

City of Grimes Park Board Agenda

Grimes City Hall
101 NE Harvey St.
Grimes, Iowa 50111
Phone | 515.986.3036
www.grimesiowa.gov

Mission Statement

The mission of Grimes City Government is to provide Excellent/exceptional city services and facilities in a Financially responsible and community-friendly manner through a high performing city team that results in adding value to resident's lives.

President | James Abens
Park Board | April Heitland, Ross Junge
Council Liaison | Ryan Burger

MEETING RULES:

Every member of the public and every Board member desiring to speak shall address the presiding officer, and upon recognition by the presiding offices, shall confine comments to the question under debate, avoiding all indecorous language and references to personalities and abiding by the following rules of civil debate.

The public is welcome and encouraged to attend and participate in this meeting by either internet or phone as follows:

1. Internet-Meeting attendance may be obtained by "Join Zoom Meeting". Simply enter the following internet address and ID:
Join Zoom Meeting: <https://zoom.us/j/6763362907> Meeting ID: 6763362907

2. By Phone Please Call:-877 853 5257 US Toll-free Meeting ID: 676 336 2907

Hearing Assistance: If you are hearing impaired, Grimes will provide a sign language communicator on the internet Zoom meeting video presentation upon request. Please contact the Grimes City Clerk Rochelle Williams by email at rwilliams@grimesiowa.gov to request this service.

For any additional assistance or questions in attending the meeting, please call 515-986-3036 from 8 a.m. to 5 p.m. Monday-Friday.

AGENDA ITEMS FOR AUGUST 25TH, 2021 at 5:30 PM VIRTUAL ONLY

1. Call to Order
2. Roll Call
3. Approval of the Agenda Minutes from July 28th

PUBLIC FORUM

"People wishing to address the Council need to sign up on the sheet which has been provided on the table near the door. Each person will be allowed three minutes from the podium and may address with no more than two issues per Grimes Rules of Procedure for Conduct of City Business – May 2005"

PUBLIC AND PARK BOARD AGENDA ITEMS

- A. Waterwork Park Improvements
- B. Alcohol Agreement
- C. Fall Fest Candy Crawl Event

BOARD DISCUSSION

1. Presidents Report
2. City Staff Report
3. Council Liaison Report

ADJOURNMENT



A. Waterworks Parks Improvements



B. Alcohol Agreement

AGENDA MEMO

Item No. X

For Meeting of 8/25/2021

AGENDA HEADING: Approve the City Facility Alcohol Guidelines and the updated open air park shelter reservation form that includes question on type of event and number of guests along with an approval option for an alcohol permit.

FISCAL IMPACT:

PREVIOUS COUNCIL ACTION(S):

BOARD/COMMISSION ACTION(S):

STAFF/COMMITTEE RECOMMENDATION: Staff recommends approval of the newly created City Facility Alcohol Guidelines and the updated open air park shelter reservation form as the additional question on type of event and number of guests will help staff decide on alcohol permit request and whether or not a Polk County officer or security guard will be required on-site during the reservation.

CITY OF GRIMES PARKS AND RECREATION

OPEN AIR PARK SHELTER RESERVATION:

The following group(s) has made reservations for the use of city property under the terms and conditions set forth by the Grimes City Council. This is **FREE** for Grimes residents OR \$40 for every 4 hours of use for Non-Residents. Parks close at 10pm, are alcohol and tobacco free, and no overnight parking is allowed.

Reservee (Please Print): _____

Address: _____ City: _____

Email: _____ Mobile Phone: _____

Reservation Date: _____ Reservation Time: _____ to _____

Request Alcohol Permit: Yes or No Type of Event: _____ Number of Guest: _____

City Park	Address	Grill	# of Tables	Electric	Mark with "X"
Autumn Park	NW Autumn Park Ct.	No	2	No	
Beaverbrooke Park	N James St & NW 8 th St.	Yes	2	No	
Glenstone Park	SE Stone Ridge St.	No	2	No	
Kennybrook South Park	Brookside Drive	No	2	No	
Lions Park	NE 6 th St & NE Park St.	Yes	4	Yes	
North Pointe Park	NW 78 th Avenue	Yes	2	No	
North Sports Complex	NW 27 th St. & NW 82 nd Ave	No	4	Yes	
Shawver Park	East of Shawver Dr.	Yes	2	No	
South Sports Complex (North Shelter by fields)	S James St & SE 6 th St.	No	2	Yes	
South Sports Complex (South Shelter by playground)	S James St & SE 6 th St.	No	4	Yes	
Waterworks Park (East Shelter by entrance)	W 1 st St. & N James St.	Yes	4	Yes	
Waterworks Park (West Shelter)	W 1 st St. & N James St.	Yes	4	Yes	

Please understand the Rules and Regulations enforced by the City of Grimes to keep our Park and Recreation areas clean and enjoyable for everyone. Additional charges may incur due to damages or obvious trash left.

Reservee Signature: _____ Date: _____

Recreation & Facility Manager Signature: _____ Date: _____

***STOP BY THE GRIMES COMMUNITY COMPLEX AT 410 SE MAIN STREET TO HAVE THIS DOCUMENT SIGNED BETWEEN 8AM-5PM OR EMAIL.**

***YOU WILL BE REQUIRED TO HAVE THIS SIGNED PAPER THE DAY OF THE RENTAL.**

Any questions, contact:

Parks & Recreation Department
515-986-2143

City Facilities Alcohol Guidelines

- Permission to serve alcohol must be requested once reservation application has been completed online.
- City Staff will send the Alcohol Responsibility Agreement and collect a Refundable Alcohol deposit of \$200.00 by Credit Card or Check. The refundable amount will be issued back to user within 30 days after the scheduled event.
- Any cost for repair, damages, or cleaning incurred during the event will be deducted from deposit.
- All State and local laws, and ordinances will be strictly complied with, regarding the use and consumption of alcoholic beverages.
- Only wine, champagne and beer (cans only, no kegs) are allowed without a state liquor permit.
- A Polk County police officer or private security personal may be required for events with alcohol
- If approved to sell alcohol, including selling tickets for alcohol, the appropriate STATE OF IOWA LIQUOR LICENSE along with DRAM SHOP INSURANCE is required.

ALCOHOL RESPONSIBILITY AGREEMENT

for possession, consumption, and dispensing of alcohol in the
City of Grimes Parks or Facilities

Date of Function: ____/____/____ Type of Function: _____ Estimated # of Guests: _____

Time of Dispensing Alcohol (beer, wine & champagne only unless liquor license acquired): from: _____ to: _____ N/A: _____

***Alcohol consumption is not allowed until designated alcohol dispensing time.**

Yes/No - A Police Officer or a private security personal is required and will remain on duty until the end of your facility contract time once alcohol is dispensed.

***Polk County Sheriff Department: 515-286-3306**

Area of service/consumption of alcohol is confined to the rental space as defined by rental use agreement. No glass allowed.

We, the undersigned, being of 21 years of age or older, and desiring to entertain ourselves and our guests at the above indicated facility understand and agree to the following requirements of compliance and individual responsibility involved in the issuance of this permit.

1. I understand and agree to assure compliance with the responsibilities of a Private Social Host in a Public Place as set forth in Iowa Code Chapter 123 including Sections 123.49 and 123.95, the Alcoholic Beverage Control Provisions of the Code of Iowa, including, but not limited to the following requirements:

a. A host shall not solicit or accept donation, charge admission fees, ticket sales or other kinds of entrance fees for payment for food or alcoholic beverages and food and beverages shall be served without cost to the invited guests.

b. A host shall not dispense alcoholic liquors or offer a cash bar without an approved liquor license from the Iowa Alcohol Beverage Division which must be posted at the event. Only wine, champagne and beer (cans only no kegs) are allowed without a state liquor permit.

[Some catering services have the required state permit to serve liquors. Renters can acquire a temporary liquor license from the State for a fee and proof of dram shop insurance. Failure to comply will result in legal action and alcoholic liquors being removed.]

c. A host shall not sell, dispense, or give alcohol to an intoxicated person.

d. A host shall not sell, give, or otherwise supply any alcohol to any person, under legal age to consume.

e. A host shall not dispense alcohol on the premises or permit its consumption there on between the hours 11:00pm – 6:00am at indoor facilities or 10:00pm – 9:00am at a City park.

f. A host shall not have a person under the age of 18 years of age involved in serving alcohol.

g. A host shall not keep on the premises any alcoholic beverage in any container except the original package purchased or reuse any container originally used for package of any alcoholic beverage.

2. ~~If required a~~ **Agree to provide law enforcement security that has been scheduled either by the Polk County Sheriff's Department or a private security company during all times**

When alcohol is being served. Officers will be appointed by the Polk County Sheriff's Department in accordance with their rate scale for the community center. Contact (515) 286-3306 to schedule an officer to arrange for security and to assume all associated costs.

3. Further, the undersigned, being of legal age and in consideration of the opportunity to use certain facilities of the City of Grimes, and to participate in the activity identified above, hereby agrees to assume full responsibility for any risk resulting from participation in any activity and further agrees to indemnify and hold harmless the City of Grimes, its officials and police officers, employees, agents and representatives, from any and all claims, causes of action, demands, and expenses of every kind, including attorney's fees, resulting from the use of the City of Grimes ~~Community Complex park or -and facility and~~ the hiring of staff from the Polk County

~~Sheriff Department~~ **or a private security company** pursuant to this agreement. This indemnification and hold harmless shall include but not be limited to damages suffered by the Social Host, guests, and any other third parties and property.

Agreed by Renter (Signature): _____ Date: _____

Printed Name & Address of Renter:

Daytime Phone Number: _____ E-mail address: _____

DATE CONTRACT MADE: _____ SPECIAL EVENTS COORDINATOR APPROVAL: _____



C. Fall Festival



CITY OF
GRIMES
PARKS AND RECREATION

FALL FESTIVAL

**PCSO
CANDY
CRAWL**



**GRIMES
CITY
PATCH**



**COSTUMES
ENCOURAGED!**

- SHERIFF'S OFFICE DIVISIONS
& PUBLIC SAFETY DEMOS
- HALLOWEEN SAFETY TIPS
- FOOD TRUCKS
- KID ZONE
- VENDOR & LOCAL
BUSSINESS BOOTHS
- LOADS OF CANDY

& MORE



**FAMILY EVENT
WITH ACTIVITIES
FOR ALL AGES
TO ENJOY!**



PRESENTED BY THE POLK COUNTY SHERIFF'S OFFICE & GRIMES PARKS & REC

**10/16/2021
9:00AM-2:00PM**

9:00AM - 10:00AM (SENSORY FRIENDLY)

SPOOKY WEATHER MAKE UP DAY 10/23/2021

**@ GRIMES SOUTH
SPORTS COMPLEX**

LIMITED ON-SITE PARKING, HAY RACK RIDES
AVAILABLE AT VARIOUS LOCATIONS