CITY COUNCIL MEETING
Tuesday, June 25 2019
Grimes City Hall 5:30 P.M.

The regular meeting of the Grimes City Council was called to order on Tuesday, June 25, 2019 at 5:30 P.M. at the Grimes City Hall. The Pledge of Allegiance was led by Mayor Mikkelsen.
Roll Call: Present: Gisch, Johansen, Altringer, Berger Absent: Hamp

AGENDA ITEMS.
Approval of the Agenda
Mayor Mikkelsen requested for approval of the agenda.
Moved by Johansen, Seconded by Gisch to removed Item A. under the Public Agenda.
Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0.

CONSENT AGENDA
A. Minutes from previous meeting B. Resolution 06-1119 Approving Fiscal Year 2019 Transfers C. Pay Request #1 to All Terrain Seeding for the Retention Basin Restoration Projects Brookside/ \Autumn Park $40,000 D. Pay Request # 2 to All Terrain Seeding for the Retention Basin Restoration Projects Brookside/ Autumn Park $20,000 E. Request from Cutty's Camping Club for Fireworks Display on July 6th and September 28, 2019 F. Reimbursement to Kwik Star for cash bond in the amount of $56,345,25 for completed site improvements G. Resolution 06-1219 Personnel Transactions H. Professional Services FOX Engineering - May $323,297.55 I. Professional Services Whitfield and Eddy Law $28,643.61 J. Pay Request #4 to Concrete Technologies Inc for the SE 37th Street at Hwy 141 Improvements $415,460.64 K. Change Order #1 to Concrete Technologies for the SE 37th Street at Hwy 141 Improvements increasing contract $3,788.50 (additional driveway area for Ryko entrance) L. Payment to City of Johnston for portion of Fire Chief and Fire Marshall Wages and Benefits $47,794.40 FY18/19 M. Payment to City of Johnston for Supplies Reimbursements $16,469.53 N. Pay Request #18 to Absolute Concrete for the S James Street and SE 37th Street Improvements $6,140.00 O. Municipal Emergency Services $5,325 SCBA Cylinders for fire department P. 2019 HMA Resurfacing Project Pay Request to Lee Chamberlin Consultant Engineers $1,150.50 Q. 2019 GIS Project to Lee Chamberlin Consultant Engineers $8,831.00 R. SW County Line Road and SW 19th Street to Lee Chamberlin Consultant Engineers $71,331.00 preliminary design, survey, traffic counts and construction estimates S. Intersection Improvement North Main/Beaverbrooke to Lee Chamberlin Consultant Engineers $6,234.60 T.Van-Wall Equipment, Inc. John Deere Z960M ZTrak $10,546.53 (July 1, 2019) U. Resolution 06-1319 Indicating Support and Sponsorship of the 2019 Grimes Farmers Market V. Pay Application #3 to Cahoy Pump Service $35,745.65 for the ASR Modification W. Library Furniture International Inc.–Lego Discovery Table $5,895 (approved by library board) X. After-Mouse.com Play Interactive table $6,340 (approved by library board) Y. Henning Companies, LLC $10,000 return of cash bond Z. Claims Report $5,260,302.72
Moved by Altringer, Seconded by Johansen; the Consent Agenda; shall be approved.
Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0.

US Water Report
Mayor Mikkelsen stated that US Water filed a written report with the City and they would be attending the next meeting for a full report.

PUBLIC FORUM
No one addressed the Council

PUBLIC AGENDA

A. Public Hearing and First Reading of Ordinance 728 Amending the Grimes Code of Ordinance Chapters 135 and 140 Regarding Permits for Right of Way Work
(removed from the agenda)

B. Set a Date of August 2, 2019 at 2:00 pm to receive bids and Set a Public Hearing to Approve Plans and Specifications, Estimate of Cost and Award of Contract for the 2019 SW County Line Road and SW 19th Street HMA Pavement Improvements for August 13, 2019 at 5:30 pm

Public Works Director Weston Wunder provided an overview of the project. He stated that on SW 19th they would be milling and overlaying this road due to its poor condition. Wunder added there would also be some widening and addition of turn lanes at the intersection which will allow for stacking of vehicles and traffic flows. He added that County Line Road would also be a HMA overlay. Council Member Gisch asked about the portion of the project on SW 19th if there was any consideration of extending that to James Street. Wunder stated this is designed so that they could come back and do that additional work at a later time and not have to close the road. He added this project is set up for future construction. Council Member Gisch thanked him for this information.

Moved by Gisch, Seconded by Johansen; to set a bid date of August 2, 2019 and award of contract for August 13, 2019 for the 2019 SW County Line Road and SW 19th Street HMA Pavement Improvements; shall be approved.

Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0.

C. Pay Request #6 to Rochon Corporation for the E 1st Street and SE 19th Street Paving and Trail Connection $52,684.15 and Change Order #2 increasing contract $2,160.45

Moved by Johansen Seconded by Altringer; pay request #6 to Rochon Corporation for the E 1st Street and SE 19th Street Paving and Trail Connection in the amount of $52,684.15 and Change Order #2 increasing the contract $2,160.45; shall be approved.

Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0.

D. Engineer's Statement of Completion of the E 1st Street and SE 19th Street Paving and Trail Connection

Public Works Direction Weston Wunder advised that all the punch list items have been addressed and that staff recommended approval of the project.

Moved by Johansen, Seconded by Altringer; the Engineer's Statement of Completion of the E 1st Street and SE 19th Street Paving and Trail Connection; shall be approved.

Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0.

E. Pay Request #7 Retain to Rochon Corporation for the E 1st Street and SE 19th Street Paving and Trail Connection amount to be decided by Council (to be released 30 days after acceptance of the project)

Public Works Director Weston Wunder reviewed the time frame on the project with Council. He stated the contractor exceeded the substantial completion date of November 16, 2018 by 14 days. He added the approved substantial completion date was extended by 15 days per Change Order #1 to complete the SE 19th Street Paving patching. He advised that the Council had three options. Option A. To accept the project with no liquated damages and/or other reductions in payment. Option B. Accept the project with liquidated damages of $7,000 for exceeding substantial completion Option C. Accept the project with liquidated damages in the amount of $4,000 which was the amount charged to the City by FOX Engineering for increased observation time. Russ Carew, President of Rochon Corporation was present to address the Council. Carew stated that weather conditions along with additional work due to temperatures and additional ground work caused the project to exceed the completion date. After discussion by Council and Carew the Council came to a consensus to waive the liquated damages. Wunder stated that the work was done very well.

Moved by Burger, Seconded by Altringer; pay request #7 to Rochon Corporation for the E 1st Street and SE 19th Street Paving and Trail Connection and to waive liquidated damages making the final payment to be paid in 30 days in the amount of $ 27,414.35 shall be approved.

Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0.

F. Approval of Plans for the Beaverbrooke and NE Main Street Intersection Improvement

Public Works Director Weston Wunder stated this is a project that was initially identified by the Public Health and Safety Committee along with Council Members. He added this is going to be an inside design and build

project done by Public Works. Wunder stated the consultant has prepared a set of plans for the project but there would not be any specs as they would not be letting the project. He stated this would be moving the existing crosswalk from one side of Beaverbrooke to the other side placing it on the west. Wunder provided a diagram showing the existing crosswalk being in conflict with where students are being dropped off which is an uncontrolled area. He added there would be two pedestrian signals added in this area at a cost of $12,000. Council Member Altringer asked if the original crosswalk would stay. Wonder stated the original crosswalk would be removed. He added that this project has also been driven by issues affecting the use of the tunnel. Moved by Johansen, Seconded by Altringer; the Beaverbrooke and NE Main Street Intersection Improvement; shall be approved.
Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0.

COUNCIL ACTIONS

A. Discussion and Guidance Relative to the Local Option Sales and Services Tax (LOSST) Referendum Scheduled for Tuesday, August 6, 2019
City Administrator Anderson provided a copy of a brochure that would be distributed with the utility bill that provides information regarding the Local Option Sales and Services Tax vote coming up on August 6, 2019. He added a FAQ would also be launched on the City's website. Anderson stated he believed there would be political action for advocacy for the project. He advised that he had presented this to the Grimes Chamber Board of Directors and they were in support of the project. Mayor Mikkelsen and Council Members asked for some changes to the brochure. Staff will make the changes requested.

COUNCIL DISCUSSIONS

Mayors Report
No report

City Attorney Report
No report

City Engineer Report /Development Services Director
No report

City Staff Report
a. Strategic Planning will held on August 27, 2019 from noon to 8pm in place of Council Meeting
b. Petition for stop light on SE 37th Street at SE Capitol Circle
City Administrator Anderson stated that in place of the regular Council meeting on August 27, 2019 strategic planning would be held. He added there would also not be a second meeting in July. Anderson added that the Council had been provided with a petition for a stop light on SE 37th Street at SE Capitol Circle which will be forwarded on to Public Health and Safety Advisory Board to formulate a recommendation to Council. Council Member Johansen asked for an update on a potential stoplight at 1st and Brookside Drive. He added he thought a study was going to be done. City Administrator Anderson stated that an updated traffic count needs to be done for the warrant study. He added that in connection with the intersection improvement of Hwy 44 and County Line Road and the urbanization of Hwy 44 between County Line Road and Brookside intersection improvements are currently under design with our consulting engineer. Public Works Director Wunder stated the study is currently being done on a possible traffic signal in this area.

Old Business
Council Member Gisch noted that the landscaping along the north side of 1st Street was not consistent along the corridor on both sides. He asked that we look at those things as we move forward with projects. Council Member Johansen asked Public Works Director Wunder if landscaping along this corridor is something that could be done in the park budget and in house. Wunder stated that he was more concerned about recurring cost

of maintenance. Development Services Director Alex Pfalzgraff stated he felt this wasn't done as there is a possible future widening of Hwy 44.

New Business

Moved by Altringer, Seconded by Johansen; there being no further business the meeting was adjourned at 6:38 pm.
Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0.

ATTEST:

Rochelle Williams, City Clerk   Scott Mikkelsen, Mayor