

Grimes City Council Agenda

Grimes City Hall
101 NE Harvey Street
Grimes, Iowa 50111
Phone | 515.986.3036
www.grimesiowa.gov

Mayor | Scott Mikkelsen
City Council | Eric Johansen, Andy Borcharding,
David Gisch, Ryan Burger, Laurie DePhillips

Mission Statement

The mission of Grimes City Government is to provide excellent/exceptional city services and facilities in a financially responsible and community-friendly manner through a high performing city team that result in adding value to resident's lives.

Grimes City Council Council December 12, 2023 In Person/Zoom at Grimes Community Center, 410 SE Main Street

The public is welcome and encouraged to attend and participate in this meeting in person or by internet or phone as follows:

<https://us06web.zoom.us/j/3787305851?pwd=Y2xpSUU2T3IxUUpkSmFtRVlmTjIyUT09&omn=81206939407>

Meeting ID: 378 730 5851 Passcode: 1234

Pursuant to §21.4(2) of the Code of Iowa (2019), the City has the right to amend this agenda up until 24 hours before the posted meeting time.

For any additional assistance or questions in attending the meeting, please call 515-986-3036 Ext 1025 from 8 a.m. to 4:30 p.m., or contact the Grimes City Clerk Rochelle Williams by email at:

rwilliams@grimesiowa.gov.

Meetings will be recorded

AGENDA ITEMS FOR DECEMBER 12, 2023, AT 5:30 PM AT GRIMES COMMUNITY CENTER

1. Call to Order
Pledge of Allegiance
2. Roll Call
3. Approval of Agenda
4. Approval of the Consent Agenda (**Discussion is not allowed unless the Mayor or a City Council Member ask for an item to be removed and placed under Council actions for consideration**)
 - A. Resolution 12-0123 Approving the Grimes City Council Minutes
 - B. Resolution 12-0223 Claims Report \$ 5,584,733.58
 - C. Resolution 12-0323 Approving Bills and Quotes over \$10,000
 - D. Finance Report for November 2023
 - E. Resolution 12-0423 Approving Fiscal Year 2023-2024 Transfers
 - F. Resolution 12-0523 Approving Equipment Transactions Pursuant to FY 24 Budget

- G. Resolution 12-0623 To Make a One-Time Water and Sewer Adjustment For a Customer
- H. Resolution 12-0723 Setting a Time and Place for a Public Hearing on the First Amendment to the Fiscal Year 2023-2024 Budget
- I. Resolution 12-0823 Designating the Official Depositories for 2024 & 2025
- J. Resolution 12-0923 Personnel Transactions
- K. Resolution 12-1023 Approving State of Iowa Alcohol Licenses
- L. Resolution 12-1123 Approving Consent and Agreement for Improvements Within Overland Flowage Easement for Lot 11 in Beaverbrooke Pointe Plat 2 - 1408 NE Polk Drive
- M. Resolution 12-1223 Approving Consent and Agreement for Improvements Within Detention Easement and Storm Sewer Easement for Lot 24 in Beaverbrooke West Plat 9 - 1513 NW Prairie Creek Drive
- N. Resolution 12-1323 Approving Professional Payments
 - a. Whitfield & Eddy - Legal Services \$36,107.56
 - b. Pay Request # 2 IMEG Corp - New Public Library \$2,640.00
 - c. Pay Request #13 Civil Design Advantage - GrimesPlex \$55,582.74
 - d. Pay Request #5 McClure Engineering - CIWW Assistance & ASR System Evaluation \$3,823.75
 - e. Pay Request # 16 McClure Engineering - Phase 1A Water System Improvements \$27,465.60
 - f. Pay Request #5 Snyder & Associates - On Call Traffic Planning & Engineering Services \$5,332.50
 - g. Pay Request # 5 Snyder & Associates - Streets Master Plan/Design Guide \$9,308.50
 - h. Pay Request # 8 Snyder & Associates - E Gateway Dr. & E 1st St. Intersection Improvements \$8,168.78
 - i. Pay Request # 14 Snyder & Associates - NE Destination Dr. & NE Beaverbrooke Blvd. Improvements \$5,476.40
 - j. Pay Request # 22 The Weitz Companies - New Public Library- \$42,540.47
 - k. Pay Request #14 McClure Engineering Company - North Jordan Well Repairs \$5,440.79 (to be turned into insurance as part of claim)
 - l. Pay Request #14 McClure Engineering - North Jordan Well Repairs \$5,440.79 (Insurance)
 - m. Christensen Development - Consulting- New Public Library \$5,000.00
 - n. Pay Request - Allender Butzke Engineers - Water Treatment Plant Improvements \$1,304.75
- O. Resolution 12-1423 Approving Capital Project Payment Requests
 - a. Pay Request # 4 Des Moines Asphalt & Paving - NW 107th Street HMA Overlay \$16,021.00

- b. Pay Request # 8 Redbud Landscaping - Kennybrook Wetland (Landscaping) \$4,417.50
- c. Pay Request # 14 Rognes Corporation - WRA Grimes Connector - Contract 3 \$97,031.90
- d. Pay Request # 21 Shank Constructors - WRA Grimes Connector - Contract 4 \$112,363.44
- e. Pay Request # 20 S.J. Louis Construction - WRA Grimes Connector - Contract 1 \$118,940.00
- f. Pay Request # 14 S.M. Hentges & Sons - WRA Grimes Connector - Contract 2 \$231,856.00
- g. Pay Request # 7 Sternquist Construction - SE Trail Ridge Road Reconstruction \$213,581.11
- h. Pay Request # 20 Van Maanen PA #20- New Public Library - \$41,647.70
- i. Pay Request #5 Ideal Floors - New Public Library- \$10,269.50
- j. Pay Request #6 Ideal Floors, Inc for the New Public Library \$4,750.00
- k. Pay Request # 20 Graphite Group- New Public Library- \$56,065.13
- l. Pay Request # 3 DSM Marble - New Public Library- \$32,656.25
- m. Pay Request # 13 Performance Contracting- New Public Library- \$10,665.40
- n. Pay Request # 3 KONE Elevator - New Public Library- \$11,314.50
- o. Pay Request # 4 Nehring Construction PA # 4- New Public Library - \$20,653.24
- p. Pay Request # 14 AMC Mechanical - New Public Library- \$15,523.24
- P. Resolution 12-1523 Approving Change Orders
 - a. Change Order #2 Des Moines Asphalt & Paving - NW 107th Street HMA Overlay -Decreasing \$12,450.09
 - b. Change Order #4 S.J. Louis Construction - WRA Grimes Connector - Contract 1 Increasing \$172,654.72
 - c. Change Order #6 Performance Contracting Inc. - New Grimes Public Library increasing contract \$1,198.65
 - d. Change Order #2 Des Moines Marble & Mantel Company for New Grimes Public Library increasing contract \$1,305.00
 - e. Change Order #7 Van Maanen Electric for New Grimes Public Library - Increasing Contract \$1,608.63
 - f. Change Order #10 Graphite Construction- New Grimes Public Library- Increasing by \$194.00
 - g. Change Order #5 Edge Commercial, LLC - GrimesPlex increasing contract by \$312,949.00
- Q. Resolution 12-1623 Reappointing City Officials
- R. Resolution 12-1723 Notice of a Public Hearing to Consider the NW County Line Road Water Main Improvement Project

- S. Resolution 12-1823 Approving Bulk Crack Seal Material Purchase
 - T. Resolution 12-1923 Approving Purchase of Slide in Salt Spreader
 - U. Resolution 12-2023 Approving a Professional Services Agreement with Allender Butzke Engineers, Inc. for Construction Testing Services on the SW 19th Street Water Transmission Main Project
 - V. Resolution 12-2123 Approving a Professional Services Agreement with Allender Butzke Engineers, Inc. for Construction Testing Services on the SE/SW 19th Street Sanitary Sewer Extension Project
 - W. Resolution 12-2223 Ordering Construction of the 2023 CIPP Lining Program, and Fixing a Date for Hearing Thereon and Taking of Bids Therefor
 - X. Resolution 12-2323 Approving HVAC and Plumbing Repair Services Contract
 - Y. Annual Report for Grimes Public Library
 - Z. Resolution 12-2423 Professional Services Agreement for Allender Butzke Engineers - Ground Storage Reservoir Testing
 - AA. Resolution 12-2523 Professional Services Agreement with Allender Butzke Engineers Inc. for the WTP to N James Street Feeder main.
 - BB. Resolution 12-2623 Approving the Commitment to Continue Membership for General Property and Liability Insurance with Iowa Communities' Assurance Pool
5. **Public Forum**
“People wishing to address the Council need to sign up on the sheet which has been provided on the table near the door. Each person will be allowed three minutes from the podium and may address no more than two issues per Grimes Rules of Procedure for Conduct of City Business – May 2005.”

PUBLIC AND COUNCIL AGENDA ITEMS

Council may consider and potentially act on the following Public Agenda items.

- 1. Friends of the Library Presentation of Collected Donations for the New Grimes Public Library to the City of Grimes
- 2. Resolution 12-2723 Approving Final Plat for Rock Creek Plat 1
- 3. 212 SE Main Street Site Plan
- 4. SE Little Beaver, 4th, 5th & 6th Water Main Project
 - A. Public Hearing on Plans, Specifications, Form of Contract and Estimate of Cost for the SE Little Beaver 4th, 5th & 6th Water Main Project
 - B. Resolution 12-2823 Adopting Plans, Specifications, Form of Contract and Estimate of Cost for the SE Little Beaver, 4th, 5th & 6th Water Main
 - C. Resolution 12-2923 Making Award of Construction Contract for the SE Little Beaver, 4th, 5th & 6th Water Main
 - D. Resolution 12-3023 Authorizing Construction Contract and Bond for the SE Little Beaver, 4th, 5th & 6th Water Main
- 5. Resolution 12-3123 Providing for Closed Session under Iowa Code Section 21.5 1 (i) to evaluate the professional competency of an individual whose appointment, hiring,

performance, or discharge is being considered necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.

6. Recess Open Session
7. Rise from Closed Session
8. Reconvene Open Session
9. Actions or Comments from Closed Session

ADJOURNMENT

RESOLUTION 12-0123 APPROVING GRIMES CITY COUNCIL MINUTES

Grimes Resolution No. 12-0123

WHEREAS, the City Clerk shall keep minutes of all City Council meetings;

WHEREAS, the minutes according to Iowa Code Section 21.3 are required to show the date, time and place, the members present, and the action taken at each meeting;

WHEREAS, the minutes shall show the results of each vote taken and information sufficient to indicate the vote of each member present;

WHEREAS, Iowa Code Section 372.13(6) requires that within 15 days following a regular or special meeting the Council, the clerk shall cause the minutes to the proceedings of the Council, including the total expenditure from each city fund, to be published in a newspaper of general circulation in the city.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, recommend approval of the attached (Exhibit A) minutes.

PASSED and APPROVED on December 12, 2023.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk

CITY COUNCIL MEETING/WORKSHOP
Tuesday, November 28, 2023

The Grimes City Council Meeting was held in-person and Via Zoom. The meeting was called to order by Mayor Mikkelsen, November 28, 2023, at 5:30 p.m. at the Grimes Community Complex, 410 SE Main Street, Grimes, Iowa. The Pledge of Allegiance was led by Mayor Mikkelsen.

ROLL CALL

Present: Mayor Mikkelsen, Council Members - David Gisch, Eric Johansen, Andrew Borcharding, Laurie DePhillips, and Ryan Burger

AGENDA ITEMS

APPROVAL OF THE AGENDA

Mayor Mikkelsen asked for approval of the agenda.

Moved by Borcharding, Second by DePhillips, to approve the agenda.

Roll Call: Ayes: All. Nays: None. Motion passes: 5 - 0.

CONSENT AGENDA

A. Resolution 11-2323 Approving the Grimes City Council Minutes B. Resolution 11-2423 Claims Report \$2,773,722.41 C. Resolution 11-2523 Approving Bills and Quotes over \$10,000 D. Resolution 11-2623 Approving Change Orders a. Change Order #6 AMC Mechanical Group decreasing contract \$2,171.21. b. Change Order #3 Edge Commercial, LLC GrimesPlex Buildings increasing contract \$14,629.00. c. Change Order #5 Redbud LLC Native Vegetation in Storm Water Treatment Facilities decreasing contract \$4,047.00. d. Change Order #5 Sternquist Construction, Inc. SE Trail Ridge Road Reconstruction increasing contract \$23,341.03. E. Resolution 11-2723 Approving Professional Services Payments a. Dorsey & Whitney LLP - legal \$57,500.00. b. Pay Request #15 McClure Engineering Company - Phase 1A Water System Improvements \$16,792.38 c. Pay Request #23 Veenstra & Kimm Inc - WRA Connector Phase 2 Engineering Services \$36,098.13 d. Pay Request #4 McClure Engineering Company - CIWW Assistance and ASR System Evaluation \$708.75 e. Pay Request #13 McClure Engineering Company North Jordan Well Repairs \$1,971.03 (to be paid by insurance as part of claim) f. Bradshaw Fowler Proctor & Fairgrave - legal services for New Grimes Library \$1,500 g. Invision Architecture- New Library- \$10,176.37 F. Resolution 11-2823 Capital Project Payments a. Pay Request #12 Redbud Landscaping, LLC - Native Vegetation Enhancements in Storm Water Treatment Facilities \$1,843.66. G. Resolution 11-2923 Approving Personnel Transaction H. Resolution 11-3023 Approving Agreement Regarding Trail and Sidewalk Construction for 3600 SE Miehle Dr I. Resolution 11-3123 Accepting Warranty Deed for SE 37th St Right-of-Way J. Resolution 11-3223 Approving the Annual TIF Indebtedness Certification K. Resolution 11-3323 Amending Contract for Professional Services with Snyder & Associates, Inc. for the NE Destination Drive & NE Beaverbrooke Boulevard Improvements. Motion by Gisch, Second by Borcharding, to approve the Consent Agenda.

Roll Call: Ayes: All; Nays: None Motion passes 5 - 0.

PUBLIC FORUM -None

PUBLIC AND COUNCIL AGENDA ITEMS

1. Oath of Office

1. Oath of Office for Council Members: Andrew Borcharding and Eric Johansen.

Mayor Mikkelsen administered the oath of office to reappoint Council Members Andrew Borcharding and Eric Johansen to another 4-year term as Council Members for the City.

2. Hope Timber Preliminary Plat

Development Services Director Alex Pfaltzgraff addressed the Council stating that the developer for Hope Timber is requesting the approval of a preliminary plat located at the NE corner of NW County Line Road and Highway 44. Pfaltzgraff stated the request is to divide the property into nine lots, consisting of commercial lots along Highway 44, and medium and high-density residential lots to the north. Pfaltzgraff also advised that NW 2nd Street and NW 5th Street will extend through the site to connect to NW County Line Road. He added that an additional right-in/right-out access from Highway 44 will be constructed to connect NW Ridgewood Drive to a mini roundabout at NW 5th Street. Pfaltzgraff stated the developer is responsible for providing approximately 6.4 acres of parkland dedication and has dedicated the greenway to the north of the property. He advised that the developer will also install a trail connection within the greenway, which will connect to a trail along NW County Line Road. Pfaltzgraff said Snyder & Associates has reviewed the mini roundabout and determined its sizing and location is appropriate at the intersection of NW 5th Street and NW Ridgewood Drive. Pfaltzgraff stated this roundabout will aid in traffic calming. He added that IDOT has also reviewed the additional right-in/right-out access and has determined it is at an appropriate location between commercial Lots 2 and 3 to the highway.

Motion by Johansen, Second by Burger, to approve Hope Timber Preliminary Plat.

Roll Call: Ayes: All; Nays: None Motion passes 5 - 0.

3. Resolution 11-3423 Approving Notice of Intent to Withdraw from DART

City Administrator Jake Anderson explained the background for the Resolution present to the Council. He stated that Grimes has been part of a 28E Agreement that allows for DART to levy property taxes to provide transportation services to the community. Anderson said that for the fiscal year 2024, the taxes levied in Grimes by DART came to \$645,919. Anderson said after extensive research, it was determined that the City has only 13 unique riders that utilize the service which simply does not justify the cost to the taxpayers. Anderson noted that DART has a structural budget deficit caused by reductions in Medicaid funding, property tax reform, and inflationary pressures which would cause that levy to increase. He added that City staff have started exploring how we might offer paratransit services by either contracting with DART post-membership, enhancing support of Grimes Volunteer Support Services, or contracting with local businesses to fill any service gap for those in need. Anderson said the proposed resolution approves and authorizes the Mayor to sign the notice of withdrawal letter. He added that the notice must be sent one and a half years before the start of a fiscal year (July 1, 2025, and during the notice period, DART would continue to levy property taxes in Grimes. Mayor Mikkelsen thanked Amanda Wanke, CEO of DART, and Russ Trimble, Commission Chair with DART who were in attendance, for all the efforts they made to keep the program as affordable as possible. Council Members Borcharding and Burger agreed that it would be beneficial to continue to work with DART on transportation solutions for wheelchair and paratransit users, but the low utilization of the program did not justify the cost. Council Member Gisch noted that this has been a concern to the Council for several years. He thanked DART for their willingness to increase services during the time former Council Member Jill Altringer was in office. He added that after due diligence withdrawal has shown to be the best course of action for the City. Council Member DePhillips agreed with the need to continue to look for other transportation options, and noted the City has been very active with ensuring Grimes is an inclusive community. Council Member Johansen thanked Wanke and Trimble for their great leadership and efforts.

Motion by Burger, Second by Johansen, to approve Resolution 11-3423 Approving Notice of Intent to Withdraw from DART.

Roll Call: Ayes: All; Nays: None Motion passes 5- 0.

ADJOURN

There being no further business the meeting was adjourned at 5:48 p.m.

Motion by Gisch, Second by Johansen, to adjourn. Roll Call: Ayes: All; Nays: None Motion passes: 5- 0.

ATTEST:

Rochelle Williams, City Clerk

Scott Mikkelsen, Mayor

CITY COUNCIL COMMUNICATION
Meeting Date: 12/12/2023

AGENDA ITEM: Claims Report

BACKGROUND: The following expenditures have been reviewed and authorized as being justified and properly due and made in accordance with city guidelines. This listing has been prepared by the Finance Department Staff and is being submitted to the City Council for Approval.

BUDGETARY CONSIDERATIONS:

STRATEGIC PLANNING:

Prioritized: ____YES ____NO

*High-Performing Organization/Exception Professional Services __X__

*Great Place to Live/Expanded Quality of Life Amenities ____

*Dynamic Town/Strong Sense of Community ____

*More Beautiful/Vibrant Community ____

BOARD/COMMISSION ACTIONS:

STAFF RECOMMENDATION: Approval

RESPONSIBLE STAFF/CONTACT INFORMATION:

Prepared by: Marcia Woodke

Return to: Olivia DeYoung

RESOLUTION 12-0223 APPROVING AND AUTHORIZING EXPENDITURES

Grimes Resolution No. 12-0223

WHEREAS, the Finance Department prepares a list of authorized expenditures to be approved by the Grimes City Council;

WHEREAS, the attached (exhibit A) has been reviewed as being justified and properly due and made in accordance to city guidelines.

WHEREAS, the listing has been prepared and reviewed by the Finance Department Staff and is being submitted to the City Council for approval.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, recommend approval of the attached (Exhibit A) expenditures.

PASSED and APPROVED on December 12, 2023.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk

City of Grimes Claims 12.12.2023

IOWA ASSN OF BUILDING OFFICIALS	2024 MEMBERSHIP - DEPUTY INSPECTR	\$	135.00
CENTRAL PUMP AND MOTOR	SLUDGE PUMP INSPECTION/REPAIR	\$	1,429.15
4IMPRINT	LIBRARY PROGRAMMING SUPPLIES	\$	1,863.88
A TECH INC.	FIRE ALARM TRANSMITR/LIB-SERVICE/PW	\$	854.85
AIA CORPORATION	FD - DUTY UNIFORM/FORD	\$	106.42
ALLENDER BUTZKE ENGINEERS	GSR PROJECT - GROUND STORAGE	\$	1,304.75
EUROFINS TESTAMERICA	STATE LABS-WASTE/DRINKING WATER	\$	2,304.50
JOHNSON CONTROLS SECURITY	CH SECURITY 12/1/23-2/29/24	\$	894.43
BAKER & TAYLOR	LIBRARY MATERIALS	\$	3,147.71
BLACK HILLS ENERGY	GAS	\$	3,170.64
BDI SIGNS	A-FRAME SIGNS/INSERTS	\$	980.00
SHADRAN INDUSTRIAL	SEPTEMBER 2023 JANITORIAL - CH	\$	925.00
BOMGAARS	PW/PARKS/DS SUPPLIES/TOOLS/CLOTHING	\$	3,062.18
BROCKWAY MECHANICAL	FD-REPAIR LEAKS AT STATION 37	\$	849.14
KOCH OFFICE GROUP	PW COPIER CONTRACT AND OVERAGE	\$	468.49
CDW GOVERNMENT, INC.	NETWORKING SPARES/BRACKETS	\$	1,989.63
CAPITAL SANITARY SUPPLY	LIBRARY PAPER SUPPLIES	\$	76.74
CITY OF URBANDALE	WRA INSPECTION FEES	\$	1,479.50
CENTRAL IOWA PEST	CITY PEST CONTROL	\$	445.00
CENTRAL IOWA MECHANICAL	GCC REPAIRS/HEAT EXCHANGERS	\$	16,951.50
CITY OF JOHNSTON	28E FIRE/AMBULANCE CONTRIBUTION	\$	993,266.00
CITY OF DES MOINES	WRA JANUARY 2024	\$	156,688.90
CIVIL DESIGN ADVANTAGE	GRIMESPLEX PAYMENT #13	\$	55,582.74
COLLECTION SERVICES CENTER	CHILD SUPPORT	\$	1,378.42
CONSTRUCTION & AGGREGATE	FIRE HOSE & FITTINGS	\$	207.00
CORE & MAIN	MANHOLE REPAIR/TOOLS/CHEMICALS	\$	1,617.42
CROWN TROPHY	FLAG FOOTBALL TROPHIES/MEDALS	\$	513.20
DALLAS COUNTY NEWS, INC.	SUBSCRIPTION RENEWAL	\$	46.80
DES MOINES REGISTER	LIBRARY -SUBSCRIPTION	\$	1,030.16
DES MOINES STAMP MFG CO.	TREE BOARD NAMEPLATE - MOORE	\$	15.00
DES MOINES STEEL FENCE	ASR BUILDING FENCE	\$	3,770.00
FAREWAY STORES, INC.	PROGRAM SUPPLIES - PARKS	\$	76.31
FASTENAL	BANDS FOR SIGNS	\$	594.00
EXCEL MECHANICAL CO	GVSS/PW/GCC/SSC MAINTENANCE/REPAIR	\$	14,342.93
KERR KARALEE	6/2-12/1/23 MILEAGE REIMBURSEMENT	\$	175.54
JP COOKE COMPANY	2024 DOG/CAT LICENSE TAGS	\$	140.64
CATCH DES MOINES	JUL-SEP 2023 HOTEL/MOTEL TAX	\$	5,723.69
GRIMES CHAMBER & ECONOMIC	OCT/NOV/DEC 2023 ALLOCATION -DOMAIN	\$	55,014.49
HANIFEN CO., INC.	TOWING FOR 2016 PIERCE RESCUE	\$	314.75
HAWKEYE TRUCK EQUIPMENT	REPLACMT BLADES- V PLOWS/REPAIR KIT	\$	2,467.50
HAWKINS INC.	CHEMICALS	\$	38,249.56
RODAN OFFICE CLEANING	LIBRARY NOV23 JANITORIAL	\$	678.46
HILLYARD	GCC PAPER SUPPLIES/SOAP	\$	676.16
HOOPLA	LIBRARY MATERIALS	\$	1,386.67
RELIANT FIRE APPARATUS	FD-REPAIR 2016 PIERCE ENGINE	\$	12,963.76

RELIANT GASES, LTD	CO2	\$	623.84
IMWCA	INSTALLMENT 6 WORK COMP 23-24	\$	14,921.00
IOWA FINANCE AUTHORITY	WRA/WTP/WELL/WATER TOWER LOAN	\$	627,463.95
IOWA DEPT OF REVENUE	NOV 2023 WH/WATER/EXCISE/SALES TAX	\$	36,159.38
INTEGRATEDPRINT SOLUTIONS	ENVELOPES - CH / BUSINESS CARDS - DS	\$	299.40
IOWA DOT	LIQUID BRINE/SNOW FENCE	\$	1,913.80
IOWA ONE CALL	OCTOBER 2023 LOCATES	\$	809.30
IOWA SIGNAL INC	ST LIGHT REPLACEMENT 1ST&JAMES	\$	2,290.00
JETCO, INC.	PROGRAM N JORDAN CONTROLS VFD	\$	616.00
NATIONS KRISTEN	BOOT CAMP INSTRUCTOR PAYMENT	\$	525.00
KLINE ELECTRIC INC	LIGHTS 22ND/NE BIRCH/MAIN ST XMAS	\$	9,655.59
LEAF	COPIER CONTRACT - DS	\$	314.16
LOGAN CONTRACTORS SUPPLY	CRACK SEALER/DETACK	\$	1,667.92
LOGOED APPAREL & PROMOTION	PARKS STAFF CLOTHING - DYLAN/CONNER	\$	290.00
MAIL SERVICES	UTILITY BILLING SERVICE	\$	459.14
MARTIN MARIETTA AGGREGATE	FILL SAND - PARKS	\$	1,360.65
MEDIACOM	CITY HALL TV	\$	69.34
METRO WASTE AUTHORITY	NOVEMBER 2023 GARBAGE/CURB-IT FEE	\$	70,852.96
MIDAMERICAN ENERGY	ELECTRIC	\$	46,685.05
MISSISSIPPI LIME CO.	QUICKLIME	\$	6,665.40
MOBILE BEACON	LIBRARY MATERIALS	\$	120.00
MUNICIPAL SUPPLY, INC.	METERS FOR RESALE/METER PARTS	\$	7,185.85
NAPA AUTO PARTS	SUPPLIES FOR XMAS DECORATIONS - PW	\$	11.99
NICHOLS EQUIPMENT LLC	RENTAL FOR LIFT STATIONS	\$	408.00
O'HALLORAN INTERNATIONAL	S209 MAINTENANCE/TELEMATICS	\$	2,779.76
O'REILLY AUTO PARTS	TOOL FOR REC VEHICLE/FD ANTIFREEZE	\$	87.38
ONESOURCE BACKGROUND CHECK	HR/PARKS BACKGROUND CHECKS	\$	1,178.00
OVERDRIVE, INC01	LIBRARY MATERIALS	\$	3,274.85
TRUE VALUE	MINI EXCAVATOR RENTAL-HERITAGE	\$	350.56
PC PRINT CENTER	LIBRARY PROGRAMMING SUPPLIES	\$	241.60
PETERSON PEST & TERMITE	LIBRARY - PEST CONTROL	\$	35.00
PIONEER MFG COMPANY	NOZZLE - PARKS	\$	41.20
RACOM CORPORATION	FD - EDACS ACCESS	\$	709.78
SECRETARY OF STATE NOTARY	NOTARY RENEWAL - WOODKE	\$	30.00
SHRED-IT USA	CITY HALL SHREDDING	\$	170.91
SMITH'S SEWER SERVICE	JETTING 751 NE GATEWAY/SCUM TROUGH	\$	598.00
SNYDER & ASSOCIATES	E GATEWAY #8/22-25 OC #5/NE DEST #14	\$	18,977.68
SPRAYER SPECIALTIES	BRINE TANK SUPPLIES/VEHICLE MATERIALS	\$	354.53
STAR EQUIPMENT LTD.	SIGN TRUCK SUPPLIES	\$	367.49
TAPCO	SIGN SUPPLIES	\$	2,195.00
TRIPLETT OFFICE ESSENTIAL	OFFICE FURNITURE - PARKS	\$	1,867.00
UNIQUE MANAGEMENT SERVICE	LIBRARY COLLECTION SERVICES	\$	46.60
UNPLUGGED WIRELESS	RADIO FOR VEHICLES W118/WW103	\$	419.98
US WATER	NOVEMBER 2023 SERVICES	\$	58,355.00
CINTAS FIRST AID & SAFETY	SAFETY CABINETS - PW/PARKS/CH	\$	498.64
USA BLUE BOOK	POLES & NETS FOR WW BASIN CLEANING	\$	518.70
ULINE	PLASTIC SHELVING WASH BAY/PPE CABNT	\$	1,340.56

VERIZON WIRELESS	ANDERSON/COUNCIL/PW IPADS	\$	330.09
VAN MAANEN ELECTRIC, INC	GRIMES PUBLIC LIBRARY APP #20	\$	41,647.71
VAN METER INC.	FUSES AND WIRE NUTS FOR PUMPS	\$	159.61
WHITFIELD & EDDY	CITY ATTORNEY FEES	\$	36,107.56
BRAVO GREATER DES MOINES	28E AGREEMT -1ST QTR PYMT FY24	\$	5,723.69
CONTRACTOR SOLUTIONS	WATER TRAILER SUPPLIES	\$	830.91
ELM USA	LIBRARY - DISC BUFFER	\$	25.00
CENTURY LINK	11/10-12/9/23 PHONE SERVICE	\$	526.96
ROGNES CORP	WRA CONNECTOR CONTRACT 3 #14	\$	97,031.90
ENVISIONWARE	VERIFONE TERMINAL RENEW/RFID PAD- LIB	\$	1,623.31
IOWA COUNTER TOPS	GCC MOTHER'S ROOM COUNTERTOPS	\$	1,528.24
EFTPS	FED/FICA TAX	\$	61,660.77
KANOPY INC	LIBRARY MATERIALS	\$	46.00
CSG FORTE PAYMENTS, INC	CC FEES/VERIPHONE STATIONS-DS/CH/PW	\$	6,196.84
POLK CO TREASURER	NOVEMBER CONTRACT 2023	\$	120,420.08
GREIMAN JAMES	CLOTHING ALLOWANCE REIMBURSEMENT	\$	49.99
HANNA MICHELE GILL	YOGA PAYMENT INSTRUCTOR	\$	72.00
GWORKS	2023 W-2'S AND 1099'S	\$	352.55
DES MOINES ASPHALT	NW 107TH ST HMA OVERLAY PMT #4	\$	16,021.00
UMB BANK, N.A.	GO BOND INTEREST	\$	1,299,518.47
MENARDS	PW/PARKS/FD/DS SUPPLIES/TOOLS	\$	2,805.41
MI-FIBER, LLC	FD/DS/GCC INTERNET	\$	472.80
POMP'S TIRE SERVICE, INC	TIRES ON 2017 AMBULANCE	\$	2,342.48
MCCLURE ENGINEERING	WATER SYS IMPROV #16/CIWW ASSIST #5	\$	31,289.35
BULK TRANSPORT CO EAST	DELIVERY OF LIME	\$	2,365.95
COPY SYSTEMS INC	FD COPIER CONTRACT	\$	42.90
ABDO-SPOTLIGHT-MAGIC	LIBRARY MATERIALS	\$	137.17
SHANK CONSTRUCTORS INC	WRA CONNECTOR-CONTR 4 PYMT #21	\$	112,363.44
DUCKETT, NICHOLAS	CLOTHING ALLOWANCE REIMBURSEMENT	\$	189.95
INVISION	CONSTRUCTION ADMINISTRATION -LIB	\$	8,051.36
VOYA	DEFER COMP PRE	\$	2,941.92
AIG	DEFER COMP ROTH	\$	832.50
HORACE MANN	DEFER COMP ROTH	\$	425.00
MASSMUTUAL	DEFER COMP PRE	\$	2,093.00
STRAUSS SECURITY SOLUTION	LIBRARY - STOREROOM KNOB	\$	7.88
CHRISTENSEN DEVELOP 1 LLC	LIBRARY BLDG CONSULTING	\$	5,000.00
LUMEN CENTURY LINK	PW - PHONES	\$	557.81
ELECTRIC PUMP	SCUM PUMP - INSPECT/LOANER/REPLACE	\$	63,470.20
REDBUD LLC	MOW/BED MAINT/ WEED CTRL/NUISANCE	\$	49,233.50
GROUP CREATIVE SERVICES	PROGRAMMING - PARKS	\$	8,250.00
ANKENY SANITATION	DUMPSTERS-CITY YARD WASTE DAYS	\$	7,697.25
TRANSIT WORKS	DS - LOCATOR/STABILIZER/LEVEL	\$	1,354.00
WAUKEE POWER EQUIPMENT	SNOW BLOWER	\$	1,698.00
GRAPHITE CONSTRUCTION GRP	GRIMES PUBLIC LIBRARY APP #20	\$	56,065.13
RENEWABLE ENERGY GROUP	FUEL- PARKS/PW/FD/DS	\$	9,567.75
EBS	JANUARY 2024 PREMIUMS	\$	3,972.34
SYNERGY FIRE & SAFETY	HAULING SLUDGE TO WRA	\$	27,481.60

SUBSURFACE SOLUTIONS	TRACER LINE DETECTION EQUIP	\$	961.00
KIDS CREATE LLC	REPITLE CAMP - KIDS CREATE	\$	739.20
THE WEITZ COMPANY	GRIMES PUBLIC LIBRARY APP #22	\$	42,540.47
CITY OF GRIMES FLEX	EMPLOYEE FLEX SPENDING	\$	3,089.84
SJ LOUIS CONSTRUCTION	WRA CONNECTOR CONTRACT 1 #20	\$	118,940.00
AMC MECHANICAL INC	GRIMES PUBLIC LIBRARY APP #14	\$	15,523.25
IDEAL FLOORS, INC.	GRIMES PUBLIC LIBRARY APP #5	\$	15,019.50
S.M. HENTGES & SONS INC	WRA CONNECTOR CONTRACT 2 #14	\$	231,856.00
CIVICPLUS, LLC	CIVIC REC SOFTWARE - PARKS	\$	7,360.49
HEARTLAND BUSINESS	ARUBA NETWORK EQUIPMENT	\$	133,275.67
IOWA POND GUY LLC	HERITAGE PARK FOUNTAIN MAINTENANCE	\$	350.00
CITY OF GRIMES HSA	HSA DEDUCTION	\$	715.34
BOOKLIST	LIBRARY - 2024 SUBSCRIPTION	\$	184.95
SOYER, MICHELLE	YOGA INSTRUCTOR PAYMENT	\$	360.00
PERFORMANCE CONTRACTING	GRIMES PUBLIC LIBRARY APP #13	\$	10,665.40
KONE INC.	GRIMES PUBLIC LIBRARY APP #3	\$	11,314.50
AMAZON	LIB/DS/PARKS/PW/CH SUPPLIES	\$	5,716.44
NEHRING CONSTRUCTION INC	GRIMES PUBLIC LIBRARY APP #4	\$	20,653.24
SIDEKICK DEVELOPMENT	FD - CONSULTING	\$	5,000.00
ARAMARK	GCC RUG RENTAL	\$	228.22
RINGCENTRAL, INC.	CITY PHONE SERVICES - SHARED	\$	2,147.72
US CELLULAR	LIBRARY HOT SPOTS	\$	932.59
STERNQUIST CONSTRUCTION	SE TRAIL RIDGE ROAD RECONST #7	\$	213,581.11
PLAYAWAY PRODUCTS	LIBRARY MATERIALS	\$	48.74
ECO WORKS SUPPLY	PARKS - TURF PAINT	\$	275.00
UPPER MIDWEST ATHLETIC	GRIMESPLEX NET SYSTEM	\$	24,673.50
SBS SERVICES GROUP LLC	JANITORIAL - GCC/PW	\$	5,590.11
SILENT RIVERS INC	LIBRARY ART	\$	5,000.00
DES MOINES MARBLE	GRIMES PUBLIC LIBRARY APP #3	\$	32,656.25
SPIN & SPARKLE LLC	TIPPI TOES INSTRUCTOR PAYMENT	\$	1,356.00
IMEG	CONSTRUCTION CONSULTING - LIB	\$	2,640.00
MTECH INC	GRIMESPLEX RESCUE BACKBOARD	\$	2,795.00
HOUSBY MACK INC	2024 ISUZU PAINT TRUCK	\$	61,932.00
HINCKLEY SPRINGS	LIBRARY - WATER	\$	82.24
RTL EQUIPMENT INC	RENTAL- MINI EXCAVATOR PW	\$	235.00
HANSEN ELIZABETH	LIBRARY-DONOR RECEPTION FOOD	\$	450.00
IOWA HOME CRAFTERS	LIBRARY - SCAFFOLDING FOR ART	\$	9,095.00
WAGER STEFANIE	DONOR RECEPTION FOOD - LIBRARY	\$	475.00
GETTYS NATHAN	FLEX SPENDING CHECK REIUSSUE	\$	100.00
DEPOSIT REFUNDS	UB DEPOSIT REFUND DATED 12/05/2023	\$	12,536.68
PAYROLL CHECKS	TOTAL PAYROLL CHECKS	\$	177,892.21
	CLAIMS TOTAL	\$	5,584,733.58
	GENERAL FUND	\$	1,556,520.58
	LIBRARY FUND	\$	42,557.00
	ROAD USE TAX FUND	\$	58,719.86
	EMPLOYEE BENEFITS FUND	\$	14,921.00

HOTEL/MOTEL/ECON DEV FUND	\$ 11,447.38
DEBT SERVICE FUND	\$ 1,299,518.47
CP - GRIMES COMMUNITY COM FUND	\$ 1,542.95
KENNYBROOK PK WQI IMPRV FUND	\$ 4,417.50
WRA SANI SEWER PHASE 1 FUND	\$ 120,419.50
19TH ST SEWER EXTENSION FUND	\$ 518.40
GRIMES LIBRARY BLDG FUND	\$ 279,491.78
WRA SANI SWR PHASE 2 FUND	\$ 231,856.00
WRA SANI SEWER PHASE 3 FUND	\$ 97,031.90
WRA SANI SWR PHS 4 FUND	\$ 112,363.44
GRIMESPLEX FUND	\$ 83,051.24
SE 11TH & JAMES FUND	\$ 1,672.00
11TH & GATEWAY SIGNAL FUND	\$ 8,168.78
BLDG ACCESS CONTROL PROJ FUND	\$ 132,557.20
WATER PRODUCTION PROJECTS FUND	\$ 28,770.35
NE DEST/NE BVRBROOKE IMP FUND	\$ 5,476.40
SE TRL RDG RD RECONSTRUCT FUND	\$ 213,581.11
FIRE STATION FUND	\$ 5,705.00
100TH ST WIDENING FUND	\$ 460.50
NO COUNTY LINE WATER MAIN FUND	\$ 2,117.50
SEWER COMPLIANCE PROJECT FUND	\$ 27,481.60
EQUIP REVOLVING PROGRAM FUND	\$ 61,932.00
WATER FUND	\$ 181,500.78
WATER DEPOSITS FUND	\$ 8,790.95
WATER SINKING FUND	\$ 290,501.45
SEWER FUND	\$ 277,462.61
SEWER SINKING FUND	\$ 336,962.50
LANDFILL/GARBAGE FUND	\$ 78,723.15
STORM WATER FUND	\$ 8,492.70
	\$ 5,584,733.58

NOVEMBER 2023 MONTHLY REVENUE	GENERAL FUND	\$ 739,344.91
	LIBRARY FUND	\$ 22,371.92
	ROAD USE TAX FUND	\$ 170,453.05
	EMPLOYEE BENEFITS FUND	\$ 66,310.71
	LOCAL OPTION SALES TAX FUND	\$ 288,518.82
	TAX INCREMENT FINANCE FUND	\$ 335,562.98
	ECONOMIC DEV REV LOAN FUND	\$ 20,032.90
	RESTRICTED GIFTS FUND	\$ (17.25)
	DEBT SERVICE FUND	\$ 177,266.27
	CAPITAL PROJECTS FUND	\$ 840,955.24
	WATER FUND	\$ 560,744.30
	SEWER FUND	\$ 335,725.37
	LANDFILL/GARBAGE FUND	\$ 66,104.96
	STORM WATER FUND	\$ 65,943.64
		\$ 3,689,317.82

AMAZON CLAIMS 12.12.23		
Charges	Amount	Description
Library	\$552.33	Materials
	\$1,135.07	Programming supplies
	\$157.50	Paper supplies
	\$38.96	Labels
	\$426.52	Lanyards/Nametags/Timers
	\$2,144.94	Refrigerators
Public Works	\$100.00	Printer toner
	\$112.50	Christmas lights
Dev. Services	\$19.89	Office supplies
	\$354.96	Office furniture
	\$30.03	Batteries
Admin	\$121.63	Batteries/Refrigerator filters
	\$103.38	Paper products
Parks & Rec	\$204.63	Youth basketball wristbands
	\$30.96	Banquet Hall adapters
	\$183.14	Conference room supplies
Total	\$5,716.44	

RESOLUTION 12-0323 APPROVING QUOTES AND BILLS OVER \$10,000 ACCORDING TO
THE GRIMES PURCHASING AND PROCUREMENT POLICY.

Grimes Resolution No. 12-0323

WHEREAS, the City of Grimes has adopted a Purchasing and Procurement Policy

WHEREAS, the Purchasing and Procurement Policy provides that purchases or payments over \$10,000 have City Council approval.

WHEREAS, any items and/or service with a value of between \$1,000 and \$10,000 require up to three (3) quotations unless the item or service obtained or provided cannot be obtained. Products offered by a government purchasing consortium do not require (3) quotes.

WHEREAS, the Finance Director will ensure that, for accounting purposes, necessary records are kept and made available for reference.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, that the following items attached as *Exhibit A* be approved for purchase or payment.

PASSED and APPROVED on December 12, 2023.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk



POLK COUNTY
INVOICE

Date: 12/1/2023
Invoice Date: 12/1/2023
Invoice No: 11522

CITY OF GRIMES
ATTN: CITY CLERK
101 N. HARVEY STREET
GRIMES IA 50111

Remit To:

POLK COUNTY AUDITOR'S OFFICE
CENTRAL ACCOUNTING DIVISION:RM 315
ADMINISTRATIVE OFFICE BUILDING
111 COURT AVENUE
DES MOINES, IA 50309

Account: 32857

Contact: NICOLE MARTINSON
(515) 286-3818
Nicole.Martinson@polkcountyiowa.gov

<u>Item</u>	<u>Due Date</u>	<u>Description</u>	<u>Amount</u>
001	12/31/2023	GRIMES LE CONTRACT 11/23	120,420.08

Total Due 120,420.08

Make checks payable to: **POLK COUNTY TREASURER**

Thank you for your prompt payment.

9:34 am, Dec 01, 2023

Curtis Pion
Business Manager, PCSO

Upper Midwest Athletic Construction, Inc.

3017 161st Ave NW
Andover, MN 55304

Invoice

Date	Invoice #
11/21/2023	5365

20235775
KKB

Bill To:

City of Grimes
1700 SE Destination Dr
Grimes, IA 50111

PAID

P.O. No.	Terms	Due Date	Project
	Due on receipt	11/21/2023	GrimesPlex Benches ...

Description	Qty	Price Each	Amount
Furnish and install 1 EA 12'H x 360'L portable protective net system		24,673.50	24,673.50
<i>Handwritten:</i> 11/27/23 367-470-6504 Reg# 2027734 2027734 JMS			

Total \$24,673.50

Payments/Credits \$0.00

Balance Due \$24,673.50

Phone #	Fax #
763-753-1127	763-753-3619



SUSTAINABLE SITES
SNOW AND MAINTENANCE

1208 E 20th Court
Des Moines, IA 50317

Bill To

AP City of Grimes
City of Grimes
1700 SE Destination Drive
Grimes, IA 50111

20235845

Date	PO#
07/28/23	
Sales Rep	Terms
Travis Baker	Net 30

Property Address

City of Grimes-Sunny Hill Cemetery
SE 6th and Main Street
Grimes, IA 50111

001-450 6321
Mow/Bed maint/weed Ctrl - July
Invoice 515

Item	Qty / UOM	Rate	Ext. Price	Amount
#57 - Lawn Maintenance 2023				
Mowing - 07/19/2023				\$2,500.00
Early Spring Application - 07/21/2023				\$3,515.00
Mowing - 07/26/2023				\$2,500.00
Mowing - 07/06/2023				\$2,500.00
Mowing - 07/12/2023				\$2,500.00
#58 - Bed Maintenance 2023				
Bed Maintenance & Weed Control - 07/06/2023				\$225.00
Bed Maintenance & Weed Control - 07/19/2023				\$225.00

PAID

Subtotal	\$13,965.00
Sales Tax	\$0.00
Total	\$13,965.00
Credits/Payments	(\$0.00)
Balance Due	\$13,965.00



SUSTAINABLE SITES
SNOW AND MAINTENANCE

1208 E 20th Court
Des Moines, IA 50317

20235853

C-0 001-450-6321
MOW/BEDMAINT/WEED CTRL- August
Invoice 807

Date	PO#
08/31/23	
Sales Rep	Terms
Travis Baker	Net 30

Bill To
AP City of Grimes City of Grimes 1700 SE Destination Drive Grimes, IA 50111

Property Address
City of Grimes-Sunny Hill Cemetery SE 6th and Main Street Grimes, IA 50111

Item	Qty / UOM	Rate	Ext. Price	Amount
#57 - Lawn Maintenance 2023				
Mowing - 08/10/2023				\$2,500.00
Mowing - 08/17/2023				\$2,500.00
Mowing - 08/23/2023				\$2,500.00
Mowing - 08/31/2023				\$2,500.00
#570 - Bed Maintenance 2023				
Bed Maintenance & Weed Control - 08/01/2023				\$112.50
Bed Maintenance & Weed Control - 08/11/2023				\$112.50
Bed Maintenance & Weed Control - 08/18/2023				\$112.50
Bed Maintenance & Weed Control - 08/23/2023				\$112.50
Bed Maintenance & Weed Control - 08/30/2023				\$112.50

10/14/2023

Subtotal	\$10,562.50
Sales Tax	\$0.00
Total	\$10,562.50
Credits/Payments	(\$0.00)
Balance Due	\$10,562.50



CENTRAL IOWA MECHANICAL
1720 FULLER ROAD
WEST DES MOINES, IA 50265
515-243-8126

C-0

INVOICE

Invoice #: 24651
Client ID #: 535
Date: 11/28/2023
Due Date: 12/28/2023

20235786

BK

Grimes Community Complex
101 NE Harvey St
Grimes IA 50111

061.466.6310

Remarks:

Grimes Park & Rec
410 SE Main Street
Grimes IA 50111

PAID

Call Description: 3 Heat Exchangers

Amount Due: \$14,433.50

Completed Date:

11/03/2023

Terms:

Net 30 Days

Client PO #:

Description

Quantity

Price

Ext Price

Amount due per Quote

1.00

14,433.50

\$14,433.50

Notes:

Picked up dale from shop, went to parts house, picked up 3 inducer motors and 1 heat exchanger.

Started on the northeast unit.

We were able to remove the old and install the new. We tested operation and system started and satisfied thermostat.

System cycled on and off.

We picked up another heat exchanger from parts house and returned.

Removed the old, installed the new. We tested and found a bad gas valve.

Tim on site wanted us to get the part and return, Friday is needed to get back and finish for church on Sunday.

Friday, we picked up the last heat exchanger and gas valve. We removed the old heat exchanger and installed the gas valve. We turned the unit on and tested. System ran and operated correctly.

After removing the third heat exchanger we found a circuit board not passing 24 volts through the board. We checked with Tim on site and he wanted everything up and running.

We picked up the board and installed. All three units are running and operating.

We checked in with Tim and he wanted to walk through the rest of the units. I found one system turned off at the thermostat, I tested with a heat call and went to the roof. I found a bad connection on a high temp limit. I corrected and verified operation. I checked over rest of units all are heating. I checked out with Tim, I let him know all units are working.

Completed

MS

Please visit www.cimech.com
for online payment options.

 PAY BILL ONLINE

Non-Taxable Amount:	14,433.50
Taxable Amount:	0.00
Sales Tax:	0.00
Paid:	0.00
Amount Due:	14,433.50

A credit card fee will be assessed.

to JW 11/30

C-6

Heartland Business Systems, LLC
PO Box 856846
Minneapolis, MN 55485-6846
(920) 788-7720



part of
20235443

Date	Invoice
11/24/2023	653785-H
Account Number	
9863036	

Bill To:
City of Grimes Iowa Attn: Accounts Payable 101 NE Harvey Street Grimes, IA 50111 United States

PO# 373.650.6504
PAID

Ship To
City of Grimes Iowa Attn: Rob Fox 101 NE Harvey Street Grimes, IA 50111 United States

Terms	Due Date	PO Number	Reference
Net 30 days	12/24/2023	PO#20235443	Order #131959

Other Charges	Quantity	Price	Amount
Billable Other Charges			
R3K05AAE: Aruba Central 8xxx Switch Foundation 5y Sub E-STU	4.00	2,833.70	11,334.80
Q9Y75AAE: Aruba Central 62xx/29xx Switch Foundation 5y Sub E-STU	1.00	640.70	640.70
Q9Y80AAE: Aruba Central 63xx/38xx Switch Foundation 5y Sub E-STU	10.00	1,006.20	10,062.00
JL670A#ABA: Aruba X372 54VDC 1600W 110-240VAC Power Supply - 120 V AC, 230 V AC Input - 54 V DC Output - 1600 W	6.00	930.62	5,583.72
Q9Y60AAE: Aruba Central Foundation - Subscription License - 1 Access Point - 5 Year - Electronic	40.00	217.15	8,686.00
Total Other Charges:			36,307.22

Make checks payable to: Heartland Business Systems, LLC. PO Box 856846 Minneapolis, MN 55485-6846 ACH Instructions: Account Title: Heartland Business Systems, LLC Bank: Wells Fargo Bank, N.A. 1900 South Webster Ave, Green Bay, WI 54301 Account #: 4128255502 Bank Routing/ABA #: 121000248 Remittance Email: Remiteft@hbs.net This purchase is governed by HBS' Standard Terms and Conditions ("ST&Cs") located at http://www.hbs.net/standard-terms-and-conditions, which are incorporated herein by reference. The ST&Cs are subject to change. When a new order is placed, the ST&Cs on the above-stated website at that time shall apply. If customer has signed HBS' ST&Cs version 2022.v1.0 or later, or the parties have executed a current master services agreement, the signed agreement shall supersede the version on the website.	Invoice Subtotal:	36,307.22
	Sales Tax:	0.00
	Invoice Total:	36,307.22

Thank you for your business!

Heartland Business Systems, LLC
PO Box 856846
Minneapolis, MN 55485-6846
(920) 788-7720



20235443 C-0
Partial
LOF
373.650.6504
PAID

Date	Invoice
12/01/2023	653908-H
Account Number	
9863036	

Bill To:
City of Grimes Iowa Attn: Accounts Payable 101 NE Harvey Street Grimes, IA 50111 United States

Ship To
City of Grimes Iowa Attn: Rob Fox 101 NE Harvey Street Grimes, IA 50111 United States

Terms	Due Date	PO Number	Reference
Net 30 days	12/31/2023	PO#20235443	Order #131959

Other Charges	Quantity	Price	Amount
Billable Other Charges			
JL662A: Aruba 6300M 24-port 1GbE Class 4 PoE and 4-port SFP56 Switch - 24 Ports - Manageable - 3 Layer Supported - Modular - 4 SFP Slots - Twisted Pair, Optical Fiber - 1U High - Rack-mountable - Lifetime Limited Warranty Serial Number(s): SG30LMTOW0	1.00	4,006.14	4,006.14
JL661A: Aruba 6300M 48-port 1GbE Class 4 PoE and 4-port SFP56 Switch - 48 Ports - Manageable - 3 Layer Supported - Modular - 4 SFP Slots - Twisted Pair, Optical Fiber - 1U High - Rack-mountable - Lifetime Limited Warranty Serial Number(s): SG3AKN00RR, SG3AKN0105, SG3AKN00RK, SG3AKN00YF, SG3AKN00SC, SG3AKN012L, SG3AKN00RH, SG3AKN010S, SG3AKN00SF	9.00	5,445.02	49,005.18
Total Other Charges:			53,011.32

Make checks payable to: Heartland Business Systems, LLC. PO Box 856846 Minneapolis, MN 55485-6846 ACH Instructions: Account Title: Heartland Business Systems, LLC Bank: Wells Fargo Bank, N.A. 1900 South Webster Ave, Green Bay, WI 54301 Account #: 4128255502 Bank Routing/ABA #: 121000248 Remittance Email: Remiteft@hbs.net This purchase is governed by HBS' Standard Terms and Conditions ("ST&Cs") located at http://www.hbs.net/standard-terms-and-conditions , which are incorporated herein by reference. The ST&Cs are subject to change. When a new order is placed, the ST&Cs on the above-stated website at that time shall apply. If customer has signed HBS' ST&Cs version 2022.v1.0 or later, or the parties have executed a current master services agreement, the signed agreement shall supersede the version on the website.	Invoice Subtotal:	53,011.32
	Sales Tax:	0.00
	Invoice Total:	53,011.32

Thank you for your business!

Heartland Business Systems, LLC
PO Box 856846
Minneapolis, MN 55485-6846
(920) 788-7720

partial
20235443 ROF
373.650 6504 C-0



Date	Invoice
11/07/2023	648004-H
Account Number	
9863036	

Bill To:
City of Grimes Iowa Attn: Accounts Payable 101 NE Harvey Street Grimes, IA 50111 United States

PAID

Ship To
City of Grimes Iowa Attn: Rob Fox 101 NE Harvey Street Grimes, IA 50111 United States

Terms	Due Date	PO Number	Reference
Net 30 days	12/07/2023	PO#20235443	Order #131959

Other Charges	Quantity	Price	Amount
Billable Other Charges			
JL669B: ARUBA X751 FB FAN TRAY FAN PL-WB	10.00	243.58	2,435.80
JL086A#ABA: HPE Aruba X372 54VDC 680W 100-240VAC Power Supply - 120 V AC, 230 V AC	2.00	353.02	706.04
J9583B: Aruba Rack Mount for Switch	5.00	108.30	541.50
Q9H63A: Aruba AP-515 (US) Dual Radio 4x4:4 + 2x2:2 802.11ax Internal Antennas Unified Campus AP - 2.40 GHz, 5 GHz - MIMO Technology - 2 x Network (RJ-45) - 2.5 Gigabit Ethernet, Gigabit Ethernet - Bluetooth 5 - Ceiling Mountable, Wall Mountable, Rail-mountable	40.00	564.68	22,587.20
JL670A#ABA: Aruba X372 54VDC 1600W 110-240VAC Power Supply - 120 V AC, 230 V AC Input - 54 V DC Output - 1600 W	12.00	930.62	11,167.44
Total Other Charges:			37,437.98

Make checks payable to: Heartland Business Systems, LLC. PO Box 856846 Minneapolis, MN 55485-6846 ACH Instructions: Account Title: Heartland Business Systems, LLC Bank: Wells Fargo Bank, N.A. 1900 South Webster Ave, Green Bay, WI 54301 Account #: 4128255502 Bank Routing/ABA #: 121000248 Remittance Email: Remiteft@hbs.net This purchase is governed by HBS' Standard Terms and Conditions ("ST&Cs") located at http://www.hbs.net/standard-terms-and-conditions, which are incorporated herein by reference. The ST&Cs are subject to change. When a new order is placed, the ST&Cs on the above-stated website at that time shall apply. If customer has signed HBS' ST&Cs version 2022.v1.0 or later, or the parties have executed a current master services agreement, the signed agreement shall supersede the version on the website.	Invoice Subtotal:	37,437.98
	Sales Tax:	0.00
	Invoice Total:	37,437.98

Thank you for your business!

GRIMES RESOLUTION NO. 7-_____

RESOLUTION AUTHORIZING PURCHASE OF PUMP FOR SE 37th LIFT STATION.

WHEREAS the City of Grimes is committed to providing efficient and reliable infrastructure to its residents; and,

WHEREAS, the SE 37th Street lift station plays a critical role in the City's wastewater management system; and,

WHEREAS, an existing pump at the SE 37th Street lift station has reached the end of its operational life and require replacement; and,

WHEREAS, City staff has thoroughly evaluated various options and determined that the most cost-effective and suitable solution is the purchase a new pump; and

WHEREAS, the purchase of the new pump will enhance the lift station's capacity, improve its operational efficiency, and reduce the risk of future potential failures,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRIMES, IOWA:

1. Council approves the expenditure of funds for a new pump for the SE 37th St. lift station and,
2. Authorizes the Public Works Director to cause the installation of a new pump at the SE 37th Lift Station

PASSED AND APPROVED this 25th day of July, 2023.

Mayor Scott Mikkelsen

By:_____

Attest: City Clerk Rochelle Williams

By:_____



INVOICE

4280 E 14th Street
Des Moines IA 50313-2604 USATelephone: (515) 265-2222 / FAX (515) 265-8079
Toll Free 1-800-383-PUMP

www.electricpump.com

INVOICE NUMBER: 0904020-IN

INVOICE DATE: 11/30/2023

ORDER NUMBER: 0153199

SHIPMENT DATE: 11/30/2023

SALESPERSON: CHAD SPARKS

CUSTOMER NO: 9863176

SOLD BY: JRF

SOLD TO:
CITY OF GRIMES
101 N. HARVEY
GRIMES, IA 50111
United StatesSHIP TO:
CITY OF GRIMES
101 N. HARVEY
GRIMES, IA 50111
United StatesCONFIRM TO:
DAVEREFERENCE:
FLYGT 3202

CUSTOMER P.O.: DAVE

FOB: ORIGIN

SHIP VIA: OURTRK

Terms: Net 30 Days

ITEM NO.	ORDERED	SHIPPED	BACK ORD	PRICE	UNIT	AMOUNT
11.30.23 REMOVED EXISTING PUMPS AND INSTALLED NEW FLYGT PUMPS AT THE 37TH STREET LIFT STATION						
0032021851649	2.00	1.00	1.00	45,953.00	EACH	45,953.00
NP468-4 45/460/3 50' FLS FV+ANSI						
1.00 Serial Number: 2360015						
2360015						
1400000407129	2.00	2.00	0.00	763.00	EACH	1,526.00
MINI-CASII/FUS 120/24VAC,24VDC						
SR3P-06	2.00	2.00	0.00	15.00	EACH	30.00
IDEC 11 PIN SOCKET						

*** 3% CONVENIENCE FEE FOR CREDIT CARD CHARGE OVER \$5,000.00 ***

All return goods must have written approval from Electric Pump, before returning. Credit w
not be issued without written approval : if applicable there will be a Restock Fee.A 1.5% LATE CHARGE WILL BE ADDED TO
ACCOUNTS 30 DAYS AND OLDER

Net Invoice:	47,509.00
Freight:	746.26
Sales Tax:	0.00
Invoice Total:	48,255.26

ORIGINAL



INVOICE

4280 E 14th Street
Des Moines IA 50313-2604 USATelephone: (515) 265-2222 / FAX (515) 265-8079
Toll Free 1-800-383-PUMP

www.electricpump.com

PAID

SOLD TO:
CITY OF GRIMES
101 N. HARVEY
GRIMES, IA 50111
United StatesSHIP TO:
CITY OF GRIMES
101 N. HARVEY
GRIMES, IA 50111
United States

2623591

610-815-6350
new scum
pump & components

Page: 1

INVOICE NUMBER: 0904021-IN

INVOICE DATE: 11/30/2023

ORDER NUMBER: 0154962

SHIPMENT DATE: 11/30/2023

SALESPERSON: CHAD SPARKS

CUSTOMER NO: 9863176

SOLD BY: JRF

CONFIRM TO:
NICKREFERENCE:
SCUM PIT PUMP FLYGT

CUSTOMER P.O.: NICK

FOB: ORIGIN

SHIP VIA: OURTRK

Terms: Net 30 Days

ITEM NO.	ORDERED	SHIPPED	BACK ORD	PRICE	UNIT	AMOUNT
INSTALL NEW FLYGT PUMP AT THE 1801 NORTH JAMES STREET LIFT STATION						
0030850700047	1.00	1.00	0.00	9,588.00	EACH	9,588.00
NP463-3 3/230/3 50' FM FLS FV						
Serial Number: 2110062						
1400000407129	1.00	1.00	0.00	763.00	EACH	763.00
MINI-CASII/FUS 120/24VAC,24VDC						
SR3P-06	1.00	1.00	0.00	15.00	EACH	15.00
IDEC 11 PIN SOCKET						
*100-C12D10	1.00	1.00	0.00	197.71	EACH	197.71
AB 3P 110-120 CONTACTOR						
*193-1EFEB	1.00	1.00	0.00	125.26	EACH	125.26
AB E100 5.4-27.0 A DIRECT						
/TCZM	1.00	1.00	0.00	140.00	HOURL	140.00
TRAVEL-ZACH MILLER						
/TCKT	0.50	0.50	0.00	140.00	HOURL	70.00
TRAVEL-KAINEN GEORGE TOWNES						
/MIZM	40.00	40.00	0.00	2.25	MILE	90.00
MILEAGE-ZACH MILLER						
/SCZM	2.00	2.00	0.00	140.00	HOURL	280.00
SERVICE CALL-ZACH MILLER						
/SCKT	2.00	2.00	0.00	140.00	HOURL	280.00
SERVICE CALL-KAINEN GEORGE-TOWNES						

*** 3% CONVENIENCE FEE FOR CREDIT CARD CHARGE OVER \$5,000.00 ***

All return goods must have written approval from Electric Pump, before returning. Credit v
not be issued without written approval : if applicable there will be a Restock Fee.A 1.5% LATE CHARGE WILL BE ADDED TO
ACCOUNTS 30 DAYS AND OLDER

Net Invoice: 11,548.97

Freight: 150.17

Sales Tax: 0.00

Invoice Total: 11,699.14

ORIGINAL



Hawkins, Inc.
2381 Rosegate
Roseville, MN 55113
Phone: (612) 331-6910

Original

INVOICE

Total Invoice \$16,745.96
Invoice Number 6604733
Invoice Date 10/16/23
Sales Order Number/Type 4377938 SL
Branch Plant 58
Shipment Number 5183806

Sold To: 117729
ACCOUNTS PAYABLE
CITY OF GRIMES
101 NE Harvey St
Grimes IA 50111-2051

Ship To: 135451
CITY OF GRIMES
7850 NW 128th St
Water Treatment Plant
Grimes IA 50111

202359411

Net Due Date	Terms	FOB Description	Ship Via	Customer P.O.#			P.O. Release		Sales Agent #
11/30/23	Net 45	PPD Origin	HWTG						074
Line #	Item Number	Item Name/ Description	Tax	Qty Shipped	Trans UOM	Unit Price	Price UOM	Weight Net/Gross	Extended Price
1.000	33384	Aqua Hawk® 347	N	330.0000	GA	\$0.4800	LB	3,326.4 LB	\$1,596.67
		1 LB BLK (Mini-Bulk)		3326.4000	LB			3,326.4 GW	
2.000	41869	LPC-31	N	330.0000	GA	\$1.5349	LB	3,762.0 LB	\$5,774.29
		1 LB BLK (Mini-Bulk)		3762.0000	LB			3,762.0 GW	
3.000	59271	Vitec 3000	N	1.0000	TO	\$3.7500	LB	2,500.0 LB	\$9,375.00
		2500 LB TO		2500.0000	LB			2,675.0 GW	

Lot/SN: 092223

***** Receive Your Invoice Via Email *****

Please contact our Accounts Receivable Department via email at Credit.Dept@HawkinsInc.com
or call 612-331-6910 to get it setup on your account.

Page 1 of 1

Tax Rate Sales Tax
0 % \$0.00

Invoice Total \$16,745.96

No Discounts on Freight
IMPORTANT: All products are sold without warranty of any kind and purchasers will, by their own tests, determine suitability of such products for their own use. Seller warrants that all goods covered by this invoice were produced in compliance with the requirements of the Fair Labor Standards Act of 1938, as amended. Seller specifically disclaims and excludes any warranty of merchantability and any warranty of fitness for a particular purpose.
NO CLAIMS FOR LOSS, DAMAGE OR LEAKAGE ALLOWED AFTER DELIVERY IS MADE IN GOOD CONDITION.

CHECK REMITTANCE:

Hawkins, Inc.
P.O. Box 860263
Minneapolis, MN 55486-0263

WIRING CONTACT INFORMATION:
Email: Credit.Dept@HawkinsInc.com

Phone Number: (612) 617-8581
Fax Number: (612) 225-6702

FINANCIAL INSTITUTION:

US Bank
800 Nicollet Mall
Minneapolis, MN 55402

Account Name: Hawkins, Inc.
Account #: 180120759469
ABA/Routing #: 091000022
Swift Code#: USBKUS44IMT
Type of Account: Corporate Checking

ACH PAYMENTS:

CTX (Corporate Trade Exchange) is our preferred method. Please remember to include in the addendum the document numbers pertaining to the payment.
For other than CTX, the remit to information may be emailed to Credit.Dept@HawkinsInc.com

CASH IN ADVANCE/EFT PAYMENTS:
Please list the Hawkins, Inc. sales order number or your purchase order number if the invoice has not been processed yet.

This contractor and subcontractor shall abide by the requirements of 41 CFR §§60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, national origin, protected veteran status or disability.

www.hawkinsinc.com



Hawkins, Inc.
2381 Rosegate
Roseville, MN 55113
Phone: (612) 331-6910

Original

INVOICE

Total Invoice \$13,709.60
Invoice Number 6628200
Invoice Date 11/14/23
Sales Order Number/Type 4399013 SL
Branch Plant 58
Shipment Number 5211913

Sold To: 117729
ACCOUNTS PAYABLE
CITY OF GRIMES
101 NE Harvey St
Grimes IA 50111-2051

Ship To: 135451
CITY OF GRIMES
7850 NW 128th St
Water Treatment Plant
Grimes IA 50111

20235910

PAID

Net Due Date	Terms	FOB Description	Ship Via	Customer P.O.#			P.O. Release		Sales Agent #
12/29/23	Net 45	PPD Origin	HWTG						074
Line #	Item Number	Item Name/ Description	Tax	Qty Shipped	Trans UOM	Unit Price	Price UOM	Weight Net/Gross	Extended Price
1.000	33384	Aqua Hawk® 347	N	250.0000	GA	\$0.3800	LB	2,520.0 LB	\$957.60
		1 LB BLK (Mini-Bulk)		2520.0000	LB			2,520.0 GW	
2.000	41245	Azone 15 - EPA Reg. No. 7870-5	N	1,980.0000	GA	\$2.4000	GA	19,978.2 LB	\$4,752.00
		1 LB BLK (Mini-Bulk)		1980.0000	GA			19,978.2 GW	
3.000	59271	Vitec 3000	N	1.0000	TO	\$3.2000	LB	2,500.0 LB	\$8,000.00
		2500 LB TO		2500.0000	LB			2,675.0 GW	

Lot/SN: 092223

***** Receive Your Invoice Via Email *****

Please contact our Accounts Receivable Department via email at Credit.Dept@HawkinsInc.com
or call 612-331-6910 to get it setup on your account.

Page 1 of 1

Tax Rate Sales Tax
0 % \$0.00

Invoice Total \$13,709.60

No Discounts on Freight
IMPORTANT: All products are sold without warranty of any kind and purchasers will, by their own tests, determine suitability of such products for their own use. Seller warrants that all goods covered by this invoice were produced in compliance with the requirements of the Fair Labor Standards Act of 1938, as amended. Seller specifically disclaims and excludes any warranty of merchantability and any warranty of fitness for a particular purpose.
NO CLAIMS FOR LOSS, DAMAGE OR LEAKAGE ALLOWED AFTER DELIVERY IS MADE IN GOOD CONDITION.

CHECK REMITTANCE:
Hawkins, Inc.
P.O. Box 860263
Minneapolis, MN 55486-0263

WIRING CONTACT INFORMATION:
Email: Credit.Dept@HawkinsInc.com
Phone Number: (612) 617-8581
Fax Number: (612) 225-6702

FINANCIAL INSTITUTION:
US Bank
800 Nicollet Mall
Minneapolis, MN 55402

Account Name: Hawkins, Inc.
Account #: 180120759469
ABA/Routing #: 091000022
Swift Code#: US9KUS44IMT
Type of Account: Corporate Checking

ACH PAYMENTS:
CTX (Corporate Trade Exchange) is our preferred method. Please remember to include in the addendum the document numbers pertaining to the payment.
For other than CTX, the remit to information may be emailed to Credit.Dept@HawkinsInc.com

CASH IN ADVANCE/EFT PAYMENTS:
Please list the Hawkins, Inc. sales order number or your purchase order number if the invoice has not been processed yet.

This contractor and subcontractor shall abide by the requirements of 41 CFR §60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, national origin, protected veteran status or disability.

www.hawkinsinc.com



Invoice

Invoice Date: _____
Deal #: DE-01797
Customer #: 123700
Salesperson: Deb Williams

Bill To: 123700
CITY OF GRIMES IOWA
1700 SE DESTINATION DR.
GRIMES IA 50111
P:(515) 986-9636

Ship To:
CITY OF GRIMES IOWA
1700 SE DESTINATION DR.
GRIMES, IA 50111

PAID

Stock#: 1005464	VIN:54DC4W1D7RS208007	2024 ISUZU NPRHD	Price:	\$54,419.00
		Parkhurst 14'6" Toughline Platform body		\$7,513.00
Price includes 5 YEAR/150,000 MILE EXTENDED WARRANTY at no cost to customer				
			Per Unit:	\$61,932.00
			Total	\$61,932.00

Sourcewell Contract #060920 – NAF

20235879

This agreement and any documents which are part of this transaction or incorporated herein comprise the entire agreement affecting this Purchase Agreement and no other agreement or understanding of any nature concerning the same has been made or entered into or will be recognized. I have read and accept all of the terms and conditions of this Agreement, and agree to them as if they were printed above my signature. I further acknowledge receipt of a copy of this Agreement. This Agreement shall not become binding until signed and accepted by an Authorized Dealership Representative.

Purchaser's Signature	Date	Deb Williams	Sales Representative
Co-Purchaser's Signature	Date	Manager's Signature	Date

Synergy Fire & Safety
4338 Hubbell Ave
Des Moines, IA 50317
515-381-0102
ssutton@synergyfire.net

Invoice 22444

384-815-6399

C-0



20235912

PAYED

BILL TO	SHIP TO	DATE	PLEASE PAY	DUE DATE
City of Grimes City of Grimes 101 NE Harvey Street Grimes, Iowa 50111	US Water Services Corporation 1801 N James Street Grimes, Iowa 50111	11/16/2023	\$12,239.60	12/16/2023

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
11/13/2023	NHMC-Non-Haz	Non-Hazard Material Collection-3 Load(s)	3	425.00	1,275.00
11/13/2023	NHMC-Non-Haz	Pounds Collected	132,840	0.01	1,328.40
11/14/2023	NHMC-Non-Haz	Non-Hazard Material Collection-3 Load(s)	3	425.00	1,275.00
11/14/2023	NHMC-Non-Haz	Pounds Collected	129,160	0.01	1,291.60
11/15/2023	NHMC-Non-Haz	Non-Hazard Material Collection-2 Load(s)	2	425.00	850.00
11/15/2023	NHMC-Non-Haz	Pounds Collected	89,240	0.01	892.40
11/16/2023	NHMC-Non-Haz	Non-Hazard Material Collection-6 Load(s)	6	425.00	2,550.00
11/16/2023	NHMC-Non-Haz	Pounds Collected	277,720	0.01	2,777.20

TOTAL DUE \$12,239.60

THANK YOU.

mmw



UTILITY GROUP
4939 CROSS BAYOU BOULEVARD
NEW PORT RICHEY, FL 34652

C-0

INVOICE

REC'D DEC 07 2023

Page: 1

Invoice Number: SI85241
Invoice Date: 11/30/2023
Due Date: 12/30/2023

All pricing anticipates payment by check or ACH. Due to additional cost incurred, services paid by credit card will require an additional 5% processing fee.

Bill To: City of Grimes
101 NE Harvey Street
Grimes, FL 50111

PAID

Job Number: J01229
Job Description: City of Grimes

Customer ID C00136
P.O. Number
WA:

Date	Item/Description	Task Number	Qty. Unit	Unit Price	Total Price
11/30/2023	Mothly Compensation for the O&M Agreement Monthly Contract Operations for November 2023	0053	1 Each	58,355.00	58,355.00

600.916.6499
610.815
47,975
10,480.

[Handwritten signature]

Phone: (727) 848-8292 Ext. 219
Toll Free: (866) 753-8292 Ext. 219
Email: ar@uswatercorp.net

Subtotal: 58,355.00
Invoice Discount: 0.00
Total Sales Tax: 0.00
Total USD: 58,355.00



CITY OF DES MOINES, IOWA
PO Box 1633
Des Moines, IA 50305-1633

C-0

INVOICE

Invoice Date	Invoice No.
12/05/2023	133422
Customer Number	
11309	
Invoice Total Due	
\$156,688.90	
Payment Terms	
Due Upon Receipt	

REC'D DEC 07 2023

GRIMES CITY OF
101 N HARVEY ST
GRIMES, IA 50111

610.815.6413

PAID

All Returned Checks will be assessed a surcharge of \$20.00

Invoice Date: 12/05/2023

Customer Number: 11309

Invoice Description							
Line Details	Quantity	Price	UOM	Original Bill	Adjusted	Paid	Amount Due
REPAIR REPLACEMENT	1	\$16,775.00	EACH	\$16,775.00	\$0.00	\$0.00	\$16,775.00
DEBT SERVICES	1	\$139,913.90	EACH	\$139,913.90	\$0.00	\$0.00	\$139,913.90

Please put Invoice Number on your check.
Make Checks Payable to: City of Des Moines

Invoice Total:

\$156,688.90

Please contact Accounts Receivable at (515) 237-1340 with questions.

Handwritten signature

ORIGINAL
COPY

CITY OF JOHNSTON ACCOUNTS RECEIVABLE INVOICE

6221 MERLE HAY ROAD
PO BOX 410
JOHNSTON, IA 50131-1226
PHONE (515) 278-2344



CITY OF GRIMES
101 NE HARVEY ST
GRIMES IA 50111-2051

CUSTOMER#: 91-102
INVOICE#: 202312054795
INVOICE DATE: 12/05/2023
DUE DATE : 1/15/2024
P.O. # :

PAID

===== CHARGE DETAIL =====

ITEM DESCRIPTION	UNITS	TYPE	PRICE	AMOUNT
28E MONTHLY INV JAN 2024	0.00		0.00	0.00
GRIMES 28E FIRE CONTRIBUTION	0.00		0.00	57,086.92
GRIMES 28E AMB CONTRIBUTION	0.00		0.00	191,117.08

001-150-6413
001-160-6413

CITY OF GRIMES

91-102

INVOICE#: 202312054795

TOTAL DUE : \$248,204.00

PLEASE REMIT BOTTOM PORTION WITH YOUR PAYMENT

THANK YOU

CITY OF JOHNSTON ACCOUNTS RECEIVABLE INVOICE
6221 MERLE HAY ROAD
PO BOX 410
JOHNSTON, IA 50131-1226
PHONE (515) 278-2344



CITY OF GRIMES
101 NE HARVEY ST
GRIMES IA 50111-2051

CUSTOMER#: 91-102
INVOICE#: 202312054792
INVOICE DATE: 12/05/2023
DUE DATE : 1/04/2024
P.O. # :

PAID

[Handwritten signature]

===== CHARGE DETAIL =====

ITEM DESCRIPTION	UNITS	TYPE	PRICE	AMOUNT
28E INITIAL RESERVE	0.00		0.00	0.00
GRIMES 28E FIRE CONTRIBUTION	0.00		0.00	171,260.76
GRIMES 28E AMB CONTRIBUTION	0.00		0.00	573,351.24

001-150-6413 171,260.76
001-160-6413 573,351.24

GRIMES 2'
GRIMES

CITY OF GRIMES

91-102

INVOICE#: 202312054792

TOTAL DUE : \$744,612.00

PLEASE REMIT BOTTOM PORTION WITH YOUR PAYMENT

THANK YOU

GRIMES 2'
GRIMES

TREASURER'S REPORT

CALENDAR 11/2023, FISCAL 5/2024

FUND#	TITLE	LAST MONTH CASH BALANCE	REVENUES	EXPENSES	BALANCE	THIS MONTH CASH BALANCE
001	GENERAL	14,382,141.53	739,344.91	905,210.97	.00	14,216,275.45
002	LIBRARY FUND	7,955.18	22,371.92	70,259.90	.00	39,932.80-
005	FIRE/RESCUE AUXILIARY	.00	.00	.00	.00	.00
110	ROAD USE TAX	3,652,229.40	170,453.05	76,886.73	.00	3,745,795.72
112	EMPLOYEE BENEFITS	1,257,219.35	66,310.71	152,203.98	.00	1,171,326.10
119	EMERGENCY FUND	.00	.00	.00	.00	.00
121	LOCAL OPTION SALES TAX	3,450,881.69	288,518.82	.00	.00	3,739,400.51
125	TAX INCREMENT FINANCING	4,153,481.08	335,562.98	1,638,249.50	.00	2,850,794.56
160	HOTEL/MOTEL/ECON DEV	277,725.93	20,032.90	.00	.00	297,758.83
161	ECO DEVELOPMENT REVOLVING	234,549.50	.00	.00	.00	234,549.50
167	RESTRICTED GIFTS	96,090.42	17.25-	.00	.00	96,073.17
170	FEMA - FIRE DEPT	34,239.98	.00	.00	.00	34,239.98
200	DEBT SERVICE	2,518,469.57	177,266.27	1,299,518.47	.00	1,396,217.37
301	CAPITAL PROJECT FUND	433,537.68-	.00	.00	.00	433,537.68-
302	CP - ROAD DEVELOPMENT	3,020.07	.00	.00	.00	3,020.07
303	CP - WALLACE	.00	.00	.00	.00	.00
304	STM WATER MASTER PLAN	150,318.53	.00	.00	.00	150,318.53
305	CP - MAIN STREET	.00	.00	.00	.00	.00
306	CP - PRAIRIE/LITTLE BEAVE	.00	.00	.00	.00	.00
307	CP - STORM WATER	110,418.26	.00	.00	.00	110,418.26
308	CP-SW COUNTY LINE ROAD	.00	.00	.00	.00	.00
309	CP - PARKS	824,577.32	1,156.97	233,981.44	.00	591,752.85
310	CP - FIRE	.00	.00	.00	.00	.00
311	CP - DOWNTOWN	.00	.00	.00	.00	.00
312	CP - S JAMES/SE 37TH ST	.00	.00	.00	.00	.00
313	CP - GRIMES COMMUNITY COM	355,203.15	.00	2,178.63	.00	353,024.52
314	CP-NE GATEWAY/HOPE COMM	.00	.00	.00	.00	.00
315	CP N COMPLEX SANI CONNECT	4,808.51	.00	.00	.00	4,808.51
316	CP - WATER CAP IMPROVEMNT	.00	.00	.00	.00	.00
317	CP - COMP PLAN	11,721.80	.00	.00	.00	11,721.80
318	CP - CITY HALL	.00	.00	.00	.00	.00
319	KENNYBROOK PK WQI IMPRV	609.97-	.00	.00	.00	609.97-
320	CP-New Jordan Well 2019	7,800.05	.00	.00	.00	7,800.05
321	CP- ASR 2019	.00	.00	.00	.00	.00
322	CP-16" Water Main	.00	.00	.00	.00	.00
323	CP-Water Tower 2019	8,807.15-	.00	.00	.00	8,807.15-
324	CP-Water Plant Exp 2019	1,202.10-	.00	.00	.00	1,202.10-
325	SE 37TH HWY 141 PROJECT	.00	.00	.00	.00	.00
326	2019 OVERLAY PROJECT	.00	.00	.00	.00	.00
327	SE 19TH & SW CO OVERLAY	.00	.00	.00	.00	.00
328	WRA SANI SEWER PHASE 1	368,782.69-	321,189.84	69,834.14	.00	117,426.99-
329	NW TERRITORY LIFT STATION	.00	.00	.00	.00	.00
330	GIS MAPPING	.00	.00	.00	.00	.00
331	19TH ST SEWER EXTENSION	941,004.38	.00	.00	.00	941,004.38
332	ROAD USE EQUIPMENT	.00	.00	.00	.00	.00
333	WRA PARALLEL SEWER	.00	.00	.00	.00	.00
334	HWY44 & COUNTY LN RD 2020	82,862.55	.00	.00	.00	82,862.55
335	ANN SANI SEWER I&I REHAB	250,000.00	.00	.00	.00	250,000.00
336	SE 11th ST RR/James 2019	1,957.50-	.00	.00	.00	1,957.50-
337	CP-N MAIN & BEAVERBK SIG	.00	.00	.00	.00	.00
338	FY20 Drain prj 2nd/beaver	.00	.00	.00	.00	.00
339	HWY 141 & HWY 44 SIGNAL	127,697.50-	.00	.00	.00	127,697.50-
340	ANNUAL SIGNAL IMPROVEMENT	337,289.73-	.00	.00	.00	337,289.73-

TREASURER'S REPORT

CALENDAR 11/2023, FISCAL 5/2024

FUND#	TITLE	LAST MONTH CASH BALANCE	REVENUES	EXPENSES	BALANCE	THIS MONTH CASH BALANCE
341	HWY 44 STUDY	35,600.00-	.00	.00	.00	35,600.00-
342	WATER SYSTEM STUDY	9,500.00-	.00	.00	.00	9,500.00-
343	JAMES ST CORRIDOR STUDY	.00	.00	.00	.00	.00
344	PAVEMENT COND ANALYSIS	.00	.00	.00	.00	.00
345	ANNUAL WATER MAIN REPLACE	639,240.61	2,297.40	.00	.00	641,538.01
346	HW TRAIL EXTENSION	5,000.00	.00	.00	.00	5,000.00
347	N SPORTS COMPLEX PARKING	5,444.39	.00	.00	.00	5,444.39
348	SPLASH PAD	51,745.66	.00	.00	.00	51,745.66
349	SE 6TH & S JAMES INTERSEC	1,663.25	.00	.00	.00	1,663.25
350	GRIMES LIBRARY BLDG FUND	1,078,997.15-	27,735.00	546,939.66	.00	1,598,201.81-
351	37TH ST IMPROVEMENTS	.00	.00	.00	.00	.00
352	TRL RDG/BEAV/JACOB WTR MN	.00	.00	.00	.00	.00
353	SANI SEWER STUDY	31,686.64-	.00	.00	.00	31,686.64-
354	ANNUAL PCC PATCHING	.00	.00	.00	.00	.00
355	TRAFFIC SIGNAL EQUIPMENT	28,948.98-	.00	.00	.00	28,948.98-
356	ANNUAL PAVEMENT PRESERVE	75,000.00	.00	.00	.00	75,000.00
357	S CMLPX IRRIGATION PROJ	.00	.00	.00	.00	.00
358	ANN TRAIL IMPRV & PLAN	532,167.05	925.57	124,726.45	.00	408,366.17
359	EMERGENCY WATER MAIN	.00	.00	.00	.00	.00
360	19TH ST WATER MAIN	67,843.00-	.00	.00	.00	67,843.00-
361	WW PLANT MBDR RETROFIT	28,926.53-	.00	.00	.00	28,926.53-
362	WRA SANI SWR PHASE 2	66,785.00-	174,187.71	189,123.11	.00	81,720.40-
363	WRA SANI SEWER PHASE 3	12,804.50-	90,894.59	93,682.84	.00	15,592.75-
364	WRA SANI SWR PHS 4	.00	190,056.93	190,056.93	.00	.00
365	WALLACE FARM	1,042,788.70	.00	.00	.00	1,042,788.70
366	JACOB ST OVERLAY PROJ	60,267.65-	.00	.00	.00	60,267.65-
367	GRIMESPLEX	2,594,744.52-	.00	521,544.98	.00	3,116,289.50-
368	TRL RDG/BEAVER WATER MAIN	.00	.00	.00	.00	.00
369	SE 11TH & JAMES	6,008,084.61	22,462.17	226,400.29	.00	5,804,146.49
370	19th & Gateway signal	300,000.00	.00	.00	.00	300,000.00
371	11TH & GATEWAY SIGNAL	168,204.35	.00	14,117.50	.00	154,086.85
372	N JORDAN WELL REPAIRS	28,869.77-	.00	.00	.00	28,869.77-
373	BLDG ACCESS CONTROL PROJ	380,165.46	1,140.44	.00	.00	381,305.90
374	WATER PRODUCTION PROJECTS	498,142.62	.00	16,792.38	.00	481,350.24
375	NE DEST/NE BVRBROOKE IMP	239,092.26-	.00	19,275.36	.00	258,367.62-
376	SE TRL RDG RD RECONSTRUCT	777,650.54	2,231.29	183,438.21	.00	596,443.62
377	HWY TRL EXT TO SCHOOL	51,049.65	.00	22,188.20	.00	28,861.45
378	FIRE STATION	1,087,394.99	.00	58,541.44	.00	1,028,853.55
379	100TH ST WIDENING	1,777,677.65	6,214.54	.00	.00	1,783,892.19
380	HWY 141 CORR/INTERS STDY	103,288.41	462.79	.00	.00	103,751.20
381	NO COUNTY LINE WATER MAIN	5,532.00-	.00	.00	.00	5,532.00-
382	GROUND STORAGE RESERVOIR	.00	.00	.00	.00	.00
383	JAMES ST WTP WATER MAIN	.00	.00	.00	.00	.00
384	SEWER COMPLIANCE PROJECT	248,294.28-	.00	49,888.40	.00	298,182.68-
399	EQUIP REVOLVING PROGRAM	2,909,496.11	.00	6,897.00	.00	2,902,599.11
600	WATER	11,179,647.55	559,407.66	226,646.71	.00	11,512,408.50
601	WATER DEPOSITS	245,191.46	1,336.64	12,810.72	.00	233,717.38
602	WATER SINKING	625,668.98	.00	290,501.45	.00	335,167.53
603	WATER REC BOND	183,629.96	.00	.00	.00	183,629.96
610	SEWER	5,343,546.22	335,725.37	254,135.02	.00	5,425,136.57
611	SEWER SINKING	828,104.44	.00	336,962.50	.00	491,141.94
670	LANDFILL/GARBAGE	618,007.03	66,104.96	75,689.74	.00	608,422.25
740	STORM WATER	2,818,723.40	65,943.64	25,185.90	.00	2,859,481.14

TREASURER'S REPORT
CALENDAR 11/2023, FISCAL 5/2024

FUND#	TITLE	LAST MONTH CASH BALANCE	REVENUES	EXPENSES	BALANCE	THIS MONTH CASH BALANCE
750	GRIMESPLEX	416,431.67	.00	.00	.00	416,431.67
	Report Total	65,662,096.41	3,689,317.82	7,933,868.55	.00	61,417,545.68

BALANCE SHEET

CALENDAR 11/2023, FISCAL 5/2024

ACCOUNT NUMBER	ACCOUNT TITLE	PTD BALANCE	YTD BALANCE
001-000-1110	CASH - GENERAL	166,125.29-	9,512,458.34
002-000-1110	CASH - LIBRARY	47,887.98-	39,932.80-
110-000-1110	CASH - ROAD USE	93,566.32	3,745,795.72
112-000-1110	CASH - EMPLOYEE BENEFITS	94,092.78-	1,146,021.11
121-000-1110	CASH - LOCAL OPTION SALES TAX	288,518.82	3,739,400.51
125-000-1110	CASH - TIF	1,302,686.52-	2,850,794.56
160-000-1110	CASH - HOTEL/MOTEL/ECON DEV	20,032.90	297,758.83
161-000-1110	CASH - ECO DEVELOP REVOLVING L		234,549.50
167-000-1110	CASH - LIBRARY RESTRICTED GIFT	17.25-	96,073.17
170-000-1110	CASH - FEMA/FIRE DEPT		34,239.98
200-000-1110	CASH - DEBT SERVICE	1,122,252.20-	1,392,723.67
301-000-1110	CASH - CAPITAL PROJECTS		433,537.68-
302-000-1110	CASH - CP - ROAD DEVELOPMENT		3,020.07
304-000-1110	CASH-STM WATER MASTER PLAN		150,318.53
307-000-1110	CASH - CP - STORM WATER		110,418.26
309-000-1110	CASH - CP - PARKS	233,981.44-	331,324.92
313-000-1110	CASH - CP - GRIMES COMM COMPLE	2,178.63-	353,024.52
315-000-1110	CASH -N COMPLEX SANI CONNECT		4,808.51
317-000-1110	CASH - COMP PLAN		11,721.80
319-000-1110	CASH-KENNYBROOK PK WQI IMP		609.97-
320-000-1110	CASH-NEW JORDAN WELL 2019		7,800.05
323-000-1110	CASH-WATER TOWER 2019		8,807.15-
324-000-1110	CASH- WATER PLANT EXP 2019		1,202.10-
328-000-1110	CASH-WRA SANI SEWER PHASE 1	251,355.70	117,426.99-
331-000-1110	CASH-19TH ST SEWER EXTENSION		941,004.38
334-000-1110	CASH-HWY 44 & CO LINE RD 2020		82,862.55
335-000-1110	CASH-ANN SANI SWR I&I REHAB		250,000.00
336-000-1110	CASH-SE 11TH RR/JAMES 2019		1,957.50-
339-000-1110	HWY 141 & HWY 44 SIGNAL CASH		127,697.50-
340-000-1110	ANNUAL SIGNAL IMPROVEMENT CASH		337,289.73-
341-000-1110	HWY 44 STUDY CASH		35,600.00-
342-000-1110	WATER SYSTEM STUDY CASH		9,500.00-
345-000-1110	CASH ANNUAL WATER MAIN REPLACE		122,690.00
346-000-1110	CASH HWY 44 TRAIL EXTENSION		5,000.00
347-000-1110	CASH N SPORTS COMPLEX PARKING		5,444.39
348-000-1110	CASH SPLASH PAD		51,745.66
349-000-1110	SE 6TH & JAMES INTERSEC CASH		1,663.25
350-000-1110	GRIMES LIB BLDG CASH	519,204.66-	1,598,201.81-
353-000-1110	CASH SANI SEWER STUDY		31,686.64-
355-000-1110	CASH TRAFFIC SIGNAL EQUIPMENT		28,948.98-
356-000-1110	CASH ANNUAL PAVEMENT PRESERVE		75,000.00
358-000-1110	ANN TRAIL IMP & PLANN CASH	124,726.45-	201,279.64
360-000-1110	19TH ST WATER MAIN CASH		67,843.00-
361-000-1110	WW PLANT MBDR RETROFIT CASH		28,926.53-
362-000-1110	WRA SANI SEWER PHASE 2 CASH	14,935.40-	81,720.40-
363-000-1110	WRA SANI SWR PHS 3 CASH	2,788.25-	15,592.75-
365-000-1110	WALLACE FARM CASH		1,042,788.70
366-000-1110	JACOB ST OVERLAY CASH		60,267.65-
367-000-1110	GRIMESPLEX CASH	521,544.98-	3,116,289.50-
369-000-1110	SE 11TH & JAMES CASH	226,400.29-	660,433.52
370-000-1110	19TH & GATEWAY SIGNAL CASH		300,000.00

BALANCE SHEET
CALENDAR 11/2023, FISCAL 5/2024

ACCOUNT NUMBER	ACCOUNT TITLE	PTD BALANCE	YTD BALANCE
371-000-1110	11TH & GATEWAY SIGNAL CASH	14,117.50-	154,086.85
372-000-1110	N JORDAN WELL REPAIR CASH		28,869.77-
373-000-1110	BLDG ACCESS CONT PROJ CASH		122,104.40
374-000-1110	WTR PRODUCTION PROJECTS CASH	16,792.38-	481,350.24
375-000-1110	NE DEST/NE BVRBROOKE IMP CASH	19,275.36-	258,367.62-
376-000-1110	SE TRL RDG RD RECONSTRUCT CASH	39,306.71	94,212.33
377-000-1110	HWY 44 TRL EXT SCHOOL CASH	22,188.20-	28,861.45
378-000-1110	FIRE STATION CASH	58,541.44-	1,028,853.55
379-000-1110	100TH ST WIDENING CASH		379,607.21
381-000-1110	N COUNTY LINE WATER MAIN CASH		5,532.00-
384-000-1110	SEWER COMPLIANCE CASH	49,888.40-	298,182.68-
399-000-1110	EQUIP REVOLVING PROG CASH	6,897.00-	2,902,599.11
600-000-1110	CASH - WATER	331,434.75	8,803,024.96
601-000-1110	CASH - WATER DEPOSITS	11,474.08-	231,228.41
602-000-1110	CASH - WATER SINKING	290,501.45-	335,167.53
603-000-1110	CASH - WATER REC BOND		183,629.96
610-000-1110	CASH - SEWER	78,957.31	2,176,742.72
611-000-1110	CASH - SEWER SINKING	336,962.50-	491,141.94
670-000-1110	CASH - SOLID WASTE	9,584.78-	608,422.25
740-000-1110	CASH - STORM WATER	40,757.74	2,813,114.27
750-000-1110	CASH - GRIMESPLEX		416,431.67
	CASH TOTAL	4,071,114.96-	42,278,752.24
112-000-1111	CASH - FLEX	8,199.53	25,304.99
	CASH TOTAL	8,199.53	25,304.99
001-000-1130	RESERVES - PARK CAP IMPROVE		234,812.58
600-000-1130	RESERVES - WATER TAPPING		605,712.67
610-000-1130	RESERVES - SEWER TAPPING		91,535.73
	RESERVES TOTAL	.00	932,060.98
001-000-1131	RESERVES - FIRE CAP IMPROVE		78,304.09
600-000-1131	RESERVES - WATER		35,000.00
	RESERVES TOTAL	.00	113,304.09
001-000-1132	RESERVES - RESCUE CAP IMPROVE		16,218.47
	RESERVES TOTAL	.00	16,218.47
001-000-1133	RESERVES - PARK & REC GOAL		6,365.17
	RESERVES TOTAL	.00	6,365.17

BALANCE SHEET
CALENDAR 11/2023, FISCAL 5/2024

ACCOUNT NUMBER	ACCOUNT TITLE	PTD BALANCE	YTD BALANCE
001-000-1150	CASH - IPAIT	259.21	61,837.34
200-000-1150	CASH - IPAIT		3,493.70
309-000-1150	CASH - IPAIT	1,156.97	260,427.93
345-000-1150	CASH - IPAIT	2,297.40	518,848.01
358-000-1150	CASH - IPAIT	925.57	207,086.53
369-000-1150	CASH - IPAIT	2,099.07	475,099.39
373-000-1150	CASH - IPAIT	1,140.44	259,201.50
376-000-1150	CASH - IPAIT	220,513.63-	502,231.29
379-000-1150	CASH - IPAIT	6,214.54	1,404,284.98
380-000-1150	CASH - IPAIT	462.79	103,751.20
		-----	-----
	CASH - IPAIT TOTAL	205,957.64-	3,796,261.87
369-000-1155	CASH - IPAIT HI-YIELD	20,363.10	4,668,613.58
		-----	-----
	CASH - IPAIT HI-YIELD TOTAL	20,363.10	4,668,613.58
600-000-1160	SAVINGS - WATER TAPPING		992,293.30
740-000-1160	SAVINGS - STORM WATER		46,366.87
		-----	-----
	SAVINGS TOTAL	.00	1,038,660.17
610-000-1161	SAVINGS - SEWER TAPPING	2,633.04	1,070,477.36
		-----	-----
	SAVINGS - RACCOON TOTAL	2,633.04	1,070,477.36
600-000-1162	SAVINGS - VISION	1,326.20	1,076,377.57
		-----	-----
	SAVINGS - VISION TOTAL	1,326.20	1,076,377.57
601-000-1170	WATER DEPOSIT CD 25712		2,488.97
		-----	-----
	CD'S - CITY STATE TOTAL	.00	2,488.97
001-000-1171	CEMETERY CD 1 304927		32,381.28
001-000-1172	CEMETERY CD 3 222910		20,837.81
001-000-1173	CEMETERY CD 12014736		20,759.95
		-----	-----
	CD'S BANKERS TRUST TOTAL	.00	73,979.04
001-000-1174	CD# 12510837 - GENERAL		2,116,150.21
		-----	-----
	CD# 12510837 - GENERAL TOTAL	.00	2,116,150.21

BALANCE SHEET
CALENDAR 11/2023, FISCAL 5/2024

ACCOUNT NUMBER	ACCOUNT TITLE	PTD BALANCE	YTD BALANCE
001-000-1175	CD# 12396252 - GENERAL		2,116,150.21
		-----	-----
	CD# 12396252 - GENERAL TOTAL	.00	2,116,150.21
610-000-1178	CHARTER SEW TAP CD		2,086,380.76
		-----	-----
	CHARTER SEW TAP CD TOTAL	.00	2,086,380.76
		=====	=====
	TOTAL CASH	4,244,550.73-	61,417,545.68
		=====	=====

BUDGET REPORT
CALENDAR 11/2023, FISCAL 5/2024

PCT OF FISCAL YTD 41.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	POLICE TOTAL	1,477,800.00	240,840.16	597,502.15	40.43	880,297.85
	FIRE TOTAL	1,052,001.00	82,280.53	304,627.78	28.96	747,373.22
	AMBULANCE TOTAL	1,965,208.00	144,491.08	614,369.75	31.26	1,350,838.25
	BUILDING INSPECTIONS TOTAL	2,014,653.00	199,451.51	1,077,956.18	53.51	936,696.82
	ANIMAL CONTROL TOTAL	250.00	.00	.00	.00	250.00
	PUBLIC SAFETY TOTAL	6,509,912.00	667,063.28	2,594,455.86	39.85	3,915,456.14
	ROADS, BRIDGES, SIDEWALKS TOTA	2,708,108.00	163,179.08	1,345,090.63	49.67	1,363,017.37
	STREET LIGHTING TOTAL	228,500.00	14,621.74	68,863.46	30.14	159,636.54
	TRAFFIC CONTROL & SAFETY TOTA	35,000.00	390.00	7,305.69	20.87	27,694.31
	SNOW REMOVAL TOTAL	381,700.00	2,931.15	65,975.98	17.28	315,724.02
	PUBLIC WORKS TOTAL	3,353,308.00	181,121.97	1,487,235.76	44.35	1,866,072.24
	WATER,AIR,MOSQUITO CONTRO TOTA	8,000.00	.00	.00	.00	8,000.00
	HEALTH & SOCIAL SERVICES TOTA	8,000.00	.00	.00	.00	8,000.00
	LIBRARY TOTAL	1,340,137.00	83,219.60	387,908.11	28.95	952,228.89
	PARKS TOTAL	626,305.00	22,407.15	226,870.92	36.22	399,434.08
	NORTH COMPLEX TOTAL	50,000.00	19,764.50	25,480.57	50.96	24,519.43
	SOUTH COMPLEX TOTAL	50,000.00	10,855.87	18,900.83	37.80	31,099.17
	RECREATION TOTAL	329,267.00	23,312.03	180,721.97	54.89	148,545.03
	REC - YOUTH PROGRAMS TOTAL	45,000.00	508.67	12,304.57	27.34	32,695.43
	REC - YOUTH SPORTS TOTAL	.00	.00	4,404.30	.00	4,404.30
	REC - ADULT PROGRAMS TOTAL	6,600.00	179.00	919.60	13.93	5,680.40
	CEMETERY TOTAL	65,026.00	7,950.00	29,525.00	45.40	35,501.00
	GCC-GRIMES COMM COMPLEX TOTAL	281,231.00	10,969.28	63,042.16	22.42	218,188.84
	GRIMESPLEX TOTAL	556,516.00	44,296.89	235,425.01	42.30	321,090.99
	CULTURE & RECREATION TOTAL	3,350,082.00	223,462.99	1,185,503.04	35.39	2,164,578.96
	ECONOMIC DEVELOPMENT TOTAL	3,657,068.00	1,638,630.24	1,728,774.00	47.27	1,928,294.00
	COMMUNITY & ECONOMIC DEV TOTA	3,657,068.00	1,638,630.24	1,728,774.00	47.27	1,928,294.00
	MAYOR/COUNCIL/CITY MGR TOTAL	325,715.00	21,242.48	112,704.14	34.60	213,010.86
	CLERK/TREASURER/ADM TOTAL	816,778.00	61,382.08	306,098.35	37.48	510,679.65
	ELECTIONS TOTAL	28,500.00	.00	14,350.00	50.35	14,150.00
	LEGAL SERVICES/ATTORNEY TOTAL	248,500.00	11,823.75	86,736.04	34.90	161,763.96
	CITY HALL/GENERAL BLDGS TOTAL	324,864.00	8,116.42	58,878.94	18.12	265,985.06
	TORT LIABILITY TOTAL	91,300.00	.00	.00	.00	91,300.00
	IT TOTAL	336,430.00	29,925.82	97,310.16	28.92	239,119.84
	OTHER GENERAL GOVERNMENT TOTA	39,000.00	42.05	31,323.23	80.32	7,676.77

BUDGET REPORT
CALENDAR 11/2023, FISCAL 5/2024

PCT OF FISCAL YTD 41.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	GENERAL GOVERNMENT TOTAL	2,211,087.00	132,532.60	707,400.86	31.99	1,503,686.14
	ROADS, BRIDGES, SIDEWALKS TOTA	639,645.00	37,022.50	37,622.50	5.88	602,022.50
	2007 BOND TOTAL	278,982.00	21,740.63	21,740.63	7.79	257,241.37
	2012 BOND TOTAL	362,760.00	31,080.00	31,680.00	8.73	331,080.00
	2015 BOND TOTAL	867,500.00	8,500.00	8,500.00	.98	859,000.00
	2017A BOND TOTAL	561,632.00	130,515.63	130,515.63	23.24	431,116.37
	2017 REFINANCING BOND TOTAL	576,325.00	87,912.50	87,912.50	15.25	488,412.50
	2020 GO BOND TOTAL	591,000.00	62,700.00	63,300.00	10.71	527,700.00
	2021 A GO BOND TOTAL	731,700.00	128,050.00	128,650.00	17.58	603,050.00
	2021 B GO LOST BOND TOTAL	256,750.00	53,075.00	53,675.00	20.91	203,075.00
	2022A BOND TOTAL	682,500.00	145,950.00	146,550.00	21.47	535,950.00
	2022B BOND TOTAL	858,763.00	224,444.43	224,444.43	26.14	634,318.57
	2023B GO BOND TOTAL	.00	368,527.78	368,527.78	.00	368,527.78-
	DEBT SERVICE TOTAL	6,407,557.00	1,299,518.47	1,303,118.47	20.34	5,104,438.53
	FIRE TOTAL	50,000.00	58,541.44	110,784.80	221.57	60,784.80-
	BUILDING INSPECTIONS TOTAL	130,500.00	6,897.00	76,773.82	58.83	53,726.18
	ROADS, BRIDGES, SIDEWALKS TOTA	11,405,000.00	443,231.36	2,424,429.50	21.26	8,980,570.50
	STREET LIGHTING TOTAL	120,000.00	.00	183,367.39	152.81	63,367.39-
	TRAFFIC CONTROL & SAFETY TOTA	50,000.00	.00	47,458.98	94.92	2,541.02
	LIBRARY TOTAL	750,000.00	546,939.66	2,880,153.68	384.02	2,130,153.68-
	PARKS TOTAL	2,078,327.00	283,696.09	1,940,278.58	93.36	138,048.42
	SOUTH COMPLEX TOTAL	.00	97,200.00	97,200.00	.00	97,200.00-
	GCC-GRIMES COMM COMPLEX TOTAL	325,000.00	2,178.63	5,092.10	1.57	319,907.90
	GRIMESPLEX TOTAL	11,200,000.00	521,544.98	12,799,066.15	114.28	1,599,066.15-
	ECONOMIC DEVELOPMENT TOTAL	.00	.00	490,125.00	.00	490,125.00-
	CITY HALL/GENERAL BLDGS TOTAL	.00	.00	65,851.20	.00	65,851.20-
	WATER TOTAL	14,600,000.00	16,792.38	445,068.29	3.05	14,154,931.71
	SEWER/SEWAGE DISPOSAL TOTAL	6,779,750.00	592,585.42	3,905,356.00	57.60	2,874,394.00
	STORM WATER TOTAL	241,933.00	.00	3,610.00	1.49	238,323.00
	CAPITAL PROJECTS TOTAL	47,730,510.00	2,569,606.96	25,474,615.49	53.37	22,255,894.51
	WATER TOTAL	5,236,635.00	529,958.88	1,595,549.91	30.47	3,641,085.09
	SEWER/SEWAGE DISPOSAL TOTAL	5,498,803.00	591,097.52	1,916,218.66	34.85	3,582,584.34
	LANDFILL/GARBAGE TOTAL	962,786.00	75,689.74	365,069.85	37.92	597,716.15
	STORM WATER TOTAL	724,138.00	25,185.90	157,356.96	21.73	566,781.04
	ENTERPRISE FUNDS TOTAL	12,422,362.00	1,221,932.04	4,034,195.38	32.48	8,388,166.62
	TRANSFERS IN/OUT TOTAL	15,719,548.00	.00	.00	.00	15,719,548.00
	TRANSFER OUT TOTAL	15,719,548.00	.00	.00	.00	15,719,548.00

=====

BUDGET REPORT
CALENDAR 11/2023, FISCAL 5/2024

PCT OF FISCAL YTD 41.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	TOTAL EXPENSES	101,369,434.00	7,933,868.55	38,515,298.86	37.99	62,854,135.14
		=====	=====	=====	=====	=====

REVENUE REPORT

CALENDAR 11/2023, FISCAL 5/2024

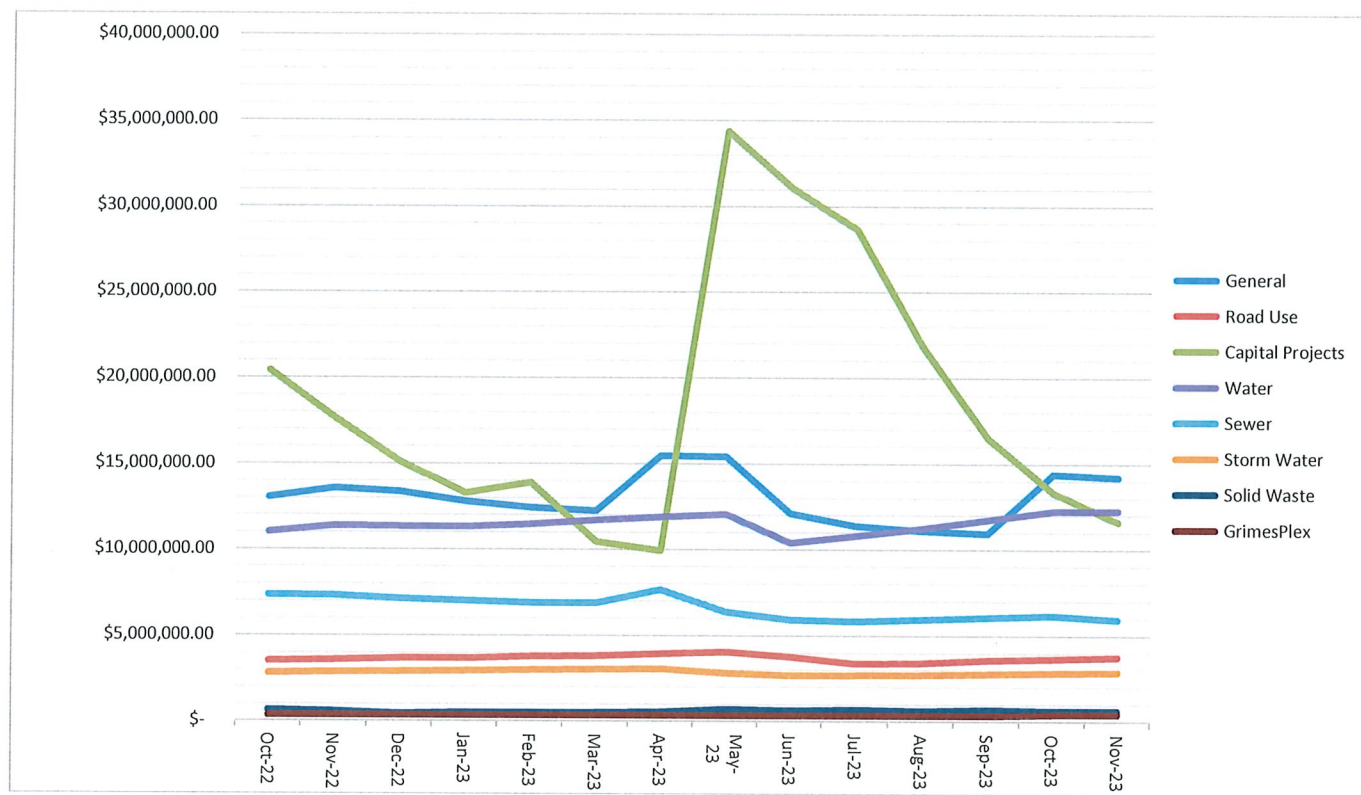
PCT OF FISCAL YTD 41.6%

ACCOUNT NUMBER	ACCOUNT TITLE	FISCAL ESTIMATE	PTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	GENERAL TOTAL	12,912,842.00	739,344.91	6,100,271.20	47.24	6,812,570.80
	LIBRARY FUND TOTAL	1,121,901.00	22,371.92	26,368.88	2.35	1,095,532.12
	ROAD USE TAX TOTAL	2,008,656.00	170,453.05	928,711.92	46.24	1,079,944.08
	EMPLOYEE BENEFITS TOTAL	2,468,204.00	66,310.71	598,656.89	24.25	1,869,547.11
	LOCAL OPTION SALES TAX TOTAL	2,445,504.00	288,518.82	1,271,651.94	52.00	1,173,852.06
	TAX INCREMENT FINANCING TOTAL	6,519,924.00	335,562.98	3,190,716.58	48.94	3,329,207.42
	HOTEL/MOTEL/ECON DEV TOTAL	69,000.00	20,032.90	33,571.38	48.65	35,428.62
	ECO DEVELOPMENT REVOLVING TOTA	53,353.00	.00	53,368.00	100.03	15.00-
	RESTRICTED GIFTS TOTAL	5,000.00	17.25-	4,569.83	91.40	430.17
	DEBT SERVICE TOTAL	6,425,258.00	177,266.27	1,787,835.02	27.83	4,637,422.98
	CAPITAL PROJECT FUND TOTAL	.00	.00	50,000.00	.00	50,000.00-
	CP - PARKS TOTAL	250,000.00	1,156.97	6,770.72	2.71	243,229.28
	CP - GRIMES COMMUNITY COM TOTA	325,000.00	.00	.00	.00	325,000.00
	CP-Water Tower 2019 TOTAL	.00	.00	5,000.00	.00	5,000.00-
	WRA SANI SEWER PHASE 1 TOTAL	850,000.00	321,189.84	779,193.44	91.67	70,806.56
	ANN SANI SEWER I&I REHAB TOTA	50,000.00	.00	.00	.00	50,000.00
	HWY 141 & HWY 44 SIGNAL TOTAL	.00	.00	135,000.00	.00	135,000.00-
	ANNUAL WATER MAIN REPLACE TOTA	500,000.00	2,297.40	13,463.90	2.69	486,536.10
	GRIMES LIBRARY BLDG FUND TOTA	.00	27,735.00	27,760.00	.00	27,760.00-
	TRAFFIC SIGNAL EQUIPMENT TOTA	75,000.00	.00	.00	.00	75,000.00
	ANN TRAIL IMPRV & PLAN TOTAL	500,000.00	925.57	5,128.67	1.03	494,871.33
	WRA SANI SWR PHASE 2 TOTAL	1,000,000.00	174,187.71	243,504.22	24.35	756,495.78
	WRA SANI SEWER PHASE 3 TOTAL	500,000.00	90,894.59	801,032.70	160.21	301,032.70-
	WRA SANI SWR PHS 4 TOTAL	1,000,000.00	190,056.93	1,479,800.37	147.98	479,800.37-
	JACOB ST OVERLAY PROJ TOTAL	575,000.00	.00	.00	.00	575,000.00
	GRIMESPLEX TOTAL	14,500,000.00	.00	2,210,822.30	15.25	12,289,177.70

REVENUE REPORT
CALENDAR 11/2023, FISCAL 5/2024

PCT OF FISCAL YTD 41.6%

ACCOUNT NUMBER	ACCOUNT TITLE	FISCAL ESTIMATE	PTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	SE 11TH & JAMES TOTAL	5,000,000.00	22,462.17	111,282.71	2.23	4,888,717.29
	N JORDAN WELL REPAIRS TOTAL	.00	.00	57,250.00	.00	57,250.00-
	BLDG ACCESS CONTROL PROJ TOTA	.00	1,140.44	7,754.18	.00	7,754.18-
	WATER PRODUCTION PROJECTS TOTA	3,700,000.00	.00	.00	.00	3,700,000.00
	NE DEST/NE BVRBROOKE IMP TOTA	875,000.00	.00	.00	.00	875,000.00
	SE TRL RDG RD RECONSTRUCT TOTA	800,000.00	2,231.29	17,431.97	2.18	782,568.03
	100TH ST WIDENING TOTAL	2,000,000.00	6,214.54	35,483.08	1.77	1,964,516.92
	HWY 141 CORR/INTERS STDY TOTA	100,000.00	462.79	2,772.27	2.77	97,227.73
	NO COUNTY LINE WATER MAIN TOTA	2,900,000.00	.00	.00	.00	2,900,000.00
	GROUND STORAGE RESERVOIR TOTA	2,200,000.00	.00	.00	.00	2,200,000.00
	JAMES ST WTP WATER MAIN TOTAL	1,500,000.00	.00	.00	.00	1,500,000.00
	EQUIP REVOLVING PROGRAM TOTAL	918,493.00	.00	18,121.72	1.97	900,371.28
	WATER TOTAL	7,038,045.00	559,407.66	3,442,004.90	48.91	3,596,040.10
	WATER DEPOSITS TOTAL	70,000.00	1,336.64	29,211.69	41.73	40,788.31
	WATER SINKING TOTAL	2,118,438.00	.00	.00	.00	2,118,438.00
	SEWER TOTAL	4,658,825.00	335,725.37	1,904,877.97	40.89	2,753,947.03
	SEWER SINKING TOTAL	1,096,000.00	.00	.00	.00	1,096,000.00
	LANDFILL/GARBAGE TOTAL	971,585.00	66,104.96	330,473.95	34.01	641,111.05
	STORM WATER TOTAL	825,649.00	65,943.64	347,414.30	42.08	478,234.70
	GRIMESPLEX TOTAL	1,035,846.00	.00	66,666.67	6.44	969,179.33
	TOTAL REVENUE BY FUND	=====	=====	=====	=====	=====
		91,962,523.00	3,689,317.82	26,123,943.37	28.41	65,838,579.63
		=====	=====	=====	=====	=====



CITY COUNCIL COMMUNICATION
Meeting Date: 12/12/2023

AGENDA ITEM: Resolution Approving Fiscal Year 2023-2024 Transfers

BACKGROUND: Council approved the FY 2023-2024 budget, which did include transfers between funds. This resolution provides for a transfer to the Library Fund from the General Fund for partial year operating funding. The City has received property tax receipts from the County for these funds. This resolution also provides for transfers from the General Fund reserves to project funds for the Library building, the GrimesPlex, and the Special Census. Transfers will be made between the Equipment replacement project and the Building Access project to correct a prior transfer. The Water and GrimesPlex Funds will both transfer monies to make debt payments that were unknown when the budget was approved. Staff will request additional transfers in the second portion of the fiscal year.

BUDGETARY CONSIDERATIONS: Total transfer amount \$7,479,360- Sheet attached

STRATEGIC PLANNING:

Prioritized: X YES ____NO

*High-Performing Organization/Exception Professional Services ____

*Great Place to Live/Expanded Quality of Life Amenities X

*Dynamic Town/Strong Sense of Community ____

*More Beautiful/Vibrant Community ____

BOARD/COMMISSION ACTIONS: Council approved the FY24 budget on March 28, 2023.

STAFF RECOMMENDATION: Staff recommends approval.

RESPONSIBLE STAFF/CONTACT INFORMATION:

Marcia Woodke, Finance Director, 515-986-3036, mwoodke@grimesiowa.gov

Prepared by: Marcia Woodke

Return to: Marcia Woodke

RESOLUTION 12-0423 APPROVING FISCAL YEAR 2023-2024 TRANSFERS

Grimes Resolution No. 12-0423

WHEREAS, the City Council did approve the fiscal year 2023-2024 budget; and

WHEREAS, the fiscal year 2023-2024 budget did include transfers between funds; and

WHEREAS, the City Finance Director recommends the following fiscal year 2023-2024 transfers for the Library Fund, debt payments, and various listed projects;

\$67,182 from the Equipment Replacement Fund to the Building Access Project

\$541,951 from the General Fund to the Library Fund

\$490,125 from the General Fund to the Special Census Project

\$350,102 from the GrimesPlex Fund to the Debt Service Fund

\$5,000,000 from the General Fund to the GrimesPlex Project

\$1,000,000 from the General Fund to the Library Building Project

\$30,000 from the Water Fund to the Water Sinking Debt Fund

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, that the City Finance Director is directed to make the listed transfers.

PASSED and APPROVED on December 12, 2023.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk

From/Out	Exhibit A Fall Transfers FY24 To/In	Amount	Amount	
399-910-6910		\$ 67,182.00		Transfer into Building Access Project
	373-910-4830		\$ 67,182.00	Transfer from equipment replacement-proj #330 closed FY23
001-910-6910		\$ 541,951.00		Transfer from General Fund into Library operating fund 1/2 year
	002-910-4830		\$ 541,951.00	Transfer in from General Fund
001-910-6910		\$ 490,125.00		Transfer from General Fund to Census prepayment
	301-910-4830		\$ 490,125.00	Transfer in from General Fund
367-910-6910		\$ 350,102.00		Transfer from GrimesPlex First 1/2 year interest payment on bonds
	200-910-4830		\$ 350,102.00	Transfer in from GrimesPlex
001-910-6910		\$ 5,000,000.00		Transfer from General Fund to GrimesPlex Project
	367-910-4830		\$ 5,000,000.00	Transfer in from General Fund
001-910-6910		\$ 1,000,000.00		Transfer from General Fund to Library building project
	350-910-4830		\$ 1,000,000.00	Transfer in from General Fund
600-910-6910		\$ 30,000.00		Transfer from Water fund to sinking-newly issued debt interest
	602-910-4830		\$ 30,000.00	Transfer from Water fund
TOTAL FALL FY24 TRANSFERS		\$ 7,479,360.00	\$ 7,479,360.00	

CITY COUNCIL COMMUNICATION
Meeting Date: 12/12/2023

AGENDA ITEM: Equipment Transactions

BACKGROUND: The City of Grimes Public Works Department is requesting the purchase of new equipment pursuant to the FY24 budget.

BUDGETARY CONSIDERATIONS: The requested equipment purchases were budgeted for in the FY 2024-2025 budget utilizing Sole Source pricing. 4-Row 21' Tip N' Roll Bleachers is needed for the new Grimes Plex to allow spectators and visitors a place to sit while attending various events. The tip n' roll feature of the bleacher will allow flexibility to move and use the bleachers in different locations for many different events. Kay Park was the only vendor we found that offered a 4-row at the 21' length with the tip n' roll feature, thus sole source will be utilized for this transaction.

STRATEGIC PLANNING:

Prioritized: ☒ YES ☐ NO

*High-Performing Organization/Exception Professional Services ☒

*Great Place to Live/Expanded Quality of Life Amenities ☐

*Dynamic Town/Strong Sense of Community ☐

*More Beautiful/Vibrant Community ☐

BOARD/COMMISSION ACTIONS: Approved equipment purchases in the FY24 budget.

STAFF RECOMMENDATION: Approval

RESPONSIBLE STAFF/CONTACT INFORMATION:

Kevin Hensley, Public Works Director, 515-986-9636, khensley@grimesiowa.gov

Prepared by: Olivia DeYoung

Return to: Kevin Hensley

RESOLUTION 12-0523 APPROVING EQUIPMENT TRANSACTIONS PURSUANT TO FY24
BUDGET

Grimes Resolution No. 12-0523

WHEREAS, the Parks and Recreation Department has budgeted for and planned certain equipment purchases; and

WHEREAS, the City's Purchasing Policy as adopted prescribes the solicitation of quotes, state bid, or the utilization of a purchasing consortium and the proposed acquisitions meet those policy requirements; and

WHEREAS, equipment and contractor lead time is becoming increasingly difficult to schedule purchases and services; and

WHEREAS, the Parks and Recreation Director recommends the following equipment acquisitions:

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, the following acquisitions including add-ons and labor are hereby approved:

Equipment Description	Use	Cost
4-Row 21' Tip N' Roll Bleachers	Grimes Plex	\$35,270.50

Budgeted funds are hereby authorized to be disbursed and staff are hereby authorized to carry out and execute any action or instrument necessary to fulfill the provisions of this resolution.

PASSED and APPROVED on December 12, 2023.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk



Kay Park Recreation

Making People Places, People Friendly Since 1954

Sales@kaypark.com; www.kaypark.com
1301 Pine Street
Janesville, IA 50647-1028
Phone: 800-553-2476; Fax: 319-987-2127

Sales Quote

Page 1 of 1

Quote ID: 08282304IA
Quote Date: 08/28/2023
Date Printed: 12/05/2023
Prepared By: GRAY, MARILEE

CTYGRI

Quote To: CITY OF GRIMES
101 NE HARVEY ST
GRIMES, IA 50111

Ship To: CITY OF GRIMES
300 SOUTH JAMES ST
GRIMES, IA 50111

Contact: ALEX MILLER
Phone: 515-208-5822
Fax:
E-Mail: amiller@grimesiowa.gov
PREVCUST
CITYOF

Carrier: KAY
Payment Terms: Net 30 Days
b 24 Hour Call Ahead
Liftgate
.. Residential Delivery

Item	Model and Description (Below)	Color Information (If Applicable)	List Price	Disc (%)	Net Price	Qty	Item Total
1.	BLA4A21TR 4 ROW ALUMINUM BLEACHER FRAMES W/ 21' ALUM. PLANKING & TIP & ROLL FEATURE		\$3,343.00	15.00 %	\$2,841.55	12	\$34,098.60

Total Weight: 5928 Lbs.

Est. 4 to 5 weeks ARO to ship. NOTE: IA SALES TAX CAN BE REMOVED IF WE ARE GIVEN A VALID TAX EXEMPT FORM FROM THE STATE OF IOWA.** Thank you for the opportunity to quote! ~Marilee~ **12/05/23 - meg - Quote still valid through 12/31/23** Thank you!**

Sub-Total: \$34,098.60
Shipping/Handling: \$785.00
Tax If Applicable: \$2,386.90
Total Amount: \$37,270.50

Freight charges do not include off loading unless liftgate is checked.

Freight charges may vary due to fuel surcharges.

Site preparation and assembly not included.

Due to volatile material costs quotes are only good for 15 days.

Sales tax has been added based on the Ship To state. It can be removed with a valid sales tax exemption.

CITY COUNCIL COMMUNICATION
Meeting Date: 12/12/2023

AGENDA ITEM: Resolution To Make a One-Time Water and Sewer Adjustment for a Customer

BACKGROUND: The City council approved Resolution #01-1623, Water and Sewer Adjustment Policy, on January 24, 2023. On November 21, 2023, utility customer Yessica Paucar submitted a Water/Sewer Adjustment form and all relevant documentation to the Utility Billing Manager. Mrs. Paucar meets the criteria for receiving an adjustment on water and sewer charges due to a leak, and the subsequent repairs made to correct the issue.

BUDGETARY CONSIDERATIONS: An adjustment of \$265.24 for water and \$206.34 for sewer is recommended for the utility account of Yessica Paucar

STRATEGIC PLANNING:

Prioritized: ☒ YES ☐ NO

*High-Performing Organization/Exception Professional Services ☒

*Great Place to Live/Expanded Quality of Life Amenities ☐

*Dynamic Town/Strong Sense of Community ☐

*More Beautiful/Vibrant Community ☐

BOARD/COMMISSION ACTIONS: Council approval of the adjustment of Yessica Paucar's utility account.

STAFF RECOMMENDATION: Staff Recommends approval

RESPONSIBLE STAFF/CONTACT INFORMATION:

Marcia Woodke, Finance Director, 515-986-3036, mwoodke@grimesiowa.gov

Prepared by: Kathy Steele

Return to: Marcia Woodke

RESOLUTION 12-0623 To Make a One-Time Water and Sewer Adjustment For a Customer

Grimes Resolution No. 12-0623

WHEREAS, on January 24 2023, the Grimes City Council approved Resolution 01-1623 adopting a Water/Sewer Adjustment Policy to encourage residents to make prompt repairs and/or provide a permanent solution for water loss and/or increased sewer charges, and

WHEREAS, City Staff has determined that Yessica Paucar has met the criteria set forth in the Water/Sewer Adjustment Policy, and

WHEREAS, City Staff Recommends an adjustment to Yessica Paucar's utility bill in the amount of \$265.24 for water charges and \$206.34 for sewer charges, and

WHEREAS, the City Council of Grimes does approve the adjustment of Yessica Paucar's utility account.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, the water and sewer adjustment for Yessica Paucar's utility account is approved.

PASSED and APPROVED on December 12, 2023.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk

CITY OF GRIMES

WATER/SEWER ADJUSTMENT FORM

If your request is granted, this is a one (1) time only adjustment per customer/family.

Form must be filled out completely and receipts provided to support the issue has been resolved.
Consideration will not be given when information is missing and/or receipts are not provided.

Date of Request	<u>11/21/23</u>
Date Incident Discovered	<u>10/15/23</u>
Address of Incident	<u>[REDACTED]</u>
Owner or Tenant #1	<u>Victor paucar</u>
Last 4 of Social Security #	<u>[REDACTED]</u>
Phone Number	<u>[REDACTED]</u>
Owner or Tenant #2	<u>Yessica paucar</u>
Last 4 of Social Security #	<u>[REDACTED]</u>
Phone Number	<u>[REDACTED]</u>

Below please provide a description of the issue and the action taken to resolve the issue in a permanent manner.

we didn't know bathroom toilet was doing noise
and my daughter didn't realize so we shut off the
valves and my husband ~~buy~~ bought the tools and
fix it.

I/We attest the information provided is true and accurate and understand that if this request is granted,
I/We will not be provided this opportunity again.

Signature #1

Victor Paucar

Signature #2

Yessica

/Pauca							
Date	Consumption		Bill date w/leak	Consumption Billed	Amount over 5408.33 gal		
11/1/2022	7000		11/1/2023	31400	25991.67		
12/1/2022	8800		12/1/2023	26100	20691.67		
1/1/2023	4400		Total		46683.33		
2/1/2023	4900						
3/1/2023	5600						
4/1/2023	5500						
5/1/2023	5900		Dollar amount over average consumption/Water 10.72 per 1000, Sewer 8.84 per 1000				
6/1/2023	4500		Water	500.45	2/1/23 Bill	Water ExciseTax	Total Adjustment
7/1/2023	4300			250.23	Amount to Credit	15.01	265.24
8/1/2023	4300		Sewer	412.68			
9/1/2023	5100			206.34	Amount to Credit	Not taxed	206.34
10/1/2023	4600						
	64900						
						Total Credit	471.58
Average Consumpt	5408.33						
			Per Policy- adjustment for half of consumption over average				
					Total Water Adj.	250.23	
					Total Water Tax Adj.	15.01	
					Total Sewer Adj.	206.34	
						471.58	

CITY COUNCIL COMMUNICATION
Meeting Date: 12/12/2023

AGENDA ITEM: Resolution Setting a Time and Place for a Public Hearing on the First Amendment to the Fiscal Year 2023-2024 Budget

BACKGROUND: The City is required to hold a hearing when proposing to amend the budget. The attached notice will be published in January 2024. The proposed first amendment for the fiscal year 2023-2024 budget will provide for the expenditure of additional funds for property and casualty insurance, capital projects, the 28E with Johnston for the fire department, additional bond principal and interest, and a new sleeping trailer for the fire department. These expenses were realized after the approval of the budget in March 2023. The City will also make additional transfers from reserve funds to capital projects and into debt service funds.

BUDGETARY CONSIDERATIONS: \$13,260,735 in additional expenses and \$6,937,409 in additional transfers are included in the amendment.

STRATEGIC PLANNING:

Prioritized: X YES ____ NO

*High-Performing Organization/Exception Professional Services ____

*Great Place to Live/Expanded Quality of Life Amenities X

*Dynamic Town/Strong Sense of Community ____

*More Beautiful/Vibrant Community ____

BOARD/COMMISSION ACTIONS: The budget was approved and adopted on March 28, 2023.

STAFF RECOMMENDATION: Staff recommends approval

RESPONSIBLE STAFF/CONTACT INFORMATION:

Marcia Woodke, Finance Director, 515-986-3036, mwoodke@grimesiowa.gov

Prepared by: Marcia Woodke

Return to: Marcia Woodke

RESOLUTION 12-0723 SETTING A TIME AND PLACE FOR A PUBLIC HEARING ON THE
FIRST AMENDMENT TO THE FISCAL YEAR 2023-2024 BUDGET

Grimes Resolution No. 12-0723

WHEREAS, the City Council of the City of Grimes, Iowa (the "City") desires to consider the proposed first amendment to the fiscal year 2023-2024 budget; and,

WHEREAS, a public hearing upon the proposed first amendment to the fiscal year 2023-2024 budget shall be held and a time and place for the hearing thereon should be fixed.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa:

That a public hearing be held by the Grimes City Council on the proposed first amendment to the fiscal year 2023-2024 budget at the Grimes Community Center, 410 SE Main Street, Grimes, Iowa, at 5:30 p.m. on the 23rd day of January 2024, at which time the City Council will consider any objections to the proposed budget amendment.

1. That the City Clerk shall publish notice of said hearing, the same being attached hereto, which publication shall be made in a legal newspaper of general circulation in the City, which publication shall not be less than 10 (10) and not more than twenty (20) days before the date set for hearing.

PASSED and APPROVED on December 12, 2023.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk

NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET				
City of GRIMES Fiscal Year July 1, 2023 - June 30, 2024				
The City of GRIMES will conduct a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2024				
Meeting Date/Time: 1/23/2024 05:30 PM		Contact: Marcia Woodke		Phone: (515) 986-3036
Meeting Location: Grimes Community Center 410 SE Main St Grimes, IA 50111				
There will be no increase in taxes. Any residents or taxpayers will be heard for or against the proposed amendment at the time and place specified above. A detailed statement of: additional receipts, cash balances on hand at the close of the preceding fiscal year, and proposed disbursements, both past and anticipated, will be available at the hearing. Budget amendments are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult https://dom.iowa.gov/local-gov-appeals .				
REVENUES & OTHER FINANCING SOURCES		Total Budget as Certified or Last Amended	Current Amendment	Total Budget After Current Amendment
Taxes Levied on Property	1	13,175,110	0	13,175,110
Less: Uncollected Delinquent Taxes - Levy Year	2	0	0	0
Net Current Property Tax	3	13,175,110	0	13,175,110
Delinquent Property Tax Revenue	4	0	0	0
TIF Revenues	5	6,519,924	0	6,519,924
Other City Taxes	6	2,722,440	0	2,722,440
Licenses & Permits	7	503,300	0	503,300
Use of Money & Property	8	1,388,758	500,000	1,888,758
Intergovernmental	9	3,367,714	20,000	3,387,714
Charges for Service	10	13,832,603	0	13,832,603
Special Assessments	11	0	0	0
Miscellaneous	12	532,626	347,760	880,386
Other Financing Sources	13	34,200,500	0	34,200,500
Transfers In	14	15,719,548	6,937,409	22,656,957
Total Revenues & Other Sources	15	91,962,523	7,805,169	99,767,692
EXPENDITURES & OTHER FINANCING USES				
Public Safety	16	6,509,912	1,459,254	7,969,166
Public Works	17	3,353,308	0	3,353,308
Health and Social Services	18	8,000	0	8,000
Culture and Recreation	19	3,350,082	6,000	3,356,082
Community and Economic Development	20	3,657,068	30,825	3,687,893
General Government	21	2,211,087	43,000	2,254,087
Debt Service	22	6,407,557	701,531	7,109,088
Capital Projects	23	47,730,510	10,990,125	58,720,635
Total Government Activities Expenditures	24	73,227,524	13,230,735	86,458,259
Business Type/Enterprise	25	12,422,362	30,000	12,452,362
Total Gov Activities & Business Expenditures	26	85,649,886	13,260,735	98,910,621
Transfers Out	27	15,719,548	6,937,409	22,656,957
Total Expenditures/Transfers Out	28	101,369,434	20,198,144	121,567,578
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	-9,406,911	-12,392,975	-21,799,886
Beginning Fund Balance July 1, 2023	30	57,308,946	16,499,955	73,808,901
Ending Fund Balance June 30, 2024	31	47,902,035	4,106,980	52,009,015
Explanation of Changes: The city realized a larger beginning fund balance as various capital projects were not as far into completion as planned. The city has to increase the budget for expenses in those projects for this fiscal year. The city will need to expend additional monies for the 28E agreement for the Fire department and a replacement sleeping trailer that were not budgeted. The city has new debt service payments for issuances after the budget completion and transfers to move funds into the correct accounts for the payments. The city will transfer into capital project funds from the general fund reserves to defray additional borrowing. The budget is being increased for liability insurance expense, per notification from insurers. The city has increased expected revenue for donations to the library building project and interest on investments.				

CITY COUNCIL COMMUNICATION
Meeting Date: 12/12/2023

AGENDA ITEM: Resolution Designating the Official Depositories for 2024 & 2025

BACKGROUND: The city is required to designate the official depositories for city funds. We currently reevaluate every two years. Staff included additional institutions and updated maximum limits for current institutions. With the cities' growth, we receipt more dollars and have increased payables, creating the need for higher capacity limits.

BUDGETARY CONSIDERATIONS: This will not affect the budget.

STRATEGIC PLANNING:

Prioritized: X YES ____NO

*High-Performing Organization/Exception Professional Services X

*Great Place to Live/Expanded Quality of Life Amenities ____

*Dynamic Town/Strong Sense of Community ____

*More Beautiful/Vibrant Community ____

BOARD/COMMISSION ACTIONS: Council approved the 2022 & 2023 Resolution in November 2021.

STAFF RECOMMENDATION: Staff recommends approval.

RESPONSIBLE STAFF/CONTACT INFORMATION:

Marcia Woodke, Finance Director, 515-986-3036, mwoodke@grimesiowa.gov

Prepared by: Marcia Woodke

Return to: Marcia Woodke

RESOLUTION 12-0823 DESIGNATING THE OFFICIAL DEPOSITORIES FOR 2024 & 2025

Grimes Resolution No. 12-0823

WHEREAS, the City of Grimes is required to choose financial depositories for City of Grimes funds in conformance with all applicable provisions of Iowa Code 452 and 453 (1983), as amended by 1984 Iowa Act, S.F.2220; AND

WHEREAS, the following list of financial institutions meets these criteria and are presented for consideration:

Depository Name/ Location of Home Office/ Maximum Balance in effect under this resolution

Bankers Trust	Des Moines, IA	\$ 60,000,000.00
City State Bank	Norwalk, IA	\$ 35,000,000.00
IPAIT	Johnston, IA	\$ 60,000,000.00
Raccoon Valley Bank	Dallas Center, IA	\$ 35,000,000.00
Midwest Heritage Bank	West Des Moines, IA	\$ 10,000,000.00
Green State Credit Union	North Liberty, IA	\$ 10,000,000.00
Community Choice C U	Johnston, IA	\$ 10,000,000.00
Vision Bank	West Des Moines, IA	\$ 5,000,000.00
Central Bank	Storm Lake, IA	\$ 10,000,000.00

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, that these financial institutions are hereby designated official depositories for 2024 and 2025; AND

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, that the City Administrator and/or Finance Director is hereby authorized to deposit City of Grimes funds in an amount not to exceed the maximum approved for each respective designated financial institution.

PASSED and APPROVED on December 12, 2023.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk

CITY COUNCIL COMMUNICATION
Meeting Date: 12/12/2023

AGENDA ITEM: Personnel Transactions

BACKGROUND: This resolution authorizes such matters as are in the regular course of the HR Department's business, such as compensation adjustments for employees who have completed a six-month probationary period with appropriate performance review, consistent with the compensation policy; job description creation and/or amendment, consistent with City Council policy; and related matters.

BUDGETARY CONSIDERATIONS: These positions were included in the previously approved budget FY23.

STRATEGIC PLANNING:

Prioritized: ☒ YES ☐ NO

*High-Performing Organization/Exception Professional Services ☒

*Great Place to Live/Expanded Quality of Life Amenities ☐

*Dynamic Town/Strong Sense of Community ☐

*More Beautiful/Vibrant Community ☐

BOARD/COMMISSION ACTIONS:

STAFF RECOMMENDATION: Staff recommends that the City Council approves the resolution.

RESPONSIBLE STAFF/CONTACT INFORMATION:

Erik Fisk, Director Human Resources, 515-986-3036, efisk@grimesiowa.gov

Prepared by: Tammy Johnson

Return to: Tammy Johnson

RESOLUTION 12-0923 PERSONNEL TRANSACTIONS

Grimes Resolution No. 12-0923

WHEREAS, the City Administrator recommends the following additions, removals and/or amendments to the payroll.

Section 1. For completing the probationary period and receiving appropriate performance review, Street Technician, Alfonso Flores-Garcia is entitled to an adjustment of pay to an hourly rate of \$26.0941, effective November 15, 2023.

Section 2. For completing the probationary period and receiving appropriate performance review, Code Enforcement Officer, Jordan Lang, is entitled to an adjustment of pay to an hourly rate of \$30.7721, effective November 1, 2023.

Section 3. That the job description for Economic Development Director, which is attached hereto and incorporated herewith as Exhibit "A," is approved and authorized, at the Director Salary Range otherwise adopted by the City as set forth "Adjusting Employee Compensation and Approving Salary Ranges for Fiscal Year 2024," of \$113,068.87 to \$153,366.21.

Section 4. That the description for designation for City Administrator, which is attached hereto and incorporated herewith as Exhibit "B," is approved and authorized, at the Salary Range of \$15,000 - \$19,000.

Section 5. That Alex Pfaltzgraff, Development Services Director, is hereby appointed with the annual Assistant City Administrator designation for the calendar year of 2024.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, _____.

PASSED and APPROVED on December 12, 2023.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk

City of Grimes Job Description
Council Approval: December 12, 2023

Title: Economic Development Director

Department/Location: Development Services, Grimes Community Complex

FLSA/Pay Status: Exempt

Hourly/Annual Pay: \$113,068.87 - \$153,366.21

Reports to: City Administrator or designee

Position Overview:

Under the general direction of the City Administrator or designee, the Economic Development Director will implement and manage all economic development programs, including business attraction, job growth, tax base expansion, and urban renewal. This position will also provide direct input to Development Services Department staff as it relates to new development and redevelopment opportunities, capital improvement project planning, and changes to ordinances and other regulations.

Essential Functions:

(Description of Duty: Do not include if less than 5% of time unless essential. Be specific without giving explicit instructions on how to perform. Use accurate adjectives and only duties current to the position.)

Prepares, updates and implements the City's Economic Development Action Plan, including managing the City's financial incentive programs by monitoring regional and national trends to make City's plan and programs attractive for development.

Administers, builds and coordinates the business and tourism expansion program, with local and regional stakeholders.

Responds to developer and business inquiries on available land, buildings, development opportunities or development proposals within Grimes and negotiates on the City's behalf for all development projects.

Manages the Urban Renewal Plan and Program and prepares Tax Increment Finance calculations related to projects.

Provides tax and public benefit analyses on potential projects and assists with the implementation of public and private redevelopment projects.

Cooperates with the City's Marketing & Communication Department to develop and communicate the City's economic development message and maintains City's website with information on available land and lots in Grimes.

Attends and participates in community, regional, and governmental meetings and functions as may be identified in furthering the City's economic development objectives.

Performs related work as required and assigned.

Qualifications:

Education/Experience: Bachelor's degree in business, public administration, finance/accounting, urban planning, economic development, or similar field and related experience. Five years of experience and increasing responsibilities in property development, economic development or community development fields. Equivalent combinations of education and experience will also be considered.

Licenses/Certifications:

Valid driver's license with access to transportation with insurance at required state levels to conduct business throughout the relevant areas.

CEcD certification preferred, but not required. Preference also given to candidates with interest, desire, and qualifications to pursue certification under the City's generous training/certification program.

Skills:

Experience negotiating development agreements and financial incentives. Experience interpreting legal documents and agreements relating to real estate; preparing/presenting written and oral reports/documents; strong time and project management skills in a collaborative work environment, and strong written and oral communication skills.

Knowledge:

Comprehensive understanding of the principles, processes, and strategies/techniques of economic development in the local government environment (particularly in the Des Moines metro/regional area), including the issues of infrastructure, demographics, economic trends, analysis, forecasts and impacts.

Comprehensive understanding of the fundamentals of real estate marketing and terminology/concepts relating to the sale, lease, and development of commercial and industrial sites and buildings.

General to intermediate understanding of the principles, processes and strategies/techniques of finance, construction project management, planning, zoning and urban renewal.

Working Conditions and Physical Requirements:

Mostly sedentary office work with occasional light work requirements to lift or carry up to 25 pounds.

Ability to speak, hear, and see to share information, receive instructions, and complete tasks using a computer screen and typical office equipment including printers/copiers, telephones and similar, with or without modifications.

Ability to function productively in a standard office environment accessing cabinets, shelving, work areas, with occasional ability to navigate rough/uneven terrain in seasonal weather conditions on development or construction sites, with occasional exposure to construction noise and dust.

The City of Grimes is an Equal Opportunity Employer. This job description reflects the administration's assignment of essential functions, and nothing herein restricts the administration's right to assign duties and responsibilities to this job at any time. This job description is not a contract for employment.

City of Grimes Job Description
Council Approval: December 12, 2023

Title: Assistant City Administrator (*designation only*)*

Department/Location: Varies

FLSA/Pay Status: status is an employment at-will *designation only*, assigned to exempt, Director-level employees on an annual basis, made at the City Administrator's discretion subject to City Council approval

Hourly/Annual Pay: \$15,000/annually, to increase at the rate of \$1,000/year for a five-year term, beginning on the first day of the fiscal year following one year of service

Reports to: City Administrator

Position Overview:

This designation is an annually appointed status only, designed to reflect those additional responsibilities deemed important by the City Council and providing for compensation in recognition of those duties. The designation must be approved annually and does not continue beyond the year of appointment without Council action.

Under the general direction of the City Administrator, the Assistant City Administrator provides professional management support and guidance to assigned Departments and activities. This role aligns with the policies and goals of the City Administrator and City Council, facilitates effective leadership, and positions the City to meet current and future community needs.

Essential Functions:

(Description of Duty: Do not include if less than 5% of time unless essential. Be specific without giving explicit instructions on how to perform. Use accurate adjectives and only duties current to the position.)

Assists oversight of Economic Development to ensure strategic alignment with City goals.

Supports the City Administrator in overall city administration in the areas of strategic planning, policy implementation, and decision-making processes.

Coordinates across departments to contribute to strategic and capital improvement planning.

Represents the City and City Administrator at meetings, events, and functions in City Administrator's absence.

Analyzes and recommends city projects, policies, and initiatives to the City Administrator and City Council.

Participates in developing and administering the City's operational budget and capital improvement program.

Leads community engagement efforts addressing issues impacting neighborhoods or community segments.

Works with City staff to address and solve citizen issues, concerns, and problems and reports outcomes to the City Administrator.

Performs related work as required and assigned.

Qualifications:

Bachelor's degree in Public Administration, Business Administration, Economic Development, or related field (Master's preferred). Minimum of five years of experience in municipal government at a senior managerial or executive level. Knowledge of public administration, finance, and economic development practices.

RESOLUTION 12-1023 APPROVING STATE OF IOWA ALCOHOL LICENSES

Grimes Resolution No. 12-1023

WHEREAS, the Grimes City Code 5-1-4 states the City Council shall either approve or disapprove the issuance of liquor licenses or retail wine and beer permits;

WHEREAS, after consideration by the City Council the City Clerk shall forward such decision to the Iowa Alcoholic Beverage Division for further action;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, The attached (Exhibit A) Alcohol Licenses shall be approved.

PASSED and APPROVED on December 12, 2023.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk

Council Meeting December 12, 2023

ABD License Renewal

1. **Pour Choices: 1895 SE Grimes Blvd-** Class C Retail Alcohol License, Outdoor Service
2. **Mustang Grill: 213 SE Main-** Class C Retail Liquor License, Outdoor Service
3. **Spirits Liquor-1 109 SE 1st Street** – Class E. Retail Alcohol License- Owner Ship Change.



**ALCOHOLIC BEVERAGE LICENSE
STAFF APPROVAL FORM**

Establishment Name: Mustang Grill

Establishment Address: 213 SE Main Street

License Class: ☒ Class C Retail Alcohol License

Privileges: ☒ Outdoor Service ☐ Catering ☐ New ☐ Renewal ☒

Fire Department Approval

Fire Inspection Date: 11/22/23

Approval: Yes ☒ No ☐

Reason for not approving: _____

Fire Marshal Signature: Jim Clark Fire Chief

Building Department Approval -NA

Approval: Yes ☐ No ☐

Reason for not approving: _____

Building Official Signature: _____

Planning Approval -NA

Approval: Yes ☐ No ☐

Reason for not approving: _____

Planning Signature: _____



**ALCOHOLIC BEVERAGE LICENSE
STAFF APPROVAL FORM**

Establishment Name: Pour Choices

Establishment Address: 1895 SE Grimes Blvd.

License Class: **X Class C Retail Alcohol License**

Privileges: **Outdoor Service** Catering New Renewal **X**

Fire Department Approval

Fire Inspection Date: 11/22/23

Approval: Yes ☒ No ☐

Reason for not approving: _____

Fire Marshal Signature: Jim Clark Fire Chief

Building Department Approval -NA

Approval: Yes ☐ No ☐

Reason for not approving: _____

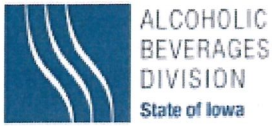
Building Official Signature: _____

Planning Approval -NA

Approval: Yes ☐ No ☐

Reason for not approving: _____

Planning Signature: _____



Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
ABC, LLC	Spirit Liquor-1	(515) 288-3188		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
109 1st StreetGovernors District		Grimes	Polk	50111
MAILING ADDRESS	CITY	STATE	ZIP	
109 1st StreetGovernors District	Grimes	Iowa	50111	

Contact Person

NAME	PHONE	EMAIL
MARIA RUBI	(515) 288-3188	maria@communitycpa.com

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
	Class E Retail Alcohol License	12 Month	Submitted to Local Authority
TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS	
Dec 1, 2023	Nov 30, 2024		
SUB-PERMITS			
Class E Retail Alcohol License			
PRIVILEGES			



State of Iowa

Alcoholic Beverages Division

Status of Business

BUSINESS TYPE

Limited Liability Company

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Rajen Chhetri	Des Moines	Iowa	50320	OWNER	100.00	Yes

Insurance Company Information

INSURANCE COMPANY

POLICY EFFECTIVE DATE

POLICY EXPIRATION DATE

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE
DATE

OUTDOOR SERVICE EXPIRATION
DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE
DATE

TEMP TRANSFER EXPIRATION
DATE

CITY COUNCIL COMMUNICATION
Meeting Date: 12/12/2023

AGENDA ITEM: Resolution Approving Consent and Agreement for Improvements within overland flowage easement for Lot 11 in Beaverbrooke Pointe Plat 2.

BACKGROUND: The owner of 1408 NE Polk Drive has requested approval to install a fence within the overland flowage easement on the subject property. The installation of the fence has been reviewed by city staff and it has been determined that the installation will not affect the city's ability to maintain the overland flowage easement.

BUDGETARY CONSIDERATIONS: N/A

STRATEGIC PLANNING:

Prioritized: NO

BOARD/COMMISSION ACTIONS: Approve overland flowage easement for Beaverbrooke Pointe Plat 2.

STAFF RECOMMENDATION: Staff recommends approval of the Resolution Approving Consent and Agreement for Improvements within overland flowage easement for Lot 11 in Beaverbrooke Pointe Plat 2.

RESPONSIBLE STAFF/CONTACT INFORMATION:

Molly Mannel, Assistant Planner, 515-986-4050, mmannel@grimesiowa.gov

Prepared by: Molly Mannel, Assistant Planner

Return to: Molly Mannel, Assistant Planner

RESOLUTION 12-1123 Approving Consent and Agreement for Improvements Within Overland Flowage
Easement for Lot 11 in Beaverbrooke Pointe Plat 2 - 1408 NE Polk Drive

Grimes Resolution No. 12-1123

WHEREAS, the owners of Lot 11 in Beaverbrooke Pointe Plat 2 in the City of Grimes, Iowa (the "Property") have submitted to the City of Grimes a Consent and Agreement for Improvements within overland flowage easement to permit the installation of a fence within the easement area on the Property; and

WHEREAS, the City desires to accept the Consent and Agreement for Improvements within the overland flowage easement.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, that the Consent and Agreement for Improvements within overland flowage easement ("Consent and Agreement") regarding Lot 11 in Beaverbrooke Pointe Plat 2, is hereby accepted and approved by the City Council of the City of Grimes, that the Mayor is hereby authorized to execute such Consent and Agreement on behalf of the City, and the City Clerk to attest to his signature, and that the City Clerk is hereby authorized and directed to file the Consent and Agreement with the Polk County Recorder.

PASSED and APPROVED on December 12, 2023.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk

Preparer Information: Alex Pfaltzgraff, 101 NE Harvey St, Grimes, Iowa 50111 Phone (515) 986-3036
Taxpayer Information: City of Grimes 101 NE Harvey Street, Grimes, IA 50111 (515) 986-3036
Return to: Rochelle Williams, City Clerk, City of Grimes, 101 NE Harvey St, Grimes, Iowa 50111

CONSENT AND AGREEMENT FOR IMPROVEMENTS

This CONSENT AND AGREEMENT FOR IMPROVEMENTS (“Agreement”) is entered into by and between, Presley Dowell (collectively, the “Property Owners”) and the City of Grimes, Iowa, a municipal corporation (hereinafter called “City”):

1. **PROPERTY DESCRIPTION.** Property Owners own that property legally described as:

Lot 11 of Beaverbrooke Pointe Plat 2 (1408 NE Polk Dr), an Official Plat, now included in and forming a part of the City of Grimes, Polk County, Iowa (“Property”).
2. **EXISTING EASEMENT.** The Property Owner or Property Owner’s predecessor in title, granted that certain storm sewer and overland flowage easement, dated July 31, 2018 recorded on August 13, 2018, in Book 17036, Page 553 in the real property records of Polk County, Iowa (the “Easement”) to the City, which prohibited the erection of any fence or other structure within the easement areas described therein (the “Easement Area”) without the prior written consent of the City.
3. **IMPROVEMENTS.** The Property Owners desire to install a fence on the Property, the exact nature and scope of which is described on Exhibit A, attached hereto and incorporated herein (the “Improvement”), which encroaches into the Easement Area, and the City has agreed to consent to the installation of the Improvement within the Easement Area, subject to the conditions set forth in this Agreement.
4. **CITY CONSENT TO INSTALLATION OF IMPROVEMENTS.** The City hereby consents to the installation of the Improvement as described herein within the Easement Area, provided that the Property Owners install and maintain the Improvement such that the Improvement does not impede the use and enjoyment of the Easement Area by the City as outlined in the Easement. Notwithstanding the foregoing, the Property shall

obtain all necessary licenses and approvals for the installation of the Improvement pursuant to City Ordinances.

5. MAINTENANCE AND LIABILITY. The Property Owners acknowledge and agree that in the event that the City exercises its rights under the Easement, including the rights to construct, reconstruct, repair, replace, enlarge, inspect and maintain the Improvement, the City's duty of restoration for the Easement Area shall be limited to grading and one seeding grass. In no event shall the City shall be responsible for any reconstruction, replacement, repair or maintenance of the fence or any improvements or structure located within the Easement Area, as the result of any activity, including, but not limited to, damage or destruction of the Property Owners' improvement by the City, City Employees, or City Contractors in connection with work in the Easement Area. Except as a result of the gross negligence or intentional misconduct of the City or City Employees, the Property Owners shall indemnify, defend and hold harmless the City from and against any loss or damage to the Property or liability from any claim by the Property Owners or any third party by reason of the construction, installation, use or maintenance of the Improvements.
6. NO OTHER CHANGE. Except as amended herein, each and every term, condition, warranty and provision of the Easement shall remain in full force and effect, and such are hereby ratified, confirmed and approved by the parties hereto.
7. TERMINATION. If the Improvement is destroyed or removed and not replaced with an identical structure to the one defined by Exhibit A within three months, or if the Improvement is replaced with a different structure which is not authorized by the City, this Agreement shall automatically terminate, and the City may file notice of the termination in the records of the Office of the County Recorder. Failure by the City to file such notice shall not be interpreted as approval or further consent by the City, and shall not impact the validity of the termination.
8. RUNS WITH THE LAND. This Agreement shall be deemed to run with the land and shall be binding on the Property Owners and on the Property Owners' heirs, successors and assigns.
9. APPROVAL BY CITY COUNCIL. This Agreement shall not be binding until it has received the final approval and acceptance by the City Council by Resolution which approval and acceptance shall be noted on this Agreement by the City Clerk.

The Property Owners do HEREBY COVENANT with the City that (i) the Property Owners hold said real estate described in this Agreement by title in fee simple; (ii) that the Property Owners have good and lawful authority to convey the same; and (iii) the Property Owners covenant to WARRANT AND DEFEND the said premises against the claims of all persons whomsoever.

Words and phrases herein, including acknowledgment hereof, shall be construed as in the singular or plural number, and as masculine or feminine gender, according to the context.

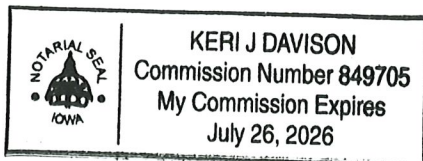
Signed this 20 day of November, 2023

PROPERTY OWNERS


Presley Dowell

STATE OF IOWA)
) SS
COUNTY OF POLK)

On this 20 day of November, 2023 before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Presley Dowell, to me known to be the identical person named in and who executed the foregoing instrument, and acknowledged that the person executed the instrument as the voluntary act of the person.




Notary Public in and for the
State of Iowa

My Commission expires 7/26/2026

CITY OF GRIMES

By: _____
Scott Mikkelsen, Mayor

Attest:

Rochelle Williams
City Clerk

STATE OF IOWA)
) SS
COUNTY OF POLK)

On this ____ day of _____, 20__, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Scott Mikkelsen and Rochelle Williams, to me personally known, and, who, being by me duly sworn, did say that they are the Mayor and the City Clerk, respectively, of the City of Grimes, Iowa; that the seal affixed to the foregoing instrument is the corporate seal of the corporation, and that the instrument was signed and sealed on behalf of the corporation, by authority of its City Council, as contained in Resolution No. _____ adopted by the City Council, under Roll Call of the City Council on the ____ day of _____, 20__, and that Scott Mikkelsen and Rochelle Williams acknowledged the execution of the instrument to be their voluntary act and deed and the voluntary act and deed of the corporation, by it voluntarily executed.

Notary Public in and for the
State of Iowa

My Commission expires _____

EXHIBIT A

EASEMENT AREA

A 6' ornamental fence has been proposed to be constructed in ana detention easement on Lot 11 of Beaverbrooke Pointe Plat 2 (1408 NE Polk Dr), in accordance to permit number FN-23-094.

CITY COUNCIL COMMUNICATION
Meeting Date: 12/12/2023

AGENDA ITEM: Resolution Approving Consent and Agreement for Improvements Within Detention Easement and Storm Sewer Easement for Lot 24 in Beaverbrooke West Plat 9 - 1513 NW Prairie Creek Drive

BACKGROUND: The owner of 1513 NW Prairie Creek Drive has requested approval to install a fence within the detention easement and storm sewer easement on the subject property. The installation of the fence has been reviewed by city staff and it has been determined that the installation will not affect the city's ability to maintain the detention easement and storm sewer easement.

BUDGETARY CONSIDERATIONS: N/A

STRATEGIC PLANNING:

Prioritized: NO

BOARD/COMMISSION ACTIONS: Approve detention easement and storm sewer easement for Beaverbrooke West Plat 9.

STAFF RECOMMENDATION: Staff recommends approval of the Resolution Approving Consent and Agreement for Improvements within the detention easement and storm sewer easement for Lot 24 in Beaverbrooke West Plat 9.

RESPONSIBLE STAFF/CONTACT INFORMATION:

Molly Mannel, Assistant Planner, 515-986-4050, mmannel@grimesiowa.gov

Prepared by: Molly Mannel, Assistant Planner

Return to: Molly Mannel, Assistant Planner

RESOLUTION 12-1223 APPROVING CONSENT AND AGREEMENT FOR IMPROVEMENTS
WITHIN DETENTION EASEMENT AND STORM SEWER EASEMENT FOR LOT 24 IN
BEAVERBROOKE WEST PLAT 9 - 1513 NW PRAIRIE CREEK DRIVE

Grimes Resolution No. 12-1223

WHEREAS, the owners of Lot 24 in Beaverbrooke West Plat 9 in the City of Grimes, Iowa (the "Property") have submitted to the City of Grimes a Consent and Agreement for Improvements within detention easement and storm sewer easement to permit the installation of a fence within the easement area on the Property; and

WHEREAS, the City desires to accept the Consent and Agreement for Improvements within detention easement and storm sewer easement.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, that the Consent and Agreement for Improvements within detention easement and storm sewer easement ("Consent and Agreement") regarding Lot 24 in Beaverbrooke West Plat 9, is hereby accepted and approved by the City Council of the City of Grimes, that the Mayor is hereby authorized to execute such Consent and Agreement on behalf of the City, and the City Clerk to attest to his signature, and that the City Clerk is hereby authorized and directed to file the Consent and Agreement with the Polk County Recorder.

PASSED and APPROVED on December 12, 2023.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk

Preparer Information: Alex Pfaltzgraff, 101 NE Harvey St, Grimes, Iowa 50111 Phone (515)986-3036
Return to: Rochelle Williams, City Clerk, City of Grimes, 101 NE Harvey St, Grimes, Iowa 50111

CONSENT AND AGREEMENT FOR IMPROVEMENTS

This CONSENT AND AGREEMENT FOR IMPROVEMENTS (“Agreement”) is entered into by and between Keith Summerton, a married man (collectively, the “Property Owners”) and the City of Grimes, Iowa, a municipal corporation (hereinafter called “City”):

1. **PROPERTY DESCRIPTION.** Property Owners own that property legally described as:

Lot 24 of Beaverbrooke West Plat Nine (1513 NW Prairie Creek Drive),
an Official Plat, now included in and forming a part of the City of Grimes,
Polk County, Iowa (“Property”).
2. **EXISTING EASEMENT.** Keith Summerton or Property Owner’s predecessor in title, granted that certain storm sewer easement, dated November 25, 2013, recorded on November 26, 2013, in Book 15039, Page 117, and detention easement, dated November 25, 2013, November 26, 2013, in Book 15039, Page 142, recorded on in the real property records of Polk County, Iowa (the “Easement”) to the City, which prohibited the erection of any fence or other structure within the easement areas described therein (the “Easement Area”) without the prior written consent of the City.
3. **IMPROVEMENTS.** The Property Owners desire to install a fence on the Property, the exact nature and scope of which is described on Exhibit A, attached hereto and incorporated herein (the “Improvement”), which encroaches into the Easement Area, and the City has agreed to consent to the installation of the Improvement within the Easement Area, subject to the conditions set forth in this Agreement.
4. **CITY CONSENT TO INSTALLATION OF IMPROVEMENTS.** The City hereby consents to the installation of the Improvement as described herein within the Easement Area, provided that the Property Owners install and maintain the Improvement such that the Improvement does not impede the use and enjoyment of

the Easement Area by the City as outlined in the Easement. Notwithstanding the foregoing, the Property shall obtain all necessary licenses and approvals for the installation of the Improvement pursuant to City Ordinances.

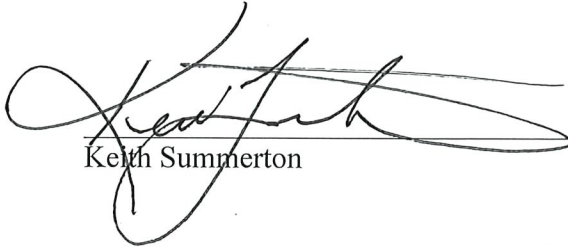
5. MAINTENANCE AND LIABILITY. The Property Owners acknowledge and agree that in the event that the City exercises its rights under the Easement, including the rights to construct, reconstruct, repair, replace, enlarge, inspect and maintain the Improvement, the City's duty of restoration for the Easement Area shall be limited to grading and one seeding grass. In no event shall the City shall be responsible for any reconstruction, replacement, repair or maintenance of the fence or any improvements or structure located within the Easement Area, as the result of any activity, including, but not limited to, damage or destruction of the Property Owners' improvement by the City, City Employees, or City Contractors in connection with work in the Easement Area. Except as a result of the gross negligence or intentional misconduct of the City or City Employees, the Property Owners shall indemnify, defend and hold harmless the City from and against any loss or damage to the Property or liability from any claim by the Property Owners or any third party by reason of the construction, installation, use or maintenance of the Improvements.
6. NO OTHER CHANGE. Except as amended herein, each and every term, condition, warranty and provision of the Easement shall remain in full force and effect, and such are hereby ratified, confirmed and approved by the parties hereto.
7. TERMINATION. If the Improvement is destroyed or removed and not replaced with an identical structure to the one defined by Exhibit A within three months, or if the Improvement is replaced with a different structure which is not authorized by the City, this Agreement shall automatically terminate, and the City may file notice of the termination in the records of the Office of the County Recorder. Failure by the City to file such notice shall not be interpreted as approval or further consent by the City, and shall not impact the validity of the termination.
8. RUNS WITH THE LAND. This Agreement shall be deemed to run with the land and shall be binding on the Property Owners and on the Property Owners' heirs, successors and assigns.
9. APPROVAL BY CITY COUNCIL. This Agreement shall not be binding until it has received the final approval and acceptance by the City Council by Resolution which approval and acceptance shall be noted on this Agreement by the City Clerk.

The Property Owners do HEREBY COVENANT with the City that (i) the Property Owners hold said real estate described in this Agreement by title in fee simple; (ii) that the Property Owners have good and lawful authority to convey the same; and (iii) the Property Owners covenant to WARRANT AND DEFEND the said premises against the claims of all persons whomsoever.

Words and phrases herein, including acknowledgment hereof, shall be construed as in the singular or plural number, and as masculine or feminine gender, according to the context.

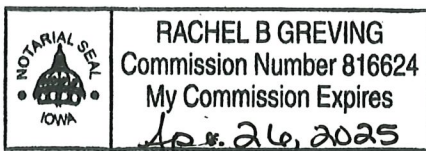
Signed this 30th day of November, 2023

PROPERTY OWNERS


Keith Summerton

STATE OF IOWA)
) SS
COUNTY OF Polk)

On this 30th day of November, 2023 before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Keith Summerton to me known to be the identical person named in and who executed the foregoing instrument, and acknowledged that the person executed the instrument as the voluntary act of the person.




Notary Public in and for the
State of Iowa

My Commission expires Apr. 26, 2025

CITY OF GRIMES

By: _____
Scott Mikkelsen, Mayor

Attest:

Rochelle Williams
City Clerk

STATE OF IOWA)
) SS
COUNTY OF POLK)

On this ____ day of _____, 20__, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Scott Mikkelsen and Rochelle Williams, to me personally known, and, who, being by me duly sworn, did say that they are the Mayor and the City Clerk, respectively, of the City of Grimes, Iowa; that the seal affixed to the foregoing instrument is the corporate seal of the corporation, and that the instrument was signed and sealed on behalf of the corporation, by authority of its City Council, as contained in Resolution No. _____ adopted by the City Council, under Roll Call of the City Council on the ____ day of _____, 20__, and that Scott Mikkelsen and Rochelle Williams acknowledged the execution of the instrument to be their voluntary act and deed and the voluntary act and deed of the corporation, by it voluntarily executed.

Notary Public in and for the
State of Iowa

My Commission expires _____

EXHIBIT A

EASEMENT AREA

A 4' chainlink fence has been proposed to be constructed in an detention easement on Lot 24 of Beaverbrooke West Plat Nine (1513 NW Prairie Creek Drive), in accordance to permit number FN-23-093.

RESOLUTION 12-1323 APPROVING PAYMENTS FOR PROFESSIONAL SERVICES

Grimes Resolution No. 12-1323

WHEREAS, the City of Grimes has identified the need to retain consultants for professional services;

WHEREAS, the consultants have agreed to provide a scope of work for the City;

WHEREAS, the consultants have completed all or portions of the scope of work and are requesting payment of those services;

WHEREAS, the requests for payments have been reviewed and approved by City staff as due and payable;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, the professional payments that are listed shall be approved as submitted.

PASSED and APPROVED on December 12, 2023.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk



699 Walnut Street, Suite 2000
Des Moines, IA 50309
Telephone: 515-288-6041
Federal ID. No 42-0643980

November 22, 2023

City of Grimes, Iowa
Grimes City Hall
P. O. Box 457
Grimes, IA 50111

Invoice: 323302
Client: 176170
Matter: 0101
Billing Attorney: TIH

001-640-6411

INVOICE SUMMARY

For Professional Services Rendered through October 31, 2023

RE: City Of Grimes - General

Total Professional Services	\$ 16,943.50
Total Costs	<u>\$ 85.16</u>
TOTAL CURRENT INVOICE	\$ 17,028.66



699 Walnut Street, Suite 2000
Des Moines, IA 50309
Telephone: 515-288-6041
Federal ID. No 42-0643980

November 22, 2023

Grimes, Iowa, City of
City of Grimes
Grimes City Hall
101 N. Harvey St
Grimes, IA 50111

Invoice: 323301
Client: 176170
Matter: 0016
Billing Attorney: TIH

378-150-6411

INVOICE SUMMARY

For Professional Services Rendered through October 31, 2023

RE: Hope K Farms, LLC (Fire Station Lot Purchase)

Total Professional Services	\$ 705.00
Total Costs	<u>\$.00</u>
TOTAL CURRENT INVOICE	\$ 705.00



699 Walnut Street, Suite 2000
Des Moines, IA 50309
Telephone: 515-288-6041
Federal ID. No 42-0643980

November 22, 2023

Grimes, Iowa, City of
City of Grimes
Grimes City Hall
101 N. Harvey St
Grimes, IA 50111

Invoice: 323300
Client: 176170
Matter: 0015
Billing Attorney: TIH

369-210-6730

INVOICE SUMMARY

For Professional Services Rendered through October 31, 2023

**RE: JDS Real Estate Investments, LLC (Right-of-way Acquisition - SE 11th St. / S.
James St. Improvements)**

Total Professional Services	\$ 581.50
Total Costs	<u>\$ 356.00</u>
TOTAL CURRENT INVOICE	\$ 937.50



699 Walnut Street, Suite 2000
Des Moines, IA 50309
Telephone: 515-288-6041
Federal ID. No 42-0643980

November 22, 2023

Grimes, Iowa, City of
City of Grimes
Grimes City Hall
101 N. Harvey St
Grimes, IA 50111

Invoice: 323299
Client: 176170
Matter: 0014
Billing Attorney: TIH

381-810-6411

INVOICE SUMMARY

For Professional Services Rendered through October 31, 2023

RE: Nobel, Joann Bohrofen and Bohrofen Farms, Inc.

Total Professional Services	\$ 2,117.50
Total Costs	<u>\$.00</u>
TOTAL CURRENT INVOICE	\$ 2,117.50



699 Walnut Street, Suite 2000
Des Moines, IA 50309
Telephone: 515-288-6041
Federal ID. No 42-0643980

November 22, 2023

Grimes, Iowa, City of
City of Grimes
Grimes City Hall
101 N. Harvey St
Grimes, IA 50111

Invoice: 323298
Client: 176170
Matter: 0010
Billing Attorney: TIH

379-210-6411

INVOICE SUMMARY

For Professional Services Rendered through October 31, 2023

RE: M-KEDS, LTD. - Right of Way Purchase

Total Professional Services	\$ 460.50
Total Costs	<u>\$.00</u>
TOTAL CURRENT INVOICE	\$ 460.50



699 Walnut Street, Suite 2000
Des Moines, IA 50309
Telephone: 515-288-6041
Federal ID. No 42-0643980

November 22, 2023

City of Grimes, Iowa
101 N. Harvey St.
Grimes, IA 50111

Invoice: 323297
Client: 176170
Matter: 0009
Billing Attorney: TIH

001-150-6411

INVOICE SUMMARY

For Professional Services Rendered through October 31, 2023

RE: Firefighters Union Matters

Total Professional Services	\$ 1,551.00
Total Costs	<u>\$.00</u>
TOTAL CURRENT INVOICE	\$ 1,551.00



699 Walnut Street, Suite 2000
Des Moines, IA 50309
Telephone: 515-288-6041
Federal ID. No 42-0643980

November 22, 2023

Grimes, Iowa, City of
City of Grimes
Grimes City Hall
101 N. Harvey St
Grimes, IA 50111

Invoice: 323296
Client: 176170
Matter: 0004
Billing Attorney: TIH

INVOICE SUMMARY

For Professional Services Rendered through October 31, 2023

RE: EBH Inc., et al. - 19th Street Sewer Extension Project

Total Professional Services	\$ 195.00
Total Costs	<u>\$ 323.40</u>
TOTAL CURRENT INVOICE	\$ 518.40



699 Walnut Street, Suite 2000
Des Moines, IA 50309
Telephone: 515-288-6041
Federal ID. No 42-0643980

December 6, 2023

City of Grimes
101 NE Harvey St.
Grimes, IA 50111

Invoice: 323959
Client: 176170
Matter: 0011
Billing Attorney: TIH

INVOICE SUMMARY

For Professional Services Rendered through November 30, 2023

RE: St. Peters Lutheran Church - Right-of-Way Acquisition

Total Professional Services	\$ 134.50
Total Costs	<u>\$ 600.00</u>
TOTAL CURRENT INVOICE	\$ 734.50



699 Walnut Street, Suite 2000
Des Moines, IA 50309
Telephone: 515-288-6041
Federal ID. No 42-0643980

December 6, 2023

City of Grimes, Iowa
Grimes City Hall
P. O. Box 457
Grimes, IA 50111

Invoice: 323302
Client: 176170
Matter: 0101
Billing Attorney: TIH

INVOICE SUMMARY

For Professional Services Rendered through October 31, 2023

RE: City Of Grimes - General

Total Professional Services	\$ 9,493.00
Total Costs	<u>\$.00</u>
TOTAL CURRENT INVOICE	\$ 9,493.00



699 Walnut Street, Suite 2000
Des Moines, IA 50309
Telephone: 515-288-6041
Federal ID. No 42-0643980

December 6, 2023

City of Grimes, Iowa
101 N. Harvey St.
Grimes, IA 50111

Invoice: 323297
Client: 176170
Matter: 0009
Billing Attorney: TIH

INVOICE SUMMARY

For Professional Services Rendered through October 31, 2023

RE: Firefighters Union Matters

Total Professional Services	\$ 2,561.50
Total Costs	<u>\$.00</u>
TOTAL CURRENT INVOICE	\$ 2,561.50



chad@christensenddevelopment.com

Invoice Total \$2,640.00

Chad Rasmussen
Christensen Development
506 3rd Street Suite 300
Des Moines, IA 50309

October 30, 2023
Invoice No: 19004284.01 - 2
Project #:
PO #:
Contract #:
Work Order #:

Project 19004284.01 Christensen Development / Des Moines, IA / Grimes Public Library Cx
Fixed Fee \$22,400 Including Expenses

Professional Services from October 01, 2023 to October 29, 2023

Fee

Phase	Fee	%	Fee Earned	Previous Billing	Current Billing
CX - Construction	10,560.00	75.00	7,920.00	5,280.00	2,640.00
CX - Testing	6,720.00	0.00	0.00	0.00	0.00
CX - Occupancy	5,120.00	0.00	0.00	0.00	0.00
Total Fee	22,400.00		7,920.00	5,280.00	2,640.00
Total Fee					2,640.00
Total this Invoice					<u>\$2,640.00</u>

Please direct any questions to accountsreceivable@imegcorp.com. If you would like to pay your invoice by credit card, please click on the hyperlink below. Please note, this is available for US clients only. You may also find a 'Pay Now' button on our website at imegcorp.com.

Click here to [Pay via credit card](#).

** For payments by check, please reference invoice number on remittance stub and mail to:

IMEG
623 26th Avenue
Rock Island, IL 61201

Approved by Chad Rasmussen

NOTICE TO U.S. CUSTOMERS PAYING WITH CREDIT CARD:

Effective October 1, 2023, IMEG imposes a surcharge of 3% when paying with a credit card, which is not greater than our cost of acceptance. The adjustment will appear on your receipt. We do not surcharge debit cards. Any payments made with a debit card, check/cash, or ACH will not include a surcharge.

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: Grimes Plex
Contractor: Civil Design Advantage
Address: 4121 NW Urbandale Drive, Urbandale, Iowa 50322
Finance Budget Code: 367-470-6407 **Finance Project #**
Vendor Project or Invoice #: **PO #**
Original Contract Date: March 22, 2022 **Vendor #** 1243

Date of Council Meeting: December 12, 2023 **PAYMENT REQUEST #** 13
PAYMENT PERIOD: From: September 4, 2023 Through: September 3, 2023

Contract Summary

Original Contract Amount:	\$	178,900.00	
Net change by Change Orders:	\$	484,145.00	
Contract Amount to Date: (line 1 ± 2)	\$	663,045.00	
Total completed and stored to date:	\$	573,079.90	
Retainage: 0 % of Completed Work:	\$	-	
Total Earned less Retainage:	\$	573,079.90	
Less previous applications for payment:	\$	517,497.16	
SUBTOTAL	\$		55,582.74

OTHER CHARGES (Attach an itemized list) \$ -

CURRENT PAYMENT DUE \$ 55,582.74

Balance to finish, including retainage: \$ 89,965.10

Contract Time Remaining (If applicable) - Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval:

Firm Name

Signature

Date

Engineer / Consultant Approval:

Civil Design Advantage

Firm Name

Signature

12/4/2023

Date

City of Grimes Staff Approval:

Signature

12-5-23

Date

City of Grimes Council Approval:

Council 12-12-23

Signature

Date

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department

E-mail: mahrens@grimesiowa.gov Phone: (515) 986-4050 Fax: (515) 986-4480

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	May 24, 2022	\$ 12,171.27
2	June 28, 2022	\$ 26,623.03
3	August 9, 2022	\$ 26,447.25
4	September 13, 2022	\$ 99,482.25
5	November 22, 2022	\$ 79,855.13
6	January 24, 2023	\$ 41,333.65
7	April 11, 2023	\$ 30,093.92
8	May 9, 2023	\$ 22,215.41
9	May 23, 2023	\$ 49,688.87
10	June 13, 2023	\$ 37,747.94
11	August 22, 2023	\$ 61,806.67
12	September 26, 2023	\$ 30,031.77
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26		
27		
28		
29		
30		
31		
32		
33		
34		
35		

Previous Applications for Payment

No.	Date	Amount
36		
37		
38		
39		
40		
41		
42		
43		
44		
45		
46		
47		
48		
49		
50		
51		
52		
53		
54		
55		
56		
57		
58		
59		
60		
61		
62		
63		
64		
65		
66		
67		
68		
69		
70		

TOTAL \$ 517,497.16

Record of Change Orders

No.	Date	Amount
1	October 11, 2022	\$ 28,015.00
2	November 8, 2022	\$ 456,130.00
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		

TOTAL \$ 484,145.00

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	March 22, 2022
Original Contract Time:	
Added by Change Order:	
Contract Time to Date:	-
Time Used to Date:	
Contract Time Remaining:	-

Invoice

Civil Design Advantage LLC
4121 NW Urbandale Drive
Urbandale, Iowa 50322
(515) 369-4400

City of Grimes
Alex Pfaltzgraff
410 SE Main Street, Suite 102
Grimes, IA 50111

November 13, 2023
Project No: 2202.086
Invoice No: 43133

Project 2202.086 City of Grimes - Grimes Plex
Professional Services from September 4, 2023 through November 5, 2023

Task	102	Topographic Survey	Total this Task	0.00
------	-----	--------------------	------------------------	-------------

Task	201	Concept Refinement	Total this Task	0.00
------	-----	--------------------	------------------------	-------------

Task	203	SWMP	Total this Task	0.00
------	-----	------	------------------------	-------------

Task	205	SWPPP	Total this Task	0.00
------	-----	-------	------------------------	-------------

Task	230	Estimate Construction Costs	Total this Task	0.00
------	-----	-----------------------------	------------------------	-------------

Task	235	Lions Park Concept
------	-----	--------------------

Professional Personnel

	Hours	Rate	Amount	
Project Manager 6	13.00	147.00	1,911.00	
Total Labor				1,911.00
			Total this Task	\$1,911.00

Task	302	Hope Plat 4 CD Rev	Total this Task	0.00
------	-----	--------------------	------------------------	-------------

Task	306	Easement Plat Preparation	Total this Task	0.00
------	-----	---------------------------	------------------------	-------------

Task	401	Site Plan Revisions	Total this Task	0.00
------	-----	---------------------	------------------------	-------------

Task	402	Site Plan Revisions - Buildings	Total this Task	0.00
------	-----	---------------------------------	------------------------	-------------

Task	404	Turf Revisions
------	-----	----------------

Professional Personnel

	Hours	Rate	Amount
Engineer 2	10.00	102.00	1,020.00

Project	2202.086	City of Grimes - Grimes Plex			Invoice	43133
Senior Technician			60.00	147.00	8,820.00	
Total Labor						9,840.00
				Total this Task		\$9,840.00
Task	405	Bullpen and Batting Cage Revisions				
Professional Personnel						
			Hours	Rate	Amount	
Senior Technician			57.00	147.00	8,379.00	
Total Labor						8,379.00
				Total this Task		\$8,379.00
Task	501	Project Development and Coordination				
				Total this Task		0.00
Task	503	Color Rendering				
Professional Personnel						
			Hours	Rate	Amount	
Senior Technician			8.50	147.00	1,249.50	
Total Labor						1,249.50
				Total this Task		\$1,249.50
Task	504	Project Manual				
				Total this Task		0.00
Task	505	Bidding Services				
				Total this Task		0.00
Task	506	Bid Letting Services				
				Total this Task		0.00
Task	507	Major Addendum				
				Total this Task		0.00
Task	508	Pre-Construction Meetings				
				Total this Task		0.00
Task	601	Construction Staking				
Professional Personnel						
			Hours	Rate	Amount	
Technician 1			17.50	58.00	1,015.00	
Technician 4			1.50	93.00	139.50	
Technician 5			2.50	104.00	260.00	
Technician 6			.50	113.00	56.50	
Technician 8			18.50	134.00	2,479.00	
Total Labor						3,950.00
				Total this Task		\$3,950.00
Task	603	Construction Administration				
Professional Personnel						
			Hours	Rate	Amount	
Engineer 8			126.00	172.00	21,672.00	
Total Labor						21,672.00

Project	2202.086	City of Grimes - Grimes Plex	Invoice	43133
---------	----------	------------------------------	---------	-------

Total this Task **\$21,672.00**

Task 604 Construction Observation

Professional Personnel

	Hours	Rate	Amount	
Technician 1	2.50	58.00	145.00	
Technician 4	81.50	93.00	7,579.50	
Total Labor				7,724.50
Total this Task				\$7,724.50

Task 605 Record Drawings

Total this Task **0.00**

Task 613 Shop Drawing Review

Total this Task **0.00**

Task 701 Geotechnical Investigation

Total this Task **0.00**

Task 702 Electrical Design

Total this Task **0.00**

Task 703 Sub-consultant - IMEG Construction

Total this Task **0.00**

Task 704 Sub-consultant - Barrel Age Productions

Total this Task **0.00**

Task 998 Permits & Fees

Total this Task **0.00**

Task 999 Reimbursable Expenses

Reimbursable Expenses

Employee Mileage Reimb				
9/30/2023	Mileage	130.0 miles @ 0.655	85.15	
Total Reimbursables			85.15	85.15

Unit Billing

9/5/2023	Mileage	1,178.0 miles @ 0.655	771.59	
Total Units			771.59	771.59
Total this Task				\$856.74

Billing Limits

	Current	Prior	To-Date
Total Billings	55,582.74	517,497.16	573,079.90
Limit			663,045.00
Remaining			89,965.10

Total this Invoice **\$55,582.74**

Project Manager Joshua Trygstad

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: CIWW Assistance and ASR System Evaluation
Contractor: McClure Engineering Company
Address: 1360 NW 121st Street, Clive, Iowa 50325
Finance Budget Code: 600-810-6490 **Finance Project #**
Vendor Project or Invoice #: 2023000795-000 **PO #**
Original Contract Date: June 27, 2023 **Vendor #** 2830

Date of Council Meeting: December 12, 2023 **PAYMENT REQUEST #** 5
PAYMENT PERIOD: From: October 29, 2023 Through: November 25, 2023

Contract Summary

Original Contract Amount:	\$	50,000.00	
Net change by Change Orders:	\$	-	
Contract Amount to Date: (line 1 ± 2)	\$	50,000.00	
Total completed and stored to date:	\$	25,496.36	
Retainage: 5 % of Completed Work:			
Total Earned less Retainage:	\$	25,496.36	
Less previous applications for payment:	\$	21,672.61	
SUBTOTAL	\$		3,823.75

OTHER CHARGES (Attach an itemized list) \$ -

CURRENT PAYMENT DUE \$ 3,823.75

Balance to finish, including retainage: \$ 24,503.64

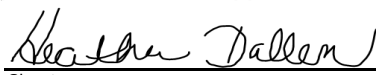
Contract Time Remaining (If applicable) - Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval: McClure Engineering Company
Firm Name

Signature Date

Engineer / Consultant Approval: McClure Engineering Company
Firm Name

Signature:  Date: December 4, 2023

City of Grimes Staff Approval:  Date: 12-5-23
Signature

City of Grimes Council Approval: Council 12-12-23
Signature Date

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department

E-mail: mahrens@grimesiowa.gov **Phone:** (515) 986-4050 **Fax:** (515) 986-4480

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	August 22, 2023	\$ 14,512.00
2	September 26, 2023	\$ 2,739.36
3	October 24, 2023	\$ 3,712.50
4	November 28, 2023	\$ 708.75
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26		
27		
28		
29		
30		
31		
32		
33		
34		
35		

Previous Applications for Payment

No.	Date	Amount
36		
37		
38		
39		
40		
41		
42		
43		
44		
45		
46		
47		
48		
49		
50		
51		
52		
53		
54		
55		
56		
57		
58		
59		
60		
61		
62		
63		
64		
65		
66		
67		
68		
69		
70		

TOTAL \$ 21,672.61

Record of Change Orders

No.	Date	Amount
1		
2		
3		
4		
5		
6		
12/12/2023		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		

TOTAL \$ -

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	June 27, 2023
Original Contract Time:	
Added by Change Order:	
Contract Time to Date:	-
Time Used to Date:	
Contract Time Remaining:	-



1360 NW 121st Street
Clive, IA 50325

Matt Ahrens
City of Grimes, IA
101 Northeast Harvey Street
Grimes, IA 50111

November 30, 2023
Project No: 2023000795-000
Invoice No: 149351
Due Date: December 30, 2023

Project 2023000795-000 City of Grimes - CIWW Assistance

Professional Services from October 29, 2023 to November 25, 2023

Phase 1 CIWW Assistance

	Hours	Rate	Amount
Principal	4.00	270.00	1,080.00
Totals	4.00		1,080.00
Total Labor			1,080.00
Total this Phase			\$1,080.00

Phase 2 ASR Evaluation

	Hours	Rate	Amount
Engineer I	4.00	125.00	500.00
Engineer IV	4.00	215.00	860.00
Principal	4.50	270.00	1,215.00
Totals	12.50		2,575.00
Total Labor			2,575.00
Total this Phase			\$2,575.00

Phase 3 Project Administration

	Hours	Rate	Amount
Project Coordinator	1.25	135.00	168.75
Totals	1.25		168.75
Total Labor			168.75
Total this Phase			\$168.75

	Current	Prior	To-Date
Fees	0.00	0.00	0.00
Contract Limit (not-to-exceed)			50,000.00
Contract Limit Remaining			50,000.00
Total Due this Invoice			\$3,823.75

Project	2023000795-000	City of Grimes - CIWW Assistance	Invoice	149351
---------	----------------	----------------------------------	---------	--------

Outstanding Invoices

Number	Date	Balance
148466	10/31/2023	708.75
Total		708.75

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: Phase 1A Water System Improvements
Contractor: McClure Engineering Company
Address: 1360 NW 121st Street, Clive, Iowa 50325
Finance Budget Code: 374-810-6407 **Finance Project #**
Vendor Project or Invoice #: 148794, 148863, 148865, 148867 **PO #**
Original Contract Date: August 23, 2022 **Vendor #** 2830

Date of Council Meeting: December 12, 2023 **PAYMENT REQUEST #** 16
PAYMENT PERIOD: From: October 29, 2023 Through: November 25, 2023

Contract Summary

Original Contract Amount:	\$	1,168,650.00	
Net change by Change Orders:	\$	461,500.00	
Contract Amount to Date: (line 1 ± 2)	\$	1,630,150.00	
Total completed and sotred to date:	\$	866,622.84	
Retainage: 5 % of Completed Work:			
Total Earned less Retainage:	\$	866,622.84	
Less previous applications for payment:	\$	839,157.24	
SUBTOTAL	\$		27,465.60

OTHER CHARGES (Attach an itemized list) \$ -

CURRENT PAYMENT DUE \$ 27,465.60

Balance to finish, including retainage: \$ 763,527.16

Contract Time Remaining (If applicable) - Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval:

Firm Name

Signature

Date

Engineer / Consultant Approval:

McClure Engineering Co

Firm Name

Signature

December 4, 2023

Date

City of Grimes Staff Approval:

Signature

12-5-23

Date

City of Grimes Council Approval:

Council 12-12-23

Signature

Date

Submit to:

Matt Ahrens, P.E. - City Engineer - Engineering Department

E-mail:

mahrens@grimesiowa.gov

Phone:

(515) 986-4050

Fax:

(515) 986-4480

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	September 27, 2022	\$ 9,533.25
2	October 25, 2022	\$ 69,899.99
3	November 22, 2022	\$ 79,736.54
4	December 27, 2022	\$ 42,120.02
5	January 24, 2023	\$ 69,644.61
6	February 14, 2023	\$ 79,545.35
7	March 23, 2023	\$ 80,719.55
8	April 25, 2023	\$ 102,195.11
9	May 23, 2023	\$ 45,750.47
10	June 27, 2023	\$ 76,818.83
11	July 25, 2023	\$ 76,239.09
12	August 22, 2023	\$ 31,601.15
13	September 26, 2023	\$ 32,613.69
14	October 24, 2023	\$ 25,947.21
15	November 28, 2023	\$ 16,792.38
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26		
27		
28		
29		
30		
31		
32		
33		
34		
35		

Previous Applications for Payment

No.	Date	Amount
36		
37		
38		
39		
40		
41		
42		
43		
44		
45		
46		
47		
48		
49		
50		
51		
52		
53		
54		
55		
56		
57		
58		
59		
60		
61		
62		
63		
64		
65		
66		
67		
68		
69		
70		

TOTAL \$ 839,157.24

Record of Change Orders

No.	Date	Amount
1	August 22, 2023	\$ 461,500.00
2		
3		
4		
5		
6		
12-Dec-23		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		

TOTAL \$ 461,500.00

Contract Time Remaining

Contract Period:	<u>Working Days</u>
Original Contract Date:	<u>August 23, 2022</u>
Original Contract Time:	<u></u>
Added by Change Order:	<u></u>
Contract Time to Date:	<u>-</u>
Time Used to Date:	<u></u>
Contract Time Remaining:	<u>-</u>



1360 NW 121st Street
Clive, IA 50325

Matt Ahrens
City of Grimes, IA
101 Northeast Harvey Street
Grimes, IA 50111

November 30, 2023
Project No: 0000211186-040
Invoice No: 149277
Due Date: December 30, 2023

Project 0000211186-040 Grimes Phase 1A Water System Improvements Ground Storage Reservoir

Professional Services from October 29, 2023 to November 25, 2023

Phase 303 SRF Loan Administration

	Hours	Rate	Amount	
Project Manager III	1.50	230.00	345.00	
Project Coordinator	1.50	135.00	202.50	
Totals	3.00		547.50	
Total Labor				547.50
Total this Phase				\$547.50

Phase 600 Construction Contract Administration

	Hours	Rate	Amount	
Project Manager I	8.00	185.00	1,480.00	
Engineer I	12.00	125.00	1,500.00	
Engineer II	1.00	155.00	155.00	
Engineer V	4.00	285.00	1,140.00	
Principal	1.00	270.00	270.00	
Project Manager III	17.00	230.00	3,910.00	
Totals	43.00		8,455.00	
Total Labor				8,455.00

Consultants

Krishna Engineering Consultants, Inc.			888.33	
Total Consultants			888.33	888.33
Total this Phase				\$9,343.33

Phase 651 Resident Project Representative

	Hours	Rate	Amount	
Project Manager I	14.00	185.00	2,590.00	
On Site Representative I	1.00	115.00	115.00	
Totals	15.00		2,705.00	
Total Labor				2,705.00

Reimbursable Expenses

R - Per Diem			6.41	
Total Reimbursables			6.41	6.41

Project	0000211186-040	Grimes Phase 1A Ground Storage Reservoir	Invoice	149277
---------	----------------	--	---------	--------

Mileage (.655/.50 p/mile)

87.13

Total this Phase \$2,798.54

Phase 700 Construction Survey

	Hours	Rate	Amount	
Project Manager I	6.00	185.00	1,110.00	
Crew Chief	2.50	135.00	337.50	
Totals	8.50		1,447.50	
Total Labor				1,447.50
Total this Phase				\$1,447.50

Phase 851 Project Administration

	Hours	Rate	Amount	
Project Manager III	.50	230.00	115.00	
Project Coordinator	.50	135.00	67.50	
Totals	1.00		182.50	
Total Labor				182.50
Total this Phase				\$182.50

	Current	Prior	To-Date	
Total Billings	14,319.37	297,263.78	311,583.15	
Contract Limit (not-to-exceed)			613,100.00	
Contract Limit Remaining			301,516.85	
Total Due this Invoice				\$14,319.37

Outstanding Invoices

Number	Date	Balance
148794	10/31/2023	8,036.76
Total		8,036.76



1360 NW 121st Street
Clive, IA 50325

Matt Ahrens
City of Grimes, IA
101 Northeast Harvey Street
Grimes, IA 50111

November 30, 2023
Project No: 0000211186-010
Invoice No: 149415
Due Date: December 30, 2023

Project 0000211186-010 Grimes Phase 1A Water System Improvements 19th Street Tower Interconnect Water Main

Professional Services from October 29, 2023 to November 25, 2023

Phase 303 SRF Loan Administration

	Hours	Rate	Amount
Project Manager III	2.50	230.00	575.00
Project Coordinator	2.50	135.00	337.50
Totals	5.00		912.50
Total Labor			912.50

	Current	Prior	To-Date
Total Billings	912.50	1,895.00	2,807.50
Contract Limit (not-to-exceed)			30,000.00
Contract Limit Remaining			27,192.50
Total this Phase			\$912.50

Phase 600 Construction Contract Administration

	Hours	Rate	Amount
Engineer I	4.50	125.00	562.50
Principal	1.50	270.00	405.00
Project Manager III	6.25	230.00	1,437.50
Project Coordinator	1.00	135.00	135.00
Totals	13.25		2,540.00
Total Labor			2,540.00

	Current	Prior	To-Date
Total Billings	2,540.00	19,429.92	21,969.92
Contract Limit (not-to-exceed)			90,000.00
Contract Limit Remaining			68,030.08
Total this Phase			\$2,540.00

Phase 651 Resident Project Representative

	Hours	Rate	Amount
Project Manager I	6.00	185.00	1,110.00

Project	0000211186-010	Grimes Phase 1A 19th St Water Main	Invoice	149415
---------	----------------	------------------------------------	---------	--------

On Site Representative I	1.00	115.00	115.00	
Totals	7.00		1,225.00	
Total Labor				1,225.00

Mileage (.655/.50 p/mile)

29.48

	Current	Prior	To-Date	
Total Billings	1,254.48	0.00	1,254.48	
Contract Limit (not-to-exceed)			20,000.00	
Contract Limit Remaining			18,745.52	
	Total this Phase			\$1,254.48

Phase 700 Construction Survey

	Hours	Rate	Amount	
Project Manager I	.75	185.00	138.75	
Crew Chief	19.00	135.00	2,565.00	
Crew Member	5.00	95.00	475.00	
Totals	24.75		3,178.75	
Total Labor				3,178.75

Mileage (.90 p/mile)

180.00

	Current	Prior	To-Date	
Total Billings	3,358.75	508.10	3,866.85	
Contract Limit (not-to-exceed)			15,000.00	
Contract Limit Remaining			11,133.15	
	Total this Phase			\$3,358.75
	Total Due this Invoice			\$8,065.73

Outstanding Invoices

Number	Date	Balance
148863	10/31/2023	2,033.82
Total		2,033.82



1360 NW 121st Street
Clive, IA 50325

Matt Ahrens
City of Grimes, IA
101 Northeast Harvey Street
Grimes, IA 50111

November 30, 2023
Project No: 0000211186-030
Invoice No: 149416
Due Date: December 30, 2023

Project 0000211186-030 Grimes Phase 1A Water System Improvements N James Street Feeder Main

Professional Services from October 29, 2023 to November 25, 2023

Phase 303 SRF Loan Administration

	Hours	Rate	Amount	
Project Coordinator	1.50	135.00	202.50	
Totals	1.50		202.50	
Total Labor				202.50

	Current	Prior	To-Date	
Total Billings	202.50	537.50	740.00	
Contract Limit (not-to-exceed)			30,000.00	
Contract Limit Remaining			29,260.00	
Total this Phase				\$202.50

Phase 600 Construction Contract Administration

	Hours	Rate	Amount	
Project Manager I	6.00	185.00	1,110.00	
Engineer I	12.50	125.00	1,562.50	
Principal	.50	270.00	135.00	
Project Manager III	2.50	230.00	575.00	
Project Coordinator	.25	135.00	33.75	
Totals	21.75		3,416.25	
Total Labor				3,416.25

Reimbursable Expenses

Meals			110.63	
Lodging			204.51	
Car Rental			11.66	
Total Reimbursables			326.80	326.80

	Current	Prior	To-Date	
Total Billings	3,743.05	5,986.32	9,729.37	
Contract Limit (not-to-exceed)			75,000.00	
Contract Limit Remaining			65,270.63	
Total this Phase				\$3,743.05

Phase 651 Resident Project Representative

Project	0000211186-030	Grimes Phase 1A N James St Feeder Main	Invoice	149416
---------	----------------	--	---------	--------

	Hours	Rate	Amount	
On Site Representative I	2.00	115.00	230.00	
Totals	2.00		230.00	
Total Labor				230.00

	Current	Prior	To-Date	
Total Billings	230.00	0.00	230.00	
Contract Limit (not-to-exceed)			55,000.00	
Contract Limit Remaining			54,770.00	
Total this Phase				\$230.00

Phase	851	Project Administration
-------	-----	------------------------

	Hours	Rate	Amount	
Project Coordinator	.25	135.00	33.75	
Totals	.25		33.75	
Total Labor				33.75

Reimbursable Expenses

Printing/Copies			871.20	
Total Reimbursables			871.20	871.20

	Current	Prior	To-Date	
Total Billings	904.95	6,930.00	7,834.95	
Contract Limit (not-to-exceed)			10,000.00	
Contract Limit Remaining			2,165.05	
Total this Phase				\$904.95

Total Due this Invoice **\$5,080.50**

Outstanding Invoices

Number	Date	Balance
148867	10/31/2023	5,883.05
Total		5,883.05

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: 2022-2025 On Call Traffic Planning & Engineering Services
Contractor: Snyder & Associates, Inc.
Address: 2727 Snyder Blvd., PO Box 1159, Ankeny Iowa 50023
Finance Budget Code: 001-170-6407 **Finance Project #**
Vendor Project or Invoice #: 122.1140.01 **PO #**
Original Contract Date: July 12, 2022 **Vendor #** 2031

Date of Council Meeting: December 12, 2023 **PAYMENT REQUEST #** 5
PAYMENT PERIOD: From: August 1, 2023 Through: October 31, 2023

Contract Summary

Original Contract Amount:	\$	40,000.00	
Net change by Change Orders:	\$	-	
Contract Amount to Date: (line 1 ± 2)	\$	40,000.00	
Total completed and stored to date:	\$	30,909.75	
Retainage: 0 % of Completed Work:	\$	-	
Total Earned less Retainage:	\$	30,909.75	
Less previous applications for payment:	\$	25,577.25	
SUBTOTAL	\$		5,332.50

OTHER CHARGES (Attach an itemized list) \$ -

CURRENT PAYMENT DUE \$ 5,332.50

Balance to finish, including retainage: \$ 9,090.25

Contract Time Remaining (If applicable) - Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval: Snyder & Associates, Inc.

Signature: Todd Knox Firm Name: _____ Date: 11/30/2023

Engineer / Consultant Approval: _____
Firm Name: _____

Signature: _____ Date: _____

City of Grimes Staff Approval: Matt Ahrens Date: 12-5-23
Signature: _____ Date: _____

City of Grimes Council Approval: Council 12-12-23
Signature: _____ Date: _____

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department
E-mail: mahrens@grimesiowa.gov **Phone:** (515) 986-4050 **Fax:** (515) 986-4480

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	November 22, 2022	\$ 4,752.26
2	February 28, 2023	\$ 8,051.38
3	August 8, 2023	\$ 7,196.36
4	September 12, 2023	\$ 5,577.25
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26		
27		
28		
29		
30		
31		
32		
33		
34		
35		

Previous Applications for Payment

No.	Date	Amount
36		
37		
38		
39		
40		
41		
42		
43		
44		
45		
46		
47		
48		
49		
50		
51		
52		
53		
54		
55		
56		
57		
58		
59		
60		
61		
62		
63		
64		
65		
66		
67		
68		
69		
70		

TOTAL \$ 25,577.25

Record of Change Orders

No.	Date	Amount
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		

TOTAL \$ -

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	July 12, 2022
Original Contract Time:	
Added by Change Order:	
Contract Time to Date:	-
Time Used to Date:	
Contract Time Remaining:	-



INVOICE FOR PROFESSIONAL SERVICES

November 30, 2023

Matt Ahrens
City of Grimes
101 NE Harvey Street
Grimes, IA 50111

Invoice No: 122.1140.01 - 5

Vendor Number 2031

Budget Code 001-170-6407

Email mahrens@grimesiowa.gov

Project 122.1140.01 2022-2025 On Call Traffic Planning and Eng Services

Professional Services through October 31, 2023

Basic Services 2022-2023

Billing Limits	Current	Prior	To-Date
Total Billings	0.00	20,000.00	20,000.00
Limit			20,000.00
Phase Subtotal			0.00

Basic Services 2023-2024

	Hours	Rate	Amount
Principal Engineer II	7.50	229.00	1,717.50
Engineer VIII	15.00	181.00	2,715.00
Technician III	12.00	75.00	900.00
Total Services	34.50		5,332.50
Total Services			5,332.50
Billing Limits	Current	Prior	To-Date
Total Billings	5,332.50	5,577.25	10,909.75
Limit			20,000.00
Remaining			9,090.25
Phase Subtotal			\$5,332.50

Basic Services 2024-2025

Phase Subtotal 0.00

Amount Due this Invoice \$5,332.50

	Total	Prior	Current
Billings to Date	30,909.75	25,577.25	5,332.50

Thank you. We appreciate the opportunity to serve you.

Accounts Receivable Inquiry: ar@snyder-associates.com

Project Manager: Todd Knox

REMIT TO: SNYDER & ASSOCIATES, INC.

Mailing: PO Box 1159 | Ankeny, IA 50021

Physical: 2727 SW Snyder Blvd. | Ankeny IA 50023

p: 888-964-2020 | f: 515-964-7938

Federal E.I.N. 42-1379015

SNYDER-ASSOCIATES.COM

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: Streets Master Plan/ Design Guide
Contractor: Snyder & Associates, Inc.
Address: 2727 Snyder Blvd., PO Box 1159, Ankeny Iowa 50023
Finance Budget Code: 110-210-6490 **Finance Project #**
Vendor Project or Invoice #: 122.1143.01 **PO #**
Original Contract Date: August 9, 2022 **Vendor #** 2031

Date of Council Meeting: December 12, 2023 **PAYMENT REQUEST #** 5
PAYMENT PERIOD: From: July 1, 2023 Through: October 31, 2023

Contract Summary

Original Contract Amount:	\$	60,000.00	
Net change by Change Orders:	\$	-	
Contract Amount to Date: (line 1 ± 2)	\$	60,000.00	
Total completed and stored to date:	\$	41,376.91	
Retainage: 0 % of Completed Work:	\$	-	
Total Earned less Retainage:	\$	41,376.91	
Less previous applications for payment:	\$	32,068.41	
SUBTOTAL	\$		9,308.50

OTHER CHARGES (Attach an itemized list) \$ -

CURRENT PAYMENT DUE \$ 9,308.50

Balance to finish, including retainage: \$ 18,623.09

Contract Time Remaining (If applicable) - Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval: Snyder & Associates, Inc.
Firm Name
Signature: Todd Knox Date: 11/30/2023

Engineer / Consultant Approval:
Firm Name
Signature
Date

City of Grimes Staff Approval: Matt Ahrens
Signature Date: 12-5-23

City of Grimes Council Approval: Council 12-12-23
Signature Date

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department
E-mail: mahrens@grimesiowa.gov **Phone:** (515) 986-4050 **Fax:** (515) 986-4480

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	December 27, 2022	\$ 7,826.88
2	February 28, 2023	\$ 10,404.75
3	March 28, 2023	\$ 10,049.28
4	August 8, 2023	\$ 3,787.50
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26		
27		
28		
29		
30		
31		
32		
33		
34		
35		

Previous Applications for Payment

No.	Date	Amount
36		
37		
38		
39		
40		
41		
42		
43		
44		
45		
46		
47		
48		
49		
50		
51		
52		
53		
54		
55		
56		
57		
58		
59		
60		
61		
62		
63		
64		
65		
66		
67		
68		
69		
70		

TOTAL \$ 32,068.41

Record of Change Orders

No.	Date	Amount
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		

TOTAL \$ -

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	August 9, 2022
Original Contract Time:	
Added by Change Order:	
Contract Time to Date:	-
Time Used to Date:	
Contract Time Remaining:	-



INVOICE FOR PROFESSIONAL SERVICES

November 30, 2023

Alex Pfaltzgraff
City of Grimes
101 NE Harvey Street
Grimes, IA 50111

Invoice No: 122.1143.01 - 5

Vendor number 2031

Email apfaltzgraff@grimesiowa.gov

Project 122.1143.01 Streets Master Plan/Design Guide

Professional Services through October 31, 2023

Basic Services

	Hours	Rate	Amount
Engineer VIII	31.00	181.00	5,611.00
Technician VI	36.25	102.00	3,697.50
Total Services	67.25		9,308.50
Total Services			9,308.50

Billing Limits

	Current	Prior	To-Date
Total Billings	9,308.50	32,068.41	41,376.91
Limit			60,000.00
Remaining			18,623.09

Phase Subtotal \$9,308.50

Amount Due this Invoice \$9,308.50

Thank you. We appreciate the opportunity to serve you.

Accounts Receivable Inquiry: ar@snyder-associates.com

Project Manager: Todd Knox

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: East Gateway Dr & East 1st St Intersection Improvements
Contractor: Snyder & Associates, Inc.
Address: 2727 Snyder Blvd., PO Box 1159, Ankeny Iowa 50023
Finance Budget Code: 371-210-6407 **Finance Project #**
Vendor Project or Invoice #: 123.0366.01 **PO #**
Original Contract Date: March 14, 2023 **Vendor #** 2031

Date of Council Meeting: December 12, 2023 **PAYMENT REQUEST #** 8
PAYMENT PERIOD: From: October 1, 2023 Through: October 31, 2023

Contract Summary

Original Contract Amount:	\$	165,400.00	
Net change by Change Orders:	\$	-	
Contract Amount to Date: (line 1 ± 2)	\$	165,400.00	
Total completed and stored to date:	\$	154,081.93	
Retainage: 0 % of Completed Work:	\$	-	
Total Earned less Retainage:	\$	154,081.93	
Less previous applications for payment:	\$	145,913.15	
SUBTOTAL	\$		8,168.78

OTHER CHARGES (Attach an itemized list) \$ -

CURRENT PAYMENT DUE \$ 8,168.78

Balance to finish, including retainage: \$ 11,318.07

Contract Time Remaining (If applicable) - Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval: Snyder & Associates, Inc.
Signature: Firm Name: _____ Date: 12/1/2023

Engineer / Consultant Approval: _____
Firm Name: _____

Signature: _____ Date: _____
City of Grimes Staff Approval: Date: 12-5-23
Signature: _____ Date: _____

City of Grimes Council Approval: Council 12-12-23
Signature: _____ Date: _____

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department
E-mail: mahrens@grimesiowa.gov **Phone:** (515) 986-4050 **Fax:** (515) 986-4480

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	May 9, 2023	\$ 11,742.93
2	June 27, 2023	\$ 19,471.82
3	July 11, 2023	\$ 32,135.65
4	August 8, 2023	\$ 45,112.50
5	September 12, 2023	\$ 12,758.00
6	October 10, 2023	\$ 10,574.75
7	November 14, 2023	\$ 14,117.50
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26		
27		
28		
29		
30		
31		
32		
33		
34		
35		

Previous Applications for Payment

No.	Date	Amount
36		
37		
38		
39		
40		
41		
42		
43		
44		
45		
46		
47		
48		
49		
50		
51		
52		
53		
54		
55		
56		
57		
58		
59		
60		
61		
62		
63		
64		
65		
66		
67		
68		
69		
70		

Record of Change Orders

No.	Date	Amount
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		

TOTAL \$ -

Contract Time Remaining

Contract Period: Working Days
Original Contract Date: March 14, 2023
Original Contract Time: _____
Added by Change Order: _____
Contract Time to Date: -
Time Used to Date: _____
Contract Time Remaining: -

TOTAL \$ 145,913.15



INVOICE FOR PROFESSIONAL SERVICES

November 30, 2023

Matt Ahrens
City of Grimes
101 NE Harvey Street
Grimes, IA 50111

Invoice No: 123.0366.01 - 8

Finance Budget Code 371-210-6407

Project 123.0366.01 E Gateway Drive & East 1st Street Intersection Impr

Professional Services through October 31, 2023

	Hours	Rate	Amount	
Land Surveyor VIII	3.50	192.00	672.00	
Engineer VIII	6.50	192.00	1,248.00	
Engineer V	4.00	161.00	644.00	
Engineer III	.50	137.00	68.50	
Technician VII	1.00	120.00	120.00	
Technician VI	4.00	108.00	432.00	
Technician I	1.00	64.00	64.00	
Total Services	20.50		3,248.50	
Total Services				3,248.50

Badger Daylighting Corp				
10/19/2023	Badger Daylighting Corp	Services	3,101.65	
10/19/2023	Badger Daylighting Corp	Services	1,778.01	
Total Consultants			4,879.66	4,879.66

Fleet Mileage				40.62
---------------	--	--	--	-------

Billing Limits	Current	Prior	To-Date	
Total Billings	8,168.78	145,913.15	154,081.93	
Limit			165,400.00	
Remaining			11,318.07	
				\$8,168.78

Amount Due this Invoice \$8,168.78

Thank you. We appreciate the opportunity to serve you.

Accounts Receivable Inquiry: ar@snyder-associates.com

Project Manager: Jordan Stoermer

REMIT TO: SNYDER & ASSOCIATES, INC.
Mailing: PO Box 1159 | Ankeny, IA 50021
Physical: 2727 SW Snyder Blvd. | Ankeny IA 50023

p: 888-964-2020 | f: 515-964-7938
Federal E.I.N. 42-1379015
SNYDER-ASSOCIATES.COM

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: NE Destination Dr & NE Beaverbrooke Blvd Improvements
Contractor: Snyder & Associates, Inc.
Address: 2727 Snyder Blvd., PO Box 1159, Ankeny Iowa 50023
Finance Budget Code: 375-210-6407 **Finance Project #**
Vendor Project or Invoice #: 122.1329.01 **PO #**
Original Contract Date: September 27, 2022 **Vendor #** 2031

Date of Council Meeting: December 12, 2023 **PAYMENT REQUEST #** 14
PAYMENT PERIOD: From: October 1, 2023 Through: October 31, 2023

Contract Summary

Original Contract Amount:	\$	298,400.00	
Net change by Change Orders:	\$	101,300.00	
Contract Amount to Date: (line 1 ± 2)	\$	399,700.00	
Total completed and stored to date:	\$	263,844.02	
Retainage: 0 % of Completed Work:	\$	-	
Total Earned less Retainage:	\$	263,844.02	
Less previous applications for payment:	\$	258,367.62	
SUBTOTAL			\$ 5,476.40

OTHER CHARGES (Attach an itemized list) \$ -

CURRENT PAYMENT DUE \$ 5,476.40

Balance to finish, including retainage: \$ 135,855.98

Contract Time Remaining (If applicable) - Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval: Snyder & Associates, Inc.


Signature Firm Name Date 12/1/2023

Engineer / Consultant Approval:
Firm Name

Signature Date

City of Grimes Staff Approval: 
Signature Date 12-5-23

City of Grimes Council Approval: Council 12-12-23
Signature Date

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department

E-mail: mahrens@grimesiowa.gov **Phone:** (515) 986-4050 **Fax:** (515) 986-4480

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	November 22, 2022	\$ 7,817.88
2	December 13, 2022	\$ 19,202.13
3	January 24, 2023	\$ 13,411.00
4	February 14, 2023	\$ 9,642.25
5	March 14, 2023	\$ 44,746.25
6	April 11, 2023	\$ 20,777.49
7	May 9, 2023	\$ 28,605.75
8	June 27, 2023	\$ 12,788.50
9	July 11, 2023	\$ 7,638.28
10	August 8, 2023	\$ 25,843.85
11	September 12, 2023	\$ 19,746.38
12	October 10, 2023	\$ 28,872.50
13	November 14, 2023	\$ 19,275.36
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26		
27		
28		
29		
30		
31		
32		
33		
34		
35		

Previous Applications for Payment

No.	Date	Amount
36		
37		
38		
39		
40		
41		
42		
43		
44		
45		
46		
47		
49		
50		
51		
52		
53		
54		
55		
56		
57		
58		
59		
60		
61		
62		
63		
64		
65		
66		
67		
68		
69		
70		

TOTAL \$ 258,367.62

Record of Change Orders

No.	Date	Amount
1	July 26, 2023	\$ 101,300.00
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		

TOTAL \$ 101,300.00

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	September 27, 2022
Original Contract Time:	
Added by Change Order:	
Contract Time to Date:	-
Time Used to Date:	
Contract Time Remaining:	-



INVOICE FOR PROFESSIONAL SERVICES

November 30, 2023

Matt Ahrens
City of Grimes
101 NE Harvey Street
Grimes, IA 50111

Invoice No: 122.1329.01 - 14

Finance Budget Code 375-210-6407

Email mahrens@grimesiowa.gov

Project 122.1329.01 NE Destination DR & NE Beaverbrooke Blvd Improvements

Professional Services through October 31, 2023

Basic Services

	Hours	Rate	Amount	
Principal Engineer I	1.00	217.00	217.00	
Land Surveyor VIII	.25	181.00	45.25	
Engineer VIII	5.50	181.00	995.50	
Technician VI	9.50	102.00	969.00	
Technician II	24.00	69.00	1,656.00	
Technician I	9.00	60.00	540.00	
Total Services	49.25		4,422.75	
Total Services				4,422.75
Plan Distribution			1,034.00	
Total Expenses				1,034.00

Fleet Mileage 19.65

Billing Limits	Current	Prior	To-Date	
Total Billings	5,476.40	258,367.62	263,844.02	
Limit			399,700.00	
Remaining			135,855.98	
		Phase Subtotal		\$5,476.40

Amount Due this Invoice \$5,476.40

Thank you. We appreciate the opportunity to serve you.

Accounts Receivable Inquiry: ar@snyder-associates.com

Project Manager: Jordan Stoermer

611 5th Ave, Suite 300
Des Moines, IA 50309

Project Name: Grimes Public Library
Project # X237400
Date: 12/6/2023

WEITZ SUMMARY – Amount Due

The Weitz Company: \$42,540.47

APPLICATION AND CERTIFICATE FOR PAYMENT

TO (OWNER): City of Grimes	PROJECT: PROJECT: # X237400	Grimes Public Library	Distribution to: OWNER (1) ARCHITECT (3) CONTRACTOR (1)
MAKE PAYMENT TO: FROM (CONTRACTOR): The Weitz Company, LLC 611 5th Ave, Suite 300 Des Moines, IA 50309		ARCHITECT: Invision 303 Watson Powell Jr. Way Suite 200 Des Moines, IA 50309	APPLICATION NO: 22 PERIOD TO: 11/01/23 11/30/23
CONTRACT FOR: Construction Management		CONTRACT DATE:	

CONSTRUCTION MANAGER'S APPLICATION FOR PAYMENT

CHANGE ORDER SUMMARY			
Change Orders approved in previous months by Owner		ADDITIONS	DEDUCTIONS
TOTAL		0	0
Approved this Month			
Number	Date Approved		
CO 1	CM Services finalized	22,633.00	
CO 2	PCO 004, 005, 009 & 010	17,558.50	
CO 3	PCO 15	115,605.00	
CO 4	PCO 028	18,129.80	
CO 5	PCO 034	10,737.00	
TOTALS		184,663.30	0
Net change by Change Order			184,663.30

Application is made for Payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

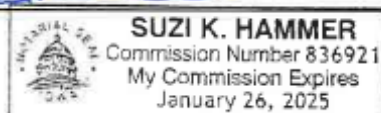
1. ORIGINAL CONTRACT SUM	\$ 951,048.00
2. Net change by Change Order	\$ 184,663.30
3. CONTRACT SUM TO DATE (Line 1+2)	<u>\$ 1,135,711.30</u>
(Column C on G703)	
4. TOTAL COMPLETED & STORED TO DATE	<u>\$ 1,089,460.22</u>
(Column G on G703)	
5. RETAINAGE:	
a. 0% completed work	\$ -
(Column D + E on G703)	
b. 0% of Stored Material	\$ -
(Column F on G703) included in above number	
TOTAL RETAINAGE (Line 5a + 5b or Total in Column 1 of G703)	\$ -
6. TOTAL EARNED LESS RETAINAGE	<u>\$ 1,089,460.22</u>
(Line 4 less Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENTS	\$ 1,046,919.75
8. CURRENT PAYMENT NOW DUE	\$ 42,540.47
9. BALANCE TO FINISH, PLUS RETAINAGE	<u>\$ 46,251.08</u>
(Line 3 less Line 6)	

The undersigned Sub - Contractor certifies that to the best of the Sub - Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Sub - Contractor for Work for which previous Certificates for Payment were issued and payments received from the Contractor, and that current payment shown herein is now due.

CONTRACTOR: THE WEITZ COMPANY, LLC

By: Stephanie Morrison December 6, 2023

State of: IOWA County of: POLK
 subscribed and sworn to before me this 6th day of December, 2023

NOTARY PUBLIC: Suzi K Hammer
 My Commission Expires: 

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$ _____
 (Attach explanation if certified differs from the amount applied for.)

ARCHITECT: 0

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Prj #	X237400	App # :	22	Pd From:	11/1/2023
Prj Name	Grimes Public Library	App Date:	11/30/2023	PD TO :	11/30/2023
Sub:		Retain :	5.00%		

A	B	C1	D	E	F	G		H	I
Item Number	Description of Work	SOV	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	Total Completed And Stored (D+E+F)	Percent (G%C)	Balance To Finish (C-G)	Retainage
			PREVIOUS (D+E)	This Period					
	<u>The Weitz Company - Construction Manager</u>								
1	Preconstruction	25,000.00	25,000.00			25,000.00	100%		
2	Construction Manager Services	633,384.80	602,672.00	27,772.00		630,444.00	100%	2,941	
	<u>General Requirements</u>								
3	Latrines	8,300.00	6,919.00			6,919.00	83%	1,381	
4	Surveying	7,457.50	4,012.50	1,052.50		5,065.00	68%	2,393	
5	Dumpsters/Trash Chute	35,560.00	16,720.50	2,150.00		18,870.50	53%	16,690	
6	Safety	2,850.00	18,418.00			18,418.00	646%	(15,568)	
7	SWPPP/Access/Snow Removal	34,842.00	20,067.00	885.00		20,952.00	60%	13,890	
8	General Building Enclosures/Heat	50,146.00	31,679.41	3,724.72		35,404.13	71%	14,742	
9	Roof Access	5,000.00	7,775.59			7,775.59	156%	(2,776)	
10	Temporary Fencing	11,000.00	8,618.00			8,618.00	78%	2,382	
11	Fee (3.25%) on Construction Manager Services	25,626.00	23,320.00	1,025.00		24,345.00	95%	1,281	
12	Fee (3.25%) per Prime Volume Summary below	296,545.00	281,717.75	5,931.25		287,649.00	97%	8,896	
	<u>Prime Volume Summary</u>								
1	BP #01 - Grading & Utilities - Correll Contractors	440,344.00	438,000.00			438,000.00	99%	2,344.00	21,900.00
2	BP #02 - General Construction - Graphite Group	2,724,108.51	2,590,940.17	59,015.92		2,649,956.09	97%	74,152.42	132,497.83
3	BP #03 - Masonry - Forrest & Associates	351,424.23	349,361.53			349,361.53	99%	2,062.70	17,468.08
4	BP #04 - Flooring - Ideal Floors	111,775.00	95,965.00	15,810.00		111,775.00	100%		5,588.75
5	BP #05 - Ceramic Tile - Des Moines Marble	124,375.00	90,000.00	34,375.00		124,375.00	100%		6,218.75
6	BP #06 - Roofing - Academy Roofing	422,350.00	422,350.00			422,350.00	100%		21,117.50
7	BP #07 - Aluminum, Glazing & Metal Panels - Forman Ford	848,062.00	848,062.00			848,062.00	100%		42,403.10
8	BP #08 - Framing, Drywall, Acoustic, Paint - Performance Contracting Inc	1,506,308.05	1,490,673.05	11,226.74		1,501,899.79	100%	4,408.26	75,094.99
9	BP #09 - Elevator - KONE	144,000.00	132,090.00	11,910.00		144,000.00	100%		7,200.00
10	BP #10 - Fire Sprinkler - Midwest Auto Fire Sprinkler	87,500.00	87,500.00			87,500.00	100%		4,375.00
11	BP #11 - Mechanical - AMC Mechanical	1,041,956.48	1,017,863.11	16,340.26		1,034,203.37	99%	7,753.11	51,710.19
12	BP #12 - Electrical - Van Maanen Electric	1,024,231.26	978,104.55	43,839.69		1,021,944.24	98%	2,287.02	51,097.21
13	BP #13 - Site Paving - Nehring	241,094.00	216,236.20	21,740.25		237,976.45	99%	3,117.55	11,898.83
14	BP #14 - Landscaping - Miner Hardscape	149,970.00						149,970.00	
	Prime Contractors Total	\$ 9,217,498.53	\$ 8,757,145.61	\$ 214,257.86		\$ 8,971,403.47	97%	262,435.94	448,570.23
	WEITZ TOTAL	\$1,135,711.30	\$1,046,919.75	\$42,540.47		\$1,089,460.22	96%	46,251.08	

PARTIAL WAIVER OF LIEN

STATE OF: Iowa)
COUNTY OF: Polk)

TO WHOM IT MAY CONCERN:

WHEREAS THE undersigned has been employed by The Weitz Company
to furnish LABOR/MATERIAL/SERVICES
for the premises known as Grimes Public Library
of which City of Grimes is the Owner.

THE UNDERSIGNED, for and in consideration of Forty Two Thousand, Five Hundred Forty Dollars and 47/100's
\$ 42,540.47) and

other good and valuable considerations, the receipt whereof is hereby acknowledge, do(es)
hereby waive and release its right to lien under the status of the
State of Iowa relating to Mechanic's Liens, on the above described premises and
improvements thereon, but only for the payment above made by
the Owner.

Given under my hand and seal, this 6th day of December 2023

****THIS WAIVER IS CONTINGENT
UPON ACTUAL RECEIPT OF PAYMENT****

The Weitz Company
COMPANY

By Stephanie Morrison

Title Senior Project Manager

Subscribed And Sworn To Before me this _____ day of December 2023

State of: IOWA County of: POLK
subscribed and sworn to before me this
NOTARY PUBLIC: Suzi K Hammer
My Commission Expires:


APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: North Jordan Well Repairs
Contractor: McClure Engineering Company
Address: 1360 NW 121st Street, Clive, Iowa 50325
Finance Budget Code: 372-810-6407 **Finance Project #**
Vendor Project or Invoice #: 2022000892-000 **PO #**
Original Contract Date: June 28, 2022 **Vendor #** 2830

Date of Council Meeting: December 12, 2023 **PAYMENT REQUEST #** 14
PAYMENT PERIOD: From: October 29, 2023 Through: November 25, 2023

Contract Summary

Original Contract Amount:	\$	55,000.00	
Net change by Change Orders:	\$	195,000.00	
Contract Amount to Date:	\$	250,000.00	
Total completed and stored to date:	\$	222,143.23	
Retainage: 5 % of Completed Work:			
Total Earned less Retainage:	\$	222,143.23	
Less previous applications for payment:	\$	216,702.44	
SUBTOTAL	\$		5,440.79

OTHER CHARGES (Attach an itemized list) \$ -

CURRENT PAYMENT DUE \$ 5,440.79

Balance to finish, including retainage: \$ 27,856.77

Contract Time Remaining (If applicable) - Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval:

Firm Name

Signature

Date

Engineer / Consultant Approval:

McClure Engineering Co

Firm Name

Signature

December 4, 2023

Date

City of Grimes Staff Approval:

Signature

12-5-23

Date

City of Grimes Council Approval:

Council 12-12-23

Signature

Date

Submit to:

Matt Ahrens, P.E. - City Engineer - Engineering Department

E-mail:

mahrens@grimesiowa.gov

Phone:

(515) 986-4050

Fax:

(515) 986-4480

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

7

Previous Applications for Payment

No.	Date	Amount
1	November 22, 2022	\$ 74,776.08
2	December 27, 2022	\$ 48,883.76
3	January 24, 2023	\$ 32,874.65
4	February 14, 2023	\$ 26,175.79
5	March 28, 2023	\$ 7,096.45
6	April 25, 2023	\$ 15,662.75
7	May 23, 2023	\$ 641.25
8	June 27, 2023	\$ 371.25
9	July 25, 2023	\$ 708.75
10	August 22, 2023	\$ 5,110.68
11	September 26, 2023	\$ 405.00
12	October 24, 2023	\$ 2,025.00
13	November 28, 2023	\$ 1,971.03
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26		
27		
28		
29		
30		
31		
32		
33		
34		
35		

Previous Applications for Payment

No.	Date	Amount
36		
37		
38		
39		
40		
41		
42		
43		
44		
45		
46		
47		
48		
49		
50		
51		
52		
53		
54		
55		
56		
57		
58		
59		
60		
61		
62		
63		
64		
65		
66		
67		
68		
69		
70		

TOTAL \$ 216,702.44

Record of Change Orders

No.	Date	Amount
1	November 8, 2022	\$ 195,000.00
2		
3		
4		
5		
6		
12/12/2023		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		

TOTAL \$ 195,000.00

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	June 28, 2022
Original Contract Time:	
Added by Change Order:	
Contract Time to Date:	-
Time Used to Date:	
Contract Time Remaining:	-



1360 NW 121st Street
Clive, IA 50325

Matt Ahrens
City of Grimes, IA
101 Northeast Harvey Street
Grimes, IA 50111

November 30, 2023
Project No: 2022000892-000
Invoice No: 149347
Due Date: December 30, 2023

Project 2022000892-000 Grimes North Jordan Well Repairs

Professional Services from October 29, 2023 to November 25, 2023

Phase 163 Project Administration

	Hours	Rate	Amount	
Principal	3.50	270.00	945.00	
Project Coordinator	1.25	135.00	168.75	
Totals	4.75		1,113.75	
Total Labor				1,113.75
Total this Phase				\$1,113.75

Phase 592 Coordination with Permitting and Insurance Agencies

	Hours	Rate	Amount	
Principal	.50	270.00	135.00	
Totals	.50		135.00	
Total Labor				135.00
Total this Phase				\$135.00

Phase 600 Construction Administration & Observation Services

	Hours	Rate	Amount	
Project Manager I	7.00	185.00	1,295.00	
Totals	7.00		1,295.00	
Total Labor				1,295.00

Consultants

Krishna Engineering Consultants, Inc.	2,100.00	
Total Consultants	2,100.00	2,100.00

Mileage (.655/.50 p/mile)	92.04
Total this Phase	\$3,487.04

Phase 850 Coordination with Suppliers & Contractors

Project	2022000892-000	Grimes North Jordan Well Repairs	Invoice	149347
---------	----------------	----------------------------------	---------	--------

		Hours	Rate	Amount	
Principal		1.00	270.00	270.00	
	Totals	1.00		270.00	
	Total Labor				270.00
Consultants					
	Krishna Engineering Consultants, Inc.			435.00	
	Total Consultants			435.00	435.00
			Total this Phase		\$705.00
			Total Due this Invoice		\$5,440.79

Outstanding Invoices

Number	Date	Balance
146109	7/5/2023	-.20
148468	10/31/2023	1,971.03
Total		1,970.83

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: North Jordan Well Repairs
Contractor: McClure Engineering Company
Address: 1360 NW 121st Street, Clive, Iowa 50325
Finance Budget Code: 372-810-6407 **Finance Project #**
Vendor Project or Invoice #: 2022000892-000 **PO #**
Original Contract Date: June 28, 2022 **Vendor #** 2830

Date of Council Meeting: December 12, 2023 **PAYMENT REQUEST #** 14
PAYMENT PERIOD: From: October 29, 2023 Through: November 25, 2023

Contract Summary

Original Contract Amount:	\$	55,000.00	
Net change by Change Orders:	\$	195,000.00	
Contract Amount to Date:	\$	250,000.00	
Total completed and stored to date:	\$	222,143.23	
Retainage: 5 % of Completed Work:			
Total Earned less Retainage:	\$	222,143.23	
Less previous applications for payment:	\$	216,702.44	
SUBTOTAL	\$		5,440.79

OTHER CHARGES (Attach an itemized list) \$ -

CURRENT PAYMENT DUE \$ 5,440.79

Balance to finish, including retainage: \$ 27,856.77

Contract Time Remaining (If applicable) - Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval:

Firm Name

Signature

Date

Engineer / Consultant Approval:

McClure Engineering Co

Firm Name

Signature

December 4, 2023

Date

City of Grimes Staff Approval:

Signature

12-5-23

Date

City of Grimes Council Approval:

Council 12-12-23

Signature

Date

Submit to:

Matt Ahrens, P.E. - City Engineer - Engineering Department

E-mail:

mahrens@grimesiowa.gov

Phone:

(515) 986-4050

Fax:

(515) 986-4480

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

7

Previous Applications for Payment

No.	Date	Amount
1	November 22, 2022	\$ 74,776.08
2	December 27, 2022	\$ 48,883.76
3	January 24, 2023	\$ 32,874.65
4	February 14, 2023	\$ 26,175.79
5	March 28, 2023	\$ 7,096.45
6	April 25, 2023	\$ 15,662.75
7	May 23, 2023	\$ 641.25
8	June 27, 2023	\$ 371.25
9	July 25, 2023	\$ 708.75
10	August 22, 2023	\$ 5,110.68
11	September 26, 2023	\$ 405.00
12	October 24, 2023	\$ 2,025.00
13	November 28, 2023	\$ 1,971.03
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26		
27		
28		
29		
30		
31		
32		
33		
34		
35		

Previous Applications for Payment

No.	Date	Amount
36		
37		
38		
39		
40		
41		
42		
43		
44		
45		
46		
47		
48		
49		
50		
51		
52		
53		
54		
55		
56		
57		
58		
59		
60		
61		
62		
63		
64		
65		
66		
67		
68		
69		
70		

TOTAL \$ 216,702.44

Record of Change Orders

No.	Date	Amount
1	November 8, 2022	\$ 195,000.00
2		
3		
4		
5		
6		
12/12/2023		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		

TOTAL \$ 195,000.00

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	June 28, 2022
Original Contract Time:	
Added by Change Order:	
Contract Time to Date:	-
Time Used to Date:	
Contract Time Remaining:	-



1360 NW 121st Street
Clive, IA 50325

Matt Ahrens
City of Grimes, IA
101 Northeast Harvey Street
Grimes, IA 50111

November 30, 2023
Project No: 2022000892-000
Invoice No: 149347
Due Date: December 30, 2023

Project 2022000892-000 Grimes North Jordan Well Repairs

Professional Services from October 29, 2023 to November 25, 2023

Phase 163 Project Administration

	Hours	Rate	Amount	
Principal	3.50	270.00	945.00	
Project Coordinator	1.25	135.00	168.75	
Totals	4.75		1,113.75	
Total Labor				1,113.75
Total this Phase				\$1,113.75

Phase 592 Coordination with Permitting and Insurance Agencies

	Hours	Rate	Amount	
Principal	.50	270.00	135.00	
Totals	.50		135.00	
Total Labor				135.00
Total this Phase				\$135.00

Phase 600 Construction Administration & Observation Services

	Hours	Rate	Amount	
Project Manager I	7.00	185.00	1,295.00	
Totals	7.00		1,295.00	
Total Labor				1,295.00

Consultants

Krishna Engineering Consultants, Inc.	2,100.00	
Total Consultants	2,100.00	2,100.00

Mileage (.655/.50 p/mile)	92.04	
Total this Phase	\$3,487.04	

Phase 850 Coordination with Suppliers & Contractors

Project	2022000892-000	Grimes North Jordan Well Repairs	Invoice	149347
---------	----------------	----------------------------------	---------	--------

		Hours	Rate	Amount	
Principal		1.00	270.00	270.00	
	Totals	1.00		270.00	
	Total Labor				270.00
Consultants					
	Krishna Engineering Consultants, Inc.			435.00	
	Total Consultants			435.00	435.00
			Total this Phase		\$705.00
			Total Due this Invoice		\$5,440.79

Outstanding Invoices

Number	Date	Balance
146109	7/5/2023	-.20
148468	10/31/2023	1,971.03
Total		1,970.83

**CITY OF
GRIMES**
CITY COUNCIL COMMUNICATION
Meeting Date: 12/12/2023

AGENDA ITEM:

BACKGROUND:

BUDGETARY CONSIDERATIONS:

STRATEGIC PLANNING:

Prioritized: ____ YES ____ NO

*High-Performing Organization/Exception Professional Services ____

*Great Place to Live/Expanded Quality of Life Amenities ____

*Dynamic Town/Strong Sense of Community ____

*More Beautiful/Vibrant Community ____

BOARD/COMMISSION ACTIONS:

STAFF RECOMMENDATION:

RESPONSIBLE STAFF/CONTACT INFORMATION:

Prepared by:

Return to:

C-0

Christensen Development 1, LLC
215 East 3rd Street, Suite 300
Des Moines, IA 50309 US
quickbooks@bergankdv.com

Invoice

BILL TO
City of Grimes
Attn: Jake Anderson
410 SE Main
Grimes, IA 50111

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
1395	12/01/2023	\$5,000.00	12/31/2023	Net 30	

SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
Owner Rep	Final	1	5,000.00	5,000.00

Final invoice - per contract

BALANCE DUE **\$5,000.00**

INVOICE

ALLENDER BUTZKE ENGINEERS INC.

TO: City of Grimes
101 NE Harvey Street
Grimes, IA 50111

PROJECT NO: 235170

INVOICE NO: 235170F2

REC'D NOV 27 2023

PLEASE INCLUDE INVOICE NUMBER
ON REMITTANCE ADVICE

RE: Density Testing Compacted Fills
Grimes WTP Improvements
1801 N James St, Grimes, Iowa

INVOICE DATE: 11/21/2023

Description of Services	Amount	Unit Price	Total
Technician III	8.0 hrs	\$74.00 /Hour	\$592.00
Transportation Charges	60.0 miles	\$0.89 /Mile	\$53.40
Nuclear moisture/density gauge(5-19)	15.0 tests	\$17.00 /Test	\$255.00
Engineering Review & Report Preparation	0.5 hrs	\$175.00 /Hour	\$87.50
GSR Project 374-810-6490 Ground Storage Reservoir			
Total Due			\$987.90

REMIT TO: ALLENDER BUTZKE ENGINEERS, INC.
3660 109th Street
Urbandale, Iowa 50322
Phone No. 515-252-1885

Total invoice amount due upon
receipt of invoice. Accounts not
paid within 30 days after invoice
date are subject to a 1 1/2% per
month late charge.

When you provide a check as payment, you authorize us either to use information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction. When we use information from your check to make an electronic fund transfer, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive the check back from your financial institution.

INVOICE

ALLENDER BUTZKE ENGINEERS INC.

TO: City of Grimes
101 NE Harvey Street
Grimes, IA 50111

PROJECT NO: 235170

REC'D NOV 27 2023

INVOICE NO: 235170F1

PLEASE INCLUDE INVOICE NUMBER
ON REMITTANCE ADVICE

RE: Density Testing Compacted Fills
Grimes WTP Improvements
1801 N James St, Grimes, Iowa

INVOICE DATE: 11/14/2023

Description of Services	Amount	Unit Price	Total
Technician III	2.0 hrs	\$74.00 /Hour	\$148.00
Transportation Charges	15.0 miles	\$0.89 /Mile	\$13.35
Nuclear moisture/density gauge(1-4)	4.0 tests	\$17.00 /Test	\$68.00
Engineering Review & Report Preparation	0.5 hrs	\$175.00 /Hour	\$87.50
Total Due			\$316.85

GSR Project
374-810-6490
Ground Storage Reservoir

REMIT TO: ALLENDER BUTZKE ENGINEERS, INC.
3660 109th Street
Urbandale, Iowa 50322
Phone No. 515-252-1885

Total invoice amount due upon receipt of invoice. Accounts not paid within 30 days after invoice date are subject to a 1 1/2% per month late charge.

When you provide a check as payment, you authorize us either to use information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction. When we use information from your check to make an electronic fund transfer, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive the check back from your financial institution.

RESOLUTION 12-1423 APPROVING CAPITAL PROJECT PAYMENT REQUESTS

Grimes Resolution No. 12-1423

WHEREAS, The Grimes City Council entered into construction contracts for the construction of certain public improvements;

WHEREAS, the contractor for each project shall submit progress payment requests;

WHEREAS, the engineering firm overseeing the project along with the City Engineer review the pay requests and submit them for payment;

WHEREAS, the attached pay requests have been reviewed and have been determined to be due and payable to the contractor.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, recommend payment of the attached pay requests.

PASSED and APPROVED on December 12, 2023.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: NW 107th Street HMA Overlay
Contractor: Des Moines Asphalt and Paving
Address: PO Box 3365, Des Moines, IA 50316
Finance Budget Code: 110-210-6761 **Finance Project #**
Vendor Project or Invoice #: **PO #**
Original Contract Date: May 9, 2023 **Vendor #** 2670

Date of Council Meeting: December 12, 2023 **PAYMENT REQUEST #** 4
PAYMENT PERIOD: From: August 23, 2023 Through: November 6, 2023

Contract Summary

Original Contract Amount:	\$	571,751.58	
Net change by Change Orders:	\$	(7,450.09)	
Contract Amount to Date: (line 1 ± 2)	\$	564,301.49	
Total completed and stored to date:	\$	564,301.49	
Retainage: 5 % of Completed Work:	\$	28,215.07	
Total Earned less Retainage:	\$	536,086.42	
Less previous applications for payment:	\$	520,065.42	
SUBTOTAL	\$		16,021.00

OTHER CHARGES (Attach an itemized list) \$ -

CURRENT PAYMENT DUE \$ 16,021.00

Balance to finish, including retainage: \$ 28,215.07

Contract Time Remaining (If applicable) 8.00 CALENDAR DAYS

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval: Des Moines Asphalt and Paving

Brian Beard 12/05/23
Signature Date

Engineer / Consultant Approval:
Firm Name

Signature Date

City of Grimes Staff Approval:
[Signature] 12/05/23
Signature Date

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department
E-mail: mahrens@grimesiowa.gov **Phone:** (515) 986-4050 **Fax:** (515) 986-4480

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

CONTRACT PRICE DETAIL

ITEM NO.	DESCRIPTION (Include Change Order # if Applicable)	UNITS	ORIGINAL PROPOSED QUANTITY	QUANTITY CHANGE (BY CHANGE ORDER)	TOTAL QUANTITY	UNIT PRICE	EXTENDED PRICE	QUANTITY COMPLETE	VALUE OF COMPLETED WORK	VALUE OF STORED MATERIALS REMAINING	TOTAL COMPLETED WORK AND STORED MATERIALS	REMAINING QUANTITY	PERCENT COMPLETE
1	HMA OVERLAY, 3 INCH, STANDARD TRAFFIC (ST) SURFACE, 1/2 INCH, PG 58-28S	TON	2,910.00	(430.22)	2,479.78	\$ 95.00	\$ 235,579.10	2,479.78	\$ 235,579.10	\$ -	\$ 235,579.10	-	100.00%
2	GRANULAR SHOULDER (DOT "GRANULAR SHOULDERS", TYPE B 2121-7425020)	TON	292.00	20.28	312.28	\$ 58.00	\$ 18,112.24	312.28	\$ 18,112.24	\$ -	\$ 18,112.24	-	100.00%
3	FULL DEPTH PATCHES, M-4 MIX, 7" MINIMUM	SY	539.00	(250.00)	289.00	\$ 92.50	\$ 26,732.50	289.00	\$ 26,732.50	\$ -	\$ 26,732.50	-	100.00%
4	FULL DEPTH PATCHES, HMA	SY	1,250.00	708.93	1,958.93	\$ 65.50	\$ 128,309.92	1,958.93	\$ 128,309.92	\$ -	\$ 128,309.92	-	100.00%
5	MILLING, 1" DEPTH	SY	13,380.00	146.66	13,526.66	\$ 2.20	\$ 29,758.65	13,526.66	\$ 29,758.65	\$ -	\$ 29,758.65	-	100.00%
6	PAINTED PAVEMENT MARKINGS, DURABLE	STA	144.24		144.24	\$ 103.00	\$ 14,856.72	144.24	\$ 14,856.72	\$ -	\$ 14,856.72	-	100.00%
7	GROOVES CUT FOR PAVEMENT MARKINGS	STA	144.24		144.24	\$ 51.50	\$ 7,428.36	144.24	\$ 7,428.36	\$ -	\$ 7,428.36	-	100.00%
8	TEMPORARY TRAFFIC CONTROL	LS	1.00		1.00	\$ 9,050.00	\$ 9,050.00	1.00	\$ 9,050.00	\$ -	\$ 9,050.00	-	100.00%
9	FLAGGERS (IDOT 2528-8445113)	LS	1.00		1.00	\$ 45,000.00	\$ 45,000.00	1.00	\$ 45,000.00	\$ -	\$ 45,000.00	-	100.00%
10	PILOT CARS (IDOT 2528-8445115)	LS	1.00		1.00	\$ 12,750.00	\$ 12,750.00	1.00	\$ 12,750.00	\$ -	\$ 12,750.00	-	100.00%
11	PORTABLE DYNAMIC MESSAGE SIGN (PDMS) (IDOT 2528-9290050)	CDAY	7.00	7.00	14.00	\$ 516.00	\$ 7,224.00	14.00	\$ 7,224.00	\$ -	\$ 7,224.00	-	100.00%
12	MOBILIZATION	LS	1.00		1.00	\$ 24,500.00	\$ 24,500.00	1.00	\$ 24,500.00	\$ -	\$ 24,500.00	-	100.00%
Change Order Item													
1	ADDITIONAL MOBILIZATION	LS	1.00		1.00	\$ 5,000.00	\$ 5,000.00	1.00	\$ 5,000.00	\$ -	\$ 5,000.00	-	100.00%
2					-	\$ -	\$ -		\$ -			-	0.00%
3					-	\$ -	\$ -		\$ -			-	0.00%
4					-	\$ -	\$ -		\$ -			-	0.00%
5					-	\$ -	\$ -		\$ -			-	0.00%
6					-	\$ -	\$ -		\$ -			-	0.00%
7					-	\$ -	\$ -		\$ -			-	0.00%
8					-	\$ -	\$ -		\$ -			-	0.00%

TOTAL CONTRACT AND VALUE OF WORK COMPLETED TO DATE

\$ 564,301.49\$ 564,301.49100.00%

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	July 11, 2023	\$ 482,984.94
2	August 8, 2023	\$ 34,088.45
3	August 22, 2023	\$ 2,992.03
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26		
27		
28		
29		
30		
31		
32		
33		
34		
35		

Previous Applications for Payment

No.	Date	Amount
36		
37		
38		
39		
40		
41		
42		
43		
44		
45		
46		
47		
48		
49		
50		
51		
52		
53		
54		
55		
56		
57		
58		
59		
60		
61		
62		
63		
64		
65		
66		
67		
68		
69		
70		

TOTAL \$ 520,065.42

Record of Change Orders

No.	Date	Amount
1	August 22, 2023	\$ 5,000.00
2	December 12, 2023	\$ (12,450.09)
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		

TOTAL \$ (7,450.09)

Contract Time Remaining

Contract Period:	WORKING DAYS
Original Contract Date:	May 9, 2023
Original Contract Time:	30.00
Added by Change Order:	
Contract Time to Date:	30.00
Time Used to Date:	22.00
Contract Time Remaining:	<u><u>8.00</u></u>

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: Kennybrook Wetland (Landscaping)
Contractor: Redbud Landscaping, LLC
Address: 1208 E 20th Court, Des Moines, IA 50317
Finance Budget Code: 319-865-6490 **Finance Project #**
Vendor Project or Invoice #: **PO #**
Original Contract Date: June 22, 2021 **Vendor #** 3569

Date of Council Meeting: December 12, 2023 **PAYMENT REQUEST #** 8 (final)
PAYMENT PERIOD: From: July 18, 2023 Through: November 17, 2023

Contract Summary

Original Contract Amount:	\$	60,130.50	
Net change by Change Orders:	\$	9,821.00	
Contract Amount to Date: (line 1 ± 2)	\$	69,951.50	
Total completed and stored to date:	\$	69,951.50	
Retainage: <u>5</u> % of Completed Work:	\$	3,497.58	
Total Earned less Retainage:	\$	66,453.93	
Less previous applications for payment:	\$	62,036.43	
SUBTOTAL	\$		4,417.50

OTHER CHARGES (Attach an itemized list) \$ -

CURRENT PAYMENT DUE \$ 4,417.50

Balance to finish, including retainage: \$ 3,497.58

Contract Time Remaining (If applicable) - WORKING DAYS

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval: Redbud Landscaping, LLC
Signature [Signature] Firm Name Redbud Landscaping, LLC Date 11/28/2023

Engineer / Consultant Approval: Nilles Associates, Inc.
Signature [Signature] Firm Name Nilles Associates, Inc. Date 11/28/2023

City of Grimes Staff Approval: [Signature]
Signature [Signature] Date 12-5-23

City of Grimes Council Approval: Council 12-12-23
Signature [Signature] Date

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department
E-mail: mahrens@grimesiowa.gov **Phone:** (515) 986-4050 **Fax:** (515) 986-4480

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

CONTRACT PRICE DETAIL

ITEM NO.	DESCRIPTION (Include Change Order # if Applicable)	UNITS	ORIGINAL PROPOSED QUANTITY	QUANTITY CHANGE (BY CHANGE ORDER)	TOTAL QUANTITY	UNIT PRICE	EXTENDED PRICE	QUANTITY COMPLETE	VALUE OF COMPLETED WORK	REMAINING QUANTITY	PERCENT COMPLETE
2.01	VEGETATION REMOVAL FOR NATIVE SEEDING	AC	0.50		0.50	\$ 3,500.00	\$ 1,750.00	0.50	\$ 1,750.00	-	100.00%
2.02	TURF REMOVAL, PLANTING BED AREAS	SY	384.00		384.00	\$ 5.00	\$ 1,920.00	384.00	\$ 1,920.00	-	100.00%
2.03	AMEND TOPSOIL WITH COMPOST, PLANTING BED AREAS	CY	3.00		3.00	\$ 100.00	\$ 300.00	3.00	\$ 300.00	-	100.00%
8.01	TEMPORARY TRAFFIC CONTROL	LS	1.00	(1.00)	-	\$ 900.00	\$ -		\$ -	-	0.00%
9.01	CONVENTIONAL SEEDING AND FERTILIZING, TYPE 1	AC	0.50		0.50	\$ 2,150.00	\$ 1,075.00	0.50	\$ 1,075.00	-	100.00%
9.02	HYDRAULIC MULCHING, BONDED FIBER MATRIX (BFM)	AC	4.00		4.00	\$ 3,400.00	\$ 13,600.00	4.00	\$ 13,600.00	-	100.00%
9.03	CONVENTIONAL SEEDING, CUSTOM NATIVE DRY-MESIC SEED MIXTURE	AC	2.50		2.50	\$ 2,400.00	\$ 6,000.00	2.50	\$ 6,000.00	-	100.00%
9.04	CONVENTIONAL SEEDING, CUSTOM NATIVE WET-MESIC SEED MIXTURE	AC	1.00		1.00	\$ 2,600.00	\$ 2,600.00	1.00	\$ 2,600.00	-	100.00%
9.05	NATIVE VEGETATION ESTABLISHMENT, 3.5 ACRES	TRIP	6.00		6.00	\$ 1,050.00	\$ 6,300.00	6.00	\$ 6,300.00	-	100.00%
9.06	SHRUBS AND PERENNIALS, WITH WARRANTY	EA	152.00		152.00	\$ 37.00	\$ 5,624.00	152.00	\$ 5,624.00	-	100.00%
9.07	SHREDDED CYPRESS MULCH	SY	384.00		384.00	\$ 11.00	\$ 4,224.00	384.00	\$ 4,224.00	-	100.00%
9.08	IOWA FIELD STONE BOULDERS	TON	5.00		5.00	\$ 315.00	\$ 1,575.00	5.00	\$ 1,575.00	-	100.00%
9.09	LIMESTONE EDGING	LF	200.00		200.00	\$ 14.00	\$ 2,800.00	200.00	\$ 2,800.00	-	100.00%
9.10	TEMPORARY ROLLED EROSION CONTROL PRODUCT, TYPE 2C	SY	3,600.00	514.00	4,114.00	\$ 1.50	\$ 6,171.00	4,114.00	\$ 6,171.00	-	100.00%
9.11	SURFACE ROUGHENING	SY	14,250.00		14,250.00	\$ 0.25	\$ 3,562.50	14,250.00	\$ 3,562.50	-	100.00%
11.01	MOBILIZATION	LS	1.00		1.00	\$ 2,500.00	\$ 2,500.00	1.00	\$ 2,500.00	-	100.00%
12.01	CO#1 DRY CREEK BED	LS		1.00	1.00	\$ 1,900.00	\$ 1,900.00	1.00	\$ 1,900.00	-	100.00%
12.02	CO#2 EROSION REPAIR, TOPSOIL & COCONUT FIBER MAT	LS		1.00	1.00	\$ 1,500.00	\$ 1,500.00	1.00	\$ 1,500.00	-	100.00%
12.03	CO#2 PLANTING BED AREA WEEDS MAINTENANCE	TRIP		9.00	9.00	\$ 250.00	\$ 2,250.00	9.00	\$ 2,250.00	-	100.00%
12.04	CO#3 EROSION REPAIR - 3 CY SOIL GRADE, STRAW RECP TYPE 2.C	LS		1.00	1.00	\$ 750.00	\$ 750.00	1.00	\$ 750.00	-	100.00%
12.05	12.05 TEMP EROSION CONTROL - CATS, NET STRAW BLANKET	LS		1.00	1.00	\$ 950.00	\$ 950.00	1.00	\$ 950.00	-	100.00%
12.06	12.06 OVERSEED, CUSTOM REPAIR MIX, 2 ACRES	LS		1.00	1.00	\$ 2,600.00	\$ 2,600.00	1.00	\$ 2,600.00	-	100.00%

TOTAL CONTRACT AND VALUE OF WORK COMPLETED TO DATE

\$ 69,951.50

\$ 69,951.50

100.00%

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	January 11, 2022	\$ 39,432.13
2	June 14, 2022	\$ 13,389.30
3	August 23, 2022	\$ 935.75
4	October 25, 2022	\$ 2,959.25
5	December 13, 2022	\$ 1,710.00
6	July 25, 2023	\$ 1,971.25
7	August 8, 2023	\$ 1,638.75
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26		
27		
28		
29		
30		
31		
32		
33		
34		
35		

Previous Applications for Payment

No.	Date	Amount
36		
37		
38		
39		
40		
41		
42		
43		
44		
45		
46		
47		
48		
49		
50		
51		
52		
53		
54		
55		
56		
57		
58		
59		
60		
61		
62		
63		
64		
65		
66		
67		
68		
69		
70		

TOTAL \$ 62,036.43

Record of Change Orders

No.	Date	Amount
1	June 14, 2022	\$ 1,771.00
2	August 23, 2022	\$ 3,750.00
3	December 13, 2022	\$ 750.00
4	July 25, 2023	\$ 3,550.00
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		

TOTAL \$ 9,821.00

Contract Time Remaining

Contract Period:	WORKING DAYS
Original Contract Date:	June 22, 2021
Original Contract Time:	
Added by Change Order:	
Contract Time to Date:	-
Time Used to Date:	
Contract Time Remaining:	-

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: WRA Grimes Connector - Contract 3
Contractor: Rognes Corporation
Address: 1609 N. Ankeny Blvd., Suite 210, Ankeny, Iowa 50023
Finance Budget Code: 363-815-6499 **Finance Project #**
Vendor Project or Invoice #: **PO #**
Original Contract Date: March 8, 2022 **Vendor #** 2363

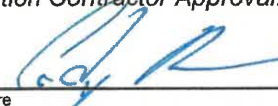
Date of Council Meeting: December 12, 2023 **PAYMENT REQUEST #** 14
PAYMENT PERIOD: From: October 31, 2023 Through: November 30, 2023

Contract Summary

Original Contract Amount:	\$	8,235,801.00	
Net change by Change Orders:	\$	62,238.00	
Contract Amount to Date: (line 1 ± 2)	\$	8,298,039.00	
Total completed and stored to date:	\$	8,252,385.47	
Retainage: 5 % of Completed Work:	\$	412,619.27	
Total Earned less Retainage:	\$	7,839,766.20	
Less previous applications for payment:	\$	7,742,734.30	
SUBTOTAL			\$ 97,031.90
OTHER CHARGES (Attach an itemized list)	\$	-	
CURRENT PAYMENT DUE			\$ 97,031.90
Balance to finish, including retainage:	\$	458,272.80	

Contract Time Remaining (If applicable) (13.00) Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval: Rognes Corporation
 Signature:  Firm Name: _____ Date: 12/4/23

Engineer / Consultant Approval: Veenstra & Kimm, Inc.
 Signature:  Firm Name: _____ Date: 12-4-2023

City of Grimes Staff Approval: 
 Signature: _____ Date: 12-5-23

City of Grimes Council Approval: Council 12-12-23
 Signature: _____ Date: _____

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department
E-mail: mahrens@grimesiowa.gov **Phone:** (515) 986-4050 **Fax:** (515) 986-4480

Date Printed: 12/4/2023

CONTRACT PRICE DETAIL

Page 158 of 358

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	April 12, 2022	\$ 308,750.00
2	September 13, 2022	\$ 248,097.25
3	October 11, 2022	\$1,374,592.05
4	November 8, 2022	\$2,490,201.31
5	December 13, 2022	\$2,180,893.53
6	January 10, 2023	\$ 152,903.81
7	February 14, 2023	\$ 42,540.05
8	March 14, 2023	\$ 139,820.05
9	July 11, 2023	\$ 256,820.91
10	August 8, 2023	\$ 126,009.14
11	September 12, 2023	\$ 218,042.25
12	October 10, 2023	\$ 110,381.11
13	November 14, 2023	\$ 93,682.84
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26		
27		
28		
29		
30		
31		
32		
33		
34		
35		

Previous Applications for Payment

No.	Date	Amount
36		
37		
38		
39		
40		
41		
42		
43		
44		
45		
46		
47		
48		
49		
50		
51		
52		
53		
54		
55		
56		
57		
58		
59		
60		
61		
62		
63		
64		
65		
66		
67		
68		
69		
70		

TOTAL \$ 7,742,734.30

Record of Change Orders

No.	Date	Amount
1	February 14, 2023	\$ 35,838.00
2	May 23, 2023	\$ 26,400.00
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		

TOTAL \$ 62,238.00

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	March 8, 2022
Original Contract Time:	511.00
Added by Change Order:	108.00
Contract Time to Date:	619.00
Time Used to Date:	632.00
Contract Time Remaining:	<u><u>(13.00)</u></u>

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: WRA Grimes Connector - Contract 4
Contractor: Shank Constructors, Inc.
Address: 3501 85th Avenue North, Brooklyn Park, MN 55443
Finance Budget Code: 364-815-6499 **Finance Project #**
Vendor Project or Invoice #: **PO #**
Original Contract Date: January 25, 2022 **Vendor #** 2926

Date of Council Meeting: December 12, 2023 **PAYMENT REQUEST #** 21
PAYMENT PERIOD: From: November 1, 2023 Through: November 30, 2023

Contract Summary

Original Contract Amount:	\$	8,068,100.00	
Net change by Change Orders:	\$	188,153.78	
Contract Amount to Date: (line 1 ± 2)	\$	8,256,253.78	
Total completed and stored to date:	\$	8,007,913.50	
Retainage: 5 % of Completed Work:	\$	400,395.68	
Total Earned less Retainage:	\$	7,607,517.83	
Less previous applications for payment:	\$	7,495,154.39	
SUBTOTAL			\$ 112,363.44

OTHER CHARGES (Attach an itemized list) \$ -

CURRENT PAYMENT DUE \$ 112,363.44

Balance to finish, including retainage: \$ 648,735.95

Contract Time Remaining (If applicable) 22.00 Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval: Shank Constructors, Inc.
Firm Name
Signature
Date 12/1/2023

Engineer / Consultant Approval: Veenstra & Kimm, Inc.
Firm Name
Signature
Date 12-1-2023

City of Grimes Staff Approval: Matt Ahrens
Signature
Date 12-5-23

City of Grimes Council Approval: Council 12-12-23
Signature
Date

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department
E-mail: mahrens@grimesiowa.gov **Phone:** (515) 986-4050 **Fax:** (515) 986-4480

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

CONTRACT PRICE DETAIL

ITEM NO.	DESCRIPTION (Include Change Order # if Applicable)	UNITS	ORIGINAL PROPOSED QUANTITY	QUANTITY CHANGE (BY CHANGE ORDER)	TOTAL QUANTITY	UNIT PRICE	EXTENDED PRICE	QUANTITY COMPLETE	VALUE OF COMPLETED WORK	REMAINING QUANTITY	PERCENT COMPLETE
1	Mobilization	LS	1.00		1.00	\$285,000.00	\$ 285,000.00	100%	\$ 285,000.00	0%	100.00%
2	Site Demolition	LS	1.00		1.00	\$115,000.00	\$ 115,000.00	100%	\$ 115,000.00	0%	100.00%
3	Earth Retention	LS	1.00		1.00	\$ 1,921,503.00	\$ 1,921,503.00	100%	\$ 1,921,503.00	0%	100.00%
4	Earthwork	LS	1.00		1.00	\$546,000.00	\$ 546,000.00	99%	\$ 540,540.00	1%	99.00%
5	Site Utilities	LS	1.00		1.00	\$ 1,104,000.00	\$ 1,104,000.00	99%	\$ 1,092,960.00	1%	99.00%
6	Site Concrete	LS	1.00		1.00	\$35,000.00	\$ 35,000.00	10%	\$ 3,500.00	90%	10.00%
7	Cast In Place Concrete	LS	1.00		1.00	\$ 1,388,210.00	\$ 1,388,210.00	100%	\$ 1,388,210.00	0%	100.00%
8	Precast Materials	LS	1.00		1.00	\$207,500.00	\$ 207,500.00	100%	\$ 207,500.00	0%	100.00%
9	Precast Erection	LS	1.00		1.00	\$36,400.00	\$ 36,400.00	100%	\$ 36,400.00	0%	100.00%
10	Wood Blocking	LS	1.00		1.00	\$ 3,000.00	\$ 3,000.00	100%	\$ 3,000.00	0%	100.00%
11	Roofing	LS	1.00		1.00	\$40,200.00	\$ 40,200.00	100%	\$ 40,200.00	0%	100.00%
12	Hatches	LS	1.00		1.00	\$24,500.00	\$ 24,500.00	100%	\$ 24,500.00	0%	100.00%
13	Aluminum Doors and Windows	LS	1.00		1.00	\$18,250.00	\$ 18,250.00	100%	\$ 18,250.00	0%	100.00%
14	Coiling Door	LS	1.00		1.00	\$23,500.00	\$ 23,500.00	100%	\$ 23,500.00	0%	100.00%
15	Painting	LS	1.00		1.00	\$25,000.00	\$ 25,000.00	100%	\$ 25,000.00	0%	100.00%
16	Specialties	LS	1.00		1.00	\$ 1,800.00	\$ 1,800.00	100%	\$ 1,800.00	0%	100.00%
17	Bar Screens	LS	1.00		1.00	\$309,220.00	\$ 309,220.00	100%	\$ 309,220.00	0%	100.00%
18	Submersible Pumps	LS	1.00		1.00	\$333,000.00	\$ 333,000.00	100%	\$ 333,000.00	0%	100.00%
19	Slide Gates	LS	1.00		1.00	\$39,460.00	\$ 39,460.00	100%	\$ 39,460.00	0%	100.00%
20	Inside Process Piping	LS	1.00		1.00	\$227,000.00	\$ 227,000.00	100%	\$ 227,000.00	0%	100.00%
21	Jib Crane	LS	1.00		1.00	\$58,000.00	\$ 58,000.00	100%	\$ 58,000.00	0%	100.00%
22	Plumbing	LS	1.00		1.00	\$12,000.00	\$ 12,000.00	100%	\$ 12,000.00	0%	100.00%
23	HVAC	LS	1.00		1.00	\$329,460.00	\$ 329,460.00	98%	\$ 322,870.80	2%	98.00%
24	Electrical	LS	1.00		1.00	\$985,097.00	\$ 985,097.00	84%	\$ 827,481.48	16%	84.00%
25	CO #1 Additional Fencing	LS		1.00	1.00	\$ 2,493.33	\$ 2,493.33	1.00	\$ 2,493.33	-	100.00%
26	CO 2.1 Adding Color to Precast Concrete Wall Panels	LS		1.00	1.00	\$11,040.00	\$ 11,040.00	1.00	\$ 11,040.00	-	100.00%
27	CO 2.2 Change Hatches 6-9 Larger Size for Pumps	LS		1.00	1.00	\$ 4,884.00	\$ 4,884.00	1.00	\$ 4,884.00	-	100.00%
28	CO 3.1 Dewatering of the Pump Station Excavation	LS		1.00	1.00	\$92,000.00	\$ 92,000.00	1.00	\$ 92,000.00	-	100.00%
29	CO 3.2 Primary Power Conduit Extension	LS		1.00	1.00	\$11,001.73	\$ 11,001.73	1.00	\$ 11,001.73	-	100.00%
30	CO 3.3 Transformer Conduit & Conductor Extension	LS		1.00	1.00	\$16,445.36	\$ 16,445.36	1.00	\$ 16,445.36	-	100.00%
31	CO 3.4 Install Supports for Pump Discharge Pipes	LS		1.00	1.00	\$ 6,431.24	\$ 6,431.24	1.00	\$ 6,431.24	-	100.00%
32	CO 3.5 Install Supports for Discharge Valves	LS		1.00	1.00	\$ 6,398.69	\$ 6,398.69	1.00	\$ 6,398.69	-	100.00%
33	CO 3.6 Bypass Pumping	LS		1.00	1.00	\$28,000.00	\$ 28,000.00		\$ -	1.00	0.00%
34	CO 3.7 Fiberglass Grating in Front of Bar Screens	LS		1.00	1.00	\$ 8,135.56	\$ 8,135.56		\$ -	1.00	0.00%
35	CO 3.8 Change Finish on Doors to Match Water Plant	LS		1.00	1.00	\$ 1,323.87	\$ 1,323.87	1.00	\$ 1,323.87	-	100.00%
36					-		\$ -		\$ -	-	0.00%
37					-		\$ -		\$ -	-	0.00%
38					-		\$ -		\$ -	-	0.00%
39					-		\$ -		\$ -	-	0.00%
40					-		\$ -		\$ -	-	0.00%
41					-		\$ -		\$ -	-	0.00%
42					-		\$ -		\$ -	-	0.00%
43					-		\$ -		\$ -	-	0.00%
44					-		\$ -		\$ -	-	0.00%
45					-		\$ -		\$ -	-	0.00%
46					-		\$ -		\$ -	-	0.00%
47					-		\$ -		\$ -	-	0.00%
48					-		\$ -		\$ -	-	0.00%
49					-		\$ -		\$ -	-	0.00%
50					-		\$ -		\$ -	-	0.00%
51					-		\$ -		\$ -	-	0.00%
52					-		\$ -		\$ -	-	0.00%
53					-		\$ -		\$ -	-	0.00%
54					-		\$ -		\$ -	-	0.00%
55					-		\$ -		\$ -	-	0.00%
56					-		\$ -		\$ -	-	0.00%
57					-		\$ -		\$ -	-	0.00%
58					-		\$ -		\$ -	-	0.00%
59					-		\$ -		\$ -	-	0.00%
60					-		\$ -		\$ -	-	0.00%
61					-		\$ -		\$ -	-	0.00%

TOTAL CONTRACT AND VALUE OF WORK COMPLETED TO DATE

\$ 8,256,253.78

\$ 8,007,913.50

96.99%

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	April 12, 2022	\$ 179,581.03
2	May 10, 2022	\$ 152,544.50
3	June 14, 2022	\$ 635,744.26
4	July 12, 2022	\$ 547,628.35
5	August 9, 2022	\$ 756,106.14
6	September 13, 2022	\$ 949,547.80
7	October 11, 2022	\$ 420,971.27
8	November 8, 2022	\$ 252,582.76
9	December 13, 2022	\$ 298,450.30
10	January 10, 2023	\$ 133,038.53
11	February 14, 2023	\$ 565,243.94
12	March 14, 2023	\$ 424,548.09
13	April 11, 2023	\$ 406,928.99
14	May 9, 2023	\$ 57,058.90
15	June 13, 2023	\$ 235,379.16
16	July 11, 2023	\$ 474,905.50
17	August 8, 2023	\$ 86,604.00
18	September 12, 2023	\$ 498,311.44
19	October 10, 2023	\$ 229,922.50
20	November 14, 2023	\$ 190,056.93
21		
22		
23		
24		
25		
26		
27		
28		
29		
30		
31		
32		
33		
34		
35		

Previous Applications for Payment

No.	Date	Amount
36		
37		
38		
39		
40		
41		
42		
43		
44		
45		
46		
47		
48		
49		
50		
51		
52		
53		
54		
55		
56		
57		
58		
59		
60		
61		
62		
63		
64		
65		
66		
67		
68		
69		
70		

TOTAL **\$ 7,495,154.39**

Record of Change Orders

No.	Date	Amount
1	December 13, 2022	\$ 2,493.33
2	April 11, 2023	\$ 15,924.00
3	October 24, 2023	\$ 169,736.45
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		

TOTAL **\$ 188,153.78**

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	January 25, 2022
Original Contract Time:	583.00
Added by Change Order:	113.00
Contract Time to Date:	696.00
Time Used to Date:	674.00
Contract Time Remaining:	22.00

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: WRA Grimes Connector - Contract 1
Contractor: S.J. Louis Construction, Inc.
Address: 1351 Broadway Street W., Rockville, MN 56369-0459
Finance Budget Code: 328-815-6499 **Finance Project #**
Vendor Project or Invoice #: **PO #**
Original Contract Date: December 14, 2021 **Vendor #** 4257

Date of Council Meeting: December 12, 2023 **PAYMENT REQUEST #** 20
PAYMENT PERIOD: From: October 12, 2023 Through: November 30, 2023

Contract Summary

Original Contract Amount:	\$	12,675,000.00	
Net change by Change Orders:	\$	234,672.67	
Contract Amount to Date: (line 1 ± 2)	\$	12,909,672.67	
Total completed and stored to date:	\$	13,082,327.39	
Retainage: 5 % of Completed Work:	\$	172,660.00	
Total Earned less Retainage:	\$	12,909,667.39	
Less previous applications for payment:	\$	12,790,727.39	
SUBTOTAL	\$		118,940.00

OTHER CHARGES (Attach an itemized list) \$ -

CURRENT PAYMENT DUE \$ 118,940.00

Balance to finish, including retainage: \$ 5.28

Contract Time Remaining (If applicable) Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval: S.J. Louis Construction, Inc.

Signature

Firm Name

12/05/2023

Date

Engineer / Consultant Approval: Veenstra & Kimm, Inc.

Signature

Firm Name

12-5-2023

Date

City of Grimes Staff Approval:

Signature

12-5-23

Date

City of Grimes Council Approval: Council 12-12-23

Signature

Date

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department

E-mail: mahrens@grimesiowa.gov **Phone:** (515) 986-4050 **Fax:** (515) 986-4480

CONTRACT PRICE DETAIL											
ITEM NO.	DESCRIPTION (Include Change Order # if Applicable)	UNITS	ORIGINAL PROPOSED QUANTITY	QUANTITY CHANGE (BY CHANGE ORDER)	TOTAL QUANTITY	UNIT PRICE	EXTENDED PRICE	QUANTITY COMPLETE	VALUE OF COMPLETED WORK	REMAINING QUANTITY	PERCENT COMPLETE
1	60" Sanitary in Open Cut	LF	1,744.00		1,744.00	\$ 660.25	\$ 1,151,476.00	1,744.00	\$ 1,151,476.00	-	100.00%
2	54" Sanitary in Open Cut	LF	9,729.00		9,729.00	\$ 679.75	\$ 6,613,287.75	9,729.00	\$ 6,613,287.75	-	100.00%
3	48" Sanitary in Open Cut	LF	55.00		55.00	\$ 1,200.00	\$ 66,000.00	65.00	\$ 78,000.00	(10.00)	118.18%
4	36" Sanitary in Open Cut	LF	33.00		33.00	\$ 1,400.00	\$ 46,200.00	33.00	\$ 46,200.00	-	100.00%
5	36" DI Sanitary Sewer in Open Cut	LF	30.00		30.00	\$ 1,500.00	\$ 45,000.00	30.00	\$ 45,000.00	-	100.00%
6	24" DI Sanitary Sewer in Open Cut	LF	20.00		20.00	\$ 1,252.00	\$ 25,040.00	20.00	\$ 25,040.00	-	100.00%
7	8" DI Sanitary Sewer in Open Cut	LF	20.00		20.00	\$ 900.00	\$ 18,000.00	20.00	\$ 18,000.00	-	100.00%
8	54" Sanitary Tunneled	LF	656.00		656.00	\$ 2,200.00	\$ 1,443,200.00	669.00	\$ 1,471,800.00	(13.00)	101.98%
9	Manhole - 120"	EA	1.00	(1.00)	-	\$ 1.00	\$ -		\$ -	-	0.00%
10	Manhole - 96"	EA	4.00	(2.00)	2.00	\$50,000.00	\$ 100,000.00	2.00	\$ 100,000.00	-	100.00%
11	Manhole - 84"	EA	35.00	(29.00)	6.00	\$33,510.00	\$ 201,060.00	7.00	\$ 234,570.00	(1.00)	116.67%
12	Storm Sewer - 48" RCP	LF	30.00		30.00	\$ 800.00	\$ 24,000.00	30.00	\$ 24,000.00	-	100.00%
13	Storm Sewer - 24" RCP	LF	60.00		60.00	\$ 250.00	\$ 15,000.00	30.00	\$ 7,500.00	30.00	50.00%
14	Storm Sewer - 18" RCP	LF	90.00		90.00	\$ 180.00	\$ 16,200.00	118.00	\$ 21,240.00	(28.00)	131.11%
15	Storm Sewer - 15" RCP	LF	30.00		30.00	\$ 150.00	\$ 4,500.00	126.00	\$ 18,900.00	(96.00)	420.00%
16	Storm Sewer - 12" RCP	LF	30.00		30.00	\$ 105.00	\$ 3,150.00	32.00	\$ 3,360.00	(2.00)	106.67%
17	6" Tile with Sock	LF	18,900.00		18,900.00	\$ 19.00	\$ 359,100.00	22,900.00	\$ 435,100.00	(4,000.00)	121.16%
18	6" PCC Trail	SY	8,148.00		8,148.00	\$ 65.00	\$ 529,620.00	8,228.00	\$ 534,820.00	(80.00)	100.98%
19	Granular Surfacing	SY	362.00		362.00	\$ 25.00	\$ 9,050.00	268.00	\$ 6,700.00	94.00	74.03%
20	Steel Sheet piling	SF	7,900.00		7,900.00	\$ 35.00	\$ 276,500.00	7,900.00	\$ 276,500.00	-	100.00%
21	Rip-Rap	TON	1,350.00		1,350.00	\$ 70.00	\$ 94,500.00	1,351.49	\$ 94,604.30	(1.49)	100.11%
22	Stabilizing Material	TON	200.00		200.00	\$ 44.85	\$ 8,970.00	866.23	\$ 38,850.42	(666.23)	433.12%
23	Erosion Control	LS	1.00		1.00	\$100,000.00	\$ 100,000.00	100.0%	\$ 100,000.00	0.0%	100.00%
24	Seeding	ACRE	25.00		25.00	\$ 2,500.00	\$ 62,500.00	29.27	\$ 73,175.00	(4.27)	117.08%
25	Clearing and Grubbing	LS	1.00		1.00	\$150,000.00	\$ 150,000.00	100%	\$ 150,000.00	0.0%	100.00%
26	Traffic Control	LS	1.00		1.00	\$20,000.00	\$ 20,000.00	100%	\$ 20,000.00	0.0%	100.00%
27	54" Base FRP Manholes	EA	27.00	(2.00)	25.00	\$40,000.00	\$ 1,000,000.00	25.00	\$ 1,000,000.00	-	100.00%
28	60" Base FRP Manholes	EA	5.00		5.00	\$39,000.00	\$ 195,000.00	4.00	\$ 156,000.00	1.00	80.00%
29	Remove Trees Brookview	LS		1.00	1.00	\$ 2,200.00	\$ 2,200.00	1.00	\$ 2,200.00	-	100.00%
30	Aurora Rock Obstruction	LS		1.00	1.00	\$17,763.77	\$ 17,763.77	1.00	\$ 17,763.77	-	100.00%
31	Intake Remove and Replace Station 15+65 Left	LS		1.00	1.00	\$ 5,885.00	\$ 5,885.00	2.00	\$ 11,770.00	(1.00)	200.00%
32	Remove and Replace Sewer Line and Cleanout	LS		1.00	1.00						

101.34%

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	March 8, 2022	\$ 97,850.00
2	April 12, 2022	\$ 76,000.00
3	June 28, 2022	\$ 319,396.14
4	July 12, 2022	\$1,149,935.40
5	August 9, 2022	\$1,356,953.99
6	September 13, 2022	\$1,721,837.63
7	October 11, 2022	\$1,680,563.57
8	November 15, 2022	\$ 828,385.59
9	December 13, 2022	\$1,143,666.61
10	January 10, 2023	\$ 819,078.72
11	February 14, 2023	\$ 546,778.32
12	March 14, 2023	\$ 680,294.31
13	April 11, 2023	\$ 572,937.88
14	May 9, 2023	\$ 601,402.36
15	June 13, 2023	\$ 608,123.28
16	July 11, 2023	\$ 104,834.79
17	August 8, 2023	\$ 41,154.47
18	September 12, 2023	\$ 33,947.36
19	October 24, 2023	\$ 407,586.97
20		
21		
22		
23		
24		
25		
26		
27		
28		
29		
30		
31		
32		
33		
34		
35		

Previous Applications for Payment

No.	Date	Amount
36		
37		
38		
39		
40		
41		
42		
43		
44		
45		
46		
47		
48		
49		
50		
51		
52		
53		
54		
55		
56		
57		
58		
59		
60		
61		
62		
63		
64		
65		
66		
67		
68		
69		
70		

TOTAL **\$ 12,790,727.39**

Record of Change Orders

No.	Date	Amount
1	March 22, 2022	\$ (84,666.25)
2	January 24, 2023	\$ 276,896.19
3	October 10, 2023	\$ 42,442.73
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		

TOTAL **\$ 234,672.67**

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	December 14, 2021
Original Contract Time:	534.00
Added by Change Order:	
Contract Time to Date:	534.00
Time Used to Date:	728.00
Contract Time Remaining:	

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: WRA Grimes Connector - Contract 2
Contractor: S. M. Hentges & Sons, Inc.
Address: 650 Quaker Avenue, Jordan, MN 55352
Finance Budget Code: 362-815-6499 **Finance Project #**
Vendor Project or Invoice #: **PO #**
Original Contract Date: March 8, 2022 **Vendor #** 4294

Date of Council Meeting: December 12, 2023 **PAYMENT REQUEST #** 14
PAYMENT PERIOD: From: October 31, 2023 Through: November 30, 2023

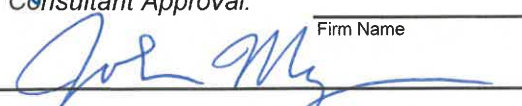
Contract Summary

Original Contract Amount:	\$	9,530,000.00	
Net change by Change Orders:	\$	385,664.20	
Contract Amount to Date: (line 1 ± 2)	\$	9,915,664.20	
Total completed and stored to date:	\$	9,918,780.20	
Retainage: 5 % of Completed Work:	\$	100,000.00	
Total Earned less Retainage:	\$	9,818,780.20	
Less previous applications for payment:	\$	9,586,924.20	
SUBTOTAL	\$	231,856.00	
OTHER CHARGES (Attach an itemized list)	\$	-	
CURRENT PAYMENT DUE	\$	231,856.00	
Balance to finish, including retainage:	\$	96,884.00	

Contract Time Remaining (If applicable) (152.00) Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval: S. M. Hentges & Sons, Inc.
Firm Name
Signature:  Date: 12/04/2023

Engineer / Consultant Approval: Veenstra & Kimm, Inc.
Firm Name
Signature:  Date: 12-4-2023

City of Grimes Staff Approval: 
Signature Date: 12-5-23

City of Grimes Council Approval: Council 12-12-23
Signature Date:

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department
E-mail: mahrens@grimesiowa.gov **Phone:** (515) 986-4050 **Fax:** (515) 986-4480

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

CONTRACT PRICE DETAIL

[illegible]

TOTAL CONTRACT AND VALUE OF WORK COMPLETED TO DATE

\$ 9,896,524.20

\$ 9,918,780.20

100.22%

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	September 13, 2022	\$ 322,598.34
2	October 11, 2022	\$ 35,134.33
3	November 8, 2022	\$1,410,519.62
4	December 13, 2022	\$2,096,792.75
5	January 10, 2023	\$1,017,464.75
6	February 14, 2023	\$1,400,085.17
7	March 14, 2023	\$1,296,023.00
8	April 11, 2023	\$1,098,062.07
9	May 9, 2023	\$ 346,588.31
10	June 13, 2023	\$ 246,981.24
11	July 11, 2023	\$ 46,033.91
12	October 10, 2023	\$ 81,517.60
13	November 14, 2023	\$ 189,123.11
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26		
27		
28		
29		
30		
31		
32		
33		
34		
35		

Previous Applications for Payment

No.	Date	Amount
36		
37		
38		
39		
40		
41		
42		
43		
44		
45		
46		
47		
48		
49		
50		
51		
52		
53		
54		
55		
56		
57		
58		
59		
60		
61		
62		
63		
64		
65		
66		
67		
68		
69		
70		

TOTAL **\$ 9,586,924.20**

Record of Change Orders

No.	Date	Amount
1	February 14, 2023	\$ 56,925.00
2	November 14, 2023	\$ 328,739.20
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		

TOTAL **\$ 385,664.20**

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	March 8, 2022
Original Contract Time:	480.00
Added by Change Order:	
Contract Time to Date:	480.00
Time Used to Date:	632.00
Contract Time Remaining:	(152.00)

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: SE Trail Ridge Road Reconstruction
Contractor: Sternquist Construction, Inc.
Address: 110 N. 14th Street, Indianola, IA 50125
Finance Budget Code: 376-210-6499 **Finance Project #**
Vendor Project or Invoice #: **PO #**
Original Contract Date: March 14, 2023 **Vendor #** 4488

Date of Council Meeting: December 12, 2023 **PAYMENT REQUEST #** 7
PAYMENT PERIOD: From: November 1, 2023 Through: November 30, 2023

Contract Summary

Original Contract Amount:	\$	1,445,265.55	
Net change by Change Orders:	\$	45,574.01	
Contract Amount to Date: (line 1 ± 2)	\$	1,490,839.56	
Total completed and stored to date:	\$	1,380,297.93	
Retainage: 5 % of Completed Work:	\$	69,014.90	
Total Earned less Retainage:	\$	1,311,283.03	
Less previous applications for payment:	\$	1,097,701.92	
SUBTOTAL	\$	213,581.11	
OTHER CHARGES (Attach an itemized list)	\$	-	
CURRENT PAYMENT DUE	\$	213,581.11	

Balance to finish, including retainage: \$ 179,556.53

Contract Time Remaining (If applicable) (8.00) WORKING DAYS

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval: Sternquist Construction, Inc.

Firm Name

Signature

Date

12-4-23

Engineer / Consultant Approval:

Firm Name

Signature

Date

City of Grimes Staff Approval:

Signature

Date

12-4-23

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department
E-mail: mahrens@grimesiowa.gov **Phone:** (515) 986-4050 **Fax:** (515) 986-4480

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

CONTRACT PRICE DETAIL

ITEM NO.	DESCRIPTION (Include Change Order # if Applicable)	UNITS	ORIGINAL PROPOSED QUANTITY	QUANTITY CHANGE (BY CHANGE ORDER)	TOTAL QUANTITY	UNIT PRICE	EXTENDED PRICE	QUANTITY COMPLETE	VALUE OF COMPLETED WORK	VALUE OF STORED MATERIALS REMAINING	TOTAL COMPLETED WORK AND STORED MATERIALS	REMAINING QUANTITY	PERCENT COMPLETE
1	Clearing and Grubbing	LS	1		1	\$24,274.00	\$ 24,274.00	1.00	\$ 24,274.00	\$ -	\$ 24,274.00	-	100.00%
2	Topsoil, On-site, Compost-amended	CY	1,149		1,149	\$ 79.50	\$ 91,345.50	900.00	\$ 71,550.00	\$ -	\$ 71,550.00	249	78.33%
3	Excavation, Class 10	CY	1,275		1,275	\$ 37.10	\$ 47,302.50	1,275.00	\$ 47,302.50	\$ -	\$ 47,302.50	-	100.00%
4	Subgrade Preparation, 6in Thickness	SY	8,343		8,343	\$ 3.20	\$ 26,697.60	8,343.00	\$ 26,697.60	\$ -	\$ 26,697.60	-	100.00%
5	Subbase, Granular, 6in Thickness	SY	8,343		8,343	\$ 15.90	\$ 132,653.70	8,343.00	\$ 132,653.70	\$ -	\$ 132,653.70	-	100.00%
6	Compaction Testing, Moisture & Density Control	LS	1		1	\$ 3,710.00	\$ 3,710.00	1.00	\$ 3,710.00	\$ -	\$ 3,710.00	-	100.00%
7	Below Grade Excavation (Core Out)	CY	835		835	\$ 79.50	\$ 66,382.50	253.00	\$ 20,113.50	\$ -	\$ 20,113.50	582	30.30%
8	Trench Compaction Testing	LS	1		1	\$ 1,590.00	\$ 1,590.00	1.00	\$ 1,590.00	\$ -	\$ 1,590.00	-	100.00%
9	Storm Sewer, Trenched, RCP, 15in	LF	1,022		1,022	\$ 51.00	\$ 52,122.00	1,032.00	\$ 52,632.00	\$ -	\$ 52,632.00	(10)	100.98%
10	Storm Sewer, Trenched, RCP, 18in	LF	171		171	\$ 56.20	\$ 9,610.20	171.00	\$ 9,610.20	\$ -	\$ 9,610.20	-	100.00%
11	Storm Sewer, Trenched, RCP, 24in	LF	38	(22.00)	16	\$ 91.15	\$ 1,458.40	8.00	\$ 729.20	\$ -	\$ 729.20	8	50.00%
12	Removal of Storm Sewer, Less than 36in	LF	71		71	\$ 79.50	\$ 5,644.50	53.00	\$ 4,213.50	\$ -	\$ 4,213.50	18	74.65%
13	Pipe Apron, Concrete, 15in	EA	1		1	\$ 4,240.00	\$ 4,240.00	1.00	\$ 4,240.00	\$ -	\$ 4,240.00	-	100.00%
14	Connect to Existing Storm Sewer	EA	5		5	\$ 4,028.00	\$ 20,140.00	5.00	\$ 20,140.00	\$ -	\$ 20,140.00	-	100.00%
15	Valve Box Adjustment	EA	19		19	\$ 1,325.00	\$ 25,175.00	8.00	\$ 10,600.00	\$ -	\$ 10,600.00	11	42.11%
16	Water Main Removal	LF	210		210	\$ 21.20	\$ 4,452.00	191.00	\$ 4,049.20	\$ -	\$ 4,049.20	19	90.95%
17	Lower Water Service, 1" Copper	LF	100		100	\$ 132.50	\$ 13,250.00		\$ -	\$ -	\$ -	100	0.00%
18	Intake, SW-501	EA	9		9	\$ 4,452.00	\$ 40,068.00	9.00	\$ 40,068.00	\$ -	\$ 40,068.00	-	100.00%
19	Intake, SW-505	EA	6		6	\$ 6,466.00	\$ 38,796.00	6.00	\$ 38,796.00	\$ -	\$ 38,796.00	-	100.00%
20	Intake, SW-401, 48 in	EA	4		4	\$ 5,618.00	\$ 22,472.00	4.00	\$ 22,472.00	\$ -	\$ 22,472.00	-	100.00%
21	Intake, SW-401, 72 in	EA	1	(1.00)	-	\$ 7,632.00	\$ -	-	\$ -	\$ -	\$ -	-	100.00%
22	Manhole Adjustment, Minor	EA	7		7	\$ 2,226.00	\$ 15,582.00	7.00	\$ 15,582.00	\$ -	\$ 15,582.00	-	100.00%
23	Remove Intake	EA	2		2	\$ 2,120.00	\$ 4,240.00	2.00	\$ 4,240.00	\$ -	\$ 4,240.00	-	100.00%
24	Pavement, PCC, 7in Thickness	SY	7,389		7,389	\$ 64.00	\$ 472,896.00	7,389.00	\$ 472,896.00	\$ -	\$ 472,896.00	-	100.00%
25	PCC Pavement Samples and Testing	LS	1		1	\$ 3,950.00	\$ 3,950.00	1.00	\$ 3,950.00	\$ -	\$ 3,950.00	-	100.00%
26	Removal of Sidewalk	SY	445		445	\$ 12.75	\$ 5,673.75	539.75	\$ 6,881.81	\$ -	\$ 6,881.81	(95)	121.29%
27	Removal of Driveway	SY	532		532	\$ 12.75	\$ 6,783.00	532.00	\$ 6,783.00	\$ -	\$ 6,783.00	-	100.00%
28	Sidewalk, PCC, 4in Thickness	SY	362		362	\$ 42.40	\$ 15,348.80	392.59	\$ 16,645.82	\$ -	\$ 16,645.82	(31)	108.45%
29	Sidewalk, PCC, 6in Thickness	SY	119		119	\$ 58.30	\$ 6,937.70	116.17	\$ 6,772.71	\$ -	\$ 6,772.71	3	97.62%
30	Detectable Warning	SF	176		176	\$ 58.30	\$ 10,260.80	144.00	\$ 8,395.20	\$ -	\$ 8,395.20	32	81.82%
31	Driveway, Paved PCC, 6in Thickness	SY	590		590	\$ 63.60	\$ 37,524.00	619.55	\$ 39,403.38	\$ -	\$ 39,403.38	(30)	105.01%
32	Sidewalk Assurance Testing	LS	1		1	\$ 1,600.00	\$ 1,600.00	1.00	\$ 1,600.00	\$ -	\$ 1,600.00	-	100.00%
33	Pavement Removal	SY	7,892		7,892	\$ 9.60	\$ 75,763.20	7,892.00	\$ 75,763.20	\$ -	\$ 75,763.20	-	100.00%
34	Temporary Traffic Control	LS	1		1	\$ 19,610.00	\$ 19,610.00	1.00	\$ 19,610.00	\$ -	\$ 19,610.00	-	100.00%
35	Hydraulic Seeding, Seeding, Fertilizing, and Mulching (BFM) Type 1	AC	0.82		0.82	\$ 5,609.76	\$ 4,600.00	0.42	\$ 2,356.10	\$ -	\$ 2,356.10	-	51.22%
36	Hydraulic Mulching, Temporary	AC	0.82		0.82	\$ 3,180.00	\$ 2,607.60	0.25	\$ 795.00	\$ -	\$ 795.00	1	30.49%
37	Intake Protection Device, Installation & Removal	EA	17		17.00	\$ 153.75	\$ 2,613.75	5.00	\$ 768.75	\$ -	\$ 768.75	12.00	29.41%
38	Intake Protection Device, Maintenance	EA	17		17.00	\$ 26.50	\$ 450.50	5.00	\$ 132.50	\$ -	\$ 132.50	12.00	29.41%
39	Rip Rap, Erosion Stone	TON	46		46	\$ 106.00	\$ 4,876.00	46.00	\$ 4,876.00	\$ -	\$ 4,876.00	-	100.00%
40	Wattle, Installation	LF	3,845		3,845	\$ 2.15	\$ 8,266.75	1,225.00	\$ 2,633.75	\$ -	\$ 2,633.75	2,620	31.86%
41	Wattle, Removal	LF	3,845		3,845	\$ 0.40	\$ 1,538.00	1,200.00	\$ 480.00	\$ -	\$ 480.00	2,645	31.21%
42	Stormwater Pollution Prevention Plan (SWPPP) Preparation	LS	1		1	\$ 1,590.00	\$ 1,590.00	1.00	\$ 1,590.00	\$ -	\$ 1,590.00	-	100.00%
43	Stormwater Pollution Prevention Plan (SWPPP) Management	LS	1		1	\$ 4,770.00	\$ 4,770.00	1.00	\$ 4,770.00	\$ -	\$ 4,770.00	-	100.00%
44	Mobilization	LS	1		1	\$ 71,575.00	\$ 71,575.00	1.00	\$ 71,575.00	\$ -	\$ 71,575.00	-	100.00%
45	Concrete Washout	LS	1		1	\$ 3,850.00	\$ 3,850.00	1.00	\$ 3,850.00	\$ -	\$ 3,850.00	-	100.00%
46	Removal & Salvage Sign To Owner	EA	10		10	\$ 153.75	\$ 1,537.50	10.00	\$ 1,537.50	\$ -	\$ 1,537.50	-	100.00%
47	Remove, Salvage & Reinstall Mailbox	EA	30		30	\$ 238.50	\$ 7,155.00	30.00	\$ 7,155.00	\$ -	\$ 7,155.00	-	100.00%
48	Maintenance of Postal Services	LS	1		1	\$ 4,030.00	\$ 4,030.00	1.00	\$ 4,030.00	\$ -	\$ 4,030.00	-	100.00%
49	Maintenance of Solid Waste Collection	LS	1		1	\$ 8,615.00	\$ 8,615.00	1.00	\$ 8,615.00	\$ -	\$ 8,615.00	-	100.00%
Change Order Item													
1	Additional Tree for Removal	LS		1.00	1	\$ 2,420.00	\$ 2,420.00	1.00	\$ 2,420.00	\$ -	\$ 2,420.00	-	100.00%
2	Potholing Existing Utilities Prior to Start Date	LS		1.00	1	\$ 4,812.50	\$ 4,812.50	1.00	\$ 4,812.50	\$ -	\$ 4,812.50	-	100.00%
3	Additional Traffic Control	LS		1.00	1	\$ 2,876.48	\$ 2,876.48	1.00	\$ 2,876.48	\$ -	\$ 2,876.48	-	100.00%
4	Water Service Investigation	LS		1.00	1	\$ 2,651.00	\$ 2,651.00	1.00	\$ 2,651.00	\$ -	\$ 2,651.00	-	100.00%
5	Replace Storm Structure ST 3.08	LS		1.00	1	\$ 19,110.30	\$ 19,110.30	1.00	\$ 19,110.30	\$ -	\$ 19,110.30	-	100.00%
6	Modification of Storm Structure Due to Water Main Conflict	LS		1.00	1	\$ 5,088.60	\$ 5,088.60	1.00	\$ 5,088.60	\$ -	\$ 5,088.60	-	100.00%
7	Revised Storm Sewer Due to Sanitary Sewer Conflicts	LS		1.00	1	\$ 14,209.93	\$ 14,209.93	1.00	\$ 14,209.93	\$ -	\$ 14,209.93	-	100.00%
8	Remove and Replace Sidewalk	LS		1.00	1	\$ 4,042.50	\$ 4,042.50	-	\$ -	\$ -	\$ -	1	0.00%

TOTAL CONTRACT AND VALUE OF WORK COMPLETED TO DATE

\$ 1,490,839.56

\$ 1,380,297.93

\$ 1,380,297.93

92.59%

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	June 13, 2023	\$ 230,833.79
2	July 11, 2023	\$ 59,538.93
3	August 8, 2023	\$ 225,846.59
4	September 26, 2023	\$ 141,423.74
5	October 10, 2023	\$ 262,934.06
6	November 14, 2023	\$ 177,124.81
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26		
27		
28		
29		
30		
31		
32		
33		
34		
35		

Previous Applications for Payment

No.	Date	Amount
36		
37		
38		
39		
40		
41		
42		
43		
44		
45		
46		
47		
48		
49		
50		
51		
52		
53		
54		
55		
56		
57		
58		
59		
60		
61		
62		
63		
64		
65		
66		
67		
68		
69		
70		

TOTAL **\$ 1,097,701.92**

Record of Change Orders

No.	Date	Amount
1	April 25, 2023	\$ 2,420.00
2	May 23, 2023	\$ 7,688.98
3	June 27, 2023	\$ 2,651.00
4	October 24, 2023	\$ 9,473.00
5	November 28, 2023	\$ 23,341.03
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		

TOTAL **\$ 45,574.01**

Contract Time Remaining

Contract Period:	WORKING DAYS
Original Contract Date:	March 14, 2023
Original Contract Time:	100.00
Added by Change Order:	10.00
Contract Time to Date:	110.00
Time Used to Date:	118.00
Contract Time Remaining:	(8.00)

611 5th Ave, Suite 300
Des Moines, IA 50309

Project Name: Grimes Public Library
Project # X237400
Date: 12/6/2023

PRIME VOLUME SUMMARY – Amount Due

Van Maanen Electric - \$41,647.70

G702/ CMA APPLICATION AND CERTIFICATION For Payment

To: City of Grimes PROJECT: Grimes Public Library Application No: 20 Distribution to: ☐ OWNER
101 NE Harvey Street Complex Phase 2 Application Date: 11/21/2023 ☐ CONSTRUCTION MGR
Grimes, IA 50111 Period From: 11/1/223 ☐ ARCHITECT
kara.devenney@weitz.com Period To: 11/30/2023 ☐ CONTRACTOR
From: Van Maanen Electric Inc VIA Achitect Invision Contract Date: ☐ OTHER
500 Iowa Speedway Drive Newton, IA 50208

2075

APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract.

Continuation Sheet, AIA Document G703, is attached.

1 ORIGINAL CONTRACT SUM	\$	977,086.00
2 Net Change by Change Orders	\$	47,145.26
3 CONTRACT SUM TO DATE	\$	1,024,231.26
4 TOTAL COMPLETED AND STORED TO DATE	\$	1,021,943.62
5 RETAINAGE:		
a. 5% of Completed work	\$	51,097.18
b. 5% of Stored Material	\$	-
TOTAL RETAINAGE	\$	51,097.18
6 TOTAL EARNED LESS RETAINAGE	\$	970,846.44
7 LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$	929,198.73
8 CURRENT PAYMENT DUE	\$	41,647.71
9 BALANCE TO FINISH, INCLUDING RETAINAGE	\$	2,287.64

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by owner	\$ 42,802.84	\$ -
Total approval this Month	\$ 4,342.42	\$ -
TOTALS	\$ 47,145.26	\$ -
NET CHANGES by Change Order	\$	47,145.26

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due

CONTRACTOR: Van Maanen Electric, IncBy: Nathan Van Maanen Date: 11/21/23

Nathan Van Maanen, President

State of: IowaCounty of: JasperSubscribed and sworn before me this 21st day of November, 2023

Nathan Van Maanen President personally appeared before me, the undersigned notary public, and provided satisfactory evidence of identification to be the person who signed this document in my presence and swore or affirmed to me that the contents of this document are truthful and accurate to the best of his/her Knowledge and belief.

Notary Public: Tracy Evans My Commission expires: 10/30/2024**CERTIFICATION FOR PAYMENT**

In accordance with the Contract Documents, based on-site observations and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment for the AMOUNT CERTIFIED.

AMOUNT CERTIFIED

CONSTRUCTION MANAGER:

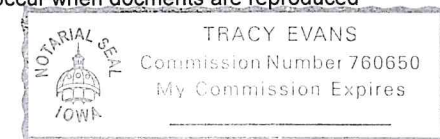
By: _____ Date: _____

ARCHITECT:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract

CAUTION: You should use an original document which has this caution printed in red. An original assures that changes will not be obscured as may occur when documents are reproduced



CONTINUATION SHEET

AIA DOCUMENT G703

PAGE 2 OF 2 PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

Contractor's signed Certification is attached.

In tabulation below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NUMBER:

20

APPLICATION DATE:

18-Oct-23

PERIOD FROM:

11/1/223

TO:

30-Nov-23

ARCHITECT'S PROJECT NO:

A	B		C	D	E	F	G		H	I
ITEM No.	DESCRIPTION OF WORK		SCHEDULED VALUE	WORK COMPLETED		TOTAL COMPLETED		BALANCE TO FINISH C - G	RETAINAGE	
				Previous Applications	This Application		AND STORED TO DATE (D + E + F)			% G / C
					Work in Place	Stored Materials (not in D or E)				
	Bond		9,770.00	9,770.00			9,770.00	100%	-	488.50
	Basic Electrical Requirements	M	11,976.86	11,858.49			11,858.49	99%	118.37	592.92
	Basic Electrical Requirements	L	11,412.00	11,297.40			11,297.40	99%	114.60	564.87
	Through Penetration Firestopping	M	852.00	843.80	8.20		852.00	100%	-	42.60
	Through Penetration Firestopping	L	2,165.00	2,143.50	21.50		2,165.00	100%	-	108.25
	Wire and Cable	M	59,358.60	58,469.29	889.31		59,358.60	100%	-	2,967.93
	Wire and Cable	L	31,200.00	30,888.00	312.00		31,200.00	100%	-	1,560.00
	Grounding and Bonding	M	1,351.00	1,351.00			1,351.00	100%	-	67.55
	Grounding and Bonding	L	2,410.00	2,410.00			2,410.00	100%	-	120.50
	Conduit and Boxes	M	56,112.54	56,112.54			56,112.54	100%	-	2,805.63
	Conduit and Boxes	L	91,400.00	91,400.00			91,400.00	100%	-	4,570.00
	Electrical Identification	M	560.00	549.00	11.00		560.00	100%	-	28.00
	Electrical Identification	L	1,250.00	1,225.00	25.00		1,250.00	100%	-	62.50
	Power Systems Study	M	2,140.00	1,819.00	299.00		2,118.00	99%	22.00	105.90
	Power Systems Study	L	1,360.00	1,156.00	190.40		1,346.40	99%	13.60	67.32
	Power Monitoring and Control Systems	M	3,140.00	2,983.00	157.00		3,140.00	100%	-	157.00
	Power Monitoring and Control Systems	L	3,150.00	2,993.00	157.00		3,150.00	100%	-	157.50
	Lighting Control Systems	M	21,400.00	21,400.00			21,400.00	100%	-	1,070.00
	Lighting Control Systems	L	12,540.00	11,916.15	623.85		12,540.00	100%	-	627.00
	Service Entrance	M	18,741.00	18,741.00			18,741.00	100%	-	937.05
	Service Entrance	L	12,540.00	12,540.00			12,540.00	100%	-	627.00
	Dry Type Transformers	M	9,140.00	9,140.00			9,140.00	100%	-	457.00
	Dry Type Transformers	L	9,452.00	9,452.00			9,452.00	100%	-	472.60
	Panelboards	M	21,540.00	21,540.00			21,540.00	100%	-	1,077.00
	Panelboards	L	14,652.00	14,652.00			14,652.00	100%	-	732.60
	Wiring Devices	M	16,851.00	15,293.53	1,557.47		16,851.00	100%	-	842.55
	Wiring Devices	L	9,140.00	7,312.00	1,828.00		9,140.00	100%	-	457.00
	Fuses	M	1,250.00	1,237.50	12.50		1,250.00	100%	-	62.50
	Fuses	L	2,150.00	2,128.50	21.50		2,150.00	100%	-	107.50
	Disconnect Switches	M	5,140.00	5,089.97	50.03		5,140.00	100%	-	257.00
	Disconnect Switches	L	3,150.00	3,118.50	31.50		3,150.00	100%	-	157.50
	Contactors	M	3,120.00	3,120.00			3,120.00	100%	-	156.00
	Contactors	L	2,890.00	2,861.00	29.00		2,890.00	100%	-	144.50
	Surge Protection Seives	M	3,412.00	3,412.00			3,412.00	100%	-	170.60
	Surge Protection Seives	L	950.00	950.00			950.00	100%	-	47.50
	LED Lighting	M	137,400.00	137,400.00			137,400.00	100%	-	6,870.00
	LED Lighting	L	42,100.00	39,995.00	2,105.00		42,100.00	100%	-	2,105.00
	Basic Communications Systems Requirements	M	3,140.00	2,983.00	157.00		3,140.00	100%	-	157.00
	Basic Communications Systems Requirements	L	2,140.00	2,033.00	107.00		2,140.00	100%	-	107.00
	Communications Bonding	M	850.00	765.00	85.00		850.00	100%	-	42.50

Communications Bonding	L	780.00	702.00	78.00		780.00	100%	-	39.00
Interior Communications pathways	M	8,410.00	8,410.00			8,410.00	100%	-	420.50
Interior Communications pathways	L	12,140.00	12,140.00			12,140.00	100%	-	607.00
Exterior Communications pathways	M	6,140.00	6,140.00			6,140.00	100%	-	307.00
Exterior Communications pathways	L	8,140.00	8,140.00			8,140.00	100%	-	407.00
Identification and Administration	M	850.00	808.00	42.00		850.00	100%	-	42.50
Identification and Administration	L	950.00	903.00	47.00		950.00	100%	-	47.50
Communication Equipment Rooms	M	4,510.00	4,059.00	405.90		4,464.90	99%	45.10	223.25
Communication Equipment Rooms	L	8,140.00	7,326.00	732.60		8,058.60	99%	81.40	402.93
Horizontal Cabling Requirements	M	21,400.00	19,166.75	2,233.25		21,400.00	100%	-	1,070.00
Horizontal Cabling Requirements	L	12,410.00	11,173.00	1,237.00		12,410.00	100%	-	620.50
Testing	M	570.00	456.00	108.00		564.00	99%	6.00	28.20
Testing	L	840.00	672.00	159.00		831.00	99%	9.00	41.55
Structured Cabling Systems Warranty	M	650.00	520.00	123.00		643.00	99%	7.00	32.15
Structured Cabling Systems Warranty	L	814.00	651.50	154.00		805.50	99%	8.50	40.28
Professional Audio/Video System	M	81,400.00	73,426.91	7,326.00		80,752.91	99%	647.09	4,037.65
Professional Audio/Video System	L	21,600.00	19,440.00	1,944.00		21,384.00	99%	216.00	1,069.20
Paging Systems	M	9,841.00	8,856.90	885.69		9,742.59	99%	98.41	487.13
Paging Systems	L	7,412.00	6,671.20	667.00		7,338.20	99%	73.80	366.91
Basic Electronic Safety and Security Systems Requirements	M	3,140.00	2,830.00	282.00		3,112.00	99%	28.00	155.60
Basic Electronic Safety and Security Systems Requirements	L	4,165.00	3,752.75	374.00		4,126.75	99%	38.25	206.34
Electronic Access Control	M	28,951.00	26,056.05	2,605.00		28,661.05	99%	289.95	1,433.05
Electronic Access Control	L	16,851.00	15,165.70	1,516.00		16,681.70	99%	169.30	834.09
Video Surveillance	M	10,848.00	9,762.40	976.00		10,738.40	99%	109.60	536.92
Video Surveillance	L	3,154.00	2,838.70	283.00		3,121.70	99%	32.30	156.09
Rescue Assistance Communication	M	7,331.00	6,598.05	659.00		7,257.05	99%	73.95	362.85
Rescue Assistance Communication	L	4,120.00	3,708.00	370.00		4,078.00	99%	42.00	203.90
Fire Alarm and Detection Systems	M	18,383.00	17,155.00	1,228.00		18,383.00	100%	-	919.15
Fire Alarm and Detection Systems	L	29,850.00	28,357.50	1,492.50		29,850.00	100%	-	1,492.50
Change Order #1		27,500.15	24,750.08	2,750.07		27,500.15	100%	-	1,375.01
Change Order #2		4,702.82	4,232.97	469.85		4,702.82	100%	-	235.14
Change Order #3		4,849.00	4,364.30	484.70		4,849.00	100%	-	242.45
Change Order #4		5,023.36	4,521.00	502.36		5,023.36	100%	-	251.17
Change Order #5		727.51	-	727.51		727.51	100%	-	36.38
Change Order #6		4,342.42	-	4,299.00		4,299.00	99%	43.42	214.95
			-			-	0%	-	-
			-			-	0%	-	-
		1,024,231.26	\$978,103.93	\$43,839.69	\$0.00	\$1,021,943.62	99.78%	\$2,287.64	\$51,097.18

AIA DOCUMENT G702 • CONTINUATION SHEET • APRIL 1978 EDITION • AIA® • © 1978
THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVE., N.W., WASHINGTON, D.C. 2006

APPLICATION AND CERTIFICATE FOR PAYMENT

TO: Weitz Company
(Owner) 5901 Thornton
Des Moines IA 50321

PROJECT: Grimes Public Library
101 NE Harvey St
Grimes IA 50111

APPLICATION NO.: 5

PERIOD TO: 10/31/2023

FROM: Ideal Floors, Inc.
(Contractor) 2216 George Flagg Parkway
Des Moines, IA 50321

VIA: Contractor
ARCHITECT

PROJECT NO.:

CONTRACT FOR: Flooring covering materials and installation

Contract Date: 12/17/2021

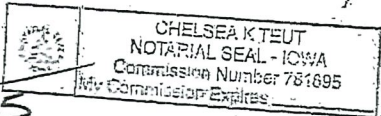
CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$109,575.00
2. Net change by Change Orders	\$2,200.00
3. CONTRACT SUM TO DATE (Line 1 +/- 2)	\$111,775.00
4. TOTAL COMPLETED & STORED TO DATE	\$106,775.00
(Column G on G703)	
5. RETAINAGE:	
a. 5 % of Completed Work	\$5,338.75
(Column D + E on G703)	
b. 5 % of Stored Material	
(Column F on G703)	
Total Retainage (Line 5a + 5b or Total of Column I of G703	\$5,338.75
6. TOTAL EARNED LESS RETAINAGE	\$101,436.25
(Line 4 less Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$91,166.75
8. CURRENT PAYMENT DUE	\$10,269.50
9. BALANCE TO FINISH, PLUS RETAINAGE	\$10,338.75
(Line 3 less Line 6)	

CHANGE ORDER SUMMARY			
Approved this Month			
Number	Date Approved		
1	Alt. 4&6 10/14/22	\$2,200.00	\$0.00
2		\$0.00	\$0.00
		\$0.00	\$0.00
		\$0.00	\$0.00
TOTALS		\$2,200.00	\$0.00
Net change by Change Orders		\$2,200.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: *[Signature]*
By: *[Signature]* Date: 10-18-23
State Of Iowa
County Of Polk
Notary Public: *[Signature]*
My Commission expires: 12-6-25


CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED
CONSTRUCTION MANAGER
By: _____ Date: _____
ARCHITECT:
By: _____ Date: _____

CONTINUATION SHEET - IDEAL FLOORS INC. 2216 GEORGE FLAGG PKWY DES MOINES IA 50321

ALA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing

Contractor's signed Certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NUMBER: 5

APPLICATION DATE: 10/18/2023

PERIOD TO: 10/31/2023

PROJECT NO: 100-100000

Grimes Library

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	%	BALANCE TO FINISH	RETAINAGE
			FROM PREVIOUS APPLICATION (D+E)	THIS PERIOD					
1	Resilient Materials	\$18,200.00	\$18,200.00			\$ 18,200.00	100%	\$ -	\$ 910.00
2	Resilient Labor	\$5,510.00		\$2,510.00		\$ 2,510.00	46%	\$ 3,000.00	\$ 125.50
3	Carpet Materials	\$75,116.03	\$75,116.03			\$ 75,116.03	100%	\$ -	\$ 3,755.80
4	Carpet Labor	\$8,100.00		\$6,100.00		\$ 6,100.00	75%	\$ 2,000.00	\$ 305.00
5	Bond	\$2,648.97	\$2,648.97			\$ 2,648.97	100%	\$ -	\$ 132.45
6	Change Order #1	\$2,200.00		\$2,200.00		\$ 2,200.00	100%	\$ -	\$ 110.00
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
						\$ -	0%	\$ -	\$ -
				</					

APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702

(Instructions on reverse side)

Owner:
Weitz Company
5901 Thornton
Des Moines IA 50321

PROJECT:
Grimes Public Library
101 NE Harvey St
Grimes IA 50111

APPLICATION NO.:
6

PERIOD TO:
11/30/2023

Contractor:
Ideal Floors, Inc.
2216 George Flagg Parkway
Des Moines, IA 50321

VIA:
Contractor
ARCHITECT

PROJECT NO.:

CONTRACT FOR: Flooring covering materials and installation

Contract Date: 12/17/2021

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

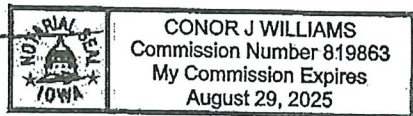
ORIGINAL CONTRACT SUM	\$109,575.00
Net change by Change Orders	\$2,200.00
CONTRACT SUM TO DATE (Line 1 +/- 2)	\$111,775.00
TOTAL COMPLETED & STORED TO DATE	\$111,775.00
(Column G on G703)	
RETAINAGE:	
a. 5 % of Completed Work	\$5,588.75
(Column D + E on G703)	
b. 5 % of Stored Material	
(Column F on G703)	
Total Retainage (Line 5a + 5b or	\$5,588.75
Total of Column I of G703	
TOTAL EARNED LESS RETAINAGE	\$106,186.25
(Line 4 less Line 5 Total)	
LESS PREVIOUS CERTIFICATES FOR	
PAYMENT (Line 6 from prior Certificate)	\$101,436.25
CURRENT PAYMENT DUE	\$4,750.00
BALANCE TO FINISH, PLUS RETAINAGE	\$5,588.75
(Line 3 less Line 6)	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: *[Signature]*
By: *[Signature]* Date: 11-15-23

State Of Iowa
County Of Polk

Notary Public: *[Signature]*
My Commission expires: 8-29-25



CHANGE ORDER SUMMARY			
Approved this Month			
Number	Date Approved		
1	Alt. 4&6 10/14/22	\$2,200.00	\$0.00
2		\$0.00	\$0.00
		\$0.00	\$0.00
		\$0.00	\$0.00
TOTALS		\$2,200.00	\$0.00
Net change by Change Orders		\$2,200.00	

CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$4,750.00

CONSTRUCTION MANAGER
By: _____ Date: _____

ARCHITECT:
By: _____ Date: _____

CONTINUATION SHEET - IDEAL FLOORS INC. 2216 GEORGE FLAGG PKWY DES MOINES IA 50321

APPLICATION NUMBER: 6

APPLICATION DATE: 11/14/2023

PERIOD TO: 11/30/2023

PROJECT NO:

Grimes Library

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

[illegible]

611 5th Ave, Suite 300
Des Moines, IA 50309

Project Name: Grimes Public Library
Project # X237400
Date: 12/6/2023

PRIME VOLUME SUMMARY – Amount Due

Graphite Group: \$56,065.13

AIA Type Document
Application and Certification for Payment

TO (OWNER): City of Grimes
 101 NE Harvey Street
 Grimes, IA 50111

PROJECT: Grimes Public Library
 Grimes, IA 50111

APPLICATION NO: 20
PERIOD TO: 11/30/2023

DISTRIBUTION TO:
 _ OWNER
 _ ARCHITECT
 _ CONTRACTOR

FROM (CONTRACTOR): Graphite Construction Group
 1955 NE 58th Ave, Ste 100
 Des Moines, IA 50313

VIA (ARCHITECT): Invision Architecture, LTD
 501 Sycamore St, #101
 Waterloo, IA 50701

ARCHITECT'S PROJECT NO:

CONTRACT FOR: Grimes Public Library

CONTRACT DATE: 12/17/2021

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Type Document is attached.

1. **ORIGINAL CONTRACT SUM** \$ 2,665,000.00

2. **Net Change by Change Orders** \$ 59,108.51

3. **CONTRACT SUM TO DATE** (Line 1 + 2) \$ 2,724,108.51

4. **TOTAL COMPLETED AND STORED TO DATE** \$ 2,649,956.09

5. **RETAINAGE:**

a. 5.00 % of Completed Work \$ 132,358.58

b. 5.00 % of Stored Material \$ 139.25

Total retainage (Line 5a + 5b) \$ 132,497.83

6. **TOTAL EARNED LESS RETAINAGE** \$ 2,517,458.26
 (Line 4 less Line 5 Total)

7. **LESS PREVIOUS CERTIFICATES FOR PAYMENT**
 (Line 6 from prior Certificate) \$ 2,461,393.13

8. **CURRENT PAYMENT DUE** \$ 56,065.13

9. **BALANCE TO FINISH, INCLUDING RETAINAGE**
 (Line 3 less Line 6) \$ 206,650.25

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	64,438.54	-5,330.03
Total approved this Month	0.00	0.00
TOTALS	64,438.54	-5,330.03
NET CHANGES by Change Order	59,108.51	

The Undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the owner, and that current payment shown herein is now due.

CONTRACTOR: Graphite Construction Group
 1955 NE 58th Ave, Ste 100 Des Moines, IA 50313

By: *John Cam* Date: 11/27/2023

State of: IA

County of: Pok

Subscribed and Sworn to before me this 27 Day of November 2023

Notary Public: *Laney Coenen*

My Commission Expires : 04/30/2025



ARCHITECT'S CERTIFICATE FOR PAYMENT

In Accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, Payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

AIA Type Document
Application and Certification for Payment

Page 2 of 6

TO (OWNER): City of Grimes
101 NE Harvey Street
Grimes, IA 50111

PROJECT: Grimes Public Library
Grimes, IA 50111

APPLICATION NO: 20
PERIOD TO: 11/30/2023

DISTRIBUTION
TO:
☐ **OWNER**
☐ **ARCHITECT**
☐ **CONTRACTOR**

FROM (CONTRACTOR): Graphite Construction Group
1955 NE 58th Ave, Ste 100
Des Moines, IA 50313

VIA (ARCHITECT): Invision Architecture, LTD
501 Sycamore St, #101
Waterloo, IA 50701

ARCHITECT'S
PROJECT NO:

CONTRACT FOR: Grimes Public Library

CONTRACT DATE: 12/17/2021

ITEM	DESCRIPTION	SCHEDULE VALUE	PREVIOUS APPLICATIONS	COMPLETED THIS PERIOD	STORED MATERIAL	COMPLETED STORED	%	BALANCE	RETAINAGE
General Conditions									
1	General Conditions	178,363.00	170,090.00	3,425.00	0.00	173,515.00	97.28	4,848.00	8,675.75
2	Surveying	10,500.00	10,500.00	0.00	0.00	10,500.00	100.00	0.00	525.00
3	Bond	20,525.12	20,525.12	0.00	0.00	20,525.12	100.00	0.00	1,026.26
4	Overhead and Fee	85,000.00	81,056.00	1,635.00	0.00	82,691.00	97.28	2,309.00	4,134.55
5	Project Preconstruction	40,000.00	40,000.00	0.00	0.00	40,000.00	100.00	0.00	2,000.00
6	Mobilization	60,000.00	60,000.00	0.00	0.00	60,000.00	100.00	0.00	3,000.00
7	Temp Labor	28,000.00	16,800.00	0.00	0.00	16,800.00	60.00	11,200.00	840.00
8	Temp Material	12,150.00	12,150.00	0.00	0.00	12,150.00	100.00	0.00	607.50
9	Post Construction Cleaning	1,000.00	0.00	0.00	0.00	0.00	0.00	1,000.00	0.00
	General Conditions Total	435,538.12	411,121.12	5,060.00	0.00	416,181.12	95.56	19,357.00	20,809.06
Concrete									
033000.1	Mobilization	35,000.00	35,000.00	0.00	0.00	35,000.00	100.00	0.00	1,750.00
033000.2	M-Foundations	118,198.50	118,198.50	0.00	0.00	118,198.50	100.00	0.00	5,909.93
033000.3	L-Foundations	197,301.50	197,301.50	0.00	0.00	197,301.50	100.00	0.00	9,865.08
033000.4	M-SOG	36,810.77	36,810.77	0.00	0.00	36,810.77	100.00	0.00	1,840.54
033000.5	L-SOG	60,453.05	60,453.05	0.00	0.00	60,453.05	100.00	0.00	3,022.65
033000.6	M-SOD	11,935.22	11,935.22	0.00	0.00	11,935.22	100.00	0.00	596.76
033000.7	L-SOD	36,060.96	36,060.96	0.00	0.00	36,060.96	100.00	0.00	1,803.05
033000.8	L-Backfill Footings and Foundations	13,250.00	13,250.00	0.00	0.00	13,250.00	100.00	0.00	662.50
033000.9	M/L-Concrete Sealer	466.50	0.00	0.00	0.00	0.00	0.00	466.50	0.00

AIA Type Document
Application and Certification for Payment

Page 3 of 6

TO (OWNER): City of Grimes
101 NE Harvey Street
Grimes, IA 50111

PROJECT: Grimes Public Library
Grimes, IA 50111

APPLICATION NO: 20
PERIOD TO: 11/30/2023

DISTRIBUTION
TO:
_ **OWNER**
_ **ARCHITECT**
_ **CONTRACTOR**

FROM (CONTRACTOR): Graphite Construction Group
1955 NE 58th Ave, Ste 100
Des Moines, IA 50313

VIA (ARCHITECT): Invision Architecture, LTD
501 Sycamore St, #101
Waterloo, IA 50701

ARCHITECT'S
PROJECT NO:

CONTRACT FOR: Grimes Public Library

CONTRACT DATE: 12/17/2021

ITEM	DESCRIPTION	SCHEDULE VALUE	PREVIOUS APPLICATIONS	COMPLETED THIS PERIOD	STORED MATERIAL	COMPLETED STORED	%	BALANCE	RETAINAGE
	Concrete Total	509,476.50	509,010.00	0.00	0.00	509,010.00	99.91	466.50	25,450.51
Structural Steel									
055000.1	L-Mobilization	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00	0.00	125.00
051223.1	L-Freight-Steel Supplier	7,250.00	7,250.00	0.00	0.00	7,250.00	100.00	0.00	362.50
051223.2	L-Draft-Steel Supplier	25,925.00	25,925.00	0.00	0.00	25,925.00	100.00	0.00	1,296.25
051223.3	M-Structural Steel	403,660.00	403,660.00	0.00	0.00	403,660.00	100.00	0.00	20,183.00
052100.1	M-Steel Joists/Deck	347,000.00	347,000.00	0.00	0.00	347,000.00	100.00	0.00	17,350.00
055000.2	M-Metal Fabrications	148,950.00	148,950.00	0.00	0.00	148,950.00	100.00	0.00	7,447.50
055000.3	L-Steel Erection	279,124.00	279,124.00	0.00	0.00	279,124.00	100.00	0.00	13,956.20
055000.4	M/L-Grout Columns	1,400.00	1,400.00	0.00	0.00	1,400.00	100.00	0.00	70.00
	Structural Steel Total	1,215,809.00	1,215,809.00	0.00	0.00	1,215,809.00	100.00	0.00	60,790.45
Wood and Plastics									
061000.1	M-Rough Carpentry	9,000.00	9,000.00	0.00	0.00	9,000.00	100.00	0.00	450.00
061000.2	L-Rough Carpentry	16,166.00	16,166.00	0.00	0.00	16,166.00	100.00	0.00	808.30
064100.1	M-Architectural Wood Casework	54,988.78	46,988.78	0.00	0.00	46,988.78	85.45	8,000.00	2,349.44
064100.2	L-Mobilization Carpentry Sub	6,480.00	6,480.00	0.00	0.00	6,480.00	100.00	0.00	324.00
064100.3	L-Finish Carpentry	37,600.00	28,040.00	4,923.92	0.00	32,963.92	87.67	4,636.08	1,648.20
	Wood and Plastics Total	124,234.78	106,674.78	4,923.92	0.00	111,598.70	89.83	12,636.08	5,579.94
Thermal and Moisture									
071400.1	M/L-Fluid Applied Waterproofing @ Elevator Pit	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00	0.00	75.00
078400.1	M/L-Firestopping	680.00	0.00	0.00	0.00	0.00	0.00	680.00	0.00

AIA Type Document
Application and Certification for Payment

Page 4 of 6

TO (OWNER): City of Grimes
 101 NE Harvey Street
 Grimes, IA 50111

PROJECT: Grimes Public Library
 Grimes, IA 50111

APPLICATION NO: 20
PERIOD TO: 11/30/2023

DISTRIBUTION
TO:
 _ **OWNER**
 _ **ARCHITECT**
 _ **CONTRACTOR**

FROM (CONTRACTOR): Graphite Construction Group
 1955 NE 58th Ave, Ste 100
 Des Moines, IA 50313

VIA (ARCHITECT): Invision Architecture, LTD
 501 Sycamore St, #101
 Waterloo, IA 50701

ARCHITECT'S
PROJECT NO:

CONTRACT FOR: Grimes Public Library

CONTRACT DATE: 12/17/2021

ITEM	DESCRIPTION	SCHEDULE VALUE	PREVIOUS APPLICATIONS	COMPLETED THIS PERIOD	STORED MATERIAL	COMPLETED STORED	%	BALANCE	RETAINAGE
079200.1	M-Joint Sealants	1,500.00	0.00	0.00	0.00	0.00	0.00	1,500.00	0.00
079200.2	L-Joint Sealants	3,500.00	0.00	0.00	0.00	0.00	0.00	3,500.00	0.00
	Thermal and Moisture Total	7,180.00	1,500.00	0.00	0.00	1,500.00	20.89	5,680.00	75.00
Openings									
081113.1	M-Hollow Metal Doors and Frames	24,420.00	24,420.00	0.00	0.00	24,420.00	100.00	0.00	1,221.00
081416.1	M-Flush Wood Doors	16,402.00	16,402.00	0.00	0.00	16,402.00	100.00	0.00	820.10
083300.1	M-Side Coiling Security Grilles	35,500.00	35,500.00	0.00	0.00	35,500.00	100.00	0.00	1,775.00
083300.2	L-Side Coiling Security Grilles	84,200.00	84,200.00	0.00	0.00	84,200.00	100.00	0.00	4,210.00
087100.1	M-Door Hardware	40,205.00	40,205.00	0.00	0.00	40,205.00	100.00	0.00	2,010.25
087100.2	M-Knox Box	675.00	675.00	0.00	0.00	675.00	100.00	0.00	33.75
087100.3	M/L-Book Drop	1,500.00	0.00	0.00	0.00	0.00	0.00	1,500.00	0.00
	Openings Total	202,902.00	201,402.00	0.00	0.00	201,402.00	99.26	1,500.00	10,070.10
Specialties									
101100.1	M-Visual Display Specialties	1,316.00	0.00	1,316.00	0.00	1,316.00	100.00	0.00	65.80
101400.1	M-Signage	9,670.00	8,219.50	1,450.50	0.00	9,670.00	100.00	0.00	483.50
101400.2	L-Signage	3,650.00	3,102.50	547.50	0.00	3,650.00	100.00	0.00	182.50
102113.1	M-Plastic Toilet Compartments	2,872.00	2,872.00	0.00	0.00	2,872.00	100.00	0.00	143.60
102239.1	M-Folding Panel Partitions	47,900.00	9,000.00	38,900.00	0.00	47,900.00	100.00	0.00	2,395.00
102240.1	L-Folding Panel Partitions	4,000.00	500.00	3,500.00	0.00	4,000.00	100.00	0.00	200.00
102600.1	M-Wall & Door Protection	2,311.00	2,311.00	0.00	0.00	2,311.00	100.00	0.00	115.55
102800.1	M-Toilet, Bath & Laundry Accessories	19,103.00	19,103.00	0.00	0.00	19,103.00	100.00	0.00	955.15

AIA Type Document
Application and Certification for Payment

Page 5 of 6

TO (OWNER): City of Grimes
101 NE Harvey Street
Grimes, IA 50111

PROJECT: Grimes Public Library
Grimes, IA 50111

APPLICATION NO: 20
PERIOD TO: 11/30/2023

DISTRIBUTION
TO:
_ **OWNER**
_ **ARCHITECT**
_ **CONTRACTOR**

FROM (CONTRACTOR): Graphite Construction Group
1955 NE 58th Ave, Ste 100
Des Moines, IA 50313

VIA (ARCHITECT): Invision Architecture, LTD
501 Sycamore St, #101
Waterloo, IA 50701

ARCHITECT'S
PROJECT NO:

CONTRACT FOR: Grimes Public Library

CONTRACT DATE: 12/17/2021

ITEM	DESCRIPTION	SCHEDULE VALUE	PREVIOUS APPLICATIONS	COMPLETED THIS PERIOD	STORED MATERIAL	COMPLETED STORED	%	BALANCE	RETAINAGE
104400.1	M-Fire Protection Specialties	1,050.00	1,050.00	0.00	0.00	1,050.00	100.00	0.00	52.50
	Specialties Total	91,872.00	46,158.00	45,714.00	0.00	91,872.00	100.00	0.00	4,593.60
Equipment									
116813.1	M-Playground Equipment	2,785.00	0.00	0.00	2,785.00	2,785.00	100.00	0.00	139.25
116813.2	L-Playground Equipment Install	4,000.00	0.00	1,360.00	0.00	1,360.00	34.00	2,640.00	68.00
	Equipment Total	6,785.00	0.00	1,360.00	2,785.00	4,145.00	61.09	2,640.00	207.25
Furnishings									
122400.1	M-Window Shades	4,855.00	4,855.00	0.00	0.00	4,855.00	100.00	0.00	242.75
122400.2	L-Window Shades	1,533.00	1,533.00	0.00	0.00	1,533.00	100.00	0.00	76.65
123600.1	M/L-Stone Countertops	50,481.00	50,481.00	0.00	0.00	50,481.00	100.00	0.00	2,524.05
	Furnishings Total	56,869.00	56,869.00	0.00	0.00	56,869.00	100.00	0.00	2,843.45
Exterior Improvements									
321816.13	M-Playground Protection Surfacing Materials and Freight	6,356.00	0.00	0.00	0.00	0.00	0.00	6,356.00	0.00
321816.13.	L-Playground Protection Surfacing	7,977.60	0.00	0.00	0.00	0.00	0.00	7,977.60	0.00
	Exterior Improvements Total	14,333.60	0.00	0.00	0.00	0.00	0.00	14,333.60	0.00
Change Orders									
CO 1	ASI 1	6,582.77	6,582.77	0.00	0.00	6,582.77	100.00	0.00	329.14
CO 2	Alternates 4 & 6	40,245.50	23,997.53	0.00	0.00	23,997.53	59.63	16,247.97	1,199.88
CO 3	RFI 053	-1,909.65	0.00	0.00	0.00	0.00	0.00	-1,909.65	0.00
CO 4	Foundation wall, plumbing pipes, signage	-2,452.67	0.00	0.00	0.00	0.00	0.00	-2,452.67	0.00
CO 5	OCO 5	7,914.97	7,914.97	0.00	0.00	7,914.97	100.00	0.00	395.75

AIA Type Document
Application and Certification for Payment

Page 6 of 6

TO (OWNER): City of Grimes
 101 NE Harvey Street
 Grimes, IA 50111

PROJECT: Grimes Public Library
 Grimes, IA 50111

APPLICATION NO: 20
PERIOD TO: 11/30/2023

DISTRIBUTION
TO:
 _ **OWNER**
 _ **ARCHITECT**
 _ **CONTRACTOR**

FROM (CONTRACTOR): Graphite Construction Group
 1955 NE 58th Ave, Ste 100
 Des Moines, IA 50313

VIA (ARCHITECT): Invision Architecture, LTD
 501 Sycamore St, #101
 Waterloo, IA 50701

ARCHITECT'S
PROJECT NO:

CONTRACT FOR: Grimes Public Library

CONTRACT DATE: 12/17/2021

ITEM	DESCRIPTION	SCHEDULE VALUE	PREVIOUS APPLICATIONS	COMPLETED THIS PERIOD	STORED MATERIAL	COMPLETED STORED	%	BALANCE	RETAINAGE
CO 6	RFI 110	2,885.09	1,116.00	0.00	0.00	1,116.00	38.68	1,769.09	55.80
CO 7	CE 25, CE35, CE 44	-967.71	0.00	0.00	0.00	0.00	0.00	-967.71	0.00
CO 8	CORNER GUARDS	312.65	0.00	312.65	0.00	312.65	100.00	0.00	15.63
CO 9	COR 14, 18, PR 2	6,497.56	0.00	1,645.35	0.00	1,645.35	25.32	4,852.21	82.27
REPORT TOTALS		\$2,724,108.51	\$2,588,155.17	\$59,015.92	\$2,785.00	\$2,649,956.09	97.28	\$74,152.42	\$132,497.83



November 27, 2023

Weitz
Attn: Stephanie Morrison
611 5th Avenue, Suite 300
Des Moines, Iowa 50309

Dear Stephanie,

Enclosed is our twentieth application for payment for work performed through November 30, 2023 at the Grimes Public Library Project.

Sincerely,

A handwritten signature in cursive script that reads "Laney Coenen".

Laney Coenen
Graphite Construction Group, Inc.



WAIVER OF CONSTRUCTION LIEN, PAYMENT BOND AND LIEN FUNDS

November 27, 2023

For good and valuable consideration, the undersigned hereby irrevocably and unconditionally waives and releases any and all (a) rights and claims for a construction or other lien on land and buildings being constructed, altered, erected or repaired and to the appurtenances thereunto, (b) rights and claims on any payment bond(s) furnished in conjunction with said construction, alteration, erection or repair, and (c) rights and claims for lien on money, bonds, or warrants due or to become due to the prime contractor therefor. The property covered by this waiver is owned by City of Grimes (owner), is located in Dallas County, Iowa is described as Grimes Public Library Project and this waiver pertains to a portion of the work to be performed by Graphite Construction Group (prime contractor).

This waiver covers all labor, material and supplies for construction, alteration, erection, and repairs furnished by the undersigned under a contract for Grimes Public Library Project through the date of this waiver in the amount of Fifty Six Thousand Sixty Five Dollars and Thirteen Cents (\$56,065.13)

This lien waiver is not valid until the amount listed above has been received.

Company Name Graphite Construction Group, Inc.

By 
Laney Coenen
Accounting

Contractor Waiver Form

611 5th Ave, Suite 300
Des Moines, IA 50309

Project Name: Grimes Public Library
Project # X237400
Date: 12/6/2023

PRIME VOLUME SUMMARY – Amount Due

Des Moines Marble - \$32,656.25

DISTRIBUTION TO:
☐ OWNER
☐ ARCHITECT
☐ CONTRACTOR

ARCHITECTS
PROJECT NO:

CONTRACT DATE:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract.

Continuation Sheet, AIA G703, is attached

CHANGE ORDER SUMMARY				
Change Orders approved in previous months by owner			ADDITIONS	DEDUCTIONS
TOTAL			\$ 5,350.00	
APPROVED THIS MONTH				
NUMBER	DATE APPROVED			
TOTALS			\$ 5,350.00	\$ -
Net change by Change Orders			\$	5,350.00

The undersigned Contractor certifies that to the best of his knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by him for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that the current payment shown herein is now due.

CONTRACTOR: DES MOINES MARBLE & MANTEL CO.

BY: 11/11/2023 Date: November 20, 2023

1 ORIGINAL CONTRACT SUM	\$	119,025.00
2 Net change by Change Orders	\$	5,350.00
3 CONTRACT SUM TO DATE (LINE 1 + 2)	\$	124,375.00
4 TOTAL COMPLETED & STORED TO DATE	\$	124,375.00

(Column G on pg 2 G703)

5 RETAINAGE:

a	<u>5.00%</u> of completed work	<u>\$ 6,218.75</u>	
	(Column D + E on pg 2 G703)		
b	<u>0.00%</u> of stored material	<u>\$ -</u>	
	(Column F on pg 2 G703)		
c	Total Retainage (Line 5a + 5b or Total in Column I of pg 2 G703).....	\$	6,218.75

6 TOTAL EARNED LESS RETAINAGE.....	\$	118,156.25
------------------------------------	----	------------

(Line 4 less Line 5 Total)

7 LESS PREVIOUS CERTIFICATES FOR

PAYMENT (Line 6 from prior Certificate)	\$	85,500.00
8 CURRENT PAYMENT DUE.....	\$	32,656.25
9 BALANCE TO FINISH, PLUS RETAINAGE	\$	6,218.75

(Line 3 less Line 6)

State of: **Iowa** County of: **Polk**

Subscribed and sworn to before me this 20th day of November 2023

Notary Public:

My Commission expires: 6/4/2008

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that the best of the Architect's knowledge, information and belief the work has progressed as indicated, the quality of work is in accordance with the Contract Documents; and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED..... \$

(Attach explanation if amount certified differs from the amount applied for.)

ARCHITECT:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

AIA DOCUMENT G703

Page 2 of 2

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing

APPLICATION NO: 3
APPLICATION DATE: 11/20/2023
PERIOD FROM: 11/1/2023
TO: 11/30/2023

In tabulations below, amounts are stated to the nearest dollar.

Use column I on Contracts where variable retainage for line items may apply.

ARCHITECT'S PROJECT NO:

A	B	C	D	E	F	G		H	I
ITEM No.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED			TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G/C)	BALANCE TO FINISH (C-G)	RETAINAGE 5%
			PREVIOUS APPLICATIONS	THIS APPLICATION					
				WORK IN PLACE	STORED MATERIALS (not in D or E)				
1	TILE WORK					0.00	0.0%	0.00	0.00
2	LABOR	48,475.00	35,130.00	13,345.00		48,475.00	100.0%	0.00	2,423.75
3	MATERIAL	68,750.00	53,070.00	15,680.00		68,750.00	100.0%	0.00	3,437.50
4						0.00	0.0%	0.00	0.00
5	BOND	1,800.00	1,800.00			1,800.00	100.0%	0.00	90.00
6						0.00	0.0%	0.00	0.00
7	ADD CO #1	5,350.00		5,350.00		5,350.00	0.0%	0.00	267.50
8						0.00	0.0%	0.00	0.00
9						0.00	0.0%	0.00	0.00
10						0.00	0.0%	0.00	0.00
11						0.00	0.0%	0.00	0.00
12						0.00	0.0%	0.00	0.00
13						0.00	0.0%	0.00	0.00
14						0.00	0.0%	0.00	0.00
15						0.00	0.0%	0.00	0.00
16						0.00	0.0%	0.00	0.00
17						0.00	0.0%	0.00	0.00
18						0.00	0.0%	0.00	0.00
19						0.00	0.0%	0.00	0.00
20						0.00	0.0%	0.00	0.00
21						0.00	0.0%	0.00	0.00
22						0.00	0.0%	0.00	0.00
23						0.00	0.0%	0.00	0.00
24						0.00	0.0%	0.00	0.00
25						0.00	0.0%	0.00	0.00
26						0.00	0.0%	0.00	0.00
27						0.00	0.0%	0.00	0.00
28						0.00	0.0%	0.00	0.00
29						0.00	0.0%	0.00	0.00
30						0.00	0.0%	0.00	0.00
31						0.00	0.0%	0.00	0.00
32						0.00	0.0%	0.00	0.00
33						0.00	0.0%	0.00	0.00
	TOTAL	124,375.00	90,000.00	34,375.00	0.00	124,375.00	100.0%	0.00	6,218.75

611 5th Ave, Suite 300
Des Moines, IA 50309

Project Name: Grimes Public Library
Project # X237400
Date: 12/6/2023

PRIME VOLUME SUMMARY – Amount Due

Performance Contracting - \$10,665.40



X237401

Performance Contracting, Inc.

3405 SE Crossroads Drive
Suites G, H, J, K, L, M
Grimes, IA 50111

Phone: 515-986-3677

Fax:

Progress Billing

Invoice Number: 01IN-0503714

THE WEITZ COMPANY
10901 WEST 84TH TERRACE
LENEXA, KS 66214

Invoice Date November 15, 2023	Terms Net 30 (AR)
PCI Branch 587	PCI Project Number 22-02722
PCI Customer No 01-102465	Customer Contract No.

Project name	Draw Number	Period	Customers Project No.	Retention
GRIMES LIBRARY	13	11/01/23 - 11/30/23	Purchase Order No.	0.00%

Original Contract Amount	1,480,220.00
Change orders 0 thru 5	31,679.79
Revised Contract Amount	1,511,899.79
Previously Billed	1,490,673.05
This Period	11,226.74
Total To-Date	99.339% 1,501,899.79
Less Retention	5% (75,094.99)
Sub-Total	1,426,804.80
Less Previous Invoices	(1,416,139.40)
TOTAL AMOUNT DUE THIS INVOICE:	10,665.40

Remit to: Performance Contracting Group, Inc.

BOX 872346
Kansas City, MO 64187



Performance Contracting, Inc.
3405 SE Crossroads Drive
Suites G, H, J, K, L, M
Grimes, IA 50111

APPLICATION FOR PAYMENT

To: THE WEITZ COMPANY
10901 WEST 84TH TERRACE
LENEXA, KS 66214

PROJECT: GRIMES LIBRARY
SCOPE:

DRAW NUMBER: 13
PERIOD TO: 11/30/23
CUSTOMERS PROJECT NO:
PO NO:
INVOICE NUMBER: 01IN-0503714
INVOICE DATE: 11/15/23

Application is made for payment, as shown below

1. ORIGINAL CONTRACT SUM.....	1,480,220.00
2. Net Change By Change Orders.....	31,679.79
3. CONTRACT SUM TO DATE (Line 1 +/- 2).....	1,511,899.79
4. TOTAL COMPLETED & STORED TO DATE (Column C7 on SOV)	1,501,899.79
5. RETAINAGE	
a. 0.00 % of Completed Work (Columns C4+C5 on SOV)	75,094.99
b. 0.00 % of Stored Material (Column C6 on SOV)	0.00
Total Retainage(Line 5a + 5b or Total in Column C10 of SOV).....	75,094.99
6. TOTAL EARNED LESS RETAINAGE..... (Line 4 less Line 5 Total)	1,426,804.80
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate).....	1,416,139.40
8. SALES TAX.....	0.00
9. CURRENT PAYMENT DUE.....	10,665.40
10. BALANCE TO FINISH, INCLUDING RETAINAGE.....	85,094.99

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	26,088.05	0.00
Total approved this Month	5,591.74	0.00
TOTALS	31,679.79	0.00
NET CHANGES by Change Order		31,679.79

Performance Contracting, Inc. certifies that to the best of our knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by Performance Contracting, Inc. for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

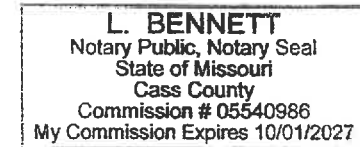
By: W. J. Leo Date: 11/22/2023

State of: MO

County of: Cass

Subscribed and sworn to before
me this 22nd day of November, 2023

Notary Public: L. Bennett
My Commission expires: 10-1-27



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with Contract Documents, based on-site observations and the date comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contract is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$
(Attach explanation if amount certified differs from the amount applied for : Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:

By: _____ Date: _____
This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to Performance Contracting, Inc.. Issuance, payment and acceptance of payment are without prejudice to any right of the Owner or Contractor under this Contract.



Performance Contracting, Inc.
3405 SE Crossroads Drive
Suites G, H, J, K, L, M
Grimes, IA 50111

Progress Invoice

Page 1 of 1

Project: GRIMES LIBRARY
Customer: THE WEITZ COMPANY

Invoice Number: 01IN-0503714
Draw Number: 13
Billing Period: 11/01/23 thru 11/30/23

Invoice Date: 11/15/23
PCI Project Number: 22-02722
Customer Project/PO:

C1	C2	C3	C4	C5		C6	C7	C8	C9	C10	C11	C12
Activity ID	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED			MATERIALS STORED ON SITE (NOT IN C4 OR C5)	TOTAL COMPLETED & STORED ON SITE TO DATE (C4+C5+C6)	% (C7/C3)	BALANCE TO FINISH (C3-C7)	RETAINAGE	SALES TAX	NET BILLINGS
			From previous application	This period								
				Billed	%							
	Mobilization	9,800.00	9,800.00	0.00	0.00%	0.00	9,800.00	100.00%	0.00	490.00	0.00	0.00
	Submittals	26,500.00	26,500.00	0.00	0.00%	0.00	26,500.00	100.00%	0.00	1,325.00	0.00	0.00
	P&P Bond	14,665.00	14,665.00	0.00	0.00%	0.00	14,665.00	100.00%	0.00	733.25	0.00	0.00
	Patching/Touchup	10,000.00	0.00	0.00	0.00%	0.00	0.00	0.00%	10,000.00	0.00	0.00	0.00
	Ext Framing	537,977.00	537,977.00	0.00	0.00%	0.00	537,977.00	100.00%	0.00	26,898.85	0.00	0.00
	Interior Framing	154,420.00	154,420.00	0.00	0.00%	0.00	154,420.00	100.00%	0.00	7,721.00	0.00	0.00
	Drywall/Insulation	231,378.00	231,378.00	0.00	0.00%	0.00	231,378.00	100.00%	0.00	11,568.90	0.00	0.00
	Taping	69,792.00	69,792.00	0.00	0.00%	0.00	69,792.00	100.00%	0.00	3,489.60	0.00	0.00
	Acoustical/Spec Ceil	130,430.00	130,430.00	0.00	0.00%	0.00	130,430.00	100.00%	0.00	6,521.50	0.00	0.00
	Wall Coverings/Paint	281,558.00	275,923.00	5,635.00	2.00%	0.00	281,558.00	100.00%	0.00	14,077.90	0.00	5,353.25
	CO#1 Bid Alts 4&6	13,700.00	13,700.00	0.00	0.00%	0.00	13,700.00	100.00%	0.00	685.00	0.00	0.00
	CO#2 ASI 06	7,211.00	7,211.00	0.00	0.00%	0.00	7,211.00	100.00%	0.00	360.55	0.00	0.00
	CO#3 Mult COR's	16,741.03	16,741.03	0.00	0.00%	0.00	16,741.03	100.00%	0.00	837.05	0.00	0.00
	CO#4 Door Re-Frame	2,136.02	2,136.02	0.00	0.00%	0.00	2,136.02	100.00%	0.00	106.80	0.00	0.00
	CO#5 Mult COR's	5,591.74	0.00	5,591.74	100.00%	0.00	5,591.74	100.00%	0.00	279.59	0.00	5,312.15
	Project Total	1,511,899.79	1,490,673.05	11,226.74	0.74%	0.00	1,501,899.79	99.34%	10,000.00	75,094.99	0.00	10,665.40

611 5th Ave, Suite 300
Des Moines, IA 50309

Project Name: Grimes Public Library
Project # X237400
Date: 12/6/2023

PRIME VOLUME SUMMARY – Amount Due

KONE - \$11,314.50

INVOICE

Invoice number: 915225375	Area Office: KONE Inc., Federal Tax
Invoice Date: 11/14/2023	DES MOINES - 340 36 2357423
Customer PO Number: 0	2000 Fuller Rd
KONE Order No: 6673043	West Des Moines IA 50265
Billing Type: YPB	PH: 515-223-1003
Work Progress up to: 11/30/2023	FAX: 515-223-2194
Bill To: WEITZ 5901 THORNTON AVE DES MOINES, IA 50321-2403 USA	Location/Project GRIMES PUBLIC LIBRARY 200 NORTHEAST BEAVERBROOKE BLVD GRIMES IA 50111 USA
Payment Terms: Current Month + 20 Days	
NEB/TRB Current Contract Price: \$144,000.00 Partial Billing \$144,000.00 Less 10% Retention \$7,200.00 \$136,800.00 Less net Amount previously billed \$125,485.50 Net amount of this Partial Billing \$11,314.50 Sales Tax \$0.00 Total amount with Sales Tax \$11,314.50 Invoices not paid within 30 days are subject to a service charge of 1.5% per month, or the maximum permitted by law.	
NEW! Pay your KONE Invoices online at https://secure.billtrust.com/kone/ig/one-time-payment/nv	

Please return this portion with your payment

PAYMENT ADVICE

We also accept VISA/Mastercard or EFT payments

Payer: WEITZ 5901 THORNTON AVE DES MOINES, IA 50321-2403 USA	Invoice number: 915225375
	Invoice Date: 11/14/2023
	Customer Number: N211941
	KONE Order No: 6673043
	Area Office No: U340
	Billing Type: YPB
Remit to: KONE CHICAGO PO BOX 734874 CHICAGO, IL 60673-4874 USA	Amount paid if different than invoice amount: INVOICE AMOUNT: \$11,314.50

Use this address for
payments only.
Direct calls and area
correspondence to our
area office above.

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

TO GENERAL CONTRACTOR: PROJECT: GRIMES PUBLIC LIBRARY APPLICATION NO: 3
 WEITZ DES MOINES, IA
 5901 THORNTON AVE
 DES MOINES, IA 50321-2403
 FROM SUBCONTRACTOR: VIA ARCHITECT: PERIOD TO: 11/30/2023
 KONE Inc. PROJECT NO: 0
 ONE KONE COURT
 MOLINE, IL 61265 KONE JOB NUMBER: 6673043
 CONTRACT FOR: ELEVATOR KONE CUST ACCT NO: N211941 CONTRACT DATE:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

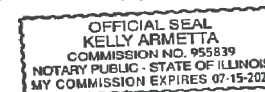
The undersigned subcontractor certifies that to the best of the Subcontractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM \$ 144,000.00
 2. Net change by Change Orders \$ 0.00
 3. CONTRACT SUM TO DATE (Line 1 + 2) \$ 144,000.00
 4. TOTAL COMPLETED & STORED TO \$ 144,000.00
 DATE (Column G on G703)
 5. RETAINAGE:
 a. 5 % of Completed Work \$ 7,200.00
 (Column D + E on G703)
 b. % of Stored Material \$ 0.00
 (Column F on G703)
 Total Retainage (Lines 5a + 5b or
 Total in Column I of G703) \$ 7,200.00
 6. TOTAL EARNED LESS RETAINAGE \$ 136,800.00
 (Line 4 Less Line 5 Total)
 7. LESS PREVIOUS CERTIFICATES FOR
 PAYMENT (Line 6 from prior Certificate) \$ 125,485.50
 8. CURRENT PAYMENT DUE \$ 11,314.50
 9. BALANCE TO FINISH, INCLUDING RETAINAGE \$ 7,200.00
 (Line 3 less Line 6)

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month		
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order	\$0.00	

SUBCONTRACTOR: KONE Inc.

By: Patti L. Portner Date: 11/14/2023
 PATTI L. PORTNER, ASST TREASURER
 State of: ILLINOIS
 Subscribed and sworn to before me this 14th day of NOVEMBER 2023
 Notary Public: Kelly Armetta
 My Commission expires: 7/15/2026

**ARCHITECT'S CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED . . . \$ 11,314.50

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)
 ARCHITECT:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

AIA DOCUMENT G703

KONE Inc.
APPLICATION FOR PAYMENT/SCHEDULE OF VALUES

PROJECT NAME: GRIMES PUBLIC LIBRARY
PROJECT LOCATION: DES MOINES, IA

APPLICATION NUMBER: 3
APPLICATION DATE: NOVEMBER
PERIOD TO: 11/30/2023
CONTRACT/PROJECT NO:
KONE JOB NUMBER: 6673043
KONE CUSTOMER ACCT NO: N211941

A	B	C	D	E	F	G		H	I
ITEM NO	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	%(G/C)	BALANCE TO FINISH (C-G)	RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
ONE (1) ECOSPACE ELEVATOR - LA1									
1	ENGINEERING	36,184.00	36,184.00			36,184.00	100%		1,809.20
2	MATERIAL	60,306.00	60,306.00			60,306.00	100%		3,015.30
3	INSTALLATION LABOR	37,510.00	35,600.00	1,910.00		37,510.00	100%		1,875.50
	SUB TOTAL	134,000.00	132,090.00	1,910.00		134,000.00	100%		6,700.00
TEMP USE		10,000.00		10,000.00		10,000.00	100%		500.00
	SUB TOTAL	10,000.00		10,000.00		10,000.00	100%		500.00
CHANGE ORDERS									
	C.O. #1								
	C.O. #2								
	C.O. #3								
	SUB TOTAL								
	TOTAL	144,000.00	132,090.00	11,910.00		144,000.00	100%		7,200.00

NOTE: ALL ACCOUNTS MUST BE PAID UP TO A MINIMUM OF 90% BEFORE THE ELEVATOR/ESCALATOR WILL BE TURNED OVER FOR CUSTOMER USE.

611 5th Ave, Suite 300
Des Moines, IA 50309

Project Name: Grimes Public Library
Project # X237400
Date: 12/6/2023

PRIME VOLUME SUMMARY – Amount Due

Nehring - \$20,653.24

X237401

PAYMENT APPLICATION

TO: The Weitz Company, LLC
611 5th Ave.
Des Moines IA 50309

PROJECT NAME AND LOCATION: Grimes Public Library
200 NE Beaverbrooke Blvd
Grimes IA 50111

APPLICATION # 4

Distribution to:

FROM: Nehring Construction, Inc.
4300 NE 14th Street
Des Moines IA 50313

ARCHITECT: Invision
303 Watson Powell Jr Way
Des Moines IA 50309

PERIOD THRU: 11/30/2023

Owner Project #:

DATE OF CONTRACT: 12/6/2021

___ OWNER
___ ARCHITECT
___ CONTRACTOR

CONTRACTOR'S SUMMARY OF WORK

Application is made for payment as shown below.
Continuation Page is attached

1. CONTRACT AMOUNT	235,622.20
2. SUM OF ALL CHANGE ORDERS	5,472.00
3. CURRENT CONTRACT AMOUNT (Line 1 + 2)	241,094.20
4. TOTAL COMPLETED AND STORED (Column G on Continuation Page)	237,976.45
5. RETAINAGE:	
A. 5% Of Completed Work (Columns D+ E on Continuation Page)	11,898.83
B. 5% of Material Stored (Column F on Continuation Page)	0.00
Total Retainage (Line 5a + 5b or Column I on Continuation Page)	11,898.83
6. TOTAL COMPLETED AND STORED LESS RETAINAGE: (Line 4 minus Line 5 Total)	226,077.62
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT:	205,424.38
8. CURRENT PAYMENT DUE:	20,653.24
9. BALANCE TO FINISH: Line 3 - Line 6	15,016.58

SUMMARY OF CHANGE ORDERS	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	5472.00	0.00
Total approved this month	0.00	0.00
TOTALS	5472.00	0.00
NET CHANGES	5,472.00	

Contractor's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) the Work has been performed as required in the Contract Documents, (2) all sums previously paid to Contractor under the Contract have been used to pay Contractor's costs for labor, materials and other obligations under the Contract for Work previously paid for, and (3) Contractor is legally entitled to this payment.

CONTRACTOR: Nehring Construction, Inc.

By: [Signature] Date: 11-22-23

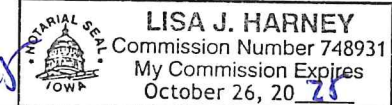
State of: Iowa

County of: Polk 22nd day of Nov

Subscribed and sworn to before me this _____ day of _____

Notary Public:

My Commission Expires: 10-26-25



ARCHITECT'S CERTIFICATION

Architect's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) Architect has inspected the Work represented by this Application, (2) such Work has been completed to the extent indicated in this Application, and the quality of workmanship and materials conforms with the Contract Documents, (3) this Application for Payment accurately states the amount of Work completed and payment due therefor, and (4) Architect knows of no reason why payment should not be made.

CERTIFIED AMOUNT:20,653.24

(If the certified amount is different from the payment due, you should attach an explanation.
Initial all the figures that changed to match the certified amount.)

ARCHITECT: Invision

By: _____ Date: _____

Neither this Application nor payment applied for herein is assignable or negotiable. Payment shall be made only to Contractor, and is without prejudice to any rights of Owner or Contractor under the Contract Documents or otherwise.

PAYMENT APPLICATION DETAILS

Customer: The Weitz Company, LLC

Application Number: 4

Project: Grimes Public Library

For Period Ending: 11/30/2023

A	B	C	D	E	F	G		H	I
			Work Completed		Materials Presently Stored	Completed and Stored To Date	Total %	Balance To Finish	Retainage Value
Item Number - Description		Scheduled Value	From Previous Application	This Period Value					
01	Footings	3,400.00	0.00	3,400.00	0.00	3400.00	100.00	0.00	170.00
04	Parking Lot	186,092.90	174604.90	8,370.25	0.00	182975.15	98.32	3,117.75	9,148.76
05	Sidewalk	46,129.30	36159.30	9,970.00	0.00	46129.30	100.00	0.00	2,306.47
06	CO#1 - See attached on Pay App#3	5,472.00	5472.00	0.00	0.00	5472.00	100.00	0.00	273.60
TOTAL:		241,094.20	216,236.20	21,740.25	0.00	237976.45	98.71	3,117.75	11,898.83

611 5th Ave, Suite 300
Des Moines, IA 50309

Project Name: Grimes Public Library
Project # X237400
Date: 12/6/2023

PRIME VOLUME SUMMARY – Amount Due

AMC Mechanical - \$15,523.24

APPLICATION AND CERTIFICATE FOR PAYMENT

TO OWNER: City of Grimes 101 NE Harvey Street Grimes, IA 50111	PROJECT: City of Grimes Library 200 NE BeaverBrooke BLVD Grimes, IA 50111	APPLICATION NO: 14 PERIOD TO: 11/30/2023 CONTRACT DATE: PROJECT NOS:	DISTRIBUTION TO: OWNER CONST. MANAGER ARCHITECT FIELD OTHER
FROM CONTRACTOR: AMC Mechanical Inc. 107 Vermeer Road Pella, IA 50219	VIA CONSTRUCTION MANAGER: VIA ARCHITECT:		

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

1. ORIGINAL CONTRACT SUM	\$ 1,021,690.00
2. NET CHANGES IN THE WORK	\$ 18,095.27
3. CONTRACT SUM TO DATE (LINE 1+/-2)	\$ 1,039,785.27
4. TOTAL COMPLETED & STORED TO DATE (Column G on Continuation Sheet)	\$ 1,034,203.37
5. RETAINAGE	
a. _____% of Completed Work	\$ 51,710.19
b. _____% of Stored Material	\$ 0.00
Total Retainage	\$ 51,710.19
6. TOTAL EARNED LESS RETAINAGE	\$ 982,493.18
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	966,969.93
8. CURRENT PAYMENT DUE	\$ 15,523.25
9. BALANCE TO FINISH, PLUS RETAINAGE	\$ 57,292.09

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: _____ Date: _____

State of: Iowa
County of: Marion

Subscribed and sworn to before
me this 14th day of December

Notary Public: Rebecca Way
My Commission expires: 6/15/26



REBECCA LYNN WAY
Commission Number 848822
My Commission Expires
June 15, 2026

CERTIFICATE FOR PAYMENT

In accordance with Contract Documents, based on evaluations of the Work and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$15,523.25

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

CONSTRUCTION MANAGER:

By: _____ Date: _____

ARCHITECT: (NOTE: If Multiple Prime Contractors are responsible for performing portions of the Project, the Architect's Certification is not required.)

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

SUMMARY OF CHANGES IN THE WORK	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ 14,284.36	\$ 0.00
Total approved this month, including Construction Change Directives	\$ 5,982.12	\$ 2,171.21
TOTALS	\$ 20,266.48	\$ 2,171.21
NET CHANGES IN THE WORK	\$	18,095.27

CONTINUATION SHEET

Application Number: 14
 Application Date: 11/15/2023
 Period To: 11/30/2023
 Architect's Project No:

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED FROM PREV APPLICATION (D+E)	WORK COMPLETED THIS PERIOD	MATERIALS PRESENTLY STORED (Not in D or E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G/C)	BALANCE TO FINISH (C-G)	RETAINAGE
Project Items									
01	Bond	12,700.00	12,700.00	0.00	0.00	12,700.00	100	0.00	635.00
02	Mobilization/Supervision/Management	76,100.00	72,295.00	2,283.00	0.00	74,578.00	98	1,522.00	3,728.90
03	HVAC Shop Drawings	10,250.00	10,250.00	0.00	0.00	10,250.00	100	0.00	512.50
		99,050.00	95,245.00	2,283.00	0.00	97,528.00	98	1,522.00	4,876.40
Plumbing & Piping Labor									
04	Underground Plumbing Labor	34,200.00	34,200.00	0.00	0.00	34,200.00	100	0.00	1,710.00
05	Above Ground Plumbing Labor	103,380.00	103,380.00	0.00	0.00	103,380.00	100	0.00	5,169.00
06	VRV Piping Labor	53,373.00	53,373.00	0.00	0.00	53,373.00	100	0.00	2,668.65
07	AG Condensate Labor	12,120.00	12,120.00	0.00	0.00	12,120.00	100	0.00	606.00
08	Plumbing Fixtures Labor	5,545.00	4,158.75	1,275.35	0.00	5,434.10	98	110.90	271.71
		208,618.00	207,231.75	1,275.35	0.00	208,507.10	100	110.90	10,425.36
Plumbing Materials & Equipment									
09	Underground Plumbing Materials/EquipRental	33,273.00	33,273.00	0.00	0.00	33,273.00	100	0.00	1,663.65
10	Above Ground Plumbing Materials	79,867.00	79,867.00	0.00	0.00	79,867.00	100	0.00	3,993.35
11	VRV Piping Materials	21,890.00	21,890.00	0.00	0.00	21,890.00	100	0.00	1,094.50
12	Plumbing Fixture and Equipment	39,763.00	39,763.00	0.00	0.00	39,763.00	100	0.00	1,988.15
		174,793.00	174,793.00	0.00	0.00	174,793.00	100	0.00	8,739.65

CONTINUATION SHEET

Application Number: 14
 Application Date: 11/15/2023
 Period To: 11/30/2023
 Architect's Project No:

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED FROM PREV APPLICATION (D+E)	WORK COMPLETED THIS PERIOD	MATERIALS PRESENTLY STORED (Not in D or E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G/C)	BALANCE TO FINISH (C-G)	RETAINAGE
HVAC Labor									
13	HVAC Shop Fabrication Labor	31,900.00	31,900.00	0.00	0.00	31,900.00	100	0.00	1,595.00
14	HVAC Equipment Install Labor	16,764.00	16,764.00	0.00	0.00	16,764.00	100	0.00	838.20
15	HVAC Duct Install	88,260.00	88,260.00	0.00	0.00	88,260.00	100	0.00	4,413.00
16	HVAC GRD Trim Labor	6,050.00	4,537.50	1,512.50	0.00	6,050.00	100	0.00	302.50
		142,974.00	141,461.50	1,512.50	0.00	142,974.00	100	0.00	7,148.70
HVAC Materials & Equipment									
17	HVAC Equipment	246,635.00	246,635.00	0.00	0.00	246,635.00	100	0.00	12,331.75
18	HVAC Duct Accessories	10,730.00	10,730.00	0.00	0.00	10,730.00	100	0.00	536.50
19	HVAC GRD Trim Equipment	10,180.00	10,180.00	0.00	0.00	10,180.00	100	0.00	509.00
20	HVAC Shop Fabrication Materials	44,770.00	44,770.00	0.00	0.00	44,770.00	100	0.00	2,238.50
		312,315.00	312,315.00	0.00	0.00	312,315.00	100	0.00	15,615.75
Subcontractors									
21	Controls Sub Contractor	27,950.00	26,552.50	838.50	0.00	27,391.00	98	559.00	1,369.55
22	Insulation Sub Contractor	48,400.00	45,980.00	2,420.00	0.00	48,400.00	100	0.00	2,420.00
23	Test and Balance Subcontractor	7,590.00	0.00	4,200.00	0.00	4,200.00	55	3,390.00	210.00
		83,940.00	72,532.50	7,458.50	0.00	79,991.00	95	3,949.00	3,999.55
24	CO-1 Approving Alternates 4&6	4,285.00	4,285.00	0.00	0.00	4,285.00	100	0.00	214.25
25	CO-2 AirCoils and Pipes	1,853.13	1,853.13	0.00	0.00	1,853.13	100	0.00	92.66
26	CO-3 Roof Drain and Damaged	48.52	48.52	0.00	0.00	48.52	100	0.00	2.43

CONTINUATION SHEET

Application Number: 14
 Application Date: 11/15/2023
 Period To: 11/30/2023
 Architect's Project No:

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED FROM PREV APPLICATION (D+E)	WORK COMPLETED THIS PERIOD	MATERIALS PRESENTLY STORED (Not in D or E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G/C)	BALANCE TO FINISH (C-G)	RETAINAGE
	Door Frame								
27	CO-4 Relocate Duct Heaters and Duct Mods	8,097.71	8,097.71	0.00	0.00	8,097.71	100	0.00	404.89
28	CO-5	5,982.12	0.00	5,982.12	0.00	5,982.12	100	0.00	299.11
29	CO-6	-2,171.21	0.00	-2,171.21	0.00	-2,171.21	100	0.00	-108.56
		1,039,785.27	1,017,863.11	16,340.26	0.00	1,034,203.37	99	5,581.90	51,710.19

RESOLUTION 12-1523 APPROVING CHANGE ORDERS

Grimes Resolution No. 12-1523

WHEREAS, the City of Grimes has retained the services of professional contractors for City projects;

WHEREAS, the contractor has agreed to provide a scope of work for the City;

WHEREAS, the contractor from time deems it necessary to amend a construction contract that changes the contractor's scope of work or materials;

WHEREAS, the change order may adjust the amount of time for completion of work or increase or decrease the contract price;

WHEREAS, the City Engineer has reviewed and approved the attached change orders.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, the attached change orders shall be approved as submitted.

PASSED and APPROVED on December 12, 2023.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk

CITY COUNCIL COMMUNICATION
Meeting Date: 12/12/2023

AGENDA ITEM: Change Order #2 Des Moines Asphalt & Paving NW 107th Street HMA Overlay.

BACKGROUND: A change order request has been made for the NW 107th Street HMA Overlay project. The purpose and details are as follows:

Change estimated quantities to as constructed quantities.

BUDGETARY CONSIDERATIONS: The change order will decrease the total cost for the project by \$12,450.09.

STRATEGIC PLANNING:

Prioritized: ☒ YES ☐ NO

*High-Performing Organization/Exception Professional Services ☒

*Great Place to Live/Expanded Quality of Life Amenities ☐

*Dynamic Town/Strong Sense of Community ☐

*More Beautiful/Vibrant Community ☐

BOARD/COMMISSION ACTIONS: None

STAFF RECOMMENDATION: The staff has reviewed this Change Order and recommends approval by the City Council.

RESPONSIBLE STAFF/CONTACT INFORMATION:

Matt Ahrens, City Engineer, 515-986-4050, mahrens@grimesiowa.gov

Prepared by:

Aaron Jarosh, Staff Engineer

Return to:

Matt Ahrens, City Engineer

CHANGE ORDER FORM



Project Title: NW 107th Street HMA Overlay
Contractor: Des Moines Asphalt and Paving
Address: PO Box 3365, Des Moines, IA 50316
Finance Budget Code: 110-210-6761 **Finance Project #**
Vendor Project or Invoice #: **PO #**
Original Contract Date: May 9, 2023 **Vendor #** 2670

Change Order Number: 2

Change Order Date: December 12, 2023

Purpose of Change Order:

This change order balances quantities for closeout.

Details of Change Order:

ITEM #	DESCRIPTION	UNITS	QUANTITY CHANGE	UNIT PRICE	EXTENDED PRICE
1	HMA OVERLAY, 3 INCH, STANDARD TRAFFIC (ST) SURFACE, 1/2 INCH, PG 58-28S	TON	(430.22)	\$ 95.00	\$ (40,870.90)
2	GRANULAR SHOULDER (IDOT "GRANULAR SHOULDERS", TYPE B 2121-7425020)	TON	20.28	\$ 58.00	\$ 1,176.24
3	FULL DEPTH PATCHES, M-4 MIX, 7" MINIMUM	SY	(250.00)	\$ 92.50	\$ (23,125.00)
4	FULL DEPTH PATCHES, HMA	SY	708.93	\$ 65.50	\$ 46,434.92
5	MILLING, 1" DEPTH	SY	146.66	\$ 2.20	\$ 322.65
6	PORTABLE DYNAMIC MESSAGE SIGN (PDMS) (IDOT 2528-9290050)	CDAY	7.00	\$ 516.00	\$ 3,612.00
7					\$ -
8					\$ -
9					\$ -
10					\$ -

Change Order Number: 2 makes the following adjustments to the contract: \$ (12,450.09)

Contractor Accepted: Des Moines Asphalt and Paving

Firm Name

Brian Beard

Signature

11/29/2023

Date

Engineer Approved: City of Grimes

Firm Name

[Signature]

Signature

11/29/2023

Date

Owner Accepted: City of Grimes

Signature

Title

Date

Attest for Owner:

Signature

Title

Date

Record of Change Orders

#	Date	Amount
Original Contract Amount		\$ 571,751.58
1	August 22, 2023	\$ 5,000.00
2	December 12, 2023	\$ (12,450.09)
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		

Revised Contract Amount \$ 564,301.49

CITY COUNCIL COMMUNICATION
Meeting Date: 12/12/2023

AGENDA ITEM: WRA Grimes Connector – Contract 1, Change Order #4

BACKGROUND: A change order request has been made for the WRA Grimes Connector – Contract 1 project. The purpose and details are as follows:

Change estimated quantities to as constructed quantities.

BUDGETARY CONSIDERATIONS: The change order will increase the total cost for the project by \$172,654.72.

STRATEGIC PLANNING:

Prioritized: ☒ YES ☐ NO

*High-Performing Organization/Exception Professional Services ☒

*Great Place to Live/Expanded Quality of Life Amenities ☐

*Dynamic Town/Strong Sense of Community ☐

*More Beautiful/Vibrant Community ☐

BOARD/COMMISSION ACTIONS: None

STAFF RECOMMENDATION: The staff has reviewed this Change Order and recommends approval by the City Council.

RESPONSIBLE STAFF/CONTACT INFORMATION:

Matt Ahrens, City Engineer, 515-986-4050, mahrens@grimesiowa.gov

Prepared by:

Aaron Jarosh, Staff Engineer

Return to:

Matt Ahrens, City Engineer

CHANGE ORDER FORM



Project Title: WRA Grimes Connector - Contract 1
Contractor: S.J. Louis Construction, Inc.
Address: 1351 Broadway Street W., Rockville, MN 56369-0459
Finance Budget Code: 328-815-6499 **Finance Project #** 0
Vendor Project or Invoice #: 0 **PO #** 0
Original Contract Date: December 14, 2021 **Vendor #** 4257

Change Order Number: 4

Change Order Date: December 12, 2023

Purpose of Change Order:

1-15 Change estimated quantities to as constructed quantities.

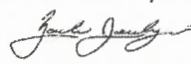
Details of Change Order:

ITEM #	DESCRIPTION	UNITS	QUANTITY CHANGE	UNIT PRICE	EXTENDED PRICE
1	48" Sanitary in Open Cut	LF	10.00	\$ 1,200.00	\$ 12,000.00
2	54" Sanitary Tunneled	LF	13.00	\$ 2,200.00	\$ 28,600.00
3	Manhole - 84"	EA	1.00	\$ 33,510.00	\$ 33,510.00
4	Storm Sewer - 24" RCP	LF	(30.00)	\$ 250.00	\$ (7,500.00)
5	Storm Sewer - 18" RCP	LF	28.00	\$ 180.00	\$ 5,040.00
6	Storm Sewer - 15" RCP	LF	96.00	\$ 150.00	\$ 14,400.00
7	Storm Sewer - 12" RCP	LF	2.00	\$ 105.00	\$ 210.00
8	6" Tile with Sock	LF	4,000.00	\$ 19.00	\$ 76,000.00
9	6" PCC Trail	SY	80.00	\$ 65.00	\$ 5,200.00
10	Granular Surfacing	SY	(94.00)	\$ 25.00	\$ (2,350.00)
11	Rip-Rap	TON	1.49	\$ 70.00	\$ 104.30
12	Stabilizing Material	TON	666.23	\$ 44.85	\$ 29,880.42
13	Seeding	ACRE	4.27	\$ 2,500.00	\$ 10,675.00
14	60" Base FRP Manholes	EA	(1.00)	\$ 39,000.00	\$ (39,000.00)
15	Intake Remove and Replace Station 15+65 Left	LS	1.00	\$ 5,885.00	\$ 5,885.00

Change Order Number: 4 makes the following adjustments to the contract:

\$ 172,654.72

Contractor Accepted: S.J. Louis Construction, Inc.

Signature:  Firm Name: S.J. Louis Construction, Inc.
 Date: 12/05/2023

Engineer Approved: Veenstra & Kimm, Inc.

Signature:  Firm Name: Veenstra & Kimm, Inc.
 Date: 12-5-2023

Owner Accepted: City of Grimes MSA 12-5-23

Signature: _____ Title: _____
 Date: _____

Attest for Owner:

Signature: _____ Title: _____
 Date: _____

Record of Change Orders

#	Date	Amount
Original Contract Amount		\$ 12,675,000.00
1	March 22, 2022	\$ (84,666.25)
2	January 24, 2023	\$ 276,896.19
3	October 10, 2023	\$ 42,442.73
4	December 12, 2023	\$ 172,654.72
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		

Revised Contract Amount \$ 13,082,327.39

CITY COUNCIL COMMUNICATION
Meeting Date: 12/12/2023

AGENDA ITEM:

BACKGROUND: The mesh inserts at the guardrail arrive on site made of stainless steel even though the documents called for them to be red steel. There was additional prep work that the painter had to perform to prepare the stainless to receive paint. The associated cost is a back charge to Graphite as the guardrail was furnished under their prime contract.

BUDGETARY CONSIDERATIONS: Increasing contract \$1,198.65

STRATEGIC PLANNING:

Prioritized: ____ YES ____ NO

*High-Performing Organization/Exception Professional Services ____

*Great Place to Live/Expanded Quality of Life Amenities ____

*Dynamic Town/Strong Sense of Community ____

*More Beautiful/Vibrant Community ____

BOARD/COMMISSION ACTIONS:

STAFF RECOMMENDATION: Weitz, Christensen Development, and Invision recommend approval of the change order

RESPONSIBLE STAFF/CONTACT INFORMATION:

Prepared by: Rochelle Williams

Return to: Rochelle Williams

CHANGE ORDER FORM



Project Title: Grimes Public Library
Contractor: Performance Contracting Inc.
Address: 3405 SE Crossroad Drive, Suite G Grimes IA 50111
Finance Budget Code: 350-410-6499 **Finance Project #** 0
Vendor Project or Invoice #: **PO #** 0
Original Contract Date: December 17, 2021 **Vendor #** 0

Change Order Number: 6

Change Order Date: December 12, 2023

Purpose of Change Order:

CE 061 Prime SS Mesh Guardrail Inserts & CE 067 Wall Tile Repair at 2nd Flr. Fireplace

Details of Change Order:

ITEM #	DESCRIPTION	UNITS	QUANTITY CHANGE	UNIT PRICE	EXTENDED PRICE
1					
2	CE 061 Prime SS Mesh Guardrail Inserts	LS	1.00	\$ 1,798.65	\$ 1,798.65
3	CE 067 2nd Flr Fireplace Wall Tile Repair	LS	1.00	\$ (600.00)	\$ (600.00)
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -

Change Order Number: 6 makes the following adjustments to the contract: \$ 1,198.65

Contractor Accepted: Performance Contracting Inc.

Brad Klepper
Digitally signed by Brad Klepper
DN: cn=Brad Klepper, email=brad.klepper@pcic.com, o=Performance Contracting, Inc., ou=Performance Contracting, Inc., cn=Brad Klepper
Date: 2023.12.04 15:22:55 -0500

Signature

Date

Engineer Approved:

Firm Name

Signature

Date

Owner Accepted: City of Grimes

Signature

Title

Date

Attest for Owner:

Signature

Title

Date

Record of Change Orders

#	Date	Amount
Original Contract Amount		\$ 1,466,520.00
1	September 14, 2022	\$ 13,700.00
2	June 19, 2023	\$ 7,211.00
3	August 22, 2023	\$ 16,741.03
4	October 10, 2023	\$ 2,136.02
5	November 14, 2023	\$ 5,591.74
6	December 12, 2023	\$ 1,198.65
7		
8		
9		
10		
11		
12		
13		
14		
15		

Revised Contract Amount \$ 1,513,098.44

CITY COUNCIL COMMUNICATION
Meeting Date: 12/12/2023

AGENDA ITEM: Change Order #2 Des Moines Marble & Mantel Company

BACKGROUND: Some wall tiles were damaged during construction and were repaired. This cost is being charged back to PCI and Graphite Construction.

BUDGETARY CONSIDERATIONS:

STRATEGIC PLANNING:

Prioritized: ____ YES ____ NO

*High-Performing Organization/Exception Professional Services ____

*Great Place to Live/Expanded Quality of Life Amenities ____

*Dynamic Town/Strong Sense of Community ____

*More Beautiful/Vibrant Community ____

BOARD/COMMISSION ACTIONS:

STAFF RECOMMENDATION: Recommend approval by Weitz, Christensen Development and Invision

RESPONSIBLE STAFF/CONTACT INFORMATION:

Rochelle Williams, City Clerk / Director of Administrative Services, rwilliams@grimesiowa.gov

Prepared by: Rochelle Williams

Return to: Rochelle Williams

CHANGE ORDER FORM



Project Title: Grimes Public Library
Contractor: Des Moines Marble & Mantel Company
Address: 1507 Ohio Street, Des Moines, IA 50314
Finance Budget Code: 350-410-6499 **Finance Project #** 0
Vendor Project or Invoice #: **PO #** 0
Original Contract Date: December 17, 2021 **Vendor #** 0

Change Order Number: 2

Change Order Date: December 12, 2023

Purpose of Change Order:

CE 067: Wall Tile Repair at Lobby & 2nd Flr Fireplace

Details of Change Order:

ITEM #	DESCRIPTION	UNITS	QUANTITY CHANGE	UNIT PRICE	EXTENDED PRICE
1					
2	CE 067 Wall Tile Repair	LS	1.00	\$ 1,305.00	\$ 1,305.00
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -

Change Order Number: 2 makes the following adjustments to the contract:

\$ 1,305.00

Contractor Accepted: Des Moines Marble & Mantel Company
 Signature: [Signature] Date: 12/4/2023

Record of Change Orders

#	Date	Amount
Original Contract Amount		\$ 119,025.00
1	October 24, 2023	\$ 5,350.00
2	December 12, 2023	\$ 1,305.00
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		

Engineer Approved: _____
 Firm Name: _____
 Signature: _____ Date: _____

Owner Accepted: _____
 City of Grimes
 Signature: _____ Title: _____
 Date: _____

Attest for Owner: _____
 Signature: _____ Title: _____
 Date: _____

Revised Contract Amount \$ 125,680.00

CHANGE ORDER FORM



Project Title: Grimes Public Library
Contractor: Van Maanen Electric Inc.
Address: 500 Iowa Speedway Drive Newton, IA 50208
Finance Budget Code: 350-410-6499 **Finance Project #** 0
Vendor Project or Invoice #: **PO #** 0
Original Contract Date: December 17, 2021 **Vendor #** 0

Change Order Number: 7

Change Order Date: December 12, 2023

Purpose of Change Order:

CE 064 RFI 31 Water Heater - Change breaker, wire size and disconnect

Details of Change Order:

ITEM #	DESCRIPTION	UNITS	QUANTITY CHANGE	UNIT PRICE	EXTENDED PRICE
1					
2	CE 064 WH-1 Breaker, wire size & disconnect	LS	1.00	\$ 1,608.63	\$ 1,608.63
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -

Change Order Number: 7 makes the following adjustments to the contract: **\$ 1,608.63**

Contractor Accepted: Van Maanen Electric Inc.

Signature 12/4/23
Firm Name Date

Engineer Approved: _____

Firm Name
Signature Date

Owner Accepted: City of Grimes

Signature Title

Date

Attest for Owner:

Signature Title

Date

Record of Change Orders

#	Date	Amount
Original Contract Amount		\$ 977,086.00
1	September 14, 2022	\$ 27,500.15
2	June 19, 2023	\$ 4,702.82
3	August 22, 2023	\$ 4,849.00
4	October 10, 2023	\$ 5,023.36
5	October 24, 2023	\$ 727.51
6	November 14, 2023	\$ 4,342.42
7	December 12, 2023	\$ 1,608.63
8		
9		
10		
11		
12		
13		
14		
15		

Revised Contract Amount **\$ 1,025,839.89**



AIA Document G731™ – 2019

Change Order, Construction Manager as Adviser Edition

PROJECT: <i>(name and address)</i> X237400 Grimes Public Library 200 NE Beaverbrooke Blvd Grimes, IA 50111 OWNER: <i>(name and address)</i> City of Grimes 101 NE Harvey Street Grimes, IA 50111 CONTRACTOR: <i>(name and address)</i> Graphite Construction Group, Inc 1955 NE 58th Avenue, Suite 100 Des Moines, IA 50313	CONTRACT INFORMATION: Contract For: BP #2 - General Construction Date: December 17, 2021 ARCHITECT: <i>(name and address)</i> InVision Architecture, LTD 501 Sycamore Street #101 Waterloo, IA 50701	CHANGE ORDER INFORMATION: Change Order Number: 010 Date: December 4, 2023 CONSTRUCTION MANAGER: <i>(name and address)</i> The Weitz Company, LLC 611 5th Ave, Suite 300 Des Moines, IA 50309
---	---	--

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Prime SS Mesh at Guardrail - backcharge: (\$1,798.65)
 PR 3 Added Window Sill & Signage: \$406.83
 Splicing 2nd Flr Circulation Desks: \$2,290.82
 Wall Tile Repair at Lobby – backcharge: (\$705)

The original Contract Sum was	\$ 2,665,000.00
Net change by previously authorized Change Orders	\$ 59,108.51
The Contract Sum prior to this Change Order was	\$ 2,724,108.51
The Contract Sum will be increased by this Change Order in the amount of	\$ 194.00
The new Contract Sum including this Change Order will be	\$ 2,724,302.51

TBD, RC

~~The Contract Time will be unchanged by Zero (0) days.~~
~~The Contractor's Work shall be substantially complete on July 14, 2023.~~

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONSTRUCTION MANAGER, CONTRACTOR, AND OWNER.

InVision Architecture, LTD ARCHITECT <i>(Firm name)</i>  SIGNATURE Eyan Shaw PRINTED NAME AND TITLE 12.06.23 DATE:	The Weitz Company, LLC CONSTRUCTION MANAGER <i>(Firm name)</i>  SIGNATURE Stephanie Morrison, Senior Project Manager PRINTED NAME AND TITLE 12/4/23 DATE:
Graphite Construction Group, Inc. CONTRACTOR <i>(Firm name)</i>	City of Grimes OWNER <i>(Firm name)</i>

Russell Carew

SIGNATURE

RUSSELL CAREW, PRES.

PRINTED NAME AND TITLE

12/5/23

DATE:

SIGNATURE

Scott Mikkelsen

PRINTED NAME AND TITLE

DATE:

Work was required to prime the guardrail panels as the metal supplied required a different treatment than the painter was expecting. Wall tile repair due to damage. Both costs are back charges and are not a cost incurred to the city.

Window sill was added due to the book drop window being slightly different that designed.

Splicing circulation desks was needed for installation purposes.

CITY COUNCIL COMMUNICATION
Meeting Date: 12/12/2023

AGENDA ITEM: Change Order #5 Edge Commercial, LLC - GrimesPlex increasing cotnract \$312,949.00

BACKGROUND: A change order request has been made for the GrimesPlex project. The purpose and details are as follows: The revision of the infield color to brown on all diamonds for Pods #4-6

BUDGETARY CONSIDERATIONS: The change order will increase the total cost for the project \$312,949.00

STRATEGIC PLANNING:

Prioritized: ☒ YES ☐ NO

*High-Performing Organization/Exception Professional Services ☐

*Great Place to Live/Expanded Quality of Life Amenities ☒

*Dynamic Town/Strong Sense of Community ☐

*More Beautiful/Vibrant Community ☐

BOARD/COMMISION ACTIONS:

STAFF RECOMMENDATION: Staff has reviewed this Change Order and recommends approval by the City Council.

RESPONSIBLE STAFF/CONTACT INFORMATION:

Matt Ahrens, City Engineer, 515-986-4050, mahrens@grimesiowa.gov

Prepared by: Matt Ahrens

Return to: Matt Ahrens

CHANGE ORDER FORM



Project Title: GrimesPlex
Contractor: Edge Commercial, LLC
Address: 3155 SE Miehe Drive, Suite #2, Grimes, Iowa 50111
Finance Budget Code: 367-470-6499 **Finance Project #**
Vendor Project or Invoice #: **PO #**
Original Contract Date: November 8, 2022 **Vendor #** 1334

Change Order Number: 5

Change Order Date: December 12, 2023

Purpose of Change Order:

Revised infield color to brown on all diamonds on Pods #4-6. Turf revisions should take 9-10 weeks dependent on weather.

Details of Change Order:

ITEM #	DESCRIPTION	UNITS	QUANTITY CHANGE	UNIT PRICE	EXTENDED PRICE
12.10	Brown Turf Revisions on Pods #4-6	LS	1	\$ 312,949.00	\$ 312,949.00
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -

Change Order Number: 5 makes the following adjustments to the contract:

\$ 312,949.00

Contractor Accepted: Edge Commercial, LLC
 Signature: [Signature] Firm Name: [Firm Name] Date: 12/16/2023

Engineer Approved: Civil Design Advantage
 Signature: [Signature] Firm Name: [Firm Name] Date: 12/6/2023

Owner Accepted: City of Grimes MSA 12-6-23

Signature: _____ Title: _____
 Date: _____

Attest for Owner:

Signature: _____ Title: _____
 Date: _____

Record of Change Orders

#	Date	Amount
Original Contract Amount		\$23,316,582.11
1	December 13, 2022	\$ (6,806.60)
2	May 9, 2023	\$ 95,854.00
3	June 27, 2023	\$ 24,977.41
4	September 12, 2023	\$ 62,204.66
5	December 12, 2023	\$ 312,949.00
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		

Revised Contract Amount **\$23,805,760.58**

Date Printed: 12/6/2023



Change Request

To: City of Grimes
101 NE Harvey St.
Grimes, IA 50111
Ph: (515)986-3036 Fax: (515)986-3846

Number: 23
Date: 12/6/23
Job: S-14117-22 GRIMESPLEX
Phone:

Description: CR 23 Field Turf Revisions

We are pleased to offer the following specifications and pricing to make the following changes:

To provide baseball field turf revisions to pods 4-6 per the attached exhibit. Assumes black tick marks are the existing gray and not to be reworked. Timeline is pending weather & temperature conditions.

MidAmerican Golf & Turf: \$287,885
Edge Supervision/Labor/Equipment: \$5,000

Edge Bond/Insurance (1.85%): \$5,465.00
Edge Fee (5%): \$14,770.00

Requires approval prior to Dec 29th to maintain 2023 turf pricing.

The total amount to provide this work is \$312,949.00

If you have any questions, please contact me at 515-986-2229.

Submitted by: Branson Ropp
Edge Commercial, LLC

Approved by: _____
Date: _____

Branson D. Ropp

From: Dominic Scarpelli <dscarpelli@mid-america-golf.com>
Sent: Wednesday, December 6, 2023 10:38 AM
To: Branson D. Ropp
Subject: Re: Grimes Plex Plan Revision #10

\$287,885

Timeline is 9-10 weeks after shop are approved. Weather permitting.

Thank you,

Dominic

On Dec 5, 2023, at 3:52 PM, Branson D. Ropp <BRopp@edgeco-usa.com> wrote:

<image003.jpg>

From: Josh Trygstad <JoshT@cda-eng.com>
Sent: Tuesday, December 5, 2023 11:30 AM
To: Branson D. Ropp <BRopp@edgeco-usa.com>
Cc: Matt Ahrens (mahrens@grimesiowa.gov) <mahrens@grimesiowa.gov>; Brian Becker (bbecker@grimesiowa.gov) <bbecker@grimesiowa.gov>; Tim Smith <tsmith@grimesiowa.gov>
Subject: Grimes Plex Plan Revision #10

Branson,

See attached Grimes Plex Plan Revision #10 that is being issued for revisions to the turf on Pods #4, #5, and #6. Please get me a CR as soon as possible. I am waiting to hear back from Matt as to if and when we need to get the change order submitted to him to be processed on the December 12th Council meeting. I will put together the change order and wait for the price. Please keep in mind that the change requests should provide timeline as well, please provide some constraints (weather?) to the timeline as well.

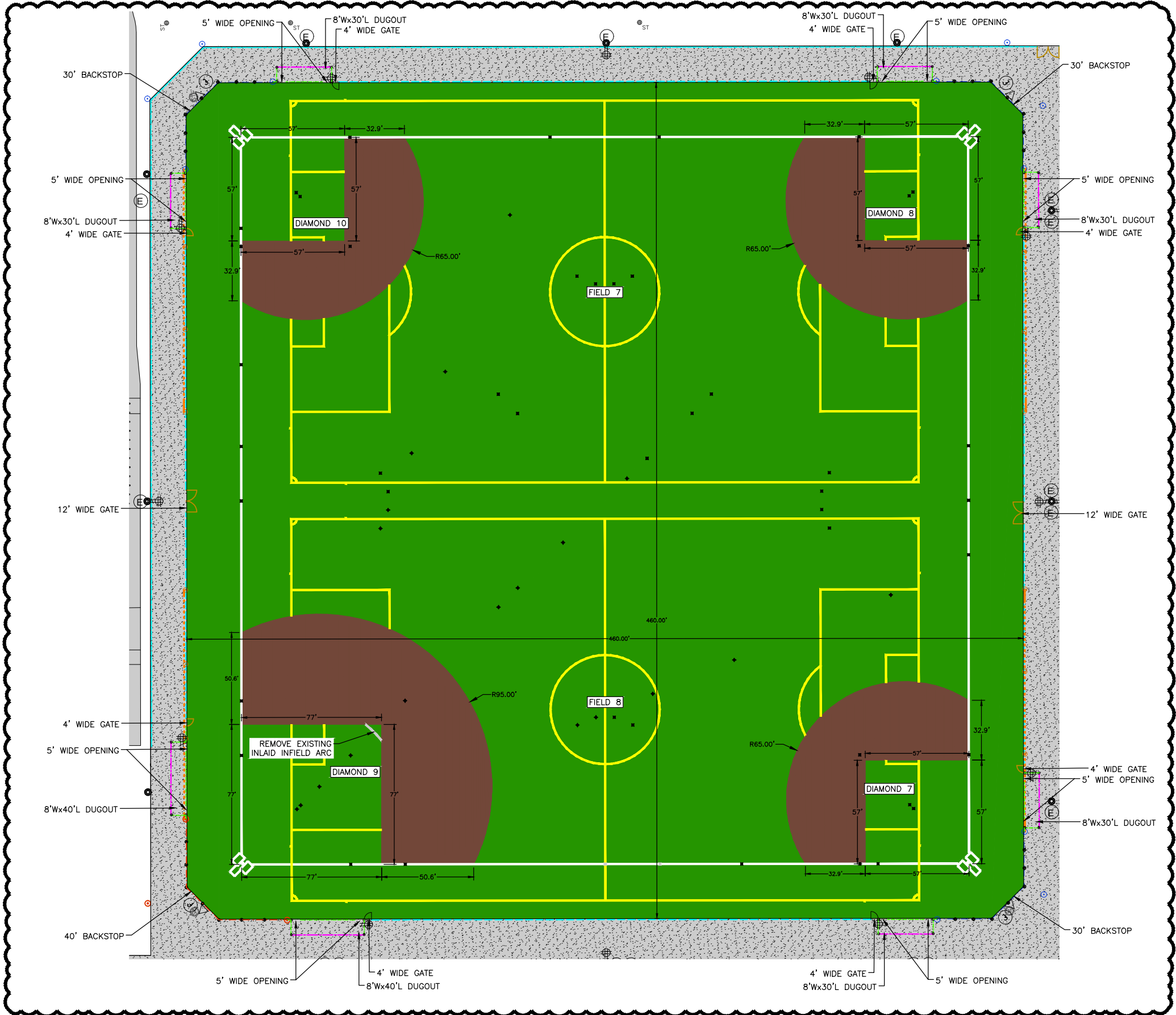
Plan Revision for pavement and fence associated with the bullpens and batting cages will be issued in the future.

Please let me know if you have any questions.

Thank you,

Josh Trygstad, PE | *project manager*
<image001.png>
CIVIL DESIGN ADVANTAGE
4121 NW Urbandale Drive Urbandale, IA 50322
O 515.369.4400 C 515.231.2284

POD #4



FENCE LEGEND

- | | |
|--|---|
| 6' CHAIN LINK FENCE |  |
| 8' CHAIN LINK FENCE |  |
| 10' CHAIN LINK FENCE |  |
| 40' BACKSTOP TIE-BACK TENSION NETTING |  |
| 30' BACKSTOP TIE-BACK TENSION NETTING |  |
| BALL CONTROL NETTING |  |
| SWING GATE |  |
| 40' TIE BACK POLE & FOOTING |  |
| 30' TIE BACK POLE & FOOTING |  |
| STRAIGHT LINE TENSION NETTING POLE & FOOTING |  |
| FIELD LIGHT POLES (BY OTHERS) |  |

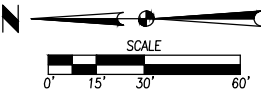
NOTES

- 1.) REFER TO MANUFACTURER DRAWINGS AND SPECIFICATIONS FOR ALL FENCE NETTING, GATES AND POLES.
- 2.) LOCATIONS VARY, REFER TO DIMENSION PLANS.
- 3.) ALL FENCES AND GATES ARE TO BE VINYL COATED CHAIN LINK AND BLACK IN COLOR.

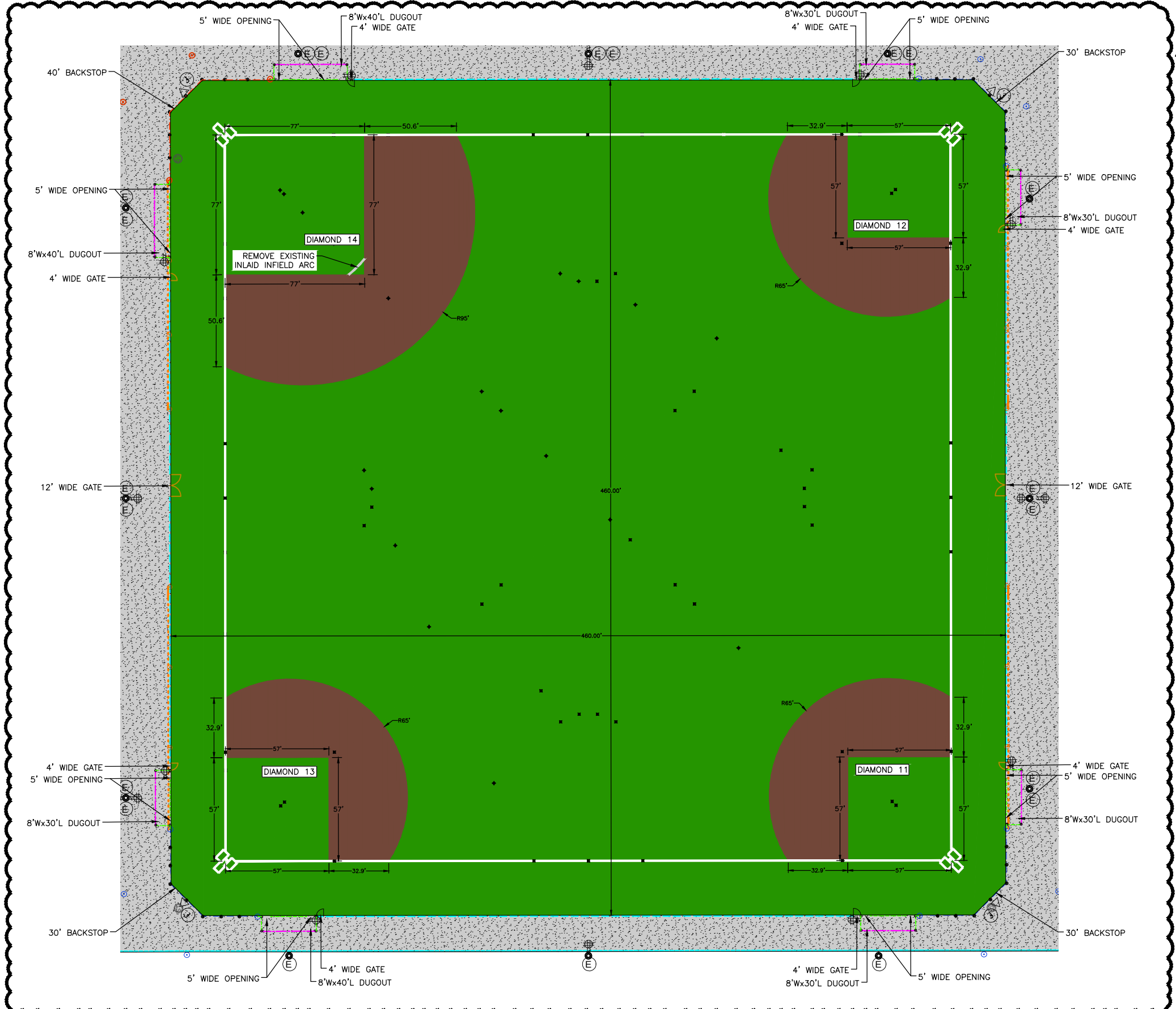
ALL FIELD MARKINGS ARE FOR
REFERENCE ONLY. CONTRACTOR
SHALL VERIFY ALL STRIPING,
DIMENSIONS AND FIELD MARKINGS
WITH OWNER AND SHOP DRAWINGS.

1	ADDENDUM	10/11/2022
2	ADDENDUM	10/14/2022
3	PLAN REVISIONS	11/14/2022
NO.	REVISIONS	DATE
		BY

FILE: H:\2022\2202086\DWG\SITE PLAN\2202086-FIELD FENCE SHEETS.DWG
FILE DATE: 12/5/23 DATE PLOTTED: 12/5/2023 11:14 AM COMMENT:
PLOTTED BY: JOSH TRYGGSTAD TECH: ENG:



POD #5



FENCE LEGEND

- | | |
|--|---|
| 6' CHAIN LINK FENCE |  |
| 8' CHAIN LINK FENCE |  |
| 10' CHAIN LINK FENCE |  |
| 40' BACKSTOP TIE-BACK TENSION NETTING |  |
| 30' BACKSTOP TIE-BACK TENSION NETTING |  |
| BALL CONTROL NETTING |  |
| SWING GATE |  |
| 40' TIE BACK POLE & FOOTING |  |
| 30' TIE BACK POLE & FOOTING |  |
| STRAIGHT LINE TENSION NETTING POLE & FOOTING |  |
| FIELD LIGHT POLES (BY OTHERS) |  |

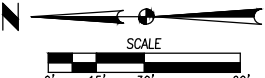
NOTES

- 1.) REFER TO MANUFACTURER DRAWINGS AND SPECIFICATIONS FOR ALL FENCE NETTING, GATES AND POLES.
- 2.) LOCATIONS VARY, REFER TO DIMENSION PLANS.
- 3.) ALL FENCES AND GATES ARE TO BE VINYL COATED CHAIN LINK AND BLACK IN COLOR.

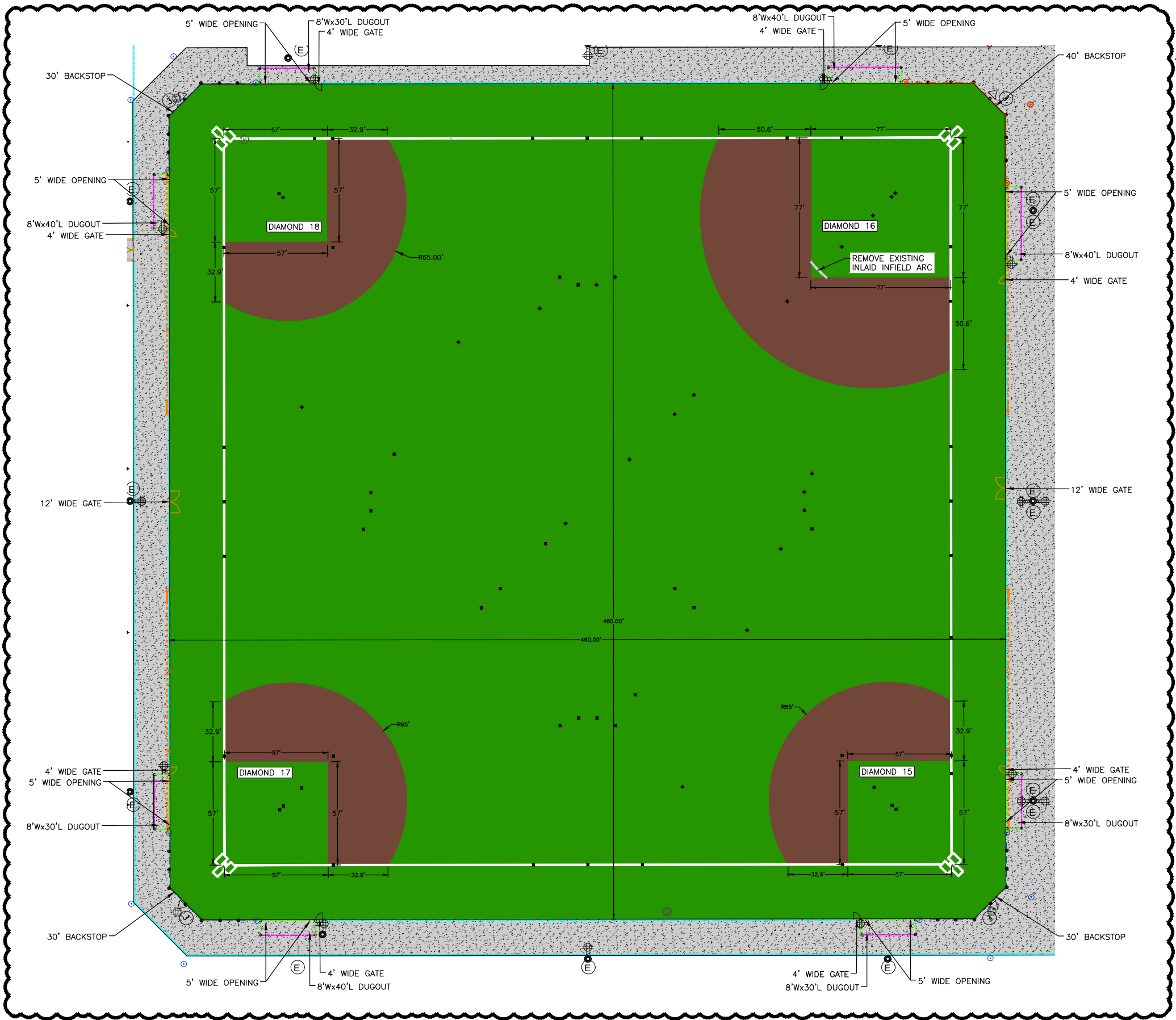
ALL FIELD MARKINGS ARE FOR
REFERENCE ONLY. CONTRACTOR
SHALL VERIFY ALL STRIPING,
DIMENSIONS AND FIELD MARKINGS
WITH OWNER AND SHOP DRAWINGS.

NO.	DESCRIPTION	DATE	BY
1	ADDENDUM	10/11/2022	
2	ADDENDUM	10/14/2022	
3	PLAN REVISIONS	11/14/2022	

FILE: H:\2022\2202086\DWG\SITE PLAN\2202086--FIELD FENCE SHEETS.DWG
PLOT DATE: 12/5/23 DATE PLOTTED: 12/5/2023 11:17 AM COMMENT:



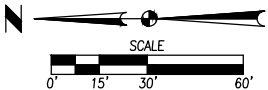
POD #6



FENCE LEGEND	
6' CHAIN LINK FENCE	---
8' CHAIN LINK FENCE	---
10' CHAIN LINK FENCE	---
40' BACKSTOP TIE-BACK TENSION NETTING	---
30' BACKSTOP TIE-BACK TENSION NETTING	---
BALL CONTROL NETTING	---
SWING GATE	↗
40' TIE BACK POLE & FOOTING	⊙
30' TIE BACK POLE & FOOTING	⊙
STRAIGHT LINE TENSION NETTING POLE & FOOTING	⊙
FIELD LIGHT POLES (BY OTHERS)	●

NOTES:
1.) REFER TO MANUFACTURER DRAWINGS AND SPECIFICATIONS FOR ALL FENCE NETTING, GATES AND POLES.
2.) LOCATIONS VARY, REFER TO DIMENSION PLANS.
3.) ALL FENCES AND GATES ARE TO BE VINYL COATED CHAIN LINK AND BLACK IN COLOR.

ALL FIELD MARKINGS ARE FOR REFERENCE ONLY. CONTRACTOR SHALL VERIFY ALL STRIPING, DIMENSIONS AND FIELD MARKINGS WITH OWNER AND SHOP DRAWINGS.



1	ADDENDUM	10/11/2022	BY
2	ADDENDUM	10/14/2022	
3	PLAN REVISIONS	11/14/2022	
	NO. REVISIONS	DATE	BY

FILE: H:\2023\2202086\POD\POD #6 FIELD FENCING\POD #6 FIELD FENCING.dwg
DATE PLOTTED: 12/5/2023 11:18 AM
PLOTTER: HP DesignJet 5000
COMMENTS: ENG

CITY COUNCIL COMMUNICATION
Meeting Date: 12/12/2023

AGENDA ITEM: Resolution Reappointing City Officials

BACKGROUND: The Grimes Code of Ordinances states that the City Clerk and the City Attorney shall be appointed by a majority vote of the Council for a term of two (2) years. They were last appointed in December of 2021.

BUDGETARY CONSIDERATIONS:

STRATEGIC PLANNING:

Prioritized: ____YES ____NO

*High-Performing Organization/Exception Professional Services X

*Great Place to Live/Expanded Quality of Life Amenities ____

*Dynamic Town/Strong Sense of Community ____

*More Beautiful/Vibrant Community ____

BOARD/COMMISSION ACTIONS:

STAFF RECOMMENDATION:

RESPONSIBLE STAFF/CONTACT INFORMATION:

Rochelle Williams, City Clerk / Director of Administrative Services, rochelle@grimesiowa.gov

Prepared by: Rochelle Williams

Return to: Rochelle Williams

RESOLUTION 12-1623 REAPPOINTING CITY OFFICIALS

Grimes Resolution No. 12-1623

WHEREAS, the City Code requires reappointment of city Officials following the regular city election; and,

WHEREAS, the Council shall appoint by majority vote the City Clerk and City Attorney to serve for a term of two (2) years, and,

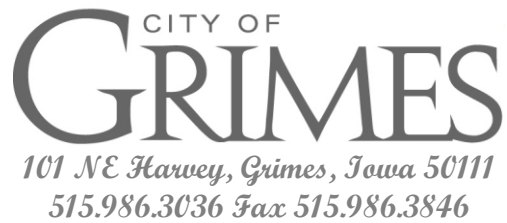
NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, to reappoint the following: Rochelle Williams as City Clerk and Whitfield and Eddy Law as City Attorney for a term of two (2) years. Passed by the City Council of the City of Grimes, Iowa, on the 12th day of December 2023.

PASSED and APPROVED on December 12, 2023.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk



Oath of Office

December 12, 2023

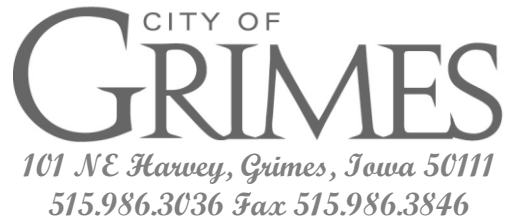
Grimes City Hall

I, Rochelle Williams, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Iowa, and that I will faithfully and impartially to the best of my ability, discharge all duties of City Clerk, in the City of Grimes, as now or hereafter required by law.

Rochelle Williams

Scott Mikkelsen, Mayor

Jake Anderson, City Administrator



Oath of Office

December 12, 2023

Grimes City Hall

I, Tom Henderson, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Iowa, and that I will faithfully and impartially to the best of my ability, discharge all duties of City Attorney, in the City of Grimes, as now or hereafter required by law.

Tom Henderson

Scott Mikkelsen, Mayor

Rochelle Williams, City Clerk

CITY COUNCIL COMMUNICATION
Meeting Date: 12/12/2023

AGENDA ITEM: Notice of Public Hearing to Consider the NW County Line Road Water Main Improvement Project

BACKGROUND: As the Council is aware, 4 water system improvements have been budgeted for this construction season. Three of those projects (19th Street Water Main, James Street Interconnect and WTP Ground Storage Reservoir, have been designed, bid and are under construction. The last project, the NW County Line Road Water Main Extension, is designed, however despite staff's best efforts, the necessary easements to construct the water main have not been able to be acquired from the property owner.

To date, staff have met with the property owner on a number of different occasions, obtained a survey and appraisal, and provided an offer above the fair market value of the property. The property owner has indicated that they are not willing to negotiate for the easements, and communication has ceased.

The staff have evaluated the improvement, and do find that it is critical to the water system both today, and into the future. That being said, staff is recommending that the formalized condemnation process be initiated.

Over the coming months, a number of notices and meetings will be held on this topic, ultimately resulting in the Board of Condemnation taking it up for consideration.

BUDGETARY CONSIDERATIONS: N/A

STRATEGIC PLANNING:

Prioritized: ☒ YES ☐ NO

*High-Performing Organization/Exception Professional Services _____

*Great Place to Live/Expanded Quality of Life Amenities _____

*Dynamic Town/Strong Sense of Community _____

*More Beautiful/Vibrant Community _____

BOARD/COMMISSION ACTIONS: N/A

STAFF RECOMMENDATION: Staff recommend approval of the resolution

RESPONSIBLE STAFF/CONTACT INFORMATION:

Alex Pfaltzgraff, Development Services Director, 515-986-4050, apfaltzgraff@grimesiowa.gov

Prepared by: Whitfield & Eddy

Return to: Alex Pfaltzgraff

RESOLUTION 12-1723 NOTICE OF A PUBLIC HEARING TO CONSIDER THE NW COUNTY
LINE ROAD WATER MAIN IMPROVEMENT PROJECT

Grimes Resolution No. 12-1723

WHEREAS, The City of Grimes proposes to acquire temporary and permanent easements under the power of Eminent Domain for a public improvement project;

WHEREAS, this notice is pursuant to the provision of Section 6B.2A of the Code of Iowa, for constructing a public water main project;

WHEREAS, the Council will meet on January 23, 2024 at their regular Council meeting to hold a public hearing on the project;

WHEREAS, proceedings will be instituted and action taken to consider giving final site-specific design and authorize acquisition of the easement upon property pursuant to the Power of Eminent Domain for the public improvement.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, to approve the Resolution setting the hearing date.

PASSED and APPROVED on December 12, 2023.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk

RESOLUTION NO. _____

**NOTICE OF A PUBLIC HEARING TO CONSIDER THE
NW COUNTY LINE ROAD WATER MAIN IMPROVEMENT PROJECT**

WHEREAS, the City of Grimes proposes to acquire temporary and permanent easements under the power of Eminent Domain for a public improvement project, pursuant to the provisions of Section 6B.2A of the Code of Iowa, for constructing public water main project in Dallas County, Iowa, and it is necessary to fix a date of meeting of the Council, at which it is proposed to take action on the proposed public improvement project and to give notice thereof as required by such law;

NOW, THEREFORE, Be It Resolved by the Council of Grimes, Iowa, as follows:

Section 1. This Council shall meet on the 23rd day of January, 2024, at Grimes Community Complex, located at 410 SE Main Street, Grimes, Iowa, at 5:30 p.m., at which time and place a hearing will be held and proceedings will be instituted and action taken to consider giving final site-specific design and authorize acquisition of the easements upon property pursuant to the Power of Eminent Domain for this public improvement.

Section 2. The City Clerk and Attorney are hereby directed to give notice of the proposed action to acquire temporary and permanent easements upon the property pursuant to Eminent Domain power for this public improvement, to provide the time and place where said meeting shall be held, and to provide notice by publication at least once and not less than 4 nor more than 20 days before the meeting in a legal newspaper which has a general circulation in Dallas County, Iowa.

A personal notice shall be given pursuant to Iowa law in substantially the following form to any affected property owners, lessees, or contract purchasers:

**NOTICE OF A PUBLIC HEARING TO CONSIDER
NW COUNTY LINE IMPROVEMENT PROJECT**

To owner(s) and any contract purchaser(s):

Name _____
Address _____

Name _____
Address _____

Under the provisions of Section 6B.2A of the Code of Iowa, a governmental body which proposes to acquire property under power of eminent domain for a public improvement project is required to give notice of intent of a proposed public improvement project to all property owners, lessees and contract purchasers, whose property or parts thereof, or interest therein, proposed to be acquired for the project, which may be subject to condemnation.

1. NOTICE OF PROPOSED PUBLIC IMPROVEMENT

Notice is hereby given that the City of Grimes, Iowa (the Acquiring Authority) will consider giving final approval to fund the site-specific design, the selection of the proposed route or site location for this public improvement, to use the power of Eminent Domain to secure temporary and permanent easements upon land to complete this public improvement. The Acquiring Authority proposes to, but has not yet given final approval to open negotiations to acquire the property, easement(s), or other rights in real property necessary to construct this public improvement, or to institute condemnation proceedings, if necessary to do so.

2. DESCRIPTION OF THE GENERAL NATURE OF THE PUBLIC IMPROVEMENT

The proposed public improvement project is as shown on a project plan prepared by McClure Engineering Company. The project is known as the “NW County Line Road Water Main Improvement”. The project includes extension of the water main improvements north of 230th Street along the west side of NW County Line Road.

3. INTENDED USE OF PRIVATE PROPERTY TO BE ACQUIRED

- A. The proposed route or site location of the above-described public improvement is shown on the project plan.
- B. If the Acquiring Authority undertakes to construct the above described project, it will be necessary to acquire land for improvement of the water main, by permanent easement and/or temporary construction easement by negotiated purchase; otherwise it will be necessary for the Acquiring Authority to proceed to institute condemnation to acquire the property rights needed to construct and maintain the public improvement.

4. ACTION REQUIRED TO PROCEED WITH THE PROJECT: OPPORTUNITY FOR PUBLIC INPUT

In order to proceed with the above-described project and complete the acquisition of property and property rights needed for the project, the Acquiring Authority will hold a public hearing to consider giving final approval to fund the site specific design for the public improvement, to make a final selection of the route or site location for the public improvement, to proceed with the construction of the project and to authorize acquisition of private property rights needed for the project by condemnation proceedings, if necessary, on the 23rd day of January, 2024. You may appear in person at the public hearing and provide input into this process. You may also contact the Acquiring Authority in writing no later than 5:30 p.m. on the 23rd day of January, 2024.

5. TIME, DATE, AND PLACE FOR PUBLIC HEARING

The public hearing will be held at 5:30 p.m. on the 23rd day of January, 2024 at 410 SE Main Street, City Council Chambers.

6. For further information regarding this Public Improvement contact: City of Grimes, City Clerk, 101 NE Harvey, Grimes, Iowa 515-986-3036.

The Project Plan and Statement of the Rights of Individual Property Owners are on file and available for review at the Grimes City Clerks office located at 101 NE Harvey Street, Grimes, Iowa.

IN WITNESS WHEREOF, each of the parties hereto has executed this Resolution as of the date shown opposite its signature below:

THE CITY OF GRIMES, IOWA

By: _____
Mayor Scott Mikkelsen

Date: _____

ATTEST:

By: _____
City Clerk Rochelle Williams

CITY COUNCIL COMMUNICATION
Meeting Date: 12/12/2023

AGENDA ITEM: Bulk Crack Seal Material Purchase

BACKGROUND: Crack sealing is an operational maintenance practice used to keep City streets in good repair. The Public Works Department is requesting the bulk purchase of crack seal material. Purchasing this material on demand one pallet at a time costs \$0.83/lbs. bulk purchase of this material costs \$0.57/lbs. The City will benefit from a cost saving of 31% purchasing this material in bulk.

BUDGETARY CONSIDERATIONS: The Public Works Department acquired three quotes for the bulk purchase of crack seal material:

White Cap - \$0.65/lbs.

Carroll Construction Supply - \$0.57/lbs.

Logan Contractors Supply, Inc. - \$0.88/lbs.

Total purchase - \$28,197.00

STRATEGIC PLANNING:

Prioritized: ____YES ____NO

*High-Performing Organization/Exception Professional Services __X__

*Great Place to Live/Expanded Quality of Life Amenities ____

*Dynamic Town/Strong Sense of Community ____

*More Beautiful/Vibrant Community ____

BOARD/COMMISSION ACTIONS:

STAFF RECOMMENDATION: Public Works recommends approval of a bulk purchase of crack seal material from Carroll Construction Supply.

RESPONSIBLE STAFF/CONTACT INFORMATION:

Kevin Hensley, Public Works Director, 515-986-9636, khensley@grimesiowa.gov

Prepared by: Jennifer Brcka

Return to: Kevin Hensley

RESOLUTION 12-1823 TO APPROVE THE PURCHASE OF BULK CRACK SEAL MATERIAL

Grimes Resolution No. 12-1823

WHEREAS, the City of Grimes is committed to maintaining and improving its infrastructure to ensure the safety and well-being of its residents; and

WHEREAS, crack sealing is a proven method for preventing water penetration and further deterioration of road surfaces, thereby preserving the integrity of the City's streets; and

WHEREAS, the purchase of bulk crack seal material is necessary to efficiently and cost-effectively address street maintenance needs throughout the city;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, that the Public Works Director is authorized to purchase crack seal material from Carrol Construction Supply in the amount of \$28,197.00.

PASSED and APPROVED on December 12, 2023.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk



001 DESMOINES
4529 NE 7TH
DES MOINES, IA 50313

Quotation

QUOTE #	DM011111
LOCATION	001
DATE	11/15/23
PAGE	1 OF 1

BILL TO

CITGRI
CITY OF GRIMES
101 NE HARVEY STREET
GRIMES, IA 50111

SHIP TO

CITY OF GRIMES
101 NE HARVEY STREET
GRIMES, IA 50111

QUOTE DATE 11/15/23	EXPIRE DATE 12/15/23	REQUIRED DATE	REFERENCE NUMBER JOINT SEALANT QUOTE	PAYMENT TERMS NET 30
WRITTEN BY RUSSELL KEITH			CONTACT JEREMIAH	SHIP VIA
FREIGHT TERMS FREIGHT TERMS AS AGREED			JOB NUMBER	SALES REP SCOTT STOVER

PRODUCT/DESCRIPTION	QUANTITY	PRICE	U/M	EXTENSION
3405M55	900	31.330	EA	28,197.00

3405 MODIFIED 55# IA. STATE AP
ABOVE PRICING IS DIRECT
SHIPPED TO CUSTOMER. PRICE
INCLUDES FREIGHT TO GRIMES,
IA.

THIS EQUALS .57 PER POUND

MERCHANDISE TOTAL	HANDLING	MISC CHARGE	TAX	FREIGHT	QUOTE TOTAL
28,197.00	0.00	0.00	0.00	0.00	28,197.00

Accepted:

By: _____

Date: _____

WHITE CAP[®] ON ACCOUNT



678 - WC Des Moines IA (STS)
2205 Bell Avenue
Des Moines, IA, 50321
(515) 243-6286

QUOTE

56277065

THIS IS A QUOTE ONLY DO NOT SHIP OR
TENDER FUNDS

Sold To: 10000062660
CITY OF GRIMES
101 NE HARVEY ST
GRIMES, IA, 50111

Ship To: CITY OF GRIMES/YARD,10000439083
101 NE HARVEY ST
GRIMES, IA, 50111
Job Site Contact:
Job Site Phone:
Map #:

04:26 PM

Ordered By: JEREMIAH THAYER

Contact Phone: 515-5141034

Quote Number		Quote Date	Valid Until	Request Date		Sales Person	
56277065		11/15/2023	11/29/2023			DES MOINES HOUSE - 104	
Terms		Shipping Method	Quote Name	Customer PO		Created By	
N30D		0. Will Call				Heimann, A	
SEQ	Part# H/M	Description	Ord Quantity	U/M Unit Wt	Price	Amount	
10	SP/80102-NB-IL02	DEERY 102 SEALANT MELTABLE PACKAGING THIS ITEM IS SPECIAL ORDER AND MAY BE NON-RETURNABLE	42900	LBS 1 LBS	\$0.65189	\$27,966.08	
20	SP/80101-NB-IL02	DEERY 101 SEALANT MELTABLE PACKAGING THIS ITEM IS SPECIAL ORDER AND MAY BE NON-RETURNABLE	42900	LBS 1 LBS	\$0.75242	\$32,278.82	

Shipped amount	\$60,244.90
Order charges	\$0.00
Tax amount	\$0.00
Lumber Tax rate/amount	1.00% \$0.00
Quote total	\$60,244.90



LOGAN
CONTRACTORS SUPPLY, INC.

QUOTE

TO:
CO: CITY OF GRIMES

[illegible]

"Due to on-going Market Volatility, certain product availability, pricing of product, and freight thereof, may be impacted from the original date of the quote. Acceptance of this quote denotes your understanding of this potential and holds LCS harmless, in the event this quote should be impacted. "

Page 241 of 358

CITY COUNCIL COMMUNICATION
Meeting Date: 12/12/2023

AGENDA ITEM: Approving Purchase of Slide in Salt Spreader

BACKGROUND: The Public Works Department has identified the need for a new slide-in salt spreader to be used in conjunction with our existing fleet of snowplows and ice control equipment. The salt spreader in our inventory has surpassed its useful life and is no longer cost-effective to maintain. The proposed purchase aims to replace the aging equipment with a modern, efficient, and environmentally friendly slide-in salt spreader.

BUDGETARY CONSIDERATIONS: Cost is approximately \$12,000 and budgeted funds will be utilized.

STRATEGIC PLANNING:

Prioritized: ____YES ____NO

*High-Performing Organization/Exception Professional Services __X__

*Great Place to Live/Expanded Quality of Life Amenities ____

*Dynamic Town/Strong Sense of Community ____

*More Beautiful/Vibrant Community ____

BOARD/COMMISSION ACTIONS:

STAFF RECOMMENDATION: Staff recommends Council Approval

RESPONSIBLE STAFF/CONTACT INFORMATION:

Kevin Hensley, Public Works Director, 515-986-9636, khensley@grimesiowa.gov

Prepared by: Jennifer Brcka

Return to: Kevin Hensley

RESOLUTION 12-1923 TO APPROVE PURCHASE OF A SLIDE IN SALT SPREADER

Grimes Resolution No. 12-1923

WHEREAS, the City of Grimes; is committed to ensuring the safety and well-being of its residents during winter weather conditions;

WHEREAS, the purchase of a slide-in salt spreader will enhance the City's ability to respond promptly and effectively to winter weather events; and,

WHEREAS, the Public Works Department has thoroughly researched and identified a suitable slide-in salt spreader that meets the needs of the City and will fit into the bed of a current 1-ton truck in the fleet;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, that the Public Works Director is authorized to purchase a slide-in salt spreader from Hawkeye Truck Equipment utilizing state contract pricing.

PASSED and APPROVED on December 12, 2023.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk

CITY COUNCIL COMMUNICATION
Meeting Date: 12/12/2023

AGENDA ITEM: SW 19th Street Transmission Water Main Field and Laboratory Testing – Allender Butzke Engineers Professional Services Agreement

BACKGROUND: The City of Grimes needs to contract independent field and laboratory testing and inspection services for the construction of the SW 19th Street Transmission Water Main project. Allender Butzke Engineers is currently performing these services on other projects in the area and staff has worked with them before and feels comfortable working with them on this project.

BUDGETARY CONSIDERATIONS: This agreement provides a basis for the costs associated with the testing and observations required for this project. The estimated cost is approximately \$8,756.32. This number may go up or down based off the actual testing and observations performed during construction, which are unknown at the beginning of the project's construction phase.

STRATEGIC PLANNING:

Prioritized: ☒ YES ☐ NO

*High-Performing Organization/Exception Professional Services ☒

*Great Place to Live/Expanded Quality of Life Amenities ☐

*Dynamic Town/Strong Sense of Community ☐

*More Beautiful/Vibrant Community ☐

BOARD/COMMISSION ACTIONS: None

STAFF RECOMMENDATION: The staff has reviewed this Professional Services Agreement and recommends approval by the City Council.

RESPONSIBLE STAFF/CONTACT INFORMATION:

Matt Ahrens, City Engineer, 515-986-4050, mahrens@grimesiowa.gov

Prepared by:

Aaron Jarosh, Staff Engineer

Return to:

Matt Ahrens, City Engineer

RESOLUTION 12-2023 TO ENTER INTO CONTRACT FOR PROFESSIONAL SERVICES
WITH ALLENDER BUTZKE ENGINEERS INC. FOR THE SW 19TH STREET WATER
TRANSMISSION MAIN

Grimes Resolution No. 12-2023

WHEREAS, the City of Grimes (Grimes) needs to contract for independent field and laboratory testing and inspection services for the SW 19th Street Transmission Water Main project; and,

WHEREAS, the construction testing firm of Allender Butzke Engineers Inc. (Consultant), has substantial experience in field and laboratory testing, and is qualified to provide inspection services for said project; and,

WHEREAS, Consultant has proposed the attached Standard Professional Services Agreement that has a scope of work to be supplied by the Consultant and compensation to be paid by Grimes for their construction testing services related to the SW 19th Street Transmission Water Main;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, that the Mayor is authorized to execute the Standard Professional Services Agreement with the Consultant on behalf of the City of Grimes.

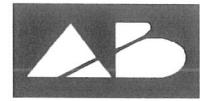
Passed by the City Council of the City of Grimes, Iowa, by a vote of ___ to ___ on the 12th day of December, 2023, and approved by the Mayor on the 12th day of December, 2023.

PASSED and APPROVED on December 12, 2023.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk



STANDARD AGREEMENT FOR PROFESSIONAL SERVICES

PROJECT NAME: SW 19th Street Water Transmission Main **PP:** 239259
PROJECT ADDRESS: SW 19th Street & S James Street
 Grimes, IA
CLIENT: City of Grimes Attn: Matt Ahrens
ADDRESS: 410 SE Main Street
 Grimes, IA 50111

SCOPE: Perform the field and laboratory test and observation services listed on the enclosed Proposal No. 239259 during construction of this project. Services will be provided on a part time basis with project control and scheduling (24 hour notice) the responsibility of the contractor. Additional services are available upon request.

COMPENSATION TERMS: The services will be invoiced on the basis of the unit prices listed on the enclosed Proposal No. 239259. The estimated total is for example budget purposes only and the final cost may be lower or higher based on the actual amount of services provided, which is not under ABE's control. The various contractors primarily decide when they need tests, how many tests are required to represent their work, and if we need to provide services during overtime hours (after normal weekday business hours, weekends, and holidays). It is understood that, unless otherwise arranged in writing, verbal requests for services that exceed the estimated total amount are considered authorization to provide the services and receive payment for same. Additional services are available at the current ABE fee schedule rates.

Services covered by the Agreement will be performed in accordance with the GENERAL CONDITIONS stated on the following page and any attachments or schedules. This Agreement supersedes all prior agreements and understandings and may only be changed by written amendment executed by both parties.

PROPOSED BY ABE INC.

By: 
 Ryan Gardner
 Title: Project Estimator
 Date: 11/30/2023

ACCEPTED FOR CLIENT

By: _____
 Printed Name
 Title: _____
 Date: _____

PLEASE SIGN AND RETURN ACCEPTANCE AGREEMENT TO OUR OFFICE, THANK YOU!

1. PARTIES AND SCOPE OF WORK: Allender Butzke Engineers (hereinafter referred to as "ABE") shall perform the work as set forth in ABE's proposal, the client's acceptance thereof if accepted by ABE and these General Conditions. "Client" refers to the person or business entity ordering the work to be done by ABE. If the client is ordering the work on behalf of another, the client represents and warrants that the client is the duly authorized agent of said party for the purpose of ordering and directing said work. Unless otherwise stated in writing, the client assumes sole responsibility for determining whether the quantity and the nature of the work ordered by the client is adequate and sufficient for the client's intended purpose. Client shall communicate these General Conditions to each and every third party to whom the client transmits any part of ABE's work. ABE shall have no duty or obligation to any third party greater than that set forth in ABE's proposal, client's acceptance thereof and these General Conditions. The ordering of work from ABE shall constitute acceptance of the terms of ABE's proposal and these General Conditions.

2. TESTS AND INSPECTIONS: Client shall cause all tests and inspections of the site, materials and work performed by ABE or others to be timely and properly performed in accordance with the plans, specifications and contract documents and ABE's recommendations. No claims for loss, damage or injury shall be brought against ABE by client or any third party unless all tests and inspections have been so performed and unless ABE's recommendations have been followed. Client agrees to indemnify, defend and hold ABE, its officers, employees and agents harmless from any and all claims, suits, losses, costs and expenses, including, but not limited to, court costs and reasonable attorney's fees in the event that all such tests and inspections are not so performed or ABE's recommendations are not so followed except to the extent that such failure is the result of the negligence, willful or wanton act or omission of ABE, its officers, agents or employees, subject to the limitation contained in paragraph 9.

3. SCHEDULING OF WORK: The services set forth in ABE's proposal and client's acceptance will be accomplished in a timely, workmanlike and professional manner by ABE personnel at the prices quoted. If ABE is required to delay commencement of the work or if, upon embarking upon its work, ABE is required to stop or interrupt the progress of its work as a result of changes in the scope of the work requested by the client, to fulfill the requirements of third parties, interruptions in the progress of construction, or other causes beyond the direct reasonable control of ABE, additional charges will be applicable and payable by client.

4. ACCESS TO SITE: Client will arrange and provide such access to the site as is necessary for ABE to perform the work. ABE shall take reasonable measures and precautions to minimize damage to the site and any improvements located thereon as the result of its work or the use of its equipment; however, ABE has not included in its fee the cost of restoration of damage which may occur. If client desires or requires ABE to restore the site to its former condition, upon written request ABE will perform such additional work as is necessary to do so and client agrees to pay ABE the cost thereof.

5. CLIENT'S DUTY TO NOTIFY ENGINEER: Client represents and warrants that he has advised ABE of any known or suspected hazardous materials, utility lines and pollutants at any site at which ABE is to do work hereunder, and unless ABE has assumed in writing the responsibility of locating subsurface objects, structures, lines or conduits, client agrees to defend, indemnify and save ABE harmless from all claims, suits, losses, costs and expenses, including reasonable attorney's fees as a result of personal injury, death or property damage occurring with respect to ABE's performance of its work and resulting to or caused by contact with subsurface or latent objects, structures, lines or conduits where the actual or potential presence and location thereof was not revealed to ABE by client.

6. RESPONSIBILITY: ABE's work shall not include determining, supervising or implementing the means, methods, techniques, sequences or procedures of construction. ABE shall not be responsible for evaluating, reporting or affecting job conditions concerning health, safety or welfare. ABE's work or failure to perform same shall not in any way excuse any contractor, subcontractor or supplier from performance of its work in accordance with the contract documents. ABE has no right or duty to stop the contractor's work.

7. SAMPLE DISPOSAL: Unless otherwise agreed, test specimens or samples will be disposed immediately upon completion of the test. All drilling samples or specimens will be disposed thirty (30) days after submission of ABE's report.

8. PAYMENT: Client shall be invoiced as work is completed and reported, either periodically or at end of project. Client agrees to pay each invoice within thirty (30) days of its receipt. Client further agrees to pay interest on all amounts invoiced and not paid or objected to for valid cause in writing within said thirty (30) day period at the rate of eighteen (18) percent per annum (or the maximum

interest rate permitted under applicable law), until paid. Client agrees to pay ABE's cost of collection of all amounts due and unpaid after sixty (60) days, including court costs and reasonable attorney's fees. ABE shall not be bound by any provision or agreement requiring or providing for arbitration of disputes or controversies arising out of this agreement, and provision wherein ABE waives any rights to a mechanics' lien, or any provision conditioning ABE's right to receive payment for its work upon payment to client by any third party. These General Conditions are notice, where required, that ABE shall file a lien whenever necessary to collect past due amounts. Failure to make payment within 30 days of invoice shall constitute a release of ABE from any and all claims which client may have, either in tort or contract, and whether known or unknown at the time.

9. STANDARD OF CARE: ABE'S SERVICES WILL BE PERFORMED, ITS FINDINGS OBTAINED AND ITS REPORTS PREPARED IN ACCORDANCE WITH THIS AGREEMENT AND WITH GENERALLY ACCEPTED PRINCIPLES AND PRACTICES. IN PERFORMING ITS PROFESSIONAL SERVICES, ABE WILL USE THAT DEGREE OF CARE AND SKILL ORDINARILY EXERCISED UNDER SIMILAR CIRCUMSTANCES BY MEMBERS OF ITS PROFESSION. STATEMENTS MADE IN ABE REPORTS ARE OPINIONS BASED UPON ENGINEERING JUDGMENT AND ARE NOT TO BE CONSTRUED AS REPRESENTATIONS OF FACT.

10. LIMITATION OF LIABILITY: SHOULD ABE OR ANY OF ITS PROFESSIONAL EMPLOYEES BE FOUND TO HAVE BEEN NEGLIGENT IN THE PERFORMANCE OF ITS WORK, OR TO HAVE MADE AND BREACHED ANY EXPRESS OR IMPLIED WARRANTY, REPRESENTATION OR CONTRACT, CLIENT, ALL PARTIES CLAIMING THROUGH CLIENT AND ALL PARTIES CLAIMING TO HAVE IN ANY WAY RELIED UPON ABE'S WORK AGREE THAT THE MAXIMUM AGGREGATE AMOUNT OF THE LIABILITY OF ABE, ITS OFFICERS, EMPLOYEES, AND AGENTS SHALL BE LIMITED TO \$ 20,000.

11. INDEMNITY: Subject to the foregoing limitations, ABE agrees to indemnify and hold client harmless from and against any and all claims, suits, costs and expenses including reasonable attorney's fees and court costs arising out of ABE's negligence to the extent of ABE's negligence. Client shall provide the same protection to the extent of its negligence. In the event that client or client's principal shall bring any suit, cause of action, claim or counterclaim against ABE, the party initiating such action shall pay to ABE the costs and expenses incurred by ABE to investigate, answer and defend it, including reasonable attorney's and witness fees and court costs to the extent that ABE shall prevail in such suit.

12. TERMINATION: This Agreement may be terminated by either party upon seven day's prior written notice. In the event of termination, ABE shall be compensated by client for all services performed up to and including the termination date, including reimbursable expenses, and for the completion of such services, records and reports as are necessary to place ABE's files in order and/or protect its professional reputation.

13. WITNESS FEES: ABE's employees shall not be retained as expert witnesses except by separate, written agreement. Client agrees to pay ABE's legal expenses, administrative costs and fees pursuant to ABE's then current fee schedule for ABE to respond to any subpoena.

14. HAZARDOUS MATERIALS: Nothing contained within this agreement shall be construed or interpreted as requiring ABE to assume the status of an owner, operator, generator, storer, transporter, treater or disposal facility as those terms appear within RCRA or within any Federal or State statute or regulation governing the generation, transportation, treatment, storage and disposal of pollutants. Client assumes full responsibility for compliance with the provisions of RCRA and any other Federal or State statute or regulation governing the handling, treatment, storage and disposal of pollutants.

15. PROVISIONS SEVERABLE: In the event any of the provisions of these General Conditions should be found to be unenforceable, it shall be stricken and the remaining provisions shall be enforceable.

16. ENTIRE AGREEMENT: This agreement constitutes the entire understanding of the parties, and there are no representations, warranties or undertakings made other than as set forth herein. This agreement may be amended, modified or terminated only in writing, signed by each of the parties hereto.

Estimate

Page 1 of 1

ALLENDER BUTZKE ENGINEERS INC.

3660 109th Street - Urbandale, Iowa 50322 - Phone No. 515-252-1979

TO: City of Grimes
410 SE Main Street
Grimes, IA 50111

Date: 11/30/2023
Prop.# 239259

ATTN: Matt Ahrens

RE: Construction Testing Services - SW 19th St Water Transmission Main
Grimes, IA

Description of Services	Amount	Unit Price	Total
Compacted Fill Part Time Tests - Site Work and Backfills			
Technician III	2.0 hrs	\$74.00 /Hour	\$148.00
Transportation Charges	12 miles	\$0.89 /Mile	\$10.68
Nuclear moisture/density gauge	5 tests	\$17.00 /Test	\$85.00
		Per Trip	\$243.68
		Trips	24
		Sub Total	\$5,848.32
Laboratory Testing of Soil			
Standard Proctor (ASTM D698)	4 tests	\$202.00 /Test	\$808.00
		Sub Total	\$808.00
Engineering Consultation & Administration			
Engineer Review & Report Preparation(0.5hr. min./report)	12.0 hrs	\$175.00 /Hour	\$2,100.00
		Sub Total	\$2,100.00
<i>Over Time @ 1.5 * Hourly Rate</i>		Total	\$8,756.32

We emphasize that the estimated total cost listed is only an example budget based on the assumed scope we have outlined.

This is not intended as a not-to-exceed price since the scope may not accurately reflect how frequently the contractor will need us on site. The number of tests, trips, and hours on site are primarily controlled by the contractor's scheduling and performing of their construction activities. We recommend that the contractor review our estimated number of tests, trips, and the duration of time necessary on site to determine if our estimated scope is compatible with their production. The estimated budget can be amended with a revised scope. It is understood that, unless otherwise arranged in writing, verbal requests for services that exceed the estimated total amount are considered authorization to provide the services and receive payment for same.

If Allender Butzke Engineers is selected to perform the above tests, a Confirming Agreement will be sent at that time.

CITY COUNCIL COMMUNICATION
Meeting Date: 12/12/2023

AGENDA ITEM: SE/SW 19th Street Sanitary Sewer Extension Field and Laboratory Testing – Allender Butzke Engineers Professional Services Agreement

BACKGROUND: The City of Grimes needs to contract independent field and laboratory testing and inspection services for the construction of the SE/SW 19th Street Sanitary Sewer Extension project. Allender Butzke Engineers is currently performing these services on other projects in the area and staff has worked with them before and feels comfortable working with them on this project.

BUDGETARY CONSIDERATIONS: This agreement provides a basis for the costs associated with the testing and observations required for this project. The estimated cost is approximately \$12,461.04. This number may go up or down based off the actual testing and observations performed during construction, which are unknown at the beginning of the project's construction phase.

STRATEGIC PLANNING:

Prioritized: ☒ YES ☐ NO

*High-Performing Organization/Exception Professional Services ☒

*Great Place to Live/Expanded Quality of Life Amenities ☐

*Dynamic Town/Strong Sense of Community ☐

*More Beautiful/Vibrant Community ☐

BOARD/COMMISSION ACTIONS: None

STAFF RECOMMENDATION: The staff has reviewed this Professional Services Agreement and recommends approval by the City Council.

RESPONSIBLE STAFF/CONTACT INFORMATION:

Matt Ahrens, City Engineer, 515-986-4050, mahrens@grimesiowa.gov

Prepared by:

Aaron Jarosh, Staff Engineer

Return to:

Matt Ahrens, City Engineer

RESOLUTION 12-2123 TO ENTER INTO CONTRACT FOR PROFESSIONAL SERVICES
WITH ALLENDER BUTZKE ENGINEERS, INC. FOR THE SE/SW 19TH STREET SANITARY
SEWER EXTENSION

Grimes Resolution No. 12-2123

WHEREAS, the City of Grimes (Grimes) needs to contract for independent field and laboratory testing and inspection services for the SE/SW 19th Street Sanitary Sewer Extension project; and,

WHEREAS, the construction testing firm of Allender Butzke Engineers Inc. (Consultant), has substantial experience in field and laboratory testing, and is qualified to provide inspection services for said project; and,

WHEREAS, Consultant has proposed the attached Standard Professional Services Agreement that has a scope of work to be supplied by the Consultant and compensation to be paid by Grimes for their construction testing services related to the SE/SW 19th Street Sanitary Sewer Extension;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, that the Mayor is authorized to execute the Standard Professional Services Agreement with the Consultant on behalf of the City of Grimes.

Passed by the City Council of the City of Grimes, Iowa, by a vote of ___ to ___ on the 12th day of December, 2023, and approved by the Mayor on the 12th day of December, 2023.

PASSED and APPROVED on December 12, 2023.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk



STANDARD AGREEMENT FOR PROFESSIONAL SERVICES

PROJECT NAME: SE/SW 19th Street Sanitary Sewer Extension **PP:** 239263
PROJECT ADDRESS: SW 19th Street & S James Street
 Grimes, IA
CLIENT: City of Grimes Attn: Matt Ahrens
ADDRESS: 410 SE Main Street
 Grimes, IA 50111

SCOPE: Perform the field and laboratory test and observation services listed on the enclosed Proposal No. 239263 during construction of this project. Services will be provided on a part time basis with project control and scheduling (24 hour notice) the responsibility of the contractor. Additional services are available upon request.

COMPENSATION TERMS: The services will be invoiced on the basis of the unit prices listed on the enclosed Proposal No. 239263. The estimated total is for example budget purposes only and the final cost may be lower or higher based on the actual amount of services provided, which is not under ABE's control. The various contractors primarily decide when they need tests, how many tests are required to represent their work, and if we need to provide services during overtime hours (after normal weekday business hours, weekends, and holidays). It is understood that, unless otherwise arranged in writing, verbal requests for services that exceed the estimated total amount are considered authorization to provide the services and receive payment for same. Additional services are available at the current ABE fee schedule rates.

Services covered by the Agreement will be performed in accordance with the GENERAL CONDITIONS stated on the following page and any attachments or schedules. This Agreement supersedes all prior agreements and understandings and may only be changed by written amendment executed by both parties.

PROPOSED BY ABE INC.

By: 
 Ryan Gardner
 Title: Project Estimator
 Date: 12/4/2023

ACCEPTED FOR CLIENT

By: _____
 Printed Name
 Title: _____
 Date: _____

PLEASE SIGN AND RETURN ACCEPTANCE AGREEMENT TO OUR OFFICE, THANK YOU!

1. PARTIES AND SCOPE OF WORK: Allender Butzke Engineers (hereinafter referred to as "ABE") shall perform the work as set forth in ABE's proposal, the client's acceptance thereof if accepted by ABE and these General Conditions. "Client" refers to the person or business entity ordering the work to be done by ABE. If the client is ordering the work on behalf of another, the client represents and warrants that the client is the duly authorized agent of said party for the purpose of ordering and directing said work. Unless otherwise stated in writing, the client assumes sole responsibility for determining whether the quantity and the nature of the work ordered by the client is adequate and sufficient for the client's intended purpose. Client shall communicate these General Conditions to each and every third party to whom the client transmits any part of ABE's work. ABE shall have no duty or obligation to any third party greater than that set forth in ABE's proposal, client's acceptance thereof and these General Conditions. The ordering of work from ABE shall constitute acceptance of the terms of ABE's proposal and these General Conditions.

2. TESTS AND INSPECTIONS: Client shall cause all tests and inspections of the site, materials and work performed by ABE or others to be timely and properly performed in accordance with the plans, specifications and contract documents and ABE's recommendations. No claims for loss, damage or injury shall be brought against ABE by client or any third party unless all tests and inspections have been so performed and unless ABE's recommendations have been followed. Client agrees to indemnify, defend and hold ABE, its officers, employees and agents harmless from any and all claims, suits, losses, costs and expenses, including, but not limited to, court costs and reasonable attorney's fees in the event that all such tests and inspections are not so performed or ABE's recommendations are not so followed except to the extent that such failure is the result of the negligence, willful or wanton act or omission of ABE, its officers, agents or employees, subject to the limitation contained in paragraph 9.

3. SCHEDULING OF WORK: The services set forth in ABE's proposal and client's acceptance will be accomplished in a timely, workmanlike and professional manner by ABE personnel at the prices quoted. If ABE is required to delay commencement of the work or if, upon embarking upon its work, ABE is required to stop or interrupt the progress of its work as a result of changes in the scope of the work requested by the client, to fulfill the requirements of third parties, interruptions in the progress of construction, or other causes beyond the direct reasonable control of ABE, additional charges will be applicable and payable by client.

4. ACCESS TO SITE: Client will arrange and provide such access to the site as is necessary for ABE to perform the work. ABE shall take reasonable measures and precautions to minimize damage to the site and any improvements located thereon as the result of its work or the use of its equipment; however, ABE has not included in its fee the cost of restoration of damage which may occur. If client desires or requires ABE to restore the site to its former condition, upon written request ABE will perform such additional work as is necessary to do so and client agrees to pay ABE the cost thereof.

5. CLIENT'S DUTY TO NOTIFY ENGINEER: Client represents and warrants that he has advised ABE of any known or suspected hazardous materials, utility lines and pollutants at any site at which ABE is to do work hereunder, and unless ABE has assumed in writing the responsibility of locating subsurface objects, structures, lines or conduits, client agrees to defend, indemnify and save ABE harmless from all claims, suits, losses, costs and expenses, including reasonable attorney's fees as a result of personal injury, death or property damage occurring with respect to ABE's performance of its work and resulting to or caused by contact with subsurface or latent objects, structures, lines or conduits where the actual or potential presence and location thereof was not revealed to ABE by client.

6. RESPONSIBILITY: ABE's work shall not include determining, supervising or implementing the means, methods, techniques, sequences or procedures of construction. ABE shall not be responsible for evaluating, reporting or affecting job conditions concerning health, safety or welfare. ABE's work or failure to perform same shall not in any way excuse any contractor, subcontractor or supplier from performance of its work in accordance with the contract documents. ABE has no right or duty to stop the contractor's work.

7. SAMPLE DISPOSAL: Unless otherwise agreed, test specimens or samples will be disposed immediately upon completion of the test. All drilling samples or specimens will be disposed thirty (30) days after submission of ABE's report.

8. PAYMENT: Client shall be invoiced as work is completed and reported, either periodically or at end of project. Client agrees to pay each invoice within thirty (30) days of its receipt. Client further agrees to pay interest on all amounts invoiced and not paid or objected to for valid cause in writing within said thirty (30) day period at the rate of eighteen (18) percent per annum (or the maximum

interest rate permitted under applicable law), until paid. Client agrees to pay ABE's cost of collection of all amounts due and unpaid after sixty (60) days, including court costs and reasonable attorney's fees. ABE shall not be bound by any provision or agreement requiring or providing for arbitration of disputes or controversies arising out of this agreement, and provision wherein ABE waives any rights to a mechanics' lien, or any provision conditioning ABE's right to receive payment for its work upon payment to client by any third party. These General Conditions are notice, where required, that ABE shall file a lien whenever necessary to collect past due amounts. Failure to make payment within 30 days of invoice shall constitute a release of ABE from any and all claims which client may have, either in tort or contract, and whether known or unknown at the time.

9. STANDARD OF CARE: ABE'S SERVICES WILL BE PERFORMED, ITS FINDINGS OBTAINED AND ITS REPORTS PREPARED IN ACCORDANCE WITH THIS AGREEMENT AND WITH GENERALLY ACCEPTED PRINCIPLES AND PRACTICES. IN PERFORMING ITS PROFESSIONAL SERVICES, ABE WILL USE THAT DEGREE OF CARE AND SKILL ORDINARILY EXERCISED UNDER SIMILAR CIRCUMSTANCES BY MEMBERS OF ITS PROFESSION. STATEMENTS MADE IN ABE REPORTS ARE OPINIONS BASED UPON ENGINEERING JUDGMENT AND ARE NOT TO BE CONSTRUED AS REPRESENTATIONS OF FACT.

10. LIMITATION OF LIABILITY: SHOULD ABE OR ANY OF ITS PROFESSIONAL EMPLOYEES BE FOUND TO HAVE BEEN NEGLIGENT IN THE PERFORMANCE OF ITS WORK, OR TO HAVE MADE AND BREACHED ANY EXPRESS OR IMPLIED WARRANTY, REPRESENTATION OR CONTRACT, CLIENT, ALL PARTIES CLAIMING THROUGH CLIENT AND ALL PARTIES CLAIMING TO HAVE IN ANY WAY RELIED UPON ABE'S WORK AGREE THAT THE MAXIMUM AGGREGATE AMOUNT OF THE LIABILITY OF ABE, ITS OFFICERS, EMPLOYEES, AND AGENTS SHALL BE LIMITED TO \$ 20,000.

11. INDEMNITY: Subject to the foregoing limitations, ABE agrees to indemnify and hold client harmless from and against any and all claims, suits, costs and expenses including reasonable attorney's fees and court costs arising out of ABE's negligence to the extent of ABE's negligence. Client shall provide the same protection to the extent of its negligence. In the event that client or client's principal shall bring any suit, cause of action, claim or counterclaim against ABE, the party initiating such action shall pay to ABE the costs and expenses incurred by ABE to investigate, answer and defend it, including reasonable attorney's and witness fees and court costs to the extent that ABE shall prevail in such suit.

12. TERMINATION: This Agreement may be terminated by either party upon seven day's prior written notice. In the event of termination, ABE shall be compensated by client for all services performed up to and including the termination date, including reimbursable expenses, and for the completion of such services, records and reports as are necessary to place ABE's files in order and/or protect its professional reputation.

13. WITNESS FEES: ABE's employees shall not be retained as expert witnesses except by separate, written agreement. Client agrees to pay ABE's legal expenses, administrative costs and fees pursuant to ABE's then current fee schedule for ABE to respond to any subpoena.

14. HAZARDOUS MATERIALS: Nothing contained within this agreement shall be construed or interpreted as requiring ABE to assume the status of an owner, operator, generator, storer, transporter, treater or disposal facility as those terms appear within RCRA or within any Federal or State statute or regulation governing the generation, transportation, treatment, storage and disposal of pollutants. Client assumes full responsibility for compliance with the provisions of RCRA and any other Federal or State statute or regulation governing the handling, treatment, storage and disposal of pollutants.

15. PROVISIONS SEVERABLE: In the event any of the provisions of these General Conditions should be found to be unenforceable, it shall be stricken and the remaining provisions shall be enforceable.

16. ENTIRE AGREEMENT: This agreement constitutes the entire understanding of the parties, and there are no representations, warranties or undertakings made other than as set forth herein. This agreement may be amended, modified or terminated only in writing, signed by each of the parties hereto.

Estimate

Page 1 of 1

ALLENDER BUTZKE ENGINEERS INC.

3660 109th Street - Urbandale, Iowa 50322 - Phone No. 515-252-1979

TO: City of Grimes
410 SE Main Street
Grimes, IA 50111

Date: 12/4/2023
Prop.# 239263

ATTN: Matt Ahrens

RE: Construction Testing Services - SE/SW 19th St Sanitary Sewer Extension
Grimes, IA

Description of Services	Amount	Unit Price	Total
Compacted Fill Part Time Tests - Site Work and Backfills			
Technician III	2.0 hrs	\$74.00 /Hour	\$148.00
Transportation Charges	12 miles	\$0.89 /Mile	\$10.68
Nuclear moisture/density gauge	10 tests	\$17.00 /Test	\$170.00
		Per Trip	\$328.68
		Trips	28
		Sub Total	\$9,203.04
Laboratory Testing of Soil			
Standard Proctor (ASTM D698)	4 tests	\$202.00 /Test	\$808.00
		Sub Total	\$808.00
Engineering Consultation & Administration			
Engineer Review & Report Preparation(0.5hr. min./report)	14.0 hrs	\$175.00 /Hour	\$2,450.00
		Sub Total	\$2,450.00
<i>Over Time @ 1.5 * Hourly Rate</i>		Total	\$12,461.04

We emphasize that the estimated total cost listed is only an example budget based on the assumed scope we have outlined.

This is not intended as a not-to-exceed price since the scope may not accurately reflect how frequently the contractor will need us on site. The number of tests, trips, and hours on site are primarily controlled by the contractor's scheduling and performing of their construction activities. We recommend that the contractor review our estimated number of tests, trips, and the duration of time necessary on site to determine if our estimated scope is compatible with their production. The estimated budget can be amended with a revised scope. It is understood that, unless otherwise arranged in writing, verbal requests for services that exceed the estimated total amount are considered authorization to provide the services and receive payment for same.

If Allender Butzke Engineers is selected to perform the above tests, a Confirming Agreement will be sent at that time.

CITY COUNCIL COMMUNICATION
Meeting Date: 12/12/2023

AGENDA ITEM: 2023 CIPP Lining Program – Setting the dates for the bid letting and public hearing.

BACKGROUND: The action that is in front of the council is to set the bid letting and public hearing dates for the 2023 CIPP Lining Program. The proposed schedule for this project is to set the dates for the bid letting and public hearing on December 12th, hold the bid opening on January 16th @ 10:30 AM, hold the public hearing on January 23rd @ 5:30 PM and award the project following the public hearing.

This project includes sewer lining of 8-inch diameter main. The project also consists of cleaning and inspection, sanitary sewer service reinstatement, CIPP end seals, grouting, and other associated work generally located north of E. 1st Street between N James Street and NE Little Beaver Drive. This project is scheduled to start after the preconstruction meeting, which is expected to occur in February 2024 and reach full completion within 60 working days after issuance of the Notice to Proceed. The project includes \$500/calendar day liquidated damages for non-compliance with full completion provisions.

BUDGETARY CONSIDERATIONS: The engineer's opinion of probable construction cost is estimated to be approximately \$316,000.00. This project is in the current Capital Improvements Plan for construction in 2024.

STRATEGIC PLANNING:

Prioritized: ☒ YES ☐ NO

*High-Performing Organization/Exception Professional Services ☒

*Great Place to Live/Expanded Quality of Life Amenities ☐

*Dynamic Town/Strong Sense of Community ☐

*More Beautiful/Vibrant Community ☐

BOARD/COMMISSION ACTIONS: None

STAFF RECOMMENDATION: The staff recommends that the City Council approves the resolution to set the bid letting date of January 16th @ 10:30 AM and public hearing date of January 23rd @ 5:30 PM.

RESPONSIBLE STAFF/CONTACT INFORMATION:

Matt Ahrens, City Engineer, 515-986-4050, mahrens@grimesiowa.gov

Prepared by:

Aaron Jarosh, Staff Engineer

Return to: Matt Ahrens, City Engineer

RESOLUTION 12-2223 ORDERING CONSTRUCTION OF THE 2023 CIPP LINING
PROGRAM, AND FIXING A DATE FOR HEARING THEREON AND TAKING OF BIDS
THEREFOR

Grimes Resolution No. 12-2223

WHEREAS, it is deemed advisable and necessary to construct certain public improvements described in general as the 2023 CIPP Lining Program; and

WHEREAS, the City has caused to be prepared plans, specifications and form of contract, together with estimate of cost, which are now on file in the office of the City Clerk for public inspection, for the construction of the public improvements; and

WHEREAS, the plans, specifications and form of contract are deemed suitable for the making of the public improvements; and

WHEREAS, before the plans, specifications, form of contract and estimate of cost may be adopted, and a contract for the construction of the public improvements is entered into, it is necessary, pursuant to Chapter 26, Code of Iowa, to hold a public hearing and to advertise for bids:

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa,

Section 1. That it is hereby determined that it is necessary and advisable to construct certain public improvements described in general as the 2023 CIPP Lining Program, in the manner set forth in the plans and specifications and form of contract, above referred to, the cost thereof to be paid in accordance with the provisions as set out in the posted Notice to Bidders and published Notice of Public Hearing; the public improvements being more generally described as follows:

The 2023 CIPP Lining Program project includes sewer lining of 8-inch diameter main. The project also consists of cleaning and inspection, sanitary sewer service reinstatement, CIPP end seals, grouting, and other associated work generally located north of E. 1st Street between N James Street and NE Little Beaver Street.

The improvements include construction of approximately 5,574 LF of CIPP lining, 3 EA of removal of protruding services, 102 EA of sanitary sewer service reinstatement, 40 EA of CIPP end seals, grouting, traffic control, and miscellaneous associated work necessary to complete the project.

Section 2. That the amount of the bid security to accompany each bid shall be in an amount which shall conform to the provisions of the Notice to Bidders approved as a part of the specifications.

BE IT FURTHER RESOLVED, that the City Clerk be and is hereby directed to post a Notice to Bidders once in a relevant contractor plan room service with statewide circulation and a relevant construction lead generating service with statewide circulation and on an internet site

sponsored by either the City or a statewide association that represents the City. Posting shall be not less than thirteen clear days nor more than forty-five days prior to January 16, 2024, which is hereby fixed as the date for receiving bids. The bids are to be filed prior to 10:30 A.M., on such date.

The City Council hereby delegates to the City Administrator or his designee the duty of receiving, opening and tabulating bids for construction of the Project. Bids shall be received and opened as provided in the public notice and the results of the bids shall be considered at the meeting of this Council on January 23, 2024, at 5:30 P.M.

BE IT FURTHER RESOLVED, that the City Clerk be and is hereby directed to publish Notice of Hearing once in a legal newspaper, printed wholly in the English language, published at least once weekly and having general circulation in this City. Publication shall be not less than four clear days nor more than twenty days prior to the date hereinafter fixed as the date for a public hearing on the plans, specifications, form of contract and estimate of costs for the project, the hearing to be at 5:30 P.M. on January 23, 2024.

PASSED and APPROVED on December 12, 2023.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk

NOTICE TO BIDDERS AND NOTICE OF PUBLIC HEARING

2023 CIPP Lining Program CITY OF GRIMES, IOWA PUBLIC IMPROVEMENT PROJECT

Public Hearing on Proposed Contract Documents and Estimated Costs for Improvement

Notice is hereby given that a public hearing will be held by the **City of Grimes, Iowa** on the proposed Contract Documents (plans, specifications, and form of contract), and estimated total cost for the **2023 CIPP Lining Program** project at its meeting at **5:30 P.M. on the 23rd day of January, 2024**, in the City Council Chambers, Grimes Community Complex, 410 SE Main Street, Grimes, Iowa, 50111.

Time and Place for Filing Sealed Proposals

Sealed bids for the work comprising the improvements as stated below must be filed before **10:30 A.M.** according to the clock in the Grimes City Hall on the **16th day of January, 2024**, at the reception desk in Grimes City Hall, 101 NE Harvey Street, Grimes, Iowa, 50111. Bids received after the deadline for submission of bids as stated herein shall not be considered and shall be returned to the late bidder unopened.

Time and Place Sealed Proposals Will be Opened and Considered

Sealed proposals will be opened by the City Clerk and bids tabulated at **10:30 A.M. on the 16th day of January, 2024**, in said Grimes City Hall, 101 NE Harvey Street. Bids will be considered by the City of Grimes City Council at its meeting at **5:30 P.M. on the 23rd day of January, 2024**, in said City Council Chambers, 410 SE Main Street. The City Council may award a Contract at said meeting, or at such other time and place as shall then be announced.

Commencement of Work

Work on the improvement shall be commenced any time after a written Notice to Proceed is issued, and shall be completed as stated below. The Notice to Proceed will be issued after the preconstruction conference, which is expected to occur in February 2024.

Contract Documents

A copy of said plans, specifications, and form of contract, and estimated total cost is now on file in the office of the City Clerk and may be examined at Grimes City Hall, 101 NE Harvey Street, Grimes, Iowa, 50111.

An electronic copy of the Contract Documents is available at www.grimesiowa.gov under the “Business” section by selecting “Bids & RFPs” then “Project Bids” for no cost. Project information, estimated total cost and plan holder information is available for no cost at the same link. Downloads of the Contract Documents require the user to register for a free membership at www.QuestCDN.com.

Paper copies of the Contract Documents are available from Foth Infrastructure and Environment, LLC, 8191 Birchwood Court, Suite L, Johnston, IA 50131, for a fee of Fifty Dollars (\$50.00) per set. This fee is refundable, provided the following conditions are met: (1) The Contract Documents are returned complete and in a reusable condition, and (2) they are returned within fourteen (14) calendar days after the award of the project. You must call Foth Infrastructure and Environment, LLC at 515-254-1393 in advance to reserve a paper copy.

Preference of Products and Labor

By virtue of statutory authority, a preference will be given to products and provisions grown and coal produced within the State of Iowa.

In accordance with Iowa statutes, a resident bidder shall be allowed a preference as against a nonresident bidder from a state or foreign country if that state or foreign country gives or requires any preference to bidders from that state or foreign country, including but not limited to any preference to bidders, the imposition of any type of labor force preference, or any other form of preferential treatment to bidders or laborers from that state or foreign country. The preference allowed shall be equal to the preference given or required by the state or foreign country in which the nonresident bidder is a resident. In the instance of a resident labor force preference, a nonresident bidder shall apply the same resident labor force preference to a public improvement in this state as would be required in the construction of a public improvement by the state or foreign country in which the nonresident bidder is a resident.

Failure to submit a fully completed and accurate Bidder Status Form with the Proposal may result in the Proposal being deemed non-responsive and may result in the Proposal being rejected.

General Nature of the Public Improvement

2023 CIPP LINING PROGRAM

The 2023 CIPP Lining Program project includes sewer lining of 8-inch diameter main. The project also consists of cleaning and inspection, sanitary sewer service reinstatement, CIPP end seals, grouting, and other associated work generally located north of E. 1st Street between N James Street and NE Little Beaver Street.

The improvements include construction of approximately 5,574 LF of CIPP lining, 3 EA of removal of protruding services, 102 EA of sanitary sewer service reinstatement, 40 EA of CIPP end seals, grouting, traffic control, and miscellaneous associated work necessary to complete the project.

Bid Security

Each Bidder shall accompany its bid with bid security as defined in Iowa Code Section 26.8, as security that the successful Bidder will enter into a Contract for the work bid upon and will furnish after the award of Contract a corporate Surety Bond, in a form acceptable to the City of Grimes, for the faithful performance of the Contract, in an amount equal to one hundred percent (100%) of the amount of the Contract. The Bidder's security shall be in the amount fixed in the Instructions to Bidders and shall be in the form of a cashier's check or a certified check drawn on an FDIC insured bank in Iowa or on an FDIC insured bank chartered under the laws of the United States; or a certified share draft drawn on a credit union in Iowa or chartered under the laws of the United States; or a Bid Bond on the form provided in the Contract Documents with corporate Surety satisfactory to the City of Grimes. The bid shall contain no condition except as provided in the specifications.

The City of Grimes reserves the right to defer acceptance of any bid for a period of sixty (60) calendar days after receipt of bids and no bid may be withdrawn during this period.

Performance, Payment, and Maintenance Bond

Each successful Bidder will be required to furnish a corporate Surety Bond in an amount equal to one hundred percent (100%) of its Contract price. Said Bond shall be issued by a responsible Surety approved by the City of Grimes and shall guarantee the faithful performance of the Contract and the terms and conditions therein contained and shall guarantee the prompt payment of all material and labor, and protect and save harmless the City of Grimes from claims and damages of any kind caused by the operations of the Contract and shall also guarantee the maintenance of the improvement caused by failures in materials and construction for a period of **four (4)** years from and after acceptance of the Contract.

Title VI Compliance

The City of Grimes, Iowa, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Payment

Payments will be made on the basis of estimates prepared by the Contractor and approved by the Engineer, solely for the purpose of payment; approval by the Engineer, or the City Council, shall not be deemed as approval or acceptance of the workmanship or materials. The Contractor will be compensated for 95% of the work completed during a payment period, with the remaining 5% being retained in accordance with the Iowa Code. Regular payments approved by the Engineer will be made following the next scheduled City Council meeting. The retainage payment will be released following acceptance of the project by the City of Grimes and satisfaction of the retainage payment provisions and requirements stipulated in the Iowa Code.

Sales Tax Exemption

The City of Grimes will issue a sales tax exemption certificate to the Contractor for all material purchased for incorporation into the project. Tax exemption certificates are applicable only for the specific project for which the tax exemption certificate is issued.

Completion of Work

The Contractor shall fully complete the overall project within **sixty (60) working days**. Full completion for the overall project shall be defined as all lining and sewer service fully operational and all improvements ready for final acceptance. Should the Contractor fail to fully complete the work within this timeframe, liquidated damages of **Five Hundred Dollars (\$500.00) per calendar day** will be assessed for work not fully completed within the designated Contract term(s).

The City of Grimes does hereby reserve the right to reject any or all bids, to waive informalities, and to enter into such contract, or contracts, as it shall deem to be in the best interest of the City.

This Notice is given by authority of the City Council of the City of Grimes, Iowa.

Dated at Grimes, Iowa, this **12th day of December, 2023.**

Scott Mikkelsen, Mayor

ATTEST:

Rochelle Williams, City Clerk

Posted to the Iowa League of Cities and the Master Builders of Iowa websites the **13th day of December, 2023.**

Published in a newspaper with local circulation the **9th day of January, 2024.**

CITY COUNCIL COMMUNICATION
Meeting Date: 12/12/2023

AGENDA ITEM: Resolution Approving HVAC and Plumbing Repair Services Contract

BACKGROUND: The City of Grimes Public Works Department requested proposals on November 17, 2023 to provide HVAC and plumbing repair services at various City facilities owned or operated by the City of Grimes. Excel Mechanical was the only proposal submitted. Excel Mechanical has provided quality work to Grimes in the past in a timely manner. Excel Mechanical is fully qualified to meet the terms of the agreement. Staff is comfortable moving forward with the accepting the proposal and awarding the contract for HVAC and Plumbing repair services to Excel Mechanical.

BUDGETARY CONSIDERATIONS:

STRATEGIC PLANNING:

Prioritized: ____YES ____NO

*High-Performing Organization/Exception Professional Services __X__

*Great Place to Live/Expanded Quality of Life Amenities ____

*Dynamic Town/Strong Sense of Community ____

*More Beautiful/Vibrant Community ____

BOARD/COMMISSION ACTIONS:

STAFF RECOMMENDATION: Approval

RESPONSIBLE STAFF/CONTACT INFORMATION:

Kevin Hensley, Public Works Director, 515-986-9636, khensley@grimesiowa.gov

Prepared by: Jennifer Brcka

Return to: Kevin Hensley

RESOLUTION 12-2323 TO APPROVE HVAC AND PLUMBING REPAIR SERVICES
CONTRACT

Grimes Resolution No. 12-2323

WHEREAS, the Public Works Department has requested proposals from several firms for HVAC and Plumbing Repair Services ; and,

WHEREAS, one proposal was submitted; and,

WHEREAS, the City's Purchasing Policy as adopted prescribes the solicitation of quotes, state bid, or the utilization of a purchasing consortium and the bidding process meet those policy requirements; and;

WHEREAS, Excel Mechanical provided the only proposal. The city has worked with Excel previously and feel that they will provide exceptional services;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, that the Public Works Director is authorized to enter into an agreement with Excel Mechanical to provide HVAC and plumbing repair services as described in the attached Request for Proposal.

PASSED and APPROVED on December 12, 2023.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk

**CITY OF GRIMES
DEPARTMENT OF PUBLIC WORKS**

**REQUEST FOR PROPOSAL
HVAC and PLUMBING REPAIR SERVICES**

The City of Grimes, Iowa, solicits interested contractors to submit proposals for HVAC AND PLUMBING Repair Services for the City of Grimes.

Submittals marked **"HVAC and PLUMBING Repair Services"** will be received no later than 2:00 p.m., local time, on Wednesday, December 6, 2023, at:

Office of the City Clerk
City of Grimes
101 NE Harvey St.
Grimes, Iowa 50111

Mark outside of sealed envelope with subject, **"HVAC AND PLUMBING Repair Services"**.

Proposals received after the announced time and date of receipt, by mail or otherwise, will be returned unopened. The City is not responsible for delays occasioned by the U.S. Postal Service, the internal mail delivery system of the City, or any other means of delivery employed by the proposer. Nothing herein is intended to exclude any responsible Contractor or in any way restrain or restrict competition. The City of Grimes will award the qualified proposer obtaining the highest score combining price and technical qualifications.

Any proposal submitted **MUST** be signed by an individual authorized to bind the proposer. All proposals submitted without such signature will be deemed non-responsive and will not be accepted.

If you desire not to submit a proposal, please forward your acknowledgment of **NO PROPOSAL SUBMITTED** to the above address.

SPECIFICATIONS

HVAC AND PLUMBING REPAIR SERVICES CITY OF GRIMES

I. STATEMENT OF PROJECT

- A. The intent and purpose of this Request for Proposal is to establish a contract to provide HVAC AND PLUMBING Repair Services at various City facilities owned or operated by the City of Grimes.
- B. The City will have sole discretion selecting the Contractor. All responsive information submitted in the Request for Proposal will be evaluated and considered. The City reserves the right to select the Contractor whom the City believes will perform best pursuant to the terms and conditions of this Request for Proposal. Cost is one of the multiple factors the City will consider in selecting the Contractor. Other factors that will be considered include but are not limited to past comparable experience, references, equipment, and any other relevant consideration the City believes will affect the Contractor's ability to perform in accordance with the terms and conditions in this Agreement.

II. SCOPE OF WORK

- A. Contractor shall furnish all labor, equipment, supplies, and required materials to service and repair various types of HVAC and Plumbing equipment and fixtures at various facilities owned or operated by the City on an as-needed basis. This service shall include emergency coverage on a 24-hour, 7 day per week basis.
- B. Contractor shall supply, deliver, and perform services necessary to complete all HVAC and Plumbing repairs and services on an as-needed basis. This service may include, but is not limited to, installation and repair of but not limited to forced air heating systems, air conditioning systems, pumps and pump starters, air handlers, ammonia-based chiller/ice making equipment, chilled beam systems, CO/CO2 purge systems, as well as, plumbing fixtures and drains, domestic water services from the corporation valve and electric and gas hot water heaters.
- C. Contractor shall provide Annual inspections and associated preventive maintenance on all HVAC, and Plumbing systems prior to the beginning of the peak cooling system (no later than May 15th), and prior to the peak heating season (no later than October 1st), plus two (2) additional preventive maintenance services shall be scheduled so that the services are conducted quarterly, unless otherwise specified.
- D. Contractor shall receive notification via email and/or text message for scheduled work. Notification for Emergency work will be by phone call. This will require email addresses to be provided for all staff that need to have notification of pending work.

E. Contractor shall provide requested work as follows:

1. Contractor shall obtain all local, state, or federal licenses and permits necessary to complete this work.
2. Contractor shall leave any job site in a clean, safe, and orderly fashion.
3. Contractor is responsible to repair any damage caused to City owned or operated facilities and or equipment while engaged in doing this work.
4. Contractor shall follow all OSHA regulations and perform the work in a safe manner.
5. No part of any work performed under this contract may be subcontracted to other contractors or individuals not included and covered by the Contractor's insurance.

III. PERFORMANCE REQUIREMENTS

- A. **Personnel.** The Contractor shall provide the City with the names, addresses, and telephone number(s) and email addresses for at least **two** designated contact personnel responsible for ensuring response to the City's request for service. At least one of the contacts will be available and accessible twenty-four (24) hours per day, during the period the Agreement is in force including Saturdays, Sundays, and holidays.
- B. **Response Time.** The Contractor shall respond and begin any remediation/repair within two (2) hours after notification of an emergency call for service. In non-emergency repairs, the Contractor shall initiate work within twenty-four (24) hours from notification.
- C. **Authority/Direction.** The Contractor and their designated personnel shall respond to requests given by the City in a positive, courteous, and timely manner. The City reserves the right to reject any piece of equipment or personnel from continued or further engagement of services due to incompetence or inability of equipment to function properly for the requested services.
- D. **Property Damage.** The Contractor shall be responsible for any and all damage to private and public property (including public utilities) while performing services. Any damages caused by the Contractor shall be repaired to new or better condition as soon as practicable. The City has the option to withhold payment until proper repair or cleanup has been made.
- E. **Confined Space Entry Certification.** Prior to commencing work, Contractor will be required to provide proof on training certifications for confined space entry relevant to CFR 1910.146 on all personnel assigned to perform such tasks.

IV. CONTRACTOR'S PERSONNEL AND EQUIPMENT

- A. Any Contractor's employees appearing to be under the influence of alcohol or drugs shall not be permitted in the facility.

- B. No loud or boisterous conduct will be permitted.
- C. All Contractor personnel will have governmental issued identification. Accepted forms of identification shall be a valid state issued driver's license, or state issued identification.
- D. All equipment must be OSHA certified and/or meet all OSHA requirements. The Contractor must provide its own materials, equipment, chemicals, transportation, miscellaneous supplies, tools, personal protective equipment, ladders, scaffolding, power equipment, vehicles, etc., as needed to safely perform the requested repair services.

V. **LENGTH OF AGREEMENT**

- A. **Contract Term.** The initial term of this contract shall be effective for the period of two (2) years from the date of execution. The City reserves the right to renew this contract on an annual basis per the same terms and conditions as set forth in the resulting contract. Any renewal contract requires the written, mutual consent of both the City and the Contractor prior to the expiration of the initial term and any subsequent term. Contract award and renewals shall be limited to a total of five (5) years from the original executed contract date. A renewal contract will have a 3% cost of living service increase for every year the contract is in effect for the length of the contract.
- B. **Agreement Termination.** This Contract may be terminated for any reason by the City during the contract period, subject to a thirty (30) day written notice being delivered by registered mail to the Contractor at the address referenced on the proposal form.

VI. **INSURANCE REQUIREMENTS**

The Contractor shall obtain and maintain through the term of the contract, insurance with terms and limits of coverage equal to or in excess of those set forth in the specifications governing the contract, but in no event, are such terms and limits to be less than those set forth below. The limits of liability under insurance policies required by the contract shall in no-way limit the Contractor's actual liability.

- A. **Commercial General Liability:** Including coverage for premises and operations, independent contractors, products & completed operations, contractual liability, explosion, collapse and underground hazards (XCU), personal injury/advertising injury. The limits can be satisfied by providing a primary policy or in combination with an excess liability policy. The City shall be named as additional insured on a primary and non-contributory basis. The policy will include waiver of subrogation endorsement in favor of the City of Grimes.

Bodily Injury & Property Damage - Each Occurrence	\$1,000,000
Personal Injury & Advertising Injury - Per Person	\$1,000,000
General Aggregate on the Above	\$2,000,000
Products & Completed Operations General Aggregate	\$2,000,000
Fire Damage Limit	\$100,000
Medical Expense Limit	\$5,000

- B. Business Automobile Liability Insurance: Including coverage for all owned, non- owned and hired automobiles with limits of liability not less than the following. The City of Grimes would be added as an additional insured on a primary and non-contributory basis. The policy will include waiver of subrogation endorsement in favor of the City of Grimes.

Bodily Injury & Property Damage – Each Accident	\$1,000,000
---	-------------

- C. Workers Compensation and Employers Liability: As required by any applicable law or regulation. The policy will include waiver of subrogation endorsement in favor of the City of Grimes.

Part 1- Workers Compensation Benefits	Statutory
---------------------------------------	-----------

- D. Employers Liability:

Bodily Injury Each Accident	\$1,000,000
Bodily Injury by Disease Policy Limit	\$1,000,000
Bodily Injury by Disease Each Employee	\$1,000,000

- E. Umbrella Liability: The Contractor will maintain umbrella liability insurance in excess of the general liability, automobile liability and employer's liability insurance described above which is at least broad as all underlying policies including but not limited to additional insured, waiver of subrogation and primary and non- contributory.

Each Occurrence Limit	\$1,000,000
Aggregate Limit	\$1,000,000

- F. Installation Floater: The Contractor will maintain an installation floater policy that insures property while stored off premises, while in transit and until it has been installed/incorporated into the building or structure undergoing construction, renovation or repair with a limit commiserate to the value of the property being installed.

Before providing any services, the Contractor shall furnish an insurance certificate to the City, showing adequate insurance to be in force.

Any City approved subcontractors utilized shall be subject to the same insurance requirements above.

VII. INDEMNIFICATION AND HOLD HARMLESS

The Contractor shall hold harmless, indemnify and defend the City and all of its agents and employees of and from any and all claims, demands, actions or causes of action of whatsoever nature or character both to person and property, arising out of, related to or connected to this contract or by reasons of the Contractor's performance or negligent acts under the contract.

This indemnification applies to and includes, but is not limited to, the payment of all penalties, fines, judgments, awards, decrees, attorney's fees, expert witness fees, investigation fees, settlements, related costs or expenses, interest, and any reimbursements incurred by or assessed to the City, its officials, employees, agents, contractors and assigns. Contractor shall provide the City with prompt notice of any such claim, demand, or action so that the City may, at its sole option, defend or settle such claim, demand, or action.

Contractor understands and agrees that it shall have no right of coverage under any existing or future insurance policies owned by the City. Contractor also acknowledges that the City has no responsibility for any damage caused to the Contractor's property by any source.

This Indemnification and Hold Harmless provision is effective upon execution and shall be on indefinite duration and shall survive the termination of the contract.

VIII. PROCESS AND EVALUATION CRITERIA

- A. Process. Proposers are to submit written proposals which present the proposers qualifications and understanding of the work to be performed. Proposers are requested to address each evaluation criterion in the order listed and to be specific in presenting their qualifications. The proposers shall provide all information which they consider pertinent to its qualifications for the proposal.
- B. Evaluation Criteria. Evaluation criteria shall include but are not limited to the following:
 - 1. Contractor's approach to the work to be performed.
 - 2. Qualifications and resumes of personnel who would be assigned to the City of Grimes.
 - 3. References from clients of similar size with the contract length noted. All clients must either be currently under contract or have been under contract within the last 24 months.
 - 4. Number of years providing HVAC AND PLUMBING services.
 - 5. Provide price as requested on the proposal form.

IX. FURTHER INFORMATION

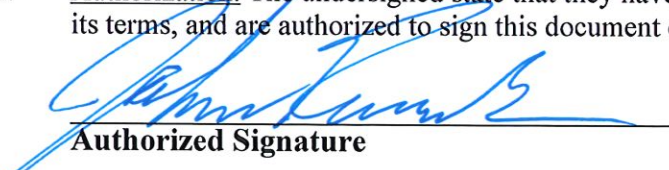
- A. Mandatory Drug and Alcohol Testing Programs. The Contractor certifies that all of their employees who may perform safety sensitive functions for the City are included in a substance abuse program that meets the requirements of Federal Department of Transportation Drug and Alcohol Testing regulations, (Code of Federal Regulations, 49 CFR., Part 382 and Part 40).
- B. Right-to-Know Statement. The proposer certifies that, in accordance with the "Hazard Communication Rule", 29 CFR 1910.120 (the "Right-to-Know" Law) and the State of

- Iowa "Hazardous Chemical Risk Right-to-Know" rule, employees exposed to materials on the worksite will be trained for the materials in use by the successful Contractor as part of the Agreement. Material Safety Data Sheets (MSDS) for City materials will be supplied to the successful Contractor upon request.
- C. ADA Statement. Contractor will comply with all applicable provisions of the Americans with Disabilities Act and applicable Federal regulations under the Act.
 - D. FLSA Statement. "We hereby certify that these goods were produced in compliance with all applicable requirements of Sections 6, 7 and 12 of the Fair Labor Standards Act, as amended, and of regulations and orders to the United States Department of Labor issued under Section 14 thereof."
 - E. Non-Discrimination Clause. The City of Grimes does not discriminate against any person on the basis of age, race, religion, creed, color, sex, sexual orientation, veteran status, gender identity, national origin, or disability. Contractor will not discriminate against any employee or applicants for employment on the basis of age, race, religion, creed, color, sex, sexual orientation, veteran status, gender identity, national origin, or disability and to include a similar non- discrimination provision in all agreements associated with this procurement.
 - F. Questions which may arise as a result of this Request for Proposal of a technical/operational nature should be directed to Kevin Hensley, at (515) 514-1035.

X. ADDITIONAL TERMS

- A. Subletting or Assignment. Neither the Contractor nor the City shall assign its rights or obligations under this Agreement without the prior written consent of the other party.
- B. Entire Agreement. This Agreement, including any attached schedules of exhibits, constitutes the entire agreement and understanding between the parties hereto and is the final expression of their agreement and no evidence of oral or other written promises shall be binding. This Agreement may not be supplemented, amended, modified, or otherwise altered except by written instrument executed by both of the parties hereto and no course of dealing or trade usage between the parties shall be effective to supplement, amend, modify, or alter this Agreement.
- C. Waiver. The failure to enforce or to require the performance at any time of any of the provisions of this Agreement herein shall in no way be construed to be a waiver of such provisions, and shall not affect either the validity of this Agreement or any part hereof or the right of either party thereafter to enforce each and every provision in accordance with the terms of this Agreement.

- D. Authorization. The undersigned state that they have read the proposal above, understand its terms, and are authorized to sign this document on behalf of their business.


Authorized Signature

December 6, 2023
Date

John Rounds
Print Name

President
Title

**PROPOSAL FORM
HVAC AND PLUMBING REPAIR SERVICES**

CITY OF GRIMES

We, the undersigned, hereby propose to provide HVAC AND PLUMBING Repair Services for the City of Grimes as described below.

Provide the required information in the space provided below or on attached sheets.

Contractor's approach to the work to be performed.

Excel Mechanical's approach to the work to be performed would be to provide the same level of quality service to the City of Grimes as we do for all of our customers. We are a full service mechanical contractor that has been in business for 30 years. We offer qualified service in all areas of the installation and service of HVAC, refrigeration, plumbing and controls. Our service technicians are all highly skilled members of Local #33 of the Plumbers and Steamfitters Union. Excel Mechanical has over 60 service trucks which allows us to respond to service requests in a timely manner. Our phones are answered 24 hours a day, 7 days a week, with a HVAC service technician and a service plumber on call at all times. Excel Mechanical has provided services to multiple municipalities in the central Iowa area and we are confident that we can provide the City of Grimes with the same level of quality of service at a competitive rate.

Provide contact information for two (2) company representatives below. On a separate sheet provide Qualifications and resumes of personnel who would be assigned to the City

of Grimes. (note – resumes attached at end)

Name	Address	Phone	Email
Roger Richardson	5636 NE 17th Street Des Moines, IA 50313	515-971-2435	rrichardson@excelmechanical.net
Scott Seaman	5636 NE 17th Street Des Moines, IA 50313	515-577-8810	sseaman@excelmechanical.net

PROPOSAL FORM HVAC AND PLUMBING REPAIR SERVICES

CITY OF GRIMES

List at least three (3) references for projects of similar scope that the Contractor is currently under contract or has successfully completed within the past twenty-four (24) months.

Contract & Location	Owner Name/Address/Phone	Contract Date	Contract \$ Value
HVAC Service Contract Ankeny, IA	City of Ankeny 410 W. 1 st St. - Ankeny, IA 515-965-6400	03/01/23	\$35,276.00
HVAC Service Contract & Plumbing Service Contract West Des Moines, IA	City of West Des Moines 4200 Mills Civic Parkway West Des Moines, IA 515-222-3600	HVAC: 12/01/23 Plumbing: 06/15/23	Services on both contracts provided on a time and material basis
HVAC Service Contract Des Moines, IA	Kemin Industries 1900 Scott Avenue Des Moines, IA 515-559-5100	01/04/96	Service provided on a time and material basis

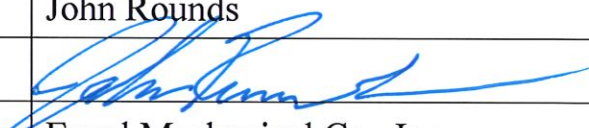
Number of years providing HVAC AND PLUMBING services. 30 years

**PROPOSAL FORM
HVAC AND PLUMBING REPAIR SERVICES**

CITY OF GRIMES

Proposed rates for Labor and Materials:

Hourly Rate	\$106.00	Per hour, plus materials
Overtime Rate	\$138.00	Per-hour plus materials
Sunday / Holiday Rate	\$154.00	Per hour, plus materials
Trip Charge for Vehicle	\$0.00 (no charge)	Per hour OR per trip (<i>specify per hour or per trip</i>)
Material Mark Up	20%	

Date:	December 6, 2023
Authorized Name:	John Rounds
Authorized Signature:	
Company Name:	Excel Mechanical Co., Inc.
Contact Phone Number:	515-288-1450

PROPOSERS LIST

HVAC AND PLUMBING REPAIR SERVICES

CITY OF GRIMES DEPARTMENT OF PUBLIC WORKS

1. Excel Mechanical Co., Inc.
5636 NE 17th Street
Des Moines, IA 50313
jmorrissey@excelmechanical.net
2. Chas W. Goering Plumbing, Heating, & Cooling
3710 SE Capitol Cir, Ste. B
Grimes, IA 50111
kevin@chaswgoering.com
service@chaswgoering.com
3. The Baker Group
1600 SE Corporate Woods Drive
Ankeny, IA 50021
christesonk@thebakergroup.com
4. The Waldinger Corporation
6200 Scout Trail
Des Moines, IA 50321
info@waldinger.com
dmservice@waldinger.com
5. Proctor Mechanical
1100 Hoak Dr
West Des Moines, IA 50265
tproctor@proctor-mech.com

HVAC Technician Scott Seaman

Qualifications Summary

- Experienced in troubleshooting, servicing, installing and maintaining commercial HVAC equipment
- Licensed journeyman for over 10 years
- HVAC Technician since 2010

Work History

Current:

Excel Mechanical Co., Inc.

Des Moines, Iowa

(2017 to present)

- Current position as a HVAC service technician
- Perform service calls for all Excel Mechanical customers
- Lead technician responsible for overseeing proper operation and maintenance of the mechanical equipment at Dowling High School
- Assist the sales team with proposal pricing and scope of work
- Support the estimating department with bid work

Previous:

Aspen Aire Heating/Cooling

Ankeny, Iowa

(2010 – 2017)

- Lead installer
- Service technician
- Lead of the sales department

Education

Completed high school in Des Moines, Iowa – East High School, graduated 2002

Completed five-year training program administered by UA Local #33 Plumbers and Steamfitters

Completed 2 years of flight training through Iowa Central and acquired my private pilot license

Licenses and/or certificates

- Licensed by the State of Iowa as a HVAC/R, and plumbing journeyman
- Certified in backflow prevention
- Certified in med gas piping
- Completed the 30-hour class of OSHA
- Continuous education yearly

Contact information:

Scott Seaman

515-577-8810

sseaman@excelmechanical.net

Plumbing Technician Roger Richardson

Qualifications Summary

- Experienced in the installation, maintenance, service and repair of plumbing system
- Has 23 years of plumbing experience

Work History

**Current: Excel Mechanical Co., Inc.
Des Moines, Iowa
(April 2023 to present)**

- Current position as a plumbing service technician
- Perform plumbing repair/service calls for all Excel Mechanical customers
- Complete service ticket for customers upon completion of work
- Responsible for installation of plumbing piping and/or fixtures for new installations or remodels
- Assist the sales department with proposal pricing and scope of work

**Previous:
Kruck Plumbing and Heating
Boone, Iowa
(2008 – 2023)**

**Proctor Mechanical
Des Moines, Iowa
(2003 – 2008)**

**Master Plumbing
Atlantic, Iowa
(2000 – 2003)**

Education

Completed high school in Avoca, Iowa – Avoca High School, graduated 1980
Completed on the job training 2000-2004
Completed all continuing education requirements

Licenses and/or certificates

- Licensed by the State of Iowa – plumbing license #8790
- Licensed by the State of Iowa – hydronics license #8790
- Completed 10 hour OSHA class
- Certified in CPR and first aid
- Local Union #33 Plumbers and Steamfitters member

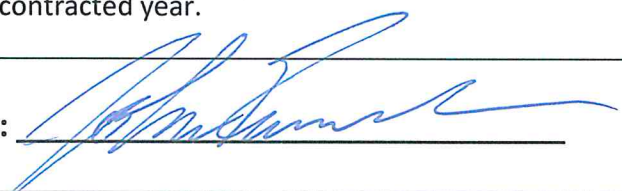
Contact information:

Roger Richardson
515-971-2435
rrichardson@excelmechanical.net



City of Grimes
101 NE Harvey St
Grimes, IA 50111

HVAC and Plumbing Contract Agreement

Company/Contractor: Excel Mechanical	Department: Public Works 1700 SE Destination Dr Grimes, IA 50111
<u>Contract Terms:</u> Services provided in accordance with the associated Request for Proposal Effective: 12/12/2023 to 12/12/2025	
<u>DESCRIPTION OF ITEMS CONTRACTED:</u> HVAC and Plumbing services provided by <u>Excel Mechanical</u> for various City facilities owned or maintained by the City of Grimes, Iowa, per the contract terms and conditions established by the associated RFP and the prices listed below: Normal Hours: \$106.00/Hour Overtime: \$138.00/Hour Sunday/Holiday: \$154.00/Hour Trip Charge: \$0.00/Hour OR \$0.00/ Trip Materials: 20% Markup Contract Term. The initial term of this contract shall be effective for the period of two (2) years. Contract award and renewals shall be limited to a total of five (5) years with a 3% cost of living service increase for each contracted year.	
Authorized Signature: 	
Authorized Signature-Printed: <u>John Rounds</u>	
Date: <u>12-7-23</u>	

ANNUAL REPORT

2023
PUBLIC LIBRARY





LIBRARY LEADERSHIP LETTER

On June 28, 2022, the Grimes Public Library achieved an extraordinary milestone when ground was broken for a new library facility. This event marked the culmination of the single most important goal in the organization's strategic plan; to replace the existing 25-year old facility.

During the intervening 25 years, patrons have expressed the need for enhanced library services reflecting a greater reliance on the internet and associated technologies, enhanced digital media, a desire for innovative loaned materials and an emphasis on services for children and young adults. These patron preferences have been reflected in annual updates to the library's strategic plan. Our strategic planning process has shaped much more than a new facility and enhanced patron services. The plan calls upon library leadership including both staff members and trustees to play a prominent role in community activities, to build relationships with the school system, to forge bonds with the city's elected and appointed leadership and to maintain state accreditation. Significant progress has been achieved in realizing these goals. As our work continues to Inspire, Connect and Engage with our community, we are excited to debut the new public library.

The new public library's design incorporates children's services on the ground floor, provides dedicated space for young adults on a unique mezzanine level and places adult services on the entire second story. Significant space has been allocated for meeting rooms available for both library programs and for community use.

Thank you to all of the people who helped us shape this library. A special thanks to the Friends of the Grimes Public Library and also to the dedicated City staff, Councilmembers, donors, and volunteers who made this happen.

As you walk through the doors of either our website, or through the doors of our new building, the Library staff are committed to offer an outstanding library experience!

We look forward to serving you on the journey forward!

Cheryl Heid, Library Director

Gary Schroeder, Grimes Public Library Board President
Ann Haugland, Vice President
Charles Strutt, Secretary
Lynh Patterson, Trustee
David Brahn, Trustee



STRATEGIC GROWTH

In the past few years, the City of Grimes has allowed the public library to be funded at a level that allows the library staff to continually be responsive to its citizens and their needs. Below is a summary and overview of the previous year's programming, statistics, and collections.

2023 View of GPL Collection

- At the end of FY23, the physical collection held was 36,416. The downloadable collection held was 154,966 making our total collection 191,382 items available.
- Total physical circulation for 2023 was 104,470. Total electronic circulation was 32,148 making for a total of 136,618.
- 11,142 holds were created and processed.

2023 View of GPL Users

- 7,942 registered card holders.
- Annual door count was 75,148.
- 214 items delivered to Kennybrook residents.
- Meeting room used for 767 meetings by 7,485 people.
- Sent approximately 1,884 faxes for patrons.
- Collected \$2,862.16 in copy fees.

2023 View of GPL Technology

- Public PC's were used 5,849 times.
- 40,373 uses of our Wi-Fi.
- 64,885 website visits.
- Database usage was 4,645 which doubled from the previous year.
- Changed meeting room software to a system that is less time consuming for staff and immediately reacts to a patron's request.
- Evaluated staffing software to determine we were already using the cheapest and most effective solution out there for libraries.

2023 View of GPL Programming

- Total number of live library programs: 359
- Total number of people in attendance: 15,899



Current Community Partnerships and Special Events

The City of Grimes recognizes the importance of social infrastructure by supporting cultural events, special events, and programming. In FY23, we participated and introduced new programs:

Computer classes at Grimes Storehouse: This partnership allowed us to develop and teach computer classes and allow computer usage by those who may have difficulty in getting to the public library. This partnership allowed individuals while picking up food/clothing items access to computers and availability of computer classes. It allowed individuals who may have difficulty otherwise getting to the public library due to time constraints and travel constraints.

Kennybrook Delivery System: This partnership was developed during the outbreak of Covid-19. Since then, this service has transformed into a more streamlined once a week delivery service allowing individuals to communicate directly with library staff to choose more specialized items that meet their needs.

Giving Tree: Each year, we are excited to work alongside the Giving Tree volunteers to ensure that Grimes families have gifts for the upcoming holiday season. It allows us to continue to be an equalizing force within the Grimes community.

Classroom Visits: The library staff make requested visits, but also spend the majority of their May in the DCG school system. Each year, the library staff talk to every Grimes student in Pre-K through middle school and attend every literature class at the high school to advertise the upcoming summer reading program.

Daycare Visits: This partnership allows the library staff to reach out to the smallest of children to perform storytimes and do book delivery to daycares and all of the 2 year-old, 3 year-old, 4 year-old classrooms at the DCG schools. This involves 19 different classrooms. This also assists working parents who cannot access daytime library storytimes due to their job schedules.

Farmers Market Visits: In previous years, this have been a fun and diverse way to market our services to the public and to do a storytime.

Parks and Rec Partnerships: Movies at Heritage, Trunk or Treat, Storytime in the Park, and the community brochure are great ways to continue to reach the community to let them know of our program offerings, available items, and spaces for use.

Chamber Partnership: Sponsoring a yearly *Off The Clock*, participating in the *Grimes Expo*, the *Grimes Governors Day* parade, and other *Governors Days* activities, and speaking once a year at a *Lunch N' Learn* have been great ways to get to know our community, develop business relationships and sponsor/donor relationships not only for the new building but for continued support of the public library.

Friend of the Grimes Public Library events: The *Hotdog Dinner*, *Food Truck Festival* for start and end of the annual summer reading program, and the *Governors Day Bingo* have been valuable in getting our marketing to a greater and diverse crowd as well as



continuing to raise funds for the public library.

Ongoing Programs for Youth

- Storytime
- Baby Storytime
- Baby and Toddler Open Play
- Kids Play
- Books and Cooks
- Early Out Adventures
- Lego Club
- Tail Waggin Readers
- No School Programming
- Teen Tuesdays
- Teen After Hours
- Sensory Spaces

Ongoing Programs for Adults

- Growing the Good Life – Gardening Program
- Check Out What's Cooking – Cooking Class
- Bookclub
- Bring Your Own Bookclub
- Knitting Club
- Monthly Gamer Programming – role play and board gaming
- Coffee and Conversation – Casual morning program to socialize

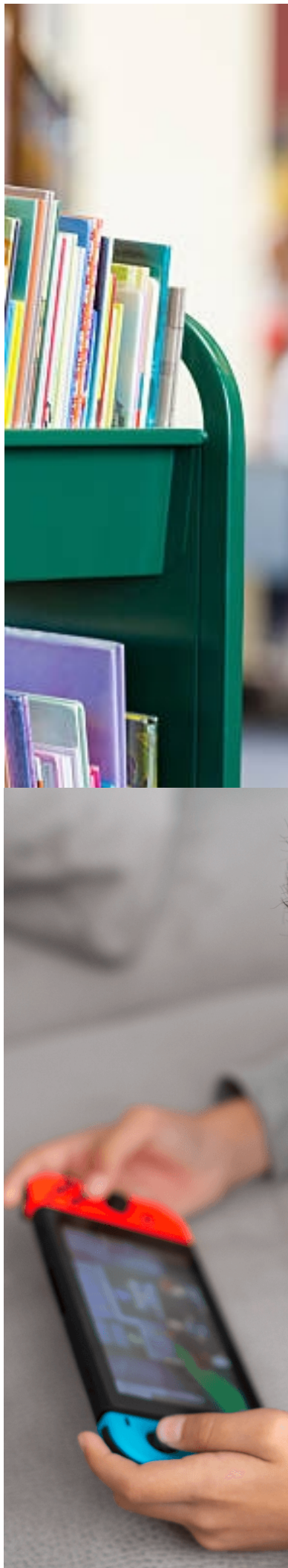
Special Programming Events

- Summer Performers – Variety of performers ranging from the Blank Park Zoo, Science Center to magicians.
- *ASL Basics* – This American Sign Language course teaches basic ASL.
- *Tie Your Shoe Bootcamp* – This course is designed to help parents and caregivers teach kids how to tie their shoes.
- *Solar Eclipse Stations* – Program designed to assist those who need help with getting solar eclipse glasses and space to view the eclipse.
- *DART Storytime*; and *Truck Day* – Program designed to let kids experience buses and view transportation options.
- *Gingerbread House* – This is by far our most popular program of the year and reaches hundreds of families.
- *Harry Potter, Minecraft, and Pokémon Play* programming – All things Harry Potter and Pokémon are done at these amazing and well-attended programs.
- *Spring Break* – This time of year, the library staff are well-equipped with make and take kits that families can bring with them on vacation or use as a cheaper entertainment option for a staycation.
- *Clay Jewelry* – Great way for a child to make an affordable and adorable gift or treasure!
- *Family Camp Out* – Over 75 attended our annual 'camp out' to learn the basics of



camping before hitting the road on their own.

- *Worms and Dirt; Citizens Science; Makerspace; Build a Simple Car; and Crystal Geodes* are our science-gearred programming that not only sparks imaginations, but lots of learning!
- *Fairy Party, Mermaids and Lemonade, and Thomas the Tank Engine* have been very popular in the past.
- Self Portraits is a program that allows a variety of ways for children to express and capture how they see themselves.



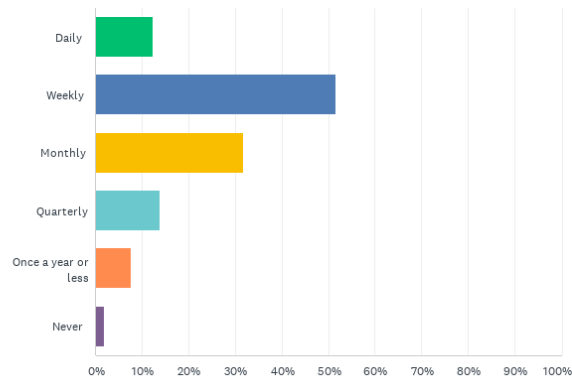
COMMUNITY SURVEY

Throughout our strategic planning, we strive to be responsive and to meet our community's needs. In 2022, as part of our accreditation process, we surveyed the Grimes community and received 1,736 responses.

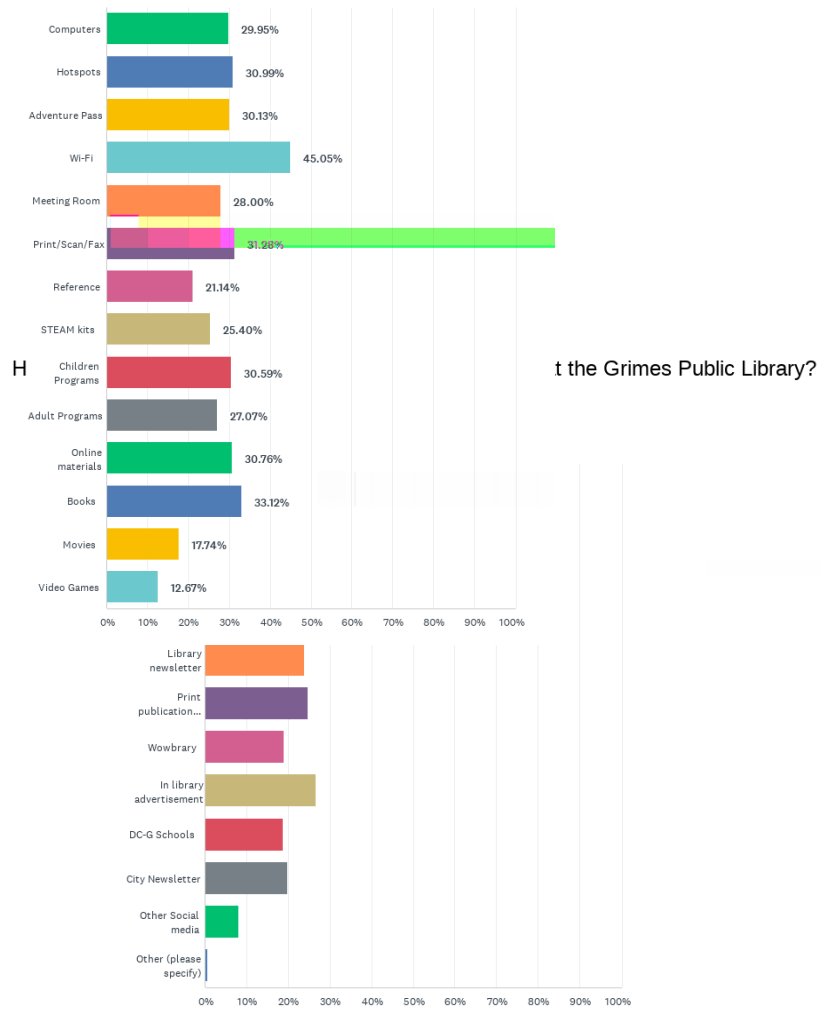
Our current 2022 survey captured interactions with the public as well as written comments that highlighted the following needs:

- A larger collection of physical materials (books, audiobooks, DVDs, magazines, etc.)
- Quiet study spaces
- Business capabilities that support those working remotely
- More computers for public use
- Convenient ways to obtain and return library materials
- Increased space for library programming allowing for greater community impact
- Private meeting rooms for a variety of group sizes
- Diverse programming that appeals to a wide variety of interests and exposes patrons of all ages to new information, perspectives and skills

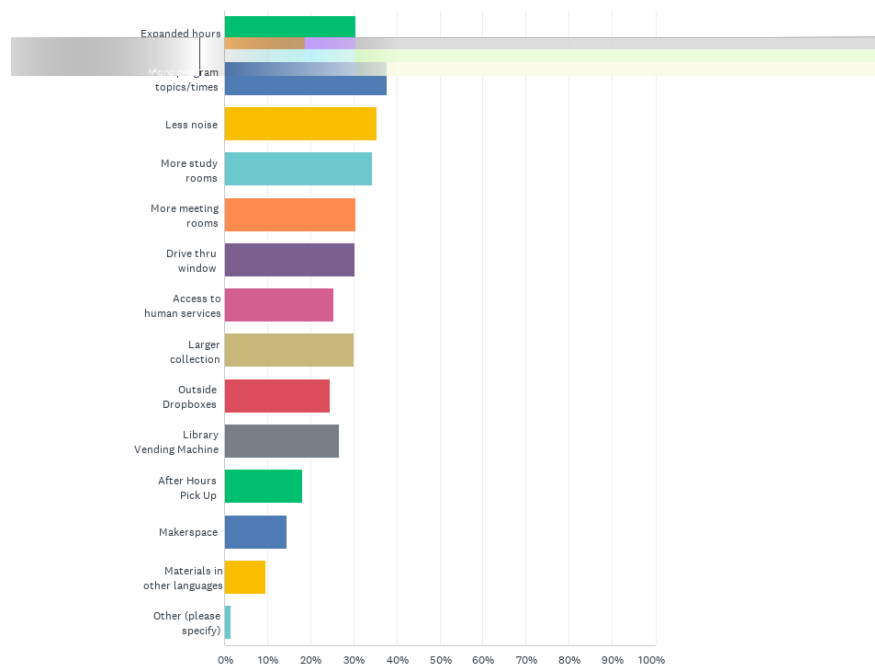
How frequently do you use the Grimes Public Library (in person or virtually)?



Q3 What existing library services are important to you?



Which NEW Library Services, if available, would cause you to use GPL more frequently?



FUTURE OUTLOOK

We are looking forward to serving the public in our new facilities. The City of Grimes has made this possible by building a 22,300 sq. ft. library that gives community members access to:

1. Increase physical items for community education and enrichment by at least 25%.
2. Numerous quiet open spaces to read or study (currently provide 5)
3. 5 small study rooms for collaborative and/or independent needs, including 1 small study room equipped for business needs (Currently provide 1)
4. Double the amount of public use computers (from 7 to 14)
5. Drive-thru drop-off and pick-up window
6. Expanded programming space to accommodate both community and library programs - from one 600 sq. ft. room to one 1000 sq. ft. library programming room and one 1000 sq. ft. community room, both of which can be divided for smaller groups
7. Adult sized changing table making it possible for people of all ages and abilities to utilize the new Grimes Public Library.
8. New programs: Early Speech Screenings; Iowa Juneteenth Storytime; Family Build Day; Repulsive Reactions; Reduce, Reuse, Rebuild; Drawing with Scissors; Spring Magic Show; Teddy Bear Sleepover; Teen Volunteer Morning; Drones; Junior Librarians; Summer Movies; After School at the Library; Reading Buddies; Early Out Teens; Tea Tuesdays; Trivia Nights; Creative Writing for Adults; Books and Bites; and Adulting is Hard.

KEY OBJECTIVES

The following will be key objectives for this year and the upcoming year as we move into the new building.

Strategic Theme One: Grimes Public Library will be a high-performing organization providing professional exceptional library experience for a growing community of patrons

Goal A: Offer up-to-date resources in a variety of formats – both physical and virtual.

Goal B: Support technology needs of the community and library.

Goal C: Offer programs that meet a range of ages and interests.

Strategic Theme Two: Grimes Public Library will expand services and provide more quality-of-life amenities for the City of Grimes.

Goal A: Develop and strengthen relationship with outside schools and businesses and organizations.

Goal B: Develop and strengthen offerings for those with unique physical and learning needs.

Goal C: Develop and strengthen relationship with organizations.

Strategic Theme Three: Create thriving spaces where the community connects, accesses library resources, and shares their stories.

Goal A: Continue to create, design and expand our virtual spaces.

Goal B: Ensure library spaces are functional and attractive.

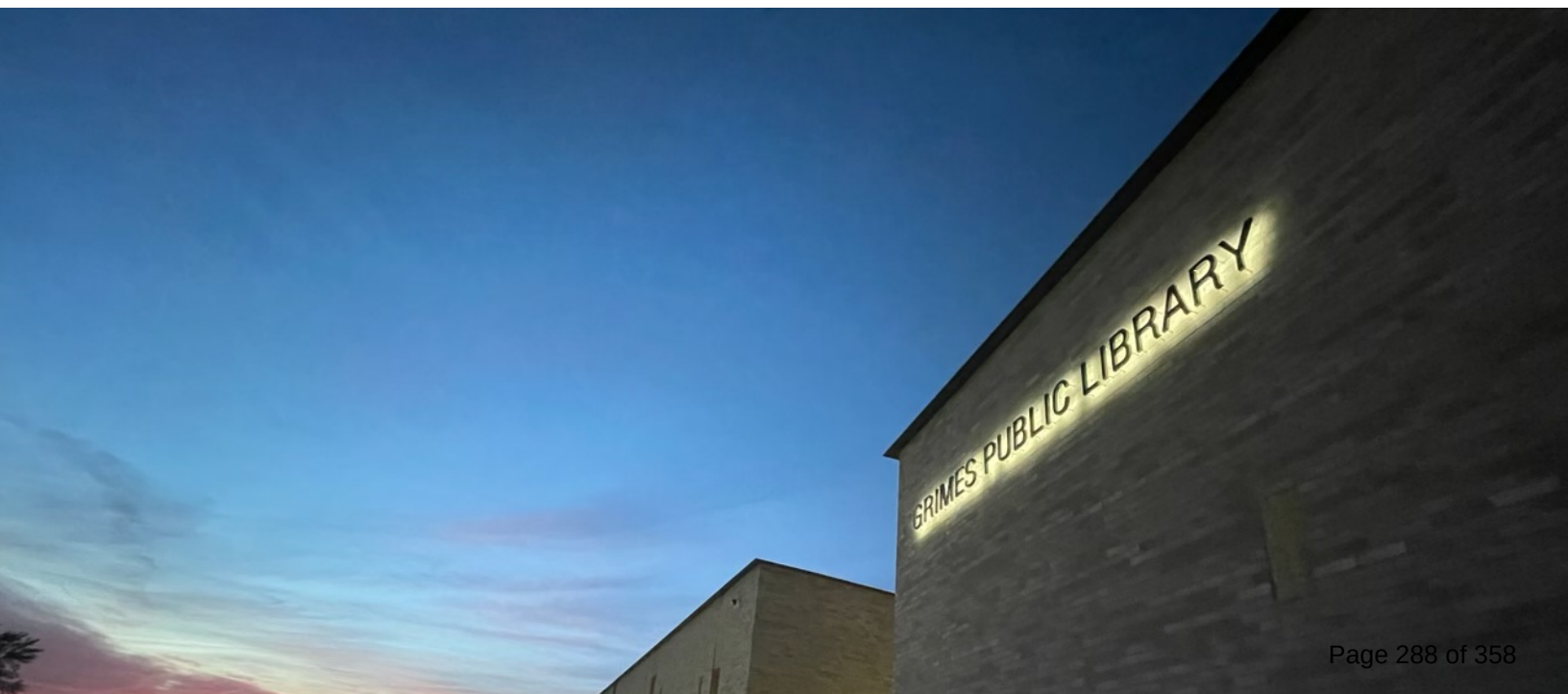
Goal C: Expand services within our community.

Strategic Theme Four: Create vibrant beautiful spaces.

Goal A: Expand community's exposure to art.

Goal B: Create opportunities to enhance community's positive interaction.

Goal C: Promote healthy and vibrant staff atmosphere.



CITY COUNCIL COMMUNICATION
Meeting Date: 12/12/2023

AGENDA ITEM: PSA for Allender Butzke- Ground Storage Reservoir

BACKGROUND: The City of Grimes needs to contract independent field and laboratory testing and inspection services for the construction of the Ground Storage Reservoir project. Allender Butzke Engineers is currently performing these services on other projects in the area and staff have worked with them before and feels comfortable working with them on this project.

BUDGETARY CONSIDERATIONS: This agreement provides a basis for the costs associated with the testing and observations required for this project. The estimated cost is approximately \$18,324.68. This number may go up or down based off the actual testing and observations performed during construction, which were unknown at the beginning of the project's construction phase.

STRATEGIC PLANNING:

Prioritized: ____YES ____NO

- *High-Performing Organization/Exception Professional Services ☒ ____
- *Great Place to Live/Expanded Quality of Life Amenities ____
- *Dynamic Town/Strong Sense of Community ____
- *More Beautiful/Vibrant Community ____

BOARD/COMMISSION ACTIONS:

STAFF RECOMMENDATION: The staff has reviewed this Professional Services Agreement and recommends approval by the City Council.

RESPONSIBLE STAFF/CONTACT INFORMATION:

Matt Ahrens, City Engineer, 515-986-4050, mahrens@grimesiowa.gov

Prepared by: Olivia DeYoung
Return to: Matt Ahrens

RESOLUTION 12-2423 TO ENTER INTO CONTRACT FOR PROFESSIONAL SERVICES
WITH ALLENDER BUTZKE ENGINEERS INC. FOR THE GROUND STORAGE RESERVOIR

Grimes Resolution No. 12-2423

WHEREAS, the City of Grimes (Grimes) needs to contract for independent field and laboratory testing and inspection services for the Ground Storage Reservoir project; and,

WHEREAS, the construction testing firm of Allender Butzke Engineers Inc. (Consultant), has substantial experience in field and laboratory testing, and is qualified to provide inspection services for said project; and,

WHEREAS, Consultant has proposed the attached Standard Professional Services Agreement that has a scope of work to be supplied by the Consultant and compensation to be paid by Grimes for their construction testing services related to the Ground Storage Reservoir.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, that the Mayor is authorized to execute the Standard Professional Services Agreement with the Consultant on behalf of the City of Grimes.

PASSED and APPROVED on December 12, 2023.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk



STANDARD AGREEMENT FOR PROFESSIONAL SERVICES

PROJECT NAME: Ground Storage Reservoir **PP:** 239265
PROJECT ADDRESS: 1801 N James Street
 Grimes, IA
CLIENT: City of Grimes Attn: Matt Ahrens
ADDRESS: 101 NE Harvey Street
 Grimes, IA 50111

SCOPE: Perform the field and laboratory test and observation services listed on the enclosed Proposal No. 239265 during construction of this project. Services will be provided on a part time basis with project control and scheduling (24 hour notice) the responsibility of the contractor. Additional services are available upon request.

COMPENSATION TERMS: The services will be invoiced on the basis of the unit prices listed on the enclosed Proposal No.239265. The estimated total is for example budget purposes only and the final cost may be lower or higher based on the actual amount of services provided, which is not under ABE's control. The various contractors primarily decide when they need tests, how many tests are required to represent their work, and if we need to provide services during overtime hours (after normal weekday business hours, weekends, and holidays). It is understood that, unless otherwise arranged in writing, verbal requests for services that exceed the estimated total amount are considered authorization to provide the services and receive payment for same. Additional services are available at the current ABE fee schedule rates.

Services covered by the Agreement will be performed in accordance with the GENERAL CONDITIONS stated on the following page and any attachments or schedules. This Agreement supersedes all prior agreements and understandings and may only be changed by written amendment executed by both parties.

PROPOSED BY ABE INC.

By: 
 Ryan Gardner
 Title: Project Estimator
 Date: 12/7/2023

ACCEPTED FOR CLIENT

By: _____
 Printed Name
 Title: _____
 Date: _____

PLEASE SIGN AND RETURN ACCEPTANCE AGREEMENT TO OUR OFFICE, THANK YOU!

1. PARTIES AND SCOPE OF WORK: Allender Butzke Engineers (hereinafter referred to as "ABE") shall perform the work as set forth in ABE's proposal, the client's acceptance thereof if accepted by ABE and these General Conditions. "Client" refers to the person or business entity ordering the work to be done by ABE. If the client is ordering the work on behalf of another, the client represents and warrants that the client is the duly authorized agent of said party for the purpose of ordering and directing said work. Unless otherwise stated in writing, the client assumes sole responsibility for determining whether the quantity and the nature of the work ordered by the client is adequate and sufficient for the client's intended purpose. Client shall communicate these General Conditions to each and every third party to whom the client transmits any part of ABE's work. ABE shall have no duty or obligation to any third party greater than that set forth in ABE's proposal, client's acceptance thereof and these General Conditions. The ordering of work from ABE shall constitute acceptance of the terms of ABE's proposal and these General Conditions.

2. TESTS AND INSPECTIONS: Client shall cause all tests and inspections of the site, materials and work performed by ABE or others to be timely and properly performed in accordance with the plans, specifications and contract documents and ABE's recommendations. No claims for loss, damage or injury shall be brought against ABE by client or any third party unless all tests and inspections have been so performed and unless ABE's recommendations have been followed. Client agrees to indemnify, defend and hold ABE, its officers, employees and agents harmless from any and all claims, suits, losses, costs and expenses, including, but not limited to, court costs and reasonable attorney's fees in the event that all such tests and inspections are not so performed or ABE's recommendations are not so followed except to the extent that such failure is the result of the negligence, willful or wanton act or omission of ABE, its officers, agents or employees, subject to the limitation contained in paragraph 9.

3. SCHEDULING OF WORK: The services set forth in ABE's proposal and client's acceptance will be accomplished in a timely, workmanlike and professional manner by ABE personnel at the prices quoted. If ABE is required to delay commencement of the work or if, upon embarking upon its work, ABE is required to stop or interrupt the progress of its work as a result of changes in the scope of the work requested by the client, to fulfill the requirements of third parties, interruptions in the progress of construction, or other causes beyond the direct reasonable control of ABE, additional charges will be applicable and payable by client.

4. ACCESS TO SITE: Client will arrange and provide such access to the site as is necessary for ABE to perform the work. ABE shall take reasonable measures and precautions to minimize damage to the site and any improvements located thereon as the result of its work or the use of its equipment; however, ABE has not included in its fee the cost of restoration of damage which may occur. If client desires or requires ABE to restore the site to its former condition, upon written request ABE will perform such additional work as is necessary to do so and client agrees to pay ABE the cost thereof.

5. CLIENT'S DUTY TO NOTIFY ENGINEER: Client represents and warrants that he has advised ABE of any known or suspected hazardous materials, utility lines and pollutants at any site at which ABE is to do work hereunder, and unless ABE has assumed in writing the responsibility of locating subsurface objects, structures, lines or conduits, client agrees to defend, indemnify and save ABE harmless from all claims, suits, losses, costs and expenses, including reasonable attorney's fees as a result of personal injury, death or property damage occurring with respect to ABE's performance of its work and resulting to or caused by contact with subsurface or latent objects, structures, lines or conduits where the actual or potential presence and location thereof was not revealed to ABE by client.

6. RESPONSIBILITY: ABE's work shall not include determining, supervising or implementing the means, methods, techniques, sequences or procedures of construction. ABE shall not be responsible for evaluating, reporting or affecting job conditions concerning health, safety or welfare. ABE's work or failure to perform same shall not in any way excuse any contractor, subcontractor or supplier from performance of its work in accordance with the contract documents. ABE has no right or duty to stop the contractor's work.

7. SAMPLE DISPOSAL: Unless otherwise agreed, test specimens or samples will be disposed immediately upon completion of the test. All drilling samples or specimens will be disposed thirty (30) days after submission of ABE's report.

8. PAYMENT: Client shall be invoiced as work is completed and reported, either periodically or at end of project. Client agrees to pay each invoice within thirty (30) days of its receipt. Client further agrees to pay interest on all amounts invoiced and not paid or objected to for valid cause in writing within said thirty (30) day period at the rate of eighteen (18) percent per annum (or the maximum

interest rate permitted under applicable law), until paid. Client agrees to pay ABE's cost of collection of all amounts due and unpaid after sixty (60) days, including court costs and reasonable attorney's fees. ABE shall not be bound by any provision or agreement requiring or providing for arbitration of disputes or controversies arising out of this agreement, and provision wherein ABE waives any rights to a mechanics' lien, or any provision conditioning ABE's right to receive payment for its work upon payment to client by any third party. These General Conditions are notice, where required, that ABE shall file a lien whenever necessary to collect past due amounts. Failure to make payment within 30 days of invoice shall constitute a release of ABE from any and all claims which client may have, either in tort or contract, and whether known or unknown at the time.

9. STANDARD OF CARE: ABE'S SERVICES WILL BE PERFORMED, ITS FINDINGS OBTAINED AND ITS REPORTS PREPARED IN ACCORDANCE WITH THIS AGREEMENT AND WITH GENERALLY ACCEPTED PRINCIPLES AND PRACTICES. IN PERFORMING ITS PROFESSIONAL SERVICES, ABE WILL USE THAT DEGREE OF CARE AND SKILL ORDINARILY EXERCISED UNDER SIMILAR CIRCUMSTANCES BY MEMBERS OF ITS PROFESSION. STATEMENTS MADE IN ABE REPORTS ARE OPINIONS BASED UPON ENGINEERING JUDGMENT AND ARE NOT TO BE CONSTRUED AS REPRESENTATIONS OF FACT.

10. LIMITATION OF LIABILITY: SHOULD ABE OR ANY OF ITS PROFESSIONAL EMPLOYEES BE FOUND TO HAVE BEEN NEGLIGENT IN THE PERFORMANCE OF ITS WORK, OR TO HAVE MADE AND BREACHED ANY EXPRESS OR IMPLIED WARRANTY, REPRESENTATION OR CONTRACT, CLIENT, ALL PARTIES CLAIMING THROUGH CLIENT AND ALL PARTIES CLAIMING TO HAVE IN ANY WAY RELIED UPON ABE'S WORK AGREE THAT THE MAXIMUM AGGREGATE AMOUNT OF THE LIABILITY OF ABE, ITS OFFICERS, EMPLOYEES, AND AGENTS SHALL BE LIMITED TO \$ 20,000.

11. INDEMNITY: Subject to the foregoing limitations, ABE agrees to indemnify and hold client harmless from and against any and all claims, suits, costs and expenses including reasonable attorney's fees and court costs arising out of ABE's negligence to the extent of ABE's negligence. Client shall provide the same protection to the extent of its negligence. In the event that client or client's principal shall bring any suit, cause of action, claim or counterclaim against ABE, the party initiating such action shall pay to ABE the costs and expenses incurred by ABE to investigate, answer and defend it, including reasonable attorney's and witness fees and court costs to the extent that ABE shall prevail in such suit.

12. TERMINATION: This Agreement may be terminated by either party upon seven day's prior written notice. In the event of termination, ABE shall be compensated by client for all services performed up to and including the termination date, including reimbursable expenses, and for the completion of such services, records and reports as are necessary to place ABE's files in order and/or protect its professional reputation.

13. WITNESS FEES: ABE's employees shall not be retained as expert witnesses except by separate, written agreement. Client agrees to pay ABE's legal expenses, administrative costs and fees pursuant to ABE's then current fee schedule for ABE to respond to any subpoena.

14. HAZARDOUS MATERIALS: Nothing contained within this agreement shall be construed or interpreted as requiring ABE to assume the status of an owner, operator, generator, storer, transporter, treater or disposal facility as those terms appear within RCRA or within any Federal or State statute or regulation governing the generation, transportation, treatment, storage and disposal of pollutants. Client assumes full responsibility for compliance with the provisions of RCRA and any other Federal or State statute or regulation governing the handling, treatment, storage and disposal of pollutants.

15. PROVISIONS SEVERABLE: In the event any of the provisions of these General Conditions should be found to be unenforceable, it shall be stricken and the remaining provisions shall be enforceable.

16. ENTIRE AGREEMENT: This agreement constitutes the entire understanding of the parties, and there are no representations, warranties or undertakings made other than as set forth herein. This agreement may be amended, modified or terminated only in writing, signed by each of the parties hereto.

Estimate

Page 1 of 2

ALLENDER BUTZKE ENGINEERS INC.

3660 109th Street - Urbandale, Iowa 50322 - Phone No. 515-252-1979

TO: City of Grimes
101 NE Harvey Street
Grimes, IA 50111

Date: 12/7/2023
Prop.# 239265

ATTN: Matt Ahrens

RE: Construction Testing Services - Ground Storage Reservoir
Grimes, IA

Description of Services	Amount	Unit Price	Total
Compacted Fill Part Time Tests - Site Work and Backfills			
Technician III	2.0 hrs	\$74.00 /Hour	\$148.00
Transportation Charges	16 miles	\$0.89 /Mile	\$14.24
Nuclear moisture/density gauge	5 tests	\$17.00 /Test	\$85.00
		Per Trip	\$247.24
		Trips	14
		Sub Total	\$3,461.36
Laboratory Testing of Soil			
Standard Proctor (ASTM D698)	4 tests	\$202.00 /Test	\$808.00
		Sub Total	\$808.00
Field Concrete Inspection (Including Reinforcing)			
Technician III	2.0 hrs	\$74.00 /Hour	\$148.00
Transportation Charges	16 miles	\$0.89 /Mile	\$14.24
		Per Trip	\$162.24
		Trips	16
		Sub Total	\$2,595.84
Concrete Test Cylinder Pick-Up (Assumes other cylinders picked up during other activities)			
Technician III	1.0 hrs	\$74.00 /Hour	\$74.00
Transportation Charges	16 miles	\$0.89 /Mile	\$14.24
		Per Trip	\$88.24
		Trips	8
		Sub Total	\$705.92
Laboratory Testing of Concrete*			
Compressive Strength of Cylinder ASTM C39	4 tests	\$22.80 /Test	\$91.20
4" x 8" cylinder molds	4 ea	\$3.34 /Ea.	\$13.36
Tax on cylinder molds 4" x 8"	4 ea	\$0.234 /Ea.	\$0.94
<i>*sets of (6) for first 50cy/day for floor & dome ring/slots</i>		Per Set	\$105.50
		Sets	20
		Sub Total	\$2,109.92
Laboratory Testing of Shotcrete*			
Shotcrete Core Measurement, Strength, & Report	9.0 ea	\$183.00 /Core	\$1,647.00
<i>*contractor will make & deliver samples</i>		Per Set	\$1,647.00
		Sets	4
		Sub Total	\$6,588.00

Estimate

Page 2 of 2

ALLENDER BUTZKE ENGINEERS INC.

3660 109th Street - Urbandale, Iowa 50322 - Phone No. 515-252-1979

TO: City of Grimes
101 NE Harvey Street
Grimes, IA 50111

Date: 12/7/2023
Prop.# 239265

ATTN: Matt Ahrens

RE: Construction Testing Services - Ground Storage Reservoir
Grimes, IA

Description of Services	Amount	Unit Price	Total
Structural Steel - Visual Field Observations			
Senior NDT Technician (3-hr minimum)	3.0 hrs	\$142.00 /Hour	\$426.00
Transportation Charges	16 miles	\$0.89 /Mile	\$14.24
		Per Trip	\$440.24
		Trips	4
		Sub Total	\$1,760.96
Proof Roll Observations and Onsite Engineering Consultations			
Project Engineer	2.0 hrs	\$172.00 /Hour	\$344.00
Transportation Charges	16 miles	\$0.89 /Mile	\$14.24
		Per Trip	\$358.24
		Trips	3
		Sub Total	\$1,074.72
Foundation Excavation Observations			
Project Engineer	2.0 hrs	\$172.00 /Hour	\$344.00
Transportation Charges	16 miles	\$0.89 /Mile	\$14.24
		Per Trip	\$358.24
		Trips	4
		Sub Total	\$1,432.96
Engineering Consultation & Administration			
Engineer Review & Report Preparation(0.5hr. min./report)	25.0 hrs	\$175.00 /Hour	\$4,375.00
		Sub Total	\$4,375.00
<i>Over Time @ 1.5 * Hourly Rate</i>		Total	\$18,324.68

We emphasize that the estimated total cost listed is only an example budget based on the assumed scope we have outlined.

This is not intended as a not-to-exceed price since the scope may not accurately reflect how frequently the contractor will need us on site. The number of tests, trips, and hours on site are primarily controlled by the contractor's scheduling and performing of their construction activities. We recommend that the contractor review our estimated number of tests, trips, and the duration of time necessary on site to determine if our estimated scope is compatible with their production. The estimated budget can be amended with a revised scope. It is understood that, unless otherwise arranged in writing, verbal requests for services that exceed the estimated total amount are considered authorization to provide the services and receive payment for same.

If Allender Butzke Engineers is selected to perform the above tests, a Confirming Agreement will be sent at that time.

CITY COUNCIL COMMUNICATION
Meeting Date: 12/12/2023

AGENDA ITEM: PSA with Allender Butzke Engineers - WTP to N. James Feeder Main

BACKGROUND: The City of Grimes needs to contract independent field and laboratory testing and inspection services for the construction of the WTP to N James Street Feeder Main project. Allender Butzke Engineers is currently performing these services on other projects in the area and staff have worked with them before and feels comfortable working with them on this project.

BUDGETARY CONSIDERATIONS: This agreement provides a basis for the costs associated with the testing and observations required for this project. The estimated cost is approximately \$5,439.33. This number may go up or down based off the actual testing and observations performed during construction, which are unknown at the beginning of the project's construction phase.

STRATEGIC PLANNING:

Prioritized: ☒ YES ☐ NO

- *High-Performing Organization/Exception Professional Services ☒
- *Great Place to Live/Expanded Quality of Life Amenities ☐
- *Dynamic Town/Strong Sense of Community ☐
- *More Beautiful/Vibrant Community ☐

BOARD/COMMISSION ACTIONS:

STAFF RECOMMENDATION: The staff has reviewed this Professional Services Agreement and recommends approval by the City Council.

RESPONSIBLE STAFF/CONTACT INFORMATION:

Matt Ahrens, City Engineer, 515-986-4050, mahrens@grimesiowa.gov

Prepared by: Olivia DeYoung
Return to: Matt Ahrens

RESOLUTION 12-2523 TO ENTER INTO CONTRACT FOR PROFESSIONAL SERVICES
WITH ALLENDER BUTZKE ENGINEERS INC. FOR THE WTP TO N. JAMES STREET
FEEDER MAIN

Grimes Resolution No. 12-2523

WHEREAS, the City of Grimes (Grimes) needs to contract for independent field and laboratory testing and inspection services for the WTP to N James Street Feeder Main project; and,

WHEREAS, the construction testing firm of Allender Butzke Engineers Inc. (Consultant), has substantial experience in field and laboratory testing, and is qualified to provide inspection services for said project; and,

WHEREAS, Consultant has proposed the attached Standard Professional Services Agreement that has a scope of work to be supplied by the Consultant and compensation to be paid by Grimes for their construction testing services related to the WTP to N James Street Feeder Main;

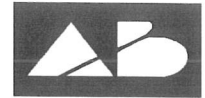
NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, that the Mayor is authorized to execute the Standard Professional Services Agreement with the Consultant on behalf of the City of Grimes.

PASSED and APPROVED on December 12, 2023.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk



STANDARD AGREEMENT FOR PROFESSIONAL SERVICES

PROJECT NAME: WTP to N James Street Feeder Main **PP:** 239262
PROJECT ADDRESS: 1801 N James Street
 Grimes, IA
CLIENT: City of Grimes Attn: Matt Ahrens
ADDRESS: 101 NE Harvey Street
 Grimes, IA 50111

SCOPE: Perform the field and laboratory test and observation services listed on the enclosed Proposal No. 239262 during construction of this project. Services will be provided on a part time basis with project control and scheduling (24 hour notice) the responsibility of the contractor. Additional services are available upon request.

COMPENSATION TERMS: The services will be invoiced on the basis of the unit prices listed on the enclosed Proposal No. 239262. The estimated total is for example budget purposes only and the final cost may be lower or higher based on the actual amount of services provided, which is not under ABE's control. The various contractors primarily decide when they need tests, how many tests are required to represent their work, and if we need to provide services during overtime hours (after normal weekday business hours, weekends, and holidays). It is understood that, unless otherwise arranged in writing, verbal requests for services that exceed the estimated total amount are considered authorization to provide the services and receive payment for same. Additional services are available at the current ABE fee schedule rates.

Services covered by the Agreement will be performed in accordance with the GENERAL CONDITIONS stated on the following page and any attachments or schedules. This Agreement supersedes all prior agreements and understandings and may only be changed by written amendment executed by both parties.

PROPOSED BY ABE INC.

By: 
 Ryan Gardner
 Title: Project Estimator
 Date: 12/7/2023

ACCEPTED FOR CLIENT

By: _____
 Printed Name
 Title: _____
 Date: _____

PLEASE SIGN AND RETURN ACCEPTANCE AGREEMENT TO OUR OFFICE, THANK YOU!

1. PARTIES AND SCOPE OF WORK: Allender Butzke Engineers (hereinafter referred to as "ABE") shall perform the work as set forth in ABE's proposal, the client's acceptance thereof if accepted by ABE and these General Conditions. "Client" refers to the person or business entity ordering the work to be done by ABE. If the client is ordering the work on behalf of another, the client represents and warrants that the client is the duly authorized agent of said party for the purpose of ordering and directing said work. Unless otherwise stated in writing, the client assumes sole responsibility for determining whether the quantity and the nature of the work ordered by the client is adequate and sufficient for the client's intended purpose. Client shall communicate these General Conditions to each and every third party to whom the client transmits any part of ABE's work. ABE shall have no duty or obligation to any third party greater than that set forth in ABE's proposal, client's acceptance thereof and these General Conditions. The ordering of work from ABE shall constitute acceptance of the terms of ABE's proposal and these General Conditions.

2. TESTS AND INSPECTIONS: Client shall cause all tests and inspections of the site, materials and work performed by ABE or others to be timely and properly performed in accordance with the plans, specifications and contract documents and ABE's recommendations. No claims for loss, damage or injury shall be brought against ABE by client or any third party unless all tests and inspections have been so performed and unless ABE's recommendations have been followed. Client agrees to indemnify, defend and hold ABE, its officers, employees and agents harmless from any and all claims, suits, losses, costs and expenses, including, but not limited to, court costs and reasonable attorney's fees in the event that all such tests and inspections are not so performed or ABE's recommendations are not so followed except to the extent that such failure is the result of the negligence, willful or wanton act or omission of ABE, its officers, agents or employees, subject to the limitation contained in paragraph 9.

3. SCHEDULING OF WORK: The services set forth in ABE's proposal and client's acceptance will be accomplished in a timely, workmanlike and professional manner by ABE personnel at the prices quoted. If ABE is required to delay commencement of the work or if, upon embarking upon its work, ABE is required to stop or interrupt the progress of its work as a result of changes in the scope of the work requested by the client, to fulfill the requirements of third parties, interruptions in the progress of construction, or other causes beyond the direct reasonable control of ABE, additional charges will be applicable and payable by client.

4. ACCESS TO SITE: Client will arrange and provide such access to the site as is necessary for ABE to perform the work. ABE shall take reasonable measures and precautions to minimize damage to the site and any improvements located thereon as the result of its work or the use of its equipment; however, ABE has not included in its fee the cost of restoration of damage which may occur. If client desires or requires ABE to restore the site to its former condition, upon written request ABE will perform such additional work as is necessary to do so and client agrees to pay ABE the cost thereof.

5. CLIENT'S DUTY TO NOTIFY ENGINEER: Client represents and warrants that he has advised ABE of any known or suspected hazardous materials, utility lines and pollutants at any site at which ABE is to do work hereunder, and unless ABE has assumed in writing the responsibility of locating subsurface objects, structures, lines or conduits, client agrees to defend, indemnify and save ABE harmless from all claims, suits, losses, costs and expenses, including reasonable attorney's fees as a result of personal injury, death or property damage occurring with respect to ABE's performance of its work and resulting to or caused by contact with subsurface or latent objects, structures, lines or conduits where the actual or potential presence and location thereof was not revealed to ABE by client.

6. RESPONSIBILITY: ABE's work shall not include determining, supervising or implementing the means, methods, techniques, sequences or procedures of construction. ABE shall not be responsible for evaluating, reporting or affecting job conditions concerning health, safety or welfare. ABE's work or failure to perform same shall not in any way excuse any contractor, subcontractor or supplier from performance of its work in accordance with the contract documents. ABE has no right or duty to stop the contractor's work.

7. SAMPLE DISPOSAL: Unless otherwise agreed, test specimens or samples will be disposed immediately upon completion of the test. All drilling samples or specimens will be disposed thirty (30) days after submission of ABE's report.

8. PAYMENT: Client shall be invoiced as work is completed and reported, either periodically or at end of project. Client agrees to pay each invoice within thirty (30) days of its receipt. Client further agrees to pay interest on all amounts invoiced and not paid or objected to for valid cause in writing within said thirty (30) day period at the rate of eighteen (18) percent per annum (or the maximum

interest rate permitted under applicable law), until paid. Client agrees to pay ABE's cost of collection of all amounts due and unpaid after sixty (60) days, including court costs and reasonable attorney's fees. ABE shall not be bound by any provision or agreement requiring or providing for arbitration of disputes or controversies arising out of this agreement, and provision wherein ABE waives any rights to a mechanics' lien, or any provision conditioning ABE's right to receive payment for its work upon payment to client by any third party. These General Conditions are notice, where required, that ABE shall file a lien whenever necessary to collect past due amounts. Failure to make payment within 30 days of invoice shall constitute a release of ABE from any and all claims which client may have, either in tort or contract, and whether known or unknown at the time.

9. STANDARD OF CARE: ABE'S SERVICES WILL BE PERFORMED, ITS FINDINGS OBTAINED AND ITS REPORTS PREPARED IN ACCORDANCE WITH THIS AGREEMENT AND WITH GENERALLY ACCEPTED PRINCIPLES AND PRACTICES. IN PERFORMING ITS PROFESSIONAL SERVICES, ABE WILL USE THAT DEGREE OF CARE AND SKILL ORDINARILY EXERCISED UNDER SIMILAR CIRCUMSTANCES BY MEMBERS OF ITS PROFESSION. STATEMENTS MADE IN ABE REPORTS ARE OPINIONS BASED UPON ENGINEERING JUDGMENT AND ARE NOT TO BE CONSTRUED AS REPRESENTATIONS OF FACT.

10. LIMITATION OF LIABILITY: SHOULD ABE OR ANY OF ITS PROFESSIONAL EMPLOYEES BE FOUND TO HAVE BEEN NEGLIGENT IN THE PERFORMANCE OF ITS WORK, OR TO HAVE MADE AND BREACHED ANY EXPRESS OR IMPLIED WARRANTY, REPRESENTATION OR CONTRACT, CLIENT, ALL PARTIES CLAIMING THROUGH CLIENT AND ALL PARTIES CLAIMING TO HAVE IN ANY WAY RELIED UPON ABE'S WORK AGREE THAT THE MAXIMUM AGGREGATE AMOUNT OF THE LIABILITY OF ABE, ITS OFFICERS, EMPLOYEES, AND AGENTS SHALL BE LIMITED TO \$ 20,000.

11. INDEMNITY: Subject to the foregoing limitations, ABE agrees to indemnify and hold client harmless from and against any and all claims, suits, costs and expenses including reasonable attorney's fees and court costs arising out of ABE's negligence to the extent of ABE's negligence. Client shall provide the same protection to the extent of its negligence. In the event that client or client's principal shall bring any suit, cause of action, claim or counterclaim against ABE, the party initiating such action shall pay to ABE the costs and expenses incurred by ABE to investigate, answer and defend it, including reasonable attorney's and witness fees and court costs to the extent that ABE shall prevail in such suit.

12. TERMINATION: This Agreement may be terminated by either party upon seven day's prior written notice. In the event of termination, ABE shall be compensated by client for all services performed up to and including the termination date, including reimbursable expenses, and for the completion of such services, records and reports as are necessary to place ABE's files in order and/or protect its professional reputation.

13. WITNESS FEES: ABE's employees shall not be retained as expert witnesses except by separate, written agreement. Client agrees to pay ABE's legal expenses, administrative costs and fees pursuant to ABE's then current fee schedule for ABE to respond to any subpoena.

14. HAZARDOUS MATERIALS: Nothing contained within this agreement shall be construed or interpreted as requiring ABE to assume the status of an owner, operator, generator, storer, transporter, treater or disposal facility as those terms appear within RCRA or within any Federal or State statute or regulation governing the generation, transportation, treatment, storage and disposal of pollutants. Client assumes full responsibility for compliance with the provisions of RCRA and any other Federal or State statute or regulation governing the handling, treatment, storage and disposal of pollutants.

15. PROVISIONS SEVERABLE: In the event any of the provisions of these General Conditions should be found to be unenforceable, it shall be stricken and the remaining provisions shall be enforceable.

16. ENTIRE AGREEMENT: This agreement constitutes the entire understanding of the parties, and there are no representations, warranties or undertakings made other than as set forth herein. This agreement may be amended, modified or terminated only in writing, signed by each of the parties hereto.

Estimate

Page 1 of 2

ALLENDER BUTZKE ENGINEERS INC.

3660 109th Street - Urbandale, Iowa 50322 - Phone No. 515-252-1979

TO: City of Grimes
101 NE Harvey Street
Grimes, IA 50111

Date: 12/7/2023
Prop.# 239262

ATTN: Matt Ahrens

RE: Construction Testing Services - WTP to N James Street Feeder Main
Grimes, IA

Description of Services	Amount	Unit Price	Total
Compacted Fill Part Time Tests - Site Work and Backfills			
Technician III	2.0 hrs	\$74.00 /Hour	\$148.00
Transportation Charges	16 miles	\$0.89 /Mile	\$14.24
Nuclear moisture/density gauge	5 tests	\$17.00 /Test	\$85.00
		Per Trip	\$247.24
		Trips	10
		Sub Total	\$2,472.40
Laboratory Testing of Soil			
Standard Proctor (ASTM D698)	2 tests	\$202.00 /Test	\$404.00
		Sub Total	\$404.00
Field Concrete Inspection (Including Reinforcing)			
Technician III	2.0 hrs	\$74.00 /Hour	\$148.00
Transportation Charges	16 miles	\$0.89 /Mile	\$14.24
		Per Trip	\$162.24
		Trips	3
		Sub Total	\$486.72
Concrete Test Cylinder Pick-Up (Assumes other cylinders picked up during other activities)			
Technician III	1.0 hrs	\$74.00 /Hour	\$74.00
Transportation Charges	16 miles	\$0.89 /Mile	\$14.24
		Per Trip	\$88.24
		Trips	2
		Sub Total	\$176.48
Laboratory Testing of Concrete			
Compressive Strength of Cylinder ASTM C39	4 tests	\$22.80 /Test	\$91.20
4" x 8" cylinder molds	4 ea	\$3.34 /Ea.	\$13.36
Tax on cylinder molds 4" x 8"	4 ea	\$0.234 /Ea.	\$0.94
		Per Set	\$105.50
		Sets	3
		Sub Total	\$316.49

Estimate

Page 2 of 2

ALLENDER BUTZKE ENGINEERS INC.

3660 109th Street - Urbandale, Iowa 50322 - Phone No. 515-252-1979

TO: City of Grimes
101 NE Harvey Street
Grimes, IA 50111

Date: 12/7/2023
Prop.# 239262

ATTN: Matt Ahrens

RE: Construction Testing Services - WTP to N James Street Feeder Main
Grimes, IA

Description of Services	Amount	Unit Price	Total
Proof Roll Observations and Onsite Engineering Consultations			
Project Engineer	2.0 hrs	\$172.00 /Hour	\$344.00
Transportation Charges	16 miles	\$0.89 /Mile	\$14.24
		Per Trip	\$358.24
		Trips	1
		Sub Total	\$358.24
Engineering Consultation & Administration			
Engineer Review & Report Preparation(0.5hr. min./report)	7.0 hrs	\$175.00 /Hour	\$1,225.00
		Sub Total	\$1,225.00
<i>Over Time @ 1.5 * Hourly Rate</i>		Total	\$5,439.33

We emphasize that the estimated total cost listed is only an example budget based on the assumed scope we have outlined.

This is not intended as a not-to-exceed price since the scope may not accurately reflect how frequently the contractor will need us on site. The number of tests, trips, and hours on site are primarily controlled by the contractor's scheduling and performing of their construction activities. We recommend that the contractor review our estimated number of tests, trips, and the duration of time necessary on site to determine if our estimated scope is compatible with their production. The estimated budget can be amended with a revised scope. It is understood that, unless otherwise arranged in writing, verbal requests for services that exceed the estimated total amount are considered authorization to provide the services and receive payment for same.

If Allender Butzke Engineers is selected to perform the above tests, a Confirming Agreement will be sent at that time.

CITY COUNCIL COMMUNICATION
Meeting Date: 12/12/2023

AGENDA ITEM: Resolution Bind General Property and Liability Insurance

BACKGROUND: Iowa Communities Assurance Pool (ICAP) has provided General Property and Liability Insurance for the City of Grimes for many years. The last several years, TrueNorth Companies has been the City's General Property and Liability Insurance and Risk Management Advisor. Today we received information from our broker TrueNorth advising us that premium with ICAP will go up anywhere between 30% and 60%. We are working with TrueNorth to review other coverage to make a good business decision for the City. We are asking in this resolution for the Council to give staff and the Mayor the authority to bind coverage by the end of the year for the City's General Property and Liability Insurance. We will ask the Council to ratify this decision at the next meeting in January 2024.

*Please note this premium does not include Data Breach and Privacy Security Liability Insurance Coverage. Our current policy runs through April 1, 2024.

BUDGETARY CONSIDERATIONS:

STRATEGIC PLANNING:

Prioritized: ____YES ____NO

*High-Performing Organization/Exception Professional Services __X__

*Great Place to Live/Expanded Quality of Life Amenities ____

*Dynamic Town/Strong Sense of Community ____

*More Beautiful/Vibrant Community ____

BOARD/COMMISSION ACTIONS:

STAFF RECOMMENDATION: Staff recommend approval of the Resolution

RESPONSIBLE STAFF/CONTACT INFORMATION:

Rochelle Williams, City Clerk / Director of Administrative Services, rochelle@grimesiowa.gov

Prepared by: Rochelle Williams

Return to: Rochelle Williams

RESOLUTION 12-2623 BINDING GENERAL PROPERTY AND LIABILITY INSURANCE

Grimes Resolution No. 12-2623

WHEREAS, the coverage period for the general property and liability insurance is from January 1 through December 31 of each year, and

WHEREAS, it is necessary for the City to bind coverage prior to the January 1, 2024 renewal, and

WHEREAS, City Staff will work with the City's broker TrueNorth Companies to bind coverage in the best interests of the City.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa,

1. Authorize the Mayor and/or City Clerk to sign documents as needed to bind coverage in the best interest of the City of Grimes for the 2024 calendar year to maintain ongoing coverage.

PASSED and APPROVED on December 12, 2023.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk

November 14, 2023

Please note the coverage changes noted below are anticipated, but not yet confirmed, for 2024.

Though the Pool's reinsurance terms have not yet been finalized (which means we, as Pool representatives, do not yet have coverage restrictions/endorsements in-hand), we are sharing the below in a "best intentions" effort to keep members abreast of industry happenings, and to eliminate the potential for coverage-related surprises over the coming months.

We will share updates and provide formal notice of changes, including detailed endorsements that modify the Legal Defense and Claim Payment Agreement (LDCPA) and the Governmental Property Agreement (GPA), following final approvals of 2024 coverage changes at ICAP's December Board Meeting.

In the meantime, anticipated changes are as follows:

CYBER

- Cyber liability limits are expected to be reduced to \$250,000 (down from \$1M), subject to a \$10K deductible, effective 1/1/24.
- We expect telecommunications fraud limits to be increased to a \$100,000 limit (up from \$25K per occurrence/\$50K aggregate).

LIABILITY

- An exclusion for per- and polyfluoroalkyl substances (PFAS) will be forthcoming; this appears to be an industry standard.
- We expect changes to communicable disease coverage, which also seems to be happening industry-wide.

PROPERTY

- We expect the addition of a wind/hail deductible (2% per unit of insurance), subject to a minimum deductible.
- Roofs fifteen years and older will be valued at actual cash value (ACV); an exclusion for cosmetic damage will be forthcoming.
- Reinsurance is reducing Flood and Earthquake limits; members with significant coverage limits may see a reduction in these numbers.
- There is a possibility minimum auto deductibles will increase.

CITY COUNCIL COMMUNICATION
Meeting Date: 12/12/2023

AGENDA ITEM:

BACKGROUND:

BUDGETARY CONSIDERATIONS:

STRATEGIC PLANNING:

Prioritized: ____ YES ____ NO

*High-Performing Organization/Exception Professional Services ____

*Great Place to Live/Expanded Quality of Life Amenities ____

*Dynamic Town/Strong Sense of Community ____

*More Beautiful/Vibrant Community ____

BOARD/COMMISSION ACTIONS:

STAFF RECOMMENDATION:

RESPONSIBLE STAFF/CONTACT INFORMATION:

Prepared by:

Return to:

CITY COUNCIL COMMUNICATION
Meeting Date: 12/12/2023

AGENDA ITEM: Resolution Approving Final Plat of Rock Creek Plat 1

BACKGROUND: The applicant is requesting approval of a final plat, which will allow for the subdivision of approximately 20 acres of property. It will be divided up into two development lots, one outlot, and one street lot. The street lot will be dedicated to the City. The final plat is consistent with the preliminary plat, with the exception of Outlot Y. Outlot Y in the preliminary plat was given to the City via a plat of survey in December 2022. Outlot Y is now apart of the City of Grimes multi-golf course.

BUDGETARY CONSIDERATIONS: N/A

STRATEGIC PLANNING:

Prioritized: No

BOARD/COMMISSION ACTIONS: Planning and Zoning Commission recommended approval – 12/5/2023

STAFF RECOMMENDATION: Staff recommends approval of the Resolution Approving Final Plat of Rock Creek Plat 1.

RESPONSIBLE STAFF/CONTACT INFORMATION:

Molly Mannel, Assistant Planner, 515-986-4050, mmannel@grimesiowa.gov

Prepared by: Molly Mannel, Assistant Planner

Return to: Molly Mannel, Assistant Planner

RESOLUTION 12-2723 APPROVING FINAL PLAT OF ROCK CREEK PLAT 1 AND CERTAIN
RELATED AGREEMENTS AND EASEMENTS

Grimes Resolution No. 12-2723

WHEREAS, the preliminary plat and accompanying materials for Rock Creek Plat 1, an Official Plat, now included in and forming a part of the City of Grimes, Polk County, Iowa (the "Plat"), have been filed with the City Clerk of the City of Grimes, Iowa, by Rock Creek Investments, LLC, (the "Developer"); and

WHEREAS, the approval of the preliminary plat of the Plat has previously been given by the Grimes City Council at a regular meeting thereof; and

WHEREAS, the Developer has requested final approval of the Plat; and

WHEREAS, the Grimes Planning and Zoning Commission has recommended that the Plat be approved; and

WHEREAS, the Developer has not yet completed the installation of certain Public Improvements to be dedicated to the City, including pavement striping in the Plat, and the Developer has entered into an Agreement to Complete Public Improvements; and

WHEREAS, the Developer has submitted to the City of Grimes a Warranty Deed for Street Lot A located within the Plat; and

WHEREAS, the plat of Rock Creek Plat 1 and the documents relating thereto comply in all other respects with the City of Grimes's Subdivision Ordinance.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, that the plat of Rock Creek Plat 1 be and the same is hereby accepted and approved by the City Council of the City of Grimes.

BE IT FURTHER RESOLVED, that the City of Grimes does hereby accept the following additional easements to be filed with the Plat:

Public Ingress-Egress Easement
Public Recreational Trail Easement
Public Utility Line Easement
Water Main Easement
Sanitary Sewer Easement
Storm Sewer Easement
Private Temporary Pond and Surface Water Flowage Easement Rock Creek Plat 1 Storm
Water Management Facility And Maintenance Easement

BE IT FURTHER RESOLVED, that the City of Grimes does hereby accept the Warranty Deed for Street Lot A.

BE IT FURTHER RESOLVED, that the required sidewalks and trails within the Plat are not now constructed, provided, however, that in no event shall a certificate of occupancy be issued on a lot within the Plat until all sidewalks on such lot that are required by the Plat are constructed. Issuance of the certificate of occupancy shall constitute the City's acceptance of such sidewalk and trail.

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are hereby authorized and directed to execute all easement and other agreements, and file the final plat of Rock Creek Plat 1, as well as any other documents related thereto, with the Polk County Recorder.

PASSED and APPROVED on December 12, 2023.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk

DATE

December 5, 2023

PROJECT NAME

Rock Creek Plat 1 – Final Plat

APPLICANT

Rock Creek Investments LLC

REQUESTED ACTION

Approval of the final plat, that will allow for the future subdivision of the 3.8-acre property.

LOCATION

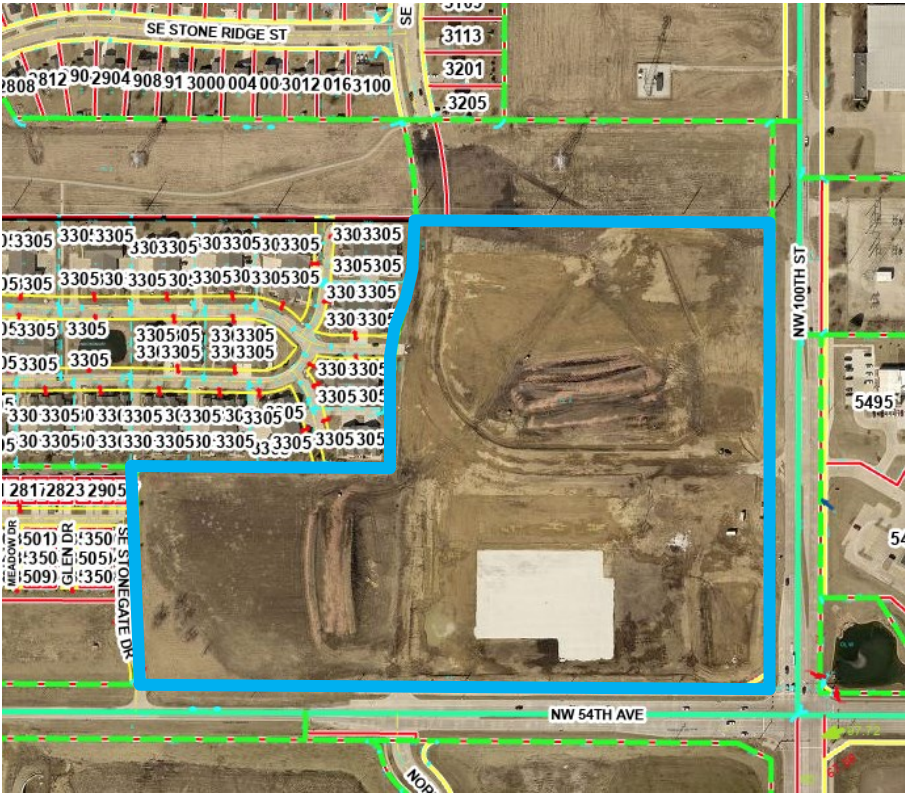
Northwest corner of SE 37th Street and NW 100th Street

ZONING

C-2
Transportation Corridor
Mixed Use Development
Overlay District

PLANNER

Molly Mannel
mmannel@grimesiowa.gov
(515)986-4050



Relation to Comprehensive & Neighborhood Plans

LAND USES & ZONING

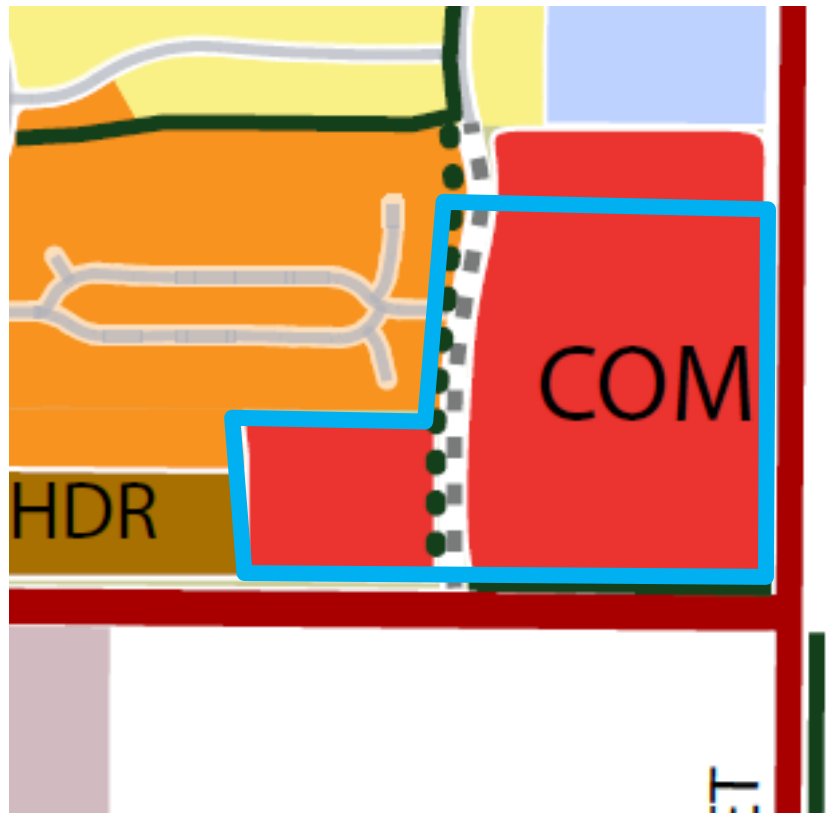
Location	Existing Land Use	Land Use Plan Designation	Current Zoning
Subject Site	Vacant	Commercial	C-2
North	Vacant	Public Facility	A-1
South	Urbandale	Urbandale	Urbandale
East	Johnston	Johnston	Johnston
West	Residential	Medium and High Density Residential	C-2 and R-3

PARKS AND TRAILS

The lot to the north was dedicated to the City of Grimes via a plat of survey in December 2022. That lot encompasses a portion of the City of Grimes multi-golf course. A trail runs through the multi-golf course and will connect to a parking lot along NW 100th Street.

Trail will be constructed along the west/south side of SE Keystone Drive/ SE 35th Street, and connect to a future sidewalk along NW 100th Street.

Since the site is commercial, no parkland dedication is required.



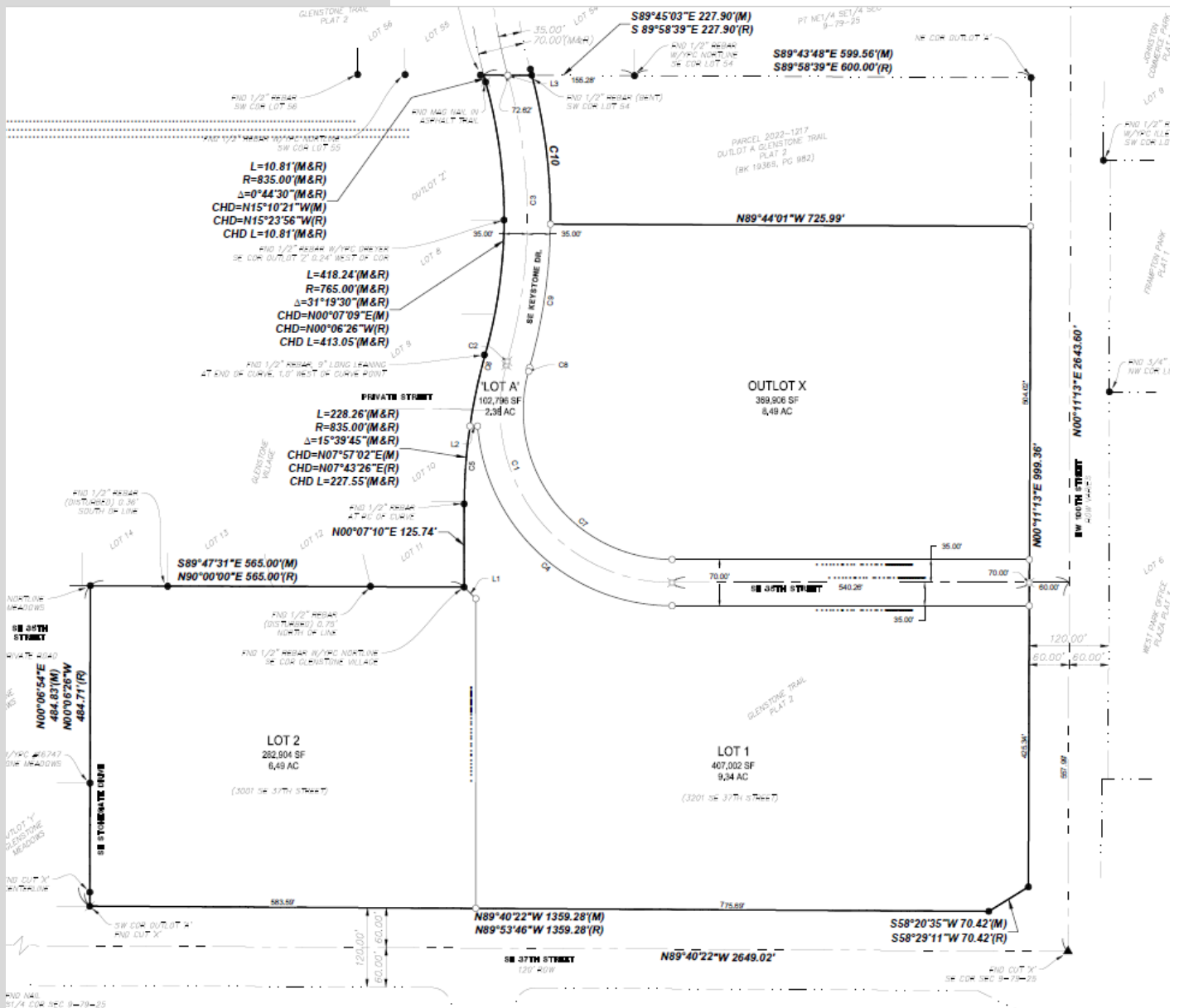
Future Land Use Map

Legal

The plat includes a 70' wide street lot extension of SE Keystone Drive, that will turn east and become SE 35th Street, and will extend to the Grimes boundary connecting to NW 100th Street.

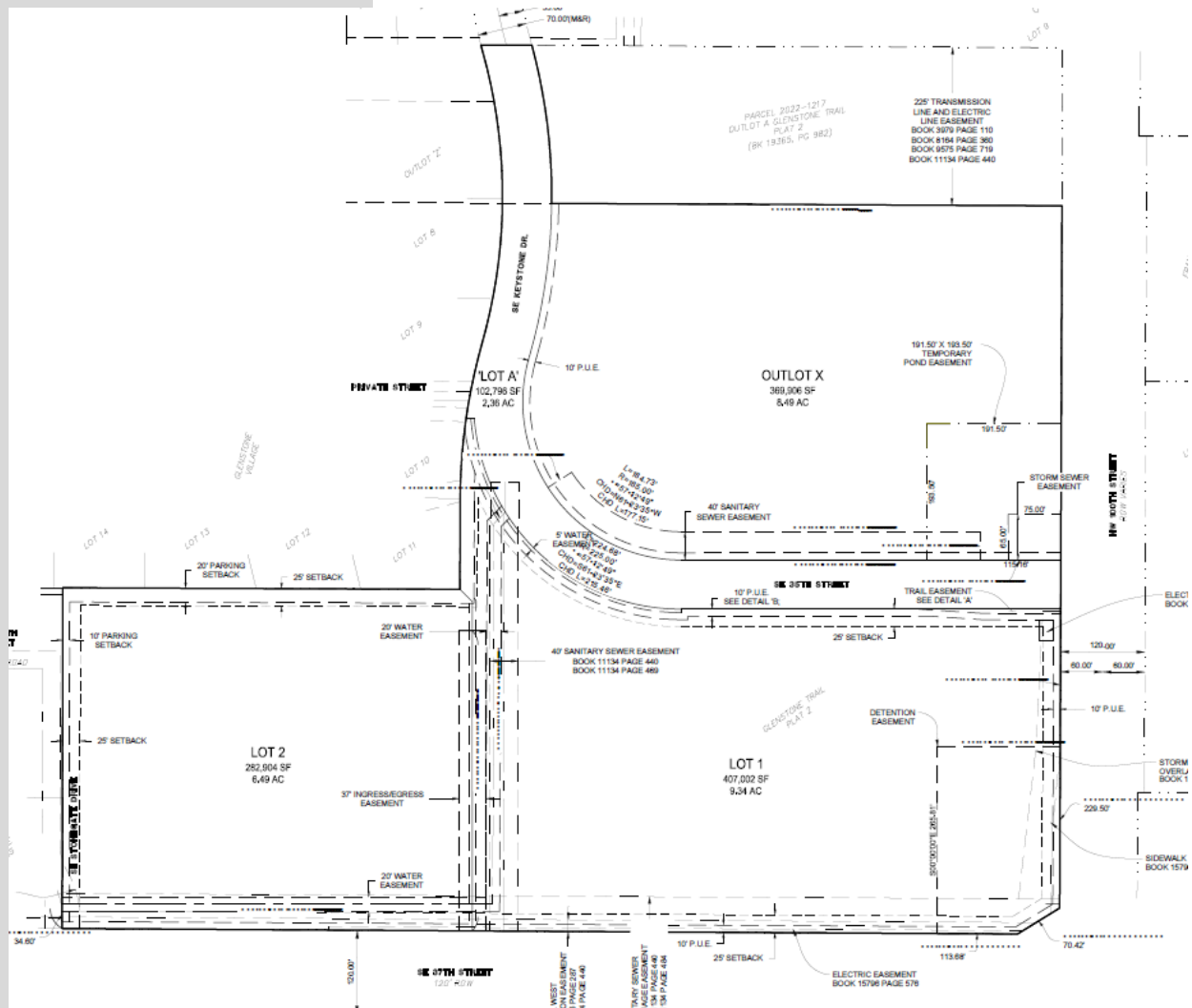
An Agreement to Complete for all public improvements will not be required if and when the contractor completes all public improvements prior to City Council approval of the final plat.

The developer dedicated a lot to the north of Outlot X via a plat of survey to the City of Grimes in December 2022. Outlot A is part of the new City of Grimes multi-golf course.



Plat Layout & Utilities

Plat Layout



PLAT LAYOUT

The property will be divided into two development lots and one outlot. A plat will be required for the outlot prior to development.

RIGHT-OF-WAY

The plat includes a street lot for the extension of SE Keystone Drive, that will turn east and become SE 35th Street, and will extend to the Grimes boundary connecting to NW 100th Street.

UTILITIES

Sanitary is available along SE 35th Street, and between Lot 1 and 2. Water will run between Lots 1 and 2 as well, and along the south/west side of SE 35th Street/SE Keystone Drive.

STORM WATER

Lot 1 will provide detention for Lot 1 and 2 on site. Detention for the outlot will be determined with future platting.

Conclusion

STAFF RECOMMENDATION

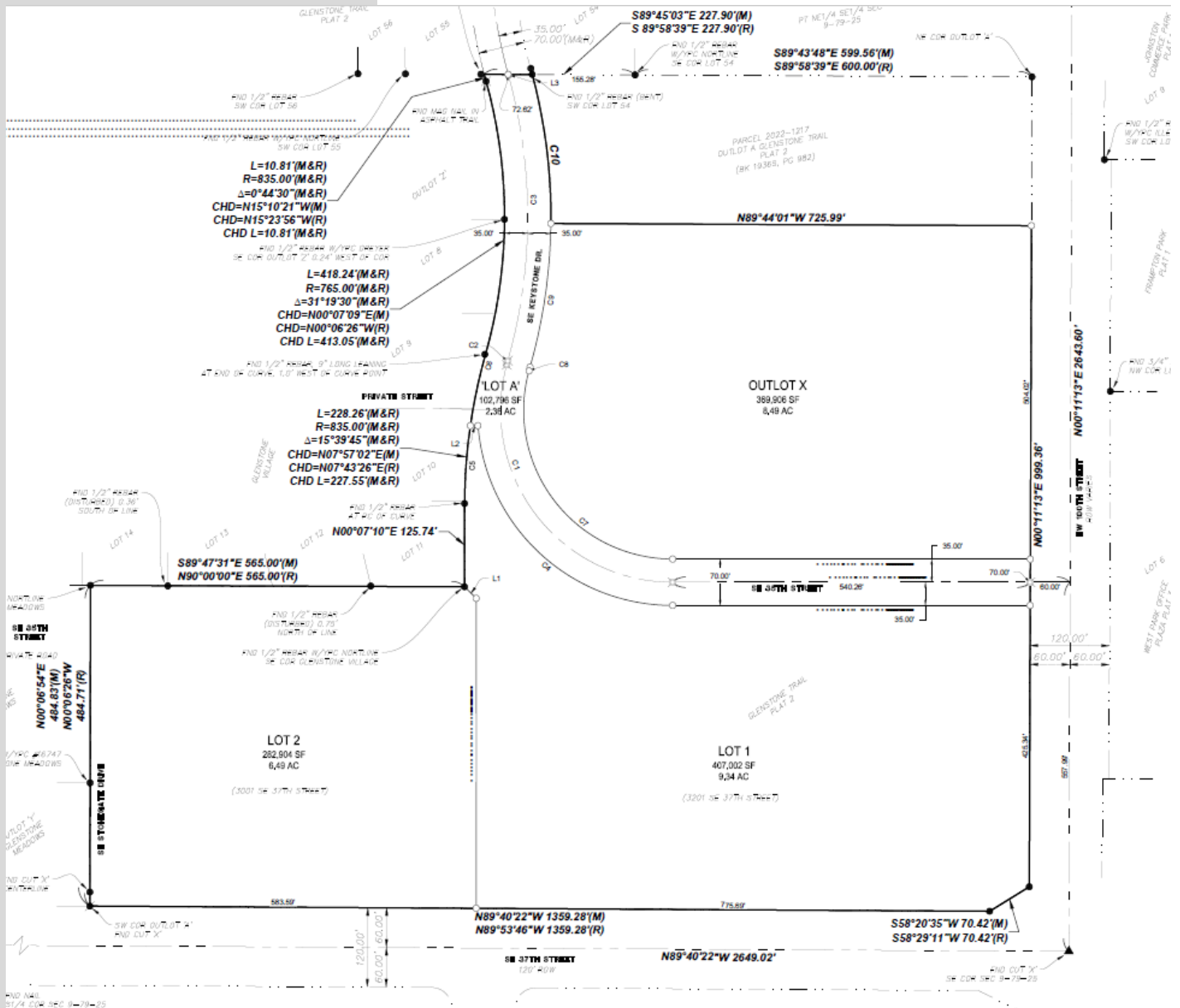
Staff recommends approval of the Rock Creek Plat 1 final plat.

Conclusion

The plat will divide the property into two development lots and one outlot. The remainder of the plat will be an outlot for future development.

Right-of-way for the extension of SE Keystone Drive/ SE 35th Street is provided.

The final plat will be recorded prior to issuing Certificate of Occupancy for Lot 1.





Development Services

410 SE Main St, Suite 102

Grimes, IA 50111

(515)986-4050

www.grimesiowa.gov

~~August 2, 2023~~
~~October 17, 2023~~
November 9, 2023

Rock Creek Investments LLC

Attn: Project Contact

450 Laurel St Ste A

Des Moines, IA 50314

RE: Rock Creek Plat 1 Final Plat

Dear Trent:

The Development Services Department is in receipt of a proposed Final Plat for the Rock Creek Plat 1. Based on the review of the provided submittal materials, staff have the following comments:

General Comments:

1. ~~Please remove Outlot Y from the final plat. This lot has already been dedicated to the City through the Plat of Survey. Outlot Y is still shown on the plat—please completely remove.~~
2. ~~The legal description the on final plat does not match the legal descriptions provided on all of the legal documents. Please compare with each other and ensure all are correct and the same.~~
3. ~~Please remove the dots shown throughout the plat. Please add the measurements and directions for the easement sizes so we can match them up with the legal easement descriptions.~~
4. ~~Please adjust the 8' parking setback to 10'.~~
5. ~~A detention easement will need to be shown for the detention pond.~~
6. ~~A Post Construction Storm Water Management and Maintenance Agreement and easement will also be needed. The agreement easement document is attached. Please add this to final plat.~~

7. ~~Please provide a sanitary sewer easement north along SE Keystone within/for Outlot X. Please remove the portion of the sanitary sewer that runs north—this will be constructed in the future with Outlot X. Please redraw the easement to only show what is being installed now.~~
8. ~~Please provide a 5' watermain easement where the roadway/ROW curves between SE Keystone Drive and SE 35th Street. The 8' watermain hugs close to the property line, and we want to ensure there's enough space to do maintenance if needed, without running into the 10' PUE. Please push the PUE, 5' back, just where the watermain easement would be.~~

Legal Comments:

1. ~~Title opinion Please confirm that second half of taxes have been paid. Please also confirm that only one set of loan documents were released instead of the duplicate Aug 31/Sept 5th.~~
2. ~~Consent(s) to Plat~~
 - a. ~~Owner consent~~
 - b. ~~Mortgagee consent (if applicable) Please confirm that only one set of loan documents were released instead of the duplicate Aug 31/Sept 5th.~~
3. ~~Treasurer's Certificate Please confer with each other which legal description is correct, and ensure it matches all legal documents and final plat.~~
4. ~~County Subdivision Name Approval Please confer with each other which legal description is correct, and ensure it matches all legal documents and final plat.~~
5. ~~Easement documents and legal descriptions Please confer with each other which legal description is correct, and ensure it matches all legal documents and final plat.~~
6. ~~A Post Construction Storm Water Management and Maintenance Agreement and easement will also be needed. The agreement easement document is attached.~~
7. ~~The Post Construction Storm Water Management and Maintenance Agreement easement document is attached. Please relabel the detention easement to "Storm Water Facility Management Easement".~~
8. ~~Legal description in Word format Please confer with each other which legal description is correct, and ensure it matches all legal documents and final plat.~~

~~9. Declaration and Covenants, Restrictions and Easements~~

~~10. 4 year maintenance bond (if public main is constructed) Yes, this can be provided once construction is complete.~~

~~11. Letter from the surveyor confirming that monuments are in place. Confirmation is required prior to issuing a Certificate of Occupancy.~~

~~12. Warranty Deed for Lot A (SE Keystone/SE 35th public roadway).~~

Please provide a letter addressing all comments on this comment letter and/or state what was modified on the site plan to address said comments.

SITE PLAN SUBMITTAL SCHEDULE:

SUBMITTAL DATE: ~~August 9, 2023~~
 ~~October 24, 2023~~
 November 16, 2023
 (1 PDF of Final Plat and Legals)

PLANNING & ZONING: December 5, 2023, at 5:30 at the Grimes City Hall

COUNCIL MEETING: December 12, 2023, at 5:30 at the Grimes City Hall

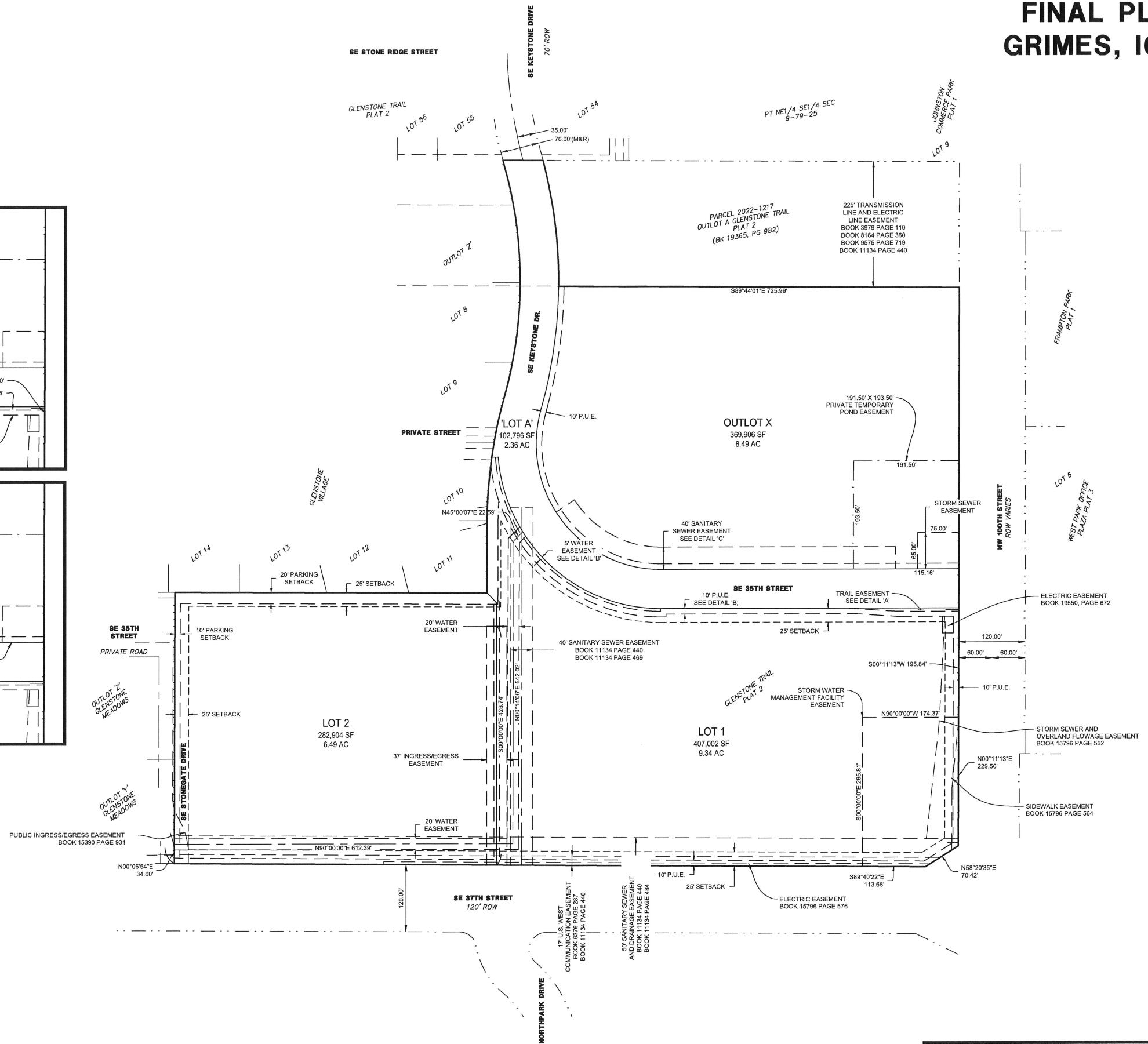
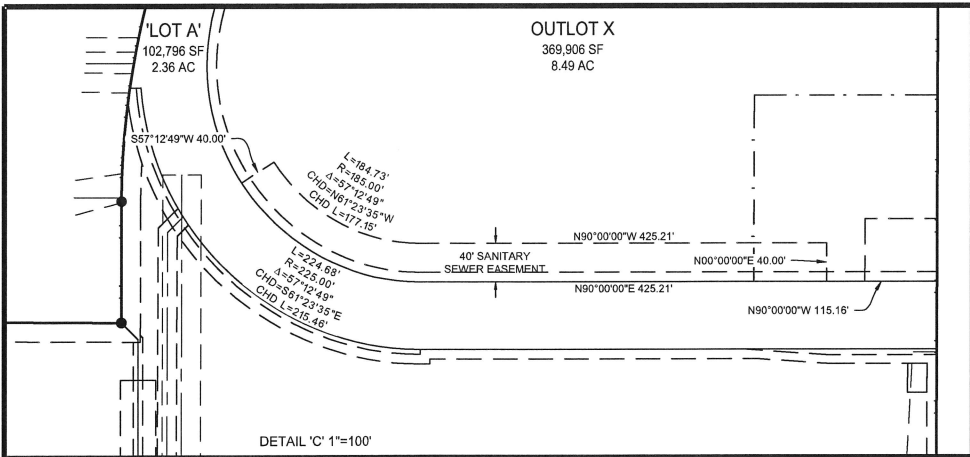
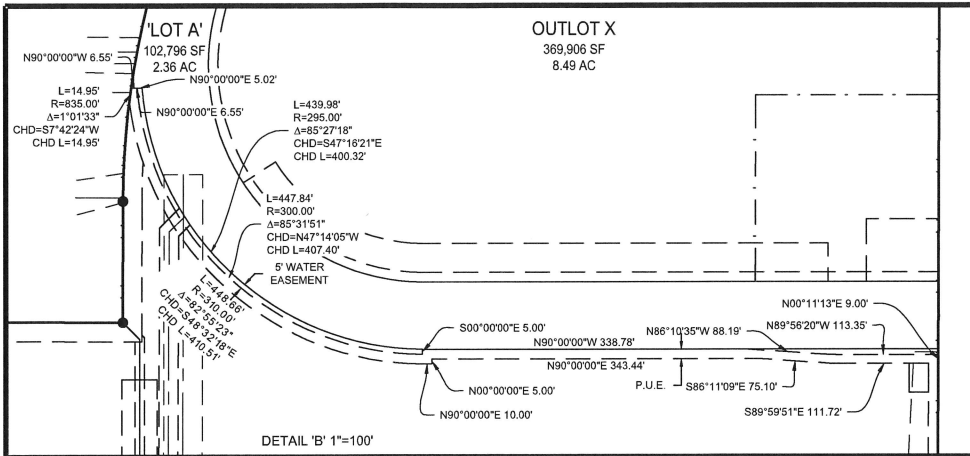
Please feel free to contact me at mmannel@grimesiowa.gov or at (515) 986-4050 if you have any questions or need additional information.

Sincerely,

Molly Mannel
Assistant Planner

INDEX LEGEND
CITY: GRIMES
COUNTY: POLK
PART: OUTLOT 'A', GLENSTONE TRAIL PLAT 2
PROPRIETOR: ROCK CREEK INVESTMENTS LLC
REQUESTED BY: ROCK CREEK INVESTMENTS LLC
SURVEYOR: PATRICK SHELQUIST
COMPANY: McCURE ENGINEERING
RETURN TO: PATRICK SHELQUIST 335 SE ORALABOR ROAD ANKENY, IOWA 50021 / 515-512-1361

Page 316 of 35



GENERAL LEGEND

	SURVEY BOUNDARY
	PROPOSED LOT
	EXIST PROPOSED LOT
	SECTION LINE

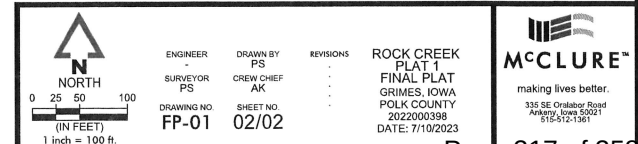
MONUMENTS FOUND:

- ▲ SECTION CORNER
(TYPE AS NOTED)
- 1/2" REBAR W/YP# 16747
(UNLESS NOTED OTHERWISE)
- CUT "X" OR MAG NAIL

MONUMENTS SET:

- 1/2" REBAR W/YP# 24477
(UNLESS NOTED OTHERWISE)
- CUT "X" OR MAG NAIL

FND FOUND
BK, PG BOOK AND PAGE
M, R MEASURED, RECORDED
R.O.W RIGHT-OF-WAY
P.U.E PUBLIC UTILITY EASEMENT
P.O.B POINT OF BEGINNING
P.O.C POINT OF COMMENCEMENT



CITY COUNCIL COMMUNICATION
Meeting Date: 12/12/2023

AGENDA ITEM: 212 SE Main Street Site Plan

BACKGROUND: The City currently owns the subject property along SE Main Street and has a purchase agreement with Graystone Companies, LLC to sell the property. As part of the purchase agreement, a site is required to be approved prior to closing of the property. Graystone Companies, LLC is requesting approval of the site plan to construct a two-story mixed-use building with commercial retail space along SE Main Street and eight dwelling units, two on the ground level and six units on the second level. The existing parking lot will remain in place with a few minor changes to pavement striping, and the addition of a dumpster enclosure and transformer location.

Earlier this year, a final plat was approved, which combined the original three lots into one lot, incorporated a portion of vacated alleyway, and reserved a public ingress/egress easement through the existing parking lot to preserve the existing traffic patterns through the site.

BUDGETARY CONSIDERATIONS: N/A

STRATEGIC PLANNING:

Prioritized: Yes

*High-Performing Organization/Exception Professional Services _____

*Great Place to Live/Expanded Quality of Life Amenities X

*Dynamic Town/Strong Sense of Community _____

*More Beautiful/Vibrant Community X

BOARD/COMMISSION ACTIONS: Planning and Zoning Commission recommended approval – 10/03/2023

STAFF RECOMMENDATION: Staff recommends approval of the site plan subject to remaining staff comments.

RESPONSIBLE STAFF/CONTACT INFORMATION:

Evann Martin, Assistant Planner, 515-986-4050, emartin@grimesiowa.gov

Prepared by: Evann Martin, Assistant Planner

Return to: Evann Martin, Assistant Planner

DATE

October 3, 2023

PROJECT NAME

212 SE Main Street Site Plan

APPLICANT

Graystone Companies, LLC

REQUESTED ACTION

Approve the site plan for a mixed-use commercial and multi-family building

LOCATION

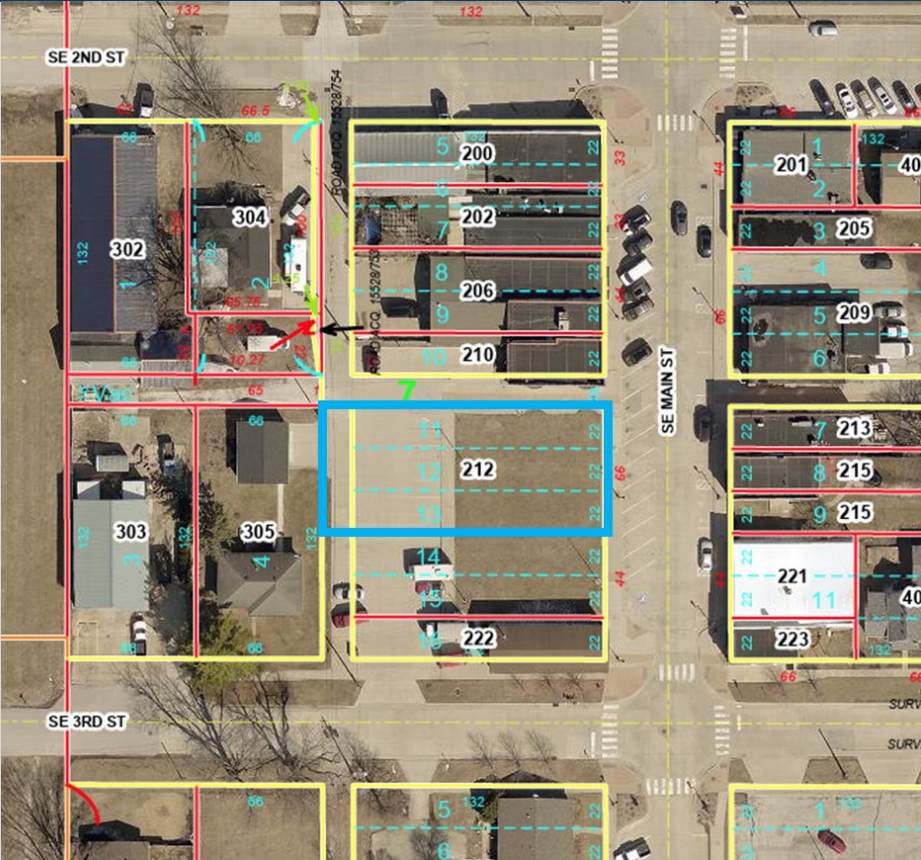
212 SE Main Street

ZONING

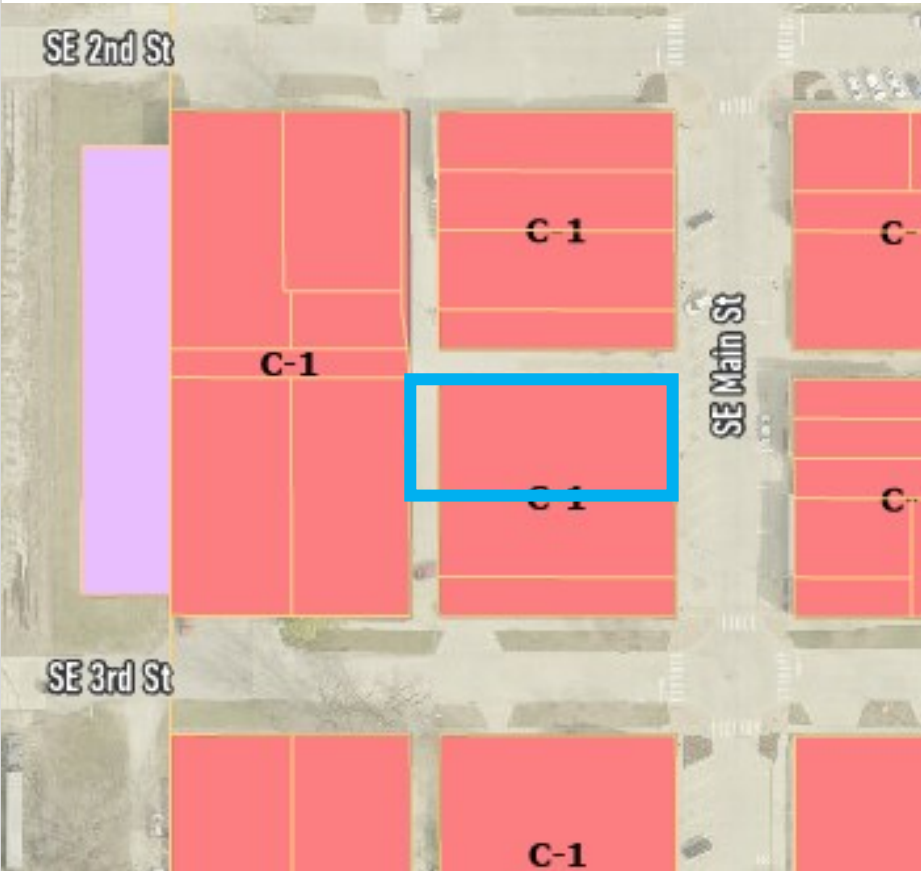
R-4

PLANNER

Evann Martin
emartin@grimesiowa.gov
515-986-4050



Location Map



Zoning Map

Relation to Comprehensive & Neighborhood Plans

LAND USES & ZONING

Location	Existing Land Use	Land Use Plan Designation	Current Zoning
Subject Site	Vacant	Downtown/Governors District	R-4
North	Commercial	Downtown/Governors District	C-1
South	Commercial	Downtown/Governors District	C-1
East	Commercial	Downtown/Governors District	C-1
West	Residential	Downtown/Governors District	C-1

PARKS

A mixed-use building with commercial and multi-family units is proposed to be constructed on the site. Because there are residential units planned, parkland dedication is required. Due to the limited size of the property and small number of proposed units, the developer will provide a fee in lieu of dedicating land to the City. The fee will be used for improvements at Wallace Park.



Future Land Use Map

The proposed mixed-use commercial and multi-family building is permitted within the R-4 zoning district and is consistent with land use and existing downtown character.

Relation to Studies & Legal

STRATEGIC PLANNING

The property is currently owned by the City of Grimes. Through the strategic planning process, the City made it an objective to dispose of the property. The City has entered into a purchase agreement with the applicant, Graystone Companies, LLC, who will then develop the property with the proposed building.

Legal

As part of the rezoning process, a Zoning Change and Development Agreement will be established to outline the required zoning and development standards for the site.

No right-of-way dedication is required.

The final plat was approved to combine the existing three lots into one lot. The plat also incorporated a portion of the existing city-owned alley to the west into the development lot. The portion of alley will be privately owned once the City disposes of the property. Public and private ingress/egress easements are reserved on the plat to preserve the existing access patterns through the property.



Site Layout

STREET ACCESS

The site will be accessed via the existing street parking along SE Main Street or the existing parking lot located on the west side of the site. Alley access is provided at the rear from SE 2nd to SE 3rd Street.

PEDESTRIAN ACCESS

Public sidewalk is available along SE Main and SE 3rd Street and well as along the north side of the site.

STORMWATER

Because this property is located within the oldest part of town and was previously developed, no storm water detention was previously provided and is not required.

Parking Calculation Table

Required	Proposed
1 space per dwelling unit	10 spaces (existing)
8 spaces	

UTILITIES

Water and sanitary service stubs are existing.

LANDSCAPING

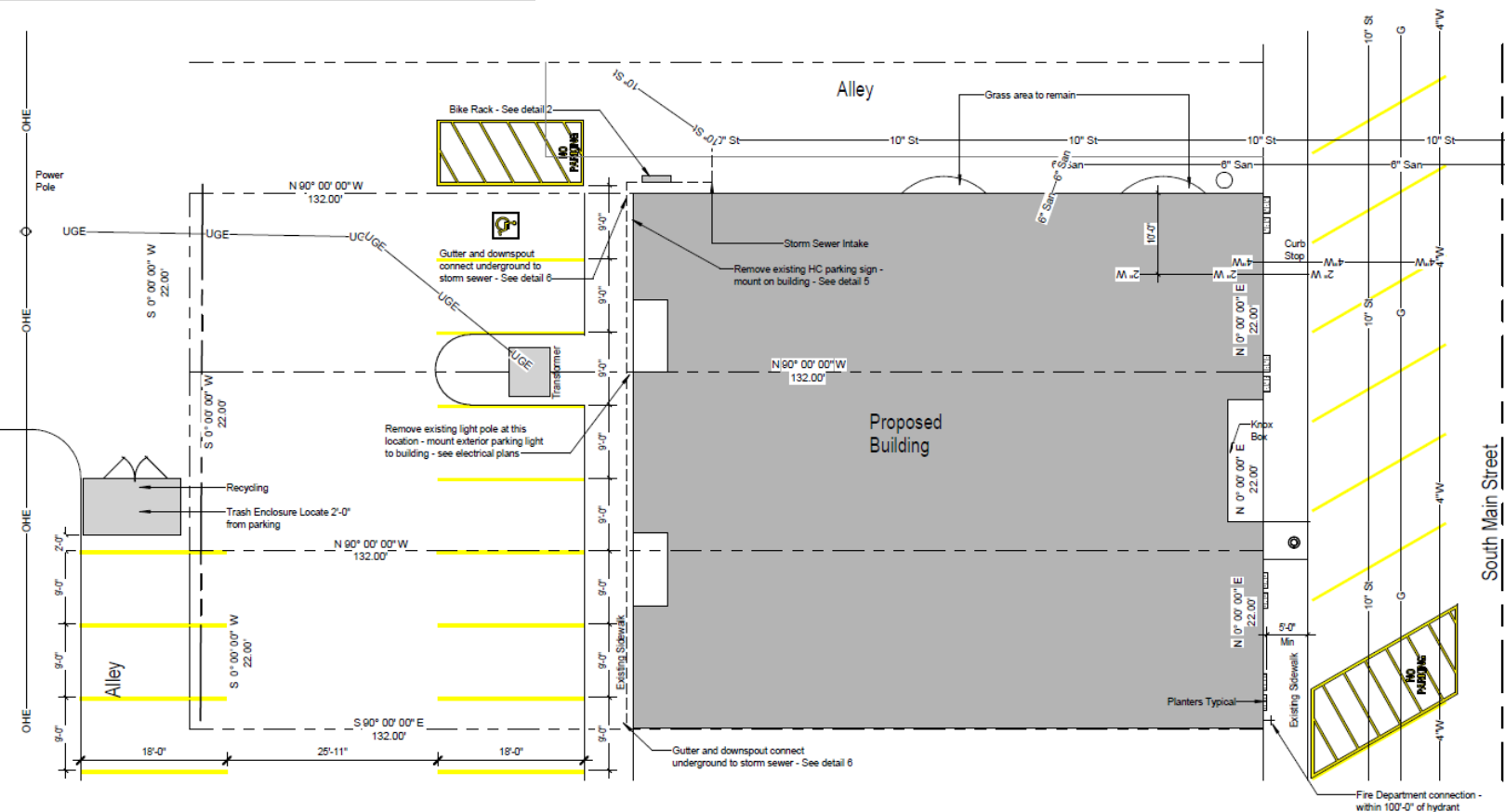
Plantings are required around the transformer and planter boxes in front of the commercial unit(s) along SE Main Street.

BUILDING SETBACKS

Front: 0 feet, maximum 5 feet

Side: 0 feet

Rear: 0 feet or 25 feet when adjoining residential zoning districts



Architecture

BUILDING & ELEVATIONS

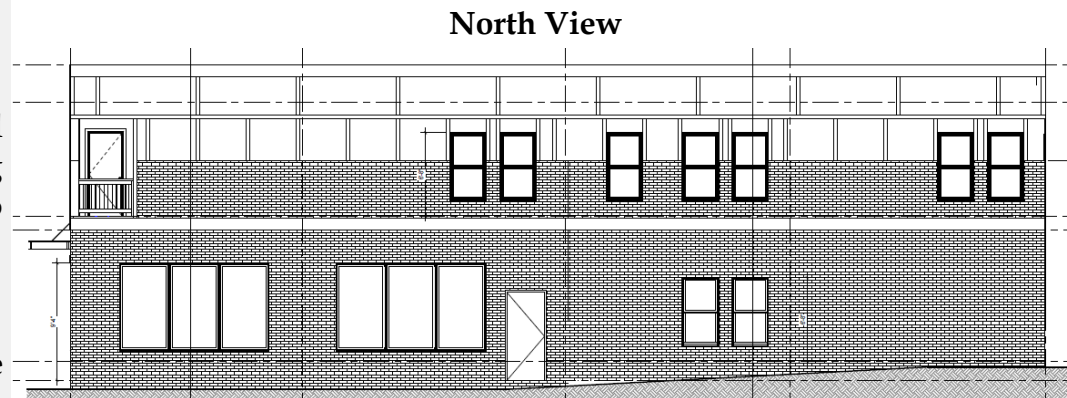
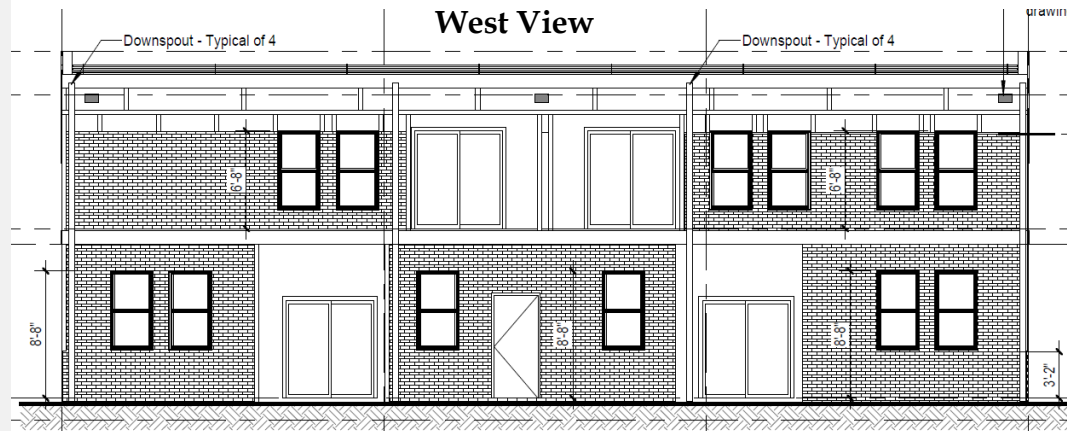
The building will be constructed of brick and board and batten. The front elevation along Main Street will have store fronts with canopies on the ground floor and balconies on the second floor for the dwelling units. Two units will be on the ground floor located along the parking lot. The ground floor units will have ground floor patio space.

DUMPSTER ENCLOSURE

A dumpster enclosure will be provided on the west side of the existing parking lot and will be constructed of brick to match the building.

LIGHTING

Wall lighting will be provided on the east and west elevations along Main Street and the parking lot.



Conclusion

STAFF RECOMMENDATION

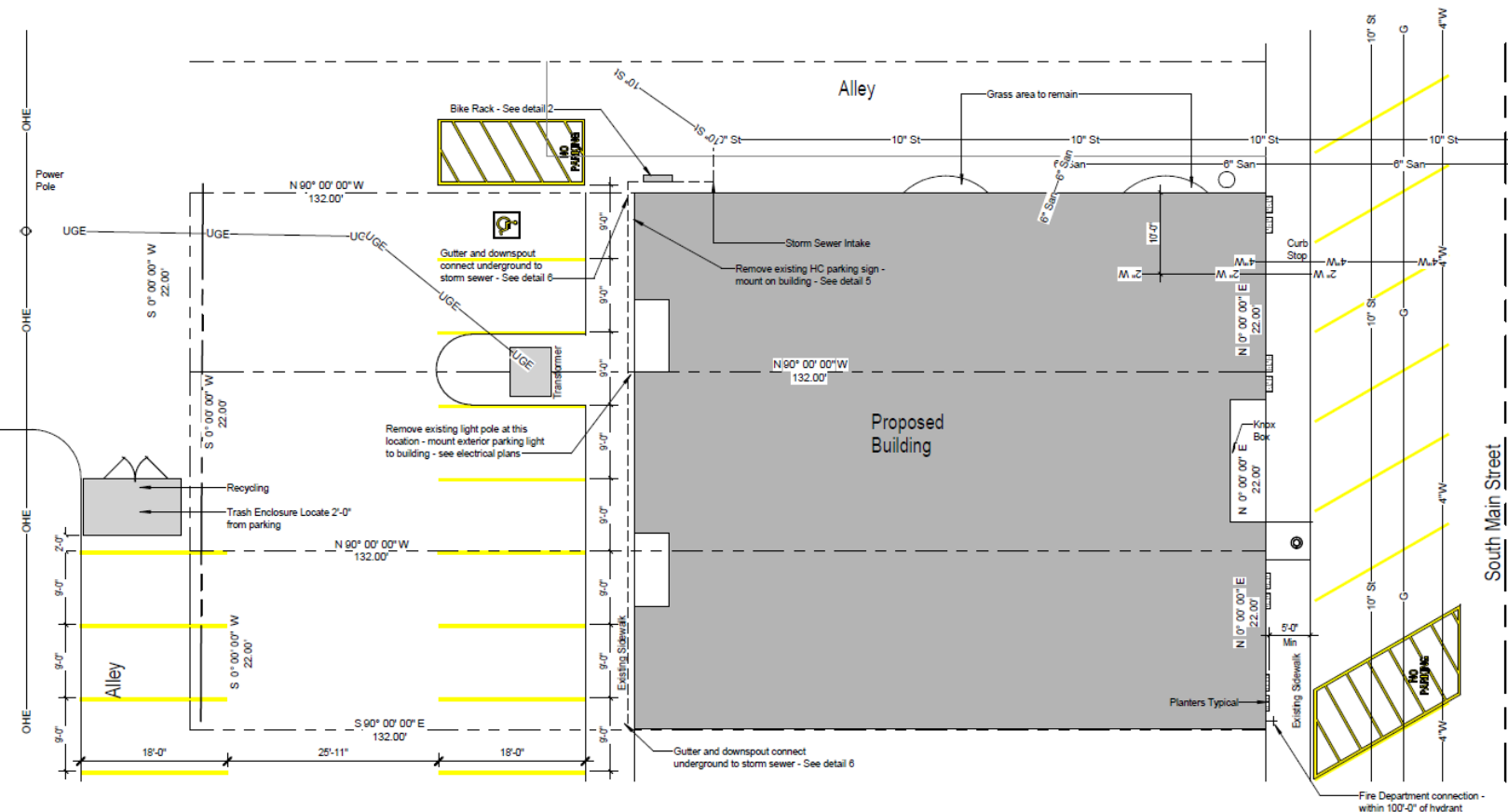
Staff recommends approval of the site plan for 212 SE Main Street.

Conclusion

The proposed building will consist of ground level commercial space along SE Main Street and eight multi-family units, two of which will be on the ground floor.

The building will be constructed of brick and board and batten, which will be similar to the applicant's existing building at 101 SE Main Street.

Much of the site features such as parking, sidewalks, and utilities are existing on the site. A new building, dumpster enclosure, and landscape island for the transformer will be added.





Development Services

410 SE Main St, Suite 102

Grimes, IA 50111

(515)986-4050

www.grimesiowa.gov

~~November 18, 2022~~

~~November 30, 2022~~

~~February 15, 2023~~

~~May 19, 2023~~

~~September 1, 2023~~

~~September 27, 2023~~

~~October 25, 2023~~

~~November 17, 2023~~

~~December 4, 2023~~

Graystone Companies

Attn: Troy Bushnell

101 SE Main Street

Grimes, IA 50111

RE: 212 SE Main St Site Plan

Dear Mr. Bushnell:

The Development Services Department is in receipt of a proposed Site Plan for 212 SE Main Street. Based on the review of the provided submittal materials, staff have the following comments:

General Comments:

- ~~1. This property will need to be rezoned to PUD to allow residential units. The current zoning (C-1) does not allow residential uses. The City can initiate the rezone process. What is the proposed timeline to start this project?~~
- ~~2. Please provide \$2000 site plan fee.~~
- ~~3. Once rezone and development agreement is completed, please add bulk regulations and the site plan checklist cover sheet information on sheet C101. Staff is drafting the zoning change and development agreement and will send over for review. The agreement will list all of the zoning setbacks, etc. These items will need to be added to the site plan sheet. The draft agreement has been provided for review. Please add the zoning district (PUD), setbacks, height, density, parking, open space to C101 as noted below.~~
 - ~~a. Zoning PUD Remove reference to C-1 zoning~~
 - ~~b. Setbacks~~

- i. ~~Front Yard—0 feet, with a maximum setback of 5 feet~~
- ii. ~~Rear Yard—None required, except when adjoining any “R” District, in which case 25 feet~~
- iii. ~~Side Yard—0 feet~~
- c. ~~Maximum Height—50 feet, 4 stories~~
- d. ~~Density—Maximum 8 dwelling units~~
- e. ~~Open Space—None required~~
- f. ~~Parking—8 spaces (1 space per unit)~~

4. ~~City will complete platting work.~~

Site Plan C101:

- 1. ~~Label sanitary service size.~~
- 2. ~~Provide FDC at the southeast corner of the building to be within 100’ of the hydrant. The parking space in front of the FDC will need to be striped as no parking per Section 912.4.2 of the City of Grimes Fire Code.~~
- 3. ~~Label knox box location.~~
- 4. ~~Show roof drain connections to the storm sewer.~~
- 5. ~~The existing ADA sign will need to be relocated. Label removal/relocation details. Update wording on the ADA sign.~~
- 6. ~~Label existing ADA parking space.~~
- 7. ~~The site plan page shows a detail for a bike rack. Where is that proposed to be placed? It cannot be placed within the east or west sidewalks. The north sidewalk could work.~~
- 8. ~~The existing light pole will need to be relocated. Label removal details.~~
- 9. ~~How will trash be handled? Provide enclosure details. A masonry enclosure with metal framed opaque gated is required. Please label the material of the gates. Recycling will also be required for the site. Please provide details for recycling accommodation. Is the finished face of the gates made of steel as well or is that label referring just to the gate framing? Please clarify. How will the trash dumpster and recycling fit within the enclosure? Based on the detail, they both will not fit within the enclosure.~~

10. Will a transformer be required? Show location. Provide a curbed island for the transformer.
11. Label lot dimensions.
12. Show the north alley and grass bump outs on the site plan.
13. Provide underground electric.
14. Provide construction area plan including sidewalk and parking lot closures.
15. Split the water service on the outside of the building to provide a 2" domestic service with a curb stop and 6" fire service. The fire code (referencing NFPA 13) requires a 6" main, however, if calculations are provided demonstrating the 4" main is sufficient, a 4" service can be used. Given the unknown occupant of the first floor, there may not be enough supply. Please provide calculations demonstrating 4" service is sufficient. The 4" service is sufficient.
16. Label the parking spaces on the west side of the parking area and dimensions. Label that the dumpster enclosure is at least 2' from the edge of the parking space. Please label the distance from the parking stall. The current plan does not meet the 2' requirement.
17. Label existing parking space dimensions.
18. Label landscape locations along SE Main St (planters or landscape bed). A minimum 5' wide path on the sidewalk must remain open. Please label the width of the walking path.
19. At the P&Z meeting, the neighboring property owner brought up their concern with the dumpster location close to their property due to smells and proximity to their access to their garage. Is there another location the dumpster could be moved that would still allow the trash haulers access to the dumpster? If not, how can the negative effects of the dumpster enclosure be mitigated? Could a shared dumpster with the property to the south be provided?
20. Please update the property line on the site plan to match the final plat. The plat is provided. Please update the public ingress/egress easement. There was a mistake on the plat. The easement should line up with the drive aisle now. Attached is the revised plat.
21. Label the setback of the dumpster enclosure from the new property line as shown in the final plat. The minimum required setback is 5'.

22. ~~The two southern parking spaces on the site cross the property line which would mean there are two property owners for these parking spaces. Staff will have a conversation with the property owner to the south to see what solutions can be worked out. A shared access easement may be the best solution. If you have any suggestions, we are open to hearing them. Per our previous conversation, please adjust the parking striping to show the parking striping on the property line and adjust the widths of the parking spaces accordingly. A couple of the spaces may need to be 10' wide rather than 9'.~~
23. ~~The parking stalls on the west side of the parking lot need to be at least 9' wide. Please revise. One of the stalls needs to be removed to shift the dumpster enclosure south away from the private driveway to the west.~~
24. ~~Update the water main in SE Main St to 8", not 4".~~

Elevations:

1. ~~Label the proposed materials and percentages.~~
 - a. ~~At least 60% of the area of all four sides combined, minus (windows and doors) is required to be primary material. Brick is considered primary material. The plan currently shows 28% primary material. Please revise to provide 60%. The square footage and percentages for the building materials don't appear to be correct based on the scale for the plans. Please verify/revise.~~
 - b. ~~A minimum 25% of the total primary materials needs to be provided on the north, south, and west elevations.~~
 - c. ~~Trex is not considered a primary material and is does not fit the downtown architectural character. Please provide a different material.~~
2. ~~What material is the vertical siding? Vinyl siding does not fit the downtown character. Please provide an alternate material. Trex is not a siding material. Please revise. Staff recommends continuing the brick or board and batten in the areas where Trex is shown.~~
3. ~~Please remove the windows on the south elevation. When a building is constructed on the south side, the buildings will abut each other. The windows need to be removed now and units adjusted accordingly to meet building code.~~
4. ~~Is lighting proposed on the front of the building? If so, please provide lighting cut sheets and locations.~~

5. Please provide lighting on the back of the building to help provide light for the parking lot. Please provide cut sheet for the west lighting fixtures. **Please provide lighting cut sheets for the building lighting fixtures.**
6. ~~Show downspout locations.~~
7. ~~Roof top units will need to be screened from SE Main St. Please show locations and verify they will be screened.~~
8. ~~Please extend the brick on the corners similar to 101 SE Main St and across the main entry.~~
9. ~~Please verify which elevation is the north and south elevation. I think the labels need to be switched.~~
10. ~~Update the zoning designation to C-1 General Commercial.~~
11. ~~Where will snow be stored?~~
12. ~~Please add a note to the site plan sheet stating that the property owner will be responsible for repairing any damage to the alley or sidewalk due to construction activity.~~
13. ~~Staff has concerns with the layout of the SE dwelling unit. Due to the location of the windows, the kitchen area will be dark which doesn't seem like an appealing unit. Could the unit be changed similar to the unit to the north with the bathroom located near the entrance and kitchen and living space connected? Or combined with the unit to the north?~~
14. ~~The labels for the cardinal directions of the elevations are incorrect. Please revise. The east and west labels are switched. Please revise.~~
15. ~~At P&Z, concern was raised regarding lighting in the alley. Currently no lighting is proposed to be provided on the north side of the building. Upon construction of the building, the alley will become more closed and the existing street lighting will no longer provide light to the alley. To address this issue and P&Z/Council concerns, please add lighting to the north side of the building and label the locations on the building elevation.~~
16. ~~Are any of the parking spaces planned to have reserve parking signage? If so, please label the locations and provide the sign details.~~

Building: These items can be addressed with the building permit.

1. ~~Sheet F102~~
 - a. ~~Provide 1 hour fire separation for the sprinkler riser room for the walls and the ceiling.~~
 - b. ~~Provide an emergency light.~~
 - c. ~~Provide permanent heat for the sprinkler room.~~
 - d. ~~Provide a fire extinguisher in the upstairs hallway corridor.~~
 - e. ~~Provide an exit sign at the egress for the apartments in the hallway.~~
 - f. ~~Provide an emergency light in the stairwell.~~
 - g. ~~We follow the 2020 NEC and 2012 IECC. Please update code ledger.~~
2. ~~Provide header heights to all windows.~~
3. ~~Provide structural engineering on the building.~~
4. ~~Provide Mechanical, electrical, and plumbing plans.~~
5. ~~Provide energy code documents.~~
6. ~~Will this be a type V building please specify.~~
7. ~~Provide a knox box.~~
8. ~~The commercial suites will need emergency lights and exit signs stubbed in during the shell build.~~
9. ~~Do the commercial units need to have secondary entry? It's fine to provide secondary access in the future if needed. Keep in mind the secondary access would only be possible from the alley or somehow to the west through the apartments.~~
10. ~~Please verify where water meter will be installed in the building. Are they going to be located in the sprinkler riser room?~~
11. ~~On sheet A203, none of the lighting or mechanical items are identified on the plans.~~

Please provide a letter addressing all comments on this comment letter and/or state what was modified on the site plan to address said comments.

SITE PLAN SUBMITTAL SCHEDULE:

SUBMITTAL DATE: November 29, 2022
(1 PDF of Site plan with Elevation Plan included)

PLANNING & ZONING: TBD

COUNCIL MEETING: TBD

Please feel free to contact me at emartin@grimesiowa.gov or at (515) 986-4050 if you have any questions or need additional information.

Sincerely,

Evann Martin
Assistant Planner

General Information Drawings	
100	Cover Sheet
Architecture	
A100	Foundation Plan
A102	Grade Level Floor Plan
A103	Upper Level Floor Plan
A104	Roof Plan
A201	Exterior Elevations
A203	Reflected Ceiling Plan
A301	Building Sections
A401	Schedules & Details
C101	Site Plan
F102	Code Analysis

Graystone Mixed Use Building

212 SE Main Street | Grimes, Iowa 50111

GENERAL REQUIREMENTS

- Before final Drawings and Specifications are issued for construction, and they shall be submitted to all governing building agencies to ensure compliance with all applicable local and national codes. In the event, that code discrepancies in Drawings and/or Specifications appear, the Architect shall be notified of such discrepancies in writing by the Contractor or building official and allowed to alter the drawings and specifications to comply with governing codes before construction begins.
 - Upon written receipt of approval from the governing official approved final Drawings and Specifications shall be submitted to the Contractor by the Architect.
 - If code discrepancies are discovered during the construction process, the Architect shall be notified and allowed ample time to remedy said discrepancies.
 - All work performed shall comply with all applicable local, state, and national building codes, ordinances and regulations, and all other authorities having jurisdiction.
 - All contractors, suppliers, and fabricators shall be responsible for the Drawings' content and the supply and design of appropriate materials and work performance.
 - All manufactured articles, materials, and equipment shall be handled, applied, installed, erected, used, cleaned, and conditioned in strict accordance with the manufacturers' requirements.
 - All alternates are at the Owner's option and shall be at the Owner's request, constructed in addition to or in place of the typical construction, as indicated on the Drawings.
- Design Loads:
- Roof live load: 30psf (maximum) dead load: 5psf (10 psf top, 5psf bottom)
 - Floor live load: 100psf (maximum) dead load: 15psf
 - Balconies and Decks: live load 100psf (maximum) dead load 15psf
 - Soil Pressure: 2000 psf (minimum)
- Before the start of construction, verify design loads with governing codes and site conditions. Check with local building agencies for wind, seismic, snow, and other special loading conditions. If discrepancies are discovered, the Architect shall be notified according to Section 1 above.

SITE WORK

- Perform excavation, according to good standard construction practices, to the lines, grades, and elevations indicated on the Drawings.
- Provide constant compaction of the top 8" of sub-grade, fill, and backfill material beneath structures, walks, and pavements to meet the stated soil pressure.
- Provide soil piling to control water as required by governing codes.
- Provide and install ventilation for Radon Gas as required by local building agencies and governing codes.
- Top of foundation elevation is assumed to be 6" above the final grade at the overhead garage door opening. Changes in the foundation wall elevation relative to the final grade will change the foundation drawings, and modifications to the garagehouse entry stile.

CONCRETE

- A. Provide concrete complying with ASTM C94, submit design mix and documentation for approval per ACI 308. Unless otherwise noted, concrete shall have the following 28-day compressive strengths as minimum:
- Concrete footings and foundations: 3,000psi
 - Concrete floor slabs, walls, drives, and patios: 3,500psi
- B. Provide construction joints no panel size does not exceed 200sf.
- C. Provide reinforcement of the size and spacing indicated on Drawings. Reinforcing shall comply with the following minimums:
- Bars: ASTM A605, grade 40, deformed bars
 - Welded Wire Fabric: ASTM A185
- D. Portland cement - ASTM C595 Type I
- E. Admixtures - only per approved design mix
- F. Saw-cut joints as soon as the surface will allow without edges cracking but before the next day after the pour.
- G. Steel rebar all interior floor surfaces.
- H. Detail reinforcing by ACI - manual of standard practice for detailing reinforced concrete structures.
- I. Submit concrete reinforcement shop drawings in accordance with ACI 305 for approval.
- J. Unless noted otherwise, all slabs on grade shall be 4" thick, reinforced with 605 W14W14 Welded Wire Mesh, and placed over 4" minimum compacted sand or gravel fill. Interior slabs shall be placed over 6 mil stabilized polyethylene vapor barrier. Coordinate with radon removal procedures.
- K. Footing sizes shown are listed only for stated soil pressure and consistent compaction. The Contractor shall be responsible for footings complying with the design requirements of specific soil conditions.
- L. Precast concrete lintels shall be installed and reinforced as per manufacturers' specifications. The Architect shall not be responsible for the design of precast concrete lintels.

MASONRY

- Provide standard weight hollow load-bearing Concrete Masonry Units (CMU) complying with ASTM C90, grade N, type I.
- Reinforcement shall comply with the following as minimums:
- Bars: ASTM A605, grade 40, formed bars.
- Wire Joint Reinforcement: ASTM A82, galvanized.
- Provide mortar type "S" following ASTM C270.
- Provide grout following ASTM C913. Minimum compressive strength shall be 3000 psi unless noted otherwise.
- Provide reinforcement in vertical cells or concrete masonry units fully embedded in grout as follows:
- Typical reinforcement shall be one #4 at each corner, at both sides of openings, and a maximum spacing of 48" o.c.
- Reinforce all vertical cells of concrete masonry units supporting the concentrated load beams, structural columns, etc.: #4 CMU reinforce each vertical cell with one #5 and saddle fill with grout.
- Block pockets shall be provided for all beams supported by concrete and/or masonry, unless noted otherwise, and shall comply with the following:
- Minimum of 4" bearing. Height and width as required by the beam. Treated lumber beneath all wood beams. Provide vertical reinforcing.

METALS

- All structural steel shall comply with appropriate ASTM Specifications as follows: ASTM A36, ASTM A53, ASTM A501, ASTM A587, and ASTM A535.
- All steel connections shall be designed according to the AISC Manual of Steel Construction and shall be detailed by a qualified structural steel detailer. Contractor to submit steel shop drawings to the designer or a licensed structural engineer before steel erection.

WOOD AND PLASTICS

- Lumber shall, in addition to complying with governing codes, comply with:
- "Product Use Manual" of the Western Wood Products Association to select and use products included in that manual.
- "Physical Specification and Grade Guide" of the American Plywood Association.
- "Standard Specifications for Grades of California Redwood Lumber" of the Redwood Inspection Bureau for Redwood.
- American Wood Preservers Association standards and recommendations for fire-retardate and preservative pressure treated lumber and plywood.
- Western Red Cedar Lumber Association standards and recommendations for cedar.
- Provide Lumber and materials meeting or exceeding the following standards of quality:
 - Framing Members:
 - Studs: Douglas Fir - Larch, Stud Grade.
 - Headers and Beams: Douglas Fir - Larch, No. 2 and better.
- All headers and beams shall be free from splits, checks, and shakes.
- Sheathing:
 - Roof: 5/8" plywood APA RATED SHEATHING, EXP 1 (with clips)
 - Walls: 3/8" plywood APA RATED SHEATHING, EXP 1
 - Floor: 23/32" plywood APA RATED SHEATHING, EXP 1 (glue and nail)
 - Underlayment: 1/8" Luan underlayment grade (at vinyl only)
 - Proper oriented strand board may be substituted for plywood.
- Rough hardware:
 - Steel items: Comply with ASTM A36, use galvanized steel at exterior locations.
 - Install joint and beam hangers to support the maximum allowable load of joint or beam being supported.
 - Provide "Micro-Lam" (glue-laminated veneer lumber beams manufactured by Truss Joint Corporation) or equal of the dimensions and number indicated on the drawings. Provide exterior grade Micro-Lam for deck framing and other exterior applications. Unless noted otherwise, fasten multiple beams together in strict accordance with manufacturers' recommendations.

- Allowable stresses:
 - Module of elasticity: 2,000,000 psi
 - Flexural (I² depth): 2400 psi
 - Horizontal shear: 385 psi
 - Bearing: 550 psi
- Use exterior grade Micro-Lam in areas subject to moisture.
- Provide wood trusses to sustain the stated loads for the spans, profiles, and arrangements shown on the Drawings. The truss layout is schematic only. Truss manufacture and/or engineer shall be responsible for the design and spacing of all trusses. Contractor to submit truss drawings and/or roof framing drawings to designer for review before construction.
- All roof trusses shall be installed with metal truss seats as specified by the truss manufacturer. Unless noted otherwise, provide:
 - Doubleheader joints and trimmers at all floor openings.
 - Double joints under all partitions parallel to joists.
 - Double 2x12 headers with 1/2" plywood between all door and window openings in 2x4 walls. Triple 2x10 headers with 1/2" plywood between all door and window openings at 2x6 walls.
- One row of 1x3 cross bracing or metal bracing for each @10' of joint span.
 - Stud spacing at all exterior and bearing walls shall be 16" on center minimum.
 - Stud walls shall not exceed the following heights without continuous lateral support perpendicular to the plane of the wall at the stated height or less. Studs shall be continuous between points of lateral support.
- Bearing walls: 2 Non-bearing walls:
 - 2x4 10'-0" x 2x4 14'-0" 2x6 12'-0" b, 2x6 20'-0"

- Unless noted otherwise, rafters, ceiling joists, collar ties, and patins shall be sized and spaced following FHA requirements or governing codes, whichever is more restrictive.
- Star construction shall consist of (3/2x2) stringers, 5/4" or 2x thick tread, and 3/4" thick risers or shall be fabricated by the component manufacturer.
- All wood plates bearing on concrete or masonry shall be pressure treated. At exterior walls, install plates over foam fill soiler.
- Provide 2" nominal pressure-treated lumber over 6 mil stabilized polyethylene beneath full bearing of wood beams bearing on concrete or masonry.
- Provide Simpson Strong Wall Garage Portal System around all overhead doors with a width greater than 8'. Install Garage Portal System per manufacturers recommended guidelines.

THERMAL AND MOISTURE PROTECTION

- Provide thermal building insulation at assemblies adjacent to the exterior or unheated spaces meeting the requirements of governing codes meeting the following minimum requirements, unless noted otherwise:
 - Foundations: 2x extruded polystyrene (R-10) Walls: glass fiber batt (R-19)
 - Floors: glass fiber batt (R-30) Ceilings: glass fiber batt (R-49)
- Install continuous barriers without holes for electrical boxes, lighting fixtures, or heating ductwork.
- Install 6 mil Polyethylene vapor barrier against the interior face of all thermal insulation.
- Waterproof foundation walls at excavated areas from footing to finished grade with two coats of asphalt-based waterproofing compound.
- Roofing shall be 240 lbs. minimum composition shingles installed over 30 lb. roof felt on roof sheathing. Minimum slope, fasteners, underlayment, and exposure according to manufacturers' recommendations.
- Provide flashing and steel metal required to prevent penetration of water through the building's exterior shell. In addition to complying with governing codes, comply with pertinent recommendations in the current edition of "Architectural Steel Metal Manual" published by SHoMA. All non-steel metal flashing shall be hot-dipped galvanized, complying with ASTM A93.
- Provide gutters and downspouts to provide positive roof and site drainage.
- Provide attic and roof ventilation as required by governing codes and as shown on the Drawings. Provide proper soffit and roof vents.
- Skylights shall be selected by the Contractor and approved by the Owner. Install skylights according to the manufacturers' recommendations.
- Install water and ice barrier BlueBoard or equal over roof sheathing at all eaves and valleys. Water & ice barrier to extend 36" past outside face of the exterior wall below and as shown on the roof plan.

DOORS AND WINDOWS

- Exterior doors shall be selected by the Owner.
- House-to-garage doors shall be fire-rated doors approved by governing codes. Face design to be selected by the Owner.
- The Owner shall select interior doors.
- Exterior windows shall be aluminum or vinyl-clad wood windows manufactured by Pella Corp.
- Glazing in all doors and windows shall comply with governing codes.
- Install egress window units following governing codes.
- Door and window sizes indicated, or drawings are as follows: "3'0x6'8" represents a door or window 3'-7" wide x 6'-8" high. Jamb depth to be coordinated by the Contractor.
- The Owner shall select finish hardware. Install hardware following governing codes.

FINISHES

- Gypsum wallboard, unless noted otherwise, shall be provided as follows:
- Exterior walls: One layer 5/8" regular wallboard to interior face.
- Interior walls: One layer 1/2" regular wallboard each face.
- Ceiling: One layer 5/8" regular wallboard.
- Garagehouse common wall: One layer 5/8" type "X" wallboard on each face.
- Baths: Water resistant wallboard at all walls and ceilings surrounding tubs and showers and as required by governing codes. Provide cement board as the substrate for ceramic tile.
- Provide metal corner bead and trim at all locations recommended by the gypsum wallboard manufacturer.
- Tape, float, and sand joints and fasteners of gypsum wallboard with three coats of joint compound as required to obtain a uniformly smooth surface.
- The Owner shall select Finishes.

PLUMBING, MECHANICAL, AND ELECTRICAL

- Plumbing, mechanical, and electrical information and layouts shown on the Drawings are schematic and shall be reviewed by sub-contractors, suppliers, and building officials for compliance with governing codes and good standard construction practices. The Contractor shall notify the Architect of any discrepancies before construction.
- The Owner shall select plumbing, mechanical, and electrical equipment.
- Design and installation of plumbing, mechanical, and electrical equipment shall be the responsibility of the appropriate licensed contractors and sub-contractors. The design shall be submitted for the Owner's review before ordering and installation of equipment.
- The electrical sub-contractor shall select service panels.
- All HVAC equipment shall be individually switched.
- All outdoor, bath, garage, and spa wall receptacles shall be provided with ground fault circuit protection following governing codes.
- Dryer and range hood vents shall be extended to the exterior.
- Provide plumbing units following governing codes. Minimize the number and location for minimal visual impact.
- Install type and the number of smoke detectors following governing codes & UL207. Control water, gas, and electric services following governing codes.

MISCELLANEOUS

- The set of construction drawings is intended for design intent only. Although many jurisdictions will accept these drawings as sufficient for a construction permit, these drawings are not intended and should not be construed as a complete set of construction drawings. These drawings will have to be adapted to meet local zoning and/or site conditions, and additional detailing will need to be completed on-site by the builder.
- Install prefabricated fireplace units as shown on Drawings.
- Fireplace units shall be "Heat-N-Glo" or as approved by the Owner.
- Contractor shall be responsible for proper installation as recommended by the manufacturer and as required by governing codes, including mantel and hearth design and location.
- Hearth shall be of non-combustible material.
- Room sizes shown on the plans indicate room dimensions before installation of gypsum wallboard. Gypsum wall board thickness must be subtracted from room sizes indicated for actual room dimensions and are subject to change.

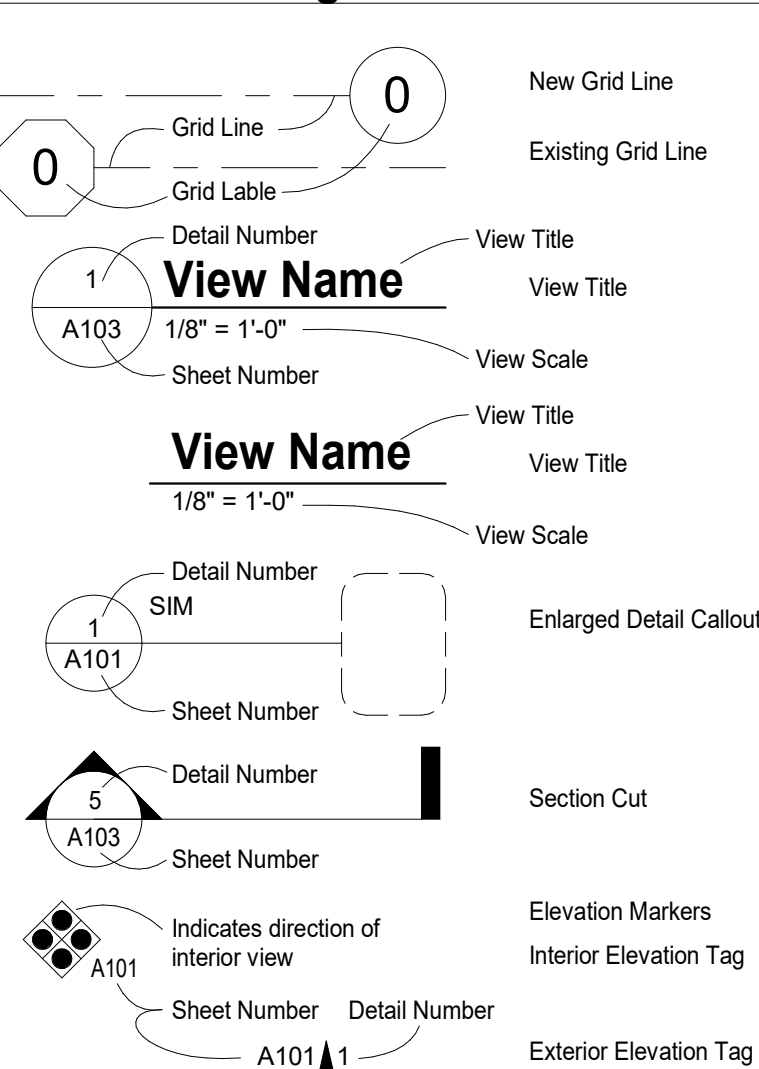
SUBMITTALS

- Submit roof truss and/or rafter layout plan completed by the manufacturer for review before ordering roof trusses and/or roof lumber packages. Allow designer five days for complete review.
- Submit floor truss layouts showing beam locations, joist layout, locations of continuous duct chases, and maximum duct size in each chase. Allow designer five days for complete review.
- Architect will not be responsible for any errors in the roof and/or floor framing without the opportunity to review the roof and/or floor framing layouts, framing layouts, member sizes, and floor/roof penetrations indicated on the drawings are for design intent only. Final layouts shall be the responsibility of the builder.

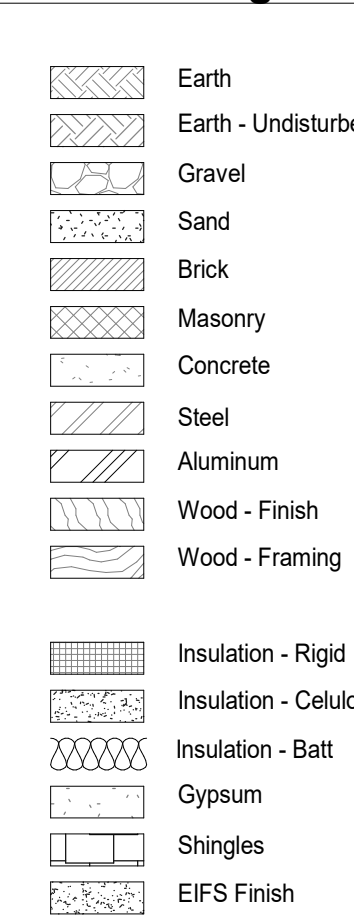
Creative Concepts and their consultants have completed these design documents to the level of detail requested by our client. The level of detail may range from schematic design document(s) mainly conveying programming information to fully detailed engineered documents and specifications. However, the clients intent and expectations are that these documents be used as the basis for design for an all-inclusive completed project based upon industry standards for all disciplines and governing authorities requirements.

The Contractor acknowledges by submission of their bid that they have a thorough understanding of the project and of the Owner/Landlord's & Tenant's expectations for a completed project. The Contractor also acknowledges that the Contractor has thoroughly reviewed these documents and has requested of the Owner, Tenant, Architect, Engineers or others any and all clarifications, and has received clear answers to said clarifications, required to resolve outstanding issues related to the completeness and accuracy of the design documents for estimating and construction purposes. The Contractor further acknowledges that the Contractor shall be responsible for the design and construction, including but not limited to: General Requirements, Concrete, Masonry, Metals, Wood, Plastics, Thermal, Moisture, Openings, Finishes, Fire Suppression, Plumbing, HVAC, Electrical, Communications, Safety, Security, Earthwork, Site, Utilities; for a completed project based upon industry standards for all disciplines and governing authorities requirements. Any and all components not included in this bid are identified on the bid submission as "not included in this contract." The design documents do not represent the means and methods of construction. The Contractor also acknowledges sequencing are means and methods of construction shall be the sole responsibility of the Contractor, and any and all costs associated with the means and methods of construction are included in the base bid.

Annotation Legend



Material Legend



Project Notes

- These documents and the design they represent are the property of the Architect. No changes to these documents either in whole or in part may be made in any way without their prior knowledge and written consent.
- Refer to additional notes and legends on all other documents.
- Refer to civil, geotechnical, environmental, structural, mechanical, electrical, plumbing, fire and life-safety documents for additional information or requirements. Reference to other disciplines is conceptual for purposes of coordination with architectural design only.
- Before commencement of any work, the contractor shall give all notices and obtain all permits. Contractor shall comply with all applicable codes, laws, ordinances, rules, regulations, requirements of governing agencies and authorities, hazardous material application, and disposal requirements, etc.
- These drawings represent the completed project, at a time of substantial completion. The intent of the drawings is to include all items necessary for the proper execution and completion of the work. Unless otherwise noted, they do not represent the means and methods of construction. Sequencing and means and methods of construction shall be the sole responsibility of the general contractor.
- These drawings do not contain information with regard to construction safety procedures. The contractor is solely responsible for all construction safety and shall perform all work in accordance with governing authorities construction safety guidelines.
- Provide complete in place all labor, transportation, material, taxes, fees, permits, licenses, insurance, utilities, inspections, equipment, machinery, supervision, and other items necessary to complete the work in strict compliance with the plans, documents, and specifications prepared by the architect and approved by the owner.
- Verify existing conditions before fabrication and before proceeding with the work, and notify the architect immediately of significant discrepancies which may impact aesthetics, durability, cost, and schedules.
- Do not scale drawings to determine the intended layout or dimensions. If dimensions are in question, the contractor shall be responsible for obtaining clarification before continuing with work. Drawings are intended only as a graphically correct representation of work to be accomplished.
- Remove and replace materials damaged during construction to the satisfaction of the owner. Repair existing public facilities damaged during construction to the satisfaction of the governing authority.
- All work shall be of good quality, and all materials and equipment shall be new and free from defects for one year from the date of substantial completion of work. Any extended warranties obtained from suppliers or subcontractors shall be forwarded to the owner.
- All requirements not followed, including substitutions not properly approved and authorized, in writing, may be considered defective.
- Comply with all weather-related construction requirements. Do not build with or on frozen, saturated, contaminated, or inappropriate substrates or conditions.
- Provide positive drainage of surface water away from and off of all buildings without ponding or water adjacent to or on buildings or pavements.
- By submitting shop drawings, product data and samples, the general contractor and sub-contractor has verified and approved the information contained within. The general contractor's review and approval shall be shown on each submittal prior to the submission to the architect.
- Sprinkler system design and layout drawings, main lines and branches will be provided and installed by the building owner. Drops to ceiling penetration, heads and accessories provided by contractor.



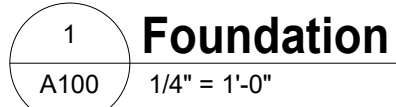
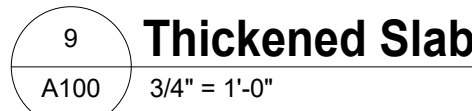
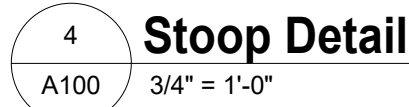
I hereby certify that the portion of this technical submission described below was prepared by me or under my direct supervision and responsible charge. I am a duly-licensed architect under the laws of the State of Iowa.

Matthew J. Palan
October 22, 2022

Signed
Sheets covered by this seal: 100, A100, A102, A103, A104, A201, A203, A301, A401, C101, F102

Registration Expires: June 30, 2021

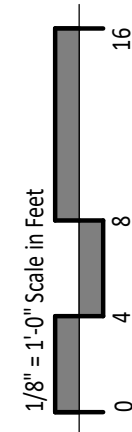
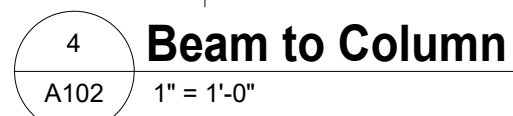
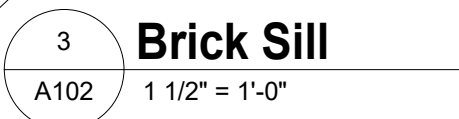
#	Date	Description	For Construction						
1	10/22/22								
		12/4/2023 4:47:59 PM							
		2208B							
		PROJECT NUMBER							
		TITLE							
		Cover Sheet							



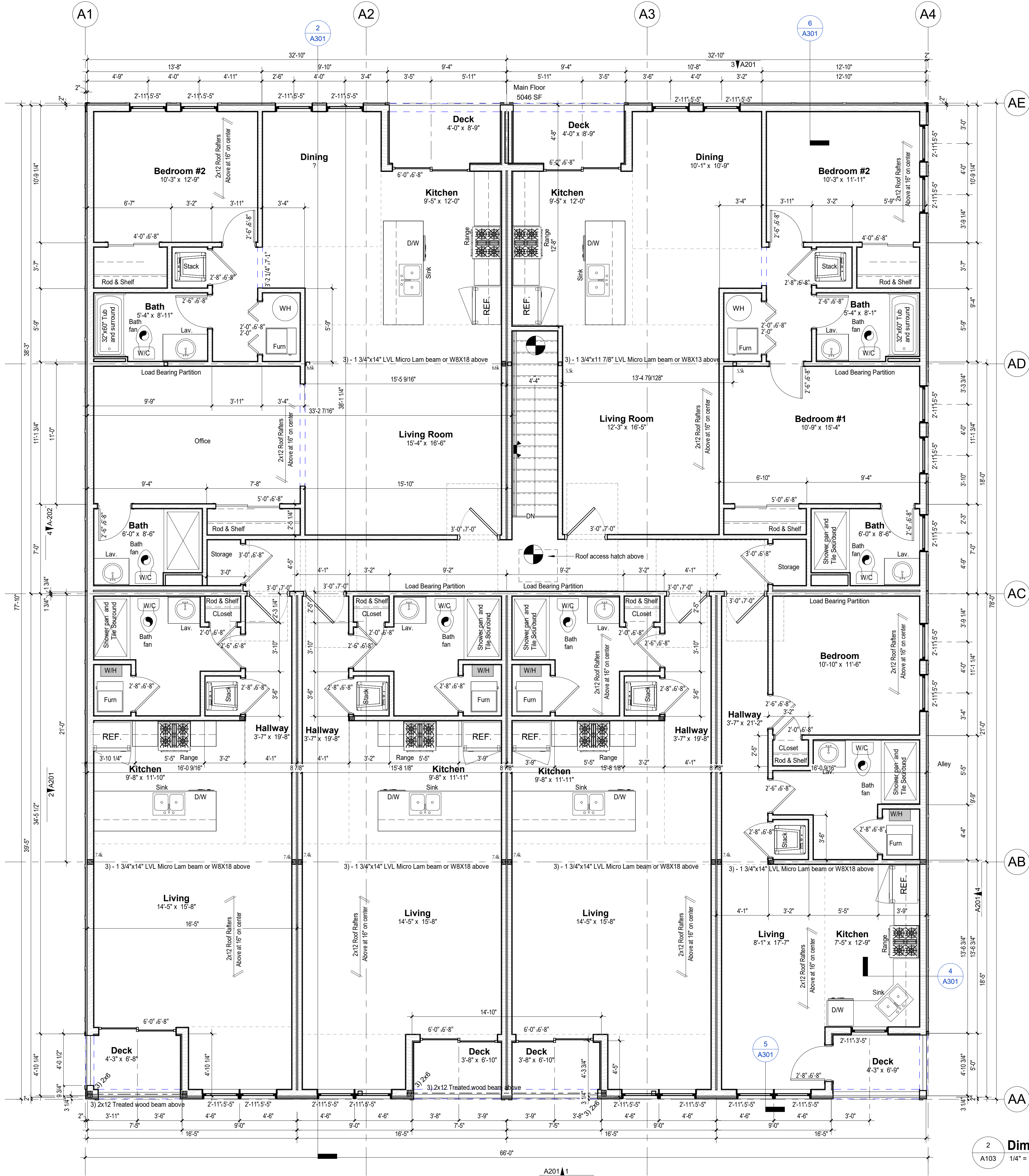
- Control Joints**
 1 1/2" = 1'-0"

A102

1. Prior to installing any new work clean and prep existing surfaces to receive new materials as recommended by manufacturer or supplier. Inspect and remove any deteriorated material to meet standard work practices.
2. Dimensions are to face of existing material, the face of new studs or centerline of the structure unless otherwise specified.
3. All doors, windows, fixtures, and equipment shown are provided for coordination purposes only. The layout is considered conceptual. Refer to civil, mechanical, electrical, plumbing, fire, and life safety, etc. for specific design information.
4. Provide adequate wood blocking for millwork, fixtures, equipment, plumbing, etc. as shown. This includes blocking for panels, roof access ladder, future or by owner items, etc.
5. Provide positive drainage of surface water away from building without ponding of water adjacent to the building or on adjacent elements.
6. Contractor to coordinate all above ceiling attic work lighting, ductwork, or other systems to ensure interference conditions are avoided.
7. Refer to verticality and horizontal dimensions and existing conditions concerning the extent of interior demolition provided by the building owner prior commencement of this project. Notify the architect immediately of significant conditions which may impact aesthetics, durability, cost, and schedules.



This drawing is provided as an instrument of service by the Architect and is intended for use on this project only. Any reproduction, use, or disclosure of information contained herein without the prior written consent of the Architect is strictly prohibited. © Copyright 2017 by Creative Concepts Architecture, P.C.



2
A103
1/4" = 1'-0"

Dimension Plan - Upper Level



1/8" = 1'-0" Scale in Feet

0 4 8 16

#	Date	Description
3	07/09/23	Revision 2
2	04/10/23	Revision 1
1	10/22/22	For Construction

PROJECT NUMBER:
2208B

TITLE:
Upper Level
Floor Plan

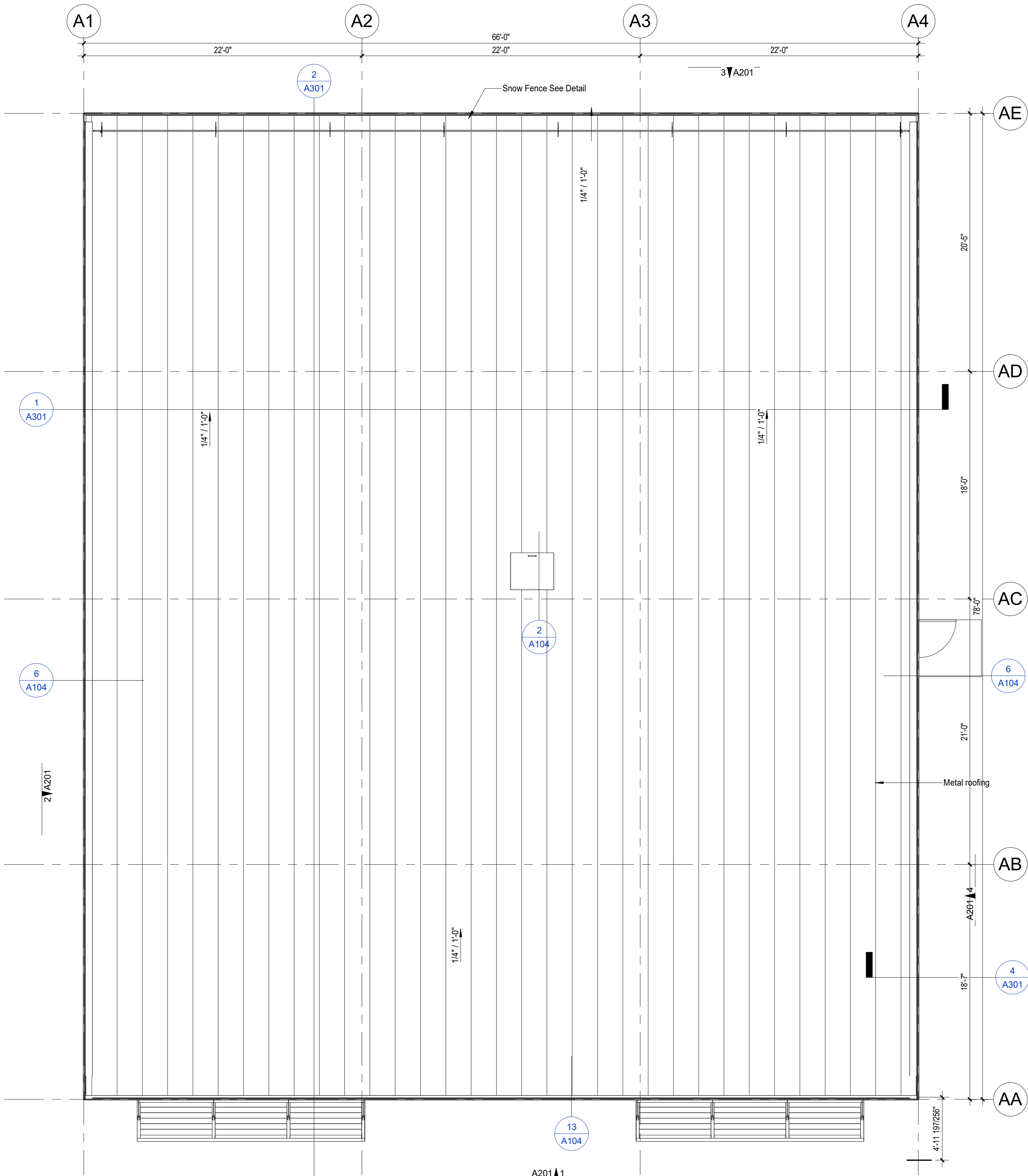
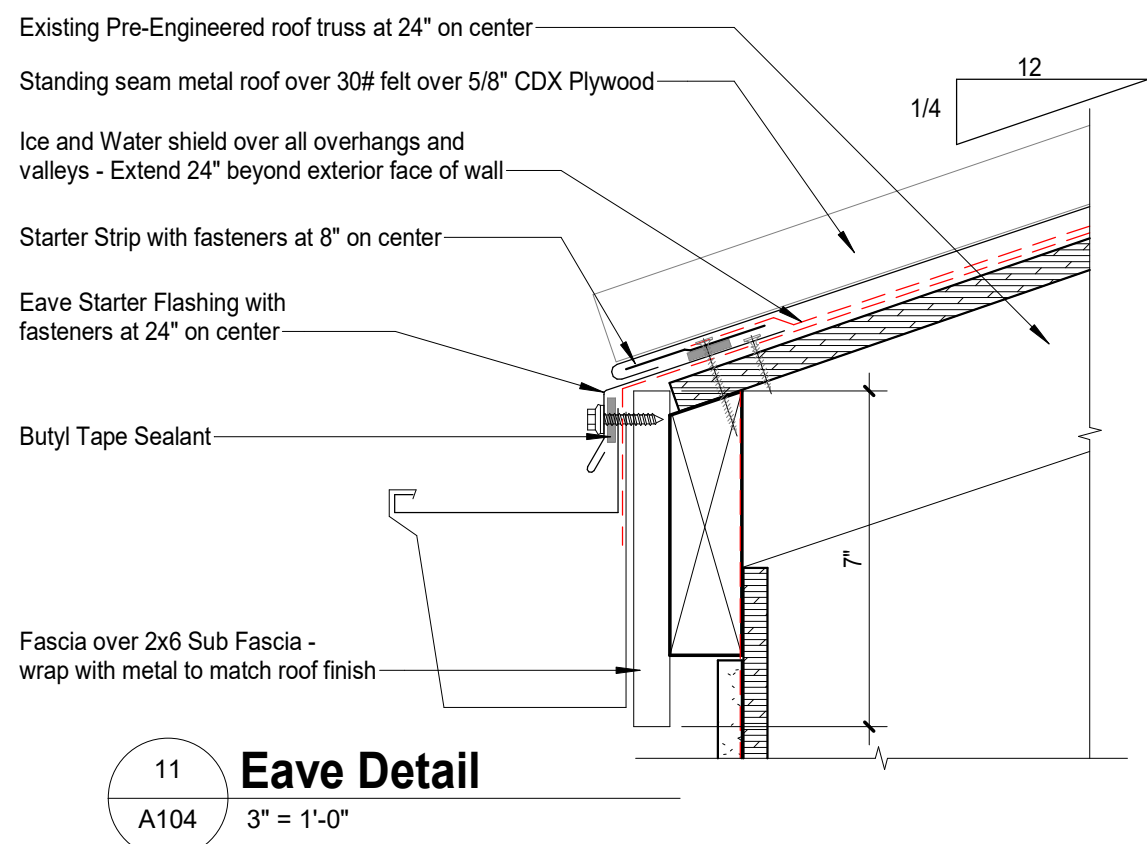
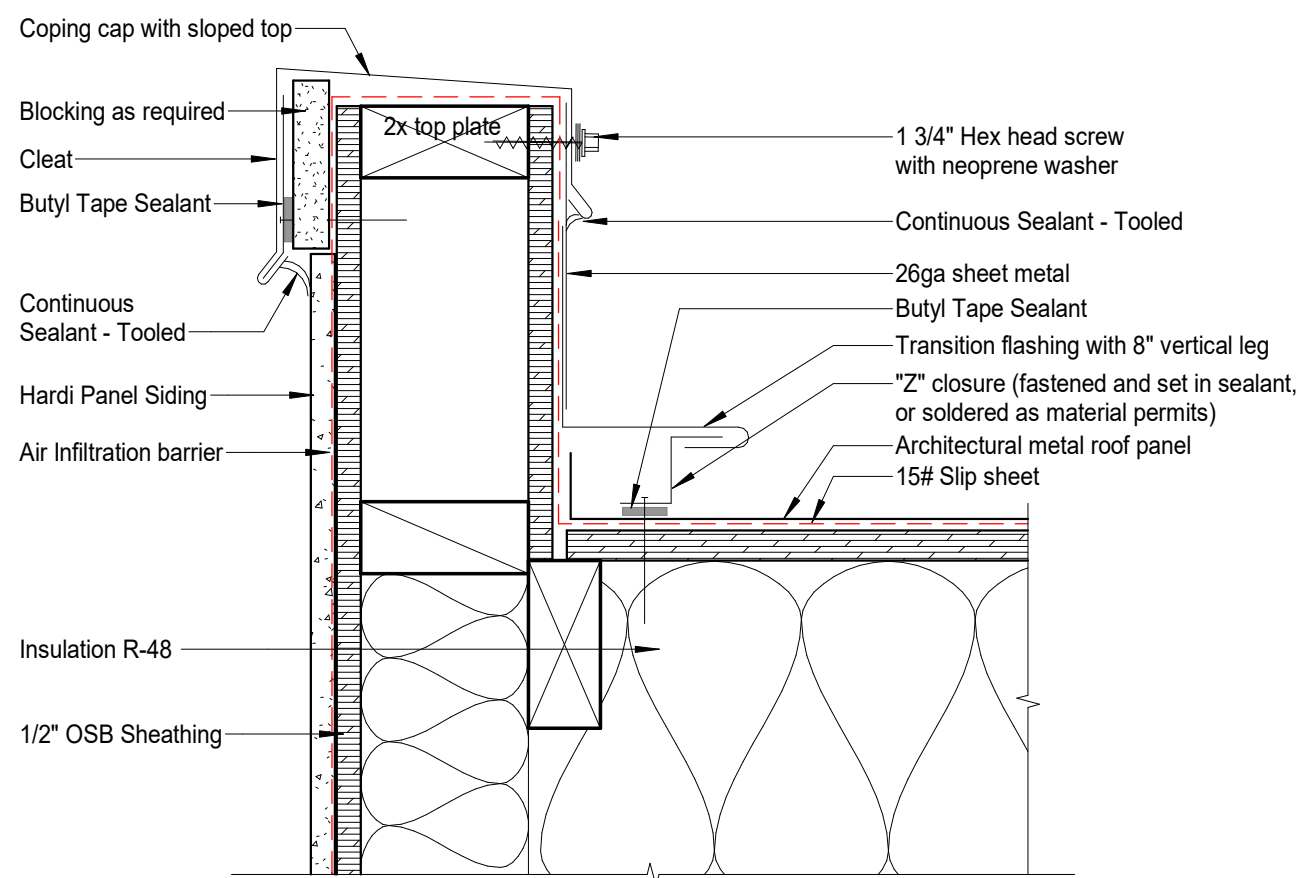
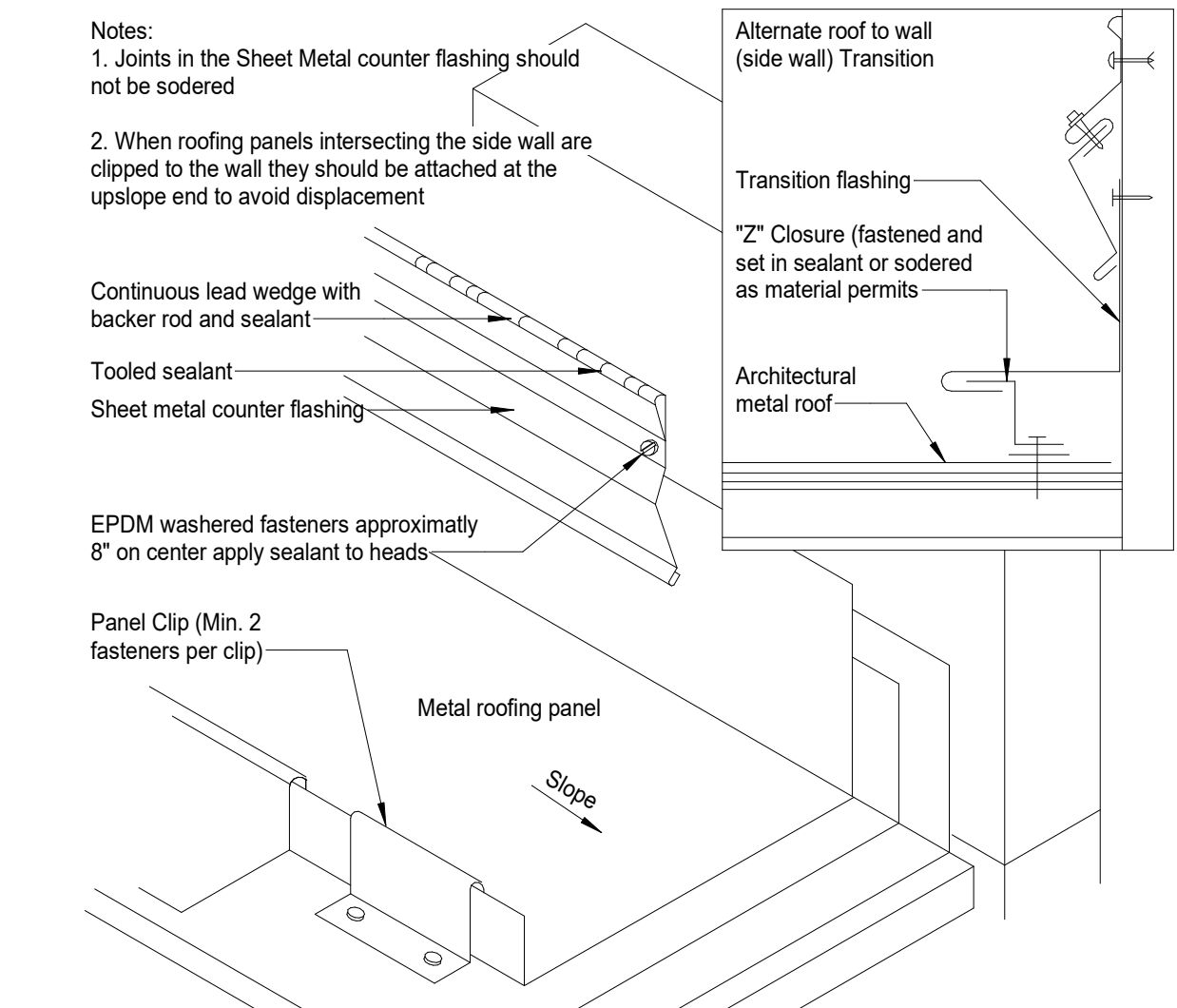
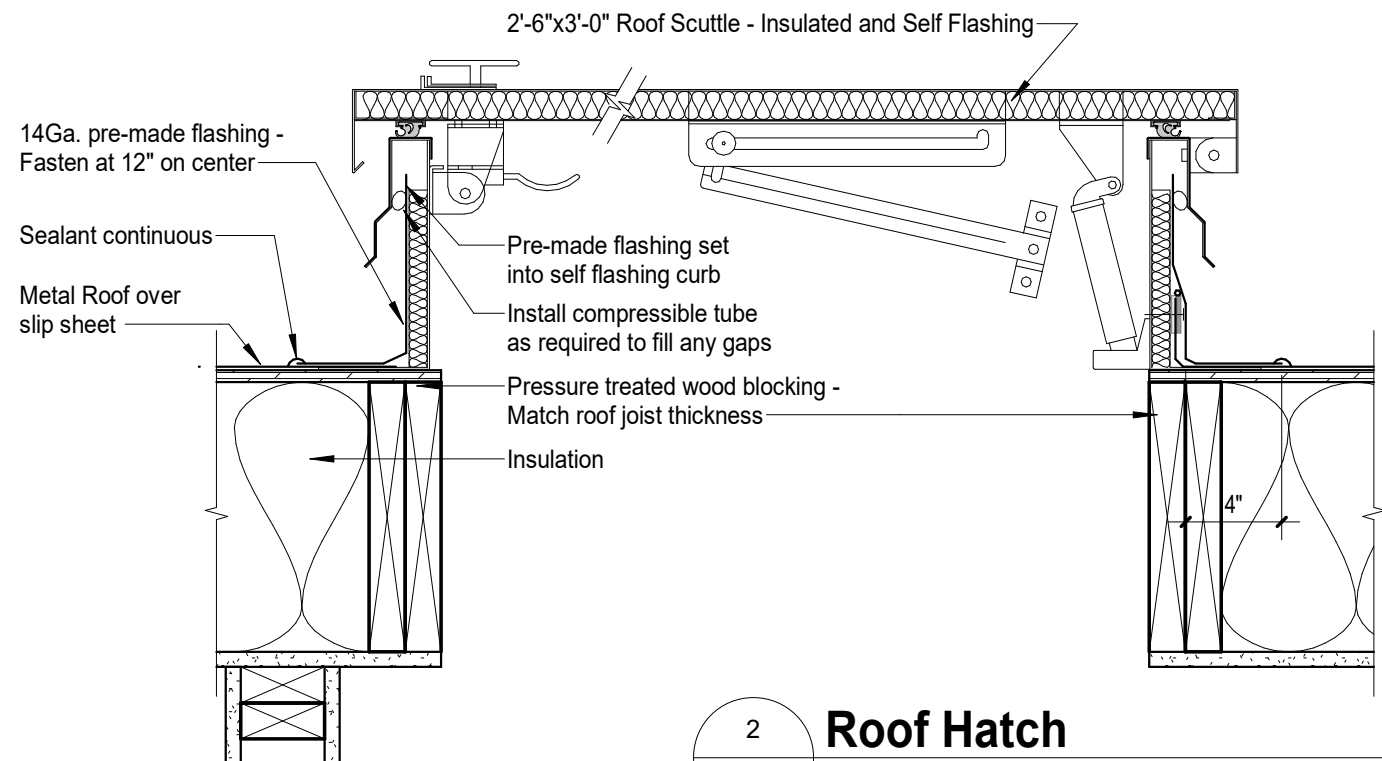
SHEET:

A103

Graystone
Mixed Use Building

212 SE Main Street | Grimes, Iowa 50111

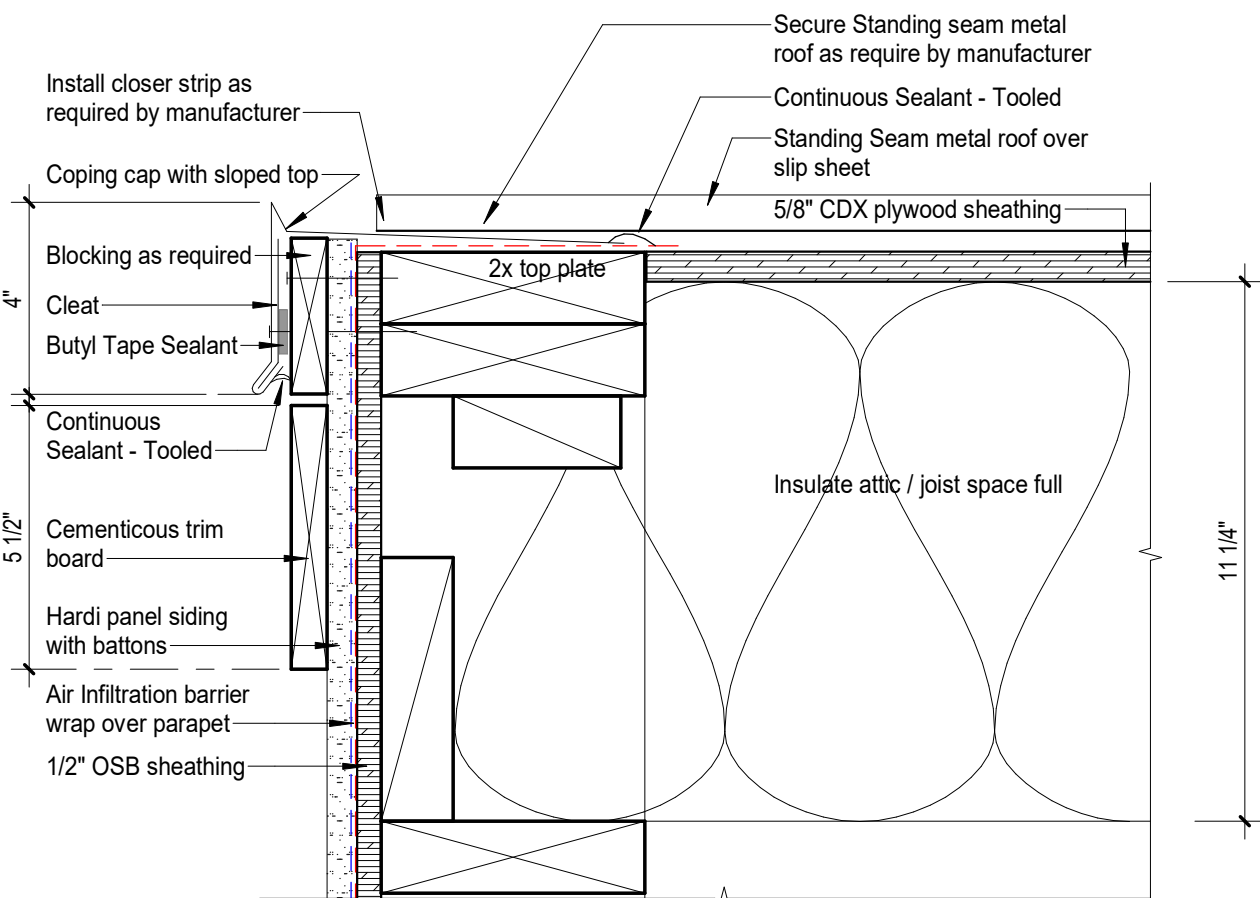
This drawing is provided as an instrument of service by the Architect and is intended for use on this project only. Any reproduction, use, or disclosure of information contained herein without the prior written consent of the Architect is strictly prohibited. © Copyright 2017 by Creative Concepts Architecture, P.C.



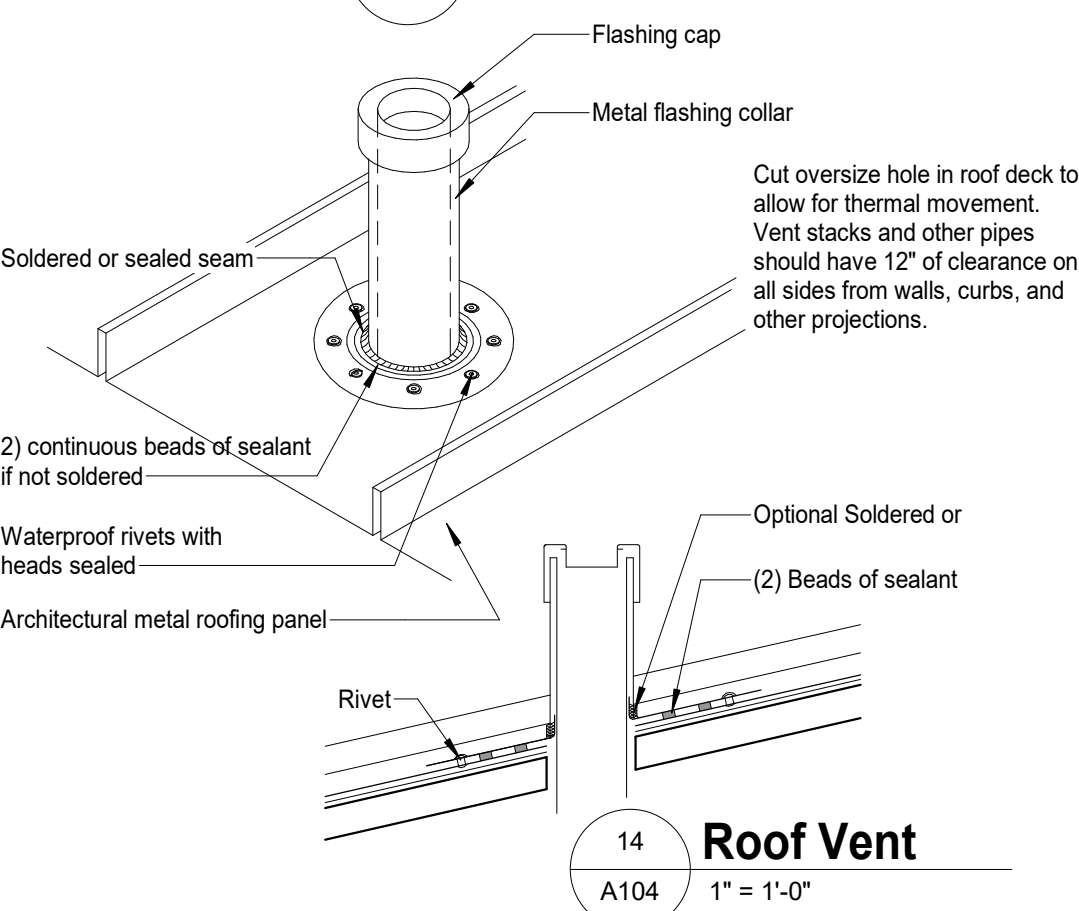
1
A104
Roof Plan
3/16" = 1'-0"

Roof Notes

- Refer to additional notes and requirements on all other documents and other disciplines documents.
- Failure to identify a requirement does not give anyone the right to violate any codes, governing authority, minimum quality or quantity, industry standards, manufacturer recommendations, etc.
- All mechanical, electrical and plumbing equipment shown on this sheet is considered conceptual and provided for coordination purposes only. Refer to mechanical and electrical documents for specific design information. Refer to structural drawings for roof opening structural framing.
- All roof penetrations for minor roof vents and similar items may not be indicated on the roof plan: however, all roof flashing work shall be provided by the roofing subcontractor so as to obtain full roofing warranties. Refer to all other construction documents for additional roof penetrations requiring roof flashing work. It should be the responsibility of the roof sub-contractor to provide all necessary details and systems to accommodate the expansion/contraction of the building and building components for a long-lasting roof.
- Contractor shall keep roof clean of all debris during all construction work.
- Design of roof drainage systems shall comply with the Int'l Plumbing Code. (IBC: 2015 Sec. 1503.4) Final detailed design of roof drainage systems to be by plumbing consultant or design-build plumbing subcontractor.
- Over-sized roof drains, gutters and/or downspouts should be provided to eliminate any overflow or backup.
- A cricket or saddle shall be installed on the ridge side of any penetration greater than 30" wide as measured perpendicular to the slope. (IBC: 2015 Sec. 1503.6)
- All roof slopes, including flattened roof areas to obtain positive drainage, to be integrated into underlying roof support design. Provide tapered rigid insulation to maintain minimum 1/4" per foot slope at all flattened roof areas to ensure positive drainage all the way to roof drain from all penetrations and changes in roof slopes.
- Provide concrete splash blocks at all downspout locations.
- Roof ventilation intake & exhaust vents shall be provided in each & all enclosed attics &/or rafter spaces to create cross ventilation in accordance with codes & the manufactures installation instructions. (IBC 2015 sec. 1203.2, 1503.5)
- Insulate and seal to ensure adequate air infiltration barrier around all exterior penetrations to prevent water and sprinkler pipe freezing.
- Crawl spaces shall be provided with a minimum of one access opening not less than 18"x24". (IBC: 2015 Sec. 1209.1)
- An opening of not less than 20"x30" shall be provided to any attic area having a clear height of over 30". A 30" minimum clear headroom in the attic space shall be provided at or above the access opening. (IBC: 2015 Sec. 1209.2)
- Access to Mechanical appliances installed in underfloor areas, in attic spaces and on roofs or elevated structures shall be in accordance with the International Mechanical Code. (IBC: 2015 Sec. 1209.3)
- Roof trusses designed and-built by truss manufacturer.
- Pitched (slope >2:12) roof - Self-adhering ice membrane underlayment required from eave's edge to a point at least 24" inside the exterior wall line of the building. (IBC: 2015 Sec. 1507.2.8.2)
- Provide roof snow guards/spikes above all entry/exit points to the building.
- Not less than two roof drains shall be installed in roof areas 10,000 sf or less, and not less than four roof drains shall be installed in roofs over 10,000 sf in the area. (IPC: 2018 sec. 1110.4)
- Secondary (emergency) roof drains, or scuppers shall be provided where the roof perimeter construction extends above the roof in such a manner that water will be entrapped if the primary drains allow buildup for any reason. (IPC 2018 sec. 1106.5; IBC 2018 sec. 1502.2)
- Roof access & guards
 - Where equipment requiring access is installed on roofs at a height exceeding 16', permanent access (ladder) is required. (IMC 2018 sec. 306.5) See detail &/or access notes for additional requirements.
 - In buildings without an occupied roof, access to the roof shall be permitted to be a roof hatch or door not less than 16' sf in the area & have a minimum dimension of 2'. (IBC: 2018 sec. 1011.12.2 ex.; 2018 1011.12 ex.)
- Where the roof hatch opening or roof equipment is located within 10' of the roof edge, such roof access or roof edge shall be protected by guards. Guards to be 42" above walking surface & prevent the passage of a sphere 21" in diameter. (IBC: 2018 sec. 1011.13)
- Provide roof snow guards/spikes above all entry/exit points to the building.
- Provide manufactured roof-protected gas piping and conduit supports as required. Paint obstacles "yellow" at walkway pad crossings only.
- Flat (low slope <2:12) membrane roof:
 - Roof membrane to extend up and over top of any parapet walls and drape over the front of wall 3". The membrane to extend up vertically under finish material 12".
 - Provide walkway pads on all membrane roofing from the roof access point(s) to each end of the building.



13
A104
Roof Edge Detail
3" = 1'-0"



14
A104
Roof Vent
1" = 1'-0"



2/8" = 1'-0" Scale in Feet

Description	Date	#
For Construction	10/22/22	1
PROJECT NUMBER	12/4/2023 4:48:05 PM	
2208B		
TITLE		
Roof Plan		
SHEET		

This drawing is provided as an instrument of service by the Architect and is intended for use on this project only. Any reproduction, use, or disclosure of information contained herein without the prior written consent of the Architect is strictly prohibited. © Copyright 2017 by Creative Concepts Architecture, PLLC.

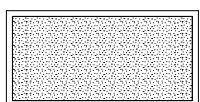


This drawing is provided as an instrument of service by the Architect and is intended for use on this project only. Any reproduction, use, or disclosure of information contained herein without the prior written consent of the Architect is strictly prohibited. © Copyright 2017 by Creative Concepts Architecture, PLLC.

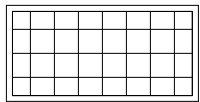
Ceiling Notes

1. Refer to additional notes and requirements on all other documents and other disciplines documents.
2. Refer to mechanical, electrical, plumbing, and fire protection (if applicable) drawings for ductwork, devices, equipment, & fixtures not shown on the reflected ceiling plans. Coordinate location of these items with those shown. Info shown here is for reference only, see other consultant & contractor drawings.
3. Coordinate location of all lights switches and thermostats w/owner before construction.
4. Provide hold down clips for all acoustical ceiling tiles in vestibules, typical.
5. Ceiling grid to be centered each way within rooms and areas shown on the reflected ceiling plan unless noted otherwise
6. All electrical, mechanical, plumbing and fire protection devices are to be centered within ceiling panels unless noted otherwise
7. In rooms and areas scheduled to have exposed structure, all wall materials, and finishes to extend to the underside of the roof or floor deck, unless noted otherwise. Paint all exposed structure, deck, ductwork, conduit, etc. In areas noted to be open to structure unless noted otherwise. Painting of exposed structure to be done after all utilities are installed.
8. Cement board and gypsum board ceilings to be installed on structure above, unless noted otherwise
9. Wall gypsum board shall extend 6" minimum above highest adjacent ceiling at partitions not identified to be full-height. Brace top of the wall to the structure above with like framing at 48" on center each way.
10. Gypsum board vertical returns on soffits and bulkheads to extend 6" minimum above highest adjacent ceiling height, unless noted otherwise
11. Refer to mechanical drawings & project manual for required locations of access panels in gypsum board or cement board ceilings not shown on the reflected ceiling plans. Coordinate panel location with the architect.
12. Paint all exposed steel, conduit, ductwork, piping, etc. In rooms and areas noted or scheduled to received painted finishes.
13. Provide support wire above the ceiling at 2'-0" on center on ceiling grid members around all ceiling mounted items and locations noted on the drawings.
14. Provide escutcheons at all ceiling penetrations, unless noted otherwise.
15. Hold vertical gypsum board and cement board 1/2" off structure above.
16. See typical wall types for the top of wall construction.
17. All mechanical diffuser shall be painted by manufacturer to match adjacent ceiling unless noted otherwise.
18. Concealed sprinkler head covers shall be painted by manufacturer to match adjacent soffit / act unless noted otherwise.

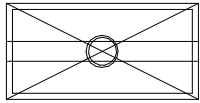
LIGHTING SYMBOL LEGEND



2x4 Fluorescent troffer with prismatic lens, electronic ballast and T8 lamps



2x4 Fluorescent troffer with parabolic lens, electronic ballast and T8 lamps



2x4 LED Fixture with prismatic lens



1x4 Fluorescent surface mounted fixture with prismatic lens, electronic ballast and T8 lamps



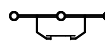
Pendant Fixture



Recessed can light



Directional mini can light recessed



Wall mounted vanity light

The intent of this plan is for LAYOUT purposes ONLY. Building codes shall govern materials and installation guidelines. All lights to be of the highest energy efficiency.

MECHANICAL SYMBOL LEGEND



Exhaust Fan



Ceiling Diffuser



Linear Return Air



Linear Supply Air

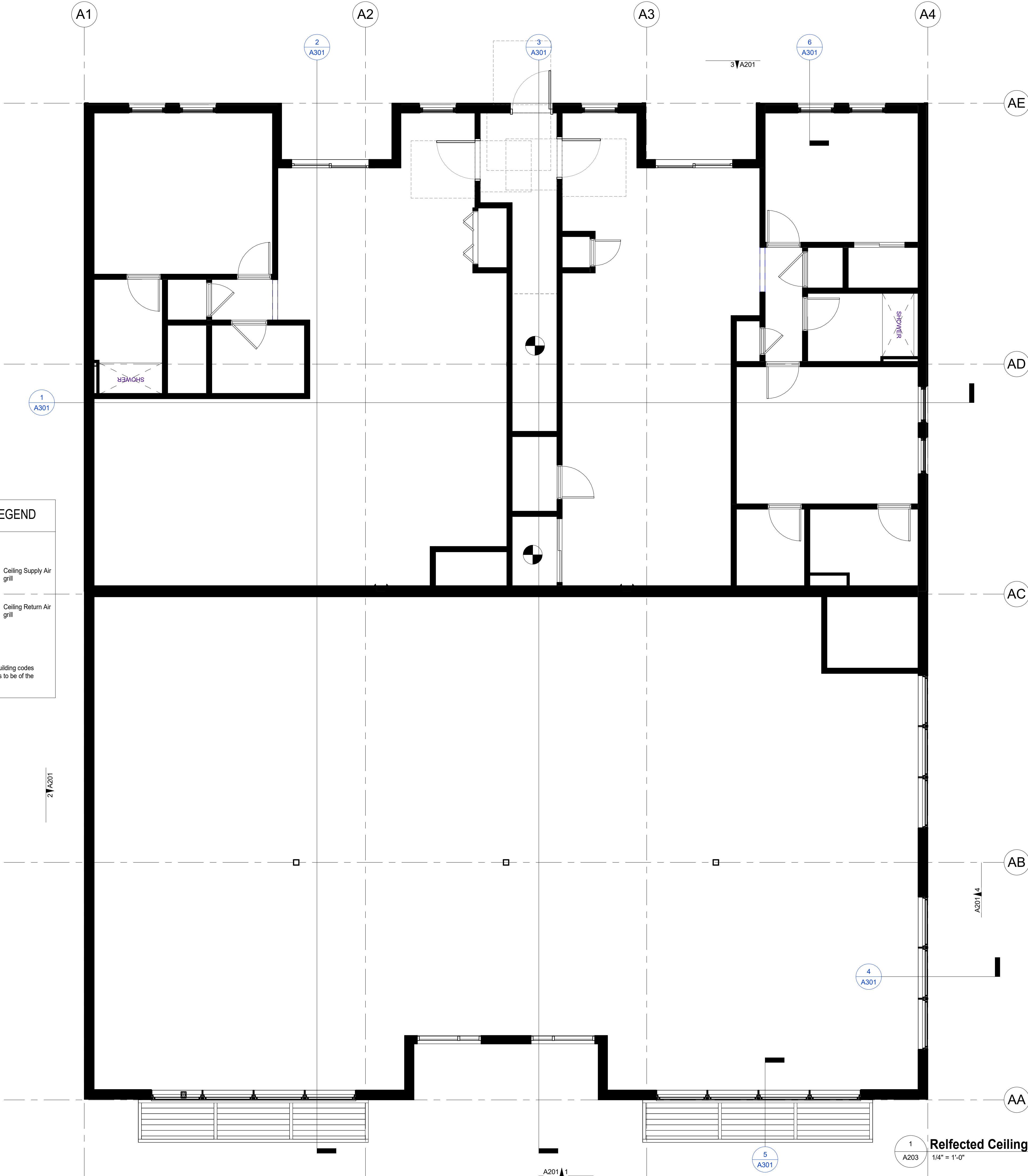


Ceiling Supply Air grill



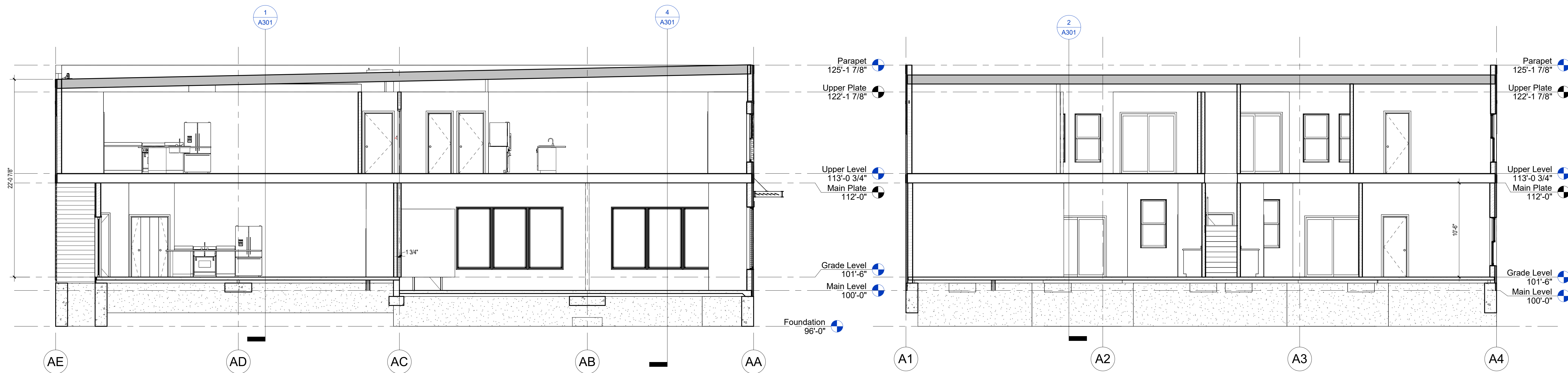
Ceiling Return Air grill

The intent of this plan is for LAYOUT purposes ONLY. Building codes shall govern materials and installation guidelines. All lights to be of the highest energy efficiency.



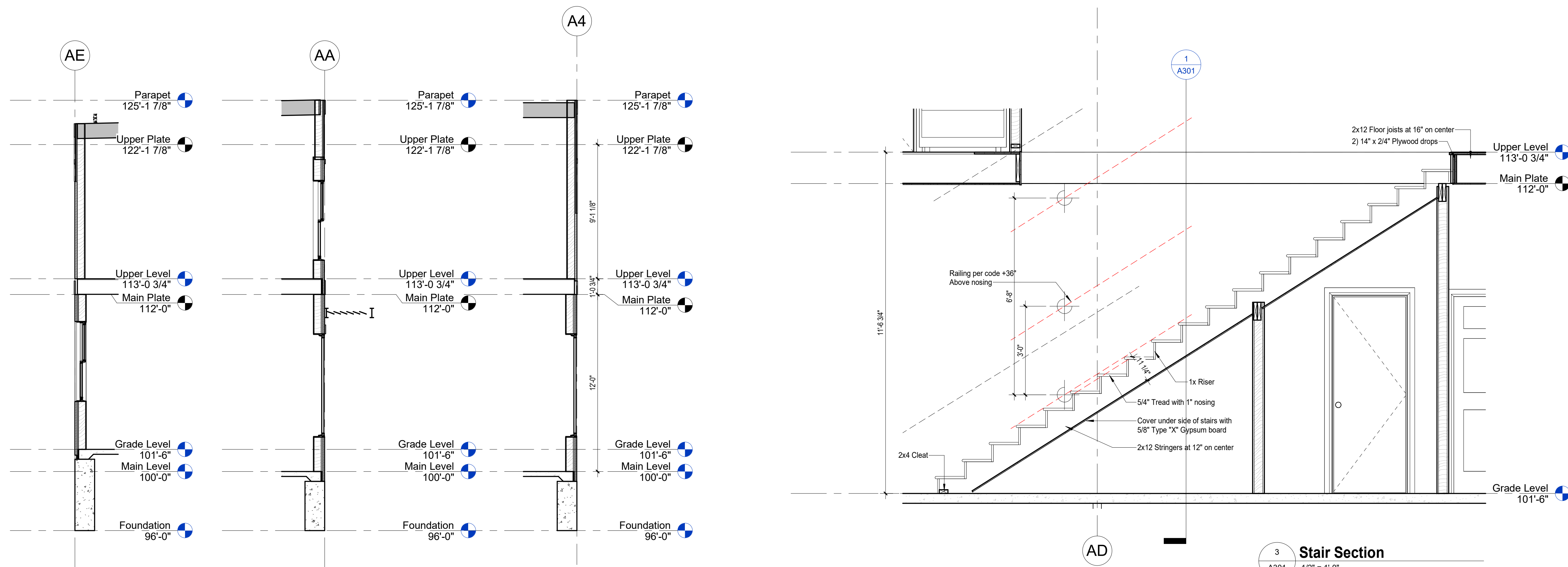
Reflected Ceiling Plan

#	Date	Description
1	10/22/22	For Construction
12/4/2023 4:48:10 PM		
PROJECT NUMBER		
2208B		
TITLE		
Reflected Ceiling Plan		
SHEET		



2 Building Section Fron - Back
A301 $3/16" = 1'-0"$

1 Building Section - Cross
A301 3/16" = 1'-0"



3 Stair Section
A301 1/2" = 1'-0"

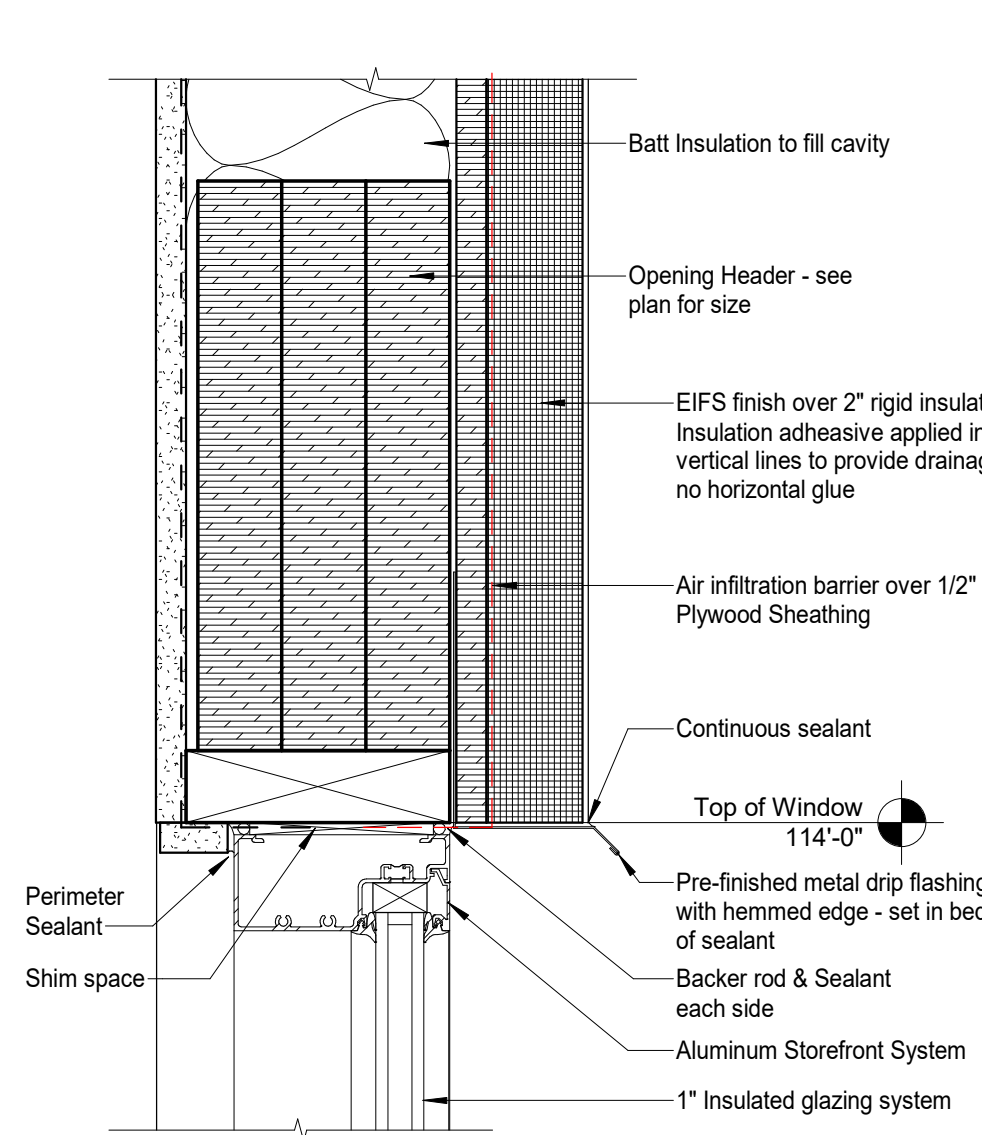
6 Wall Section - Back
A301 1/4" = 1'-0"

5 Wall Section - Front
A301 1/4" = 1'-0"

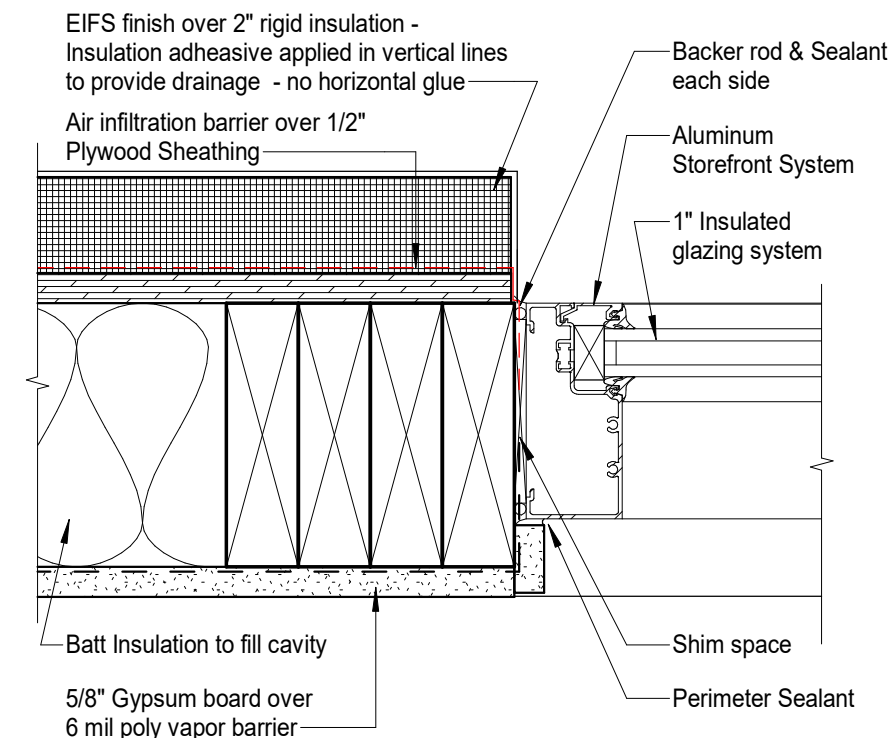
4 Wall Section
A301 1/4" = 1'-0"

This drawing is provided as an instrument of service by the Architect and is intended for use on this project only. Any reproduction, use, or disclosure of information contained herein without the prior written consent of the Architect is strictly prohibited. (C) Copyright 2017 by Creative Concepts Architecture P.L.C.

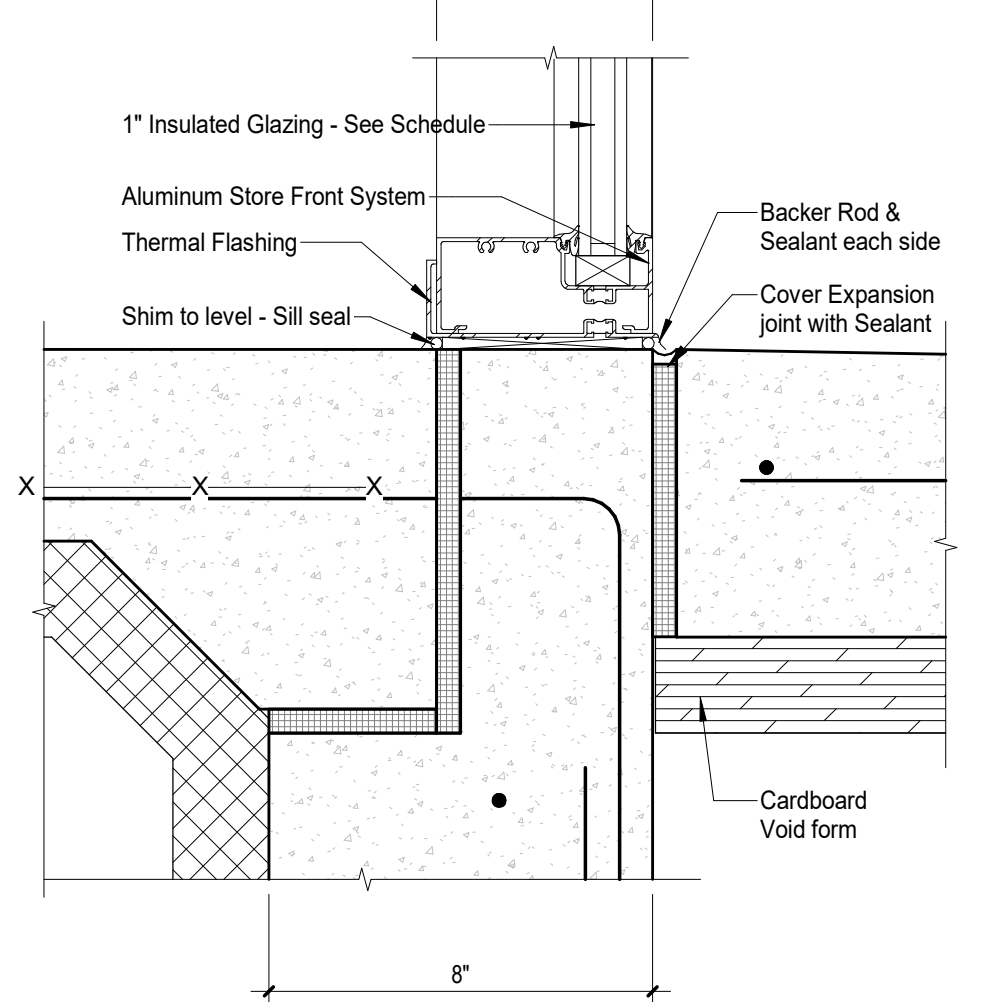
This drawing is provided as an instrument of service by the Architect and is intended for use on the project only. Any reproduction, use, or disclosure of information contained herein without the prior written consent of the Architect is strictly prohibited. © Copyright 2017 by Creative Concepts Architecture, P.L.C.



HEAD



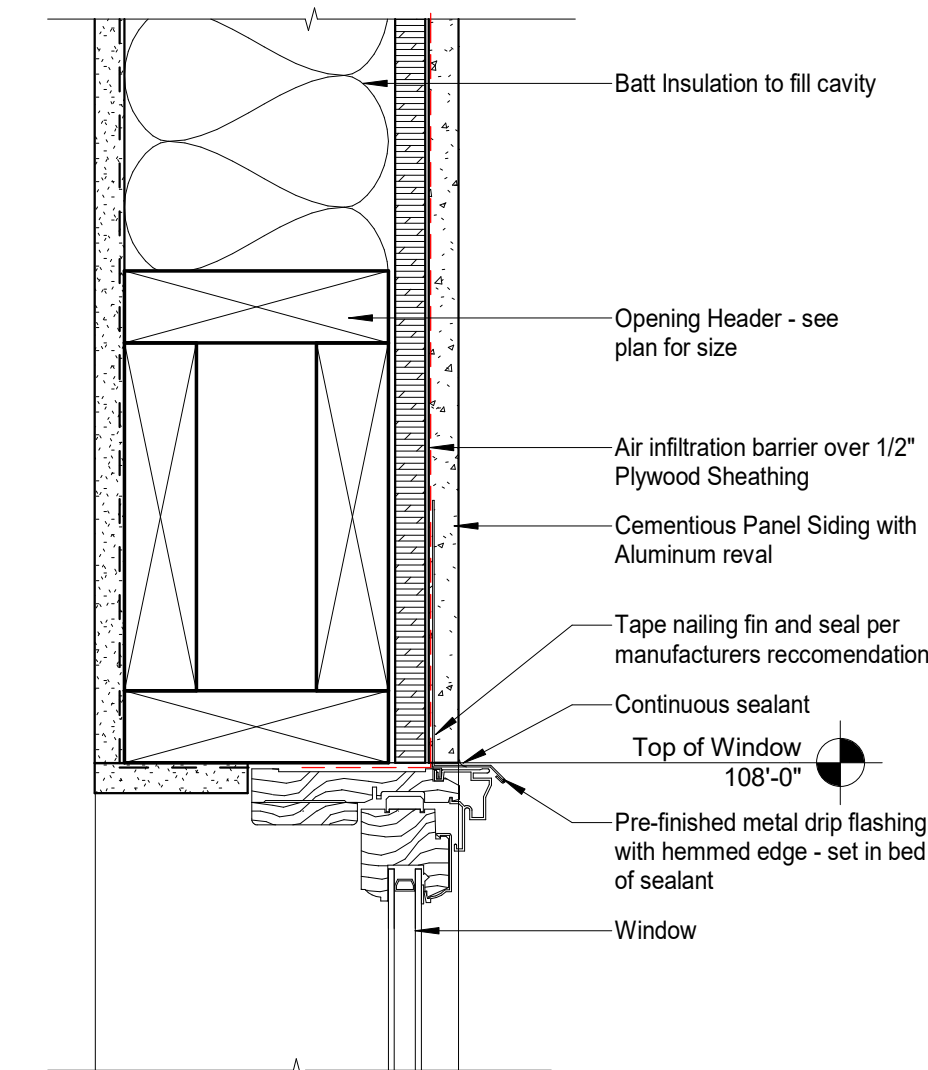
JAMB



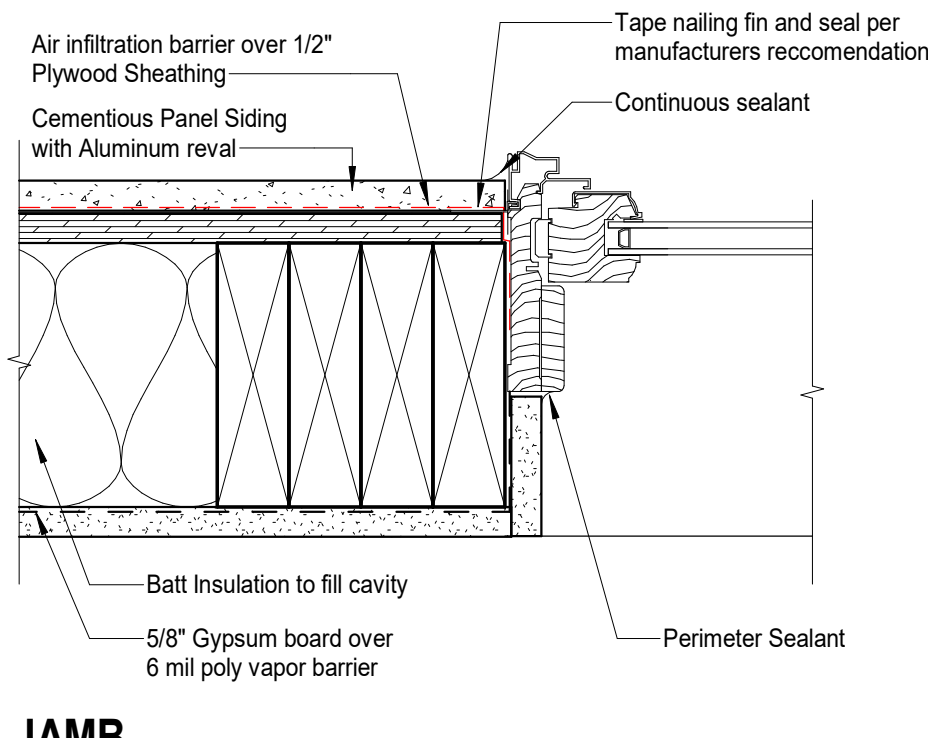
SILL

1 Exterior Storefront Details

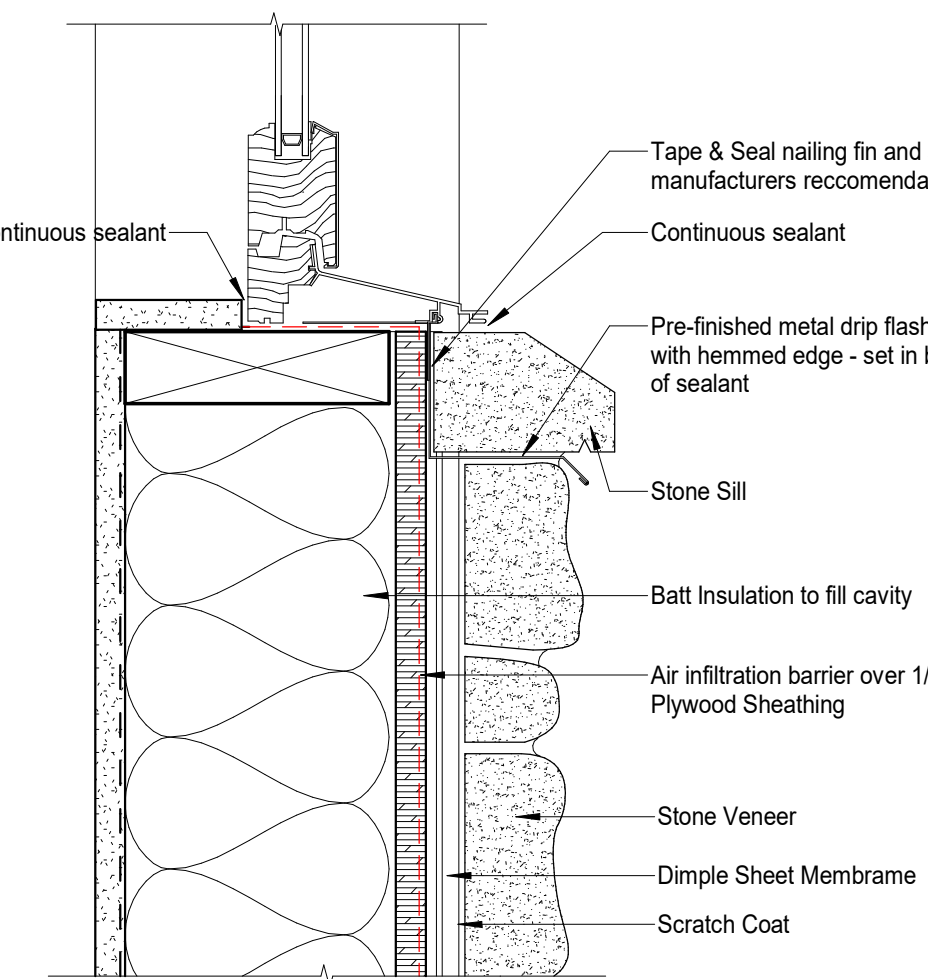
A401 3" = 1'-0"



HEAD



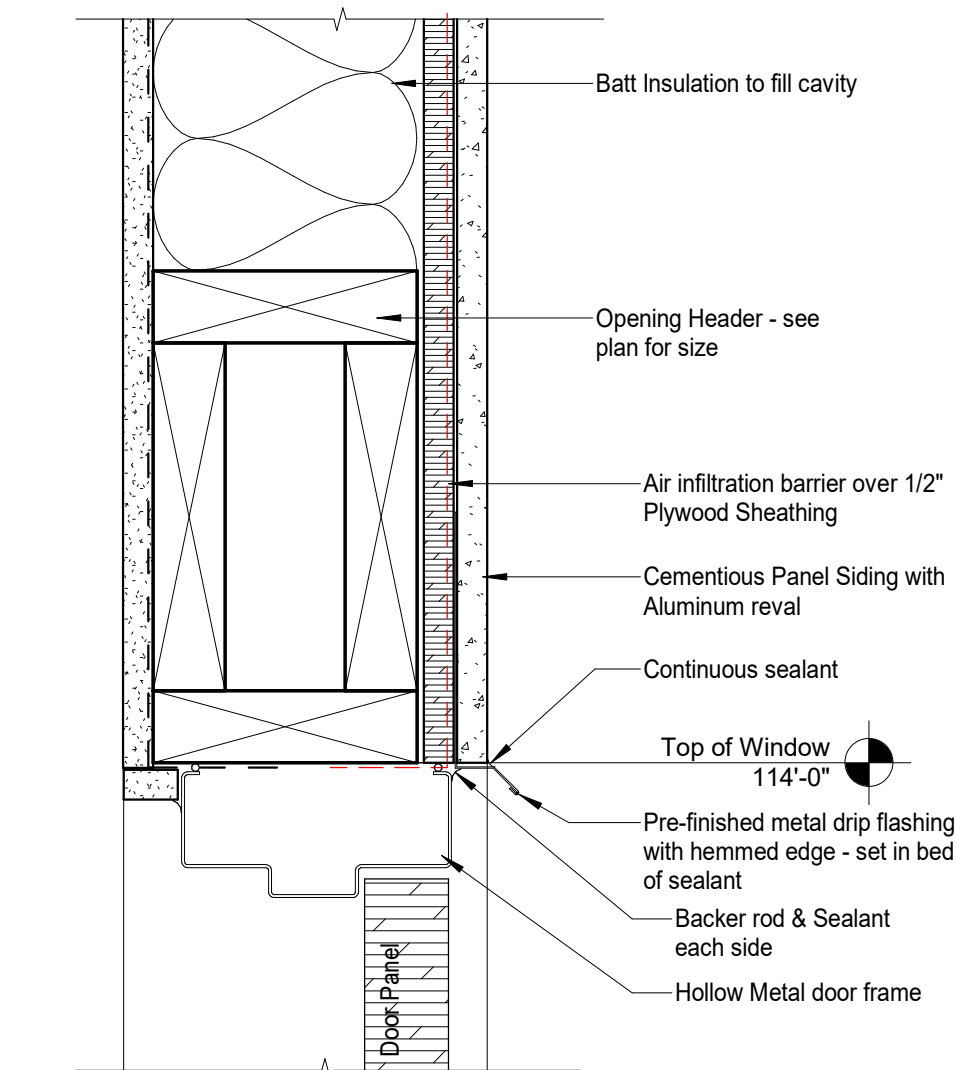
JAMB



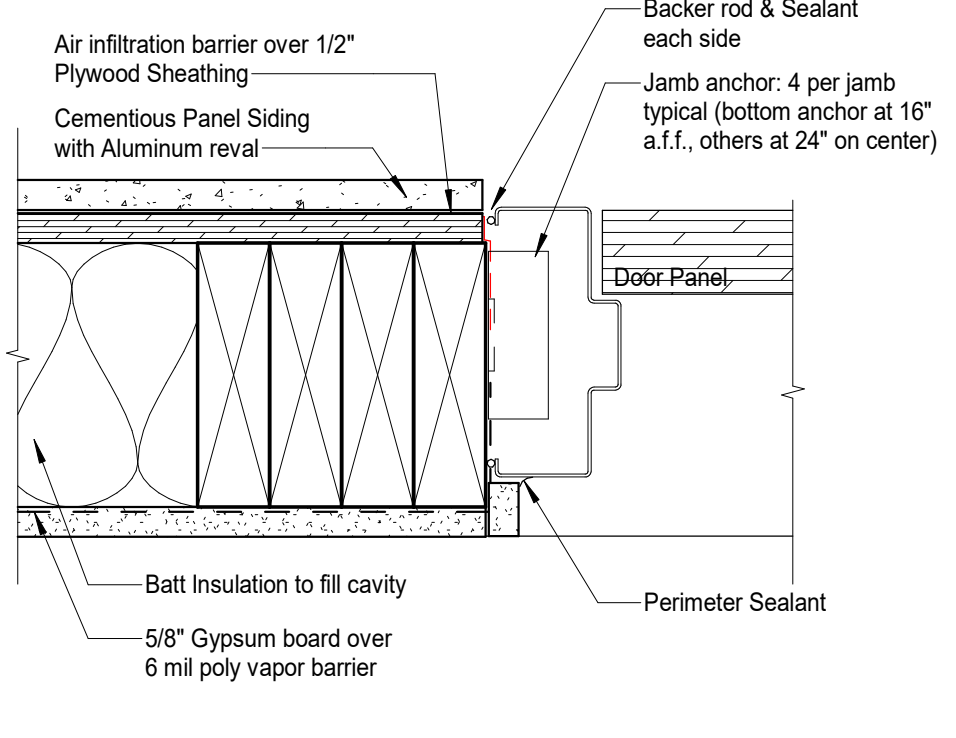
SILL

3 Window Details

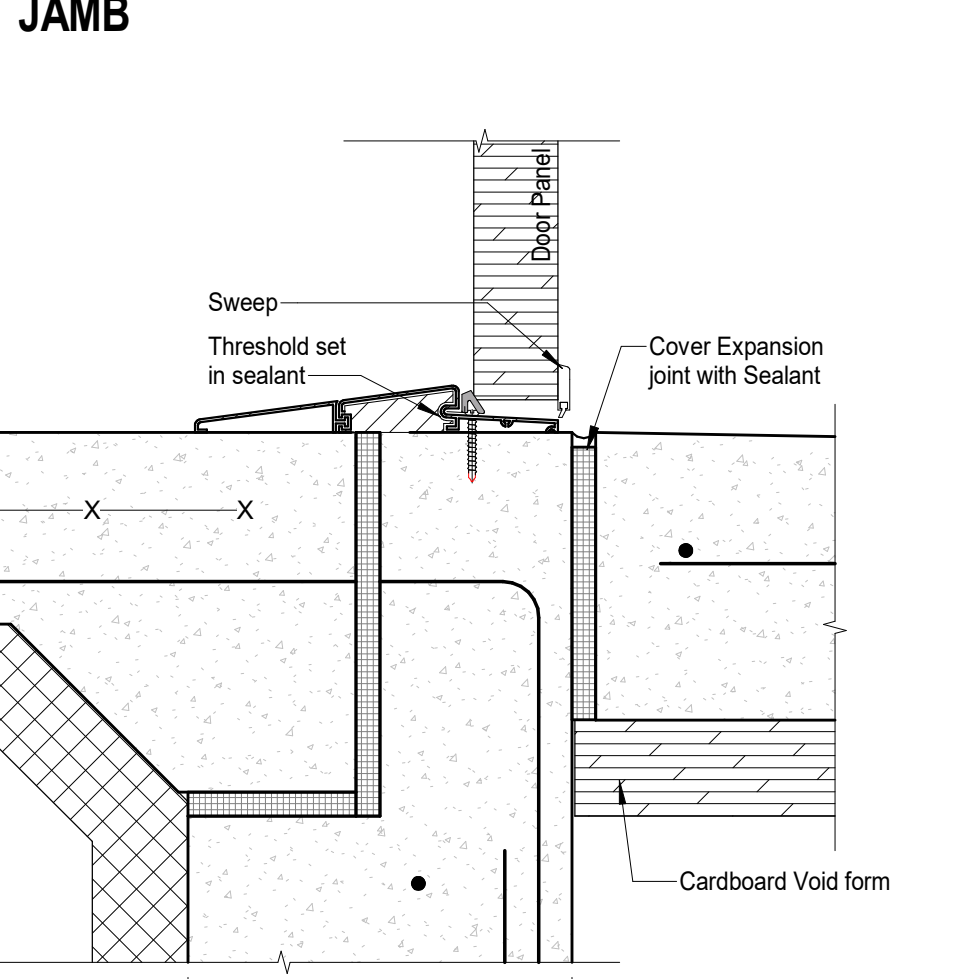
A401 3" = 1'-0"



HEAD



JAMB



SILL

5 Hollow Metal Details

A401 3" = 1'-0"

Finish Material Notes:

Floors:

CPT carpet tile, Patcraft, series action planks, size, color
LVT-1 laminate vinyl tile, Patcraft, subtractive layers, size, color

Base:

VB 4" vinyl base with premolded inside and outside corners,

Walls:

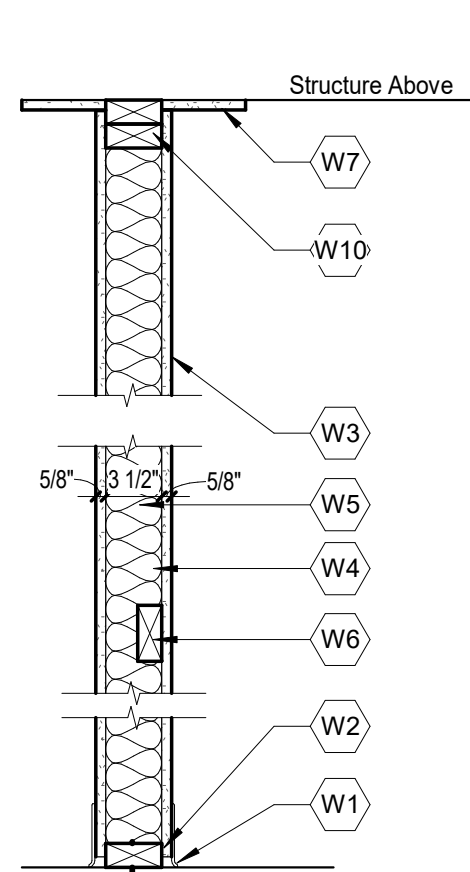
GYP gypsum board, unfinished tape and float only
PNT-1 paint, brand, color
PNT-2 paint, brand, color

Ceilings:

ACT-1 lay-in acoustical tile ceiling system, 24"x24" tile, sag resistant, beveled edge
GYP gypsum board, unfinished tape and float
PNT-1 paint, brand, color

Door Materials Legend:

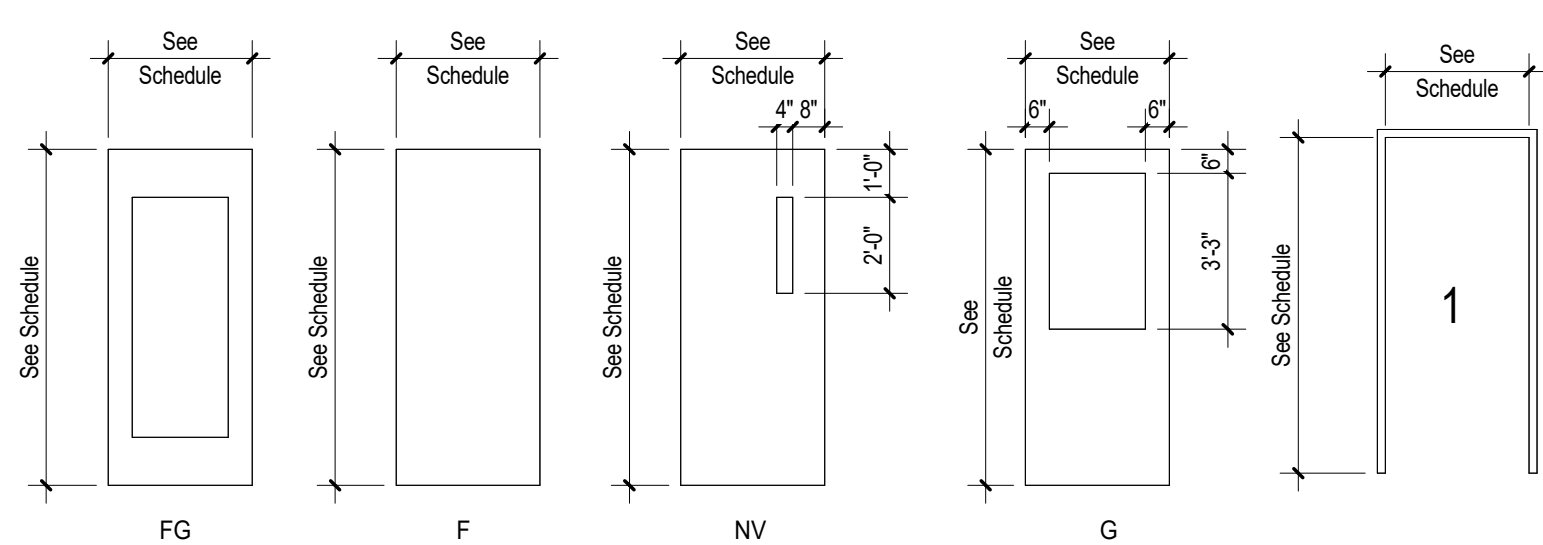
AL Aluminum
HM Hollow Metal
WD Wood



- W1** Wood Stud wall
No sound attenuation blankets
- W1S** Wood Stud - Sound
Sound attenuation blankets included
- W1F** Wood Stud - 1 Hour
This wall to meet UL U374 construction requirements

Wall Type Keynotes

- W1** Wall Base - Per room finish schedule
2x4 Treated wood sill fasten to floor structure with anchors at 48" on center max. provide UL rated fire sealant at rated walls
- W3** 5/8" gypsum board - Use Type 'X' gypsum board at rated construction
- W4** 2x4 Wood studs at 16" on center
- W5** Sound attenuation blankets - coordinate thickness with stud size
- W6** Wood Blocking as required - size and location as required by wall mounted equipment and accessories
- W7** Ceiling line - verify material and height with room finish schedule
- W10** Double top plate - fasten to structure above at 48" on center



Door Panel Legend

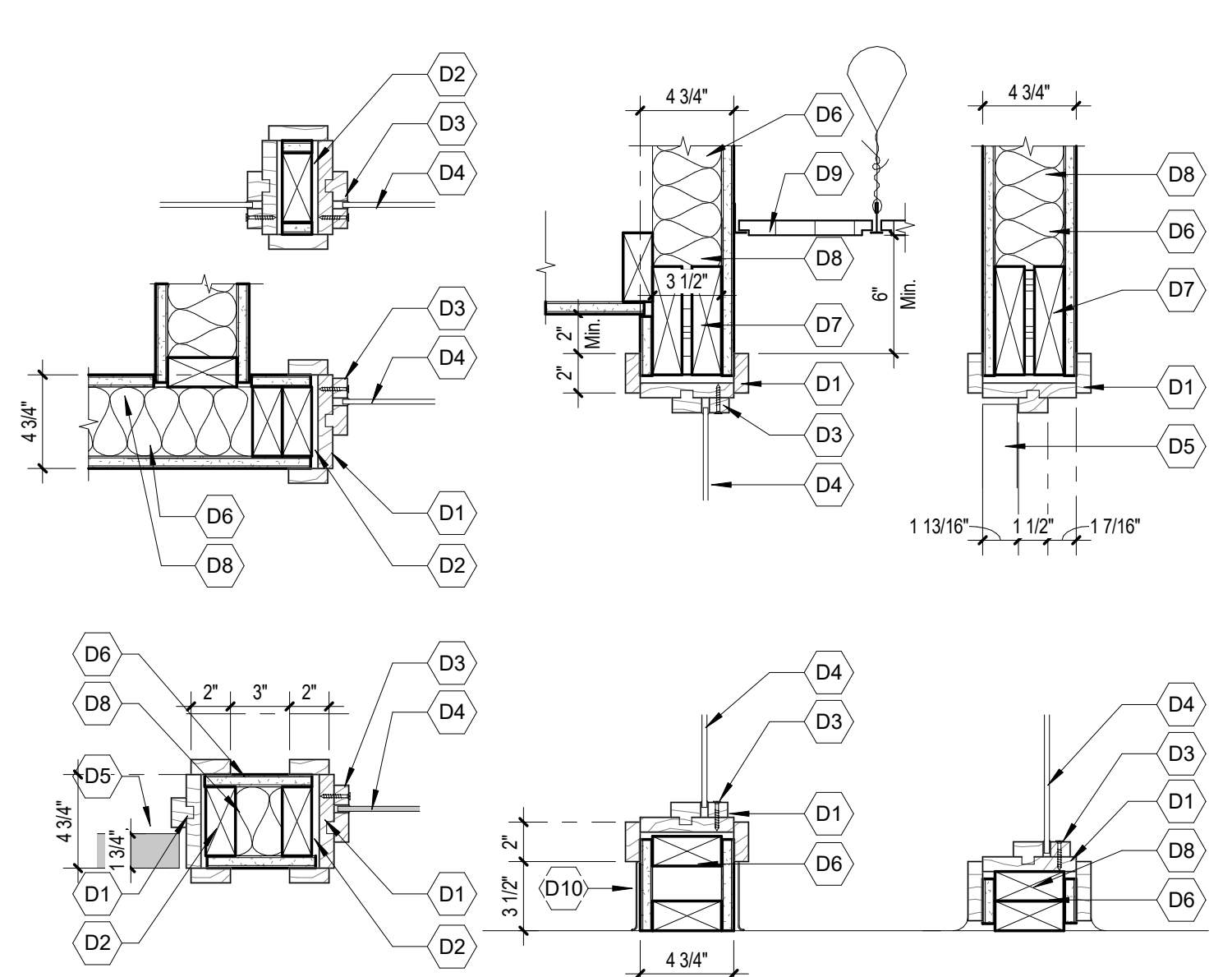
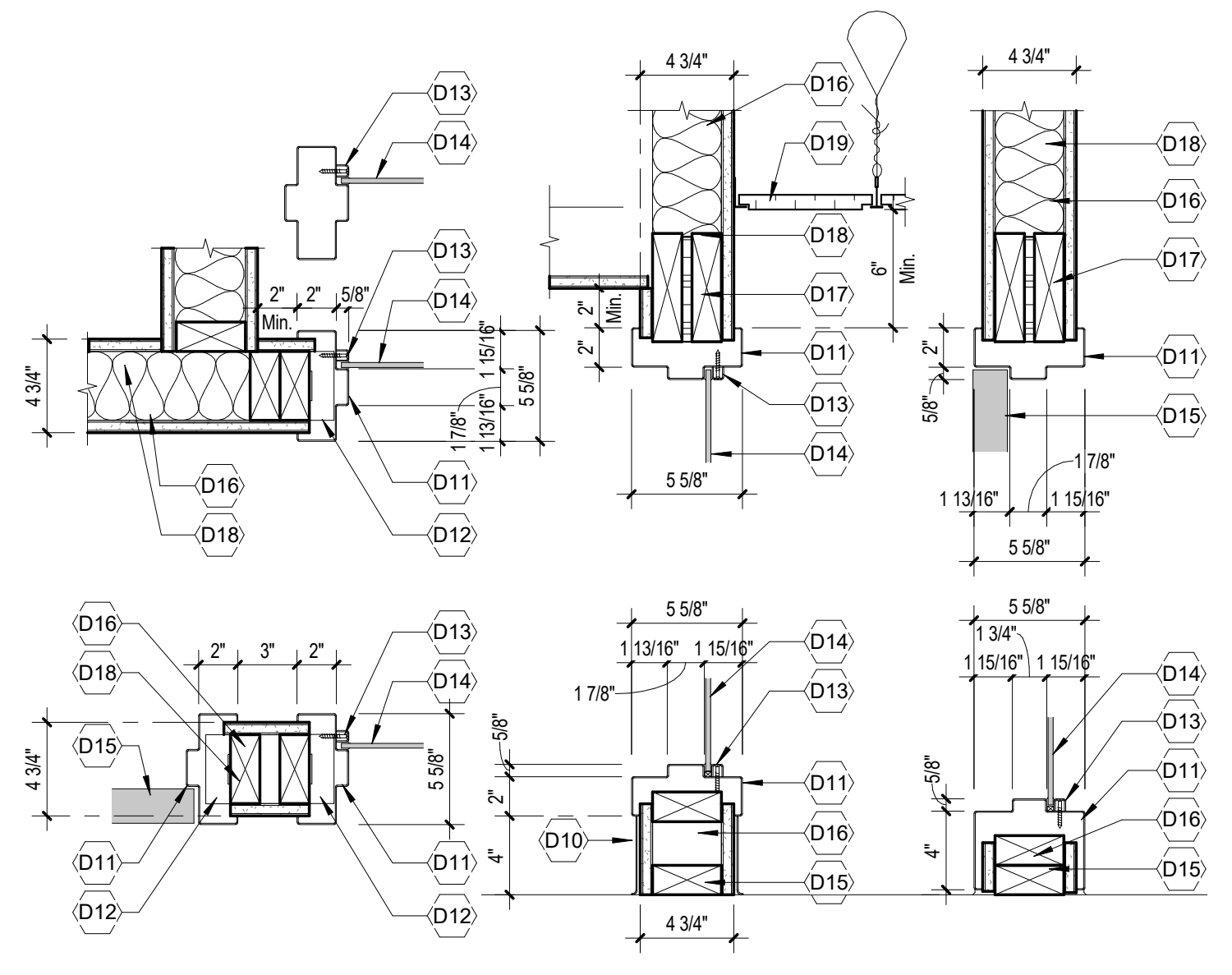
Frame Type Legend

Door and Frame General Notes:

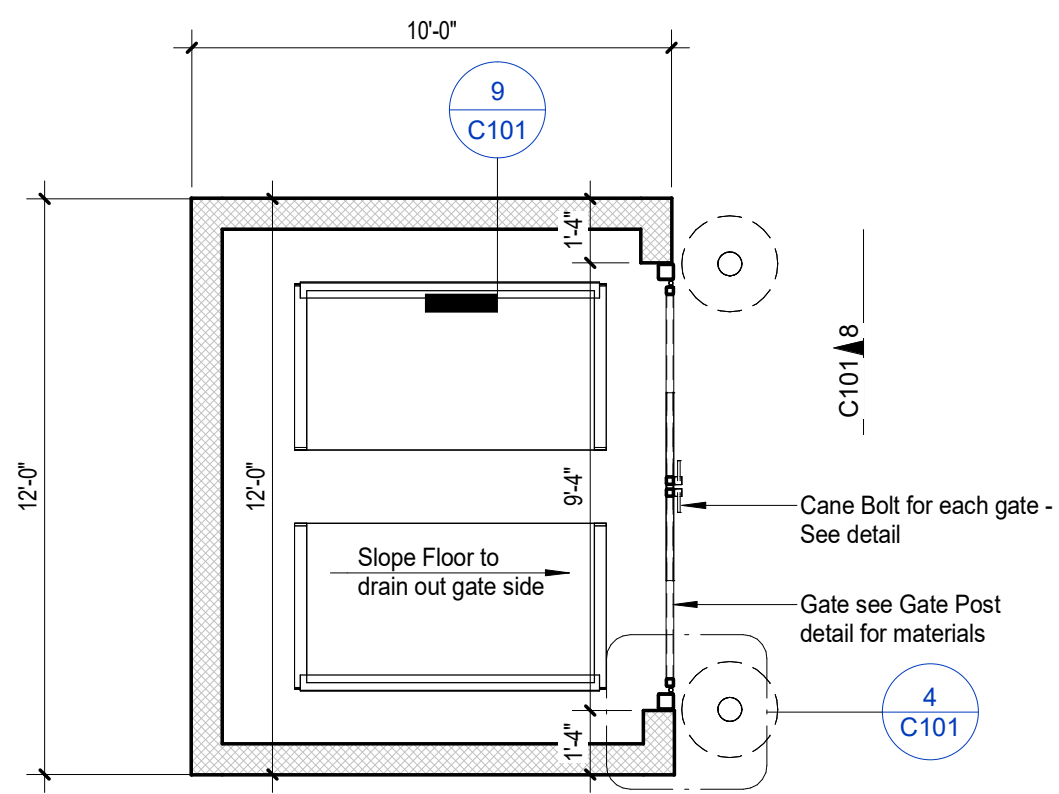
- Overall dimensions shown are rough opening sizes only. manufacturer to allow 3/8" shim space at perimeter.
 - All frames to be 2" nominal frame dimension unless noted otherwise. actual dimension may vary by manufacturer.
 - All aluminum window and door frames to have factory applied finish as selected by owner.
 - All hollow metal frames to be hot dipped galvanized to prevent deterioration. All hollow metal frames to be factory primed and ready for final painting in field.
 - It is the responsibility of the glazing subcontractor to provide safety glass as required by local codes.
- See details for head, jamb and sill conditions unless noted otherwise

Glazing:

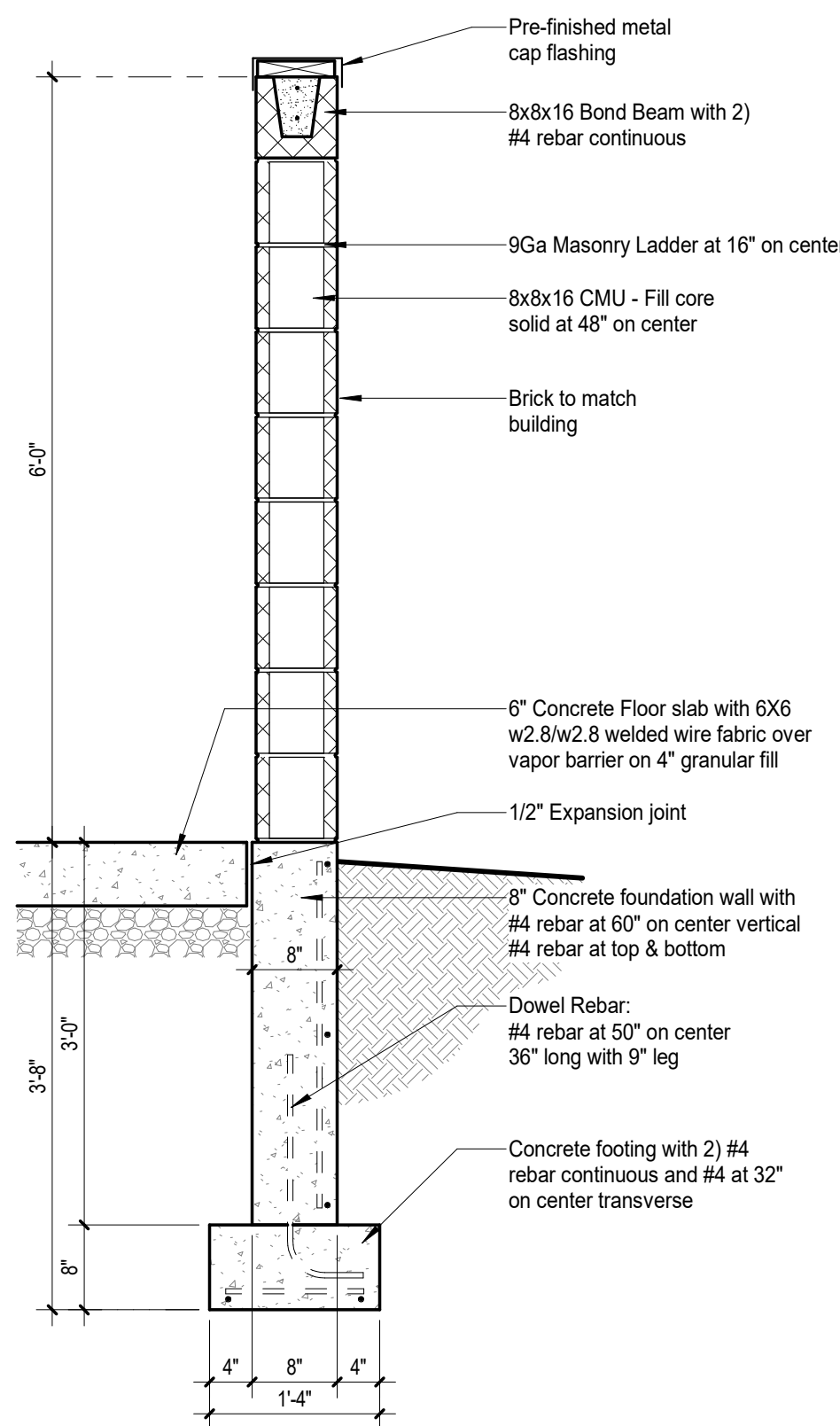
GL-1 Clear, low e, insulated, double pane
GL-2 Clear, low e, insulated, double pane, tempered
GL-3 Clear, single pane, tempered



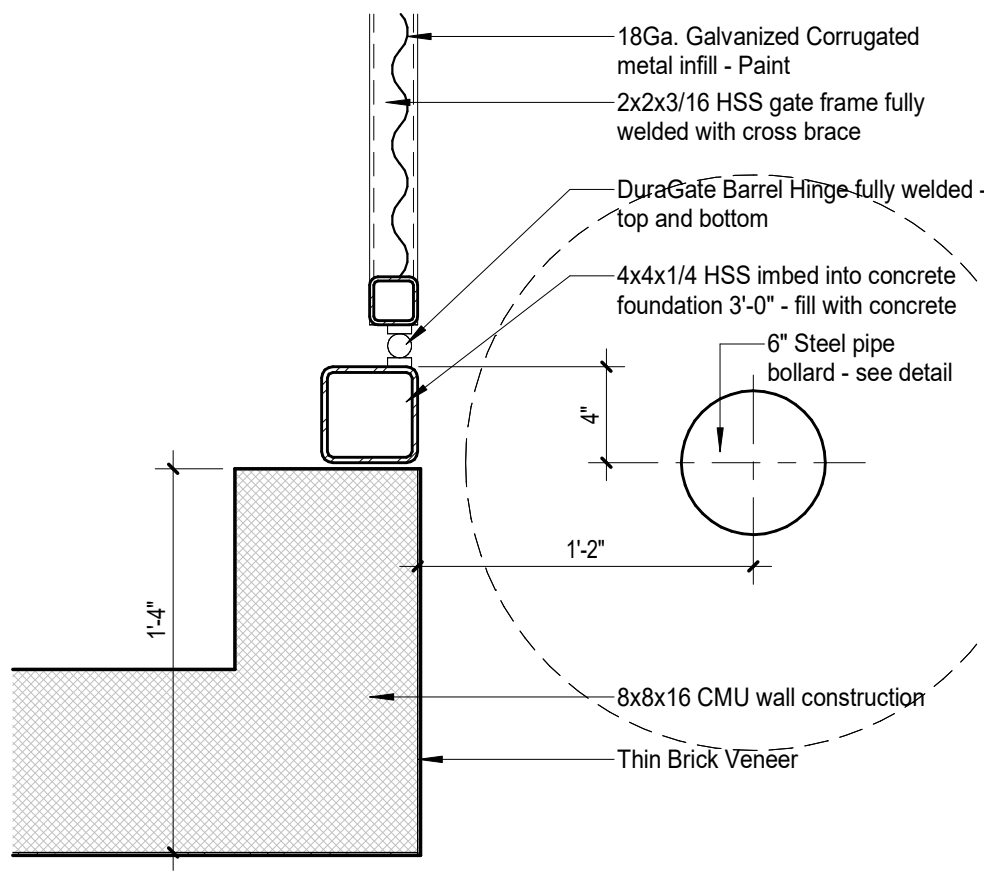
Door Frame Details



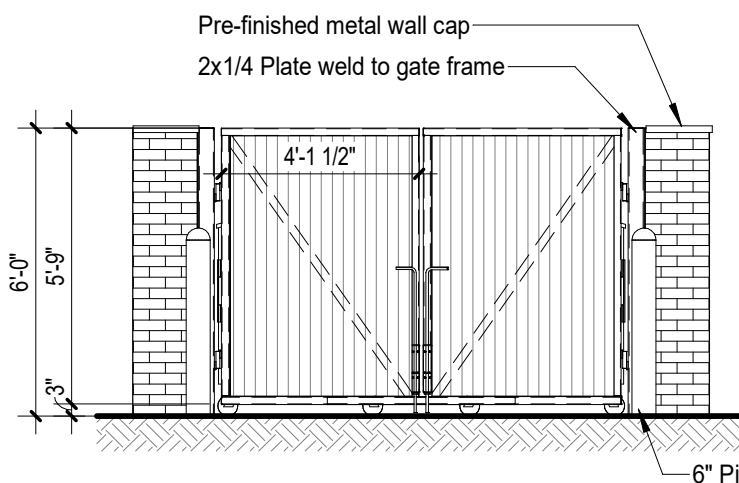
7 Dumpster Enclosure
C101 1/4" = 1'-0"



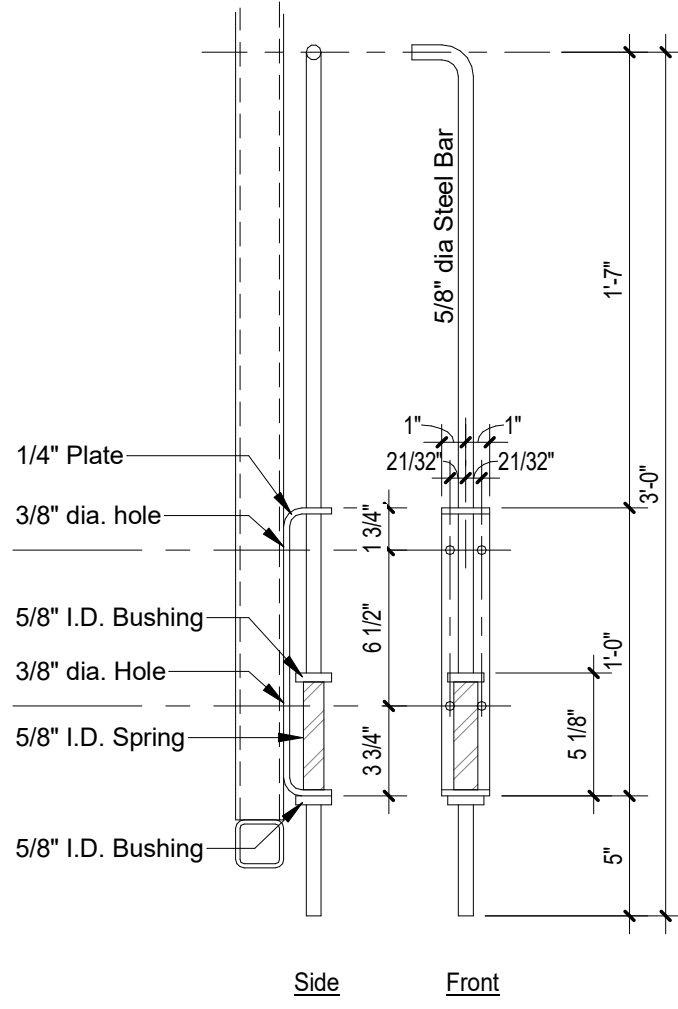
9 Trash Enclosure Section
C101 3/4" = 1'-0"



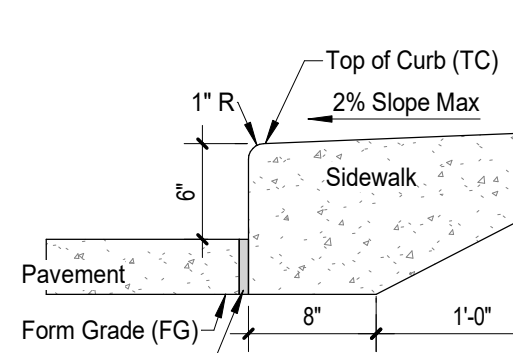
4 Gate Post
C101 1 1/2" = 1'-0"



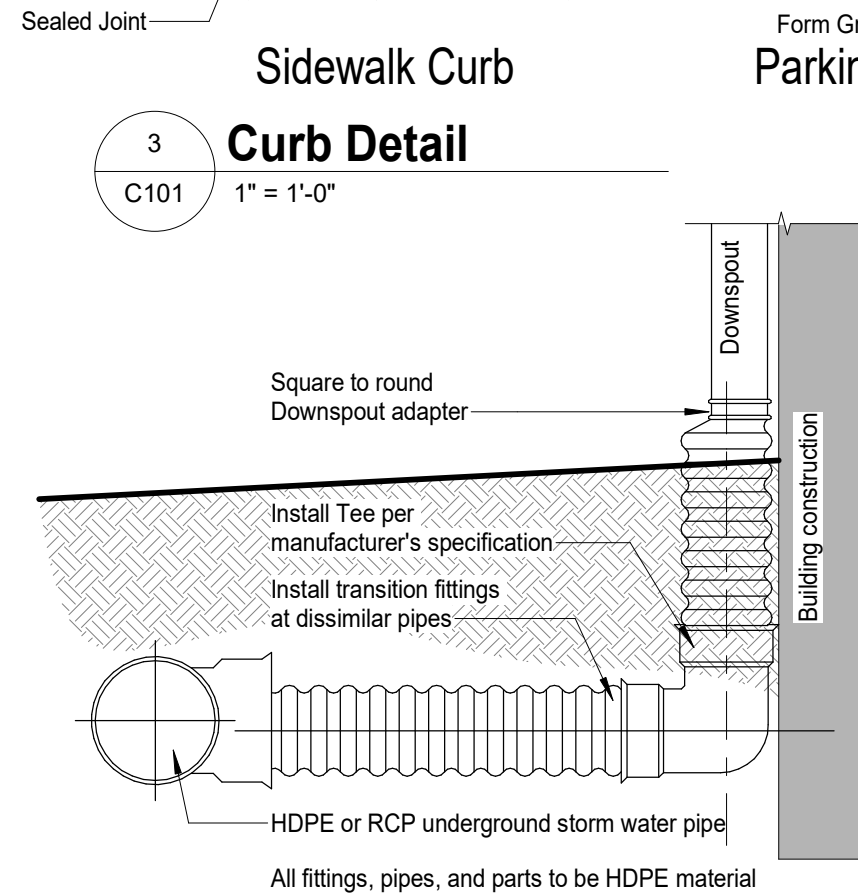
8 North Elevation - Trash Enc.
C101 1/4" = 1'-0"



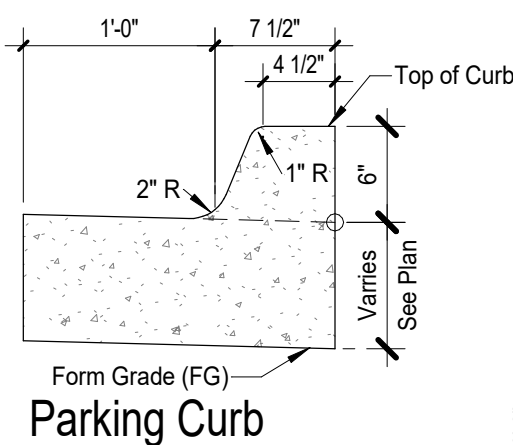
10 Cane Bolt
C101 1 1/2" = 1'-0"



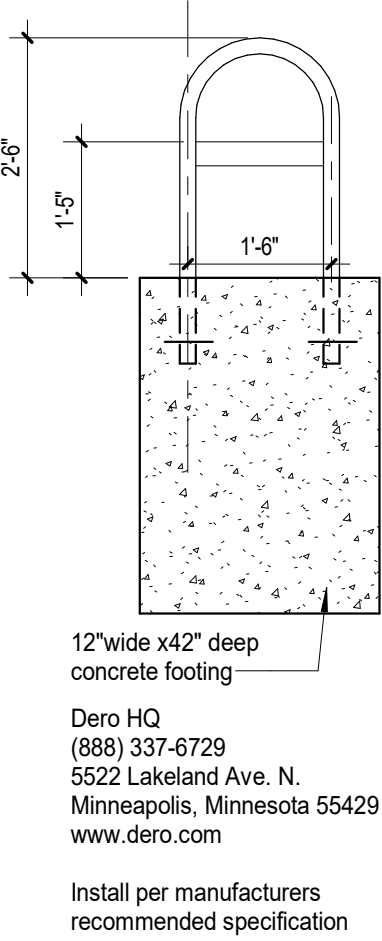
3 Curb Detail
C101 1" = 1'-0"



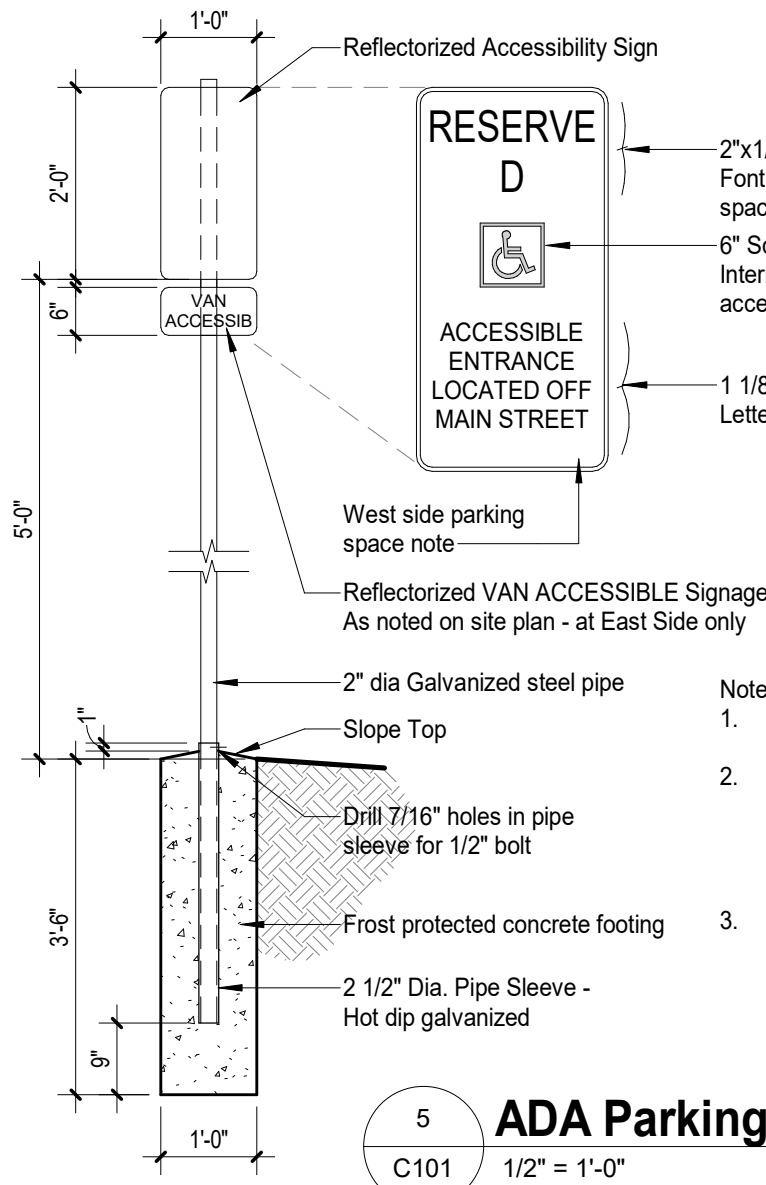
6 Downspout Connect
C101 1" = 1'-0"



2 Bike Rack
C101 1/2" = 1'-0"



5 ADA Parking Sign Detail
C101 1/2" = 1'-0"



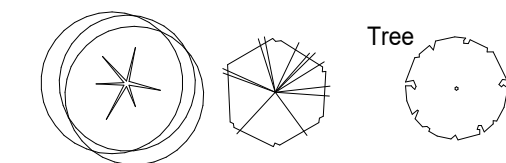
1 Site Plan
C101 1" = 10'-0"

Site Notes

- Any changes or amendments to the project that do not meet what is shown on the plans needs to be approved with the permit and development center prior to installation or construction.
- All work in the city right-of-way shall be done in accordance with SUDAS and the City's General Supplemental Specifications to SUDAS effective at the time of plan approval.
- All work in the city right-of-way requires a right-of-way permit.
- The required landscaping new and existing shall be maintained for the life of the certificate of occupancy or certificate of zoning.
- It is the responsibility of the owner or the contractor to follow all applicable codes and ordinances whether or not contained on these documents.
- All lighting shall consist of low glare cut-off type fixtures to reduce the glare of light pollution on surrounding properties.
- No mechanical or utility equipment over 3' tall allowed in any front yard setback. All utility equipment shall be screened from street view.
- All disturbed areas will be restored by seeding or sodding.
- Locations of elements traced from Polk County, Iowa Assessor's website imagery accessed on November 22, 2021.
- Building Setback dimensions are taken from Chapter 165.27 C-2 Commercial District Building City of Grimes Zoning requirements, accessed on October 20, 2020.
- Snow will be hauled off site.
- Owner will be responsible for damage and repairing alley or sidewalk paving.

Site Legend

W	W	Water Line
SS	SS	Sanitary Sewer Line
---	---	Property Line
---	---	Building Setback Line
---	---	Easement Line
---	---	Road Centerline
---	---	Paving
---	---	Topography



Zoning Setbacks:
0' 5' Max Front setback
0' 5' Max Rear setback
0' 25' Adjoining Residential District
0' Side Yard Total

Zoning:
PUD - Governor's District
Overlay

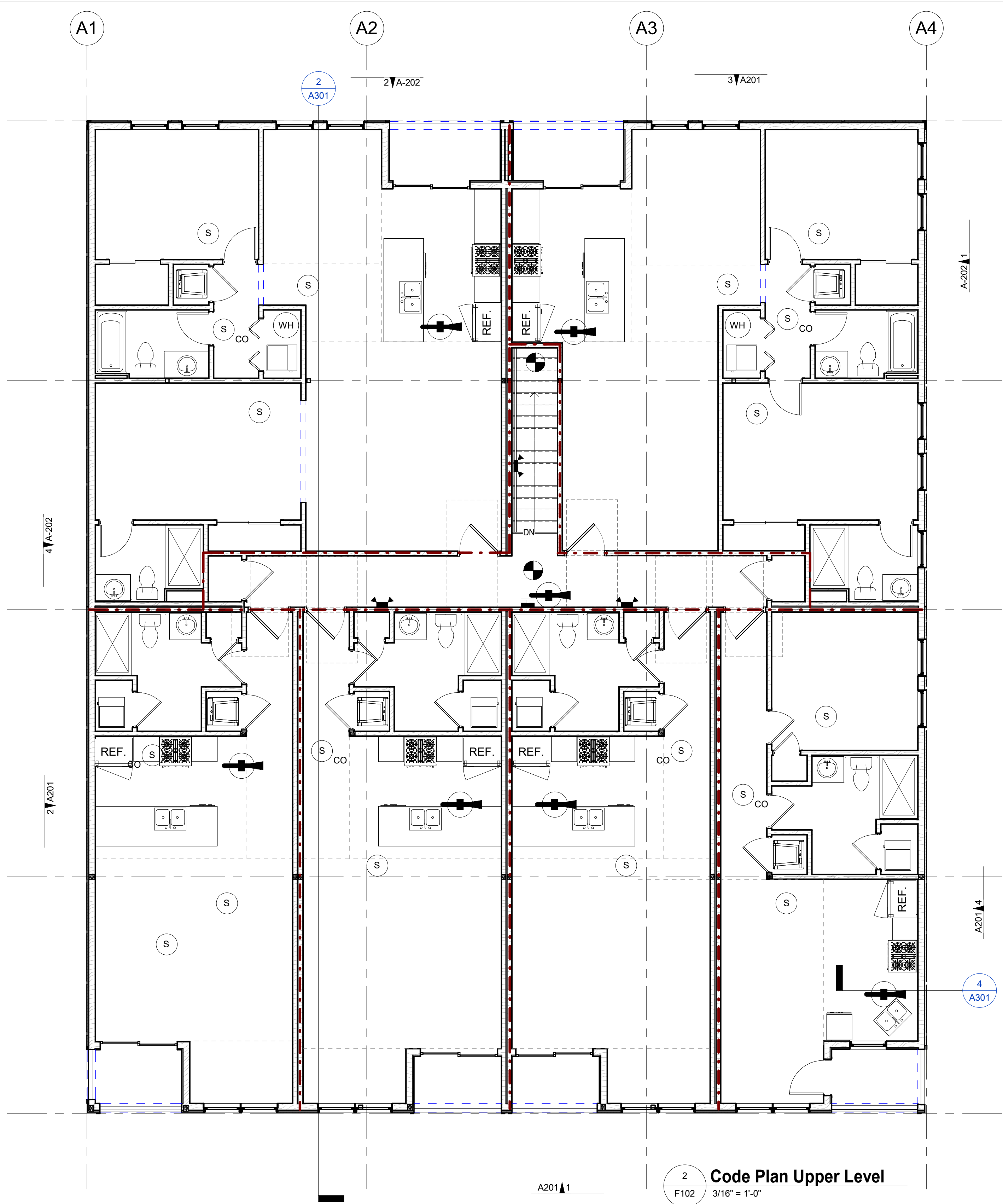
Property Owner:
Graystone Co LLC
101 SE Main Street
Grimes Iowa 50111

Property Address:
212 SE Main Street
Grimes, Iowa 50111

Legal Description:
Lot 11, 12, 13 Block 7 Town of
Grimes, City of Grimes, Polk
County, Iowa

Zoning Requirements:
Maximum Height: 50 feet, 4 stories
Density: Maximum 8 dwelling units
Open Space: None required
Parking: 8 spaces (1 space per unit)

This drawing is provided as an instrument of service by the Architect and is intended for use on this project only. Any reproduction, use, or disclosure of information contained herein without the prior written consent of the Architect is strictly prohibited. (C) Copyright 2017 by Creative Concepts Architecture, P.L.C.



2 Code Plan Upper Level
F102 3/16" = 1'-0"

Egress Legend

Wall Construction

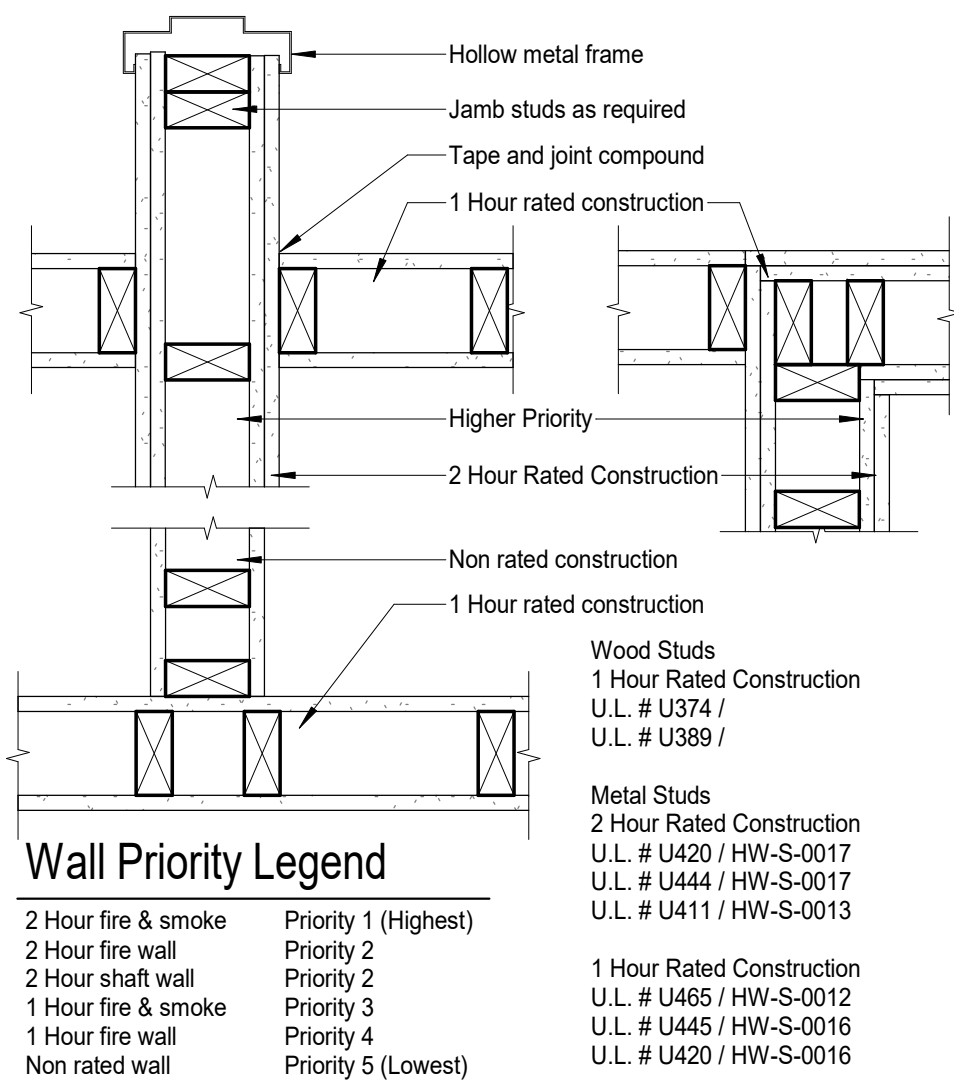
- 1 Hour Rated Construction
- 2 Hour Rated Construction
- 3 Hour Rated Construction
- Smoke Sealed Construction

Travel Path

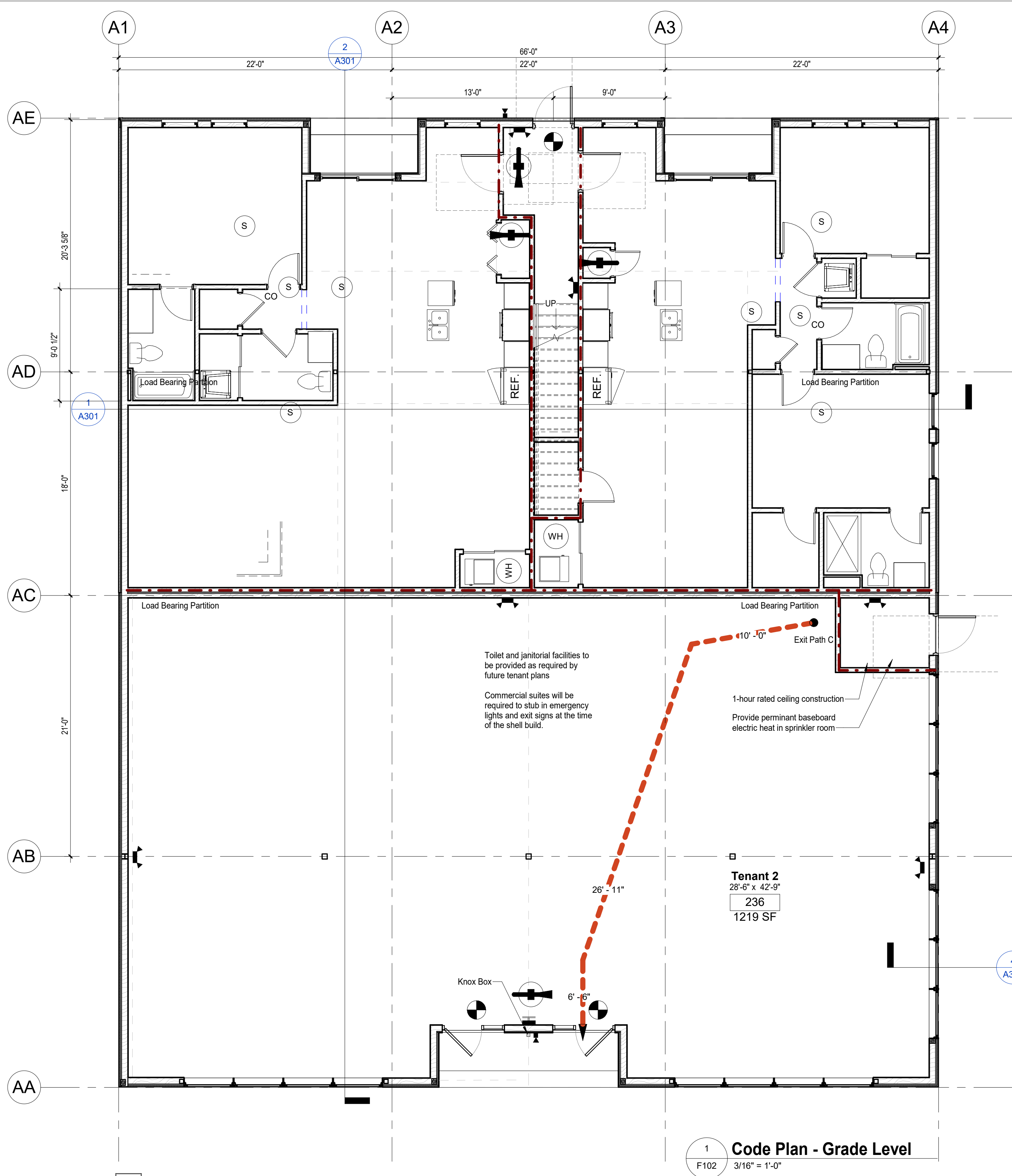
- Path Name / Label
- Start Point
- Segment Length
- Exit Point
- Total Length of Path & Label
- Occupant Capacity of Door
- Actual Opening Width
- Required Opening Width
- Required Occupants

- Sprinklered
- 303.4
- 310.3
- 504.3
- 504.4
- 506.2
- 508.4
- 601
- 601
- 602
- 903.2.8
- 906.1
- 906.3(1)
- 907.2.2
- 1004.5
- 1005.3.1
- 1005.3.2
- 1006.3.3(2)
- 1006.3.3(2)
- 1007.1.1
- 1010.1.2.1
- 1017.2
- 1020.4
- 1020.2

- Occupancy Class
- Occupancy Class
- Maximum Height
- Maximum Stories
- Maximum Floor area
- occupancy separation
- Construction Type
- Fire Rating Requirements
- Exterior separation distance
- Automatic Sprinkler
- Portable Fire Extinguisher
- Extinguisher Class
- Manual Fire Alarm System
- Occupant Load
- Egress Width Stairs
- Egress Width Others
- Common Path of Travel
- Two Means of Egress required at
- Multiple Exit Separation
- Swing in the Direction of Egress
- Maximum Travel Distance
- Dead end Limit
- Minimum width



Fire Wall Types - Wood



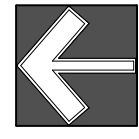
1 Code Plan - Grade Level
F102 3/16" = 1'-0"

City of Grimes Code Information

CODE	DESCRIPTION
2018	International Building Code
--	--
2018	International Mechanical Code Per State of Iowa
2018	Uniform Plumbing Code
2012	International Energy Conservation Code
2020	National Electrical Code
2018	International Fire Code

Life Safety Devices

- Emergency Light
- Exterior Egress Light
- Fire Pull Station
- Strobe
- Horn Strobe
- Exit Sign
- Fire Extinguisher Cabinet
- Fire Extinguisher



1/8" = 1'-0" Scale in Feet

Description	Date	For Construction
#	1	10/22/22
12/4/2023 4:48:14 PM		
PROJECT NUMBER		
2208B		
TITLE		
Code Analysis		
SHEET		

CITY COUNCIL COMMUNICATION
Meeting Date: 12/12/2023

AGENDA ITEM: SE Little Beaver and SE 4th, 5th & 6th Water Main – Public Hearing and Award of Construction Contract.

BACKGROUND: The actions that are in front of the council are to hold a public hearing on the proposed Contract Documents (plans, specifications and form of contract) and estimated total cost and approve Resolutions to: 1) adopt plans, specifications, form of contract and estimate of cost; 2) making award of construction contract; and 3) approving construction contract and bonds. This project was bid on December 5, 2023 and the following are the results:

Jackson Creek Enterprises, L.C. - \$761,624.00
J & K Contracting, LLC - \$798,585.00
Absolute Group - \$824,563.00
Synergy Contracting, LLC - \$836,843.00
OnTrack Construction, LLC - \$895,000.00
GM Contracting, Inc. - \$1,217,218.88
Engineers Estimate - \$862,540.00

The results from the bidding showed good interest in this project for this type of work and the current bidding environment. The grouping of bids was decent with most of the bids coming in under the engineer's estimate and the low bidder being about 12% or \$100,000 under the engineer's estimate. The low bidder is Jackson Creek Enterprises, L.C. of Allerton, Iowa. The city staff has not worked with Jackson Creek before, so we have asked the engineer on the project to request previous project references to familiarize ourselves with them.

BUDGETARY CONSIDERATIONS: This project came in about \$100,000 under the engineer's estimate and is in the current Capital Improvements Program for construction this year.

STRATEGIC PLANNING:

Prioritized: ☒ YES ☐ NO

*High-Performing Organization/Exception Professional Services ☒

*Great Place to Live/Expanded Quality of Life Amenities ☐

*Dynamic Town/Strong Sense of Community ☐

*More Beautiful/Vibrant Community ☐

BOARD/COMMISSION ACTIONS: None

STAFF RECOMMENDATION: The staff recommends that the City Council holds the public hearing and approves the three resolutions, as stated above.

RESPONSIBLE STAFF/CONTACT INFORMATION:

Matt Ahrens, City Engineer, 515-986-4050, mahrens@grimesiowa.gov

Prepared by: Aaron Jarosh, Staff Engineer
Return to: Matt Ahrens, City Engineer

PROJECT: SE LITTLE BEAVER, 4TH, 5TH, & 6TH WATER MAIN OWNER: CITY OF GRIMES																		BID TABULATION										PROJECT NUMBER: 09410017 BID DATE: 12/5/2023			
					MSA Engineer's Estimate		Jackson Creek Enterprises, LC Allerton, IA		J&K Contracting Urbandale, IA		Absolute Group Granger, IA		Synergy Contracting LLC Des Moines, IA		On Track Construction Nevada, IA		GM Contracting Inc Lake Crystal, MN														
ITEM CODE	SUDAS BID ITEM	DESCRIPTION	UNITS	QUANTITY	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE													
DIVISION 2: EARTHWORK																															
2.01	2010-A-1	CLEARING AND GRUBBING	LS	1	\$15,000.00	\$ 15,000.00	\$ 16,500.00	\$ 16,500.00	\$ 16,000.00	\$ 16,000.00	\$ 15,225.00	\$ 15,225.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 16,579.30	\$ 16,579.30													
DIVISION 3: TRENCH AND TRENCHLESS CONSTRUCTION																															
3.01	3010-F	TRENCH COMPACTION TESTING	LS	1	\$7,500.00	\$ 7,500.00	\$ 8,000.00	\$ 8,000.00	\$ 5,500.00	\$ 5,500.00	\$ 3,675.00	\$ 3,675.00	\$ 10,000.00	\$ 10,000.00	\$ 4,550.00	\$ 4,550.00	\$ 0.01	\$ 0.01													
DIVISION 4: SEWERS AND DRAINS																															
4.01	4020-A-1	STORM SEWER, TRENCHED, RCP W/ GASKETED JOINTS, 15-IN.	LF	8	\$150.00	\$ 1,200.00	\$ 145.00	\$ 1,160.00	\$ 180.00	\$ 1,440.00	\$ 355.00	\$ 2,840.00	\$ 140.00	\$ 1,120.00	\$ 340.00	\$ 2,720.00	\$ 560.72	\$ 4,485.76													
4.02	4020-A-1	STORM SEWER, TRENCHED, RCP W/ GASKETED JOINTS, 18-IN.	LF	8	\$175.00	\$ 1,400.00	\$ 150.00	\$ 1,200.00	\$ 190.00	\$ 1,520.00	\$ 365.00	\$ 2,920.00	\$ 175.00	\$ 1,400.00	\$ 350.00	\$ 2,800.00	\$ 579.27	\$ 4,634.16													
4.03	4020-D	REMOVAL OF STORM SEWER, LESS THAN 36-IN.	LF	16	\$50.00	\$ 800.00	\$ 25.00	\$ 400.00	\$ 50.00	\$ 800.00	\$ 80.00	\$ 1,280.00	\$ 49.00	\$ 784.00	\$ 50.00	\$ 800.00	\$ 76.25	\$ 1,220.00													
DIVISION 5: WATER MAINS AND APPURTENANCES																															
5.01	5010-A-1	WATER MAIN, TRENCHED, C900 DR-18 PVC, 8-IN	LF	176	\$100.00	\$ 17,600.00	\$ 100.00	\$ 17,600.00	\$ 70.00	\$ 12,320.00	\$ 141.25	\$ 24,860.00	\$ 84.00	\$ 14,784.00	\$ 275.00	\$ 48,400.00	\$ 221.01	\$ 38,897.76													
5.02	5010-A-2	WATER MAIN, TRENCHLESS, C900 DR-18 PVC, 8-IN.	LF	2,819	\$105.00	\$ 295,995.00	\$ 100.00	\$ 281,900.00	\$ 75.00	\$ 211,425.00	\$ 137.00	\$ 386,203.00	\$ 84.00	\$ 236,796.00	\$ 83.00	\$ 233,977.00	\$ 120.53	\$ 339,774.07													
5.03	5010-C-1	FITTING, TEE, 8-IN. X 8-IN.	EA	3	\$2,000.00	\$ 6,000.00	\$ 1,600.00	\$ 4,800.00	\$ 1,600.00	\$ 4,800.00	\$ 1,235.00	\$ 3,705.00	\$ 1,260.00	\$ 3,780.00	\$ 3,601.00	\$ 10,803.00	\$ 1,615.75	\$ 4,847.25													
5.04	5010-C-1	FITTING, BEND, 45 DEGREE, 8-IN.	EA	5	\$700.00	\$ 3,500.00	\$ 1,305.00	\$ 6,525.00	\$ 800.00	\$ 4,000.00	\$ 850.00	\$ 4,250.00	\$ 840.00	\$ 4,200.00	\$ 2,000.00	\$ 10,000.00	\$ 1,327.08	\$ 6,635.40													
5.05	5010-D	WATER SERVICE STUB, SAME SIDE OF STREET, COPPER, 1-IN.	EA	29	\$2,100.00	\$ 60,900.00	\$ 1,900.00	\$ 55,100.00	\$ 3,100.00	\$ 89,900.00	\$ 1,420.00	\$ 41,180.00	\$ 3,600.00	\$ 104,400.00	\$ 1,950.00	\$ 56,550.00	\$ 4,186.27	\$ 121,401.83													
5.06	5010-D	WATER SERVICE STUB, OPPOSITE SIDE OF STREET, COPPER, 1-IN.	EA	23	\$4,000.00	\$ 92,000.00	\$ 2,400.00	\$ 55,200.00	\$ 4,800.00	\$ 110,400.00	\$ 3,345.00	\$ 76,935.00	\$ 5,100.00	\$ 117,300.00	\$ 3,650.00	\$ 83,950.00	\$ 3,940.56	\$ 90,632.88													
5.07	5010-999-A	CONNECTION TO EXISTING WATER MAIN	EA	5	\$6,000.00	\$ 30,000.00	\$ 4,500.00	\$ 22,500.00	\$ 7,300.00	\$ 36,500.00	\$ 775.00	\$ 3,875.00	\$ 5,600.00	\$ 28,000.00	\$ 6,000.00	\$ 30,000.00	\$ 12,042.80	\$ 60,214.00													
5.08	5020-A	VALVE, GATE, RW, 8-IN.	EA	9	\$2,800.00	\$ 25,200.00	\$ 3,000.00	\$ 27,000.00	\$ 2,800.00	\$ 25,200.00	\$ 3,320.00	\$ 29,880.00	\$ 3,500.00	\$ 31,500.00	\$ 3,400.00	\$ 30,600.00	\$ 3,990.37	\$ 35,913.33													
5.09	5020-999-A	VALVE, GATE, RW, 8-IN., LIVE INSERT	EA	1	\$12,500.00	\$ 12,500.00	\$ 8,800.00	\$ 8,800.00	\$ 13,500.00	\$ 13,500.00	\$ 13,045.00	\$ 13,045.00	\$ 14,700.00	\$ 14,700.00	\$ 13,000.00	\$ 13,000.00	\$ 14,329.89	\$ 14,329.89													
5.10	5020-999-A	LINE STOP, 8-IN.	EA	1	\$7,500.00	\$ 7,500.00	\$ 8,800.00	\$ 8,800.00	\$ 7,800.00	\$ 7,800.00	\$ 9,925.00	\$ 9,925.00	\$ 10,500.00	\$ 10,500.00	\$ 14,000.00	\$ 14,000.00	\$ 11,579.89	\$ 11,579.89													
5.11	5020-C	FIRE HYDRANT ASSEMBLY	EA	2	\$8,500.00	\$ 17,000.00	\$ 6,970.00	\$ 13,940.00	\$ 8,000.00	\$ 16,000.00	\$ 8,120.00	\$ 16,240.00	\$ 9,100.00	\$ 18,200.00	\$ 8,400.00	\$ 16,800.00	\$ 9,449.53	\$ 18,899.06													
5.12	5020-D	ALTERNATE FIRE HYDRANT ASSEMBLY	EA	4	\$8,500.00	\$ 34,000.00	\$ 7,215.00	\$ 28,860.00	\$ 8,500.00	\$ 34,000.00	\$ 8,005.00	\$ 32,020.00	\$ 9,800.00	\$ 39,200.00	\$ 8,150.00	\$ 32,600.00	\$ 9,699.42	\$ 38,797.68													
5.13	5020-E	TEMPORARY 2-IN. FLUSHING DEVICE, BLOWOFF	EA	4	\$2,250.00	\$ 9,000.00	\$ 3,000.00	\$ 12,000.00	\$ 1,300.00	\$ 5,200.00	\$ 2,115.00	\$ 8,460.00	\$ 2,520.00	\$ 10,080.00	\$ 1,720.00	\$ 6,880.00	\$ 2,817.36	\$ 11,269.44													
5.14	5020-J	FIRE HYDRANT REMOVAL	EA	6	\$1,750.00	\$ 10,500.00	\$ 1,200.00	\$ 7,200.00	\$ 700.00	\$ 4,200.00	\$ 1,130.00	\$ 6,780.00	\$ 1,400.00	\$ 8,400.00	\$ 2,250.00	\$ 13,500.00	\$ 1,354.64	\$ 8,127.84													
5.15	5020-L	VALVE BOX REMOVAL	EA	11	\$500.00	\$ 5,500.00	\$ 350.00	\$ 3,850.00	\$ 350.00	\$ 3,850.00	\$ 300.00	\$ 3,300.00	\$ 140.00	\$ 1,540.00	\$ 750.00	\$ 8,250.00	\$ 554.17	\$ 6,095.87													
DIVISION 7: STREETS AND RELATED WORK																															
7.01	7010-I	PCC PAVEMENT SAMPLES AND TESTING	LS	1	\$5,000.00	\$ 5,000.00	\$ 3,000.00	\$ 3,000.00	\$ 550.00	\$ 550.00	\$ 3,150.00	\$ 3,150.00	\$ 7,000.00	\$ 7,000.00	\$ 5,000.00	\$ 5,000.00	\$ 0.01	\$ 0.01													
7.02	7030-A-1	REMOVAL OF SIDEWALK	SY	363	\$20.00	\$ 7,260.00	\$ 20.00	\$ 7,260.00	\$ 15.00	\$ 5,445.00	\$ 13.00	\$ 4,719.00	\$ 14.00	\$ 5,082.00	\$ 15.00	\$ 5,445.00	\$ 22.39	\$ 8,127.57													
7.03	7030-A-3	REMOVAL OF DRIVEWAY	SY	186	\$30.00	\$ 5,580.00	\$ 30.00	\$ 5,580.00	\$ 15.00	\$ 2,790.00	\$ 16.00	\$ 2,976.00	\$ 14.00	\$ 2,604.00	\$ 15.00	\$ 2,790.00	\$ 21.85	\$ 4,064.10													
7.04	7030-E	SIDEWALK, PCC, 4-IN. THICKNESS	SY	358	\$50.00	\$ 17,900.00	\$ 87.00	\$ 31,146.00	\$ 50.00	\$ 17,900.00	\$ 42.00	\$ 15,036.00	\$ 98.00	\$ 35,084.00	\$ 52.50	\$ 18,795.00	\$ 79.94	\$ 28,618.52													
7.05	7030-E	SIDEWALK, PCC, 6-IN. THICKNESS	SY	5	\$75.00	\$ 375.00	\$ 124.00	\$ 620.00	\$ 70.00	\$ 350.00	\$ 84.10	\$ 420.50	\$ 105.00	\$ 525.00	\$ 95.00	\$ 475.00	\$ 168.38	\$ 841.90													
7.06	7030-G	DETECTABLE WARNINGS	SF	8	\$85.00	\$ 680.00	\$ 50.00	\$ 400.00	\$ 60.00	\$ 480.00	\$ 63.00	\$ 504.00	\$ 77.00	\$ 616.00	\$ 60.00	\$ 480.00	\$ 60.00	\$ 480.00													
7.07	7030-H-1	DRIVEWAY, PAVED, PCC, 6-IN. THICKNESS	SY	186	\$75.00	\$ 13,950.00	\$ 124.00	\$ 23,064.00	\$ 80.00	\$ 14,880.00	\$ 68.25	\$ 12,694.50	\$ 105.00	\$ 19,530.00	\$ 90.00	\$ 16,740.00	\$ 118.81	\$ 22,098.66													
7.08	7030-I-1	SIDEWALK ASSURANCE TESTING	LS	1	\$5,000.00	\$ 5,000.00	\$ 10,000.00	\$ 10,000.00	\$ 550.00	\$ 550.00	\$ 3,150.00	\$ 3,150.00	\$ 3,500.00	\$ 3,500.00	\$ 3,150.00	\$ 3,150.00	\$ 4,200.00	\$ 4,200.00													
7.09	7040-A	FULL DEPTH PATCHES, PCC	SY	19	\$200.00	\$ 3,800.00	\$ 132.00	\$ 2,508.00	\$ 190.00	\$ 3,610.00	\$ 188.00	\$ 3,572.00	\$ 280.00	\$ 5,320.00	\$ 220.00	\$ 4,180.00	\$ 199.03	\$ 3,781.57													
7.10	7040-A	TEMPORARY PATCHES, PCC, 4-IN. THICKNESS	SY	103	\$100.00	\$ 10,300.00	\$ 87.00	\$ 8,961.00	\$ 75.00	\$ 7,725.00	\$ 101.00	\$ 10,403.00	\$ 91.00	\$ 9,373.00	\$ 230.00	\$ 23,690.00	\$ 196.27	\$ 20,215.81													
DIVISION 8: TRAFFIC CONTROL																															
8.01	8030-A	TEMPORARY TRAFFIC CONTROL	LS	1	\$20,000.00	\$ 20,000.00	\$ 15,750.00	\$ 15,750.00	\$ 14,200.00	\$ 14,200.00	\$ 10,240.00	\$ 10,240.00	\$ 24,000.00	\$ 24,000.00	\$ 19,750.00	\$ 19,750.00	\$ 21,000.00	\$ 21,000.00													
8.02	8040-A	REMOVE & SALVAGE SIGN TO OWNER	EA	5	\$500.00	\$ 2,500.00	\$ 100.00	\$ 500.00	\$ 100.00	\$ 500.00	\$ 210.00	\$ 1,050.00	\$ 315.00	\$ 1,575.00	\$ 600.00	\$ 3,000.00	\$ 346.55	\$ 1,732.75													
DIVISION 9: SITE WORK AND LANDSCAPING																															
9.01	9010-B	HYDRAULIC SEEDING, FERTILIZING, AND MULCHING (BFM), TYPE 1	LS	1	\$15,000.00	\$ 15,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 15,000.00	\$ 15,000.00	\$ 9,800.00	\$ 9,800.00	\$ 8,000.00	\$ 8,000.00	\$ 15,000.00	\$ 15,000.00													
9.02	9040-F-1	WATTLE, INSTALLATION	LF	1,600	\$2.50	\$ 4,000.00	\$ 5.00	\$ 8,000.00	\$ 2.00	\$ 3,200.00	\$ 1.75	\$ 2,800.00	\$ 2.00	\$ 3,200.00	\$ 2.00	\$ 3,200.00	\$ 3.00	\$ 4,800.00													
9.03	9040-F-2	WATTLE, REMOVAL	LF	1,600	\$1.00	\$ 1,600.00	\$ 2.00	\$ 3,200.00	\$ 0.50	\$ 800.00	\$ 0.25	\$ 400.00	\$ 1.00	\$ 1,600.00	\$ 0.50	\$ 800.00	\$ 1.00	\$ 1,600.00													
9.04	9040-Q-2	HYDRAULIC MULCHING, TEMPORARY	LS	1	\$7,500.00	\$ 7,500.00	\$ 5,000.00	\$ 5,000.00	\$ 2,500.00	\$ 2,500.00	\$ 7,400.00	\$ 7,400.00	\$ 4,200.00	\$ 4,200.00	\$ 3,000.00	\$ 3,000.00	\$ 1,300.00	\$ 1,300.00													
9.05	9040-T-1	INTAKE PROTECTION DEVICE, INSTALLATION & REMOVAL	EA	15	\$500.00	\$ 7,500.00	\$ 500.00	\$ 7,500.00	\$ 185.00	\$ 2,775.00	\$ 200.00	\$ 3,000.00	\$ 350.00	\$ 5,250.00	\$ 200.00	\$ 3,000.00	\$ 165.00	\$ 2,475.00													
9.06	9040-T-2	INTAKE PROTECTION DEVICE, MAINTENANCE	EA	15	\$200.00	\$ 3,000.00	\$ 200.00	\$ 3,000.00	\$ 65.00	\$ 975.00	\$ 25.00	\$ 375.00	\$ 140.00	\$ 2,100.00	\$ 25.00	\$ 375.00	\$ 35.00	\$ 525.00													
DIVISION 11: MISCELLANEOUS																															
11.01	11020-A	MOBILIZATION	LS	1	\$72,000.00	\$ 72,000.00	\$ 33,000.00	\$ 33,000.00	\$102,700.00	\$ 102,700.00	\$ 37,750.00	\$ 37,750.00	\$ 15,000.00	\$ 15,000.00	\$ 130,000.00	\$ 130,000.00	\$ 237,292.51	\$ 237,292.51													
11.02	11030	REMOVE, SALVAGE & REINSTALL MAILBOX	EA	7	\$500.00	\$ 3,500.00	\$ 400.00	\$ 2,800.00	\$ 650.00	\$ 4,550.00	\$ 400.00	\$ 2,800.00	\$ 700.00	\$ 4,900.00	\$ 850.00	\$ 5,950.00	\$ 544.58	\$ 3,812.06													
11.03	11050-A	CONCRETE WASHOUT	LS	1	\$3,000.00	\$ 3,000.00	\$ 2,000.00	\$ 2,000.00	\$ 750.00	\$ 750.00	\$ 525.00	\$ 525.00	\$ 4,900.00	\$ 4,900.00	\$ 2,000.00	\$ 2,000.00	\$ 918.00	\$ 9													



1555 SE Delaware Ave
Suite F
Ankeny, IA 50021

P (515) 964-1920
TF (800) 844-4122
F (515) 964-4003

www.msa-ps.com

December 6, 2023

Matt Ahrens, City Engineer
City of Grimes
410 SE Main Street #102
Grimes, IA 50111

Re: SE Little Beaver, 4th, 5th & 6th Water Main
Project Award Recommendation
Projects # 09410017

Dear Mr. Ahrens:

Upon review of the bids received on December 5th, 2023 for the above-referenced project, there were six (6) bids received and Jackson Creek Enterprises, L.C. of Allerton was the apparent low-bidder.

Jackson Creek Enterprises, L.C.
2232 120th Street
Allerton, IA 50008 Bid Amount \$761,624.00

Jackson Creek Enterprises, L.C. has not worked with the City of Grimes previously but has completed projects of a similar nature for other surrounding communities and they have the experience to complete this project. It is our recommendation that Jackson Creek Enterprises, L.C.'s bid be accepted, and award made at your next meeting.

Sincerely,

MSA Professional Services, Inc.

A handwritten signature in blue ink that reads "Nichole Sungren". The signature is fluid and cursive, with the first name "Nichole" and last name "Sungren" clearly legible.

Nichole Sungren, P.E.
Project Manager

NES
Enc.



To: Matt Ahrens, City of Grimes
Cc: Aaron Jarosh, City of Grimes
From: Nichole Sungren, MSA
Subject: SE Little Beaver, 4th, 5th & 6th Water Main
Jackson Creek Enterprises, L.C. Reference Review
Date: December 6, 2023

Jackson Creek Enterprises, L.C. supplied the following list of Metro Clients/project references over the phone on 12/5/2023:

City of Altoona – Danny Knispel

West Des Moines Water Works – Bill Mabuce

MSA contacted the following Metro clients for references:

- 1) City of Altoona
 - a. Contact — Danny Knispel, Civil Engineer III
 - b. Feedback – Jackson Creek has worked on every single water replacement project for the City of Altoona for the last 6-7 years, starting in 2016. They have had great luck with them. They are a small crew and a slow-moving train. They work usually from 8:00 or 8:30am to 4:00 weekdays. Altoona does \$500k-\$750k water projects every year and they have done every single one. This will be the 1st time that they haven't done one and that is just because Danny didn't get the project put together and out on the street in time for them to bid. He is not happy that they are moving on to another community.
- 2) West Des Moines Water Works
 - a. Contact –Bill Mabuce, Engineering Project Manager
 - b. Feedback – "It has been a while since we have worked with them, but our experiences were favorable. We would award a contract to them in the future."

**CITY OF
GRIMES**
CITY COUNCIL COMMUNICATION
Meeting Date: 12/12/2023

AGENDA ITEM:

BACKGROUND:

BUDGETARY CONSIDERATIONS:

STRATEGIC PLANNING:

Prioritized: ____ YES ____ NO

*High-Performing Organization/Exception Professional Services ____

*Great Place to Live/Expanded Quality of Life Amenities ____

*Dynamic Town/Strong Sense of Community ____

*More Beautiful/Vibrant Community ____

BOARD/COMMISSION ACTIONS:

STAFF RECOMMENDATION:

RESPONSIBLE STAFF/CONTACT INFORMATION:

Prepared by: Matt Ahrens

Return to: Matt Ahrens

RESOLUTION 12-2823 ADOPTING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND
ESTIMATE OF COST FOR THE SE LITTLE BEAVER, 4TH, 5TH & 6TH WATER MAIN

Grimes Resolution No. 12-2823

WHEREAS, on the 14th day of November 2023, plans, specifications, form of contract and estimate of cost were filed with the Clerk for the construction of certain public improvements described in general as the SE Little Beaver, 4th, 5th & 6th Water Main; and

WHEREAS, notice of hearing on plans, specifications, form of contract and estimate of cost for the public improvements was published as required by law.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa,

Section 1. That the plans, specifications, form of contract and estimate of cost are hereby approved as the plans, specifications, form of contract and estimate of cost for the public improvements, as described in the preamble of this Resolution.

PASSED and APPROVED on December 12, 2023.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk

RESOLUTION 12-2923 MAKING AWARD OF CONSTRUCTION CONTRACT FOR THE SE
LITTLE BEAVER, 4TH, 5TH & 6TH WATER MAIN

Grimes Resolution No. 12-2923

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes,
Iowa,

Section 1. That the following bid for the construction of certain public improvements described
in general as the SE Little Beaver, 4th, 5th & 6th Water Main, described in the plans and
specifications heretofore adopted by this Council on December 12, 2023, be and is hereby
accepted, the same being the lowest responsive, responsible bid received for such work, as
follows:

Contractor: Jackson Creek Enterprises, L.C. of Allerton, IA

Amount of bid: \$761,624.00

Portion of project: All construction work

Section 2. That the Mayor and Clerk are hereby directed to execute the contract with the
contractor for the construction of the public improvements, such contract not to be binding on
the City until approved by this Council.

PASSED and APPROVED on December 12, 2023.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk

RESOLUTION 12-3023 AUTHORIZING CONSTRUCTION CONTRACT AND BOND FOR
THE SE LITTLE BEAVER, 4TH, 5TH & 6TH WATER MAIN

Grimes Resolution No. 12-3023

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes,
Iowa,

That the construction contract and bond executed and insurance coverage for the construction
of certain public improvements described in general as the SE Little Beaver, 4th, 5th & 6th
Water Main and as described in detail in the plans and specifications heretofore approved, and
which have been authorized to be signed by the Mayor and Clerk on behalf of the City be and
the same are hereby approved as follows:

Contractor: Jackson Creek Enterprises, L.C. of Allerton, IA

Amount of bid: \$761,624.00

Bond surety: _____

Date of bond: _____

Portion of project: All construction work

PASSED and APPROVED on December 12, 2023.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk

CITY COUNCIL COMMUNICATION
Meeting Date: 12/12/2023

AGENDA ITEM: Resolution Providing for Closed Session under Iowa Code Section 21.5 1 (i)

BACKGROUND: Iowa Code Section 21.5 1 (i) Closed Session allows for closed session to evaluate the professional Competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.

BUDGETARY CONSIDERATIONS:

STRATEGIC PLANNING:

Prioritized: ____YES ____NO

*High-Performing Organization/Exception Professional Services ____

*Great Place to Live/Expanded Quality of Life Amenities ____

*Dynamic Town/Strong Sense of Community ____

*More Beautiful/Vibrant Community ____

BOARD/COMMISSION ACTIONS:

STAFF RECOMMENDATION:

RESPONSIBLE STAFF/CONTACT INFORMATION:

Rochelle Williams, City Clerk / Director of Administrative Services, rochelle@grimesiowa.gov

Prepared by: Rochelle Williams

Return to: Rochelle Williams

RESOLUTION 12-3123 PROVIDING FOR CLOSED SESSION UNDER IOWA CODE 21.5 1
(I)

Grimes Resolution No. 12-3123

WHEREAS, meetings of the governmental body shall be held in open session unless closed sessions are expressly permitted by law.

WHEREAS, Iowa Code section 21.5 provides for closed session under certain conditions.

WHEREAS, Iowa Code section 21.5 1 (i) states: to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session

WHEREAS, the individual has requested a closed session.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, to go into closed session as provided under Iowa Code 21.5 1 (i)

PASSED and APPROVED on December 12, 2023.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk

December 1, 2023

2005 NW Harvest Dr
Grimes, IA 50111

City of Grimes
101 NE Harvey Street
Grimes, IA 50111

Mayor Mikkelsen and City Council,

I respectfully request that you take the necessary steps to conduct my annual performance review in closed session pursuant to Chapter 21.5 (1) (i) of the Iowa Code.

Sincerely,

A handwritten signature in blue ink, appearing to read "J R Anderson", with a stylized flourish at the end.

Jacob R. Anderson

CITY COUNCIL COMMUNICATION
Meeting Date: 12/12/2023

AGENDA ITEM: Recess Open Session

BACKGROUND:

BUDGETARY CONSIDERATIONS:

STRATEGIC PLANNING:

Prioritized: ____ YES ____ NO

*High-Performing Organization/Exception Professional Services ____

*Great Place to Live/Expanded Quality of Life Amenities ____

*Dynamic Town/Strong Sense of Community ____

*More Beautiful/Vibrant Community ____

BOARD/COMMISSION ACTIONS:

STAFF RECOMMENDATION:

RESPONSIBLE STAFF/CONTACT INFORMATION:

Prepared by:

Return to:

CITY COUNCIL COMMUNICATION
Meeting Date: 12/12/2023

AGENDA ITEM:

BACKGROUND:

BUDGETARY CONSIDERATIONS:

STRATEGIC PLANNING:

Prioritized: ____ YES ____ NO

*High-Performing Organization/Exception Professional Services ____

*Great Place to Live/Expanded Quality of Life Amenities ____

*Dynamic Town/Strong Sense of Community ____

*More Beautiful/Vibrant Community ____

BOARD/COMMISSION ACTIONS:

STAFF RECOMMENDATION:

RESPONSIBLE STAFF/CONTACT INFORMATION:

Prepared by:

Return to:

CITY COUNCIL COMMUNICATION
Meeting Date: 12/12/2023

AGENDA ITEM: Reconvene Open Session

BACKGROUND:

BUDGETARY CONSIDERATIONS:

STRATEGIC PLANNING:

Prioritized: ____ YES ____ NO

*High-Performing Organization/Exception Professional Services ____

*Great Place to Live/Expanded Quality of Life Amenities ____

*Dynamic Town/Strong Sense of Community ____

*More Beautiful/Vibrant Community ____

BOARD/COMMISSION ACTIONS:

STAFF RECOMMENDATION:

RESPONSIBLE STAFF/CONTACT INFORMATION:

Prepared by:

Return to:

**CITY OF
GRIMES**
CITY COUNCIL COMMUNICATION
Meeting Date: 12/12/2023

AGENDA ITEM:

BACKGROUND:

BUDGETARY CONSIDERATIONS:

STRATEGIC PLANNING:

Prioritized: ____ YES ____ NO

*High-Performing Organization/Exception Professional Services ____

*Great Place to Live/Expanded Quality of Life Amenities ____

*Dynamic Town/Strong Sense of Community ____

*More Beautiful/Vibrant Community ____

BOARD/COMMISSION ACTIONS:

STAFF RECOMMENDATION:

RESPONSIBLE STAFF/CONTACT INFORMATION:

Prepared by:

Return to: