

Grimes City Council Agenda

Grimes City Hall
101 NE Harvey Street
Grimes, Iowa 50111
Phone | 515.986.3036
www.grimesiowa.gov

Mayor | Scott Mikkelsen
City Council | Eric Johansen, Andy Borcharding,
David Gisch, Ryan Burger, Laurie DePhillips

Mission Statement

The mission of Grimes City Government is to provide excellent/exceptional city services and facilities in a financially responsible and community-friendly manner through a high performing city team that result in adding value to resident's lives.

Grimes City Council Meeting November 14, 2023 In Person/Zoom at Grimes Community Center, 410 SE Main Street

The public is welcome and encouraged to attend and participate in this meeting in person or by internet or phone as follows:

Join Zoom

Meeting: <https://us06web.zoom.us/j/3787305851?pwd=Y2xpSUU2T3IxUUpkSmFtRVlmTjIyUT09>

Meeting ID: 378 730 5851

Passcode: 1234

Public Comment: If you would like to address the City Council during the Public Comment portion of the meeting, please contact the City Clerk by 4:30 p.m. on the date of the meeting by email at rwilliams@grimesiowa.gov with your name and address or by using the RAISE HAND feature by zoom. Participants must be recognized by the presiding officer and must state their full name and address before addressing the City Council. If you are participating via phone, the raise and lower hand feature can be activated by using *9. After you are recognized, use *6 to unmute your audio. The Chat and Q&A functions will be turned off during the meeting. The Mayor will recognize you for 3 minutes of comment, and your microphone will be turned on.

Pursuant to §21.4(2) of the Code of Iowa (2019), the City has the right to amend this agenda up until 24 hours before the posted meeting time.

For any additional assistance or questions in attending the meeting, please call 515-986-3036 Ext 1025 from 8 a.m. to 4:30 p.m., or contact the Grimes City Clerk Rochelle Williams by email at:

rwilliams@grimesiowa.gov.

Meetings will be recorded

AGENDA ITEMS FOR NOVEMBER 14, 2023, AT 5:30 PM AT GRIMES COMMUNITY CENTER

1. Call to Order
Pledge of Allegiance
2. Roll Call
3. Approval of Agenda

4. Approval of the Consent Agenda (**Discussion is not allowed unless the Mayor or a City Council Member ask for an item to be removed and placed under Council actions for consideration**)
 - A. Resolution 11-0123 Minutes approval from previous meeting
 - B. Resolution 11-0223 Claims Report \$3,231,701.03
 - C. Resolution 11-0323 Approving Bills and Quotes over \$10,000
 - D. Resolution 11-0423 Approving State of Iowa Alcohol Licenses
 - E. Filing and Receiving of Reports
 - F. Finance Report for October
 - G. Resolution 11-0523 Fiscal Year 2022-2023 Annual Street Finance Report
 - H. Resolution 11-0623 Approving Professional Services Payments
 - a. Foth Invoice #10 - S James St. and SE 11th St. Imp. \$196,404.04
 - b. MSA Professional Services Invoice #11 - SE Trail Ridge Rd. Reconstruction \$6,313.40
 - c. Snyder & Associates Invoice #7 - E Gateway Dr. & E 1st St. Intersection Imp. \$14,117.50
 - d. Snyder & Associates Invoice #13 - NE Destination Dr. & NE Beaverbrooke Blvd Imp. \$19,275.36
 - e. Veenstra & Kimm Invoice #59 - WRA Grimes Connector \$32,051.41
 - f. Allender Butzke Engineers- N. James and Beaverbrooke \$2,035.54
 - g. Bradshaw & Fowler Law- Library Construction Manager Contract \$900.00
 - h. The Weitz Company- New Library \$62,670.35
 - i. The Weitz Company- New Grimes Fire Station-\$30,520.00
 - j. SVPA Architects- New Grimes Fire Station \$23,021.44
 - k. Fraser Consulting-Building Division and Fire Department \$17,400.00
 - I. Resolution 11-0723 Approving Capital Project Payment Requests
 - a. Absolute Concrete PA #1 - S James St. and SE 11th St. Imp. \$29,996.25
 - b. Edge Commercial PA #4 - GrimesPlex Buildings \$327,179.93
 - c. Howrey Construction PA #1 - Shawver Park Trail Extension \$124,726.45
 - d. Howrey Construction PA #4 - Highway 44 Trail Extension \$22,188.20
 - e. Rognes Corp. PA #13 - WRA Grimes Connector - Contract 3 \$93,682.84
 - f. Shank Constructors PA #20 - WRA Grimes Connector - Contract 4 \$190,056.93
 - g. SM Hentges & Sons PA #13 - WRA Grimes Connector - Contract 2 \$189,123.11
 - h. Sternquist Construction PA #6 - SE Trail Ridge Rd. Reconstruction \$177,124.81
 - i. Corell Contractors PA- New Grimes Library \$12,236.00
 - j. Graphite Group PA- New Grimes Library \$152,806.38

- k. Forman Ford PA - New Grimes Library \$30,407.59
- l. Performance Contracting PA - New Grimes Library \$49,266.07
- m. Midwest Auto Fire Sprinkler Co PA - New Grimes Library \$8,265.00
- n. Van Maanen Electric PA - New Grimes Library \$86,229.54
- o. Nehring Construction PA - New Grimes Library \$110,210.16
- J. Resolution 11-0823 Indicating Intent To Participate And Authorizing The Inclusion Of The City Of Grimes In The Final Draft Agreement Establishing Central Iowa Water Works
- K. Resolution 11-0923 Personnel Transactions
- L. Resolution 11-1023 to Approve Sanitary Sewer Cleaning and Televising Services Contract
- M. Resolution 11-1123 Accepting Public Improvements in Rider Logistics Center Plat 1
- N. Resolution 11-1223 Approving Grimes Civic Calendar
- O. Resolution 11-1323 Authorizing Internal Advance for Funding of Urban Renewal Administration and Professional Support Program
- P. Resolution 11-1423 Approving and Adopting the 2023/2024 Strategic Plan and Action Agenda
- Q. Resolution 11-1523 Ordering Construction Of The SE Little Beaver, 4TH, 5TH & 6TH Water Main, and Fixing a Date For Hearing Thereon and Taking of Bids Therefor
- R. Resolution 11-1623 To Adjust Water and Sewer Charges
- S. Resolution 11-1723 to Amend Contract for Professional Services with Foth Infrastructure and Environment, LLC for the SE-SW 19th Street Sanitary Sewer Extension
- T. Resolution 11-1823 Approving Offer to Purchase and Agreement - St Peters Lutheran Church (11th Street Easements and Right Of Way)
- U. Resolution 11-1923 Approving Change Orders
 - a. Van Maanen CO #6- New Library Increasing Contract \$4,342.42
 - b. Performance Contracting CO #5-- New Library Increasing Contract \$5,591.74
 - c. SM Hentges CO #2 WRA Grimes Connector- Contract 2 Increasing Contract \$328,739.20
- 5. **Public Forum**
“People wishing to address the Council need to sign up on the sheet which has been provided on the table near the door. Each person will be allowed three minutes from the podium and may address no more than two issues per Grimes Rules of Procedure for Conduct of City Business – May 2005.”

PUBLIC AND COUNCIL AGENDA ITEMS

Council may consider and potentially act on the following Public Agenda items.

1. **Second Reading of Ordinance 784 Amending the Grimes Official Zoning Map, Pursuant to the Code of Ordinance Section 12-3-5 to Provide for the Following Rezoning Request for 212 SE Main Street and Associated Zoning Change and Development Agreement**
2. **Resolution 11-2023 Approving Final Plat of Hope Meadows Plat 1**
3. **Grimes Public Safety Center Design Discussion**
4. **Resolution 11-2123 Authorizing Design Development - Grimes Public Safety Center**
5. **Resolution 11-2223 Approving Real Estate Purchase Agreement-Hope Meadows Grimes Public Safety Center**
6. **2025 - 2029 Capital Improvements Plan Discussion**

ADJOURNMENT

APPROVING THE GRIMES CITY COUNCIL MINUTES

Grimes Resolution No. 11-0123

WHEREAS, the City Clerk shall keep minutes of all City Council meetings;

WHEREAS, the minutes according to Iowa Code Section 21.3 are required to show the date, time and place, the members present, and the action taken at each meeting;

WHEREAS, the minutes shall show the results of each vote taken and information sufficient to indicate the vote of each member present;

WHEREAS, Iowa Code Section 372.13(6) requires that within 15 days following a regular or special meeting of the Council, the clerk shall cause the minutes to the proceedings of the Council, including the total expenditure from each city fund, to be published in a newspaper of general circulation in the city.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, recommend approval of the attached (Exhibit A) minutes.

PASSED and APPROVED on November 14, 2023.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk

CITY COUNCIL MEETING/WORKSHOP
Tuesday, October 24, 2023

The Grimes City Council Meeting was held in-person and Via Zoom. The meeting was called to order by Mayor Mikkelsen, October 24, 2023, at 5:31 p.m. at the Grimes Community Complex, 410 SE Main Street, Grimes, Iowa. The Pledge of Allegiance was led by Mayor Mikkelsen.

ROLL CALL

Present: Mayor Mikkelsen, Council Members - David Gisch and Ryan Burger via Zoom, Council Members: Eric Johansen, Andrew Borcharding, and Laurie DePhillips in person. Due to a brief audio issue, Council Member Burger was unable to verbally participate in the roll call.

AGENDA ITEMS

APPROVAL OF THE AGENDA

Mayor Mikkelsen asked for approval of the agenda.

Moved by Johansen, Second by Borcharding, to approve the agenda.

Roll Call: Ayes: All. Nays: None. Motion passes: 5- 0.

CONSENT AGENDA

A. Resolution 10-2123 Minutes approval from previous meeting. B. Resolution 10-2223 Claims Report \$6,052,685.16. C. Resolution 10-2323 Approving Bills and Quotes over \$10,000 D. Filing and Receiving of Correspondence and Reports E.2023 Parks and Recreation Annual Report F. Finance Report for September 2023 G. Resolution 10-2423 Approving the Fiscal Year 2022-2023 State of Iowa Annual Finance Report H. Resolution 10-2523 Approving Professional Services Payments 1.Allender Butzke Engineers Inc – New Grimes Public Library \$467.12 2. The Weitz Company, LLC for New Grimes Public Library \$69,725.74 3.Whitfield and Eddy Law – legal services \$24,075.00 4. Pay Request #3 McClure Engineering Company – CIWW Assistance and ASR System Evaluation \$3,712.50 5. Pay Request #14 McClure Engineering Company – Phase 1A Water System Improvements \$25,947.21 6. Pay Request #12 McClure Engineering Company – North Jordan Well Repair \$2,025.00 (to be paid by City’s Insurance as part of claim) 7. Invision Planning and Architecture – New Grimes Public Library \$13,814.21 I. Resolution 10-2623 Approving Capital Improvement Payments 1. Pay Request #4 Corell Contractors for New Grimes Public Library \$29,671.35 2. Pay Request #18 Graphite Construction Group \$29,869.39 3. Pay Request #2 Des Moines Marble and Mantel Company – New Grimes Public Library \$38,000.00 4. Pay Request #5 Academy Roofing & Sheet Metal Company – New Grimes Public Library \$38,285.00 5. Pay Request #12 Forman Ford – New Grimes Public Library \$42,245.74 6. Pay Request #11 Performance Contracting, Inc – New Grimes Public Library \$70,495.70 7. Pay Request #13 AMC Mechanical Inc for New Grimes Public Library \$13,579.44 8. Pay Request #18 Van Maanen Electric Inc – New Grimes Public Library \$96,823.22 9. Pay Request #2 Nehring Construction, Inc – New Grimes Public Library \$12,996.00 10. Pay Request #9 Edge Commercial, LLC – GrimesPlex \$2,541,107.57 11. Pay Request #11 Edge Commercial, LLC – Waterworks Park Improvements \$548,185.05 12. Pay Request #9 Reilly Construction Company – SE Jacob Street Reconstruction and Storm Sewer \$206,853.25 13. Pay Request #19 S.J. Louis Construction, Inc – WRA Grimes Connector – Contract 1 \$407,586.97 14. Pay Request #3 Edge Commercial, LLC for GrimesPlex Buildings \$630,945.72 J. Resolution 10-2723 Approving Change Orders 1. Change Order # 2 Baker Group- Building Access Control- Increasing contract \$6,337.61. 2. Change Order #3 Reilly Construction Company – SE Jacob Street Reconstruction and Storm Sewer increasing contract \$149,387.55. 3. Change Order #3 Shank Constructors, Inc – WRA Grimes Connector – Contract 4 increasing contract \$169,736.45. 4. Change Order #4 Sternquist Construction, Inc – SE Trail Ridge Road Reconstruction increasing contract

\$9,473.00. 5. Change Order #1 Howrey Construction, Inc – Shawver Park Trail Extension increasing contract \$48,500.00. 6. Change Order #1 Des Moines Marble and Mantel Company – New Grimes Public Library increasing contract \$5,350.00 7. Change Order #5 Van Maanen Electric Inc – New Grimes Public Library increasing contract \$727.51 8. Change Order #9 Graphite Construction Group, Inc – New Grimes Public Library increasing contract \$6,497.56. Change Order #5 9. The Weitz Company, LLC – New Grimes Public Library increasing contract \$10,737.00. K. Resolution 10-2823 To Enter into Agreement with the Iowa Department of Transportation Iowa 141 Corridor Access Management Plan Iowa 44 to Iowa 17 L. Resolution 10-2923 Approving the Purchase of Aruba Networking Equipment M. Resolution 10-3023 Approving the Purchase of Dell PC Equipment for Grimes Public Library N. Resolution 10-3123 Authorizing Purchase of Variable Frequency Drives for SE 37th Street Lift Station O. Resolution 10-3223 Approving the Purchase of Walk in Coolers for the GrimesPlex Concession Stands from Bolton & Hay Inc. P. Resolution 10-3323 To Enter into Agreement with Pro-West & Associates for Enterprise Utility Network Data Migration Q. Resolution 10-3423 Accepting Sidewalk Easement at Brookside Village Plat 1 R. Resolution 10-3523 Authorizing the Purchase of a Sleeping Trailer for the Fire Department from Satellite Shelters, Inc. S. Resolution 10-3623 To Enter into Cooperative Agreement with The Iowa Department of Transportation for Primary Road Project at the intersection of Iowa Highway 141 and NE 18th Street T. Resolution 10-3723 Approving the Agreement with Stratus Building Solutions for Cleaning Services at the Grimes Public Library U. Resolution 10-3823 Approving Donor Signage with BDI Signs for the New Grimes Public Library.

Motion by DePhillips Second by Borcharding, to approve the Amended Consent Agenda.

Roll Call: Ayes: All; Nays: None Motion passes 5 - 0.

PUBLIC FORUM -None

PUBLIC AND COUNCIL AGENDA ITEMS

1. Ordinance Amending the Grimes Official Zoning Map

Evann Martin, Assistant Planner, addressed the Council regarding the City owned property located west of SE Main Street and north of SE 3rd Street. Martin stated the City is initiating the rezoning process prior to the sale of the 0.23-acre property. Martin said this property is currently zoned C-1 and is identified as Downtown/Governor's District on the Future Land Use Plan. Martin said the City is proposing to rezone the property to R-4 (PUD). She said the proposed R-4 zoning district will allow for a two-story building with commercial use on the ground level and multi-family residential above. Martin said due to the size of the lot, there would be very little landscaping with planters at the commercial frontage as well as some plantings around the transformer for screening. Martin advised Council that the layout provided is only conceptual at this time and shows a total of eight dwelling units with one parking space for each. Martin said the concept will continue to be refined through the rezoning process as required public improvements are determined and more detailed plans will become available as the project moves further along. Mayor and Council Members stated the concept looks very nice and they are excited to see development at that location.

- a. Public Hearing on Ordinance 784 Amending the Grimes Official Zoning Map, Pursuant to the Code of Ordinances Section 12-3-5 to Provide for the Following Rezoning Request for 212 SE Main Street and Associated Zoning Change and Development Agreement.

Mayor Mikkelsen opened the Public Hearing at 5:39 p.m. Martin said that at the Planning and Zoning meeting held October 3rd, the owner of 305 SE 3rd Street voiced concerns about the proposed placement of the dumpster location, alley lighting and access to his garage if this project moves forward. She said

discussion was taking place with the developer about the dumpster location and adding alley lighting on the north end of the building. Martin said the concept will continue to be refined through the rezoning process as required public improvements are determined and more detailed plans will become available as the project moves further along. Martin said conversations on alternative locations for the dumpster as well as parking needs were ongoing and noted that appropriate access to the dumpster by the hauler was a leading consideration for determining the placement of the receptacle. Council Member Burger asked for more information about the parking spaces to the south of the property and if they would potentially impact the neighboring property. Council Member Gisch commented that noise mitigation should also be considered due to the location of the project.

Being no additional comments, Mayor Mikkelsen closed the Public Hearing at 5:42 p.m.

b. First Reading of Ordinance 784 Amending the Grimes Official Zoning Map, Pursuant to the Code of Ordinance Section 12-3-5 to Provide for the Following Rezoning Request for 212 SE Main Street and Associated Zoning Change and Development Agreement.

Motion by DePhillips Second by Borcharding, to approve the First Reading of Ordinance 784.

Roll Call: Ayes: All; Nays: None Motion passes 5 - 0.

ADJOURN

There being no further business the meeting was adjourned at 5:53 p.m.

Motion by DePhillips, Second by Johansen to adjourn.

Roll Call: Ayes: All; Nays: None Motion passes: 5 - 0.

ATTEST:

Rochelle Williams, City Clerk

Scott Mikkelsen, Mayor

CITY COUNCIL COMMUNICATION
Meeting Date: 11/14/2023

AGENDA ITEM: Claims Report

BACKGROUND: The following expenditures have been reviewed and authorized as being justified and properly due and made in accordance with city guidelines.
This listing has been prepared by the Finance Department Staff and is being submitted to the City Council for Approval.

BUDGETARY CONSIDERATIONS:

STRATEGIC PLANNING:

Prioritized: ____YES ____X__NO

*High-Performing Organization/Exception Professional Services _X____

*Great Place to Live/Expanded Quality of Life Amenities ____

*Dynamic Town/Strong Sense of Community ____

*More Beautiful/Vibrant Community ____

BOARD/COMMISSION ACTIONS: Approval

STAFF RECOMMENDATION:

RESPONSIBLE STAFF/CONTACT INFORMATION:

Marcia Woodke, Finance Director, 515-986-3036, mwoodke@grimesiowa.gov

Prepared by: Olivia DeYoung

Return to: Olivia DeYoung

APPROVING AND AUTHORIZING EXPENDITURES

Grimes Resolution No. 11-0223

WHEREAS, the Finance Department prepares a list of authorized expenditures to be approved by the Grimes City Council.

WHEREAS, the attached (exhibit A) has been reviewed as being justified and properly due and made in accordance to city guidelines.

WHEREAS, the listing has been prepared and reviewed by the Finance Department Staff and is being submitted to the City Council for approval.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, to recommend approval of the attached (Exhibit A) expenditures.

PASSED and APPROVED on November 14, 2023.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk

City of Grimes Claims 11.14.2023

ICAP	SPLASH PAD LIABILITY INSURANCE	\$	2,038.00
IMPACT7G	PROFESSIONAL SERVICES GRANT	\$	1,080.00
ABSOLUTE CONCRETE CONSTRUCTION	S JAMES/SE 11TH ST IMPVMT #1	\$	29,996.25
A KINGS THRONE LLC	PORTABLE RESTROOMS PARKS/GRIMESPLEX	\$	963.60
AIA CORPORATION	FD - DUTY UNIFORM/BOOTS AUBERT	\$	375.31
ALLENDER BUTZKE ENGINEERS	LIBRARY - ENGINEERING FEES	\$	2,035.54
EUROFINS TESTAMERICA	STATE LABS- DRINKING/WASTE WATER	\$	1,618.50
BAKER & TAYLOR	LIBRARY MATERIALS	\$	2,812.28
BLACK HILLS ENERGY	GAS	\$	1,040.50
BDI SIGNS	LIBRARY - SIGNAGE	\$	7,420.00
BLACKBURN MFG. CO.	UTILITY LOCATING FLAGS/PAINT	\$	1,838.44
BIG GREEN UMBRELLA MEDIA	LIBRARY PROGRAMMING SUPPLIES	\$	929.00
BOMGAARS	PW/PARKS/DS - GENERATOR/SUPPLIES	\$	2,970.88
BROCKWAY MECHANICAL	FD ROOF REPAIR - STATION 37	\$	299.56
CARROLL CONSTRUCTION	WASHOUT SYSTEM	\$	3,071.49
CITY OF URBANDALE	SALT STORAGE MAINT FEE 2023/WRA INSP	\$	1,499.00
CENTRAL IOWA PEST	PEST CONTROL- CITY	\$	445.00
CENTRAL IOWA READY MIX	CONCRETE PROJECTS	\$	1,264.00
CENTER POINT LARGE PRINT	LIBRARY MATERIALS	\$	1,121.76
COLLECTION SERVICES CENTER	CHILD SUPPORT	\$	1,378.42
CORE & MAIN	DS/PW/WATER LINE REPAIR-SUPPLIES	\$	4,083.93
DEMCO	LIBRARY - PROCESSING SUPPLIES	\$	879.48
DES MOINES REGISTER	LEGAL PUBLICATIONS	\$	1,371.54
EDGE COMMERCIAL	GRIMESPLEX BUILDINGS PYMT #4	\$	327,179.93
SCHLENKER ELDON	M-KEDS BOND REFUND	\$	54,675.00
HOME DEPOT #2115	GCC MOTHER'S ROOM SUPPLIES	\$	184.00
RD MCKINNEY PLUMBING	WATER MAIN REPAIR	\$	2,475.00
FASTENAL	HYDRANT AND METER BOLTS	\$	142.75
EXCEL MECHANICAL CO	GCC REPAIRS - HEAT/FAUCET/EXHAUST FAN	\$	4,945.64
CFI SALES	S-401/BACKHOE TIRE REPLACEMENTS	\$	1,450.30
GRIMES ASPHALT AND PAVING	POTHOLE MIX	\$	80.25
GRIMES CHAMBER & ECONOMIC	EXPO/LUNCH & LEARN - LIBRARY	\$	470.00
DORSEY & WHITNEY LLP	2022 URBAN RENEWAL AMENDMENT	\$	8,908.50
HAWKEYE TRUCK EQUIPMENT	PLOW LIGHT SET/S205 JUNCTION BOX	\$	581.00
RODAN OFFICE CLEANING	LIBRARY OCT23 JANITORIAL	\$	630.00
HILLYARD	PARKS - HAND SOAP	\$	280.99
HOOPLA	LIBRARY MATERIALS	\$	1,457.40
HOTSY CLEANING SYSTEMS	PW -SUPPLIES	\$	828.00
RELIANT FIRE APPARATUS	FD - 2016 PIERCE REPAIRS	\$	1,428.14
RELIANT GASES, LTD	BULK CO2	\$	397.04
IMWCA	INSTALLMENT 4 WORK COMP 23-24	\$	14,921.00
IOWA DEPT OF REVENUE	OCT 2023/WH/WATER EXCISE/SALES TAX	\$	45,762.28
INTEGRATEDPRINT SOLUTIONS	BUSINESS CARDS- STEELE, VICKERS, PIEPER	\$	147.00
IOWA DOT	PCC LEVEL I RECERTIFICATN/CERT-HANSON	\$	600.00
IOWA ONE CALL	SEPTEMBER 2023 LOCATES	\$	327.10

IOWA FIRE EQUIPMENT CO.	FIRE EXT FOR WATER TRAILER/EXT TESTING	\$	313.60
IOWA POETRY ASSOCIATION	LIBRARY MATERIALS/LYRICAL IOWA	\$	12.75
IOWA RURAL WATER ASSN.	MEMBERSHIP DUES	\$	455.00
KLINE ELECTRIC INC	CONVERTED N&S POLE LIGHTS TO LED	\$	4,832.08
LEAF	COPIER CONTRACT - DS	\$	314.16
LAWSON PRODUCTS	PW - SHOP SUPPLIES	\$	983.16
LIBERTY READY MIX	CONCRETE - PROJECTS/REPAIRS	\$	5,831.50
LOGAN CONTRACTORS SUPPLY	CRACK SEAL	\$	854.04
LOGOED APPAREL & PROMOTION	PARKS - ADULT CHAMPION T-SHIRTS	\$	179.00
MAIL SERVICES	UTILITY BILLING SERVICE	\$	432.01
MARTIN MARIETTA AGGREGATE	PARKS - TOP DRESSING/FILL SAND	\$	580.63
MEDIACOM	CITY HALL TV	\$	69.34
METRO WASTE AUTHORITY	OCT 2023 GARBAGE/CURB-IT/DUMPSTERS	\$	70,993.80
MACQUEEN EQUIPMENT	SWEEPER MAINTENANCE	\$	346.50
MIDWEST AUTOMATIC FIRE	GRIMES PUBLIC LIBRARY APP #5	\$	8,265.00
MIDWEST WHEEL COMPANIES	PLOW LIGHT	\$	85.98
MIDAMERICAN ENERGY	ELECTRIC	\$	50,531.51
MISSISSIPPI LIME CO.	QUICKLIME	\$	6,911.04
MURPHY TRACTOR & EQUIPMENT	SWEEPER MAINTENANCE	\$	500.55
MUNICIPAL SUPPLY, INC.	METERS/MAIN BREAK SUPPLIES	\$	14,678.92
NICHOLS EQUIPMENT LLC	PW - VAC TRAILER RENTAL	\$	408.00
O'HALLORAN INTERNATIONAL	DOT INSPECTIONS/SUPPLIES	\$	9,103.97
O'REILLY AUTO PARTS	PW - ANTIFREEZE	\$	69.54
OFFICE DEPOT	PW/CH - OFFICE SUPPLIES	\$	297.86
ONESOURCE BACKGROUND CHEC	NEW EMPLOYEE BACKGROUND CHECKS	\$	122.00
TRUE VALUE	PW - PUMP/MINI EXCAVATOR RENTAL	\$	336.00
PETERSON PEST & TERMITE	LIBRARY - PEST CONTROL	\$	35.00
PIONEER MFG COMPANY	YELLOW GRIMESPLEX PAINT/BRUSH	\$	885.20
RACOM CORPORATION	FD - EDACS ACCESS	\$	709.78
REGAL PLASTIC SUPPLY CO.	PW - S202 LINER	\$	460.00
SNYDER & ASSOCIATES	NE DEST/NE BVRBRK IMP #13/E GATEWY #7	\$	33,392.86
SPRAYER SPECIALTIES	PARTS FOR MAIN BREAK TRAILER	\$	415.73
STIVERS FORD	DS 108 UPFITTING/PW SUPPLIES	\$	7,058.07
T & T SPRINKLER SERVICE	N.S.C. IRRIGATION PROJECT	\$	10,950.00
THORPE WATER DEVELOPMENT	KEYSTONE DISCONNECTS	\$	50.00
TOMPKINS INDUSTRIES INC.	PW - VEHICLE SUPPLIES	\$	64.06
UNIQUE MANAGEMENT SERVICE	LIBRARY COLLECTION SERVICES	\$	58.25
UNITED RENTALS	PW EQUIPMENT RENTALS	\$	512.00
US WATER	OCTOBER 2023 SERVICES	\$	58,355.00
CINTAS FIRST AID & SAFETY	CH/PW - SAFETY CABINETS	\$	693.00
USA BLUE BOOK	OIL/GREASE FOR PUMP MAINTENANCE	\$	1,178.86
ULINE	PW - LEATHER/DISPOSABLE GLOVES	\$	486.05
VERIZON WIRELESS	COUNCIL/PW/CH- PHONES/IPADS	\$	330.09
VESSCO, INC.	CHEMICAL PUMP ELEMENTS FOR RO	\$	199.64
VEENSTRA AND KIMM, INC.	WRA CONNECTOR PYMT #59	\$	32,051.41
VAN MAANEN ELECTRIC, INC	GRIMES PUBLIC LIBRARY APP #19	\$	86,229.54
VAN METER INC.	PARTS FOR MAIN BREAK TRAILER	\$	521.27

VAN WALL EQUIPMENT	BLADE FOR S404	\$	194.70
WRIGHT OUTDOOR SOLUTIONS	STUMP GRINDING - TRAIL/PARKS	\$	1,168.00
MERCYONE OCCUPATIONAL HEALTH	FD PHYSICALS-PICK/AUBERT/FORD	\$	1,840.00
CONTRACTOR SOLUTIONS	PUMP FOR MAIN BREAKS	\$	2,500.00
CENTURY LINK	10/10-11/9/23 CITY PHONE SERVICES	\$	480.54
RJ MARTIN EXCAVATING	DEBRIS REMOVAL - PARKS	\$	675.00
ROGNES CORP	WRA CONNECTOR-CONTRACT 3 #13	\$	93,682.84
EFTPS	FED/FICA TAX	\$	60,909.96
KANOPY INC	LIBRARY MATERIALS	\$	30.00
CSG FORTE PAYMENTS, INC	CC FEES	\$	5,255.42
EJS SUPPLY	GUTTER BROOM ATTACHMENT-SWEEPER	\$	1,062.75
MARTIN OIL WHOLESALE	BULK MOTOR OIL	\$	1,222.65
FIRE SERVICE TRAINING BUREAU	FF2 CERTIFICATION - COLE	\$	50.00
PUBLISHERS WEEKLY	LIBRARY MATERIALS	\$	289.99
GWORKS	ANNUAL LICENSE/PRODUCT SUPPORT	\$	18,190.00
DES MOINES ASPHALT & PAVEMENT	POTHOLE MIX	\$	130.40
UMB BANK, N.A.	2020B BOND FEES	\$	600.00
MENARDS	WATER TRLR/GCC MOTHERS RM/PW/PARKS	\$	2,342.33
MI-FIBER, LLC	FD/PARKS/PW INTERNET	\$	472.80
BULK TRANSPORT CO EAST	DELIVERY OF LIME	\$	2,524.50
SHANK CONSTRUCTORS INC	WRA CONNECTOR-CONTR 4 PYMT #20	\$	190,056.93
OPG-3, INC	LF PROFESSIONAL SERVICES	\$	5,535.00
VOYA	DEFER COMP PRE	\$	2,926.92
FOTH INFRASTRUCTURE & ENV	SE 11TH ST & S JAMES ST #10	\$	196,404.04
AIG	DEFER COMP ROTH	\$	822.50
HORACE MANN	DEFER COMP ROTH	\$	425.00
MASSMUTUAL	DEFER COMP PRE	\$	2,093.00
LUMEN CENTURY LINK	PW PHONES	\$	557.81
MSA PROFESSIONAL SERVICES	SE TRAIL RIDGE RD RECONSTR #11	\$	6,313.40
ELECTRIC PUMP	INSTALL LOANER/INSPECT SCUM PIT	\$	1,337.00
REDBUD LLC	MOW/BED MAINT/WEED CONTROL-OCT	\$	11,965.00
ANKENY SANITATION	NOV 2023 RECYCLING/GARBAGE	\$	2,307.25
UNITED HEALTHCARE	REFUND, PFAU JNIA-23-987:1	\$	784.86
RAFTELIS FINANCIAL	WATER SYSTEMS VALUATION	\$	12,500.00
ACME TOOLS	PW-SUBMERSIBLE PUMP/TOOLS	\$	763.63
GRAPHITE CONSTRUCTION	GRIMES PUBLIC LIBRARY APP #19	\$	152,806.37
RENEWABLE ENERGY GROUP	FUEL-PARKS/PW/FD/DS	\$	6,983.78
CORELL CONTRACTOR	GRIMES PUBLIC LIBRARY APP #5	\$	12,236.00
EBS	DECEMBER 2023 PREMIUMS	\$	3,854.01
DELL MARKETING	LIBRARY PC PURCHASE	\$	14,386.40
SYNERGY FIRE & SAFETY	HAULING SLUDGE TO WRA	\$	22,279.80
SUBSURFACE SOLUTIONS	PW - LEAK DETECTION EQUIPMENT	\$	2,187.90
MUSCO SPORTS LIGHTING	NORTH/SOUTH SPORTS COMPLEX RENO	\$	97,200.00
BRADSHAW FOWLER PROCTOR	LIBRARY CONSTRUCTION - LEGAL	\$	1,900.00
THE WEITZ COMPANY	GRIMES PUBLIC LIBRARY APP #21	\$	93,190.35
LINDE GAS & EQUIPMENT INC	WELDING GAS	\$	127.51
CENTRAL IOWA OFFICIALS	BASKETBALL OFFICIAL PAYMENT	\$	1,470.00

CITY OF GRIMES FLEX	EMPLOYEE FLEX SPENDING	\$	3,816.77
TUCKER WHITNEY	MILEAGE REIMBURSEMENT	\$	51.09
S.M. HENTGES & SONS INC	WRA CONNECTOR-CONTRACT 2 #13	\$	189,123.11
KINZLER CONSTRUCTION	FD - REMOTE/RECEIVER FOR DOOR	\$	245.00
FORMAN FORD	GRIMES PUBLIC LIBRARY APP #13	\$	30,407.60
REGENTS OF UNIV. OF MN	LIBRARY - BARCODE LABELS	\$	162.00
CITY OF GRIMES HSA	HSA DEDUCTION	\$	715.34
PERFORMANCE CONTRACTING	GRIMES PUBLIC LIBRARY APP #12	\$	49,266.07
PROFESSIONAL SNOWFIGHTERS	ANNUAL MEMBERSHIP FEE	\$	500.00
AMAZON	LIBRARY/DS/PARKS/PW/IT SUPPLIES	\$	2,923.77
NEHRING CONSTRUCTION INC	GRIMES PUBLIC LIBRARY APP #3	\$	110,210.16
DES MOINES STEEL CO, INC	PW - SUPPLIES FOR GATE/FENCE ASR WELL	\$	147.24
SIDEKICK DEVELOPMENT	FIRE STATION PROFESSIONAL	\$	5,000.00
SVPA ARCHITECTS	FIRE STATION TOPOGRAPHIC/GRIMESPLEX	\$	30,260.74
ARAMARK	GCC RUG RENTAL 10-20-23	\$	114.11
RINGCENTRAL, INC.	CITY PHONE SERVICES - SHARED	\$	2,577.43
US CELLULAR	LIBRARY HOT SPOTS	\$	508.05
MANNEL MOLLY	IPTA CONFERENCE MILEAGE	\$	108.08
STERNQUIST CONSTRUCTION	SE TRAIL RIDGE ROAD RECONST #6	\$	177,124.81
PLAYAWAY PRODUCTS	LIBRARY MATERIALS	\$	303.70
HOWREY CONSTRUCTION INC	SHAWVER PARK TRAIL EXTENSION #1	\$	146,914.65
SPORTAFLEX LLC	GRIMESPLEX -PORTABLE FENCING	\$	148,722.00
SBS SERVICES GROUP LLC	GCC CLEANING OCTOBER 2023	\$	3,322.52
SILENT RIVERS INC	LIBRARY ART SCULPTURE	\$	15,000.00
CITY TRACTOR CO., INC	PARKS -AVANT 760 W ATTACHMENTS	\$	112,281.44
METRONET	PW - INTERNET FOR FLEXNET SYSTEM	\$	257.25
FRASER CRAIG	BUILDING/FIRE CODE OFFICIAL SERVICES	\$	17,400.00
SEGEBART ERNEST J III	YOUTH FOOTBALL GAMES ANNOUNCER	\$	300.00
DANIELS EDWARD N	CITY FURNACE FILTERS	\$	449.04
VWR FUNDING INC	PW - PUMP HEAD FOR PO4	\$	677.81
SHORT TIM	SWAG PROGRAM REIMBURSEMENT	\$	433.46
WARNERS' STELLIAN CO INC	LIBRARY APPLIANCES	\$	4,867.89
DEPOSIT REFUNDS	UB DEPOSIT/REFUNDS DATED 11/07/2023	\$	12,995.62
PAYROLL CHECKS	TOTAL PAYROLL CHECKS	\$	176,930.39
	CLAIMS TOTAL	\$	3,231,701.03
	GENERAL FUND	\$	374,199.23
	LIBRARY FUND	\$	42,119.21
	ROAD USE TAX FUND	\$	45,664.00
	EMPLOYEE BENEFITS FUND	\$	17,487.93
	DEBT SERVICE FUND	\$	600.00
	CP - PARKS FUND	\$	209,481.44
	CP - GRIMES COMMUNITY COM FUND	\$	807.84
	WRA SANI SEWER PHASE 1 FUND	\$	32,110.41
	GRIMES LIBRARY BLDG FUND	\$	536,710.61
	ANN TRAIL IMPRV & PLAN FUND	\$	124,726.45
	WRA SANI SWR PHASE 2 FUND	\$	189,123.11

WRA SANI SEWER PHASE 3 FUND	\$	93,682.84
WRA SANI SWR PHS 4 FUND	\$	190,056.93
GRIMESPLEX FUND	\$	483,141.23
SE 11TH & JAMES FUND	\$	226,400.29
11TH & GATEWAY SIGNAL FUND	\$	14,117.50
NE DEST/NE BVRBROOKE IMP FUND	\$	19,275.36
SE TRL RDG RD RECONSTRUCT FUND	\$	183,438.21
HWY TRL EXT TO SCHOOL FUND	\$	22,188.20
FIRE STATION FUND	\$	58,541.44
SEWER COMPLIANCE PROJECT FUND	\$	22,279.80
EQUIP REVOLVING PROGRAM FUND	\$	6,897.00
WATER FUND	\$	175,584.13
WATER DEPOSITS FUND	\$	12,810.72
SEWER FUND	\$	66,245.30
LANDFILL/GARBAGE FUND	\$	73,162.24
STORM WATER FUND	\$	10,849.61
	\$	3,231,701.03

OCTOBER 2023 MONTHLY REVENUE

GENERAL FUND	\$	4,191,898.80
LIBRARY FUND	\$	1,201.58
ROAD USE TAX FUND	\$	172,885.69
EMPLOYEE BENEFITS FUND	\$	471,992.52
LOCAL OPTION SALES TAX FUND	\$	223,744.11
TAX INCREMENT FINANCE FUND	\$	2,646,826.98
ECONOMIC DEV REV LOAN FUND	\$	50,158.90
RESTRICTED GIFTS FUND	\$	4,587.08
DEBT SERVICE FUND	\$	1,492,333.95
CAPITAL PROJECTS FUND	\$	2,952,415.86
WATER FUND	\$	777,066.07
SEWER FUND	\$	448,356.49
LANDFILL/GARBAGE FUND	\$	67,108.43
STORM WATER FUND	\$	79,708.69
	\$	13,580,285.15

AMAZON CLAIMS 11.14.23		
Charges	Amount	Description
Library	\$997.89	Materials
	\$803.34	Programming supplies
	\$61.72	Disinfectant wipes
Public Works	\$26.97	pH tester - storm water
	\$197.82	Disposable gloves
Dev. Services	\$56.49	Name plate/note pads
	\$46.97	Phone accessories
	\$12.96	Batteries
IT	\$72.95	Office supplies
Parks & Rec	\$176.38	GCC portable space heaters
	\$149.85	Trunk or Treat supplies
	\$68.13	Office supplies
	\$208.67	Youth soccer balls
	\$43.63	GCC replacement mop heads
Total	\$2,923.77	

CITY COUNCIL COMMUNICATION
Meeting Date: 11/14/2023

AGENDA ITEM: Bills and Quotes over \$10,000.

BACKGROUND:

BUDGETARY CONSIDERATIONS:

STRATEGIC PLANNING:

Prioritized: ____ YES ☒ NO

*High-Performing Organization/Exception Professional Services ☒

*Great Place to Live/Expanded Quality of Life Amenities ____

*Dynamic Town/Strong Sense of Community ____

*More Beautiful/Vibrant Community ____

BOARD/COMMISSION ACTIONS: Approval

STAFF RECOMMENDATION:

RESPONSIBLE STAFF/CONTACT INFORMATION:

Marcia Woodke, Finance Director, 515-986-3036, mwoodke@grimesiowa.gov

Prepared by: Olivia DeYoung

Return to: Olivia DeYoung

APPROVING QUOTES AND BILLS OVER \$10,000 ACCORDING TO THE GRIMES
PURCHASING AND PROCUREMENT POLICY.

Grimes Resolution No. 11-0323

WHEREAS, the City of Grimes has adopted a Purchasing and Procurement Policy

WHEREAS, the Purchasing and Procurement Policy provides that purchases or payments over \$10,000 have City Council approval.

WHEREAS, any item and/or service with a value of between \$1,000 and \$10,000 requires up to three (3) quotations unless the item or service obtained or provided cannot be obtained. Products offered under government purchasing consortium do not require (3) quotes.

WHEREAS, the Finance Director will ensure that, for accounting purposes, necessary records are kept and made available for reference.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, that the following items attached as *Exhibit A* be approved for purchase or payment..

PASSED and APPROVED on November 14, 2023.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk

C-D

2027406



DELL MARKETING L.P.
One Dell Way
Round Rock, TX 78682

FID Number: 74-2616805
Inquiries: www.dell.com/ordersupport/
Dell Online: <http://www.dell.com>

Invoice

BILL TO:

GRIMES PUBLIC LIBRARY
ACCOUNTS PAYABLE
PO BOX 290
GRIMES, IA 50111-0290

SHIP TO:

SEE BELOW

001,470.6565

PLEASE REVIEW DELL'S TERMS & CONDITIONS OF SALE AND POLICIES , WHICH GOVERN THIS TRANSACTION

VIEW YOUR ORDER DETAILS ONLINE

Invoice No: 10708247891

Customer No: 111005682

Order No: SEE BELOW

Page 1 of 2

Purchase Order: 2027406
Payment Terms: 45 Days Inv.
Due Date: 12/16/2023
Invoice Date: 11/01/2023
Order Date: 10/25/2023
Sales Rep: Alifa_Tazin

Shipped Via: SEE BELOW
Customer Agreement #: MHEC-04152022
Contract Code: C000000979569
Waybill Number: DE10187616
Contract Name: SEE BELOW

Item Number	Description	Qty	Unit	Unit Price	Amount
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SHIP TO:

GRIMES PUBLIC LIBRARY
ROB FOX
410 SE MAIN ST
GRIMES, IA 50111

FOR SHIPMENTS TO CALIFORNIA, A STATE ENVIRONMENTAL FEE OF UP TO \$6 PER ITEM WILL BE ADDED TO INVOICES FOR ALL ORDERS CONTAINING A DISPLAY GREATER THAN 4 INCHES. PLEASE KEEP ORIGINAL BOX FOR ALL RETURNS. COMPREHENSIVE ONLINE CUSTOMER CARE INFORMATION AND ASSISTANCE IS A CLICK AWAY AT WWW.DELL.COM/PUBLIC-ECARE TO ANSWER A VARIETY OF QUESTIONS REGARDING YOUR DELL ORDER.

USD

Sub-Total:	\$	14,386.40
Ship. &/or Handling:	\$	0.00
ENVIRO FEE:	\$	0.00
Taxable:		
\$ 0.00	Tax:	
Non-Taxable:	\$	0.00
\$ 14,386.40		
Invoice Total:	\$	14,386.40



DETACH AT LINE AND RETURN WITH PAYMENT

Invoice Number: 10708247891

Customer Name: GRIMES PUBLIC LIBRARY

Customer Number: 111005682

Purchase Order: 2027406

Make check payable / remit to :
Dell Marketing L.P.
C/O Dell USA L.P.
PO Box 802816
Chicago, IL 60680-2816

Electronics Payments
Dell Marketing L.P.
PNC Bank
ABA#: 043-000-096
Acct#: 1017304611
Swift code : PNCCUS33

Online ACH Payment

Log in to your MyFinancials account <https://mfmc.dell.com/>

USD

Sub-Total:	\$	14,386.40
Ship. &/or Handling:	\$	0.00
ENVIRO FEE:	\$	0.00
Taxable:		
\$ 0.00	Tax:	
Non-Taxable:	\$	0.00
\$ 14,386.40		
Invoice Total:	\$	14,386.40
Balance Due:	\$	14,386.40
Amount Enclosed:		

0107082478910000001438640000001110056823



DELL MARKETING L.P.
One Dell Way
Round Rock, TX 78682

FID Number: 74-2616805
Inquiries: www.dell.com/ordersupport/
Dell Online: <http://www.dell.com>

Invoice

BILL TO:

GRIMES PUBLIC LIBRARY
ACCOUNTS PAYABLE
PO BOX 290
GRIMES, IA 50111-0290

SHIP TO:

SEE BELOW

PLEASE REVIEW DELL'S TERMS & CONDITIONS OF SALE AND POLICIES , WHICH GOVERN THIS TRANSACTION
VIEW YOUR ORDER DETAILS ONLINE

Invoice No: 10708247891 Customer No: 111005682 Order No: SEE BELOW Page 2 of 2

Purchase Order:	2027406	Shipped Via:	SEE BELOW
Payment Terms:	45 Days Inv.	Customer Agreement #:	MHEC-04152022
Due Date:	12/16/2023	Contract Code:	C000000979569
Invoice Date:	11/01/2023	Waybill Number:	DE10187616
Order Date:	10/25/2023	Contract Name:	SEE BELOW
Sales Rep:	Alifa_Tazin		

Item Number	Description	Qty	Unit	Unit Price	Amount
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	TAX AMT
	\$ 0.00
	ENVIRO FEE
	\$ 0.00

METHOD: UPS Surepost	CHARGES: \$ 0.00
WAYBILLS:	
1Z2EY9470345815929, 1Z2EY9470345815849, 1Z2EY9470345815938, 1Z2EY9470345815858, 1Z2EY9470345815947, 1Z2EY9470345815812, 1Z2EY9470345815867, 1Z2EY9470345815901, 1Z2EY9470345815876, 1Z2EY9470345815821, 1Z2EY9470345815910, 1Z2EY9470345815830, 1Z2EY9470345815885, 1Z2EY9470345815894	
METHOD:	CHARGES: \$ 0.00
WAYBILLS: DE10310590 , DE10187616 , DE10187616	

210-BBCC	Dell 24 Monitor - P2422H, 60.5cm (23.8") System Service Tags: 26148W3, 2W048W3, F1148W3, CC048W3, H7148W3, 8NZ38W3, G2Z38W3, 7HZ38W3, 1M348W3, 7R248W3, DJZ38W3, 1BZ38W3, FN048W3, 9M248W3	14	EA	153.91	2,154.74
210-BFXS	OptiPlex Micro (Plus 7010) System Service Tags: 948XDZ3, 458XDZ3, B58XDZ3, H58XDZ3, 8FDXDZ3, 3GDXDZ3, 358XDZ3, 28FXDZ3, B48XDZ3, 2HDXDZ3, 758XDZ3, 748XDZ3, 2GDXDZ3, 9FDXDZ3	14	EA	756.00	10,584.00
520-AARU	Dell Slim Soundbar SB521A Customer Installed	14	EA	35.54	497.56
452-BDUB	Micro Form Factor All-in-One Stand - MFS22	14	EA	82.15	1,150.10

Order Number(s): 771947932, 771947940, 771947957

Contract Name: Dell Midwestern Higher Education Compact (MHEC) Master Agreement

To make a payment or access your account details online, please visit MyFinancials at <https://mfm.dell.com>

Purchase Order

PO Number: **10859**

Grimes Public Library
200 N James St.; Grimes, IA 50111

Date: 10-31-23

Pay To: Warner's Station

Invoice: 50-416643

Total Amount: \$ 4867.89

Account Number	Account Name	Amount	Description
002-410-6230	Training/ Mtg/Conf		
002-410-6310	Building Maint.		
002-410-6320	Grounds Maint.		
002-410-6371	Electric/Gas		Utilities
002-410-6373	Telephone/ Comm.		Phone/Internet
002-410-6404	Collections		Collection Services
002-410-6409	Janitorial		Cleaning
002-410-6419	Technology		
002-410-6502	Material Acquisition		Materials
002-410-6506	Office Expense		
002-410-6510	Safety Equipment		
002-410-6511	Program Supplies		Programming supplies
002-410-6770	Architect		
Special Appropriations			
167-410-6502	Special- Appropriations		
350-410-6721	Lib. Bldg. FFE	4867.89	appliances



Sales Order

Created Date: 10/31/2023
Order Number: SO-416643
Customer:
Account Number: CUS-238312
Status: Pending Fulfillment

Total: \$4,867.89

Bill To

Grimes Public Library
200 NE Beaver Brooke
Grimes IA 50111
United States
P: 515-250-1539

Store Info

111 West Des Moines Builder
(515) 883-3333

Sales Associate

Sales Rep:
Austin Sheldahl

Builder Rep:
Bryon L Moore
515-639-6004

Ship To

Grimes Public Library
200 NE Beaver Brooke
Grimes IA 50111
US
P: 515-250-1539

QTY.	ITEM	Type	SHIP TO	SCH DEL	FILL LOC	UNIT PRICE	AMOUNT
2	GE GNE25JGKBB 24.7 cu. ft. French Door Refrigerator Color: Black Ironclad Product Protection and Service Network Declined. Service provided through manufacture network. Special Order Item No Cancells No Returns	DEL	200 NE Beaver Brooke, 50111	11/10/23 DDC	00-HQ : WS3 - Stock	\$1,619.99	\$3,239.98
	Connect Water Line	DEL	200 NE Beaver Brooke, 50111	11/10/23 DDC	00-HQ : WS3 - Stock		
2	Warners Stellian R-310 Ice Maker Waterline Kit	DEL	200 NE Beaver Brooke, 50111	11/10/23 DDC	00-HQ : WS3 - Stock	\$19.99	\$39.98
2	Warners Stellian LABOR - CONNECT TO EXISTING WATERLINE Connect to Existing Waterline	DEL	200 NE Beaver Brooke, 50111	11/10/23 DDC	00-HQ : WS3 - Stock	\$0.00	\$0.00



QTY.	ITEM	Type	SHIP TO	SCH DEL	FILL LOC	UNIT PRICE	AMOUNT
1	GE GDT225SGLBB 24" Built-in Dishwasher Color: Black Ironclad Product Protection and Service Network Declined. Service provided through manufacture network. Special Order Item No Cancels No Returns	DEL	200 NE Beaver Brooke, 50111	11/10/23 DDC	00-HQ : WS3 - Stock	\$719.99	\$719.99
1	Warners Stellian IA-INS - Dishwasher (v2) Install Dishwasher (IA) (v2)	DEL	200 NE Beaver Brooke, 50111	11/10/23 DDC	00-HQ : WS3 - Stock	\$69.99	\$69.99
1	Warners Stellian Decline optional install parts Decline optional install parts	DEL	200 NE Beaver Brooke, 50111	11/10/23 DDC	00-HQ : WS3 - Stock	\$0.00	\$0.00
1	Warners Stellian Decline optional install parts Decline optional install parts	DEL	200 NE Beaver Brooke, 50111	11/10/23 DDC	00-HQ : WS3 - Stock	\$0.00	\$0.00
1	Port-A-Bag BK-676 Dishwasher Install Kit	DEL	200 NE Beaver Brooke, 50111	11/10/23 DDC	00-HQ : WS3 - Stock	\$19.99	\$19.99
1	GE JES1657DMBB 1.6 cu. ft. Countertop Microwave Color: Black Ironclad Product Protection and Service Network Declined. Service provided through manufacture network. Special Order Item No Cancels No Returns	DEL	200 NE Beaver Brooke, 50111	11/10/23 DDC	00-HQ : WS3 - Stock	\$147.99	\$147.99
3	Danby DCR044B1BM 4.4 cu. ft. Compact Refrigerator Color: Black Ironclad Product Protection and Service Network Declined. Service provided through manufacture network. Special Order Item No Cancels No Returns	DEL	200 NE Beaver Brooke, 50111	11/10/23 DDC	00-HQ : WS3 - Stock	\$209.99	\$629.97



gWorks

905 South 148th St., Ste 200
Omaha, NE 68144
+1 8886087666

1-0



INVOICE

BILL TO
CITY OF GRIMES IA
ATTN: ACCOUNTS PAYABLE
101 NE HARVEY ST
GRIMES, IA 50111

PAID

INVOICE #
2019-19444

DATE
10/01/2023

TERMS
Net 60

DUE DATE
11/30/2023

Please detach top portion and return with your payment.

DESCRIPTION	QTY	UNIT PRICE	AMOUNT
This is your Product Support Agreement fee for SimpleCity Desktop Financial Accounting for the term starting 01/01/2024 and ending 12/31/2024.	1	8,621.00	8,621.00
This is your Annual License Fee for SimpleCity Desktop Financial Accounting for the term starting 01/01/2024 and ending 12/31/2024.	1	9	9,569.00

Thank you for being part of the 84% of our clients who pay their bills on time! We appreciate and thank you for your business!

SUBTOTAL	18,190.00
TAX	0.00
TOTAL	18,190.00

BALANCE DUE **\$18,190.00**

Please remit payments to:
gWorks
PO Box 847636
Boston MA 02284-7636

600. 810. 6506
610. 815. 6506
601. 650. 6506
450. 6506
170.
210.
430.
150.
160.
002. 410. 6506
670

[Handwritten signature]

For billing inquiries, please contact 402-436-2150 or by email at ar@gworks.com.
GIS Workshop, LLC doing business as gWorks



Musco Sports Lighting, LLC
100 1st Avenue West
P.O. Box 808
Oskaloosa, IA 52577
USA

Bill To:

City of Grimes
404 South 2nd Street
Grimes, IA 50111
USA

Invoice

416235

Date 10/26/2023
Project 230022
Customer # 113191
Payment Terms Net 30
Currency USD

20235657

Ship To:

Grimes South Field 4 Sports Turf
750 S James St
Grimes, IA 50111
USA

Please Detach And Return With Payment

Invoice #	Customer #	PO #	Ship Via	Ship Date
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416235	113191			
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Project: 230022 Grimes South Field 4 Sports Turf

Description	Amount
Services for Grimes South Field 4 Sports Turf	\$32,400.00

Subtotal \$32,400.00

Sales Tax \$0.00

Total (USD) \$32,400.00

Handwritten:
10/31/23 309.432.6499
309-432-6499
Ref # 2027514

If you have any questions, please call 800-825-6020 or email ar@musco.com

To remit payment by ACH or Wire:

Bank: Wells Fargo Bank, 420 Montgomery Street, San Francisco, CA 94104

ABA Routing Number: 121000248

SWIFT Number: WFBUS6S (USD Payment) WFBUS6WFFX (Non-USD Payment)

Account Number: 4121225395

Account Name: Musco Sports Lighting, LLC

To remit payment by check:

P.O. Box 200692

Dallas, TX 75320-0692

USA



Musco Sports Lighting, LLC
100 1st Avenue West
P.O. Box 808
Oskaloosa, IA 52577
USA

Bill To:

City of Grimes
404 South 2nd Street
Grimes, IA 50111
USA

Invoice

416234

Date 10/26/2023
Project 230014
Customer # 113191
Payment Terms Net 30
Currency USD

20235656

Ship To:

Grimes South Fields 5 & 7 Sports Turf
750 S James St
Grimes, IA 50111
USA

309.432.6499

Please Detach And Return With Payment

Invoice #	Customer #	PO #	Ship Via	Ship Date
416234	113191	Alex Miller		
Project: 230014 Grimes South Fields 5 & 7 Sports Turf				

Description	Amount
Services for Grimes South Fields 5 & 7 Sports Turf	\$64,800.00

Subtotal \$64,800.00

Sales Tax \$0.00

Total (USD) \$64,800.00

10/31/23
309-432-6499
Reg # 2027515

If you have any questions, please call 800-825-6020 or email ar@musco.com

To remit payment by ACH or Wire:
Bank: Wells Fargo Bank, 420 Montgomery Street, San Francisco, CA 94104
ABA Routing Number: 121000248
SWIFT Number: WFBUS6S (USD Payment) WFBUS6WFFX (Non-USD Payment)
Account Number: 4121225395
Account Name: Musco Sports Lighting, LLC

To remit payment by check:
P.O. Box 200692
Dallas, TX 75320-0692
USA

Sportaflex, LLC

1042 N Higley Rd #102-410
Mesa, AZ 85205 US
+1 8005113696
sales@sportaflex.com



20235453

BILL TO
Alex Miller
City of Grimes

SHIP TO
1000 NE Heritage Dr
Grimes, IA 50111

PAID

INVOICE 10273
DATE 10/18/2023
TERMS Net 30
DUE DATE 11/20/2023

1114-2	Sportaflex Premier 4.5' Spring Frame	350	171.25	59,937.50
4004-2	Mesh Panel Debris Net 4 ft.	350	55.00	19,250.00
1310-5	Steel SPRING Baseplate for Premier Fence- FOR USE WITH SPRINGS. for use on turf or other areas where surface penetration is prohibited 38 lb. Steel with dual 1 1/4" cups and carrying Handle (Please note: Supplemental Sand bags may be required in Windy Conditions)	360	137.50	49,500.00
1320-3	Steel Spring For Baseplate, Post Anchor or Base Anchor	720	35.00	25,200.00
3001-2	Foul Poles 8 ft.-Pair - Eight Foot Foul Poles PVC with associated Ground Anchor, sleeve and Cap	6	255.75	1,534.50
Shipping Quote	Shipping Quote - Finalized once delivery is shipped and supplment Invoice could be sent thereafter.	1	3,300.00	3,300.00
Discount	Multi-field discount	1	-10,000.00	-10,000.00

SUBTOTAL	148,722.00
TAX	0.00
TOTAL	148,722.00

BALANCE DUE **\$148,722.00**

Estimate 23473	148,722.00
This Invoice 10273	\$148,722.00
Total Invoiced	148,722.00

Am
10/19/23
367-470-6504
Ref# 2027400

T&T Sprinkler Service
 1821 SE Miehe Dr
 Grimes, IA 50111 US
 tandtsprinkler@gmail.com
 www.tandtsprinkler.com

20235468 Invoice



BILL TO	PAID	SHIP TO
GRIMES PARKS AND RECREATION 410 SE MAIN ST GRIMES, IA 50111		GRIMES PARKS AND RECREATION 700 NW 27TH ST GRIMES, IA 50111

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
23-8689	10/18/2023	\$10,950.00	11/17/2023	Net 30	

DATE		DESCRIPTION	QTY	RATE	AMOUNT
10/23/2023	#1000, Commercial Installation	Installation- Commercial, Per Proposal, Grimes North Sports Complex, 9/7/23 Estimate, Matt Elschen	1	10,950.00	10,950.00

BALANCE DUE

\$10,950.00

Am
10/31/23
001-431-6507
Ref# 2027497
pos

RAFTELIS
227 W. Trade St
Suite 1400
Charlotte, NC 28202

C-0



October 12, 2023

Invoice No: 30710

Jake Anderson
City Administrator
City of Grimes
101 N.E. Harvey Street
Grimes, IA 50111

PAID

Project R-3087IA23.01 City of Grimes - Water System Valuation
Professional Services from September 01, 2023 to September 30, 2023

Fee

Total Fee	25,000.00		
Percent Complete	100.00	Total Earned	25,000.00
		Previous Fee Billing	12,500.00
		Current Fee Billing	12,500.00
		Total Fee	12,500.00
		Total this Invoice	\$12,500.00

600. 816.6490

Outstanding Invoices

Number	Date	Balance
30265	9/19/2023	4,250.00
Total		4,250.00 - pd 10/10/23

	Current	Prior	Total	Received	AR Balance
Billings to Date	12,500.00	12,500.00	25,000.00	8,250.00	16,750.00

KS

IMWCA
 IOWA MUNICIPALITIES WORKERS' COMPENSATION ASSOCIATION
 500 SW 7TH STREET, SUITE 101
 DES MOINES, IA 50309-4506
 PHONE: 800-257-2708

REC'D NOV 01 2023

INVOICE

INV88218

DATE 11/1/2023

PAGE:

1

Grimes, City of
 101 N. Harvey Street

Grimes IA 50111

PAID

Mbr No: 0136 Member Name: Grimes, City of

Please remit payment to: IMWCA, P.O. Box 8186, Des Moines, IA 50301

PURCHASE ORDER NO.	CUSTOMER ID	SALES ID	SHIPPING METHOD	PAYMENT TERMS	REQ'D SHIP DATE	MASTER NUMBER
	GRIME001	AG0209				
QUANTITY	ITEM NUMBER	DESCRIPTION	UOM	DISCOUNT	UNIT PRICE	EXTENDED PRICE
1.00	INSTALL5	Installment 5 - Work Comp Prem 23-24			14,921.00	\$14,921.00
112.150.6160 112.160.6160 112.216.6160 2088.94 9997.00 2834.99						
This invoice is due by December 1, 2023. Subtotal Bond Credit Misc Total \$14,921.00 \$0.00 \$0.00 \$14,921.00						

A FINANCE CHARGE of 1.5% (APR 18%) will be added to balances over 30 days past the due date.

When you provide a check as payment, you authorize IMWCA either to use the information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction. For inquiries please call 515-244-7282.

Subtotal \$14,921.00
 Bond Credit \$0.00
 Misc \$0.00
 Total \$14,921.00

384-815-6399

C-D

Synergy Fire & Safety
 4338 Hubbell Ave
 Des Moines, IA 50317
 515-381-0102
 ssutton@synergyfire.net

Invoice 22216

202 35644

BILL TO	SHIP TO	DATE	PLEASE PAY	DUE DATE
City of Grimes City of Grimes 101 NE Harvey Street Grimes, Iowa 50111	US Water Services Corporation 1801 N James Street Grimes, Iowa 50111	10/29/2023	\$13,333.00	11/28/2023

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
10/23/2023	NHMC-Non-Haz	Non-Hazard Material Collection-4 Load(s)	4	425.00	1,700.00
10/23/2023	NHMC-Non-Haz	Pounds Collected	184,460	0.01	1,844.60
10/24/2023	NHMC-Non-Haz	Non-Hazard Material Collection-2 Load(s)	2	425.00	850.00
10/24/2023	NHMC-Non-Haz	Pounds Collected	91,920	0.01	919.20
10/25/2023	NHMC-Non-Haz	Non-Hazard Material Collection-5 Load(s)	5	425.00	2,125.00
10/25/2023	NHMC-Non-Haz	Pounds Collected	229,840	0.01	2,298.40
10/26/2023	NHMC-Non-Haz	Non-Hazard Material Collection-32 Load(s)	3	425.00	1,275.00
10/26/2023	NHMC-Non-Haz	Pounds Collected	138,040	0.01	1,380.40
10/29/2023	NHMC-Non-Haz	Non-Hazard Material Collection-1 Load(s)	1	475.00	475.00
10/29/2023	NHMC-Non-Haz	Pounds Collected	46,540	0.01	465.40

TOTAL DUE

\$13,333.00

THANK YOU.

City Tractor Co.

645 Penn Ct.
North Liberty, Iowa 52317

"Good Clean Deals"

Phone 319-665-6500
Fax 319-665-6504

E-mail office@citytractor.com
Webpage www.citytractor.com

Ship To:

IN STORE PICKUP

Invoice To:

CITY OF GRIMES
GRIMESPLEX PARKS AND REC
410 SE MAIN STREET
GRIMES IA 50111

Branch 01 - NORTH LIBERTY		
Date 10/23/2023	Time 21:59:45 (O)	Page 1
Account No. CITY066	Phone No. 515-220-8826	Invoice No. W33453
Ship Via MR. ALEX MILLER		Purchase Order 20234975
ANDREW K. BUCK		Salesperson AKB

EQUIPMENT INVOICE

Description

Amount

PLEASE PAY FROM THIS INVOICE.
PAYMENT TERMS: NET 10TH PROX.
DUE DATE: NOVEMBER 10, 2023.

PAID

Handwritten: 11/2/22

Stock #: 55770C Serial #: 115861
New 2023 AVANT AV760 760 LOADER
* INCLUDES \$700 SERVICE & DELIVERY

94032.80

Handwritten: 309-430-6727
Reg# 2027562
20235653

Stock #: 56562C Serial #: 11231
New 2023 AVANT A36589 PALLET FORKS 1.2M - 47" W/ FRAME

1152.80

Stock #: ? Serial #:
NEW AVANT 1500 COLLECTING BROOM, A35602

10774.72

Stock #: 56563C Serial #: 01364
New 2023 AVANT A36535 GEN BUCKET 63"

1678.16

Stock #: 56564C Serial #: 00063
New 2023 AVANT A442927 LEAF BLOWER

4392.96

ADDITIONAL PARTS

DELIVER-EXEMPT DELIVERY Qty: 1 Price: 250.00 250.00

Sale Total: 112281.44

Subtotal: 112281.44

Total (Total): 112281.44

Handwritten: from Alex 11/3

TERMS: Customer agrees that all goods and services purchased are due for payment at the time of possession of goods, and receipt of invoice and/or written purchase order. Payment shall be made by cash or check, or by prior-approved credit plan. Payments by credit card are subject to 3% convenience fee. When customer qualifies for an in-store credit account, then all invoices incurred during a month are due by the 10th of the next month. Past-due accounts are subject to fees: 1.5% per month (18% APR), minimum \$1.00 per month. Returns are subject to various re-stocking fees. Special-order goods are not returnable. Title to all goods remains with City Tractor Co. until fully paid. Any costs incurred with the collection of past-due accounts will be assessed to the customer. Applicable manufacturers' warranties are agreements solely between the manufacturer and the buyer.

IN THE CASE OF A WORK ORDER I HEREBY AUTHORIZE THE ABOVE WORK TO BE DONE ALONG WITH THE USE OF NECESSARY MATERIALS. YOU AND YOUR EMPLOYEES MAY OPERATE THE ABOVE MACHINE FOR PURPOSES OF TESTING, INSPECTION OR DELIVERY AT MY RISK. I AGREE TO PAY CASH ON DELIVERY OF MACHINE OR ON TERMS SATISFACTORY WITH YOU UNTIL PAID IN FULL. IT IS UNDERSTOOD THAT THIS COMPANY ASSUMES NO RESPONSIBILITY FOR LOSS OR DAMAGE BY THEFT OR FIRE TO MACHINE PLACED WITH THEM FOR STORAGE, SALE, REPAIR OR WHILE FIELD TESTING.

CITY COUNCIL COMMUNICATION
Meeting Date: 11/14/2023

AGENDA ITEM: ABD License Renewals

BACKGROUND:

BUDGETARY CONSIDERATIONS:

STRATEGIC PLANNING:

Prioritized: ____YES __X__NO

*High-Performing Organization/Exception Professional Services _X____

*Great Place to Live/Expanded Quality of Life Amenities ____

*Dynamic Town/Strong Sense of Community ____

*More Beautiful/Vibrant Community ____

BOARD/COMMISSION ACTIONS:

STAFF RECOMMENDATION: Approval

RESPONSIBLE STAFF/CONTACT INFORMATION:

Rochelle Williams, City Clerk / Director of Administrative Services, rochelle@grimesiowa.gov

Prepared by: Olivia DeYoung

Return to: Olivia DeYoung

RESOLUTION APPROVING STATE OF IOWA ALCOHOL LICENSES

Grimes Resolution No. 11-0423

WHEREAS, the Grimes City Code 5-1-4 states the City Council shall either approve or disapprove the issuance of liquor licenses or retail wine and beer permits;

WHEREAS, after consideration by the City Council, the City Clerk shall forward such decision to the Iowa Alcoholic Beverage Division for further action;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, The Attached Alcohol Licenses shall be approved.

PASSED and APPROVED on November 14, 2023.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk

Council Meeting November 14, 2023

ABD License Renewal

1. **Kwik Star #1024: 1450 NE Gateway Drive-** Class B Retail Alcohol License
 2. **Casey's General Store #3746: 1650 NE Beaverbrooke Blvd-** Class E Retail Liquor License
 3. **Stevie C's: 204 SE Main St.-** Class C Retail Alcohol License & Outdoor Service
 4. **Up Town Bar and Grill: 201 SE Main St-** Class C Retail Alcohol License
 5. **Destination Grille: 2491 E. 1st Street-** Class C Retail Alcohol License & Outdoor Service
-



**ALCOHOLIC BEVERAGE LICENSE
STAFF APPROVAL FORM**

Establishment Name: Kwik Star #1024

Establishment Address: 1450 NE Gateway Drive

License Class: ☒ Class B Retail Alcohol License

Privileges: Outdoor Service Catering New Renewal ☒

Fire Department Approval

Fire Inspection Date: 27 Oct. 2023

Approval: Yes ☒ No ☐

Reason for not approving: _____

Fire Marshal Signature: Jim Clark Fire Chief

Building Department Approval -NA

Approval: Yes ☐ No ☐

Reason for not approving: _____

Building Official Signature: _____

Planning Approval -NA

Approval: Yes ☐ No ☐

Reason for not approving: _____

Planning Signature: _____



**ALCOHOLIC BEVERAGE LICENSE
STAFF APPROVAL FORM**

Establishment Name: Casey's General Store # 3746

Establishment Address: 1650 NE Beaverbrooke Blvd.

License Class: ☒ Class E Retail Alcohol License

Privileges: Outdoor Service Catering New Renewal ☒

Fire Department Approval

Fire Inspection Date: 27 Oct. 2023

Approval: Yes ☒ No ☐

Reason for not approving: _____

Fire Marshal Signature: Jim Clark Fire Chief

Building Department Approval -NA

Approval: Yes ☐ No ☐

Reason for not approving: _____

Building Official Signature: _____

Planning Approval -NA

Approval: Yes ☐ No ☐

Reason for not approving: _____

Planning Signature: _____



**ALCOHOLIC BEVERAGE LICENSE
STAFF APPROVAL FORM**

Establishment Name: Stevie C's

Establishment Address: 204 SE Main Street

License Class: ☒ Class C Retail Alcohol License

Privileges: ☒ Outdoor Service ☐ Catering ☐ New ☐ Renewal ☒

Fire Department Approval

Fire Inspection Date: 27 Oct. 2023

Approval: Yes ☒ No ☐

Reason for not approving: Still working on things but moving along

Fire Marshal Signature: Jim Clark Fire Chief

R I Recommend to Pass them since they are working on it

Building Department Approval -NA

Approval: Yes ☐ No ☐

Reason for not approving:

Building Official Signature:

Planning Approval -NA

Approval: Yes ☐ No ☐

Reason for not approving:

Planning Signature:



**ALCOHOLIC BEVERAGE LICENSE
STAFF APPROVAL FORM**

Establishment Name: Up Town Bar and Grill

Establishment Address: 201 SE Main Street

License Class: ☒ Class C Retail Alcohol License

Privileges: Outdoor Service Catering New Renewal ☒

Fire Department Approval

Fire Inspection Date: 27 Oct. 2023

Approval: Yes ☒ No ☐

Reason for not approving: _____

Fire Marshal Signature: Jim Clark Fire Chief

Building Department Approval -NA

Approval: Yes ☐ No ☐

Reason for not approving: _____

Building Official Signature: _____

Planning Approval -NA

Approval: Yes ☐ No ☐

Reason for not approving: _____

Planning Signature: _____



**ALCOHOLIC BEVERAGE LICENSE
STAFF APPROVAL FORM**

Establishment Name: Destination Grille

Establishment Address: 2491 E. 1st Street

License Class: X Class C Retail Alcohol License

Privileges: Outdoor Service Catering New Renewal X

Fire Department Approval

Fire Inspection Date: 27 Oct, 2023

Approval: Yes ☒ No ☐

Reason for not approving: _____

Fire Marshal Signature: Jim Clark Fire Chief

Building Department Approval -NA

Approval: Yes ☐ No ☐

Reason for not approving: _____

Building Official Signature: _____

Planning Approval -NA

Approval: Yes ☐ No ☐

Reason for not approving: _____

Planning Signature: _____

Reports & Correspondence



Grimes - CAD - Calls for Service

Sep 2023

Call Code	Call Sub-Code	Priority	Number of Calls
ACCIDENT		1	3
ACCIDENT	PERSONAL INJURY	1	9
ASSIST OFFICER/AGENCY		1	5
AUDIBLE ALARM	COMMERCIAL	1	20
AUDIBLE ALARM	RESIDENTIAL	1	3
BUILDING CHECK		1	219
CHILD IN NEED OF ASSISTANCE		1	5
COMMERCIAL FIRE	ASSIGNMENT	1	1
DISPUTE/DISAGREEMENT	WEAPON	1	1
DOMESTIC	FIGHT	1	1
FIGHT		1	3
GUNSHOTS		1	3
INCOMPLETE 911 CALL		1	4
INCOMPLETE 911 CALL	HANG UP CALL	1	1
MISSING PERSON	JUVENILE	1	1
OPEN DOOR		1	7
RESIDENTAL FIRE	ASSIGNMENT	1	2
STILL ALARM - CHOOSE SUB TYPE	GRASS/TREE FIRE -	1	1
SUICIDE	THREATS	1	3
TRAFFIC STOP		1	199
UNKNOWN PROBLEM		1	1
VANDALISM	IN PROGRESS	1	1
WELFARE CHECK		1	24
ACCIDENT	PROPERTY DAMAGE	2	28
ASSAULT	REPORT	2	6
ASSIST OFFICER/AGENCY	FIRE DEPARTMENT	2	5
ASSIST OFFICER/AGENCY	MEDICS (PCSO USE	2	81
AUDIBLE ALARM	AUTOMOBILE	2	2
BURGLARY	REPORT	2	2
COMMERCIAL FIRE	ALARM	2	15
DISPUTE/DISAGREEMENT		2	15
DISPUTE/DISAGREEMENT	CIVIL	2	6
DISPUTE/DISAGREEMENT	NEIGHBORHOOD	2	3
DOMESTIC		2	10



Grimes - CAD - Calls for Service

Sep 2023

DOMESTIC	PROPERTY	2	1
HIT & RUN		2	1
HIT & RUN	JUST OCCURRED	2	1
HIT & RUN	REPORT	2	4
INTOXICATED PERSON		2	1
INVESTIGATION ASSIGNMENT	CARBON MONOXIDE	2	1
MENTAL PROBLEM		2	7
MISSING PERSON		2	1
NARCOTIC ACTIVITY		2	8
RESIDENTAL FIRE	ALARM	2	1
SHOPLIFTER		2	1
STILL ALARM - CHOOSE SUB TYPE	ILLEGAL BURN	2	1
SUSPICIOUS		2	5
SUSPICIOUS	ACTIVITY	2	12
SUSPICIOUS	MAIL/PACKAGE	2	1
SUSPICIOUS	PERSON	2	15
SUSPICIOUS	VEHICLE	2	10
TRESPASS		2	1
WANTED PERSON		2	3
WANTED PERSON	CHECK	2	1
DEBRIS IN ROADWAY		3	8
DISPUTE/DISAGREEMENT	HALF ONLY	3	4
DOMESTIC	HALF ONLY	3	2
DPQ	JUVENILE	3	2
FRAUD	REPORT	3	12
HARASSMENT		3	2
HARASSMENT	REPORT	3	9
ILLEGAL HUNTERS		3	1
INFORMATION	REPOSSED VEHICLE	3	4
LARCENY MOTOR VEHICLE		3	1
LARCENY MOTOR VEHICLE	RECOVERED	3	2
LOST PROPERTY	REPORT	3	1
MESSAGE		3	9
PUBLIC ASSIST (POLICE)		3	30
RADAR SETUP		3	78
RECOVERED/FOUND PROPERTY		3	3
THEFT	REPORT	3	12



Grimes - CAD - Calls for Service

Sep 2023

THEFT	SUSPECT	3	1
THREATS	REPORT	3	1
VANDALISM	REPORT	3	1
VANDALISM	SUSPECT	3	1
ABANDONED VEHICLE		4	8
ATTEMPT TO LOCATE		4	5
DPQ		4	11
DPQ	FIREWORKS	4	3
DPQ	LOUD MUSIC	4	1
DPQ	PARTY/LOUD	4	1
FOLLOW UP		4	24
ILLEGAL PARKING		4	10
ILLEGAL PARKING	HANDICAPPED ZONE	4	1
ILLEGAL PARKING	NO PARKING ZONE	4	1
ILLEGAL POSSESSION	TOBACCO	4	1
INFORMATION		4	5
MISCELLANEOUS TRIP		4	1
RECKLESS DRIVER(S)		4	15
ROADS HAZARDOUS/BLOCKED		4	2
STALLED VEHICLE		4	25
TRAFFIC SIGNAL PROBLEM		4	1
ANIMAL CALL		5	4
ANIMAL CALL	BITE	5	2
ANIMAL CALL	CONFINED	5	7
ANIMAL CALL	CRUELTY/NEGLECT	5	2
ANIMAL CALL	INJURED	5	1
ANIMAL CALL	MISCELLANEOUS	5	2
SCHOOL BUS VIOLATION		5	3
SPECIAL WATCH		5	26
VEHICLE UNLOCK		5	15
ANIMAL CALL	BARKING DOG	6	1
ANIMAL CALL	DEAD	6	1
ANIMAL CALL	STRAY	6	2
PUBLIC WORKS INFORMATION		9	1
Total:			1132



JOHNSTON-GRIMES METROPOLITAN FIRE DEPARTMENT

6373 MERLE HAY RD.
JOHNSTON, IOWA 50131

October 2023 service calls

381 calls across all districts

Total calls **decreased** from September's total (386).

Station 37 (G37) – 101 calls

Station 38 – Grimes district (G38) – 27 Johnston district (J38) – 99

Station 39 – 135 New NW Area (J37) - 2

17 Mutual Aid Given calls: SAY – 5, GRA – 3, PC – 1, URB – 0, ALT – 0, ANK – 7, PH - 1

Mutual Aid Received – 28 agency responses

EMS calls – 78.22% Fire/other calls – 21.78%

7 incidents in Category 1 - 2 structure fires, 3 grass fires, 2 cooking fires

5 incidents in Category 2 – Excessive heat/scorch burns with no ignition

263 incidents in Category 3 – Rescue/EMS

7 incidents in Category 4 - Hazardous Condition which is gas leaks, chemical spills, power lines down.

27 Service Calls in Category 5 – 19 assists, 8 public service requests

15 Good Intent Calls in Category 6

45 False Alarms in Category 7

Major incidents to report in JGMFD districts or involving JGMFD Units

N/A

Items of interest:

N/A

CITY COUNCIL COMMUNICATION
Meeting Date: 11/14/2023

AGENDA ITEM: Finance Report

BACKGROUND:

BUDGETARY CONSIDERATIONS:

STRATEGIC PLANNING:

Prioritized: ____YES ____NO

*High-Performing Organization/Exception Professional Services X

*Great Place to Live/Expanded Quality of Life Amenities ____

*Dynamic Town/Strong Sense of Community ____

*More Beautiful/Vibrant Community ____

BOARD/COMMISSION ACTIONS:

STAFF RECOMMENDATION: Approval

RESPONSIBLE STAFF/CONTACT INFORMATION:

Marcia Woodke, Finance Director, 515-986-3036, mwoodke@grimesiowa.gov

Prepared by: Olivia DeYoung

Return to: Olivia DeYoung

TREASURER'S REPORT
CALENDAR 10/2023, FISCAL 4/2024

FUND#	TITLE	LAST MONTH CASH BALANCE	REVENUES	EXPENSES	BALANCE	THIS MONTH CASH BALANCE
001	GENERAL	10,935,425.82	4,191,898.80	745,183.07	.00	14,382,141.53
002	LIBRARY FUND	78,395.19	1,201.58	71,641.59	.00	7,955.18
005	FIRE/RESCUE AUXILIARY	.00	.00	.00	.00	.00
110	ROAD USE TAX	3,581,478.80	172,885.69	102,135.09	.00	3,652,229.40
112	EMPLOYEE BENEFITS	934,319.47	471,992.52	149,092.66	.00	1,257,219.35
119	EMERGENCY FUND	.00	.00	.00	.00	.00
121	LOCAL OPTION SALES TAX	3,227,137.58	223,744.11	.00	.00	3,450,881.69
125	TAX INCREMENT FINANCING	1,506,654.10	2,646,826.98	.00	.00	4,153,481.08
160	HOTEL/MOTEL/ECON DEV	281,594.07	.00	3,868.14	.00	277,725.93
161	ECO DEVELOPMENT REVOLVING	184,390.60	50,158.90	.00	.00	234,549.50
167	RESTRICTED GIFTS	91,503.34	4,587.08	.00	.00	96,090.42
170	FEMA - FIRE DEPT	34,239.98	.00	.00	.00	34,239.98
200	DEBT SERVICE	1,026,735.62	1,492,333.95	600.00	.00	2,518,469.57
301	CAPITAL PROJECT FUND	433,537.68-	.00	.00	.00	433,537.68-
302	CP - ROAD DEVELOPMENT	3,020.07	.00	.00	.00	3,020.07
303	CP - WALLACE	.00	.00	.00	.00	.00
304	STM WATER MASTER PLAN	150,318.53	.00	.00	.00	150,318.53
305	CP - MAIN STREET	.00	.00	.00	.00	.00
306	CP - PRAIRIE/LITTLE BEAVE	.00	.00	.00	.00	.00
307	CP - STORM WATER	110,418.26	.00	.00	.00	110,418.26
308	CP-SW COUNTY LINE ROAD	.00	.00	.00	.00	.00
309	CP - PARKS	823,790.97	1,122.35	336.00	.00	824,577.32
310	CP - FIRE	.00	.00	.00	.00	.00
311	CP - DOWNTOWN	.00	.00	.00	.00	.00
312	CP - S JAMES/SE 37TH ST	.00	.00	.00	.00	.00
313	CP - GRIMES COMMUNITY COM	386,482.57	.00	31,279.42	.00	355,203.15
314	CP-NE GATEWAY/HOPE COMM	.00	.00	.00	.00	.00
315	CP N COMPLEX SANI CONNECT	4,808.51	.00	.00	.00	4,808.51
316	CP - WATER CAP IMPROVEMNT	.00	.00	.00	.00	.00
317	CP - COMP PLAN	11,721.80	.00	.00	.00	11,721.80
318	CP - CITY HALL	.00	.00	.00	.00	.00
319	KENNYBROOK PK WQI IMPRV	609.97-	.00	.00	.00	609.97-
320	CP-New Jordan Well 2019	7,800.05	.00	.00	.00	7,800.05
321	CP- ASR 2019	.00	.00	.00	.00	.00
322	CP-16" Water Main	.00	.00	.00	.00	.00
323	CP-Water Tower 2019	8,807.15-	.00	.00	.00	8,807.15-
324	CP-Water Plant Exp 2019	1,202.10-	.00	.00	.00	1,202.10-
325	SE 37TH HWY 141 PROJECT	.00	.00	.00	.00	.00
326	2019 OVERLAY PROJECT	.00	.00	.00	.00	.00
327	SE 19TH & SW CO OVERLAY	.00	.00	.00	.00	.00
328	WRA SANI SEWER PHASE 1	90,791.51-	164,768.26	442,759.44	.00	368,782.69-
329	NW TERRITORY LIFT STATION	.00	.00	.00	.00	.00
330	GIS MAPPING	.00	.00	.00	.00	.00
331	19TH ST SEWER EXTENSION	943,852.23	.00	2,847.85	.00	941,004.38
332	ROAD USE EQUIPMENT	.00	.00	.00	.00	.00
333	WRA PARALLEL SEWER	.00	.00	.00	.00	.00
334	HWY44 & COUNTY LN RD 2020	84,878.55	.00	2,016.00	.00	82,862.55
335	ANN SANI SEWER I&I REHAB	250,000.00	.00	.00	.00	250,000.00
336	SE 11th ST RR/James 2019	1,393.50-	.00	564.00	.00	1,957.50-
337	CP-N MAIN & BEAVERBK SIG	.00	.00	.00	.00	.00
338	FY20 Drain prj 2nd/beaver	.00	.00	.00	.00	.00
339	HWY 141 & HWY 44 SIGNAL	262,697.50-	135,000.00	.00	.00	127,697.50-
340	ANNUAL SIGNAL IMPROVEMENT	337,289.73-	.00	.00	.00	337,289.73-

TREASURER'S REPORT
CALENDAR 10/2023, FISCAL 4/2024

FUND#	TITLE	LAST MONTH CASH BALANCE	REVENUES	EXPENSES	BALANCE	THIS MONTH CASH BALANCE
341	HWY 44 STUDY	35,600.00-	.00	.00	.00	35,600.00-
342	WATER SYSTEM STUDY	9,500.00-	.00	.00	.00	9,500.00-
343	JAMES ST CORRIDOR STUDY	.00	.00	.00	.00	.00
344	PAVEMENT COND ANALYSIS	.00	.00	.00	.00	.00
345	ANNUAL WATER MAIN REPLACE	637,012.91	2,227.70	.00	.00	639,240.61
346	HW TRAIL EXTENSION	5,000.00	.00	.00	.00	5,000.00
347	N SPORTS COMPLEX PARKING	5,444.39	.00	.00	.00	5,444.39
348	SPLASH PAD	606,049.69	.00	554,304.03	.00	51,745.66
349	SE 6TH & S JAMES INTERSEC	1,663.25	.00	.00	.00	1,663.25
350	GRIMES LIBRARY BLDG FUND	601,002.48-	.00	477,994.67	.00	1,078,997.15-
351	37TH ST IMPROVEMENTS	.00	.00	.00	.00	.00
352	TRL RDG/BEAV/JACOB WTR MN	.00	.00	.00	.00	.00
353	SANI SEWER STUDY	31,686.64-	.00	.00	.00	31,686.64-
354	ANNUAL PCC PATCHING	.00	.00	.00	.00	.00
355	TRAFFIC SIGNAL EQUIPMENT	27,607.98-	.00	1,341.00	.00	28,948.98-
356	ANNUAL PAVEMENT PRESERVE	75,000.00	.00	.00	.00	75,000.00
357	S CMLPX IRRIGATION PROJ	.00	.00	.00	.00	.00
358	ANN TRAIL IMPRV & PLAN	532,561.27	884.28	1,278.50	.00	532,167.05
359	EMERGENCY WATER MAIN	.00	.00	.00	.00	.00
360	19TH ST WATER MAIN	67,843.00-	.00	.00	.00	67,843.00-
361	WW PLANT MBDR RETROFIT	28,926.53-	.00	.00	.00	28,926.53-
362	WRA SANI SWR PHASE 2	8,550.00-	23,282.60	81,517.60	.00	66,785.00-
363	WRA SANI SEWER PHASE 3	12,246.85-	109,823.46	110,381.11	.00	12,804.50-
364	WRA SANI SWR PHS 4	.00	229,922.50	229,922.50	.00	.00
365	WALLACE FARM	1,042,788.70	.00	.00	.00	1,042,788.70
366	JACOB ST OVERLAY PROJ	114,585.60	.00	174,853.25	.00	60,267.65-
367	GRIMESPLEX	1,381,597.13-	2,185,000.00	3,398,147.39	.00	2,594,744.52-
368	TRL RDG/BEAVER WATER MAIN	.00	.00	.00	.00	.00
369	SE 11TH & JAMES	5,996,630.96	22,987.65	11,534.00	.00	6,008,084.61
370	19th & Gateway signal	300,000.00	.00	.00	.00	300,000.00
371	11TH & GATEWAY SIGNAL	178,779.10	.00	10,574.75	.00	168,204.35
372	N JORDAN WELL REPAIRS	28,869.77-	.00	.00	.00	28,869.77-
373	BLDG ACCESS CONTROL PROJ	399,043.11	1,122.35	20,000.00	.00	380,165.46
374	WATER PRODUCTION PROJECTS	524,089.83	.00	25,947.21	.00	498,142.62
375	NE DEST/NE BVRBROOKE IMP	210,219.76-	.00	28,872.50	.00	239,092.26-
376	SE TRL RDG RD RECONSTRUCT	1,044,659.20	3,129.00	270,137.66	.00	777,650.54
377	HWY TRL EXT TO SCHOOL	53,212.65	.00	2,163.00	.00	51,049.65
378	FIRE STATION	1,102,904.49	.00	15,509.50	.00	1,087,394.99
379	100TH ST WIDENING	1,773,632.75	6,036.90	1,992.00	.00	1,777,677.65
380	HWY 141 CORR/INTERS STDY	102,846.27	442.14	.00	.00	103,288.41
381	NO COUNTY LINE WATER MAIN	182.00-	.00	5,350.00	.00	5,532.00-
382	GROUND STORAGE RESERVOIR	.00	.00	.00	.00	.00
383	JAMES ST WTP WATER MAIN	.00	.00	.00	.00	.00
384	SEWER COMPLIANCE PROJECT	148,728.41-	.00	99,565.87	.00	248,294.28-
399	EQUIP REVOLVING PROGRAM	2,950,669.11	.00	41,173.00	.00	2,909,496.11
600	WATER	10,685,858.04	776,167.77	282,378.77	.00	11,179,647.04
601	WATER DEPOSITS	244,293.16	898.30	.00	.00	245,191.46
602	WATER SINKING	625,668.98	.00	.00	.00	625,668.98
603	WATER REC BOND	183,629.96	.00	.00	.00	183,629.96
610	SEWER	5,232,594.41	448,356.49	337,404.49	.00	5,343,546.41
611	SEWER SINKING	828,104.44	.00	.00	.00	828,104.44
670	LANDFILL/GARBAGE	698,730.03	67,108.43	147,831.21	.00	618,007.25
740	STORM WATER	2,767,008.45	79,708.69	27,993.64	.00	2,818,723.50

TREASURER'S REPORT
CALENDAR 10/2023, FISCAL 4/2024

FUND#	TITLE	LAST MONTH CASH BALANCE	REVENUES	EXPENSES	BALANCE	THIS MONTH CASH BALANCE
750	GRIMESPLEX	349,765.00	66,666.67	.00	.00	416,431.67
	Report Total	59,992,302.17	13,580,285.15	7,910,490.91	.00	65,662,096.41

BALANCE SHEET

CALENDAR 10/2023, FISCAL 4/2024

ACCOUNT NUMBER	ACCOUNT TITLE	PTD BALANCE	YTD BALANCE
001-000-1110	CASH - GENERAL	3,446,449.98	9,678,583.63
002-000-1110	CASH - LIBRARY	70,440.01-	7,955.18
110-000-1110	CASH - ROAD USE	70,750.60	3,652,229.40
112-000-1110	CASH - EMPLOYEE BENEFITS	320,119.54	1,240,113.89
121-000-1110	CASH - LOCAL OPTION SALES TAX	223,744.11	3,450,881.69
125-000-1110	CASH - TIF	2,646,826.98	4,153,481.08
160-000-1110	CASH - HOTEL/MOTEL/ECON DEV	3,868.14-	277,725.93
161-000-1110	CASH - ECO DEVELOP REVOLVING L	50,158.90	234,549.50
167-000-1110	CASH - LIBRARY RESTRICTED GIFT	4,587.08	96,090.42
170-000-1110	CASH - FEMA/FIRE DEPT		34,239.98
200-000-1110	CASH - DEBT SERVICE	1,491,733.95	2,514,975.87
301-000-1110	CASH - CAPITAL PROJECTS		433,537.68-
302-000-1110	CASH - CP - ROAD DEVELOPMENT		3,020.07
304-000-1110	CASH-STM WATER MASTER PLAN		150,318.53
307-000-1110	CASH - CP - STORM WATER		110,418.26
309-000-1110	CASH - CP - PARKS	336.00-	565,306.36
313-000-1110	CASH - CP - GRIMES COMM COMPLE	31,279.42-	355,203.15
315-000-1110	CASH -N COMPLEX SANI CONNECT		4,808.51
317-000-1110	CASH - COMP PLAN		11,721.80
319-000-1110	CASH-KENNYBROOK PK WQI IMP		609.97-
320-000-1110	CASH-NEW JORDAN WELL 2019		7,800.05
323-000-1110	CASH-WATER TOWER 2019		8,807.15-
324-000-1110	CASH- WATER PLANT EXP 2019		1,202.10-
328-000-1110	CASH-WRA SANI SEWER PHASE 1	277,991.18-	368,782.69-
331-000-1110	CASH-19TH ST SEWER EXTENSION	2,847.85-	941,004.38
334-000-1110	CASH-HWY 44 & CO LINE RD 2020	2,016.00-	82,862.55
335-000-1110	CASH-ANN SANI SWR I&I REHAB		250,000.00
336-000-1110	CASH-SE 11TH RR/JAMES 2019	564.00-	1,957.50-
339-000-1110	HWY 141 & HWY 44 SIGNAL CASH	135,000.00	127,697.50-
340-000-1110	ANNUAL SIGNAL IMPROVEMENT CASH		337,289.73-
341-000-1110	HWY 44 STUDY CASH		35,600.00-
342-000-1110	WATER SYSTEM STUDY CASH		9,500.00-
345-000-1110	CASH ANNUAL WATER MAIN REPLACE		122,690.00
346-000-1110	CASH HWY 44 TRAIL EXTENSION		5,000.00
347-000-1110	CASH N SPORTS COMPLEX PARKING		5,444.39
348-000-1110	CASH SPLASH PAD	554,304.03-	51,745.66
349-000-1110	SE 6TH & JAMES INTERSEC CASH		1,663.25
350-000-1110	GRIMES LIB BLDG CASH	477,994.67-	1,078,997.15-
353-000-1110	CASH SANI SEWER STUDY		31,686.64-
355-000-1110	CASH TRAFFIC SIGNAL EQUIPMENT	1,341.00-	28,948.98-
356-000-1110	CASH ANNUAL PAVEMENT PRESERVE		75,000.00
358-000-1110	ANN TRAIL IMP & PLANN CASH	1,278.50-	326,006.09
360-000-1110	19TH ST WATER MAIN CASH		67,843.00-
361-000-1110	WW PLANT MBDR RETROFIT CASH		28,926.53-
362-000-1110	WRA SANI SEWER PHASE 2 CASH	58,235.00-	66,785.00-
363-000-1110	WRA SANI SWR PHS 3 CASH	557.65-	12,804.50-
365-000-1110	WALLACE FARM CASH		1,042,788.70
366-000-1110	JACOB ST OVERLAY CASH	174,853.25-	60,267.65-
367-000-1110	GRIMESPLEX CASH	1,213,147.39-	2,594,744.52-
369-000-1110	SE 11TH & JAMES CASH	11,534.00-	886,833.81
370-000-1110	19TH & GATEWAY SIGNAL CASH		300,000.00

BALANCE SHEET
CALENDAR 10/2023, FISCAL 4/2024

ACCOUNT NUMBER	ACCOUNT TITLE	PTD BALANCE	YTD BALANCE
371-000-1110	11TH & GATEWAY SIGNAL CASH	10,574.75-	168,204.35
372-000-1110	N JORDAN WELL REPAIR CASH		28,869.77-
373-000-1110	BLDG ACCESS CONT PROJ CASH	20,000.00-	122,104.40
374-000-1110	WTR PRODUCTION PROJECTS CASH	25,947.21-	498,142.62
375-000-1110	NE DEST/NE BVRBROOKE IMP CASH	28,872.50-	239,092.26-
376-000-1110	SE TRL RDG RD RECONSTRUCT CASH	270,137.66-	54,905.62
377-000-1110	HWY 44 TRL EXT SCHOOL CASH	2,163.00-	51,049.65
378-000-1110	FIRE STATION CASH	15,509.50-	1,087,394.99
379-000-1110	100TH ST WIDENING CASH	1,992.00-	379,607.21
381-000-1110	N COUNTY LINE WATER MAIN CASH	5,350.00-	5,532.00-
384-000-1110	SEWER COMPLIANCE CASH	99,565.87-	248,294.28-
399-000-1110	EQUIP REVOLVING PROG CASH	41,173.00-	2,909,496.11
600-000-1110	CASH - WATER	492,420.31	8,471,589.70
601-000-1110	CASH - WATER DEPOSITS	848.54	242,702.49
602-000-1110	CASH - WATER SINKING		625,668.98
603-000-1110	CASH - WATER REC BOND		183,629.96
610-000-1110	CASH - SEWER	108,150.79	2,097,785.60
611-000-1110	CASH - SEWER SINKING		828,104.44
670-000-1110	CASH - SOLID WASTE	80,722.78-	618,007.25
740-000-1110	CASH - STORM WATER	51,715.05	2,772,356.63
750-000-1110	CASH - GRIMESPLEX	66,666.67	416,431.67
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	CASH TOTAL	5,624,576.14	46,349,867.20
112-000-1111	CASH - FLEX	2,780.34	17,105.46
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	CASH TOTAL	2,780.34	17,105.46
001-000-1130	RESERVES - PARK CAP IMPROVE		234,812.58
600-000-1130	RESERVES - WATER TAPPING		605,712.67
610-000-1130	RESERVES - SEWER TAPPING		91,535.73
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	RESERVES TOTAL	.00	932,060.98
001-000-1131	RESERVES - FIRE CAP IMPROVE		78,304.09
600-000-1131	RESERVES - WATER		35,000.00
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	RESERVES TOTAL	.00	113,304.09
001-000-1132	RESERVES - RESCUE CAP IMPROVE		16,218.47
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	RESERVES TOTAL	.00	16,218.47
001-000-1133	RESERVES - PARK & REC GOAL		6,365.17
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	RESERVES TOTAL	.00	6,365.17

BALANCE SHEET
CALENDAR 10/2023, FISCAL 4/2024

ACCOUNT NUMBER	ACCOUNT TITLE	PTD BALANCE	YTD BALANCE
001-000-1150	CASH - IPAIT	265.73	61,578.13
200-000-1150	CASH - IPAIT		3,493.70
309-000-1150	CASH - IPAIT	1,122.35	259,270.96
345-000-1150	CASH - IPAIT	2,227.70	516,550.61
358-000-1150	CASH - IPAIT	884.28	206,160.96
369-000-1150	CASH - IPAIT	2,040.64	473,000.32
373-000-1150	CASH - IPAIT	1,122.35	258,061.06
376-000-1150	CASH - IPAIT	3,129.00	722,744.92
379-000-1150	CASH - IPAIT	6,036.90	1,398,070.44
380-000-1150	CASH - IPAIT	442.14	103,288.41
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	CASH - IPAIT TOTAL	17,271.09	4,002,219.51
369-000-1155	CASH - IPAIT HI-YIELD	20,947.01	4,648,250.48
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	CASH - IPAIT HI-YIELD TOTAL	20,947.01	4,648,250.48
600-000-1160	SAVINGS - WATER TAPPING		992,293.30
740-000-1160	SAVINGS - STORM WATER		46,366.87
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	SAVINGS TOTAL	.00	1,038,660.17
610-000-1161	SAVINGS - SEWER TAPPING	2,801.21	1,067,844.32
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	SAVINGS - RACCOON TOTAL	2,801.21	1,067,844.32
600-000-1162	SAVINGS - VISION	1,368.69	1,075,051.37
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	SAVINGS - VISION TOTAL	1,368.69	1,075,051.37
601-000-1170	WATER DEPOSIT CD 25712	49.76	2,488.97
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	CD'S - CITY STATE TOTAL	49.76	2,488.97
001-000-1171	CEMETERY CD 1 304927		32,381.28
001-000-1172	CEMETERY CD 3 222910		20,837.81
001-000-1173	CEMETERY CD 12014736		20,759.95
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	CD'S BANKERS TRUST TOTAL	.00	73,979.04
001-000-1174	CD# 12510837 - GENERAL		2,116,150.21
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	CD# 12510837 - GENERAL TOTAL	.00	2,116,150.21

BALANCE SHEET
CALENDAR 10/2023, FISCAL 4/2024

ACCOUNT NUMBER	ACCOUNT TITLE	PTD BALANCE	YTD BALANCE
001-000-1175	CD# 12396252 - GENERAL		2,116,150.21
	CD# 12396252 - GENERAL TOTAL	.00	2,116,150.21
610-000-1178	CHARTER SEW TAP CD		2,086,380.76
	CHARTER SEW TAP CD TOTAL	.00	2,086,380.76
	TOTAL CASH	5,669,794.24	65,662,096.41

BUDGET REPORT
CALENDAR 10/2023, FISCAL 4/2024

PCT OF FISCAL YTD 33.3%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	POLICE TOTAL	1,477,800.00	120,420.08	356,661.99	24.13	1,121,138.01
	FIRE TOTAL	1,052,001.00	57,407.09	222,347.25	21.14	829,653.75
	AMBULANCE TOTAL	1,965,208.00	117,636.13	469,878.67	23.91	1,495,329.33
	BUILDING INSPECTIONS TOTAL	2,014,653.00	122,375.24	878,504.67	43.61	1,136,148.33
	ANIMAL CONTROL TOTAL	250.00	.00	.00	.00	250.00
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	PUBLIC SAFETY TOTAL	6,509,912.00	417,838.54	1,927,392.58	29.61	4,582,519.42
	ROADS, BRIDGES, SIDEWALKS TOTA	2,708,108.00	168,711.27	1,181,911.55	43.64	1,526,196.45
	STREET LIGHTING TOTAL	228,500.00	13,484.30	54,241.72	23.74	174,258.28
	TRAFFIC CONTROL & SAFETY TOTA	35,000.00	5,925.69	6,915.69	19.76	28,084.31
	SNOW REMOVAL TOTAL	381,700.00	12,427.30	63,044.83	16.52	318,655.17
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	PUBLIC WORKS TOTAL	3,353,308.00	200,548.56	1,306,113.79	38.95	2,047,194.21
	WATER,AIR,MOSQUITO CONTRO TOTA	8,000.00	.00	.00	.00	8,000.00
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	HEALTH & SOCIAL SERVICES TOTA	8,000.00	.00	.00	.00	8,000.00
	LIBRARY TOTAL	1,340,137.00	84,395.66	304,688.51	22.74	1,035,448.49
	PARKS TOTAL	626,305.00	57,151.10	204,463.77	32.65	421,841.23
	NORTH COMPLEX TOTAL	50,000.00	400.00	5,716.07	11.43	44,283.93
	SOUTH COMPLEX TOTAL	50,000.00	.00	8,044.96	16.09	41,955.04
	RECREATION TOTAL	329,267.00	34,043.64	157,409.94	47.81	171,857.06
	REC - YOUTH PROGRAMS TOTAL	45,000.00	584.71	11,795.90	26.21	33,204.10
	REC - YOUTH SPORTS TOTAL	.00	.00	4,404.30	.00	4,404.30-
	REC - ADULT PROGRAMS TOTAL	6,600.00	91.07	740.60	11.22	5,859.40
	CEMETERY TOTAL	65,026.00	7,950.00	21,575.00	33.18	43,451.00
	GCC-GRIMES COMM COMPLEX TOTAL	281,231.00	14,861.30	52,072.88	18.52	229,158.12
	GRIMESPLEX TOTAL	556,516.00	42,524.64	191,128.12	34.34	365,387.88
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	CULTURE & RECREATION TOTAL	3,350,082.00	242,002.12	962,040.05	28.72	2,388,041.95
	ECONOMIC DEVELOPMENT TOTAL	3,657,068.00	58,476.46	90,143.76	2.46	3,566,924.24
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	COMMUNITY & ECONOMIC DEV TOTA	3,657,068.00	58,476.46	90,143.76	2.46	3,566,924.24
	MAYOR/COUNCIL/CITY MGR TOTAL	325,715.00	24,183.63	91,461.66	28.08	234,253.34
	CLERK/TREASURER/ADM TOTAL	816,778.00	61,099.37	244,716.27	29.96	572,061.73
	ELECTIONS TOTAL	28,500.00	8,500.00	14,350.00	50.35	14,150.00
	LEGAL SERVICES/ATTORNEY TOTAL	248,500.00	30,765.50	74,912.29	30.15	173,587.71
	CITY HALL/GENERAL BLDGS TOTAL	324,864.00	12,460.26	50,762.52	15.63	274,101.48
	TORT LIABILITY TOTAL	91,300.00	.00	.00	.00	91,300.00
	IT TOTAL	336,430.00	15,297.42	67,384.34	20.03	269,045.66
	OTHER GENERAL GOVERNMENT TOTA	39,000.00	748.69	31,281.18	80.21	7,718.82
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BUDGET REPORT
CALENDAR 10/2023, FISCAL 4/2024

PCT OF FISCAL YTD 33.3%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	GENERAL GOVERNMENT TOTAL	2,211,087.00	153,054.87	574,868.26	26.00	1,636,218.74
	ROADS, BRIDGES, SIDEWALKS TOTA	639,645.00	.00	600.00	.09	639,045.00
	2007 BOND TOTAL	278,982.00	.00	.00	.00	278,982.00
	2012 BOND TOTAL	362,760.00	600.00	600.00	.17	362,160.00
	2015 BOND TOTAL	867,500.00	.00	.00	.00	867,500.00
	2017A BOND TOTAL	561,632.00	.00	.00	.00	561,632.00
	2017 REFINANCING BOND TOTAL	576,325.00	.00	.00	.00	576,325.00
	2020 GO BOND TOTAL	591,000.00	.00	600.00	.10	590,400.00
	2021 A GO BOND TOTAL	731,700.00	.00	600.00	.08	731,100.00
	2021 B GO LOST BOND TOTAL	256,750.00	.00	600.00	.23	256,150.00
	2022A BOND TOTAL	682,500.00	.00	600.00	.09	681,900.00
	2022B BOND TOTAL	858,763.00	.00	.00	.00	858,763.00
	DEBT SERVICE TOTAL	6,407,557.00	600.00	3,600.00	.06	6,403,957.00
	FIRE TOTAL	50,000.00	15,509.50	52,243.36	104.49	2,243.36-
	BUILDING INSPECTIONS TOTAL	130,500.00	41,173.00	69,876.82	53.55	60,623.18
	ROADS, BRIDGES, SIDEWALKS TOTA	11,405,000.00	529,281.03	1,981,198.14	17.37	9,423,801.86
	STREET LIGHTING TOTAL	120,000.00	.00	183,367.39	152.81	63,367.39-
	TRAFFIC CONTROL & SAFETY TOTA	50,000.00	1,341.00	47,458.98	94.92	2,541.02
	LIBRARY TOTAL	750,000.00	477,994.67	2,333,214.02	311.10	1,583,214.02-
	PARKS TOTAL	2,078,327.00	558,081.53	1,656,582.49	79.71	421,744.51
	GCC-GRIMES COMM COMPLEX TOTAL	325,000.00	2,542.55	2,913.47	.90	322,086.53
	GRIMESPLEX TOTAL	11,200,000.00	3,398,147.39	12,277,521.17	109.62	1,077,521.17-
	ECONOMIC DEVELOPMENT TOTAL	.00	.00	490,125.00	.00	490,125.00-
	CITY HALL/GENERAL BLDGS TOTAL	.00	20,000.00	65,851.20	.00	65,851.20-
	WATER TOTAL	14,600,000.00	31,297.21	428,275.91	2.93	14,171,724.09
	SEWER/SEWAGE DISPOSAL TOTAL	6,779,750.00	966,994.37	3,312,770.58	48.86	3,466,979.42
	STORM WATER TOTAL	241,933.00	.00	3,610.00	1.49	238,323.00
	CAPITAL PROJECTS TOTAL	47,730,510.00	6,042,362.25	22,905,008.53	47.99	24,825,501.47
	WATER TOTAL	5,236,635.00	282,378.77	1,065,591.03	20.35	4,171,043.97
	SEWER/SEWAGE DISPOSAL TOTAL	5,498,803.00	337,404.49	1,325,121.14	24.10	4,173,681.86
	LANDFILL/GARBAGE TOTAL	962,786.00	147,831.21	289,380.11	30.06	673,405.89
	STORM WATER TOTAL	724,138.00	27,993.64	132,171.06	18.25	591,966.94
	ENTERPRISE FUNDS TOTAL	12,422,362.00	795,608.11	2,812,263.34	22.64	9,610,098.66
	TRANSFERS IN/OUT TOTAL	15,719,548.00	.00	.00	.00	15,719,548.00
	TRANSFER OUT TOTAL	15,719,548.00	.00	.00	.00	15,719,548.00
	TOTAL EXPENSES	101,369,434.00	7,910,490.91	30,581,430.31	30.17	70,788,003.69

REVENUE REPORT
CALENDAR 10/2023, FISCAL 4/2024

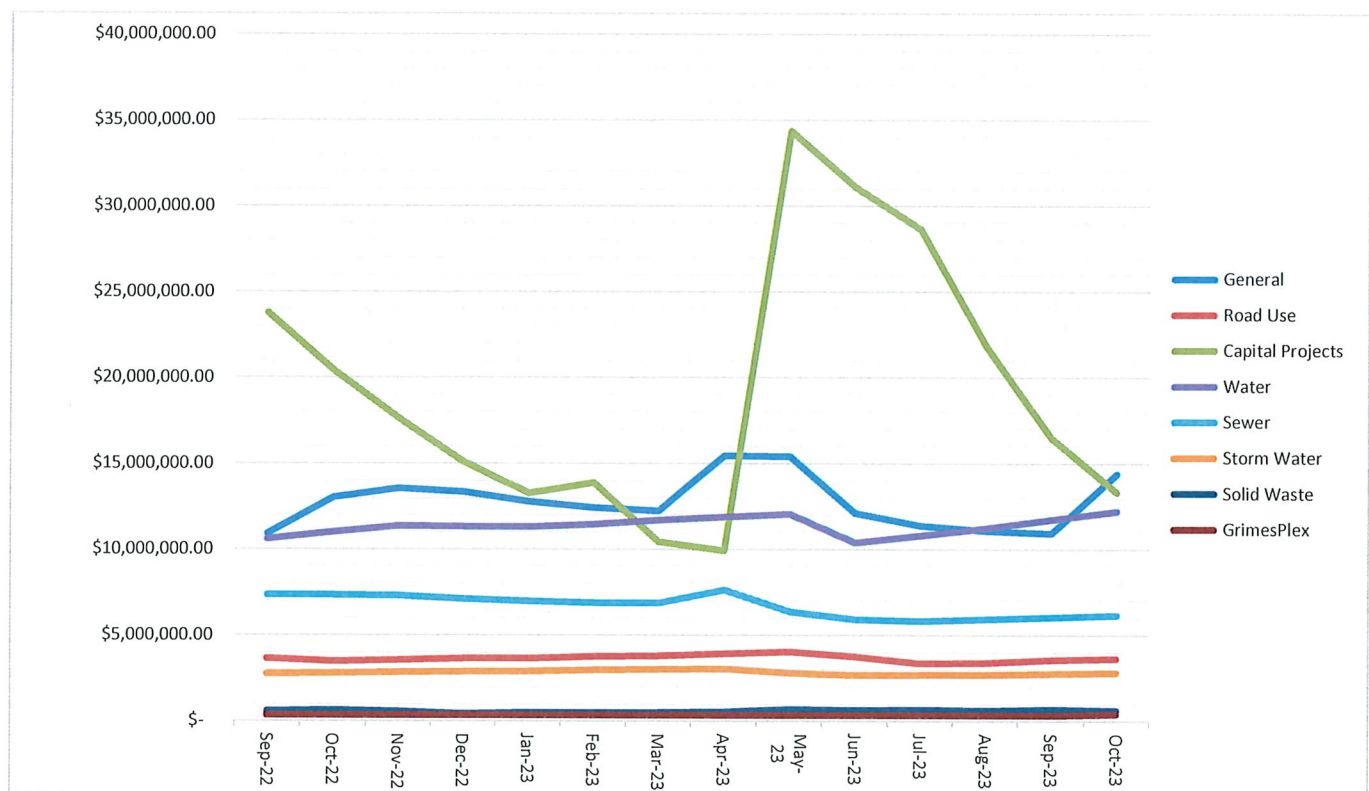
PCT OF FISCAL YTD 33.3%

ACCOUNT NUMBER	ACCOUNT TITLE	FISCAL ESTIMATE	PTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	GENERAL TOTAL	12,912,842.00	4,191,898.80	5,360,926.29	41.52	7,551,915.71
	LIBRARY FUND TOTAL	1,121,901.00	1,201.58	3,996.96	.36	1,117,904.04
	ROAD USE TAX TOTAL	2,008,656.00	172,885.69	758,258.87	37.75	1,250,397.13
	EMPLOYEE BENEFITS TOTAL	2,468,204.00	471,992.52	532,346.18	21.57	1,935,857.82
	LOCAL OPTION SALES TAX TOTAL	2,445,504.00	223,744.11	983,133.12	40.20	1,462,370.88
	TAX INCREMENT FINANCING TOTAL	6,519,924.00	2,646,826.98	2,855,153.60	43.79	3,664,770.40
	HOTEL/MOTEL/ECON DEV TOTAL	69,000.00	.00	13,538.48	19.62	55,461.52
	ECO DEVELOPMENT REVOLVING TOTA	53,353.00	50,158.90	53,368.00	100.03	15.00-
	RESTRICTED GIFTS TOTAL	5,000.00	4,587.08	4,587.08	91.74	412.92
	DEBT SERVICE TOTAL	6,425,258.00	1,492,333.95	1,610,568.75	25.07	4,814,689.25
	CAPITAL PROJECT FUND TOTAL	.00	.00	50,000.00	.00	50,000.00-
	CP - PARKS TOTAL	250,000.00	1,122.35	5,613.75	2.25	244,386.25
	CP - GRIMES COMMUNITY COM TOTA	325,000.00	.00	.00	.00	325,000.00
	CP-Water Tower 2019 TOTAL	.00	.00	5,000.00	.00	5,000.00-
	WRA SANI SEWER PHASE 1 TOTAL	850,000.00	164,768.26	458,003.60	53.88	391,996.40
	ANN SANI SEWER I&I REHAB TOTA	50,000.00	.00	.00	.00	50,000.00
	HWY 141 & HWY 44 SIGNAL TOTAL	.00	135,000.00	135,000.00	.00	135,000.00-
	ANNUAL WATER MAIN REPLACE TOTA	500,000.00	2,227.70	11,166.50	2.23	488,833.50
	GRIMES LIBRARY BLDG FUND TOTA	.00	.00	25.00	.00	25.00-
	TRAFFIC SIGNAL EQUIPMENT TOTA	75,000.00	.00	.00	.00	75,000.00
	ANN TRAIL IMPRV & PLAN TOTAL	500,000.00	884.28	4,203.10	.84	495,796.90
	WRA SANI SWR PHASE 2 TOTAL	1,000,000.00	23,282.60	69,316.51	6.93	930,683.49
	WRA SANI SEWER PHASE 3 TOTAL	500,000.00	109,823.46	710,138.11	142.03	210,138.11-
	WRA SANI SWR PHS 4 TOTAL	1,000,000.00	229,922.50	1,289,743.44	128.97	289,743.44-
	JACOB ST OVERLAY PROJ TOTAL	575,000.00	.00	.00	.00	575,000.00
	GRIMESPLEX TOTAL	14,500,000.00	2,185,000.00	2,210,822.30	15.25	12,289,177.70

REVENUE REPORT
CALENDAR 10/2023, FISCAL 4/2024

PCT OF FISCAL YTD 33.3%

ACCOUNT NUMBER	ACCOUNT TITLE	FISCAL ESTIMATE	PTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	SE 11TH & JAMES TOTAL	5,000,000.00	22,987.65	88,820.54	1.78	4,911,179.46
	N JORDAN WELL REPAIRS TOTAL	.00	.00	57,250.00	.00	57,250.00-
	BLDG ACCESS CONTROL PROJ TOTA	.00	1,122.35	6,613.74	.00	6,613.74-
	WATER PRODUCTION PROJECTS TOTA	3,700,000.00	.00	.00	.00	3,700,000.00
	NE DEST/NE BVRBROOKE IMP TOTA	875,000.00	.00	.00	.00	875,000.00
	SE TRL RDG RD RECONSTRUCT TOTA	800,000.00	3,129.00	15,200.68	1.90	784,799.32
	100TH ST WIDENING TOTAL	2,000,000.00	6,036.90	29,268.54	1.46	1,970,731.46
	HWY 141 CORR/INTERS STDY TOTA	100,000.00	442.14	2,309.48	2.31	97,690.52
	NO COUNTY LINE WATER MAIN TOTA	2,900,000.00	.00	.00	.00	2,900,000.00
	GROUND STORAGE RESERVOIR TOTA	2,200,000.00	.00	.00	.00	2,200,000.00
	JAMES ST WTP WATER MAIN TOTAL	1,500,000.00	.00	.00	.00	1,500,000.00
	EQUIP REVOLVING PROGRAM TOTAL	918,493.00	.00	18,121.72	1.97	900,371.28
	WATER TOTAL	7,038,045.00	776,167.77	2,882,596.73	40.96	4,155,448.27
	WATER DEPOSITS TOTAL	70,000.00	898.30	27,875.05	39.82	42,124.95
	WATER SINKING TOTAL	2,118,438.00	.00	.00	.00	2,118,438.00
	SEWER TOTAL	4,658,825.00	448,356.49	1,569,152.79	33.68	3,089,672.21
	SEWER SINKING TOTAL	1,096,000.00	.00	.00	.00	1,096,000.00
	LANDFILL/GARBAGE TOTAL	971,585.00	67,108.43	264,369.21	27.21	707,215.79
	STORM WATER TOTAL	825,649.00	79,708.69	281,470.76	34.09	544,178.24
	GRIMESPLEX TOTAL	1,035,846.00	66,666.67	66,666.67	6.44	969,179.33
	TOTAL REVENUE BY FUND	=====91,962,523.00=====	=====13,580,285.15=====	=====22,434,625.55=====	=====24.40=====	=====69,527,897.45=====



CITY COUNCIL COMMUNICATION
Meeting Date: 11/14/2023

AGENDA ITEM: Fiscal Year 2022-2023 Annual Street Finance Report

BACKGROUND: The State of Iowa requires all Cities to file an annual Street Finance Report prior to December 1st for all expenditures during the year ending June 30th. The attached report provides information for fiscal year 2022-2023. This report details revenues and expenses pertaining to the public works department, roads, projects, equipment, debt service, and streets.

BUDGETARY CONSIDERATIONS: \$10,379,501 was expensed in FY 2022-2023.

STRATEGIC PLANNING:

Prioritized: ☒ YES ☐ NO

*High-Performing Organization/Exception Professional Services ☐

*Great Place to Live/Expanded Quality of Life Amenities ☐

*Dynamic Town/Strong Sense of Community ☐

*More Beautiful/Vibrant Community ☒

BOARD/COMMISSION ACTIONS: Council approved budget and expenditures.

STAFF RECOMMENDATION: Staff recommends Council approval.

RESPONSIBLE STAFF/CONTACT INFORMATION:

Marcia Woodke, Finance Director, 515-986-3036, mwoodke@grimesiowa.gov

Prepared by: Carol Thornbrug

Return to: Marcia Woodke

RESOLUTION 11-0523 FISCAL YEAR 2022-2023 ANNUAL STREET FINANCE REPORT

Grimes Resolution No. 11-0523

WHEREAS, The State of Iowa requires all Cities to file an Annual Street Finance Report, and;

WHEREAS, The Finance Department has compiled all expenditures and revenues related to the Public Works Department, Roads, Street Projects, Equipment, and Street Debt, and;

WHEREAS, The Annual Street Finance Report is required to be submitted to the City Council and filed electronically with the State of Iowa prior to December 1st of each year;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, that the Mayor and City Clerk are authorized to execute the resolution on behalf of the City of Grimes.

PASSED and APPROVED on November 14, 2023.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk



Bureau of Local Systems
Ames, IA 50010

City Street Finance Report

Fiscal Year 2023

Grimes

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Expenses

	General Fund Streets (001)	Road Use (110)	Other Special Revenues	Debt Service (200)	Capital Projects (300)	Utilities (600 & U0)	Grand Total
Salaries - Roads/Streets	\$692,664	\$330,441					\$1,023,105
Benefits - Roads/Streets	\$7,124	\$1,478	\$396,808				\$405,410
Training & Dues	\$12,924	\$11,095					\$24,019
Building & Grounds Maint. & Repair	\$24,632	\$31,826			\$79,830		\$136,288
Vehicle & Office Equip Operation and Repair	\$36,473	\$27,697					\$64,170
Operational Equipment Repair	\$44,003	\$63,244					\$107,247
Engineering		\$18,735			\$1,276,867		\$1,295,602
Insurance		\$57,516					\$57,516
Legal					\$1,210		\$1,210
Rents & Leases		\$4,738					\$4,738
Street Maintenance Expense	\$46,429	\$154,855					\$201,284
Other Professional Services		\$194,899			\$123,436		\$318,335
Other Contract Services	\$1,530				\$2,212,235		\$2,213,765
Minor Equipment Purchases		\$19,927					\$19,927
Office Supplies	\$8,717	\$3,014					\$11,731
Operating Supplies	\$3,845	\$1,874					\$5,719



City Street Finance Report

Fiscal Year 2023

Bureau of Local Systems

Grimes

Ames, IA 50010

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	General Fund Streets (001)	Road Use (110)	Other Special Revenues	Debt Service (200)	Capital Projects (300)	Utilities (600 & U0)	Grand Total
Postage & Safety	\$30,979	\$4,192					\$35,171
Other Capital Equipment					\$47,790		\$47,790
Right-of-Way		\$72			\$2,747		\$2,819
Principal Payment				\$3,146,125			\$3,146,125
Interest Payment				\$863,658			\$863,658
Bond Registration Fees				\$3,480			\$3,480
Street Lighting	\$169,129	\$27,940					\$197,069
Traffic Control/Safety		\$20,358					\$20,358
Snow Removal		\$79,181					\$79,181
Depreciation & Building Utilities	\$57,789						\$57,789
Snow Removal Salaries		\$35,995					\$35,995
Total	\$1,136,238	\$1,089,077	\$396,808	\$4,013,263	\$3,744,115		\$10,379,501



City Street Finance Report

Fiscal Year 2023

Bureau of Local Systems

Grimes

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Revenue

	General Fund Streets (001)	Road Use (110)	Other Special Revenues	Debt Service (200)	Capital Projects (300)	Utilities (600 & U0)	Grand Total
Levied on Property	\$1,135,388		\$396,808	\$4,013,263			\$5,545,459
Federal Grants					\$50,000		\$50,000
State Revenues - Road Use Taxes		\$2,119,076					\$2,119,076
Other State Grants - IDOT					\$52,796		\$52,796
Charges/fees	\$360					\$0	\$360
Contributions	\$490	\$521					\$1,011
Proceeds from Debt					\$8,050,000		\$8,050,000
Total	\$1,136,238	\$2,119,597	\$396,808	\$4,013,263	\$8,152,796	\$0	\$15,818,702



City Street Finance Report

Fiscal Year 2023

Bureau of Local Systems

Grimes

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Bonds/Loans

Bond/Loan Description	Principal Balance As of 7/1	Total Principal Paid	Total Interest Paid	Principal Roads	Interest Roads	Principal Balance As of 6/30
2017 GO Bond	\$1,675,000	\$825,000	\$35,563	\$825,000	\$35,563	\$850,000
2016 Refunding GO Bond Refund 2007	\$2,240,000	\$230,000	\$48,081	\$186,071	\$38,898	\$2,010,000
2015 GO Bond	\$6,050,000	\$390,000	\$185,575	\$302,031	\$143,717	\$5,660,000
2020A GO Bonds	\$450,750	\$450,750	\$135,900	\$450,750	\$135,900	\$0
2020B GO Bonds Refunding 2012 Bond	\$3,290,000	\$290,000	\$70,860	\$261,000	\$63,774	\$3,000,000
2021A GO Bond	\$8,410,000	\$450,000	\$278,600	\$20,967	\$12,981	\$7,960,000
2018A GO Bonds	\$8,855,000	\$300,000	\$273,031	\$240,000	\$218,425	\$8,555,000
2019A GO Bonds	\$3,740,000	\$705,000	\$91,670	\$634,500	\$82,503	\$3,035,000
2022A GO Bond	\$6,975,000	\$525,000	\$306,661	\$225,806	\$131,897	\$6,450,000
2023A GO BOND	\$9,356,517	\$0	\$0	\$0	\$0	\$9,356,517
Total	\$51,042,267	\$4,165,750	\$1,425,941	\$3,146,125	\$863,658	\$46,876,517



Bureau of Local Systems
Ames, IA 50010

City Street Finance Report

Fiscal Year 2023

Grimes

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Equipment

Description	Model Year	Usage Type	Cost	Purchased Status
Ford F250 Supercrew	2022	Purchased	\$32,456	No Change
Utility Locating Equipment	2021	Purchased	\$26,754	No Change
John Deere 5115M Utility Tractor	2021	Purchased	\$35,972	No Change
Ford F250 Supercrew	2022	Purchased	\$36,738	No Change
Ford F250	2022	Purchased	\$34,409	No Change
Brine Master Brine Truck Fill/Blending System	2021	Purchased	\$32,896	No Change
Elgin Whirlwind Street Sweeper	2011	Purchased	\$240,000	No Change
Bobcat Soil conditioner 84" Hydraulic angle & depth	2018	Purchased	\$7,288	No Change
Ford Boom Truck	2006	Purchased	\$50,000	No Change
Ford F550 Sign truck crane with Air N Arc	2014	Purchased	\$74,599	No Change
International 7300 Dump Truck	2014	Purchased	\$142,525	No Change
International 7300 Dump Truck	2011	Purchased	\$125,000	No Change
International Dump Truck & Hook	2016	Purchased	\$219,084	No Change
International 7300 Dump Truck	2002	Purchased	\$75,000	No Change
International Workforce Dump Truck	2007	Purchased	\$75,000	No Change
International 7300 Dump Truck	2015	Purchased	\$151,000	No Change
924H Wheel Loader	2011	Purchased	\$178,000	No Change
Kubota SVL-90-2 Skidloader	2016	Purchased	\$74,000	No Change
EZ Stripe skidmount painter	2014	Purchased	\$51,000	No Change
Ford F250 4X4	2015	Purchased	\$24,950	No Change
John Deere 317G Compact Track Loader	2018	Purchased	\$44,962	No Change



City Street Finance Report

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Description	Model Year	Usage Type	Cost	Purchased Status
Ford F250	2013	Purchased	\$18,500	No Change
International 4700 Dump Truck	1999	Purchased	\$60,000	No Change
Ford F550	2016	Purchased	\$75,156	No Change
John Deere 4720	2012	Purchased	\$28,191	No Change
Terex PB16 powerbuggy	2016	Purchased	\$7,800	No Change
Ford F150	2014	Purchased	\$23,000	No Change
Ford F250 3/4 ton 4X4	2013	Purchased	\$30,230	No Change
Ford F250 3/4 ton 4X4	2013	Purchased	\$30,230	No Change
John Deere 5093E	2009	Purchased	\$35,000	No Change
Case 580 Super N Backhoe	2018	Purchased	\$72,405	No Change
Ford 3/4 ton Diesel	2006	Purchased	\$24,339	No Change
Roller DynaPoe CC 1000	2008	Purchased	\$28,000	No Change
Brillon Till & Seed	2011	Purchased	\$12,000	No Change
John Deere 1585 Front mount	2015	Purchased	\$36,540	No Change
Ex Liner AL 120 Polarized Striper	2015	Purchased	\$5,600	No Change
Grimco Sign printer	2018	Purchased	\$34,103	No Change
Crafco SS125D Sure Shot Crack Sealer	2015	Purchased	\$38,900	No Change
Ford F250	2019	Purchased	\$29,997	No Change
Ford F250	2019	Purchased	\$29,997	No Change
Ford F250	2021	Purchased	\$26,726	No Change
Ford F250	2021	Purchased	\$26,726	No Change
Falcon Asphalt Machine	2021	Purchased	\$32,297	No Change
Vermac Sign Board	2021	Purchased	\$22,675	No Change



Bureau of Local Systems
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City Street Finance Report

Fiscal Year 2023

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Description	Model Year	Usage Type	Cost	Purchased Status
International HV5 SFA 4X2	2021	Purchased	\$213,118	No Change
Kubota RTC-X1100C	2021	Purchased	\$18,035	No Change
Kubota RTC-X1100C	2021	Purchased	\$20,035	No Change
Sullivan D185P1Z4 Compressor	2020	Purchased	\$17,750	No Change
Pneumatic Concrete Drill	2020	Purchased	\$6,965	No Change
Grapple Bucket	2021	Purchased	\$24,500	No Change
John Deere Z950M 2022	2022	Purchased	\$12,000	New
John Deere Z950M 2022	2022	Purchased	\$12,000	New



Bureau of Local Systems
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City Street Finance Report

Fiscal Year 2023

Grimes

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Street Projects

Project Description	Contract Price	Final Price	Contractor Name
2022 Asphalt Overlay Project	\$318,959	\$317,427	InRoads LLC of Des Moines
County Line Road Intersection Improvements	\$1,043,584	\$1,014,857	Absolute Concrete



Bureau of Local Systems
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City Street Finance Report

Fiscal Year 2023

Grimes

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Summary

	General Fund Streets (001)	Road Use (110)	Other Special Revenues	Debt Service (200)	Capital Projects (300)	Utilities (600 & U0)	Grand Total
Begining Balance	\$0	\$3,503,055	\$0	\$0	\$4,406,971	\$0	\$7,910,026
SubTotal Expenses (-)	\$1,136,238	\$1,089,077	\$396,808	\$4,013,263	\$3,744,115		\$10,379,501
Subtotal Revenues (+)	\$1,136,238	\$2,119,597	\$396,808	\$4,013,263	\$8,152,796	\$0	\$15,818,702
Ending Balance	\$0	\$4,533,575	\$0	\$0	\$8,815,652	\$0	\$13,349,227

Resolution Number: 11-0523

Execution Date: Tuesday, November 14, 2023

Signature: Carol Thornburg



Bureau of Local Systems
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City Street Finance Report

Fiscal Year 2023

Grimes

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Expenses

	General Fund Streets (001)	Road Use (110)	Other Special Revenues	Debt Service (200)	Capital Projects (300)	Utilities (600 & U0)	Grand Total
Salaries - Roads/Streets	\$692,664	\$330,441					\$1,023,105
Benefits - Roads/Streets	\$7,124	\$1,478	\$396,808				\$405,410
Training & Dues	\$12,924	\$11,095					\$24,019
Building & Grounds Maint. & Repair	\$24,632	\$31,826			\$79,830		\$136,288
Vehicle & Office Equip Operation and Repair	\$36,473	\$27,697					\$64,170
Operational Equipment Repair	\$44,003	\$63,244					\$107,247
Engineering		\$18,735			\$1,276,867		\$1,295,602
Insurance		\$57,516					\$57,516
Legal					\$1,210		\$1,210
Rents & Leases		\$4,738					\$4,738
Street Maintenance Expense	\$46,429	\$154,855					\$201,284
Other Professional Services		\$194,899			\$123,436		\$318,335
Other Contract Services	\$1,530				\$2,212,235		\$2,213,765
Minor Equipment Purchases		\$19,927					\$19,927
Office Supplies	\$8,717	\$3,014					\$11,731
Operating Supplies	\$3,845	\$1,874					\$5,719



City Street Finance Report

Fiscal Year 2023

Bureau of Local Systems

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	General Fund Streets (001)	Road Use (110)	Other Special Revenues	Debt Service (200)	Capital Projects (300)	Utilities (600 & U0)	Grand Total
Postage & Safety	\$30,979	\$4,192					\$35,171
Other Capital Equipment					\$47,790		\$47,790
Right-of-Way		\$72			\$2,747		\$2,819
Principal Payment				\$3,146,125			\$3,146,125
Interest Payment				\$863,658			\$863,658
Bond Registration Fees				\$3,480			\$3,480
Street Lighting	\$169,129	\$27,940					\$197,069
Traffic Control/Safety		\$20,358					\$20,358
Snow Removal		\$79,181					\$79,181
Depreciation & Building Utilities	\$57,789						\$57,789
Snow Removal Salaries		\$35,995					\$35,995
Total	\$1,136,238	\$1,089,077	\$396,808	\$4,013,263	\$3,744,115		\$10,379,501



City Street Finance Report

Fiscal Year 2023

Bureau of Local Systems

Grimes

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Revenue

	General Fund Streets (001)	Road Use (110)	Other Special Revenues	Debt Service (200)	Capital Projects (300)	Utilities (600 & U0)	Grand Total
Levied on Property	\$1,135,388		\$396,808	\$4,013,263			\$5,545,459
Federal Grants					\$50,000		\$50,000
State Revenues - Road Use Taxes		\$2,119,076					\$2,119,076
Other State Grants - IDOT					\$52,796		\$52,796
Charges/fees	\$360					\$0	\$360
Contributions	\$490	\$521					\$1,011
Proceeds from Debt					\$8,050,000		\$8,050,000
Total	\$1,136,238	\$2,119,597	\$396,808	\$4,013,263	\$8,152,796	\$0	\$15,818,702



City Street Finance Report

Fiscal Year 2023

Bureau of Local Systems

Grimes

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Bonds/Loans

Bond/Loan Description	Principal Balance As of 7/1	Total Principal Paid	Total Interest Paid	Principal Roads	Interest Roads	Principal Balance As of 6/30
2017 GO Bond	\$1,675,000	\$825,000	\$35,563	\$825,000	\$35,563	\$850,000
2016 Refunding GO Bond Refund 2007	\$2,240,000	\$230,000	\$48,081	\$186,071	\$38,898	\$2,010,000
2015 GO Bond	\$6,050,000	\$390,000	\$185,575	\$302,031	\$143,717	\$5,660,000
2020A GO Bonds	\$450,750	\$450,750	\$135,900	\$450,750	\$135,900	\$0
2020B GO Bonds Refunding 2012 Bond	\$3,290,000	\$290,000	\$70,860	\$261,000	\$63,774	\$3,000,000
2021A GO Bond	\$8,410,000	\$450,000	\$278,600	\$20,967	\$12,981	\$7,960,000
2018A GO Bonds	\$8,855,000	\$300,000	\$273,031	\$240,000	\$218,425	\$8,555,000
2019A GO Bonds	\$3,740,000	\$705,000	\$91,670	\$634,500	\$82,503	\$3,035,000
2022A GO Bond	\$6,975,000	\$525,000	\$306,661	\$225,806	\$131,897	\$6,450,000
2023A GO BOND	\$9,356,517	\$0	\$0	\$0	\$0	\$9,356,517
Total	\$51,042,267	\$4,165,750	\$1,425,941	\$3,146,125	\$863,658	\$46,876,517



Bureau of Local Systems
Ames, IA 50010

City Street Finance Report

Fiscal Year 2023

Grimes

10/26/2023 11:40:22 AM

Equipment

Description	Model Year	Usage Type	Cost	Purchased Status
Ford F250 Supercrew	2022	Purchased	\$32,456	No Change
Utility Locating Equipment	2021	Purchased	\$26,754	No Change
John Deere 5115M Utility Tractor	2021	Purchased	\$35,972	No Change
Ford F250 Supercrew	2022	Purchased	\$36,738	No Change
Ford F250	2022	Purchased	\$34,409	No Change
Brine Master Brine Truck Fill/Blending System	2021	Purchased	\$32,896	No Change
Elgin Whirlwind Street Sweeper	2011	Purchased	\$240,000	No Change
Bobcat Soil conditioner 84" Hydraulic angle & depth	2018	Purchased	\$7,288	No Change
Ford Boom Truck	2006	Purchased	\$50,000	No Change
Ford F550 Sign truck crane with Air N Arc	2014	Purchased	\$74,599	No Change
International 7300 Dump Truck	2014	Purchased	\$142,525	No Change
International 7300 Dump Truck	2011	Purchased	\$125,000	No Change
International Dump Truck & Hook	2016	Purchased	\$219,084	No Change
International 7300 Dump Truck	2002	Purchased	\$75,000	No Change
International Workforce Dump Truck	2007	Purchased	\$75,000	No Change
International 7300 Dump Truck	2015	Purchased	\$151,000	No Change
924H Wheel Loader	2011	Purchased	\$178,000	No Change
Kubota SVL-90-2 Skidloader	2016	Purchased	\$74,000	No Change
EZ Stripe skidmount painter	2014	Purchased	\$51,000	No Change
Ford F250 4X4	2015	Purchased	\$24,950	No Change
John Deere 317G Compact Track Loader	2018	Purchased	\$44,962	No Change



City Street Finance Report

Fiscal Year 2023

Bureau of Local Systems

Grimes

Ames, IA 50010

10/26/2023 11:40:22 AM

Description	Model Year	Usage Type	Cost	Purchased Status
Ford F250	2013	Purchased	\$18,500	No Change
International 4700 Dump Truck	1999	Purchased	\$60,000	No Change
Ford F550	2016	Purchased	\$75,156	No Change
John Deere 4720	2012	Purchased	\$28,191	No Change
Terex PB16 powerbuggy	2016	Purchased	\$7,800	No Change
Ford F150	2014	Purchased	\$23,000	No Change
Ford F250 3/4 ton 4X4	2013	Purchased	\$30,230	No Change
Ford F250 3/4 ton 4X4	2013	Purchased	\$30,230	No Change
John Deere 5093E	2009	Purchased	\$35,000	No Change
Case 580 Super N Backhoe	2018	Purchased	\$72,405	No Change
Ford 3/4 ton Diesel	2006	Purchased	\$24,339	No Change
Roller DynaPoe CC 1000	2008	Purchased	\$28,000	No Change
Brillon Till & Seed	2011	Purchased	\$12,000	No Change
John Deere 1585 Front mount	2015	Purchased	\$36,540	No Change
Ex Liner AL 120 Polarized Striper	2015	Purchased	\$5,600	No Change
Grimco Sign printer	2018	Purchased	\$34,103	No Change
Crafco SS125D Sure Shot Crack Sealer	2015	Purchased	\$38,900	No Change
Ford F250	2019	Purchased	\$29,997	No Change
Ford F250	2019	Purchased	\$29,997	No Change
Ford F250	2021	Purchased	\$26,726	No Change
Ford F250	2021	Purchased	\$26,726	No Change
Falcon Asphalt Machine	2021	Purchased	\$32,297	No Change
Vermac Sign Board	2021	Purchased	\$22,675	No Change



Bureau of Local Systems
Ames, IA 50010

City Street Finance Report

Fiscal Year 2023

Grimes

10/26/2023 11:40:22 AM

Description	Model Year	Usage Type	Cost	Purchased Status
International HV5 SFA 4X2	2021	Purchased	\$213,118	No Change
Kubota RTC-X1100C	2021	Purchased	\$18,035	No Change
Kubota RTC-X1100C	2021	Purchased	\$20,035	No Change
Sullivan D185P1Z4 Compressor	2020	Purchased	\$17,750	No Change
Pneumatic Concrete Drill	2020	Purchased	\$6,965	No Change
Grapple Bucket	2021	Purchased	\$24,500	No Change
John Deere Z950M 2022	2022	Purchased	\$12,000	New
John Deere Z950M 2022	2022	Purchased	\$12,000	New



Bureau of Local Systems
Ames, IA 50010

City Street Finance Report

Fiscal Year 2023

Grimes

10/26/2023 11:40:22 AM

Street Projects

Project Description	Contract Price	Final Price	Contractor Name
2022 Asphalt Overlay Project	\$318,959	\$317,427	InRoads LLC of Des Moines
County Line Road Intersection Improvements	\$1,043,584	\$1,014,857	Absolute Concrete



Bureau of Local Systems
Ames, IA 50010

City Street Finance Report

Fiscal Year 2023

Grimes

10/26/2023 11:40:22 AM

Summary

	General Fund Streets (001)	Road Use (110)	Other Special Revenues	Debt Service (200)	Capital Projects (300)	Utilities (600 & U0)	Grand Total
Begining Balance	\$0	\$3,503,055	\$0	\$0	\$4,406,971	\$0	\$7,910,026
SubTotal Expenses (-)	\$1,136,238	\$1,089,077	\$396,808	\$4,013,263	\$3,744,115		\$10,379,501
Subtotal Revenues (+)	\$1,136,238	\$2,119,597	\$396,808	\$4,013,263	\$8,152,796	\$0	\$15,818,702
Ending Balance	\$0	\$4,533,575	\$0	\$0	\$8,815,652	\$0	\$13,349,227

Resolution Number: 11-0523

Execution Date: Tuesday, November 14, 2023

Signature: Carol Thornburg

CITY COUNCIL COMMUNICATION
Meeting Date: 11/14/2023

AGENDA ITEM: Professional Services Payments

BACKGROUND:

BUDGETARY CONSIDERATIONS:

STRATEGIC PLANNING:

Prioritized: ____YES ____NO

*High-Performing Organization/Exception Professional Services __X__

*Great Place to Live/Expanded Quality of Life Amenities ____

*Dynamic Town/Strong Sense of Community ____

*More Beautiful/Vibrant Community ____

BOARD/COMMISSION ACTIONS:

STAFF RECOMMENDATION: Approval

RESPONSIBLE STAFF/CONTACT INFORMATION:

Rochelle Williams, City Clerk / Director of Administrative Services, rwilliams@grimesiowa.gov

Prepared by: Rochelle Williams

Return to: Rochelle Williams

PROFESSIONAL SERVICES PAYMENTS

Grimes Resolution No. 11-0623

WHEREAS, the City of Grimes has identified the need to retain consultants for professional services;

WHEREAS, the consultants have agreed to provide a scope of work for the City;

WHEREAS, the consultants have completed all or portions of the scope of work and are requesting payment of those services;

WHEREAS, the requests for payments have been reviewed and approved by City staff as due and payable;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa that the professional payments that are listed shall be approved as submitted.

PASSED and APPROVED on November 14, 2023.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: SE 11th Street & S James St
Contractor: Foth Infrastructure & Environment, LLC
Address: 8191 Birchwood Court, Suite L, Johnston, IA 50131
Finance Budget Code: 369-210-6407 **Finance Project #**
Vendor Project or Invoice #: 22G020.01 **PO #**
Original Contract Date: June 28, 2022 **Vendor #** 2972

Date of Council Meeting: November 14, 2023 **PAYMENT REQUEST #** 10
PAYMENT PERIOD: From: June 1, 2023 Through: September 30, 2023

Contract Summary

Original Contract Amount:	\$	793,500.00	
Net change by Change Orders:	\$	456,800.00	
Contract Amount to Date: (line 1 ± 2)	\$	1,250,300.00	
Total completed and stored to date:	\$	939,857.53	
Retainage: 0 % of Completed Work:	\$	-	
Total Earned less Retainage:	\$	939,857.53	
Less previous applications for payment:	\$	743,453.49	
SUBTOTAL	\$	196,404.04	

OTHER CHARGES (Attach an itemized list)

CURRENT PAYMENT DUE \$ 196,404.04

Balance to finish, including retainage: \$ 310,442.47

Contract Time Remaining (If applicable) - Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval:

Firm Name

Signature

Date

Engineer / Consultant Approval:

Foth Infrastructure & Environment, LLC

Firm Name

Signature

11/7/2023

Date

City of Grimes Staff Approval:

Signature

11-7-23

Date

City of Grimes Council Approval:

Council 11-14-23

Signature

Date

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department

E-mail: mahrens@grimesiowa.gov **Phone:** (515) 986-4050 **Fax:** (515) 986-4480

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	October 11, 2022	\$ 49,535.72
2	November 8, 2022	\$ 63,095.74
3	December 13, 2022	\$ 41,561.07
4	January 10, 2023	\$ 65,878.59
5	March 14, 2023	\$ 170,495.20
6	April 18, 2023	\$ 73,807.58
7	May 9, 2023	\$ 92,306.00
8	June 27, 2023	\$ 96,996.39
9	July 11, 2023	\$ 89,777.20
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Previous Applications for Payment

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TOTAL \$ 743,453.49

Record of Change Orders

No.	Date	Amount
1	September 12, 2023	\$ 456,800.00
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TOTAL \$ 456,800.00

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	June 28, 2022
Original Contract Time:	
Added by Change Order:	
Contract Time to Date:	-
Time Used to Date:	
Contract Time Remaining:	-

Invoice

REMIT TO: Foth Infrastructure & Environment, LLC
P.O. Box 8418
Carol Stream, IL 60197-8418

NOTE: Communications concerning disputed debts, including an instrument rendered as full satisfaction of a disputed debt, are to be sent to Foth Infrastructure & Environment, LLC treasurer, 2121 Innovation Court, Suite 100, P.O. Box 5095, De Pere, WI 54115-5095

October 31, 2023

Project No: 0022G020.01

Invoice No: 86758

City of Grimes
City Hall
101 NE Harvey Street
Grimes, IA 50111

Invoice Total USD 170,546.04

Project 0022G020.01 SE 11th Street & S James St
Finance Budget Code: 369-210-6407

Professional Services through September 30, 2023

Professional Personnel

	Hours	Rate	Amount
Project Manager III	.50	216.00	108.00
Project Manager I	18.00	180.00	3,240.00
Project Engineer V	67.00	216.00	14,472.00
Project Engineer IV	269.00	190.00	51,110.00
Project Engineer II	40.50	166.00	6,723.00
Project Engineer I	248.50	154.00	38,269.00
Staff Engineer II	47.50	137.00	6,507.50
Technician VIII	6.50	165.00	1,072.50
Technician VI	27.50	145.00	3,987.50
Technician V	13.00	135.00	1,755.00
Technician IV	46.80	125.00	5,850.00
Technician II	82.30	105.00	8,641.50
Technician I	2.00	85.00	170.00
Land Surveyor IV	16.00	190.00	3,040.00
Land Surveyor II	1.00	160.00	160.00
Totals	886.10		145,106.00
Total Labor			145,106.00

Subconsultants 17,495.00

Project Expenses 7,945.04

Billing Limits	Current	Prior	To-Date
Total Billings	170,546.04	743,453.49	913,999.53
Limit			914,000.00
Remaining			.47

Total This Invoice USD 170,546.04

Invoice

REMIT TO: Foth Infrastructure & Environment, LLC
P.O. Box 8418
Carol Stream, IL 60197-8418

NOTE: Communications concerning disputed debts, including an instrument rendered as full satisfaction of a disputed debt, are to be sent to Foth Infrastructure & Environment, LLC treasurer, 2121 Innovation Court, Suite 100, P.O. Box 5095, De Pere, WI 54115-5095

October 31, 2023

Project No: 0022G020.02

Invoice No: 86759

City of Grimes
City Hall
101 NE Harvey Street
Grimes, IA 50111

Invoice Total USD 25,858.00

Project 0022G020.02 SE 11th Street & S James St Construction

Professional Services through September 30, 2023

Professional Personnel

	Hours	Rate	Amount	
Project Manager I	3.00	180.00	540.00	
Project Engineer IV	65.00	190.00	12,350.00	
Project Engineer II	4.00	166.00	664.00	
Project Engineer I	50.00	154.00	7,700.00	
Staff Engineer II	15.50	137.00	2,123.50	
Technician II	16.50	105.00	1,732.50	
Totals	154.00		25,110.00	
Total Labor				25,110.00

Project Expenses

748.00

Billing Limits

	Current	Prior	To-Date
Total Billings	25,858.00	0.00	25,858.00
Limit			336,300.00
Remaining			310,442.00

Total This Invoice USD 25,858.00

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: SE Trail Ridge Road Reconstruction
Contractor: MSA Professional Services, Inc.
Address: 1555 SE Delaware Avenue, Suite F Ankeny, IA 50021
Finance Budget Code: 376-210-6407 **Finance Project #**
Vendor Project or Invoice #: **PO #**
Original Contract Date: September 13, 2022 **Vendor #** 3134

Date of Council Meeting: November 14, 2023 **PAYMENT REQUEST #** 11
PAYMENT PERIOD: From: 09/24/2023 Through: 10/14/2023

Contract Summary

Original Contract Amount:	\$	96,000.00	
Net change by Change Orders:	\$	62,280.00	
Contract Amount to Date: (line 1 ± 2)	\$	158,280.00	
Total completed and stored to date:	\$	139,532.00	
Retainage: 0 % of Completed Work:			
Total Earned less Retainage:	\$	139,532.00	
Less previous applications for payment:	\$	133,218.60	
SUBTOTAL			\$ 6,313.40

OTHER CHARGES (Attach an itemized list) \$ -

CURRENT PAYMENT DUE \$ 6,313.40

Balance to finish, including retainage: \$ 18,748.00

Contract Time Remaining (If applicable) - Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval:

Firm Name

Signature

Date

Engineer / Consultant Approval:

MSA Professional Services, Inc.

Firm Name

10/17/2023

Signature

Date

City of Grimes Staff Approval:

Signature

11-7-23

Date

City of Grimes Council Approval:

Council 11-14-23

Signature

Date

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department

E-mail: mahrens@grimesiowa.gov Phone: (515) 986-4050 Fax: (515) 986-4480

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	November 8, 2022	\$ 59,930.00
2	December 13, 2022	\$ 8,145.00
3	February 14, 2023	\$ 19,340.00
4	March 14, 2023	\$ 3,830.00
5	May 9, 2023	\$ 4,755.00
6	June 13, 2023	\$ 11,397.50
7	July 11, 2023	\$ 3,283.20
8	August 8, 2023	\$ 5,129.20
9	September 12, 2023	\$ 10,205.10
10	October 10, 2023	\$ 7,203.60
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Previous Applications for Payment

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TOTAL **\$ 133,218.60**

Record of Change Orders

No.	Date	Amount
1	April 25, 2023	\$ 62,280.00
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TOTAL **\$ 62,280.00**

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	September 13, 2022
Original Contract Time:	
Added by Change Order:	
Contract Time to Date:	-
Time Used to Date:	
Contract Time Remaining:	-



Remit to:
MSA Professional Services, Inc.
1230 South Boulevard
Baraboo, WI 53913

INVOICE

PAYMENT DUE UPON RECEIPT OF INVOICE.
INTEREST AT THE RATE OF 1.5% PER MONTH
ON UNPAID BALANCE WILL BE ADDED TO
YOUR NEXT STATEMENT.

For questions, contact: (800) 362-4505

City of Grimes
410 SE Main Street #102
Grimes, IA 50111

October 16, 2023
Invoice No: R09410016.0 - 6

Project Manager 00-50-203
Client Liaison Nichole Sungren
Nichole Sungren

AMOUNT DUE THIS INVOICE: \$6,313.40

Project R09410016.0 Grimes IA Trail Ridge Reconstruction CRS
EMAIL INVOICES: Nichole Sungren nsungren@msa-ps.com

Professional Services from September 17, 2023 to October 14, 2023

Phase 01 Lump Sum

Description	Contract Amount	Percent Complete	Amount Earned	Previous Invoices	This Invoice
Construction Admin	29,810.00	70.00	20,867.00	18,482.20	2,384.80
Construction Staking	30,220.00	75.00	22,665.00	18,736.40	3,928.60
Post Construction	2,250.00	0.00	0.00	0.00	0.00
Total Fee	62,280.00		43,532.00	37,218.60	6,313.40
Total Fee					6,313.40
Total this Phase					\$6,313.40

AMOUNT DUE THIS INVOICE: \$6,313.40

Outstanding Invoices

Number	Date	Balance
5	9/28/2023	7,203.60
Total		7,203.60

Total Now Due \$13,517.00

For ACH notification, remit to:

ach@msa-ps.com
Account Number: 101065930 Routing Number: 075901590
Bank Information: Baraboo State Bank, 101 3rd Ave., PO Box 50., Baraboo, WI 53913, (608) 356-7703

MSA ENABLES PEOPLE TO POSITIVELY IMPACT THE LIVES OF OTHERS.

We are proud to be a 100% employee-owned firm.

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: East Gateway Dr & East 1st St Intersection Improvements
Contractor: Snyder & Associates, Inc.
Address: 2727 Snyder Blvd., PO Box 1159, Ankeny Iowa 50023
Finance Budget Code: 371-210-6407 **Finance Project #**
Vendor Project or Invoice #: 123.0366.01 **PO #**
Original Contract Date: March 14, 2023 **Vendor #** 2031

Date of Council Meeting: November 14, 2023 **PAYMENT REQUEST #** 7
PAYMENT PERIOD: From: September 1, 2023 Through: September 30, 2023

Contract Summary

Original Contract Amount:	\$	165,400.00	
Net change by Change Orders:	\$	-	
Contract Amount to Date: (line 1 ± 2)	\$	165,400.00	
Total completed and stored to date:	\$	145,913.15	
Retainage: 0 % of Completed Work:	\$	-	
Total Earned less Retainage:	\$	145,913.15	
Less previous applications for payment:	\$	131,795.65	
SUBTOTAL	\$		14,117.50

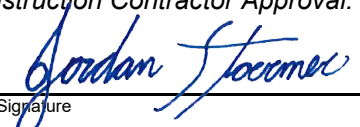
OTHER CHARGES (Attach an itemized list) \$ -

CURRENT PAYMENT DUE \$ 14,117.50

Balance to finish, including retainage: \$ 19,486.85

Contract Time Remaining (If applicable) - Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval: Snyder & Associates, Inc.
Signature:  Firm Name: _____ Date: 11/3/2023

Engineer / Consultant Approval: _____
Signature: _____ Firm Name: _____ Date: _____

City of Grimes Staff Approval:  _____
Signature: _____ Date: 11-7-23

City of Grimes Council Approval: Council 11-14-23
Signature: _____ Date: _____

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department
E-mail: mahrens@grimesiowa.gov **Phone:** (515) 986-4050 **Fax:** (515) 986-4480

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	May 9, 2023	\$ 11,742.93
2	June 27, 2023	\$ 19,471.82
3	July 11, 2023	\$ 32,135.65
4	August 8, 2023	\$ 45,112.50
5	September 12, 2023	\$ 12,758.00
6	October 10, 2023	\$ 10,574.75
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Previous Applications for Payment

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TOTAL \$ 131,795.65

Record of Change Orders

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TOTAL \$ -

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	March 14, 2023
Original Contract Time:	
Added by Change Order:	
Contract Time to Date:	-
Time Used to Date:	
Contract Time Remaining:	-



INVOICE FOR PROFESSIONAL SERVICES

October 31, 2023

Matt Ahrens
City of Grimes
101 NE Harvey Street
Grimes, IA 50111

Invoice No: 123.0366.01 - 7

Finance Budget Code 371-210-6407

Project 123.0366.01 E Gateway Drive & East 1st Street Intersection Impr

Professional Services through September 30, 2023

	Hours	Rate	Amount	
Land Surveyor VIII	7.50	192.00	1,440.00	
Engineer VIII	23.50	192.00	4,512.00	
Engineer V	11.00	161.00	1,771.00	
Engineer III	18.00	137.00	2,466.00	
Engineer I	3.00	109.00	327.00	
Technician VI	33.00	108.00	3,564.00	
Administrative II	.50	75.00	37.50	
Total Services	96.50		14,117.50	
Total Services				14,117.50
Billing Limits	Current	Prior	To-Date	
Total Billings	14,117.50	131,795.65	145,913.15	
Limit			165,400.00	
Remaining			19,486.85	
				\$14,117.50

Amount Due this Invoice \$14,117.50

Thank you. We appreciate the opportunity to serve you.

Accounts Receivable Inquiry: ar@snyder-associates.com

Project Manager: Jordan Stoermer

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: NE Destination Dr & NE Beaverbrooke Blvd Improvements
Contractor: Snyder & Associates, Inc.
Address: 2727 Snyder Blvd., PO Box 1159, Ankeny Iowa 50023
Finance Budget Code: 375-210-6407 **Finance Project #**
Vendor Project or Invoice #: 122.1329.01 **PO #**
Original Contract Date: September 27, 2022 **Vendor #** 2031

Date of Council Meeting: November 14, 2023 **PAYMENT REQUEST #** 13
PAYMENT PERIOD: From: September 1, 2023 Through: September 30, 2023

Contract Summary

Original Contract Amount:	\$	298,400.00	
Net change by Change Orders:	\$	101,300.00	
Contract Amount to Date: (line 1 ± 2)	\$	399,700.00	
Total completed and stored to date:	\$	258,367.62	
Retainage: 0 % of Completed Work:	\$	-	
Total Earned less Retainage:	\$	258,367.62	
Less previous applications for payment:	\$	239,092.26	
SUBTOTAL	\$	19,275.36	

OTHER CHARGES (Attach an itemized list) \$ -

CURRENT PAYMENT DUE \$ 19,275.36

Balance to finish, including retainage: \$ 141,332.38

Contract Time Remaining (If applicable) - Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval: Snyder & Associates, Inc.


Signature

Firm Name

11/3/2023

Date

Engineer / Consultant Approval:

Firm Name

Signature

Date

City of Grimes Staff Approval:


Signature

11-7-23

Date

City of Grimes Council Approval:

Council 11-14-23

Signature

Date

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department

E-mail: mahrens@grimesiowa.gov **Phone:** (515) 986-4050 **Fax:** (515) 986-4480

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	November 22, 2022	\$ 7,817.88
2	December 13, 2022	\$ 19,202.13
3	January 24, 2023	\$ 13,411.00
4	February 14, 2023	\$ 9,642.25
5	March 14, 2023	\$ 44,746.25
6	April 11, 2023	\$ 20,777.49
7	May 9, 2023	\$ 28,605.75
8	June 27, 2023	\$ 12,788.50
9	July 11, 2023	\$ 7,638.28
10	August 8, 2023	\$ 25,843.85
11	September 12, 2023	\$ 19,746.38
12	October 10, 2023	\$ 28,872.50
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Previous Applications for Payment

No.	Date	Amount
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TOTAL \$ 239,092.26

Record of Change Orders

No.	Date	Amount
1	July 26, 2023	\$ 101,300.00
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TOTAL \$ 101,300.00

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	September 27, 2022
Original Contract Time:	
Added by Change Order:	
Contract Time to Date:	-
Time Used to Date:	
Contract Time Remaining:	-



INVOICE FOR PROFESSIONAL SERVICES

October 31, 2023

Matt Ahrens
City of Grimes
101 NE Harvey Street
Grimes, IA 50111

Invoice No: 122.1329.01 - 13

Finance Budget Code 375-210-6407

Email mahrens@grimesiowa.gov

Project 122.1329.01 NE Destination DR & NE Beaverbrooke Blvd Improvements

Professional Services through September 30, 2023

Basic Services

	Hours	Rate	Amount
Principal Engineer I	3.50	217.00	759.50
Engineer VIII	17.50	181.00	3,167.50
Engineer I	56.75	103.00	5,845.25
Technician VI	13.50	102.00	1,377.00
Technician V	.50	92.00	46.00
Technician III	99.50	75.00	7,462.50
Technician II	5.75	69.00	396.75
Administrative II	3.00	71.00	213.00
Total Services	200.00		19,267.50
Total Services			19,267.50

Employee Mileage	7.86
Total Expenses	7.86

Billing Limits	Current	Prior	To-Date
Total Billings	19,275.36	239,092.26	258,367.62
Limit			399,700.00
Remaining			141,332.38
Phase Subtotal			\$19,275.36

Amount Due this Invoice **\$19,275.36**

Thank you. We appreciate the opportunity to serve you.

Accounts Receivable Inquiry: ar@snyder-associates.com

Project Manager: Jordan Stoermer

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: WRA Connector
Contractor: Veenstra & Kimm, Inc.
Address: 3000 Westown Parkway, West Des Moines, IA 50266
Finance Budget Code: 328-815-6407 **Finance Project #**
Vendor Project or Invoice #: **PO #**
Original Contract Date: February 26, 2019 **Vendor #** 2157

Date of Council Meeting: November 14, 2023 **PAYMENT REQUEST #** 59
PAYMENT PERIOD: From: September 17, 2023 Through: 10/14/2023

Contract Summary

Original Contract Amount:	\$	882,000.00	
Net change by Change Orders:	\$	932,900.00	
Contract Amount to Date: (line 1 ± 2)	\$	1,814,900.00	
Total completed and stored to date:	\$	1,682,796.40	
Retainage: 0 % of Completed Work:	\$	-	
Total Earned less Retainage:	\$	1,682,796.40	
Less previous applications for payment:	\$	1,650,744.99	
SUBTOTAL	\$		32,051.41

OTHER CHARGES (Attach an itemized list) \$ -

CURRENT PAYMENT DUE \$ 32,051.41

Balance to finish, including retainage: \$ 132,103.60

Contract Time Remaining (If applicable) - Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval:

Firm Name

Signature

Date

Engineer / Consultant Approval:

Veenstra & Kimm, Inc.

Firm Name

Signature

Date

City of Grimes Staff Approval:

Signature

Date

City of Grimes Council Approval:

Council 11-14-23

Signature

Date

Submit to:

Matt Ahrens, P.E. - City Engineer - Engineering Department

E-mail:

mahrens@grimesiowa.gov

Phone:

(515) 986-4050

Fax:

(515) 986-4480

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	April 9, 2019	\$ 3,410.10
2	May 14, 2019	\$ 3,784.00
3	June 11, 2019	\$ 3,084.78
4	July 9, 2019	\$ 4,757.29
5	August 13, 2019	\$ 1,845.40
6	September 10, 2019	\$ 228.91
7	October 8, 2019	\$ 877.32
8	November 12, 2019	\$ 4,026.12
9	December 9, 2019	\$ 9,595.24
10	January 14, 2020	\$ 4,855.90
11	February 11, 2020	\$ 2,699.94
12	March 10, 2020	\$ 1,328.45
13	April 14, 2020	\$ 1,506.55
14	February 11, 2020	\$ 24,359.53
15	March 10, 2020	\$ 10,500.50
16	April 14, 2020	\$ 5,165.23
17	May 12, 2020	\$ 11,490.30
18	June 9, 2020	\$ 6,605.10
19	July 14, 2020	\$ 57,078.16
20	August 11, 2020	\$ 36,812.00
21	September 22, 2020	\$ 45,013.14
22	October 13, 2020	\$ 32,958.72
23	November 10, 2020	\$ 28,597.90
24	December 22, 2020	\$ 11,743.35
25	January 12, 2021	\$ 5,444.50
26	February 9, 2021	\$ 27,474.28
27	March 9, 2021	\$ 11,301.96
28	April 27, 2021	\$ 15,104.50
29	May 11, 2021	\$ 9,751.90
30	June 8, 2021	\$ 17,322.10
31	July 13, 2021	\$ 19,548.00
32	August 10, 2021	\$ 5,586.82
33	September 14, 2021	\$ 11,200.40
34	October 12, 2021	\$ 12,977.06
35	November 9, 2021	\$ 27,432.50

Previous Applications for Payment

No.	Date	Amount
36	December 14, 2021	\$ 10,413.05
37	January 11, 2022	\$ 70,000.00
38	February 8, 2022	\$ 18,414.00
39	March 8, 2022	\$ 13,086.08
40	April 12, 2022	\$ 27,388.60
41	May 10, 2022	\$ 33,571.24
42	June 14, 2022	\$ 39,108.44
43	July 12, 2022	\$ 37,507.11
44	August 9, 2022	\$ 47,079.48
45	September 13, 2022	\$ 82,131.55
46	October 11, 2022	\$ 71,397.76
47	November 8, 2022	\$ 59,227.51
48	December 13, 2022	\$ 63,958.16
49	January 10, 2023	\$ 66,133.54
50	February 14, 2023	\$ 57,401.07
51	March 14, 2023	\$ 62,975.04
52	April 11, 2023	\$ 57,915.63
53	May 9, 2023	\$ 76,259.89
54	June 13, 2023	\$ 78,532.16
55	July 11, 2023	\$ 25,031.74
56	August 8, 2023	\$ 80,667.76
57	September 26, 2023	\$ 63,438.76
58	October 10, 2023	\$ 33,638.47
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TOTAL \$ 1,650,744.99

Record of Change Orders

No.	Date	Amount
1	September 22, 2020	\$ -
2	October 27, 2020	\$ 66,000.00
3	December 14, 2021	\$ 560,000.00
4	July 25, 2023	\$ 306,900.00
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TOTAL \$ 932,900.00

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	February 26, 2019
Original Contract Time:	
Added by Change Order:	
Contract Time to Date:	-
Time Used to Date:	
Contract Time Remaining:	-

**VEENSTRA
& KIMM INC.**
STATEMENT OF PROFESSIONAL SERVICES

City of Grimes
Attn: Matt Ahrens
101 NE Harvey
Grimes, IA 50111

October 24, 2023
Project No: 128108
Invoice No: 22

Project Manager H. Veenstra

Engineering services for WRA Connector - Phase 2 - Construction Engineering Services:
Professional Services from September 17, 2023 to October 14, 2023

Professional Personnel

	Hours	Rate	Amount	
Clerical II	8.00	80.00	640.00	
Construction Engineer II	112.00	127.00	14,224.00	
Technician I	11.00	110.00	1,210.00	
Technician III	153.50	91.00	13,968.50	
Technician IV	1.50	86.00	129.00	
Totals	286.00		30,171.50	
Total Labor				30,171.50

Unit Billing

GPS/Total Station	490.00	
Duplication	6.54	
Mileage	114.63	
Mileage	45.85	
Mileage	1,222.89	
Total Units	1,879.91	1,879.91

Billing Limits

	Current	Prior	To-Date	
Total Billings	32,051.41	1,077,744.99	1,109,796.40	
Limit			1,206,900.00	
Remaining			97,103.60	
		Total this Invoice		\$32,051.41

Billings to Date

	Current	Prior	Total
Labor	30,171.50	1,015,542.50	1,045,714.00
Expense	0.00	6,771.87	6,771.87
Unit	1,879.91	55,430.62	57,310.53
Totals	32,051.41	1,077,744.99	1,109,796.40

INVOICE

ALLENDER BUTZKE ENGINEERS INC.

TO: City of Grimes
101 NE Harvey Street
Grimes, IA 50111

PROJECT NO: 225136

INVOICE NO: 225136M9

PLEASE INCLUDE INVOICE NUMBER
ON REMITTANCE ADVICE

RE: October 2023 Monthly Invoice
Grimes Library
N James St & Beaverbrooke Blvd Grimes, Iowa

INVOICE DATE: 11/2/2023

Description of Services	Amount	Unit Price	Total
Principal Engineer (Registered)	2.0 hrs	\$189.00 /Hour	\$378.00
Technician III	4.5 hrs	\$70.00 /Hour	\$315.00
Technician III Overtime Rate	4.5 hrs	\$105.00 /Hour	\$472.50
Transportation Charges	56.0 miles	\$0.84 /Mile	\$47.04
Engineering Review & Report Preparation	2.0 hrs	\$165.00 /Hour	\$330.00
Compressive Strength of Cylinder ASTM C39 (set of 3)	20.0 tests	\$21.50 /Test	\$430.00
Disposable cylinder molds	20.0 ea	\$3.15 /Ea.	\$63.00
Invoice for Concrete Cylinder Set Numbers: 86409, 86419, 86420, 86517, 86518			
Final Inspection Letter: 10/27/23			
Total Due			\$2,035.54

REMIT TO: ALLENDER BUTZKE ENGINEERS, INC.
3660 109th Street
Urbandale, Iowa 50322
Phone No. 515-252-1885

Total invoice amount due upon receipt of invoice. Accounts not paid within 30 days after invoice date are subject to a 1 1/2% per month late charge.

PLEASE INCLUDE INVOICE NUMBER ON REMITTANCE ADVICE

When you provide a check as payment, you authorize us either to use information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction. When we use information from your check to make an electronic fund transfer, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive the check back from your financial institution.

September 25, 2023

Invoice Number: 293790

Federal ID: 42-1378302

Matter: 20632.1

City of Grimes
Jake Anderson
101 NE Harvey Street
Grimes, IA 50111

RE: City of Grimes - Library Construction Manager Contract

FOR PROFESSIONAL SERVICES RENDERED THROUGH August 31, 2023

08/09/23	SMO	Telephone call from Steve Tyler to discuss the Weitz supplemental fee request;	0.20	50.00
08/10/23	SMO	Meeting with Steve Tyler to discuss the Weitz supplemental fee request;	1.10	275.00
08/11/23	SMO	Exchanged emails and telephone call with Chad Rasmussen to discuss the new information from Weitz re contractual justification for the supplemental fee request;	0.30	75.00
08/18/23	SMO	Reviewed Steve Tyler's supplemental explanation of the basis for Weitz's supplemental fee request; drafted revisions to the memorandum re analysis of the supplemental fee requests; reviewed the procedures for processing Weitz's supplemental fee request and provided feedback to Chad Rasmussen;	1.30	325.00
08/21/23	SMO	E-mail correspondence with Chad Rasmussen to confirm plans for the Weitz change order;	0.10	25.00
08/24/23	SMO	Reviewed the summary of the schedule delay cost impact prepared by Stephanie Morrison; reviewed the contracts to confirm procedures for change orders; reviewed the updated Weitz COR and provided feedback to Chad Rasmussen re submission to the City Council for approval;	0.60	150.00

City of Grimes
Invoice No. 293790

Page 2
September 25, 2023

Summary of Services

O'Brien, Sean M	Shareholder	3.60	250.00	900.00	
Total Services					\$900.00

TOTAL DUE THIS MATTER	\$900.00
------------------------------	-----------------



611 5th Ave, Suite 300
Des Moines, IA 50309

Project Name: Grimes Public Library
Project # X237400
Date: 11/3/2023

WEITZ SUMMARY – Amount Due

The Weitz Company: \$62,670.35

APPLICATION AND CERTIFICATE FOR PAYMENT

TO (OWNER): City of Grimes	PROJECT: PROJECT: #	Grimes Public Library X237400	Distribution to: OWNER (1) ARCHITECT (3) CONTRACTOR (1)
MAKE PAYMENT TO: FROM (CONTRACTOR): The Weitz Company, LLC 611 5th Ave, Suite 300 Des Moines, IA 50309	ARCHITECT: Invision 303 Watson Powell Jr. Way Suite 200 Des Moines, IA 50309	APPLICATION NO: 21 PERIOD TO: 10/1/20203 10/31/23	
CONTRACT FOR: Construction Management		CONTRACT DATE:	

CONSTRUCTION MANAGER'S APPLICATION FOR PAYMENT

CHANGE ORDER SUMMARY			
Change Orders approved in previous months by Owner		ADDITIONS	DEDUCTIONS
TOTAL		0	0
Approved this Month			
Number	Date Approved		
CO 1	CM Services finalized	22,633.00	
CO 2	PCO 004, 005, 009 & 010	17,558.50	
CO 3	PCO 015	115,805.00	
CO 4	PCO 028	18,129.80	
CO 5	PCO 034	10,737.00	
TOTALS		184,663.30	0
Net change by Change Order			184,663.30

Application is made for Payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$ 951,048.00
2. Net change by Change Order	\$ 184,663.30
3. CONTRACT SUM TO DATE (Line 1+2)	\$ 1,135,711.30
(Column C on G703)	
4. TOTAL COMPLETED & STORED TO DATE	\$ 1,046,919.75
(Column G on G703)	
5. RETAINAGE:	
a. 0% completed work	\$ -
(Column D + E on G703)	
b. 0% of Stored Material	\$ -
(Column F on G703) included in above number	
TOTAL RETAINAGE (Line 5a + 5b or	
Total in Column 1 of G703)	\$ -
6. TOTAL EARNED LESS RETAINAGE	\$ 1,046,919.75
(Line 4 less Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR	
PAYMENTS	\$ 984,249.40
8. CURRENT PAYMENT NOW DUE	\$ 62,670.35
9. BALANCE TO FINISH, PLUS RETAINAGE	\$ 88,791.55
(Line 3 less Line 6)	

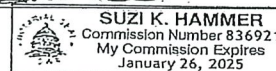
The undersigned Sub - Contractor certifies that to the best of the Sub - Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Sub - Contractor for Work for which previous Certificates for Payment were issued and payments received from the Contractor, and that current payment shown herein is now due.

CONTRACTOR: THE WEITZ COMPANY, LLC

By: *Alphine Morrison* 11.3.2023

State of: IOWA County of: POLK
subscribed and sworn to before me this 1st day of November, 2023

NOTARY PUBLIC: *Suzi K. Hammer*
My Commission Expires:



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$ 62,670.35
(Attach explanation if certified differs from the amount applied for.)

ARCHITECT:

By: *[Signature]* Date: 11.07.23

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Prj # X237400			App # : 21			Pd From: 10/1/2023			
Prj Name Grimes Public Library			App Date: 11/3/2023			PD TO : 10/31/2023			
Sub:			Retain : 5.00%						
A	B	C1	D	E	F	G		H	I
Item Number	Description of Work	SOV	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D O R E)	Total Completed And Stored (D+E+F)	Percent (G% C)	Balance To Finish (C-G)	Retainage
			PREVIOUS (D+E)	This Period					
	The Weitz Company - Construction Manager								
1	Preconstruction	25,000.00	25,000.00			25,000.00	100%		
2	Construction Manager Services	633,384.80	558,450.00	44,222.00		602,672.00	95%	30,713	
	General Requirements								
3	Latrines	8,300.00	6,919.00			6,919.00	83%	1,381	
4	Surveying	7,457.50	4,012.50			4,012.50	54%	3,445	
5	Dumpsters/Trash Chute	35,560.00	14,164.00	2,556.50		16,720.50	47%	18,840	
6	Safety	2,850.00	18,418.00			18,418.00	646%	(15,568)	
7	SWPPP/Access/Snow Removal	34,842.00	19,060.00	1,007.00		20,067.00	58%	14,775	
8	General Building Enclosures/Heat	50,146.00	30,847.00	832.41		31,679.41	63%	18,467	
9	Roof Access	5,000.00	7,775.59			7,775.59	156%	(2,776)	
10	Temporary Fencing	11,000.00	8,618.00			8,618.00	78%	2,382	
11	Fee (3.25%) on Construction Manager Services	25,626.00	21,753.00	1,567.00		23,320.00	91%	2,306	
12	Fee (3.25%) per Prime Volume Summary below	296,545.00	269,232.31	12,485.44		281,717.75	95%	14,827	
	Prime Volume Summary								
1	BP #01 - Grading & Utilities - Correll Contractors	440,344.00	425,120.00	12,880.00		438,000.00	99%	2,344	21,900.00
2	BP #02 - General Construction - Graphite Group	2,724,108.51	2,430,091.35	160,848.82		2,430,091.35	89%	133,168	129,547.04
3	BP #03 - Masonry - Forrest & Associates	351,424.43	349,361.53			349,361.53	99%	2,063	17,468.08
4	BP #04 - Flooring - Ideal Floors	111,775.00	95,965.00			95,965.00	86%	15,810	4,798.25
5	BP #05 - Ceramic Tile - Des Moines Marble	124,375.00	90,000.00			90,000.00	72%	34,375	4,500.00
6	BP #06 - Roofing - Academy Roofing	422,350.00	422,350.00			422,350.00	100%		21,117.50
7	BP #07 - Aluminum, Glazing & Metal Panels - Forman Ford	848,062.00	816,054.00	32,008.00		848,062.00	100%		42,403.11
8	BP #08 - Framing, Drywall, Acoustic, Paint - Performance Contracting Inc	1,506,308.05	1,438,814.03	51,659.02		1,490,673.05	99%	15,635	74,533.65
9	BP #09 - Elevator - KONE	144,000.00	132,090.00			132,090.00	92%	11,910	6,604.50
10	BP #10 - Fire Sprinkler - Midwest Auto Fire Sprinkler	87,500.00	78,800.00	8,700.00		87,500.00	100%		4,375.00
11	BP #11 - Mechanical - AMC Mechanical	1,041,956.28	1,017,863.11			1,017,863.11	98%	24,093	50,893.16
12	BP #12 - Electrical - Van Maanen Electric	1,019,888.84	887,336.61	90,767.94		978,104.53	96%	41,784	48,905.20
13	BP #13 - Site Paving - Nehring	241,094.00	100,225.50	116,010.70		216,236.20	90%	24,858	10,611.82
14	BP #14 - Landscaping - Miner Hardscape	149,970.00						149,970	
	Prime Contractors Total	\$ 9,213,156.11	\$ 8,284,071.13	\$ 473,074.48		\$ 8,596,296.77	93%	456,010.50	437,857.30
	WEITZ TOTAL	\$1,135,711.30	984,249.40	62,670.35		1,046,919.75		88,791.55	

20235666

C-O
INVOICE

WEITZ /// BUILD A BETTER WAY.™

THE WEITZ COMPANY / 611 5TH AVE, SUITE 300 / DES MOINES / IOWA 50309 / PH: 515.246.4700 / FX: 515.246.4799 / WWW.WEITZ.COM

Invoice Number: 1X242499
 Invoice Date: 11/6/2023
 Due Date: Upon Receipt

BILL TO:

City of Grimes
 Attn: Jake Anderson
 101 NE Harvey St
 Grimes, IA 50111

PROJECT:

Grimes Fire Station
 SW County Line Rd
 Grimes, IA

	SCHEDULE OF VALUE	COMPLETED THIS PERIOD	PREVIOUS BILLED	TOTAL COMPLETED	BALANCE TO FINISH
Preconstruction Services	80,720.00	30,520.00	0.00	30,520.00	50,200.00
			0.00	0.00	0.00
			0.00	0.00	0.00
Total Value	80,720.00	30,520.00	0.00	30,520.00	50,200.00

Balance Due	30,520.00
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378.150.6490

PAID

from DS 11/7

Send payment by wiring funds as indicated in contract. If wiring is not possible, send to:

The Weitz Company, LLC
 611 5th Ave, Suite 300
 Des Moines, IA 50309
 Attn: Accounts Receivable

Please include the invoice number on your check.

C-0



www.svpa-architects.com
Phone 515.327.5990

1466 28th Street, Suite 200
West Des Moines, Iowa 50266

PAID

20235659
378.150.6490

Jake Anderson
City of Grimes
410 SE Main Street
Suite 102
Grimes, IA 50111

November 3, 2023
Project No: 23012.00
Invoice No: 0039064

**Please see the second
page for the total due.
Thank you**

Project 23012.00 City of Grimes - Grimes Fire Station
janderson@grimesiowa.gov
angie@sidekickdevelopment.com
accountspayable@grimesiowa.gov

Beyond Fee: Civil Design Advantage Topographic Survey \$6,800.00.

Beyond Fee: Civil Design Advantage Topographic Survey - New Site \$1,575.00.

Professional Services from September 25, 2023 to October 29, 2023

Phase 01 Programming
Fee

Billing Phase	Fee	Percent Complete	Earned
Programming	11,900.00	100.00	11,900.00
Schematic Design	107,100.00	46.00	49,266.00
Design Development	107,100.00	0.00	0.00
Construction Documents	220,150.00	0.00	0.00
Bidding/Negotiation	17,850.00	0.00	0.00
Construction Administration	130,900.00	0.00	0.00
Amendment #1: Library	12,400.00	77.00	9,548.00
Total Fee	607,400.00		70,714.00

FD location
not actually LIB

Previous Fee Billing 49,385.00
Current Fee Billing 21,329.00

Total Fee 21,329.00

Total this Phase \$21,329.00

Phase 03 Schematic Design

Reimbursable Expenses

Printing	15.00	
Mileage & Parking	102.44	
Total Reimbursables	117.44	117.44

Project	23012.00	City of Grimes - Grimes Fire Station	Invoice	0039064
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Total this Phase	\$117.44
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Phase	08	Additional Services
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Consultants

Civil Consultant	1,575.00	
Total Consultants	1,575.00	1,575.00

Total this Phase	\$1,575.00
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Total this Invoice	\$23,021.44
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Billings to Date

	Current	Prior	Total
Fee	21,329.00	49,385.00	70,714.00
Consultant	1,575.00	6,800.00	8,375.00
Expense	117.44	37.99	155.43
Unit	0.00	103.52	103.52
Totals	23,021.44	56,326.51	79,347.95

Authorized By: Robert F. Ormsby

Robert Ormsby

Consulting Services for the City of Grimes for
Fraser's Consulting Services

Billable hours starting on 9/25/2023 through 9/27/2023 = 20 hours

10/02/2023 through 10/04/2023 = 20 hours

10/09/2023 through 10/11/2023 = 20 hours

10/16/2023 and 10/18/2023 = 16 hours

10/23/2023 through 10/25/2023 = 20 hours

10/30/2023 through 11/01/2023 = 20 hours

Total billable hours = 116 hours agreed rate of \$150 per hour.

Breakdown of hours worked 108 hours for City of Grimes, professional services as Building and Fire Code Official.

8 hours billable to City of Johnston for Fire Plans Examining and Plan Review.

Thank you,

Craig Fraser

CITY COUNCIL COMMUNICATION
Meeting Date: 11/14/2023

AGENDA ITEM: Pay Requests

BACKGROUND:

BUDGETARY CONSIDERATIONS:

STRATEGIC PLANNING:

Prioritized: ____YES ____NO

*High-Performing Organization/Exception Professional Services ☒X____

*Great Place to Live/Expanded Quality of Life Amenities ____

*Dynamic Town/Strong Sense of Community ____

*More Beautiful/Vibrant Community ____

BOARD/COMMISSION ACTIONS:

STAFF RECOMMENDATION: Approval

RESPONSIBLE STAFF/CONTACT INFORMATION:

Rochelle Williams, City Clerk / Director of Administrative Services, rwilliams@grimesiowa.gov

Prepared by: Olivia DeYoung

Return to: Olivia DeYoung

RESOLUTION 11-0723 APPROVING CAPITAL PROJECT PAYMENT REQUESTS

Grimes Resolution No. 11-0723

WHEREAS, The Grimes City Council entered into construction contracts for the construction of certain public improvements;

WHEREAS, the contractor for each project shall submit progress payment requests;

WHEREAS, the engineering firm overseeing the project along with the City Engineer review the pay requests and submit them for payment;

WHEREAS, the attached pay requests have been reviewed and have been determined to be due and payable to the contractor.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, recommend payment of the attached pay requests..

PASSED and APPROVED on November 14, 2023.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: S James Street and SE 11th Street Improvements
Contractor: Absolute Concrete
Address: 1800 Burr Oak Blvd., Granger, Iowa 50109
Finance Budget Code: **Finance Project #** 369-210-6499
Vendor Project or Invoice #: **PO #**
Original Contract Date: August 22, 2023 **Vendor #** 1072

Date of Council Meeting: November 14, 2023 **PAYMENT REQUEST #** 1
PAYMENT PERIOD: From: August 22, 2023 Through: October 31, 2023

Contract Summary

Original Contract Amount: \$ 9,047,309.99
Net change by Change Orders: \$ -
Contract Amount to Date: (line 1 ± 2) \$ 9,047,309.99

Total completed and stored to date: \$ 31,575.00
Retainage: 5 % of Completed Work: \$ 1,578.75
Total Earned less Retainage: \$ 29,996.25
Less previous applications for payment: \$ -
SUBTOTAL \$ 29,996.25

OTHER CHARGES (Attach an itemized list) \$ -

CURRENT PAYMENT DUE \$ 29,996.25

Balance to finish, including retainage: \$ 9,017,313.74

Contract Time Remaining (If applicable) - CALENDAR DAYS

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval: Eli Hartog Absolute Concrete
Signature Eli Hartog Firm Name 11/2/23 Date

Engineer / Consultant Approval: _____
Signature _____ Firm Name _____ Date _____

City of Grimes Staff Approval: Matt Ahrens
Signature Matt Ahrens Date 11-7-23

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department
E-mail: mahrens@grimesiowa.gov **Phone:** (515) 986-4050 **Fax:** (515) 986-4480

Date Printed: 11/2/2023

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

CONTRACT PRICE DETAIL

ITEM NO.	SUDAS ITEM CODE	DESCRIPTION (Include Change Order # if Applicable)	UNITS	ORIGINAL PROPOSED QUANTITY	QUANTITY CHANGE (BY CHANGE ORDER)	TOTAL QUANTITY	UNIT PRICE	EXTENDED PRICE	QUANTITY COMPLETE	VALUE OF COMPLETED WORK	VALUE OF STORED MATERIALS REMAINING	TOTAL COMPLETED WORK AND STORED MATERIALS	REMAINING QUANTITY	PERCENT COMPLETE
1	2.1	CLEARING AND GRUBBING, UNITS	UNIT	74.80		74.80	\$ 150.00	\$ 11,220.00	-	\$ -	\$ -	\$ -	74.80	0.00%
2	2.2	CLEARING AND GRUBBING, ACRE	ACRE	1.00		1.00	\$ 9,500.00	\$ 9,500.00	1.00	\$ 9,500.00	\$ -	\$ 9,500.00	-	100.00%
3	2.3	TOPSOIL, ON-SITE	CY	9,848.00		9,848.00	\$ 8.50	\$ 83,708.00	-	\$ -	\$ -	\$ -	9,848.00	0.00%
4	2.4	EXCAVATION, CLASS 10, ROADWAY AND BORROW	CY	13,150.00		13,150.00	\$ 3.55	\$ 46,682.50	-	\$ -	\$ -	\$ -	13,150.00	0.00%
5	2.5	EXCAVATION, CLASS 10, CHANNEL	CY	1,286.00		1,286.00	\$ 4.75	\$ 6,108.50	-	\$ -	\$ -	\$ -	1,286.00	0.00%
6	2.6	EXCAVATION, CLASS 10, CONTRACTOR FURNISH	CY	20,641.00		20,641.00	\$ 14.00	\$ 288,974.00	-	\$ -	\$ -	\$ -	20,641.00	0.00%
7	2.7	EXCAVATION, CLASS 10, WASTE	CY	4,667.00		4,667.00	\$ 11.00	\$ 51,337.00	-	\$ -	\$ -	\$ -	4,667.00	0.00%
8	2.8	BELOW GRADE EXCAVATION (CORE OUT)	CY	1,100.00		1,100.00	\$ 81.25	\$ 89,375.00	-	\$ -	\$ -	\$ -	1,100.00	0.00%
9	2.9	SUBGRADE PREPARATION, 12 IN.	SY	33,087.00		33,087.00	\$ 2.75	\$ 90,989.25	-	\$ -	\$ -	\$ -	33,087.00	0.00%
10	2.10	SUBGRADE TREATMENT, GEGRID, TRIANGULAR, TYPE 3	SY	12,500.00		12,500.00	\$ 5.00	\$ 62,500.00	-	\$ -	\$ -	\$ -	12,500.00	0.00%
11	2.11	MODIFIED SUBBASE	CY	6,084.00		6,084.00	\$ 69.50	\$ 422,838.00	-	\$ -	\$ -	\$ -	6,084.00	0.00%
12	2.12	REMOVAL OF ABANDONED RAILROAD	LF	213.00		213.00	\$ 15.00	\$ 3,195.00	-	\$ -	\$ -	\$ -	213.00	0.00%
13	3.1	TRENCH FOUNDATION	TON	100.00		100.00	\$ 45.00	\$ 4,500.00	-	\$ -	\$ -	\$ -	100.00	0.00%
14	4.1	SANITARY SEWER GRAVITY MAIN, TRENCHED, PVC, 8 IN.	LF	377.00		377.00	\$ 70.50	\$ 26,578.50	-	\$ -	\$ -	\$ -	377.00	0.00%
15	4.2	STORM SEWER, TRENCHED, RCP, CLASS III, 24 IN.	LF	1,057.00		1,057.00	\$ 91.50	\$ 96,715.50	-	\$ -	\$ -	\$ -	1,057.00	0.00%
16	4.3	STORM SEWER, TRENCHED, RCP, CLASS III, 30 IN.	LF	559.00		559.00	\$ 103.00	\$ 57,577.00	-	\$ -	\$ -	\$ -	559.00	0.00%
17	4.4	STORM SEWER, TRENCHED, RCP, CLASS III, 36 IN.	LF	620.00		620.00	\$ 106.50	\$ 66,030.00	-	\$ -	\$ -	\$ -	620.00	0.00%
18	4.5	STORM SEWER, TRENCHED, RCP, CLASS III, 42 IN.	LF	1,151.00		1,151.00	\$ 167.50	\$ 192,792.50	-	\$ -	\$ -	\$ -	1,151.00	0.00%
19	4.6	STORM SEWER, TRENCHED, RCP, CLASS III, 54 IN.	LF	961.00		961.00	\$ 213.00	\$ 204,693.00	-	\$ -	\$ -	\$ -	961.00	0.00%
20	4.7	STORM SEWER, TRENCHED, RCP, CLASS V, 15 IN.	LF	1,571.00		1,571.00	\$ 50.50	\$ 79,335.50	-	\$ -	\$ -	\$ -	1,571.00	0.00%
21	4.8	STORM SEWER, TRENCHED, RCP, CLASS V, 18 IN.	LF	536.00		536.00	\$ 64.00	\$ 34,304.00	-	\$ -	\$ -	\$ -	536.00	0.00%
22	4.9	STORM SEWER, TRENCHED, HDPE, 12 IN.	LF	127.00		127.00	\$ 57.00	\$ 7,239.00	-	\$ -	\$ -	\$ -	127.00	0.00%
23	4.10	REMOVAL OF STORM SEWER, LESS THAN OR EQUAL TO 36 IN.	LF	2,097.00		2,097.00	\$ 19.50	\$ 40,891.50	-	\$ -	\$ -	\$ -	2,097.00	0.00%
24	4.11	REMOVAL OF STORM SEWER, GREATER THAN 36 IN.	LF	58.00		58.00	\$ 35.50	\$ 2,059.00	-	\$ -	\$ -	\$ -	58.00	0.00%
25	4.12	PIPE CULVERT, DRIVEWAY, CMP, 12 IN.	LF	12.00		12.00	\$ 60.00	\$ 720.00	-	\$ -	\$ -	\$ -	12.00	0.00%
26	4.13	PIPE APRON, CMP, 12 IN.	EA	2.00		2.00	\$ 1,075.00	\$ 2,150.00	-	\$ -	\$ -	\$ -	2.00	0.00%
27	4.14	PIPE APRON, CONCRETE, 24 IN.	EA	4.00		4.00	\$ 2,705.00	\$ 10,820.00	-	\$ -	\$ -	\$ -	4.00	0.00%
28	4.15	PIPE APRON, CONCRETE, 36 IN.	EA	2.00		2.00	\$ 3,825.00	\$ 7,650.00	-	\$ -	\$ -	\$ -	2.00	0.00%
29	4.16	PIPE APRON, CONCRETE, 42 IN.	EA	1.00		1.00	\$ 4,415.00	\$ 4,415.00	-	\$ -	\$ -	\$ -	1.00	0.00%
30	4.17	PIPE APRON, CONCRETE, 54 IN.	EA	2.00		2.00	\$ 5,650.00	\$ 11,300.00	-	\$ -	\$ -	\$ -	2.00	0.00%
31	4.18	SUBDRAIN, CORRUGATED, PVC, TYPE 1, CASE B, 6 IN.	LF	9,111.00		9,111.00	\$ 22.50	\$ 204,997.50	-	\$ -	\$ -	\$ -	9,111.00	0.00%
32	4.19	SUBDRAIN, CORRUGATED, HDPE, TYPE 1, CASE B, 6 IN.	LF	310.00		310.00	\$ 22.50	\$ 6,975.00	-	\$ -	\$ -	\$ -	310.00	0.00%
33	4.20	SUBDRAIN CLEANOUT, TYPE A-1	EA	45.00		45.00	\$ 905.00	\$ 40,725.00	-	\$ -	\$ -	\$ -	45.00	0.00%
34	4.21	SUBRAIN, OUTLET, CMP, CONNECTION TO INTAKE	EA	68.00		68.00	\$ 400.00	\$ 27,200.00	-	\$ -	\$ -	\$ -	68.00	0.00%
35	4.22	FIELD TILE REPAIR, PVC, UNSPECIFIED DIAMETER	LF	250.00		250.00	\$ 49.00	\$ 12,250.00	-	\$ -	\$ -	\$ -	250.00	0.00%
36	5.10	WATER MAIN, TRENCHED, PVC, DR18, 4 IN.	LF	120.00		120.00	\$ 32.00	\$ 3,840.00	-	\$ -	\$ -	\$ -	120.00	0.00%
37	5.2	WATER MAIN, TRENCHED, PVC, DR18, 6 IN.	LF	56.00		56.00	\$ 23.00	\$ 1,288.00	-	\$ -	\$ -	\$ -	56.00	0.00%
38	5.3	WATER MAIN, TRENCHED, PVC, DR18, 8 IN.	LF	666.00		666.00	\$ 51.00	\$ 33,966.00	-	\$ -	\$ -	\$ -	666.00	0.00%
39	5.4	WATER MAIN, TRENCHED, PVC, DR18, 12 IN.	LF	26.00		26.00	\$ 110.00	\$ 2,860.00	-	\$ -	\$ -	\$ -	26.00	0.00%
40	5.5	WATER MAIN, TRENCHED, DIP, C151, CLASS 52, 8 IN.	LF	28.00		28.00	\$ 95.00	\$ 2,660.00	-	\$ -	\$ -	\$ -	28.00	0.00%
41	5.6	WATER MAIN, TRENCHED, RESTRAINED JOINT, PVC, DR18, 8 IN.	LF	1,008.00		1,008.00	\$ 53.00	\$ 53,424.00	-	\$ -	\$ -	\$ -	1,008.00	0.00%
42	5.7	WATER MAIN, TRENCHED, RESTRAINED JOINT, PVC, DR18, 16 IN.	LF	3,879.00		3,879.00	\$ 124.00	\$ 480,996.00	-	\$ -	\$ -	\$ -	3,879.00	0.00%
43	5.8	WATER MAIN, TRENCHED, RESTRAINED JOINT, PVC, DR18, 8 IN.	LF	40.00		40.00	\$ 200.00	\$ 8,000.00	-	\$ -	\$ -	\$ -	40.00	0.00%
44	5.9	WATER MAIN, TRENCHED, RESTRAINED JOINT, PVC, DR18, 16 IN.	LF	20.00		20.00	\$ 455.00	\$ 9,100.00	-	\$ -	\$ -	\$ -	20.00	0.00%
45	5.10	FITTING, 6" BEND	EA	15.00		15.00	\$ 900.00	\$ 13,500.00	-	\$ -	\$ -	\$ -	15.00	0.00%
46	5.11	FITTING, 6" CAP/PLUG	EA	1.00		1.00	\$ 355.00	\$ 355.00	-	\$ -	\$ -	\$ -	1.00	0.00%
47	5.12	FITTING, 8" BEND	EA	48.00		48.00	\$ 995.00	\$ 47,760.00	-	\$ -	\$ -	\$ -	48.00	0.00%
48	5.13	FITTING, 8" CAP/PLUG	EA	5.00		5.00	\$ 450.00	\$ 2,250.00	-	\$ -	\$ -	\$ -	5.00	0.00%
49	5.14	FITTING, 8"x4" REDUCER	EA	1.00		1.00	\$ 550.00	\$ 550.00	-	\$ -	\$ -	\$ -	1.00	0.00%
50	5.15	FITTING, 8"x6" TEE	EA	1.00		1.00	\$ 1,015.00	\$ 1,015.00	-	\$ -	\$ -	\$ -	1.00	0.00%
51	5.16	FITTING, 8"x8" TEE	EA	2.00		2.00	\$ 1,085.00	\$ 2,170.00	-	\$ -	\$ -	\$ -	2.00	0.00%

Date printed: 11/2/2023

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

52	5.17	FITTING, 12" BEND	EA	1.00		1.00	\$ 1,275.00	\$ 1,275.00	-	\$	-	\$	-	-	1.00	0.00%
53	5.18	FITTING, 12" CAP/PLUG	EA	2.00		2.00	\$ 685.00	\$ 1,370.00	-	\$	-	\$	-	-	2.00	0.00%
54	5.19	FITTING, 12"x12" TEE	EA	1.00		1.00	\$ 1,650.00	\$ 1,650.00	-	\$	-	\$	-	-	1.00	0.00%
55	5.20	FITTING, 16" BEND	EA	22.00		22.00	\$ 1,365.00	\$ 30,030.00	-	\$	-	\$	-	-	22.00	0.00%
56	5.21	FITTING, 16" CAP/PLUG	EA	3.00		3.00	\$ 1,165.00	\$ 3,495.00	-	\$	-	\$	-	-	3.00	0.00%
57	5.22	FITTING, 16"x8" REDUCER	EA	1.00		1.00	\$ 1,500.00	\$ 1,500.00	-	\$	-	\$	-	-	1.00	0.00%
58	5.23	FITTING, 16"x6" TEE	EA	1.00		1.00	\$ 2,180.00	\$ 2,180.00	-	\$	-	\$	-	-	1.00	0.00%
59	5.24	FITTING, 16"x8" TEE	EA	10.00		10.00	\$ 2,300.00	\$ 23,000.00	-	\$	-	\$	-	-	10.00	0.00%
60	5.25	FITTING, 16"x12" TEE	EA	4.00		4.00	\$ 2,950.00	\$ 10,200.00	-	\$	-	\$	-	-	4.00	0.00%
61	5.26	FITTING, 16"x16" TEE	EA	1.00		1.00	\$ 3,050.00	\$ 3,050.00	-	\$	-	\$	-	-	1.00	0.00%
62	5.27	WATER SERVICE STUB, COPPER, 1 IN.	LF	270.00		270.00	\$ 27.00	\$ 7,290.00	-	\$	-	\$	-	-	270.00	0.00%
63	5.28	WATER SERVICE STUB, COPPER, 2 IN.	LF	10.00		10.00	\$ 82.00	\$ 820.00	-	\$	-	\$	-	-	10.00	0.00%
64	5.29	WATER SERVICE CORPORATION	EA	4.00		4.00	\$ 795.00	\$ 3,180.00	-	\$	-	\$	-	-	4.00	0.00%
65	5.30	WATER SERVICE CURB STOP AND BOX	EA	4.00		4.00	\$ 1,010.00	\$ 4,040.00	-	\$	-	\$	-	-	4.00	0.00%
66	5.31	WATER SERVICE, TEMPORARY CONNECTION	EA	4.00		4.00	\$ 1,350.00	\$ 5,400.00	-	\$	-	\$	-	-	4.00	0.00%
67	5.32	WATER MAIN REMOVAL	LF	4,534.00		4,534.00	\$ 16.50	\$ 74,811.00	-	\$	-	\$	-	-	4,534.00	0.00%
68	5.33	VALVE, GATE, 4 IN.	EA	1.00		1.00	\$ 1,500.00	\$ 1,500.00	-	\$	-	\$	-	-	1.00	0.00%
69	5.34	VALVE, GATE, 6 IN.	EA	3.00		3.00	\$ 1,805.00	\$ 5,415.00	-	\$	-	\$	-	-	3.00	0.00%
70	5.35	VALVE, GATE, 8 IN.	EA	14.00		14.00	\$ 2,525.00	\$ 35,350.00	-	\$	-	\$	-	-	14.00	0.00%
71	5.36	VALVE, GATE, 12 IN.	EA	1.00		1.00	\$ 4,310.00	\$ 4,310.00	-	\$	-	\$	-	-	1.00	0.00%
72	5.37	VALVE, GATE, 16 IN.	EA	7.00		7.00	\$ 11,700.00	\$ 81,900.00	-	\$	-	\$	-	-	7.00	0.00%
73	5.38	VALVE, GATE, 12 IN. LIVE INSERT	EA	2.00		2.00	\$ 19,775.00	\$ 39,550.00	-	\$	-	\$	-	-	2.00	0.00%
74	5.39	LINE STOP, 12 IN.	EA	2.00		2.00	\$ 16,300.00	\$ 32,600.00	-	\$	-	\$	-	-	2.00	0.00%
75	5.40	FIRE HYDRANT ASSEMBLY	EA	23.00		23.00	\$ 7,690.00	\$ 176,870.00	-	\$	-	\$	-	-	23.00	0.00%
76	5.41	FIRE HYDRANT ASSEMBLY REMOVAL	EA	7.00		7.00	\$ 500.00	\$ 3,500.00	-	\$	-	\$	-	-	7.00	0.00%
77	5.42	TEMPORARY CONNECTION, WATER MAIN	EA	2.00		2.00	\$ 6,175.00	\$ 12,350.00	-	\$	-	\$	-	-	2.00	0.00%
78	5.43	RELOCATION OF IRRIGATION METER	LS	1.00		1.00	\$ 2,500.00	\$ 2,500.00	-	\$	-	\$	-	-	1.00	0.00%
79	6.1	MANHOLE, SANITARY SEWER, SW-301, 48 IN.	EA	1.00		1.00	\$ 4,360.00	\$ 4,360.00	-	\$	-	\$	-	-	1.00	0.00%
80	6.2	MANHOLE, STORM SEWER, SW-401, 48 IN.	EA	5.00		5.00	\$ 4,000.00	\$ 20,000.00	-	\$	-	\$	-	-	5.00	0.00%
81	6.3	MANHOLE, STORM SEWER, SW-401, 60 IN.	EA	4.00		4.00	\$ 4,615.00	\$ 18,460.00	-	\$	-	\$	-	-	4.00	0.00%
82	6.4	MANHOLE, STORM SEWER, SW-401, 72 IN.	EA	6.00		6.00	\$ 7,425.00	\$ 44,550.00	-	\$	-	\$	-	-	6.00	0.00%
83	6.5	MANHOLE, STORM SEWER, SW-401, 96 IN.	EA	3.00		3.00	\$ 13,500.00	\$ 40,500.00	-	\$	-	\$	-	-	3.00	0.00%
84	6.6	INTAKE, SINGLE GRATE, SW-501	EA	4.00		4.00	\$ 3,000.00	\$ 12,000.00	-	\$	-	\$	-	-	4.00	0.00%
85	6.7	INTAKE, SINGLE GRATE W/ MANHOLE, SW-503	EA	1.00		1.00	\$ 3,975.00	\$ 3,975.00	-	\$	-	\$	-	-	1.00	0.00%
86	6.8	INTAKE, DOUBLE GRATE, SW-505	EA	18.00		18.00	\$ 4,400.00	\$ 79,200.00	-	\$	-	\$	-	-	18.00	0.00%
87	6.9	INTAKE, DOUBLE GRATE, SW-505, MOD1	EA	1.00		1.00	\$ 7,650.00	\$ 7,650.00	-	\$	-	\$	-	-	1.00	0.00%
88	6.10	INTAKE, DOUBLE GRATE W/ MANHOLE, SW-506	EA	5.00		5.00	\$ 6,500.00	\$ 32,500.00	-	\$	-	\$	-	-	5.00	0.00%
89	6.11	INTAKE, DOUBLE GRATE W/ MANHOLE, SW-506, MOD1	EA	6.00		6.00	\$ 9,450.00	\$ 56,700.00	-	\$	-	\$	-	-	6.00	0.00%
90	6.12	INTAKE, DOUBLE GRATE W/ MANHOLE, SW-506, MOD2	EA	5.00		5.00	\$ 11,725.00	\$ 58,625.00	-	\$	-	\$	-	-	5.00	0.00%
91	6.13	INTAKE, DOUBLE GRATE W/ MANHOLE, SW-506, MOD3	EA	1.00		1.00	\$ 11,675.00	\$ 11,675.00	-	\$	-	\$	-	-	1.00	0.00%
92	6.14	INTAKE, CIRCULAR AREA, SW-512, CASE 1, 18 IN.	EA	2.00		2.00	\$ 1,850.00	\$ 3,700.00	-	\$	-	\$	-	-	2.00	0.00%
93	6.15	INTAKE, DRAIN BASIN, PVC, 12 IN. DOME GRATE	EA	3.00		3.00	\$ 2,250.00	\$ 6,750.00	-	\$	-	\$	-	-	3.00	0.00%
94	6.16	MANHOLE ADJUSTMENT, SANITARY, MINOR	EA	2.00		2.00	\$ 2,025.00	\$ 4,050.00	-	\$	-	\$	-	-	2.00	0.00%
95	6.17	MANHOLE ADJUSTMENT, SANITARY, MAJOR	EA	3.00		3.00	\$ 3,050.00	\$ 9,150.00	-	\$	-	\$	-	-	3.00	0.00%
96	6.18	INTAKE ADJUSTMENT, MAJOR	EA	1.00		1.00	\$ 2,300.00	\$ 2,300.00	-	\$	-	\$	-	-	1.00	0.00%
97	6.19	CONNECTION TO EXISTING INTAKE	EA	1.00		1.00	\$ 4,550.00	\$ 4,550.00	-	\$	-	\$	-	-	1.00	0.00%
98	6.20	REMOVE MANHOLE	EA	3.00		3.00	\$ 750.00	\$ 2,250.00	-	\$	-	\$	-	-	3.00	0.00%
99	6.21	REMOVE INTAKE	EA	8.00		8.00	\$ 725.00	\$ 5,800.00	-	\$	-	\$	-	-	8.00	0.00%
100	7.1	PAVEMENT, PCC, CLASS C, CLASS 4, 7 IN.	SY	954.00		954.00	\$ 60.00	\$ 57,240.00	-	\$	-	\$	-	-	954.00	0.00%
101	7.2	PAVEMENT, PCC, CLASS C, CLASS 4, 9 IN.	SY	26,596.00		26,596.00	\$ 70.50	\$ 1,875,018.00	-	\$	-	\$	-	-	26,596.00	0.00%
102	7.3	PAVEMENT, PCC, CLASS C, CLASS 4, 9 IN. COLORED	SY	500.00		500.00	\$ 137.00	\$ 68,500.00	-	\$	-	\$	-	-	500.00	0.00%
103	7.4	PAVEMENT, REINFORCED PCC, CLASS C, CLASS 4, 9 IN.	SY	700.00		700.00	\$ 101.00	\$ 70,700.00	-	\$	-	\$	-	-	700.00	0.00%
104	7.5	CONCRETE MEDIAN, DOWELED	SY	70.00		70.00	\$ 160.00	\$ 11,200.00	-	\$	-	\$	-	-	70.00	0.00%
105	7.6	PAVEMENT SAMPLES AND TESTING	LS	1.00		1.00	\$ 7,500.00	\$ 7,500.00	-	\$	-	\$	-	-	1.00	0.00%
106	7.7	REMOVAL OF SIDEWALK, SHARED USE PATH, OR DRIVEWAY	SY	3,075.00		3,075.00	\$ 6.00	\$ 18,450.00	-	\$	-	\$	-	-	3,075.00	0.00%
107	7.8	REMOVAL OF DRIVEWAY	SY	2,679.00		2,679.00	\$ 6.50	\$ 17,413.50	-	\$	-	\$	-	-	2,679.00	0.00%

Date printed: 11/2/2023

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

[illegible]

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

164	9.18	INLET PROTECTION DEVICE, ROCK, MAINTENANCE	EA	41.00			41.00	\$	150.00	\$	6,150.00	-	\$	-	\$	-	\$	-	41.00	0.00%
165	9.19	CHAIN LINK FENCE	LF	109.00			109.00	\$	28.35	\$	3,090.15	-	\$	-	\$	-	\$	-	109.00	0.00%
166	9.20	REMOVE AND REINSTALL FENCE, WOOD	LF	30.00			30.00	\$	42.00	\$	1,260.00	-	\$	-	\$	-	\$	-	30.00	0.00%
167	9.21	REMOVAL OF FENCE, CHAIN LINK	LF	109.00			109.00	\$	6.00	\$	654.00	-	\$	-	\$	-	\$	-	109.00	0.00%
168	9.22	REMOVAL OF FENCE, FIELD FENCE	LF	637.00			637.00	\$	3.00	\$	1,911.00	-	\$	-	\$	-	\$	-	637.00	0.00%
169	9.23	TEMPORARY FENCE, CONSTRUCTION	LF	500.00			500.00	\$	4.75	\$	2,375.00	-	\$	-	\$	-	\$	-	500.00	0.00%
170	9.24	TEMPORARY FENCE, CHAIN LINK	LF	84.00			84.00	\$	8.50	\$	714.00	-	\$	-	\$	-	\$	-	84.00	0.00%
171	9.25	MEMORIAL BENCH, REMOVAL AND SALVAGE TO CITY	EA	1.00			1.00	\$	2,500.00	\$	2,500.00	-	\$	-	\$	-	\$	-	1.00	0.00%
172	11.1	MOBILIZATION	LS	1.00			1.00	\$	400,000.00	\$	400,000.00	0.05	\$	20,000.00	\$	-	\$	20,000.00	0.95	5.00%
173	11.2	MAINTENANCE OF POSTAL SERVICE	LS	1.00			1.00	\$	14,000.00	\$	14,000.00	-	\$	-	\$	-	\$	-	1.00	0.00%
174	11.3	MAINTENANCE OF SOLID WASTE COLLECTION	LS	1.00			1.00	\$	14,000.00	\$	14,000.00	-	\$	-	\$	-	\$	-	1.00	0.00%
175	11.4	CONCRETE WASHOUT	LS	1.00			1.00	\$	20,000.00	\$	20,000.00	-	\$	-	\$	-	\$	-	1.00	0.00%
176	12.1	COMPACTING BACKFILL ADJACENT TO BRIDGES, CULVERTS OR STRUCTURES	CY	38.00			38.00	\$	150.00	\$	5,700.00	-	\$	-	\$	-	\$	-	38.00	0.00%
177	12.2	REMOVALS, AS PER PLAN	LS	1.00			1.00	\$	10,500.00	\$	10,500.00	-	\$	-	\$	-	\$	-	1.00	0.00%
178	12.3	FLOODED BACKFILL	CY	685.00			685.00	\$	62.00	\$	42,470.00	-	\$	-	\$	-	\$	-	685.00	0.00%
179	12.4	EXCAVATION, CLASS 20	CY	4,192.00			4,192.00	\$	16.50	\$	69,168.00	-	\$	-	\$	-	\$	-	4,192.00	0.00%
180	12.5	GRANULAR MATERIAL FOR BLANKET	CY	349.00			349.00	\$	88.00	\$	30,712.00	-	\$	-	\$	-	\$	-	349.00	0.00%
181	12.6	STRUCTURAL CONCRETE (RCB CULVERT)	CY	443.50			443.50	\$	640.00	\$	283,840.00	-	\$	-	\$	-	\$	-	443.50	0.00%
182	12.7	REINFORCING STEEL	LBS	60,825.00			60,825.00	\$	1.50	\$	91,237.50	-	\$	-	\$	-	\$	-	60,825.00	0.00%
183	12.8	PRECAST CONCRETE BOX CULVERT, 8 FT X 4 FT	LF	148.00			148.00	\$	625.00	\$	92,500.00	-	\$	-	\$	-	\$	-	148.00	0.00%
184	12.9	PRECAST BOX CULVERT STRAIGHT END SECTION, 8 FT X 4 FT	EA	2.00			2.00	\$	15,000.00	\$	30,000.00	-	\$	-	\$	-	\$	-	2.00	0.00%
185	12.1	TEMPORARY SHORING	LS	1.00			1.00	\$	116,000.00	\$	116,000.00	-	\$	-	\$	-	\$	-	1.00	0.00%
186	12.11	EROSION STONE	TON	12.00			12.00	\$	88.00	\$	1,056.00	-	\$	-	\$	-	\$	-	12.00	0.00%
187	12.12	FENCE, CHAIN LINK, VINYL COATED	LF	166.20			166.20	\$	175.00	\$	29,085.00	-	\$	-	\$	-	\$	-	166.20	0.00%
188	12.13	REMOVE AND REINSTALL EXISTING PRECAST BOX CULVERT	LS	1.00			1.00	\$	40,000.00	\$	40,000.00	-	\$	-	\$	-	\$	-	1.00	0.00%
1		Change Order Item																		
2																				
3																				
4																				
5																				
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8																				

TOTAL CONTRACT AND VALUE OF WORK COMPLETED TO DATE

\$ 9,047,309.99

\$ 31,575.00

0.35%

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
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Previous Applications for Payment

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TOTAL \$ -

Record of Change Orders

No.	Date	Amount
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TOTAL \$ -

Contract Time Remaining

Contract Period: CALENDAR DAYS
 Original Contract Date: August 22, 2023
 Original Contract Time: _____
 Added by Change Order: _____
 Contract Time to Date: -
 Time Used to Date: _____
 Contract Time Remaining: -

REQUEST FOR PAYMENT

To: City of Grimes
101 NE Harvey St.
Grimes, IA 50111

Project: S-14121-23
GrimesPlex Buildings

Invoice: 141212303
Draw: 141212303
Invoice date: 10/31/2023
Period ending date: 10/31/2023
Contract date:

From: Edge Commercial, LLC
3155 SE Miehe Dr, Ste 2
Grimes, IA 50111

Architect:
Architect
ArchAddr1
ArchAddr2

Contract For:

Request for payment:

Original contract amount	\$4,538,000.00	
Approved changes	\$147,509.83	
Revised contract amount		\$4,685,509.83
Contract completed to date		\$1,547,180.58
Add-ons to date	\$0.00	
Taxes to date	\$0.00	
Less retainage	\$77,359.04	
Total completed less retainage		\$1,469,821.54
Less previous requests	\$1,142,641.61	
Current request for payment		\$327,179.93
Current billing		\$344,399.93
Current additional charges	\$0.00	
Current tax	\$0.00	
Less current retainage	\$17,220.00	
Current amount due		\$327,179.93
Remaining contract to bill	\$3,215,688.29	

The Undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificated for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: [Signature] Date: 10/31/23

State Of Iowa

County Of Polk

Subscribed and sworn to before me this 31st day of October 2023

Notary Public:

My commission expires: 7-20-24

Architect's Certificate for Payment

In accordance with the contract documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

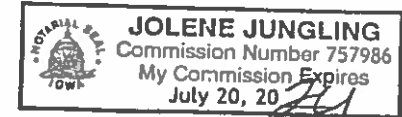
AMOUNT CERTIFIED..... \$ 327,179.93

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation sheet that are change to confirm the AMOUNT CERTIFIED.)

Architect: By: [Signature] Date: 11.07.23

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable on to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Changes approved in previous months by Owner	156,518.00	-16,349.00
Total approved this Month	7,340.83	
TOTALS	163,858.83	-16,349.00
NET CHANGES by Change Order	147,509.83	



Finance Budget Code = 367-470-6499

Vendor # = 1334

MSA - 11-7-23

Pay Request No. 4

REQUEST FOR PAYMENT DETAIL

Project: S-14121-23 / GrimesPlex Buildings

Invoice: 141212303

Draw: 141212303

Period Ending Date: 10/31/2023 Detail Page 2 of 4 Pages

Item ID	Description	Total Contract Amount	Previously Completed Work	Work Completed This Period	Presently Stored Materials	Completed And Stored To Date	% Comp	Balance To Finish	Retainage Balance
1	General Conditions/Manageme	226,900.00	56,725.00	18,152.00		74,877.00	33.00	152,023.00	3,743.86
2	Footings N & S Concession	218,800.00	218,800.00			218,800.00	100.00		10,940.00
3	Footings Maintenance Building	70,477.00	70,477.00			70,477.00	100.00		3,523.85
4	Footings N & S Trash Enclosur	28,700.00	28,700.00			28,700.00	100.00		1,435.00
5	Slab on Grade N & S Concessi	33,500.00	33,500.00			33,500.00	100.00		1,675.00
6	Slab on Grade Maintenance	28,500.00		28,500.00		28,500.00	100.00		1,425.00
7	PCC Shared Use Path	106,200.00						106,200.00	
8	Masonry Concession Labor	290,000.00	130,500.00	14,500.00		145,000.00	50.00	145,000.00	7,250.00
9	Masonry Concession Material	219,200.00	175,360.00	21,920.00		197,280.00	90.00	21,920.00	9,864.00
10	Masonry Maintenance Labor	86,000.00						86,000.00	
11	Masonry Maintenance Material	79,500.00	63,600.00	7,950.00		71,550.00	90.00	7,950.00	3,577.50
12	Masonry Trash Encl/Monument	18,220.00						18,220.00	
13	Masonry Trash Encl/Monument	29,000.00	23,200.00			23,200.00	80.00	5,800.00	1,160.00
14	Masonry Cast Stone	32,000.00						32,000.00	
15	Masonry Reinforcing Materials	12,125.00	12,125.00			12,125.00	100.00		606.25
16	Structural Steel Materials	76,000.00	60,800.00	15,200.00		76,000.00	100.00		3,800.00
17	Structural Steel Labor	8,000.00						8,000.00	
18	Wood Framing Materials	94,996.00	33,248.60	61,747.40		94,996.00	100.00		4,749.80
19	Wood Framing Labor	26,300.00		15,780.00		15,780.00	60.00	10,520.00	789.00
20	Trex Composite Material/Labor	7,100.00						7,100.00	
21	Glue Laminated Beam Material	106,413.00		53,206.50		53,206.50	50.00	53,206.50	2,660.33
22	Glue Laminated Beam Labor	14,100.00						14,100.00	
23	CLT Decking Materials	138,000.00						138,000.00	
24	CLT Decking Labor	18,000.00						18,000.00	
25	Architectural Millwork Mat'ls	47,045.00						47,045.00	
26	Architectural Millwork Labor	19,500.00						19,500.00	
27	Air Barrier/Joint Sealant Labr	45,175.00						45,175.00	
28	Air Barrier/Joint Sealant Matl	26,255.00						26,255.00	
29	Standing Seam Roof Materials	43,602.00						43,602.00	
30	Standing Seam Roof Labor	49,731.00						49,731.00	

REQUEST FOR PAYMENT DETAIL

Project: S-14121-23 / GrimesPlex Buildings

Invoice: 141212303

Draw: 141212303

Period Ending Date: 10/31/2023 Detail Page 3 of 4 Pages

Item ID	Description	Total Contract Amount	Previously Completed Work	Work Completed This Period	Presently Stored Materials	Completed And Stored To Date	% Comp	Balance To Finish	Retainage Balance
31	Metal Soffit Panel Materials	4,596.00						4,596.00	
32	Metal Soffit Panel Labor	7,972.00						7,972.00	
33	Sheet Metal Flashing Materials	19,100.00						19,100.00	
34	Sheet Metal Flashing Labor	11,397.00						11,397.00	
35	Membrane Roofing Materials	63,650.00						63,650.00	
36	Membrane Roofing Labor	26,806.00						26,806.00	
37	Hollow Metal Doors/Frame Mat	31,665.00	10,449.45	5,383.05		15,832.50	50.00	15,832.50	791.62
38	Hollow Metal Doors/Frame Lab	6,580.00		1,316.00		1,316.00	20.00	5,264.00	65.80
39	Sectional Door Materials	11,300.00						11,300.00	
40	Sectional Door Labor	4,400.00						4,400.00	
41	Door Hardware Materials	24,155.00						24,155.00	
42	Door Hardware Labor	4,000.00						4,000.00	
43	Aluminum Window Materials	14,165.00						14,165.00	
44	Aluminum Window Labor	3,718.00						3,718.00	
45	Glazing Materials	27,308.00						27,308.00	
46	Glazing Labor	6,507.00						6,507.00	
47	Framing & Drywall Materials	26,200.00						26,200.00	
48	Framing & Drywall Labor	19,656.00						19,656.00	
49	Nichiha Siding Materials	56,827.00						56,827.00	
50	Nichiha Siding Labor	27,990.00						27,990.00	
51	ACT Materials	8,525.00						8,525.00	
52	ACT Labor	10,803.00						10,803.00	
53	Ceramic Tile Materials	12,937.00						12,937.00	
54	Ceramic Tile Labor	17,243.00						17,243.00	
55	Resilient Flooring Materials	7,306.00						7,306.00	
56	Resilient Flooring Labor	3,738.00						3,738.00	
57	Quartz Flooring	33,953.00						33,953.00	
58	Sealed/Denisified Concrete	5,460.00						5,460.00	
59	Paint Labor	27,367.00						27,367.00	
60	Paint Materials	4,828.00						4,828.00	

REQUEST FOR PAYMENT DETAIL

Project: S-14121-23 / GrimesPlex Buildings

Invoice: 141212303

Draw: 141212303

Period Ending Date: 10/31/2023 Detail Page 4 of 4 Pages

Item ID	Description	Total Contract Amount	Previously Completed Work	Work Completed This Period	Presently Stored Materials	Completed And Stored To Date	% Comp	Balance To Finish	Retainage Balance
61	Wood Staining Labor	15,071.00						15,071.00	
62	Wood Staining Materials	2,659.00						2,659.00	
63	Handicap Signage	1,770.00						1,770.00	
64	Toilet Accessories Labor	8,840.00						8,840.00	
65	Toilet Accessories Materials	34,300.00						34,300.00	
66	Plumbing Hangers & Supports	32,000.00						32,000.00	
67	Plumbing Systems/Valves/Equi	226,000.00	90,400.00			90,400.00	40.00	135,600.00	4,520.00
68	Plumbing Insulation & Fixtures	123,500.00						123,500.00	
69	Plumbing Specialties & Gas	106,000.00						106,000.00	
70	HVAC Materials	161,982.00		32,396.40		32,396.40	20.00	129,585.60	1,619.82
71	HVAC Labor	61,328.00						61,328.00	
72	Electrical Distribution Labor	81,128.00	16,225.60	16,225.60		32,451.20	40.00	48,676.80	1,622.56
73	Electrical Distribution Mat'ls	61,105.00	36,207.00	3,511.25		39,718.25	65.00	21,386.75	1,985.91
74	Lighting & Controls Labor	72,474.00						72,474.00	
75	Lighting & Controls Materials	162,054.00						162,054.00	
76	Access Control/Video Surv Mat	170,906.00						170,906.00	
77	Access Control/Video Surv Lat	93,335.00						93,335.00	
78	Earthwork	35,150.00	7,030.00			7,030.00	20.00	28,120.00	351.50
79	Site Utilities	34,923.00	34,923.00			34,923.00	100.00		1,746.15
80	Chain Link Fencing Labor	17,800.00						17,800.00	
81	Chain Link Fencing Mat'ls	7,188.00						7,188.00	
82	Decorative Fencing Labor	7,844.00						7,844.00	
83	Decorative Fencing Materials	3,100.00						3,100.00	
84	Landscaping	22,152.00						22,152.00	
85	General Liability Insurance	39,000.00	9,750.00	3,120.00		12,870.00	33.00	26,130.00	643.50
86	Performance & Payment Bond	45,380.00	45,380.00			45,380.00	100.00		2,269.00
87	Contractor's Fee	181,520.00	45,380.00	14,521.60		59,901.60	33.00	121,618.40	2,995.08
88	Change Order 01	140,169.00		28,033.80		28,033.80	20.00	112,135.20	1,401.69
89	Change Order 02	7,340.83		2,936.33		2,936.33	40.00	4,404.50	146.82

Totals	4,685,509.83	1,202,780.65	344,399.93		1,547,180.58	33.02	3,138,329.25	77,359.04
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APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: Shawver Park Trail Extension
Contractor: Howrey Construction, Inc.
Address: 316 Austin Street Rockwell City, IA 50579
Finance Budget Code: 358-430-6499 **Finance Project #**
Vendor Project or Invoice #: **PO #**
Original Contract Date: September 12, 2023 **Vendor #** 4510

Date of Council Meeting: November 14, 2023 **PAYMENT REQUEST #** 1
PAYMENT PERIOD: From: October 17, 2023 Through: October 31, 2023

Contract Summary

Original Contract Amount:	\$	87,394.00	
Net change by Change Orders:	\$	48,500.00	
Contract Amount to Date: (line 1 ± 2)	\$		135,894.00
Total completed and stored to date:	\$	131,291.00	
Retainage: 5 % of Completed Work:	\$	6,564.55	
Total Earned less Retainage:	\$		124,726.45
Less previous applications for payment:	\$	-	
SUBTOTAL			\$ 124,726.45
OTHER CHARGES (Attach an itemized list)	\$		-
CURRENT PAYMENT DUE	\$		124,726.45
Balance to finish, including retainage:	\$		11,167.55

Contract Time Remaining (If applicable) - CALENDAR DAYS

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval: Howrey Construction, Inc.
Firm Name
Signature:  Date: 10/31/2023

Engineer / Consultant Approval:
Firm Name
Signature: _____ Date: _____

City of Grimes Staff Approval: 
Signature: _____ Date: 10-31-23

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department
E-mail: mahrens@grimesiowa.gov **Phone:** (515) 986-4050 **Fax:** (515) 986-4480

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

CONTRACT PRICE DETAIL

ITEM NO.	SUDAS ITEM CODE	DESCRIPTION (Include Change Order # if Applicable)	UNITS	ORIGINAL PROPOSED QUANTITY	QUANTITY CHANGE (BY CHANGE ORDER)	TOTAL QUANTITY	UNIT PRICE	EXTENDED PRICE	QUANTITY COMPLETE	VALUE OF COMPLETED WORK	VALUE OF STORED MATERIALS REMAINING	TOTAL COMPLETED WORK AND STORED MATERIALS	REMAINING QUANTITY	PERCENT COMPLETE
1		Topsoil, On-Site	CY	122.00		122.00	\$ 29.00	\$ 3,538.00	122.00	\$ 3,538.00	\$ -	\$ 3,538.00	-	100.00%
2		Excavation, Class 10	CY	312.00		312.00	\$ 22.50	\$ 7,020.00	312.00	\$ 7,020.00	\$ -	\$ 7,020.00	-	100.00%
3		Subbase, Granular, 2 In.	SY	785.00		785.00	\$ 8.00	\$ 6,280.00	785.00	\$ 6,280.00	\$ -	\$ 6,280.00	-	100.00%
4		Removal and replace PCC Curb & Gutter, 36 In. Wide, Minimum 7 in. Depth	LF	60.00		60.00	\$ 88.00	\$ 5,280.00	60.00	\$ 5,280.00	\$ -	\$ 5,280.00	-	100.00%
5		Removal of Sidewalk	SY	45.00		45.00	\$ 25.00	\$ 1,125.00	45.00	\$ 1,125.00	\$ -	\$ 1,125.00	-	100.00%
6		Sidewalk, PCC, 4 In.	SY	25.00		25.00	\$ 140.00	\$ 3,500.00	25.00	\$ 3,500.00	\$ -	\$ 3,500.00	-	100.00%
7		Sidewalk, PCC, 6 In.	SY	597.00		597.00	\$ 65.00	\$ 38,805.00	597.00	\$ 38,805.00	\$ -	\$ 38,805.00	-	100.00%
8		Detectable Warning	SF	32.00		32.00	\$ 55.00	\$ 1,760.00	32.00	\$ 1,760.00	\$ -	\$ 1,760.00	-	100.00%
9		Temporary Traffic Control	LS	1.00		1.00	\$ 2,500.00	\$ 2,500.00	1.00	\$ 2,500.00	\$ -	\$ 2,500.00	-	100.00%
10		Hydraulic Seeding, Fertilizing, and Mulch (Type 1)	SQ	66.00		66.00	\$ 33.00	\$ 2,178.00	-	\$ -	\$ -	\$ -	66.00	0.00%
11		Erosion Control Mulching, Hydromulching	SQ	66.00		66.00	\$ 13.00	\$ 858.00	66.00	\$ 858.00	\$ -	\$ 858.00	-	100.00%
12		Mobilization	LS	1.00		1.00	\$ 12,100.00	\$ 12,100.00	1.00	\$ 12,100.00	\$ -	\$ 12,100.00	-	100.00%
13		Concrete Washout	LS	1.00		1.00	\$ 950.00	\$ 950.00	1.00	\$ 950.00	\$ -	\$ 950.00	-	100.00%
14		Tree Protection Fence	LF	250.00		250.00	\$ 6.00	\$ 1,500.00	250.00	\$ 1,500.00	\$ -	\$ 1,500.00	-	100.00%
		Change Order Item												
CO1		NW 27th Street Trail Connection	LS	1.00		1.00	\$ 48,500.00	\$ 48,500.00	0.95	\$ 46,075.00	\$ -	\$ 46,075.00	0.05	95.00%
CO2						-	\$ -	\$ -		\$ -	\$ -	\$ -	-	0.00%
CO3						-	\$ -	\$ -		\$ -	\$ -	\$ -	-	0.00%
CO4						-	\$ -	\$ -		\$ -	\$ -	\$ -	-	0.00%
CO5						-	\$ -	\$ -		\$ -	\$ -	\$ -	-	0.00%
CO6						-	\$ -	\$ -		\$ -	\$ -	\$ -	-	0.00%
CO7						-	\$ -	\$ -		\$ -	\$ -	\$ -	-	0.00%
CO8						-	\$ -	\$ -		\$ -	\$ -	\$ -	-	0.00%

TOTAL CONTRACT AND VALUE OF WORK COMPLETED TO DATE

\$ 135,894.00

\$ 131,291.00

96.61%

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
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Previous Applications for Payment

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TOTAL \$ -

Record of Change Orders

No.	Date	Amount
1	October 24, 2023	\$ 48,500.00
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TOTAL \$ 48,500.00

Contract Time Remaining

Contract Period:	CALENDAR DAYS
Original Contract Date:	September 12, 2023
Original Contract Time:	-
Added by Change Order:	-
Contract Time to Date:	-
Time Used to Date:	-
Contract Time Remaining:	-

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: Iowa Highway 44 Trail Extension
Contractor: Howrey Construction
Address: 316 Austin Street, Rockwell City, IA 50579
Finance Budget Code: 377-430-6499 **Finance Project #**
Vendor Project or Invoice #: **PO #**
Original Contract Date: April 11, 2023 **Vendor #** 4510

Date of Council Meeting: November 14, 2023 **PAYMENT REQUEST #** 4
PAYMENT PERIOD: From: July 26, 2023 Through: October 26, 2023

Contract Summary

Original Contract Amount:	\$	452,810.00	
Net change by Change Orders:	\$	1,600.00	
Contract Amount to Date: (line 1 ± 2)	\$	454,410.00	
Total completed and stored to date:	\$	396,028.10	
Retainage: 5 % of Completed Work:	\$	19,801.41	
Total Earned less Retainage:	\$	376,226.69	
Less previous applications for payment:	\$	354,038.49	
SUBTOTAL	\$		22,188.20

OTHER CHARGES (Attach an itemized list) \$ -

CURRENT PAYMENT DUE \$ 22,188.20

Balance to finish, including retainage: \$ 78,183.31

Contract Time Remaining (If applicable) - WORKING DAYS

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval: Howrey Construction

Signature:  Date: 10/26/23

Engineer / Consultant Approval: Firm Name

Signature Date

City of Grimes Staff Approval:

Signature:  Date: 11-7-23

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department

E-mail: mahrens@grimesiowa.gov **Phone:** (515) 986-4050 **Fax:** (515) 986-4480

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

CONTRACT PRICE DETAIL

ITEM NO.	DESCRIPTION (Include Change Order # if Applicable)	UNITS	ORIGINAL PROPOSED QUANTITY	QUANTITY CHANGE (BY CHANGE ORDER)	TOTAL QUANTITY	UNIT PRICE	EXTENDED PRICE	QUANTITY COMPLETE	VALUE OF COMPLETED WORK	VALUE OF STORED MATERIALS REMAINING	TOTAL COMPLETED WORK AND STORED MATERIALS	REMAINING QUANTITY	PERCENT COMPLETE
1	CLEARING AND GRUBBING	LS	1.00		1.00	\$ 6,000.00	\$ 6,000.00	0.90	\$ 5,400.00	\$ -	\$ 5,400.00	0.10	90.00%
2	TOPSOIL, ON-SITE 4" DEPTH	CY	1,100.00		1,100.00	\$ 10.25	\$ 11,275.00	550.00	\$ 5,637.50	\$ -	\$ 5,637.50	550.00	50.00%
3	EXCAVATION, CLASS 10	CY	1,025.00		1,025.00	\$ 14.00	\$ 14,350.00	925.00	\$ 12,950.00	\$ -	\$ 12,950.00	100.00	90.24%
4	REMOVAL OF STORM SEWER, 48 IN.	LF	16.00		16.00	\$ 681.00	\$ 10,896.00	16.00	\$ 10,896.00	\$ -	\$ 10,896.00	-	100.00%
5	PIPE CULVERT, TRENCHED, RCAP, 24 IN. EQ	LF	210.00		210.00	\$ 155.00	\$ 32,550.00	210.00	\$ 32,550.00	\$ -	\$ 32,550.00	-	100.00%
6	PIPE CULVERT, TRENCHED, 48 IN.	LF	16.00		16.00	\$ 753.50	\$ 12,056.00	16.00	\$ 12,056.00	\$ -	\$ 12,056.00	-	100.00%
7	PIPE APRON, FOOTING, AND GUARD, RCAP, 24 IN. EQ	EA	1.00		1.00	\$ 5,819.00	\$ 5,819.00	1.00	\$ 5,819.00	\$ -	\$ 5,819.00	-	100.00%
8	MANHOLE, SW-401, 84" DIAMETER	EA	1.00		1.00	\$18,061.00	\$ 18,061.00	1.00	\$ 18,061.00	\$ -	\$ 18,061.00	-	100.00%
9	MANHOLE ADJUSTMENT, MINOR	EA	1.00		1.00	\$ 1,000.00	\$ 1,000.00	1.00	\$ 1,000.00	\$ -	\$ 1,000.00	-	100.00%
10	MANHOLE ADJUSTMENT, MAJOR	EA	3.00		3.00	\$ 3,000.00	\$ 9,000.00	3.00	\$ 9,000.00	\$ -	\$ 9,000.00	-	100.00%
11	CURB AND GUTTER, 2 FT.	LF	45.00		45.00	\$ 60.00	\$ 2,700.00	49.00	\$ 2,940.00	\$ -	\$ 2,940.00	(4.00)	108.89%
12	REMOVAL OF SIDEWALK	SY	14.00		14.00	\$ 23.00	\$ 322.00	14.00	\$ 322.00	\$ -	\$ 322.00	-	100.00%
13	REMOVAL OF CURB	LF	42.00		42.00	\$ 20.00	\$ 840.00	36.00	\$ 720.00	\$ -	\$ 720.00	6.00	85.71%
14	SHARED USE PATH, PCC, 6 IN	SY	4,486.00		4,486.00	\$ 36.50	\$ 163,739.00	4,506.40	\$ 164,483.60	\$ -	\$ 164,483.60	(20.40)	100.45%
15	SPECIAL SUBGRADE PREP. FOR SHARED USE PATH	SY	6,280.00		6,280.00	\$ 2.00	\$ 12,560.00	6,280.00	\$ 12,560.00	\$ -	\$ 12,560.00	-	100.00%
16	DETECTABLE WARNING, CAST IRON	SF	120.00		120.00	\$ 60.00	\$ 7,200.00	114.00	\$ 6,840.00	\$ -	\$ 6,840.00	6.00	95.00%
17	SHARED USE PATH ASSURANCE TESTING	LS	1.00		1.00	\$ 3,000.00	\$ 3,000.00	1.00	\$ 3,000.00	\$ -	\$ 3,000.00	-	100.00%
18	CURB AND GUTTER REMOVAL	LF	45.00		45.00	\$ 30.00	\$ 1,350.00	49.00	\$ 1,470.00	\$ -	\$ 1,470.00	(4.00)	108.89%
19	TRAFFIC SIGNAL MODIFICATIONS	LS	1.00		1.00	\$52,500.00	\$ 52,500.00	0.25	\$ 13,125.00	\$ -	\$ 13,125.00	0.75	25.00%
20	PAINTED PAVEMENT MARKINGS, SOLVENT/WQATERBORNE	STA	5.50		5.50	\$ 1,000.00	\$ 5,500.00	5.87	\$ 5,870.00	\$ -	\$ 5,870.00	(0.37)	106.73%
21	PAINTED PAVEMENT MARKINGS REMOVED	STA	4.50		4.50	\$ 1,500.00	\$ 6,750.00	5.02	\$ 7,530.00	\$ -	\$ 7,530.00	(0.52)	111.56%
22	SYMBOLS AND LEGENDS REMOVED	EA	1.00		1.00	\$ 500.00	\$ 500.00	1.00	\$ 500.00	\$ -	\$ 500.00	-	100.00%
23	TEMPORARY TRAFFIC CONTROL	LS	1.00		1.00	\$ 5,890.00	\$ 5,890.00	0.75	\$ 4,417.50	\$ -	\$ 4,417.50	0.25	75.00%
24	HYDRAULIC SEEDING, FERTIZING, AND MULCHING, TYPE 2	AC	3.20		3.20	\$ 2,955.00	\$ 9,456.00	3.20	\$ 9,456.00	\$ -	\$ 9,456.00	-	100.00%
25	SWPPP PREPARATION	LS	1.00		1.00	\$ 2,000.00	\$ 2,000.00	1.00	\$ 2,000.00	\$ -	\$ 2,000.00	-	100.00%
26	SWPPP MANAGEMENT	LS	1.00		1.00	\$ 4,000.00	\$ 4,000.00	0.50	\$ 2,000.00	\$ -	\$ 2,000.00	0.50	50.00%
27	FILTER SOCK, 9"	LF	900.00		900.00	\$ 3.00	\$ 2,700.00	125.00	\$ 375.00	\$ -	\$ 375.00	775.00	13.89%
28	FILTER SOCK, REMOVAL	LF	900.00		900.00	\$ 0.50	\$ 450.00	-	\$ -	\$ -	\$ -	900.00	0.00%
29	STABILIZED CONSTRUCTION ENTRANCE	SY	250.00		250.00	\$ 25.00	\$ 6,250.00	-	\$ -	\$ -	\$ -	250.00	0.00%
30	EROSION CONSTROL MULCHING, HYDROMULCHING	AC	3.20		3.20	\$ 2,155.00	\$ 6,896.00	2.90	\$ 6,249.50	\$ -	\$ 6,249.50	0.30	90.63%
31	MOBILIZATION	LS	1.00		1.00	\$35,700.00	\$ 35,700.00	1.00	\$ 35,700.00	\$ -	\$ 35,700.00	-	100.00%
32	CONCRETE WASHOUT	LS	1.00		1.00	\$ 1,500.00	\$ 1,500.00	1.00	\$ 1,500.00	\$ -	\$ 1,500.00	-	100.00%
	Change Order Item												
1	Clean Out Castings	EA	2.00		2.00	\$ 800.00	\$ 1,600.00	2.00	\$ 1,600.00	\$ -	\$ 1,600.00	-	100.00%
2					-	\$ -	\$ -		\$ -			-	0.00%
3					-	\$ -	\$ -		\$ -			-	0.00%
4					-	\$ -	\$ -		\$ -			-	0.00%
5					-	\$ -	\$ -		\$ -			-	0.00%
6					-	\$ -	\$ -		\$ -			-	0.00%
7					-	\$ -	\$ -		\$ -			-	0.00%
8					-	\$ -	\$ -		\$ -	#REF!		-	0.00%

TOTAL CONTRACT AND VALUE OF WORK COMPLETED TO DATE

\$ 454,410.00

\$ 396,028.10

87.15%

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	June 13, 2023	\$ 149,410.82
2	July 11, 2023	\$ 187,293.50
3	August 22, 2023	\$ 17,334.17
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Previous Applications for Payment

No.	Date	Amount
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TOTAL \$ 354,038.49

Record of Change Orders

No.	Date	Amount
1	June 27, 2023	\$ 1,600.00
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TOTAL \$ 1,600.00
Please update Payment Application Sheet

Contract Time Remaining

Contract Period:	WORKING DAYS
Original Contract Date:	April 11, 2023
Original Contract Time:	50.00
Added by Change Order:	
Contract Time to Date:	50.00
Time Used to Date:	50.00
Contract Time Remaining:	<u>0</u>

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: WRA Grimes Connector - Contract 3
Contractor: Rognes Corporation
Address: 1609 N. Ankeny Blvd., Suite 210, Ankeny, Iowa 50023
Finance Budget Code: 363-815-6499 **Finance Project #**
Vendor Project or Invoice #: **PO #**
Original Contract Date: March 8, 2022 **Vendor #** 2363

Date of Council Meeting: November 14, 2023 **PAYMENT REQUEST #** 13
PAYMENT PERIOD: From: September 29, 2023 Through: October 31, 2023

Contract Summary

Original Contract Amount:	\$	8,235,801.00	
Net change by Change Orders:	\$	62,238.00	
Contract Amount to Date: (line 1 ± 2)	\$	8,298,039.00	
Total completed and stored to date:	\$	8,150,246.63	
Retainage: 5 % of Completed Work:	\$	407,512.33	
Total Earned less Retainage:	\$	7,742,734.30	
Less previous applications for payment:	\$	7,649,051.46	
SUBTOTAL	\$		93,682.84

OTHER CHARGES (Attach an itemized list) \$ -

CURRENT PAYMENT DUE \$ 93,682.84

Balance to finish, including retainage: \$ 555,304.70

Contract Time Remaining (If applicable) (91.00) Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval: Rognes Corporation
 Signature: [Signature] Firm Name: _____ Date: 11-6-23

Engineer / Consultant Approval: Veenstra & Kimm, Inc.
 Signature: [Signature] Firm Name: _____ Date: 11-6-2023

City of Grimes Staff Approval: [Signature]
 Signature: _____ Date: 11-7-23

City of Grimes Council Approval: Council 11-14-23
 Signature: _____ Date: _____

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department
E-mail: mahrens@grimesiowa.gov **Phone:** (515) 986-4050 **Fax:** (515) 986-4480

Date Printed: 11/6/2023

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

CONTRACT PRICE DETAIL

ITEM NO.	DESCRIPTION (Include Change Order # if Applicable)	UNITS	ORIGINAL PROPOSED QUANTITY	QUANTITY CHANGE (BY CHANGE ORDER)	TOTAL QUANTITY	UNIT PRICE	EXTENDED PRICE	QUANTITY COMPLETE	VALUE OF COMPLETED WORK	REMAINING QUANTITY	PERCENT COMPLETE
1	36" Force Main in Open Cut	LF	14,777.00		14,777.00	\$ 338.00	\$ 4,994,626.00	13,954.00	\$ 4,716,452.00	823.00	94.43%
2	36" Force Main Trenchless in Casing	LF	110.00		110.00	\$ 1,300.00	\$ 143,000.00	139.00	\$ 180,700.00	(29.00)	126.36%
3	36" Force Main Trenchless	LF	140.00		140.00	\$ 900.00	\$ 126,000.00	270.00	\$ 243,000.00	(130.00)	192.86%
4	36" Force Main Directional Bored	LF	105.00		105.00	\$ 900.00	\$ 94,500.00		\$ -	105.00	0.00%
5	Air Release Manhole	EA	4.00		4.00	\$28,000.00	\$ 112,000.00	3.00	\$ 84,000.00	1.00	75.00%
6	24" Sanitary Sewer in Open Cut	LF	1,246.00		1,246.00	\$ 245.00	\$ 305,270.00	1,246.00	\$ 305,270.00	-	100.00%
7	15" Sanitary Sewer in Open Cut	LF	1,039.00		1,039.00	\$ 215.00	\$ 223,385.00	1,039.00	\$ 223,385.00	-	100.00%
8	12" Sanitary Sewer in Open Cut	LF	5,496.00		5,496.00	\$ 215.00	\$ 1,181,640.00	5,496.00	\$ 1,181,640.00	-	100.00%
9	12" Sanitary Sewer Trenchless	LF	55.00		55.00	\$ 350.00	\$ 19,250.00	55.00	\$ 19,250.00	-	100.00%
10	Manhole - 84"	EA	2.00		2.00	\$24,000.00	\$ 48,000.00	2.00	\$ 48,000.00	-	100.00%
11	Manhole - 72"	EA	1.00		1.00	\$15,000.00	\$ 15,000.00	1.00	\$ 15,000.00	-	100.00%
12	Manhole - 48"	EA	21.00		21.00	\$ 7,200.00	\$ 151,200.00	21.00	\$ 151,200.00	-	100.00%
13	Connection to Existing Manhole - 24" Sewer	EA	1.00		1.00	\$10,000.00	\$ 10,000.00	1.00	\$ 10,000.00	-	100.00%
14	6" PCC Trail	SY	386.00		386.00	\$ 55.00	\$ 21,230.00	164.00	\$ 9,020.00	222.00	42.49%
15	Field Tile Replacement - 8" and Smaller	LF	500.00		500.00	\$ 40.00	\$ 20,000.00	929.00	\$ 37,160.00	(429.00)	185.80%
16	Stabilizing Material	TON	100.00		100.00	\$ 50.00	\$ 5,000.00		\$ -	100.00	0.00%
17	Erosion Control	LS	1.00		1.00	\$58,700.00	\$ 58,700.00	85.0%	\$ 49,895.00	15.0%	85.00%
18	Seeding	ACRE	25.00		25.00	\$ 1,800.00	\$ 45,000.00		\$ -	25.00	0.00%
19	Clearing and Grubbing	LS	1.00		1.00	\$650,000.00	\$ 650,000.00	100.0%	\$ 650,000.00	0.0%	100.00%
20	Traffic Control	LS	1.00		1.00	\$12,000.00	\$ 12,000.00	85.0%	\$ 10,200.00	15.0%	85.00%
	Change Orders										
1.1	Remove and Replace 7" PCC pavement	SY		102.00	102.00	\$ 169.00	\$ 17,238.00	102.00	\$ 17,238.00	-	100.00%
1.2	Drop Connection	EA		3.00	3.00	\$ 6,200.00	\$ 18,600.00	3.00	\$ 18,600.00	-	100.00%
2.1	SUDAS Type 1 Seeding	ACRE		8.00	8.00	\$ 3,300.00	\$ 26,400.00	3.00	\$ 9,900.00	5.00	37.50%
								-	\$ -		0.00%
	Stored Materials								\$ -		0.00%
21	36" Elbow 2-Miter	EA			2.00	\$ 3,900.00	\$ 7,800.00	-	\$ -		0.00%
22	36" Elbow 1-Miter	EA			8.00	\$ 3,000.00	\$ 24,000.00		\$ -		0.00%
23	36" Elbow 2-Miter	EA			7.00	\$ 3,900.00	\$ 27,300.00		\$ -		0.00%
24	End Cap	EA			1.00	\$ 740.00	\$ 740.00		\$ -		0.00%
25	36" Sanitary Force Main pipe	LF			7,360.21	\$ 185.43	\$ 1,364,803.74		\$ -		0.00%
26	36" Sanitary Force Main pipe	LF			6,880.55	\$ 184.92	\$ 1,272,351.31	804.60	\$ 148,786.63		11.69%
27	36" Elbow 0-Miter	EA			8.00	\$ 4,500.00	\$ 36,000.00		\$ -		0.00%
28	36" Elbow 1-Miter	EA			9.00	\$ 3,000.00	\$ 27,000.00		\$ -		0.00%
29	36" Elbow 1-Miter	EA			4.00	\$ 6,250.00	\$ 25,000.00	1.00	\$ 6,250.00		25.00%
30	36" Elbow 2-Miter	EA			1.00	\$ 3,000.00	\$ 3,000.00	-	\$ -		0.00%
31	36" Elbow 2-Miter	EA			4.00	\$ 3,900.00	\$ 15,600.00	2.00	\$ 7,800.00		50.00%
32	36" Elbow 2-Miter	EA			2.00	\$ 7,500.00	\$ 15,000.00	1.00	\$ 7,500.00		50.00%
33	36" Elbow 3-Miter	EA			1.00	\$ 3,900.00	\$ 3,900.00	-	\$ -		0.00%
34	36" Elbow 3-Miter	EA			2.00	\$ 4,300.00	\$ 8,600.00	-	\$ -		0.00%
35	Steel Casing Pipe	LF			320.00	\$ 225.00	\$ 72,000.00	-	\$ -		0.00%
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TOTAL CONTRACT AND VALUE OF WORK COMPLETED TO DATE

\$11,201,134.05

\$ 8,150,246.63

72.76%

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	April 12, 2022	\$ 308,750.00
2	September 13, 2022	\$ 248,097.25
3	October 11, 2022	\$1,374,592.05
4	November 8, 2022	\$2,490,201.31
5	December 13, 2022	\$2,180,893.53
6	January 10, 2023	\$ 152,903.81
7	February 14, 2023	\$ 42,540.05
8	March 14, 2023	\$ 139,820.05
9	July 11, 2023	\$ 256,820.91
10	August 8, 2023	\$ 126,009.14
11	September 12, 2023	\$ 218,042.25
12	October 10, 2023	\$ 110,381.11
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Previous Applications for Payment

No.	Date	Amount
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TOTAL **\$ 7,649,051.46**

Record of Change Orders

No.	Date	Amount
1	February 14, 2023	\$ 35,838.00
2	May 23, 2023	\$ 26,400.00
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TOTAL **\$ 62,238.00**

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	March 8, 2022
Original Contract Time:	511.00
Added by Change Order:	
Contract Time to Date:	511.00
Time Used to Date:	602.00
Contract Time Remaining:	(91.00)

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: WRA Grimes Connector - Contract 4
Contractor: Shank Constructors, Inc.
Address: 3501 85th Avenue North, Brooklyn Park, MN 55443
Finance Budget Code: 364-815-6499 **Finance Project #**
Vendor Project or Invoice #: **PO #**
Original Contract Date: January 25, 2022 **Vendor #** 2926

Date of Council Meeting: November 14, 2023 **PAYMENT REQUEST #** 20
PAYMENT PERIOD: From: October 1, 2023 Through: October 31, 2023

Contract Summary

Original Contract Amount:	\$ 8,068,100.00	
Net change by Change Orders:	\$ 188,153.78	
Contract Amount to Date: (line 1 ± 2)	\$ 8,256,253.78	
Total completed and stored to date:	\$ 7,889,636.20	
Retainage: 5 % of Completed Work:	\$ 394,481.81	
Total Earned less Retainage:	\$ 7,495,154.39	
Less previous applications for payment:	\$ 7,305,097.46	
SUBTOTAL		\$ 190,056.93

OTHER CHARGES (Attach an itemized list) \$ -

CURRENT PAYMENT DUE \$ 190,056.93

Balance to finish, including retainage: \$ 761,099.39

Contract Time Remaining (If applicable) 52.00 Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval: Shank Constructors, Inc.
Firm Name
Signature
Date 11/6/2023

Engineer / Consultant Approval: Veenstra & Kimm, Inc.
Firm Name
Signature
Date 11-6-2023

City of Grimes Staff Approval: Matt Ahrens
Signature
Date 11-7-23

City of Grimes Council Approval: Council 11-14-23
Signature
Date

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department
E-mail: mahrens@grimesiowa.gov **Phone:** (515) 986-4050 **Fax:** (515) 986-4480

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

CONTRACT PRICE DETAIL

ITEM NO.	DESCRIPTION (Include Change Order # if Applicable)	UNITS	ORIGINAL PROPOSED QUANTITY	QUANTITY CHANGE (BY CHANGE ORDER)	TOTAL QUANTITY	UNIT PRICE	EXTENDED PRICE	QUANTITY COMPLETE	VALUE OF COMPLETED WORK	REMAINING QUANTITY	PERCENT COMPLETE
1	Mobilization	LS	1.00		1.00	\$285,000.00	\$ 285,000.00	100%	\$ 285,000.00	0%	100.00%
2	Site Demolition	LS	1.00		1.00	\$115,000.00	\$ 115,000.00	100%	\$ 115,000.00	0%	100.00%
3	Earth Retention	LS	1.00		1.00	\$ 1,921,503.00	\$ 1,921,503.00	100%	\$ 1,921,503.00	0%	100.00%
4	Earthwork	LS	1.00		1.00	\$546,000.00	\$ 546,000.00	99%	\$ 540,540.00	1%	99.00%
5	Site Utilities	LS	1.00		1.00	\$ 1,104,000.00	\$ 1,104,000.00	99%	\$ 1,092,960.00	1%	99.00%
6	Site Concrete	LS	1.00		1.00	\$35,000.00	\$ 35,000.00	10%	\$ 3,500.00	90%	10.00%
7	Cast In Place Concrete	LS	1.00		1.00	\$ 1,388,210.00	\$ 1,388,210.00	100%	\$ 1,388,210.00	0%	100.00%
8	Precast Materials	LS	1.00		1.00	\$207,500.00	\$ 207,500.00	100%	\$ 207,500.00	0%	100.00%
9	Precast Erection	LS	1.00		1.00	\$36,400.00	\$ 36,400.00	100%	\$ 36,400.00	0%	100.00%
10	Wood Blocking	LS	1.00		1.00	\$ 3,000.00	\$ 3,000.00	100%	\$ 3,000.00	0%	100.00%
11	Roofing	LS	1.00		1.00	\$40,200.00	\$ 40,200.00	100%	\$ 40,200.00	0%	100.00%
12	Hatches	LS	1.00		1.00	\$24,500.00	\$ 24,500.00	100%	\$ 24,500.00	0%	100.00%
13	Aluminum Doors and Windows	LS	1.00		1.00	\$18,250.00	\$ 18,250.00	100%	\$ 18,250.00	0%	100.00%
14	Coiling Door	LS	1.00		1.00	\$23,500.00	\$ 23,500.00	100%	\$ 23,500.00	0%	100.00%
15	Painting	LS	1.00		1.00	\$25,000.00	\$ 25,000.00	100%	\$ 25,000.00	0%	100.00%
16	Specialties	LS	1.00		1.00	\$ 1,800.00	\$ 1,800.00	100%	\$ 1,800.00	0%	100.00%
17	Bar Screens	LS	1.00		1.00	\$309,220.00	\$ 309,220.00	100%	\$ 309,220.00	0%	100.00%
18	Submersible Pumps	LS	1.00		1.00	\$333,000.00	\$ 333,000.00	100%	\$ 333,000.00	0%	100.00%
19	Slide Gates	LS	1.00		1.00	\$39,460.00	\$ 39,460.00	100%	\$ 39,460.00	0%	100.00%
20	Inside Process Piping	LS	1.00		1.00	\$227,000.00	\$ 227,000.00	100%	\$ 227,000.00	0%	100.00%
21	Jib Crane	LS	1.00		1.00	\$58,000.00	\$ 58,000.00	100%	\$ 58,000.00	0%	100.00%
22	Plumbing	LS	1.00		1.00	\$12,000.00	\$ 12,000.00	100%	\$ 12,000.00	0%	100.00%
23	HVAC	LS	1.00		1.00	\$329,460.00	\$ 329,460.00	92%	\$ 303,103.20	8%	92.00%
24	Electrical	LS	1.00		1.00	\$985,097.00	\$ 985,097.00	74%	\$ 728,971.78	26%	74.00%
25	CO #1 Additional Fencing	LS		1.00	1.00	\$ 2,493.33	\$ 2,493.33	1.00	\$ 2,493.33	-	100.00%
26	CO 2.1 Adding Color to Precast Concrete Wall Panels	LS		1.00	1.00	\$11,040.00	\$ 11,040.00	1.00	\$ 11,040.00	-	100.00%
27	CO 2.2 Change Hatches 6-9 Larger Size for Pumps	LS		1.00	1.00	\$ 4,884.00	\$ 4,884.00	1.00	\$ 4,884.00	-	100.00%
28	CO 3.1 Dewatering of the Pump Station Excavation	LS		1.00	1.00	\$92,000.00	\$ 92,000.00	1.00	\$ 92,000.00	-	100.00%
29	CO 3.2 Primary Power Conduit Extension	LS		1.00	1.00	\$11,001.73	\$ 11,001.73	1.00	\$ 11,001.73	-	100.00%
30	CO 3.3 Transformer Conduit & Conductor Extension	LS		1.00	1.00	\$16,445.36	\$ 16,445.36	1.00	\$ 16,445.36	-	100.00%
31	CO 3.4 Install Supports for Pump Discharge Pipes	LS		1.00	1.00	\$ 6,431.24	\$ 6,431.24	1.00	\$ 6,431.24	-	100.00%
32	CO 3.5 Install Supports for Discharge Valves	LS		1.00	1.00	\$ 6,398.69	\$ 6,398.69	1.00	\$ 6,398.69	-	100.00%
33	CO 3.6 Bypass Pumping	LS		1.00	1.00	\$28,000.00	\$ 28,000.00		\$ -	1.00	0.00%
34	CO 3.7 Fiberglass Grating in Front of Bar Screens	LS		1.00	1.00	\$ 8,135.56	\$ 8,135.56		\$ -	1.00	0.00%
35	CO 3.8 Change Finish on Doors to Match Water Plant	LS		1.00	1.00	\$ 1,323.87	\$ 1,323.87	1.00	\$ 1,323.87	-	100.00%
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TOTAL CONTRACT AND VALUE OF WORK COMPLETED TO DATE

\$ 8,256,253.78

\$ 7,889,636.20

95.56%

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	April 12, 2022	\$ 179,581.03
2	May 10, 2022	\$ 152,544.50
3	June 14, 2022	\$ 635,744.26
4	July 12, 2022	\$ 547,628.35
5	August 9, 2022	\$ 756,106.14
6	September 13, 2022	\$ 949,547.80
7	October 11, 2022	\$ 420,971.27
8	November 8, 2022	\$ 252,582.76
9	December 13, 2022	\$ 298,450.30
10	January 10, 2023	\$ 133,038.53
11	February 14, 2023	\$ 565,243.94
12	March 14, 2023	\$ 424,548.09
13	April 11, 2023	\$ 406,928.99
14	May 9, 2023	\$ 57,058.90
15	June 13, 2023	\$ 235,379.16
16	July 11, 2023	\$ 474,905.50
17	August 8, 2023	\$ 86,604.00
18	September 12, 2023	\$ 498,311.44
19	October 10, 2023	\$ 229,922.50
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Previous Applications for Payment

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TOTAL **\$ 7,305,097.46**

Record of Change Orders

No.	Date	Amount
1	December 13, 2022	\$ 2,493.33
2	April 11, 2023	\$ 15,924.00
3	October 24, 2023	\$ 169,736.45
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TOTAL **\$ 188,153.78**

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	January 25, 2022
Original Contract Time:	583.00
Added by Change Order:	113.00
Contract Time to Date:	696.00
Time Used to Date:	644.00
Contract Time Remaining:	52.00

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: WRA Grimes Connector - Contract 2
Contractor: S. M. Hentges & Sons, Inc.
Address: 650 Quaker Avenue, Jordan, MN 55352
Finance Budget Code: 362-815-6499 **Finance Project #**
Vendor Project or Invoice #: **PO #**
Original Contract Date: March 8, 2022 **Vendor #** 4294

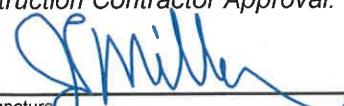
Date of Council Meeting: November 14, 2023 **PAYMENT REQUEST #** 13
PAYMENT PERIOD: From: September 29, 2023 Through: October 31, 2023

Contract Summary

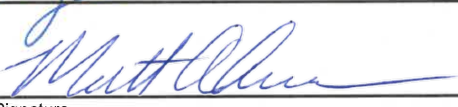
Original Contract Amount:	\$ 9,530,000.00	
Net change by Change Orders:	\$ 56,925.00	
Contract Amount to Date: (line 1 ± 2)	\$ 9,586,925.00	
Total completed and stored to date:	\$ 9,918,794.20	
Retainage: 5 % of Completed Work:	\$ 331,870.00	
Total Earned less Retainage:	\$ 9,586,924.20	
Less previous applications for payment:	\$ 9,397,801.09	
SUBTOTAL		\$ 189,123.11
OTHER CHARGES (Attach an itemized list)		\$ -
CURRENT PAYMENT DUE		\$ 189,123.11
Balance to finish, including retainage:	\$ 0.80	

Contract Time Remaining (If applicable) (122.00) Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval: S. M. Hentges & Sons, Inc.
Signature:  Firm Name: _____ Date: 11/06/2023

Engineer / Consultant Approval: Veenstra & Kimm, Inc.
Signature:  Firm Name: _____ Date: 11-6-2023

City of Grimes Staff Approval:  Signature: _____ Date: 11-7-23

City of Grimes Council Approval: Council 11-14-23
Signature: _____ Date: _____

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department
E-mail: mahrens@grimesiowa.gov **Phone:** (515) 986-4050 **Fax:** (515) 986-4480

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

CONTRACT PRICE DETAIL

[illegible]

TOTAL CONTRACT AND VALUE OF WORK COMPLETED TO DATE

\$ 9,586,925.00

\$ 9,918,794.20

103.46%

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	September 13, 2022	\$ 322,598.34
2	October 11, 2022	\$ 35,134.33
3	November 8, 2022	\$1,410,519.62
4	December 13, 2022	\$2,096,792.75
5	January 10, 2023	\$1,017,464.75
6	February 14, 2023	\$1,400,085.17
7	March 14, 2023	\$1,296,023.00
8	April 11, 2023	\$1,098,062.07
9	May 9, 2023	\$ 346,588.31
10	June 13, 2023	\$ 246,981.24
11	July 11, 2023	\$ 46,033.91
12	October 10, 2023	\$ 81,517.60
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Previous Applications for Payment

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TOTAL **\$ 9,397,801.09**

Record of Change Orders

No.	Date	Amount
1	February 14, 2023	\$ 56,925.00
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TOTAL **\$ 56,925.00**

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	March 8, 2022
Original Contract Time:	480.00
Added by Change Order:	
Contract Time to Date:	480.00
Time Used to Date:	602.00
Contract Time Remaining:	(122.00)

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: SE Trail Ridge Road Reconstruction
Contractor: Sternquist Construction, Inc.
Address: 110 N. 14th Street, Indianola, IA 50125
Finance Budget Code: 376-210-6499 **Finance Project #**
Vendor Project or Invoice #: **PO #**
Original Contract Date: March 14, 2023 **Vendor #** 4488

Date of Council Meeting: November 14, 2023 **PAYMENT REQUEST #** 6
PAYMENT PERIOD: From: October 1, 2023 Through: October 31, 2023

Contract Summary

Original Contract Amount:	\$	1,445,265.55	
Net change by Change Orders:	\$	22,232.98	
Contract Amount to Date: (line 1 ± 2)	\$	1,467,498.53	
Total completed and stored to date:	\$	1,155,475.71	
Retainage: 5 % of Completed Work:	\$	57,773.79	
Total Earned less Retainage:	\$	1,097,701.92	
Less previous applications for payment:	\$	920,577.11	
SUBTOTAL	\$		177,124.81

OTHER CHARGES (Attach an itemized list) \$ -

CURRENT PAYMENT DUE \$ 177,124.81

Balance to finish, including retainage: \$ 369,796.61

Contract Time Remaining (If applicable) 8.00 WORKING DAYS

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval: Sternquist Construction, Inc.

Signature:  Firm Name: _____ Date: 11-1-23

Engineer / Consultant Approval:

Signature: _____ Firm Name: _____ Date: _____

City of Grimes Staff Approval:

Signature:  Date: 11-1-23

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department
E-mail: mahrens@grimesiowa.gov **Phone:** (515) 986-4050 **Fax:** (515) 986-4480

Date Printed: 11/1/2023

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

CONTRACT PRICE DETAIL

ITEM NO.	DESCRIPTION (Include Change Order # if Applicable)	UNITS	ORIGINAL PROPOSED QUANTITY	QUANTITY CHANGE (BY CHANGE ORDER)	TOTAL QUANTITY	UNIT PRICE	EXTENDED PRICE	QUANTITY COMPLETE	VALUE OF COMPLETED WORK	VALUE OF STORED MATERIALS REMAINING	TOTAL COMPLETED WORK AND STORED MATERIALS	REMAINING QUANTITY	PERCENT COMPLETE
1	Clearing and Grubbing	LS	1		1	\$24,274.00	\$ 24,274.00	1.00	\$ 24,274.00	\$ -	\$ 24,274.00	-	100.00%
2	Topsoil, On-site, Compost-amended	CY	1,149		1,149	\$ 79.50	\$ 91,345.50	900.00	\$ 71,550.00	\$ -	\$ 71,550.00	249	78.33%
3	Excavation, Class 10	CY	1,275		1,275	\$ 37.10	\$ 47,302.50	1,000.00	\$ 37,100.00	\$ -	\$ 37,100.00	275	78.43%
4	Subgrade Preparation, 6in Thickness	SY	8,343		8,343	\$ 3.20	\$ 26,697.60	-	\$ -	\$ -	\$ -	8,343	0.00%
5	Subbase, Granular, 6in Thickness	SY	8,343		8,343	\$ 15.90	\$ 132,653.70	6,554.00	\$ 104,208.60	\$ -	\$ 104,208.60	1,789	78.56%
6	Compaction Testing, Moisture & Density Control	LS	1		1	\$ 3,710.00	\$ 3,710.00	0.99	\$ 3,672.90	\$ -	\$ 3,672.90	-	99.00%
7	Below Grade Excavation (Core Out)	CY	835		835	\$ 79.50	\$ 66,382.50	73.00	\$ 5,803.50	\$ -	\$ 5,803.50	762	8.74%
8	Trench Compaction Testing	LS	1		1	\$ 1,590.00	\$ 1,590.00	0.53	\$ 842.70	\$ -	\$ 842.70	-	53.00%
9	Storm Sewer, Trenched, RCP, 15in	LF	1,022		1,022	\$ 51.00	\$ 52,122.00	1,032.00	\$ 52,632.00	\$ -	\$ 52,632.00	(10)	100.98%
10	Storm Sewer, Trenched, RCP, 18in	LF	171		171	\$ 56.20	\$ 9,610.20	171.00	\$ 9,610.20	\$ -	\$ 9,610.20	-	100.00%
11	Storm Sewer, Trenched, RCP, 24in	LF	38	(22.00)	16	\$ 91.15	\$ 1,458.40	8.00	\$ 729.20	\$ -	\$ 729.20	8	50.00%
12	Removal of Storm Sewer, Less than 36in	LF	71		71	\$ 79.50	\$ 5,644.50	53.00	\$ 4,213.50	\$ -	\$ 4,213.50	18	74.65%
13	Pipe Apron, Concrete, 15in	EA	1		1	\$ 4,240.00	\$ 4,240.00	1.00	\$ 4,240.00	\$ -	\$ 4,240.00	-	100.00%
14	Connect to Existing Storm Sewer	EA	5		5	\$ 4,028.00	\$ 20,140.00	5.00	\$ 20,140.00	\$ -	\$ 20,140.00	-	100.00%
15	Valve Box Adjustment	EA	19		19	\$ 1,325.00	\$ 25,175.00	5.00	\$ 6,625.00	\$ -	\$ 6,625.00	14	26.32%
16	Water Main Removal	LF	210		210	\$ 21.20	\$ 4,452.00	191.00	\$ 4,049.20	\$ -	\$ 4,049.20	19	90.95%
17	Lower Water Service, 1" Copper	LF	100		100	\$ 132.50	\$ 13,250.00		\$ -	\$ -	\$ -	100	0.00%
18	Intake, SW-501	EA	9		9	\$ 4,452.00	\$ 40,068.00	9.00	\$ 40,068.00	\$ -	\$ 40,068.00	-	100.00%
19	Intake, SW-505	EA	6		6	\$ 6,466.00	\$ 38,796.00	6.00	\$ 38,796.00	\$ -	\$ 38,796.00	-	100.00%
20	Intake, SW-401, 48 in	EA	4		4	\$ 5,618.00	\$ 22,472.00	4.00	\$ 22,472.00	\$ -	\$ 22,472.00	-	100.00%
21	Intake, SW-401, 72 in	EA	1	(1.00)	-	\$ 7,632.00	\$ -	-	\$ -	\$ -	\$ -	-	100.00%
22	Manhole Adjustment, Minor	EA	7		7	\$ 2,226.00	\$ 15,582.00	5.00	\$ 11,130.00	\$ -	\$ 11,130.00	2	71.43%
23	Remove Intake	EA	2		2	\$ 2,120.00	\$ 4,240.00	2.00	\$ 4,240.00	\$ -	\$ 4,240.00	-	100.00%
24	Pavement, PCC, 7in Thickness	SY	7,389		7,389	\$ 64.00	\$ 472,896.00	5,900.00	\$ 377,600.00	\$ -	\$ 377,600.00	1,489	79.85%
25	PCC Pavement Samples and Testing	LS	1		1	\$ 3,950.00	\$ 3,950.00	0.99	\$ 3,910.50	\$ -	\$ 3,910.50	-	99.00%
26	Removal of Sidewalk	SY	445		445	\$ 12.75	\$ 5,673.75	317.53	\$ 4,048.51	\$ -	\$ 4,048.51	127	71.36%
27	Removal of Driveway	SY	532		532	\$ 12.75	\$ 6,783.00	532.00	\$ 6,783.00	\$ -	\$ 6,783.00	-	100.00%
28	Sidewalk, PCC, 4in Thickness	SY	362		362	\$ 42.40	\$ 15,348.80	333.59	\$ 14,144.22	\$ -	\$ 14,144.22	28	92.15%
29	Sidewalk, PCC, 6in Thickness	SY	119		119	\$ 58.30	\$ 6,937.70	105.99	\$ 6,179.22	\$ -	\$ 6,179.22	13	89.07%
30	Detectable Warning	SF	176		176	\$ 58.30	\$ 10,260.80	128.00	\$ 7,462.40	\$ -	\$ 7,462.40	48	72.73%
31	Driveway, Paved PCC, 6in Thickness	SY	590		590	\$ 63.60	\$ 37,524.00	480.55	\$ 30,562.98	\$ -	\$ 30,562.98	109	81.45%
32	Sidewalk Assurance Testing	LS	1		1	\$ 1,600.00	\$ 1,600.00	0.66	\$ 1,056.00	\$ -	\$ 1,056.00	-	66.00%
33	Pavement Removal	SY	7,892		7,892	\$ 9.60	\$ 75,763.20	7,892.00	\$ 75,763.20	\$ -	\$ 75,763.20	-	100.00%
34	Temporary Traffic Control	LS	1		1	\$ 19,610.00	\$ 19,610.00	0.85	\$ 16,668.50	\$ -	\$ 16,668.50	-	85.00%
35	Hydraulic Seeding, Seeding, Fertilizing, and Mulching (BFM) Type 1	AC	0.82		0.82	\$ 5,609.76	\$ 4,600.00	0.42	\$ 2,356.10	\$ -	\$ 2,356.10	-	51.22%
36	Hydraulic Mulching, Temporary	AC	0.82		0.82	\$ 3,180.00	\$ 2,607.60	0.25	\$ 795.00	\$ -	\$ 795.00	1	30.49%
37	Intake Protection Device, Installation & Removal	EA	17		17.00	\$ 153.75	\$ 2,613.75	5.00	\$ 768.75	\$ -	\$ 768.75	12.00	29.41%
38	Intake Protection Device, Maintenance	EA	17		17.00	\$ 26.50	\$ 450.50	5.00	\$ 132.50	\$ -	\$ 132.50	12.00	29.41%
39	Rip Rap, Erosion Stone	TON	46		46	\$ 106.00	\$ 4,876.00	46.00	\$ 4,876.00	\$ -	\$ 4,876.00	-	100.00%
40	Wattle, Installation	LF	3,845		3,845	\$ 2.15	\$ 8,266.75	1,200.00	\$ 2,580.00	\$ -	\$ 2,580.00	2,645	31.21%
41	Wattle, Removal	·F	3,845		3,845	\$ 0.40	\$ 1,538.00	1,200.00	\$ 480.00	\$ -	\$ 480.00	2,645	31.21%
42	Stormwater Pollution Prevention Plan (SWPPP) Preparation	LS	1		1	\$ 1,590.00	\$ 1,590.00	1.00	\$ 1,590.00	\$ -	\$ 1,590.00	-	100.00%
43	Stormwater Pollution Prevention Plan (SWPPP) Management	LS	1		1	\$ 4,770.00	\$ 4,770.00	0.90	\$ 4,293.00	\$ -	\$ 4,293.00	-	90.00%
44	Mobilization	LS	1		1	\$ 71,575.00	\$ 71,575.00	1.00	\$ 71,575.00	\$ -	\$ 71,575.00	-	100.00%
45	Concrete Washout	LS	1		1	\$ 3,850.00	\$ 3,850.00	0.80	\$ 3,080.00	\$ -	\$ 3,080.00	-	80.00%
46	Removal & Salvage Sign To Owner	EA	10		10	\$ 153.75	\$ 1,537.50	10.00	\$ 1,537.50	\$ -	\$ 1,537.50	-	100.00%
47	Remove, Salvage & Reinstall Mailbox	EA	30		30	\$ 238.50	\$ 7,155.00	30.00	\$ 7,155.00	\$ -	\$ 7,155.00	-	100.00%
48	Maintenance of Postal Services	LS	1		1	\$ 4,030.00	\$ 4,030.00	0.90	\$ 3,627.00	\$ -	\$ 3,627.00	-	90.00%
49	Maintenance of Solid Waste Collection	LS	1		1	\$ 8,615.00	\$ 8,615.00	0.95	\$ 8,184.25	\$ -	\$ 8,184.25	-	95.00%
Change Order Item													
1	Additional Tree for Removal	LS		1.00	1	\$ 2,420.00	\$ 2,420.00	1.00	\$ 2,420.00	\$ -	\$ 2,420.00	-	100.00%
2	Potholing Existing Utilities Prior to Start Date	LS		1.00	1	\$ 4,812.50	\$ 4,812.50	1.00	\$ 4,812.50	\$ -	\$ 4,812.50	-	100.00%
3	Additional Traffic Control	LS		1.00	1	\$ 2,876.48	\$ 2,876.48	1.00	\$ 2,876.48	\$ -	\$ 2,876.48	-	100.00%
4	Water Service Investigation	LS		1.00	1	\$ 2,651.00	\$ 2,651.00	1.00	\$ 2,651.00	\$ -	\$ 2,651.00	-	100.00%
5	Replace Storm Structure ST 3.08	LS		1.00	1	\$ 19,110.30	\$ 19,110.30	1.00	\$ 19,110.30	\$ -	\$ 19,110.30	-	100.00%
6					-	\$ -	\$ -	-	\$ -	\$ -	\$ -	-	0.00%
7					-	\$ -	\$ -	-	\$ -	\$ -	\$ -	-	0.00%
8					-	\$ -	\$ -	-	\$ -	\$ -	\$ -	-	0.00%

TOTAL CONTRACT AND VALUE OF WORK COMPLETED TO DATE

\$ 1,467,498.53

\$ 1,155,475.71

\$ 1,155,475.71

78.74%

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	June 13, 2023	\$ 230,833.79
2	July 11, 2023	\$ 59,538.93
3	August 8, 2023	\$ 225,846.59
4	September 26, 2023	\$ 141,423.74
5	October 10, 2023	\$ 262,934.06
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Previous Applications for Payment

No.	Date	Amount
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TOTAL **\$ 920,577.11**

Record of Change Orders

No.	Date	Amount
1	April 25, 2023	\$ 2,420.00
2	May 23, 2023	\$ 7,688.98
3	June 27, 2023	\$ 2,651.00
4	October 24, 2023	\$ 9,473.00
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TOTAL **\$ 22,232.98**

Contract Time Remaining

Contract Period:	WORKING DAYS
Original Contract Date:	March 14, 2023
Original Contract Time:	100.00
Added by Change Order:	4.00
Contract Time to Date:	104.00
Time Used to Date:	96.00
Contract Time Remaining:	8.00



611 5th Ave, Suite 300
Des Moines, IA 50309

Project Name: Grimes Public Library

Project # X237400

Date: 11/2/2023

PRIME VOLUME SUMMARY – Amount Due

Corell Contractors - \$12,236.00

X237401

APPLICATION AND CERTIFICATE FOR PAYMENT

TO: The Weitz Company
611 5th Ave
Des Moines, IA 50309

PROJECT: Grimes Library

FROM: Corell Contractor, Inc.
PO Box 65430
West Des Moines, IA 50265

VIA: stephanie.morrison@weitz.com
emily.ford@weitz.com

CONTRACT FOR:

APPLICATION NO: 5

PERIOD TO: 10/31/23

ARCHITECT'S
PROJECT NO: 2446

CONTRACT DATE:

PAGE 1 of 2

Distribution to:
OWNER
ARCHITECT
CONTRACTOR

CONTRACTOR'S APPLICATION FOR PAYMENT

CHANGE ORDER SUMMARY		
Change Orders approved in previous months by Owner	ADDITIONS	DEDUCTIONS
TOTAL		
Approved this Month		
Number	Date Approved	
TOTALS	\$0.00	\$0.00
Net change by Change Orders		\$0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Contractor:

By:  Date: 10/02/2023

Application is made for Payment, as shown below, in connection with the Contract
Continuation Sheet attached.

1. ORIGINAL CONTRACT SUM	\$438,000.00
2. Net change by Change Orders	\$0.00
3. CONTRACT SUM TO DATE (line 1 - 2)	\$438,000.00
4. TOTAL COMPLETED & STORED TO DATE	\$438,000.00
(Column G on G703)	
5. RETAINAGE:	
a. 5% of Completed Work	\$21,900.00
(Column D + E on G703)	
b. 0% of Stored Material	\$0.00
(Column F on G703)	
Total Retainage (Line 5a + 5b or Total in Column I of G703)	\$21,900.00
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)	\$416,100.00
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$403,864.00
8. CURRENT PAYMENT DUE	\$12,236.00
9. BALANCE TO FINISH, PLUS RETAINAGE (Line 3 less Line 6)	\$21,900.00

State of: Iowa County of: Polk
Subscribed and sworn to before me this 20 day of October, 2023
Notary Public:
My Commission expires: 6/2/2025



PAGE 2 OF 2 PAGES

APPLICATION NO: 5

APPLICATION DATE: 10/20/2023

PERIOD TO: 10/31/2023

ARCHITECT'S PROJECT NO: 2446

Page 140 of 485

CITY COUNCIL COMMUNICATION
Meeting Date: 11/14/2023

AGENDA ITEM:

BACKGROUND:

BUDGETARY CONSIDERATIONS:

STRATEGIC PLANNING:

Prioritized: ____ YES ____ NO

*High-Performing Organization/Exception Professional Services ____

*Great Place to Live/Expanded Quality of Life Amenities ____

*Dynamic Town/Strong Sense of Community ____

*More Beautiful/Vibrant Community ____

BOARD/COMMISSION ACTIONS:

STAFF RECOMMENDATION:

RESPONSIBLE STAFF/CONTACT INFORMATION:

Prepared by: Rochelle Williams

Return to: Rochelle Williams



611 5th Ave, Suite 300
Des Moines, IA 50309

Project Name: Grimes Public Library

Project # X237400

Date: 11/3/2023

PRIME VOLUME SUMMARY – Amount Due

Graphite Group: \$152,806.38

AIA Type Document
Application and Certification for Payment

Page 1 of 6

TO (OWNER): City of Grimes
101 NE Harvey Street
Grimes, IA 50111

PROJECT: Grimes Public Library
Grimes, IA 50111

APPLICATION NO: 19
PERIOD TO: 10/31/2023

DISTRIBUTION
TO:
_ OWNER
_ ARCHITECT
_ CONTRACTOR

FROM (CONTRACTOR): Graphite Construction Group
1955 NE 58th Ave, Ste 100
Des Moines, IA 50313

VIA (ARCHITECT): Invision Architecture, LTD
501 Sycamore St, #101
Waterloo, IA 50701

ARCHITECT'S
PROJECT NO:

CONTRACT FOR: Grimes Public Library

CONTRACT DATE: 12/17/2021

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Type Document is attached.

1. ORIGINAL CONTRACT SUM \$ 2,665,000.00

2. Net Change by Change Orders \$ 52,298.30

3. CONTRACT SUM TO DATE (Line 1 + 2) \$ 2,717,298.30

4. TOTAL COMPLETED AND STORED TO DATE \$ 2,590,940.17

5. RETAINAGE:

a. 5.00 % of Completed Work \$ 129,407.79

b. 5.00 % of Stored Material \$ 139.25

Total retainage (Line 5a + 5b) \$ 129,547.04

6. TOTAL EARNED LESS RETAINAGE \$ 2,461,393.13
(Line 4 less Line 5 Total)

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT
(Line 6 from prior Certificate) \$ 2,308,586.76

8. CURRENT PAYMENT DUE \$ 152,806.37

9. BALANCE TO FINISH, INCLUDING RETAINAGE
(Line 3 less Line 6) \$ 255,905.17

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	57,628.33	-5,330.03
Total approved this Month	0.00	0.00
TOTALS	57,628.33	-5,330.03
NET CHANGES by Change Order	52,298.30	

The Undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the owner, and that current payment shown herein is now due.

CONTRACTOR: Graphite Construction Group
1955 NE 58th Ave, Ste 100 Des Moines, IA 50313

By: *John Cam* Date: 10/30/2023

State of: IA

County of: Pok

Subscribed and Sworn to before me this 30 Day of October 2023

Notary Public: *John J. [Signature]*

My Commission Expires : 04/30/2025

ARCHITECT'S CERTIFICATE FOR PAYMENT

In Accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, Payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

AIA Type Document
Application and Certification for Payment

Page 2 of 6

TO (OWNER): City of Grimes 101 NE Harvey Street Grimes, IA 50111	PROJECT: Grimes Public Library Grimes, IA 50111	APPLICATION NO: 19 PERIOD TO: 10/31/2023	DISTRIBUTION TO: ☐ OWNER ☐ ARCHITECT ☐ CONTRACTOR
FROM (CONTRACTOR): Graphite Construction Group 1955 NE 58th Ave, Ste 100 Des Moines, IA 50313	VIA (ARCHITECT): Invision Architecture, LTD 501 Sycamore St, #101 Waterloo, IA 50701	ARCHITECT'S PROJECT NO:	

CONTRACT FOR: Grimes Public Library

CONTRACT DATE: 12/17/2021

ITEM	DESCRIPTION	SCHEDULE VALUE	PREVIOUS APPLICATIONS	COMPLETED THIS PERIOD	STORED MATERIAL	COMPLETED STORED	%	BALANCE	RETAINAGE
General Conditions									
1	General Conditions	178,363.00	159,690.00	10,400.00	0.00	170,090.00	95.36	8,273.00	8,504.50
2	Surveying	10,500.00	10,500.00	0.00	0.00	10,500.00	100.00	0.00	525.00
3	Bond	20,525.12	20,525.12	0.00	0.00	20,525.12	100.00	0.00	1,026.26
4	Overhead and Fee	85,000.00	76,101.00	4,955.00	0.00	81,056.00	95.36	3,944.00	4,052.80
5	Project Preconstruction	40,000.00	40,000.00	0.00	0.00	40,000.00	100.00	0.00	2,000.00
6	Mobilization	60,000.00	60,000.00	0.00	0.00	60,000.00	100.00	0.00	3,000.00
7	Temp Labor	28,000.00	16,800.00	0.00	0.00	16,800.00	60.00	11,200.00	840.00
8	Temp Material	12,150.00	12,150.00	0.00	0.00	12,150.00	100.00	0.00	607.50
9	Post Construction Cleaning	1,000.00	0.00	0.00	0.00	0.00	0.00	1,000.00	0.00
	General Conditions Total	435,538.12	395,766.12	15,355.00	0.00	411,121.12	94.39	24,417.00	20,556.06
Concrete									
033000.1	Mobilization	35,000.00	35,000.00	0.00	0.00	35,000.00	100.00	0.00	1,750.00
033000.2	M-Foundations	118,198.50	118,198.50	0.00	0.00	118,198.50	100.00	0.00	5,909.93
033000.3	L-Foundations	197,301.50	197,301.50	0.00	0.00	197,301.50	100.00	0.00	9,865.08
033000.4	M-SOG	36,810.77	36,810.77	0.00	0.00	36,810.77	100.00	0.00	1,840.54
033000.5	L-SOG	60,453.05	60,453.05	0.00	0.00	60,453.05	100.00	0.00	3,022.65
033000.6	M-SOD	11,935.22	11,935.22	0.00	0.00	11,935.22	100.00	0.00	596.76
033000.7	L-SOD	36,060.96	36,060.96	0.00	0.00	36,060.96	100.00	0.00	1,803.05
033000.8	L-Backfill Footings and Foundations	13,250.00	13,250.00	0.00	0.00	13,250.00	100.00	0.00	662.50
033000.9	ML-Concrete Sealer	466.50	0.00	0.00	0.00	0.00	0.00	466.50	0.00

AIA Type Document
Application and Certification for Payment

Page 3 of 6

TO (OWNER): City of Grimes 101 NE Harvey Street Grimes, IA 50111	PROJECT: Grimes Public Library Grimes, IA 50111	APPLICATION NO: 19 PERIOD TO: 10/31/2023	DISTRIBUTION TO: ☐ OWNER ☐ ARCHITECT ☐ CONTRACTOR
FROM (CONTRACTOR): Graphite Construction Group 1955 NE 58th Ave, Ste 100 Des Moines, IA 50313	VIA (ARCHITECT): Invision Architecture, LTD 501 Sycamore St, #101 Waterloo, IA 50701	ARCHITECT'S PROJECT NO:	

CONTRACT FOR: Grimes Public Library

CONTRACT DATE: 12/17/2021

ITEM	DESCRIPTION	SCHEDULE VALUE	PREVIOUS APPLICATIONS	COMPLETED THIS PERIOD	STORED MATERIAL	COMPLETED STORED	%	BALANCE	RETAINAGE
	Concrete Total	509,476.50	509,010.00	0.00	0.00	509,010.00	99.91	466.50	25,450.51
Structural Steel									
055000.1	L-Mobilization	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00	0.00	125.00
051223.1	L-Freight-Steel Supplier	7,250.00	7,250.00	0.00	0.00	7,250.00	100.00	0.00	362.50
051223.2	L-Draft-Steel Supplier	25,925.00	25,925.00	0.00	0.00	25,925.00	100.00	0.00	1,296.25
051223.3	M-Structural Steel	403,660.00	403,660.00	0.00	0.00	403,660.00	100.00	0.00	20,183.00
052100.1	M-Steel Joists/Deck	347,000.00	347,000.00	0.00	0.00	347,000.00	100.00	0.00	17,350.00
055000.2	M-Metal Fabrications	148,950.00	138,705.00	10,245.00	0.00	148,950.00	100.00	0.00	7,447.50
055000.3	L-Steel Erection	279,124.00	277,541.52	1,582.48	0.00	279,124.00	100.00	0.00	13,956.20
055000.4	M/L-Grout Columns	1,400.00	1,400.00	0.00	0.00	1,400.00	100.00	0.00	70.00
	Structural Steel Total	1,215,809.00	1,203,981.52	11,827.48	0.00	1,215,809.00	100.00	0.00	60,790.45
Wood and Plastics									
061000.1	M-Rough Carpentry	9,000.00	9,000.00	0.00	0.00	9,000.00	100.00	0.00	450.00
061000.2	L-Rough Carpentry	16,166.00	16,166.00	0.00	0.00	16,166.00	100.00	0.00	808.30
064100.1	M-Architectural Wood Casework	54,988.78	27,494.39	19,494.39	0.00	46,988.78	85.45	8,000.00	2,349.44
064100.2	L-Mobilization Carpentry Sub	6,480.00	6,480.00	0.00	0.00	6,480.00	100.00	0.00	324.00
064100.3	L-Finish Carpentry	37,600.00	15,040.00	13,000.00	0.00	28,040.00	74.57	9,560.00	1,402.00
	Wood and Plastics Total	124,234.78	74,180.39	32,494.39	0.00	106,674.78	85.87	17,560.00	5,333.74
Thermal and Moisture									
071400.1	M/L-Fluid Applied Waterproofing @ Elevator Pit	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00	0.00	75.00
078400.1	M/L-Firestopping	680.00	0.00	0.00	0.00	0.00	0.00	680.00	0.00

AIA Type Document
Application and Certification for Payment

Page 4 of 6

TO (OWNER): City of Grimes 101 NE Harvey Street Grimes, IA 50111	PROJECT: Grimes Public Library Grimes, IA 50111	APPLICATION NO: 19 PERIOD TO: 10/31/2023	DISTRIBUTION TO: ☐ OWNER ☐ ARCHITECT ☐ CONTRACTOR
FROM (CONTRACTOR): Graphite Construction Group 1955 NE 58th Ave, Ste 100 Des Moines, IA 50313	VIA (ARCHITECT): Invision Architecture, LTD 501 Sycamore St, #101 Waterloo, IA 50701	ARCHITECT'S PROJECT NO:	

CONTRACT FOR: Grimes Public Library

CONTRACT DATE: 12/17/2021

ITEM	DESCRIPTION	SCHEDULE VALUE	PREVIOUS APPLICATIONS	COMPLETED THIS PERIOD	STORED MATERIAL	COMPLETED STORED	%	BALANCE	RETAINAGE
079200.1	M-Joint Sealants	1,500.00	0.00	0.00	0.00	0.00	0.00	1,500.00	0.00
079200.2	L-Joint Sealants	3,500.00	0.00	0.00	0.00	0.00	0.00	3,500.00	0.00
	Thermal and Moisture Total	7,180.00	1,500.00	0.00	0.00	1,500.00	20.89	5,680.00	75.00
Openings									
081113.1	M-Hollow Metal Doors and Frames	24,420.00	24,420.00	0.00	0.00	24,420.00	100.00	0.00	1,221.00
081416.1	M-Flush Wood Doors	16,402.00	0.00	16,402.00	0.00	16,402.00	100.00	0.00	820.10
083300.1	M-Side Coiling Security Grilles	35,500.00	35,500.00	0.00	0.00	35,500.00	100.00	0.00	1,775.00
083300.2	L-Side Coiling Security Grilles	84,200.00	84,200.00	0.00	0.00	84,200.00	100.00	0.00	4,210.00
087100.1	M-Door Hardware	40,205.00	40,205.00	0.00	0.00	40,205.00	100.00	0.00	2,010.25
087100.2	M-Knox Box	675.00	675.00	0.00	0.00	675.00	100.00	0.00	33.75
087100.3	M/L-Book Drop	1,500.00	0.00	0.00	0.00	0.00	0.00	1,500.00	0.00
	Openings Total	202,902.00	185,000.00	16,402.00	0.00	201,402.00	99.26	1,500.00	10,070.10
Specialties									
101100.1	M-Visual Display Specialties	1,316.00	0.00	0.00	0.00	0.00	0.00	1,316.00	0.00
101400.1	M-Signage	9,670.00	0.00	8,219.50	0.00	8,219.50	85.00	1,450.50	410.98
101400.2	L-Signage	3,650.00	0.00	3,102.50	0.00	3,102.50	85.00	547.50	155.13
102113.1	M-Plastic Toilet Compartments	2,872.00	2,872.00	0.00	0.00	2,872.00	100.00	0.00	143.60
102239.1	M-Folding Panel Partitions	47,900.00	9,000.00	0.00	0.00	9,000.00	18.79	38,900.00	450.00
102240.1	L-Folding Panel Partitions	4,000.00	500.00	0.00	0.00	500.00	12.50	3,500.00	25.00
102600.1	M-Wall & Door Protection	2,311.00	2,311.00	0.00	0.00	2,311.00	100.00	0.00	115.55
102800.1	M-Toilet, Bath & Laundry Accessories	19,103.00	0.00	19,103.00	0.00	19,103.00	100.00	0.00	955.15

AIA Type Document
Application and Certification for Payment

Page 5 of 6

TO (OWNER): City of Grimes 101 NE Harvey Street Grimes, IA 50111	PROJECT: Grimes Public Library Grimes, IA 50111	APPLICATION NO: 19 PERIOD TO: 10/31/2023	DISTRIBUTION TO: ☐ OWNER ☐ ARCHITECT ☐ CONTRACTOR
FROM (CONTRACTOR): Graphite Construction Group 1955 NE 58th Ave, Ste 100 Des Moines, IA 50313	VIA (ARCHITECT): Invision Architecture, LTD 501 Sycamore St, #101 Waterloo, IA 50701	ARCHITECT'S PROJECT NO:	

CONTRACT FOR: Grimes Public Library

CONTRACT DATE: 12/17/2021

ITEM	DESCRIPTION	SCHEDULE VALUE	PREVIOUS APPLICATIONS	COMPLETED THIS PERIOD	STORED MATERIAL	COMPLETED STORED	%	BALANCE	RETAINAGE
104400.1	M-Fire Protection Specialties	1,050.00	1,050.00	0.00	0.00	1,050.00	100.00	0.00	52.50
	Specialties Total	91,872.00	15,733.00	30,425.00	0.00	46,158.00	50.24	45,714.00	2,307.91
Equipment									
116813.1	M-Playground Equipment	2,785.00	0.00	0.00	2,785.00	2,785.00	100.00	0.00	139.25
116813.2	L-Playground Equipment Install	4,000.00	0.00	0.00	0.00	0.00	0.00	4,000.00	0.00
	Equipment Total	6,785.00	0.00	0.00	2,785.00	2,785.00	41.05	4,000.00	139.25
Furnishings									
122400.1	M-Window Shades	4,855.00	0.00	4,855.00	0.00	4,855.00	100.00	0.00	242.75
122400.2	L-Window Shades	1,533.00	0.00	1,533.00	0.00	1,533.00	100.00	0.00	76.65
123600.1	M/L-Stone Countertops	50,481.00	2,524.05	47,956.95	0.00	50,481.00	100.00	0.00	2,524.05
	Furnishings Total	56,869.00	2,524.05	54,344.95	0.00	56,869.00	100.00	0.00	2,843.45
Exterior Improvements									
321816.13	M-Playground Protection Surfacing Materials and Freight	6,356.00	0.00	0.00	0.00	0.00	0.00	6,356.00	0.00
321816.13.	L-Playground Protection Surfacing	7,977.60	0.00	0.00	0.00	0.00	0.00	7,977.60	0.00
	Exterior Improvements Total	14,333.60	0.00	0.00	0.00	0.00	0.00	14,333.60	0.00
Change Orders									
CO 1	ASI 1	6,582.77	6,582.77	0.00	0.00	6,582.77	100.00	0.00	329.14
CO 2	Alternates 4 & 6	40,245.50	23,997.53	0.00	0.00	23,997.53	59.63	16,247.97	1,199.88
CO 3	RFI 053	-1,909.65	0.00	0.00	0.00	0.00	0.00	-1,909.65	0.00
CO 4	Foundation wall, plumbing pipes, signage	-2,452.67	0.00	0.00	0.00	0.00	0.00	-2,452.67	0.00
CO 5	OCO 5	7,914.97	7,914.97	0.00	0.00	7,914.97	100.00	0.00	395.75

AIA Type Document
Application and Certification for Payment

Page 6 of 6

TO (OWNER): City of Grimes 101 NE Harvey Street Grimes, IA 50111	PROJECT: Grimes Public Library Grimes, IA 50111	APPLICATION NO: 19 PERIOD TO: 10/31/2023	DISTRIBUTION TO: ☐ OWNER ☐ ARCHITECT ☐ CONTRACTOR
FROM (CONTRACTOR): Graphite Construction Group 1955 NE 58th Ave, Ste 100 Des Moines, IA 50313	VIA (ARCHITECT): Invision Architecture, LTD 501 Sycamore St, #101 Waterloo, IA 50701	ARCHITECT'S PROJECT NO:	

CONTRACT FOR: Grimes Public Library

CONTRACT DATE: 12/17/2021

ITEM	DESCRIPTION	SCHEDULE VALUE	PREVIOUS APPLICATIONS	COMPLETED THIS PERIOD	STORED MATERIAL	COMPLETED STORED	%	BALANCE	RETAINAGE
CO 6	RFI 110	2,885.09	1,116.00	0.00	0.00	1,116.00	38.68	1,769.09	55.80
CO 7	CE 25, CE35, CE 44	-967.71	0.00	0.00	0.00	0.00	0.00	-967.71	0.00
REPORT TOTALS		\$2,717,298.30	\$2,427,306.35	\$160,848.82	\$2,785.00	\$2,590,940.17	95.35	\$126,358.13	\$129,547.04



611 5th Ave, Suite 300
Des Moines, IA 50309

Project Name: Grimes Public Library

Project # X237400

Date: 11/3/2023

PRIME VOLUME SUMMARY – Amount Due

Forman Ford - \$30,407.59

X237401

APPLICATION AND CERTIFICATE FOR PAYMENT

AIA Document G702 Page 1

To(OWNER): The Weitz Company LLC
611 5th Avenue
Suite 300
Des Moines, IA 50309
From: Forman Ford
P.O. Box 692
Cedar Rapids, IA 52406

Project: Grimes Public Library
200 NE Beaverbrooke Blvd
Grimes, IA 50111

Via(Architect): InVision Architecture
531 Commercial Street
Suite 900
Waterloo, IA 50701

Application No: 13
Invoice No: T1200-16
Period To: 10/31/2023

Architect's
Project No:

Contract Date: 1/3/2022

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

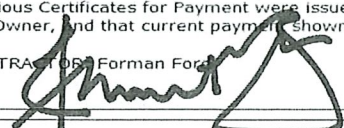
CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Approved previous months	3,575.00	0.00
Approved this month	0.00	0.00
TOTALS	3,575.00	0.00
Net change by change orders	3,575.00	

1. ORIGINAL CONTRACT SUM.....	\$ 844,487.00
2. Net change by Change Orders.....	3,575.00
3. CONTRACT SUM TO DATE (Line 1 +/- 2).....	848,062.00
4. TOTAL COMPLETED & STORED TO DATE.....	848,062.00
(Column G on G703)	
5. RETAINAGE (Column I on G703).....	42,403.11
6. TOTAL EARNED LESS RETAINAGE.....	805,658.89
(Line 4 less Line 5)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT.....	775,251.29
(Line 6 from prior Certificate)	
8. SALES TAX.....	0.00
9. CURRENT PAYMENT DUE.....	30,407.60
10. BALANCE TO FINISH, PLUS RETAINAGE.....	42,403.11
(Line 3 less Line 6)	

The undersigned Contractor certifies that to the best of the Contractor's

knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

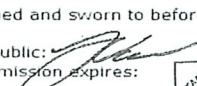
CONTRACTOR: Forman Ford

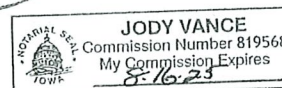
By:  Date: OCTOBER 18, 2023

State of: Iowa

County of: Polk

Subscribed and sworn to before me this 18th day of October 2023

Notary Public: 
My Commission Expires:



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED.....\$
(Attach explanation if amount certified differs from the amount applied for.)

ARCHITECT:

By: _____ Date: _____
This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

AIA Document G703

Page 3

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing
Contractor's signed Certification is attached.

Application Number: 17
Application Date: 10/17/2023
Period To: 10/31/2023
Architect's Project No:

ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (Not in D or E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% G/C	BALANCE TO FINISH (C-G)	RETAINAGE
			FROM PREV. APPLICATION (D+E)	THIS PERIOD					
1	Metal Wall Panels Material	242,268.75	242,268.75	0.00	0.00	242,268.75	100	0.00	12,113.44
2	Aluminum Frames Storefront Material	19,442.00	19,442.00	0.00	0.00	19,442.00	100	0.00	972.10
3	Glazed Curtain Wall Material	117,302.00	117,302.00	0.00	0.00	117,302.00	100	0.00	5,865.10
4	Service/Teller Window Units Material	9,063.75	9,063.75	0.00	0.00	9,063.75	100	0.00	453.19
5	Glazing Material	50,427.50	50,427.50	0.00	0.00	50,427.50	100	0.00	2,521.38
6	Sliding Walls Material	26,568.25	26,568.25	0.00	0.00	26,568.25	100	0.00	1,328.41
7	Fabrication	25,950.00	25,950.00	0.00	0.00	25,950.00	100	0.00	1,297.50
8	Metal Wall Panels Labor	117,300.00	117,300.00	0.00	0.00	117,300.00	100	0.00	5,865.00
9	Aluminum Frames Storefront Labor	13,200.00	12,540.00	660.00	0.00	13,200.00	100	0.00	660.00
10	Glazed Curtain Wall Labor	119,650.00	107,682.00	11,968.00	0.00	119,650.00	100	0.00	5,982.50
11	Service/Teller Window Units Labor	2,100.00	2,100.00	0.00	0.00	2,100.00	100	0.00	105.00
12	Glazing Labor	8,175.00	8,175.00	0.00	0.00	8,175.00	100	0.00	408.75

CONTINUATION SHEET

AIA Document G703

Page 4

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing
Contractor's signed Certification is attached.

Application Number: 17
Application Date: 10/17/2023
Period To: 10/31/2023
Architect's Project No:

ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (Not in D or E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% G/C	BALANCE TO FINISH (C-G)	RETAINAGE
			FROM PREV. APPLICATION (D+E)	THIS PERIOD					
13	Sliding Walls Labor	6,000.00	0.00	6,000.00	0.00	6,000.00	100	0.00	300.00
14	General Conditions/Equipment	57,962.50	46,370.00	11,592.50	0.00	57,962.50	100	0.00	2,898.13
15	Submittals	3,500.00	3,500.00	0.00	0.00	3,500.00	100	0.00	175.00
16	Engineering	10,281.25	10,281.25	0.00	0.00	10,281.25	100	0.00	514.06
17	Bond	15,296.00	15,296.00	0.00	0.00	15,296.00	100	0.00	764.80
18	CO#1 Alternates 4 & 6	3,575.00	1,787.50	1,787.50	0.00	3,575.00	100	0.00	178.75
	Totals	848,062.00	816,054.00	32,008.00	0.00	848,062.00	100	0.00	42,403.11



611 5th Ave, Suite 300
Des Moines, IA 50309

Project Name: Grimes Public Library
Project # X237400
Date: 11/3/2023

PRIME VOLUME SUMMARY – Amount Due

Performance Contracting - \$49,266.07

X237401



Performance Contracting, Inc.

 3405 SE Crossroads Drive
 Suites G, H, J, K, L, M
 Grimes, IA 50111

Phone: 515-986-3677

Fax:

Progress Billing

Invoice Number: 01IN-0499540
THE WEITZ COMPANY
10901 WEST 84TH TERRACE
LENEXA, KS 66214

Invoice Date October 19, 2023	Terms Net 30 (AR)
PCI Branch 587	PCI Project Number 22-02722
PCI Customer No 01-102465	Customer Contract No.

Project name	Draw Number	Period	Customers Project No.	Retention 0.00%
GRIMES LIBRARY	12	10/01/23 - 10/31/23	Purchase Order No.	

Original Contract Amount		1,480,220.00
Change orders 0 thru 4		26,088.05
Revised Contract Amount		1,506,308.05
Previously Billed		1,438,814.03
This Period		51,859.02
Total To-Date	98.962%	1,490,673.05
Less Retention	5%	(74,533.65)
Sub-Total		1,416,139.40
Less Previous Invoices		(1,366,873.33)

TOTAL AMOUNT DUE THIS INVOICE: 49,266.07
Remit to: Performance Contracting Group, Inc.

 BOX 872346
 Kansas City, MO 64187



Performance Contracting, Inc.
3405 SE Crossroads Drive
Suites G, H, J, K, L, M
Grimes, IA 50111

To: THE WEITZ COMPANY
10901 WEST 84TH TERRACE
LENEXA, KS 66214

PROJECT: GRIMES LIBRARY
SCOPE:

APPLICATION FOR PAYMENT

DRAW NUMBER: 12
PERIOD TO: 10/31/23
CUSTOMERS PROJECT
NO:
PO NO:
INVOICE NUMBER: 01IN-0499540
INVOICE DATE: 10/19/23

Application is made for payment, as shown below

1. ORIGINAL CONTRACT SUM.....	1,480,220.00
2. Net Change By Change Orders.....	26,088.05
3. CONTRACT SUM TO DATE (Line 1 +/- 2).....	1,506,308.05
4. TOTAL COMPLETED & STORED TO DATE (Column C7 on SOV).....	1,490,673.05

5. RETAINAGE

a. 0.00 % of Completed Work (Columns C4+C5 on SOV)	74,533.65
b. 0.00 % of Stored Material (Column C6 on SOV)	0.00

Total Retainage(Line 5a + 5b or Total in Column C10 of SOV).....	74,533.65
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6. TOTAL EARNED LESS RETAINAGE..... (Line 4 less Line 5 Total)	1,416,139.40
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7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate).....	1,366,873.33
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8. SALES TAX.....	0.00
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9. CURRENT PAYMENT DUE.....	49,266.07
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10. BALANCE TO FINISH, INCLUDING RETAINAGE.....	90,168.65
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CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	23,952.03	0.00
Total approved this Month	2,136.02	0.00
TOTALS	26,088.05	0.00
NET CHANGES by Change Order		26,088.05

Performance Contracting, Inc. certifies that to the best of our knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by Performance Contracting, Inc. for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

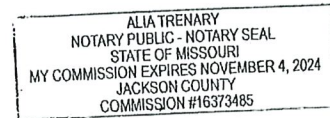
By: W. J. J. J. Date: 10/25/2023

State of: MO

County of: Jackson

Subscribed and sworn to before
me this 25th day of October, 2023

Notary Public:
My Commission expires: 11-11-2024



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with Contract Documents, based on-site observations and the date comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contract is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED.....\$
(Attach explanation if amount certified differs from the amount applied for: Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:

By: _____ Date: _____
This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to Performance Contracting, Inc.. Issuance, payment and acceptance of payment are without prejudice to any right of the Owner or Contractor under this Contract.



Performance Contracting, Inc.
3405 SE Crossroads Drive
Suites G, H, J, K, L, M
Grimes, IA 50111

Progress Invoice

Page 1 of 1

Project: GRIMES LIBRARY
Customer: THE WEITZ COMPANY

Invoice Number: 01IN-0499540
Draw Number: 12
Billing Period: 10/01/23 thru 10/31/23

Invoice Date: 10/19/23
PCI Project Number: 22-02722
Customer Project/PO:

C1	C2	C3	C4	C5		C6	C7	C8	C9	C10	C11	C12
Activity ID	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED			MATERIALS STORED ON SITE (NOT IN C4 OR C5)	TOTAL COMPLETED & STORED ON SITE TO DATE (C4+C5+C6)	% (C7/C3)	BALANCE TO FINISH (C3-C7)	RETAINAGE	SALES TAX	NET BILLINGS
			From previous application	This period								
				Billed	%							
	Mobilization	9,800.00	9,800.00	0.00	0.00%	0.00	9,800.00	100.00%	0.00	490.00	0.00	0.00
	Submittals	26,500.00	26,500.00	0.00	0.00%	0.00	26,500.00	100.00%	0.00	1,325.00	0.00	0.00
	P&P Bond	14,665.00	14,665.00	0.00	0.00%	0.00	14,665.00	100.00%	0.00	733.25	0.00	0.00
	Patching/Touchup	10,000.00	0.00	0.00	0.00%	0.00	0.00	0.00%	10,000.00	0.00	0.00	0.00
	Ext Framing	537,977.00	537,977.00	0.00	0.00%	0.00	537,977.00	100.00%	0.00	26,898.85	0.00	0.00
	Interior Framing	154,420.00	154,420.00	0.00	0.00%	0.00	154,420.00	100.00%	0.00	7,721.00	0.00	0.00
	Drywall/Insulation	231,378.00	231,378.00	0.00	0.00%	0.00	231,378.00	100.00%	0.00	11,568.90	0.00	0.00
	Taping	69,792.00	69,792.00	0.00	0.00%	0.00	69,792.00	100.00%	0.00	3,489.60	0.00	0.00
	Acoustical/Spec Ceil	130,430.00	117,387.00	13,043.00	10.00%	0.00	130,430.00	100.00%	0.00	6,521.50	0.00	12,390.85
	Wall Coverings/Paint	281,558.00	239,243.00	36,680.00	13.03%	0.00	275,923.00	98.00%	5,635.00	13,796.15	0.00	34,846.00
	CO#1 Bid Alts 4&6	13,700.00	13,700.00	0.00	0.00%	0.00	13,700.00	100.00%	0.00	685.00	0.00	0.00
	CO#2 ASI 06	7,211.00	7,211.00	0.00	0.00%	0.00	7,211.00	100.00%	0.00	360.55	0.00	0.00
	CO#3 Mult COR's	16,741.03	16,741.03	0.00	0.00%	0.00	16,741.03	100.00%	0.00	837.05	0.00	0.00
	CO#4 Door Re-Frame	2,136.02	0.00	2,136.02	100.00%	0.00	2,136.02	100.00%	0.00	106.80	0.00	2,029.22
	Project Total	1,506,308.05	1,438,814.03	51,859.02	3.44%	0.00	1,490,673.05	98.96%	15,635.00	74,533.65	0.00	49,266.07



611 5th Ave, Suite 300
Des Moines, IA 50309

Project Name: Grimes Public Library
Project # X237400
Date: 11/3/2023

PRIME VOLUME SUMMARY – Amount Due

Midwest Auto Fire Sprinkler Co - \$8,265.00

APPLICATION AND CERTIFICATION FOR PAYMENT

CONSTRUCTION MANAGER-ADVISER EDITION

Page 1 of 2

TO OWNER: City of Grimes PROJECT: Grimes Public Library APPLICATION NO: 626305 Distribution to:

101 NE Harvey Street 200 NE Beaver Brooke Blvd. ☐ OWNER

Grimes, Iowa 50111 Grimes, Iowa ☐ ARCHITECT

FROM CONTRACTOR: Midwest Auto Fire Sprinkler PERIOD TO: 10/31/23 ☐ CONTRACTOR

2001 DeWolf Street PROJECT NO: ☐

Des Moines, Iowa 50316 VIA ARCHITECT:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM \$ 86,660.00

2. NET CHANGES by Change Orders (see box below) \$ 840.00

3. CONTRACT SUM TO DATE (Line 1 + 2) \$ 87,500.00

4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$ 87,500.00

5. RETAINAGE:

a. 5 % of Completed Work \$ 4,375.00
(Column D + E on G703)

b. 0 % of Stored Material
(Column F on G703)

TOTAL Retainage (Lines 5a + 5b or Total in Column I of G703) \$ 4,375.00

6. TOTAL EARNED LESS RETAINAGE \$ 83,125.00
(Line 4 Less Line 5 Total)

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$ 74,860.00

8. CURRENT PAYMENT DUE (Line 6 Less Line 7) \$ 8,265.00

9. BALANCE TO FINISH, INCLUDING RETAINAGE \$ 4,375.00
(Line 3 less Line 6 = Totals in Columns H + I of G703)

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$840.00	\$0.00
Total approved this Month		
TOTALS		\$0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Midwest Automatic Fire Sprinkler Company
By: Jerry L. Bernholtz Date: October 17, 2023
Jerry L. Bernholtz, President

State of:
County Of:
Subscribed and sworn to before
me this 17 day of October, 2023

Notary Public: Sarah Beth Phillips
My Commission Expires: December 24, 2025



CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Construction Manager Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED.....\$
(Attached explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the continuation sheet that changed to conform to the amount certified.)

CONSTRUCTION MANAGER: Date:
ARCHITECT:

By: BY:
This Certificate is not negotiable THE AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Page 2 of 2

APPLICATION NO: 626305

PERIOD FROM: 09/01/23

PERIOD TO: 10/31/23

Use Column 1 on Contracts where variable retainage for line items may apply.

[illegible]



611 5th Ave, Suite 300
Des Moines, IA 50309

Project Name: Grimes Public Library
Project # X237400
Date: 11/3/2023

PRIME VOLUME SUMMARY – Amount Due

Van Maanen Electric - \$86,229.54

X237401

G702/ CMA APPLICATION AND CERTIFICATION For Payment

PAGE 1 OF 3 PAGES

To: City of Grimes PROJECT: Grimes Public Library Application No: 19 Distribution to: OWNER
101 NE Harvey Street Complex Phase 2 Application Date: 10/18/2023 ☐ CONSTRUCTION MGR
Grimes, IA 50111 Period From: 10/1/2023 ☐ ARCHITECT
kara.devenney@weitz.com Contract Date: 10/31/2023 ☐ CONTRACTOR
From: Van Maanen Electric Inc VIA Architect Invision ☐ OTHER
500 Iowa Speedway Drive
Newton, IA 50208

2075

APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract.

Continuation Sheet, AIA Document G703, is attached.

1 ORIGINAL CONTRACT SUM	\$	977,086.00
2 Net Change by Change Orders	\$	37,051.97
3 CONTRACT SUM TO DATE	\$	1,014,137.97
4 TOTAL COMPLETED AND STORED TO DATE	\$	978,103.93
5 RETAINAGE:		
a. 5% of Completed work	\$	48,905.20
b. 5% of Stored Material	\$	-
TOTAL RETAINAGE	\$	48,905.20
6 TOTAL EARNED LESS RETAINAGE	\$	929,198.73
7 LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$	842,969.19
8 CURRENT PAYMENT DUE	\$	86,229.54
9 BALANCE TO FINISH, INCLUDING RETAINAGE	\$	36,034.04

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by owner	\$ -	\$ -
Total approval this Month	\$ -	\$ -
TOTALS	\$ -	\$ -
NET CHANGES by Change Order	\$	37,051.97

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due

CONTRACTOR: Van Maanen Electric, Inc
By: Nathan Van Maanen Date: 10/18/23
Nathan Van Maanen, President
State of: Iowa County of: Jasper
Subscribed and sworn before me this 18th day of October, 2023

Nathan Van Maanen President personally appeared before me, the undersigned notary public, and provided satisfactory evidence of identification to be the person who signed this document in my presence and swore or affirmed to me that the contents of this document are truthful and accurate to the best of his/her knowledge and belief.

Notary Public: Tracy Evans My Commission expires: 10/30/2024

CERTIFICATION FOR PAYMENT

In accordance with the Contract Documents, based on-site observations and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment for the AMOUNT CERTIFIED.

AMOUNT CERTIFIED

CONSTRUCTION MANAGER:

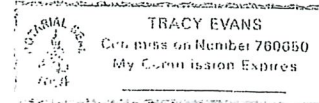
By: _____ Date: _____

ARCHITECT:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract

CAUTION: You should use an original document which has this caution printed in red. An original assures that changes will not be obscured as may occur when documents are reproduced



CONTINUATION SHEET

AIA DOCUMENT G703

PAGE 2 OF 2 PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed Certification is attached.
In tabulation below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NUMBER: 19
APPLICATION DATE: 18-Oct-23
PERIOD FROM: 1-Oct-23
TO: 31-Oct-23
ARCHITECT'S PROJECT NO:

A	B		C	D	E	F	G		H	I
ITEM No.	DESCRIPTION OF WORK		SCHEDULED VALUE	WORK COMPLETED			TOTAL COMPLETED		BALANCE TO FINISH C - G	RETAINAGE
				Previous Applications	This Application		AND STORED TO DATE (D + E + F)	% G / C		
					Work in Place	Stored Materials (not in D or E)				
	Bond		9,770.00	9,770.00			9,770.00	100%	-	488.50
	Basic Electrical Requirements	M	11,976.86	11,378.49	480.00		11,858.49	99%	118.37	592.92
	Basic Electrical Requirements	L	11,412.00	10,840.40	457.00		11,297.40	99%	114.60	564.87
	Through Penetration Firestopping	M	852.00	766.80	77.00		843.80	99%	8.20	42.19
	Through Penetration Firestopping	L	2,165.00	1,948.50	195.00		2,143.50	99%	21.50	107.18
	Wire and Cable	M	59,368.60	53,720.29	4,749.00		58,469.29	99%	889.31	2,923.46
	Wire and Cable	L	31,200.00	28,080.00	2,808.00		30,888.00	99%	312.00	1,544.40
	Grounding and Bonding	M	1,351.00	1,337.49	13.51		1,351.00	100%	-	67.55
	Grounding and Bonding	L	2,410.00	2,385.90	24.10		2,410.00	100%	-	120.50
	Conduit and Boxes	M	56,112.54	55,320.16	792.38		56,112.54	100%	-	2,805.63
	Conduit and Boxes	L	91,400.00	90,486.00	914.00		91,400.00	100%	-	4,570.00
	Electrical Identification	M	560.00	504.00	45.00		549.00	98%	11.00	27.45
	Electrical Identification	L	1,250.00	1,125.00	100.00		1,225.00	98%	25.00	61.25
	Power Systems Study	M	2,140.00	1,070.00	749.00		1,819.00	85%	321.00	90.95
	Power Systems Study	L	1,360.00	952.00	204.00		1,156.00	85%	204.00	57.80
	Power Monitoring and Control Systems	M	3,140.00	2,826.00	157.00		2,983.00	95%	157.00	149.15
	Power Monitoring and Control Systems	L	3,150.00	2,835.00	158.00		2,993.00	95%	157.00	149.65
	Lighting Control Systems	M	21,400.00	21,400.00			21,400.00	100%	-	1,070.00
	Lighting Control Systems	L	12,540.00	10,035.15	1,881.00		11,916.15	95%	623.85	595.81
	Service Entrance	M	18,741.00	18,741.00			18,741.00	100%	-	937.05
	Service Entrance	L	12,540.00	12,540.00			12,540.00	100%	-	627.00
	Dry Type Transformers	M	9,140.00	9,140.00			9,140.00	100%	-	457.00
	Dry Type Transformers	L	9,452.00	9,452.00			9,452.00	100%	-	472.60
	Panelboards	M	21,540.00	21,540.00			21,540.00	100%	-	1,077.00
	Panelboards	L	14,652.00	14,652.00			14,652.00	100%	-	732.60
	Wiring Devices	M	16,851.00	15,293.53			15,293.53	91%	1,557.47	764.68
	Wiring Devices	L	9,140.00	6,855.00	457.00		7,312.00	80%	1,828.00	365.60
	Fuses	M	1,250.00	1,187.50	50.00		1,237.50	99%	12.50	61.88
	Fuses	L	2,150.00	2,042.50	86.00		2,128.50	99%	21.50	106.43
	Disconnect Switches	M	5,140.00	4,883.97	206.00		5,089.97	99%	50.03	254.50
	Disconnect Switches	L	3,150.00	2,992.50	126.00		3,118.50	99%	31.50	155.93
	Contactors	M	3,120.00	3,120.00			3,120.00	100%	-	156.00
	Contactors	L	2,890.00	2,601.00	260.00		2,861.00	99%	29.00	143.05
	Surge Protection Sevicees	M	3,412.00	3,412.00			3,412.00	100%	-	170.60
	Surge Protection Sevicees	L	950.00	950.00			950.00	100%	-	47.50
	LED Lighting	M	137,400.00	137,400.00			137,400.00	100%	-	6,870.00
	LED Lighting	L	42,100.00	31,575.00	8,420.00		39,995.00	95%	2,105.00	1,999.75
	Basic Communications Systems Requirements	M	3,140.00	2,612.00	471.00		2,983.00	95%	167.00	149.15
	Basic Communications Systems Requirements	L	2,140.00	1,712.00	321.00		2,033.00	95%	107.00	101.65
	Communications Bonding	M	850.00	637.50	127.50		765.00	90%	85.00	38.25

Communications Bonding	L	780.00	585.00	117.00		702.00	90%	78.00	35.10
Interior Communications pathways	M	8,410.00	8,410.00			8,410.00	100%	-	420.50
Interior Communications pathways	L	12,140.00	12,140.00			12,140.00	100%	-	607.00
Exterior Communications pathways	M	6,140.00	6,140.00			6,140.00	100%	-	307.00
Exterior Communications pathways	L	8,140.00	8,140.00			8,140.00	100%	-	407.00
Identification and Administration	M	850.00	765.50	42.50		808.00	95%	42.00	40.40
Identification and Administration	L	950.00	855.50	47.50		903.00	95%	47.00	45.15
Communication Equipment Rooms	M	4,510.00	2,255.00	1,804.00		4,059.00	90%	451.00	202.95
Communication Equipment Rooms	L	8,140.00	4,070.00	3,256.00		7,326.00	90%	814.00	366.30
Horizontal Cabling Requirements	M	21,400.00	12,746.75	6,420.00		19,166.75	90%	2,233.25	958.34
Horizontal Cabling Requirements	L	12,410.00	7,450.00	3,723.00		11,173.00	90%	1,237.00	558.65
Testing	M	570.00	142.50	313.50		456.00	80%	114.00	22.80
Testing	L	840.00	210.00	462.00		672.00	80%	168.00	33.60
Structured Cabling Systems Warranty	M	650.00	162.50	357.50		520.00	80%	130.00	26.00
Structured Cabling Systems Warranty	L	814.00	203.50	448.00		651.50	80%	162.50	32.58
Professional Audio/Video System	M	81,400.00	70,984.91	2,442.00		73,426.91	90%	7,973.09	3,671.35
Professional Audio/Video System	L	21,600.00	12,960.00	6,480.00		19,440.00	90%	2,160.00	972.00
Paging Systems	M	9,841.00	5,904.60	2,952.30		8,856.90	90%	984.10	442.85
Paging Systems	L	7,412.00	4,447.60	2,223.60		6,671.20	90%	740.80	333.56
Basic Electronic Safety and Security Systems Requirements	M	3,140.00	2,359.00	471.00		2,830.00	90%	310.00	141.50
Basic Electronic Safety and Security Systems Requirements	L	4,165.00	3,128.00	624.75		3,752.75	90%	412.25	187.64
Electronic Access Control	M	28,951.00	21,713.40	4,342.65		26,056.05	90%	2,894.95	1,302.80
Electronic Access Control	L	16,851.00	12,638.05	2,527.65		15,165.70	90%	1,685.30	758.29
Video Surveillance	M	10,848.00	8,134.40	1,628.00		9,762.40	90%	1,085.60	488.12
Video Surveillance	L	3,154.00	2,364.70	474.00		2,838.70	90%	315.30	141.94
Rescue Assistance Communication	M	7,331.00	5,498.05	1,100.00		6,598.05	90%	732.95	329.90
Rescue Assistance Communication	L	4,120.00	3,090.00	618.00		3,708.00	90%	412.00	185.40
Fire Alarm and Detection Systems	M	18,383.00	15,500.00	1,655.00		17,155.00	93%	1,228.00	857.75
Fire Alarm and Detection Systems	L	29,850.00	23,880.00	4,477.50		28,357.50	95%	1,492.50	1,417.88
Change Order #1		27,500.15	13,750.08	11,000.00		24,750.08	90%	2,750.07	1,237.50
Change Order #2		4,702.82	3,291.97	941.00		4,232.97	90%	469.85	211.65
Change Order #3		4,849.00	3,394.30	970.00		4,364.30	90%	484.70	218.22
Change Order #4		5,023.36	-	4,521.00		4,521.00	90%	502.36	226.05
			-			-	0%	-	-
			-			-	0%	-	-
			-			-	0%	-	-
			-			-	0%	-	-
		1,019,161.33	\$887,335.99	\$90,767.94	\$0.00	\$978,103.93	95.97%	\$41,057.40	\$48,905.20

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611 5th Ave, Suite 300
Des Moines, IA 50309

Project Name: Grimes Public Library
Project # X237400
Date: 11/3/2023

PRIME VOLUME SUMMARY – Amount Due

Nehring - \$110,210.16

X237401

PAYMENT APPLICATION

TO: The Weitz Company, LLC 611 5th Ave. Des Moines IA 50309	PROJECT NAME AND LOCATION: Grimes Public Library 200 NE Beaverbrooke Blvd Grimes IA 50111	APPLICATION # 3 PERIOD THRU: 10/31/2023 Owner Project #: DATE OF CONTRACT: 12/6/2021	Distribution to: ___ OWNER ___ ARCHITECT ___ CONTRACTOR
FROM: Nehring Construction, Inc. 4300 NE 14th Street Des Moines IA 50313	ARCHITECT: Invision 303 Watson Powell Jr Way Des Moines IA 50309		

CONTRACTOR'S SUMMARY OF WORK

Application is made for payment as shown below.
 Continuation Page is attached

1. CONTRACT AMOUNT	235,622.20
2. SUM OF ALL CHANGE ORDERS	5,472.00
3. CURRENT CONTRACT AMOUNT (Line 1 + 2)	241,094.20
4. TOTAL COMPLETED AND STORED (Column G on Continuation Page)	216,236.20
5. RETAINAGE:	
A. 5% Of Completed Work (Columns D+ E on Continuation Page)	10,811.82
B. 5% of Material Stored (Column F on Continuation Page)	0.00
Total Retainage (Line 5a + 5b or Column I on Continuation Page)	10,811.82
6. TOTAL COMPLETED AND STORED LESS RETAINAGE: (Line 4 minus Line 5 Total)	205,424.38
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT:	95,214.22
8. CURRENT PAYMENT DUE:	110,210.16
9. BALANCE TO FINISH: Line 3 - Line 6	35,669.82

Contractor's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) the Work has been performed as required in the Contract Documents, (2) all sums previously paid to Contractor under the Contract have been used to pay Contractor's costs for labor, materials and other obligations under the Contract for Work previously paid for, and (3) Contractor is legally entitled to this payment.

CONTRACTOR: Nehring Construction, Inc.

By: [Signature] Date: 10-25-23

State of: Iowa

County of: Polk

Subscribed and sworn to before me this 25th day of October 2023.

Notary Public: [Signature]

My Commission Expires: 09-28-26

**ARCHITECT'S CERTIFICATION**

Architect's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) Architect has inspected the Work represented by this Application, (2) such Work has been completed to the extent indicated in this Application, and the quality of workmanship and materials conforms with the Contract Documents, (3) this Application for Payment accurately states the amount of Work completed and payment due therefor, and (4) Architect knows of no reason why payment should not be made.

CERTIFIED AMOUNT:110,210.16

(If the certified amount is different from the payment due, you should attach an explanation. Initial all the figures that changed to match the certified amount.)

ARCHITECT: Invision

By: _____ Date: _____

Neither this Application nor payment applied for herein is assignable or negotiable. Payment shall be made only to Contractor, and is without prejudice to any rights of Owner or Contractor under the Contract Documents or otherwise.

SUMMARY OF CHANGE ORDERS	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	0.00	0.00
Total approved this month	5472.00	0.00
TOTALS	5472.00	0.00
NET CHANGES	5,472.00	

PAYMENT APPLICATION DETAILS

Customer: The Weltz Company, LLC
Project: Grimes Public Library

Application Number: 3
For Period Ending: 10/31/2023

A	B	C	D	E	F	G		H	I
			Work Completed		Materials Presently Stored	Completed and Stored To Date	Total %	Balance To Finish	Retainage Value
Item Number - Description		Scheduled Value	From Previous Application	This Period Value					
01	Footings	3,400.00	0.00	0.00	0.00	0.00	0.00	3,400.00	0.00
04	Parking Lot	186,092.90	99210.50	75,394.40	0.00	174604.90	93.83	11,488.00	8,730.25
05	Sidewalk	46,129.30	1015.00	35,144.30	0.00	36159.30	78.39	9,970.00	1,807.97
06	CO#1 - See attached on Pay App#3	5,472.00	0.00	5,472.00	0.00	5472.00	100.00	0.00	273.60
TOTAL:		241,094.20	100,225.50	116,010.70	0.00	216236.20	89.69	24,858.00	10,811.82



Nehring Construction, Inc
 4300 NE 14th Street
 Des Moines, IA, 50313
 Phone: (515) 265-1440
 Fax: (515) 265-1462

To:	Weitz Company	Contact:	Stephanie Morrison
Address:	611 5th Ave. Des Moines, IA 50309	Phone:	515-698-4260
Project Name:	Grimes Public Library	Fax:	
Project Location:	Grimes Public Library, Grimes, IA	Bid Number:	2023-0081
		Bid Date:	6/1/2023

C.O. 21064-01 Reinforced slab w/ piers for sculpture bench.

Item Description	Estimated Quantity	Unit
12" PCC pad reinforced w/#5 @ 12" o.c.e.w. top & bottom. Includes (6)12" piers w/(1)#5 bar	144.00	SF

Total Bid Price: \$5,472.00

ACCEPTED: The above prices, specifications and conditions are satisfactory and are hereby accepted. Buyer: _____ Signature: _____ Date of Acceptance: _____	CONFIRMED: Nehring Construction, Inc. Authorized Signature: _____ Estimator: Matt Carpenter 515-249-7450 mattc@nehringconstruction.com
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CITY COUNCIL COMMUNICATION
Meeting Date: 11/14/2023

AGENDA ITEM: Participate and Authorizing the Inclusion of The City of Grimes In Final Draft Agreement Establishing Central Iowa Water Works

BACKGROUND: For several years, municipalities in the Des Moines metro area have considered a Regional Water Authority for treatment and production of source water. After several years of meetings and studies, a proposed framework has been developed which includes all Des Moines Metro Communities. The attached resolution is to indicate the City of Grimes' intent to participate in the final draft of the 28E-28F.

BUDGETARY CONSIDERATIONS:

STRATEGIC PLANNING:

Prioritized: ☒ YES ☐ NO

*High-Performing Organization/Exception Professional Services ☒

*Great Place to Live/Expanded Quality of Life Amenities ☐

*Dynamic Town/Strong Sense of Community ☐

*More Beautiful/Vibrant Community ☐

BOARD/COMMISSION ACTIONS:

STAFF RECOMMENDATION: Approval

RESPONSIBLE STAFF/CONTACT INFORMATION:

Kevin Hensley, Public Works Director, 515-986-9636, khensley@grimesiowa.gov

Prepared by: JB

Return to: Kevin Hensley

RESOLUTION 11-0823 INTENT TO PARTICIPATE AND AUTHORIZING THE INCLUSION
OF THE CITY OF GRIMES IN FINAL DRAFT AGREEMENT ESTABLISHING CENTRAL
IOWA WATER WORKS

Grimes Resolution No. 11-0823

WHEREAS, certain water utilities, rural water districts and governmental entities have developed a defined framework for the organization of a new regional water authority as a separate public entity created under Chapter 28E and Chapter 28F, Iowa Code, to be known as the "Central Iowa Water Works" ("CIWW") to act as a regional water wholesale production and supply entity under the material terms and conditions as set forth in the form of the Central Iowa Water Works 28E/28F Agreement, dated September 15, 2023 (the "CIWW Agreement"), available for review at <https://bit.ly/CIWW28E>; and

WHEREAS, the City of Grimes believes it is in the best interest of its citizens and customers, and in fulfillment of its fiduciary duty to those citizens and customers for the provision of long-term comprehensive water needs, to participate as a Founding Agency of CIWW, as defined in the CIWW Agreement, subject to formal approval of the final CIWW Agreement by all anticipated Founding Agencies named therein.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa:

Section 1. That the City of Grimes and its citizens and customers served by the City would benefit from membership as a Founding Agency in CIWW, in accordance with the CIWW Agreement.

Section 2. That the City of Grimes by this Resolution hereby expresses its current intent to participate and gives its authorization to be included as a Founding Agency in the final draft of the Agreement that will be circulated for approval.

Section 3. That any approval of the final CIWW Agreement will be subject to further consideration and action by the City Council of the City of Grimes, in its discretion, in accordance with the Iowa Code and other applicable law.

PASSED and APPROVED on November 14, 2023.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk

CITY COUNCIL COMMUNICATION
Meeting Date: 11/14/2023

AGENDA ITEM: Personnel Transactions

BACKGROUND: The resolution authorizes names of individuals and their specific rates of pay to fill positions consistent with job descriptions and salary ranges previously approved and adopted by City Council, in the normal course of the HR Department's business. This resolution also authorizes compensation adjustments for employees who have completed a six-month probationary period with appropriate performance review, consistent with the compensation policy.

BUDGETARY CONSIDERATIONS: These positions were included in the previously approved budget FY23.

STRATEGIC PLANNING:

Prioritized: ☒ YES ☐ NO

*High-Performing Organization/Exception Professional Services ☒

*Great Place to Live/Expanded Quality of Life Amenities ☐

*Dynamic Town/Strong Sense of Community ☐

*More Beautiful/Vibrant Community ☐

BOARD/COMMISSION ACTIONS:

STAFF RECOMMENDATION: Staff recommends that the City Council approves the resolution.

RESPONSIBLE STAFF/CONTACT INFORMATION:

Erik Fisk, Director Human Resources, 515-986-3036, efisk@grimesiowa.gov

Prepared by: Tammy Johnson

Return to: Erik Fisk

PERSONNEL TRANSACTIONS

Grimes Resolution No. 11-0923

WHEREAS, the City Administrator recommends the following additions and/or amendments to the payroll.

Section 1. Pursuant to duly authorized job description and approved salary range by the City Council, Mindy Vickers and Bryce Pieper were hired as Utility Clerks in the Finance Department at the rate of \$25.06.

Section 2. Pursuant to duly authorized job description and approved salary range by the City Council, the following staff were hired as PT Library Associates in the Library Department all at the rate of \$14.00.

Linda Ashmead
Nina Gill
Gwyneth Heston
Heidi LaBounty
Kristin Swanson
Janine Wahl
Tiffany Walter
Jill Wheeler
Debra Zwank

Section 3. For completing the probationary period and receiving appropriate performance review, Recreation Coordinator, Joel Miller, is entitled to an adjustment of pay to an hourly rate of \$24.2637, effective August 20, 2023.

Section 4. For completing the probationary period and receiving appropriate performance review, Recreation Coordinator, Dylan Sloan is entitled to an adjustment of pay to an hourly rate of \$24.8003, effective September 6, 2023.

Section 5. For completing the probationary period and receiving appropriate performance review, Sports Facilities Maintenance Specialist Conner Kenyon is entitled to an adjustment of pay to an hourly rate of \$25.9687, effective September 10, 2023.

Section 6. For completing the probationary period and receiving appropriate performance review, Sports Facilities Maintenance Specialist Jeff Houk is entitled to an adjustment of pay to an hourly rate of \$27.606, effective September 6, 2023.

Section 7. For completing the probationary period and receiving appropriate performance review, Sports Facilities Maintenance Specialist Chris Shroyer is entitled to an adjustment of pay to an hourly rate of \$26.75, effective November 1, 2023.

Section 8. Cail Fletcher and Fionn Hutchins moved to exempt status effective October 16, 2023.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Grimes, Iowa, that

the aforementioned personnel transactions recommended by the City Administrator are hereby approved.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, that the aforementioned personnel transactions recommended by the City Administrator are hereby approved.

PASSED and APPROVED on November 14, 2023.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk

CITY COUNCIL COMMUNICATION
Meeting Date: 11/14/2023

AGENDA ITEM: Resolution to Approve Sanitary Sewer Cleaning and Televising Services Contract

BACKGROUND: The City of Grimes Public Works Department requested bids to clean and televise 63,000 linear feet of sanitary sewer lines. This is a re-occurring annual expense needed to maintain the City of Grimes sanitary sewer infrastructure. This program helps identify areas of concern and allows for City staff to program additional projects to address potential issues in a timely manner.

BUDGETARY CONSIDERATIONS:

STRATEGIC PLANNING:

Prioritized: ☒ YES ☐ NO

*High-Performing Organization/Exception Professional Services ☒

*Great Place to Live/Expanded Quality of Life Amenities ☐

*Dynamic Town/Strong Sense of Community ☐

*More Beautiful/Vibrant Community ☐

BOARD/COMMISSION ACTIONS:

STAFF RECOMMENDATION: Approval

RESPONSIBLE STAFF/CONTACT INFORMATION:

Kevin Hensley, Public Works Director, 515-986-9636, khensley@grimesiowa.gov

Prepared by: JB

Return to: Kevin Hensley

RESOLUTION TO APPROVE SANITARY SEWER CLEANING AND TELEVISIONING SERVICES
CONTRACT

Grimes Resolution No. 11-1023

WHEREAS, the Public Works Department has requested bids from several firms for sanitary sewer cleaning and televising for approximately sixty three thousand (63,000) feet of pipe; and,

WHEREAS, bids were received from five (5) companies; and,

WHEREAS, the City's Purchasing Policy as adopted prescribes the solicitation of quotes, state bid, or the utilization of a purchasing consortium and the bidding process meet those policy requirements; and;

WHEREAS, Central Iowa Televising DBA CIT Sewer Solutions provided the most advantageous pricing;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, that the Public Works Director is authorized to enter into an agreement with Central Iowa Televising DBA CIT Sewer Solutions to conduct sewer line cleaning and televising as described in the attached Request for Bid.

PASSED and APPROVED on November 14, 2023.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk

PUBLIC NOTICE

**SANITARY SEWER CLEANING AND TELEVISIONING SANITARY SEWER CLEANING AND
TELEVISIONING SERVICES**

**CITY OF GRIMES
DEPARTMENT OF PUBLIC WORKS**

Sealed bids will be received by the City of Grimes, Iowa on or before 10:00am., local time,
on Wednesday, November 1, 2023, for the following:

Bid Item: SANITARY SEWER CLEANING and TELEVISIONING Services

Bidders shall submit their bids in a sealed envelope, plainly marked "**Bid for SANITARY
SEWER CLEANING and TELEVISIONING Services**" and deliver to:

Office of the City Clerk
City of Grimes
101 NE Harvey St.
Grimes, Iowa 50111

Unit price shall be final and the City reserves the right to accept or reject any or all bids on a per
unit basis and waive irregularities and technicalities as determined to be in the best interest of
said City.

Any pre-bid questions about specifications, policies, and procedures can be sent to David
Guthrie, Utilities and ROW Superintendent, 1700 SE Destination Dr., Grimes IA 50111.

Office: 515-514-1036 Email: dguthrie@grimesiowa.gov

Published in the Des Moines Register on TBD

REQUEST FOR BID

SANITARY SEWER CLEANING AND TELEVISIONING SANITARY SEWER CLEANING AND

TELEVISIONING SERVICES

**CITY OF GRIMES
DEPARTMENT OF PUBLIC WORKS**

The City of Grimes, Iowa, solicits interested contractors to submit bids for SANITARY SEWER CLEANING and TELEVISIONING Services for the City of Grimes.

Submittals marked "SANITARY SEWER CLEANING and TELEVISIONING Services" will be received no later than 10:00 am., local time, on Wednesday, November 1, 2023, at:

Office of the City Clerk
City of Grimes
101 NE Harvey St.
Grimes, Iowa 50111

BID PROCEDURE

Mark outside of sealed envelope with bid subject, "SANITARY SEWER CLEANING and TELEVISIONING Services".

Bids received after the announced time and date of receipt, by mail or otherwise, will be returned unopened. The City is not responsible for delays occasioned by the U.S. Postal Service, the internal mail delivery system of the City, or any other means of delivery employed by the bidder. Nothing herein is intended to exclude any responsible Contractor or in any way restrain or restrict competition. The City of Grimes reserves the right to award in part or in whole or to reject any or all bids.

Any bid submitted MUST be signed by an individual authorized to bind the bidder. All bids submitted without such signature will be deemed non-responsive and will not be acceptable.

If you desire not to quote on this bid, please forward your acknowledgment of NO BID SUBMITTED to the above address.

SPECIFICATIONS

SANITARY SEWER CLEANING AND TELEVISIONING SANITARY SEWER CLEANING AND

TELEVISIONING SERVICES

CITY OF GRIMES DEPARTMENT OF PUBLIC WORKS

I. STATEMENT OF PROJECT

- A. The intent and purpose of this Request for Bid is to establish a contract to provide SANITARY SEWER CLEANING and TELEVISIONING Services within the City of Grimes.
- B. The City will have sole discretion selecting the Contractor. All responsive information submitted in the Request for Bid will be evaluated and considered. The City reserves the right to select the Contractor whom the City believes will perform best pursuant to the terms and conditions of this Request for Bid. Cost is one of the multiple factors the City will consider in selecting the Contractor. Other factors that will be considered include but are not limited to past comparable experience, references, equipment, and any other relevant consideration the City believes will affect the Contractor's ability to perform in accordance with the terms and conditions in this Agreement.

II. SCOPE OF WORK

- A. The Contractor shall furnish all labor, equipment, supplies, and required materials to clean and televise various types of SANITARY SEWER LINES and fixtures at various areas within the City of Grimes.
- B. General Instruction: Contractor shall supply, deliver, and perform services necessary to complete all SANITARY SEWER CLEANING and TELEVISIONING services. This service may include, but is not limited to, 8-inch Vitrified Clay Pipe (VCP) lines, 8-inch Poly-vinyl Chloride (PVC) lines, 12" PVC lines, sanitary manholes inspection, customer notification and restoration.
- C. The work outlined in this Request for Bid shall be done as follows:
 - 1. The job description includes approximately 63,000 linear feet of cleaning and televising mostly in the SE quadrant of Grimes.

2. Visual manhole inspection and documentation for each manhole on a form provided/ approved by City of Grimes.
3. Root cutting, Tap cutting, easement work, traffic control, and removal of excessive debris should be included in the base price.
4. Chosen cleaning contractor will be required to supply and distribute notifications, reviewed and approved by the City of Grimes, to residents a minimum of 2 days before work can commence.
5. Water for cleaning will be provided by the City of Grimes when available. A hydrant with meter is available for use at the Public Works Building located at 1700 SE Destination Dr.
6. The chosen cleaning contractor will be required to coordinate with property owners to gain access needed to perform work.
7. The City of Grimes will not provide any areas for dumping of debris removal. All debris from sanitary sewers must be disposed of by the chosen cleaning contractor.
8. The City of Grimes will require a combination jet/vac truck and camera system capable of providing clear pan/tilt video in PACP format with written individual line reports.
9. The City of Grimes will provide GIS access for manhole numbers to be used when televising.
10. Any sewer backups or surges resulting in residence complaints or damage will be the responsibility of the chosen cleaning contractor.
11. Preferred project completion is May 1, 2024.
12. Contractor is required to obtain all local, state, or federal licenses and permits necessary to complete this work.
13. The job site must always be left in a clean, safe, and orderly fashion, and returned as close as possible to pre-work condition.
14. Contractor is responsible to repair any damage to City owned or operated facilities and or equipment while engaged in doing this work.
15. Contractor shall follow all OSHA regulations and perform the work in a safe manner.
16. No part of any work performed under this contract may be subcontracted out to other contractors or individuals not included and covered by the Contractor's

insurance.

17. Contractor shall receive notification of scheduled work via email. This will require an email address be provided for all staff needing to have notification of scheduled work. Contractor shall have the ability to receive email by electronic device provided by the Contractor.
18. Working hours will be 7:30 am to 7:00 pm Monday through Friday unless prior authorization is given by the City of Grimes.

III. **PERFORMANCE REQUIREMENTS**

- A. **Personnel**. The Contractor shall provide the City with the names, addresses, and telephone number(s) and email addresses for at least **two** designated contact personnel responsible for ensuring response to the City's request for service.
- B. **Authority/Direction**. The Contractor and their designated personnel shall respond to requests given by the City in a positive, courteous, and timely manner. The City reserves the right to reject any piece of equipment or personnel from continued or further engagement of services due to incompetence or inability of equipment to function properly for the requested services.
- C. **Property Damage**. The Contractor shall be responsible for any and all damage to private and public property (including public utilities) while performing services.
- D. **Confined Space Entry Certification**. Prior to commencing work, Contractor will be required to provide proof on training certifications for confined space entry relevant to CFR 1910.146 on all personnel assigned to perform such tasks.

IV. **CONTRACTOR'S PERSONNEL AND EQUIPMENT**

- A. The Contractor is responsible for direct supervision of the Contractor's employees.
- B. The Contractor is responsible for the means used to make a repair or installation.
- C. The Contractor is responsible for making sure that all of the Contractor's personnel have any required governmental issued identification. Accepted forms of identification shall be a valid state issued driver's license, or governmental issued identification or work permit.

- D. The Contractor is responsible for making sure that all equipment is OSHA certified and/or meets all OSHA requirements. The Contractor must provide its own materials, equipment, chemicals, transportation, miscellaneous supplies, tools, personal protective equipment, ladders, scaffolding, power equipment, vehicles, etc., as needed to safely perform the requested repair services.

V. INSURANCE REQUIREMENTS

The Contractor shall obtain and maintain through the term of the contract, insurance with terms and limits of coverage equal to or in excess of those set forth in the specifications governing the contract, but in no event, are such terms and limits to be less than those set forth below. The limits of liability under insurance policies required by the contract shall in no-way limit the Contractor's actual liability.

- A. Commercial General Liability: Including coverage for premises and operations, independent contractors, products & completed operations, contractual liability, explosion, collapse and underground hazards (XCU), personal injury/advertising injury. The limits can be satisfied by providing a primary policy or in combination with an excess liability policy. The City shall be named as additional insured on a primary and non-contributory basis. The policy will include waiver of subrogation endorsement in favor of the City of Grimes.

Bodily Injury & Property Damage - Each Occurrence	\$1,000,000
Personal Injury & Advertising Injury - Per Person	\$1,000,000
General Aggregate on the Above	\$2,000,000
Products & Completed Operations General Aggregate	\$2,000,000
Fire Damage Limit	\$100,000
Medical Expense Limit	\$5,000

- B. Business Automobile Liability Insurance: Including coverage for all owned, non-owned and hired automobiles with limits of liability not less than the following. The City of Grimes would be added as an additional insured on a primary and non-contributory basis. The policy will include waiver of subrogation endorsement in favor of the City of Grimes.

Bodily Injury & Property Damage – Each Accident	\$1,000,000
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- C. Workers Compensation and Employers Liability: As required by any applicable law or regulation. The policy will include waiver of subrogation endorsement in favor of the City of Grimes.

Part 1- Workers Compensation Benefits	Statutory
---------------------------------------	-----------

D. Employers Liability:

Bodily Injury Each Accident	\$500,000
Bodily Injury by Disease Policy Limit	\$500,000
Bodily Injury by Disease Each Employee	\$500,000

- E. Umbrella Liability: The Contractor will maintain umbrella liability insurance in excess of the general liability, automobile liability and employer's liability insurance described above which is at least broad as all underlying policies including but not limited to designations and provisions that favor the City as an additional insured, with a waiver of subrogation and primary and non-contributory status.

Each Occurrence Limit	\$1,000,000
Aggregate Limit	\$1,000,000

- F. Installation Floater: The Contractor will maintain an installation floater policy that insures property while stored off premises, while in transit and until it has been installed/incorporated into the building or structure undergoing construction, renovation or repair with a limit commiserate to the value of the property being installed.

Before providing any services, the Contractor shall furnish an insurance certificate to the City, showing adequate insurance to be in force.

Any subcontractors utilized shall be subject to the same insurance requirements above.

Nothing in this Section is intended to constitute a waiver of any governmental immunities from liability available to the City under federal or Iowa law.

VI. INDEMNIFICATION AND HOLD HARMLESS

The Contractor shall hold harmless, indemnify and defend the City and all of its agents and employees of and from any and all claims, demands, actions or causes of action of whatsoever nature or character both to person and property, arising out of, related to or connected to this contract or by reasons of the Contractor's performance under the contract.

This indemnification applies to and includes, but is not limited to, the payment of all penalties, fines, judgements, awards, decrees, attorney's fees, expert witness fees,

investigation fees, settlements, related costs or expenses, interest, and any reimbursements incurred by, entered or levied against, or assessed to the City, its officials, employees, agents, contractors and assigns. Contractor shall provide the City with prompt notice of any such claim, demand, or action so that the City may, at its sole option, defend or settle such claim, demand, or action.

Contractor understands and agrees that it shall have no right of coverage under any existing or future insurance policies owned by the City. Contractor also acknowledges that the City has no responsibility for any damage caused to the Contractor's property by any source.

This Indemnification and Hold Harmless provision is effective upon execution and shall be on indefinite duration and shall survive the termination of the contract.

VII. PROCESS AND EVALUATION CRITERIA

- A. Process. Bidders are to submit written bids which present the bidders qualifications and understanding of the work to be performed. Bidders are requested to address each evaluation criterion in the order listed on the bid form and to be specific in presenting their qualifications. The bidder shall provide all information which they consider pertinent to its qualifications for the bid.
- B. Evaluation Criteria. Since evaluation criteria shall include, but is not limited to the following, **INFORMATION ABOUT THE FOLLOWING MUST BE INCLUDED IN THE BID PACKAGE:**
 - 1. Contractor's approach to the work to be performed.
 - 2. Qualifications and resumes of personnel who would be assigned to the City of Grimes.
 - 3. Three (3) References from clients of similar size with the contract length noted. All clients must either be currently under contract or have been under contract within the last 24 months.
 - 4. Number of years that the Contractor has provided similar SANITARY SEWER CLEANING and TELEVISIONING services.
 - 5. REMINDER: The City may consider such factors as bid price, experience and responsibility of Bidder, and similar factors in determining which bid it deems to be in the best interest of the City.

Award of the contract will be made to the lowest responsible/responsive Bidder.

VIII. FURTHER INFORMATION

- A. Mandatory Drug and Alcohol Testing Programs. The Contractor certifies that all of their employees who may perform safety sensitive functions for the City are included in a substance abuse program that meets the requirements of Federal Department of Transportation Drug and Alcohol Testing regulations, (Code of Federal Regulations, 49 CFR., Part 382 and Part 40).
- B. Right-to-Know Statement. The Contractor certifies that, in accordance with the “Hazard Communication Rule”, 29 CFR 1910.120 (the “Right-to-Know” Law) and the State of Iowa “Hazardous Chemical Risk Right-to-Know” rule, employees exposed to materials on the worksite will be trained for the materials in use by the successful Contractor as part of the Agreement. Material Safety Data Sheets (MSDS) for City materials will be supplied to the successful Contractor upon request.
- C. ADA Statement. Contractor will comply with all applicable provisions of the Americans with Disabilities Act and applicable Federal regulations under the Act.
- D. FLSA Statement. By filing a seal bid responsive to the request for bids, the Contractor states, “We hereby certify that these goods were produced in compliance with all applicable requirements of Sections 6, 7 and 12 of the Fair Labor Standards Act, as amended, and of regulations and orders to the United States Department of Labor issued under Section 14 thereof.”
- E. Non-Discrimination Clause. The City gives notice that it does not discriminate against any person on the basis of age, race, religion, creed, color, sex, sexual orientation, veteran status, gender identity, national origin, or disability. Contractor must also agree that it does not discriminate against any employee or applicants for employment on the basis of age, race, religion, creed, color, sex, sexual orientation, veteran status, gender identity, national origin, or disability and to include a similar non- discrimination provision in all agreements associated with this procurement.
- F. Questions which may arise as a result of this Request for Bid of a technical/operational nature should be directed to Nick Deardorff at 515-822-4501.

IX. ADDITIONAL TERMS

- A. Subletting or Assignment. Neither the Contractor nor the City shall assign its rights or obligations under this Agreement without the prior written consent of the other party.
- B. Entire Agreement. This Agreement, including any attached schedules of exhibits, constitutes the entire agreement and understanding between the parties hereto and is the final expression of their agreement and no evidence of oral or other written

promises created or communicated prior to execution of this agreement shall be binding. This Agreement may not be supplemented, amended, modified, or otherwise altered except by written instrument agreed to and executed by both of the parties hereto and no course of dealing or trade usage between the parties shall be effective to supplement, amend, modify, or alter this Agreement.

- C. Waiver. The failure to enforce or to require the performance at any time of any of the provisions of this Agreement herein shall in no way be construed to be a waiver of such provisions, and shall not affect either the validity of this Agreement or any part hereof or the right of either party thereafter to enforce each and every provision in accordance with the terms of this Agreement.

Coltin Adams

Contractor's Authorized Signature

10-30-2023

Date

Central Iowa Televising DBA CIT Sewer Solutions

Contract's Name

BID FORM

SANITARY SEWER CLEANING AND TELEVISIONING SANITARY SEWER CLEANING AND

TELEVISIONING SERVICES

**CITY OF GRIMES
DEPARTMENT OF PUBLIC WORKS**

We, the undersigned, hereby propose to provide SANITARY SEWER CLEANING and TELEVISIONING Services during normal working hours for the City of Grimes at a cost of

Clean and Televis: \$1.90

Televis: \$1.00

Clean: \$0.90

In the event emergency repairs are required and requested beyond normal work hours the undersigned proposes to provide those services at a cost of:

Overtime Rate	\$3.00	Per linear foot to clean
Sunday / Holiday Rate	\$4.25	Per linear foot to clean and televise
Trip Charge for Vehicle	\$704.40 per trip	Per hour OR per trip (<i>specify per hour or per trip</i>)

DATE: 10-30-2023

AUTHORIZED SIGNATURE: Coltin Adams

AUTHORIZED NAME (PRINTED): Coltin Adams

FIRM/CONTRACTOR NAME: Central Iowa Televising DBA CIT Sewer Solutions

ADDRESS: 530 Dubois Ave, McCallsburg, IA 50154

CONTACT EMAIL: coltin@citsewer.com

CONTACT PHONE: 515-434-2248

ATTACHMENT A

EXPERIENCE / REFERENCE SUMMARY

SANITARY SEWER CLEANING AND TELEVISIONING SANITARY SEWER CLEANING AND

TELEVISIONING SERVICES

**CITY OF GRIMES
DEPARTMENT OF PUBLIC WORKS**

List at least three (3) references for projects of similar scope that the Contractor has successfully completed within the past twenty-four (24) months.

Contract Date			
Cresco Maintenance Contract, Cresco IA	City of Cresco 130 N Park Pl, Cresco IA 563-547-0110	12/2020 - 12/2025	\$125,000.00
Coralville Maintenance Contract - Coralville IA	City of Coralville 10 James St. Coralville IA 641-903-3576	7/2022 - 7/2027	\$450,000.00
Storm Lake Maintenance Contract, Storm Lake IA	City of Storm Lake 620 Erie St, Storm Lake IA 712-732-5457	9/2022 - 9/2024	\$200,000.00

16.5 Number of years Contractor has provided services similar to the scope of this Request for Bid under the current ownership and company name.

Contractor's Name: Central Iowa Televising DBA CIT Sewer Solutions

Authorized Signature: Coltin Adams

Date: 10-30-2023

ATTACHMENT B

**CONTACTS FOR CONTRACTOR
(Minimum of 2 Required)**

SANITARY SEWER CLEANING AND TELEVISIONING SANITARY SEWER CLEANING AND

TELEVISIONING SERVICES

**CITY OF GRIMES
DEPARTMENT OF PUBLIC WORKS**

Full Legal Name (Print): Coltin Adams

Emergency After-Hours Telephone: 515-291-9310

Email Address: coltin@citsewer.com

Full Legal Name (Print): Shane Jacobson

Emergency After-Hours Telephone: 515-290-8295

Email Address: shane@citsewer.com

Contractor's Name: _ Central Iowa Televising DBA CIT Sewer Solutions

Authorized Signature: _ *Coltin Adams*

Date: _ 10-30-2023

Additional Services	
Debris Disposal - \$417.83 per load	
Lift Station Cleaning - \$550 1 Hour Min - \$375/hr after	
Support Trailer - \$150/Hour	
Lateral Launch - \$350/Each	
Root Cutting - \$1.65/ft	
Additional Required Technicians - \$80/Hour	
Smoke Testing - \$0.65/ft	
Easement Machine Cleaning - \$1.40/ft	

CIT provides a detailed recommendation spreadsheet that highlights additional and or future O/M activities needed, critical repairs and a prioritized schedule of non-critical repairs for future rehabilitation projects.

By partnering with **SewerAI**, and their AI-Powered **PIONEER** Application, **CIT Sewer Solutions** gains a distinct competitive advantage, setting them apart from others in the industry.

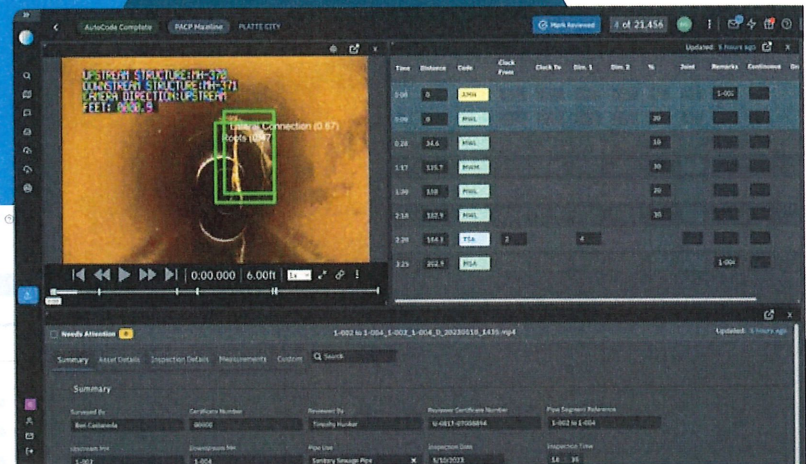
All Inspections

0 In Pioneer | 0 AutoCode Complete | 0 Marked Reviewed

Project Overview | City | Date From | Date To | Status | Filter | Flow Segment | CSM | Notes | Mile | Agency

AutoCode 117,911 items | Download 117,911 items

All	My Project	Project Name (Planner)	Pipe Rating (Index 0-5)	Inspection Date	Pipe Segment Reference	Street	City	Length Surveyed (ft)	Upstream PID	Downstream PID	Mile Number	Submitted	AutoCode Issues	Status
☐	☐	MESA-2023FA_PHS2	-	May 30, 2023	PH020230- PH020233	N KACHOLA	MESA	319.6	PH020233	PH020235	-	☒	Updated	Play
☐	☐	MESA-2023FA_PHS2	-	May 30, 2023	PH020229- PH020233	E JENKIN ST	MESA	210	PH020233	PH020225	-	☒	Updated	Play
☐	☐	MESA-2023FA_PHS2	-	May 30, 2023	PH020239- E0P1928	E JENKIN ST	MESA	558.3	E0P1928	PH020233	-	☒	Updated	Play
☐	☐	21482 WOT	-	May 26, 2023	PH020239- PH020239	CORPORAL EVANS RD	MONTREY	39.7	PH020239	PH020239	-	☒	Updated	Play
☐	☐	MESA-2023FA_PHS2	-	May 30, 2023	PH020239- E0P1928	E JENKIN ST	MESA	35	E0P1928	PH020233	-	☒	Updated	Play
☐	☐	21482 WOT	-	May 26, 2023	PH020239- PH020239	CORPORAL EVANS RD	MONTREY	37.8	PH020239	PH020239	-	☒	Updated	Play
☐	☐	8277-123-1-3-MS	-	-	1262154	-	-	-	WE010129	WE010129	-	☒	Updated Pending	Play
☐	☐	8277-123-1-3-MS	-	-	1262123	-	-	-	WE010129	WE010129	-	☒	Updated Pending	Play



Advanced AI Tools for Improved Accuracy

PIONEER's **AutoCode** can automatically detect cross bores and related defects in CCTV sewer data, thus offering higher accuracy and reliability.



Increased Efficiency

PIONEER streamlines the data collection and management process, by quickly creating single inspections of projects directly in the platform, saving **CIT Sewer Solutions** valuable time and resources.



Enhanced Quality Assurance

With seamless access to inspection data anytime, **CIT Sewer Solutions** can ensure real-time quality assurance and quality control.



Uncompromising Security

SewerAI prioritizes the security of your data, ensuring that sensitive information is securely stored and shared.



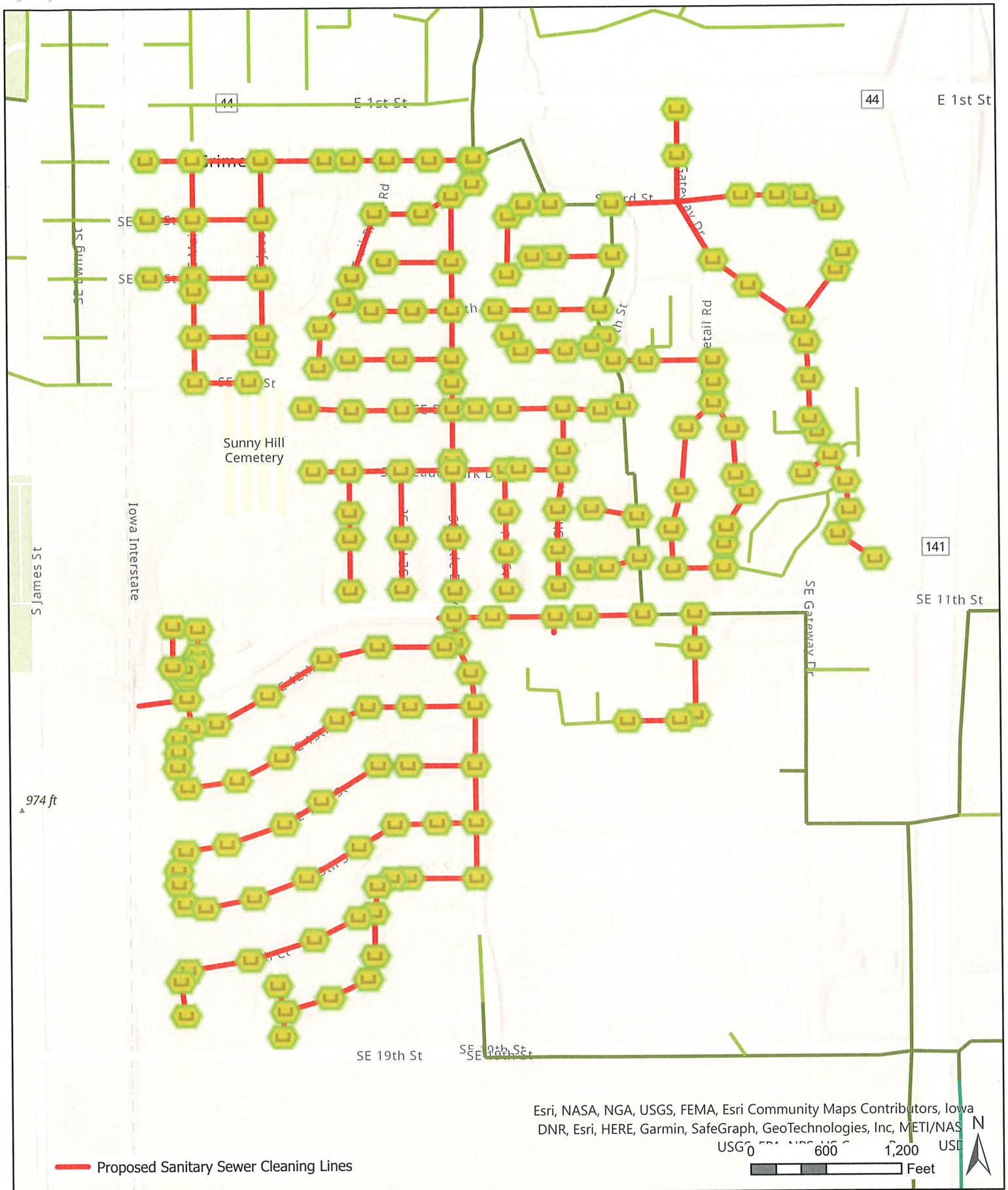
Improved Communication

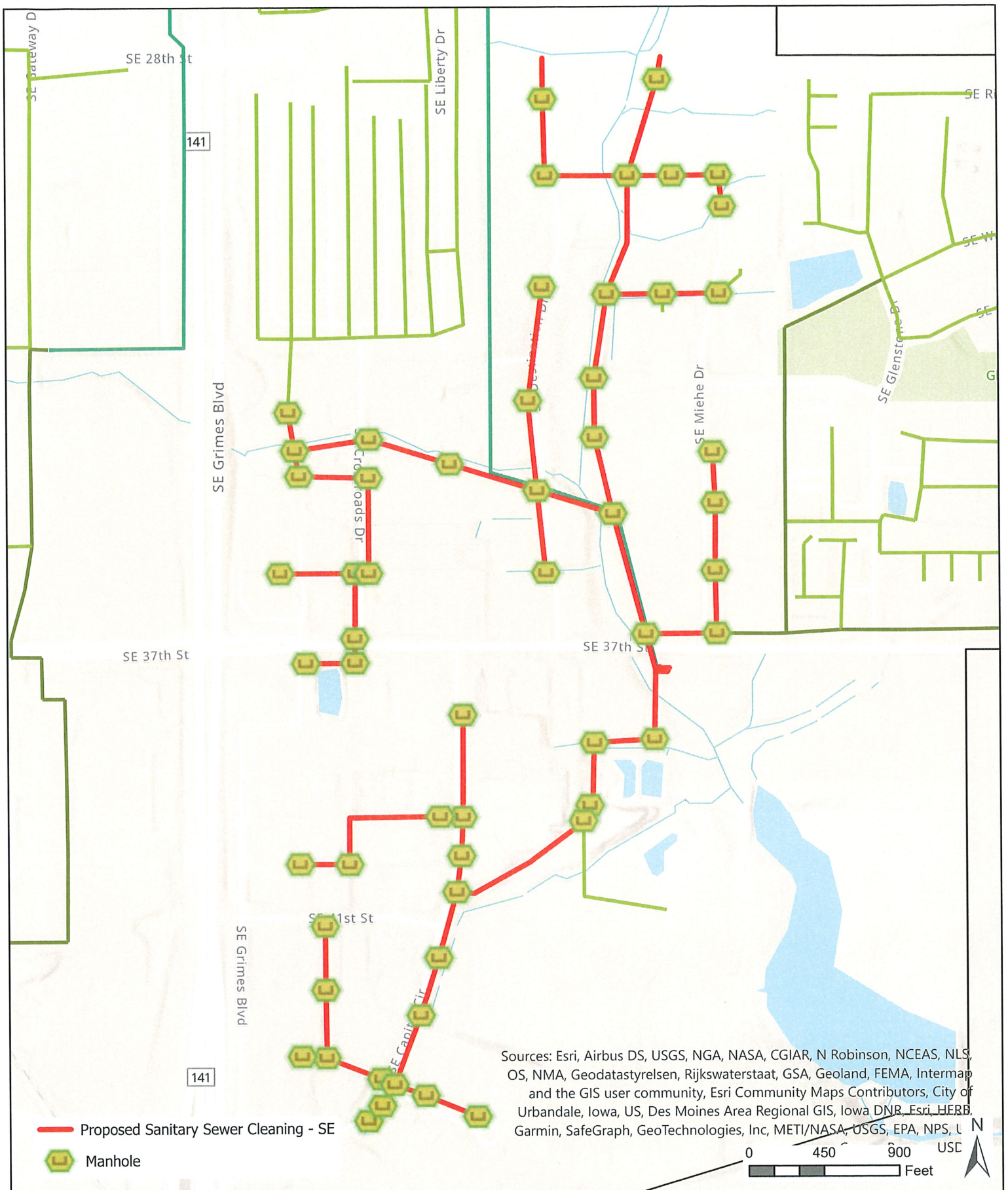
With access to open GIS maps within PIONEER and the ability to link data to any external GIS system, **CIT Sewer Solutions** can provide centralized data tailored to your current tools.



Informed Decision-Making

With inspection location details promptly available, **CIT Sewer Solutions** can make more informed decisions and deliver a more precise and contextually accurate end product.





BID LIST

SANITARY SEWER CLEANING AND TELEVISIONING SANITARY SEWER CLEANING

AND TELEVISIONING SERVICES

**CITY OF GRIMES
DEPARTMENT OF PUBLIC
WORKS**

1. Central Iowa Televising
530 Dubois Ave,
McCallsburg, IA 50154
Jason@CITsewer.com
shane@CITsewer.com
2. AccuJet Sewer and Drain Cleaning
12155 J Ave
Perry IA, 50220
Kyle@Accujetiowa.com
3. HK Solutions Group
333 NW 49th Place
Des Moines, IA 50313
DeanZahn@HKsolutionsgroup.com
4. Smith Sewer
4620 NW 62nd Ave
Johnston IA, 50131
Brent.Smithsewer@gmail.com
5. Midwest Vac Professionals
222 SE 12th St
Panora, IA 50216
kirby@midwestvacpros.com



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

11/3/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Densmore Insurance Strategies, Inc. 85 Paine Street SE, Ste. G Boundurant IA 50035	CONTACT NAME: Erica Clifford PHONE (A/C, No, Ext): (515) 967-3390 E-MAIL: erica@densmoreis.com ADDRESS: (515) 468-2252 INSURER(S) AFFORDING COVERAGE INSURER A: WESTERN NATL MUT INS CO INSURER B: WESTERN NATL ASSUR CO INSURER C: NAVIGATORS SPECIALTY INSURANCE CO INSURER D: INSURER E: INSURER F:
INSURED Central Iowa Televising PO Box 203 Mccallsburg IA 50154	NAIC # 15377 24465 36056

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☒ PRO-JECT ☐ LOC OTHER:			CPP 1185677	05/15/2023	05/15/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY ☒ ANY AUTO OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY			CPP 1182563	05/15/2023	05/15/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B	☒ UMBRELLA LIAB ☒ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$ 10,000			UMB 1031182	05/15/2023	05/15/2024	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☒ N	N/A	WCV 1025176	05/15/2023	05/15/2024	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	Pollution Liability			CH23ECPR00180NC	05/18/2023	05/18/2024	Each Incident Limit 2,000,000 Aggregate Limit 2,000,000 Deductible 2,500

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

(Electronic versions of this certificate are available with provision of your email address. Please contact us at the agency for copies of any required endorsements and/or to notify us of any updates to your contact information.)

CERTIFICATE HOLDER**CANCELLATION**

City of Grimes

1700 SE Destination Dr
Grimes, IA 50111

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Mark Densmore

City of Grimes Sanitary Sewer Cleaning and Televising Services 2023-2024					
Bid Item	Smith Sewer Service	Hydro-Klean, LLC	Midwest Vac Professionals	Visu-Sewer, Inc.	Central Iowa Televising DBA CIT Sewer Solutions
Clean Per Linear Foot	\$ 0.99	\$ 1.14	\$ 1.25	\$ -	\$ 0.90
Televising Per Linear Foot	\$ 0.99	\$ 0.94	\$ 1.25	\$ -	\$ 1.00
Clean and Televising Per Linear Foot Total	\$ 1.98	\$ 2.08	\$ 2.19	\$ 2.33	\$ 1.90
Overtime Rate Per Linear Foot to Clean	\$ 1.58	\$ 1.78	\$ 3.00	\$ 375.00 Per Hour	\$ 3.00
Sunday/Holiday Rate Per Linear Foot to Clean and Televising	\$ 4.16	\$ 4.74	\$ 5.00	\$ 550.00 Per Hour	\$ 4.25
Trip Charge for Vehicle Per Hour OR Per Trip (Specify)	\$0.00	\$0.00	\$ 325.00 Per Trip	\$ 2,500.00 Not Specified	\$ 704.40 Per Trip

 Recoverable Signature

X 

David Guthrie
Utilities and ROW Superintendent
Signed by: 962663b7-7ee6-4aa3-be91-d1d5b26a8c89

CITY COUNCIL COMMUNICATION
Meeting Date: 11/14/2023

AGENDA ITEM: Resolution Accepting Public Improvements in Rider Logistics Center Plat 1

BACKGROUND: The public improvements for sanitary sewer, storm sewer, water main, and streets identified within the plat have been completed and in a condition to be accepted by the City and the City engineer has recommended such acceptance.

BUDGETARY CONSIDERATIONS: N/A

STRATEGIC PLANNING:

Prioritized: No

BOARD/COMMISSION ACTIONS: N/A

STAFF RECOMMENDATION: Staff recommends approval of the Resolution Accepting Public Improvements in Rider Logistics Center Plat 1.

RESPONSIBLE STAFF/CONTACT INFORMATION:

Evann Martin, Assistant Planner, 515-986-4050, emartin@grimesiowa.gov

Prepared by: Evann Martin, Assistant Planner

Return to: Evann Martin, Assistant Planner

RESOLUTION ACCEPTING PUBLIC IMPROVEMENTS IN RIDER LOGISTICS CENTER
PLAT 1

Grimes Resolution No. 11-1123

WHEREAS, approval of the final plat for Rider Logistics Center Plat 1 (the "Plat") has previously been given by the Grimes City Council; and

WHEREAS, the approved construction drawings identified certain public improvements to be constructed; and

WHEREAS, the public improvements are now completed and in a condition to be formally accepted by the City, and the City engineer has recommended such acceptance.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa:

1. That the public improvements in Rider Logistics Center Plat 1, including sanitary sewer, storm sewer, water main, and street pavement are hereby accepted and incorporated into the respective sanitary sewer, storm sewer, water main, and street systems in the City of Grimes.

This resolution shall be filed of record with the Polk County, Iowa Recorder.

PASSED and APPROVED on November 14, 2023.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk

CERTIFICATE OF COMPLETION

Rider Logistics Center Plat 1

Grimes, Iowa

November 14, 2023

This is to certify that the construction improvements at Rider Logistics Center Plat 1 have been completed in substantial compliance with the plans and specifications for the project. I hereby recommend acceptance of the project.

Respectfully submitted,



Tony Hanson
Senior Engineering Technician

CITY COUNCIL COMMUNICATION
Meeting Date: 11/14/2023

AGENDA ITEM: 2024 Grimes Civic Calendar

BACKGROUND: During the Strategic Planning Workshop, the City Council directed staff to continue to look at a modified schedule for City Council Meetings. The Civic Calendar identifies not only Council Meetings but all other boards and commissions of the City. The calendar will continue to provide for two staff inservice days. These inservice days are scheduled for existing holidays where city offices will be closed to the public, but staff will be working. These two days will be used by staff to advance process improvements, organize offices and participate in building exercises and conducting training.

BUDGETARY CONSIDERATIONS: N/A

STRATEGIC PLANNING:

Prioritized: ____YES ____NO

*High-Performing Organization/Exception Professional Services X

*Great Place to Live/Expanded Quality of Life Amenities ____

*Dynamic Town/Strong Sense of Community ____

*More Beautiful/Vibrant Community ____

BOARD/COMMISSION ACTIONS:

STAFF RECOMMENDATION:

RESPONSIBLE STAFF/CONTACT INFORMATION:

Rochelle Williams, City Clerk / Director of Administrative Services, rochelle@grimesiowa.gov

Prepared by: Rochelle Williams

Return to: Rochelle Williams

RESOLUTION APPROVING GRIMES CIVIC CALENDAR

Grimes Resolution No. 11-1223

WHEREAS, the City of Grimes holds various civic meetings throughout the year; and

WHEREAS, the City of Grimes recently provided direction as it restates to the Grimes City Council meetings; and

WHEREAS, the City Council of the City of Grimes desire to approve a civic calendar for 2024; and

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa,

1. That the Grimes City Council Schedule is hereby approved.
2. That the 2024 Grimes Civic Calendar if hereby approved.

PASSED and APPROVED on November 14, 2023.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk



2024 COUNCIL SCHEDULE

Council Date	Meeting Type	Department Annual Written Report
09-Jan	No Meeting - New Years Holiday	
23-Jan	Business	Development Services
13-Feb	Budget Workshop	
27-Feb	Business	Fire Department
12-Mar	No Meeting/School Spring Break	
26-Mar	Business	Public Works
09-Apr	Business	
23-Apr	Business	Engineering
14-May	Process Imp/Other Input Strategic Priorities	
28-May	Business	City Clerk
11-Jun	No Meeting - End of School	
25-Jun	Business	Communications
09-Jul	No Meeting - 4th of July	
23-Jul	Business	IT
13-Aug	No Meeting - State Fair	
27-Aug	Business	Finance
10-Sep	Strategic Planning Update	
24-Sep	Business	HR
08-Oct	No Meeting - Strategic Planning	
22-Oct	Business	Parks and Recreation
12-Nov	CIP Workshop	
26-Nov	Business	Economic Development
10-Dec	Business	Library
24-Dec	No Meeting - Holiday Season	

2024



GRIMES CIVIC CALENDAR

JANUARY

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2		4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

FEBRUARY

SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

MARCH

SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

APRIL

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

MAY

SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JUNE

SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

JULY

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

AUGUST

SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

SEPTEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

OCTOBER

SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

NOVEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

DECEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

CITY COUNCIL

CITY COUNCIL WORKSHOP

BOARDS AND COMMISSIONS

BOARD OF ADJUSTMENT (AS NEEDED) & TREE BOARD (3RD WED.)

LIBRARY BOARD OF TRUSTEES (3RD TUESDAYS)

PARK AND RECREATION ADVISORY BOARD (4TH WEDNESDAYS)

PLANNING AND ZONING COMMISSION (1ST TUESDAYS)

PUBLIC HEALTH AND SAFETY ADVISORY BOARD **

**(EVERY OTHER FIRST THURSDAY)

STAFF INSERVICE DAYS

PRESIDENT'S DAY

COLUMBUS DAY

CITY HOLIDAYS

NEW YEAR'S DAY

MARTIN LUTHER KING JR. DAY

MEMORIAL DAY

INDEPENDENCE DAY

LABOR DAY

VETERAN'S DAY

THANKSGIVING DAY

FRIDAY AFTER THANKSGIVING

CHRISTMAS EVE

CHRISTMAS DAY

CITY COUNCIL COMMUNICATION
Meeting Date: 11/14/2023

AGENDA ITEM: Resolution Authorizing Internal Advance for Funding of Urban Renewal Administration and Professional Support Program

BACKGROUND: The Council did approve an Urban Renewal Administration and Professional Support Program (Admin Support Program) as an urban renewal project in the Urban Renewal Area. This is the fourth year we are certifying a portion of the Admin Support Program. The City will be certifying \$581,915 that will be advanced from the General Fund and \$17,457 in interest on those funds, for a total certification of \$599,372.

BUDGETARY CONSIDERATIONS: The City has budgeted \$599,372 in the General Fund for the approved wages in fiscal year 2023-2024. These monies will be reimbursed to the General Fund in fiscal year 2024-2025.

STRATEGIC PLANNING:

Prioritized: ☒ YES ☐ NO

*High-Performing Organization/Exception Professional Services ☐

*Great Place to Live/Expanded Quality of Life Amenities ☐

*Dynamic Town/Strong Sense of Community ☐

*More Beautiful/Vibrant Community ☐

BOARD/COMMISSION ACTIONS:

STAFF RECOMMENDATION: Approval

RESPONSIBLE STAFF/CONTACT INFORMATION:

Marcia Woodke, Finance Director, 515-986-3036, mwoodke@grimesiowa.gov

Prepared by: Olivia DeYoung

Return to: Marcia Woodke

CITY COUNCIL COMMUNICATION
Meeting Date: 11/14/2023

AGENDA ITEM: Resolution Authorizing Internal Advance for Funding of Urban Renewal Administration and Professional Support Program

BACKGROUND: The Council did approve an Urban Renewal Administration and Professional Support Program (Admin Support Program) as an urban renewal project in the Urban Renewal Area. This is the fourth year we are certifying a portion of the Admin Support Program. The City will be certifying \$581,915 that will be advanced from the General Fund and \$17,457 in interest on those funds, for a total certification of \$599,372.

BUDGETARY CONSIDERATIONS: The City has budgeted \$599,372 in the General Fund for the approved wages in fiscal year 2023-2024. These monies will be reimbursed to the General Fund in fiscal year 2024-2025.

STRATEGIC PLANNING:

Prioritized: ____ YES ____ NO

*High-Performing Organization/Exception Professional Services ____

*Great Place to Live/Expanded Quality of Life Amenities ____

*Dynamic Town/Strong Sense of Community ____

*More Beautiful/Vibrant Community ____

BOARD/COMMISSION ACTIONS:

STAFF RECOMMENDATION: Approval

RESPONSIBLE STAFF/CONTACT INFORMATION:

Marcia Woodke, Finance Director, 515-986-3036, mwoodke@grimesiowa.gov

Prepared by: Olivia DeYoung

Return to: Marcia Woodke

MINUTES PROVIDING FOR ADOPTION
OF RESOLUTION APPROVING
INTERNAL ADVANCE

419952-92

Grimes, Iowa

November 14, 2023

The City Council of the City of Grimes, Iowa met on November 14, 2023, at 5:30 p.m., at the Grimes Community Center, 410 SE Main, Grimes, Iowa.

The meeting was called to order by the Mayor, and the roll was called showing the following Council Members present and absent:

Present: _____

Absent: _____.

After due consideration and discussion, Council Member _____ introduced the following resolution and moved its adoption, seconded by Council Member _____. The Mayor put the question upon the adoption of said resolution, and the roll being called, the following Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the resolution duly adopted, as hereinafter set out.

• • • •

At the conclusion of the meeting and upon motion and vote, the City Council adjourned.

Scott Mikkelsen, Mayor

Attest:

Rochelle Williams, City Clerk

RESOLUTION NO. 11-1323

Resolution Authorizing Internal Advance for Funding of Urban Renewal Administration and Professional Support Program

WHEREAS, the City of Grimes, Iowa (the “City”), has previously established the Grimes Urban Renewal Area (the “Urban Renewal Area”) and has established the Grimes Urban Renewal Area Tax Increment Revenue Fund (the “Tax Increment Fund”) in connection therewith; and

WHEREAS, the City has authorized the Urban Renewal Administration and Professional Support Program (the “Admin Support Program”) as an urban renewal project in the Urban Renewal Area; and

WHEREAS, costs (the “Program Costs”) have been and will be incurred in connection with the undertaking of the Admin Support Program; and

WHEREAS, in order to cover a portion of the Program Costs and to make such Program Costs eligible to be recouped from incremental property tax revenues, it is necessary to facilitate an internal advance of funds;

NOW, THEREFORE, IT IS RESOLVED by the City Council of the City of Grimes, Iowa, as follows:

Section 1. It is hereby directed that an amount not in excess of Five Hundred Eighty-One Thousand Nine Hundred Fifteen Dollars (\$581,915) be advanced (the “Advance”) from the General Fund in order to fund a portion of the Admin Support Program. The Advance shall be repaid to the General Fund, with interest thereon at the per annum rate of 3.00%, out of incremental property tax revenues received with respect to the Urban Renewal Area. Interest shall be calculated from November 1, 2023, and shall be computed on the basis of the actual 365-day calendar year.

It is intended that the Advance shall be repaid in one (1) annual installment of principal of and interest on the Advance in the amount of \$599,372 on or before June 1, 2024, provided however that repayment of the Advance is subject to the determination of future City Councils that there are incremental property tax revenues available for such purpose which have been allocated to or accrued in the Tax Increment Fund relative to the Advance, and the City Council reserves the right to appropriate funds to the repayment of the Advance, or to withhold such appropriation, at its discretion. All payments made will be applied first to accrued interest, and then to the principal of the Advance.

Section 2. A copy of this Resolution shall be filed in the office of the County Auditor of Polk County, Iowa to evidence the Advance described herein. Pursuant to Section 403.19 of the Code of Iowa, the City Clerk is hereby directed to certify, no later than December 1, 2023, the full amount of the Advance.

Section 3. All resolutions or parts thereof in conflict herewith, are hereby repealed, to the extent of such conflict.

PASSED AND APPROVED this November 14, 2023.

Scott Mikkelsen, Mayor

Attest:

Rochelle Williams, City Clerk

CITY COUNCIL COMMUNICATION
Meeting Date: 11/14/2023

AGENDA ITEM: Adopting the Strategic Plan and Action Agenda

BACKGROUND: In 2018 the City of Grimes established a strategic vision, mission, and core values. Annually the Management Team and the City Council workshop annual goals and priorities in pursuit of the strategic vision, mission, and our core values. The result is an annual strategic plan and an action agenda that identifies specific milestones. The proposed resolution approves the strategic plan and action agenda for 2023-2024 and instructs the City Administrator to prepare a proposed budget consistent with the plan.

BUDGETARY CONSIDERATIONS: N/A

STRATEGIC PLANNING:

Prioritized: ☒ YES ☐ NO

*High-Performing Organization/Exception Professional Services ☐

*Great Place to Live/Expanded Quality of Life Amenities ☐

*Dynamic Town/Strong Sense of Community ☐

*More Beautiful/Vibrant Community ☐

BOARD/COMMISSION ACTIONS:

STAFF RECOMMENDATION: Approval

RESPONSIBLE STAFF/CONTACT INFORMATION:

Jake Anderson, City Administrator, 515-986-3036, janderson@grimesiowa.gov

Prepared by: Jake Anderson

Return to: Jake Anderson

Grimes Resolution No. 11-1423

WHEREAS, The City of Grimes has established a strategic vision, mission statement, and core values, and

WHEREAS, the City's management team and City Council participate in annual workshops to develop a workplan to establish goals and priorities in pursuit of the City's strategic vision, mission, and core values.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa:

1. That the 2023-2024 Strategic Plan attached hereto as 'Exhibit A' is hereby approved and adopted.
2. That the 2023-2024 Action Agenda attached hereto as 'Exhibit B' is hereby approved and adopted.
3. That the City Administrator is hereby instructed to submit a budget proposal that is consistent with the 2023-2024 Strategic Plan and Action Agenda.

PASSED and APPROVED on November 14, 2023.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk

VISION 2039

GRIMES VISION 2039
*GRIMES 2039 is a BEAUTIFUL COMMUNITY
with a*
“SMALL-TOWN” FEELING –
STRONG SENSE OF COMMUNITY.
GRIMES 2039 has
GREAT HOUSING OPPORTUNITIES
and a
GROWING BUSINESS COMMUNITY.
GRIMES 2039 is a
FUN COMMUNITY FOR FAMILIES
and has
CONVENIENT MOBILITY OPTIONS
FOR ALL.

GOALS 2029

High-Performing Organization
Providing Exceptional Services

Great Place to Live through Expanded
Quality-of -Life Amenities

Dynamic Town with a Strong Sense of Community

More Beautiful, Vibrant Community

POLICY AGENDA
2023 – 2024

Top Priority

Budget and Tax Rate:
Policy Framework and Direction

EMS Services:
**Goals/Outcomes, Best Practices, City Role,
Report with Options and Direction**

Brenton Slough/Legacy Park Development:
Report, Direction and Funding

City Economic Development Position/Strategy:
**Goals/Outcomes, City Role, Best Practices,
Report and Direction**

GrimesPlex Area Development:
**Major Project, Development Agreements and
Groundbreakings**

Lions Park:
**Plan – Re-Evaluation, Link to Sports Complex/
Regional Park, Future Direction**

High Priority

City Facilities Plan:
**Space Needs, Private Development Options,
Funding Mechanisms and Direction**

Water Supply and Treatment System:
CIWW Direction and 28e Agreement

Highway 141/44 Corridor Vision/Plan:
Development

City Amphitheater:
**Definition of Concept, Report with Options,
Direction and funding Strategy**

Existing Trail Improvements and Maintenance

GrimesPlex Programming:
Update, Direction and Next Steps

MANAGEMENT AGENDA
2023 – 2024

Top Priority

Police Services Extension:
Review, Negotiations and Direction

DART City Participation:
Update and Direction

Grimes Public Safety Facility:
Design and Funding

**Entertainment Venue Attraction Strategy/Action
Plan: Update and Next Steps (Brewery, Movie
Theater, Etc.)**

Highway 44 Corridor Study Phase 2:
Concept and Engagement

Annexations 19th Street:
Direction and Completion

High Priority

Facility Management Plan:
**Evaluation, Report with Options, Direction and
City Actions**

SW 19th Street Corridor Development Strategy:
Development

Gould Heights/Thorpe Water District:
Report with Options, Direction and City Actions

Master Street Plan:
Completion and Adoption

Fireworks Regulation:
**State Laws, Report with Options and 3-Day
Window Direction**

GrimesPlex Cell Tower Improvements:
Direction

Area Plans for Growth Areas (4):
**Development – WRA Territory; South James
Territory; NW Territory; Destination**

MANAGEMENT IN PROGRESS 2023 – 2024

Water System Model Implementation: Phase 1 Project (2) Strategic Plan: Update Reap 2023 Grant Application/Agreement: Land Conservation IT Security Protocols IT Training: Citywide Fire Safety Education: Plan Development Fire Specialty Services Analysis and Plan Development: Confined Space; Trench Rescue High Risk Structures: Pre-Plans New Employee Orientation Program: Development Drone Use Expansion: Training Completion Firefighter Sleep Trailer: Annual Lease Renewal ADA Compliance Officers: Identification and Certification Collective Bargaining and Labor Agreements: Strategy: IAFF; AFSCME Private Fire Hydrants Maintenance System: Development Utility Bills Redesign: Completion Fire Apparatus Purchase: Order and Delivery Pickup Truck Transition Library to City Network: Completion Expanded Security Monitoring Software for Desktops and Network: Completion City Intranet Development: Completion IT Policies: Development Cyber Security New Technology: Implementation Consolidated Security Camera System: Order and Implementation Agenda Management Software: Implementation Risk Management and Loss Control Programs Additional Programs Casualty Insurance: Bid and Direction Re-Codification Schedule GIS Enterprise Improvements Electronic Filing of All Accounts Payable Invoices and Checks Annual Equipment Replacement Schedule Update FY25 Budget with Implementation of HF718 FlexNet Implementation Laserfiche Implementation Johnston-Grimes Metropolitan Fire District Re-Branding JGMFD Officers Leadership Training Fire District Accounts Financial Processes and Procedures Fire Employees Payroll Transition: Completion JGMFD Webpage Employee Engagement Committee's Priorities Feasibility Study Non-Economic Attraction, Recruitment, Retention Strategies Study Employee Benefits Management Enhancements	Enterprise-Wide Network Upgrade / Replacement (Wired and Wireless) Upgrade VMware to Version 8.x from 7.x Unified Access Control – Phase 2 Traffic Control System GrimesPlex Technology Design and Build Library Technology for New Building Cloud Access Security Broker (CASB) Security Software Standard Software Image for All Equipment Windows 11 Upgrade / Migration Security Testing – Logical and Physical Tests Network Systems Administrator Recruitment On Premise Microsoft Services to Windows Server 2022 Migration Library Board Processes and Procedures Streamline CultureAll Grants Application Library Move Friends Group Revitalized New Library Building and New Patrons Policies Library Community Needs Survey Art Sale/Market – Once a Year Fundraiser for the Public Library Spring/Summer Program Guide Design Event Marketing Procedures Expanded Style Guide Marketing & Communications Coordinator: Hired Traffic Signal Operation and Maintenance Program Library Sustainability Certification: Completion Addressing-Based Filing System Laserfiche Library Technology Upgrade: Completion Coverage of Night and Weekend Recreation Activities Due to Doubling Number of Programs Increase: Completion Program Registration and Facility Rental Software Vendor Replacement Recreation Equipment Improvements Youth Programs from Clinics to League Format Restructure Shared Use Agreement between the City and Schools Video Streaming and Auto Umpire System at GrimesPlex SUDAS Supplemental Specs: Development (City Council) Food Trucks Inspections and Licensing Fire Tracking Inspections Fire Protection Systems Permitting Requirements: Modifications/Ordinance Changes (Difference between City of Johnston and City of Grimes) (City Council) Verify the Public Utility Network Assets: Completion
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MANAGEMENT IN PROGRESS 2023 – 2024

Water Distribution and Sewer Collection Division	Subdivision Regulations Amendments
Staffing: Completion	Master Street Plan
Corn Patch Demolition Plans	SRF Sponsored Project Prioritization
Landscaping and Architectural Regulations	2021 Building Code Update
Amendments	Tree Plantings: Annual (200)

Subdivision Regulations Amendments
Master Street Plan
SRF Sponsored Project Prioritization
2021 Building Code Update
Tree Plantings: Annual (200)

MAJOR PROJECTS 2023 – 2024

WRA Project: Construction

Annual Asphalt Overlay Program

Annual Concrete Patching Program

Sewer Televising and Lining Project

Trail Ridge Road

Intersection 141/Beaverbrooke

Intersection East 1st/Gateway

Water Main Projects

Sewer Project on SW/SE 19th

Centralized Fleet Maintenance (Budget FY 25)

Library Project: Completion

Splash Pad Project: Completion

Multi- Golf Park at Glenstone Park Development:
Construction

Wallace Farm Phase 1: Land and Water
Improvements

Field Renovations Field 4,5,7 South Sports
Complex
Infield Dirt Irrigation Addition Field 1,2,3,4,5,6 at
North Sports Complex
Soccer Field Irrigation Mainline at South Sports
Complex
Concrete to High Traffic Areas at Sports
Complexes
Shade Structures Installed at GrimesPlex
19th Corridor Sewer – West of James: Construction
Completion
Annual Sewer Cleaning and Televising
Annual Sewer Lining Projects
Trail Ridge Road Reconstruction
NE Destination Drive: Construction
NE Beaverbrooke Boulevard: Construction
Wastewater Treatment Plant Decommission

Our Mission

***The mission of GRIMES CITY
GOVERNMENT
is to provide***

**EXCELLENT/EXCEPTIONAL CITY
SERVICES AND FACILITIES**
in a

FINANCIALLY RESPONSIBLE
and

COMMUNITY-FRIENDLY MANNER
through a

HIGH-PERFORMING CITY TEAM
that result in adding

VALUE TO RESIDENTS' LIVES.

Our Core Values

“The Grimes Way”

We are *RESPECTFUL!*

We act with *INTEGRITY*!

We take *RESPONSIBILITY!*

We are *HARD WORKING!*

We practice *TEAMWORK*!

We are *PROFESSIONAL!*

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STRATEGIC FRAMEWORK

VISION

“Desired Destination for Grimes”

PLAN 2029

“Map to Grimes’s Destination”

EXECUTION

“Route for Next Year”

MISSION

***“Responsibilities of Grimes’s
City Government”***

BELIEFS

***“How Grimes’s City Government
Should Operate”***

Grimes Vision 2039

GRIMES VISION 2039

GRIMES 2039 is a BEAUTIFUL COMMUNITY

with a

**“SMALL-TOWN” FEELING –
STRONG SENSE OF COMMUNITY.**

GRIMES 2039 has GREAT HOUSING OPPORTUNITIES

and a

GROWING BUSINESS COMMUNITY.

GRIMES 2039 is a FUN COMMUNITY FOR FAMILIES

and has

CONVENIENT MOBILITY OPTIONS FOR ALL.

Grimes City Government: Our Mission

The mission of **GRIMES CITY GOVERNMENT**
is to provide

**EXCELLENT/EXCEPTIONAL CITY SERVICES AND
FACILITIES**
in a

FINANCIALLY RESPONSIBLE
and

COMMUNITY-FRIENDLY MANNER
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We are *PROFESSIONAL!*

City of Grimes Goals 2029

**HIGH-PERFORMING ORGANIZATION
PROVIDING PROFESSIONAL EXCEPTIONAL SERVICES**

**GREAT PLACE TO LIVE
THROUGH EXPANDED QUALITY-OF-LIFE AMENITIES**

DYNAMIC TOWN WITH A STRONG SENSE OF COMMUNITY

MORE BEAUTIFUL, VIBRANT COMMUNITY

GOAL 1	HIGH-PERFORMING ORGANIZATION PROVIDING PROFESSIONAL EXCEPTIONAL SERVICES
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► **Objectives**

1. Maintain and fund a capital project and community investment planning and process
2. Upgrade/replace City facilities to meeting the needs of a growing community and the provision of “Exceptional City Services”
3. Effectively communicate with our Grimes community with accurate and truthful information
4. Deliver “Exceptional City Services” in a cost-effective and efficient manner
5. Hire, develop and retain a top-quality City workforce dedicated to serving the Grimes community
6. Upgrade information technology in City government, including cyber and information security
7. Have sufficient resources and staffing to support “Exceptional City Services” and defined City services and levels of service
8. Have a high-performing City staff with standards, development plan, and accountability

► **Short-Term Challenges and Opportunities**

1. Aging, undersized City buildings, facilities and infrastructure
2. Desire for tax reductions while balancing community needs, service enhancements and raising costs
3. Increasing costs on projects and service delivery
4. Utilizing LOSST revenues with evolving community expectations and adding quality of life amenities
5. Actions by the State of Iowa impacting local control, home rule, City finances and revenues and City services and service delivery
6. High tax levy consolidated rate

► Actions 2023 – 2024

Policy Agenda

- | | |
|---|---------------|
| 1. Budget and Tax Rate: Policy Framework and Direction | Top Priority |
| 2. EMS Services: Goals/Outcomes, Best Practices, City Role, Report with Options and Direction | Top Priority |
| 3. City Facilities Plan: Space Needs, Private Development Options, Funding Mechanisms and Direction | High Priority |
| 4. Water Supply and Treatment System: CIWW Direction and 28e Agreement | High Priority |
| 5. Highway 141/44 Corridor Vision/Plan: Development | High Priority |

Management Agenda

- | | |
|--|---------------|
| 1. Police Services Extension: Review, Negotiations and Direction | Top Priority |
| 2. DART City Participation: Update and | Top Priority |
| 3. Grimes Public Safety Facility: Design Direction and Funding | Top Priority |
| 4. Facility Management Plan: Evaluation, Report with Options, Direction and City Actions | High Priority |
| 5. Gould Heights/Thorpe Water District: Report with Options, Direction and City Actions | High Priority |
| 6. Equipment Replacement Plan: Implementation | |
| 7. Enterprise Rates and Adjustments: Solid Waste and Recycling Report and Direction | |
| 8. City Organization Culture Action Plan: Implementation Next Steps | |
| 9. Network Equipment Upgrade/ Replacement (Wired and Wireless): Report and Direction | |
| 10. Banking Services: RFP and Direction | |
| 11. Security Testing: Projects, Direction and Funding | |

Management in Progress

1. Water System Model Implementation: Phase 1 Project (2)
2. Strategic Plan: Update
3. Reap 2023 Grant: Application/Agreement: Land Conservation
4. IT Security Protocols
5. IT Training: Citywide
6. Fire Safety Education: Plan Development
7. Fire Specialty Services Analysis and Plan Development
 - a. Confined Space
 - b. Trench Rescue
8. High Risk Structures: Pre-Plans
9. New Employee Orientation Program: Development

► **Actions 2023 – 2024 continued**

Management in Progress

10. Drone Use Expansion: Training Completion
11. Firefighter Sleep Trailer: Annual Lease Renewal
12. ADA Compliance Officers: Identification and Certification
13. Collective Bargaining and Labor Agreements: Strategy
 - a. IAFF
 - b. AFSCME
14. Private Fire Hydrants Maintenance System: Development
15. Utility Bills Redesign: Completion
16. Fire Apparatus Purchase: Order and Delivery Pickup Truck
17. Transition Library to City Network: Completion
18. Expanded Security Monitoring Software for Desktops and Network: Completion
19. City Intranet Development: Completion
20. IT Policies: Development
21. Cyber Security New Technology: Implementation
22. Consolidated Security Camera System: Order and Implementation
23. Agenda Management Software: Implementation
24. Risk Management and Loss Control Programs Additional Programs
25. Casualty Insurance: Bid and Direction
26. Re-Codification Schedule
27. GIS Enterprise Improvements
28. Electronic Filing of All Accounts Payable Invoices and Checks
29. Annual Equipment Replacement Schedule Update
30. FY25 Budget with Implementation of HF718
31. FlexNet Implementation
32. Laserfiche Implementation
33. Johnston-Grimes Metropolitan Fire District Re-Branding
34. JGMFD Officers Leadership Training
35. Fire District Accounts Financial Processes and Procedures
36. Fire Employees Payroll Transition: Completion
37. JGMFD Webpage
38. Employee Engagement Committee's Priorities Feasibility Study
39. Non-Economic Attraction, Recruitment, Retention Strategies Study
40. Employee Benefits Management Enhancements
41. Enterprise-Wide Network Upgrade / Replacement (Wired and Wireless)
42. Upgrade VMware to Version 8.x from 7.x
43. Unified Access Control – Phase 2
44. Traffic Control System

► **Actions 2023 – 2024 continued**

Management in Progress

45. GrimesPlex Technology Design and Build
46. Library Technology for New Building
47. Cloud Access Security Broker (CASB) Security Software
48. Standard Software Image for All Equipment
49. Windows 11 Upgrade / Migration
50. Security Testing – Logical and Physical Tests
51. Network Systems Administrator Recruitment
52. On Premise Microsoft Services to Windows Server 2022 Migration
53. Library Board Processes and Procedures Streamline
54. CultureAll Grants Application
55. Library Move
56. Friends Group Revitalized
57. New Library Building and New Patrons Policies
58. Library Community Needs Survey
59. Art Sale/Market – Once a Year Fundraiser for the Public Library
60. Spring/Summer Program Guide Design
61. Event Marketing Procedures
62. Expanded Style Guide
63. Marketing & Communications Coordinator: Hired
64. Traffic Signal Operation and Maintenance Program
65. Library Sustainability Certification: Completion
66. Addressing-based Filing System Laserfiche

Major Projects

1. WRA Project: Construction
2. Annual Asphalt Overlay Program
3. Annual Concrete Patching Program
4. Sewer Televising and Lining Project
5. Trail Ridge Road
6. Intersection 141/Beaverbrooke
7. Intersection East 1st/Gateway
8. Water Main Projects
9. Sewer Project on SW/SE 19th
10. Centralized Fleet Maintenance (Budget FY 25)

GOAL 2	GREAT PLACE TO LIVE THROUGH EXPANDED QUALITY-OF-LIFE AMENITIES
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► **Objectives**

1. Develop a major legacy park with diverse amenities/venues
2. Develop parks with a variety of amenities and park venues, including the use of detention facilities
3. Develop and fund Wallace Farm
4. Expand City trail system with connectivity to the regional system
5. Acquire additional land for parks development
6. Have the private sector expand entertainment options

► **Short-Term Challenges and Opportunities**

1. Planning and funding for City quality of life projects
2. Community and residents expectations and willingness to pay for those expectations
3. Programming and managing GrimesPlex
4. Connecting trails within Grimes and with regional trail system
5. Prioritizing and funding park upgrades: improvements, equipment, restrooms and amenities
6. Land acquisition with high prices and property owners unwilling to sell
7. Deferred maintenance at GCC and the need for major upgrades and modernization
8. Coordinating Brenton Slough Conservation Areas

► Actions 2023 – 2024

Policy Agenda

- | | |
|--|---------------|
| 1. Brenton Slough/Legacy Park: Report, Direction and Funding | Top Priority |
| 2. Lions Park: Plan – Re-Evaluation, Link to Sports Complex/ Regional Park, Future Direction | High Priority |
| 3. City Amphitheater: Definition of Concept, Report with Options, Direction and funding Strategy | High Priority |
| 4. Existing Trail Improvements and Maintenance Annual Funding: Report, Direction and Funding | High Priority |
| 5. Wallace Farms Development: Funding Plan and Stormwater Project | |

Management Agenda

- | | |
|--|---------------|
| 1. Entertainment Venue Attraction Strategy: Update and Next Steps (Brewery, Movie Theater, Etc.) | Top Priority |
| 2. Highway 44 Corridor Study Phase 2: Concept and Engagement | Top Priority |
| 3. SW 19 th Street Corridor Development Strategy | High Priority |
| 4. Fireworks Regulation: State Laws, Report with Options and 3-Day Window Direction | High Priority |
| 5. GrimesPlex Cell Tower Improvements | High Priority |
| 6. Parkland Dedication Ordinance: Development and Adoption | |

Management in Progress

1. Library Technology Upgrade: Completion
2. Coverage of Night and Weekend Recreation Activities Due to Doubling Number of Programs Increase: Completion
3. Program Registration and Facility Rental Software Vendor Replacement
4. Recreation Equipment Improvements
5. Youth Programs from Clinics to League Format Restructure
6. Shared Use Agreement between the City and Schools
7. Video Streaming and Auto Umpire System at GrimesPlex

Major Projects

1. Library Project: Completion
2. Splash Pad Project: Completion
3. Multi- Golf Park at Glenstone Park Development: Construction
4. Wallace Farm Phase 1: Land and Water Improvements
5. Field Renovations Field 4,5,7 South Sports Complex
6. Infield Dirt Irrigation Addition Field 1,2,3,4,5,6 at North Sports Complex
7. Soccer Field Irrigation Mainline at South Sports Complex
8. Concrete to High Traffic Areas at Sports Complexes
9. Shade Structures Installed at GrimesPlex

GOAL 3	DYNAMIC TOWN WITH A STRONG SENSE OF COMMUNITY
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► **Objectives**

1. Maintain and develop City infrastructure to support a growing community
2. Have residents taking pride in and contributing to the Grimes community
3. Have balanced growth – commercial development and residential development
4. Have GrimesPlex as a top sports destination
5. Have effective City boards and commissions contributing to the governance process

► **Short-Term Challenges and Opportunities**

1. Managing increases in traffic volume
2. Defining the City's role in economic development
3. Developing hotel(s), restaurants and entertainment venues near GrimesPlex
4. Future availability of water
5. Expanding north-south and east-west connectivity within Grimes
6. Expanding sports tourism in Grimes in a very competitive environment
7. Having tournaments returning to GrimesPlex because of quality experiences

► Actions 2023 – 2024

Policy Agenda

- | | |
|--|---------------|
| 1. City Economic Development Strategy: Goals/Outcomes, City Role, Best Practices, Report and Direction | Top Priority |
| 2. GrimesPlex Area Development: Major Project, Development Agreements and Groundbreakings | Top Priority |
| 3. GrimesPlex Programming: Update, Direction and Next Steps | High Priority |

Management Agenda

- | | |
|---|---------------|
| 1. Annexations: 19 th Street: Direction and Completion | Top Priority |
| 2. Master Street Plan: Completion and Adoption | High Priority |
| 3. Area Plans for Growth Areas (4): Development | High Priority |
| a. WRA Territory | |
| b. South James Territory | |
| c. NW Territory | |
| d. Destination | |
| 4. Sanitary Sewer Study: Completion and Adoption | |
| 5. 212 SE Main Street Development Disposal: Site Plan Amendment | |
| 6. Urban Renewal Restatement: Completion and Adoption | |

Management in Progress

1. SUDAS Supplemental Specs: Development (City Council)
2. Food Trucks Inspections and Licensing
3. Fire Tracking Inspections
4. Fire Protection Systems Permitting Requirements: Modifications/Ordinance Changes (Difference between City of Johnston and City of Grimes) (City Council)
5. Verify the Public Utility Network Assets: Completion
6. Water Distribution and Sewer Collection Division Staffing: Completion
7. Corn Patch Demolition Plans
8. Landscaping and Architectural Regulations Amendments
9. Subdivision Regulations Amendments
10. Master Street Plan
11. SRF Sponsored Project Prioritization
12. 2021 Building Code Update

► **Actions 2023 – 2024**

Major Projects

1. 19th Corridor Sewer – West of James: Construction Completion
2. Annual Sewer Cleaning and Televising
3. Annual Sewer Lining Projects
4. Trail Ridge Road Reconstruction
5. NE Destination Drive: Construction
6. NE Beaverbrooke Boulevard: Construction
7. Wastewater Treatment Plant Decommission

GOAL 4	MORE BEAUTIFUL, VIBRANT COMMUNITY
---------------	--

► **Objectives**

1. Have attractive, well-maintained streetscapes on major corridors and highways
2. Expand trees and tree canopy throughout the community appropriate types and locations
3. Have well-designed, attractive and well-maintained City buildings, facilities and parks
4. Develop community gathering spaces and green spaces throughout our Grimes community, including opportunities for food trucks
5. Continue to have new buildings and homes that are attractive and using the appropriate building materials and meeting City's architectural standards
6. Expand arts and culture in the community
7. Become a more walkable, pedestrian-friendly community

► **Short-Term Challenges and Opportunities**

1. Lack of trees – residential and major corridors
2. Major transportation corridors dissecting the community
3. Developing and maintaining attractive streetscapes and landscaping
4. Having effective code compliance regulations and programs
5. Working with IDOT
6. Cleaning up unsightly properties and the City's role
7. Defining, prioritizing and funding beautification projects

► **Actions 2023 – 2024**

Policy Agenda

1. Tree and Forestation Policy, Plan and Program: Direction and Funding
2. City Beautification Plan/Strategy: Outcomes, Best Practices, Report with Options, Direction and City Actions
3. Arboretum and Tree for Planting Program: Concept Location, Direction and Funding

Management Agenda

1. Tree Plantings: Annual (200)

City of Grimes Policy Agenda 2023 – 2024 Targets for Action

TOP PRIORITY

**Budget and Tax Rate:
Policy Framework and Direction**

**EMS Services:
Goals/Outcomes, Best Practices, City Role, Report with Options and Direction**

**Brenton Slough/Legacy Park Development:
Report, Direction and Funding**

**City Economic Development Position/Strategy:
Goals/Outcomes, City Role, Best Practices, Report and Direction**

**GrimesPlex Area Development:
Major Project, Development Agreements and Groundbreakings**

**Lions Park:
Plan – Re-Evaluation, Link to Sports Complex/ Regional Park, Future Direction**

HIGH PRIORITY

**City Facilities Plan:
Space Needs, Private Development Options, Funding Mechanisms and Direction**

**Water Supply and Treatment System:
CIWW Direction and 28e Agreement**

**Highway 141/44 Corridor Vision/Plan:
Development**

**City Amphitheater:
Definition of Concept, Report with Options, Direction and funding Strategy**

**Existing Trail Improvements and Maintenance Annual Funding:
Report, Direction and Funding**

**GrimesPlex Programming:
Update, Direction and Next Steps**

City of Grimes Management Agenda 2023 – 2024 Targets for Action

TOP PRIORITY

**Police Services Extension:
Review, Negotiations and Direction**

**DART City Participation:
Update and Direction**

**Grimes Public Safety Facility:
Design and Funding**

**Entertainment Venue Attraction Strategy/Action Plan:
Update and Next Steps (Brewery, Movie Theater, Etc.)**

**Highway 44 Corridor Study Phase 2:
Concept and Engagement**

**Annexations 19th Street:
Direction and Completion**

HIGH PRIORITY

**Facility Management Plan:
Evaluation, Report with Options, Direction and City Actions**

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Report with Options, Direction and City Actions**

**Master Street Plan:
Completion and Adoption**

**Fireworks Regulation:
State Laws, Report with Options and 3-Day Window Direction**

**GrimesPlex Cell Tower Improvements:
Direction**

**Area Plans for Growth Areas (4):
Development – WRA Territory; South James Territory; NW Territory; Destination**

City of Grimes

Management In Progress 2023 – 2024

► Management in Progress 2023 – 2024

1. Water System Model Implementation: Phase 1 Project (2)
2. Strategic Plan: Update
3. Reap 2023 Grant Application/Agreement: Land Conservation
4. IT Security Protocols
5. IT Training: Citywide
6. Fire Safety Education: Plan Development
7. Fire Specialty Services Analysis and Plan Development: Confined Space; Trench Rescue
8. High Risk Structures: Pre-Plans
9. New Employee Orientation Program: Development
10. Drone Use Expansion: Training Completion
11. Firefighter Sleep Trailer: Annual Lease Renewal
12. ADA Compliance Officers: Identification and Certification
13. Collective Bargaining and Labor Agreements: Strategy: IAFF; AFSCME
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27. GIS Enterprise Improvements
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30. FY25 Budget with Implementation of HF718

► **Management in Progress 2023 – 2024** *(Continued)*

31. FlexNet Implementation
32. Laserfiche Implementation
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34. JGMFD Officers Leadership Training
35. Fire District Accounts Financial Processes and Procedures
36. Fire Employees Payroll Transition: Completion
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65. Library Sustainability Certification: Completion
66. Addressing-Based Filing System Laserfiche
67. Library Technology Upgrade: Completion
68. Coverage of Night and Weekend Recreation Activities Due to Doubling Number of Programs Increase: Completion

► **Management in Progress 2023 – 2024** *(Continued)*

69. Program Registration and Facility Rental Software Vendor Replacement
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82. Subdivision Regulations Amendments
83. Master Street Plan
84. SRF Sponsored Project Prioritization
85. 2021 Building Code Update
86. Tree Plantings: Annual (200)

City of Grimes

Major Projects 2023 – 2024

► Major Projects 2023 – 2024

1. WRA Project: Construction
2. Annual Asphalt Overlay Program
3. Annual Concrete Patching Program
4. Sewer Televising and Lining Project
5. Trail Ridge Road
6. Intersection 141/Beaverbrooke
7. Intersection East 1st/Gateway
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12. Splash Pad Project: Completion
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18. Concrete to High Traffic Areas at Sports Complexes
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20. 19th Corridor Sewer – West of James: Construction Completion
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24. NE Destination Drive: Construction
25. NE Beaverbrooke Boulevard: Construction
26. Wastewater Treatment Plant Decommission

City of Grimes Goals 2029

**HIGH-PERFORMING ORGANIZATION
PROVIDING EXCEPTIONAL SERVICES**

**GREAT PLACE TO LIVE
THROUGH EXPANDED QUALITY-OF-LIFE
AMENITIES**

**DYNAMIC TOWN
WITH A STRONG SENSE OF COMMUNITY**

MORE BEAUTIFUL, VIBRANT COMMUNITY

Definitions of Terms

POLICY –

is an issue that needs direction or a policy decision by the Council; or needs a major funding decision by the Council; or an issue that needs Council leadership by the governing body in the community; or with other governmental bodies (City government, other City governments, state government, federal government) – questions of “WHAT: IS THE DIRECTION; IS THE GOAL; IS THE BUDGET OR RESOURCES; IS THE CITY'S POLICY OF REGULATION?”

MANAGEMENT –

a management action which the Council has set the overall direction and provided initial funding (e.g., phased project), may require further Council action on funding; or a major management project particularly multiple years (e.g., upgrade to the information system) – questions of “HOW: DO WE ADDRESS THE ISSUE, MANAGE THE CITY; IMPLEMENT A DECISION OR PROGRAM; CAN WE IMPROVE THE MANAGEMENT OR ORGANIZATIONAL PROCESS?”

MANAGEMENT IN PROGRESS –

a management or organization action which Council has set the direction, needs staff work before going to Council for direction next year or beyond, no choice mandated by an outside governmental agency or institution, management process improvement budgeted or funded by the Council.

MAJOR PROJECT –

a capital project funded in the CIP or by Council action which needs design or to be constructed (e.g., Road project, City facility project, park project, etc.).

ON THE HORIZON –

an issue or project that will not be addressed during the year by management or the Council but should be addressed in the next five years; it could become an action item for this year if another party moves the issue or project forward – it depends on them.

Policy Agenda 2023 – 2024

Targets for Action

City of Grimes

TOP PRIORITY

**Budget and Tax Rate:
Policy Framework and Direction**

**EMS Services:
Goals/Outcomes, Best Practices, City Role, Report with Options and Direction**

**Brenton Slough/Legacy Park Development:
Report, Direction and Funding**

**City Economic Development Position/Strategy:
Goals/Outcomes, City Role, Best Practices, Report and Direction**

**GrimesPlex Area Development:
Major Project, Development Agreements and Groundbreakings**

**Lions Park:
Plan – Re-Evaluation, Link to Sports Complex/ Regional Park, Future Direction**

HIGH PRIORITY

**City Facilities Plan:
Space Needs, Private Development Options, Funding Mechanisms and Direction**

**Water Supply and Treatment System:
CIWW Direction and 28e Agreement**

**Highway 141/44 Corridor Vision/Plan:
Development**

**City Amphitheater:
Definition of Concept, Report with Options, Direction and funding Strategy**

**Existing Trail Improvements and Maintenance Annual Funding:
Report, Direction and Funding**

**GrimesPlex Programming:
Update, Direction and Next Steps**

Management Agenda 2023 – 2024

Targets for Action

City of Grimes

TOP PRIORITY

**Police Services Extension:
Review, Negotiations and Direction**

**DART City Participation:
Update and Direction**

**Grimes Public Safety Facility:
Design and Funding**

**Entertainment Venue Attraction Strategy/Action Plan:
Update and Next Steps (Brewery, Movie Theater, Etc.)**

**Highway 44 Corridor Study Phase 2:
Concept and Engagement**

**Annexations: 19th Street and Others:
Direction and Completion**

HIGH PRIORITY

**Facility Management Plan:
Evaluation, Report with Options, Direction and City Actions**

**SW 19th Street Corridor Development Strategy:
Development**

**Gould Heights/Thorpe Water District:
Report with Options, Direction and City Actions**

**Master Street Plan:
Completion and Adoption**

**Fireworks Regulation:
State Laws, Report with Options and 3-Day Window Direction**

**GrimesPlex Cell Tower Improvements:
Direction**

**Area Plans for Growth Areas (4):
Development – WRA Territory; South James Territory; NW Territory; Destination**

Grimes

Action Outlines 2023 – 2024

GOAL 1	HIGH-PERFORMING ORGANIZATION PROVIDING PROFESSIONAL EXCEPTIONAL SERVICES
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ACTION: Budget and Tax Rate: Policy Framework and Direction

PRIORITY

Policy Top

Key Issues

- Budget Process Improvements
- Revenue Options – Franchise Fee
- Services and Staffing Level
- Lower Tax Rate
- Infrastructure

Activities/Milestones

1. Prepare Budget with Revenue Options
2. **BUDGET WORKSHOP: FY 25 Presentation and Direction**
3. **DECISION: Budget FY 25 Adoption and Tax Rate**

Time

1/24

2/24

4/24

Responsibility: Finance Director

ACTION: EMS Services: Goals/Outcomes, Best Practices, City Role, Report with Options and Direction

PRIORITY

Policy Top

Key Issues

- Services Definition
- Service Level
- Costs
- Staffing Availability

Activities/Milestones

1. Gather data
2. Kick off Fire Board Strategic Planning
3. Complete Fire Strategic Plan
4. Fire Board: Review Fire Strategic Plan
5. Fire Board: Fire Strategic Plan Adoption
6. **PRESENTATION: Fire Strategic Plan**

Time

2/24
3/24
4/24
5/24
6/24
7/24

Responsibility: Fire Chief

ACTION: City Facilities Plan: Space Needs, Private Development Options, Funding Mechanisms and Direction

PRIORITY

Policy High

Key Issues

- Space Needs/Square Footage
- Private Sector Partner
- Location
- Lease
- Financial Plan
- Service Level
- Staffing Plan

Activities/Milestones

1. Contact potential developers/builders
2. Complete Staffing Analysis and Plan including Type of Office Space/Square Footage
3. Identify locations – options for City
4. Prepare RFP
5. Evaluate responses and potential partners
6. **REPORT: City Facilities Plan Presentation and Discussion**

Time

2/24
3/24
5/24
6/24
9/24
10/24

Responsibility: Development Services Director

ACTION: Water Supply and Treatment System: CIWW Direction and 28e Agreement

PRIORITY

Policy High

Key Issues

- CIWW Debt Assumption
- Agreement
- Input Costs
- Future Water Option
- Plant Expansion
- Well Drilling

Activities/Milestones

1. Discuss with CIWW on agreement contingent on debt acquisition
2. Complete analysis by McClure
3. **PRESENTATION: CIWW Agreement Discussion**
4. **DECISION: 28e CIWW Agreement**

Time

12/23

1/24

2/24

6/24

Responsibility: Public Works Director

ACTION: Highway 141/44 Corridor Vision/Plan: Development

PRIORITY

Policy High

Key Issues

- Additional Funding
- Advocacy
- Coordination with IDOT

Activities/Milestones

1. Grant notification
2. Issue RFP
3. **DECISION: Grant Agreement for Highway 141/44 Corridor Vision/Plan**
4. Initiate Study
5. Complete Study

Time

1/24
3/24
5/24

6/24
6/25

Responsibility: City Engineer

ACTION: Police Services Extension: Review, Negotiations and Direction

PRIORITY

Mgmt Top

Key Issues

- Service Extension
- Service Level
- Cost

Activities/Milestones

1. Contact Polk Sheriff's Department
2. Develop Amendment
3. **DECISION: Police Services Agreement**

Time

1/24
5/24
7/24

Responsibility: City Administrator

ACTION: DART City Participation: Update and Direction

PRIORITY

<i>Mgmt Top</i>

Key Issues

- Membership
- Para-Transit Service
- Service Provider Options

Activities/Milestones

1. Prepare Memo
2. **DECISION: DART Memo Approval**

Time

11/23
11/23

Responsibility: City Administrator

ACTION: Grimes Public Safety Facility: Design and Funding

PRIORITY

Mgmt Top

Key Issues

- Size
- Elements
- Name: Grimes Public Safety Center

Activities/Milestones

1. **BRIEFING: Fire Station Questions/ Answers**
2. Complete Design
3. Fire Board/Board of Adjustment/P & Z Commission Approval
4. Issue RFP
5. **DECISION: Award Bid for Fire Station**
6. Groundbreaking
7. Complete Construction/Opening

Time

12/23
4/24
4/24
5/24
6/24
10/24
4/26

Responsibility: Fire Chief

ACTION: Facility Management Plan: Evaluation, Report with Options, Direction and City Actions

PRIORITY

Mgmt High

Key Issues

- Position: Creation
- Maintenance Needs
- Contract Services
- Service Level
- Funding

Activities/Milestones

1. Research maintenance need
2. Prepare budget proposal
3. **BUDGET WORKSHOP:**
Budget FY 25 Facility
Management Plan:
Presentation
4. **DECISION: Budget FY 25**
Funding
5. Finalize Facility Management Plan
6. Implement Plan

Time

12/23
12/23
2/24

4/24
4/24
7/24

Responsibility: Public Works Director

ACTION: Gould Heights/Thorpe Water District: Report with Options, Direction and City Actions

PRIORITY

Mgmt High

Key Issues

- Financial Plan
- Valuation
- Purchase

Activities/Milestones

1. Complete valuation
2. Meet with PFM and City Attorney
3. Contact Thorpe
4. Develop Financial Plan
5. **BUDGET WORKSHOP:**
Gould Heights/Thorpe Water District Presentation and Direction
6. **DECISION: Gould Heights/Thorpe Water District Purchase Agreement Approval**

Time

Completed
11/23

11/23
1/24
2/24

9/24

Responsibility: Public Works Director

ACTION: Equipment Replacement Plan: Implementation

PRIORITY
Mgmt

Key Issues

- Cost Increases
- Supply Chain
- Vehicle/Equipment Redundancy
- Department Consistent
- Vehicle/Equipment Consolidation

Activities/Milestones

1. Complete Plan Update
2. **BUDGET DECISION:**
FY 25 Equipment
Replacement Plan
Presentation
3. **DECISION: Budget FY 25**
Approval

Time

1/24
2/24
4/24

Responsibility: Finance Director

ACTION: Enterprise Rates and Adjustments: Solid Waste and Recycling Report and Direction

PRIORITY
Mgmt

Key Issues

- Rate Structure
- Cost Increases
- City Subsidy

Activities/Milestones

1. **PRESENTATION: Solid Waste and Recycling Rate Structure**
2. **DECISION: Solid Waste and Recycling Rate Adjustment**

Time

2/24

4/24

Responsibility: Finance Director

ACTION: City Organization Culture Action Plan: Implementation
Next Steps

PRIORITY

Mgmt

Key Issues

- Committee Role
- Funding Level

Activities/Milestones

1. Identify actions
2. Implement actions

Time

2/24/
7/24

Responsibility: Human Resources Director

ACTION: Network Equipment Upgrade/ Replacement (Wired and Wireless): Report and Direction

PRIORITY

Mgmt

Key Issues

Activities/Milestones

Time

1. **DECISION: Network Equipment Upgrade/ Replacement Purchase Agreement** 11/23
2. Order equipment 11/23
3. Receive equipment 12/23
4. Installation of equipment 6/24

Responsibility: Information Technology

ACTION: Banking Services: RFP and Direction

PRIORITY
Mgmt

<u>Key Issues</u>	<u>Activities/Milestones</u>	<u>Time</u>
• Service Definition	1. Hire Vendor	1/24
• Vendor	2. Issue RFP	7/24
• Term (Length)	3. Receive RFP	9/24
	4. DECISION: Banking Services	10/24
	5. Complete Transition	1/25

Responsibility: Finance Director

ACTION: Security Testing: Projects, Direction and Funding

PRIORITY
Mgmt

Key Issues

- Penetration Test

Activities/Milestones

- | | |
|--|-------|
| 1. Prepare budget proposal | 1/24 |
| 2. BUDGET WORKSHOP:
Budget FY 25 Security
Testing Presentation and
Discussion | 2/24 |
| 3. DECISION: Budget FY 25 | 4/24 |
| 4. Issue RFP | 4/24 |
| 5. Select Vendor | 5/24 |
| 6. DECISION: Security
Testing Vendor Award | 6/24 |
| 7. Testing | 11/24 |

Time

Responsibility: Information Technology Director

Management in Progress 2023 – 2024			TIME
1	1. Water System Model Implementation: Phase 1 Project (2)	CE	6/24
1	2. Strategic Plan: Update	CA	11/23
1	3. Reap 2023 Grant Application/Agreement: Land Conservation	P&R	11/23
1	4. IT Security Protocols	IT	Ongoing
1	5. IT Training: Citywide	IT	10/24
1	6. Fire Safety Education: Plan Development	Fire	5/24
1	7. Fire Specialty Services Analysis and Plan Development	Fire	6/24
	a. Confined Space		
	b. Trench Rescue		
1	8. High Risk Structures: Pre-Plans	Fire	2/24
1	9. New Employee Orientation Program: Development	HR	Ongoing
1	10. Drone Use Expansion: Training Completion	Fire	3/24
1	11. Firefighter Sleep Trailer: Annual Lease Renewal	Fire	12/23
1	12. ADA Compliance Officers: Identification and Certification	HR	8/24
1	13. Collective Bargaining and Labor Agreements: Strategy	HR	
	a. IAFF		11/23
	b. AFSCME		11/23
1	14. Private Fire Hydrants Maintenance System: Development	Fire	7/24
1	15. Utility Bills Redesign: Completion	Fire	7/24
1	16. Fire Apparatus Purchase: Order and Delivery Pickup Truck	Fire	3/24
1	17. Transition Library to City Network: Completion	IT	1/24
1	18. Expanded Security Monitoring Software for Desktops and Network: Completion	IT	4/24
1	19. City Intranet Development: Completion	HR/M&C	9/24
1	20. IT Policies: Development	IT	2/24
1	21. Cyber Security New Technology: Implementation	IT	8/24
1	22. Consolidated Security Camera System: Order and Implementation	IT	9/24
1	23. Agenda Management Software: Implementation	CC/AS	11/23
1	24. Risk Management and Loss Control Programs Additional Programs	CC/AS	11/23
1	25. Casualty Insurance: Bid and Direction	CC/AS	12/23
1	26. Re-Codification Schedule	CC/AS	1/24
1	27. GIS Enterprise Improvements	DS	Ongoing
1	28. Electronic Filing of All Accounts Payable Invoices and Checks	FIN	5/24
1	29. Annual Equipment Replacement Schedule Update	FIN	1/24

Management in Progress 2023 – 2024			TIME
1	30. FY25 Budget with Implementation of HF718	FIN	3/24
1	31. FlexNet Implementation	FIN	4/24
1	32. Laserfiche Implementation	FIN	10/24
1	33. Johnston-Grimes Metropolitan Fire District Re-Branding	FIRE	1/24
1	34. JGMFD Officers Leadership Training	FIRE	Ongoing
1	35. Fire District Accounts Financial Processes and Procedures	FIRE	2/24
1	36. Fire Employees Payroll Transition: Completion	FIRE	1/24
1	37. JGMFD Webpage	FIRE	1/24
1	38. Employee Engagement Committee's Priorities Feasibility Study	HR	8/24
1	39. Non-economic Attraction, Recruitment, Retention Strategies Study	HR	1/24
1	40. Employee Benefits Management Enhancements	HR	8/24
1	41. Enterprise-wide Network Upgrade / Replacement (Wired and Wireless)	IT	5/24
1	42. Upgrade VMware to Version 8.x from 7.x	IT	1/24
1	43. Unified Access Control – Phase 2	IT	12/23
1	44. Traffic Control System	IT	3/24
1	45. GrimesPlex Technology Design and Build	IT	3/24
1	46. Library Technology for New Building	IT	12/23
1	47. Cloud Access Security Broker (CASB) Security Software	IT	3/24
1	48. Standard Software Image for All Equipment	IT	12/24
1	49. Windows 11 Upgrade / Migration	IT	1/25
1	50. Security Testing – Logical and Physical Tests	IT	10/24
1	51. Network Systems Administrator Recruitment	IT	7/24
1	52. On Premise Microsoft Services to Windows Server 2022 Migration	IT	7/24
1	53. Library Board Processes and Procedures Streamline	LIB	7/24
1	54. CultureAll Grants Application	LIB	3/24
1	55. Library Move	LIB	12/24
1	56. Friends Group Revitalized	LIB	6/24
1	57. New Library Building and New Patrons Policies	LIB	9/24
1	58. Library Community Needs Survey	LIB	1/25
1	59. Art Sale/Market – Once a Year Fundraiser for the Public Library	LIB	10/24
1	60. Spring/Summer Program Guide Design	M&C	12/23
1	61. Event Marketing Procedures	M&C	4/24
1	62. Expanded Style Guide	M&C	6/24

□ Management in Progress 2023 – 2024

			TIME
1	64. Marketing & Communications Coordinator: Hired	M&C	9/24
1	65. Traffic Signal Operation and Maintenance Program	PW	Ongoing
1	66. Library Sustainability Certification: Completion	LIB	4/25
1	67. Addressing-based Filing System Laserfiche	DS	4/24

□ Major Projects 2023 – 2024

			TIME
1	1. WRA Project: Construction	CE	1/24
1	2. Annual Asphalt Overlay Program	PW	10/24
1	3. Annual Concrete Patching Program	PW	10/24
1	4. Sewer Televising and Lining Project	PW	Ongoing
1	5. Trail Ridge Road	CE	6/24
1	6. Intersection 141 / Beaverbrooke	CE	7/24
1	7. Intersection East 1 st /Gateway	CE	9/24
1	8. Water Main Projects	CE	Ongoing
1	9. Sewer Project on SW/SE 19 th	CE	8/24
1	10. Centralized Fleet Maintenance (Budget FY 25)	PW	4/24

GOAL 2	GREAT PLACE TO LIVE THROUGH EXPANDED QUALITY-OF-LIFE AMENITIES
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ACTION: Brenton Slough/Legacy Park: Report, Direction and Funding

PRIORITY

Policy Top

Key Issues

- Legacy Park
- Trailhead
- Land Acquisition
- Park Amenities
- Phasing
- Stormwater Funding

Activities/Milestones

1. Monitor INHF and PCC Action
2. PCC Fund Raising
3. Transition ownership Polk County Conservation
4. Issue RFP for Conceptual Design / Feasibility
5. Complete Conceptual Design /Feasibility/Project Phasing
6. **CIP WORKSHOP:
Brenton Slough/Legacy
Park Presentation,
Discussion and Direction**

Time

Ongoing

Ongoing

TBD

4/24

10/24

12/24

Responsibility: Development Services Director

ACTION: Lions Park: Plan – Re-Evaluation, Link to Sports Complex/Regional Park, Future Direction

PRIORITY

Policy Top

Key Issues

- Park Design
- Projects
- Project Funding
- Playground Equipment
- Park Amenities
- Flood Plain

Activities/Milestones

- | | |
|--|-------|
| 1. Define Scope | 12/23 |
| 2. Select Consultant | 1/24 |
| 3. Complete Park Design | 5/24 |
| 4. P&R Board: Review | 6/24 |
| 5. P&Z Siting Plan | 7/24 |
| 6. DECISION: Lions Park Design, Site Plan and Project Direction | 8/24 |
| 7. Issue RFP for Contract | 9/24 |
| 8. DECISION: Award Contract for Lions Park Construction | 10/24 |
| 9. Initiate Construction | 11/24 |

Time

Responsibility: Parks & Recreation Director

ACTION: City Amphitheater: Definition of Concept, Report with Options, Direction and Funding Strategy

PRIORITY

Policy High

Key Issues

- Concept
- Funding

Activities/Milestones

1. Complete design 2/24
2. Library Board Review 3/24
3. Issue RFP 3/24
4. **DECISION: Award** 4/24
Contract for Amphitheater Construction
5. Construction Completion 9/24
6. 1st Program 9/24

Responsibility: City Engineer

ACTION: Existing Trail Improvements and Maintenance Annual
Funding: Report, Direction and Funding

PRIORITY

Policy High

Key Issues

- Gaps
- Surface

Activities/Milestones

1. Update Gap Analysis
2. Identify Projects – Cost and Funding
3. Issue RFP
4. **DECISION: Award Contract for Existing Trail Improvements and Maintenance**
5. Complete Construction

Time

12/23
2/24
3/24
6/24
9/24

Responsibility: Parks & Recreation Director

ACTION: Wallace Farms Development: Funding Plan and Stormwater Project

PRIORITY
Policy

Key Issues

- Financial Plan
- Trailer Park
- Stormwater
- Future Use
- Cemetery Expansion
- Trail Connect

Activities/Milestones

1. Define stormwater project (grant funded)
2. Issue RFP
3. **DECISION: Award Contract for Wallace farm Stormwater Project**
4. Complete Stormwater Project
5. Develop Funding Plan with Projects and Cost

Time

1/24
4/24
5/24
9/24
9/24

Responsibility: Parks & Recreation Director

ACTION: Entertainment Venue Attraction Strategy: Update and Next Steps (Brewery, Movie Theater, Etc.)

PRIORITY

Mgmt Top

Key Issues

- Restaurants
- Entertainment Businesses

Activities/Milestones

1. Bring forward development proposals/agreements (3)

Time

TBD

Responsibility: Economic Development Director

ACTION: Highway 44 Corridor Study Phase 2: Concept and Engagement

PRIORITY

Mgmt Top

Key Issues

- Vision
- Improvement
- Widening Project
- Costs
- Funding Mechanism
- Timing
- 30% Plan

Activities/Milestones

1. Select consultant
2. Complete concept
3. Complete community engagement

Time

5/24
9/24
5/25

Responsibility: Development Services Director

**ACTION: SW 19th Street Corridor Development Strategy:
Development**

PRIORITY

<i>Mgmt High</i>

Key Issues

- Outcomes
- Development Opportunities

Activities/Milestones

- | | <u>Time</u> |
|---|-------------|
| 1. Develop Strategy Framework | 12/23 |
| 2. Establish Roundtable Discussion | 2/24 |
| 3. Meet with Property Owners | 5/24 |
| 4. Prepare Report | 9/24 |
| 5. REPORT: SW 19th Street Corridor Development Strategy Presentation and Discussion | 10/24 |

Responsibility: Development Services Director

ACTION: Fireworks Regulation: State Laws, Report with Options and 3-Day Window Direction

PRIORITY
Mgmt High

Key Issues

Activities/Milestones

Time

- | | | |
|----|--|-------|
| 1. | Draft ordinance | 11/23 |
| 2. | DECISION: Fireworks Regulation Ordinance Adoption | 1/24 |

Responsibility: City Administrator

ACTION: GrimesPlex Cell Tower Improvements: Direction

PRIORITY

Mgmt High

Key Issues

- Design
- Location
- Property Transfer
- Lease Agreement

Activities/Milestones

1. Receive Verizon preference
2. Conduct Public Hearing
3. Negotiate Lease Agreement
4. **DECISION: Cell Tower
Property Disposal / Lease /
Site Plan**

Time

12/23
4/24
5/24
6/24

Responsibility: Parks & Recreation Director

ACTION: Parkland Dedication Ordinance: Development and Adoption

Key Issues

Activities/Milestones

PRIORITY

Mgmt

Time

- | | |
|--|-------|
| 1. Complete draft ordinance | 11/23 |
| 2. P&Z: Review | 12/23 |
| 3. DECISION: Parkland Dedication Ordinance Adoption | 3/24 |

Responsibility: Development Services

Management in Progress 2023 – 2024

			TIME
2	1. Library Technology Upgrade: Completion	LIB	1/24
2	2. Coverage of Night and Weekend Recreation Activities Due to Doubling Number of Programs Increase: Completion	P&R	4/24
2.	3. Program Registration and Facility Rental Software Vendor Replacement	P&R	12/23
2	4. Recreation Equipment Improvements	P&R	5/24
2	5. Youth Programs from Clinics to League Format Restructure	P&R	4/24
2	6. Shared Use Agreement between the City and Schools	P&R	11/24
2	7. Video Streaming and Auto Umpire System at GrimesPlex	P&R	12/24

Major Projects 2023 – 2024

			TIME
2.	1. Library Project: Completion	LIB	1/24
2	2. Splash Pad Project: Completion	CE	5/24
2	3. Multi- Golf Park at Glenstone Park Development: Construction	P&R	4/24
2	4. Wallace Farm Phase 1: Land and Water Improvements	P&R	1/24
2	5. Field Renovations Field 4,5,7 South Sports Complex	P&R	11/23
2	6. Infield Dirt Irrigation Addition Field 1,2,3,4,5,6 at North Sports Complex	P&R	5/24
2	7. Soccer Field Irrigation Mainline at South Sports Complex	P&R	2025
2	8. Concrete to High Traffic Areas at Sports Complexes	P&R	5/24
2	9. Shade Structures Installed at GrimesPlex	P&R	5/24

GOAL 3	DYNAMIC TOWN WITH A STRONG SENSE OF COMMUNITY
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ACTION: City Economic Development Position and Strategy:
Goals/Outcomes, City Role, Best Practices, Report and
Direction

PRIORITY

<i>Policy Top</i>

<u>Key Issues</u>	<u>Activities/Milestones</u>	<u>Time</u>
• Economic Development Position • City Reorganization _ Development Services and Economic Development • Funding • Chamber Agreement • Support for Chamber Activities • Support of Community Events • Building Direction • Building Maintenance • Utilities • Firework Funding	1. Contact Chamber President 2. Meeting with Chamber Board of Directors 3. Prepare budget amendment, including ED Director position and City reorganization proposal 4. DECISION: Budget Amendment for Economic Development Director and City Reorganization 5. Recruit Economic Development Director 6. DECISION: Chamber Contract Amendment 7. Hire Economic Development Director 8. Develop Retail/Entertainment Strategy and Action Plan 9. STRATEGIC PLANNING WORKSHOP: Retail/Entertainment Strategy and Action Plan Discussion and Direction	11/23 11/23 12/23 12/23 12/23 1/24 2/24 9/24 10/24

Responsibility: City Administrator

ACTION: GrimesPlex Area Development: Major Project,
Development Agreements and Groundbreakings

PRIORITY

Policy Top

Key Issues

- Hotel Development Project
- Retail Development Project
- City Incentives

Activities/Milestones

1. Contact developer
2. P&Z: Review
3. **DECISION: Site Plan**
4. **DECISION: Development Agreement**
5. Groundbreaking

Time

11/23
TBD
TBD
TBD
TBD

Responsibility: Development Services Director

ACTION: GrimesPlex Programming: Update, Direction and Next Steps

PRIORITY

Policy High

Key Issues

Activities/Milestones

Time

- Programming

1. Finalize Spring / Summer Program
2. **REPORT: GrimesPlex Programming Update**

3/24

4/24

Responsibility: Parks & Recreation Director

ACTION: Annexations: 19th Street: Direction and Completion

PRIORITY

Mgmt Top

Key Issues

Activities/Milestones

Time

- | | |
|--------------------------------|-------|
| 1. Assemble applications | 11/23 |
| 2. Set Public Hearing | 12/23 |
| 3. Public Hearing | 1/24 |
| 4. DECISION: Annexation | 3/24 |

Responsibility: Development Services Director

ACTION: Master Street Plan: Completion and Adoption

PRIORITY

Mgmt High

Key Issues

Activities/Milestones

Time

- | | |
|--|------|
| 1. Complete Master Plan | 1/24 |
| 2. PRESENTATION/DECISION:
Master Street Plan Adoption | 2/24 |

Responsibility: Development Services Director

ACTION: Area Plans for Growth Areas (4): Development

- a. WRA Territory
- b. South James Territory
- c. NW Territory
- d. Destination

PRIORITY

Mgmt High

Key Issues

- Land Uses
- Land Use Changes
- Property Owner Engagement

Activities/Milestones

1. P&Z: Review C & D
2. **DECISION: Plan Adoption**
WRA Territory; South
James Territory; NW
Territory and Destination

Time

11/23

11/23

Responsibility: Development Services Director

ACTION: Sanitary Sewer Study: Completion

PRIORITY
Mgmt

Key Issues

Activities/Milestones

Time

- | | |
|--|------|
| 1. Prepare Report | 3/24 |
| 2. REPORT: Sanitary Sewer Study | 4/24 |

Responsibility: City Engineer

ACTION: 212 SE Main Street Development Disposal: Site Plan Amendment

PRIORITY
Mgmt

Key Issues

Activities/Milestones

Time

- | | |
|--|-------|
| 1. Receive Site Plan | 11/23 |
| 2. DECISION: 212 SE Main Street Development Rezoning and Site Plan Approval | 12/23 |

Responsibility: Development Services Director

ACTION: Urban Renewal Restatement: Completion and Adoption

PRIORITY
Mgmt

Key Issues

Activities/Milestones

Time

- | | |
|--|------|
| 1. Finalize draft Restatement | 7/24 |
| 2. DECISION: Urban
Renewal Restatement
Adoption | 8/24 |

Responsibility: Development Services Director

☐ **Management in Progress 2023 – 2024**

			TIME
3	1. SUDAS Supplemental Specs: Development (City Council)	CE	1/24
3	2. Food Trucks Inspections and Licensing	Fire	4/24
3	3. Fire Tracking Inspections	Fire	4;24
3	4. Fire Protection Systems Permitting Requirements: Modifications/Ordinance Changes (Difference between City of Johnston and City of Grimes) (City Council)	Fire	8/24
3	5. Verify the Public Utility Network Assets: Completion	PW	Ongoing
3	6. Water Distribution and Sewer Collection Division Staffing: Completion	PW	7/24
3	7. Corn Patch Demolition Plans	DS	1/24
3	8. Landscaping and Architectural Regulations Amendments	DS	11/24
3	9. Subdivision Regulations Amendments	DS	1/24
3	10. Master Street Plan	DS	12/23
3	11. SRF Sponsored Project Prioritization	DS	10/24
3	12. 2021 Building Code Update	DS	3/24

☐ **Major Projects 2023 – 2024**

			TIME
3	1. 19 th Corridor Sewer – West of James: Construction Completion	CE	9/24
3	2. Annual Sewer Cleaning and Televising	PW	10/24
3	3. Annual Sewer Lining Projects	PW	10/24
3	4. Trail Ridge Road Reconstruction	CE	5/24
3	5. NE Destination Drive: Construction	CE	9/25
3	6. NE Beaverbrooke Boulevard: Construction	CE	6/24
3	7. Wastewater Treatment Plant Decommission	PW	10/26

GOAL 4	MORE BEAUTIFUL, VIBRANT COMMUNITY
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ACTION: Tree and Forestation Policy, Plan and Program:
Direction and Funding

PRIORITY
Policy

Key Issues

- City Role
- ROW Trees
- Tree Maintenance
- Tree Removal
- Funding
- Tree Types
- Tree Locations
- Utility Lines
- Who Decides – City Council or Staff
- Maintenance Regulations

Activities/Milestones

1. Prepare draft ordinance
2. **DECISION: Tree Ordinance Adoption**
3. Prepare CIP budget proposal
4. **CIP WORKSHOP: Discussion and Direction**
5. **DECISION: CIP Budget FY 25 – Funding for Trees and Forestation**

Time

5/24
6/24
12/24
12/24
4/25

Responsibility: Public Works Director

ACTION: City Beautification Plan/Strategy: Outcomes, Best Practices, Report with Options, Direction and City Actions

PRIORITY

Policy

Key Issues

Activities/Milestones

Time

- Scope
- ROW
- Streetscape
- Landscaping
- Signage
- Roundabouts

1. Contact ISU Studio Case
2. Define scope
3. Kick off Studio Class

12/23
6/24
8/24

Responsibility: Development Services Director

ACTION: Arboretum and Tree Planting Program: Concept, Location, Direction and Funding

PRIORITY

Policy

Key Issues

- Goals
- Concept
- Project Scope
- Tree Planting

Activities/Milestones

- A. Arboretum at Library
1. Explore planting trees concept and location (with tree)
 2. Plant tree
- B. “Johnny Appleseed” Program
1. Establish tree species
 2. Bid tree
 3. Purchase tree
 4. Sell tree

Time

8/24

9/24

2/24

3/24

3/24

4/24

- Goals/Outcomes
- Concept
- Best Practice
- Options
- Funding

Responsibility: Public Works Director

☐ **Management in Progress 2023 – 2024**

4 1. Tree Plantings: Annual (200)

PW

TIME
9/24

Policy Calendar 2023 – 2024

MONTH

November 2023

1. **DECISION: DART Memo Approval**
2. **DECISION: Network Equipment Upgrade/ Replacement Purchase Agreement**
3. **DECISION: Plan Adoption WRA Territory; South James Territory; NW Territory and Destination**
- 4.
- 5.

MONTH

December 2023

1. **BRIEFING: Fire Station Questions/ Answers**

2. **CIP WORKSHOP: Brenton Slough/Legacy Park Presentation, Discussion and Direction**

3. **DECISION: Budget Amendment for Economic Development Director and City Reorganization**

4. **DECISION: 212 SE Main Street Development Rezoning and Site Plan Approval**

- 5.

MONTH

January 2024

1. **DECISION: Parkland Dedication Ordinance Amendments Adoption**
2. **DECISION: Fireworks Regulation Ordinance Adoption**
3. **DECISION: Chamber Contract Amendment**
- 4.
- 5.

MONTH

February 2024

1. 4. **BUDGET WORKSHOP: FY 25 Presentation and Direction**
 - a. **Gould Heights/Thorpe Water District Presentation and Direction**
 - b. **Equipment Replacement Plan Presentation**
 - c. **Facility Management Plan**
 - d. **Security Testing**
2. **PRESENTATION: CIWW Agreement Discussion**
3. **PRESENTATION: Solid Waste and Recycling Rate Structure**
4. **PRESENTATION/DECISION: Master Street Plan Adoption**
- 5.

MONTH

March 2024

1. **DECISION: Solid Waste and Recycling Rate Adjustment**
2. **DECISION: Parkland Dedication Ordinance Adoption**
3. **DECISION: Annexation**
- 4.
- 5.

MONTH

April 2024

1. **DECISION: Award Contract for Amphitheater Construction**
2. **REPORT: GrimesPlex Programming Update**
3. **REPORT: Sanitary Sewer Study**
4. **DECISION: Budget FY 25 Adoption and Tax Rate**
- 5.

MONTH

May 2024

1. **DECISION: Grant Agreement for Highway 141/44 Corridor Vision/Plan**
2. **DECISION: Award Contract for Wallace farm Stormwater Project**
3. **DECISION: Revised Chamber Agreement**
- 4.
- 5.

MONTH

June 20224

1. **DECISION: 28e CIWW Agreement**
2. **DECISION: Award Bid for Fire Station**
3. **DECISION: Security Testing Vendor Award**
4. **DECISION: Award Contract for Existing Trail Improvements and Maintenance**
5. **DECISION: Cell Tower Property Disposal / Lease / Site Plan**
6. **DECISION: Tree Ordinance Adoption**
- 7.

MONTH

July 2024

1. **PRESENTATION: Fire Strategic Plan**
2. **DECISION: Police Services Agreement**
- 3.
- 4.
- 5.

MONTH

August 2024

1. **DECISION: Lions Park Design, Site Plan and Project Direction**
2. **DECISION: Urban Renewal Restatement Adoption**
- 3.
- 4.
- 5.

MONTH

September 2024

1. **DECISION: Gould Heights/Thorpe Water District Purchase Agreement Approval**

2.

3.

4.

5.

MONTH

October 2024

1. **REPORT: City Facilities Plan Presentation and Discussion**
2. **DECISION: Banking Services**
3. **DECISION: Award Contract for Lions Park Construction**
4. **REPORT: SW 19th Street Corridor Development Strategy Presentation and Discussion**
5. **STRATEGIC PLANNING WORKSHOP: Retail/Entertainment Strategy and Action Plan Discussion and Direction**
- 6.

CITY COUNCIL COMMUNICATION
Meeting Date: 11/14/2023

AGENDA ITEM: Resolution - SE Little Beaver, 4th, 5th & 6th Water Main – Setting the dates for the bid letting and public hearing

BACKGROUND: The action that is in front of the council is to set the bid letting and public hearing dates for the SE Little Beaver, 4th, 5th & 6th Water Main. The proposed schedule for this project is to set the dates for the bid letting and public hearing on November 14th, hold the bid opening on December 5th @ 10:30 AM, hold the public hearing on December 12th @ 5:30 PM and award the project following the public hearing.

This project includes the replacement of the existing water main along SE Little Beaver Drive from SE 6th Street to SE 3rd Street and SE 4th Street, SE 5th Street & SE 6th Street from SE Trail Ridge Road to SE Little Beaver Drive. This project is scheduled to have a late start date of March 18, 2024 and reach substantial completion within 90 working days after issuance of the Notice to Proceed and an additional 10 working days following substantial for full completion. The project includes \$1,000/calendar day liquidated damages for non-compliance with substantial completion provisions and \$500/calendar day for non-compliance with full completion provisions.

BUDGETARY CONSIDERATIONS: The engineer's opinion of probable construction cost is estimated to be approximately \$1,000,000.00. This project is in the current Capital Improvements Plan for construction in 2024.

STRATEGIC PLANNING:

Prioritized: ☒ YES ☐ NO

*High-Performing Organization/Exception Professional Services ☒

*Great Place to Live/Expanded Quality of Life Amenities ☐

*Dynamic Town/Strong Sense of Community ☐

*More Beautiful/Vibrant Community ☐

BOARD/COMMISSION ACTIONS: N/A

STAFF RECOMMENDATION: The staff recommends that the City Council approves the resolution to set the bid letting date of December 5th @ 10:30 AM and public hearing date of December 12th @ 5:30 PM.

RESPONSIBLE STAFF/CONTACT INFORMATION:

Matt Ahrens, City Engineer, 515-986-4050, mahrens@grimesiowa.gov

Prepared by:

Return to: Aaron Jarosh, Staff Engineer
Matt Ahrens, City Engineer

RESOLUTION ORDERING CONSTRUCTION OF THE SE LITTLE BEAVER, 4TH, 5TH & 6TH
WATER MAIN, AND FIXING A DATE FOR HEARING THEREON AND TAKING OF BIDS
THEREFOR

Grimes Resolution No. 11-1523

WHEREAS, it is deemed advisable and necessary to construct certain public improvements described in general as the SE Little Beaver, 4th, 5th & 6th Water Main; and

WHEREAS, the City has caused to be prepared plans, specifications and form of contract, together with estimate of cost, which are now on file in the office of the City Clerk for public inspection, for the construction of the public improvements; and

WHEREAS, the plans, specifications and form of contract are deemed suitable for the making of public improvements; and

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa:

Section 1. That it is hereby determined that it is necessary and advisable to construct certain public improvements described in general as the SE Little Beaver, 4th, 5th & 6th Water Main, in the manner set forth in the plans and specifications and form of contract, above referred to, the cost thereof to be paid in accordance with the provisions as set out in the posted Notice to Bidders and published Notice of Public Hearing; the public improvements being more generally described as follows:

The SE Little Beaver, 4TH, 5TH & 6TH Water Main project includes the replacement of the existing water main along SE Little Beaver Drive from SE 6th Street to SE 3rd Street; SE 4th Street from SE Trail Ridge Road to SE Little Beaver Drive; SE 5th Street from SE Trail Ridge Road to SE Little Beaver Drive; and SE 6th Street from SE Trail Ridge Road to SE Little Beaver Drive in the City of Grimes.

The construction includes approximately 2,819 LF of 8" trenchless PVC water main and 176 LF of 8" trenched PVC water main. Other associated improvements include: partial and full depth PCC pavement, removal of existing driveways, removal & replacement of sidewalk pavement, fire hydrant removal and installation, water service installation, erosion control, surface restoration, and miscellaneous associated work necessary to complete the project.

Section 2. That the amount of the bid security to accompany each bid shall be in an amount which shall conform to the provisions of the Notice to Bidders approved as a part of the specifications.

BE IT FURTHER RESOLVED, that the City Clerk be and is hereby directed to post a Notice to Bidders once in a relevant contractor plan room service with statewide circulation and a relevant construction lead generating service with statewide circulation and on an internet site sponsored by either the City or a statewide association that represents the City. Posting shall be not less than thirteen clear days nor more than forty-five days prior to December 5, 2023, which is hereby fixed as the date for receiving bids. The bids are to be filed prior to 10:30 A.M.,

on such date.

The City Council hereby delegates to the City Administrator or his designee the duty of receiving, opening and tabulating bids for construction of the Project. Bids shall be received and opened as provided in the public notice and the results of the bids shall be considered at the meeting of this Council on December 12, 2023, at 5:30 P.M.

BE IT FURTHER RESOLVED, that the City Clerk be and is hereby directed to publish Notice of Hearing once in a legal newspaper, printed wholly in the English language, published at least once weekly and having general circulation in this City. Publication shall be not less than four clear days nor more than twenty days prior to the date hereinafter fixed as the date for a public hearing on the plans, specifications, form of contract and estimate of costs for the project, the hearing to be at 5:30 P.M. on December 12, 2023.

PASSED and APPROVED on November 14, 2023.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk

**NOTICE TO BIDDERS AND
NOTICE OF PUBLIC HEARING**

SE LITTLE BEAVER, 4TH, 5TH & 6TH WATER MAIN

CITY OF GRIMES, IOWA PUBLIC IMPROVEMENT PROJECT

Public Hearing on Proposed Contract Documents and Estimated Costs for Improvement

Notice is hereby given that a public hearing will be held by the **City of Grimes, Iowa** on the proposed Contract Documents (plans, specifications, and form of contract), and estimated total cost for the **SE Little Beaver, 4TH, 5TH & 6TH Water Main** project at its meeting at **5:30 P.M. on the 12th day of December, 2023**, in the City Council Chambers, Grimes Community Complex, 410 SE Main Street, Grimes, Iowa, 50111.

Time and Place for Filing Sealed Proposals

Sealed bids for the work comprising the improvements as stated below must be filed before **10:30 A.M.** according to the clock in the Grimes City Hall on the **5th day of December, 2023**, at the reception desk in Grimes City Hall, 101 NE Harvey Street, Grimes, Iowa, 50111. Bids received after the deadline for submission of bids as stated herein shall not be considered and shall be returned to the late bidder unopened.

Time and Place Sealed Proposals Will be Opened and Considered

Sealed proposals will be opened by the City Clerk and bids tabulated at **10:30 A.M. on the 5th day of December, 2023**, in said Grimes City Hall, 101 NE Harvey Street. Bids will be considered by the City of Grimes City Council at its meeting at **5:30 P.M. on the 12th day of December, 2023**, in said City Council Chambers, 410 SE Main Street. The City Council may award a Contract at said meeting, or at such other time and place as shall then be announced.

Commencement of Work

Work on the improvement shall be commenced any time after a written Notice to Proceed is issued, **no later than March 18th, 2024**, and shall be completed as stated below. The Notice to Proceed will be issued after the preconstruction conference, which is expected to occur in Winter 2024.

Work on the improvement is prohibited on June 6-8, 2024, due to the Governor's Day celebration.

Contract Documents

A copy of said plans, specifications, and form of contract, and estimated total cost is now on file in the office of the City Clerk and may be examined at Grimes City Hall, 101 NE Harvey Street, Grimes, Iowa, 50111.

An electronic copy of the Contract Documents is available at www.grimesiowa.gov under the "Business" section by selecting "Bids & RFPs" then "Project Bids" for no cost. Project information, estimated total cost and plan holder information is available for no cost at the same link. Downloads of the Contract Documents require the user to register for a free membership at www.QuestCDN.com.

Paper copies of the Contract Documents are available from the MSA Professional Services, Inc., 1555 SE Delaware Ave, Suite F, Ankeny, IA 50021, for a fee of Fifty Dollars (\$50.00) per set. This fee is refundable, provided the following conditions are met: (1) The Contract Documents are returned complete and in a reusable condition, and (2) they are returned within fourteen (14) calendar days after the award of the project. You must call 515-964-1920 in advance to reserve a paper copy.

Preference of Products and Labor

By virtue of statutory authority, a preference will be given to products and provisions grown and coal produced within the State of Iowa.

In accordance with Iowa statutes, a resident bidder shall be allowed a preference as against a nonresident bidder from a state or foreign country if that state or foreign country gives or requires any preference to bidders from that state or foreign country, including but not limited to any preference to bidders, the imposition of any type of labor force preference, or any other form of preferential treatment to bidders or laborers from that state or foreign country. The preference allowed shall be equal to the preference given or required by the state or foreign country in which the nonresident bidder is a resident. In the instance of a resident labor force preference, a nonresident bidder shall apply the same resident labor force preference to a public improvement in this state as would be required in the construction of a public improvement by the state or foreign country in which the nonresident bidder is a resident.

Failure to submit a fully completed and accurate Bidder Status Form with the Proposal may result in the Proposal being deemed non-responsive and may result in the Proposal being rejected.

General Nature of the Public Improvement

SE LITTLE BEAVER, 4TH, 5TH & 6TH WATER MAIN

The SE Little Beaver, 4TH, 5TH & 6TH Water Main project includes the replacement of the existing water main along SE Little Beaver Drive from SE 6th Street to SE 3rd Street; SE 4th Street from SE Trail Ridge Road to SE Little Beaver Drive; SE 5th Street from SE Trail Ridge Road to SE Little Beaver Drive; and SE 6th Street from SE Trail Ridge Road to SE Little Beaver Drive in the City of Grimes.

The construction includes approximately 2,819 LF of 8" trenchless PVC water main and 176 LF of 8" trenched PVC water main. Other associated improvements include: partial and full depth PCC pavement, removal of existing driveways, removal & replacement of sidewalk pavement, fire hydrant removal and installation, water service installation, erosion control, surface restoration, and miscellaneous associated work necessary to complete the project.

Bid Security

Each Bidder shall accompany its bid with bid security as defined in Iowa Code Section 26.8, as security that the successful Bidder will enter into a Contract for the work bid upon and will furnish after the award of Contract a corporate Surety Bond, in a form acceptable to the City of Grimes, for the faithful performance of the Contract, in an amount equal to one hundred percent (100%) of the amount of the Contract. The Bidder's security shall be in the amount fixed in the Instructions to Bidders and shall be in the form of a cashier's check or a certified check drawn on an FDIC insured bank in Iowa or on an FDIC insured bank chartered under the laws of the United States; or a certified share draft drawn on a credit union in Iowa or chartered under the laws of the United States; or a Bid Bond on the form provided in the Contract Documents with corporate Surety satisfactory to the City of Grimes. The bid shall contain no condition except as provided in the specifications.

The City of Grimes reserves the right to defer acceptance of any bid for a period of sixty (60) calendar days after receipt of bids and no bid may be withdrawn during this period.

Performance, Payment, and Maintenance Bond

Each successful Bidder will be required to furnish a corporate Surety Bond in an amount equal to one hundred percent (100%) of its Contract price. Said Bond shall be issued by a responsible Surety approved by the City of Grimes and shall guarantee the faithful performance of the Contract and the terms and conditions therein contained and shall guarantee the prompt payment of all material and labor, and protect and save harmless the City of Grimes from claims and damages of any kind caused by the operations of the Contract and shall also guarantee the maintenance of the improvement caused by failures in materials and construction for a period of **four (4)** years from and after acceptance of the Contract.

Title VI Compliance

The City of Grimes, Iowa, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Payment

Payments will be made on the basis of estimates prepared by the Contractor and approved by the Engineer, solely for the purpose of payment; approval by the Engineer, or the City Council, shall not be deemed as approval or acceptance of the workmanship or materials. The Contractor will be compensated for 95% of the work completed during a payment period, with the remaining 5% being retained in accordance with the Iowa Code. Regular payments approved by the Engineer will be made following the next scheduled City Council meeting. The retainage payment will be released following acceptance of the project by the City of Grimes and satisfaction of the retainage payment provisions and requirements stipulated in the Iowa Code.

Sales Tax Exemption

The City of Grimes will issue a sales tax exemption certificate to the Contractor for all material purchased for incorporation into the project. Tax exemption certificates are applicable only for the specific project for which the tax exemption certificate is issued.

Completion of Work

The Contractor shall substantially complete the overall project within **ninety (90)** working days. Substantial completion for the overall project shall be defined as all utility, grading, and roadway paving construction completed, with the street, driveways, and sidewalks fully open to traffic. Should the Contractor fail to substantially complete the work within this timeframe, liquidated damages of **One Thousand Dollars (\$1,000.00) per calendar day** will be assessed for work not substantially completed within the designated Contract term(s).

The Contractor shall fully complete the overall project within **ten (10) working days** of the substantial completion. Full completion for the overall project shall be defined as all surface restoration and all improvements ready for final acceptance. Should the Contractor fail to fully complete the work within this timeframe, liquidated damages of **Five Hundred Dollars (\$500.00) per calendar day** will be assessed for work not fully completed within the designated Contract term(s).

The City of Grimes does hereby reserve the right to reject any or all bids, to waive informalities, and to enter into such contract, or contracts, as it shall deem to be in the best interest of the City.

This Notice is given by authority of the City Council of the City of Grimes, Iowa.

Dated at Grimes, Iowa, this **14th day of November, 2023.**

Scott Mikkelsen, Mayor

ATTEST:

Rochelle Williams, City Clerk

Posted to the Iowa League of Cities and the Master Builders of Iowa websites the **17th day of November, 2023.**

Published in a newspaper with local circulation the **21st day of November, 2023.**

CITY COUNCIL COMMUNICATION
Meeting Date: 11/14/2023

AGENDA ITEM: Resolution to Adjust Water and Sewer Charges

BACKGROUND: The City Council approved Resolution #01-1623, Water and Sewer Adjustment Policy, on January 24, 2023. On October 31, 2023, utility customer Jeff Wolfe submitted a Water/Sewer Adjustment form and all relevant documentation to the Utility Billing Manager. Mr. Wolfe meets the criteria for receiving an adjustment on water and sewer charges due to a leak, and the subsequent repairs made to correct the issue.

BUDGETARY CONSIDERATIONS: An adjustment of \$190.81 for water and \$148.44 for sewer is recommended for the utility account of Jeff Wolfe.

STRATEGIC PLANNING:

Prioritized: ☒ YES ☐ NO

*High-Performing Organization/Exception Professional Services ☒

*Great Place to Live/Expanded Quality of Life Amenities ☐

*Dynamic Town/Strong Sense of Community ☐

*More Beautiful/Vibrant Community ☐

BOARD/COMMISSION ACTIONS: Council approval of the adjustment of Jeff Wolfe's utility account.

STAFF RECOMMENDATION: Staff recommends approval.

RESPONSIBLE STAFF/CONTACT INFORMATION:

Marcia Woodke, Finance Director, 515-986-3036, mwoodke@grimesiowa.gov

Prepared by: Kathy Steele

Return to: Marcia Woodke

RESOLUTION TO ADJUST WATER AND SEWER CHARGES

Grimes Resolution No. 11-1623

WHEREAS, on January 24, 2023, the Grimes City Council approved Resolution 01-1623 adopting a Water/Sewer Adjustment Policy to encourage residents to make prompt repairs and/or provide a permanent solution for water loss or excessive sewer charges, and

WHEREAS, City Staff has determined that Jeff Wolfe has met the criteria set forth in the Water/Sewer Adjustment Policy, and

WHEREAS, City Staff recommends an adjustment to Jeff Wolfe's utility bill in the amount of \$190.81 for water charges and \$148.44 for sewer charges, and

WHEREAS, the City Council of Grimes does approve the adjustment of Jeff Wolfe's utility account.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, the water and sewer adjustment for Jeff Wolfe's utility account is approved.

PASSED and APPROVED on November 14, 2023.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk

CITY OF GRIMES

WATER/SEWER ADJUSTMENT FORM

If your request is granted, this is a one (1) time only adjustment per customer/family.

Form must be filled out completely and receipts provided to support the issue has been resolved.

Consideration will not be given when information is missing and/or receipts are not provided.

(Receipt on Back)

Date of Request	10/31/2023
Date Incident Discovered	10/31/2023
Address of Incident	[REDACTED]
Owner or Tenant #1	Jeff Wolfe
Last 4 of Social Security #	[REDACTED]
Phone Number	[REDACTED]
Owner or Tenant #2	
Last 4 of Social Security #	
Phone Number	

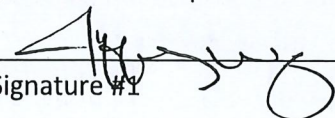
Below please provide a description of the issue and the action taken to resolve the issue in a permanent manner.

When I looked looked at my October water bill, I was shocked to see that it was 6 times higher than normal. Then I went back to see what I paid the month prior and saw that I paid 2.5 times more than normal in September. In total around \$700 more than normal over the two months. When I called the City, they say my usage is back to normal this month.

The only thing, I can think of is that back in August or September, I noticed that the flapper in the basement toilet was deteriorating and I had a slow leak. I purchased a new flapper from Menards. I really didn't think much about it after that.

With technology, it would really be nice if the city had a way to monitor water usage and alert customers that have unusually high usage levels. Kind of like how credit card companies alert us of suspicious information/activity.

I/We attest the information provided is true and accurate and understand that if this request is granted, I/We will not be provided this opportunity again.

Signature #1 

Signature #2

/Wolfe							
Date	Consumption	Bill date w/leak	Consumption Billed	Amount over 4658.33 gal			
9/1/2022	6400	9/1/2023	13100	8441.67			
10/1/2022	4600	10/1/2023	29800	25141.67			
11/1/2022	4900	Total		33583.33			
12/1/2022	4500						
1/1/2023	5000						
2/1/2023	4400						
3/1/2023	4400	Dollar amount over average consumption/Water 10.72 per 1000, Sewer 8.84 per 1000					
4/1/2023	3300	Water	360.01	2/1/23 Bill	Water ExciseTax	Total Adjustment	
5/1/2023	3700		180.01	Amount to Credit	10.80	190.81	
6/1/2023	4600	Sewer	296.88				
7/1/2023	6400		148.44	Amount to Credit	Not taxed	148.44	
8/1/2023	3700						
	55900						
					Total Credit	339.25	
Average Consumpt	4658.33						
			Per Policy- adjustment for half of consumption over average				
				Total Water Adj.	180.01		
				Total Water Tax Adj.	10.80		
				Total Sewer Adj.	148.44		
					339.25		

CITY COUNCIL COMMUNICATION
Meeting Date: 11/14/2023

AGENDA ITEM: SE-SW 19th Street Sanitary Sewer Extension – Foth Infrastructure and Environment, LLC - PSA Amendment No. 1

BACKGROUND: The SE-SW 19th Street Sanitary Sewer Extension project was recently bid and the construction contract awarded, which moved the project from the design phase to the construction phase. The PSA with Foth Infrastructure and Environment, LLC. (Foth) was setup to add the engineering services required during construction after award of the construction contract. Foth will be providing the following engineering construction services: construction administration and staking. The project is scheduled for construction to start after the preconstruction meeting, which is expected to occur in November. This construction is scheduled to be completed in 150 working days.

The amendment also includes additional project coordination and design services outside the scope of the original PSA. These include additional coordination with future surrounding developments, and additional platting services.

BUDGETARY CONSIDERATIONS: The total fee proposed for the additional engineering services is \$84,000.00, which is about a 4.5% fee compared to the low bidder's construction costs. Following our review, this appears to be a reasonable fee for this work.

STRATEGIC PLANNING:

Prioritized: ☒ YES ☐ NO

*High-Performing Organization/Exception Professional Services ☒

*Great Place to Live/Expanded Quality of Life Amenities ☐

*Dynamic Town/Strong Sense of Community ☐

*More Beautiful/Vibrant Community ☐

BOARD/COMMISSION ACTIONS: N/A

STAFF RECOMMENDATION: The staff has reviewed the Professional Services Agreement Amendment No. 1 and recommends approval by the City Council.

RESPONSIBLE STAFF/CONTACT INFORMATION:

Matt Ahrens, City Engineer, 515-986-4050, mahrens@grimesiowa.gov

Prepared by:

Aaron Jarosh, Staff Engineer

Return to:

Matt Ahrens, City Engineer

RESOLUTION TO AMEND CONTRACT FOR PROFESSIONAL SERVICES WITH FOTH
INFRASTRUCTURE AND ENVIRONMENT, LLC FOR T SE-SW 19TH STREET SANITARY
SEWER EXTENSION

Grimes Resolution No. 11-1723

WHEREAS, the City of Grimes (Grimes) entered into a Professional Services Agreement (PSA) with Foth Infrastructure and Environment, LLC (Foth) for consulting services for the SE-SW 19th Street Sanitary Sewer Extension on February 22, 2022; and,

WHEREAS, it was determined that there was a need for additional services to be added to the PSA consisting of project coordination and design, construction administration, and construction survey; and

WHEREAS, Foth has proposed the attached Professional Services Agreement Amendment that has a scope of work to be supplied by Foth and compensation to be paid by Grimes for their additional consulting services related to the SE-SW 19th Street Sanitary Sewer Extension; and,

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa:

That the Mayor is authorized to execute the Professional Services Agreement Amendment with Foth on behalf of the City of Grimes.

PASSED and APPROVED on November 14, 2023.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk

**PROFESSIONAL CONSULTING SERVICES AMENDMENT NO. 1
PROJECT NO. 0022G009.01**

THIS AMENDMENT, made and entered into this 14 day of November, 2023 by and between, the **CITY OF GRIMES, IOWA**, hereinafter referred to as the "City", and **FOTH INFRASTRUCTURE AND ENVIRONMENT, LLC.**, hereinafter referred to as the "Consultant", for professional services in connection with SE 19th Street Sanitary Sewer Extension, From SE Little Beaver Court to ½ Mile west of S James Street, hereby amends the original Agreement dated February 22, 2022 to include additional services associated with the following tasks:

I. BASIC SERVICES OF THE CONSULTANT

The Consultant shall consult on a regular basis with the City to clarify and define the City's requirements for the Project and review available data. The City agrees to furnish to the Consultant full information with respect to the City's requirements, including any special or extraordinary considerations for the Project or special services needed, and to make available pertinent existing data. The Consultant shall provide the following basic services regarding the Project:

A. PROJECT COORDINATION AND DESIGN

Design review meetings, coordination, and communication with other consultants, regulatory agencies, and private utilities. Completion of new design elements or revision of existing design elements for incorporation into the project.

Task 1 –Development Coordination in the NE corner of S James Street and SE 19th Street

Coordinate with developer's engineer to incorporate a sanitary sewer bore under SE 19th Street for future service to the site. Incorporate new and modified design elements into the project documents.

Task 2 – Additional Platting

Completed an additional permanent and temporary easement across Norfolk Southern along the north side of SE 19th Street for future roadway improvements as well as an additional temporary easement from Marco Properties west of the project limits to ensure contractor has room to work.

II. CONSTRUCTION PERIOD SERVICES

The work tasks to be performed or coordinated by the Consultant during the Construction Period Services shall include the following:

A. CONSTRUCTION ADMINISTRATION

Construction Administration services shall consist of services to assist the City in implementing the construction contract for this project. The items below are the major work tasks to complete the construction administration services and are not intended to include all items of work related.

Task 1 - Project Management and Coordination

The project manager will be responsible for the development and tracking of the Consultants project plan and project development. This task includes task identifications, staff scheduling and coordination, project communications, progress reporting, invoicing, and other important elements of the project. For estimating purposes, it is assumed that the project will be completed in September 2024.

Task 2 - Pre-construction Meeting

The Consultant shall conduct a pre-construction meeting prior to construction beginning for the City's Contractor, subcontractors, utility companies, and other interested parties.

Task 3 - Public Information Meetings

The Consultant shall attend and participate in a Public Information Meeting prior to construction beginning for each major project phase. For estimating purposes, it is assumed that a total of two (2) meetings will be held. This task includes preparation of display materials and hand out information for the meeting.

Task 4 - Public Communication Material

The Consultant will prepare exhibits for inclusion in periodic project updates to be distributed by City or posted on the City's social media platforms. For estimating purposes, it is assumed that one (1) exhibit will be created.

Task 5 - Shop Drawings

The Consultant shall review shop drawings, samples, and other data which the Contractor is required to submit, but only for conformance with design concept of the Project and conformance with the information given in the contract documents. The Consultant shall evaluate and determine the acceptability of substitute materials and equipment proposed by the Contractor. The Consultant shall have authority to require special inspection or testing of the work, and shall receive and review all certificates of inspections, testing, and approvals required.

Task 6 - Site Visits

In connection with observations of the Contractor's work while it is in progress:

- a. The Consultant shall make visits to the site at intervals appropriate to the various stages of construction as the Consultant deems necessary (estimated to be one site visit per month minimum) or as requested by the City to observe as an experienced and qualified design professional the progress and quality of the various aspects of the Contractor's work. Based on information obtained during such visits and on such observations, the Consultant shall determine, in general, if such work is proceeding in accordance with the Plans, and the Consultant shall keep the City informed of the progress of the work
- b. The purpose of the Consultant's visits to the site will be to enable the Consultant to better carry out his duties and responsibilities during the construction phase and, in addition, by exercise of the Consultant's efforts as an experienced and qualified design professional, to provide for the City a greater degree of confidence that the completed work of the Contractor will conform to the Plans, and that the integrity of the design concept as reflected in the Plans has been implemented and preserved by the Contractor.
- c. The Consultant shall not during such visits supervise, direct, or have control over the Contractor's work, nor shall the Consultant have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected by the Contractor for safety precautions and programs incident to the work or for any failure of the Contractor to comply with laws, rules, regulations, ordinances, codes, or orders applicable to the Contractor furnishing and performing his work.
- d. During such visits, the Consultant may notify the City if the Consultant believes the Contractor's work will not produce a completed Project that conforms to the Plans, or that it will prejudice the integrity of the design concept of the Project as reflected in the Plans.

Task 7 - Pay Requests

The City shall prepare contractor pay requests with the assistance of the Contractor.

Task 8 - Design Interpretation Questions

The Consultant shall answer design interpretation questions from the City, Contractor, review agencies, and utilities.

Task 9 - Minor Plan Modifications

The Consultant shall provide minor design modifications during construction necessary due to changed field conditions, such as utility conflicts, and as requested by the City. Item includes creating and issuing revised plan sheets. For budget considerations it is assumed that there will be two (2) minor plan modifications requiring revised plan sheets.

Task 10 - Change Order Preparation

The Consultant shall issue necessary interpretations and clarifications of the Plans, and in connection therewith, prepare change orders as required.

Task 11 - Record Drawings

The Consultant shall prepare record drawings showing those changes made during construction, based on plan changes issued and the marked-up drawings and other data furnished by the Contractor and the City Construction Observer. The Consultant will prepare a draft of the record drawings in electronic form at the conclusion of 2025 construction and make it available to the City for review. Following the conclusion of the project, the Consultant shall provide the City with one (1) reproducible copy of the record drawings.

Task 12 - Construction Meetings

The Consultant shall attend weekly construction meetings with the City and the Contractor to monitor progress, answer questions, resolve issues and look to the schedule in the future. The City shall prepare an agenda and issue minutes.

Task 13 - Utility Coordination – Task not included

Task 14 - Limited Private Utility Observation – Task not included

Task 15 - Final Inspections and Project Close-Out

The Consultant shall conduct an inspection in the company of the City to determine if the work is substantially complete and a final inspection to determine if the completed work is acceptable. The Consultant may recommend, in writing, final payment to the Contractor and may give written notice to the City and the Contractor that the work is acceptable. This task will also include assistance for the assembling final project documentation, certifications, and attendance at the project audits.

The above resident Construction Administration estimated effort includes a maximum of 250 hours throughout the expected duration of construction (Fall 2023 – Fall 2024). In the event the construction period extends beyond the expected completion date or unanticipated conditions require construction administration in excess of stated hours, the Consultant shall notify the City as it approaches this limit and determine the additional effort to complete the project. The Consultant and City shall work to develop a mutual resolution for the remaining effort.

B. CONSTRUCTION SURVEY

Construction Survey shall only be completed upon written authorization to proceed by the City and consist of the following tasks to be performed by the Consultant:

Task 1 - Project Control

- a. Verify existing horizontal and vertical control as shown in the project plans and supplement with additional control points as-needed to complete the project.
- b. Reset land corners and permanent reference markers as indicated on the plans.
- c. Tie-ins with existing roadways shall be checked for correctness of alignment prior to construction staking.

- d. This task does not include resetting all property corners disturbed by construction.

Task 2 - Property Lines and Temporary Easement

Stake temporary easements, permanent right-of-way corners at 50 foot intervals, or less if needed. These points shall be marked by placement of a metal pin or wood hub, flat, and lath at the same location as the slope stakes.

Task 3 - Construction Staking

a. Sanitary Sewer

Locations and elevations shall be marked with metal pin or tack in a wood hub, flat, and lath. The flat shall be clearly marked with the station location, pipe number, cut/fill elevation to flow line (or top of pipe for water main) and form grade, and offset distance to centerline of pipe.

b. Utility Accesses

Locations and elevations shall be marked with metal pin or tack in a wood hub, flat, and lath. The flat shall be clearly marked with the station location; intake or utility access number; cut/fill elevation, including bottom of well and form grade; and offset distance to the Station Location.

c. Pavement (PCC)

- i. Elevations (graded 4' offset paving hubs) at 25 foot intervals for finished grading and paving.
- ii. At intersections, graded offset hubs will be set at each end of radius, and radius points will be set where radius distance is less than 100 feet. Also graded midpoint offsets will be set on radii where curve length is greater than 40 feet.
- iii. After grading and paving is complete, reset plan control points and land corner monuments.

*Note: the survey scope of services does not include blue-top staking for finished grading.

d. Private Utility Relocation Staking

This task consists of location staking for relocations of private utilities required to accommodate the project construction

The above tasks qualified personnel, equipment and supplies required for a one-time construction staking for the project to establish the line and grade for the proposed improvements. Replacement costs of any survey stakes or marks that are destroyed or disturbed by the Contractor shall be charged to the Contractor.

Construction staking for removals, silt fence, grading (stakeless), revetment limits, erosion control lining, surface restoration, landscaping, traffic control, signing and pavement markings, rock excavation volumes, and other miscellaneous items are not included in this scope of services. It is assumed that the on-site construction technician for the project will provide these services where appropriate. Existing and final cross-sections for earthwork computations are also not included in the above.

In consideration for these services, the City agrees to increase the compensation for services performed by the Consultant. These fees are based on the current standard hourly rates of the Consultant's personnel engaged in the performance of the services, plus direct out-of-pocket costs for expenses incurred by personnel who are engaged in the work and other direct costs. The total Hourly Not-to-Exceed fees for the professional engineering services as described in this amendment are as follows:

I. Basic Services of the Consultant		
A. Project Coordination and Design	\$	14,000.00
B. Construction Administration	\$	40,000.00
C. Construction Survey	\$	<u>30,000.00</u>
Total	\$	84,000.00

THIS AMENDMENT is subject to all provisions of the original Agreement.

THIS AMENDMENT, together with the original Agreement represents the entire and integrated AGREEMENT between the City and Engineer.

THIS AMENDMENT executed the day and year written above.

FOTH INFRASTRUCTURE AND ENVIRONMENT, LLC.

CITY OF GRIMES, IOWA

By: _____

Joshua C. DeBower, P.E.
Local Municipal Lead

By: _____

Scott Mikkelsen, Mayor

WITNESS

ATTEST

By: _____

Jared Rokke, P.E.
Lead Engineer/Project Manager

By: _____

CITY COUNCIL COMMUNICATION
Meeting Date: 11/14/2023

AGENDA ITEM: Offer to Purchase and Agreement - St Peters Lutheran Church

BACKGROUND: The City has completed plans for SE 11th Street and South James Street Improvements. A number of easements and ROW have been determined to be necessary for the construction. Staff have been working with St Peters Lutheran Church to acquire those easements and ROW.

An offer has been prepared by the City based upon an appraisal of the value of the easements and improvements to the property.

The owner reviewed the offer and accepted it.

BUDGETARY CONSIDERATIONS: \$40,000

STRATEGIC PLANNING:

Prioritized: ____YES ____NO

*High-Performing Organization/Exception Professional Services ____

*Great Place to Live/Expanded Quality of Life Amenities ____

*Dynamic Town/Strong Sense of Community ____

*More Beautiful/Vibrant Community ____

BOARD/COMMISSION ACTIONS: N/A

STAFF RECOMMENDATION: Approval

RESPONSIBLE STAFF/CONTACT INFORMATION:

Alex Pfaltzgraff, Development Services Director, 515-986-4050, apfaltzgraff@grimesiowa.gov

Prepared by: Alex Pfaltzgraff

Return to: Alex Pfaltzgraff

RESOLUTION 11-1823 APPROVING REAL ESTATE PURCHASE AGREEMENT- ST.
PETERS LUTHERAN CHURCH 11TH AND JAMES STREET IMPROVEENT PROJECT

Grimes Resolution No. 11-1823

WHEREAS, the City of Grimes is developing plans to construct the SE 11th St and South James Improvements (the "Project") and has determined that certain easements are necessary in order to construct the Project; and

WHEREAS, the City of Grimes has extended a Real Estate Agreement (the "Offer"), provided as Exhibit A, to the property owner (the "Owner"); and

WHEREAS, the Owner has reviewed the Offer and has accepted the Offer.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, That, the Offer to Purchase Easement and Agreement is approved by the Grimes City Council, and the Mayor is authorized to execute, on behalf of the City of Grimes, such documents as are necessary and appropriate to effectuate the terms pursuant to the Offer, including, without limitation, any agreements, easements or other documents, and the City Clerk is authorized to attest to their signatures.

PASSED and APPROVED on November 14, 2023.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk

REAL ESTATE PURCHASE AGREEMENT

This REAL ESTATE PURCHASE AGREEMENT (this "Agreement") is dated as of date last set forth below, by and between St. Peter Lutheran Church f/k/a St. Peter Lutheran Church of Grimes, an Iowa Corporation ("Seller"), and the City of Grimes, Iowa ("The City").

RECITALS

A. Seller is the owner of a tract of land located in the City of Grimes legally described as:

The South 1 acre of the North 6 acres of all that part of the SW 1/4 of Section 5, Township 79 North, Range 25 West of the 5th P.M., Polk County, Iowa, lying West of the Chicago, Milwaukee & St. Paul Railroad, subject to easements of record, and described as Parcel "R" in the Plat of Survey recorded in Book 10693, Page 556, recorded in the office of the Recorder in and for Polk County, Iowa, all now included in and forming a part of the City of Grimes, Polk County, Iowa. ("Seller's Property")

B. The City desires to acquire certain real estate in fee title for road right of way, together with temporary and permanent easement interests in a portion of Seller's Property, as more particularly described in this Agreement, and Seller desires to sell said interests in real estate upon the terms and conditions set forth herein.

NOW THEREFORE, in consideration of the property, and the terms and covenants contained herein, the parties mutually agree as follows.

1. PURCHASE OF EASEMENTS. The City hereby offers to buy and the Seller by acceptance agrees to sell the real property interests situated in Polk County Iowa, legally described as follows:

See Acquisition Plat and Easement Plats attached hereto.

Consisting of fee title right-of-way, and permanent and temporary easements as more particularly described in the Acquisition Plats, together with any easements and appurtenant servient estates, but subject to any reasonable easements of record for public utilities or roads, any zoning restrictions, customary restrictive covenants and mineral reservations of record, if any, herein referred to as the "Property," upon the following terms and conditions:

2. PURCHASE PRICE. The Purchase Price shall be **\$40,000**, to be paid at Closing. The value is allocated as follows:

As further consideration for the conveyance of the above described property interests, the City agrees to forgo assessment of the parent tract from which the property interests are to be acquired in connection with the roadway improvements. Seller and the City acknowledge and agree that the consideration described herein equals or exceeds fair market value of the property interests for purposes of Iowa Code Chapters 6A and 6B.

3. REAL ESTATE TAXES.

A. Seller shall pay all real estate taxes that are due and payable as of the date of possession and constitute a lien against the Seller's Property, including any unpaid real estate taxes for any prior years.

B. As to the portion of the property to be acquired in fee title, Seller shall pay their prorated share, based upon the date of possession, of the real estate taxes for the fiscal year in which possession is given (ending June 30, 2021) due and payable in the subsequent fiscal year (commencing July 1, 2021). The parties acknowledge that the City has an obligation to assist the County in the collection of real estate

taxes, and that a proration calculation may be completed by the County Treasurer's office prior to closing. Notwithstanding any other term of this Agreement, Seller agrees to pay at Closing their prorated share of real estate taxes and any other amounts identified as owing and attributable to the period of Seller's possession by the County in which the property is located.

- C. Seller shall remain liable as the titleholder for all future real estate taxes of those portions of Seller's Property to be encumbered by the Permanent and Temporary Easement areas.

4. SPECIAL ASSESSMENTS.

- A. Seller shall pay in full all special assessments which are a lien on the Property as of the date of closing.
- B. All charges for solid waste removal and maintenance that are attributable to Seller's possession, including those for which assessments arise after closing, shall be paid by Seller.
- C. Any preliminary or deficiency assessment which cannot be discharged by payment shall be paid by Seller through an escrow account with sufficient funds to pay such liens when payable, with any unused funds returned to Seller.
- D. The City shall pay any special assessment installments that become due after Closing, if required to do so as a municipal governmental owner of land. Such amounts shall not be credited to the Purchase Price.

5. RISK OF LOSS AND INSURANCE. Seller shall bear the risk of loss or damage to the Property prior to closing or possession, whichever first occurs. Seller agrees to maintain existing insurance and the City may purchase additional insurance. In the event of substantial damage or destruction prior to closing, this Agreement shall be null and void; provided, however, the City shall have the option to complete the closing and receive insurance proceeds regardless of the extent of damages. The property shall be deemed substantially damaged or destroyed if it cannot be restored to its present condition on or before the closing date.

6. POSSESSION AND CLOSING. If the City timely perform all obligations, possession of the Property shall be delivered to the City at Closing, and any adjustments of taxes, interest and all charges attributable to the Seller's possession shall be made as of the date of Closing. Closing shall occur on October 1, 2023, or such other date as mutually agreed upon by the parties, after approval of title by the City's attorney and vacation of the Property by Seller, but prior to possession by the City. This transaction shall be considered closed upon delivery of the Seller's closing documents and receipt of all funds then due at closing from The City under the Agreement.

7. TENANTS. Seller hereby warrants and represents that there are no tenants or third parties in possession of the Property, except as specifically disclosed to the City here: none. This paragraph shall survive the Closing of the transaction contemplated herein.

8. CONDITION OF PROPERTY.

- A. Included with the Property shall be all fixtures that integrally belong to, are specifically adapted to or are a part of the real estate, whether attached or detached.
- B. The property as of the date of this Agreement will be preserved by the Seller in its present condition until possession, ordinary wear and tear excepted.
- C. The City acknowledges that they have made a satisfactory inspection of the Property, including equipment, fixtures, and improvements as provided in this Agreement, and are purchasing the same in their existing condition. Except as otherwise stated in this Agreement, Seller makes no warranties, expressed or implied, as to the condition of the property.

9. ABSTRACT AND TITLE. Closing is subject to approval of title by the City, in the City's sole discretion. Seller shall deliver to the City an abstract of title to the Property, which the City shall have continued through

the date of acceptance of this Agreement, at the City's sole expense, and delivered to the City's attorney for examination. It shall show merchantable title in Seller in conformity with this Agreement, Iowa law, and Title Standards of the Iowa State Bar Association. The Seller shall make every reasonable effort to promptly perfect title. The abstract shall remain the property of Seller and shall be returned to Seller promptly upon Closing or termination of this Agreement. If closing is delayed due to Seller's inability to provide marketable title, this Agreement shall continue in force and effect until either party rescinds the Agreement after giving ten days written notice to the other party. Seller understands that if Seller is unable to remedy any title defects that the City may take subsequent action to acquire the Property by eminent domain.

10. SURVEY. The City has, at its own expense, caused Acquisition Plats to be prepared for the property interests to be acquired from the Seller. The Seller shall not be responsible for any costs associated with the preparation of the Acquisition Plats.

11. SEPTIC AND ENVIRONMENTAL MATTERS.

- A. Seller warrants to the best of its knowledge and belief that there are no abandoned wells, solid waste disposal sites, hazardous wastes, or underground storage tanks located on the Property, and Seller has done nothing to contaminate the Property with hazardous wastes or substances. Seller warrants to the best of its knowledge and belief that the property is not subject to any local, state, or federal judicial or administrative action, investigation or order, as the case may be, regarding wells, solid waste disposal sites, hazardous wastes or substances, or underground storage tanks. Seller shall also provide the City with appropriate deed warranties and representations showing no wells, private burial sites, solid waste disposal sites, private sewage disposal system, hazardous waste and underground storage tanks on the Property.
- B. The City may at its expense, within twenty-one (21) days after the date of acceptance, obtain a report from a qualified engineer or other person qualified to analyze the existence or nature of any hazardous materials, substances, conditions or wastes located on the Property. In addition, the City may at its expense, within twenty-one (21) days after the date of acceptance, obtain the report from a qualified soils engineer regarding the suitability of the land for construction of buildings or permanent improvements to the land. Seller shall grant access for such inspections to occur, and land to be put back in its original condition if disturbed during testing or inspections.
- C. Seller warrants that it has not received any oral or written notice from any federal, state, or local authority, having jurisdiction over the Property, of any violations of applicable environmental law, ordinance, rule, regulation or orders affecting the Property. Seller shall immediately notify and deliver to the City a copy of any such notice or communication received by Seller on or before Closing. There are no claims, actions or legal proceedings pending, and to the best of Seller's knowledge no threat thereof nor any basis therefor, with respect to Seller or the Property, which would adversely affect the Property or Seller's ability to perform this Agreement.
- D. In the event any hazardous materials, substances, conditions or wastes are discovered on the Property, the City's obligation hereunder shall be contingent upon the removal of such materials, substances, conditions or wastes or other resolution of the matter reasonably satisfactory to the City. The expense of any action necessary to remove or otherwise make safe any hazardous material, substances, conditions or waste shall be paid by Seller. In the event that the soil is determined by the City engineer to not suitable for construction of buildings or other permanent improvements on the land, the City, at its option, may withdraw from this agreement at no cost to the City.

12. DEED. Upon payment of the purchase price, Seller shall convey the fee title interest to the City by General Warranty Deed, and the temporary and permanent easements free and clear of all liens, restrictions, and encumbrances except as provided in this Agreement. General warranties of title shall extend to the time of delivery of the deed excepting liens or encumbrances suffered or permitted by The City. The Warranty Deed and Easement instruments shall be prepared by the City's attorney, at the City's sole expense.

12. JOINT TENANCY IN PROCEEDS AND IN REAL ESTATE. If Seller, immediately preceding acceptance of the offer, hold title to the Property in joint tenancy with full right of survivorship, and the joint tenancy is not later destroyed by operation of law or by acts of the Seller, then the proceeds of this sale, and any continuing or recaptured rights of Seller in the Property, shall belong to Seller as joint tenants with full rights of survivorship and not as tenants in common; and the City in the event of the death of any SELLER, agree to pay any balance of the price due Seller under this contract to the surviving Seller and to accept a deed from the surviving Seller consistent with Paragraph 15.

13. JOINDER BY SELLER'S SPOUSE. Intentionally omitted.

14. COVID-19. The City and Seller acknowledge that mandatory and voluntary closures, quarantines, isolations and restrictions on businesses due to Covid-19 ("Covid-19 Issues") have the potential of causing delays or preventing either party's ability to perform their obligations within the time periods set forth in the Purchase Agreement. Examples include delays and closures by appraisers, lenders, recorders and other service providers involved in this transaction. The City and Seller agree that should either need an extension of any of the deadlines set forth in the Purchase Agreement due to Covid-19 Issues, the requesting party, through their attorney, will notify the attorney for the non-requesting party via email stating the specific Covid-19 Issue which is causing the delay. Upon receipt of the email, the deadline for the matter affected by the Covid-19 Issue will be automatically extended by ten (10) days. The City and Seller agree that if the requesting party is unable to timely perform their obligations following the grant of an automatic ten (10) day extension, then the non-requesting party may grant an additional ten (10) day extension to the requesting party or cancel this Purchase Agreement upon five (5) business days written notice delivered via email to the attorney for the requesting party receiving the Covid-19 extension.

15. USE OF PURCHASE PRICE. At time of settlement, funds of the Purchase Price may be used to pay taxes and other liens and to acquire outstanding interests, if any, of others.

16. APPROVAL OF COURT. If the Property is an asset of an estate, trust or conservatorship, this Agreement is contingent upon Court approval unless declared unnecessary by The City' attorney. If the sale of the Property is subject to court approval, the fiduciary shall promptly submit this Agreement for such approval. If this Agreement is not so approved by the Closing Date, either party may declare this Agreement null and void, and all payments made hereunder shall be returned to The City.

17. REMEDIES OF THE PARTIES.

A. If The City fails to timely perform this Agreement, Seller may forfeit it as provided in the Iowa Code (Chapter 656), and all payments made shall be forfeited; or, at Seller's option, upon thirty days written notice of intention to accelerate the payment of the entire balance because of The City' default (during which thirty days the default is not corrected), Seller may declare the entire balance immediately due and payable. Thereafter this agreement may be foreclosed in equity and the Court may appoint a receiver.

B. If Seller fails to timely perform this Agreement, the City have the right to have all payments made returned to them.

C. The City and Seller are also entitled to utilize any and all other remedies or actions at law or in equity available to them, including but not limited to acquisition under power of eminent domain in accordance with Iowa Code Chapter 6A/6B and shall be entitled to obtain judgment for costs and attorney fees as permitted by law.

18. NOTICE. Any notice under this Agreement shall be in writing and be deemed served when it is delivered by personal delivery or by certified mail return receipt requested, addressed to the parties at the address given below.

19. CERTIFICATION. The City and Seller each certify that they are not acting, directly or indirectly, for or

on behalf of any person, group, entity or nation named by any Executive Order or the United States Treasury Department as a terrorist, "Specially Designated National and Blocked Person" or any other banned or blocked person, entity, nation or transaction pursuant to any law, order, rule or regulation that is enforced or administered by the Office of Foreign Assets Control; and are not engaged in this transaction, directly or indirectly on behalf of, any such person, group, entity or nation. Each party hereby agrees to defend, indemnify and hold harmless the other party from and against any and all claims, damages, losses, risks, liabilities and expenses (including attorney's fees and costs) arising from or related to my breach of the foregoing certification.

20. GENERAL PROVISIONS.

- A. MODIFICATION. This Agreement contains the entire agreement of the parties and no waiver, modification, release, or cancellation of this Agreement or any portion of this Agreement shall be binding unless evidenced by writing executed by the Parties with the same formality of this instrument.
- B. SUCCESSORS AND ASSIGNS. This Agreement shall be binding on the heirs, personal representatives, assigns, and successors of the parties.
- C. GOVERNING LAW. This Agreement shall be governed by, construed, and enforced in accordance with the law of the State of Iowa.
- D. PARAGRAPH HEADINGS. The titles to the paragraphs in this Agreement are solely for the convenience of the parties and shall not be used to explain, modify, simplify, or aid in the interpretation of the provisions of this Agreement.
- E. TIME OF THE ESSENCE. In the performance of each part of this Agreement, time shall be of the essence. Failure to promptly assert rights herein shall not, however, be a waiver of such rights or a waiver of any existing or subsequent default. This Agreement shall survive the closing. Words and phrases herein shall be construed as in the singular or plural number, and as masculine, feminine or neuter gender according to the context.
- F. COUNTERPARTS. This Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original, but all of which together shall constitute the same written instrument.

21. NO REAL ESTATE AGENT OR BROKER. Neither party has used the services of a real estate agent or broker in connection with this transaction. Each party agrees to indemnify and save harmless the other party from and against all claims, costs, liabilities and expense (including court costs and reasonable attorney's fees) incurred by the other party as a result of a breach of this representation, which shall survive closing.

22. APPROVAL BY CITY COUNCIL AND CHURCH COUNCIL. This Agreement shall not be binding until it has received final approval by Resolution of the Grimes City Council and final approval by St Peter Church council and congregation in accordance with its Constitution.

23. ELECTRONIC SIGNATURES. An electronic transmission or other facsimile of this document or any related document shall be deemed an original and shall be admissible as evidence of the document and the signer's execution.

24. ADDITIONAL PROVISIONS.

- A. Pursuant to Iowa Code Section 6B.52, the City hereby gives notice to Seller that Seller has a five-year right to renegotiate construction or maintenance damages which are not apparent as of the date of this Agreement.
- B. If the Closing is delayed for any reason, the Seller hereby agrees to grant to the City temporary rights

of access to the Property for purposes of grading and site preparation.

- C. The City shall construct new access points and driveways to the Seller's property, shown on Exhibit A, which have been determined necessary as a result of the contemplated roadway improvements. Such access points shall be constructed pursuant to plans approved by the City. City shall also remove the existing James Street entrance that is being decommissioned and grade and seed to match.
- D. The City shall construct parking improvements along above mentioned driveway as shown on Exhibit B, as well as a 5 foot sidewalk parallel to the new parking improvements as shown on Exhibit B.
- E. The City shall construct pedestrian improvements from SE 11th Street into the property as shown on Exhibit C.
- F. Seller may request a permit for up to 4 light poles to be located along with new parking improvements as part of this plan, without the need for a revised site plan. Location to poles to be agreed upon by the City and Seller through the permit approval process.

[This space intentionally left blank. Signature page follows.]

SELLER:

**St. Peter Lutheran Church f/k/a
St. Peter Lutheran Church of Grimes,
an Iowa Corporation**

By: _____

Address:

Date Signed: _____

THE CITY:

City of Grimes, Iowa

By: _____
Scott Mikkelsen, Mayor

Address: 101 NE Harvey Street
Grimes, Iowa 50111

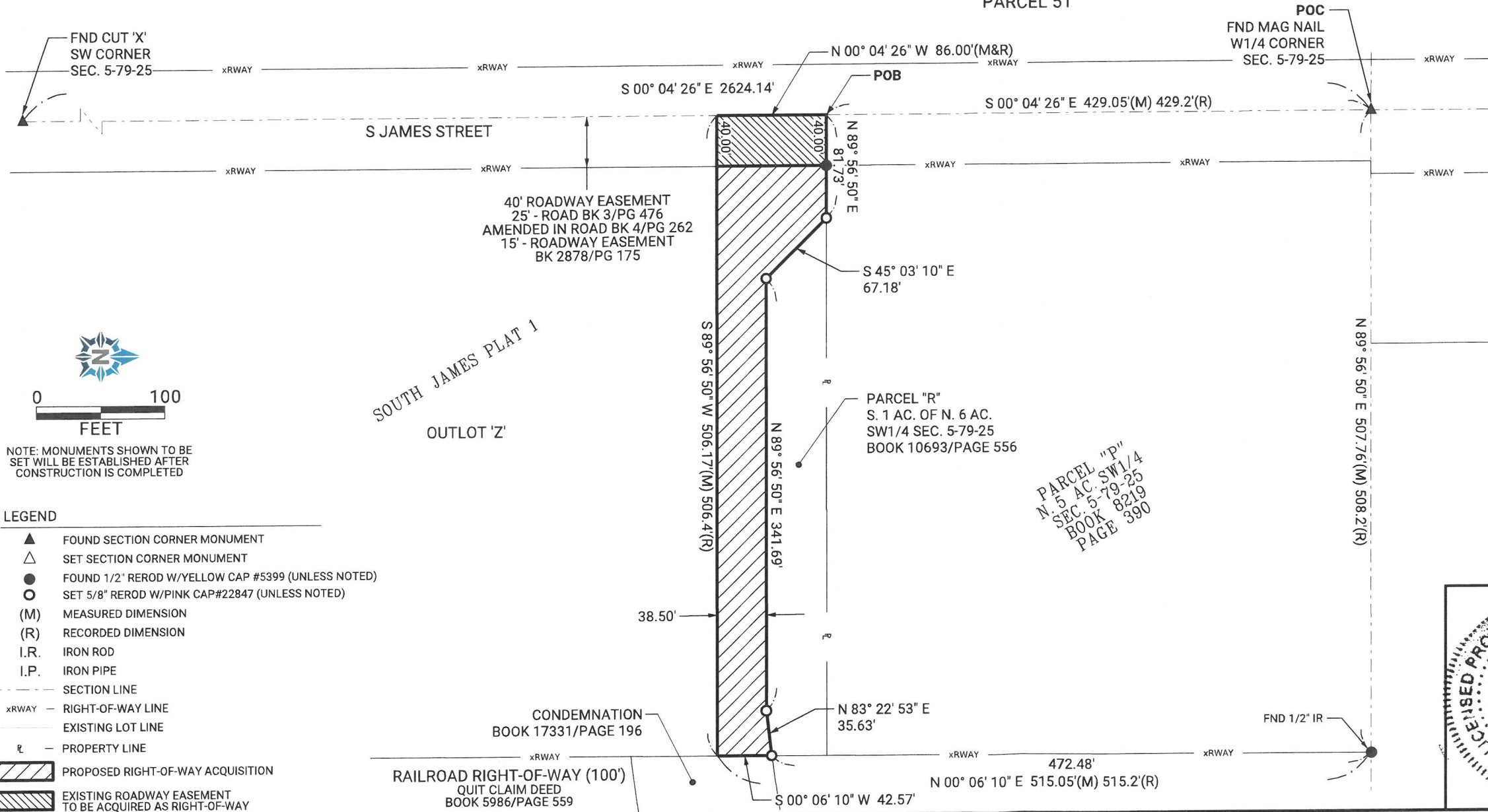
Date Signed: _____

Index Legend	
Location:	Parcel "R", SW of Sec. 5-T79N-R25W
Requestor:	City of Grimes
Proprietor:	St. Peter Lutheran Church
Surveyor:	Jody Budde
Surveyor Company:	Foth Infrastructure & Environment, LLC
Return To:	8191 Birchwood Court, Suite L Johnston, IA 50131 (515) 254-1393

ACQUISITION PLAT

RIGHT-OF-WAY BEING CONVEYED TO THE CITY OF GRIMES
SE 11TH STREET AND S JAMES STREET
PARCEL 51

EXHIBIT 51-F



PROPERTY OWNER:

ST. PETER LUTHERAN CHURCH
1001 S. JAMES STREET
GRIMES, IA 50111
BOOK 10938, PAGE 285

LEGAL DESCRIPTION:

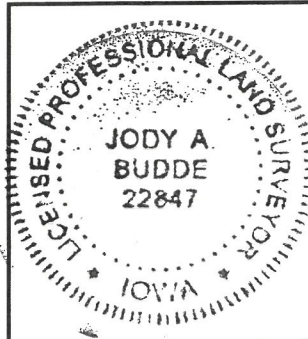
A PARCEL OF LAND LOCATED IN PARCEL "R" OF THE SOUTH 1 ACRE OF THE NORTH 6 ACRES OF THE SOUTHWEST QUARTER OF SECTION 5, TOWNSHIP 79 NORTH, RANGE 25 WEST OF THE FIFTH PRINCIPAL MERIDIAN, AS RECORDED IN BOOK 10693, PAGE 556 OF THE POLK COUNTY RECORDER'S OFFICE, NOW INCLUDED IN AND FORMING A PART OF THE CITY OF GRIMES, POLK COUNTY, IOWA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE WEST QUARTER CORNER OF SAID SECTION 5, THENCE SOUTH 00° 04' 26" EAST, 429.05 FEET ALONG THE WEST LINE OF SAID SECTION 5 TO THE POINT OF BEGINNING; THENCE NORTH 89° 56' 50" EAST, 81.73 FEET ALONG THE NORTH LINE OF SAID PARCEL "R"; THENCE SOUTH 45° 03' 10" EAST, 67.18 FEET; THENCE NORTH 89° 56' 50" EAST, 341.69 FEET; THENCE NORTH 83° 22' 53" EAST, 35.63 FEET TO THE WEST RIGHT-OF-WAY LINE OF THE FORMER CHICAGO, MILWAUKEE AND ST. PAUL RAILROAD; THENCE SOUTH 00° 06' 10" WEST, 42.57 FEET ALONG SAID WEST RIGHT-OF-WAY LINE TO THE SOUTH LINE OF SAID PARCEL "R"; THENCE SOUTH 89° 56' 50" WEST, 506.17 FEET ALONG SAID SOUTH LINE TO SAID WEST LINE OF SECTION 5; THENCE NORTH 00° 04' 26" WEST, 86.00 FEET ALONG SAID WEST LINE TO THE POINT OF BEGINNING.

SAID TRACT CONTAINS 24,572 SQUARE FEET OR 0.56 ACRES MORE OR LESS, INCLUDING 3,440 SQUARE FEET OR 0.08 ACRES MORE OR LESS OF EXISTING ROADWAY EASEMENT.

FOR THE PURPOSE OF THIS DESCRIPTION, ALL BEARING AND DISTANCES ARE REFERENCED TO NAD83(2011) IA SPCS SOUTH ZONE, US SURVEY FOOT.

FIELD SURVEY COMPLETED: JULY 2022



I hereby certify that this land surveying document was prepared and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Professional Land Surveyor under the laws of the State of Iowa.

JODY A. BUDDE, P.L.S.
License Number: 22847
My license renewal date is DECEMBER 31, 2024
Pages or sheets covered by this seal: 1 OF 1

SURVEY FOR:
CITY OF GRIMES
410 SE MAIN STREET, #102
GRIMES, IA 50111
PHONE: (515) 986-4050



SE 11TH STREET AND S JAMES STREET

CITY OF GRIMES, POLK COUNTY, IOWA

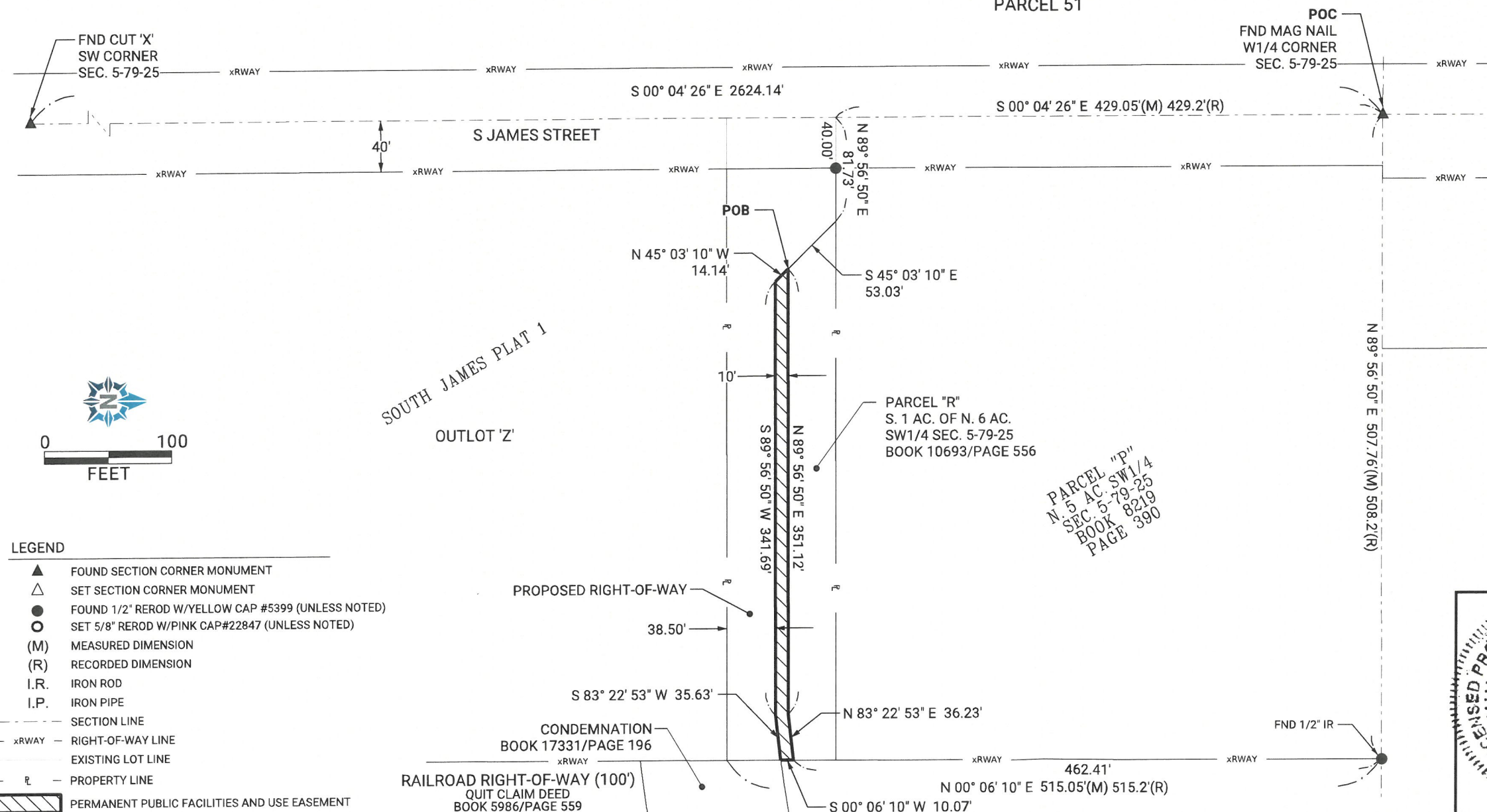
SHEET
1 OF 1

Index Legend	
Location:	Parcel "R", SW of Sec. 5-T79N-R25W
Requestor:	City of Grimes
Proprietor:	St. Peter Lutheran Church
Surveyor:	Jody Budde
Surveyor Company:	Foth Infrastructure & Environment, LLC
Return To:	8191 Birchwood Court, Suite L Johnston, IA 50131 (515) 254-1393

PERMANENT EASEMENT

EXHIBIT 51-P

PERMANENT PUBLIC FACILITIES AND USE EASEMENT BEING CONVEYED TO THE CITY OF GRIMES
SE 11TH STREET AND S JAMES STREET
PARCEL 51



PROPERTY OWNER:

ST. PETER LUTHERAN CHURCH
1001 S. JAMES STREET
GRIMES, IA 50111
BOOK 10938, PAGE 285

LEGAL DESCRIPTION:

A PARCEL OF LAND LOCATED IN PARCEL "R" OF THE SOUTH 1 ACRE OF THE NORTH 6 ACRES OF THE SOUTHWEST QUARTER OF SECTION 5, TOWNSHIP 79 NORTH, RANGE 25 WEST OF THE FIFTH PRINCIPAL MERIDIAN, AS RECORDED IN BOOK 10693, PAGE 556 OF THE POLK COUNTY RECORDER'S OFFICE, NOW INCLUDED IN AND FORMING A PART OF THE CITY OF GRIMES, POLK COUNTY, IOWA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE WEST QUARTER CORNER OF SAID SECTION 5, THENCE SOUTH 00° 04' 26" EAST, 429.05 FEET ALONG THE WEST LINE OF SAID SECTION 5 TO THE NORTH LINE OF SAID PARCEL "R"; THENCE NORTH 89° 56' 50" EAST, 81.73 FEET ALONG THE NORTH LINE OF SAID PARCEL "R" TO THE PROPOSED NORTHERLY RIGHT-OF-WAY LINE OF SE 11TH STREET; THENCE SOUTH 45° 03' 10" EAST, 53.03 FEET ALONG SAID PROPOSED NORTHERLY RIGHT-OF-WAY LINE TO THE POINT OF BEGINNING; THENCE NORTH 89° 56' 50" EAST, 351.12 FEET; THENCE NORTH 83° 22' 53" EAST, 36.23 FEET TO THE WEST RIGHT-OF-WAY LINE OF THE FORMER CHICAGO, MILWAUKEE AND ST. PAUL RAILROAD; THENCE SOUTH 00° 06' 10" WEST, 10.07 FEET ALONG SAID WEST RIGHT-OF-WAY LINE TO SAID PROPOSED NORTHERLY RIGHT-OF-WAY LINE; THENCE SOUTH 83° 22' 53" WEST, 35.63 FEET ALONG SAID PROPOSED NORTHERLY RIGHT-OF-WAY LINE; THENCE SOUTH 89° 56' 50" WEST, 341.69 FEET CONTINUING ALONG SAID PROPOSED NORTHERLY RIGHT-OF-WAY LINE; THENCE NORTH 45° 03' 10" WEST, 14.14 FEET CONTINUING ALONG SAID PROPOSED NORTHERLY RIGHT-OF-WAY LINE TO THE POINT OF BEGINNING.

SAID TRACT CONTAINS 3,823 SQUARE FEET OR 0.09 ACRES MORE OR LESS,
SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.

FOR THE PURPOSE OF THIS DESCRIPTION, ALL BEARING AND DISTANCES ARE
REFERENCED TO NAD83(2011) 1A SPCS SOUTH ZONE, US SURVEY FOOT.

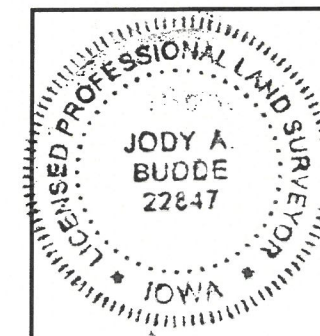
FIELD SURVEY COMPLETED: JULY 2022

I hereby certify that this land surveying document was prepared and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Professional Land Surveyor under the laws of the State of Iowa.

JODY A. BUDDE, P.L.S.
License Number: 22847

My license renewal date is **DECEMBER 31, 2024**
Pages or sheets covered by this seal:

Pages or sheets covered by this seal.



SURVEY FOR:
CITY OF GRIMES
410 SE MAIN STREET, #102
GRIMES, IA 50111
PHONE: (515) 986-4050



SE 11TH STREET AND S JAMES STREET

CITY OF GRIMES, POLK COUNTY, IOWA

SHEET

1 OF 1

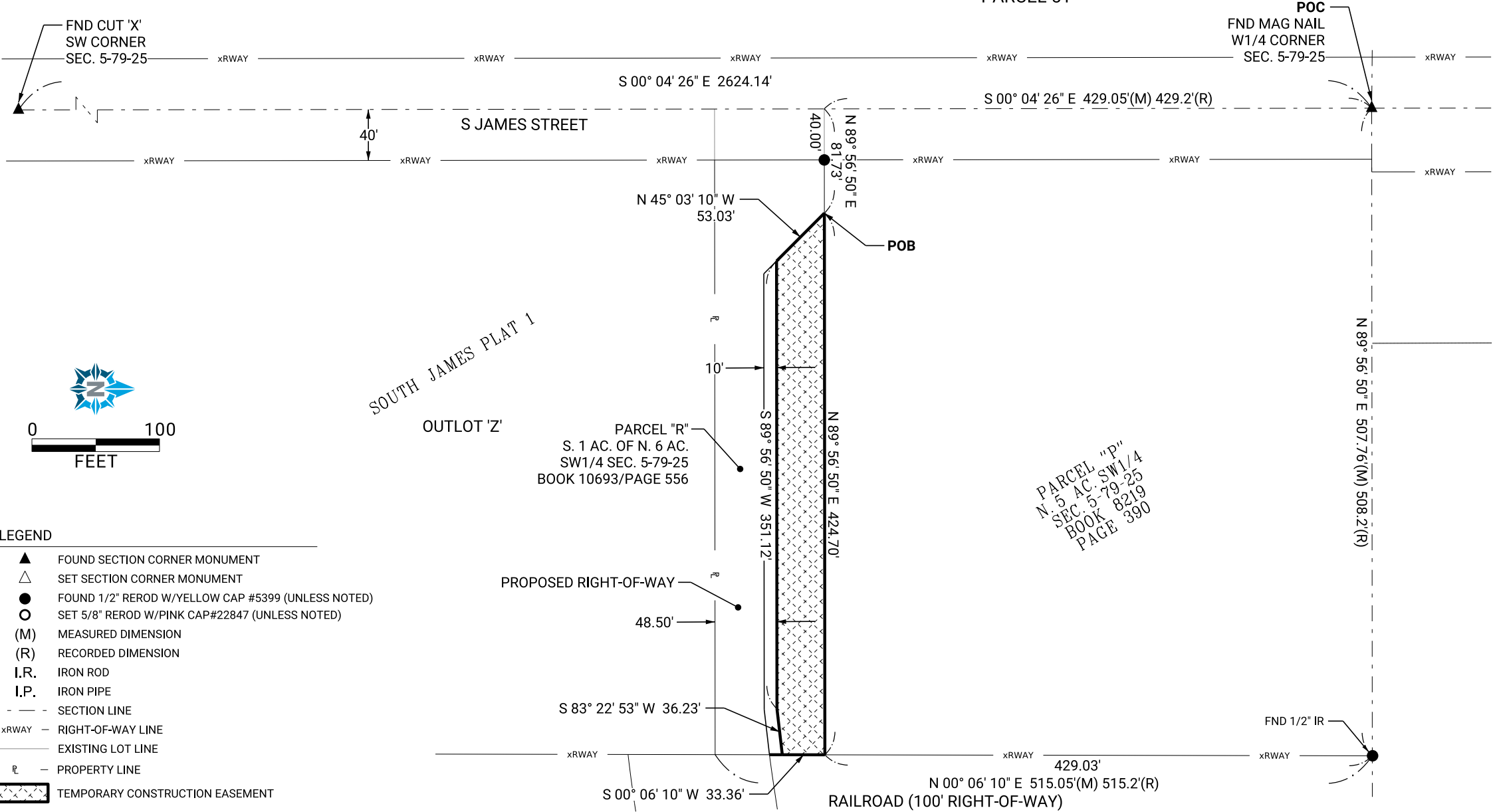
FOTH PROJECT NO. 22G020-01 DATE: 8/21/2023

Prepared by Jody Budde, 8191 Birchwood Court, Suite L, Johnston, IA 50131 • Phone: 515-254-1393

TEMPORARY EASEMENT

EXHIBIT 51-T

TEMPORARY CONSTRUCTION EASEMENT BEING CONVEYED TO THE CITY OF GRIMES
SE 11TH STREET AND S JAMES STREET
PARCEL 51



PROPERTY OWNER:

ST. PETER LUTHERAN CHURCH
1001 S. JAMES STREET
GRIMES, IA 50111
BOOK 10938, PAGE 285

LEGAL DESCRIPTION:

A PARCEL OF LAND LOCATED IN PARCEL "R" OF THE SOUTH 1 ACRE OF THE NORTH 6 ACRES OF THE SOUTHWEST QUARTER OF SECTION 5, TOWNSHIP 79 NORTH, RANGE 25 WEST OF THE FIFTH PRINCIPAL MERIDIAN, AS RECORDED IN BOOK 10693, PAGE 556 OF THE POLK COUNTY RECORDER'S OFFICE, NOW INCLUDED IN AND FORMING A PART OF THE CITY OF GRIMES, POLK COUNTY, IOWA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE WEST QUARTER CORNER OF SAID SECTION 5, THENCE SOUTH 00° 04' 26" EAST, 429.05 FEET ALONG THE WEST LINE OF SAID SECTION 5 TO THE NORTH LINE OF SAID PARCEL "R"; THENCE NORTH 89° 56' 50" EAST, 81.73 FEET ALONG THE NORTH LINE OF SAID PARCEL "R" TO THE POINT OF BEGINNING; THENCE CONTINUING NORTH 89° 56' 50" EAST, 424.70 FEET ALONG THE NORTH LINE OF SAID PARCEL "R" TO THE WEST RIGHT-OF-WAY LINE OF THE CHICAGO, MILWAUKEE AND ST. PAUL RAILROAD; THENCE SOUTH 00° 06' 10" WEST, 33.36 FEET ALONG SAID WEST RIGHT-OF-WAY LINE; THENCE SOUTH 83° 22' 53" WEST, 36.23 FEET; THENCE SOUTH 89° 56' 50" WEST, 351.12 FEET; THENCE NORTH 45° 03' 10" WEST, 53.03 FEET TO THE POINT OF BEGINNING.

SAID TRACT CONTAINS 15,147 SQUARE FEET OR 0.35 ACRES MORE OR LESS, SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.

FOR THE PURPOSE OF THIS DESCRIPTION, ALL BEARING AND DISTANCES ARE REFERENCED TO NAD83(2011) IA SPCS SOUTH ZONE, US SURVEY FOOT.

FIELD SURVEY COMPLETED: JULY 2022

SURVEY FOR:
CITY OF GRIMES
410 SE MAIN STREET, #102
GRIMES, IA 50111
PHONE: (515) 986-4050



SE 11TH STREET AND S JAMES STREET

GRIMES, IOWA

SHEET

1 OF 1

FOTH PROJECT NO. 22G020-01 DATE: 6/1/2023

TEMPORARY EASEMENT

EXHIBIT 52-T

TEMPORARY CONSTRUCTION EASEMENT BEING CONVEYED TO THE CITY OF GRIMES
SE 11TH STREET AND S JAMES STREET
PARCEL 52

PROPERTY OWNER:

ST. PETER LUTHERAN CHURCH
1001 S. JAMES STREET
GRIMES, IA 50111
BOOK 8268, PAGE 628

LEGAL DESCRIPTION:

A PARCEL OF LAND LOCATED IN PARCEL "P" OF THE NORTH 5 ACRES OF THE SOUTHWEST QUARTER OF SECTION 5, TOWNSHIP 79 NORTH, RANGE 25 WEST OF THE FIFTH PRINCIPAL MERIDIAN, AS RECORDED IN BOOK 10693, PAGE 556 OF THE POLK COUNTY RECORDER'S OFFICE, NOW INCLUDED IN AND FORMING A PART OF THE CITY OF GRIMES, POLK COUNTY, IOWA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE WEST QUARTER CORNER OF SAID SECTION 5, THENCE NORTH 89° 56' 50" EAST, 55.00 FEET ALONG THE NORTH LINE OF THE SOUTHWEST QUARTER OF SAID SECTION 5, ALSO BEING THE NORTH LINE OF SAID PARCEL "P" TO THE POINT OF BEGINING; THENCE NORTH 89° 56' 50" EAST, 109.00 FEET ALONG SAID NORTH LINE; THENCE SOUTH 00° 04' 26" EAST, 311.55 FEET; THENCE SOUTH 89° 56' 50" WEST, 75.50 FEET; THENCE SOUTH 00° 04' 26" EAST, 69.00 FEET; THENCE NORTH 89° 56' 50" EAST, 28.03 FEET; THENCE SOUTH 00° 04' 26" EAST, 24.00 FEET; THENCE NORTH 89° 56' 50" EAST, 266.33 FEET; THENCE NORTH 00° 04' 26" WEST, 31.06 FEET; THENCE NORTH 89° 56' 50" EAST, 70.00 FEET; THENCE SOUTH 00° 04' 26" EAST, 55.59 FEET TO THE SOUTH LINE OF SAID PARCEL "P"; THENCE ALONG SAID SOUTH LINE SOUTH 89° 56' 50" WEST, 506.44 FEET; THENCE NORTH 45° 03' 10" WEST, 7.82 FEET; THENCE NORTH 04° 38' 17" WEST, 32.60 FEET; THENCE NORTH 04° 38' 17" WEST, 29.80 FEET; THENCE NORTHERLY A DISTANCE OF 156.61 FEET ALONG THE ARC OF A NON-TANGENT CURVE CONCAVE EASTERLY WITH A CENTRAL ANGLE OF 04° 33' 51", ALONG A 1966.00 FOOT RADIUS WITH A CHORD THAT BEARS NORTH 02° 21' 21" WEST, 156.57 FEET, THENCE NORTH 00° 04' 26" WEST, 161.27 FEET TO THE POINT OF BEGINNING.

SAID TRACT CONTAINS 47,745 SQUARE FEET OR 1.10 ACRES MORE OR LESS, SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.

FOR THE PURPOSE OF THIS DESCRIPTION, ALL BEARING AND DISTANCES ARE REFERENCED TO NAD83(2011) IA SPCS SOUTH ZONE, US SURVEY FOOT.

LINE TABLE		
LINE	LENGTH	BEARING
L1	109.00'	N89°56'50"E
L2	75.50'	S89°56'50"W
L3	69.00'	S00°04'26"E
L4	28.03'	N89°56'50"E
L5	24.00'	S00°04'26"E
L6	32.60'	N04°38'17"W
L7	44.73'	N12°59'35"W

CURVE TABLE						
CURVE	LENGTH	RADIUS	CHD. LENGTH	CHD BEARING	DELTA	TAN
C1	156.61'	1966.00'	156.57'	N02°21'21"W	04°33'51"	78.35'



0 100
FEET

SOUTH JAMES PLAT 1
OUTLOT 'Z'

PARCEL "R"
S. 1 AC. OF N. 6 AC.
SW1/4 SEC. 5-79-25
BOOK 10693/PAGE 556

PARCEL "P"
N. 5 AC. SW1/4
SEC. 5-79-25
BOOK 8219
PAGE 390

CONDEMNATION
BOOK 17331/PAGE 196

RAILROAD (100' RIGHT-OF-WAY)

LEGEND

- ▲ FOUND SECTION CORNER MONUMENT
- △ SET SECTION CORNER MONUMENT
- FOUND 1/2" REROD W/YELLOW CAP #5399 (UNLESS NOTED)
- SET 5/8" REROD W/PINK CAP#22847 (UNLESS NOTED)
- (M) MEASURED DIMENSION
- (R) RECORDED DIMENSION
- I.R. IRON ROD
- I.P. IRON PIPE
- - - SECTION LINE
- xRWAY - RIGHT-OF-WAY LINE
- - - EXISTING LOT LINE
- R - PROPERTY LINE
- TEMPORARY CONSTRUCTION EASEMENT

FIELD SURVEY COMPLETED: JULY 2022

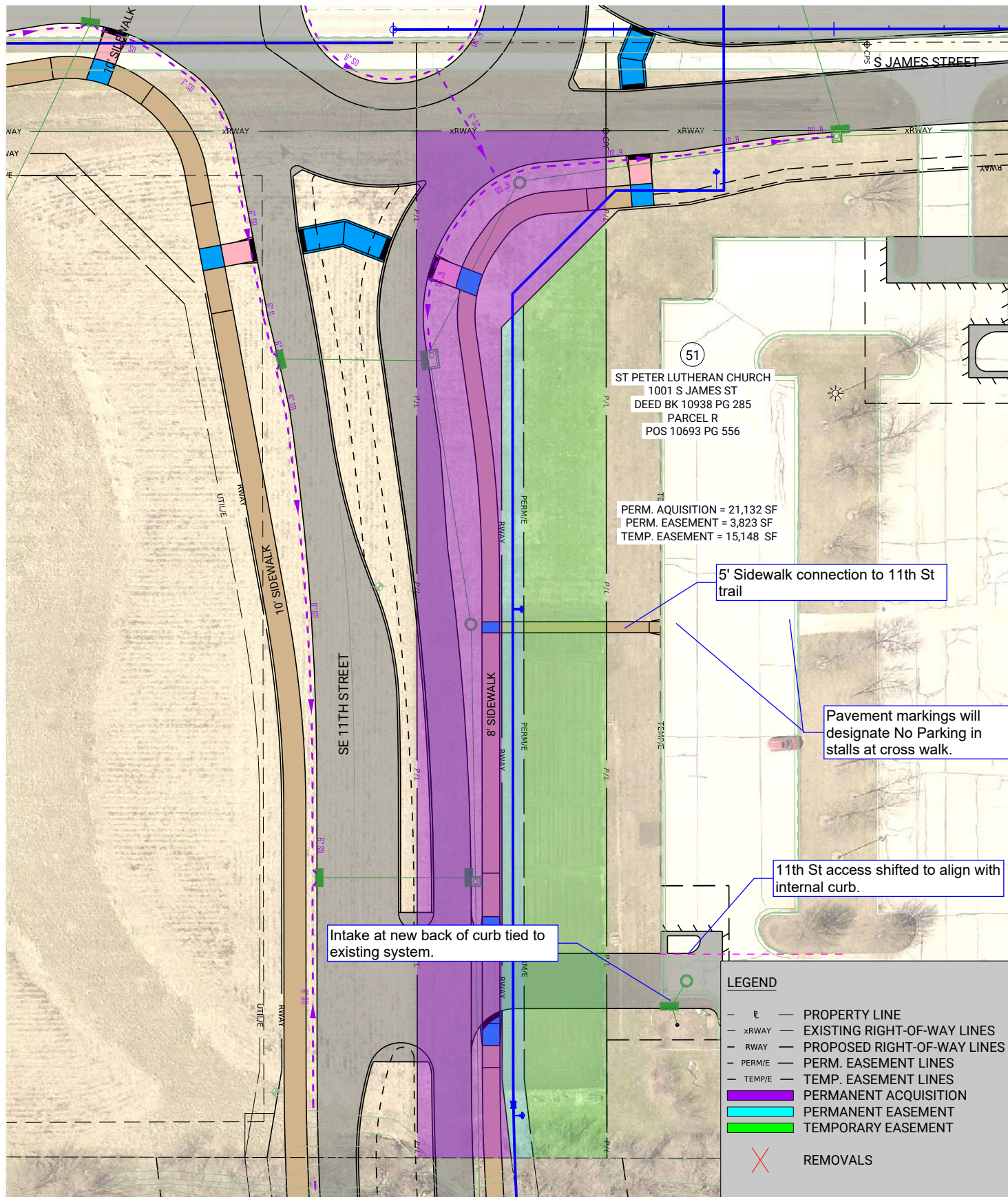
SURVEY FOR:
CITY OF GRIMES
410 SE MAIN STREET, #102
GRIMES, IA 50111
PHONE: (515) 986-4050



SE 11TH STREET AND S JAMES STREET
GRIMES, IOWA

SHEET
1 OF 1

8/18/2023 1:46:45 PM pwr://foth-pw.bentley.com/foth-pw-01/Documents/Clients/Grimes/Grimes IAC/SE 11th Street and S James St/CAD/Displays/Parcel Displays/00226020.01_Parcel Display.dgn

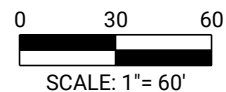


CITY OF
GRIMES

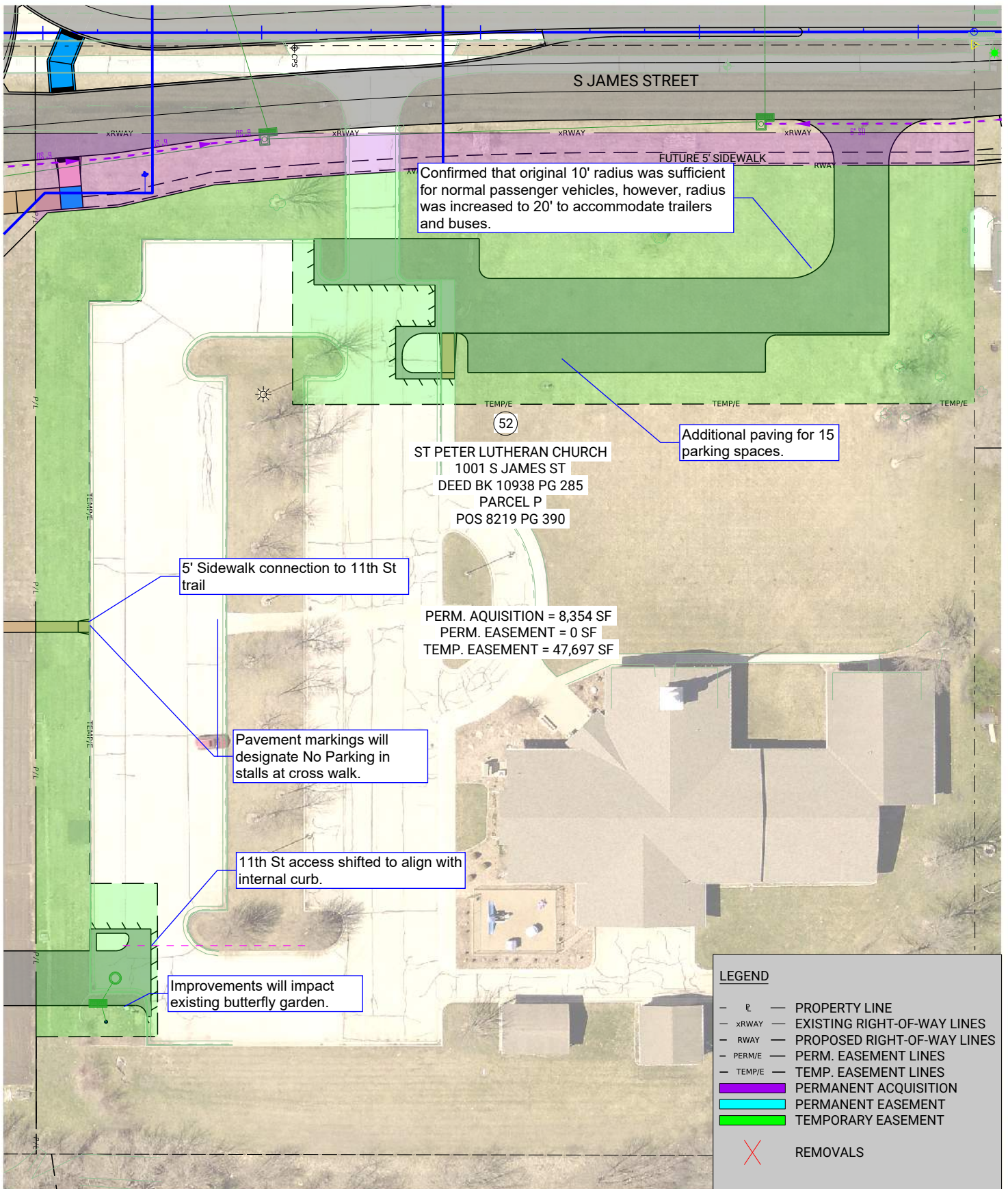
**S JAMES STREET AND SE 11TH STREET
IMPROVEMENTS
SE 11TH STREET TO SE 2ND STREET**



PARCEL 51



8/18/2023 5:12 PM p:\foth-pw\entirety.com\foth-pw-01\Documents\Clients\Grimes\A/C/SE 11th Street and S James St\CAD\Displays\Parcel Displays\00220020.01_Parcel Display.dgn



CITY OF
GRIMES

**S JAMES STREET AND SE 11TH STREET
IMPROVEMENTS
SE 11TH STREET TO SE 2ND STREET**



PARCEL 52

0 30 60

SCALE: 1" = 60'

RESOLUTION 11-1923 APPROVING CHANGE ORDERS

Grimes Resolution No. 11-1923

WHEREAS, the City of Grimes has retained the services of professional contractors for City projects;

WHEREAS, the contractor has agreed to provide a scope of work for the City;

WHEREAS, the contractor from time deems it necessary to amend a construction contract that changes the contractor's scope of work or materials;

WHEREAS, the change order may adjust the amount of time for completion of work or increase or decrease the contract price;

WHEREAS, the City Engineer has reviewed and approved the attached change orders.

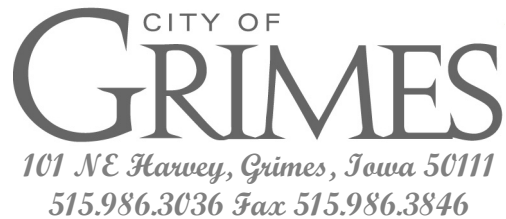
NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, the attached change orders shall be approved as submitted.

PASSED and APPROVED on November 14, 2023.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk



CITY COUNCIL COMMUNICATION
Meeting Date: 11/14/23

AGENDA ITEM: WRA Grimes Connector – Contract 2, Change Order #2.

BACKGROUND: A change order request has been made for the WRA Grimes Connector – Contract 2 project. The purpose and details are as follows:

- Change from Type 2 seeding to Type 1 seeding in areas to be mowed.
- Adjustment of plan quantities to actual field measured quantities.

BUDGETARY CONSIDERATIONS: The change order will increase the total cost for the project by \$328,739.20.

STRATEGIC PLANNING:

Prioritized: Yes

*High-Performing Organization/Exception Professional Services X

*Great Place to Live/Expanded Quality of Life Amenities

*Dynamic Town/Strong Sense of Community

*More Beautiful/Vibrant Community

BOARD/COMMISSION ACTION(S):

STAFF RECOMMENDATION: The staff has reviewed this Change Order and recommends approval by the City Council.

RESPONSIBLE STAFF/CONTACT INFORMATION:

Matt Ahrens, City Engineer

mahrens@grimesiowa.gov

515-986-4050

Prepared by: Matt Ahrens, City Engineer

Return to: Matt Ahrens, City Engineer

CHANGE ORDER FORM



Project Title: WRA Grimes Connector - Contract 2
Contractor: S. M. Hentges & Sons, Inc.
Address: 650 Quaker Avenue, Jordan, MN 55352
Finance Budget Code: 362-815-6499 **Finance Project #** 0
Vendor Project or Invoice #: 0 **PO #** 0
Original Contract Date: March 8, 2022 **Vendor #** 4294

Change Order Number: 2

Change Order Date: November 14, 2023

Purpose of Change Order:

1. Change seeding from Type 2 to Type 1 in the mowed areas. 2-3 Change quantity from estimated quantity to as constructed quantity. 4-5 change units to LF (Lineal feet) and change quantity from estimated quantity to as constructed quantity. 6-13 Change estimated quantity to as constructed quantity.

Details of Change Order:

ITEM #	DESCRIPTION	UNITS	QUANTITY CHANGE	UNIT PRICE	EXTENDED PRICE
1	Seeding SUDAS Type 1	Acre	5.80	\$ 3,300.00	\$ 19,140.00
2	36" DI Sanitary Sewer in Open Cut	LF	15.00	\$ 6,000.00	\$ 90,000.00
3	12" DI Sanitary Sewer in Open Cut	LF	30.00	\$ 1,200.00	\$ 36,000.00
4	Storm Sewer - 48" RCP	LF	86.00	\$ 240.00	\$ 20,640.00
5	Storm Sewer - 36" RCP	LF	12.00	\$ 200.00	\$ 2,400.00
6	Culvert - 48" CMP	LF	(40.00)	\$ 250.00	\$ (10,000.00)
7	Storm Sewer - 16" HDPE	LF	(18.00)	\$ 120.00	\$ (2,160.00)
8	6" Tile with Sock	LF	110.00	\$ 8.00	\$ 880.00
9	Steel Sheet piling	SF	1,000.00	\$ 80.00	\$ 80,000.00
10	Stabilizing Material	TON	67.23	\$ 40.00	\$ 2,689.20
11	Sanitary Sewer Service Relocation	EA	3.00	\$ 5,000.00	\$ 15,000.00
12	Sanitary Sewer Service Pipe	EA	20.00	\$ 700.00	\$ 14,000.00
13	Field Tile Replacement - 8" and Smaller	LF	802.00	\$ 75.00	\$ 60,150.00

Change Order Number: 2 **makes the following adjustments to the contract:** **\$ 328,739.20**

Contractor Accepted: S. M. Hentges & Sons, Inc.

Signature:
 Firm Name: S. M. Hentges & Sons, Inc.
 Date: 11.07.2023

Engineer Approved: Veenstra & Kimm, Inc

Signature:
 Firm Name: Veenstra & Kimm, Inc.
 Date: 11-7-2023

Owner Accepted: City of Grimes MSA 11-8-23

Signature: _____
 Title: _____
 Date: _____

Attest for Owner:

Signature: _____
 Title: _____
 Date: _____

Record of Change Orders

#	Date	Amount
Original Contract Amount		\$9,530,000.00
1	February 14, 2023	\$ 56,925.00
2	November 14, 2023	\$ 328,739.20
3		
4		
5		
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14		

\$9,915,664.20

Revised Contract Amount _____

CHANGE ORDER FORM



Project Title: Grimes Public Library
Contractor: Van Maanen Electric Inc.
Address: 500 Iowa Speedway Drive Newton, IA 50208
Finance Budget Code: 350-410-6499 **Finance Project #** 0
Vendor Project or Invoice #: **PO #** 0
Original Contract Date: December 17, 2021 **Vendor #** 0

Change Order Number: 6

Change Order Date: November 14, 2023

Purpose of Change Order:

CE 040 Condensing Unit Disconnect Switches

Details of Change Order:

ITEM #	DESCRIPTION	UNITS	QUANTITY CHANGE	UNIT PRICE	EXTENDED PRICE
1					
2	CE 040 Condensing Unit Disconnect Switches	LS	1.00	\$ 4,342.42	\$ 4,342.42
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -

Change Order Number: 6 makes the following adjustments to the contract: **\$ 4,342.42**

Contractor Accepted: Van Maanen Electric Inc.

Firm Name

Signature [Signature]

Date 11/8/23

Engineer Approved: _____

Firm Name

Signature _____

Date _____

Owner Accepted: City of Grimes

Signature _____

Title _____

Date _____

Attest for Owner:

Signature _____

Title _____

Date _____

Record of Change Orders

#	Date	Amount
Original Contract Amount		\$ 977,086.00
1	September 14, 2022	\$ 27,500.15
2	June 19, 2023	\$ 4,702.82
3	August 22, 2023	\$ 4,849.00
4	October 10, 2023	\$ 5,023.36
5	October 24, 2023	\$ 727.51
6	November 14, 2023	\$ 4,342.42
7		
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11		
12		
13		
14		
15		

Revised Contract Amount **\$ 1,024,231.26**

CHANGE ORDER FORM



Project Title: Grimes Public Library
Contractor: Performance Contracting Inc.
Address: 3405 SE Crossroad Drive, Suite G Grimes IA 50111
Finance Budget Code: 350-410-6499 **Finance Project #** 0
Vendor Project or Invoice #: **PO #** 0
Original Contract Date: December 17, 2021 **Vendor #** 0

Change Order Number: 5

Change Order Date: November 14, 2023

Purpose of Change Order:

CE 015 Window Trim Drywall Details & CE 063 Mezzanine Bulkhead Revision

Details of Change Order:

ITEM #	DESCRIPTION	UNITS	QUANTITY CHANGE	UNIT PRICE	EXTENDED PRICE
1					
2	CE 015 Window Trim Drywall Details	LS	1.00	\$ 5,914.37	\$ 5,914.37
3	CE 063 Mezzanine Bulkhead Revision	LS	1.00	\$ (322.63)	\$ (322.63)
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -

Change Order Number: 5 makes the following adjustments to the contract: **\$ 5,591.74**

Contractor Accepted: Performance Contracting Inc.

Signature: 
 Date: 11-8-2023

Engineer Approved:

Firm Name: _____
 Signature: _____ Date: _____

Owner Accepted: City of Grimes

Signature: _____ Title: _____
 Date: _____

Attest for Owner:

Signature: _____ Title: _____
 Date: _____

Record of Change Orders

#	Date	Amount
Original Contract Amount		\$ 1,466,520.00
1	September 14, 2022	\$ 13,700.00
2	June 19, 2023	\$ 7,211.00
3	August 22, 2023	\$ 16,741.03
4	October 10, 2023	\$ 2,136.02
5	November 14, 2023	\$ 5,591.74
6		
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15		

Revised Contract Amount **\$ 1,511,899.79**

CHANGE ORDER FORM



Project Title: Grimes Public Library
Contractor: Van Maanen Electric Inc.
Address: 500 Iowa Speedway Drive Newton, IA 50208
Finance Budget Code: 350-410-6499 **Finance Project #** 0
Vendor Project or Invoice #: **PO #** 0
Original Contract Date: December 17, 2021 **Vendor #** 0

Change Order Number: 6

Change Order Date: November 14, 2023

Purpose of Change Order:

CE 040 Condensing Unit Disconnect Switches

Details of Change Order:

ITEM #	DESCRIPTION	UNITS	QUANTITY CHANGE	UNIT PRICE	EXTENDED PRICE
1					
2	CE 040 Condensing Unit Disconnect Switches	LS	1.00	\$ 4,342.42	\$ 4,342.42
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -

Change Order Number: 6 makes the following adjustments to the contract: **\$ 4,342.42**

Contractor Accepted: Van Maanen Electric Inc.

Firm Name

Signature [Signature]

Date 11/8/23

Engineer Approved: _____

Firm Name

Signature _____

Date _____

Owner Accepted: City of Grimes

Signature _____

Title _____

Date _____

Attest for Owner:

Signature _____

Title _____

Date _____

Record of Change Orders

#	Date	Amount
Original Contract Amount		\$ 977,086.00
1	September 14, 2022	\$ 27,500.15
2	June 19, 2023	\$ 4,702.82
3	August 22, 2023	\$ 4,849.00
4	October 10, 2023	\$ 5,023.36
5	October 24, 2023	\$ 727.51
6	November 14, 2023	\$ 4,342.42
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Revised Contract Amount **\$ 1,024,231.26**

CHANGE ORDER FORM



Project Title: Grimes Public Library
Contractor: Performance Contracting Inc.
Address: 3405 SE Crossroad Drive, Suite G Grimes IA 50111
Finance Budget Code: 350-410-6499 **Finance Project #** 0
Vendor Project or Invoice #: **PO #** 0
Original Contract Date: December 17, 2021 **Vendor #** 0

Change Order Number: 5

Change Order Date: November 14, 2023

Purpose of Change Order:

CE 015 Window Trim Drywall Details & CE 063 Mezzanine Bulkhead Revision

Details of Change Order:

ITEM #	DESCRIPTION	UNITS	QUANTITY CHANGE	UNIT PRICE	EXTENDED PRICE
1					
2	CE 015 Window Trim Drywall Details	LS	1.00	\$ 5,914.37	\$ 5,914.37
3	CE 063 Mezzanine Bulkhead Revision	LS	1.00	\$ (322.63)	\$ (322.63)
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -

Change Order Number: 5 makes the following adjustments to the contract: \$ 5,591.74

Contractor Accepted: Performance Contracting Inc.


Signature

Print Name
E=brad.klinkfus@pcg.com, O=KC
Interior, OU=PCI, CN=Bradley Klinkfus
Date: 2023.11.08 13:02:35-06'00'

11-8-2023

Date

Engineer Approved:

Firm Name

Signature

Date

Owner Accepted: City of Grimes

Signature

Title

Date

Attest for Owner:

Signature

Title

Date

Record of Change Orders

#	Date	Amount
Original Contract Amount		\$ 1,466,520.00
1	September 14, 2022	\$ 13,700.00
2	June 19, 2023	\$ 7,211.00
3	August 22, 2023	\$ 16,741.03
4	October 10, 2023	\$ 2,136.02
5	November 14, 2023	\$ 5,591.74
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Revised Contract Amount \$ 1,511,899.79

CITY COUNCIL COMMUNICATION
Meeting Date: 11/14/2023

AGENDA ITEM: Change Order #2- SM Hentges- WRA Grimes Connector Contract 2

BACKGROUND: A change order request has been made for the WRA Grimes Connector – Contract 2 project. The purpose and details are as follows:

- Change from Type 2 seeding to Type 1 seeding in areas to be mowed.
- Adjustment of plan quantities to actual field measured quantities.

BUDGETARY CONSIDERATIONS: The change order will increase the total cost for the project by \$328,739.20.

STRATEGIC PLANNING:

Prioritized: ☒ YES ☐ NO

*High-Performing Organization/Exception Professional Services ☒

*Great Place to Live/Expanded Quality of Life Amenities ☐

*Dynamic Town/Strong Sense of Community ☐

*More Beautiful/Vibrant Community ☐

BOARD/COMMISSION ACTIONS:

STAFF RECOMMENDATION: The staff has reviewed this Change Order and recommends approval by the City Council.

RESPONSIBLE STAFF/CONTACT INFORMATION:

Prepared by: Matt Ahrens

Return to: Matt Ahrens

CHANGE ORDER FORM



Project Title: WRA Grimes Connector - Contract 2
Contractor: S. M. Hentges & Sons, Inc.
Address: 650 Quaker Avenue, Jordan, MN 55352
Finance Budget Code: 362-815-6499 **Finance Project #** 0
Vendor Project or Invoice #: 0 **PO #** 0
Original Contract Date: March 8, 2022 **Vendor #** 4294

Change Order Number: 2

Change Order Date: November 14, 2023

Purpose of Change Order:

1. Change seeding from Type 2 to Type 1 in the mowed areas. 2-3 Change quantity from estimated quantity to as constructed quantity. 4-5 change units to LF (Lineal feet) and change quantity from estimated quantity to as constructed quantity. 6-13 Change estimated quantity to as constructed quantity.

Details of Change Order:

ITEM #	DESCRIPTION	UNITS	QUANTITY CHANGE	UNIT PRICE	EXTENDED PRICE
1	Seeding SUDAS Type 1	Acre	5.80	\$ 3,300.00	\$ 19,140.00
2	36" DI Sanitary Sewer in Open Cut	LF	15.00	\$ 6,000.00	\$ 90,000.00
3	12" DI Sanitary Sewer in Open Cut	LF	30.00	\$ 1,200.00	\$ 36,000.00
4	Storm Sewer - 48" RCP	LF	86.00	\$ 240.00	\$ 20,640.00
5	Storm Sewer - 36" RCP	LF	12.00	\$ 200.00	\$ 2,400.00
6	Culvert - 48" CMP	LF	(40.00)	\$ 250.00	\$ (10,000.00)
7	Storm Sewer - 16" HDPE	LF	(18.00)	\$ 120.00	\$ (2,160.00)
8	6" Tile with Sock	LF	110.00	\$ 8.00	\$ 880.00
9	Steel Sheet piling	SF	1,000.00	\$ 80.00	\$ 80,000.00
10	Stabilizing Material	TON	67.23	\$ 40.00	\$ 2,689.20
11	Sanitary Sewer Service Relocation	EA	3.00	\$ 5,000.00	\$ 15,000.00
12	Sanitary Sewer Service Pipe	EA	20.00	\$ 700.00	\$ 14,000.00
13	Field Tile Replacement - 8" and Smaller	LF	802.00	\$ 75.00	\$ 60,150.00

Change Order Number: 2 makes the following adjustments to the contract: **\$ 328,739.20**

Contractor Accepted: S. M. Hentges & Sons, Inc.

Signature:  Firm Name: S. M. Hentges & Sons, Inc.
 Date: 11.07.2023

Engineer Approved: Veenstra & Kimm, Inc

Signature:  Firm Name: Veenstra & Kimm, Inc.
 Date: 11-7-2023

Owner Accepted: City of Grimes MSA 11-8-23

Signature: _____ Title: _____
 Date: _____

Attest for Owner:

Signature: _____ Title: _____
 Date: _____

Record of Change Orders

#	Date	Amount
Original Contract Amount		\$9,530,000.00
1	February 14, 2023	\$ 56,925.00
2	November 14, 2023	\$ 328,739.20
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\$9,915,664.20

Revised Contract Amount _____

CITY COUNCIL COMMUNICATION
Meeting Date: 11/14/2023

AGENDA ITEM: Second Reading of Ordinance 784 - 212 SE Main Street Rezone

BACKGROUND: The subject property is owned by the City of Grimes. As such, City is initiating the Rezoning Process, for property generally located west of SE Main Street and north of SE 3rd Street. The 0.23-acre property is currently zoned C-1 and is identified as Downtown/Governor's District upon the Future Land Use Plan. The City is proposing to rezone the property to R-4 (PUD).

The projected activity for this property is consistent with the Future Land Use Plan designation. The proposed R-4 zoning district will allow for commercial uses and multi-family residential dwellings. As such, the conceptual plan for the site shows one development lot for the proposed mixed-use building.

The layout provided is only a conceptual layout of the site. The concept will continue to be refined through the rezoning process as required public improvements are determined. As this is only the initial step in the process, more detailed plans will become available as the project moves further along.

During the October Planning & Zoning Commission meeting, additional lighting was requested by the Commission to ensure the alley to the north is adequately lit. The developer is accepting of this comments and will add lighting on the north side of the building. In addition, the neighboring property owner to the west raised concerns about the proximity of the dumpster enclosure to their property. The developer is proposing to rotate the dumpster so the enclosure doors are facing east toward the drive aisle, rather than north.

The Council raised a question regarding the two southern-most parking stalls that cross the current property line with this site and the property to the south. The property owner to the south is not interested in sharing the parking spaces. As a solution, the parking stalls will be restriped so they do not cross the property line.

BUDGETARY CONSIDERATIONS: N/A

STRATEGIC PLANNING:

Prioritized: No

BOARD/COMMISSION ACTIONS: Recommendation of Approval - Planning and Zoning – 10/03/2023

STAFF RECOMMENDATION: Staff recommends approval of Ordinance 784.

RESPONSIBLE STAFF/CONTACT INFORMATION:

Evann Martin, Assistant Planner, 515-986-4050, emartin@grimesiowa.gov

Prepared by: Evann Martin, Assistant Planner
Return to: Evann Martin, Assistant Planner

DATE

October 3, 2023

PROJECT NAME

212 SE Main Street Rezone

APPLICANT

City of Grimes

REQUESTED ACTION

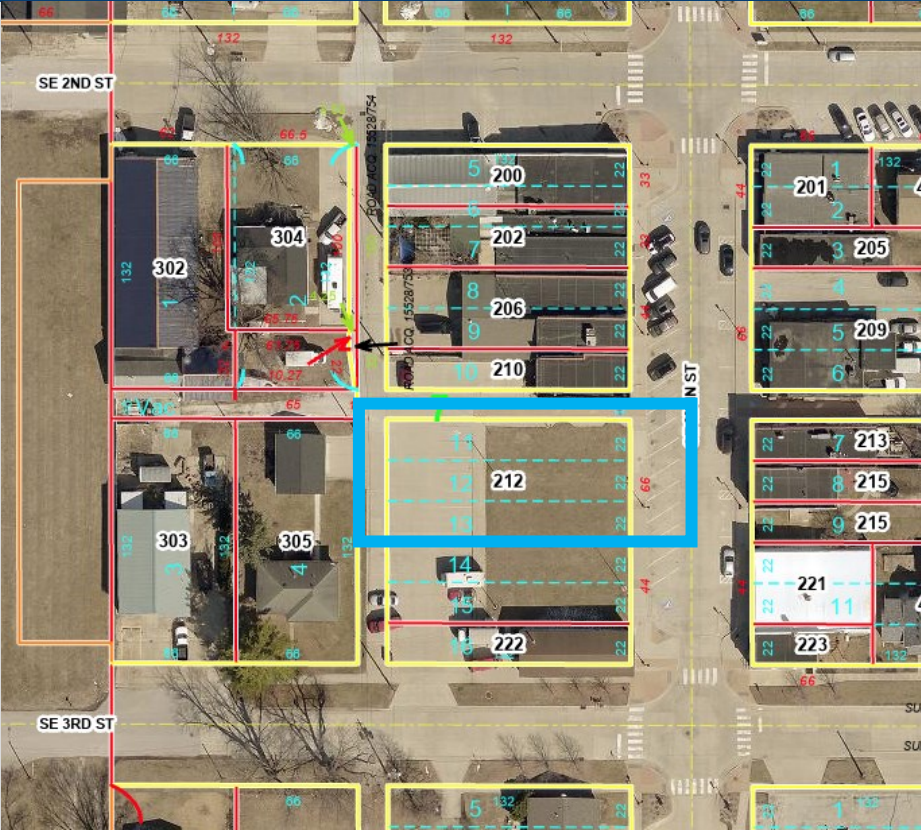
Rezone the 0.23-acre property
from C-1 to R-4

LOCATION

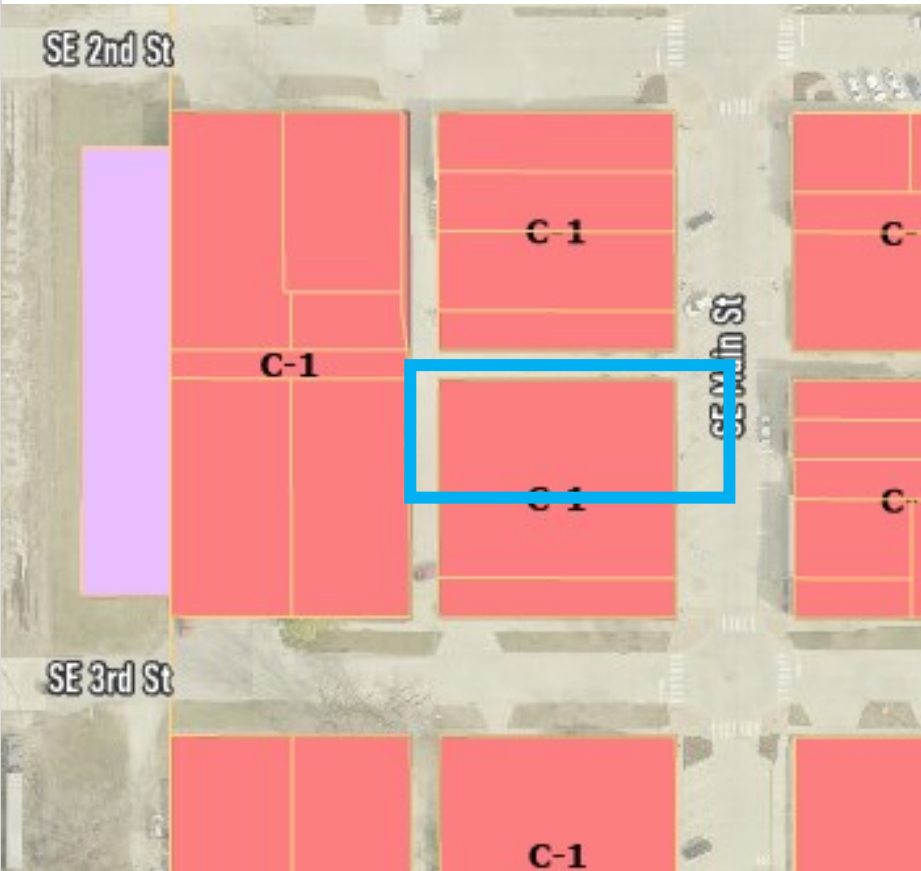
212 SE Main Steet

PLANNER

Evann Martin
emartin@grimesiowa.gov
515-986-4050



Location Map



Zoning Map

Relation to Comprehensive & Area Plans

LAND USES & ZONING

Location	Existing Land Use	Land Use Plan Designation	Current Zoning
Subject Site	Vacant	Downtown/Governors District	C-1
North	Commercial	Downtown/Governors District	C-1
South	Commercial	Downtown/Governors District	C-1
East	Commercial	Downtown/Governors District	C-1
West	Residential	Downtown/Governors District	C-1

PARKS

A mixed-use building with commercial and multi-family units is proposed to be constructed on the site. Because there are residential units planned, parkland dedication is required. Due to the limited size of the property and small number of proposed units, the developer will provide a fee in lieu of dedicating land to the City. The fee will be used for improvements at Wallace Park.



Future Land Use Map

The proposed rezoning is consistent with the current future land use which allows mixed-use commercial and residential development.

Relation to Strategic Planning & Legal

STRATEGIC PLANNING

The property is currently owned by the City of Grimes. Through the strategic planning process, the City made it an objective to dispose of the property. The City has entered into a purchase agreement with Graystone Companies, LLC who will then develop the property. Rezoning the property will prepare the site for the proposed development and allow the City to sell the property.

Legal

As part of the rezoning process, a Zoning Change and Development Agreement will be established to outline the required zoning and development standards for the site.

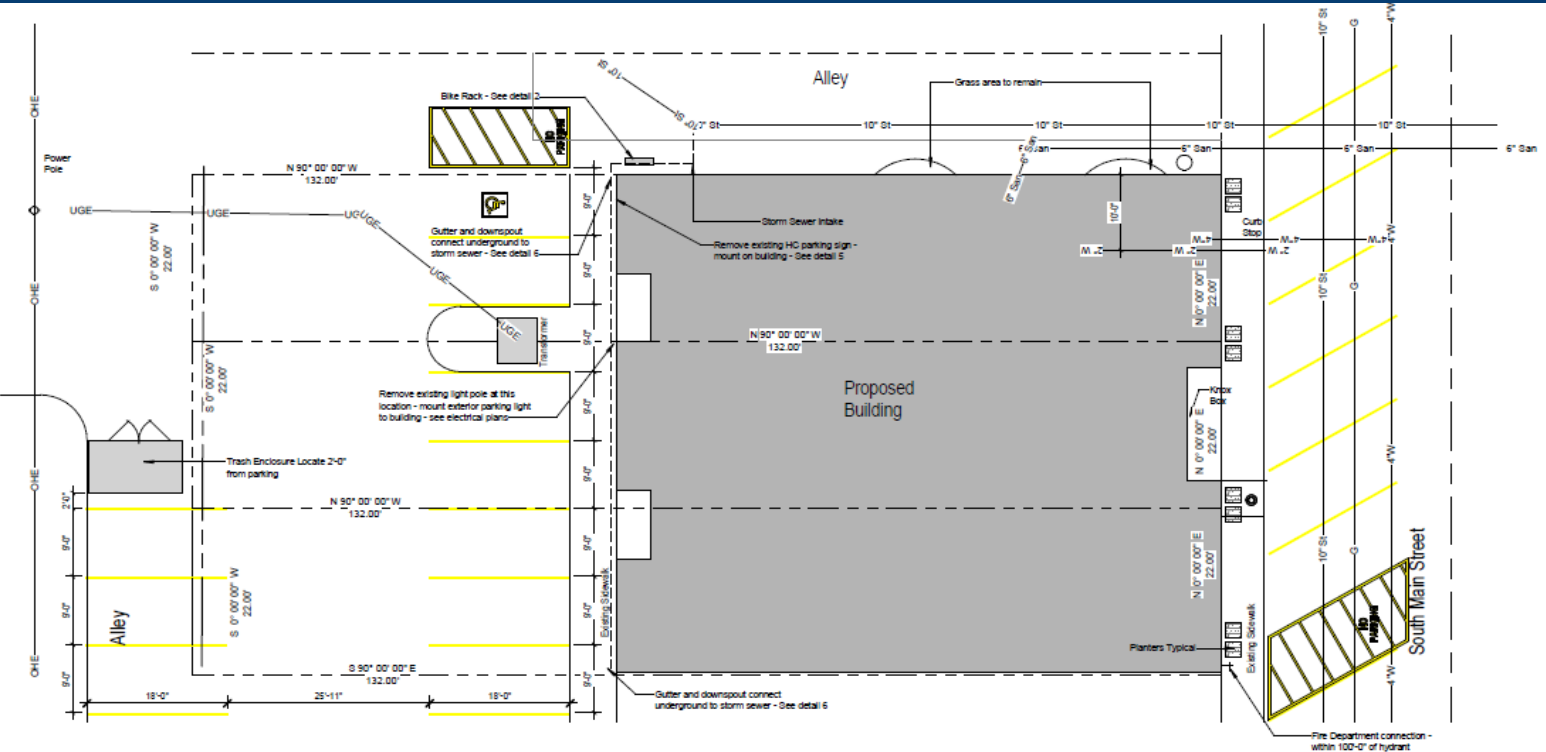
No right-of-way dedication is required.

The final plat was approved to combine the existing three lots into one lot. The plat also incorporated a portion of the existing city-owned alley to the west into the development lot. The portion of alley will be privately owned once the City disposes of the property. Public and private ingress/egress easements are reserved on the plat to preserve the existing access patterns through the property.



Site Layout & Utilities

Site Layout



STREET ACCESS

The site will be accessed via the existing street parking along SE Main Street or the existing parking lot located on the west side of the site. Alley access is provided at the rear from SE 2nd to SE 3rd Street.

PEDESTRIAN ACCESS

Public sidewalk is available along SE Main and SE 3rd Street and well as along the north side of the site.

UTILITIES

Water and sanitary service stubs are existing.

STORMWATER

Because this property is located within the oldest part of town and was previously developed, no storm water detention was previously provided and is not required.

DEVELOPMENT STANDARDS

Density – Maximum 8 dwelling units

Setbacks –

Front – 0 feet, maximum 5 feet

Side – 0 feet

Rear – 0 feet or 25 feet when adjoining residential zoning districts

Height – 50 feet

Open Space – None

Parking – 1 space per dwelling unit

Landscaping – Plantings are required around the transformer and planter boxes in front of the commercial unit(s) along SE Main Street.

Conclusion

STAFF RECOMMENDATION

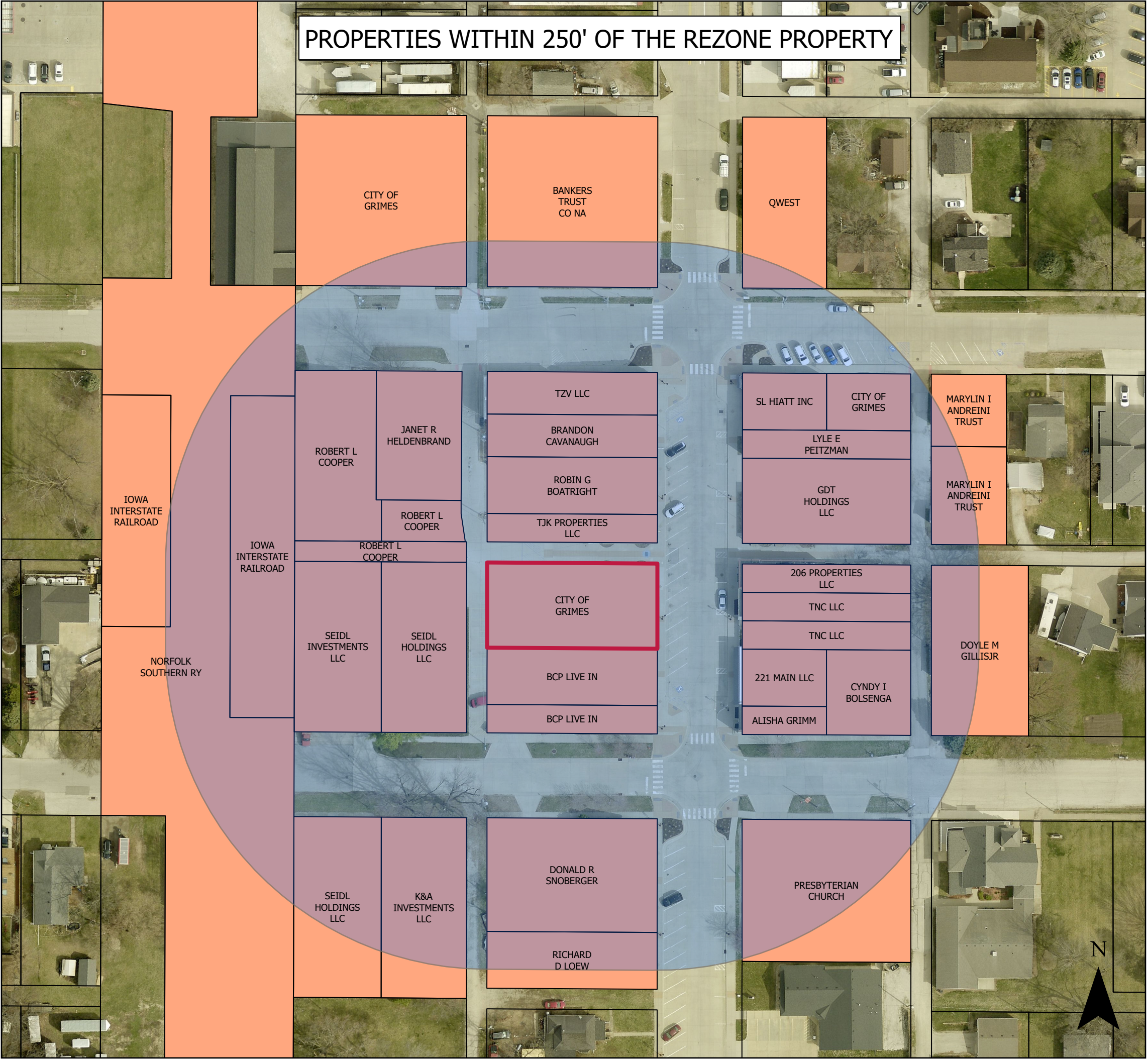
Staff recommends approval of the re-zone for 212 SE Main Street.

Conclusion

The property will be rezoned from C-1 to R-4 to allow mixed-use commercial and multi-family dwellings.

The City currently owns the property but has a purchase agreement with Graystone Companies, LLC who will develop the property. A mixed-use building with commercial on the ground floor and multi-family units above is proposed to be constructed.





PROPERTIES WITHIN 250' OF THE REZONE PROPERTY

Property Owner Name	Property Address
206 PROPERTIES LLC	213 SE MAIN ST GRIMES 50111
221 MAIN LLC	221 SE MAIN ST GRIMES 50111
ALISHA GRIMM	223 SE MAIN ST GRIMES 50111
BANKERS TRUST CO NA	110 SE MAIN ST GRIMES 50111
BCP LIVE IN	222 SE MAIN ST GRIMES 50111
BRANDON CAVANAUGH	202 SE MAIN ST GRIMES 50111
CITY OF GRIMES	303 SE 2ND ST GRIMES 50111
CITY OF GRIMES	404 SE 2ND AVE GRIMES 50111
CYNDY I BOLSENGA	405 SE 3RD ST GRIMES 50111
DONALD R SNOBERGER	302 SE MAIN ST GRIMES 50111
DOYLE M GILLISJR	409 SE 3RD ST GRIMES 50111
GDT HOLDINGS LLC	209 SE MAIN ST GRIMES 50111
IOWA INTERSTATE RAILROAD	
JANET R HELDENBRAND	304 SE 2ND ST GRIMES 50111
K&A INVESTMENTS LLC	304 SE 3RD ST GRIMES 50111
LYLE E PEITZMAN	205 SE MAIN ST GRIMES 50111
MARYLIN I ANDREINI TRUST	408 SE 2ND ST GRIMES 50111
NORFOLK SOUTHERN RY	
PRESBYTERIAN CHURCH	
QWEST	109 SE MAIN ST GRIMES 50111
RICHARD D LOEW	304 SE MAIN ST GRIMES 50111
ROBERT L COOPER	302 SE 2ND ST GRIMES 50111
ROBIN G BOATRIGHT	206 SE MAIN ST GRIMES 50111
SEIDL HOLDINGS LLC	300 SE 3RD ST GRIMES 50111
SEIDL HOLDINGS LLC	305 SE 3RD ST GRIMES 50111
SEIDL INVESTMENTS LLC	303 SE 3RD ST GRIMES 50111
SL HIATT INC	201 SE MAIN ST GRIMES 50111
TJK PROPERTIES LLC	210 SE MAIN ST GRIMES 50111
TNC LLC	215 SE MAIN ST GRIMES 50111
TZV LLC	200 SE MAIN ST GRIMES 50111

General Information Drawings	
100	Cover Sheet
Architecture	
A100	Foundation Plan
A102	Grade Level Floor Plan
A103	Upper Level Floor Plan
A104	Roof Plan
A201	Exterior Elevations
A203	Reflected Ceiling Plan
A301	Building Sections
A401	Schedules & Details
C101	Site Plan
F102	Code Analysis

Graystone Mixed Use Building

212 SE Main Street | Grimes, Iowa 50111

GENERAL REQUIREMENTS

- Before final Drawings and Specifications are issued for construction, and they shall be submitted to all governing building agencies to ensure compliance with all applicable local and national codes. In the event, that code discrepancies in Drawings and/or Specifications appear, the Architect shall be notified of such discrepancies in writing by the Contractor or building official and allowed to alter the drawings and specifications to comply with governing codes before construction begins.
- Upon written receipt of approval from the governing official approved final Drawings and Specifications shall be submitted to the Contractor by the Architect.
- If code discrepancies are discovered during the construction process, the Architect shall be notified and allowed ample time to remedy said discrepancies.
- All work performed shall comply with all applicable local, state, and national building codes, ordinances and regulations, and all other authorities having jurisdiction.
- All contractors, suppliers, and fabricators shall be responsible for the Drawings' content and the supply and design of appropriate materials and work performance.
- All manufactured articles, materials, and equipment shall be handled, applied, installed, erected, used, cleaned, and conditioned in strict accordance with the manufacturers' requirements.
- All alternates are at the Owner's option and shall be at the Owner's request, constructed in addition to or in place of the typical construction, as indicated on the Drawings.

Design Loads:

- Roof live load: 30psf (maximum) dead load: 5psf (10 psf top, 5psf bottom)
- Floor live load: 100psf (maximum) dead load: 5psf
- Balconies and Decks: live load: 100psf (maximum) dead load: 5psf
- Soil Pressure: 2000 psf (minimum)
- Before the start of construction, verify design loads with governing codes and site conditions. Check with local building agencies for wind, seismic, snow, and other special loading conditions. If discrepancies are discovered, the Architect shall be notified according to Section 1 above.

SITE WORK

- Perform excavation, according to good standard construction practices, to the lines, grades, and elevations indicated on the Drawings.
- Provide constant compaction of the top 8" of sub-grade, fill, and backfill material beneath structures, walks, and pavements to meet the stated soil pressure.
- Provide soil piling to control water as required by governing codes.
- Provide and install ventilation for Radon Gas as required by local building agencies and governing codes.
- Top of foundation elevation is assumed to be 6" above the final grade at the overhead garage door opening. Changes in the foundation wall elevation relative to the 6" above the final grade will change the foundation drawings, and modifications to the garagehouse entry stile.

CONCRETE

- Provide concrete complying with ASTM C94, submit design mix and documentation for approval per ACI 308. Unless otherwise noted, concrete shall have the following 28-day compressive strengths as minimum:
 - Concrete footings and foundations: 3,000psi
 - Concrete floor slabs, walks, drives, and patios: 3,500psi
- Provide construction joints no panel size does not exceed 20ft.
- Provide reinforcement of the size and spacing indicated on Drawings. Reinforcing shall comply with the following minimums:
 - Bars: ASTM A603, grade 40, deformed bars
 - Welded Wire Fabric: ASTM A185
- Portland cement - ASTM C591 Type I
- Admixtures - only per approved design mix
- Saw-cut joints as soon as the surface will allow without edges cracking but before the next day after the pour.
- Steel trowel all interior floor surfaces.
- Detail reinforcing by ACI - manual of standard practice for detailing reinforced concrete structures.
- Submit concrete reinforcement shop drawings in accordance with ACI 305 for approval.
- Unless noted otherwise, all slabs on grade shall be 4" thick, reinforced with 605 W14W14 Welded Wire Mesh, and placed over 4" minimum compacted sand or gravel fill. Interior slabs shall be placed over 6 mil stabilized polyethylene vapor barrier. Coordinate with radon removal procedures.
- Footings sizes shown are listed only for stated soil pressure and consistent compaction. The Contractor shall be responsible for footings complying with the design requirements of specific soil conditions.
- Precast concrete lintels shall be installed and reinforced as per manufacturers' specifications. The Architect shall not be responsible for the design of precast concrete lintels.

MASONRY

- Provide standard weight hollow load-bearing Concrete Masonry Units (CMU) complying with ASTM C90, grade N, type I.
- Reinforcement shall comply with the following as minimums:
 - Bars: ASTM A603, grade 40, formed bars
 - Wire Joint Reinforcement: ASTM A182, galvanized
- Provide mortar type "S" following ASTM C270.
- Provide grout following ASTM C913. Minimum compressive strength shall be 3000 psi unless noted otherwise.
- Provide reinforcement in vertical cells or concrete masonry units fully embedded in grout as follows:
 - Typical reinforcement shall be one #4 at each corner, at both sides of openings, and a maximum spacing of 48" o.c.
 - Reinforce all vertical cells of concrete masonry units supporting the concentrated load beams, structural columns, etc.
 - All CMU reinforce each vertical cell with one #5 and satisfy fill with grout.
- Block pockets shall be provided for all beams supported by concrete and/or masonry, unless noted otherwise, and shall comply with the following:
 - Minimum of 4" bearing. Height and width as required by the beam. Treated lumber beneath all wood beams. Provide vertical reinforcing.

METALS

- All structural steel shall comply with appropriate ASTM Specifications as follows: ASTM A36, ASTM A53, ASTM A501, ASTM A587, and ASTM A535.
- All steel connections shall be designed according to the AISC Manual of Steel Construction and shall be detailed by a qualified structural steel detailer. Contractor to submit steel shop drawings to the designer or a licensed structural engineer before steel erection.

WOOD AND PLASTICS

- Lumber shall, in addition to complying with governing codes, comply with:
 - "Product Use Manual" of the Western Wood Products Association to select and use products included in that manual.
 - "Physical Specification and Grade Guide" of the American Plywood Association.
 - "Standard Specifications for Grades of California Redwood Lumber" of the Redwood Inspection Bureau for Redwood.
- American Wood Preservers Association standards and recommendations for fire-retardate and preservative pressure treated lumber and plywood.
- Western Red Cedar Lumber Association standards and recommendations for cedar.
- Provide Lumber and materials meeting or exceeding the following standards of quality:
 - Framing Members:
 - Studs: Douglas Fir - Larch, Stud Grade.
 - Headers and Beams: Douglas Fir - Larch, No. 2 and better.
- All headers and beams shall be free from splits, checks, and shakes.
- Sheathing:
 - Roof: 5/8" plywood APA RATED SHEATHING, EXP 1 (with clips)
 - Walls: 3/8" plywood APA RATED SHEATHING, EXP 1
 - Floor: 23/32" plywood APA RATED SHEATHING, EXP 1 (glue and nail)
 - Underlayment: 1/8" Luan underlayment grade (at vinyl only)
 - Proper oriented strand board may be substituted for plywood.
- Rough hardware:
 - Steel items: Comply with ASTM A36, use galvanized steel at exterior locations.
 - Install joint and beam hangers to support the maximum allowable load of joint or beam being supported.
 - Provide "Micro-Lam" (glue-laminated veneer lumber beams manufactured by Truss Joint Corporation) or equal of the dimensions and number indicated on the drawings. Provide exterior grade Micro-Lam for deck framing and other exterior applications. Unless noted otherwise, fasten multiple beams together in strict accordance with manufacturers' recommendations.

- Allowable stresses:
 - Module of elasticity: 2,000,000 psi
 - Flexural IZ' depth: 2400 psi
 - Horizontal shear: 385 psi
 - Bearing: 550 psi
- Use exterior grade Micro-Lam in areas subject to moisture.
- Provide wood trusses to sustain the stated loads for the spans, profiles, and arrangements shown on the Drawings. The truss layout is schematic only. Truss manufacture and/or engineer shall be responsible for the design and spacing of all trusses. Contractor to submit truss drawings and/or roof framing drawings to designer for review before construction.
- All roof trusses shall be installed with metal truss seats as specified by the truss manufacturer. Unless noted otherwise, provide:
 - Doubleheader joists and trimmers at all floor openings.
 - Double joists under all partitions parallel to joists.
 - Double 2x12 headers with 1/2" plywood between all door and window openings in 2x4 walls. Triple 2x10 headers with 1/2" plywood between all door and window openings at 2x6 walls.
- One row of 1x3 cross bracing or metal bracing for each @10' of joist span:
 - Stud spacing at all exterior and bearing walls shall be 16" on center minimum.
 - Stud walls shall not exceed the following heights without continuous lateral support perpendicular to the plane of the wall at the stated height or less. Studs shall be continuous between points of lateral support.
- Bearing walls: 2 Non-bearing walls:
 - 2x4 10'-0" x 2x4 14'-0"
 - 2x6 12'-0" x 2x6 20'-0"

- Unless noted otherwise, rafters, ceiling joists, collar ties, and patins shall be sized and spaced following FHA requirements or governing codes, whichever is more restrictive.
- Star construction shall consist of (32x2) stringers, 5/4" or 2x thick tread, and 3/4" thick risers or shall be fabricated by the component manufacturer.
- All wood plates bearing on concrete or masonry shall be pressure treated. At exterior walls, install plates over foam fill soiler.
- Provide 2" nominal pressure-treated lumber over 6 mil stabilized polyethylene beneath full bearing of wood beams bearing on concrete or masonry.
- Provide Simpson Strong Wall Garage Portal System around all overhead doors with a width greater than 8'. Install Garage Portal System per manufacturers recommended guidelines.

THERMAL AND MOISTURE PROTECTION

- Provide thermal building insulation at assemblies adjacent to the exterior or unheated spaces meeting the requirements of governing codes meeting the following minimum requirements, unless noted otherwise:
 - Foundations: 2x extruded polystyrene (R-10)
 - Walls: glass fiber batt (R-19)
 - Floors: glass fiber batt (R-30)
 - Ceilings: glass fiber batt (R-49)
- Install continuous barriers without holes for electrical boxes, lighting fixtures, or heating ductwork.
- Install 6 mil Polyethylene vapor barrier against the interior face of all thermal insulation.
- Waterproof foundation walls at excavated areas from footing to finished grade with two coats of asphalt-based waterproofing compound.
- Roofing shall be 240 lb. minimum composition shingles installed over 30 lb. roof felt on roof sheathing. Minimum slope, fasteners, underlayment, and exposure according to manufacturers' recommendations.
- Provide flashing and steel metal required to prevent penetration of water through the building's exterior shell. In addition to complying with governing codes, comply with pertinent recommendations in the current edition of "Architectural Steel Metal Manual" published by SHoMA. All non-steel metal flashing shall be hot-dipped galvanized, complying with ASTM A93.
- Provide gutters and downspouts to provide positive roof and site drainage.
- Provide attic and roof ventilation as required by governing codes and as shown on the Drawings. Provide proper soffit and roof vents.
- Skylights shall be selected by the Contractor and approved by the Owner. Install skylights according to the manufacturers' recommendations.
- Install water and ice barrier BlueBoard or equal over roof sheathing at all eaves and valleys. Water & ice barrier to extend 36" past outside face of the exterior wall below and as shown on the roof plan.

DOORS AND WINDOWS

- Exterior doors shall be selected by the Owner.
- House-to-garage doors shall be fire-rated doors approved by governing codes. Face design to be selected by the Owner.
- The Owner shall select interior doors.
- Exterior windows shall be aluminum or vinyl-clad wood windows manufactured by Pella Corp.
- Glazing in all doors and windows shall comply with governing codes.
- Install egress window units following governing codes.
- Door and window sizes indicated, or drawings are as follows: "30x68" represents a door or window 3'-0" wide x 6'-8" high. Jamb depth to be coordinated by the Contractor.
- The Owner shall select finish hardware. Install hardware following governing codes.

FINISHES

- Gypsum wallboard, unless noted otherwise, shall be provided as follows:
 - Exterior walls: One layer 5/8" regular wallboard to interior face.
 - Interior walls: One layer 1/2" regular wallboard each face.
 - Ceiling: One layer 5/8" regular wallboard.
- Garagehouse common wall: One layer 5/8" type "X" wallboard on each face.
- Baths: Water resistant wallboard at all walls and ceilings surrounding tubs and showers and as required by governing codes. Provide cement board as the substrate for ceramic tile.
- Provide metal corner bead and trim at all locations recommended by the gypsum wallboard manufacturer.
- Tape, float, and sand joints and fasteners of gypsum wallboard with three coats of joint compound as required to obtain a uniformly smooth surface.
- The Owner shall select Finishes.

PLUMBING, MECHANICAL, AND ELECTRICAL

- Plumbing, mechanical, and electrical information and layouts shown on the Drawings are schematic and shall be reviewed by sub-contractors, suppliers, and building officials for compliance with governing codes and good standard construction practices. The Contractor shall notify the Architect of any discrepancies before construction.
- The Owner shall select plumbing, mechanical, and electrical equipment.
- Design and installation of plumbing, mechanical, and electrical equipment shall be the responsibility of the appropriate licensed contractors and sub-contractors. The design shall be submitted for the Owner's review before ordering and installation of equipment.
- The electrical sub-contractor shall select service panels.
- All HVAC equipment shall be individually switched.
- All outdoor, bath, garage, and spa wall receptacles shall be provided with ground fault circuit protection following governing codes.
- Dryer and range hood vents shall be extended to the exterior.
- Provide plumbing units following governing codes. Minimize the number and location for minimal visual impact.
- Install type and the number of smoke detectors following governing codes & UL207. Control water, gas, and electric services following governing codes.

MISCELLANEOUS

- The set of construction drawings is intended for design intent only. Although many jurisdictions will accept these drawings as sufficient for a construction permit, these drawings are not intended and should not be construed as a complete set of construction drawings. These drawings will have to be adapted to meet local zoning and/or site conditions, and additional detailing will need to be completed on-site by the builder.
- Install prefabricated fireplace units as shown on Drawings.
- Fireplace units shall be "Heat-N-Glo" or as approved by the Owner.
- Contractor shall be responsible for proper installation as recommended by the manufacturer and as required by governing codes, including mantel and hearth design and location.
- Hearth shall be of non-combustible material.
- Room sizes shown on the plans indicate room dimensions before installation of gypsum wallboard. Gypsum wall board thickness must be subtracted from room sizes indicated for actual room dimensions and are subject to change.

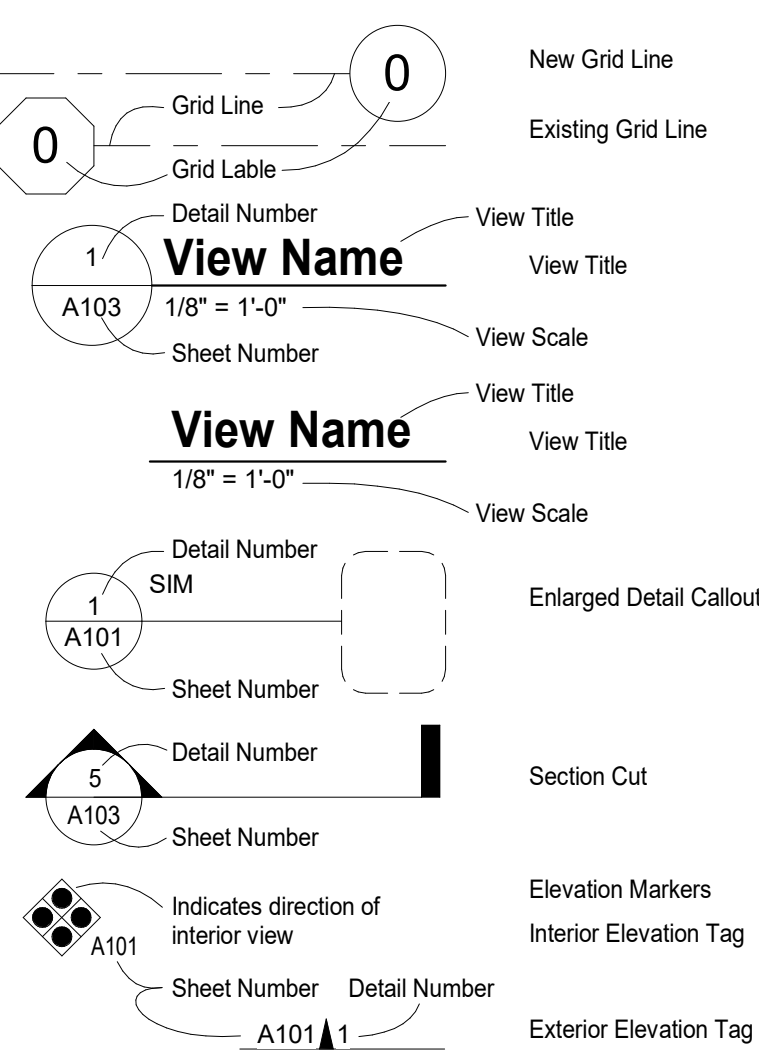
SUBMITTALS

- Submit roof truss and/or rafter layout plan completed by the manufacturer for review before ordering roof trusses and/or roof lumber packages. Allow designer five days for complete review.
- Submit floor truss layouts showing beam locations, joist layout, locations of continuous duct chases, and maximum duct size in each chase. Allow designer five days for complete review.
- Architect will not be responsible for any errors in the roof and/or floor framing without the opportunity to review the roof and/or floor framing layouts, framing layouts, member sizes, and floor/roof penetrations indicated on the drawings are for design intent only. Final layouts shall be the responsibility of the builder.

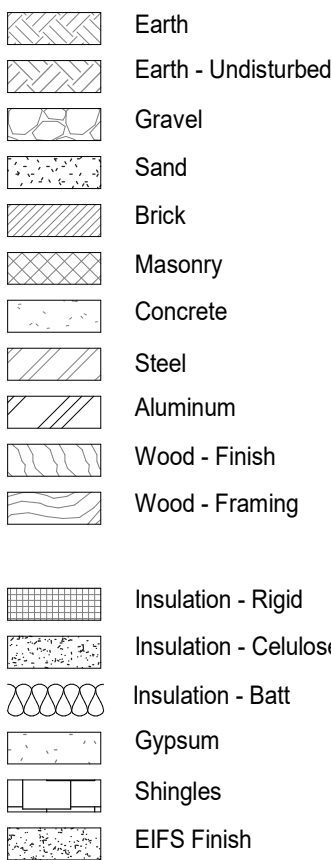
Creative Concepts and their consultants have completed these design documents to the level of detail requested by our client. The level of detail may range from schematic design document(s) mainly conveying programming information to fully detailed engineered documents and specifications. However, the clients intent and expectations are that these documents be used as the basis for design for an all-inclusive completed project based upon industry standards for all disciplines and governing authorities requirements.

The Contractor acknowledges by submission of their bid that they have a thorough understanding of the project and of the Owner/Landlord's & Tenant's expectations for a completed project. The Contractor also acknowledges that the Contractor has thoroughly reviewed these documents and has requested of the Owner, Tenant, Architect, Engineers or others any and all clarifications, and has received clear answers to said clarifications, required to resolve outstanding issues related to the completeness and accuracy of the design documents for estimating and construction purposes. The Contractor further acknowledges that the Contractor shall be responsible for all components of construction, including but not limited to: General Requirements, Concrete, Masonry, Metals, Wood, Plastics, Thermal, Moisture, Openings, Finishes, Fire Suppression, Plumbing, HVAC, Electrical, Communications, Safety, Security, Earthwork, Site, Utilities; for a completed project based upon industry standards for all disciplines and governing authorities requirements. Any and all components not included in this bid are identified on the bid submission as "not included in this contract." The design documents do not represent the means and methods of construction. The Contractor also acknowledges sequencing are means and methods of construction shall be the sole responsibility of the Contractor, and any and all costs associated with the means and methods of construction are included in the base bid.

Annotation Legend

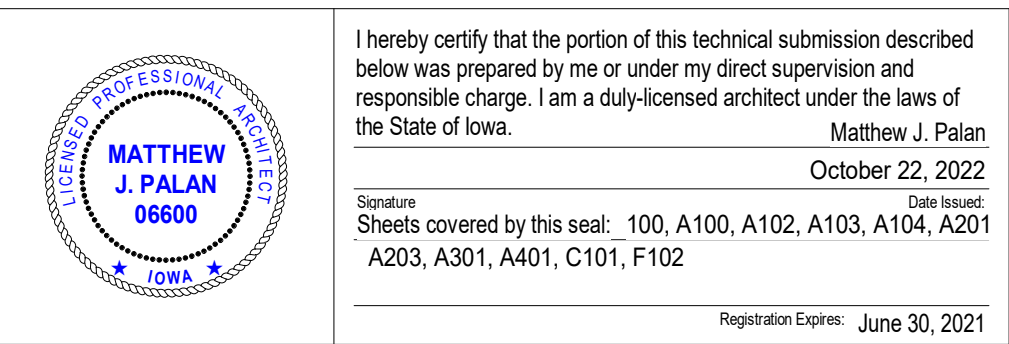


Material Legend



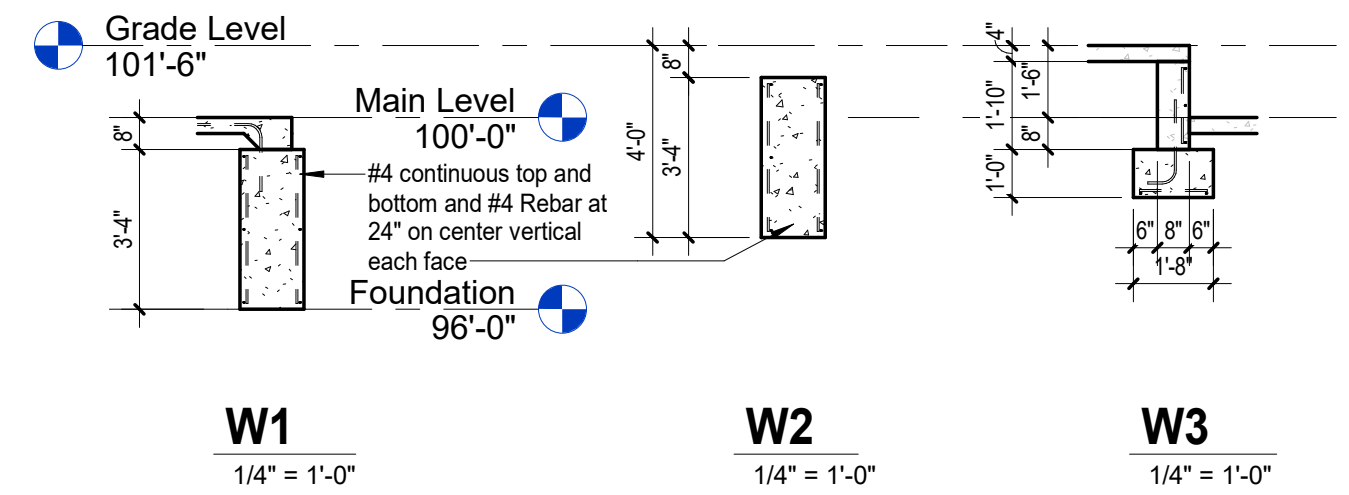
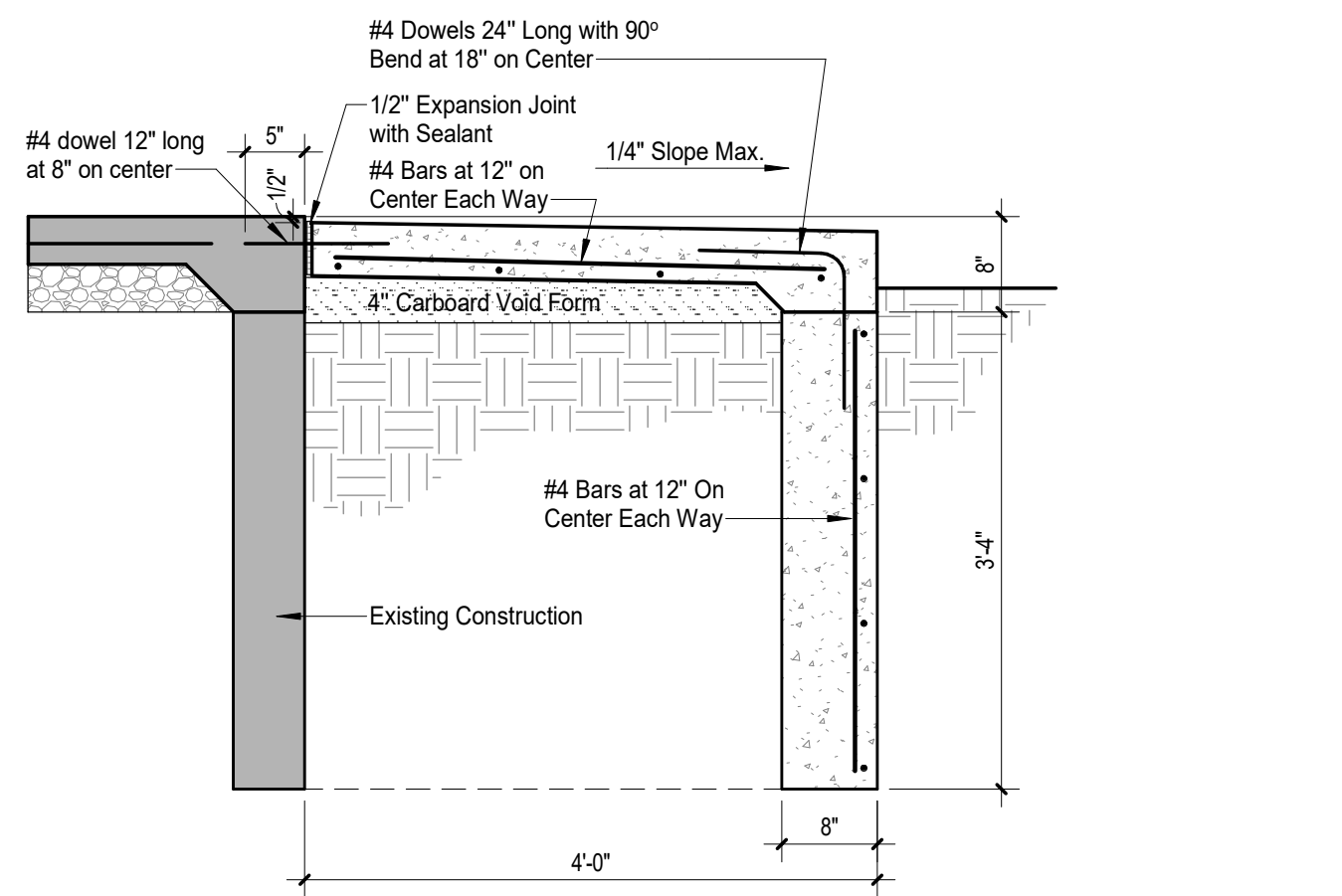
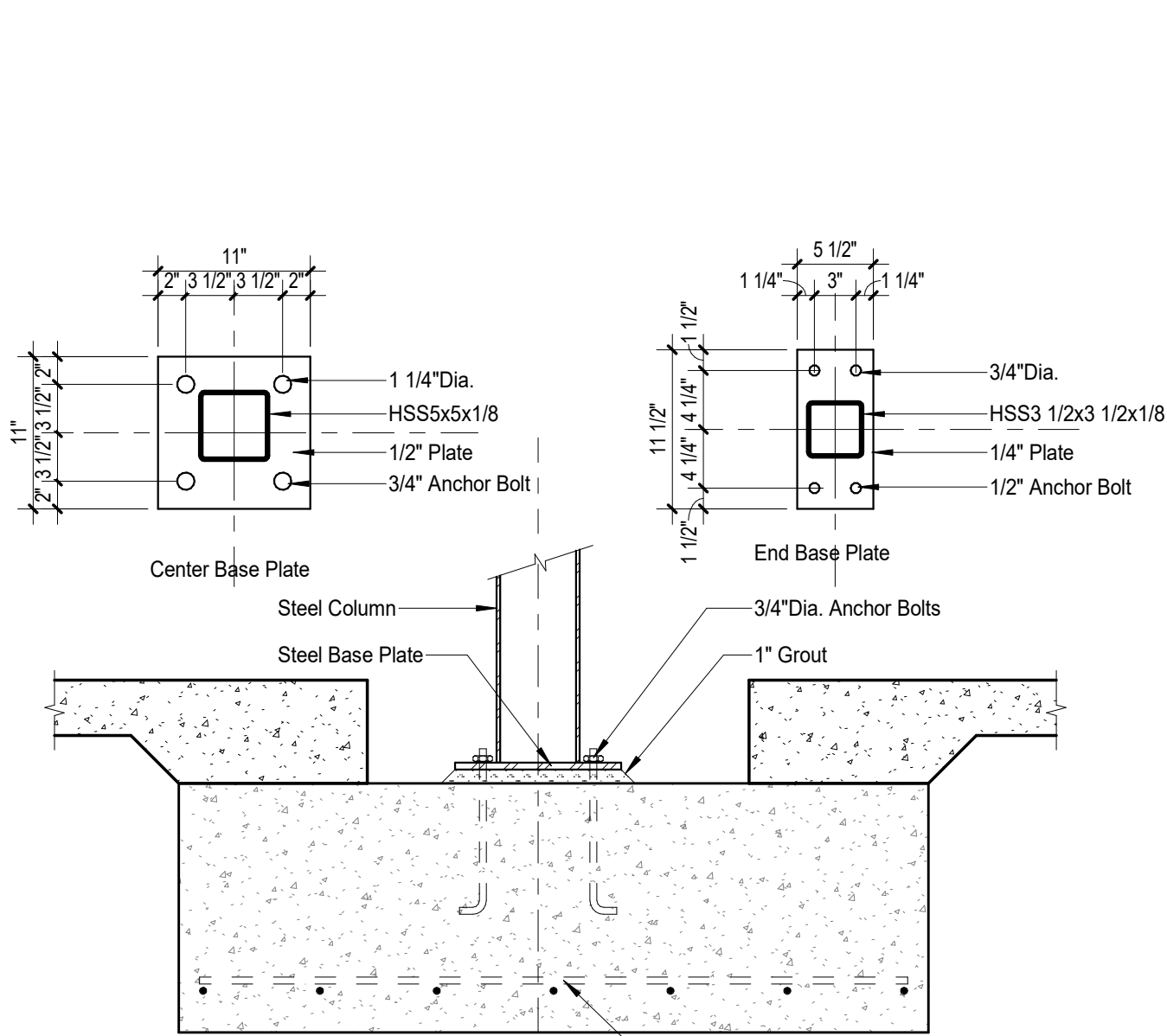
Project Notes

- These documents and the design they represent are the property of the Architect. No changes to these documents either in whole or in part may be made in any way without their prior knowledge and written consent.
- Refer to additional notes and legends on all other documents.
- Refer to civil, geotechnical, environmental, structural, mechanical, electrical, plumbing, fire and life-safety documents for additional information or requirements. Reference to other disciplines is conceptual for purposes of coordination with architectural design only.
- Before commencement of any work, the contractor shall give all notices and obtain all permits. Contractor shall comply with all applicable codes, laws, ordinances, rules, regulations, requirements of governing agencies and authorities, hazardous material application, and disposal requirements, etc.
- These drawings represent the completed project, at a time of substantial completion. The intent of the drawings is to include all items necessary for the proper execution and completion of the work. Unless otherwise noted, they do not represent the means and methods of construction. Sequencing and means and methods of construction shall be the sole responsibility of the general contractor.
- These drawings do not contain information with regard to construction safety procedures. The contractor is solely responsible for all construction safety and shall perform all work in accordance with governing authorities construction safety guidelines.
- Provide complete in place all labor, transportation, material, taxes, fees, permits, licenses, insurance, utilities, inspections, equipment, machinery, supervision, and other items necessary to complete the work in strict compliance with the plans, documents, and specifications prepared by the architect and approved by the owner.
- Verify existing conditions before fabrication and before proceeding with the work, and notify the architect immediately of significant discrepancies which may impact aesthetics, durability, cost, and schedules.
- Do not scale drawings to determine the intended layout or dimensions. If dimensions are in question, the contractor shall be responsible for obtaining clarification before continuing with work. Drawings are intended only as a graphically correct representation of work to be accomplished.
- Remove and replace materials damaged during construction to the satisfaction of the owner. Repair existing public facilities damaged during construction to the satisfaction of the governing authority.
- All work shall be of good quality, and all materials and equipment shall be new and free from defects for one year from the date of substantial completion of work. Any extended warranties obtained from suppliers or subcontractors shall be forwarded to the owner.
- All requirements not followed, including substitutions not properly approved and authorized, in writing, may be considered defective.
- Comply with all weather-related construction requirements. Do not build with or on frozen, saturated, contaminated, or inappropriate substrates or conditions.
- Provide positive drainage of surface water away from and off of all buildings without ponding or water adjacent to or on buildings or pavements.
- By submitting shop drawings, product data and samples, the general contractor and sub-contractor has verified and approved the information contained within. The general contractor's review and approval shall be shown on each submittal prior to the submission to the architect.
- Sprinkler system design and layout drawings, main lines and branches will be provided and installed by the building owner. Drops to ceiling penetration, heads and accessories provided by contractor.

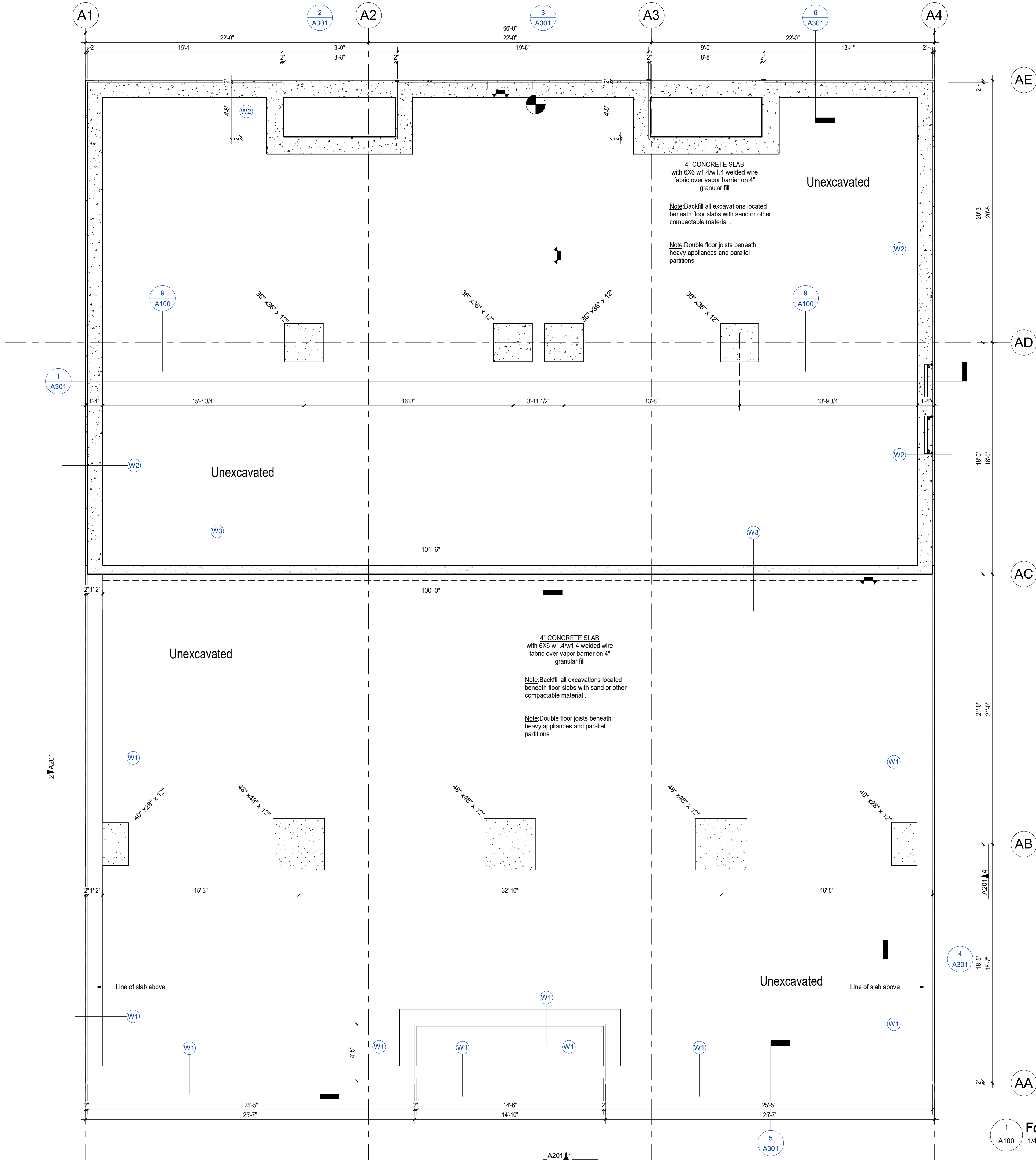
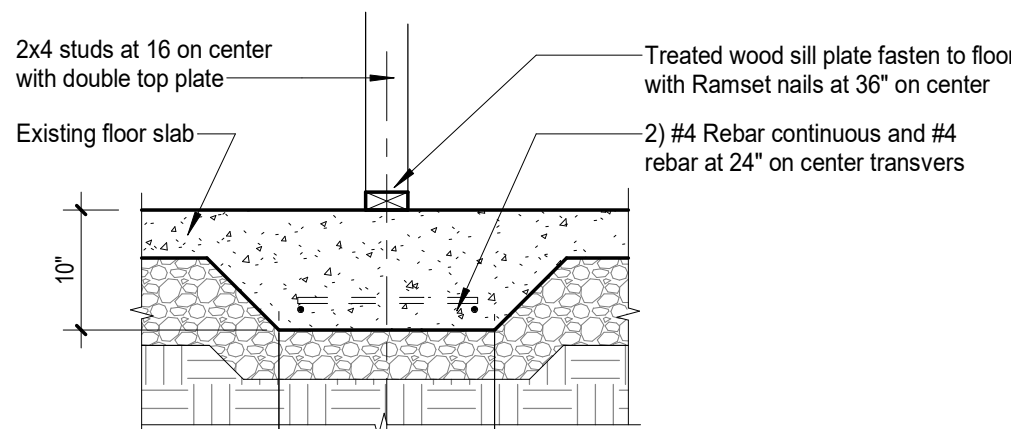


#	Date	Description	For Construction						
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		7/9/2023 9:32:40 AM							
		PROJECT NUMBER: 2208B							
		TITLE							
		Cover Sheet							

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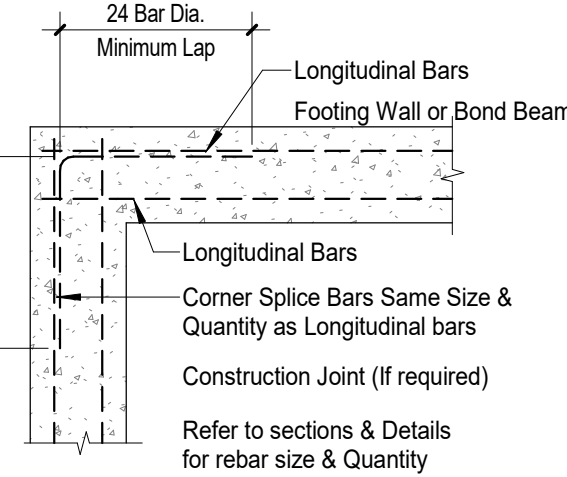
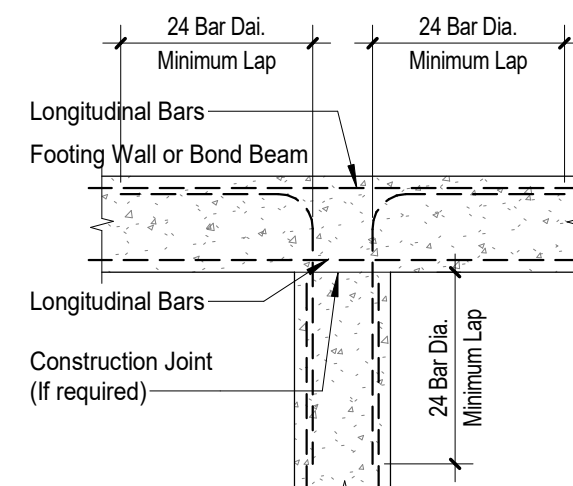


Foundation Sections



Foundation Notes

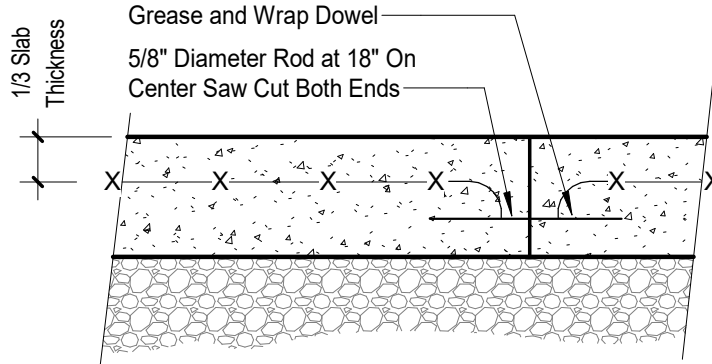
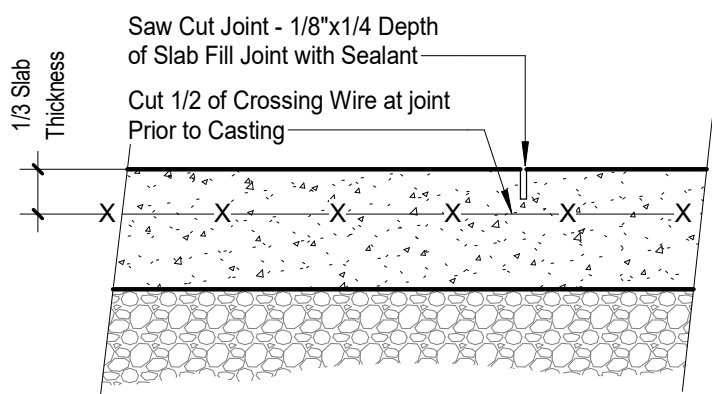
- Cast-in-place anchor rods shall be ASTM F1554 grade 55 anchor rods. Embed anchor rods 11" minimum unless noted otherwise on drawings.
- Base of all column elevations = 100'-0" unless noted otherwise.
- Provide concrete complying with ASTM C94. Submit design mix and documentation per ACI 318. Unless otherwise noted, concrete shall have the following 28-day compressive strengths as minimums: Concrete foundations to be 3,000psi - Concrete slabs to be 4,000psi.
- #4 bar lap = 2'-0" - #6 bar lap = 3'-4" - #8 bar lap = 4'-0"
- Foundation design base on 2,000psf soil bearing capacity.
- Foundation wall reinforcing shall continue through column footings.
- Changes in elevation for footings and foundation walls are for design intent only. Actual elevations shall be verified with final grade during construction. Maintain 42" minimum frost protection on all footings.
- All concrete shall be saw cut. If saw cuts are not specified contact Architect or Engineer. If possible saw cut under demising walls. Saw-cut joints as soon as the surface will allow without edges raveling but before the next day after the pour.
- Concrete to be placed over dry sub-grade to prevent heaving in winter.
- Forms where concrete is to be exposed shall be smooth and free from defects.
- Exterior paving to be 1" lower than interior finish floor sloping away from building. Where no paving, top of grade to be a minimum of 6" below finish floor. Slopes and routes to accessible parking shall be ADAAG compliant.
- Concrete slab shall be installed true to a plane with no deviations greater than 1/4" in 10'-0" in any direction and free from blemishes and trowel marks.
- Apply trowel finish to monolithic slab surface exposed to view and slab surface to be covered with resilient flooring, carpet, ceramic or quarry tile, pain, or another thin film-finish coating system. grind smooth any surface defects that would telegraph through applied floor coverings system. Apply a non-slip finish perpendicular to main traffic route to all exterior concrete platforms, steps, and ramps.
- Prior to commencing work contractor to verify elevation of existing floor. Contractor to ensure alignment of new and existing floor elevations.
- All concrete shall be reinforced unless otherwise noted. Reinforcing steel - ASTM A615 - grade 60.
- Welded wire fabric - ASTM A185 in sheet stock, not rods.
- Portland cement - ASTM C150 type 1.
 - A. Aggregates - fine and coarse per ASTM C33.
 - B. Admixtures - only per approved design mix.
 - C. Slump - per approved design mix.
- Foundations - 3,000 psi / Slabs - 4,000 psi
- Steel trowel all interior floor surfaces.
- Detail reinforcing by ACI - manual of standard practice for detailing reinforced concrete structures.



5 Rebar Continuity

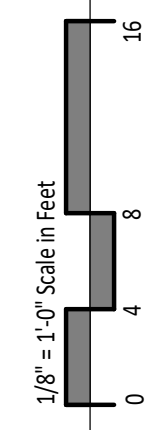
1/2" = 1'-0"

Note:
Maximum Joint Spacing Shall be 30 Times the slab thickness in each direction unless shown otherwise on plan



3 Control Joints

1 1/2" = 1'-0"



Description	Date	#
For Construction	10/22/22	1
PROJECT NUMBER	7/9/2023 9:32:42 AM	
TITLE	2208B	
Foundation Plan		
SHEET		



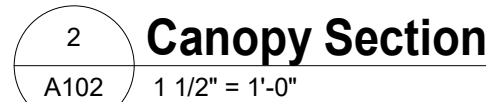
#	Date	Description
2	04/10/23	Revision 1
1	10/22/22	For Construction

7/9/2023 9:32:44 AM

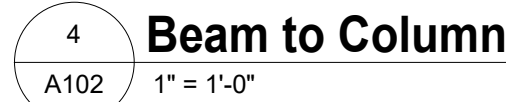
PROJECT NUMBER:
2208B

TITLE:
Grade Level
Floor Plan

SHEET:

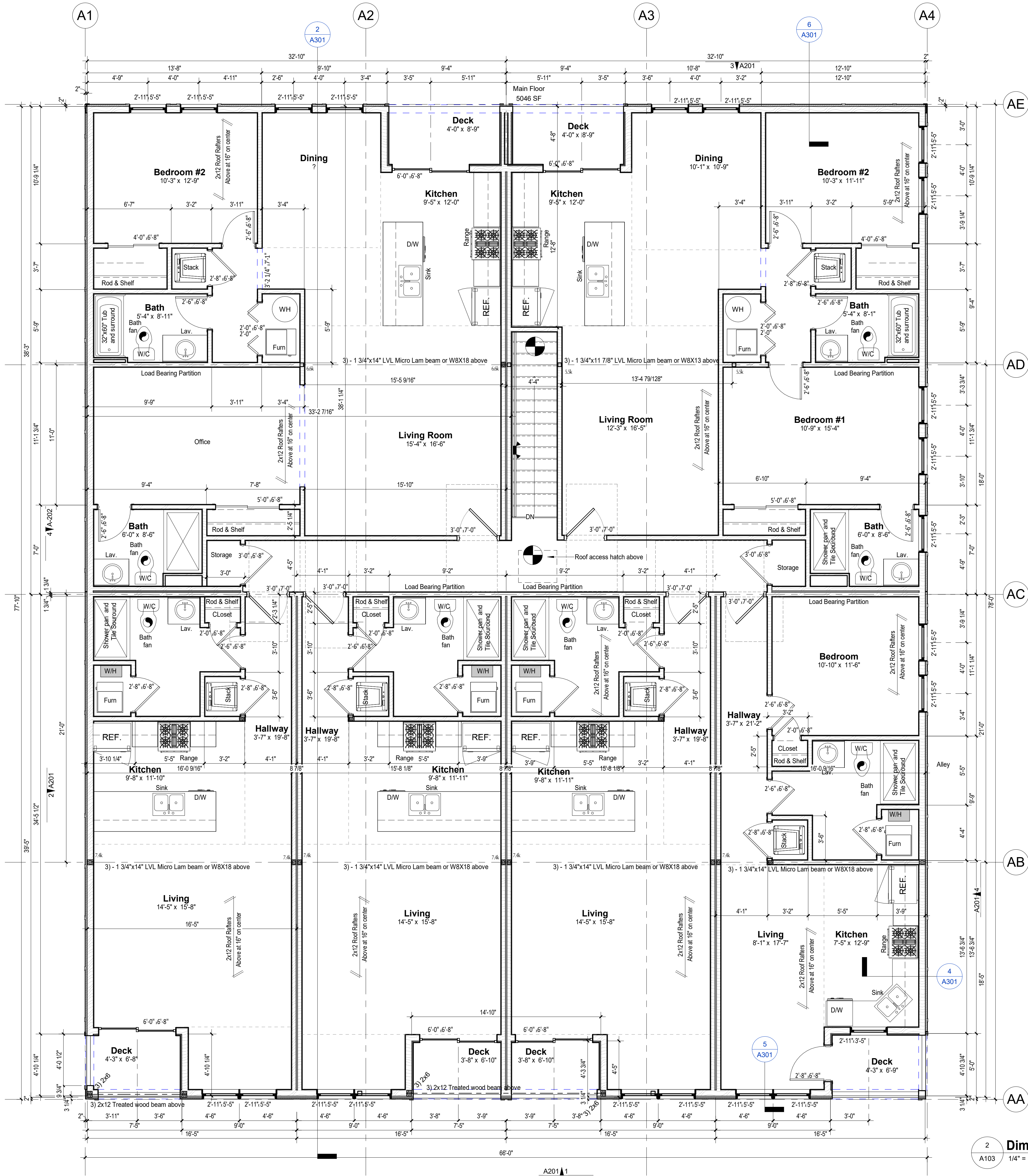


1. Prior to installing any new work clean and prep existing surfaces to receive new materials as recommended by manufacturer or supplier. Install and remove any deteriorated materials to meet standard work practices.
2. Dimensions to be factored in include: finish material, the face of new studs or centerline of the structure unless otherwise specified
3. All doors, fixtures, and equipment shown are provided for coordination purposes only. The layout is considered conceptual. Refer to civil, mechanical, electrical, plumbing, fire, and life safety, etc. for specific design information.
4. Provide adequate wood blocking for millwork, fixtures, equipment, plumbing, etc. as shown. Coordinate with millwork panels, roof access ladder, future or by owner items, etc.
5. Provide positive drainage of surface water away from building without ponding of water adjacent to the building or on elements.
6. Contractor to coordinate all above ceiling attic work lighting, ductwork, or other systems to ensure interference conditions are avoided.
7. Contractor to verify all dimensions and existing conditions concerning the extent of interior demolition provided by the building owner prior commencement of this project. Notify the architect immediately of significant conditions which may impact aesthetics, durability, cost, and schedules.



1/8" = 1'-0" Scale in Feet

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1/8" = 1'-0" Scale in Feet
0 4 8 16

2
A103
Dimension Plan - Upper Level
1/4" = 1'-0"

#	Date	Description
3	07/09/23	Revision 2
2	04/10/23	Revision 1
1	10/22/22	For Construction

PROJECT NUMBER
2208B

TITLE
Upper Level
Floor Plan

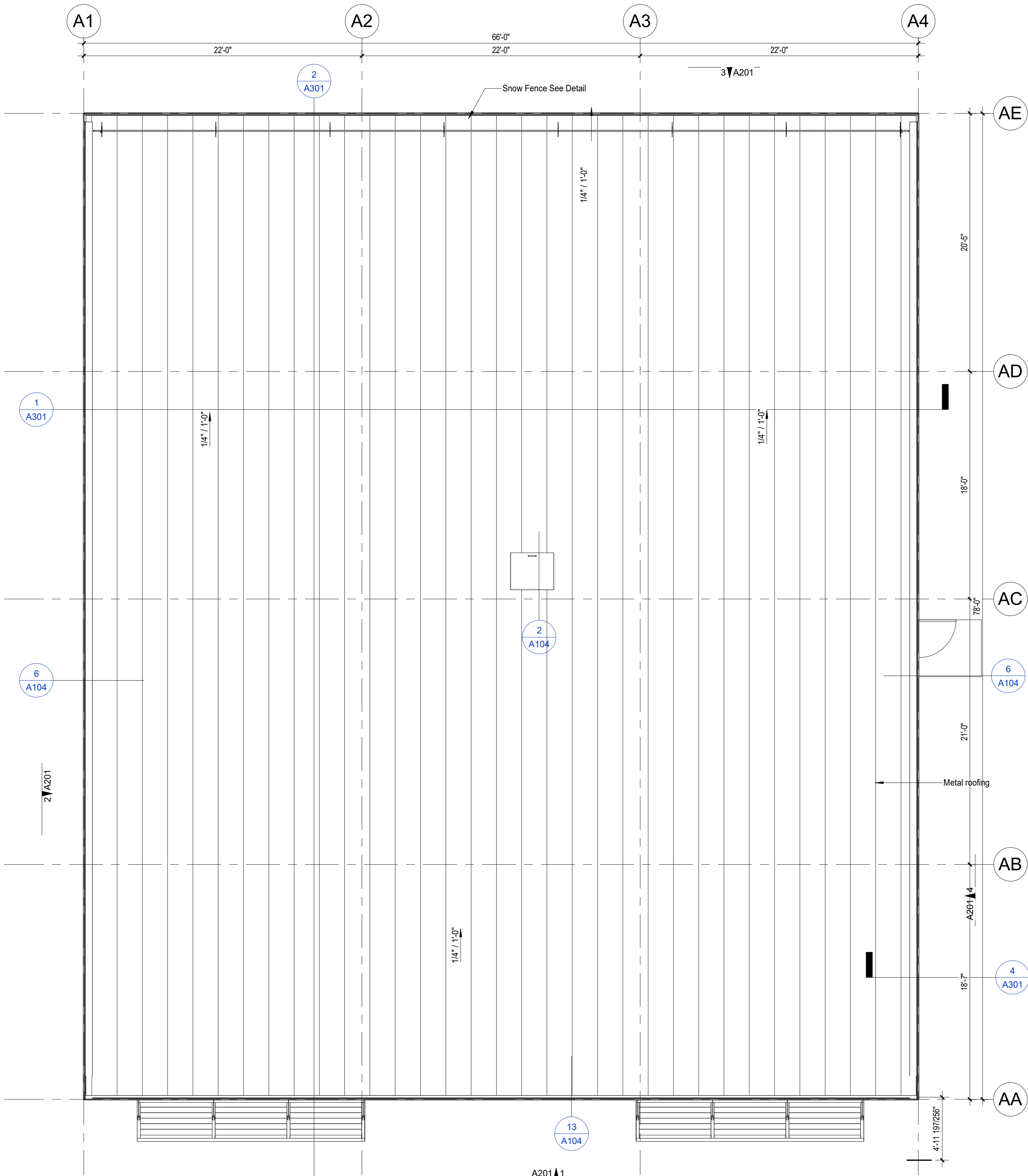
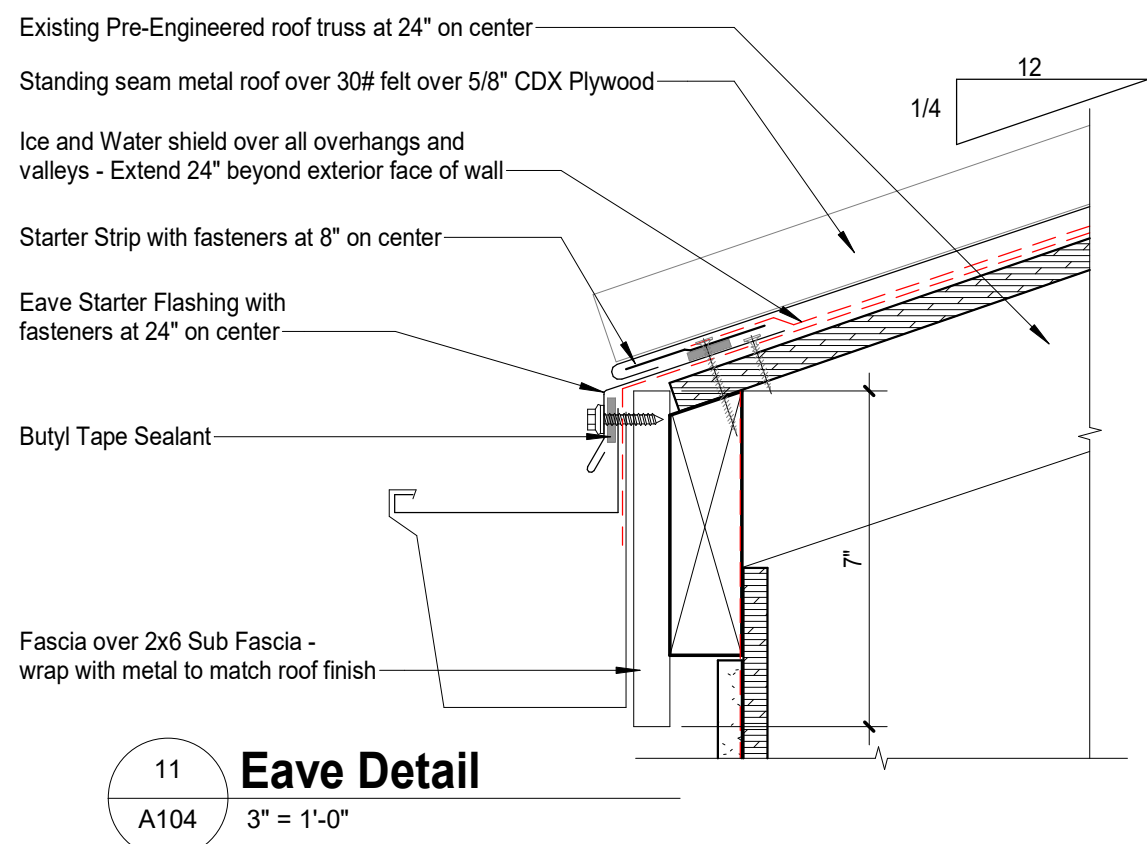
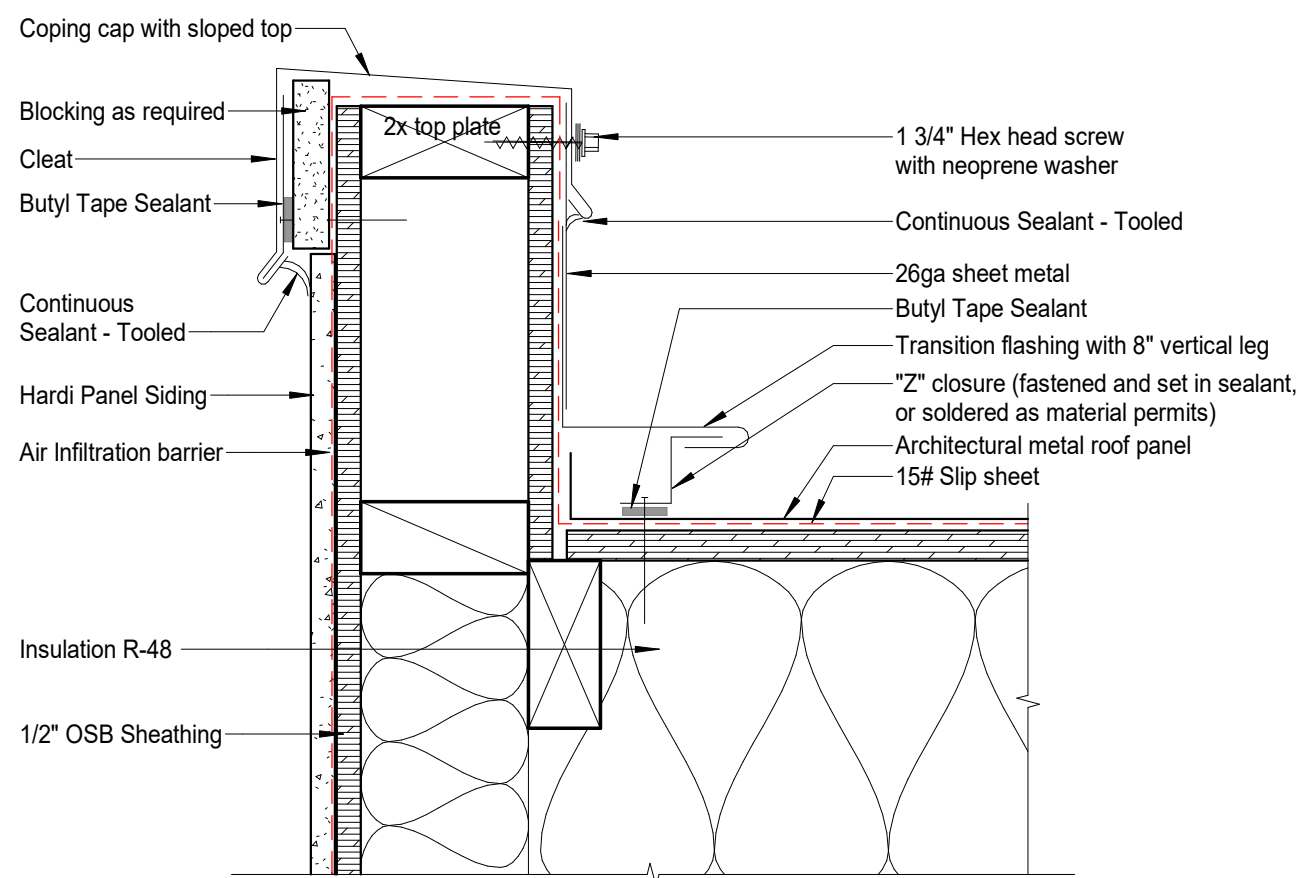
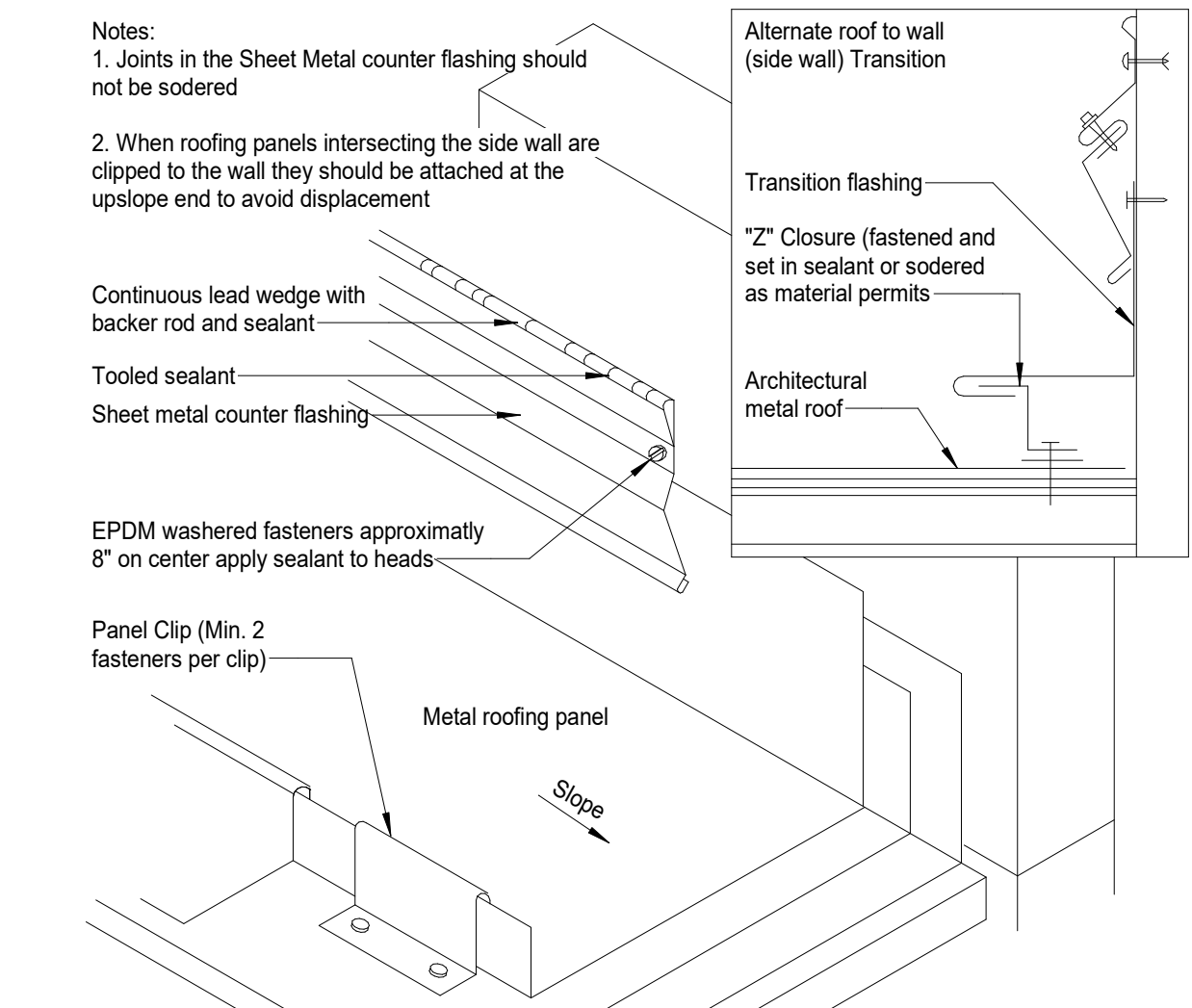
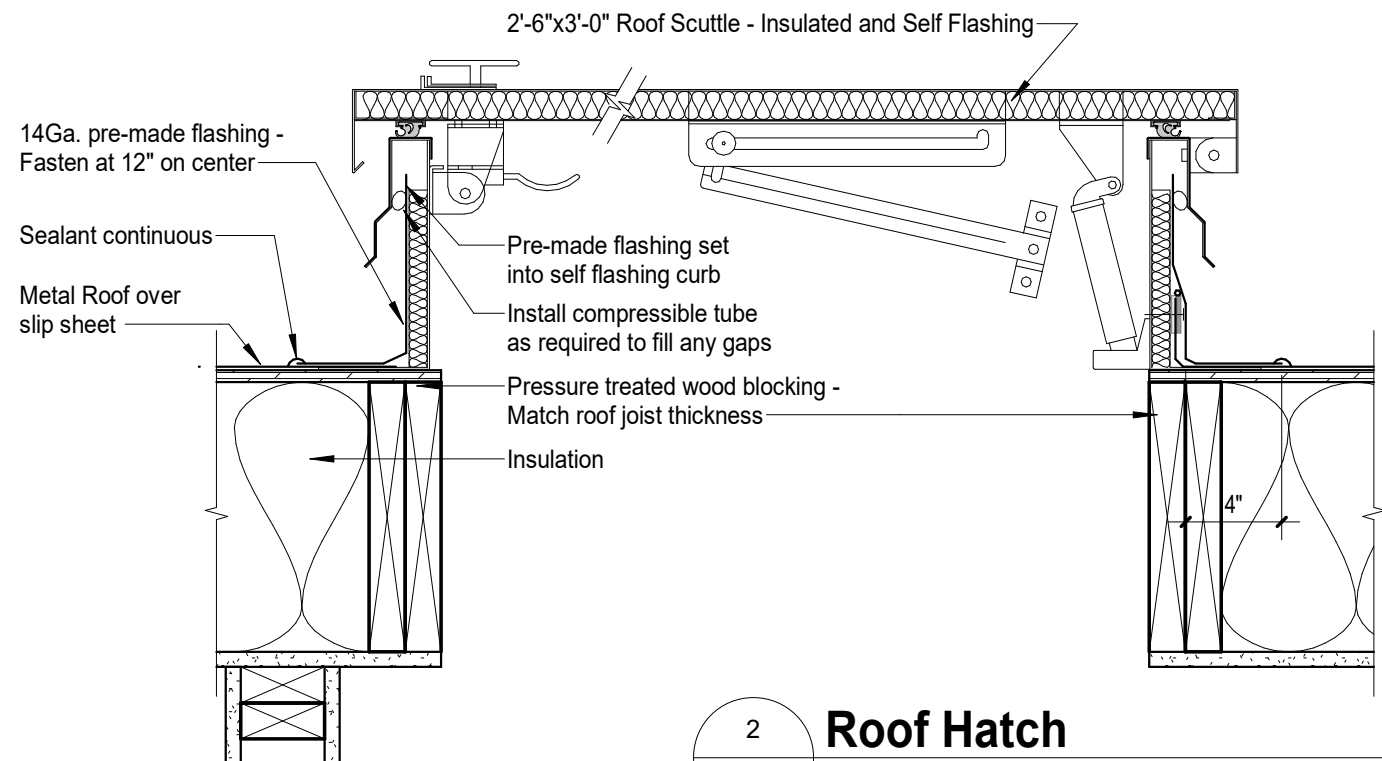
SHEET

A103

Graystone
Mixed Use Building

212 SE Main Street | Grimes, Iowa 50111

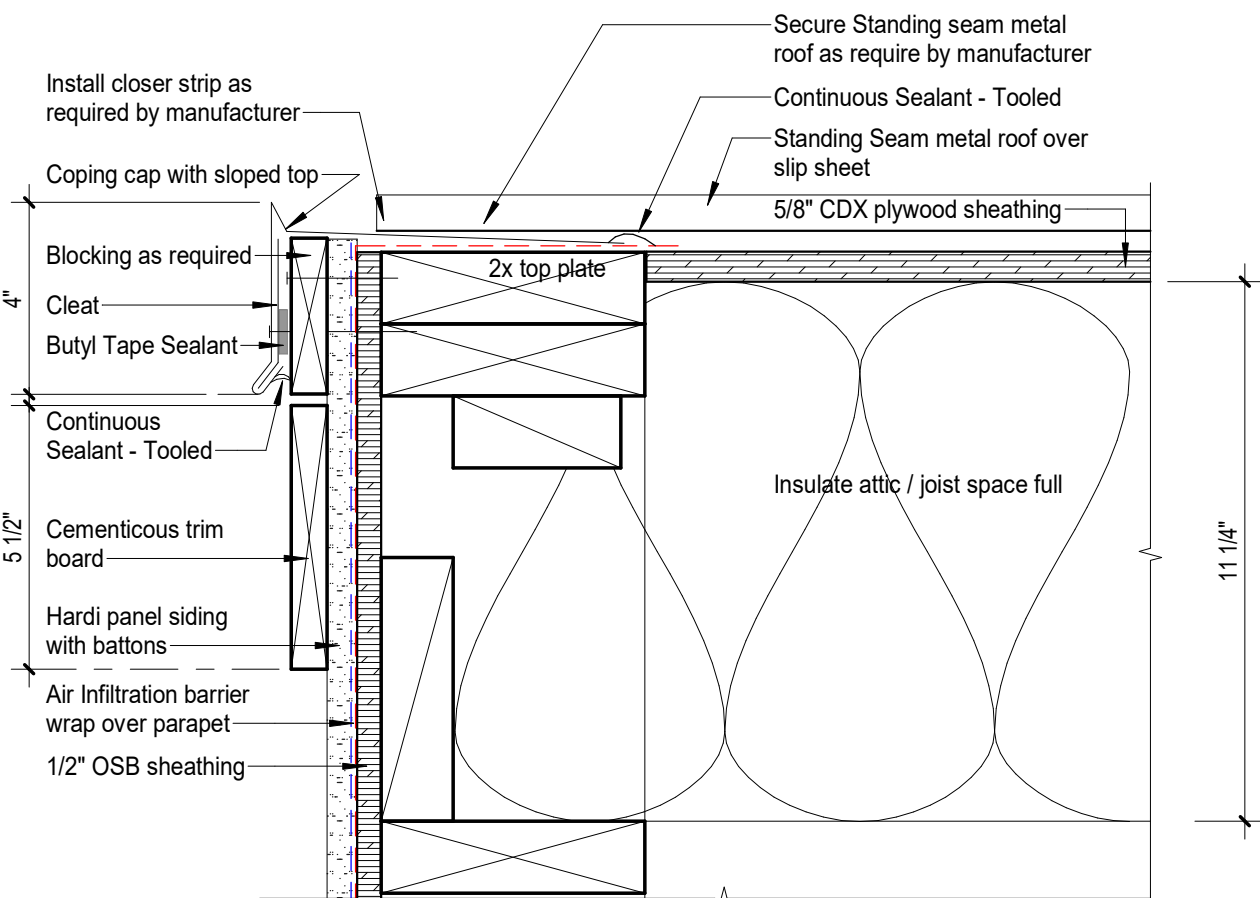
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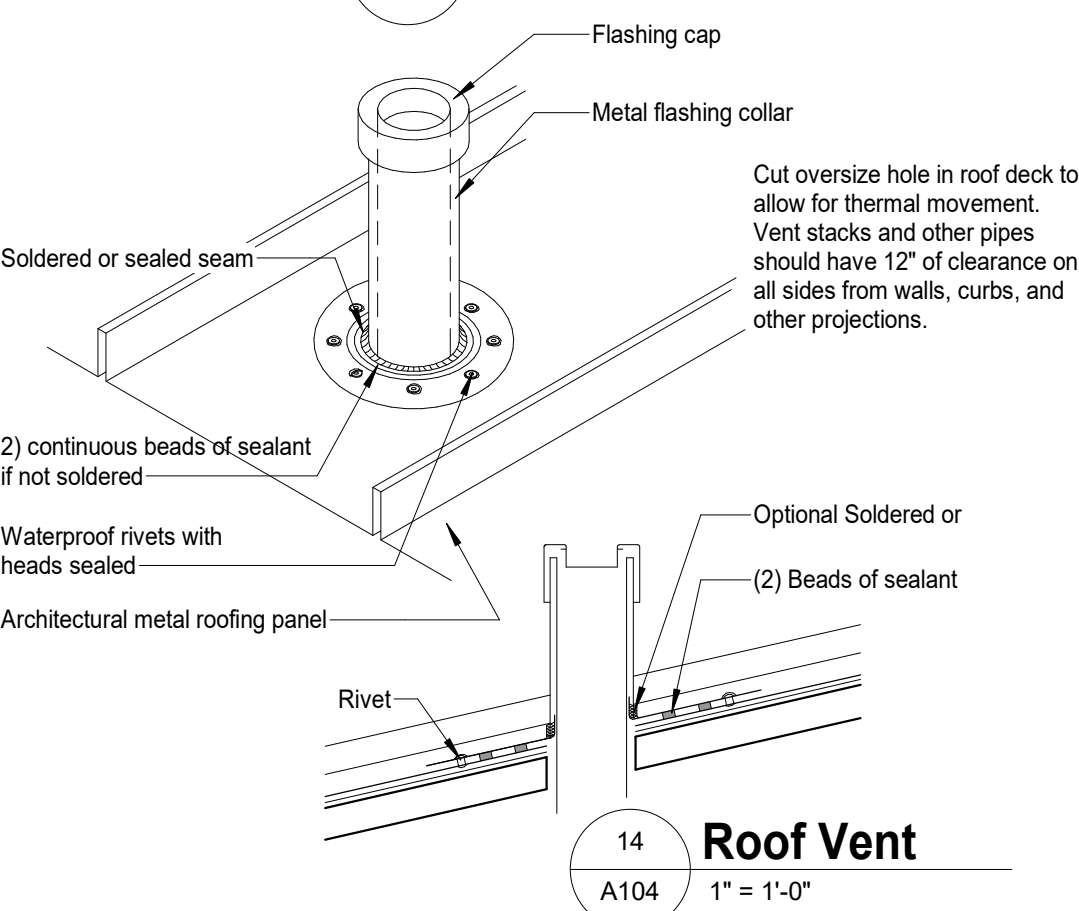
1
A104
Roof Plan
3/16" = 1'-0"

Roof Notes

- Refer to additional notes and requirements on all other documents and other disciplines documents.
- Failure to identify a requirement does not give anyone the right to violate any codes, governing authority, minimum quality or quantity, industry standards, manufacturer recommendations, etc.
- All mechanical, electrical and plumbing equipment shown on this sheet is considered conceptual and provided for coordination purposes only. Refer to mechanical and electrical documents for specific design information. Refer to structural drawings for roof opening structural framing.
- All roof penetrations for minor roof vents and similar items may not be indicated on the roof plan; however, all roof flashing work shall be provided by the roofing subcontractor so as to obtain full roofing warranties. Refer to all other construction documents for additional roof penetrations requiring roof flashing work. It should be the responsibility of the roof sub-contractor to provide all necessary details and systems to accommodate the expansion/contraction of the building and building components for a long-lasting roof.
- Contractor shall keep roof clean of all debris during all construction work.
- Design of roof drainage systems shall comply with the Int'l Plumbing Code. (IBC: 2015 Sec. 1503.4) Final detailed design of roof drainage systems to be by plumbing consultant or design-build plumbing subcontractor.
- Over-sized roof drains, gutters and/or downspouts should be provided to eliminate any overflow or backup.
- A cricket or saddle shall be installed on the ridge side of any penetration greater than 30" wide as measured perpendicular to the slope. (IBC: 2015 Sec. 1503.6)
- All roof slopes, including flattened roof areas to obtain positive drainage, to be integrated into underlying roof support design. Provide tapered rigid insulation to maintain minimum 1/4" per foot slope at all flattened roof areas to ensure positive drainage all the way to roof drain from all penetrations and changes in roof slopes.
- Provide concrete splash blocks at all downspout locations.
- Roof ventilation intake & exhaust vents shall be provided in each & all enclosed attics &/or rafter spaces to create cross ventilation in accordance with codes & the manufactures installation instructions. (IBC 2015 sec. 1203.2, 1503.5)
- Insulate and seal to ensure adequate air infiltration barrier around all exterior penetrations to prevent water and sprinkler pipe freezing.
- Crawl spaces shall be provided with a minimum of one access opening not less than 18"x24". (IBC: 2015 Sec. 1209.1)
- An opening of not less than 20"x30" shall be provided to any attic area having a clear height of over 30". A 30" minimum clear headroom in the attic space shall be provided at or above the access opening. (IBC: 2015 Sec. 1209.2)
- Access to Mechanical appliances installed in underfloor areas, in attic spaces and on roofs or elevated structures shall be in accordance with the International Mechanical Code. (IBC: 2015 Sec. 1209.3)
- Roof trusses designed and-built by truss manufacturer.
- Pitched (slope >2:12) roof - Self-adhering ice membrane underlayment required from eave's edge to a point at least 24" inside the exterior wall line of the building. (IBC: 2015 Sec. 1507.2.8.2)
- Provide roof snow guards/spikes above all entry/exit points to the building.
- Not less than two roof drains shall be installed in roof areas 10,000 sf or less, and not less than four roof drains shall be installed in roofs over 10,000 sf in the area. (IPC: 2018 sec. 1110.4)
- Secondary (emergency) roof drains, or scuppers shall be provided where the roof perimeter construction extends above the roof in such a manner that water will be entrapped if the primary drains allow buildup for any reason. (IPC 2018 sec. 1106.5, IBC 2018 sec. 1502.2)
- Roof access & guards
 - Where equipment requiring access is installed on roofs at a height exceeding 16', permanent access (ladder) is required. (IMC 2018 sec. 306.5) See detail &/or access notes for additional requirements.
 - In buildings without an occupied roof, access to the roof shall be permitted to be a roof hatch or door not less than 16 sf in the area & have a minimum dimension of 2'. (IBC: 2018 sec. 1011.12.2 ex., 2018 1011.12 ex.)
- Where the roof hatch opening or roof equipment is located within 10' of the roof edge, such roof access or roof edge shall be protected by guards. Guards to be 42" above walking surface & prevent the passage of a sphere 21" in diameter. (IBC: 2018 sec. 1011.13)
- Provide roof snow guards/spikes above all entry/exit points to the building.
- Provide manufactured roof-protected gas piping and conduit supports as required. Paint obstacles "yellow" at walkway pad crossings only.
- Flat (low slope <2:12) membrane roof:
 - Roof membrane to extend up and over top of any parapet walls and drape over the front of wall 3". The membrane to extend up vertically under finish material 12".
 - Provide walkway pads on all membrane roofing from the roof access point(s) to each end of the building.



Roof Edge Detail



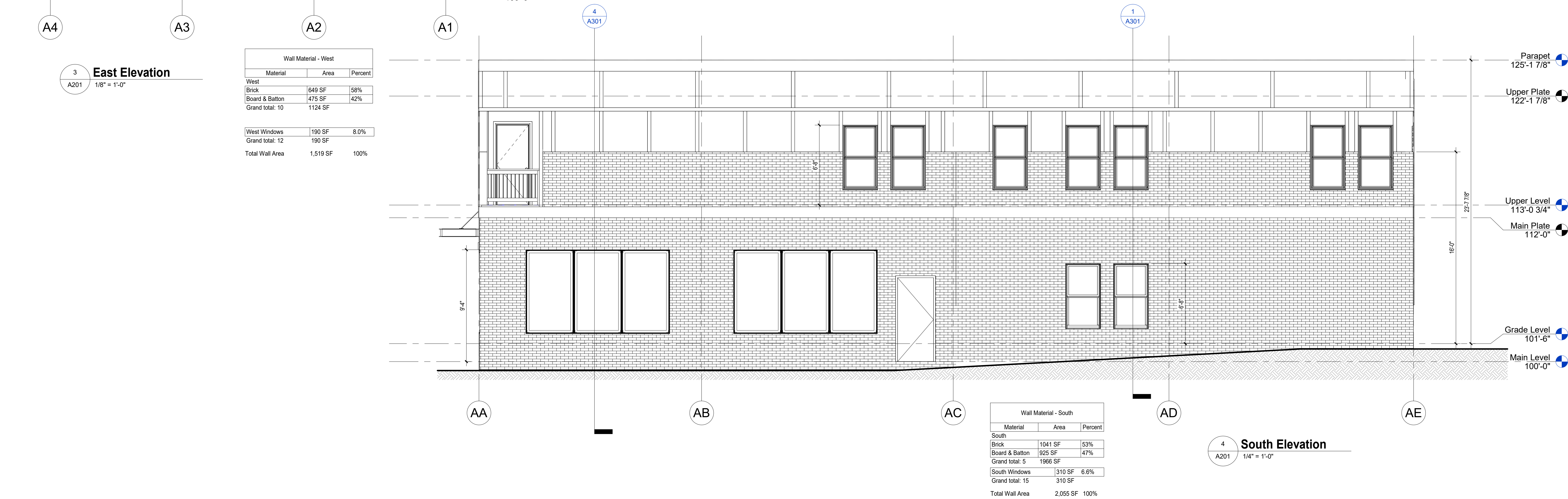
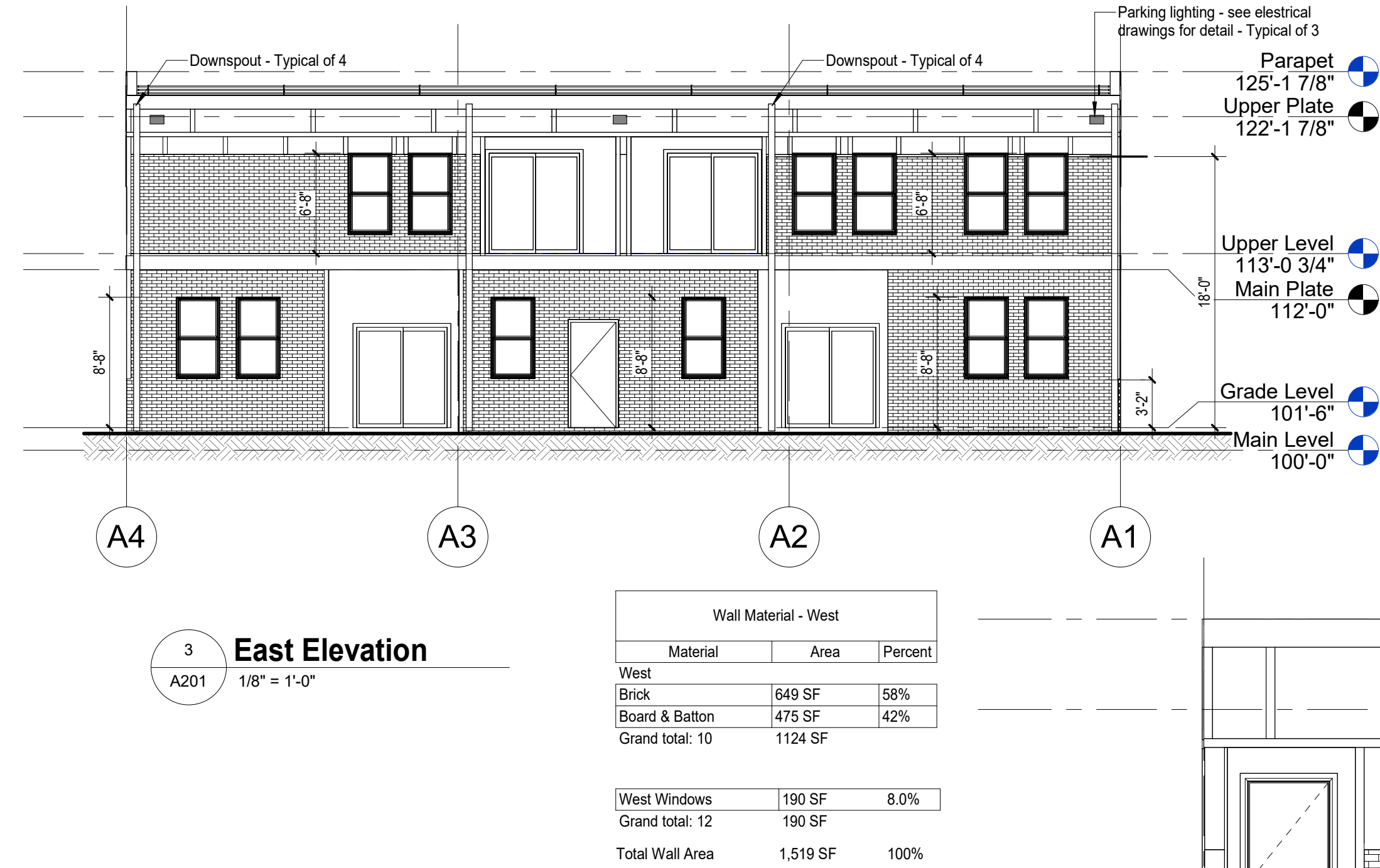
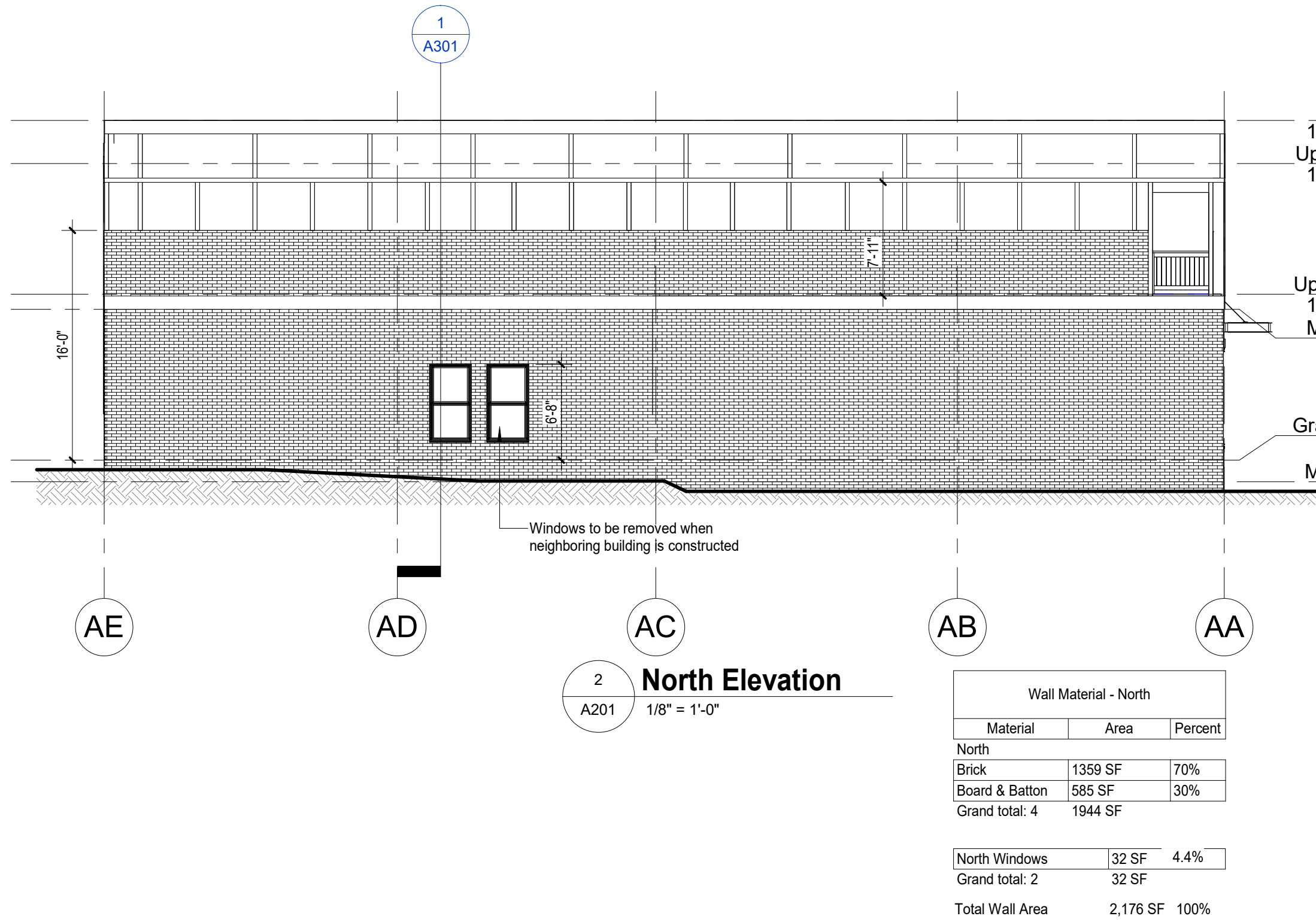
Roof Vent



2/8" = 1'-0" Scale in Feet

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7/9/2023 9:32:50 AM		PROJECT NUMBER		
2208B		TITLE		
Roof Plan		SHEET:		

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Architecture, PLC
 3013 NE 15th Avenue | Cambridge, Iowa 50046
 515.230.1356
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Graystone
Mixed Use Building

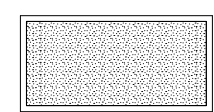
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PROJECT NUMBER: 2208B		
TITLE: Reflected Ceiling Plan		
SHEET:		

A203
Page 365 of 4

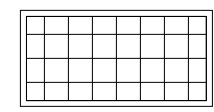
Ceiling Notes

1. Refer to additional notes and requirements on all other documents and other disciplines documents.
2. Refer to mechanical, electrical, plumbing, and fire protection (if applicable) drawings for ductwork, devices, equipment, & fixtures not shown on the reflected ceiling plans. Coordinate location of these items with those shown. Info shown here is for reference only, see other consultant & contractor drawings.
3. Coordinate location of all lights switches and thermostats w/owner before construction.
4. Provide down clips for all acoustical ceiling tiles in vestibules, typical.
5. Ceiling grid to be centered every half way within rooms and areas shown on the reflected ceiling plan unless noted otherwise.
6. All electrical, mechanical, plumbing and fire protection devices are to be centered within ceiling panels unless noted otherwise.
7. In rooms and areas scheduled to have exposed structure, all wall materials, and finishes to extend to the underside of the roof or floor deck, unless noted otherwise. Paint all exposed structure, deck, structure, conduit, etc. In areas noted to be open to structure unless noted otherwise. Painting of exposed structure to be done after all utilities are installed.
8. Cement board and gypsum board ceilings to be installed on structure above unless otherwise specified.
9. Wall gypsum board shall extend 6" minimum above highest adjacent ceiling at partitions not identified to be full-height. Brace top of the wall to the structure above with lime framing at 48" on center each way.
10. Gypsum board vertical returns on soffits and bulkheads to extend 6" minimum above highest adjacent ceiling height, unless noted otherwise.
11. Refer to mechanical drawings for location of required locations of access panels in gypsum board or cement board ceilings not shown on the reflected ceiling plans. Coordinate panel location with the architect.
12. Paint all exposed steel, conduit, ductwork, piping, etc. In rooms and areas noted or scheduled to received painted finishes.
13. Provide support wire above the ceiling at 2'-0" on center on ceiling grid members around all ceiling mounted items and locations noted on the drawings.
14. Provide escutcheons at all ceiling penetrations, unless noted otherwise.
15. Hold vertical gypsum board and cement board 1/2" off structure above.
16. See typical wall types for the top of wall construction.
17. All mechanical diffuser shall be painted by manufacturer to match adjacent ceiling unless noted otherwise.
18. Concealed sprinkler head covers shall be painted by manufacturer to match adjacent soffit / act unless noted otherwise.

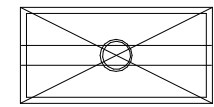
LIGHTING SYMBOL LEGEND



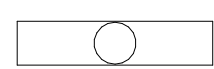
2x4 Fluorescent troffer with
prismatic lens, electronic
ballast and T8 lamps



2x4 Fluorescent troffer with
parabolic lens, electronic
ballast and T8 lamps



2x4 LED Fixture with
prismatic lens



1x4 Fluorescent surface mounted
fixture with prismatic lens, electronic
ballast and T8 lamps



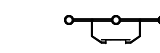
Pendant Fixture



Recessed can light



Directional mini can
light recessed



Wall mounted vanity light

The intent of this plan is for LAYOUT purposes ONLY. Building codes shall govern materials and installation guidelines. All lights to be of the highest energy efficiency.

MECHANICAL SYMBOL LEGEND



Exhaust Fan



Ceiling Diffuse



Linear Return Air



Linear Supply Air

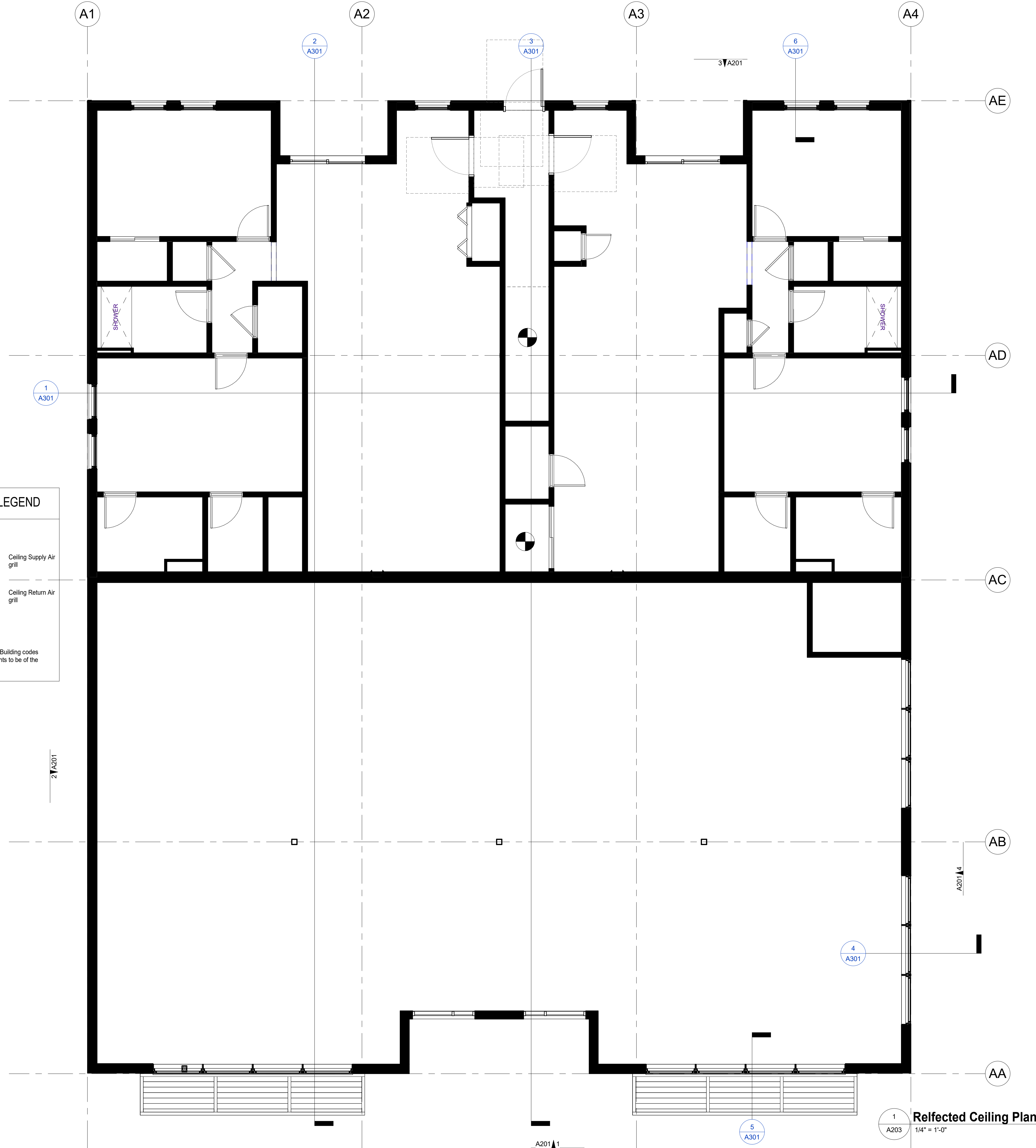


Ceiling Supply Air
grill



Ceiling Return Air

The intent of this plan is for LAYOUT purposes ONLY. Building codes shall govern materials and installation guidelines. All lights to be of the highest energy efficiency.

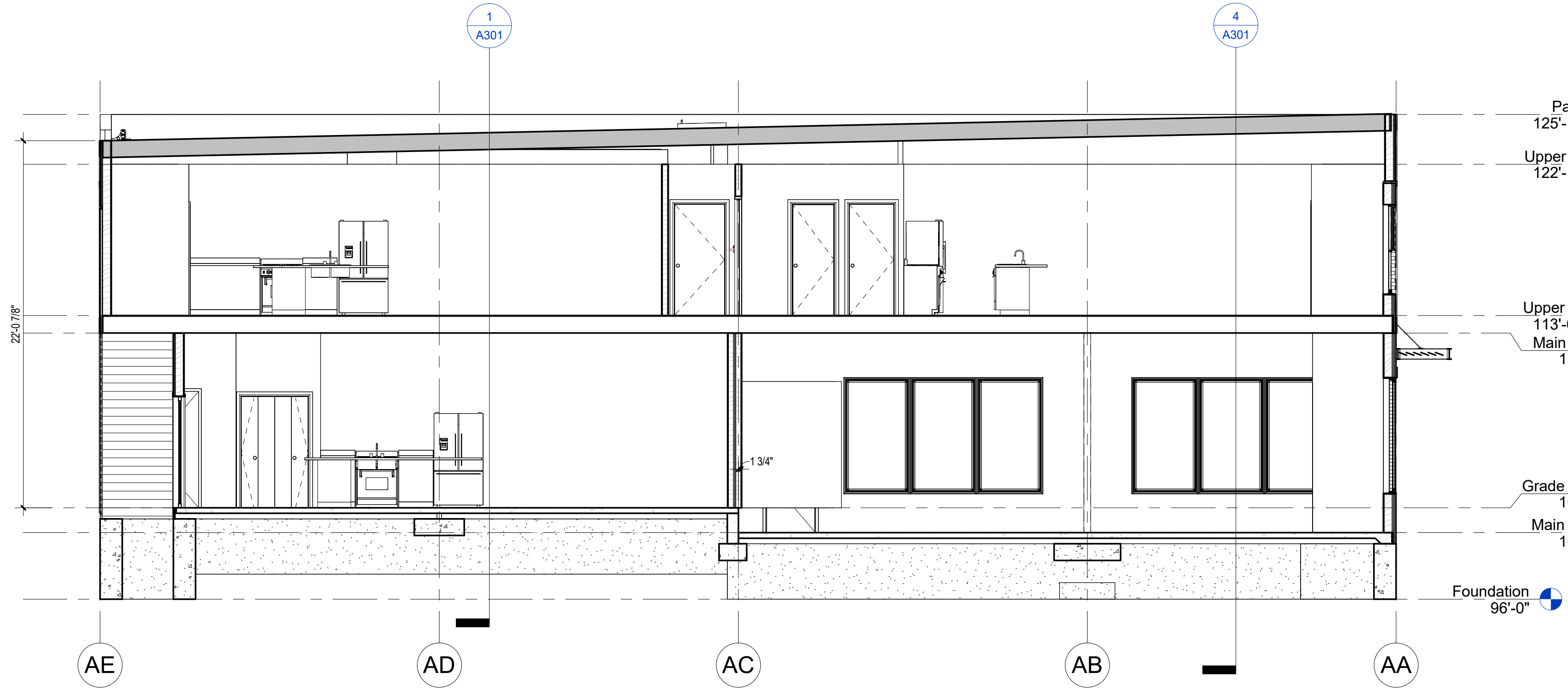


Reflected Ceiling Plan

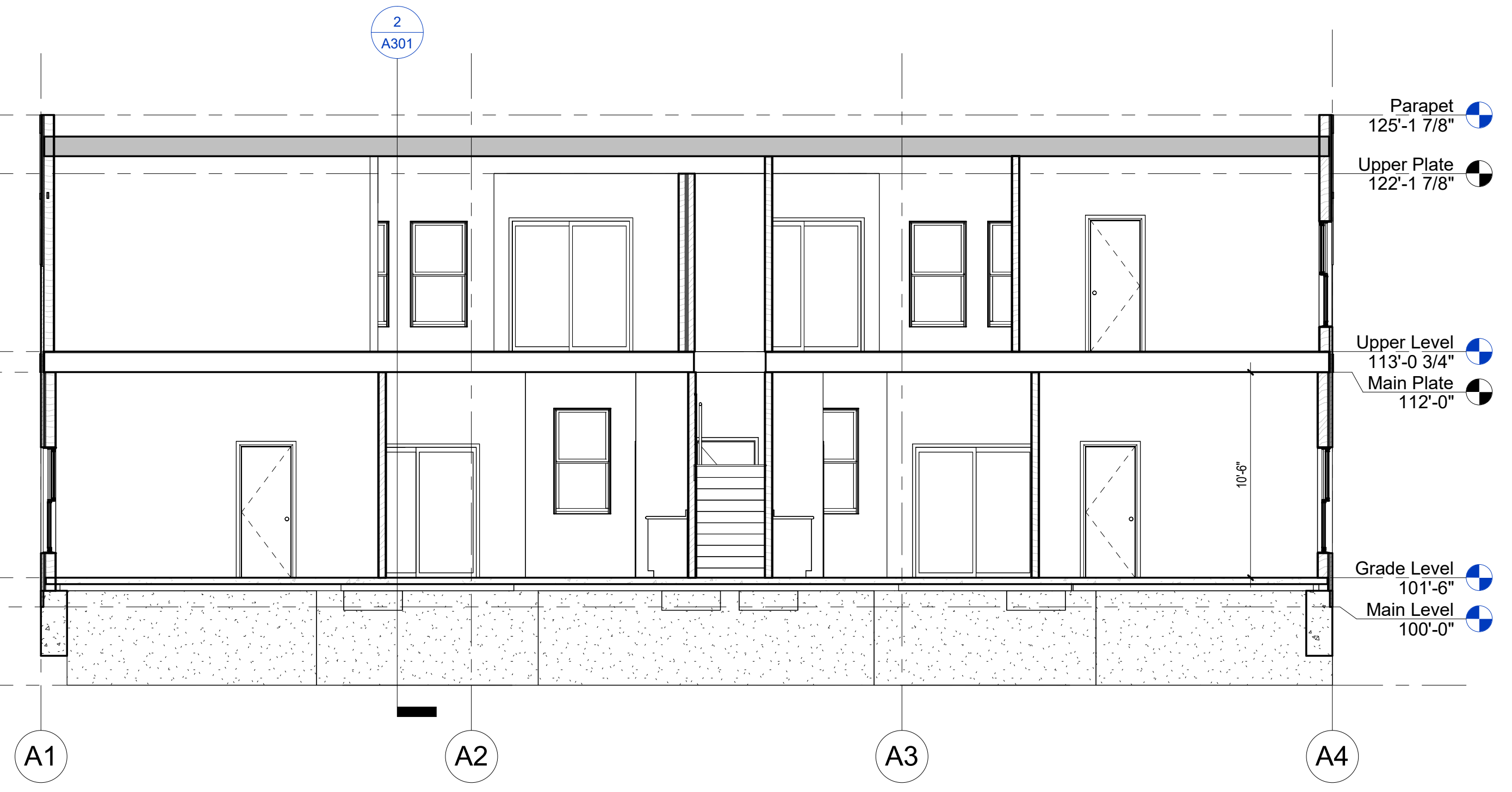
$$1/4'' = 1'-0''$$

1/8" = 1'-0" Scale in Feet

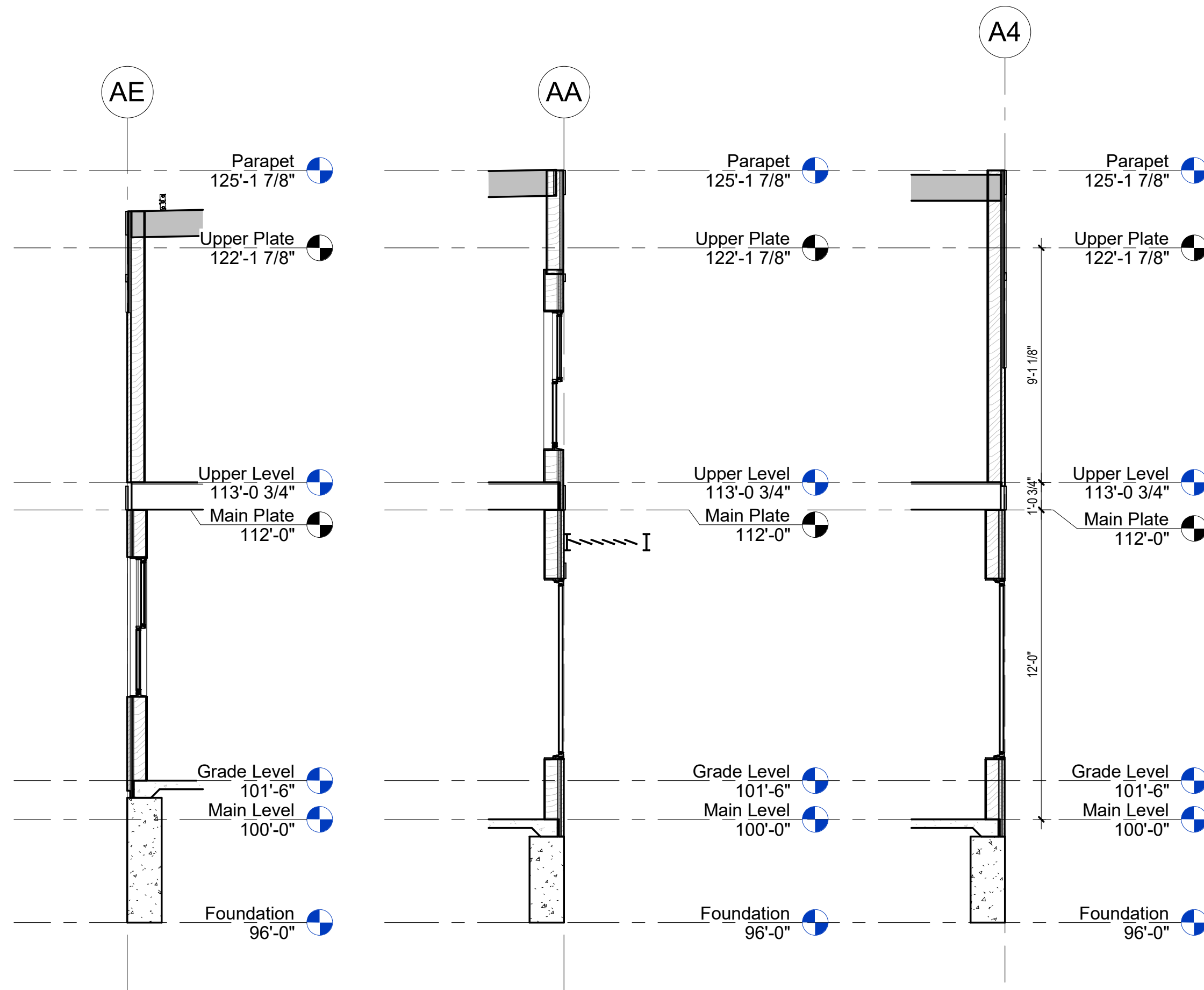
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2 Building Section Fron - Back
A301 3/16" = 1'-0"



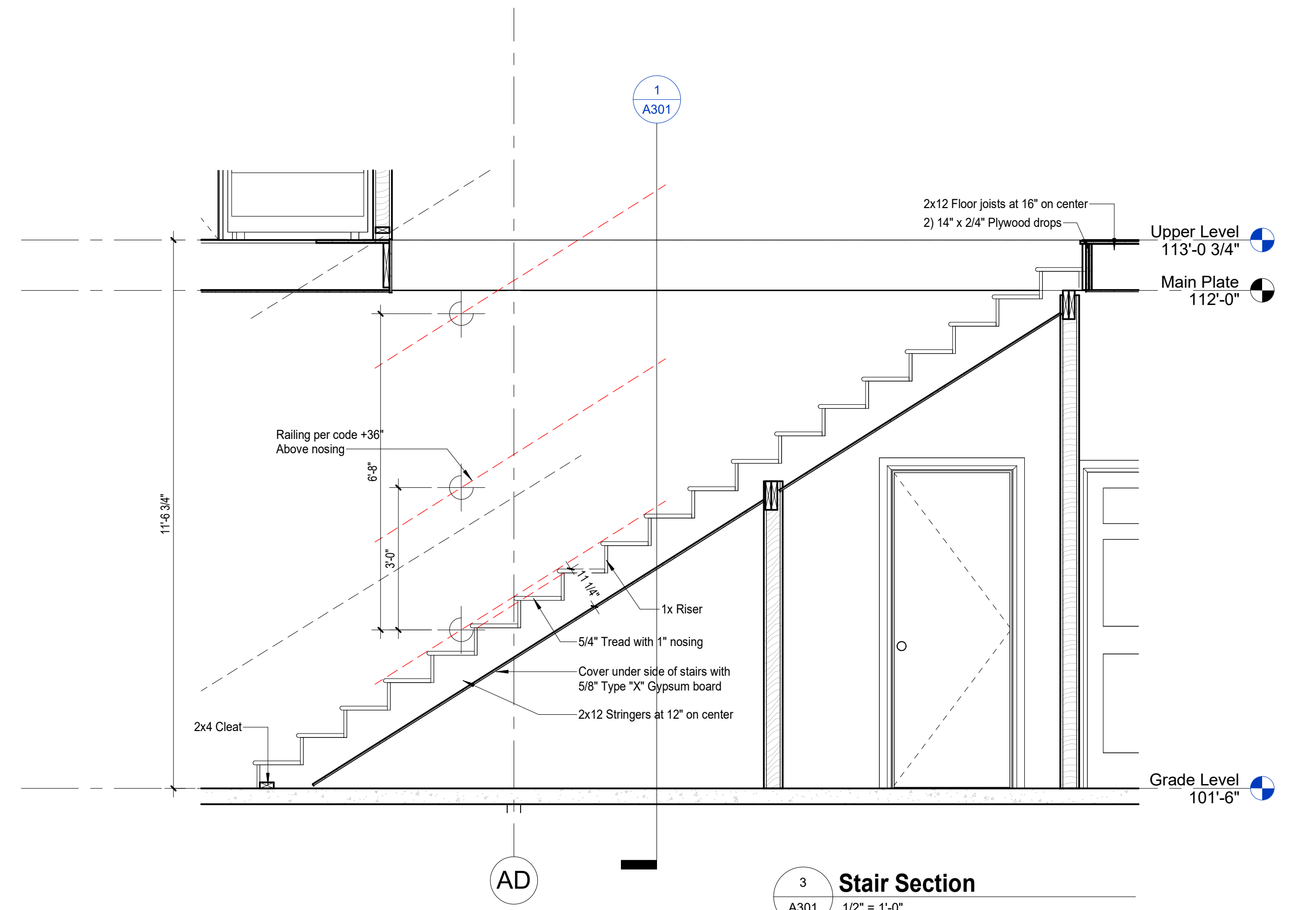
1 Building Section - Cross
A301 3/16" = 1'-0"



6 Wall Section - Back
A301 1/4" = 1'-0"

5 Wall Section - Front
A301 1/4" = 1'-0"

4 Wall Section
A301 1/4" = 1'-0"

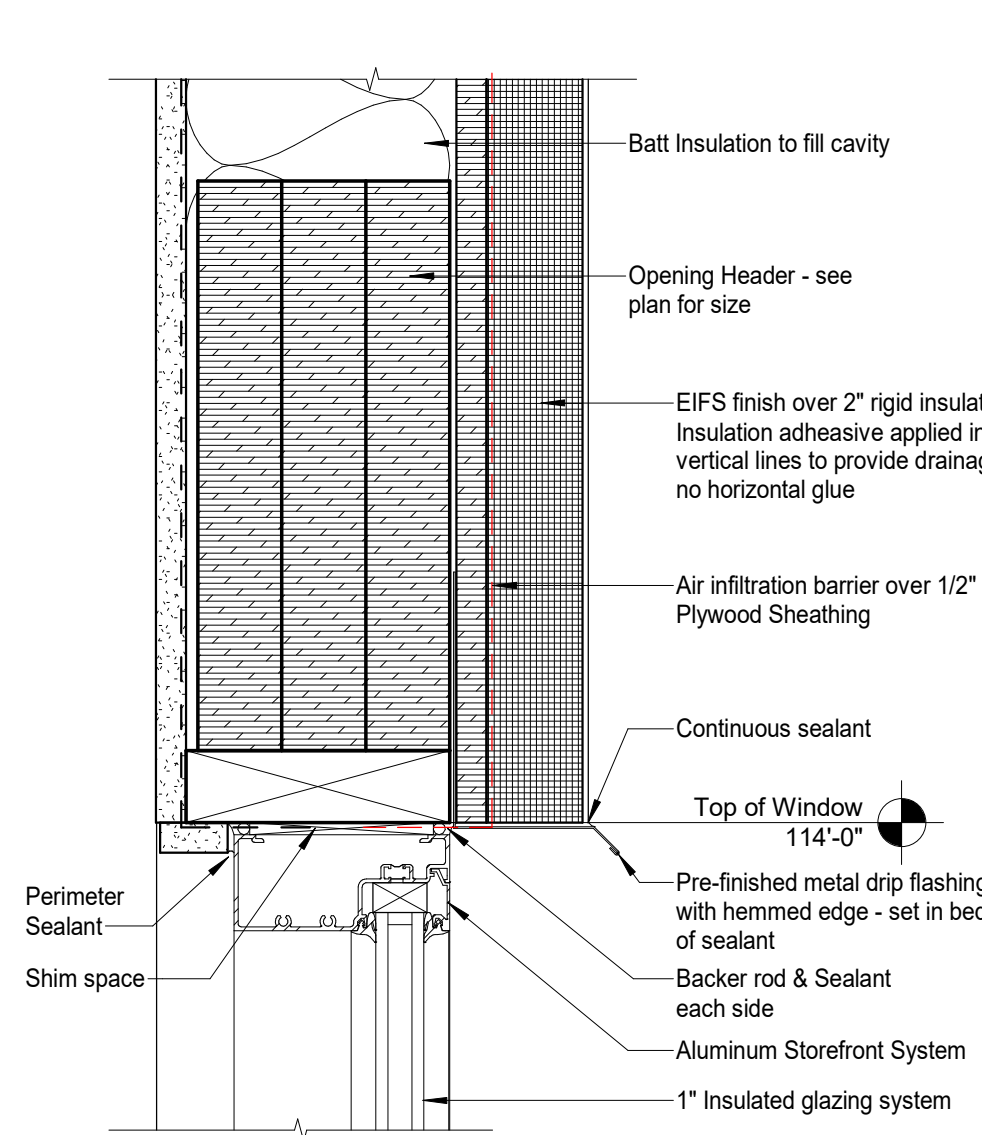


3 Stair Section
A301 1/2" = 1'-0"

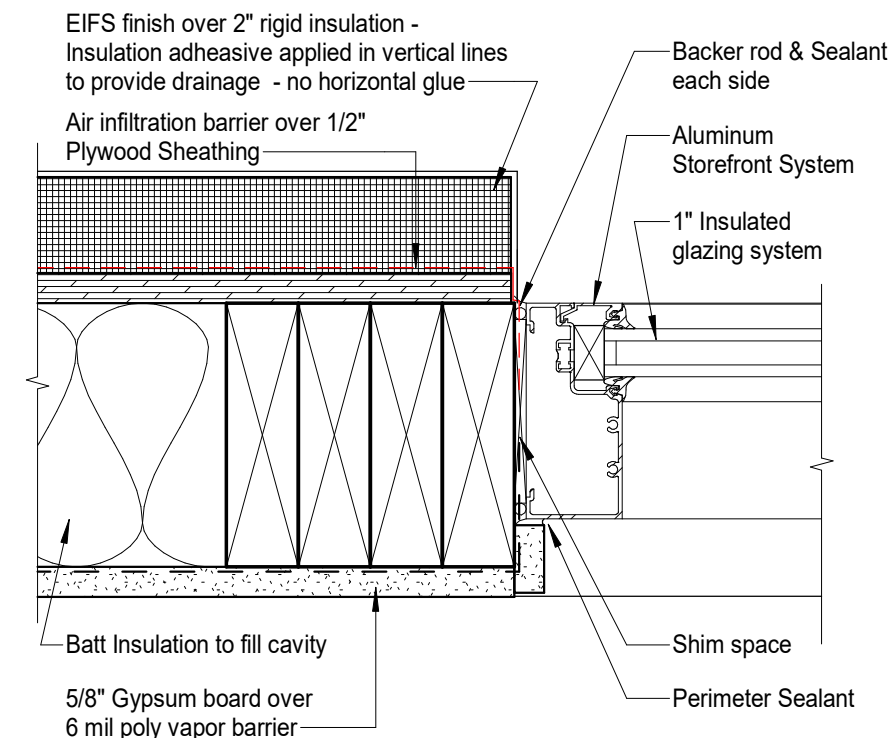
#	Date	Description
1	10/22/22	For Construction
2		
3		
4		
5		
6		

7/9/2023 9:32:59 AM
PROJECT NUMBER:
2208B
TITLE:
Building Sections

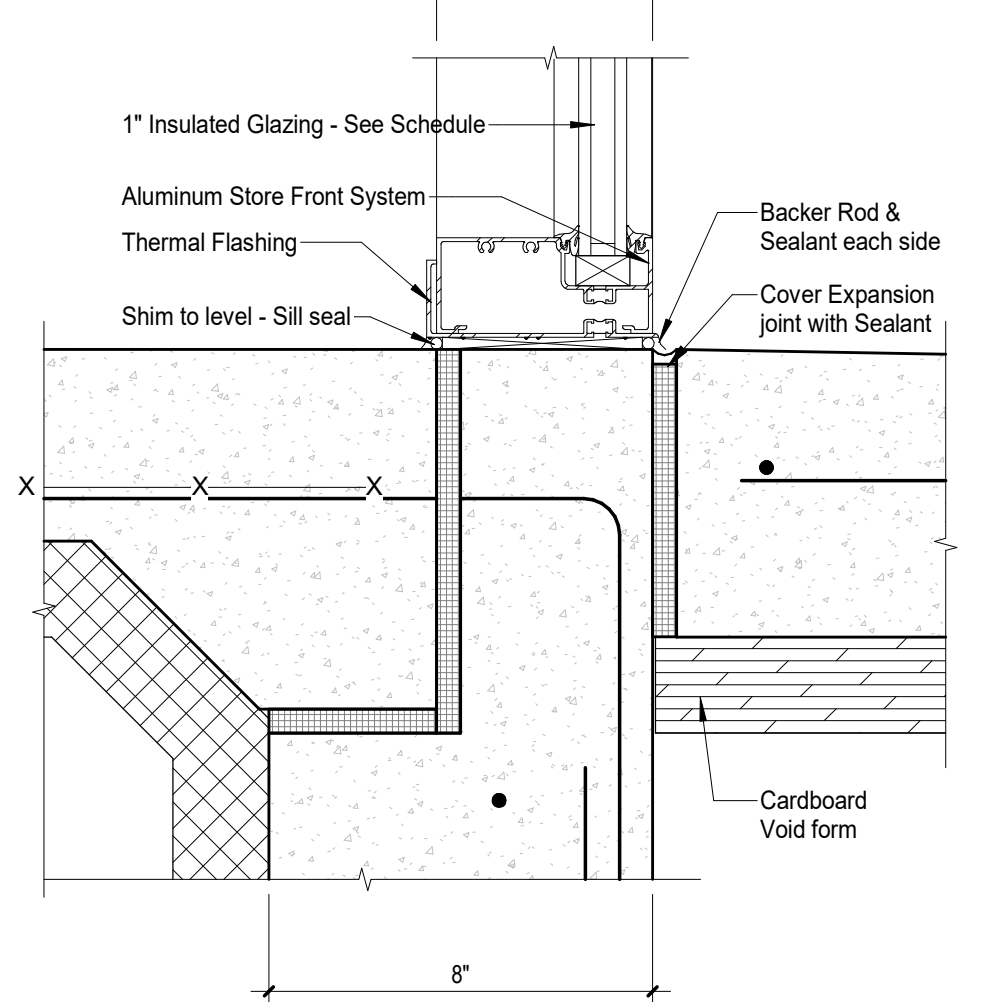
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HEAD



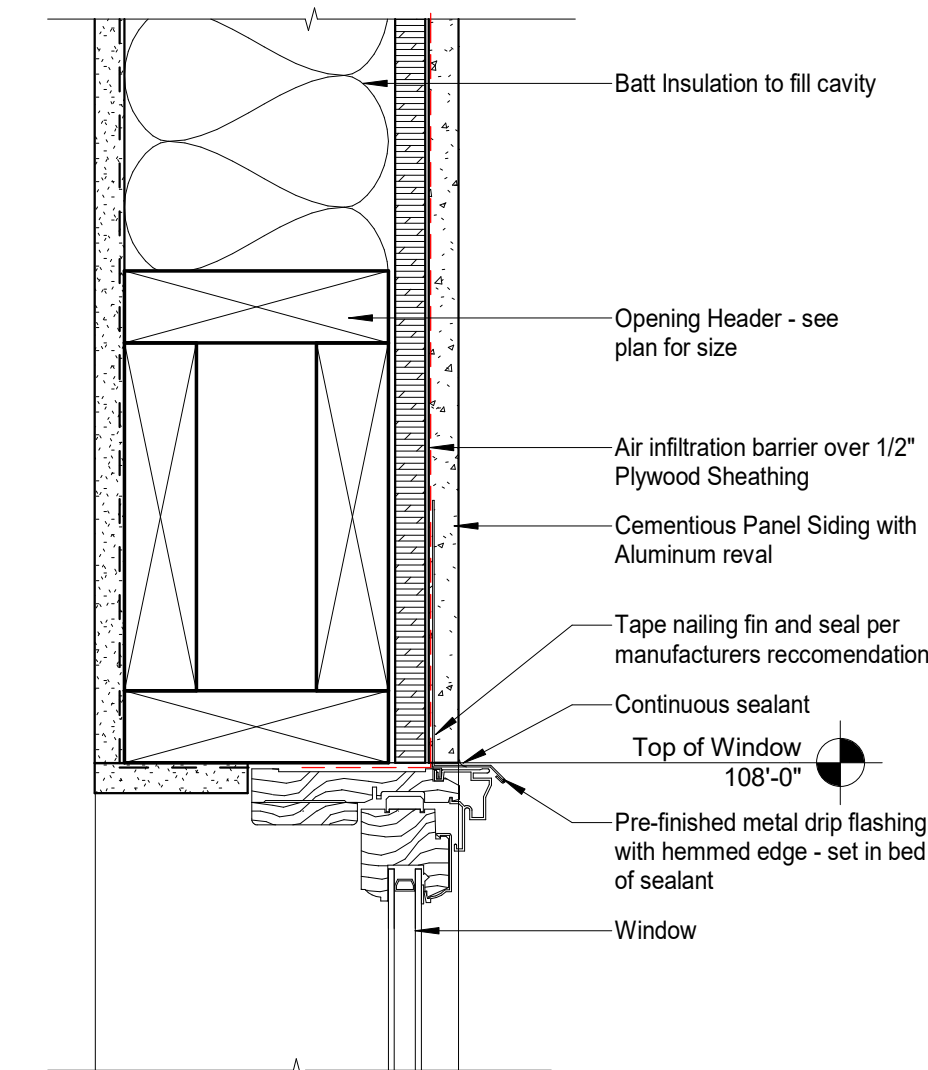
JAMB



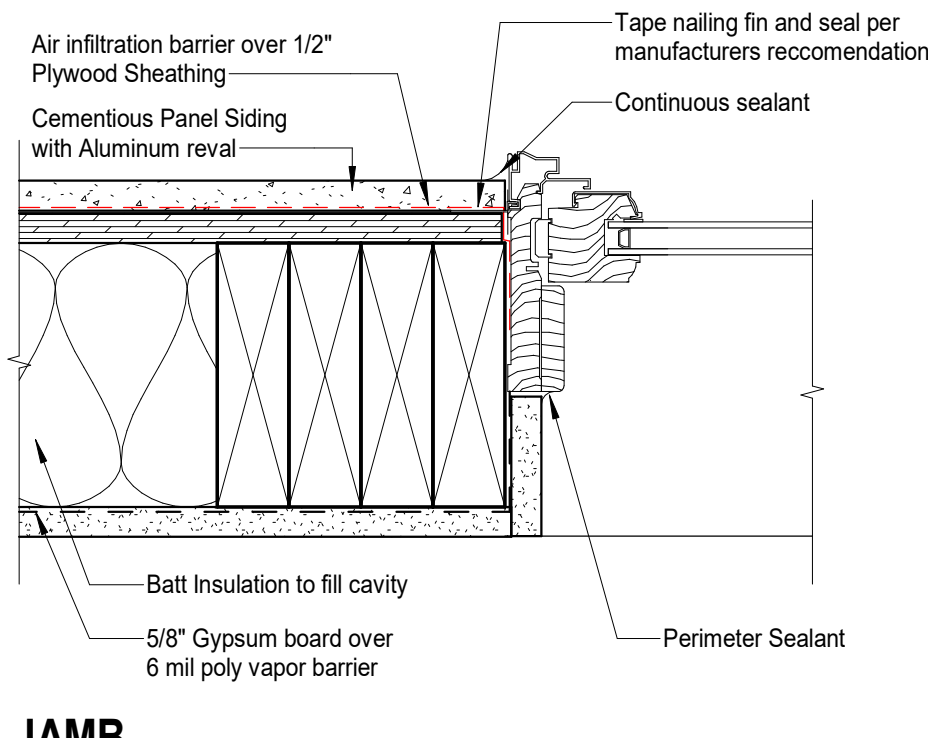
SILL

1 Exterior Storefront Details

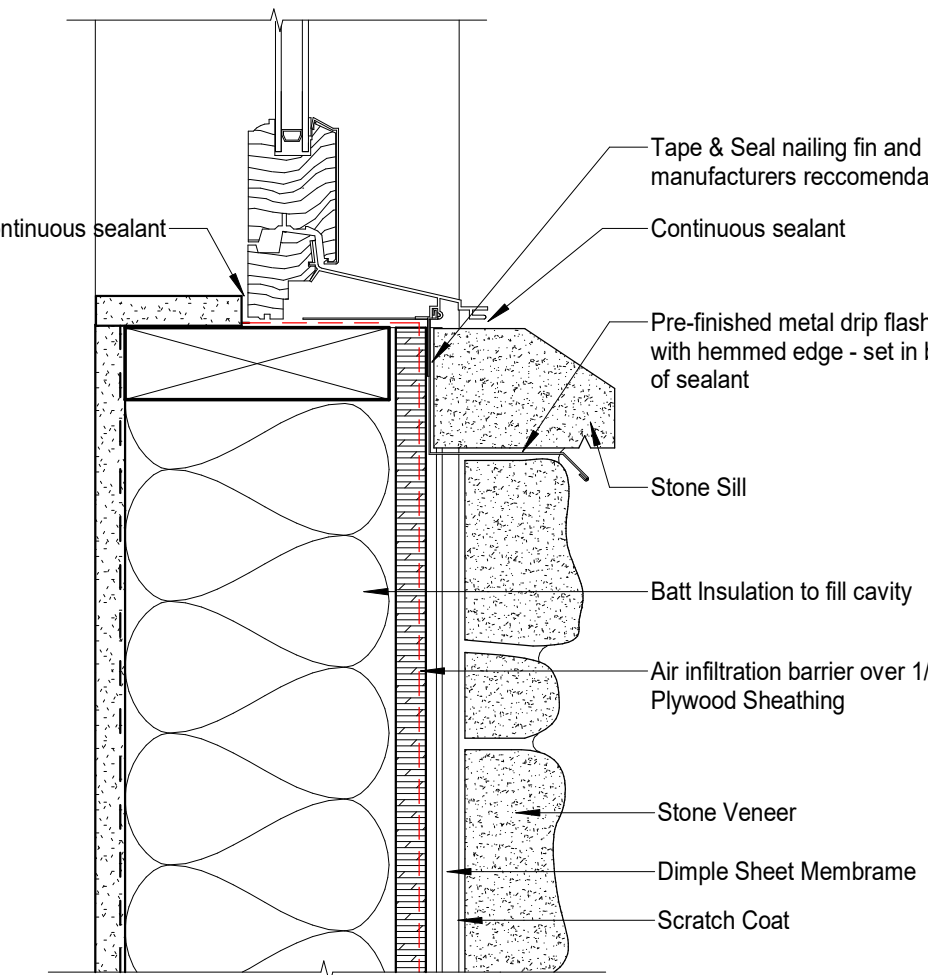
A401 3" = 1'-0"



HEAD



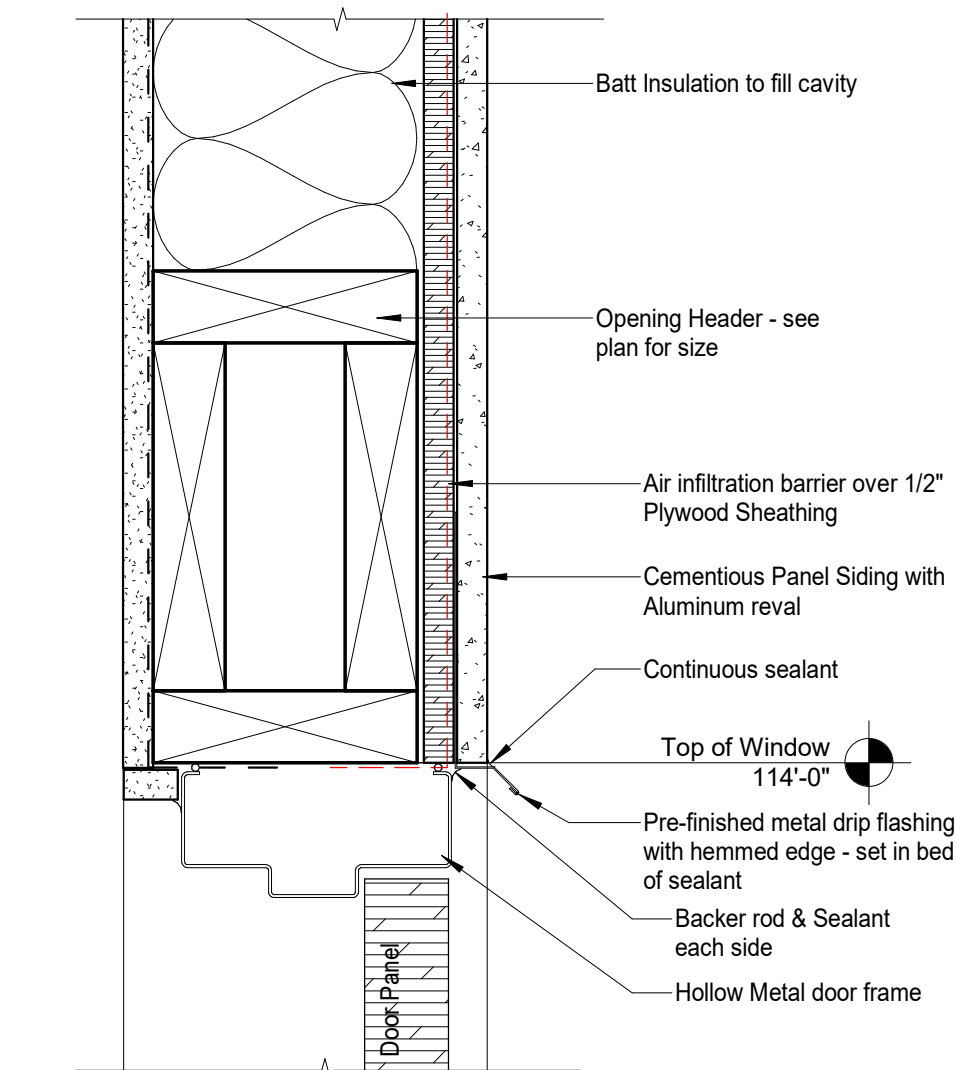
JAMB



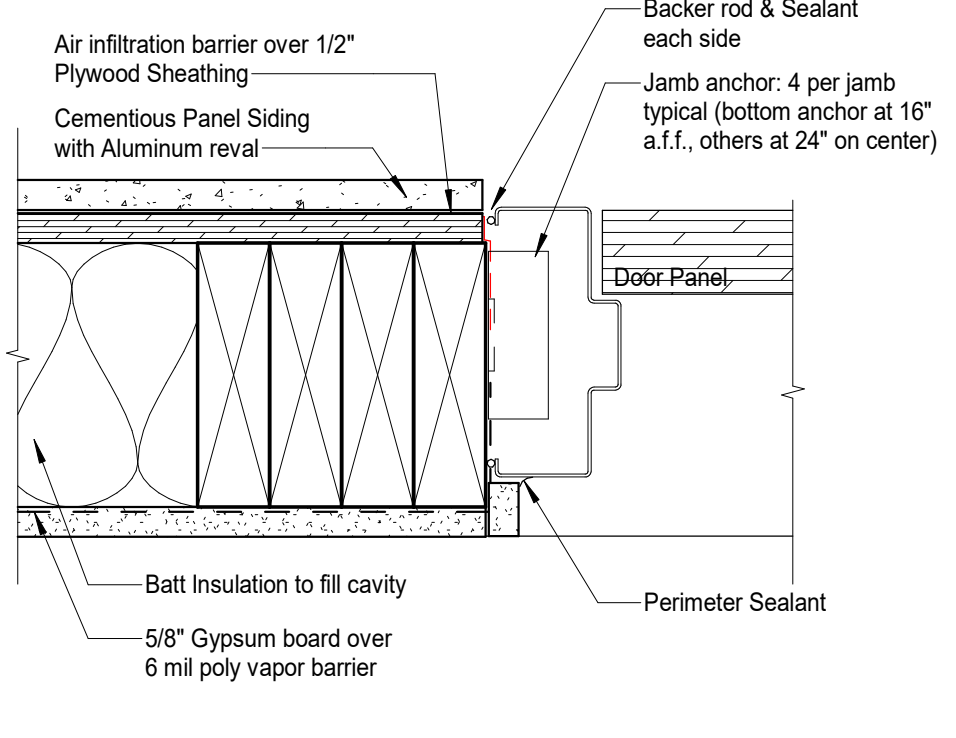
SILL

3 Window Details

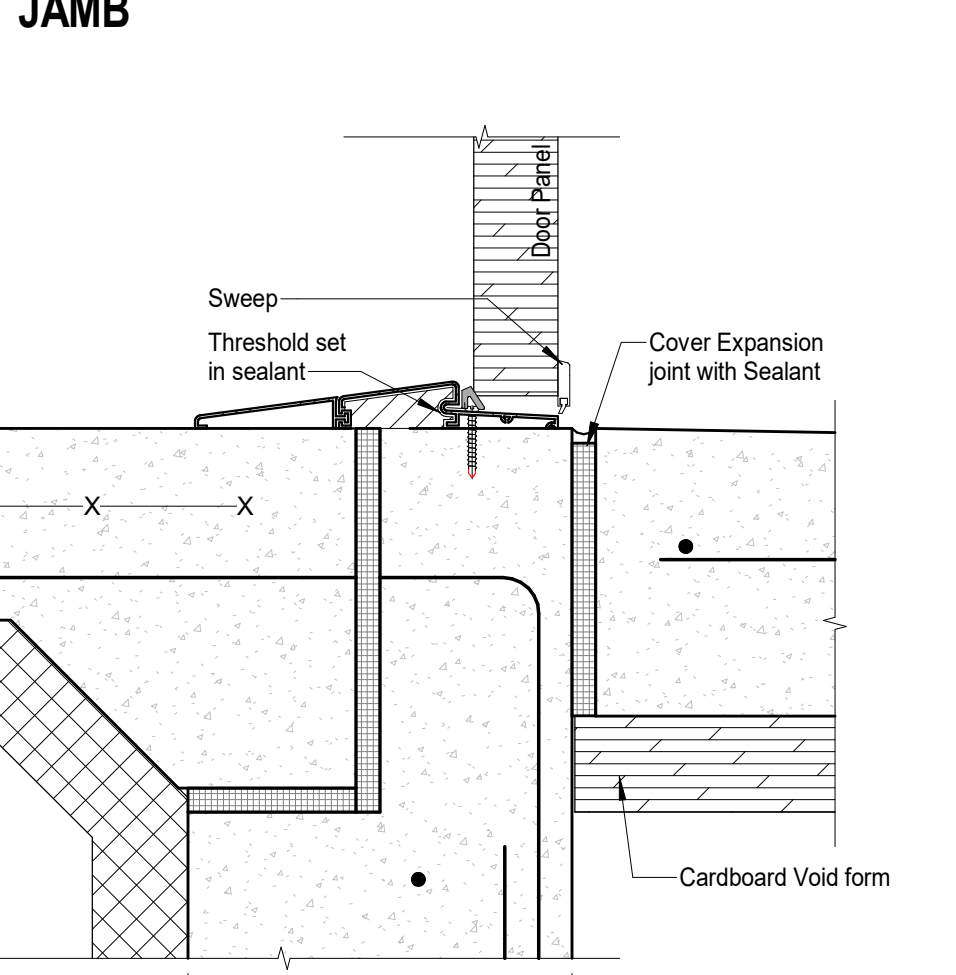
A401 3" = 1'-0"



HEAD



JAMB



SILL

5 Hollow Metal Details

A401 3" = 1'-0"

Finish Material Notes:

Floors:

CPT carpet tile, Patcraft, series action planks, size, color
LVT-1 laminate vinyl tile, Patcraft, subtractive layers, size, color

Base:

VB 4" vinyl base with preformed inside and outside corners,

Walls:

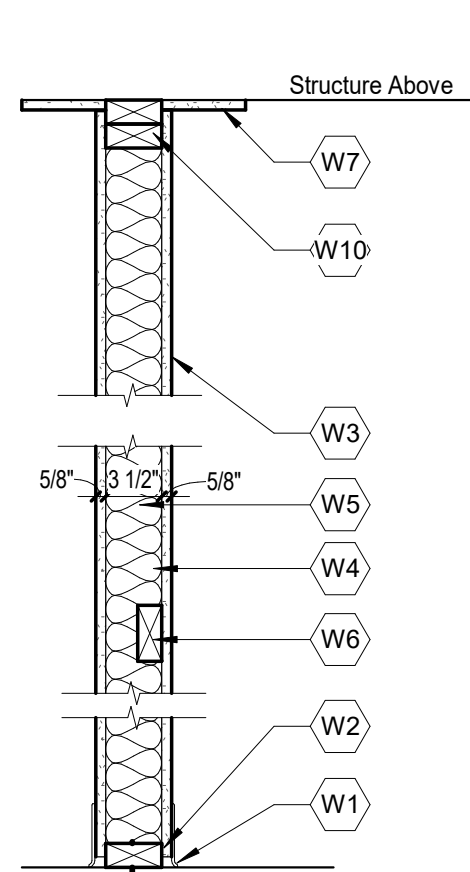
GYP gypsum board, unfinished tape and float only
PNT-1 paint, brand, color
PNT-2 paint, brand, color

Ceilings:

ACT-1 lay-in acoustical tile ceiling system, 24"x24" tile, sag resistant, beveled edge
GYP gypsum board, unfinished tape and float
PNT-1 paint, brand, color

Door Materials Legend:

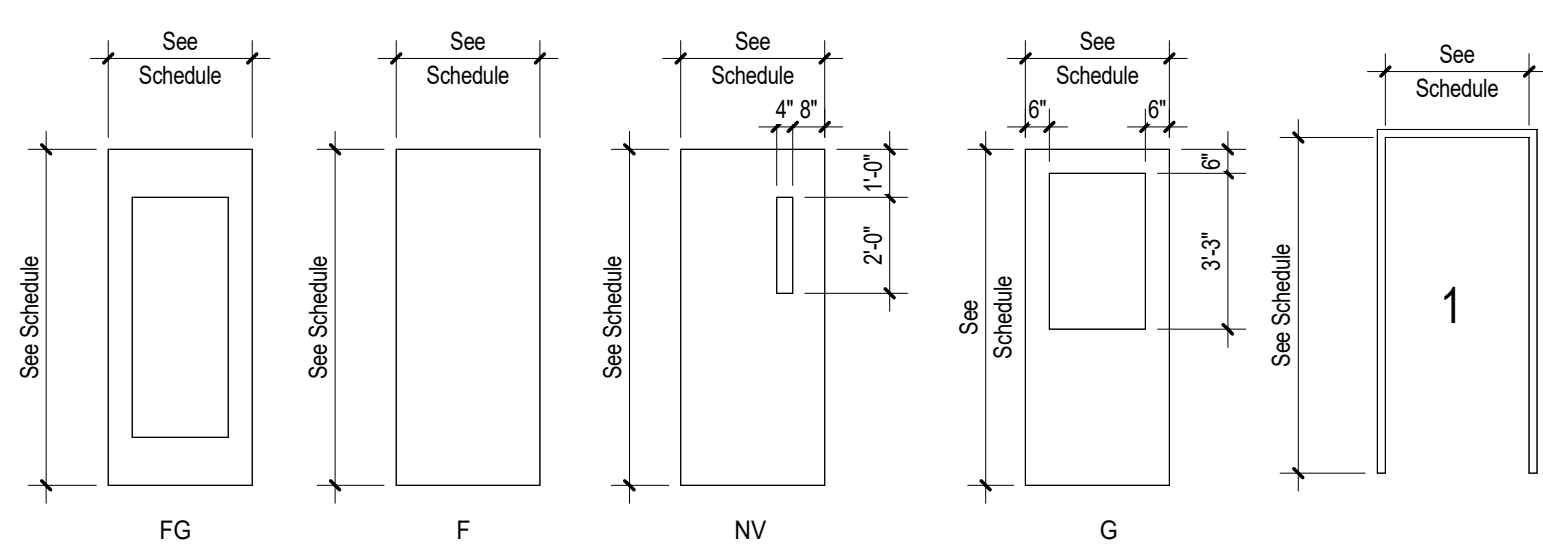
AL Aluminum
HM Hollow Metal
WD Wood



- W1** Wood Stud wall
No sound attenuation blankets
- W1S** Wood Stud - Sound
Sound attenuation blankets included
- W1F** Wood Stud - 1 Hour
This wall to meet UL U374 construction requirements

Wall Type Keynotes

- W1** Wall Base - Per room finish schedule
2x4 Treated wood sill fasten to floor structure with anchors at 48" on center max. provide UL rated fire sealant at rated walls
- W3** 5/8" gypsum board - Use Type 'X' gypsum board at rated construction
- W4** 2x4 Wood studs at 16" on center
- W5** Sound attenuation blankets - coordinate thickness with stud size
- W6** Wood Blocking as required - size and location as required by wall mounted equipment and accessories
- W7** Ceiling line - verify material and height with room finish schedule
- W10** Double top plate - fasten to structure above at 48" on center



Door Panel Legend

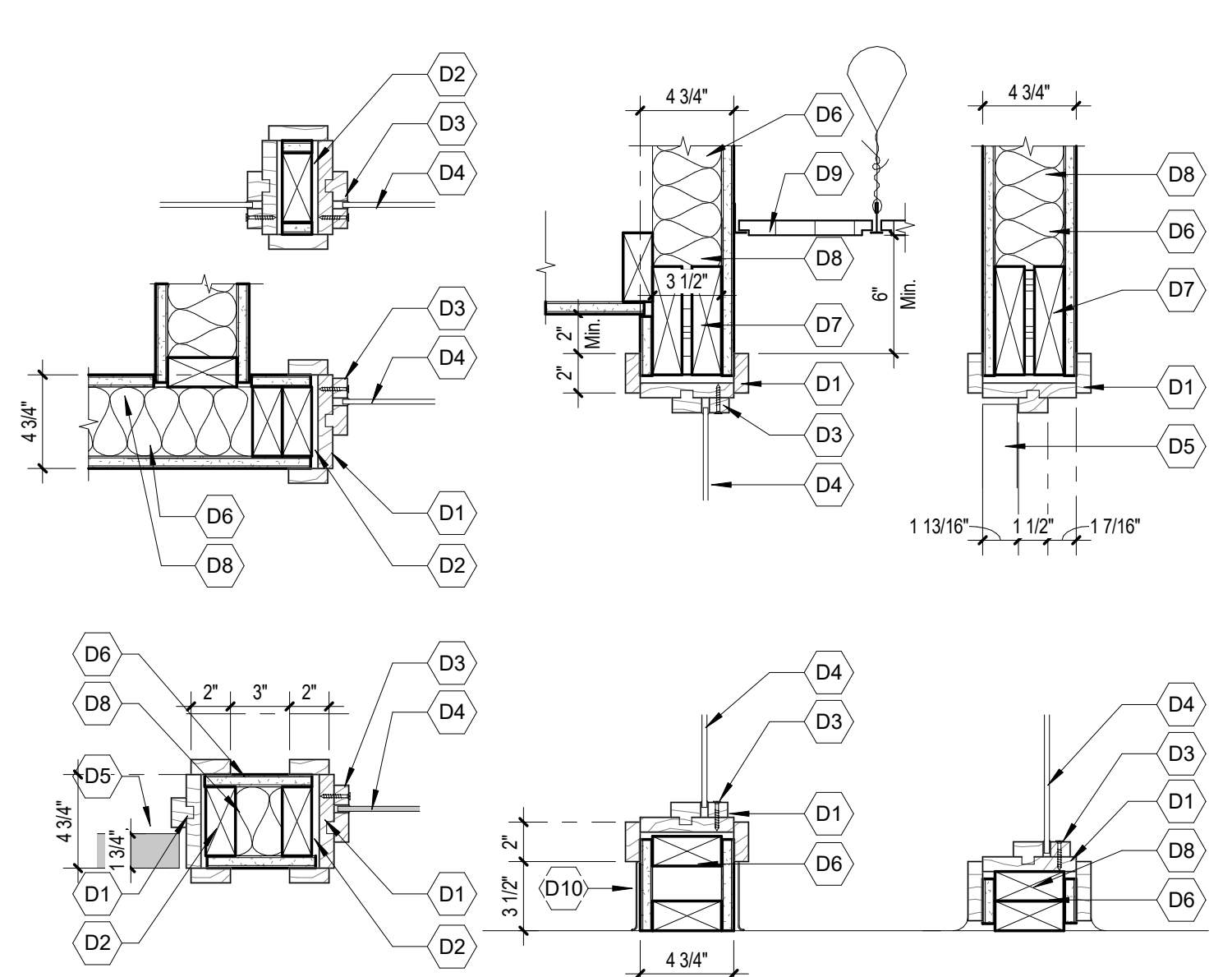
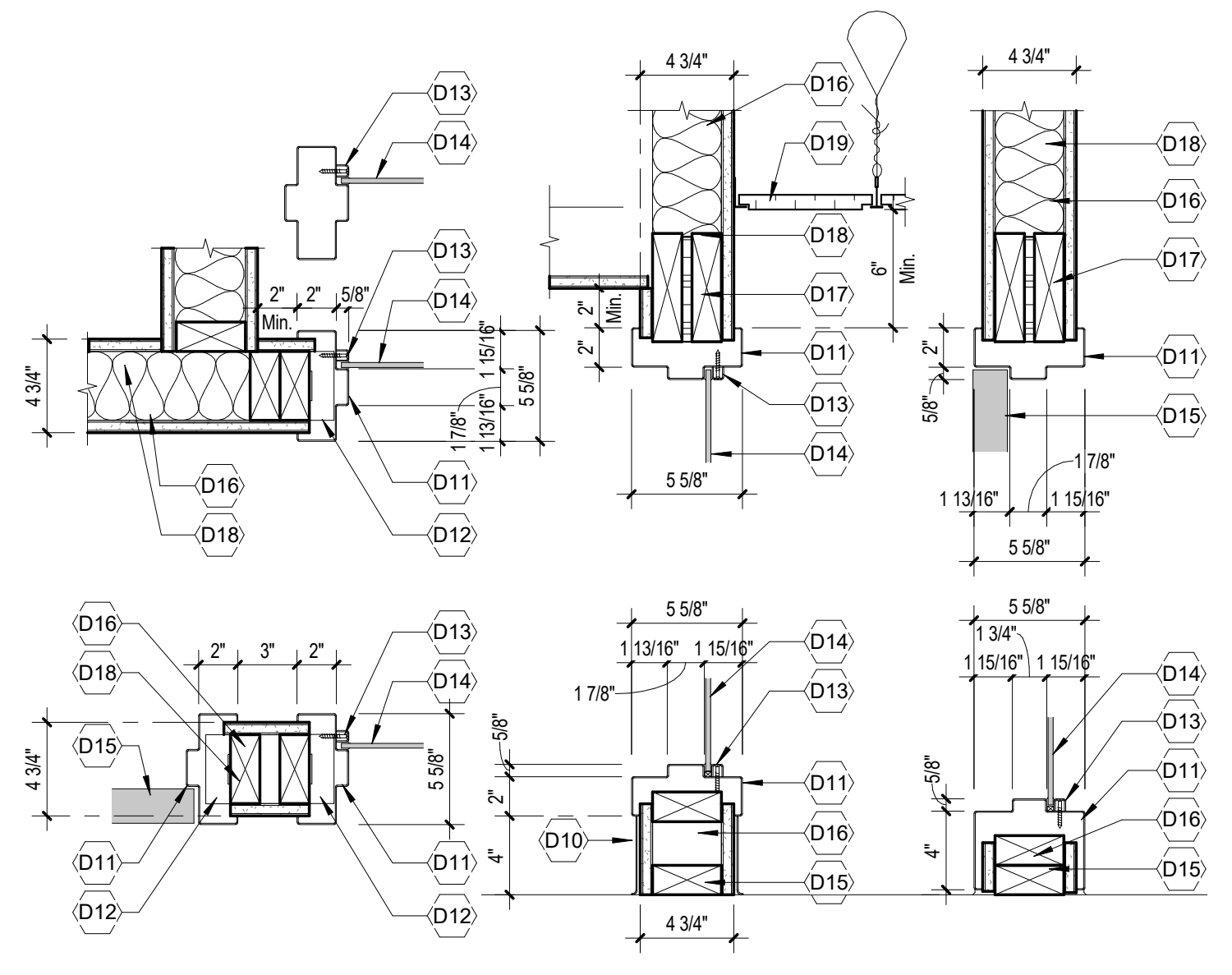
Frame Type Legend

Door and Frame General Notes:

- Overall dimensions shown are rough opening sizes only. manufacturer to allow 3/8" shim space at perimeter.
 - All frames to be 2" nominal frame dimension unless noted otherwise. actual dimension may vary by manufacturer.
 - All aluminum window and door frames to have factory applied finish as selected by owner.
 - All hollow metal frames to be hot dipped galvanized to prevent deterioration. All hollow metal frames to be factory primed and ready for final painting in field.
 - It is the responsibility of the glazing subcontractor to provide safety glass as required by local codes.
- See details for head, jamb and sill conditions unless noted otherwise

Glazing:

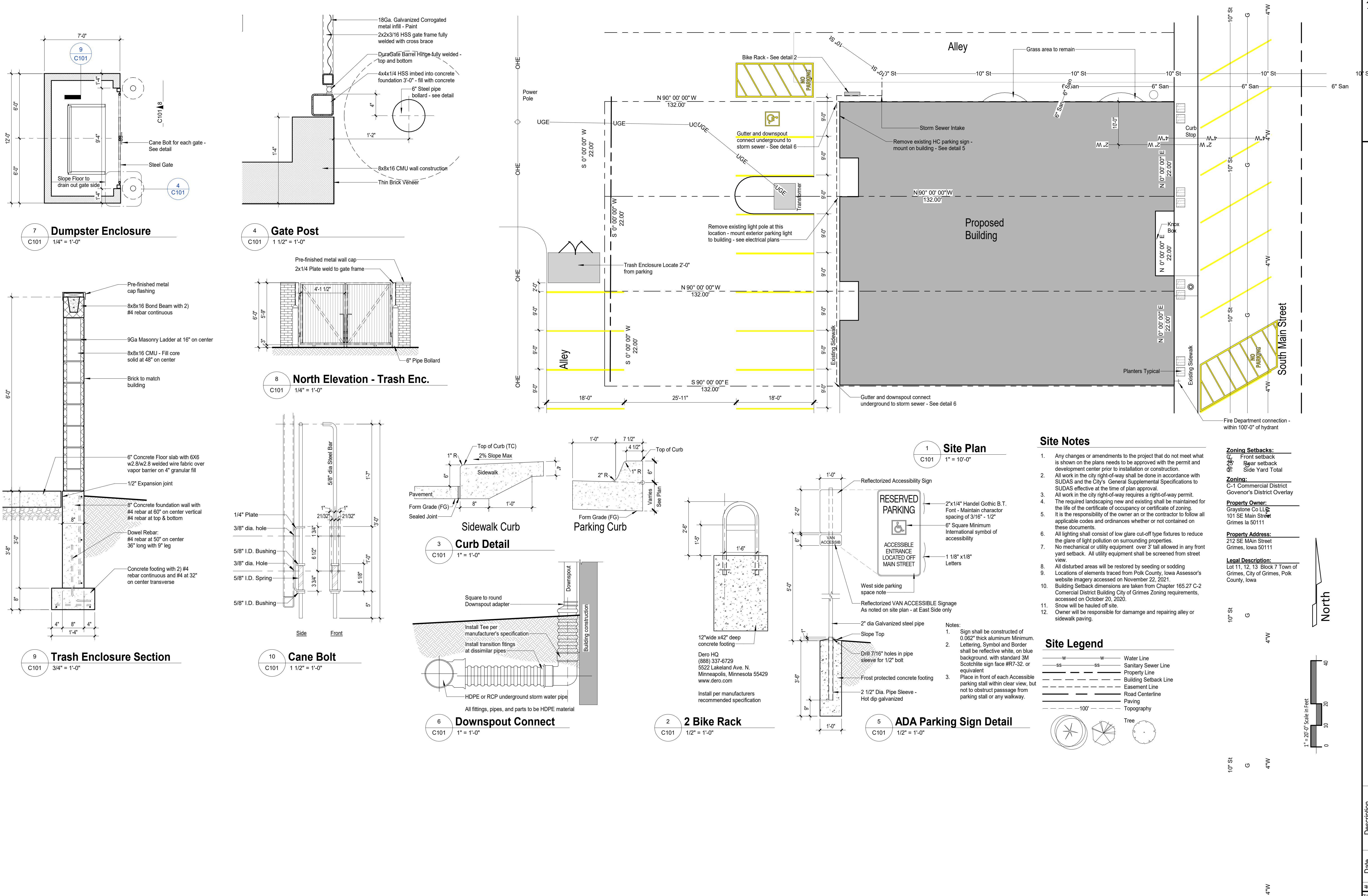
GL-1 Clear, low e, insulated, double pane
GL-2 Clear, low e, insulated, double pane, tempered
GL-3 Clear, single pane, tempered



Door Frame Details

#	Date	Description
3	07/09/23	Revision 2
2	04/10/23	Revision 1
1	10/22/22	For Construction

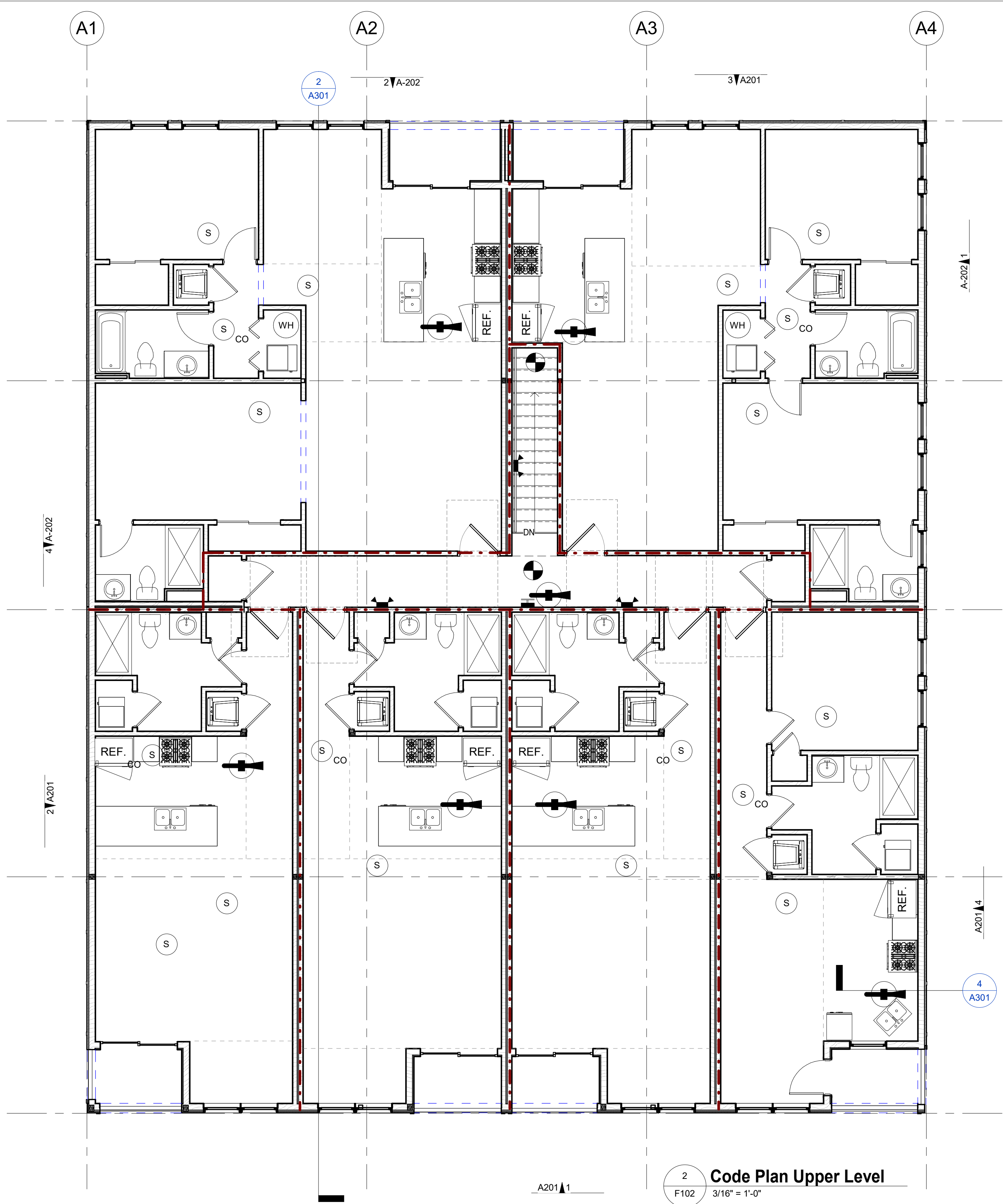
7/9/2023 9:33:02 AM
PROJECT NUMBER
2208B
TITLE
Site Plan



North

1" = 20'-0" Scale in Feet

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2 Code Plan Upper Level
F102 3/16" = 1'-0"

Egress Legend

Wall Construction

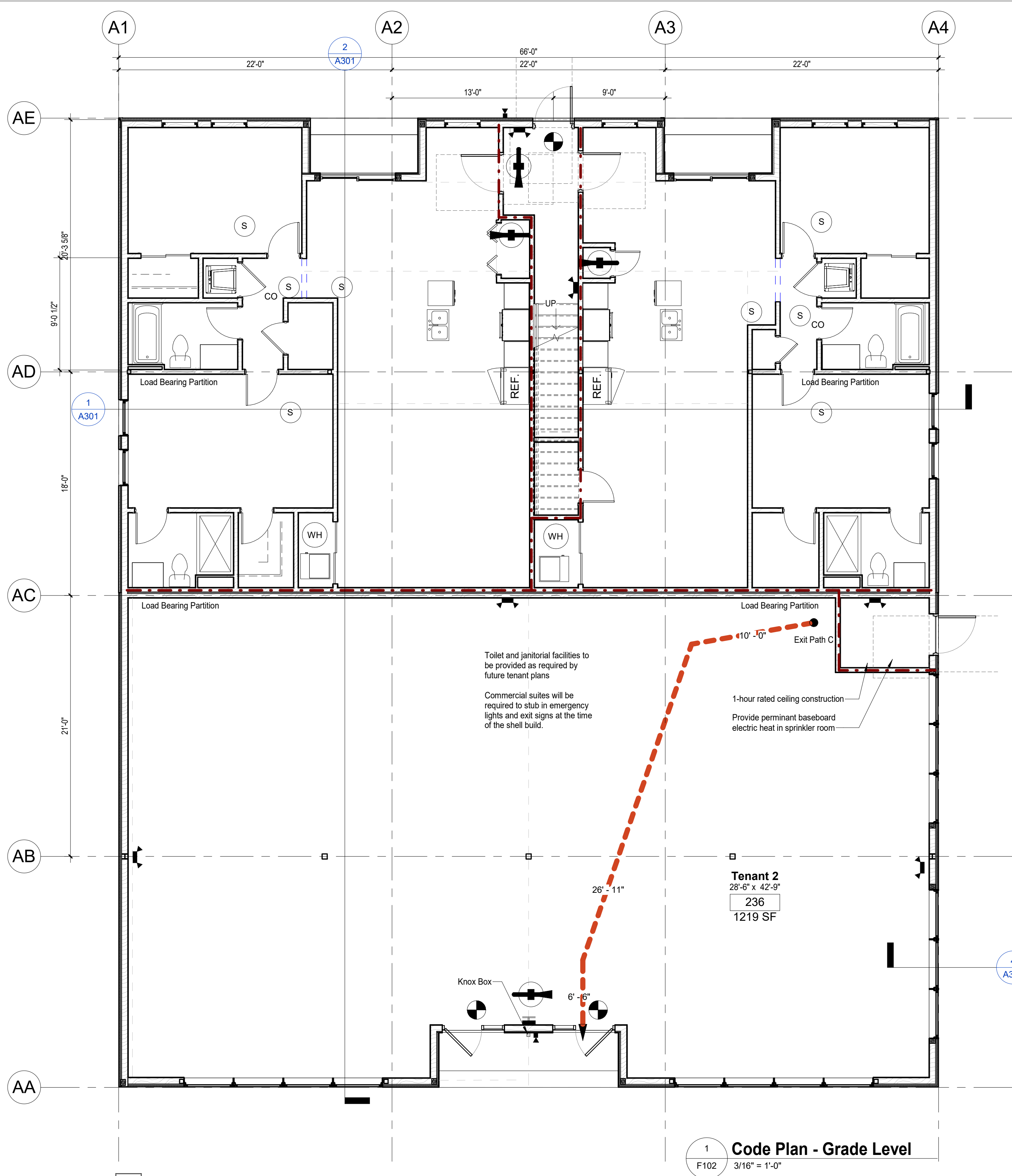
- 1 Hour Rated Construction
- 2 Hour Rated Construction
- 3 Hour Rated Construction
- Smoke Sealed Construction

Travel Path

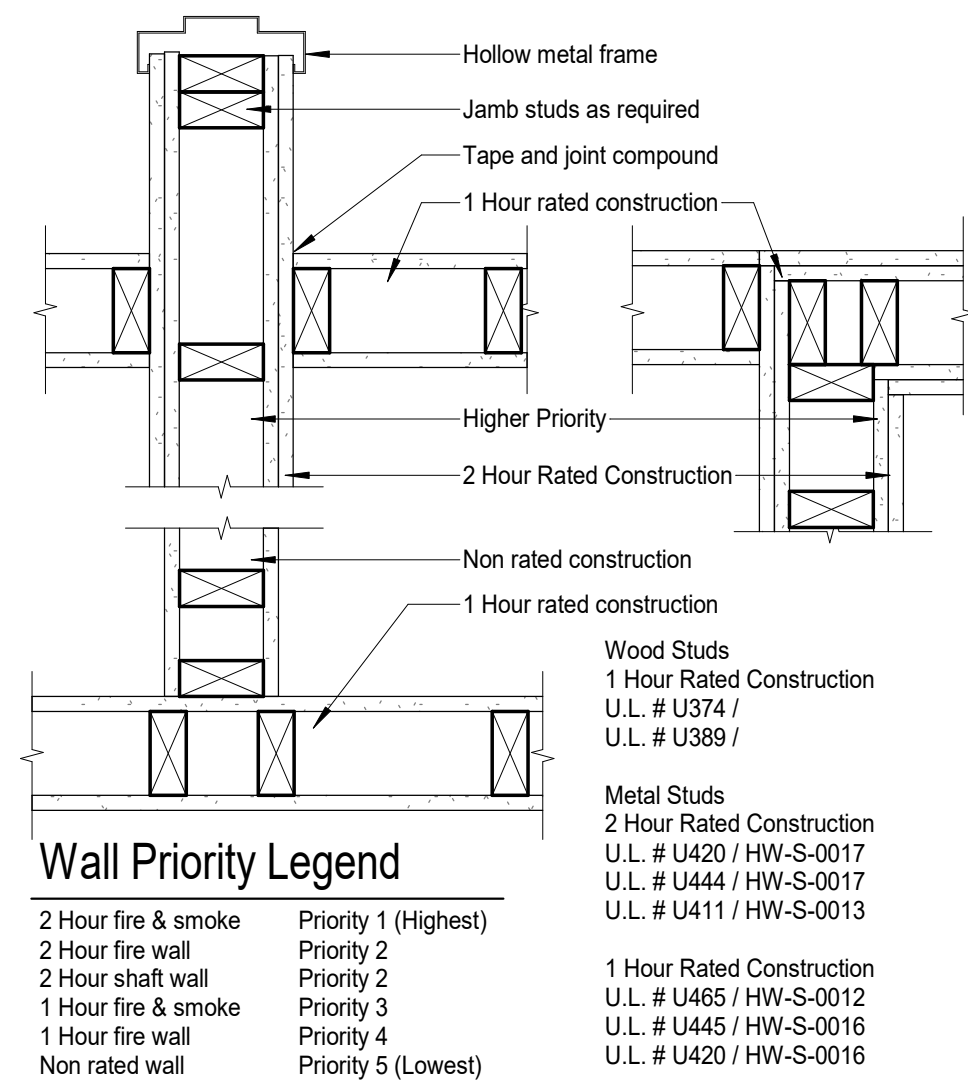
- Path Name / Label
- Start Point
- Segment Length
- Exit Point
- Total Length of Path & Label
- Occupant Capacity of Door
- Actual Opening Width
- Required Opening Width
- Required Occupants

- Sprinklered
- 303.4 B Business
- 310.3 R-2 Residential Group
- 504.3 Maximum Height
- 504.4 Maximum Stories
- 506.2 Maximum Floor area
- 508.4 occupancy separation
- 601 Construction Type
- 601 Fire Rating Requirements
- 602 Exterior separation distance
- 903.2.8 Automatic Sprinkler
- 906.1 Portable Fire Extinguisher
- 906.3(1) Extinguisher Class
- 907.2.2 Manual Fire Alarm System
- 1004.5 Occupant Load
- 1005.3.1 Egress Width Stairs
- 1005.3.2 Egress Width Others
- 1006.3.3(2) Common Path of Travel
- 1006.3.3(2) Two Means of Egress required at
- 1007.1.1 Multiple Exit Separation
- 1010.1.2.1 Swing in the Direction of Egress
- 1017.2 Maximum Travel Distance
- 1020.4 Dead end Limit
- 1020.2 Minimum width

- YES
- 3 S
- 27,000 sf B / 21,000 sf R
- 5,070 sf actual per floor
- 1 hour - R - B sprinklered
- V-B
- No rating requirements
- 10' < X < 30' - Type VB no rating required
- Group R - Required
- 30' Max. Travel Distance form
- cooking equipment
- Type 2-A / 75' Max. Travel Distance
- or as required by fire code official
- Group B > 500 occupants
- Smoke Detectors are required
- See Occupant Analysis table
- 37' Occupant at Stairs &
- 27' Occupant all others 36" Min.
- 75'-0"
- > 49 occupants
- > 1/2 Diagonal Distance w/o Sprinkler
- > 1/3 Diagonal Distance w/ Sprinkler
- > 50 occupants
- 250'-0" S / 200'-0" NS
- 50' Sprinklered - 20' w/o Sprinkler
- 44"



1 Code Plan - Grade Level
F102 3/16" = 1'-0"



Fire Wall Types - Wood

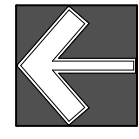
- 2 Hour fire & smoke
- 2 Hour fire wall
- 2 Hour shaft wall
- 1 Hour fire & smoke
- 1 Hour fire wall
- Non rated wall
- Priority 1 (Highest)
- Priority 2
- Priority 3
- Priority 4
- Priority 5 (Lowest)
- Wood Studs
- 2 Hour Rated Construction
- U.L. # U420 / HW-S-0017
- U.L. # U444 / HW-S-0017
- U.L. # U411 / HW-S-0013
- 1 Hour Rated Construction
- U.L. # U465 / HW-S-0012
- U.L. # U445 / HW-S-0016
- U.L. # U420 / HW-S-0016

City of Grimes Code Information

CODE	DESCRIPTION
2018	International Building Code
--	--
2018	International Mechanical Code Per State of Iowa
2018	Uniform Plumbing Code
2012	International Energy Conservation Code
2020	National Electrical Code
2018	International Fire Code

Life Safety Devices

- Emergency Light
- Exterior Egress Light
- Fire Pull Station
- Strobe
- Horn Strobe
- Exit Sign
- Fire Extinguisher Cabinet
- Fire Extinguisher



1/8" = 1'-0" Scale in Feet

Description	Date	For Construction
#	1	7/9/2023 9:33:05 AM
PROJECT NUMBER	2208B	
TITLE	Code Analysis	
SHEET		

ORDINANCE #784

AN ORDINANCE AMENDING THE GRIMES OFFICIAL ZONING MAP, PURSUANT TO THE CODE OF ORDINANCES SECTION 12-3-5 TO PROVIDE FOR THE FOLLOWING REZONING REQUEST FOR 212 SE MAIN STREET AND ASSOCIATED ZONING CHANGE AND DEVELOPMENT AGREEMENT

SECTION 1. PURPOSE. This Ordinance is to amend the Official Zoning Map and the Comprehensive Land Use Map by rezoning approximately 0.23 acres legally described on Exhibit A (the "Property") from C-1 (General Commercial District) to R-4 (Planned Residential Development District).

SECTION 2. ADDITIONAL ZONING RESTRICTIONS. As part of this Ordinance and the rezoning established herein, certain permanent conditions and restrictions are hereby imposed upon the Property, which conditions and restrictions are in addition to existing regulations for the R-4 Classification. Said restrictions are set forth in the Zoning Change and Development Agreement (the "Agreement") by and between the City of Grimes, Iowa, and Graystone Companies, LLC. The Mayor is hereby authorized and directed to execute said Agreement on behalf of the City of Grimes, Iowa; and the City Clerk is hereby authorized and directed to attest to the signature of the Mayor. All such conditions and restrictions are established, and such Agreement executed and entered into, pursuant to and in accordance with the provisions of Section 414.5 of the 2021 Code of Iowa, as amended.

SECTION 3. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of these ordinances are hereby repealed.

SECTION 4. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 5: EFFECTIVE DATE. This ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved by the City Council on the ____ day of ____, 2023.

ATTEST:

Scott Mikkelsen, Mayor

Rochelle Williams, City Clerk

Exhibit A

Legal Description of Property

REZONING DESCRIPTION

LOT 1, TOWN OF GRIMES PLAT 2, AN OFFICIAL PLAT

AND

THE WEST HALF OF SE MAIN STREET LYING EAST OF AND ADJOINING SAID LOT 1

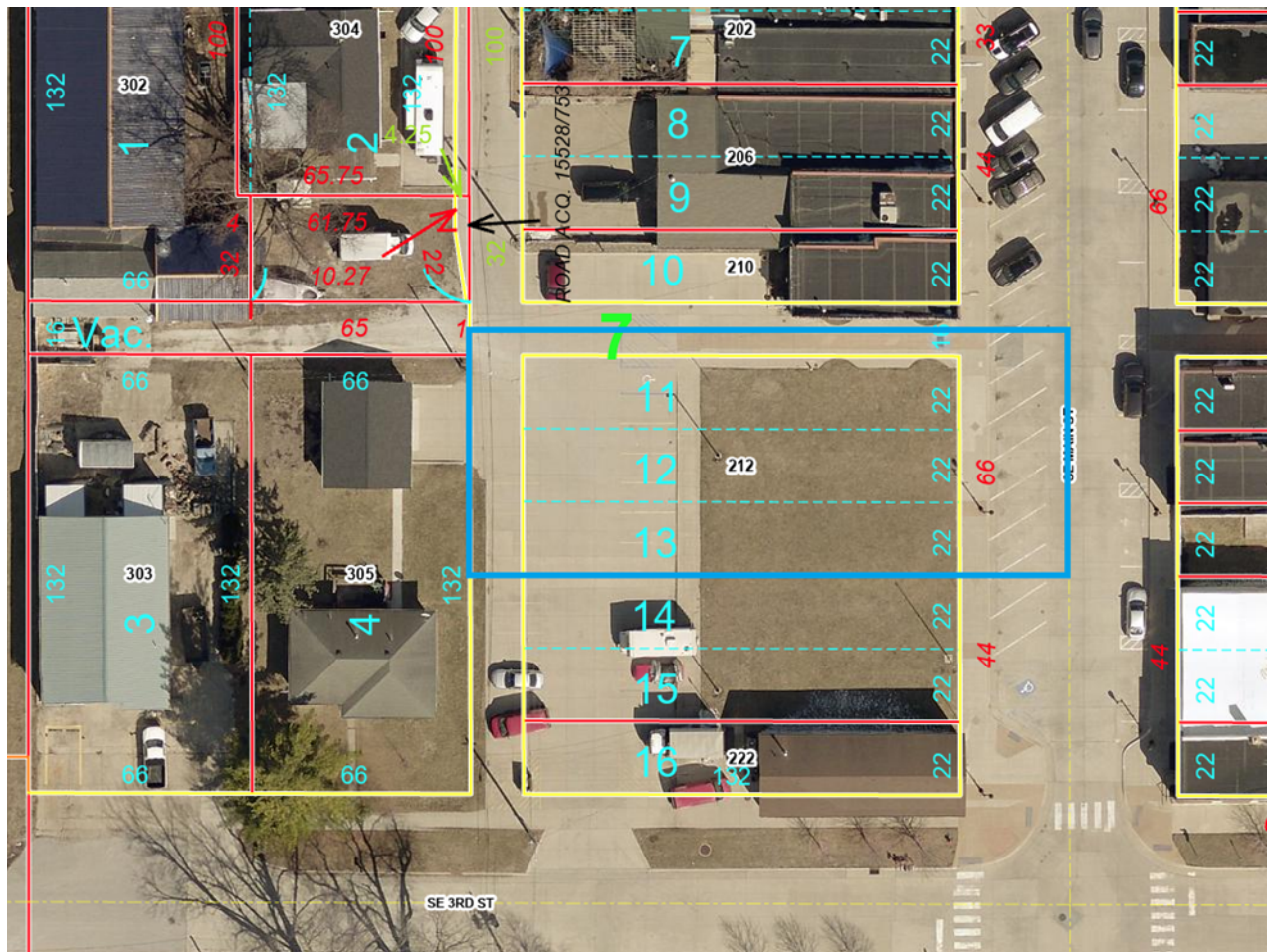
AND

THE SOUTH HALF OF THE 16.00 FOOT ALLEY LYING NORTH OF AND ADJOINING SAID LOT 1

AND

THE WEST HALF OF SAID SE MAIN STREET LYING EAST OF AND ADJOINING SAID SOUTH HALF OF THE 16.00 FOOT ALLEY

ALL BEING IN THE CITY OF GRIMES, POLK COUNTY, IOWA AND CONTAINING 0.31 ACRES (13,464 SF) MORE OR LESS.



**212 SE MAIN STREET
ZONING CHANGE AND DEVELOPMENT AGREEMENT**

THIS ZONING CHANGE AND DEVELOPMENT AGREEMENT ("Agreement") is made and entered into this ____ day of _____, 2023, by and between the City of Grimes, IOWA, a municipal corporation (the "City") and Graystone Companies, (referred to herein as "Developer"), collectively referred to as ("the Parties");

WHEREAS, the City has legal title and Developer has equitable title to certain real property located within the corporate limits of the City which is legally described on Exhibit "A", attached hereto (the "Property"), which Property is presently zoned C-1.

WHEREAS, the Developer has submitted a master plan prepared by Creative Concepts Architecture, PLC, identifying the Property to be developed as a mixed-use building as set forth in Exhibit "B", attached hereto (the "Master Plan"); and

WHEREAS, the City and Developer now desire that the Property be rezoned from C-1 to R-4, prior to development in accordance with, and in consideration of, the provisions of this Agreement and Section 414.5 of the Iowa Code; and

WHEREAS, Developer and the City wish to set forth their agreements with respect to the conditions and restrictions which will arise with respect to the Property as a result of such rezoning and development.

NOW, THEREFORE, in consideration of the above premises, the rezoning of the Property and the promises and agreements set forth herein, it is hereby agreed between Developer and the City as follows:

- 1) Rezoning. The property shall be rezoned from C-1 to R-4.
- 2) Master Plan. As required by the PUD regulations, the Developer has submitted a master plan, as shown on Exhibit "B", in conjunction with the Developer's request for rezoning to R-4 to allow for the development of the property for a commercial and residential use building, referred to herein as 212 SE Main Street. The overall intent of the development is to provide reasonable accommodations for development, allow for mixed-use development, and integrate the development into the existing neighborhood and built environment. The Developer agrees that the development of the property shall be consistent with the master plan and shall satisfy the following requirements. Any area not addressed within this development agreement shall follow the City of Grimes Zoning Ordinance.
 - (a) Phasing of Subdivision. It is understood that the Developer agrees to obtain approval from the City of a Final Plat, which subdivides all of the Property into lots and outlots (referred to herein individually as a "Lot" or collectively as the "Lots").

- (b) Site Plans Required. Developer agrees that preliminary plats and site plans will be required for the proposed improvements within each subdivision or lot. Preliminary Plats shall include sufficient details to ensure that the minimum development standards for the Property can be achieved.
- 3) Development Intent. Located at 212 SE Main Street, the Property will consist of a mixed-use building with high-density residential dwellings and commercial uses. At a minimum, the ground level shall reserve commercial space along the SE Main Street frontage.
- 4) R-4 Planned Residential Development District. This area is intended to provide general commercial uses and high-density residential units.
 - (a) Lot Dimensions. No minimum lot dimensions shall apply.
 - (b) Setbacks. The following setbacks shall apply:
 - (i.) Front Yard – Zero (0) feet, with a maximum setback of five (5) feet
 - (ii.) Rear Yard – None required, except when adjoining any “R” District, in which case twenty-five (25) feet
 - (iii.) Side Yard – Zero (0) feet
 - (iv.) Building Separation – Zero (0) feet
 - (d) Permitted Uses. Multi-family dwelling units are permitted. Commercial uses shall follow the C-1 zoning district regulations with the exception of the following uses:
 - (i.) Automobile, trailer, motorcycle, boat and farm implement establishments for display, hire, rental and sales (including sales lots). This paragraph shall not be construed to include automobile, tractor or machinery wrecking and rebuilding and used parts yards.
 - (ii.) Dance halls
 - (iii.) Gas stations
 - (iv.) Garages for general motor repair
 - (v.) Hotels and motels
 - (vi.) Lawn mower repair shop
 - (vii.) Locker plants for storage and retail sales only
 - (viii.) Sheet metal shops
 - (ix.) Theaters
 - (x.) Used car sales lot
 - (e) Density. The maximum number of residential units shall be eight (8) units.

- (f) Minimum Dwelling Size. The minimum finished floor area shall be four hundred and fifty (450) square feet for multi-family units.
 - (g) Height. The maximum height shall be fifty (50) feet and no more than 4 stories.
 - (h) Parking.
 - (i.) Multi-Family. A minimum of one (1) parking stall per unit shall be provided. Accommodations for bicycle parking should be provided as part of the site design.
 - (ii.) All parking requirements shall be in conformance with the Grimes Zoning Ordinance.
 - (i) Building Materials. Buildings shall follow the architecture standards for C-1 zoning districts at a minimum. The primary use of brick is highly encouraged to maintain the typical downtown Main Street aesthetic.
 - (j) Accessory Structures and Buildings. Any accessory structure or accessory building constructed upon the property shall be designed to match the architectural character of the principal structures and shall be in conformance with the Grimes Zoning Ordinance.
 - (k) Open Space. There is no minimum open space required.
 - (l) Landscaping. Landscaping shall be provided around transformers to provide screening. Landscape planter boxes shall be provided in front of the commercial unit(s) along SE Main Street.
 - (m) Pedestrian Access. Connections from the building to a common pedestrian network shall be provided.
 - (n) Signage. It is expected that the sign package, inclusive of building signs, monument signs, and directional signs, be designed consistently and holistically. All signs constructed upon the site shall be in conformance with the Grimes Zoning Ordinance.
 - (o) Outdoor Storage. No outdoor storage is permitted upon the site.
5. Lighting. Adequate lighting shall be provided for parking areas. Accent lighting shall be provided on all buildings that face the public right-of-way, to accentuate the building form

and architectural character. The maximum height for any light fixture is thirty-five (35) feet, except on the side or sides of a development abutting a residential use, in which case the maximum height of twenty-five (25) feet shall be allowed.

6. Public and Site Improvements.

(a.) Private Sidewalks. Seven (7) foot PCC private sidewalks shall be provided along the building.

(b.) Public Sidewalks. Eight (8) foot PCC public sidewalks shall be provided along the public street.

(c.) Easements. At the time of Final Plat, ingress/egress and public utility easements in accordance with the improvements shall be granted to the City.

7. Parkland Dedication. Area includes approximately 0.09 acres. The dedication shall occur with the platting of adjacent properties and street lots. The developer shall have the option to choose fee in lieu, which will assist in further development of adjoining parks. The agreed upon fee shall be \$3,600.

8. Amendment Procedure. The terms of this Agreement may be amended by mutual agreement of the Parties hereto, following a notification process to surrounding property owners, a review by the Grimes Planning and Zoning Commission and a Public Hearing before the Grimes City Council.

9. Security; Lien Rights of City. In the event that the City makes any payments or incurs any costs in connection with the Improvements, which payments or costs are agreed to be paid by Developer pursuant to this Agreement, Developer hereby agrees that the City shall have a lien on the Property in the amount agreed to be paid by Developer. Such lien by the City shall be released by written instrument recorded upon payment in full of the amount that Developer is obligated to pay. In the event that such a lien arises, the parties agree that the Property subject to such lien shall not be further platted or divided and no building permits shall issue until such lien is satisfied.

10. Binding Personal Obligation and Assignment. The parties hereby acknowledge that the security provided for in this Agreement is not the exclusive remedy available to the City. The obligations of the Developer hereunder are personal. In addition to the lien rights described in this Agreement, the City shall have all remedies available to it at law or in equity under the laws of the State of Iowa. The personal obligations of the Developer shall not be assignable, and the parties shall not be released from the obligations hereunder by virtue of such assignment, unless prior written approval of such assignment and release is given to the City. In the event that Developer sells a plat to a new owner, the City shall agree to the assignment of the obligations created under this Agreement to the purchaser.

11. Warranty of Title. Developer hereby warrants to the City that Developer is the equitable owner of the Property and hereby covenants to defend Developer's title to the Property for purposes of this Agreement.
12. Binding. The terms and conditions of this Agreement shall be binding upon and shall inure to the benefit of the heirs, successors and assigns of the respective parties hereto, and all of the terms and conditions of this Agreement shall constitute conditions, covenants and restrictions running with the land in perpetuity for the Property; provided, however, upon the Petition of the then owner of the Property or any portion thereof, the parties hereto agree that the terms of the ordinances of the City of Grimes and the laws of the statutes and courts of the State of Iowa governing rezoning shall control the change in such zoning as to the property owned by the person so petitioning.
13. Effective. This Agreement is subject to and contingent upon approval by the Grimes City Council of the rezoning of the Property in accordance with paragraph 1. In the event the Grimes City Council does not approve said zoning change, this Agreement shall be null and void.
14. Recording. This Agreement shall be recorded with the Polk County, Iowa, Recorder, as an exhibit to the ordinance rezoning the Property and shall constitute a valid and effective agreement pursuant to the terms and conditions of Section 414.5 of the Iowa Code.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first above written.

CITY OF GRIMES, IOWA

By:_____

Scott Mikkelsen, Mayor

Attest:

Rochelle Williams, City Clerk

STATE OF IOWA)
) ss.
COUNTY OF POLK)

On this ____ day of _____, 20__, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Scott Mikkelsen and Rochelle Williams, to me personally known, and, who, being by me duly sworn, did say that they are the Mayor and City Clerk, respectively, of the City of Grimes, Iowa; that the seal affixed to the foregoing instrument is the corporate seal of the corporation, and that the instrument was signed and sealed on behalf of the corporation, by authority of its City Council, as contained in Ordinance No. _____ adopted by the City Council, under Roll Call of the City Council on the ____ day of _____, 20__, and that Scott Mikkelsen and Rochelle Williams acknowledged the execution of the instrument to be their voluntary act and deed and the voluntary act and deed of the corporation, by it voluntarily executed.

Notary Public in and for the
State of Iowa
My Commission expires _____

DEVELOPER

Graystone Companies

By:_____

Signature:_____

Title: _____

STATE OF IOWA)

) ss:

COUNTY OF _____)

On this ____ day of _____, 20____, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared _____, to me known to be the identical person named in and who executed the foregoing instrument, and acknowledged that the person executed the instrument as the voluntary act of the person.

Notary Public in and for the

State of Iowa

My Commission expires _____

Exhibit A

Legal Description

LOT 1, TOWN OF GRIMES PLAT 2, AN OFFICIAL PLAT

AND

THE WEST HALF OF SE MAIN STREET LYING EAST OF AND ADJOINING SAID LOT 1

AND

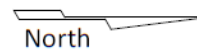
THE SOUTH HALF OF THE 16.00 FOOT ALLEY LYING NORTH OF AND ADJOINING SAID LOT
1

AND

THE WEST HALF OF SAID SE MAIN STREET LYING EAST OF AND ADJOINING SAID SOUTH
HALF OF THE 16.00 FOOT ALLEY

ALL BEING IN THE CITY OF GRIMES, POLK COUNTY, IOWA AND CONTAINING 0.31 ACRES
(13,464 SF) MORE OR LESS.

Concept Plan



CITY COUNCIL COMMUNICATION
Meeting Date: 11/14/2023

AGENDA ITEM: Resolution Approving Final Plat of Hope Meadows Plat 1

BACKGROUND: The applicant is requesting approval of a final plat, which will allow for the subdivision of the first phase of the Hope Meadows subdivision. The approximately 171.25-acre property will be divided into five development lots, five public street lots and three outlots, one of which is a detention basin that will be dedicated to the City. All street lots will be dedicated to the City. The final plat is consistent with the preliminary plat with the exception of the addition of Lots 1 and 3.

BUDGETARY CONSIDERATIONS: N/A

STRATEGIC PLANNING:

Prioritized: No

BOARD/COMMISSION ACTIONS: Planning and Zoning Commission recommended approval – 10/03/2023

STAFF RECOMMENDATION: Staff recommends approval of the Resolution Approving Final Plat of Hope Meadows Plat 1.

RESPONSIBLE STAFF/CONTACT INFORMATION:

Evann Martin, Assistant Planner, 515-986-4050, emartin@grimesiowa.gov

Prepared by: Evann Martin, Assistant Planner

Return to: Evann Martin, Assistant Planner

RESOLUTION 11-2023 APPROVING FINAL PLAT OF HOPE MEADOWS PLAT 1 AND
CERTAIN RELATED AGREEMENTS AND EASEMENTS

Grimes Resolution No. 11-2023

WHEREAS, the preliminary plat and accompanying materials for Hope Meadows Plat 1, an Official Plat, now included in and forming a part of the City of Grimes, Dallas County, Iowa (the "Plat"), have been filed with the City Clerk of the City of Grimes, Iowa, by Hope K. Farms, LLC, (the "Developer"); and

WHEREAS, approval of the preliminary plat of the Plat has previously been given by the Grimes City Council at a regular meeting thereof; and

WHEREAS, the Developer has requested final approval of the Plat; and

WHEREAS, the Grimes Planning and Zoning Commission has recommended that the Plat be approved; and

WHEREAS, the Developer has not yet completed the installation of certain Public Improvements to be dedicated to the City, including street, water mains, storm sewers and sanitary sewers in the Plat, and the Developer has entered into an Agreement to Complete Public Improvements; and

WHEREAS, the Developer has submitted to the City of Grimes a Warranty Deed for public right-of-way and detention basin located within the Plat; and

WHEREAS, the Developer has filed with the City of Grimes a Declaration of Covenants, Conditions, Easements and Restrictions for Hope Meadows Plat 1 to be recorded with the final plat thereof; and

WHEREAS, the plat of Hope Meadows Plat 1 and the documents relating thereto comply in all other respects with the City of Grimes's Subdivision Ordinance.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa:

That the plat of Hope Meadows Plat 1 be and the same is hereby accepted and approved by the City Council of the City of Grimes.

BE IT FURTHER RESOLVED that the City of Grimes does hereby accept the following additional easements to be filed with the Plat:

1. Public Utilities Easement
2. Public Ingress-Egress Easement
3. Landscape Buffer Easement
4. Storm Sewer Easement

5. Public Water Main Easement
6. City Improvement Easement
7. Sanitary Sewer Easement
8. Hope Meadows Plat 1 Storm Water Management Facility Maintenance Covenant and Permanent Easement Agreement

BE IT FURTHER RESOLVED that the City of Grimes does hereby accept the public right-of-way and detention basin Warranty Deed.

BE IT FURTHER RESOLVED that the City of Grimes does hereby accept the Declaration of Covenants, Conditions, Easements and Restrictions for Hope Meadows Plat 1 and the City Clerk is directed to file such Covenants with the Plat.

BE IT FURTHER RESOLVED, that the required sidewalks and trails within the Plat are not now constructed, provided, however, that in no event shall a certificate of occupancy be issued on a lot within the Plat until all sidewalks on such lot that are required by the Plat are constructed. Issuance of the certificate of occupancy shall constitute the City's acceptance of such sidewalk and trail.

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized and directed to execute all easement and other agreements, and file the final plat of Hope Meadows Plat 1, as well as any other documents related thereto, with the Dallas County Recorder.

PASSED and APPROVED on November 14, 2023.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk

DATE

October 3, 2023

PROJECT NAME

Hope Meadows Plat 1
Final Plat

APPLICANT

Hope K Farms LLC

REQUESTED ACTION

Subdivide the property into five
development lots and three out
lots

LOCATION

Southwest corner of Highway
44 and SW County Line Road

ZONING

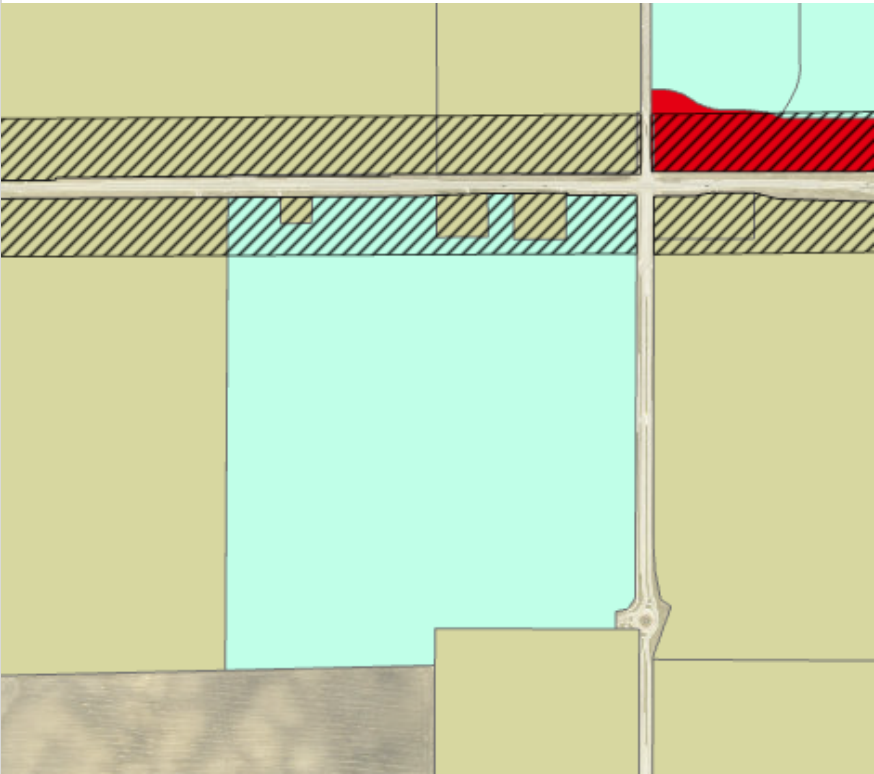
R-4
Meadows PUD

PLANNER

Evann Martin
emartin@grimesiowa.gov
515-986-4050



Location Map



Zoning Map

Relation to Comprehensive & Neighborhood Plans

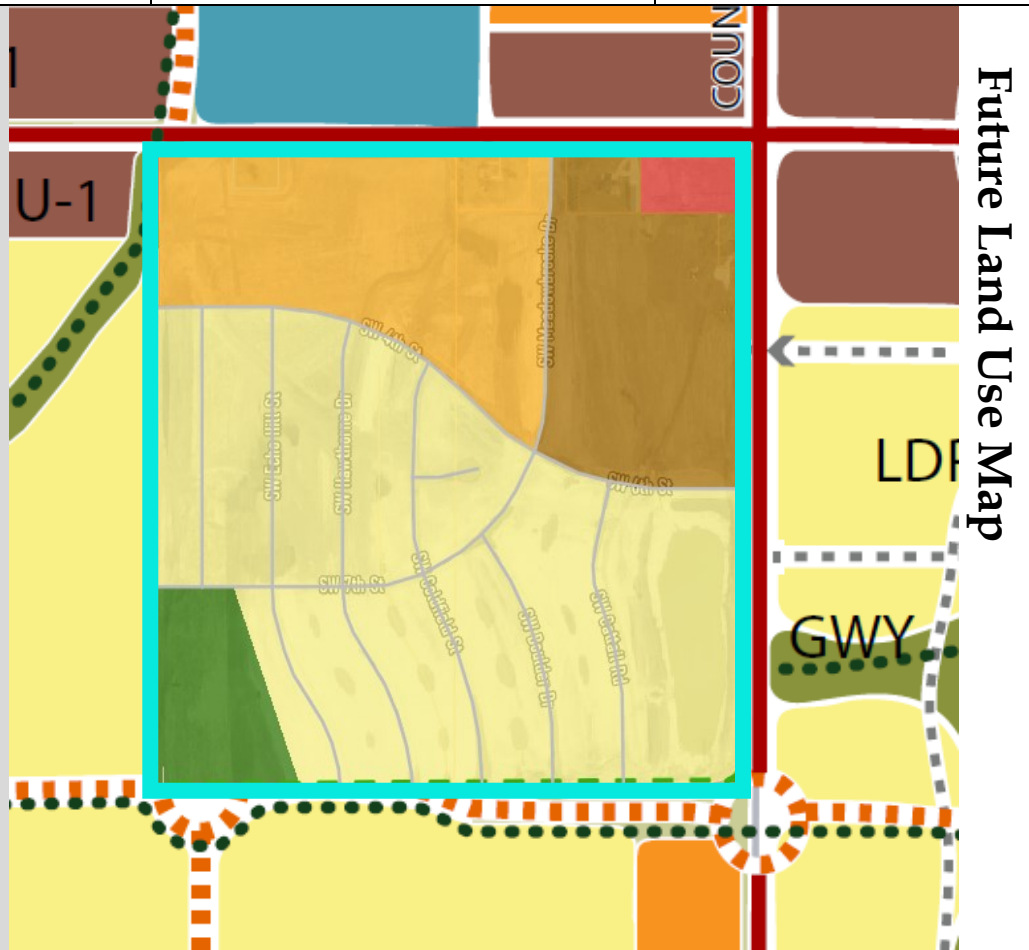
LAND USES & ZONING

Location	Existing Land Use	Land Use Plan Designation	Current Zoning
Subject Site	Vacant	LDR, MDR, HDR, Commercial	R-4
North	DC-G High School/Vacant	Civic, Mixed Use 1	A-1
South	DC-G Oak View/Vacant	LDR, MDR	A-1
East	Vacant	LDR, Mixed Use 1	A-1
West	Vacant	LDR, Mixed Use 1	A-1

PARKS

The Parks and Trails Master Plan identified a future park on the Meadows property and a trail along SW 11th Street, both of which will be provided within the Meadows development. The park location has changed slightly from the Master Plan to the west side of the property to allow for expansion to the west with future development.

The development agreement for the Meadows PUD identified the required parkland dedication. The area shown in green on the future land use plan is approximately 9.3 acres of parkland. The park will be part of a future phase of the development at which time the land will be platted and dedicated to the City.



Plat Layout & Utilities

ACCESS

Access will be provided via SW 6th Street which connects to SW County Line Road. Lot 1 and 2 will have a shared access point off of SW County Line Road. Future right-in/right-out access to Highway 44 via SW Meadowbrooke Blvd will occur as part of future improvements to Highway 44.

PLAT LAYOUT

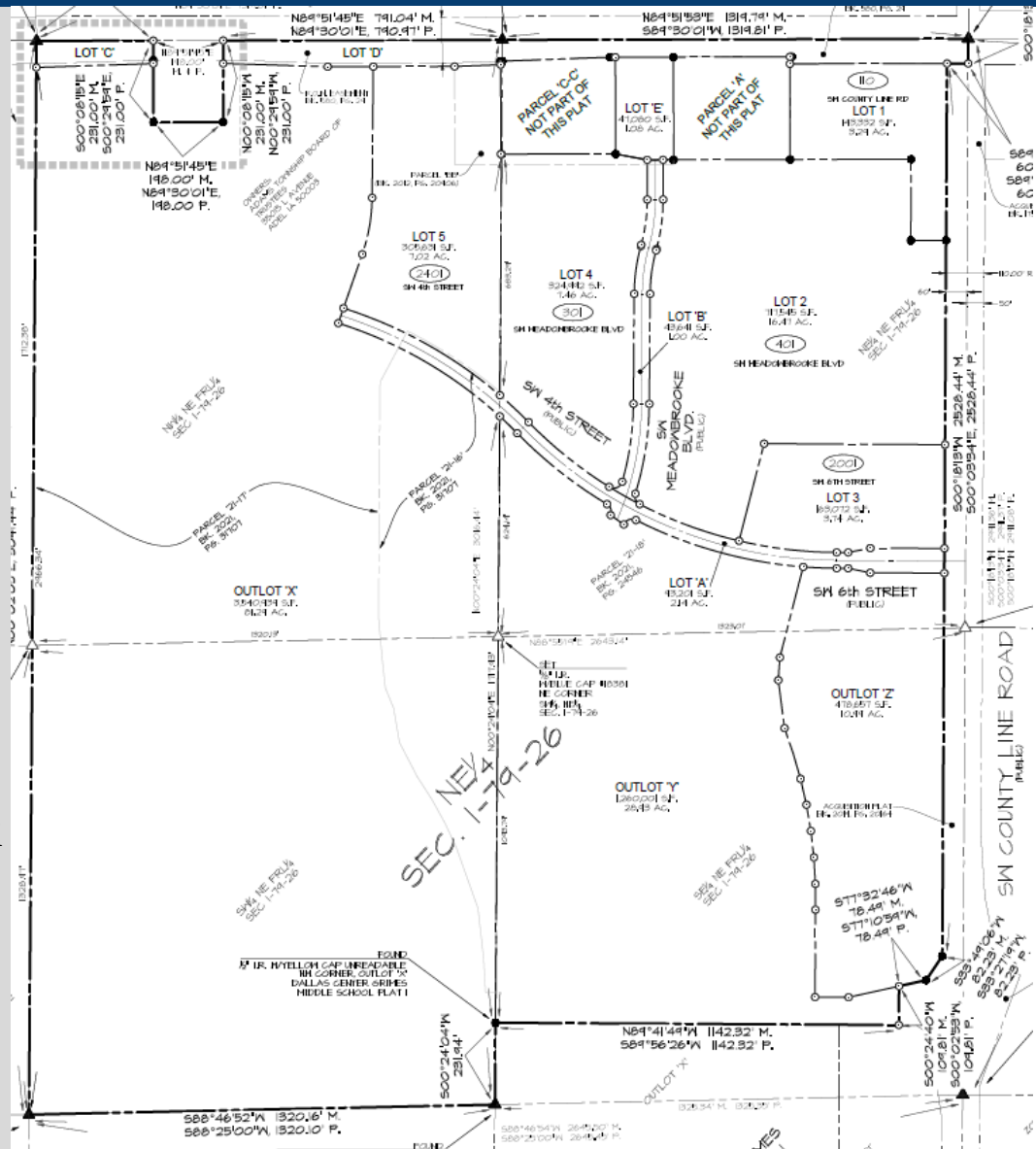
The plat consists of five development lots and three outlots. Outlot Z will be a detention basin, while the other outlots will be subdivided with future phases of the development. Right-of-way for a portion of SW 11th Street will be reserved on the south side of the property and dedicated to the City.

DETAILS OF IMPORTANCE

Street Lot E will be dedicated to the City for future right-of-way for the extension of SW Meadowbrooke Blvd to Highway 44.

LANDSCAPING

Landscape buffers will be provided along SW County Line Road and SW 6th Street, and south of the existing estate properties along Highway 44. Street trees will be provided along SW Meadowbrooke Blvd and SW 6th Street.



SANITARY

Sanitary sewer will connect to the existing sewer across SW County Line Road and existing sewer just south of the site. Service stubs will be provided to each lot.

WATER

Water mains will connect from the existing main along SW County Line Road and service stubs will be provided to each lot.

STORM WATER

Outlot Z will consist of a large detention basin that will be dedicated to the City and utilized for recreation. Additional private detention basins will be provided on the north side of the plat.

Conclusion

STAFF RECOMMENDATION

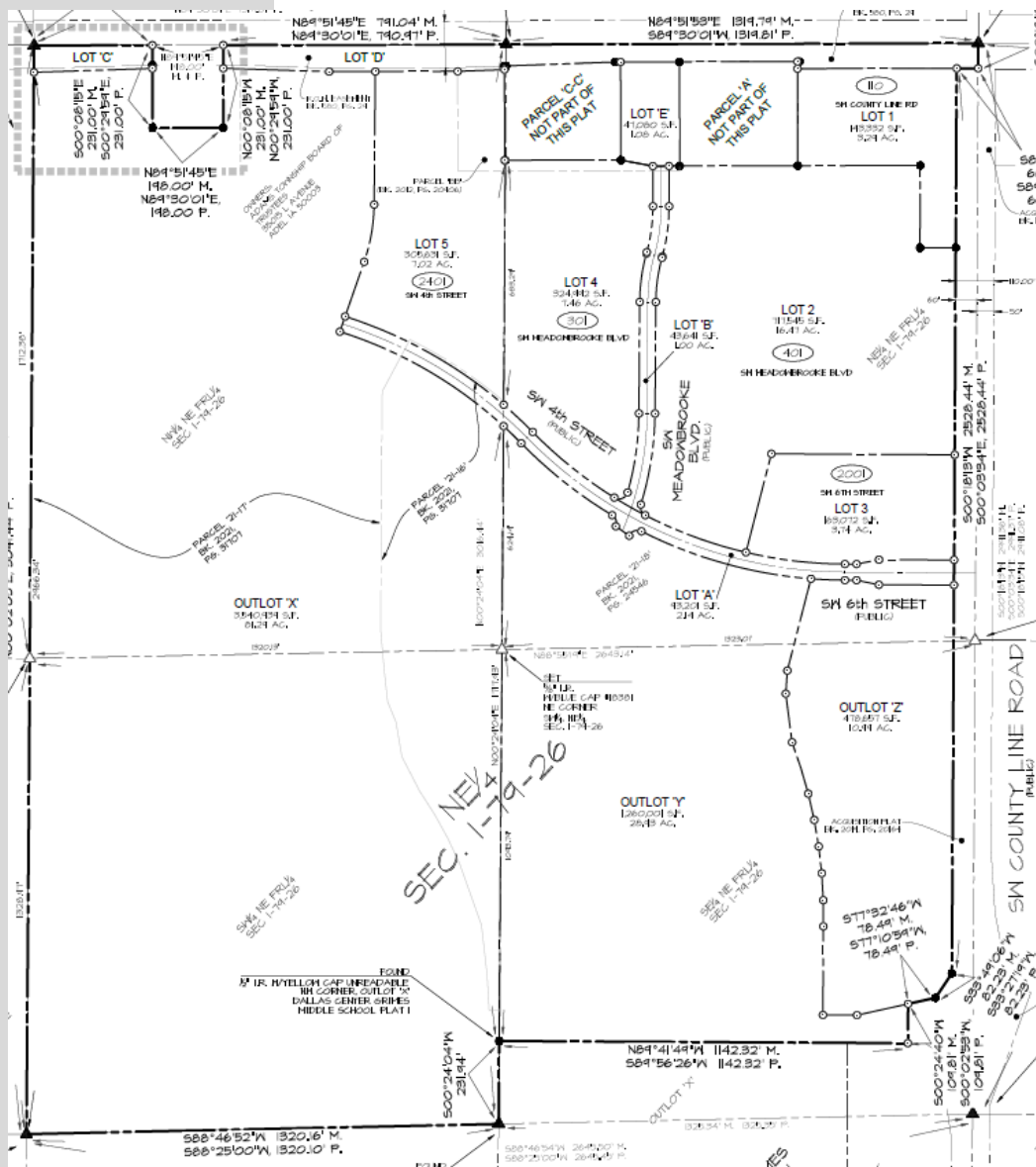
Staff recommend approval of the plat subject to remaining staff comments and legal document review.

Conclusion

The plat consists of five development lots and three outlots and public street rights-of-way, including a portion of SW 11th Street.

Parkland will be platted and dedicated to the City with a future phase of development and located on the west side of the property to allow for future expansion to the west.

All legal documents will need to be reviewed prior to approval by Council.





Development Services

410 SE Main St, Suite 102

Grimes, IA 50111

(515)986-4050

www.grimesiowa.gov

~~May 26, 2022~~

~~August 15, 2022~~

~~October 14, 2022~~

~~January 5, 2023~~

~~August 22, 2023~~

~~September 13, 2023~~

~~October 23, 2023~~

October 31, 2023

Civil Engineering Consultants

Attn: Paul Clausen

2400 86th Street, Unit 12

Des Moines, IA 50322

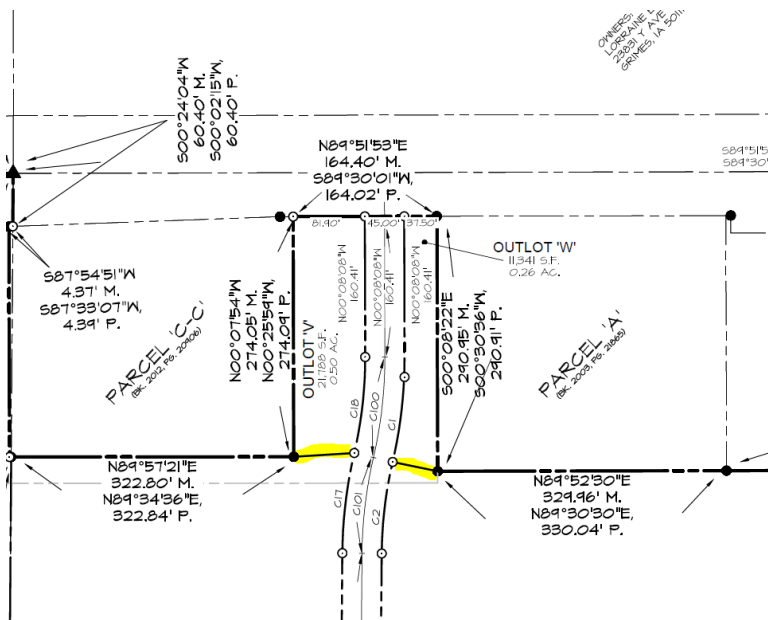
RE: Hope Meadows Plat 1 Final Plat

Dear Mr. Clausen:

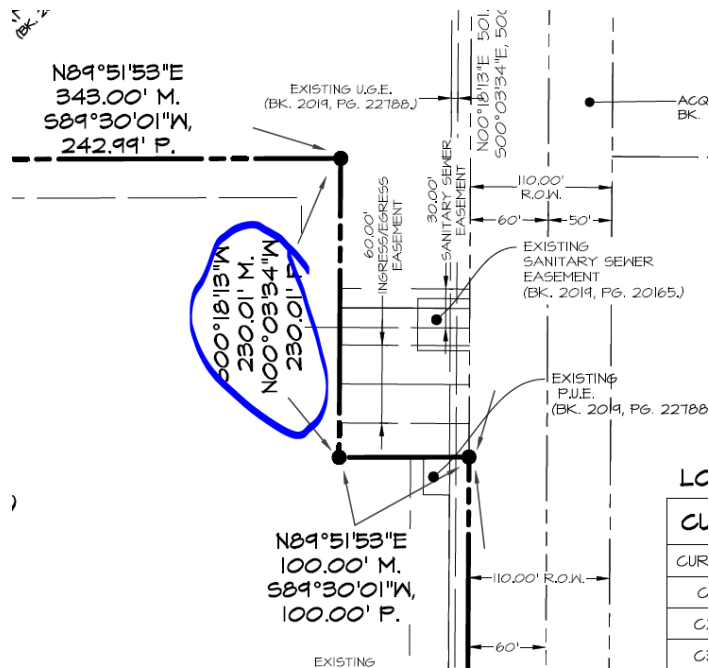
The Development Services Department is in receipt of a proposed Final Plat for Hope Meadows Plat 1. Based on the review of the provided submittal materials, staff have the following comments:

General Comments:

- ~~1. Label dimension of two highlighted property lines below.~~



2. Label all easements and their dimensions as shown on the preliminary plat.
3. Add Lot 3 to the plat.
4. Extend SE 4th St ROW to the west boundary of Lot 3.
5. Label the addresses
 - a. Lot 1 401 SW Meadowbrooke Blvd
 - b. Lot 2 301 SW Meadowbrooke Blvd
 - c. Lot 3 2401 SW 4th St
6. Show ROW dedication along Highway 44. Please dedicate entire Highway 44 ROW with plat 1.
7. Please adjust dimension label so sanitary easement is visible.



8. ~~Extend sanitary easement across Lot 3.~~
9. ~~Revise the 60' storm water facilities and landscape buffer easement on Lot 1. Please show two easements: one for the 30' landscape buffer and one for storm sewer easement where the storm structure crosses SW Meadowbrooke Blvd.~~
10. ~~Label width of existing U.G.E. along NW County Line Rd.~~
11. ~~Label 30' landscape buffer on the south side of Lot 1. Shift the buffer outside of the city improvement easement and PUE.~~
12. ~~Show SW Meadowbrooke Dr ROW north of SW 4th/SW 6th St.~~
13. ~~Adjust storm facility easements based on CD comments. Please remove the storm facility easement from City ROW "E".~~
14. ~~Provide PUE for Lot 2 and 3.~~
15. ~~Label City improvement easements on both sides of SW 4th/SW 6th St and SW Meadowsbrooke Dr. Label easement for SW 4th St/SW 6th St~~
16. ~~What is the easement shown on the south side of SW 4th/SW 6th St? Please label width and purpose. Shift PUE easement outside of the City improvement easement.~~

17. Please revise Note #7 to include additional verbiage “Please reference the Geotechnical report for more information.”
18. Remove 10’ trail easement along SW 4th St/SW 6th St.
19. Revise ROW width of SW 4th/SW 6th St to show reduced ROW width.
20. On sheet 5, remove watermain easement callout on Lot 1.
21. 30’ buffers need to be moved outside of the city improvement and PUE easements.
22. Please keep storm facility easement outside of city improvement easement along SW Meadowbrooke Blvd.
23. Label storm sewer easement on Lot 1 for the storm structure running into the basin. Label 30’ by 45’ easement as storm sewer easement. Add a storm sewer easement for the storm on the west side of Meadowbrooke as well. After discussion with Public Works, the storm sewer on the east side of Meadowbrooke should be private. Please revise the easement name to private storm sewer easement.
24. On Sheet 1, please update the zoning and setbacks per the Meadows PUD. Please add a reference to the Meadows Zoning Change and Development Agreement BK 2022 PG 16956.
 - a. Zoning— Remove reference to C-1, R-2, R-3 Med and High.
 - b. Setbacks— Revise zoning categories to Single Family Residential, Townhome Residential, Multi-Family residential, Commercial to match PUD
 - c. Update setbacks and building heights per PUD.
25. Label Street Lot B as SW Meadowbrooke Blvd
26. Revise the 15’ city easement along Meadowbrooke to city improvement easement.
27. Label storm sewer easement on Lot 1 along SW 6th St as shown on the construction drawings.
28. Please add the property at the SW corner of County Line and Hwy 44 to the plat.
29. Add addresses.
 - a. Lot 1— 110 SW County Line Rd

~~b. Lot 3—2001 SW 6th St~~

~~30. Provide a 40' wide ingress/egress easement straddling the west side of Lot 3 to provide future shared access for Lot 2 & 3. Is the west property line centered on SW Cattail Road? Would you please provide a separate exhibit showing how the access lines up?~~

~~31. On Lot 3, update the rear (north) BSL to 20'.~~

~~32. Please label the storm water facilities easements as private.~~

~~33. Remove the storm water facilities easement label from Outlot Z. Since this will be a city-owned property, an easement will not be necessary. Please remove the easement label.~~

~~34. How will Lot 5 get public utilities? Does a PUE easement need to be added to the lot? Does the PUE extend on the south side of Lot 2 and 3? Please label for clarity. Update the legal description if needed.~~

~~35. Please remove the landscape buffer from Lot 3 and shift it to the Lot 2 on the north and west sides of Lot 3. Remove the buffer from the east side of Lot 3.~~

~~36. Edits are provided for the legal descriptions. Please verify and revise.~~

Legal Comments: All final signed legal documents must be submitted no later than two weeks prior to the desired City Council meeting otherwise the plat will be placed on the next Council agenda.

1. Title opinion
2. Consent(s) to Plat
 - a. Owner consent
 - b. Mortgagee consent (if applicable)
3. Treasurer's Certificate
4. County Subdivision Name Approval
5. Legal description in Word format
6. Easement documents and legal descriptions Provide legal descriptions for all easements.

- a. Provide easement document for the following: **Attached are revised easements and redlines for the easements.**
 - i. landscape buffer easement **Proposed revisions were accepted (10/30/23 version)**
 - ii. storm sewer easement **Proposed revisions were accepted (10/30/23 version)**
 - iii. public water main easement **Proposed revisions were accepted (10/30/23 version)**
 - iv. city improvement easement **See attached revisions (10/30/23 version)**
 - v. ingress/egress easement Proposed revisions were accepted. Additional edits are provided. See attached revisions. **Proposed revisions were accepted (10/30/23 version)**
 - ~~vi. private storm water facilities easement Please provide for review. Template is attached. Redline copy is provided.~~
 - ~~vii. public utilities easement See attached revisions. Update legal description if needed based on comment #34.~~
 - b. ~~PUE and sanitary sewer easement documents were received. The proposed changes will be reviewed by our legal team. Any comments will be forthcoming. Please use the standard easement template language for all easements. For the PUE, reference to water and sanitary sewer can be removed. See attached example~~
 - c. ~~Surface water flowage easement and storm sewer and overland flowage easement documents were provided but are not shown on the plat. Please confirm if these easements are needed. After review of the construction plans, these easements are not required for this plat.~~
 - d. ~~The private detention basins will require a storm water facility maintenance covenant. Attached is an example.~~
 - e. ~~Update the sanitary easement description to include the added sanitary easement on Lot 3.~~
7. Declaration and Covenants, Restrictions and Easements **The declaration needs to include a provision regarding maintenance of the public storm water basin until such**

a time 70% of the lots are occupied by owners. At that time, the City will begin maintaining the basin.

- ~~8. Executed Mid American Energy electric and Black Hills gas distribution agreement~~
- ~~9. Agreement to Complete with performance bond Draft agreement is attached. Please provide bond amount to include in the agreement. Completion date TBD.~~
10. 4-year maintenance bond for public improvements
11. Letter from the surveyor confirming that monuments are in place. Confirmation is required prior to issuing a Certificate of Occupancy.
12. Warranty Deed for Lots A-E and Outlot Z.

Please provide a letter addressing all comments on this comment letter and/or state what was modified on the site plan to address said comments.

SITE PLAN SUBMITTAL SCHEDULE:

SUBMITTAL DATE:	June 2, 2022 (1 PDF of Final Plat and Legals)
PLANNING & ZONING:	TBD at 5:30
COUNCIL MEETING:	TBD at 5:30

Please feel free to contact me at emartin@grimesiowa.gov or at (515) 986-4050 if you have any questions or need additional information.

Sincerely,
Evann Martin
Assistant Planner

FINAL PLAT
HOPE MEADOWS PLAT I
NE 1/4 - SEC 01-79-26 DALLAS COUNTY, GRIMES, IA 50111

INDEX LEGEND					
COUNTY: DALLAS					
	SECTION	TOWNSHIP	RANGE	1/4 1/4	1/4
ALIQUOT PART:	I	79	26	NE1/4	NE1/4
	I	79	26	NW1/4	NE1/4
	I	79	26	SE1/4	NE1/4
	I	79	26	SW1/4	NE1/4
CITY: GRIMES					
PARCELS: 21-16, 21-17, 21-18, & 21-19					
GEOPARCELS: 1201200002, 1201200003, 1201200008, 1201200009, 1201200011					
PROPRIETOR (S): HOPE K FARMS LLC					
REQUESTED BY: HOPE K FARMS LLC					
PROFESSIONAL LAND SURVEYOR: JEFFREY A. GADDIS, PLS 18381					
COMPANY: CIVIL ENGINEERING CONSULTANTS, INC ATTN: JEFFREY A. GADDIS, PLS RETURN TO: 2400 86TH STREET, URBANDALE, IA 50322 PHONE: 515-276-4884					

FEMA F.I.R.M. CLASSIFICATION

THIS PARCEL LIES WITHIN FLOOD ZONE 'X' AS IDENTIFIED ON FEMA FLOOD INSURANCE RATE MAP NO. 19153C0165F & 19153C0155F WITH EFFECTIVE DATE OF FEBRUARY 1, 2019

COMMUNITY PANEL	NUMBER	PANEL	SUFFIX
• CITY OF GRIMES	190228	0155	F
• POLK COUNTY	190901	0155	F
• CITY OF GRIMES	190228	0165	F
• POLK COUNTY	190901	0165	F

*** FEMA MAPS ARE SUBJECT TO CHANGE ***

PLEASE SEE FEMA FLOOD MAP SERVICE CENTER FOR CURRENT MAPS
WEB: WWW.FEMA.GOV
MAIL: FEMA REGION VII, 9221 WARD PARKWAY, KANSAS CITY, MO 64114
PHONE: 1-877-336-2621
EMAIL: FEMA_MAPS_SPECIALIST@RISKMAP.CDS.COM

PURPOSE OF SURVEY:

- THIS IS A SUBDIVISION PLAT FOR THE PURPOSE OF DIVIDING THE NE 1/4 OF SECTION 1 INTO BUILDABLE LOTS.

LOT NOTES

- LOTS 'A', 'B', 'C', AND 'D' WILL BE DEDICATED TO THE CITY OF GRIMES FOR PUBLIC STREET RIGHT-OF-WAY.
- LOT 'E' WILL BE DONATED TO THE CITY OF GRIMES.
- OUTLOT 'X' & OUTLOT 'Y' ARE BEING RESERVED FOR FUTURE DEVELOPMENT.
- OUTLOT 'Z' IS RESERVED AS A PUBLIC STORM WATER FACILITY EASEMENT.
- THE GEOTECHNICAL REPORT RECOMMENDS TEST BORINGS AND/OR PROBING FOR EACH INDIVIDUAL LOT AT THE TIME OF CONSTRUCTION BY A GEOTECHNICAL ENGINEER. PLEASE REFERENCE THE GEOTECHNICAL REPORT FOR MORE INFORMATION.

PROFESSIONAL LAND SURVEYOR NOTES:

- THE ALLOWABLE ERROR OF CLOSURE FOR THE BOUNDARY IS 1:10,000 AND THE ALLOWABLE ERROR OF CLOSURE FOR EACH LOT IS 1:5,000.
- THE EASEMENTS SHOWN ON ADJOINING OWNERS PROPERTY ARE NOT PART OF THIS PLAT AND ARE SHOWN FOR REFERENCE ONLY. THESE EASEMENTS SHALL BE ACQUIRED THROUGH A SEPARATE RECORDED DOCUMENT.
- THIS PARCEL MAY BE SUBJECT TO EASEMENTS OF RECORD. NO TITLE WORK WAS PROVIDED IN PREPARATION OF THIS SURVEY.
- MONUMENTS TO BE SET WITHIN ONE YEAR THE FINAL PLAT'S RECORDING DATE.
- ALL EASEMENTS SHOWN ARE PROPOSED EASEMENTS UNLESS LABEL AS **EXISTING**
- IF THIS FINAL PLAT INDICATES SETTING AN IRON ROD AND THE EXISTING CONDITIONS WILL NOT ALLOW THIS TYPE OF MONUMENT, A CUT 'X' WILL BE SET IN PORTLAND CEMENT CONCRETE (P.C.C.) OR A 'MAG NAIL' WILL BE SET IN ASPHALTIC CEMENT CONCRETE (A.C.C. OR H.M.A.).

SETBACKS

COMMERCIAL
FRONT SETBACK = 25'
REAR SETBACK = 25'
SIDE SETBACK = 10'
PARKING SETBACK = 10'
BUILDING SEPARATION = 20'
BUILDING HEIGHT = MAXIMUM 45' (3 STORIES)

SINGLE FAMILY RESIDENTIAL
FRONT SETBACK = 30'
REAR SETBACK = 25'
SIDE SETBACK = 5'
BUILDING HEIGHT = MAXIMUM 35' (2 STORIES)

TOWNHOME RESIDENTIAL
FRONT SETBACK = 30'
REAR SETBACK = 20'
SIDE SETBACK = 10'
BUILDING SEPARATION = 20'
BUILDING HEIGHT = MAXIMUM 35' (2 STORIES)

MULTIFAMILY RESIDENTIAL
FRONT SETBACK = 30'
REAR SETBACK = 20'
SIDE SETBACK = 10'
BUILDING SEPARATION = 20'
BUILDING HEIGHT = MAXIMUM 30' (4 STORIES)

BOUNDARY CLOSURE REPORT

POINT OF BEGINNING :
North: 615313.1096' East: 1551900.91225'

Segment #1 : Line
Course: N89°51'45"E Length: 330.19'
North: 615313.4034' East: 1552231.7115'

Segment #2 : Line
Course: 500°08'15"E Length: 231.00'
North: 615082.9041' East: 1552232.2654'

Segment #3 : Line
Course: N89°51'45"E Length: 198.00'
North: 615083.3793' East: 1552430.2653'

Segment #4 : Line
Course: N00°08'15"W Length: 231.00'
North: 615314.3786' East: 1552424.7110'

Segment #5 : Line
Course: N89°51'45"E Length: 791.04'
North: 615316.2710' East: 1553220.7497'

Segment #6 : Line
Course: N89°51'53"E Length: 1319.71'
North: 615319.3430' East: 1554340.5350'

Segment #7 : Line
Course: 500°18'13"W Length: 70.00'
North: 615244.3440' East: 1554540.1641'

Segment #8 : Line
Course: S89°51'53"W Length: 60.00'
North: 615244.2524' East: 1554480.1643'

Segment #9 : Line
Course: 500°18'13"W Length: 2528.44'
North: 612720.8479' East: 1554466.7661'

Segment #10 : Line
Course: S33°49'06"W Length: 82.23'
North: 612652.5306' East: 1554421.0000'

Segment #11 : Line
Course: S77°32'46"W Length: 78.49'
North: 612635.6040' East: 1554344.3564'

Segment #12 : Line
Course: 500°24'40"W Length: 109.81'
North: 612525.7968' East: 1554343.5690'

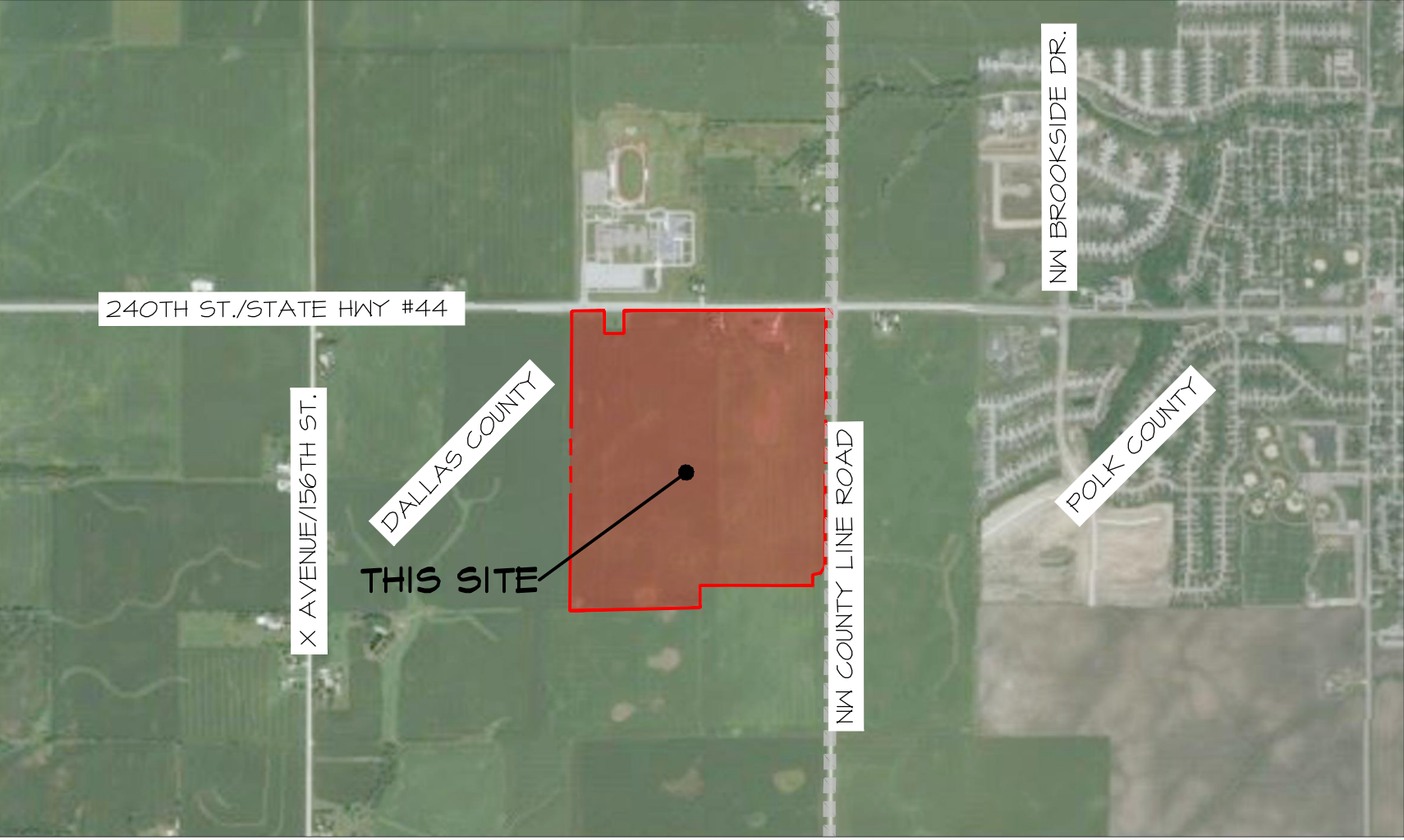
Segment #13 : Line
Course: N89°41'44"W Length: 1142.32'
North: 612531.8389' East: 1553201.2650'

Segment #14 : Line
Course: 500°24'04"W Length: 231.94'
North: 612244.9046' East: 1553199.6413'

Segment #15 : Line
Course: S88°46'52"W Length: 1320.16'
North: 612271.8221' East: 1551879.7800'

Segment #16 : Line
Course: N00°23'54"E Length: 3041.35'
North: 615313.0986' East: 1551900.91240'

Perimeter: 11766.36' Area: 1,459,718 Sq. Ft.
Error Closure: 0.0111 Course: S07°33'26"E
Error North: -0.0102 East: 0.00146
Precision 1: 1060032.43



VICINITY SKETCH

Sheet List Table

Sheet Number	Sheet Title
1	FINAL PLAT COVER SHEET
2	GEOMETRIC PLAN OVERALL
3	DIMENSION PLAN NORTH
4	DIMENSION PLAN SOUTH
5	DIMENSION PLAN NORTH DETAIL SHEET
6	EASEMENT DETAIL NORTH

SUBMITTAL TABLE

SUBMITTAL DATE	SUBMITTAL NOTES
JANUARY 03, 2023	INITIAL SUBMITTAL
AUGUST 05, 2023	
AUGUST 22, 2023	
NOVEMBER 03, 2023	

LEGEND

▲	FOUND SECTION CORNERS
△	SET SECTION CORNERS (3/8" I.R. W/ BLUE CAP #18381 UNLESS OTHERWISE NOTED)
●	FOUND CORNERS (3/8" I.R. W/ YELLOW CAP #15980 UNLESS OTHERWISE NOTED)
○	SET PROPERTY CORNER (3/8" I.R. W/BLUE CAP #18381 UNLESS OTHERWISE NOTED)
----	PLAT BOUNDARY
- - - -	EXISTING PROPERTY LINES
----	PROPOSED LOTS
----	EASEMENT LINES
----	BUILDING SETBACK LINES (B.S.L.)
- - - -	CENTERLINE STREET
D.	DEEDED BEARING & DISTANCE
P.	PREVIOUSLY RECORDED BEARING & DISTANCE
M.	MEASURED BEARING & DISTANCE
I.R.	IRON ROD
I.P.	IRON PIPE
BK. XXX, Pg. XXX	COUNTY RECORDER'S INDEXING BOOK
R.O.W.	RIGHT-OF-WAY
P.U.E.	PUBLIC UTILITY EASEMENT
U.G.E.	UNDERGROUND ELECTRIC EASEMENT

PROPERTY OWNERS:

HOPE K FARMS LLC
ATTN: ARASH RAZIZADEH
4500 WESTOWN PARKWAY, SUITE # 277
WEST DES MOINES, IA 50266
PHONE: 515.381.3425
EMAIL: ARASH.RAZIZADEH@EPCMF6.COM

DEVELOPER:

HOPE K FARMS LLC
ATTN: ARASH RAZIZADEH
4500 WESTOWN PARKWAY, SUITE # 277
WEST DES MOINES, IA 50266
PHONE: 515.381.3425
EMAIL: ARASH.RAZIZADEH@EPCMF6.COM

PARCEL ID:

GEOPARCELS
1201200002, 1201200003, 1201200008,
1201200009, 1201200011

PROFESSIONAL LAND SURVEYOR:

CIVIL ENGINEERING CONSULTANTS
ATTN: JEFFREY A. GADDIS, PLS #18381
2400 86TH STREET, SUITE #12
URBANDALE, IA 50322
PHONE: 515-276-4884 EXT 221
EMAIL: GADDIS@CECLAC.COM

PROJECT MANAGER:

CIVIL ENGINEERING CONSULTANTS
ATTN: JEFFREY A. GADDIS, PLS #18381
2400 86TH STREET, SUITE #12
URBANDALE, IA 50322
PHONE: 515-276-4884 EXT 221
EMAIL: GADDIS@CECLAC.COM

LEGAL DESCRIPTION:

PARCELS 21-16 & 21-17 OF THE NE1/4 OF SECTION 01, TOWNSHIP 79 NORTH, RANGE 26 WEST OF THE 5TH P.M., CITY OF GRIMES, DALLAS COUNTY, IOWA AND RECORDED IN BOOK 2021, PAGE 31707 AT THE DALLAS COUNTY RECORDER'S OFFICE

AND

PARCEL 21-18 AND 21-19 OF THE NE1/4 OF SECTION 01, TOWNSHIP 79 NORTH, RANGE 26 WEST OF THE 5TH P.M., CITY OF GRIMES, DALLAS COUNTY, IOWA AND RECORDED IN BOOK 2021, PAGE 24546 AT THE DALLAS COUNTY RECORDER'S OFFICE

THE PROPERTIES DESCRIBED ABOVE CONTAIN 171.25 ACRES INCLUDING 3.37 ACRES OF PUBLIC R.O.W. EASEMENT.

ZONING / LAND USE

COMMERCIAL
SINGLE FAMILY RESIDENTIAL
TOWNHOME RESIDENTIAL
MULTI-FAMILY RESIDENTIAL
MEADOWS P.U.D. ORDINANCE 751 AND
TRANSPORTATION CORRIDOR MIXED USE DEVELOPMENT OVERLAY.
NOTE: SEE ZONING AND DEVELOPMENT AGREEMENT RECORDED IN
BOOK 2022, PAGE 16956 AT THE DALLAS COUNTY RECORDER'S OFFICE.

LAND AREA	GROSS (ACRES)	ROW EASEMENT (ACRES)	NET (ACRES)
1/4 1/4			
NE1/4 NE1/4	48.75	1.78	46.97
NW1/4 NE1/4	50.50	1.59	48.91
SE1/4 NE 1/4	31.79		31.79
SW1/4 NE 1/4	40.21		40.21
TOTAL	171.25	3.37	167.88

BASIS OF BEARINGS:

THE NORTH LINE OF THE NE1/4 OF SECTION 01-79-25 WAS MEASURED AS HAVING A BEARING OF S00°07'52"W. THIS BEARING WAS DETERMINED FROM THE IOWA DEPARTMENT OF TRANSPORTATION REAL-TIME NETWORK CONVERTED TO IOWA STATE PLANE NAD1983(2011) SOUTH ZONE GRID NORTH.

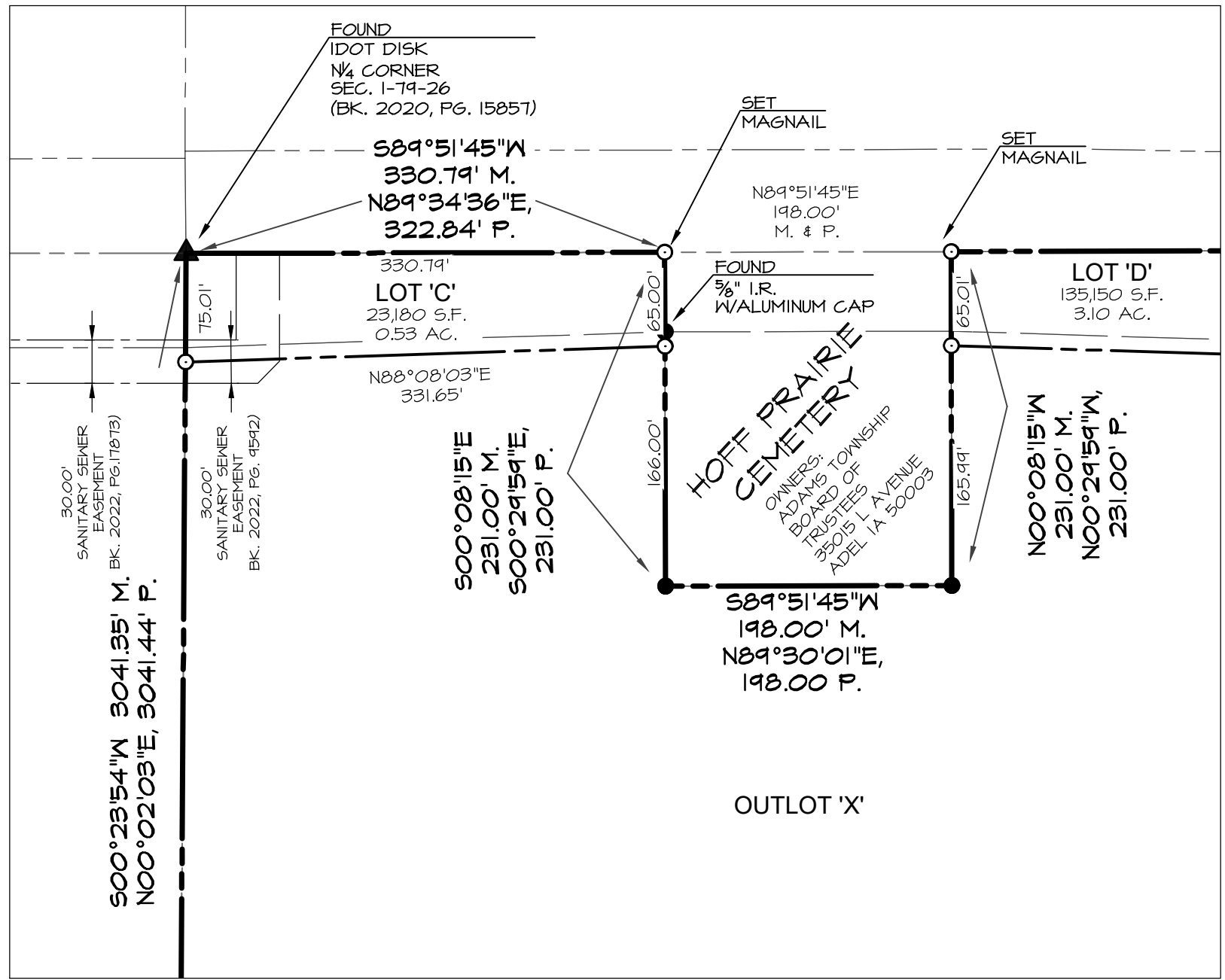
CERTIFICATION

	I HEREBY CERTIFY THAT THIS LAND SURVEYING DOCUMENT WAS PREPARED AND THE RELATED SURVEY WORK WAS PERFORMED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA. JANUARY 3, 2023 JANUARY 3, 2023, IOWA LICENSE NO. 18381 DATE MY LICENSE GENERAL DATE IS DECEMBER 31, 2024 SHEETS 1 - 6
--	---

RETURN TO:
CIVIL ENGINEERING CONSULTANTS
ATTN: JEFFREY A. GADDIS, PLS
2400 86TH STREET, SUITE 12
URBANDALE, IA 50322
PHONE: 515-276-4884
EMAIL: GADDIS@CECLAC.COM

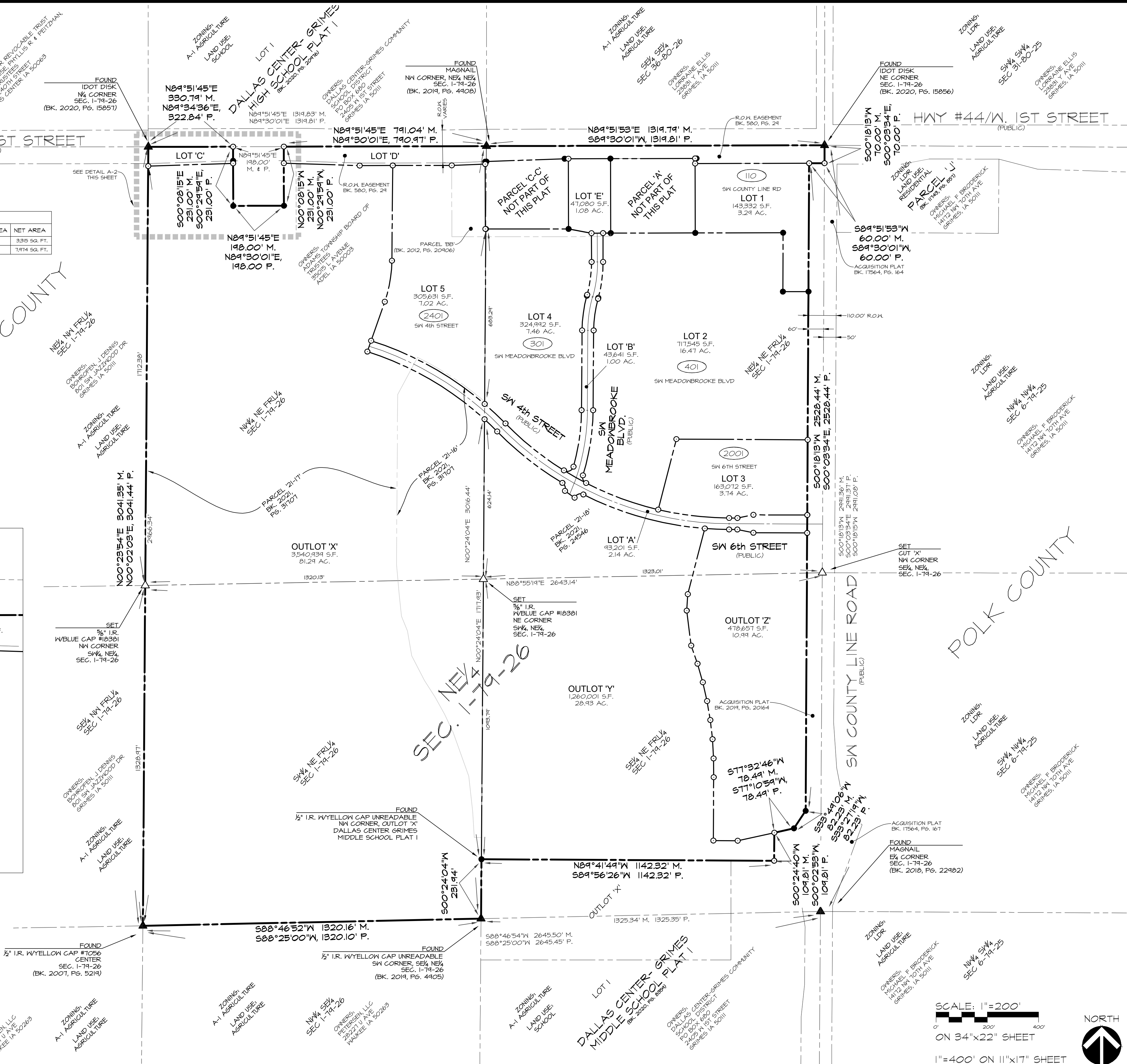


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DETAIL A-2

SCALE: 1"=100'



SCALE: 1"=200'
ON 34"x22" SHEET
1"=400' ON 11"x17" SHEET



Civil Engineering Consultants, Inc.

2400 86th Street, Unit 12 Urbandale, Iowa 50322
515.276.4884 mail@cecinc.com



DATE: PRINTED ON: NOV. 3, 2023

AUGUST 22, 2023

AUGUST 05, 2023

JANUARY 03, 2023

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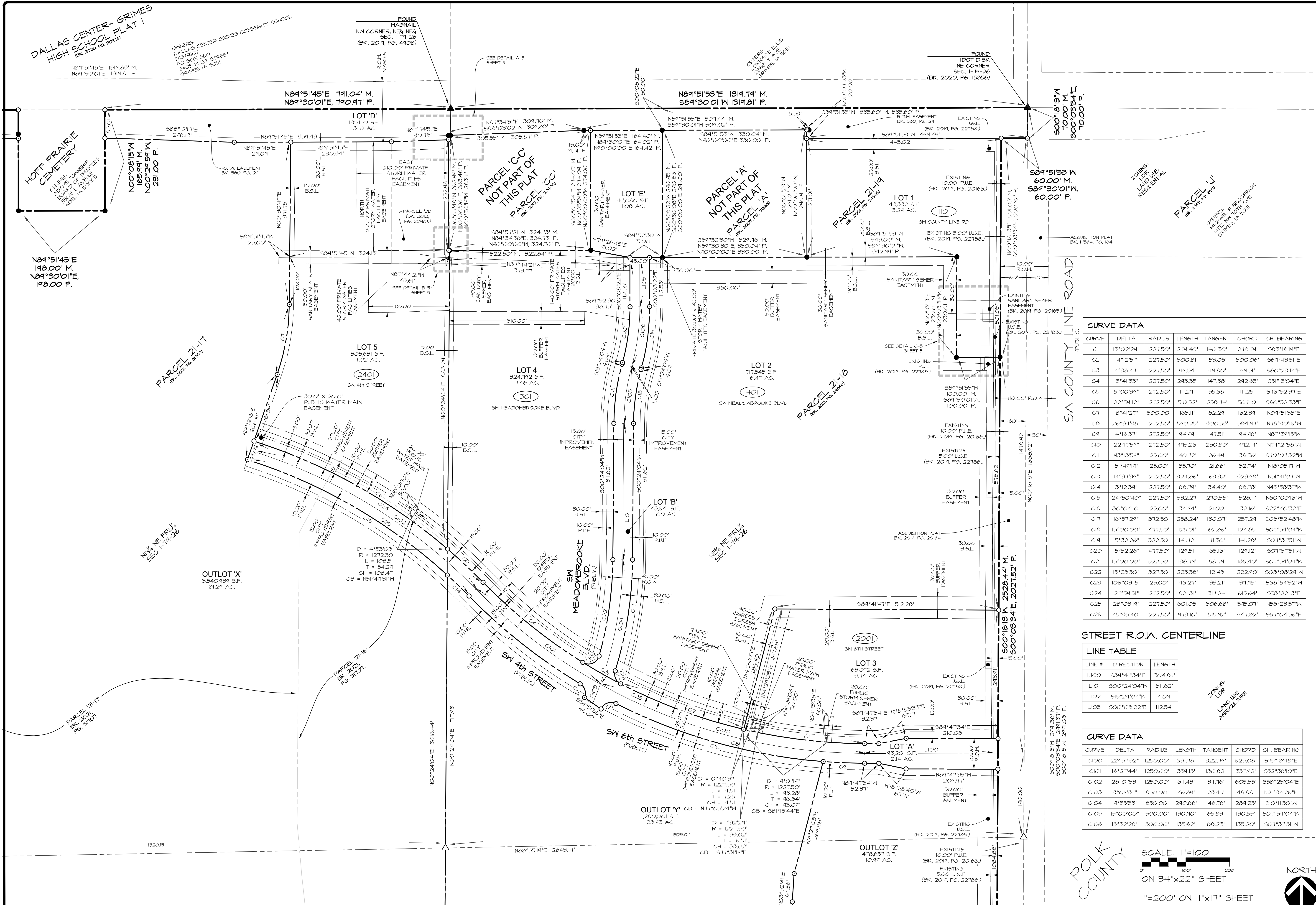
HOPE MEADOWS PLAT I

NE 1/4 - SEC 01-14-26 DALLAS COUNTY, GRIMES, IA 50111

GEOMETRIC PLAN OVERALL

SHEET
2
OF
6

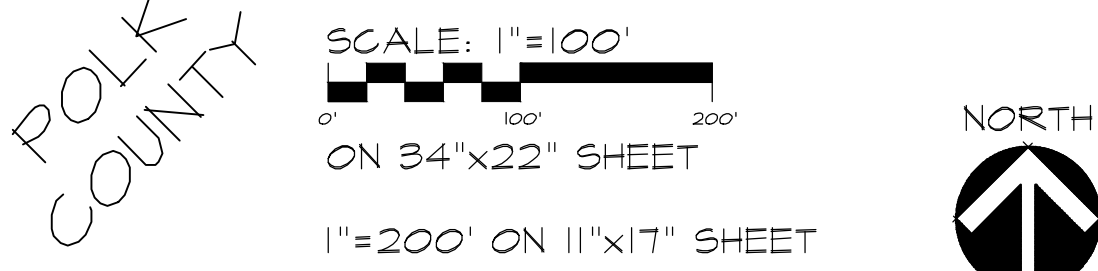
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CURVE DATA						
CURVE	DELTA	RADIUS	LENGTH	TANGENT	CHORD	CH. BEARING
C1	13°02'24"	1221.50'	219.40'	140.30'	218.19'	S83°16'14"E
C2	14°12'51"	1221.50'	300.81'	153.05'	300.06'	S64°43'51"E
C3	4°38'41"	1221.50'	49.54'	44.80'	49.51'	S60°23'14"E
C4	13°41'33"	1221.50'	293.35'	141.38'	292.65'	S51°13'04"E
C5	5°00'34"	1212.50'	111.29'	55.68'	111.25'	S46°52'31"E
C6	22°54'12"	1212.50'	510.52'	258.14'	501.10'	S60°52'33"E
C7	18°41'21"	500.00'	163.11'	82.29'	162.39'	N04°51'33"E
C8	26°34'36"	1212.50'	590.25'	300.53'	584.91'	N16°30'16"W
C9	4°16'31"	1212.50'	94.99'	47.51'	94.96'	N87°39'15"W
C10	22°17'54"	1212.50'	495.26'	250.80'	492.14'	N14°21'58"W
C11	43°18'54"	25.00'	40.12'	26.44'	36.36'	S10°01'32"W
C12	81°44'19"	25.00'	35.10'	21.66'	32.14'	N18°05'11"W
C13	14°31'34"	1212.50'	324.86'	163.32'	323.98'	N51°41'07"W
C14	3°12'34"	1221.50'	68.19'	34.40'	68.18'	N45°58'31"W
C15	24°50'40"	1221.50'	532.27'	210.38'	528.11'	N60°00'16"W
C16	80°04'10"	25.00'	34.94'	21.00'	32.16'	S22°40'32"E
C17	16°51'29"	812.50'	258.24'	130.07'	251.29'	S08°52'48"W
C18	15°00'00"	471.50'	125.01'	62.86'	124.65'	S01°54'04"W
C19	15°32'26"	522.50'	141.12'	71.30'	141.28'	S01°31'51"W
C20	15°32'26"	471.50'	129.51'	65.16'	129.12'	S01°31'51"W
C21	15°00'00"	522.50'	136.19'	68.19'	136.40'	S01°54'04"W
C22	15°28'50"	821.50'	223.58'	112.48'	222.90'	S08°08'24"W
C23	106°03'15"	25.00'	46.21'	33.21'	39.95'	S68°54'32"W
C24	21°54'51"	1212.50'	621.81'	317.24'	615.64'	S58°22'13"E
C25	28°03'14"	1221.50'	601.05'	306.68'	595.07'	N58°23'51"W
C26	45°35'40"	1221.50'	913.10'	515.42'	947.82'	S61°04'56"E

STREET R.O.W. CENTERLINE		
LINE #	DIRECTION	LENGTH
L100	S84°41'34"E	304.81'
L101	S00°24'04"W	311.62'
L102	S15°24'04"W	4.09'
L103	S00°08'22"E	112.54'

CURVE DATA						
CURVE	DELTA	RADIUS	LENGTH	TANGENT	CHORD	CH. BEARING
C100	28°51'32"	1250.00'	631.18'	322.19'	625.08'	S15°18'48"E
C101	16°21'44"	1250.00'	359.15'	180.82'	351.92'	S52°36'10"E
C102	28°01'33"	1250.00'	611.43'	311.96'	605.35'	S58°23'04"E
C103	3°04'31"	850.00'	46.89'	23.45'	46.88'	N21°34'26"E
C104	14°35'33"	850.00'	290.66'	146.16'	289.25'	S10°11'50"W
C105	15°00'00"	500.00'	130.90'	65.83'	130.53'	S01°54'04"W
C106	15°32'26"	500.00'	135.62'	68.23'	135.20'	S01°31'51"W



Civil Engineering Consultants, Inc.

2400 86th Street, Unit 12 Urbandale, Iowa 50322

515.276.4884 mail@cecinc.com

CEC

DATE: PRINTED ON: NOV. 3, 2023

DATE OF SURVEY: AUGUST 22, 2023

DESIGNED BY: JANUARY 03, 2023

DRAWN BY: JAG

LUH

HOPE MEADOWS PLAT I

NE 1/4 - SEC 01-14-26 DALLAS COUNTY, GRIMES, IA 50111

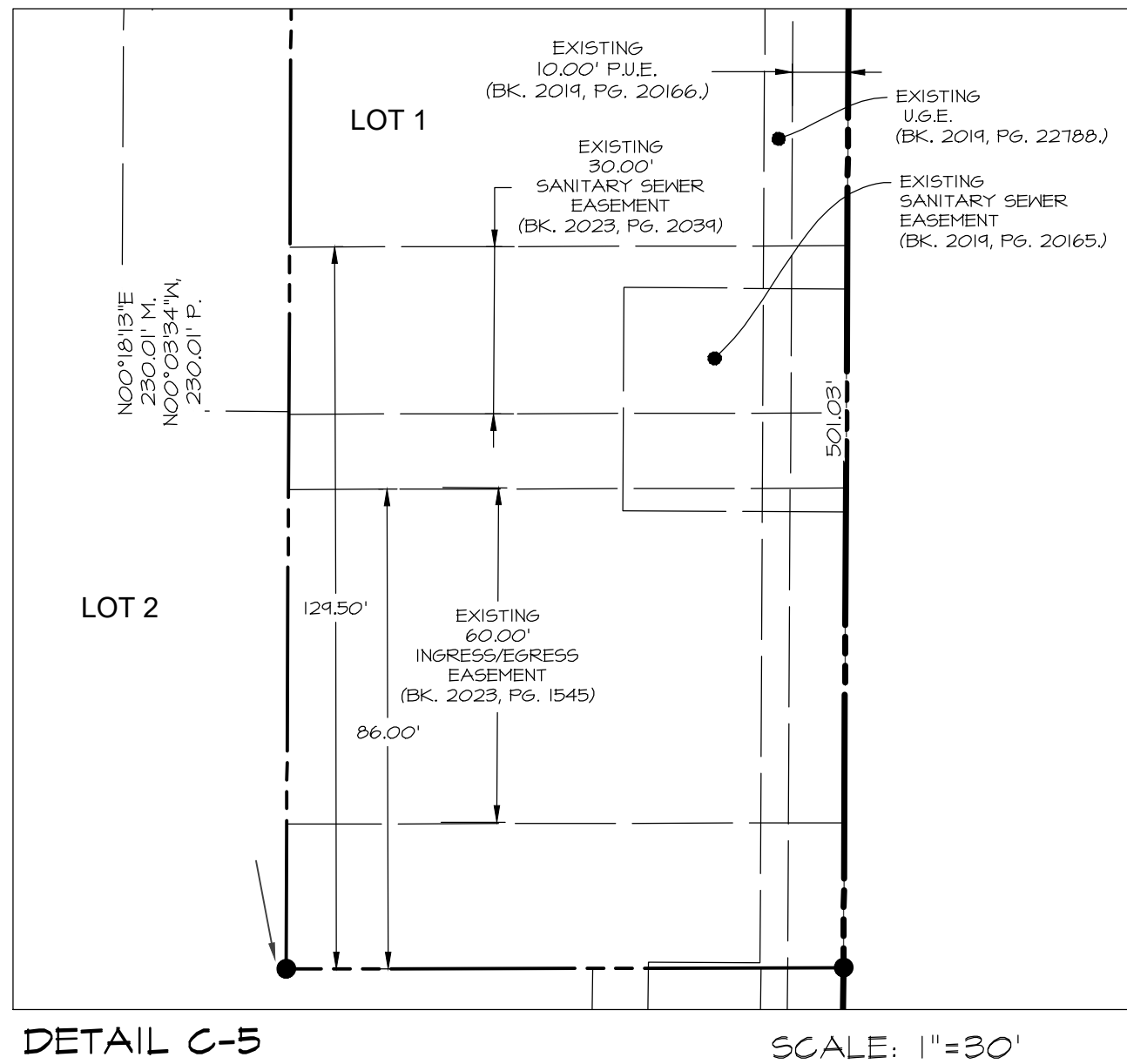
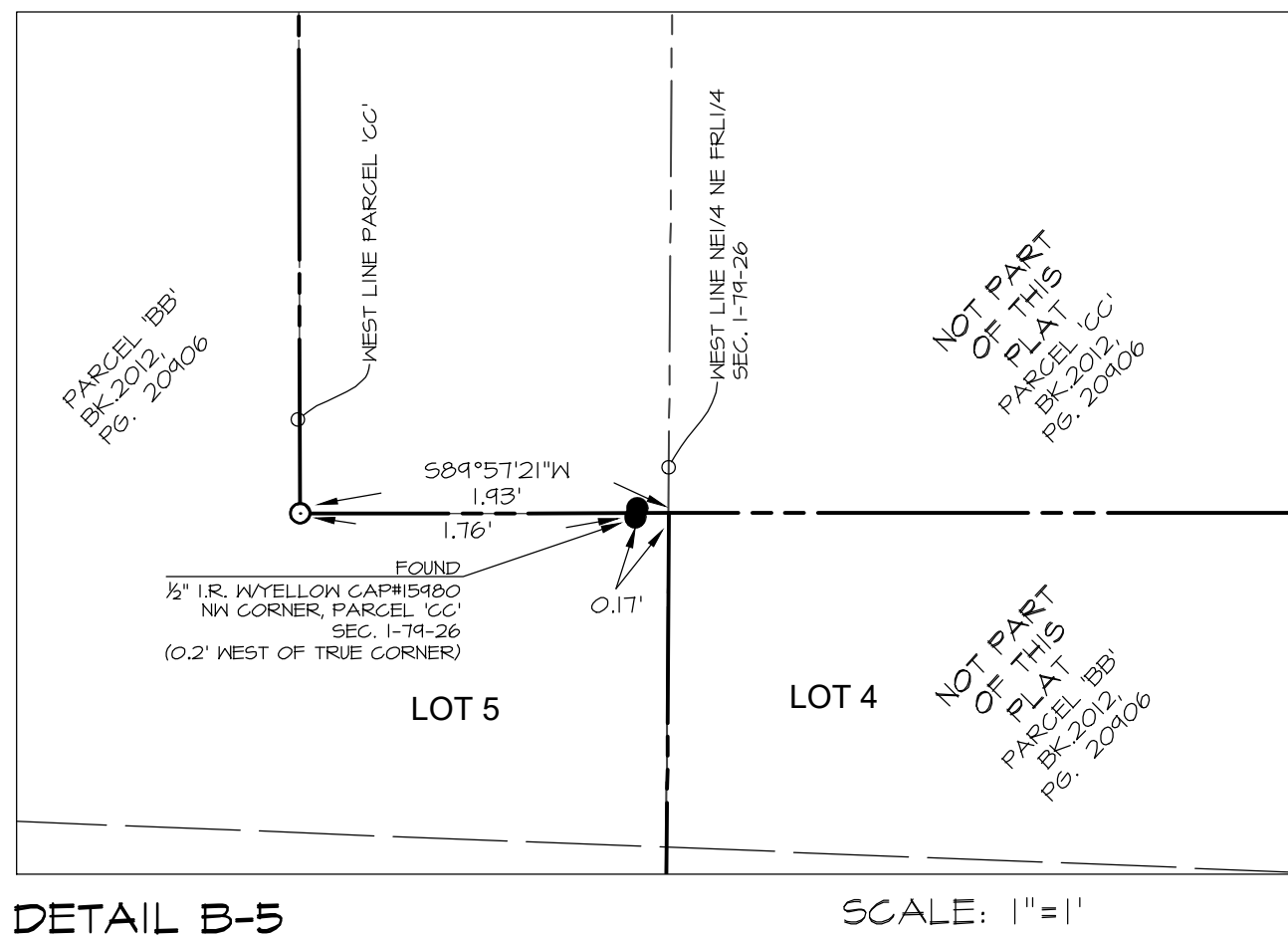
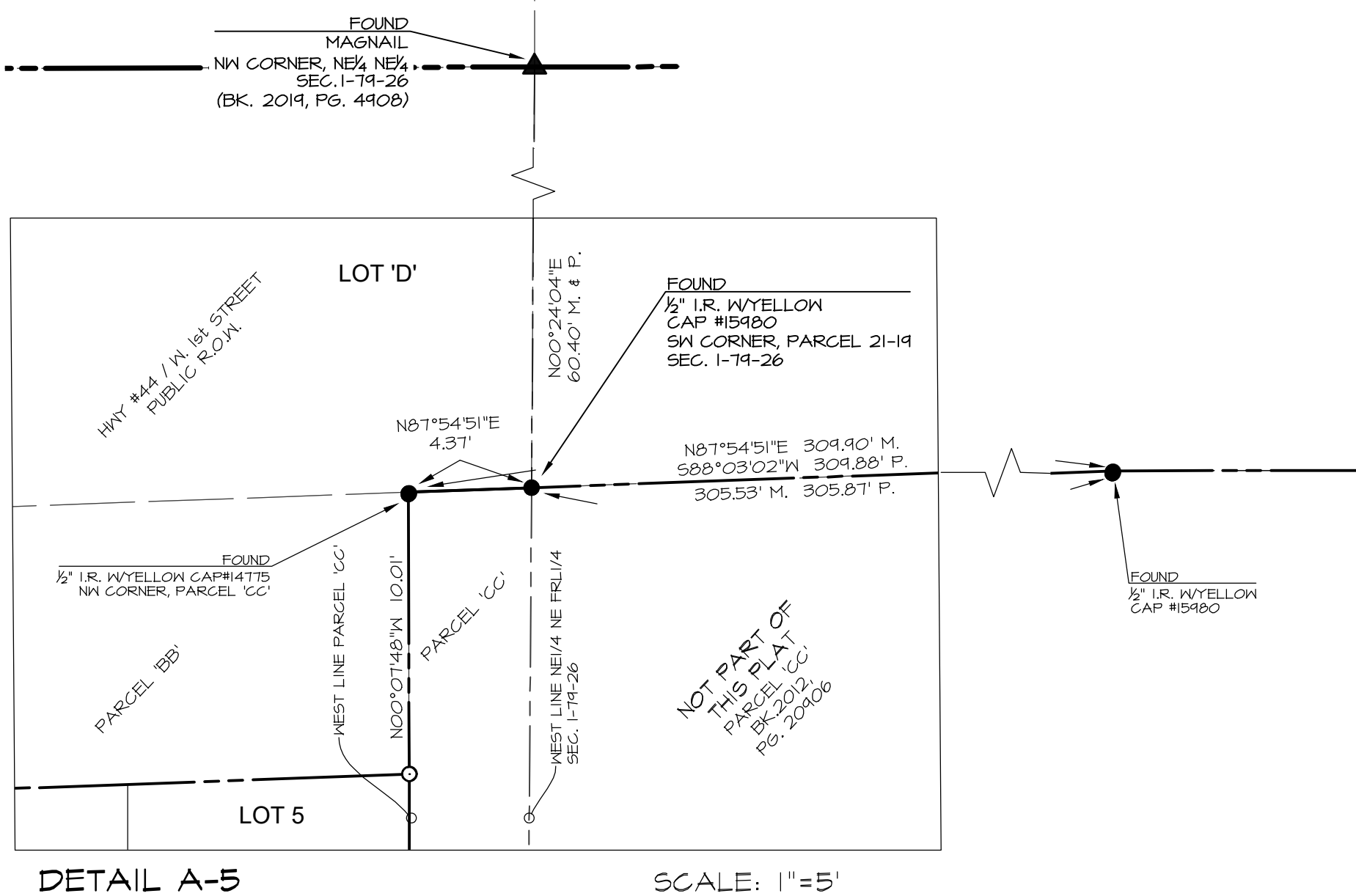
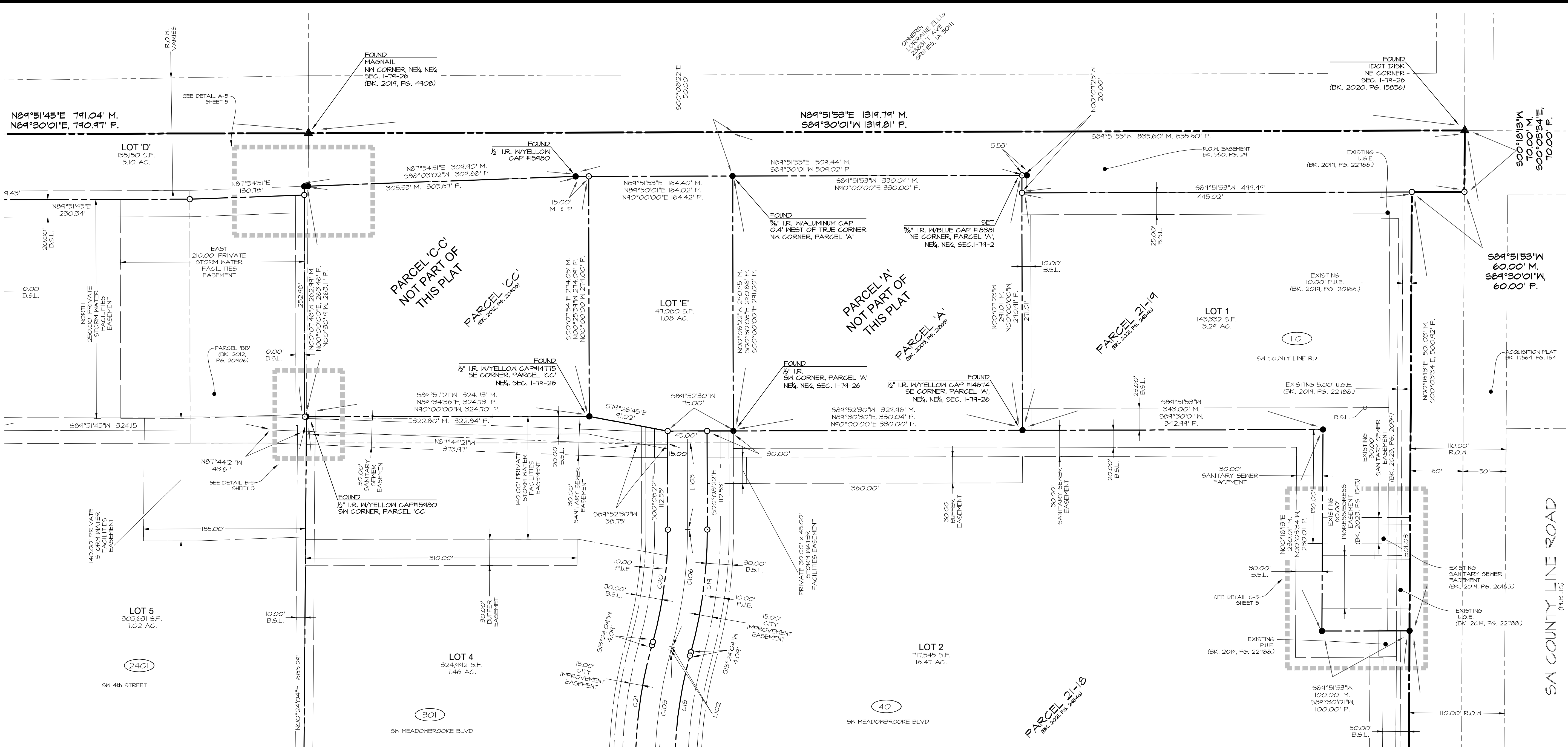
DIMENSION PLAN NORTH

SHEET 6

9 of 6

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CITY COUNCIL COMMUNICATION
Meeting Date: 11/14/2023

AGENDA ITEM: Fire Station and Public Safety Center Design Discussion

BACKGROUND: Previously, the City Council prioritized the construction of a new fire station for the City of Grimes. Since that time, a number of actions have taken place.

1. Reserve Debt Service capacity and LOSST funds to fund the construction.
2. Hire an Owner Representative (Sidekick)
3. Hire a Construction Manager (Weitz)
4. Hire an Architect (SVPA)
5. Complete Schematic Design

During the 2023-2024 Strategic Planning Session, the City Council provided feedback, and asked for additional information on the following items.

1. Training Tower Height
2. Number of Apparatus Bays
3. Space for Polk County Sheriff

Following the Strategic Planning Session, staff discussed these items with the design team and the fire department, and have the following update/report.

1. Training Tower Height: The schematic design included a 3-story training tower on the proposed facility. The tower is in part necessary for certain training exercises, but also necessary to access the mezzanine level, which is above the gear room/exercise area/shop space. It was also discussed that the training tower could be used to dry hose. Through the discussion, it was determined that alternate solutions for hose drying could be accommodated in the facility, and that two levels would be adequate for training purposes. Thus, the third story has been removed from the schematic design.

2. Number of Apparatus Bays. The schematic design included apparatus bays for fire and emergency medical response equipment. A schedule of equipment that the fire department currently owns has been programed into the design. It was determined through this effort that reducing the number of apparatus bays was not feasible, but reducing the overall depth of the apparatus bays was. This resulted in an overall reduction of square footage for the apparatus bay area.

3. Space for Polk County Sheriff. The Council asked that staff to look into how the spaces were arranged for the fire department and Polk County Sheriff. With the cost savings from tower height reduction, and bay length reduction, we are confident that additional flex space and dedicated space can be allocated in the program for Polk County Sheriff. In this process, we would also rebrand the facility as the Grimes Public Safety Center.

Taking the above into consideration, staff feels that the Council's concerns have been addressed, but we felt it was necessary to test that prior to moving into the next stage of design.

If the Council agrees, there are two actions on the agenda for consideration. The first is a resolution authorizing design and development documents (the next phase of the design process) and a resolution approving a real estate purchase agreement for the acquisition of land for the Grimes Public Safety Center. The land in question is located at the intersection of SW County Line Road and SW 6th Street. The approximately 3.75 acre site has frontage along both public roadways, and is currently served by sanitary sewer. An appraisal was ordered earlier this fall for the property, and an offer has been made to the owner. The owner has accepted the offer, and has provided an executed agreement for the Council's consideration. The agreement indicates that the City will pay \$600,000 for the land.

BUDGETARY CONSIDERATIONS: Land: \$600,000

STRATEGIC PLANNING:

Prioritized: ☒ YES ☐ NO

*High-Performing Organization/Exception Professional Services ☒

*Great Place to Live/Expanded Quality of Life Amenities ☐

*Dynamic Town/Strong Sense of Community ☐

*More Beautiful/Vibrant Community ☐

BOARD/COMMISSION ACTIONS: N/A

STAFF RECOMMENDATION: Approval

RESPONSIBLE STAFF/CONTACT INFORMATION:

Alex Pfaltzgraff, Development Services Director, 515-986-4050, apfaltzgraff@grimesiowa.gov

Prepared by: Alex Pfaltzgraff

Return to: Alex Pfaltzgraff

City of Grimes Fire Station No. 37
SW County Line Rd, Grimes, IA

SVPA Project No 23012

SCHEMATIC DESIGN PROJECT NARRATIVE | October 11, 2023





TABLE OF CONTENTS

Part 1: Overview	2
Part 2: Project Team	3
Part 3: Architectural / Interiors Scope	4

Attachments

1. Civil narrative provided by CDA Engineers.
2. Landscape narrative provided by Confluence.
3. M/E/P/T scope narrative provided by Twin Rivers
4. Structural scope narrative provided by KPFF engineers.

PART 1

OVERVIEW

This project consists of a new fire station to be located on a three-acre site on SW County Line Rd, Grimes, IA . The station is currently shown to be approximately 18,430 gross square feet.

The station will include the following spaces:

- 4-bay apparatus garage with associated bay service spaces
 - Turnout gear
 - Extraction/decontamination
 - Gear Storage
 - Workshop and apparatus storage/SCBA
 - Staff restroom with shower
 - Mezzanine for training/storage/mechanical
 - Fitness Area
 - Training Tower
- Administrative areas
 - Training room to accommodate approximately 24 people in a classroom setting
 - Report room
 - Restroom
- Living area
 - Kitchen and dining
 - Day room
 - Dormitory with communal lockers alleys with bathroom/shower and individual bunk rooms
 - Captains bunk, Lieutenant bunk and shared office
- Ancillary
 - Medium decontamination with laundry
 - Shower
 - Storage
 - EMS medical storage
 - Centralized IT room
 - Mechanical, electrical, janitor closet

This Schematic *Design Project Narrative* is intended to convey the design team's anticipated project scope as of the published date.

PART 2

PROJECT TEAM

Owner	City of Grimes / Fire Department
	Jake Anderson
	Alex Pfalzgraff
	Jim Clark
	Ron Schipper
Architect and Interior Design Consultant.....	SVPA Architects Inc
	Bob Ormsby
	Casey White
	Danielle Williams
	Karen Wood
Civil Engineering Consultant	CDA Engineering
	Keith Weggen
Landscape Architect Consultant	Confluence
	Roger Silver
	Madison Deirks
Structural Engineering Consultant	KPFF Engineers
	Brad Stork
	Nathan Kress
	Soe Htet
Mech/Elec/Tech Engineering Consultant	Twin Rivers Engineers
	Dave Losen
	Dennis Bennett
Construction Manager	Weitz Co
	BJ Frideres
	Stephanie Morrison
Owner's Representative	Sidekick Development
	Angie Pfannkuch

PART 3

ARCHITECTURAL / INTERIORS SCOPE

Architectural base bid scope includes:

General

- Building to be constructed with a combination of load bearing steel beams/columns, steel joists/decking, and load bearing precast concrete. Refer to structural scope narrative for more information on building structure.

Exterior walls

- Building facade to be constructed with the following:
 - 6" metal stud backup wall
 - Self-adhering air/moisture barrier
 - Basis of design self-adhering air/moisture barrier: 3M Air Barrier 3015VP Membrane
 - 3" thick polyiso insulation
 - Face brick veneer (Modular size)
 - Face brick veneer (field brick): Manganese Iron Spot Smooth as manufactured by Endicott OR Ebonite Velour as manufactured by Glen-Gery
- Entrance canopy to be constructed with structural steel, cantilevered from building interior to exterior. Infill between structural steel with cold-form metal framing. Clad all exposed sides with fire-treated plywood. Clad canopy in aluminum composite panel.
- Structural Precast Concrete. Continuous insulated precast concrete panels consisting of 4" width inner and outer panels with 4" extruded polystyrene board insulation sandwiched between for 12" overall thickness.
 - Finishes:
 - Precast 1: As cast steel lined panel with light gray stain and acid etch finish with integral color cement mix, buff color.
 - Precast 1 on training tower to contain form liner reveal simulate patterning of cast stone panel.
 - Precast 2: As cast steel lined panel with light gray stain and acid etch finish with 75% white/25% gray color cement mix.
 - Precast 3: Vertical board form liner panel with charcoal stain and acid etch finish with 75% white/25% gray color cement mix.
- Aluminum Composite Metal (ACM) panel cladding, various locations
 - Basis of design ACM panel system: AL 13 Architectural Systems
 - Finish: silver metallic.

Interior walls

- Interior walls to be constructed primarily with insulation-filled light-gauge metal studs and gypsum board.



Exterior Glazing (windows and doors)

- Curtainwall
 - Basis of design glass: Oldcastle building Envelope (OBE) Reliance
 - Size: 2.5" wide x 7 1/4" deep
 - Provide standard depth perimeter mullion caps and intermediate horizontal mullions caps, secured with FRP pressure plates.
 - Finish: Clear anodized
- Storefront
 - Basis of design glass: Oldcastle building Envelope (OBE) 6000 XT
 - Size: 2.5" wide x 6" deep
 - Provide standard depth perimeter mullion caps and intermediate horizontal mullions caps, secured with FRP pressure plates.
 - Finish: Clear anodized
- Glass
 - Basis of design glass: 1" insulated glass: Guardian Glass, SunGuard SNX 62/27 Ultra-Clear Glass, argon filled air space, Ultra-Clear with Low-E #2 surface.
- Translucent polycarbonate glazing
 - Basis of design translucent polycarbonate glazing: CPI Daylighting, UniQuad Translucent Wall System. Panel depth: 2.75".

Apparatus Bay Doors

- Four-fold Doors (South façade)
 - Basis of Design: Four-fold Glazed Fire Station Doors as manufactured by InteriorTech
 - Provide custom mullion and glazing configuration
 - Finish: Color : Custom red.
- Partial vision Aluminum Doors (North façade)
 - Basis of Design: Model 903 by Clopay Building Products
 - Type: Full glass panels
 - Finish: Exterior panel surfaces: Baked-on enamel primer and polyester finish coat, Powder Coated Finish from RAL. Color as selected by architect from standard range of colors.

Roofing Assemblies

- Flat and sloping roof areas: Roof will consist of 60-mil fully-adhered TPO membrane roofing, over ½" high-density polyiso cover board, over 5" minimum rigid polyiso insulation, over self-adhering vapor barrier, over corrugated metal roof decking.
 - Basis of Design Products:
 - Manufacturer: Firestone
 - TPO membrane roofing: UltraPly 60-mil TPO membrane roofing, fully adhered with full-spread polyurethane adhesive.
 - High-density cover board: 1/2" High Density Iso Cover Board.
 - Polyiso insulation: 5" minimum thickness Polyiso Roof Insulation. Provided tapered insulation as shown on roof plans.
 - Self-adhering vapor barrier: 30-mil Liberty Self-Adhering Base/Ply Sheet.
 - Provide pre-manufactured high-traction walkway surface around roof hatches (if applicable) and around all rooftop equipment.
- Roof access hatch: Provide one (1) roof hatch and one (1) interior roof access ladder
 - Basis of design roof hatch: Bilco Type S roof hatch, 30" x 36"
 - Cover and frame material: 11-gauge aluminum, mill finish
 - Hardware: aluminum
 - Roof hatch and ladder location TBD.
 - Include one (1) access ladder.
 - Access ladder location TBD.
- Roof coping: Roof coping will consist of prefinished anchored metal fascia attached to sloped plywood blocking
 - Basis of design: Anchor-Tite standard fascia by Metal Era.
 - Prefinished metal thickness: 24-gauge minimum thickness
 - Prefinished metal finish: 2-coat Kynar finish, color TBD by architect from manufacturer's full range.

Exterior Building Signage

Provide exterior signage as follows:

- Basis of Design Manufacturer/Installer: Latitude Signage + Design
- Internally-illuminated dimensions letter signage
 - Depth: 3" with projected-stud mounted individual letters
 - Letter, text, size, font and color TBD

Interior doors, frames and hardware

- Interior doors to be solid-core, wood-veneer faced doors.
- Basis of design: VT industries.
- Interior doors and frames to be hollow metal.
 - Fully welded profiles constructed from 0.053-inch thick steel sheet.
- Door hardware shall be consistent with industry standard for commercial construction.

Interior finishes:

Flooring

- See floor finish plan.

Ceilings

- See reflected ceiling plan

Wall Finishes:

- Typical – painted precast or painted gypsum board
- Restrooms - All walls to be porcelain tile from floor to ceiling except restroom off apparatus bay which will be epoxy painted.

Millwork

- All cabinet boxes, doors and drawers to be constructed with plastic laminate facing.
 - Cabinets to be flush-overlay construction with standard commercial-grade hardware
- Lavatories shall have solid surface countertops with integral sink bowls
- Kitchen counters: Quartz

Lockers

- Dormitory lockers:
 - Custom-fabricated particleboard with plastic laminate facing.
 - Soft-close hinges
 - Interior shelves and hooks
 - Size: 24" wide x 20" deep x 72" tall
- Turnout Gear lockers:
 - Basis of design: GearGrid wall-mounted metal lockers.
 - Size: 24" wide x 20" deep x 72" tall.

Specialties

- Toilet and bath accessories to be furnished/installed by the contractor:
 - Grab bars at accessible water closets and showers
 - Surface-mounted paper towel dispensers
 - Utility shelves
 - Surface-mounted sanitary napkin dispensers
 - Surface-mounted toilet paper dispensers
 - Mirrors
 - Deck or wall mounted soap dispensers
 - Electric hand dryers
 - Clothes hooks
- Corner Guards
 - Provide stainless steel corner guards at all outside corners of gyp-board walls
 - Size: 2" x 2", full height of wall from floor to ceiling.
- Interior Signage
 - Typical interior signs - 4 x 8 custom acrylic sign with graphics/logos/fonts as coordinated with the Owner
 - Typical Restrooms / Locker rooms – 8 x 8 acrylic sign with pictorial graphic
- Marker boards
 - Provide three (2) 4' x 12' magnetic board in Training Room
 - Provide one (1) 4' x 8' magnetic board in Report Room
 - Provide one (1) 4' x 8' magnetic board in Captain's locker area
 - Provide one (1) 4' x 8' magnetic board in Captain's office

Window sills

- Window sills to be 1/2" thick solid surface
- Width: match width of window
- Depth: match depth of opening from back side of window to face of wall, include 1/2" overhang

Window treatments

- Provide roller window shades at all exterior windows (do not include roller window shades at apparatus bay glazing)
- Basis of design: Draper Roller Shade
- Standard openness: 3%
- Provide dual shades (blackout and 3% openness) at day room and any bunk rooms with exterior windows.

STRUCTURAL SCHEMATIC DESIGN PROJECT NARRATIVE |

October 18, 2023

City of Ames, Iowa

Schematic Design Structural Narrative

Foundations

A geotechnical investigation has been not yet been completed for the project site but is in the process of being completed. We anticipate that the typical foundations for the building will consist of reinforced, cast-in-place, shallow spread footings bearing on native or improved soil materials. All foundations at the perimeter of the building will extend to or below the frost depth line of 42 inches.

Concrete Slab on Grade

The slab-on-grade for the project is planned to be a reinforced concrete slab-on grade. The slabs will be reinforced utilizing steel welded wire reinforcement. The floor slab subbase shall be a minimum of one foot in thickness with the top layer consisting of 6 inches of free draining aggregate over the bottom layer of 6 inches of re-worked and compacted non-expansive cohesive soil or granular material. Proper control joints shall be cut into the slab-on-grade at an appropriate spacing to control shrinkage cracks.

Thickened slabs will be utilized at interior non-load bearing CMU walls, stair stringer bearing locations, and other areas of concentrated loads.

Roof Framing System

The roof framing system for the building is currently planned to consist of metal roof deck, steel joists, steel joist girders, and structural steel framing. The metal roof deck will span between the steel joists and will be designed to support typical roof materials. The steel joists will span to either structural steel wide flange beams or steel joist girders, which in turn will span to either steel columns, load bearing precast walls, or load bearing CMU walls.

Columns and Load Bearing Walls:

It is anticipated that the vertical supporting structural elements will consist of a combination of structural steel columns, structural load bearing concrete masonry (CMU) walls, and structural load bearing precast concrete walls. Both the masonry walls and precast walls will aid in resisting lateral loads as well.

At the clerestory areas above the precast wall panels, the roof will be supported by structural steel framing members. Horizontal steel tube framing members will be provided bottom of the clerestory

to provide bracing for the window system and wall panels. mid-height of the walls to brace the curtain wall against lateral wind loads.

Lateral Load Resisting System

The controlling lateral loads on the building will most likely be caused by wind loading. The wind loading will be resisted by the metal deck roof diaphragm. These diaphragms will distribute the wind loads to the CMU shear walls and the precast shear walls. Braced steel frames and moment resisting steel frames will be utilized where shear wall elements cannot be used.

Code Compliance Statement

The building is planned to be designed and constructed to the requirements of the 2018 edition of the International Building Code.

The building will be designed to resist live, snow, wind, and seismic loads per the IBC 2018 and ASCE 7-16 requirements.

Additional design standard references include, but are not limited to, the following:

- ACI 318, Building Code Requirements for Structural Concrete
- AISC 360, Specification for Structural Steel Buildings
- AISC 303, Code of Standard Practice for Steel Buildings and Bridges
- ASCE 7, Minimum Design Loads for Buildings and Other Structures
- TMS 402, Building Code Requirements for Masonry Structures

Structural Design Loads

Dead loads will consist of the weights of structure and equipment of a permanent or semi-permanent nature including, but not limited to manufacturing equipment, tanks, piping, cable trays, ceilings, roof pavers, etc. known at time of design.

Live loads will consist of uniform floor/roof live loads and equipment live loads. Uniform live loads will be in accordance with ASCE 7-10, but not less than the following:

- | | | |
|---|----------------|---------|
| - | Assembly Areas | 100 psf |
| - | Corridors: | 100 psf |
| - | Roofs | 20 psf |
| - | Stairs: | 100 psf |
| - | Storage: | 125 psf |
| - | Office/Living: | 50 psf |

Wind forces will be calculated in accordance with ASCE 7-10 with a basic wind speed of 115 mph and exposure category B.

Seismic forces will be calculated in accordance with ASCE 7.

Snow loads and snow drift loads will be calculated in accordance with ASCE 7.

Due to the occupancy and use of the building a storm shelter for the occupants will be required for the building.

Serviceability Design Considerations

Serviceability considerations will be based on industry accepted parameters and requirements specific to systems and equipment known at the time of design to be in the building.

Deflection of steel framing will typically be designed to meet a live load deflection limit of $1/360$ of span length and a total load deflection limit of $1/240$ of span length. More stringent deflection limits will be met as required by equipment or building use.

Overall building drift and story drift will typically be limited to $1/500$ of the building height or story height. More stringent drift limits will be met if applicable.



1.

**City of Grimes
Fire Station
Mechanical and Electrical SD Scope Outline
October 16, 2023**

Mechanical:

Utilities

1. 6-inch fire protection service entering the building on the northeast corner.
2. 3-inch water service split off the 6-inch fire protection inside the building.
3. Natural gas service extended to a meter and regulator by the Utility. The anticipated meter location would be on the west side of the building outside of the mechanical room.
4. 8-inch storm water from internal roof drains on the west administrative area will be extended 5'-0" from building. Exterior downspouts for the sloped apparatus bay roof will be picked up below grade on the site. See Civil for additional site information.
5. 6-inch sanitary sewer extended 5'-0" from building. See Civil for additional site information.

Fire Protection

1. Wet type sprinkler system for entire building.
2. Double pre-action interlock for critical operation equipment locations.
3. Fire department connect, stand piping and hose connections in the training tower installed for training purposes.

Plumbing

1. Plumbing fixtures as indicated on the Architectural design development drawings.
2. High-efficiency gas-fired water heater located in the mechanical/water room.
3. Copper domestic water cold, hot and recirculated hot water piping extended to fixtures.
4. One 3-inch copper fill line extended to apparatus bay for tank fill. Three water reels centered between bays.
5. All domestic water piping, plumbing vents through roof and roof drain piping with 10'-0" of exterior insulated.
6. Trench drains in the apparatus bays as indicated on the floor plans or assume two 25'-0" trench drains per bay.
7. Sand/oil interceptor in the apparatus with all trench drains piped through the sand/oil interceptor.
8. Roof drains and overflow drains. Pipe primary roof drains internal to below grade and out of the building. Pipe overflow drains to exterior at grade. Roof drain and overflow piping above grade shall be cast iron and below grade piping shall be cast iron or PVC.
9. PVC sanitary sewer below grade.
10. Compressed air piping as required for any breathing apparatus equipment. Compressed air equipment provided by Owner.
11. Air compressor, compressed air piping, air outlets and air hose reels for the apparatus bays. Assume two air outlets on the east and west walls of the apparatus bay and three air reels, center between bays.
12. Floor drains in restrooms, shower rooms, gear storage, mechanical equipment rooms, decon and training tower.
13. Trench drain and hot and cold water hose bibbs for the discharge and supplies for the extractor.
14. Natural gas piping extend from meter to water heater, boilers, roof top unit, kitchen makeup air unit and apparatus bay makeup air unit.

HVAC

1. 15-ton package roof top unit with gas-fired heat mounted on the roof. Screen walls will be provided for visual screening of the equipment. Air distribution for the roof top unit will be variable air volume and distribution to 9 VAV boxes for the space zones. Each VAV box will have a hot water reheat coil with modulating control. The hot water heating plant shall consist of two high efficiency condensing boilers and a primary/secondary pumping arrangement with VFDs.
2. The fitness room will be a dedicated zone served by a vertical blower coil unit with 1-1/2T DX cooling and hot water heat. The Gear Storage, Extraction, Shop, SCBA and Storage/Training areas will be a dedicated zone served by a vertical blower coil unit with 5T DX cooling and hot water heat. Ventilation for these two zones will ducted from an outside air louver through the east wall of the upper mechanical room.
3. CO/NO2 exhaust systems in the apparatus bays will purge out vehicle fumes. Fume exhaust will be removed with roof mounted exhaust fans. Direct connected vehicle exhaust systems will be provided for the fire trucks in the apparatus bays. Heated make-up air will be provided for the displaced vehicle exhaust and CO/NO2 exhaust.
4. The apparatus bays will be heated with gas-fired infrared radiant heat.
5. The IT room will be provided with a DX split system with low ambient control for dedicated cooling throughout the year.
6. Range hood with Ansul system and makeup air unit with gas-fired heat and tempered cooling for the griddle and range in the kitchen.
7. Hot water cabinet unit heaters will be provided in the vestibules. Propeller fan unit heaters will be provided in the training tower.

Temperature Controls

1. Direct digital controls with web-based interface.

Commissioning

1. No commissioning anticipated.

Electrical:

Utilities

1. Two 4" PVC primary conduits from MidAmerican Energy transformer to property line.
2. Three 2" PVC conduits from IT room to property line – one each for telephone, cable TV, and fiber.
3. Oil containment system at MidAmerican Energy transformer.

Electric Service and distribution

1. Estimated 1200A, 120/208V, 3 phase, 4 wire electric service with CT enclosure, main circuit breaker and main distribution panel.
2. Power monitoring panel.
3. Service entrance surge protection panel.
4. Electric panels throughout the building for lighting, power and mechanical equipment loads.

Emergency Power

1. 120/208V, 3 phase, emergency generator with sub-base fuel tank and automatic transfer switch.
2. Generator for entire building coverage to be considered depending on available funding, otherwise, generator to be sized for critical loads only as identified by the Owner.

Power

1. Receptacles throughout building – GFI, surge suppression, USB types as necessary.
2. Connections to mechanical equipment, air compressor, washer/extractor, dryers, kitchen equipment, welder, and overhead garage doors.
3. UPS for IT room/equipment, if needed.

Lighting

1. Interior LED lighting.
2. Lighting occupancy controls.
3. Exterior building LED lighting.
4. Exterior parking lot LED lighting.
5. Emergency egress and exit lighting.
6. Daylighting in some areas may be considered.

Fire Alarm System

1. Addressable fire alarm system with pull stations, horns, strobes, smoke and heat detectors, duct detectors, shutdown of required mechanical equipment, sprinkler flow/tamper switches, and connection to a monitoring service. Devices as required by NFPA.

Voice/Data/TV Cabling

1. Homerun CAT 6 cabling and jacks networked to Main Distribution equipment rack in centrally located IT room.
2. RG6 coax cable and/or CAT 6 cabling for TV.
3. 1" conduit rough-ins for outlet locations.

CCTV System

1. Video surveillance system with server, software, recording storage, IP cameras, and CAT 6 network cabling.

Card Access System

1. Access control system with server, software, proximity readers, door position switches, request-to-exit, and access cards/fobs.

Other Electrical

1. Panic buttons at select locations.
2. Empty boxes/conduits for systems by others.



City of Grimes Fire Station

2001 SW 6th STREET
GRIMES, IA 50111

CITY OF GRIMES
101 NE HARVEY ST
GRIMES, IA 50111

SCHEMATIC DESIGN
10/11/2023

ARCHITECT & INTERIOR DESIGNER
SVPA ARCHITECTS INC
1466 28TH ST, STE 200
WEST DES MOINES, IA 50266
(515) 327-5990

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CIVIL DESIGN ADVANTAGE
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CONSTRUCTION MANAGER
THE WEITZ CO
420 WATSON POWELL JR PARKWAY #100
DES MOINES, IA 50309
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GENERAL

G001 COVER SHEET
G003 GENERAL INFORMATION

ARCHITECTURAL

A001 WALL TYPES
A100 MAIN FLOOR PLAN
A110 ROOF PLAN
A200 EXTERIOR ELEVATIONS
A210 EXTERIOR PERSPECTIVES
A300 BUILDING SECTIONS
A700 REFLECTED CEILING PLAN
A800 FLOOR FINISH PLAN



City of Grimes Fire Station

2001 SW 6th STREET
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ISSUANCE

SCHEMATIC DESIGN
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PROJECT NUMBER

23012

COVER SHEET

G001

ABBREVIATIONS

@ & ' #	AT AND INCH FOOT NUMBER OR POUND
ABV ACT ADA ADMIN AFF ALT ALUM ANOD ARCH ASTM AUTO AVG	ABOVE ACOUSTICAL CEILING TILE AMERICANS WITH DISABILITIES ACT ADMINISTRATION, ADMINISTRATIVE ABOVE FINISHED FLOOR ALTERNATE ALUMINUM ANODIZED ARCHITECT, ARCHITECTURAL AMERICAN SOCIETY FOR TESTING AND MATERIALS AUTOMATIC AVERAGE
BO BLDG BLKG BP BRG	BOTTOM OF BUILDING BLOCKING BEARING PLATE BEARING
C/C CCTV CG CIP CJ CL CLEAR CLG CMU CONC CONT CORR CPT CT CTOP	CENTER TO CENTER CLOSED CIRCUIT TV CORNER GUARD CAST-IN-PLACE CONTROL JOINT CENTERLINE CLEARANCE CEILING CONCRETE MASONRY UNIT CONCRETE CONTINUOUS CORRIDOR CARPET CERAMIC TILE COUNTERTOP
DBL DEMO DF DIA DIM DN DR DS DTL	DOUBLE DEMOLITION DRINKING FOUNTAIN DIAMETER DIMENSION DOWN DOOR DOWNSPOUT DETAIL
E/E EA EIFS EJ ELEC ELEV EQ EQUIP EXST EXP EXT	END TO END EACH EXTERIOR INSULATION AND FINISH SYSTEM EXPANSION JOINT ELECTRIC, ELECTRICAL ELEVATOR EQUAL EQUIPMENT EXISTING EXPANSION EXTERIOR
F/F FBO FDC FE FEB FEC FF FFE FO FNDN FT FTG FURN FV	FACE TO FACE FURNITURE BY OWNER/OTHER FIRE DEPARTMENT CONNECTION FIRE EXTINGUISHER FIRE EXTINGUISHER BRACKET FIRE EXTINGUISHER CABINET FINISHED FLOOR FIXTURES, FURNISHINGS & EQUIPMENT FACE OF FOUNDATION FOOT, FEET FOOTING FURNITURE FIELD VERIFY
GA GAL GALV GB GC GL GWB GB	GALLON GALVANIZED GRAB BAR GENERAL CONTRACTOR GLASS GYPSUM WALL BOARD GYPSUM BOARD
HB HCP HDWR HGT HM HORIZ HR HVAC HWD	HOSE BIB HANDICAP HARDWARE HEIGHT HOLLOW METAL HORIZONTAL HOUR HEATING, VENTILATING & AIR CONDITIONING HARDWOOD
IN INSUL INT I	INCH INSULATION INTERIOR ISOLATION JOINT
JAN KO	JANITOR KNOCKOUT
LAB LAV LBS LF LVT	LABORATORY LAVATORY POUNDS (WEIGHT) LINEAR FOOT/FEET LUXURY VINYL TILE
MAX MECH MEZZ MIN	MAXIMUM MECHANICAL MEZZANINE MINIMUM
MFR MIR MISC MKBD MO MTL MATL	MANUFACTURER MIRROR MISCELLANEOUS MARKERBOARD MASONRY OPENING METAL MATERIAL
NA NIC NOM NTS	NOT APPLICABLE NOT IN CONTRACT NOMINAL NOT TO SCALE
OC OD OFCI OFOI OPNG OPP	ON CENTER OVERFLOW DRAIN OWNER FURNISHED/CONTRACTOR INSTALLED OWNER FURNISHED/OWNER INSTALLED OPENING OPPOSITE, OPPOSITE HAND
PLAM PLY PNT PREFAB PT PNT	PLASTIC LAMINATE PLYWOOD PAINT, PAINTED, POINT PREFABRICATE, PREFABRICATED PORCELAIN TILE PAINT
QTY QTZ	QUARRY TILE QUANTITY QUARTZ
RAD RB RCP RD REBAR REF REINF REQD REV RF RO ROW RSF	RADIUS RESILIENT ATHLETIC FLOORING RESILIENT BASE REFLECTED CEILING PLAN ROOF DRAIN REINFORCING BAR REFRIGERATOR REINFORCE, REINFORCEMENT REQUIRED REVISION RESILIENT FLOORING ROUGH OPENING RIGHT OF WAY RESILIENT SHEET FLOORING
SC SCH SF SHWR SIM	SEALED CONCRETE SCHEDULE SQUARE FOOT SHOWER SIMILAR
SPKR SB SQ SS SSTL ST STC STD STL STOR SV	SPEAKER SPLASH BLOCK SQUARE SOLID SURFACE STAINLESS STEEL STONE SOUND TRANSMISSION CLASS STANDARD STEEL STORAGE SHEET VINYL
T TO T&G TEMP TRZ TYP	THERMOSTAT TOP OF TONGUE & GROOVE TEMPORARY TERRAZZO TYPICAL
UL UNO	UNDERWRITERS' LABORATORIES UNLESS NOTED OTHERWISE
VAR VB VCT VERT VEST VOL WVC	VARIES VAPOR BARRIER VINYL COMPOSITION TILE VERTICAL VESTIBULE VOLUME VINYL WALLCOVERING
W/ W/O WAF WB WC WD W/D WH WOC WWW WWF	WITH WITHOUT WOOD ATHLETIC FLOORING WOOD BASE WATERCLOSET WOOD WASHER/DRYER WATER HEATER WALK OFF CARPET WOOD VENEER WALLCOVERING WELDED WIRE FABRIC
YD YR	YARD YEAR

DRAWING SYMBOLS

DETAIL		LOCATION REFERENCE DETAIL
ELEVATION		SHEET REFERENCE ELEVATION REFERENCE
GRID LINE		GRID REFERENCE
LEVEL IDENTIFICATION		ELEVATION LEVEL REFERENCE
SECTION		LOCATION REFERENCE SHEET REFERENCE
CEILING TAG		CEILING TYPE/MATERIAL HEIGHT ABOVE FINISHED FLOOR
WINDOW TAG - REFER TO WINDOW ELEVATIONS		WINDOW TYPE
DOOR TAG		DOOR NUMBER
ROOM TAG		ROOM NAME ROOM NUMBER
WALL TAG		WALL WALL TYPE
MATERIAL KEYNOTE		DESCRIPTIVE TEXT SPECIFICATION REFERENCE

REFERENCED CODE
2009 ICC A117.1 ACCESSIBLE AND USABLE BUILDINGS AND FACILITIES
(CHAPTER 4 ACCESSIBLE ROUTES);

HIGH FORWARD REACH LIMIT
* IF 2017 ICC A117.1 IS ADOPTED

NOTES:

- X SHALL BE < 25 INCHES; Z SHALL BE > X.
- WHEN X < 20 INCHES, THEN Y SHALL BE 48 INCHES MAXIMUM.
- WHEN X IS 20 TO 25 INCHES, THEN Y SHALL BE 44 INCHES MAXIMUM.

MAXIMUM FORWARD REACH OVER AN OBSTRUCTION
* IF 2017 ICC A117.1 IS ADOPTED

**CLEAR FLOOR SPACE
PARALLEL APPROACH**

**HIGH AND LOW
SIDE REACH LIMITS**

MAXIMUM SIDE REACH OVER AN OBSTRUCTION

2 REACH REQUIREMENTS
NOT TO SCALE

REFERENCED CODE
2009 ICC A117.1 ACCESSIBLE AND USABLE BUILDINGS AND FACILITIES
(CHAPTER 3 BUILDING BLOCKS);

5 PROTRUDING OBJECTS
NOT TO SCALE

REFERENCED CODE
2009 ICC A117.1 ACCESSIBLE AND USABLE BUILDINGS AND FACILITIES
(CHAPTER 3 BUILDING BLOCKS);

CIRCULAR SPACE:
* IF 2017 ICC A117.1 IS ADOPTED

T-SHAPED SPACE:
* OPTION 3 SHOWN

4 TURNING SPACES
NOT TO SCALE

REFERENCED CODE
2009 ICC A117.1 ACCESSIBLE AND USABLE BUILDINGS AND FACILITIES
(CHAPTER 3 BUILDING BLOCKS);
SECTION 302 FLOOR SURFACES

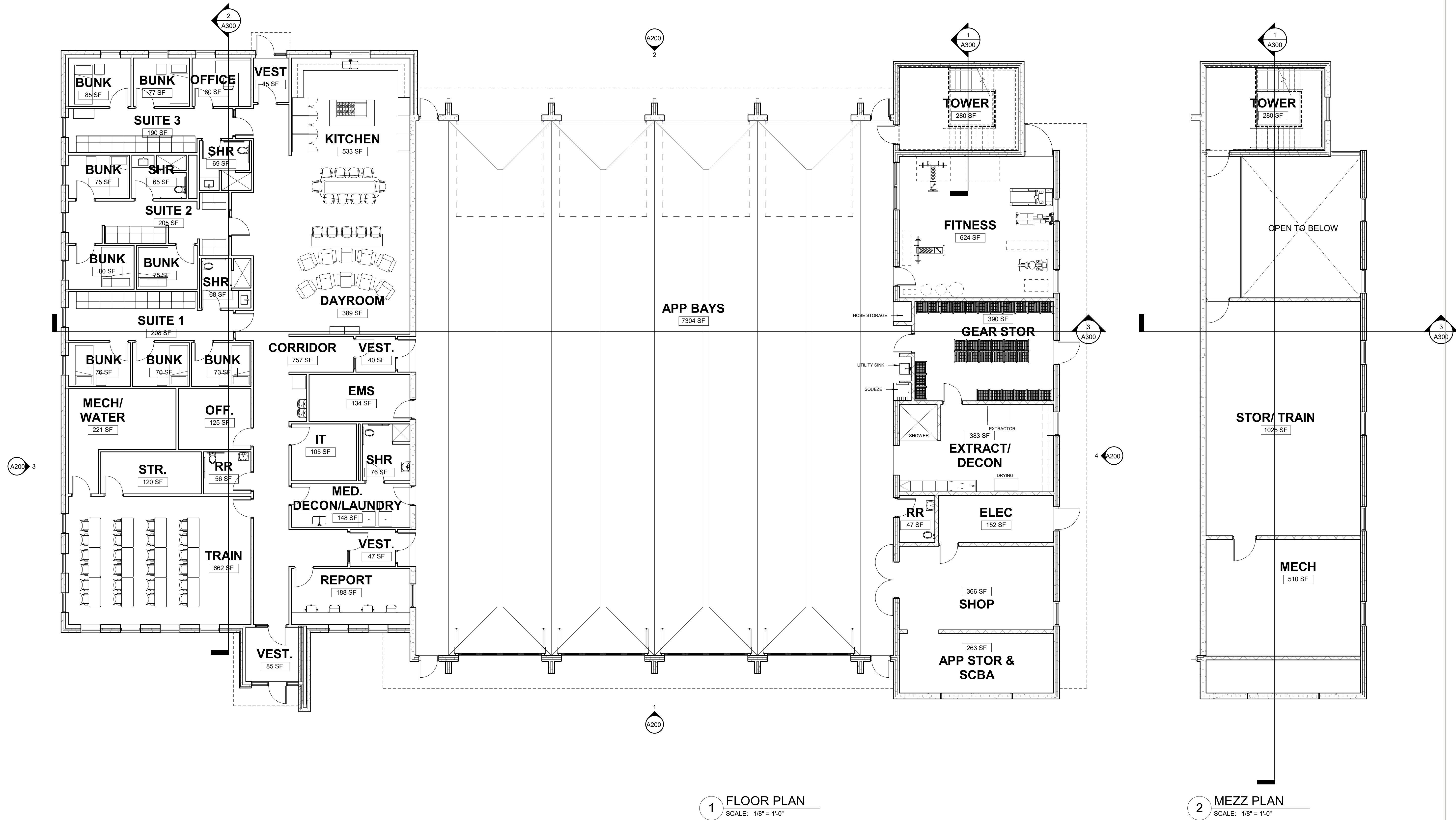
302.1 GENERAL.

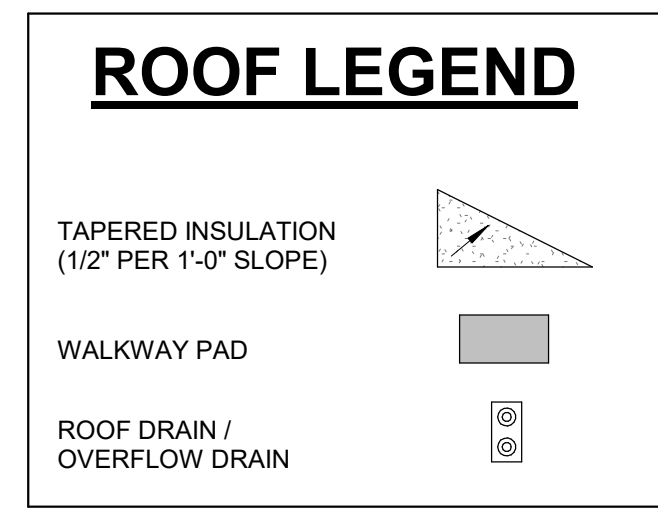
FLOOR SURFACES SHALL BE STABLE, FIRM, AND SLIP RESISTANT, AND SHALL COMPLY WITH SECTION 302. CHANGES IN LEVEL IN FLOOR SURFACES SHALL COMPLY WITH SECTION 303.

3 THRESHOLD & LEVEL CHANGES
NOT TO SCALE

REFERENCED CODE
2009 ICC A117.1 ACCESSIBLE AND USABLE BUILDINGS AND FACILITIES
(CHAPTER 7 COMMUNICATION ELEMENTS AND FEATURES);

1 SIGNS & PICTOGRAMS
NOT TO SCALE





1 ROOF PLAN
SCALE: 1/8" = 1'-0"

CITY OF
GRIMES

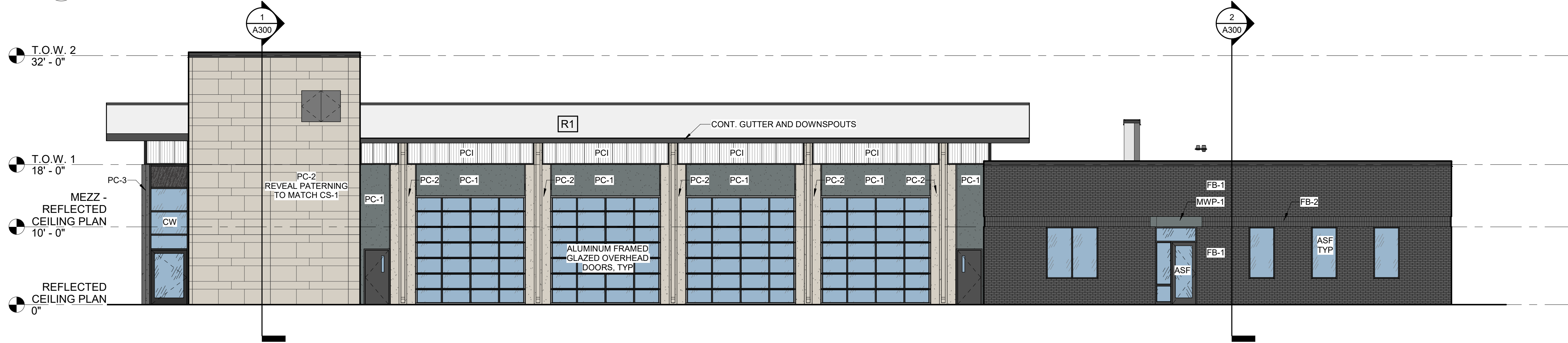
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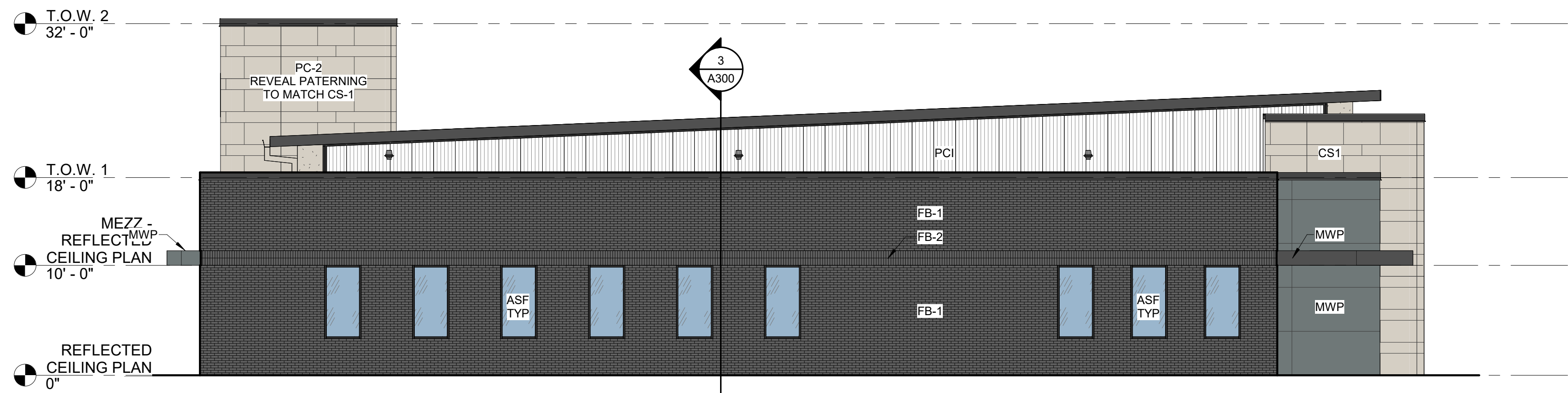
A110



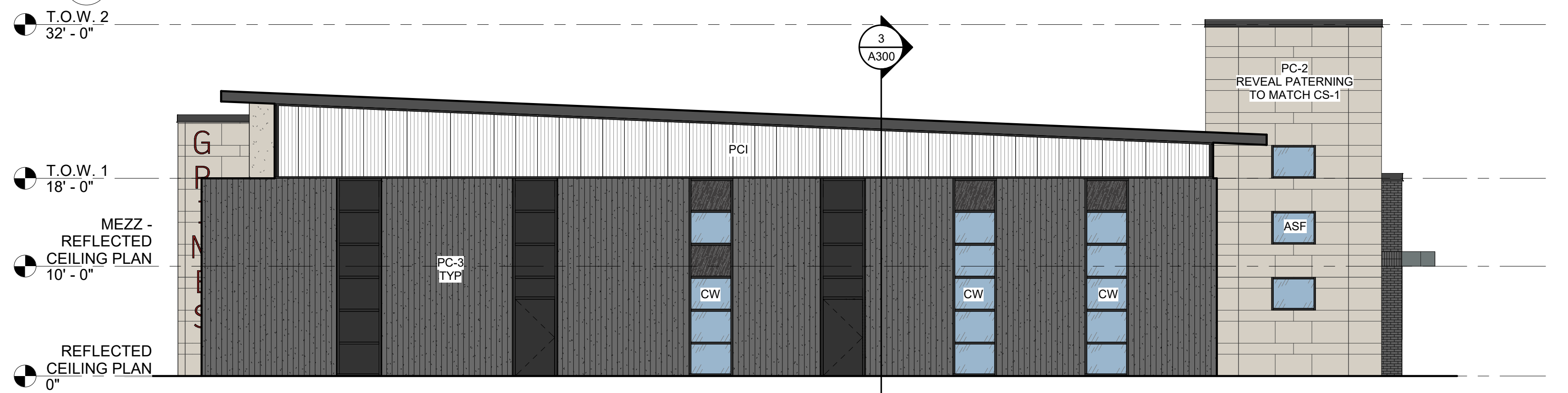
1 EXTERIOR ELEVATION - SOUTH
SCALE: 1/8" = 1'-0"



2 EXTERIOR ELEVATION - NORTH
SCALE: 1/8" = 1'-0"



3 EXTERIOR ELEVATION - EAST
SCALE: 1/8" = 1'-0"



4 EXTERIOR ELEVATION - WEST
SCALE: 1/8" = 1'-0"

MATERIAL TYPE LEGEND

FB-1	FACE BRICK 1: MANGANESE IRON SPOT COLOR, SMOOTH FINISH, MODULAR SIZED, RUNNING BOND
FB-2	FACE BRICK 2: MANGANESE IRON SPOT COLOR, SMOOTH FINISH, MODULAR SIZED, SOLDIER BOND, RECESS 1/2"
MWP-1	ALUMINUM COMPOSITE METAL WALL PANEL, PANEL COLOR; AGED ZINC
CS-1	CAST STONE PANEL
PC-1	PRECAST CONCRETE PANEL 1; PANEL FINISH; ACID WASH PREP, PANEL STAIN; AGED ZINC
PC-2	PRECAST CONCRETE PANEL 2; PANEL FINISH; ACID WASH PREP, PANEL COLOR; INTEGRAL COLORED CONCRETE BUFF
PC-3	PRECAST CONCRETE PANEL 3; PANEL FINISH; BOARD FORM FINISH BEDLINER, PANEL STAIN; CHARCOAL
ASF	ALUMINUM FRAMED STOREFRONT SYSTEM.
CW	STICK BUILT ALUMINUM CURTAIN WALL SYSTEM.
PCI	TRANSLUCENT POLYCARBONATE GLAZING



**City of Grimes
Fire Station**

2001 SW 6th STREET
GRIMES, IA 50111

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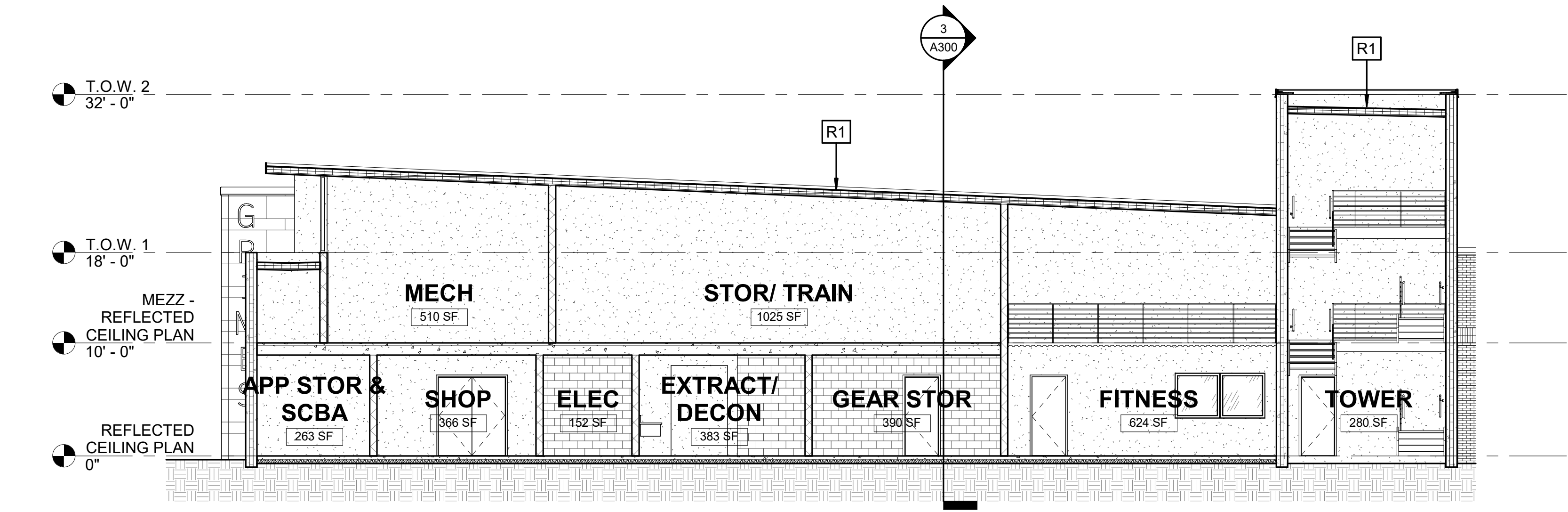
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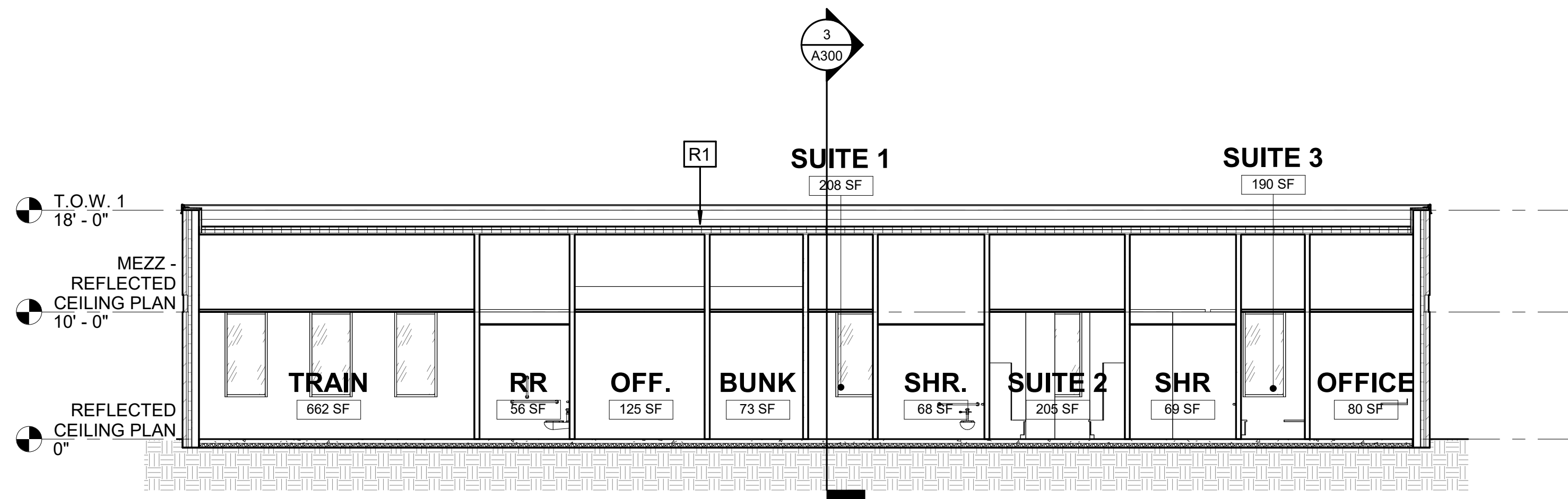
23012

EXTERIOR
PERSPECTIVES

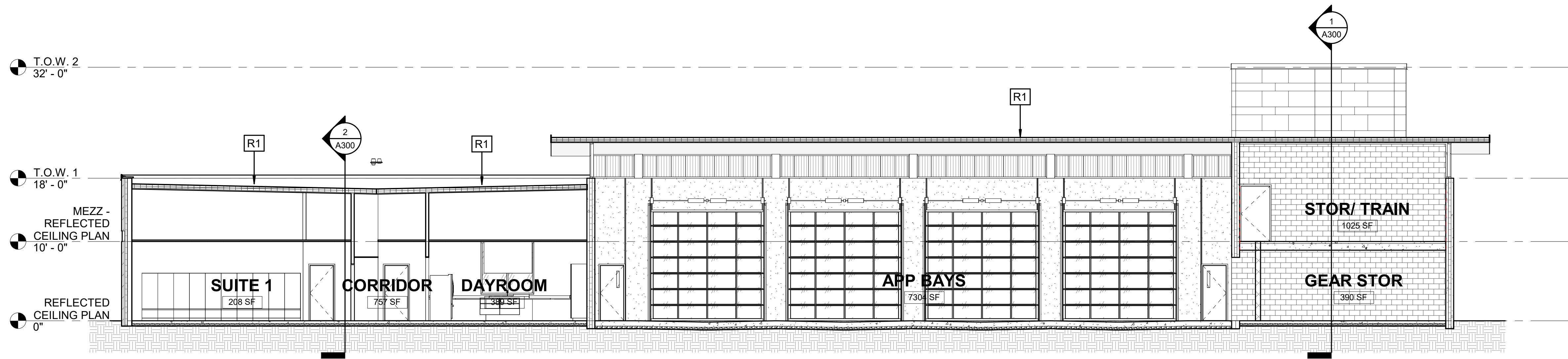
A210



1 N-S BUILDING SECTION
SCALE: 1/8" = 1'-0"



2 N-S BUILDING SECTION
SCALE: 1/8" = 1'-0"



3 E-W BUILDING SECTION
SCALE: 1/8" = 1'-0"



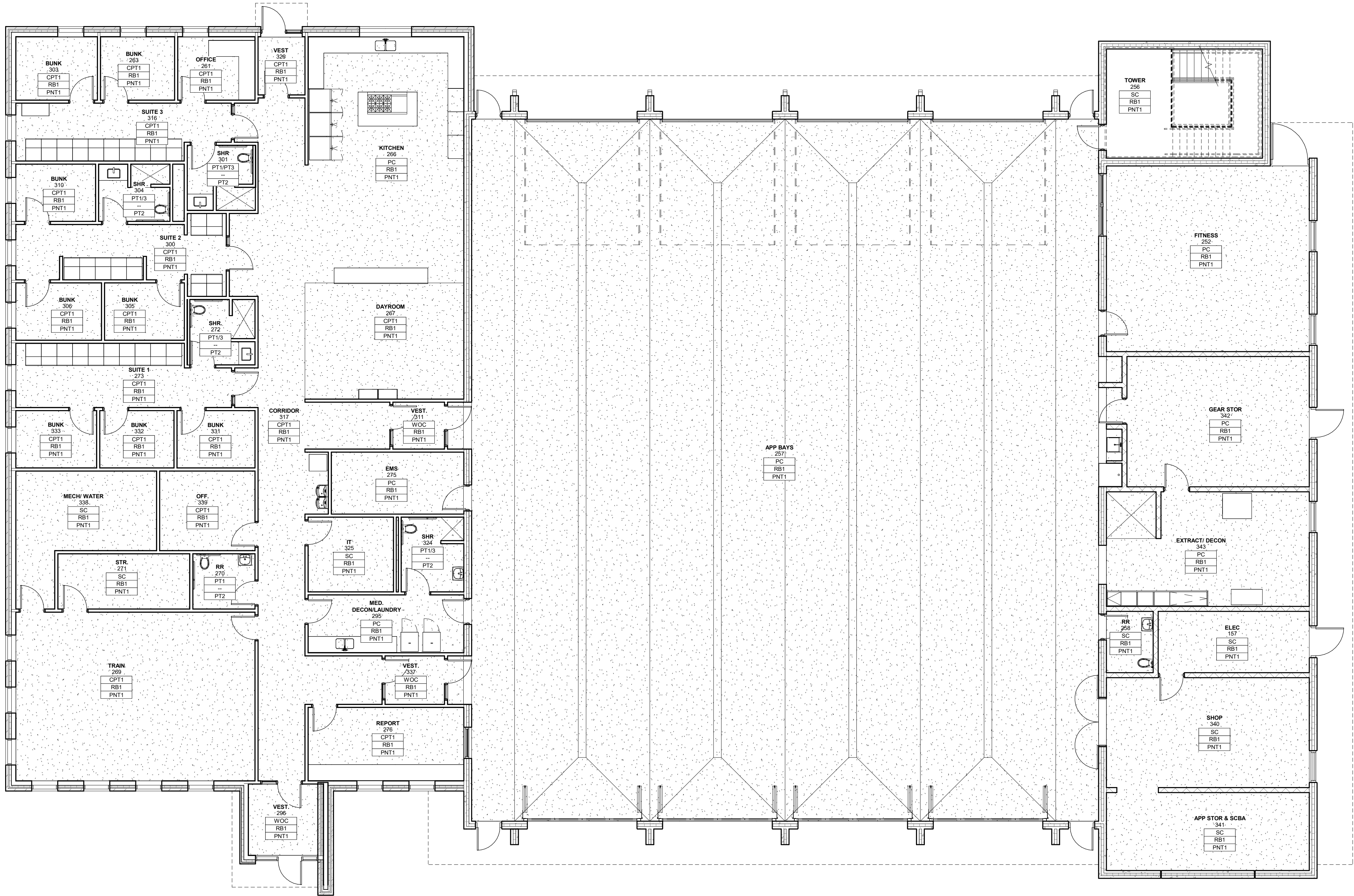
FINISH KEY			
KEY	PRODUCT	MANUFACTURER	PATTERN / COLOR
1 FLOORING			
CPT1	CARPET TILE	MANUFACTURER	MATERIAL COST: \$25.00 YD
PC	PORCELAIN WALL TILE	SEE SPEC.	SEE SPEC.
PT1	PORCELAIN TILE	MANUFACTURER	12 X 24/ MATERIAL COST: \$4.50 SF
PT3	PORCELAIN TILE - SHOWER	DALTILE	KEYSTONE, 2 X 2 MOSAIC TILE/ TBD
RB1	VINYL BASE	TARKETT	TBD
SC	SEALED CONCRETE	SEE SPEC.	SEE SPEC.
WOC	WALK OFF CARPET	INTERFACE	STEP REPEAT/ TBD
2 WALL COVERINGS			
P1	PAINT	SHERWIN WILLIAMS	PATTERN / COLOR
P2	PAINT	SHERWIN WILLIAMS	PATTERN / COLOR
P3	PAINT	SHERWIN WILLIAMS	PATTERN / COLOR
P4	PAINT	SHERWIN WILLIAMS	PATTERN / COLOR
PT2	PORCELAIN WALL TILE	MANUFACTURER	12 X 24/ MATERIAL COST: \$4.50 SF
3 PLASTIC LAMINATES / SOLID SURFACES			
PLAM1	PLASTIC LAMINATE	MANUFACTURER	PATTERN / COLOR
QTZ1	QUARTZ	CAMBRIA	TBD
SS1	SOLID SURFACE	CORIAN	GRADE C
SS2	SOLID SURFACE	CORIAN	GRADE A
4 CEILING FINISHES			
ACT1	ACOUSTICAL CEILING TILE	USG	2 x 2 MARS HIGH NRC
EXP. STR.	EXPOSED STRUCTURE	SEE SPEC.	SEE SPEC.
GYP. BD.	ACOUSTICAL CEILING TILE	MANUFACTURER	PATTERN / COLOR
PTD. EXP. STR.	PAINTED EXPOSED STRUCTURE	SEE SPEC.	SEE SPEC.

GENERAL FINISH NOTES

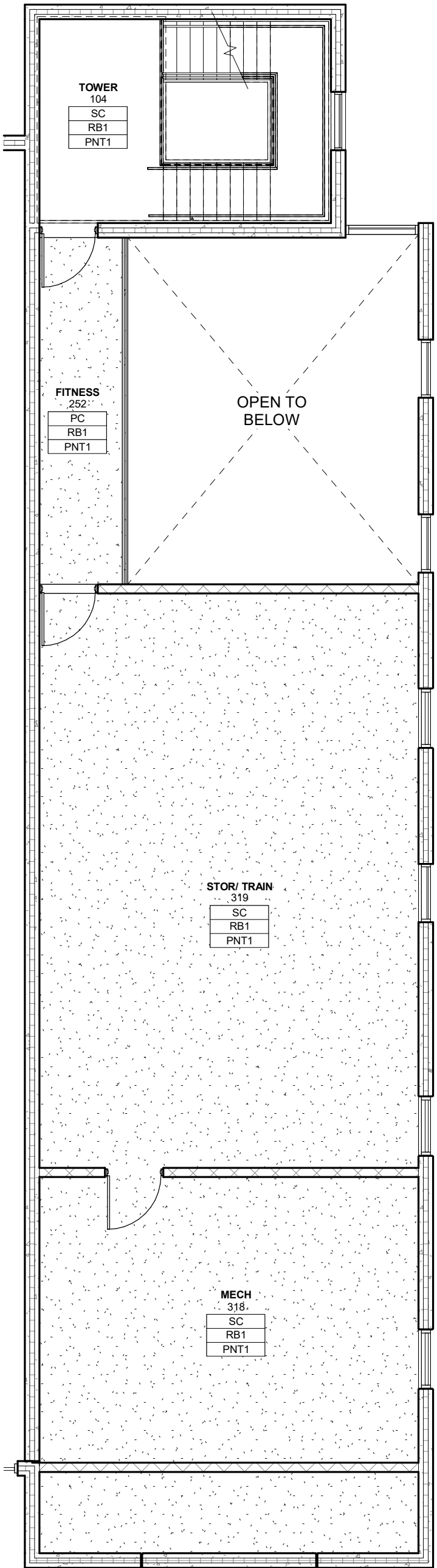
- CONTRACTOR TO VERIFY ALL DIMENSIONS BEFORE CONSTRUCTION AND BEFORE ORDERING MATERIALS. DO NOT SCALE DRAWINGS.
- EPOXY PAINT TO BE USED IN RESTROOMS.
- PROVIDE SCHLUTER TRANSITION STRIPS AT ALL TILE TRANSITIONS. VERIFY WITH ARCHITECT.
- ALL GYPSUM BOARD CEILINGS TO BE PAINTED CEILING WHITE UNLESS NOTED OTHERWISE.
- ALL WINDOW SILLS TO BE SS2.
- ALL OTHER TRANSITION STRIPS TO BE SUBMITTED FOR APPROVAL FROM ARCHITECT.
- SEE REFLECTED CEILING PLAN FOR ADDITIONAL CEILING HEIGHTS AND MATERIALS.
- REFER TO FLOOR FINISH PLAN FOR CLARIFICATION OF ACCENT PAINT COLORS.

ROOM NAME → (ROOM NAME)
ROOM NUMBER → #
FLOOR FINISH → CPT#
BASE FINISH → RB#
WALL FINISH → PNT#

FLOOR FINISH TAG



1 LEVEL 1 - FINISH FLOOR PLAN
SCALE: 1/8" = 1'-0"



2 MEZZ - FLOOR FINISH PLAN
SCALE: 1/8" = 1'-0"



GENERAL NOTES

1. PRIOR TO ANY GRADING, A COPY OF THE NPDES PERMIT SHALL BE PROVIDED TO THE CITY'S BUILDING DIVISION.
2. CONTRACTOR SHALL STRIP ALL DELETERIOUS MATERIAL THE TOP 6" OF TOPSOIL IS TO BE STOCKPILED AND RESPREAD AFTER GRADING IS COMPLETE. CONTRACTOR WILL BE RESPONSIBLE FOR PROVIDING A SUITABLE TOPSOIL STOCKPILE SITE.
3. EXCAVATION SHALL BE IN ACCORDANCE WITH THE 2023 EDITION OF THE SUDAS STANDARD SPECIFICATIONS AND ALL CITY OF GRIMES SUPPLEMENTALS, IF APPLICABLE.
4. MATCH EXISTING GRADES AT PROPERTY LINES AND/OR CONSTRUCTION LIMITS.
5. ALL SPOT ELEVATIONS ARE FORM GRADE (FG) OR TOP OF FINISHED SURFACES UNLESS OTHERWISE NOTED.
6. SITE SHALL BE GRADED TO PROVIDE POSITIVE DRAINAGE AWAY FROM BUILDINGS.
7. SLOPES IN PAVEMENT SHALL BE UNIFORM TO AVOID PONDING.
8. THE CONTRACTOR SHALL CONFINE HIS GRADING OPERATIONS TO WITHIN THE CONSTRUCTION LIMITS AND EASEMENTS SHOWN ON THE PLANS. ANY DAMAGE TO PROPERTIES OUTSIDE THE SITE BOUNDARY SHALL BE AT THE SOLE RESPONSIBILITY OF THE CONTRACTOR.
9. THE CONTRACTOR SHALL APPLY NECESSARY MOISTURE CONTROL TO THE CONSTRUCTION AREA AND HAIL ROADS TO PREVENT THE SPREAD OF DUST.
10. REFER TO SEPARATE STORM WATER POLLUTION PREVENTION PLAN FOR DETAILS ON EROSION CONTROL.
11. FINAL FINISH GRADINGS TO BE APPROVED BY THE ARCHITECT AND CIVIL ENGINEER. MATCH EXISTING GRADES AT THE INTERFACE OF NEW AND EXISTING GRADES OR PAVING.
12. SIDEWALKS:
 - MAINTAIN 1% MINIMUM AND 5% MAXIMUM LONGITUDINAL SLOPES ON ALL PAVED WALKWAYS. ALL WALKS TO HAVE 2.0% MAXIMUM TRANSVERSE SLOPE IN THE DIRECTION OF NATURAL DRAINAGE. SAW CUT JOINTS AS SOON AS CONCRETE HAS SET. SAW CUTS TO BE 1/8" TO 1/4" WIDE; DEPTH: LONGITUDINAL 1/3, TRANSVERSE 1/4.
13. THE GRADING OF THE DETENTION FACILITY, INSTALLATION OF THE STORM SEWER SYSTEM (IF APPLICABLE), AND THE INSTALLATION OF THE ORIFICE PLATE (IF APPLICABLE) SHALL BE COMPLETED AND FUNCTIONAL PRIOR TO ANY INCREASE IN IMPERVIOUS SURFACES WITHIN THE SITE OR THE PREVIOUSLY MENTIONED ITEMS SHALL BE GRADED/ INSTALLED AS SOON AS PRACTICAL.
14. POST-CONSTRUCTION VOLUME OF THE DETENTION BASIN WILL NEED TO BE VERIFIED AND PROVIDED TO THE CITY BEFORE A FINAL CERTIFICATE OF OCCUPANCY CAN BE ISSUED.



City of Grimes
Fire Station

2001 SW 6th STREET
GRIMES, IA 50111

ISSUANCE

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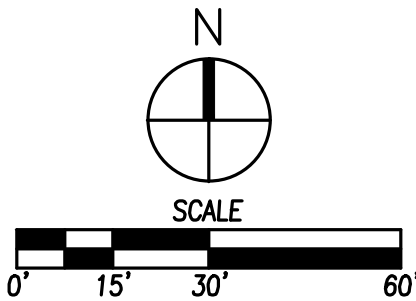
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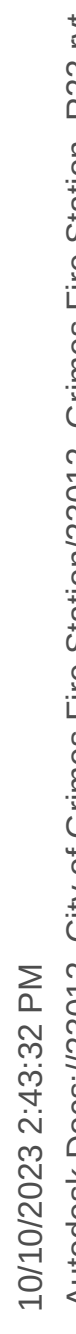
PROJECT NUMBER

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GRADING PLAN

C2.1





1. REFER TO MECHANICAL, ELECTRICAL AND PLUMBING PLANS FOR UTILITY SERVICE SIZES AND EXACT LOCATIONS. REFER TO ELECTRICAL PLANS FOR ELECTRIC AND TELEPHONE SERVICE CONSTRUCTION DETAILS.
2. FIELD VERIFY ALL EXISTING LOCATIONS AND LOCATIONS OF ALL PLUMBING UTILITIES PRIOR TO COMMENCING CONSTRUCTION.
3. PROVIDE TEMPORARY SUPPORT FOR EXISTING UTILITY LINES THAT ARE NOT ACCOUNTED DURING CONSTRUCTION UNTIL BACKFILLING IS COMPLETE. BACKFILL ALL UTILITY TRENCHES TO THE 20% MINIMUM COVER OF THE SUDAS STANDARD SPECIFICATIONS AND ALL CITY OF GRIMES ADDENDUMS. MAINTAIN A MINIMUM OF 5.5' COVER OVER ALL WATER MAINS.
4. ALL UTILITIES SHALL BE STUBBED TO 5' FLUIT FROM BUILDINGS. REFER TO MEP PLANS FOR DESIGN FROM OUTSIDE OF BUILDING FOOTPRINT.
5. ALL UTILITIES INCLUDING, BUT NOT LIMITED TO, MANHOLES, UTILITY VALVES, CLEANOUTS, AND INTAKES ARE TO BE ADJUSTED AND/OR REBUILT TO FINISH GRADE AS REQUIRED.
6. ALL SANITARY SEWER AND WATER SERVICES SHALL BE CONSTRUCTED IN ACCORDANCE WITH THE CITY SPECIFICATIONS AND THE GRIMES WATER WORKS CONSTRUCTION SPECIFICATIONS.
7. 18" MINIMUM VERTICAL CLEARANCE BETWEEN STORM SEWER AND SANITARY SEWER PIPES UNLESS OTHERWISE NOTED. 18" MINIMUM VERTICAL CLEARANCE BETWEEN SANITARY SEWER AND WATER MAIN.
8. MAINTAIN A MINIMUM OF 10' HORIZONTAL SEPARATION BETWEEN SANITARY SEWER LINES AND WATER MAINS.
9. WHEN PUBLIC UTILITY LINES ARE SHOWN AS EXISTING ON THE PLANS OR ENCOUNTERED WITHIN THE CONSTRUCTION AREA, IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO NOTIFY THE OWNERS OF THOSE UTILITIES PRIOR TO THE CONSTRUCTION. IF THE CONTRACTOR SHALL AFFORD ACCESS TO THESE FACILITIES FOR NECESSARY MODIFICATION OF SERVICES, UNDERGROUND FACILITIES, STRUCTURES AND UTILITIES HAVE BEEN PLOTTED FROM AVAILABLE SURVEYS AND RECORDS, AND THEREFORE, THEIR EXISTENCE AND EXACT LOCATION AND DEPTH CANNOT BE DETERMINED, THERE MAY BE OTHERS. THE EXISTENCE OF WHICH IS PRESENTLY NOT KNOWN OR SHOWN. IT IS THE CONTRACTORS RESPONSIBILITY TO DETERMINE THEIR EXISTENCE AND EXACT LOCATION AND DEPTH. IF THE CONTRACTOR, NOTO, NO CLAIMS FOR ADDITIONAL COMPENSATION WILL BE ALLOWED TO THE CONTRACTOR FOR ANY INTERFERENCE OR DELAY CAUSED BY SUCH WORK. THE CONTRACTOR IS REQUIRED TO UTILIZE THE UTILITY ONE-CALL SERVICE AT 800-725-6989 AT LEAST 48 HOURS PRIOR TO EXCAVATING ANYWHERE ON THE PROJECT.
10. ALL CITY OF GRIMES WATER MAIN WORK SHALL BE DONE IN ACCORDANCE WITH 2023 SUDAS STANDARD SPECIFICATIONS AND CITY OF GRIMES ADDENDUMS. SUPPLEMENTAL SPECIFICATIONS. DES MOINES WATER WORKS WATER MAIN WORK SHALL BE DONE IN ACCORDANCE WITH DES MOINES WATER WORKS SPECIFICATIONS.
11. THE GENERAL CONTRACTOR SHALL BE RESPONSIBLE FOR COORDINATION OF WORK OF ALL SUBCONTRACTOR(S) INVOLVED IN THE PROJECT.
12. PRIVATE UTILITIES TO BE INSTALLED TO THE CITY OF GRIMES STANDARD SPECIFICATIONS, 2023 SUDAS STANDARD SPECIFICATIONS, AND THE LATEST VENDOR SPECIFICATIONS OF THE UTILITIES. THE CONTRACTOR SHALL MAINTAIN A MINIMUM OF 24 HOURS IN ADVANCE FOR UTILITY INSTALLATION INSPECTIONS. ALL APPLICABLE UTILITY COMPANIES SHALL BE CONTACTED 48 HOURS PRIOR TO ANY WORK BEING STARTED.
13. OWNER IS RESPONSIBLE FOR MAINTENANCE OF PRIVATE RETENTION FACILITIES AND PRIVATE UTILITIES.
14. CONTRACTOR SHALL PREVENT ENTRY OF WUD, DIRT, DEBRIS AND OTHER MATERIAL INTO NEW AND EXISTING SEWERS. IF ANY SEWER OR MANHOLE CONTAMINATION OCCUR DURING CONSTRUCTION, THE CONTRACTOR SHALL CLEAN AT NO COST TO THE OWNER. INSTALL INLET PROTECTION AT ALL PERMANENT STORM SEWER INLETS.
15. CONTRACTOR SHALL TEST AND INSPECT ALL PROPOSED STORM SEWER, WATERMAIN AND SANITARY SEWER. ALL TESTING SHALL BE COMPLETED MEETING CITY OF GRIMES STANDARDS AND THE GRIMES WORKS CONSTRUCTION SPECIFICATIONS.
16. ALL CONNECTIONS TO EXISTING SANITARY SEWER MANHOLES SHALL BE MADE WITH A MANUFACTURED WYE. A VIDEO INSPECTION SHALL BE COMPLETED AFTER THE CONNECTION IS MADE AND PROVIDED TO THE CITY. A CO CANNOT BE USED UNTIL THE CITY OF GRIMES SEWER INSPECTION IS COMPLETED.
17. ALL ELECTRICAL POWER, TELEPHONE, AND CABLE TELEVISION TRANSMISSION SYSTEMS SHALL BE PLACED UNDERGROUND.
18. IF ANY INSTALLED HYDRAULIC SYSTEMS ARE REQUIRED FOR COMPLETE FUNCTIONALITY, HYDRANTS MAY NEED TO BE REPAINTED DEPENDING ON CONDITION.
19. CONTRACTOR SHALL VERIFY ALL ELEVATIONS AND NOTIFY THE ENGINEER OF ANY ISSUES/CONFLICTS.
20. WHERE THE STORM SEWER CROSSES OVER OR LESS THAN 18 INCHES BELOW A WATER MAIN, LOCATE ONE FULL LENGTH OF SEWER PIPE OF WATER MAIN MATERIAL OR REINFORCED CONCRETE PIPE (RCP) WITH FLEXIBLE O-RING GASKET JOINTS SO BOTH JOINTS ARE AS FAR AS POSSIBLE FROM THE WATER MAIN.





2001 SW 6th STREET
GRIMES, IA 50111

ISSUANCE

SCHEMATIC DESIGN

REVISIONS

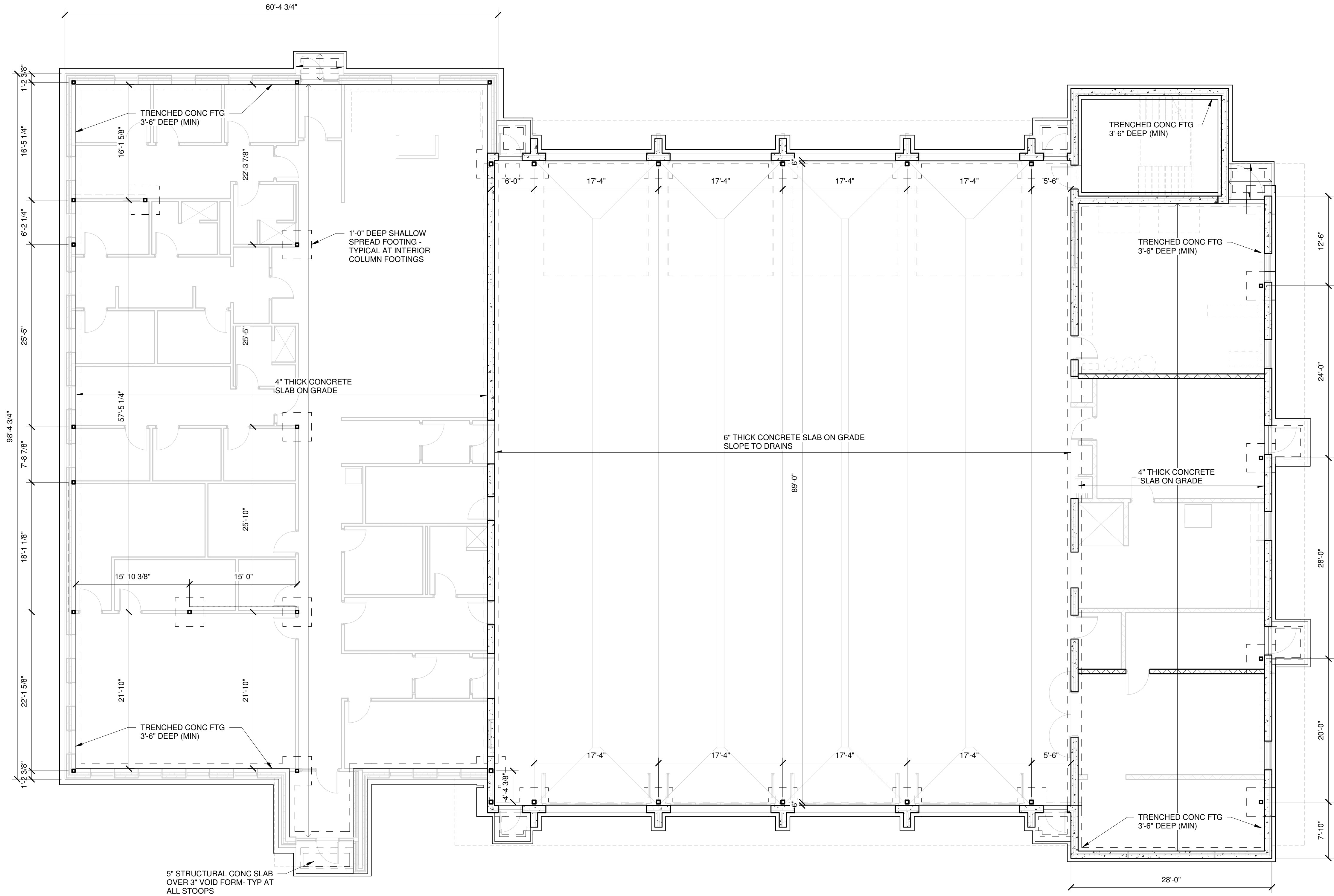
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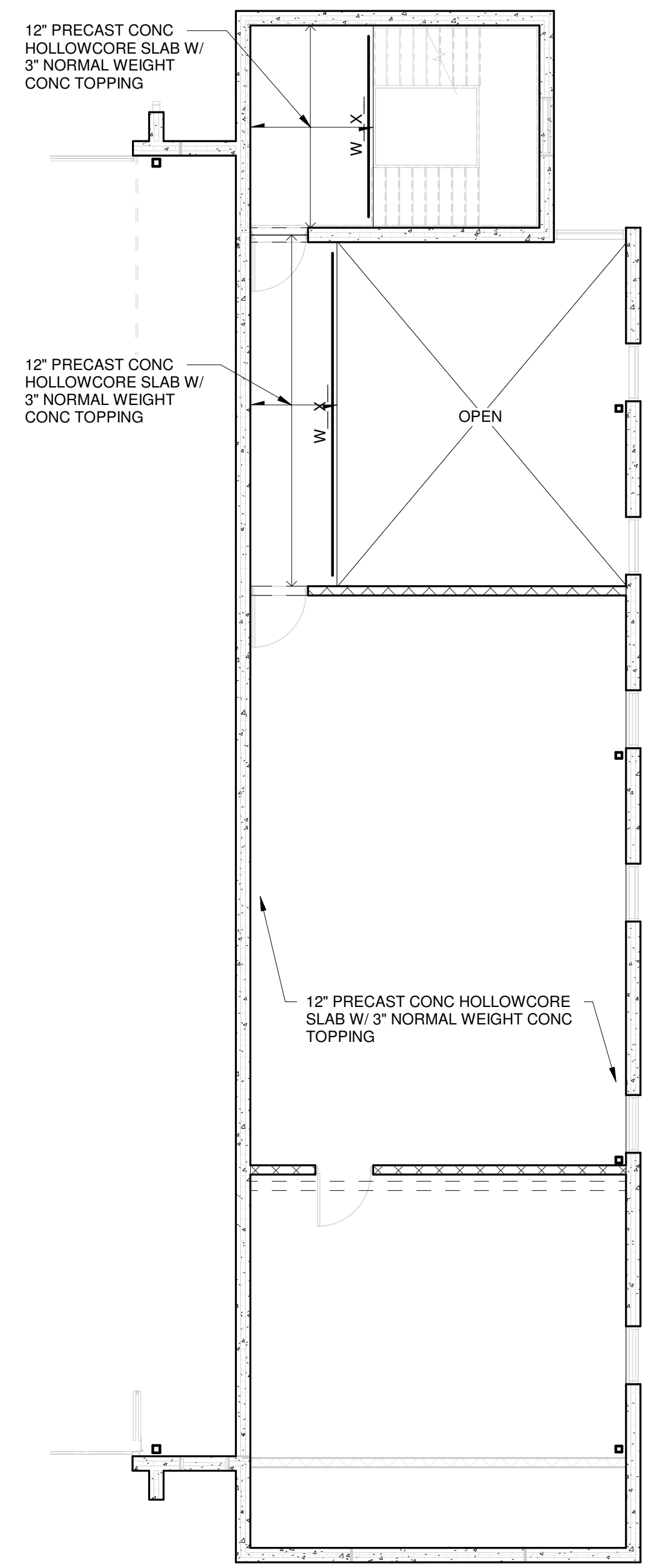
PROJECT NUMBER
23012

SITE LAYOUT

L100

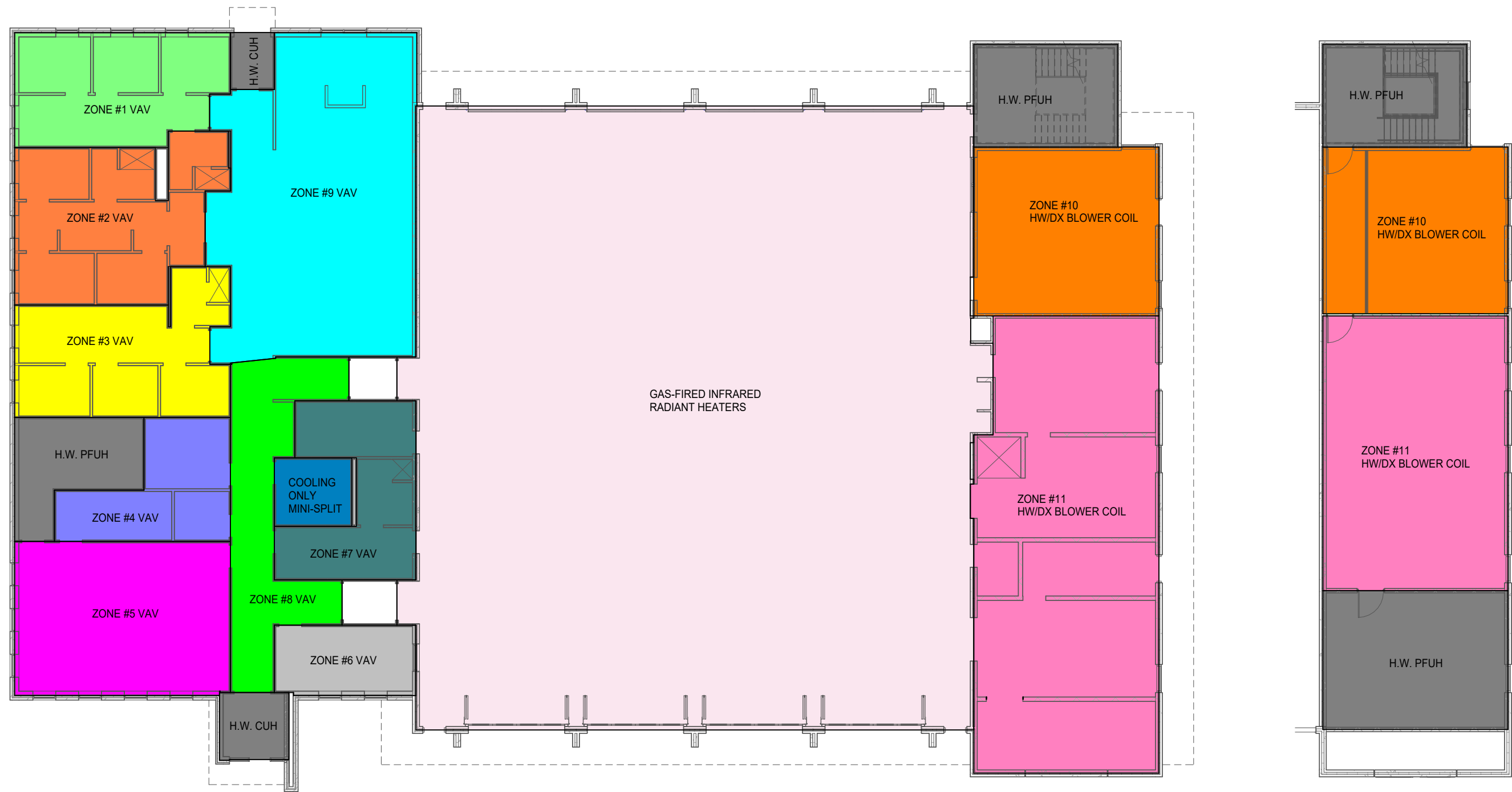


1 FOUNDATION PLAN
1/8" = 1'-0"



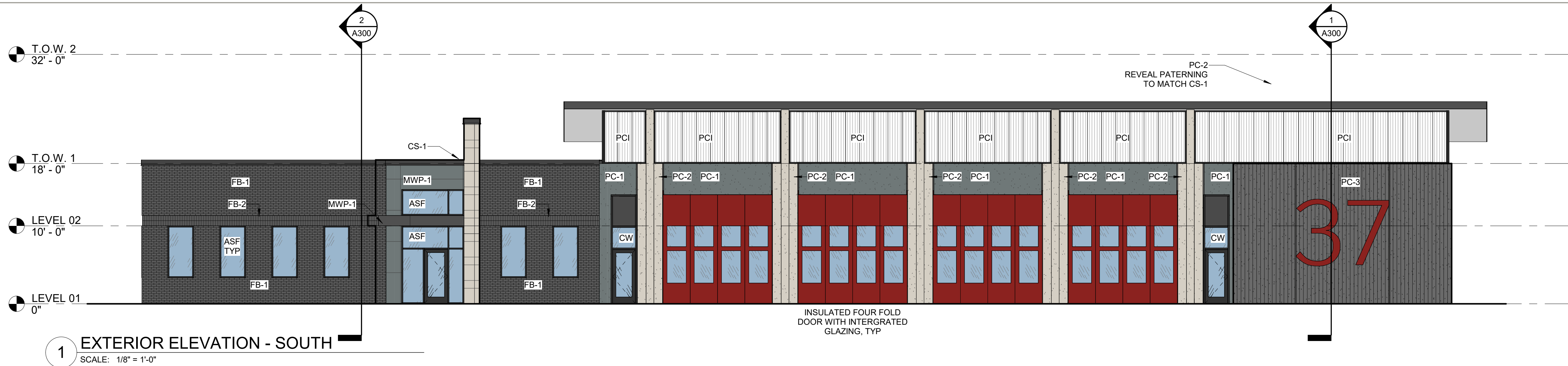
2 MEZZANINE FRAMING PLAN
1/8" = 1'-0"



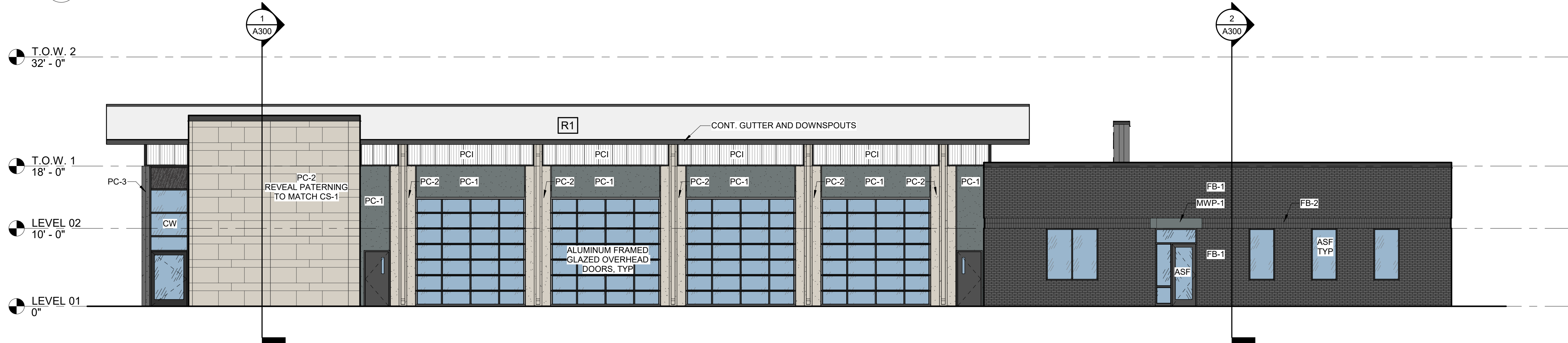


GRIMES FIRE STATION
HVAC ZONING
SCALE: 1/16" = 1'-0"

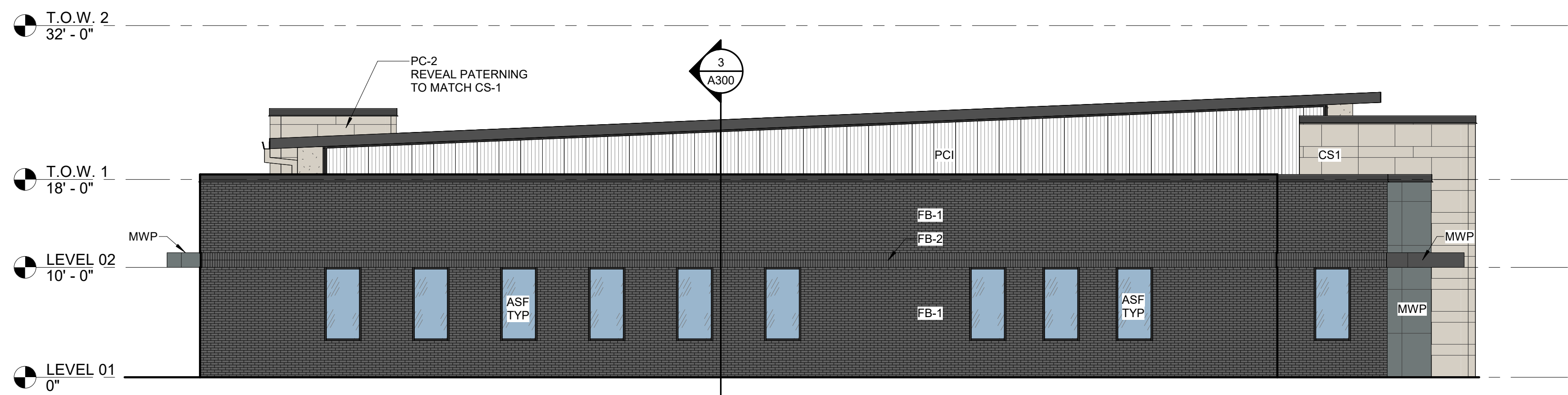




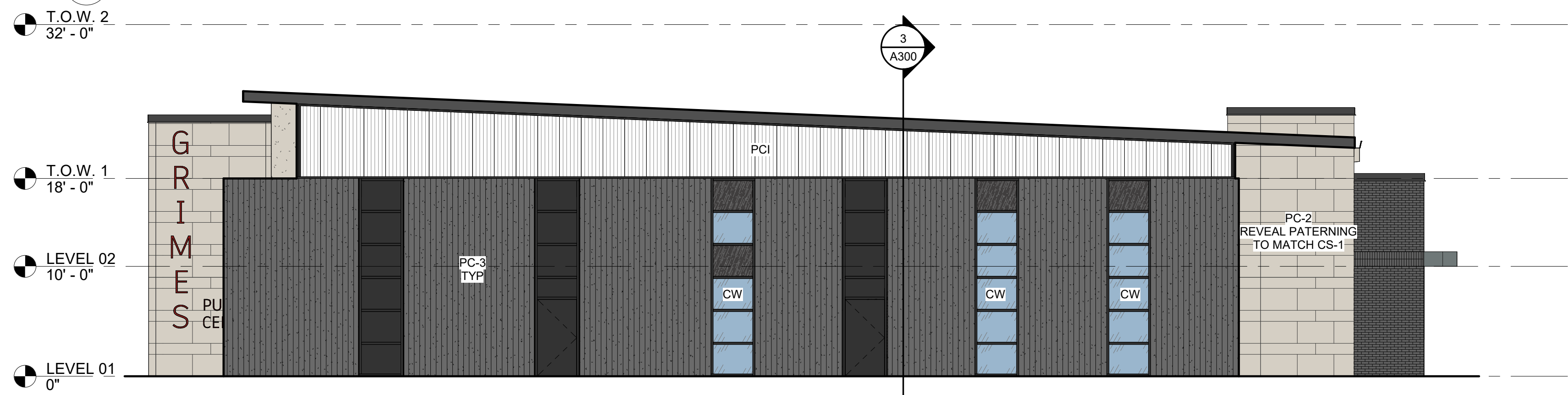
1 EXTERIOR ELEVATION - SOUTH
SCALE: 1/8" = 1'-0"



2 EXTERIOR ELEVATION - NORTH
SCALE: 1/8" = 1'-0"



3 EXTERIOR ELEVATION - EAST
SCALE: 1/8" = 1'-0"



4 EXTERIOR ELEVATION - WEST
SCALE: 1/8" = 1'-0"

MATERIAL TYPE LEGEND

FB-1	FACE BRICK 1: MANGANESE IRON SPOT COLOR, SMOOTH FINISH, MODULAR SIZED, RUNNING BOND
FB-2	FACE BRICK 2: MANGANESE IRON SPOT COLOR, SMOOTH FINISH, MODULAR SIZED, SOLDIER BOND, RECESS 1/2"
MWP-1	ALUMINUM COMPOSITE METAL WALL PANEL, PANEL COLOR; AGED ZINC
CS-1	CAST STONE PANEL
PC-1	PRECAST CONCRETE PANEL 1; PANEL FINISH; ACID WASH PREP, PANEL STAIN; AGED ZINC
PC-2	PRECAST CONCRETE PANEL 2; PANEL FINISH; ACID WASH PREP, PANEL COLOR; INTEGRAL COLORED COLOR, BUFF
PC-3	PRECAST CONCRETE PANEL 3; PANEL FINISH; BOARD FORM FINISH BEDLINER, PANEL STAIN; CHARCOAL
ASF	ALUMINUM FRAMED STOREFRONT SYSTEM.
CW	STICK BUILT ALUMINUM CURTAIN WALL SYSTEM.
PCI	TRANSLUCENT POLYCARBONATE GLAZING

RESOLUTION 11-2123 AUTHORIZING DESIGN AND DEVELOPMENT DOCUMENTS FOR
THE GRIMES PUBLIC SAFETY CENTER

Grimes Resolution No. 11-2123

WHEREAS, the City Council has prioritized the construction of a new Fire Station aka Grimes Public Safety Center (the “Safety Center”); and

WHEREAS, the existing fire station infrastructure is outdated, inadequate, and insufficient to meet the growing needs of our community; and

WHEREAS, the City has assembled a design team to develop a schematic design and budget; and

WHEREAS, that schematic design has been presented to the City Council for approval.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa,

The City is authorized to proceed with the design and development phase of the new Safety Center, including architectural and engineering planning, site preparation, and obtaining all necessary permits and approvals.

The City administration is directed to provide regular updates to the City Council and the public on the progress of the new fire station project.

PASSED and APPROVED on November 14, 2023.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk

City of Grimes Fire Station No. 37
SW County Line Rd, Grimes, IA

SVPA Project No 23012

SCHEMATIC DESIGN PROJECT NARRATIVE | October 11, 2023



TABLE OF CONTENTS

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Part 3: Architectural / Interiors Scope	4

Attachments

1. Civil narrative provided by CDA Engineers.
2. Landscape narrative provided by Confluence.
3. M/E/P/T scope narrative provided by Twin Rivers
4. Structural scope narrative provided by KPFF engineers.

PART 1

OVERVIEW

This project consists of a new fire station to be located on a three-acre site on SW County Line Rd, Grimes, IA . The station is currently shown to be approximately 18,430 gross square feet.

The station will include the following spaces:

- 4-bay apparatus garage with associated bay service spaces
 - Turnout gear
 - Extraction/decontamination
 - Gear Storage
 - Workshop and apparatus storage/SCBA
 - Staff restroom with shower
 - Mezzanine for training/storage/mechanical
 - Fitness Area
 - Training Tower
- Administrative areas
 - Training room to accommodate approximately 24 people in a classroom setting
 - Report room
 - Restroom
- Living area
 - Kitchen and dining
 - Day room
 - Dormitory with communal lockers alleys with bathroom/shower and individual bunk rooms
 - Captains bunk, Lieutenant bunk and shared office
- Ancillary
 - Medium decontamination with laundry
 - Shower
 - Storage
 - EMS medical storage
 - Centralized IT room
 - Mechanical, electrical, janitor closet

This Schematic *Design Project Narrative* is intended to convey the design team's anticipated project scope as of the published date.

PART 2

PROJECT TEAM

Owner	City of Grimes / Fire Department
	Jake Anderson
	Alex Pfalzgraff
	Jim Clark
	Ron Schipper
Architect and Interior Design Consultant.....	SVPA Architects Inc
	Bob Ormsby
	Casey White
	Danielle Williams
	Karen Wood
Civil Engineering Consultant	CDA Engineering
	Keith Weggen
Landscape Architect Consultant	Confluence
	Roger Silver
	Madison Deirks
Structural Engineering Consultant	KPFF Engineers
	Brad Stork
	Nathan Kress
	Soe Htet
Mech/Elec/Tech Engineering Consultant	Twin Rivers Engineers
	Dave Losen
	Dennis Bennett
Construction Manager	Weitz Co
	BJ Frideres
	Stephanie Morrison
Owner's Representative	Sidekick Development
	Angie Pfannkuch

PART 3

ARCHITECTURAL / INTERIORS SCOPE

Architectural base bid scope includes:

General

- Building to be constructed with a combination of load bearing steel beams/columns, steel joists/decking, and load bearing precast concrete. Refer to structural scope narrative for more information on building structure.

Exterior walls

- Building facade to be constructed with the following:
 - 6" metal stud backup wall
 - Self-adhering air/moisture barrier
 - Basis of design self-adhering air/moisture barrier: 3M Air Barrier 3015VP Membrane
 - 3" thick polyiso insulation
 - Face brick veneer (Modular size)
 - Face brick veneer (field brick): Manganese Iron Spot Smooth as manufactured by Endicott OR Ebonite Velour as manufactured by Glen-Gery
- Entrance canopy to be constructed with structural steel, cantilevered from building interior to exterior. Infill between structural steel with cold-form metal framing. Clad all exposed sides with fire-treated plywood. Clad canopy in aluminum composite panel.
- Structural Precast Concrete. Continuous insulated precast concrete panels consisting of 4" width inner and outer panels with 4" extruded polystyrene board insulation sandwiched between for 12" overall thickness.
 - Finishes:
 - Precast 1: As cast steel lined panel with light gray stain and acid etch finish with integral color cement mix, buff color.
 - Precast 1 on training tower to contain form liner reveal simulate patterning of cast stone panel.
 - Precast 2: As cast steel lined panel with light gray stain and acid etch finish with 75% white/25% gray color cement mix.
 - Precast 3: Vertical board form liner panel with charcoal stain and acid etch finish with 75% white/25% gray color cement mix.
- Aluminum Composite Metal (ACM) panel cladding, various locations
 - Basis of design ACM panel system: AL 13 Architectural Systems
 - Finish: silver metallic.

Interior walls

- Interior walls to be constructed primarily with insulation-filled light-gauge metal studs and gypsum board.

Exterior Glazing (windows and doors)

- Curtainwall
 - Basis of design glass: Oldcastle building Envelope (OBE) Reliance
 - Size: 2.5" wide x 7 1/4" deep
 - Provide standard depth perimeter mullion caps and intermediate horizontal mullions caps, secured with FRP pressure plates.
 - Finish: Clear anodized
- Storefront
 - Basis of design glass: Oldcastle building Envelope (OBE) 6000 XT
 - Size: 2.5" wide x 6" deep
 - Provide standard depth perimeter mullion caps and intermediate horizontal mullions caps, secured with FRP pressure plates.
 - Finish: Clear anodized
- Glass
 - Basis of design glass: 1" insulated glass: Guardian Glass, SunGuard SNX 62/27 Ultra-Clear Glass, argon filled air space, Ultra-Clear with Low-E #2 surface.
- Translucent polycarbonate glazing
 - Basis of design translucent polycarbonate glazing: CPI Daylighting, UniQuad Translucent Wall System. Panel depth: 2.75".

Apparatus Bay Doors

- Four-fold Doors (South façade)
 - Basis of Design: Four-fold Glazed Fire Station Doors as manufactured by InteriorTech
 - Provide custom mullion and glazing configuration
 - Finish: Color : Custom red.
- Partial vision Aluminum Doors (North façade)
 - Basis of Design: Model 903 by Clopay Building Products
 - Type: Full glass panels
 - Finish: Exterior panel surfaces: Baked-on enamel primer and polyester finish coat, Powder Coated Finish from RAL. Color as selected by architect from standard range of colors.

Roofing Assemblies

- Flat and sloping roof areas: Roof will consist of 60-mil fully-adhered TPO membrane roofing, over ½" high-density polyiso cover board, over 5" minimum rigid polyiso insulation, over self-adhering vapor barrier, over corrugated metal roof decking.
 - Basis of Design Products:
 - Manufacturer: Firestone
 - TPO membrane roofing: UltraPly 60-mil TPO membrane roofing, fully adhered with full-spread polyurethane adhesive.
 - High-density cover board: 1/2" High Density Iso Cover Board.
 - Polyiso insulation: 5" minimum thickness Polyiso Roof Insulation. Provided tapered insulation as shown on roof plans.
 - Self-adhering vapor barrier: 30-mil Liberty Self-Adhering Base/Ply Sheet.
 - Provide pre-manufactured high-traction walkway surface around roof hatches (if applicable) and around all rooftop equipment.
- Roof access hatch: Provide one (1) roof hatch and one (1) interior roof access ladder
 - Basis of design roof hatch: Bilco Type S roof hatch, 30" x 36"
 - Cover and frame material: 11-gauge aluminum, mill finish
 - Hardware: aluminum
 - Roof hatch and ladder location TBD.
 - Include one (1) access ladder.
 - Access ladder location TBD.
- Roof coping: Roof coping will consist of prefinished anchored metal fascia attached to sloped plywood blocking
 - Basis of design: Anchor-Tite standard fascia by Metal Era.
 - Prefinished metal thickness: 24-gauge minimum thickness
 - Prefinished metal finish: 2-coat Kynar finish, color TBD by architect from manufacturer's full range.

Exterior Building Signage

Provide exterior signage as follows:

- Basis of Design Manufacturer/Installer: Latitude Signage + Design
- Internally-illuminated dimensions letter signage
 - Depth: 3" with projected-stud mounted individual letters
 - Letter, text, size, font and color TBD

Interior doors, frames and hardware

- Interior doors to be solid-core, wood-veneer faced doors.
- Basis of design: VT industries.
- Interior doors and frames to be hollow metal.
 - Fully welded profiles constructed from 0.053-inch thick steel sheet.
- Door hardware shall be consistent with industry standard for commercial construction.

Interior finishes:

Flooring

- See floor finish plan.

Ceilings

- See reflected ceiling plan

Wall Finishes:

- Typical – painted precast or painted gypsum board
- Restrooms - All walls to be porcelain tile from floor to ceiling except restroom off apparatus bay which will be epoxy painted.

Millwork

- All cabinet boxes, doors and drawers to be constructed with plastic laminate facing.
 - Cabinets to be flush-overlay construction with standard commercial-grade hardware
- Lavatories shall have solid surface countertops with integral sink bowls
- Kitchen counters: Quartz

Lockers

- Dormitory lockers:
 - Custom-fabricated particleboard with plastic laminate facing.
 - Soft-close hinges
 - Interior shelves and hooks
 - Size: 24" wide x 20" deep x 72" tall
- Turnout Gear lockers:
 - Basis of design: GearGrid wall-mounted metal lockers.
 - Size: 24" wide x 20" deep x 72" tall.

Specialties

- Toilet and bath accessories to be furnished/installed by the contractor:
 - Grab bars at accessible water closets and showers
 - Surface-mounted paper towel dispensers
 - Utility shelves
 - Surface-mounted sanitary napkin dispensers
 - Surface-mounted toilet paper dispensers
 - Mirrors
 - Deck or wall mounted soap dispensers
 - Electric hand dryers
 - Clothes hooks
- Corner Guards
 - Provide stainless steel corner guards at all outside corners of gyp-board walls
 - Size: 2" x 2", full height of wall from floor to ceiling.
- Interior Signage
 - Typical interior signs - 4 x 8 custom acrylic sign with graphics/logos/fonts as coordinated with the Owner
 - Typical Restrooms / Locker rooms – 8 x 8 acrylic sign with pictorial graphic
- Marker boards
 - Provide three (2) 4' x 12' magnetic board in Training Room
 - Provide one (1) 4' x 8' magnetic board in Report Room
 - Provide one (1) 4' x 8' magnetic board in Captain's locker area
 - Provide one (1) 4' x 8' magnetic board in Captain's office

Window sills

- Window sills to be 1/2" thick solid surface
- Width: match width of window
- Depth: match depth of opening from back side of window to face of wall, include 1/2" overhang

Window treatments

- Provide roller window shades at all exterior windows (do not include roller window shades at apparatus bay glazing)
- Basis of design: Draper Roller Shade
- Standard openness: 3%
- Provide dual shades (blackout and 3% openness) at day room and any bunk rooms with exterior windows.

STRUCTURAL SCHEMATIC DESIGN PROJECT NARRATIVE |

October 18, 2023

City of Ames, Iowa

Schematic Design Structural Narrative

Foundations

A geotechnical investigation has been not yet been completed for the project site but is in the process of being completed. We anticipate that the typical foundations for the building will consist of reinforced, cast-in-place, shallow spread footings bearing on native or improved soil materials. All foundations at the perimeter of the building will extend to or below the frost depth line of 42 inches.

Concrete Slab on Grade

The slab-on-grade for the project is planned to be a reinforced concrete slab-on grade. The slabs will be reinforced utilizing steel welded wire reinforcement. The floor slab subbase shall be a minimum of one foot in thickness with the top layer consisting of 6 inches of free draining aggregate over the bottom layer of 6 inches of re-worked and compacted non-expansive cohesive soil or granular material. Proper control joints shall be cut into the slab-on-grade at an appropriate spacing to control shrinkage cracks.

Thickened slabs will be utilized at interior non-load bearing CMU walls, stair stringer bearing locations, and other areas of concentrated loads.

Roof Framing System

The roof framing system for the building is currently planned to consist of metal roof deck, steel joists, steel joist girders, and structural steel framing. The metal roof deck will span between the steel joists and will be designed to support typical roof materials. The steel joists will span to either structural steel wide flange beams or steel joist girders, which in turn will span to either steel columns, load bearing precast walls, or load bearing CMU walls.

Columns and Load Bearing Walls:

It is anticipated that the vertical supporting structural elements will consist of a combination of structural steel columns, structural load bearing concrete masonry (CMU) walls, and structural load bearing precast concrete walls. Both the masonry walls and precast walls will aid in resisting lateral loads as well.

At the clerestory areas above the precast wall panels, the roof will be supported by structural steel framing members. Horizontal steel tube framing members will be provided bottom of the clerestory

to provide bracing for the window system and wall panels. mid-height of the walls to brace the curtain wall against lateral wind loads.

Lateral Load Resisting System

The controlling lateral loads on the building will most likely be caused by wind loading. The wind loading will be resisted by the metal deck roof diaphragm. These diaphragms will distribute the wind loads to the CMU shear walls and the precast shear walls. Braced steel frames and moment resisting steel frames will be utilized where shear wall elements cannot be used.

Code Compliance Statement

The building is planned to be designed and constructed to the requirements of the 2018 edition of the International Building Code.

The building will be designed to resist live, snow, wind, and seismic loads per the IBC 2018 and ASCE 7-16 requirements.

Additional design standard references include, but are not limited to, the following:

- ACI 318, Building Code Requirements for Structural Concrete
- AISC 360, Specification for Structural Steel Buildings
- AISC 303, Code of Standard Practice for Steel Buildings and Bridges
- ASCE 7, Minimum Design Loads for Buildings and Other Structures
- TMS 402, Building Code Requirements for Masonry Structures

Structural Design Loads

Dead loads will consist of the weights of structure and equipment of a permanent or semi-permanent nature including, but not limited to manufacturing equipment, tanks, piping, cable trays, ceilings, roof pavers, etc. known at time of design.

Live loads will consist of uniform floor/roof live loads and equipment live loads. Uniform live loads will be in accordance with ASCE 7-10, but not less than the following:

- | | |
|------------------|---------|
| - Assembly Areas | 100 psf |
| - Corridors: | 100 psf |
| - Roofs | 20 psf |
| - Stairs: | 100 psf |
| - Storage: | 125 psf |
| - Office/Living: | 50 psf |

Wind forces will be calculated in accordance with ASCE 7-10 with a basic wind speed of 115 mph and exposure category B.

Seismic forces will be calculated in accordance with ASCE 7.

Snow loads and snow drift loads will be calculated in accordance with ASCE 7.

Due to the occupancy and use of the building a storm shelter for the occupants will be required for the building.

Serviceability Design Considerations

Serviceability considerations will be based on industry accepted parameters and requirements specific to systems and equipment known at the time of design to be in the building.

Deflection of steel framing will typically be designed to meet a live load deflection limit of $1/360$ of span length and a total load deflection limit of $1/240$ of span length. More stringent deflection limits will be met as required by equipment or building use.

Overall building drift and story drift will typically be limited to $1/500$ of the building height or story height. More stringent drift limits will be met if applicable.



1.

**City of Grimes
Fire Station
Mechanical and Electrical SD Scope Outline
October 16, 2023**

Mechanical:

Utilities

1. 6-inch fire protection service entering the building on the northeast corner.
2. 3-inch water service split off the 6-inch fire protection inside the building.
3. Natural gas service extended to a meter and regulator by the Utility. The anticipated meter location would be on the west side of the building outside of the mechanical room.
4. 8-inch storm water from internal roof drains on the west administrative area will be extended 5'-0" from building. Exterior downspouts for the sloped apparatus bay roof will be picked up below grade on the site. See Civil for additional site information.
5. 6-inch sanitary sewer extended 5'-0" from building. See Civil for additional site information.

Fire Protection

1. Wet type sprinkler system for entire building.
2. Double pre-action interlock for critical operation equipment locations.
3. Fire department connect, stand piping and hose connections in the training tower installed for training purposes.

Plumbing

1. Plumbing fixtures as indicated on the Architectural design development drawings.
2. High-efficiency gas-fired water heater located in the mechanical/water room.
3. Copper domestic water cold, hot and recirculated hot water piping extended to fixtures.
4. One 3-inch copper fill line extended to apparatus bay for tank fill. Three water reels centered between bays.
5. All domestic water piping, plumbing vents through roof and roof drain piping with 10'-0" of exterior insulated.
6. Trench drains in the apparatus bays as indicated on the floor plans or assume two 25'-0" trench drains per bay.
7. Sand/oil interceptor in the apparatus with all trench drains piped through the sand/oil interceptor.
8. Roof drains and overflow drains. Pipe primary roof drains internal to below grade and out of the building. Pipe overflow drains to exterior at grade. Roof drain and overflow piping above grade shall be cast iron and below grade piping shall be cast iron or PVC.
9. PVC sanitary sewer below grade.
10. Compressed air piping as required for any breathing apparatus equipment. Compressed air equipment provided by Owner.
11. Air compressor, compressed air piping, air outlets and air hose reels for the apparatus bays. Assume two air outlets on the east and west walls of the apparatus bay and three air reels, center between bays.
12. Floor drains in restrooms, shower rooms, gear storage, mechanical equipment rooms, decon and training tower.
13. Trench drain and hot and cold water hose bibbs for the discharge and supplies for the extractor.
14. Natural gas piping extend from meter to water heater, boilers, roof top unit, kitchen makeup air unit and apparatus bay makeup air unit.

HVAC

1. 15-ton package roof top unit with gas-fired heat mounted on the roof. Screen walls will be provided for visual screening of the equipment. Air distribution for the roof top unit will be variable air volume and distribution to 9 VAV boxes for the space zones. Each VAV box will have a hot water reheat coil with modulating control. The hot water heating plant shall consist of two high efficiency condensing boilers and a primary/secondary pumping arrangement with VFDs.
2. The fitness room will be a dedicated zone served by a vertical blower coil unit with 1-1/2T DX cooling and hot water heat. The Gear Storage, Extraction, Shop, SCBA and Storage/Training areas will be a dedicated zone served by a vertical blower coil unit with 5T DX cooling and hot water heat. Ventilation for these two zones will ducted from an outside air louver through the east wall of the upper mechanical room.
3. CO/NO2 exhaust systems in the apparatus bays will purge out vehicle fumes. Fume exhaust will be removed with roof mounted exhaust fans. Direct connected vehicle exhaust systems will be provided for the fire trucks in the apparatus bays. Heated make-up air will be provided for the displaced vehicle exhaust and CO/NO2 exhaust.
4. The apparatus bays will be heated with gas-fired infrared radiant heat.
5. The IT room will be provided with a DX split system with low ambient control for dedicated cooling throughout the year.
6. Range hood with Ansul system and makeup air unit with gas-fired heat and tempered cooling for the griddle and range in the kitchen.
7. Hot water cabinet unit heaters will be provided in the vestibules. Propeller fan unit heaters will be provided in the training tower.

Temperature Controls

1. Direct digital controls with web-based interface.

Commissioning

1. No commissioning anticipated.

Electrical:

Utilities

1. Two 4" PVC primary conduits from MidAmerican Energy transformer to property line.
2. Three 2" PVC conduits from IT room to property line – one each for telephone, cable TV, and fiber.
3. Oil containment system at MidAmerican Energy transformer.

Electric Service and distribution

1. Estimated 1200A, 120/208V, 3 phase, 4 wire electric service with CT enclosure, main circuit breaker and main distribution panel.
2. Power monitoring panel.
3. Service entrance surge protection panel.
4. Electric panels throughout the building for lighting, power and mechanical equipment loads.

Emergency Power

1. 120/208V, 3 phase, emergency generator with sub-base fuel tank and automatic transfer switch.
2. Generator for entire building coverage to be considered depending on available funding, otherwise, generator to be sized for critical loads only as identified by the Owner.

Power

1. Receptacles throughout building – GFI, surge suppression, USB types as necessary.
2. Connections to mechanical equipment, air compressor, washer/extractor, dryers, kitchen equipment, welder, and overhead garage doors.
3. UPS for IT room/equipment, if needed.

Lighting

1. Interior LED lighting.
2. Lighting occupancy controls.
3. Exterior building LED lighting.
4. Exterior parking lot LED lighting.
5. Emergency egress and exit lighting.
6. Daylighting in some areas may be considered.

Fire Alarm System

1. Addressable fire alarm system with pull stations, horns, strobes, smoke and heat detectors, duct detectors, shutdown of required mechanical equipment, sprinkler flow/tamper switches, and connection to a monitoring service. Devices as required by NFPA.

Voice/Data/TV Cabling

1. Homerun CAT 6 cabling and jacks networked to Main Distribution equipment rack in centrally located IT room.
2. RG6 coax cable and/or CAT 6 cabling for TV.
3. 1" conduit rough-ins for outlet locations.

CCTV System

1. Video surveillance system with server, software, recording storage, IP cameras, and CAT 6 network cabling.

Card Access System

1. Access control system with server, software, proximity readers, door position switches, request-to-exit, and access cards/fobs.

Other Electrical

1. Panic buttons at select locations.
2. Empty boxes/conduits for systems by others.



CITY OF GRIMES
101 NE HARVEY ST
GRIMES, IA 50111

SCHEMATIC DESIGN

10/11/2023



SVPA ARCHITECTS INC
1466 28TH ST, STE 200
WEST DES MOINES, IA 50266
(515) 327-5990

CIVIL DESIGN ADVANTAGE
4121 NW URBANDALE DRIVE
URBANDALE, IA 50322
(515) 369-4400

CONFLUENCE DESIGN
525 17TH ST
DES MOINES, IA 50309
(515) 288 - 4875

KPFF ENGINEERS
604 LOCUST ST, #202
DES MOINES, IA 50309
(515) 279 - 3900

TWIN RIVERS ENGINEERS
1000 ILLINOIS ST
DES MOINES, IA 50314
(515) 288 - 3679

THE WEITZ CO
420 WATSON POWELL JR PARKWAY #100
DES MOINES, IA 50309
(515) 246 - 4700

G001	COVER SHEET
G003	GENERAL INFORMATION

A001	WALL TYPES
A100	MAIN FLOOR PLAN
A110	ROOF PLAN
A200	EXTERIOR ELEVATIONS
A210	EXTERIOR PERSPECTIVES
A300	BUILDING SECTIONS
A700	REFLECTED CEILING PLAN
A800	FLOOR FINISH PLAN

2001 SW 6th STREET
GRIMES, IA 50111

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PROJECT NUMBER

23012

COVER SHEET

G001

ABBREVIATIONS

@ & ' #	AT AND INCH FOOT NUMBER OR POUND
ABV ACT ADA ADMIN AFF ALT ALUM ANOD ARCH ASTM AUTO AVG	ABOVE ACOUSTICAL CEILING TILE AMERICANS WITH DISABILITIES ACT ADMINISTRATION, ADMINISTRATIVE ABOVE FINISHED FLOOR ALTERNATE ALUMINUM ANODIZED ARCHITECT, ARCHITECTURAL AMERICAN SOCIETY FOR TESTING AND MATERIALS AUTOMATIC AVERAGE
BO BLDG BLKG BP BRG	BOTTOM OF BUILDING BLOCKING BEARING PLATE BEARING
C/C CCTV CG CIP CJ CL CLEAR CLG CMU CONC CONT CORR CPT CT CTOP	CENTER TO CENTER CLOSED CIRCUIT TV CORNER GUARD CAST-IN-PLACE CONTROL JOINT CENTERLINE CLEARANCE CEILING CONCRETE MASONRY UNIT CONCRETE CONTINUOUS CORRIDOR CARPET CERAMIC TILE COUNTERTOP
DBL DEMO DF DIA DIM DN DR DS DTL	DOUBLE DEMOLITION DRINKING FOUNTAIN DIAMETER DIMENSION DOWN DOOR DOWNSPOUT DETAIL
E/E EA EIFS EJ ELEC ELEV EQ EQUIP EXST EXP EXT	END TO END EACH EXTERIOR INSULATION AND FINISH SYSTEM EXPANSION JOINT ELECTRIC, ELECTRICAL ELEVATOR EQUAL EQUIPMENT EXISTING EXPANSION EXTERIOR
F/F FBO FDC FE FEB FEC FF FFE FO FNDN FT FTG FURN FV	FACE TO FACE FURNITURE BY OWNER/OTHER FIRE DEPARTMENT CONNECTION FIRE EXTINGUISHER FIRE EXTINGUISHER BRACKET FIRE EXTINGUISHER CABINET FINISHED FLOOR FIXTURES, FURNISHINGS & EQUIPMENT FACE OF FOUNDATION FOOT, FEET FOOTING FURNITURE FIELD VERIFY
GA GAL GALV GB GC GL GWB GB	GALLON GALVANIZED GRAB BAR GENERAL CONTRACTOR GLASS GYPSUM WALL BOARD GYPSUM BOARD
HB HCP HDWR HGT HM HORIZ HR HVAC HWD	HOSE BIB HANDICAP HARDWARE HEIGHT HOLLOW METAL HORIZONTAL HOUR HEATING, VENTILATING & AIR CONDITIONING HARDWOOD
IN INSUL INT I	INCH INSULATION INTERIOR ISOLATION JOINT
JAN KO	JANITOR KNOCKOUT
LAB LAV LBS LF LVT	LABORATORY LAVATORY POUNDS (WEIGHT) LINEAR FOOT/FEET LUXURY VINYL TILE
MAX MECH MEZZ MIN	MAXIMUM MECHANICAL MEZZANINE MINIMUM
MFR MIR MISC MKBD MO MTL MATL	MANUFACTURER MIRROR MISCELLANEOUS MARKERBOARD MASONRY OPENING METAL MATERIAL
NA NIC NOM NTS	NOT APPLICABLE NOT IN CONTRACT NOMINAL NOT TO SCALE
OC OD OFCI OFOI OPENG OPP	ON CENTER OVERFLOW DRAIN OWNER FURNISHED/CONTRACTOR INSTALLED OWNER FURNISHED/OWNER INSTALLED OPENING OPPOSITE, OPPOSITE HAND
PLAM PLY PNT PREFAB PT PNT	PLASTIC LAMINATE PLYWOOD PAINT, PAINTED, POINT PREFABRICATE, PREFABRICATED PORCELAIN TILE PAINT

QTY QUANTITY QTZ QUARTZ	QUARRY TILE QUANTITY QUARTZ
RAD RFB RCP RD REBAR REF REINF REQD REV RF RO ROW RSF	RADIUS RESILIENT ATHLETIC FLOORING RESILIENT BASE REFLECTED CEILING PLAN ROOF DRAIN REINFORCING BAR REFRIGERATOR REINFORCE, REINFORCEMENT REQUIRED REVISION RESILIENT FLOORING ROUGH OPENING RIGHT OF WAY RESILIENT SHEET FLOORING
SC SCH SF SHWR SIM	SEALED CONCRETE SCHEDULE SQUARE FOOT SHOWER SIMILAR
SPKR SB SQ SS SSTL CL STC STD STL STOR SV	SPEAKER SPLASH BLOCK SQUARE SOLID SURFACE STAINLESS STEEL STONE SOUND TRANSMISSION CLASS STANDARD STEEL STORAGE SHEET VINYL
T TO T&G TEMP TRZ TYP	THERMOSTAT TOP OF TONGUE & GROOVE TEMPORARY TERRAZZO TYPICAL
UL UNO	UNDERWRITERS' LABORATORIES UNLESS NOTED OTHERWISE
VAR VB VCT VERT VEST VOL WVC	VARIES VAPOR BARRIER VINYL COMPOSITION TILE VERTICAL VESTIBULE VOLUME VINYL WALLCOVERING
W/ W/O WAF WB WC WD W/D WH WOC WWW WWF	WITH WITHOUT WOOD ATHLETIC FLOORING WOOD BASE WATERCLOSET WOOD WASHER/DRYER WATER HEATER WALK OFF CARPET WOOD VENEER WALLCOVERING WELDED WIRE FABRIC
YD YR	YARD YEAR

DRAWING SYMBOLS

DETAIL		LOCATION REFERENCE DETAIL
ELEVATION		SHEET REFERENCE ELEVATION REFERENCE
GRID LINE		GRID REFERENCE
LEVEL IDENTIFICATION		ELEVATION LEVEL REFERENCE
SECTION		LOCATION REFERENCE SHEET REFERENCE
CEILING TAG		CEILING TYPE/MATERIAL HEIGHT ABOVE FINISHED FLOOR
WINDOW TAG - REFER TO WINDOW ELEVATIONS		WINDOW TYPE
DOOR TAG		DOOR NUMBER
ROOM TAG		ROOM NAME ROOM NUMBER
WALL TAG		WALL WALL TYPE
MATERIAL KEYNOTE		DESCRIPTIVE TEXT SPECIFICATION REFERENCE

REFERENCED CODE
2009 ICC A117.1 ACCESSIBLE AND USABLE BUILDINGS AND FACILITIES
(CHAPTER 4 ACCESSIBLE ROUTES);

2 REACH REQUIREMENTS
NOT TO SCALE

NOTES:

- X SHALL BE < 25 INCHES; Z SHALL BE > X.
- WHEN X < 20 INCHES, THEN Y SHALL BE 48 INCHES MAXIMUM.
- WHEN X IS 20 TO 25 INCHES, THEN Y SHALL BE 44 INCHES MAXIMUM.

MAXIMUM FORWARD REACH OVER AN OBSTRUCTION
* IF 2017 ICC A117.1 IS ADOPTED

MAXIMUM SIDE REACH OVER AN OBSTRUCTION

REFERENCED CODE
2009 ICC A117.1 ACCESSIBLE AND USABLE BUILDINGS AND FACILITIES
(CHAPTER 3 BUILDING BLOCKS);

5 PROTRUDING OBJECTS
NOT TO SCALE

REFERENCED CODE
2009 ICC A117.1 ACCESSIBLE AND USABLE BUILDINGS AND FACILITIES
(CHAPTER 3 BUILDING BLOCKS);

CIRCULAR SPACE:
* IF 2017 ICC A117.1 IS ADOPTED

T-SHAPED SPACE:
* OPTION 3 SHOWN

4 TURNING SPACES
NOT TO SCALE

REFERENCED CODE
2009 ICC A117.1 ACCESSIBLE AND USABLE BUILDINGS AND FACILITIES
(CHAPTER 3 BUILDING BLOCKS);
SECTION 302 FLOOR SURFACES

302.1 GENERAL.

FLOOR SURFACES SHALL BE STABLE, FIRM, AND SLIP RESISTANT, AND SHALL COMPLY WITH SECTION 302. CHANGES IN LEVEL IN FLOOR SURFACES SHALL COMPLY WITH SECTION 303.

3 THRESHOLD & LEVEL CHANGES
NOT TO SCALE

REFERENCED CODE
2009 ICC A117.1 ACCESSIBLE AND USABLE BUILDINGS AND FACILITIES
(CHAPTER 7 COMMUNICATION ELEMENTS AND FEATURES);

1 SIGNS & PICTOGRAMS
NOT TO SCALE



City of Grimes
Fire Station

2001 SW 6th STREET
GRIMES, IA 50111

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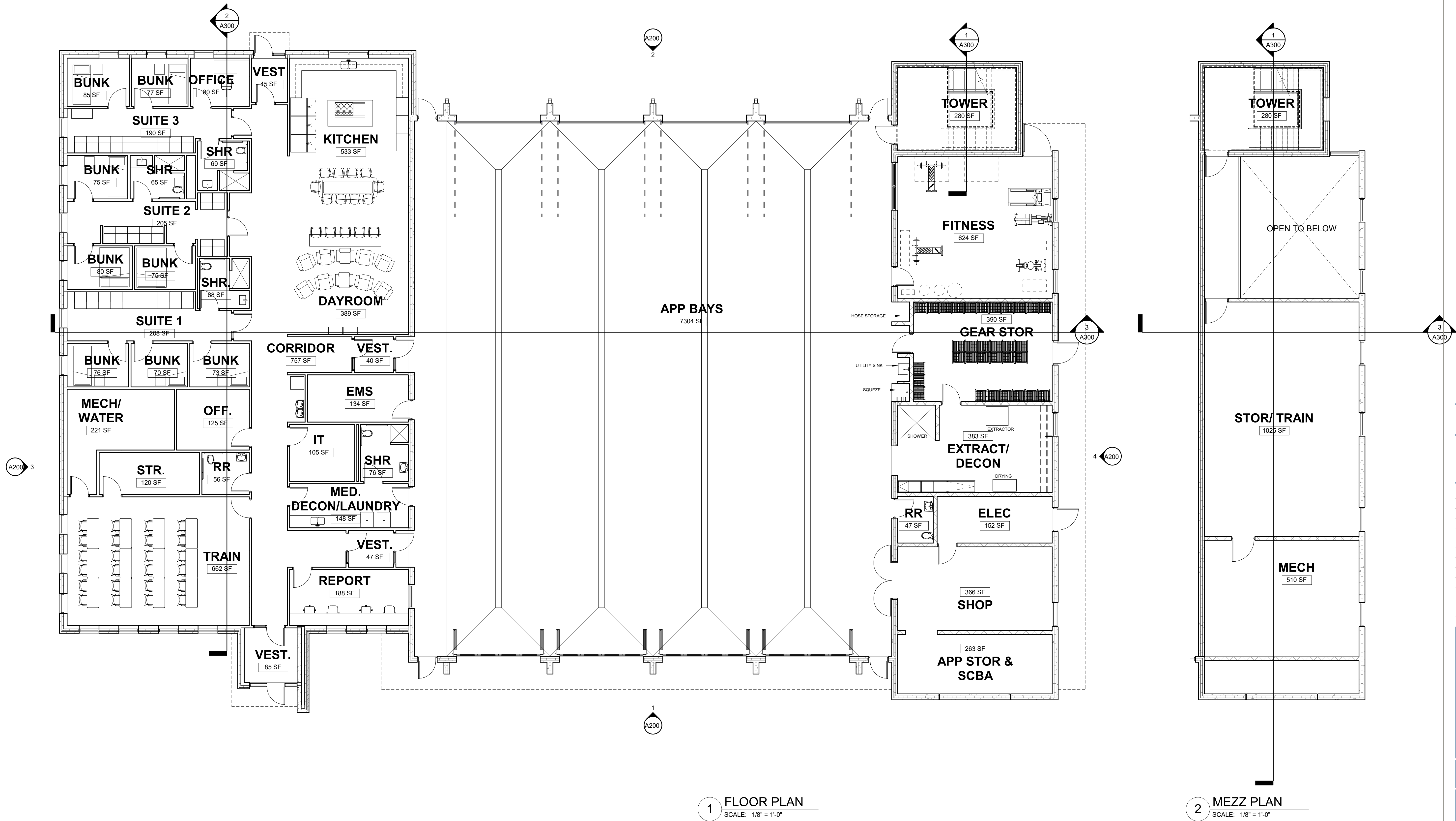
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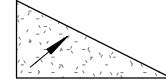
G003

1466 28th Street, Suite 200 | West Des Moines, Iowa 50266 | 515.327.5990



ROOF LEGEND

TAPERED INSULATION
(1/2" PER 1'-0" SLOPE)



WALKWAY PAD



ROOF DRAIN /
OVERFLOW DRAIN



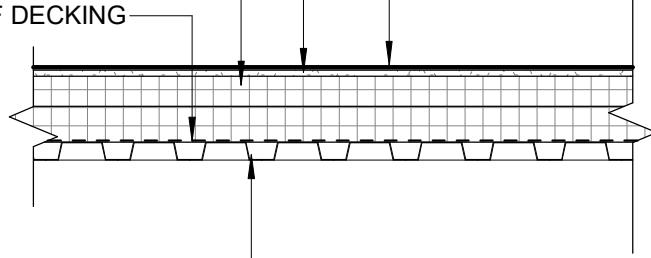
TPO MEMBRANE ROOFING

HIGH DENSITY COVER BOARD

POLYISOCYANURATE BOARD
ROOF INSULATION - SEE ROOF
PLAN FOR EXTENT AND PITCH

SELF-ADHERING VAPOR
BARRIER DIRECTLY OVER
ROOF DECKING

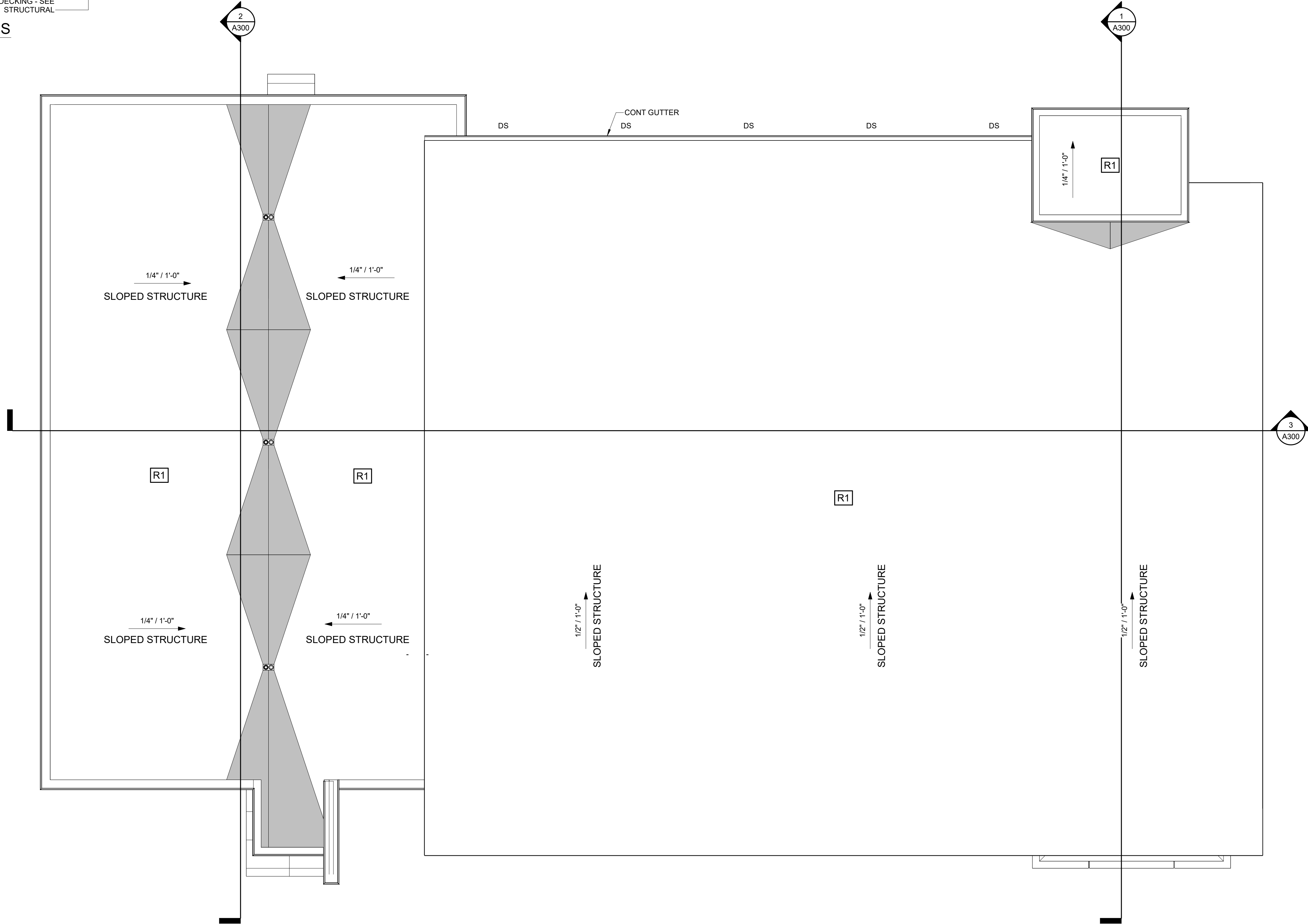
METAL ROOF DECKING - SEE
STRUCTURAL



R1

2 ROOF TYPES

SCALE: 3/4" = 1'-0"



1 ROOF PLAN

SCALE: 1/8" = 1'-0"

City of Grimes Fire Station

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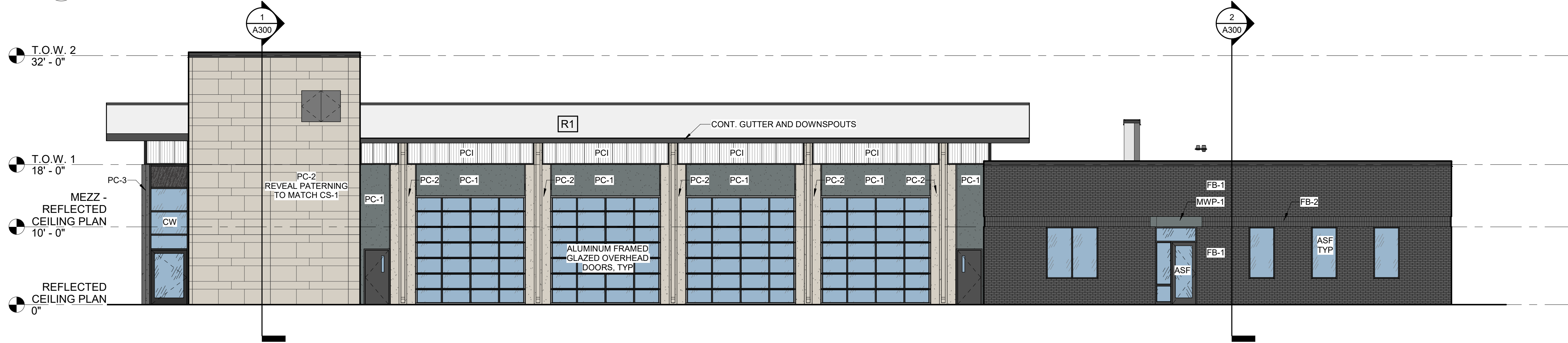
23012

ROOF PLAN

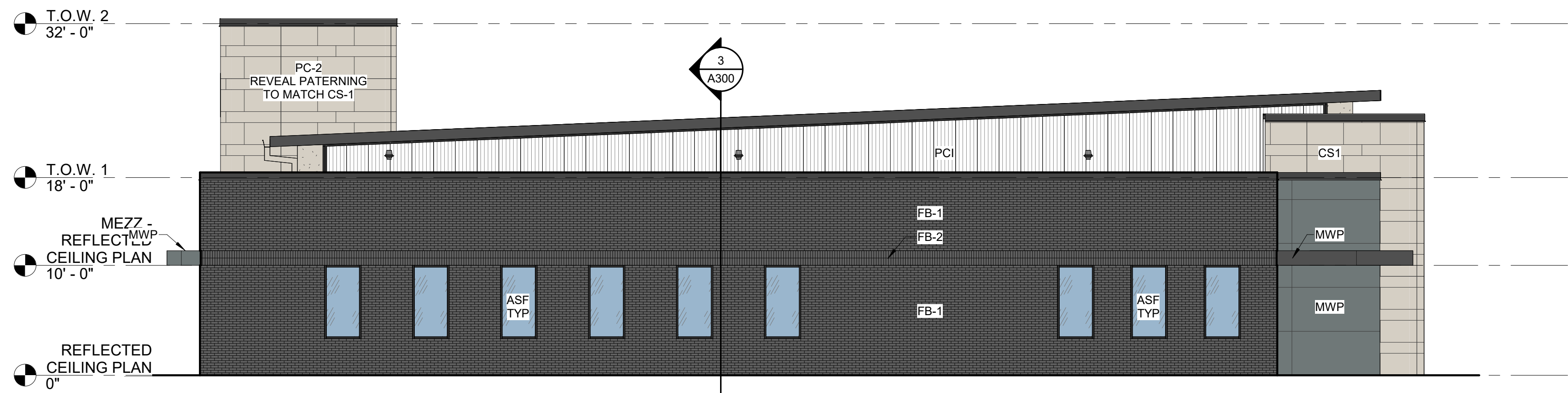
A110



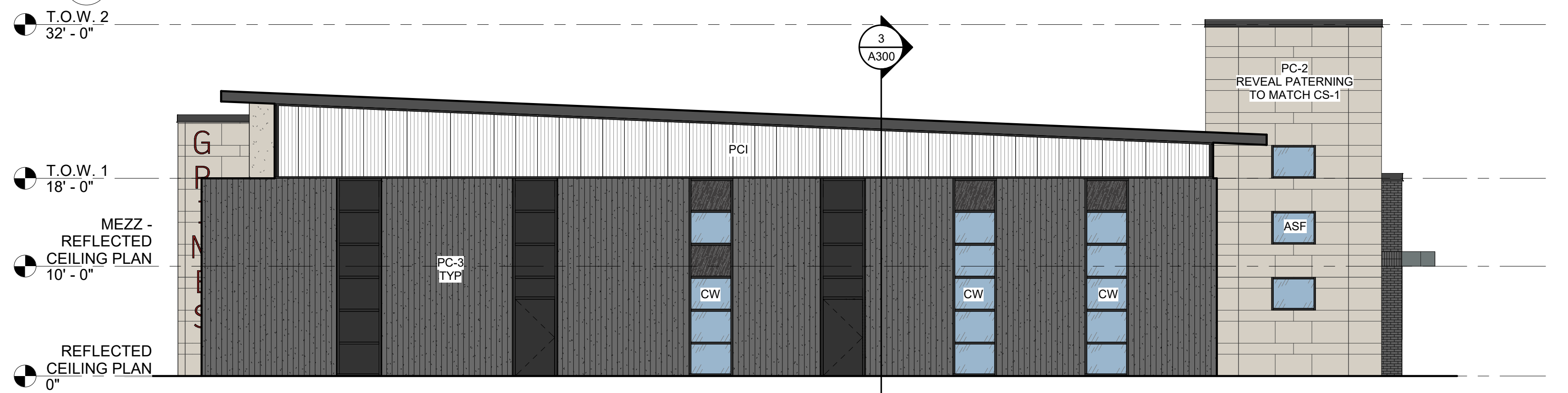
1 EXTERIOR ELEVATION - SOUTH
SCALE: 1/8" = 1'-0"



2 EXTERIOR ELEVATION - NORTH
SCALE: 1/8" = 1'-0"



3 EXTERIOR ELEVATION - EAST
SCALE: 1/8" = 1'-0"



4 EXTERIOR ELEVATION - WEST
SCALE: 1/8" = 1'-0"

MATERIAL TYPE LEGEND

FB-1	FACE BRICK 1: MANGANESE IRON SPOT COLOR, SMOOTH FINISH, MODULAR SIZED, RUNNING BOND
FB-2	FACE BRICK 2: MANGANESE IRON SPOT COLOR, SMOOTH FINISH, MODULAR SIZED, SOLDIER BOND, RECESS 1/2"
MWP-1	ALUMINUM COMPOSITE METAL WALL PANEL, PANEL COLOR; AGED ZINC
CS-1	CAST STONE PANEL
PC-1	PRECAST CONCRETE PANEL 1; PANEL FINISH; ACID WASH PREP, PANEL STAIN; AGED ZINC
PC-2	PRECAST CONCRETE PANEL 2; PANEL FINISH; ACID WASH PREP, PANEL COLOR; INTEGRAL COLORED CONCRETE BUFF
PC-3	PRECAST CONCRETE PANEL 3; PANEL FINISH; BOARD FORM FINISH BEDLINER, PANEL STAIN; CHARCOAL
ASF	ALUMINUM FRAMED STOREFRONT SYSTEM.
CW	STICK BUILT ALUMINUM CURTAIN WALL SYSTEM.
PCI	TRANSLUCENT POLYCARBONATE GLAZING



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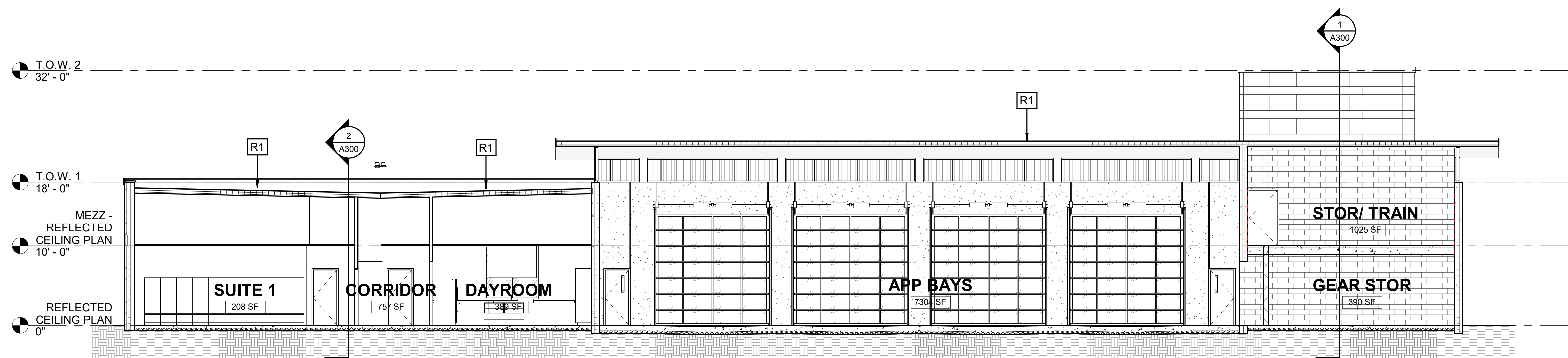
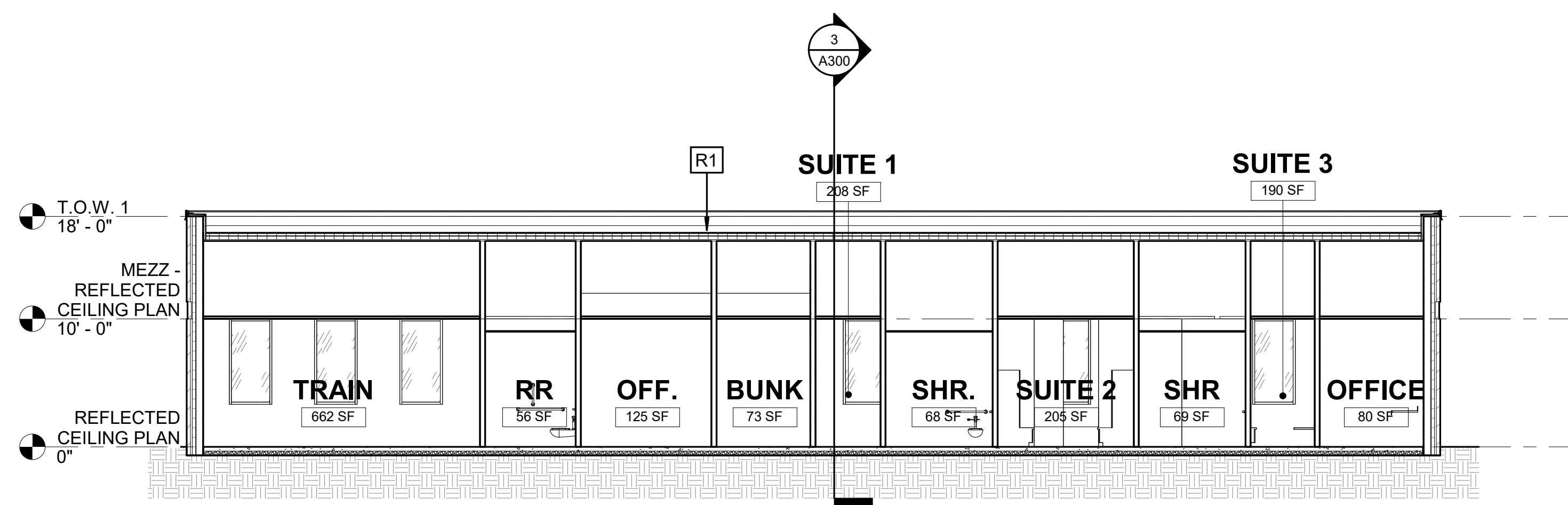
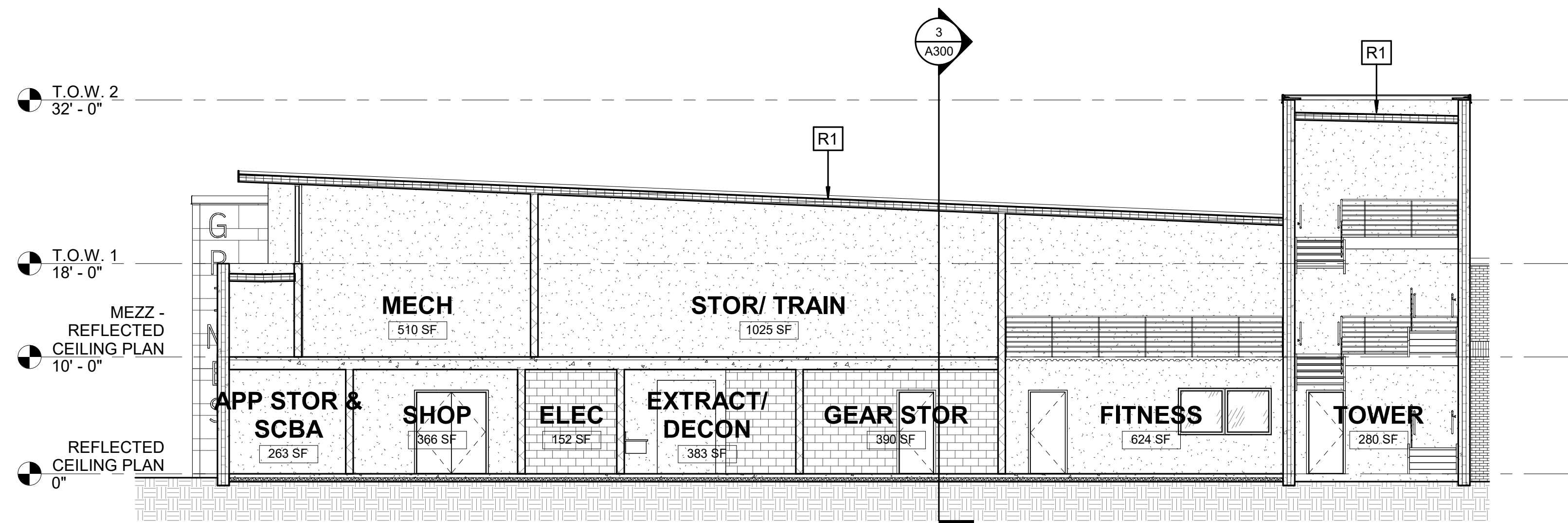
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EXTERIOR
PERSPECTIVES

A210





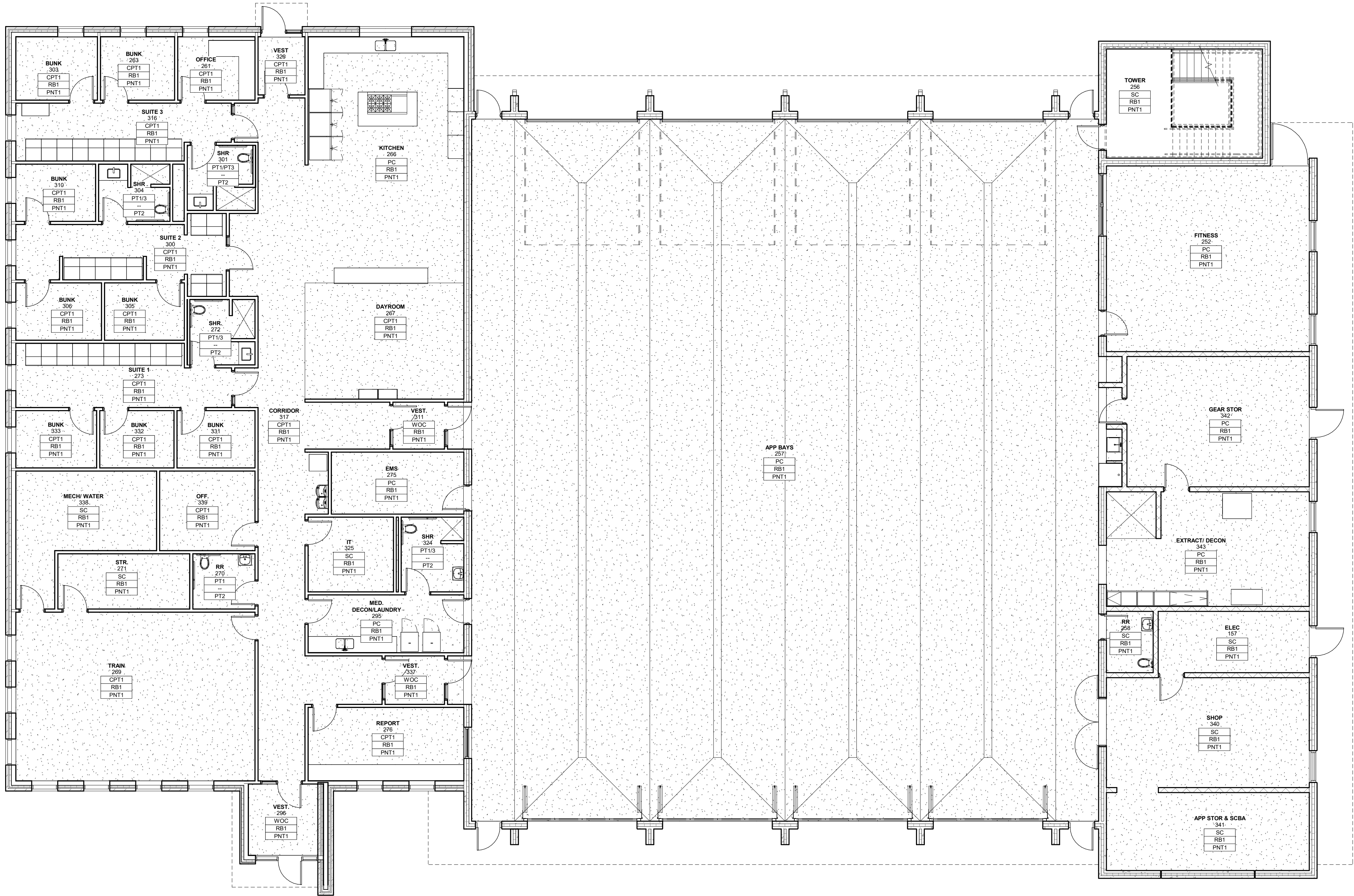
FINISH KEY			
KEY	PRODUCT	MANUFACTURER	PATTERN / COLOR
1 FLOORING			
CPT1	CARPET TILE	MANUFACTURER	MATERIAL COST: \$25.00 YD
PC	PORCELAIN WALL TILE	SEE SPEC.	SEE SPEC.
PT1	PORCELAIN TILE	MANUFACTURER	12 X 24/ MATERIAL COST: \$4.50 SF
PT3	PORCELAIN TILE - SHOWER	DALTILE	KEYSTONE, 2 X 2 MOSAIC TILE/ TBD
RB1	VINYL BASE	TARKETT	TBD
SC	SEALED CONCRETE	SEE SPEC.	SEE SPEC.
WOC	WALK OFF CARPET	INTERFACE	STEP REPEAT/ TBD
2 WALL COVERINGS			
P1	PAINT	SHERWIN WILLIAMS	PATTERN / COLOR
P2	PAINT	SHERWIN WILLIAMS	PATTERN / COLOR
P3	PAINT	SHERWIN WILLIAMS	PATTERN / COLOR
P4	PAINT	SHERWIN WILLIAMS	PATTERN / COLOR
PT2	PORCELAIN WALL TILE	MANUFACTURER	12 X 24/ MATERIAL COST: \$4.50 SF
3 PLASTIC LAMINATES / SOLID SURFACES			
PLAM1	PLASTIC LAMINATE	MANUFACTURER	PATTERN / COLOR
QTZ1	QUARTZ	CAMBRIA	TBD
SS1	SOLID SURFACE	CORIAN	GRADE C
SS2	SOLID SURFACE	CORIAN	GRADE A
4 CEILING FINISHES			
ACT1	ACOUSTICAL CEILING TILE	USG	2 x 2 MARS HIGH NRC
EXP. STR.	EXPOSED STRUCTURE	SEE SPEC.	SEE SPEC.
GYP. BD.	ACOUSTICAL CEILING TILE	MANUFACTURER	PATTERN / COLOR
PTD. EXP. STR.	PAINTED EXPOSED STRUCTURE	SEE SPEC.	SEE SPEC.

GENERAL FINISH NOTES

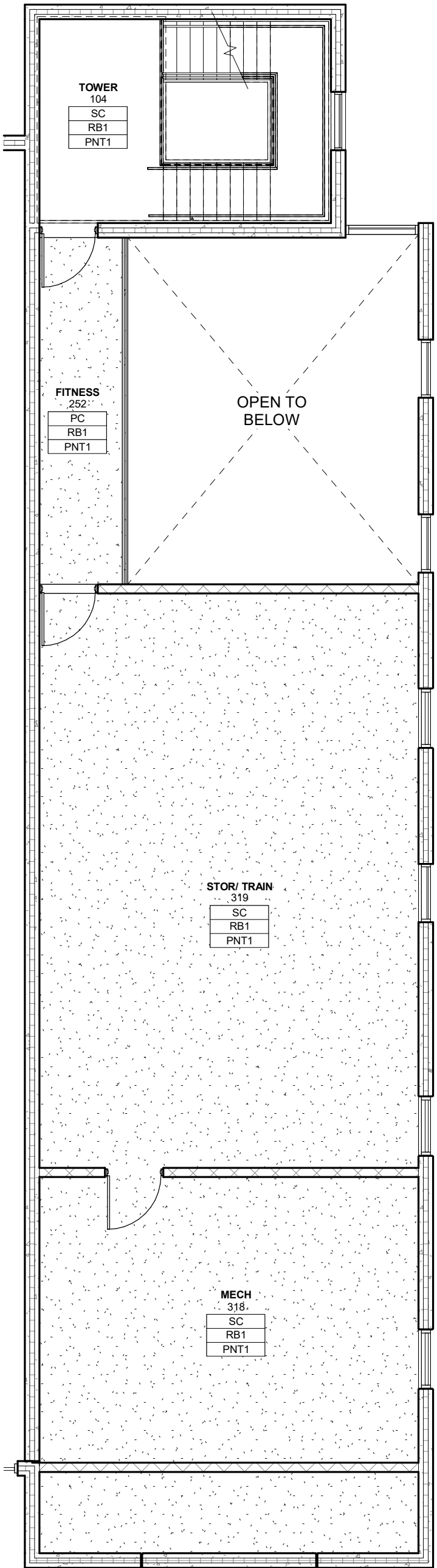
- CONTRACTOR TO VERIFY ALL DIMENSIONS BEFORE CONSTRUCTION AND BEFORE ORDERING MATERIALS. DO NOT SCALE DRAWINGS.
- EPOXY PAINT TO BE USED IN RESTROOMS.
- PROVIDE SCHLUTER TRANSITION STRIPS AT ALL TILE TRANSITIONS. VERIFY WITH ARCHITECT.
- ALL GYPSUM BOARD CEILINGS TO BE PAINTED CEILING WHITE UNLESS NOTED OTHERWISE.
- ALL WINDOW SILLS TO BE SS2.
- ALL OTHER TRANSITION STRIPS TO BE SUBMITTED FOR APPROVAL FROM ARCHITECT.
- SEE REFLECTED CEILING PLAN FOR ADDITIONAL CEILING HEIGHTS AND MATERIALS.
- REFER TO FLOOR FINISH PLAN FOR CLARIFICATION OF ACCENT PAINT COLORS.

ROOM NAME → (ROOM NAME)
ROOM NUMBER → #
FLOOR FINISH → CPT#
BASE FINISH → RB#
WALL FINISH → PNT#

FLOOR FINISH TAG



1 LEVEL 1 - FINISH FLOOR PLAN
SCALE: 1/8" = 1'-0"



2 MEZZ - FLOOR FINISH PLAN
SCALE: 1/8" = 1'-0"



GENERAL NOTES

1. PRIOR TO ANY GRADING, A COPY OF THE NPDES PERMIT SHALL BE PROVIDED TO THE CITY'S BUILDING DIVISION.
2. CONTRACTOR SHALL STRIP ALL DELETERIOUS MATERIAL THE TOP 6" OF TOPSOIL IS TO BE STOCKPILED AND RESPREAD AFTER GRADING IS COMPLETE. CONTRACTOR WILL BE RESPONSIBLE FOR PROVIDING A SUITABLE TOPSOIL STOCKPILE SITE.
3. EXCAVATION SHALL BE IN ACCORDANCE WITH THE 2023 EDITION OF THE SUDAS STANDARD SPECIFICATIONS AND ALL CITY OF GRIMES SUPPLEMENTALS, IF APPLICABLE.
4. MATCH EXISTING GRADES AT PROPERTY LINES AND/OR CONSTRUCTION LIMITS.
5. ALL SPOT ELEVATIONS ARE FORM GRADE (FG) OR TOP OF FINISHED SURFACES UNLESS OTHERWISE NOTED.
6. SITE SHALL BE GRADED TO PROVIDE POSITIVE DRAINAGE AWAY FROM BUILDINGS.
7. SLOPES IN PAVEMENT SHALL BE UNIFORM TO AVOID PONDING.
8. THE CONTRACTOR SHALL CONFINE HIS GRADING OPERATIONS TO WITHIN THE CONSTRUCTION LIMITS AND EASEMENTS SHOWN ON THE PLANS. ANY DAMAGE TO PROPERTIES OUTSIDE THE SITE BOUNDARY SHALL BE AT THE SOLE RESPONSIBILITY OF THE CONTRACTOR.
9. THE CONTRACTOR SHALL APPLY NECESSARY MOISTURE CONTROL TO THE CONSTRUCTION AREA AND HAIL ROADS TO PREVENT THE SPREAD OF DUST.
10. REFER TO SEPARATE STORM WATER POLLUTION PREVENTION PLAN FOR DETAILS ON EROSION CONTROL.
11. FINAL FINISH GRADINGS TO BE APPROVED BY THE ARCHITECT AND CIVIL ENGINEER. MATCH EXISTING GRADES AT THE INTERFACE OF NEW AND EXISTING GRADES OR PAVING.
12. SIDEWALKS:
 - MAINTAIN 1% MINIMUM AND 5% MAXIMUM LONGITUDINAL SLOPES ON ALL PAVED WALKWAYS. ALL WALKS TO HAVE 2.0% MAXIMUM TRANSVERSE SLOPE IN THE DIRECTION OF NATURAL DRAINAGE. SAW CUT JOINTS AS SOON AS CONCRETE HAS SET. SAW CUTS TO BE 1/8" TO 1/4" WIDE; DEPTH: LONGITUDINAL 1/3, TRANSVERSE 1/4.
13. THE GRADING OF THE DETENTION FACILITY, INSTALLATION OF THE STORM SEWER SYSTEM (IF APPLICABLE), AND THE INSTALLATION OF THE ORIFICE PLATE (IF APPLICABLE) SHALL BE COMPLETED AND FUNCTIONAL PRIOR TO ANY INCREASE IN IMPERVIOUS SURFACES WITHIN THE SITE OR THE PREVIOUSLY MENTIONED ITEMS SHALL BE GRADED/ INSTALLED AS SOON AS PRACTICAL.
14. POST-CONSTRUCTION VOLUME OF THE DETENTION BASIN WILL NEED TO BE VERIFIED AND PROVIDED TO THE CITY BEFORE A FINAL CERTIFICATE OF OCCUPANCY CAN BE ISSUED.



City of Grimes
Fire Station

2001 SW 6th STREET
GRIMES, IA 50111

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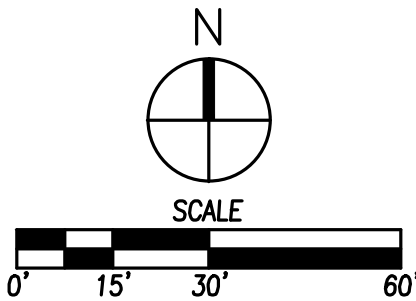
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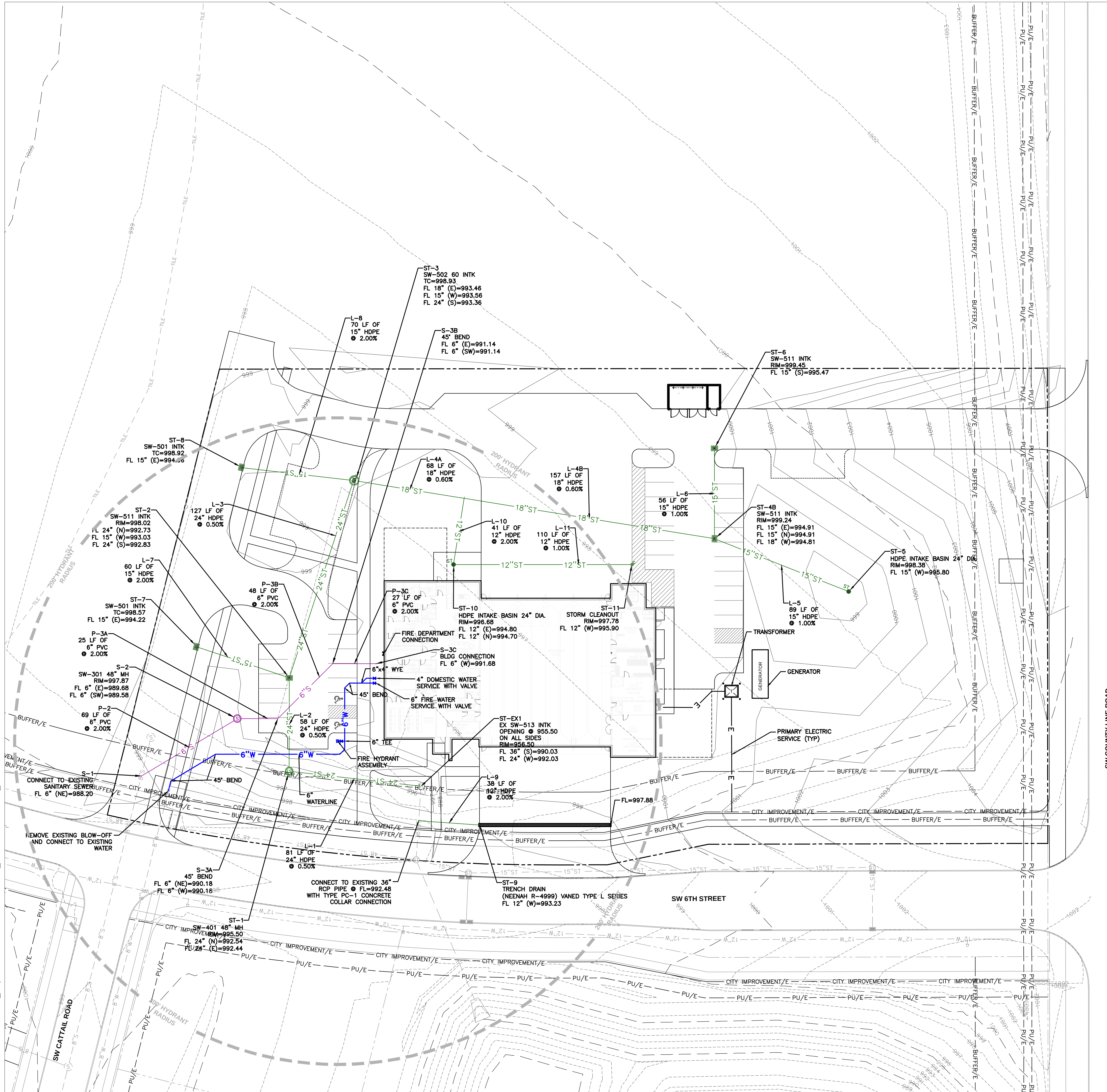
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GRADING PLAN

C2.1





CITY OF GRIMES STANDARD NOTES

- WATER MAIN NOTES:**
1. ALL FIRE HYDRANTS SHALL BE AMERICAN FLOW CONTROL-WATEROUS PACER W6-67-250, MUELLER SUPER CENTURION 250 (3-WAY A-423), OR CLOW MEDALLION F-2545. ALL HYDRANTS SHALL HAVE THE FOLLOWING: 6" MJ SHOE, 2-1/2" HOSE NOZZLE, 4-1/2" STEAMER NOZZLE, NST THREADS, PENTAGON OPERATING NUT, CHAIN ON CAP, OPEN LEFT, 5-1/2" BURY, AND FACTORY PAINTED RED. THE MINIMUM SPOOL PIPE LENGTH FROM AUXILIARY VALVE TO HYDRANT SHOE SHALL BE 2.0'.
 2. ALL HYDRANTS WILL IMMEDIATELY BE COVERED WITH A BLACK PLASTIC BAG (OR EQUIVALENT) ONCE THE HYDRANT IS INSTALLED. THE CITY OF GRIMES WILL NOTIFY THE CONTRACTOR WHEN THE BAGS CAN BE REMOVED.
 3. A TRACER WIRE RECEPTACLE SHALL BE INSTALLED AT EACH HYDRANT, AA MANUFACTURING TRACER WIRE RECEPTACLE MODEL TW-18-2.
 4. ALL VALVES SHALL BE RESILIENT WEDGE GATE VALVES.
 5. WATER SERVICE SHALL BE 1-INCH RESIDENTIAL, 2" COMMERCIAL MINIMUM TYPE K COPPER.
 6. PROPOSED WATER MAIN SHALL BE PRESSURE TESTED AND CHLORINATED BY THE DEVELOPER. THE FILLING OF THE WATER MAIN SHALL BE DONE BY THE CITY OF GRIMES. THE BACTERIA TEST AND SUBMITTAL OF TEST TO LAB SHALL BE DONE BY THE DEVELOPER AND RESULTS PROVIDED TO THE CITY OF GRIMES ENGINEERING DEPT. AND BY FAX TO US WATER AT 515-986-7300. IF THE TEST DOES NOT PASS, THE CONTRACTOR WILL BE REQUIRED TO PAY FOR ALL THE WATER USED TO REPEAT THE TEST.
 7. ALL WATERMAIN FITTINGS TO BE RESTRAINED JOINT, MEGA-LUG OR APPROVED EQUAL.
- SANITARY SEWER NOTES:**
1. THE CONTRACTOR IS REQUIRED TO PLACE A TEMPORARY PLUG IN THE EXISTING DOWNSTREAM SANITARY SEWER MANHOLE PRIOR TO THE START OF CONSTRUCTION. THE PLUG SHALL BE REMOVED FOLLOWING APPROVAL OF CONSTRUCTION BY THE CITY OF GRIMES.
 2. SANITARY GRAVITY PIPE MATERIAL SHALL BE PVC SDR 26 OR TRUSS (8" TO 15").
 3. SANITARY GRAVITY SERVICE PIPE MATERIAL SHALL BE PVC SDR 23.5 (4" TO 6").
 4. ALL SANITARY SEWER MANHOLES SHALL HAVE STEPS.
 5. ALL SANITARY SEWER MANHOLES CASTINGS SHALL BE SEALED WITH HEAT SHRINK SLEEVES.
 6. ALL SANITARY SEWER MANHOLE CASTINGS LOCATED WITHIN PAVEMENT SHALL BE TYPE B:PCG W/ADJUSTING MECHANISM.
 7. SANITARY SEWER TESTING, CLEANING & TELEVISION SHALL BE COMPLETED PRIOR TO PAVING. THE SEWER SYSTEM SHALL BE FLUSHED WITH WATER PRIOR TO PAVING.
- STORM SEWER NOTES:**
1. ALL STORM SEWER IN THE ROW SHALL BE RCP, UNLESS OTHERWISE APPROVED BY THE CITY.
 2. ALL FLARED END SECTIONS SHALL HAVE FOOTINGS AND APRON GRATES. THE LAST 3 PIPE SECTIONS AND THE FLARED END SECTION ON ALL CULVERTS SHALL BE TIED. ALL STORM SEWER JOINTS SHALL BE WRAPPED WITH ENGINEERING FABRIC.
 3. THE CONTRACTOR IS RESPONSIBLE FOR REPAIRING ANY FIELD TILE DAMAGED DURING CONSTRUCTION. THE TILE SHOULD BE DIRECTED TO PUBLIC STORM SEWER IF POSSIBLE. THE CONTRACTOR SHALL RECORD THE ELEVATION AND LOCATION OF ALL TILES.
 4. STORM SEWER CLEANING & TELEVISION SHALL BE COMPLETED PRIOR TO PAVING. THE SEWER SYSTEM SHALL BE FLUSHED WITH WATER PRIOR TO PAVING. USE O-RING GASKETS ON STORM SEWERS CROSSING OVER WATERMAIN PER IDNR REQUIREMENT.

GENERAL NOTES

1. REFER TO MECHANICAL, ELECTRICAL, AND PLUMBING PLANS FOR UTILITY SERVICE SIZES AND EXACT LOCATIONS. REFER TO ELECTRICAL PLANS FOR ELECTRIC AND TELEPHONE SERVICE CONSTRUCTION DETAILS.
2. FIELD VERIFY ELEVATIONS AND LOCATIONS OF ALL CONNECTIONS TO EXISTING UTILITIES PRIOR TO COMMENCING CONSTRUCTION.
3. PROVIDE TEMPORARY SUPPORT FOR EXISTING UTILITY LINES THAT ARE ENCOUNTERED DURING CONSTRUCTION UNTIL BACKFILLING IS COMPLETE.
4. BACKFILL ALL UTILITY TRENCHES ACCORDING TO THE 2023 EDITION OF THE SUDAS STANDARD SPECIFICATIONS AND ALL CITY OF GRIMES ADDENDUMS.
5. MAINTAIN A MINIMUM OF 5.5' COVER OVER ALL WATER MAINS.
6. ALL UTILITIES SHALL BE TIED TO 5 FEET FROM BUILDINGS. REFER TO MEP PLANS FOR DESIGN FROM 5' OUTSIDE OF BUILDING FACE.
7. ALL UTILITIES INCLUDING, BUT NOT LIMITED TO, MANHOLES, UTILITY VALVES, CLEANOUTS, AND INTAKES ARE TO BE ADJUSTED AND/OR REBUILT TO FINISH GRADE AS REQUIRED.
8. ALL SANITARY SEWER AND WATER SERVICES SHALL BE CONSTRUCTED IN ACCORDANCE WITH THE CITY SPECIFICATIONS AND THE GRIMES WATER WORKS CONSTRUCTION SPECIFICATIONS.
9. 18" MINIMUM VERTICAL CLEARANCE BETWEEN STORM SEWER AND SANITARY SEWER PIPES UNLESS OTHERWISE NOTED. 18" MINIMUM VERTICAL CLEARANCE BETWEEN SANITARY SEWER AND WATER MAIN.
10. MAINTAIN A MINIMUM OF 10' HORIZONTAL SEPARATION BETWEEN SANITARY SEWER LINES AND WATER MAINS.
11. WHERE PUBLIC UTILITY FIXTURES ARE SHOWN AS EXISTING ON THE PLANS OR ENCOUNTERED WITHIN THE CONSTRUCTION AREA, IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO NOTIFY THE OWNERS OF THOSE UTILITIES PRIOR TO THE BEGINNING OF ANY CONSTRUCTION. THE CONTRACTOR SHALL AFFORD ACCESS TO THESE FACILITIES FOR NECESSARY MODIFICATION OF SERVICES, UNDERGROUND FACILITIES, STRUCTURES AND UTILITIES HAVE BEEN PLOTTED FROM AVAILABLE SURVEYS AND RECORDS, AND THEREFORE, THEIR LOCATIONS MUST BE CONSIDERED APPROXIMATE ONLY. IT IS POSSIBLE THERE MAY BE OTHERS, THE EXISTENCE OF WHICH IS PRESENTLY NOT KNOWN OR SHOWN. IT IS THE CONTRACTOR'S RESPONSIBILITY TO DETERMINE THEIR EXISTENCE AND EXACT LOCATIONS AND TO AVOID DAMAGE THERETO. NO CLAIMS FOR ADDITIONAL COMPENSATION WILL BE ALLOWED TO THE CONTRACTOR FOR ANY INTERFERENCE OR DELAY CAUSED BY SUCH WORK. THE CONTRACTOR IS REQUIRED TO UTILIZE THE UTILITY ONE-CALL SERVICE AT 800-292-8989 AT LEAST 48 HOURS PRIOR TO EXCAVATING ANYWHERE ON THE PROJECT.
12. ALL CITY OF GRIMES WATER MAIN WORK SHALL BE DONE IN ACCORDANCE WITH 2023 SUDAS STANDARD SPECIFICATIONS AND THE CITY OF GRIMES SUPPLEMENTAL SPECIFICATIONS. DES MOINES WATER WORKS WATER MAIN WORK SHALL BE DONE IN ACCORDANCE WITH DES MOINES WATER WORKS SPECIFICATIONS.
13. THE GENERAL CONTRACTOR SHALL BE RESPONSIBLE FOR COORDINATION OF WORK OF ALL SUBCONTRACTOR(S) INVOLVED IN THE PROJECT.
14. PRIVATE UTILITIES TO BE INSTALLED TO THE CITY OF GRIMES STANDARD SPECIFICATIONS, 2023 SUDAS STANDARD SPECIFICATIONS, AND THE LATEST VERSION OF THE UNIFORM PLUMBING CODE. CONTACT BUILDING INSPECTION A MINIMUM OF 24 HOURS IN ADVANCE FOR UTILITY INSTALLATION INSPECTIONS. ALL APPLICABLE UTILITY COMPANIES SHALL BE CONTACTED 48 HOURS PRIOR TO ANY WORK BEING STARTED.
15. OWNER IS RESPONSIBLE FOR MAINTENANCE OF PRIVATE RETENTION FACILITIES AND PRIVATE UTILITIES.
16. CONTRACTOR SHALL PREVENT ENTRY OF MUD, DIRT, DEBRIS AND OTHER MATERIAL INTO NEW AND EXISTING SEWER SYSTEMS. SHOULD ANY CONTAMINATION OCCUR DURING CONSTRUCTION, THE CONTRACTOR SHALL CLEAN AT NO COST TO THE OWNER. INSTALL INLET PROTECTION AT ALL PERMANENT STORM SEWER INLETS.
17. CONTRACTOR SHALL TEST AND INSPECT ALL PROPOSED STORM SEWER, WATERMAIN AND SANITARY SEWER. ALL TESTING SHALL BE COMPLETED MEETING CITY OF GRIMES STANDARDS AND THE GRIMES WORKS CONSTRUCTION SPECIFICATIONS.
18. ALL CONNECTIONS TO EXISTING SANITARY SEWER MANHOLES SHALL BE MADE WITH A MANUFACTURED WYE. A VIDEO INSPECTION SHALL BE COMPLETED AFTER THE CONNECTION IS MADE AND PROVIDED TO THE CITY. A CO CANNOT BE ISSUED UNTIL THIS HAS BEEN REVIEWED AND APPROVED.
19. ALL ELECTRICAL, POWER, TELEPHONE, AND CABLE TELEVISION TRANSMISSION SYSTEMS SHALL BE PLACED UNDERGROUND.
20. ANY REINSTALLED HYDRANTS MUST BE CHECKED FOR COMPLETE FUNCTIONALITY. HYDRANTS MAY NEED TO BE REPAINTED DEPENDING ON CONDITION.
21. CONTRACTOR SHALL VERIFY ALL ELEVATIONS AND NOTIFY THE ENGINEER OF ANY ISSUES/CONFLICTS.
22. WHERE THE STORM SEWER CROSSES OVER OR LESS THAN 18 INCHES BELOW A WATER MAIN, LOCATE ONE FULL LENGTH OF SEWER PIPE OF WATER MAIN MATERIAL OR REINFORCED CONCRETE PIPE (RCP) WITH FLEXIBLE O-RING GASKET JOINTS SO BOTH JOINTS ARE AS FAR AS POSSIBLE FROM THE WATER MAIN.



City of Grimes Fire Station

2001 SW 6th STREET
GRIMES, IA 50111

ISSUANCE

SCHEMATIC DESIGN
00/00/20XX

REVISIONS

NOT FOR
INSTRUCTION

THESE DOCUMENTS HAVE BEEN PREPARED SPECIFICALLY FOR THE ABOVE REFERENCED PROJECT. THEY ARE NOT SUITABLE FOR USE ON OTHER PROJECTS OR IN OTHER LOCATIONS WITHOUT THE EXPRESS WRITTEN APPROVAL AND PARTICIPATION OF SVPA ARCHITECTS INC. REPRODUCTION IS PROHIBITED.

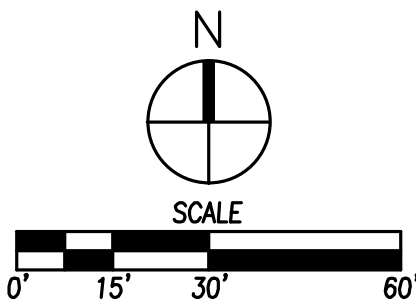
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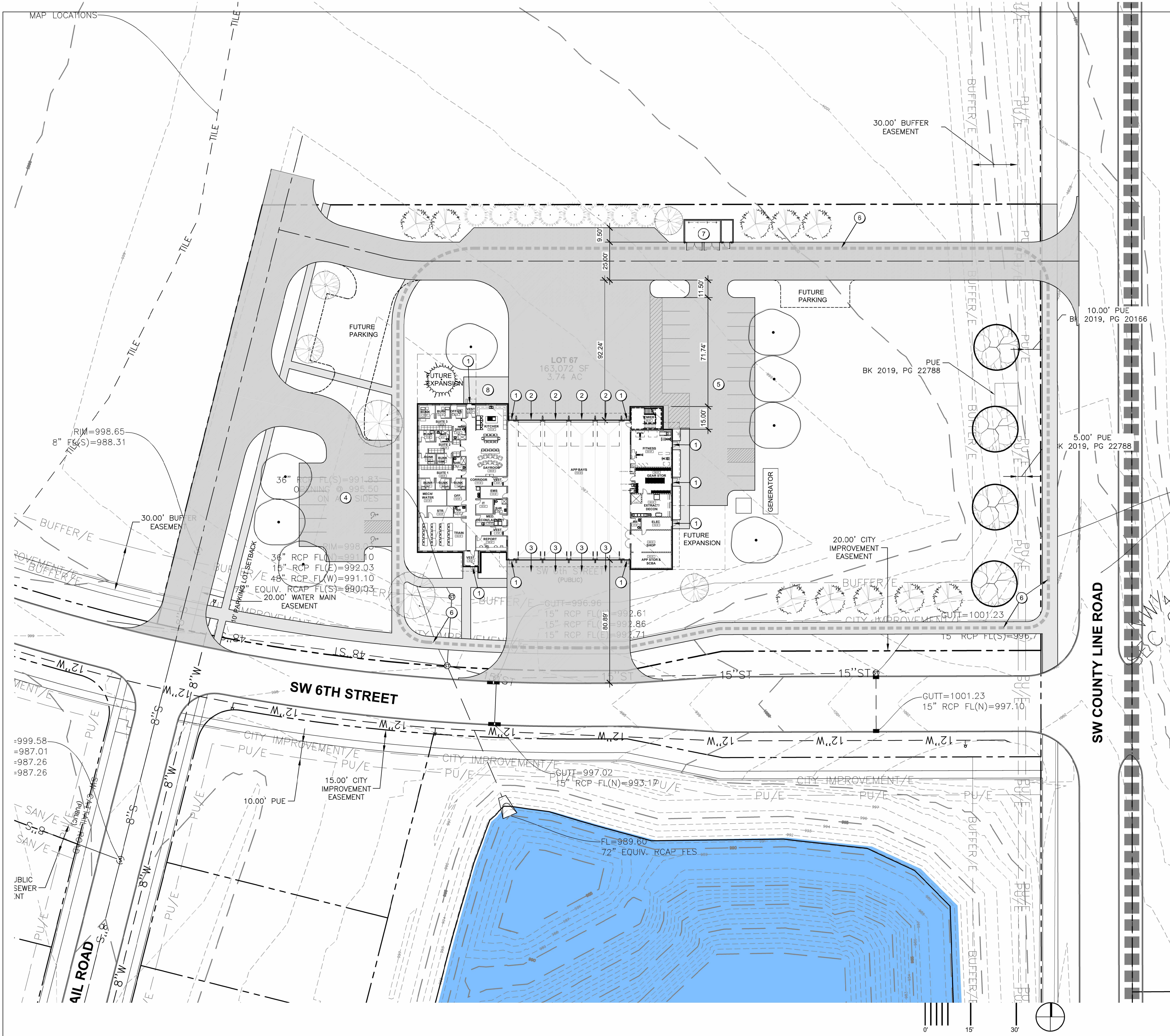
PROJECT NUMBER

23012

UTILITY PLAN

C3.1



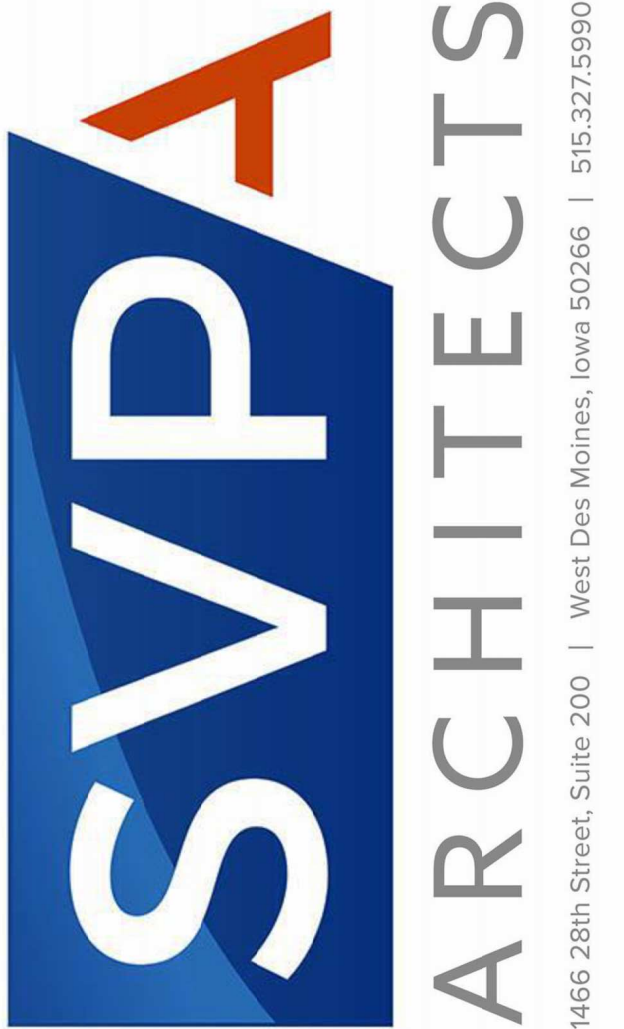


GENERAL NOTES

- A. ALL SITE IMPROVEMENTS TO COMPLY WITH THE CITY OF GRIMES REQUIREMENTS.
- B. THE CONTRACTOR SHALL NOTIFY THE 811 ONE CALL CENTER TO REQUEST THE LOCATION OF ALL UTILITIES WITHIN THE CONSTRUCTION AREA PRIOR TO ANY CONSTRUCTION. CONTRACTOR IS RESPONSIBLE FOR LOCATING ALL PRIVATE UTILITIES NOT COVERED BY 811 ONE CALL. NOTIFY THE **LANDSCAPE ARCHITECT** OF ANY DISCREPANCIES.
- C. CONTRACTOR IS RESPONSIBLE FOR PROTECTION OF ALL EXISTING CONDITIONS, IMPROVEMENTS, VEGETATION AND UTILITIES TO REMAIN. ANY DAMAGE SHALL BE REPAIRED BY THE CONTRACTOR TO THE SATISFACTION OF THE OWNER AT NO ADDITIONAL COST.
- D. THE CONTRACTOR SHALL CONSTRUCT ALL ITEMS WITHIN THIS CONTRACT IN ACCORDANCE WITH ALL STATE AND LOCAL CODES, REGULATIONS AND ENGINEERING STANDARDS. CONTRACTOR TO COORDINATE ALL WORK WITHIN THE PUBLIC RIGHT OF WAY OR STREETS WITH THE APPROPRIATE JURISDICTIONS.
- E. ALL WORK SHALL BE IN ACCORDANCE WITH OSHA CODES AND STANDARDS. NOTHING INDICATED ON THESE DRAWINGS SHALL RELIEVE THE CONTRACTOR FROM COMPLYING WITH ANY APPROPRIATE SAFETY REGULATIONS.

KEYNOTES

- 1. BUILDING ENTRANCE.
- 2. APPARATUS BAY ENTRANCES.
- 3. APPARATUS BAY EXITS.
- 4. PUBLIC PARKING AREA - 13 STALLS.
- 5. FIRE DEPARTMENT PARKING AREA - 20 STALLS.
- 6. 1/4 MILE PATH.
- 7. TRASH ENCLOSURE.
- 8. FENCED PATIO AREA.



City of Grimes Fire Station

2001 SW 6th STREET
GRIMES, IA 50111

ISSUANCE

SCHEMATIC DESIGN
10/11/2023

REVISIONS

NOT FOR CONSTRUCTION

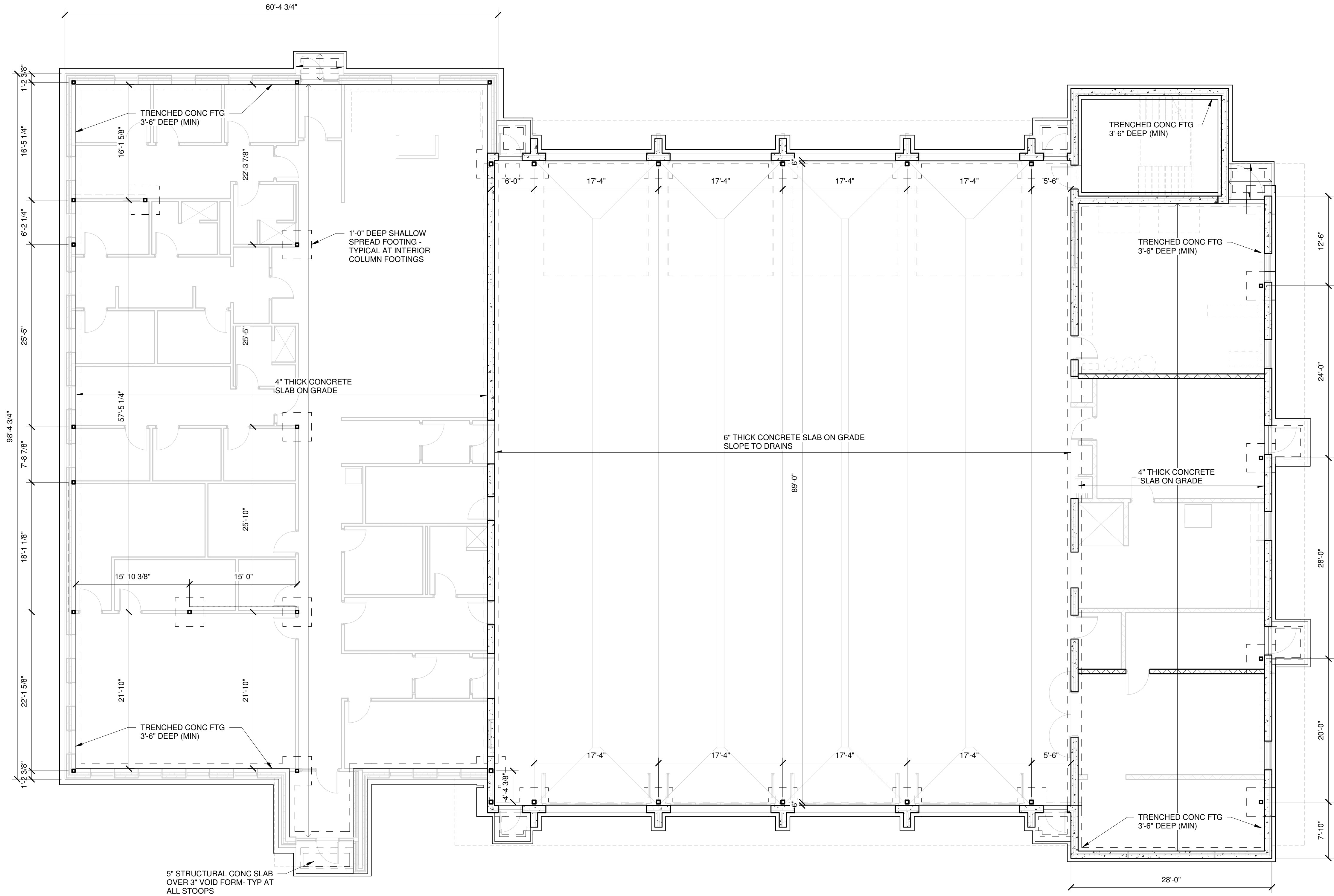
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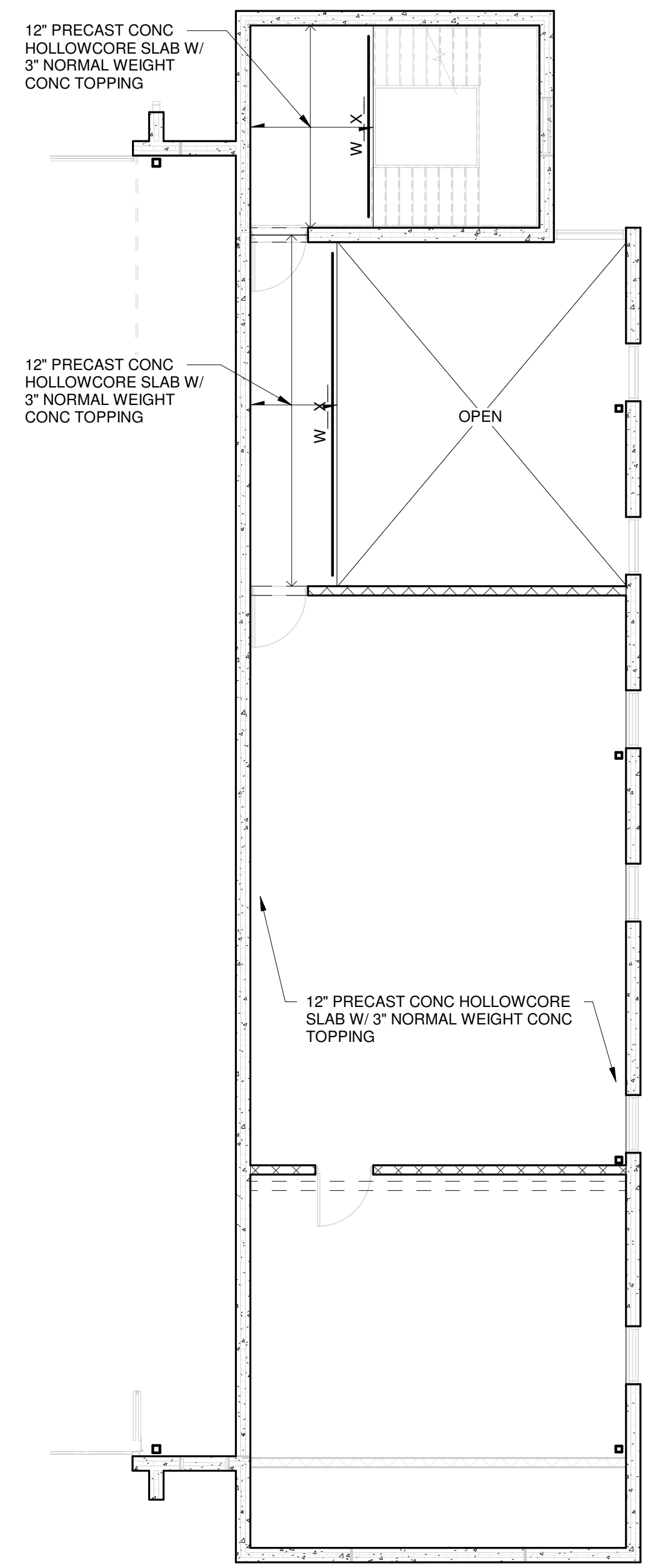
PROJECT NUMBER
23012

SITE LAYOUT

L100

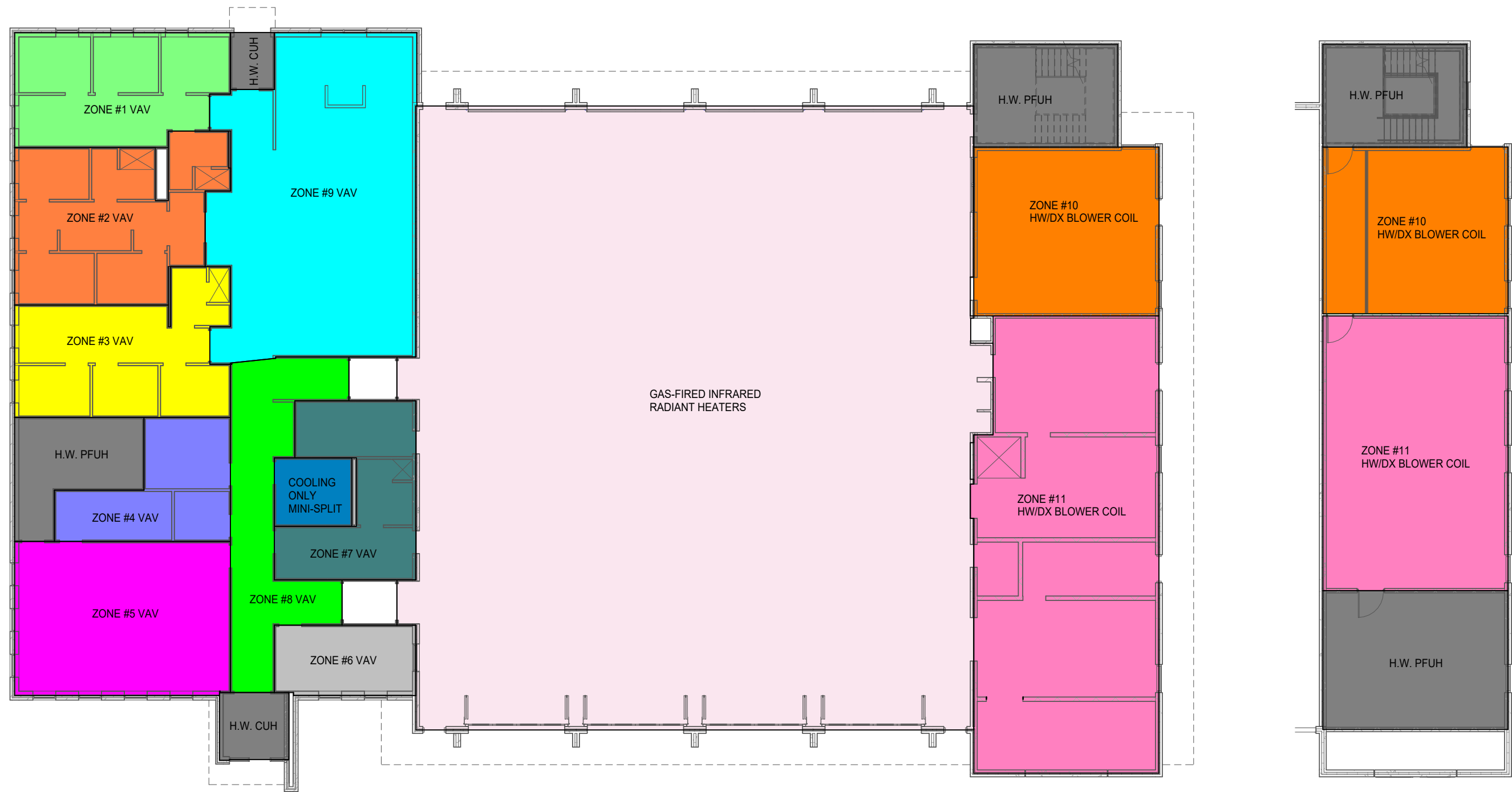


1 FOUNDATION PLAN
1/8" = 1'-0"



2 MEZZANINE FRAMING PLAN
1/8" = 1'-0"





GRIMES FIRE STATION
HVAC ZONING
SCALE: 1/16" = 1'-0"

RESOLUTION 11-2223 APPROVING REAL ESTATE PURCHASE AGREEMENT-HOPE
MEADOWS FIRE STATION.

Grimes Resolution No. 11-2223

WHEREAS, the City of Grimes (the “City”) has prioritized the construction of a few Fire Station
aka Grimes Public Safety Center (the “Project”); and

WHEREAS, the City has analyzed response times and available property within the City of
Grimes; and

WHEREAS, the City has identified property within the Hope Meadows Development, along
SW County Line Road as a candidate; and

WHEREAS, the City has obtained an appraisal of the property; and

WHEREAS, the City has extended a Real Estate Purchase Agreement (the “Agreement”),
provided as Exhibit A, to the Owner; and

WHEREAS, the Owner has reviewed the Agreement and has accepted the Agreement.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes,
Iowa, That, the Real Estate Purchase Agreement is approved by the Grimes City Council, and
the Mayor is authorized to execute, on behalf of the City of Grimes, such documents as are
necessary and appropriate to effectuate the terms pursuant to the Agreement, including,
without limitation, any agreements, easements or other documents, and the City Clerk is
authorized to attest to their signatures.

PASSED and APPROVED on November 14, 2023.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk

REAL ESTATE PURCHASE AGREEMENT

This REAL ESTATE PURCHASE AGREEMENT (this "Agreement") is dated as of date last set forth below, by and between Hope K Farms LLC or its assignees ("Seller"), and the City of Grimes, Iowa ("Buyer").

Buyer hereby offers to buy and the Seller by acceptance agrees to sell the real property situated in Dallas County, Iowa, located on a parcel to be known as Lot 3 in Hope Meadows Plat 1, an Official Plat, and legally described as:

163,072 square feet of Parcel 21-18 of the NE1/4 of Section 1, Township 78 North, Range 26 West of the 5th P.M., City of Grimes, Dallas County, Iowa and recorded in Book 2021, Page 24546 at the Dallas County Recorder's Office

together with any easements and appurtenant servient estates, but subject to any reasonable easements of record for public utilities or roads, any zoning restrictions, customary restrictive covenants and mineral reservations of record, if any, herein referred to as the "Property," upon confirmation of the legal description in the abstract and the following terms and conditions:

1. PURCHASE PRICE. The Purchase Price shall be \$600,000.00, and the balance of the Purchase Price shall be paid at Closing.

COMPLETION OF PUBLIC IMPROVEMENTS.

- A. Seller shall ensure the completion of all the required public improvements within the Plat ("Public Improvements") on or before **MAY 31, 2024**.
- B. The Public Improvements shall conform with approved construction drawings and approved revisions to construction drawings, which meet the specifications of the City of Grimes, Iowa.

2. REAL ESTATE TAXES.

- A. Seller shall pay all real estate taxes that are due and payable as of the date of possession and constitute a lien against the Property, including any unpaid real estate taxes for any prior years.
- B. Seller shall pay their prorated share, based upon the date of possession, of the real estate taxes for the fiscal year in which possession is given (ending June 30, 2024) due and payable in the subsequent fiscal year (commencing July 1, 2024). The parties acknowledge that the City has an obligation to assist the County in the collection of real estate taxes, and that a proration calculation may be completed by the County Treasurer's office prior to closing. Notwithstanding any other term of this Agreement, Seller agrees to pay at Closing their prorated share of real estate taxes and any other amounts identified as owing and attributable to the period of Seller's possession as may be determined by the County.

3. SPECIAL ASSESSMENTS.

- A. Seller shall pay in full all special assessments which are a lien on the Property as of the date of closing.
- B. All charges for solid waste removal and maintenance that are attributable to Seller's possession, including those for which assessments arise after closing, shall be paid by Seller.
- C. Any preliminary or deficiency assessment which cannot be discharged by payment shall be paid by Seller through an escrow account with sufficient funds to pay such liens when payable, with any unused

funds returned to Seller.

- D. BUYER shall pay any special assessment installments that become due after Closing, if required to do so as a municipal governmental owner of land. Such amounts shall not be credited to the Purchase Price.

4. RISK OF LOSS AND INSURANCE. Seller shall bear the risk of loss or damage to the Property prior to closing or possession, whichever first occurs. Seller agrees to maintain existing insurance and Buyer may purchase additional insurance. In the event of substantial damage or destruction prior to closing, this Agreement shall be null and void; provided, however, Buyer shall have the option to complete the closing and receive insurance proceeds regardless of the extent of damages. The property shall be deemed substantially damaged or destroyed if it cannot be restored to its present condition on or before the closing date.

5. POSSESSION AND CLOSING. If Buyer timely perform all obligations, possession of the Property shall be delivered to Buyer at Closing, and any adjustments of taxes, interest and all charges attributable to the Seller's possession shall be made as of the date of Closing. Closing shall occur on or before December 14, 2023, or such other date as mutually agreed upon by the parties, after approval of title by Buyer's attorney and vacation of the Property by Seller, but prior to possession by Buyer. This transaction shall be considered closed upon delivery of the Seller's closing documents and receipt of all funds then due at closing from Buyer under the Agreement.

6. TENANTS. Seller hereby warrants and represents that there are no tenants or third parties in possession of the Property, except: **NONE**

7. CONDITION OF PROPERTY.

- A. Included with the Property shall be all fixtures that integrally belong to, are specifically adapted to or are a part of the real estate, whether attached or detached.
- B. The property as of the date of this Agreement including buildings, grounds, and all improvements will be preserved by the Seller in its present condition until possession, ordinary wear and tear excepted.
- C. Buyer acknowledges that they have made a satisfactory inspection of the Property, including equipment, fixtures, and improvements as provided in this Agreement, and are purchasing the same in their existing condition. Except as otherwise stated in this Agreement, Seller makes no warranties, expressed or implied, as to the condition of the property.
- D. Buyer is responsible for the installation and cost of shared private access road located between lots 2 & 3 of Hope Meadows Plat 1 (off of SW Sixth St. Grimes IA). Buyer will prepare a joint ingress/egress agreement granting the mutual use of this private road.

8. ABSTRACT AND TITLE. Closing is subject to approval of title by Buyer, in Buyer's sole discretion. Seller shall deliver to Buyer an abstract of title to the Property, which Buyer shall have continued through the date of acceptance of this Agreement, at Buyer's sole expense, and delivered to Buyer's attorney for examination. It shall show merchantable title in Seller in conformity with this Agreement, Iowa law, and Title Standards of the Iowa State Bar Association. The Seller shall make every reasonable effort to promptly perfect title. The abstract shall remain the property of Seller when the purchase price is paid in full. If closing is delayed due to Seller's inability to provide marketable title, this Agreement shall continue in force and effect until either party rescinds the Agreement after giving ten days written notice to the other party. Seller understands that if Seller is unable to remedy any title defects that Buyer may take subsequent action to acquire the Property by eminent domain.

9. SURVEY. Buyer may, at Buyer's expense, have the property surveyed and certified by a Registered Land Surveyor prior to closing. If the survey shows any encroachment on the Property or if any improvements located on the Property encroach on lands of others, the encroachments shall be treated as a title defect. If the survey is required under Chapter 354, Seller shall pay the cost thereof.

10. SEPTIC AND ENVIRONMENTAL MATTERS.

- A. Seller warrants to the best of its knowledge and belief that there are no abandoned wells, solid waste

disposal sites, hazardous wastes, or underground storage tanks located on the Property, and Seller has done nothing to contaminate the Property with hazardous wastes or substances. Seller warrants to

the best of its knowledge and belief that the property is not subject to any local, state, or federal judicial or administrative action, investigation or order, as the case may be, regarding wells, solid waste disposal sites, hazardous wastes or substances, or underground storage tanks. Seller shall provide Buyer with a properly executed GROUNDWATER HAZARD STATEMENT showing no wells, private burial sites, solid waste disposal sites, private sewage disposal system, hazardous waste and underground storage tanks on the Property.

- B. BUYER may at its expense, within twenty-one (21) days after the date of acceptance, obtain a report from a qualified engineer or other person qualified to analyze the existence or nature of any hazardous materials, substances, conditions or wastes located on the Property. In addition, the BUYER may at its expense, within twenty-one (21) days after the date of acceptance, obtain the report from a qualified soils engineer regarding the suitability of the land for construction of buildings or permanent improvements to the land. SELLER shall grant access for such inspections to occur, and land to be put back in its original condition if disturbed during testing or inspections.
- C. SELLER warrants that it has not received any oral or written notice from any federal, state, or local authority, having jurisdiction over the Property, of any violations of applicable environmental law, ordinance, rule, regulation or orders affecting the Property. SELLER shall immediately notify and deliver to BUYER a copy of any such notice or communication received by SELLER on or before Closing. There are no claims, actions or legal proceedings pending, and to the best of SELLER'S knowledge no threat thereof nor any basis therefor, with respect to SELLER or the Property, which would adversely affect the Property or SELLER'S ability to perform this Agreement. SELLER shall also provide BUYER with a properly executed GROUNDWATER HAZARD STATEMENT showing no wells, private burial sites, solid waste disposal sites, private sewage disposal system, hazardous waste and underground storage tanks on the Property.
- D. In the event any hazardous materials, substances, conditions or wastes are discovered on the Property, BUYER'S obligation hereunder shall be contingent upon the removal of such materials, substances, conditions or wastes or other resolution of the matter reasonably satisfactory to BUYER. The expense of any action necessary to remove or otherwise make safe any hazardous material, substances, conditions or waste shall be paid by SELLER. In the event that the soil is determined by the BUYER'S engineer to not suitable for construction of buildings or other permanent improvements on the land, the BUYER, at its option, may withdraw from this agreement at no cost to the BUYER.

11. DEED. Upon payment of the purchase price, Seller shall convey the Property to Buyer by General Warranty Deed, free and clear of all liens, restrictions, and encumbrances except as provided in this Agreement. General warranties of title shall extend to the time of delivery of the deed excepting liens or encumbrances suffered or permitted by Buyer.

12. JOINT TENANCY IN PROCEEDS AND IN REAL ESTATE. If Seller, immediately preceding acceptance of the offer, hold title to the Property in joint tenancy with full right of survivorship, and the joint tenancy is not later destroyed by operation of law or by acts of the Seller, then the proceeds of this sale, and any continuing or recaptured rights of Seller in the Property, shall belong to Seller as joint tenants with full rights of survivorship and not as tenants in common; and Buyer in the event of the death of any SELLER, agree to pay any balance of the price due Seller under this contract to the surviving Seller and to accept a deed from the surviving Seller consistent with Paragraph 15.

13. JOINDER BY SELLER'S SPOUSE. Seller's spouse, if not a title holder immediately preceding acceptance, executes this Agreement only for the purpose of relinquishing all rights of dower, homestead and distributive share or in compliance with Section 561.13 of the Code of Iowa and agrees to execute the deed or real estate contract for this purpose.

14. FORCE MAJEURE. Buyer and Seller acknowledge that certain circumstances outside the reasonable control of the parties have the potential of causing delays or preventing either party's ability to perform their

obligations within the time periods set forth in the Purchase Agreement. Examples include delays and closures by appraisers, lenders, recorders and other service providers involved in this transaction related to scenarios including but not limited to public emergency, fire, floods, embargoes, war, acts of war, insurrections, riots, strikes, lockouts or other labor disturbances, or acts of God. Buyer and Seller agree that should either need an extension of any of the deadlines set forth in the Purchase Agreement due to such matters, the requesting party, through their attorney, will notify the attorney for the non-requesting party via email stating the specific issue which is causing the delay. Upon receipt of the email, the deadline for the matter affected will be automatically extended by ten (10) days. Buyer and Seller agree that if the requesting party is unable to timely perform their obligations following the grant of an automatic ten (1) day extension, then the non-requesting party may grant an additional ten (10) day extension to the requesting party or cancel this Purchase Agreement upon five (5) business days written notice delivered via email to the attorney for the requesting party receiving the extension.

15. USE OF PURCHASE PRICE. At time of settlement, funds of the Purchase Price may be used to pay taxes and other liens and to acquire outstanding interests, if any, of others.

16. APPROVAL OF COURT. If the Property is an asset of an estate, trust or conservatorship, this Agreement is contingent upon Court approval unless declared unnecessary by Buyer's attorney. If the sale of the Property is subject to court approval, the fiduciary shall promptly submit this Agreement for such approval. If this Agreement is not so approved by the Closing Date, either party may declare this Agreement null and void, and all payments made hereunder shall be returned to Buyer.

17. REMEDIES OF THE PARTIES.

- A. If Buyer fails to timely perform this Agreement, Seller may forfeit it as provided in the Iowa Code (Chapter 656), and all payments made shall be forfeited; or, at Seller's option, upon thirty days written notice of intention to accelerate the payment of the entire balance because of Buyer's default (during which thirty days the default is not corrected), Seller may declare the entire balance immediately due and payable. Thereafter this agreement may be foreclosed in equity and the Court may appoint a receiver.
- B. If Seller fails to timely perform this Agreement, Buyer have the right to have all payments made returned to them.
- C. Buyer and Seller are also entitled to utilize any and all other remedies or actions at law or in equity available to them and shall be entitled to obtain judgment for costs and attorney fees as permitted by law.

18. NOTICE. Any notice under this Agreement shall be in writing and be deemed served when it is delivered by personal delivery or by certified mail return receipt requested, addressed to the parties at the address given below.

19. CERTIFICATION. Buyer and Seller each certify that they are not acting, directly or indirectly, for or on behalf of any person, group, entity or nation named by any Executive Order or the United States Treasury Department as a terrorist, "Specially Designated National and Blocked Person" or any other banned or blocked person, entity, nation or transaction pursuant to any law, order, rule or regulation that is enforced or administered by the Office of Foreign Assets Control; and are not engaged in this transaction, directly or indirectly on behalf of, any such person, group, entity or nation. Each party hereby agrees to defend, indemnify and hold harmless the other party from and against any and all claims, damages, losses, risks, liabilities and expenses (including attorney's fees and costs) arising from or related to my breach of the foregoing certification.

20. GENERAL PROVISIONS.

- A. **MODIFICATION**. This Agreement contains the entire agreement of the parties and no waiver, modification, release, or cancellation of this Agreement or any portion of this Agreement shall be binding unless evidenced by writing executed by the Parties with the same formality of this instrument.
- B. **SUCCESSORS AND ASSIGNS**. This Agreement shall be binding on the heirs, personal representatives, assigns, and successors of the parties.
- C. **GOVERNING LAW**. This Agreement shall be governed by, construed, and enforced in accordance with the law of the State of Iowa.
- D. **PARAGRAPH HEADINGS**. The titles to the paragraphs in this Agreement are solely for the convenience of the parties and shall not be used to explain, modify, simplify, or aid in the interpretation of the provisions of this Agreement.
- E. **TIME OF THE ESSENCE**. In the performance of each part of this Agreement, time shall be of the essence. Failure to promptly assert rights herein shall not, however, be a waiver of such rights or a waiver of any existing or subsequent default. This Agreement shall survive the closing. Words and phrases herein shall be construed as in the singular or plural number, and as masculine, feminine or neuter gender according to the context.
- F. **COUNTERPARTS**. This Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original, but all of which together shall constitute the same written instrument.

21. NO REAL ESTATE AGENT OR BROKER. Neither party has used the services of a real estate agent or broker in connection with this transaction. Each party agrees to indemnify and save harmless the other party from and against all claims, costs, liabilities and expense (including court costs and reasonable attorney's fees) incurred by the other party as a result of a breach of this representation, which shall survive closing.

22. APPROVAL BY CITY COUNCIL. This Agreement shall not be binding until it has received the final approval by Resolution of the Grimes City Council.

23. ELECTRONIC SIGNATURES. An electronic transmission or other facsimile of this document or any related document shall be deemed an original and shall be admissible as evidence of the document and the signer's execution.

[This space intentionally left blank. Signature page follows.]

SELLER:

.Hope K Farms LLC

By: 

Address: 4500 Westown Parkway
Suite 277
West Des Moines, Iowa 50266

BUYER:

City of Grimes, Iowa

By: _____
Scott Mikkelsen, Mayor

Address: 101 NE Harvey Street
Grimes, Iowa 50111

Date Signed: NOV/03/2023

Date Signed: _____

CITY COUNCIL COMMUNICATION
Meeting Date: 11/14/2023

AGENDA ITEM: Capital Improvements Plan Discussion

BACKGROUND: City staff has worked together to formulate a 5-year Capital Improvements Plan (CIP) for fiscal years 2025-2029. The CIP was developed to reflect the objectives identified in the recent strategic planning exercise with elected officials and staff. The intention of this discussion is to present the attached draft of the CIP and gather any feedback that will be used to refine the plan. The ultimate goal is to layout identified infrastructure improvements with a financial path forward to cover them. PFM is currently reviewing the CIP and there may be some revisions based on that analysis of what Grimes can financially support.

BUDGETARY CONSIDERATIONS: The CIP will be funded through various mechanisms, like general obligation bonds, revenues, grant funding, etc.

STRATEGIC PLANNING:

Prioritized: ☒ YES ☐ NO

*High-Performing Organization/Exception Professional Services ☒

*Great Place to Live/Expanded Quality of Life Amenities ☐

*Dynamic Town/Strong Sense of Community ☐

*More Beautiful/Vibrant Community ☐

BOARD/COMMISSION ACTIONS:

STAFF RECOMMENDATION:

RESPONSIBLE STAFF/CONTACT INFORMATION:

Matt Ahrens, City Engineer, 515-986-4050, mahrens@grimesiowa.gov

Prepared by: Matt Ahrens

Return to: Matt Ahrens

	Type	TOTAL	REV/DEBT	GO/DEBT	LOSST/DEBT	TIF/DEBT	General Fund	LOSST	Water	Sewer	Storm	Road Use Tax	Assessment	Outside Funding	Fundraising
FY 2025															
Annual Park Improvement and Development	Parks/Trails	\$500,000.00	\$0.00	\$250,000.00	\$0.00	\$0.00	\$0.00	\$250,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1. Lions Park Improvements															
Annual Sanitary Sewer Rehabilitation	Sewer	\$350,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$350,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1. Sanitary Sewer CIPP Lining Program (Location TBD)															
Annual Trail Improvement and Planning	Parks/Trails	\$500,000.00	\$0.00	\$200,000.00	\$0.00	\$0.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1. Autumn Park Trail Replacement															
Annual Water Main Replacment and Extension	Water	\$750,000.00	\$0.00	\$750,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1. SE Little Beaver Dr., SE 4th St., SE 5th & SE 6th															
2. 19th Street Water Main															
Annual Roadway Rehab	Streets	\$2,300,000.00	\$0.00	\$1,400,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$700,000.00	\$0.00	\$200,000.00	\$0.00
1. E 1st Street & Gateway Drive Intersection															
Annual Storm Water Improvements	Storm	\$175,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$175,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Annual Facility Improvements	Facilities	\$50,000.00	\$0.00	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Annual Traffic Calming	Traffic	\$75,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75,000.00	\$0.00	\$0.00	\$0.00
1. NE Hertitage Dr. - Permanant Realigned Intersection															
2. NE Park Dr. & NW 8th St. - Temporary Realigned Intersection															
Annual Traffic Signal Improvements	Traffic	\$150,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150,000.00	\$0.00	\$0.00	\$0.00
1. NE Beaverbrooke Blvd. & NE Gateway Dr. (Temporary)															
2. NE Gateway Dr. & NE Hertitage Dr. (Temporary)															
Annual James Street Improvements	Streets	\$5,000,000.00	\$0.00	\$5,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1. S James Street & SE 11th Street Improvements - 2nd Half															
2. S. James Street - 11th to 19th Design															
Highway 44 Corridor Phase 2	Streets	\$200,000.00	\$0.00	\$150,000.00	\$0.00	\$0.00	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Jazzwood/250th HMA Overlay	Streets	\$3,400,000.00	\$0.00	\$3,400,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fire Station Construction	Facilities	\$12,000,000.00	\$0.00	\$6,000,000.00	\$5,500,000.00	\$0.00	\$500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Thorpe Water District	Water	\$6,000,000.00	\$6,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1. District Acquisition															
2. Water Meter Replacements															
3. Hunter Farms Water Main															
SE 41st St. & SE Park Dr. - RISE Project	Streets	\$2,068,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,068,000.00	\$0.00
Sponored Project - Breton Slough Legacy Park	Storm	\$2,284,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,284,000.00	\$0.00
GrimesPlex	Parks/Trails	\$3,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total		\$38,802,000.00	\$6,000,000.00	\$17,200,000.00	\$5,500,000.00	\$0.00	\$3,550,000.00	\$550,000.00	\$0.00	\$350,000.00	\$175,000.00	\$925,000.00	\$0.00	\$4,552,000.00	\$0.00
FY 2026															
Annual Park Improvement and Development	Parks/Trails	\$500,000.00	\$0.00	\$500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Annual Sanitary Sewer Rehabilitation	Sewer	\$350,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$350,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1. Sanitary Sewer CIPP Lining Program															
Annual Trail Improvement and Planning	Parks/Trails	\$800,000.00	\$0.00	\$500,000.00	\$0.00	\$0.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1. Brenton Slough Connection															
Annual Water Main Replacment	Water	\$500,000.00	\$0.00	\$500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1. SW 2nd St.															
Annual Roadway Rehab	Streets	\$2,250,000.00	\$0.00	\$1,500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$750,000.00	\$0.00	\$0.00	\$0.00
1. SE Little Beaver Drive & SE 4th Street															
2. NE Beaverbrooke Blvd. Right Turn Lane at NE Gateway Dr.															
3. NE Gateway Dr. Lane Extension - NE 2nd Ct. to NE Hertiage Dr.															
Annual Storm Water Improvements	Storm	\$175,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$175,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Annual Facility Improvements	Facilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Annual Traffic Calming	Traffic	\$100,000.00	\$0.00	\$100,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1. NW 8th St. - Permanent Realigned Intersection															
2. NW 8th St. - Permanent Bump Out Pedestrain Crossing															
Annual Traffic Signal Improvements	Traffic	\$600,000.00	\$0.00	\$500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100,000.00	\$0.00	\$0.00	\$0.00
1. NE Beaverbrooke Blvd. & NE Gateway Dr. (Permanent)															
2. NE Gateway Dr. & NE Hertitage Dr. (Permanent)															
Annual James Street Improvements	Streets	\$5,000,000.00	\$0.00	\$4,500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500,000.00	\$0.00
1. S James Street - 11th Street to 19th Street - 1st Half															
SE 37th St. Lift Station Improvements	Sewer	\$250,000.00	\$0.00	\$250,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water Distribution Booster Pumps	Water	\$200,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Standpipe Painting & Mixing Improvements	Water	\$500,000.00	\$0.00	\$250,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total		\$11,225,000.00	\$0.00	\$8,600,000.00	\$0.00	\$0.00	\$0.00	\$300,000.00	\$450,000.00	\$350,000.00	\$175,000.00	\$850,000.00	\$0.00	\$500,000.00	\$0.00
FY 2027															
Annual Park Improvement and Development	Parks/Trails	\$500,000.00	\$0.00	\$500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1. North Point Park Improvements															
Annual Sanitary Sewer Rehabilitation	Sewer	\$350,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$350,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1. Sanitary Sewer CIPP Lining Program															
Annual Trail Improvement and Planning	Parks/Trails	\$500,000.00	\$0.00	\$200,000.00	\$0.00	\$0.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Annual Water Main Replacment	Water	\$600,000.00	\$0.00	\$600,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1. NW 7th St.															
2. Waterworks Park Water Main Abandonment															

Annual Roadway Rehab	Streets	\$2,250,000.00	\$0.00	\$1,500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$750,000.00	\$0.00	\$0.00	\$0.00
Annual Storm Water Improvements	Storm	\$175,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$175,000.00	\$0.00	\$0.00	\$0.00
Annual Facility Improvements	Facilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Annual Traffic Calming	Traffic	\$50,000.00	\$0.00	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1. NE Park Dr. - Permanent Realigned Intersection															
Annual Traffic Signal Improvements	Traffic	\$150,000.00	\$0.00	\$150,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1. SE Gateway Dr. & SE 11th St.															
Annual James Street Improvements	Streets	\$5,000,000.00	\$0.00	\$5,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1. S James Street - 11th Street to 19th Street - 2nd Half															
SE 37th St Widening - East	Streets	\$4,160,000.00	\$0.00	\$3,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,160,000.00	\$0.00
SE Trail Ridge Rd. Culvert Replacement	Storm	\$400,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$400,000.00	\$0.00	\$0.00	\$0.00
Water Tower Property Acquisition	Water	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total		\$14,135,000.00	\$0.00	\$11,000,000.00	\$0.00	\$0.00	\$0.00	\$300,000.00	\$0.00	\$350,000.00	\$575,000.00	\$750,000.00	\$0.00	\$1,160,000.00	\$0.00
FY 2028															
Annual Park Improvement and Development	Parks/Trails	\$550,000.00	\$0.00	\$550,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Annual Sanitary Sewer Rehabilitation	Sewer	\$350,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$350,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1. Sanitary Sewer CIPP Lining Program															
Annual Trail Improvement and Planning	Parks/Trails	\$500,000.00	\$0.00	\$200,000.00	\$0.00	\$0.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Annual Water Main Replacment	Water	\$600,000.00	\$0.00	\$600,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Annual Roadway Rehab	Streets	\$2,250,000.00	\$0.00	\$1,500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$750,000.00	\$0.00	\$0.00	\$0.00
Annual Storm Water Improvements	Storm	\$175,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$175,000.00	\$0.00	\$0.00	\$0.00
Annual Facility Improvements	Facilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Annual Traffic Signal Improvements	Traffic	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1. SE Gateway Dr. & SE 19th St.															
Annual James Street Improvements	Streets	\$6,300,000.00	\$0.00	\$6,300,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1. S James Street - 19th Street to 37th Street															
SE 37th St Widening - West	Streets	\$7,400,000.00	\$0.00	\$2,000,000.00	\$0.00	\$4,500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900,000.00	\$0.00
County Line Road Widening - Meredith to SW 37th St	Streets	\$3,000,000.00	\$0.00	\$2,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000,000.00	\$0.00	\$0.00	\$0.00
1. SW County Line Road HMA Overlay - SW 19th to SW 37th															
Public Art Installation Identified in Public Art Master Plan	Parks/Trails	\$150,000.00	\$0.00	\$150,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total		\$21,575,000.00	\$0.00	\$13,600,000.00	\$0.00	\$4,500,000.00	\$0.00	\$300,000.00	\$0.00	\$350,000.00	\$175,000.00	\$1,750,000.00	\$0.00	\$900,000.00	\$0.00
FY 2029															
Annual Park Improvement and Development	Parks/Trails	\$600,000.00	\$0.00	\$600,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Annual Sanitary Sewer Rehabilitation	Sewer	\$350,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$350,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1. Sanitary Sewer CIPP Lining Program															
Annual Trail Improvement and Planning	Parks/Trails	\$500,000.00	\$0.00	\$200,000.00	\$0.00	\$0.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Annual Water Main Replacment	Water	\$600,000.00	\$0.00	\$600,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Annual Roadway Rehab	Streets	\$2,250,000.00	\$0.00	\$1,500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$750,000.00	\$0.00	\$0.00	\$0.00
Annual Storm Water Improvements	Storm	\$175,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$175,000.00	\$0.00	\$0.00	\$0.00
Annual Facility Improvements	Facilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Annual Traffic Signal Improvements	Traffic	\$75,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75,000.00	\$0.00	\$0.00	\$0.00
W 1st St./Highway 44 - Brookside Dr. to Highschool	Streets	\$10,000,000.00	\$0.00	\$10,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total		\$14,550,000.00	\$0.00	\$12,900,000.00	\$0.00	\$0.00	\$0.00	\$300,000.00	\$0.00	\$350,000.00	\$175,000.00	\$825,000.00	\$0.00	\$0.00	\$0.00
OUT															
Annual Park Improvement and Development		\$700,000.00	\$0.00	\$700,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Annual Sanitary Sewer Rehabilitation		\$350,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$350,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Annual Trail Improvement and Planning		\$500,000.00	\$0.00	\$200,000.00	\$0.00	\$0.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Annual Water Main Replacment		\$600,000.00	\$0.00	\$600,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Annual Roadway Rehab		\$2,250,000.00	\$0.00	\$1,500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$750,000.00	\$0.00	\$0.00	\$0.00
Annual Storm Water Improvements		\$175,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$175,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Annual Facility Improvements		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Annual Traffic Signal Improvements		\$75,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75,000.00	\$0.00	\$0.00	\$0.00
W 1st St./Highway 44 - James St. to Brookside Dr.	Streets	\$10,000,000.00	\$0.00	\$10,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 1st St./Highway 44 - Little Beaver Dr. to James St.	Streets	\$10,000,000.00	\$0.00	\$10,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NW County Line Rd. - W 1st St. to NW 27th St.	Streets	\$10,000,000.00	\$0.00	\$10,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
WWTP Decomissioning/Park Redevelopment		\$2,500,000.00	\$0.00	\$2,500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total		\$37,150,000.00	\$0.00	\$35,500,000.00	\$0.00	\$0.00	\$0.00	\$300,000.00	\$0.00	\$350,000.00	\$175,000.00	\$825,000.00	\$0.00	\$0.00	\$0.00