

Grimes City Council Agenda

Grimes City Hall
101 NE Harvey Street
Grimes, Iowa 50111
Phone | 515.986.3036
www.grimesiowa.gov

Mayor | Scott Mikkelsen
City Council | Eric Johansen, Andy Borcharding,
David Gisch, Ryan Burger, Laurie DePhillips

Mission Statement

The mission of Grimes City Government is to provide excellent/exceptional city services and facilities in a financially responsible and community-friendly manner through a high performing city team that result in adding value to resident's lives.

Grimes Meeting January 23, 2024 In Person/Zoom at Grimes Community Center, 410 SE Main Street

The public is welcome and encouraged to attend and participate in this meeting in person or by internet or phone as follows:

<https://us06web.zoom.us/j/3787305851?pwd=Y2xpSUU2T3lxUUpkSmFtRVlmTjlyUT09&omn=85467741457>

Meeting ID: 378 730 5851
Passcode: 1234

Public Comment: If you would like to address the City Council during the Public Comment portion of the meeting, please contact the City Clerk by 4:30 p.m. on the date of the meeting by email at rwilliams@grimesiowa.gov with your name and address or by using the RAISE HAND feature by zoom. Participants must be recognized by the presiding officer and must state their full name and address before addressing the City Council. If you are participating via phone, the raise and lower hand feature can be activated by using *9. After you are recognized, use *6 to unmute your audio. The Chat and Q&A functions will be turned off during the meeting. The Mayor will recognize you for 3 minutes of comment, and your microphone will be turned on.

Pursuant to §21.4(2) of the Code of Iowa (2019), the City has the right to amend this agenda up until 24 hours before the posted meeting time.

For any additional assistance or questions in attending the meeting, please call 515-986-3036 Ext 1025 from 8 a.m. to 4:30 p.m., or contact the Grimes City Clerk Rochelle Williams by email at:

rwilliams@grimesiowa.gov.

Meetings will be recorded

AGENDA ITEMS FOR JANUARY 23, 2024, AT 5:30 PM AT GRIMES COMMUNITY CENTER

1. Call to Order
Pledge of Allegiance
2. Roll Call
3. Approval of Agenda

4. Approval of the Consent Agenda (**Discussion is not allowed unless the Mayor or a City Council Member ask for an item to be removed and placed under Council actions for consideration**)
 - A. Resolution 01-0124 Approving Minutes from Previous Meeting
 - B. Resolution 01-0224 Claims Report \$10,719,061.07
 - C. Resolution 01-0324 Approving Bills and Quotes over \$10,000
 - D. Resolution 01-0424 Approving State of Iowa Alcohol Licenses
 - E. Resolution 01-0524 Approving Cigarette/Tobacco, Alternative Nicotine and Vapor Permit for 2024
 - F. Resolution 01-0624 Approving the Lease Agreement Between the City of Grimes and Crossroads Community Church
 - G. Filing and Receiving of Reports
 - H. Resolution 01-0724 Approving Supplement to 2023 Senior Bond Issuance Certificate of Des Moines Metropolitan Wastewater Reclamation Authority (WRA) Participating Community
 - I. Resolution 01-0824 Approving Consent and Agreement for Improvements Within Sanitary Sewer Easement for Lot 16 of Beaverbrooke West Plat 5 - 100 NW 10th Circle
 - J. Resolution 01-0924 Approving Consent and Agreement to Improvements Within Overland Flowage Easement for Lot 47 in Autumn Park Plat 5 - 400 NW Beechwood Drive
 - K. Resolution 01-1024 Approving Payments for Professional Services
 - a. Pay Request #14 Civil Design Advantage - GrimesPlex \$20,827.95
 - b. Pay Request #11 Foth Infrastructure & Environment - S James St. & SE 11th St. Improvements \$44,336.00
 - c. Pay Request #1 McClure Engineering - SE 41st St. & SE Park Dr. Extension \$5,872.59
 - d. Pay Request #3 IMEG - New Grimes Public Library- \$10,000
 - e. Pay Request #2 Foth Infrastructure & Environment - NW 8th St. & NE Park Dr. Speed Studies - \$17,798.50
 - f. Pay Request #15 Snyder & Associates - NE Destination Dr. & NE Beaverbrooke Blvd. Improvements - \$6,037.00
 - g. Pay Request #61 Veenstra & Kimm - WRA Grimes Connector - \$41,549.79
 - h. Pay Request SVPA Architects - \$61,542.09
 - i. Pay Request Allender Butzke Engineers Inc. - SW 19th Street Water Main \$ 3,498.06
 - j. Pay Request #15 Civil Design Advantage - GrimesPlex \$23,566.68
 - k. Pay Request #23 The Weitz Company, LLC - New Grimes Public Library \$20,889.86
 - l. Whitfield & Eddy Law - Legal services \$24,428.10
 - m. Bradshaw Fowler- Legal Services-New Library \$350.00

- n. Dorsey & Whitney, LLP- Legal Services-\$23,040.00
- L. Resolution 01-1124 Approving Capital Project Payment Requests
 - a. Pay Request #2 Absolute Concrete - S James St. & SE 11th St. Improvements \$782,466.64
 - b. Pay Request #5 Edge Commercial - GrimesPlex Buildings \$774,197.64
 - c. Pay Request #10 Edge Commercial - GrimesPlex \$1,098,940.08
 - d. Pay Request #12 Edge Commercial - Waterworks Park Improvements \$97,825.11
 - e. Pay Request #5 Howrey Construction - Iowa Highway 44 Trail Extension \$35,492.00
 - f. Pay Request #1 Preload - Ground Storage Reservoir \$183,673.95
 - g. Pay Request #2 Preload - Ground Storage Reservoir - \$261,015.35
 - h. Pay Request #1 Rognes Corporation - SW 19th St. Water Transmission Main \$1,086,606.05
 - i. Pay Request #15 Rognes Corporation - WRA Grimes Connector - Contract 3 - \$29,299.45
 - j. Pay Request #22 Shank Constructors - WRA Grimes Connector - Contract 4 - \$116,931.15
 - k. Pay Request #21 SJ Louis Construction - WRA Grimes Connector - Contract 1 - \$152,660.00
 - l. Payment #5 (Retainage) Des Moines Asphalt & Paving - NW 107th Street HMA Overlay - \$28,215.07
 - m. Pay Request #2 Iowa Signal - S James St. & SW/SE 19th St. Temporary Traffic Signalization \$2,375.00
 - n. Pay Request #3 Absolute Concrete - S James St. and SE 11th St. Improvements \$987,543.39
 - o. Pay Request #6 Edge Commercial - GrimesPlex Buildings \$459,547.61
 - p. Pay Request #2 Rognes Corporation - SW 19th St. Water Transmission Main \$466,597.38
 - q. Pay Request #30 (Retainage) Shank Constructors - Reverse Osmosis Water Treatment Plant - Phase 1 \$50,000.00
 - r. Pay Request #21 Van Maanen Electric - New Library \$3,667.83
 - s. Pay Request # 4- Des Moines Marble- New Library \$1,239.75
 - t. Pay Request #21 Graphite Group - New Library \$31,045.70
 - u. Pay Request # 14 Performance Contracting-New Library- \$1,138.72
 - v. Pay Request #5 Nehring Construction- New Library \$2,961.68
 - w. Pay Request #8 Sternquist- SE Trail Ridge Reconstruction \$39,254.16
- M. Resolution 01-1224 Approving Change Orders
 - a. Change Order #1 S.M. Hentges & Sons - SE/SW 19th St. Sanitary Sewer Extension - Increasing \$47,703.88

- b. Change Order #4 Edge Commercial - Waterworks Park Improvements - Increasing \$29,017.50
- c. Change Order #1 Absolute Concrete Construction - S James St. & SE 11th St. Improvements - Increasing \$18,580.00
- d. Change Order #4 Edge Commercial - GrimesPlex Buildings - Increasing \$8,319.53
- e. Change Order #5 Edge Commercial - GrimesPlex Buildings - Increasing \$49,966.00
- f. Change Order #1 Iowa Signal - S James St. & SW/SE 19th St. Temp. Traffic Signalization - Increasing \$2,500.00
- g. Change Order #2 Corell Contractors Inc - New Grimes Public Library - increasing contract \$27,831.80
- h. Change Order #2 Nehring Construction Inc - New Grimes Public Library- Increasing contract \$400.00
- i. Change Order #3 Des Moines Marble & Mantel Company - New Grimes Public Library increasing the contract \$1,825.00
- j. Change Order #5 Forrest & Associates - New Grimes Public Library increasing contract \$2,545.44
- k. Change Order #11 Graphite Construction Group, Inc - New Grimes Public Library increasing contract \$17,247.87
- l. Change Order #8 Van Maanen Electric Inc - New Grimes Public Library increasing contract \$4,310
- m. Change Order #6 The Weitz Company, LLC - New Grimes Public Library decreasing contract \$5,929.50
- n. Change Order #7 Performance Contracting Inc - New Grimes Public Library increasing contract \$10,857.46
- o. Change Order #2 Ideal Floors Incorporated - New Grimes Public Library increasing contract \$2,100
- p. Change Order #1 Miner Hardscapes - New Grimes Public Library increasing contract \$5,000
- N. Resolution 01-1324 Approving General Property and Liability Insurance Payment to Iowa Communities' Assurance Pool For 2024 Calendar Year \$517,967.00
- O. Resolution 01-1424 Appointing Board and Commission Members for 2024
- P. Resolution 01-1524 Adopting the City of Grimes Amended Fee Schedule for 2024
- Q. Resolution 01-1624 Accepting Public Improvements in the Rock Creek Public Construction Drawings
- R. Resolution 01-1724 Accepting the NW 107th Street HMA Overlay
- S. Resolution 01-1824 To Retrofit Vehicle in Fleet
- T. Resolution 01-1924 Approve Purchase of John Deere Flex Wing Rotary Cutter
- U. Finance Report for December 2023

- V. Resolution 01-2024 Approving Farm Tenant Crop Loss Agreement - Ed Shafer
- W. Resolution 01-2124 Approving Farm Tenant Crop Loss Agreement - Matt Shafer
- X. Resolution 01-2224 Approving Farm Tenent Crop Loss Agreement for Dan Knoll
- Y. Resolution 01-2324 Approving Memorandum of Understanding for the Central Iowa Code Consortium
- Z. Resolution 01-2424 Reallocating Special Assessment – Meredith Drive Improvements Day Property
- AA. Resolution 01-2524 Approving Hope Timber and Autumn Park Development Agreement

- BB. Resolution 01-2624 Approving Equipment Transactions Pursuant to FY24 Budget
- CC. Resolution 01-2724 Approving the North and South Complex Field Rental Process for DCG Athletic Clubs
- DD. Resolution 01-2824 Accepting the Reverse Osmosis Water Treatment Plant - Phase 1
- EE. Resolution 01-2924 to Amend Contract for Professional Services with MSA Professional Services, Inc. for SE Little Beaver Dr. & SE 4th - 6th Streets Water Main
- FF. Resolution 01-3024 Approving a Professional Services Agreement with Nilles Associates, Inc. for the Lions Park Improvements Survey
- GG. Resolution 01-3124 Approving a Professional Services Agreement with Nilles Associates, Inc. for the SW 19th St. & SW Jazzwood Dr. and Traffic Calming Improvements Survey
- HH. Resolution 01-3224 Approving the Splash Pad Sculpture Lions Club Sponsorship Agreement
- II. Resolution 01-3324 Approving Personnel Transactions
- JJ. Resolution 01-3424 Adopting Amendments to Employee Handbook
- KK. Resolution 01-3524 Approving Purchase of Larue D40 Loader-Mounted Snowblower
- LL. Resolution 01-3624 Resolution Authorizing the Disposal of Equipment
- MM. Resolution 01-3724 to Enter into Service Contract with NEOGOV for Insight, Onboard, Governmentjobs.com, Single Sign-on (SSO) for Calendar Years 2024 and 2025

5. **Public Forum**

“People wishing to address the Council need to sign up on the sheet which has been provided on the table near the door. Each person will be allowed three minutes from the podium and may address no more than two issues per Grimes Rules of Procedure for Conduct of City Business – May 2005.”

PUBLIC AND COUNCIL AGENDA ITEMS

Council may consider and potentially act on the following Public Agenda items.

1. CATCH Des Moines Annual Presentation - Greg Edwards, President and CEO
2. Resolution 01-3824 Approving the Fiscal Year 2023 Auditor Report- Denman & Company, LLP
3. Ordinance Amending the Grimes Code of Ordinances Section 41.12 Regulating Dates and Times Permitted for Discharging Fireworks
 - A. Public Hearing on Ordinance 785 Amending the Grimes Code of Ordinances Section 41.12(C)(3) and 41.12 (E)(2) regulating the dates and times in which consumer fireworks and novelties may lawfully be discharged.
 - B. First Reading of Ordinance 785 Amending Grimes Code of Ordinance Section 41.12. to make it consistent with the proposed changes as to permitted dates and time to discharge, including the fine provisions under Section 41.12(E). In addition, the change eliminated the need for a subsection (a) and (b) under section 3, and the permitted dates and times may be included in section 3.
4. Approving Project and Authorizing Acquisition by Eminent Domain for NW County Line Road Watermain Project
 - A. Public Hearing on Project and Authorizing Acquisition by Eminent Domain for NW County Line Road Watermain Project
 - B. Resolution 01-3924 Approving Project and Authorizing Acquisition by Eminent Domain for NW County Line Road Watermain Project
5. First Amendment for Fiscal Year 2023-2024 Budget
 - A. Public Hearing on First Amendment for Fiscal Year 2023-2024 Budget
 - B. Resolution 01-4024 Approving the First Amendment to the Fiscal Year 2023-2024 Budget
6. Resolution 01-4124 Approving Final Plat for Willow Hills North Plat 1 and Certain Related Agreements and Easements.
7. 2023 CIPP Lining Program
 - A. Public Hearing on Plans, Specifications, Form of Contract and Estimate of Cost for the 2023 CIPP Lining Program Project
 - B. Resolution 01-4224 Adopting Plans, Specifications, Form or Contract and Estimate of Cost for the 2023 CIPP Lining Program
 - C. Resolution 01-4324 Making Award of Construction Contract for the 2023 CIPP Lining Program
 - D. Resolution 01-4424 Authorizing Construction Contract and Bond for the 2023 CIPP Lining Program
8. Hope Plaza 3 Site Plan
9. Resolution 01-4524 Approving Amended Final Plat of Town of Grimes Plat 2 and Certain Related Agreements and Easements
10. 212 SE Main Street Site Plan
11. Approving Grimes Public Work Site Plan Amendment
12. Resolution 01-4624 Conditionally Authorizing the Inclusion of the City of Grimes, Iowa as a Founding Agency of Central Iowa Water Works; Conditionally Approving the Central Iowa Water Works 28E/28F Agreement; Fixing Date for Public Hearing on

Transfer of Interest in Real Property; and Conditionally Authorizing the Execution of the Central Iowa Water Works Operating Contract by Grimes.

13. Northwest Territory Area Plan Discussion
14. Destination Drive Area Plan Discussion

ADJOURNMENT