



The regular meeting for the Grimes Park & Recreation Advisory Board (PB) was called to order on Wednesday, January 23, 2019 at 5:35 PM at Grimes City Hall.

Roll Call: Jannae Lane (JL), Chairperson, Darla Eastman (DE), Vice Chairperson; James Abens (JA), Secretary; April Heitland (AH); Brett Barber (BB), Parks & Recreation Director
Absent: Ross Junge (RJ); Eric Johansen, City Council Liaison (EJ)

I. GENERAL AGENDA ITEMS

Approval of the Agenda

Moved by JA, Second by DE, the agenda shall be approved.

Roll call: Ayes - All; Nays - 0. Motion passed 4 to 0.

Approval of the Minutes

Moved by AH, Second by DE, the Minutes from December 19, 2018 PB Meeting shall be approved.

Roll call: Ayes - All, Nays - 0. Motion passed 4 to 0.

Election of Officers

Moved by AH, Second by DE, Jannae Lane shall be elected Chairperson of the PB for the 2019 calendar year.

Roll call: Ayes – All, Nays – 0. Motion passed 4 to 0.

Moved by AH, Second by JL, Darla Eastman shall be elected Vice Chairperson of the PB for the 2019 calendar year.

Roll call: Ayes – All, Nays – 0. Motion passed 4 to 0.

Moved by DE, Second by AH, James Abens shall be elected Secretary of the PB for the 2019 calendar year.

Roll call: Ayes – All, Nays – 0. Motion passed 4 to 0.

Public Forum

None.

II. BOARD DISCUSSION ITEMS

1. Soccer Fields Rental Schedule/Fees – JL and AH shared the updated soccer field rental fee schedule. Questions were raised regarding the single rental rate for local business for all fields. There was sentiment that rates should be varied depending on the size of the soccer field. BB agreed to research other metro facilities to verify rental rates. No rates exist for the North fields or the fields south of the cemetery due to the fields not being as well groomed. Those fields remain first come, first serve for those that just want a place to gather a team for a practice. JL, AH, Weston Wunder, Brett Barber, and Eric Johansen were scheduled to meet with soccer club and men's representatives Monday, January 28th to discuss the updated fee schedule.
2. Discuss Various League Fees at Complexes – The DCG baseball club has requested to use field 6 at the South Sports Complex for the freshman baseball league. BB has asked the PB to weigh-in on the appropriate fees to charge for use of the fields. JA presented four main options:
 - 1) Not allow use. The Baseball Club uses Sportsplex West to schedule games, provide umpires, and venues. Sportsplex West is classified as "Other" category which is not allowed to reserve baseball fields during the spring season.
 - 2) Negotiate a rate. Sportsplex West pays \$35 per game, so charge a rate that allows the baseball club to recover fees incurred for staffing and materials to groom the fields, and the remaining to go to Grimes.
 - 3) Charge \$50 for use of the field on a weekend day. This is the approved fee schedule for tournament rentals, and tournaments are handled in a very similar manner having an "Other" entity scheduling games and venues and hiring umpires.
 - 4) Charge \$5 per player. This is the approved fee schedule for local clubs to reserve fields for practices or rec games that are run by the club.

After extended discussion, the PB recommended option 3, and reminded the baseball club that requests to reserve field 6 on weekends were due March 1st. This prompted additional discussion with baseball club representatives that were present to clarify the new policies that were approved late in the previous calendar year. JL, BB, and JA agreed to reach out to the baseball and softball clubs to ensure they know to submit reservation requests by March 1st and to answer any questions on the new field usage and rental fee policy.

3. Parks and Rec Director Comments – BB reported that the youth basketball program was entering the last week of activity. He indicated league games were cancelled for the first time during his tenure due to weather. BB reported summer recreation

registration would be due soon (March 1st). A request was made by the PB to add a handrail for the steps between the community center gym and stage. BB indicated he would look into that right away.

4. Tree Board Update – Tree Board Chair Lee Goldsmith (LG) inquired the PB about a partnership to continue the “Plant Some Shade” program that is being discontinued by Mid-American Energy. The tree board is looking for funding to continue the program. A vendor will need to be identified and funds reserved to purchase inventory. Estimated funds needed are approximately \$5k to \$10k, depending on vendor prices, types of trees selected, and the price charged to the general public. BB indicated there has been a line item request in the City’s budget for the tree board which may be used for this effort. LG also asked for confirmation that the Clean and Green Day and the Arbor Day activities would occur on the same day and inquired if the two should be combined and renamed to prevent competition for volunteers. She asked for a liaison from the PB to assist with organizing the event. DE agreed to be the liaison.
5. Council Update – BB indicating there would be a meeting on Thursday afternoon, January 24th to reveal the master parks & planning report.

III. BOARD ACTION

Elections of officers for calendar year 2019: Jannae Lane – Chairperson; Darla Eastman – Vice Chairperson; James Abens – Secretary.

IV. OLD BUSINESS

None.

V. NEW BUSINESS

Next Meeting on Wednesday, February 27, 2019 at Grimes City Hall.

VI. ADJOURNMENT

Moved by JA, Second by AH to adjourn the meeting.
Roll call: Ayes – All; Nays – 0; Motion passed 4 to 0.
Meeting adjourned at 7:06 PM