1. Agenda

    Documents:

    050520 PZ AGENDA.PDF

2. Meeting Materials

    Documents:

    050520 PZ PACKET.PDF

Planning and Zoning Commission

May 5, 2020
Agenda
Meeting Held Electronically due to COVID-19
5:30 P.M.

Electronic Meeting as Provided Under Iowa Code, Chapter 21*

***Please note that this Grimes Planning and Zoning Meeting will be an electronic meeting pursuant to Iowa Code Section 21.8 due to the national health emergency that makes it impossible or impractical for an in-person meeting.**

The public is welcome and encouraged to attend and participate in this meeting by either internet or phone as follows:

1. Internet- Meeting attendance may be obtained by "Join Zoom Meeting". Simply enter the following internet address and ID:

Join Zoom Meeting
https://zoom.us/j/92547140888

Meeting ID: 925 4714 0888

2. By Phone: 877 853 5257 US Toll-free.

Hearing Assistance: If you are hearing impaired, Grimes will provide a sign language communicator on the internet Zoom meeting video presentation upon request. Please contact the Grimes City Clerk Rochelle Williams by email at rwilliams@grimesiowa.gov to request this service.

For any additional assistance or questions in attending the meeting, please call 515-986-3036 from 8 a.m. to 5 p.m., or contact the Grimes City Clerk Rochelle Williams by email at rwilliams@grimesiowa.gov.

For any additional assistance or questions in attending the meeting, please call 515-986-3036 from 8 a.m. to 5 p.m. Monday-Friday.

Meetings will be recorded

AGENDA

A GENERAL AGENDA ITEMS

1. Call to Order
2. Roll Call: Amy Montford, Craig Patterson, Scott Almeida, Danielle Smid, Courtney Strutt Todd Council Liaison Andrew Borcherding
3. Approval of the Agenda
4. Approval of Previous Minutes

B. PUBLIC AGENDA ITEMS

1. Project # 20-1032: 1884 SE Destination – Site Plan Amendment
2. Project # 20-1030: Destination Market Plat 4 – Final Plat
3. Project # 20-1029: M-Keds Plat 2, Lot 9 – Site Plan
4. Project # 20-1027: Hope Commercial PUD – Rezoning from AG and PUD to PUD

D. REPORTS

1. Department Update
2. Council Liaison Update
3. Old Business
4. New Business

E. ADJOURNMENT

101 NE Harvey Street, Grimes, Iowa 50111 | P: 515.986.3036 | F: 515.986.3846

This meeting of the Grimes Planning and Zoning Commission was called to order Tuesday May 5, 2020 at 5:30 P.M. and was held electronically due to the global health pandemic.

Roll Call: Present: Scott Almeida, Courtney Strutt-Todd, Craig Patterson, Danielle Smid, Council Liaison: Andrew Borcherding

Staff: Alex Pfaltzgraff, Evann Martin, Rachel Greving

Absent: Amy Montford

A. <u>GENERAL AGENDA ITEMS</u>

1. APPROVAL OF THE AGENDA

Motion by Smid, Second by Strutt-Todd, to approve the agenda
Roll Call: Ayes-All; Nays-0 Motion passes: 4-0

2. APPROVAL OF THE MINUTES

Motion by Patterson, Second by Smid, to approve the minutes from the April 7, 2020 meeting
Roll call: Ayes-All: Nays-0 Motion passes: 4-0

B. <u>PUBLIC AGENDA ITEMS</u>

Project # 20-1032: 1884 SE Destination – Site Plan Amendment

Staff commented on the change of this plan that was executed during construction. Minimum standards are still met, but staff addressed this change since it was made in the field and no submission to change it was made to the City.

Staff recommended approval.

Motion by Patterson, Second by Smid to approve 1884 SE Destination – Site Plan Amendment
Roll Call: Aye-All Nay-0 **Motion Passes 4-0**

Project # 20-1030: Destination Market Plat 4 – Final Plat

Staff commented that the preliminary plat has already been approved. It is C-2 and within the transportation overlay. The site plan is consistent with the preliminary plat.

Staff recommended approval.

Motion by Strutt-Todd, Second by Smid to approve Destination Market Plat 4 – Final Plat
Roll Call: Aye-All Nay-0 **Motion Passes 4-0**

Project # 20-1029: M-Keds Plat 2 Lot 9 – Site Plan

Staff provided details on the site plan including the elevations that were not shown to meet requirements. Staff stated and showed some examples of what applicants have done in the past to meet this same standard. The Commission members recommended to the applicant to continue working with staff to meet the requirements.

Motion by Strutt-Todd, Second by Smid to approve M-Keds Plat 2 Lot 9 – Site Plan
Roll Call: Aye-All Nay-0 **Motion Passes 4-0**

Project #20-1027: Hope Commercial PUD – Rezoning from AG and PUD to PUD
Scheduled for Future Meeting

No motion was made

C. **PUBLIC FORUM – None**

D. **REPORTS**

1. **Department Update – Staff provided an update on development and capital projects around the City.**
2. **Council Liaison Update – N/A**
3. **Old Business – N/A**
4. **New Business – N/A**
5. Next meeting June 2, 2020

Meeting is adjourned at 6:25 p.m.

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Signature