

Grimes City Council Agenda

Grimes City Hall
101 NE Harvey Street
Grimes, Iowa 50111
Phone | 515.986.3036
www.grimesiowa.gov

Mayor | Scott Mikkelsen
City Council | Eric Johansen, Andy Borcharding,
David Gisch, Ryan Burger, Laurie DePhillips

Mission Statement

The mission of Grimes City Government is to provide excellent/exceptional city services and facilities in a financially responsible and community-friendly manner through a high performing city team that result in adding value to resident's lives.

Grimes Meeting February 13, 2024

In Person/Zoom at Grimes Community Center, 410 SE Main Street

The public is welcome and encouraged to attend and participate in this meeting in person or by internet or phone as follows:

Join Zoom

Meeting <https://us06web.zoom.us/j/3787305851?pwd=Y2xpSUU2T3IxUUpkSmFtRVlmTjlyUT09>

Public Comment: If you would like to address the City Council during the Public Comment portion of the meeting, please contact the City Clerk by 4:30 p.m. on the date of the meeting by email at rwilliams@grimesiowa.gov with your name and address.

Pursuant to §21.4(2) of the Code of Iowa (2019), the City has the right to amend this agenda up until 24 hours before the posted meeting time.

For any additional assistance or questions in attending the meeting, please call 515-986-3036 Ext 1025 from 8 a.m. to 4:30 p.m., or contact the Grimes City Clerk Rochelle Williams by email at: rwilliams@grimesiowa.gov.

Meetings will be recorded

AGENDA ITEMS FOR FEBRUARY 13, 2024, AT 5:30 PM AT GRIMES COMMUNITY CENTER

1. Call to Order
Pledge of Allegiance
2. Roll Call
3. Approval of Agenda
4. Approval of the Consent Agenda (**Discussion is not allowed unless the Mayor or a City Council Member ask for an item to be removed and placed under Council actions for consideration**)
 - A. Resolution 02-0124 Minutes approval from previous meeting
 - B. Resolution 02-0224 Claims Report \$1,862,154.07
 - C. Resolution 02-0324 Approving Bills and Quotes over \$10,000
 - D. Resolution 02-0424 Approving State of Iowa Alcohol Licenses

- a. AmericInn - 251 SE Gateway Circle - Special Class C Retail Alcohol License
 - b. El Hupango - 3600 SE Crossroads Drive - Class C Retail Liquor License
- E. Filing and Receiving of Reports
- F. Finance Report for January 2024
- G. Resolution 02-0524 To Make a One-Time Water Adjustment for a Customer
- H. Resolution 02-0624 Approving Renewal of Data Breach and Privacy Security Liability Insurance Policy with CFC Underwriters through Jester Insurance Services
- I. Resolution 02-0724 Approving Payments for Professional Services
 - a. Pay Request #2 McClure Engineering Company - SE 41st Street and SE Park Drive Extension \$6,283.75
 - b. Pay Request #6 Snyder & Associates, Inc. - 2022-2025 On Call Traffic Planning & Engineering Services \$6,751.55
 - c. Pay Request #9 Snyder & Associates, Inc. - E Gateway Dr. & E 1st St. Intersection Improvements \$7,226.36
 - d. Pay Request #10 Snyder & Associates, Inc. - Traffic Signal Network Communication Project \$7,941.75
 - e. Pay Request #16 Snyder & Associates, Inc. - NE Destination Dr. & NE Beaverbrooke Blvd. Improvements \$8,699.50
 - f. Pay Request #62 Veenstra & Kimm, Inc. - WRA Grimes Connector \$19,455.68
 - g. Pay Request #24 to The Weitz Company, LLC - New Grimes Public Library \$11,844.42
- J. Resolution 02-0824 Approving Capital Project Payment Requests
 - a. Pay Request #23 Shank Constructors, Inc.- WRA Grimes Connector - Contract 4 \$46,792.11
 - b. Pay Request #4 Absolute Concrete Construction, Inc. - S James Street and SE 11th Street Improvements \$90,208.43
 - c. Pay Request #22 S.J. Louis Construction, Inc. - WRA Grimes Connector - Contract 1 \$30,555.53
 - d. Pay Request #23 (Retainage) S.J. Louis Construction, Inc. - WRA Grimes Connector - Contract 1 \$20,000.00
 - e. Pay Requests #10 Forrest & Associates Inc - New Grimes Public Library \$1,959.76
 - f. Pay Request #12 Forrest & Associates Inc - New Grimes Public Library \$2,418.17
 - g. Pay Request #15 AMC Mechanical Inc - New Grimes Public Library \$5,302.81
 - h. Pay Request #5 Des Moines Marble & Mantel - New Grimes Public Library \$1,733.75

- i. Pay Request #22 Van Maanen Electric inc - New Grimes Public Library \$4,129.04
- j. Pay Request #22 Graphite Construction Group - New Grimes Public Library \$6,151.25
- k. Pay Application #15 Performance Contracting, Inc - New Grimes Public Library \$14,798.35
- l. Pay Application #6 Nehring Construction, Inc - New Grimes Public Library \$380.00
- K. Resolution 02-0924 Approving Change Orders
 - a. Change Order #6 Edge Commercial, LLC - GrimesPlex Buildings - Increasing \$3,079.00
 - b. Change Order #5 S.J. Louis Construction, Inc. - WRA Grimes Connector - Contract 1 - Increasing \$30,555.53
 - c. Change Order #1 Van Maanen Electric - City Traffic Signal Communication Network - Increasing \$59,142.05
- L. Resolution 02-1024 Approving the Purchase of Equipment for GrimesPlex Concession Stands
- M. Resolution 02-1124 Approving Development Services Policies and Procedures Regarding Permits and Certificate of Occupancy
- N. Resolution 02-1224 Approving Small Municipal and County Government Enterprise Agreement with Environmental Systems Research Institute, Inc. (Esri)
- O. Resolution 02-1324 Ordering Construction of the WRA Grimes Connector - Reforestation, and Fixing a Date for Hearing Thereon and Taking of Bids Therefor
- P. Resolution 02-1424 Accepting the WRA Grimes Connector - Contract 1
- Q. Resolution 02-1524 to Amend Contract for Professional Services with Veenstra & Kimm, Inc. for WRA Grimes Connector
- R. Resolution 02-1624 Approving a Professional Services Agreement with Allender Butzke Engineers, Inc. for the Library Amphitheater
- S. Resolution 02-1724 GrimesPlex Bullpen Pitching Mounds
- T. Resolution 02-1824 Approving an Early Retirement Incentive Plan (ERIP)
- 5. **Public Forum**
“People wishing to address the Council need to sign up on the sheet which has been provided on the table near the door. Each person will be allowed three minutes from the podium and may address no more than two issues per Grimes Rules of Procedure for Conduct of City Business – May 2005.”

PUBLIC AND COUNCIL AGENDA ITEMS

Council may consider and potentially act on the following Public Agenda items.

- 1. Presentation by Grimes Lions Club for Public Art Donation - Grimes Splash Pad

2. Ordinance 785 Amending the Grimes Code of Ordinances Section 6-4-12 Regulating Dates and Times Permitted for Discharging Fireworks
 - A. Second Reading of Ordinance 785 Amending Grimes Code of Ordinance Section 6-4-12 Regulating Dates and Times Permitted for Discharging Fireworks
3. Approving Transfer of Interests in Real Property by the City of Grimes to Central Iowa Water Works
 - A. Public Hearing Approving Transfer of Interests in Real Property by the City of Grimes to Central Iowa Water Works
 - B. Resolution 02-1924 Approving Transfer of Interests in Real Property by the City of Grimes to Central Iowa Water Works

ADJOURNMENT

RESOLUTION 02-0124 APPROVING THE GRIMES CITY COUNCIL MINUTES

Grimes Resolution No. 02-0124

WHEREAS, the City Clerk shall keep minutes of all City Council meetings;

WHEREAS, the minutes according to Iowa Code Section 21.3 are required to show the date, time and place, the members present, and the action taken at each meeting;

WHEREAS, the minutes shall show the results of each vote taken and information sufficient to indicate the vote of each member present;

WHEREAS, Iowa Code Section 372.13(6) requires that within 15 days following a regular or special meeting the Council, the clerk shall cause the minutes to the proceedings of the Council, including the total expenditure from each city fund, to be published in a newspaper of general circulation in the city.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, recommend approval of the attached (Exhibit A) minutes.

PASSED and APPROVED on February 13, 2024.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk

CITY COUNCIL MEETING/WORKSHOP
Tuesday, January 23, 2024

The Grimes City Council Meeting was held in-person and Via Zoom. The meeting was called to order by Mayor Mikkelsen, January 23, at 5:32 p.m. at the Grimes Community Complex, 410 SE Main Street, Grimes, Iowa. The Pledge of Allegiance was led by Mayor Mikkelsen.

ROLL CALL

Present: Mayor Mikkelsen, Council Members- Eric Johansen, Andrew Borcharding, Laurie DePhillips, and Ryan Burger, David Gisch, Via Zoom- Laurie DePhillips

AGENDA ITEMS

APPROVAL OF THE AGENDA

Mayor Mikkelsen asked for approval of the agenda.

Moved by Borcharding, Second by Johansen, to approve the agenda.

Roll Call: Ayes: All. Nays: None. Motion passes: 5 - 0.

CONSENT AGENDA

A. Resolution 01-0124 Approving Minutes from Previous Meeting B. Resolution 01-0224 Claims Report \$10,719,061.07 C. Resolution 01-0324 Approving Bills and Quotes over \$10,000 D. Resolution 01-0424 Approving State of Iowa Alcohol Licenses E. Resolution 01-0524 Approving Cigarette/Tobacco, Alternative Nicotine and Vapor Permit for 2024 F. Resolution 01-0624 Approving the Lease Agreement Between the City of Grimes and Crossroads Community Church G. Filing and Receiving of Reports H. Resolution 01-0724 Approving Supplement to 2023 Senior Bond Issuance Certificate of Des Moines Metropolitan Wastewater Reclamation Authority (WRA) Participating Community I. Resolution 01-0824 Approving Consent and Agreement for Improvements Within Sanitary Sewer Easement for Lot 16 of Beaverbrooke West Plat 5 - 100 NW 10th Circle J. Resolution 01-0924 Approving Consent and Agreement to Improvements Within Overland Flowage Easement for Lot 47 in Autumn Park Plat 5 - 400 NW Beechwood Drive K. Resolution 01-1024 Approving Payments for Professional Services a. Pay Request #14 Civil Design Advantage - GrimesPlex \$20,827.95 b. Pay Request #11 Foth Infrastructure & Environment - S James St. & SE 11th St. Improvements \$44,336.00 c. Pay Request #1 McClure Engineering - SE 41st St. & SE Park Dr. Extension \$5,872.59 d. Pay Request #3 IMEG - New Grimes Public Library- \$10,000 e. Pay Request #2 Foth Infrastructure & Environment - NW 8th St. & NE Park Dr. Speed Studies - \$17,798.50 f. Pay Request #15 Snyder & Associates - NE Destination Dr. & NE Beaverbrooke Blvd. Improvements - \$6,037.00 g. Pay Request #61 Veenstra & Kimm - WRA Grimes Connector - \$41,549.79 h. Pay Request SVPA Architects - \$61,542.09 i. Pay Request Allender Butzke Engineers Inc. - SW 19th Street Water Main \$ 3,498.06 j. Pay Request #15 Civil Design Advantage - GrimesPlex \$23,566.68 k. Pay Request #23 The Weitz Company, LLC - New Grimes Public Library \$20,889.86 l. Whitfield & Eddy Law - Legal services \$24,428.10 m. Bradshaw Fowler- Legal Services- New Library \$350.00 n. Dorsey & Whitney, LLP- Legal Services-\$23,040.00 L. Resolution 01-1124 Approving Capital Project Payment Requests a. Pay Request #2 Absolute Concrete - S James St. & SE 11th St. Improvements \$782,466.64 b. Pay Request #5 Edge Commercial - GrimesPlex Buildings \$774,197.64 c. Pay Request #10 Edge Commercial - GrimesPlex \$1,098,940.08 d. Pay Request #12 Edge Commercial - Waterworks Park Improvements \$97,825.11 e. Pay Request #5 Howrey Construction - Iowa Highway 44 Trail Extension \$35,492.00 f. Pay Request #1 Preload - Ground Storage Reservoir \$183,673.95 g. Pay Request #2 Preload - Ground Storage Reservoir - \$261,015.35 h. Pay Request #1 Rognes Corporation - SW 19th St. Water Transmission Main \$1,086,606.05 i. Pay Request #15 Rognes Corporation - WRA Grimes Connector - Contract 3 - \$29,299.45 j. Pay Request #22 Shank Constructors -

WRA Grimes Connector - Contract 4 - \$116,931.15 k. Pay Request #21 SJ Louis Construction - WRA Grimes Connector - Contract 1 - \$152,660.00 l. Payment #5 (Retainage) Des Moines Asphalt & Paving - NW 107th Street HMA Overlay - \$28,215.07 m. Pay Request #2 Iowa Signal - S James St. & SW/SE 19th St. Temporary Traffic Signalization \$2,375.00 n. Pay Request #3 Absolute Concrete - S James St. and SE 11th St. Improvements \$987,543.39 o. Pay Request #6 Edge Commercial - GrimesPlex Buildings \$459,547.61 p. Pay Request #2 Rognes Corporation - SW 19th St. Water Transmission Main \$466,597.38 q. Pay Request #30 (Retainage) Shank Constructors - Reverse Osmosis Water Treatment Plant - Phase 1 \$50,000.00 r. Pay Request #21 Van Maanen Electric - New Library \$3,667.83 s. Pay Request # 4- Des Moines Marble- New Library \$1,239.75 t. Pay Request #21 Graphite Group - New Library \$31,045.70 u. Pay Request # 14 Performance Contracting-New Library- \$1,138.72 v. Pay Request #5 Nehring Construction- New Library \$2,961.68 w. Pay Request #8 Sternquist- SE Trail Ridge Reconstruction \$39254.16 M. Resolution 01-1224 Approving Change Orders a. Change Order #1 S.M. Hentges & Sons - SE/SW 19th St. Sanitary Sewer Extension - Increasing \$47,703.88 b. Change Order #4 Edge Commercial - Waterworks Park Improvements - Increasing \$29,017.50 c. Change Order #1 Absolute Concrete Construction - S James St. & SE 11th St. Improvements - Increasing \$18,580.00 d. Change Order #4 Edge Commercial - GrimesPlex Buildings – Increasing \$8,319.53 e. Change Order #5 Edge Commercial - GrimesPlex Buildings – Increasing \$49,966.00 f. Change Order #1 Iowa Signal - S James St. & SW/SE 19th St. Temp. Traffic Signalization - Increasing \$2,500.00 g. Change Order #2 Corell Contractors Inc - New Grimes Public Library - increasing contract \$27,831.80 h. Change Order #2 Nehring Construction Inc - New Grimes Public Library- Increasing contract \$400.00 i. Change Order #3 Des Moines Marble & Mantel Company - New Grimes Public Library increasing the contract \$1,825,00 j. Change Order #5 Forrest & Associates - New Grimes Public Library increasing contract \$2,545.44 k. Change Order #11 Graphite Construction Group, Inc - New Grimes Public Library increasing contract \$17,247.87 l. Change Order #8 Van Maanen Electric Inc - New Grimes Public Library increasing contract \$4,310 m. Change Order #6 The Weitz Company, LLC - New Grimes Public Library decreasing contract \$5,929.50 n. Change Order #7 Performance Contracting Inc - New Grimes Public Library increasing contract \$10,857.46 o. Change Order #2 Ideal Floors Incorporated - New Grimes Public Library increasing contract \$2,100 p. Change Order #1 Miner Hardscapes - New Grimes Public Library increasing contract \$5,000 N. Resolution 01-1324 Approving General Property and Liability Insurance Payment to Iowa Communities' Assurance Pool For 2024 Calendar Year \$517,967.00 O. Resolution 01-1424 Appointing Board and Commission Members for 2024 P. Resolution 01-1524 Adopting the City of Grimes Amended Fee Schedule for 2024 Q. Resolution 01-1624 Accepting Public Improvements in the Rock Creek Public Construction Drawings R. Resolution 01-1724 Accepting the NW 107th Street HMA Overlay S. Resolution 01-1824 To Retrofit Vehicle in Fleet T. Resolution 01-1924 Approve Purchase of John Deere Flex Wing Rotary Cutter U. Finance Report for December 2023 V. Resolution 01-2024 Approving Farm Tenant Crop Loss Agreement - Ed Shafer W. Resolution 01-2124 Approving Farm Tenant Crop Loss Agreement - Matt Shafer X. Resolution 01-2224 Approving Farm Tenant Crop Loss Agreement for Dan Knoll Y. Resolution 01-2324 Approving Memorandum of Understanding for the Central Iowa Code Consortium Z. Resolution 01-2424 Reallocating Special Assessment – Meredith Drive Improvements Day Property AA. Resolution 01-2524 Approving Hope Timber and Autumn Park Development Agreement BB. Resolution 01-2624 Approving Equipment Transactions Pursuant to FY24 Budget CC. Resolution 01-2724 Approving the North and South Complex Field Rental Process for DCG Athletic Clubs DD. Resolution 01-2824 Accepting the Reverse Osmosis Water Treatment Plant - Phase 1 EE. Resolution 01-2924 to Amend Contract for Professional Services with MSA Professional Services, Inc. for SE Little Beaver Dr. & SE 4th - 6th Streets Water Main FF. Resolution 01-3024 Approving a Professional Services Agreement with Nilles Associates, Inc. for the Lions Park Improvements Survey GG. Resolution 01-3124 Approving a Professional Services Agreement with Nilles Associates, Inc. for the SW 19th St. & SW Jazzwood Dr. and Traffic Calming Improvements Survey HH. Resolution 01-3224 Approving the Splash

Pad Sculpture Lions Club Sponsorship Agreement II. Resolution 01-3324 Approving Personnel Transactions JJ. Resolution 01-3424 Adopting Amendments to Employee Handbook KK. Resolution 01-3524 Approving Purchase of Larue D40 Loader-Mounted Snowblower LL. Resolution 01-3624 Resolution Authorizing the Disposal of Equipment MM. Resolution 01-3724 to Enter into Service Contract with NEOGOV for Insight, Onboard, Governmentjobs.com, Single Sign-on (SSO) for Calendar Years 2024 and 2025.

Motion by Borcharding, Second by Burger, to approve the Consent Agenda.

Roll Call: Ayes: All; Nays: None Motion passes 5 - 0.

PUBLIC FORUM

John Palmer, 1401 SW 7th Street, said that he and his wife moved to Grimes five years ago, and he wanted to express their appreciation to the Council for all the good work and stellar leadership over that time.

PUBLIC AND COUNCIL AGENDA ITEMS

1. CATCH Des Moines Annual Presentation

Greg Edwards, President, and CEO of CATCH Des Moines addressed the Council to review the activities over the past year. Edwards said there were 371 Conventions and events, with more planned for the year ahead. Edwards stated that CATCH Des Moines generated \$164.8 million in economic impact by bringing meetings, conventions, sporting events and leisure travelers to the area.

2. Resolution 01-3824 Approving Fiscal Year 2023 Auditor Report- Denman & Company, LLP

Dave Ellis of Denman and Company reviewed the last audit report. Ellis said the audit went well and he had no issues with information provided and thanked the staff for their support. Total receipts came in at 94,000,000 compared with 38.6 million the previous year. Ellis noted the increase was largely due to Bond proceeds. Ellis said disbursements went from about 35 million to 86.9 million, which largely came from Capital Projects. Ellis said there were no incidences of exceeding budget expenditures, deficiencies, or noncompliance. The Mayor and Council called out Finance Director Marcia Woodke and thanked her for all her work.

Motion by Johansen, Second by Gisch, to approve Resolution 01-3824 Approving Fiscal Year 2023 Auditor Report- Denman & Company, LLP

Roll Call: Ayes: All; Nays: None Motion passes 5 - 0.

3. Ordinance Amending the Grimes Code of Ordinances Section 41.12 (new Code Section 6-4-12) Regulating Dates and Times Permitted for Discharging Fireworks

City Administrator Jake Anderson said Council and staff have reviewed the comments expressed by residents during the Strategic Planning process and looked to reduce the numbers of days fireworks are allowed to July 2nd, 3rd, and 4th, and maintain the allotted hours of operation. Anderson said the New Year's firework allowance has been removed, but he noted any restrictions on fireworks sales is outside of the City's scope to regulate.

a. Mayor Mikkelsen opened the Public Hearing at 5:48 pm. Being no written or oral comments, Mayor Mikkelsen closed the public hearing at 5:49 pm.

First Reading of Ordinance 785 Amending Grimes Code of Ordinance Section

41.12. (New Code Section 6-4-12) Regulating Date and Times permitted for Discharging Fireworks

Motion by Johansen, Second by Gisch, to approve the First Reading of Ordinance 785 Amending Grime Code of Ordinance Section 41.12 (New Code Section) 6-4-12.

Roll Call: Ayes: All; Nays: None Motion passes 5 - 0.

4. Approving Project and Authorizing Acquisition by Eminent Domain for NW County Line Road Watermain Project

Development Services Director Alex Pfaltzgraff outlined the project located along NW County Line Road from West 1st Street to NW 27th Street. Pfaltzgraff stated the project will connect three dead end water mains. He added this will increase water quality and allow future development to have a connected system and decrease the opportunity for dead ends. Pfaltzgraff noted that while there was one property owner that did not wish to allow the necessary easements for the project, he believed ongoing conversion would be favorable to allow the project to move forward without invoking eminent domain. He added that approval of this item would allow the process to continue if that avenue was needed.

4.a. Public Hearing on Project and Authorizing Acquisition by Eminent Domain for NW County Line Road Watermain Project

Mayor Mikkelsen opened the Public Hearing at 5:48 pm. Being no written or oral comments, Mayor Mikkelsen closed the public hearing at 5:49 pm.

4.b. Resolution 01-3924 Approving Project and Authorizing Acquisition by Eminent Domain for NW County Line Road Watermain Project

Motion by Gisch, Second by Burger, Resolution 01-3924 approving Project and Authorizing Acquisition by Eminent Domain for NW County Line Road Watermain Project.

Roll Call: Ayes: All; Nays: None Motion passes 5- 0.

5.Resolution 01-4024 Approving the First Amendment for Fiscal Year 2023-2024 Budget

Finance Director Marcia Woodke addressed Council stating the City is required to hold a Public Hearing when proposing to amend the budget. Woodke said this first amendment to the Fiscal Year 2023-2024 budget will provide for the expenditure of additional funds for property and casualty insurance, capital projects, the 28E with Johnston for the fire department, additional bond principal and interest, and a new sleeping trailer for the fire department. Woodke said these expenses were realized after the approval of the budget in March 2023. She said the City will make additional transfers from reserve funds to capital projects and into debt service funds. In total, she said there is \$13,260,735. in additional expenses and \$6,937,409. in additional transfers in this amendment.

5.a. Mayor Mikkelsen opened the Public Hearing at 5:57 pm. Being no written or oral comments, Mayor Mikkelsen closed the public hearing at 5:57 pm.

5.b. Resolution 01-4024 Approving the First Amendment to the Fiscal Year 2023- 2024 Budget

Motion by Gisch, Second by Johansen, to approve the First Amendment to the Fiscal Year 2023- 2024 Budget.

Roll Call: Ayes: All; Nays: None Motion passes 5- 0.

6.Resolution 01-4124 Approving Final Plat for Willow Hills North Plat 1 and Certain Related Agreements and Easements.

Assistant Planner Evann Martin addressed the Council on behalf of the applicant who is requesting approval of a final plat to subdivide the 40.37-acre property into 50 single-family lots. Martin said this property is located north of NW 27th Street and is just north of the Willow Hills subdivision. Martin noted that one street lot is for public streets, and three outlots are for future development. Martin said Outlot X will be

developed with single-family lots as part of Phase 2 of the development and Outlot Y and Z will be replatted with future development to the east. She said the final plat is consistent with the preliminary plat and has all required easements.

Motion by Johansen, Second by Borcharding, to approve the Final Plat for Willow Hills North Plat 1 and Certain Related Agreements and Easements.

Roll Call: Ayes: All; Nays: None Motion passes 5- 0.

7. 2023 CIPP Lining Program

City Engineer Matt Ahrens addressed the Council to say this project was put to bid on January 17th, and the results showed good interest in this project. He stated that 5 bids Ahrens noted that the project came in about \$51,500.00 under the engineer's estimate and is in the current Capital Improvement Program for construction this year. Ahrens said the following resolutions will provide acceptance for the plans, forms of contract and make the award of contract and approve that contract and bonds.

7.a. Public Hearing on Plans, Specifications, Form of Contract and Estimate of Cost for the 2023 CIPP Lining Program Project

Mayor Mikkelsen opened the Public Hearing at 6:04 pm. Being no written or oral comments, Mayor Mikkelsen closed the public hearing at 6:04 pm

7.b. Resolution 01-4224 Adopting Plans, Specifications, Form or Contract and Estimate of Cost for the 2023 CIPP Lining Program

Motion by Johansen, Second by Borcharding, to approve Adopting Plans, Specifications, Form or Contract and Estimate of Cost for the 2023 CIPP Lining Program

Roll Call: Ayes: All; Nays: None Motion passes 5- 0.

7.c. Resolution 01-4324 Making Award of Construction Contract for the 2023 CIPP Lining Program

Motion by Johansen, Second by Borcharding, to approve Award of Construction Contract for the 2023 CIPP Lining Program

Roll Call: Ayes: All; Nays: None Motion passes 5- 0.

7.d. Resolution 01-4424 Authorizing Construction Contract and Bond for the 2023 CIPP Lining Program

Motion by Johansen, Second by Borcharding, to Authorizing Construction Contract and Bond for the 2023 CIPP Lining Program

Roll Call: Ayes: All; Nays: None Motion passes 5- 0.

8. Hope Plaza 3 Site Plan

Assistant Planner, Evann Martin stated that Hope K Farms is requesting approval of a site plan for a 17,618 square foot multi-tenant retail building at the southwest corner of NE Gateway Drive and NE Beaverbrooke Blvd. Martin said the property is zoned R-4 and is part of the Hope Commercial PUD. She noted that access to the site will be provided from NE 12th Street and provide right-in/right-out access on NE Beaverbrooke Blvd. Martin stated that the building will be constructed primarily with brick and stone veneer, along with metal and cement board siding accents. She added that the building will have a round tower-like feature which will create a focal point at the intersection of NE Gateway Drive and Beaverbrooke Blvd and have arched roof sections on the ends of the building. Martin stated that a metal

signage canopy will be provided along the front of the building similar to the other Hope Plaza buildings. Martin states that the Planning and Zoning Commission along with staff recommended approval at their meeting on January 2nd, 2024.

Motion by Johansen, Second by Borcharding, to approve the Hope Plaza 3 Site Plan.

Roll Call: Ayes: All; Nays: None Motion passes 5- 0.

9. Resolution 01-4524 Approving Amended Final Plat of Town of Grimes Plat 2 and Certain Related Agreements and Easements

Assistant Planner Evann Martin said The City currently owns the subject property along SE Main Street and has a purchase agreement with Graystone Companies, LLC to sell the property. Martin said as part of the development and sale process, the City is plating the existing three lots into one lot for future development. She said the plat will reserve a public ingress/egress easement through the existing parking lot and a private ingress/egress easement for driveway access for the neighboring residence. Martin stated a portion of the alleyway has now been vacated and will be incorporated into the plat and will be privately owned and maintained. However, she noted the reserved ingress/egress easement through the parking lot will allow public access to continue through the property. Martin said the final plat was previously approved by Council at the August 22, 2023, meeting, but then staff noticed that the public ingress/egress easement was not shown in the correct location to line up with the existing drive aisle of the parking lot. Martin said the public ingress/egress easement has been revised to be shown in the correct location and legal description adjusted accordingly. Due to the easement location change, the amended final plat is required to be approved by Council. Upon Council approval, the plat will be recorded.

Motion by Borcharding, Second by Gisch, to approve Amended Final Plat of Town of Grimes Plat 2 and Certain Related Agreements and Easements.

Roll Call: Ayes: All; Nays: None Motion passes 5- 0.

10. 212 SE Main Street Site Plan

Assistant Planner Evann Martin said Graystone Companies, LLC is requesting approval of the site plan to construct a two-story mixed-use building with commercial retail space along SE Main Street with eight dwelling units, two on the ground level and six units on the second level. Martin said the existing parking lot will remain in place with a few minor changes to pavement striping, and the addition of a dumpster enclosure and transformer. Martin said at the Council meeting held on December 12, 2023, the site plan approval for this project was tabled due to a neighboring property owner with concerns about the proximity of the dumpster enclosure to their residential property. She said staff worked with the developer to move the dumpster enclosure to the east side of the parking lot away from the residential property. Martin said staff have confirmed with the neighboring property owner that the revised site plan is acceptable in addressing the concerns.

Motion by Johansen, Second by Borcharding, to approve the 212 SE Main Street Site Plan.

Roll Call: Ayes: All; Nays: None Motion passes 5- 0.

11. Approving Grimes Public Works Site Plan Amendment

Assistant Planner Evann Martin informed the Council that Grimes Public Works desires to make changes to the front entrance and parking lot to make the site more friendly for the public to enter the building. Marten explained the fence and turnstile from the previous FedEx facility is still in place making the site uninviting. She said the plan is to remove the fencing and stairs at the front entrance and construct an at-grade sidewalk leading from the parking lot to the front

door. Martin said a second driveway entrance off SE Destination Drive will be constructed to provide city staff with better access and maneuverability through the site. Martin said the Planning and Zoning Commission along with staff recommended approval at the January 2nd, 2024, meeting subject to remaining staff comments.

Motion by Gisch, Second by Burger, to approve the Grimes Public Works Site plan amendment.

Roll Call: Ayes: All; Nays: None Motion passes 5- 0.

12. Resolution 01-4624 Conditionally Authorizing the Inclusion of the City of Grimes, Iowa as a Founding Agency of Central Iowa Water Works; Conditionally Approving the Central Iowa Water Works 28E/28F Agreement; Fixing Date for Public Hearing on Transfer of Interest in Real Property; and Conditionally Authorizing the Execution of the Central Iowa Water Works Operating Contract by Grimes.

Public Works Director Kevin Hensley addressed Council. He stated that for several years, municipalities in the Des Moines metro area have considered a Regional Water Authority for treatment and production of source water. Hensley said after several years of meetings and studies, a proposed framework has been developed which includes all interested Des Moines Metro Communities. Hensley said this Resolution is to indicate the City of Grimes' participation in CIWW as a founding member in the final 28E-28F. Hensley noted that staff had engaged PFM, McClure Engineering and Whitfield and Eddy for their professional guidance in each of their respective fields and that each of these partners have suggested membership to CIWW is a positive approach for the City of Grimes.

Motion by Johansen, Second by Borcharding, to approve Resolution 01-4624 Conditionally Authorizing the Inclusion of the City of Grimes, Iowa as a Founding Agency of Central Iowa Water Works; Conditionally Approving the Central Iowa Water Works 28E/28F Agreement; Fixing Date for Public Hearing on Transfer of Interest in Real Property; and Conditionally Authorizing the Execution of the Central Iowa Water Works Operating Contract by Grimes.

Roll Call: Ayes: All; Nays: None Motion passes 5- 0.

13. Northwest Territory Area Plan Discussion

Development Services Director Alex Pfaltzgraff and Assistant Planner Evann Martin addressed Council. He stated that staff have been developing area plans for four areas of Grimes that have a large amount of vacant, undeveloped land that are anticipated to see development in the near future. Martin said the Northwest Territory Area Plan is located on the northwest side of Grimes, from approximately NW 27th Street to 210th Street, and from North James Street to one quarter mile west of NW Jazzwood Drive. Martin said staff wanted to have the Council's input on various possible uses for those areas including utilities, streets, trails, land use, and parks. She said the purpose of the area plans is to create a predictable development environment for property owners and developers, create clear development expectations, and implement sound planning principles for the community's growth. Council discussed several options for staff to consider as plan move along.

14. Destination Drive Area Plan Discussion

Development Services Director Alex Pfaltzgraff and Assistant Planner Molly Mannel addressed the Council for input on the Destination Drive Area Plan. Mannel said this area is located on the east side of Grimes, from approximately NE 18th Street to the northern stub of SE Destination Drive off SE 37th Street.

Mannel said specific goals for the Destination Drive Area Plan include preserving highway oriented commercial opportunities along the main street corridors, developing a well-connected transportation

network that reduces that traffic flow on Highway 141. Mannel said staff wish to ensure that there are appropriate land use transitions between Grimes and Johnston, and to determine where residential opportunities can be incorporated and ensure there is adequate parkland for the residential uses. The Council discussed several possible options for staff to consider as they continue to plan this area.

ADJOURN

There being no further business the meeting was adjourned at 7:48 p.m.

Motion by Burger, Second by Johansen, to adjourn.

Roll Call: Ayes: All; Nays: None Motion passes: 5- 0.

ATTEST:

Rochelle Williams, City Clerk

Scott Mikkelsen, Mayor

RESOLUTION 02-0224 APPROVING AND AUTHORIZING EXPENDITURES

Grimes Resolution No. 02-0224

WHEREAS, the Finance Department prepares a list of authorized expenditures to be approved by the Grimes City Council;

WHEREAS, the attached (exhibit A) has been reviewed as being justified and properly due and made in accordance to city guidelines.

WHEREAS, the listing has been prepared and reviewed by the Finance Department Staff and is being submitted to the City Council for approval.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, recommend approval of the attached (Exhibit A) expenditures.

PASSED and APPROVED on February 13, 2024.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk

City of Grimes Claims 2.13.2024

IMPACT7G	PROF SERVICES - GRANT WRITING	\$	1,080.00
ABSOLUTE CONCRETE	S JAMES/SE 11TH ST IMPVMT #4	\$	90,208.43
AMERICAN FENCE COMPANY	FENCE ACCESORIES	\$	591.72
EUROFINS TESTAMERICA	STATE LABS WATER TESTING	\$	1,995.00
BAKER & TAYLOR	LIBRARY MATERIALS	\$	3,174.17
BLACK HILLS ENERGY	GAS	\$	3,940.15
BIG GREEN UMBRELLA MEDIA	2024 GRIMES LIBRARY CALENDAR	\$	485.00
SHADRAN INDUSTRIAL	DECEMBER 2023 JANITORIAL - CH	\$	925.00
BOMGAARS	PW/DS-TOOLS/CLOTHING/SUPPLIES	\$	550.88
BONNIE'S BARRICADES	MESSAGE BOARDS HWY 44/COUNTYLINE	\$	788.00
CAPITAL SANITARY SUPPLY	HAND SOAP/CLEANING - LIBRARY	\$	289.00
CENTRAL IOWA PEST	CITY PEST CONTROL	\$	445.00
CENTRAL IOWA MECHANICAL	GCC HEAT REPAIR	\$	158.50
CITY OF DES MOINES	WRA MARCH 2024	\$	156,688.90
CLIVE POWER EQUIPMENT	STRIPE KITS - PARKS	\$	2,448.85
COLLECTION SERVICES CENTER	CHILD SUPPORT	\$	2,756.84
CONSTRUCTION & AGGREGATE	FIRE HOSE AND NOZZLE - PW	\$	267.50
CORE & MAIN	CHEMICAL REAGENTS	\$	470.25
CUMMINS SALES AND SERVICE	FAILED GENERATOR REPAIR	\$	494.95
DEMCO	LIBRARY BOOK CARTS	\$	3,005.46
EDC EDUCATIONAL SERVICES	LIBRARY YOUTH MATERIALS	\$	29.92
JUNIOR LIBRARY GUILD	LIBRARY MATERIALS	\$	1,567.56
FASTENAL	S206 SUPPLIES	\$	41.48
FINISH LINE AUTO WORKS	DURANGO OIL CHANGE/FILTER - DS	\$	61.64
GRAINGER	VALVE ACTUATOR/SPRING STRAPS	\$	1,006.60
GRIMES CHAMBER & ECONOMIC	MEMBERSHIP - LIBRARY	\$	245.00
HAWKEYE TRUCK EQUIPMENT	SNOW BLADES/REPAIRS/VEHICLE	\$	94,342.77
HAWKINS INC.	WATER TREATMENT CHEMICALS	\$	10,067.29
HILLYARD	GCC RESTROOM/BUILDING SUPPLIES	\$	1,236.71
HOOPLA	LIBRARY MATERIALS	\$	1,567.53
HOTSY CLEANING SYSTEMS	HOTSY REPAIR - PW	\$	695.45
GENERAL FIRE & SAFETY	CH/GCC FIRE EXTINGUISHER INSPECTION	\$	425.00
IOWA DEPT OF REVENUE	JAN 2024 WH/WATER/EXCISE/SALES TAX	\$	40,420.13
IOWA INTERSTATE RAILROAD	RAILROAD PERMIT	\$	750.00
IOWA DOT	LIQUID SALT BRINE	\$	260.00
IOWA ONE CALL	DECEMBER 2023 LOCATES	\$	267.70
IPERS	IPERS- REGULAR	\$	67,042.52
IOWA SIGNAL INC	141/11TH-HWY44/GATEWAY REPAIRS	\$	2,410.50
IOWA WORKFORCE DEVELOPMENT	UNEMPLOYMENT	\$	1,106.67
NATIONS KRISTEN	BOOT CAMP 1/9 - 2/16	\$	270.00
KLINE ELECTRIC INC	2 POLE LIGHTS/CYPRESS CIRCLE/TRAIL	\$	1,186.29
LEAF	COPIER CONTRACT - DS	\$	345.58
KAY PARK RECREATION	GRIMESPLEX 4-ROW BLEACHERS	\$	34,883.60

LOGOED APPAREL & PROMOTION	PARKS/PW/DS-STAFF/PROGRAM CLOTHNG	\$	4,362.98
MAIL SERVICES	UB BILLING SERVICE	\$	412.00
MEDIACOM	CH/PW INTERNET AND TV	\$	408.26
METRO WASTE AUTHORITY	DEC/JAN CURB-IT/GARBAGE FEE/DUMPSR	\$	142,079.89
MIDAMERICAN ENERGY	ELECTRIC	\$	53,709.12
MTI DISTRIBUTING INC.	VENTRAC TIRES - PARKS	\$	462.36
NAPA AUTO PARTS	BATTERY FOR S501	\$	179.78
NICHOLS EQUIPMENT LLC	RENTAL OF LOADER	\$	2,912.00
O'HALLORAN INTERNATIONAL	S203/204/208 REPAIRS-TELEMATICS	\$	8,059.21
O'REILLY AUTO PARTS	TRUCK CLEANING SUPPLIES - PW	\$	57.95
OFFICE DEPOT	LIB FILE CABINET-CH/DS OFFICE SUPPLIES	\$	1,526.95
OFFICE OF ELECTIONS- POLK	2023 CITY/SCHOOL ELECTION	\$	3,908.84
TRUE VALUE	SUPPLIES TO REPLACE MAILBOXES	\$	63.98
PC PRINT CENTER	LIBRARY PROGRAMMING SUPPLIES	\$	72.25
PLUMB SUPPLY CO.	DRINKING FOUNTAIN FILTER - PW	\$	375.30
POLK COUNTY TREASURER	JANUARY CONTRACT 2024	\$	120,420.08
PLASTIC RECYCLING	GRIMESPLEX PICNIC TABLES	\$	15,406.00
SMITH'S SEWER SERVICE	JET CLARIFIER TO TROUGH SCUM	\$	438.00
SNYDER & ASSOCIATES	DEST #16/E GTWY#9/25-25OC#6/TRAF#10	\$	30,619.16
STIVERS FORD	F150 FLOORMAT - DS	\$	89.83
US WATER	JANUARY 2024 SERVICES	\$	58,355.00
CINTAS FIRST AID & SAFETY	SAFETY CABINETS - PARKS/PW/CH	\$	367.76
ULINE	GRIT CART FOR LIFT STAT/SAFETY GLASSES	\$	548.10
VERIZON WIRELESS	PW/DS CELL/HOT SPTS-CH/COUNCL IPADS	\$	857.39
VEENSTRA AND KIMM, INC.	WRA CONNECTOR PYMT #62	\$	19,455.68
VAN MAANEN ELECTRIC, INC	GRIMES PUBLIC LIBRARY APP #22	\$	4,129.03
VAN WALL EQUIPMENT	REPLACEMENT BOLTS/P405 CABLE	\$	215.04
WEBSPEC DESIGN	LIBRARY WEBSITE HOSTING	\$	1,515.00
WHEN TO WORK, INC	LIBRARY SCHEDULING SOFTWARE	\$	715.00
ZIEGLER	REPLACE PLC FOR WATER GENERATOR	\$	2,016.41
DEERE & COMPANY	FRONT END LOADER 440R - PARKS	\$	7,420.18
CENTURY LINK	2/1-2/29/24 PHONE SERVICE	\$	240.72
ANDERSON JAKE	ICMA CONFERENCE TRAVEL	\$	215.00
ENVISIONWARE	E COMMERCE SOFTWARE - LIBRARY	\$	388.96
EFTPS	FED/FICA TAX	\$	102,785.45
KANOPY INC	LIBRARY MATERIALS	\$	62.00
EJS SUPPLY	SNOW BLADE SUPPLIES	\$	3,314.51
LYLE SUMEK ASSOCIATES	STRATEGIC PLAN-WORKSHOP/EXPENSE	\$	33,971.79
ESRI	ARCGIS SUBSCRIPTION RENEWAL	\$	425.00
MENARDS	LIB/PW/PARKS-SUPPLIES/SPACE HEATER	\$	2,112.72
MI-FIBER, LLC	GCC/DS INTERNET	\$	387.90
MCCLURE ENGINEERING	SE 41ST ST/SE PARK DR EXT #2	\$	6,283.75
SHANK CONSTRUCTORS INC	WRA CONNECTOR-CONTR 4 PYMT #23	\$	46,792.11
VOYA	DEFER COMP PRE	\$	5,933.84

AIG	DEFER COMP ROTH	\$	1,765.00
HORACE MANN	DEFER COMP ROTH	\$	800.00
MASSMUTUAL	DEFER COMP PRE	\$	4,486.00
LUMEN CENTURY LINK	PW - PHONES	\$	599.52
REDBUD LLC	NUISANCE ABATEMENT SNOW REMOVAL	\$	375.00
MICROMARKETING LLC	LIBRARY MATERIALS	\$	25.49
ANKENY SANITATION	JAN 2024 RECYCLING/GARBAGE	\$	2,160.25
GRAPHITE CONSTRUCTION GRP	GRIMES PUBLIC LIBRARY APP #22	\$	6,151.25
SCENTAIR TECHNOLOGIES	GCC/PW IONIZATION 1/10-2/9/24	\$	609.00
NORTHERN TOOL & EQUIPMENT	S201 SUPPLIES	\$	105.95
RENEWABLE ENERGY GROUP	FD/PARKS/DS/PW/LS GENERATOR - FUEL	\$	11,756.77
EBS	MARCH PREMIUMS	\$	6,045.55
SDS BINDER WORKS	3 YEAR SDS PRIME - PW	\$	4,650.00
SYNERGY FIRE & SAFETY	HAULING SLUDGE TO WRA	\$	10,842.80
MONOPRICE INC	NETWORK CABLING	\$	248.13
THE WEITZ COMPANY	GRIMES PUBLIC LIBRARY APP #22/ #23	\$	32,734.28
LINDE GAS & EQUIPMENT INC	ACETYLENE	\$	80.84
CENTRAL IOWA OFFICIALS	BKB OFFICIALS PAYMENT - YOUTH	\$	4,060.00
CITY OF GRIMES FLEX	EMPLOYEE FLEX SPENDING	\$	14,054.03
CONFLUENCE	WALLACE PARK PHASE 1 SURVEY	\$	6,028.20
SJ LOUIS CONSTRUCTION	WRA CONN CONTRACT 1 #22/#23 RETAIN	\$	50,555.53
AMC MECHANICAL INC	GRIMES PUBLIC LIBRARY APP #15	\$	5,302.81
FORREST & ASSOCIATE, INC	GRIMES PUBLIC LIBRARY APP #10/ #11	\$	4,377.93
CIVICPLUS, LLC	ADDITIONAL USER - PW	\$	56.58
HEARTLAND BUSINESS	MONTHLY OFFICE 365	\$	1,192.10
CITY OF GRIMES HSA	HSA DEDUCTION	\$	3,830.68
SOYER, MICHELLE	YOGA 1/10 - 2/14 - GCC RENTAL REFUND	\$	647.40
PERFORMANCE CONTRACTING	GRIMES PUBLIC LIBRARY APP #15	\$	14,798.35
AMAZON	LIB/PW/DS/IT SUPPLIES/CART/MATERIALS	\$	5,169.79
NEHRING CONSTRUCTION INC	GRIMES PUBLIC LIBRARY APP #6	\$	380.00
SIDEKICK DEVELOPMENT	FIRE STATION PROF SERVICES FEB	\$	5,000.00
ARAMARK	GCC RUG RENTAL 12/29/23 1/12/24	\$	228.22
RINGCENTRAL, INC.	CITY PHONE SERVICES - SHARED	\$	2,796.49
US CELLULAR	LIBRARY HOT SPOTS	\$	748.46
PLAYAWAY PRODUCTS	LIBRARY MATERIALS	\$	370.73
UPPER MIDWEST ATHLETIC	SIDELINE TEAM BENCHES GRIMESPLEX	\$	86,520.00
SBS SERVICES GROUP LLC	LIBRARY/PW JANITORIAL SERVICES	\$	2,824.16
WASTEQUIP LLC	GRIMESPLEX TRASH CANS	\$	2,613.78
CITY TRACTOR CO., INC	TRACTOR SIDE BRUSH - PARKS	\$	2,323.17
LASHIER PARTNERS LLC	SIGN POSTER PAPER ROLL	\$	376.55
DES MOINES MARBLE	GRIMES PUBLIC LIBRARY APP #5	\$	1,733.75
SPIN & SPARKLE LLC	TIPPI TOES 1/8 - 2/19	\$	1,104.00
ALL MAKES OFFICE EQUIPMENT	CHAIRS-PW CONFERENCE ROOM & OFFICE	\$	4,231.00
METRONET	INTERNET FOR FLEXNET SYSTEM	\$	237.25

FRASER CRAIG	JANUARY BUILDING/FIRE OFFICIAL	\$	9,300.00
NORLEM TECHNOLOGY	PRO SERVICES - POLICY REVIEW	\$	5,000.00
FIRST CHOICE COFFEE	LIBRARY COFFEE SUPPLIES	\$	719.56
GREEN RESOURCE MANAGEMENT	BOX REMOVAL 11.24.19/CH SHREDDING	\$	213.00
SHAFFER CHARLES EDWARD	CROP LOSS AGREEMENT NO 01-2024	\$	3,139.00
SHAFFER MATTHEW EDWARD	CROP LOSS AGREEMENT NO 01-2124	\$	9,033.00
KNOLL DANIEL JAMES	CROP LOSS AGREEMENT NO 01-2224	\$	7,000.00
MILLER ALEX	SFMA CONF TRAVEL REIMBURSEMENT	\$	313.75
GANNETT IOWA LOCALIQ	PUBLICATIONS	\$	1,342.03
BLACKSTONE EXTERIORS LLC	GUTTER FOR METAL BUILDING	\$	1,068.23
WEIDMAN CHRIS	5-6 GRADE BASKETBALL REFUND	\$	65.00
UNIVERSAL GOAL MOVERS LLC	FACILITY GOAL MOVER	\$	2,245.00
DES MOINES METAL	PLOW PLATE REPAIR S206	\$	1,419.71
INTERIOR & BEYOND LLC	LIBRARY UPHOLSTERY SERVICES	\$	1,925.00
DEPOSIT REFUNDS	REFUND DATE 02/05/2024	\$	4,207.58
PAYROLL CHECKS	TOTAL PAYROLL CHECKS	\$	295,100.60
	CLAIMS TOTAL	\$	1,862,154.07
	GENERAL FUND	\$	550,823.72
	LIBRARY FUND	\$	83,458.36
	ROAD USE TAX FUND	\$	124,580.99
	EMPLOYEE BENEFITS FUND	\$	10,248.39
	WRA SANI SEWER PHASE 1 FUND	\$	89,183.21
	19TH ST SEWER EXTENSION FUND	\$	750.00
	ANNUAL SIGNAL IMPROVEMENT FUND	\$	7,941.75
	GRIMES LIBRARY BLDG FUND	\$	71,532.40
	WRA SANI SWR PHS 4 FUND	\$	46,792.11
	WALLACE FARM FUND	\$	6,028.20
	GRIMESPLEX FUND	\$	136,809.60
	SE 11TH & JAMES FUND	\$	90,208.43
	11TH & GATEWAY SIGNAL FUND	\$	7,226.36
	NE DEST/NE BVRBROOKE IMP FUND	\$	8,699.50
	FIRE STATION FUND	\$	5,000.00
	SEWER COMPLIANCE PROJECT FUND	\$	10,842.80
	SE 41ST & SE PARK EXTNSN FUND	\$	6,283.75
	EQUIP REVOLVING PROGRAM FUND	\$	82,585.00
	WATER FUND	\$	135,267.28
	WATER DEPOSITS FUND	\$	4,167.12
	SEWER FUND	\$	224,189.71
	LANDFILL/GARBAGE FUND	\$	144,408.78
	STORM WATER FUND	\$	15,126.61
		\$	1,862,154.07
JANUARY 2024 MONTHLY REVENUE	GENERAL FUND	\$	441,775.29
	LIBRARY FUND	\$	1,366.18

ROAD USE TAX FUND	\$	180,269.90
EMPLOYEE BENEFITS FUND	\$	17,139.78
LOCAL OPTION SALES TAX FUND	\$	224,919.16
TAX INCREMENT FINANCE FUND	\$	31,011.63
DEBT SERVICE FUND	\$	15,483.80
CAPITAL PROJECTS FUND	\$	1,116,139.32
WATER FUND	\$	385,013.92
SEWER FUND	\$	354,676.61
LANDFILL/GARBAGE FUND	\$	65,188.01
STORM WATER FUND	\$	68,286.90
GRIMESPLEX FUND	\$	42,500.00
	\$	2,943,770.50

AMAZON CLAIMS 2.13.24		
Charges	Amount	Description
Library	\$1,078.56	Materials
	\$239.88	Tape/extension cord/cleaning supplies
	\$48.96	Grommets/air keyboard dusters
	\$281.93	Locks/name badges/key holders/paper
	\$279.00	Doorbell/coat rack/hooks/towel dispenser
	\$317.90	Two way radios/chargers
	\$724.17	Utility cart/file base
	\$94.26	Coffee supplies
	\$24.94	First aid supplies
	-\$155.04	Lights return
	\$376.85	Mobile charging station
	\$100.66	Programming supplies
	\$240.51	Cushions/restroom privacy cover
Public Works	\$178.55	Snow tow straps
Dev. Services	\$118.28	Office supplies/pens/spoons/lens wipes
	\$170.19	Shoe covers/charger
Parks & Rec	\$229.94	Mini basketballs/hoops
	\$56.34	Instant cold packs
	\$103.56	GCC/front desk disinfectant
IT	\$278.40	Library cables/cords/mini pc
	\$319.96	Ergonomic keyboard
	\$61.99	Office coffee
Total	\$5,169.79	

RESOLUTION 02-0324 APPROVING QUOTES AND BILLS OVER \$10,000 ACCORDING TO
THE GRIMES PURCHASING AND PROCUREMENT POLICY

Grimes Resolution No. 02-0324

WHEREAS, the City of Grimes has adopted a Purchasing and Procurement Policy

WHEREAS, the Purchasing and Procurement Policy provides that purchases or payments over \$10,000 have City Council approval.

WHEREAS, any items and/or service with a value of between \$1,000 and \$10,000 require up to three (3) quotations unless the item or service obtained or provided cannot be obtained. Products offered under government purchasing consortium do not require (3) quotes.

WHEREAS, the Finance Director will ensure that, for accounting purposes, necessary records are kept and made available for reference.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, that the following items attached as *Exhibit A* be approved for purchase or payment.

PASSED and APPROVED on February 13, 2024.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk

Upper Midwest Athletic Construction, Inc.

3017 161st Ave NW
Andover, MN 55304

Invoice

Date	Invoice #
1/10/2024	5484

Bill To:

City of Grimes
1700 SE Destination Dr
Grimes, IA 50111

PAID 20236265
BKR

P.O. No.	Terms	Due Date	Project
Pod 3-6 Dugout Be...	Due on receipt	1/10/2024	GrimesPlex Benches ...

Description	Qty	Price Each	Amount
10' Aluminum Team Benches Furnish and install forty-eight (48) 10' long aluminum benches with backrest Color - Blue Streak II	48	1,490.00	71,520.00
<i>Handwritten:</i> 1/26/24 367-470-6504 Ref # 2028224 Ready Jan 1/30			

Total \$71,520.00

Payments/Credits \$0.00

Balance Due \$71,520.00

Phone #	Fax #
763-753-1127	763-753-3619

✓ - 0
C - M

Upper Midwest Athletic Construction, Inc.
3017 161st Ave NW
Andover, MN 55304

Invoice

Date	Invoice #
12/18/2023	5476

Bill To:
City of Grimes 1700 SE Destination Dr Grimes, IA 50111

PAID 20236264
BMB

P.O. No.	Terms	Due Date	Project
	Due on receipt	12/18/2023	GrimesPlex Benches ...

Description	Qty	Price Each	Amount
Pod 3-6 Tip & Roll Bleachers	6	2,500.00	15,000.00
<i>Handwritten notes:</i> 1/20/24 367-470-6504 Ref# 2028223 ready for 1/30 from Alex 1/26			

Total	\$15,000.00
Payments/Credits	\$0.00
Balance Due	\$15,000.00

Phone #	Fax #
763-753-1127	763-753-3619

Sidekick Development

1104 Atticus St
West Des Moines, IA 50266 US
angie@sidekickdevelopment.com



INVOICE

BILL TO
City of Grimes
410 SE Main Street
Suite 102
Grimes, IA 50111

INVOICE 1361
DATE 02/01/2024
TERMS Net 30
DUE DATE 03/02/2024

SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
Owners Representation	Owners Rep Fee - February 2024	1	5,000.00	5,000.00

BALANCE DUE \$5,000.00

378.150.6490

PAID

[Signature]

✓ C-0
C-M



SALES ORDER ACKNOWLEDGEMENT

Order No. 0157089
Order Date: 1/26/2024

Salesperson: Amy
Customer Number: 0700254

20236266
BLB

Plastic Recycling of Iowa Falls, Inc.
10252 Highway 65
Iowa Falls, IA 50126-8823
(641) 648-5073

Sold To:
CITY OF GRIMES
410 SE MAIN ST.
Grimes, IA 50111

Ship To:
CITY OF GRIMES
1700 SE DESTINATION DR.
Grimes, IA 50111

Confirm To: BRETT BARBER

Phone: 515-531-4051

Customer P.O.	Ship VIA	3rd	PPD.COL.	F.O.B.	Terms
CITY OF GRIMES	Estes Freight	X		IOWA FALLS	Net 30

Ordered	Shipped	B.O.	Unit	ReqShipDt:	Item Number		Unit Price	Amount
10	10	0	EA		10	Hex Table	742.56	7,425.60
						GR Gray Top & Seats w/Black Leg		
2	2	0	EA		11	ADA Hex Table	742.56	1,485.12
						GR Gray Top & Seats w/Black Leg		
12	12	0	EA		10F	Fiberbuilt Umbrella	506.69	6,080.28
						NV Navy Fiberbuilt Umbrella		

Included in
project spec

[Signature]

367-470-6504
1/26/24

Reg # 2028225

[Signature]

Revised
per blue ship

Ship Instructions:
QUOTE #L4JCC55
POC: ALEX MILLER

Weight: 4,028.45

ALL ORDERS MUST BE CONFIRMED
PLEASE SIGN AND RETURN OR CONFIRM VIA EMAIL REPLY

Net Order: 14,991.00
Less Discount: 0.00
Freight: 415.00
Sales Tax: 0.00
Order Total: 15,406.00



Kay Park Recreation

Making People Places, People Friendly Since 1954

AR@Kaypark.com; www.kaypark.com
1301 Pine Street
Janesville, IA 50647-1028
Phone: 800-553-2476; Fax: 319-987-2127

CTYGRI

Bill To: CITY OF GRIMES
101 NE HARVEY ST

GRIMES, IA 50111

Contact: ALEX MILLER
Phone: 515-208-5822
Fax:
E-Mail: AMILLER@GRIMESIOWA.GOV

Order Date: 12/13/2023

NOTE: Carrier Information at End of Line Items!

Item	Model & Description	Qty Ordered	Shipped	BO	Unit Price (\$)	Item Total (\$)
1.	BLA4A21TR 4 ROW ALUMINUM BLEACHER FRAMES W/ 21' ALUM. PLANKING & TIP & ROLL FEATURE	12	12		\$2,841.55	\$34,098.60

BOL Number 121305IA01 Ship Date 01/31/2024 Carrier JADER Pro Number
PLEASE NOTE ADDRESS AND ZIP CODE CHANGE AT TOP OF INVOICE!!

367-470-6504
Reg# 2028323
2/2/24

Ready for pickup 2/6

Sub-Total	Shipping/Handling	Invoice Total
\$34,098.60	\$785.00	\$34,883.60

WE APPRECIATE YOUR BUSINESS. THANK YOU VERY MUCH.

Payment Terms: Net 30 Days
Past due balances will accrue a finance charge of 1 1/2% per month. (18% per annum)

✓ C-0

Interior and Beyond LLC dba On Time Upholstery
5530 NW Beaver Dr. #300
Johnston, IA 50131 US
+1 5152765453
customerservice@surfacerepairservice.com
www.surfacerepairservice.com

Invoice

BILL TO
ATTN:Cheryl Heid
Grimes Public Library
200 NE Beaverbrooke Blvd
Grimes, IA 50111

SHIP TO
Grimes Public Library
200 NE Beaverbrooke Blvd
Grimes, IA 50111

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
13977-31	01/26/2024	\$2,059.75	02/01/2024	Due on receipt	

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Upholstery Services		1	1,925.00	1,925.00T
SUBTOTAL					1,925.00
TAX					(134.75)
TOTAL					2,059.75
BALANCE DUE					\$2,059.75

[Handwritten signature]

350.410 6721

asample @ minivrac. com

CONFLUENCE

Confluence, Inc
525 17th Street
Des Moines, IA 50309
515.288.4875

20236279 KKB

365.430.6490

C-O
C-M?

PAID

City of Grimes, IA
Brian Becker
Parks and Recreation
410 SE Main Street
Grimes, IA 50111

Invoice number 28232
Date 01/30/2024

Project **21401-01 Wallace Park – Phase One**

Professional Services through January 20, 2024

Send invoice to: bbecker@grimesiowa.gov; accountspayable@grimesiowa.gov

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Task 1: Site Survey - Nilles & Associates	26,200.00	100.00	26,200.00	26,200.00	0.00
Task 2: Wetlands Delineation - Nilles & Associates	18,100.00	100.00	18,100.00	18,100.00	0.00
Task 3: Soil Borings - Terracon	11,300.00	100.00	11,300.00	11,300.00	0.00
Task 4: SD, DD and CD	108,000.00	78.81	79,120.00	85,120.00	6,000.00
Task 5: Master Plan Video	7,200.00	100.00	7,200.00	7,200.00	0.00
Total	170,800.00	86.60	141,920.00	147,920.00	6,000.00

Reimbursable Expenses

Reimbursables

	Date	Units	Rate	Billed Amount
11x17 Color	10/24/2023	2.00	1.50	3.00
	11/29/2023	1.00	1.50	1.50
8.5x11 Black & White	12/22/2023	2.00	0.10	0.20
8.5x11 Color	10/24/2023	4.00	0.75	3.00
	Subtotal			7.70
Madison Dierks				
Per Miles	10/24/2023	31.30	0.655	20.50
	Phase subtotal			28.20
			Invoice total	6,028.20

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
28232	01/30/2024	6,028.20	6,028.20				
	Total	6,028.20	6,028.20	0.00	0.00	0.00	0.00

✓ C-0

INVOICE

FEB 05 2024

Page: 1

Invoice Number: SI88271
 Invoice Date: 1/31/2024
 Due Date: 3/1/2024

Bill To: City of Grimes
 101 NE Harvey Street
 Grimes, FL 50111

PAID

All pricing anticipates payment by check or ACH. Due to additional cost incurred, services paid by credit card will require an additional 5% processing fee.

Job Number: J01229
 Job Description: City of Grimes

Customer ID C00136
 P.O. Number
 WA:

Date	Item/Description	Task Number	Qty. Unit	Unit Price	Total Price
1/31/2024	Monthly Compensation for the O&M Agreement Monthly Contract Operations for January 2024	0053	1 Each	58,355.00	58,355.00

600. 810. 6499 47,875.
 610. 815. 6499 10,480.

[Handwritten signature]

Phone: (727) 848-8292 Ext. 219
 Toll Free: (866) 753-8292 Ext. 219
 Email: ar@uswatercorp.net

Subtotal: 58,355.00
 Invoice Discount: 0.00
 Total Sales Tax: 0.00
Total USD: 58,355.00

Synergy Fire & Safety
4338 Hubbell Ave
Des Moines, IA 50317
515-381-0102
ssutton@synergyfire.net

Invoice 22925

384-815-6399
Hauling sludge to
SYNERGY WRA
FIRE & SAFETY

20236356

PAID

BILL TO	SHIP TO	DATE	PLEASE PAY	DUE DATE
City of Grimes City of Grimes 101 NE Harvey Street Grimes, Iowa 50111	US Water Services Corporation 1801 N James Street Grimes, Iowa 50111	01/06/2024	\$10,722.80	02/05/2024

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
01/02/2024	NHMC-Non-Haz	Non-Hazard Material Collection-7 Load(s)	7	438.00	3,066.00
01/02/2024	NHMC-Non-Haz	Pounds Collected	318,540	0.01	3,185.40
01/03/2024	NHMC-Non-Haz	Non-Hazard Material Collection-4 Load(s)	4	438.00	1,752.00
01/03/2024	NHMC-Non-Haz	Pounds Collected	179,740	0.01	1,797.40
01/04/2024	NHMC-Non-Haz	Non-Hazard Material Collection-1 Load(s)	1	438.00	438.00
01/04/2024	NHMC-Non-Haz	Pounds Collected	48,400	0.01	484.00

TOTAL DUE **\$10,722.80**

THANK YOU.

Handwritten signature



Metro Waste Authority

P.O. Box 4847
Des Moines, IA 50305
www.mwatoday.com

007

SITE		INVOICE#		GRID		WEIGHMASTER	
70025940		70025940		JFE			
DATE IN	DATE OUT	TIME IN	TIME OUT	VEHICLE	ROLL OFF		
12/31/23	01/03/24	09:30	09:30				
REFERENCE				ORIGIN			
DEC 2023							

CITY OF GRIMES
101 N HARVEY
GRIMES IA 50111-2180

GROSS WT 0 LB Inbound Ticket
TARE WT 0 LB
GHT 0 LB

Thank You For Your Business

QTY.	UNIT	DESCRIPTION	RATE	EXTENSION	DNR FEE/TAX	TOTAL
92.00	EACH	MONTHLY CURB-IT FEE	4,540	20393.68	0.00	20393.68

4492.

670.8406499

Please Pay From This Invoice

ve Monday April 1, 2023, a convenience fee will
d for all card transactions.

Sales Tax
Local Tax

0.00
0.00
PAID
[Signature]

NET AMOUNT
20393.68
TENDERED
CHANGE
CHECK NO.

S CURB IT!
S DEC 2023

SIGNATURE _____



Metro Waste Authority

P.O. Box 4847
Des Moines, IA 50305
www.mwatoday.com

12/31/23

SITE		INVOICE#		GRID		WEIGHMASTER	
70025940		70025940		JFE			
DATE IN	DATE OUT	TIME IN	TIME OUT	VEHICLE	ROLL OFF		
12/31/23	01/03/24	09:30	09:30				
REFERENCE				ORIGIN			
DEC 2023							

CITY OF GRIMES
101 N HARVEY
GRIMES IA 50111-2180

GROSS WT 0 LB Inbound Ticket
TARE WT 0 LB
GHT 0 LB

Thank You For Your Business

QTY.	UNIT	DESCRIPTION	RATE	EXTENSION	DNR FEE/TAX	TOTAL
92.00	EACH	MONTHLY CURB-IT FEE	4,540	20393.68	0.00	20393.68

Please Pay From This Invoice

ve Monday April 1, 2023, a convenience fee will
d for all card transactions.

Sales Tax
Local Tax

0.00
0.00

NET AMOUNT
20393.68
TENDERED
CHANGE
CHECK NO.

S CURB IT!
S DEC 2023



Metro Waste Authority

P.O. Box 4847
Des Moines, IA 50305
www.mwatoday.com

212
CITY OF GRIMES
ACCOUNTS PAYABLE
101 N HARVEY
GRIMES TA 50111-2180

SITE	INVOICE	GRID		WEIGHMASTER		
07	70026110			RENEE		
DATE IN	DATE OUT	TIME IN	TIME OUT	VEHICLE	ROLL OFF	
01/30/24	01/30/24	14:34	14:34			
REFERENCE		ORIGIN				
JAN 2024						

Manual Gross Wt. 0 Charge Ticket
0
Net Weight 0

Thank You For Your Business

QTY	UNIT	DESCRIPTION	RATE	EXTENSION	FEE	TOTAL
4514.00	EACH	MONTHLY CURB-IT FEE	4.54	20493.56	0.00	20493.56
		670.940.6499	PALL			

Effective Monday April 1, 2023, a convenience fee will be added for all card transactions.

Sales Tax {#Tax1}
Local Tax {#Tax2}
{#Tax3}
{#Tax4}

CHARGE
20493.56

TENDER

CHANGE

CHECK #

Comments CURB IT!
Comments JAN 2024
Comments

SIGNATURE: _____

[Handwritten Signature]



Metro Waste Authority

P.O. Box 4847
Des Moines, IA 50305
www.mwatoday.com

312
CITY OF GRIMES
ACCOUNTS PAYABLE
101 N HARVEY
CDTMS TA 50111-2180

SITE	INVOICE	GRID		WEIGHMASTER	
07	70026111			RENEE	
DATE IN	DATE OUT	TIME IN	TIME OUT	VEHICLE	ROLL OFF
01/30/24	01/30/24	14:36	14:36		
REFERENCE		ORIGIN			
JAN 2024					

Manual Gross Wt. 0 Charge Ticket
0
Net Weight 0

Thank You For Your Business

QTY	UNIT	DESCRIPTION	RATE	EXTENSION	FEE	TOTAL
4514.00	EACH	MTHLY FEE RES 96 GAL	11.13	50240.82	0.00	50240.82
52.00	EACH	MTHLY FEE RES 96G EX	8.58	446.16	0.00	446.16
670.840.6499						

Effective Monday April 1, 2023, a convenience fee will be added for all card transactions.

Sales Tax
Local Tax

{#Tax1}
{#Tax2}
{#Tax3}
{#Tax4}

PAID

Comments
Comments
Comments
Comments
CONTRACT MGMT
JANUARY 2024

CHARGE
50686.98
TENDER
CHANGE
CHECK #

SIGNATURE: _____

[Handwritten Signature]



Metro Waste Authority

P.O. Box 4847
Des Moines, IA 50305
www.mwatoday.com

007

SITE		INVOICE#		GRID		WEIGHMASTER	
70025961				JFE			
DATE IN	DATE OUT	TIME IN	TIME OUT	VEHICLE	ROLL OFF		
12/31/23	01/03/24	10:27	10:27				
REFERENCE				ORIGIN			
DEC 2023							

CITY OF GRIMES
101 N HARVEY
GRIMES IA 50111-2180

GROSS WT 0 LB Inbound Ticket
TARE WT 0 LB
GHT 0 LB

Thank You For Your Business

QTY.	UNIT	DESCRIPTION	RATE	EXTENSION	DNR FEE/TAX	TOTAL
4992.00	EACH	MTHLY FEE RES 96 GAL	11.130	49995.96	0.00	49995.96
54.00	EACH	MTHLY FEE RES 96G EX	8.580	463.32	0.00	463.32
670.810.6499						
Please Pay From This Invoice						

ve Monday April 1, 2023, a convenience fee will
d for all card transactions.

Sales Tax 0.00
Local Tax 0.00

50459.28

TENDERED

CHANGE

CHECK NO.

S CONTRACT MANAGEMENT
S DECEMBER 2023

SIGNATURE _____



Metro Waste Authority

P.O. Box 4847
Des Moines, IA 50305
www.mwatoday.com

007

SITE		INVOICE#		GRID		WEIGHMASTER	
70025961				JFE			
DATE IN	DATE OUT	TIME IN	TIME OUT	VEHICLE	ROLL OFF		
12/31/23	01/03/24	10:27	10:27				
REFERENCE				ORIGIN			
DEC 2023							

CITY OF GRIMES
101 N HARVEY
GRIMES IA 50111-2180

GROSS WT 0 LB Inbound Ticket
TARE WT 0 LB
GHT 0 LB

Thank You For Your Business

QTY.	UNIT	DESCRIPTION	RATE	EXTENSION	DNR FEE/TAX	TOTAL
92.00	EACH	MTHLY FEE RES 96 GAL	11.130	49995.96	0.00	49995.96
54.00	EACH	MTHLY FEE RES 96G EX	8.580	463.32	0.00	463.32
Please Pay From This Invoice						

ve Monday April 1, 2023, a convenience fee will
d for all card transactions.

Sales Tax 0.00
Local Tax 0.00

50459.28

TENDERED

CHANGE

CHECK NO.

S CONTRACT MANAGEMENT
S DECEMBER 2023

Invoice 23-1003

40-0

TO: Jake Anderson
City Administrator
City of Grimes

STRATEGIC PLANNING – FINAL REPORTS

DATE: January 26, 2024

001.650.6499

PREPARATION

Consultation and planning with City Administration. 4.0 hours

9/28/23 Preparation; conduct background interviews with City Council Members. 5.0 hour

9/29/23 Conduct background interviews with City Council Members, organize notes. 5.0 hours

10/4/23 Analyze interview data, preparation of Initial Summary Report. 6.0 hours

10/5/23 Preparation: Leader's Guide 2023 – Working Document. 8.0 hours

10/9/23 Consultation with City Administrator – review of Interview Summary, finalize Leader's Guide 2023 – Working Document. 3.0 hours

Total: 31.0 hours = \$8,525

WORKSHOPS

10/11/23 Final off-site preparation. 2.0 hours

10/12/23 Preparation, conduct Strategic Planning Session 1 for Management Team; organize notes. 10.0 hours

10/13/23 Preparation of revised Leader's Guide Section 4 - Performance Report 2023-2024, Section 5 - Looking to Grimes's Future, Section 7 Plan 2023-2024. 10.0 hours

10/16/23 Final preparation for Workshop; conduct Leadership and Strategic Planning Workshop 1 for Mayor and City Council; organize notes; preparation of Section 7 Plan Summary, working draft Strategic Plan 2023-2028 and Action Agenda 2023-2024. 16.0 hours

10/17/23 Preparation of working draft Plan 2023-2028 and Action Agenda 2023-2024, conduct Strategic Planning Session 2 for Management Team; preparation of revised initial draft of Strategic Plan 2023-2028-2038, Action Agenda 2023-2024. 16.0 hours

10/18/23 Preparation of Action Agenda 2023-2024 and Policy Calendar 2023-2024; conduct Leadership and Strategic Planning Workshop 2 for Mayor and City Council; organize note; preparation of Action Agenda 2023-2024 Summary. 14.0 hours

Total: 68.0 hours = \$18,700

INITIAL REPORTS

10/19-10/20/23 Preparation of Initial Reports. 6.0 hours

- Strategic Plan 2023-2028-2038 Initial Draft
- Action Agenda 2023-2024

Total: 6.0 hours = \$1,650

Total: 66.0 hours = \$16,500

FINAL REPORTS

10/30/23 Preparation of Final Reports:

- Strategic Plan 2023-2028-2038
- Executive Summary
- Plan in Brief 2023-2024
- Performance Report 2022-2023
- Action Agenda 2023-2024 with Policy Calendar 2023-2024
- Leader's Guide 2023 - Final Report

Total: 12.0 hours = \$3,300

	Air Fare	492.16	
	Car Rental	221.63	
	Hotel	645.00	
	Meals	341.10	
	Transportation & parking	97.90	
	Total	1797.79	

Professional Fees: 117 hours \$275/hr = \$32175.00

Total Expenses Due: \$1797.79

TOTAL DUE: \$33971.79

THANK YOU FOR YOUR BUSINESS!

REMIT TO:

**Lyle Sumek Associates, Inc
411 North New River Drive East #502
Fort Lauderdale, FL 33301**



CITY OF DES MOINES, IOWA
PO Box 1633
Des Moines, IA 50305-1633

INVOICE

Invoice Date	Invoice No.
02/02/2024	134227
Customer Number	
11309	
Invoice Total Due	
\$156,688.90	
Payment Terms	
Due Upon Receipt	

FEB 0 2024

GRIMES CITY OF
101 N HARVEY ST
GRIMES, IA 50111

610.85.6413

PAYED

All Returned Checks will be assessed a surcharge of \$20.00

Invoice Date: 02/02/2024

Customer Number: 11309

Invoice Description							
Line Details	Quantity	Price	UOM	Original Bill	Adjusted	Paid	Amount Due
REPAIR REPLACEMENT	1	\$16,775.00	EACH	\$16,775.00	\$0.00	\$0.00	\$16,775.00
DEBT SERVICES	1	\$139,913.90	EACH	\$139,913.90	\$0.00	\$0.00	\$139,913.90

Please put Invoice Number on your check.
Make Checks Payable to: City of Des Moines

Invoice Total:

\$156,688.90

Please contact Accounts Receivable at (515) 237-1340 with questions.

MS

ORIGINAL
COPY



POLK COUNTY
INVOICE

P A I D

Date: 2/8/2024
Invoice Date: 2/1/2024
Invoice No: 11649

CITY OF GRIMES
ATTN: CITY CLERK
101 N. HARVEY STREET
GRIMES IA 50111

Remit To:

POLK COUNTY AUDITOR'S OFFICE
CENTRAL ACCOUNTING DIVISION:RM 315
ADMINISTRATIVE OFFICE BUILDING
111 COURT AVENUE
DES MOINES, IA 50309

Contact: NICOLE MARTINSON
(515) 286-3818
Nicole.Martinson@polkcountyiowa.gov

Account: 32857

001-110-6413

<u>Item</u>	<u>Due Date</u>	<u>Description</u>	<u>Amount</u>
001	3/9/2024	GRIMES LE CONTRACT 1/24	120,420.08

Total Due 120,420.08

Make checks payable to: **POLK COUNTY TREASURER**
Thank you for your prompt payment.

9:22 am, Feb 08, 2024

Curtis Pion
Business Manager, PCSO



EST. 1946

Phone: (515) 289-1755
www.hawkeyetruckequipment.com

5800 NW 2ND Street
P.O. Box 3283
Des Moines, IA 50316-0283

399-210-6727
retrofit vehicle
INVOICE

Invoice ID: 25261

Invoice Date: 12/26/2023

JAN 25 2024

Bill To: 289000
Sold To: 289000

CITY OF GRIMES
101 N. HARVEY
GRIMES IA 50111

Ship To:

CITY OF GRIMES
101 N. HARVEY
GRIMES IA 50111

PAID

Customer PO	Terms	Sales Rep	Order Taker	Shipping Method
JEREMY	N10	LOGAN STEINKAMP	TOM STEINKAMP	CPU
Vehicle Year	Vehicle Make	Vehicle Model	Vin Number	
2011	INTERNATIONAL	7300 SFA	1HTWAAAN7BJ341760	

ATTENTION: JEREMY OR KEVIN

1- TBEI 10' HVY DUTY STEEL DUMP BODY S/N: 826706

- 28" HIGH SIDES
- 38" HIGH TAILGATE
- 84" INSIDE WIDTH
- 96" OUTSIDE WIDTH
- 3/16" AR400 FLOOR, SIDES, TAILGATE AND FRONT HEAD
- NO SIDE BRACES
- TUB DESIGN WITH FLAT FLOOR
- ELECTRIC/AIR TAILGATE
- 3 PANEL STRAIGHT TAILGATE
- 1/2 CAB SHIELD WITH (4) OVAL CUT OUTS
- (2) OVAL CUT OUTS IN EACH REAR CORNER POST
- USE CUSTOMER EXISTING HOIST

OPTIONS TO BE INCLUDED

- TAKE DUMP BODY OFF AND DISPOSE OF
- TAKE TAILGATE SANDER OFF
- TAKE PREWET OFF
- INSTALL NEW DUMP BODY ON CUSTOMER EXISTING HOIST
- INSTALL ALL NEW PATENTED WIRING HARNESS AND LIGHTS
- INSTALL NEW MOUNTING BRACKETS FOR THE TAILGATE SANDER
- BUILD AND INSTALL NEW REAR TAILGATE SHIELDS
- REUSE EXISTING HOSES (IF POSSIBLE)
- INSTALL A NEW RETURN MANIFOLD AND CLEAN UP EXISTING RETURNS OFF THE RESERVOIR
- INSTALL THE TAILGATE SANDER
- INSTALL THE PREWET
- PAINT THE NEW BODY ORANGE
- WHAT EVER AMOUNT OF OIL NEEDED
- F.O.B. DES MOINES, IA.

\$ 28,935.00

1- NEW MONROE 9' DOUBLE FUNCTION PATROL WING S/N: 221970

- STRAIGHT MOLDBOARD
- PARAGLIDE
- DUAL PUSH ARMS
- POWDER COATED ORANGE



EST. 1946

INVOICE

Invoice ID: 25261

Invoice Date: 12/26/2023

Phone: (515) 289-1755
www.hawkeyetruckequipment.com

5800 NW 2ND Street
P.O. Box 3283
Des Moines, IA 50316-0283

- INSTALL NEW PUMPS

THIS UNIT HAS BEEN AT HAWKEYE FOR A COUPLE YEARS, WE WILL MAKE SURE EVERYTHING WORKS
CORRECTLY IF YOU PURCHASE THIS UNIT.
AS IS NO WARRANTY

THANK YOU FOR THE ORDER, LOGAN STEINKAMP

Please pay from this invoice - No statement will be sent. Original invoice required for returns.
Subject to a 1.5% finance charge after 30 days. Follow us on Facebook.
Check out our website at HawkeysTruckEquipment.com

Order Sub-Total	\$82,585.00
Sales Tax	\$0.00
Order Total	\$82,585.00
Payments	\$0.00
Total Due	\$82,585.00

RESOLUTION TO RETROFIT VEHICLE IN FLEET

Grimes Resolution No. 01-1824

WHEREAS, the City of Grimes recognizes the importance of maintaining a reliable and efficient fleet to support essential services and operations within the community; and

WHEREAS, the current market conditions have resulted in a shortage of chassis for new fleet acquisitions, posing a challenge to the timely expansion and upkeep of our municipal fleet; and

WHEREAS, it is prudent to explore cost-effective measures to address this challenge, including the retrofitting of an existing fleet vehicle to extend its lifespan and enhance operational capabilities;

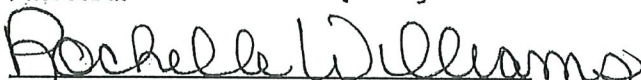
NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, that the Public Works Director is authorized to cause the retrofitting and expend the funds needed for the retrofit including the execution of any necessary contracts.

PASSED and APPROVED on January 23, 2024.


Scott Mikkelsen (Jan 23, 2024 12:37 CST)

Scott Mikkelsen, Mayor

Attested:



Rochelle Williams, City Clerk

Grimes Resolution No. 02-0424

WHEREAS, the Grimes City Code 5-1-4 states the City Council shall either approve or disapprove the issuance of liquor licenses or retail wine and beer permits;

WHEREAS, after consideration by the City Council the City Clerk shall forward such decision to the Iowa Alcoholic Beverage Division for further action;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, The attached (Exhibit A) Alcohol Licenses shall be approved.

PASSED and APPROVED on February 13, 2024.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk

Council Meeting February 13, 2024

ABD License Renewal

1. **Americinn- 251 SE Gateway Circle** – Special Class C Retail Alcohol License
2. **El Hupango- 3600 SE Crossroads Dr.** - Class C Retail Liquor License



**ALCOHOLIC BEVERAGE LICENSE
STAFF APPROVAL FORM**

Establishment Name: Americinn

Establishment Address: 251 SE Gateway Dr.

License Class: ☒ Special Class C Retail Alcohol License

Privileges: Outdoor Service Catering New ☒ Renewal

Fire Department Approval

Fire Inspection Date: 2/5/24

Approval: Yes ☒ No ☐

Reason for not approving: _____

Fire Marshal Signature: Jim Clark Fire Chief

Building Department Approval -NA

Approval: Yes ☐ No ☐

Reason for not approving: _____

Building Official Signature: _____

Planning Approval -NA

Approval: Yes ☐ No ☐

Reason for not approving: _____

Planning Signature: _____



**ALCOHOLIC BEVERAGE LICENSE
STAFF APPROVAL FORM**

Establishment Name: El Hupango

Establishment Address: 3600 SE Crossroads Drive

License Class: ☒ Class C Retail Alcohol License

Privileges: Outdoor Service Catering New ☐ Renewal ☒

Fire Department Approval

Fire Inspection Date: 2/5/24

Approval: Yes ☒ No ☐

Reason for not approving: _____

Fire Marshal Signature: Jim Clark Fire Chief

Building Department Approval -NA

Approval: Yes ☐ No ☐

Reason for not approving: _____

Building Official Signature: _____

Planning Approval -NA

Approval: Yes ☐ No ☐

Reason for not approving: _____

Planning Signature: _____

CITY COUNCIL COMMUNICATION
Meeting Date: 2/13/2024

AGENDA ITEM:

BACKGROUND:

BUDGETARY CONSIDERATIONS:

STRATEGIC PLANNING:

Prioritized: ____ YES ____ NO

*High-Performing Organization/Exception Professional Services ____

*Great Place to Live/Expanded Quality of Life Amenities ____

*Dynamic Town/Strong Sense of Community ____

*More Beautiful/Vibrant Community ____

BOARD/COMMISSION ACTIONS:

STAFF RECOMMENDATION:

RESPONSIBLE STAFF/CONTACT INFORMATION:

Prepared by:

Return to:

**CITY OF
GRIMES**
CITY COUNCIL COMMUNICATION
Meeting Date: 2/13/2024

AGENDA ITEM:

BACKGROUND:

BUDGETARY CONSIDERATIONS:

STRATEGIC PLANNING:

Prioritized: ____ YES ____ NO

*High-Performing Organization/Exception Professional Services ____

*Great Place to Live/Expanded Quality of Life Amenities ____

*Dynamic Town/Strong Sense of Community ____

*More Beautiful/Vibrant Community ____

BOARD/COMMISSION ACTIONS:

STAFF RECOMMENDATION:

RESPONSIBLE STAFF/CONTACT INFORMATION:

Prepared by:

Return to:

Reports & Correspondence

OFFICE OF
POLK COUNTY ASSESSOR

ROOM 195, POLK COUNTY ADMINISTRATIVE OFFICE BLDG
111 COURT AVENUE
DES MOINES, IOWA 50309-0904
www.assess.co.polk.ia.us

February 7, 2024

Dear Polk County Conference Board Members,

Polk County Conference Board Chairperson Angela Connolly has called a meeting on Tuesday, February 20, 2024, at 4:00 pm for the purpose of considering the proposed Consolidated Budget for the Polk County Assessor's Office for the fiscal year 2024 – 2025. The meeting will be held in room 120 in the Polk County Administrative Office Building located at 111 Court Avenue in Des Moines, Iowa.

Enclosed you will find the notice of the public meeting; the proposed Consolidated Budget for the Polk County Assessor's Office for the fiscal year 2024 – 2025; and the minutes from the last Conference Board meeting on March 8, 2023.

Some highlights of the proposed budget for FY24/25 include:

- A proposed cost-of-living increase of 4.0%
- Postage and printing expenses are up significantly due to 2025 being a reassessment year
- Funds to hire an additional programmer as part of our succession plan
- Funds in the amount of \$366,975 for a second contract with Cyclomedia, a company that delivers full 360° high resolution street level imagery and terrestrial LiDAR – the project to drive the whole county is projected to begin in the spring of 2024 if approved by the Conference Board

If you have any questions regarding the proposed budget or our office, please call me at 515-286-3158 or my cell number at 515-777-8391.

Sincerely,



Randy Ripperger
Polk County Assessor



NOTICE OF PUBLIC MEETING

POLK COUNTY CONFERENCE BOARD

Meeting Date: February 20, 2024
Time: 4:00 p.m.
Place: Board of Supervisor's Meeting Room #120
Polk County Administrative Office Bldg.

Public notice is hereby given that the Polk County Conference Board will meet on the date and time specified above for the purpose of considering the proposed Consolidated Budget for the Polk County Assessor's Office for the fiscal year 2024 - 2025.

No qualified individual with a disability will be excluded on the basis of a disability from participating in this meeting. To receive more information or request an accommodation to participate, please contact Jill Mauro, Polk County Assessor's Office, Room 195, Polk County Office Building, 111 Court Ave., Des Moines, Iowa. Phone (515) 286-2144.

AGENDA

1. Call to order by Angela Connolly, Chairperson of the Conference Board.
2. Roll Call by Clerk Randy Ripperger.

Boards of Education:

Katie Claeys, Ankeny
Stacia Sanny, Bondurant-Farrar
Ryan Carpenter, Dallas Center-Grimes
Teree Caldwell Johnson, Des Moines
Jennifer Chamberland, Johnston
Keith Bormann, North Polk
Julie Jennings, Saydel
Lori Slings, Southeast Polk
Jason Menke, Urbandale
Lila Montoya Starr, West Des Moines
Sam Behrens, Woodward-Granger

Mayors:

Bob Kramme, Alleman
Dean O'Connor, Altoona
Mark Holm, Ankeny
Doug Elrod, Bondurant
Drew Merrifield, Carlisle
John Edwards, Clive
Connie Boesen, Des Moines
Johnny Kaczmarczyk, Elkhart
Tony James, Granger
Scott Mikkelsen, Grimes
Paula Dierenfeld, Johnston
Jessica Trobaugh, Mitchellville
Tom Phillips, Norwalk
Sara Kurovski, Pleasant Hill
Steve Karsjen, Polk City
Jeremy Lindquist, Runnells
Todd Anderson, Sheldahl
Bob Andeweg, Urbandale
Russ Trimble, West Des Moines
Mike Jones, Windsor Heights

Polk County Supervisors:

Robert Brownell
Angela Connolly, Chairperson
Steve Van Oort
Tom Hockensmith
Matt McCoy

3. Reading of previous minutes of the March 8, 2023, meeting.
4. Introduction and consideration of the Proposed Consolidated Budget for the Polk County Assessor's Office for the period of July 1, 2024, thru June 30, 2025.
5. Motion to set the time and place for the Public Hearing on Assessor's Consolidated Budget as approved by the Conference Board.
6. Appointments.
7. New Business.
8. Motion to adjourn.

This agenda may be obtained in accessible formats by qualified persons with a disability by making appropriate arrangements with Jill Mauro of the Polk County Assessor's Office. Phone # (515) 286-2144.

POLK COUNTY ASSESSOR'S OFFICE

Assessment Expense Fund 305
RESOURCES

		FYE 06/21	FYE 06/22	FYE 06/23	FYE 06/24	FYE 06/25
<i>Beginning Fund Balance</i>		\$ 2,843,538	\$ 3,321,503	\$ 2,490,872	\$ 2,439,685	\$ 1,707,669
Line #	<i>Non tax income</i>					
1	Delinquent Property Taxes	\$ 69,667	\$ (6,541)	\$ (3,183)	\$ 500	\$ 500
2	mobile home tax	\$ 4,508	\$ 3,343	\$ 4,239	\$ 4,000	\$ 4,500
3	delinquent TIF refund			\$ 47		
4	personal property replacement					
5	military credit	\$ 1,135	\$ 865	\$ 990	\$ 1,200	\$ -
6	family farm replacement	\$ 377				
7	data reports & copy fees	\$ 2,546	\$ 2,606	\$ 2,613	\$ 2,500	\$ 2,750
8	misc receipts/reimbursement	\$ -				
10	special util property tax	\$ 152,938	\$ 127,172	\$ 161,754	\$ 161,667	\$ 190,161
11	misc-contrib	\$ 62	\$ 37			
12	fish and wildlife	\$ 13	\$ 5	\$ 7		
13	commercial & industrial tax replacement	\$ 215,625	\$ 237,516	\$ 225,345.5	\$ 325,929	\$ 119,941
14	m&e replacement					
15	<i>Subtotal non tax income</i>	\$ 446,872	\$ 481,219	\$ 532,075	\$ 495,796	\$ 317,852
<i>Transfers in</i>						
10	Special appraisers fund	\$ -	\$ -	\$ -	\$ -	\$ -
11	FICA	\$ -	\$ -	\$ -	\$ -	\$ -
12	IPERS	\$ -	\$ -	\$ -	\$ -	\$ -
13	<i>Total Transfers</i>	\$ -	\$ -	\$ -	\$ -	\$ -
14	Property Tax (includes credits against levied taxes	\$ 6,356,488	\$ 4,905,368	\$ 6,103,255	\$ 6,332,764	\$ 8,008,127
15	<i>Property Tax Revenue</i>	\$ 6,356,488	\$ 4,905,368	\$ 6,103,255	\$ 6,332,764	\$ 8,008,127
16	<i>Total Resources</i>	\$ 9,646,897	\$ 8,708,090	\$ 9,126,202	\$ 9,268,245	\$ 10,033,648
17	Taxable Value Utilities	\$ 605,017,719	\$ 652,670,268	\$ 721,923,763	\$ 740,600,686	\$ 737,546,273
18	Taxable Value Real Estate	\$ 25,665,731,670	\$ 26,603,910,090	\$ 28,127,715,565	\$ 28,693,991,522	\$ 31,072,973,349
19	Taxable Value	\$ 26,270,749,389	\$ 27,256,580,358	\$ 28,849,639,328	\$ 29,434,592,208	\$ 31,810,519,622
20	Change in taxable value from previous year	7.4%	3.8%	5.8%	2.0%	8.1%

Assessment Expense Fund 305
EXPENDITURES 4.0% Cost of Living

Line #	Personal Services	FYE 6/21	FYE 6/22	FYE 6/23	FYE 6/24	FYE 6/25
1	Assessor	\$ 158,220	\$ 162,160	\$ 170,389	\$ 179,509	\$ 186,689
2	Deputies (7)	\$ 799,151	\$ 762,482	\$ 846,367	\$ 984,685	\$ 1,047,694
3	Appraisers (16)	\$ 1,120,011	\$ 1,140,367	\$ 1,238,421	\$ 1,288,867	\$ 1,404,430
4	Board of Review	\$ 114,350	\$ 117,207	\$ 124,144	\$ 132,451	\$ 137,749
5	Other Personnel (15)	\$ 1,322,403	\$ 1,230,549	\$ 1,255,207	\$ 1,669,305	\$ 1,850,694
7	Employee Insurance	\$ 465,273	\$ 502,502	\$ 537,648	\$ 628,127	\$ 662,674
8	Flexible Benefits & 401 Match	\$ 76,630	\$ 66,108	\$ 101,350	\$ 110,221	\$ 114,452
9	FICA	\$ 278,563	\$ 264,019	\$ 281,687	\$ 325,020	\$ 351,840
10	IPERS	\$ 325,623	\$ 312,904	\$ 337,235	\$ 390,238	\$ 426,385
11	Early retirement insurance	\$ 44,347	\$ 59,935	\$ 22,699	\$ 10,018	\$ 876
12	Early retirement incentive pay/leave payout	\$ 225,329	\$ 150,764	\$ 170,277	\$ 68,000	\$ 60,000
13	Subtotal	\$ 4,929,901	\$ 4,768,997	\$ 5,085,424	\$ 5,786,441	\$ 6,243,483

Other Services

14	Supplies	\$ 19,453	\$ 21,103	\$ 21,617	\$ 25,000	\$ 25,000
15	Publications	\$ 23,828	\$ 24,299	\$ 26,706	\$ 34,782	\$ 24,220
16	Printing	\$ 29,797	\$ 7,565	\$ 27,585	\$ 8,800	\$ 28,600
17	Mileage/Misc Travel	\$ 39,616	\$ 44,540	\$ 41,187	\$ 74,997	\$ 74,696
18	Postage	\$ 100,334	\$ 34,531	\$ 118,498	\$ 45,000	\$ 139,828
19	Telephone	\$ 27,602	\$ 25,134	\$ 32,106	\$ 51,280	\$ 12,400
20	Data Processing/Maint	\$ 237,542	\$ 315,680	\$ 318,455	\$ 393,209	\$ 414,480
21	Legal Services					
22	Technical	\$ 3,376	\$ 4,926	\$ 7,368	\$ 11,200	\$ 11,200
23	Photos					
24	GIMs- software&maint&hardware	\$ 62,494	\$ 178,027	\$ 361,719	\$ 63,735	\$ 398,155
25	Appraisals & legal services	\$ 326,170	\$ 217,710	\$ 286,275	\$ 450,000	\$ 500,000
26	GIMs-aerials and auditor	\$ 350,875	\$ 350,875	\$ 150,000	\$ 350,875	\$ 350,875
27	Lease & Maint	\$ 8,246	\$ 6,797	\$ 6,732	\$ 12,812	\$ 12,812
28	Other insurance	\$ 63,908	\$ 61,234	\$ 82,902	\$ 69,720	\$ 80,981
29	Dues & membership	\$ 4,910	\$ 14,527	\$ 16,160	\$ 19,865	\$ 20,615
30	Travel/Trng/Educ	\$ 18,169	\$ 27,818	\$ 18,833	\$ 42,000	\$ 44,100
31	Miscellaneous	\$ 37,076	\$ 46,531	\$ 44,473	\$ 48,660	\$ 53,640
32	Board of Review	\$ 2,560	\$ 1,070	\$ 2,166	\$ 5,000	\$ 5,000
34	Subtotal	\$ 1,355,966	\$ 1,382,367	\$ 1,562,782	\$ 1,706,935	\$ 2,196,602

Capital Outlay

35	Computer equipment	\$ 38,382	\$ 59,701	\$ 37,513	\$ 60,700	\$ 65,600
36	Office equipment	\$ 1,156	\$ 6,152	\$ 798	\$ 6,500	\$ 6,500
37	Subtotal	\$ 39,538	\$ 65,854	\$ 38,311	\$ 67,200	\$ 72,100
38	Subtotal Expenditures	\$ 6,325,394	\$ 6,217,218	\$ 6,686,517	\$ 7,560,576	\$ 8,512,185
39	Authorized	\$ 6,977,214	\$ 6,883,524			
40	Fund Balance - Unreserved/Designated	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000
41	Fund Balance - Unreserved/Undesignated	\$ 2,821,503.00	\$ 1,990,872	\$ 1,939,685	\$ 1,207,669	\$ 1,021,463
42	% of Total Expenditures	44.6%	32.0%	29.0%	16.0%	12.0%
43	Total Ending Fund Balance	\$ 3,321,503.00	\$ 2,490,872	\$ 2,439,685	\$ 1,707,669	\$ 1,521,463
44	Total Requirements	\$ 9,646,897	\$ 8,708,090	\$ 9,126,202	\$ 9,268,245	\$ 10,033,648

MINUTES
POLK COUNTY CONFERENCE BOARD
March 8, 2023

A meeting of the Polk County Conference Board was held March 8, 2023, at 4:00 p.m. in the Board of Supervisors' Meeting Room, Polk County Administrative Office Building, for the purpose of holding a public hearing for the consideration of adopting the proposed consolidated budget for the Polk County Assessor's Office for the fiscal year beginning July 1, 2023, through June 30, 2024.

The Chairperson, Supervisor Hockensmith, called the meeting to order at 4:00 p.m. The Clerk conducted the roll call and the following members were present:

Boards of Education:

Lori Slings, Southeast Polk
Ashley Anderson, Urbandale

Mayors:

John Edwards, Clive
Sara Kurovski, Pleasant Hill
Bob Andeweg, Urbandale
Mike Jones, Windsor Heights

Supervisors:

Robert Brownell
Angela Connolly
Tom Hockensmith, Chairperson
Matt McCoy

After declaring that a quorum was present, Chairperson Hockensmith called for a motion on the minutes of the previous meeting. A motion was made by Mayor Andeweg and seconded by Mayor Kurovski to dispense with the reading of the minutes of February 13, 2023, and to approve the minutes as printed. Motion carried 3-0, unanimous vote within each unit.

Chairperson Hockensmith then opened the public hearing on the consolidated budget for the Polk County Assessor's Office for the fiscal year beginning July 1, 2023, through June 30, 2024. The Chairperson noted the proof of publication was on file with the Clerk of the Board and he called for public comment. No one appeared for or against. Mayor Edwards made a motion to close the public hearing, Mayor Kurovski seconded the motion. Motion carried 3-0, unanimous vote within each unit.

Chairperson Hockensmith asked if there was a motion to adopt the budget. It was moved by Mayor Edwards and seconded by Supervisor Brownell to adopt the budget and certification of taxes as proposed for the Polk County Assessor's Office for the fiscal year

beginning July 1, 2023, through June 30, 2024. Motion carried 3-0, unanimous vote within each unit.

Chairperson Hockensmith asked if there was any new business. There was none.

Mayor Kurovski made a motion to adjourn and Mayor Edwards seconded the motion. Motion carried 3-0, unanimous vote within each unit.



January 18, 2024

City of Grimes
ATTN: City Clerk
101 NE Harvey Street
Grimes, IA 50111

Thank you so very much. The Des Moines Choral Society Board of Directors is very appreciative of your continued support of our organization during the 2023-2024 season through Bravo Great Des Moines grants.

The Choral Society is currently in our 44th season and we have already performed our Christmas with the Choral Society at St. Ambrose Cathedral. Our next concert, "A Celebration in Song", will be held Saturday, February 3 at 7:30 pm at St. Ambrose Cathedral. In addition to the Choral Society, the concert will include the Iowa State Singers, The Drake Choir and guest conductor Marques Garrett for the premiere performance of Lucis Creator Optime. Our final concert of the season will be Saturday, May 4 at St. Ambrose Cathedral.

The Des Moines Choral Society can only continue to grow and provide top tier performances for Central Iowa audiences through grants such as those provided by Bravo Greater Des Moines. Thank you again for supporting the Choral Society and the arts and allowing us to continue to be recognized as "one of Iowa's artistic treasures."

Sincerely,

A handwritten signature in black ink that reads "LaVonne Short". The signature is fluid and cursive.

LaVonne A. Short
Office Administrator
Des Moines Choral Society

In accordance with IRS regulations for 501(c) (3) non-profit organization, this letter is the acknowledgement of your contribution. No goods or services were received in exchange for this donation. Therefore, the entire amount should be tax-deductible.

"Something to sing about!"



Officers

Ryan Ellsworth, AIA
INVISION Architecture
Chair

Bradley Davison-Rippey, AIA
Architectural Wall Systems
Vice Chair

John Schmacker
Treasurer

Diane Rasmussen
Pigott, Inc.
Secretary

Nathan Griffith, AIA
Neumann Monson Architects
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Trustees

Chris Boeke
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Josh Braby
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Brian Crichton, AIA
CMBA Architects

Daniel Drendel, AIA
Slingshot Architecture

Thomas Goetz, Assoc. AIA
OPN Architects

Mark Hadaway, Assoc. AIA
Rains Architecture

Stacey Hanley, AIA, ASLA
City of Des Moines

Linh Huynh, Assoc. AIA
Neumann Monson Architects

Luke R. Island
Salesforce

Steve King, AIA
RDG Planning & Design

Nicholas W. Lindsley, AIA
Neumann Monson Architects

Angela McCaulley, AIA
CMBA Architects

Candice Oleson
Transwestern

Jessica Reinert, Hon. AIA
AIA Iowa

Jeff Shaffer, AIA
BNIM Architects

Edd Soenke, AIA
The Design Partnership

Tom Wollan, AIA
FRK Architects + Engineers

Executive Director
Laura Porter

January 25, 2024

Attn: City Clerk
Mayor Mikkelsen & Members of the City Council
101 NE Harvey Street
Grimes, IA 50111

Dear Mayor Mikkelsen & Members of the City Council,

On behalf of the Iowa Architectural Foundation, thank you for your generous 2024 support through BRAVO Greater Des Moines.

Last year, BRAVO's grant support enabled IAF to reach **over 17,000 individuals** through virtual programs and in-person tours, seminars, and youth education initiatives. We are proud to note that our architectural tours of downtown Des Moines **doubled in attendance** and included visitors from as far away as San Jose, California and São Paulo, Brazil. Many attendees experienced the transformative and enlightening impact of our programs; as one succinctly put it: *"I see downtown differently now!"*

As such words attest, the Iowa Architectural Foundation enables the residents of Greater Des Moines to see familiar buildings in entirely new ways -- as cultural treasures and works of art. The effects of IAF's programs have a ripple effect in our communities, fostering stronger commitments to preserving and appreciating the region's architecture. Those commitments materialize in thoughtfully designed neighborhoods, homes, buildings, and parks, reflecting the **tangible impact of BRAVO's investment**.

Since 1989, IAF has stood as the only arts and culture organization dedicated to showcasing Iowa's rich architectural heritage, encompassing both contemporary and historic buildings. **As we enter our thirty-fifth anniversary year, we look forward to another thirty-five years of fulfilling our unique and vital mission.**

In 2024, IAF will remain devoted to expanding our youth education programs, with plans to launch **new curricular resources for teachers** and invest in our student tour, youth outreach, and summer camp programs. We are confident that inspiring the next generation of architecture enthusiasts will help ensure a brighter future for Greater Des Moines.

To learn more about programs in store for 2024, I invite you to follow us on Facebook or visit www.iowaarchfoundation.org. Also remember to visit our YouTube channel featuring ten BRAVO-funded ArchiTreasures films. Finally, save the date for IAF's 35th Anniversary Gala on May 3rd -- I hope you will join us!

Thank you again for making our programs possible through your generosity.

With gratitude,

Laura Porter
Executive Director

TREASURER'S REPORT

CALENDAR 1/2024, FISCAL 7/2024

FUND#	TITLE	LAST MONTH CASH BALANCE	REVENUES	EXPENSES	BALANCE	THIS MONTH CASH BALANCE
001	GENERAL	5,705,931.56	441,775.29	1,050,238.52	3,260.00	5,100,728.31
002	LIBRARY FUND	415,615.91	1,366.18	109,595.16	.00	307,386.93
005	FIRE/RESCUE AUXILIARY	.00	.00	.00	.00	.00
110	ROAD USE TAX	3,821,479.18	180,269.90	246,770.49	.00	3,754,978.59
112	EMPLOYEE BENEFITS	1,014,747.20	17,139.78	145,431.81	.00	886,455.19
119	EMERGENCY FUND	.00	.00	.00	.00	.00
121	LOCAL OPTION SALES TAX	3,988,172.46	224,919.16	.00	.00	4,213,091.62
125	TAX INCREMENT FINANCING	2,926,320.61	31,011.63	.00	.00	2,957,332.24
160	HOTEL/MOTEL/ECON DEV	286,311.45	.00	.00	.00	286,311.45
161	ECO DEVELOPMENT REVOLVING	234,549.50	.00	.00	.00	234,549.50
167	RESTRICTED GIFTS	96,573.17	.00	.00	.00	96,573.17
170	FEMA - FIRE DEPT	34,239.98	.00	.00	.00	34,239.98
200	DEBT SERVICE	1,787,185.18	15,483.80	.00	.00	1,802,668.98
301	CAPITAL PROJECT FUND	56,587.32	.00	.00	.00	56,587.32
302	CP - ROAD DEVELOPMENT	3,020.07	.00	.00	.00	3,020.07
303	CP - WALLACE	.00	.00	.00	.00	.00
304	STM WATER MASTER PLAN	150,318.53	.00	.00	.00	150,318.53
305	CP - MAIN STREET	.00	.00	.00	.00	.00
306	CP - PRAIRIE/LITTLE BEAVE	.00	.00	.00	.00	.00
307	CP - STORM WATER	110,418.26	.00	.00	.00	110,418.26
308	CP-SW COUNTY LINE ROAD	.00	.00	.00	.00	.00
309	CP - PARKS	592,892.33	1,291.67	.00	.00	594,184.00
310	CP - FIRE	.00	.00	.00	.00	.00
311	CP - DOWNTOWN	.00	.00	.00	.00	.00
312	CP - S JAMES/SE 37TH ST	.00	.00	.00	.00	.00
313	CP - GRIMES COMMUNITY COM	351,481.57	.00	22,541.78	.00	328,939.79
314	CP-NE GATEWAY/HOPE COMM	.00	.00	.00	.00	.00
315	CP N COMPLEX SANI CONNECT	4,808.51	.00	.00	.00	4,808.51
316	CP - WATER CAP IMPROVEMNT	.00	.00	.00	.00	.00
317	CP - COMP PLAN	11,721.80	.00	.00	.00	11,721.80
318	CP - CITY HALL	.00	.00	.00	.00	.00
319	KENNYBROOK PK WQI IMPRV	5,027.47-	.00	.00	.00	5,027.47-
320	CP-New Jordan Well 2019	7,800.05	.00	.00	.00	7,800.05
321	CP- ASR 2019	.00	.00	.00	.00	.00
322	CP-16" Water Main	.00	.00	.00	.00	.00
323	CP-Water Tower 2019	8,807.15-	.00	.00	.00	8,807.15-
324	CP-Water Plant Exp 2019	1,202.10-	.00	50,000.00	.00	51,202.10-
325	SE 37TH HWY 141 PROJECT	.00	.00	.00	.00	.00
326	2019 OVERLAY PROJECT	.00	.00	.00	.00	.00
327	SE 19TH & SW CO OVERLAY	.00	.00	.00	.00	.00
328	WRA SANI SEWER PHASE 1	52,612.76	191,943.29	194,209.79	.00	50,346.26
329	NW TERRITORY LIFT STATION	.00	.00	.00	.00	.00
330	GIS MAPPING	.00	.00	.00	.00	.00
331	19TH ST SEWER EXTENSION	937,985.98	.00	.00	.00	937,985.98
332	ROAD USE EQUIPMENT	.00	.00	.00	.00	.00
333	WRA PARALLEL SEWER	.00	.00	.00	.00	.00
334	HWY44 & COUNTY LN RD 2020	82,862.55	.00	.00	.00	82,862.55
335	ANN SANI SEWER I&I REHAB	250,000.00	.00	.00	.00	250,000.00
336	SE 11th ST RR/James 2019	1,957.50-	.00	.00	.00	1,957.50-
337	CP-N MAIN & BEAVERBK SIG	.00	.00	.00	.00	.00
338	FY20 Drain prj 2nd/beaver	.00	.00	.00	.00	.00
339	HWY 141 & HWY 44 SIGNAL	127,697.50-	.00	.00	.00	127,697.50-
340	ANNUAL SIGNAL IMPROVEMENT	337,289.73-	.00	.00	.00	337,289.73-

TREASURER'S REPORT

CALENDAR 1/2024, FISCAL 7/2024

FUND#	TITLE	LAST MONTH CASH BALANCE	REVENUES	EXPENSES	BALANCE	THIS MONTH CASH BALANCE
341	HWY 44 STUDY	35,600.00-	.00	.00	.00	35,600.00-
342	WATER SYSTEM STUDY	9,500.00-	.00	.00	.00	9,500.00-
343	JAMES ST CORRIDOR STUDY	.00	.00	.00	.00	.00
344	PAVEMENT COND ANALYSIS	.00	.00	.00	.00	.00
345	ANNUAL WATER MAIN REPLACE	643,800.68	2,572.20	.00	.00	646,372.88
346	HW TRAIL EXTENSION	5,000.00	.00	.00	.00	5,000.00
347	N SPORTS COMPLEX PARKING	5,444.39	.00	.00	.00	5,444.39
348	SPLASH PAD	46,079.45-	.00	.00	.00	46,079.45-
349	SE 6TH & S JAMES INTERSEC	1,663.25	.00	.00	.00	1,663.25
350	GRIMES LIBRARY BLDG FUND	539,925.95-	8,400.00	71,569.26	.00	603,095.21-
351	37TH ST IMPROVEMENTS	.00	.00	.00	.00	.00
352	TRL RDG/BEAV/JACOB WTR MN	.00	.00	.00	.00	.00
353	SANI SEWER STUDY	31,686.64-	.00	.00	.00	31,686.64-
354	ANNUAL PCC PATCHING	.00	.00	.00	.00	.00
355	TRAFFIC SIGNAL EQUIPMENT	28,948.98-	.00	2,375.00	.00	31,323.98-
356	ANNUAL PAVEMENT PRESERVE	75,000.00	.00	.00	.00	75,000.00
357	S CMLX IRRIGATION PROJ	.00	.00	.00	.00	.00
358	ANN TRAIL IMPRV & PLAN	409,277.75	1,026.65	.00	.00	410,304.40
359	EMERGENCY WATER MAIN	.00	.00	.00	.00	.00
360	19TH ST WATER MAIN	67,843.00-	.00	2,437.00	.00	70,280.00-
361	WW PLANT MBDR RETROFIT	28,926.53-	.00	.00	.00	28,926.53-
362	WRA SANI SWR PHASE 2	83,697.58-	.00	.00	.00	83,697.58-
363	WRA SANI SEWER PHASE 3	15,592.75-	29,299.45	29,299.45	.00	15,592.75-
364	WRA SANI SWR PHS 4	.00	116,931.15	116,931.15	.00	.00
365	WALLACE FARM	1,042,788.70	.00	.00	.00	1,042,788.70
366	JACOB ST OVERLAY PROJ	60,267.65-	.00	.00	.00	60,267.65-
367	GRIMESPLEX	1,800,037.05	.00	585,364.91	.00	1,214,672.14
368	TRL RDG/BEAVER WATER MAIN	.00	.00	.00	.00	.00
369	SE 11TH & JAMES	4,998,873.43	21,171.76	1,034,356.77	.00	3,985,688.42
370	19th & Gateway signal	300,000.00	.00	.00	.00	300,000.00
371	11TH & GATEWAY SIGNAL	145,918.07	.00	.00	.00	145,918.07
372	N JORDAN WELL REPAIRS	28,869.77-	4,916.00	.00	.00	23,953.77-
373	BLDG ACCESS CONTROL PROJ	315,954.90	.00	21,356.00	.00	294,598.90
374	WATER PRODUCTION PROJECTS	481,219.64	731,110.79	731,630.53	.00	480,699.90
375	NE DEST/NE BVRBROOKE IMP	263,844.02-	.00	6,037.00	.00	269,881.02-
376	SE TRL RDG RD RECONSTRUCT	385,060.07	.00	39,254.16	.00	345,805.91
377	HWY TRL EXT TO SCHOOL	6,630.55-	.00	.00	.00	6,630.55-
378	FIRE STATION	423,148.55	.00	64,505.09	.00	358,643.46
379	100TH ST WIDENING	1,774,995.65	6,962.41	32.00	.00	1,781,926.06
380	HWY 141 CORR/INTERS STDY	104,206.99	513.95	.00	.00	104,720.94
381	NO COUNTY LINE WATER MAIN	7,649.50-	.00	3,180.50	.00	10,830.00-
382	GROUND STORAGE RESERVOIR	.00	.00	.00	.00	.00
383	JAMES ST WTP WATER MAIN	.00	.00	.00	.00	.00
384	SEWER COMPLIANCE PROJECT	325,664.28-	.00	17,161.20	.00	342,825.48-
385	SE 41ST & SE PARK EXTNSN	5,872.59-	.00	.00	.00	5,872.59-
399	EQUIP REVOLVING PROGRAM	2,773,485.11	.00	117,067.60	.00	2,656,417.51
600	WATER	11,606,451.38	383,768.35	356,242.71	.00	11,633,977.02
601	WATER DEPOSITS	222,771.70	1,245.57	594.75	.00	223,422.52
602	WATER SINKING	365,167.53	.00	.00	.00	365,167.53
603	WATER REC BOND	183,629.96	.00	.00	.00	183,629.96
610	SEWER	5,481,610.67	354,676.61	324,037.96	.00	5,512,249.32
611	SEWER SINKING	491,141.94	.00	.00	.00	491,141.94
670	LANDFILL/GARBAGE	597,380.41	65,188.01	3,661.30	.00	658,907.12

FUND#	TITLE	LAST MONTH			THIS MONTH	
		CASH BALANCE	REVENUES	EXPENSES	BALANCE	CASH BALANCE
740	STORM WATER	2,900,021.82	68,286.90	16,880.87	.00	2,951,427.85
750	GRIMESPLEX	493,931.67	42,500.00	4,486.00	.00	531,945.67
Report Total		58,883,036.55	2,943,770.50	5,367,248.76	3,260.00	56,462,818.29

BALANCE SHEET

CALENDAR 1/2024, FISCAL 7/2024

ACCOUNT NUMBER	ACCOUNT TITLE	PTD BALANCE	YTD BALANCE
001-000-1110	CASH - GENERAL	605,746.11-	2,414,128.65
002-000-1110	CASH - LIBRARY	108,228.98-	307,386.93
110-000-1110	CASH - ROAD USE	66,500.59-	3,754,978.59
112-000-1110	CASH - EMPLOYEE BENEFITS	120,042.15-	870,551.51
121-000-1110	CASH - LOCAL OPTION SALES TAX	224,919.16	4,213,091.62
125-000-1110	CASH - TIF	31,011.63	2,957,332.24
160-000-1110	CASH - HOTEL/MOTEL/ECON DEV		286,311.45
161-000-1110	CASH - ECO DEVELOP REVOLVING L		234,549.50
167-000-1110	CASH - LIBRARY RESTRICTED GIFT		96,573.17
170-000-1110	CASH - FEMA/FIRE DEPT		34,239.98
200-000-1110	CASH - DEBT SERVICE	15,466.46	1,799,157.94
301-000-1110	CASH - CAPITAL PROJECTS		56,587.32
302-000-1110	CASH - CP - ROAD DEVELOPMENT		3,020.07
304-000-1110	CASH-STM WATER MASTER PLAN		150,318.53
307-000-1110	CASH - CP - STORM WATER		110,418.26
309-000-1110	CASH - CP - PARKS		331,324.92
313-000-1110	CASH - CP - GRIMES COMM COMPLE	22,541.78-	328,939.79
315-000-1110	CASH -N COMPLEX SANI CONNECT		4,808.51
317-000-1110	CASH - COMP PLAN		11,721.80
319-000-1110	CASH-KENNYBROOK PK WQI IMP		5,027.47-
320-000-1110	CASH-NEW JORDAN WELL 2019		7,800.05
323-000-1110	CASH-WATER TOWER 2019		8,807.15-
324-000-1110	CASH- WATER PLANT EXP 2019	50,000.00-	51,202.10-
328-000-1110	CASH-WRA SANI SEWER PHASE 1	2,266.50-	50,346.26
331-000-1110	CASH-19TH ST SEWER EXTENSION		937,985.98
334-000-1110	CASH-HWY 44 & CO LINE RD 2020		82,862.55
335-000-1110	CASH-ANN SANI SWR I&I REHAB		250,000.00
336-000-1110	CASH-SE 11TH RR/JAMES 2019		1,957.50-
339-000-1110	HWY 141 & HWY 44 SIGNAL CASH		127,697.50-
340-000-1110	ANNUAL SIGNAL IMPROVEMENT CASH		337,289.73-
341-000-1110	HWY 44 STUDY CASH		35,600.00-
342-000-1110	WATER SYSTEM STUDY CASH		9,500.00-
345-000-1110	CASH ANNUAL WATER MAIN REPLACE		122,690.00
346-000-1110	CASH HWY 44 TRAIL EXTENSION		5,000.00
347-000-1110	CASH N SPORTS COMPLEX PARKING		5,444.39
348-000-1110	CASH SPLASH PAD		46,079.45-
349-000-1110	SE 6TH & JAMES INTERSEC CASH		1,663.25
350-000-1110	GRIMES LIB BLDG CASH	63,169.26-	603,095.21-
353-000-1110	CASH SANI SEWER STUDY		31,686.64-
355-000-1110	CASH TRAFFIC SIGNAL EQUIPMENT	2,375.00-	31,323.98-
356-000-1110	CASH ANNUAL PAVEMENT PRESERVE		75,000.00
358-000-1110	ANN TRAIL IMP & PLANN CASH		201,279.64
360-000-1110	19TH ST WATER MAIN CASH	2,437.00-	70,280.00-
361-000-1110	WW PLANT MBDR RETROFIT CASH		28,926.53-
362-000-1110	WRA SANI SEWER PHASE 2 CASH		83,697.58-
363-000-1110	WRA SANI SWR PHS 3 CASH		15,592.75-
365-000-1110	WALLACE FARM CASH		1,042,788.70
366-000-1110	JACOB ST OVERLAY CASH		60,267.65-
367-000-1110	GRIMESPLEX CASH	585,364.91-	1,214,672.14
369-000-1110	SE 11TH & JAMES CASH	557,190.05-	725,231.17-
370-000-1110	19TH & GATEWAY SIGNAL CASH		300,000.00

BALANCE SHEET
CALENDAR 1/2024, FISCAL 7/2024

ACCOUNT NUMBER	ACCOUNT TITLE	PTD BALANCE	YTD BALANCE
371-000-1110	11TH & GATEWAY SIGNAL CASH		145,918.07
372-000-1110	N JORDAN WELL REPAIR CASH	4,916.00	23,953.77-
373-000-1110	BLDG ACCESS CONT PROJ CASH	238,968.70	294,598.90
374-000-1110	WTR PRODUCTION PROJECTS CASH	519.74-	480,699.90
375-000-1110	NE DEST/NE BVRBROOKE IMP CASH	6,037.00-	269,881.02-
376-000-1110	SE TRL RDG RD RECONSTRUCT CASH	465,174.69	345,805.91
377-000-1110	HWY 44 TRL EXT SCHOOL CASH		6,630.55-
378-000-1110	FIRE STATION CASH	64,505.09-	358,643.46
379-000-1110	100TH ST WIDENING CASH	32.00-	364,558.07
381-000-1110	N COUNTY LINE WATER MAIN CASH	3,180.50-	10,830.00-
384-000-1110	SEWER COMPLIANCE CASH	17,161.20-	342,825.48-
385-000-1110	SE 41ST & SE PARK EXT CASH		5,872.59-
399-000-1110	EQUIP REVOLVING PROG CASH	117,067.60-	2,656,417.51
600-000-1110	CASH - WATER	26,155.53	8,921,851.25
601-000-1110	CASH - WATER DEPOSITS	650.82	220,933.55
602-000-1110	CASH - WATER SINKING		365,167.53
603-000-1110	CASH - WATER REC BOND		183,629.96
610-000-1110	CASH - SEWER	27,728.24	2,162,914.36
611-000-1110	CASH - SEWER SINKING		491,141.94
670-000-1110	CASH - SOLID WASTE	61,526.71	658,907.12
740-000-1110	CASH - STORM WATER	51,406.03	2,905,060.98
750-000-1110	CASH - GRIMESPLEX	38,014.00	531,945.67
	CASH TOTAL	1,208,427.49-	40,417,912.10
112-000-1111	CASH - FLEX	8,249.86-	15,903.68
	CASH TOTAL	8,249.86-	15,903.68
001-000-1130	RESERVES - PARK CAP IMPROVE		234,812.58
600-000-1130	RESERVES - WATER TAPPING		605,712.67
610-000-1130	RESERVES - SEWER TAPPING		91,535.73
	RESERVES TOTAL	.00	932,060.98
001-000-1131	RESERVES - FIRE CAP IMPROVE		78,304.09
600-000-1131	RESERVES - WATER		35,000.00
	RESERVES TOTAL	.00	113,304.09
001-000-1132	RESERVES - RESCUE CAP IMPROVE		16,218.47
	RESERVES TOTAL	.00	16,218.47
001-000-1133	RESERVES - PARK & REC GOAL		6,365.17

BALANCE SHEET

CALENDAR 1/2024, FISCAL 7/2024

ACCOUNT NUMBER	ACCOUNT TITLE	PTD BALANCE	YTD BALANCE
	RESERVES TOTAL	.00	6,365.17
001-000-1150	CASH - IPAIT	270.29	62,377.19
200-000-1150	CASH - IPAIT	17.34	3,511.04
309-000-1150	CASH - IPAIT	1,291.67	262,859.08
345-000-1150	CASH - IPAIT	2,572.20	523,682.88
358-000-1150	CASH - IPAIT	1,026.65	209,024.76
369-000-1150	CASH - IPAIT	477,166.72-	
373-000-1150	CASH - IPAIT	260,324.70-	
376-000-1150	CASH - IPAIT	504,428.85-	
379-000-1150	CASH - IPAIT	6,962.41	1,417,367.99
380-000-1150	CASH - IPAIT	513.95	104,720.94
	CASH - IPAIT TOTAL	1,229,265.76-	2,583,543.88
369-000-1155	CASH - IPAIT HI-YIELD	21,171.76	4,710,919.59
	CASH - IPAIT HI-YIELD TOTAL	21,171.76	4,710,919.59
600-000-1160	SAVINGS - WATER TAPPING		992,293.30
740-000-1160	SAVINGS - STORM WATER		46,366.87
	SAVINGS TOTAL	.00	1,038,660.17
610-000-1161	SAVINGS - SEWER TAPPING	2,910.41	1,075,939.32
	SAVINGS - RACCOON TOTAL	2,910.41	1,075,939.32
600-000-1162	SAVINGS - VISION	1,370.11	1,079,119.80
	SAVINGS - VISION TOTAL	1,370.11	1,079,119.80
601-000-1170	WATER DEPOSIT CD 25712		2,488.97
	CD'S - CITY STATE TOTAL	.00	2,488.97
001-000-1171	CEMETERY CD 1 304927		32,720.62
001-000-1172	CEMETERY CD 3 222910	272.57	21,110.38
001-000-1173	CEMETERY CD 12014736		21,704.53
	CD'S BANKERS TRUST TOTAL	272.57	75,535.53
001-000-1175	CD# 12396252 - GENERAL		2,212,986.63

BALANCE SHEET
CALENDAR 1/2024, FISCAL 7/2024

ACCOUNT NUMBER	ACCOUNT TITLE	PTD BALANCE	YTD BALANCE
	CD# 12396252 - GENERAL TOTAL	.00	2,212,986.63
610-000-1178	CHARTER SEW TAP CD		2,181,859.91
	CHARTER SEW TAP CD TOTAL	.00	2,181,859.91
	TOTAL CASH	2,420,218.26	56,462,818.29

BUDGET REPORT
CALENDAR 1/2024, FISCAL 7/2024

PCT OF FISCAL YTD 58.3%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	POLICE TOTAL	1,477,800.00	120,420.08	838,342.31	56.73	639,457.69
	FIRE TOTAL	2,117,001.00	143,387.10	754,714.53	35.65	1,362,286.47
	AMBULANCE TOTAL	1,996,208.00	262,875.64	1,795,685.06	89.95	200,522.94
	BUILDING INSPECTIONS TOTAL	2,377,907.00	171,647.55	1,425,377.37	59.94	952,529.63
	ANIMAL CONTROL TOTAL	250.00	.00	140.64	56.26	109.36
	PUBLIC SAFETY TOTAL	7,969,166.00	698,330.37	4,814,259.91	60.41	3,154,906.09
	ROADS, BRIDGES, SIDEWALKS TOTA	2,708,108.00	257,409.62	1,830,994.31	67.61	877,113.69
	STREET LIGHTING TOTAL	228,500.00	32,068.62	138,324.89	60.54	90,175.11
	TRAFFIC CONTROL & SAFETY TOTA	35,000.00	3,963.00	14,317.69	40.91	20,682.31
	SNOW REMOVAL TOTAL	381,700.00	65,723.21	138,571.11	36.30	243,128.89
	PUBLIC WORKS TOTAL	3,353,308.00	359,164.45	2,122,208.00	63.29	1,231,100.00
	WATER,AIR,MOSQUITO CONTRO TOTA	8,000.00	.00	.00	.00	8,000.00
	HEALTH & SOCIAL SERVICES TOTA	8,000.00	.00	.00	.00	8,000.00
	LIBRARY TOTAL	1,346,137.00	122,205.68	620,008.28	46.06	726,128.72
	PARKS TOTAL	626,305.00	60,995.47	325,247.73	51.93	301,057.27
	NORTH COMPLEX TOTAL	50,000.00	2,280.12	35,663.56	71.33	14,336.44
	SOUTH COMPLEX TOTAL	50,000.00	.00	20,374.54	40.75	29,625.46
	RECREATION TOTAL	329,267.00	19,720.40	238,181.58	72.34	91,085.42
	REC - YOUTH PROGRAMS TOTAL	45,000.00	666.28	14,022.51	31.16	30,977.49
	REC - YOUTH SPORTS TOTAL	.00	.00	4,404.30	.00	4,404.30
	REC - ADULT PROGRAMS TOTAL	6,600.00	460.94	1,435.54	21.75	5,164.46
	CEMETERY TOTAL	65,026.00	228.00	60,745.50	93.42	4,280.50
	GCC-GRIMES COMM COMPLEX TOTAL	281,231.00	23,286.94	137,761.51	48.99	143,469.49
	GRIMESPLEX TOTAL	556,516.00	30,647.87	314,121.45	56.44	242,394.55
	CULTURE & RECREATION TOTAL	3,356,082.00	260,491.70	1,771,966.50	52.80	1,584,115.50
	ECONOMIC DEVELOPMENT TOTAL	3,687,893.00	.00	1,795,404.70	48.68	1,892,488.30
	COMMUNITY & ECONOMIC DEV TOTA	3,687,893.00	.00	1,795,404.70	48.68	1,892,488.30
	MAYOR/COUNCIL/CITY MGR TOTAL	325,715.00	22,197.47	163,556.36	50.21	162,158.64
	CLERK/TREASURER/ADM TOTAL	816,778.00	62,433.06	457,388.07	56.00	359,389.93
	ELECTIONS TOTAL	28,500.00	6,105.17	20,455.17	71.77	8,044.83
	LEGAL SERVICES/ATTORNEY TOTAL	248,500.00	1,166.15	115,247.79	46.38	133,252.21
	CITY HALL/GENERAL BLDGS TOTAL	340,364.00	23,906.55	97,797.63	28.73	242,566.37
	TORT LIABILITY TOTAL	118,800.00	101,068.00	101,068.00	85.07	17,732.00
	IT TOTAL	336,430.00	17,112.52	140,714.55	41.83	195,715.45
	OTHER GENERAL GOVERNMENT TOTA	39,000.00	60.54	31,483.20	80.73	7,516.80

BUDGET REPORT
CALENDAR 1/2024, FISCAL 7/2024

PCT OF FISCAL YTD 58.3%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	GENERAL GOVERNMENT TOTAL	2,254,087.00	234,049.46	1,127,710.77	50.03	1,126,376.23
	ROADS, BRIDGES, SIDEWALKS TOTA	639,645.00	.00	37,622.50	5.88	602,022.50
	2007 BOND TOTAL	278,982.00	.00	21,990.63	7.88	256,991.37
	2012 BOND TOTAL	362,760.00	.00	31,680.00	8.73	331,080.00
	2015 BOND TOTAL	867,500.00	.00	8,750.00	1.01	858,750.00
	2017A BOND TOTAL	561,632.00	.00	130,815.63	23.29	430,816.37
	2017 REFINANCING BOND TOTAL	576,325.00	.00	88,162.50	15.30	488,162.50
	2020 GO BOND TOTAL	591,000.00	.00	63,300.00	10.71	527,700.00
	2021 A GO BOND TOTAL	731,700.00	.00	128,650.00	17.58	603,050.00
	2021 B GO LOST BOND TOTAL	256,750.00	.00	53,675.00	20.91	203,075.00
	2022A BOND TOTAL	682,500.00	.00	146,550.00	21.47	535,950.00
	2022B BOND TOTAL	859,491.00	.00	224,444.43	26.11	635,046.57
	2023B GO BOND TOTAL	700,803.00	.00	368,527.78	52.59	332,275.22
	DEBT SERVICE TOTAL	7,109,088.00	.00	1,304,168.47	18.35	5,804,919.53
	FIRE TOTAL	50,000.00	64,505.09	780,994.89	1,561.99	730,994.89-
	BUILDING INSPECTIONS TOTAL	130,500.00	.00	76,773.82	58.83	53,726.18
	ROADS, BRIDGES, SIDEWALKS TOTA	11,405,000.00	1,161,587.81	4,724,539.97	41.43	6,680,460.03
	STREET LIGHTING TOTAL	120,000.00	.00	183,367.39	152.81	63,367.39-
	TRAFFIC CONTROL & SAFETY TOTA	50,000.00	2,375.00	49,833.98	99.67	166.02
	LIBRARY TOTAL	3,250,000.00	71,569.26	3,238,447.08	99.64	11,552.92
	PARKS TOTAL	2,078,327.00	43,368.00	2,116,963.69	101.86	38,636.69-
	SOUTH COMPLEX TOTAL	.00	.00	97,200.00	.00	97,200.00-
	GCC-GRIMES COMM COMPLEX TOTAL	325,000.00	14,333.50	20,968.55	6.45	304,031.45
	GRIMESPLEX TOTAL	19,200,000.00	585,364.91	15,408,002.51	80.25	3,791,997.49
	ECONOMIC DEVELOPMENT TOTAL	490,125.00	.00	490,125.00	100.00	.00
	CITY HALL/GENERAL BLDGS TOTAL	.00	21,356.00	220,863.40	.00	220,863.40-
	WATER TOTAL	14,600,000.00	787,248.03	2,546,697.74	17.44	12,053,302.26
	SEWER/SEWAGE DISPOSAL TOTAL	6,779,750.00	357,601.59	4,855,128.43	71.61	1,924,621.57
	STORM WATER TOTAL	241,933.00	.00	8,027.50	3.32	233,905.50
	CAPITAL PROJECTS TOTAL	58,720,635.00	3,109,309.19	34,817,933.95	59.29	23,902,701.05
	WATER TOTAL	5,266,635.00	356,837.46	2,244,055.53	42.61	3,022,579.47
	SEWER/SEWAGE DISPOSAL TOTAL	5,498,803.00	324,037.96	2,570,725.24	46.75	2,928,077.76
	LANDFILL/GARBAGE TOTAL	962,786.00	3,661.30	447,454.30	46.47	515,331.70
	STORM WATER TOTAL	724,138.00	16,880.87	200,775.49	27.73	523,362.51
	SPORTS COMPLEX TOTAL	.00	4,486.00	4,486.00	.00	4,486.00-
	ENTERPRISE FUNDS TOTAL	12,452,362.00	705,903.59	5,467,496.56	43.91	6,984,865.44
	TRANSFERS IN/OUT TOTAL	22,656,957.00	.00	7,479,360.00	33.01	15,177,597.00
	TRANSFER OUT TOTAL	22,656,957.00	.00	7,479,360.00	33.01	15,177,597.00
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BUDGET REPORT
CALENDAR 1/2024, FISCAL 7/2024

PCT OF FISCAL YTD 58.3%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	TOTAL EXPENSES	121,567,578.00	5,367,248.76	60,700,508.86	49.93	60,867,069.14
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REVENUE REPORT
CALENDAR 1/2024, FISCAL 7/2024

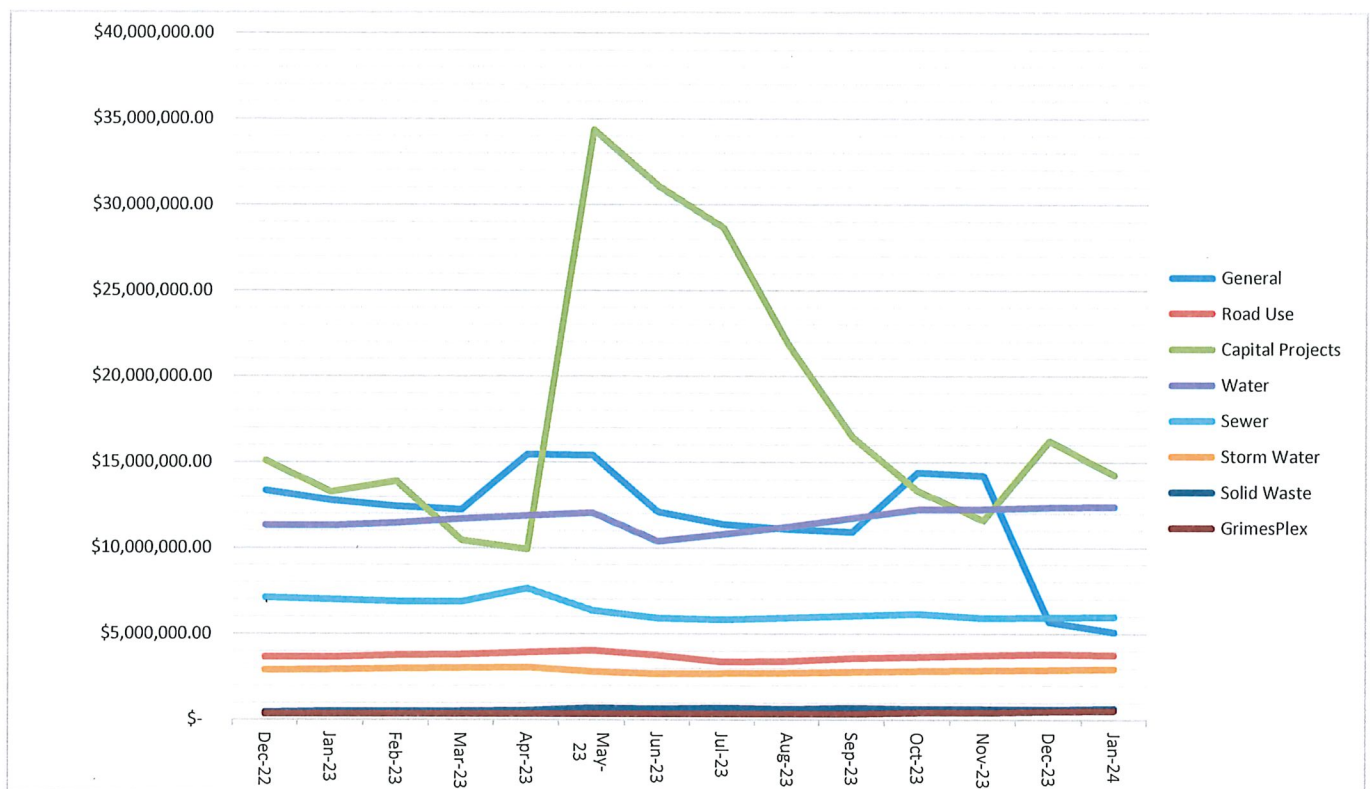
PCT OF FISCAL YTD 58.3%

ACCOUNT NUMBER	ACCOUNT TITLE	FISCAL ESTIMATE	PTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	GENERAL TOTAL	13,412,842.00	441,775.29	7,055,243.67	52.60	6,357,598.33
	LIBRARY FUND TOTAL	1,121,901.00	1,366.18	576,537.29	51.39	545,363.71
	ROAD USE TAX TOTAL	2,008,656.00	180,269.90	1,294,452.46	64.44	714,203.54
	EMPLOYEE BENEFITS TOTAL	2,468,204.00	17,139.78	632,669.00	25.63	1,835,535.00
	LOCAL OPTION SALES TAX TOTAL	2,445,504.00	224,919.16	1,745,343.05	71.37	700,160.95
	TAX INCREMENT FINANCING TOTAL	6,519,924.00	31,011.63	3,297,254.26	50.57	3,222,669.74
	HOTEL/MOTEL/ECON DEV TOTAL	69,000.00	.00	33,571.38	48.65	35,428.62
	ECO DEVELOPMENT REVOLVING TOTA	53,353.00	.00	53,368.00	100.03	15.00-
	RESTRICTED GIFTS TOTAL	5,000.00	.00	5,069.83	101.40	69.83-
	DEBT SERVICE TOTAL	6,775,360.00	15,483.80	2,195,336.63	32.40	4,580,023.37
	CAPITAL PROJECT FUND TOTAL	490,125.00	.00	540,125.00	110.20	50,000.00-
	CP - PARKS TOTAL	250,000.00	1,291.67	9,201.87	3.68	240,798.13
	CP - GRIMES COMMUNITY COM TOTA	325,000.00	.00	.00	.00	325,000.00
	CP-Water Tower 2019 TOTAL	.00	.00	5,000.00	.00	5,000.00-
	WRA SANI SEWER PHASE 1 TOTAL	850,000.00	191,943.29	1,261,595.98	148.42	411,595.98-
	ANN SANI SEWER I&I REHAB TOTA	50,000.00	.00	.00	.00	50,000.00
	HWY 141 & HWY 44 SIGNAL TOTAL	.00	.00	135,000.00	.00	135,000.00-
	ANNUAL WATER MAIN REPLACE TOTA	500,000.00	2,572.20	18,298.77	3.66	481,701.23
	GRIMES LIBRARY BLDG FUND TOTA	1,367,760.00	8,400.00	1,381,160.00	100.98	13,400.00-
	TRAFFIC SIGNAL EQUIPMENT TOTA	75,000.00	.00	.00	.00	75,000.00
	ANN TRAIL IMPRV & PLAN TOTAL	500,000.00	1,026.65	7,066.90	1.41	492,933.10
	WRA SANI SWR PHASE 2 TOTAL	1,000,000.00	.00	473,383.04	47.34	526,616.96
	WRA SANI SEWER PHASE 3 TOTAL	500,000.00	29,299.45	927,364.05	185.47	427,364.05-
	WRA SANI SWR PHS 4 TOTAL	1,000,000.00	116,931.15	1,709,094.96	170.91	709,094.96-
	JACOB ST OVERLAY PROJ TOTAL	575,000.00	.00	.00	.00	575,000.00
	GRIMESPLEX TOTAL	19,500,000.00	.00	9,500,822.30	48.72	9,999,177.70

REVENUE REPORT
CALENDAR 1/2024, FISCAL 7/2024

PCT OF FISCAL YTD 58.3%

ACCOUNT NUMBER	ACCOUNT TITLE	FISCAL ESTIMATE	PTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	SE 11TH & JAMES TOTAL	5,000,000.00	21,171.76	155,656.05	3.11	4,844,343.95
	N JORDAN WELL REPAIRS TOTAL	.00	4,916.00	62,166.00	.00	62,166.00-
	BLDG ACCESS CONTROL PROJ TOTA	67,182.00	.00	76,059.38	113.21	8,877.38-
	WATER PRODUCTION PROJECTS TOTA	3,700,000.00	731,110.79	2,043,244.11	55.22	1,656,755.89
	NE DEST/NE BVRBROOKE IMP TOTA	875,000.00	.00	.00	.00	875,000.00
	SE TRL RDG RD RECONSTRUCT TOTA	800,000.00	.00	19,629.53	2.45	780,370.47
	100TH ST WIDENING TOTAL	2,000,000.00	6,962.41	48,566.09	2.43	1,951,433.91
	HWY 141 CORR/INTERS STDY TOTA	100,000.00	513.95	3,742.01	3.74	96,257.99
	NO COUNTY LINE WATER MAIN TOTA	2,900,000.00	.00	.00	.00	2,900,000.00
	GROUND STORAGE RESERVOIR TOTA	2,200,000.00	.00	.00	.00	2,200,000.00
	JAMES ST WTP WATER MAIN TOTAL	1,500,000.00	.00	.00	.00	1,500,000.00
	EQUIP REVOLVING PROGRAM TOTAL	918,493.00	.00	18,121.72	1.97	900,371.28
	WATER TOTAL	7,038,045.00	383,768.35	4,232,693.34	60.14	2,805,351.66
	WATER DEPOSITS TOTAL	70,000.00	1,245.57	28,302.53	40.43	41,697.47
	WATER SINKING TOTAL	2,148,438.00	.00	30,000.00	1.40	2,118,438.00
	SEWER TOTAL	4,658,825.00	354,676.61	2,646,497.30	56.81	2,012,327.70
	SEWER SINKING TOTAL	1,096,000.00	.00	.00	.00	1,096,000.00
	LANDFILL/GARBAGE TOTAL	971,585.00	65,188.01	463,343.27	47.69	508,241.73
	STORM WATER TOTAL	825,649.00	68,286.90	482,779.54	58.47	342,869.46
	GRIMESPLEX TOTAL	1,035,846.00	42,500.00	186,666.67	18.02	849,179.33
	TOTAL REVENUE BY FUND	=====	=====	=====	=====	=====
		99,767,692.00	2,943,770.50	43,354,425.98	43.46	56,413,266.02
		=====	=====	=====	=====	=====



CITY COUNCIL COMMUNICATION
Meeting Date: 2/13/2024

AGENDA ITEM: Resolution To Make a One-Time Water Adjustment for a Customer

BACKGROUND: The City council approved Resolution #01-1623, Water and Sewer Adjustment Policy, on January 24, 2023. On December 19, 2023, utility customer Cynthia Johnson submitted a Water/Sewer Adjustment form and all relevant documentation to the Utility Billing Manager. Ms. Johnson meets the criteria for receiving an adjustment on water charges only due to an irrigation leak, and the subsequent repairs made to correct the issue.

BUDGETARY CONSIDERATIONS: An adjustment of \$338.53 for water is recommended for the utility account of Cynthia Johnson.

STRATEGIC PLANNING:

Prioritized: ☒ YES ☐ NO

*High-Performing Organization/Exception Professional Services ☒

*Great Place to Live/Expanded Quality of Life Amenities ☐

*Dynamic Town/Strong Sense of Community ☐

*More Beautiful/Vibrant Community ☐

BOARD/COMMISSION ACTIONS: Council approval of the adjustment of Cynthia Johnson's utility account.

STAFF RECOMMENDATION: Staff recommends approval

RESPONSIBLE STAFF/CONTACT INFORMATION:

Marcia Woodke, Finance Director, 515-986-3036, mwoodke@grimesiowa.gov

Prepared by: Kathy Steele

Return to: Marcia Woodke

RESOLUTION TO MAKE A ONE-TIME WATER ADJUSTMENT FOR A CUSTOMER

Grimes Resolution No. 02-0524

WHEREAS, on January 24, 2023, the Grimes City Council approved Resolution 01-1623 adopting a Water/Sewer Adjustment Policy to encourage residents to make prompt repairs and/or provide a permanent solution for water loss and/or increased sewer charges, and

WHEREAS, City Staff has determined that Cynthia Johnson has met the criteria set forth in the Water/Sewer Adjustment Policy, and

WHEREAS, City Staff recommends an adjustment to Cynthia Johnson's utility bill in the amount of \$338.53 for water charges.

WHEREAS, the City Council of Grimes does approve the adjustment of Cynthia Johnson's utility account.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, the water adjustment for Cynthia Johnson's utility account is approved.

PASSED and APPROVED on February 13, 2024.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk

CITY OF GRIMES

WATER/SEWER ADJUSTMENT FORM

If your request is granted, this is a one (1) time only adjustment per customer/family.

Form must be filled out completely and receipts provided to support the issue has been resolved.
Consideration will not be given when information is missing and/or receipts are not provided.

Date of Request

12-19-23

Date Incident Discovered

9-14-23

Address of Incident

Owner or Tenant #1

Cynthia Johnson

Last 4 of Social Security #

Phone Number

Owner or Tenant #2

N/A

Last 4 of Social Security #

N/A

Phone Number

N/A

Below please provide a description of the issue and the action taken to resolve the issue in a permanent manner.

irrigation system ran constantly - neighbor notified me.
I was not there at the time. Called irrigation
company to fix problem.

* Home was vacant.

I/We attest the information provided is true and accurate and understand that if this request is granted,

I/ We will not be provided this opportunity again.

Cynthia M. Johnson
Signature #1

Signature #2



515-729-9700
elite.irr@gmail.com

Elite Irrigation and Landscaping LLC.
PO BOX 623
Altoona, IA 50009

Subino
515-883-0665

Invoice

Date	Invoice #
9/28/2023	7345

Bill To
Cindy Johnson

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	Service Call 9-14 replace rainbird dvf that was causing system not to kick off	99.00	99.00T
	REPLACE RAINBIRD DVF	49.00	49.00T
	Residential Sales Tax	7.00%	10.36
		Tax 6%	

Thank you for using Elite Irrigation and Landscaping.	Total	\$158.36
---	--------------	----------

pd

Johnson - Seasonal Irrigation Meter							
Date	Consumption		Bill date w/leak	Consumption Billed	Amount over 18416.67 gal		
8/1/2023	6000		12/1/2023	78000	59583.33		
7/1/2023	1000						
10/1/2022	47000		Total		59583.33		
9/1/2022	27000						
8/1/2022	16000						
12/1/2021	17000						
11/1/2021	28000		Dollar amount over average consumption/Water 10.72 per 1000, Sewer 8.84 per 1000				
10/1/2021	19000		Water	638.73	12/1/23 Bill	Water ExciseTax	Total Adjustment
9/1/2021	16000			319.37	Amount to Credit	19.16	338.53
8/1/2021	15000						
7/1/2021	21000						
6/1/2021	8000						
	221000						
						Total Credit	338.53
Average Consumpt	18416.67						
				Per Policy- adjustment 50% over average usage for seasonal irrigation systems			
Used multiple years as this is a seasonal meter and only bills periodically							
					Total Water Adj.	319.37	
					Total Water Tax Adj.	19.16	
					Total Sewer Adj.	0.00	
						338.53	

CITY COUNCIL COMMUNICATION
Meeting Date: 2/13/2024

AGENDA ITEM: Resolution Approving Renewal of Data Breach and Privacy Security Liability Insurance Policy with CFC Underwriters

BACKGROUND: The City of Grimes contracted with CFC Underwriters for Data Breach and Privacy Security Liability Insurance through Jester Insurance Services for the period of April 1, 2023 through March 30, 2024. This is a renewal of that policy. This year's premium was a very small increase. We have been advised that the exposure that CFC utilizes to generate the premium is annual revenue, so next year we could see a larger premium increase. After reviewing the policy with IT Director, Rob Fox he recommends that we can stay with the 1 million coverage limit at a cost of \$14,336.01.

BUDGETARY CONSIDERATIONS: Annual cost of \$14,336.01

STRATEGIC PLANNING:

Prioritized: ____ YES ____ NO

*High-Performing Organization/Exception Professional Services ____

*Great Place to Live/Expanded Quality of Life Amenities ____

*Dynamic Town/Strong Sense of Community ____

*More Beautiful/Vibrant Community ____

BOARD/COMMISSION ACTIONS:

STAFF RECOMMENDATION: Staff recommend approval of the renewal with CFC Underwriters through Jester Insurance Services

RESPONSIBLE STAFF/CONTACT INFORMATION:

Rochelle Williams, City Clerk / Director of Administrative Services, rochelle@grimesiowa.gov

Prepared by: Rochelle Williams

Return to: Rochelle Williams

RESOLUTION 02-0624 APPROVAL OF RENEWAL FOR DATA BREACH AND PRIVACY
SECURITY LIABILITY INSURANCE POLICY WITH CFC UNDERWRITERS THROUGH
JESTER INSURANCE SERVICES

Grimes Resolution No. 02-0624

WHEREAS, the City of Grimes recognizes the need to safeguard itself against potential Data Breaches and Privacy Security Liabilities; and

WHEREAS, the City previously contracted with CFC Underwriters for Data Breach and Privacy Security Liability Insurance for a coverage period of April 1, 2023 to March 30, 2024; and

WHEREAS, City staff have reviewed the renewal policy and feel this policy meets the needs of coverage for the City; and

NOW, THEREFORE, IT IS HEREBY RESOLVED that the City Council approves the renewal of the Data Breach and Privacy Security Liability Insurance Policy with CFC Underwriters through Jester Insurance Services for the policy period of April 1, 2024 to March 30, 2025.

PASSED and APPROVED on February 13, 2024.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk

City of Grimes Renewal Comparision

Cyber Liability Coverage:

	CFC Underwriters <u>4/1/23-24</u>	CFC Underwriters <u>4/1/24-25</u>
Incident Response Cost (<i>Zero Deductible</i>)	\$1,000,000	\$1,000,000
System Damage And Business Interruption	\$1,000,000	\$1,000,000
Network Security & Privacy Liability	\$1,000,000	\$1,000,000
Media Liability	\$1,000,000	\$1,000,000
Court Attendance Costs (<i>Zero Deductible</i>)	\$100,000	\$100,000
Consequential Reputational Harm	\$1,000,000	\$1,000,000
Cyber Crime Sub-Limits		
Funds Transfer Fraud	\$250,000	\$250,000
Extortion	\$1,000,000	\$1,000,000
Telephone Hacking	\$250,000	\$250,000
Unauthorized Use of Computer Resources	\$250,000	\$250,000
Push Payment Fraud	\$250,000	\$250,000
Deductible for all above coverages unless listed	\$10,000	\$10,000
Cyber Liability Premium - Including Fees & Taxes:	\$14,089.50	\$14,336.01
*2M Coverage Limit is an additional \$5,932.28 of annual premium		

This exhibit provides a brief outline of your insurance protection. Please refer to the policy itself for the actual terms, conditions and limits. In the event of a discrepancy, the insurance policies do take precedence over this Insurance Exhibit.



RESOLUTION 02-0724 APPROVING PAYMENTS FOR PROFESSIONAL SERVICES

Grimes Resolution No. 02-0724

WHEREAS, the City of Grimes has identified the need to retain consultants for professional services;

WHEREAS, the consultants have agreed to provide a scope of work for the City;

WHEREAS, the consultants have completed all or portions of the scope of work and are requesting payment of those services;

WHEREAS, the requests for payments have been reviewed and approved by City staff as due and payable;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, the professional payments that are listed shall be approved as submitted.

PASSED and APPROVED on February 13, 2024.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: SE 41st Street and SE Park Drive Extension
Contractor: McClure Engineering Company
Address: 1360 NW 121st Street; Clive, IA 50325
Finance Budget Code: 385-210-6407 **Finance Project #**
Vendor Project or Invoice #: 2022001381-001 **PO #**
Original Contract Date: September 12, 2023 **Vendor #** 2830

Date of Council Meeting: February 13, 2024 **PAYMENT REQUEST #** 2
PAYMENT PERIOD: From: November 25, 2023 Through: December 30, 2023

Contract Summary

Original Contract Amount:	\$	179,700.00	
Net change by Change Orders:	\$	-	
Contract Amount to Date: (line 1 ± 2)	\$	179,700.00	
Total completed and stored to date:	\$	12,156.34	
Retainage: 0 % of Completed Work:	\$	-	
Total Earned less Retainage:	\$	12,156.34	
Less previous applications for payment:	\$	5,872.59	
SUBTOTAL	\$		6,283.75

OTHER CHARGES (Attach an itemized list) \$ -

CURRENT PAYMENT DUE \$ 6,283.75

Balance to finish, including retainage: \$ 167,543.66

Contract Time Remaining (If applicable) - CALENDAR DAYS

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval:

Firm Name

Signature

Date

Engineer / Consultant Approval:

McClure Engineering Company

Firm Name

Signature

Date

January 16, 2024

City of Grimes Staff Approval:

Signature

Date

2-7-24

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department

E-mail: mahrens@grimesiowa.gov Phone: (515) 986-4050 Fax: (515) 986-4480

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	December 26, 2023	\$ 5,872.59
2		
3		
4		
5		
6		
7		
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Previous Applications for Payment

No.	Date	Amount
37		
38		
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TOTAL \$ 5,872.59

Record of Change Orders

No.	Date	Amount
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TOTAL \$ -

Contract Time Remaining

Contract Period:	CALENDAR DAYS
Original Contract Date:	September 12, 2023
Original Contract Time:	
Added by Change Order:	
Contract Time to Date:	-
Time Used to Date:	
Contract Time Remaining:	-



1360 NW 121st Street
Clive, IA 50325

City of Grimes, IA
101 Northeast Harvey Street
Grimes, IA 50111

December 31, 2023
Project No: 2022001381-001
Invoice No: 149644
Due Date: January 30, 2024

Project 2022001381-001 Grimes SE 40th Street and SE Park Drive

Professional Services from November 26, 2023 to December 30, 2023

Phase	700	Survey Services
Task	735	Topographic Survey

	Hours	Rate	Amount	
Engineer I	6.00	125.00	750.00	
Engineering Technician I	18.75	115.00	2,156.25	
Engineering Technician II	16.00	135.00	2,160.00	
Project Manager III	3.00	230.00	690.00	
Totals	43.75		5,756.25	
Total Labor				5,756.25
		Total this Task		\$5,756.25
		Total this Phase		\$5,756.25

Phase	850	Project Management
Task	851	Project Management and Coordination

	Hours	Rate	Amount	
Project Manager III	2.00	230.00	460.00	
Project Coordinator	.50	135.00	67.50	
Totals	2.50		527.50	
Total Labor				527.50
		Total this Task		\$527.50
		Total this Phase		\$527.50

	Current	Prior	To-Date	
Total Billings	6,283.75	5,872.59	12,156.34	
Contract Limit (not-to-exceed)			179,700.00	
Contract Limit Remaining			167,543.66	
		Total Due this Invoice		\$6,283.75

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: 2022-2025 On Call Traffic Planning & Engineering Services
Contractor: Snyder & Associates, Inc.
Address: 2727 Snyder Blvd., PO Box 1159, Ankeny Iowa 50023
Finance Budget Code: 001-170-6407 **Finance Project #**
Vendor Project or Invoice #: 122.1140.01 **PO #**
Original Contract Date: July 12, 2022 **Vendor #** 2031

Date of Council Meeting: February 13, 2024 **PAYMENT REQUEST #** 6
PAYMENT PERIOD: From: November 1, 2023 Through: December 31, 2023

Contract Summary

Original Contract Amount:	\$	40,000.00	
Net change by Change Orders:	\$	-	
Contract Amount to Date: (line 1 ± 2)	\$	40,000.00	
Total completed and stored to date:	\$	37,661.30	
Retainage: 0 % of Completed Work:	\$	-	
Total Earned less Retainage:	\$	37,661.30	
Less previous applications for payment:	\$	30,909.75	
SUBTOTAL	\$		6,751.55

OTHER CHARGES (Attach an itemized list) \$ -

CURRENT PAYMENT DUE \$ 6,751.55

Balance to finish, including retainage: \$ 2,338.70

Contract Time Remaining (If applicable) - Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval: Snyder & Associates, Inc.
Firm Name
Signature: Todd Knox Date: 1/29/24

Engineer / Consultant Approval:
Firm Name
Signature
Date

City of Grimes Staff Approval: Matt Ahrens
Signature Date: 2-7-24

City of Grimes Council Approval: Council 2-13-24
Signature Date

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department
E-mail: mahrens@grimesiowa.gov **Phone:** (515) 986-4050 **Fax:** (515) 986-4480

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	November 22, 2022	\$ 4,752.26
2	February 28, 2023	\$ 8,051.38
3	August 8, 2023	\$ 7,196.36
4	September 12, 2023	\$ 5,577.25
5	December 12, 2023	\$ 5,332.50
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Previous Applications for Payment

No.	Date	Amount
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TOTAL \$ 30,909.75

Record of Change Orders

No.	Date	Amount
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TOTAL \$ -

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	July 12, 2022
Original Contract Time:	
Added by Change Order:	
Contract Time to Date:	-
Time Used to Date:	
Contract Time Remaining:	-



INVOICE FOR PROFESSIONAL SERVICES

January 31, 2024

Matt Ahrens
City of Grimes
101 NE Harvey Street
Grimes, IA 50111

Invoice No: 122.1140.01 - 6

Vendor Number 2031

Budget Code 001-170-6407

Email mahrens@grimesiowa.gov

Project 122.1140.01 2022-2025 On Call Traffic Planning and Eng Services

Professional Services through December 31, 2023

Basic Services 2022-2023

Billing Limits

	Current	Prior	To-Date
Total Billings	0.00	20,000.00	20,000.00
Limit			20,000.00

Phase Subtotal 0.00

Basic Services 2023-2024

	Hours	Rate	Amount
Principal Engineer II	4.00	229.00	916.00
Land Surveyor VIII	.50	181.00	90.50
Engineer VIII	10.50	181.00	1,900.50
Land Surveyor II	5.00	116.00	580.00
Technician VIII	8.00	123.00	984.00
Technician VI	16.00	102.00	1,632.00
Technician II	8.00	69.00	552.00
Administrative II	1.00	71.00	71.00
Total Services	53.00		6,726.00

Total Services 6,726.00

Fleet Mileage

25.55

Billing Limits

	Current	Prior	To-Date
Total Billings	6,751.55	10,909.75	17,661.30
Limit			20,000.00
Remaining			2,338.70

Phase Subtotal \$6,751.55

Basic Services 2024-2025

Phase Subtotal 0.00

Amount Due this Invoice \$6,751.55

Billings to Date	Total	Prior	Current
	37,661.30	30,909.75	6,751.55

REMIT TO: SNYDER & ASSOCIATES, INC.

Mailing: PO Box 1159 | Ankeny, IA 50021

Physical: 2727 SW Snyder Blvd. | Ankeny IA 50023

p: 888-964-2020 | f: 515-964-7938

Federal E.I.N. 42-1379015

SNYDER-ASSOCIATES.COM

Project	122.1140.01	Grimes-2022-2025OnCallTraffPlanningEngSe	Invoice	6
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Thank you. We appreciate the opportunity to serve you.

Accounts Receivable Inquiry: ar@snyder-associates.com

Project Manager: Todd Knox

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: East Gateway Dr & East 1st St Intersection Improvements
Contractor: Snyder & Associates, Inc.
Address: 2727 Snyder Blvd., PO Box 1159, Ankeny Iowa 50023
Finance Budget Code: 371-210-6407 **Finance Project #**
Vendor Project or Invoice #: 123.0366.01 **PO #**
Original Contract Date: March 14, 2023 **Vendor #** 2031

Date of Council Meeting: February 13, 2024 **PAYMENT REQUEST #** 9
PAYMENT PERIOD: From: November 1, 2023 Through: December 31, 2023

Contract Summary

Original Contract Amount:	\$	165,400.00	
Net change by Change Orders:	\$	-	
Contract Amount to Date: (line 1 ± 2)	\$	165,400.00	
Total completed and stored to date:	\$	161,308.29	
Retainage: 0 % of Completed Work:	\$	-	
Total Earned less Retainage:	\$	161,308.29	
Less previous applications for payment:	\$	154,081.93	
SUBTOTAL	\$		7,226.36

OTHER CHARGES (Attach an itemized list) \$ -

CURRENT PAYMENT DUE \$ 7,226.36

Balance to finish, including retainage: \$ 4,091.71

Contract Time Remaining (If applicable) - Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval: Snyder & Associates, Inc.


Signature

Firm Name

2/5/2024

Date

Engineer / Consultant Approval:

Firm Name

Signature

Date

City of Grimes Staff Approval:


Signature

2-7-24

Date

City of Grimes Council Approval:

Council 2-13-24

Signature

Date

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department

E-mail: mahrens@grimesiowa.gov **Phone:** (515) 986-4050 **Fax:** (515) 986-4480

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	May 9, 2023	\$ 11,742.93
2	June 27, 2023	\$ 19,471.82
3	July 11, 2023	\$ 32,135.65
4	August 8, 2023	\$ 45,112.50
5	September 12, 2023	\$ 12,758.00
6	October 10, 2023	\$ 10,574.75
7	November 14, 2023	\$ 14,117.50
8	December 12, 2023	\$ 8,168.78
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Previous Applications for Payment

No.	Date	Amount
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TOTAL \$ 154,081.93

Record of Change Orders

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TOTAL \$ -

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	March 14, 2023
Original Contract Time:	
Added by Change Order:	
Contract Time to Date:	-
Time Used to Date:	
Contract Time Remaining:	-



INVOICE FOR PROFESSIONAL SERVICES

January 31, 2024

Matt Ahrens
City of Grimes
101 NE Harvey Street
Grimes, IA 50111

Invoice No: 123.0366.01 - 9

Finance Budget Code 371-210-6407

Project 123.0366.01 E Gateway Drive & East 1st Street Intersection Impr

Professional Services through December 31, 2023

	Hours	Rate	Amount	
Land Surveyor VIII	.50	192.00	96.00	
Engineer VIII	2.50	192.00	480.00	
Engineer V	33.00	161.00	5,313.00	
Total Services	36.00		5,889.00	
Total Services				5,889.00
Badger Daylighting Corp				
11/3/2023 Badger Daylighting Corp	Services		1,337.36	
Total Consultants			1,337.36	1,337.36
Billing Limits	Current	Prior	To-Date	
Total Billings	7,226.36	154,081.93	161,308.29	
Limit			165,400.00	
Remaining			4,091.71	
				\$7,226.36

Amount Due this Invoice \$7,226.36

Thank you. We appreciate the opportunity to serve you.

Accounts Receivable Inquiry: ar@snyder-associates.com

Project Manager: Jordan Stoermer

PROGRESS REPORT # 9

Date: 1/1/2024

To:	Matt Ahrens, P.E.	Project Name:	E Gateway Drive and E 1st Street Intersection Improvements
From:	John Haldeman, P.E.	Finance Budget Code #:	371-210-3407
S&A Project #:	123.0366.01	Vender #:	2031
Period:	11/1/23 - 12/31/23		

Dear Matt:

Enclosed is the ninth Invoice and Progress Report for the E Gateway Drive and E 1st Street Intersection Improvements project.

Below are details of work completed for this period and anticipated work for the next period.

PRODUCTION:
Work During this Period Included:

1. Final Design (roadway and traffic)
2. Utility Coordination and pot holing

Projected Work by Snyder & Associates for Next Period:

1. Complete Final design
2. Lighting Analysis
3. Prepare for Bid Letting

Projected Work by City Staff for Next Period:

1. Coordinate on letting date
2. Right-of-Way Acquisition

SCHEDULE:

Task on Project	Target	Complete
Notice to Proceed	March 14, 2023	March 14, 2023
Topographic and Boundary Survey	March 24, 2023	April 1, 2023
Design and Plans	July 18, 2023	TBD
Bid Letting	August 15, 2023	TBD
Construction	September 1, 2023	TBD

BUDGET AND COMPLETION STATUS:

Task on Project	Total Authorized	% Complete	Fee Invoiced	% Fee
Basic Services	\$165,400.00	95%	\$162,300.00	98.13%
Additional Services	By Amendment			
Construction Services	By Amendment			
Total Project Budget:	\$165,400.00	95%	\$162,300.00	98.13%
Remaining Project Budget:	\$3,100.00			

Matt Ahrens, P.E.
City of Grimes
January 24, 2024
Page 2 of 2

SPECIAL CONSIDERATIONS:

We are preparing final plats and ROW information for the City to assist in ROW negotiations. We are ready to prepare final plans and front end specifications as soon as ROW is completed.

If you have any questions or comments regarding this invoice, please contact me at your convenience.

Sincerely,

SNYDER & ASSOCIATES, INC.



Jordan Stoermer, PE
Project Manager

Enclosure

cc: Todd Knox, P.E., PTOE
John Haldeman, P.E.

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: Traffic Signal Network Communication Project
Contractor: Snyder & Associates, Inc.
Address: 2727 Snyder Blvd., PO Box 1159, Ankeny Iowa 50023
Finance Budget Code: 340-230-6407 **Finance Project #**
Vendor Project or Invoice #: 121.0846.01 **PO #**
Original Contract Date: August 10, 2021 **Vendor #** 2031

Date of Council Meeting: February 13, 2024 **PAYMENT REQUEST #** 10
PAYMENT PERIOD: From: July 1, 2023 Through: December 31, 2023

Contract Summary

Original Contract Amount:	\$	147,300.00	
Net change by Change Orders:	\$	-	
Contract Amount to Date: (line 1 ± 2)	\$	147,300.00	
Total completed and stored to date:	\$	93,671.35	
Retainage: 0 % of Completed Work:			
Total Earned less Retainage:	\$	93,671.35	
Less previous applications for payment:	\$	85,729.60	
SUBTOTAL			\$ 7,941.75

OTHER CHARGES (Attach an itemized list) \$ -

CURRENT PAYMENT DUE \$ 7,941.75

Balance to finish, including retainage: \$ 53,628.65

Contract Time Remaining (If applicable) - Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval: Snyder & Associates, Inc.
Signature: Todd Knox Firm Name: _____ Date: 1/29/24

Engineer / Consultant Approval:
Signature: _____ Firm Name: _____ Date: _____

City of Grimes Staff Approval: Matt Ahrens
Signature: _____ Date: 2-7-24

City of Grimes Council Approval: Council 2-13-24
Signature: _____ Date: _____

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department
E-mail: mahrens@grimesiowa.gov **Phone:** (515) 986-4050 **Fax:** (515) 986-4480

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	February 22, 2022	\$ 26,632.50
2	March 8, 2022	\$ 13,860.00
3	April 12, 2022	\$ 8,415.00
4	May 10, 2022	\$ 7,342.50
5	August 23, 2022	\$ 11,660.59
6	October 25, 2022	\$ 6,327.88
7	November 22, 2022	\$ 3,026.38
8	May 23, 2023	\$ 5,571.00
9	August 8, 2023	\$ 2,893.75
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Previous Applications for Payment

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TOTAL \$ -

Contract Time Remaining

Contract Period: Working Days
Original Contract Date: August 10, 2021
Original Contract Time: _____
Added by Change Order: _____
Contract Time to Date: -
Time Used to Date: _____
Contract Time Remaining: -

TOTAL \$ 85,729.60



INVOICE FOR PROFESSIONAL SERVICES

January 31, 2024

Matt Ahrens
City of Grimes
101 NE Harvey Street
Grimes, IA 50111

Invoice No: 121.0846.01 - 10

Finance Budget Code 340-230-6407

Project 121.0846.01 Traffic Signal Network Communication Project

Professional Services through December 31, 2023

Basic Services

	Hours	Rate	Amount
Engineer VIII	2.50	181.00	452.50
Total Services	2.50		452.50
Total Services			452.50

Billing Limits

	Current	Prior	To-Date
Total Billings	452.50	74,562.59	75,015.09
Limit			94,550.00
Remaining			19,534.91

Phase Subtotal \$452.50

Construction Services

	Hours	Rate	Amount
Engineer VIII	37.00	181.00	6,697.00
Engineer I	1.75	103.00	180.25
Technician VI	6.00	102.00	612.00
Total Services	44.75		7,489.25
Total Services			7,489.25

Billing Limits

	Current	Prior	To-Date
Total Billings	7,489.25	11,167.01	18,656.26
Limit			52,750.00
Remaining			34,093.74

Phase Subtotal \$7,489.25

Amount Due this Invoice \$7,941.75

	Total	Prior	Current
Billings to Date	93,671.35	85,729.60	7,941.75

Thank you. We appreciate the opportunity to serve you.

Accounts Receivable Inquiry: ar@snyder-associates.com

Project Manager: Todd Knox

REMIT TO: SNYDER & ASSOCIATES, INC.

Mailing: PO Box 1159 | Ankeny, IA 50021

Physical: 2727 SW Snyder Blvd. | Ankeny IA 50023

p: 888-964-2020 | f: 515-964-7938

Federal E.I.N. 42-1379015

SNYDER-ASSOCIATES.COM

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: NE Destination Dr & NE Beaverbrooke Blvd Improvements
Contractor: Snyder & Associates, Inc.
Address: 2727 Snyder Blvd., PO Box 1159, Ankeny Iowa 50023
Finance Budget Code: 375-210-6407 **Finance Project #**
Vendor Project or Invoice #: 122.1329.01 **PO #**
Original Contract Date: September 27, 2022 **Vendor #** 2031

Date of Council Meeting: February 13, 2024 **PAYMENT REQUEST #** 16
PAYMENT PERIOD: From: December 1, 2023 Through: December 31, 2023

Contract Summary

Original Contract Amount:	\$	298,400.00	
Net change by Change Orders:	\$	218,100.00	
Contract Amount to Date: (line 1 ± 2)	\$	516,500.00	
Total completed and stored to date:	\$	278,580.52	
Retainage: 0 % of Completed Work:	\$	-	
Total Earned less Retainage:	\$	278,580.52	
Less previous applications for payment:	\$	269,881.02	
SUBTOTAL	\$		8,699.50

OTHER CHARGES (Attach an itemized list) \$ -

CURRENT PAYMENT DUE \$ 8,699.50

Balance to finish, including retainage: \$ 237,919.48

Contract Time Remaining (If applicable) - Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval: Snyder & Associates, Inc.


Signature

Firm Name

2/5/2024

Date

Engineer / Consultant Approval:

Firm Name

Signature

Date

City of Grimes Staff Approval:


Signature

2-7-24

Date

City of Grimes Council Approval:

Council 2-13-24

Signature

Date

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department

E-mail: mahrens@grimesiowa.gov **Phone:** (515) 986-4050 **Fax:** (515) 986-4480

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	November 22, 2022	\$ 7,817.88
2	December 13, 2022	\$ 19,202.13
3	January 24, 2023	\$ 13,411.00
4	February 14, 2023	\$ 9,642.25
5	March 14, 2023	\$ 44,746.25
6	April 11, 2023	\$ 20,777.49
7	May 9, 2023	\$ 28,605.75
8	June 27, 2023	\$ 12,788.50
9	July 11, 2023	\$ 7,638.28
10	August 8, 2023	\$ 25,843.85
11	September 12, 2023	\$ 19,746.38
12	October 10, 2023	\$ 28,872.50
13	November 14, 2023	\$ 19,275.36
14	December 12, 2023	\$ 5,476.40
15	January 9, 2024	\$ 6,037.00
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Previous Applications for Payment

No.	Date	Amount
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TOTAL \$ 269,881.02

Record of Change Orders

No.	Date	Amount
1	July 26, 2023	\$ 101,300.00
2	November 28, 2023	\$ 116,800.00
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TOTAL \$ 218,100.00

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	September 27, 2022
Original Contract Time:	
Added by Change Order:	
Contract Time to Date:	-
Time Used to Date:	
Contract Time Remaining:	-



INVOICE FOR PROFESSIONAL SERVICES

January 31, 2024

Matt Ahrens
City of Grimes
101 NE Harvey Street
Grimes, IA 50111

Invoice No: 122.1329.01 - 16

Finance Budget Code 375-210-6407

Email mahrens@grimesiowa.gov

Project 122.1329.01 NE Destination DR & NE Beaverbrooke Blvd Improvements

Professional Services through December 31, 2023

Basic Services

	Hours	Rate	Amount
Land Surveyor VIII	.25	181.00	45.25
Engineer VIII	7.00	181.00	1,267.00
Technician VII	.75	113.00	84.75
Technician V	41.50	92.00	3,818.00
Technician II	50.50	69.00	3,484.50
Total Services	100.00		8,699.50
Total Services			8,699.50

Billing Limits	Current	Prior	To-Date
Total Billings	8,699.50	269,881.02	278,580.52
Limit			516,500.00
Remaining			237,919.48
Phase Subtotal			\$8,699.50

Amount Due this Invoice \$8,699.50

Thank you. We appreciate the opportunity to serve you.

Accounts Receivable Inquiry: ar@snyder-associates.com

Project Manager: Jordan Stoermer

PROGRESS REPORT # 16

Date: 1/24/2024

To:	Matt Ahrens, P.E.	Project Name:	NE Destination Dr & NE Beaverbrooke Blvd Improvements
From:	John Haldeman, P.E.	Finance Budget Code #:	375-210-6407
S&A Project #:	122.1329.01	Vender #:	2031
Period:	12/1/23 - 12/31/23		

Dear Matt:

Enclosed is the sixteenth Invoice and Progress Report for the NE Destination Dr & NE Beaverbrooke Blvd Improvements Project. Below are details of work completed for this period and anticipated work for the next period.

PRODUCTION:
Work During this Period Included:

1. Phase 1 construction administration to review shop drawings.
2. Continued work on the Phase 2 and Phase 3 design.

Projected Work by Snyder & Associates for Next Period:

1. Phase 1 construction administration.
2. Continued work on the Phase 2 and Phase 3 design.

Projected Work by City Staff for Next Period:

1. Coordination on Phase 2 and Phase 3 bid letting schedule.

SCHEDULE:

Task on Project	Target	Complete
Topographic and Boundary Survey	October 14, 2022	October 14, 2022
PMT Meeting # 1	November 4, 2022	October 18, 2022
Submit Plans to Iowa DOT for Review	November 11, 2022	October 28, 2022
Submit Preliminary Plans	January 27, 2023	January 27, 2023
PMT Meeting # 2	February 8, 2023	February 2, 2023
Public Information Meeting (if needed)	TBD	
Submit Check Plans	March 8, 2023	March 3, 2023
PMT Meeting # 3	March 22, 2023	June 27, 2023
Submit Final Plans	April 12, 2023	July 25, 2023
Phase 1 Bid Letting	May 17, 2023	September 19, 2023
Phase 2 - Bid Letting	Spring, 2024	

BUDGET AND COMPLETION STATUS:

Task on Project	Total Authorized	% Complete	Fee Invoiced	% Fee
Original Agreement	\$298,400.00	90%	\$257,000.00	86.13%
Amendment 1 - Phase 3 Design	\$101,300.00	25%	\$25,000.00	24.68%
Amendment 2 - Const. Services - Phase 1	\$116,800.00	5%	\$5,000.00	4.28%
Construction Services - Phase 2 & 3	By Amendment			
Total Project Budget:	\$516,500.00	75%	\$282,000.00	54.60%
Remaining Project Budget:	\$234,500.00			

Matt Ahrens, P.E.
City of Grimes
January 24, 2024
Page 2 of 2

SPECIAL CONSIDERATIONS:

None at this time.

If you have any questions or comments regarding this invoice, please contact me at your convenience.

Sincerely,

SNYDER & ASSOCIATES, INC.



Jordan Stoermer, PE
Project Manager

Enclosure

cc: Todd Knox, P.E., PTOE
John Haldeman, P.E.

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: WRA Connector
Contractor: Veenstra & Kimm, Inc.
Address: 3000 Westown Parkway, West Des Moines, IA 50266
Finance Budget Code: 328-815-6407 **Finance Project #**
Vendor Project or Invoice #: **PO #**
Original Contract Date: February 26, 2019 **Vendor #** 2157

Date of Council Meeting: February 13, 2024 **PAYMENT REQUEST #** 62
PAYMENT PERIOD: From: December 17, 2023 Through: January 20, 2024

Contract Summary

Original Contract Amount:	\$	882,000.00	
Net change by Change Orders:	\$	932,900.00	
Contract Amount to Date: (line 1 ± 2)	\$	1,814,900.00	
Total completed and stored to date:	\$	1,779,900.00	
Retainage: 0 % of Completed Work:	\$	-	
Total Earned less Retainage:	\$	1,779,900.00	
Less previous applications for payment:	\$	1,760,444.32	
SUBTOTAL	\$		19,455.68

OTHER CHARGES (Attach an itemized list) \$ -

CURRENT PAYMENT DUE \$ 19,455.68

Balance to finish, including retainage: \$ 35,000.00

Contract Time Remaining (If applicable) - Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval:

Firm Name

Signature

Date

Engineer / Consultant Approval:

Veenstra & Kimm, Inc.

Firm Name

Signature

Date

City of Grimes Staff Approval:

Signature

Date

City of Grimes Council Approval:

Council 2-13-24

Signature

Date

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department

E-mail: mahrens@grimesiowa.gov Phone: (515) 986-4050 Fax: (515) 986-4480

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	April 9, 2019	\$ 3,410.10
2	May 14, 2019	\$ 3,784.00
3	June 11, 2019	\$ 3,084.78
4	July 9, 2019	\$ 4,757.29
5	August 13, 2019	\$ 1,845.40
6	September 10, 2019	\$ 228.91
7	October 8, 2019	\$ 877.32
8	November 12, 2019	\$ 4,026.12
9	December 9, 2019	\$ 9,595.24
10	January 14, 2020	\$ 4,855.90
11	February 11, 2020	\$ 2,699.94
12	March 10, 2020	\$ 1,328.45
13	April 14, 2020	\$ 1,506.55
14	February 11, 2020	\$ 24,359.53
15	March 10, 2020	\$ 10,500.50
16	April 14, 2020	\$ 5,165.23
17	May 12, 2020	\$ 11,490.30
18	June 9, 2020	\$ 6,605.10
19	July 14, 2020	\$ 57,078.16
20	August 11, 2020	\$ 36,812.00
21	September 22, 2020	\$ 45,013.14
22	October 13, 2020	\$ 32,958.72
23	November 10, 2020	\$ 28,597.90
24	December 22, 2020	\$ 11,743.35
25	January 12, 2021	\$ 5,444.50
26	February 9, 2021	\$ 27,474.28
27	March 9, 2021	\$ 11,301.96
28	April 27, 2021	\$ 15,104.50
29	May 11, 2021	\$ 9,751.90
30	June 8, 2021	\$ 17,322.10
31	July 13, 2021	\$ 19,548.00
32	August 10, 2021	\$ 5,586.82
33	September 14, 2021	\$ 11,200.40
34	October 12, 2021	\$ 12,977.06
35	November 9, 2021	\$ 27,432.50

Previous Applications for Payment

No.	Date	Amount
36	December 14, 2021	\$ 10,413.05
37	January 11, 2022	\$ 70,000.00
38	February 8, 2022	\$ 18,414.00
39	March 8, 2022	\$ 13,086.08
40	April 12, 2022	\$ 27,388.60
41	May 10, 2022	\$ 33,571.24
42	June 14, 2022	\$ 39,108.44
43	July 12, 2022	\$ 37,507.11
44	August 9, 2022	\$ 47,079.48
45	September 13, 2022	\$ 82,131.55
46	October 11, 2022	\$ 71,397.76
47	November 8, 2022	\$ 59,227.51
48	December 13, 2022	\$ 63,958.16
49	January 10, 2023	\$ 66,133.54
50	February 14, 2023	\$ 57,401.07
51	March 14, 2023	\$ 62,975.04
52	April 11, 2023	\$ 57,915.63
53	May 9, 2023	\$ 76,259.89
54	June 13, 2023	\$ 78,532.16
55	July 11, 2023	\$ 25,031.74
56	August 8, 2023	\$ 80,667.76
57	September 26, 2023	\$ 63,438.76
58	October 10, 2023	\$ 33,638.47
59	November 14, 2023	\$ 32,051.41
60	November 28, 2023	\$ 36,098.13
61	January 9, 2024	\$ 41,549.79
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TOTAL \$ 1,760,444.32

Record of Change Orders

No.	Date	Amount
1	September 22, 2020	\$ -
2	October 27, 2020	\$ 66,000.00
3	December 14, 2021	\$ 560,000.00
4	July 25, 2023	\$ 306,900.00
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TOTAL \$ 932,900.00

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	February 26, 2019
Original Contract Time:	
Added by Change Order:	
Contract Time to Date:	-
Time Used to Date:	
Contract Time Remaining:	-

**VEENSTRA
& KIMM INC.**

STATEMENT OF PROFESSIONAL SERVICES

City of Grimes
Attn: Matt Ahrens
101 NE Harvey
Grimes, IA 50111

January 26, 2024
Project No: 128108
Invoice No: 25

Project Manager H. Veenstra

Engineering services for WRA Connector - Phase 2 - Construction Engineering Services:
Professional Services from December 17, 2023 to January 20, 2024

Professional Personnel

	Hours	Rate	Amount	
Process Engineer I	4.00	235.00	940.00	
Engineer III-A	4.00	160.00	640.00	
Construction Engineer II	22.00	127.00	2,794.00	
Technician III	147.00	91.00	13,377.00	
Technician VII	8.00	65.00	520.00	
Totals	185.00		18,271.00	
Total Labor				18,271.00

Unit Billing

GPS/Total Station			70.00	
Mileage			32.75	
Mileage			14.41	
Mileage			408.75	
Mileage			637.84	
Mileage			19.43	
Duplication			1.50	
Total Units			1,184.68	1,184.68

Billing Limits

	Current	Prior	To-Date
Total Billings	19,455.68	1,187,444.32	1,206,900.00
Limit			1,206,900.00

Total this Invoice \$19,455.68

Billings to Date

	Current	Prior	Total
Labor	18,271.00	1,119,738.00	1,138,009.00
Expense	0.00	6,823.22	6,823.22
Unit	1,184.68	60,883.10	62,067.78
Totals	19,455.68	1,187,444.32	1,206,900.00



611 5th Ave, Suite 300
Des Moines, IA 50309

Project Name: Grimes Public Library
Project # X237400
Date: 2/7/2024

WEITZ SUMMARY – Amount Due

The Weitz Company: \$11,844.42

APPLICATION AND CERTIFICATE FOR PAYMENT

TO (OWNER): City of Grimes	PROJECT: PROJECT: #	Grimes Public Library X237400	Distribution to: OWNER (1) ARCHITECT (3) CONTRACTOR (1)
MAKE PAYMENT TO: FROM (CONTRACTOR): The Weitz Company, LLC 611 5th Ave, Suite 300 Des Moines, IA 50309	ARCHITECT: Invision 303 Watson Powell Jr. Way Suite 200 Des Moines, IA 50309	APPLICATION NO: 24 PERIOD TO: 01/01/24 01/31/24	
CONTRACT FOR: Construction Management		CONTRACT DATE:	

CONSTRUCTION MANAGER'S APPLICATION FOR PAYMENT

CHANGE ORDER SUMMARY		
Change Orders approved in previous months by Owner	ADDITIONS	DEDUCTIONS
TOTAL	0	0
Approved this Month		
Number	Date Approved	
CO 1	CM Services finalized	22,633.00
CO 2	PCO 004, 005, 009 & 010	17,558.50
CO 3	PCO 15	115,605.00
CO 4	PCO 028	18,129.80
CO 5	PCO 034	10,737.00
CO 6	PCO 065, 066 & 068	(5,929.50)
TOTALS		178,733.80
Net change by Change Order		178,733.80

Application is made for Payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$ 951,048.00
2. Net change by Change Order	\$ 178,733.80
3. CONTRACT SUM TO DATE (Line 1+2)	\$ 1,129,781.80
(Column C on G703)	
4. TOTAL COMPLETED & STORED TO DATE	\$ 1,122,194.50
(Column G on G703)	
5. RETAINAGE:	
a. 0% completed work	\$ -
(Column D + E on G703)	
b. 0% of Stored Material	\$ -
(Column F on G703) included in above number	
TOTAL RETAINAGE (Line 5a + 5b or Total in Column 1 of G703)	\$ -
6. TOTAL EARNED LESS RETAINAGE	\$ 1,122,194.50
(Line 4 less Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENTS	\$ 1,110,350.08
8. CURRENT PAYMENT NOW DUE	\$ 11,844.42
9. BALANCE TO FINISH, PLUS RETAINAGE	\$ 7,587.30
(Line 3 less Line 6)	

The undersigned Sub - Contractor certifies that to the best of the Sub - Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Sub - Contractor for Work for which previous Certificates for Payment were issued and payments received from the Contractor, and that current payment shown herein is now due.

CONTRACTOR: THE WEITZ COMPANY, LLC

By: Stephanie Morrison

February 7, 2024

State of: IOWA County of: POLK
subscribed and sworn to before me this February 7, 2024

NOTARY PUBLIC: _____
My Commission Expires: _____

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$ 11,844.42
(Attach explanation if certified differs from the amount applied for.)

ARCHITECT:

By: [Signature] Date: 02.08.24

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Prj #	X237400	App # :	24	Pd From:	1/1/2024				
Prj Name	Grimes Public Library	App Date:	2/5/2024	PD TO :	1/31/2024				
Sub:		Retain :	5.00%						
A	B	C1	D	E	F	G		H	I
Item Number	Description of Work	SOV	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	Total Completed And Stored (D+E+F)	Percent (G%C)	Balance To Finish (C-G)	Retainage
			PREVIOUS (D+E)	This Period					
	<u>The Weitz Company - Construction Manager</u>								
1	Preconstruction	25,000.00	25,000.00			25,000.00	100%		
2	Construction Manager Services	633,399.80	633,384.80	15.00		633,399.80	100%		
	<u>General Requirements</u>								
3	Latrines	8,300.00	6,919.00	1,381.00		8,300.00	100%		
4	Surveying	8,560.00	6,746.25	1,813.75		8,560.00	100%		
5	Dumpsters/Trash Chute	35,560.00	23,270.50	6,080.50		29,351.00	83%	6,209	
6	Safety	2,850.00	18,450.11			18,450.11	647%	(15,600)	
7	SWPPP/Access/Snow Removal	24,842.00	24,351.83	490.17		24,842.00	100%		
8	General Building Enclosures/Heat	50,146.00	40,361.00			40,361.00	80%	9,785	
9	Roof Access	5,000.00	7,775.59			7,775.59	156%	(2,776)	
10	Temporary Fencing	11,000.00	8,618.00			8,618.00	78%	2,382	
11	Fee (3.25%) on Construction Manager Services	25,661.00	24,858.00	803.00		25,661.00	100%		
12	Fee (3.25%) per Prime Volume Summary below	299,463.00	290,615.00	1,261.00		291,876.00	97%	7,587	
	<u>Prime Volume Summary</u>								
1	BP #01 - Grading & Utilities - Correll Contractors	468,175.80	438,000.00			438,000.00	94%	30,175.80	21,900.00
2	BP #02 - General Construction - Graphite Group	2,741,550.38	2,682,635.77	6,475.00		2,689,110.77	98%	52,439.61	134,455.54
3	BP #03 - Masonry - Forrest & Associates	353,969.87	349,361.53	4,608.34		353,969.87	100%		17,698.49
4	BP #04 - Flooring - Ideal Floors	113,875.00	111,775.00			111,775.00	98%	2,100	5,588.75
5	BP #05 - Ceramic Tile - Des Moines Marble	127,505.00	125,680.00	1,825.00		127,505.00	100%		6,375.25
6	BP #06 - Roofing - Academy Roofing	422,350.00	422,350.00			422,350.00	100%		21,117.50
7	BP #07 - Aluminum, Glazing & Metal Panels - Forman Ford	848,062.00	848,062.00			848,062.00	100%		42,403.10
8	BP #08 - Framing, Drywall, Acoustic, Paint - Performance Contracting Inc	1,523,955.90	1,503,098.44	15,577.21		1,518,675.65	100%	5,280.25	75,933.78
9	BP #09 - Elevator - KONE	144,000.00	144,000.00			144,000.00	100%		7,200.00
10	BP #10 - Fire Sprinkler - Midwest Auto Fire Sprinkler	87,500.00	87,500.00			87,500.00	100%		4,375.00
11	BP #11 - Mechanical - AMC Mechanical	1,039,785.27	1,034,203.37	5,581.90		1,039,785.27	100%		51,989.26
12	BP #12 - Electrical - Van Maanen Electric	1,030,150.85	1,025,804.50	4,346.35		1,030,150.85	100%		51,507.54
13	BP #13 - Site Paving - Nehring	241,494.00	241,094.00	400.00		241,494.00	100%		12,074.70
14	BP #14 - Landscaping - Miner Hardscape	154,970.00						154,970.00	
	Prime Contractors Total	\$ 9,297,344.07	\$ 9,013,564.61	\$ 38,813.80		\$ 9,052,378.41	97%	244,965.66	452,618.92
	Weitz Total	\$ 1,129,781.80	\$1,110,350.08	\$11,844.42		\$ 1,122,194.50	99%	7,587.30	

RESOLUTION 02-0824 THE GRIMES CITY COUNCIL ENTERED INTO CONSTRUCTION
CONTRACTS FOR THE CONSTRUCTION OF CERTAIN PUBLIC IMPROVEMENTS;

Grimes Resolution No. 02-0824

WHEREAS, The Grimes City Council entered into construction contracts for the construction of certain public improvements;

WHEREAS, the contractor for each project shall submit progress payment requests;

WHEREAS, the engineering firm overseeing the project along with the City Engineer review the pay requests and submit them for payment;

WHEREAS, the attached pay requests have been reviewed and have been determined to be due and payable to the contractor.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, recommend payment of the attached pay requests.

PASSED and APPROVED on February 13, 2024.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: WRA Grimes Connector - Contract 4
Contractor: Shank Constructors, Inc.
Address: 3501 85th Avenue North, Brooklyn Park, MN 55443
Finance Budget Code: 364-815-6499 **Finance Project #**
Vendor Project or Invoice #: **PO #**
Original Contract Date: January 25, 2022 **Vendor #** 2926

Date of Council Meeting: February 13, 2024 **PAYMENT REQUEST #** 23
PAYMENT PERIOD: From: December 31, 2023 Through: January 31, 2024

Contract Summary

Original Contract Amount:	\$	8,068,100.00	
Net change by Change Orders:	\$	188,153.78	
Contract Amount to Date: (line 1 ± 2)	\$	8,256,253.78	
Total completed and stored to date:	\$	8,180,253.78	
Retainage: 5 % of Completed Work:	\$	409,012.69	
Total Earned less Retainage:	\$	7,771,241.09	
Less previous applications for payment:	\$	7,724,448.98	
SUBTOTAL	\$	46,792.11	

OTHER CHARGES (Attach an itemized list) \$ -

CURRENT PAYMENT DUE \$ 46,792.11

Balance to finish, including retainage: \$ 485,012.69

Contract Time Remaining (If applicable) (40.00) Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval: Shank Constructors, Inc.
Signature: [Signature] Firm Name: Shank Constructors, Inc. Date: 02/01/2024

Engineer / Consultant Approval: Veenstra & Kimm, Inc.
Signature: [Signature] Firm Name: Veenstra & Kimm, Inc. Date: 02-01-2024

City of Grimes Staff Approval: [Signature]
Signature: [Signature] Date: 2-5-24

City of Grimes Council Approval: Council 2-13-24
Signature: [Signature] Date: [Signature]

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department
E-mail: mahrens@grimesiowa.gov **Phone:** (515) 986-4050 **Fax:** (515) 986-4480

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

CONTRACT PRICE DETAIL

ITEM NO.	DESCRIPTION (Include Change Order # if Applicable)	UNITS	ORIGINAL PROPOSED QUANTITY	QUANTITY CHANGE (BY CHANGE ORDER)	TOTAL QUANTITY	UNIT PRICE	EXTENDED PRICE	QUANTITY COMPLETE	VALUE OF COMPLETED WORK	REMAINING QUANTITY	PERCENT COMPLETE
1	Mobilization	LS	1.00		1.00	\$285,000.00	\$ 285,000.00	100%	\$ 285,000.00	0%	100.00%
2	Site Demolition	LS	1.00		1.00	\$115,000.00	\$ 115,000.00	100%	\$ 115,000.00	0%	100.00%
3	Earth Retention	LS	1.00		1.00	\$ 1,921,503.00	\$ 1,921,503.00	100%	\$ 1,921,503.00	0%	100.00%
4	Earthwork	LS	1.00		1.00	\$546,000.00	\$ 546,000.00	99%	\$ 540,540.00	1%	99.00%
5	Site Utilities	LS	1.00		1.00	\$ 1,104,000.00	\$ 1,104,000.00	99%	\$ 1,092,960.00	1%	99.00%
6	Site Concrete	LS	1.00		1.00	\$35,000.00	\$ 35,000.00	10%	\$ 3,500.00	90%	10.00%
7	Cast In Place Concrete	LS	1.00		1.00	\$ 1,388,210.00	\$ 1,388,210.00	100%	\$ 1,388,210.00	0%	100.00%
8	Precast Materials	LS	1.00		1.00	\$207,500.00	\$ 207,500.00	100%	\$ 207,500.00	0%	100.00%
9	Precast Erection	LS	1.00		1.00	\$36,400.00	\$ 36,400.00	100%	\$ 36,400.00	0%	100.00%
10	Wood Blocking	LS	1.00		1.00	\$ 3,000.00	\$ 3,000.00	100%	\$ 3,000.00	0%	100.00%
11	Roofing	LS	1.00		1.00	\$40,200.00	\$ 40,200.00	100%	\$ 40,200.00	0%	100.00%
12	Hatches	LS	1.00		1.00	\$24,500.00	\$ 24,500.00	100%	\$ 24,500.00	0%	100.00%
13	Aluminum Doors and Windows	LS	1.00		1.00	\$18,250.00	\$ 18,250.00	100%	\$ 18,250.00	0%	100.00%
14	Coiling Door	LS	1.00		1.00	\$23,500.00	\$ 23,500.00	100%	\$ 23,500.00	0%	100.00%
15	Painting	LS	1.00		1.00	\$25,000.00	\$ 25,000.00	100%	\$ 25,000.00	0%	100.00%
16	Specialties	LS	1.00		1.00	\$ 1,800.00	\$ 1,800.00	100%	\$ 1,800.00	0%	100.00%
17	Bar Screens	LS	1.00		1.00	\$309,220.00	\$ 309,220.00	100%	\$ 309,220.00	0%	100.00%
18	Submersible Pumps	LS	1.00		1.00	\$333,000.00	\$ 333,000.00	100%	\$ 333,000.00	0%	100.00%
19	Slide Gates	LS	1.00		1.00	\$39,460.00	\$ 39,460.00	100%	\$ 39,460.00	0%	100.00%
20	Inside Process Piping	LS	1.00		1.00	\$227,000.00	\$ 227,000.00	100%	\$ 227,000.00	0%	100.00%
21	Jib Crane	LS	1.00		1.00	\$58,000.00	\$ 58,000.00	100%	\$ 58,000.00	0%	100.00%
22	Plumbing	LS	1.00		1.00	\$12,000.00	\$ 12,000.00	100%	\$ 12,000.00	0%	100.00%
23	HVAC	LS	1.00		1.00	\$329,460.00	\$ 329,460.00	100%	\$ 329,460.00	0%	100.00%
24	Electrical	LS	1.00		1.00	\$985,097.00	\$ 985,097.00	100%	\$ 985,097.00	0%	100.00%
25	CO #1 Additional Fencing	LS		1.00	1.00	\$ 2,493.33	\$ 2,493.33	1.00	\$ 2,493.33	-	100.00%
26	CO 2.1 Adding Color to Precast Concrete Wall Panels	LS		1.00	1.00	\$11,040.00	\$ 11,040.00	1.00	\$ 11,040.00	-	100.00%
27	CO 2.2 Change Hatches 6-9 Larger Size for Pumps	LS		1.00	1.00	\$ 4,884.00	\$ 4,884.00	1.00	\$ 4,884.00	-	100.00%
28	CO 3.1 Dewatering of the Pump Station Excavation	LS		1.00	1.00	\$92,000.00	\$ 92,000.00	1.00	\$ 92,000.00	-	100.00%
29	CO 3.2 Primary Power Conduit Extension	LS		1.00	1.00	\$11,001.73	\$ 11,001.73	1.00	\$ 11,001.73	-	100.00%
30	CO 3.3 Transformer Conduit & Conductor Extension	LS		1.00	1.00	\$16,445.36	\$ 16,445.36	1.00	\$ 16,445.36	-	100.00%
31	CO 3.4 Install Supports for Pump Discharge Pipes	LS		1.00	1.00	\$ 6,431.24	\$ 6,431.24	1.00	\$ 6,431.24	-	100.00%
32	CO 3.5 Install Supports for Discharge Valves	LS		1.00	1.00	\$ 6,398.69	\$ 6,398.69	1.00	\$ 6,398.69	-	100.00%
33	CO 3.6 Bypass Pumping	LS		1.00	1.00	\$28,000.00	\$ 28,000.00		\$ -	1.00	0.00%
34	CO 3.7 Fiberglass Grating in Front of Bar Screens	LS		1.00	1.00	\$ 8,135.56	\$ 8,135.56	1.00	\$ 8,135.56	-	100.00%
35	CO 3.8 Change Finish on Doors to Match Water Plant	LS		1.00	1.00	\$ 1,323.87	\$ 1,323.87	1.00	\$ 1,323.87	-	100.00%
36					-		\$ -		\$ -	-	0.00%
37					-		\$ -		\$ -	-	0.00%
38					-		\$ -		\$ -	-	0.00%
39					-		\$ -		\$ -	-	0.00%
40					-		\$ -		\$ -	-	0.00%
41					-		\$ -		\$ -	-	0.00%
42					-		\$ -		\$ -	-	0.00%
43					-		\$ -		\$ -	-	0.00%
44					-		\$ -		\$ -	-	0.00%
45					-		\$ -		\$ -	-	0.00%
46					-		\$ -		\$ -	-	0.00%
47					-		\$ -		\$ -	-	0.00%
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57					-		\$ -		\$ -	-	0.00%
58					-		\$ -		\$ -	-	0.00%
59					-		\$ -		\$ -	-	0.00%
60					-		\$ -		\$ -	-	0.00%
61					-		\$ -		\$ -	-	0.00%

TOTAL CONTRACT AND VALUE OF WORK COMPLETED TO DATE

\$ 8,256,253.78

\$ 8,180,253.78

99.08%

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	April 12, 2022	\$ 179,581.03
2	May 10, 2022	\$ 152,544.50
3	June 14, 2022	\$ 635,744.26
4	July 12, 2022	\$ 547,628.35
5	August 9, 2022	\$ 756,106.14
6	September 13, 2022	\$ 949,547.80
7	October 11, 2022	\$ 420,971.27
8	November 8, 2022	\$ 252,582.76
9	December 13, 2022	\$ 298,450.30
10	January 10, 2023	\$ 133,038.53
11	February 14, 2023	\$ 565,243.94
12	March 14, 2023	\$ 424,548.09
13	April 11, 2023	\$ 406,928.99
14	May 9, 2023	\$ 57,058.90
15	June 13, 2023	\$ 235,379.16
16	July 11, 2023	\$ 474,905.50
17	August 8, 2023	\$ 86,604.00
18	September 12, 2023	\$ 498,311.44
19	October 10, 2023	\$ 229,922.50
20	November 14, 2023	\$ 190,056.93
21	December 12, 2023	\$ 112,363.44
22	January 9, 2024	\$ 116,931.15
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Previous Applications for Payment

No.	Date	Amount
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TOTAL **\$ 7,724,448.98**

Record of Change Orders

No.	Date	Amount
1	December 13, 2022	\$ 2,493.33
2	April 11, 2023	\$ 15,924.00
3	October 24, 2023	\$ 169,736.45
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TOTAL **\$ 188,153.78**

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	January 25, 2022
Original Contract Time:	583.00
Added by Change Order:	113.00
Contract Time to Date:	696.00
Time Used to Date:	736.00
Contract Time Remaining:	(40.00)

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: S James Street and SE 11th Street Improvements
Contractor: Absolute Concrete Construction, Inc.
Address: 1800 Burr Oak Blvd., Granger, Iowa 50109
Finance Budget Code: 369-210-6499 **Finance Project #**
Vendor Project or Invoice #: **PO #**
Original Contract Date: August 22, 2023 **Vendor #** 1072

Date of Council Meeting: February 13, 2024 **PAYMENT REQUEST #** 4
PAYMENT PERIOD: From: January 1, 2024 Through: January 31, 2024

Contract Summary

Original Contract Amount:	\$	9,047,309.99	
Net change by Change Orders:	\$	18,580.00	
Contract Amount to Date: (line 1 ± 2)	\$	9,065,889.99	
Total completed and stored to date:	\$	1,989,699.70	
Retainage: 5 % of Completed Work:	\$	99,484.99	
Total Earned less Retainage:	\$	1,890,214.71	
Less previous applications for payment:	\$	1,800,006.28	
SUBTOTAL	\$		90,208.43

OTHER CHARGES (Attach an itemized list) \$ -

CURRENT PAYMENT DUE \$ 90,208.43

Balance to finish, including retainage: \$ 7,175,675.28

Contract Time Remaining (If applicable) - CALENDAR DAYS

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval: Absolute Concrete Construction, Inc.

Signature:  Firm Name: Date: 2-5-24

Engineer / Consultant Approval:

Signature: Firm Name: Date:

City of Grimes Staff Approval:

Signature:  Date: 2-5-24

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department
E-mail: mahrens@grimesiowa.gov Phone: (515) 986-4050 Fax: (515) 986-4480

CONTRACT PRICE DETAIL

ITEM NO.	SUDAS ITEM CODE	DESCRIPTION (Include Change Order # if Applicable)	UNITS	ORIGINAL PROPOSED QUANTITY	QUANTITY CHANGE (BY CHANGE ORDER)	TOTAL QUANTITY	UNIT PRICE	EXTENDED PRICE	QUANTITY COMPLETE	VALUE OF COMPLETED WORK	VALUE OF STORED MATERIALS REMAINING	TOTAL COMPLETED WORK AND STORED MATERIALS	REMAINING QUANTITY	PERCENT COMPLETE
1	2.01	CLEARING AND GRUBBING, UNITS	UNIT	74.80		74.80	\$ 150.00	\$ 11,220.00	-	\$ -	\$ -	\$ -	74.80	0.00%
2	2.02	CLEARING AND GRUBBING, ACRE	ACRE	1.00		1.00	\$ 9,500.00	\$ 9,500.00	1.00	\$ 9,500.00	\$ -	\$ 9,500.00	-	100.00%
3	2.03	TOPSOIL, ON-SITE	CY	9,848.00		9,848.00	\$ 8.50	\$ 83,708.00	4,982.00	\$ 42,347.00	\$ -	\$ 42,347.00	4,866.00	50.59%
4	2.04	EXCAVATION, CLASS 10, ROADWAY AND BORROW	CY	13,150.00		13,150.00	\$ 3.55	\$ 46,682.50	7,922.00	\$ 28,123.10	\$ -	\$ 28,123.10	5,228.00	60.24%
5	2.05	EXCAVATION, CLASS 10, CHANNEL	CY	1,286.00		1,286.00	\$ 4.75	\$ 6,108.50	-	\$ -	\$ -	\$ -	1,286.00	0.00%
6	2.06	EXCAVATION, CLASS 10, CONTRACTOR FURNISH	CY	20,641.00		20,641.00	\$ 14.00	\$ 288,974.00	12,000.00	\$ 168,000.00	\$ -	\$ 168,000.00	8,641.00	58.14%
7	2.07	EXCAVATION, CLASS 10, WASTE	CY	4,667.00		4,667.00	\$ 11.00	\$ 51,337.00	-	\$ -	\$ -	\$ -	4,667.00	0.00%
8	2.08	BELOW GRADE EXCAVATION (CORE OUT)	CY	1,100.00		1,100.00	\$ 81.25	\$ 89,375.00	-	\$ -	\$ -	\$ -	1,100.00	0.00%
9	2.09	SUBGRADE PREPARATION, 12 IN.	SY	33,087.00		33,087.00	\$ 2.75	\$ 90,989.25	-	\$ -	\$ -	\$ -	33,087.00	0.00%
10	2.10	SUBGRADE TREATMENT, GEOGRID, TRIANGULAR, TYPE 3	SY	12,500.00		12,500.00	\$ 5.00	\$ 62,500.00	-	\$ -	\$ -	\$ -	12,500.00	0.00%
11	2.11	MODIFIED SUBBASE	CY	6,084.00		6,084.00	\$ 69.50	\$ 422,838.00	-	\$ -	\$ -	\$ -	6,084.00	0.00%
12	2.12	REMOVAL OF ABANDONED RAILROAD	LF	213.00		213.00	\$ 15.00	\$ 3,195.00	210.00	\$ 3,150.00	\$ -	\$ 3,150.00	3.00	98.59%
13	3.01	TRENCH FOUNDATION	TON	100.00		100.00	\$ 45.00	\$ 4,500.00	-	\$ -	\$ -	\$ -	100.00	0.00%
14	4.01	SANITARY SEWER GRAVITY MAIN, TRENCHED, PVC, 8 IN.	LF	377.00		377.00	\$ 70.50	\$ 26,578.50	419.00	\$ 29,539.50	\$ -	\$ 29,539.50	(42.00)	111.14%
15	4.02	STORM SEWER, TRENCHED, RCP, CLASS III, 24 IN.	LF	1,057.00		1,057.00	\$ 91.50	\$ 96,715.50	664.00	\$ 60,756.00	\$ -	\$ 60,756.00	393.00	62.82%
16	4.03	STORM SEWER, TRENCHED, RCP, CLASS III, 30 IN.	LF	559.00		559.00	\$ 103.00	\$ 57,577.00	17.00	\$ 1,751.00	\$ -	\$ 1,751.00	542.00	3.04%
17	4.04	STORM SEWER, TRENCHED, RCP, CLASS III, 36 IN.	LF	620.00		620.00	\$ 106.50	\$ 66,030.00	-	\$ -	\$ -	\$ -	620.00	0.00%
18	4.05	STORM SEWER, TRENCHED, RCP, CLASS III, 42 IN.	LF	1,151.00		1,151.00	\$ 167.50	\$ 192,792.50	58.00	\$ 9,715.00	\$ -	\$ 9,715.00	1,093.00	5.04%
19	4.06	STORM SEWER, TRENCHED, RCP, CLASS III, 54 IN.	LF	961.00		961.00	\$ 213.00	\$ 204,693.00	962.00	\$ 204,906.00	\$ -	\$ 204,906.00	(1.00)	100.10%
20	4.07	STORM SEWER, TRENCHED, RCP, CLASS V, 15 IN.	LF	1,571.00		1,571.00	\$ 50.50	\$ 79,335.50	309.00	\$ 15,604.50	\$ -	\$ 15,604.50	1,262.00	19.67%
21	4.08	STORM SEWER, TRENCHED, RCP, CLASS V, 18 IN.	LF	536.00		536.00	\$ 64.00	\$ 34,304.00	236.00	\$ 15,104.00	\$ -	\$ 15,104.00	300.00	44.03%
22	4.09	STORM SEWER, TRENCHED, HDPE, 12-IN	LF	127.00		127.00	\$ 57.00	\$ 7,239.00	-	\$ -	\$ -	\$ -	127.00	0.00%
23	4.10	REMOVAL OF STORM SEWER, LESS THAN OR EQUAL TO 36 IN.	LF	2,097.00		2,097.00	\$ 19.50	\$ 40,891.50	728.00	\$ 14,196.00	\$ -	\$ 14,196.00	1,369.00	34.72%
24	4.11	REMOVAL OF STORM SEWER, GREATER THAN 36 IN.	LF	58.00		58.00	\$ 35.50	\$ 2,059.00	58.00	\$ 2,059.00	\$ -	\$ 2,059.00	-	100.00%
25	4.12	PIPE CULVERT, DRIVEWAY, CMP, 12 IN.	LF	12.00		12.00	\$ 60.00	\$ 720.00	-	\$ -	\$ -	\$ -	12.00	0.00%
26	4.13	PIPE APRON, CMP, 12 IN.	EA	2.00		2.00	\$ 1,075.00	\$ 2,150.00	-	\$ -	\$ -	\$ -	2.00	0.00%
27	4.14	PIPE APRON, CONCRETE, 24 IN.	EA	4.00		4.00	\$ 2,705.00	\$ 10,820.00	4.00	\$ 10,820.00	\$ -	\$ 10,820.00	-	100.00%
28	4.15	PIPE APRON, CONCRETE, 36 IN.	EA	2.00		2.00	\$ 3,825.00	\$ 7,650.00	-	\$ -	\$ -	\$ -	2.00	0.00%
29	4.16	PIPE APRON, CONCRETE, 42 IN.	EA	1.00		1.00	\$ 4,415.00	\$ 4,415.00	1.00	\$ 4,415.00	\$ -	\$ 4,415.00	-	100.00%
30	4.17	PIPE APRON, CONCRETE, 54 IN.	EA	2.00		2.00	\$ 5,650.00	\$ 11,300.00	2.00	\$ 11,300.00	\$ -	\$ 11,300.00	-	100.00%
31	4.18	SUBDRAIN, CORRUGATED, PVC, TYPE 1, CASE B, 6 IN.	LF	9,111.00		9,111.00	\$ 22.50	\$ 204,997.50	12.50	\$ 281.25	\$ -	\$ 281.25	9,098.50	0.14%
32	4.19	SUBDRAIN, CORRUGATED, HDPE, TYPE 1, CASE B, 6 IN.	LF	310.00		310.00	\$ 22.50	\$ 6,975.00	-	\$ -	\$ -	\$ -	310.00	0.00%
33	4.20	SUBDRAIN CLEANOUT, TYPE A-1	EA	45.00		45.00	\$ 905.00	\$ 40,725.00	1.00	\$ 905.00	\$ -	\$ 905.00	44.00	2.22%
34	4.21	SUBRAIN, OUTLET, CMP, CONNECTION TO INTAKE	EA	68.00		68.00	\$ 400.00	\$ 27,200.00	-	\$ -	\$ -	\$ -	68.00	0.00%
35	4.22	FIELD TILE REPAIR, PVC, UNSPECIFIED DIAMETER	LF	250.00		250.00	\$ 49.00	\$ 12,250.00	105.50	\$ 5,169.50	\$ -	\$ 5,169.50	144.50	42.20%
36	5.01	WATER MAIN, TRENCHED, PVC, DR18, 4 IN.	LF	120.00		120.00	\$ 32.00	\$ 3,840.00	-	\$ -	\$ -	\$ -	120.00	0.00%
37	5.02	WATER MAIN, TRENCHED, PVC, DR18, 6 IN.	LF	56.00		56.00	\$ 23.00	\$ 1,288.00	-	\$ -	\$ -	\$ -	56.00	0.00%
38	5.03	WATER MAIN, TRENCHED, PVC, DR18, 8 IN.	LF	666.00		666.00	\$ 51.00	\$ 33,966.00	542.00	\$ 27,642.00	\$ -	\$ 27,642.00	124.00	81.38%
39	5.04	WATER MAIN, TRENCHED, PVC, DR18, 12 IN.	LF	26.00		26.00	\$ 110.00	\$ 2,860.00	-	\$ -	\$ -	\$ -	26.00	0.00%
40	5.05	WATER MAIN, TRENCHED, DIP, C151, CLASS 52, 8 IN.	LF	28.00		28.00	\$ 95.00	\$ 2,660.00	-	\$ -	\$ -	\$ -	28.00	0.00%
41	5.06	WATER MAIN, TRENCHED, RESTRAINED JOINT, PVC, DR18, 8 IN.	LF	1,008.00		1,008.00	\$ 53.00	\$ 53,424.00	376.50	\$ 19,954.50	\$ -	\$ 19,954.50	631.50	37.35%
42	5.07	WATER MAIN, TRENCHED, RESTRAINED JOINT, PVC, DR18, 16 IN.	LF	3,879.00		3,879.00	\$ 124.00	\$ 480,996.00	154.00	\$ 19,096.00	\$ 329,954.00	\$ 349,050.00	3,725.00	3.97%
43	5.08	WATER MAIN W/ CASING PIPE, TRENCHED, RESTRAINED JOINT, PVC, DR18, 8 IN.	LF	40.00		40.00	\$ 200.00	\$ 8,000.00	40.00	\$ 8,000.00	\$ -	\$ 8,000.00	-	100.00%
44	5.09	WATER MAIN W/ CASING PIPE, TRENCHED, RESTRAINED JOINT, PVC, DR18, 16 IN.	LF	20.00		20.00	\$ 455.00	\$ 9,100.00	-	\$ -	\$ -	\$ -	20.00	0.00%
45	5.10	FITTING, 6" BEND	EA	15.00		15.00	\$ 900.00	\$ 13,500.00	-	\$ -	\$ -	\$ -	15.00	0.00%
46	5.11	FITTING, 6" CAP/PLUG	EA	1.00		1.00	\$ 355.00	\$ 355.00	-	\$ -	\$ -	\$ -	1.00	0.00%
47	5.12	FITTING, 8" BEND	EA	48.00		48.00	\$ 995.00	\$ 47,760.00	8.00	\$ 7,960.00	\$ -	\$ 7,960.00	40.00	16.67%
48	5.13	FITTING, 8" CAP/PLUG	EA	5.00		5.00	\$ 450.00	\$ 2,250.00	-	\$ -	\$ -	\$ -	5.00	0.00%
49	5.14	FITTING, 8"x4" REDUCER	EA	1.00		1.00	\$ 550.00	\$ 550.00	-	\$ -	\$ -	\$ -	1.00	0.00%
50	5.15	FITTING, 8"x6" TEE	EA	1.00		1.00	\$ 1,015.00	\$ 1,015.00	-	\$ -	\$ -	\$ -	1.00	0.00%
51	5.16	FITTING, 8"x8" TEE	EA	2.00		2.00	\$ 1,085.00	\$ 2,170.00	-	\$ -	\$ -	\$ -	2.00	0.00%

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52	5.17	FITTING, 12" BEND	EA	1.00	\$ 1,275.00	\$ 1,275.00	-	\$	-	\$	-	1.00	0.00%
53	5.18	FITTING, 12" CAP/PLUG	EA	2.00	\$ 685.00	\$ 1,370.00	-	\$	-	\$	-	2.00	0.00%
54	5.19	FITTING, 12"X12" TEE	EA	1.00	\$ 1,650.00	\$ 1,650.00	-	\$	-	\$	-	1.00	0.00%
55	5.20	FITTING, 16" BEND	EA	22.00	\$ 1,365.00	\$ 30,030.00	3.00	\$ 4,095.00	\$	\$	4,095.00	19.00	13.64%
56	5.21	FITTING, 16" CAP/PLUG	EA	3.00	\$ 1,165.00	\$ 3,495.00	-	\$	-	\$	-	3.00	0.00%
57	5.22	FITTING, 16"X8" REDUCER	EA	1.00	\$ 1,500.00	\$ 1,500.00	1.00	\$ 1,500.00	\$	\$	1,500.00	-	100.00%
58	5.23	FITTING, 16"X6" TEE	EA	1.00	\$ 2,180.00	\$ 2,180.00	-	\$	-	\$	-	1.00	0.00%
59	5.24	FITTING, 16"X8" TEE	EA	10.00	\$ 2,300.00	\$ 23,000.00	1.00	\$ 2,300.00	\$	\$	2,300.00	9.00	10.00%
60	5.25	FITTING, 16"X12" TEE	EA	4.00	\$ 2,550.00	\$ 10,200.00	-	\$	-	\$	-	4.00	0.00%
61	5.26	FITTING, 16"X16" TEE	EA	1.00	\$ 3,050.00	\$ 3,050.00	1.00	\$ 3,050.00	\$	\$	3,050.00	-	100.00%
62	5.27	WATER SERVICE STUB, COPPER, 1 IN.	LF	270.00	\$ 27.00	\$ 7,290.00	-	\$	-	\$	-	270.00	0.00%
63	5.28	WATER SERVICE STUB, COPPER, 2 IN.	LF	10.00	\$ 82.00	\$ 820.00	-	\$	-	\$	-	10.00	0.00%
64	5.29	WATER SERVICE CORPORATION	EA	4.00	\$ 795.00	\$ 3,180.00	-	\$	-	\$	-	4.00	0.00%
65	5.30	WATER SERVICE CURB STOP AND BOX	EA	4.00	\$ 1,010.00	\$ 4,040.00	-	\$	-	\$	-	4.00	0.00%
66	5.31	WATER SERVICE, TEMPORARY CONNECTION	EA	4.00	\$ 1,350.00	\$ 5,400.00	-	\$	-	\$	-	4.00	0.00%
67	5.32	WATER MAIN REMOVAL	LF	4,534.00	\$ 16.50	\$ 74,811.00	-	\$	-	\$	-	4,534.00	0.00%
68	5.33	VALVE, GATE, 4 IN.	EA	1.00	\$ 1,500.00	\$ 1,500.00	-	\$	-	\$	-	1.00	0.00%
69	5.34	VALVE, GATE, 6 IN.	EA	3.00	\$ 1,805.00	\$ 5,415.00	-	\$	-	\$	-	3.00	0.00%
70	5.35	VALVE, GATE, 8 IN.	EA	14.00	\$ 2,525.00	\$ 35,350.00	4.00	\$ 10,100.00	\$	\$	10,100.00	10.00	28.57%
71	5.36	VALVE, GATE, 12 IN.	EA	1.00	\$ 4,310.00	\$ 4,310.00	-	\$	-	\$	-	1.00	0.00%
72	5.37	VALVE, GATE, 16 IN.	EA	7.00	\$ 11,700.00	\$ 81,900.00	1.00	\$ 11,700.00	\$	\$	11,700.00	6.00	14.29%
73	5.38	VALVE, GATE, 12 IN. LIVE INSERT	EA	2.00	\$ 19,775.00	\$ 39,550.00	-	\$	-	\$	-	2.00	0.00%
74	5.39	LINE STOP, 12 IN.	EA	2.00	\$ 16,300.00	\$ 32,600.00	-	\$	-	\$	-	2.00	0.00%
75	5.40	FIRE HYDRANT ASSEMBLY	EA	23.00	\$ 7,690.00	\$ 176,870.00	4.00	\$ 30,760.00	\$	\$	30,760.00	19.00	17.39%
76	5.41	FIRE HYDRANT ASSEMBLY REMOVAL	EA	7.00	\$ 500.00	\$ 3,500.00	-	\$	-	\$	-	7.00	0.00%
77	5.42	TEMPORARY CONNECTION, WATER MAIN	EA	2.00	\$ 6,175.00	\$ 12,350.00	-	\$	-	\$	-	2.00	0.00%
78	5.43	RELOCATION OF IRRIGATION METER	LS	1.00	\$ 2,500.00	\$ 2,500.00	-	\$	-	\$	-	1.00	0.00%
79	6.01	MANHOLE, SANITARY SEWER, SW-301, 48 IN.	EA	1.00	\$ 4,360.00	\$ 4,360.00	1.00	\$ 4,360.00	\$	\$	4,360.00	-	100.00%
80	6.02	MANHOLE, STORM SEWER, SW-401, 48 IN.	EA	5.00	\$ 4,000.00	\$ 20,000.00	2.00	\$ 8,000.00	\$	\$	8,000.00	3.00	40.00%
81	6.03	MANHOLE, STORM SEWER, SW-401, 60 IN.	EA	4.00	\$ 4,615.00	\$ 18,460.00	-	\$	-	\$	-	4.00	0.00%
82	6.04	MANHOLE, STORM SEWER, SW-401, 72 IN.	EA	6.00	\$ 7,425.00	\$ 44,550.00	-	\$	-	\$	-	6.00	0.00%
83	6.05	MANHOLE, STORM SEWER, SW-401, 96 IN.	EA	3.00	\$ 13,500.00	\$ 40,500.00	2.00	\$ 27,000.00	\$	\$	27,000.00	1.00	66.67%
84	6.06	INTAKE, SINGLE GRATE, SW-501	EA	4.00	\$ 3,000.00	\$ 12,000.00	1.00	\$ 3,000.00	\$	\$	3,000.00	3.00	25.00%
85	6.07	INTAKE, SINGLE GRATE W/ MANHOLE, SW-503	EA	1.00	\$ 3,975.00	\$ 3,975.00	-	\$	-	\$	-	1.00	0.00%
86	6.08	INTAKE, DOUBLE GRATE, SW-505	EA	18.00	\$ 4,400.00	\$ 79,200.00	2.00	\$ 8,800.00	\$	\$	8,800.00	16.00	11.11%
87	6.09	INTAKE, DOUBLE GRATE, SW-505, MOD1	EA	1.00	\$ 7,650.00	\$ 7,650.00	-	\$	-	\$	-	1.00	0.00%
88	6.10	INTAKE, DOUBE GRATE W/ MANHOLE, SW-506	EA	5.00	\$ 6,500.00	\$ 32,500.00	4.00	\$ 26,000.00	\$	\$	26,000.00	1.00	80.00%
89	6.11	INTAKE, DOUBE GRATE W/ MANHOLE, SW-506, MOD1	EA	6.00	\$ 9,450.00	\$ 56,700.00	4.00	\$ 37,800.00	\$	\$	37,800.00	2.00	66.67%
90	6.12	INTAKE, DOUBE GRATE W/ MANHOLE, SW-506, MOD2	EA	5.00	\$ 11,725.00	\$ 58,625.00	3.00	\$ 35,175.00	\$	\$	35,175.00	2.00	60.00%
91	6.13	INTAKE, DOUBE GRATE W/ MANHOLE, SW-506, MOD3	EA	1.00	\$ 11,675.00	\$ 11,675.00	-	\$	-	\$	-	1.00	0.00%
92	6.14	INTAKE, CIRCULAR AREA, SW-512, CASE 1, 18 IN.	EA	2.00	\$ 1,850.00	\$ 3,700.00	-	\$	-	\$	-	2.00	0.00%
93	6.15	INTAKE, DRAIN BASIN, PVC, 12 IN. DOME GRATE	EA	3.00	\$ 2,250.00	\$ 6,750.00	-	\$	-	\$	-	3.00	0.00%
94	6.16	MANHOLE ADJUSTMENT, SANITARY, MINOR	EA	2.00	\$ 2,025.00	\$ 4,050.00	-	\$	-	\$	-	2.00	0.00%
95	6.17	MANHOLE ADJUSTMENT, SANITARY, MAJOR	EA	3.00	\$ 3,050.00	\$ 9,150.00	-	\$	-	\$	-	3.00	0.00%
96	6.18	INTAKE ADJUSTMENT, MAJOR	EA	1.00	\$ 2,300.00	\$ 2,300.00	-	\$	-	\$	-	1.00	0.00%
97	6.19	CONNECTION TO EXISTING INTAKE	EA	1.00	\$ 4,550.00	\$ 4,550.00	-	\$	-	\$	-	1.00	0.00%
98	6.20	REMOVE MANHOLE	EA	3.00	\$ 750.00	\$ 2,250.00	-	\$	-	\$	-	3.00	0.00%
99	6.21	REMOVE INTAKE	EA	8.00	\$ 725.00	\$ 5,800.00	-	\$	-	\$	-	8.00	0.00%
100	7.01	PAVEMENT, PCC, CLASS C, CLASS 4, 7 IN.	SY	954.00	\$ 60.00	\$ 57,240.00	-	\$	-	\$	-	954.00	0.00%
101	7.02	PAVEMENT, PCC, CLASS C, CLASS 4, 9 IN.	SY	26,596.00	\$ 70.50	\$ 1,875,018.00	-	\$	-	\$	-	26,596.00	0.00%
102	7.03	PAVEMENT, PCC, CLASS C, CLASS 4, 9 IN. COLORED	SY	500.00	\$ 137.00	\$ 68,500.00	-	\$	-	\$	-	500.00	0.00%
103	7.04	PAVEMENT, REINFORCED PCC, CLASS C, CLASS 4, 9 IN.	SY	700.00	\$ 101.00	\$ 70,700.00	-	\$	-	\$	-	700.00	0.00%
104	7.05	CONCRETE MEDIAN, DOWELED	SY	70.00	\$ 160.00	\$ 11,200.00	-	\$	-	\$	-	70.00	0.00%
105	7.06	PAVEMENT SAMPLES AND TESTING	LS	1.00	\$ 7,500.00	\$ 7,500.00	-	\$	-	\$	-	1.00	0.00%
106	7.07	REMOVAL OF SIDEWALK, SHARED USE PATH, OR DRIVEWAY	SY	3,075.00	\$ 6.00	\$ 18,450.00	188.00	\$ 1,128.00	\$	\$	1,128.00	2,887.00	6.11%
107	7.08	REMOVAL OF DRIVEWAY	SY	2,679.00	\$ 6.50	\$ 17,413.50	-	\$	-	\$	-	2,679.00	0.00%

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108	7.09	REMOVAL OF CURB	LF	15.00	\$	16.00	\$	240.00	-	\$	-	\$	-	15.00	0.00%
109	7.10	SHARED USE PATH, PCC, 6 IN.	SY	6,565.00	\$	55.00	\$	361,075.00	-	\$	-	\$	-	6,565.00	0.00%
110	7.11	SIDEWALK, PCC, 5 IN.	SY	237.00	\$	60.00	\$	14,220.00	-	\$	-	\$	-	237.00	0.00%
111	7.12	SIDEWALK, CLASS A, PCC, 5 IN.	SY	66.00	\$	90.00	\$	5,940.00	-	\$	-	\$	-	66.00	0.00%
112	7.13	DETECTABLE WARNINGS	SF	666.00	\$	60.00	\$	39,960.00	-	\$	-	\$	-	666.00	0.00%
113	7.14	SIDEWALK TRENCH DRAIN	EA	1.00	\$	3,500.00	\$	3,500.00	-	\$	-	\$	-	1.00	0.00%
114	7.15	DRIVEWAY, PCC, 6 IN.	SY	324.00	\$	70.00	\$	22,680.00	-	\$	-	\$	-	324.00	0.00%
115	7.16	DRIVEWAY, PCC, 7 IN.	SY	2,862.00	\$	75.00	\$	214,650.00	-	\$	-	\$	-	2,862.00	0.00%
116	7.17	GRANULAR SURFACING, DRIVEWAY	TON	50.00	\$	47.00	\$	2,350.00	-	\$	-	\$	-	50.00	0.00%
117	7.18	PAVEMENT REMOVAL	SY	15,193.00	\$	5.50	\$	83,561.50	-	\$	-	\$	-	15,193.00	0.00%
118	7.19	CURB AND GUTTER REMOVAL	LF	280.00	\$	10.00	\$	2,800.00	-	\$	-	\$	-	280.00	0.00%
119	7.20	TEMPORARY PAVEMENT, PCC, 6 IN.	SY	1,077.00	\$	55.00	\$	59,235.00	-	\$	-	\$	-	1,077.00	0.00%
120	7.21	TEMPORARY PAVEMENT, HMA, 6 IN.	SY	1,643.00	\$	60.00	\$	98,580.00	116.00	\$	6,960.00	\$	6,960.00	1,527.00	7.06%
121	7.22	TEMPORARY GRANULAR	TON	300.00	\$	46.50	\$	13,950.00	-	\$	-	\$	-	300.00	0.00%
122	8.01	TRAFFIC SIGNALIZATION	LS	1.00	\$	150,000.00	\$	150,000.00	-	\$	-	\$	-	1.00	0.00%
123	8.02	REMOVAL OF TEMPORARY TRAFFIC SIGNALIZATION	LS	1.00	\$	4,053.00	\$	4,053.00	-	\$	-	\$	-	1.00	0.00%
124	8.03	RELOCATION OF TEMPORARY SIGNAL POLE	LS	1.00	\$	1,121.00	\$	1,121.00	-	\$	-	\$	-	1.00	0.00%
125	8.04	PAINTED PAVEMENT MARKINGS, SOLVENT/WATERBORNE	STA	126.21	\$	62.00	\$	7,825.02	-	\$	-	\$	-	126.21	0.00%
126	8.05	PAINTED PAVEMENT MARKINGS, DURABLE	STA	171.41	\$	132.00	\$	22,626.12	-	\$	-	\$	-	171.41	0.00%
127	8.06	WET, RETROFLECTIVE REMOVABLE TAPE MARKINGS	STA	10.64	\$	200.00	\$	2,128.00	-	\$	-	\$	-	10.64	0.00%
128	8.07	PAINTED SYMBOLS AND LEGENDS, DURABLE	EA	41.00	\$	250.00	\$	10,250.00	-	\$	-	\$	-	41.00	0.00%
129	8.08	PAVEMENT MARKINGS REMOVED	STA	154.85	\$	55.00	\$	8,516.75	-	\$	-	\$	-	154.85	0.00%
130	8.09	GROOVES CUT FOR PAVEMENT MARKINGS	STA	171.41	\$	95.00	\$	16,283.95	-	\$	-	\$	-	171.41	0.00%
131	8.10	GROOVES CUT FOR SYMBOLS AND LEGENDS	EA	41.00	\$	195.00	\$	7,995.00	-	\$	-	\$	-	41.00	0.00%
132	8.11	TEMPORARY TRAFFIC CONTROL	LS	1.00	\$	75,000.00	\$	75,000.00	-	\$	-	\$	-	1.00	0.00%
133	8.12	TEMPORARY DIRECTIONAL AND ACCESS SIGNS	EA	10.00	\$	300.00	\$	3,000.00	-	\$	-	\$	-	10.00	0.00%
134	8.13	PORTABLE DYNAMIC MESSAGE BOARDS	CDAY	100.00	\$	100.00	\$	10,000.00	2.00	\$	200.00	\$	200.00	98.00	2.00%
135	8.14	TEMPORARY BARRIER RAIL, CONCRETE	LF	225.00	\$	40.00	\$	9,000.00	-	\$	-	\$	-	225.00	0.00%
136	8.15	TYPE A SIGN ASSEMBLY, REMOVE AND SALVAGE	EA	67.00	\$	100.00	\$	6,700.00	-	\$	-	\$	-	67.00	0.00%
137	8.16	FLASHING BEACON SIGN, REMOVE AND SALVAGE	EA	4.00	\$	441.00	\$	1,764.00	-	\$	-	\$	-	4.00	0.00%
138	8.17	FLASHING BEACON SIGN, REINSTALL	EA	2.00	\$	1,900.00	\$	3,800.00	-	\$	-	\$	-	2.00	0.00%
139	8.18	CONDUIT, HDPE, SDR 13.5, 2"	LF	4,230.00	\$	18.00	\$	76,140.00	-	\$	-	\$	-	4,230.00	0.00%
140	8.19	FIBER REMOVE AND REINSTALL	LF	4,955.00	\$	2.20	\$	10,901.00	-	\$	-	\$	-	4,955.00	0.00%
141	8.20	FUSION SPLICE	EA	28.00	\$	108.00	\$	3,024.00	-	\$	-	\$	-	28.00	0.00%
142	8.21	PULL ROPE	LF	4,445.00	\$	0.75	\$	3,333.75	-	\$	-	\$	-	4,445.00	0.00%
143	8.22	TRACER WIRE	LF	4,445.00	\$	1.10	\$	4,889.50	-	\$	-	\$	-	4,445.00	0.00%
144	8.23	HANDHOLE, TYPE II, FURNISH AND INSTALL	EA	4.00	\$	1,200.00	\$	4,800.00	-	\$	-	\$	-	4.00	0.00%
145	8.24	HANDHOLE, TYPE IV, FURNISH AND INSTALL	EA	1.00	\$	3,600.00	\$	3,600.00	-	\$	-	\$	-	1.00	0.00%
146	8.25	REMOVE HANDHOLE	EA	4.00	\$	375.00	\$	1,500.00	-	\$	-	\$	-	4.00	0.00%
147	9.01	CONVENTIONAL SEEDING, TYPE 1 (PERM. LAWN MIX.)	ACRE	9.00	\$	2,300.00	\$	20,700.00	-	\$	-	\$	-	9.00	0.00%
148	9.02	CONVENTIONAL SEEDING, TYPE 2 (SLOPE AND DITCH)	ACRE	2.00	\$	2,000.00	\$	4,000.00	-	\$	-	\$	-	2.00	0.00%
149	9.03	CONVENTIONAL SEEDING, TYPE 4 (URBAN TEMP. EROS. CONTROL MIX)	ACRE	15.00	\$	650.00	\$	9,750.00	-	\$	-	\$	-	15.00	0.00%
150	9.04	STORMWATER POLLUTION PREVENTION PLAN (SWPPP), PREPARATION	LS	1.00	\$	1,800.00	\$	1,800.00	1.00	\$	1,800.00	\$	1,800.00	-	100.00%
151	9.05	STORMWATER POLLUTION PREVENTION PLAN (SWPPP), MANAGEMENT	LS	1.00	\$	10,800.00	\$	10,800.00	0.20	\$	2,160.00	\$	2,160.00	0.80	20.00%
152	9.06	FILTER SOCK, 12 IN. INSTALLATION	LF	12,000.00	\$	2.75	\$	33,000.00	100.00	\$	275.00	\$	275.00	11,900.00	0.83%
153	9.07	FILTER SOCK, MAINTENANCE AND REMOVAL	LF	12,000.00	\$	0.20	\$	2,400.00	-	\$	-	\$	-	12,000.00	0.00%
154	9.08	TEMPORARY ROLLED EROSION CONTROL PRODUCTS (RECP), TYPE 2C	SY	6,000.00	\$	1.20	\$	7,200.00	-	\$	-	\$	-	6,000.00	0.00%
155	9.09	RIP RAP, CLASS E	TON	1,320.00	\$	80.50	\$	106,260.00	615.50	\$	49,547.75	\$	49,547.75	704.50	46.63%
156	9.10	RIP RAP, EROSION STONE	TON	16.00	\$	88.00	\$	1,408.00	-	\$	-	\$	-	16.00	0.00%
157	9.11	SILT FENCE OR SILT FENCE DITCH CHECK, INSTALLATION	LF	7,000.00	\$	1.75	\$	12,250.00	-	\$	-	\$	-	7,000.00	0.00%
158	9.12	SILT FENCE OR SILT FENCE DITCH CHECK, REMOVAL OF SEDIMENT	LF	7,000.00	\$	0.05	\$	350.00	-	\$	-	\$	-	7,000.00	0.00%
159	9.13	SILT FENCE OR SILT FENCE DITCH CHECK, REMOVAL OF DEVICE	LF	7,000.00	\$	0.05	\$	350.00	-	\$	-	\$	-	7,000.00	0.00%
160	9.14	EROSION CONTROL, HYDROMULCHING	ACRE	13.00	\$	2,700.00	\$	35,100.00	-	\$	-	\$	-	13.00	0.00%
161	9.15	INLET PROTECTION DEVICE, DROP-IN, INSTALLATION	EA	84.00	\$	200.00	\$	16,800.00	-	\$	-	\$	-	84.00	0.00%
162	9.16	INLET PROTECTION DEVICE, DROP-IN, MAINTENANCE	EA	84.00	\$	10.00	\$	840.00	-	\$	-	\$	-	84.00	0.00%
163	9.17	INLET PROTECTION DEVICE, ROCK, INSTALLATION	EA	41.00	\$	205.00	\$	8,405.00	-	\$	-	\$	-	41.00	0.00%

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

164	9.18	INLET PROTECTION DEVICE, ROCK, MAINTENANCE	EA	41.00			41.00	\$	150.00	\$	6,150.00		\$	-	\$	-	\$	-	41.00	0.00%	
165	9.19	CHAIN LINK FENCE	LF	109.00			109.00	\$	28.35	\$	3,090.15		\$	-	\$	-	\$	-	109.00	0.00%	
166	9.20	REMOVE AND REINSTALL FENCE, WOOD	LF	30.00			30.00	\$	42.00	\$	1,260.00		\$	-	\$	-	\$	-	30.00	0.00%	
167	9.21	REMOVAL OF FENCE, CHAIN LINK	LF	109.00			109.00	\$	6.00	\$	654.00		\$	-	\$	-	\$	-	109.00	0.00%	
168	9.22	REMOVAL OF FENCE, FIELD FENCE	LF	637.00			637.00	\$	3.00	\$	1,911.00		\$	-	\$	-	\$	-	637.00	0.00%	
169	9.23	TEMPORARY FENCE, CONSTRUCTION	LF	500.00			500.00	\$	4.75	\$	2,375.00		\$	-	\$	-	\$	-	500.00	0.00%	
170	9.24	TEMPORARY FENCE, CHAIN LINK	LF	84.00			84.00	\$	8.50	\$	714.00		\$	-	\$	-	\$	-	84.00	0.00%	
171	9.25	MEMORIAL BENCH, REMOVAL AND SALVAGE TO CITY	EA	1.00			1.00	\$	2,500.00	\$	2,500.00		\$	-	\$	-	\$	-	1.00	0.00%	
172	11.01	MOBILIZATION	LS	1.00			1.00	\$400,000.00	\$	400,000.00	\$	400,000.00		\$	200,000.00	\$	200,000.00		0.50	50.00%	
173	11.02	MAINTENANCE OF POSTAL SERVICE	LS	1.00			1.00	\$14,000.00	\$	14,000.00	\$	14,000.00		\$	-	\$	-	\$	-	1.00	0.00%
174	11.03	MAINTENANCE OF SOLID WASTE COLLECTION	LS	1.00			1.00	\$14,000.00	\$	14,000.00	\$	14,000.00		\$	-	\$	-	\$	-	1.00	0.00%
175	11.04	CONCRETE WASHOUT	LS	1.00			1.00	\$20,000.00	\$	20,000.00	\$	20,000.00		\$	1,600.00	\$	1,600.00		0.92	8.00%	
176	12.01	COMPACTING BACFILL ADJACENT TO BRIDGES, CULVERTS OR STRUCTURES	CY	38.00			38.00	\$	150.00	\$	5,700.00		\$	38.00	\$	5,700.00	\$	5,700.00		-	100.00%
177	12.02	REMOVALS, AS PER PLAN	LS	1.00			1.00	\$10,500.00	\$	10,500.00	\$	10,500.00		\$	-	\$	-	\$	-	1.00	0.00%
178	12.03	FLOODED BACKFILL	CY	685.00			685.00	\$	62.00	\$	42,470.00		\$	362.30	\$	22,462.60	\$	22,462.60		322.70	52.89%
179	12.04	EXCAVATION, CLASS 20	CY	4,192.00			4,192.00	\$	16.50	\$	69,168.00		\$	2,044.00	\$	33,726.00	\$	33,726.00		2,148.00	48.76%
180	12.05	GRANULAR MATERIAL FOR BLANKET	CY	349.00			349.00	\$	88.00	\$	30,712.00		\$	227.00	\$	19,976.00	\$	19,976.00		122.00	65.04%
181	12.06	STRUCTURAL CONCRETE (RCB CULVERT)	CY	443.50			443.50	\$	640.00	\$	283,840.00		\$	438.90	\$	280,896.00	\$	280,896.00		4.60	98.96%
182	12.07	REINFORCING STEEL	LBS	60,825.00			60,825.00	\$	1.50	\$	91,237.50		\$	60,000.00	\$	90,000.00	\$	90,000.00		825.00	98.64%
183	12.08	PRECAST CONCRETE BOX CULVERT, 8 FT X 4 FT	LF	148.00			148.00	\$	625.00	\$	92,500.00		\$	-	\$	-	\$	-	148.00	0.00%	
184	12.09	PRECAST BOX CULVERT STRAIGHT END SECTION, 8 FTX 4 FT	EA	2.00			2.00	\$15,000.00	\$	30,000.00	\$	30,000.00		\$	-	\$	-	\$	-	2.00	0.00%
185	12.10	TEMPORARY SHORING	LS	1.00			1.00	\$116,000.00	\$	116,000.00	\$	116,000.00		\$	-	\$	-	\$	-	1.00	0.00%
186	12.11	EROSION STONE	TON	12.00			12.00	\$	88.00	\$	1,056.00		\$	-	\$	-	\$	-	12.00	0.00%	
187	12.12	FENCE, CHAIN LINK, VINYL COATED	LF	166.20			166.20	\$	175.00	\$	29,085.00		\$	-	\$	-	\$	-	166.20	0.00%	
188	12.13	REMOVE AND REINSTALL EXISTING PRECAST BOX CULVERT	LS	1.00			1.00	\$40,000.00	\$	40,000.00	\$	40,000.00		\$	0.02	\$	800.00	\$	800.00	0.98	2.00%
		Change Order Item																			
CO1.1		RCB Collar	EA		1.00			\$	10,000.00	\$	10,000.00		\$	-	\$	-	\$	-	1.00	0.00%	
CO1.2		Cold Weather Protection	CY		357.50			\$	17.00	\$	6,077.50		\$	357.50	\$	6,077.50	\$	6,077.50		-	100.00%
CO1.3		Hot Water Fee	CY		357.50			\$	7.00	\$	2,502.50		\$	357.50	\$	2,502.50	\$	2,502.50		-	100.00%
								\$	-	\$	-		\$	-	\$	-	\$	-	-	0.00%	
								\$	-	\$	-		\$	-	\$	-	\$	-	-	0.00%	
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								\$	-	\$	-		\$	-	\$	-	\$	-	-	0.00%	
								\$	-	\$	-		\$	-	\$	-	\$	-	-	0.00%	

TOTAL CONTRACT AND VALUE OF WORK COMPLETED TO DATE	\$ 9,065,889.99	\$ 1,989,699.70	21.95%
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APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	November 14, 2023	\$ 29,996.25
2	December 26, 2023	\$ 782,466.64
3	January 23, 2024	\$ 987,543.39
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Previous Applications for Payment

No.	Date	Amount
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TOTAL **\$ 1,800,006.28**

Record of Change Orders

No.	Date	Amount
1	January 23, 2024	\$ 18,580.00
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TOTAL **\$ 18,580.00**

Contract Time Remaining

Contract Period:	CALENDAR DAYS
Original Contract Date:	August 22, 2023
Original Contract Time:	
Added by Change Order:	
Contract Time to Date:	-
Time Used to Date:	
Contract Time Remaining:	-

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

STORED MATERIALS COST

ITEM NO.	DESCRIPTION (Include Change Order # if Applicable)	UNITS	PROPOSED STORED VALUE	QUANTITY CHANGE - 1	QUANTITY CHANGE - 2	TOTAL VALUE	UNIT PRICE	EQUIVALENT UNIT AMOUNT	REMAINING EQUIVALENT AMOUNT	VALUE OF STORED MATERIALS REMAINING	PERCENT REMAINING
1	CLEARING AND GRUBBING, UNITS	UNIT				\$ -	\$ 150.00	0.00	0.00	\$ -	0.00%
2	CLEARING AND GRUBBING, ACRE	ACRE				\$ -	\$ 9,500.00	0.00	0.00	\$ -	0.00%
3	TOPSOIL, ON-SITE	CY				\$ -	\$ 8.50	0.00	0.00	\$ -	0.00%
4	EXCAVATION, CLASS 10, ROADWAY AND BORROW	CY				\$ -	\$ 3.55	0.00	0.00	\$ -	0.00%
5	EXCAVATION, CLASS 10, CHANNEL	CY				\$ -	\$ 4.75	0.00	0.00	\$ -	0.00%
6	EXCAVATION, CLASS 10, CONTRACTOR FURNISH	CY				\$ -	\$ 14.00	0.00	0.00	\$ -	0.00%
7	EXCAVATION, CLASS 10, WASTE	CY				\$ -	\$ 11.00	0.00	0.00	\$ -	0.00%
8	BELOW GRADE EXCAVATION (CORE OUT)	CY				\$ -	\$ 81.25	0.00	0.00	\$ -	0.00%
9	SUBGRADE PREPARATION, 12 IN.	SY				\$ -	\$ 2.75	0.00	0.00	\$ -	0.00%
10	SUBGRADE TREATMENT, GEOGRID, TRIANGULAR, TYPE 3	SY				\$ -	\$ 5.00	0.00	0.00	\$ -	0.00%
11	MODIFIED SUBBASE	CY				\$ -	\$ 69.50	0.00	0.00	\$ -	0.00%
12	REMOVAL OF ABANDONED RAILROAD	LF				\$ -	\$ 15.00	0.00	0.00	\$ -	0.00%
13	TRENCH FOUNDATION	TON				\$ -	\$ 45.00	0.00	0.00	\$ -	0.00%
14	SANITARY SEWER GRAVITY MAIN, TRENCHED, PVC, 8 IN.	LF				\$ -	\$ 70.50	0.00	0.00	\$ -	0.00%
15	STORM SEWER, TRENCHED, RCP, CLASS III, 24 IN.	LF				\$ -	\$ 91.50	0.00	0.00	\$ -	0.00%
16	STORM SEWER, TRENCHED, RCP, CLASS III, 30 IN.	LF				\$ -	\$ 103.00	0.00	0.00	\$ -	0.00%
17	STORM SEWER, TRENCHED, RCP, CLASS III, 36 IN.	LF				\$ -	\$ 106.50	0.00	0.00	\$ -	0.00%
18	STORM SEWER, TRENCHED, RCP, CLASS III, 42 IN.	LF				\$ -	\$ 167.50	0.00	0.00	\$ -	0.00%
19	STORM SEWER, TRENCHED, RCP, CLASS III, 54 IN.	LF				\$ -	\$ 213.00	0.00	0.00	\$ -	0.00%
20	STORM SEWER, TRENCHED, RCP, CLASS V, 15 IN.	LF				\$ -	\$ 50.50	0.00	0.00	\$ -	0.00%
21	STORM SEWER, TRENCHED, RCP, CLASS V, 18 IN.	LF				\$ -	\$ 64.00	0.00	0.00	\$ -	0.00%
22	STORM SEWER, TRENCHED, HDPE, 12-IN	LF				\$ -	\$ 57.00	0.00	0.00	\$ -	0.00%
23	REMOVAL OF STORM SEWER, LESS THAN OR EQUAL TO 36 IN.	LF				\$ -	\$ 19.50	0.00	0.00	\$ -	0.00%
24	REMOVAL OF STORM SEWER, GREATER THAN 36 IN.	LF				\$ -	\$ 35.50	0.00	0.00	\$ -	0.00%
25	PIPE CULVERT, DRIVEWAY, CMP, 12 IN.	LF				\$ -	\$ 60.00	0.00	0.00	\$ -	0.00%
26	PIPE APRON, CMP, 12 IN.	EA				\$ -	\$ 1,075.00	0.00	0.00	\$ -	0.00%
27	PIPE APRON, CONCRETE, 24 IN.	EA				\$ -	\$ 2,705.00	0.00	0.00	\$ -	0.00%
28	PIPE APRON, CONCRETE, 36 IN.	EA				\$ -	\$ 3,825.00	0.00	0.00	\$ -	0.00%
29	PIPE APRON, CONCRETE, 42 IN.	EA				\$ -	\$ 4,415.00	0.00	0.00	\$ -	0.00%
30	PIPE APRON, CONCRETE, 54 IN.	EA				\$ -	\$ 5,650.00	0.00	0.00	\$ -	0.00%
31	SUBDRAIN, CORRUGATED, PVC, TYPE 1, CASE B, 6 IN.	LF				\$ -	\$ 22.50	0.00	0.00	\$ -	0.00%
32	SUBDRAIN, CORRUGATED, HDPE, TYPE 1, CASE B, 6 IN.	LF				\$ -	\$ 22.50	0.00	0.00	\$ -	0.00%
33	SUBDRAIN CLEANOUT, TYPE A-1	EA				\$ -	\$ 905.00	0.00	0.00	\$ -	0.00%
34	SUBRAIN, OUTLET, CMP, CONNECTION TO INTAKE	EA				\$ -	\$ 400.00	0.00	0.00	\$ -	0.00%
35	FIELD TILE REPAIR, PVC, UNSPECIFIED DIAMETER	LF				\$ -	\$ 49.00	0.00	0.00	\$ -	0.00%
36	WATER MAIN, TRENCHED, PVC, DR18, 4 IN.	LF				\$ -	\$ 32.00	0.00	0.00	\$ -	0.00%
37	WATER MAIN, TRENCHED, PVC, DR18, 6 IN.	LF				\$ -	\$ 23.00	0.00	0.00	\$ -	0.00%
38	WATER MAIN, TRENCHED, PVC, DR18, 8 IN.	LF				\$ -	\$ 51.00	0.00	0.00	\$ -	0.00%
39	WATER MAIN, TRENCHED, PVC, DR18, 12 IN.	LF				\$ -	\$ 110.00	0.00	0.00	\$ -	0.00%
40	WATER MAIN, TRENCHED, DIP, C151, CLASS 52, 8 IN.	LF				\$ -	\$ 95.00	0.00	0.00	\$ -	0.00%
41	WATER MAIN, TRENCHED, RESTRAINED JOINT, PVC, DR18, 8 IN.	LF				\$ -	\$ 53.00	0.00	0.00	\$ -	0.00%
42	WATER MAIN, TRENCHED, RESTRAINED JOINT, PVC, DR18, 16 IN.	LF	\$349,050.00			\$349,050.00	\$ 124.00	2814.92	2,660.92	\$ 329,954	94.53%
43	WATER MAIN W/ CASING PIPE, TRENCHED, RESTRAINED JOINT, PVC, DR18, 8 IN.	EA				\$ -	\$ 200.00	0.00	0.00	\$ -	0.00%

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

44	WATER MAIN W/ CASING PIPE, TRENCHED, RESTRAINED JOINT, PVC, DR18, 16 IN.	EA				\$	-	\$	455.00	0.00	0.00	\$	-	0.00%
45	FITTING, 6" BEND	EA				\$	-	\$	900.00	0.00	0.00	\$	-	0.00%
46	FITTING, 6" CAP/PLUG	EA				\$	-	\$	355.00	0.00	0.00	\$	-	0.00%
47	FITTING, 8" BEND	EA				\$	-	\$	995.00	0.00	0.00	\$	-	0.00%
48	FITTING, 8" CAP/PLUG	EA				\$	-	\$	450.00	0.00	0.00	\$	-	0.00%
49	FITTING, 8"x4" REDUCER	EA				\$	-	\$	550.00	0.00	0.00	\$	-	0.00%
50	FITTING, 8"x6" TEE	EA				\$	-	\$	1,015.00	0.00	0.00	\$	-	0.00%
51	FITTING, 8"x8" TEE	EA				\$	-	\$	1,085.00	0.00	0.00	\$	-	0.00%
52	FITTING, 12" BEND	EA				\$	-	\$	1,275.00	0.00	0.00	\$	-	0.00%
53	FITTING, 12" CAP/PLUG	EA				\$	-	\$	685.00	0.00	0.00	\$	-	0.00%
54	FITTING, 12"x12" TEE	EA				\$	-	\$	1,650.00	0.00	0.00	\$	-	0.00%
55	FITTING, 16" BEND	EA				\$	-	\$	1,365.00	0.00	0.00	\$	-	0.00%
56	FITTING, 16" CAP/PLUG	EA				\$	-	\$	1,165.00	0.00	0.00	\$	-	0.00%
57	FITTING, 16"x8" REDUCER	EA				\$	-	\$	1,500.00	0.00	0.00	\$	-	0.00%
58	FITTING, 16"x6" TEE	EA				\$	-	\$	2,180.00	0.00	0.00	\$	-	0.00%
59	FITTING, 16"x8" TEE	EA				\$	-	\$	2,300.00	0.00	0.00	\$	-	0.00%
60	FITTING, 16"x12" TEE	LF				\$	-	\$	2,550.00	0.00	0.00	\$	-	0.00%
61	FITTING, 16"x16" TEE	LF				\$	-	\$	3,050.00	0.00	0.00	\$	-	0.00%
62	WATER SERVICE STUB, COPPER, 1 IN.	EA				\$	-	\$	27.00	0.00	0.00	\$	-	0.00%
63	WATER SERVICE STUB, COPPER, 2 IN.	EA				\$	-	\$	82.00	0.00	0.00	\$	-	0.00%
64	WATER SERVICE CORPORATION	EA				\$	-	\$	795.00	0.00	0.00	\$	-	0.00%
65	WATER SERVICE CURB STOP AND BOX	LF				\$	-	\$	1,010.00	0.00	0.00	\$	-	0.00%
66	WATER SERVICE, TEMPORARY CONNECTION	EA				\$	-	\$	1,350.00	0.00	0.00	\$	-	0.00%
67	WATER MAIN REMOVAL	EA				\$	-	\$	16.50	0.00	0.00	\$	-	0.00%
68	VALVE, GATE, 4 IN.	EA				\$	-	\$	1,500.00	0.00	0.00	\$	-	0.00%
69	VALVE, GATE, 6 IN.	EA				\$	-	\$	1,805.00	0.00	0.00	\$	-	0.00%
70	VALVE, GATE, 8 IN.	EA				\$	-	\$	2,525.00	0.00	0.00	\$	-	0.00%
71	VALVE, GATE, 12 IN.	EA				\$	-	\$	4,310.00	0.00	0.00	\$	-	0.00%
72	VALVE, GATE, 16 IN.	EA				\$	-	\$	11,700.00	0.00	0.00	\$	-	0.00%
73	VALVE, GATE, 12 IN. LIVE INSERT	EA				\$	-	\$	19,775.00	0.00	0.00	\$	-	0.00%
74	LINE STOP, 12 IN.	EA				\$	-	\$	16,300.00	0.00	0.00	\$	-	0.00%
75	FIRE HYDRANT ASSEMBLY	EA				\$	-	\$	7,690.00	0.00	0.00	\$	-	0.00%
76	FIRE HYDRANT ASSEMBLY REMOVAL	LS				\$	-	\$	500.00	0.00	0.00	\$	-	0.00%
77	TEMPORARY CONNECTION, WATER MAIN	EA				\$	-	\$	6,175.00	0.00	0.00	\$	-	0.00%
78	RELOCATION OF IRRIGATION METER	EA				\$	-	\$	2,500.00	0.00	0.00	\$	-	0.00%
79	MANHOLE, SANITARY SEWER, SW-301, 48 IN.	EA				\$	-	\$	4,360.00	0.00	0.00	\$	-	0.00%
80	MANHOLE, STORM SEWER, SW-401, 48 IN.	EA				\$	-	\$	4,000.00	0.00	0.00	\$	-	0.00%
81	MANHOLE, STORM SEWER, SW-401, 60 IN.	EA				\$	-	\$	4,615.00	0.00	0.00	\$	-	0.00%
82	MANHOLE, STORM SEWER, SW-401, 72 IN.	EA				\$	-	\$	7,425.00	0.00	0.00	\$	-	0.00%
83	MANHOLE, STORM SEWER, SW-401, 96 IN.	EA				\$	-	\$	13,500.00	0.00	0.00	\$	-	0.00%
84	INTAKE, SINGLE GRATE, SW-501	EA				\$	-	\$	3,000.00	0.00	0.00	\$	-	0.00%
85	INTAKE, SINGLE GRATE W/ MANHOLE, SW-503	EA				\$	-	\$	3,975.00	0.00	0.00	\$	-	0.00%
86	INTAKE, DOUBLE GRATE, SW-505	EA				\$	-	\$	4,400.00	0.00	0.00	\$	-	0.00%
87	INTAKE, DOUBLE GRATE, SW-505, MOD1	EA				\$	-	\$	7,650.00	0.00	0.00	\$	-	0.00%
88	INTAKE, DOUBLE GRATE W/ MANHOLE, SW-506	EA				\$	-	\$	6,500.00	0.00	0.00	\$	-	0.00%
89	INTAKE, DOUBLE GRATE W/ MANHOLE, SW-506, MOD1	EA				\$	-	\$	9,450.00	0.00	0.00	\$	-	0.00%
90	INTAKE, DOUBLE GRATE W/ MANHOLE, SW-506, MOD2	EA				\$	-	\$	11,725.00	0.00	0.00	\$	-	0.00%
91	INTAKE, DOUBLE GRATE W/ MANHOLE, SW-506, MOD3	EA				\$	-	\$	11,675.00	0.00	0.00	\$	-	0.00%

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92	INTAKE, CIRCULAR AREA, SW-512, CASE 1, 18 IN.	EA				\$	-	\$ 1,850.00	0.00	0.00	\$	-	0.00%
93	INTAKE, DRAIN BASIN, PVC, 12 IN. DOME GRATE	EA				\$	-	\$ 2,250.00	0.00	0.00	\$	-	0.00%
94	MANHOLE ADJUSTMENT, SANITARY, MINOR	EA				\$	-	\$ 2,025.00	0.00	0.00	\$	-	0.00%
95	MANHOLE ADJUSTMENT, SANITARY, MAJOR	EA				\$	-	\$ 3,050.00	0.00	0.00	\$	-	0.00%
96	INTAKE ADJUSTMENT, MAJOR	EA				\$	-	\$ 2,300.00	0.00	0.00	\$	-	0.00%
97	CONNECTION TO EXISTING INTAKE	EA				\$	-	\$ 4,550.00	0.00	0.00	\$	-	0.00%
98	REMOVE MANHOLE	SY				\$	-	\$ 750.00	0.00	0.00	\$	-	0.00%
99	REMOVE INTAKE	SY				\$	-	\$ 725.00	0.00	0.00	\$	-	0.00%
100	PAVEMENT, PCC, CLASS C, CLASS 4, 7 IN.	SY				\$	-	\$ 60.00	0.00	0.00	\$	-	0.00%
101	PAVEMENT, PCC, CLASS C, CLASS 4, 9 IN.	SY				\$	-	\$ 70.50	0.00	0.00	\$	-	0.00%
102	PAVEMENT, PCC, CLASS C, CLASS 4, 9 IN. COLORED	SY				\$	-	\$ 137.00	0.00	0.00	\$	-	0.00%
103	PAVEMENT, REINFORCED PCC, CLASS C, CLASS 4, 9 IN.	LS				\$	-	\$ 101.00	0.00	0.00	\$	-	0.00%
104	CONCRETE MEDIAN, DOWELED	SY				\$	-	\$ 160.00	0.00	0.00	\$	-	0.00%
105	PAVEMENT SAMPLES AND TESTING	SY				\$	-	\$ 7,500.00	0.00	0.00	\$	-	0.00%
106	REMOVAL OF SIDEWALK, SHARED USE PATH, OR DRIVEWAY	LF				\$	-	\$ 6.00	0.00	0.00	\$	-	0.00%
107	REMOVAL OF DRIVEWAY	SY				\$	-	\$ 6.50	0.00	0.00	\$	-	0.00%
108	REMOVAL OF CURB	SY				\$	-	\$ 16.00	0.00	0.00	\$	-	0.00%
109	SHARED USE PATH, PCC, 6 IN.	SY				\$	-	\$ 55.00	0.00	0.00	\$	-	0.00%
110	SIDEWALK, PCC, 5 IN.	SF				\$	-	\$ 60.00	0.00	0.00	\$	-	0.00%
111	SIDEWALK, CLASS A, PCC, 5 IN.	EA				\$	-	\$ 90.00	0.00	0.00	\$	-	0.00%
112	DETECTABLE WARNINGS	SY				\$	-	\$ 60.00	0.00	0.00	\$	-	0.00%
113	SIDEWALK TRENCH DRAIN	SY				\$	-	\$ 3,500.00	0.00	0.00	\$	-	0.00%
114	DRIVEWAY, PCC, 6 IN.	TON				\$	-	\$ 70.00	0.00	0.00	\$	-	0.00%
115	DRIVEWAY, PCC, 7 IN.	SY				\$	-	\$ 75.00	0.00	0.00	\$	-	0.00%
116	GRANULAR SURFACING, DRIVEWAY	LF				\$	-	\$ 47.00	0.00	0.00	\$	-	0.00%
117	PAVEMENT REMOVAL	SY				\$	-	\$ 5.50	0.00	0.00	\$	-	0.00%
118	CURB AND GUTTER REMOVAL	SY				\$	-	\$ 10.00	0.00	0.00	\$	-	0.00%
119	TEMPORARY PAVEMENT, PCC, 6 IN.	TON				\$	-	\$ 55.00	0.00	0.00	\$	-	0.00%
120	TEMPORARY PAVEMENT, HMA, 6 IN.	LS				\$	-	\$ 60.00	0.00	0.00	\$	-	0.00%
121	TEMPORARY GRANULAR	LS				\$	-	\$ 46.50	0.00	0.00	\$	-	0.00%
122	TRAFFIC SIGNALIZATION	LS				\$	-	\$150,000.00	0.00	0.00	\$	-	0.00%
123	REMOVAL OF TEMPORARY TRAFFIC SIGNALIZATION	STA				\$	-	\$ 4,053.00	0.00	0.00	\$	-	0.00%
124	RELOCATION OF TEMPORARY SIGNAL POLE	STA				\$	-	\$ 1,121.00	0.00	0.00	\$	-	0.00%
125	PAINTED PAVEMENT MARKINGS, SOLVENT/WATERBORNE	STA				\$	-	\$ 62.00	0.00	0.00	\$	-	0.00%
126	PAINTED PAVEMENT MARKINGS, DURABLE	EA				\$	-	\$ 132.00	0.00	0.00	\$	-	0.00%
127	WET, RETROREFLECTIVE REMOVABLE TAPE MARKINGS	STA				\$	-	\$ 200.00	0.00	0.00	\$	-	0.00%
128	PAINTED SYMBOLS AND LEGENDS, DURABLE	STA				\$	-	\$ 250.00	0.00	0.00	\$	-	0.00%
129	PAVEMENT MARKINGS REMOVED	EA				\$	-	\$ 55.00	0.00	0.00	\$	-	0.00%
130	GROOVES CUT FOR PAVEMENT MARKINGS	LS				\$	-	\$ 95.00	0.00	0.00	\$	-	0.00%
131	GROOVES CUT FOR SYMBOLS AND LEGENDS	EA				\$	-	\$ 195.00	0.00	0.00	\$	-	0.00%
132	TEMPORARY TRAFFIC CONTROL	CDAY				\$	-	\$75,000.00	0.00	0.00	\$	-	0.00%
133	TEMPORARY DIRECTIONAL AND ACCESS SIGNS	LF				\$	-	\$ 300.00	0.00	0.00	\$	-	0.00%
134	PORTABLE DYNAMIC MESSAGE BOARDS	EA				\$	-	\$ 100.00	0.00	0.00	\$	-	0.00%
135	TEMPORARY BARRIER RAIL, CONCRETE	EA				\$	-	\$ 40.00	0.00	0.00	\$	-	0.00%
136	TYPE A SIGN ASSEMBLY, REMOVE AND SALVAGE	EA				\$	-	\$ 100.00	0.00	0.00	\$	-	0.00%
137	FLASHING BEACON SIGN, REMOVE AND SALVAGE	LF				\$	-	\$ 441.00	0.00	0.00	\$	-	0.00%
138	FLASHING BEACON SIGN, REINSTALL	LF				\$	-	\$ 1,900.00	0.00	0.00	\$	-	0.00%
139	CONDUIT, HDPE, SDR 13.5, 2"	EA				\$	-	\$ 18.00	0.00	0.00	\$	-	0.00%

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140	FIBER REMOVE AND REINSTALL	LF					\$	-	\$	2.20	0.00	0.00	\$	-	0.00%
141	FUSION SPLICE	LF					\$	-	\$	108.00	0.00	0.00	\$	-	0.00%
142	PULL ROPE	EA					\$	-	\$	0.75	0.00	0.00	\$	-	0.00%
143	TRACER WIRE	EA					\$	-	\$	1.10	0.00	0.00	\$	-	0.00%
144	HANDHOLE, TYPE II, FURNISH AND INSTALL	EA					\$	-	\$	1,200.00	0.00	0.00	\$	-	0.00%
145	HANDHOLE, TYPE IV, FURNISH AND INSTALL	ACRE					\$	-	\$	3,600.00	0.00	0.00	\$	-	0.00%
146	REMOVE HANDHOLE	ACRE					\$	-	\$	375.00	0.00	0.00	\$	-	0.00%
147	CONVENTIONAL SEEDING, TYPE 1 (PERM. LAWN MIX.)	ACRE					\$	-	\$	2,300.00	0.00	0.00	\$	-	0.00%
148	CONVENTIONAL SEEDING, TYPE 2 (SLOPE AND DITCH)	LS					\$	-	\$	2,000.00	0.00	0.00	\$	-	0.00%
149	CONVENTIONAL SEEDING, TYPE 4 (URBAN TEMP. EROS. CONTROL MIX)	LS					\$	-	\$	650.00	0.00	0.00	\$	-	0.00%
150	STORMWATER POLLUTION PREVENTION PLAN (SWPPP), PREPARATION	LF					\$	-	\$	1,800.00	0.00	0.00	\$	-	0.00%
151	STORMWATER POLLUTION PREVENTION PLAN (SWPPP), MANAGEMENT	LF					\$	-	\$	10,800.00	0.00	0.00	\$	-	0.00%
152	FILTER SOCK, 12 IN. INSTALLATION	SY					\$	-	\$	2.75	0.00	0.00	\$	-	0.00%
153	FILTER SOCK, MAINTENANCE AND REMOVAL	TON					\$	-	\$	0.20	0.00	0.00	\$	-	0.00%
154	TEMPORARY ROLLED EROSION CONTROL PRODUCTS (RECP), TYPE 2C	TON					\$	-	\$	1.20	0.00	0.00	\$	-	0.00%
155	RIP RAP, CLASS E	LF					\$	-	\$	80.50	0.00	0.00	\$	-	0.00%
156	RIP RAP, EROSION STONE	LF					\$	-	\$	88.00	0.00	0.00	\$	-	0.00%
157	SILT FENCE OR SILT FENCE DITCH CHECK, INSTALLATION	LF					\$	-	\$	1.75	0.00	0.00	\$	-	0.00%
158	SILT FENCE OR SILT FENCE DITCH CHECK, REMOVAL OF SEDIMENT	ACRE					\$	-	\$	0.05	0.00	0.00	\$	-	0.00%
159	SILT FENCE OR SILT FENCE DITCH CHECK, REMOVAL OF DEVICE	EA					\$	-	\$	0.05	0.00	0.00	\$	-	0.00%
160	EROSION CONTROL, HYDROMULCHING	EA					\$	-	\$	2,700.00	0.00	0.00	\$	-	0.00%
161	INLET PROTECTION DEVICE, DROP-IN, INSTALLATION	EA					\$	-	\$	200.00	0.00	0.00	\$	-	0.00%
162	INLET PROTECTION DEVICE, DROP-IN, MAINTENANCE	EA					\$	-	\$	10.00	0.00	0.00	\$	-	0.00%
163	INLET PROTECTION DEVICE, ROCK, INSTALLATION	LF					\$	-	\$	205.00	0.00	0.00	\$	-	0.00%
164	INLET PROTECTION DEVICE, ROCK, MAINTENANCE	LF					\$	-	\$	150.00	0.00	0.00	\$	-	0.00%
165	CHAIN LINK FENCE	LF					\$	-	\$	28.35	0.00	0.00	\$	-	0.00%
166	REMOVE AND REINSTALL FENCE, WOOD	LF					\$	-	\$	42.00	0.00	0.00	\$	-	0.00%
167	REMOVAL OF FENCE, CHAIN LINK	LF					\$	-	\$	6.00	0.00	0.00	\$	-	0.00%
168	REMOVAL OF FENCE, FIELD FENCE	LF					\$	-	\$	3.00	0.00	0.00	\$	-	0.00%
169	TEMPORARY FENCE, CONSTRUCTION	EA					\$	-	\$	4.75	0.00	0.00	\$	-	0.00%
170	TEMPORARY FENCE, CHAIN LINK	LS					\$	-	\$	8.50	0.00	0.00	\$	-	0.00%
171	MEMORIAL BENCH, REMOVAL AND SALVAGE TO CITY	LS					\$	-	\$	2,500.00	0.00	0.00	\$	-	0.00%
172	MOBILIZATION	LS					\$	-	\$	400,000.00	0.00	0.00	\$	-	0.00%
173	MAINTENANCE OF POSTAL SERVICE	LS					\$	-	\$	14,000.00	0.00	0.00	\$	-	0.00%
174	MAINTENANCE OF SOLID WASTE COLLECTION	CY					\$	-	\$	14,000.00	0.00	0.00	\$	-	0.00%
175	CONCRETE WASHOUT	LS					\$	-	\$	20,000.00	0.00	0.00	\$	-	0.00%
176	COMPACTING BACKFILL ADJACENT TO BRIDGES, CULVERTS OR STRUCTURES	CY					\$	-	\$	150.00	0.00	0.00	\$	-	0.00%
177	REMOVALS, AS PER PLAN	CY					\$	-	\$	10,500.00	0.00	0.00	\$	-	0.00%
178	FLOODED BACKFILL	CY					\$	-	\$	62.00	0.00	0.00	\$	-	0.00%
179	EXCAVATION, CLASS 20	CY					\$	-	\$	16.50	0.00	0.00	\$	-	0.00%
180	GRANULAR MATERIAL FOR BLANKET	LBS					\$	-	\$	88.00	0.00	0.00	\$	-	0.00%
181	STRUCTURAL CONCRETE (RCB CULVERT)	LF					\$	-	\$	640.00	0.00	0.00	\$	-	0.00%
182	REINFORCING STEEL	EA					\$	-	\$	1.50	0.00	0.00	\$	-	0.00%
183	PRECAST CONCRETE BOX CULVERT, 8 FT X 4 FT	LS					\$	-	\$	625.00	0.00	0.00	\$	-	0.00%
184	PRECAST BOX CULVERT STRAIGHT END SECTION, 8 FT X 4 FT	TON					\$	-	\$	15,000.00	0.00	0.00	\$	-	0.00%
185	TEMPORARY SHORING	LF					\$	-	\$	116,000.00	0.00	0.00	\$	-	0.00%
186	EROSION STONE	LS					\$	-	\$	88.00	0.00	0.00	\$	-	0.00%
187	FENCE, CHAIN LINK, VINYL COATED	LF					\$	-	\$	175.00	0.00	0.00	\$	-	0.00%

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188	REMOVE AND REINSTALL EXISTING PRECAST BOX CULVERT	LS						\$	-	\$40,000.00	0.00	0.00	\$	-	0.00%
	Change Order Item														
1	RCB Collar	EA						\$	-	\$10,000.00	0	-	\$	-	0.00%
2	Cold Weather Protection	CY						\$	-	\$ 17.00	0	-	\$	-	0.00%
3	Hot Water Fee	CY						\$	-	\$ 7.00	0	-	\$	-	0.00%
4								\$	-	\$ -					0.00%
5								\$	-	\$ -					0.00%
6								\$	-	\$ -					0.00%
7								\$	-	\$ -					0.00%
8								\$	-	\$ -					0.00%

TOTAL VALUE OF STORED MATERIALS AND VALUE OF STORED
MATERIALS REMAINING TO DATE

\$349,050.00

\$ 329,954.00 94.53%

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: WRA Grimes Connector - Contract 1
Contractor: S.J. Louis Construction, Inc.
Address: 1351 Broadway Street W., Rockville, MN 56369-0459
Finance Budget Code: 328-815-6499 **Finance Project #**
Vendor Project or Invoice #: **PO #**
Original Contract Date: December 14, 2021 **Vendor #** 4257

Date of Council Meeting: February 13, 2024 **PAYMENT REQUEST #** 22-Final
PAYMENT PERIOD: From: December 29, 2023 Through: January 25, 2024

Contract Summary

Original Contract Amount:	\$	12,675,000.00	
Net change by Change Orders:	\$	437,882.92	
Contract Amount to Date: (line 1 ± 2)	\$	13,112,882.92	
Total completed and stored to date:	\$	13,112,882.92	
Retainage: 5 % of Completed Work:	\$	20,000.00	
Total Earned less Retainage:	\$	13,092,882.92	
Less previous applications for payment:	\$	13,062,327.39	
SUBTOTAL	\$		30,555.53
OTHER CHARGES (Attach an itemized list)	\$		-
CURRENT PAYMENT DUE	\$		30,555.53

Balance to finish, including retainage: \$ 20,000.00

Contract Time Remaining (If applicable) Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval: S.J. Louis Construction, Inc.

Signature: [Signature] Firm Name: Project Engineer Date: 01/29/2024

Engineer / Consultant Approval: Veenstra & Kimm, Inc.

Signature: [Signature] Firm Name: Veenstra & Kimm, Inc. Date: 02-01-2024

City of Grimes Staff Approval: [Signature] Date: 2-5-24

City of Grimes Council Approval: Council 2-13-24 Date:

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department
E-mail: mahrens@grimesiowa.gov Phone: (515) 986-4050 Fax: (515) 986-4480

CONTRACT PRICE DETAIL											
ITEM NO.	DESCRIPTION (Include Change Order # if Applicable)	UNITS	ORIGINAL PROPOSED QUANTITY	QUANTITY CHANGE (BY CHANGE ORDER)	TOTAL QUANTITY	UNIT PRICE	EXTENDED PRICE	QUANTITY COMPLETE	VALUE OF COMPLETED WORK	REMAINING QUANTITY	PERCENT COMPLETE
1	60" Sanitary in Open Cut	LF	1,744.00		1,744.00	\$ 660.25	\$ 1,151,476.00	1,744.00	\$ 1,151,476.00	-	100.00%
2	54" Sanitary in Open Cut	LF	9,729.00		9,729.00	\$ 679.75	\$ 6,613,287.75	9,729.00	\$ 6,613,287.75	-	100.00%
3	48" Sanitary in Open Cut	LF	55.00	10.00	65.00	\$ 1,200.00	\$ 78,000.00	65.00	\$ 78,000.00	-	100.00%
4	36" Sanitary in Open Cut	LF	33.00		33.00	\$ 1,400.00	\$ 46,200.00	33.00	\$ 46,200.00	-	100.00%
5	36" DI Sanitary Sewer in Open Cut	LF	30.00		30.00	\$ 1,500.00	\$ 45,000.00	30.00	\$ 45,000.00	-	100.00%
6	24" DI Sanitary Sewer in Open Cut	LF	20.00		20.00	\$ 1,252.00	\$ 25,040.00	20.00	\$ 25,040.00	-	100.00%
7	8" DI Sanitary Sewer in Open Cut	LF	20.00		20.00	\$ 900.00	\$ 18,000.00	20.00	\$ 18,000.00	-	100.00%
8	54" Sanitary Tunneled	LF	656.00	13.00	669.00	\$ 2,200.00	\$ 1,471,800.00	669.00	\$ 1,471,800.00	-	100.00%
9	Manhole - 120"	EA	1.00	(1.00)	-	\$ 1.00	\$ -		\$ -	-	0.00%
10	Manhole - 96"	EA	4.00	(2.00)	2.00	\$50,000.00	\$ 100,000.00	2.00	\$ 100,000.00	-	100.00%
11	Manhole - 84"	EA	35.00	(28.00)	7.00	\$33,510.00	\$ 234,570.00	7.00	\$ 234,570.00	-	100.00%
12	Storm Sewer - 48" RCP	LF	30.00		30.00	\$ 800.00	\$ 24,000.00	30.00	\$ 24,000.00	-	100.00%
13	Storm Sewer - 24" RCP	LF	60.00	(30.00)	30.00	\$ 250.00	\$ 7,500.00	30.00	\$ 7,500.00	-	100.00%
14	Storm Sewer - 18" RCP	LF	90.00	28.00	118.00	\$ 180.00	\$ 21,240.00	118.00	\$ 21,240.00	-	100.00%
15	Storm Sewer - 15" RCP	LF	30.00	96.00	126.00	\$ 150.00	\$ 18,900.00	126.00	\$ 18,900.00	-	100.00%
16	Storm Sewer - 12" RCP	LF	30.00	2.00	32.00	\$ 105.00	\$ 3,360.00	32.00	\$ 3,360.00	-	100.00%
17	6" Tile with Sock	LF	18,900.00	4,000.00	22,900.00	\$ 19.00	\$ 435,100.00	22,900.00	\$ 435,100.00	-	100.00%
18	6" PCC Trail	SY	8,148.00	80.00	8,228.00	\$ 65.00	\$ 534,820.00	8,228.00	\$ 534,820.00	-	100.00%
19	Granular Surfacing	SY	362.00	(94.00)	268.00	\$ 25.00	\$ 6,700.00	268.00	\$ 6,700.00	-	100.00%
20	Steel Sheeting	SF	7,900.00		7,900.00	\$ 35.00	\$ 276,500.00	7,900.00	\$ 276,500.00	-	100.00%
21	Rip-Rap	TON	1,350.00	1.49	1,351.49	\$ 70.00	\$ 94,604.30	1,351.49	\$ 94,604.30	-	100.00%
22	Stabilizing Material	TON	200.00	666.23	866.23	\$ 44.85	\$ 38,850.42	866.23	\$ 38,850.42	-	100.00%
23	Erosion Control	LS	1.00		1.00	\$100,000.00	\$ 100,000.00	100.0%	\$ 100,000.00	0.0%	100.00%
24	Seeding	ACRE	25.00	4.27	29.27	\$ 2,500.00	\$ 73,175.00	29.27	\$ 73,175.00	-	100.00%
25	Clearing and Grubbing	LS	1.00		1.00	\$150,000.00	\$ 150,000.00	100%	\$ 150,000.00	0.0%	100.00%
26	Traffic Control	LS	1.00		1.00	\$20,000.00	\$ 20,000.00	100%	\$ 20,000.00	0.0%	100.00%
27	54" Base FRP Manholes	EA	27.00	(2.00)	25.00	\$40,000.00	\$ 1,000,000.00	25.00	\$ 1,000,000.00	-	100.00%
28	60" Base FRP Manholes	EA	5.00	(1.00)	4.00	\$39,000.00	\$ 156,000.00	4.00	\$ 156,000.00	-	100.00%
29	Remove Trees Brookview	LS		1.00	1.00	\$ 2,200.00	\$ 2,200.00	1.00	\$ 2,200.00	-	100.00%
30	Aurora Rock Obstruction	LS		1.00	1.00	\$17,763.77	\$ 17,763.77	1.00	\$ 17,763.77	-	100.00%
31	Intake Remove and Replace Station 15+65 Left	LS		2.00	2.00	\$ 5,885.00	\$ 11,770.00	2.00	\$ 11,770.00	-</	

100.00%

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	March 8, 2022	\$ 97,850.00
2	April 12, 2022	\$ 76,000.00
3	June 28, 2022	\$ 319,396.14
4	July 12, 2022	\$1,149,935.40
5	August 9, 2022	\$1,356,953.99
6	September 13, 2022	\$1,721,837.63
7	October 11, 2022	\$1,680,563.57
8	November 15, 2022	\$ 828,385.59
9	December 13, 2022	\$1,143,666.61
10	January 10, 2023	\$ 819,078.72
11	February 14, 2023	\$ 546,778.32
12	March 14, 2023	\$ 680,294.31
13	April 11, 2023	\$ 572,937.88
14	May 9, 2023	\$ 601,402.36
15	June 13, 2023	\$ 608,123.28
16	July 11, 2023	\$ 104,834.79
17	August 8, 2023	\$ 41,154.47
18	September 12, 2023	\$ 33,947.36
19	October 24, 2023	\$ 407,586.97
20	December 12, 2023	\$ 118,940.00
21	January 9, 2024	\$ 152,660.00
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Previous Applications for Payment

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TOTAL **\$ 13,062,327.39**

Record of Change Orders

No.	Date	Amount
1	March 22, 2022	\$ (84,666.25)
2	January 24, 2023	\$ 276,896.19
3	October 10, 2023	\$ 42,442.73
4	December 12, 2023	\$ 172,654.72
5	February 13, 2024	\$ 30,555.53
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TOTAL **\$ 437,882.92**

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	December 14, 2021
Original Contract Time:	534.00
Added by Change Order:	
Contract Time to Date:	534.00
Time Used to Date:	772.00
Contract Time Remaining:	

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: WRA Grimes Connector - Contract 1
Contractor: S.J. Louis Construction, Inc.
Address: 1351 Broadway Street W., Rockville, MN 56369-0459
Finance Budget Code: 328-815-6499 **Finance Project #**
Vendor Project or Invoice #: **PO #**
Original Contract Date: December 14, 2021 **Vendor #** 4257

Date of Council Meeting: February 13, 2024 **PAYMENT REQUEST #** 23-Retainage
PAYMENT PERIOD: From: December 29, 2023 Through: January 25, 2024

Contract Summary

Original Contract Amount:	\$	12,675,000.00	
Net change by Change Orders:	\$	437,882.92	
Contract Amount to Date: (line 1 ± 2)	\$	13,112,882.92	
Total completed and stored to date:	\$	13,112,882.92	
Retainage: 5 % of Completed Work:	\$	-	
Total Earned less Retainage:	\$	13,112,882.92	
Less previous applications for payment:	\$	13,092,882.92	
SUBTOTAL	\$		20,000.00

OTHER CHARGES (Attach an itemized list) \$ -

CURRENT PAYMENT DUE \$ 20,000.00

Balance to finish, including retainage: \$ 0.00

Contract Time Remaining (If applicable) Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval: S.J. Louis Construction, Inc.

Signature: [Signature] Project Engineer Date: 01/29/2024

Engineer / Consultant Approval: Veenstra & Kimm, Inc.

Signature: [Signature] Date: 02-01-2024

City of Grimes Staff Approval: [Signature] Date: 2-5-24

City of Grimes Council Approval: Council 2-13-24 Date: [Signature]

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department
E-mail: mahrens@grimesiowa.gov Phone: (515) 986-4050 Fax: (515) 986-4480

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

CONTRACT PRICE DETAIL

ITEM NO.	DESCRIPTION (Include Change Order # if Applicable)	UNITS	ORIGINAL PROPOSED QUANTITY	QUANTITY CHANGE (BY CHANGE ORDER)	TOTAL QUANTITY	UNIT PRICE	EXTENDED PRICE	QUANTITY COMPLETE	VALUE OF COMPLETED WORK	REMAINING QUANTITY	PERCENT COMPLETE
1	60" Sanitary in Open Cut	LF	1,744.00		1,744.00	\$ 660.25	\$ 1,151,476.00	1,744.00	\$ 1,151,476.00	-	100.00%
2	54" Sanitary in Open Cut	LF	9,729.00		9,729.00	\$ 679.75	\$ 6,613,287.75	9,729.00	\$ 6,613,287.75	-	100.00%
3	48" Sanitary in Open Cut	LF	55.00	10.00	65.00	\$ 1,200.00	\$ 78,000.00	65.00	\$ 78,000.00	-	100.00%
4	36" Sanitary in Open Cut	LF	33.00		33.00	\$ 1,400.00	\$ 46,200.00	33.00	\$ 46,200.00	-	100.00%
5	36" DI Sanitary Sewer in Open Cut	LF	30.00		30.00	\$ 1,500.00	\$ 45,000.00	30.00	\$ 45,000.00	-	100.00%
6	24" DI Sanitary Sewer in Open Cut	LF	20.00		20.00	\$ 1,252.00	\$ 25,040.00	20.00	\$ 25,040.00	-	100.00%
7	8" DI Sanitary Sewer in Open Cut	LF	20.00		20.00	\$ 900.00	\$ 18,000.00	20.00	\$ 18,000.00	-	100.00%
8	54" Sanitary Tunneled	LF	656.00	13.00	669.00	\$ 2,200.00	\$ 1,471,800.00	669.00	\$ 1,471,800.00	-	100.00%
9	Manhole - 120"	EA	1.00	(1.00)	-	\$ 1.00	\$ -		\$ -	-	0.00%
10	Manhole - 96"	EA	4.00	(2.00)	2.00	\$50,000.00	\$ 100,000.00	2.00	\$ 100,000.00	-	100.00%
11	Manhole - 84"	EA	35.00	(28.00)	7.00	\$33,510.00	\$ 234,570.00	7.00	\$ 234,570.00	-	100.00%
12	Storm Sewer - 48" RCP	LF	30.00		30.00	\$ 800.00	\$ 24,000.00	30.00	\$ 24,000.00	-	100.00%
13	Storm Sewer - 24" RCP	LF	60.00	(30.00)	30.00	\$ 250.00	\$ 7,500.00	30.00	\$ 7,500.00	-	100.00%
14	Storm Sewer - 18" RCP	LF	90.00	28.00	118.00	\$ 180.00	\$ 21,240.00	118.00	\$ 21,240.00	-	100.00%
15	Storm Sewer - 15" RCP	LF	30.00	96.00	126.00	\$ 150.00	\$ 18,900.00	126.00	\$ 18,900.00	-	100.00%
16	Storm Sewer - 12" RCP	LF	30.00	2.00	32.00	\$ 105.00	\$ 3,360.00	32.00	\$ 3,360.00	-	100.00%
17	6" Tile with Sock	LF	18,900.00	4,000.00	22,900.00	\$ 19.00	\$ 435,100.00	22,900.00	\$ 435,100.00	-	100.00%
18	6" PCC Trail	SY	8,148.00	80.00	8,228.00	\$ 65.00	\$ 534,820.00	8,228.00	\$ 534,820.00	-	100.00%
19	Granular Surfacing	SY	362.00	(94.00)	268.00	\$ 25.00	\$ 6,700.00	268.00	\$ 6,700.00	-	100.00%
20	Steel Sheeting	SF	7,900.00		7,900.00	\$ 35.00	\$ 276,500.00	7,900.00	\$ 276,500.00	-	100.00%
21	Rip-Rap	TON	1,350.00	1.49	1,351.49	\$ 70.00	\$ 94,604.30	1,351.49	\$ 94,604.30	-	100.00%
22	Stabilizing Material	TON	200.00	666.23	866.23	\$ 44.85	\$ 38,850.42	866.23	\$ 38,850.42	-	100.00%
23	Erosion Control	LS	1.00		1.00	\$100,000.00	\$ 100,000.00	100.0%	\$ 100,000.00	0.0%	100.00%
24	Seeding	ACRE	25.00	4.27	29.27	\$ 2,500.00	\$ 73,175.00	29.27	\$ 73,175.00	-	100.00%
25	Clearing and Grubbing	LS	1.00		1.00	\$150,000.00	\$ 150,000.00	100%	\$ 150,000.00	0.0%	100.00%
26	Traffic Control	LS	1.00		1.00	\$20,000.00	\$ 20,000.00	100%	\$ 20,000.00	0.0%	100.00%
27	54" Base FRP Manholes	EA	27.00	(2.00)	25.00	\$40,000.00	\$ 1,000,000.00	25.00	\$ 1,000,000.00	-	100.00%
28	60" Base FRP Manholes	EA	5.00	(1.00)	4.00	\$39,000.00	\$ 156,000.00	4.00	\$ 156,000.00	-	100.00%
29	Remove Trees Brookview	LS		1.00	1.00	\$ 2,200.00	\$ 2,200.00	1.00	\$ 2,200.00	-	100.00%
30	Aurora Rock Obstruction	LS		1.00	1.00	\$17,763.77	\$ 17,763.77	1.00	\$ 17,763.77	-	100.00%
31	Intake Remove and Replace Station 15+65 Left	LS		2.00	2.00	\$ 5,885.00	\$ 11,770.00	2.00	\$ 11,770.00	-	100.00%
32	Remove and Replace Sewer Line and Cleanout	LS		1.00	1.00	\$ 5,250.00	\$ 5,250.00	1.00	\$ 5,250.00	-	100.00%
33	Manhole 22 Fiberglass Riser (Non Returnable)	LS		1.00	1.00	\$ 9,368.70	\$ 9,368.70	1.00	\$ 9,368.70	-	100.00%
34	Manhole Change Surcharge	LS		1.00	1.00	\$ 6,925.00	\$ 6,925.00	1.00	\$ 6,925.00	-	100.00%
35	Invert Adjustment Additional Cost	LS		1.00	1.00	\$59,619.91	\$ 59,619.91	1.00	\$ 59,619.91	-	100.00%
36	Meredith Tunnel Lowering Costs	LS		1.00	1.00	\$16,318.19	\$ 16,318.19	1.00	\$ 16,318.19	-	100.00%
37	Additional Mobilizations - Meredith Drive Crossing	LS		2.00	2.00	\$25,000.00	\$ 50,000.00	2.00	\$ 50,000.00	-	100.00%
38	Meredith Utility Exploration	LS		1.00	1.00	\$25,663.70	\$ 25,663.70	1.00	\$ 25,663.70	-	100.00%
39	156th Steet Rock Obstruction	LS		1.00	1.00	\$19,704.19	\$ 19,704.19	1.00	\$ 19,704.19	-	100.00%
40	Brookview Drive Rock Obstruction	LS		1.00	1.00	\$34,281.53	\$ 34,281.53	1.00	\$ 34,281.53	-	100.00%
41	Grubbing, Grade, and Restore 156th & Brookview	LS		1.00	1.00	\$ 2,136.25	\$ 2,136.25	1.00	\$ 2,136.25	-	100.00%
42	Meredith Drive Rock Obstruction	LS		1.00	1.00	\$34,759.95	\$ 34,759.95	1.00	\$ 34,759.95	-	100.00%
43	Pipe Bends	LS		1.00	1.00	\$12,500.00	\$ 12,500.00	1.00	\$ 12,500.00	-	100.00%
44	Sewer Flow from Contract 2	LS		1.00	1.00	\$ 6,309.00	\$ 6,309.00	1.00	\$ 6,309.00	-	100.00%
45	Seeding Type 1	Acre		4.31	4.31	\$ 4,715.00	\$ 20,321.65	4.31	\$ 20,321.65	-	100.00%
46	Rock for Outlooks along Bike Trail	LS		1.00	1.00	\$ 3,312.08	\$ 3,312.08	1.00	\$ 3,312.08	-	100.00%
47	Pavement Replacement	LS		1.00	1.00	\$85,495.03	\$ 85,495.03	1.00	\$ 85,495.03	-	100.00%
48	Reduction for Pipe Slope Deviation	LS		1.00	1.00	\$(54,939.50)	\$(54,939.50)	1.00	\$(54,939.50)	-	100.00%
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TOTAL CONTRACT AND VALUE OF WORK COMPLETED TO DATE

\$ 13,112,882.92

\$ 13,112,882.92

100.00%

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	March 8, 2022	\$ 97,850.00
2	April 12, 2022	\$ 76,000.00
3	June 28, 2022	\$ 319,396.14
4	July 12, 2022	\$1,149,935.40
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7	October 11, 2022	\$1,680,563.57
8	November 15, 2022	\$ 828,385.59
9	December 13, 2022	\$1,143,666.61
10	January 10, 2023	\$ 819,078.72
11	February 14, 2023	\$ 546,778.32
12	March 14, 2023	\$ 680,294.31
13	April 11, 2023	\$ 572,937.88
14	May 9, 2023	\$ 601,402.36
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16	July 11, 2023	\$ 104,834.79
17	August 8, 2023	\$ 41,154.47
18	September 12, 2023	\$ 33,947.36
19	October 24, 2023	\$ 407,586.97
20	December 12, 2023	\$ 118,940.00
21	January 9, 2024	\$ 152,660.00
22	February 13, 2024	\$ 30,555.53
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Previous Applications for Payment

No.	Date	Amount
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TOTAL **\$ 13,092,882.92**

Record of Change Orders

No.	Date	Amount
1	March 22, 2022	\$ (84,666.25)
2	January 24, 2023	\$ 276,896.19
3	October 10, 2023	\$ 42,442.73
4	December 12, 2023	\$ 172,654.72
5	February 13, 2024	\$ 30,555.53
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TOTAL **\$ 437,882.92**

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	December 14, 2021
Original Contract Time:	534.00
Added by Change Order:	
Contract Time to Date:	534.00
Time Used to Date:	772.00
Contract Time Remaining:	

CONTRACTOR'S APPLICATION AND CERTIFICATION FOR PAYMENT -- Const Manager-Adviser

TO OWNER:	Project :	Grimes Public Library	APPLICATION NO:	10
W003	F&A Job #	221005	PERIOD TO:	09/30/23
The Weitz Company			APPLICATION DATE:	09/25/23
5901 Thornton Ave			PROJECT NO.:	221005
Des Moines, IA 50321			ORDER #	
kara.devenney@weitz.com		VIA ARCHITECT:		
FROM CONTRACTOR:	FORREST & ASSOCIATE INC	Contract Date:	12/21/2021	
	817 SW 9th Street			
	Des Moines, IA 50309			

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract.

Continuation Sheet, AIA Document G703, is attached.

1	ORIGINAL CONTRACT SUM	\$	317,587.00
2	Net change by Change Orders	\$	33,837.43
3	CONTRACT SUM TO DATE (LINE 1+2)	\$	351,424.43
4	TOTAL COMPLETED & STORED TO DATE:	\$	351,424.43
(Column G on pg 2)			
5	RETAINAGE: (Clear field J20 for retainer invoice)		
	5% % of Progress Payment	\$	17,571.22 X
6	TOTAL EARNED LESS RETAINAGE	\$	333,853.21
(Line 4 less Line 5)			
7	LESS PREVIOUS CERTIFICATES FOR PAYMENT		
	(Line 6 from prior Certificate)	\$	331,893.45
8	CURRENT PAYMENT DUE	\$	1,959.76
9	BALANCE TO FINISH, INCLUDING RETAINAGE		
	(Line 3 less Line 6)	\$	17,571.22

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ 31,774.53	\$ -
Total approved this Month	\$ 2,062.90	\$ -
TOTALS	\$ 33,837.43	\$ -
NET CHANGES by Change/Field Order	\$ 33,837.43	

- Approved By Owner

Date: _____

F&A FM130104

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: **FORREST & ASSOCIATE INC**

By: *Robert Van Heeswijk* Date: 09/25/23

State of: Iowa

County of: Polk

Subscribed and sworn to before me this 25 day of September 2023



Notary Public:
My Commission Expires: 15-Aug-22

Ruth E Beyer

CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the Amount Certified.

AMOUNT CERTIFIED

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this application and on the Continuation Sheet that changed to conform to the amount certified.)

CONSTRUCTION MANAGER:

By: _____ Date: _____

ARCHITECT:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

SCHEDULE OF VALUES - ITEMIZATION SHEET				Due Date	10/25/23	PAGE ____ OF ____ PAGES			
The Contractor's APPLICATION FOR AND CERTIFICATION OF PAYMENT (DMPSFM-500), containing Contractor's signed Certificate is attached. In calculations below, amounts are stated to the nearest dollar.								Application No. 10	
								Application Date: 9/25/23 Period To: 9/30/23	
Job: Grimes Public Library			F&A Job # 221005		\$ 317,587.00			Project No: 221005	
A	B	C	D	E	F	G		H	I
ITEM	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED			TOTAL COMPLETED & STORED TO DATE (D+E+F)	% (G/C)	BALANCE TO FINISH (C-G)	RETAINAGE
			Previous Applications	Work in Place	Stored Materials (not in D or E)				5%
		Invoice for Retainage							
	CONTRACT								\$ -
	Materials		\$ -			\$ -		\$ -	\$ -
	CMU	\$ 7,500.00	\$ 7,500.00			\$ 7,500.00	100%	\$ -	\$ 375.00
	Brick/Limestone Veneer	\$ 125,000.00	\$ 125,000.00			\$ 125,000.00	100%	\$ -	\$ 6,250.00
			\$ -			\$ -		\$ -	\$ -
	Labor		\$ -			\$ -		\$ -	\$ -
	CMU	\$ 8,000.00	\$ 8,000.00			\$ 8,000.00	100%	\$ -	\$ 400.00
	Brick/Limestone Veneer	\$ 167,000.00	\$ 167,000.00			\$ 167,000.00	100%	\$ -	\$ 8,350.00
			\$ -			\$ -		\$ -	\$ -
	Masonry Caulking	\$ 3,313.00	\$ 3,313.00			\$ 3,313.00	100%	\$ -	\$ 165.65
			\$ -			\$ -		\$ -	\$ -
	Bid Bond	\$ 2,858.00	\$ 2,858.00			\$ 2,858.00	100%	\$ -	\$ 142.90
			\$ -			\$ -		\$ -	\$ -
	Set-up	\$ 1,500.00	\$ 1,500.00			\$ 1,500.00	100%	\$ -	\$ 75.00
	Mock-up	\$ 2,416.00	\$ 2,416.00			\$ 2,416.00	100%	\$ -	\$ 120.80
			\$ -			\$ -		\$ -	\$ -
			\$ -			\$ -		\$ -	\$ -
	Stone - Additional		\$ -			\$ -		\$ -	\$ -
	(Vetter)		\$ -			\$ -		\$ -	\$ -
CO 1	Vetter Stone	\$ 14,838.65	\$ 14,838.65			\$ 14,838.65	100%	\$ -	\$ 741.93
	Materials Deposit	\$ 13,603.00	\$ 13,603.00			\$ 13,603.00	100%	\$ -	\$ 680.15
			\$ -			\$ -		\$ -	\$ -
CO 2	Foundation Block Repair	\$ 1,873.13	\$ 1,873.13			\$ 1,873.13	100%	\$ -	\$ 93.66
			\$ -			\$ -		\$ -	\$ -
			\$ -			\$ -		\$ -	\$ -
			\$ -			\$ -		\$ -	\$ -
CO 3	CE 025 CMU Repairs	\$ 1,459.75	\$ 1,459.75			\$ 1,459.75	100%	\$ -	\$ 72.99
			\$ -			\$ -		\$ -	\$ -
CO 4	Interior Beam Caulking	\$ 642.01		\$ 642.01		\$ 642.01	100%	\$ -	\$ 32.10
	Exterior Caulking	\$ 1,420.89		\$ 1,420.89		\$ 1,420.89	100%	\$ -	\$ 71.04
			\$ -			\$ -		\$ -	\$ -
> > >	Retainer Requested		\$ -			\$ -		\$ -	\$ -
-	TOTALS *****	\$ 351,424.43	\$ 349,361.53	\$ 2,062.90	\$ -	\$ 351,424.43	100%	\$ -	\$ 17,571.22



Forrest & Associate INC.

Quality Masonry Renovation/Construction Since 1960

817 S.W. 9th Street • Des Moines, Iowa 50309-4579

Phone: 515-283-0497 • Fax: 515-283-0514

Email: Forrest@forrestassociate.com • Website: www.forrestassociate.com



INVOICE No. 14485

Inv No.

W003 **The Weitz Company**
5901 Thornton Ave
Des Moines, IA 50321

DATE January 26, 2024
JOB NO 221005
LOCATION Grimes Public Library

email: kara.devenney@weitz.com

Pay Ap 12

DATE	DESCRIPTION	AMOUNT
	ORIGINAL CONTRACT AMOUNT:	\$ 317,587.00
	Change Orders:	\$ 36,382.87
		\$ 353,969.87
	GROSS CONTRACT COMPLETED TO DATE:	\$ 353,969.87
	Less Previously Billed Gross:	\$ 351,424.43
		\$ 2,545.44
	Less Retainage: 0%	\$ (\$127.27)
	Amount Due:	\$ 2,418.17



Forrest & Associate INC.

Quality Masonry Renovation/Construction Since 1960

817 S.W. 9th Street • Des Moines, Iowa 50309-4579

Phone: 515-283-0497 • Fax: 515-283-0514

Email: Forrest@forrestassociate.com • Website: www.forrestassociate.com



Inv No.

REVISED
14263

W003 The Weitz Company
5901 Thornton Ave
Des Moines, IA 50321

DATE
JOB NO
LOCATION

September 25, 2023
221005
Grimes Public Library

email: kara.devenney@weitz.com

Pay Ap

10

DATE	DESCRIPTION	AMOUNT
	ORIGINAL CONTRACT AMOUNT:	\$ 317,587.00
	Change Orders:	\$ 33,837.43
		\$ 351,424.43
	GROSS CONTRACT COMPLETED TO DATE:	\$ 351,424.43
	Less Previously Billed Gross:	\$ 349,361.53
		\$ 2,062.90
	Less Retainage: 5%	\$ (103.15)
	Amount Due:	\$ 1,959.76

CONTRACTOR'S APPLICATION AND CERTIFICATION FOR PAYMENT -- Const Manager-Adviser

TO OWNER:	Project : Grimes Public Library	APPLICATION NO: <u>11</u>
W003 The Weitz Company	F&A Job # 221005	
5901 Thornton Ave		PERIOD TO: <u>01/31/24</u>
Des Moines, IA 50321		APPLICATION DATE: <u>01/26/24</u>
kara.devenney@weitz.com	VIA ARCHITECT:	
FROM CONTRACTOR: FORREST & ASSOCIATE INC	Contract Date: <u>12/21/2021</u>	PROJECT NO.: <u>221005</u>
817 SW 9th Street		ORDER #
Des Moines, IA 50309		

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract.

Continuation Sheet, AIA Document G703, is attached.

1 ORIGINAL CONTRACT SUM	\$	317,587.00
2 Net change by Change Orders	\$	36,382.87
3 CONTRACT SUM TO DATE (LINE 1+2)	\$	353,969.87
4 TOTAL COMPLETED & STORED TO DATE:	\$	353,969.87
(Column G on pg 2)		
5 RETAINAGE: (Clear field J20 for retainer invoice)		
0% %of Progress Payment	\$	127.27 - X
6 TOTAL EARNED LESS RETAINAGE	\$	353,969.87
(Line 4 less Line 5)		
7 LESS PREVIOUS CERTIFICATES FOR PAYMENT		
(Line 6 from prior Certificate)	\$	351,424.03
8 CURRENT PAYMENT DUE	\$	2,845.44
		\$2,418.17
9 BALANCE TO FINISH, INCLUDING RETAINAGE	\$	-
(Line 3 less Line 6)		

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ 36,382.87	\$ -
Total approved this Month		\$ -
TOTALS	\$ 36,382.87	\$ -
NET CHANGES by Change/Field Order	\$ 36,382.87	

Approved By Owner: _____

Date: _____

F&A FM130104

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: **FORREST & ASSOCIATE INC**

By: _____ Date: 01/26/24

State of: Iowa

County of: Polk

Subscribed and sworn to before me this 26 day of January 2024

RUTH E BEYER
Commission Number 819528
My Commission Expires
August 15, 2025

Notary Public: _____
My Commission Expires: 15-Aug-22

CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the Amount Certified.

AMOUNT CERTIFIED

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this application and on the Continuation Sheet that changed to conform to the amount certified.)

CONSTRUCTION MANAGER:

By: _____ Date: _____

ARCHITECT:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

SCHEDULE OF VALUES - ITEMIZATION SHEET				Due Date	02/25/24	PAGE ____ OF ____ PAGES				
The Contractor's APPLICATION FOR AND CERTIFICATION OF PAYMENT (DMPSFM-500), containing Contractor's signed Certificate is attached. In calculations below, amounts are stated to the nearest dollar.					Application No. 12					
					Application Date: 1/26/24 Period To: 1/31/24					
Job: Grimes Public Library			F&A Job # 221005		\$ 317,587.00			Project No: 221005		
A	B	C	D	E	F	G		H	I	
ITEM	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED			TOTAL COMPLETED		BALANCE TO FINISH (C-G)	RETAINAGE	
			Previous Applications	Work in Place	Stored Materials (not in D or E)	& STORED TO DATE (D+E+F)				% (G/C)
	CONTRACT								\$ -	
	Materials		\$ -			\$ -		\$ -	\$ -	
	CMU	\$ 7,500.00	\$ 7,500.00			\$ 7,500.00	100%	\$ -	\$ -	
	Brick/Limestone Veneer	\$ 125,000.00	\$ 125,000.00			\$ 125,000.00	100%	\$ -	\$ -	
			\$ -			\$ -		\$ -	\$ -	
	Labor		\$ -			\$ -		\$ -	\$ -	
	CMU	\$ 8,000.00	\$ 8,000.00			\$ 8,000.00	100%	\$ -	\$ -	
	Brick/Limestone Veneer	\$ 167,000.00	\$ 167,000.00			\$ 167,000.00	100%	\$ -	\$ -	
			\$ -			\$ -		\$ -	\$ -	
	Masonry Caulking	\$ 3,313.00	\$ 3,313.00			\$ 3,313.00	100%	\$ -	\$ -	
			\$ -			\$ -		\$ -	\$ -	
	Bid Bond	\$ 2,858.00	\$ 2,858.00			\$ 2,858.00	100%	\$ -	\$ -	
			\$ -			\$ -		\$ -	\$ -	
	Set-up	\$ 1,500.00	\$ 1,500.00			\$ 1,500.00	100%	\$ -	\$ -	
	Mock-up	\$ 2,416.00	\$ 2,416.00			\$ 2,416.00	100%	\$ -	\$ -	
			\$ -			\$ -		\$ -	\$ -	
			\$ -			\$ -		\$ -	\$ -	
	Stone - Additional		\$ -			\$ -		\$ -	\$ -	
	(Vetter)		\$ -			\$ -		\$ -	\$ -	
CO 1	Vetter Stone	\$ 14,838.65	\$ 14,838.65			\$ 14,838.65	100%	\$ -	\$ -	
	Materials Deposit	\$ 13,603.00	\$ 13,603.00			\$ 13,603.00	100%	\$ -	\$ -	
			\$ -			\$ -		\$ -	\$ -	
CO 2	Foundation Block Repair	\$ 1,873.13	\$ 1,873.13			\$ 1,873.13	100%	\$ -	\$ -	
			\$ -			\$ -		\$ -	\$ -	
			\$ -			\$ -		\$ -	\$ -	
			\$ -			\$ -		\$ -	\$ -	
CO 3	CE 025 CMU Repairs	\$ 1,459.75	\$ 1,459.75			\$ 1,459.75	100%	\$ -	\$ -	
			\$ -			\$ -		\$ -	\$ -	
CO 4	Interior Beam Caulking	\$ 642.01	\$ 642.01			\$ 642.01	100%	\$ -	\$ -	
	Exterior Caulking	\$ 1,420.89	\$ 1,420.89			\$ 1,420.89	100%	\$ -	\$ -	
			\$ -			\$ -		\$ -	\$ -	
CO#5	Add'l Caulking	\$ 2,545.44		\$ 2,545.44		\$ 2,545.44		\$ -	\$ -	
			\$ -			\$ -		\$ -	\$ -	
> > >	Retainer Requested		\$ -			\$ -		\$ -	\$ -	
	TOTALS *****	\$ 353,969.87	\$ 351,424.43	\$ 2,545.44	\$ -	\$ 353,969.87	100%	\$ -	\$ -	



611 5th Ave, Suite 300
Des Moines, IA 50309

Project Name: Grimes Public Library
Project # X237400
Date: 2/7/2024

PRIME VOLUME SUMMARY – Amount Due

AMC Mechanical - \$5,302.80

APPLICATION AND CERTIFICATE FOR PAYMENT

TO OWNER: City of Grimes
101 NE Harvey Street
Grimes, IA 50111

PROJECT: City of Grimes Library
200 NE BeaverBrooke
BLVD
Grimes, IA 50111

APPLICATION NO: 15
PERIOD TO: 1/31/2024
CONTRACT DATE:
PROJECT NOS:

DISTRIBUTION TO:
OWNER
CONST. MANAGER
ARCHITECT
FIELD
OTHER

FROM
CONTRACTOR: AMC Mechanical Inc.
107 Vermeer Road
Pella, IA 50219

VIA
CONSTRUCTION
MANAGER:

VIA ARCHITECT:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet is attached.

1. ORIGINAL CONTRACT SUM	\$ 1,021,690.00
2. NET CHANGES IN THE WORK	\$ 18,095.27
3. CONTRACT SUM TO DATE (LINE 1+/-2)	\$ 1,039,785.27
4. TOTAL COMPLETED & STORED TO DATE (Column G on Continuation Sheet)	\$ 1,039,785.27
5. RETAINAGE	
a. _____% of Completed Work	\$ 51,989.28
b. _____% of Stored Material	\$ 0.00
Total Retainage	\$ 51,989.28
6. TOTAL EARNED LESS RETAINAGE	\$ 987,795.99
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT.....	982,493.18
8. CURRENT PAYMENT DUE.....	\$ 5,302.81
9. BALANCE TO FINISH, PLUS RETAINAGE	\$ 51,989.28

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: [Signature] Date: 1/18/24

State of: Iowa
County of: Marion

Subscribed and sworn to before
me this 18th day of January

Notary Public: Rebecca Way
My Commission expires: 6/15/24



REBECCA LYNN WAY
Commission Number 848822
My Commission Expires
June 15, 2026

CERTIFICATE FOR PAYMENT

In accordance with Contract Documents, based on evaluations of the Work and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED..... \$5,302.81

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

CONSTRUCTION MANAGER:

By: _____ Date: _____

ARCHITECT: (NOTE: If Multiple Prime Contractors are responsible for performing portions of the Project, the Architect's Certification is not required.)

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

SUMMARY OF CHANGES IN THE WORK	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ 20,266.48	\$ 2,171.21
Total approved this month, including Construction Change Directives	\$ 0.00	\$ 0.00
TOTALS	\$ 20,266.48	\$ 2,171.21
NET CHANGES IN THE WORK	\$	18,095.27

CONTINUATION SHEET

Application Number: 15
 Application Date: 1/17/2024
 Period To: 1/31/2024
 Architect's Project No:

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED FROM PREV APPLICATION (D+E)	WORK COMPLETED THIS PERIOD	MATERIALS PRESENTLY STORED (Not in D or E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G/C)	BALANCE TO FINISH (C-G)	RETAINAGE
Project Items									
01	Bond	12,700.00	12,700.00	0.00	0.00	12,700.00	100	0.00	635.00
02	Mobilization/Supervision/Management	76,100.00	74,578.00	1,522.00	0.00	76,100.00	100	0.00	3,805.00
03	HVAC Shop Drawings	10,250.00	10,250.00	0.00	0.00	10,250.00	100	0.00	512.50
		99,050.00	97,528.00	1,522.00	0.00	99,050.00	100	0.00	4,952.50
Plumbing & Piping Labor									
04	Underground Plumbing Labor	34,200.00	34,200.00	0.00	0.00	34,200.00	100	0.00	1,710.00
05	Above Ground Plumbing Labor	103,380.00	103,380.00	0.00	0.00	103,380.00	100	0.00	5,169.00
06	VRV Piping Labor	53,373.00	53,373.00	0.00	0.00	53,373.00	100	0.00	2,668.65
07	AG Condensate Labor	12,120.00	12,120.00	0.00	0.00	12,120.00	100	0.00	606.00
08	Plumbing Fixtures Labor	5,545.00	5,434.10	110.90	0.00	5,545.00	100	0.00	277.25
		208,618.00	208,507.10	110.90	0.00	208,618.00	100	0.00	10,430.90
Plumbing Materials & Equipment									
09	Underground Plumbing Materials/EquipRental	33,273.00	33,273.00	0.00	0.00	33,273.00	100	0.00	1,663.65
10	Above Ground Plumbing Materials	79,867.00	79,867.00	0.00	0.00	79,867.00	100	0.00	3,993.35
11	VRV Piping Materials	21,890.00	21,890.00	0.00	0.00	21,890.00	100	0.00	1,094.50
12	Plumbing Fixture and Equipment	39,763.00	39,763.00	0.00	0.00	39,763.00	100	0.00	1,988.15
		174,793.00	174,793.00	0.00	0.00	174,793.00	100	0.00	8,739.65

CONTINUATION SHEET

Application Number: 15
 Application Date: 1/17/2024
 Period To: 1/31/2024
 Architect's Project No:

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED FROM PREV APPLICATION (D+E)	WORK COMPLETED THIS PERIOD	MATERIALS PRESENTLY STORED (Not in D or E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G/C)	BALANCE TO FINISH (C-G)	RETAINAGE
HVAC Labor									
13	HVAC Shop Fabrication Labor	31,900.00	31,900.00	0.00	0.00	31,900.00	100	0.00	1,595.00
14	HVAC Equipment Install Labor	16,764.00	16,764.00	0.00	0.00	16,764.00	100	0.00	838.20
15	HVAC Duct Install	88,260.00	88,260.00	0.00	0.00	88,260.00	100	0.00	4,413.00
16	HVAC GRD Trim Labor	6,050.00	6,050.00	0.00	0.00	6,050.00	100	0.00	302.50
		142,974.00	142,974.00	0.00	0.00	142,974.00	100	0.00	7,148.70
HVAC Materials & Equipment									
17	HVAC Equipment	246,635.00	246,635.00	0.00	0.00	246,635.00	100	0.00	12,331.75
18	HVAC Duct Accessories	10,730.00	10,730.00	0.00	0.00	10,730.00	100	0.00	536.50
19	HVAC GRD Trim Equipment	10,180.00	10,180.00	0.00	0.00	10,180.00	100	0.00	509.00
20	HVAC Shop Fabrication Materials	44,770.00	44,770.00	0.00	0.00	44,770.00	100	0.00	2,238.50
		312,315.00	312,315.00	0.00	0.00	312,315.00	100	0.00	15,615.75
Subcontractors									
21	Controls Sub Contractor	27,950.00	27,391.00	559.00	0.00	27,950.00	100	0.00	1,397.50
22	Insulation Sub Contractor	48,400.00	48,400.00	0.00	0.00	48,400.00	100	0.00	2,420.00
23	Test and Balance Subcontractor	7,590.00	4,200.00	3,390.00	0.00	7,590.00	100	0.00	379.50
		83,940.00	79,991.00	3,949.00	0.00	83,940.00	100	0.00	4,197.00
24	CO-1 Approving Alternates 4&6	4,285.00	4,285.00	0.00	0.00	4,285.00	100	0.00	214.25
25	CO-2 AirCoils and Pipes	1,853.13	1,853.13	0.00	0.00	1,853.13	100	0.00	92.66
26	CO-3 Roof Drain and Damaged	48.52	48.52	0.00	0.00	48.52	100	0.00	2.43

CONTINUATION SHEET

Application Number: 15
 Application Date: 1/17/2024
 Period To: 1/31/2024
 Architect's Project No:

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED FROM PREV APPLICATION (D+E)	WORK COMPLETED THIS PERIOD	MATERIALS PRESENTLY STORED (Not in D or E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G/C)	BALANCE TO FINISH (C-G)	RETAINAGE
	Door Frame								
27	CO-4 Relocate Duct Heaters and Duct Mods	8,097.71	8,097.71	0.00	0.00	8,097.71	100	0.00	404.89
28	CO-5	5,982.12	5,982.12	0.00	0.00	5,982.12	100	0.00	299.11
29	CO-6	-2,171.21	-2,171.21	0.00	0.00	-2,171.21	100	0.00	-108.56
		1,039,785.27	1,034,203.37	5,581.90	0.00	1,039,785.27	100	0.00	51,989.28



611 5th Ave, Suite 300
Des Moines, IA 50309

Project Name: Grimes Public Library

Project # X237400

Date: 2/7/2024

PRIME VOLUME SUMMARY – Amount Due

Des Moines Marble - \$1,733.75

APPLICATION AND CERTIFICATE FOR PAYMENT

TO (OWNER): The Weitz Company

611 5th Avenue, Suite 300

Des Moines, Iowa 50309

AIA DOCUMENT

PROJECT: Grimes Public Library

Grimes, Iowa

APPLICATION NO: 5

PERIOD TO: 1/31/2024

ARCHITECTS

PROJECT NO:

CONTRACT DATE:

DISTRIBUTION TO:

[] OWNER

[] ARCHITECT

[] CONTRACTOR

FROM (CONTRACTOR):

Des Moines Marble & Mantel (

VIA (ARCHITECT):

1507 Ohio Street

Des Moines, Iowa 50314

FOR:

CONTRACTOR'S APPLICATION FOR PAYMENT

CHANGE ORDER SUMMARY		ADDITIONS	DEDUCTIONS
Change Orders approved in previous months by owner		TOTAL \$ 8,480.00	
APPROVED THIS MONTH			
NUMBER	DATE APPROVED		
TOTALS \$ 8,480.00		\$	8,480.00

Net change by Change Orders

The undersigned Contractor certifies that to the best of his knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by him for Work for which previous Certificates for Payment were issued and payments received from the Owner and that current payment shown herein is now due.

CONTRACTOR:

DES MOINES MARBLE & MANTEL CO.

BY:

January 22, 2024

Date:

244

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that the best of the Architect's knowledge, information and belief the work has progressed as indicated, the quality of work is in accordance with the Contract Documents; and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

2

ARCHITECT'S CERTIFICATE FOR PAYMENT

AMOUNT CERTIFIED \$

(Attach explanation if amount certified differs from the amount applied for.)

ARCHITECT:

By:

Date:

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance are without prejudice to any rights of the Owner or Contractor under this Contract.

5

CONTRACTOR'S CERTIFICATE FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract. Continuation Sheet, AIA G703, is attached

1 ORIGINAL CONTRACT SUM \$ 119,025.00

2 Net change by Change Orders \$ 8,480.00

3 CONTRACT SUM TO DATE (LINE 1 + 2) \$ 127,505.00

4 TOTAL COMPLETED & STORED TO DATE \$ 127,505.00

(Column G on pg 2 G703)

5 RETAINAGE:

a 5.00% of completed work \$ 6,375.25

(Column D + E on pg 2 G703)

b 0.00% of stored material \$

(Column F on pg 2 G703)

c Total Retainage (Line 5a + 5b or Total in Column I of pg 2 G703) \$ 6,375.25

6 TOTAL EARNED LESS RETAINAGE \$ 121,129.75

(Line 4 less Line 5 Total)

7 LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$ 119,396.00

8 CURRENT PAYMENT DUE \$ 1,733.75

9 BALANCE TO FINISH, PLUS RETAINAGE \$ 6,375.25

(Line 3 less Line 6)

State of: Iowa County of: Polk

Subscribed and sworn to before me this 22nd day of January 2024

Notary Public:

My Commission expires: 6/4/2008

CONTINUATION SHEET

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing

APPLICATION NO: 5

APPLICATION DATE: 1/22/2024

PERIOD FROM: 1/1/2024

TO: 1/31/2024

In tabulations below, amounts are stated to the nearest dollar.

Use column I on Contracts where variable retainage for line items may apply.

ARCHITECT'S PROJECT NO:

A	B	C	D	E	F	G	H	I
ITEM No.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G/C)	BALANCE TO FINISH (C-G)	RETAINAGE 5%
			PREVIOUS APPLICATIONS	THIS APPLICATION WORK IN PLACE				
1	TILE WORK					0.00	0.00	0.00
2	LABOR	48,475.00	48,475.00			48,475.00	0.00	2,423.75
3	MATERIAL	68,750.00	68,750.00			68,750.00	0.00	3,437.50
4						0.00	0.00	0.00
5	BOND	1,800.00	1,800.00			1,800.00	0.00	90.00
6						0.00	0.00	0.00
7	ADD CO #1	5,350.00	5,350.00			5,350.00	0.00	267.50
8	ADD CO #2	1,305.00	1,305.00			1,305.00	0.00	65.25
9	ADD CO #3	1,825.00		1,825.00		1,825.00	0.00	91.25
10						0.00	0.00	0.00
11						0.00	0.00	0.00
12						0.00	0.00	0.00
13						0.00	0.00	0.00
14						0.00	0.00	0.00
15						0.00	0.00	0.00
16						0.00	0.00	0.00
17						0.00	0.00	0.00
18						0.00	0.00	0.00
19						0.00	0.00	0.00
20						0.00	0.00	0.00
21						0.00	0.00	0.00
22						0.00	0.00	0.00
23						0.00	0.00	0.00
24						0.00	0.00	0.00
25						0.00	0.00	0.00
26						0.00	0.00	0.00
27						0.00	0.00	0.00
28						0.00	0.00	0.00
29						0.00	0.00	0.00
30						0.00	0.00	0.00
31						0.00	0.00	0.00
32						0.00	0.00	0.00
33						0.00	0.00	0.00
TOTAL		127,505.00	125,680.00	1,825.00	0.00	127,505.00	0.00	6,375.25



611 5th Ave, Suite 300
Des Moines, IA 50309

Project Name: Grimes Public Library
Project # X237400
Date: 2/7/2024

PRIME VOLUME SUMMARY – Amount Due

Van Maanen Electric - \$4,129.03

G702/ CMA APPLICATION AND CERTIFICATION For Payment

To: City of Grimes
101 NE Harvey Street
Grimes, IA 50111
kara.devenney@weitz.com

PROJECT: Grimes Public Library
Complex Phase 2

From: Van Maanen Electric Inc
500 Iowa Speedway Drive
Newton, IA 50208

VIA Achitect

Invision

Application No: 22

Distribution to:
☐ OWNER
☐ CONSTRUCTION MGR
☐ ARCHITECT
☐ CONTRACTOR
☐ OTHER

Application Date: 1/1/2024

Period From: 1/31/2024

Period To: 1/31/2024

Contract Date:

2075

APPLICATION FOR PAYMENT

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due

CONTRACTOR: Van Maanen Electric, Inc
By: Nathan Van Maanen, President Date: 2/5/24
Nathan Van Maanen, President
State of: Iowa County of: Jasper
Subscribed and sworn before me this 5th day of Feb, 2024

Nathan Van Maanen President personally appeared before me, the undersigned notary public, and provided satisfactory evidence of identification to be the person who signed this document in my presence and swore or affirmed to me that the contents of this document are truthful and accurate to the best of his/her Knowledge and belief.

Notary Public: [Signature] My Commission expires: 10/30/2024

CERTIFICATION FOR PAYMENT

In accordance with the Contract Documents, based on-site observations and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment for the AMOUNT CERTIFIED.

AMOUNT CERTIFIED
CONSTRUCTION MANAGER:
By: _____ Date: _____
ARCHITECT:
By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract

1	ORIGINAL CONTRACT SUM	\$	977,086.00
2	Net Change by Change Orders	\$	53,064.85
3	CONTRACT SUM TO DATE	\$	1,030,150.85
4	TOTAL COMPLETED AND STORED TO DATE	\$	1,030,150.85
5	RETAINAGE:		
	a. 5% of Completed work	\$	51,507.54
	b. 5% of Stored Material	\$	-
	TOTAL RETAINAGE	\$	51,507.54
6	TOTAL EARNED LESS RETAINAGE	\$	978,643.31
7	LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$	974,514.27
8	CURRENT PAYMENT DUE	\$	4,129.04
9	BALANCE TO FINISH, INCLUDING RETAINAGE	\$	51,507.54

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by owner	\$ 48,753.89	\$ -
Total approval this Month	\$ 4,310.96	\$ -
TOTALS	\$ 53,064.85	\$ -
NET CHANGES by Change Order	\$	53,064.85

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE 2 OF 2 PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

Contractor's signed Certification is attached.

In tabulation below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NUMBER:

22

APPLICATION DATE:

22-Jan-24

PERIOD FROM:

1-Jan-24

TO:

31-Jan-24

ARCHITECT'S PROJECT NO:

A ITEM No.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D		E		F	G	H	I
			WORK COMPLETED		TOTAL COMPLETED					
			Previous Applications	This Application Work in Place	AND STORED TO DATE (D + E + F)	% G / C				
	Bond	9,770.00	9,770.00				9,770.00	100%	-	488.50
	Basic Electrical Requirements	11,976.86	11,976.86				11,976.86	100%	-	598.84
	Basic Electrical Requirements	11,412.00	11,412.00				11,412.00	100%	-	570.60
	Through Penetration Firestopping	852.00	852.00				852.00	100%	-	42.60
	Through Penetration Firestopping	2,165.00	2,165.00				2,165.00	100%	-	108.25
	Wire and Cable	59,358.60	59,358.60				59,358.60	100%	-	2,967.93
	Wire and Cable	31,200.00	31,200.00				31,200.00	100%	-	1,560.00
	Grounding and Bonding	1,351.00	1,351.00				1,351.00	100%	-	67.55
	Grounding and Bonding	2,410.00	2,410.00				2,410.00	100%	-	120.50
	Conduit and Boxes	56,112.54	56,112.54		22.00		56,112.54	100%	-	2,805.63
	Conduit and Boxes	91,400.00	91,400.00		13.60		91,400.00	100%	-	4,570.00
	Electrical Identification	560.00	560.00				560.00	100%	-	28.00
	Electrical Identification	1,250.00	1,250.00				1,250.00	100%	-	62.50
	Power Systems Study	2,140.00	2,118.00		22.00		2,140.00	100%	-	107.00
	Power Systems Study	1,360.00	1,346.40		13.60		1,360.00	100%	-	68.00
	Power Monitoring and Control Systems	3,140.00	3,140.00				3,140.00	100%	-	157.00
	Power Monitoring and Control Systems	3,150.00	3,150.00				3,150.00	100%	-	157.50
	Lighting Control Systems	21,400.00	21,400.00				21,400.00	100%	-	1,070.00
	Lighting Control Systems	12,540.00	12,540.00				12,540.00	100%	-	627.00
	Lighting Control Systems	18,741.00	18,741.00				18,741.00	100%	-	937.05
	Service Entrance	12,540.00	12,540.00				12,540.00	100%	-	627.00
	Service Entrance	9,140.00	9,140.00				9,140.00	100%	-	457.00
	Dry Type Transformers	9,452.00	9,452.00				9,452.00	100%	-	472.60
	Dry Type Transformers	21,540.00	21,540.00				21,540.00	100%	-	1,077.00
	Panelboards	14,652.00	14,652.00				14,652.00	100%	-	732.60
	Panelboards	16,851.00	16,851.00				16,851.00	100%	-	842.55
	Wiring Devices	9,140.00	9,140.00				9,140.00	100%	-	457.00
	Wiring Devices	1,250.00	1,250.00				1,250.00	100%	-	62.50
	Fuses	2,150.00	2,150.00				2,150.00	100%	-	107.50
	Fuses	5,140.00	5,140.00				5,140.00	100%	-	257.00
	Disconnect Switches	3,150.00	3,150.00				3,150.00	100%	-	157.50
	Disconnect Switches	3,120.00	3,120.00				3,120.00	100%	-	156.00
	Contactors	2,890.00	2,890.00				2,890.00	100%	-	144.50
	Contactors	3,412.00	3,412.00				3,412.00	100%	-	170.60
	Surge Protection Services	950.00	950.00				950.00	100%	-	47.50
	Surge Protection Services	137,400.00	137,400.00				137,400.00	100%	-	6,870.00
	LED Lighting	42,100.00	42,100.00				42,100.00	100%	-	2,105.00
	LED Lighting	3,140.00	3,140.00				3,140.00	100%	-	157.00
	Basic Communications Systems Requirements	2,140.00	2,140.00				2,140.00	100%	-	107.00
	Basic Communications Systems Requirements	850.00	850.00				850.00	100%	-	42.50
	Communications Bonding									

Page 5



611 5th Ave, Suite 300
Des Moines, IA 50309

Project Name: Grimes Public Library
Project # X237400
Date: 2/7/2024

PRIME VOLUME SUMMARY – Amount Due

Graphite Group: \$6,151.25

AIA Type Document
Application and Certification for Payment

Page 1 of 6

TO (OWNER): City of Grimes
101 NE Harvey Street
Grimes, IA 50111

PROJECT: Grimes Public Library
Grimes, IA 50111

APPLICATION NO: 22
PERIOD TO: 1/31/2024

DISTRIBUTION
TO:
_ OWNER
_ ARCHITECT
_ CONTRACTOR

FROM (CONTRACTOR): Graphite Construction Group
1955 NE 58th Ave, Ste 100
Des Moines, IA 50313

VIA (ARCHITECT): Invision Architecture, LTD
501 Sycamore St, #101
Waterloo, IA 50701

ARCHITECT'S
PROJECT NO:

CONTRACT FOR: Grimes Public Library

CONTRACT DATE: 12/17/2021

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Type Document is attached.

1. ORIGINAL CONTRACT SUM\$ 2,665,000.00
2. Net Change by Change Orders\$ 59,302.51
3. CONTRACT SUM TO DATE (Line 1 + 2)\$ 2,724,302.51
4. TOTAL COMPLETED AND STORED TO DATE\$ 2,689,110.77
5. RETAINAGE:
a. 5.00 % of Completed Work \$ 134,455.56
b. 0.00 % of Stored Material \$ 0.00
Total retainage (Line 5a + 5b)\$ 134,455.56
6. TOTAL EARNED LESS RETAINAGE\$ 2,554,655.21
(Line 4 less Line 5 Total)
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT
(Line 6 from prior Certificate)\$ 2,548,503.96
8. CURRENT PAYMENT DUE\$ 6,151.25
9. BALANCE TO FINISH, INCLUDING RETAINAGE
(Line 3 less Line 6) \$ 169,647.30

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	64,632.54	-5,330.03
Total approved this Month	0.00	0.00
TOTALS	64,632.54	-5,330.03
NET CHANGES by Change Order	59,302.51	

The Undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the owner, and that current payment shown herein is now due.

CONTRACTOR: Graphite Construction Group
1955 NE 58th Ave, Ste 100 Des Moines, IA 50313

By: [Signature] Date: 01/24/2024

State of: IA

County of: Pok

Subscribed and Sworn to before me this 24 Day of January 2024

Notary Public: [Signature]

My Commission Expires : 04/30/2025



ARCHITECT'S CERTIFICATE FOR PAYMENT

In Accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED\$

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, Payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

AIA Type Document
Application and Certification for Payment

Page 2 of 6

TO (OWNER): City of Grimes
101 NE Harvey Street
Grimes, IA 50111

PROJECT: Grimes Public Library
Grimes, IA 50111

APPLICATION NO: 22
PERIOD TO: 1/31/2024

DISTRIBUTION TO:
_ OWNER
_ ARCHITECT
_ CONTRACTOR

FROM (CONTRACTOR): Graphite Construction Group
1955 NE 58th Ave, Ste 100
Des Moines, IA 50313

VIA (ARCHITECT): Invision Architecture, LTD
501 Sycamore St, #101
Waterloo, IA 50701

ARCHITECT'S PROJECT NO:

CONTRACT FOR: Grimes Public Library

CONTRACT DATE: 12/17/2021

ITEM	DESCRIPTION	SCHEDULE VALUE	PREVIOUS APPLICATIONS	COMPLETED THIS PERIOD	STORED MATERIAL	COMPLETED STORED	%	BALANCE	RETAINAGE
General Conditions									
1	General Conditions	178,363.00	175,865.00	180.00	0.00	176,045.00	98.70	2,318.00	8,802.25
2	Surveying	10,500.00	10,500.00	0.00	0.00	10,500.00	100.00	0.00	525.00
3	Bond	20,525.12	20,525.12	0.00	0.00	20,525.12	100.00	0.00	1,026.26
4	Overhead and Fee	85,000.00	83,811.00	85.00	0.00	83,896.00	98.70	1,104.00	4,194.80
5	Project Preconstruction	40,000.00	40,000.00	0.00	0.00	40,000.00	100.00	0.00	2,000.00
6	Mobilization	60,000.00	60,000.00	0.00	0.00	60,000.00	100.00	0.00	3,000.00
7	Temp Labor	28,000.00	16,800.00	0.00	0.00	16,800.00	60.00	11,200.00	840.00
8	Temp Material	12,150.00	12,150.00	0.00	0.00	12,150.00	100.00	0.00	607.50
9	Post Construction Cleaning	1,000.00	0.00	0.00	0.00	0.00	0.00	1,000.00	0.00
	General Conditions Total	435,538.12	419,651.12	265.00	0.00	419,916.12	96.41	15,622.00	20,995.81
Concrete									
033000.1	Mobilization	35,000.00	35,000.00	0.00	0.00	35,000.00	100.00	0.00	1,750.00
033000.2	M-Foundations	118,198.50	118,198.50	0.00	0.00	118,198.50	100.00	0.00	5,909.93
033000.3	L-Foundations	197,301.50	197,301.50	0.00	0.00	197,301.50	100.00	0.00	9,865.08
033000.4	M-SOG	36,810.77	36,810.77	0.00	0.00	36,810.77	100.00	0.00	1,840.54
033000.5	L-SOG	60,453.05	60,453.05	0.00	0.00	60,453.05	100.00	0.00	3,022.65
033000.6	M-SOD	11,935.22	11,935.22	0.00	0.00	11,935.22	100.00	0.00	596.76
033000.7	L-SOD	36,060.96	36,060.96	0.00	0.00	36,060.96	100.00	0.00	1,803.05
033000.8	L-Backfill Footings and Foundations	13,250.00	13,250.00	0.00	0.00	13,250.00	100.00	0.00	662.50
033000.9	M/L-Concrete Sealer	466.50	0.00	0.00	0.00	0.00	0.00	466.50	0.00

AIA Type Document
Application and Certification for Payment

Page 3 of 6

TO (OWNER): City of Grimes
101 NE Harvey Street
Grimes, IA 50111

PROJECT: Grimes Public Library
Grimes, IA 50111

APPLICATION NO: 22
PERIOD TO: 1/31/2024

DISTRIBUTION TO:
☐ OWNER
☐ ARCHITECT
☐ CONTRACTOR

FROM (CONTRACTOR): Graphite Construction Group
1955 NE 58th Ave, Ste 100
Des Moines, IA 50313

VIA (ARCHITECT): Invision Architecture, LTD
501 Sycamore St, #101
Waterloo, IA 50701

ARCHITECT'S PROJECT NO:

CONTRACT FOR: Grimes Public Library

CONTRACT DATE: 12/17/2021

ITEM	DESCRIPTION	SCHEDULE VALUE	PREVIOUS APPLICATIONS	COMPLETED THIS PERIOD	STORED MATERIAL	COMPLETED STORED	%	BALANCE	RETAINAGE
	Concrete Total	509,476.50	509,010.00	0.00	0.00	509,010.00	99.91	466.50	25,450.51
	Structural Steel								
055000.1	L-Mobilization	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00	0.00	125.00
051223.1	L-Freight-Steel Supplier	7,250.00	7,250.00	0.00	0.00	7,250.00	100.00	0.00	362.50
051223.2	L-Draft-Steel Supplier	25,925.00	25,925.00	0.00	0.00	25,925.00	100.00	0.00	1,296.25
051223.3	M-Structural Steel	403,660.00	403,660.00	0.00	0.00	403,660.00	100.00	0.00	20,183.00
052100.1	M-Steel Joists/Deck	347,000.00	347,000.00	0.00	0.00	347,000.00	100.00	0.00	17,350.00
055000.2	M-Metal Fabrications	148,950.00	148,950.00	0.00	0.00	148,950.00	100.00	0.00	7,447.50
055000.3	L-Steel Erection	279,124.00	279,124.00	0.00	0.00	279,124.00	100.00	0.00	13,956.20
055000.4	M/L-Grout Columns	1,400.00	1,400.00	0.00	0.00	1,400.00	100.00	0.00	70.00
	Structural Steel Total	1,215,809.00	1,215,809.00	0.00	0.00	1,215,809.00	100.00	0.00	60,790.45
	Wood and Plastics								
061000.1	M-Rough Carpentry	9,000.00	9,000.00	0.00	0.00	9,000.00	100.00	0.00	450.00
061000.2	L-Rough Carpentry	16,166.00	16,166.00	0.00	0.00	16,166.00	100.00	0.00	808.30
064100.1	M-Architectural Wood Casework	54,988.78	54,988.78	0.00	0.00	54,988.78	100.00	0.00	2,749.44
064100.2	L-Mobilization Carpentry Sub	6,480.00	6,480.00	0.00	0.00	6,480.00	100.00	0.00	324.00
064100.3	L-Finish Carpentry	37,600.00	37,600.00	0.00	0.00	37,600.00	100.00	0.00	1,880.00
	Wood and Plastics Total	124,234.78	124,234.78	0.00	0.00	124,234.78	100.00	0.00	6,211.74
	Thermal and Moisture								
071400.1	M/L-Fluid Applied Waterproofing @ Elevator Pit	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00	0.00	75.00
078400.1	M/L-Firestopping	680.00	0.00	680.00	0.00	680.00	100.00	0.00	34.00

AIA Type Document
Application and Certification for Payment

Page 4 of 6

TO (OWNER): City of Grimes
101 NE Harvey Street
Grimes, IA 50111

PROJECT: Grimes Public Library
Grimes, IA 50111

APPLICATION NO: 22
PERIOD TO: 1/31/2024

DISTRIBUTION
TO:
☐ OWNER
☐ ARCHITECT
☐ CONTRACTOR

FROM (CONTRACTOR): Graphite Construction Group
1955 NE 58th Ave, Ste 100
Des Moines, IA 50313

VIA (ARCHITECT): Invision Architecture, LTD
501 Sycamore St, #101
Waterloo, IA 50701

ARCHITECT'S
PROJECT NO:

CONTRACT FOR: Grimes Public Library

CONTRACT DATE: 12/17/2021

ITEM	DESCRIPTION	SCHEDULE VALUE	PREVIOUS APPLICATIONS	COMPLETED THIS PERIOD	STORED MATERIAL	COMPLETED STORED	%	BALANCE	RETAINAGE
079200.1	M-Joint Sealants	1,500.00	0.00	1,500.00	0.00	1,500.00	100.00	0.00	75.00
079200.2	L-Joint Sealants	3,500.00	0.00	3,500.00	0.00	3,500.00	100.00	0.00	175.00
	Thermal and Moisture Total	7,180.00	1,500.00	5,680.00	0.00	7,180.00	100.00	0.00	359.00
Openings									
081113.1	M-Hollow Metal Doors and Frames	24,420.00	24,420.00	0.00	0.00	24,420.00	100.00	0.00	1,221.00
081416.1	M-Flush Wood Doors	16,402.00	16,402.00	0.00	0.00	16,402.00	100.00	0.00	820.10
083300.1	M-Side Coiling Security Grilles	35,500.00	35,500.00	0.00	0.00	35,500.00	100.00	0.00	1,775.00
083300.2	L-Side Coiling Security Grilles	84,200.00	84,200.00	0.00	0.00	84,200.00	100.00	0.00	4,210.00
087100.1	M-Door Hardware	40,205.00	40,205.00	0.00	0.00	40,205.00	100.00	0.00	2,010.25
087100.2	M-Knox Box	675.00	675.00	0.00	0.00	675.00	100.00	0.00	33.75
087100.3	M/L-Book Drop	1,500.00	0.00	0.00	0.00	0.00	0.00	1,500.00	0.00
	Openings Total	202,902.00	201,402.00	0.00	0.00	201,402.00	99.26	1,500.00	10,070.10
Specialties									
101100.1	M-Visual Display Specialties	1,316.00	1,316.00	0.00	0.00	1,316.00	100.00	0.00	65.80
101400.1	M-Signage	9,670.00	9,670.00	0.00	0.00	9,670.00	100.00	0.00	483.50
101400.2	L-Signage	3,650.00	3,650.00	0.00	0.00	3,650.00	100.00	0.00	182.50
102113.1	M-Plastic Toilet Compartments	2,872.00	2,872.00	0.00	0.00	2,872.00	100.00	0.00	143.60
102239.1	M-Folding Panel Partitions	47,900.00	47,900.00	0.00	0.00	47,900.00	100.00	0.00	2,395.00
102240.1	L-Folding Panel Partitions	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00	0.00	200.00
102600.1	M-Wall & Door Protection	2,311.00	2,311.00	0.00	0.00	2,311.00	100.00	0.00	115.55
102800.1	M-Toilet, Bath & Laundry Accessories	19,103.00	19,103.00	0.00	0.00	19,103.00	100.00	0.00	955.15

AIA Type Document
Application and Certification for Payment

Page 5 of 6

TO (OWNER): City of Grimes
101 NE Harvey Street
Grimes, IA 50111

PROJECT: Grimes Public Library
Grimes, IA 50111

APPLICATION NO: 22
PERIOD TO: 1/31/2024

DISTRIBUTION TO:
_ OWNER
_ ARCHITECT
_ CONTRACTOR

FROM (CONTRACTOR): Graphite Construction Group
1955 NE 58th Ave, Ste 100
Des Moines, IA 50313

VIA (ARCHITECT): Invision Architecture, LTD
501 Sycamore St, #101
Waterloo, IA 50701

ARCHITECT'S PROJECT NO:

CONTRACT FOR: Grimes Public Library

CONTRACT DATE: 12/17/2021

ITEM	DESCRIPTION	SCHEDULE VALUE	PREVIOUS APPLICATIONS	COMPLETED THIS PERIOD	STORED MATERIAL	COMPLETED STORED	%	BALANCE	RETAINAGE
104400.1	M-Fire Protection Specialties	1,050.00	1,050.00	0.00	0.00	1,050.00	100.00	0.00	52.50
	Specialties Total	91,872.00	91,872.00	0.00	0.00	91,872.00	100.00	0.00	4,593.60
Equipment									
116813.1	M-Playground Equipment	2,785.00	2,785.00	0.00	0.00	2,785.00	100.00	0.00	139.25
116813.2	L-Playground Equipment Install	4,000.00	3,600.00	400.00	0.00	4,000.00	100.00	0.00	200.00
	Equipment Total	6,785.00	6,385.00	400.00	0.00	6,785.00	100.00	0.00	339.25
Furnishings									
122400.1	M-Window Shades	4,855.00	4,855.00	0.00	0.00	4,855.00	100.00	0.00	242.75
122400.2	L-Window Shades	1,533.00	1,533.00	0.00	0.00	1,533.00	100.00	0.00	76.65
123600.1	M/L-Stone Countertops	50,481.00	50,481.00	0.00	0.00	50,481.00	100.00	0.00	2,524.05
	Furnishings Total	56,869.00	56,869.00	0.00	0.00	56,869.00	100.00	0.00	2,843.45
Exterior Improvements									
321816.13	M-Playground Protection Surfacing Materials and Freight	6,356.00	6,356.00	0.00	0.00	6,356.00	100.00	0.00	317.80
321816.13.	L-Playground Protection Surfacing	7,977.60	7,977.60	0.00	0.00	7,977.60	100.00	0.00	398.88
	Exterior Improvements Total	14,333.60	14,333.60	0.00	0.00	14,333.60	100.00	0.00	716.68
Change Orders									
CO 1	ASI 1	6,582.77	6,582.77	0.00	0.00	6,582.77	100.00	0.00	329.14
CO 2	Alternates 4 & 6	40,245.50	23,997.53	0.00	0.00	23,997.53	59.63	16,247.97	1,199.88
CO 3	RFI 053	-1,909.65	0.00	0.00	0.00	0.00	0.00	-1,909.65	0.00
CO 4	Foundation wall, plumbing pipes, signage	-2,452.67	0.00	0.00	0.00	0.00	0.00	-2,452.67	0.00
CO 5	OCO 5	7,914.97	7,914.97	0.00	0.00	7,914.97	100.00	0.00	395.75

AIA Type Document
Application and Certification for Payment

Page 6 of 6

TO (OWNER): City of Grimes
101 NE Harvey Street
Grimes, IA 50111

PROJECT: Grimes Public Library
Grimes, IA 50111

APPLICATION NO: 22
PERIOD TO: 1/31/2024

DISTRIBUTION TO:
_ OWNER
_ ARCHITECT
_ CONTRACTOR

FROM (CONTRACTOR): Graphite Construction Group
1955 NE 58th Ave, Ste 100
Des Moines, IA 50313

VIA (ARCHITECT): Invision Architecture, LTD
501 Sycamore St, #101
Waterloo, IA 50701

ARCHITECT'S PROJECT NO:

CONTRACT FOR: Grimes Public Library

CONTRACT DATE: 12/17/2021

ITEM	DESCRIPTION	SCHEDULE VALUE	PREVIOUS APPLICATIONS	COMPLETED THIS PERIOD	STORED MATERIAL	COMPLETED STORED	%	BALANCE	RETAINAGE
CO 6	RFI 110	2,885.09	1,116.00	0.00	0.00	1,116.00	38.68	1,769.09	55.80
CO 7	CE 25, CE35, CE 44	-967.71	0.00	0.00	0.00	0.00	0.00	-967.71	0.00
CO 8	CORNER GUARDS	312.65	312.65	0.00	0.00	312.65	100.00	0.00	15.63
CO 9	COR 14, 18, PR 2	6,497.56	1,645.35	130.00	0.00	1,775.35	27.32	4,722.21	88.77
CO 10	PR 3 GUARD RAILS, CIR DESK WALL TILE REPAIR	194.00	0.00	0.00	0.00	0.00	0.00	194.00	0.00
REPORT TOTALS		\$2,724,302.51	\$2,682,635.77	\$6,475.00	\$0.00	\$2,689,110.77	98.71	\$35,191.74	\$134,455.56



611 5th Ave, Suite 300
Des Moines, IA 50309

Project Name: Grimes Public Library
Project # X237400
Date: 2/7/2024

PRIME VOLUME SUMMARY – Amount Due

Performance Contracting - \$14,798.35



Performance Contracting, Inc.

 3405 SE Crossroads Drive
 Suites G, H, J, K, L, M
 Grimes, IA 50111

Phone:515-986-3677

Fax:

Progress Billing

Invoice Number: 01IN-0513264
THE WEITZ COMPANY
10901 WEST 84TH TERRACE
LENEXA, KS 66214

Invoice Date January 18,2024	Terms Net 30 (AR)
PCI Branch 587	PCI Project Number 22-02722
PCI Customer No 01-102465	Customer Contract No.

Project name	Draw Number	Period	Customers Project No.	Retention 0.00%
GRIMES LIBRARY	15	01/01/24 - 01/31/24	Purchase Order No.	

Original Contract Amount	1,480,220.00
Change orders 0 thru 7	43,735.90
Revised Contract Amount	1,523,955.90
Previously Billed	1,503,098.44
This Period	15,577.21
Total To-Date	99.654% 1,518,675.65
Less Retention	5% (75,933.78)
Sub-Total	1,442,741.87
Less Previous Invoices	(1,427,943.52)

TOTAL AMOUNT DUE THIS INVOICE: 14,798.35
Remit to: Performance Contracting Group, Inc.

 BOX 872346
 Kansas City, MO 64187



Performance Contracting, Inc.
3405 SE Crossroads Drive
Suites G, H, J, K, L, M
Grimes, IA 50111

APPLICATION FOR PAYMENT

DRAW NUMBER: 15
PERIOD TO: 01/31/24
CUSTOMERS PROJECT
NO:
INVOICE NUMBER: 01IN-0513264
INVOICE DATE: 01/18/24

PROJECT: GRIMES LIBRARY
SCOPE:

THE WEITZ COMPANY
10901 WEST 84TH TERRACE
LENEXA, KS 66214

To:

Application is made for payment, as shown below

1. ORIGINAL CONTRACT SUM.....	1,480,220.00
2. Net Change By Change Orders.....	43,735.90
3. CONTRACT SUM TO DATE (Line 1 + / - 2).....	1,523,955.90
4. TOTAL COMPLETED & STORED TO DATE (Column C7 on SOV)	1,518,675.65

5. RETAINAGE

a.	0.00	% of Completed Work	75,933.78
		(Columns C4+C5 on SOV)	
b.	0.00	% of Stored Material	0.00
		(Column C6 on SOV)	

Total Retainage(Line 5a + 5b or
Total in Column C10 of SOV).....

75,933.78

6. TOTAL EARNED LESS RETAINAGE.....
(Line 4 less Line 5 Total)

1,442,741.87

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT
(Line 6 from prior Certificate).....

1,427,943.52

8. SALES TAX.....

0.00

9. CURRENT PAYMENT DUE.....

14,798.35

10. BALANCE TO FINISH, INCLUDING RETAINAGE.....

81,214.03

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	32,878.44	0.00
Total approved this Month	10,857.46	0.00
TOTALS	43,735.90	0.00
NET CHANGES by Change Order		43,735.90

Performance Contracting, Inc. certifies that to the best of our knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by Performance Contracting, Inc. for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

By: _____ Date : 1/25/2024

State of:

County of:

Subscribed and sworn to before
me this 25th day of January, 2024

Notary Public
My Commission expires:

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with Contract Documents, based on-site observations and the date comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contract is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED.....\$
(Attach explanation if amount certified differs from the amount applied for : Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:

By: _____ Date: _____
This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to Performance Contracting, Inc.. Issuance, payment and acceptance of payment are without prejudice to any right of the Owner or Contractor under this Contract.



Performance Contracting, Inc.
3405 SE Crossroads Drive
Suites G, H, J, K, L, M
Grimes, IA 50111

Progress Invoice

Project: GRIMES LIBRARY
Customer: THE WEITZ COMPANY
Invoice Number: 01IN-0513264
Draw Number: 15
Billing Period: 01/01/24 thru 01/31/24
Invoice Date: 01/18/24
PCI Project Number: 22-02722
Customer Project/PO:

C1	C2	C3	C4	C5		C6	C7	C8	C9	C10	C11	C12
Activity ID	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED			MATERIALS STORED ON SITE (NOT IN C4 OR C5)	TOTAL STORED ON SITE TO DATE (C4+C5+C6)	% (C7/C3)	BALANCE TO FINISH (C3-C7)	RETAINAGE	SALES TAX	NET BILLINGS
			From previous application	This period								
				Billed	%							
	Mobilization	9,800.00	9,800.00	0.00	0.00%	0.00	9,800.00	100.00%	0.00	490.00	0.00	0.00
	CO #6	1,198.65	1,198.65	0.00	0.00%	0.00	1,198.65	100.00%	0.00	59.93	0.00	0.00
	Submittals	26,500.00	26,500.00	0.00	0.00%	0.00	26,500.00	100.00%	0.00	1,325.00	0.00	0.00
	P&P Bond	14,665.00	14,665.00	0.00	0.00%	0.00	14,665.00	100.00%	0.00	733.25	0.00	0.00
	Patching/Touchup	10,000.00	0.00	4,719.75	47.20%	0.00	4,719.75	47.20%	5,280.25	235.99	0.00	4,483.76
	Ext Framing	537,977.00	537,977.00	0.00	0.00%	0.00	537,977.00	100.00%	0.00	26,898.85	0.00	0.00
	Interior Framing	154,420.00	154,420.00	0.00	0.00%	0.00	154,420.00	100.00%	0.00	7,721.00	0.00	0.00
	Drywall/Insulation	231,378.00	231,378.00	0.00	0.00%	0.00	231,378.00	100.00%	0.00	11,568.90	0.00	0.00
	Taping	69,792.00	69,792.00	0.00	0.00%	0.00	69,792.00	100.00%	0.00	3,489.60	0.00	0.00
	Acoustical/Spec Ceil	130,430.00	130,430.00	0.00	0.00%	0.00	130,430.00	100.00%	0.00	6,521.50	0.00	0.00
	Wall Coverings/Paint	281,558.00	281,558.00	0.00	0.00%	0.00	281,558.00	100.00%	0.00	14,077.90	0.00	0.00
	CO#1 Bid Alts 4&6	13,700.00	13,700.00	0.00	0.00%	0.00	13,700.00	100.00%	0.00	685.00	0.00	0.00
	CO#2 ASI 06	7,211.00	7,211.00	0.00	0.00%	0.00	7,211.00	100.00%	0.00	360.55	0.00	0.00
	CO#3 Mult COR's	16,741.03	16,741.03	0.00	0.00%	0.00	16,741.03	100.00%	0.00	837.05	0.00	0.00
	CO#4 Door Re-Frame	2,136.02	2,136.02	0.00	0.00%	0.00	2,136.02	100.00%	0.00	106.80	0.00	0.00
	CO#5 Mult COR's	5,591.74	5,591.74	0.00	0.00%	0.00	5,591.74	100.00%	0.00	279.59	0.00	0.00
	CO#7 Mult. COR's	10,857.46	0.00	10,857.46	100.00%	0.00	10,857.46	100.00%	0.00	542.87	0.00	10,314.59

Project Total	1,523,955.90	1,503,098.44	15,577.21	1.02%	0.00	1,518,675.65	99.65%	5,280.25	75,933.78	0.00	14,798.35
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611 5th Ave, Suite 300
Des Moines, IA 50309

Project Name: Grimes Public Library
Project # X237400
Date: 2/7/2024

PRIME VOLUME SUMMARY – Amount Due

Nehring - \$380.00

PAYMENT APPLICATION

TO: The Weitz Company, LLC
611 5th Ave.
Des Moines IA 50309

PROJECT NAME AND LOCATION: Grimes Public Library
200 NE Beaverbrooke Blvd
Grimes IA 50111

APPLICATION # 6

PERIOD THRU: 02/29/2024

Distribution to: _____ OWNER
_____ ARCHITECT
_____ CONTRACTOR

FROM: Nehring Construction, Inc.
4300 NE 14th Street
Des Moines IA 50313

ARCHITECT: Invision
303 Watson Powell Jr Way
Des Moines IA 50309

Owner Project #: _____

DATE OF CONTRACT: 12/6/2021

CONTRACTOR'S SUMMARY OF WORK

Application is made for payment as shown below.
Continuation Page is attached

1. CONTRACT AMOUNT	235,622.20
2. SUM OF ALL CHANGE ORDERS	5,872.00
3. CURRENT CONTRACT AMOUNT (Line 1 + 2)	241,494.20
4. TOTAL COMPLETED AND STORED (Column G on Continuation Page)	241,494.20
5. RETAINAGE:	
A. 5% Of Completed Work (Columns D+ E on Continuation Page)	12,074.72
B. 5% of Material Stored (Column F on Continuation Page)	0.00
Total Retainage (Line 5a + 5b or Column I on Continuation Page)	12,074.72

6. TOTAL COMPLETED AND STORED LESS RETAINAGE:
(Line 4 minus Line 5 Total)

229,419.48
229,039.48

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT:

380.00
12,074.72

8. CURRENT PAYMENT DUE:

9. BALANCE TO FINISH:
Line 3 - Line 6

SUMMARY OF CHANGE ORDERS	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	5472.00	0.00
Total approved this month	400.00	0.00
TOTALS	5872.00	0.00
NET CHANGES	5,872.00	

Contractor's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) the Work has been performed as required in the Contract Documents, (2) all sums previously paid to Contractor under the Contract have been used to pay Contractor's costs for labor, materials and other obligations under the Contract for Work previously paid for, and (3) Contractor is legally entitled to this payment.

CONTRACTOR: Nehring Construction, Inc.

By: [Signature] Date: 2-2-24

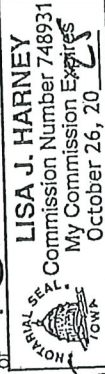
State of: _____

County of: _____

Subscribed and sworn to before me this _____ day of _____

Notary Public: _____

My Commission Expires: 10-26-25



ARCHITECT'S CERTIFICATION

Architect's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) Architect has inspected the Work represented by this Application, (2) such Work has been completed to the extent indicated in this Application, and the quality of workmanship and materials conforms with the Contract Documents, (3) this Application for Payment accurately states the amount of Work completed and payment due therefor, and (4) Architect knows of no reason why payment should not be made.

CERTIFIED AMOUNT: _____

(If the certified amount is different from the payment due, you should attach an explanation. Initial all the figures that changed to match the certified amount.)

ARCHITECT: Invision

By: _____ Date: _____

Neither this Application nor payment applied for herein is assignable or negotiable. Payment shall be made only to Contractor, and is without prejudice to any rights of Owner or Contractor under the Contract Documents or otherwise.

PAYMENT APPLICATION DETAILS

Customer: The Weitz Company, LLC
Project: Grimes Public Library

Application Number: 6
For Period Ending: 02/29/2024

A	B	C	D	E	F	G	H	I
Item Number - Description		Scheduled Value	Work Completed		Materials Presently Stored	Completed and Stored To Date	Total %	Retainage Value
			From Previous Application	This Period Value				
01	Footings	3,400.00	3400.00	0.00	0.00	3400.00	100.00	170.00
04	Parking Lot	186,092.90	186092.90	0.00	0.00	186092.90	100.00	9,304.65
05	Sidewalk	46,129.30	46129.30	0.00	0.00	46129.30	100.00	2,306.47
06	CO#1 - See attached on Pay App#3	5,472.00	5472.00	0.00	0.00	5472.00	100.00	273.60
07	CO#2 - See attached on Pay App#6	400.00	0.00	400.00	0.00	400.00	100.00	20.00
TOTAL:		241,494.20	241,094.20	400.00	0.00	241494.20	100.00	12,074.72

RESOLUTION 02-0924 APPROVING CHANGE ORDERS

Grimes Resolution No. 02-0924

WHEREAS, the City of Grimes has retained the services of professional contractors for City projects;

WHEREAS, the contractor has agreed to provide a scope of work for the City;

WHEREAS, the contractor from time deems it necessary to amend a construction contract that changes the contractor's scope of work or materials;

WHEREAS, the change order may adjust the amount of time for completion of work or increase or decrease the contract price;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, the attached change orders shall be approved as submitted.

PASSED and APPROVED on February 13, 2024.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk

CITY COUNCIL COMMUNICATION
Meeting Date: 2/13/2024

AGENDA ITEM: GrimesPlex Buildings, Change Order #6.

BACKGROUND: A change order request has been made for the GrimesPlex Buildings project. The purpose and details are as follows:

Provide stainless steel backsplash and enclosures for plumbing lines.

BUDGETARY CONSIDERATIONS: The change order will increase the total cost for the project by \$3,079.00.

STRATEGIC PLANNING:

Prioritized: ☒ YES ☐ NO

*High-Performing Organization/Exception Professional Services ☒

*Great Place to Live/Expanded Quality of Life Amenities ☐

*Dynamic Town/Strong Sense of Community ☐

*More Beautiful/Vibrant Community ☐

BOARD/COMMISSION ACTIONS: None

STAFF RECOMMENDATION: The staff has reviewed this Change Order and recommends approval by the City Council.

RESPONSIBLE STAFF/CONTACT INFORMATION:

Matt Ahrens, City Engineer, 515-986-4050, mahrens@grimesiowa.gov

Prepared by: Aaron Jarosh

Return to: Matt Ahrens



AIA® Document G701® – 2017

Change Order

PROJECT: *(Name and address)*
GrimesPlex
Grimes, Iowa

CONTRACT INFORMATION:
Contract For: General Construction
Date: June 07, 2023

CHANGE ORDER INFORMATION:
Change Order Number: 006
Date: January 30, 2024

OWNER: *(Name and address)*
City of Grimes

410 SE Main Street, Suite 102
Grimes, IA 50111

ARCHITECT: *(Name and address)*
Savage-Ver Ploeg & Associates, Inc. dba
SVPA Architects Inc.
1466 28th Street, Suite 200
West Des Moines, IA 50266

CONTRACTOR: *(Name and address)*
Edge Commercial, LLC
3155 SE Mische Drive, Suite 2
Grimes, IA 50111

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

1. Provide stainless steel backsplash in lieu of FRP as detailed in attached CR 11 dated January 22, 2024.
Add: \$1,314.00
2. Provide stainless enclosures for plumbing lines as detailed in attached CR 13 dated January 29, 2024.
Add: \$1,765.00

The original Contract Sum was	\$	4,538,000.00
The net change by previously authorized Change Orders	\$	220,424.36
The Contract Sum prior to this Change Order was	\$	4,758,424.36
The Contract Sum will be increased by this Change Order in the amount of	\$	3,079.00
The new Contract Sum including this Change Order will be	\$	4,761,503.36

The Contract Time will be unchanged by Zero (0) days.
The new date of Substantial Completion will be

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Savage-Ver Ploeg & Associates, Inc. dba
SVPA Architects Inc.

ARCHITECT *(Firm name)*


SIGNATURE

Ronald E. Paskach, AIA, Associate |
Senior Architect

PRINTED NAME AND TITLE

January 30, 2024

DATE

Edge Commercial, LLC

CONTRACTOR *(Firm name)*


SIGNATURE

Jason Ceretti, Partner

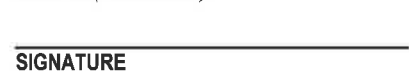
PRINTED NAME AND TITLE

1-30-2024

DATE

City of Grimes

OWNER *(Firm name)*


SIGNATURE

Scott Mikkelsen, Mayor

PRINTED NAME AND TITLE

DATE

Finance Budget Code = 367-470-6499

Vendor # = 1334

MSA 2-5-24

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User Notes:

(3B9ADA49)



Change Request

To: City of Grimes
101 NE Harvey St.
Grimes, IA 50111
Ph: (515)986-3036 Fax: (515)986-3846

Number: 11
Date: 1/22/24
Job: S-14121-23 GrimesPlex Buildings
Phone:

Description: CR 11 Stainless Backsplash in lieu of FRP

We are pleased to offer the following specifications and pricing to make the following changes:

To provide and install stainless backsplash in lieu of FRP per PR #7:

Baker Interior credit: (\$1,347.00)-includes material and labor
Stainless material: \$1,896.00
Edge labor to install: \$680.00

Edge Bond/Insurance (1.85%): \$23.00
Edge Fee (5%): \$62.00

The total amount to provide this work is	\$1,314.00
--	------------

If you have any questions, please contact me at 515-986-2229.

Submitted by: Branson Ropp
Edge Commercial, LLC

Approved by: _____
Date: _____

Branson D. Ropp

From: bberry@bakerinteriorsystems.com
Sent: Thursday, January 18, 2024 11:53 AM
To: Branson D. Ropp
Subject: Grimes Plex

Follow Up Flag: Follow up
Flag Status: Flagged

I have removed the FRP from the walls shown on PR 007 the deduct will be \$1,347.00.

Please let me know if you have anything else I can do for you.

ACKELSON SHEET METAL, INC

PO BOX 164
120 1st AVENUE N
ALTOONA, IA 50009

Quote

Date	Quote #
1/22/2024	14089

Name / Address
Edge Companies 3155 SE Miehe Dr, Ste 2 Grimes IA 50111

Rep	Project
SS	

Description	Qty	Total
ATTN: BRANSON ROPP PHONE: (515) 402-9275 CELL OFFICE: (515) 986-229 x114 EMAIL: BRopp@edgeco-usa.com RE: GRIMESPLEX		
4' x 8' - 20 GA #4 STAINLESS STEEL BACKSPLASH PANEL WITH (6) SPLICE STRIPS AND (2) END PIECES AT EDGES	7	1,896.00
APPROX 4 3/4" x 24" - 16 GA #4 STAINLESS STEEL PLUMBING COVER - 12 1/2" WIDE WITH 1" INSULATION LINDED ON INSIDE OF COVER	2	1,003.00
** NOTE - AS OF NOVEMBER 1, 2017, ALL CREDIT CARD PAYMENTS ARE SUBJECT TO 4% SURCHARGE FEE **		Total \$2,899.00

Phone #	Fax #
515-967-4674	515-967-1199



Change Request

To: City of Grimes
101 NE Harvey St.
Grimes, IA 50111
Ph: (515)986-3036 Fax: (515)986-3846

Number: 13
Date: 1/29/24
Job: S-14121-23 GrimesPlex Buildings
Phone:

Description: CR 13 Add Stainless Enclosure

We are pleased to offer the following specifications and pricing to make the following changes:

To provide stainless enclosures for plumbing lines:

Ackelson Sheet Metal: \$1,003.00
Edge Labor: \$544.00

Edge Bond/Insurance (1.85%): \$30.00
Edge Fee (5%): \$158.00

The total amount to provide this work is \$1,765.00

If you have any questions, please contact me at 515-986-2229.

Submitted by: Branson Ropp
Edge Commercial, LLC

Approved by: _____
Date: _____

ACKELSON SHEET METAL, INC
PO BOX 164
120 1st AVENUE N
ALTOONA, IA 50009

Quote

Date	Quote #
1/22/2024	14089

Name / Address
Edge Companies 3155 SE Mische Dr, Ste 2 Grimes IA 50111

Rep	Project
SS	

Description	Qty	Total
ATTN: BRANSON ROPP PHONE: (515) 402-9275 CELL OFFICE: (515) 986-229 x114 EMAIL: BRopp@edgeco-usa.com RE: GRIMESPLEX		
4' x 8' - 20 GA #4 STAINLESS STEEL BACKSPLASH PANEL WITH (6) SPLICE STRIPS AND (2) END PIECES AT EDGES	7	1,896.00
APPROX 4 3/4" x 24" - 16 GA #4 STAINLESS STEEL PLUMBING COVER - 12 1/2" WIDE WITH 1" INSULATION LINDED ON INSIDE OF COVER	2	1,003.00
** NOTE - AS OF NOVEMBER 1, 2017, ALL CREDIT CARD PAYMENTS ARE SUBJECT TO 4% SURCHARGE FEE **		Total \$2,899.00

Phone #	Fax #
515-967-4674	515-967-1199

CITY COUNCIL COMMUNICATION
Meeting Date: 2/13/2024

AGENDA ITEM: WRA Grimes Connector – Contract 1, Change Order #5.

BACKGROUND: A change order request has been made for the WRA Grimes Connector – Contract 1 project. The purpose and details are as follows:

1. Pavement Replacement - Compensation to the contractor for replacement of street pavement on three streets where access was necessary for construction.
2. Reduction for Pipe Slope Deviation - Reduction in contract price for pipe grade error between MH4 and MH5.

BUDGETARY CONSIDERATIONS: The change order will increase the total cost for the project by \$30,555.53.

STRATEGIC PLANNING:

Prioritized: ☒ YES ☐ NO

*High-Performing Organization/Exception Professional Services ☒

*Great Place to Live/Expanded Quality of Life Amenities ☐

*Dynamic Town/Strong Sense of Community ☐

*More Beautiful/Vibrant Community ☐

BOARD/COMMISSION ACTIONS: None

STAFF RECOMMENDATION: The staff has reviewed this Change Order and recommends approval by the City Council.

RESPONSIBLE STAFF/CONTACT INFORMATION:

Matt Ahrens, City Engineer, 515-986-4050, mahrens@grimesiowa.gov

Prepared by: Aaron Jarosh

Return to: Matt Ahrens

CITY COUNCIL COMMUNICATION
Meeting Date: 2/13/2024

AGENDA ITEM: City Traffic Signal Communication Network, Change Order #1.

BACKGROUND: A change order request has been made for the City Traffic Signal Communication Network project. The purpose and details are as follows:

Equipment and Material necessary to improve IT communication to Public Works and the new WRA Building.

BUDGETARY CONSIDERATIONS: The change order will increase the total cost for the project by \$59,142.05.

STRATEGIC PLANNING:

Prioritized: ☒ YES ☐ NO

*High-Performing Organization/Exception Professional Services ☒

*Great Place to Live/Expanded Quality of Life Amenities ☐

*Dynamic Town/Strong Sense of Community ☐

*More Beautiful/Vibrant Community ☐

BOARD/COMMISSION ACTIONS: None

STAFF RECOMMENDATION: The staff has reviewed this Change Order and recommends approval by the City Council.

RESPONSIBLE STAFF/CONTACT INFORMATION:

Matt Ahrens, City Engineer, 515-986-4050, mahrens@grimesiowa.gov

Prepared by: Aaron Jarosh

Return to: Matt Ahrens

CHANGE ORDER FORM



Project Title: City Traffic Signal Communication Network
Contractor: Van Maanen Electric
Address: 500 Iowa Speedway Dr, Newton, IA 50208
Finance Budget Code: 340-230-6499 **Finance Project #** 0
Vendor Project or Invoice #: 2142- **PO #** 0
Original Contract Date: June 15, 2022 **Vendor #** 2161

Change Order Number: 1

Change Order Date: February 13, 2024

Purpose of Change Order:

Improve IT communication to Public Works and to new WRA Building.

Details of Change Order:

ITEM #	DESCRIPTION	UNITS	QUANTITY CHANGE	UNIT PRICE	EXTENDED PRICE
1	0020 - Mobilization	LS	1.00	\$ 5,376.55	\$ 5,376.55
2	0030 - Fiber Optic Fusion Splice	EA	150.00	\$ 57.01	\$ 8,551.50
3	0080 - Single Mode Fiber Optic Termination	EA	24.00	\$ 88.00	\$ 2,112.00
4	0150 - Pull Tape	LF	8,400.00	\$ 0.65	\$ 5,460.00
5	0170 - Single Mode Fiber Optic Cable, 72-ct, Ext	LF	9,100.00	\$ 3.61	\$ 32,851.00
6	8230 - WRA Building Connection	LS	1.00	\$ 4,791.00	\$ 4,791.00
7					\$ -
8					\$ -
9					\$ -
10					\$ -

Change Order Number: 1 makes the following adjustments to the contract: **\$ 59,142.05**

Contractor Accepted: Van Maanen Electric

Josh Heston 1/31/24
 Signature Date

Engineer Approved: Snyder & Associates

Todd Kux 2/1/24
 Signature Date

Owner Accepted: City of Grimes MSA 2-5-24

Signature _____ Title _____
 Date _____

Attest for Owner:

Signature _____ Title _____
 Date _____

Record of Change Orders

#	Date	Amount
Original Contract Amount		\$ 1,070,613.20
1	February 13, 2024	\$ 59,142.05
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		

Revised Contract Amount **\$ 1,129,755.25**

CITY COUNCIL COMMUNICATION
Meeting Date: 2/13/2024

AGENDA ITEM: Resolution Approving the Purchase of Equipment for GrimesPlex Concession Stands

BACKGROUND: The GrimesPlex will be opening in the Spring of 2024 and will have two concession buildings. These buildings will offer a full concession menu and will need concession equipment to fully operate.

BUDGETARY CONSIDERATIONS: \$69,719.55

STRATEGIC PLANNING:

Prioritized: X YES

*High-Performing Organization/Exception Professional Services X

*Great Place to Live/Expanded Quality of Life Amenities X

*Dynamic Town/Strong Sense of Community

*More Beautiful/Vibrant Community

BOARD/COMMISSION ACTIONS:

STAFF RECOMMENDATION:

RESPONSIBLE STAFF/CONTACT INFORMATION:

Brian Becker, Parks and Recreation Director, 515-986-2143, bbecker@grimesiowa.gov

Prepared by: Brian Becker

Return to: Brian Becker

RESOLUTION 02-1024 APPROVING THE PURCHASE OF EQUIPMENT FOR THE
GRIMESPLEX CONCESSION STANDS

Grimes Resolution No. 02-1024

WHEREAS, the City of Grimes Parks and Recreation Department (Grimes) has entered into an agreement with Destination Grille LLC, (DG) located at 2491 E. 1st, Grimes, IA to manage the concession stand at the GrimesPlex, located at 1000 NE Heritage Drive, Grimes, Iowa; and

WHEREAS, As part of the agreement, Grimes has agreed to purchase a portion of the concession stand equipment; and

WHEREAS, Grimes received the attached concession equipment quote from state contractor TriMark, a food service equipment supplier located at 6000 Aurora Des Moines, Iowa.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, that the Mayor and City Clerk are authorized to execute the purchase based on the attached quote from Trimark on behalf of the City of Grimes.

PASSED and APPROVED on February 13, 2024.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk

Project:

Sourcewell Grimesplex City of
Grimes

From:

Dustin Tyler
TriMark Hockenbergs
6000 Aurora Ave
Des Moines, IA 50322
(515) 282-0033
dustin.tyler@trimarkusa.com

TriMark will make best efforts to hold above prices for 30 days, however pricing may change due to manufacturer cost increases outside of TriMark's control. TriMark reserves the right to make any corrections or adjustments due to cost increases, errors, market fluctuations, supply chain disruptions, tariffs, third party supplier changes in cost or factors outside of TriMark's control. TriMark shall be permitted to increase Pricing without Customer's and /or its Franchisees consent. TriMark will provide reasonable written notice in the form of a final NSO quote to Customer and/or Franchisee at time Franchisee payment and signed quote. TriMark reserves the right to cancel or refuse any orders based on incorrect pricing or availability.

Item	Qty	Description	Sell	Sell Total
1	1 ea	DISHTABLE SORTING SHELF Advance Tabco Sorting Shelf, wall mounted, traditional design, 22"W, accommodates (1) full size dish rack, solid end brackets, stainless steel, NSF Dimensions 15.38(h) x 22(w) x 15.5(d) Weight: 20 lbs total	\$783.03	\$783.03
5	1 ea	PRE-RINSE FAUCET ASSEMBLY, WITH ADD ON FAUCET T&S Brass EasyInstall Pre-Rinse Unit, with add-on faucet, splash/wall mount, 8" OC, 44" flexible stainless steel hose with B-0107-J spray valve, 18" riser, add-on faucet with 12" swing spout, lever handles, Cerama cartridges with check valves, 6" wall bracket, 1/2" NPT male elbow installation kit, low lead Dimensions 37.56(h) Weight: 14.6 lbs total	\$490.62	\$490.62
7	1 ea	THREE (3) COMPARTMENT SINK John Boos "B" Series Sink, 3-compartment, 99-1/4"W x 25-1/2"D x 44"H overall size, (3) 16"W x 20" front-to-back x 14" deep compartments, (2) 24" left & right drainboards, 10"H boxed backsplash with 45° top and 2" return, (1) set of splash mount faucet holes with 8" centers, 3-1/2" die-stamped drain openings, 16/300 stainless steel construction, stainless steel legs, adjustable side bracing, adjustable bullet feet, NSF, CSA-	\$1,848.84	\$1,848.84

Item	Qty	Description	Sell	Sell Total
		Sanitation Dimensions 44(h) x 99.25(w) x 25.5(d) Weight: 131 lbs total		
8	3 ea	DRAIN, LEVER / TWIST WASTE T&S Brass Waste Valve, twist handle, 3-1/2" sink opening, 2" drain outlet with 1-1/2" adapter (replaces B-3912, B-3916)	\$73.32	\$219.96
		 Weight: 13.65 lbs total		
9	1 ea	OVERSHELF New Age Shelf, with pot rack, wall-mounted, T-bar design, 36"W x 20"D, 700 lbs. shelf capacity, includes (6) pot hooks, aluminum construction, NSF , Made in USA, (standard factory lead time) Dimensions 13.5(h) x 36(w) x 20(d) Weight: 16.3 lbs total	\$204.24	\$204.24
				
11	1 ea	REFRIGERATED WORK TOP Atosa USA, Inc. Atosa Worktop Refrigerator, with backsplash, reach-in, one-section, 27-1/2"W x 30"D x 39-4/5"H, rear-mounted self-contained refrigeration, 7.2 cu. ft., (1) hinged solid door, digital temperature control, 33° to 40°F temperature range, (1) adjustable shelf, automatic evaporation, air defrost, stainless steel interior & exterior, galvanized steel back, 4" casters, R290 Hydrocarbon refrigerant, 1/7 HP, 115v/60/1-ph, 2.3 amps, cord, NEMA 5-15P, cETLus, ETL-Sanitation, ENERGY STAR® Dimensions 39.8(h) x 27.5(w) x 30(d) Weight: 176 lbs total	\$1,559.00	\$1,559.00
				
20	1 ea	POPCORN POPPER Gold Medal Products Deluxe 60 Special Popcorn Popper, electric, stainless steel version with lighted sign, heavy duty motor, heated corn deck, tempered glass & welded frame, PowerOff® control, 1300 watts, 120v/60/1-ph, NEMA 5-15P, cULus, NSF Dimensions 31(h) x 18.5(w) x 17(d) 1 ea All information & pricing is subject to change without notice; contact Gold Medal Products Co. for the most up-to-date pricing and information. 1 ea 2 year parts & 6 months labor warranty, standard (contact factory for more information) Weight: 65 lbs total	\$1,011.85	\$1,011.85
				
21	1 ea	WORKTOP FREEZER	\$5,244.00	\$5,244.00

Item	Qty	Description	Sell	Sell Total
		Hoshizaki Steelheart Series Worktop Freezer, reach-in, two-section, 60"W, 15.1 cu. ft., self-contained rear mounted refrigeration system, (2) solid hinged doors, (2) adjustable shelves, stainless steel interior, hot gas condensate removal, stainless steel exterior front, sides & top, (4) 6" stem casters (2 with brakes), R290 Hydrocarbon refrigerant, 1/3 HP, NEMA 5-15P, cETLus, ETL-Sanitation Dimensions 40(h) x 60(w) x 31(d)		
	1 ea	Warranty: 5-Year labor on entire machine		
	1 ea	Warranty: 6-Year parts on entire machine		
	1 ea	Warranty: 7-Year parts on compressor		
	1 ea	115v/60/1-ph, 5.6 amps, standard Weight: 324 lbs total		
22	1 ea	RICE / GRAIN COOKER Town Equipment RiceMaster® Rice Cooker/Steamer, electronic, 55 cup uncooked capacity, one touch, auto cook/hold, cooks in 46 minutes, 208 or 230v/50/60/1-ph, 15 amps, 3330 watts, NEMA 6-20P, ETL, NSF Dimensions 15.5(h) x 19(w) x 19(d)	\$614.43	\$614.43
	1 ea	(2) Two year mail-in parts and labor warranty, standard Weight: 36 lbs total		
23	4 ea	WIRE SHELVEING Olympic Packed 2 ea Shelf, wire, 14" x 60", green epoxy finish with chromate substrate, NSF Dimensions 60(w) x 14(d)	\$44.85	\$179.40
	4 ea	1 year warranty against manufacturing defects		
	4 ea	7 year warranty against rust and corrosion		
	8 ea	Post 33", stationary, grooved at 1" increments, includes leveling bolt & cap, green epoxy finish with chromate substrate, NSF Weight: 72 lbs total	\$15.76	\$126.08
31	2 ea	BACK BAR CABINET, REFRIGERATED TriMark Kintera® Back Bar Cooler, 60-3/4"W x 24-3/8"D x 39-5/8"H, 15.8 cu. ft. capacity, side mounted self-contained refrigeration, 34° to 41°F temperature range, digital temperature control, (2) self-closing glass doors with locks, LED interior lighting, (4) adjustable heavy-duty PVC coated shelves, stainless steel top & interior, black vinyl exterior, 1/5 HP, 115v/60/1-ph, 2.88 amps, NEMA 5-15P, cETLus, ETL-Sanitation (955398) Dimensions 39.63(h) x 60.75(w) x 24.38(d) Weight: 638 lbs total	\$2,111.00	\$4,222.00
39	1 ea	BOTTLE COOLER	\$3,183.50	\$3,183.50

Item	Qty	Description	Sell	Sell Total
		Krowne Bottle Cooler, flat top, 36"W x 24"D, self-contained refrigeration, (9.5) cases/12oz bottles capacity, (1) sliding lid, (2) adjustable chrome plated divider racks, digital thermostat, includes condensate evaporator, stainless steel interior, stainless steel exterior front & sides, R290 Hydrocarbon refrigerant, 1/5 HP, 115v/60/1-ph, 1.53 amps, cord with NEMA 5-15P, NSF7, ETL-Sanitation Dimensions 34(h) x 36(w) x 24(d) Weight: 220 lbs total		
41	2 ea	WIRE SHELVING  Olympic Packed 4 ea Shelf, wire, 14" x 48", green epoxy finish with chromate substrate, NSF Dimensions 48(w) x 14(d) 2 ea 1 year warranty against manufacturing defects 2 ea 7 year warranty against rust and corrosion 4 ea Post 33", stationary, grooved at 1" increments, includes leveling bolt & cap, green epoxy finish with chromate substrate, NSF Weight: 29 lbs total	\$40.63	\$81.26
45	2 ea	WIRE SHELVING  Olympic Packed 4 ea Shelf, wire, 14" x 48", green epoxy finish with chromate substrate, NSF Dimensions 48(w) x 14(d) 2 ea 1 year warranty against manufacturing defects 2 ea 7 year warranty against rust and corrosion 4 ea Post 33", stationary, grooved at 1" increments, includes leveling bolt & cap, green epoxy finish with chromate substrate, NSF Weight: 29 lbs total	\$40.63	\$81.26
49	2 ea	WIRE SHELVING  Olympic Packed 4 ea Shelf, wire, 14" x 48", green epoxy finish with chromate substrate, NSF Dimensions 48(w) x 14(d) 2 ea 1 year warranty against manufacturing defects 2 ea 7 year warranty against rust and corrosion 4 ea Post 33", stationary, grooved at 1" increments, includes leveling bolt & cap, green epoxy finish with chromate substrate, NSF Weight: 29 lbs total	\$40.63	\$81.26
43	1 ea	BOTTLE COOLER	\$3,183.50	\$3,183.50

Item	Qty	Description	Sell	Sell Total
		Krowne Bottle Cooler, flat top, 36"W x 24"D, self-contained refrigeration, (9.5) cases/12oz bottles capacity, (1) sliding lid, (2) adjustable chrome plated divider racks, digital thermostat, includes condensate evaporator, stainless steel interior, stainless steel exterior front & sides, R290 Hydrocarbon refrigerant, 1/5 HP, 115v/60/1-ph, 1.53 amps, cord with NEMA 5-15P, NSF7, ETL-Sanitation Dimensions 34(h) x 36(w) x 24(d) Weight: 220 lbs total		
	55	8 ea WIRE SHELVING  Olympic Packed 4 ea Shelf, wire, 18" x 42" , green epoxy finish with chromate substrate, NSF Dimensions 42(w) x 18(d) 8 ea 1 year warranty against manufacturing defects 8 ea 7 year warranty against rust and corrosion 8 ea Post 74", stationary, grooved at 1" intervals, includes leveling bolt & cap, green epoxy finish with chromate substrate, NSF Weight: 120 lbs total	\$44.85	\$358.80
47	1 ea	BOTTLE COOLER  Krowne Bottle Cooler, flat top, 36"W x 24"D, self-contained refrigeration, (9.5) cases/12oz bottles capacity, (1) sliding lid, (2) adjustable chrome plated divider racks, digital thermostat, includes condensate evaporator, stainless steel interior, stainless steel exterior front & sides, R290 Hydrocarbon refrigerant, 1/5 HP, 115v/60/1-ph, 1.53 amps, cord with NEMA 5-15P, NSF7, ETL-Sanitation Dimensions 34(h) x 36(w) x 24(d) Weight: 220 lbs total	\$3,183.50	\$3,183.50
50	1 ea	WORK TABLE, CABINET BASE SLIDING DOORS  John Boos Work Table, cabinet base with sliding doors, 60"W x 24"D, 14/300 stainless steel top with 5" backsplash, Stallion Safety Edge front, (1) midshelf, 18/430 stainless steel body, stainless steel legs with adjustable feet, NSF Dimensions 40.75(h) x 60(w) x 24(d) 1 ea 24" left end splash, stainless steel (up to 5" in height) 1 ea 24" right end splash, stainless steel (up to 5" in height) 1 ea Urn Trough, weld-in, 24"W x 4-3/4"D, 1" MPT drain, removable grate, 14/300 stainless steel construction (installed at factory) 1 ea Weld-In Undermount Sink, 1-compartment, 10"W x 14" front-to-back x 8" deep, 3-1/2" drain opening, 14/300 stainless steel fabricated bowl, includes cutout, bowl, faucet holes & welding/polishing (Not available for FBLG & UFBLG) 1 ea On the right (modification) 1 ea Heavy Duty Faucet, splash mount, 8" swing spout, 8" centers, 1/4 turn ceramic cartridges, color coded hot/cold indicators, integral check	\$2,956.80	\$2,956.80
			\$217.56	\$217.56
			\$217.56	\$217.56
			\$344.82	\$344.82
			\$523.74	\$523.74
			\$237.01	\$237.01

Item	Qty	Description	Sell	Sell Total
		valve, 1/2" NPT, chrome finish, NSF, cCSAus, ADA Compliant (LEAD FREE FAUCET)		
	1 ea	2" deep 5"H rear riser, with turndown & "Z" clips, in lieu of standard 1-1/2" deep 5"H rear riser	\$44.52	\$44.52
		Weight: 358.17 lbs total		
51	1 ea	BOTTLE COOLER	\$2,782.50	\$2,782.50
		Krowne		
		Bottle Cooler, flat top, 24"W x 24"D, self-contained refrigeration, (6) cases/12oz bottles capacity, (1) sliding lid, (1) adjustable chrome plated divider rack, digital thermostat, includes condensate evaporator, stainless steel interior, stainless steel exterior front & sides, R290 Hydrocarbon refrigerant, 1/5 HP, 115v/60/1-ph, 1.53 amps, cord with NEMA 5-15P, NSF7, ETL-Sanitation		
		Dimensions 34(h) x 24(w) x 24(d)		
		Weight: 204 lbs total		
52	1 ea	ESPRESSO CAPPUCCINO MACHINE	\$17,907.20	\$17,907.20
		Franke Coffee Systems		
		A1000 Flex Premium Class Coffee Machine, (3) grinders, (3) 2.5lbs locking bean hoppers, (1) locking powder hopper, 2-gallon milk container w/integrated sensor & docking system, (4) operating modes, 10.4" touch-screen display with intuitive menu with audio and video, programmable milk pumping system with temperature control & variable foam consistence, hot milk foam/hot milk, cold milk foam/cold milk, iQFlow, automated CleanMaster cleaning program, cup recognition, hot water wand, plumbed drip tray, glossy black finish, 208v/60/1-ph, 30amps, 2L-PE, L6-30P, cETLus, ETL-Sanitation (USA only, for export contact Franke) (SPECIAL ORDERS MAY REQUIRE UP TO (4) MONTH LEAD TIME)		
		Dimensions 25.3(h) x 13.4(w) x 18.7(d)		
	1 ea	Note: All prices quoted are valid for 30 days from the date stated on the quotation		
	1 ea	Machine color, black		
	1 ea	Standard, (3) grinders, (3) 2.5 lbs. locking bean hoppers and (1) locking powder hoppers		
	1 ea	Define taste profiles and shot times for each product independently. Each taste profile is real time assured by iQFlow. No grinder readjustments needed.		
	1 ea	Side Refrigeration, 2-gallon capacity, for (2) milk types, 110v/60/1-ph, 1LN-PE	\$5,624.80	\$5,624.80
	1 ea	8" Flavor Station, holds (6) flavors, 110v/60/1-ph, 198 watts, 1.8 amps, NEMA 5-15P, ETL	\$4,800.80	\$4,800.80
	1 ea	Flavor Station detergent, (1) 1 liter bottle (3 months of cleanings)		
	1 ea	Machine install, startup and calibration of equipment by Franke authorized service partner (NET price, no additional discount available)	\$608.00	\$608.00
	1 ea	Installation Kit, includes: water hose and BSP connector, technical support sticker, water hardness test strip, MSDS sheets for cleaning tablets and milk cleaner (included in installation cost)		
	1 ea	12 month parts & labor warranty, standard		

Item	Qty	Description	Sell	Sell Total
	1 ea	Additional 1 year parts & labor warranty and year 1 scheduled maintenance (visit at 12 months from installation) (NET price, no additional discount available)	\$1,805.60	\$1,805.60
	1 ea	Water filtration kit (includes VIVREAU filter cartridge, filter head, fittings, water test kit).	\$432.80	\$432.80
	1 ea	Shipping from Franke Smyrna, TN 37167 (NET price, no additional discount available (Only for 1 Machine)) (NET)	\$352.00	\$352.00
	5 ea	Milk detergent, 1 liter bottle (3 months of cleanings)		
	1 ea	Cleaning supplies subscription information - see flyer in documents or go to http://frankecoffeesystemsorders.com		
	1 ea	WARNING: The power cord on this product can expose you to chemicals including phthalate plasticizers, such as diisononyl phthalate (DINP) or di(2-ethylhexyl)phthalate (DEHP), which are known to the State of California to cause cancer, birth defects or other reproductive harm. For more information go to www.p65warnings.ca.gov .		
		Weight: 117.4 lbs total		
53	1 ea	DUNNAGE RACK New Age Dunnage Rack, 48"W x 18"D x 8"H, all welded aluminum construction, 1-1/2" x 1-3/4" x 0.070 tubing, welded aluminum caps on feet, weight capacity 2500 lbs., NSF, Made in USA (standard factory lead time) Dimensions 8(h) x 48(w) x 18(d) Weight: 11 lbs total	\$136.16	\$136.16
				
57	8 ea	WIRE SHELVING Olympic Packed 2 ea Shelf, wire, 18" x 60", green epoxy finish with chromate substrate, NSF Dimensions 60(w) x 18(d)	\$53.30	\$426.40
				
	8 ea	1 year warranty against manufacturing defects		
	8 ea	7 year warranty against rust and corrosion		
	8 ea	Post 74", stationary, grooved at 1" intervals, includes leveling bolt & cap, green epoxy finish with chromate substrate, NSF	\$19.01	\$152.08
		Weight: 168 lbs total		
			Merchandise	\$66,568.08
			Freight	\$3,151.47
			Total	\$69,719.55

Standard Contract Terms & Conditions

All quotations are subject to approval by the company. The above listed prices shall be firm for 30 days. Prices shown in this quotation are for specific items, quantities, and lead times indicated.

Prices are subject to change if all of the items are not ordered, if quantities ordered differ, or if adequate lead-time is not allowed.

The prices shown in this quotation DO/DO NOT include freight charges which will be added to our invoice. This quotation does not include any fees for local permits or licenses that may be required by your municipality or state.

The prices shown in this quotation DO/DO NOT include applicable taxes, which will be added to our invoice unless a valid certificate of exemption is provided by you. Please be advised that, under state law, some items may still be taxable. In states where TriMark Hockenbergs is not registered to collect Sales Tax, it is the buyer's responsibility to pay any applicable Use Tax due to the state.

Payment terms are 50% due at time of order, 45% due prior to delivery and 5% due based on customer terms. We impose a surcharge on credit cards that is not greater than our cost of acceptance. Please be advised that a 1.5% per month FINANCE CHARGE will begin to accrue upon expiration of the above payment terms. This will amount to 18% annually.

It is our understanding that you are requesting delivery of the items on this order during the week of {T.B.D.} if this date is not correct or is missing, please provide us with a scheduled delivery date _____. If an alternative date is not provided, the date specified above is considered confirmed. In the event that the delivery date is delayed by you, or any party other than TriMark Hockenbergs, for more than two (2) weeks from the agreed upon date, you hereby agree that TriMark Hockenbergs will bill you for "stored materials".

You also agree that any payments originally due "upon delivery" will become immediately due and payable. For valuable consideration, receipt of which is hereby acknowledged, you hereby grant to TriMark Hockenbergs a security interest in the equipment described herein and any and all additions and accessories thereto, to secure payment of the total debt and any and all other obligations to TriMark Hockenbergs under this agreement. The security interest created hereby shall terminate when obligations have been paid in full.

You hereby authorize TriMark Hockenbergs to file any UCC financing statement that it deems necessary to perfect its security interest.

On capital purchases, we require a perfected security interest in the goods until they have been paid for in full. TriMark Hockenbergs will handle all of the necessary U.C.C. filings and pay for any costs associated with these filings. Upon failure of you to promptly pay or perform any of the obligations or any covenants contained or referred to herein, TriMark Hockenbergs may, at its option, declare all of the obligations immediately due and payable and then shall have all of the remedies of a secured party under the Uniform Commercial Code of the state where the equipment is located. Such remedies shall include, but are not limited to, the right to take possession of the equipment. Expenses related to repossessing, holding, repairing, or reselling the equipment, including any collection costs, reasonable attorney's fees and legal expenses, shall be the responsibility of the buyer.

No warranty of merchantability or fitness for a particular purpose, or other warranty, express, implied or statutory, nor any affirmation of fact or promise is made by Seller with respect to the goods which are sold pursuant hereto.

TRIMARK HOCKENBERGS SHALL NOT BE LIABLE FOR INCIDENTAL OR CONSEQUENTIAL LOSSES, DAMAGES OR EXPENSES, DIRECTLY OR INDIRECTLY ARISING FROM THE SALE, HANDLING OR USE OF THE GOODS, OR FROM ANY OTHER CAUSE RELATING THERETO. TriMark Hockenbergs' liability hereunder and Buyer's exclusive remedy hereunder is expressly limited to the replacement (in the form originally shipped) of goods not complying with this Agreement or, at TriMark Hockenbergs' election, to credit Buyer with an amount equal to the purchase price of such goods, whether claims are for breach of warranty, negligence or otherwise. If you are in agreement with the aforementioned terms, prices, specifications and conditions, please sign a copy of this contract and return it to the undersigned at our offices, accompanied by any required advance payment.

Thank you for the opportunity to offer our quotation. We look forward to receiving your valued order.

TriMark Hockenbergs

Acceptance _____ Date _____

Print Name _____

Company Name _____

Acceptance: _____ Date: _____

Printed Name: _____

CITY COUNCIL COMMUNICATION
Meeting Date: 2/13/2024

AGENDA ITEM: Development Services Policies and Procedures Regarding Permits and Certificate of Occupancy

BACKGROUND: Over the last year, the Development Services Department has worked on a LEAN process improvement for site plan close out. The purpose of the LEAN process was to establish clear policies and procedures for closing out site plan projects, which includes pre-construction meetings, final inspections, issuing temporary certificates of occupancy and certificates of occupancy. As part of the LEAN process, staff identified the need to revise the previous established policies and procedures for permits and certificates of occupancy. Staff believes the amended policies and procedures will ensure consistency between each project, fit with staff expectations and procedures, provide flexibility for the development community, and ensure projects are completed in a timely fashion. A copy of the amended policies and procedures is provided.

BUDGETARY CONSIDERATIONS: N/A

STRATEGIC PLANNING:

Prioritized: No

BOARD/COMMISSION ACTIONS: N/A

STAFF RECOMMENDATION: Staff recommends approval of the Resolution.

RESPONSIBLE STAFF/CONTACT INFORMATION:

Evann Martin, Assistant Planner, 515-986-4050, emartin@grimesiowa.gov

Prepared by: Evann Martin, Assistant Planner

Return to: Evann Martin, Assistant Planner

RESOLUTION 02-1124 APPROVING DEVELOPMENT SERVICES POLICIES AND
PROCEDURES REGARDING PERMITS AND CERTIFICATE OF OCCUPANCY

Grimes Resolution No. 02-1124

WHEREAS, the Development Services Department ("Department") is charged with managing the building permit and certificate of occupancy process for all projects within the City of Grimes ("Grimes"), and

WHEREAS, in an effort to provide increased transparency for applicants and those doing business in Grimes, the Department desires to document certain policies and procedures; and

WHEREAS, the Development Services Policies and Procedures Regarding Permits ("Previous Policy") document was developed to inform applicants of the policies and procedures related to permits and certificates of occupancy in Grimes and approved February 11, 2020; and

WHEREAS, the Department has proposed revisions to the Previous Policy and changed the document name to Development Services Policies and Procedures Regarding Permits and Certificate of Occupancy ("Amended Policy").

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa:

1. That the Previous Policy document be amended to the Amended Policy document.
2. That the Amended Policy document be approved and staff be directed to implement the policies and procedures in accordance with the Amended Policy.

PASSED and APPROVED on February 13, 2024.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk



Policies and Procedures Regarding Permits and Certificate of Occupancy

Applicability:

Required Permits, Extensions of Permits, Expiration of Permits, and Certificates of Occupancy

Purpose:

In order to promote uniformity, efficiency, and standard procedures within the Development Services Department, it is recognized that **ONE** procedure/policy must be in effect for items identified in “Applicability”.

Permit Required:

Any owner or owner’s authorized agent who intends to construct, enlarge, alter, repair, move, demolish or change the occupancy of a building or structure, or to erect, install, enlarge, alter, repair, remove, convert or replace any electrical, gas, mechanical or plumbing system, the installation of which is regulated by this code, or cause any such work to be performed, shall first make application to the Building Official and obtain the required permit.

Permit Expiration/Validity:

Every permit, as applicable, issued by the Building Official under the provisions of the building or zoning code shall become invalid and/or expire under the following conditions:

1. Residential Construction – A failure to commence work within 90 days of issuance or complete work on a structure designed for residential uses within one year after issuance of a permit.
2. Commercial or Industrial Construction – A failure to commence work within 90 days or complete work on a structure designed for commercial or industrial uses within one year after issuance of a permit, unless the original application is accompanied by a construction schedule of specified longer duration, in which instance the permit may be issued for the term of the construction schedule, subject to approval by the Building Official.

Every permit issued shall also become invalid if the work authorized on the site by such permit is suspended or abandoned for a period of 90 days after the time the work is commenced.

Permit Extension Procedure:

It is the responsibility of the permittee to maintain an active permit. If additional time is needed, an extension request is required to be submitted to the Building Official prior to the expiration of the permit. The extension shall be requested in writing by the permittee and justifiable cause

demonstrated in the opinion of the Building Official and an extension fee of \$250.00 shall be paid to the City of Grimes. In addition, City staff may need to visit the subject property prior to approval of any permit extension.

The Building Official reserves the right to deny an extension for cause. Factors that may prohibit or delay approval of a permit extension may include:

1. Habitual complaints regarding the project that have been received by the City of Grimes.
2. Violations of other adopted codes and ordinances that may have occurred during the construction process.
3. A proposed change in the approved construction plans that would require additional review and/or inspection by the Development Services Department.
4. Construction work for which a permit was not obtained.

The Building Official or their designee is authorized to grant, in writing, no more than two permit extensions of not more than 180 days each.

When an extension is granted, the structure for which the permit is required shall comply with code requirements under which the permit was originally issued.

The following is applicable to Extensions of Mechanical, Electrical, and Plumbing Permits:

1. Any Mechanical, Electrical, and Plumbing (M.E.P.) permits issued in association with any building permit is deemed to be granted an extension automatically in conjunction with the building permit extension for work described in the original building permit.
2. If the M.E.P. permits are stand-alone permits, an extension may be granted upon approval of an extension request once it is proven that the trade professionals using the permit are still active on the job site and professionally licensed, and the permit extension fee is paid.
3. If a permit has expired, the permit applicant needs to reapply for the permit to continue work.

Certificate of Occupancy Required:

There are two types of occupancy documents: Temporary Certificate of Occupancy and Certificate of Occupancy. Occupancy of a structure is not permitted until a Temporary Certificate of Occupancy or Certificate of Occupancy is issued. When a Temporary Certificate of Occupancy is issued, all associated permits are still active until the Certificate of Occupancy is issued. Once a Certificate of Occupancy has been issued, all associated permits are considered closed out. The Temporary Certificate of Occupancy or Certificate of Occupancy shall include compliance conditions, if any, and a timeframe for compliance.

Certificate of Occupancy Issuance:

Approval of a Certificate of Occupancy for individual buildings on a multiple-building site will require compliance of the entire site with all related City building requirements, including but not limited to, building, electrical, plumbing, mechanical, fire codes, zoning codes, and site plan requirements including planning, utility, engineering and storm water requirements unless a phasing plan for the entire site has been provided and approved with the final site plan.

Temporary Certificate of Occupancy – A Temporary Certificate of Occupancy may be issued upon request if the Building Inspector determines the building may be occupied safely, and the following requirements are met:

1. Single-Occupancy Buildings/Townhomes/ Duplexes/Apartments

During cold-weather months, generally from November through April, exterior weather-related items have until May 31st to be completed. The following items will be considered exterior weather-related items:

- a. Final grading and sod/seeding (All erosion and sediment control devices shall be installed and maintained in working order until stabilization is achieved).
- b. Required landscaping.
- c. Weather-related items such as painting or parking striping that require temperatures above 40 degrees.
- d. Backordered minor site features with proof of order and payment provided. A site feature is considered minor if it is not required to ensure the site can operate and it can be installed onsite without disturbance to site traffic and operation.

2. Commercial Shell Building

Any time of the year, a Temporary Certificate of Occupancy may be issued if the site is in a condition suitable for contractors to enter the site and complete interior tenant improvements. At a minimum, the following items need to be completed:

- a. All paving is complete.
- b. Site utilities are installed.
- c. Detention basins are complete.

For a Temporary Certificate of Occupancy to be issued, the builder along with the buyer (if applicable) will need to sign an Agreement to Complete Site Improvements which outlines the remaining items to be completed. In addition to the Agreement to Complete Site Improvements, the builder/buyer will need to provide the City with a cost estimate of the remaining items along with a performance bond, letter of credit, or proof of escrow equal to the remaining items that need to be completed on site. A \$100.00 administrative fee shall also be provided. The performance bond, letter of credit, or proof of escrow will be released upon completion of the improvements and issuance of a Certificate of Occupancy. The administrative fee is non-refundable.

The City may rescind occupancy and require the premises to be vacated or the City may draw upon the bond if the following conditions are met:

1. A final re-inspection has not been secured by the Temporary Certificate of Occupancy expiration date; and
2. No extension has been obtained from the Building Official; and
3. The deficient items identified in the Agreement to Complete Site Improvements have not been completed.

A copy of a Temporary Certificate of Occupancy shall be sent to the new property/building owner (if known).

Certificate of Occupancy – Final site stabilization of the project, removal of erosion control devices, and all items associated with all construction permits, zoning code and site plan requirements shall be complete and approved by the City, including all utility, engineering and storm water issues before a Certificate of Occupancy will be issued. A Certificate of Occupancy will also be required for the following:

1. Building additions that change the footprint, extent, or location of a building or structure shall receive a Certificate of Occupancy before occupancy.
2. Certificates of Occupancy shall not contain any conditions except items stipulated by the Board of Adjustment and Board of Appeals. An example would be an Alternate Method of Construction or conditional use permit.

Occupancy Requirements:

Those structures regulated by the International Building Code are deemed to be “Commercial Uses”. Those structures regulated by the International Residential Code are deemed to be “Residential Uses”.

1. Apartments – Structures other than those listed in this section that are regulated by IBC.
 - a. A Certificate of Occupancy may be issued for the entire apartment structure under the procedures and policies outlined in this policy.
 - b. The structure may receive a Temporary Certificate of Occupancy if:
 - i. The entire building complies with Building Code including the means of egress system serving said building is complete to the exit discharge; and
 - ii. The entire space within the building is provided complete protection by the fire suppression system and fire alarm system; and
 - iii. A safe access point is provided from the public street to the parking area and from the parking stalls to the building entrance, including all ADA requirements.
2. Single-Family/Townhouses/Duplexes - Structures regulated by IRC.

- a. A Certificate of Occupancy may be issued for the entire townhome, duplex, or single-family structure under the procedure and policies outlined in this policy.
 - b. Each unit of the structure may receive a Temporary Certificate of Occupancy if:
 - i. The unit complies with Building Code including the means of egress system serving said unit is complete to the exit discharge; and
 - ii. Dwelling units fire-resistive separations are approved; and
 - iii. A safe access point is provided from the public street to the parking area and from the parking stalls to the building entrance including all handicap requirements.
3. Multi-Tenant Commercial Procedure – Single-building commercial structure with multiple units.
- a. A Certificate of Occupancy may be issued for the entire commercial structure under the procedure and policies outlined in this policy.
 - b. Each unit of the structure may receive a Temporary Certificate of Occupancy if:
 - i. The unit complies with Building Code including the means of egress system serving said unit is complete to the exit discharge; and
 - ii. The unit and entire shell building is provided complete protection by any applicable fire suppression system, fire protection system, and fire alarm system; and
 - iii. A safe access point is provided from the public street to the parking area and from the parking stalls to the building entrance including all handicap requirements.
 - iv. A Temporary Certificate of Occupancy or Certificate of Occupancy is issued to the shell building.

CITY COUNCIL COMMUNICATION
Meeting Date: 2/13/2024

AGENDA ITEM: Approving Small Municipal and County Government Enterprise Agreement with Environmental Systems Research Institute, Inc. (Esri)

BACKGROUND: The City of Grimes has identified the need to renew our Enterprise Agreement with Esri for Geographic Information System (GIS) software. The continued investment in this software will enable the city staff and departments to map, visualize and analyze data from a variety of different sources, like streets, utilities, parcels, etc. This will also provide information to make more informed decisions across our community in relation to the enterprise systems and management of development and growth. Esri provides the option for communities under 25,000 population to enter into a Small Municipal and County Government Enterprise Agreement (SGEA) to allow for full utilization of the GIS software.

Currently, nearly 75% of staff utilize GIS software and this agreement offers the best cost for the City.

BUDGETARY CONSIDERATIONS: This agreement continues our existing enterprise agreement started in 2021. The cost will be \$29,300 in 2024, 2025, and 2026.

This is an expense that was planned for in the current Development Services and Public Works budgets and will be planned for accordingly in the future.

STRATEGIC PLANNING:

Prioritized: ____YES __X__NO

*High-Performing Organization/Exception Professional Services __X__

*Great Place to Live/Expanded Quality of Life Amenities ____

*Dynamic Town/Strong Sense of Community ____

*More Beautiful/Vibrant Community ____

BOARD/COMMISSION ACTIONS:

STAFF RECOMMENDATION:

RESPONSIBLE STAFF/CONTACT INFORMATION:

Greg Jameson, GIS Technician, GJameson@grimesiowa.gov

Prepared by: Greg Jameson

Return to: Greg Jameson

RESOLUTION 02-1224 APPROVING SMALL MUNICIPAL AND COUNTY GOVERNMENT
ENTERPRISE AGREEMENT WITH ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE,
INC. (ESRI)

Grimes Resolution No. 02-1224

WHEREAS, the City of Grimes (Grimes) is looking to enter into an Enterprise Agreement with Environmental Systems Research Institute, Inc. (Esri) for renewing our Geographic Information System (GIS) software; and,

WHEREAS, Esri is the leader in providing GIS software and has done so successfully at Grimes for over four years with staff in all departments utilizing it;

WHEREAS, Esri provides a Small Municipal and County Government Enterprise Agreement (SGEA) that allows full usage of the GIS software at an affordable rate;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, that the Mayor is authorized to execute the attached SGEA agreement with Esri on behalf of the City of Grimes.

PASSED and APPROVED on February 13, 2024.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk



January 11, 2024

Greg Jameson
City of Grimes
410 Se Main St Ste 102
Grimes, IA 50111-2359

Dear Greg,

The Esri Small Municipal and County Government Enterprise Agreement (SGEA) is a three-year agreement that will grant your organization access to Esri term license software. The EA will be effective on the date executed and will require a firm, three-year commitment.

Based on Esri's work with several organizations similar to yours, we know there is significant potential to apply Geographic Information System (GIS) technology in many operational and technical areas within your organization. For this reason, we believe that your organization will greatly benefit from an Enterprise Agreement (EA).

An EA will provide your organization with numerous benefits including:

- A lower cost per unit for licensed software
- Substantially reduced administrative and procurement expenses
- Complete flexibility to deploy software products when and where needed

The following business terms and conditions will apply:

- All current departments, employees, and in-house contractors of the organization will be eligible to use the software and services included in the EA.
- If your organization wishes to acquire and/or maintain any Esri software during the term of the agreement that is not included in the EA, it may do so separately at the Esri pricing that is generally available for your organization for software and maintenance.
- The organization will establish a single point of contact for orders and deliveries and will be responsible for redistribution to eligible users.
- The organization will establish a Tier 1 support center to field calls from internal users of Esri software. The organization may designate individuals as specified in the EA who may directly contact Esri for Tier 2 technical support.
- The organization will provide an annual report of installed Esri software to Esri.
- Esri software and updates that the organization is licensed to use will be automatically available for downloading.
- The fee and benefits offered in this EA proposal are contingent upon your acceptance of Esri's Small Municipal and County Government EA terms and conditions.

- Licenses are valid for the term of the EA.

This program offer is valid for 90 days. To complete the agreement within this time frame, please contact me within the next seven days to work through any questions or concerns you may have.

To expedite your acceptance of this EA offer:

1. Sign and return the EA contract with a Purchase Order or issue a Purchase Order that references this EA Quotation and includes the following statement on the face of the Purchase Order:

"THIS PURCHASE ORDER IS GOVERNED BY THE TERMS AND CONDITIONS OF THE ESRI SMALL MUNICIPAL AND COUNTY GOVERNMENT EA, AND ADDITIONAL TERMS AND CONDITIONS IN THIS PURCHASE ORDER WILL NOT APPLY."

Have it signed by an authorized representative of the organization.

2. On the first page of the EA, identify the central point of contact/agreement administrator. The agreement administrator is the party that will be the contact for management of the software, administration issues, and general operations. Information should include name, title (if applicable), address, phone number, and e-mail address.
3. In the purchase order, identify the "Ship to" and "Bill to" information for your organization.
4. Send the purchase order and agreement to the address, email or fax noted below:

Esri
Attn: Customer Service SG-EA
380 New York Street
Redlands, CA 92373-8100

e-mail: service@esri.com
fax documents to: 909-307-3083

I appreciate the opportunity to present you with this proposal, and I believe it will bring great benefits to your organization.

Thank you very much for your consideration.

Best Regards,

Christopher Walters



Quotation # Q-513195

Date: January 11, 2024

Customer # 620960 Contract # ENTERPRISE AGREEMENT

City of Grimes
Development Services
410 Se Main St Ste 102
Grimes, IA 50111-2359

ATTENTION: Greg Jameson
PHONE: 5159864050
EMAIL: gjameson@grimesiowa.gov

Environmental Systems Research Institute, Inc.
380 New York St
Redlands, CA 92373-8100
Phone: (909) 793-2853
DUNS Number: 06-313-4175 CAGE Code: 0AMS3

To expedite your order, please attach a copy of this quotation to your purchase order.
Quote is valid from: 1/11/2024 To: 4/10/2024

Material	Qty	Term	Unit Price	Total
168177	1	Year 1	\$29,300.00	\$29,300.00
Populations of 0 to 25,000 Small Government Enterprise Agreement Annual Subscription				
168177	1	Year 2	\$29,300.00	\$29,300.00
Populations of 0 to 25,000 Small Government Enterprise Agreement Annual Subscription				
168177	1	Year 3	\$29,300.00	\$29,300.00
Populations of 0 to 25,000 Small Government Enterprise Agreement Annual Subscription				
Subtotal:				\$87,900.00
Sales Tax:				\$0.00
Estimated Shipping and Handling (2 Day Delivery):				\$0.00
Contract Price Adjust:				\$0.00
Total:				\$87,900.00

Esri may charge a fee to cover expenses related to any customer requirement to use a proprietary vendor management, procurement, or invoice program.

For questions contact: Christopher Walters	Email: cwalters@esri.com	Phone: 909-369-4449 x4449
The items on this quotation are subject to and governed by the terms of this quotation, the most current product specific scope of use document found at https://assets.esri.com/content/dam/esrisites/media/legal/product-specific-terms-of-use/e300.pdf , and your applicable signed agreement with Esri. If no such agreement covers any item quoted, then Esri's standard terms and conditions found at https://go.esri.com/MAPS apply to your purchase of that item. If any item is quoted with a multi-year payment schedule, then unless otherwise stated in this quotation, Customer is required to make all payments without right of cancellation. Third-party data sets included in a quotation as separately licensed items will only be provided and invoiced if Esri is able to provide such data and will be subject to the applicable third-party's terms and conditions. If Esri is unable to provide any such data set, Customer will not be responsible for any further payments for the data set. US Federal government entities and US government prime contractors authorized under FAR 51.1 may purchase under the terms of Esri's GSA Federal Supply Schedule. Supplemental terms and conditions found at https://www.esri.com/en-us/legal/terms/state-supplemental apply to some US state and local government purchases. All terms of this quotation will be incorporated into and become part of any additional agreement regarding Esri's offerings. Acceptance of this quotation is limited to the terms of this quotation. Esri objects to and expressly rejects any different or additional terms contained in any purchase order, offer, or confirmation sent to or to be sent by buyer. Unless prohibited by law, the quotation information is confidential and may not be copied or released other than for the express purpose of system selection and purchase/license. The information may not be given to outside parties or used for any other purpose without consent from Esri. Delivery is FOB Origin for customers located in the USA.		

Esri Use Only:

Cust. Name _____
 Cust. # _____
 PO # _____
 Esri Agreement # _____



SMALL ENTERPRISE AGREEMENT COUNTY AND MUNICIPALITY GOVERNMENT (E214-1)

This Agreement is by and between the organization identified in the Quotation ("**Customer**") and **Environmental Systems Research Institute, Inc. ("Esri")**.

This Agreement sets forth the terms for Customer's use of Products and incorporates by reference (i) the Quotation and (ii) the Master Agreement. Should there be any conflict between the terms and conditions of the documents that comprise this Agreement, the order of precedence for the documents shall be as follows: (i) the Quotation, (ii) this Agreement, and (iii) the Master Agreement. This Agreement shall be governed by and construed in accordance with the laws of the state in which Customer is located without reference to conflict of laws principles, and the United States of America federal law shall govern in matters of intellectual property. The modifications and additional rights granted in this Agreement apply only to the Products listed in Table A.

Table A
List of Products

Uncapped Quantities**Desktop Software and Extensions (Single Use)**

ArcGIS Desktop Advanced
 ArcGIS Desktop Standard
 ArcGIS Desktop Basic
 ArcGIS Desktop Extensions: ArcGIS 3D Analyst,
 ArcGIS Spatial Analyst, ArcGIS Geostatistical Analyst,
 ArcGIS Publisher, ArcGIS Network Analyst, ArcGIS
 Schematics, ArcGIS Workflow Manager, ArcGIS Data
 Reviewer

Enterprise Software and Extensions

ArcGIS Enterprise (Advanced and Standard)
 ArcGIS Monitor
 ArcGIS Enterprise Extensions: ArcGIS 3D Analyst,
 ArcGIS Spatial Analyst, ArcGIS Geostatistical Analyst,
 ArcGIS Network Analyst, ArcGIS Schematics, ArcGIS
 Workflow Manager, ArcGIS Data Reviewer

Enterprise Additional Capability Servers

ArcGIS Image Server

Developer Tools

ArcGIS Runtime Standard
 ArcGIS Runtime Analysis Extension

Limited Quantities

One (1) Professional subscription to ArcGIS Developer
 Two (2) ArcGIS CityEngine Single Use Licenses
 50 ArcGIS Online Viewers
 50 ArcGIS Online Creators
 10,000 ArcGIS Online Service Credits
 50 ArcGIS Enterprise Creators
 2 ArcGIS Insights in ArcGIS Enterprise
 2 ArcGIS Insights in ArcGIS Online
 5 ArcGIS Location Sharing User Type Extension (Enterprise)
 5 ArcGIS Location Sharing User Type Extension (Online)
 6 ArcGIS Advanced Editing User Type Extension (Enterprise)

OTHER BENEFITS

Number of Esri User Conference registrations provided annually	2
Number of Tier 1 Help Desk individuals authorized to call Esri	2
Maximum number of sets of backup media, if requested*	2
Five percent (5%) discount on all individual commercially available instructor-led training classes at Esri facilities purchased outside this Agreement	

*Additional sets of backup media may be purchased for a fee

Customer may accept this Agreement by signing and returning the whole Agreement with (i) the Quotation attached, (ii) a purchase order, or (iii) another document that matches the Quotation and references this Agreement ("Ordering Document"). **ADDITIONAL OR CONFLICTING TERMS IN CUSTOMER'S PURCHASE ORDER OR OTHER DOCUMENT WILL NOT APPLY, AND THE TERMS OF THIS AGREEMENT WILL GOVERN.** This Agreement is effective as of the date of Esri's receipt of an Ordering Document, unless otherwise agreed to by the parties ("**Effective Date**").

Term of Agreement: Three (3) years

This Agreement supersedes any previous agreements, proposals, presentations, understandings, and arrangements between the parties relating to the licensing of the Products. Except as provided in Article 4—Product Updates, no modifications can be made to this Agreement.

Accepted and Agreed:

City of Grimes, IA

(Customer)

By: _____
Authorized Signature

Printed Name: Scott Mikkelsen

Title: Mayor

Date: 02/13/2024

CUSTOMER CONTACT INFORMATION

Contact: Greg Jameson

Telephone: 515-986-4050

Address: 410 SE Main St Suite 102

Fax: _____

City, State, Postal Code: Grimes, IA 50111

E-mail: gis@grimesiowa.gov

Country: _____

Quotation Number (if applicable): _____

1.0—ADDITIONAL DEFINITIONS

In addition to the definitions provided in the Master Agreement, the following definitions apply to this Agreement:

"Case" means a failure of the Software or Online Services to operate according to the Documentation where such failure substantially impacts operational or functional performance.

"Deploy", "Deployed" and "Deployment" mean to redistribute and install the Products and related Authorization Codes within Customer's organization(s).

"Fee" means the fee set forth in the Quotation.

"Maintenance" means Tier 2 Support, Product updates, and Product patches provided to Customer during the Term of Agreement.

"Master Agreement" means the applicable master agreement for Esri Products incorporated by this reference that is (i) found at <https://www.esri.com/en-us/legal/terms/full-master-agreement> and available in the installation process requiring acceptance by electronic acknowledgment or (ii) a signed Esri master agreement or license agreement that supersedes such electronically acknowledged master agreement.

"Product(s)" means the products identified in Table A—List of Products and any updates to the list Esri provides in writing.

"Quotation" means the offer letter and quotation provided separately to Customer.

"Technical Support" means the technical assistance for attempting resolution of a reported Case through error correction, patches, hot fixes, workarounds, replacement deliveries, or any other type of Product corrections or modifications.

"Tier 1 Help Desk" means Customer's point of contact(s) to provide all Tier 1 Support within Customer's organization(s).

"Tier 1 Support" means the Technical Support provided by the Tier 1 Help Desk.

"Tier 2 Support" means the Esri Technical Support provided to the Tier 1 Help Desk when a Case cannot be resolved through Tier 1 Support.

2.0—ADDITIONAL GRANT OF LICENSE

2.1 Grant of License. Subject to the terms and conditions of this Agreement, Esri grants to Customer a personal, nonexclusive, nontransferable license solely to use, copy, and Deploy quantities of the Products listed in Table A—List of Products for the Term of Agreement (i) for the applicable Fee and (ii) in accordance with the Master Agreement.

2.2 Consultant Access. Esri grants Customer the right to permit Customer's consultants or contractors to use the Products exclusively for Customer's benefit. Customer will be solely responsible for compliance by consultants and contractors with this Agreement and will ensure that the consultant or contractor discontinues use of Products upon completion of work for Customer. Access to or use of Products by consultants or contractors not exclusively for Customer's benefit is prohibited. Customer may not permit its consultants or contractors to install Software or Data on consultant, contractor, or third-party computers or remove Software or Data from Customer locations, except for the purpose of hosting the Software or Data on Contractor servers for the benefit of Customer.

3.0—TERM, TERMINATION, AND EXPIRATION

3.1 Term. This Agreement and all licenses hereunder will commence on the Effective Date and continue for the duration identified in the Term of Agreement, unless this Agreement is terminated earlier as provided herein. Customer is only authorized to use Products during the Term of Agreement. For an Agreement with a limited term, Esri does not grant Customer an indefinite or a perpetual license to Products.

3.2 No Use upon Agreement Expiration or Termination. All Product licenses, all Maintenance, and Esri User Conference registrations terminate upon expiration or termination of this Agreement.

3.3 Termination for a Material Breach. Either party may terminate this Agreement for a material breach by the other party. The breaching party will have thirty (30) days from the date of written notice to cure any material breach.

3.4 Termination for Lack of Funds. For an Agreement with government or government-

owned entities, either party may terminate this Agreement before any subsequent year if Customer is unable to secure funding through the legislative or governing body's approval process.

3.5 Follow-on Term. If the parties enter into another agreement substantially similar to this Agreement for an additional term, the effective date of the follow-on agreement will be the day after the expiration date of this Agreement.

4.0—PRODUCT UPDATES

4.1 Future Updates. Esri reserves the right to update the list of Products in Table A—List of Products by providing written notice to Customer. Customer may continue to use all Products that have been Deployed, but support and upgrades for deleted items may not be available. As new Products are incorporated into the standard program, they will be offered to Customer via written notice for incorporation into the Products schedule at no additional charge. Customer's use of new or updated Products requires Customer to adhere to applicable additional or revised terms and conditions in the Master Agreement.

4.2 Product Life Cycle. During the Term of Agreement, some Products may be retired or may no longer be available to Deploy in the identified quantities. Maintenance will be subject to the individual Product Life Cycle Support Status and Product Life Cycle Support Policy, which can be found at <https://support.esri.com/en/other-resources/product-life-cycle>. Updates for Products in the mature and retired phases may not be available. Customer may continue to use Products already Deployed, but Customer will not be able to Deploy retired Products.

5.0—MAINTENANCE

The Fee includes standard maintenance benefits during the Term of Agreement as specified in the most current applicable Esri Maintenance and Support Program document (found at <https://www.esri.com/en-us/legal/terms/maintenance>). At Esri's sole discretion, Esri may make patches, hot fixes, or updates available for download. No Software other

than the defined Products will receive Maintenance. Customer may acquire maintenance for other Software outside this Agreement.

a. Tier 1 Support

1. Customer will provide Tier 1 Support through the Tier 1 Help Desk to all Customer's authorized users.
2. The Tier 1 Help Desk will be fully trained in the Products.
3. At a minimum, Tier 1 Support will include those activities that assist the user in resolving how-to and operational questions as well as questions on installation and troubleshooting procedures.
4. The Tier 1 Help Desk will be the initial point of contact for all questions and reporting of a Case. The Tier 1 Help Desk will obtain a full description of each reported Case and the system configuration from the user. This may include obtaining any customizations, code samples, or data involved in the Case.
5. If the Tier 1 Help Desk cannot resolve the Case, an authorized Tier 1 Help Desk individual may contact Tier 2 Support. The Tier 1 Help Desk will provide support in such a way as to minimize repeat calls and make solutions to problems available to Customer's organization.
6. Tier 1 Help Desk individuals are the only individuals authorized to contact Tier 2 Support. Customer may change the Tier 1 Help Desk individuals by written notice to Esri.

b. Tier 2 Support

1. Tier 2 Support will log the calls received from Tier 1 Help Desk.
2. Tier 2 Support will review all information collected by and received from the Tier 1 Help Desk including preliminary documented troubleshooting provided by the Tier 1 Help Desk when Tier 2 Support is required.
3. Tier 2 Support may request that Tier 1 Help Desk individuals provide verification of information, additional information, or answers to additional questions to

supplement any preliminary information gathering or troubleshooting performed by Tier 1 Help Desk.

4. Tier 2 Support will attempt to resolve the Case submitted by Tier 1 Help Desk.
5. When the Case is resolved, Tier 2 Support will communicate the information to Tier 1 Help Desk, and Tier 1 Help Desk will disseminate the resolution to the user(s).

6.0—ENDORSEMENT AND PUBLICITY

This Agreement will not be construed or interpreted as an exclusive dealings agreement or Customer's endorsement of Products. Either party may publicize the existence of this Agreement.

7.0—ADMINISTRATIVE REQUIREMENTS

7.1 OEM Licenses. Under Esri's OEM or Solution OEM programs, OEM partners are authorized to embed or bundle portions of Esri products and services with their application or service. OEM partners' business model, licensing terms and conditions, and pricing are independent of this Agreement. Customer will not seek any discount from the OEM partner or Esri based on the availability of Products under this Agreement. Customer will not decouple Esri products or services from the OEM partners' application or service.

7.2 Annual Report of Deployments. At each anniversary date and ninety (90) calendar days prior to the expiration of this Agreement, Customer will provide Esri with a written report detailing all Deployments. Upon request, Customer will provide records sufficient to verify the accuracy of the annual report.

8.0—ORDERING, ADMINISTRATIVE PROCEDURES, DELIVERY, AND DEPLOYMENT

8.1 Orders, Delivery, and Deployment

- a. Upon the Effective Date, Esri will invoice Customer and provide Authorization Codes to activate the nondestructive copy protection program that enables Customer to download,

operate, or allow access to the Products. If this is a multi-year Agreement, Esri may invoice the Fee up to thirty (30) calendar days before the annual anniversary date for each year.

- b. Undisputed invoices will be due and payable within thirty (30) calendar days from the date of invoice. Esri reserves the right to suspend Customer's access to and use of Products if Customer fails to pay any undisputed amount owed on or before its due date. Esri may charge Customer interest at a monthly rate equal to the lesser of one percent (1.0%) per month or the maximum rate permitted by applicable law on any overdue fees plus all expenses of collection for any overdue balance that remains unpaid ten (10) days after Esri has notified Customer of the past-due balance.

- c. Esri's federal ID number is 95-2775-732.

- d. If requested, Esri will ship backup media to the ship-to address identified on the Ordering Document, FOB Destination, with shipping charges prepaid. Customer acknowledges that should sales or use taxes become due as a result of any shipments of tangible media, Esri has a right to invoice and Customer will pay any such sales or use tax associated with the receipt of tangible media.

8.2 Order Requirements. Esri does not require Customer to issue a purchase order. Customer may submit a purchase order in accordance with its own process requirements, provided that if Customer issues a purchase order, Customer will submit its initial purchase order on the Effective Date. If this is a multi-year Agreement, Customer will submit subsequent purchase orders to Esri at least thirty (30) calendar days before the annual anniversary date for each year.

- a. All orders pertaining to this Agreement will be processed through Customer's centralized point of contact.
- b. The following information will be included in each Ordering Document:
 - (1) Customer name; Esri customer number, if known; and bill-to and ship-to addresses
 - (2) Order number
 - (3) Applicable annual payment due

9.0—MERGERS, ACQUISITIONS, OR DIVESTITURES

If Customer is a commercial entity, Customer will notify Esri in writing in the event of (i) a consolidation, merger, or reorganization of Customer with or into another corporation or entity; (ii) Customer's acquisition of another entity; or (iii) a transfer or sale of all or part of Customer's organization (subsections i, ii, and iii, collectively referred to as "**Ownership Change**"). There will be no decrease in Fee as a result of any Ownership Change.

- 9.1** If an Ownership Change increases the cumulative program count beyond the maximum level for this Agreement, Esri reserves the right to increase the Fee or terminate this Agreement and the parties will negotiate a new agreement.
- 9.2** If an Ownership Change results in transfer or sale of a portion of Customer's organization, that portion of Customer's organization will transfer the Products to Customer or uninstall, remove, and destroy all copies of the Products.
- 9.3** This Agreement may not be assigned to a successor entity as a result of an Ownership Change unless approved by Esri in writing in advance. If the assignment to the new entity is not approved, Customer will require any successor entity to uninstall, remove, and destroy the Products. This Agreement will terminate upon such Ownership Change.

CITY COUNCIL COMMUNICATION
Meeting Date: 2/13/2024

AGENDA ITEM: WRA Grimes Connector - Reforestation – Setting the Dates for the Bid Letting and Public Hearing.

BACKGROUND: The action that is in front of the council is to set the bid letting and public hearing dates for the WRA Grimes Connector – Reforestation project. The proposed schedule for this project is to set the dates for the bid letting and public hearing on February 13th, hold the bid opening on March 19th @ 10:30 AM, hold the public hearing on March 26th @ 5:30 PM and award the project following the public hearing.

This project includes supplying and planting 423 trees consisting of approximately 280 overstory and 72 understory trees with a minimum caliper of 1-inch, and 71 conifer trees with a minimum height of 5 feet with a 2-year warranty period. This project is generally located in the WRA Grimes Connector – Contract 1 & 2 areas in Urbandale parkland. This project is scheduled to start after the preconstruction meeting, which is expected to occur in April 2024 and reach substantial completion no later than November 15, 2024 with an additional 45 calendar days following substantial for full completion. The project includes \$200/calendar day liquidated damages for non-compliance with substantial completion provisions and \$100/calendar day for non-compliance with full completion provisions.

BUDGETARY CONSIDERATIONS: The engineer's opinion of probable construction cost is estimated to be approximately \$170,000.00. This project is being funded through the Iowa DNR Clean Water State Resolving Fund Program with repayment through sanitary sewer utility fees.

STRATEGIC PLANNING:

Prioritized: ☒ YES ☐ NO

*High-Performing Organization/Exception Professional Services ☒

*Great Place to Live/Expanded Quality of Life Amenities ☐

*Dynamic Town/Strong Sense of Community ☐

*More Beautiful/Vibrant Community ☐

BOARD/COMMISSION ACTIONS: None

STAFF RECOMMENDATION: The staff recommends that the City Council approves the resolution to set the bid letting date of March 19th @ 10:30 AM and public hearing date of March 26th @ 5:30 PM.

RESPONSIBLE STAFF/CONTACT INFORMATION:

Matt Ahrens, City Engineer, 515-986-4050, mahrens@grimesiowa.gov

Prepared by: Aaron Jarosh
Return to: Matt Ahrens

RESOLUTION 02-1324 ORDERING CONSTRUCTION OF THE WRA GRIMES CONNECTOR
- REFORESTATION, AND FIXING A DATE FOR HEARING THEREON AND TAKING OF
BIDS THEREFOR

Grimes Resolution No. 02-1324

WHEREAS, it is deemed advisable and necessary to construct certain public improvements described in general as the WRA Grimes Connector - Reforestation; and

WHEREAS, the City has caused to be prepared plans, specifications and form of contract, together with estimate of cost, which are now on file in the office of the City Clerk for public inspection, for the construction of the public improvements; and

WHEREAS, the plans, specifications and form of contract are deemed suitable for the making of the public improvements; and

WHEREAS, before the plans, specifications, form of contract and estimate of cost may be adopted, and a contract for the construction of the public improvements is entered into, it is necessary, pursuant to Chapter 26, Code of Iowa, to hold a public hearing and to advertise for bids:

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa:

Section 1. That it is hereby determined that it is necessary and advisable to construct certain public improvements described in general as the WRA Grimes Connector - Reforestation, in the manner set forth in the plans and specifications and form of contract, above referred to, the cost thereof to be paid in accordance with the provisions as set out in the posted Notice to Bidders and published Notice of Public Hearing; the public improvements being more generally described as follows:

The WRA Grimes Connector - Reforestation project includes the providing and planting of 423 trees consisting of approximately 280 overstory and 72 understory trees with a minimum caliper of 1-inch, and 71 conifer trees with a minimum height of 5 feet, including the planting, watering, and monitoring of trees with a 2-year warranty period, surface restoration and miscellaneous associated work necessary to complete the project.

Section 2. That the amount of the bid security to accompany each bid shall be in an amount which shall conform to the provisions of the Notice to Bidders approved as a part of the specifications.

BE IT FURTHER RESOLVED, that the City Clerk be and is hereby directed to post a Notice to Bidders once in a relevant contractor plan room service with statewide circulation and a relevant construction lead generating service with statewide circulation and on an internet site sponsored by either the City or a statewide association that represents the City. Posting shall be not less than thirteen clear days nor more than forty-five days prior to March 19, 2024, which is hereby fixed as the date for receiving bids. The bids are to be filed prior to 10:30 A.M., on such date.

The City Council hereby delegates to the City Administrator or his designee the duty of receiving, opening and tabulating bids for construction of the Project. Bids shall be received and opened as provided in the public notice and the results of the bids shall be considered at the meeting of this Council on March 26, 2024, at 5:30 P.M.

BE IT FURTHER RESOLVED, that the City Clerk be and is hereby directed to publish Notice of Hearing once in a legal newspaper, printed wholly in the English language, published at least once weekly and having general circulation in this City. Publication shall be not less than four clear days nor more than twenty days prior to the date hereinafter fixed as the date for a public hearing on the plans, specifications, form of contract and estimate of costs for the project, the hearing to be at 5:30 P.M. on March 26, 2024.

PASSED and APPROVED on February 13, 2024.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk

NOTICE TO BIDDERS AND
NOTICE OF PUBLIC HEARING

WRA GRIMES CONNECTOR - REFORESTATION
CITY OF GRIMES, IOWA PUBLIC IMPROVEMENT PROJECT

Public Hearing on Proposed Contract Documents and Estimated Costs for Improvement

Notice is hereby given that a public hearing will be held by the **City of Grimes, Iowa** on the proposed Contract Documents (plans, specifications, and form of contract), and estimated total cost for the **WRA Grimes Connector - Reforestation** project at its meeting at **5:30 P.M. on the 26th day of March, 2024**, in the Grimes Community Complex, 410 SE Main Street, Grimes, Iowa, 50111.

Time and Place for Filing Sealed Proposals

Sealed bids for the work comprising the improvements as stated below must be filed before **10:30 A.M.** according to the clock in said City Council Chambers on the **19th day of March, 2024**, at the reception desk in Grimes City Hall, 101 NE Harvey Street, Grimes, Iowa, 50111. Bids received after the deadline for submission of bids as stated herein shall not be considered and shall be returned to the late bidder unopened.

Time and Place Sealed Proposals Will be Opened and Considered

Sealed proposals will be opened by the City Clerk and bids tabulated at **10:30 A.M. on the 19th day of March, 2024** in said City Council Chambers. Bids will be considered by the City of Grimes City Council at its meeting at **5:30 P.M. on the 26th day of March, 2024**, in said City Council Chambers. The City Council may award a Contract at said meeting, or at such other time and place as shall then be announced.

Commencement of Work

Work on the improvement shall be commenced any time after a written Notice to Proceed is issued, **no earlier than April 1, 2024 and no later than April 15, 2024**, and shall be completed as stated below. The Notice to Proceed will be issued after the preconstruction conference, which is expected to occur in April 2024.

Contract Documents

A copy of said plans, specifications, and form of contract, and estimated total cost is now on file in the office of the City Clerk and may be examined at Grimes City Hall, 101 NE Harvey Street, Grimes, Iowa, 50111.

An electronic copy of the Contract Documents is available at www.grimesiowa.gov under the “Business” section by selecting “Bids & RFPs” for no cost. Project information, estimated total cost and planholder information is available for no cost at the same link. Downloads of the Contract Documents require the user to register for a free membership at www.QuestCDN.com.

Paper copies of the Contract Documents are available from Veenstra & Kimm, Inc., 3000 Westown Parkway, West Des Moines, Iowa 50266, at no cost. You must call 515-225-8000 in advance to reserve a paper copy.

Preference of Products and Labor

By virtue of statutory authority, a preference will be given to products and provisions grown and coal produced within the State of Iowa.

In accordance with Iowa statutes, a resident bidder shall be allowed a preference as against a nonresident bidder from a state or foreign country if that state or foreign country gives or requires any preference to bidders from that state or foreign country, including but not limited to any preference to bidders, the imposition of any type of labor force preference, or any other form of preferential treatment to bidders or laborers from that state or foreign country. The preference allowed shall be equal to the preference given or required by the state or foreign country in which the nonresident bidder is a resident. In the instance of a resident labor force preference, a nonresident bidder shall apply the same resident labor force preference to a public improvement in this state as would be required in the construction of a public improvement by the state or foreign country in which the nonresident bidder is a resident.

Failure to submit a fully completed and accurate Bidder Status Form with the Proposal may result in the Proposal being deemed non-responsive and may result in the Proposal being rejected.

General Nature of the Public Improvement

WRA GRIMES CONNECTOR - REFORESTATION

The WRA Grimes Connector - Reforestation project includes the providing and planting of 423 trees consisting of approximately 280 overstory and 72 understory trees with a minimum caliper of 1-inch, and 71 conifer trees with a minimum height of 5 feet, including the planting, watering and monitoring of trees with a 2 year warranty period, surface restoration and miscellaneous associated work necessary to complete the project.

Bid Security

Each Bidder shall accompany its bid with bid security as defined in Iowa Code Section 26.8, as security that the successful Bidder will enter into a Contract for the work bid upon and will furnish after the award of Contract a corporate Surety Bond, in a form acceptable to the City of Grimes, for the faithful performance of the Contract, in an amount equal to one hundred percent (100%) of the amount of the Contract. The Bidder's security shall be in the amount fixed in the Instructions to Bidders and shall be in the form of a cashier's check or a certified check drawn on an FDIC insured bank in Iowa or on an FDIC insured bank chartered under the laws of the United States; or a certified share draft drawn on a credit union in Iowa or chartered under the laws of the United States; or a Bid Bond on the form provided in the Contract Documents with corporate Surety satisfactory to the City of Grimes. The bid shall contain no condition except as provided in the specifications.

The City of Grimes reserves the right to defer acceptance of any bid for a period of thirty (30) calendar days after receipt of bids and no bid may be withdrawn during this period.

Performance, Payment, and Maintenance Bond

Each successful Bidder will be required to furnish a corporate Surety Bond in an amount equal to one hundred percent (100%) of its Contract price. Said Bond shall be issued by a responsible Surety approved by the City of Grimes and shall guarantee the faithful performance of the Contract and the terms and conditions therein contained and shall guarantee the prompt payment of all material and labor, and protect and save harmless the City of Grimes from claims and damages of any kind caused by the operations of the Contract and shall also guarantee the maintenance of the improvement caused by failures in materials and construction for a period of **two (2)** years from and after acceptance of the Contract.

Title VI Compliance

The City of Grimes, Iowa, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Payment

Payments will be made on the basis of estimates prepared by the Contractor and approved by the Engineer, solely for the purpose of payment; approval by the Engineer, or the City Council, shall not be deemed as approval or acceptance of the workmanship or materials. The Contractor will be compensated for 95% of the work completed during a payment period, with the remaining 5% being retained in accordance with the Iowa Code. Regular payments approved by the Engineer will be made following the next scheduled City Council meeting. The retainage payment will be released following acceptance of the project by the City of Grimes and the provisions stipulated in the Iowa Code.

Sales Tax Exemption

The City of Grimes will issue a sales tax exemption certificate to the Contractor for all material purchased for incorporation into the project. Tax exemption certificates are applicable only for the specific project for which the tax exemption certificate is issued.

Completion of Work

The Contractor shall substantially complete the overall project no later than November 15, 2024. Substantial completion for the overall project shall be defined as the sanitary sewer being fully operational. Should the Contractor fail to substantially complete the work within this timeframe, liquidated damages of **Two Hundred Dollars (\$200.00) per calendar day** will be assessed for work not substantially completed within the designated Contract term(s).

The Contractor shall fully complete the project within forty-five (45) calendar days after substantial completion. Full completion for the overall project shall be defined as all improvements ready for final acceptance. Should the Contractor fail to fully complete the work within this timeframe, liquidated damages of **One Hundred Dollars (\$100.00) per calendar day** will be assessed for work not fully completed within the designated Contract term(s).

The City of Grimes does hereby reserve the right to reject any or all bids, to waive informalities, and to enter into such contract, or contracts, as it shall deem to be in the best interest of the City.

This Notice is given by authority of the City Council of the City of Grimes, Iowa.

Dated at Grimes, Iowa, this **13th day of February, 2024.**

Scott Mikkelsen, Mayor

ATTEST:

Rochelle Williams, City Clerk

Posted to the Iowa League of Cities and the Master Builders of Iowa websites the **14th day of February, 2024.**

Published in the local newspaper the **11th day of March, 2024.**

CITY COUNCIL COMMUNICATION
Meeting Date: 2/13/2024

AGENDA ITEM: WRA Grimes Connector - Contract 1– Project Acceptance.

BACKGROUND: The actions that are in front of the council are to provide appropriate actions on a final change order; final payment; retainage payment; receive and file the Certificate of Completion from the project engineer; and consider approval of a resolution officially accepting the project by the City of Grimes.

S.J. Louis Construction, Inc started this project in early 2022 and fully completed the project in late 2023. There is a final payment to be made now and a retainage payment to be made 30 days following project acceptance.

BUDGETARY CONSIDERATIONS: This project’s final construction contract amount is \$13,112,882.92 which is \$437,882.92 more than the original construction contract amount.

STRATEGIC PLANNING:

Prioritized: ☒ YES ☐ NO

*High-Performing Organization/Exception Professional Services ☒

*Great Place to Live/Expanded Quality of Life Amenities ☐

*Dynamic Town/Strong Sense of Community ☐

*More Beautiful/Vibrant Community ☐

BOARD/COMMISSION ACTIONS: None

STAFF RECOMMENDATION: The staff recommends that the City Council approves the resolution accepting the project with S.J. Louis Construction in the final contract amount of \$13,112,882.92.

RESPONSIBLE STAFF/CONTACT INFORMATION:

Matt Ahrens, City Engineer, 515-986-4050, mahrens@grimesiowa.gov

Prepared by: Aaron Jarosh

Return to: Matt Ahrens

RESOLUTION 02-1424 ACCEPTING THE WRA GRIMES CONNECTOR – CONTRACT 1

Grimes Resolution No. 02-1424

WHEREAS, on the **14th** day of **December, 2021**, the Mayor and Clerk of the City of Grimes, Iowa, entered into a construction contract with **S.J. Louis Construction, Inc. of Rockville, Minnesota**, for the construction of certain public improvements generally described as the WRA Grimes Connector – Contract 1; and

WHEREAS, the contractor has fully completed the construction of the public improvements in accordance with the terms and conditions of the contract and plans and specifications, as shown by the certificate of the Engineer filed with the Clerk on **February 13, 2024**:

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa:

Section 1. That the report of the Engineer be and the same is hereby approved and adopted, and the public improvements are hereby approved and accepted as having been fully completed in accordance with the plans, specifications and form of contract and the total final construction cost thereof is hereby determined to be **\$13,112,882.92**, as shown in the report of the Engineer.

PASSED and APPROVED on February 13, 2024.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk

CERTIFICATE OF COMPLETION

**WRA GRIMES CONNECTOR – CONTRACT 1
GRIMES, IOWA**

We hereby certify that we have made an on-site review of the completed construction of the WRA Grimes Connector – Contract 1 project as performed by S.J. Louis Construction, Inc.

As Engineers for the project, it is our opinion the work performed is in substantial accordance with the plans and specifications, and that the final amount of the Contract is Thirteen Million One Hundred Twelve Thousand Eight Hundred Eighty-Two and 92/100 Dollars (\$13,112,882.92).

VEENSTRA & KIMM, INC.

Accepted: CITY OF GRIMES

By <u></u>	By _____
Title <u>Construction Services Manager</u>	Title _____
Date <u>02-01-2024</u>	Date _____

CITY COUNCIL COMMUNICATION
Meeting Date: 2/13/2024

AGENDA ITEM: WRA Grimes Connector – Veenstra & Kimm, Inc. Professional Services Agreement Amendment No. 5 for additional construction engineering services

BACKGROUND: This amendment is for additional construction engineering services covering all 4 WRA Grimes Connector contracts. This is an additional increase from amendment No.4 approved in July 2023, which assumed all construction work on Contracts 1, 2 and 3 would be completed by September 2023 and the lift station would be operational in January 2024. Construction work on Contracts 1, 2, and 3 continued through the end of 2023 and the startup of the lift station will be in mid-February 2024. Additionally, Contracts 2, 3, and 4 will have cleanup and restoration work to be completed in the spring of 2024. V&K has done an excellent job of keeping track of all 4 of these projects and making sure they are heading towards the finish line. V&K has assessed where all the contracts are and feels this amendment will cover them through closeout for all 4 projects.

BUDGETARY CONSIDERATIONS: The total fee proposed for the additional construction engineering services is \$75,000.00. Following our review, this appears to be a very reasonable fee for this work.

STRATEGIC PLANNING:

Prioritized: ☒ YES ☐ NO

*High-Performing Organization/Exception Professional Services ☒

*Great Place to Live/Expanded Quality of Life Amenities ☐

*Dynamic Town/Strong Sense of Community ☐

*More Beautiful/Vibrant Community ☐

BOARD/COMMISSION ACTIONS: None

STAFF RECOMMENDATION: The staff has reviewed the Professional Services Agreement Amendment No. 5 and recommends approval by the City Council.

RESPONSIBLE STAFF/CONTACT INFORMATION:

Matt Ahrens, City Engineer, 515-986-4050, mahrens@grimesiowa.gov

Prepared by: Aaron Jarosh

Return to: Matt Ahrens

RESOLUTION 02-1524 TO AMEND CONTRACT FOR PROFESSIONAL SERVICES WITH
VEENSTRA & KIMM, INC. FOR THE WRA GRIMES CONNECTOR

Grimes Resolution No. 02-1524

WHEREAS, the City of Grimes (Grimes) entered into a Professional Services Agreement (PSA) with Veenstra & Kimm, Inc. (V&K) for consulting services for the WRA Grimes Connector project on February 26, 2019; and,

WHEREAS, it was determined that there was a need for additional consulting services to be added to the PSA consisting of additional construction engineering services; and

WHEREAS, V&K has proposed the attached Professional Services Agreement Amendment that has a scope of work to be supplied by V&K and compensation to be paid by Grimes for their additional consulting services related to the WRA Grimes Connector project; and,

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, that the Mayor is authorized to execute the PSA Amendment with V&K on behalf of the City of Grimes.

Passed by the City Council of the City of Grimes, Iowa, by of vote of ___to___ on the 13th day of February, 2024, and approved by the Mayor on the 13th day of February, 2024.

PASSED and APPROVED on February 13, 2024.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk

FIFTH AMENDMENT TO AGREEMENT FOR PROFESSIONAL SERVICES

CITY OF GRIMES, IOWA

WRA CONNECTOR

ADDITIONAL CONSTRUCTION ENGINEERING SERVICES - 2024

THIS FIFTH AMENDMENT TO AGREEMENT, made this 13th day of February, 2024, by and between the **CITY OF GRIMES, IOWA**, hereinafter referred to as the **City**, party of the first part, and **VEENSTRA & KIMM, INC.** of West Des Moines, Iowa, a corporation organized and existing under the laws of the State of Iowa, hereinafter referred to as the **Engineers**,

WHEREAS, in an Agreement dated February 26, 2019 the City retained the services of the Engineers to provide planning, design and construction related engineering services for the WRA Grimes Connector, and

WHEREAS, in the Fourth Amendment to Agreement approved on July 25, 2023 the fee for engineering services was adjusted based on the anticipated completion date for the four contracts as part of the WRA Grimes Connector, and

WHEREAS, at the time of the approval of the Fourth Amendment to Agreement it was anticipated Contracts 1, 2 and 3 would all be completed by September 2023 and work on Contract 4 would extend into the spring of 2024, and

WHEREAS, the work on Contract 1 extended through the fall of 2023, work on Contracts 2 and 3 will not be completed until the spring of 2024 and work on Contract 4 remains at approximately the schedule anticipated at the time of the Fourth Amendment to Agreement, and

WHEREAS, due to the extended construction contract period for Contracts 1, 2 and 3 the amount of engineering services during construction exceeded the amounts estimated at the time of the Fourth Amendment to Agreement approved on July 25, 2023, and

WHEREAS, the City and Engineers agree it would be appropriate to adjust the maximum fee for engineering services during construction to reflect the additional cost of engineering services.

NOW, THEREFORE, it is hereby agreed by and between the parties hereto that the Agreement dated February 26, 2019 as amended on September 22, 2020, October 27, 2020, December 14, 2021 and July 25, 2023, be further amended by the following modifications to wit:

1. Under **6. COMPENSATION** delete Paragraph "C" from the Fourth Amendment to Agreement in its entirety and substitute the following:

"C. The fee for Phase 3 – Construction engineering services under this Agreement shall be on the basis of the Engineers standard hourly fees for personnel actually engaged in the project, plus reimbursement for direct out of pocket expenses. The maximum fee for engineering services during construction shall not exceed the sum of One Million Two Hundred Eighty-one Thousand Nine Hundred and 00/100 Dollars (\$1,281,900.00). The Fifth Amendment to Agreement increases the maximum fee for engineering services during construction by an amount not to exceed Seventy-five Thousand and 00/100 Dollars (\$75,000.00).

2. Except as amended herein the Agreement dated February 26, 2019, as amended, shall remain in full force and effect.

The undersigned do hereby covenant and state that this Fifth Amendment to Agreement is executed in duplicate as though each were an original and that there are no oral agreements that have not been reduced to writing in this instrument.

It is further covenanted and stated that there are no other considerations or monies contingent upon or resulting from the execution of this Fifth Amendment to Agreement nor have any of the above been implied by or for any party to this Fifth Amendment to Agreement.

IN WITNESS WHEREOF, the parties hereto have hereunto subscribed their names on the date first written above.

CITY OF GRIMES, IOWA

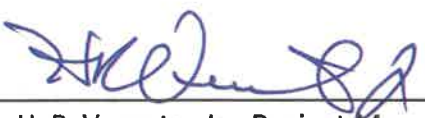
ATTEST:

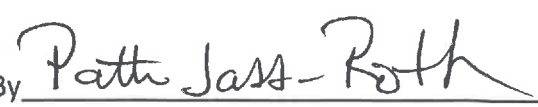
By _____
Mayor

By _____
City Clerk

VEENSTRA & KIMM, INC.

ATTEST:

By  _____
H. R. Veenstra Jr., Project Manager

By  _____

VEENSTRA & KIMM, INC.
HOURLY RATES BY EMPLOYEE CLASSIFICATION
2023

Management I.....	\$220.00
Management II.....	210.00
Process Engineer I.....	235.00
Client Services I	221.00
Client Services II	135.00
Client Services III	107.00
Client Services IV.....	85.00
Client Services V	80.00
IT I.....	175.00
IT II.....	116.00
IT III.....	75.00
Funding Specialist I.....	121.00
Funding Specialist II	105.00
Engineer I-A.....	220.00
Engineer I-B.....	201.00
Engineer I-C.....	193.00
Engineer I-D.....	186.00
Engineer II-A.....	179.00
Engineer II-B.....	170.00
Engineer III-A.....	160.00
Engineer III-B.....	155.00
Engineer III-C.....	150.00
Engineer IV	143.00
Engineer V.....	136.00
Engineer VI.....	128.00
Engineer VII	122.00
Engineer VIII	117.00
Engineer IX	110.00
Engineer X.....	97.00
Engineer XI	87.00
Engineer XII	80.00
Design Technician I	126.00
Design Technician II	111.00
Design Technician III	99.00
Architect I.....	174.00
Architect II.....	153.00
Architect III.....	137.00
Planner I	142.00
Planner II	98.00
Planner III	89.00
Drafter IA.....	122.00
Drafter IB.....	114.00
Drafter II.....	109.00
Drafter III.....	102.00
Drafter IV.....	95.00
Drafter V.....	85.00

Drafter VI.....	75.00
Drafter VII.....	65.00
Clerical I.....	90.00
Clerical II.....	80.00
Clerical III.....	70.00
Clerical IV	61.00
Clerical V	52.00
Construction Engineer I	205.00
Construction Engineer II	127.00
Construction Engineer III	115.00
Construction Engineer IV	98.00
Surveyor I	148.00
Surveyor II	129.00
Technician I	110.00
Technician II	99.00
Technician III	91.00
Technician IV	86.00
Technician V	80.00
Technician VI.....	72.00
Technician VII.....	65.00
Technician VIII.....	55.00
Technician IX.....	46.00
Building Inspector I	199.00
Building Inspector I-A.....	140.00
Building Inspector II	109.00
Building Inspector III	86.00
Accounting I	179.00
Accounting II	130.00
Accounting III	115.00
Accounting IV	90.00
Accounting V	83.00

REIMBURSABLES AND EQUIPMENT RATES

GPS / Robotics.....	35.00
Tablet	45.00
Fluoroscope.....	50.00
4-Wheeler	50.00
Drone	75.00
Mileage	IRS Rate

CITY COUNCIL COMMUNICATION
Meeting Date: 2/13/2024

AGENDA ITEM: Geotechnical Exploration Services for Library Amphitheater – Allender Butzke Engineers, Inc. Professional Services Agreement.

BACKGROUND: The City of Grimes needs to contract for geotechnical exploration services for the Library Amphitheater project. Allender Butzke Engineers has performed these services for the City of Grimes in the past on projects like the Phase 1A Water System Improvements and New 1.5 MG Elevated Water Storage Tank. City staff is familiar with this firm and feels comfortable working with them on this project.

BUDGETARY CONSIDERATIONS: The total fee proposed for the geotechnical services is estimated to be \$5,750. This could go up due to unknown field conditions encountered during performance of the work. The funding source for this work will be from a Parks CIP line item.

STRATEGIC PLANNING:

Prioritized: ☒ YES ☐ NO

*High-Performing Organization/Exception Professional Services ☒

*Great Place to Live/Expanded Quality of Life Amenities ☐

*Dynamic Town/Strong Sense of Community ☐

*More Beautiful/Vibrant Community ☐

BOARD/COMMISSION ACTIONS: None

STAFF RECOMMENDATION: The staff has reviewed the Professional Services Agreement and recommends approval by the City Council.

RESPONSIBLE STAFF/CONTACT INFORMATION:

Matt Ahrens, City Engineer, 515-986-4050, mahrens@grimesiowa.gov

Prepared by: Aaron Jarosh

Return to: Matt Ahrens

RESOLUTION 02-1624 TO ENTER INTO CONTRACT FOR PROFESSIONAL SERVICES
WITH ALLENDER BUTZKE ENGINEERS INC. FOR THE LIBRARY AMPHITHEATER

Grimes Resolution No. 02-1624

WHEREAS, the City of Grimes (Grimes) needs to contract for geotechnical exploration services for the Library Amphitheater project; and,

WHEREAS, the engineering firm of Allender Butzke Engineers, Inc. (Engineers), has substantial experience in geotechnical related work, and is qualified to provide services relating to the required soil boring and laboratory testing for said project; and;

WHEREAS, Engineer has proposed the attached Standard Professional Services Agreement that has scope of work to be supplied by the Engineer and compensation to be paid by Grimes for Engineer's engineering services related to the geotechnical exploration;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, that the Mayor is authorized to execute the Standard Professional Services Agreement with the Engineers on behalf of the City of Grimes.

PASSED and APPROVED on February 13, 2024.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk



STANDARD AGREEMENT FOR PROFESSIONAL SERVICES

PROJECT NAME: Grimes Library Amphitheater Boardwalk **PN:** 241119
PROJECT ADDRESS: 200 NE Beaverbrooke Blvd
Grimes, Iowa
CLIENT: City of Grimes Attn: Matt Ahrens, P.E. City Engineer
ADDRESS: 410 SE Main Street, #102
Grimes, IA 50111

SCOPE: Geotechnical Exploration - Mobilization with all-terrain mounted drilling equipment, boring locations, utility locations (Iowa One Call), drill and sample 2 borings 40 and 50 feet deep on the berm above the pond in the area just east of the sidewalk, laboratory testing, engineering analysis, and written report.

COMPENSATION TERMS: Total cost for the above scope of services will be \$5,750. Consultation subsequent to completion of report invoiced at current engineering rates. Deduct \$400 if ground conditions allow use of truck mounted drilling equipment. The above cost does not include rut repair, if any, other than the included cost of flotation tire all-terrain drilling equipment, which should reduce but may still leave some ruts.

REMARKS: Field exploration could be scheduled to be conducted within one to two weeks of receiving authorization, weather permitting. A verbal report of our findings and recommendations will be available one week after drilling, followed one to two weeks later with the written report. ABE will contact only Iowa One Call for public utility locates. Location of private utilities and service lines (if any) are the owner/client responsibility and should be properly marked prior to the drill crew arriving at the site.

Services covered by the Agreement will be performed in accordance with the GENERAL CONDITIONS stated on the following page and any attachments or schedules. This Agreement supersedes all prior agreements and understandings and may only be changed by written amendment executed by both parties.

PROPOSED BY ABE INC.

ACCEPTED FOR CLIENT

By: 
Matt Drummond, P.E.
 Title: Principal Engineer
 Date: 1/29/2024

By: _____
 Printed Name
 Title: _____
 Date: _____

PLEASE SIGN AND RETURN ACCEPTANCE AGREEMENT TO OUR OFFICE, THANK YOU!

1. PARTIES AND SCOPE OF WORK: Allender Butzke Engineers (hereinafter referred to as "ABE") shall perform the work as set forth in ABE's proposal, the client's acceptance thereof if accepted by ABE and these General Conditions. "Client" refers to the person or business entity ordering the work to be done by ABE. If the client is ordering the work on behalf of another, the client represents and warrants that the client is the duly authorized agent of said party for the purpose of ordering and directing said work. Unless otherwise stated in writing, the client assumes sole responsibility for determining whether the quantity and the nature of the work ordered by the client is adequate and sufficient for the client's intended purpose. Client shall communicate these General Conditions to each and every third party to whom the client transmits any part of ABE's work. ABE shall have no duty or obligation to any third party greater than that set forth in ABE's proposal, client's acceptance thereof and these General Conditions. ABE may issue a third party reliance letter to a party the client identifies in writing provided ABE solely determines that the report is still reliable and that the third party, its successors, assigns, and agents agree in writing to these General Conditions and agree to pay ABE the greater of either 10 percent of the contract amount or \$250.00 for issuing the reliance letter. The ordering of work from ABE shall constitute acceptance of the terms of ABE's proposal and these General Conditions.

2. TESTS AND INSPECTIONS: Client shall cause all tests and inspections of the site, materials and work performed by ABE or others to be timely and properly performed in accordance with the plans, specifications and contract documents and ABE's recommendations. No claims for loss, damage or injury shall be brought against ABE by client or any third party unless all tests and inspections have been so performed and unless ABE's recommendations have been followed. Client agrees to indemnify, defend and hold ABE, its officers, employees and agents harmless from any and all claims, suits, losses, costs and expenses, including, but not limited to, court costs and reasonable attorney's fees in the event that all such tests and inspections are not so performed or ABE's recommendations are not so followed except to the extent that such failure is the result of the negligence, willful or wanton act or omission of ABE, its officers, agents or employees, subject to the limitation contained in paragraph 9.

3. SCHEDULING OF WORK: The services set forth in ABE's proposal and client's acceptance will be accomplished in a timely, workmanlike and professional manner by ABE personnel at the prices quoted. If ABE is required to delay commencement of the work or if, upon embarking upon its work, ABE is required to stop or interrupt the progress of its work as a result of changes in the scope of the work requested by the client, to fulfill the requirements of third parties, interruptions in the progress of construction, or other causes beyond the direct reasonable control of ABE, additional charges will be applicable and payable by client.

4. ACCESS TO SITE: Client will arrange and provide such access to the site as is necessary for ABE to perform the work. ABE shall take reasonable measures and precautions to minimize damage to the site and any improvements located thereon as the result of its work or the use of its equipment; however, ABE has not included in its fee the cost of restoration of damage which may occur. If client desires or requires ABE to restore the site to its former condition, upon written request ABE will perform such additional work as is necessary to do so and client agrees to pay ABE the cost thereof.

5. CLIENT'S DUTY TO NOTIFY ENGINEER: Client represents and warrants that he has advised ABE of any known or suspected hazardous materials, utility lines and pollutants at any site at which ABE is to do work hereunder, and unless ABE has assumed in writing the responsibility of locating subsurface objects, structures, lines or conduits, client agrees to defend, indemnify and save ABE harmless from all claims, suits, losses, costs and expenses, including reasonable attorney's fees as a result of personal injury, death or property damage occurring with respect to ABE's performance of its work and resulting to or caused by contact with subsurface or latent objects, structures, lines or conduits where the actual or potential presence and location thereof was not revealed to ABE by client.

6. RESPONSIBILITY: ABE's work shall not include determining, supervising or implementing the means, methods, techniques, sequences or procedures of construction. ABE shall not be responsible for evaluating, reporting or affecting job conditions concerning health, safety or welfare. ABE's work or failure to perform same shall not in any way excuse any contractor, subcontractor or supplier from performance of its work in accordance with the contract documents. ABE has no right or duty to stop the contractor's work.

7. SAMPLE DISPOSAL: Unless otherwise agreed, test specimens or samples will be disposed immediately upon completion of the test. All drilling samples or specimens will be disposed thirty (30) days after submission of ABE's report.

8. PAYMENT: Client shall be invoiced as work is completed and reported, either periodically or at end of project. Client agrees to pay each invoice within thirty (30) days of its receipt. Client further agrees to pay interest on all amounts invoiced and

not paid or objected to for valid cause in writing within said thirty (30) day period at the rate of eighteen (18) percent per annum (or the maximum interest rate permitted under applicable law), until paid. Client agrees to pay ABE's cost of collection of all amounts due and unpaid after sixty (60) days, including court costs and reasonable attorney's fees. ABE shall not be bound by any provision or agreement requiring or providing for arbitration of disputes or controversies arising out of this agreement, and provision wherein ABE waives any rights to a mechanics' lien, or any provision conditioning ABE's right to receive payment for its work upon payment to client by any third party. These General Conditions are notice, where required, that ABE shall file a lien whenever necessary to collect past due amounts. Failure to make payment within 30 days of invoice shall constitute a release of ABE from any and all claims which client may have, either in tort or contract, and whether known or unknown at the time.

9. STANDARD OF CARE: ABE'S SERVICES WILL BE PERFORMED, ITS FINDINGS OBTAINED AND ITS REPORTS PREPARED IN ACCORDANCE WITH THIS AGREEMENT AND WITH GENERALLY ACCEPTED PRINCIPLES AND PRACTICES. IN PERFORMING ITS PROFESSIONAL SERVICES, ABE WILL USE THAT DEGREE OF CARE AND SKILL ORDINARILY EXERCISED UNDER SIMILAR CIRCUMSTANCES BY MEMBERS OF ITS PROFESSION. STATEMENTS MADE IN ABE REPORTS ARE OPINIONS BASED UPON ENGINEERING JUDGMENT AND ARE NOT TO BE CONSTRUED AS REPRESENTATIONS OF FACT.

10. LIMITATION OF LIABILITY: SHOULD ABE OR ANY OF ITS PROFESSIONAL EMPLOYEES BE FOUND TO HAVE BEEN NEGLIGENT IN THE PERFORMANCE OF ITS WORK, OR TO HAVE MADE AND BREACHED ANY EXPRESS OR IMPLIED WARRANTY, REPRESENTATION OR CONTRACT, CLIENT, ALL PARTIES CLAIMING THROUGH CLIENT AND ALL PARTIES CLAIMING TO HAVE IN ANY WAY RELIED UPON ABE'S WORK AGREE THAT THE MAXIMUM AGGREGATE AMOUNT OF THE LIABILITY OF ABE, ITS OFFICERS, EMPLOYEES, AND AGENTS SHALL BE LIMITED TO \$ 50,000.

11. INDEMNITY: Subject to the foregoing limitations, ABE agrees to indemnify and hold client harmless from and against any and all claims, suits, costs and expenses including reasonable attorney's fees and court costs arising out of ABE's negligence to the extent of ABE's negligence. Client shall provide the same protection to the extent of its negligence. In the event that client or client's principal shall bring any suit, cause of action, claim or counterclaim against ABE, the party initiating such action shall pay to ABE the costs and expenses incurred by ABE to investigate, answer and defend it, including reasonable attorney's and witness fees and court costs to the extent that ABE shall prevail in such suit.

12. TERMINATION: This Agreement may be terminated by either party upon seven day's prior written notice. In the event of termination, ABE shall be compensated by client for all services performed up to and including the termination date, including reimbursable expenses, and for the completion of such services, records and reports as are necessary to place ABE's files in order and/or protect its professional reputation.

13. WITNESS FEES: ABE's employees shall not be retained as expert witnesses except by separate, written agreement. Client agrees to pay ABE's legal expenses, administrative costs and fees pursuant to ABE's then current fee schedule for ABE to respond to any subpoena.

14. HAZARDOUS MATERIALS: Nothing contained within this agreement shall be construed or interpreted as requiring ABE to assume the status of an owner, operator, generator, storer, transporter, treater or disposal facility as those terms appear within RCRA or within any Federal or State statute or regulation governing the generation, transportation, treatment, storage and disposal of pollutants. Client assumes full responsibility for compliance with the provisions of RCRA and any other Federal or State statute or regulation governing the handling, treatment, storage and disposal of pollutants.

15. PROVISIONS SEVERABLE: In the event any of the provisions of these General Conditions should be found to be unenforceable, it shall be stricken and the remaining provisions shall be enforceable.

16. ENTIRE AGREEMENT: This agreement constitutes the entire understanding of the parties, and there are no representations, warranties or undertakings made other than as set forth herein. This agreement may be amended, modified or terminated only in writing, signed by each of the parties hereto.

CITY COUNCIL COMMUNICATION
Meeting Date: 2/13/2024

AGENDA ITEM: Resolution GrimesPlex Bullpen Pitching Mounds

BACKGROUND: The City of Grimes Parks and Recreation Department is requesting the purchase of new equipment pursuant to the FY 24 budget.

(36) Bullpen Mounds for GrimesPlex is needed to provide the proper equipment for participants to utilize the full capabilities of the GrimesPlex. The bullpen mounds are essential in allowing participants to warm up before competition, minimizing the risk of injury. The bullpen mounds are being purchased from True Pitch, located in Altoona IA. When searching for local suppliers of bullpen mounds only Victory Mounds out of Ankeny and True Pitch located in Altoona fit the criteria for mound specifications relevant to the GrimesPlex bullpen dimensions.

BUDGETARY CONSIDERATIONS: The requested equipment purchases were budgeted for in the FY 2024-2025 budget utilizing 3-bid pricing.

The True Pitch 10" bullpen mounds would be purchased at the cost of \$53,568.00

STRATEGIC PLANNING:

Prioritized: ☒ YES ☐ NO

*High-Performing Organization/Exception Professional Services ☒

*Great Place to Live/Expanded Quality of Life Amenities ☐

*Dynamic Town/Strong Sense of Community ☐

*More Beautiful/Vibrant Community ☐

BOARD/COMMISSION ACTIONS: Approved equipment purchases in the FY 24 budget

STAFF RECOMMENDATION: Approval

RESPONSIBLE STAFF/CONTACT INFORMATION:

Alex Miller, Sports Facility Manager, 515-986-2143, amiller@grimesiowa.gov

Prepared by: Alex Miller

Return to: Alex Miller

RESOLUTION APPROVING EQUIPMENT TRANSACTIONS PURSUANT TO FY24 BUDGET

Grimes Resolution No. 02-1724

WHEREAS, the Parks and Recreation Department has budgeted for and planned certain equipment purchases; and

WHEREAS, the City’s Purchasing Policy as adopted prescribes the solicitation of quotes, state bid, or the utilization of a purchasing consortium and the proposed acquisitions meet those policy requirements; and

WHEREAS, equipment and contractor lead time is becoming increasingly difficult to schedule purchases and services; and

WHEREAS, , the Parks and Recreation Director recommends the following equipment acquisitions:

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, **Section 1.** The following acquisitions including add-ons and labor are hereby approved:

Equipment Description	Use	Cost
True Pitch 1010 10" Bullpen Mounds	GrimesPlex Sports Complex	\$53,568.00
		\$
		\$
TOTAL		\$53,568.00

PASSED and APPROVED on February 13, 2024.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk



SALES QUOTE

Sales Quote# TP-11292

True Pitch LLC

106 1st Ave S
Suite A
Altoona Iowa 50009
U.S.A

Bill To
City Of Grimes
Grimes
50111 Iowa
U.S.A

Quote Date : Feb 02, 2024

Sales Rep : Brad Lamberti

of Mounds : 36

Field Product : false

#	Item & Description	Qty	Rate	Amount
1	1010	36.0 Qty	1,488.00	53,568.00
Sub Total				53,568.00
Shipping charge				700.00
Adjustment				(-) 700.00
Total				\$53,568.00

Terms & Conditions

Pricing on quotes is subject to change after 14 days from date of quote. Shipping charges are subject to change based on when the item is shipped.

CITY COUNCIL COMMUNICATION
Meeting Date: 2/13/2024

AGENDA ITEM: Resolution 02-1824 Approving an Early Retirement Incentive Plan (ERIP)

BACKGROUND: The proposed ERIP is designed to optimize the City's workforce and reduce costs by offering eligible employees an incentive to retire.

BUDGETARY CONSIDERATIONS: Management expects the ERIP to have a positive impact on the budget over time.

STRATEGIC PLANNING:

Prioritized: ____ YES X NO

*High-Performing Organization/Exception Professional Services X

*Great Place to Live/Expanded Quality of Life Amenities ____

*Dynamic Town/Strong Sense of Community ____

*More Beautiful/Vibrant Community ____

BOARD/COMMISSION ACTIONS: n/a

STAFF RECOMMENDATION: Staff Recommends Approval

RESPONSIBLE STAFF/CONTACT INFORMATION:

Erik Fisk, Director Human Resources, 515-986-3036, efisk@grimesiowa.gov

Prepared by: Erik S. Fisk

Return to: Erik S. Fisk

RESOLUTION APPROVING AN EARLY RETIREMENT INCENTIVE PLAN (ERIP)

Grimes Resolution No. 02-1824

WHEREAS, the City recognizes the need for strategic workforce management and fiscal responsibility; and

WHEREAS, the Early Retirement Incentive Plan (ERIP) has been developed to encourage eligible employees to consider retirement, allowing the City to realign its workforce and achieve cost savings;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, that:

1. The Early Retirement Incentive Plan (ERIP), as detailed in the attached documentation, is hereby approved for implementation.
2. The City Administrator is authorized to execute the plan, including the provision of benefits to eligible employees who elect to participate.
3. This resolution shall take effect immediately upon its adoption and approval.

PASSED and APPROVED on February 13, 2024.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk

City of Grimes
EARLY RETIREMENT INCENTIVE PLAN

The City of Grimes (“City”) Early Retirement Incentive Plan (“ERIP” or the “Plan”) as described in this document has been approved by the City Council for the City of Grimes. As approved, it applies only to full-time City of Grimes employees who otherwise meet the terms of the ERIP as more fully articulated herein. This ERIP does not vest any rights in any City of Grimes employee whether or not the employee is currently eligible for the ERIP or will at some point outside of the Qualifying Plan Period be eligible for the ERIP.

Purpose

The City Council for the City of Grimes has determined it appropriate to provide a retirement incentive to employees who elect to retire from the City and otherwise qualify under the terms of the ERIP during calendar year 2024.

The purpose of this Plan is to provide the City’s employees with the option and opportunity for retirement from their employment with the City. The ERIP is designed to save City funds through a reduction in staff and/or reorganization or replacement savings.

Qualifying Plan Period

The calendar year, commencing on the first day after the passage of this ERIP by the City Council and concluding 11:59 p.m., December 31, 2024, shall be the “Qualifying Plan Period.” This Plan will only be offered for those employees who are or will become eligible for the ERIP through the end of calendar year 2024, or by 11:59 p.m., December 31, 2024, and who elect the benefit and perform all steps to qualify for the benefit during the plan availability period.

Plan Duration and Plan Availability Period

This Plan shall be available from the date of its passage through the end of fiscal year 2024, or by 11:59 p.m., June 30, 2024. This shall be referred to as the “Plan Availability Period.” Any eligible employee who has not committed their participation to this Plan on or before 11:59 p.m., June 30, 2024, as more fully defined under the terms herein, shall forever lose their opportunity to do so. This Plan will not be offered in fiscal year 2025.

I. REQUIREMENTS FOR QUALIFICATION

A. Employee Eligibility

An “eligible employee” shall be a full-time employee who has completed at least five years of continuous full-time service with no breaks – defined as forty hours per week, full-time status, paid salary or hourly – on or before December 31, 2024, and who has either already attained or will attain the age of fifty-five (55) years of age on or before December 31, 2024.

B. Qualifying for Plan

Eligible Employee

An eligible employee qualifies for this Plan upon completion of the following requirements:

1. submission of a written and properly executed Early Retirement Incentive Plan Participation Agreement Application Form (application) to participate in this ERIP before the closing of the Plan Availability Period, addressed to the City Administrator and City Council;
2. submission of a written resignation, such date of final employment and resignation to occur no more than three weeks after its submission, to the City Administrator and City Council on the same date as the submission of the written application to participate in this ERIP; and
3. the City Administrator and City Council's acceptance of the written resignation. The resignation will not be binding unless the employee is eligible and adequately qualifies under the terms of the ERIP and both the City Administrator and City Council accept the employee's resignation. The City Council's acceptance of the written resignation will be considered final action and shall mean that the employee's ERIP application is accepted and that the employee's duties shall end and employment shall terminate on the resignation effective date.

In all cases, completion of the above requirements is realized by receipt and certification by the City Administrator.

II. BENEFITS

A. Benefit Calculation

An eligible employee who submits a written application to participate in this Plan and resignation on or before the Plan Availability Period expires, and the City Council and City Administrator approve the application and resignation, shall receive the ERIP benefit. The amount of the ERIP benefit shall be the sum of the difference between the eligible employee's current wage/salary and the entry point of the eligible employee's wage/salary "cost savings" for an employee's replacement, multiplied by 2. The figure created by the former calculation shall then be increased by the current value of the eligible employee's existing medical leave bank. Such benefit shall be capped at, and shall not under any circumstances exceed, \$50,000.

EXAMPLES:

Employee A submits a written and properly executed application to participate in the ERIP before the closing of the Plan Availability Period addressed to the City Administrator and City Council, along with written resignation within the appropriate timeframe. Employee A meets the qualifications of "eligible employee." The City Administrator and City Council accept the application and written resignation. Employee A earns a salary of \$75,000, in a position with a starting pay of \$65,000. Employee A has a medical leave bank of \$1,500. Employee A's ERIP benefit is $(\$10,000 \times 2) + \$1,500$, for a total of \$21,500.

Employee B submits a written and properly executed application to participate in the ERIP before the closing of the Plan Availability Period addressed to the City Administrator and City Council, along with written resignation within the appropriate timeframe. Employee B

meets the qualifications of “eligible employee.” The City Administrator and City Council accept the application and written resignation. Employee B earns a salary of \$95,000, in a position with a starting pay of \$75,000. Employee B has a medical leave bank of \$25,500. Employee B’s ERIP benefit is \$50,000, because the calculation $(\$20,000 \times 2) + \$25,500$ would be \$65,500, and is therefore capped at \$50,000.

B. Benefit Payment

Each participating employee’s benefit will be paid by check, separate from any final wages and/or PTO or other payout or reimbursement, and only after the conclusion of employment, the City’s receipt of the signed Early Retirement Incentive Plan Participation Receipt and Waiver and the Early Retirement Incentive Plan Participation Agreement Waiver and Release, and the completion of any waiting or other period set forth in the Plan or related documents. The benefit is subject to state and federal taxes.

III. EMPLOYEE RIGHTS

In the event this Plan is altered or discontinued, whether under its terms or by subsequent City Council action, persons who separate from employment with the City under the Plan’s terms shall receive the benefit in effect and authorized by the City Council at the time the employee’s letter of resignation was officially accepted.

The adoption of this Plan shall not vest any rights in any City of Grimes employee whether or not the employee is currently eligible for the ERIP or will at some point outside of the Qualifying Plan Period be eligible for the ERIP, nor shall the City be obligated to provide any Plan benefits to any employee after the expiration date of this Plan, except to those participants who both qualified under and who have submitted their application and written resignation pursuant to the terms of the Plan.

All employees qualifying under and receiving a copy of the Plan are encouraged to consult an attorney of their choosing to answer questions prior to signing the ERIP Agreement, or any related ERIP documents.

IV. STATUS OF ERIP PARTICIPANTS

An employee who elects to participate in the Plan (“Participant”) shall become a retired employee, and be entitled to such rights and privileges otherwise available under the law and the current effective policies of the City of Grimes.

Participants shall not be eligible for rehire in any capacity with the City, nor shall the City be required to consider any application for employment from a Participant.

Each Participant must specifically agree to hold the City harmless and release it from any and all claims or causes of action related to their employment, as well as an acknowledgement that they will not submit of application for employment or otherwise attempt for reemployment with the City. No Participant shall be precluded in any way from accepting any form of employment with any employer other than the City after the Participant’s final date of employment with the City.

EXHIBIT A

City of Grimes

**EARLY RETIREMENT INCENTIVE PLAN
PARTICIPATION AGREEMENT APPLICATION FORM**

I, the undersigned, do hereby submit my formal application for participation in the City of Grimes Early Retirement Incentive Plan ("ERIP").

As part of my application, I have herewith submitted my formal resignation, such date of final employment and resignation to occur no more than three weeks after its submission, to the City Administrator and City Council on the same date as the submission of this written application. It is my understanding that this application and my resignation shall be acted upon promptly by the City Council and, provided I meet all requirements under the terms of the Plan, my application will be approved. If I do not meet the qualifications and requirements of this Plan, my application and resignation shall both be rejected.

Employee (Signature)

Date

Employee (Print Name)

____ Application received by the City of Grimes on _____, 20_____.

____ Resignation received by the City of Grimes on _____, 20_____.

City Administrator

Date

Resignation accepted effective _____, 20_____ and Early Retirement Incentive Plan Participant approved by the City Council for the City of Grimes on _____, 20_____.

City Administrator

Date

EXHIBIT B

City of Grimes

**EARLY RETIREMENT INCENTIVE PLAN
PARTICIPATION AGREEMENT RECEIPT AND WAIVER**

I, _____, state that I have received a copy of the Early Retirement Incentive Plan ("ERIP") from a representative of the City of Grimes on the _____ day of _____, 20_____. Upon receipt of these documents, I was informed that I have forty-five (45) days in which to consider these documents and agree that the forty-five (45) day period in which to consider these documents expires on the _____ day of _____, 20_____.

I also state that I was advised in writing of the right to consult with an attorney regarding the terms and conditions and the benefits to be provided under the ERIP prior to signing an agreement of any time.

Despite the foregoing, if this is dated before the expiration of the above-mentioned forty-five (45) day period, I have voluntarily chosen to waive the forty-five (45) day time period to consider participating in the City's ERIP and have decided to participate in the ERIP by signing the appropriate documents to participate in the ERIP before the above-mentioned forty-five (45) day period has expired.

Employee

Date

Employee (Print Name)

STATE OF IOWA)
ss:)
COUNTY OF POLK)

On this _____ day of _____, 20____, before me, the undersigned, a Notary Public for the State of Iowa, personally appeared _____, to me personally known to be the identical person named in and who executed the foregoing instrument and acknowledged that they executed the same as their voluntary act and deed.

NOTARY PUBLIC, STATE OF IOWA

City of Grimes

**EARLY RETIREMENT INCENTIVE PLAN
PARTICIPATION AGREEMENT WAIVER AND RELEASE**

Whereas, the City of Grimes City Council has approved and offered an Employee Retirement Incentive Plan (hereafter "ERIP") to a class of its employees, of which the undersigned retirement participant (hereafter "Participant") is a member; and

Whereas, the Participant has been determined to be an employee, eligible for the ERIP as described in the separate ERIP document attached hereto and incorporated wholly herein by reference;

Whereas, the Participant has completed and/or hereby agrees to complete all actions and certifications required to become qualified for the ERIP during the current calendar year;

Now, therefore, the Participant identified in the signature line below (hereafter "Participant") and City of Grimes (hereafter "City") hereby agree to this Early Retirement Incentive Plan Participation Agreement Waiver and Release (hereafter "Agreement") as follows:

1. The City will provide to the Participant all Retirement Incentive Plan Benefits described in the ERIP. All relevant federal and state taxes will be deducted from the benefit payment. The City makes no representation regarding legality or regulatory compliance of the Plan and further makes no representations related to the tax implications for Participant arising out of Participant's receipt of benefits under the Plan.
2. The Participant will become a retired employee of the City as of the final date of employment set forth in said Participant's letter of resignation, or _____, 20_____. Participant acknowledges that Participant is not eligible for rehire in any capacity with the City, and that the City is not required to consider any further application for employment from Participant.
3. In further consideration for the benefits provided as part of the City of Grimes' Early Retirement Incentive Plan, the Participant releases and waives all claims, whether known or unknown, arising out of or in the course of the employment relationship between the Participant and the City of Grimes; and specifically releases and waives any and all claims whether known or unknown relating to the Iowa Civil Rights Act, Iowa Code Chapter 216; Title VII of the Civil Rights Act of 1964, as amended; the Age Discrimination in Employment Act (ADEA); the Older Workers Benefit Protection Act (OWBPA); the Americans with Disabilities Act (ADA); the ADA Amendments Act (ADAAA); the Employee Retirement Income Security Act (ERISA); or any other claim of discrimination whether based on age or otherwise that the employee could claim against the City at the time of signing this Agreement. The Participant specifically does not waive any rights or claims that may arise after the date this Agreement is signed.

Participant covenants Participant will not sue or allow any suit to be brought on Participant's behalf against the City of Grimes, including any claim for monetary damages filed by Participant or any other person or entity on Participant's behalf, with the exception of enforcement of any rights set forth in this Agreement. This release and waiver shall apply to the City of Grimes, its affiliates, officials, City Council Members, Mayor, other directors, department heads, officers, consultants, employees, representatives, insurers, reinsurers, and attorneys, or any of them collectively.

The Participant agrees that this release and waiver can in no way be used against the City as any admission of liability of any kind. Furthermore, Participant agrees to indemnify and hold the City harmless for any breach of this agreement to release and waive claims, whether known or unknown, against the City of Grimes. This Agreement does not prevent Participant from filing a complaint with federal or state agencies, if, and to the extent that such right cannot be legally waived; however, Participant specifically waives Participant's right to recover any damages or other relief if a claim were ever brought against the City by any local, state, or federal agency on his behalf under Title VII of the Civil Rights Act of 1964, the Americans With Disabilities Act, the Age Discrimination in Employment Act, the Older Workers' Benefit Protection Act, or any other federal, state, or local law or regulation, except as may be prohibited by law.

4. The Participant and City agree that if any clause of this Agreement is found to be invalid it shall not affect the validity of any other of its terms or provisions.
5. This document contains the entire agreement between the parties and can only be modified by a subsequent written agreement signed by both parties.
6. The Participant acknowledges that s/he has been given at least forty-five (45) days in which to consider the desirability of signing this waiver and release.
7. The Participant acknowledges that his/her signature is given voluntarily and without threat or promise of additional benefit in consideration for that signature other than the consideration listed in this Agreement.
8. The Participant acknowledges that s/he was advised in writing of the right to consult with an attorney regarding the terms and conditions and the benefits that will be provided through the ERIP and this Agreement prior to signing this Agreement. Furthermore, the parties, each and separately, acknowledge that the Participant has a right to revoke this Early Retirement Incentive Plan Participation Agreement Waiver and Release without recourse for a period of seven (7) calendar days after signing the Agreement. To be effective, any rescission must be in writing and delivered to the City's attorney, Thomas Henderson, 699 Walnut Street, Suite 2000, Des Moines, Iowa 50309, by hand or by mail within the relevant period. If sent by mail, the rescission must be (1) postmarked by the relevant period; (2) properly addressed to Thomas Henderson; (3) sent by certified mail, return receipt

requested; and (4) delivered contemporaneously by email notification to Thomas Henderson at henderson@whitfieldlaw.com. This Agreement shall not become effective or enforceable until this seven (7) day revocation period has fully expired. Any payments or benefits contemplated herein shall not commence prior to the expiration of the seven (7) day waiting period.

IN WITNESS WHEREOF, the parties have set their respective hand this _____ day of _____, 20____.

Participant

Date

Participant (Print Name)

STATE OF IOWA)
ss:)
COUNTY OF POLK)

On this _____ day of _____, 20____, before me, the undersigned, a Notary Public for the State of Iowa, personally appeared _____, to me personally known to be the identical person named in and who executed the foregoing instrument and acknowledged that they executed the same as their voluntary act and deed.

NOTARY PUBLIC, STATE OF IOWA

Scott Mikkelsen, Mayor

Date

STATE OF IOWA)
ss:)
COUNTY OF POLK)

On this ____ day of _____ 20__, before me, the undersigned, a Notary Public For the State Of Iowa, personally appeared Scott Mikkelsen, to me personally known, who being by me duly sworn, did say that he is the Mayor of the City Council for the City of Grimes; that said instrument was signed on behalf of said municipal corporation by authority of its City Council; and that the said Mayor as such officer, acknowledges the execution of said instrument to be the voluntary act and deed of said corporation, by it and by them voluntarily executed.

NOTARY PUBLIC, STATE OF IOWA

ATTEST: _____

**CITY OF
GRIMES**
CITY COUNCIL COMMUNICATION
Meeting Date: 2/13/2024

AGENDA ITEM:

BACKGROUND:

BUDGETARY CONSIDERATIONS:

STRATEGIC PLANNING:

Prioritized: ____ YES ____ NO

*High-Performing Organization/Exception Professional Services ____

*Great Place to Live/Expanded Quality of Life Amenities ____

*Dynamic Town/Strong Sense of Community ____

*More Beautiful/Vibrant Community ____

BOARD/COMMISSION ACTIONS:

STAFF RECOMMENDATION:

RESPONSIBLE STAFF/CONTACT INFORMATION:

Prepared by:

Return to:

CITY COUNCIL COMMUNICATION
Meeting Date: 2/13/2024

AGENDA ITEM: Ordinance 785 Amending Grimes Code of Ordinances Section 6-4-12
Regulating Dates and Times Permitted for Discharging Fireworks

BACKGROUND: This Ordinance amends the existing ordinance by limiting the use of
consumer fireworks in Grimes to 3 days.

BUDGETARY CONSIDERATIONS: N/A

STRATEGIC PLANNING:

Prioritized: ____YES ____NO

*High-Performing Organization/Exception Professional Services __X__

*Great Place to Live/Expanded Quality of Life Amenities ____

*Dynamic Town/Strong Sense of Community ____

*More Beautiful/Vibrant Community ____

BOARD/COMMISSION ACTIONS:

STAFF RECOMMENDATION:

RESPONSIBLE STAFF/CONTACT INFORMATION:

Rochelle Williams, City Clerk / Director of Administrative Services, rwilliams@grimesiowa.gov

Prepared by: Rochelle Williams and Tom Henderson

Return to: Rochelle Williams



ORDINANCE 785

AN ORDINANCE AMENDING THE GRIMES CODE OF ORDINANCES SECTION 6-4-12 REGULATING DATES AND TIMES PERMITTED FOR DISCHARGING FIREWORKS

SECTION 1. Purpose. The purpose of this Ordinance is to amend the Grimes Code of Ordinances Sections 6-4-12(3)(C) and 6-4-12(5)(A) regulating the dates and times in which consumer fireworks and novelties may lawfully be discharged.

SECTION 2. Amendment. Grimes Code of Ordinances Section 6-4-12(3)(C) and 6-4-12(5)(A) are amended by the following stricken and underlined language:

6-4-12 FIREWORKS REGULATIONS AND PERMITTING.

3. Consumer Fireworks and Novelties Use. Consumer fireworks and novelties may be discharged with compliance with the following restrictions:

C. Consumer fireworks will not be used or discharged at any time other than the following permitted times:

1. July ~~1~~ 2 to July ~~8~~ 3 from 12 p.m. to 10 p.m., except for July 4 when the allowed time is from 9 a.m. to 11 p.m.
2. ~~December 29 to January 3 from 12 p.m. to 10 p.m., except that on December 31 the time is extended to 12:30 a.m. on January 1.~~

5. Violation. A violation of Grimes Code of Ordinance Section 6-4-12 is a municipal infraction pursuant to the provisions of the Grimes Code of Ordinances Chapter 1-3 punishable by the issuing of a citation requiring payment of monetary penalties as determined within the City fee schedule adopted by resolution from time to time by City Council.

A. An offense of discharging a firework between the hours of 10:30 p.m. and 6 a.m. on any date other than the evenings of July 4 or ~~December 31~~ as provided under Grimes Code of Ordinance Section 6-4-12(3)(C) is specifically punishable as a municipal infraction pursuant to the provisions of Grimes Code of Ordinance Chapter 1-3 by the issuing of a citation requiring payment as determined by the City fee schedule adopted by resolution from time to time by City Council.

SECTION 3. Repealer. All ordinances or parts of ordinances in conflict with the provisions of these ordinances are hereby repealed.

SECTION 4. Severability Clause. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 5: Effective Date. This ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed by the City Council on this ____ day of _____ and approved on this ____ day of _____, 2024.

ATTEST:

Scott Mikkelsen, Mayor

Rochelle Williams, City Clerk

CITY COUNCIL COMMUNICATION
Meeting Date: 2/13/2024

AGENDA ITEM: Approving Transfer of Interests in Real Property by the City of Grimes to Central Iowa Water Works

BACKGROUND: For several years, municipalities in the Des Moines metro area have considered a Regional Water Authority for treatment and production of source water. After several years of meetings and studies, a proposed framework has been developed which includes all interested Des Moines Metro Communities.

During the Council Meeting of January 23rd, 2024, a resolution was passed approving the inclusion of Grimes as a founding member of CIWW. The attached resolution is to approve the transfer of water production assets to CIWW at the time of operational commencement. The operational commencement date for CIWW is currently January 1, 2025.

Staff have engaged with Whitfield and Eddy to work with the appropriate parties to draft all needed easement and property transfers. The property to be transferred to CIWW includes all easements, property, pipe, equipment and structures used to extract, convey and process ground water to produce drinking water.

Once the required documents have been prepared and the transfer of water production assets is completed. The City of Grimes will operate the Water Plant under an operating agreement with CIWW. The City will be fully reimbursed plus 2% for the operational costs associated with producing drinking water for the region.

BUDGETARY CONSIDERATIONS: N/A

STRATEGIC PLANNING:

Prioritized: ☒ YES ☐ NO

*High-Performing Organization/Exception Professional Services ☒

*Great Place to Live/Expanded Quality of Life Amenities ☐

*Dynamic Town/Strong Sense of Community ☐

*More Beautiful/Vibrant Community ☐

BOARD/COMMISSION ACTIONS:

STAFF RECOMMENDATION: Approval

RESPONSIBLE STAFF/CONTACT INFORMATION:

Kevin Hensley, Public Works Director, 515-986-9636, khensley@grimesiowa.gov

Prepared by: Kevin Hensley

Return to: Kevin Hensley

RESOLUTION CONDITIONALLY APPROVING THE TRANSFER OF INTEREST IN REAL
PROPERTY BY GRIMES TO CENTRAL IOWA WATER WORKS.

Grimes Resolution No.

WHEREAS, the City of Grimes ("GRIMES") has a duty to provide the quantity and quality of water needed by its customers within and without the City of Grimes;

WHEREAS, historically the Des Moines metropolitan regional area (the "Region") has successfully joined together to provide water services to citizens and customers through shared facilities under various agreements;

WHEREAS, the concept of regional governance and ownership of water supply facilities has been studied for many years among the water utilities serving communities in the Region to analyze and recommend a way to provide the needed quality and quantity of water to citizens and customers in the Region both now and in the future;

WHEREAS, GRIMES considers it desirable to establish a shared regional system of drinking water supply production facilities under regional ownership and governance to meet all of its existing and future needs for safe, reliable, abundant, and reasonably priced drinking water to be distributed to its customers;

WHEREAS, certain water utilities, rural water districts and governmental entities have developed a defined framework for the organization of a new regional water authority as a separate public entity created under Chapter 28E and Chapter 28F, Iowa Code, to be known as the "Central Iowa Water Works" ("CIWW") to act as a regional water wholesale production and supply entity under the material terms and conditions as set forth in the form of the Central Iowa Water Works 28E/28F Agreement (the "CIWW Agreement") that has been previously approved and adopted by the City Council of GRIMES;

WHEREAS, the conditions of membership of GRIMES in CIWW, include the transfer of certain water production and supply assets to CIWW in accordance with, and pursuant to, the terms of the CIWW Agreement (a list of the proposed assets to be transferred to CIWW is attached hereto as Exhibit A) (the "GRIMES Water Supply Facilities");

WHEREAS, in compliance with Iowa Code 364.7, the City Council has set forth its proposal to dispose of interests in the GRIMES Water Supply Facilities as provided in the CIWW Agreement by publication of notice of a public hearing; and

WHEREAS, pursuant to said notice published as required by law, this City Council has held a public meeting and hearing upon the proposal to transfer the GRIMES Water Supply Facilities and, accordingly the following action is now considered to be in the best interests of the City and citizens and customers thereof.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Grimes, Iowa hereby finds that the transfer of the GRIMES Water Supply Facilities is in the best interest of the citizens and customers of the City, that the prior approval and authorization of the CIWW Agreement is confirmed and ratified in all respects and particulars, and that the

transfer of the GRIMES Water Supply Facilities to Central Iowa Water Works in accordance with the CIWW Agreement is hereby approved, conditioned on the final approval and the due execution and delivery of the CIWW by all other Founding Members of the CIWW as named in the CIWW Agreement and the filing thereof with the Iowa Secretary of State.

BE IT FURTHER RESOLVED, that upon and after the due and full execution of the CIWW Agreement by all the Founding Members named therein and the filing thereof with the Iowa Secretary of State, the Mayor and the City Clerk be and are hereby authorized, empowered and directed to execute, attest, seal and deliver the transfer documents required for the transfer of the GRIMES Water Supply Facilities to CIWW in accordance with the CIWW Agreement for and on behalf of the City, and that the Mayor and the City Clerk are hereby authorized, empowered and directed to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with this Resolution.

PASSED and APPROVED on February 13, 2024.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk