES, IA 50111

## BASIS OF BEARING

THE SOUTH LINE OF SAID LOT 3  
BEARS NORTH 89°53'54" WEST FOR  
THE PURPOSE OF THIS SURVEY.

## LEGEND

| <u>Survey</u>                                                     | <u>Found</u> | <u>Set</u> |
|-------------------------------------------------------------------|--------------|------------|
| Section Corner                                                    | ▲            | △          |
| 1/2" Rebar, Yellow Plastic Cap #18643<br>(Unless Otherwise Noted) | ●            | ○          |
| ROW Marker                                                        | ■            | □          |
| ROW Rail                                                          | ⌚            | ⌚          |
| Platted Distance                                                  | P            |            |
| Measured Bearing & Distance                                       | M            |            |
| Recorded As                                                       | R            |            |
| Deed Distance                                                     | D            |            |
| Calculated Corner                                                 | +            |            |
| Yellow Plastic Cap                                                | YPC          |            |
| Centerline                                                        | -----        |            |
| Section Line                                                      | -----        |            |
| 1/4 Section Line                                                  | -----        |            |
| 1/4 1/4 Section Line                                              | -----        |            |
| Easement Line                                                     | -----        |            |



I hereby certify that this land surveying document was prepared and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Professional Land Surveyor under the laws of the State of Iowa.

Terry Condy, PLS 2-8-2024  
Date

License Number 18643

My License Renewal Date is December 31, 2025

Pages or sheets covered by this seal:

**E. GATEWAY DRIVE & E. 1ST STREET**

**PARCEL 3 - GREENSTATE CREDIT UNION**



2727 S.W. SNYDER BLVD.  
ANKENY, IA 50023 (515) 964-2020

SHEET 1 OF 2

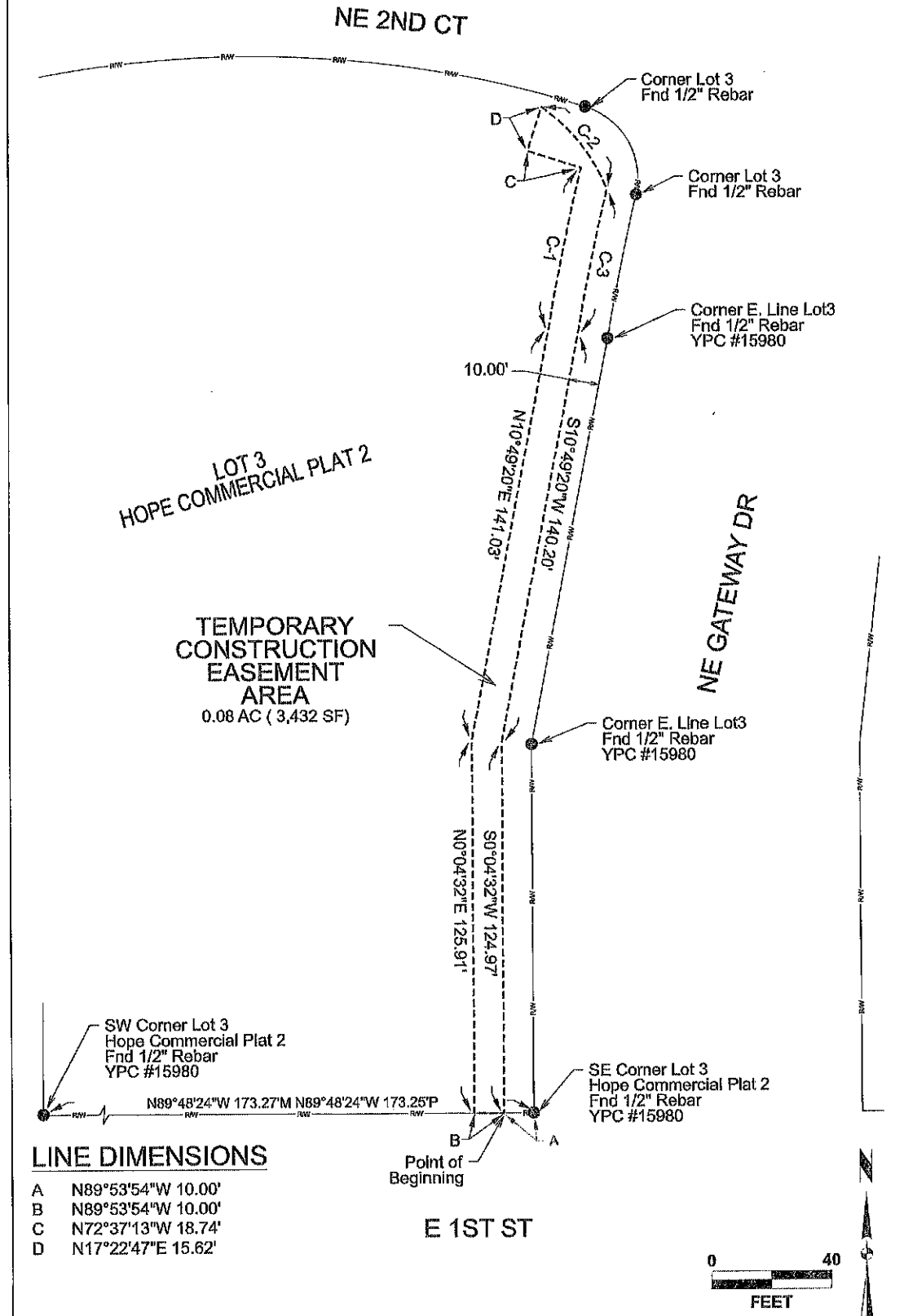
PN: 123.0366.01

Bk 1284A, Pg 76

DATE: 02-02-24

PM/TECH: TLC/JDP

# EASEMENT PLAT



**E. GATEWAY DRIVE & E. 1ST STREET**  
**PARCEL 3 - GREENSTATE CREDIT UNION**

**S** **SNYDER**  
& ASSOCIATES

2727 S.W. SNYDER BLVD.  
ANKENY, IA 50023 (515) 964-2020

SHEET 2 OF 2  
PN: 123.0366.01  
Bk 1294A, Pg 76  
DATE: 02-02-24  
PMTECH: TLC/JDP

02/02/24 10:10 AM Project: 123.0366.DR Design: 123.0366.DR Parcel: 123.0366.DR State: IA Date: 02/02/24  
User: JDP  
Operator: JDP



## NE GATEWAY DRIVE & E 1ST STREET INTERSECTION



**AGENDA ITEM:**

**BACKGROUND:** The public improvements for sanitary sewer and water main identified within the plat have been completed and are in a condition to be accepted by the City and the City engineer has recommended such acceptance.

**BUDGETARY CONSIDERATIONS:** N/A

**STRATEGIC PLANNING:**

Prioritized: No

**BOARD/COMMISSION ACTIONS:** N/A

**STAFF RECOMMENDATION:** Staff recommends approval of the Resolution Accepting Public Improvements in Creekside Village Plat 1

**RESPONSIBLE STAFF/CONTACT INFORMATION:**

Alivia Hoodjer, Assistant Planner , [ahoodjer@grimesiowa.gov](mailto:ahoodjer@grimesiowa.gov)

Prepared by: Alivia Hoodjer, Assistant Planner

Return to: Alivia Hoodjer, Assistant Planner

RESOLUTION 08-1425 ACCEPTING PUBLIC IMPROVEMENTS IN CREEKSIDE VILLAGE  
PLAT 1

Grimes Resolution No. 08-1425

WHEREAS, approval of the final plat for Creekside Village Plat 1 (the “Plat”) has previously been given by the Grimes City Council; and

WHEREAS, the approved construction drawings identified certain public improvements to be constructed; and

WHEREAS, the public improvements are now completed and in a condition to be formally accepted by the City, and the City engineer has recommended such acceptance.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa:

1. That the public improvements in Creekside Village Plat 1, including sanitary sewer and water main are hereby accepted and incorporated into the respective sanitary sewer and water main systems in the City of Grimes.

This resolution shall be filed of record with the Polk County, Iowa Recorder.

PASSED and APPROVED on August 26, 2025.

---

Scott Mikkelsen, Mayor

Attested:

---

Rachel Greving, City Clerk



# CERTIFICATE OF COMPLETION

## *Creekside Village*

Grimes, Iowa

8/26/25

This is to certify that the public improvements associated with Creekside Village have been completed in substantial compliance with the plans and specifications for the project. I hereby recommend the acceptance of the project.

Respectfully submitted,



Dillon Ferrara  
Engineering Technician



**AGENDA ITEM:** Resolution Approving Offer to Purchase and Agreement - Shine Shop - E 1st and Gateway Drive

**BACKGROUND:** With the development of the plans for NE Gateway and E 1st Street Intersection Improvements , it has been determined that certain easements will be necessary to construct the project.

An estimate of value has been prepared for the easements, and an offer made to the property owner. The offer indicates that the City will pay a total of \$12,700.00 for the permanent and temporary easements.

The owner reviewed the offer and accepted it.

**BUDGETARY CONSIDERATIONS:** \$12,700 covered by project funds

**STRATEGIC PLANNING:**

Prioritized: ☒ YES ☐ NO

\*High-Performing Organization/Exception Professional Services ☐

\*Great Place to Live/Expanded Quality of Life Amenities ☐

\*Dynamic Town/Strong Sense of Community ☐

\*More Beautiful/Vibrant Community ☐

**BOARD/COMMISSION ACTIONS:** N/A

**STAFF RECOMMENDATION:** Staff recommends approval

**RESPONSIBLE STAFF/CONTACT INFORMATION:**

Alex Pfaltzgraff, Development Services Director/Assistant City Manager , 515-986-4050, [apfaltzgraff@grimesiowa.gov](mailto:apfaltzgraff@grimesiowa.gov)

Prepared by: Alex Pfaltzgraff, AICP

Return to: Alex Pfaltzgraff, AICP

RESOLUTION 08-1525 APPROVING OFFER TO PURCHASE AND AGREEMENT - SHINE  
SHOP - E 1ST AND GATEWAY DRIVE

Grimes Resolution No. 08-1525

WHEREAS, the City of Grimes is developing plans to construct the NE Gateway and E 1st Street Intersection Improvement (the "Project") and has determined that certain easements are necessary in order to construct the Project; and

WHEREAS, the City of Grimes has extended an Offer to Purchase and Agreement (the "Offer"), provided as Exhibit A, to the property owner (the "Owner"); and

WHEREAS, the Owner has reviewed the Offer and has accepted the Offer.

WHEREAS,

NOW, THEREFORE, be it resolved by the City Council of the City of Grimes, Iowa:

That, the Offer to Purchase Easement and Agreement is approved by the Grimes City Council, and the Mayor or City Manager is authorized to execute, on behalf of the City of Grimes, such documents as are necessary and appropriate to effectuate the terms pursuant to the Offer, including, without limitation, any agreements, easements or other documents, and the City Clerk is authorized to attest to their signatures.

PASSED and APPROVED on August 26, 2025.

---

Scott Mikkelsen, Mayor

Attested:

---

Rachel Greving, City Clerk

SPACE ABOVE THIS LINE FOR RECORDER

**OFFER TO PURCHASE AND AGREEMENT**

Page 1

PARCEL NO. 8025-32-452-024COUNTY: PolkPROJECT NO. N/APROJECT NAME: Gateway Drive and E. 1<sup>st</sup> Street Intersection ImprovementsTO: 301 NE Cypress Drive Carwash RE, LLC

On this 24<sup>th</sup> day of June 2025, the City of Grimes, Iowa, a municipal corporation organized under the laws of the State of Iowa (hereinafter referred to as "CITY" or "BUYER") acting by and through the undersigned, its authorized Agent, hereby offers to buy the real estate situated in Polk County, Iowa, and legally described on the attached **Easement Exhibit**. **This offer shall terminate on 30 days from offer date.** If accepted by SELLER, as evidenced by SELLER'S signature below, the parties agree as follows:

1. **SELLER AGREES to sell and furnish to BUYER a conveyance document, on form(s) furnished by Buyer, and Buyer agrees to buy the following real estate, hereinafter referred to as the premises as described on EXHIBIT A and which include the following buildings, improvements and other property: LAND ONLY. SELLER CONSENTS to any change of grade related to the project and accepts payment under this agreement for any and all damages arising therefrom. SELLER ACKNOWLEDGES full settlement and payment from Buyer for all claims per the terms of this agreement and discharges Buyer from liability because of this agreement and the construction of this public improvement project.**
2. **Possession of the premises is the essence of this agreement and Buyer may enter and assume full use and enjoyment of the premises per the terms of this agreement. SELLER grants Buyer the immediate right to enter the premises for the purpose of gathering survey and soil data. SELLER may surrender possession of the premises or building or improvement or any part thereof prior to the time at which SELLER has hereinafter agreed to do so, and agrees to give Buyer ten (10) days' notice of SELLER'S intention to do so in writing.**
3. **Buyer agrees to pay and SELLER AGREES to grant the right of possession, convey title and to surrender physical possession of the premises as shown on or before the dates listed below.**

| PAYMENT AMOUNT      | AGREED PERFORMANCE           | DATE                                    |
|---------------------|------------------------------|-----------------------------------------|
| \$ _____            | on right of possession       | _____                                   |
| \$ _____            | on conveyance of title       | _____                                   |
| \$ _____            | on surrender of possession   | _____                                   |
| \$ <u>12,700.00</u> | on possession and conveyance | <u>Within 30 Days of BUYER Approval</u> |

\$ 12,700.00 TOTAL LUMP SUM

| BREAKDOWN:                     | ac. = acres / sq.ft. = square feet |                     |
|--------------------------------|------------------------------------|---------------------|
| Land by Fee Title              | <u>0</u> sq.ft.                    | \$ <u>0.00</u>      |
| Underlying Fee Title           | <u>0</u> sq.ft.                    | \$ <u>0.00</u>      |
| Permanent Easement             | <u>1.561</u> sq.ft.                | \$ <u>10,950.00</u> |
| Temporary Easement(s)          | <u>1.561</u> sq.ft.                | \$ <u>1,750.00</u>  |
| Landscaping/Other              |                                    | \$ <u>0.00</u>      |
| Total                          |                                    | \$ <u>12,700.00</u> |
| Additional Damages <u>None</u> |                                    |                     |

DISTRIBUTION: ONE COPY RETURNED TO BUYER -- ONE COPY RETAINED BY SELLER

4. SELLER WARRANTS that there are no tenants on the premises holding under lease except: Insert Tenant
5. Each page and each attachment is by this reference made part hereof.
6. This agreement shall apply to and bind the legal successors in interest of the Seller and SELLER AGREES to pay all liens and assessments against the premises, including all taxes and special assessments payable until surrender of possession as required by the Code of Iowa, and agrees to warrant good and sufficient title. Names and addresses of lienholders are: None
7. SELLER agrees that amounts payable by SELLER for real estate taxes, special assessments, mortgage payoffs, liens, or judgments shall be deducted at closing from the purchase price. SELLER AGREES to obtain court approval of this contract, if requested by Buyer, if title to the premises becomes an asset of any estate, trust, conservatorship or guardianship. Buyer agrees to pay court approval costs and all other costs necessary to transfer the premises to Buyer, but not attorney fees. Claims for such transfer costs shall be paid in amounts supported by paid receipts or signed bills.
8. BUYER agrees that any drain tile and/or underground irrigation systems which are located within the premises and are damaged by construction shall be repaired at no expense to SELLER. BUYER shall have the right of entry upon SELLER'S remaining property along the right of way line, if necessary, for the purpose of connecting said drain tile and/or underground irrigation systems.
9. If SELLER holds title to the premises in joint tenancy with full rights of survivorship and not as tenants in common at the time of this agreement, Buyer will pay any remaining proceeds to the survivor of that joint tenancy and will accept title solely from that survivor, provided the joint tenancy has not been destroyed by operation of law or acts of SELLER.
10. These premises are being acquired for public purposes and this transfer is exempt from the requirements for the filing of a Declaration of Value by the Code of Iowa.
11. BUYER hereby gives notice of SELLER's five-year right to renegotiate construction or maintenance damages not apparent at the time of the signing of this agreement as required by the Code of Iowa.
12. BUYER hereby agrees to additionally warrant the project against any defects against the property as a result of the project for a period of one year following the completion and acceptance of the project. Defects may include, but are not limited to insufficient seeding/stabilization or settling of the property within the easement.
13. SELLER states and warrants that there is no well, solid waste disposal site, hazardous substances, nor underground storage tanks on the premises described and sought herein, except: None
14. BUYER shall be responsible for the removal and relocation of any fences.
15. BUYER shall be responsible for all restoration disturbed area within the easements.
16. SELLER agrees to cooperate with BUYER in removing liens and encumbrances in order to convey marketable title to BUYER in conformity with Iowa law and the Title Standards of the Iowa State Bar Association. If possession and conveyance are delayed due to SELLER's inability to provide marketable title, this Agreement shall continue in force and effect until either party rescinds the Agreement after giving ten days written notice to the other party. SELLER understands that if necessary property rights cannot be acquired by voluntary purchase, BUYER may initiate action to acquire the property interests contemplated in this Agreement under power of eminent domain.
17. SELLER'S spouse, if not a title holder immediately preceding acceptance, executes this Agreement only for the purpose of relinquishing all rights of dower, homestead and distributive share or in compliance with Section 561.13 of the Code of Iowa and agrees to execute the conveyance documents for this purpose.
18. This Agreement shall not be binding until it has received the final approval by Resolution of the Grimes City Council.
19. GENERAL PROVISIONS.
  - a. This Agreement contains the entire agreement of the parties and no waiver, modification, release, or cancellation of this Agreement or any portion of this Agreement shall be binding unless evidenced by writing.
  - b. This Agreement shall be binding on the heirs, personal representatives, assigns, and successors of the parties.
  - c. This Agreement shall be governed by, construed, and enforced in accordance with the law of the State of Iowa.

**SELLER'S SIGNATURE AND CLAIMANT'S CERTIFICATION:** Upon due approval and execution by the Buyer, we the undersigned claimants certify the total lump sum payment shown herein is just and unpaid.

X *DL*  
By: Daniel White  
Marital Status: \_\_\_\_\_

X \_\_\_\_\_  
By: \_\_\_\_\_  
Marital Status: \_\_\_\_\_

**ALL PURPOSE ACKNOWLEDGMENT**

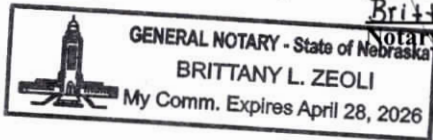
STATE OF \_\_\_\_\_ }  
COUNTY OF \_\_\_\_\_ } ss:

On this 4 day of August, A.D. 20 25, before me, the undersigned, a Notary Public in and for said State, personally appeared Daniel White

X to me personally known  
or \_\_\_\_\_ proved to me on the basis of satisfactory evidence

to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

(NOTARY SEAL) *Brittany L. Zeoli* (Sign in Ink)  
Brittany L. Zeoli (Print/Type Name)  
Notary Public in and for the State of NE

**CAPACITY CLAIMED****BY SIGNER:**

☐ INDIVIDUAL  
☐ CORPORATE

Title(s) of Corporate Officer(s): \_\_\_\_\_

☐ Corporate Seal is affixed

☐ No Corporate Seal procured

☐ PARTNER(s): ☐ Limited Partnership  
☐ General Partnership

☐ ATTORNEY-IN-FACT

☐ EXECUTOR(s) or TRUSTEE(s)

☐ GUARDIAN(s) or CONSERVATOR(s)

☐ OTHER:

**SIGNER IS REPRESENTING:**

List name(s) of person(s) or entity(ies)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**BUYER'S APPROVAL**

Signed by: Scott Mikkelsen (Date) \_\_\_\_\_

Attested by: Rachel Greving (Date) \_\_\_\_\_

**BUYER'S ACKNOWLEDGMENT**

STATE OF \_\_\_\_\_ }  
COUNTY OF \_\_\_\_\_ } ss:

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me, the undersigned, personally appeared \_\_\_\_\_, known to me

to be an agent of the City of Grimes, Iowa and who did say that said instrument was signed on behalf of City by its authority duly recorded in its minutes, and said agent acknowledged the execution of said instrument, which signature appears hereon, to be the voluntary act and deed of the City and by it voluntarily executed.

\_\_\_\_\_  
Notary Public in and for the State of Iowa

## TEMPORARY CONSTRUCTION EASEMENT

KNOW ALL PERSONS BY THESE PRESENTS that the undersigned property owner, 301 NE Cypress Drive Carwash RE LLC (hereinafter called "Grantor"), for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, does hereby convey unto the CITY OF GRIMES, IOWA, a municipal corporation (hereinafter called "City"), a temporary easement and right-of-way during the construction period under, over, on, through, across and within the real estate described on Exhibit A attached hereto (hereinafter called "Easement Area"), together with all necessary structures and appurtenances thereto, under, over, on, through, across and within said Easement Area, for the purpose of the City completing the E Gateway & E 1<sup>st</sup> Street Reconstruction (the "Project").

This Easement shall be subject to the following terms and conditions:

1. PLANS AND SPECIFICATIONS. Grantor has reviewed the plans and specifications for the Project, and Grantor understands and consents to the work to be performed within the Easement Area, which shall include but not be limited to grading of property to allow for appropriate transition of property.
2. RESTORATION AND MAINTENANCE. The City shall restore the Easement Area after exercising its rights hereunder, provided, however, that the City's duty of restoration shall be limited to grading and replacing grass, sod or any other ground cover (but not including any structures, trees or shrubs). The City shall not be responsible for any maintenance of the land located within the Easement Area and that responsibility shall remain with Grantor. The City may, however, perform such maintenance should it determine in its sole discretion such maintenance is needed.
3. ERECTION AND PLACEMENT OF STRUCTURES OR OBSTRUCTIONS PROHIBITED. Grantor shall not erect or permit any fence or other structure to be placed in the Easement Area without obtaining the prior written consent of the City, and the City is granted the right to remove any unauthorized fences, structures, obstruction, planting or material placed or erected within the Easement Area.
4. RIGHT OF ACCESS. The City shall have the right of access to the Easement Area and have all rights of ingress and egress reasonably necessary for the use and enjoyment of the Easement Area as herein described.
5. LIABILITY. Except as may be caused by the negligent acts or omissions of the City, its employees, agents or its representatives, the City shall not be liable for injury or property damage occurring in or to the Easement Area, the property abutting said Easement Area, nor for property damage to any improvements or obstructions thereon resulting from the City's exercise of this Easement. Grantor agrees to indemnify and hold City, its employees, agents and representatives harmless against any loss, damage, injury or any claim or lawsuit for loss, damage



6. EASEMENT BENEFIT AND TERM. This Easement shall be for the benefit of the City, and shall terminate upon the earlier of (i) the completion and final acceptance of the Project by the City by Resolution of the City Council of the City or (ii) two years from the last date of execution of this Easement.
7. EASEMENT RUNS WITH LAND. This Easement shall be deemed to run with the land and shall be binding on Grantor and on Grantor's heirs, successors and assigns.

Signed this 4 day of August, 2025.

STATE OF NE )  
 ) SS  
COUNTY OF Sarpy )

 GENERAL NOTARY - State of Nebraska  
BRITTANY L. ZEOLI  
My Comm. Expires April 28, 2026

Page 238 of 403



STATE OF IOWA     )  
                                  ) SS  
COUNTY OF POLK    )

I, Rachel Greving, City Clerk of the City of Grimes, Iowa, do hereby certify that the within and foregoing Easement was duly approved and accepted by the City Council of said City of Grimes by Resolution No. \_\_\_\_\_, passed on the \_\_\_\_\_ day of \_\_\_\_\_, 2025, and this certificate is made pursuant to authority contained in said Resolution.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Rachel Greving  
City Clerk of City of Grimes, Iowa

**TRAIL EASEMENT**  
**Recorder's Cover Sheet**

**Preparer Information:**

**Taxpayer Information:**

**Return To:** City of Grimes  
101 NE Harvey St.  
Grimes, Iowa 50111  
Phone (515) 986-3036

**Grantor:** 301 NE Cypress Drive Carwash, RE LLC

**Grantee:** City of Grimes, Iowa

**Legal Description:** See Page \_

**Document or instrument number of previously recorded documents:**

## TRAIL EASEMENT

KNOW ALL PERSONS BY THESE PRESENTS that the undersigned property owner(s) ("**Grantor**"), for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, does hereby convey unto the CITY OF GRIMES, IOWA, a municipal corporation (the "**City**"), a perpetual easement and right-of-way under, over, on, through, across and within the following described real estate:

*See Exhibit A, attached ("**Easement Area**"),*

for the purpose of the City constructing, reconstructing, repairing, replacing, enlarging, inspecting and maintaining a public trail for free and unobstructed use by pedestrians and non-motorized vehicles for the purpose of obtaining access from one property to another and to allow the City the right to access and patrol the Easement Area, in the City's sole discretion, together with all necessary structures and appurtenances thereto, under, over, on, through, across and within said Easement Area.

This Easement ("**Easement**") shall be subject to the following terms and conditions:

1. **INTERFERENCE WITH USE.** Grantor shall not take any action which interferes with or detracts from the City's use of the Easement Area or rights granted in this Easement. Grantor shall not erect, construct, place or permit any fence or other structure under, over, on, through, across or within the Easement Area without obtaining the prior written consent of the City, nor shall Grantor cause or permit any obstruction, planting or material to be placed under, over, on, through across or within the Easement Area without obtaining the prior written consent of the City. The City shall have the right to remove any unauthorized fences, structures, obstruction, planting or material placed or erected under, over, on, through, across or within the Easement Area, or may require the Grantor to do so at Grantor's sole expense.
2. **CHANGE OF GRADE PROHIBITED.** Grantor shall not change the grade, elevation or contour of any part of the Easement Area without obtaining the prior written consent of the City. The City shall have the right to restore any changes in grade, elevation or contour without prior written consent of the Grantor, or may require the Grantor to do so at Grantor's sole expense.
3. **RIGHT OF ACCESS.** The City shall have the right of access to the Easement Area and have all rights of ingress and egress reasonably necessary for the use and enjoyment of the Easement Area.
4. **MAINTENANCE.** Grantor agrees to maintain the public trail within the Easement Area in good repair and condition at all times in accordance with the responsibilities of an abutting property owner as provided in Iowa law and in the Grimes Code of Ordinances. The City shall not be responsible for any maintenance of the land located within the Easement Area whatsoever and that responsibility shall remain

with the Grantor, its successors, assigns or transferees. The City may, however, perform such maintenance should it determine in its sole discretion such maintenance is needed.

5. **RESTORATION OBLIGATIONS.** In the event that the City undertakes any work in the Easement Area, the City shall restore the Easement Area, provided, however, that the City's duty of restoration shall be limited to grading and one application of seed or any other appropriate ground cover (but not including any structures, trees or shrubs). The City shall not be responsible for any construction, reconstruction, replacement, repair or maintenance of any improvements located within the Easement Area.
6. **LIABILITY.** Except as may be caused by the negligent acts or omissions of the City, its employees, agents or its representatives, the City shall not be liable for injury or property damage occurring in or to the Easement Area, the property abutting said Easement Area, nor for property damage to any improvements or obstructions thereon resulting from the City's exercise of this Easement. Grantor agrees to indemnify and hold City, its employees, agents and representatives harmless against any loss, damage, injury or any claim or lawsuit for loss, damage or injury arising out of or resulting from the negligent or intentional acts or omissions of Grantor or its employees, agents or representatives.
7. **EASEMENT BENEFIT.** This Easement shall be for the benefit of the City, its successors and assigns, and its permittees and licensees.
8. **EASEMENT RUNS WITH LAND.** This Easement shall be deemed perpetual and to run with the land and shall be binding on Grantor and on Grantor's heirs, successors and assigns.
9. **APPROVAL BY CITY COUNCIL.** This Easement shall not be binding until it has received the final approval and acceptance by the City Council by Resolution which approval and acceptance shall be noted on this Easement by the City Clerk.

Grantor does HEREBY COVENANT with the City that (i) Grantor holds said real estate described in this Easement by title in fee simple; (ii) Grantor has good and lawful authority to convey the same; and (iii) said Grantor covenants to WARRANT AND DEFEND the said premises against the claims of all persons whomsoever.

Each of the undersigned hereby relinquishes all rights of dower, homestead and distributive share, if any, in and to the interests conveyed by this Easement.

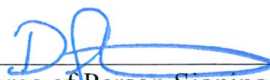
Words and phrases herein, including acknowledgment hereof, shall be construed as in the singular or plural number, and as masculine or feminine gender, according to the context.

Signed this 7<sup>th</sup> day of July, 2025.

[SIGNATURE PAGE(S) FOLLOW]



**GRANTOR:**

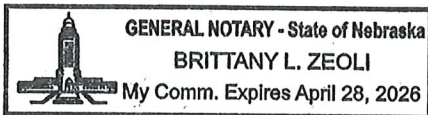
By:   
Name of Person Signing Daniel White  
Manager

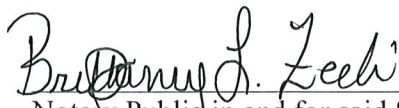
Title (Entity) or Marital Status (Individual)\*

301 NE Cypress Drive Carwash DE, LLC  
Name of Business Entity (if applicable)

STATE OF Nebraska )  
 ) SS.  
COUNTY OF Sarpy )

On this 3 day of July, 2025 before me, the undersigned, personally appeared Daniel White - Manager and 301 NE Cypress Drive Carwash [insert "Single Person" or "Married Person" or Signor's Capacity if Business Entity], [Business Name, if applicable] known to me to be the identical persons named in and who executed the foregoing instrument and acknowledged that they executed the same as their voluntary act and deed.



  
Notary Public in and for said State

**CONSENT AND SUBORDINATION OF MORTGAGE HOLDER.**

Core Bank ("Lender") is the holder of a Real Estate Mortgage dated February 15, 2023, and recorded February 16, 2023, in Book 19397 on Page 683 of the Polk County records. By signing this Easement, Lender, its successors and assigns, consents to the terms of this Easement and hereby subordinates its interest in the Easement Area to the interest of the City and its successors and assigns.

**LENDER:**

[Signature]  
Name of Lender

By:

Joel Falk  
Name of Person Signing

Title

Director of Commercial Banking

STATE OF Nebraska )  
COUNTY OF Douglas ) SS.

On this 3rd day of July, 2025, before me, the undersigned, personally appeared Joel Falk and Director of Commercial Banking [Bank Name, if applicable] known to me to be the identical persons named in and who executed the foregoing instrument and acknowledged that they executed the same as their voluntary act and deed.



Margaret M. Tentinger  
Notary Public in and for said State

**CONSENT AND SUBORDINATION OF MORTGAGE HOLDER.**

Core Bank ("Lender") is the holder of a Real Estate Mortgage dated February 15, 2023, and recorded February 16, 2023, in Book 19397 on Page 683 of the Polk County records. By signing this Easement, Lender, its successors and assigns, consents to the terms of this Easement and hereby subordinates its interest in the Easement Area to the interest of the City and its successors and assigns.

**LENDER:**

\_\_\_\_\_  
Name of Lender

By: \_\_\_\_\_

\_\_\_\_\_  
Name of Person Signing

\_\_\_\_\_  
Title

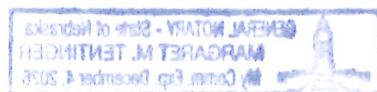
STATE OF Nebraska )  
COUNTY OF Douglas ) SS.

On this 3<sup>rd</sup> day of July, 2025 before me, the undersigned, personally appeared Joel Falk and Director of Commercial Banking [Signor's Title/Capacity], [Bank Name, if applicable] known to me to be the identical persons named in and who executed the foregoing instrument and acknowledged that they executed the same as their voluntary act and deed.



\_\_\_\_\_  
Margaret M. Tentinger  
Notary Public in and for said State





**ACCEPTANCE BY CITY**

STATE OF IOWA                    )  
                                          ) SS  
COUNTY OF POLK                )

I, \_\_\_\_\_, City Clerk of the City of Grimes, Iowa, do hereby certify that the within and foregoing Easement was duly approved and accepted by the City Council of said City of Grimes by Resolution No. \_\_\_\_\_, passed on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, and this certificate is made pursuant to authority contained in said Resolution.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
City Clerk of Grimes, Iowa

**EXHIBIT A**  
Legal Description

## INDEX LEGEND

SURVEYOR'S NAME / RETURN TO:  
TERRY COADY  
SNYDER & ASSOCIATES, INC.  
2727 SW SNYDER BOULEVARD  
ANKENY, IOWA 50023  
515-964-2020  
TLCOADY@SNYDER-ASSOCIATES.COM  
SERVICE PROVIDED BY:  
SNYDER & ASSOCIATES, INC.  
SURVEY LOCATED:  
LOT 50  
HOPE COMMERCIAL PLAT 4  
SECTION 32-80N-25W  
REQUESTED BY:  
CITY OF GRIMES, IOWA

## EASEMENT PLAT

### SIDEWALK EASEMENT:

THE EASTERLY 10.00 FEET OF LOT 50, HOPE COMMERCIAL PLAT 4 AND LYING PARALLEL WITH A COMMON LINE OF STREET LOT 'A' OF HOPE COMMERCIAL PLAT 1, ALL BEING OFFICIAL PLATS, NOW INCLUDED IN AND FORMING A PART OF THE CITY OF GRIMES, POLK COUNTY, IOWA AND CONTAINING 0.04 ACRES (1,561 S.F.).

PROPERTY SUBJECT TO ALL EASEMENTS OF RECORD.

### DATE OF SURVEY

JULY 10, 2023

### OWNER

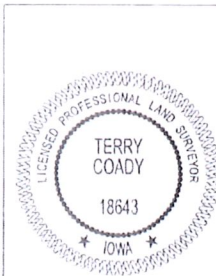
301 NE CYPRESS DRIVE  
CARWASH RE, LLC  
301 NE CYPRESS DR  
GRIMES, IA 50111

### BASIS OF BEARING

THE NORTH LINE OF SAID LOT 50  
BEARS NORTH 62°51'06" WEST FOR  
THE PURPOSE OF THIS SURVEY.

### LEGEND

| Survey                                                            | Found | Set |
|-------------------------------------------------------------------|-------|-----|
| Section Corner                                                    | ▲     | △   |
| 1/2" Rebar, Yellow Plastic Cap #18643<br>(Unless Otherwise Noted) | ●     | ○   |
| ROW Marker                                                        | ■     | □   |
| ROW Rail                                                          | IP    | IP  |
| Platted Distance                                                  | M     |     |
| Measured Bearing & Distance                                       | P     |     |
| Recorded As                                                       | R     |     |
| Deed Distance                                                     | D     |     |
| Calculated Corner                                                 | +     |     |
| Yellow Plastic Cap                                                | YPC   |     |
| Centerline                                                        |       |     |
| Section Line                                                      |       |     |
| 1/4 Section Line                                                  |       |     |
| 1/4 1/4 Section Line                                              |       |     |
| Easement Line                                                     |       |     |



I hereby certify that this land surveying document was prepared and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Professional Land Surveyor under the laws of the State of Iowa.

*Terry Coady* 7-8-2024  
Terry Coady, PLS Date

License Number 18643

My License Renewal Date is December 31, 2025

Pages or sheets covered by this seal.

### E. GATEWAY DRIVE & E. 1ST STREET

### PARCEL 5 - 301 NE CYPRESS DRIVE CARWASH RE, LLC



2727 S.W. SNYDER BLVD.  
ANKENY, IA 50023 (515) 964-2020

SHEET 1 OF 2

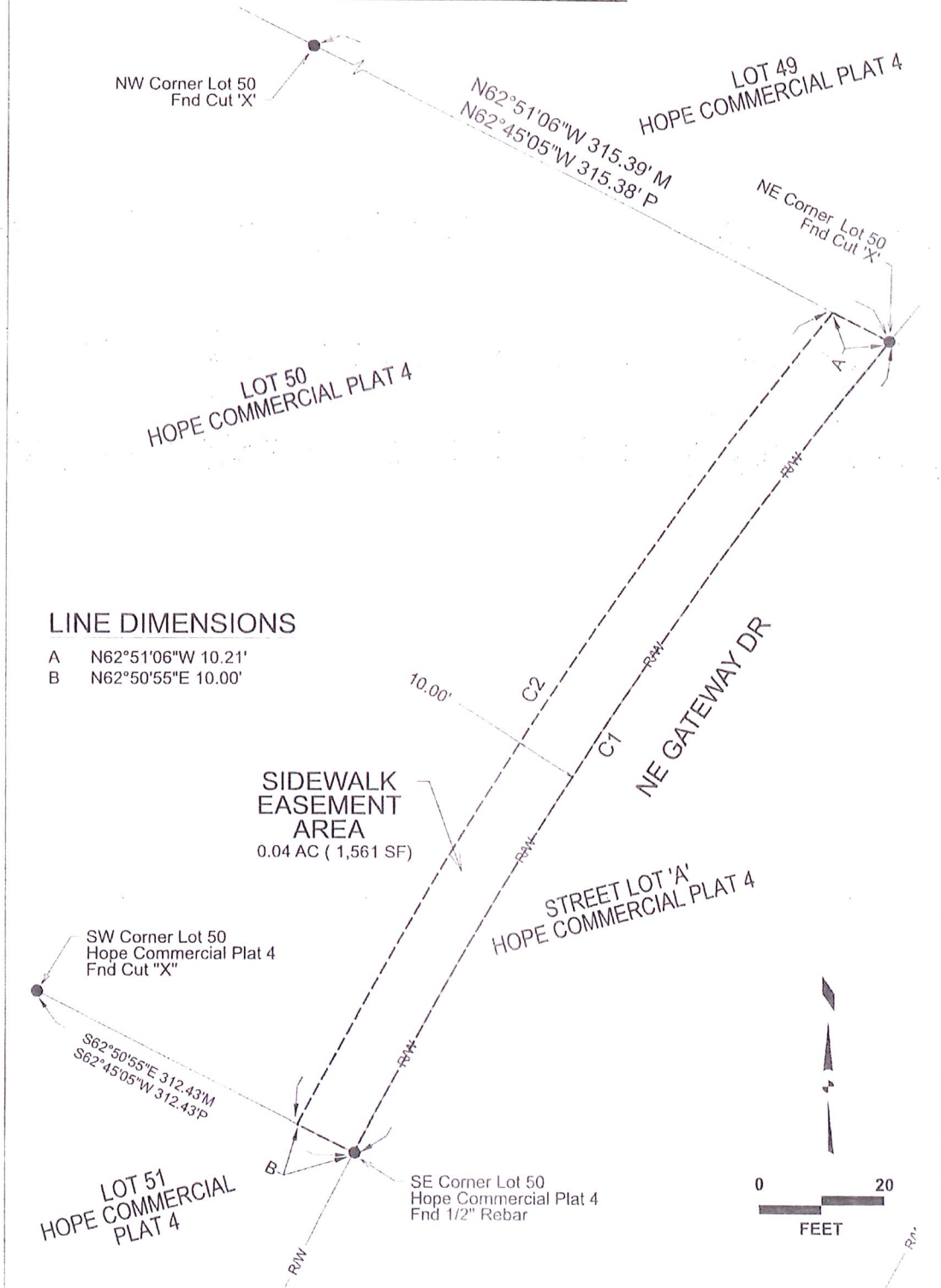
PN: 123.0366.01

Bk 1284A, Pg 76

DATE: 07-10-23

PM/TECH: TLC/DCG

# EASEMENT PLAT



## CURVE TABLE

| CURVE NO. | DELTA       | RADIUS  | ARC LENGTH | TANGENT | CHORD BEARING/DISTANCE |
|-----------|-------------|---------|------------|---------|------------------------|
| C1 M      | 11°15'01"LT | 795.00' | 156.10'    | 78.30'  | S33°08'20"W 155.85'    |
| C1 P      | 11°15'01"LT | 795.00' | 156.10'    | 78.30'  | S33°01'42"W 155.85'    |
| C2        | 11°06'30"RT | 805.00' | 156.07'    | 78.28'  | N33°03'49"E 155.83'    |

E. GATEWAY DRIVE & E. 1ST STREET

PARCEL 5 - 301 NE CYPRESS DRIVE CARWASH RE, LLC



2727 S.W. SNYDER BLVD.  
ANKENY, IA 50023 (515) 964-2020

SHEET 2 OF 2

PN: 123.0366.01

Bk 1284A, Pg 76

DATE: 07-10-23

PM/TECH: TLC/DCG



**AGENDA ITEM:**

**BACKGROUND:** The property owner of Lots 1, 2, & 3 in Block 6 of Channon's North Addition (313 NE Ewing Street) desires to tie the three existing lots together for the purpose of constructing an accessory structure. A declaration of site restrictions is necessary to ensure the lots are not sold independently of one another, and are all maintained to an equal condition.

**BUDGETARY CONSIDERATIONS:** N/A

**STRATEGIC PLANNING:**

Prioritized: No

**BOARD/COMMISSION ACTIONS:** N/A

**STAFF RECOMMENDATION:** Staff recommends approval.

**RESPONSIBLE STAFF/CONTACT INFORMATION:**

Alivia Hoodjer, Assistant Planner , [ahoodjer@grimesiowa.gov](mailto:ahoodjer@grimesiowa.gov)

Prepared by: Alivia Hoodjer, Assistant Planner

Return to: Alivia Hoodjer, Assistant Planner

RESOLUTION 08-1625 APPROVING DECLARATION OF SITE RESTRICTIONS FOR LOT 1,  
2, & 3 IN BLOCK 6 OF CHANNON'S NORTH ADDITION TO THE TOWN OF GRIMES

Grimes Resolution No. 08-1625

WHEREAS, Keri A. Steele Revocable Trust ("Owner") owns Lot 1, 2, & 3 in Block 6 of Channon's North Addition to the Town of Grimes (the "Property"); and

WHEREAS, the Final Plat for Channon's North Addition to the Town of Grimes is an Official Plat, now included in and forming a part of the City of Grimes, Polk County, Iowa (the "Plat"); and

WHEREAS, the Owner has requested to construct an accessory structure on the Property; and

WHEREAS, certain site restrictions have been established regarding the maintenance and conveyance of the lots; and

WHEREAS, Owner has agreed to enter into a Declaration of Site Restrictions ("Agreement") declaring certain site restrictions.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa:

1. That the Agreement is hereby accepted and approved by the City Council of the City of Grimes, Iowa.
2. That the Mayor is hereby authorized to execute such Agreement on behalf of the City, and the City Clerk to attest to his signatures.
3. That the City Clerk is hereby authorized and directed to file the Agreement with the Polk County Recorder.

PASSED and APPROVED on August 26, 2025.

---

Scott Mikkelsen, Mayor

Attested:

---

Rachel Greving, City Clerk

Preparer Information: Evann Martin, City of Grimes, 410 SE Main Street, Suite 102, Grimes, Iowa 50111 Phone (515) 986-4050  
Return To: Grimes City Clerk, 101 NE Harvey Street Grimes, Iowa 50111 Phone (515) 986-3036

---

**DECLARATION OF SITE RESTRICTIONS FOR LOT 1, 2, AND 3, BLOCK 6**  
**CHANNON'S NORTH ADDITION TO GRIMES**

THIS DECLARATION OF SITE RESTRICTIONS ("Agreement") is made and entered into this 28<sup>th</sup> day of JULY, 2025, by and between the CITY OF GRIMES, IOWA, a municipal corporation (the "City") and Keri A. Steele Revocable Trust (the "Property Owner").

RECITALS:

A. Property Owner is the owner of certain real property located in the City of Grimes, Polk County, Iowa at 313 NE Ewing Street and, legally described as:

Lot 1, Block 6 in Channon's North Addition to Grimes, being an Official Plat, now included in and forming a part of the City of Grimes, Polk County, Iowa ("Property A"); and

Lot 2, Block 6 in Channon's North Addition to Grimes, being an Official Plat, now included in and forming a part of the City of Grimes, Polk County, Iowa ("Property B"); and

Lot 3, Block 6 in Channon's North Addition to Grimes, being an Official Plat, now included in and forming a part of the City of Grimes, Polk County, Iowa ("Property C"); and

(collectively, the "Property")

B. The Property Owner desires to integrate the three (3) lots into one property for the purpose of constructing accessory structures.

C. The City has agreed to allow the installation of accessory structures, provided that the Property Owner agrees to impose certain restrictions on the Property, as set forth herein.



NOW, THEREFORE, in consideration of the above premises and the promises and agreements set forth herein, it is hereby agreed between Property Owner and the City as follows:

1. Incorporation of Recitals. The foregoing Recitals are incorporated herein as is fully set forth in this paragraph.
2. Conveyance of All Lots to Same Owner Required. For as long as the accessory structures are located on Property C, the Property Owner agrees that Property A and Property B shall not be conveyed independently of Property C, and that Property C shall be equally maintained in a manner that is consistent with the neighborhood.
3. Runs with Land. The restrictions set forth in this Agreement shall run with the land and be binding upon the future owners of the Property.
4. Binding. The terms and conditions of this Agreement shall be binding upon and shall inure to the benefit of the heirs, successors and assigns of the respective parties hereto.
5. Warranty of Title. Property Owner hereby warrants to the City that the Property Owner is the owner of the Property and hereby covenants to defend Property Owner's title to the Property for purposes of this Agreement.
6. Amendment and Waiver. No amendment to this Agreement will be valid unless it is made in writing, approved by the City and executed by both the City and Property Owners. No specific waiver or forbearance for any breach of any of the terms of this Agreement shall be considered as a general waiver of that or any other term of this Agreement.
7. Entire Agreement. This Agreement contains the complete and entire understanding of the parties with respect to the subject matters hereof and no changes shall be recognized as valid unless they are made in writing and signed by the parties.
8. Severability. The invalidity, illegality, or unenforceability of any provision of this Agreement pursuant to judicial decree shall not affect the validity or enforceability of any other provision of this Agreement, all of which shall remain in full force and effect.
9. Applicable Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Iowa (excluding conflicts of laws rules), and applicable federal law.
10. Recording. This Agreement shall be recorded with the Polk County, Iowa, Recorder.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first above written.

[SIGNATURE PAGES TO FOLLOW]

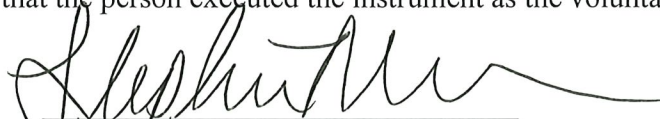
PROPERTY OWNER  
Keri A. Steele Revocable Trust



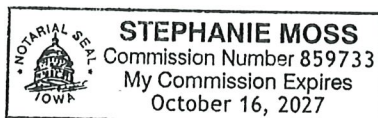
Keri A. Steele, Trustee

STATE OF IOWA    )  
                              ) SS  
COUNTY OF POLK    )

On this 28<sup>th</sup> day of July, 2025, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Keri A. Steele, Trustee of the Keri A. Steele Revocable Trust, to me known to be the identical person named in and who executed the foregoing instrument, and acknowledged that the person executed the instrument as the voluntary act of the person.



Notary Public in and for the  
State of Iowa



CITY OF GRIMES

By: \_\_\_\_\_  
Scott Mikkelsen, Mayor

Attest:

\_\_\_\_\_  
Rachel Greving, City Clerk

STATE OF IOWA     )  
                                  ) ss.  
COUNTY OF POLK )

On this \_\_\_\_ day of \_\_\_\_\_, 2025, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Scott Mikkelsen and Rachel Greving, to me personally known, and, who, being by me duly sworn, did say that they are the Mayor and City Clerk, respectively, of the City of Grimes, Iowa; that the seal affixed to the foregoing instrument is the corporate seal of the corporation, and that the instrument was signed and sealed on behalf of the corporation, by authority of its City Council, as contained in Resolution No. \_\_\_\_\_ adopted by the City Council, under Roll Call of the City Council on the \_\_\_\_ day of \_\_\_\_\_, 2025, and that Scott Mikkelsen and Rachel Greving acknowledged the execution of the instrument to be their voluntary act and deed and the voluntary act and deed of the corporation, by it voluntarily executed.

\_\_\_\_\_  
Notary Public in and for the  
State of Iowa  
My Commission expires \_\_\_\_\_



**CITY COUNCIL COMMUNICATION**  
**Meeting Date: 8/26/2025**

**AGENDA ITEM:** IT Software Renewal - Microsoft

**BACKGROUND:** Recommend approval of renewal of Microsoft software agreement (State and Local Enterprise Agreement, Server and Cloud Enrollment & Volume Licensing) through a three (3)-year period (effective July 1, 2025, through June 30, 2028) with Insight Public Sector (910 W. Carver Road, Tempe, AZ 85284; Joyce Mullen, President and CEO) per Omnia Contract No. 23-6692-03, which is competitively bid, and in compliance with the Finance Department's procurement policy.

**BUDGETARY CONSIDERATIONS:** The cost of this renewal will come from the IT operating budget. The cost is approximately \$13,950.48.

**STRATEGIC PLANNING:**

Prioritized: ☒ YES ☐ NO

\*High-Performing Organization/Exception Professional Services ☒

\*Great Place to Live/Expanded Quality of Life Amenities ☐

\*Dynamic Town/Strong Sense of Community ☐

\*More Beautiful/Vibrant Community ☐

**BOARD/COMMISSION ACTIONS:** None

**STAFF RECOMMENDATION:** Staff would recommend approval.

**RESPONSIBLE STAFF/CONTACT INFORMATION:**

Rob Fox, IT Director, rfox@grimesiowa.gov

Prepared by: R. Fox

Return to: R. Fox

RESOLUTION 08-1725 IT SOFTWARE RENEWAL - MICROSOFT

Grimes Resolution No. 08-1725

WHEREAS, the City of Grimes (Grimes) is due to renew Microsoft software licensing

WHEREAS, the Finance Department provides for the procurement of goods or services that have been competitively established through cooperative group contracting consortiums for State government departments, institutions, agencies and political subdivisions, such as Omnia Partners in Tempe, Arizona, without conforming to the competitive bidding requirements of the Finance Department; and

WHEREAS, the Microsoft software is available to be procured using the Omnia Partners Contract #23-6692-03; and

WHEREAS, the Microsoft software will be purchased from Insight Public Sector, Inc.(Joyce Mullen, President and CEO, 910 W. Carver Rd., Tempe, AZ 85284) for a three-year period for the total amount of \$13,950.48 using Omnia Partners Contract #23-6692-03, pursuant to the attached quote; and

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, \_\_\_\_\_.

PASSED and APPROVED on August 26, 2025.

\_\_\_\_\_  
Scott Mikkelsen, Mayor

Attested:

\_\_\_\_\_  
Rachel Greving, City Clerk

**Account name: 11233291**

CITY OF GRIMES  
ROB FOX, MBA, CPM  
410 SE MAIN ST  
GRIMES IA 50111-2358

**SHIP-TO**

CITY OF GRIMES  
ROB FOX, MBA, CPM  
410 SE MAIN ST  
GRIMES IA 50111-2358

**Quotation**

**Quotation Number** : [0228431146](#)  
**Document Date** : 07-MAY-2025  
**PO Number** :  
**PO Release** :  
**Sales Rep** : Bob Erwin  
**Email** : [BOB.ERWIN@INSIGHT.COM](mailto:BOB.ERWIN@INSIGHT.COM)  
**Phone** : +14803667058  
**Sales Rep 2** : Kathleen Kirk  
**Email** : [KATHLEEN.KIRK@INSIGHT.COM](mailto:KATHLEEN.KIRK@INSIGHT.COM)  
**Phone** :

**We deliver according to the following terms:**

**Payment Terms** : Net 30 days  
**Ship Via** : Electronic Delivery  
**Terms of Delivery** : FOB DESTINATION  
**Currency** : USD

| Material                      | Material Description                                                                                                                                                                                                                             | Quantity | Unit Price | Extended Price |
|-------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|------------|----------------|
| <a href="#">7NQ-00301-SLP</a> | Microsoft SQL Server Standard Core Edition - software assurance - 2 cores<br>Coverage Dates: 01-JUL-2025 - 30-JUN-2028<br>OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03)<br>LICENSE : 6193872<br>DEPLOY DATE : 01-JUL-2025  | 2        | 1,949.88   | 3,899.76       |
| <a href="#">9EA-00268-SLP</a> | Microsoft Windows Server Datacenter Edition - software assurance - 2 cores<br>Coverage Dates: 01-JUL-2025 - 30-JUN-2028<br>OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03)<br>LICENSE : 6193872<br>DEPLOY DATE : 01-JUL-2025 | 24       | 418.78     | 10,050.72      |
| Product Subtotal              |                                                                                                                                                                                                                                                  |          |            | 13,950.48      |
| TAX                           |                                                                                                                                                                                                                                                  |          |            | 0.00           |
| Total                         |                                                                                                                                                                                                                                                  |          |            | 13,950.48      |

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**PURCHASE ORDER REQUIREMENTS:**

Quote Number:228431146

Purchase Order Number: \_\_\_\_\_

Authorized by/Title: \_\_\_\_\_ (please print)

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Additional signature, where required

Authorized by/Title: \_\_\_\_\_ (please print)

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Thank you for choosing Insight. Please contact us with any questions or for additional information about Insight's complete IT solution offering.

Sincerely,

Bob Erwin  
+14803667058  
[BOB.ERWIN@INSIGHT.COM](mailto:BOB.ERWIN@INSIGHT.COM)

Kathleen Kirk  
[KATHLEEN.KIRK@INSIGHT.COM](mailto:KATHLEEN.KIRK@INSIGHT.COM)

To purchase under this contract, your agency must be registered with OMNIA Partners Public Sector.

Insight Global Finance has a wide variety of flexible financing options and technology refresh solutions. Contact your Insight representative for an innovative approach to maximizing your technology and developing a strategy to manage your financial options.

This purchase is subject to Insight's online Terms of Sale unless you are purchasing under an Insight Public Sector, Inc. contract vehicle, in which case, that agreement will govern. Insight's online Terms of Sale can be found at the "terms-and-policies" link below.

**SOFTWARE AND CLOUD SERVICES PURCHASES:** If your purchase contains any software or cloud computing offerings ("Software and Cloud Offerings"), each offering will be subject to the applicable supplier's end user license and use terms ("Supplier Terms") made available by the supplier or which can be found at the "terms-and-policies" link below. By ordering, paying for, receiving or using Software and Cloud Offerings, you agree to be bound by and accept the Supplier Terms unless you and the applicable supplier have a separate agreement which governs.

**HARDWARE PURCHASES:** Tariffs imposed by the United States government on technology-related products may lead to cost increases for manufacturers and suppliers, who then pass these increases on to partners like Insight. Additionally, supply constraints, production delays, component shortages, and logistical pressures have contributed to cost increases and product shipment delays from manufacturers and suppliers. Insight is actively engaged with its contracting officials, suppliers, and partners to address these challenges. While we strive to honor initial price proposals and quotes, the fluid nature of the impact on manufacturer and supplier costs and product availability due to tariffs and supply disruptions could require a requote, subject to

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the contract terms if the purchase is being made under an Insight Public Sector, Inc. contract vehicle, before finalizing any subsequent or impacted proposals, quotes, and orders.  
<https://www.insight.com/terms-and-policies>





**AGENDA ITEM:** NW 27th Street Trail Connection – I & S Group, Inc. Professional Services Agreement

**BACKGROUND:** The City of Grimes has identified the need for engineering services to design a trail connection from NW Beechwood Street to the East School Entrance. The trail will run along the south side of NW 27th Street covering approximately 2,750 linear feet and generally fall within the City Right of Way. The improvements will provide a connection to the neighborhoods along NW 27th Street to the City's trail network and enhance the quality of life for the citizens of Grimes. The trail connection is scheduled in this year's CIP for construction next year.

The staff selected ISG, Inc. because of their background in trail infrastructure design and their work with the conceptual planning of the trail connection to Dallas Center.

**BUDGETARY CONSIDERATIONS:** The total fee proposed for the engineering services is a not to exceed amount of \$72,850.00 based off hourly rates and fixed expenses. This project will be funded through corresponding CIP line item.

**STRATEGIC PLANNING:**

Prioritized: ☒ YES ☐ NO

\*High-Performing Organization/Exception Professional Services ☒

\*Great Place to Live/Expanded Quality of Life Amenities ☐

\*Dynamic Town/Strong Sense of Community ☐

\*More Beautiful/Vibrant Community ☐

**BOARD/COMMISSION ACTIONS:** None.

**STAFF RECOMMENDATION:** The staff has reviewed this Professional Services Agreement and recommends approval by the City Council.

**RESPONSIBLE STAFF/CONTACT INFORMATION:**

Aaron Jarosh, Civil Engineer, [AJarosh@grimesiowa.gov](mailto:AJarosh@grimesiowa.gov)

Prepared by: Aaron Jarosh

Return to: Aaron Jarosh

RESOLUTION 08-1825 TO ENTER INTO CONTRACT FOR PROFESSIONAL SERVICES  
WITH I&S GROUP, INC. FOR THE NW 27TH STREET TRAIL CONNECTION

Grimes Resolution No. 08-1825

WHEREAS, the City of Grimes (Grimes) desires to construct a trail connection from NW Beechwood Street to the East School Entrance. The trail will run along the south side of NW 27th Street covering approximately 2,750 linear feet; and,

WHEREAS, the engineering firm of I&S Group, Inc (Engineer), has experience in trail design, and is qualified to provide a comprehensive design, surveying, permitting, and bidding services;

WHEREAS, Engineer has proposed the attached Standard Professional Services Agreement that has scope of work to be supplied by the Engineer and compensation to be paid by Grimes for Engineer's engineering services related to the trail project;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, that the Mayor is authorized to execute the Standard Professional Services Agreement with the Engineer on behalf of the City of Grimes.

PASSED and APPROVED on August 26, 2025.

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Scott Mikkelsen, Mayor

Attested:

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Rachel Greving, City Clerk

## AGREEMENT FOR PROFESSIONAL CONSULTING SERVICES

### 27<sup>th</sup> Street Shared Use Path

This Agreement is made and entered into this 26th day of August, 2025, by and between City of Grimes, a municipal corporation, hereinafter referred to as "City," and I&S Group, Inc. (ISG), party of the second part, hereinafter referred to as "Consultant" as follows:

THE CITY HEREBY AGREES TO RETAIN THE CONSULTANT FOR THE PROJECT AS DESCRIBED IN THIS AGREEMENT AND CONSULTANT AGREES TO PERFORM THE PROFESSIONAL SERVICES AND FURNISH THE NECESSARY DOCUMENTATION FOR THE PROJECT AS GENERALLY DESCRIBED IN THIS AGREEMENT.

#### 1. SCOPE OF SERVICES

Services provided under this Agreement shall be as further described in Attachment 1, Scope of Services.

#### 2. SCHEDULE

The schedule of the professional services to be performed shall conform to the Schedule set forth in Attachment 2. Any deviations from the Schedule shall be approved by the authorized City representative. The City agrees that the Consultant is not responsible for delays arising from a change in the scope of services, a change in the scale of the Project or delays resulting from causes not directly or indirectly related to the actions of the Consultant.

#### 3. COMPENSATION

A. In consideration of the professional services provided herein, the City agrees to pay the Consultant the following sum NOT-TO-EXCEED, excluding any authorized reimbursable expenses, pursuant to the Schedule of Fees set forth in Attachment 3.

|                                     |                  |
|-------------------------------------|------------------|
| I. Basic Services of the Consultant |                  |
| a. Project Management               | \$ <u>3,800</u>  |
| b. Topographic and Boundary Survey  | \$ <u>3,600</u>  |
| c. Right of Way Exhibits            | \$ <u>4,200</u>  |
| d. Right of Way Acquisition (JCG)   | \$ <u>27,000</u> |
| e. Preliminary Design and Plans     | \$ <u>16,700</u> |
| f. Check/Final Plans                | \$ <u>12,400</u> |
| g. Permitting                       | \$ <u>750</u>    |
| h. Bidding                          | \$ <u>4,400</u>  |
| Total                               | \$ <u>72,850</u> |

- B. The Consultant shall invoice the City monthly for services, any reimbursable expenses and any approved amendments to this Agreement, based upon services actually completed at the time of the invoice. Final payment shall be due and payable within 30 days of the City's acceptance of Consultant's submission of final deliverables in accordance with the Scope of Services.
- C. In consideration of the compensation paid to the Consultant, the Consultant agrees to perform all professional services to the satisfaction of the City by performing the professional services in a manner consistent with that degree of care and skill ordinarily exercised by members of Consultant's profession currently practicing under similar circumstances. If the performance of this Agreement involves the services of others or the furnishing of equipment, supplies, or materials, the Consultant agrees to pay for the same in full.

#### 4. INSURANCE

- A. Consultant understands and agrees that Consultant shall have no right of coverage under any and all existing or future City comprehensive, self or personal injury policies. Consultant shall provide insurance coverage for and on behalf of Consultant that will sufficiently protect Consultant or Consultant's representative(s) in connection with the professional services which are to be provided by Consultant pursuant to this Agreement, including protection from claims for bodily injury, death, property damage, and lost income. Consultant shall provide worker's compensation insurance coverage for Consultant and all Consultant's personnel. Consultant shall file applicable insurance certificates with the City, and shall also provide evidence of the following additional coverage.
- B. The Consultant shall provide evidence of comprehensive general liability coverage and contractual liability insurance by an insurance company authorized to do business in the State of Iowa in the limits of at least \$1,000,000 each personal injury accident and/or death; \$1,000,000 general aggregate personal injury and/or death; and \$1,000,000 for each property damage accident. The evidence shall designate the City as an additional insured, and that it cannot be canceled or materially altered without giving the City at least thirty (30) days written notice by registered mail, return receipt requested.
- C. The Consultant shall also provide evidence of automobile liability coverage in the limits of at least \$1,000,000 bodily injury and property damage combined. The evidence shall designate the City as an additional insured, and that it cannot be cancelled or materially altered without giving the City at least thirty (30) days written notice by registered mail, return receipt requested.
- D. The Consultant shall provide evidence of professional liability insurance, by an insurance company authorized to do business in the State of Iowa, in the limit of \$1,000,000 for claims arising out of the professional liability of the Consultant. The insurance coverage shall not be reduced below these limits and the Consultant will notify the City of any erosion of the Policy Limits due to claims made. The coverage shall be maintained for a

period of three (3) years after completion of the project. Consultant shall provide City written notice within five (5) days by registered mail, return receipt requested of the cancellation or material alteration of the professional liability policy.

- E. AGENTS AND SUBCONTRACTORS: The Consultant shall require that any of its consultants, agents and subcontractors who perform work and/or services pursuant to the provisions of this Agreement to meet the same insurance requirements as are required of the Consultant.
- F. ADDITIONAL INSURED & GOVERNMENTAL IMMUNITY: Except for Workers Compensation and Professional Liability, the policies providing the coverages specified in B and C above shall include the City of Grimes as Additional Insured and Governmental Immunities Endorsements.
- G. Failure of Consultant to maintain any of the insurance coverages set forth above shall constitute a material breach of this Agreement.

## 5. NOTICE

Any notice to the parties required under this agreement shall be in writing, delivered to the person designated below, by United States mail or in hand delivery, at the indicated address unless otherwise designated in writing.

### FOR THE CITY:

Name: City of Grimes  
Attn: Matt Ahrens, P.E.  
Title: City Engineer  
Address: 410 SE Main Street, #102  
City, State: Grimes, IA 50111

### FOR THE CONSULTANT:

Name: I&S Group, Inc (ISG)  
Attn: Nick Frederiksen  
Title: Senior Project Manager  
Address: 217 E 2<sup>nd</sup> Street, Suite 110  
City, State: Des Moines, IA 50309

## 6. GENERAL COMPLIANCE

In the conduct of the professional services contemplated hereunder, the Consultant shall comply with applicable state, federal, and local law, rules, and regulations and technical standards or specifications issued by the City. Consultant must qualify for and obtain any required licenses prior to commencement of work, including any professional licenses necessary to perform work within the State of Iowa.

## 7. STANDARD OF CARE

Services provided by the Consultant under this Agreement shall be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances.

## 8. INDEPENDENT CONTRACTOR

Consultant understands and agrees that the Consultant and Consultant's employees and representatives are not City employees. Consultant shall be solely responsible for payment of salaries, wages, payroll taxes, unemployment benefits, or any other form of compensation or benefit to Consultant or Consultant's employees, representatives or other personnel performing the professional services specified herein, whether it be of a direct or indirect nature. Further, it is expressly understood and agreed that for such purposes neither Consultant nor Consultant's employees, representatives or other personnel shall be entitled to any City payroll, insurance, unemployment, worker's compensation, retirement, or any other benefits whatsoever.

9. NON-DISCRIMINATION

Consultant will not discriminate against any employee of applicant for employment because of race, color, sex, national origin, religion, age, handicap, or veteran status. Consultant will, where appropriate or required, take affirmative action to ensure that applicants are employed, and that employees are treated, during employment, without regard to their race, color, sex, national origin, religion, age, handicap, or veteran status. Consultant will cooperate with the City in using Consultant's best efforts to ensure that Disadvantaged Business Enterprises are afforded the maximum opportunity to compete for subcontracts of work under this Agreement.

10. HOLD HARMLESS

Consultant agrees, to the fullest extent permitted by law, to indemnify and hold harmless the City, its officers, agents, and employees (collectively, City) against all damages, liabilities, judgements or costs, including reasonable investigative fees, attorney's fees, and court costs, to the extent caused by the Consultant's negligent acts, errors or omissions in the performance of professional services under this Agreement and those of its subcontractors, or anyone for whom Consultant is legally liable.

11. ASSIGNMENT

Consultant shall not assign or otherwise transfer this Agreement or any right or obligations therein without first receiving prior written consent of the City.

12. APPROPRIATION OF FUNDS

The funds appropriated for this Agreement are equal to or exceed the compensation to be paid to Consultant. The City's continuing obligations under this Agreement may be subject to appropriation of funding by the City Council. In the event that sufficient funding is not appropriated in whole or in part for continued performance of the City's obligations under this Agreement, or if appropriated funding is not expended due to City spending limitations, the City may terminate this Agreement without further compensation to the Consultant. To the greatest extent allowed by law, the City shall compensate Consultant as provided in Section 18(B) of this Agreement.

### 13. AUTHORIZED AMENDMENTS TO AGREEMENT

- A. The Consultant and the City acknowledge and agree that no amendment to this Agreement or other form, order or directive may be issued by the City which requires additional compensable work to be performed if such work causes the aggregate amount payable under the amendment, order or directive to exceed the amount appropriated for this Agreement as listed in Section 3, above, unless the Consultant has been given a written assurance by the City that lawful appropriation to cover the costs of the additional work has been made.
- B. The Consultant and the City further acknowledge and agree that no amendment to this Agreement or other form, order or directive which requires additional compensable work to be performed under this Agreement shall be issued by the City unless funds are available to pay such additional costs, and the Consultant shall not be entitled to any additional compensation for any additional compensable work performed under this Agreement. The Consultant expressly waives any right to additional compensation, whether in law or equity, unless prior to commencing the additional work the Consultant was given a written amendment, order or directive describing the additional compensable work to be performed and setting forth the amount of compensation to be paid, such amendment, order or directive to be signed by the authorized City representative. It is the Consultant's sole responsibility to know, determine, and ascertain the authority of the City representative signing any amendment, directive or order.

### 14. OWNERSHIP OF CONSULTING DOCUMENTS

All sketches, tracings, plans, specifications, reports, and other data prepared under this Agreement shall become the property of the City; a reproducible set shall be delivered to the City at no additional cost to the City upon completion of the plans or termination of the services of the Consultant. All drawings and data shall be transmitted in a durable material, with electronic files provided when feasible to do so. The Consultant's liability for use of the sketches, tracings, plans, specifications, reports, and other data prepared under this Agreement shall be limited to the Project.

### 15. INTERPRETATION

No amendment or modification of this Agreement shall be valid unless expressed in writing and executed by the parties hereto in the same manner as the execution of the Agreement. This is a completely integrated Agreement and contains the entire agreement of the parties; any prior written or oral agreements shall be of no force or effect and shall not be binding upon either party. The laws of the State of Iowa shall govern and any judicial action under the terms of this Agreement shall be exclusively within the jurisdiction of the district court for Polk County, Iowa.

### 16. COMPLIANCE WITH FEDERAL LAW

To the extent any federal appropriation has or will be provided for the Project, or any federal requirement is imposed on the Project, Consultant agrees that Consultant will comply with all relevant laws, rules and regulations imposed on City and/or Consultant necessary for receipt of the federal appropriation. Consultant shall provide appropriate certification regarding Consultant's compliance.

#### 17. SOLICITATION AND PERFORMANCE

- A. The Consultant warrants that it has not employed or retained any company or person, other than a bona fide employee working for the Consultant, to solicit or secure this Agreement, and that the Consultant has not paid or agreed to pay any company or person other than a bona fide employee, any fee, commission, percentage, brokerage fee, gift or contingent fee.
- B. The Consultant shall not engage the services of any person or persons in the employ of the City at the time of commencing such services without the written consent of the City.

#### 18. SUSPENSION AND TERMINATION OF AGREEMENT

- A. The right is reserved by the City to suspend this Agreement at any time. Such suspension may be affected by the City giving written notice to the Consultant, and shall be effective as of the date established in the suspension notice. Payment for Consultant's services shall be made by the City for services performed to the date established in the suspension notice. Should the City reinstate the work after notice of suspension, such reinstatement may be accomplished by thirty (30) days written notice within a period of six (6) months after such suspension, unless this period is extended by written consent of the Consultant. If the contract is not reinstated within six (6) months of suspension, it will be considered terminated, and the City will be under no obligation to make further payment under the Agreement.
- B. Upon ten (10) days written notice to the Consultant, the City may terminate the Agreement, if in the City's sole judgement, it is found that reasons beyond the control of either the City or Consultant make it impossible or against the City's interest to complete the Agreement. In such case, the Consultant shall have no claims against the City except for the value of the work performed up to the date the Agreement is terminated.
- C. The City may also terminate this Agreement at any time if it is found that the Consultant has violated any material term or condition of this Agreement or that Consultant has failed to maintain workers' compensation insurance or other insurance provided for in this Agreement. In the event of such default by the Consultant, the City may give ten (10) days written notice to the Consultant of the City's intent to terminate the Agreement. Consultant shall have ten (10) days from notification to remedy the conditions constituting the default.
- D. In the event that this Agreement is terminated in accordance with paragraph C of this section, the City may take possession of any work and may complete any work by



whatever means the City may select. The cost of completing said work shall be deducted from the balance which would have been due to the Consultant had the Agreement not been terminated and work completed in accordance with contract documents.

- E. The Consultant may terminate this Agreement if it is found that the City has violated any material term or condition of this Agreement. In the event of such default by the City, the Consultant shall give ten (10) days written notice to the City of the Consultant's intent to terminate the Agreement. City shall have ten (10) days from notification to remedy the conditions constituting the default.

## 19. TAXES

The Consultant shall pay all sales and use taxes required to be paid to the State of Iowa on the work covered by this Agreement. If requested by the City, the Consultant shall execute and deliver and shall cause any sub-consultant or subcontractor to execute and deliver to the City certificates as required to permit the City to make application for refunds of said sales and use taxes as applicable. The City is a municipal corporation and not subject to state and local tax, use tax, or federal excise taxes.

## 20. SEVERABILITY

If any portion of this Agreement is held invalid or unenforceable by a court of competent jurisdiction, the remaining portions of this Agreement shall continue in full force and effect.

## 21. DISPUTE RESOLUTION

Should a dispute or conflict arise between the City and the Consultant during the design and construction of the Project, or following the completion of the Project, the City and the Consultant agree to submit the issues to formal non-binding mediation prior to exercising their right to commence litigation in a court of law. The parties shall each bear their own attorneys' fees, costs and expenses during mediation. The cost of the mediator shall be shared equally by the parties.

If a suit, action, arbitration or other legal proceeding is instituted in connection with any controversy arising out of this Agreement or to interpret or enforce any rights under this Agreement, the prevailing party shall be entitled to recover from the non-prevailing party court costs provided by Iowa law and interest at the legal rate. The City and Consultant agree that the jurisdiction and venue for any legal proceeding arising from this Agreement are the Iowa District Court for Polk County.

## 22. MISCELLANEOUS HEADINGS

Title to articles, paragraphs, and subparagraphs are for information purposes only and shall not be considered a substantive part of this Agreement.

## 23. FURTHER ASSURANCES

Each party hereby agrees to execute and deliver such additional instruments and documents and to take all such other action as the other party may reasonably request from time to time in order to affect the provisions and purposes of this Agreement.

#### 24. COUNTERPARTS

This Agreement may be executed in any number of counterparts, each of which shall constitute an original document, no other counterpart needing to be produced, and all of which when taken together shall constitute the same instrument.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized officers or agents on the day and year first above written.

CONSULTANT

CITY OF GRIMES

BY: 

BY: \_\_\_\_\_

Name: Nick Frederiksen

Scott Mikkelsen, Mayor

Title: Senior Project Manager

ATTEST

\_\_\_\_\_  
Name: \_\_\_\_\_

Title: \_\_\_\_\_

## ATTACHMENT 1 - SCOPE OF SERVICES

### **Basic Services of the Consultant**

#### **1. General Description**

- a. ISG will provide comprehensive design, surveying, permitting, and bidding services for the development of a trail connection from NW Beechwood Street to the East School Entrance. The trail will run along the south side of NW 27<sup>th</sup> Street covering approximately 2,750 linear feet. The trail alignment will generally fall within the City Right of Way.

#### **2. Project Management**

- a. The Project Manager will manage the budget and schedule for the project, serve as the point of contact for City staff, be responsible for coordinating all work done by the design team, and shall provide the City with bi-weekly progress reports..

#### **3. Topographic and Boundary Survey**

- a. The Consultant shall perform field and office tasks required to verify topographic data collected by Nilles Associates and provided by the City of Grimes, and property information deemed necessary to complete the project.
- b. The Consultant will conduct field surveys to supplement existing topographic data, ground elevations, and cross sections required for the development of the Project.
- c. The Consultant will contact the various utility companies and collect available information on underground utility locations and incorporate such available utility information into the base mapping of the project. Utilities to be researched include sanitary sewer, storm sewer, electric, gas, water, telephone, cable, and fiber optic lines. It is anticipated that existing utilities are within the project site.
- d. The Consultant will research City, County, and State Records to establish locations of property lines, right-of-way lines, and property ownership for the properties affected by the project and incorporate this data into the base mapping of the project.

#### **4. Right of Way Acquisition**

- a. ISG will coordinate with JCG on right of way negotiation and acquisitions.
- b. It is anticipated that up to 4 right-of-way acquisition plats or easements will be required. Temporary construction easements are included if necessary.
- c. **Record of Property Ownership and Liens Certificates.** Based on the final design of the facility or public improvement project, JCG will identify those parcels that are expected to be acquired in fee or encumbered by an easement to identify current ownership. For acquisition purposes, a certified Record of Ownership and Liens report(s) will be obtained by JCG from a local abstractor, or an In-House Limited Title Certificate will be performed in order to identify all the owners, easements and encumbrances, judgments, mortgages, and other interest holders needed to obtain possession of the interests in land being acquired.
- d. **Acquisition Plats and Legal Descriptions / Project Plans.** To be provided by CLIENT.

- e. **Public Hearing.** *If applicable, the CLIENT and/or ACQUIRING AUTHORITY will mail the Notice of Public Hearing and a Statement of Property Owner's Rights to all property owners and contract purchasers by regular mail not less than 30 days before the date of the hearing; and publish a notice of the public hearing at least 4 but not more than 20 days before the public hearing.* Upon request, JCG will participate in the Public Hearing to explain the acquisition process.
- f. **Compensation Valuation.** JCG will prepare offers of compensation based upon the current fair market value of similar property in the vicinity of the project. To adequately determine the fair market value of the right of way sought to be acquired, JCG will search public records for comparable sales data for each land use type encountered for allocation of just compensation payments. If the proposed acquisition for any parcel is complicated, estimated to exceed \$10,000, and an appraisal is requested by the landowner, or estimated to exceed \$25,000.00, JCG will recommend the services of an experienced Eminent Domain Appraiser to prepare the appraisal products. JCG will also recommend an experienced Eminent Domain Review Appraiser to complete the valuation process. The ACQUIRING AUTHORITY shall approve the Review Appraiser's allocation of value to be offered to the affected property owner(s) as Just Compensation for the acquisition of each parcel.
- g. **Acquisition Process.** Forms of transfer documents and purchase agreements will be submitted to the CLIENT and/or ACQUIRING AUTHORITY for approval and acceptance. Where applicable, preparation of Warranty Deeds for the conveyance of fee ownership interests will be the responsibility of the ACQUIRING AUTHORITY's attorney, or other attorney, to comply with state law.
- h. JCG shall make a good faith effort to negotiate the purchase of the land, or interests in the land, needed for the project. JCG shall make contacts with the property owners, tenants, and/or their legal representative to explain the effect of the acquisition, answer questions, and make a written offer to acquire the property. Nonresident landowners shall be contacted by mail, return receipt requested if necessary. If an agreement cannot be reached with a property owner through good faith negotiations, JCG shall consider any evidence of value or an appraisal provided by the landowner; report landowner counteroffers; and/or make a recommendation whether a settlement should be attempted at an amount other than that previously offered. No action shall be taken based on such recommendations until it has been approved by the ACQUIRING AUTHORITY.
- i. Negotiations shall be considered complete upon the occurrence of one of the following:
  - i. both the owner and tenant accept the offer or an administrative settlement,  
or

- ii. either the owner or tenant fails or refuses to sign the offer or administrative settlement after four (04) in-person meetings to discuss the associated acquisition and offer, or
  - iii. in the judgment of the ACQUIRING AUTHORITY, negotiations have reached an impasse.
- j. JCG will proceed based on the direction of the CLIENT for every parcel on which negotiations have reached an impasse, or that cannot be acquired by negotiated Agreement. In the event of an impasse, and if requested, JCG shall deliver as much of the file to the CLIENT as is necessary for the ACQUIRING AUTHORITY's attorney, or other attorney, to begin preparation for the condemnation of the parcel.
- k. **Closing Process.** Upon completion of the acquisition of right of way, JCG will organize and verify data for each parcel file's closing and payment process and **return the parcel file data to the CLIENT for payment processing and the closing process.** The completed file will contain originals of all executed conveyance documents, a signed W-9 form, and, if necessary, an Allocation of Proceeds statement directing the split of payment(s) to be made.
- l. **Condemnation Support.** In the event condemnation should become necessary, JCG will provide parcel file documents and information necessary for the ACQUIRING AUTHORITY's attorney, or other attorney, to file the Application for Condemnation. If requested, JCG will **(UNDER A SEPARATE TIME AND MATERIALS ADDENDUM TO THIS AGREEMENT)** attend necessary meetings in support of the condemnation proceeding and/or appear as an expert witness at the condemnation hearing. In addition to the items contained in the Scope of Services for this Agreement, JCG will also provide additional support and administrative services as requested in support of the condemnation process on a case-by-case basis.
- m. **Project Management.** Throughout the project, JCG will provide a project manager with significant public works project experience to oversee the process and progress of the acquisition team, meet with the CLIENT and/or its contractors as necessary, and submit periodic status reports to CLIENT's personnel that will calculate the level of completion of each respective task in the process.
- n. *Services not furnished by JCG are not covered by the terms of this Agreement. The CLIENT shall be solely responsible for the performance of work not covered by this Agreement.*

## 5. Preliminary Design and Plans

- a. ISG will create Preliminary Design drawings utilizing guidance from the owner and the updated site topographic survey. The plans will include project extents, grading plan, trail geometry and details. The preliminary plans for the project will

be approximately 60% complete upon completion of the Preliminary Design. Preliminary Design plans will include the following:

- i. Title and General Information Sheets (A Sheets)
  - ii. Preliminary Typical Cross Sections (B Sheets)
  - iii. Preliminary Plan and Profile Sheets (D and E Sheets)
  - iv. Reference Ties and Bench Marks (G Sheets)
  - v. Preliminary Staging and Access sheets (J Sheets)
  - vi. Preliminary Stormwater Drainage Design, if necessary (M Sheets)
  - vii. Preliminary Trail Cross Section Sheets (W Sheets)
- b. An Opinion of Probable Construction Cost will be completed with Preliminary Design.
  - c. Up to 2 coordination and review meetings
  - d. Deliverables: Preliminary Plans, Preliminary Opinion of Probable Cost.

#### **6. Check/Final Plans**

- a. Upon acceptance and approval of the preliminary design plan documents, ISG will prepare final construction documents.
- b. The construction documents will be paired with a complete specification manual, utilizing the City and SUDAS standard specifications where applicable, to supplement the drawings and will include the estimated plan sheets pending the final design:
  - i. Title and General Information Sheets (A Sheets)
  - ii. Typical Cross Sections (B Sheets)
  - iii. Estimate of Quantities, Estimate Reference Information, Tabulations (C Sheets)
  - iv. Trail Plan and Profile Sheets (D and E Sheets)
  - v. Erosion Control Sheets (EC Sheets)
  - vi. Reference Ties and Bench Marks (G Sheets)
  - vii. Staging and Access sheets (J Sheets)
  - viii. Stormwater Drainage Design, if necessary (M Sheets)
  - ix. Curb Ramp, Sidewalk, and Trail Plans and tabulations (S Sheets)
  - x. Detailed Cross Sections (W Sheets)
- c. Up to two (2) coordination and review meetings
- d. Deliverables: Check/Final Plans and Specifications, Final Opinion of Probable Cost.

#### **7. Permitting**

- a. ISG will prepare and apply for any necessary permits required for construction of the project.

#### **8. Bidding**

- a. ISG will provide the professional design services to prepare the bidding documents. ISG will respond to contractor questions, issue addenda as needed, lead the bid opening, tabulate, and review the bids, and provide a letter of recommendation. Deliverables:
  - i. Issue addenda as needed
  - ii. Respond to contractor questions
  - iii. Bid Tabulation
  - iv. Letter of recommendation

## ATTACHMENT 2 - PROJECT SCHEDULE

The time of completion of the scope of services under this Agreement shall be as follows:

|                       |                                                                                                    |
|-----------------------|----------------------------------------------------------------------------------------------------|
| August 2025           | Consultant Services Agreement presented to City Council for consideration                          |
| September 2025        | Complete topographic and boundary survey/verification                                              |
| October 2025          | Submit Preliminary Design Documents, Plans and Cost Estimate to City Staff for review and comment. |
| October 2025          | ISG/City Review Meeting                                                                            |
| October-December 2025 | Land Acquisition as needed                                                                         |
| December 2025         | Submit Check Plans and Cost Estimate to City Staff for review and Comment                          |
| December 2025         | ISG/City Review Meeting                                                                            |
| January 2026          | Submit Final Plans                                                                                 |
| March 2026            | Bid Letting and Award                                                                              |
| May-August 2026       | Construction                                                                                       |

## ATTACHMENT 3 - SCHEDULE OF FEES

### CONSULTANT'S CURRENT STANDARD HOURLY RATE SCHEDULE

#### 2025 STANDARD HOURLY RATES

Rates are effective as of January 1, 2025 and are subject to change.

ISG

| Job Type                                               | Hourly Rate |
|--------------------------------------------------------|-------------|
| Administrative<br><i>I-IV</i>                          | \$80–150    |
| Architect<br><i>I-Senior</i>                           | \$130–235   |
| Architectural Designer<br><i>I-Senior</i>              | \$120–180   |
| Business Developer<br><i>I-Senior</i>                  | \$150–230   |
| Business Writer<br><i>I-Senior</i>                     | \$120–140   |
| Civil Engineer<br><i>I-Senior</i>                      | \$150–235   |
| Civil Designer<br><i>I-Senior</i>                      | \$120–180   |
| Commissioning Technician<br><i>I-Senior</i>            | \$130–190   |
| Construction Administrator<br><i>I-Senior</i>          | \$120–170   |
| Development<br>Services Coordinator<br><i>I-Senior</i> | \$130–200   |
| Electrical Controls Designer<br><i>I-Senior</i>        | \$210–220   |
| Electrical Engineer<br><i>I-Senior</i>                 | \$160–250   |
| Electrical Designer<br><i>I-Senior</i>                 | \$130–190   |
| Environmental<br>Scientist/Engineer<br><i>I-Senior</i> | \$130–215   |
| Finance Consultant<br><i>Senior</i>                    | \$200       |
| General Counsel                                        | \$370       |
| Geospatial Specialist<br><i>I-Senior</i>               | \$105–160   |
| GIS Specialist<br><i>I-Senior</i>                      | \$130–205   |
| Graphic Designer<br><i>I-Senior</i>                    | \$110–130   |
| IT Specialist<br><i>I-Senior</i>                       | \$130–200   |
| Interior Designer<br><i>I-Senior</i>                   | \$130–195   |

| Job Type                                       | Hourly Rate |
|------------------------------------------------|-------------|
| Land Surveyor<br><i>I-Senior</i>               | \$120–205   |
| Landscape Architect<br><i>I-Senior</i>         | \$140–215   |
| Landscape Designer<br><i>I-Senior</i>          | \$120–170   |
| Marketing Consultant<br><i>Senior</i>          | \$200       |
| Marketing Specialist<br><i>I-Senior</i>        | \$130–150   |
| Mechanical Engineer<br><i>I-Senior</i>         | \$160–250   |
| Mechanical Designer<br><i>I-Senior</i>         | \$130–190   |
| Planner<br><i>I-Senior</i>                     | \$130–210   |
| Process Engineer<br><i>Senior</i>              | \$230       |
| Project Coordinator<br><i>I-IV</i>             | \$130–180   |
| Project Executive<br><i>Senior</i>             | \$290       |
| Project Manager<br><i>I-Senior</i>             | \$140–230   |
| Refrigeration Engineer<br><i>I-Senior</i>      | \$180–285   |
| Refrigeration Designer<br><i>I-Senior</i>      | \$140–205   |
| Structural Engineer<br><i>I-Senior</i>         | \$150–240   |
| Structural Designer<br><i>I-Senior</i>         | \$120–185   |
| Technical Writer<br><i>I-Senior</i>            | \$150–170   |
| Technology Engineer<br><i>I-Senior</i>         | \$140–220   |
| Technology Designer<br><i>I-Senior</i>         | \$120–210   |
| Telecommunications Engineer<br><i>I-Senior</i> | \$160–240   |
| Telecommunications Designer<br><i>I-Senior</i> | \$95–150    |

| Job Type                                                 | Hourly Rate |
|----------------------------------------------------------|-------------|
| Telecommunications<br>Field Designer<br><i>I-IV</i>      | \$115–145   |
| Telecommunications<br>Project Manager<br><i>I-Senior</i> | \$140–230   |
| Visualization Specialist<br><i>I-Senior</i>              | \$170–220   |
| Videographer                                             | \$155       |
| Water/Wastewater Engineer<br><i>I-Senior</i>             | \$160–250   |
| Water/Wastewater Designer<br><i>I-Senior</i>             | \$130–190   |
| Water/Wastewater<br>Project Manager<br><i>I-Senior</i>   | \$140–240   |
| Water/Wastewater<br>Operator<br><i>I-IV</i>              | \$115–130   |

| Equipment                        | Hourly Rate |
|----------------------------------|-------------|
| Survey Grade GPS/Robotics        | \$62        |
| Mapping Grade GPS                | \$22        |
| 3D Laser Scanner                 | \$80        |
| Manhole Scanner                  | \$75        |
| Mobile Scanner                   | Varies**    |
| R/C Boat +<br>Sounding Equipment | \$58        |
| Surveillance Drone               | \$60        |
| Photogrammetry Drone             | \$150       |
| Thermal Imaging Drone            | \$193       |
| LiDAR Drone                      | Varies**    |
| All-Terrain Vehicle              | \$30        |
| Traffic Counter                  | \$15        |
| Pipe Crawler                     | Varies**    |

Mileage reimbursement is at the IRS standard rate.

Outside services are billed at cost plus 10%.

\*\*Project-specific rates—call for pricing



## **REIMBURSABLE EXPENSES**

1. All materials and supplies used in the performance of work on this project will be billed at cost.
2. Auto mileage will be reimbursed per the current standard mileage reimbursement established by the Internal Revenue Service.
3. Charges for outside services such as soils and materials testing, fiscal, legal will be billed at their invoice.
4. All other direct expenses will be invoiced at cost.



**CITY COUNCIL COMMUNICATION**  
**Meeting Date: 8/26/2025**

**AGENDA ITEM:** SW 19th Street and SW Jazzwood Drive Functional Design – McClure Engineering Company - Professional Services Agreement Amendment No. 1

**BACKGROUND:** The City of Grimes has identified the need for amendment to the professional services agreement for the functional design of SW 19th Street and SW Jazzwood Dr to include the half mile west of the SW 19th Street and SW Jazzwood Drive intersection due to future development in the area. The functional design will provide a base for the corridor and assist the city in establishing future right-of-way needs, future utility locations, develop a preliminary profile and cross-section of the road, and identify drainage concerns for future development.

**BUDGETARY CONSIDERATIONS:** The total fee proposed for the additional services is an amount of \$11,930.00. The funding source for this work will be from the corresponding Capital Improvements Plan item.

**STRATEGIC PLANNING:**

Prioritized: ☒ YES ☐ NO

\*High-Performing Organization/Exception Professional Services ☒

\*Great Place to Live/Expanded Quality of Life Amenities ☐

\*Dynamic Town/Strong Sense of Community ☐

\*More Beautiful/Vibrant Community ☐

**BOARD/COMMISSION ACTIONS:** N/A

**STAFF RECOMMENDATION:** The staff has reviewed this Professional Services Agreement and recommends approval by the City Council.

**RESPONSIBLE STAFF/CONTACT INFORMATION:**

Aaron Jarosh, Civil Engineer, [AJarosh@grimesiowa.gov](mailto:AJarosh@grimesiowa.gov)

Prepared by: Aaron Jarosh

Return to: Aaron Jarosh

RESOLUTION 08-1925 TO AMEND CONTRACT FOR PROFESSIONAL SERVICES WITH  
MCCLURE ENGINEERING COMPANY FOR SW 19TH STREET AND SW JAZZWOOD  
DRIVE FUNCTIONAL DESIGN

Grimes Resolution No. 08-1925

WHEREAS, the City of Grimes (Grimes) entered into a Professional Services Agreement (PSA) with McClure Engineering Company (McClure) for consulting services for the SW 19th Street and SW Jazzwood Drive Functional Design on May 27, 2025; and,

WHEREAS, it was determined that there was a need for additional services to be added to the PSA to extend the functional design west half a mile along SW 19th Street to include future developments in the area; and

WHEREAS, McClure has proposed the attached Professional Services Agreement Amendment No. 1 that has a scope of work to be supplied by McClure and compensation to be paid by Grimes for their additional consulting services related to the SW 19th Street and SW Jazzwood Drive Functional Design; and,

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, that the Mayor is authorized to execute the Professional Services Agreement Amendment No. 1 with McClure on behalf of the City of Grimes.

PASSED and APPROVED on August 26, 2025.

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Scott Mikkelsen, Mayor

Attested:

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Rachel Greving, City Clerk

**AMENDMENT 01  
TO THE AGREEMENT FOR CONSULTING SERVICES**



**McCLURE ENGINEERING COMPANY**

Project Name: SW 19<sup>th</sup> and Jazzwood Concept  
Project Number: 2025001131-000  
Project Manager: Matt Allender

This Amendment, is made on the 26th day of August, 2025, by and between McClure Engineering Company, of Clive, Iowa, (herein referred to as "CONSULTANT") and the City of Grimes (hereinafter referred to as "OWNER"). The CONSULTANT will provide services per the terms and conditions outlined in this Amendment, the original Agreement, and in accordance with the scope and schedule presented in Exhibit 'C'. The services will be compensated for in accordance with the fees or hourly rates as presented in Exhibit 'B' in the original Agreement, for the Project described as:

**SW 19<sup>TH</sup> AND JAZZWOOD CONCEPT**

**Description of Change(s):**

Extending SW 19<sup>th</sup> Street design limits 0.5 miles west of Jazzwood Drive (W Avenue). The scope of design described in the original agreement will be applied to the newly incorporated section of SW 19<sup>th</sup> St.

**Fees Associated with Proposed Change(s):**

| DOCUMENT           | FEE                |
|--------------------|--------------------|
| Original Agreement | \$61,070.00        |
| Amendment 01       | \$11,930.00        |
| <b>TOTAL</b>       | <b>\$73,000.00</b> |

OWNER: City of Grimes

CONSULTANT: McClure Engineering Company

Signed: \_\_\_\_\_

Signed:  \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_ Team Leader



**CITY COUNCIL COMMUNICATION**  
**Meeting Date: 8/26/2025**

**AGENDA ITEM:** E Gateway Drive and E 1st Street Intersection Improvements – Snyder & Associates, Inc. - Professional Services Agreement Amendment No. 2.

**BACKGROUND:** The City of Grimes has identified the need for amendment to the professional services agreement for the E Gateway Drive and E 1st Street Intersection Improvements to include the design, construction services, and easement procurement for an additional 300' along E Gateway Drive to NE Heritage Drive. The additional 300' will include an additional southbound lane all the way to NE Heritage Drive along with a permeant signalized intersection.

**BUDGETARY CONSIDERATIONS:** The total fee proposed for the additional engineering services is \$37,900.00 based off hourly rates and fixed expenses. Following our review, this appears to be a reasonable fee for this work.

**STRATEGIC PLANNING:**

Prioritized: ☒ YES ☐ NO

\*High-Performing Organization/Exception Professional Services ☒

\*Great Place to Live/Expanded Quality of Life Amenities ☐

\*Dynamic Town/Strong Sense of Community ☐

\*More Beautiful/Vibrant Community ☐

**BOARD/COMMISSION ACTIONS:** N/A

**STAFF RECOMMENDATION:** The staff has reviewed the Professional Services Agreement Amendment No. 2 and recommends approval by the City Council.

**RESPONSIBLE STAFF/CONTACT INFORMATION:**

Matt Ahrens, City Engineer, 515-986-4050, mahrens@grimesiowa.gov

Prepared by: Aaron Jarosh

Return to: Matt Ahrens

RESOLUTION 08-2025 TO AMEND CONTRACT FOR PROFESSIONAL SERVICES WITH  
SNYDER & ASSOCIATES, INC FOR E GATEWAY DRIVE AND E 1ST STREET  
INTERSECTION IMPROVEMENTS

Grimes Resolution No. 08-2025

WHEREAS, the City of Grimes (Grimes) entered into a Professional Services Agreement (PSA) with Snyder & Associates, Inc. (Snyder) for consulting services for the E Gateway Drive and E 1st Intersection Improvements on March 14, 2023; and,

WHEREAS, it was determined that there was a need for additional services to be added to the PSA consisting of design/preparation of drawings, construction administration, observation, staking, and easement procurement for an additional 300' along E Gateway Drive to NE Heritage Drive; and

WHEREAS, Snyder has proposed the attached Professional Services Agreement Amendment No. 2 that has a scope of work to be supplied by Snyder and compensation to be paid by Grimes for their additional consulting services related to the E Gateway Drive and E 1st Street Intersection Improvements; and,

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, that the Mayor is authorized to execute the Professional Services Agreement Amendment No. 2 with Snyder on behalf of the City of Grimes.

PASSED and APPROVED on August 26, 2025.

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Scott Mikkelsen, Mayor

Attested:

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Rachel Greving, City Clerk

## SUPPLEMENTAL AGREEMENT FOR ADDITIONAL SERVICES # 2

To: Snyder & Associates, Inc.  
2727 SW Snyder Blvd.  
Ankeny, IA 50023

Attn: John Haldeman  
Phone: 515-964-2020  
Email: jwhaldeman@snyder-associates.com

This is authorization for Snyder & Associates, Inc. to proceed with the following described additional services.

|                                                                                             |                                                |
|---------------------------------------------------------------------------------------------|------------------------------------------------|
| <b>Client:</b> City of Grimes                                                               |                                                |
| <b>Project Name:</b> E Gateway Drive and E 1 <sup>st</sup> Street Intersection Improvements |                                                |
| <b>S&amp;A Project Number:</b> 123.0366.01                                                  | <b>Original Agreement Date:</b> March 14, 2023 |

### DESCRIPTION OF ADDITIONAL SERVICES:

See Attachment 1 for Scope of Services.

NE Gateway Drive 300' extension to NE Heritage Drive Design and Plans = \$8,000

Construction Administration = \$6,600

Construction Observation = \$10,300

Construction Staking = \$2,000

ROW Acquisition Negotiations x2 = \$8,000

Title Certificate = \$500

Comparison Data Book = \$500

☐ Lump Sum in the amount of: \$

☒ Hourly plus expenses per original agreement or attached fee schedule, not to exceed budget: \$37,900.00

☐ Document attached:

The undersigned, on behalf of the Client, understands and agrees that the services described in this Supplemental are additional services, scope of which is not contained within the original scope of services defined in the original agreement. The Additional Services in this Supplemental are subject to the general conditions contained in the original Professional Services Agreement.

City of Grimes (Client)  
\_\_\_\_\_  
(Type or Print Name above line)

By: \_\_\_\_\_  
(Authorized Agent)

\_\_\_\_\_  
(Printed or typed signature)

Date: \_\_\_\_\_

SNYDER & ASSOCIATES, INC. (Professional)  
Digitally signed by Mark A. Land  
Date: 2025.08.12 11:58:17 -05'00'  
By: \_\_\_\_\_  
(Authorized Agent)

Mark A. Land, P.E., CFM  
\_\_\_\_\_  
(Printed or typed signature)

Date: 08/12/2025

Route executed to: John Haldeman

**ATTACHMENT 1 – SCOPE OF SERVICES****E GATEWAY DRIVE AND E 1<sup>ST</sup> STREET INTERSECTION IMPROVEMENTS****I. SCOPE OF WORK**

Add to Section A as follows:

**A. GENERAL**

7. Extend NE Gateway Drive widening northeasterly approximately an additional 300' to include an additional southbound lane all the way to NE Heritage Drive. The intersection of NE Heritage Drive and NE Gateway Drive will include a traffic signal. The traffic signal design and plans is being performed under a separate Agreement.

Replace Section C as follows:

**C. CONSTRUCTION SERVICES**

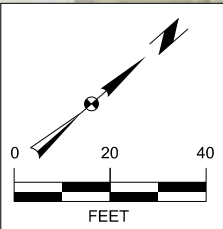
Supplemental Agreement #1 included construction services with the assumption of a 100 working day contract. Due to adding additional roadway work along NE Gateway Drive and a new traffic signal at NE heritage Drive, the contract was increased to 110 working days. Additional Construction Administration time is also included for the traffic signals at NE Gateway Drive and NE Heritage Drive.

Add to Section D as follows:

**D. ADDITIONAL SERVICES****1. RIGHT OF WAY ACQUISITION**

The PROFESSIONAL shall perform Right-of-Way acquisitions for a portion of the Hy-Vee parcel to install permanent traffic signals and the B-Bop property for trail construction. This work includes a title certificate, a project data book to determine fair market value of the land, preparing documents, and good faith negotiations. It is understood the Right-of-Way acquisition for the rest of the properties was completed by the CLIENT.



[illegible]

## RIGHT OF WAY INFORMATION

**GRIMES, IA**

**SNYDER & ASSOCIATES, INC.**

2727 SW SNYDER BLVD  
ANKENY, IOWA 50023  
| WWW.SNYDER-ASSOCIATES.COM

2727 SW SNYDER BLVD  
ANKENY, IOWA 50023  
515-964-2020 | [WWW.SNYDER-ASSOCIATES.COM](http://WWW.SNYDER-ASSOCIATES.COM)



Project No: 1230366

Sheet H.3

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**CITY COUNCIL COMMUNICATION**  
**Meeting Date: 8/26/2025**

**AGENDA ITEM:** Approving State of Iowa Alcohol Licenses

**BACKGROUND:** In accordance with Grimes City Code Section 5-1-4, the City Council is required to approve or disapprove the issuance of liquor licenses and retail wine and beer permits. Following Council approval, the City Clerk will forward the approved applications, as listed in Exhibit A, to the Iowa Alcoholic Beverage Division for further action.

**BUDGETARY CONSIDERATIONS:**

**STRATEGIC PLANNING:**

Prioritized: \_\_\_\_YES \_\_X\_\_NO

\*High-Performing Organization/Exception Professional Services \_\_\_\_

\*Great Place to Live/Expanded Quality of Life Amenities \_\_\_\_

\*Dynamic Town/Strong Sense of Community \_\_\_\_

\*More Beautiful/Vibrant Community \_\_\_\_

**BOARD/COMMISSION ACTIONS:**

**STAFF RECOMMENDATION:**

**RESPONSIBLE STAFF/CONTACT INFORMATION:**

Rachel Greving, City Clerk, 515-986-4050, [rgreving@grimesiowa.gov](mailto:rgreving@grimesiowa.gov)

Prepared by: Rachel Greving

Return to: Rachel Greving

## RESOLUTION 08-2125 APPROVING STATE OF IOWA ALCOHOL LICENSES

### Grimes Resolution No. 08-2125

WHEREAS, the Grimes City Code 5-1-4 states the City Council shall either approve or disapprove the issuance of liquor licenses or retail wine and beer permits;

WHEREAS, after consideration by the City Council, the City Clerk shall forward such a decision to the Iowa Alcoholic Beverage Division for further action;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, that the following alcohol licenses are approved, and the City Clerk is directed to forward this decision to the Iowa Alcoholic Beverage Division for final approval.

PASSED and APPROVED on August 26, 2025.

---

Scott Mikkelsen, Mayor

Attested:

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Rachel Greving, City Clerk

**City Council Meeting August 26, 2025**  
**ABD License Renewal**

1. **Dragon Pho & Boba** – 27 W 1<sup>st</sup> Street
2. **Sips on Main** – 104 SE Main Street
3. **Mega Saver** – 1880 SE Princeton Drive
4. **Casey's #5210** – 801 E 1<sup>st</sup> Street



**CITY COUNCIL COMMUNICATION**  
**Meeting Date: 8/26/2025**

**AGENDA ITEM:** Approving Cigarette/Tobacco, Alternative Nicotine and Vapor Permits for 2025-2026

**BACKGROUND:** Iowa retail tobacco permits are valid for a 12-month period that follows the fiscal year, running from July 1 through June 30 of the following year. The two Kum & Go's in Grimes were sold to Casey's and Mega Saver, so new licensing is required.

**BUDGETARY CONSIDERATIONS:**

**STRATEGIC PLANNING:**

Prioritized: \_\_\_\_YES \_\_X\_\_NO

\*High-Performing Organization/Exception Professional Services \_\_\_\_

\*Great Place to Live/Expanded Quality of Life Amenities \_\_\_\_

\*Dynamic Town/Strong Sense of Community \_\_\_\_

\*More Beautiful/Vibrant Community \_\_\_\_

**BOARD/COMMISSION ACTIONS:**

**STAFF RECOMMENDATION:**

**RESPONSIBLE STAFF/CONTACT INFORMATION:**

Rachel Greving, City Clerk, 515-986-4050, [rgreving@grimesiowa.gov](mailto:rgreving@grimesiowa.gov)

Prepared by: Rachel Greving

Return to: Rachel Greving

RESOLUTION 08-2225 APPROVING CIGARETTE/TOBACCO, ALTERNATIVE NICOTINE  
AND VAPOR PERMITS FOR 2025-2026

Grimes Resolution No. 08-2225

WHEREAS, establishments within a city's limits may apply for cigarette/tobacco, alternative nicotine or vapor product permits with the city;

WHEREAS, permits for tobacco, alternative nicotine and vapor are renewed and approved annually by the Grimes City Council and run July 1st through June 30th of each year;

WHEREAS, approved/completed applications for which the permit fees have been paid to the City of Grimes are filed with Iowa Alcoholic Beverage Division;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, that the attached *Exhibit A* be approved for permits and authorizing the city clerk to issue permits.

PASSED and APPROVED on August 26, 2025.

---

Scott Mikkelsen, Mayor

Attested:

---

Rachel Greving, City Clerk

## **City Council Meeting August 26, 2025**

### **Tobacco Licenses**

1. **Mega Saver** – 1880 SE Princeton Drive
2. **Casey's #5210** – 801 E 1<sup>st</sup> Street





**AGENDA ITEM:** Lions Park Playground – PlayPower LT Farmington, Inc. Agreement.

**BACKGROUND:** The City of Grimes identified the need for procurement and installation services for the new Lions Park playground that is part of the recently bid improvements project in the park. The city solicited proposals from 4 playground vendors that could complete these services. The proposals were analyzed in a quantitative manner to see who was providing the city the best value for the money. The vendors were all given the same criteria to follow and an allotted amount of \$325,000 for the playground. The analysis looked at 7 categories and the results are in the Park Board presentation attachment. PlayPower LT Farmington, Inc., who is locally known as Play-Pro Recreation, ended up winning 6 out of the 7 categories, making them the winner.

The results of the analysis were presented to the Parks Board and they formulated an official recommendation to the City Council for award of the Lions Park new playground to PlayPower LT Farmington, Inc. Play-Pro Recreation has many playground installations in the area and staff feels comfortable awarding the playground procurement and installation to them.

**BUDGETARY CONSIDERATIONS:** The total cost for the playground procurement and installation is \$324,680. The funding source for this work will be from the corresponding Capital Improvements Plan item.

**STRATEGIC PLANNING:**

Prioritized: ☒ YES ☐ NO

\*High-Performing Organization/Exception Professional Services ☐

\*Great Place to Live/Expanded Quality of Life Amenities ☒

\*Dynamic Town/Strong Sense of Community ☐

\*More Beautiful/Vibrant Community ☐

**BOARD/COMMISSION ACTIONS:** Parks Board took action on this item at their meeting July 16, 2025.

**STAFF RECOMMENDATION:** Parks Board's recommendation was to award the playground procurement and installation to PlayPower LT Farmington, Inc.

**RESPONSIBLE STAFF/CONTACT INFORMATION:**

Matt Ahrens, City Engineer, 515-986-4050, mahrens@grimesiowa.gov

Prepared by: Matt Ahrens



Return to: Matt Ahrens

RESOLUTION 08-2325 APPROVING AN AGREEMENT WITH PLAYPOWER LT  
FARMINGTON, INC. FOR THE LIONS PARK PLAYGROUND

Grimes Resolution No. 08-2325

WHEREAS, the City of Grimes (Grimes) has identified the need for procurement and installation services for the new playground for the Lions Park improvements project; and,

WHEREAS, Grimes solicited proposals from four playground vendors that provide these services and quantitatively analyzed each proposal to determine which vendor was providing Grimes the most value for the allotted \$325,000 amount for the new playground;

WHEREAS, the results of the analysis showed that PlayPower LT Farmington, Inc. provided the most value for the money by winning six out of the seven categories;

WHEREAS, the Parks Board was presented the analysis and results and formulated an official recommendation to the City Council for the award of the playground procurement and installation for Lions Park to PlayPower LT Farmington, Inc.;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, that the Mayor is authorized to execute the Agreement with PlayPower LT Farmington, Inc. on behalf of the City of Grimes.

PASSED and APPROVED on August 26, 2025.

---

Scott Mikkelsen, Mayor

Attested:

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Rachel Greving, City Clerk



PlayPower LT Farmington, Inc.  
878 E. US Hwy 60  
Monett, MO 65708  
1-800-325-8828

CUSTOMER: TEMP25000434  
PROJECT: 25008109  
DESIGN NAME: Lions Park

**Bill To:**

City of Grimes

410 SE Main St. #102  
Grimes, IA 50111  
(515) 986-4050 Ext. (phone)

**Project Name & Location:**

City of Grimes Lions Park

**Prepared by:**

PLAY-PRO RECREATION  
Aaron Sligh  
PO BOX 71024  
CLIVE, IA 50325

Valid For: 30 Days From Quote Date

**Make Purchase Orders Out To:**

PlayPower LT Farmington, Inc.

**Remit Purchase Orders To:**

PlayPower LT Farmington, Inc.  
Attention: Sales Administration  
878 E US Hwy 60  
Monett, Missouri, USA 65708  
1-800-325-8828

**Make Checks Payable To:**

PlayPower LT Farmington, Inc.

**Remit Checks To:**

PlayPower LT Farmington  
PO Box 734155  
Dallas, TX 75373-4155

**NOTE:**

\* Applicable sales taxes will be confirmed once order and any tax certificates are received

† Denotes drop ship item.

Not responsible for filter cloth, irrigation rerouting, grass damage, or checking for underground utilities.

If installation is quoted, it is assumed that the site has been prepared and that any grade slope in any direction does not exceed 2%. In the event that unexpected soil conditions, such as subsurface rock, are encountered during installation, additional costs to the customer may be applicable.

The acceptance signature below serves as authorization to order the items quoted and indicates acceptance of the prices listed. All terms are subject to credit approval.

**COMMENTS:**

This Quote shall not become a binding contract until signed and delivered by both Customer and PlayPower LT Farmington Inc ("PPLT"). Sales Representative is not authorized to sign this Quote on behalf of PPLT or Customer, and signed Quotes cannot be accepted from Sales Representative. To submit this offer, please sign below and forward a complete signed copy of this Quote directly to "PPLT Sales Administration" via fax (417)354-2273 or email [outdoordes@LTCPS.com](mailto:outdoordes@LTCPS.com). Upon acceptance, PPLT will return a fully-signed copy of the Quote to Customer (with copy to Sales Representative) via fax or e mail.

THIS QUOTE IS LIMITED TO AND GOVERNED BY THE TERMS CONTAINED HEREIN. PPLT objects to any other terms proposed by Customer, in writing or otherwise, as material alterations, and all such proposed terms shall be void. Customer authorizes PPLT to ship the Equipment and agrees to pay PPLT the total amount specified. Shipping terms are FOB the place of shipment via common carrier designated by PPLT. Payment terms are Net-30 days from invoice date with approved credit and all charges are due and payable in full at PO Box 734155, Dallas, TX 75373-4155, unless notified otherwise by PPLT in writing. Customer agrees to pay all additional service charges for past due invoices. Customer must provide proper tax exemption certificates to PPLT, and shall promptly pay and discharge all otherwise applicable taxes, license fees, levies and other impositions on the Equipment at its own expense.

CUSTOMER HEREBY SUBMITS ITS OFFER TO PURCHASE THE EQUIPMENT ACCORDING TO THE TERMS STATED IN THIS QUOTE AND SUBJECT TO FINAL APPROVAL BY PPLT.

#### ADDITIONAL TERMS & CONDITIONS OF SALE

1. Use & Maintenance. Customer agrees to regularly inspect and maintain the Equipment, and to provide, inspect and maintain appropriate safety surfacing under and around the Equipment, in accordance with PPLT's product literature and the most current Consumer Product Safety Commission Handbook for Public Playground Safety.

2. Default, Remedies & Delinquency Charges. Customer's failure to pay any invoice when due, or its failure to otherwise comply with the terms of this Quote, shall constitute a default under all unsatisfied invoices ("Event of Default"). Upon an Event of Default, PPLT shall have all remedies available to it at law or equity, including, without limitation, all remedies afforded a secured creditor under the Uniform Commercial Code. Customer agrees to assist and cooperate with PPLT to accomplish its filing and enforcement of mechanic's or other liens with respect to the Equipment or its location or its repossession of the Equipment, and Customer expressly waives all rights to possess the Equipment after an Event of Default. All remedies are cumulative and not alternative, and no exercise by PPLT of a remedy will prohibit or waive the exercise of any other remedy. Customer shall pay all reasonable attorneys' fees plus any costs of collection incurred by PPLT in enforcing its rights hereunder. Subject to any limitations under law, Customer shall pay to PPLT as liquidated damages, and not as a penalty, an amount equal to 1.5% per month of any payment that is delinquent in such month and is not received by PPLT within ten (10) days after the date on which due.

3. Limitation of Warranty/ Indemnity. PPLT MAKES NO EQUIPMENT WARRANTIES EXCEPT FOR THOSE STANDARD WARRANTIES ISSUED WITH THE EQUIPMENT, WHICH ARE INCORPORATED HEREIN BY THIS REFERENCE. PPLT SPECIFICALLY DISCLAIMS ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE AND ANY LIABILITY FOR INCIDENTAL OR CONSEQUENTIAL DAMAGES. CUSTOMER AGREES TO DEFEND, INDEMNIFY AND SAVE PPLT HARMLESS FROM ALL CLAIMS OF ANY KIND FOR DAMAGES OF ANY KIND ARISING OUT OF CUSTOMER'S ALTERATION OF THE EQUIPMENT, ITS FAILURE TO MAINTAIN THE EQUIPMENT, ITS FAILURE TO PROPERLY SUPERVISE EQUIPMENT USE, OR ITS FAILURE TO PROVIDE AND MAINTAIN APPROPRIATE TYPES AND DEPTHS OF SAFETY SURFACING BENEATH AND AROUND THE EQUIPMENT IN ACCORDANCE WITH PPLT'S INSTALLATION AND OWNER'S MANUALS AND THE MOST CURRENT CONSUMER PRODUCT SAFETY COMMISSION HANDBOOK FOR PUBLIC PLAYGROUND SAFETY.

4. Restrictions. Until all amounts due hereunder are paid in full, Customer shall not: (i) permit the Equipment to be levied upon or attached under any legal process; (ii) transfer title to the Equipment or any of Customer's rights therein; or (iii) remove or permit the removal of the Equipment to any location not specified in this Quote.

5. Purchase Money Security Interest. Customer hereby grants, pledges and assigns to PPLT, and PPLT hereby reserves a purchase money security interest in, the Equipment in order to secure the payment and performance in full of all of Customer's obligations hereunder. Customer agrees that PPLT may file one or more financing statements, in order to allow it to perfect, acquire and maintain a superior security interest in the Equipment.

6. Choice of Law and Jurisdiction. All agreements between Customer and PPLT shall be interpreted, and the parties' obligations shall be governed, by the laws of the State of Missouri without reference to its choice of law provisions. Customer hereby consents to the personal jurisdiction of the state and federal courts located in the city and county of St. Louis, Missouri.

7. Title; Risk of Loss; Insurance. PPLT Retains full title to all Equipment until full payment is received by PPLT. Customer assumes all risk of loss or destruction of or damage to the Equipment by reason of theft, fire, water, or any other cause, and the occurrence of any such casualty shall not relieve the Customer from its obligations hereunder and under any invoices. Until all amounts due hereunder are paid in full, Customer shall insure the Equipment against all such losses and casualties.

8. Waiver; Invalidity. PPLT may waive a default hereunder, or under any invoice or other agreement between Customer and PPLT, or cure such a default at Customer's expense, but shall have no obligation to do either. No waiver shall be deemed to have taken place unless it is in writing, signed by PPLT. Any one waiver shall not constitute a waiver of other defaults or the same kind of default at another time, or a forfeiture of any rights provided to PPLT hereunder or under any invoice. The invalidity of any portion of this Quote shall not affect the force and effect of the remaining valid portions hereof.

9. Entire Agreement; Amendment; Binding Nature. This fully-executed Quote, as supplemented by Change Orders and invoices containing exact amounts of estimates provided herein, constitutes the complete and exclusive agreement between the parties. A Change Order is a written instrument signed by the Customer and PPLT stating their agreement as to any amendment in the terms of this Quote. Customer acknowledges that Change Orders may result in delays and additional costs. The parties agree that all Change Orders shall include appropriate adjustments in price and time frames relating to any requested amendments. Upon full execution, this Quote shall be binding upon and inure to the benefit of the parties and their successors and assigns.

10. Counterparts; Electronic Transmission. This Quote, any invoice, and any other agreement between the parties, may be executed in counterparts, each of which shall constitute an original. The facsimile or other electronic transmission of any signed original document, and retransmission of any signed facsimile or other electronic transmission, shall be the same

as the transmission of an original. At the request of either party, the parties will confirm facsimile or other electronically transmitted signatures by signing an original document.



8/8/2025 :Date  
2609-JG :Estimate #  
jake@play-prorec.com :Sales Rep. Email  
319-432-5095 :Sales Rep. Phone#

Customer/Company Bill To:

City of Grimes

410 SE Main Street #102 Grimes, Iowa 50111

Matt Ahrens

Engineering@grimesiowa.g 515-986-4050

Ship To: Information

City of Grimes

Lions Park

725 NE 5th St.

Grimes, Iowa 50111

***This contract between the above named "bill to" party agrees to pay:  
Playpower LT Farmington, Inc.  
within the net 30 payment terms of receipt of equipment.***

**Purchase Orders can be made out to:  
PlayPower LT Farmington, Inc.  
PO Box 734155 Dallas, TX 75373-4155**

Completion of City of Grimes Lions Park

\$324,680

Your Signature is required as "Acceptance of Proposal"  
The above pricing, specifications conditions are hereby  
accepted in the entirety of this agreement by the signed  
Customer. Play Pro Recreation along with PlayPower LT  
Farmington is authorized to supply product and perform  
work as of the date of this agreement. Failure to provide a  
signature within 30 days within this agreement makes this  
agreement and its conditions null and void.

Signature:

**Total:** \$324,680

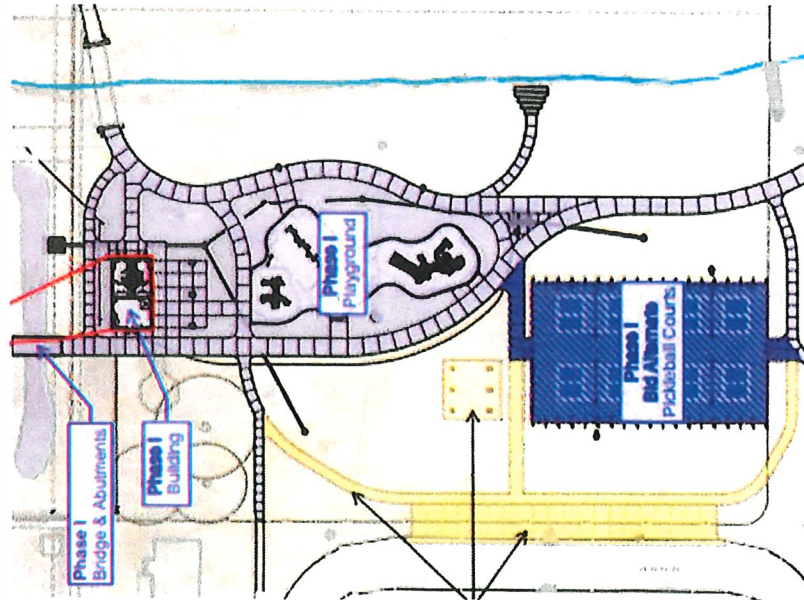
Printed Name & Date:

# Public and Park Board Agenda Items

## Lions Park Playground Recommendation



# Lions Park Playground Recommendation



- Received (4) proposals for playground designs
- Play Pro-Rec, Midwest Playscapes, Rainbow of the Heartland, Crouch Rec.
- Phase I of the park improvement



# Playground Proposal Parameters

- \$325,000 Budget
- Maximize play value for the allotted budget.
- Maximize the utilization of the 6,200 sq ft proposed area.
- Maintain +/- 4,850 sq ft of planting area between play area and sidewalks.
- Equipment quality.
- Inclusivity of design.
- Documentation of ASTM and IPEMA certification for each component, feature, or material.

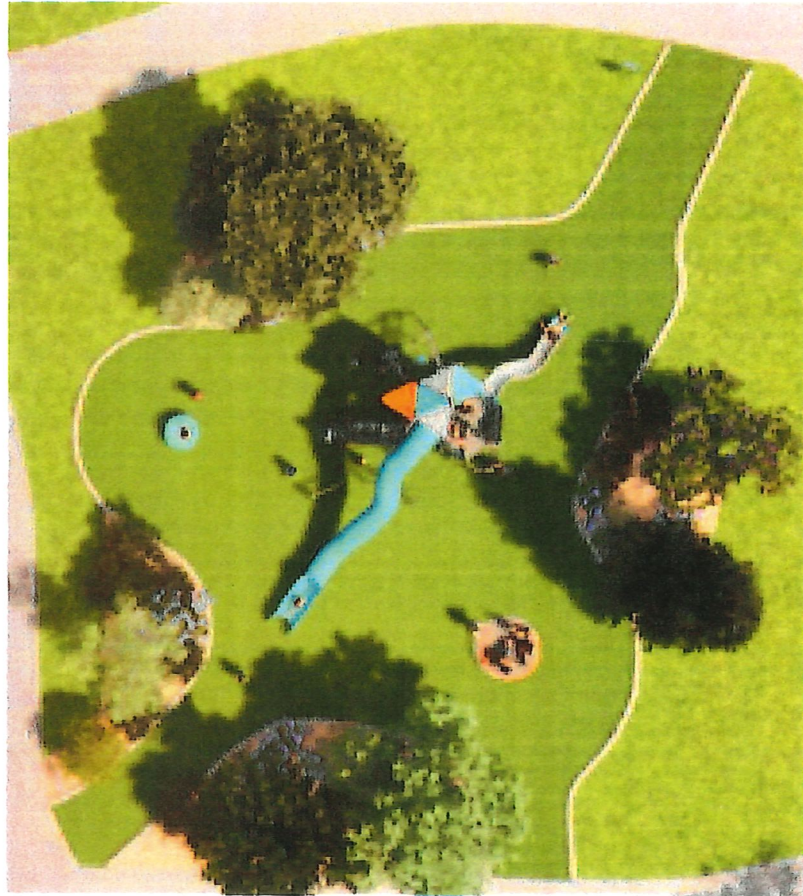


# Crouch Recreation



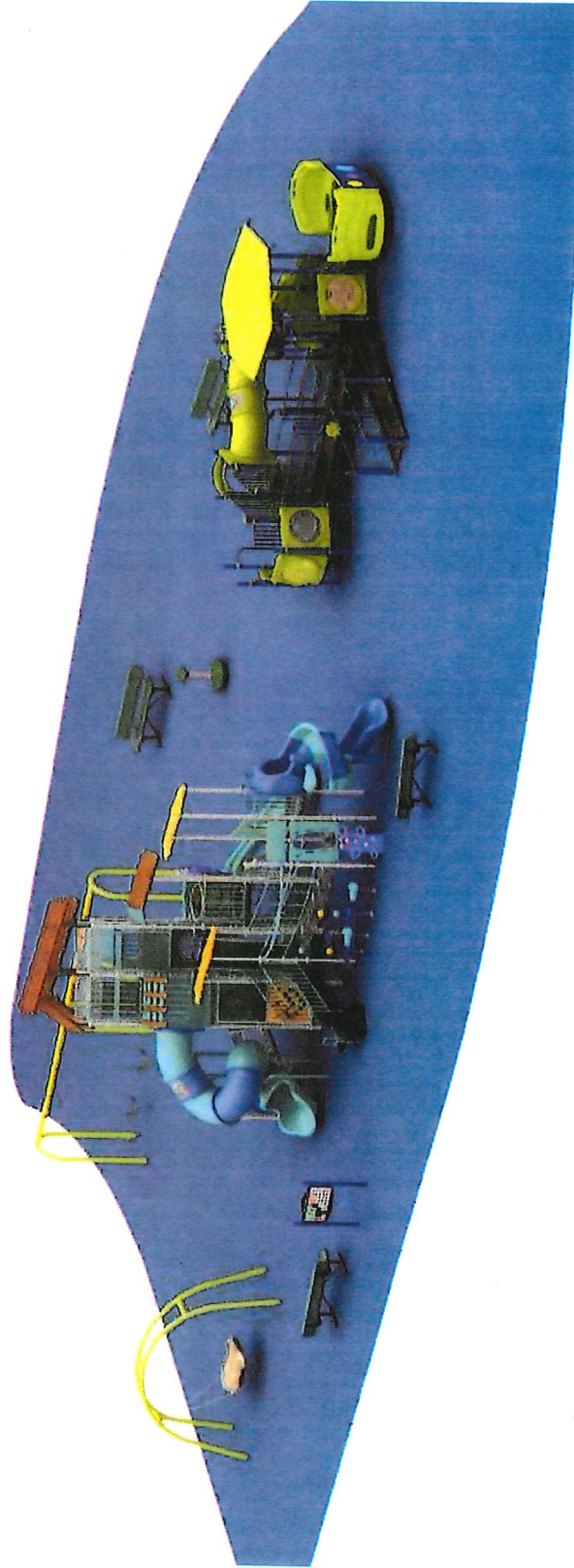


# Crouch Recreation

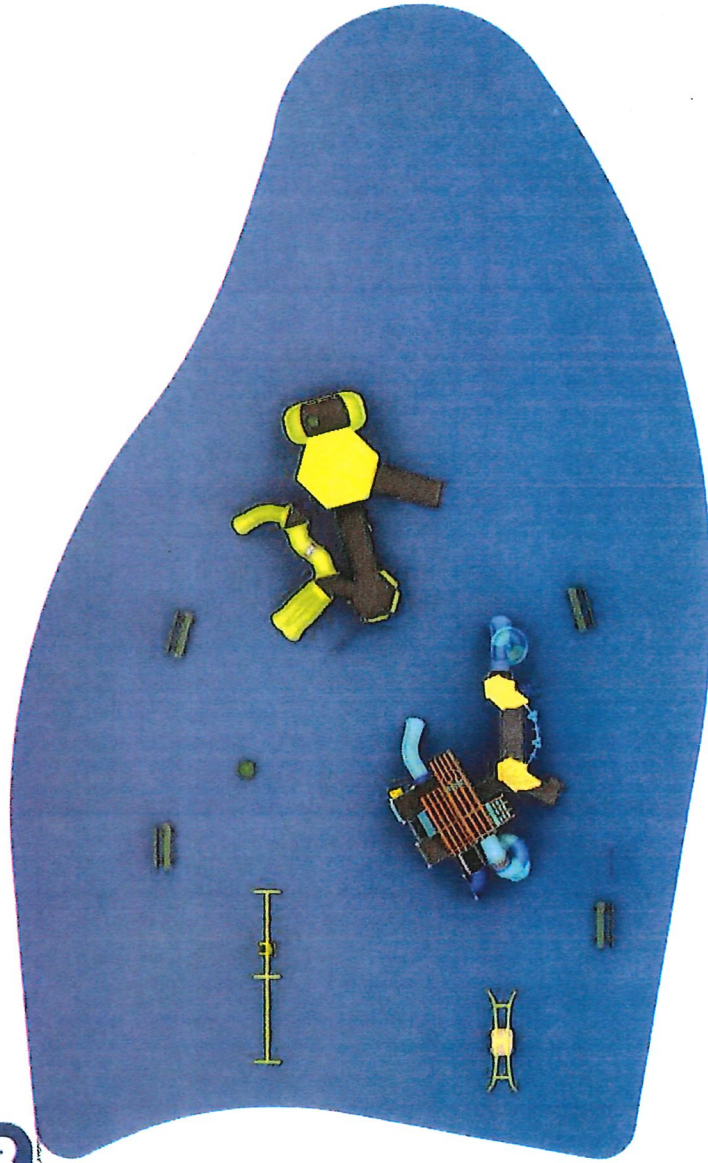




# Rainbow of the Heartland

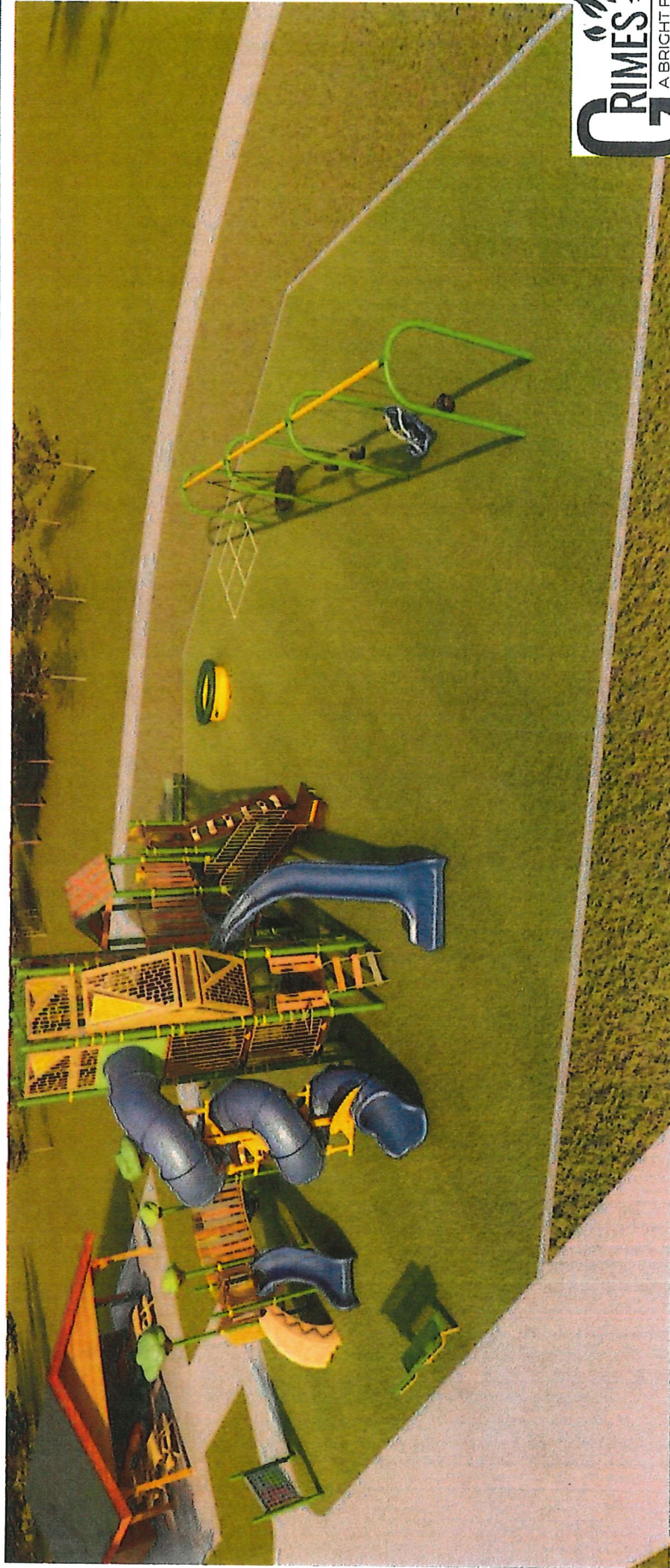


# Rainbow of the Heartland



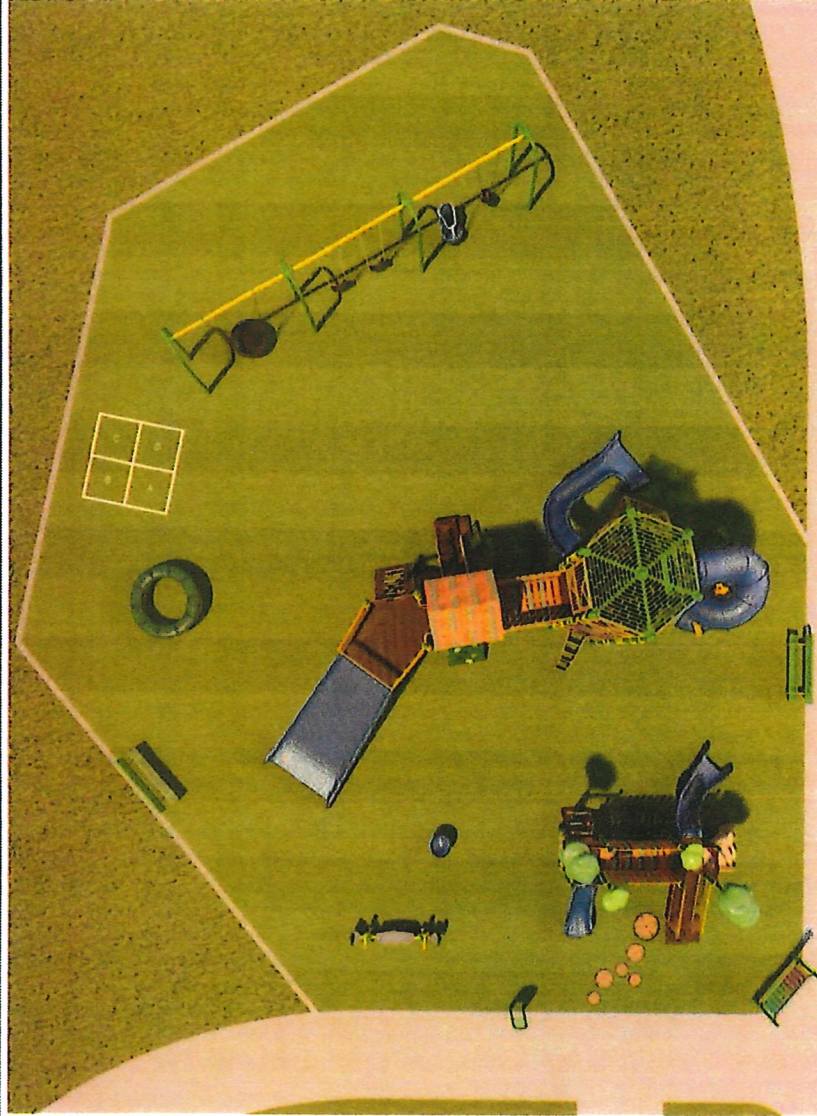


# Midwest Playscapes





# Midwest Playscapes





# Play-Pro Recreation





# Play-Pro Recreation





# Evaluation Results

| Company                  | Overall Playground Dimensions | Equipment Quantity | Large Structure(Dimensions)      | Large Structure (Main Slide Height) | Large Structure (Height) | Small Structure (Dimensions)     | Small Structure (Height) | * Proposal Scale used for dimension |
|--------------------------|-------------------------------|--------------------|----------------------------------|-------------------------------------|--------------------------|----------------------------------|--------------------------|-------------------------------------|
| Play Pro-Rec.            | 8,820 sq.ft. (126'L x 70' W)  | 16 Pieces          | 2,168 sq. ft. (61'6"L x 35'2" W) | 14' (x2)                            | 23'6"                    | 1,172 sq. ft. (36'3"L x 32'3" W) | 17'                      | ** No information on proposal       |
| Rainbow of the Heartland | 6,784 sq. ft. (106'L x 64' W) | 10 Pieces          | 1,968 sq. ft. (48'L x 41' W)     | 9'                                  | 22'1"                    | 1,880 sq. ft. (47'L x 40' W)     | 10'10"                   |                                     |
| Midwest Playscapes       | 7,144 sq. ft. (94'L x 76' W)* | 11 Pieces          | 1,280 sq. ft. (40'L x 32' W)*    | 14'                                 | 21'                      | 324 sq. ft. (18'L x 18' W) *     | N/A**                    |                                     |
| Crouch Rec.              | N/A**                         | 3 Pieces           | 1,062 sq. ft. (29'L x 36'5" W)   | 13' *                               | 21'4"                    | N/A**                            | N/A**                    |                                     |

# Summary

The Parks Department is recommending Play Pro-Rec based on three primary factors:

1. **Maximum space utilization** within the designated boundaries
2. **Greater quantity of equipment and features** within the proposed budget
3. **Better alignment** with the overall Lions Park project vision and concept

While Rainbow of the Heartland offered an appealing concept for ages 2-5 and Midwest Playscapes presented an attractive color scheme and unique design, Play Pro-Rec's proposal delivered the best overall value by maximizing space utilization, design features, and budget efficiency.



**AGENDA ITEM:** Resolution to Authorize Purchase and Installation of Battery Backups for Traffic Signals

**BACKGROUND:** The City of Grimes has identified the need to equip traffic signals with battery backup systems to ensure continued operation during power outages. These systems provide temporary power to traffic signals, reducing the risk of accidents, maintaining traffic flow, and improving overall public safety in emergency situations.

The City solicited pricing for battery backup systems, and Iowa Signal Inc. supplied the lowest bid at \$41,040.00. The proposed installation will include the following intersections:

- Beaverbrooke Boulevard & James Street
- Highway 44 & James Street
- Highway 44 & Main Street
- Highway 44 & Destination Drive

**BUDGETARY CONSIDERATIONS:** \$41,040.00 which includes supplying and installing backup systems

**STRATEGIC PLANNING:**

Prioritized: \_\_\_\_YES \_\_X\_\_NO

\*High-Performing Organization/Exception Professional Services \_\_X\_\_

\*Great Place to Live/Expanded Quality of Life Amenities \_\_\_\_

\*Dynamic Town/Strong Sense of Community \_\_\_\_

\*More Beautiful/Vibrant Community \_\_\_\_

**BOARD/COMMISSION ACTIONS:**

**STAFF RECOMMENDATION:** Staff Recommends Council Approval

**RESPONSIBLE STAFF/CONTACT INFORMATION:**

Kevin Hensley, Public Works Director, 515-986-9636, khensley@grimesiowa.gov

Prepared by: JB

Return to: KH, JB

RESOLUTION 08-2425 TO APPROVE PURCHASE AND INSTALLATION OF BATTERY  
BACKUPS FOR TRAFFIC SIGNALS

Grimes Resolution No. 08-2425

WHEREAS, the City of Grimes desires to enhance public safety and ensure continuous operation of traffic signals during power outages; and,

WHEREAS, the City has determined that battery backup systems are necessary to maintain traffic control and reduce the risk of accidents during such events; and

WHEREAS, the City's Purchasing Policy as adopted prescribes the solicitation of quotes, State bid, or the utilization of a purchasing consortium and the proposed pricing meets the policy requirements; and,

WHEREAS, Iowa Signal Inc. submitted the lowest bid in the amount of \$41,040.00 to supply and install battery backup systems at the intersections of Beaverbrooke Boulevard & James Street, Highway 44 & James Street, Highway 44 & Main Street, and Highway 44 & Destination Drive;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, that the purchase of battery backup systems for traffic signals from Iowa Signal Inc. in the amount of \$41,040.00 is hereby approved, and the Public Works Director is authorized to execute all necessary documents to complete said purchase.

PASSED and APPROVED on August 26, 2025.

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Scott Mikkelsen, Mayor

Attested:

---

Rachel Greving, City Clerk





**Iowa Signal Inc.**

3711 SE Capitol Circle  
Grimes, Ia 50111

Phone # 515-249-5076

wayne@iowasignal.com

| Date     | Estimate # |
|----------|------------|
| 7/8/2025 | 128        |

| Name / Address                                      |
|-----------------------------------------------------|
| City of Grimes<br>101 N. Harney<br>Grimes, IA 50111 |

|                                                                                                                                   |     |           | Project                  |
|-----------------------------------------------------------------------------------------------------------------------------------|-----|-----------|--------------------------|
| Description                                                                                                                       | Qty | Rate      | Total                    |
| Supply & Install Battery Backups<br>locations: Beaverbrooke & James, Hwy 44 & James, Hwy 44<br>& Main, Hwy 44 & Destination Drive |     |           |                          |
| Supply & Install Battery Backups                                                                                                  | 4   | 10,260.00 | 41,040.00                |
| Quote is only valid for 30 days.                                                                                                  |     |           | <b>Total</b> \$41,040.00 |

Signature \_\_\_\_\_



**AGENDA ITEM:**

**BACKGROUND:** The City of Grimes has entered into an agreement to replace the existing gWorks financial software with Tyler Technologies Enterprise Resource Planning software (ERP PRO). As part of the replacement project, the City is required to extract data from the existing platform to convert to the new Tyler platform. The current vendor, gWorks, required professional services for the data extraction.

**BUDGETARY CONSIDERATIONS:** The cost of this data pull is \$56,000 and was paid for out of the project funds in the ERP project funding.

**STRATEGIC PLANNING:**

Prioritized: ☒ YES ☐ NO

\*High-Performing Organization/Exception Professional Services ☒

\*Great Place to Live/Expanded Quality of Life Amenities ☐

\*Dynamic Town/Strong Sense of Community ☐

\*More Beautiful/Vibrant Community ☐

**BOARD/COMMISSION ACTIONS:** Previously, the City Council approved the agreement with Tyler Technologies to provide Enterprise Resource Planning (ERP) software and implementation services for the City on 27 May 2025.

**STAFF RECOMMENDATION:** Staff would recommend approval

**RESPONSIBLE STAFF/CONTACT INFORMATION:**

Rob Fox, IT Director, [rfox@grimesiowa.gov](mailto:rfox@grimesiowa.gov)

Prepared by: Robert Fox

Return to: Robert Fox



## RESOLUTION 08-2525 GWORKS PROFESSIONAL SERVICES - DATA PULL

### Grimes Resolution No. 08-2525

WHEREAS, the City of Grimes has entered into a project with Tyler Technologies to replace existing finance software;and,

WHEREAS, the Finance Department's purchasing policy provides for the procurement of services in an Emergency Situation if this item or service must be purchased as soon as possible as to not jeopardize that particular work, project or activity; and

WHEREAS, to ensure the Tyler Technologies project remained on schedule, the emergency purchase of professional services for the data pull from gWorks was required;and,

WHEREAS, the purchase of professional services was purchased from gWorks pursuant to the attached quote;and,

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, that the professional services agreement with gWorks is approved.

PASSED and APPROVED on August 26, 2025.

---

Scott Mikkelsen, Mayor

Attested:

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Rachel Greving, City Clerk



## City of Grimes IA - Data Pull

### City of Grimes IA

101 NE Harvey Street

Grimes, IA 50111

United States

### Robert Fox

rfox@grimesiowa.gov

515-986-3036

Reference: 20250801-111201076

Quote created: August 1, 2025

Quote expires: August 31, 2025

Quote created by: Brenen Turkel

Account Executive

bturkel@gworks.com

**Additional Terms & Conditions or Comments from Brenen Turkel**

Products & Services

| Item & Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Quantity | Unit Price | Total      |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|------------|------------|
| General Ledger Master & History Data Pull                                                                                                                                                                                                                                                                                                                                                                                                                                                  | 2        | \$4,000.00 | \$8,000.00 |
| <div>- General Ledger Master includes:</div> <div><div>- Chart of Accounts</div><div>- Current Year's monthly and year to date balances</div></div> <div>- General Ledger Previous Year files (financial balances summarized by fiscal year)</div> <div>- General Ledger Electronic Notes</div> <div>- General Ledger History includes:</div> <div><div>- Account #</div><div>- Date</div><div>- Fiscal Period</div><div>- Debit or Credit</div><div>- Amount</div><div>- Etc.</div></div> |          |            |            |

A separate file with 2 years of budget information will be provided.

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |   |            |            |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|------------|------------|
| Payroll Master & History Data Pull                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | 2 | \$4,000.00 | \$8,000.00 |
| <div>- Payroll Master tables includes all fields in:</div> <div><div>- Employee Master</div><div>- Employee Pay</div><div>- Employee Deductions/Benefits</div><div>- ACH*</div><div>- Split Pay Cost Center Distribution percentages</div></div> <div>*It is your new software vendor's responsibility to map the data. For example, the Payroll ACH file has a 4-digit bank #. The vendor will need to map this to their Bank ACH table.</div> <div>- Payroll Electronic Notes</div> <div>- Payroll History tables include all fields in:</div> <div><div>- Pay History</div><div>- Deduction/Benefits History</div><div>- Tax /Check History</div><div>- Leave History</div></div> |   |            |            |

| Item & Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Quantity | Unit Price | Total       |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|------------|-------------|
| <b>Accounts Payable Master &amp; History Data Pull</b><br>- Accounts Payable Master includes all data we store in:<br>- Vendor Master table<br>- One Time Vendor table<br>- Accounts Payable Electronic Notes<br>- Accounts Payable History includes all data we store in:<br>- Invoice Description<br>- Invoice History<br>- Invoice Check<br><br>Does not include any open invoices not paid and does not include vendor contact table, recurring transactions table, etc.                                                                                                                                             | 2        | \$4,000.00 | \$8,000.00  |
| <b>Utility Billing Master &amp; History Data Pull</b><br>- Utility Billing Master includes:<br>- Customer's Master (name, address, etc.)<br>- Service Master (type of service, user type code, meter multiplier, etc.)<br>- Utility Billing Electronic Notes<br>- Utility Billing History includes history of:<br>- Billing<br>- Penalty<br>- Payment<br>- Demand<br>- Misc. Charge<br>- Deposit Applied<br>- Disconnect Notice<br>- Reconnect Notice<br>- Deposit Refund/Reverse Deposit Refund<br>- Delinquent Notice<br>- Final Notice<br>- Transfer<br>- Balance<br>- Payment Agreement/Promise to Pay<br>- Comments | 4        | \$4,000.00 | \$16,000.00 |

| Item & Description                                                                                               | Quantity | Unit Price | Total       |
|------------------------------------------------------------------------------------------------------------------|----------|------------|-------------|
| Utility Bad Debt Data Pull                                                                                       | 4        | \$4,000.00 | \$16,000.00 |
| Bad Debt is stored in different database tables and will be provided separately from the Utility Billing tables. |          |            |             |
| - Utility Billing Master (for Bad Debt) includes:                                                                |          |            |             |
| - Customer's Master (name, address, etc.)                                                                        |          |            |             |
| - Service Master (type of service, user type code, meter multiplier, etc.)                                       |          |            |             |
| - Utility Billing Electronic Notes                                                                               |          |            |             |
| - Utility Billing History includes history of:                                                                   |          |            |             |
| - Billing                                                                                                        |          |            |             |
| - Penalty                                                                                                        |          |            |             |
| - Payment                                                                                                        |          |            |             |
| - Demand                                                                                                         |          |            |             |
| - Misc. Charge                                                                                                   |          |            |             |
| - Deposit Applied                                                                                                |          |            |             |
| - Disconnect Notice                                                                                              |          |            |             |
| - Reconnect Notice                                                                                               |          |            |             |
| - Deposit Refund/Reverse Deposit Refund                                                                          |          |            |             |
| - Delinquent Notice                                                                                              |          |            |             |
| - Final Notice                                                                                                   |          |            |             |
| - Transfer                                                                                                       |          |            |             |
| - Balance                                                                                                        |          |            |             |
| - Payment Agreement/Promise to Pay                                                                               |          |            |             |
| - Comments                                                                                                       |          |            |             |
| One-time subtotal                                                                                                |          |            | \$56,000.00 |
| Total                                                                                                            |          |            | \$56,000.00 |

Purchase Terms and Conditions

Professional services orders, including those for data pulls and meter switch outs, are due and payable before work begins.

Signature

Before you sign this quote, an email must be sent to you to verify your identity. Find your profile below to request a verification email.

**Robert Fox**  
rfox@grimesiowa.gov

Verify to sign

**Rebekah Cooksey**  
rcooksey@gworks.com

Verify to sign

Questions? Contact me



Brenen Turkel  
Account Executive  
bturkel@gworks.com

gWorks  
3905 S 148th St  
Ste 200  
Omaha, NE 68144  
USA



**AGENDA ITEM:** Resolution 08-2625 Setting Public Hearing (09-23-2025, 5:30 PM): Hope Meadows Phase 2 Rezone

**BACKGROUND:** The subject property is currently owned by Hope K Farms, LLC, and is generally located at the south of SW 11th Street and east of SW Jazzwood Drive. The approximately 124.55-acre property is currently zoned A-1 and is identified primarily as Low-Density with Medium-Density Residential located along SW Jazzwood Drive and Future Park upon the Future Land Use Plan. The applicant is requesting to shift the Medium-Density Residential land use area from SW Jazzwood Drive to the east side of the development adjacent to DCG Oakview Middle School and change the area along SW Jazzwood Drive to Low-Density Residential. Through staff's area planning efforts, the parkland was shifted to the north side of SW 11th Street removing the Future Park from the subject property. However, two greenways with trail were identified through the property: one along the creek on the west side of the property and one along the transmission line corridor on the eastern half of the property.

The applicant is requesting to rezone the property to R-2 60 (Single- and Two-Family Dwelling District) for the Low Density land use areas and R-3 Medium (Medium Density Two or More Family Dwelling District) for the Medium-Density land use area to allow single-family and medium-density residential, and parkland. The proposal is generally consistent with the future land use plan and area plan future land use plan with the exception that the medium-density residential area is proposed on the east side of the development. The medium-density area is also proposed to be approximately 10 acres larger than what is shown on the future land use plans. With the density capped at 5 du/a and its location next to DCG Oak View Middle School, staff is supportive of the proposal to change the location and size of the medium-density residential area.

The conceptual plan for the property shows the proposed layout of each land use and zoning area. The layout provided is only a conceptual rendering of the site. The concept will continue to be refined through the rezoning process as required improvements are determined. As this is only the initial step in the process, more detailed plans will become available as the project moves further along.

**BUDGETARY CONSIDERATIONS:** N/A

**STRATEGIC PLANNING:**

Prioritized: No

**BOARD/COMMISSION ACTIONS:** N/A



**STAFF RECOMMENDATION:** Staff recommends approval of the Resolution.

**RESPONSIBLE STAFF/CONTACT INFORMATION:**

Evann Martin, Senior Planner, 515-986-4050, emartin@grimesiowa.gov

Prepared by: Evann Martin, Senior Planner

Return to: Evann Martin, Senior Planner

RESOLUTION 08-2625 SETTING PUBLIC TIME AND PLACE FOR PUBLIC HEARING ON  
PROPOSED REZONING OF PROPERTY GENERALLY LOCATED SOUTH OF SW 11TH  
STREET AND EAST OF SW JAZZEODD DRIVE FROM A-1 AGRICULTURAL DISTRICT TO  
R-2 60 SINGLE- AND TWO-FAMILY DWELLING DISTRICT AND R-3 MEDIUM DENSITY  
TWO OR MORE FAMILY DWELLING DISTRICT FOR THE HOPE MEADOWS PHASE 2

Grimes Resolution No. 08-2625

WHEREAS, certain land in the City of Grimes, Iowa, generally located south of SW 11th Street and east of SW Jazzwood Drive and legally described on Exhibit A, attached hereto, is currently zoned A-1 (Agricultural District) (the "Property"); and

WHEREAS, the City Council of the City of Grimes desires to consider the amendment of the Grimes Code of Ordinances, and the zoning district boundaries of Title 12, Section 12-3-2 by rezoning the Property from A-1 (Agricultural District) to R-2 60 (Single- and Two-Family Dwelling District) and R-3 Medium (Medium Density Two or More Family Dwelling District), and

WHEREAS, it is the desire of the City Council that the proposed Ordinance, amending the official zoning district map be considered by the Grimes Planning and Zoning Commission and such Commission file its report with the City Council prior to the time established herein for public hearing on the proposed amendment; and

WHEREAS, the proposed Ordinance amending the official zoning district map has been prepared and a public hearing upon the proposed amendment should be held and a time and place for hearing thereon should be fixed.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa:

1. That a public hearing be held by the Grimes City Council on the proposed Ordinance amending the Grimes Code of Ordinances, at the Grimes Community Complex, 410 SE Main Street, in the City of Grimes, Polk County, Iowa at 5:30 p.m. on the 23rd day of September 2025, at which time the City Council will consider any objections to the proposed amendment and will hear all interested persons.
2. That the Mayor and City Clerk be and are hereby authorized and instructed to give Notice of said public hearing as required by law.
3. That the Planning and Zoning Commission is hereby directed to consider the proposed amendment and to file its report with the City Council prior to the time of the public hearing.

PASSED and APPROVED on August 26, 2025.

---

Scott Mikkelsen, Mayor

Attested:

---

Rachel Greving, City Clerk

## Exhibit A – Legal Description

R-2 60 Zoning District

THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER AND A PART OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER AND A PART OF THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER, SECTION 1, TOWNSHIP 79 NORTH, RANGE 26 WEST OF THE FIFTH PRINCIPAL MERIDIAN, AND A PART OF OUTLOT 'X', HOPE MEADOWS PLAT 1, AN OFFICIAL PLAT, ALL BEING IN THE CITY OF GRIMES, DALLAS COUNTY, IOWA AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHEAST CORNER OF SAID NORTHEAST QUARTER OF THE SOUTHWEST QUARTER; THENCE SOUTH 88°52'57" WEST ALONG THE SOUTH LINE OF SAID NORTHEAST QUARTER OF THE SOUTHWEST QUARTER, 1320.35 FEET TO THE SOUTHWEST CORNER OF SAID NORTHEAST QUARTER OF THE SOUTHWEST QUARTER; THENCE SOUTH 88°52'58" WEST ALONG THE SOUTH LINE OF SAID NORTHWEST QUARTER OF THE SOUTHWEST QUARTER, 1320.32 FEET TO THE SOUTHWEST CORNER OF SAID NORTHWEST QUARTER OF THE SOUTHWEST QUARTER; THENCE NORTH 00°25'45" EAST ALONG THE WEST LINE OF SAID NORTHWEST QUARTER OF THE SOUTHWEST QUARTER, 345.42 FEET; THENCE NORTH 89°02'06" EAST, 389.10 FEET; THENCE NORTH 00°25'45" EAST, 430.00 FEET; THENCE SOUTH 89°02'06" WEST, 389.10 FEET TO SAID WEST LINE; THENCE NORTH 00°25'45" EAST, 543.91 FEET TO THE NORTHWEST CORNER OF SAID NORTHWEST QUARTER OF THE SOUTHWEST QUARTER; THENCE NORTH 88°47'04" EAST ALONG THE NORTH LINE OF SAID NORTHWEST QUARTER OF THE SOUTHWEST QUARTER AND THE NORTH LINE OF SAID NORTHEAST QUARTER OF THE SOUTHWEST QUARTER, 2639.95 FEET TO THE CENTER OF SAID SECTION 1; THENCE NORTH 00°23'54" EAST ALONG THE WEST LINE OF SAID OUTLOT 'X', 289.51 FEET; THENCE SOUTH 89°41'49" EAST, 364.53 FEET; THENCE SOUTH 00°18'11" WEST, 269.81 FEET; THENCE SOUTH 00°03'24" EAST, 61.68 FEET; THENCE SOUTH 00°47'13" EAST, 61.68 FEET; THENCE SOUTH 01°31'02" EAST, 61.68 FEET; THENCE SOUTH 02°14'50" EAST, 61.68 FEET; THENCE SOUTH 02°58'37" EAST, 61.70 FEET; THENCE SOUTH 03°18'36" EAST, 1026.39 FEET TO THE SOUTH LINE OF SAID NORTHWEST QUARTER OF THE SOUTHEAST QUARTER; THENCE SOUTH 88°52'55" WEST ALONG SAID SOUTH LINE, 441.68 FEET TO THE POINT OF BEGINNING AND CONTAINING 90.76 ACRES (3,953,548 SQUARE FEET).

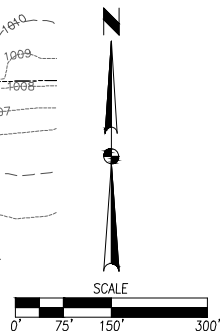
R-3 Medium Zoning District

A PART OF THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 1, TOWNSHIP 79 NORTH, RANGE 26 WEST OF THE FIFTH PRINCIPAL MERIDIAN AND A PART OF OUTLOT 'X', HOPE MEADOWS PLAT 1, AN OFFICIAL PLAT, ALL BEING IN THE CITY OF GRIMES, DALLAS COUNTY, IOWA AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHEAST CORNER OF SAID NORTHWEST QUARTER OF THE SOUTHEAST QUARTER; THENCE SOUTH 88°52'55" WEST ALONG THE SOUTH LINE OF SAID NORTHWEST QUARTER OF THE SOUTHEAST QUARTER, 874.01 FEET; THENCE NORTH 03°18'36" WEST, 1026.39 FEET; THENCE NORTH 02°58'37" WEST, 61.70 FEET; THENCE NORTH 02°14'50" WEST, 61.68 FEET; THENCE NORTH 01°31'02" WEST, 61.68 FEET; THENCE NORTH 00°47'13" WEST, 61.68 FEET; THENCE NORTH 00°03'24" WEST, 61.68 FEET; THENCE NORTH 00°18'11" EAST, 269.81 FEET; THENCE SOUTH 89°41'49" EAST, 955.12 FEET TO THE EAST LINE OF SAID OUTLOT 'X'; THENCE SOUTH 00°24'04" WEST ALONG SAID EAST LINE, 254.44 FEET TO THE NORTHEAST CORNER OF SAID NORTHWEST QUARTER OF THE SOUTHEAST QUARTER; THENCE SOUTH 00°34'56" WEST ALONG THE EAST LINE OF SAID NORTHWEST QUARTER OF THE SOUTHEAST QUARTER, 1326.27 FEET TO THE POINT OF BEGINNING AND CONTAINING 33.79 ACRES (1,471,731 SQUARE FEET).

HOPE K FARMS LLC  
CONTACT: ARASH RAZIZADEH  
4500 WESTOWN PARKWAY, SUITE #277  
WEST DES MOINES, IA 50266  
PH: (515) 381-3925  
EMAIL: ARASH.RAZIZADEH@EPCMFG.COM

CIVIL DESIGN ADVANTAGE  
CONTACT: JARED MURRAY  
4121 NW URBANDALE DRIVE  
URBANDALE, IOWA 50322  
PH. (515) 369-4400  
EMAIL. JAREDM@CDA-ENG.COM







**AGENDA ITEM:** Resolution 08-2725 Setting Public Hearing (09-23-2025, 5:30 PM): Brookside Village North Rezone

**BACKGROUND:** The subject property is currently owned by Hope K Farms, LLC, which is generally located at the northeast corner of Highway 141 and NE Beaverbrooke Blvd. The approximately 17.12-acre property is currently zoned C-2 and located within the Highway 141 Mixed Use Development Corridor District. The property is identified as Mixed- Use 1 upon the Future Land Use Plan. Through staff's area planning efforts, the land use was further delineated into commercial, high-density residential along Highway 141 and medium-density residential on the east side of NE Destination Drive. The applicant is requesting to rezone a portion of the property (14.02 acres) to R-4 (PUD) to allow high-density and medium-density residential uses. A portion of commercial zoning is proposed to remain at the corner northeast corner of Highway 141 and NE Beaverbrooke Blvd. The proposal is consistent with the area plan future land use plan and area plan land use.

The proposed R-4 zoning district will allow for a mix of medium-density and high-density residential uses to be constructed on the property. As such, the conceptual plan for the property shows the proposed layout of each land use and zoning area. The layout provided is only a conceptual rendering of the site. The concept will continue to be refined through the rezoning process as required improvements are determined. As this is only the initial step in the process, more detailed plans will become available as the project moves further along.

**BUDGETARY CONSIDERATIONS:** N/A

**STRATEGIC PLANNING:**

Prioritized: No

**BOARD/COMMISSION ACTIONS:** N/A

**STAFF RECOMMENDATION:** Staff recommends approval of the Resolution.

**RESPONSIBLE STAFF/CONTACT INFORMATION:**

Evann Martin, Senior Planner, 515-986-4050, emartin@grimesiowa.gov

Prepared by: Evann Martin, Senior Planner

Return to: Evann Martin, Senior Planner



RESOLUTION 08-2725 SETTING PUBLIC TIME AND PLACE FOR PUBLIC HEARING ON  
PROPOSED REZONING OF PROPERTY GENERALLY LOCATED AT THE SOUTHWEST  
CORNER OF NW COUNTY LINE ROAD AND NW BEAVERBROOKE BLVD FROM A-1  
AGRICULTURAL DISTRICT TO R-4 PLANNED UNIT DEVELOPMENT DISTRICT FOR THE  
BROOKSIDE VILLAGE NORTH REZONE

Grimes Resolution No. 08-2725

WHEREAS, certain land in the City of Grimes, Iowa, generally located at the northeast corner of Highway 141 and NE Beaverbrooke Blvd and legally described on Exhibit A, attached hereto, is currently zoned C-2 (General and Highway Service Commercial District) and is located within the Highway 141 Mixed Use Development Corridor District (the "Property"); and

WHEREAS, the City Council of the City of Grimes desires to consider the amendment of the Grimes Code of Ordinances, and the zoning district boundaries of Title 12, Section 12-3-2 by rezoning a portion of the Property from C-2 (General and Highway Service Commercial District) to R-4 (Planned Unit Development District), and

WHEREAS, it is the desire of the City Council that the proposed Ordinance, amending the official zoning district map be considered by the Grimes Planning and Zoning Commission and such Commission file its report with the City Council prior to the time established herein for public hearing on the proposed amendment; and

WHEREAS, the proposed Ordinance amending the official zoning district map has been prepared and a public hearing upon the proposed amendment should be held and a time and place for hearing thereon should be fixed.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa:

1. That a public hearing be held by the Grimes City Council on the proposed Ordinance amending the Grimes Code of Ordinances, at the Grimes Community Complex, 410 SE Main Street, in the City of Grimes, Polk County, Iowa at 5:30 p.m. on the 23rd day of September, 2025, at which time the City Council will consider any objections to the proposed amendment and will hear all interested persons.
2. That the Mayor and City Clerk be and are hereby authorized and instructed to give Notice of said public hearing as required by law.
3. That the Planning and Zoning Commission is hereby directed to consider the proposed amendment and to file its report with the City Council prior to the time of the public hearing.

PASSED and APPROVED on August 26, 2025.

---

Scott Mikkelsen, Mayor

Attested:

---

Rachel Greving, City Clerk

BROOKSIDE VILLAGE NORTH - REZONING DESCRIPTION  
AREA 'A'  
2502.077

**R-4 (PUD) Zoning District**

ALL OF PARCELS '2025-37' AND '2025-39' AND A PART OF PARCEL '2025-38' AS SHOWN ON THE PLAT OF SURVEY RECORDED IN BOOK 20139, PAGE 228 AND A PART OF LOT 'A' AND LOT 'B', THE VILLAGE AT NORTH POINTE, AN OFFICIAL PLAT, ALL BEING IN THE CITY OF GRIMES, POLK COUNTY, IOWA AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHWEST CORNER OF SAID PARCEL '2025-39'; THENCE SOUTH 89°59'03" EAST ALONG THE NORTH LINE OF SAID PARCEL '2025-39', THE NORTH LINE OF SAID PARCEL '2025-38' AND THE NORTH LINE OF SAID LOT 'A', A DISTANCE OF 600.44 FEET; THENCE SOUTH 00°12'09" WEST, 60.04 FEET; THENCE SOUTHERLY ALONG A CURVE CONCAVE WESTERLY WHOSE RADIUS IS 300.00 FEET, WHOSE ARC LENGTH IS 137.39 FEET AND WHOSE CHORD BEARS SOUTH 13°05'51" WEST, 136.19 FEET TO THE EASTERLY LINE OF SAID PARCEL '2025-37'; THENCE SOUTH 63°41'06" EAST ALONG SAID EASTERLY LINE, 35.00 FEET;; THENCE SOUTHWESTERLY ALONG SAID EASTERLY LINE AND A CURVE CONCAVE NORTHWESTERLY WHOSE RADIUS IS 335.00 FEET, WHOSE ARC LENGTH IS 86.55 FEET AND WHOSE CHORD BEARS SOUTH 33°37'43" WEST, 86.31 FEET; THENCE SOUTH 00°13'26" WEST ALONG SAID EASTERLY LINE, 680.69 FEET; THENCE SOUTH 71°34'03" WEST ALONG SAID EASTERLY LINE, 7.26 FEET; THENCE SOUTH 00°17'10" WEST ALONG SAID EASTERLY LINE, 300.10 FEET TO THE SOUTHEAST CORNER OF SAID PARCEL '2025-37'; THENCE NORTHWESTERLY ALONG THE SOUTHERLY LINE OF SAID PARCEL '2025-37' AND A CURVE CONCAVE NORTHEASTERLY WHOSE RADIUS IS 74.00 FEET, WHOSE ARC LENGTH IS 72.93 FEET AND WHOSE CHORD BEARS NORTH 53°31'29" WEST, 70.02 FEET; THENCE NORTHERLY ALONG SAID SOUTHERLY LINE AND A CURVE CONCAVE EASTERLY WHOSE RADIUS IS 284.00 FEET, WHOSE ARC LENGTH IS 67.60 FEET AND WHOSE CHORD BEARS NORTH 18°17'21" WEST, 67.44 FEET; THENCE NORTHERLY ALONG SAID SOUTHERLY LINE AND A CURVE CONCAVE WESTERLY WHOSE RADIUS IS 385.00 FEET, WHOSE ARC LENGTH IS 119.98 FEET AND WHOSE CHORD BEARS NORTH 20°28'04" WEST, 119.50 FEET TO THE SOUTHEAST CORNER OF SAID PARCEL '2025-38'; THENCE SOUTH 60°32'17" WEST ALONG THE SOUTH LINE OF SAID PARCEL '2025-38', A DISTANCE OF 35.04 FEET; THENCE NORTHWESTERLY ALONG A CURVE CONCAVE SOUTHWESTERLY WHOSE RADIUS IS 350.00 FEET, WHOSE ARC LENGTH IS 114.14 FEET AND WHOSE CHORD BEARS NORTH 38°46'14" WEST, 113.64 FEET; THENCE NORTHWESTERLY ALONG A CURVE CONCAVE NORTHEASTERLY WHOSE RADIUS IS 350.00 FEET, WHOSE ARC LENGTH IS 165.09 FEET AND WHOSE CHORD BEARS NORTH 34°36'03" WEST, 163.56 FEET; THENCE SOUTH 88°19'14" WEST AND ALONG THE SOUTH LINE OF SAID PARCEL '2025-39', A DISTANCE OF 307.76 FEET TO THE SOUTHWEST CORNER OF SAID PARCEL '2025-39'; THENCE NORTH 01°42'44" WEST ALONG THE WESTERLY LINE OF SAID PARCEL '2025-39',

BROOKSIDE VILLAGE NORTH - REZONING DESCRIPTION

AREA 'A'

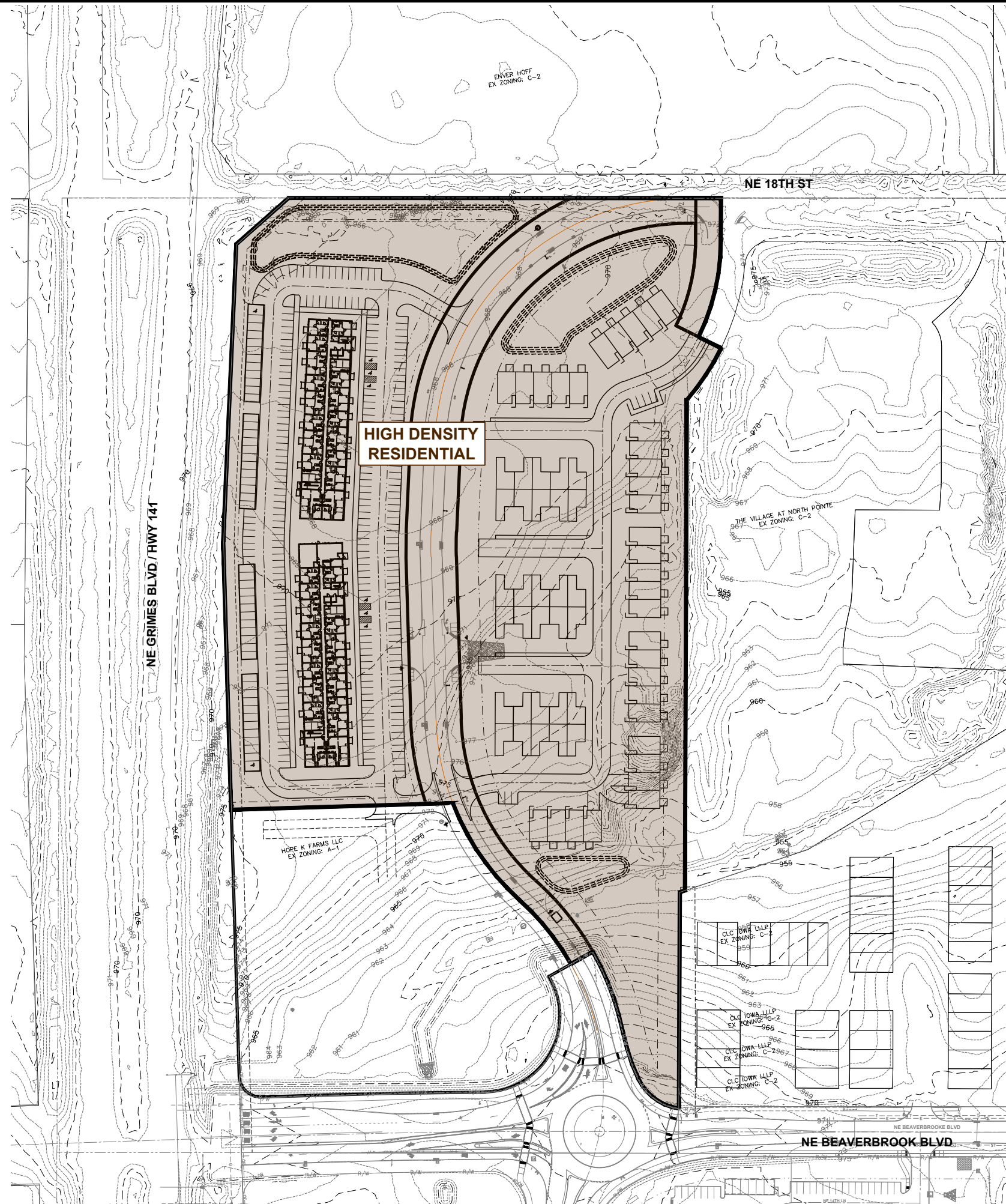
2502.077

A DISTANCE OF 371.79 FEET; THENCE NORTH 02°31'53" EAST ALONG SAID WESTERLY LINE, 413.41 FEET; THENCE NORTH 48°28'25" EAST ALONG SAID WESTERLY LINE, 96.68 FEET TO THE POINT OF BEGINNING AND CONTAINING 14.02 ACRES (610,772 SQUARE FEET).

HOPE K FARMS, LLC  
CONTACT: REZA KARGARZADEH  
1548 S 45TH STREET  
WEST DES MOINES, IA 50265  
PH: (515) 381-3925  
EMAIL: RKARGARZ@EPCMF.COM

SIGNATURE COMPANIES, LLC  
CONTACT: BRIAN ATWOOD  
3430 SE DESTINATION DRIVE, SUITE #400  
GRIMES, IOWA 50111  
PH: (515) 630-6043  
EMAIL: BRIAN@SIGNATURECOMPANIESLLC.COM

CIVIL DESIGN ADVANTAGE  
CONTACT: JARED MURRAY  
4121 NW URBANDALE DRIVE  
URBANDALE, IOWA 50322  
PH. (515) 369-4400  
EMAIL. JAREDM@CDA-ENG.COM



A horizontal scale bar with a black and white checkerboard pattern. It is labeled "SCALE" in the center. Below the bar, there are tick marks and labels for 0', 40', 80', and 160'.



**AGENDA ITEM:** Resolution Approving Offer to Purchase and Agreement - Grimes Prime LLC  
- South James and 19th Street Improvements

**BACKGROUND:** With the development of the plans for the South James and 19th Street Improvements, it has been determined that certain row and easements will be necessary to construct the project.

An estimate of value has been prepared for the row and easements, and an offer made to the property owner. The offer indicates that the City will pay a total of \$110,860.00 for the right of way, permanent and temporary easements.

The owner reviewed the offer and accepted it.

**BUDGETARY CONSIDERATIONS:** \$110,860 covered with project funds.

**STRATEGIC PLANNING:**

Prioritized: ☒ YES ☐ NO

\*High-Performing Organization/Exception Professional Services ☐

\*Great Place to Live/Expanded Quality of Life Amenities ☐

\*Dynamic Town/Strong Sense of Community ☐

\*More Beautiful/Vibrant Community ☐

**BOARD/COMMISSION ACTIONS:** N/A

**STAFF RECOMMENDATION:** Staff recommends approval.

**RESPONSIBLE STAFF/CONTACT INFORMATION:**

Alex Pfaltzgraff, Development Services Director/Assistant City Manager , 515-986-4050,  
apfaltzgraff@grimesiowa.gov

Prepared by: Alex Pfaltzgraff, AICP

Return to: Alex Pfaltzgraff, AICP

RESOLUTION 08-2825 APPROVING OFFER TO PURCHASE AND AGREEMENT - GRIMES  
PRIME LLC - SOUTH JAMES AND 19TH STREET IMPROVEMENTS

Grimes Resolution No. 08-2825

WHEREAS, the City of Grimes is developing plans to construct the South James and 19th Street Improvements (the “Project”) and has determined that certain right of way and easements are necessary in order to construct the Project; and

WHEREAS, the City of Grimes has extended an Offer to Purchase and Agreement (the “Offer”), provided as Exhibit A, to the property owner (the “Owner”); and

WHEREAS, the Owner has reviewed the Offer and has accepted the Offer.

NOW, THEREFORE, be it resolved by the City Council of the City of Grimes, Iowa:

That, the Offer to Purchase Easement and Agreement is approved by the Grimes City Council, and the Mayor or City Manager is authorized to execute, on behalf of the City of Grimes, such documents as are necessary and appropriate to effectuate the terms pursuant to the Offer, including, without limitation, any agreements, easements or other documents, and the City Clerk is authorized to attest to their signatures.

PASSED and APPROVED on August 26, 2025.

---

Scott Mikkelsen, Mayor

Attested:

---

Rachel Greving, City Clerk



SPACE ABOVE THIS LINE FOR RECORDER

## OFFER TO PURCHASE AND AGREEMENT

Page 1

PARCEL NO. 8025-32-452-024  
 COUNTY: Polk  
 PROJECT NO. N/A  
 PROJECT NAME: South James and 19<sup>th</sup> Street Improvements

TO: Prime Grimes, LLC

On this 25<sup>th</sup> day of July 2025, the City of Grimes, Iowa, a municipal corporation organized under the laws of the State of Iowa (hereinafter referred to as "CITY" or "BUYER") acting by and through the undersigned, its authorized Agent, hereby offers to buy the real estate situated in Polk County, Iowa, and legally described on the attached **Easement Exhibit**. **This offer shall terminate on 30 days from offer date.** If accepted by SELLER, as evidenced by SELLER'S signature below, the parties agree as follows:

1. SELLER AGREES to sell and furnish to BUYER a conveyance document, on form(s) furnished by Buyer, and Buyer agrees to buy the following real estate, hereinafter referred to as the premises as described on EXHIBIT A and which include the following buildings, improvements and other property: **LAND ONLY**. SELLER CONSENTS to any change of grade related to the project and accepts payment under this agreement for any and all damages arising therefrom. SELLER ACKNOWLEDGES full settlement and payment from Buyer for all claims per the terms of this agreement and discharges Buyer from liability because of this agreement and the construction of this public improvement project.
2. Possession of the premises is the essence of this agreement and Buyer may enter and assume full use and enjoyment of the premises per the terms of this agreement. SELLER grants Buyer the immediate right to enter the premises for the purpose of gathering survey and soil data. SELLER may surrender possession of the premises or building or improvement or any part thereof prior to the time at which SELLER has hereinafter agreed to do so, and agrees to give Buyer ten (10) days' notice of SELLER'S intention to do so in writing.
3. Buyer agrees to pay and SELLER AGREES to grant the right of possession, convey title and to surrender physical possession of the premises as shown on or before the dates listed below.

| PAYMENT AMOUNT       | AGREED PERFORMANCE           | DATE                                    |
|----------------------|------------------------------|-----------------------------------------|
| \$ _____             | on right of possession       | _____                                   |
| \$ _____             | on conveyance of title       | _____                                   |
| \$ _____             | on surrender of possession   | _____                                   |
| \$ <u>110,860.00</u> | on possession and conveyance | <u>Within 30 Days of BUYER Approval</u> |
| \$ <u>110,860.00</u> | TOTAL LUMP SUM               | _____                                   |

|                       |                                    |                      |
|-----------------------|------------------------------------|----------------------|
| BREAKDOWN:            | ac. = acres / sq.ft. = square feet |                      |
| Land by Fee Title     | <u>2.06</u> ac.                    | <u>\$ 105,060.00</u> |
| Underlying Fee Title  | <u>0</u> sq.ft.                    | <u>\$ 0.00</u>       |
| Permanent Easement    | <u>399</u> sq.ft.                  | <u>\$ 250.00</u>     |
| Temporary Easement(s) | <u>59,013</u> sq.ft.               | <u>\$ 5,550.00</u>   |
| Landscaping/Other     |                                    | <u>\$ 0.00</u>       |
| Total                 |                                    | <u>\$ 110,860.00</u> |
| Additional Damages    | <u>None</u>                        |                      |

DISTRIBUTION: ONE COPY RETURNED TO BUYER -- ONE COPY RETAINED BY SELLER

4. SELLER WARRANTS that there are no tenants on the premises holding under lease except: Insert Tenant - NONE
5. Each page and each attachment is by this reference made part hereof. FOR 2026
6. This agreement shall apply to and bind the legal successors in interest of the Seller and SELLER AGREES to pay all liens and assessments against the premises, including all taxes and special assessments payable until surrender of possession as required by the Code of Iowa, and agrees to warrant good and sufficient title. Names and addresses of lienholders are: None
7. SELLER agrees that amounts payable by SELLER for real estate taxes, special assessments, mortgage payoffs, liens, or judgments shall be deducted at closing from the purchase price. SELLER AGREES to obtain court approval of this contract, if requested by Buyer, if title to the premises becomes an asset of any estate, trust, conservatorship or guardianship. Buyer agrees to pay court approval costs and all other costs necessary to transfer the premises to Buyer, but not attorney fees. Claims for such transfer costs shall be paid in amounts supported by paid receipts or signed bills.
8. BUYER agrees that any drain tile and/or underground irrigation systems which are located within the premises and are damaged by construction shall be repaired at no expense to SELLER. BUYER shall have the right of entry upon SELLER'S remaining property along the right of way line, if necessary, for the purpose of connecting said drain tile and/or underground irrigation systems.
9. If SELLER holds title to the premises in joint tenancy with full rights of survivorship and not as tenants in common at the time of this agreement, Buyer will pay any remaining proceeds to the survivor of that joint tenancy and will accept title solely from that survivor, provided the joint tenancy has not been destroyed by operation of law or acts of SELLER.
10. These premises are being acquired for public purposes and this transfer is exempt from the requirements for the filing of a Declaration of Value by the Code of Iowa.
11. BUYER hereby gives notice of SELLER's five-year right to renegotiate construction or maintenance damages not apparent at the time of the signing of this agreement as required by the Code of Iowa.
12. BUYER hereby agrees to additionally warrant the project against any defects against the property as a result of the project for a period of one year following the completion and acceptance of the project. Defects may include, but are not limited to insufficient seeding/stabilization or settling of the property within the easement.
13. SELLER states and warrants that there is no well, solid waste disposal site, hazardous substances, nor underground storage tanks on the premises described and sought herein, except: None
14. BUYER shall be responsible for the removal and relocation of any fences.
15. BUYER shall be responsible for all restoration disturbed area within the easements.
16. SELLER agrees to cooperate with BUYER in removing liens and encumbrances in order to convey marketable title to BUYER in conformity with Iowa law and the Title Standards of the Iowa State Bar Association. If possession and conveyance are delayed due to SELLER's inability to provide marketable title, this Agreement shall continue in force and effect until either party rescinds the Agreement after giving ten days written notice to the other party. SELLER understands that if necessary property rights cannot be acquired by voluntary purchase, BUYER may initiate action to acquire the property interests contemplated in this Agreement under power of eminent domain.
17. SELLER'S spouse, if not a title holder immediately preceding acceptance, executes this Agreement only for the purpose of relinquishing all rights of dower, homestead and distributive share or in compliance with Section 561.13 of the Code of Iowa and agrees to execute the conveyance documents for this purpose.
18. This Agreement shall not be binding until it has received the final approval by Resolution of the Grimes City Council.
19. GENERAL PROVISIONS.
  - a. This Agreement contains the entire agreement of the parties and no waiver, modification, release, or cancellation of this Agreement or any portion of this Agreement shall be binding unless evidenced by writing.
  - b. This Agreement shall be binding on the heirs, personal representatives, assigns, and successors of the parties.
  - c. This Agreement shall be governed by, construed, and enforced in accordance with the law of the State of Iowa.

**X**  
By: \_\_\_\_\_  
Marital Status: \_\_\_\_\_

### CAPACITY CLAIMED

**Title(s) of Corporate Officer(s):**

☒ Corporate Seal is affixed  
☐ No Corporate Seal procured

☒ PARTNER(s): ☐ Limited Partnership ☒ General Partnership (LLC)

- **ATTORNEY-IN-FACT**  
 - **EXECUTOR(s) or TRUSTEE(s)**  
 - **GUARDIAN(s) or CONSERVATOR(s)**  
 - **OTHER:**

**SIGNER IS REPRESENTING:**

**List name(s) of person(s) or entity(ies)**

PRIME GRIMES, LLC

to be an agent of the City of Grimes, Iowa and who did say that said instrument was signed on behalf of City by its authority duly recorded in its minutes, and said agent acknowledged the execution of said instrument, which signature appears hereon, to be the voluntary act and deed of the City and by it voluntarily executed.

---

**Notary Public in and for the State of Iowa**



| Index Legend |                                                                      |
|--------------|----------------------------------------------------------------------|
| City:        | Grimes                                                               |
| County:      | Polk County                                                          |
| Parcel ID:   | 311/00013-036-002                                                    |
| Description: | NW1/4 Section 8,T79N,R25W                                            |
| Proprietor:  | Prime Grimes, LLC                                                    |
| Surveyor:    | David J. Overman, PLS                                                |
| Company:     | Foth Infrastructure & Environment, LLC                               |
| Return To:   | 8191 Birchwood Court, Suite L<br>Johnston, IA 50131   (515) 254-1393 |

# ACQUISITION PLAT

EXHIBIT 32-F

FEE TITLE BEING CONVEYED TO THE CITY OF GRIMES  
SOUTH JAMES STREET IMPROVEMENTS  
PARCEL 32

PROPERTY OWNER:  
PRIME GRIMES, LLC  
AN IOWA LIMITED LIABILITY COMPANY  
1040 SE FRONTIER AVENUE, SUITE 160  
WAUKEE, IA 50263  
BOOK 20208, PAGE 856

LEGAL DESCRIPTION:  
A PARCEL OF LAND LOCATED IN A PART OF PARCEL 2024-183 OF SECTION 8, TOWNSHIP 79 NORTH, RANGE 25 WEST OF THE FIFTH PRINCIPAL MERIDIAN, CITY OF GRIMES, POLK COUNTY, IOWA, AS RECORDED IN A PLAT OF SURVEY IN BOOK 19973 ON PAGE 853 IN THE POLK COUNTY RECORDER'S OFFICE, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

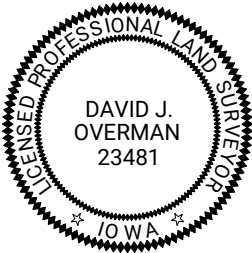
BEGINNING AT THE WEST QUARTER CORNER OF SAID SECTION 8, SAID POINT ALSO BEING THE SOUTHWEST CORNER OF SAID PARCEL 2024-183, THENCE NORTH 00° 07' 51" EAST ALONG THE WEST LINE OF THE NORTHWEST QUARTER OF SAID SECTION 8 AND SAID PARCEL 2024-183, 2639.94 FEET TO THE NORTHWEST CORNER THEREOF; THENCE SOUTH 89° 48' 07" EAST ALONG THE NORTH LINE OF SAID NORTHWEST QUARTER AND SAID PARCEL 2024-183, 499.83 FEET TO THE WEST RIGHT-OF-WAY LINE OF THE NORFOLK SOUTHERN RAILWAY AND THE EAST LINE OF SAID PARCEL 2024-183; THENCE SOUTH 00° 06' 40" WEST ALONG SAID WEST RIGHT-OF-WAY LINE AND EAST PARCEL LINE, 60.00 FEET; THENCE NORTH 89° 48' 07" WEST, 386.47 FEET; THENCE SOUTH 45° 09' 52" WEST, 50.00 FEET; THENCE SOUTH 00° 07' 51" WEST, 188.26 FEET; THENCE SOUTH 03° 56' 04" WEST, 180.90 FEET; THENCE SOUTH 00° 07' 51" WEST, 2088.42 FEET; THENCE SOUTH 44° 54' 16" EAST, 95.00 FEET; THENCE SOUTH 89° 56' 23" EAST, 100.00 FEET; THENCE SOUTH 00° 03' 37" WEST, 20.00 FEET TO THE SOUTH LINE OF THE NORTHWEST QUARTER OF SAID SECTION 8 AND SAID PARCEL 2024-183; THENCE NORTH 89° 56' 23" WEST ALONG SAID SOUTH LINE, 233.24 FEET TO THE POINT OF BEGINNING.

SAID TRACT CONTAINS 210,257 SQUARE FEET OR 4.83 ACRES MORE OR LESS, INCLUDING 120,770 SQUARE FEET OR 2.77 ACRES MORE OR LESS OF EXISITING ROADWAY EASEMENT, SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.

FOR THE PURPOSE OF THIS DESCRIPTION, ALL BEARING AND DISTANCES ARE REFERENCED TO NAD83(2011) IA SPCS SOUTH ZONE, US SURVEY FOOT.

| AREA BREAK DOWN                  |              |              |
|----------------------------------|--------------|--------------|
| DESCRIPTION                      | AREA (SQ FT) | AREA (ACRES) |
| FEE TITLE ACQUISITION            | 210,257      | 4.83         |
| INSIDE EXISTING ROADWAY EASMENT  | 120,770      | 2.77         |
| FEE TITLE W/OUT ROADWAY EASEMENT | 89,487       | 2.06         |

FIELD SURVEY COMPLETED: FALL 2023



I hereby certify that this land surveying document was prepared and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Professional Land Surveyor under the laws of the State of Iowa.

DAVID J. OVERMAN, P.L.S. DATE  
License Number: 23481  
My license renewal date is DECEMBER 31, 2025.  
Pages or sheets covered by this seal:

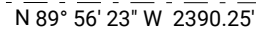
SURVEY FOR: CITY OF GRIMES  
410 SE MAIN STREET  
SUITE 102  
GRIMES, IA 50111  
PHONE: (515) 986-4050



SHEET  
1 OF 2

## EXHIBIT 32-F

## PARCEL 32





| Index Legend      |                                                                      |
|-------------------|----------------------------------------------------------------------|
| Location:         | NW1/4 Section, 8, T79N, R25W                                         |
| Requestor:        | City of Grimes                                                       |
| Proprietor:       | Prime Grimes, LLC                                                    |
| Surveyor:         | Eric M. Green, PLS, JD                                               |
| Surveyor Company: | Foth Infrastructure & Environment, LLC                               |
| Return To:        | 8191 Birchwood Court, Suite L<br>Johnston, IA 50131   (515) 254-1393 |

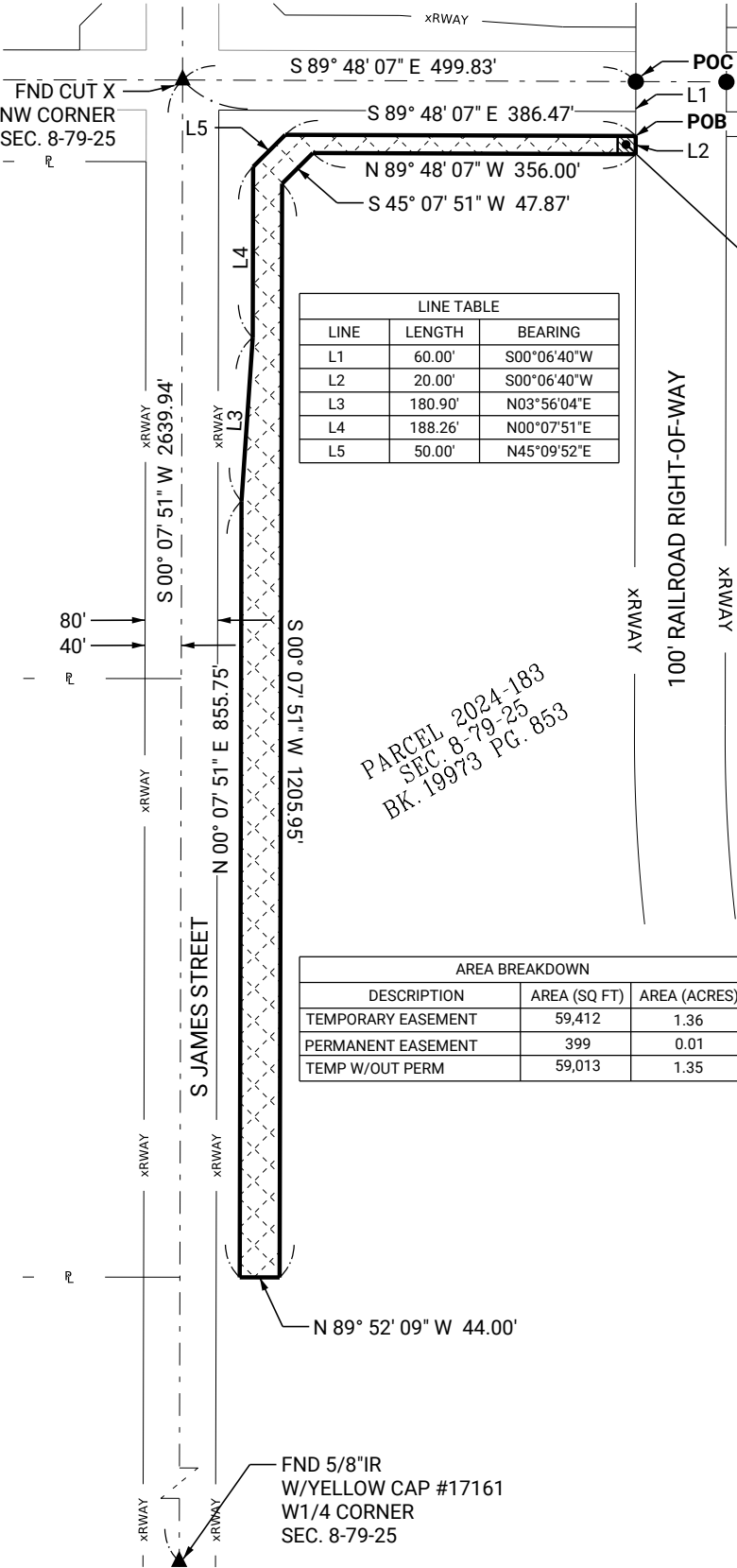
Prepared by Eric M. Green, 8191 Birchwood Court, Suite L, Johnston, IA 50131 | Phone: (515) 254-1393

# TEMPORARY EASEMENT

EXHIBIT 32-T1

PROPERTY OWNER:  
PRIME GRIMES, LLC  
AN IOWA LIMITED LIABILITY COMPANY  
1040 SE FRONTIER AVENUE, SUITE 160  
WAUKEE, IA 50263  
BOOK 20208, PAGE 856

TEMPORARY CONSTRUCTION EASEMENT BEING CONVEYED TO THE CITY OF GRIMES  
SOUTH JAMES STREET IMPROVEMENTS  
PARCEL 32



| LINE TABLE |         |             |
|------------|---------|-------------|
| LINE       | LENGTH  | BEARING     |
| L1         | 60.00'  | S00°06'40"W |
| L2         | 20.00'  | S00°06'40"W |
| L3         | 180.90' | N03°56'04"E |
| L4         | 188.26' | N00°07'51"E |
| L5         | 50.00'  | N45°09'52"E |

PROPOSED STORM  
SEWER EASEMENT

LEGAL DESCRIPTION:

A PARCEL OF LAND LOCATED IN A PART OF PARCEL 2024-183 OF SECTION 8, TOWNSHIP 79 NORTH, RANGE 25 WEST OF THE FIFTH PRINCIPAL MERIDIAN, CITY OF GRIMES, POLK COUNTY, IOWA, AS RECORDED IN A PLAT OF SURVEY IN BOOK 19973 ON PAGE 853 IN THE POLK COUNTY RECORDER'S OFFICE, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF SAID PARCEL 2024-183, THENCE SOUTH 00° 06' 40" WEST ALONG THE WEST RIGHT-OF-WAY LINE OF THE NORFOLK RAILWAY AND EAST PARCEL LINE OF SAID PARCEL 2024-183, 60.00 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING SOUTH 00° 06' 40" WEST ALONG SAID WEST RIGHT-OF-WAY LINE AND EAST PARCEL LINE, 20.00 FEET; THENCE NORTH 89° 48' 07" WEST, 356.00 FEET; THENCE SOUTH 45° 07' 51" EAST, 47.87 FEET; THENCE SOUTH 00° 07' 51" WEST, 1205.95 FEET; THENCE NORTH 89° 52' 09" WEST, 44.00 FEET; THENCE NORTH 00° 07' 51" EAST, 855.75 FEET; THENCE NORTH 03° 56' 04" EAST, 180.90 FEET; THENCE NORTH 00° 07' 51" EAST, 188.26 FEET; THENCE NORTH 45° 09' 52" EAST, 50.00 FEET; THENCE SOUTH 89° 48' 07" EAST, 386.47 FEET TO THE POINT OF BEGINNING.

SAID TRACT CONTAINS 59,412 SQUARE FEET OR 1.36 ACRES MORE OR LESS, INCLUDING 399 SQUARE FEET OR 0.01 ACRES MORE OR LESS OF PERMANENT STORM SEWER EASEMENT, SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.

FOR THE PURPOSE OF THIS DESCRIPTION, ALL BEARING AND DISTANCES ARE REFERENCED TO NAD83(2011) IA SPCS SOUTH ZONE, US SURVEY FOOT.

| AREA BREAKDOWN     |              |              |
|--------------------|--------------|--------------|
| DESCRIPTION        | AREA (SQ FT) | AREA (ACRES) |
| TEMPORARY EASEMENT | 59,412       | 1.36         |
| PERMANENT EASEMENT | 399          | 0.01         |
| TEMP W/OUT PERM    | 59,013       | 1.35         |

## LEGEND

|                                                  |           |
|--------------------------------------------------|-----------|
| FOUND SECTION CORNER MONUMENT                    | ▲         |
| SET SECTION CORNER MONUMENT                      | △         |
| FOUND MAG NAIL (UNLESS NOTED)                    | ●         |
| SET 5/8" REROD W/YELLOW CAP#17758 (UNLESS NOTED) | ○         |
| MEASURED DIMENSION                               | (M)       |
| RECORDED DIMENSION                               | (R)       |
| IRON ROD                                         | I.R.      |
| IRON PIPE                                        | I.P.      |
| SECTION LINE                                     | - - -     |
| RIGHT-OF-WAY LINE                                | - xRWAY - |
| EXISTING LOT LINE                                | - - -     |
| PROPERTY LINE                                    | - R -     |
| TEMPORARY CONSTRUCTION EASEMENT                  | XXXXXX    |
| PERMANENT STORM SEWER EASEMENT                   | XXXXXX    |

SURVEY FOR:  
CITY OF GRIMES  
410 SE MAIN STREET  
SUITE 102  
GRIMES, IA 50111  
PHONE: (515) 986-4050



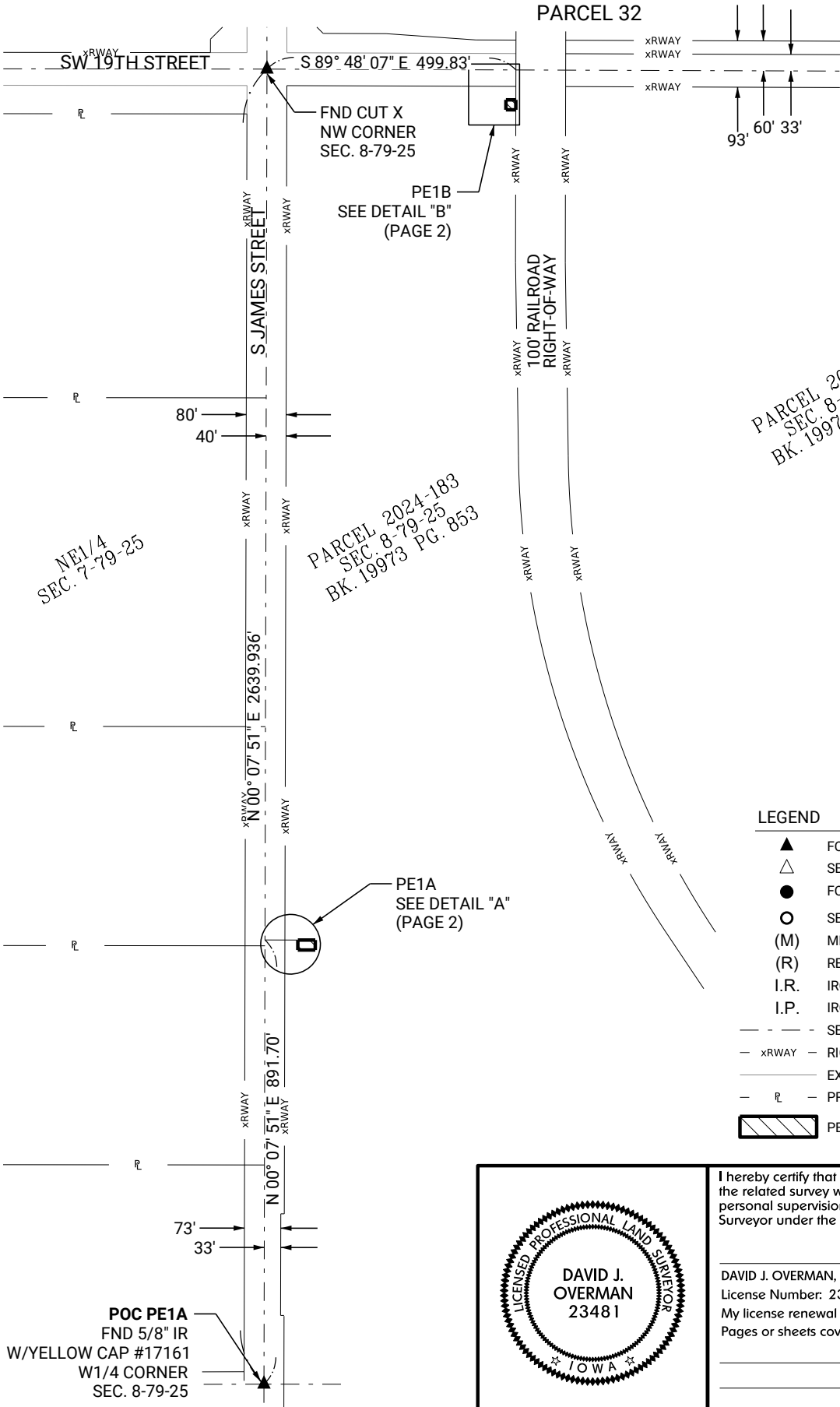
SHEET  
1 OF 1

| Index Legend |                                                                      |
|--------------|----------------------------------------------------------------------|
| City:        | Grimes                                                               |
| County:      | Polk County                                                          |
| Parcel ID:   | 311/00013-036-002                                                    |
| Description: | NW1/4 Section 8, T79N, R25W                                          |
| Proprietor:  | Prime Grimes, LLC                                                    |
| Surveyor:    | David J. Overman, PLS                                                |
| Company:     | Foth Infrastructure & Environment, LLC                               |
| Return To:   | 8191 Birchwood Court, Suite L<br>Johnston, IA 50131   (515) 254-1393 |

# PERMANENT EASEMENTS

EXHIBIT 32-P

PERMANENT STORM SEWER EASEMENTS BEING CONVEYED TO THE CITY OF GRIMES  
SOUTH JAMES STREET IMPROVEMENTS  
PARCEL 32



PROPERTY OWNER:  
PRIME GRIMES, LLC  
AN IOWA LIMITED LIABILITY COMPANY  
1040 SE FRONTIER AVENUE, SUITE 160  
WAUKEE, IA 50263  
BOOK 20208, PAGE 856

PARCEL 2024-184  
SEC. 8-79-25  
BK. 19976 PG. 136

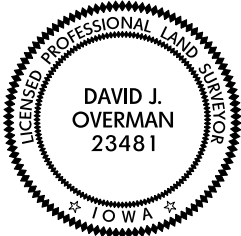
PARCEL 2024-183  
SEC. 8-79-25  
BK. 19973 PG. 853

NE1/4  
SEC. 7-79-25



- LEGEND
- ▲ FOUND SECTION CORNER MONUMENT
  - △ SET SECTION CORNER MONUMENT
  - FOUND MAG NAIL (UNLESS NOTED)
  - SET 5/8" REROD W/LT BLUE CAP #23481 (UNLESS NOTED)
  - (M) MEASURED DIMENSION
  - (R) RECORDED DIMENSION
  - I.R. IRON ROD
  - I.P. IRON PIPE
  - - - SECTION LINE
  - xRWAY - RIGHT-OF-WAY LINE
  - - - EXISTING LOT LINE
  - R - PROPERTY LINE
  - [Hatched Box] PERMANENT STORM SEWER EASEMENT

FIELD SURVEY COMPLETED: FALL 2023



I hereby certify that this land surveying document was prepared and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Professional Land Surveyor under the laws of the State of Iowa.

DAVID J. OVERMAN, P.L.S. \_\_\_\_\_ DATE \_\_\_\_\_  
License Number: 23481  
My license renewal date is DECEMBER 31, 2025.  
Pages or sheets covered by this seal: \_\_\_\_\_

SURVEY FOR:  
CITY OF GRIMES  
410 SE MAIN STREET  
SUITE 102  
GRIMES, IA 50111  
PHONE: (515) 986-4050



SHEET  
1 OF 2

FOTH PROJECT NO. 23G023-00 DATE: 7/30/2025



PERMANENT EASEMENTS

EXHIBIT 32-P

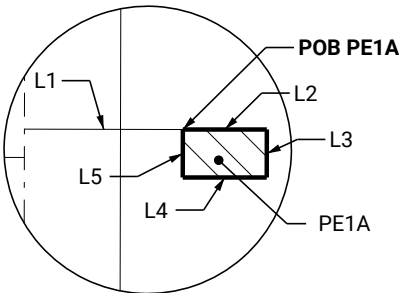
PERMANENT STORM SEWER EASEMENTS BEING CONVEYED TO THE CITY OF GRIMES  
SOUTH JAMES STREET IMPROVEMENTS  
PARCEL 32

PROPERTY OWNER:

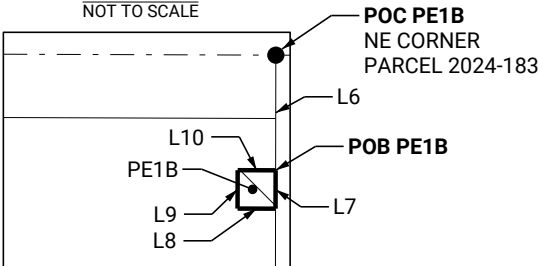
PRIME GRIMES, LLC  
AN IOWA LIMITED LIABILITY COMPANY  
1040 SE FRONTIER AVENUE, SUITE 160  
WAUKEE, IA 50263  
BOOK 20208, PAGE 856

| LINE TABLE |        |             |
|------------|--------|-------------|
| LINE       | LENGTH | BEARING     |
| L1         | 66.00' | S89°52'09"E |
| L2         | 35.00' | N90°00'00"E |
| L3         | 20.00' | S00°07'51"W |
| L4         | 35.00' | N90°00'00"W |
| L5         | 20.00' | N00°07'51"E |
| L6         | 60.00' | S00°06'40"W |
| L7         | 20.00' | S00°06'40"W |
| L8         | 19.95' | N89°48'07"W |
| L9         | 20.00' | N00°11'53"E |
| L10        | 19.92' | S89°48'07"E |

DETAIL "A"  
NOT TO SCALE



DETAIL "B"  
NOT TO SCALE



LEGAL DESCRIPTION PE1A:

A PARCEL OF LAND LOCATED IN PART OF PARCEL 2024-183 OF SECTION 8, TOWNSHIP 79 NORTH, RANGE 25 WEST OF THE FIFTH PRINCIPAL MERIDIAN, CITY OF GRIMES, POLK COUNTY, IOWA, AS RECORDED IN A PLAT OF SURVEY IN BOOK 19973 ON PAGE 853 IN THE POLK COUNTY RECORDER'S OFFICE, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE WEST QUARTER CORNER OF SAID SECTION 8, SAID POINT ALSO BEING THE SOUTHWEST CORNER OF SAID PARCEL 2024-183, THENCE NORTH 00° 07' 51" EAST ALONG THE WEST LINE OF THE NORTHWEST QUARTER OF SAID SECTION 8 AND THE WEST LINE OF SAID PARCEL 2024-183, 891.70 FEET; THENCE SOUTH 89° 52' 09" EAST, 66.00 FEET TO THE POINT OF BEGINNING; THENCE NORTH 90° 00' 00" EAST, 35.00 FEET; THENCE SOUTH 00° 07' 51" WEST, 20.00 FEET; THENCE NORTH 90° 00' 00" WEST, 35.00 FEET; THENCE NORTH 00° 07' 51" EAST, 20.00 FEET TO THE POINT OF BEGINNING.

SAID TRACT CONTAINS 700 SQUARE FEET OR 0.02 ACRES MORE OR LESS, SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.

FOR THE PURPOSE OF THIS DESCRIPTION, ALL BEARING AND DISTANCES ARE REFERENCED TO NAD83(2011) IA SPCS SOUTH ZONE, US SURVEY FOOT.

LEGAL DESCRIPTION PE1B:

A PARCEL OF LAND LOCATED IN PART OF PARCEL 2024-183 OF SECTION 8, TOWNSHIP 79 NORTH, RANGE 25 WEST OF THE FIFTH PRINCIPAL MERIDIAN, CITY OF GRIMES, POLK COUNTY, IOWA, AS RECORDED IN A PLAT OF SURVEY IN BOOK 19973 ON PAGE 853 IN THE POLK COUNTY RECORDER'S OFFICE, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF SAID PARCEL 2024-183, THENCE SOUTH 00° 06' 10" WEST ALONG THE WEST RIGHT-OF-WAY LINE OF THE NORFOLK SOUTHERN RAILWAY AND THE EAST LINE OF SAID PARCEL 2024-183, 60.00 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING SOUTH 00° 06' 10" WEST ALONG SAID WEST RIGHT-OF-WAY LINE AND EAST PARCEL LINE, 20.00 FEET; THENCE NORTH 89° 48' 07" WEST, 19.95 FEET THENCE NORTH 00° 11' 53" EAST, 20.00 FEET; THENCE SOUTH 89° 48' 07" EAST, 19.92 FEET TO THE POINT OF BEGINNING.

SAID TRACT CONTAINS 399 SQUARE FEET OR 0.01 ACRES MORE OR LESS, SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.

FOR THE PURPOSE OF THIS DESCRIPTION, ALL BEARING AND DISTANCES ARE REFERENCED TO NAD83(2011) IA SPCS SOUTH ZONE, US SURVEY FOOT.

SURVEY FOR:  
CITY OF GRIMES  
410 SE MAIN STREET  
SUITE 102  
GRIMES, IA 50111  
PHONE: (515) 986-4050



SHEET  
2 OF 2



**AGENDA ITEM:** Resolution Accepting Easements - Meadowlark HOA - South James and 19th Street Improvements

**BACKGROUND:** As part of the South James and 19th Street reconstruction project, certain easements are needed to construct the improvements. The HOA for the Meadowlark development has provided the necessary easements.

**BUDGETARY CONSIDERATIONS:**

**STRATEGIC PLANNING:**

Prioritized: \_\_\_\_ YES \_\_\_\_ NO

\*High-Performing Organization/Exception Professional Services \_\_\_\_

\*Great Place to Live/Expanded Quality of Life Amenities \_\_\_\_

\*Dynamic Town/Strong Sense of Community \_\_\_\_

\*More Beautiful/Vibrant Community \_\_\_\_

**BOARD/COMMISSION ACTIONS:** N/A

**STAFF RECOMMENDATION:** N/A

**RESPONSIBLE STAFF/CONTACT INFORMATION:**

Alex Pfaltzgraff, Development Services Director/Assistant City Manager , 515-986-4050, [apfaltzgraff@grimesiowa.gov](mailto:apfaltzgraff@grimesiowa.gov)

Prepared by: Alex Pfaltzgraff, AICP

Return to: Alex Pfaltzgraff, AICP

RESOLUTION 08-2925 ACCEPTING EASEMENTS - MEADOW LARK HOA - SOUTH JAMES  
AND 19TH STREET IMPROVEMENTS

Grimes Resolution No. 08-2925

WHEREAS, the City of Grimes is completing the design of the South James and 19th Street reconstruction project; and

WHEREAS, certain easements are necessary to construct the improvements; and

WHEREAS, the property owner has provided the necessary easements to the City; and

WHEREAS, staff have reviewed the easements and recommended acceptance.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, that the easements are hereby accepted and the clerk is authorized to execute the easements on behalf of the City, and record the easements within the office of the Polk County Recorder.

PASSED and APPROVED on August 26, 2025.

---

Scott Mikkelsen, Mayor

Attested:

---

Rachel Greving, City Clerk

**STORM SEWER EASEMENT  
Recorder's Cover Sheet**

**Preparer Information:**

**Taxpayer Information:**

**Return To:** City of Grimes  
101 NE Harvey St.  
Grimes, Iowa 50111  
Phone (515) 986-3036

**Grantor:**

**Grantee:** City of Grimes, Iowa

**Legal Description:** See Page \_

**Document or instrument number of previously recorded documents:**

## **STORM SEWER EASEMENT**

KNOW ALL PERSONS BY THESE PRESENTS that the undersigned property owner(s) (“**Grantor**”), for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, does hereby convey unto the CITY OF GRIMES, IOWA, a municipal corporation (the “**City**”), a perpetual easement and right-of-way under, over, on, through, across and within the following described real estate:

*See Exhibit A, attached (“**Easement Area**”),*

for the purpose of the City constructing, reconstructing, repairing, replacing, enlarging, inspecting and maintaining storm sewer, together with all necessary structures and appurtenances thereto, under, over, on, through, across and within said Easement Area.

This Easement (“**Easement**”) shall be subject to the following terms and conditions:

1.     **INTERFERENCE WITH USE.** Grantor shall not take any action which interferes with or detracts from the City’s use of the Easement Area or rights granted in this Easement. Grantor shall not erect, construct, place or permit any fence or other structure under, over, on, through, across or within the Easement Area without obtaining the prior written consent of the City, nor shall Grantor cause or permit any obstruction, planting or material to be placed under, over, on, through across or within the Easement Area without obtaining the prior written consent of the City. The City shall have the right to remove any unauthorized fences, structures, obstruction, planting or material placed or erected under, over, on, through, across or within the Easement Area, or may require the Grantor to do so at Grantor’s sole expense.
2.     **CHANGE OF GRADE PROHIBITED.** Grantor shall not change the grade, elevation or contour of any part of the Easement Area without obtaining the prior written consent of the City. The City shall have the right to restore any changes in grade, elevation or contour without prior written consent of the Grantor, or may require the Grantor to do so at Grantor’s sole expense.
3.     **RIGHT OF ACCESS.** The City shall have the right of access to the Easement Area and have all rights of ingress and egress reasonably necessary for the use and enjoyment of the Easement Area.
4.     **MAINTENANCE.** The City shall not be responsible for any surface maintenance of the land located within the Easement Area whatsoever and that responsibility shall remain with the Grantor. The City may, however, perform such maintenance should it determine in its sole discretion such maintenance is needed.
5.     **RESTORATION OBLIGATIONS.** The City shall restore the Easement Area after exercising its rights hereunder, provided, however, that the City’s duty of restoration shall

be limited to grading and one application of seed or other groundcover and shall not including replacement of any trees or shrubs. Subsequent restoration and maintenance shall be the sole responsibility of the Grantor at the Grantor's sole expense. The City shall not be responsible for any construction, reconstruction, replacement, repair or maintenance of any private improvements or structures placed or located within the Easement Area.

6. **LIABILITY.** Except as may be caused by the negligent acts or omissions of the City, its employees, agents or its representatives, the City shall not be liable for injury or property damage occurring in or to the Easement Area, the property abutting said Easement Area, nor for property damage to any improvements or obstructions thereon resulting from the City's exercise of this Easement. Grantor agrees to indemnify and hold the City, its employees, agents and representatives harmless against any loss, damage, injury or any claim or lawsuit for loss, damage or injury arising out of or resulting from the negligent or intentional acts or omissions of Grantor or its employees, agents or representatives.
7. **EASEMENT BENEFIT.** This Easement shall be for the benefit of the City, its successors and assigns, and its permittees and licensees.
8. **EASEMENT RUNS WITH LAND.** This Easement shall be deemed perpetual and to run with the land and shall be binding on Grantor and on Grantor's heirs, successors and assigns.
9. **APPROVAL BY CITY COUNCIL.** This Easement shall not be binding until it has received the final approval and acceptance by the City Council by Resolution which approval and acceptance shall be noted on this Easement by the City Clerk.

Grantor does HEREBY COVENANT with the City that (i) Grantor holds said real estate described in this Easement by title in fee simple; (ii) Grantor has good and lawful authority to convey the same; and (iii) said Grantor covenants to WARRANT AND DEFEND the said premises against the claims of all persons whomsoever.

Each of the undersigned hereby relinquishes all rights of dower, homestead and distributive share, if any, in and to the interests conveyed by this Easement.

Words and phrases herein, including acknowledgment hereof, shall be construed as in the singular or plural number, and as masculine or feminine gender, according to the context.

Signed this 11 day of August, 2025.

[SIGNATURE PAGE(S) FOLLOW]

**GRANTOR:**

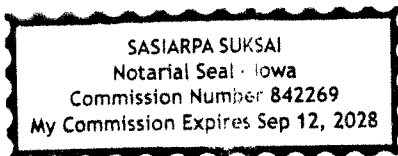
By: Matt Hudson  
Name of Person Signing

Property Manager  
Title (Entity) or Marital Status (Individual)\*

Hudson Property Management  
Name of Business Entity (if applicable)

STATE OF Iowa )  
COUNTY OF Polk ) SS.

On this 11 day of August, 2025, before me, the undersigned, personally appeared Matt Hudson and Manager, [insert "Single Person" or "Married Person" or Signor's Capacity if Business Entity], [Business Name, if applicable] known to me to be the identical persons named in and who executed the foregoing instrument and acknowledged that they executed the same as their voluntary act and deed.



[Signature]  
Notary Public in and for said State



\_\_\_\_\_ (“**Lender**”) is the holder of a Real Estate Mortgage dated \_\_\_\_\_, and recorded \_\_\_\_\_, in Book \_\_\_\_\_ on Page \_\_\_\_\_ of the \_\_\_\_\_ County records. By signing this Easement, Lender, its successors and assigns, consents to the terms of this Easement and hereby subordinates its interest in the Easement Area to the interest of the City and its successors and assigns.

## Name of Lender

Title

On this \_\_\_\_ day of \_\_\_\_\_, 20\_\_, before me, the undersigned, personally appeared \_\_\_\_\_ and \_\_\_\_\_, [*insert Signor's Title/Capacity*], [*Bank Name, if applicable*] known to me to be the identical persons named in and who executed the foregoing instrument and acknowledged that they executed the same as their voluntary act and deed.

5

**ACCEPTANCE BY CITY**

STATE OF IOWA                    )  
                                          ) SS  
COUNTY OF POLK                )

I, \_\_\_\_\_, City Clerk of the City of Grimes, Iowa, do hereby certify that the within and foregoing Easement was duly approved and accepted by the City Council of said City of Grimes by Resolution No. \_\_\_\_\_, passed on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, and this certificate is made pursuant to authority contained in said Resolution.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
City Clerk of Grimes, Iowa

**EXHIBIT A**  
Legal Description

| Index Legend      |                                                                      |
|-------------------|----------------------------------------------------------------------|
| Location:         | Outlot "A", Meadowlark South Plat 3, Section 5, T79N, R25W           |
| Requestor:        | City of Grimes                                                       |
| Proprietor:       | Meadowlark South Homeowner's Association                             |
| Surveyor:         | Eric M. Green, PLS, JD                                               |
| Surveyor Company: | Foth Infrastructure & Environment, LLC                               |
| Return To:        | 8191 Birchwood Court, Suite L<br>Johnston, IA 50131   (515) 254-1393 |

# PERMANENT EASEMENT

EXHIBIT 46-P

PERMANENT STORM SEWER EASEMENT BEING CONVEYED TO THE CITY OF GRIMES  
SOUTH JAMES STREET IMPROVEMENTS  
PARCEL 46

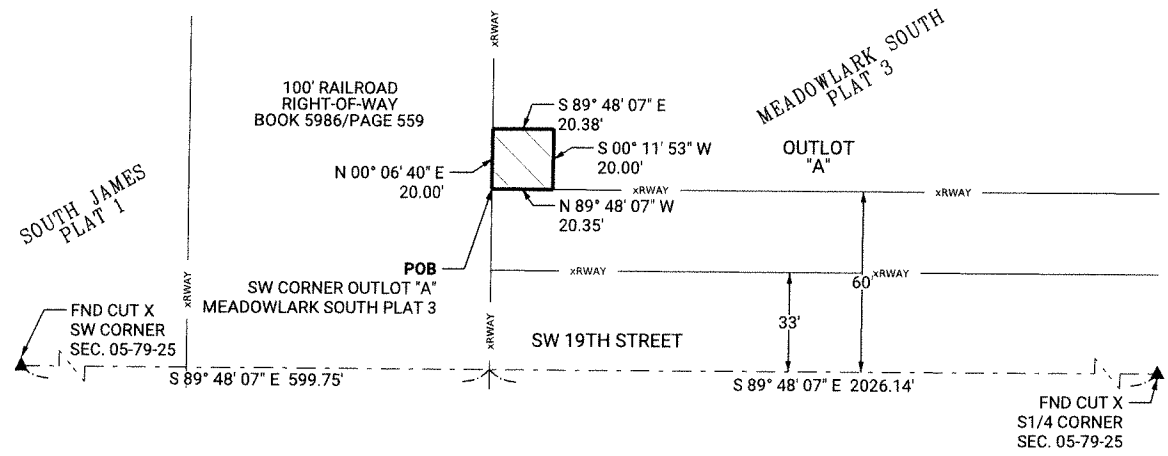
**PROPERTY OWNER:**  
MEADOWLARK SOUTH HOMEOWNERS ASSOCIATION  
HUBBELL REALTY COMPANY  
6900 WESTOWN PARKWAY  
WEST DES MOINES, IA 50266  
BOOK 15940, PAGE 160

**LEGAL DESCRIPTION:**  
A PARCEL OF LAND LOCATED IN OUTLOT "A" OF MEADOWLARK SOUTH PLAT 3, AN OFFICIAL PLAT AS RECORDED IN BOOK 14998, PAGE 909 IN THE POLK COUNTY RECORDER'S OFFICE, NOW INCLUDED IN AND FORMING A PART OF THE CITY OF GRIMES, POLK COUNTY, IOWA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHWEST CORNER OF OUTLOT "A" OF SAID MEADOWLARK SOUTH PLAT 3, THENCE NORTH 00° 06' 40" EAST ALONG THE WEST LINE OF SAID OUTLOT "A", 20.00 FEET; THENCE SOUTH 89° 48' 07" EAST, 20.38 FEET; THENCE SOUTH 00° 11' 53" WEST, 20.00 FEET TO THE NORTH RIGHT-OF-WAY LINE OF SOUTHWEST 19TH STREET; THENCE NORTH 89° 48' 07" WEST ALONG SAID NORTH RIGHT-OF-WAY LINE, 20.35 FEET TO THE POINT OF BEGINNING.

SAID TRACT CONTAINS 407 SQUARE FEET OR 0.01 ACRES MORE OR LESS, SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.

FOR THE PURPOSE OF THIS DESCRIPTION, ALL BEARING AND DISTANCES ARE REFERENCED TO NAD83(2011) IA SPCS SOUTH ZONE, US SURVEY FOOT.



- LEGEND**
- ▲ FOUND SECTION CORNER MONUMENT
  - △ SET SECTION CORNER MONUMENT
  - FOUND 1/2" REROD (UNLESS NOTED)
  - SET 5/8" REROD W/YELLOW CAP #17758 (UNLESS NOTED)
  - (M) MEASURED DIMENSION
  - (R) RECORDED DIMENSION
  - I.R. IRON ROD
  - I.P. IRON PIPE
  - SECTION LINE
  - xRWAY - RIGHT-OF-WAY LINE
  - EXISTING LOT LINE
  - L - PROPERTY LINE
  - [Hatched Box] PERMANENT STORM SEWER EASEMENT

**DRAFT**

FIELD SURVEY COMPLETED: FALL 2023

I hereby certify that this land surveying document was prepared and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Professional Land Surveyor under the laws of the State of Iowa.

ERIC M. GREEN, P.L.S. DATE  
License Number: 17758  
My license renewal date is DECEMBER 31, 2025.  
Pages or sheets covered by this seal:

**SURVEY FOR:**  
CITY OF GRIMES  
410 SE MAIN STREET  
SUITE 102  
GRIMES, IA 50111  
PHONE: (515) 986-4050

FOTH PROJECT NO. 23G023-00 DATE: 12/27/2024



**SHEET**  
1 OF 1

## **TEMPORARY CONSTRUCTION EASEMENT**

KNOW ALL PERSONS BY THESE PRESENTS that the undersigned property owner (hereinafter called "Grantor"), for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, does hereby convey unto the CITY OF GRIMES, IOWA, a municipal corporation (hereinafter called "City"), a temporary easement and right-of-way during the construction period under, over, on, through, across and within the real estate described on Exhibit A attached hereto (hereinafter called "Easement Area"), together with all necessary structures and appurtenances thereto, under, over, on, through, across and within said Easement Area, for the purpose of the City completing the SE/SW 19<sup>th</sup> Street and South James Improvements (the "Project").

This Easement shall be subject to the following terms and conditions:

1. **PLANS AND SPECIFICATIONS.** Grantor has reviewed the plans and specifications for the Project, and Grantor understands and consents to the work to be performed within the Easement Area, which shall include but not be limited to grading of property to allow for appropriate transition of property.
2. **RESTORATION AND MAINTENANCE.** The City shall restore the Easement Area after exercising its rights hereunder, provided, however, that the City's duty of restoration shall be limited to grading and replacing grass, sod or any other ground cover (but not including any structures, trees or shrubs). The City shall not be responsible for any maintenance of the land located within the Easement Area and that responsibility shall remain with Grantor. The City may, however, perform such maintenance should it determine in its sole discretion such maintenance is needed.
3. **ERECTION AND PLACEMENT OF STRUCTURES OR OBSTRUCTIONS PROHIBITED.** Grantor shall not erect or permit any fence or other structure to be placed in the Easement Area without obtaining the prior written consent of the City, and the City is granted the right to remove any unauthorized fences, structures, obstruction, planting or material placed or erected within the Easement Area.
4. **RIGHT OF ACCESS.** The City shall have the right of access to the Easement Area and have all rights of ingress and egress reasonably necessary for the use and enjoyment of the Easement Area as herein described.
5. **LIABILITY.** Except as may be caused by the negligent acts or omissions of the City, its employees, agents or its representatives, the City shall not be liable for injury or property damage occurring in or to the Easement Area, the property abutting said Easement Area, nor for property damage to any improvements or obstructions thereon resulting from the City's exercise of this Easement. Grantor agrees to indemnify and hold City, its employees, agents and representatives harmless against any loss, damage, injury or any claim or lawsuit for loss, damage

or injury arising out of or resulting from the negligent or intentional acts or omissions of Grantor or its employees, agents or representatives.

6. EASEMENT BENEFIT AND TERM. This Easement shall be for the benefit of the City, and shall terminate upon the completion and final acceptance of the Project by the City by Resolution of the City Council of the City.
7. EASEMENT RUNS WITH LAND. This Easement shall be deemed to run with the land and shall be binding on Grantor and on Grantor's heirs, successors and assigns.

Grantor does HEREBY COVENANT with the City that (i) Grantor holds said real estate described in this Easement by title in fee simple; (ii) that Grantor has good and lawful authority to convey the same; and (iii) said Grantor covenants to WARRANT AND DEFEND the said premises against the claims of all persons whomsoever.

Words and phrases herein, including acknowledgment hereof, shall be construed as in the singular or plural number, and as masculine or feminine gender, according to the context.

Signed this 11 day of August, 2025.

GRANTOR:



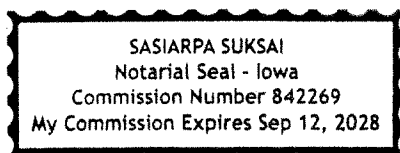
By: Matt Hudson

By: \_\_\_\_\_

STATE OF IOWA     )  
                                      ) SS  
COUNTY OF POLK    )

On this 11 day of August, 2025, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Matt Hudson,

to me known to be the identical person named in and who executed the foregoing instrument, and acknowledged that the person executed the instrument as the voluntary act of the person.



  
Notary Public in and for the  
State of Iowa

My commission expires: 8/12/28

STATE OF IOWA     )  
                                  ) SS  
COUNTY OF POLK    )

I, Rachel Greving, City Clerk of the City of Grimes, Iowa, do hereby certify that the within and foregoing Easement was duly approved and accepted by the City Council of said City of Grimes by Resolution No. \_\_\_\_\_, passed on the \_\_\_\_\_ day of \_\_\_\_\_, 2025, and this certificate is made pursuant to authority contained in said Resolution.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Rachel Greving  
City Clerk of City of Grimes, Iowa



# TEMPORARY EASEMENT

EXHIBIT 46-T

TEMPORARY CONSTRUCTION EASEMENT BEING CONVEYED TO THE CITY OF GRIMES  
SOUTH JAMES STREET IMPROVEMENTS  
PARCEL 46

## PROPERTY OWNER:

MEADOWLARK SOUTH HOMEOWNERS ASSOCIATION  
HUBBELL REALTY COMPANY  
6900 WESTOWN PARKWAY  
WEST DES MOINES, IA 50266  
BOOK 15940, PAGE 160

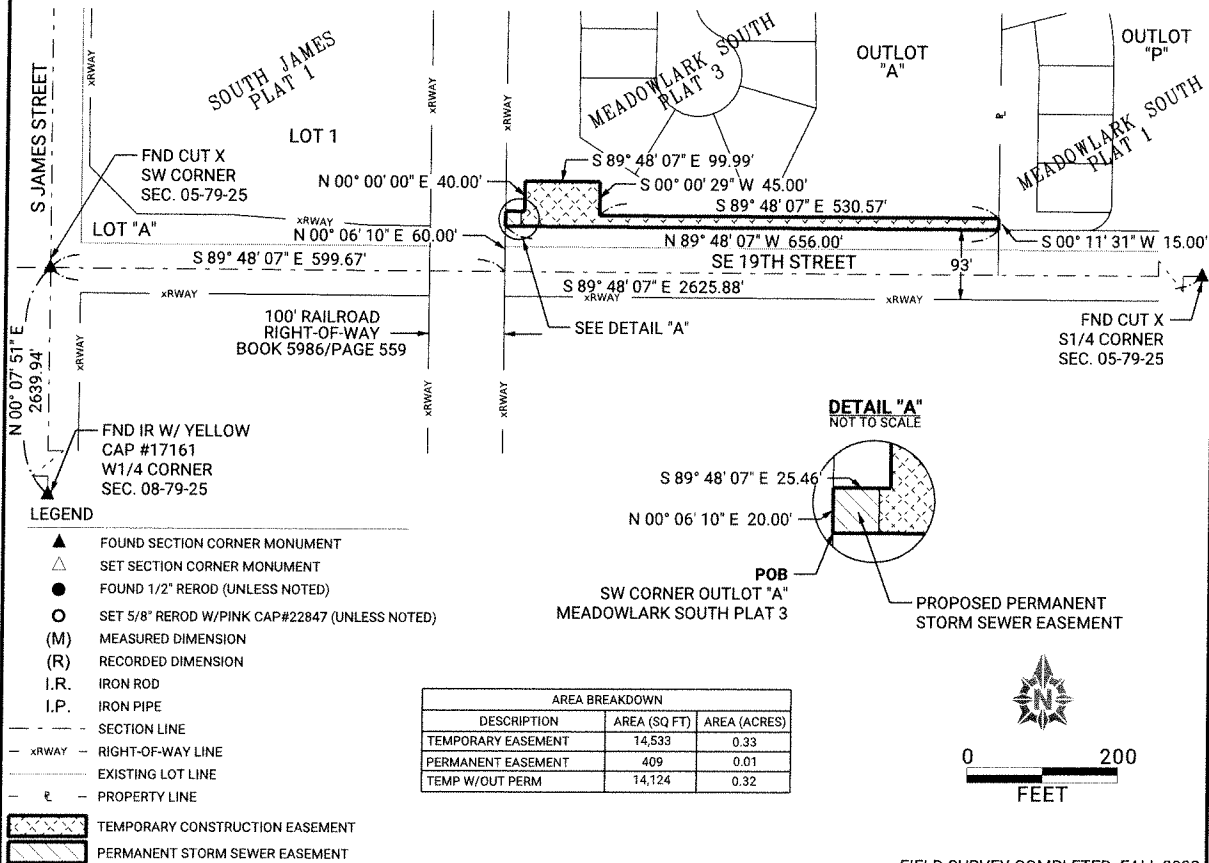
## LEGAL DESCRIPTION:

A PARCEL OF LAND LOCATED IN OUTLOT "A" OF MEADOWLARK SOUTH PLAT 3, AN OFFICIAL PLAT AS RECORDED IN BOOK 14998, PAGE 909 OF THE POLK COUNTY RECORDER'S OFFICE, NOW INCLUDED IN AND FORMING A PART OF THE CITY OF GRIMES, POLK COUNTY, IOWA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHWEST CORNER OF OUTLOT "A" OF SAID MEADOWLARK SOUTH PLAT 3; THENCE NORTH 00° 06' 10" EAST, 20.00 FEET ALONG THE WEST LINE OF SAID OUTLOT "A"; THENCE SOUTH 89° 48' 07" EAST, 25.46 FEET; THENCE NORTH 00° 00' 00" EAST, 40.00 FEET; THENCE SOUTH 89° 48' 07" EAST, 99.99 FEET; THENCE SOUTH 00° 00' 29" WEST, 45.00 FEET; THENCE SOUTH 89° 48' 07" EAST, 530.57 FEET TO THE EAST LINE OF SAID OUTLOT "A"; THENCE SOUTH 00° 11' 31" WEST, 15.00 FEET ALONG SAID EAST LINE TO THE NORTH RIGHT-OF-WAY LINE OF SE 19TH STREET; THENCE NORTH 89° 48' 07" WEST, 656.00 FEET ALONG SAID NORTH RIGHT-OF-WAY LINE TO THE POINT OF BEGINNING.

SAID TRACT CONTAINS 14,533 SQUARE FEET OR 0.33 ACRES MORE OR LESS, INCLUDING 406 SQUARE FEET OR 0.01 ACRES MORE OR LESS OF PROPOSED PERMANENT STORM SEWER EASEMENT, SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.

FOR THE PURPOSE OF THIS DESCRIPTION, ALL BEARING AND DISTANCES ARE REFERENCED TO NAD83(2011) IA SPCS SOUTH ZONE, US SURVEY FOOT.



SURVEY FOR:  
CITY OF GRIMES  
410 SE MAIN STREET  
SUITE 102  
GRIMES, IA 50111  
PHONE: (515) 986-4050

FOTH PROJECT NO. 23G023-00 DATE: 12/27/2024

**Foth**  
Foth Infrastructure & Environment, LLC  
8191 Birchwood Court, Suite L ♦ Johnston, IA 50131-2931  
♦ Phone: 515-254-1393 ♦

SHEET  
1 OF 1



**AGENDA ITEM:** Ordinance 801 Brookside Village PUD Amendment F.K.A. Fagen Property Rezone

**BACKGROUND:** The Fagen Property Rezone was approved in 2022 and rezoned property generally located at the southeast corner of Highway 141 and NE Beaverbrooke Blvd from A-1 to R-4 and R-3 Medium. The R-4 zoning district established two land use areas: commercial along Highway 141 and High-Density Residential along the east side of NE Destination Drive. The applicant, Signature Ernst Holdings, LLC, is requesting to amend the existing R-4 zoning district to change a portion of the commercial use area along Highway 141 to mixed-use. The mixed-use area would allow commercial and multi-family uses within the same building. The proposed change to allow mixed-use is consistent with the future land use plan from the 2019 Comprehensive Plan which designates this area as Mixed-Use 1.

The proposed change to permit 81 multi-family dwelling units would result in 0.92 acres of parkland dedication. The applicant is proposing to provide fee in lieu of land dedication to be utilized for improvements to North Pointe Park. The Parks and Recreation Advisory Board has recommended approval of the fee in lieu of land dedication.

Changes to the zoning change and development agreement are proposed to update the parkland dedication section as noted above and to establish the zoning requirements for the mixed-use area including, permitted uses, setbacks, building height, architecture, landscaping, parking, etc.

No other changes are proposed within the zoning change and development agreement. The commercial and high-density zoning requirements in the R-4 district and the R-3 Medium zoning requirements remain unchanged.

**BUDGETARY CONSIDERATIONS:** N/A

**STRATEGIC PLANNING:**

Prioritized: No

**BOARD/COMMISSION ACTIONS:** Parks & Recreation Advisory Board recommendation of approval - 07/16/2025

Planning & Zoning Commission recommendation of approval - 08/05/2025

**STAFF RECOMMENDATION:** Staff recommend approval of the Ordinance.

**RESPONSIBLE STAFF/CONTACT INFORMATION:**

Evann Martin, Senior Planner, 515-986-4050, emartin@grimesiowa.gov

Prepared by: Evann Martin, Senior Planner  
Return to: Evann Martin, Senior Planner

DATE

August 5, 2025

PROJECT NAME

Brookside Village PUD  
Amendment  
FKA Fagen Property Rezone

APPLICANT

Signature Ernst Holdings, LLC

REQUESTED ACTION

Amend the zoning to change a  
portion of commercial area to  
mixed-use

LOCATION

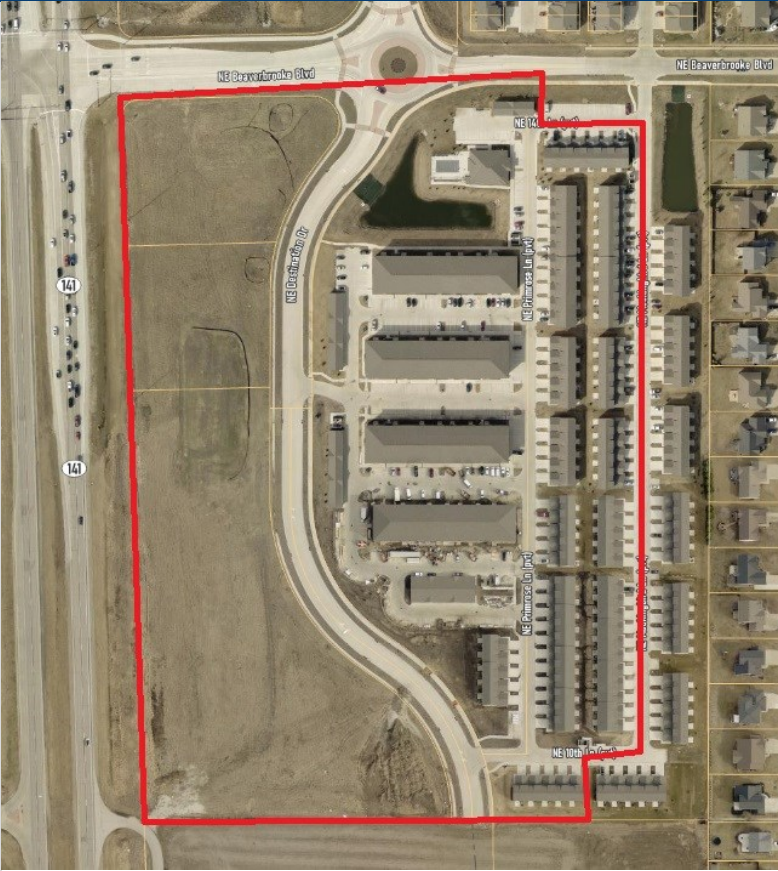
Generally located south of NE  
Beaverbrooke Blvd, and  
between Highway 141 and NE  
Destination Drive

ZONING

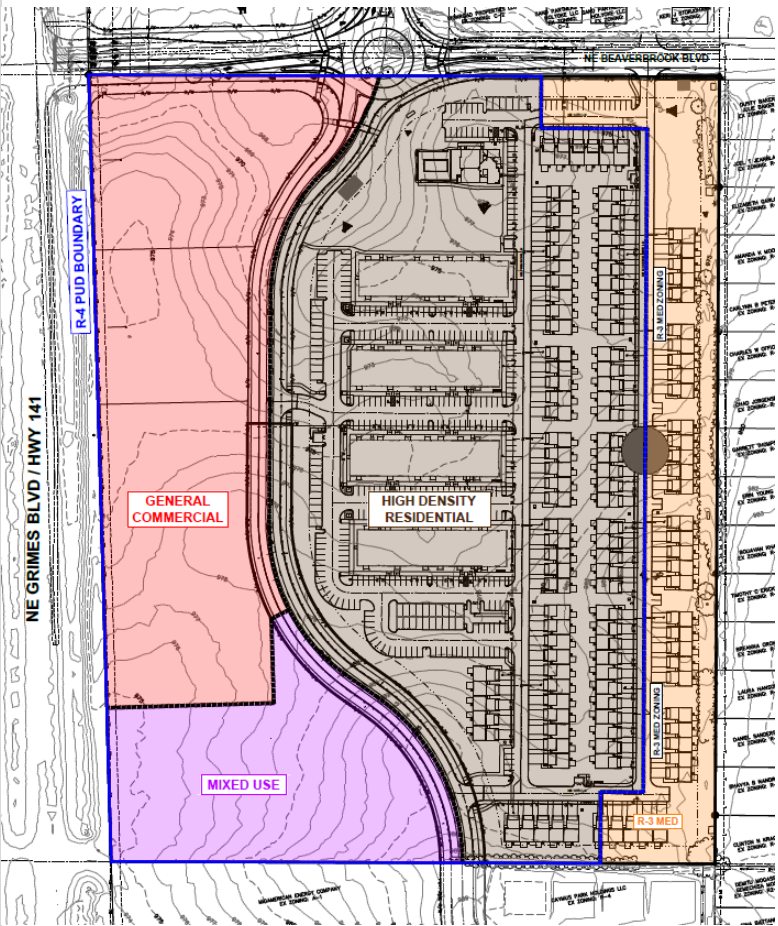
R-4 (Brookside Village/Fagen  
Property Rezone)

PLANNER

Evann Martin  
emartin@grimesiowa.gov  
515-986-4050



Location Map



Zoning Map



## Relation to Comprehensive & Area Plans

| LAND USES & ZONING |                   |                              |                   |
|--------------------|-------------------|------------------------------|-------------------|
| Location           | Existing Land Use | Land Use Plan Designation    | Current Zoning    |
| Subject Site       | Vacant            | Commercial/Mixed-Use Pending | R-4               |
| North              | Vacant            | Commercial                   | R-4               |
| South              | Utility           | Commercial                   | A-1               |
| East               | Multi-Family      | High-density Residential     | R-4               |
| West               | Highway 141       | N/A (Highway 141)            | N/A (Highway 141) |

## PARKS

The Parks and Trails Master Plan shows a trail along NE Destination Drive. The trail was constructed with the NE Destination Drive improvements. No additional parks were planned on the property.

With the original rezone, known as the Fagen Property rezone, the developer provided fee in lieu of land dedication to be used for improvements to North Pointe Park. This site is currently zoned commercial. Upon approval of the zoning amendment to provide mixed-use at the southwest corner of the zoning area, additional fee in lieu will be provided to be used for North Pointe Park.

The Parks and Recreation Advisory Board provided a recommendation of approval for fee in lieu of land dedication for the mixed-use development.

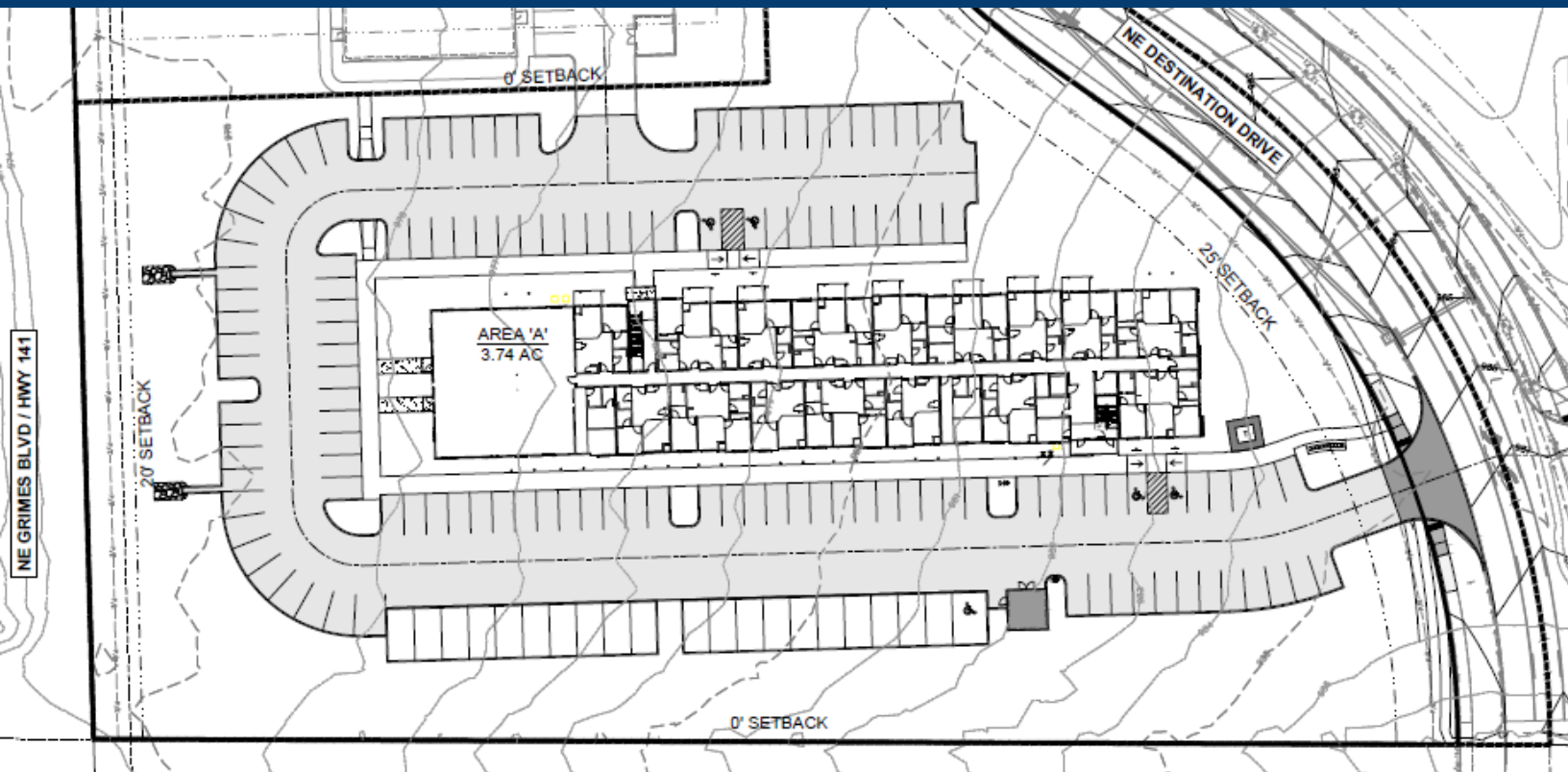
# Future Land Use Map



The request is to change a portion of commercial land use are to mixed-use. The future land use for the area is Mixed Use 1 which allows commercial and multi-family development. The request is consistent with the future land use plan.



# Rezone Concept



## STREET & PEDESTRIAN ACCESS

Vehicular access is provided from NE Destination Drive. Pedestrian access existing along NE Destination Drive. Internal sidewalk circulation is proposed to the public sidewalk and property to the north.

## DEVELOPMENT AGREEMENT

The existing development agreement established the zoning standards for the development. To accommodate the proposed mixed-use land use area, additional standards are proposed to be added to the development agreement.

## PROPOSED MIXED-USE DEVELOPMENT STANDARDS

### **Lot Dimensions – No minimum** **Setbacks –**

Front – 20'

Rear – 25'

Side – 0'

### **Permitted Uses – Multi-family, C-2 uses except the following:**

Lumber yards, monument sales yards, mini storage and warehouse facilities, automotive body repair or general vehicle repair, used car lots, outdoor animal runs, car washes, commercial swimming pool, skating rinks, golf driving ranges, miniature golf course and similar recreational uses and facilities, vehicle trailer, farm implement display, hire, rental and sales, bowling alleys, carpenter and cabinet making shops, dance halls, funeral homes, gas stations, hotel/motels, lawn mower repair shops, public auction rooms, restaurant other than order pick-up only establishments, sheet metal shops, taverns and night clubs, theaters

**Density** – 25 du/a

**Dwelling Size** – 450 sf minimum

**Height** – 4 stories/50'

**Parking** – Follow standard zoning requirements

**Architecture** – Follow Highway 141 Zone 1 standards (75% primary material)

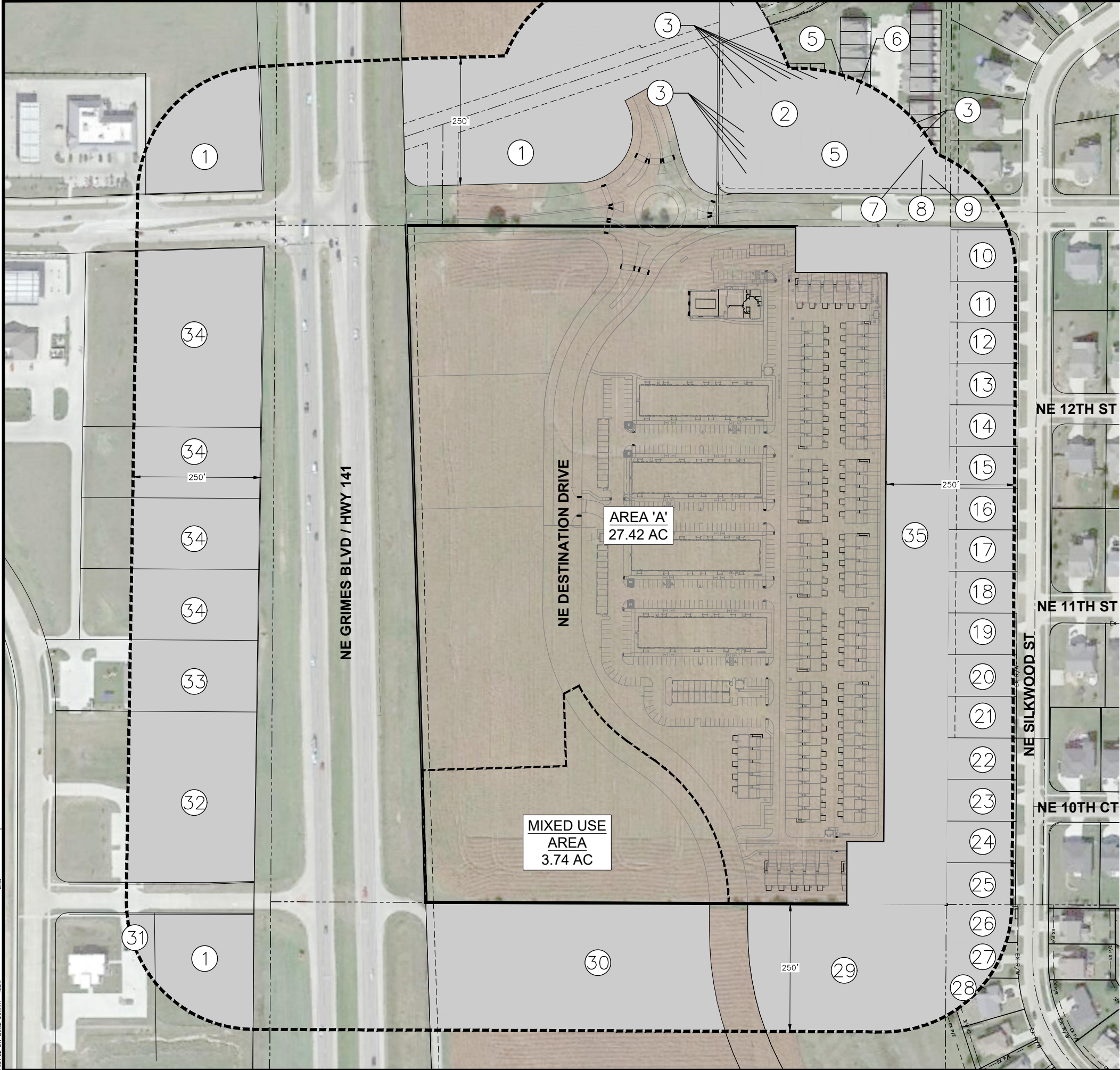
**Open Space** – 20%

**Landscaping** – Follow Highway 141 standards

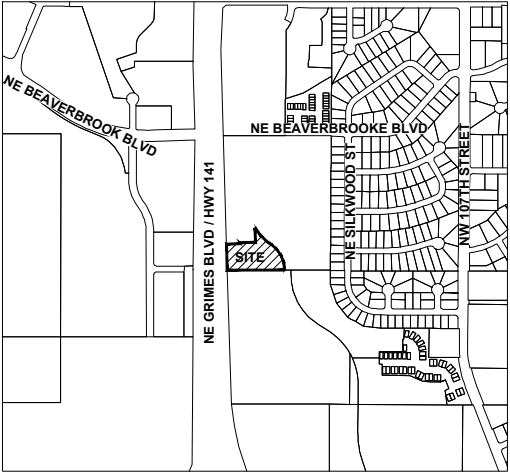




FILE: H:\2025\2505400 UMC REZONING\2505400-REZONING MAP - PUD.DWG  
DATE PLOTTED: 7/29/2025 10:01 PM  
DRAWN BY: JARED MURRAY  
CHECKED BY: JARED MURRAY



VICINITY MAP



GRIMES, IOWA

OWNER:

SIGNATURE ERNST HOLDINGS, LLC  
CONTACT: BRIAN ATWOOD  
4800 E. 57TH STREET  
SIOUX FALLS, SOUTH DAKOTA  
PH: (515) 630-6043  
EMAIL: BRIAN@SIGNATURECOMPANIESLLC.COM

APPLICANT:

SIGNATURE COMPANIES, LLC  
CONTACT: BRIAN ATWOOD  
3430 SE DESTINATION DRIVE, SUITE #400  
GRIMES, IOWA 50111  
PH: (515) 630-6043  
EMAIL: BRIAN@SIGNATURECOMPANIESLLC.COM

ENGINEER / SURVEYOR:

CIVIL DESIGN ADVANTAGE  
CONTACT: JARED MURRAY  
4121 NW URBANDALE DRIVE  
URBANDALE, IOWA 50322  
PH: (515) 369-4400  
EMAIL: JAREDM@CDA-ENG.COM

ZONING:

EXISTING: PUD W/ UNDERLYING R-3: HIGH AND C-2  
LOCATED WITHIN THE HIGHWAY 141 MIXED  
USE CORRIDOR.

PROPOSED: PUD W/ UNDERLYING R-3: HIGH, C-2 AND  
MIXED USE LOCATED WITHIN THE HIGHWAY  
141 MIXED USE CORRIDOR.

AREA 'A' REZONING DESCRIPTION

A PART OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 33, TOWNSHIP 80 NORTH, RANGE 25 WEST OF THE FIFTH PRINCIPAL MERIDIAN IN THE CITY OF GRIMES, POLK COUNTY, IOWA AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

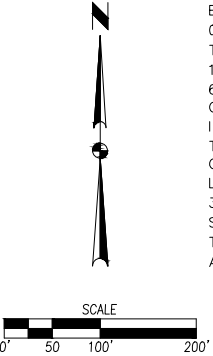
BEGINNING AT THE SOUTHWEST CORNER OF OUTLOT 'X', NORTH POINTE PLAT 1, AN OFFICIAL PLAT IN SAID CITY OF GRIMES; THENCE SOUTH 89°49'33" EAST ALONG THE NORTHERLY LINE OF SAID SOUTHWEST QUARTER OF THE NORTHWEST QUARTER, 763.49 FEET; THENCE SOUTH 00°20'06" WEST, 87.38 FEET; THENCE SOUTH 89°39'54" EAST, 179.05 FEET; THENCE SOUTH 00°20'06" WEST, 1117.50 FEET; THENCE NORTH 89°39'54" WEST, 71.79 FEET; THENCE SOUTH 00°20'06" WEST, 120.36 FEET TO THE SOUTH LINE OF SAID SOUTHWEST QUARTER OF THE NORTHWEST QUARTER; THENCE NORTH 89°46'05" WEST ALONG SAID SOUTH LINE, 825.10 FEET TO THE EASTERLY RIGHT OF WAY LINE OF NE GRIMES BOULEVARD; THENCE NORTH 01°38'20" WEST ALONG SAID EASTERLY RIGHT OF WAY LINE, 1325.37 FEET TO THE POINT OF BEGINNING AND CONTAINING 27.42 ACRES (1,194,434 SQUARE FEET).

THE PROPERTY IS SUBJECT TO ANY AND ALL EASEMENTS OF RECORD.

MIXED USE AREA DESCRIPTION

A PART OF OUTLOT 'Z' AND OUTLOT 'Y', BROOKSIDE VILLAGE PLAT 1, AN OFFICIAL PLAT IN THE CITY OF GRIMES, POLK COUNTY, IOWA AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHWEST CORNER OF SAID OUTLOT 'Z'; THENCE NORTH 01°38'20" WEST ALONG THE WEST LINE OF SAID OUTLOT 'Z', 258.73 FEET; THENCE NORTH 88°21'40" EAST, 281.79 FEET; THENCE NORTH 01°38'20" WEST, 141.85 FEET TO THE EASTERLY LINE OF SAID OUTLOT 'Z'; THENCE NORTH 62°44'49" EAST, 33.27 FEET; THENCE SOUTHEASTERLY ALONG A CURVE CONCAVE NORTHEASTERLY WHOSE RADIUS IS 300.00 FEET, WHOSE ARC LENGTH IS 144.19 FEET AND WHOSE CHORD BEARS SOUTH 41°01'31" EAST, 142.81 FEET; THENCE SOUTH 54°47'41" EAST, 67.28 FEET; THENCE SOUTHEASTERLY ALONG A CURVE CONCAVE SOUTHWESTERLY WHOSE RADIUS IS 340.00 FEET, WHOSE ARC LENGTH IS 326.54 FEET AND WHOSE CHORD BEARS SOUTH 27°16'53" EAST, 314.13 FEET; THENCE SOUTH 00°13'55" WEST, 0.40 FEET TO THE SOUTH LINE OF SAID OUTLOT 'Y'; THENCE NORTH 89°46'05" WEST ALONG SAID SOUTH LINE AND THE SOUTH LINE OF SAID OUTLOT 'Z', 592.50 FEET TO THE POINT OF BEGINNING AND CONTAINING 3.74 ACRES (162,787 SQUARE FEET).



**BROOKSIDE VILLAGE**

**PUD REZONING MAP**

1 / 2

2505.400

| REVISIONS        | DATE       | 4121 NW URBANDALE DRIVE<br>URBANDALE, IA 50322<br>PHONE: (515) 369-4400 | TECH: CWO |
|------------------|------------|-------------------------------------------------------------------------|-----------|
| FINAL SUBMITTAL  | 07/29/2025 | ENGINEER: JMM                                                           |           |
| SECOND SUBMITTAL | 07/11/2025 |                                                                         |           |
| FIRST SUBMITTAL  | 06/09/2025 |                                                                         |           |

GRIMES, IOWA

## ADJACENT OWNERSHIP

|                                                                                          | Area (ac.) | Area (%) | CONSENTING |                                                                                           |       |         |
|------------------------------------------------------------------------------------------|------------|----------|------------|-------------------------------------------------------------------------------------------|-------|---------|
| 1. HOPE K FARMS, LLC<br>4500 WESTOWN PKWY SUITE 277<br>WEST DES MOINES, IA 50265         | 6.71       | 21.98%   | 21.98%     | 16. JORGENSEN, CHAD & KATIE<br>1108 NE SILKWOOD ST<br>GRIMES, IA 50111                    | 0.24  | 0.79%   |
| 2. NORTH POINTE TOWNHOMES OWNER<br>ASSOCIATION<br>10604 NW 75TH PL<br>JOHNSTON, IA 50131 | 1.56       | 5.11%    |            | 17. THOMPSON, GARRETT<br>1104 NE SILKWOOD ST<br>GRIMES, IA 50111                          | 0.24  | 0.79%   |
| 3. CLC IOWA, LLP<br>7270 NW 58TH ST<br>JOHNSTON, IA 50313                                | 0.38       | 1.24%    |            | 18. YOUNG, MATTHEW & ERIN<br>1100 NE SILKWOOD ST<br>GRIMES, IA 50111                      | 0.24  | 0.79%   |
| 4. THE VILLAGE AT NORTH POINTE<br>2980 99TH ST<br>URBANDALE, IA 50322                    | 0.21       | 0.69%    |            | 19. KHA, BOUAVAN<br>1020 NE SILKWOOD ST<br>GRIMES, IA 50111                               | 0.24  | 0.79%   |
| 5. SAND PARTNERS OF HOLYOKE LLC<br>7270 NW 58TH ST<br>JOHNSTON, IA 50131                 | 0.31       | 1.02%    |            | 20. ERICKSON, TIMOTHY & SARA<br>1016 NE SILKWOOD ST<br>GRIMES, IA 50111                   | 0.24  | 0.79%   |
| 6. WATSON, TERMAR DENNIS<br>1500 NE MOCKING BIRD LN<br>GRIMES, IA 50111                  | 0.04       | 0.13%    |            | 21. ORONA, DAVID & BREANNA<br>1012 NE SILKWOOD ST<br>GRIMES, IA 50111                     | 0.24  | 0.79%   |
| 7. POSPESHIL, JEWELL RENEE<br>1409 NE MOCKING BIRD LN<br>GRIMES, IA 50111                | 0.03       | 0.10%    |            | 22. HANSON, JEFFREY & LAURA<br>1004 NE SILKWOOD ST<br>GRIMES, IA 50111                    | 0.24  | 0.79%   |
| 8. WILLIAMS, WENDY A<br>1405 NE MOCKING BIRD LN<br>GRIMES, IA 50111                      | 0.04       | 0.13%    |            | 23. MIRON MARROQUIN, EVELYN<br>1000 NE SILKWOOD ST<br>GRIMES, IA 50111                    | 0.24  | 0.79%   |
| 9. STORJOHANN, KERI J<br>1401 NE MOCKING BIRD LN<br>GRIMES, IA 50111                     | 0.04       | 0.13%    |            | 24. INNANUJI, VENKATESH<br>916 NE SILKWOOD ST<br>GRIMES, IA 50111                         | 0.24  | 0.79%   |
| 10. BAKER, JULIE A, DUSTY S<br>1312 NE SILKWOOD ST<br>GRIMES, IA 50111                   | 0.30       | 0.98%    |            | 25. KRAGEL, CLINTON<br>912 NE SILKWOOD ST<br>GRIMES, IA 50111                             | 0.24  | 0.79%   |
| 11. JEANBLANC, JOEL T<br>1308 NE SILKWOOD ST<br>GRIMES, IA 50111                         | 0.24       | 0.79%    |            | 26. MOGASSA, DEMITU<br>908 NE SILKWOOD ST<br>GRIMES, IA 50111                             | 0.21  | 0.69%   |
| 12. GARLOCK, ERI C<br>1204 NE SILKWOOD ST<br>GRIMES, IA 50111                            | 0.24       | 0.79%    |            | 27. BATTANI, GINA<br>904 NE SILKWOOD ST<br>GRIMES, IA 50111                               | 0.17  | 0.56%   |
| 13. MCCORMICK, CAMERON & AMBER<br>1200 NE SILKWOOD ST<br>GRIMES, IA 50111                | 0.24       | 0.79%    |            | 28. HELLESO, RYAN & ERIN<br>900 NE SILKWOOD ST<br>GRIMES, IA 50111                        | 0.07  | 0.23%   |
| 14. PEDERSON, SCOTT & CARLYNN<br>1116 NE SILKWOOD ST<br>GRIMES, IA 50111                 | 0.24       | 0.79%    |            | 29. CAYMUS PARK HOLDINGS LLC<br>119 GLEN PARK AVE<br>CANADA                               | 2.16  | 7.08%   |
| 15. OFFICE, CHARLES & MELISSA<br>1112 NE SILKWOOD ST<br>GRIMES, IA 50111                 | 0.24       | 0.79%    |            | 30. MIDAMERICAN ENERGY COMPANY<br>P O BOX 657<br>DES MOINES, IA 50306                     | 3.21  | 10.51%  |
|                                                                                          |            |          |            | 31. BLHOLDING COMPANY LLC<br>535 NE BOBCAT CT<br>WAUKEE, IA 50263                         | 0.11  | 0.36%   |
|                                                                                          |            |          |            | 32. RACCOON VALLEY BANK<br>1202 2ND ST<br>PERRY, IA 50220                                 | 1.92  | 6.29%   |
|                                                                                          |            |          |            | 33. PICARD LLC<br>315 E 5TH ST SUITE 202<br>WATERLOO, IA 50703                            | 0.80  | 2.62%   |
|                                                                                          |            |          |            | 34. DSRK LLC<br>4500 WESTOWNH PKWY SUITE 277<br>WEST DES MOINES, IA 50266                 | 4.40  | 14.41%  |
|                                                                                          |            |          |            | 35. BROOKSIDE VILLAGE COMMONS, LLC<br>150 E 4TH PLACE, SUITE 600<br>SIOUX FALLS, SD 57104 | 4.26  | 13.95%  |
|                                                                                          |            |          |            | <b>TOTAL:</b>                                                                             | 30.53 | 100.00% |
|                                                                                          |            |          |            |                                                                                           |       | 50.34%  |



NE BEAVERBROOK BLVD

NE GRIMES BLVD / HWY 141

NE BEAVERBROOKE BLVD

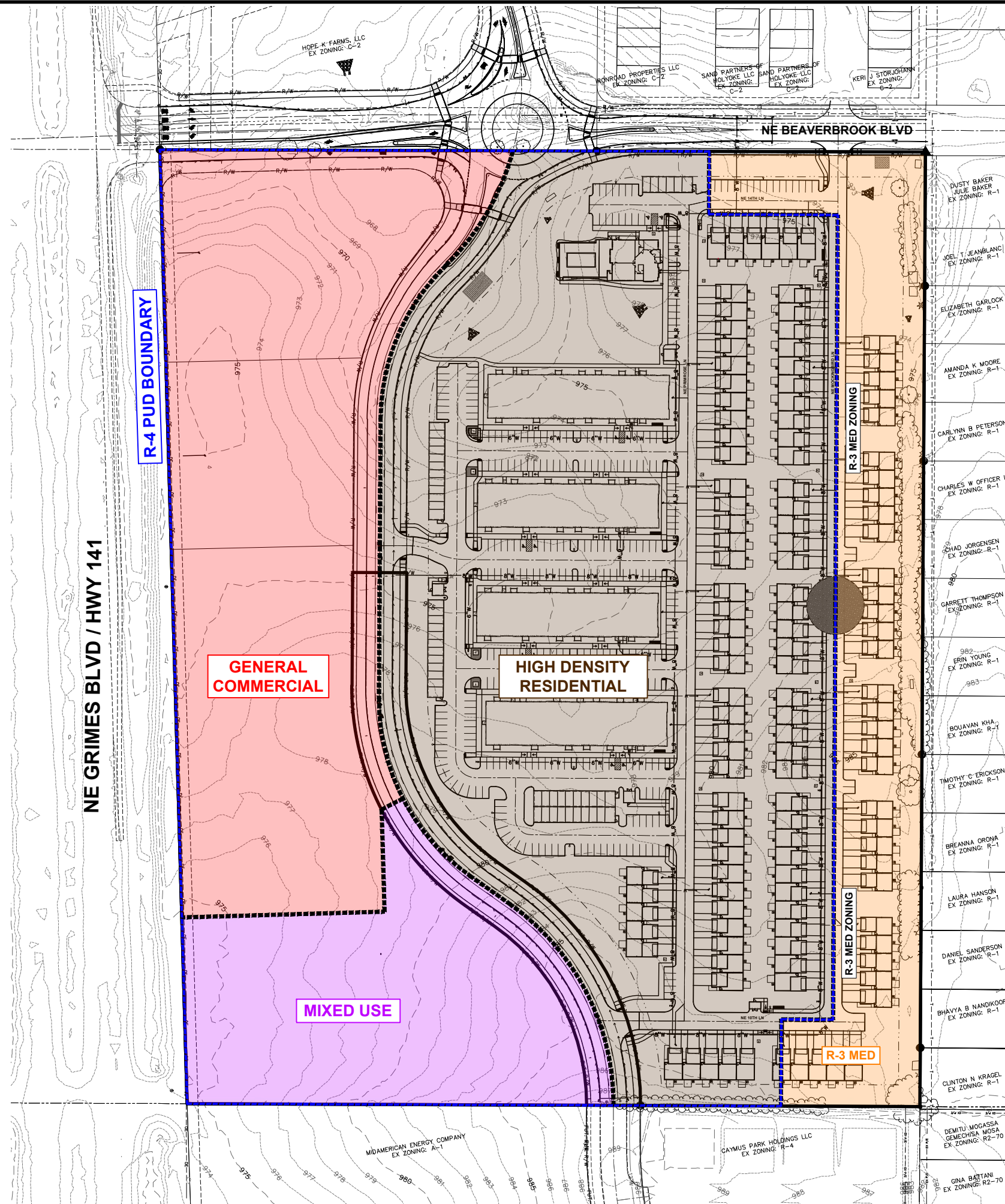
NE SILKWOOD ST

NE 107TH STREET

SITE

NE 107TH AVE

CIVIL DESIGN ADVANTAGE  
CONTACT: JARED MURRAY  
4121 NW URBANDALE DRIVE  
URBANDALE, IOWA 50322  
PH. (515) 369-4400  
EMAIL. JAREDM@CDA-ENG.COM



FILE: H:\2025\2505400\DWG\REZONING\2505400-LAND USE EXHIBIT.DWG  
 PLOT DATE: 7/10/25  
 DATE PLOTTED: 7/29/2025 10:04 PM  
 COMMENT:

| REVISIONS        | DATE       |
|------------------|------------|
| FINAL SUBMITTAL  | 07/29/2025 |
| SECOND SUBMITTAL | 07/11/2025 |
| FIRST SUBMITTAL  | 06/09/2025 |

|                                                                         |               |
|-------------------------------------------------------------------------|---------------|
| 4121 NW URBANDALE DRIVE<br>URBANDALE, IA 50322<br>PHONE: (515) 369-4400 | TECH: CWO/JDS |
| ENGINEER: JMM                                                           |               |



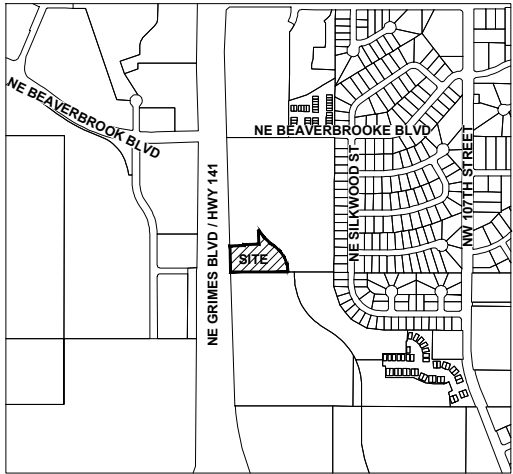
GRIMES, IOWA

**BROOKSIDE VILLAGE**  
**LAND USE EXHIBIT**

**1/1**  
2505.400  
GA



VICINITY MAP



GRIMES, IOWA

DEVELOPMENT SUMMARY (MIXED USE)

EXISTING ZONING

R-4: PUD W/ UNDERLYING R-3: HIGH DENSITY RESIDENTIAL AND C-2: GENERAL COMMERCIAL LOCATED WITHIN THE HIGHWAY 141 MIXED USE CORRIDOR.

PROPOSED ZONING

R-4: PUD W/ UNDERLYING R-3: HIGH DENSITY RESIDENTIAL, C-2: GENERAL COMMERCIAL AND MIXED USE LOCATED WITHIN THE HIGHWAY 141 MIXED USE CORRIDOR.

OFFICE SPACE (3,398 SF)

APARTMENTS (1 BUILDING - 81 UNITS)

- (8) STUDIO UNITS
- (33) 1-BEDROOM UNITS
- (34) 2-BEDROOM UNITS
- (6) 3-BEDROOM UNITS

PARKING REQUIRED

BUSINESS, PROFESSIONAL OFFICE (3,398 SF)  
3 SPACE / 1,000 GFA = 10.19 SPACES  
(25% REDUCTION FOR OFF HOURS) = 7.64 SPACES

1.5 SPACES / EFFICIENCY (STUDIO) UNIT (8 UNITS) = 12 SPACES  
1.75 SPACES / 1 AND 2 BEDROOM UNITS (67 UNITS) = 117.25 SPACES  
2.0 SPACES / 3+ BEDROOM UNITS (6 UNITS) = 12 SPACES  
\* TOTAL REQUIRED = 149 SPACES

\* OFFICE PARKING IS NEEDED DURING OPPOSITE TIME OF RESIDENTIAL PARKING

GARAGES REQUIRED (81 UNITS) = 20.25 SPACES (25% OF UNITS)

ACCESSIBLE SPACES REQUIRED (101-150 SPACES PROVIDED) = 5 SPACES

PARKING PROVIDED  
STANDARD SPACES = 128 SPACES  
GARAGE SPACES = 21 SPACES  
ACCESSIBLE SPACES (STREET) = 4 SPACES  
ACCESSIBLE SPACES (GARAGE) = 1 SPACE  
TOTAL PROVIDED = 149 SPACES

BULK REGULATIONS (MIXED USE)

- MIXED USE AREA = 3.74 ACRES
- MIN. FRONT YARD SETBACK = 25'
- MIN. SIDE YARD SETBACK = NONE REQUIRED, EXCEPT WHEN ADJOINING ANY "R" DISTRICT OR STREET RIGHT-OF-WAY LINE, IN WHICH CASE -25 FEET
- MIN. REAR YARD SETBACK = 25 FEET; HOWEVER, FOR EVERY FOOT THE FRONT YARD IS INCREASED OVER 25 FEET, THE REAR YARD MAY BE DECREASED IN DIRECT PROPORTION THERETO, BUT IN NO CASE SHALL THE REAR YARD BE LESS THAN 10 FEET
- PARKING LOT SETBACK = 10' ALONG HWY 141 AND NE DESTINATION DR.
- MAX HEIGHT = 50'
- MAX # OF STORIES = 4 STORIES
- SMALLEST DWELLING UNIT = 464 SF (450 SF MIN)
- DENSITY (81 UNITS) = 21.66 (25 MAX)

HIGHWAY 141 MIXED USE CORRIDOR

MIN. HIGHWAY 141 SETBACK = 20'  
MIN. PUBLIC STREET SETBACK = 25'  
MINIMUM OPEN SPACE = 20%

PARKLAND DEDICATION

REQUIRED  
81 APARTMENTS UNITS  
X 1.75 INDIVIDUALS/UNIT  
X 0.0065 ACRES/INDIVIDUAL = 0.92 ACRES  
TOTAL REQUIRED = 0.92 ACRES

OWNER:

SIGNATURE ERNST HOLDINGS, LLC  
CONTACT: BRIAN ATWOOD  
4800 E 57TH STREET  
SIOUX FALLS, SOUTH DAKOTA  
PH: (515) 630-6043  
EMAIL: BRIAN@SIGNATURECOMPANIESLLC.COM

APPLICANT:

SIGNATURE COMPANIES, LLC  
CONTACT: BRIAN ATWOOD  
3430 SE DESTINATION DRIVE, SUITE #400  
GRIMES, IOWA 50111  
PH: (515) 630-6043  
EMAIL: BRIAN@SIGNATURECOMPANIESLLC.COM

ENGINEER / SURVEYOR:

CIVIL DESIGN ADVANTAGE  
CONTACT: JARED MURRAY  
4121 NW URBANDALE DRIVE  
URBANDALE, IOWA 50322  
PH. (515) 369-4400  
EMAIL: JAREDM@CDA-ENG.COM

PUD DESCRIPTION (OVERALL PUD)

A PART OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 33, TOWNSHIP 80 NORTH, RANGE 25 WEST OF THE FIFTH PRINCIPAL MERIDIAN IN THE CITY OF GRIMES, POLK COUNTY, IOWA AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

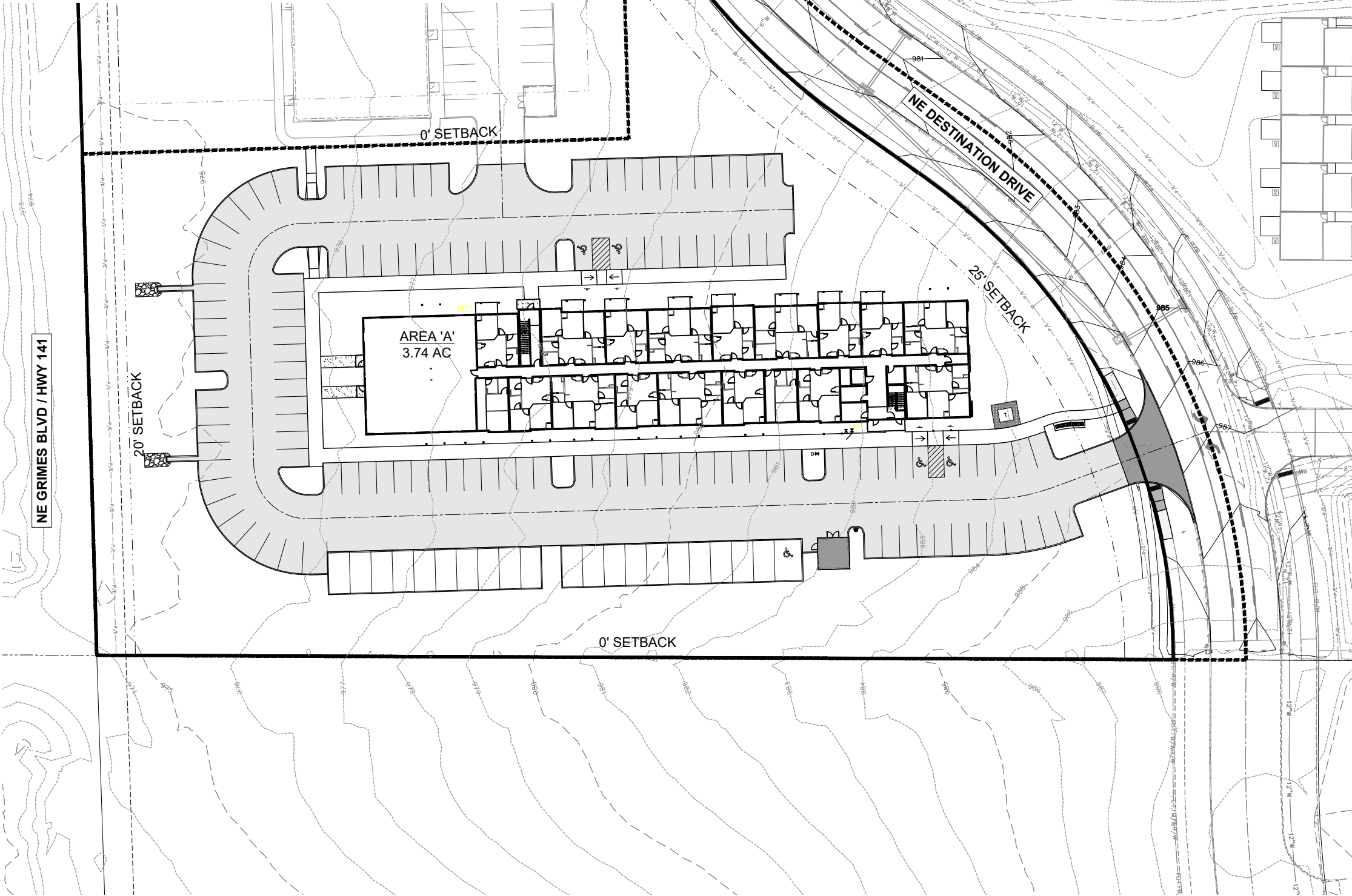
BEGINNING AT THE SOUTHWEST CORNER OF OUTLOT 'X', NORTH POINTE PLAT 1, AN OFFICIAL PLAT IN SAID CITY OF GRIMES; THENCE SOUTH 89°49'33" EAST ALONG THE NORTHERLY LINE OF SAID SOUTHWEST QUARTER OF THE NORTHWEST QUARTER, 763.49 FEET; THENCE SOUTH 00°20'06" WEST, 87.38 FEET; THENCE SOUTH 89°39'54" EAST, 179.05 FEET; THENCE SOUTH 00°20'06" WEST, 1117.50 FEET; THENCE NORTH 89°39'54" WEST, 71.79 FEET; THENCE SOUTH 00°20'06" WEST, 120.36 FEET TO THE SOUTH LINE OF SAID SOUTHWEST QUARTER OF THE NORTHWEST QUARTER; THENCE NORTH 89°46'05" WEST ALONG SAID SOUTH LINE, 825.10 FEET TO THE EASTERLY RIGHT OF WAY LINE OF NE GRIMES BOULEVARD; THENCE NORTH 01°38'20" WEST ALONG SAID EASTERLY RIGHT OF WAY LINE, 1325.37 FEET TO THE POINT OF BEGINNING AND CONTAINING 27.42 ACRES (1,194,434 SQUARE FEET).

THE PROPERTY IS SUBJECT TO ANY AND ALL EASEMENTS OF RECORD.

MIXED USE DESCRIPTION (AREA 'A')

A PART OF OUTLOT 'Z' AND OUTLOT 'Y', BROOKSIDE VILLAGE PLAT 1, AN OFFICIAL PLAT IN THE CITY OF GRIMES, POLK COUNTY, IOWA AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHWEST CORNER OF SAID OUTLOT 'Z'; THENCE NORTH 01°38'20" WEST ALONG THE WEST LINE OF SAID OUTLOT 'Z', 258.73 FEET; THENCE NORTH 88°21'40" EAST, 281.79 FEET; THENCE NORTH 01°38'20" WEST, 141.85 FEET TO THE EASTERLY LINE OF SAID OUTLOT 'Z'; THENCE NORTH 62°44'49" EAST, 33.27 FEET; THENCE SOUTHEASTERLY ALONG A CURVE CONCAVE NORTHEASTERLY WHOSE RADIUS IS 300.00 FEET, WHOSE ARC LENGTH IS 144.19 FEET AND WHOSE CHORD BEARS SOUTH 41°01'31" EAST, 142.81 FEET; THENCE SOUTH 54°47'41" EAST, 67.28 FEET; THENCE SOUTHEASTERLY ALONG A CURVE CONCAVE SOUTHWESTERLY WHOSE RADIUS IS 340.00 FEET, WHOSE ARC LENGTH IS 326.54 FEET AND WHOSE CHORD BEARS SOUTH 27°16'53" EAST, 314.13 FEET; THENCE SOUTH 00°13'55" WEST, 0.40 FEET TO THE SOUTH LINE OF SAID OUTLOT 'Y'; THENCE NORTH 89°46'05" WEST ALONG SAID SOUTH LINE AND THE SOUTH LINE OF SAID OUTLOT 'Z', 592.50 FEET TO THE POINT OF BEGINNING AND CONTAINING 3.74 ACRES (162,787 SQUARE FEET).



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PLOT: 1  
DATE: 7/25/2025 12:23 AM  
DRAWN BY: J. MURRAY  
CHECKED BY: J. MURRAY

COMMENT:  
END

DATE

07/29/2025

3RD SUBMITTAL

07/11/2025

2ND SUBMITTAL

06/09/2025

1ST SUBMITTAL

REVISIONS

4121 NW URBANDALE DRIVE  
URBANDALE, IA 50322  
PHONE: (515) 369-4400

TECH: JDS

BROOKSIDE VILLAGE  
PUD EXHIBIT

2505.400

CIVIL DESIGN ADVANTAGE

GRIMES, IOWA

# GRIMES APARTMENT 73 UNIT

## MIXED USE DEVELOPMENT

AUGUST 1, 2025

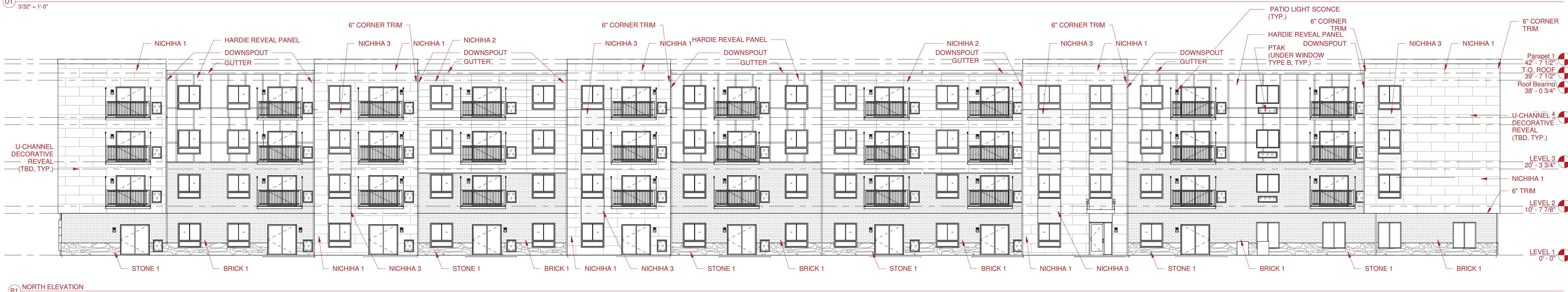


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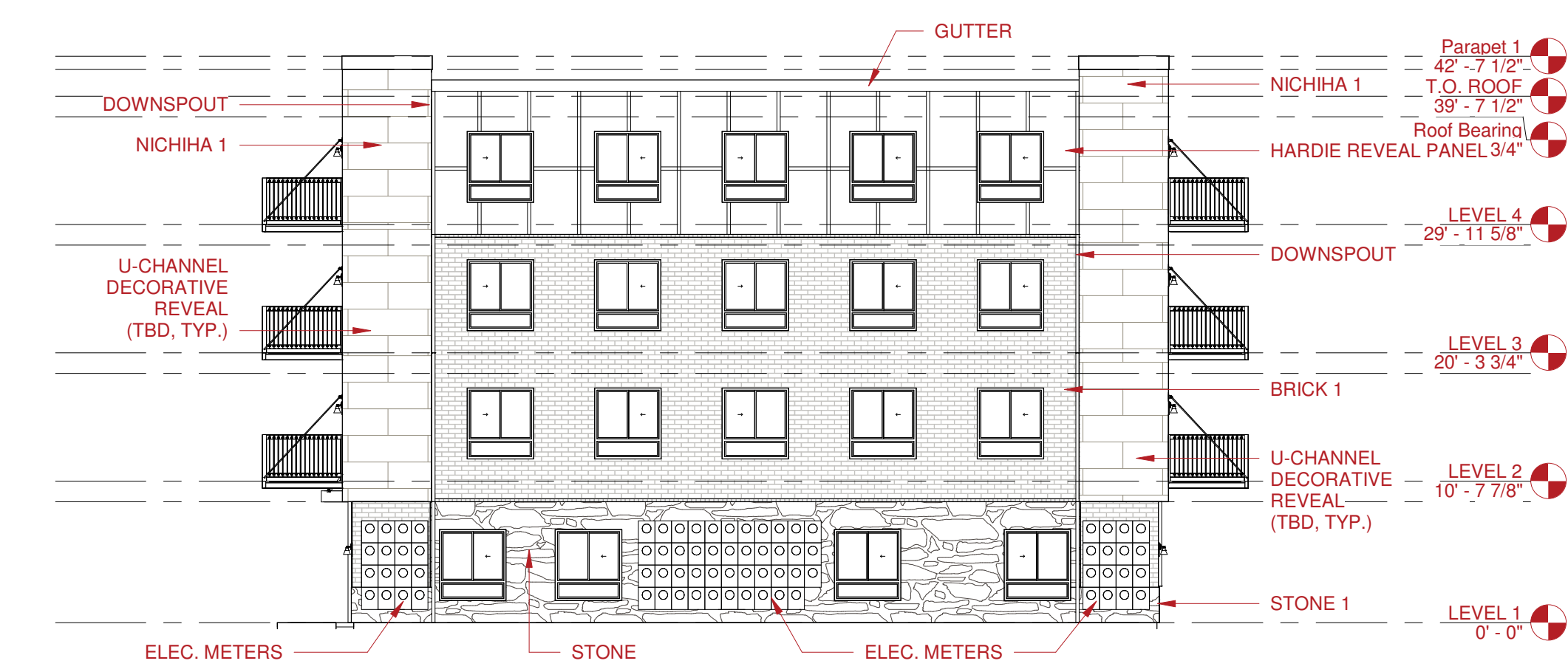




D1 SOUTH ELEVATION  
3/32" = 1'-0"



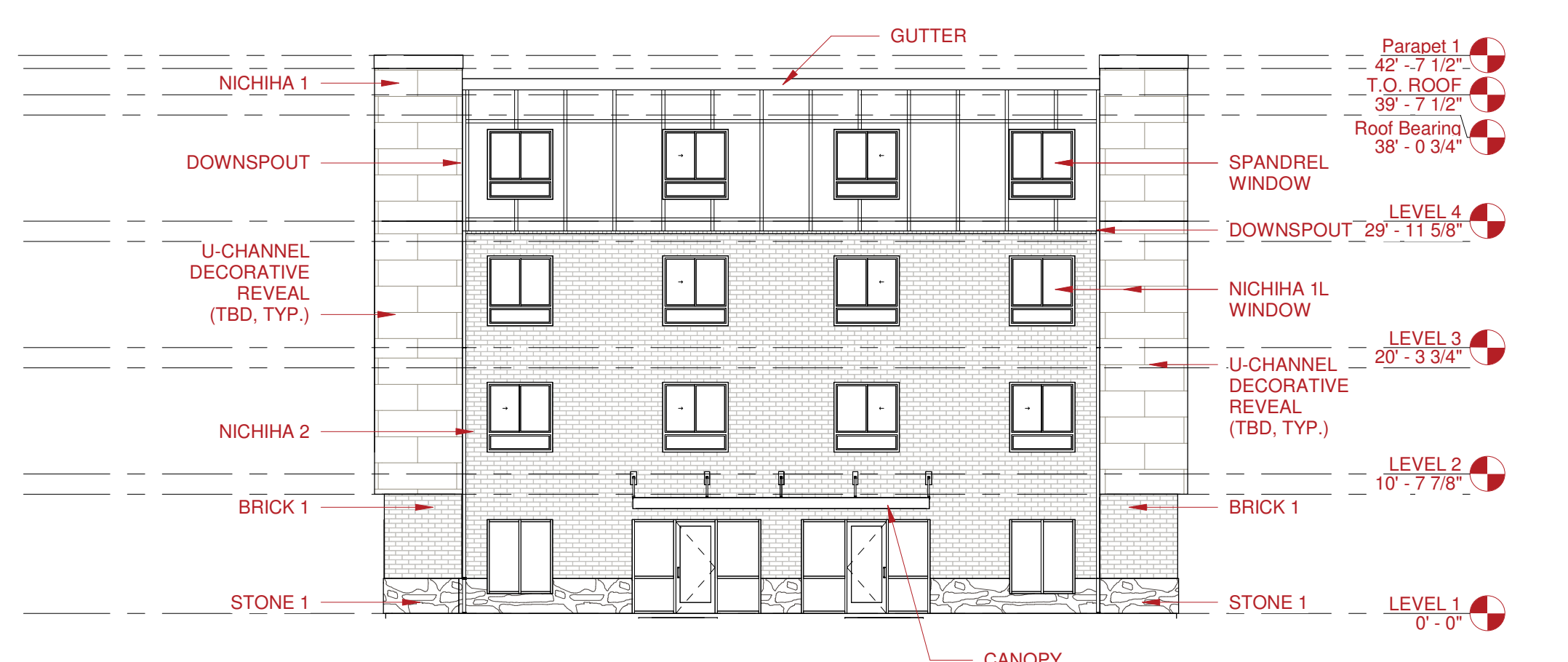
B1 NORTH ELEVATION  
3/32" = 1'-0"



A1 EAST ELEVATION  
3/32" = 1'-0"

| EAST GLAZING PERCENTAGE |                                  |       |
|-------------------------|----------------------------------|-------|
| GLAZING (TYPE)          | SQ. FT                           | QTY.  |
| WINDOW A                | 27                               | 19    |
| TOTAL                   | 513 SQ (GLAZING) / 2550 SF TOTAL | 20.1% |

| WEST GLAZING PERCENTAGE |                                  |       |
|-------------------------|----------------------------------|-------|
| GLAZING (TYPE)          | SQ. FT                           | QTY.  |
| WINDOW A                | 27                               | 12    |
| STOREFRONT A            | 70.5                             | 2     |
| STOREFRONT B            | 28                               | 2     |
| TOTAL                   | 521 SQ (GLAZING) / 2550 SF TOTAL | 20.4% |



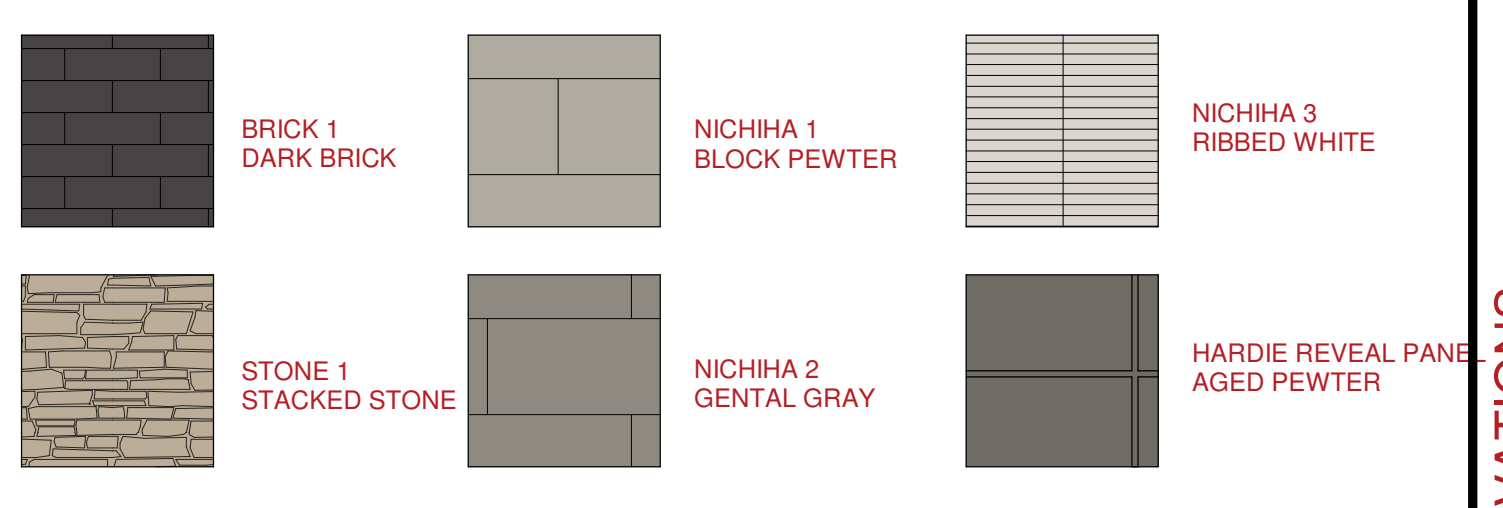
A5 WEST ELEVATION  
3/32" = 1'-0"

| WALL TAKEOFF EAST                                     |                |            |
|-------------------------------------------------------|----------------|------------|
| Material: Name                                        | Material: Area | % of Total |
| Exterior - Brick - Eldorado Casa Blanca               | 142 SF         | 8%         |
| Exterior - Brick - Tenely Noir                        | 741 SF         | 41%        |
| Exterior - Nichiha Panel - Tuff Block Staggard Pewter | 481 SF         | 27%        |
| Exterior - Panel - Aged Pewter                        | 431 SF         | 24%        |
|                                                       | 1795 SF        |            |

| WALL TAKEOFF WEST                                     |                |            |
|-------------------------------------------------------|----------------|------------|
| Material: Name                                        | Material: Area | % of Total |
| Exterior - Brick - Eldorado Casa Blanca               | 83 SF          | 4%         |
| Exterior - Brick - Tenely Noir                        | 1019 SF        | 50%        |
| Exterior - Nichiha Panel - Tuff Block Staggard Pewter | 473 SF         | 23%        |
| Exterior - Panel - Aged Pewter                        | 457 SF         | 22%        |
|                                                       | 2031 SF        |            |

| WALL TAKEOFF SOUTH                                    |                |            |
|-------------------------------------------------------|----------------|------------|
| Material: Name                                        | Material: Area | % of Total |
| Exterior - Brick - Eldorado Casa Blanca               | 87 SF          | 1%         |
| Exterior - Brick - Tenely Noir                        | 1631 SF        | 20%        |
| Exterior - Nichiha Panel - Sandstone Gental Gray      | 1126 SF        | 14%        |
| Exterior - Nichiha Panel - Tuff Block Staggard Pewter | 3880 SF        | 48%        |
| Exterior - Panel - Aged Pewter                        | 1278 SF        | 16%        |
|                                                       | 8002 SF        |            |

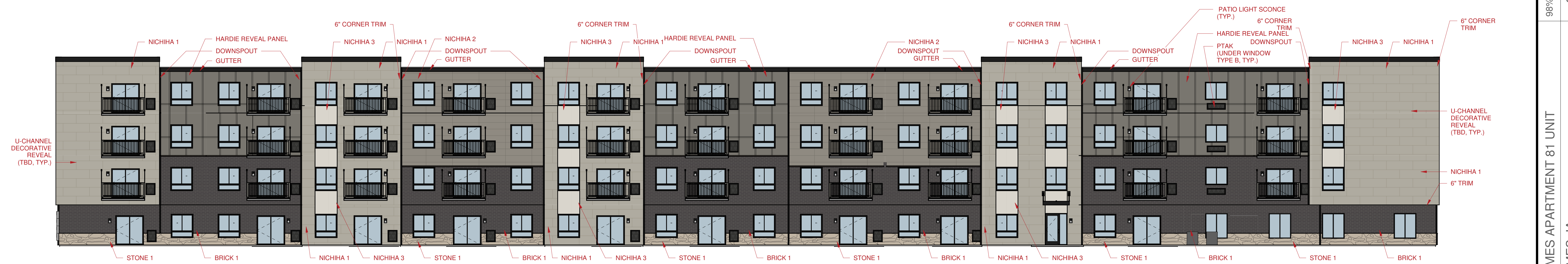
| WALL TAKEOFF NORTH                                    |                |            |
|-------------------------------------------------------|----------------|------------|
| Material: Name                                        | Material: Area | % of Total |
| Exterior - Brick - Eldorado Casa Blanca               | 290 SF         | 3%         |
| Exterior - Brick - Tenely Noir                        | 2333 SF        | 26%        |
| Exterior - Nichiha Panel - Sandstone Gental Gray      | 1175 SF        | 13%        |
| Exterior - Nichiha Panel - Tuff Block Staggard Pewter | 3419 SF        | 39%        |
| Exterior - Panel - Aged Pewter                        | 1656 SF        | 19%        |
|                                                       | 8873 SF        |            |



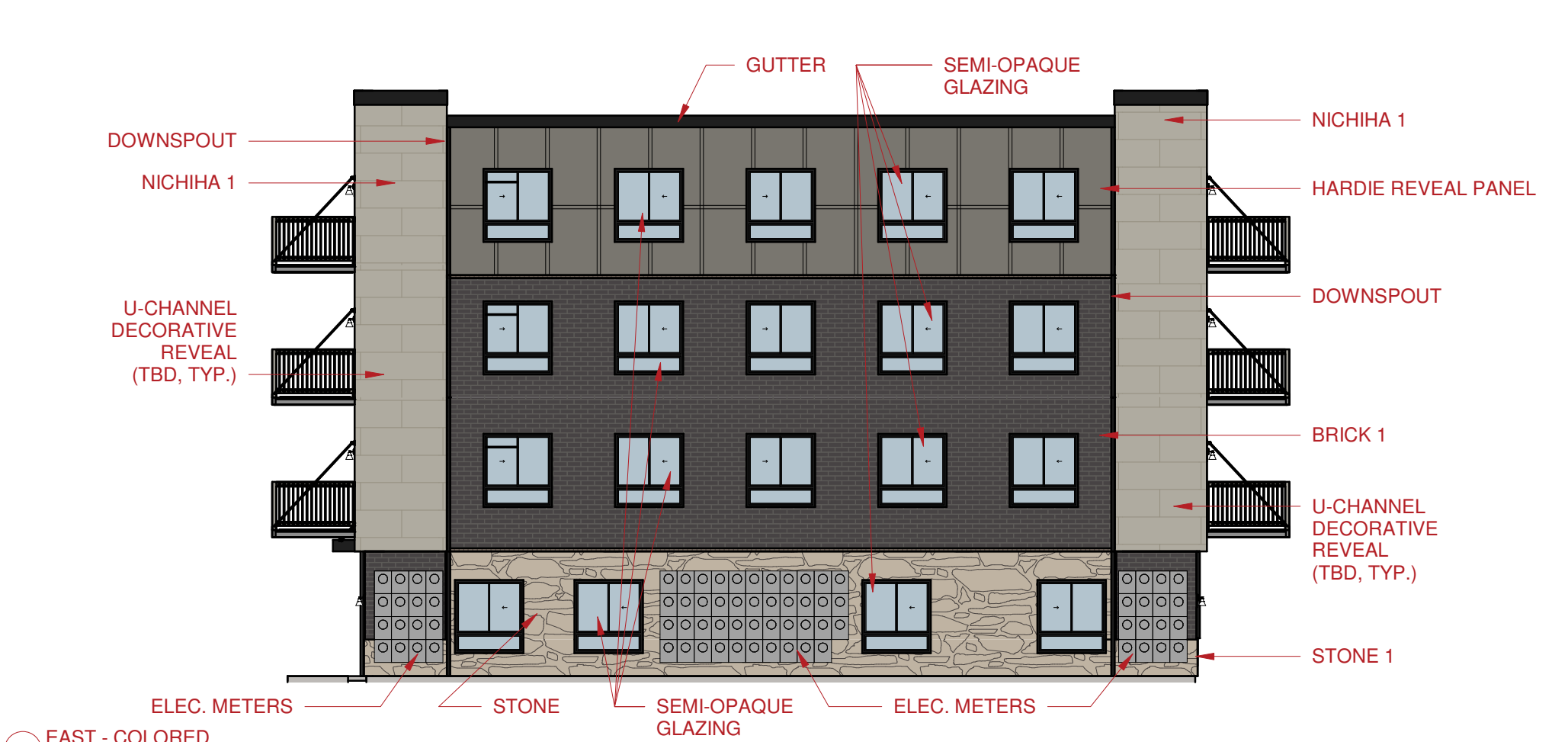




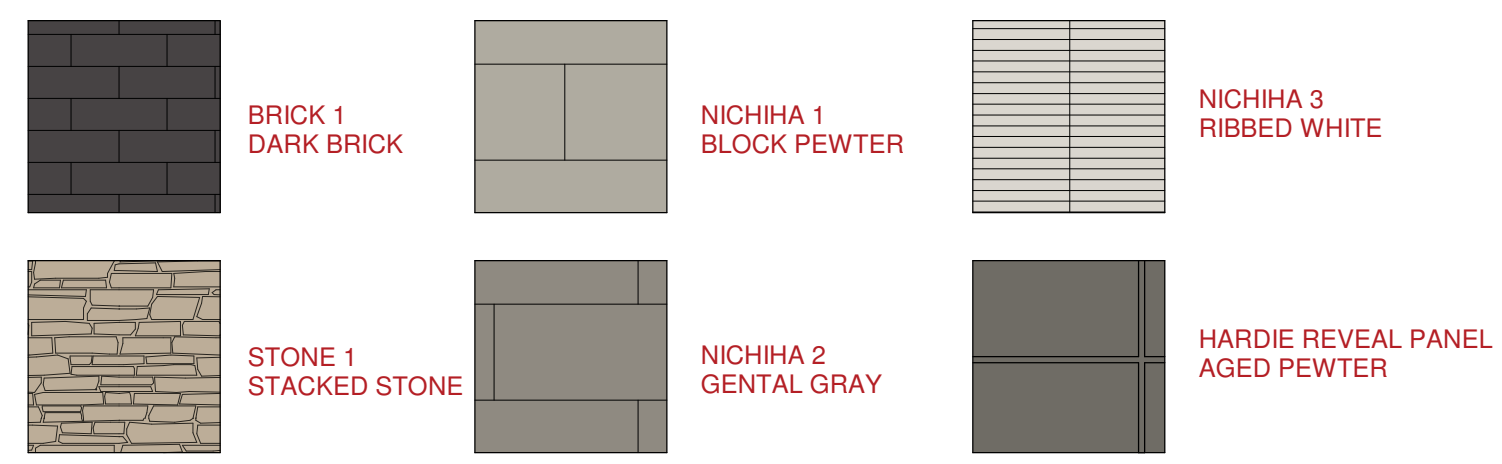
D) SOUTH - COLORED  
3/32" = 1'-0"



B) NORTH - COLORED  
3/32" = 1'-0"



A) EAST - COLORED  
3/32" = 1'-0"



A5) WEST - COLORED  
3/32" = 1'-0"





D1 SW PERSPECTIVE



B1 NW AERIAL



A1 SE AERIAL

| #   |             |      |
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| No. | Description | Date |
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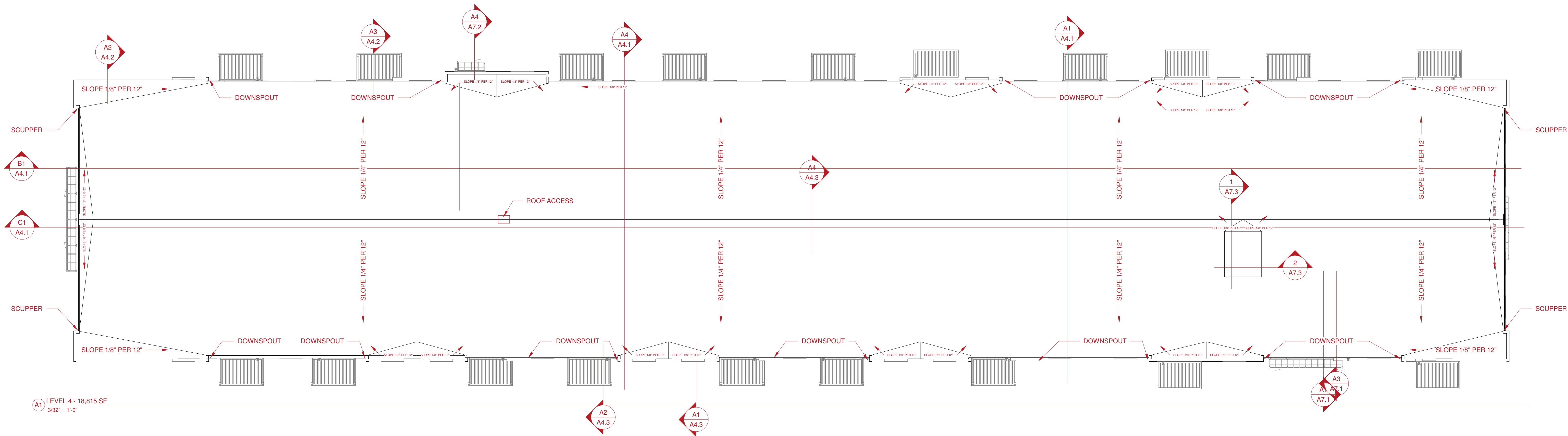






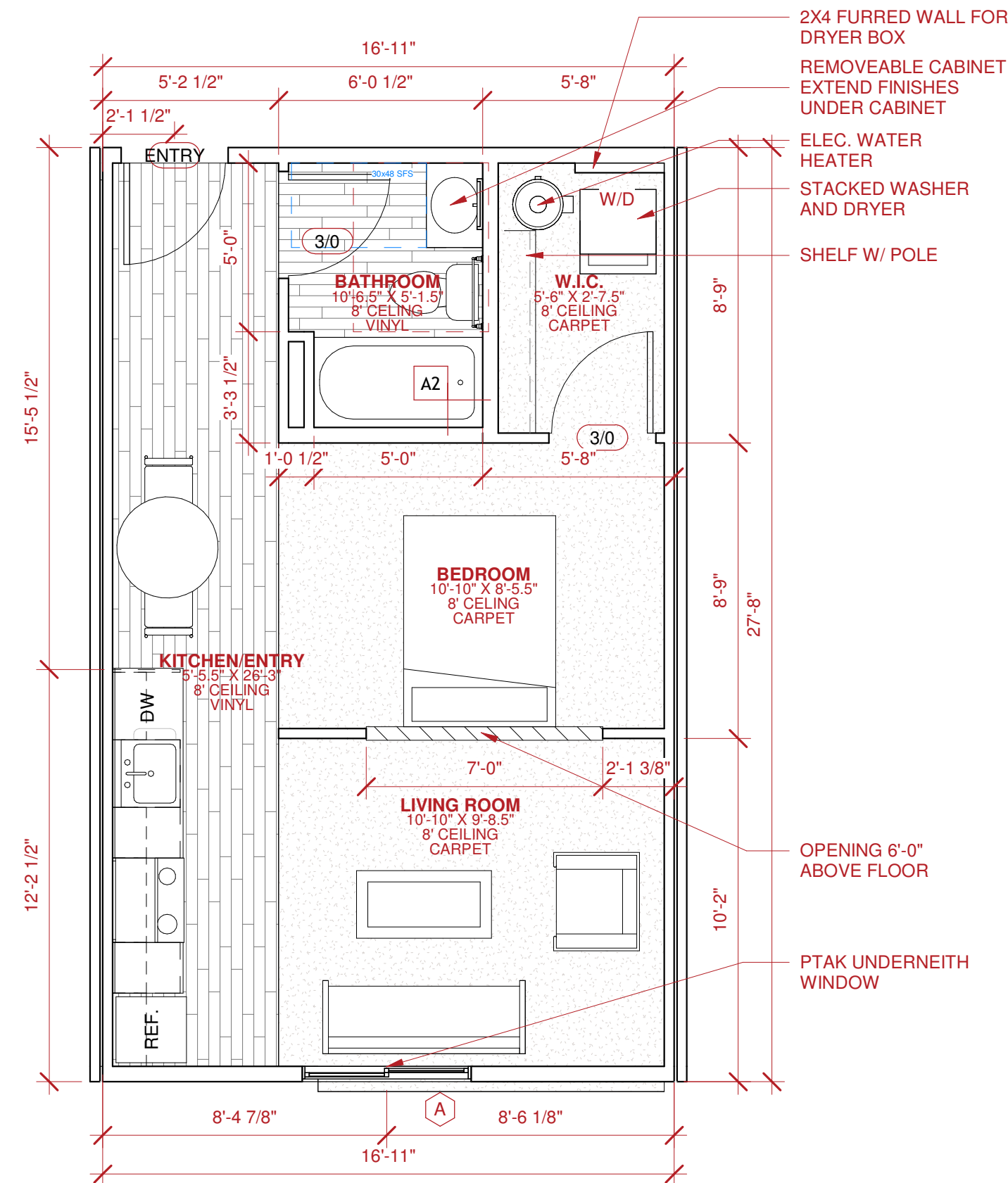




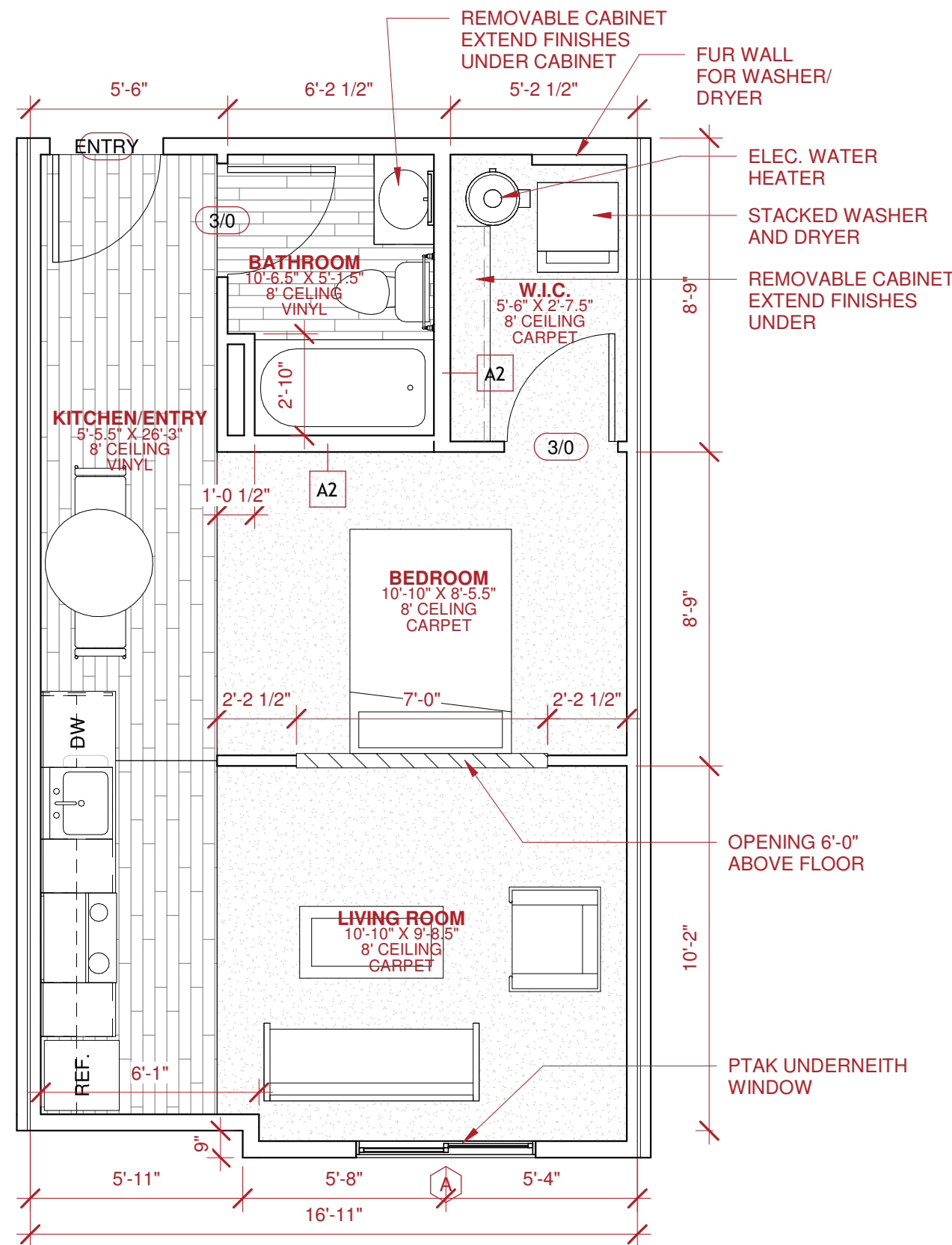


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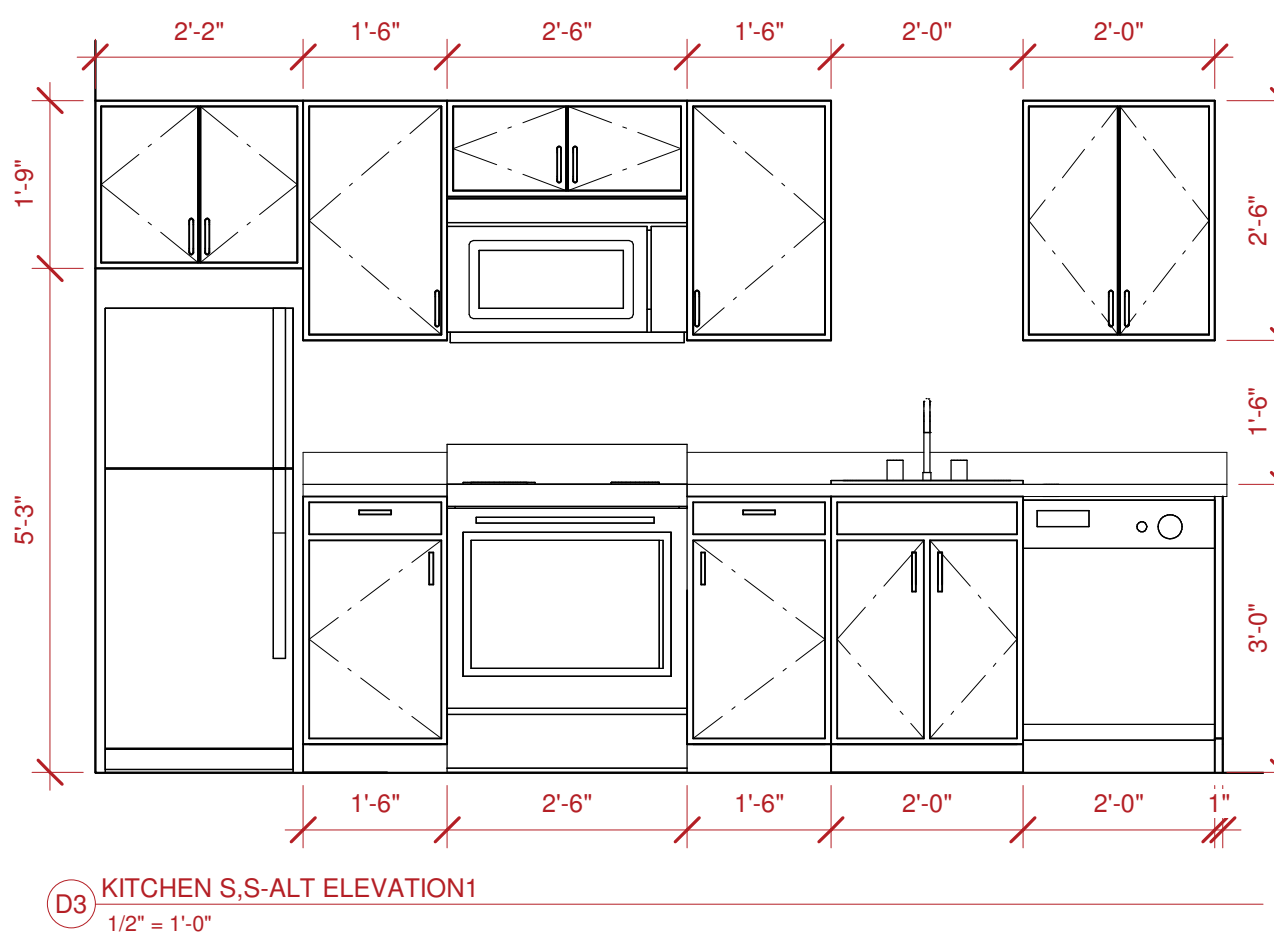




C1 APARTMENT S (464 SF) TYPE A BATHROOM1  
1/4" = 1'-0"

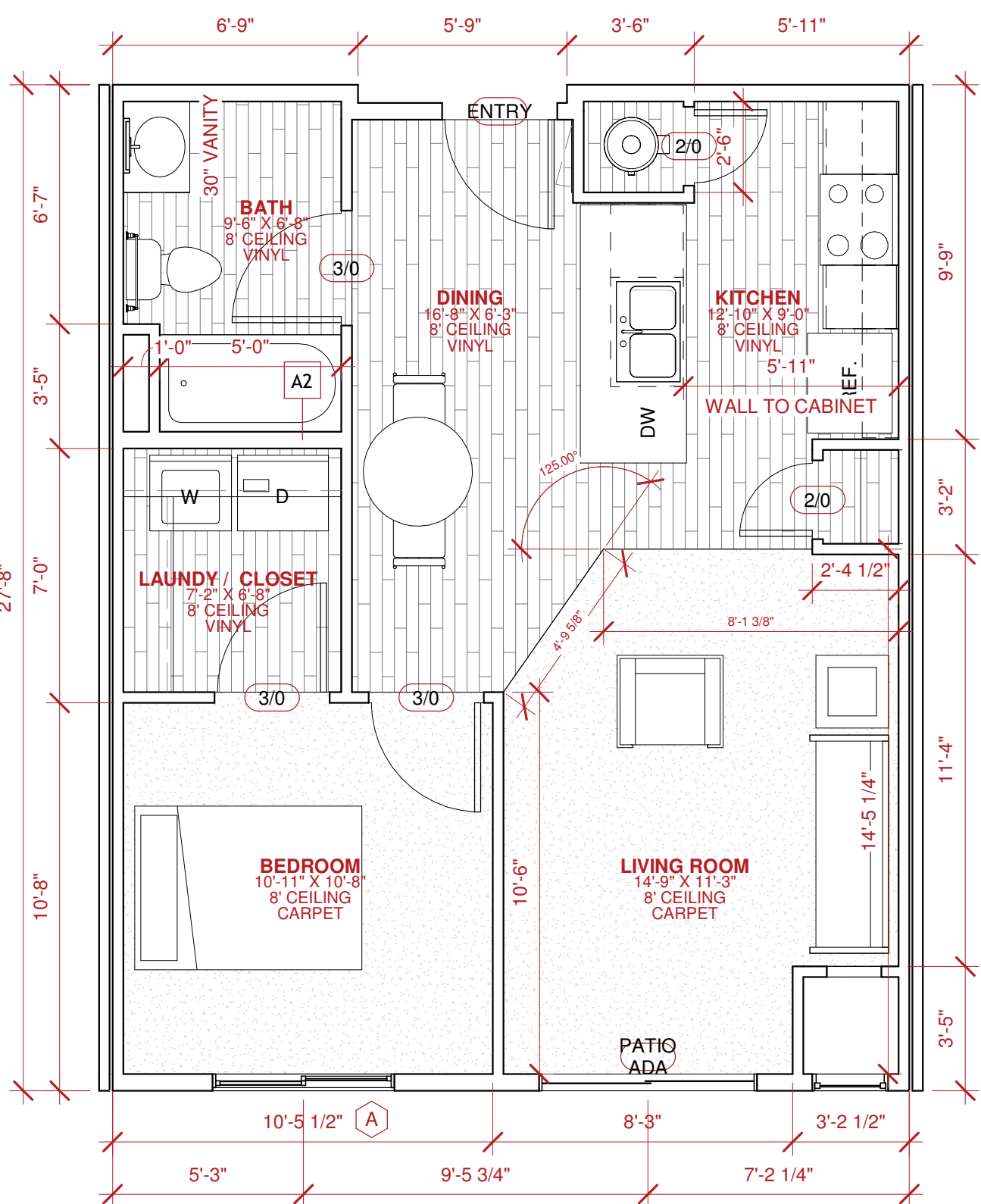


C3 APARTMENT S-ALT TYPE A BATHROOM  
1/4" = 1'-0"

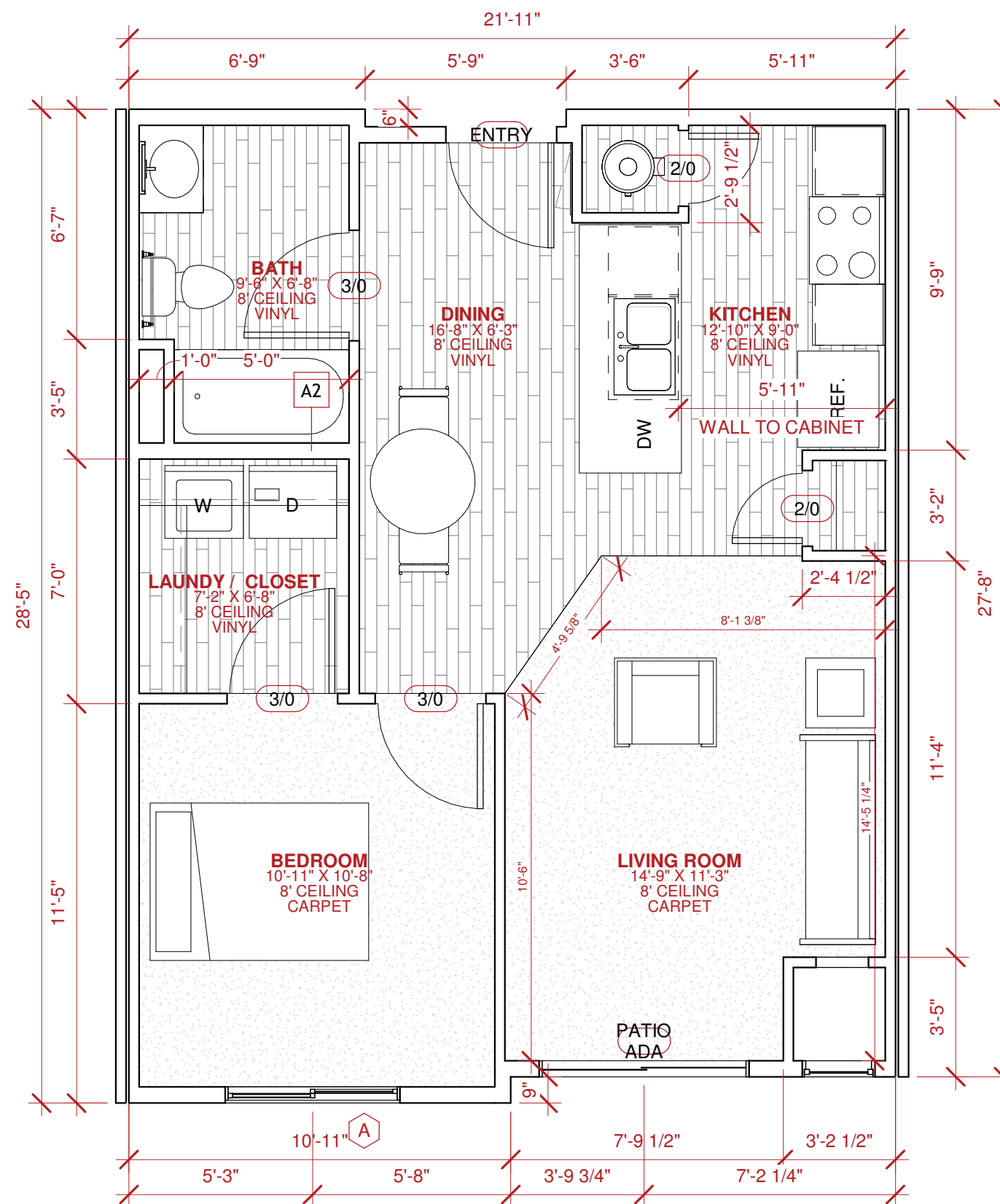


| DOOR SCHEDULE |           |          |         |          |               |              |            |             |                         |
|---------------|-----------|----------|---------|----------|---------------|--------------|------------|-------------|-------------------------|
| Mark          | Door Type | Material | Height. | Width.   | Rough Height. | Rough Width. | Frame Type | Rating Fire | Note                    |
| 2/0           | F         | WD       | 6' - 8" | 2' - 0"  | 6' - 11"      | 2' - 2"      | 1          |             |                         |
| 3/0           | F         | WD       | 6' - 8" | 3' - 0"  | <varies>      | 3' - 2"      | 1          |             | <varies>                |
| 4/0SL         | F         | WD       | 6' - 8" | 4' - 0"  | <varies>      | <varies>     | 1          |             | W/ DRYWALL WRAP FRAME   |
| 5/0BI         | F         | WD       | 6' - 8" | 5' - 0"  | 6' - 10.5"    | 5' - 1.5"    | 1          |             | W/ DRYWALL WRAP FRAME   |
| 5/0SL         | F         | WD       | 6' - 8" | 5' - 0"  | 6' - 11"      | 5' - 1"      | 1          |             |                         |
| ENTRY         | F         | WD       | 6' - 8" | 3' - 0"  | 6' - 9.5"     | 3' - 1.5"    | 1          | 20 MIN      | W/ PEEPHOLE, REDI FRAME |
| PATIO ADA     | FV        | V        | 6' - 8" | <varies> | 6' - 8"       | <varies>     | 1          |             |                         |

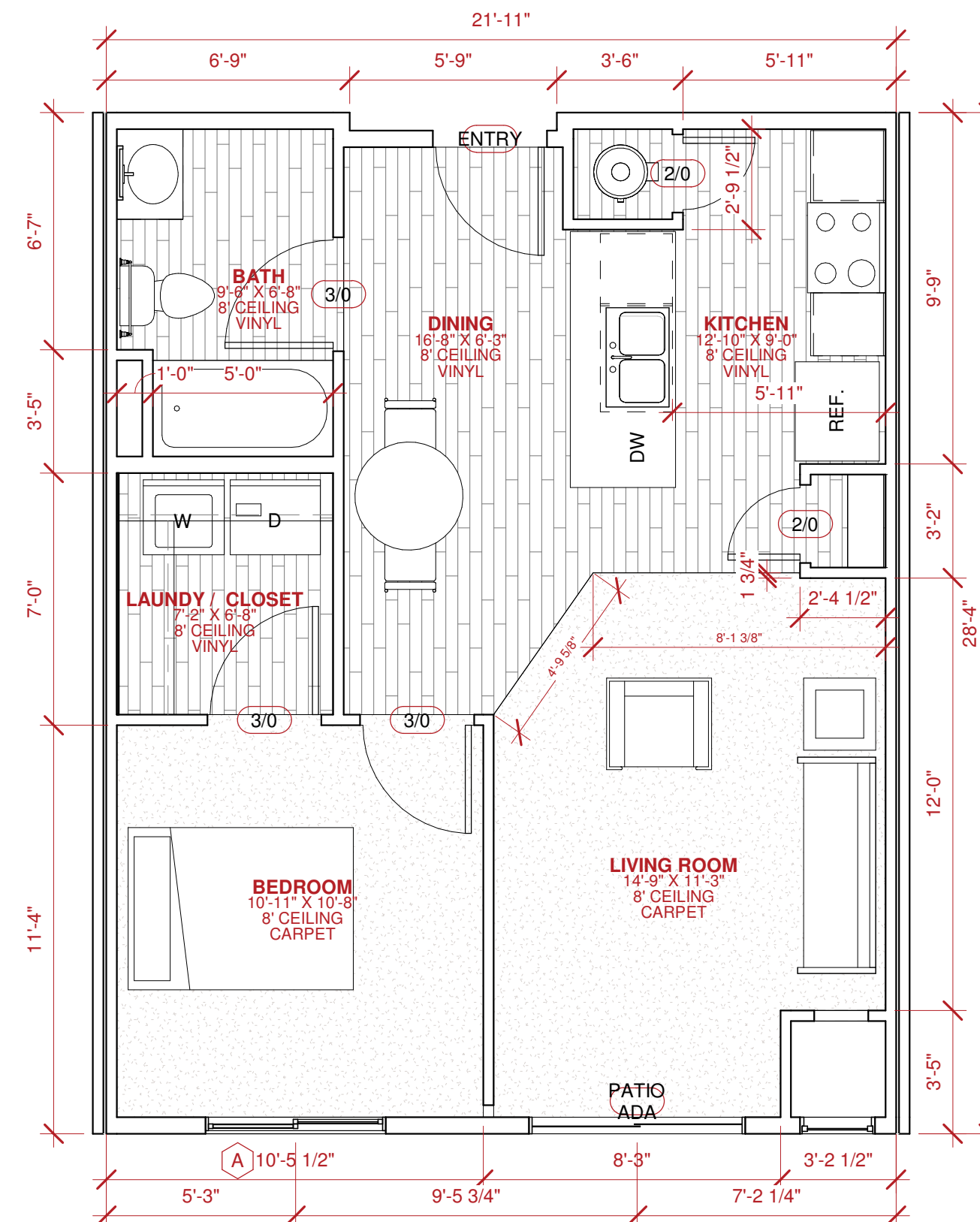
\*\*\*ADD 3/4" TO HEADER HEIGHT ON 2nd AND 3rd FLOOR FOR GYPCRETE\*\*\*  
\*\*\*ALL FIRST FLOOR APARTMENTS HAVE PATIO ADA DOORS (6'-4" WIDTH R.O.) / ALL SECOND AND THIRD FLOOR APARTMENTS HAVE PATIO DOORS (6'-0" WIDTH R.O.)\*\*\*



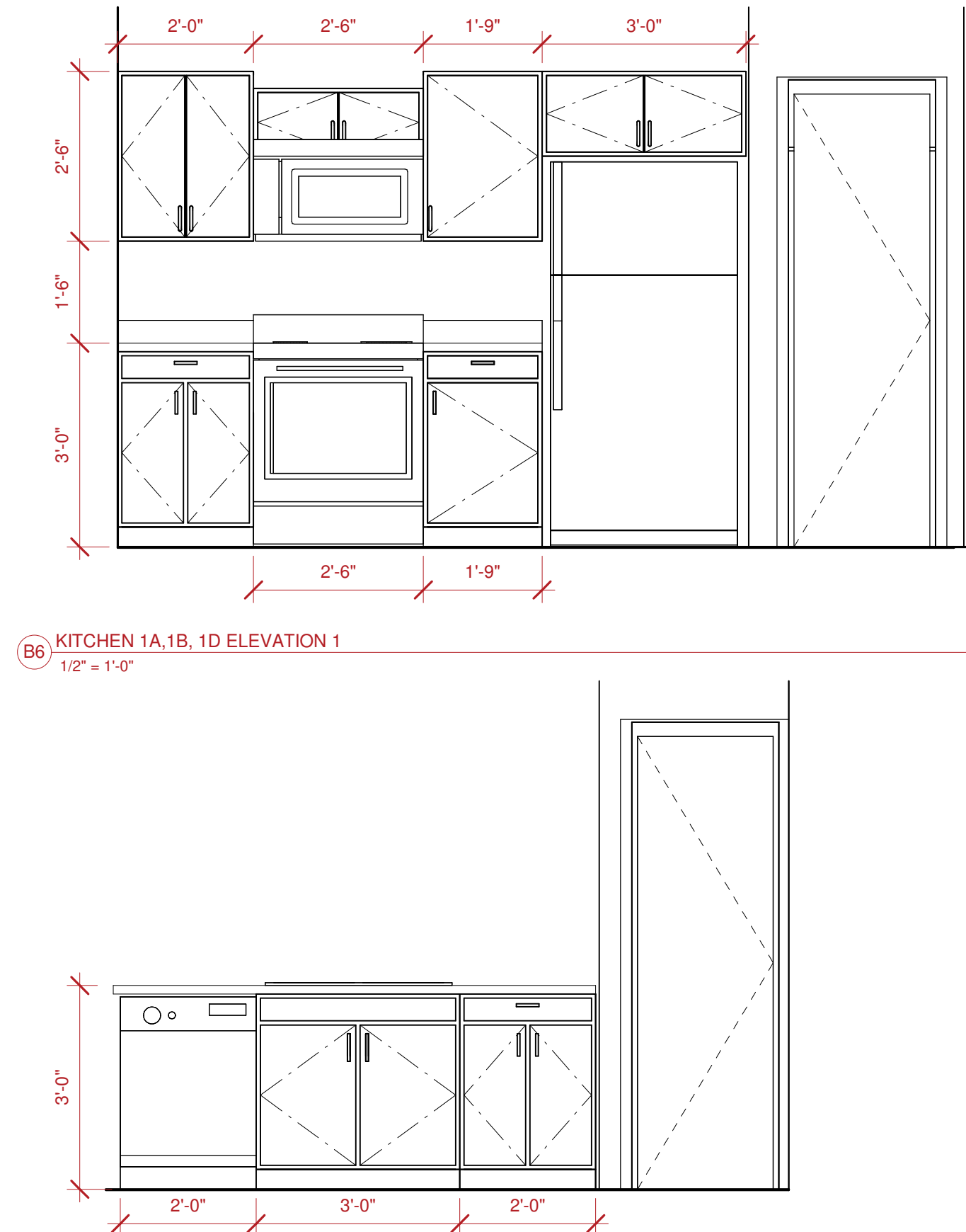
A1 APARTMENT 1A (603 SF) TYPE A BATHROOM2  
1/4" = 1'-0"



A3 APARTMENT 1B (611 SF) TYPE A BATHROOM2  
1/4" = 1'-0"



A5 APARTMENT 1D (625 SF) TYPE A BATHROOM2  
1/4" = 1'-0"

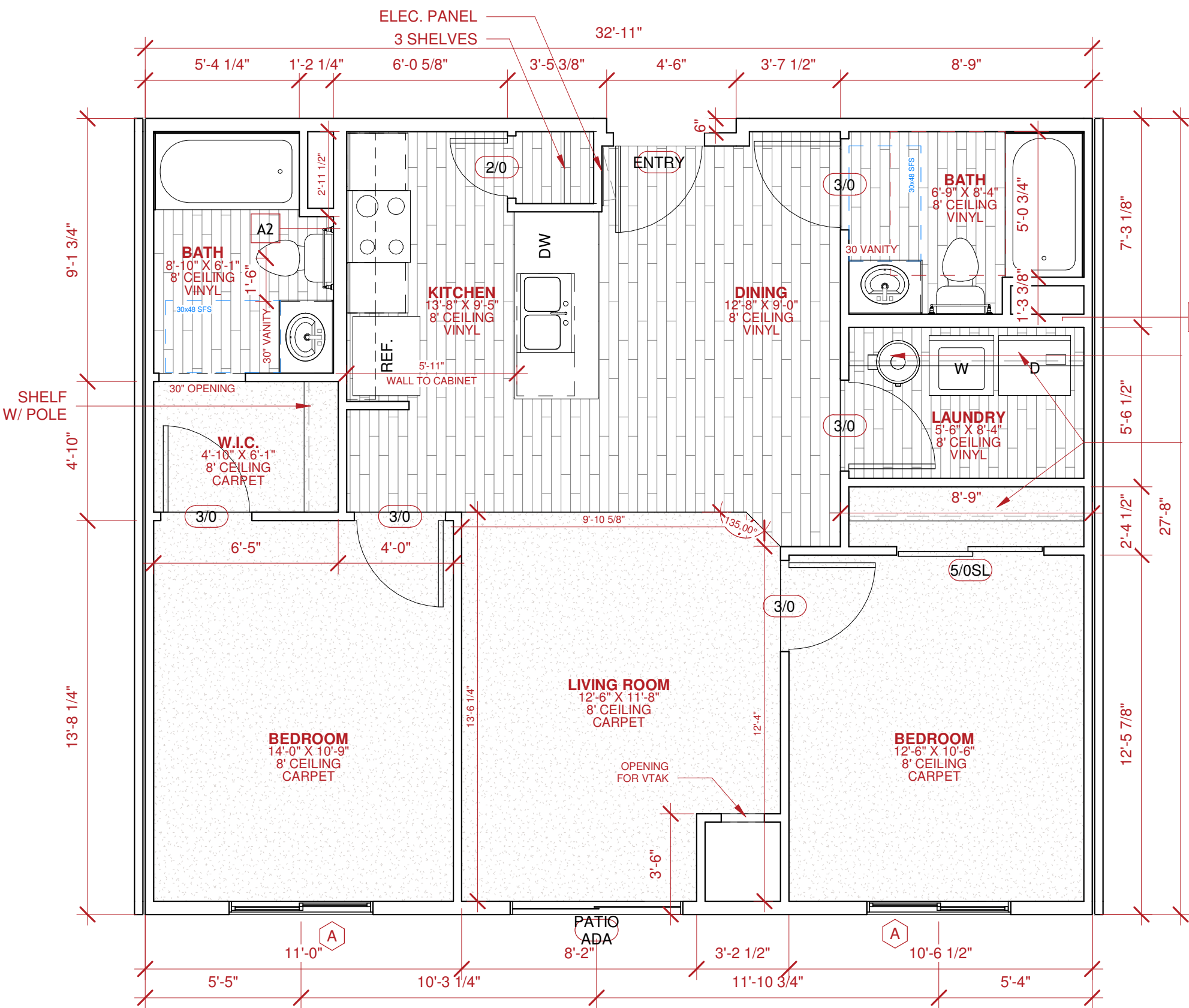


B6 KITCHEN 1A, 1B, 1D ELEVATION 1  
1/2" = 1'-0"

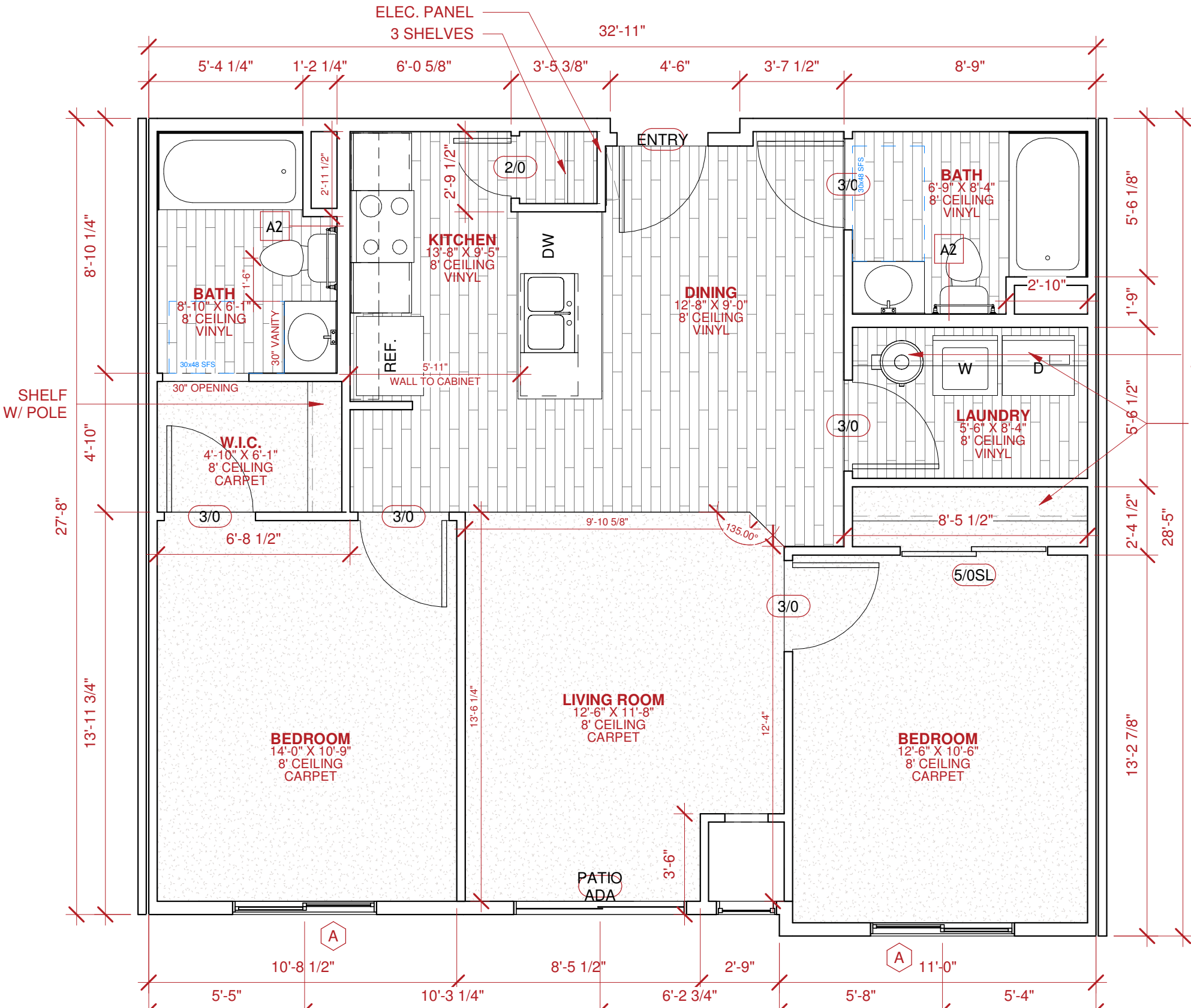
A6 KITCHEN 1A, 1B, 1D ELEVATION 2  
1/2" = 1'-0"

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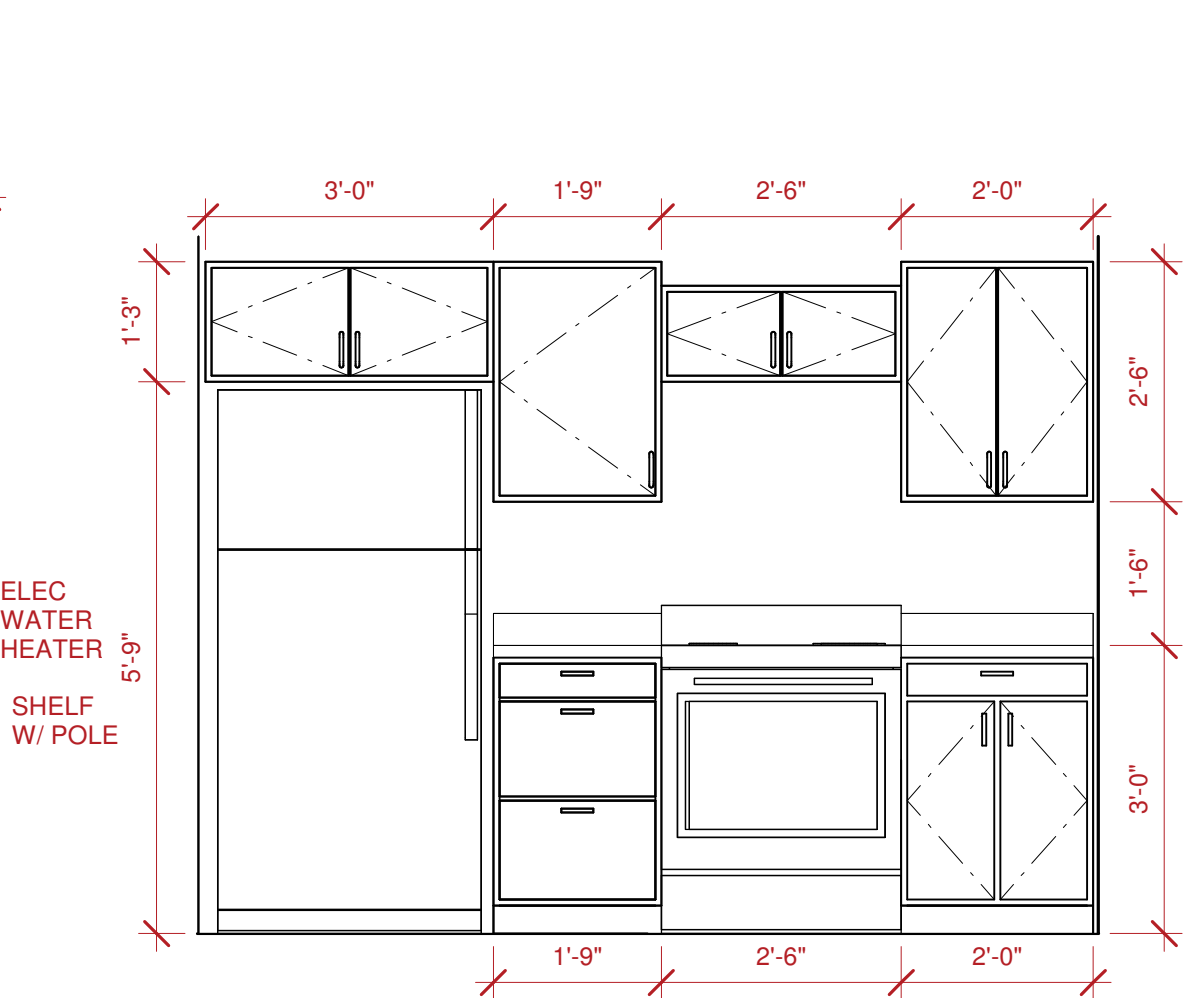




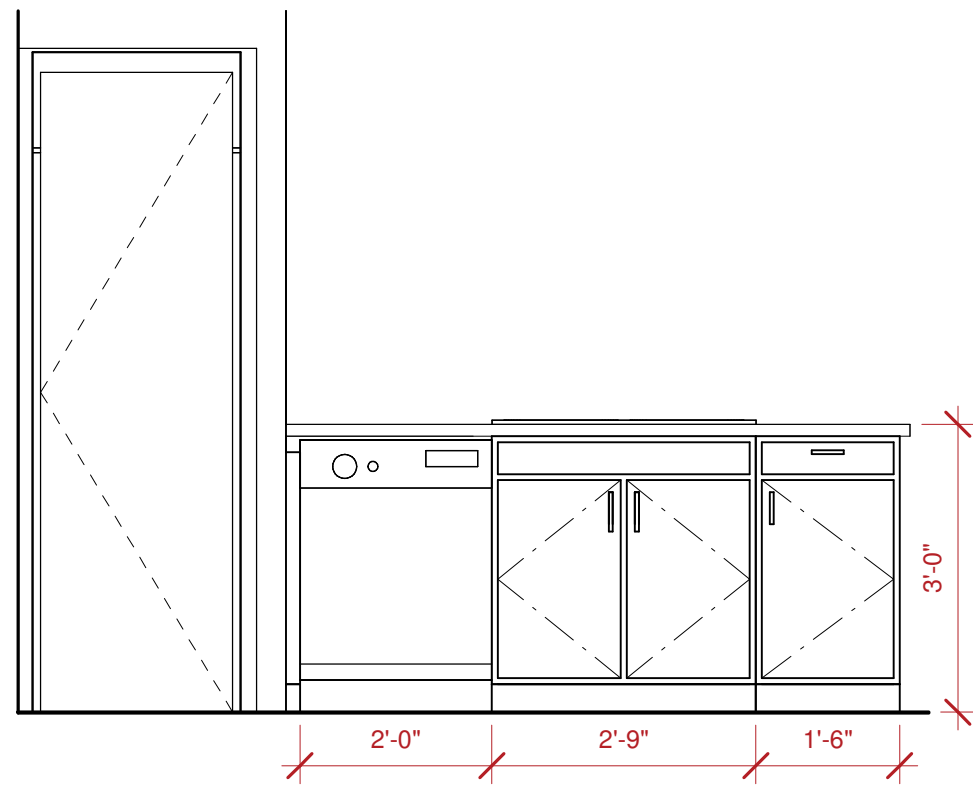
C1 APARTMENT 2A (908 SF) TYPE A BATHROOM1  
1/4" = 1'-0"



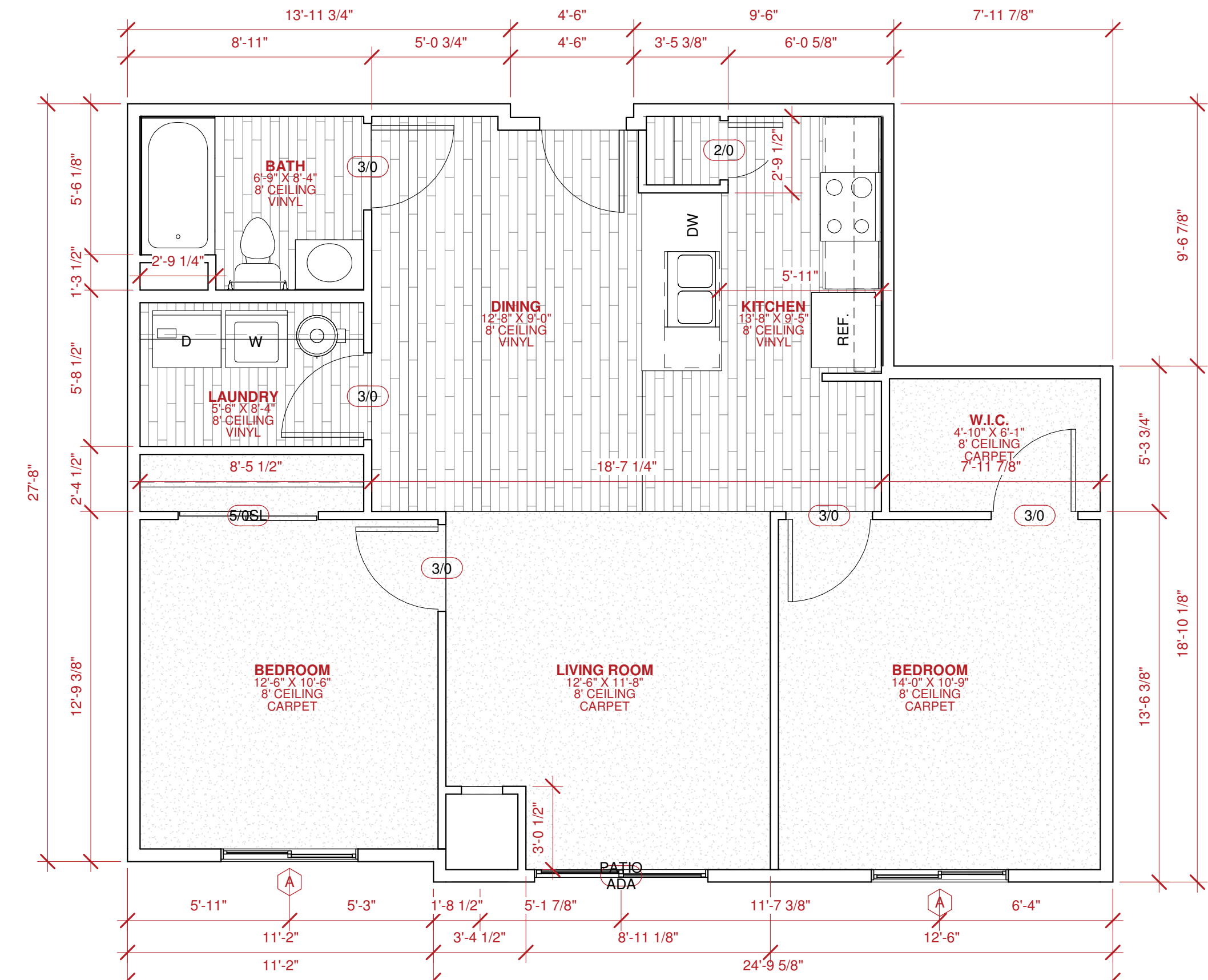
C3 APARTMENT 2B (920 SF) TYPE A BATHROOM2  
1/4" = 1'-0"



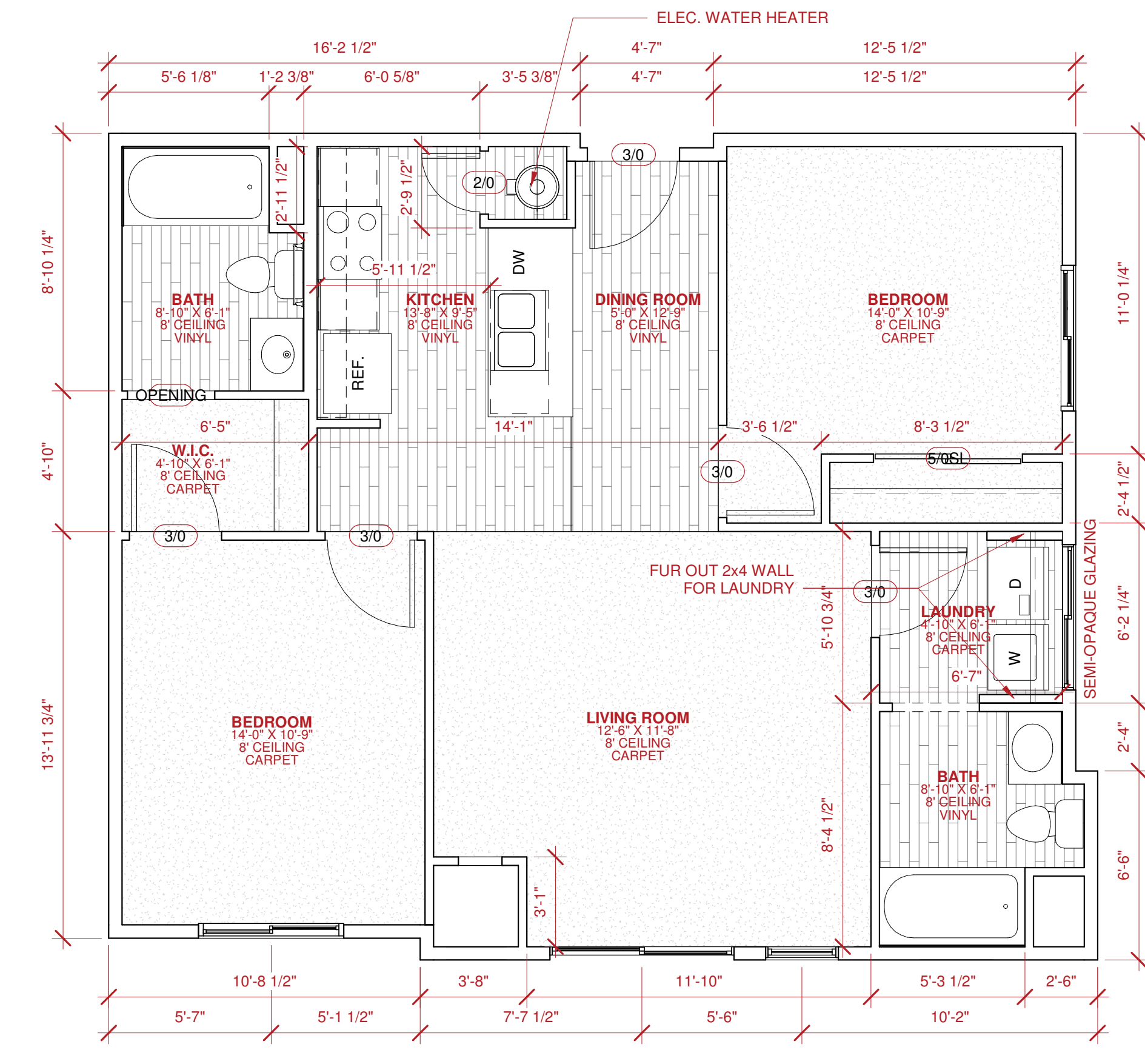
1 KITCHEN 2 BDR ELEVATION 1  
1/2" = 1'-0"



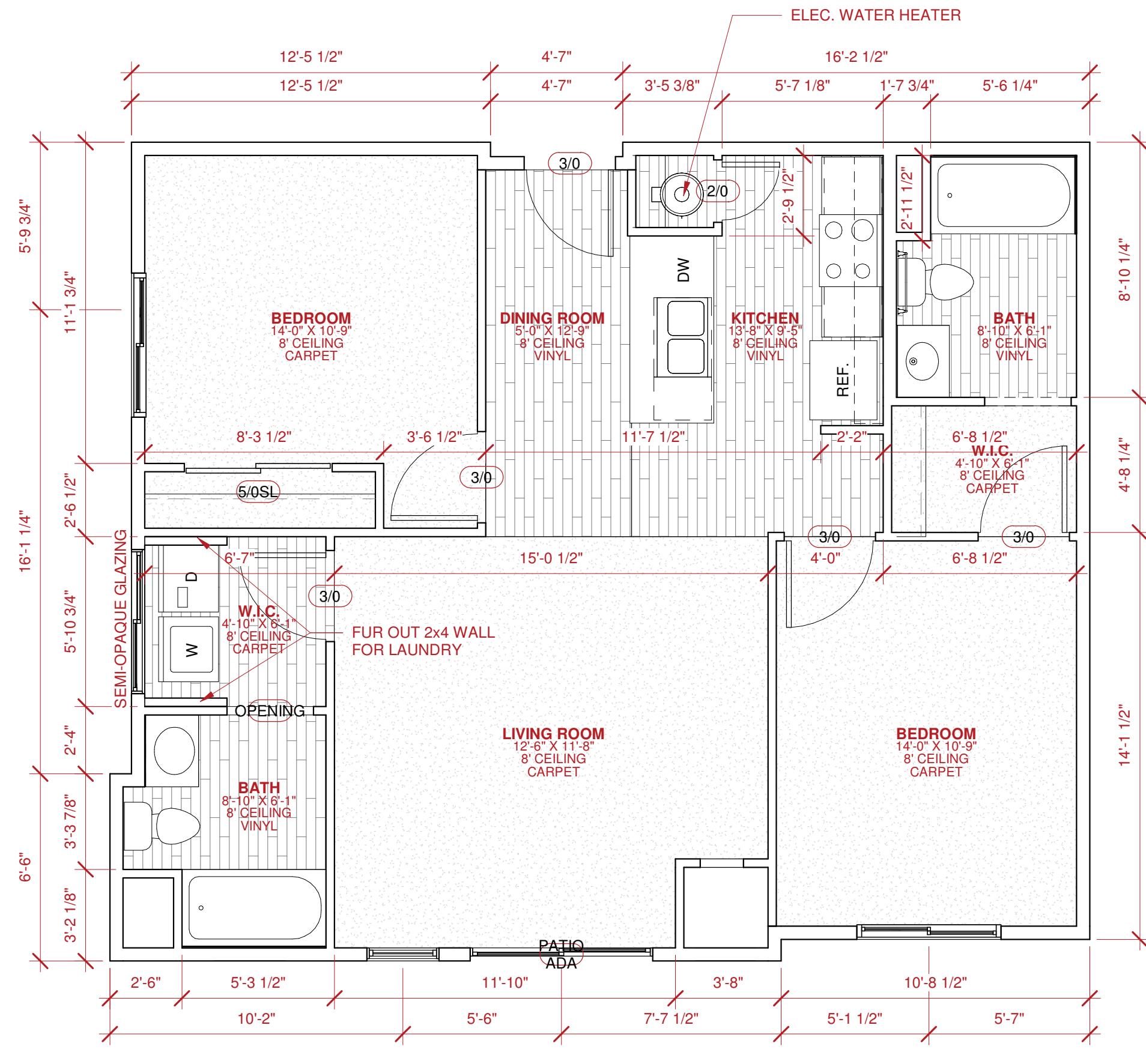
2 KITCHEN 2 BDR ELEVATION 2  
1/2" = 1'-0"



A1 APARTMENT 2V (877 SF)  
1/4" = 1'-0"



A3 APARTMENT 2X (883 SF)  
1/4" = 1'-0"



A5 APARTMENT 2Z (883 SF)  
1/4" = 1'-0"

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VERIFY ALL DIMENSIONS! ALTHOUGH EVERY POSSIBLE EFFORT IS MADE TO INSURE THE ACCURACY OF DIMENSIONS AND OPENINGS, IT IS THE CONTRACTOR'S RESPONSIBILITY TO CHECK AND CONFIRM ALL ROUGH OPENINGS AND OTHER DIMENSIONS FOR ACCURACY. THESE PLANS AND DETAIL CONNECTIONS & SPECIFIC STRUCTURAL MEMBERS FOR NON-STANDARD APPLICATIONS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND TECHNICAL APPROVALS FOR STANDARD APPLICATIONS. THESE PLANS AND DETAIL CONNECTIONS & SPECIFIC STRUCTURAL MEMBERS FOR NON-STANDARD APPLICATIONS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND TECHNICAL APPROVALS FOR STANDARD APPLICATIONS. THESE PLANS AND DETAIL CONNECTIONS & SPECIFIC STRUCTURAL MEMBERS FOR NON-STANDARD APPLICATIONS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND TECHNICAL APPROVALS FOR STANDARD APPLICATIONS.

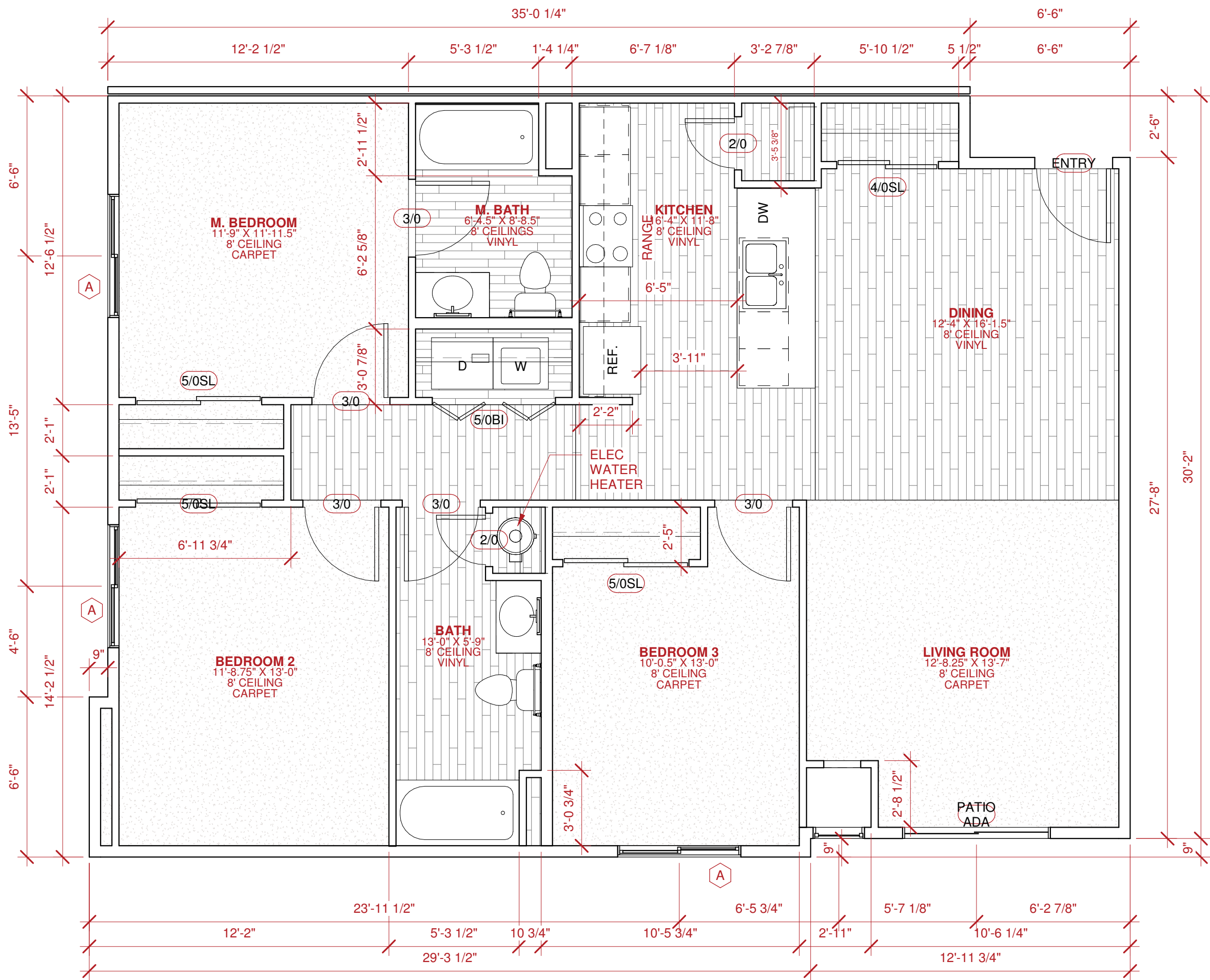
Author  
Checker

95 CD  
6/18/25

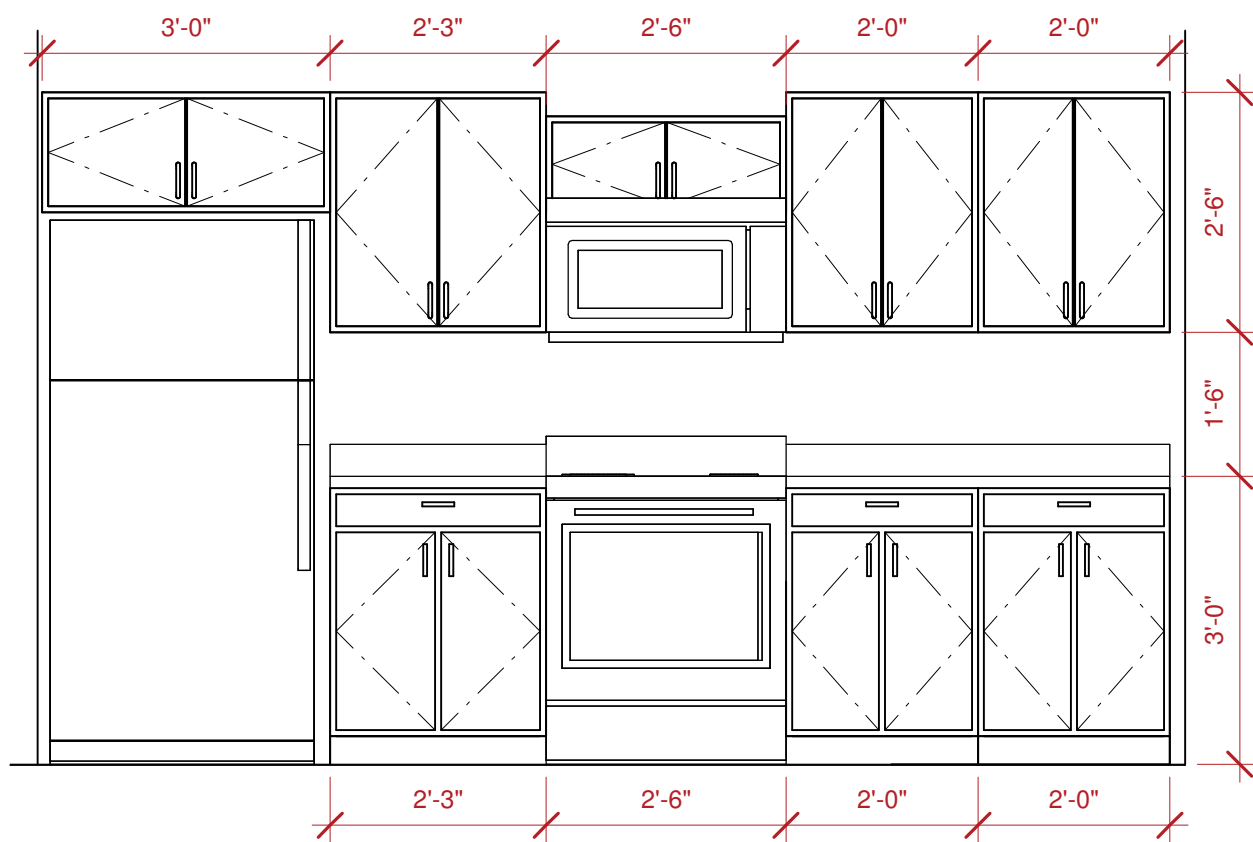
STANDARD APARTMENT UNITS  
SIGNATURE GRIMES APARTMENT 73 UNIT  
COMPANIES GRIMES, IA

As indicated  
A3.2

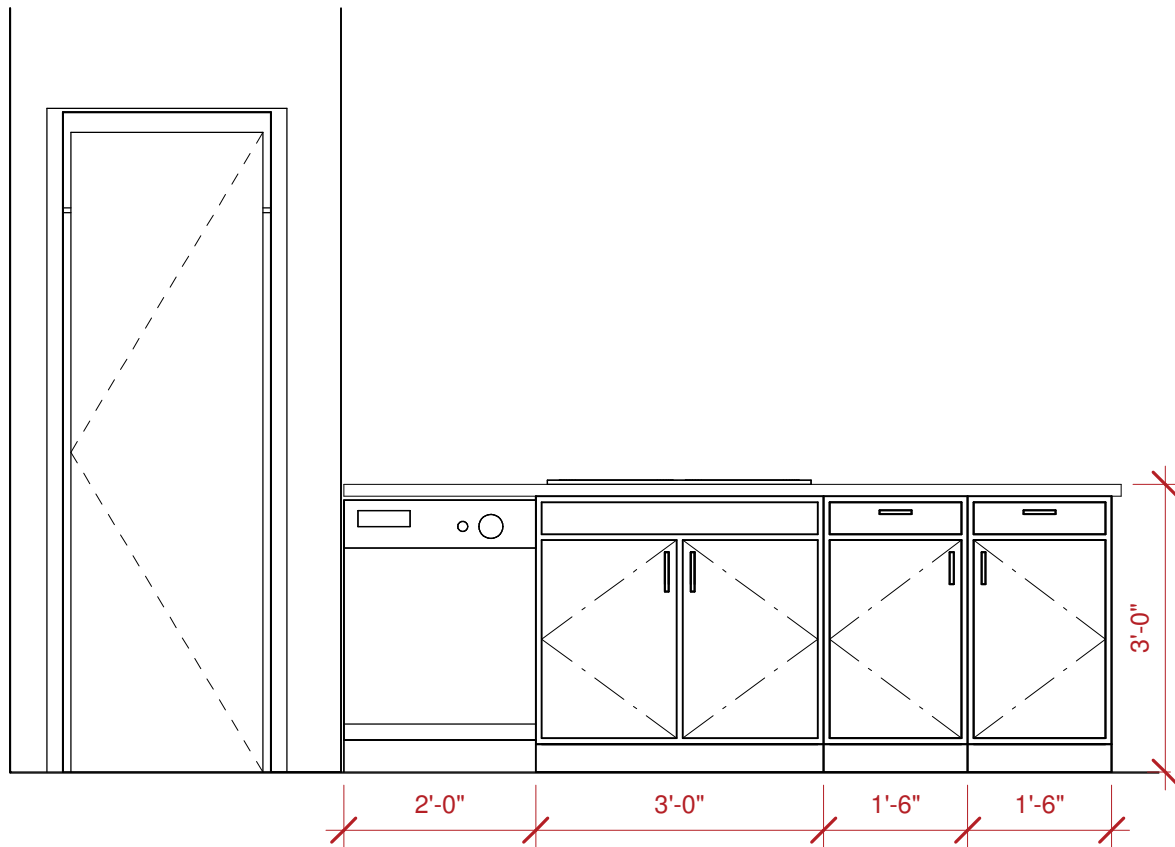




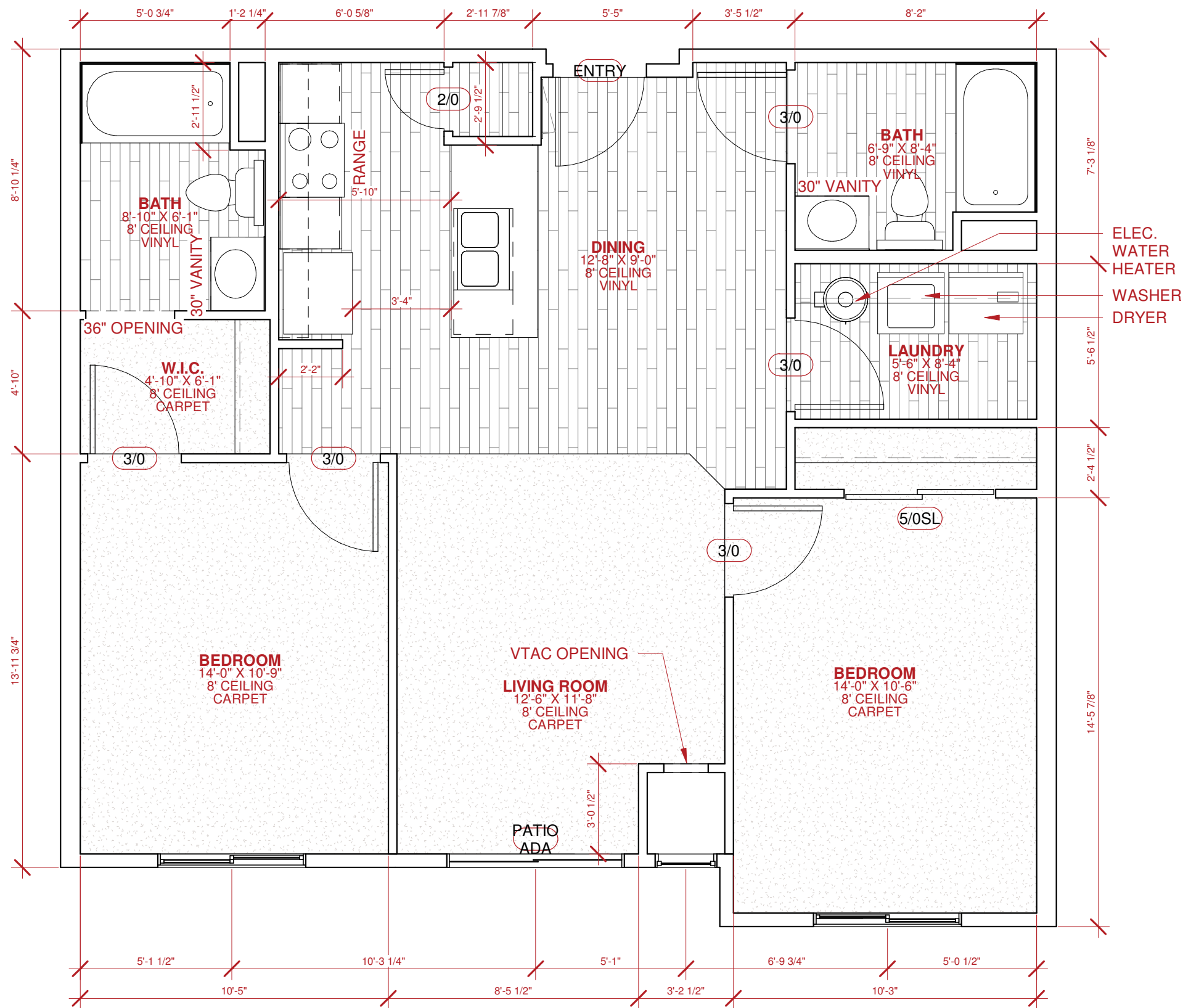
3A APARTMENT 3B (1243 SF) TYPE A BATHROOM  
1/4" = 1'-0"



2 KITCHEN 3 BDR ELEVATION 1  
1/2" = 1'-0"



3 KITCHEN 3 BDR ELEVATION 2  
1/2" = 1'-0"

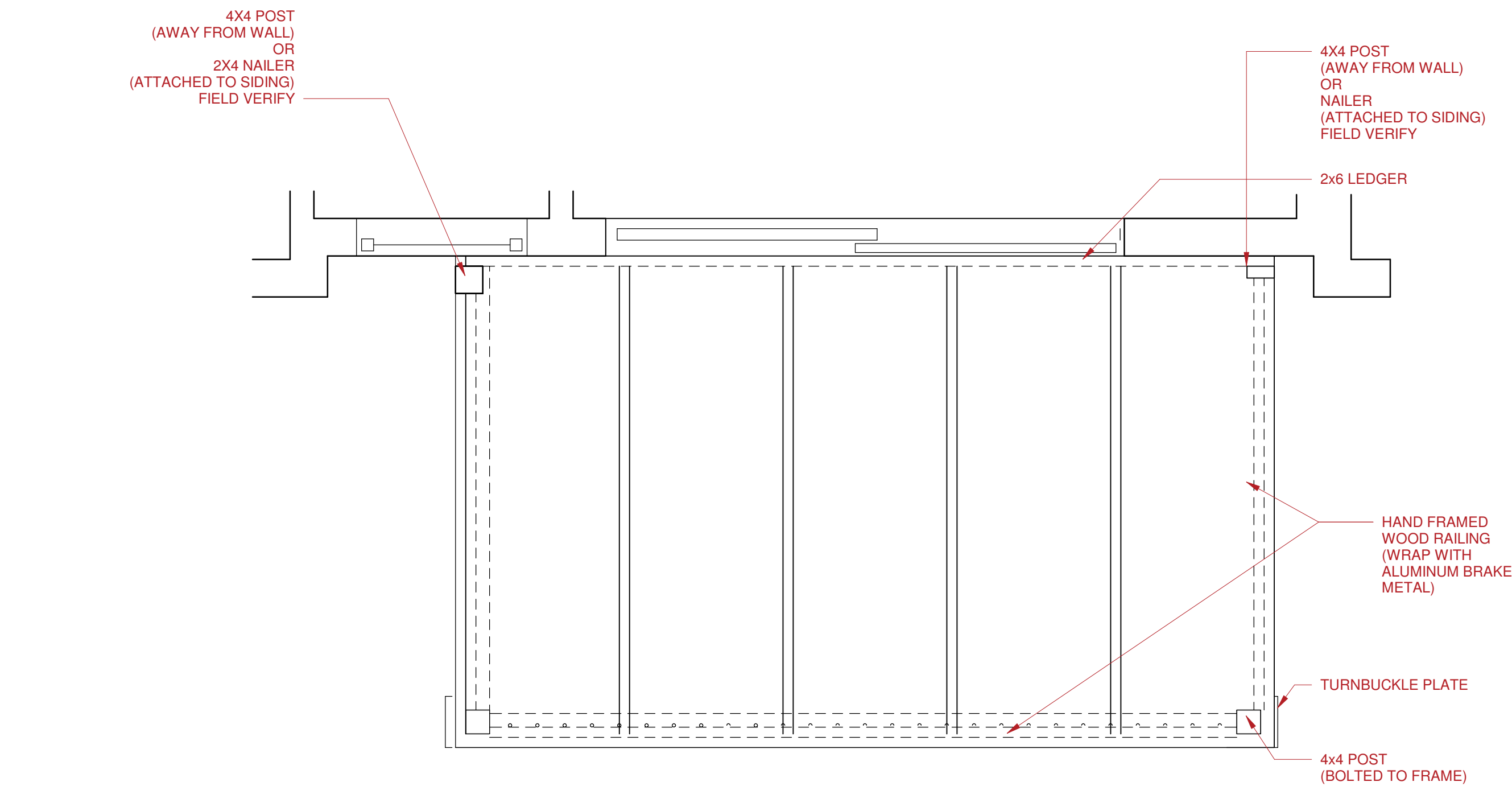


A1 APARTMENT 2B-ALT (935 SF) TYPE A BATHROOM2  
1/4" = 1'-0"

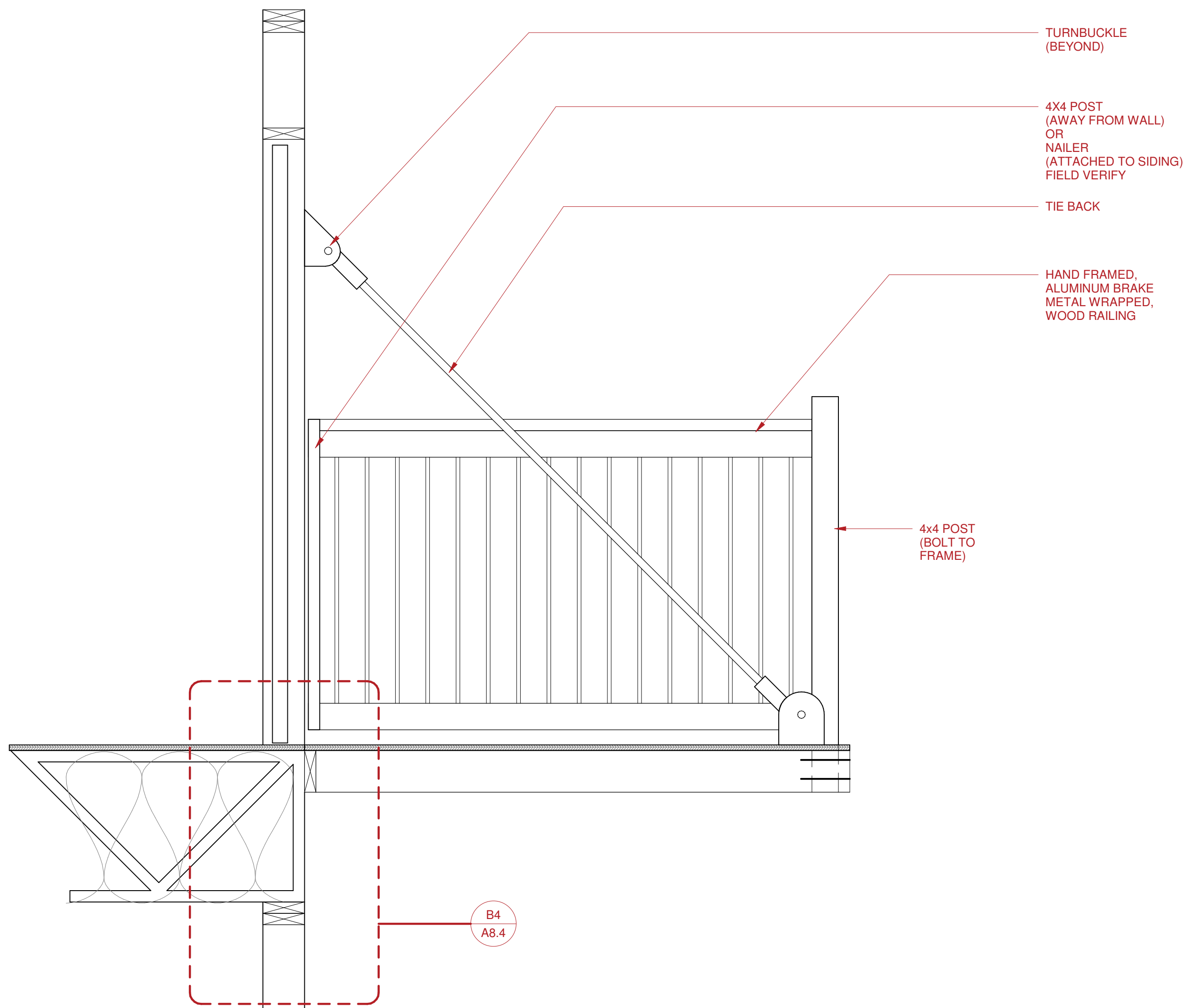
| No. | Description | Date |
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VERIFY ALL DIMENSIONS! ALTHOUGH EVERY POSSIBLE EFFORT IS MADE TO INSURE THE ACCURACY OF DIMENSIONS AND OPENINGS, IT IS THE CONTRACTOR'S RESPONSIBILITY TO CHECK AND CONFIRM ALL ROUGH OPENINGS AND OTHER DIMENSIONS FOR ACCURACY. THESE PLANS DETAIL CONNECTIONS & SPECIFIC STRUCTURAL MEMBERS FOR NON-STANDARD APPLICATIONS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND TECHNICAL APPROVALS FOR NON-STANDARD APPLICATIONS. PLEASE ADVISE THE COMPANY ABOUT ANY APPLICATIONS FOR WHICH YOU ARE UNSURE.



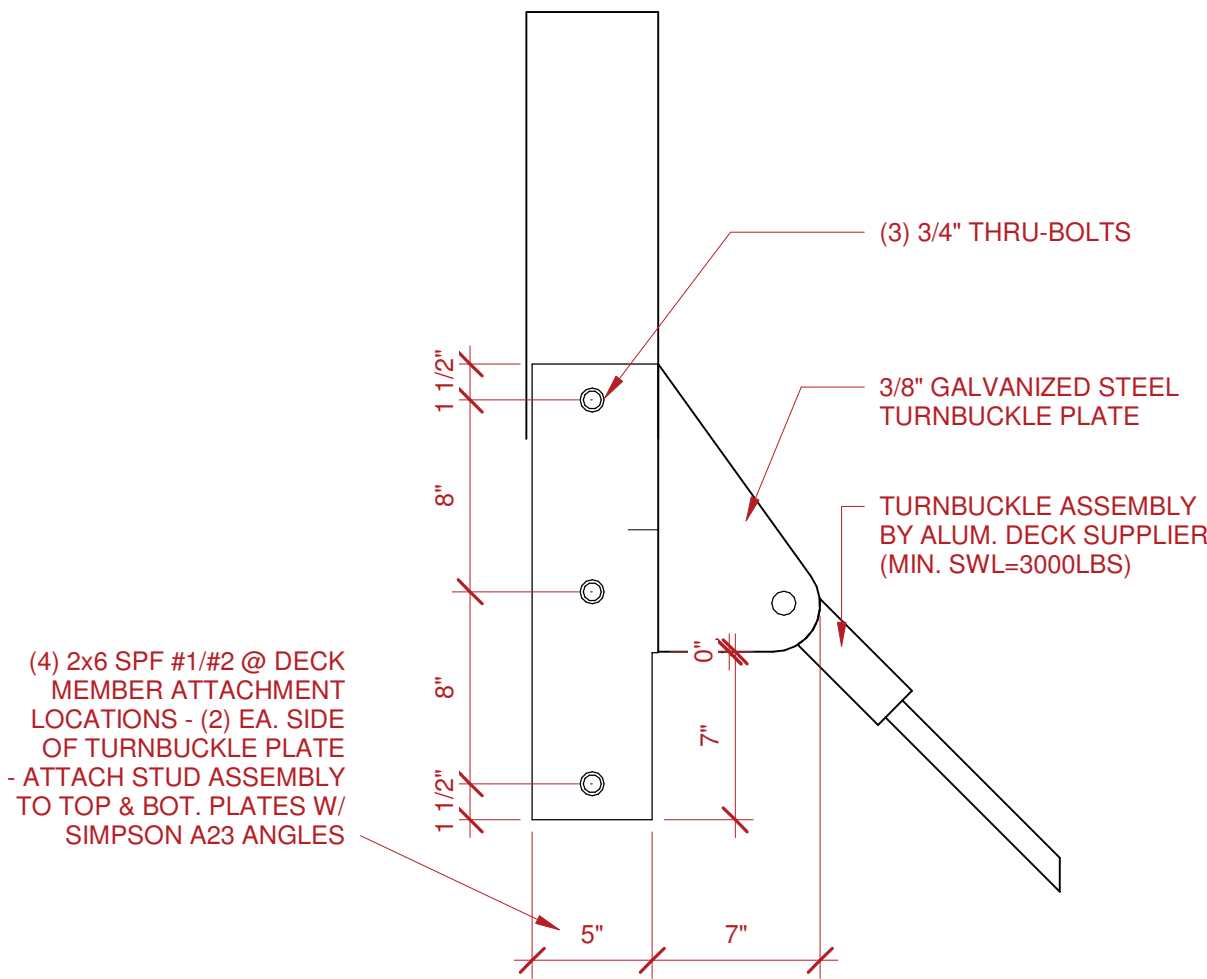


**D1** STAND ALONE DECK PLAN  
3/4" = 1'-0"

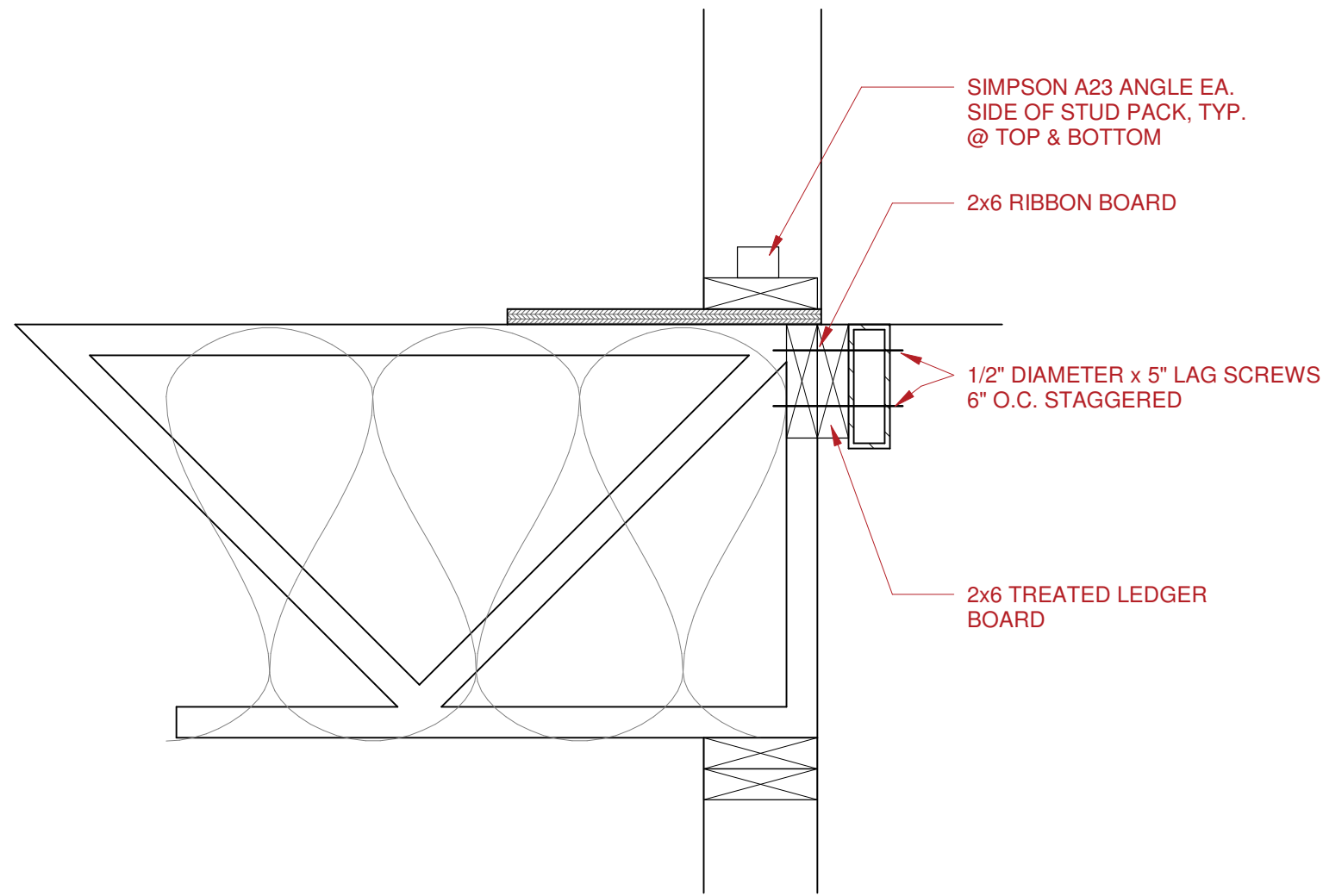


**A1** STAND ALONE DECK SECTION  
1" = 1'-0"

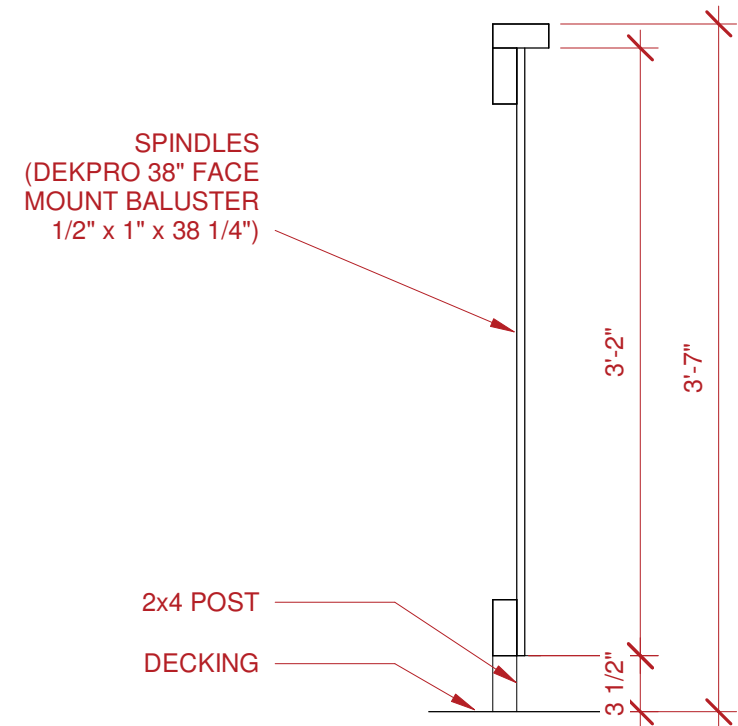
B4  
A8.4



**D4** DECK CONNECTION AT TURNBUCKLE  
1 1/2" = 1'-0"



**B4** DECK CONNECTION AT FLOOR  
1 1/2" = 1'-0"



**A6** RAILING DETAIL (STAND ALONE)  
1" = 1'-0"

VERIFY ALL DIMENSIONS! ALTHOUGH EVERY POSSIBLE EFFORT IS MADE TO INSURE THE ACCURACY OF DIMENSIONS AND OPENINGS, IT IS THE CONTRACTOR'S RESPONSIBILITY TO CHECK AND CONFIRM ALL ROUGH OPENINGS AND OTHER DIMENSIONS FOR ACCURACY. THESE PLANS DETAIL CONNECTIONS & SPECIFIC STRUCTURAL MEMBERS FOR NON-STANDARD APPLICATIONS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFYING THE APPLICABILITY OF THE CONNECTIONS AND MEMBERS FOR THE INTENDED APPLICATION. PLEASE ASK ABOUT ANY APPLICATIONS FOR WHICH YOU ARE UNSURE.

Author  
#101

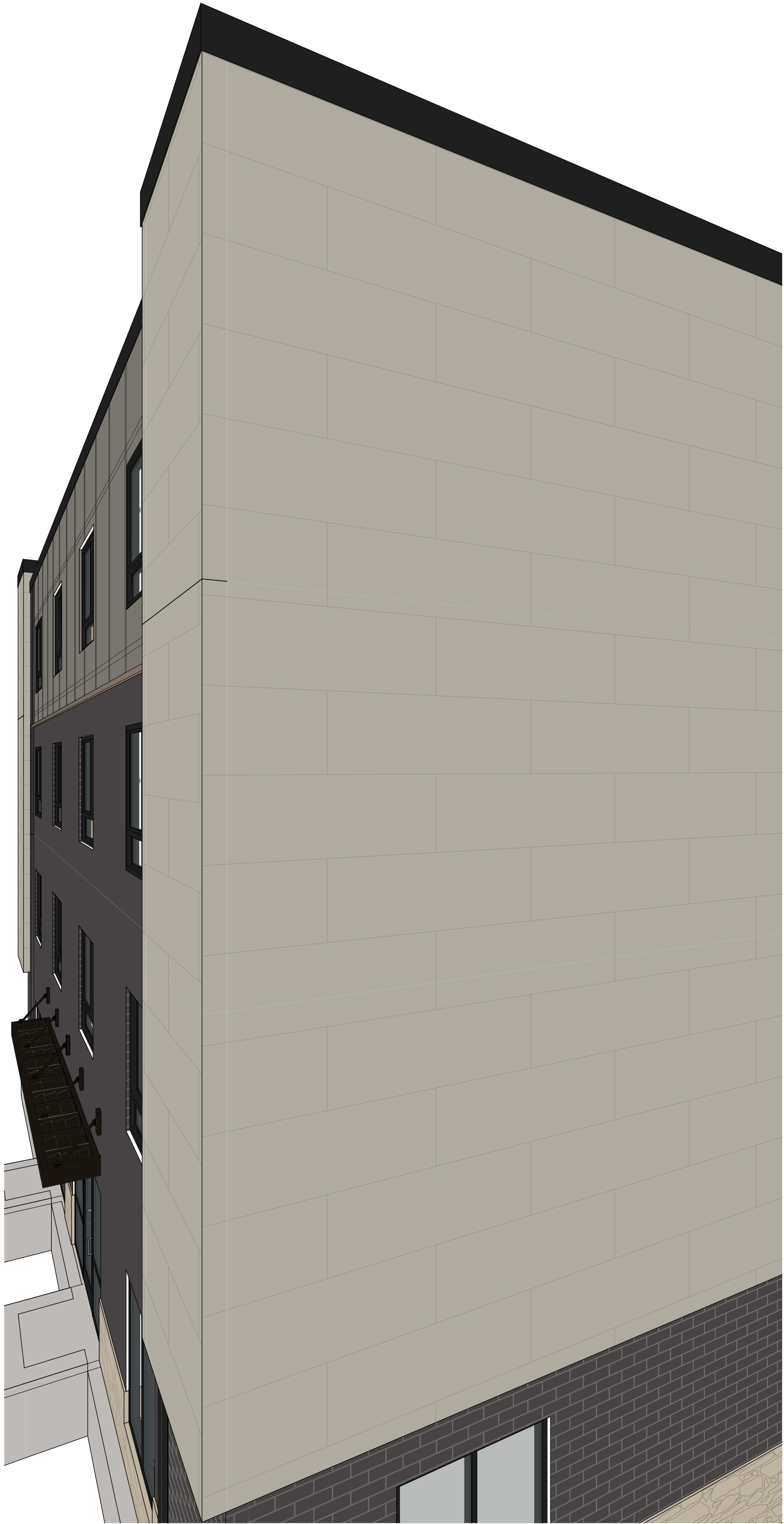
99 CD  
7/30/25

GRIMES APARTMENT 81 UNIT  
GRIMES, IA

**SIGNATURE COMPANIES LLC**

STAND ALONE DECK DETAIL  
A8.4 As indicated





A1 #1 REVEALS & #12 DEEP SET WINDOWS w/ MULLIONS



D3 #5 COLOR, TEXTURE OR MATERIAL CHANGE



B3 #2 POPOUTS



A3 #8 AWNINGS



A5 #15 VARIATION IN ROOF HEIGHT



**ORDINANCE 801**

**AN ORDINANCE AMENDING THE BROOKSIDE VILLAGE PLANNED UNIT DEVELOPMENT F.K.A THE FAGEN PROPERTY REZONE**

BE IN ENACTED BY THE CITY COUNCIL OF THE CITY OF GRIMES, IOWA:

SECTION 1. Purpose. This Ordinance is to amend the Brookside Village Planned Unit Development, for the property legally described in Exhibit A.

SECTION 2. Amendment. As part of this Ordinance, the Fagen Property Zoning Change and Development Agreement is hereby amended and restated as provided for in Exhibit B.

SECTION 3. Repealer. All ordinances or parts of ordinances in conflict with the provisions of these ordinances are hereby repealed.

SECTION 4. Severability Clause. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 6. Effective Date. This ordinance shall be in effect after its final passage, approval and publication as provided by law.

**Passed and approved by the City Council on this \_\_\_\_ day of \_\_\_\_\_, 2025.**

ATTEST:

\_\_\_\_\_  
Scott Mikkelsen, Mayor

\_\_\_\_\_  
Rachel Greving, City Clerk

## **Exhibit A**

### **Legal Description**

#### **R-4 (PUD) DESCRIPTION**

A PART OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 33, TOWNSHIP 80 NORTH, RANGE 25 WEST OF THE FIFTH PRINCIPAL MERIDIAN IN THE CITY OF GRIMES, POLK COUNTY, IOWA AND MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT THE SOUTHWEST CORNER OF OUTLOT 'X', NORTH POINTE PLAT 1, AN OFFICIAL PLAT IN SAID CITY OF GRIMES; THENCE SOUTH 89°49'33" EAST ALONG THE NORTHERLY LINE OF SAID SOUTHWEST QUARTER OF THE NORTHWEST QUARTER, 763.49 FEET; THENCE SOUTH 00°20'06" WEST, 87.38 FEET; THENCE SOUTH 89°39'54" EAST, 179.05 FEET; THENCE SOUTH 00°20'06" WEST, 1117.50 FEET; THENCE NORTH 89°39'54" WEST, 71.79 FEET; THENCE SOUTH 00°20'06" WEST, 120.36 FEET TO THE SOUTH LINE OF SAID SOUTHWEST QUARTER OF THE NORTHWEST QUARTER; THENCE NORTH 89°46'05" WEST ALONG SAID SOUTH LINE, 825.10 FEET TO THE EASTERLY RIGHT OF WAY LINE OF NE GRIMES BOULEVARD; THENCE NORTH 01°38'20" WEST ALONG SAID EASTERLY RIGHT OF WAY LINE, 1325.37 FEET TO THE POINT OF BEGINNING AND CONTAINING 27.42 ACRES (1,194,434 SQUARE FEET).

THE PROPERTY IS SUBJECT TO ANY AND ALL EASEMENTS OF RECORD.

#### **MIXED-USE AREA DESCRIPTION**

A PART OF OUTLOT 'Z' AND OUTLOT 'Y', BROOKSIDE VILLAGE PLAT 1, AN OFFICIAL PLAT IN THE CITY OF GRIMES, POLK COUNTY, IOWA AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHWEST CORNER OF SAID OUTLOT 'Z'; THENCE NORTH 01°38'20" WEST ALONG THE WEST LINE OF SAID OUTLOT 'Z', 258.73 FEET; THENCE NORTH 88°21'40" EAST, 281.79 FEET; THENCE NORTH 01°38'20" WEST, 141.85 FEET TO THE EASTERLY LINE OF SAID OUTLOT 'Z'; THENCE NORTH 62°44'49" EAST, 33.27 FEET; THENCE SOUTHEASTERLY ALONG A CURVE CONCAVE NORTHEASTERLY WHOSE RADIUS IS 300.00 FEET, WHOSE ARC LENGTH IS 144.19 FEET AND WHOSE CHORD BEARS SOUTH 41°01'31" EAST, 142.81 FEET; THENCE SOUTH 54°47'41" EAST, 67.28 FEET; THENCE SOUTHEASTERLY ALONG A CURVE CONCAVE SOUTHWESTERLY WHOSE RADIUS IS 340.00 FEET, WHOSE ARC LENGTH IS 326.54 FEET AND WHOSE CHORD BEARS SOUTH 27°16'53" EAST, 314.13 FEET; THENCE SOUTH 00°13'55" WEST, 0.40 FEET TO THE SOUTH LINE OF SAID OUTLOT 'Y'; THENCE NORTH 89°46'05" WEST ALONG SAID SOUTH LINE AND THE SOUTH LINE OF SAID OUTLOT 'Z', 592.50 FEET TO THE POINT OF BEGINNING AND CONTAINING 3.74 ACRES (162,787 SQUARE FEET).



**AMENDED AND RESTATED BROOKSIDE VILLAGE  
ZONING CHANGE AND DEVELOPMENT AGREEMENT  
F.K.A FAGEN PROPERTY**

THIS ZONING CHANGE AND DEVELOPMENT AGREEMENT ("Agreement") is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2025, by and between the City of Grimes, IOWA, a municipal corporation (the "City") and Signature Ernst Holdings, LLC, (referred to herein as "Property Owner"), collectively referred to as ("the Parties");

WHEREAS, Property Owner owns certain real property located within the corporate limits of the City which is legally described on Exhibit "A", attached hereto (the "Property"), which Property is presently zoned A-1.

WHEREAS, the Property Owner has submitted a master plan prepared by Civil Design Advantage, identifying the Property to be developed as a mixed-use neighborhood as set forth in Exhibit "B", attached hereto (the "Master Plan"); and

WHEREAS, the City and Property Owner now desire that the Property be rezoned from A-1 to R-4 and R-3 Medium, prior to development in accordance with, and in consideration of, the provisions of this Agreement and Section 414.5 of the Iowa Code; and

WHEREAS, Property Owner and the City wish to set forth their agreements with respect to the conditions and restrictions which will arise with respect to the Property as a result of such rezoning and development.

NOW, THEREFORE, in consideration of the above premises, the rezoning of the Property and the promises and agreements set forth herein, it is hereby agreed between Property Owner and the City as follows:

- 1) Rezoning. The property shall be rezoned from A-1 to R-4 and R-3 Medium.
- 2) Master Plan. As required by the PUD regulations, the Property Owner has submitted a master plan, as shown on Exhibit "B", in conjunction with the Property Owners request for rezoning to R-4 and R-3 Medium to allow for the development of the property for a commercial, and residential use neighborhood, referred to herein as Brookside Village F.K.A. the Fagen Property. The overall intent of the neighborhood is to provide reasonable accommodations for development, while preserving the natural areas, and integrating pedestrian pathways throughout the development. The Property Owner agrees that the development of the property shall be consistent with the master plan and shall satisfy the following requirements. Any area not addressed within this development agreement shall follow the City of Grimes Zoning Ordinance.
  - (a) Phasing of Subdivision. It is understood that the Property Owner intends to phase the development of the property, and that the Property Owner agrees to obtain



approval from the City of a Final Plat, which subdivides all of the Property into lots and outlots (referred to herein individually as a “Lot” or collectively as the “Lots”).

- (b) Site Plans Required. Property Owner agrees that preliminary plats and site plans will be required for the proposed improvements within each subdivision or lot. Preliminary Plats shall include sufficient details to ensure that the minimum development standards for the Property can be achieved.
- 3) Development Intent. Located east of Highway 141 and south of NE Beaverbrooke Boulevard, Brookside Villagewill consist of medium density residential dwellings, high density residential dwellings, mixed-use, and commercial uses. Each use area is further described as follows.
- (a) Medium-Density Residential. Areas designated as Medium-Density Residential are intended for traditional attached dwelling units. No multi-family units or commercial uses of any kind will be allowed in these areas. Driveways are to be connected to the private streets and constructed with attached garages. All construction shall conform to the Architectural Standards as set forth in this document and be reviewed by the City of Grimes.
  - (b) High-Density Residential. Areas designated as High-Density Residential are intended and designed to provide for certain high-density residential areas now developed with two family and multiple family dwellings and areas where similar residential development seems likely to occur. No commercial uses of any kind will be allowed in these areas. Parking lots shall provide the required number of stalls and covered garages. All construction shall conform to the Architectural Standards as set forth in this document and be reviewed by the City of Grimes.
  - (c) Mixed-Use. Areas designated as Mixed-Use are intended to permit both commercial and multi-family residential uses within the same building. Residential uses above commercial space are allowed. Stand-alone commercial and stand-alone multi-family buildings are not permitted. All construction shall conform to the Architectural Standards as set forth in this document and be reviewed by the City of Grimes.
  - (d) General Commercial. Areas designated as General Commercial are intended to provide for general commercial uses. The uses permitted are intended to accommodate both the local retail consumer and the automobile-traveling public. All construction shall conform to the Architectural Standards as set forth in this document and be reviewed by the City of Grimes.
- 4) R-3 Medium Density Two or More Family Dwelling District. This area is intended to accommodate the construction of attached dwelling units.

- (a) Lot Dimensions. No minimum lot dimensions shall apply. Postage Stamp lot development is permitted.
- (b) Density. The maximum density within the Townhome Residential area shall be eight (8) units per acre.
- (c) Setbacks. The following setbacks shall apply to all units:
  - (i.) Front Yard – Thirty (30) Feet
  - (ii.) Rear Yard – Thirty (30) Feet
  - (iii.) Side Yard – Ten (10) Feet
  - (iv.) Building Separation – Twenty (20) Feet – From Building Groups

A two (2) foot projection for non-habitable space is permitted, however the projection must meet all applicable building/fire code standards.
- (d) Minimum Dwelling Size. All dwellings with two bedrooms must have a total finished area of not less than one thousand (1,000) square feet, exclusive of garage area. All units with three bedrooms shall have a minimum total finished area of one thousand two hundred (1,200) square feet, exclusive of garage area. Basement or partial subgrade level square footage may not be counted towards minimum finished area.
- (e) Height. The maximum height of any building shall be two (2) stories above grade (35-Feet maximum).
- (f) Garage. A minimum two (2) car attached garage shall be provided for every unit.
- (g) Parking. Visitor Parking shall be provided in accordance with the Grimes Zoning Ordinance. For every five (5) units, an additional visitor parking space shall be provided.
- (h) Building Materials. All townhome buildings shall follow the minimum architecture standards for R-3 districts within the Zoning Ordinance.
- (i) Facade Design. The units should be designed in a way that compliments the architecture of the dwellings within the area. More specifically, attempts to include front porches, dormers and other decorative treatments shall be made. Repetition of front facades shall be discouraged, and a minimum of 3 elevation packages shall be provided. The elevation packages should include varying colors, siding textures, and brick/stone or masonry.
- (j) Accessory Structures and Buildings. Any accessory structure or accessory building constructed upon the property shall be designed to match the architectural character of the principal structure and shall be in conformance with the Grimes Zoning Ordinance.

(k) Open Space. A minimum of forty (40%) percent open space shall be provided.

(l) Landscaping. A minimum of one (1) tree per one thousand (1,000) square feet of required open space shall be provided.

One (1) overstory tree is required for every fifty (50) feet of lot frontage. Street trees shall be a combination of diverse species with no more than five trees of a similar species in a single group. Required street trees and buffer trees may count towards the required open space trees. Foundation plantings shall be provided along the front façade of the units.

(m) Pedestrian. Connections from the units, to a common pedestrian network shall be provided. Future accommodations for trail connections should be planned for, and constructed by the property owner or association. A five (5) foot PCC sidewalk shall be provided on at least one side of any internal private street.

5) R-4 Planned Residential Development District. This area is intended to provide general commercial uses, mixed-use, and high-density residential units.

(a) High Density Residential Area.

(i.) Lot Dimensions. No minimum lot dimensions shall apply. Postage Stamp lot development is permitted.

(ii.) Permitted Uses. Multi-family and attached townhome dwelling units.

(iii.) Density. The maximum number of residential units shall be 21 per acre.

(iv.) Setbacks. The following setbacks shall apply to all units:

1. Front Yard – Thirty (30) Feet

2. Rear Yard – Thirty (30) Feet

3. Side Yard – Twenty (20) Feet

4. Building Separation – Twenty (20) Feet

(v.) Minimum Dwelling Size. The minimum finished floor area shall be four hundred and fifty (450) square feet for multi-family units. All townhome dwellings with two bedrooms must have a total finished area of not less than one thousand (1,000) square feet, exclusive of garage area. All townhome dwellings with three bedrooms shall have a minimum total finished area of one thousand two hundred (1,200) square feet, exclusive of garage area. Basement or partial subgrade level square footage may not be counted towards minimum finished area.

- (vi.) Height. The maximum height of any standalone multifamily building shall be four (4) stories above grade (50-feet maximum). The maximum height of any townhome building shall be three (3) stories above grade (40-feet maximum).
- (vii.) Garage. Twenty-five (25) percent of the total multi-family units shall have a covered parking stall. A minimum two (2) car attached garage shall be provided for every townhome unit. All garages shall be designed to match the architectural character of the principal structures and shall be in conformance with the Grimes Zoning Ordinance.
- (viii.) Parking.
  - 1. Multi-Family. A minimum of one and one seventh (1.7) parking stalls per one bedroom/studio unit shall be provided. A minimum of two (2) parking stalls per two/three-bedroom unit shall be provided. Accommodations for bicycle parking should be provided as part of the site design. A terminal landscaping island shall be provided at the beginning and end of every parking row. No more than twelve (12) parking spaces shall be provided without a landscaped island.
  - 2. Townhomes. Visitor Parking shall be provided in accordance with the Grimes Zoning Ordinance. For every five (5) units, an additional visitor parking space shall be provided.
- (ix.) Building Materials.
  - 1. Multi-Family. The primary material shall constitute at least seventy-five percent (75%) of the wall area, excluding glass. The primary exterior material shall consist of a combination of earthtone colored brick, architectural concrete panels, textured concrete block, marble or stone panels. The standard shall apply to all sides of any building. The remaining exterior material shall be considered as building trim. All building and architectural materials shall meet the Highway 141 Mixed Use Development Corridor District Zone 1 standards.
  - 2. Townhome. All townhome buildings shall follow the minimum architecture standards for R-3 districts within the Zoning Ordinance.
- (x.) Façade Design.
  - 1. Multi-Family. A minimum of (5) five treatments which are proportionate to the building façade, shall be utilized to reduce the perceived scale of a building. The permitted list of treatments can be found in Section 12-11-1 of the Grimes Zoning Ordinance.

2. Townhomes. The units should be designed in a way that compliments the architecture of the dwellings within the area. More specifically, attempts to include front porches, dormers and other decorative treatments shall be made. Repetition of front facades shall be discouraged, and a minimum of 3 elevation packages shall be provided. The elevation packages should include varying colors, siding textures, and brick/stone or masonry.

(xi.) Accessory Structures and Buildings. Any accessory structure or accessory building constructed upon the property shall be designed to match the architectural character of the principal structures and shall be in conformance with the Grimes Zoning Ordinance.

(xii.) Open Space. A minimum of forty (40%) percent open space shall be provided.

(xiii.) Landscaping. A minimum of two (2) trees per one thousand (1,000) square feet of required open space shall be provided. One shrub shall be planted for every five hundred (500) square feet of open space, but no less than three shrubs per lot. The trees shall be balled or burlap stock. The minimum height for evergreens shall be six (6) feet. The trees must live for at least twelve (12) months after planting or be replaced by the landowner.

Street trees shall be a combination of diverse species with no more than five trees of a similar species in a single group. Required street trees and buffer trees may count towards the required open space trees. All landscaping shall meet the Highway 141 Mixed Use Development Corridor District landscaping requirements.

(xiv.) Pedestrian Access. Connections from the units, to a common pedestrian network shall be provided. Future accommodations for trail connections should be planned for, and constructed by the property owner or association. A five (5) foot PCC sidewalk shall be provided on at least one side of any internal private street.

(xv.) Common Spaces. Planned plazas, patios, courtyards or other similar public spaces are encouraged and expected to be included as part of the site design. Planned plazas, courtyards or other similar public spaces may be counted for not more than thirty (30%) percent of the required open space.

(b) General Commercial Area.

(i.) Lot Dimensions. No minimum lot dimensions shall apply.

(ii.) Setbacks. The following setbacks shall apply to all units:

1. Front Yard – Twenty (20) Feet
2. Rear Yard – Twenty-Five (25) Feet – However, for every foot the front yard is increased over 25 feet, the rear yard may be decreased in direct proportion thereto, but in no case shall the rear yard be less than 10 feet.
3. Side Yard – Zero (0) Feet

(iii.) Permitted Uses. Uses permitted within the General Commercial area shall follow the C-2 zoning district regulations with the exception of the following uses:

1. Lumber yards
2. Monument sales yards
3. Mini storage and warehouse facilities
4. Heavy Automotive Body Repair/Vehicle Repair. Light service or repair shall be permitted.
5. Used car lots
6. Any outdoor exercise areas/runs for domesticated animal board/kennels shall be limited to use during normal business hours.

(iv.) Height. The maximum height of any building shall be four (4) stories above grade (50-feet maximum).

(v.) Signage. Through the development of a site plan, or master plan, a signage package shall be developed that clearly communicates the intent for the development as a whole. It is expected that the sign package, inclusive of building signs, monument signs, and directional signs, be designed consistently and holistically. All signs constructed upon the site shall be in conformance with the Grimes Zoning Ordinance.

(vi.) Outdoor Storage. No outdoor storage is permitted upon the site.

(vii.) Parking Setbacks. All parking lots shall have a minimum setback of ten (10) feet along public streets. For internal property lines, a minimum five (5) foot setback shall be provided, unless a shared drive is provided.

(viii.) Parking. All parking requirements shall be in conformance with the Grimes Zoning Ordinance.



- (ix.) Building Materials. The primary material shall constitute at least seventy-five percent (75%) of the wall area, excluding glass. The primary exterior material shall consist of a combination of earthtone colored brick, architectural concrete panels, textured concrete block, marble or stone panels. The standard shall apply to all sides of any building. The remaining exterior material shall be considered as building trim. All building and architectural materials shall meet the Highway 141 Mixed Use Development Corridor District Zone 1 standards.
- (x.) Façade Design. A minimum of five (5) treatments which are proportionate to the building façade, shall be utilized to reduce the perceived scale of a building. The permitted list of treatments can be found in Section 12-11-1 of the Grimes Zoning Ordinance.
- (xi.) Accessory Structures and Buildings. Any accessory structure or accessory building constructed upon the property shall be designed to match the architectural character of the principal structures and shall be in conformance with the Grimes Zoning Ordinance.
- (xii.) Open Space. A minimum of twenty (20%) percent open space shall be provided.
- (xiii.) Landscaping. A minimum of two (2) trees per one thousand (1,000) square feet of required open space shall be provided. One shrub shall be planted for every five hundred (500) square feet of open space, but no less than three shrubs per lot. The trees shall be balled or burlap stock. The minimum height for evergreens shall be six (6) feet. The trees must live for at least twelve (12) months after planting or be replaced by the landowner. Landscaping around buildings shall consist of a variety of plants, shrubs and flowers.

Street trees shall be a combination of diverse species with no more than five (5) trees of a similar species in a single group. Required street trees and buffer trees may count towards the required open space trees. All landscaping shall meet the Highway 141 Mixed Use Development Corridor District landscaping requirements.

- (xiv.) Pedestrian Access. Pedestrian access within the development and accessibility to the development shall be a primary site design consideration. Pedestrian access should include strong connections from the public right of way, to buildings and site features to support neighborhood connectivity. Access between buildings should also be a strong consideration during site design. A five (5) foot PCC sidewalk shall be provided on at least one side of any internal private street.

(c) Mixed-Use Area.

- (i.) Lot Dimensions. No minimum lot dimensions shall apply.
- (ii.) Setbacks. The following setbacks shall apply to all buildings:
  - 1. Front Yard – Twenty (20) Feet
  - 2. Rear Yard – Twenty-Five (25) Feet – However, for every foot the front yard is increased over 25 feet, the rear yard may be decreased in direct proportion thereto, but in no case shall the rear yard be less than 10 feet
  - 3. Side Yard – Zero (0) Feet
- (iii.) Permitted Uses. Permitted uses include multi-family dwelling units and uses permitted within the C-2 zoning district with the exception of the following uses:
  - 1. Lumber yards
  - 2. Monument sales yards
  - 3. Mini storage and warehouse facilities
  - 4. Automotive Body Repair or General Vehicle Repair.
  - 5. Used car lots
  - 6. Any outdoor exercise areas/runs for domesticated animal board/kennels.
  - 7. Car washes
  - 8. Commercial swimming pools, skating rinks, golf driving ranges, miniature golf courses and similar recreational uses and facilities
  - 9. Automobile, trailer, motorcycle, boat and farm implement establishments for display, hire, rental and sales (including sales lots).
  - 10. Bowling alleys
  - 11. Carpenter and cabinet making shops
  - 12. Dance halls
  - 13. Funeral homes and mortuaries
  - 14. Gas stations
  - 15. Hotels and motels
  - 16. Lawn mower repair shops
  - 17. Public auction rooms

18. Restaurants. Walk-in pick-up-order only establishments are permitted.
  19. Sheet metal shops
  20. Taverns and night clubs
  21. Theaters
- (iv.) Minimum Dwelling Size. The minimum finished floor area shall be four hundred fifty (450) square feet for multi-family units.
  - (v.) Height. The maximum height of any building shall be four (4) stories above grade (50-feet maximum).
  - (vi.) Signage. All signs constructed upon the site shall be in conformance with the Grimes Zoning Ordinance.
  - (vii.) Outdoor Storage. No outdoor storage is permitted upon the site.
  - (viii.) Parking Setbacks. All parking lots shall have a minimum setback of ten (10) feet along public streets. For internal property lines, a minimum five (5) foot setback shall be provided, unless a shared drive is provided.
  - (ix.) Parking. All parking requirements shall be in conformance with the Grimes Zoning Ordinance.
  - (x.) Garage. Twenty-five percent (25%) of the total multi-family units shall have a covered parking stall. All garages shall be designed to match the architectural character of the principal structures and shall be in conformance with the Grimes Zoning Ordinance.
  - (xi.) Building Materials. The primary material shall constitute at least seventy-five percent (75%) of the wall area, excluding glass. The primary exterior material shall consist of a combination of earthtone colored brick, architectural concrete panels, textured concrete block, marble or stone panels. The standard shall apply to all sides of any building. The remaining exterior material shall be considered as building trim. All building and architectural materials shall meet the Highway 141 Mixed Use Development Corridor District Zone 1 standards.
  - (xii.) Façade Design. A minimum of five (5) treatments which are proportionate to the building façade, shall be utilized to reduce the perceived scale of a building. The permitted list of treatments can be found in Section 12-11-1 of the Grimes Zoning Ordinance.
  - (xiii.) Accessory Structures and Buildings. Any accessory structure or accessory

building constructed upon the property shall be designed to match the architectural character of the principal structures and shall be in conformance with the Grimes Zoning Ordinance.

- (xiv.) Open Space. A minimum of twenty (20%) percent open space shall be provided.
- (xv.) Landscaping. A minimum of two (2) trees per one thousand (1,000) square feet of required open space shall be provided. One shrub shall be planted for every five hundred (500) square feet of open space, but no less than three shrubs per lot. The trees shall be balled or burlap stock. The minimum height for evergreens shall be six (6) feet. The trees must live for at least twelve (12) months after planting or be replaced by the landowner. Landscaping around buildings shall consist of a variety of plants, shrubs and flowers.

Street trees shall be a combination of diverse species with no more than five (5) trees of a similar species in a single group. Required street trees and buffer trees may count towards the required open space trees. All landscaping shall meet the Highway 141 Mixed Use Development Corridor District landscaping requirements.

- (xvi.) Pedestrian Access. Pedestrian access within the development and accessibility to the development shall be a primary site design consideration. Pedestrian access should include strong connections from the public right of way to buildings and site features to support neighborhood connectivity. Access between buildings should also be a strong consideration during site design. A five (5) foot PCC sidewalk shall be provided on at least one side of any internal private street.

## 6) Buffering

- (a) Provision of Buffers. The provision of adequate buffering and landscaping shall be thoroughly evaluated and approved by the City of Grimes as part of the site plan approval. Additional buffer and landscaping may be required at that time in response to additional details of the use, buildings, parking, loading areas, mechanical equipment, etc. to be implemented.
- (b) Medium-Density Residential Buffers. Landscape buffers for the Medium-Density Residential area shall include a thirty (30) foot buffer to the east, adjacent to the single-family housing along NE Silkwood Street.
- (c) Buffer Landscape Quantities. Thirty (30) foot landscape buffers shall provide the following number of trees per fifty (50) feet of linear buffer: One (1) overstory tree, two (2) understory trees and one (1) evergreen tree.

- (d) Berming and Screening. Earth berming shall be implemented whenever possible to enhance buffering and screening of otherwise negative site elements and to aid in ensuring year-round screening, but is not required. Buffers should be designed to achieve the maximum amount of screening of negative elements from the maximum number of viewpoints with vegetation layered to ensure adequate blockage of views and to create depth and a sense of naturalness. Care should be taken to ensure that 'thru-views' under tree canopies are adequately blocked. It is recognized that some views of businesses are desired; therefore, buffer vegetation may be clustered and situated to screen parking and drive throughs associated with the businesses and other negative site elements such as trash enclosures, transformers, loading docks, etc.
- (e) Continuity. Buffers shall be so designed so as to serve as a visual continuation of existing buffers and/or as a unifying element within the development. Buffers adjacent to streetscapes shall make a natural transition in order to be visually cohesive.

## 7) Lighting

- (a) Parking Lot & Accent Lighting. All commercial uses shall provide adequate lighting for the parking areas. Accent lighting shall be provided on all buildings that face the public right-of-way, to accentuate the building form and architectural character. Uplighting of landscaping is encouraged. The maximum height for any light fixture is thirty-five (35) feet, except on the side or sides of a development abutting a residential use, in which case the maximum height of twenty-five (25) feet shall be allowed.
- (b) Private Street Lighting. Street Lighting associated with the private streets shall be provided within the Medium-Density and High-Density Residential Areas. All lighting shall be shaded or hooded and oriented inward so as to prevent intrusion into surrounding areas. Adequate lighting shall be provided along the private streets and common areas.
- (c) Public Street Lighting. Street Lighting associated with the public streets shall be standard MidAmerican Energy Street Lights and black in color.

## 8) Public and Site Improvements

- (a) Public Improvements. Public Improvements include the construction of the following:
  - (i.) Property Owner agrees to construct the necessary water main and sanitary sewers to serve the Medium-Density Residential, High-Density Residential, and General Commercial development. Public construction drawings shall be prepared and submitted for review and approval.

- (ii.) Property Owner agrees to construct NE Destination Drive and NE Beaverbrooke Boulevard, as shown in the concept plan. Improvement shall be in accordance with the Traffic Impact Study prepared by Snyder and Associates.
  - (b) Private Sidewalks. Five (5) foot PCC public sidewalks shall be provided on at least one side of all private streets.
  - (c) Public Sidewalks. Five (5) foot PCC public sidewalks shall be provided on two sides of all public streets, unless otherwise referenced herein.
  - (d) Public Trails. An eight (8) foot PCC trail shall be provided along the south side of NE Beaverbrooke Blvd and the east side of NE Destination Drive.
  - (e) Construction/Bonds. All public improvements listed above shall be constructed in accordance with SUDAS and all City of Grimes standards. At the time of completion, a four (4) year maintenance bond for the sewer and watermain improvements must be submitted.
  - (f) Street Right of Way and Easements. At the time of Final Plat, street right of ways in accordance with the requirement improvements and Traffic Impact Study shall be granted to the City.
- 9) Parkland Dedication. Area includes approximately 2.82 acres. The dedication shall occur with the platting of adjacent properties and street lots. The developer shall have the option to choose fee in lieu, which will assist in further development of adjoining parks. The agreed upon fee shall be \$141,000.
- With the addition of the mixed-use area, a minimum of 0.92 acres of parkland dedication is required. The dedication shall occur with the approval of a site plan. The developer shall have the option to choose fee in lieu, which will assist in further development of adjoining parks. The agreed upon fee shall be \$46,000.
- 10) Highway 141 Mixed Use Development Corridor. The Brookside Village Development shall follow the Highway 141 Mixed Use Development Corridor regulations except as otherwise stated in this Development Agreement.
- 11) Amendment Procedure. The terms of this Agreement may be amended by mutual agreement of the Parties hereto, following a notification process to surrounding Property Owners, a review by the Grimes Planning and Zoning Commission and a Public Hearing before the Grimes City Council.



- 12) Security; Lien Rights of City. In the event that the City makes any payments or incurs any costs in connection with the Improvements, which payments or costs are agreed to be paid by Property Owner pursuant to this Agreement, Property Owner hereby agrees that the City shall have a lien on the Property in the amount agreed to be paid by Property Owner. Such lien by the City shall be released by written instrument recorded upon payment in full of the amount that Property Owner is obligated to pay. In the event that such a lien arises, the parties agree that the Property subject to such lien shall not be further platted or divided and no building permits shall issue until such lien is satisfied.
- 13) Binding Personal Obligation and Assignment. The parties hereby acknowledge that the security provided for in this Agreement is not the exclusive remedy available to the City. The obligations of the Property Owner hereunder are personal. In addition to the lien rights described in this Agreement, the City shall have all remedies available to it at law or in equity under the laws of the State of Iowa. The personal obligations of the Property Owner shall not be assignable, and the parties shall not be released from the obligations hereunder by virtue of such assignment, unless prior written approval of such assignment and release is given to the City. In the event that Property Owner sells a plat to a new owner, the City shall agree to the assignment of the obligations created under this Agreement to the purchaser.
- 14) Warranty of Title. Property Owner hereby warrants to the City that Property Owner is the owner of the Property and hereby covenants to defend Property Owner's title to the Property for purposes of this Agreement.
- 15) Binding. The terms and conditions of this Agreement shall be binding upon and shall inure to the benefit of the heirs, successors and assigns of the respective parties hereto, and all of the terms and conditions of this Agreement shall constitute conditions, covenants and restrictions running with the land in perpetuity for the Property; provided, however, upon the Petition of the then owner of the Property or any portion thereof, the parties hereto agree that the terms of the ordinances of the City of Grimes and the laws of the statutes and courts of the State of Iowa governing rezoning shall control the change in such zoning as to the property owned by the person so petitioning.
- 16) Effective. This Agreement is subject to and contingent upon approval by the Grimes City Council of the rezoning of the Property in accordance with paragraph 1. In the event the Grimes City Council does not approve said zoning change, this Agreement shall be null and void.
- 17) Recording. This Agreement shall be recorded with the Polk County, Iowa, Recorder, as an exhibit to the ordinance rezoning the Property and shall constitute a valid and effective agreement pursuant to the terms and conditions of Section 414.5 of the Iowa Code.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first above written.

CITY OF GRIMES, IOWA

By: \_\_\_\_\_

Scott Mikkelsen, Mayor

Attest:

\_\_\_\_\_  
Rachel Greving, City Clerk

STATE OF IOWA     )  
                                  ) ss.  
COUNTY OF POLK    )

On this \_\_\_\_ day of \_\_\_\_\_, 20\_\_, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Scott Mikkelsen and Rachel Greving, to me personally known, and, who, being by me duly sworn, did say that they are the Mayor and City Clerk, respectively, of the City of Grimes, Iowa; that the seal affixed to the foregoing instrument is the corporate seal of the corporation, and that the instrument was signed and sealed on behalf of the corporation, by authority of its City Council, as contained in Resolution No. \_\_\_\_\_ adopted by the City Council, under Roll Call of the City Council on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_, and that Scott Mikkelsen and Rachel Greving acknowledged the execution of the instrument to be their voluntary act and deed and the voluntary act and deed of the corporation, by it voluntarily executed.

\_\_\_\_\_  
Notary Public in and for the

State of Iowa

My Commission expires \_\_\_\_\_

PROPERTY OWNER.

Signature Ernst Holdings, LLC

By: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

STATE OF IOWA )

) ss:

COUNTY OF \_\_\_\_\_)

On this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared \_\_\_\_\_, to me known to be the identical person named in and who executed the foregoing instrument, and acknowledged that the person executed the instrument as the voluntary act of the person.

\_\_\_\_\_

Notary Public in and for the

State of Iowa

My Commission expires \_\_\_\_\_

## **Exhibit A**

### **Legal Description**

#### **PUD (R-4) REZONING DESCRIPTION**

A PART OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 33, TOWNSHIP 80 NORTH, RANGE 25 WEST OF THE FIFTH PRINCIPAL MERIDIAN IN THE CITY OF GRIMES, POLK COUNTY, IOWA AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHWEST CORNER OF OUTLOT 'X', NORTH POINTE PLAT 1, AN OFFICIAL PLAT IN SAID CITY OF GRIMES; THENCE SOUTH 89°49'33" EAST ALONG THE NORTHERLY LINE OF SAID SOUTHWEST QUARTER OF THE NORTHWEST QUARTER, 763.49 FEET; THENCE SOUTH 00°20'06" WEST, 87.38 FEET; THENCE SOUTH 89°39'54" EAST, 179.05 FEET; THENCE SOUTH 00°20'06" WEST, 1117.50 FEET; THENCE NORTH 89°39'54" WEST, 71.79 FEET; THENCE SOUTH 00°20'06" WEST, 120.36 FEET TO THE SOUTH LINE OF SAID SOUTHWEST QUARTER OF THE NORTHWEST QUARTER; THENCE NORTH 89°46'05" WEST ALONG SAID SOUTH LINE, 825.10 FEET TO THE EASTERLY RIGHT OF WAY LINE OF NE GRIMES BOULEVARD; THENCE NORTH 01°38'20" WEST ALONG SAID EASTERLY RIGHT OF WAY LINE, 1325.37 FEET TO THE POINT OF BEGINNING AND CONTAINING 27.42 ACRES (1,194,434 SQUARE FEET).

THE PROPERTY IS SUBJECT TO ANY AND ALL EASEMENTS OF RECORD.

#### **R-3 MED REZONING DESCRIPTION**

A PART OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 33, TOWNSHIP 80 NORTH, RANGE 25 WEST OF THE FIFTH PRINCIPAL MERIDIAN IN THE CITY OF GRIMES, POLK COUNTY, IOWA AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHEAST CORNER OF SAID SOUTHWEST QUARTER OF THE NORTHWEST QUARTER; THENCE SOUTH 00°20'06" WEST ALONG THE EASTERLY LINE OF SAID SOUTHWEST QUARTER OF THE NORTHWEST QUARTER, 1325.74 FEET TO THE SOUTHEAST CORNER OF SAID SOUTHWEST QUARTER OF THE NORTHWEST QUARTER; THENCE NORTH 89°46'05" WEST ALONG THE SOUTHERLY LINE OF SAID SOUTHWEST QUARTER OF THE NORTHWEST QUARTER, 193.29 FEET; THENCE NORTH 00°20'06" EAST, 120.36 FEET; THENCE SOUTH 89°39'54" EAST, 71.79 FEET; THENCE NORTH 00°20'06" EAST, 1117.50 FEET; THENCE NORTH 89°39'54" WEST, 179.05 FEET; THENCE NORTH 00°20'06" EAST, 87.38 FEET TO THE NORTHERLY LINE OF SAID SOUTHWEST QUARTER OF THE NORTHWEST QUARTER; THENCE SOUTH 89°49'33" EAST ALONG SAID NORTHERLY LINE, 300.55 FEET TO THE POINT OF BEGINNING AND CONTAINING 4.26 ACRES (185397 SQUARE FEET).

THE PROPERTY IS SUBJECT TO ANY AND ALL EASEMENTS OF RECORD.

## Exhibit B - Concept Plan

