

1. Agenda

Documents:

[061119 CC AGENDA2.PDF.PDF](#)

2. Meeting Materials

Documents:

[061119 CC CONSENT AGENDA2.PDF.PDF](#)



101 NE Harvey, Grimes, Iowa 50111 515.986.3036 Fax 515.986.3846

CITY COUNCIL MEETING

Grimes City Hall
101 NE Harvey Street
June 11, 2019 at 5:30 pm

Mayor Scott Mikkelsen

City Council: Jill Altringer, Eric Johansen, Jeremy Hamp

David Gisch, Ryan Burger

City Administrator Jake Anderson

City Clerk Rochelle Williams, Finance Director Marcia Woodke

City Attorneys Tom Henderson, Alecia Mueleners, City Engineer John Gade

Every member of the public and every Council Member desiring to speak shall address the presiding officer, and upon recognition by the presiding officer, shall confine comments to the question under debate, avoiding all indecorous language and references to personalities and abiding by the following rules of civil debate.

- **We may disagree, but we will be respectful of one another**
- **All comments will be directed to the issue at hand**
- **Personal attacks will not be tolerated**

GENERAL AGENDA ITEMS.

1. Call to Order
Pledge of Allegiance
2. Roll Call
3. Approval of the Agenda
4. Approval of the Consent Agenda (**Discussion is not allowed unless the Mayor or a City Council Member ask for an item to be removed and placed under Council actions for consideration**)
 - A. Minutes from previous meeting
 - B. Iowa Cigarette and Tobacco Permits Renewals 2019-2020
 - C. Pay Request #2 to Cahoy Pump Services for the ASR Modifications \$123,823
 - D. Municipal Supply Inc – meters \$24,620.82
 - E. Resolution 06-0119 Resolution Approving Personnel Transactions
 - F. Louie's Flooring \$7,285 (flooring at Public Works building)
 - G. Set a Public Hearing on Ordinance 728 Amending the Grimes Code of Ordinances Chapters 135 and 140 Regarding Permits for Right of Way Work for June 25, 2019
 - H. Pay Application #3 to Concrete Technologies, Inc for the SE 37th Street at Hwy 141 Improvements \$244,941.64



101 NE Harvey, Grimes, Iowa 50111 515.986.3036 Fax 515.986.3846

- I. Resolution 06-0219 Setting a Date of Public Hearing to Consider Amending Provisions of the Zoning Ordinance of the City of Grimes, Iowa Regarding Board of Adjustments for July 9, 2019
- J. Pay Request #3 to All Terrain Seeding for the Little Beaver & Prairie Creek Improvements \$41,331.04
- K. Big Dog Storage – Storm Water Management Facility Maintenance Covenant and Permanent Easement Agreement
- L. Resolution 06-0419 Setting Time and Place for Public Hearing on Proposed Rezoning of Certain Property Generally Located West of Highway 141 and North of Beaverbrook Blvd from A-1 Agricultural District to R-1 Single Family Dwelling District and R-3 Medium Density Family District for July 9, 2019
- M. Pay Request #1 to CB&I for the Elevated Storage Tank \$123,146.60
- N. Resolution 06-0519 Approving Lieutenant and Captain Promotions
- O. Pay Request #3 to Grosch Irrigation Company for the New Jordan Well \$375,271.85
- P. Change Order #1 Progressive Structures for the 16 inch RAW Water Main \$3,211.63 deduction
- Q. Approval of Martens & Company Contract for Auditing Services not to exceed \$17,000
- R. Resolution 06-0619 Amending the City of Grimes Purchasing Policy to Include Language that Prohibits the Use of Debit Cards
- S. Central Pump & Motor Co. \$6,844.48
- T. Grimes Chamber and Economic Development Contribution and Reimbursement \$36,423.32
- U. Resolution 06-0719 Personnel Transactions for rate of pay
- V. Resolution 06-0819 Approving and Adopting the Grimes Employee Classification and Compensation Plan, Phase I
- W. Training Contract Between the City of Grimes and DMACC Emerging Leaders Series
- X. Resolution 06-0919 Authorizing Payment of Moving Expenses Pursuant to City Administrator Employment Contract
- Y. Request for Block Party NW 3rd Court
- Z. Claims Report
- AA. Finance Report

5. Johnston/Grimes Metropolitan Fire Department Lieutenant and Captain Promotions

PUBLIC FORUM

“People wishing to address the Council need to sign up on the sheet which has been provided on the table near the door. Each person will be allowed three minutes from the podium and may address no more than two issues per Grimes Rules of Procedure for Conduct of City Business – May 2005.”

PUBLIC AGENDA ITEMS Council may consider and potentially act on the following Public Agenda items



101 NE Harvey, Grimes, Iowa 50111 515.986.3036 Fax 515.986.3846

- A. Crossroad Business Plat 7 – Final Plat
- B. Destination Ridge Plat 6 – Preliminary Plat
- C. Kennybrook Memory Care – Site Plan
- D. Resolution 06-0319 Authorizing and Approving a Certain Loan Agreement, Providing for the Issuance of \$4,645,000 General Obligation Corporate Purpose Bonds, Series 2019A and Providing for the Levy of Taxes to Pay the Same
- E. Resolution 06-0819 Authorizing and Approving a Loan Agreement Providing for the Issuance of a \$3,400,000 Taxable General Obligation corporate Purpose Note, Series 2019B
- F. Professional Consultant Services with Lee Chamberline Consultant Engineers for the 2020 City of Grimes Drainage Improvements SE 2nd Street and SE Trailridge Road RCB, SE 3rd Street and SE Little Beaver Street RCB, and SE Trailridge Road Storm Sewer Improvements
- G. Third Reading of Ordinance 727 to Amend the Grimes Code of Ordinance Chapter 108.06 to Provide for the Increase in the Charge for the Collection of Recyclable Materials from \$2.68 to \$3.43 effective July 1, 2019

COUNCIL ACTIONS

- A. Discussion and Guidance Relative to the Local Option Sales and Services Tax (LOSST) Referendum Scheduled for Tuesday, August 6, 2019

COUNCIL DISCUSSIONS

- 1. Mayor's Report
- 2. City Attorney's Report
- 3. City Engineer's Report
- 4. City Staff's Report
- 5. Old Business
- 6. New Business

ADJOURNMENT

CITY COUNCIL MEETING

Tuesday, May 14, 2019

Grimes City Hall 5:30 P.M.

The regular meeting of the Grimes City Council was called to order by Mayor Scott Mikkelsen on Tuesday, May 28, 2019 at 5:36 P.M. at the Grimes City Hall. The Pledge of Allegiance was led by Mayor Mikkelsen. Roll Call: Present: Gisch, Hamp, Berger, Altringer, Johansen

AGENDA ITEMS.

Approval of the Agenda

Mayor Mikkelsen asked for approval of the agenda.

Moved by Altringer, Seconded by Hamp; the Consent Agenda; shall be approved.

Roll Call: Ayes: All. Nays: None. Motion passes: 5 to 0.

CONSENT AGENDA

A. Minutes from previous meeting B. Policy Analysis Service Agreement \$4,200 C. Storm Water Management Facility Maintenance Covenant and Permanent Easement Agreement 3301 and 3401 SE Destination Drive D. Final Pay Application #3 for the North James Street and Beaverbrooke Blvd Traffic Signal Project S&A Project No. 116.1110.01 to Van Maanen Electric \$6,283.50 E. Pay Application #3 Retainage for the City of Grimes City Traffic Signal Communication Network DOT Project No. STP-A-141-7(46)—86-77 Iowa Signal \$6,673.77 F. Des Moines Area Metropolitan Planning Organization Fiscal Year 2020 Assessment \$12,742 G. Hawkins Inc \$ 5,560 - water treatment H. Spirits Liquor License – ownership update effective 05/28/2019 I. Kum and Go #141 Alcohol License – ownership update effective 7/1/19 J. Kum and Go #141 Alcohol License Renewal with Sunday Sales K. Kum and Go #237 Alcohol License ownership update effective 7/1/19 L. Kum and Go #237 Alcohol License Renewal with Sunday Sales M. Primary Metering Proposal for New Jordan Well Site N.US Water Agreement 5 year Extension O. Pay Application #2 to Concrete Technologies, Inc \$142,681.21 for the SE 37th Street at Hwy 141 Improvements P. Request to Hire Part Time Firefighter Q. Request to Purchase Case 580N Backhoe \$72,405 R. Request to Purchase Front Wings for 3 Existing Trucks \$60,568 S. Request for Street Closure for Block Party/Fund Raiser T. Approve Financial Services Agreement U. Approve Amendment to Dissemination Agent Agreement V. Western Regional Water Strategy (10,608.15) W. Claims Report \$888,702.36

Moved by Altringer, Seconded by Gisch; the Consent Agenda; shall be approved.

Roll Call: Ayes: All. Nays: None. Motion passes: 5 to 0.

US WATER Report

Andy Wood of US Water and Grimes Water and Wastewater was present. He stated the ASR modifications will be complete next week. He added drilling is continuing on the north well and they repaired a 4 inch water main. Wood stated they are continuing their sludge hauling and general maintenance at the plant.

6. Presentation by Sally Dix – Bravo of Greater Des Moines

Sally Dix of Bravo of Greater Des Moines provides a presentation on their activities. Dix stated that BRAVO currently has 17 local partner governments who contribute a portion of their hotel motel tax revenue to reinvest those resources to elevate arts, culture and heritage in the region. She provided information on the economic impact of their programs along with some grant opportunities

7. CXC Storm Water Presentation – Aaron Chittenden - DMACC Business Solution Consultant

Aaron Chittenden of DMACC was present representing the Capital Crossroads initiative. He stated that Capital Crossroads has worked with city departments across the metro improving operations through collaboration. Chittenden stated that a group composed of primarily City staff but also including developers and consulting engineers spent 9 afternoons from May to October attending trainings about stormwater management.

Chittenden stated that through these trainings empowers staff to work with other city staffs across the metro to determine enhanced storm water management approaches for recommendation to Council,

PUBLIC FORUM

No one addressed the Council.

PUBLIC AGENDA

A. Public Hearing and Approval of Plans Specifications and Award of Contract for the 2019 City of Grimes HMA Resurfacing Project

Mayor Mikkelsen opened the Public Hearing at 6:01 pm. There being no oral or written comments the hearing was closed at 6:01 pm. Public Works Director Weston Wunder outlined the project which would be a HMA overlay along portions of NE Jacob Street approximately 195' north of Hwy 44 to NE 7th Street, NE 2nd Street from North James Street to Railroad Street, Railroad Street approximately 245' North of Hwy 44 to NE 2nd Street. Wunder advised he had received a request from a property owner regarding the possible paving of the alley way along the Right Stuff business during this overlay project. He added if the Council was in favor of adding this to the project it would be done on a Change Order. Wonder advised two bids were received with the engineer's opinion of probable construction cost at \$199,149.60. He added the bids range from a high of \$229,716.00 to a low bid of \$214,521.00. Wonder advised the staff recommend award of the project to Grimes Asphalt and Paving Corporation at a cost of \$214,521.00.

Moved by Johannsen, Seconded by Hamp; to approve the plans, specification and award the contract to Grimes Asphalt and Paving Corporation at a cost of \$214,521.00 without the addition of the change order; shall be approved.

Roll Call: Ayes: All. Nays: None. Motion passes: 5 to 0.

B. Public Hearing and Approval of Resolution 05-1519 Amendment FY 2018-2019 City Budget

Mayor Mikkelsen opened the Public Hearing at 6:11 pm. There being no oral or written comments the hearing was closed at 6:11 pm.

City Administrator Anderson stated that the City had additional expenses for bond and loan payments that were not budgeted along with work on various City buildings, additional employees, and land acquisition along with storm damage.

Moved by Johansen, Seconded by Gisch Resolution 05-1519 amending the FY 2018-2019 City Budget; shall be approved.

Roll Call: Ayes: All. Nays: None. Motion passes: 5 to 0.

C. Resolution 05-1319 Awarding General Obligation Corporate Purpose Bonds, Series 2019A

Travis Squires of Piper Jaffray & Company was present to address the Council regarding the results of the bond sale held earlier in the day. Squires advised the low bidder was Country Club Bank, N.A., Prairie Village, KS. Moved by Hamp, Seconded by Altringer; Resolution 05-1319 awarding General Obligation Corporate Purpose Bonds, Series 2019A; shall be approved.

Roll Call: Ayes: All. Nays: None. Motion passes: 5 to 0.

D. Resolution 05-1419 Taking Additional Action with Respect to a Sewer Revenue Loan and Disbursement Agreement and Authorizing, Approving and Securing the Payment of a D. Interim Loan and Disbursement Agreement)

Travis Squires of Piper Jaffray & Company advised this would be a loan for the planning and design work and an interim loan and disbursement agreement.

Moved by Gisch, Seconded by Altringer; Resolution 05-1419 taking additional action with respect to a sewer revenue loan and disbursement agreement and authorizing, approving and securing the payment of an interim loan and disbursement agreement; shall be approved.

Roll Call: Ayes: All. Nays: None. Motion passes: 5 to 0.

I. Second Reading of Ordinance 727 to Amend the Grimes Code of Ordinance Chapter 108.06 to Provide for the Increase in the Charge for the Collection of Recyclable Materials from \$2.68 to \$3.43 effective July 1, 2019

Moved by Gisch, Seconded by Hamp; the Second Reading of Ordinance 727 to amend the Grimes Code of Ordinance Chapter 108.06 to provide for the increase in the charge for the collection of recyclable materials from \$2.68 to \$3.43 effective July 1, 2019; shall be approved.

Roll Call: Ayes: All. Nays: None. Motion passes: 5 to 0.

COUNCIL ACTIONS

B. Discussion and Guidance Relative to the Local Option Sales and Services Tax (LOSST) Referendum Scheduled for Tuesday, August 6, 2019

City Administrator Anderson reviewed with the Council the upcoming LOSST referendum scheduled for August 6, 2019.

COUNCIL DISCUSSIONS

Mayors Report

Mayor Mikkelsen asked for an update from Development Services Director Alex Pfaltzgraff on NW 23rd Court. Pfaltzgraff stated they had another discussion with the property owner/developer and met him on site and walked through the items that were on the punch list. He added that some progress has been made even with the delays caused by the rain.

City Attorney Report

City Attorney had no report

City Engineer Report /Development Services Director

Alex Pfaltzgraff, Development Services

City Staff Report

City Administrator Anderson stated that he was looking for some feedback on the utility rate information. He asked Public Works Director Weston Wunder to give an update on some flood procedures. He stated that they had set up some drop-off locations at the old public works facility. He added they have provided some public information through WENS on road conditions today. Wunder stated they would continue to monitor conditions this evening if we get more rain but no roads have needed to be closed. He added they have done some work on 19th to help with flooding along the railroad tracks. Wonders stated he was not anticipating road closures unless there are some very heavy rainfall tonight.

Old Business

New Business

Moved by Altringer, Seconded by Hamp; there being no further business the meeting was adjourned at 6:32 pm. Roll Call: Ayes: All. Nays: None. Motion passes: 5 to 0.

ATTEST:

Rochelle Williams, City Clerk

Scott Mikkelsen, Mayor



The workshop meeting of the Grimes City Council was called to order by Council Member Hamp on Tuesday, May 28, 2019 at 4:09 pm at Grimes City Hall.

Roll Call: Present: Altringer, Johansen, Gisch Absent: Burger, Hamp,

APPROVAL OF THE AGENDA

Moved by Altringer, seconded by Gisch; the agenda shall be approved.

Roll call. Ayes: All. Nays: None. Motion passes 3 to 0.

Non-Union Employee Classifications and Compensation

Human Resources Director Erik Fisk provided a non-union employee classifications and compensation study for the Councils review. The Council will take formal action at their next meeting.

*Council Member Burger arrives at 4:15 pm.

*Council Member Hamp arrives at 5:15 pm.

New Business

Moved by Johansen, Seconded by Altringer there being no further business, the workshop meeting is adjourned at 5:25 pm.

ATTEST:

Rochelle Williams, City Clerk

Scott Mikkelsen, Mayor

TOBACCO PERMITS

2019/2020

TAB	Name	Site Address	Mail Address	Permit #	Received	Approval Date
1	Fareway Store	351 SE Gateway Dr.	PO Box 70 Boone, IA 50036	20-002	5/20/19	06/11/19
2	Casey's # 2520	206 E 1st Street	PO Box 3001 Ankeny IA 50021-8045	20-001	5/13/19	06/11/19
3	Casey's # 3507	951 SE Gateway # 3507	PO Box 3001 Ankeny IA 50021-8045	20-014	5/13/19	06/11/19
4	Casey's # 3746	1650 NE Beaverbrooke Blvd.	PO Box 3001 Ankeny IA 50021-8045	20-019	5/13/19	06/11/19
5	Johnson's 66	101 SE Main	Same	20-003	5/10/19	06/11/19
6	Kum & Go # 141	1880 SE Princeton Dr.	6400 Westown Pkwy, WDM IA 50266	20-005	5/16/19	06/11/19
7	Kum & Go # 237	801 E. 1st Street	6400 Westown Pkwy, WDM IA 50266	20-006	5/16/19	06/11/19
8	Walmart #5748	2150 E. 1st Street	Wal-Mart Stores Inc. Attn: Cynthia Montero 508 SW 8th St. Dept #8916 Bentonville, AR 72716-0500	20-008	4/27/19	06/11/19
9	QuikTrip	1900 SE 37th St	QT, PO Box 3475 Tulsa, OK 74101-3475	20-010	5/6/19	06/11/19
10	Dollar General	421 SE Gateway Drive	105 Gibson Ridge, Goodlettsville, TN 37072 Attn: Chris	20-011	6/3/19	06/11/19
11	Yes Way Store # 1037	1905 Se 37th St	BW Gas & Convenience 138 Conant St. Beverly MA 01915	20-015	5/6/19	06/11/19
12	Spirits	109 E. 1st Street	Priya LLC 105 NE 21st Circle, Grimes IA	20-017	6/4/19	06/11/19
13	Atomic Cloud	200 SE Gateway DR #109	Atomic Cloud LLC 3823 Douglas Ave. Des Moines IA 50310	20-018	5/16/19	06/11/19
14	Central Iowa Vapors	2250 E. 1st Street #200	11338 Aurora Ave #10 Urbandale IA 50322	20-020	4/29/19	06/11/19
15	Kwik Star # 1024	1450 NE Gateway Ct.	Kwik Trip Inc. PO Box 2107 La Crosse WI 54602-2107	20-021	5/9/19	06/11/19

DATE: May 29, 2019

TO: Jake Anderson
City Administrator
City of Grimes
101 NE Harvey Street
Grimes, Iowa 50111

RE: ASR Modifications
Project No.: 3364-18A

DELIVERY: E-Mail

ITEMS: 1. Cahoy Pump Service Pay Application No. 2

COMMENTS:

Enclosed is Cahoy Pump Service, Inc. pay application No. 2 for the ASR Modifications project. This pay application includes payment for work complete and stored materials.

We have reviewed this pay application along with the construction progress, and recommend that it be paid. Please review and let me know if you have any questions. If not, this should be placed on the next council meeting agenda for approval. Once approved, please sign and return via email.

If you have any questions, please let me know. Thank you.

A handwritten signature in blue ink, reading 'Steven J. Troyer', positioned above a horizontal line.

Steven J. Troyer, P.E., BCEE

Contractor's Application for Payment No.

2

Application Period: 2/21/19 - 5/23/19		Application Date: 5/23/2019
To (Owner): City of Grimes, Iowa	From (Contractor): Cahoy Pump Service, Inc.	Via (Engineer): FOX Engineering Associates, Inc.
Project: ASR Modification	Contract:	
Owner's Contract No.:	Contractor's Project No.: 19024	Engineer's Project No.: 3364-18A

Application For Payment Change Order Summary

Approved Change Orders			
Number	Additions	Deductions	
TOTALS			
NET CHANGE BY CHANGE ORDERS			

1. ORIGINAL CONTRACT PRICE.....	\$ 174,947.00
2. Net change by Change Orders.....	\$
3. Current Contract Price (Line 1 ± 2).....	\$ 174,947.00
4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates).....	\$ 137,320.00
5. RETAINAGE:	
a. X 5% Work Completed.....	\$ 1,486.25
b. X 5% Stored Material.....	\$ 5,379.75
c. Total Retainage (Line 5.a + Line 5.b).....	\$ 6,866.00
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$ 130,454.00
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$ 6,631.00
8. AMOUNT DUE THIS APPLICATION.....	\$ 123,823.00
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above).....	\$ 44,493.00

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By:

Shari Steel

Date:

5-24-19

Payment of: \$ 123,823.00
(Line 8 or other - attach explanation of the other amount)

is recommended by: *Steven J. Hozer* 5-29-19
(Engineer) (Date)

Payment of: \$
(Line 8 or other - attach explanation of the other amount)

is approved by: _____
(Owner) (Date)

Approved by: _____
Funding or Financing Entity (if applicable) (Date)

Progress Estimate - Lump Sum Work

Contractor's Application

For (Contract): ASR Modification						Application Number: 2		
Application Period: 2/21/19 - 5/23/19						Application Date: 5/23/2019		
			Work Completed		E	F		G
Specification Section No.	A	B	C	D	Materials Presently Stored (not in C or D)	Total Completed and Stored to Date (C + D + E)	% (F / B)	Balance to Finish (B - F)
	Description	Scheduled Value (\$)	From Previous Application (C+D)	This Period				
1	Mobilization	\$270.00						\$270.00
2	Bonds / Job Prep	\$7,500.00	\$6,980.00			\$6,980.00	93.1%	\$520.00
3	Pump Rebuild	\$600.00		\$600.00		\$600.00	100.0%	
4	Baski Valve	\$71,556.00			\$62,030.00	\$62,030.00	86.7%	\$9,526.00
5	Electrical	\$22,145.00		\$22,145.00		\$22,145.00	100.0%	
6	250HP Submersible Motor & Sub Cable	\$54,745.00			\$45,565.00	\$45,565.00	83.2%	\$9,180.00
7	Installation	\$17,400.00						\$17,400.00
8	Demobilization	\$731.00						\$731.00
	Totals	\$174,947.00	\$6,980.00	\$22,745.00	\$107,595.00	\$137,320.00		\$37,627.00

Stored Material Summary

Contractor's Application

[illegible]

Midwest Water Wholesale, Inc.

24568 150th Street
IA 50674

Invoice

Date	Invoice #
3/12/2019	96

Bill To
Cahoy Pump Service, Inc 24568 150th Street Sumner, IA 50674

P.O. No.	Terms	Project
1667		

Quantity	Description	Rate	Amount
	Well NO.: Grimes Job #19024 250 HP, 460v, 3 phase, 10" SME motor Freight	 25,150.00 500.00	 25,150.00 500.00
		Total	\$25,650.00

WALIT 161 CEDAR RAPIDS



CEDAR RAPIDS WINPUMP CO.
930 27TH AVENUE SW
CEDAR RAPIDS, IA 52404-3425

Original Invoice

Page	Date Printed	Invoice No.
1	5/01/19	336671 00

To Reorder Contact Us At

Phone No. : (319) 362-7012
Fax No. : (319) 362-7013 DB# 01

Sold To:

Ship To:

CAHOY PUMP SERVICE
24568 150TH ST STE 200
SUMNER, IA 50674-7515

GRIMES JOB 19024

Customer Number	Customer Purchase Order	Salesman	Type Shipment	Ship VIA	Date Shipped
00791-001068	1669	027-RONALD SLAATS	Stock	OUR TRUCK MAY 1	5/01/19

SAVE TIME! SHOP ONLINE AT CEDARRAPIDSWINPUMP.COM THANK YOU FOR YOUR BUSINESS!

Units Ordered	U/M	Item Description	Units Shipped	B/C	Price	Per	Discount	Extended	Tax
700	EA	350MCMSUBCABLE	700		28.4500		.00	19,915.00	N
1	EA	75 DEGREE 350 MCM SUBCABLE 4090VFD 8 80DI-VFD CHECK VLV	1		1,335.0000		.00	1,335.00	N

Terms: Monthly Service Charge May Be Applied To Past Due Accounts.

1% 30 NET 45

If Paid By 5/31/19 You May Deduct 212.50

Pay full balance by 6/15/19

Tax Area ID:	Net Sales	21,250.00
IA -160650000	Freight	.00
State Tax % .000	State Tax	.00
Local Tax % .000	Local Tax	.00
	Invoice Amount	21,250.00



When you provide a check as payment, you authorize us either to use information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction. For inquiries please call (319) 362-7012.

T&C: You agree that the sale of these products/services is subject to all of our standard terms and conditions of sale located at

www.winsupplyinc.com/tcsale.

INVOICELP : LGSAP Invoice

Baski, Inc.

4002 S. Clay St.
Englewood CO 80110

Invoice

Date	Number
February 8, 2019	12551.0

EIN: 84-0756167

Phone: 1-303-789-1200, 800-552-2754, **Fax:** 1-303-789-0900, **E-mail:** info@baski.com, **Website:** www.baski.com

Sold To:

Cahoy Pump Service
24568 150th St
Sumner, IO 50674

Ship To:

Cahoy Pump Service
24568 150th St
Sumner, IO 50674

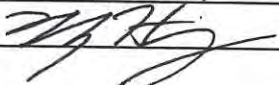
Requested By		Phone No.	PO No.		Terms	Ship Via
Janet		563-578-1130	1597		PP - see below	LTL
Quantity	Description	Qty B/O	Qty Ship	Unit Price	Amount	
1	ea. - 8-5/8" OD Flow Control Valve per quote 34551D <i>includes:</i> - Automatic/manual control panel - 2 ea SS control lines - Nitrogen regulator - field services Job: Grimes ASR Mod Job#: 19024 Terms: 25% non-refundable payment before start of work 75% balance prior to shipping		1	\$ 60,695.00		
		0	1	\$ 15,174.00	\$ 15,174.00	
		1	0	\$ 45,521.00		

FOB Destination
Past Due Invoices: 2% per mo. finance charge
All amounts shown are in U.S. dollars
No returns without authorization

State Tax
City Tax
RTD Tax
Cnty Tax

Thank You

Sale Amount	\$ 15,174.00
Misc. Chg.	
Sales Tax	
Freight	
Total	\$ 15,174.00

Approved By	Date
	2/8/19

4002 S. Clay St.
Englewood CO 80110

Date	Number
May 1, 2019	12551.1

EIN: 84-0756167

Phone: 1-303-789-1200, 800-552-2754, **Fax:** 1-303-789-0900, **E-mail:** info@baski.com, **Website:** www.baski.com

Cahoy Pump Service
24568 150th St
Sumner, IO 50674

Cahoy Pump Service
24568 150th St
Sumner, IO 50674

[illegible]

FOB Destination
Past Due Invoices: 2% per mo. finance charge
All amounts shown are in U.S. dollars
No returns without authorization

State Tax
City Tax
RTD Tax
Cnty Tax

Thank You

Sale Amount	\$ 45,521.00
Misc. Chg.	
Sales Tax	
Freight	
Total	\$ 45,521.00

Approved By	Date
	5/1/19

Grimes Motor

Grimes Pump



Grimes 80DI Check Valve

Grimes Sub-Cable





Baski Control & Nitrogen Lines



Baski Flow Control Valve



CAHOPUM-01

SSHerman

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/28/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER The Accel Group LLC PO Box 3100 Cedar Rapids, IA 52406-3100	CONTACT NAME:		
	PHONE (A/C, No, Ext): (319) 365-8611	FAX (A/C, No): (319) 365-6919	
	E-MAIL ADDRESS: certs@acceladvantage.com		
	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A : Auto-Owners Insurance Co.		18988
INSURED Cahoy Pump Service Inc 24568 150th St Sumner, IA 50674	INSURER B : Owners Insurance Company		32700
	INSURER C : Western World		13196
	INSURER D :		
	INSURER E :		
	INSURER F :		

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PROJECT ☒ LOC OTHER:	X	X	39754158	6/21/2018	6/21/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY	X	X	5075415800	6/21/2018	6/21/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$ 0			5075733800	6/21/2018	6/21/2019	EACH OCCURRENCE \$ 9,000,000 AGGREGATE \$ 9,000,000 \$
B	☒ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☐ Y / N If yes, describe under DESCRIPTION OF OPERATIONS below	N / A	X	39144383	6/21/2018	6/21/2019	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Equipment Floater			39754158	6/21/2018	6/21/2019	250,000
C	Pollution			EVP100169300	8/11/2018	8/11/2019	6M Aggregate 3,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate holder continued: Fox Engineering and Riesberg Engineering Company

Stored Materials at 24568 150th Street, Sumner, IA = \$107,595.00

CERTIFICATE HOLDER

CANCELLATION

City of Grimes
101 NE Harvey St
Grimes, IA 50111

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



Municipal Industrial Irrigation Environmental

May 29, 2019

The items on the stored materials page of pay application #2 for the project in Grimes, Iowa are stored at 24568 150th Street Sumner, Iowa 50674.

Thank you.

Mike Whittenbaugh
President
Cahoy Pump Service

24568 150th Street
Suite 200
Sumner, IA 50674
Ph (563) 578-1130
Fax (563) 578-1135

200 Grant Street
Box 72
Marne, IA 51552
Ph (712) 781-2030
Fax (712) 781-2032

www.cahoyump.com

When quality counts, count on Cahoy!

Invoice

Page 1 of 2



MUNICIPAL SUPPLY, INC.

Municipal, Contractor, and Industrial Supplies

1550 N.E. 51st Avenue Des Moines, Iowa 50313

PH: (515) 262-1300 FAX: (515) 262-6662

WATS (800) 747-2025

INVOICE NUMBER: 0727138-IN

INVOICE DATE: 5/23/2019

ORDER NUMBER: 0550384

ORDER DATE: 5/6/2019

SHIP DATE: 5/6/2019

SALESPERSON: KENT KUEHL

CUSTOMER NO: 10-GRIMES

SOLD TO:

CITY OF GRIMES

101 N E HARVEY

GRIMES, IA 50111

SHIP TO:

CITY OF GRIMES

101 N E HARVEY

GRIMES, IA 50111

BUYER:

CUSTOMER P.O.
1998

JOB NAME

SHIP VIA
WC

TERMS
NET 30 DAYS

ITEM NO.	UNIT	ORDERED	SHIPPED	BACK ORD	PRICE	AMOUNT
M510MF13W3WMI DUAL PORT WIRED SMART POINT	EACH	81.00	81.00	0.00	139.000	11,259.00
I2S5GMXX 3/4S 100G IPERL MTR SM 25' 3W1	EACH	32.00	32.00	0.00	125.000	4,000.00
I4S5GLXX 1" IPERL 1000G MTR SM 25' 3W	EACH	12.00	12.00	0.00	196.000	2,352.00
WEB LID WEB LID	EACH	10.00	10.00	0.00	5.500	55.00
TP4011 3/4" X 1/8" RUBBER MTR GASKET	EACH	500.00	500.00	0.00	0.250	125.00
PROBEROD-5 5' TILE PROBE ROD	EACH	1.00	1.00	0.00	51.500	51.50
C23XXXXG1GAXX 2" C2 OMNI COMP MTR 1000G 15 1	EACH	4.00	4.00	0.00	1,542.000	6,168.00

Continued

Invoice

Page 2 of 2

**MUNICIPAL SUPPLY, INC.***Municipal, Contractor, and Industrial Supplies*

1550 N.E. 51st Avenue Des Moines, Iowa 50313

PH: (515) 262-1300 FAX: (515) 262-6662

WATS (800) 747-2025

REC'D MAY 28 2019

INVOICE NUMBER: 0727138-IN

INVOICE DATE: 5/23/2019

ORDER NUMBER: 0550384

ORDER DATE: 5/6/2019

SHIP DATE: 5/6/2019

SALESPERSON: KENT KUEHL

CUSTOMER NO: 10-GRIMES

SOLD TO:

CITY OF GRIMES
101 N E HARVEY
GRIMES, IA 50111

SHIP TO:

CITY OF GRIMES
101 N E HARVEY
GRIMES, IA 50111

BUYER:

CUSTOMER P.O.
 1998

JOB NAME

SHIP VIA
 WC

TERMS
 NET 30 DAYS

ITEM NO.	UNIT	ORDERED	SHIPPED	BACK ORD	PRICE	AMOUNT
CF31-77NL 2" NL BRONZE MTR FLANGE TAPT 2	EACH	8.00	8.00	0.00	68.150	545.20
75C300BSQ0Z 3/4" X 3" PLTD SQ HEAD BOLT	EACH	16.00	16.00	0.00	2.130	34.08
75CNFHB 3/4" BRASS FINISH HEX NUT	EACH	16.00	16.00	0.00	1.940	31.04

ORDER# 550384

**A SERVICE CHARGE OF 1 1/2% WITH A MINIMUM OF \$1.00 PER MONTH
 WILL BE CHARGED ON ALL PAST DUE ACCOUNTS.**

Net Invoice: 24,620.82

Freight: 0.00

Sales Tax: 0.00

Invoice Total: 24,620.82

Resolution # 06-0119 “A Resolution Approving Personnel Transactions”

WHEREAS, the City Administrator recommends the following hires and additions to the payroll.

NOW THEREFORE, be it resolved by the City Council of the City of Grimes, Iowa that:

Section 1. Authorizing wages for the following positions

Program Assistant Seasonal Substitutes Park and Recreation

Ellie Jermier - \$8.50 per hours (under 16 so under school work permit)

Blake Willey - \$8.50 per hour

Public Works Full Time Seasonal (non-union)

Micah Augusma \$13.50 per hour

Chad Covers \$13.50 per hour

Jacob Nethers \$14.50 per hour

Development Services Intern

Jasmine Khammany \$12.00 per hour

Section 2. That the pay for each employee shall be in a manner that does not unnecessarily lead the market but is sufficiently competitive to attract qualified persons.

Section 3. All new hires are subject to a standard probationary period that shall be no less than 90 days but may be extended for a longer period as determined by the City Administrator.

PASSED AND APPROVED this 11th Day of June, 2019.

Mayor Scott Mikkelsen

ATTEST:

Rochelle Williams, City Clerk



*101 NE Hawley, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846*

AGENDA MEMO

Item No. X
For Meeting of 6/3/19

AGENDA HEADING: Phase 2 Flooring – Public Works building

SYNOPSIS: Finish remaining flooring in office area to match.

FISCAL IMPACT:

PREVIOUS COUNCIL ACTION(S): Phase 1 approved in 2018 and installed.

BOARD/COMMISSION ACTION(S):

STAFF/COMMITTEE RECOMMENDATION: Recommending Louie's Flooring as the low bid \$7285. Louie's is also able to match flooring that was previously installed. Two additional bids were higher in price and not able to exactly match existing flooring.

Tammy Johnson

From: Tammy Johnson
Sent: Thursday, July 26, 2018 11:22 AM
To: Weston Wunder (wwunder@grimesiowa.gov)
Subject: estimate from Louie's Flooring

They are giving the same price as before (even though they had a slight increase).
\$7285.00

Scheduling:
If same crew including Jimmy does it, the soonest is week of Aug. 20

He has another very experienced person/crew that could do Aug 8, 9, 10

Preference?

Tammy Johnson
Office Manager
Public Works
www.grimesiowa.gov
515-986-9636



PROPOSAL

Flooring America 10200 Hickman Ct Suite 300 Clive, Iowa 50325
Ph (515-331-4613) Fax (515-331-0521) Cell (515-249-1156)

Commercial Flooring Division

	08/13/18
Attn: Tammy Johnson	Grimes Public Works
	Grimes, IA

We hereby submit specifications and estimates for:

Scope of Work...To furnish and install Luxury Vinyl Tile over existing VCT. (LVT / Home Legend Syncore X Embossed Windsong Oak / HLVP5012-C) In all designated areas as per plans and specs, when and where applicable.

*Material & Labor (\$9,285.00) Includes Sales Tax

*Does not include Demo of any Existing Flooring

We propose hereby to furnish material and labor – complete in accordance with above specifications, for the sum of:

\$ _____ **Dollars... (\$9,285.00)**

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature _____ Note: This proposal may be withdrawn by us if not accepted within 30 Days

Acceptance of Proposal-The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.



CARPET ONE FLOOR & HOME
4444 NW URBANDALE DR
URBANDALE, IA 50322
Telephone: 515-278-1176 Fax: 515-278-6568

Page 1

ES841316

QUOTE

Sold To	Ship To
GRIMES PUBLIC WORKS 1700 SE DESTINATION DR. GRIMES, IA 50111	GRIMES PUBLIC WORKS 1700 SE DESTINATION DR. GRIMES, IA 50111

Quote Date	Tele #1	PO Number	Quote Number
08/20/18	515-986-9636		ES841316

Inventory	Style/Item	Color/Description	Quantity Units	Price	Extension
#16 - LABOR					
	LVT LOCKING		1,346.18 SF	2.25	3,028.91
2002595	COVEBASE INSTALL		340.00 LF	0.90	306.00
					3,334.91
#224 - MATERIALS					
SMPP7X48	STAINMASTER PET PROTECT LVT - 7X48	VINTAGE OAK	1,346.18 SF	4.30	5,788.57
VT-SMTM	STAINMASTER T-MOLDING - 7'10"	VINTAGE OAK	2.00 EA	44.99	89.98
VT-SMRD	STAINMASTER REDUCER - 7'10"	VINTAGE OAK	3.00 EA	44.99	134.97
CB-XX	JOHNSONITE 1/8" VINYL CB 4" STICK	BLACK	340.00 LF	1.00	340.00
					6,353.52

Above estimate is for installation of floating LVT plank over existing VCT. Black Vinyl Cove base material and labor is also included. Areas are to be cleared of any items before install. Work is to be done between 8am -5pm.

****Please note:** LVT is Stainmaster 7x48 plank product similar to existing but not exact match. Product will need to be confirmed accordingly.

Estimate does NOT include:
Furniture or Appliance moving
Moving of any office items.

— 08/20/18 —

— 11:27AM —

Sales Representative(s):

TROY T. PEARCE

Subtotal: 9,688.43
Sales Tax: 381.21
Misc. Tax: 0.00

No returns on special ordered/cut materials
Payment in full is due before product leaves warehouse
Beautiful Guarantee may not apply to materials listed- See warranty information.
Prices on quote are good for 30 days

QUOTE TOTAL: \$10,069.64



101 NE Harvey, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846

AGENDA MEMO

Item No.
For Meeting of 6/11/2019

AGENDA HEADING: Ordinance Amendment to Chapters 135 and 140 of the City of Grimes Code of Ordinances.

SYNOPSIS: Chapter 135.09 and Chapter 140 both cover work conducted in the City of Right-of-Way (ROW). The ordinances duplicate and sometimes contradict each other on such things as permit fees or work allowed in the ROW. Please review the attached amendment from the City Attorney for the appropriate changes and verbiage. It should be noted that a lot of the verbiage from Section 135.09 is incorporated into Chapter 140 per the recommendation of the City Attorney.

DUPLICATIONS

Remove section 135.09 as it covers excavations in the City ROW. The entire Chapter 140 covers what section 135.09 covers in few paragraphs. Chapter 140 is more in-depth and encompassing for excavations in the City ROW relegating 135.09 as not necessary.

CONTRADICTIONS

Section 135.09.8 has the excavation permit fee set as \$160.00 while Section 140.09.2 has the excavation permit fee set at \$75.00

FEE RESOLUTION

Public Works requests that a resolution be considered to reconcile the permit differences at \$160.00. This will avoid ordinance amendments in the future if the fee schedule were to ever change.

FISCAL IMPACT: NA

PREVIOUS COUNCIL ACTION(S): NA

BOARD/COMMISSION ACTION(S): NA

STAFF/COMMITTEE RECOMMENDATION: It is recommended that a hearing be set to amend Chapters 135 and 140 to eliminate any duplication or contradiction of information to the public.



ORDINANCE _____

**AN ORDINANCE AMENDING THE GRIMES CODE OF ORDINANCES CHAPTERS 135 AND 140 REGARDING
PERMITS FOR RIGHT OF WAY WORK
BE IN ENACTED BY THE CITY COUNCIL OF THE CITY OF GRIMES, IOWA**

SECTION 1. Purpose. The purpose of this Ordinance is to amend the Grimes Code of Ordinances Chapter 135 and 140 regarding permit requirements for work in city right of way.

SECTION 2. Amendment. Grimes Code of Ordinances Chapters 135 and 149 are amended by the following designated deletions and replacements, or underlined additions to Sections 135.09 and 140.0:

Amendment to Grimes Code of Ordinance Section 135.09:

Section 135.09 is deleted, the following shall replace it.

135.09 EXCAVATIONS. No excavations shall occur in a street, parking area, sidewalk or alley without a permit specified by Section 140.09.

Amendment to Grimes Code of Ordinance Section 140.09:

Section 140.09 is amended by deleting the language that has been stricken, and adding the underlined provisions.

140.09 PERMIT REQUIREMENT. ~~Except as otherwise provided in this Code, no Person may Obstruct or Excavate any Right-of-Way without first having obtained the appropriate Right-of-Way Permit from the City to do so.~~

~~1. Excavation Permit. An Excavation Permit is required to allow the holder to Excavate that part of the Right-of-Way described in such Permit and/or to hinder free and open passage over the specified portion of the Right-of-Way by placing Equipment described therein, to the extent and for the duration specified therein.~~

~~2. Issuance. Upon approval of the application, the Excavation Permit will be issued by the City. The permit fee will be \$100.~~

~~3. The ROW Utility Plan Review submittal fee is \$\$100.~~

~~No Person may Excavate or Obstruct the Right-of-Way beyond the date or dates specified in the Permit unless such person (a) makes a Supplementary Application for another Right-of-Way Permit before the expiration of the initial Permit, and (b) a new Permit or Permit extension is granted.~~

~~Permits issued under this Chapter shall be conspicuously displayed at all times at the indicated work site and shall be available for inspection by the City Inspector and authorized City personnel.~~

No person or business shall dig, excavate, construct or in any manner disturb any city owned street, parking, sidewalk, alley or other right of way unless such person first obtains a right of way construction permit for the work which meets the following specifics:

1. Application. A written application shall be filed with Grimes Public Works Department which contains the following information:

A. An exact description of the adjacent property, by lot and street number, and a description of the public right of way where excavation and/or construction will occur, scaled drawings and mapping data of the proposed work and work area specified by this chapter or the Public Works Department;

B. A statement of the purpose for the excavation, for whom and by whom the excavation and/or construction is to be made, and a description of the nature and scope of the work;

C. A proposed plan for the manner in which the streets, sidewalks, driveways and/or alleys will remain open during the construction so as to cause the least inconvenience to the traveling public, and adjacent landowners and residents, and permit the uninterrupted passage of water along the gutter and storm sewers located in the public right of way;

D. A written description or plan for the location for barricades, fencing and warning lights or signs meeting standards specified and/or approved by the City to warn and protect traveling public and adjacent residents from hazard;

E. The name of the person or business responsible for the refilling and restoring of said excavation and re-surfacing of the street, sidewalk or alley surface;

F. Date of commencement of the work and estimated completion date;

G. A current liability insurance declaration sheet that includes the City of Grimes and its officers and employees as additional insureds in amount that is equal to or greater than one million dollars.

2. Barricades, Fencing and Lighting. Any costs incurred by the City in providing or maintaining adequate barricades, fencing or warning lights or signs shall be paid to the City by the right of way construction permit holder as part of the permit fee.

3. Restoration of Public Property. Streets, sidewalks, alleys and other public property disturbed in the course of the work shall have the soil re-compacted, landscape restored, and any street, sidewalk and alleyway resurfaced to meet with the City Standard Specifications, at the expense of the permit holder.

4. Inspection. All work shall be subject to inspection by the City. Backfill shall not be deemed completed, no resurfacing of any improved street or alley surface begun, until such backfill is inspected for compaction and approved by the City. The permit holder/property owner shall provide the City with notice at least one 24-hour business day prior to the time when inspection of backfill is desired.

5. Completion by the City. Should any excavation in any street or alley be discontinued or left open and unfinished for a period of twenty-four (24) hours after the approved completion date, or in the event the work is improperly done, the City has the right to finish or correct the excavation work and charge any expenses therefor to the permit holder/property owner.

6. Costs and Expenses. All costs and expenses incident to the excavation shall be borne by the permit holder. The permit holder shall agree to indemnify the City from any loss or damage that may directly or indirectly be occasioned by such excavation with the filing of the application.

7. Permit Fee. A permit fee set by City Council resolution shall be payable at the time of filing the application with the City. A separate permit shall be required for each excavation.

8. Permit Issued. Upon approval of the application and payment of any required fees, a permit shall be issued. The permit shall be valid for 30 days, but may be extended for 10 days only upon the filing and granting of a supplementary application under this section.

9. Permit Display. Any permit issued under this Chapter shall be conspicuously displayed at all times at the indicated work site and shall be available for inspection by the City Inspector and authorized City personnel.

SECTION 3. Repealer. All ordinances or parts of ordinances in conflict with the provisions of these ordinances are hereby repealed.

SECTION 4. Severability Clause. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 5: Effective Date. This ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed by the City Council on this ____ day of _____ and approved on this ____ day of _____, 2018.

ATTEST:

Scott Mikkelsen, Mayor

Rochelle Williams, City Clerk

Contractor's Application for Payment No. 3

Approved Change Order Summary:			
No.	Date Approved	Additions	Deductions
1			
TOTALS			
NET CHANGE BY CHANGE ORDERS			

Contractor's Certification

By: Krista Petersen Date: 6-04-19

Is approved by: _____ (Owner) _____ (Date)

EJCDC C-620 Contractor's Application for Payment
© 2007 National Society of Professional Engineers for EJCDC. All rights reserved.

Progress Estimate

Contractor's Application

For (contract): SE 37th Street at HWY 141 Improvements			DOT Proj. No.: STBG-SWAP-3125(614)--SG-77					Application Number: 3				
Contractor: Concrete Technologies, Inc			Engineer's Proj. No.: 1005-17A					Application Date: 6/11/2019				
A							C	D	E	F		G
Item			Bid Quantity	Unit	B		Estimated Quantity Installed	Value	Materials Presently Stored (not in	Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
Bid Item No.	Item Code	Description			Unit Price	Bid Value						
1	2101-0850002	CLEARING AND GRUBBING	27.6	UNIT	\$ 300.00	\$ 8,280.00						\$8,280.00
2	2102-2710070	EXCAVATION, CLASS 10, ROADWAY AND BORROW	8837.0	CY	\$ 18.75	\$ 165,693.75	1674.4	\$31,395.75		\$31,395.75	18.9%	\$134,298.00
3	2105-8425015	TOPSOIL, STRIP, SALVAGE AND SPREAD	5197.0	CY	\$ 18.75	\$ 97,443.75	273	\$5,118.75		\$5,118.75	5.3%	\$92,325.00
4	2109-8225100	SPECIAL COMPACTION OF SUBGRADE	47.6	STA	\$ 1,500.00	\$ 71,400.00	11.06	\$16,590.00		\$16,590.00	23.2%	\$54,810.00
5	2110-3825010	GRANULAR MATERIAL	500.0	TON	\$ 30.00	\$ 15,000.00						\$15,000.00
6	2115-0100000	MODIFIED SUBBASE	4982.0	CY	\$ 62.50	\$ 311,375.00						\$311,375.00
7	2121-7425010	GRANULAR SHOULDERS, TYPE A	261.8	TON	\$ 37.50	\$ 9,817.50	107.85	\$4,044.38		\$4,044.38	41.2%	\$5,773.13
8	2123-7450020	SHOULDER FINISHING, EARTH	73.2	STA	\$ 225.00	\$ 16,470.00						\$16,470.00
9	2213-7100400	RELOCATION OF MAIL BOXES	6.0	EACH	\$ 600.00	\$ 3,600.00	1	\$600.00		\$600.00	16.7%	\$3,000.00
10	2214-5145150	PAVEMENT SCARIFICATION	441.0	SY	\$ 10.50	\$ 4,630.50						\$4,630.50
11	2301-1033080	STANDARD OR SLIP FORM PORTLAND CEMENT CONCRETE PAVEMENT, CLASS C, CLASS 3 DURABILITY, 8 IN.	1131.0	SY	\$ 95.00	\$ 107,445.00						\$107,445.00
12	2301-1033095	STANDARD OR SLIP FORM PORTLAND CEMENT CONCRETE PAVEMENT, CLASS C, CLASS 3 DURABILITY, 9.5 IN.	26851.0	SY	\$ 69.50	\$ 1,866,144.50						\$1,866,144.50
13	2301-4875006	MEDIAN, P.C. CONCRETE, 6 IN.	451.8	SY	\$ 100.00	\$ 45,180.00	26	\$2,600.00		\$2,600.00	5.8%	\$42,580.00
14	2301-6911722	PORTLAND CEMENT CONCRETE PAVEMENT SAMPLES	1.0	LS	\$ 5,000.00	\$ 5,000.00						\$5,000.00
15	2303-1041750	HOT MIX ASPHALT HIGH TRAFFIC, BASE COURSE, 3/4 IN. MIX	295.3	TON	\$ 120.00	\$ 35,436.00						\$35,436.00
16	2303-1042500	HOT MIX ASPHALT HIGH TRAFFIC, INTERMEDIATE COURSE, 1/2 IN. MIX	154.4	TON	\$ 120.00	\$ 18,528.00						\$18,528.00
17	2303-1043500	HOT MIX ASPHALT HIGH TRAFFIC, SURFACE COURSE, 1/2 IN. MIX, NO SPECIAL FRICTION REQUIREMENT	443.9	TON	\$ 105.00	\$ 46,609.50						\$46,609.50
18	2303-1258283	ASPHALT BINDER, PG 58-28S, STANDARD TRAFFIC	12.0	TON	\$ 650.00	\$ 7,800.00						\$7,800.00
19	2303-1258284	ASPHALT BINDER, PG 58-28H, HIGH TRAFFIC	38.8	TON	\$ 725.00	\$ 28,130.00						\$28,130.00
20	2304-0101000	TEMPORARY PAVEMENT	1076.0	SY	\$ 65.00	\$ 69,940.00	1263.83	\$82,148.95		\$82,148.95	117.5%	-\$12,208.95
21	2401-6745650	REMOVAL OF EXISTING STRUCTURES	1.0	LS	\$ 15,000.00	\$ 15,000.00						\$15,000.00
22	2401-6745910	REMOVAL OF SIGN	6.0	EACH	\$ 65.00	\$ 390.00	2	\$130.00		\$130.00	33.3%	\$260.00
23	2416-0100015	APRON, CONC, 15 IN. DIA.	2.0	EACH	\$ 1,500.00	\$ 3,000.00						\$3,000.00
24	2416-0100024	APRON, CONC, 24 IN. DIA.	1.0	EACH	\$ 2,000.00	\$ 2,000.00						\$2,000.00
25	2431-0000100	SEGMENTAL BLOCK RETAINING WALL	3585.0	SF	\$ 45.25	\$ 162,221.25						\$162,221.25
26	2435-0250100	INTAKE, SW-501	3.0	EACH	\$ 6,250.00	\$ 18,750.00						\$18,750.00
27	2435-0250500	INTAKE, SW-505	15.0	EACH	\$ 6,900.00	\$ 103,500.00	2	\$13,800.00		\$13,800.00	13.3%	\$89,700.00
28	2435-0250600	INTAKE, SW-506	2.0	EACH	\$ 11,300.00	\$ 22,600.00						\$22,600.00
29	2435-0250700	INTAKE, SW-507	1.0	EACH	\$ 5,000.00	\$ 5,000.00	1	\$5,000.00		\$5,000.00	100.0%	

Progress Estimate

Contractor's Application

For (contract): SE 37th Street at HWY 141 Improvements			DOT Proj. No.: STBG-SWAP-3125(614)--SG-77						Application Number: 3			
Contractor: Concrete Technologies, Inc			Engineer's Proj. No.: 1005-17A						Application Date: 6/11/2019			
A			B				C	D	E	F		G
Item			Bid Quantity	Unit	Unit Price	Bid Value	Estimated Quantity Installed	Value	Materials Presently Stored (not in	Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
Bid Item No.	Item Code	Description										
30	2435-0250900	INTAKE, SW-509	5.0	EACH	\$ 9,375.00	\$ 46,875.00	3	\$28,125.00		\$28,125.00	60.0%	\$18,750.00
31	2435-0251224	INTAKE, SW-512, 24 IN.	1.0	EACH	\$ 2,875.00	\$ 2,875.00						\$2,875.00
32	2435-0600010	MANHOLE ADJUSTMENT, MINOR	6.0	EACH	\$ 1,250.00	\$ 7,500.00						\$7,500.00
33	2502-8212204	SUBDRAIN, PERFORATED PLASTIC PIPE, 4 IN. DIA.	2022.0	LF	\$ 18.75	\$ 37,912.50						\$37,912.50
34	2502-8212208	SUBDRAIN, PERFORATED PLASTIC PIPE, 8 IN. DIA.	315.0	LF	\$ 22.50	\$ 7,087.50						\$7,087.50
35	2502-8221006	SUBDRAIN RISER, 6 IN., AS PER PLAN	6.0	EACH	\$ 690.00	\$ 4,140.00						\$4,140.00
36	2502-8221303	SUBDRAIN OUTLET, DR-303	8.0	EACH	\$ 250.00	\$ 2,000.00						\$2,000.00
37	2502-8225010	SUBDRAIN OUTLET, 500-10	2.0	EACH	\$ 470.00	\$ 940.00						\$940.00
38	2503-0114212	STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 2000D (CLASS III), 12 IN.	2.0	LF	\$ 563.00	\$ 1,126.00						\$1,126.00
39	2503-0114215	STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 2000D (CLASS III), 15 IN.	285.0	LF	\$ 100.00	\$ 28,500.00						\$28,500.00
40	2503-0114218	STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 2000D (CLASS III), 18 IN.	184.0	LF	\$ 106.50	\$ 19,596.00	192	\$20,448.00		\$20,448.00	104.3%	-\$852.00
41	2503-0114224	STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 2000D (CLASS III), 24 IN.	242.0	LF	\$ 120.00	\$ 29,040.00						\$29,040.00
42	2503-0200036	REMOVE STORM SEWER PIPE LESS THAN OR EQUAL TO 36 IN.	1074.0	LF	\$ 37.50	\$ 40,275.00	231	\$8,662.50		\$8,662.50	21.5%	\$31,612.50
43	2507-3250005	ENGINEERING FABRIC	112.0	SY	\$ 6.25	\$ 700.00						\$700.00
44	2507-8029000	EROSION STONE	22.0	TON	\$ 75.00	\$ 1,650.00						\$1,650.00
45	2510-6745850	REMOVAL OF PAVEMENT	13604.0	SY	\$ 11.75	\$ 159,847.00	148.71	\$1,747.34		\$1,747.34	1.1%	\$158,099.66
46	2511-6745900	REMOVAL OF SIDEWALK	23.0	SY	\$ 10.00	\$ 230.00						\$230.00
47	2515-2475007	DRIVEWAY, P.C. CONCRETE, 7 IN.	1384.0	SY	\$ 75.00	\$ 103,800.00						\$103,800.00
48	2518-6910000	SAFETY CLOSURE	31.0	EACH	\$ 125.00	\$ 3,875.00						\$3,875.00
49	2524-6765010	REMOVE AND REINSTALL SIGN AS PER PLAN	2.0	EACH	\$ 190.00	\$ 380.00	2	\$380.00		\$380.00	100.0%	
50	2525-0000100	TRAFFIC SIGNALIZATION	1.0	LS	\$ 392,000.00	\$ 392,000.00						\$392,000.00
51	2527-9263109	PAINTED PAVEMENT MARKING, WATERBORNE OR SOLVENT-BASED	177.2	STA	\$ 40.00	\$ 7,088.00						\$7,088.00
52	2527-9263118	PAINTED PAVEMENT MARKINGS, TEMPORARY	152.2	STA	\$ 165.00	\$ 25,113.00	68.3	\$11,269.50		\$11,269.50	44.9%	\$13,843.50
53	2527-9263137	PAINTED SYMBOLS AND LEGENDS, WATERBORNE OR SOLVENT-BASED	13.0	EACH	\$ 108.00	\$ 1,404.00						\$1,404.00
54	2527-9263180	PAVEMENT MARKINGS REMOVED	13.1	STA	\$ 69.00	\$ 903.90	25.82	\$1,781.58		\$1,781.58	197.1%	-\$877.68
55	2527-9270111	GROOVES CUT FOR PAVEMENT MARKINGS	127.4	STA	\$ 45.00	\$ 5,733.00						\$5,733.00
56	2527-9270120	GROOVES CUT FOR SYMBOLS AND LEGENDS	12.0	EACH	\$ 125.00	\$ 1,500.00						\$1,500.00
57	2528-8445110	TRAFFIC CONTROL	1.0	LS	\$ 200,000.00	\$ 200,000.00	0.5	\$100,000.00		\$100,000.00	50.0%	\$100,000.00
58	2528-8445113	FLAGGERS	10.0	EACH	\$ 480.00	\$ 4,800.00	13	\$6,240.00		\$6,240.00	130.0%	-\$1,440.00

Progress Estimate

Contractor's Application

For (contract):			SE 37th Street at HWY 141 Improvements				DOT Proj. No.: STBG-SWAP-3125(614)--SG-77				Application Number: 3	
Contractor:			Concrete Technologies, Inc				Engineer's Proj. No.: 1005-17A				Application Date: 6/11/2019	
A				B			C	D	E	F		G
Item			Bid Quantity	Unit	B		Estimated Quantity Installed	D	Materials Presently Stored (not in	Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
Bid Item No.	Item Code	Description										
59	2528-9290050	PORTABLE DYNAMIC MESSAGE SIGN (PDMS)	15.0	CDAY	\$ 125.00	\$ 1,875.00	22	\$2,750.00		\$2,750.00	146.7%	-\$875.00
60	2533-4980005	MOBILIZATION	1.0	LS	\$ 473,000.00	\$ 473,000.00	0.25	\$118,250.00		\$118,250.00	25.0%	\$354,750.00
61	2552-0000210	TRENCH FOUNDATION	100.0	TON	\$ 50.00	\$ 5,000.00						\$5,000.00
62	2552-0000220	REPLACEMENT OF UNSUITABLE BACKFILL MATERIAL	200.0	CY	\$ 15.00	\$ 3,000.00						\$3,000.00
63	2552-0000300	TRENCH COMPACTION TESTING	1.0	LS	\$ 17,500.00	\$ 17,500.00						\$17,500.00
64	2554-0212020	VALVE BOX EXTENSION	12.0	EACH	\$ 250.00	\$ 3,000.00						\$3,000.00
65	2599-9999005	HYDRANT RELOCATION	1.0	EACH	\$ 4,500.00	\$ 4,500.00						\$4,500.00
66	2599-9999005	PROTECT TREE	8.0	EACH	\$ 500.00	\$ 4,000.00						\$4,000.00
67	2599-9999009	SUBDRAIN, TRENCHED, 15 IN. DIA.	2626.0	LF	\$ 100.00	\$ 262,600.00	594	\$59,400.00		\$59,400.00	22.6%	\$203,200.00
68	2599-9999009	SUBDRAIN, TRENCHED, 18 IN. DIA.	254.0	LF	\$ 145.00	\$ 36,830.00						\$36,830.00
69	2599-9999009	SUBDRAIN, TRENCHED, 24 IN. DIA.	41.0	LF	\$ 200.00	\$ 8,200.00	43	\$8,600.00		\$8,600.00	104.9%	-\$400.00
70	2601-2634150	MULCHING, WOOD CELLULOSE FIBER	2.7	ACRE	\$ 2,750.00	\$ 7,425.00						\$7,425.00
71	2601-2636044	SEEDING AND FERTILIZING (URBAN)	5.4	ACRE	\$ 1,190.00	\$ 6,426.00						\$6,426.00
72	2601-2638352	SLOPE PROTECTION, WOOD EXCELSIOR MAT	34.0	SQ	\$ 25.00	\$ 850.00						\$850.00
73	2602-0000020	SILT FENCE	3180.0	LF	\$ 1.90	\$ 6,042.00	685	\$1,301.50		\$1,301.50	21.5%	\$4,740.50
74	2602-0000071	REMOVAL OF SILT FENCE OR SILT FENCE FOR DITCH CHECKS	3180.0	LF	\$ 0.25	\$ 795.00						\$795.00
75	2602-0000101	MAINTENANCE OF SILT FENCE OR SILT FENCE FOR DITCH CHECK	3180.0	LF	\$ 0.25	\$ 795.00						\$795.00
76	2602-0000150	STABILIZED CONSTRUCTION ENTRANCE	144.0	LF	\$ 95.00	\$ 13,680.00						\$13,680.00
77	2602-0000309	PERIMETER AND SLOPE SEDIMENT CONTROL DEVICE, 9 IN. DIA.	1040.0	LF	\$ 3.25	\$ 3,380.00						\$3,380.00
78	2602-0000350	REMOVAL OF PERIMETER AND SLOPE SEDIMENT CONTROL DEVICE	1040.0	LF	\$ 0.25	\$ 260.00						\$260.00
79	2602-0010010	MOBILIZATIONS, EROSION CONTROL	12.0	EACH	\$ 500.00	\$ 6,000.00	1	\$500.00		\$500.00	8.3%	\$5,500.00
80	2602-0010020	MOBILIZATIONS, EMERGENCY EROSION CONTROL	4.0	EACH	\$ 1,000.00	\$ 4,000.00						\$4,000.00
		Totals				\$5,272,433.65		\$530,883.25		\$530,883.25	10.1%	\$4,741,550.40



101 NE Harvey, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846

AGENDA MEMO

For Meeting of June 04, 2019

AGENDA HEADING:

Resolution Setting Public Hearing (07-09-2019, 5:30 PM): Zoning Ordinance - Board of Adjustment

SYNOPSIS:

The City Council recently directed staff to develop an amendment to the Zoning Ordinance, specifically pertaining to Board of Adjustments. The Zoning Ordinance Amendment has been prepared, and as such, staff is ready to set a Public Hearing for consideration.

FISCAL IMPACT:

N/A

PREVIOUS COUNCIL ACTION(S):

Directed staff to develop an amendment to the Zoning Ordinance, specifically pertaining to Board of Adjustments

BOARD/COMMISSION ACTION(S):

Planning and Zoning Consideration on July 2nd, 2019, 5:30 p.m.

STAFF/COMMITTEE RECOMMENDATION:

Approve the Resolution Setting Public Hearing (07-09-2019, 5:30 PM): Zoning Ordinance - Board of Adjustment

NOTICE OF PUBLIC HEARING TO CONSIDER AMENDING PROVISIONS OF THE ZONING
ORDINANCE OF THE CITY OF GRIMES, IOWA, REGARDING BOARD OF ADJUSTMENTS

NOTICE IS HEREBY GIVEN that the City Council of the City of Grimes, Iowa, will meet at the Grimes City Hall, 101 NE Harvey Street, in the City of Grimes, Iowa, at 5:30 p.m. on the 9th day of July, 2019, at which time and place the City Council will hold a public hearing on amending the Zoning Ordinance regarding regulations associated with "BOARD OF ADJUSTMENTS". Such amendment is set forth in the proposed Ordinance(s) entitled as follows:

AN ORDINANCE AMENDING THE CODE OF ORDINANCES
OF THE CITY OF GRIMES, IOWA, BY AMENDING THE
ZONING ORDINANCE REGARDING REGULATIONS
ASSOCIATED WITH "BOARD OF ADJUSTMENTS"

For all the particulars of the proposed amendments, see the proposed Ordinance(s) entitled as set forth above now on file at the Grimes City Hall with the City Clerk of the City of Grimes, which may be examined there. The proposed Ordinance(s) is by this reference made a part of this Notice.

All interested persons may appear at the public hearing and at such time and place the Grimes City Council will consider any objections to the proposed amendments described above and give all interested persons an opportunity to be heard. This Notice is given by order of the City Council of the City of Grimes, Iowa.

Scott Mikkelsen, Mayor

ATTEST:

Rochelle Williams, City Clerk

RESOLUTION NO. _____

RESOLUTION SETTING DATE OF PUBLIC HEARING TO CONSIDER AMENDING
PROVISIONS OF THE ZONING ORDINANCE OF THE CITY OF GRIMES, IOWA,
REGARDING BOARD OF ADJUSTMENTS

WHEREAS, the City Council of the City of Grimes, Iowa (the "City") desires to consider certain amendments to the Zoning Ordinance ("the Zoning Ordinance") of the City of Grimes Code of Ordinances regarding the regulation of Board of Adjustments; and

WHEREAS, it is the desire of the City Council that the proposed amendments to the Zoning Ordinance be considered by the Grimes Planning and Zoning Commission and that such Commission file its report with the City Council prior to the time established herein for public hearing on said proposed amendments; and

WHEREAS, a public hearing upon the proposed amendments to the Zoning Ordinance should be held and a time and place for hearing thereon should be fixed.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRIMES, IOWA:

1. That a public hearing be held by the Grimes City Council on the proposed amendments to the Zoning Ordinance, at the Grimes City Hall, 101 NE Harvey Street, Grimes, Iowa, at 5:30 p.m. on July 9th, 2019, at which time the City Council will consider any objections to the proposed amendments and will hear all interested persons.
2. That the Mayor and Clerk be and hereby are authorized and instructed to give Notice of said public hearing, as required by law.
3. That the Planning and Zoning Commission be and is hereby directed to consider said proposed amendments to the Zoning Ordinance and to file its report with the City Council prior to the time of said public hearing.

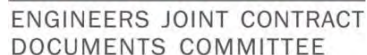
PASSED AND APPROVED THIS ____ of _____. 2019.

CITY OF GRIMES, IOWA

By: _____
Scott Mikkelsen, Mayor

ATTEST:

Rochelle Williams, City Clerk



Contractor's Application for Payment No.

3

ENGINEERS JOINT CONTRACT DOCUMENTS COMMITTEE	Application Period: 3/29/2019	Application Date: 6/4/2019
To (Owner): City of Grimes	From (Contractor): All Terrain Seeding	Via (Engineer): FOX Engineering
Project: Little Beaver & Prairie Creek Channel Improvements	Contract:	
Owner's Contract No.:	Contractor's Project No.:	Engineer's Project No.: 7024-15B

Application For Payment

Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
1	\$16,380.00	
2	\$1,400.00	
TOTALS	\$17,780.00	
NET CHANGE BY CHANGE ORDERS	\$17,780.00	

1.	ORIGINAL CONTRACT PRICE.....	\$	\$1,075,192.00
2.	Net change by Change Orders.....	\$	\$17,780.00
3.	Current Contract Price (Line 1 ± 2).....	\$	\$1,092,972.00
4.	TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates).....	\$	\$198,441.36
5.	RETAINAGE:		
	a. 5% X \$198,441.36 Work Completed.....	\$	\$9,922.07
	b. X Stored Material.....	\$	
	c. Total Retainage (Line 5.a + Line 5.b).....	\$	\$9,922.07
6.	AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$	\$188,519.29
7.	LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$	\$147,188.25
8.	AMOUNT DUE THIS APPLICATION.....	\$	\$41,331.04
9.	BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above).....	\$	\$904,452.71

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By:	Date:
-----	-------

Date:	
-------	--

Payment of: \$ 41,331.04
(Line 8 or other - attach explanation of the other amount)

is recommended by: _____ 6/4/2019
(Engineer) (Date)

Payment of: \$ _____
(Line 8 or other - attach explanation of the other amount)

is approved by: _____ (Owner) _____ (Date)

Approved by: _____

Funding or Financing Entity (if applicable) (Date)

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract): Little Beaver & Prairie Creek Channel Improvements Project								Application Number: 3			
Application Period: March 29, 2019 to June 4, 2019								Application Date: 6/4/2019			
A						B	C	D	E	F	
Item			Contract Information			Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)						
1.01	MOBILIZATION	1	LS	\$38,000.00	\$38,000.00	0.75	\$28,500.00		\$28,500.00	75.0%	\$9,500.00
1.02	TRAFFIC CONTROL	1	LS	\$4,500.00	\$4,500.00	1	\$4,500.00		\$4,500.00	100.0%	
1.03	EXPLORATORY DIGGING	20	HR	\$175.00	\$3,500.00						\$3,500.00
1.04	REMOVE AND REPLACE EXISTING FIELD FENCE	110	LF	\$15.00	\$1,650.00						\$1,650.00
1.05	REMOVED AND REPLACE EXISTING CHAIN LINK FENCE	54	LF	\$30.00	\$1,620.00						\$1,620.00
1.06	REMOVE AND REPLACE EXISTING WOOD FENCE	145	LF	\$25.00	\$3,625.00						\$3,625.00
1.07	REMOVALS, DEBRIS REMOVAL, DEBRIS RELOCATION, AND MISCELLANEOUS REMOVALS	20	HR	\$300.00	\$6,000.00						\$6,000.00
1.08	TEMPORARY STREAM FLOW MANAGEMENT	1	LS	\$10,371.00	\$10,371.00						\$10,371.00
2.01	CLEARING AND GRUBBING, TREE AND BRUSH REMOVAL WITH DISPOSAL OFFSITE, TYPE A	6.4	AC	\$10,125.00	\$64,800.00	5.76	\$58,320.00		\$58,320.00	90.0%	\$6,480.00
2.02	CLEARING AND GRUBBING, SELECTIVE TREE AND BRUSH REMOVAL WITH DISPOSAL OFFSITE, TYPE B	1.9	AC	\$10,000.00	\$19,000.00	1.71	\$17,100.00		\$17,100.00	90.0%	\$1,900.00
2.03	CLEARING AND GRUBBING, SELECTIVE TREE AND BRUSH REMOVAL WITH DISPOSAL OFFSITE, TYPE C	3.8	AC	\$10,000.00	\$38,000.00	3.42	\$34,200.00		\$34,200.00	90.0%	\$3,800.00
2.04	ADDITIONAL TREE REMOVAL, 6 TO 12-INCH	25	EA	\$550.00	\$13,750.00						\$13,750.00
2.05	ADDITIONAL TREE REMOVAL, 13 TO 24-INCH	15	EA	\$1,000.00	\$15,000.00						\$15,000.00
2.06	ADDITIONAL TREE REMOVAL, 25 TO 48-INCH	5	EA	\$2,250.00	\$11,250.00						\$11,250.00
2.07	TOPSOIL, STRIP, SALVAGE, AND RESPREAD, 6-INCHES	3837	CY	\$10.00	\$38,370.00	575	\$5,750.00		\$5,750.00	15.0%	\$32,620.00
2.08	EARTHWORK, CHANNEL	10473	CY	\$7.00	\$73,311.00	1570	\$10,990.00		\$10,990.00	15.0%	\$62,321.00
2.09	ENGINEERING FABRIC	500	SY	\$4.00	\$2,000.00						\$2,000.00
2.10	TEMPORARY SURFACING, CLASS A ROADSTONE	125	TON	\$40.00	\$5,000.00						\$5,000.00
2.11	TEMPORARY STREAM CROSSING	3	EA	\$2,000.00	\$6,000.00	1	\$2,000.00		\$2,000.00	33.3%	\$4,000.00
2.12	SECTION A CHANNEL REPAIR	570	LF	\$12.00	\$6,840.00	295	\$3,540.00		\$3,540.00	51.8%	\$3,300.00
2.13	SECTION B CHANNEL REPAIR	1237	LF	\$6.00	\$7,422.00	175	\$1,050.00		\$1,050.00	14.1%	\$6,372.00
2.14	SECTION C CHANNEL REPAIR	1188	LF	\$13.00	\$15,444.00						\$15,444.00
2.15	SECTION D CHANNEL REPAIR	742	LF	\$9.00	\$6,678.00						\$6,678.00
2.16	SECTION E CHANNEL REPAIR	520	LF	\$9.00	\$4,680.00						\$4,680.00
2.17	CHANNEL TOE REPAIR	2110	LF	\$19.00	\$40,090.00						\$40,090.00
2.18	CHANNEL SLOPE REPAIR	1190	LF	\$25.00	\$29,750.00						\$29,750.00
3.01	TRENCH FOUNDATION	100	TON	\$40.00	\$4,000.00						\$4,000.00
3.02	REPLACEMENT OF UNSUITABLE BACKFILL, TRENCH	100	CY	\$45.00	\$4,500.00						\$4,500.00
4.01	CORRUGATED POLYETHYLENE TUBING, 6-INCH	50	LF	\$10.00	\$500.00						\$500.00
4.02	CORRUGATED POLYETHYLENE TUBING, 8-INCH	50	LF	\$10.00	\$500.00						\$500.00
4.03	SDR 35 PVC, 4-INCH	60	LF	\$12.00	\$720.00						\$720.00
4.04	CMP TILE OUTLET PIPE, 6-INCH	100	LF	\$22.00	\$2,200.00						\$2,200.00
4.05	CMP TILE OUTLET PIPE, 8-INCH	50	LF	\$28.00	\$1,400.00						\$1,400.00
4.06	CMP TILE OUTLET PIPE, 10-INCH	20	LF	\$40.00	\$800.00						\$800.00
4.07	CMP TILE OUTLET PIPE, 12-INCH	10	LF	\$40.00	\$400.00						\$400.00

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract): Little Beaver & Prairie Creek Channel Improvements Project						Application Number: 3					
Application Period: March 29, 2019 to June 4, 2019						Application Date: 6/4/2019					
A					B	C	D	E	F		
Item			Contract Information			Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)						
4.08	CMP TILE OUTLET PIPE, 15-INCH	20	LF	\$50.00	\$1,000.00						\$1,000.00
4.09	TILE REPAIR, 4 TO 6-INCH	8	EA	\$500.00	\$4,000.00						\$4,000.00
4.10	TILE REPAIR, 8 TO 10-INCH	5	EA	\$800.00	\$4,000.00						\$4,000.00
4.11	REMOVE FLARED END SECTION	6	EA	\$250.00	\$1,500.00						\$1,500.00
4.12	STORM SEWER W/ FLARED END SECTION, 15-INCH	65	LF	\$115.00	\$7,475.00						\$7,475.00
4.13	STORM SEWER W/ FLARED END SECTION, 18-INCH	95	LF	\$275.00	\$26,125.00						\$26,125.00
4.14	STORM SEWER W/ FLARED END SECTION, 24-INCH	30	LF	\$450.00	\$13,500.00						\$13,500.00
6.01	STORM SEWER STRUCTURE, SW-401, 48-INCH	1	EA	\$4,800.00	\$4,800.00						\$4,800.00
6.02	REMOVE AND REINSTALL SANITARY SEWER MANHOLE CONE AND BARREL SECTION	1	LS	\$6,200.00	\$6,200.00						\$6,200.00
7.01	PAVEMENT AND TRAIL REMOVAL	596	SY	\$15.00	\$8,940.00						\$8,940.00
7.02	PCC TRAIL, 6-INCHES	596	SY	\$45.00	\$26,820.00						\$26,820.00
9.01	HYDRAULIC SEEDING, FERTILIZING, AND MULCHING - TYPE 1	1.6	AC	\$4,500.00	\$7,200.00						\$7,200.00
9.02	HYDRAULIC SEEDING, FERTILIZING, AND MULCHING - MODIFIED TYPE 3A	0.6	AC	\$4,000.00	\$2,400.00						\$2,400.00
9.03	HYDRAULIC SEEDING, FERTILIZING, AND MULCHING - MODIFIED TYPE 3B	9.1	AC	\$3,200.00	\$29,120.00						\$29,120.00
9.04	OVERSEEDING - MODIFIED TYPE 3B	1.6	AC	\$1,500.00	\$2,400.00						\$2,400.00
9.05	HYDRAULIC SEEDING, FERTILIZING, AND MULCHING - TYPE 4	1.6	AC	\$1,200.00	\$1,920.00						\$1,920.00
9.06	HYDRAULIC SEEDING, FERTILIZING, AND MULCHING - TYPE 5	12	AC	\$1,500.00	\$18,000.00						\$18,000.00
9.07	CROSS VANE, CLASS D RIPRAP	30	TON	\$185.00	\$5,550.00						\$5,550.00
9.08	ROCK RIFFLE, CLASS D RIPRAP	340	TON	\$70.00	\$23,800.00	25	\$1,750.00		\$1,750.00		\$22,050.00
9.09	STONE DEFLECTORS, CLASS B RIPRAP	100	TON	\$60.00	\$6,000.00						\$6,000.00
9.10	TOE PROTECTION, CLASS D RIPRAP	3212	TON	\$52.00	\$167,024.00	121.18	\$6,301.36		\$6,301.36		\$160,722.64
9.11	TOE PROTECTION, 12-INCH COIR LOG	4394	LF	\$9.50	\$41,743.00						\$41,743.00
9.12	RIP RAP, EROSION STONE	300	TON	\$40.00	\$12,000.00						\$12,000.00
9.13	RIP RAP, CLASS D REVETMENT	250	TON	\$55.00	\$13,750.00						\$13,750.00
9.14	RIP RAP, CLASS E REVETMENT	450	TON	\$45.00	\$20,250.00						\$20,250.00
9.15	TEMPORARY ROLLED EROSION CONTROL PRODUCT, FIBER MATTING	18223	SY	\$3.00	\$54,669.00						\$54,669.00
9.16	TEMPORARY ROLLED EROSION CONTROL PRODUCT, TYPE 2.C	100	SY	\$4.00	\$400.00						\$400.00
9.17	TEMPORARY ROLLED EROSION CONTROL PRODUCT, TYPE 2.D	100	SY	\$4.00	\$400.00						\$400.00
9.18	TEMPORARY ROLLED EROSION CONTROL PRODUCT, TYPE 3.B	100	SY	\$4.00	\$400.00						\$400.00
9.19	TURF REINFORCEMENT MATTING, TYPE 2	275	SY	\$16.00	\$4,400.00						\$4,400.00
9.20	EROSION CONTROL, SILT FENCE, INSTALL & REMOVE	1565	LF	\$3.00	\$4,695.00						\$4,695.00
9.21	EROSION CONTROL, STABILIZED CONTRUCTION ENTRANCE	366	TON	\$40.00	\$14,640.00	75.25	\$3,010.00		\$3,010.00		\$11,630.00
9.22	EROSION CONTROL, TILE OUTLET PROTECTION	25	EA	\$500.00	\$12,500.00						\$12,500.00
9.23	EROSION CONTROL, SURFACE ROUGHENING	11	AC	\$200.00	\$2,200.00						\$2,200.00
9.24	EROSION CONTROL, TEMPORARY ROCK CHECK DAM	4	EA	\$1,200.00	\$4,800.00						\$4,800.00
9.25	EROSION CONTROL, STRAW WATTLE, 6-INCH	2500	LF	\$2.00	\$5,000.00	200	\$400.00		\$400.00		\$4,600.00

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract): Little Beaver & Prairie Creek Channel Improvements Project								Application Number: 3			
Application Period: March 29, 2019 to June 4, 2019								Application Date: 6/4/2019			
A						B	C	D	E	F	
Item		Contract Information				Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)						
9.26	TREE DRY WELL	10	EA	\$650.00	\$6,500.00	5	\$3,250.00		\$3,250.00		\$3,250.00
9.27	PLANTS WITH WARRANTY, 1-1/2 INCH CALIPER TREE	33	EA	\$300.00	\$9,900.00						\$9,900.00
A1.01	NATIVE SEEDING MAINTENANCE	1	LS	\$9,500.00	\$9,500.00						\$9,500.00
A1.02	ADDITIONAL MOWING	4	EA	\$2,000.00	\$8,000.00						\$8,000.00
CO1	Additional Tree Removal (Raw Water Main Project)	1	LS	\$16,380.00	\$16,380.00	1	\$16,380.00		\$16,380.00		
CO1	Tree Transplant and 48-inch Tree Removal	1	LS	\$1,400.00	\$1,400.00	1	\$1,400.00		\$1,400.00		
	Totals				\$1,092,972.00		\$198,441.36		\$198,441.36	18.2%	\$894,530.64

Stored Material Summary

Contractor's Application

[illegible]

Preparer

Information: Civil Design Advantage, 3405 SE Crossroads Drive Suite G, Grimes, Iowa 50111 (515) 369-4400
Name Street Address City,State,Zip Area Code-Phone

When Recorded Return to:

City of Grimes, 101 N. Harvey, Grimes, Iowa 50111 (515) 986-3036
Name Street Address City,State,Zip Area Code-Phone

**BID DOG STORAGE- STORM WATER MANAGEMENT FACILITY MAINTENANCE COVENANT
AND PERMANENT EASEMENT AGREEMENT**

THIS POST CONSTRUCTION AGREEMENT ("Agreement") is entered into between **Dukes LLC ("Grantor")** and the **City of Grimes, Iowa ("City")**, in consideration for the approval by the City of the **Big Dog Storage** project.

Grantor is obligated by the Code of Ordinances of the City of Grimes, Chapter 104 ("**Post-Construction Storm Water Ordinance**"), to control storm water runoff for the proposed development as a part of the **Big Dog Storage** project approval process. In consideration for the City's approval of Grantor's **Big Dog Storage** project, the parties enter into this Agreement to control and address storm water runoff for the following described property:

Lot 2 Crossroads Business Park of Grimes Plat 4

(the "**Benefited Property**").

PART I – COVENANTS ON THE BENEFITED PROPERTY

The following provisions are covenants running with the land to the City, binding on all successors and assigns of the Benefited Property and shall only be amended or released with the written permission of the City.

1. Grantor hereby agrees that the storm water runoff for the site shall be controlled and maintained through the storm water detention basin ("**Storm Water Management Facility**") upon, over, under, through and across the following described property:

A PART OF LOT 2, CROSSROADS BUSINESS PARK OF GRIMES PART 4, AN OFFICIAL PLAT IN THE CITY OF GRIMES, POLK COUNTY, IOWA AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF SAID LOT 2; THENCE NORTH 89°40'05" WEST ALONG THE NORTH LINE OF SAID LOT 2, A DISTANCE OF 60.62 FEET; THENCE SOUTH 0°19'55" WEST, 7.09 FEET TO THE POINT OF BEGINNING; THENCE SOUTH 17°15'05" WEST, 24.82 FEET; THENCE NORTH 72°23'33" WEST, 91.44 FEET; THENCE SOUTH 87°36'04" EAST, 94.60 FEET TO THE POINT OF BEGINNING AND CONTAINING 0.03 ACRES (1,135 SQUARE FEET).

AND

A PART OF LOT 2, CROSSROADS BUSINESS PARK OF GRIMES PLAT 4, AN OFFICIAL PLAT IN THE CITY OF GRIMES, POLK COUNTY, IOWA AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF SAID LOT 2; THENCE SOUTH 89°40'05" EAST ALONG THE SOUTH LINE OF SAID LOT 2, A DISTANCE OF 62.32 FEET; THENCE NORTH 0°19'55" EAST, 18.82 FEET TO THE POINT OF BEGINNING; THENCE NORTH 81°21'50" WEST, 39.56 FEET; THENCE NORTH 03°01'29" EAST, 59.13 FEET; THENCE SOUTH 82°11'20" EAST, 33.00 FEET; THENCE SOUTH 75°43'49" EAST, 22.87

FEET; THENCE SOUTH 18°58'30" WEST, 58.02 FEET TO THE POINT OF BEGINNING AND CONTAINING 0.06 ACRES (2,807 SQUARE FEET).

AND

A PART OF LOT 2, CROSSROADS BUSINESS PARK OF GRIMES PLAT 4, AN OFFICIAL PLAT IN THE CITY OF GRIMES, POLK COUNTY, IOWA AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF SAID LOT 2; THENCE SOUTH 89°40'05" EAST ALONG THE SOUTH LINE OF SAID LOT 2, A DISTANCE OF 111.95 FEET; THENCE NORTH 0°19'55" EAST, 100.85 FEET TO THE POINT OF BEGINNING; THENCE NORTH 12°28'52" EAST, 17.76 FEET; THENCE NORTH 46°34'42" EAST, 7.87 FEET; THENCE NORTH 14°06'23" EAST, 9.68 FEET; THENCE NORTH 20°24'33" EAST, 3.69 FEET; THENCE NORTH 02°18'08" EAST, 50.66 FEET; THENCE NORTH 74°35'03" WEST, 61.73 FEET; THENCE NORTH 14°48'18" EAST, 3.58 FEET; THENCE SOUTH 77°18'37" EAST, 82.97 FEET; THENCE NORTH 17°55'24" EAST, 95.66 FEET; THENCE SOUTH 81°40'41" EAST, 3.47 FEET; THENCE SOUTH 08°19'19" WEST, 39.36 FEET; THENCE SOUTH 10°47'07" WEST, 118.32 FEET; THENCE SOUTH 61°26'50" WEST, 48.52 FEET TO THE POINT OF BEGINNING AND CONTAINING 0.09 ACRES (4,046 SQUARE FEET).

(the "Easement Area").

2. Grantor covenants and agrees that the maintenance of the Storm Water Management Facility shall be in compliance with the storm water management plan, on file with the City and which is available for public inspection. The maintenance of the Storm Water Management Facility shall meet the storm water runoff control requirements of the Post-Construction Storm Water Ordinance.
3. It is hereby agreed and covenanted that the Benefited Property receives benefit from the Storm Water Management Facility by controlling runoff from the Benefited Property to meet the requirements of the Post-Construction Storm Water Ordinance and the City storm water requirements as defined by the Post-Construction Storm Water Ordinance.
4. It is hereby agreed that the Grantor is solely responsible for constructing, installing, and ensuring that the Storm Water Management Facility meets the standard set forth in the Post-Construction Storm Water Ordinance.
5. Grantor hereby designates, appoints, and agrees on behalf of Grantor and all successors and assigns that the Grantor is designated as the responsible party to coordinate any replacement, reconstruction, repair, grading, and maintenance of the Storm Water Management Facility as required by the City and described per the Storm Water Detention Easement Agreement.
6. Grantor hereby covenants and agrees that Grantor is hereby designated and authorized to accept notices and service of process as it relates to the inspection, replacement, reconstruction, repair, grading, and maintenance of the Storm Water Management Facility or permanent easement or notice of assessment for replacement, reconstruction, repair, grading, and maintenance of the Storm Water Management Facility.
7. Grantor shares responsibility based on percentages per the Storm Water Detention Easement Agreement for all maintenance, repair, and replacement of the Storm Water Management Facility as required by the City.
8. Grantor shall inspect the Storm Water Management Facility on an annual basis, including but not limited to all pipes, inlets, and outlets for defects, obstructions, or any changes in the Storm Water Management Facility from the original design of the Storm Water Management Facility. The inspection shall be documented. The inspection shall be made available to the City for review upon request and shall be kept and maintained for a period of 5 years.
9. Should Grantor fail to maintain, reconstruct, repair, grade, or dredge the Storm Water Management Facility or the Easement Area upon notice from the City, the City may cause such action to be done and assessed to the

Benefited Properties. The assessments shall be a lien on the Benefited Properties and place on the real estate tax bill and collected as ordinary taxes.

PART II – Easement for Storm Water Management Facility

The following provisions in Part II herein are for the permanent easement over the Easement Area described in Part I, running with the land to the City.

10. Grantor hereby grants to the City a Permanent Surface Water Flowage Easement and Storm Water Management Facility under, over, through and across the Easement Area for the purpose of constructing, reconstructing, repairing, grading, and maintaining the Storm Water Management Facility and the surface of the Easement Area in a manner that will permit the free and unobstructed flow of surface water over the Easement Area.
11. It is the obligation of the Grantor and all subsequent owners of the Easement Area to maintain the Easement Area and the Storm Water Management Facility as set forth below. The Grantor and all subsequent owners of the Easement Area shall perform the maintenance obligations set forth below. The maintenance obligations for the Storm Water Management Facility are as follows:

Storm water detention and retention ponds or basins:

- a. Mow on a regular basis to maintain the vegetation at the height (max height 24"-36") designated on the original design to prevent erosion.
 - b. Remove all trash, litter, debris or obstructions in the basin in the Easement Area and any inlets or outlets located within the Easement Area.
 - c. Plant, maintain and replant as necessary permitted vegetation.
 - d. Inspect for any defects, obstructions, or any changes in the original design.
 - e. Inspect and determine the depth of the swale on an annual basis.
 - f. Remove any accumulated sediment from the outlet structures and remove any sediment which may accumulate greater than 12 inches in swales.
 - g. All repairs shall conform to the original design.
 - h. Maintaining the storm water and detention pond or basin to assure the effectiveness for storm water runoff for the subdivision/site.
12. No chemicals or any substance shall be applied to the Storm Water Management Facility that shall harm or impair the effectiveness of the Storm Water Management Facility as a storm water runoff control measure.
 13. No structure shall be erected over or within the Easement Area without obtaining the prior written approval of the City Engineer.
 14. No structure, material, device, thing or matter which could possibly obstruct or impede the normal flow of surface water over the Easement Area shall be erected or caused to be placed on the Easement Area without obtaining the prior written approval of the City Engineer.
 15. No planting of trees and shrubs is allowed within the Easement Area (other than planting allowed and required pursuant to the original Lot 1 Crossroads Business Park of Grimes Plat 4 on file with the City).
 16. No change shall be made to the grade, elevation or contour of any part of the Easement Area without obtaining the prior written consent of the City Engineer.
 17. The City and its agents, contractors, employees and assigns shall have the right of access to the Easement Area and have all rights of ingress and egress reasonably necessary for the use and enjoyment of the Easement Area as herein described, including, but not limited to, the right to remove any unauthorized plantings, structures, or obstructions placed or erected under, over, on, across or within the Easement Area and the right to do maintenance, repair, reconstruction, grading, and dredging.
 18. Except as may be caused by the negligent acts or omissions of the City, its employees, agents, or its representatives, the City shall not be liable for injury or property damage occurring in or to the Easement Area, the property abutting said Easement Area, nor for property damage to any improvements or obstructions thereon resulting from the City's exercise of its rights under this Agreement. Grantor agrees to indemnify and hold City, its employees, agents, and representatives harmless against any loss, damage, injury or any claim or lawsuit for loss, damage or injury arising out of or resulting from the negligent or intentional acts or omissions of Grantor or its employees, agents or representatives.
 19. This Agreement shall be deemed perpetual and to run with the land and shall be binding on Grantor and on Grantor's heirs, successors, and assigns.

Grantor does hereby covenant with the City that Grantor holds said real estate described in this Agreement by title in fee simple; that Grantor has good and lawful authority to convey the same; and said Grantor covenants to warrant and defend the said premises against the lawful claims of all persons whomsoever.

Each of the undersigned hereby relinquishes all rights of dower, homestead and distributive share, if any, in and to the interests conveyed by this Agreement.

Words and phrases herein, including acknowledgment hereof, shall be construed as in the singular or plural number, and as masculine or feminine gender, according to the context.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement.

Signed this _____ day of _____, 2018.

GRANTOR: _____

By: _____

Name: _____

Title: _____

Address: _____

STATE OF IOWA)
)SS
COUNTY OF _____)

This instrument was acknowledged before me on the _____ day of _____, 2018, by
_____ as _____ of _____.

Notary Public in and for the State of Iowa

CITY OF GRIMES, IOWA

I, Rochelle Williams, City Clerk of the City of Grimes, Iowa, do hereby certify that the within and foregoing Agreement was duly approved and accepted by the City Council of said City of Grimes by Resolution and Roll Call No. _____, passed on the _____ day of _____, 2018, and this certificate is made pursuant to authority contained in said Resolution.

Signed this _____ day of _____, 2018.

Rochelle Williams
City Clerk of the City of Grimes, Iowa



101 NE Harvey, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846

AGENDA MEMO

For Meeting of June 04, 2019

AGENDA HEADING:

Resolution Setting Public Hearing (07-09-2019, 5:30 PM): Rezoning of Mustang Ridge from A-1 to R-1 and R-3 Medium

SYNOPSIS:

The City of Grimes is receipt of a request to rezone property, commonly known as Mustang Ridge. The request is rezone certain property, located generally west of HWY 141 and north of Beaverbrook Blvd, from A-1 (Agricultural District) to R-1 (Single Family Dwelling District) and R-3 MED (Medium Density Dwelling District).

FISCAL IMPACT:

N/A

PREVIOUS COUNCIL ACTION(S):

Approval of a Preliminary Plat and Final Plat (located within Polk County)
Approval of the Annexation of Territory

BOARD/COMMISSION ACTION(S):

Planning and Zoning Consideration on July 2nd, 2019, 5:30 p.m.

STAFF/COMMITTEE RECOMMENDATION:

Approve the Resolution Setting Public Hearing (07-09-2019, 5:30 PM): Rezoning of Mustang Ridge from A-1 to R-1 and R-3 Medium

RESOLUTION NO. _____

RESOLUTION SETTING TIME AND PLACE FOR PUBLIC
HEARING ON PROPOSED REZONING OF CERTAIN PROPERTY
GENERALLY LOCATED WEST OF HIGHWAY 141 AND NORTH OF
BEAVERBROOK BLVD FROM A-1 AGRICULTURAL DISTRICT TO R-1 SINGLE
FAMILY DWELLING DISTRICT AND R-3 MEDIUM DENSITY FAMILY DISTRICT

WHEREAS, certain land in the City of Grimes, Iowa, generally located west of Highway 141 and north of Beaverbrook Blvd and legally described on Exhibit A, attached hereto, is currently zoned A-1 (Agricultural District) (the “Property”); and

WHEREAS, the City Council of the City of Grimes desires to consider the amendment of the “CODE OF ORDINANCES OF THE CITY OF GRIMES, IOWA” and the zoning district boundaries of Chapter 106.05 by rezoning the Property from A-1 (Agricultural District) to R-1 (Single Family Dwelling District) And R-3 MED (Medium Density Family District)

WHEREAS, it is the desire of the City Council that the proposed amendment to rezone the Property be considered by the Grimes Planning and Zoning Commission and such Commission file its report with the City Council prior to the time established herein for public hearing on the proposed amendment; and

WHEREAS, the proposed amendment to rezone the Property has been reduced to ordinance form and a public hearing upon the proposed Ordinance should be held and a time and place for hearing thereon should be fixed.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRIMES, IOWA:

1. That a public hearing be held by the Grimes City Council on the proposed Ordinance amending the “CODE OF ORDINANCES OF THE CITY OF GRIMES, IOWA” with respect to amending the ZONING ORDINANCE to provide that the Property be rezoned from A-1 (Agricultural District) to R-1 (Single Family Dwelling District) And R-3 MED (Medium Density Family District), at the Grimes City Hall, 101 NE Harvey St, in the City of Grimes, Polk County, Iowa at 5:30 p.m. on the 9th day of July, 2019, at which time the City Council will consider any objections to the proposed amendment and will hear all interested persons.
2. That the Mayor and City Clerk be and are hereby authorized and instructed to give Notice of said public hearing as required by law.

3. That the Plan and Zoning Commission is hereby directed to consider the proposed amendment and to file its report with the City Council prior to the time of the public hearing.

PASSED AND APPROVED this ____ day of _____, 2019.

By: _____
Scott Mikkelsen, Mayor

ATTEST:

Rochelle Williams, City Clerk

Exhibit A

AN IRREGULAR SHAPED PORTION OF THE SOUTHEAST QUARTER OF SECTION 29, TOWNSHIP 80 NORTH, RANGE 25 WEST OF THE 5TH P.M., POLK COUNTY, IOWA IS DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTHWEST CORNER OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SAID SECTION 29; THENCE N00°12'46"W ALONG THE WEST LINE OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SAID SECTION 29, A DISTANCE OF 623.74 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING N00°12'46"W ALONG SAID WEST LINE, A DISTANCE OF 708.36 FEET TO THE SOUTHWEST CORNER OF THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SAID SECTION 29; THENCE N00°03'35"W ALONG THE WEST LINE OF THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SAID SECTION 29, A DISTANCE OF 443.97 FEET; THENCE S89°41'01"E, A DISTANCE OF 1049.34 FEET TO THE WEST RIGHT OF WAY LINE OF IOWA HIGHWAY 141 AS IT IS PRESENTLY ESTABLISHED; THENCE S20°16'01"E ALONG SAID WEST RIGHT OF WAY LINE, A DISTANCE OF 571.06 FEET; THENCE S82°21'58"W, A DISTANCE OF 427.96 FEET; THENCE S48°47'12"W, A DISTANCE OF 284.68 FEET; THENCE S13°16'51"E, A DISTANCE OF 382.80 FEET; THENCE N89°29'32"W, A DISTANCE OF 693.68 FEET TO THE POINT OF BEGINNING. SAID TRACT OF LAND BEING SUBJECT TO AND TOGETHER WITH ANY AND ALL EASEMENTS OF RECORD.

SAID TRACT OF LAND CONTAINS 24.13 ACRES.

AND

AN IRREGULAR SHAPED PORTION OF THE SOUTHEAST QUARTER OF SECTION 29, TOWNSHIP 80 NORTH, RANGE 25 WEST OF THE 5TH P.M., POLK COUNTY, IOWA IS DESCRIBED AS FOLLOWS: BEGINNING AT THE SOUTHWEST CORNER OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SAID SECTION 29; THENCE N00°12'46"W ALONG THE WEST LINE OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SAID SECTION 29, A DISTANCE OF 623.74 FEET; THENCE S89°29'32"E, A DISTANCE OF 649.37 FEET; THENCE S00°12'06"E, A DISTANCE OF 623.80 FEET TO THE SOUTH LINE OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SAID SECTION 29; THENCE N89°29'10"W ALONG SAID SOUTH LINE, A DISTANCE OF 649.25 FEET TO THE POINT OF BEGINNING. SAID TRACT OF LAND BEING SUBJECT TO AND TOGETHER WITH ANY AND ALL EASEMENTS OF RECORD.

SAID TRACT OF LAND CONTAINS 9.29 ACRES.

NOTICE OF PUBLIC HEARING FOR REZONING OF CERTAIN PROPERTY
GENERALLY LOCATED WEST OF HIGHWAY 141 AND NORTH OF
BEAVERBROOK BLVD FROM A-1 AGRICULTURAL DISTRICT TO R-1 SINGLE
FAMILY DWELLING DISTRICT AND R-3 MEDIUM DENSITY FAMILY DISTRICT

NOTICE IS HEREBY GIVEN that the City Council of the City of Grimes, Iowa, will meet at the Grimes City Hall, 101 NE Harvey Street, in the City of Grimes, Iowa, at 5:30 p.m. on the 9th day of July, 2019, at which time and place the City Council will hold a public hearing on a proposed amendment to the "CODE OF ORDINANCES OF THE CITY OF GRIMES, IOWA" which would amend the Official Zoning Map and zoning district boundaries to rezone the real estate legally described on Exhibit A, attached hereto, from A-1 (Agricultural District) to R-1 (Single Family Dwelling District) And R-3 MED (Medium Density Family District). Such amendment is set forth in the proposed Ordinance entitled as follows:

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF GRIMES, IOWA" BY AMENDING THE OFFICIAL ZONING MAP AND ZONING DISTRICT BOUNDARIES BY REZONING CERTAIN PROPERTY GENERALLY LOCATED WEST OF HIGHWAY 141 AND NORTH OF BEAVERBROOK BLVD FROM A-1 AGRICULTURAL DISTRICT TO R-1 SINGLE FAMILY DWELLING DISTRICT AND R-3 MEDIUM DENSITY FAMILY DISTRICT

For all the particulars of the proposed amendment, see the proposed Ordinance entitled as set forth above now on file at the Grimes City Hall with the City Clerk of the City of Grimes.

All interested persons may appear at the public hearing and at such time and place the Grimes City Council will consider any objections to the proposed Ordinance and give all interested persons an opportunity to be heard. This Notice is given by order of the City Council of the City of Grimes, Iowa.

Exhibit A

AN IRREGULAR SHAPED PORTION OF THE SOUTHEAST QUARTER OF SECTION 29, TOWNSHIP 80 NORTH, RANGE 25 WEST OF THE 5TH P.M., POLK COUNTY, IOWA IS DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTHWEST CORNER OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SAID SECTION 29; THENCE N00°12'46"W ALONG THE WEST LINE OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SAID SECTION 29, A DISTANCE OF 623.74 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING N00°12'46"W ALONG SAID WEST LINE, A DISTANCE OF 708.36 FEET TO THE SOUTHWEST CORNER OF THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SAID SECTION 29; THENCE N00°03'35"W ALONG THE WEST LINE OF THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SAID SECTION 29, A DISTANCE OF 443.97 FEET; THENCE S89°41'01"E, A DISTANCE OF 1049.34 FEET TO THE WEST RIGHT OF WAY LINE OF IOWA HIGHWAY 141 AS IT IS PRESENTLY ESTABLISHED; THENCE S20°16'01"E ALONG SAID WEST RIGHT OF WAY LINE, A DISTANCE OF 571.06 FEET; THENCE S82°21'58"W, A DISTANCE OF 427.96 FEET; THENCE S48°47'12"W, A DISTANCE OF 284.68 FEET; THENCE S13°16'51"E, A DISTANCE OF 382.80 FEET; THENCE N89°29'32"W, A DISTANCE OF 693.68 FEET TO THE POINT OF BEGINNING. SAID TRACT OF LAND BEING SUBJECT TO AND TOGETHER WITH ANY AND ALL EASEMENTS OF RECORD.

SAID TRACT OF LAND CONTAINS 24.13 ACRES.

AND

AN IRREGULAR SHAPED PORTION OF THE SOUTHEAST QUARTER OF SECTION 29, TOWNSHIP 80 NORTH, RANGE 25 WEST OF THE 5TH P.M., POLK COUNTY, IOWA IS DESCRIBED AS FOLLOWS: BEGINNING AT THE SOUTHWEST CORNER OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SAID SECTION 29; THENCE N00°12'46"W ALONG THE WEST LINE OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SAID SECTION 29, A DISTANCE OF 623.74 FEET; THENCE S89°29'32"E, A DISTANCE OF 649.37 FEET; THENCE S00°12'06"E, A DISTANCE OF 623.80 FEET TO THE SOUTH LINE OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SAID SECTION 29; THENCE N89°29'10"W ALONG SAID SOUTH LINE, A DISTANCE OF 649.25 FEET TO THE POINT OF BEGINNING. SAID TRACT OF LAND BEING SUBJECT TO AND TOGETHER WITH ANY AND ALL EASEMENTS OF RECORD.

SAID TRACT OF LAND CONTAINS 9.29 ACRES



TRANSMITTAL

Aspen Business Park | 414 South 17th Street, Suite 107 | Ames, Iowa 50010

DATE: June 4, 2019

TO: Jake Anderson
City Administrator
City of Grimes
101 NE Harvey Street
Grimes, Iowa 50111

RE: New 1.5 MG Elevated Storage Tank
Project No.: 3364-17A

DELIVERY: E-Mail

ITEMS: CB&I Pay Application No. 1

COMMENTS:

Enclosed is CB&I's pay application No. 1 for the New 1.5 MG Elevated Storage Tank project. This pay application includes payment for the partial design document shop drawings (foundation), partial mobilization, and bonds & insurance.

We have reviewed this pay application along with the construction progress, and recommend that it be paid. Please review and let me know if you have any questions. If not, this should be placed on the next council meeting agenda for approval. Once approved, please sign and return via email.

Lance Aldrich

Lance Aldrich, P.E.

**CB&I LLC (SPS Division)**757 N. Eldridge Parkway
Houston, TX 77079**INVOICE**

INVOICE NO. 231044-01
 APPLICATION NO. 1
 INVOICE DATE 05/26/19
 DUE DATE 06/25/19
 TERMS 0
 A/P VENDOR NO. #

MAIL TO: City of Grimes 101 NE Harvey Street Grimer, IA 50111		SOLD TO: City of Grimes 101 NE Harvey Street Grimer, IA 50111	
Attn: Lance Aldrich Ph. 515-233-000 Email: lja@foxeng.com			
Job Location:		Grimes, IA	
Eng Proj #:		3364-17A	

Work From Date: 03/14/19
 Work Thru Date: 05/26/19
 CBI Contract No. 374231044
 CBI Customer No. 9503157
 Project Manager Drew Rockafellow

DESCRIPTION**1,500M CET/81'45"HR/44' TWR 162.5' TCL - HOISTED**

Original Contract Price \$2,947,680.00
Change Order \$0.00
Total Contract Price \$2,947,680.00

Schedule of Values

	PRICE	% COMPLETE	AMOUNT DUE
1 Contract Award - Bonds & Insurance	\$53,700.00	100%	\$53,700.00
2 Engineering & Design	\$203,600.00	35%	\$71,260.00
3 Tank Material	\$395,655.00	0%	\$0.00
4 Fabrication & Ship (CET Crew)	\$98,300.00	0%	\$0.00
5 Fabrication & Ship (Tank Crew)	\$168,500.00	0%	\$0.00
6 Mobilization (Subcontractor)	\$46,680.00	10%	\$4,668.00
7 Site Prep	\$46,320.00	0%	\$0.00
8 Deep Foundation	\$198,620.00	0%	\$0.00
9 Foundation Construction	\$440,000.00	0%	\$0.00
10 Piping (at Grade & Buried)	\$50,300.00	0%	\$0.00
11 Mobilization (CB&I)	\$69,700.00	0%	\$0.00
12 Concrete Shaft Construction (CET Crew)	\$448,200.00	0%	\$0.00
13 Tank Erection	\$183,200.00	0%	\$0.00
14 Paint Tank (At Grade)	\$120,000.00	0%	\$0.00
15 Hoist Tank	\$65,000.00	0%	\$0.00
16 Paint Tank (In Air)	\$136,600.00	0%	\$0.00
17 Doors & Interior Build-out	\$36,285.00	0%	\$0.00
18 Electrical & Controls	\$139,870.00	0%	\$0.00
19 Sterilize & Fill	\$3,500.00	0%	\$0.00
20 Concrete Floor	\$8,000.00	0%	\$0.00
21 Final Site work (Fence/Landscape/Final Grading)	\$35,650.00	0%	\$0.00
	\$2,947,680.00	4%	\$129,628.00

Total Completed to Date **\$129,628.00**
 Less: Retention **5%** **\$6,481.40**
 Total Amount Billed to Date **\$123,146.60**
 Less: Amount Previously Invoiced **\$0.00**
 Current Amount Due **\$123,146.60**

Regular Mail:

CB&I LLC (SPS Division)
 PO Box 846217
 Dallas, TX 75284-6217

Overnight Mail:

Bank of America Lockbox Services
 CB&I LLC (SPS Division) - Lockbox 846217
 1950 N. Stemmons Frwy, Suite 5010
 Dallas, TX 75207

Bank of America EFT Information

Account Name: CB&I LLC (SPS Division)
 Account Number: 3756272668
 ABA: 111000012 (ACH Only)
 ABA: 026009593 (Wire Only)

DIRECT QUESTIONS REGARDING: usainvoicing@mcdermott.com

Contractor's Application for Payment No.

1

Application Period: 3/14/2019 through 5/26/2019		Application Date: 5/28/2019	
To (Owner): City of Grimes	From (Contractor): CB&I	Via (Engineer): Fox Engineering Associates, Inc.	
Project: New 1.5 MG Elevated Water Storage Tank		Contract:	
Owner's Contract No.:	Contractor's Project No.: 374231044	Engineer's Project No.:	3364-17A

Application For Payment Change Order Summary

Approved Change Orders				
Number	Additions	Deductions		
			1. ORIGINAL CONTRACT PRICE.....	\$ \$2,947,680.00
			2. Net change by Change Orders.....	\$ \$0.00
			3. Current Contract Price (Line 1 ± 2).....	\$ \$2,947,680.00
			4. TOTAL COMPLETED AND STORED TO DATE (Column F on Progress Estimate).....	\$ \$129,628.00
			5. RETAINAGE:	
			a. 5% X \$129,628.00 Work Completed.....	\$ \$6,481.40
			b. 0% X \$0.00 Stored Material.....	\$ \$0.00
			c. Total Retainage (Line 5a + Line 5b).....	\$ \$6,481.40
			6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c).....	\$ \$123,146.60
			7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$ \$0.00
			8. AMOUNT DUE THIS APPLICATION.....	\$ \$123,146.60
			9. BALANCE TO FINISH, PLUS RETAINAGE (Column G on Progress Estimate + Line 5 above).....	\$ \$2,824,533.40
TOTALS	\$0.00	\$0.00		
NET CHANGE BY CHANGE ORDERS	\$0.00			

Contractor's Certification

The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

and is not defective.

By: *Stephanie Chavlis*

Date: 5/28/2019

Payment of: \$ 123,146.60
(Line 8 or other - attach explanation of the other amount)

is recommended by: *[Signature]* 6/4/19
Fox Engineering Associates, Inc. (Date)

Payment of: \$ 123,146.60
(Line 8 or other - attach explanation of the other amount)

is approved by: _____
City of Grimes (Date)

Approved by: _____
Funding Agency (if applicable) (Date)

* ACCEPTANCE BY AGENCY: The review and acceptance of this estimate does not attest to the correctness of the quantities shown or that the work has been performed in accordance with the contract documents.

Progress Estimate - Lump Sum Work

Contractor's Application

For (Contract): 1,500M CET/81'45"HR/44' TWR 162.5' TCL - HOISTED			Application Number: 1					
Application Period: 3/14/2019 through 5/26/2019			Application Date: 5/28/2019					
			Work Completed		E	F		G
Specification Section No.	Description	B Scheduled Value (\$)	C From Previous Application (C+D)	D This Period	Materials Presently Stored (not in C or D)	Total Completed and Stored to Date (C + D + E)	% (F / B)	Balance to Finish (B - F)
1	Contract Award - Bonds & Insurance	\$53,700.00	\$0.00	\$53,700.00	\$0.00	\$53,700.00	100%	\$0.00
2	Engineering & Design	\$203,600.00	\$0.00	\$71,260.00	\$0.00	\$71,260.00	35%	\$132,340.00
3	Tank Material	\$395,655.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$395,655.00
4	Fabrication & Ship (CET Crew)	\$98,300.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$98,300.00
5	Fabrication & Ship (Tank Crew)	\$168,500.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$168,500.00
6	Mobilization (Subcontractor)	\$46,680.00	\$0.00	\$4,668.00	\$0.00	\$4,668.00	10%	\$42,012.00
7	Site Prep	\$46,320.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$46,320.00
8	Deep Foundation	\$198,620.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$198,620.00
9	Foundation Construction	\$440,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$440,000.00
10	Piping (at Grade & Buried)	\$50,300.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$50,300.00
11	Mobilization (CB&I)	\$69,700.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$69,700.00
12	Concrete Shaft Construction (CET Crew)	\$448,200.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$448,200.00
13	Tank Erection	\$183,200.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$183,200.00
14	Paint Tank (At Grade)	\$120,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$120,000.00
15	Hoist Tank	\$65,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$65,000.00
16	Paint Tank (In Air)	\$136,600.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$136,600.00
17	Doors & Interior Build-out	\$36,285.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$36,285.00
18	Electrical & Controls	\$139,870.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$139,870.00
19	Sterilize & Fill	\$3,500.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$3,500.00
20	Concrete Floor	\$8,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$8,000.00
21	Final Site work (Fence/Landscape/Final Grading)	\$35,650.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$35,650.00
Totals		\$2,947,680.00	\$0.00	\$129,628.00	\$0.00	\$129,628.00	4%	\$2,818,052.00

Stored Material Summary

Contractor's Application

[illegible]

Resolution # 06-0719 “A Resolution Approving Personnel Transactions”

WHEREAS, the City Administrator recommends the following promotions

NOW THEREFORE, be it resolved by the City Council of the City of Grimes, Iowa that:

Section 1. Authorizing wages for the following positions and rates effective
June 17, 2019

Lieutenant Sean McAndrew to Captain Sean McAndrew \$28.99

Lieutenant Matt Price to Captain Matt Price \$28.99

Firefighter Ty Wheeler to Lieutenant Ty Wheeler \$26.001 per hour

Section 2. That the pay for each employee shall be in a manner that does not
unnecessarily lead the market but is sufficiently competitive to attract qualified persons.

PASSED AND APPROVED this 11th Day of June, 2019.

Mayor Scott Mikkelsen

ATTEST:

Rochelle Williams, City Clerk

DATE: June 4, 2019

TO: Jake Anderson
City Administrator
City of Grimes
101 NE Harvey Street
Grimes, Iowa 50111

RE: New Jordan Well
Project No.: 3364-17D

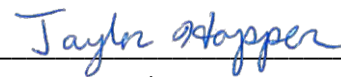
DELIVERY: E-Mail

ITEMS: 1. Grosch Irrigation Co. Pay Application No. 3

COMMENTS:

Enclosed is Grosch Irrigation Co. Inc. pay application No. 3 for the New Jordan Well project. This pay application includes payment for all work required to set the 30-inch surface casing (drilling, casing materials and installation, and grout materials and installation) as well as 18-inch casing material stored on the project site. Note that the payment requested for the stored casing material is less than the invoice amount. The Contractor ordered more casing than the plan quantity in case it is needed but is only requesting payment for the plan quantity.

We have reviewed this pay application along with the construction progress and recommend that it be paid. Please review and let me know if you have any questions. If not, this should be placed on the next council meeting agenda for approval. Once approved, please sign and return via email.

A handwritten signature in blue ink that reads 'Taylor Hopper'.

Taylor Hopper, P.E.

Contractor's Application for Payment No.

1 3

Application Period: 5/1/19-5/17/19	Application Date: 5/17/2019
To: City of Grimes Iowa (Owner)	From (Contractor): Grosch Irrigation Co.
Project: New Jordan Well	Via (Engineer): FOX Engineering
Contract: New Jordan Well	
Owner's Contract No.:	Contractor's Project No.: 3364-17D
	Engineer's Project No.:

**Application For Payment
Change Order Summary**

Approved Change Orders			1. ORIGINAL CONTRACT PRICE.....	\$ 3,561,153.00
Number	Additions	Deductions	2. Net change by Change Orders.....	\$
			3. Current Contract Price (Line 1 ± 2).....	\$ 3,561,153.00
			4. TOTAL COMPLETED AND STORED TO DATE	
			(Column F total on Progress Estimates).....	\$ 681,428.00
			5. RETAINAGE:	
			a. 5% X \$523,844.00 Work Completed.....	\$ 26,192.20
			b. 5% X \$157,584.00 Stored Material.....	\$ 7,879.20
			c. Total Retainage (Line 5.a + Line 5.b).....	\$ 34,071.40
			6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$ 647,356.60
			7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$ 272,084.75
			8. AMOUNT DUE THIS APPLICATION.....	\$ 375,271.85
			9. BALANCE TO FINISH, PLUS RETAINAGE	
			(Column G total on Progress Estimates + Line 5.c above).....	\$ 2,913,796.40
TOTALS				
NET CHANGE BY				
CHANGE ORDERS				

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By:  Date: 5-17-19

Payment of: \$ **375,271.85**
(Line 8 or other - attach explanation of the other amount)

is recommended by: Taylor Hopper **6/4/2019**
(Engineer) (Date)

Payment of: \$ _____
(Line 8 or other - attach explanation of the other amount)

is approved by: _____
(Owner) (Date)

Approved by: _____
Funding or Financing Entity (if applicable) (Date)

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract): New Jordan Well							Application Number: 3					
Application Period: 5/1/19-5/17/19							Application Date: 5/17/2019					
A						B	C	D	E	F		
Item		Contract Information				Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)	
Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)							
1	Submittal Exchange Fee (Allowance)	1	LS	\$4,200.00	\$4,200.00	1	\$4,200.00		\$4,200.00	100.0%		
2	Mobilization/demobilization	1	LS	\$448,500.00	\$448,500.00	0.5	\$224,250.00		\$224,250.00	50.0%	\$224,250.00	
3	Water Well Pollution Prevention Plan (WWPPP)	1	LS	\$15,000.00	\$15,000.00						\$15,000.00	
4	Drilled Hole & Surface Casing	323	LF	\$659.00	\$212,857.00	328	\$216,152.00		\$216,152.00	101.5%	-\$3,295.00	
5	22" Drilled Hole	1807	LF	\$323.00	\$583,661.00						\$583,661.00	
6	Ream 22" Drilled Hole to 28" Drilled hole	400	LF	\$263.00	\$105,200.00						\$105,200.00	
7	24" Well Casing	723	LF	\$164.00	\$118,572.00						\$118,572.00	
8	18" Well Casing	1407	LF	\$167.00	\$234,969.00			\$157,584.00	\$157,584.00	67.1%	\$77,385.00	
9	Grouting Set-Up & Removal	2	LS	\$15,600.00	\$31,200.00	1	\$15,600.00		\$15,600.00	50.0%	\$15,600.00	
10	Grout Casing	2600	Sacks	\$12.10	\$31,460.00	470	\$5,687.00		\$5,687.00	18.1%	\$25,773.00	
11	16" Drilled Hole	344	LF	\$336.00	\$115,584.00						\$115,584.00	
12	Well Development Set-Up & Removal	1	LS	\$15,000.00	\$15,000.00						\$15,000.00	
13	Well Development	48	HRS	\$375.00	\$18,000.00						\$18,000.00	
14	Production Pump test set-up & removal	1	LS	\$55,000.00	\$55,000.00						\$55,000.00	
15	Well prodction pump test	72	HRS	\$375.00	\$27,000.00						\$27,000.00	
16	Water Quality Testing	1	LS	\$3,750.00	\$3,750.00						\$3,750.00	
17	Video Record of Completed Well	1	LS	\$1,200.00	\$1,200.00						\$1,200.00	
18	Pump & Motor	1	LS	\$236,000.00	\$236,000.00						\$236,000.00	
19	Pump Instalation, Column, Electric Cable, & Airline	1	LS	\$250,000.00	\$250,000.00						\$250,000.00	
20	Pitless Unit	1	LS	\$70,000.00	\$70,000.00						\$70,000.00	
21	Well Disinfection	1	LS	\$7,500.00	\$7,500.00						\$7,500.00	
22	Meter Manhole	1	LS	\$33,000.00	\$33,000.00						\$33,000.00	
23	12" Raw Watermain & Appurtenances	1	LS	\$80,000.00	\$80,000.00	0.5	\$40,000.00		\$40,000.00	50.0%	\$40,000.00	
24	Site Work & Restoration	1	LS	\$28,500.00	\$28,500.00	0.63	\$17,955.00		\$17,955.00	63.0%	\$10,545.00	
25	Electric Power & Controls	1	LS	\$745,000.00	\$745,000.00						\$745,000.00	
26	Sound Control	1	LS	\$90,000.00	\$90,000.00						\$90,000.00	

Stored Material Summary

Contractor's Application

[illegible]



Pittsburgh Pipe

CELEBRATING 40 YEARS

2331 Hampton Avenue
St. Louis, MO 63139
Tel: 800.325.2653
Fax: 314-383-2322

INVOICE
PAY FROM INVOICE
NO STATEMENTS SENT

Sales Rep Joseph Davidson

Page 1 of 1

REMIT TO: P.O. BOX 88462 · CHICAGO, IL 60680

ORDER DATE 02/22/2019	CUST ORDER NO. SC 1083	TERMS 1/2% 10 DAYS, NET 30	F.O.B. DESTINATION	INV DATE 05/16/2019	INV # P0086852
--------------------------	---------------------------	-------------------------------	-----------------------	------------------------	-------------------

S
O
L
D
T
O

Grosch Irrigation Co.
R 1 BOX 77J

O'Neill, NE 68763

S
H
I
P
T
O

Grosch Irrigation Co.

Grimes, IA 50111

SHIPPING NO. 00063690	DATE SHIPPED 05/16/2019	SHIP VIA HENDERSON (3)	CPU	PPD X	ADD	COL
--------------------------	----------------------------	---------------------------	-----	----------	-----	-----

QTY ORDER	QTY SHIPPED	DESCRIPTION	UNIT PRICE	EXTENSION
1451.70	1451.70 FT	18 OD; .500 WALL; X65; PIPE; BARE; BEVELED BY BEVELED; DOUBLE RANDOM LENGTHS; 33 PCS. DOMESTIC; WITH MTRS BILLED COMPLETE	112.0000	162590.40

LEGAL TERMS OF INVOICE INCLUDE
TERM AND CONDITIONS ON REVERSE SIDE

SALES TAX 0.00
TOTAL AMOUNT \$ 162590.40



101 NE Harvey, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846

AGENDA MEMO

Item No. ____
For Meeting on June 11, 2019

AGENDA HEADING: Grimes 16-inch Raw Water Main – Change Order #1

SYNOPSIS: The raw water main routing was revised to coordinate with the final design of the Grimes Water Treatment Plant. An intermediate pigging station was eliminated by Staff after analysis of its cost outweighed its potential benefit. A 16-inch valve was added per IDNR permitting requirements. The alignment was shifted into the existing public utility easement at the north end of the project since the City was unable to negotiate with the landowners to purchase a water main easement. These water main revisions result in a total project decrease of \$13,201.63

Per easement purchase agreement with Mark & Miranda Paup, owners of the property at 8630 NW 121st St, 3-inches of topsoil will be added in the working limits. A reduced easement price was obtained to cover this cost. This will work will add two days to the substantial completion project dated. The import of 3-inch of topsoil will add \$9,990.00 to the project cost.

Some modification were made to bid item requirements that did not affect project cost.

FISCAL IMPACT: These changes reduce the project construction costs by \$3,211.63

PREVIOUS COUNCIL ACTION(S): N/A

BOARD/COMMISSION ACTION(S): N/A

STAFF/COMMITTEE RECOMMENDATION: Move to accept Change Order #1 in the amount of \$3,211.63 deduction in project cost.

Date of Issuance:	June 11, 2019	Effective Date:	March 12, 2019
Owner:	City of Grimes	Owner's Contract No.:	
Contractor:	Progressive Structures	Contractor's Project No.:	
Engineer:	FOX Engineering	Engineer's Project No.:	33641-17E
Project:	Grimes 16-inch Raw Water Main	Contract Name:	Same as Project

The Contract is modified as follows upon execution of this Change Order:

Description:

- 1) Realignment of water main on the future water plant site including reconfiguration of Pigging Station #1 and connection to existing raw watermain, modification of valve locations (total quantity unchanged), realignment of water main into existing PUE at approximately stations 75+00 – 80+20, and increase length of bore under driveway to avoid utilities:
 - a. Water Main, Trenched, PVC, 16-inch (Item 5.03) – Decreases by 46 LF @ \$60.00/LF = \$(2,760.00) deduct
 - b. Water Main, Trenchless, PVC, 16-inch (Item 5.04) – Increases by 27 LF @ \$145.00/LF = \$3,915.00 addition
 - c. Connect to Existing, Cut-in 12"x12" Cross (Item 5.02) – Decreases by 1 LS @ \$9,000.00 = \$(9,000.00) deduct
 - d. Pigging Station #1 (Item 5.08) – Decreases by 1 LS @ \$19,000.00 = \$(19,000.00) deduct
 - e. Add item: Connect to Existing 12" & Pigging Station #1 (Item CO1.1) – 1 LS = \$31,552.93 addition
 - f. Add item: Change Order 1 Alignment Change (Item CO1.2) – 1 LS = \$12,090.44 addition
- 2) Removal of Pigging Station #2 from project:
 - a. Pigging Station #2 (Item 5.09) -Decreases by 1 LS @ \$30,000 = \$(30,000.00) deduct
- 3) 3-inches of top soil shall be provided on the property at 8630 NW 121st St within the working limits,
 - a. Add item: Haul and Spread Top Soil (Item CO1.3) – 333 CY @ \$30.00/CY = \$9,990.00 addition
 - i. Payment shall be above quantity unless other approval is given.
 - ii. Top soil shall be obtained from stockpile at water treatment plant site.
- 4) Several items are modified or clarified and do not affect contract price:
 - a. Only PVC pipe is allowed
 - b. Notes regrading requirements of construction of bore under NE Chevalia Dr have been added to Sheet M.07
 - c. All hydrants and pig stations shall be green to generally match color of hydrants installed as part of the "New Jordan Well" project.
 - d. Tracer wire shall be purple in color
 - e. Prairie Seed mix shall general match the seed type the Chevalia Run Owner's association has already used.

Total net contract price change: (\$3,211.63) deduction

Attachments: C.03, M.01, M.02, M.06, M.07, M.14, M.15

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES <i>[note changes in Milestones if applicable]</i>
Original Contract Price: \$ <u>1,134,265.75</u>	Original Contract Times: Substantial Completion: <u>10/15/2019</u> Ready for Final Payment: <u>6/1/2020</u> days or dates
[Increase] [Decrease] from previously approved Change Orders No. ___ to No. ___: \$ <u>0</u>	[Increase] [Decrease] from previously approved Change Orders No. ___ to No. ___: Substantial Completion: <u>0</u> Ready for Final Payment: <u>0</u> days
Contract Price prior to this Change Order: \$ <u>1,134,265.75</u>	Contract Times prior to this Change Order: Substantial Completion: <u>10/15/2019</u> Ready for Final Payment: <u>6/1/2020</u> days or dates
{Increase} [Decrease] of this Change Order: \$ <u>3,211.63</u>	[Increase] {Decrease} of this Change Order: Substantial Completion: <u>10/17/2019</u> Ready for Final Payment: <u>6/1/2020</u> days or dates
Contract Price incorporating this Change Order: \$ <u>1,131,054.12</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>10/17/2019</u> Ready for Final Payment: <u>6/1/2020</u> days or dates

RECOMMENDED:		ACCEPTED:		ACCEPTED:	
By: <u>[Signature]</u>	By: _____	By: <u>[Signature]</u>	By: _____	By: <u>[Signature]</u>	By: _____
Engineer (if required)	Owner (Authorized Signature)	Contractor (Authorized Signature)	Contractor (Authorized Signature)	Contractor (Authorized Signature)	Contractor (Authorized Signature)
Title: <u>Project Engineer</u>	Title: _____	Title: <u>Manager (Travis Augustyn)</u>	Title: _____	Title: <u>Manager (Travis Augustyn)</u>	Title: _____
Date: <u>06/15/19</u>	Date: _____	Date: <u>06-05-19</u>	Date: _____	Date: <u>06-05-19</u>	Date: _____

K:\p\p\3\3000\3364-17E Grimes 16-inch Raw Water Main\Drawings\General\3364-17E COVER-DETAILS.dwg
DRAWING FILENAME
PLOT STYLE TABLE
FOGRA35.ctb
LAYER
WNGR NAME
LAYOUT NAME
C.03

DIVISION 4 - SEWERS AND DRAINS			
4.01	LF	STORM SEWER, TRENCHED, 15-INCH CMP	As per Section 4020 and 4030 of SUDAS. This item shall include all equipment, labor, and materials necessary to place CMP storm sewer culvert. Item includes trench excavation, dewatering, furnishing and placing bedding and backfill material, connectors, and testing. Payment for this item shall be per linear foot of CMP pipe installed.
4.02	EA	PIPE APRON, CMP, 15-INCH	As per Section 4030 of SUDAS. This item includes all equipment, labor, and materials necessary to install CMP pipe apron. CMP pipe apron shall be attached directly to the culvert pipe with approved bolt or clamp and shall include an apron guard. Concrete footing walls are not required for CMP aprons. Payment shall be per each pipe apron installed.
4.03	LF	TILE REPAIR, 4 TO 8-INCH	This item shall include all equipment, labor, excavation, furnishing and placing bedding and backfill material, soil compaction to 95% standard proctor or as otherwise indicated on the plan, bends, fittings, connections, non-shear couplings, concrete collars, and materials necessary for repairing up to and including nominal size indicated for storm and tile crossings at all locations where the sanitary sewer passes under or through existing storm or drainage tile. This bid item includes new tile and compacted granular material. The contractor shall record the type of tile, location, and elevation of all field tiles encountered. The replaced pipe material shall be non-perforated SDR 23.5 PVC pipe or A-2000. Complete the work in accordance with the plans and these technical specifications and any special provisions included in the Contract Documents. Payment for this item shall be based on each location of storm or tile repair as determined in the field and as approved by the Engineer. The Engineer has provided the Contractor an estimated quantity in order to establish a unit price and shall be paid as quantities used during construction.
4.04	LF	TILE REPAIR, 10 TO 15-INCH	Same as item 4.03
4.05	LF	TILE REPAIR, 18 TO 24-INCH	Same as item 4.03
4.06	LF	SUMP LINE - 2-INCH	Same as item 4.03

DIVISION 5 - WATER MAIN AND APPURTENANCES			
5.01	EA	WATER MAIN CONNECTION TO EXISTING, 12-INCH PLUGGED END	As per Section 5010 of SUDAS. This item shall include all equipment, labor and materials necessary for connection of the proposed water main to the 12" water main built by the Well Contractor. Currently anticipated construction of well site piping is during June and July of 2019. Payment shall be lump sum.
5.02	EA	WATER MAIN, CONNECT TO EXISTING, CUT-IN 12"x12" CROSS	As per Section 5010 of SUDAS. This item shall include all equipment, labor and materials necessary for connection of the proposed water main to the existing water main just east of the existing RO Treatment building. Fittings, reducers, sleeves, joint restraint, cut-ins, and necessary appurtenances shall be included in this bid item. 12-inch valves and hydrant assembly shall be paid by other bid items. Coordination of shut down and isolation of the existing raw water main shall be coordinated with the City and may require off-peak hours to coincide with a time of low system usage. Payment for this item shall be lump sum.
5.03	LF	WATER MAIN, TRENCHED, PVC, 16-INCH	Per Section 5010 of the SUDAS. All pipe material shall be AWWA C900 PVC DR 18. Tracer wire shall be purple. The bid item includes excavation, bedding, backfill, compaction, tracer wire, fittings, bends, restrained joints and/or thrust blocks, and caps. Water main construction shall include any and all fittings required to achieve alignment and profile as indicated on drawings. Unless specified on plans, Contractor may choose thrust restraint (restrained joints or thrust blocks). Restrained joint lengths listed in plans assumed PVC piping, consult with Engineer for requirements if other materials are used. Thrust blocks shall be per SUDAS and restraint joints shall be per Table in drawings. Profile shall generally follow profile shown in plans, and shall provide at least 5.5' cover (unless otherwise stated) and all high points must be located at hydrants. If other fittings are added to achieve profile or alignment at contractor's discretion (and as allowed by the plans and this note) thrust restraint or thrust blocks shall be at no additional cost to owner; consult with engineer for thrust restraint requirements. It is assumed that changes in profile and alignment can be accomplished by either deflecting each joint a maximum of 1-degree which over a 20' pipe length results in a minimum radius of 1,146' or by longitudinally bending of the pipe in trenchless construction resulting in a minimum 450' radius. Alignment and profile do not exceed 1150' radius unless stated in plan or profile. If contractor's selected products or equipment cannot achieve these radiuses, contractor shall bear any cost increases associated with additional design, pipe, fittings and/or thrust restraint. Trenchless construction shall be allowed but no additional payment will be made. Payment is per linear foot of pipe installed.
5.04	LF	WATER MAIN, TRENCHLESS, PVC, 16-INCH	Per Bid Item 5.03 and Per SUDAS Section 3020 & 5010. Additionally, this item shall include all equipment and labor costs necessary for trenchless construction of the water main where indicated on the plans. All items of work contained in this item are incidental to the underground utility pipe being installed and will not be paid for separately. Casing pipe is NOT required. Polyethylene wrap is NOT required for trenchless water main. Allowable water main pipe materials shall be restrained joint PVC. Tracer wire shall be attached to the pipe. The Contractor shall be responsible for the repair of any settlement caused by oversizing the bore hole. Inclusive of this bid item is restoration of areas above the trenchless construction due to mud relief, utility investigations, construction traffic, or other disturbances caused by trenchless construction. Contractor shall provide record drawings of all trenchless construction (horizontal & vertical location every 25-ft). Payment for this item shall be plan quantity (no additional payment for trenchless construction beyond indicated stationing).
5.05	EA	GATE VALVE, 12-INCH	This item shall include all equipment, labor, and materials necessary to construct resilient wedge gate valves as per SUDAS 5020 and as described below. This item shall include, but it not limited to, all appurtenances attached to the valve or required for its complete installation, including underground or above ground operator, square valve operation nut (2-inch), valve box and cover, valve box and stem extensions, and fittings. Water main valves shall be open counterclockwise (CCW). All gate valves shall be Watertous or equal. Epoxy coated resilient wedge type with O-ring seals and (GS) stainless steel bolts. (If valves are deeper than a six-foot bury, they shall have (SS pin) pinned extension operators). Over five foot of depth a three piece variable valve box will be required. Both valve box types shall have a drop in lid marked WATER. Valves in pavement shall have slide type shaft extensions. Tops of valve boxes shall be placed 1/2-inch below the pavement surface. Tops of valve boxes shall match existing grade and provide enough adjustment to reach proposed grade if proposed grade is not yet constructed. Payment is per each 12-inch valve constructed.

5.06	EA	GATE VALVE, 16-INCH	Same as item 5.05
5.07	EA	HYDRANT ASSEMBLY	This item shall include all equipment, labor, and materials necessary for installation of hydrant assemblies as indicated on the details and specified in Section 5020 of SUDAS. This item shall include the fire hydrant, barrel extensions sufficient to achieve proper bury depth of anchoring pipe and height of fire hydrant above finished grade, and components to connect the fire hydrant to the water main, including anchoring pipe, 45° bend, fittings, tracer wire, tracer wire receptacle box, thrust blocks, excavation, pea gravel or porous backfill material, and fire hydrant gate valve and appurtenances. Restrain hydrant from tee to hydrant body. Fire hydrant assembly includes fittings, 6" pipe, 6" valve, and fire hydrant. The anchor tee at the main is incidental to this item. Tracer wire receptacle boxes shall be those manufactured by Valvco. All fire hydrants shall be American Flow Control 5¼" Watertous Pacer Hydrants (No Exceptions) and shall open counterclockwise. Hydrant shall be valved and painted Green (Engineer to select exact color during project), with a minimum of a 10' traffic breakaway. It shall have two (2) 2½" hose and one (1) 4½" pumper nozzle with national standard thread. It shall be 6" higher than required bury depth (i.e.: if bury depth to ground is 5.5' then a 6' hydrant should be installed allowing the breakaway bottom bolts to be above ground level.) A weatherproof sign located immediately adjacent to nozzles shall state "Non-Potable Not for Fire Protection". Sign and post shall be weather resistant. Engineer to approve sign during project. Payment for this item shall be per hydrant assembly installed.
5.08	LS	PIGGING STATION #1	This item shall include all equipment, labor and materials necessary to construct the pig station as shown on the plans and details. Construction and items shall conform to Sections 5010 and 5020 of SUDAS. Valves will be paid under separate item. Underground 16-inch piping shall be restrained mechanical joint ductile iron pipe per item 5.03 and poly wrapped. The above grade tee shall be flanged connection. A 2 1/2" fire hose nozzle shall be connected to the branch of the flanged tee. Above grade pipe and fittings shall be coated with 3 coats of Tnemec coatings (or approved equal): first two coats shall be 3 mil Tnemec Series N69 and the top coat shall be 3 mil Tnemec Series 1075U. Color to be selected during project. A sign stating "Non-Potable Not for Fire Protection (per item 5.07) shall be placed near the nozzle connection. This item shall cover additional pipe, fittings, backfill, thrust restraint, curb stop, service saddle and piping, coatings, and other items as shown on the pig station detail and as specified by this bid item. Pig station #1 is connected to the raw water main by a 16"x16" wye, with the pigging station extending from the branch. Payment shall be lump sum.

5.09	LS	PIGGING STATION #2	Same as item 5.08. Pig station #2 is connected to raw water main by a 16"x16"cross, with two pigging stations extending from the north and west legs of the cross.
5.10	LS	PIGGING STATION #3	Same as item 5.08. Pigging station #3 is connected to the raw water main by a 16"x16" tee, with the pigging station extending from the south leg of the tee.
5.11	LS	LITTLE BEAVER CREEK TRENCHED CROSSING	This item shall include all equipment, labor, and materials necessary to install the 16-inch water main across the Beaver Creek by open trenching methods. The 16-inch water main, fittings, thrust restraint etc. is NOT included in this bid item (will be paid in 16-inch water main item). The tonnage of erosion stone backfill as detailed in the plans will be paid as part of bank armoring bid item. This item is for additional items and work associated with the trenched creek crossing. There shall be no change in banking and channel elevations from pre-construction to post-construction. Work shall be performed in such a manner that erosion and other non-point source pollution is kept to a minimum. The stream crossing shall be stabilized prior to pipe installation in other areas of the project. Payment shall be lump sum.
5.12	LS	WATER MAIN PRESSURE TESTING	As per Section 5030 of SUDAS. This item includes all work and materials for pressure testing of the new water main. Pressure testing shall be at 150 psi or at a reduced pressure as directed by the Engineer. Raw water supplied by the existing shallow wells shall be used for pressure testing. The raw water main that is included within the Well Contractor's contract must be completed prior to filling of the raw water main. The water will be provided by the City; however, City cannot take shallow wells off-line except during lower demand periods. Prior to acceptance of the water main, the Contractor shall verify that the tracer wire system is operational. Any defects in the tracer wire system shall be repaired by the Contractor at their expense. A temporary cap or testing against a valve installed by the well Contractor will be required. Payment shall be lump sum.
5.13	LS	WATER MAIN FLUSHING	As per Section 5030 of SUDAS. The new pump at the well will be used to flush the water main. Pump rate shall not exceed 2,500 gpm. Contractor shall be responsible for designing and implementing erosions control measures to direct and handle flushing water and to prevent erosion, including but not limited to temporary fittings to direct water and rock and/or matting and other erosion control items needed to disperse water. Approved silt fencing will be paid by separate item. Anticipated completion of well pump is November 2019. Anticipated start of construction at the water plant is September 2019. Contractor shall coordinate with water plant Contractor for access to water treatment plant site and for implementation of erosion control measures. Payment shall be lump sum.
5.14	LS	WATER MAIN DISINFECTION & DECHLORINATION	As per Section 5030 of SUDAS. Bacteria test must taken and tested by City at the Contractor's expense. Tablet method may NOT be used. Contractor may implement methods with the approval of the Engineer to keep pipe from becoming contaminated between the pressure testing phase and the disinfection and flushing phases as pipe cannot be flushed until well pump is installed. Highly chlorinated water can be conveyed directly to the flow equalization basin using temporary hoses unless the City determines that this highly chlorinated volume of water would disrupt the treatment plant (this decision is dependent upon the weather, flows to the wastewater treatment plant, and volume within the EQ basins). If the highly chlorinated water cannot be discharged to the EQ basins, temporary means to convey water across land and dechlorination procedures as stipulated in SUDAS will be required. These methods will also be needed when highly chlorinated water must be discharged at hydrants and pigging stations to disinfect these items. Contractor is responsible for designing and implementing measures to fully dechlorinate water, and this cost is inclusive to this bid item. Contractor shall coordinate with water plant contractor for access to and usage of space at the water treatment plant site for dechlorination. Inclusive of this item is installation of temporary testing locations. Per SUDAS, a bacteria test must be taken every 1200 ft; samples may be taken at each hydrant/pig station, therefore a minimum of three temporary testing locations will be needed - one sample between hydrant #3 and #4 and two samples between hydrant #4 and pigging station #3. Alternate locations may be approved by Engineer. Contractor shall provide service saddles as approved by SUDAS and Engineer. Payment shall be lump sum.

General notes on water main testing: Below is a sequence outline by the Engineer, Contractor may propose alternate methods with Engineer approval: Pressure testing shall use the existing shallow well to fill the raw water main. Passing of the pressure test will be required for substantial completion. After notice that well pump is completed, Contractor shall use the new well pump to flush raw water main to pigging station #1 and the hydrant #1. Contractor shall inject highly chlorinated water to achieve residual as required by SUDAS (since well water is used, this may require more chlorine than normal to raise free chlorine level) and this free chlorine level shall be maintained for the length of time required by SUDAS. Highly chlorinated water shall be discharged from the system using the new well pump at its minimum speed or the existing shallow well pump. Except for flows needed at the hydrants and pigging stations to disinfect these items, all highly chlorinated water shall be discharged at pig station #1 and hydrant #1. Once all highly chlorinated water is removed, the bacteria samples shall be taken.

DIVISION 6 - STRUCTURES FOR SANITARY AND STORM SEWERS			
DIVISION 7 - PAVEMENT AND APPURTENANCES			
7.01	SY	PAVING, TRAIL, 6-INCH PCC, REMOVE AND REPLACE	Per SUDAS. This item shall include removal and disposal of pavement. The Contractor shall remove only the pavement necessary to complete the work as directed on the plans and by the Engineer. Pavement removed shall become the property of the Contractor upon removal. Saw cutting at all removal limits shall be considered incidental. The Contractor shall saw a neat, vertical and straight edge to existing paving prior to placing new adjoining paving. All pavement removals shall be disposed of outside of the project in accordance with the general notes. Subgrade shall be prepared as shown on plans. Complete the work in accordance with the plans and these technical specifications and any special provisions included in the Contract Documents. Concrete mix design shall be Class C or M mix. Coarse aggregate shall be Class 3 durability for Class C mix. The Contractor shall provide PCC samples and testing as required by the Standard Specifications and shall be considered incidental. Pavement depth and subgrade shall match existing as shown on the plans. Subgrade prep per SUDAS are incidental to this item. Payment is per square yard of removal and replacement of PCC pavement.
7.02	TON	CLASS A STONE	Per SUDAS. This item shall include placement of Class A roadstone as indicated on the plans and required for construction. Includes removal and disposal of gravel drive surfacing off-site or reuse as directed by the Engineer in existing gravel surface areas. The Contractor shall remove only the areas necessary to complete the work. The removed gravel shall become the property of the Contractor upon removal. The Contractor shall not stockpile rubble or unsuitable backfill material on the site for disposal at a later date. Contractor shall replace with Class A stone compacted as required to provide the stone thickness of 8-inches. Removal, disposal, stockpiling, compaction, delivery, and replacement shall be considered incidental. Complete the work in accordance with the plans and these technical specifications and any special provisions included in the Contract Documents. Existing driveways shall immediately be backfilled and rocked and put back into service. Payment is per ton of stone placed as measured in the field and as evidenced by truck tickets (less any stone delivered and stockpiled but not used).

DIVISION 8 - TRAFFIC SIGNALS (NOT USED)			
DIVISION 9 - SITE WORK AND LANDSCAPING			
9.01	AC	HYDRAULIC SEEDING, SEEDING, FERTILIZING, AND MULCHING - TYPE 1	Per SUDAS 9010. This item applies to the seed bed preparation, conventional seeding, fertilizing, and hydro mulching of all the disturbed lawn areas (areas as indicated on plans, details, and as directed by the Engineer). The seed mixture shall be urban seed mix Type 1 per SUDAS. PRIOR to seeding, the Engineer shall observe that all disturbed areas were left in a prepared seedbed condition. The seed shall be placed conventionally on the finished seedbed, and then hydro mulched using a wood cellulose mulch. Use a fiber-bonded hydro mulch where indicated on the plans and shall be considered incidental. Full coverage of the soil surface is required. The Contractor shall be responsible for establishing grasses including watering and mowing until grass is considered well established. Contractor shall be responsible for mowing and water required until grass is well established. Contractor may coordinate with individual property owners who may wish to perform some of this work themselves during establishment period but shall bear ultimate responsibility that it is established. Work includes removal of rock and other debris from the area, repairing rills and washes, preparing the seedbed, furnishing and placing seed, including any treatment required including furnishing and placing fertilizer and mulch. Seed bed shall be prepared so that all rocks larger than 1/2-inch and all lumps larger than one inch are removed. Payment is per acres of land seeded, fertilized, and mulched within the area designated for seeding. Complete the work in accordance with the plans and these technical specifications and any special provisions included in the Contract Documents. Areas outside of construction limits or easement limits will not be measured for payment unless prior approval is provided by the Engineer.
9.02	AC	HYDRAULIC SEEDING, SEEDING, FERTILIZING, AND MULCHING - TYPE 2	Same as item 9.01. Seeding mix shall be Type 2.
9.03	AC	HYDRAULIC SEEDING, SEEDING, FERTILIZING, AND MULCHING - DOT NATIVE GRASSES MIX	Same as item 9.01 except seeding mixture shall be per table 2601.03-5: Native Grass Seed Rate of the IDOT Standard Specification.

9.04	AC	HYDRAULIC SEEDING, SEEDING, FERTILIZING, AND MULCHING - PRAIRIE GRASSES MIX	Same as item 9.01. Seeding mix shall be per HOA.
9.05	EA	TREE RELOCATION	Per SUDAS 9030. Contractor shall spade and relocate tree to owner's desired location. Staking and guying shall be required. Plant establishment period is 1-year per SUDAS. Payment shall be per tree relocated.
9.06	LS	SEEDING WARRANTY	Per SUDAS 9010. Contractor shall provide a 1-year warranty from date of acceptance of seeding. During warranty period Contractor shall promptly correct and reseed and defects in seeded areas. Payment shall be lump sum.
9.07	TON	RIP RAP, CLASS E REVETMENT	Per SUDAS 9040. This item shall include all equipment, labor, and materials necessary for placement of erosion stone as shown on the plans, details, and as directed by the Engineer. Furnishing and placement of underlying fabric shall be incidental. Fabric shall be nonwoven geotextile and shall be per IDOT Standard Specification 4196. There shall be no change in bank and channel elevations from pre-construction to post-construction. Work shall be performed in such a manner that erosion and other non-point source pollution is kept to a minimum. Excess material must be removed to upland areas promptly. Final placement of revetment shall be approved by the Engineer and will be paid per ton of revetment stone placed as evidence by truck tickets.
9.08	AC	EROSION CONTROL MULCHING, HYDROMULCHING	Per SUDAS 9010. This item applies to the mulching of all disturbed areas due to construction within the grading limits of the project when seeding is not allowed per the specifications due to time of year, or where mulching is specified. Section 9040.1.08 of the Urban Specs shall apply. Complete the work in accordance with the plans and specifications and any special provisions included in the Contract Documents. Mulch may be applied by Conventional or hydraulic methods. Payment is lump sum to mulch all disturbed areas within the work limits as shown on the plans. All areas outside the easement areas and public right of way shall be restored to their original condition at the cost of the Contractor. Full coverage of the seeded area is required. If seeding window is open at the completion of construction and permanent seeding is placed without the need for erosion control mulching, the mulching item shall not be used.
9.09	SY	EROSION CONTROL BLANKET, TYPE 2C	Per SUDAS 9040. Work under this item shall include the installation of erosion control blanket as approved by the Engineer. The blanket is for stabilization of areas as indicated on the plans and as directed by the Engineer. The Engineer has provided the Contractor an estimated quantity in order to establish a unit price and shall be paid as quantities used during construction. This item shall include all RECP used for the project as approved by the Engineer. Complete the work in accordance with the plans and these technical specifications and any special provisions included in the Contract Documents. Payment shall be per square yard installed as measured in the field.
9.10	LF	SILT FENCE, INSTALL & REMOVE	Work under this item shall be to place and remove silt fence as shown on the plans or directed by the Engineer. Silt Fence shall be as per SUDAS Spec. 9040.2.05 and Figure 9040.19. Replacement of silt fence is necessary if fabric has been collapsed, torn, decomposed, or has otherwise been ineffective. IF the Contractor damages the silt fence, then there will be no payment for replacement. Silt fence shall be replaced within 24 hours of discovery of damaged fence. Prior to replacing or adding silt fence, the Contractor shall notify the Engineer. Removal of silt fence shall commence once the disturbed areas have been stabilized. Silt fence shall generally be installed per Drawing and Silt Fence Table (this page), and shall be installed as directed and as needed to prevent erosion. Due to other activities at the site, replacement or relocation of silt fences may be required as directed by Engineer. Payment for silt fence shall be based on the actual linear feet of silt fence installed and removed.
9.11	LF	SILT FENCE, CLEAN OUT	This item shall include all equipment, labor, and materials necessary to maintain the silt fence as per the SWPPP documents. Silt deposits shall be removed when they reach 30% of the fence height to provide adequate storage volume for the next rain and to reduce the pressure on the fence. Contractor shall take care to avoid undermining the fence during cleanup. Prior to cleaning any silt fence the Contractor shall notify the Engineer. The Contractor shall maintain the silt fence until all their work has been accepted by the City and site has been mulched. Payment for this item shall be per linear feet of silt fence cleaned.
CO1.1	LS	CONNECT TO EXISTING 12" & PIGGING STATION #1	As per Section 5010 of SUDAS. This item shall include all equipment, labor and materials necessary for connection of the proposed water main to the existing water main just east of the existing RO Treatment building and pigging station #1 as shown on plans and details. Pigging station construction and items shall conform to Sections 5010 and 5020 of SUDAS. Underground 16-inch piping shall be restrained mechanical joint ductile iron pipe per item 5.03 and poly wrapped. The above grade tee shall be flanged connection. A 2 1/2" fire hose nozzle shall be connected to the branch of the flanged tee. Above grade pipe and fittings shall be coated with 3 coats of Tnemec coatings (or approved equal): first two coats shall be 3 mil Tnemec Series N69 and the top coat shall be 3 mil Tnemec Series 1075U. Color is green and shade to be selected during project. A sign stating "Non-Potable Not for Fire Protection (per item 5.07) shall be placed near the nozzle connection. This item shall cover additional pipe, fittings, backfill, thrust restraint, curb stop, service saddle and piping, coatings, and other items as shown on the pig station detail and as specified by this bid item. Pig station #1 by a 16"x12"tee (alternate of 16"x16" tee with 2-16"x12" reducers will be allowed), with the pigging station extending from the southern branch. All fittings, reducers, sleeves, joint restraint, cut-ins, and necessary appurtenances to construct the connection to existing and pigging station 1 shall be included in this bid item. 12-inch & 16-inch valves will be paid by other bid items. Coordination of shut down and isolation of the existing raw water main shall be coordinated with the City and may require off-peak hours to coincide with a time of low system usage. Payment for this item shall be lump sum.
CO1.2	LS	CHANGE ORDER 1 ALIGNMENT CHANGES	This item is a lump sum payment to cover any changes in water main construction due to the new alignment proposed by Change Order 1. This item shall cover changes to restrained joint length, number and type of fittings and other miscellaneous items of construction that have changed from the as-bid condition. Length of trenched and trenchless water main installed will be paid by separate bid items. Payment for this item shall be lump sum.

SILT FENCE TABLE			
ID	LENGTH	TYPE	INSTALLATION NOTE
1	60	DITCH CHECK	IMMEDIATELY AFTER WATER MAIN,
2	60	DITCH CHECK	REPLACEMENT AND ADDITIONAL
3	60	DITCH CHECK	CONTROLS PRIOR TO FLUSHING MAY BE
4	60	DITCH CHECK	REQUIRED
5	115	PERIMETER	PRIOR TO CONSTRUCTION
6	120	PERIMETER	PRIOR TO CONSTRUCTION
7	140	PERIMETER	PRIOR TO CONSTRUCTION
8	125	PERIMETER	PRIOR TO CONSTRUCTION
9	330	PERIMETER	PRIOR TO CONSTRUCTION
10	50	DITCH CHECK	IMMEDIATELY AFTER WATER MAIN
11	25	INLET PROTECTION	PRIOR TO CONSTRUCTION
12	25	INLET PROTECTION	PRIOR TO CONSTRUCTION
13	30	DITCH CHECK	IMMEDIATELY AFTER WATER MAIN
14	40	DITCH CHECK	IMMEDIATELY AFTER WATER MAIN (DOWN STREAM OF BORE PIT)
15	220	PERIMETER	PRIOR TO CONSTRUCTION
16	50	PERIMETER	PRIOR TO CONSTRUCTION
17	120	PERIMETER	PRIOR TO CONSTRUCTION
18	85	PERIMETER	PRIOR TO CONSTRUCTION
19	200	PERIMETER	PRIOR TO CONSTRUCTION, CONTROLS MAY CHANGE BASED ON WELL CONTRACTORS WORK

FOX Engineering Associates, Inc.
414 South 17th Street, Suite 107
Ames, Iowa 50010
Phone: (515) 233-0000
FAX: (515) 233-0103

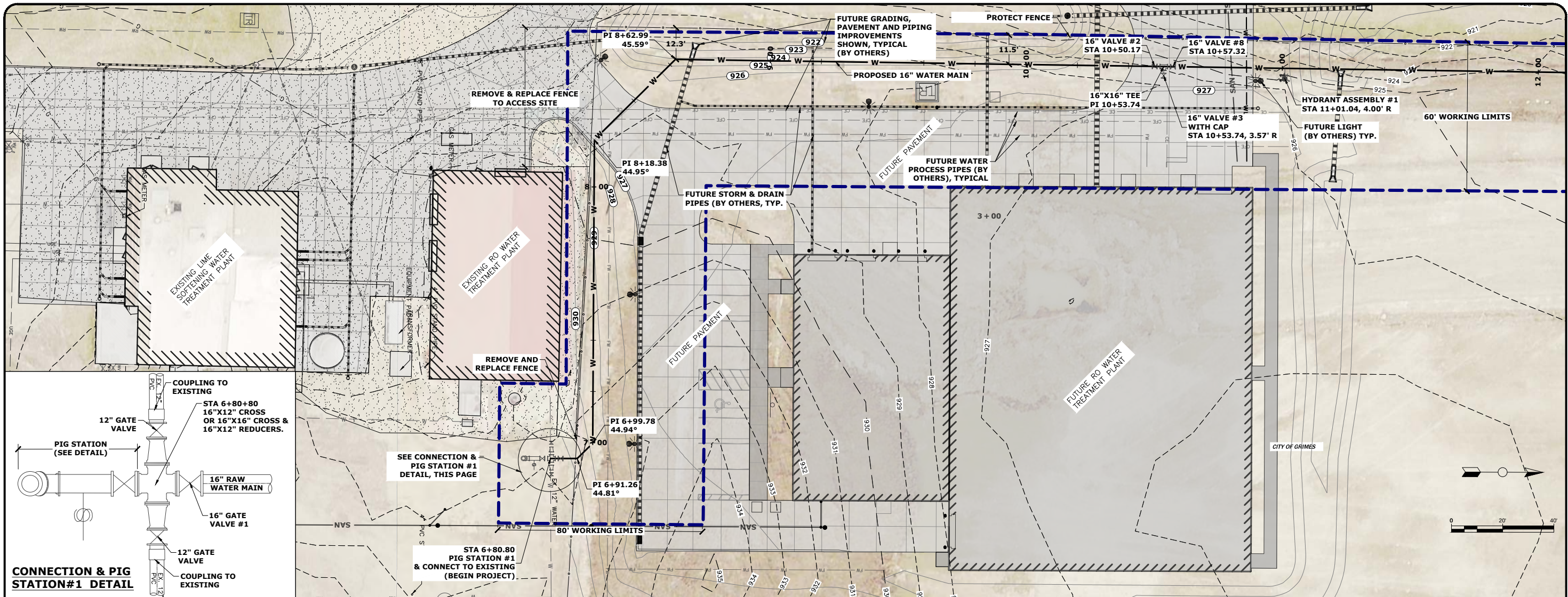
**FOX** Engineering

BID ITEM DESCRIPTIONS
GRIMES 16-INCH RAW WATER MAIN
CITY OF GRIMES
GRIMES, IA

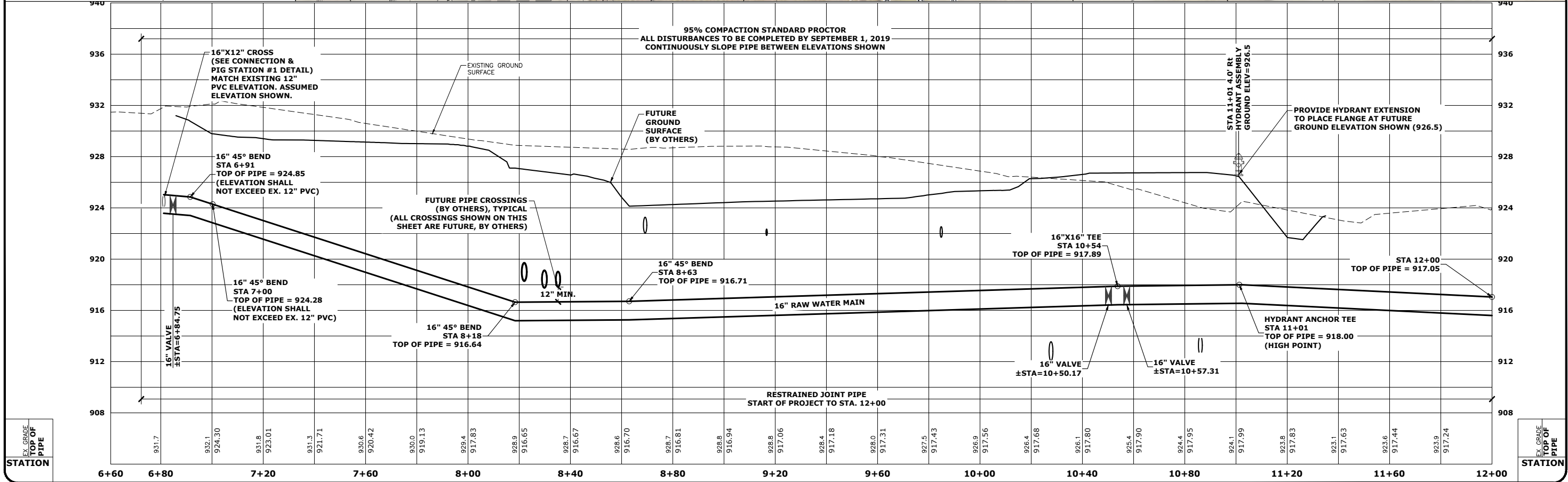
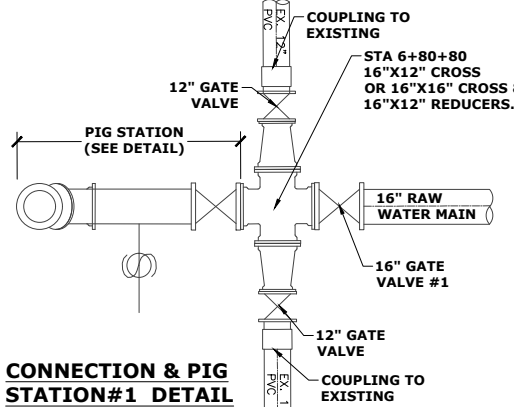
PROJECT NO.
3364-17E
SHEET
C.03

REVISION		DATE	BY	DATE
QUANTITIES AND ITEMS		3/15/19	LNC	04/19
C01 - MODIFIED/ADDED PAY ITEMS		5/21/19	BBB	04/19
CHECKED				
LAST UPDATE:		5/21/19		

K:\proj\3000\3364-17E\Grimes 16-inch Raw Water Main\Drawings\Civil\3364-17E BASE updated.dwg
DRAWING FILENAME
PLOT STYLE TABLE
LAYER INGR NAME
M.01
PLOT NAME
FoxGray/Scale AERIAL.ctb



CONNECTION & PIG STATION#1 DETAIL



DATE	BY	DESIGNED	CHECKED
5/16/19	JMG	LNC	
DATE	REVISION	DATE	BY
	1 - REISSUE SHEET		

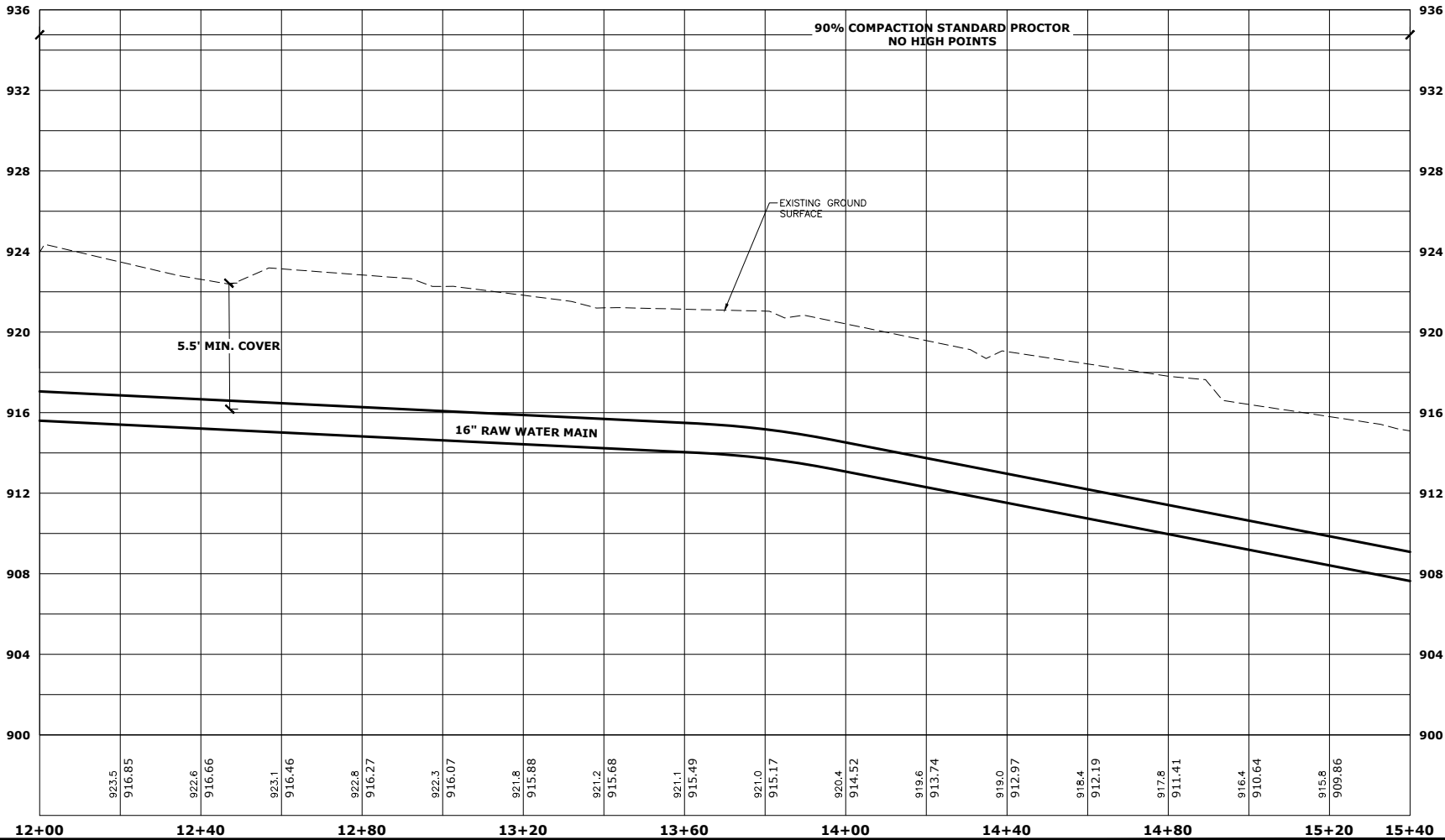
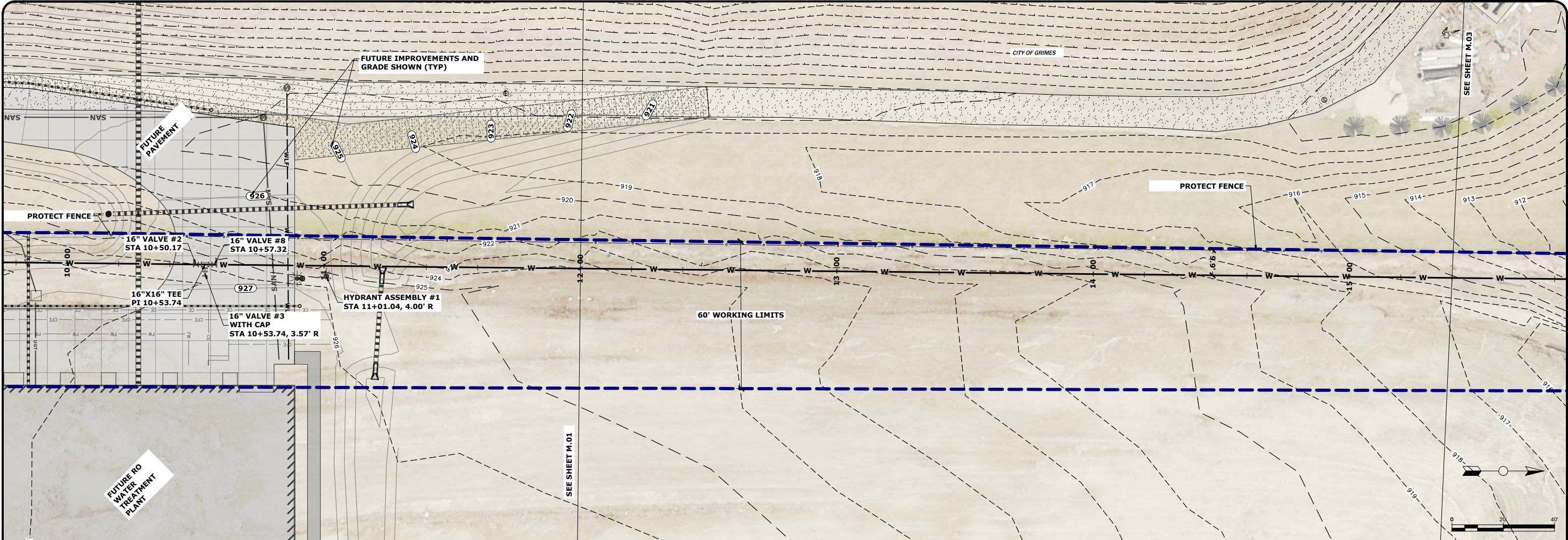
DATE	REVISION	DATE	BY
	1 - REISSUE SHEET		

FOX Engineering Associates, Inc.
107 South 17th Street, Suite 107
Ames, Iowa 50010
Phone: (515) 233-0000
Fax: (515) 233-0103

RAW WATER MAIN PLAN AND PROFILE
GRIMES 16-INCH RAW WATER MAIN
CITY OF GRIMES
GRIMES, IOWA
PROJECT NO.
3364-17E
SHEET
M.01

K:\proj\3000\3364-17E Grimes 16-inch Raw Water Main Drawings\Civil\3364-17E BASE updated.dwg
DRAWING FILENAME
PLOT STYLE TABLE
FoxGrayScale Aerial.ctb
LAYER MNGR NAME
M.02
LAYOUT NAME

KEY
EX. GRADE
TOP OF
PIPE
STATION



KEY
EX. GRADE
TOP OF
PIPE
STATION

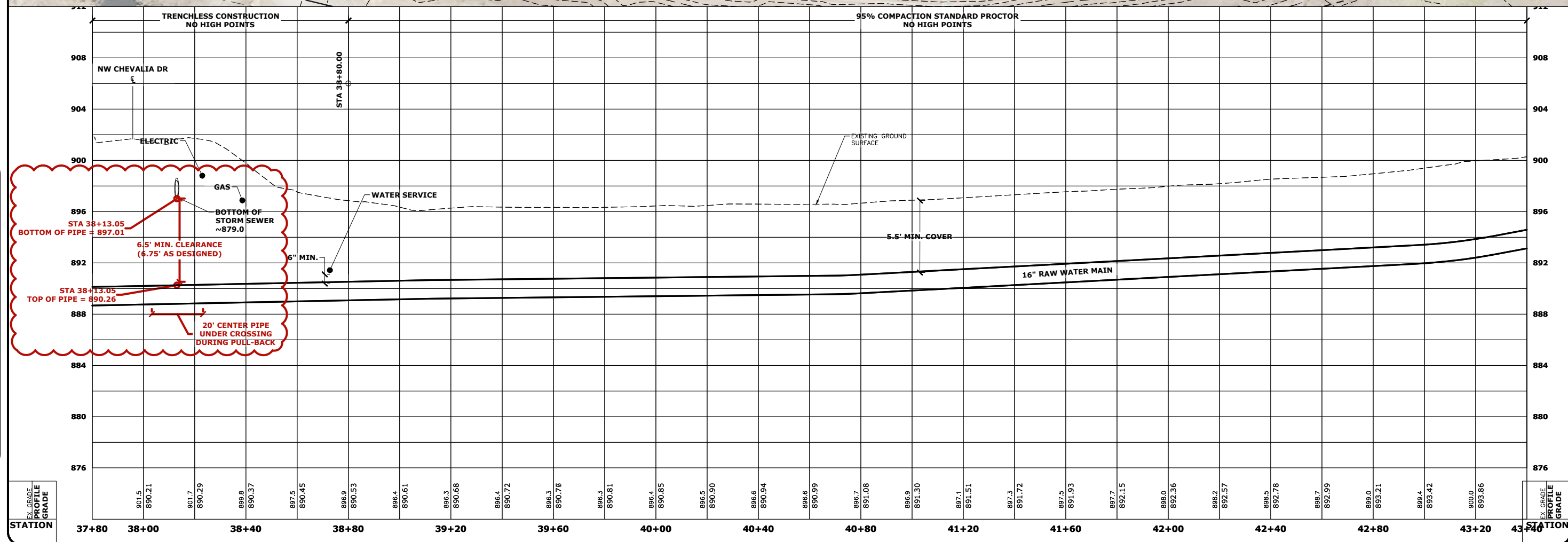
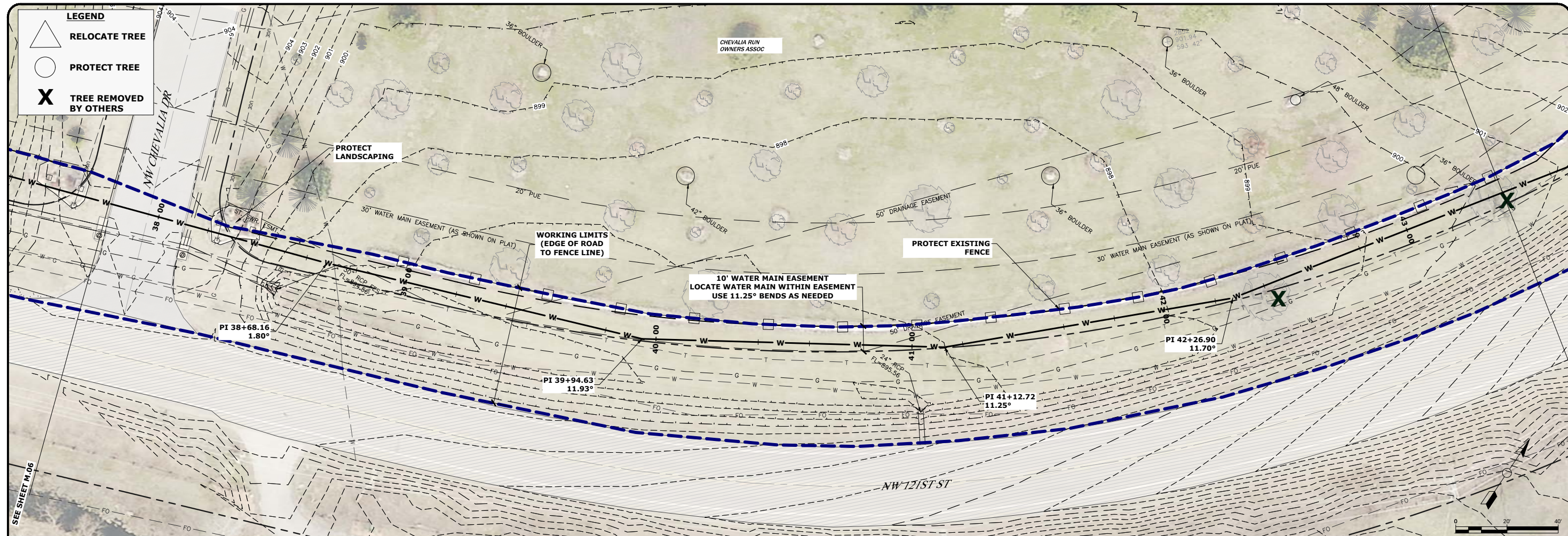
REVISION	DATE	BY
COPIED	5/16/19	JMG
DESIGNED	05/19	LNC
DRAWN	05/19	LNC
CHECKED		
LAST UPDATE	5/16/19	

FOX ENGINEERING ASSOCIATES, INC.
107 South Street, Suite 107
Ames, Iowa 50010
Phone: (515) 233-0000
Fax: (515) 233-0103

RAW WATER MAIN PLAN AND PROFILE
GRIMES 16-INCH RAW WATER MAIN
CITY OF GRIMES
GRIMES, IOWA

PROJECT NO.
3364-17E
SHEET
M.02

K:\proj\3000\3364-17E Grimes 16-inch Raw Water Main\Drawings\Civil\3364-17E BASE updated.dwg
DRAWING FILENAME
PLOT STYLE TABLE
FoxGrayScale AERIAL.ctb
LAYER MNGR NAME
M.07



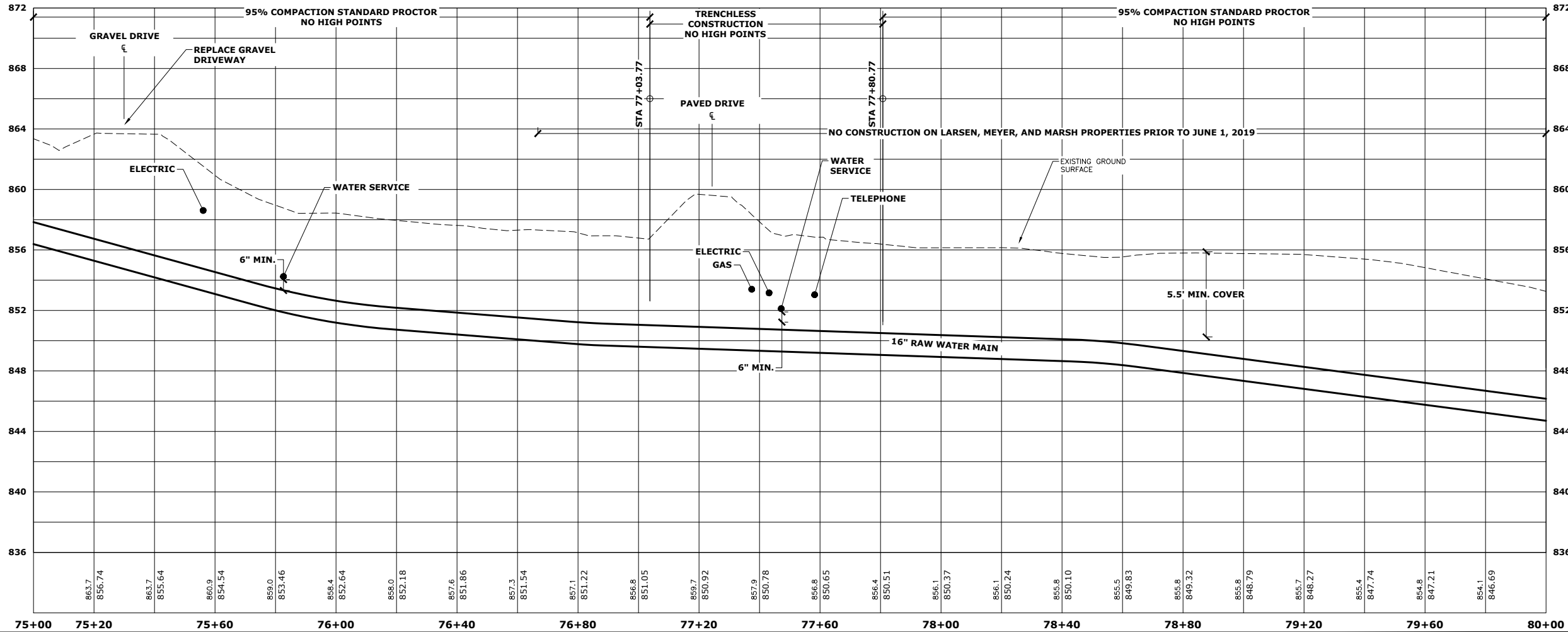
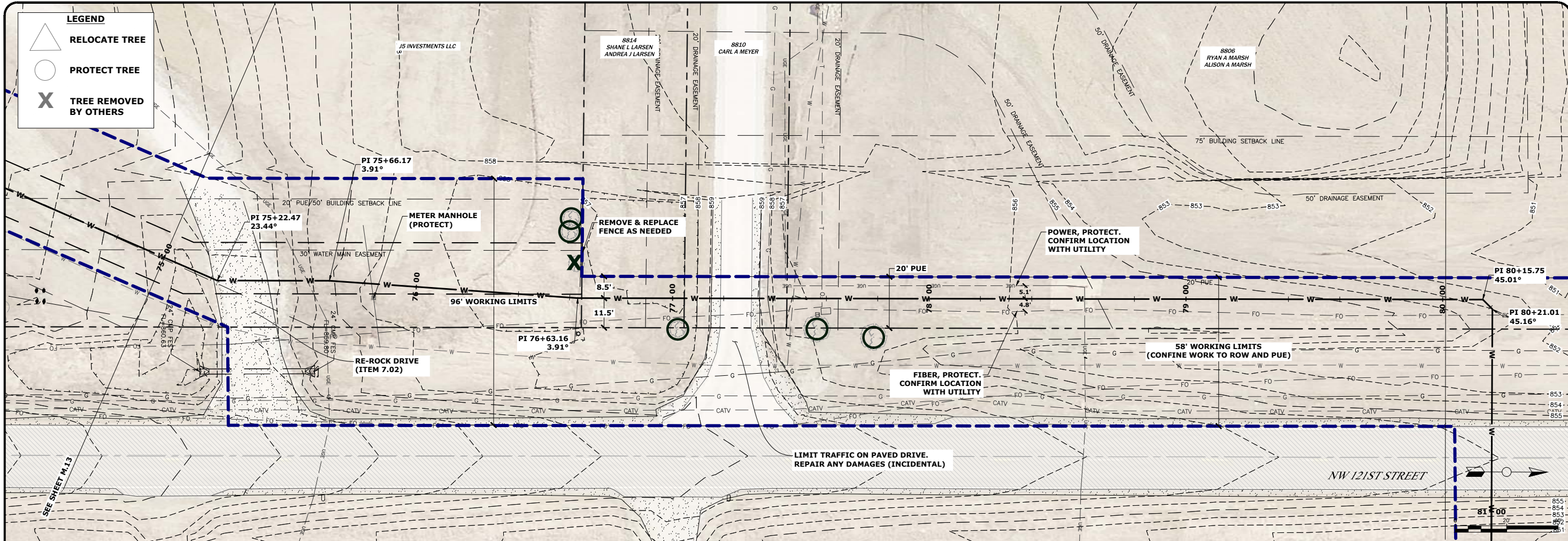
DATE	BY	REVISION	DATE	BY	REVISION
4/8/19	JMG	DESIGNED	05/19	JMG	DESIGNED
5/16/19	LNC	DRAWN	05/19	LNC	DRAWN
		CHECKED			CHECKED
		LAST UPDATE:	5/16/19		LAST UPDATE:

PROJECT NO. 3364-17E
SHEET M.07

RAW WATER MAIN PLAN AND PROFILE
GRIMES 16-INCH RAW WATER MAIN
CITY OF GRIMES
GRIMES, IOWA

FOX ENGINEERING ASSOCIATES, INC.
107 South 17th Street, Suite 107
Ames, Iowa 50010
Phone: (515) 233-0000
Fax: (515) 233-0103

K:\proj\3000\3364-17E Grimes 16-inch Raw Water Main\Drawings\Civil\3364-17E BASE updated.dwg
DRAWING FILENAME
PLOT STYLE TABLE
LAYER INGR NAME
M14
FoxGra/Scale AERIAL.ctb
LAYOUT NAME
M14



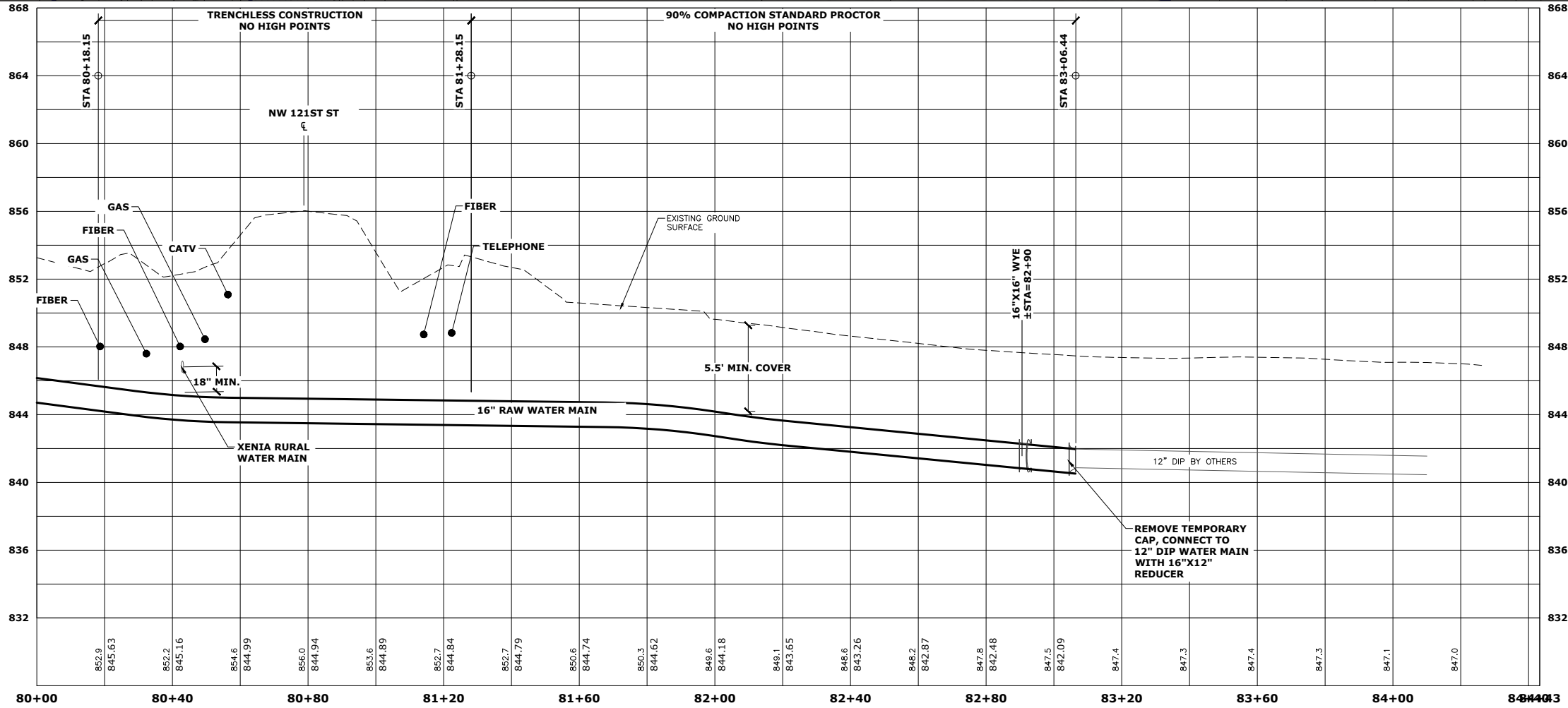
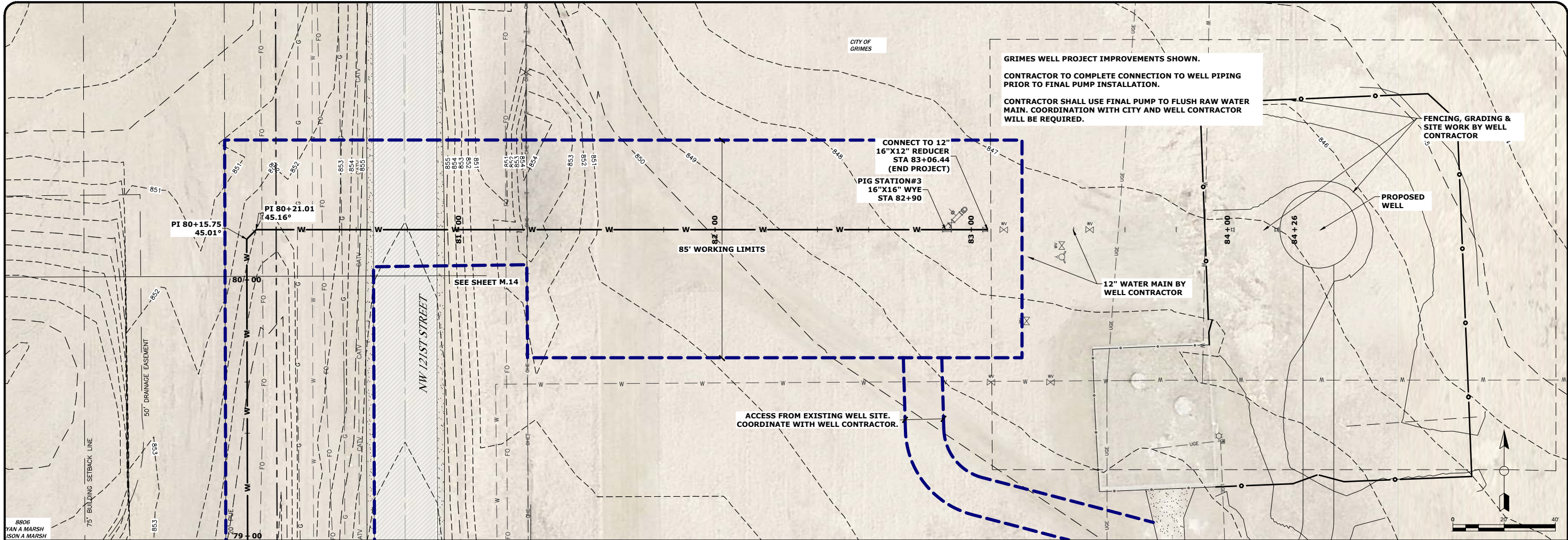
DATE	BY	REVISION
3/17/19	JMG	DESIGNED
3/11/19	LNC	DRAWN
5/16/19		CHECKED
		LAST UPDATE: 5/16/19

FOX Engineering Associates, Inc.
107 South 17th Street, Suite 107
Ames, Iowa 50010
Phone: (515) 233-0000
Fax: (515) 233-0103

RAW WATER MAIN PLAN AND PROFILE
GRIMES 16-INCH RAW WATER MAIN
CITY OF GRIMES
GRIMES, IOWA

PROJECT NO.
3364-17E
SHEET
M.14

K:\proj\3000\3364-17E Grimes 16-inch Raw Water Main Drawings\Civil\3364-17E BASE updated.dwg
DRAWING FILENAME
PLOT STYLE TABLE
LAYER MGR NAME
M.15
FoxGrayScale Aerial.ctb
LAYER MGR NAME
M.15
FoxGrayScale Aerial.ctb



STATION	EX. GRADE	PROFILE	GRADE
80+00	852.9	845.63	
80+40	852.2	845.16	
80+80	854.6	844.99	
81+20	852.7	844.84	
81+60	850.6	844.74	
82+00	849.6	844.18	
82+40	849.1	843.65	
82+80	847.8	842.48	
83+20	847.5	842.09	
83+60	847.4		
84+00	847.1		
84+40	847.0		

PROJECT NO.
3364-17E

SHEET
M.15

RAW WATER MAIN PLAN AND PROFILE
GRIMES 16-INCH RAW WATER MAIN
CITY OF GRIMES
GRIMES, IOWA

FOX ENGINEERING ASSOCIATES, INC.
107 South Street, Suite 107
Ames, Iowa 50010
Phone: (515) 233-0000
Fax: (515) 233-0103

DATE	BY	REVISION
5/16/19	JMG	DESIGNED
5/19	LNC	DRAWN
		CHECKED
		LAST UPDATE: 5/16/19



MARTENS & COMPANY, CPA, LLP

CERTIFIED PUBLIC ACCOUNTANTS

4949 Pleasant Street, Suite 104

West Des Moines, Iowa 50266

(515)-223-4841

FAX: (515)-223-0851

May 31, 2019

Jake Anderson, City Administrator
Honorable Mayor and Members of the City Council
City of Grimes
101 NE Harvey Street
Grimes, IA 50111

We are pleased to confirm our understanding of the services we are to provide the City of Grimes for the year ended June 30, 2019. We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the entity's basic financial statements, of the City of Grimes as of and for the year ended June 30, 2019. We understand that the financial statements will be presented in accordance with the cash basis of accounting. Accounting standards generally accepted in the United States provide for certain required supplementary information (RSI), such as Management's Discussion and Analysis (MD&A), to supplement the City of Grimes' basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the City of Grimes' RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's discussion and analysis
2. Budgetary comparison schedule of receipts, disbursements and changes in balances - budget and actual (cash basis)
3. Schedules of the City's proportionate share of the net pension liability
4. Schedules of the City contributions

We have also been engaged to report on supplementary information other than RSI also accompanies the City of Grimes' basic financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole.

1. Schedule of cash receipts, disbursements and changes in cash and investment balances - nonmajor governmental funds
2. Schedule of indebtedness
3. Schedule of bond maturities
4. Schedule of receipts by source and disbursements by function - all governmental funds
5. Schedule of expenditures of federal awards

Audit Objectives

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in conformity with the cash basis of accounting and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. The objective also includes reporting on--

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Our audit will be conducted in accordance with auditing standards, generally accepted in the United States of America, the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records and other procedures we consider necessary to enable us to express such opinions. We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the Honorable Mayor and City Council of the City of Grimes. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the financial statements are other than unmodified, we will fully discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue a reports or we may withdraw from the engagement.

The *Government Auditing Standards* report on internal control over financial reporting and compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the result of that testing, and not to provide an opinion on the effectiveness of internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report

on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Audit Procedures - General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government entity or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent imitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, and any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will also require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures - Internal Control

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting

misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures - Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City of Grimes' compliance with provisions of the applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the City of Grimes' major programs. The purpose of these procedures will be to express an opinion on the City of Grimes' compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Other Services

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of the City of Grimes in conformity with the cash basis of accounting and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with the cash basis of accounting; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are responsible for including all informative disclosures that are appropriate for the cash basis of accounting. Those disclosures will include (1) a description of the cash basis of accounting, including a summary of significant accounting policies, and how the cash basis of accounting differs from GAAP; (2) informative disclosures similar to those required by GAAP; and (3) additional disclosures beyond those specifically required that may be necessary for the financial statements to achieve fair presentation.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the written management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud or illegal acts could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws, regulations, contracts, agreements and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that we report.

Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The schedule of prior audit findings should be available for our review at the time of field work.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with the cash basis of accounting. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (a) you are responsible for presentation of the supplementary information in accordance with the cash basis of accounting; (b) you believe the supplementary information, including its form and content, is fairly presented in accordance with the cash basis of accounting; (c) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (d) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying for us previous financial audits, attestation engagements, performance audits or studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements and related notes and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable

skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

With regard to using the auditor's report, you understand that you must obtain our prior written consent to reproduce our use our report in bond offering official statements or other documents.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

Engagement Administration, Fees, and Other

We may from time to time, and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers. Marvin D. Berger will assist us with your audit.

We understand that your employees will prepare all cash and other confirmations we request and will locate any invoices selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide copies of our reports to the City of Grimes and the Auditor, State of Iowa; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Martens & Company, CPA, LLP and constitutes confidential information. However, subject to applicable laws and regulations audit documentation and applicable individuals will be made available, upon request and in a timely manner, to the Auditor, State of Iowa, a cognizant or oversight agency or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight

responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Martens & Company, CPA, LLP personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release or for any additional period requested by a cognizant agency, oversight agency or pass-through entity. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Richard D. Atterbury is the engagement partner and is responsible for supervising the engagement and signing the report. Marvin D. Berger, CPA will be the primary CPA assigned to your audit and will be your primary contact.

We will coordinate the timing of the audit with City staff and expect to issue our reports by November 1, 2019.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses will not exceed \$17,000. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Government Auditing Standards require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. Our 2017 peer review report accompanies this letter.

We appreciate the opportunity to be of service to the City of Grimes and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

Martens & Company, CPA, LLP

MARTENS & COMPANY, CPA, LLP

RESPONSE:

This letter correctly sets forth the understanding of the City of Grimes.

By: _____

Title: _____

By: _____

Title: _____

Report on the Firm's System of Quality Control

December 22, 2017

To the Partners of Martens & Company, CPA, LLP and the Peer Review Committee of the Illinois CPA Society

We have reviewed the system of quality control for the accounting and auditing practice of Martens & Company, CPA, LLP (the firm) in effect for the year ended June 30, 2017. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

Required Selections and Considerations

Engagements selected for review included an engagement performed under *Government Auditing Standards*, including a compliance audit under the Single Audit Act, and audits of employee benefit plans.

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Martens & Company, CPA, LLP, in effect for the year ended June 30, 2017, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of pass, pass with deficiency(ies) or fail. Martens & Company, CPA, LLP has received a peer review rating of pass.

Hacker, Nelson & Co., P.C.

Hacker, Nelson & Co., P.C.



AICPA Peer Review Program

Administered in Illinois by the Illinois CPA Society for the following:

Illinois CPA Society | Iowa Society of CPAs | Kentucky Society of CPAs
South Carolina Association of CPAs | West Virginia Society of CPAs | Wisconsin Institute of CPAs



ILLINOIS CPA SOCIETY

June 18, 2018

Richard Atterbury
Martens and Company, CPA, LLP
4949 Pleasant St Ste 104
West Des Moines, IA 50266-5496

Dear Richard Atterbury:

It is my pleasure to notify you that on June 14, 2018, the Illinois Peer Review Committee accepted the report on the most recent System Review of your firm. The due date for your next review is December 31, 2020. This is the date by which all review documents should be completed and submitted to the administering entity.

As you know, the report had a peer review rating of pass. The Committee asked me to convey its congratulations to the firm.

Thank you for your cooperation and support of the profession's practice-monitoring programs.

Sincerely,

~~Peer Review Committee~~

Peer Review Committee
Peer Review Committee
peerreview@icpas.org 800-993-0407, then dial 6
Illinois CPA Society

CC: Neil Schraeder

Firm Number: 900010045201

Review Number: 550452

GRIMES RESOLUTION AMENDING THE GRIMES PURCHASING POLICY

Resolution 06-0619

WHEREAS, the Grimes City Council on September 11, 2018 approved the City of Grimes Purchasing Policy.

WHEREAS, the Grimes Purchasing Policy addresses the use of credit cards but does not have a policy regarding debit cards

WHEREAS, the City of Grimes the City's auditing firm requested that the City draft and enforce a policy that prohibits the use of debit cards for City purchases, including a recommendation to the Grimes Fire and Rescue Association to also prohibit their use of debit cards

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Grimes City Council to add the following language to the Grimes Purchasing Policy: The City of Grimes prohibits the use of debit cards for City purchases and recommends to the Grimes Fire and Rescue Association to prohibit their use.

This Resolution was adopted by the Grimes City Council by a vote of ____ to ____ on the 11th day of June, 2019.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk



Central Pump & Motor, LLC

4467 E. 50th Street
Suite 600
Des Moines, IA 50317
515-412-1738
lisa@centralpumpiowa.com

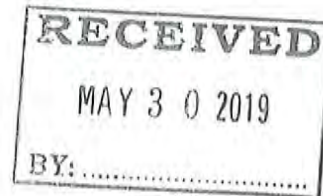
NEW REMIT ADDRESS:
PO BOX 2
ALTOONA, IA 50009

Invoice

Date	Invoice #
5/28/2019	3558

Bill To

City of Grimes
101 Harvey Street
Grimes, IA 50111



P.O. No.	Terms	Due Date	Project
Andy	Net 30	6/27/2019	

Quantity	Description	Rate	Amount
	Repair of a Flygt 3152.091-0457, SN 9480011, 432impeller, 20hp, 3ph, 460/230v, 1750rpm. Notes: A piece of a 2x4 was found in the impeller, which caused pump to vibrate. Impeller bolt and key dropped. Location: Gateway LS Estimate: Q1152		
1	Basic repair kit	1,991.80	1,991.80
1	3190901 Cover	7.15	7.15
1	5108500 Protective washer	32.50	32.50
1	3828301 Wear protection	108.34	108.34
1	3452502 Rotating wear ring SST	444.16	444.16
1	3193800 Stationary wear ring, rubber	503.75	503.75
1	3816200 Washer	82.34	82.34
1	844258 Bolt	29.25	29.25
1	807069 Key	4.11	4.11
10	Shop Labor - PS	100.00	1,000.00
	Oil and Environmental Fee	20.00	20.00
	Subtotal		4,223.40
	Miscellaneous, supplies	1.00%	42.23
	Shipping	87.00	87.00
	Repair only.		
Total			\$4,352.63





Central Pump & Motor, LLC

4467 E. 50th Street
Suite 600
Des Moines, IA 50317
515-412-1738
lisa@centralpumpiowa.com

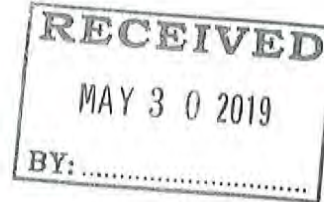
NEW REMIT ADDRESS:
PO BOX 2
ALTOONA, IA 50009

Invoice

Date	Invoice #
5/28/2019	3559

Bill To

City of Grimes
101 Harvey Street
Grimes, IA 50111



P.O. No.	Terms	Due Date	Project
Andy	Net 30	6/27/2019	

Quantity	Description	Rate	Amount
	Repair of a Flygt 3152.091-0457, SN 9480011, 432impeller, 20hp, 3ph, 460/230v, 1750rpm. Notes: A piece of a 2x4 was found in the impeller, which caused pump to vibrate. Impeller bolt and key dropped. Location: Gateway LS This was erroneously left of the estimate sent but necessary for the repair.		
	Machining, shaft/impeller bore	1,250.00	1,250.00
		Total	\$1,250.00





Central Pump & Motor, LLC

4467 E. 50th Street
Suite 600
Des Moines, IA 50317
515-412-1738

lisa@centralpumpiowa.com

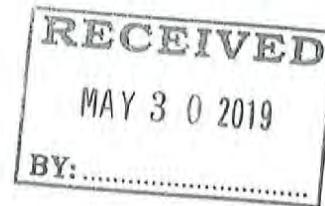
NEW REMIT ADDRESS:
PO BOX 2
ALTOONA, IA 50009

Invoice

Date	Invoice #
5/28/2019	3560

Bill To

City of Grimes
101 Harvey Street
Grimes, IA 50111



		P.O. No.	Terms	Due Date	Project
		Andy	Net 30	6/27/2019	
Quantity	Description	Rate		Amount	
	Service call on 5/28/19. SE 37th LS: Inspection of #2 pump. Gateway LS: Installation of repaired Flygt 3152. WWTP: Replacement of sleeve on #2 blower.				
6	Field Labor	100.00		600.00	
1	Trip Charge - Out of Town, per hour fee for travel time	100.00		100.00	
60	Mileage	1.00		60.00	
	Miscellaneous, supplies	5.60		5.60	





Central Pump & Motor, LLC

4467 E. 50th Street
Suite 600
Des Moines, IA 50317
515-412-1738
lisa@centralpumpiowa.com

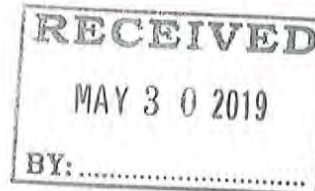
NEW REMIT ADDRESS:
PO BOX 2
ALTOONA, IA 50009

Invoice

Date	Invoice #
5/28/2019	3563

Bill To

City of Grimes
101 Harvey Street
Grimes, IA 50111



P.O. No.	Terms	Due Date	Project
Andy	Net 30	6/27/2019	

Quantity	Description	Rate	Amount
	Sleeve for #2 Blower at WWTP. (1) 6" Rubber sleeve, (2) SS hose clamp	476.25	476.25
Total			\$476.25

P.O. No. _____

25068

CITY OF GRIMES

101 N. Harvey, Grimes, IA 50111 phone: 515-986-3036 fax: 515-986-3846

PURCHASE REQUEST/PURCHASE ORDER

Source/Supplier Central Pump & Motor, LLC
Name

4467 E. 50th Street, Suite 600, Des Moines, IA 50317
Address

515-412-1738
Phone Number/Fax Number

ITEMS	QTY	UNIT PRICE	TOTAL
Repair L.S.	1	4,352.63	4,352.63
Repair L.S.	1	1,250.00	1,250.00
Inspect L.S. Pump	1	765.60	765.60
Sleeve for Blower	1	476.25	476.25

PURCHASE JUSTIFICATION: Total 6,844.48

600-815-6350

DEPARTMENT: Waste Water

LINE ITEM: _____

BEGINNING BUDGET BALANCE: _____

ENDING BUDGET BALANCE: _____

PURCHASE REQUESTED BY: A. Wood DATE: 6-3-2019

PURCHASE ORDER APPROVAL AND ASSIGNMENT

Jake Anderson msh 6-4-19
City Administrator Date

cc-6-11-19

Council Approval date: (if over \$5,000)

☐ Purchaser's Copy ☐ Vendor's Copy ☐ File Copy

Grimes Chamber & Economic Development

404 SE 2nd Street
Suite 200
Grimes, IA 50111

Invoice

Date	Invoice #
5/31/2019	876

Bill To

City of Grimes
101 NE Harvey Street
Grimes, IA 50111

RECEIVED

JUN - 4 2019

BY:

Item	Description	Amount
Economic Development (...)	Economic Development Standard Contribution (April, May, June 2019)	19,995.00
Economic Development (...)	Reimbursement for Economic Development Related Expenses	11,613.60
Tourism	Reimbursement for Tourism Related Expenses	4,814.72
001-520-6413		
Total		\$36,423.32
Balance Due		\$36,423.32

(515) 986-5770

www.grimesiowa.com

Resolution # 06-0719 “A Resolution Approving Personnel Transactions”

WHEREAS, the City Administrator recommends the following promotions

NOW THEREFORE, be it resolved by the City Council of the City of Grimes, Iowa that:

Section 1. Authorizing wages for the following positions and rates effective
June 17, 2019

Lieutenant Sean McAndrew to Captain Sean McAndrew \$28.99

Lieutenant Matt Price to Captain Matt Price \$28.99

Firefighter Ty Wheeler to Lieutenant Ty Wheeler \$26.001 per hour

Section 2. That the pay for each employee shall be in a manner that does not
unnecessarily lead the market but is sufficiently competitive to attract qualified persons.

PASSED AND APPROVED this 11th Day of June, 2019.

Mayor Scott Mikkelsen

ATTEST:

Rochelle Williams, City Clerk

**RESOLUTION 06-0819 APPROVING AND ADOPTING THE GRIMES EMPLOYEE
CLASSIFICATION AND COMPENSATION PLAN, PHASE 1**

WHEREAS, the City of Grimes, Polk County, Iowa, engaged in a strategic planning process late 2018 for calendar year 2019;

WHEREAS, the City of Grimes Strategic Plan, “Management Actions” for 2019, identified an “Employee Compensation Policy and Plan” as “High Priority;”

WHEREAS, the City of Grimes Strategic Plan, “Management Actions” for 2019, identified a “Performance Management System,” as the next step of this study, such that the City Council shall delineate how employees achieve pay adjustments through a combination of performance and cost of living metrics;

WHEREAS, the Human Resources Director has evaluated employee pay of peer cities and crafted the salary ranges and proposed adjustment/placement for current employees into those salary ranges, and

WHEREAS, the Human Resources Director has presented the findings of that evaluation to the City Council.

NOW, THEREFORE, be it resolved by the Grimes City Council that:

Section 1. The findings of the Human Resources Director are hereby accepted and adopted, with respect to option 2, incorporating salary ranges based on the comparator cities of Altoona, Clive, Johnston, Norwalk, Pleasant Hill, Johnston, and Waukee;

Section 2. The recommended policies are hereby adopted as Phase One of the City of Grimes Employee Compensation policy, to implement a hybrid step/range system, and as shall be amended with adoption of the Performance Management and Evaluation System;

Section 3. The recommended job descriptions are hereby approved and adopted, as more specifically reflected in Exhibit “A.”

Section 4. The recommended pay ranges are hereby approved and adopted, as more specifically reflected in Exhibit “B.”

Section 5. The proposed adjustment/placement of employees within the pay ranges reflected in Exhibit “B,” starting July 1, and the beginning of fiscal year 2019/2020 are hereby approved and adopted.

Section 6. Repealer. All resolutions or parts of resolutions in conflict with the provisions of this resolution are hereby repealed.

Section 7. Severability. If any section, provision, or part of this resolution, or the policies herein adopted are invalidated, such invalidation shall not affect the validity of the resolution and/or policies as a whole.

Section 8. The City Council recognizes that this resolution does not extend the proposed pay ranges to the Library Director or Library Employees, which, pursuant to Chapter 23 of the Grimes Code of Ordinances, are reserved to the exclusive authority of the Library Board of Trustees.

ATTEST:

Mayor Scott Mikkelsen

Rochelle Williams, City Clerk

TRAINING CONTRACT

This Agreement made and entered into this _____ day of _____, 20 _____
by and between Des Moines Area Community College ("**DMACC**") and _____
City of Grimes ("**Business**").

WHEREAS, DMACC will develop and provide training services to employees of Business;

WHEREAS, DMACC desires to perform and Business desires to accept such services on the terms and conditions set forth in the Agreement.

It is therefore agreed between the parties as follows:

SECTION 1. DMACC SERVICES

DMACC will develop and provide training as described in the Training Program dated 6/5/19, attached hereto as **Exhibit A** (pages 1 through 2) and made a part of this Agreement. This Training Program outlines the type of training, the hours of instructions, the dates of training and the location of the training. Unless otherwise specified in the Training Program, no college credit hours will be awarded to any participants in the Training Program.

SECTION 2. PAYMENT FOR SERVICES

Business shall pay DMACC for its performance hereunder the sum of \$ 4,000. Such fees will be payable as the development services and training services are completed or provided. The breakdown of the costs and expected timing of the fees are detailed on **Exhibit B** (pages 1 through 1). Such billings will be due and payable within thirty (30) days after receipt of the billing. Late payment fees of 1½% per month will be added for late payments. Business also agrees to reimburse DMACC for any out of pocket or capital expenses incurred by DMACC in order to provide the services under the contract to the extent and as provided in the Training Program attached hereto as **Exhibit A**.

SECTION 3. INDEPENDENT CONTRACTOR RELATIONSHIP

The parties to this Agreement intend that the relationship between them created by the Agreement is that of DMACC as an independent contractor. No agent or employee of DMACC shall be or shall be deemed to be the agent or employee of Business, and no agent or employee of Business shall be or shall be deemed to be the agent or employee of DMACC.

SECTION 4. INSURANCE

In the event that the training services are provided at the facilities of Business, Business shall provide all necessary insurance to protect DMACC from any asserted liability associated with the provision of such training services. Likewise, if DMACC is furnishing the facilities, DMACC shall provide all necessary insurance to protect Business from any such liabilities. If requested, the insuring party shall furnish a Certificate of Insurance to the other party.

SECTION 5. LIMITATION OF LIABILITY

In no event shall DMACC or Business be liable to the other party for any indirect, special or consequential damages or lost profits arising out of or related to this Agreement or the performance or breach thereof, even if DMACC or Business has been advised of the possibility thereof. Except as provided in Section 4, DMACC's or Business' liability for other damages to the injured party hereunder, if any, shall in no event exceed the total amount due to DMACC hereunder by Business.

SECTION 6. TERMINATION OF CONTRACT

This Agreement shall be in full force and effect from the date of execution through June 30, 2020, unless modified by mutual agreement of the parties or terminated as described below. This Agreement may be terminated/canceled (i) by DMACC if Business fails to pay DMACC any charges required hereunder; (ii) by either party if the other party is in default of any provision hereof and such default is not cured within thirty (30) days after notice of such default is provided; or (iii) by either party if the other becomes insolvent or seeks protection under any bankruptcy law. In the event of such termination, all amounts due for services performed prior to the termination shall be due and payable.

SECTION 7. ASSIGNABILITY OF AGREEMENT

Neither party shall assign this Agreement or any rights under this Agreement without the prior written consent of the other party.

SECTION 8. ENTIRE AGREEMENT, AMENDMENTS AND MODIFICATIONS

The parties hereto acknowledge that the terms and conditions of this Agreement supersede all prior understanding between the parties whether written or oral relating to the subject matter hereof, and that such agreement expressed their entire agreement and no modifications or amendments thereto shall be effective unless agreed to in writing by all parties to this Agreement.

SECTION 9. GOVERNING LAW

This Agreement shall be governed by and construed in accordance with the laws of the State of Iowa.

SECTION 10. NOTICES

All notices, certificates, requests or other communications hereunder shall be in writing and shall be deemed to be sufficiently given when mailed by registered or certified mail to the appropriate address as follows:

DMACC: Aaron Chittenden
Des Moines Area Community College
2006 S. Ankeny Blvd.
Ankeny, IA 50023

Business: Jake Anderson
City of Grimes
101 NE Harvey Street
Grimes, IA 50111

SECTION 11. OWNERSHIP

The ownership of the training manuals, video productions, and other materials used in the Training Program, including copyrights thereon, shall remain the property of DMACC unless specific exclusions are outlined in the Training Program.

SECTION 12. HEADINGS

The Section and other headings contained in this Agreement are for reference purposes only and shall not in any way affect the meaning or interpretation of this Agreement.

SECTION 13. NONDISCRIMINATION CLAUSE

DMACC and Business shall not discriminate against any person on the basis of race, color, creed, sex, national origin, religion, age, disability or Vietnam era veteran status.

Des Moines Area Community College
DMACC

City of Grimes
Business

Executive Director, DMACC
Business Resources

Date

(Typed Name): _____ Date _____
(Typed Title): _____

(Typed Name): _____ Date _____
(Typed Title): _____

Copies:

(1) Business

(1) DMACC Business Office

SE6:E6106301.92 (06/93)

q:\edg\shared\lctntrctt 5/00

(1) DMACC EDG

(1) DMACC Human Resources

Exhibit A and B

DMACC Emerging Leaders Training

Registration ends on Friday, August 30.

**Here's the line-up for the training at DMACC's West Campus,
5959 Grand Ave, West Des Moines, IA.**

Session 1

Introduction to Management

Wednesday, September 11, 2019

8:30 a.m. – 12:30 p.m.

DMACC West Campus

Session 2

Time and Meeting Management

Wednesday, October 9, 2019

8:30 a.m. – 12:30 p.m.

DMACC West Campus

Session 3

Managing Generational Differences

Monday, November 18, 2019

8:30 a.m. – 12:30 p.m.

DMACC West Campus

Session 4

Diversity and Inclusion in the Workplace

Wednesday, December 11, 2019

8:30 a.m. – 12:30 p.m.

DMACC West Campus

Session 5

Emotional Intelligence

Wednesday, January 15, 2020

8:30 a.m. – 12:30 p.m.

DMACC West Campus

Session 6

Leadership to Fit the Situation

Wednesday, February 12, 2020

8:30 a.m. – 12:30 p.m.

DMACC West Campus

Session 7
Change Management
Wednesday, March 4, 2020
8:30 a.m. – 12:30 p.m.
DMACC West Campus

Session 8
Difficult Conversations
Wednesday, April 8, 2020
8:30 a.m. – 12:30 p.m.
DMACC West Campus

Session 9
Coaching and Developing Your Employees
Wednesday, May 6, 2020
8:30 a.m. – 12:30 p.m.
DMACC West Campus

Fee – Purchase of 3 seats. First Seat is \$1,500 and may be used to send one employee to all 9 sessions or may be split amongst employees. Second and third seats are \$1,250 each and may be used to send one employee to all sessions or split amongst employees. City of Grimes has three seats to each session.

RESOLUTION AUTHORIZING PAYMENT OF MOVING EXPENSES PURSUANT TO
CITY ADMINISTRATOR EMPLOYMENT CONTRACT

Grimes Resolution No. 06-0919

WHEREAS, the City of Grimes agreed to pay the City Administrator Jake Anderson up to \$3500 in moving expenses in consideration for his accepting employment and agreeing to live in the city limits of Grimes;

WHEREAS, the City Administrator has given notice of compliance with his agreement to sell his Van Meter home and is in the process of moving to Grimes;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, as follows:

1. That the City will pay up to \$3500 in moving expenses directly related to the City Administrator's move to Grimes; and,
2. That the City Administrator will submit these expenses with receipts to the City Finance Director for review; and,
3. That the City Finance Director will report to the City Council a recommendation regarding payment of those requested moving expenses pursuant to the terms of the original employment contract.

Passed by the City Council of the City of Grimes, Iowa, by of vote of ___to___ the 11th day of June, 2019, and approved this 11th day of June, 2019.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk

✓.

Rochelle Williams

From: Marisa Dahl <marisadahl@gmail.com>
Sent: Tuesday, June 04, 2019 2:53 PM
To: Rochelle Williams
Subject: Re: Block Party Street Blocked Off

On Mon, Jun 3, 2019, 8:28 AM Marisa Dahl <marisadahl@gmail.com> wrote:

Hi Rochelle,

I usually email you much earlier but I totally spaced this year. I wanted to see if it is still possible to get our street blocked off for our 5th annual block party this Saturday, June 8th. Our street is NW 3rd Ct. I have already notified the neighbors.

Thank you
Marisa



*101 NE Harvey, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846*

AGENDA MEMO

Item No. X
For Meeting of June 11, 2019

AGENDA HEADING: Street Closure for NW 3rd Court

SYNOPSIS:

We received this request on June 4, 2019 for a block party on June 8th. Since this was not in time to put it on the agenda we approved it at the staff level. They have had the same block party for the last several years and forgot to request approval this year. They will get their request to us sooner next time.

FISCAL IMPACT:

N/APREVIOUS COUNCIL ACTION(S):

STAFF/COMMITTEE RECOMMENDATION:

Rochelle Williams

City of Grimes Claims 6 11 2019

CENTRAL PUMP AND MOTOR	REPAIRS	7,068.83
HEARTLAND PAYMENT SYSTEMS	Credit card fees	819.44
PRINCIPAL LIFE INSURANCE	EMPLOYEE INSURANCE	1,371.02
BALLARD EQUIPMENT, INC	MOWER PARTS	419.99
GRIMCO	SIGN PRINTER TRAINING	1,895.00
A KINGS THRONE LLC	GOV DAY SERVICE	2,401.31
AIA CORPORATION	UNIFORM	422.89
AMERICAN FENCE COMPANY	SOUTH COMPLEX BASEBALL FIELDS	2,632.00
RASMUSSEN AMANDA	MILEAGE REIMBURSEMENT	126.61
EUROFINS TESTAMERICA	STATE TESTS	1,886.50
AUTOMATIC DOOR GROUP	DOOR REPAIRS	168.75
BAKER & TAYLOR	LIBRARY MATERIALS	1,312.74
BANKERS TRUST-CORPORATE T	PRINCIPAL & INTEREST LOAN PAYMENTS	2,661,715.65
BANKERS TRUST COMPANY	TRAINING, SUPPLIES, SERVICES	3,576.58
BEISSER LUMBER	RESTROOM DOOR REPAIRS	239.55
BLACK HILLS ENERGY	POWER	1,394.90
WASTE CONNECTIONS, DM DI	CITY WIDE	37,510.62
SHADRAN INDUSTRIAL & SANI	MAY CLEANING	825
BOMGAARS	SUPPLIES	1,553.69
BROKEN ARROW	SAFETY	296.64
KOHLES & BACH, INC	RELOCATE THERMOSTAT	700
KOCH OFFICE GROUP	COPY OVERAGE	26
CITY STATE BANK	Credit card fees	66.95
COLLECTION SERVICES CENTER	CHILD SUPPORT	1,396.00
CONCRETE TECHNOLOGIES INC	SE 37TH & HWY 141 IMPROVE PROJECT	245,071.30
CONTRACTORS CARTAGE, INC	LIME DELIVERY	1,974.50
COOK PLUMBING CORP	PLUMBING REPAIR	152
CULLIGAN WATER COND.	WATER COOLER	67.95
EMERGENCY APPARATUS MAINT	repairs	461.65
HOME DEPOT CREDIT SERVICE	lockers	828.96
FAREWAY STORES, INC.	CC MEETING SUPPLIES	24.98
FIRST CHOICE DISTRIBUTING	SUPPLIES	147.44
FBG SERVICE CORP	MAY CLEANING-GCC	1,744.00
FIRE RECOVERY EMS	May charges	1,266.07
GRAINGER	INK CARTRIDGE	222.87
GRIMES CHAMBER & ECONOMIC	CHAMBER & TOURISM EXPENSES	36,423.32
HACH COMPANY	CHEMICALS	301.08
DORSEY & WHITNEY LLP	2018 HRC5 DEVELOP AGREEMENT	435
HAWKEYE TRUCK EQUIPMENT	SNOW PLOW REPAIR	565.3
HAWKINS WATER TREATMENT	CHLORINE CYLINDER	5
RODAN OFFICE CLEANING	MAY CLEANING	630
HOOPLA	MATERIALS	824.44
IOWA FINANCE AUTHORITY	SRF LOAN PAYMENTS	368,360.00
INTERSTATE BATTERY	BATTERIES	123.76
IOWA DEPT OF REVENUE	SALES/EXCISE TAXES-MAY 2019	13,073.00
INTEGRATEDPRINT SOLUTIONS	BUS CARDS	39
IOWA LIBRARY ASSOCIATION	ILA CONFERENCE	245
IOWA ONE CALL	LOCATES	486.9
TYLER RABEY	REIMBURSEMENT	50
JETCO, INC.	REPAIR LSP	255.6
TEI LANDMARK AUDIO	MATERIALS	1,200.00

KECK ENERGY	FUEL	4,176.02
KLEENER IMAGE, INC.	MULCH	516
LEAF	COPIER CONTRACT	174.56
LAWSON PRODUCTS	CLEANING SUPPLIES	32.52
WOODKE MARCIA	GFOA CONVENTION REIMBURSEMENT	89.11
LOGAN CONTRACTORS SUPPLY	POT HOLE MIX	77.7
MAIL SERVICES	REMINDERS	340.8
MEDIACOM	UTILITIES	374.9
MENARDS	CH REMODEL	89.36
METRO WASTE AUTHORITY	CURB-IT FEE	13,338.73
MIDAMERICAN ENERGY01	POWER	17,744.97
MISSISSIPPI LIME CO.	QUICK LIME	4,338.40
MUNICIPAL SUPPLY, INC.	METERS	27,587.94
MUNICIPAL EMERGENCY SERV.	BOOTS-FD	368.74
OFFICE DEPOT CITY HALL	TONER/OFFICE SUPPLIES	1,116.90
ONESOURCE BACKGROUND CHEC	BACKGROUND CHECKS	90
TRUE VALUE	SUPPLIES	183.38
PETTY CASH	LIBRARY REIMBURSEMENT	313
ARNOLD MOTOR SUPPLY	REPAIRS	635.53
PRAXAIR DISTRIBUTION INC.	CYLINDER RENT	111.38
RANKIN COMMUNICATION	PHONE CONTRACT 6/30/19-6/29/20	343.4
JCG LAND SERVICES INC.	SW COUNTY LINE RD IMPROV PROJECT	7,931.90
SECRETARY OF STATE NOTARY	TAMMY JOHNSON NOTARY	30
DMACC	ANDREA BROUWER EMS TRAINING	2,496.00
SPRAYER SPECIALTIES	EQUIPMENT MAINT	134.36
P.R.I.M.E. BENEFIT SYSTEM	JUNE ADMIN SERVICES	954
TRIPLETT OFFICE ESSENTIAL	CH OFFICE DESKS,CUPBOARDS, FILES	3,809.00
TREASURER OF STATE - UNCL	Unclaimed checks	1,066.82
US WATER	MAY BILL	68,760.31
CINTAS CORPORATION - #762	SUPPLIES & MATS	401.74
CINTAS FIRST AID & SAFETY	PW BREAKROOM	229.81
USIC LOCATING SERVICES	LOCATES	9,100.90
VERIZON WIRELESS, BELLEVU	VEHICLE RADIOS	178.7
BATTERIES PLUS BULBS	CUSTOM BATTERY PACK	205.5
VEENSTRA AND KIMM, INC.	APRIL INSPECTIONS	32,734.78
VAN WALL EQUIPMENT	MOWER TIRE	293.2
WASTE MANAGEMENT OF IOWA	SERVICE	377.78
WELLMARK BLUE CROSS	EMPLOYEE INSURANCE	1,848.75
WILLIAMS SCOTSMAN, INC	JUNE RENTAL	359
CLIVE PUBLIC LIBRARY	LICENSING	60
CONTRACTOR SOLUTIONS	PUMP RENTAL	450
ICMA	ANDERSON MEMBERSHIP	250
FIDELITY SECURITY LIFE IN	Vision Insurance	306.73
GALLS, LLC - DBA CARPENTE	FD DRESS UNIFORM ITEMS	290.44
IOWA DEPT. NAT. RESOURCES	STORMWATER PERMIT #2	175
EFTPS	FED/FICA TAX	29,813.89
CSG FORTE PAYMENTS, INC	CC fees	2,163.31
JOHNSON, JON	PROPERTY TAX REBATE	500
HERMAN, MATTHEW	PROPERTY TAX REBATE	500
CAHOY PUMP SERVICE INC	ASR MODIFICATION PROJECT	123,823.00
ALL TERRAIN SEEDING	LTL BVR & PRAIR CK CHAN IMPV PROJECT	41,331.04
FIRE AUX SUPPLIES	FIRE ASSOC EXPENSES	3,615.02

GROSCH IRRIGATION CO	NEW JORDAN WELL PROJECT	375,271.85
USPS-HAWKEYE DISTRICT	8 UNIT CBU BOX-BLDG SERVICES	600.92
CUSIP GLOBAL SERVICES	2019A BOND EXPENSES	481
ROTO ROOTER	SERVICE	261.5
KING, BILL	PROPERTY TAX REBATE	500
CB&I LLC	WATER TOWER PROJECT	123,146.60
DEPOSIT REFUNDS-UB	REFUND DATE 06/07/2019	1,566.49
PAYROLL CHECKS	TOTAL PAYROLL CHECKS	91,341.05
	CLAIMS TOTAL	4,404,209.51
	GENERAL FUND	230,460.23
	FIRE/RESCUE AUXILIARY FUND	3,615.02
	ROAD USE TAX FUND	4,382.20
	EMPLOYEE BENEFITS FUND	1,750.96
	DEBT SERVICE FUND	2,661,715.65
	CAPITAL PROJECT FUND FUND	7,213.78
	CP - WALLACE FUND	25.89
	CP - PRAIRIE/LITTLE BEAVE FUND	41,331.04
	CP-New Jordan Well 2019 FUND	375,271.85
	CP- ASR 2019 FUND	123,823.00
	CP-Water Tower 2019 FUND	123,146.60
	SE 37TH HWY 141 PROJECT FUND	245,975.76
	WRA SANI SEWER CONNECTION FUND	3,084.78
	WATER FUND	99,369.01
	WATER DEPOSITS FUND	2,338.77
	SEWER FUND	59,749.84
	SEWER SINKING FUND	368,360.00
	LANDFILL/GARBAGE FUND	51,227.13
	STORM WATER FUND	1,368.00
		4,404,209.51
May Monthly Revenue	GENERAL FUND	521,698.40
	ROAD USE TAX FUND	140,720.99
	EMPLOYEE BENEFITS FUND	76,000.33
	EMERGENCY FUND	10,135.18
	LOCAL OPTION SALES TAX FUND	174.60
	TAX INCREMENT FINANCING FUND	166,703.05
	ECONOMIC DEV REVOLVING FUND	1,069.70
	RESTRICTED GIFTS FUND	167.95
	DEBT SERVICE FUND	95,306.52
	CAPITAL PROJECT FUND FUND	393,700.07
	WATER FUND	184,758.87
	SEWER FUND	137,519.43
	LANDFILL/GARBAGE FUND	52,698.46
	STORM WATER FUND	5,441.6
		1,835,069.15