Grimes City Council Agenda

Grimes City Hall
101 NE Harvey Street
Grimes, Iowa 50111
Phone | 515.986.3036
www.grimesiowa.gov

Mission Statement
The mission of Grimes City Government is to provide excellent/exceptional city services and facilities in a financially responsible and community-friendly manner through a high performing city team that result in adding value to resident's lives.

Mayor | Scott Mikkelsen
City Council | Eric Johansen, Andy Borcherding, David Gisch, Ryan Burger, Laurie DePhillips

Grimes City Council Meeting May 9, 2023
In Person/Zoom at Grimes Community Center, 410 SE Main Street

The public is welcome and encouraged to attend and participate in this meeting in person or by internet or phone as follows:

Join Zoom Meeting

https://us06web.zoom.us/j/3787305851?pwd=Y2xpSUU2T3IxUUpkSmFtRVlmTjIyUT09

Public Comment: If you would like to address the City Council during the Public Comment portion of the meeting, please contact the City Clerk by 4:30 p.m. on the date of the meeting by email at rwilliams@grimesiowa.gov with your name and address or by using the RAISE HAND feature by zoom. Participants must be recognized by the presiding officer and must state their full name and address before addressing the City Council. If you are participating via phone, the raise and lower hand feature can be activated by using *9. After you are recognized, use *6 to unmute your audio. The Chat and Q&A functions will be turned off during the meeting. The Mayor will recognize you for 3 minutes of comment, and your microphone will be turned on.
Pursuant to §21.4(2) of the Code of Iowa (2019), the City has the right to amend this agenda up until 24 hours before the posted meeting time.
For any additional assistance or questions in attending the meeting, please call 515-986-3036 Ext 1025 from 8 a.m. to 4:30 p.m., or contact the Grimes City Clerk Rochelle Williams by email at: rwilliams@grimesiowa.gov.

Meetings will be recorded

AGENDA ITEMS FOR May 9, 2023, AT 5:30 PM AT GRIMES COMMUNITY CENTER

1. Call to Order
   Pledge of Allegiance
2. Roll Call
3. Approval of the Agenda
4. Approval of the Consent Agenda **(Discussion is not allowed unless the Mayor or a City Council Member ask for an item to be removed and placed under Council actions for consideration)**
   A. Resolution 05-0123 Minutes approval from previous meeting
   B. Resolution 05-0223 Claims Report
   C. Resolution 05-0323 Approving Bills and Quotes over $10,000

D. Resolution 05-0423 Approving ABD License Renewals:
   1. Kum & Go #141- 1880 SE Princeton Dr: Class E Retail Alcohol License
   2. Kum & Go #237- 801 E. 1st Street: Class E. Retail Alcohol License
   3. Grimes Chamber- Governors Day: Temporary Special Class C
   4. Aldi #109 - 2055 E. 1st Street: Class C Beer, Class B Wine, Sunday Sales
E. Resolution 05-0523 Approving A Hazardous Household Waste Storage License to Metro Waste Authority
F. Resolution 05-0623 Approving a Consent and Agreement for Improvements for Lot 3A of Bridge Creek Plat 1 – 2600 NE Park Drive
G. Resolution 05-0723 Declaration of Site Restrictions for Lot 3, Bridge Creek Plat 1 an Official Plat of City of Grimes and Lot 3A Bridge Creek Plat 1, an Official Plat, City of Grimes
H. Resolution 05-0823 Approving Block Party Request on SE Maplewood Dr. September 3, 2023
I. Resolution 05-0923 Approving the FY24 Employee Benefits Policy
J. Resolution 05-1023 Authorizing or Ratifying HR Director Acts to Renew, Extend, or Sign Agreements for Employe Group Health Insurance and Ancillary Benefits
K. Resolution 05-1123 Approving City of Grimes Tree and Park Bench Donation Policy
L. Resolution 05-1223 Approving Equipment Transactions Pursuant to FY24 Budget for Parks and Recreation Department
M. Filing and Receiving of Reports
N. Resolution 05-1323 Approving Pay Requests
   a. Pay Request #14 S J Louis Construction, Inc – WRA Grimes Connector – Contract 1 $601,402.36
   b. Pay Request #7 Van Maanen Electric, Inc – Highway 44 at County Line Road Temporary Traffic Signal $3,420.00
   c. Pay Request #9 S M Hentges & Sons, Inc – WRA Grimes Connector – Contract 2 $346,588.31
   d. Pay Request #14 Shank Constructors, Inc – WRA Grimes Connector – Contract 4 $57,058.90
   e. Pay Request #9 AMC Mechanical Inc – New Grimes Public Library $75,252.20
   f. Pay Request #13 Graphite Construction Group – New Grimes Public Library $127,196.68
   g. Pay Request #5 Forrest & Associates, Inc - New Grimes Public Library $50,434.22
   h. Pay Request #6 Performance Contracting, Inc – New Grimes Public Library $211,209.70
   i. Pay Request #13 Van Maanen Electric Inc – New Grimes Public Library $47,837.67
O. Resolution 05-1423 Approving Professional Services Payments
   a. Pay Request #8 Civil Design Advantage - GrimesPlex $22,215.41
   b. Pay Request #5 MSA Professional Services, Inc - SE Trail Ridge Road Reconstruction $4,755.00
   c. Pay Request #4 Snyder & Associates, Inc – IA Hwy 44 Trail Extension $10,139.68
   d. Pay Request #3 Foth Infrastructure & Environment LLC – S James and S 19th Temp Signal $5,721.00
   e. Pay Request #7 MSA Professional Services, Inc – SE Jacob Street Reconstruction and Storm Sewer $6,033.70
   f. Pay Request #7 Snyder & Associates, Inc – NE Destination Drive & NE Beaverbrooke Blvd Improvements $28,605.75
   g. Pay Request #7 Foth Infrastructure * Environmental, LLC – SE 11th Street & S James Street $92,306.00
   h. Pay Request #1 Snyder & Associates, Inc – East Gateway Drive & East 1st Street Intersection Improvements $11,742.93
   i. Pay Request #53 Veenstra & Kimm, Inc – WRA Connector $76,259.89
   j. Pay Request #15 The Weitz Company LLC – The New Grimes Public Library $58,530.98
P. Resolution 05-1523 Approving Change Orders

a. Change Order #2 Edge Commercial, LLC – GrimesPlex increasing contract $95,854.00

Q. Resolution 05-1623 Setting the Public Hearing Date for an Amendment to the Fiscal Year 2022-2023 Budget for May 23, 2023

R. Resolution 05-1723 To Set A Date for Public Hearing to Review an Application for a State Revolving Fund (SRF) Loan for Improvements to the City's Drinking Water Infrastructure

5. Public Forum
"People wishing to address the Council need to sign up on the sheet which has been provided on the table near the door. Each person will be allowed three minutes from the podium and may address no more than two issues per Grimes Rules of Procedure for Conduct of City Business – May 2005."

PUBLIC AND COUNCIL AGENDA ITEMS

Council may consider and potentially act on the following Public Agenda items.

1. **NW 107th Street HMA Overlay Project**
   a. Public Hearing on NW 107th Street HMA Overlay Project
   b. Resolution 05-1823 Adopting Plans, Specifications, Form of Contract and Estimate of Cost for the NW 107th Street HMA Overlay Project
   c. Resolution 05-1923 Authorizing Construction Contract and Bond for the NW 107th Street HMA Overlay Project
   d. Resolution 05-2023 Making Award of Construction Contract for the NW 107th Street HMA Overlay Project

ADJOURNMENT

RESOLUTION NO. 05-0123 Approving the Grimes City Council Minutes

WHEREAS the City Clerk shall keep minutes of all City Council meetings;

WHEREAS, the minutes according to Iowa Code Section 21.3 are required to show the date, time and place, the members present, and the action taken at each meeting;

WHEREAS, the minutes shall show the results of each vote taken and information sufficient to indicate the vote of each member present;

WHEREAS, Iowa Code Section 372.13(6) requires that within 15 days following a regular or special meeting the Council, the clerk shall cause the minutes to the proceedings of the Council, including the total expenditure from each city fund, to be published in a newspaper of general circulation in the city.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Grimes, Iowa, recommend approval of the attached (Exhibit A) minutes.

PASSED AND APPROVED this 9th day of May 2023.

By: _____
Scott Mikkelsen, Mayor

ATTEST:
905

By: _____
Rochelle Williams, City Clerk

CITY COUNCIL MEETING
Tuesday, April 25, 2023

The regular Grimes City Council Meeting was held as an in-person meeting with Zoom available. The meeting was called to order by Mayor Scott Mikkelsen, April 25, 2023, at 5:34 p.m. at the Grimes Community Complex, 410 SE Main Street, Grimes, Iowa. The Pledge of Allegiance was led by Mayor Mikkelsen.

ROLL CALL

Present: Mayor Scott Mikkelsen, Council Members: Ryan Burger, Andrew Borcherding, Laurie DePhillips, David Gisch, and Eric Johansen (by zoom)

AGENDA ITEMS

APPROVAL OF THE AGENDA

Mayor Mikkelsen asked for approval of the agenda.
Moved by Borcherding Second by Gisch, to approve the agenda.
Roll Call: Ayes: All. Nays: None. Motion passes: 5 - 0.

CONSENT AGENDA

A. Resolution 04-2523 Minutes approval from previous meeting B. Resolution 04-2623 Claims Report $7,533,086.91 C. Resolution 04-2723 Approving Bills and Quotes over $10,000 D. City of Grimes Engineering Annual Report E. Resolution 04-2823 Approving City of Grimes Public Records Policy and Request Form F. Resolution 04-2923 Approving Governors Day Requests G. Resolution 04-3023 Approving 28E Agreement for Funding of Emergency Management Administration H. Resolution 04-3123 Approving Appointments to Boards and Commissions I. Resolution 04-3223 Approving Retail Permit Application for Cigarette, Tobacco, Nicotine/Vapor for Grimes Smoke and Vape, 250 SE Destination Drive (partial year permit) J. Resolution 04-3323 Approving Professional Services Payments: a. The Weitz Company – New Grimes Public Library $68,459.92 b. Whitfield and Eddy Law – legal bills $29,196.30 c. Pay Request #36 Bolton & Menk, Inc for Highway 44 & SW County Line Road Intersection Improvements $1,507.00 d. Pay Request #12 Foth Infrastructure & Environment, LLC – 2021 Sanitary Sewer Collection System Study $21,333.40 e. Pay Request #7 Foth Infrastructure & Environment, LLC – SE 19th Street Sanitary Sewer Extension $11,902.00 f. Pay Request #8 McClure Engineering Company – Phase 1A Water System Improvement $102,195.11 g. Pay Request #6 McClure Engineering Company – North Jordan Well Repairs $15,662.75 (to be paid by insurance due to claim) h. Invision Architecture – New Grimes Library $33,297.34 K. Resolution 04-3423 Approving Pay Requests: a. Pay Request #12 Graphite Construction Group – New Grimes Public Library $163,333.82 b. Pay Request #10 Forman Ford – New Grimes Public Library $36,754.31 c. Pay Request #8 AMC Mechanical Inc – New Grimes Public Library $28,835.92 d. Pay Request #12 Van Maanen Electric Inc – New Grimes Public Library $17,916.41 e. Pay Request #5 Performance Contracting, Inc – New Grimes Public Library $303,150.70 f. Pay Request #2 Academy Roofing & Sheet Metal Company – New Grimes Public Library $271,643.00 g. Pay Request #6 Edge Commercial, LLC – Waterworks Park Improvements $336,155.59 h. Pay Request #3 Edge Commercial, LLC – GrimesPlex $883,644.32 L. Resolution 04-3523 Approving Change Orders: a. Change Order #2 Forrest & Associate Inc -New Grimes Library increasing the contract $1,873.13 b. Change Order #2 AMC Mechanical - New Grimes Library increasing contract $1,853.13. c. Change Order # 4 Graphite Construction – New Grimes Library net change order decreasing the contract ($2,452.67) d. Change Order #1 Sternquist Construction, Inc – SE Trail Ridge Road Reconstruction, increasing contract $2,420.00 M. Resolution 04-3623 Approving Fundraising Events for

New Library Project in Parking Lot of Grimes Public Library N. Resolution 04-3923 Approving an Agreement to Enter into Cemetery Lawn Care Services Between City of Grimes and Redbud Landscaping O. Resolution 04-4023 Approving Equipment Transactions Pursuant to FY24 Budget – Public Works P. Filing and Receiving of Reports Q. Finance Report for March 2023 R. Resolution 04-4123 Approving an Agreement with the City of Grimes for Obtaining Funding Through the Iowa Department of Transportation's "Revitalize Iowa's Sound Economy" (R.I.S.E.) Program for the SE 40th Street and SE Park Drive Extension Project (Amending Resolution 01-0923) S. Resolution 04-4223 Approving Personnel Transactions T. Resolution 04-4323 Authorizing Conveyance of Underground Electric Easements in Connection with GrimesPlex Project U. Resolution 04-4423 To Enter into a Contract for Appraisal Services V. Resolution 04-4523 To Amend Contract for Professional Services with Snyder & Associates for Consulting Services for Iowa Highway 44 Trail Extension Project W. Resolution 04-4623 To Amend Contract for Professional Services with MSA Professional Services, Inc for SE Trail Ridge Road Reconstruction X. Resolution 04-4723 Approving Consent and Agreement for Improvements Within Surface Water Flowage Easement and Declaration of Site Restrictions for Lot 8 & 9 in Bridge Creek Plat 5 – 813 NE Bridge Park Place Y. Resolution 04-4823 Ordering Construction of the GrimesPlex Buildings and Fixing a Date for Hearing Thereon and Taking of Bids Therefor Z. Resolution 04-4923 Approving Final Plat of Brookside Village Plat 1 and Certain Related Agreements and Easements AA. Resolution 04-5023 Setting Time and Place for Public Hearing on Proposed Rezoning of Property Referred to as Grimes Crossing Generally Located at West of SE Gateway Drive and North of SE 8th Street from C-2 General and Highway Service Commercial District to R-3 Medium Density Two or More Family Dwelling District for May 23, 2023, at 5:30 pm BB. Resolution 04-5123 Approving Equipment Transactions Pursuant to FY23 Budget Park and Recreation
Motion by Borcherding, Second by Gisch, to approve the Consent Agenda.
Roll Call: Ayes: All; Nays: None Motion passes 5- 0

PUBLIC FORUM -None

PUBLIC AND COUNCIL AGENDA ITEMS

1. Presentation: Donation from Dallas Center Grimes Baseball Club
Brian Becker, Park and Recreation Director, advised the Council that the City had received a generous donation from the Dallas Center Grimes Baseball Club. Heath Galvin, 708 NE Bridge Creek Crossing, presented the City with a $15,000 donation from the Club and expressed his appreciation to the City for their commitment to establishing tournament games at the North and South Complex's, as well as the future GrimesPlex. Mayor Mikkelsen thanked the club members for all their hard work and dedication.

2. Iowa Highway 44 Trail Extension
Matt Ahrens, City Engineer, addressed Council stating there were a total of five bids earlier this month for the Highway 44 Trail Extension Project. Ahrens said the low bid came in under the Engineers Estimate of $568,975, and was offered by Howrey Construction at a cost of $452,810. Ahrens said construction is expected to begin in May with the trail being completed by the time school opens in the fall.
Mayor Mikkelsen opened the Public Hearing at 5:39. Being no written or oral comments, Mayor Mikkelsen closed the Hearing at 5:39.
a. Resolution 04-2223 Adopting Plans, Specifications, Form of Contract and Estimate of Cost for the Iowa Highway 44 Trail Extension.
Moved by Gisch, Second by Johansen, to Approve Resolution 04-2223 Adopting Plans, Specifications, Form of Contract and Estimate of Cost for the Iowa Highway 44 Trail Extension

Roll Call: Ayes: All. Nays: None. Motion passes: 5 - 0.

b. Resolution 04-2323 Authorizing Construction Contract and Bond for the Iowa Highway 44 Trail Extension.

Moved by Gisch, Second by Burger, to Approve Resolution 04-2323 Authorizing Construction Contract and Bond for the Iowa Highway 44 Trail Extension.

Roll Call: Ayes: All. Nays: None. Motion passes: 5 - 0.

c. Resolution 04-2423 Making Award of Construction Contract for the Iowa Highway 44 Trail Extension

Moved by Gisch, Second by Burger to Approve Resolution 04-2423 Making Award of Construction Contract for the Iowa Highway 44 Trail Extension to Howrey Construction, Inc of Rockwell City, Iowa in the amount of $452,810.00

Roll Call: Ayes: All. Nays: None. Motion passes: 5 - 0.

3. Proposed Rezoning of Property Referred to as Hope Timber

Alex Pfaltzgraff, Development Services Director, addressed Council stating the applicant, Hope Timber LLC, submitted the necessary petition documents to initiate the Rezoning Process, for property generally located at the NE corner of Highway 44 and NW County Line Road. Pfaltzgraff said the 67.81-acre property is currently zoned A-1. He said the applicant is proposing to rezone the property to R-4 (PUD) and C-2. Pfaltzgraff said the project proposed is consistent with the Future Land Use Plan designation. Pfaltzgraff said the applicant has provided a conceptual plan for the site showing nine development lots, and an extension of NW 5th Street and NW 2nd Street. He noted that the concept will continue to be refined through the rezoning process as required public improvements are determined and more detailed plans will become available as it moves forward.

a. Public Hearing on Proposed Rezoning of Property Referred to as Hope Timber Generally Located at the Northeast Corner of Highway 44 and NW County Line Road from A-1 Agricultural District to R-4 Planned Unit Development District and C-2 General and Highway Service Commercial District

Mayor Mikkelsen opened the Public Hearing at 5:47 p.m. Scott Tindall, 404 NW Beechwood Dr, addressed Council to voice his concerns about the proposed medium density products as presented in the initial proposal for development. Mayor Mikkelsen closed the Hearing at 5:50 p.m.

Council Member Johansen leaves the meeting at 6:06 p.m.

Council Member Gisch asked for details on the landscape buffering and detention ponds located between the Single and multi-family areas. Pfaltzgraff said the proposal has 30 feet of berm and landscape between the single family and townhome area.

b. First Reading of Ordinance 779 Rezoning of Property Referred to as Hope Timber Generally Located at the Northeast corner of Highway 44 and NW County Line Road from A-1 Agricultural District to R-4 Planned Unit Development District and C-2 General and Highway Service Commercial District

Moved by Gisch, Second by Borcherding, to Approve the First Reading of Ordinance 779 Rezoning of Property Referred to as Hope Timber Generally Located at the Northeast corner of Highway 44 and NW County Line Road from A-1 Agricultural District to R-4 Planned Unit Development District and C-2 General and Highway Service Commercial District

Roll Call: Ayes: All. Nays: None. Motion passes: 4 - 0.

4. Consider Amending Provision of the Zoning Ordinance of the City of Grimes, Iowa Regarding Off-Street Parking, Circulations, and Loading Regulations

Alex Pfaltzgraff, Development Services Director advised the Council that staff have developed a proposed amendment to the Zoning Ordinance related to Off-Street Parking, Circulation, and Loading Regulations. He said the purpose of the amendment is to clarify and clean up some of the parking calculations. Pfaltzgraff said that since the parking regulations were re-written in 2020, staff had some time to determine that a few of the parking calculations do not reflect real-world parking needs or were not easy to calculate. He said staff has revised the parking calculations for uses such as childcare facilities, hotels, multi-family and flex warehouse.

a. Public Hearing to Consider Amending Grimes Code of Ordinances Chapter 12-15 Off-Street Parking, Circulations, and Loading Regulations

Mayor Mikkelsen opened the Public Hearing at 6:12. Being no written or oral comments, Mayor Mikkelsen closed the Hearing at 6:12 p.m.

b. First Reading of Ordinance 780 Amending Grimes Code of Ordinances Chapter 12-15 Off Street Parking, Circulation, and Loading Regulations

Moved by Borcherding, Second by Burger, to Approve the First Reading of Ordinance 780 Amending Grimes Code of Ordinances Chapter 12-15 Off-Street Parking, Circulation, and Loading Regulations
Roll Call: Ayes: All. Nays: None. Motion passes: 4 - 0.

5. Consider Amending the Hope Commercial Planned Unit Development

Alex Pfaltzgraff, Development Services Director addressed Council stating that as part of the PUD amendment, the original development agreement will be amended to remove old code references, remove references to NE 5th Street extension, and to clarify development details regarding the Grimes Plex. Pfaltzgraff said that since the Hope Commercial PUD was established in 2020, the City had taken over the construction of the Grimes Plex and no longer requires the developer to construct the facility as a public improvement. He noted some of the Grimes Plex standards within the development agreement will be updated to reflect the actual number of sport fields, increase the minimum parking space requirement, and clarify signage requirements due to the anticipated sponsorships associated with the complex. Pfaltzgraff said in addition to those changes, the developer has submitted a request to adjust the ratio of residential vs. commercial acreage within the mixed-use portion of the development to construct a multi-family and townhome area. He stated that the current PUD requires 50% commercial acreage within the mixed-use area, and the proposed amendment would adjust the acreage ratio to require a minimum of 35% commercial acreage. Pfaltzgraff said the developer has provided a revised PUD concept, conceptual elevations for the multi-family and townhome buildings, and provided market justification from their broker as supporting materials for the PUD amendment request. Pfaltzgraff stated that the concept for the mixed-use area has been revised based on feedback from the Council at the March 28th meeting to increase the neighborhood feel and improve viewpoints from NE Beaverbrooke Blvd.

a. Public Hearing Amending the Hope Commercial Planned Unit Development

Mayor Mikkelsen opened the Public Hearing at 6:20. Being no written or oral comments, Mayor Mikkelsen closed the Hearing at 6:20 p.m.

b. First Reading of Ordinance 781 Amending the Hope Commercial Planned Unit Development.

Moved by Gisch, Second by Burger, to Approve the First Reading of Ordinance 779 Rezoning of Property Referred to as Hope Timber Generally Located at the Northeast corner of Highway 44 and NW County Line Road from A-1 Agricultural District to R-4 Planned Unit Development District and C-2 General and Highway Service Commercial District
Roll Call: Ayes: All. Nays: None. Motion passes: 4- 0.

6. Grimes Rental Program

Alex Pfaltzgraff, Development Services Director, addressed Council stating that at the March 28, 2023 Council Meeting, staff provided an update on the Rental Housing Program and asked that a public hearing be established. Pfaltzgraff said that following the setting of the hearing, City staff held two public information meetings regarding the rental housing program. He said 42 individuals attended the public information meetings, which represented approximately 20% of the rental owners within the City of Grimes. He said questions regarding scheduling, inspections and fees were fielded, and overall staff felt that the meeting was positive and well received.

a. Public Hearing Amending Grimes Code of Ordinance Chapter 11-3 Provisions of the Building and Property Regulations of the City of Grimes, Iowa, Regarding the Adoption of the Grimes Rental Program

Mayor Mikkelsen opened the Public Hearing at 6:43. Being no written or oral comments, Mayor Mikkelsen closed the Hearing at 6:44 p.m.

b. First Reading of Ordinance 782 Amending Grimes Code of Ordinance Chapter 11-3 Provisions of the Building and Property Regulations of the City of Grimes, Iowa, Regarding the Adoption of the Grimes Rental Program.

Moved by Burger, Second by Borcherding, to Approve the First Reading of Ordinance 782 Amending Grimes Code of Ordinance Chapter 11-3 Provisions of the Building and Property Regulations of the City of Grimes, Iowa, Regarding the Adoption of the Grimes Rental Program

Roll Call: Ayes: All. Nays: None. Motion passes: 4 - 0.

7. Resolution 04-3723 Authorizing and Approving a Loan Agreement, providing for the Sale and Issuance of General Obligation Corporate Purpose Bonds, Series 2023A, and Providing for the Levy of Taxes to Pay the Same

Jake Anderson, City Administrator, addressed the Council to report on the 2023A Debt Issuance. Anderson noted there were 6 bids, with the low bid being offered by Janney Montgomery Scott at 3.25%. Anderson said the monies would go toward funding park and trail improvements and development, water main replacement, and street widening, among other planned infrastructure improvements.

Moved by Gisch, Second by Burger, to Approve Resolution 04-3723 Authorizing and Approving a Loan Agreement, providing for the Sale and Issuance of General Obligation Corporate Purpose Bonds, Series 2023A, and Providing for the Levy of Taxes to Pay the Same

Roll Call: Ayes: All. Nays: None. Motion passes: 4- 0.

8. Resolution 04-3823 Authorizing and Approving a Loan Agreement, Providing for the Sale and Issuance of General Obligation Urban Renewal bonds, Series 2023B, and Providing for the Levy of Taxes to Pay the Same

Jake Anderson, City Administrator, advised Council that the 2023B Debt Issuance also went to bid earlier that day. Anderson said there were 5 bids for this offering, and Janney Montgomery Scott was again the low bid at 3.57%. Anderson said this would go towards funding GrimesPlex projects.

Moved by Borcherding, Second by Burger, to Approve Resolution 04-3823 Authorizing and Approving a Loan Agreement, providing for the Sale and Issuance of General Obligation Urban Renewal bonds, Series 2023B, and Providing for the Levy of Taxes to Pay the Same

Roll Call: Ayes: All. Nays: None. Motion passes: 4 - 0.

ADJOURN

There being no further business the meeting was adjourned at 6:50 p.m.

Motion by Gisch, Second by Borcherding to adjourn.

Roll Call: Ayes: All; Nays: None Motion passes 4 - 0

ATTEST:

Rochelle Williams, City Clerk	Scott Mikkelsen, Mayor

CITY OF
GRIMES
101 NE Harvey, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846

CITY COUNCIL COMMUNICATION

AGENDA ITEM: Claims Report

BACKGROUND: The following expenditures have been reviewed and authorized as being justified and properly due and made in accordance with city guidelines.
This listing has been prepared by the Finance Department Staff and is being submitted to the City Council for Approval.

Responsible Staff /Contact Information: Marcia Woodke MWoodke@grimesiowa.gov

RESOLUTION NO. 05-0223 Approving and Authorizing Expenditures

WHEREAS the Finance Department prepares a list of authorized expenditures to be approved by the Grimes City Council;

WHEREAS, the attached (exhibit A) have been reviewed as being justified and properly due and made in accordance to city guidelines.

WHEREAS, the listing has been prepared and reviewed by the Finance Department Staff and is being submitted to the City Council for approval.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Grimes, Iowa, recommend approval of the attached (Exhibit A) expenditures.

PASSED AND APPROVED this 9th day of May 2023.

By: _____
Scott Mikkelsen, Mayor

ATTEST:

By:_____
Rochelle Williams, City Clerk

City of Grimes Claims 5 09 2023

CENTRAL PUMP AND MOTOR	REPAIR PUMP #4	8,859.44
HEARTLAND PAYMENT SYSTEMS	LIBRARY CREDIT CARD FEES	177.5
D&K PRODUCTS	TURF CHEMICALS	4,927.70
A TECH INC.	GCC FIRE SYSTEM SERVICE CALL	100
A KINGS THRONE LLC	PORTABLE RESTROOM	1,246.10
AIA CORPORATION	DUTY UNIFORM AND BOOTS-CARL/PICK	1,152.95
SHERWIN WILLIAMS	STREET PAINT	385.49
BANKERS TRUST COMPANY	CITY CREDIT CARD	3,801.27
BLACK HILLS ENERGY	GAS	1,754.84
BLACKBURN MFG. CO.	UTILITY LOCATING FLAGS	930.42
BOMGAARS	GRIMESPLEX/PW/PARK/WATER SUPPLIES	2,832.24
BROCKWAY MECHANICAL	ROOF REPAIRS AT GCC	1,769.85
CAPITAL SANITARY SUPPLY	LIBRARY PAPER PRODUCTS/SOAP	479.76
CENTRAL IOWA PEST	PEST CONTROL-CITY BUILDINGS	445
CITY OF DES MOINES	WRA JUNE 2023	136,214.08
CIVIL DESIGN ADVANTAGE	GRIMESPLEX PAYMENT #8	22,215.41
COLLECTION SERVICES CENTER	CHILD SUPPORT	1,378.42
CORE & MAIN	SUPPLIES FOR WTP STORM DRAIN	5,728.88
DIAMOND VOGEL	STREET PAINT	434.2
SCOTT'S AUTO GLASS	PW - WINDSHIELD AND TINT WORK	450
HOME DEPOT #2115	CONCRETE SUPPLIES	354.05
FINISH LINE AUTO WORKS	PW - TRUCK DETAIL/REPAIR/DECALS	3,500.37
GRAINGER	FIELD MAINTENANCE SUPPLIES	112.47
GRAND CONSULTING	LIBRARY FIREWALL INSTALL	875
HAWKEYE TRUCK EQUIPMENT	S108 STROBE KIT	177.06
HAWKINS INC.	CHLORINE FOR WATER	13,529.35
RODAN OFFICE CLEANING	APRIL JANITORIAL - LIBRARY	630
HILLYARD	PW SUPPLIES	189.04
HOOPLA	LIBRARY MATERIALS	1,349.86
HOTSY CLEANING SYSTEMS, INC	PW - HOTSY REPAIR	1,305.25
IOWA ASSN OF MUNICIPAL UTILITES	CITY - CPR/FIRST AID/AED TRAINING	1,200.00
INTERNATIONAL CODE COUNCIL	ANNUAL MEMBERSHIP	145
INTERSTATE BATTERY	BATTERY FOR EXIT SIGN	16.1
IOWA DEPT OF REVENUE	APRIL WATER EXCISE/SALES TAX	21,805.60
INTEGRATED PRINT SOLUTIONS	CITATION BOOKLETS	590
IOWA DOT	REFLECTIVE BEADS	37.4
IOWA STORMWATER EDUCATION	REGISTRATION ADVANCED EDUCATION	42.5
THAYER JEREMY	PER DIEM APWA SNOW CONFERENCE	72
HEID CHERYL	MILEAGE REIMBURSEMENT	218.77
NATIONS KRISTEN	BOOT CAMP 4-11-23 TO 5-19-23	270
KLEENER IMAGE, INC.	MULCH	983.43
KLINE ELECTRIC INC	PARKING LOT/GYM/SHOP ELECTRIC WORK	20,715.09
LEAF	COPIER CONTRACT - DS	303.59
LIBERTY READY MIX	STREET REPAIRS	3,942.50
LOGAN CONTRACTORS SUPPLY	CONCRETE SUPPLIES	1,851.25
LOGOED APPAREL	SAFETY CLOTHING	2,232.00

MARTIN MARIETTA AGGREGATE	BACKFILL	1,323.15
MEDIACOM	PW INTERNET AND TV	402.14
METRO WASTE AUTHORITY	MARCH 2023 GARBAGE FEE	67,324.14
MIDWEST BEARING & SUPPLY	SECURITY GATE PARTS	202.06
MIDAMERICAN ENERGY	ELECTRIC	47,105.78
MISSISSIPPI LIME CO.	QUICKLIME	6,599.16
MTI DISTRIBUTING INC.	BLADES & BELTS AND REPAIRS	371.51
MUNICIPAL SUPPLY, INC.	RADIO UNITS TO READ WATER METERS	19,331.36
O'HALLORAN INTERNATIONAL	GEOTAB SOFTWARE	752.27
O'REILLY AUTO PARTS	VEHICLE MAINTENANCE SUPPLIES	508.43
OFFICE DEPOT	OFFICE SUPPLIES	579.35
TRUE VALUE	SCREWS FOR HEADLIGHT	0.24
THE UNDERGROUND CO.	WATER SERVICE INSTALLATION-WRA PROJ	27,727.00
PETERSON PEST & TERMITE	LIBRARY PEST CONTROL	35
ARNOLD MOTOR SUPPLY	OIL FOR PICKUPS	318.08
POLK COUNTY TREASURER	APRIL CONTRACT 2023	115,821.83
RACOM CORPORATION	RADIO ACCESS	709.78
REGAL PLASTIC SUPPLY CO.	SIGN SHOP TABLES	160
SHRED-IT USA	CITY HALL SHREDDING	133.57
SMITH'S SEWER SERVICE	WTP-JET/VIDEO/VACUUMED STORM	4,300.00
SNYDER & ASSOCIATES	NE DEST/NE BVRBRK IMPROVE #7	50,488.36
DMACC	MAPPING BUDGET PROCESS TRAINING	6,500.00
SPRAYER SPECIALTIES	ANTI-FOAM AGENT	114.46
STIVERS FORD	2023 FORD F250 FOR PW AND DS/REPAIRS	96,866.54
THORPE WATER DEVELOPMENT	KEYSTONE DISCONNECTS	50
THOMAS BUS SALES	PARKS AND REC UTILITY TRAILER	4,750.00
TRIPLETT OFFICE ESSENTIAL	OFFICE CHAIR - BLDG INSPECTOR	455.26
UNITED CONTRACTORS, INC	SPECIAL BACKFILL	817.18
UNITED RENTALS	EQUIP RENTAL-SHORING-TRENCH	873
CINTAS FIRST AID & SAFETY	SAFETY CABINETS SUPPLIES	425.56
USA BLUE BOOK	HYDRANT FLUSHING KIT	286.71
VERIZON WIRELESS	PHONE SERVICES	365.1
VEENSTRA AND KIMM, INC.	WRA CONNECTOR PYMT #53	76,259.89
VAN MAANEN ELECTRIC, INC	HWY 44/COUNTY LINE TRAFFIC SIGNAL #7	3,420.00
VAN WALL EQUIPMENT	HITCH/TRACTOR SUPPLIES	1,121.77
WILLIAMS SCOTSMAN, INC	MOBILE OFFICE-FD	493.06
ZIEGLER	GENERATOR INSPECTIONS/BATTERIES	5,525.01
MERCYONE OCCUPATIONAL HEALTH	FD DUTY PHYSICAL - CARL	90
CONTRACTOR SOLUTIONS	WTP REPAIRS	1,257.87
CONTROLLED ACCESS	WTP GATE LOOP	385
CENTURY LINK	PHONE	118.54
IOWA DEPT. NAT. RESOURCES	ANNUAL PERMIT FEE FOR STORM	175
EFTPS	FED/FICA TAX	54,921.01
KANOPY INC	LIBRARY MATERIALS	41
MERCYONE WATERLOO MEDICAL	RANDOM TESTING CONSORTIUM FEES	75
PFALTZGRAFF ALEX	VAN RENTAL/IOWA GREAT PLACES	163.4
DES MOINES ASPHALT & PAVEMENT	POTHOLE MIX	779.64

ZIMCO	GREEN ACTIVATOR	1,116.00
MENARDS	COMMUNITY GARDEN/CONCRETE SUPPLIES	1,187.90
MI-FIBER, LLC	INTERNET	472.8
RAINBOW OF THE HEARTLAND	PARK SWING CONNECTORS	305
BULK TRANSPORT CO EAST	SHIPPING OF LIME	2,342.44
GETTYS NATHAN	CLOTHING ALLOWANCE REIMBURSEMT	117.95
SHANK CONSTRUCTORS INC	WRA CONNECTOR-CONTRACT #4	57,058.90
IOWA PUMP WORKS	HEARTLAND LIFT STATION PUMP REPAIR	1,262.80
VOYA	DEFER COMP PRE	2,876.92
FOTH INFRASTRUCTURE	SE 11TH ST & S JAMES ST #7	98,027.00
JETSURGE OF IOWA	JETTING FLOOR DRAINS	750
AIG	DEFER COMP ROTH	822.5
HORACE MANN	DEFER COMP ROTH	325
MASSMUTUAL	DEFER COMP PRE	2,158.00
CHRISTENSEN DEVELOPMENT 1 LLC	LIBRARY BUILDING CONSULTING	10,000.00
LUMEN CENTURY LINK	PHONES	557.04
MSA PROFESSIONAL SERVICES	SE JACOB RECONSTR/STORM SW #7	10,788.70
ELECTRIC PUMP	CONTROL PANEL RPR @GATEWAY LIFT	778
REDBUD LLC	LANDSCAPING	29,390.00
MICROMARKETING LLC	LIBRARY MATERIALS	34
ANKENY SANITATION	APRIL GARBAGE & RECYCLING	1,545.25
MESTON BROTHERS IRRIGATION	SOUTH COMPLEX IRRIGATION	275
SCENTAIR TECHNOLOGIES	IONIZATION-PW/GCC	159
NORTHERN TOOL & EQUIPMENT	WATER EQUIP REPAIR	65.48
RENEWABLE ENERGY GROUP	FUEL-STREETS/PW/FD	11,895.83
EBS	EMPLOYEE INSURANCE	3,779.30
A-D DISTRIBUTING CO., INC	US FLAGS FOR CITY BUILDINGS	927
SYNERGY FIRE & SAFETY	HAULING SLUDGE TO WRA	52,663.20
BAKER GROUP	PROGRESS BILL 2 BLD ACCESS	13,000.00
MONOPRICE INC	ETHERNET CABLES	316.4
DANIELS KENDRA E	CLOTHING ALLOWANCE REIMBURSEMENT	419.88
LINDE GAS & EQUIPMENT INC	WELDING GAS	219.15
CENTRAL IOWA OFFICIALS	OFFICIATING SLOW PITCH SOFTBALL	245
CITY OF GRIMES FLEX	EMPLOYEE FLEX	3,079.22
SJ LOUIS CONSTRUCTION	WRA CONNECTOR CONTRACT 1 #14	601,402.36
S.M. HENTGES & SONS INC	WRA CONNECTOR - CONTRCT 2 #9	346,588.31
J PETTIECORD, INC.	PLAYGROUND MULCH	3,898.00
EZ LINER	PAINT MACHINE PARTS	253.9
ZOOM VIDEO COMM,, INC.	ZOOM ANNUAL LICENSE	1,999.00
USDA APHIS WILDLIFE SERVICE	BEAVER RELOCATION	133.48
CITY OF GRIMES HSA	HSA DEDUCTION	453.84
AMAZON	LIBRARY SUPPLIES/IT SURGE PROTECTOR	2,354.27
PITNEY BOWES LEASE	CH POSTAGE LEASE 1/30-4/29/23	238.41
SVPA ARCHITECTS	GRIMESPLEX	40,500.00
ARAMARK	GCC RUG SERVICE APRIL 2023	87.3
RINGCENTRAL, INC.	CITY PHONE SERVICES - SHARED	2,039.35
US CELLULAR	LIBRARY - HOTSPOTS	287.4

LIBRARY MARKET	LIBRARY CALENDAR SOFTWARE	1,500.00
PLAYAWAY PRODUCTS	LIBRARY MATERIALS	374.94
UTILITY DEPOSIT REFUNDS	REFUND DATE 05/05/2023	1,115.37
PAYROLL CHECKS	TOTAL PAYROLL CHECKS	158,830.53
	CLAIMS TOTAL	**2,343,271.56**
	GENERAL FUND	386,546.63
	LIBRARY FUND FUND	28,886.34
	ROAD USE TAX FUND	37,759.54
	EMPLOYEE BENEFITS FUND	299
	CP - GRIMES COMMUNITY COM FUND	14,086.80
	WRA SANI SEWER PHASE 1 FUND	705,389.25
	HWY44 & COUNTY LN RD 2020 FUND	3,420.00
	GRIMES LIBRARY BLDG FUND FUND	10,429.89
	TRAFFIC SIGNAL EQUIPMENT FUND	5,721.00
	WRA SANI SWR PHASE 2 FUND	346,588.31
	WRA SANI SWR PHS 4 FUND	57,058.90
	JACOB ST OVERLAY PROJ FUND	6,033.70
	GRIMESPLEX FUND	62,715.41
	SE 11TH & JAMES FUND	92,306.00
	11TH & GATEWAY SIGNAL FUND	11,742.93
	BLDG ACCESS CONTROL PROJ FUND	13,000.00
	NE DEST/NE BVRBROOKE IMP FUND	28,605.75
	SE TRL RDG RD RECONSTRUCT FUND	5,455.00
	HWY TRL EXT TO SCHOOL FUND	10,139.68
	SEWER COMPLIANCE PROJECT FUND	52,663.20
	EQUIP REVOLVING PROGRAM FUND	95,580.00
	WATER FUND	89,551.32
	WATER DEPOSITS FUND	1,070.98
	SEWER FUND	187,269.86
	LANDFILL/GARBAGE FUND	69,004.91
	STORM WATER FUND	21,947.16
		2,343,271.56

AMAZON CLAIMS 05/09/23

Charges	Amount	Description
IT Dept/HR	$886.14	Battery Backup/Surge Protector
Library	$398.68	Materials
	$277.22	Office Expense - Air Filters/Supplies
	$513.47	Program Supplies
Public Works	$139.68	Office Supplies
	$139.08	Concrete Shovels
	$2,354.27	

Bankers Trust Credit Cards		
Parks & Rec		
	$2,004.00	Beacon Athletics - Jox Boxes Youth
	$265.44	True Value - Sod cutter rental
	$2,269.44	
Administrator		
	$121.19	Canva - Graphics software/Yearly subscription
	$1,188.00	Hootsuite Inc - Social Media software/Yearly subscription
	$222.64	Graduate Iowa City - Conference hotel
	$1,531.83	
Total	$3,801.27	

GRIMES RESOLUTION 05-0323

APPROVING QUOTES AND BILLS OVER $10,000 ACCORDING TO THE GRIMES PURCHASING AND PROCUREMENT POLICY

WHEREAS, the City of Grimes has adopted a Purchasing and Procurement Policy

WHEREAS, the Purchasing and Procurement Policy provides that purchases or payments over $10,000 have City Council approval.

WHEREAS, any items and/or service with a value of between $1,000 and $10,000 require up to three (3) quotations unless the item or service obtained or provided cannot be obtained. Products offered under government purchasing consortium do not require (3) quotes.

WHEREAS, the Finance Director will ensure that, for accounting purposes, necessary records are kept and made available for reference.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRIMES, IOWA, that the following items attached as *Exhibit A* be approved for purchase or payment.

PASSED AND APPROVED THIS 9th DAY OF MAY 2023.

_____
Scott Mikkelsen, Mayor

ATTEST:

_____
Rochelle Williams, City Clerk

C-M
✓ O

THE Underground CO.

Invoice Number: 3016

Date: April 25, 2023

City of Grimes, Iowa
Attn: Aaron Jarosh, PE
ajarosh@grimesiowa.gov

Due upon receipt

RE: 2200 N James Street Water Service

Install Water Service Per Proposal Dated January 26, 2023				
Proposal Price	1.00	LS	$24,827.00	$24,827.00
Sod Extra	1.00	LS	$2,900.00	$2,900.00
			Invoice Total:	$27,727.00

#16 on purchase agreement

12245 Dakota Street, Carlisle, IA, 50047 Phone 515.282.8455 Fax 515.282.8465

Prepared by/Return to: Alex Pfaltzgraff, City of Grimes, 410 SE Main Street, Unit 102, Grimes, IA 50111 515.986.4050

SPACE ABOVE THIS LINE FOR RECORDER

OFFER TO PURCHASE AND AGREEMENT

PARCEL NO. 31100305749102
PROJECT NO. N/A

COUNTY: Polk
PROJECT NAME: Grimes WRA Connector Project

TO: Esmeralda Robles

On this 23rd day of March, 2022, the City of Grimes, Iowa, a municipal corporation organized under the laws of the State of Iowa (hereinafter referred to as "CITY" or "BUYER") acting by and through the undersigned, its authorized Agent, hereby offers to buy the real estate situated in Polk County, Iowa, and legally described on the attached **Easement Exhibit. This offer shall terminate on 30 days from offer date.** If accepted by SELLER, as evidenced by SELLER'S signature below, the parties agree as follows:

1. **SELLER AGREES to sell and furnish to BUYER a conveyance document, on form(s) furnished by Buyer, and Buyer agrees to buy the following real estate, hereinafter referred to as the premises as described on EXHIBIT A and which include the following buildings, improvements and other property: LAND ONLY. SELLER CONSENTS to any change of grade related to the project and accepts payment under this agreement for any and all damages arising therefrom. SELLER ACKNOWLEDGES full settlement and payment from Buyer for all claims per the terms of this agreement and discharges Buyer from liability because of this agreement and the construction of this public improvement project.**

2. **Possession of the premises is the essence of this agreement and Buyer may enter and assume full use and enjoyment of the premises per the terms of this agreement. SELLER grants Buyer the immediate right to enter the premises for the purpose of gathering survey and soil data. SELLER may surrender possession of the premises or building or improvement or any part thereof prior to the time at which SELLER has hereinafter agreed to do so, and agrees to give Buyer ten (10) days' notice of SELLER'S intention to do so in writing.**

3. **Buyer agrees to pay and SELLER AGREES to grant the right of possession, convey title and to surrender physical possession of the premises as shown on or before the dates listed below.**

PAYMENT AMOUNT	AGREED PERFORMANCE	DATE
$	on right of possession	
$	on conveyance of title	
$	on surrender of possession	
$ 20,027.44	on possession and conveyance	Within 30 Days of BUYER Approval
$ 20,027.44	TOTAL LUMP SUM	

BREAKDOWN: ac. = acres / sq.ft. = square feet

Land by Fee Title	0	sq.ft.	$ 0.00
Underlying Fee Title	0	sq.ft.	$ 0.00
Permanent Easement	11,960	sq.ft.	$ 12,355.37
Temporary Easement(s)	16,166	sq.ft.	$ 2,672.07
Landscaping/Other			$ 5,000
Total			$ 20,027.44

Additional Damages None

DISTRIBUTION: ONE COPY RETURNED TO BUYER -- ONE COPY RETAINED BY SELLER

4. SELLER WARRANTS that there are no tenants on the premises holding under lease except: None

5. Each page and each attachment is by this reference made part hereof.

6. This agreement shall apply to and bind the legal successors in interest of the Seller and SELLER AGREES to pay all liens and assessments against the premises, including all taxes and special assessments payable until surrender of possession as required by the Code of Iowa, and agrees to warrant good and sufficient title. Names and addresses of lienholders are: None

7. SELLER agrees that amounts payable by SELLER for real estate taxes, special assessments, mortgage payoffs, liens, or judgments shall be deducted at closing from the purchase price. SELLER AGREES to obtain court approval of this contract, if requested by Buyer, if title to the premises becomes an asset of any estate, trust, conservatorship or guardianship. Buyer agrees to pay court approval costs and all other costs necessary to transfer the premises to Buyer, but not attorney fees. Claims for such transfer costs shall be paid in amounts supported by paid receipts or signed bills.

8. BUYER agrees that any drain tile and/or underground irrigation systems which are located within the premises and are damaged by construction shall be repaired at no expense to SELLER. BUYER shall have the right of entry upon SELLER'S remaining property along the right of way line, if necessary, for the purpose of connecting said drain tile and/or underground irrigation systems.

9. If SELLER holds title to the premises in joint tenancy with full rights of survivorship and not as tenants in common at the time of this agreement, Buyer will pay any remaining proceeds to the survivor of that joint tenancy and will accept title solely from that survivor, provided the joint tenancy has not been destroyed by operation of law or acts of SELLER.

10. These premises are being acquired for public purposes and this transfer is exempt from the requirements for the filing of a Declaration of Value by the Code of Iowa.

11. BUYER hereby gives notice of SELLER's five-year right to renegotiate construction or maintenance damages not apparent at the time of the signing of this agreement as required by the Code of Iowa.

12. BUYER hereby agrees to additionally warrant the project against any defects against the property as a result of the project for a period of one year following the completion and acceptance of the project. Defects may include, but are not limited to insufficient seeding/stabilization or settling of the property within the easement.

13. SELLER states and warrants that there is no well, solid waste disposal site, hazardous substances, nor underground storage tanks on the premises described and sought herein, except: None

14. BUYER shall be responsible for the removal and relocation of any fences.

15. BUYER shall be responsible for all restoration of the disturbed area within the easements.

16. BUYER hereby agrees to provide a 1" service connection from the public water main, to the residence located at 2200 N James Street. The connection shall include the construction of the water main tap, service line, stop box, meter pit, meter, and well connection.

17. SELLER agrees to cooperate with BUYER in removing liens and encumbrances in order to convey marketable title to BUYER in conformity with Iowa law and the Title Standards of the Iowa State Bar Association. If possession and conveyance are delayed due to SELLER's inability to provide marketable title, this Agreement shall continue in force and effect until either party rescinds the Agreement after giving ten days written notice to the other party. SELLER understands that if necessary property rights cannot be acquired by voluntary purchase, BUYER may initiate action to acquire the property interests contemplated in this Agreement under power of eminent domain.

18. SELLER'S spouse, if not a title holder immediately preceding acceptance, executes this Agreement only for the purpose of relinquishing all rights of dower, homestead and distributive share or in compliance with Section 561.13 of the Code of Iowa and agrees to execute the conveyance documents for this purpose.

19. This Agreement shall not be binding until it has received the final approval by Resolution of the Grimes City Council.

20. GENERAL PROVISIONS.

    a. This Agreement contains the entire agreement of the parties and no waiv-er, modification, release, or cancellation of this Agreement or any portion of this Agree-ment shall be binding unless evidenced by writing.
    b. This Agreement shall be binding on the heirs, personal representatives, assigns, and successors of the parties.
    c. This Agreement shall be governed by, construed, and enforced in accordance with the law of the State of Iowa.

SELLER'S SIGNATURE AND CLAIMANT'S CERTIFICATION: Upon due approval and execution by the Buyer, we the undersigned claimants certify the total lump sum payment shown herein is just and unpaid.

X _____
By: Esmeralda Robles
Marital Status: _____

X _____
By: _____
Marital Status: _____

ALL PURPOSE ACKNOWLEDGMENT

STATE OF _____}
COUNTY OF _____} ss:

On this _____ day of _____, A.D. 20_____, before me, the undersigned, a Notary Public in and for said State, personally appeared ____ _____ _____,

_____ to me personally known
or _____ proved to me on the basis of satisfactory evidence

to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

(NOTARY SEAL) _____ (Sign in Ink)
_____ (Print/Type Name)
Notary Public in and for the State of _____

CAPACITY CLAIMED

BY SIGNER:
_ INDIVIDUAL
_ CORPORATE
Title(s) of Corporate Officer(s):
_____
_____
__ Corporate Seal is affixed
__ No Corporate Seal procured
_ PARTNER(s): __ Limited Partnership
__ General Partnership
_ ATTORNEY-IN-FACT
_ EXECUTOR(s) or TRUSTEE(s)
_ GUARDIAN(s) or CONSERVATOR(s)
_ OTHER: _____
SIGNER IS REPRESENTING:
List name(s) of person(s) or entity(ies)
_____
_____
_____

BUYER'S APPROVAL

_____
Signed by: Scott Mikkelsen (Date)

_____
Attested by: Rochelle Williams (Date)

BUYER'S ACKNOWLEDGMENT

STATE OF _____}
COUNTY OF _____} ss:

On this _____ day of _____, 20____, before me, the undersigned, personally appeared _____ _____, known to me to be an agent of the City of Grimes, Iowa and who did say that said instrument was signed on behalf of City by its authority duly recorded in its minutes, and said agent acknowledged the execution of said instrument, which signature appears hereon, to be the voluntary act and deed of the City and by it voluntarily executed.

_____
Notary Public in and for the State of Iowa

C-0

600-810-6503

REC'D APR 05 2023 Radio units to read water meters

Invoice

MUNICIPAL SUPPLY, INC.

Municipal, Contractor, and Industrial Supplies

1550 N.E. 51st Avenue Des Moines, Iowa 50313
PH: (515) 262-1300 FAX: (515) 262-6662
WATS (800) 747-2025

After Hours: (515)262-1300, Option 5

INVOICE NUMBER: 0866007-IN
INVOICE DATE: 3/31/2023

PAID

ORDER NUMBER: 0117554
ORDER DATE: 5/4/2022
SHIP DATE: 3/31/2023
SALESPERSON: KENT KUEHL

CUSTOMER NO: 10-GRIMES

SOLD TO:
CITY OF GRIMES
101 NE HARVEY ST
GRIMES, IA 50111

2023 3436
KH

SHIP TO:
CITY OF GRIMES
101 NE HARVEY ST
GRIMES, IA 50111

BUYER:

CUSTOMER P.O.	JOB NAME	SHIP VIA	TERMS
1998		KENT	NET 30 DAYS

ITEM NO.	UNIT	ORDERED	SHIPPED	BACK ORD	PRICE	AMOUNT
M510MF13W3WMI DUAL PORT WIRED SMART POINT	EACH	432.00	54.00	378.00	199.00	10,746.00

ORDER# 117554

A SERVICE CHARGE OF 1 1/2% WITH A MINIMUM OF $1.00 PER MONTH WILL BE CHARGED ON ALL PAST DUE ACCOUNTS.

Net Invoice:	10,746.00
Freight:	0.00
Sales Tax:	0.00
Invoice Total:	10,746.00

VC-O

Christensen Development 1, LLC
215 East 3rd Street, Suite 300
Des Moines, IA 50309 US
quickbooks@bergankdv.com

Invoice

BILL TO
City of Grimes
Attn: Jake Anderson
410 SE Main
Grimes, IA 50111

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
1356	05/01/2023	$10,000.00	05/31/2023	Net 30	

SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
Consulting	April 2023	1	10,000.00	10,000.00

BALANCE DUE **$10,000.00**

C-O

BAKER GROUP
1600 SE CORPORATE WOODS DRIVE
ANKENY, IA 50021-7501

515.262.4000

373.650.6505
20233362 ROF

Invoice 243381

PAID

Bill to:	Job: 76.26799
CITY OF GRIMES 1700 SE DESTINATION DR GRIMES, IA 50111	CITY OF GRIMES ACCESS ROB FOX 410 SE MAIN STREET GRIMES, IA

Invoice #: 243381 Date: 04/18/23	Customer P.O. #: AUTH BY SCOTT MIKKELSEN
Payment Terms: DUE UPON RECEIPT	Salesperson: DOUGLAS W RUSCHILL
Customer Code: 12655	Special Requests: Email to customer

Remarks: 76.26799

accountspayable@grimesiowa.gov

Quantity	Description	U/M	Unit Price	Extension
0.00	PROGRESS BILLING		0.00	13,000.00
			Subtotal:	**13,000.00**
			Total:	**13,000.00**

ACCESS CONTROL SYSTEM FOR THE CITY OF GRIMES BUILDINGS
CURRENT AGREEMENT: $144,754.00
PREVIOUSLY BILLED: $62,000.00

* To pay with ACH or Wire, please send to Routing #: 073000642, Account #: 027383, Name: Baker Mechanical Inc.
Please send remittance advice to remittance@thebakergroup.com

Any balance unpaid for 30 days shall bear a FINANCE CHARGE computed by a "periodic rate" of 1.5% per month, which is an ANNUAL PERCENTAGE OF 18%.
To pay with MasterCard or Visa, please visit www.thebakergroup.com and click on the link 'Invoice Payment' near the bottom of the webpage. There is a 3% convenience fee for payment online using a credit card.

VC-O

$1590.00 610-815-6501 Hydrogen peroxi
$9375.00 600-810-6501 antiscalant for RO

Original

Hawkins, Inc.
2381 Rosegate
Roseville, MN 55113
Phone: (612) 331-6910

INVOICE

Total Invoice	**$10,965.00**
Invoice Number	6440614
Invoice Date	4/6/23
Sales Order Number/Type	4205604 SL
Branch Plant	58
Shipment Number	4956360

Sold To: 117729
ACCOUNTS PAYABLE
CITY OF GRIMES
101 N Harvey St
Grimes IA 50111

Ship To: 466255
CITY OF GRIMES
1801 N. JAMES ST.
GRIMES IA 50111

202.33434/C1+

Net Due Date	Terms	FOB Description	Ship Via	Customer P.O.#	P.O. Release	Sales Agent #
5/21/23	Net 45	PPD Origin	HWTG			073

Line #	Item Number	Item Name/ Description	Tax	Qty Shipped	Trans UOM	Unit Price	Price UOM	Weight Net/Gross	Extended Price
1.000	46394	Hydrogen Peroxide 34% Std	N	1.0000	TO	$0.5300	LB	3,000.0 LB	$1,590.00
		3000 LB NRT		3000.0000	LB			3,141.0 GW	
		Lot/SN: 711512							
2.000	59271	Vitec 3000	N	1.0000	TO	$3.7500	LB	2,500.0 LB	$9,375.00
		2500 LB TO		2500.0000	LB			2,675.0 GW	
		Lot/SN: 121444							

********** Receive Your Invoice Via Email **********

Please contact our Accounts Receivable Department via email at Credit.Dept@HawkinsInc.com
or call 612-331-6910 to get it setup on your account.

Page 1 of 1

Tax Rate	Sales Tax
0 %	$0.00

Invoice Total **$10,965.00**

No Discounts on Freight or Containers

IMPORTANT: All products are sold without warranty of any kind and purchasers will, by their own tests, determine suitability of such products for their own use. Seller warrants that all goods covered by this invoice were produced in compliance with the requirements of the Fair Labor Standards Act of 1938, as amended. Containers are to be paid for in full, as invoiced, and full refund will be made promptly, provided containers are returned to original point of shipment. Return freight charges to be prepaid. The containers returned must be the same originally shipped, and show no evidence of abuse, or use for purposes other than the storage of original containers. Seller specifically disclaims and excludes any warranty of merchantability and any warranty of fitness for a particular purpose. The "Sold To" party above is the guarantor for purposes of fertilizer laws and regulations.
NO CLAIMS FOR LOSS, DAMAGE OR LEAKAGE ALLOWED AFTER DELIVERY IS MADE IN GOOD CONDITION .

Please Remit To: *Hawkins, Inc.*
P.O. Box 860263
Minneapolis, MN 55486-0263

This contractor and subcontractor shall abide by the requirements of 41 CFR §§60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, national origin, protected veteran status or disability.

www.hawkinsinc.com

Job# 3180020

✓ C-O

384-815-6399
hauling sludge to WRA

Synergy Fire & Safety
4338 Hubbell Ave
Des Moines, IA 50317
515-381-0102
ssutton@synergyfire.net

Invoice 20036

202 35437 kH

PAID

BILL TO	SHIP TO	DATE	PLEASE PAY	DUE DATE
City of Grimes City of Grimes 101 NE Harvey Street Grimes, Iowa 50111	US Water Services Corporation 1801 N James Street Grimes, Iowa 50111	04/09/2023	**$24,831.47**	05/09/2023

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
04/05/2023	**NHMC-Non-Haz**	Non-Hazard Material Collection-4 Load(s)	4	425.00	1,700.00
04/05/2023	**NHMC-Non-Haz**	144,380 Pounds Collected	144,380	0.0073	1,053.97
04/06/2023	**NHMC-Non-Haz**	Non-Hazard Material Collection-4 Load(s)	4	425.00	1,700.00
04/06/2023	**NHMC-Non-Haz**	191,440 Pounds Collected	191,440	0.0073	1,397.51
04/07/2023	**NHMC-Non-Haz**	Non-Hazard Material Collection-6 Load(s)	6	425.00	2,550.00
04/07/2023	**NHMC-Non-Haz**	295,680 Pounds Collected	295,680	0.0073	2,158.46
04/08/2023	**NHMC-Non-Haz**	Non-Hazard Material Collection-8 Load(s)	8	475.00	3,800.00
04/08/2023	**NHMC-Non-Haz**	415,860 Pounds Collected	415,860	0.0073	3,035.78
04/09/2023	**NHMC-Non-Haz**	Non-Hazard Material Collection-9 Load(s)	9	475.00	4,275.00
04/09/2023	**NHMC-Non-Haz**	432,980 Pounds Collected	432,980	0.0073	3,160.75

TOTAL DUE $24,831.47

THANK YOU.

C-0

SVPA ARCHITECTS

www.svpa-architects.com
Phone 515.327.5990

1466 28th Street, Suite 200
West Des Moines, Iowa 50266

20233484 BKB

Alex Pfaltzgraff
City of Grimes
410 SE Main Street
Suite 102
Grimes, IA 50111

March 31, 2023
Project No: 22038.00
Invoice No: 0038451

Project 22038.00 GrimesPlex - Grimes, IA
Alex Pfaltzgraff: apfaltzgraff@grimesiowa.gov
Brian Becker: bbecker@grimesiowa.gov
accountspayable@grimesiowa.gov

Professional Services from February 27, 2023 to March 26, 2023

Phase 03 Schematic Design

Fee

Billing Phase	Fee	Percent Complete	Earned
Schematic Design	33,750.00	100.00	33,750.00
Design Development	33,750.00	100.00	33,750.00
Construction Documents	101,250.00	40.00	40,500.00
Bidding/Negotiation	11,250.00	0.00	0.00
Construction Administration	45,000.00	0.00	0.00
Total Fee	225,000.00		108,000.00
		Previous Fee Billing	67,500.00
		Current Fee Billing	40,500.00
		Total Fee	**40,500.00**
		Total this Phase	**$40,500.00**
		Total this Invoice	**$40,500.00**

Billings to Date

	Current	Prior	Total
Fee	40,500.00	67,500.00	108,000.00
Unit	0.00	13.10	13.10
Totals	**40,500.00**	**67,513.10**	**108,013.10**

Project	22038.00	GrimesPlex - Grimes, IA	Invoice	0038451

Authorized By:

Thad Long

C-0

202 33504

BRB

QUOTE FORM

Buyer	
Phone	
Fax	
Email	

Sales Rep: Freddy Tsui
Email: freddyt@soccermaster.com
Phone: 515-270-8141
Fax: 636-386-8002

Submit Order to either fax or email address above.

SOCCER MASTER
14188 MANCHESTER ROAD
MANCHESTER, MISSOURI 63011
1-800-926-9287
WWW.SOCCERMASTER.COM
freddyt@soccermaster.com

ACCOUNT NUMBER:

PURCHASE ORDER #:

SOLD TO	SHIP TO
Ciry of Grimes	City of Grimes
Accounts Payable	Attn: Alex Miller
410 SE Main St.	1700 SE Destination Dr.
Grimes, IA 50111	Grimes, IA 50111

QUOTE DATE	APPROX. NEED BY DATE	SALES PROGRAM #	TERMS	DATING
4/20/2023	TBD			

Enter Style # Below	Color	Qty	Description	YS	YM	YL	YXL	XXS	XS	S	M	L	XL	XXL	UNIT PRICE	TOTAL DOLLARS
				1 - 2	- 3	- 4	- 5	- 6	-	7 -	8	-	9	-	10 - 11 - 12 - 13 - 14 15 16	
2B3006		20	Kwik Goal Deluxe Euro Club Goal (8x24)												$1,939.00	$ 38,780.00
2B3004		24	Kwik Goal Deluxe Euro Club Goal (6.5x18.5)												$1,699.00	$ 40,776.00
10B410		44	Wheel Options for Euro Club Goals												$499.00	$ 21,956.00
6B1404		12	Kwik Goal Premier Corner Flags with Bases												$190.00	$ 2,280.00
10B1605		100	Kwik Goal Saddle Anchor Bag												$32.50	$ 3,250.00
		0														$ -
2B9006		4	Kwik Goal Pro Premier Goal (8x24)												$4,799.00	$ 19,196.00
Enter Style # Below	Color	QTY	Description	YS	YM	YL	YXL	XXS	XS	S	M	L	XL	XXL	UNIT PRICE	
				1 - 2	- 3	- 4	- 5	- 6	-	7 -	8	-	9	-	10 - 11 - 12 - 13 - 14 15 16	
3B1824		4	Kwik Goal Premier HEX Nets (8x24)												$240.00	$ 960.00
		0														$0.00
		0														$0.00
		0														$0.00
		0														$0.00
		0														$0.00
		0														$0.00
		0														$0.00
		0														$0.00
		0														$0.00

TOTAL UNITS	208
TOTAL $$$	$127,198.00
Shipping	$2,820.00
TOTAL INVOICE:	$130,018.00

POLK COUNTY

POLK COUNTY

INVOICE

Date: 5/2/2023
Invoice Date: 5/2/2023
Invoice No: 11120

CITY OF GRIMES
ATTN: CITY CLERK
101 N. HARVEY STREET
GRIMES IA 50111

Remit To:

POLK COUNTY AUDITOR'S OFFICE
CENTRAL ACCOUNTING DIVISION:RM 315
ADMINISTRATIVE OFFICE BUILDING
111 COURT AVENUE
DES MOINES, IA 50309

Contact: NICOLE MARTINSON
(515) 286-3818
Nicole.Martinson@polkcountyiowa.gov

Account: 32857

Item	Due Date	Description	Amount
001	6/1/2023	GRIMES LE CONTRACT 4/23	115,821.83

Total Due **115,821.83**

Make checks payable to: **POLK COUNTY TREASURER**

Thank you for your prompt payment.

11:27 am, May 02, 2023

Curtis Pion
Business Manager, PCSO

384-815-6399

C-0

Synergy Fire & Safety
4338 Hubbell Ave
Des Moines, IA 50317
515-381-0102
ssutton@synergyfire.net

Invoice 20093

20233563 LH

BILL TO	SHIP TO	DATE	PLEASE PAY	DUE DATE
City of Grimes City of Grimes 101 NE Harvey Street Grimes, Iowa 50111	US Water Services Corporation 1801 N James Street Grimes, Iowa 50111	04/15/2023	**$15,579.08**	05/15/2023

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
04/10/2023	**NHMC-Non-Haz**	Non-Hazard Material Collection-5 Load(s)	5	425.00	2,125.00
04/10/2023	**NHMC-Non-Haz**	222,220 Pounds Collected	222,220	0.0073	1,622.21
04/11/2023	**NHMC-Non-Haz**	Non-Hazard Material Collection-4 Load(s)	4	425.00	1,700.00
04/11/2023	**NHMC-Non-Haz**	187,580 Pounds Collected	187,580	0.0073	1,369.33
04/12/2023	**NHMC-Non-Haz**	Non-Hazard Material Collection-3 Load(s)	3	425.00	1,275.00
04/12/2023	**NHMC-Non-Haz**	133,400 Pounds Collected	133,400	0.0073	973.82
04/14/2023	**NHMC-Non-Haz**	Non-Hazard Material Collection-4 Load(s)	4	425.00	1,700.00
04/14/2023	**NHMC-Non-Haz**	199,200 Pounds Collected	199,200	0.0073	1,454.16
04/15/2023	**NHMC-Non-Haz**	Non-Hazard Material Collection-4 Load(s)	4	475.00	1,900.00
04/15/2023	**NHMC-Non-Haz**	199,940 Pounds Collected	199,940	0.0073	1,459.56

TOTAL DUE $15,579.08

THANK YOU.

384-856399 C-O

Synergy Fire & Safety
4338 Hubbell Ave
Des Moines, IA 50317
515-381-0102
ssutton@synergyfire.net

Invoice 20169

20233563 KH

BILL TO
City of Grimes
City of Grimes
101 NE Harvey Street
Grimes, Iowa 50111

SHIP TO
US Water Services Corporation
1801 N James Street
Grimes, Iowa 50111

DATE	PLEASE PAY	DUE DATE
04/23/2023	**$11,578.15**	05/23/2023

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
04/18/2023	**NHMC-Non-Haz**	Non-Hazard Material Collection-4 Load(s)	4	425.00	1,700.00
04/18/2023	**NHMC-Non-Haz**	201,300 Pounds Collected	201,300	0.0073	1,469.49
04/19/2023	**NHMC-Non-Haz**	Non-Hazard Material Collection-5 Load(s)	5	425.00	2,125.00
04/19/2023	**NHMC-Non-Haz**	238,640 Pounds Collected	238,640	0.0073	1,742.07
04/20/2023	**NHMC-Non-Haz**	Non-Hazard Material Collection-5 Load(s)	5	425.00	2,125.00
04/20/2023	**NHMC-Non-Haz**	216,100 Pounds Collected	216,100	0.0073	1,577.53
04/21/2023	**NHMC-Non-Haz**	Non-Hazard Material Collection-1 Load(s)	1	425.00	425.00
04/21/2023	**NHMC-Non-Haz**	56,720 Pounds Collected	56,720	0.0073	414.06

TOTAL DUE **$11,578.15**

THANK YOU.

399-170-67JDS C-O
M-COPY L-M

INVOICE NO. F23429

2023 33 555KH

1450 HICKMAN ROAD
WAUKEE, IA 50263
(800)747-2744
WWW.STIVERSFORDIA.COM

Stivers Ford LINCOLN Waukee

CAR INVOICE

Sold To: CITY OF GRIMES					Date: 04/26/2023
Address: 101 NE HARVEY STREET GRIMES, IA 50111-2051					
Home Number: (515)986-3036	Work Number: (515)986-3036		Salesman: RON REESE		2nd Salesman: N/A
[X] NEW [ ] USED	Year: 2023	Make: FORD	Model: SUPER DUTY F-250 SRW	Color: WHITE	Body: XL 4WD SUPERCAB 6.75' BOX
Vehicle Ident. or Serial Number: 1FT7X2BA4PEC35428				Key No.:	STOCK: F23429

Year:	Make:	Model:
VIN:		
Balance Owed on Trade-In , Payoff N/A		
Finance Company N/A Address N/A , First Payment Due 04/26/2023	PAY FROM THIS INVOICE	

EQUIPPED AS PER FEDERAL PRICE LABEL

HOLDBACK

VEHICLE MILES
4
CUSTOMER EMAIL
ACCOUNTSPAYABLE@GRIMESIOWA.GOV
FINANCE MANAGER
HOUSE F&I MANAGER
DEALER INSTALLED:
N/A

TOTAL=

PRICE OF CAR	47,790.00
	N/A
	N/A
N/A	N/A
	N/A
EXTRAS	
FACTORY INSTALLED	N/A
DEALER INSTALLED	N/A
DOCUMENTATION FEE	N/A
USE TAX	N/A
LIC/TITLE/LIEN	N/A
TOTAL CASH PRICE	47,790.00
COST OF FINANCING	N/A
DEALER INSTALLED	
TOTAL CASH PRICED	47,790.00
SETTLEMENT	
CASH	N/A
CASH ON DELIVERY	
USED CAR	N/A
PAYMENTS	
1 AT $ 47,790.00	
AT $	
TOTAL	47,790.00

NO PUBLIC LIABILITY OR PROPERTY DAMAGE INSURANCE ISSUED WITH THIS TRANSACTION UNLESS HEREIN STATED

399-210-6727 PW C-0 M

INVOICE NO. F23507

202.33556 KH

1450 HICKMAN ROAD
WAUKEE, IA 50263
(800)747-2744
WWW.STIVERSFORDIA.COM

Stivers Ford LINCOLN Waukee

CAR INVOICE

Sold To: CITY OF GRIMES				Date: 04/26/2023	
Address: 101 NE HARVEY STREET GRIMES, IA 50111-2051					
Home Number: (515)986-3036	Work Number: (515)986-3036	Salesman: RON REESE		2nd Salesman: N/A	
[X] NEW [ ] USED	Year: 2023	Make: FORD	Model: SUPER DUTY F-250 SRW	Color: WHITE	Body: XL 4WD SUPERCAB 6.75' BOX
Vehicle Ident. or Serial Number: 1FT7X2BA4PEC35431				Key No.:	STOCK: F23507

Year:	Make:	Model:
VIN:		

Balance Owed on Trade-In

,

PAY FROM THIS INVOICE

Payoff
N/A

Finance Company
N/A
Address
N/A
,
First Payment Due
04/26/2023

EQUIPPED AS PER FEDERAL PRICE LABEL

HOLDBACK

VEHICLE MILES
4
CUSTOMER EMAIL
ACCOUNTSPAYABLE@GRIMESIOWA.GOV
FINANCE MANAGER
HOUSE F&I MANAGER
DEALER INSTALLED:
N/A

TOTAL=

PRICE OF CAR	47,790.00
	N/A
	N/A
N/A	N/A
	N/A
EXTRAS	
FACTORY INSTALLED	N/A
DEALER INSTALLED	N/A
DOCUMENTATION FEE	N/A
USE TAX	N/A
LIC/TITLE/LIEN	N/A
TOTAL CASH PRICE	47,790.00
COST OF FINANCING	N/A
DEALER INSTALLED	
TOTAL CASH PRICED	47,790.00
SETTLEMENT	
CASH	N/A
CASH ON DELIVERY	
USED CAR	N/A
PAYMENTS	
1 AT $ 53,050.00	
AT $	
TOTAL	47,790.00

NO PUBLIC LIABILITY OR PROPERTY DAMAGE INSURANCE ISSUED WITH THIS TRANSACTION UNLESS HEREIN STATED

RESOLUTION NO. 05-0423

RESOLUTION APPROVING STATE OF IOWA ALCOHOL LICENSES

WHEREAS, the Grimes City Code 5-1-4 states the City Council shall either approve or disapprove the issuance of liquor licenses or retail wine and beer permits;

WHEREAS, after consideration by the City Council the City Clerk shall forward such decision on to the Iowa Alcoholic Beverage Division for further action;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRIMES, IOWA:

The attached (Exhibit A) Alcohol Licenses shall be approved.

PASSED AND APPROVED this 9th day of May 2023.

By: _____
Scott Mikkelsen, Mayor

ATTEST:

By:_____
Rochelle Williams, City Clerk

Council Meeting May 9, 2023

ABD LICENSE RENEWAL

1. **Kum & Go #141 1880 SE Princeton Dr:** Class E Retail Alcohol License
2. **Kum & Go #237 801 E. 1st Street**: Class E Retail Alcohol License
3. **Grimes Chamber: Governors Days:** Temporary: Special Class C
4. **Aldi # 109: 2055 E. 1st Street:** Class C Beer, Class B Wine, Sunday Sales

CITY OF GRIMES

ALCOHLIC BEVERAGE LICENSE
STAFF APPROVAL FORM

Establishment Name: Kum & Go #141
Establishment Address: 1880 SE Princeton Dr

License Class: X Class E Retail Alcohol

Privileges: Outdoor Service ☐ Sunday Sales ☐ Catering ☐ (All that apply)

New ☐ Renewal X

Fire Department Approval

Fire Inspection Date: 5/2/23

Approval: Yes ☒ No ☐

Reason for not approving: _____

Fire Marshal Signature: _____

Building Department Approval

Approval: Yes ☐ No ☐

Reason for not approving: NA

Building Official Signature: _____

Planning Approval

Approval: Yes ☐ No ☐

Reason for not approving: NA

Planning Signature: _____

CITY OF GRIMES

ALCOHLIC BEVERAGE LICENSE
STAFF APPROVAL FORM

Establishment Name: Kum & Go #237
Establishment Address: 801 E. 1st Street

License Class: X Class E Retail Alcohol

Privileges: Outdoor Service ☐ Sunday Sales ☐ Catering ☐ (All that apply)

New ☐ Renewal X

Fire Department Approval

Fire Inspection Date: 3/30/23

Approval: Yes ☒ No ☐

Reason for not approving: _____

Fire Marshal Signature: _____

Building Department Approval

Approval: Yes ☐ No ☐

Reason for not approving: NA

Building Official Signature: _____

Planning Approval

Approval: Yes ☐ No ☐

Reason for not approving: NA

Planning Signature: _____

CITY OF GRIMES

ALCOHLIC BEVERAGE LICENSE
STAFF APPROVAL FORM

Establishment Name: Grimes Chamber: Governors Days
Establishment Address:

License Class: [X Special Class C]

Privileges: Outdoor Service ☐ [Sunday Sales X] Catering ☐ (All that apply)

New ☐ [Temporary X]

Fire Department Approval

Fire Inspection Date: Site Plan Approved 5/2/23

Approval: Yes ☒ No ☐

Reason for not approving: _____

Fire Marshal Signature: _____

Building Department Approval

Approval: Yes ☐ No ☐

Reason for not approving: _____

Building Official Signature: _____

Planning Approval

Approval: Yes ☐ No ☐

Reason for not approving: _____

Planning Signature: _____

CITY OF GRIMES

ALCOHLIC BEVERAGE LICENSE
STAFF APPROVAL FORM

Establishment Name: Aldi #109
Establishment Address:

License Class: X Class C Beer, Class B Wine

Privileges: Outdoor Service ☐ Sunday Sales X Catering ☐ (All that apply)

New ☐ Temporary X

Fire Department Approval

Fire Inspection Date: 4/25/23

Approval: Yes ☒ No ☐

Reason for not approving: _____

Fire Marshal Signature: _____

Building Department Approval

Approval: Yes ☐ No ☐

Reason for not approving: _____

Building Official Signature: _____

Planning Approval

Approval: Yes ☐ No ☐

Reason for not approving: _____

Planning Signature: _____

CITY OF
GRIMES
101 NE Harvey, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846

CITY COUNCIL COMMUNICATION

AGENDA ITEM: Resolution 05-0523 Hazardous Household Waste Storage License for Metro Waste Authority

BACKGROUND: The City Code Section 9-14-15 states that no person shall haul, cause to be hauled, or receive any hazardous household waste of any kind for storage within the corporate limits of the City unless such site is first licensed by the City and complies with all applicable fire, electric, and building codes and all applicable health and zoning ordinances as adopted by the City. Metro Waste Authority has provided all information required under the code to renew the permit. The information has been reviewed by the Fire Marshall and Building Department to ensure it meets all requirements as set out in the City Code. Upon approval by the Grimes City Council, Metro Waste Authority will pay the City the annual license fee in the amount of $1,000 prior to receiving the renewal license from the City Clerk. This license will be good for one year.

BUDGETARY CONSIDERATIONS: N/A

STRATEGIC PLANNING:
Prioritized ____YES _____NO

*High-Performing Organization/Exception Professional Services__**X**_

*Great Place to Live/Expanded Quality of Life Amenities _____

*Dynamic Town/Strong Sense of Community _____

*More Beautiful/Vibrant Community _____

BOARD/COMMISSION ACTION(S):

STAFF RECOMMENDATION: Recommend Approval by Johnston/Grimes Metropolitan Fire Marshall and the Grimes Building Department

RESPONSIBLE STAFF/CONTACT INFORMATION

Prepared by; Rochelle Williams
Copies of signed/recorded documents return to: Rochelle Williams

RESOLUTION NO. 05-0523

Resolution Approving A Hazardous Household Waste Storage License to Metro Waste Authority

WHEREAS, Metro Waste Authority has requested a renewal of permit #1604 for the time frame of June 2023-June 2024 for a Hazardous Household Waste Storage Permit at the Metro Northwest Transfer Station located at 4015 SE Beisser Drive in Grimes, Iowa; and

WHEREAS, The Grimes City Code 9-14 Hazardous Household Waste Storage Facilities requires that the facility be licensed annual by the City; and

WHEREAS, the Grimes Building Department and Johnston/Grimes Metropolitan Fire Marshal agree the site meets all applicable fire, electric and building codes and all applicable health and zoning ordinances as adopted by the City; and

WHEREAS, upon approval of the renewal of the license Metro Waste Authority has agreed to pay the annual license fee of $1,000.00 to the City of Grimes as required under the City Code;

NOW, THEREFORE, BE IT HEREBY RESOLVED, by the City Council of the City of Grimes, Iowa that the City Clerk is authorized to issue Metro Waste Authority a Hazardous Household Waste Storage License for one year at their facility located at 4015 SE Beisser Drive in Grimes Iowa.

Passed and adopted this 9th day of May, 2023.

_____
Scott Mikkelsen, Mayor

ATTEST:

_____
Rochelle Williams, City Clerk

CITY OF
GRIMES
101 NE Harvey, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846

HAZARDOUS HOUSEHOLD WASTE STORAGE LICENSE
JUNE 2023-JUNE 2024

Metro Waste Authority of June 2023-June 2024

Location: Metro Northwest Transfer Station, 4015 SE Beisser Drive, Grimes Iowa.

Renewal of Permit #1604

Permit Issued in the City of Grimes and Approve by the Grimes City Council on May 9, 2023 - Resolution 05-0523
Grimes City Code Section 9-14 Hazardous Household Waste Storage Facilities

Date: May 9, 2023

_____
Scott Mikkelsen, Mayor

ATTEST:

_____
Rochelle Williams, City Clerk

City of Grimes

Permit 05-2021

Metro Waste Authority
1105 Prairie Drive South West
Bondurant, Iowa 50035

Permit to Store Hazardous Waste 05/21 -05/22

107.02 PERMIT TO HAUL SOLID WASTE OR HAZARDOUS HOUSEHOLD WASTE.

1. No person shall engage in the business of removing or hauling commercial or industrial solid waste or hazardous household waste from the premises of others, unless such person shall first have applies for and received a permit to do so from the City.

Metro Waste Authority
We Know Where It Should Go

Metro Hazardous Waste Drop-Off
1105 Prairie Drive SW
Bondurant, IA 50035
515.967.5512

MEMORANDUM

DATE: 4-24-2023

TO: Scott Clyce

FROM: Kyle Fischer

CC:

SUBJECT: Household Hazardous Waste Storage License Renewal

Scott,

Metro Waste Authority is requesting a Household Hazardous Waste Storage License Renewal for permit #1604 at the Metro Northwest Transfer Station located at 4015 SE Beisser Drive in Grimes Iowa. This will allow storage of the hazardous material received from households and Very Small Quantity Generators.

MWA is collecting Household Hazardous Waste at the facility, storing temporarily and then transporting the material back to the Metro Hazardous Waste Drop Off in Bondurant.

Thank you for your consideration,

Kyle Fischer
Metro Hazardous Waste Drop-off
Facility Manager
515-333-4431
kfi@mwatoday.com

Metro Northwest Transfer Station - Grimes

2022 Household Hazardous Materials Collection

Row Labels	Sum of Weight Calculation
Acid	858
Aerosols	3114
Antifreeze (For Recycle)	3381
Ballast, non PCB	70
Ballast, with PCB	3
Bases	3099
Batteries, Lead-acid, used - Universal Waste	3132
Batteries, Lithium (Recycle)	16
Batteries, Ni-Cad (Recycle)	252
CFLs (Recycle)	658.2
Fluorescent Light Tube (4-foot or less) for Recycle	448.8
Fluorescent Light Tube (u-shaped)	14.4
Fluorescent Tube 8 ft or 6 ft (Recycle)	48
Fuels	3761
Latex Paint	38266
Mercury	1
Oil - Used Motor Oil (Recycle)	8723
Oil Filter (Recycle)	42
Oil-Based Paint	5736
Oxidizer, Inorg	3
Paint Related	2387
Pesticides (Herbicide, Insecticide, Fungicide)	4496
Sharps/Red Bag Waste	407
(blank)	
Grand Total	**78916.4**

SECTION I
EMERGENCY RESPONSE AND REMEDIAL ACTION PLAN

FOR

METRO WASTE AUTHORITY
METRO NORTHWEST TRANSFER STATION

DES MOINES, IOWA

REVISED: OCTOBER 2018

PREPARED FOR:
METRO WASTE AUTHORITY
300 EAST LOCUST STREET
SUITE 100
DES MOINES, IA 50309

PREPARED WITH ASSISTANCE BY:
HDR ENGINEERING, INC.

Table of Contents

Section 1.0 Facility Information 1-1

1.1 Permitted Agency 1-1

1.2 DNR Permit Number 1-1

1.3 Facility Description 1-1

1.4 Responsible Official and Contact 1-1

1.5 Site and Environs Map 1-1

Section 2.0 Regulatory Requirements 2-1

2.1 Iowa Code 2-1

2.2 Permit Provisions 2-1

Section 3.0 Emergency Conditions – Response & Remedial Actions 3-1

3.1 Utilities Failure 3-1

3.1.1 Natural Gas Failure Short Term and Long Term 3-1

3.1.2 Electricity Failure Short Term and Long Term 3-2

3.2 Weather Related Events, Including Event and Post Event Conditions 3-2

3.2.1 Tornado 3-3

3.2.2 Wind Storms/Winter Storms 3-4

3.2.3 Intense Rainstorm and Erosion 3-4

3.2.4 Lightning Strikes 3-5

3.2.5 Flooding 3-6

3.3 Fire and Explosions 3-8

3.3.1 Waste/Recyclable Materials 3-8

3.3.2 Buildings and Site 3-9

3.3.3 Equipment 3-9

3.3.4 Fuels 3-10

3.3.5 Utilities 3-10

3.3.6 Facilities 3-11

3.3.7 Hot Loads 3-12

3.3.8 Waste Gases 3-12

3.3.9 Evacuation 3-13

3.4 Regulated Waste Spills and Releases 3-13

3.4.1 Waste Materials 3-13

3.4.2 Washwater 3-13
3.4.3 Waste Gases 3-14
3.4.4 Waste Stockpiles and Storage Facilities 3-15
3.4.5 Waste Transport Systems 3-15
3.4.6 Litter and Airborne Particulates 3-15
3.4.7 Site Drainage Systems 3-15
3.4.8 Off-Site Releases 3-16
3.5 HAZARDOUS MATERIAL SPILLS AND RELEASES 3-16
3.5.1 Load Check Control Points 3-16
3.5.2 Mixed Waste Deliveries 3-17
3.5.3 Fuels 3-17
3.5.4 Waste Gases 3-17
3.5.5 Site Drainage Systems 3-17
3.5.6 Off-Site Releases 3-18
3.6 MASS MOVEMENT OF LAND AND WASTE 3-18
3.6.1 Earthquakes 3-18
3.6.2 Slope Failure 3-19
3.6.3 Waste Shifts 3-20
3.7 EMERGENCY & RELEASE NOTIFICATIONS AND REPORTING 3-20
3.7.1 Federal Agencies 3-20
3.7.2 State Agencies 3-20
3.7.3 County and City Agencies 3-20
3.7.4 News Media 3-20
3.7.5 Facilities with Special Populations within 5 Miles 3-20
3.7.6 Emergency Response Agencies and Contact Information 3-20
3.7.7 Reporting Requirements and Forms 3-20
3.8 EMERGENCY WASTE MANAGEMENT PROCEDURES 3-20
3.8.1 Communications 3-20
3.8.2 Temporary Discontinuation of Service 3-20
3.8.3 Facilities Access and Rerouting 3-21
3.8.4 Waste Acceptance 3-21
3.8.5 Wastes in Process 3-21

3.9 PRIMARY EMERGENCY EQUIPMENT INVENTORY 3-21
3.9.1 Major Equipment 3-21
3.9.2 Fire Hydrants and Water Sources 3-22
3.9.3 Off-Site Equipment Resources 3-22
3.10 EMERGENCY AID 3-22
3.10.1 Responder Contacts 3-22
3.10.2 Medical Services 3-22
3.10.3 Contracts and Agreements 3-23
3.11 ERRAP TRAINING REQUIREMENTS 3-23
3.11.1 Training Providers 3-23
3.11.2 Employee Orientation 3-23
3.11.3 Annual Training Updates 3-23
3.11.4 Training Completion and Record Keeping 3-23

List of Attachments

Attachment A Site Plan Maps

Attachment B Emergency Phone Numbers

Attachment C Directions to Hospital

Attachment D IDNR Guidelines for Reporting Hazardous Conditions Including Chapter 131 IAC "Notification of Hazardous Conditions"

Attachment E List of At-Risk Populations within Five Mile Radius

Section 1.0
Facility Information

The Metro Northwest Transfer Station Emergency Prevention and Action Plan (MNTS Action Plan) was prepared by MWA independently of IDNR regulation 567 – 102.16 (455B) for the Metro Northwest Transfer Station (MNTS). Rather than duplicate the content of MWA's action plan this Emergency Response and Remedial Action Plan (Plan) will reference specific sections, where applicable, of the MNTS Action Plan to be located in the MNTS office. The MNTS Action Plan will be updated periodically by MWA as needed.

1.1 Permitted Agency

Metro Waste Authority (MWA)

Metro Northwest Transfer Station (MNTS)

1.2 DNR Permit Number

Permit number will be issued by the Iowa Department of Natural Resources (IDNR). The IDNR construction and operation permit number for the MNTS is #77-SDP-69-14P-XFR.

1.3 Facility Description

This facility is a solid waste transfer station. This site also includes a satellite facility for household hazardous materials (HHM).

1.4 Responsible Official and Contact

The MNTS Working Foreman has been designated as the on-site emergency coordinator, or in their absence the Director of Recycling & Diversion, or in their absence the Director of Operations, or in their absence the Executive Director. The MNTS Action Plan provides the Lines of Authority and notifications in the individual action guides.

Engineer of Record –

Garrett Williams, P.E.
HDR Engineering, Inc.
402-399-1210
8404 Indian Hills Drive
Omaha, NE 68114

1.5 Site and Environs Map

A site vicinity map is included in Figure 1 of Attachment A. Figure 2 contains the emergency evacuation plan map. This site plan map provides the location of emergency evacuation routes, fire escape routes, and emergency assembly points (EAPs). Employees should be familiar with both the evacuation routes and the EAP.

This Page Intentionally Left Blank

Section 2.0
Regulatory Requirements

2.1 Iowa Code

This Plan is designed to meet the requirements of Iowa Code paragraph 455B.306(6)d which requires the submission of an Emergency Response and Remedial Action Plan by all sanitary disposal projects.

This Plan is intended to:

- Establish provisions to minimize the possibility of fire or explosion.
- Establish provisions to minimize any releases to air, land, or water of pollutants that could threaten human health and the environment.
- Identify possible occurrences that may endanger human health and environment.

2.2 Permit Provisions

An updated Plan will be submitted at the time of each permit renewal application if a review indicates that revisions are required. The Plan is intended to be flexible and to meet contingencies arising at the facility. Requests for changes to the Plan may be submitted to MWA's Director of Recycling & Diversion, Director of Operations, or Site Engineer.

This Page Intentionally Left Blank

Section 3.0
Emergency Conditions – Response & Remedial Actions

3.1 Utilities Failure

Utilities include natural gas, electricity, sanitary sewer, and water.

3.1.1 Natural Gas Failure Short Term and Long Term

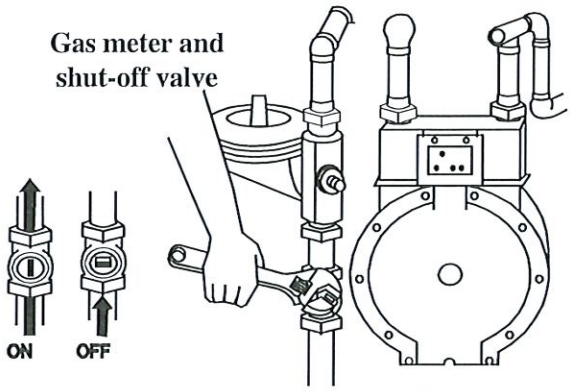
In the event MNTS facilities are without natural gas supply and natural gas odor is present contact the following:

- Director of Operations or Director of Recycling & Diversion - See Attachment B for telephone numbers.
- Natural Gas Company - See Attachment B for telephone number.

NATURAL GAS LEAK

If a gas odor is present and it is strong, take immediate action:

- Natural gas is an asphyxiate. In proper concentrations it can suffocate a person.
- Use extreme caution if a gas odor is present.
- Try to shut off the natural gas by turning the shut-off valve to the horizontal position.
- Leave the building where the odor is identified. Go to the Emergency Assembly Point (See Attachment A). Account for MNTS personnel, guests, contractors, etc.
- Do not attempt to locate gas leaks.
- Open doors and windows.
- Do not turn lights on/off or unplug electrical appliances.
- Do not use telephones in or around the building or office.
- Do not position or operate vehicles or powered equipment.
- Do not attempt any other repairs to the natural gas systems.
- If you turn off the gas for any reason, it must be turned back on by a professional.



Have wrench stored in a specific location where it will be immediately available

After the gas has been shut-off and the facility ventilated, or the facility has been evacuated to a safe distance, then the following individuals must be contacted:

- Director of Operations or Director of Recycling & Diversion - See Attachment B for telephone numbers.
- Natural Gas Company - See Attachment B for telephone number.

3.1.2 Electricity Failure Short Term and Long Term

Disruption of essential services due to electrical failure are explained further in the MNTS Action Plan.

SCALE FAILURE DUE TO ELECTRICITY SUPPLY FAILURE

If the MNTS scales are non-operational, then the following individuals must be contacted:

- Director of Operations or Director of Recycling & Diversion - See Attachment B for telephone numbers.
- MNTS Working Foreman may direct trucks directly to the Metro Park East (MPE) Sanitary Landfill or the Metro Park West (MPW) Sanitary Landfill.

BUILDINGS

Although the MNTS is primarily open during daylight hours, twilight and dusk operations may require supplemental light and heat if the electricity fails.

If the electrical systems at the HHM enclosure are non-operational, persons should not enter the enclosure if waste gases are suspected to be present (See Section 3.4.3). For long term electricity supply failure to the HHM enclosure, operations may require a portable generator to power the mechanical ventilation system.

3.2 Weather Related Events, Including Event and Post Event Conditions

Use weather radios located in MNTS office to receive the most updated information on local conditions.

3.2.1 Tornado

Tornado Terminology:

Tornado Watch - Tornadoes are possible.

Tornado Warning - A tornado has been sighted or indicated by weather radar.

PROCEDURES DURING AND AFTER A TORNADO

Tornado procedures are explained further in the MNTS Action Plan.

PROCEDURES AFTER A TORNADO

- Try to get out of damaged buildings. Once out, do not re-enter unless necessary. Use great caution.
- Extinguish all smoking and small fires. For any type of fire, notify Fire Department – see Attachment B for telephone numbers.

CHECK FOR NATURAL GAS LEAKS

- Check for gas leaks. If you smell gas or hear a blowing or hissing noise, open a window and quickly leave the building.
- Turn off the gas at the outside main valve if you can and call the gas company from a cellular telephone or a telephone away from the affected property. If you turn off the gas for any reason, it must be turned back on by a professional.

CHECK FOR ELECTRICAL SYSTEM DAMAGE

- Look for electrical system damage. If you see sparks or broken or frayed wires, or if you smell hot insulation, turn off the electricity at the main fuse box or circuit breaker.
- If you have to step in water to get to the fuse box or circuit breaker, call an electrician first for advice.

CHECK FOR SEWAGE, LEACHATE, AND WATER LINE DAMAGE

- Check for sewage, leachate, and water line damage. If you suspect sewage lines are damaged, avoid using toilets, avoid generating additional leachate from solid waste, and call a plumber. If water pipes are damaged, contact the water company and avoid using water from the tap.

CHECK SOLVENT STORAGE SYSTEMS

- Extinguish all smoking and small flames. For any type of fire, notify Fire Department – see Attachment B for telephone numbers.
- If a spill/leak exists, attempt to stop the leak/spill or absorb solvents with inert materials.
- If bulk fuel or solvent is leaking into the environment from a storage system, take immediate steps to limit flow into drainage ways.
- Report applicable spills or leaks to the Director of Operations or Director of Recycling & Diversion. See Attachment B for emergency contacts.

CHECK HOUSEHOLD HAZARDOUS MATERIALS ENCLOSURE

- If a spill/leak exists, see Section 3.4.
- Do not open to the public until hazardous materials that may have been displaced during the storm are properly managed.

3.2.2 Wind Storms/Winter Storms

Wind Storm / Winter Storm Terminology:

Down Burst - a strong out rush of wind formed by rain cooled air. Strong down bursts, which produce extensive damage, are often mistaken for tornadoes. A downburst can easily overturn a mobile home, tear roofs off houses, and topple trees.

Winter Storm Watch - Indicates that severe winter weather may affect your area.

Winter Storm Warning - Indicates that severe winter weather conditions are definitely on the way.

Blizzard Warning - Indicates that large amounts of falling or blowing snow and sustained winds of at least 35 miles per hour are expected for several hours.

Heavy snow can interrupt or halt transportation services.

If a blizzard warning is issued by local authorities contact the following individuals for further instruction:

- Director of Operations or Director of Recycling & Diversion - See Attachment B for telephone numbers.

3.2.3 Intense Rainstorm and Erosion

Thunderstorm Terminology:

Severe Thunderstorm Watch - A severe thunderstorm (damaging winds 58 miles per hour or more, or hail three-fourths of an inch in diameter or greater) is likely to develop.

Severe Thunderstorm Warning - A severe thunderstorm has been sighted or indicated by weather radar.

Erosion issues are not likely to become a major concern at the MNTS.

THUNDERSTORM PROCEDURES

THUNDERSTORM WATCH PROCEDURES

- Locate a safe place, such as the designated tornado shelter at the transfer station.
- Watch the sky.
- Assign someone to listen to the MNTS weather radio located in the MNTS office.

THUNDERSTORM WARNING PROCEDURES

- Go to a safe place.
- Listen to the MNTS weather radio located in the MNTS office and wait for the "all clear" by the authorities.

- Tornadoes are spawned by thunderstorms and flash flooding can occur with thunderstorms. When a "severe thunderstorm warning" is issued, review what actions to take under a "tornado warning" or a "flash flood warning."

PROCEDURES AFTER A THUNDERSTORM INCLUDING LIGHTNING STRIKES

Procedures for thunderstorms and lightning strikes that injure people are explained further in the MNTS Action Plan.

CHECK FOR SEWAGE, LEACHATE, AND WATER LINE DAMAGE

- Check for sewage, leachate, and water lines damage. If you suspect sewage lines are damaged, avoid using toilets, avoid generating additional leachate from solid waste, and call a plumber. If water pipes are damaged, contact the water company and avoid using water from the tap.

CHECK SOLVENT STORAGE SYSTEMS

- Extinguish all smoking and small flames. For any type of fire, notify Fire Department – see Attachment B for telephone numbers.
- If a spill/leak exists, attempt to stop the leak/spill or absorb fuel/solvents with inert materials.
- If bulk solvent is leaking into the environment from a storage system, take immediate steps to limit flow into drainage ways.
- Report spills or leaks to the Director of Operations or Director of Recycling & Diversion. See Attachment B for emergency contacts.

CHECK HOUSEHOLD HAZARDOUS MATERIALS ENCLOSURE

- Extinguish all smoking and small flames. For any type of fire, notify Fire Department – see Attachment B for telephone numbers.
- If a spill/leak exists, see Section 3.4.
- Do not open to the public until hazardous materials that may have been displaced during the storm are properly managed.

3.2.4 Lightning Strikes

There are some places that are safer than others from lightning strikes, however no place is risk free.

LIGHTNING STRIKE VICTIM

- A person who has been struck by lightning does not carry an electrical charge that can shock other people.
- Lightning striking a scale or other area near workers may also cause medical problems. Check personnel and follow MWA medical emergency protocol (MNTS Action Plan).
- If a lightning victim is injured, follow MWA medical emergency protocol (MNTS Action Plan).
- Instructions for making 911 calls are located in the MNTS Action Plan and near telephones.

3.2.5 Flooding

Flood Terminology:

Flash Flood Watch – A flood is possible, be alert to signs of flash flooding, and be ready to evacuate. Know the local terrain, flash floods can happen more quickly in hilly terrain or low-lying areas.

Flash Flood Warning – A flood is already occurring and will occur soon in your area, listen to local radio and television for local information and advice.

If a flash flood warning is issued by local authorities contact the following individuals for further instruction.

- Director of Operations or Director of Recycling & Diversion - See Attachment B for telephone numbers.

FLOOD DAMAGE PREVENTION PROCEDURES

- Move waste off working floor and into trailers if possible.
- Move materials to higher location within HHM enclosure, if possible.
- Move key documents, electronic files, computers, etc. to higher ground or take them with you if you must evacuate.
- Review evacuation procedures with employees.
- Turn on weather radio and get the latest emergency information.
- If told to leave, do so immediately.

PROCEDURES DURING A FLOOD

- Evacuation may be necessary. If advised to evacuate, do so immediately.
- Never drive into a flooded area.
- Never drive around road barricades.
- In case employees are separated from one another during floods or flashfloods, each employee shall contact the Director of Operations or Director of Recycling & Diversion so all employees can be accounted for.
- Evacuation is much simpler and safer before floodwaters become too deep for ordinary vehicles to drive through.
- Listen to a battery operated radio or television for evacuation instructions.
- Follow recommended evacuation routes. Shortcuts may be blocked.
- Leave early enough to avoid being marooned by flooded roads.

IF OUTDOORS

- Climb to high ground and stay there.
- Avoid walking through any floodwaters. If it is moving swiftly, even water 6 inches deep can sweep you off your feet.

IF IN A VEHICLE

- Never drive into a flooded area.
- Never drive around road barricades.
- If you come to a flooded area, turn around and go another way.
- If your car stalls, abandon it immediately and climb to higher ground. Many deaths have resulted from attempts to move stalled vehicles.

PROCEDURES AFTER A FLOOD

- Return to the MNTS only after it has been declared safe by local emergency management officials. Follow all emergency rules, laws, and regulations.
- Report and stay clear from loose power lines or damaged utilities.
- Report downed power lines to your utility company or local emergency manager.
- Some appliances, such as television sets, can shock you even after they have been unplugged. Do not use appliances or motors that have gotten wet unless they have been taken apart, cleaned, and dried.
- Be alert for gas leaks. Use a flashlight to inspect for damages. Do not smoke or use candles, lanterns, or open flames unless you are sure that the gas has been turned off and the area has been aired out.
- Look for fire hazards. Broken or leaking gas lines, flooded electrical circuits, submerged furnaces or electrical appliances, flammable or explosive materials coming from upstream.
- Service damaged septic tanks, cesspools, pits, and leaching systems as soon as possible. Damaged sewage systems are health hazards.
- Document the damage for insurance purposes by taking notes or photographs.

STRUCTURAL STABILIZATION TEMPORARY MEASURES

- Identify potential deficiencies and provide temporary shoring to protect life and property while the water levels are receding. All shoring measures should be planned with the assistance of qualified structural engineers or contractors.
- Support unstable or leaning structures or features with temporary bracing and reinforcement.
- Strengthen exposed foundations or brace areas of undermining by following engineer's recommendations.
- Brace and strengthen decayed or damaged floor and ceiling structures. Check bearing locations for movement or settlement.

CHECK FOR SEWAGE, LEACHATE, AND WATER LINE DAMAGE

- Check for sewage, leachate, and water line damage. If you suspect sewage lines are damaged, avoid using toilets, avoid generating additional leachate from solid waste, and call a plumber. If water pipes are damaged, contact the Director of Operations or Director of Recycling & Diversion who should contact the water company. Avoid using water from the tap.

CHECK SOLVENT STORAGE SYSTEMS

- Extinguish all smoking and small flames. For any type of fire, notify Fire Department – see Attachment B for telephone numbers.
- If a spill/leak exists, attempt to stop the leak/spill or absorb fuel/solvents with inert materials.
- If bulk solvent is leaking into the environment from a storage system, take immediate steps to limit flow into drainage ways.
- Report applicable spills or leaks to the Director of Operations or Director of Recycling & Diversion. See Attachment B for emergency contacts.

CHECK HOUSEHOLD HAZARDOUS MATERIALS ENCLOSURE

- Extinguish all smoking and small flames. For any type of fire, notify Fire Department – see Attachment B for telephone numbers.
- If a spill/leak exists, see Section 3.4.
- Do not open to the public until hazardous materials that may have been displaced during the flood are properly managed.

SCREENING AND DOCUMENTING FLOOD RELATED WASTES

- Do not accept hazardous material caused by a flood.
- Do not accept free flowing liquids – even if the container is thought to contain only flood-related liquid.
- Do not accept containers that contain unknown materials, especially drums and similar containers that "floated" to the current owner.
- Document all flood related debris for possible credit/reimbursement.

3.3 Fire and Explosions

Emergency protocol for incipient and major fires/explosions are explained further in the MNTS Action Plan.

3.3.1 Waste/Recyclable Materials

For fires at the tipping floor, see Section 3.3.6 Facilities.

For fires in vehicles, see Section 3.3.8 Hot Loads.

FIRES AT RECYCLABLE STORAGE AREAS

Recyclable storage areas will be located outside and away from the building. The procedures for handling fires in recyclable storage areas will be similar to Section 3.3.8 Hot Loads.

FIRES AT HOUSEHOLD HAZARDOUS MATERIALS ENCLOSURE

The HHM enclosure is located outside and away from the transfer station building and maintenance building. The procedures for handling fires at the HHM enclosure will be similar to Section 3.3.2 Buildings and Site. The HHM enclosure is protected with a fire suppression system. Fire suppressant will flow from the total flood nozzles when they are activated due to increased heat levels. Flow from the nozzles should initiate the local alarm (vibrating bell or equivalent) on the enclosure.

3.3.2 Buildings and Site

SMALL LOCALIZED FIRE – BUILDING OR OFFICE

Emergency protocol for incipient and major fires/explosions are explained further in the MNTS Action Plan.

- Caution: A small-localized fire can engulf a room in less than 60 seconds.
- Act quickly. Smoke can be very dangerous.
- Use a fire extinguisher to extinguish the flame, shoot at the base of the flame. Remember the PASS (pull, aim, squeeze, sweep) method.
- Remove nearby flammable materials such as paper, drapes, rags, etc.
- Evacuate all unnecessary personnel – go to the Emergency Assembly Point (See Attachment A).
- Notify Fire Department for any fire – see Attachment B for telephone numbers.

OUT OF CONTROL FIRE – BUILDING OR OFFICE

Emergency protocol for incipient and major fires/explosions are explained further in the MNTS Action Plan. The transfer station building is protected throughout with an automatic fire sprinkler system. Water will flow from the fire sprinkler system heads when they are activated due to increased heat levels. Water flow from the sprinkler system will initiate the fire alarm system, notifying the occupants. This fire alarm system also reports fire alarms, calling the fire department.

- Get out of the building. Familiarize yourself with at least two exits from each room; for example; one window and one door.
- Go to the Emergency Assembly Point (See Attachment A).
- Phone the Fire Department (911) from a mobile phone or from a neighbor's phone. See Attachment B for telephone numbers.
- Contact the Director of Operations or Director of Recycling & Diversion from a mobile phone or from a neighbor's phone. See Attachment B for telephone numbers.
- Never go back inside a building for any reason, until the all clear is given by the fire department.

3.3.3 Equipment

ENGINE FIRES

Emergency protocol for incipient and major fires/explosions are explained further in the MNTS Action Plan.

- Immediately turn off the ignition to shut down the fuel pump and the flow of fuel.
- Putting out an engine fire safely and efficiently requires two people. One holds the fire extinguisher and the other opens the hood. The fire will flare up as the fresh air hits it. Immediately spray the fire extinguisher across the base of the flames until the fire is out.

- It is important to get the hood open fast. If the fire burns through the hood release cable before you can get it open, there will be no way to get at the fire.
- Do not try to put out an engine fire by spraying the extinguisher through the radiator or through the wheel wells, this method will not work and will waste time and the fire extinguisher contents. Get at the base of the flames.
- Notify Fire Department for any fire – see Attachment B for telephone numbers.

3.3.4 Fuels

GENERAL SAFETY

- Vapors from fuels can be more flammable than liquid, and can travel from their liquid origin. Always use caution when filling vehicles or containers.
- Equipment shall be refueled only at designated locations.
- In case of spillage, filler caps shall be replaced and spillage disposed of before engines are started.
- Engines shall be stopped and operators shall not be on the equipment during refueling operations.
- Only designated persons shall conduct fueling operations.
- Smoking and open flames shall be prohibited in areas used for fueling, fuel storage, or enclosed storage of equipment containing fuel.
- Liquid fuels not handled by pump shall be handled and transported only in portable containers or equivalent means designed for that purpose. Portable containers shall be metal, have tight closures with screw or spring covers and shall be equipped with spouts or other means to allow pouring without spilling. Leaking containers shall not be used.

3.3.5 Utilities

PROPANE GAS TANK

This facility does not have a propane storage tank.

ELECTRICAL

Emergency protocol for incipient and major fires/explosions are explained further in the MNTS Action Plan.

- Use a fire extinguisher rated CLASS C: Energized Electrical Equipment including Wiring, Fuse Boxes, Circuit Breakers, Machinery, and Appliances.
- Caution: A small-localized fire can engulf a room in less than 60 seconds.
- Act quickly.
- Remove nearby flammable materials such as paper, drapes, rags, etc.
- If necessary, evacuate all unnecessary personnel. Go to the Emergency Assembly Point (See Attachment A).

- Notify Fire Department for any fire – see Attachment B for telephone numbers.

FOR SMALL LOCALIZED ELECTRICAL FIRES

- Use a fire extinguisher rated CLASS C: Energized Electrical Equipment including Wiring, Fuse Boxes, Circuit Breakers, Machinery, and Appliances.
- Caution: A small-localized fire can engulf a room in less than 60 seconds.

FOR LARGER UNCONTROLLED ELECTRICAL FIRES

- Get out of the building. Familiarize yourself with at least two exits from each room; for example; one window and one door.
- Go to the Emergency Assembly Point (See Attachment A).
- Phone the Fire Department from a mobile phone or from a neighbor's phone. See Attachment B for telephone numbers.
- Contact the Director of Operations or Director of Recycling & Diversion from a mobile phone or from a neighbor's phone. See Attachment B for telephone numbers.
- Never go back inside a building for any reason.

Natural Gas

See Section 3.1.1 for Natural Gas.

3.3.6 Facilities

See Section 3.3.2 Buildings and Site. The MNTS does not have additional facilities not previously covered. The leased salt barn buildings and area are not covered in this ERRAP.

TIPPING FLOOR

Transfer station stockpile/tipping floor fires can be started from several causes: spontaneous combustion, careless smoking, and arson.

- Understand and be aware of warning signs.
- Always report any visible smoke to the Working Foreman. Report steam to the Working Foreman. See Attachment B for phone numbers.
- If in doubt about a possible fire or signs of fire call the Fire Department (call 911). See Attachment B for telephone numbers.
- Contact the Director of Operations or Director of Recycling & Diversion from a mobile phone or from a neighbor's phone. See Attachment B for telephone numbers.

ONCE A FIRE IS IDENTIFIED

- Utilize the Alarm System as necessary. Manual pull stations will be installed adjacent to all exit doorways in the transfer station building. When the sprinkler system heads are activated by increased heat levels, water flow from the sprinkler system will initiate the fire alarm system, notifying the occupants. The fire alarm system also reports fire alarms, calling the fire department.
- Control access to the site and establish site security.

- First aid should be available on-site.

Controlling a transfer station fire may be accomplished through local fire fighting equipment. Follow the instructions of the fire fighting professionals on site.

- Excavated waste may require a hot pad where it can be spread and soaked with water or other fire extinguishing media.
- Soaked material may require a cool pad storage area.
- Use caution while excavating "hot" materials, exposure to the air may create flames.
- Before attempting to excavate the "hot spot" within a stockpile, a spotter should watch equipment operators.
- Move "hot" materials to a hot pad so the materials can be sprayed with water or fire extinguishing media.

Unaffected stockpile materials and soaked stockpile materials should be moved to a cool pad while the remaining materials are excavated.

3.3.7 Hot Loads

SMOLDERING OR IGNITED FIRES – IN A VEHICLE

- "Hot Loads" are loads of waste or vehicles that are smoking, smoldering or are on fire. "Hot Loads" may arrive at the transfer station without the driver aware of the risk.
- Do not dump hot loads on top of exposed waste of any kind.
- Do not stop a truck on fire or containing a hot load near a building.
- Quickly alert the driver and direct the truck toward a safe area.
- Call the Fire Department. See Attachment B for telephone numbers.
- If the load can be dumped without harming the driver or others, dump the load in a safe area. Caution: A fire may spread quickly or "flash" as air is introduced.
- Use sand to cover the material or water from MNTS fire hoses to prevent the fire from spreading.
- Stay out of the "zone of danger," which is the cone-shaped area directly behind a vehicle with the gas tank located in the usual position at the back. If a gas tank explodes, it sends a tremendous blast out from the rear of the vehicle. This can be lethal for 50 to 100 feet behind the vehicle.

3.3.8 Waste Gases

Explosive and flammable gases such as methane are not anticipated at the MNTS.

Fires at the HHM enclosure could result in harmful waste gases. Should this condition occur, the following actions should be taken immediately:

- Move away from the enclosure.

- Phone the Fire Department (911) from a mobile phone or from a neighbor's phone. See Attachment B for telephone numbers.
- Contact the Director of Operations or Director of Recycling & Diversion from a mobile phone or from a neighbor's phone. See Attachment B for telephone numbers.

3.3.9 Evacuation

See the Emergency Evacuation Map (Attachment A) and the MNTS Action Plan for applicable evacuation steps in each individual action guide.

3.4 Regulated Waste Spills and Releases

Terminology:

Regulated Waste – Generally includes non-hazardous material such as leachate, municipal solid waste, and petroleum contaminated soils.

Spill – For this report, a spill primarily involves liquids or solids that are deposited accidentally on the facility's property in an incorrect location but remain within the facility's property boundary. Spills include quantities of 100 gallons or less, or two tons or less.

Release – For this report, a release may involve spills of solids or liquids greater than 100 gallons or greater than two tons that enter lagoons, sedimentation ponds, drainage ways, etc. but stay on-site.

3.4.1 Waste Materials

Waste Materials – Waste materials are materials normally accepted at the transfer station and are also regulated wastes.

Household Hazardous Materials (HHM) – HHM are regulated waste materials generated by households in small quantities and normally accepted through household hazardous waste programs.

3.4.2 Washwater

ON-SITE SPILL OR RELEASE

MNTS uses sanitary sewer lines to dispose of leachate generated from waste. A spill situation might occur if the drainage paths are blocked or dammed.

If a leachate spill is observed contact the following:

- Director of Operations or Director of Recycling & Diversion - See Attachment B for telephone numbers.

LAGOONS

This facility does not have a lagoon.

DRAINAGE SYSTEMS

- Leachate should not overflow into a non-leachate designated drainage system from a spill event.
- If leachate should be observed overflowing into a drainage system actions should be taken to stop the flow of leachate.

MISCELLANEOUS SPILLS

Leachate from waste and/or spills should not be allowed to flow beyond the MNTS property boundary and should not be allowed to enter a creek, river, or stream.

Small leachate spills from tankers or other sources should be observed so they do not leave the property boundary. Absorbent materials, such as yard waste or compost, could be placed on the spill to minimize tracking.

Inspect HHM Enclosure and Oil Storage Systems

Hazardous material, incompatible materials, reactive materials, and other chemicals are stored in the HHM enclosure. Outside of the HHM enclosure may be a waste oil structure. Specific spill responses are discussed during 40-hour HAZWOPER training. Personnel managing the HHM enclosure materials are required to have 40-hour training.

- If a spill is identified:
  - Notify the Director of Operations or Director of Recycling & Diversion of the type and amount of material spilled.
  - Assess the type and quantity of the spilled material to determine if outside assistance is required.
  - If outside assistance is necessary, contact the appropriate emergency services (Attachment B).
  - If no outside assistance is required, immediately stop the flow by closing an open valve, setting container upright, plugging the leak, etc.
  - Once the spill has been corrected, deploy appropriate waste spill kit tools to prevent material from exiting the facility or spreading further.

Use extreme caution while managing a hazardous waste spill. More than one material may have been spilled and may pose a serious hazard if they come into contact with one another.

3.4.3 Waste Gases

Methane gas is a by-product of waste decomposition and can be explosive in specific concentrations. Methane gas is colorless and odorless; odor is emanated from other gases mixed with the methane.

- Methane gas can migrate and accumulate in enclosed buildings, under scales, crawl spaces and other confined spaces.
- Methane gas concentration levels are often detected using an electronic meter.

If methane gas is detected within the explosive limits:

- Extinguish all smoking.
- Attempt to ventilate the area by opening windows/doors.
- If the methane is detected in the MNTS office or other building regularly occupied, evacuate immediately and go to the Emergency Assembly Point (See Attachment A).

If methane is detected in the MNTS office or other building regularly occupied contact the following:

- Director of Operations or Director of Recycling & Diversion - See Attachment B for telephone numbers.

Other waste gases may possibly by released from HHM. Waste gas may be present after spills or after containers are opened. Gases generated in this environment may have none to noxious odor and may have color or be colorless. If gases are expected to be present, the HHM enclosure should be ventilated by opening the doors of the enclosure. The HHM enclosure also has a mechanical ventilation system to ventilate the air; this system should be on if gases are suspected to be present.

- Gases can migrate and accumulate in enclosed structures, crawl spaces, and other confined spaces.
- Gas concentration levels are often detected using an electronic meter.
- If gas is detected:
  - Attempt to ventilate the area by opening doors and turning on the mechanical ventilation system.
  - Contact the Director of Operations or Director of Recycling & Diversion. See Attachment B for contact information.
  - Do not return to the enclosure until it has been properly ventilated and the concentrations have been checked with an electronic meter.

3.4.4 Waste Stockpiles and Storage Facilities

This site does not have any waste stockpiles or waste storage facilities other than the tipping floor and HHM enclosure.

The HHM enclosure receives hazardous and other materials from private residents and CESQG. The materials are properly sorted, labeled, and stored in the enclosure. The reusable and non-reusable materials will be collected by MWA's certified staff and transported to the Metro Hazardous Waste Drop-Off.

3.4.5 Waste Transport Systems

Waste received at the MNTS will be transported to the MPE Landfill or MPW Landfill in transfer trailers owned and operated by Metro Waste Authority.

Materials received at the HHM enclosure will be transported by MWA's certified staff in box truck and trailers to the Metro Hazardous Waste Drop-Off.

3.4.6 Litter and Airborne Particulates

Litter and airborne particulates will be controlled according to the sanitary disposal project permit.

3.4.7 Site Drainage Systems

Flood or Heavy Rain/Wet Situations:

- If regulated wastes enter drainage systems, use great caution removing the wastes – flowing water can have extreme force.
- Wet weather can cause embankments to become weakened and fail.

NON FLOOD AND NON HEAVY RAIN/WET CONDITIONS

Prevent the waste from washing away beyond the property boundary; remove the wastes as soon as possible.

3.4.8 Off-Site Releases

LEACHATE

Leachate must be kept from entering creeks, rivers, streams, or other waterways. Leachate should not be allowed to leave the property boundaries.

If leachate is observed leaving the property boundary and/or entering a creek, river, stream, or other waterway, immediately contact the following:

- Director of Operations or Director of Recycling & Diversion - See Attachment B for telephone numbers.
- Operations Manager - See Attachment B for telephone numbers.

WASTE GASES

- See Section 3.4.3 Waste Gases for information related to waste gases.
- If waste gases are detected outside of the property boundary, contact the MNTS Working Foreman.
- A second check of gas concentration levels with newly calibrated equipment may be required.
- If waste gases are detected a second time outside of the property boundary, then contact the Director of Operations or Director of Recycling & Diversion immediately (See Attachment B for telephone numbers).

REGULATED WASTE

- Prevent the waste from traveling further off site. Earthen dams, excavation, compaction, and other techniques can be applied to stop the flow of regulated waste from traveling further from the property boundary.
- If the regulated waste is in a waterway, attempt to stop the flow of waste and if possible, stop the flow of waste downstream. Use caution working near steep banks or wet embankments.
- Contact the Director of Operations or Director of Recycling & Diversion - See Attachment B for telephone numbers.

3.5 Hazardous Material Spills and Releases

- See Attachment D for State Guidelines for Reporting Hazardous Conditions.

Hazardous Material Emergency protocol is explained further in the MNTS Action Plan.

3.5.1 Load Check Control Points

Load checking is performed periodically by the transfer station to identify banned materials, hazardous materials, and wastes that may have been generated from areas outside the solid waste planning boundaries.

If a solid waste load is identified as containing hazardous materials or hazardous markings on containers are identified follow the Hazardous Material Emergency protocol as explained further in the MNTS Action Plan.

3.5.2 Mixed Waste Deliveries

See Section 3.5.1 above.

3.5.3 Fuels

Fuels and oils that are spilled can be absorbed with specific material designed for this purpose – they are often called "snakes", "booms", or "pillows". These materials, after use, are moved in drums to a used oil containment area until suitable transport to an off-site disposal location can be arranged.

If a fuel / oil spill occurs or is identified, follow the Hazardous Material Emergency protocol as explained further in the MNTS Action Plan.

3.5.4 Waste Gases

- See Section 3.4.3 Waste Gases for information related to waste gases.
- If waste gases are detected outside of the property boundary, contact the Director of Operations or Director of Recycling & Diversion. See Attachment B for telephone numbers.
- A second check of gas concentration levels with newly calibrated equipment may be required.
- If waste gases are detected a second time outside of the property boundary, then contact the Director of Operations or Director of Recycling & Diversion - See Attachment B for telephone numbers.
- If waste gases are detected indoors, do not smoke. Ventilate the area and evacuate the area as gas can drop oxygen levels to dangerous levels and can explode.

3.5.5 Site Drainage Systems

FLOOD OR HEAVY RAIN/WET SITUATIONS

- If hazardous wastes enter drainage systems: follow the Hazardous Material Emergency protocol as identified in the MNTS Action Plan.
- Contact the Director of Operations or Director of Recycling & Diversion. See Attachment B for telephone numbers.
- Emergency / Hazardous Material professionals will provide assistance to minimize the risk downstream.

NON FLOOD AND NON HEAVY RAIN/WET CONDITIONS

Prevent the waste from washing away beyond the property boundary. Get assistance before attempting to remove the wastes. Assistance should be obtained from trained professionals.

3.5.6 Off-Site Releases

- If possible, construct an earthen dam or similar structure to reduce the spread of contamination. Do not contact the material, contaminated dust, fumes or gases.
- Dial 911.
- Should a spill leave the property follow the Hazardous Material Emergency protocol as identified in the MNTS Action Plan.
- See Attachment D for reporting hazardous conditions to the State.

BIOHAZARDOUS RELEASES

Biohazardous compounds and agents, such as anthrax, can cause symptoms in workers, contractors, drivers, etc. through inhalation, direct skin contact, or ingestion of spores, viruses, bacteria, etc.

If a suspicious package is identified within the service area and local health and enforcement authorities suspect the presence of anthrax or other biohazardous agents, solid waste managers should:

- Suspend solid waste and recycling collection from the buildings under investigation until authorities make a final determination.
- Take necessary precautions depending on that determination.

If suspicious materials are observed at the MNTS contact the following:

- Director of Operations or Director of Recycling & Diversion - See Attachment B for telephone numbers.
- MNTS Working Foreman - See Attachment B for telephone numbers.
- Operations Manager - See Attachment B for telephone numbers.

ASBESTOS INHALATION HAZARD

Asbestos fibers can cause symptoms in workers, contractors, drivers, etc. through inhalation.

If an asbestos exposure is suspected, contact the following:

- Director of Operations or Director of Recycling & Diversion - See Attachment B for telephone numbers.
- MNTS Working Foreman - See Attachment B for telephone numbers.
- Operations Manager - See Attachment B for telephone numbers.
- Management staff may be required to contact an outside contractor specializing n asbestos removal.

3.6 Mass Movement of Land and Waste

3.6.1 Earthquakes

DURING AN EARTHQUAKE

- Duck, cover, and hold. If you are inside, crawl under a heavy piece of furniture and hold on or get under a doorframe.

- If you are outside, stay in an open area.
- If you are in your car or equipment, stop driving.

AFTER AN EARTHQUAKE

- Check for injuries.
- Get out of the building if it appears to be structurally unsound.
- Do not re-enter the building.
- If the building is evacuated, go to the Emergency Assembly Point and account for transfer station personnel, contractors, guests, etc.
- Listen to the MNTS weather radio for further instructions.
- Be aware of broken glass and other sharp objects on the floor.
- Be aware of material above your head that might fall.
- Check water, gas, and electric lines for damage (natural gas odor).
- Do not use matches, or smoke.
- Avoid the telephone.
- Do not go sightseeing.
- Expect aftershocks.
- Have the scale checked and re-certified by a qualified technician.

In case of earthquake, the following individuals must be contacted:

- Director of Operations or Director of Recycling & Diversion - See Attachment B for telephone numbers.

CHECK SOLVENT STORAGE SYSTEMS

- Extinguish all smoking and small flames. For any type of fire, notify Fire Department – see Attachment B for telephone numbers.
- If a spill/leak exists, attempt to stop the leak/spill or absorb solvents with inert materials.
- Report applicable spills or leaks to the Director of Operations or Director of Recycling & Diversion.

3.6.2 Slope Failure

- Because of the instability of some stockpiles, the stockpile face should never be allowed to get higher than 15-20 feet.
- Use caution when excavating the "toe" of the stockpile. Removing too much material may destabilize the upper portion of stockpile causing it to "slide" or fall down.

In case of any stockpile slide, the following individuals/companies must be contacted:

- Director of Operations or Director of Recycling & Diversion - See Attachment B for telephone numbers.

- The Iowa Department of Natural Resources should be contacted by management if waste leaves the property boundary.

3.6.3 Waste Shifts

See Section 3.6.2 above.

3.7 Emergency & Release Notifications and Reporting

Emergency reporting and notifications will be provided as needed by state, federal, and local authorities.

3.7.1 Federal Agencies

See Attachment B for emergency phone numbers.

3.7.2 State Agencies

See Attachment B for emergency phone numbers.

3.7.3 County and City Agencies

See Attachment B for emergency phone numbers.

3.7.4 News Media

See Attachment B for phone numbers.

3.7.5 Facilities with Special Populations within 5 Miles

See Attachment E for a list of facilities with telephone numbers.

3.7.6 Emergency Response Agencies and Contact Information

See Attachment B for Emergency Phone Numbers.

3.7.7 Reporting Requirements and Forms

Emergency reporting requirements and forms will be provided as needed by state, federal, and local authorities.

3.8 Emergency Waste Management Procedures

3.8.1 Communications

Emergency protocol for communications is explained further in the MNTS Action Plan.

3.8.2 Temporary Discontinuation of Service

If telephone service is discontinued, cellular or digital telephones can be used.

The MNTS Working Foreman can dispatch messengers to deliver emergency messages in case of a discontinuation of normal communication systems.

If the facility's receiving or transportation services must be discontinued, the MNTS Working Foreman will coordinate with the Director of Operations or Director of Recycling & Diversion to contact member municipalities, county governments, and hauling companies as soon as possible to communicate rerouting instructions.

3.8.3 Facilities Access and Rerouting

- Emergency rerouting will be facilitated by the Operations Manager coordinating with MNTS Working Foreman.
- If access to the facility is blocked, telephone, radio, and person to person contact at the transfer station will be used to communicate new directions and re-routing.

3.8.4 Waste Acceptance

- The MNTS will re-route solid waste to the MPE Landfill or the MPW Landfill.
- After the emergency, normal disposal or transportation systems should resume as soon as possible.
- If wastes must be diverted for more than one day, contact the Director of Operations or Director of Recycling & Diversion; see Attachment B for telephone numbers.

3.8.5 Wastes in Process

- During an emergency, safety to human life is a priority.
- Wastes being tipped, processed, or handled must be left in place until the threat to human life is greatly reduced.
- If an emergency does not threaten human life, the Operations Manager will coordinate with the MNTS Working Foreman to decide how best to manage wastes in process depending on the emergency circumstances.
- When the threat to human life is greatly reduced, the waste should be processed according to the facility's permit.

3.9 Primary Emergency Equipment Inventory

3.9.1 Major Equipment

The emergency supplies listed below should be readily available.

- Flashlight with extra batteries or electric lantern with batteries.
- Portable, battery operated radio(s) and/or weather radio.
- Manual pull stations – alarm system.
- Extra batteries.
- Hose, standpipe, and sprinkler systems.
- Emergency lighting system.
- Spill prevention kits.

- Emergency eye washes/showers.
- First-aid kit and manual.
- Wrench/tool for emergency natural gas valve shut-off.
- Fire extinguishers.

3.9.2 Fire Hydrants and Water Sources

Hose, standpipe, and sprinkler system is available at the MNTS.

3.9.3 Off-Site Equipment Resources

Additional machinery can be borrowed from other Metro Waste Authority facilities until replacements can be acquired.

3.10 Emergency Aid

Life threatening emergency protocol is explained in the MNTS Action Plan.

A commercial first-aid kit will be maintained at MNTS office. Individuals trained in first aid can administer minor first-aid treatment when required. Serious injuries will be handled through local 911 Emergency Service (See Attachment B).

See Attachment B for Emergency Contacts.

- The Operations Manager should be notified of any injury, see Attachment B for telephone numbers.

3.10.1 Responder Contacts

- Call 911.
- The Fire Department and/or the Hazardous Material Division will be first responders in case of a spill or release involving hazardous materials.
- Instructions for making 911 calls will be located in the MNTS Action Plan and next to telephones.
- Director of Operations or Director of Recycling & Diversion – See Attachment B for telephone numbers.

3.10.2 Medical Services

- Call 911.
- Call 911 before transporting sick or injured individuals in a personal vehicle or non-emergency vehicle.
- Directions to the Hospital are located in Attachment C.
- Instructions for making 911 calls will be located in the MNTS Action Plan and near telephones.

- Director of Operations or Director of Recycling & Diversion – See Attachment B for telephone numbers.

3.10.3 Contracts and Agreements

- The facility does not have any contracts or agreements for emergency aid.
- 911 service is provided to county businesses and businesses of incorporated cities.

3.11 ERRAP Training Requirements

During the first year, after the plans are approved by the Department, existing and new employees will review the contents of the approved ERRAP with the Training Provider (See 3.11.1).

3.11.1 Training Providers

The Safety/Compliance Coordinator will serve as the training provider, will review the Plan with existing and new employees, and will provide any additional training required fulfilling the roles outlined in the Plan.

3.11.2 Employee Orientation

New employees are required to review the Plan and become familiar with the contents of the Plan. Emergency Phone Numbers (Attachment B) will be provided to each employee.

3.11.3 Annual Training Updates

The Safety/Compliance Coordinator will provide an annual review of the Plan with new and existing employees one time per year. New information will be reviewed at that time.

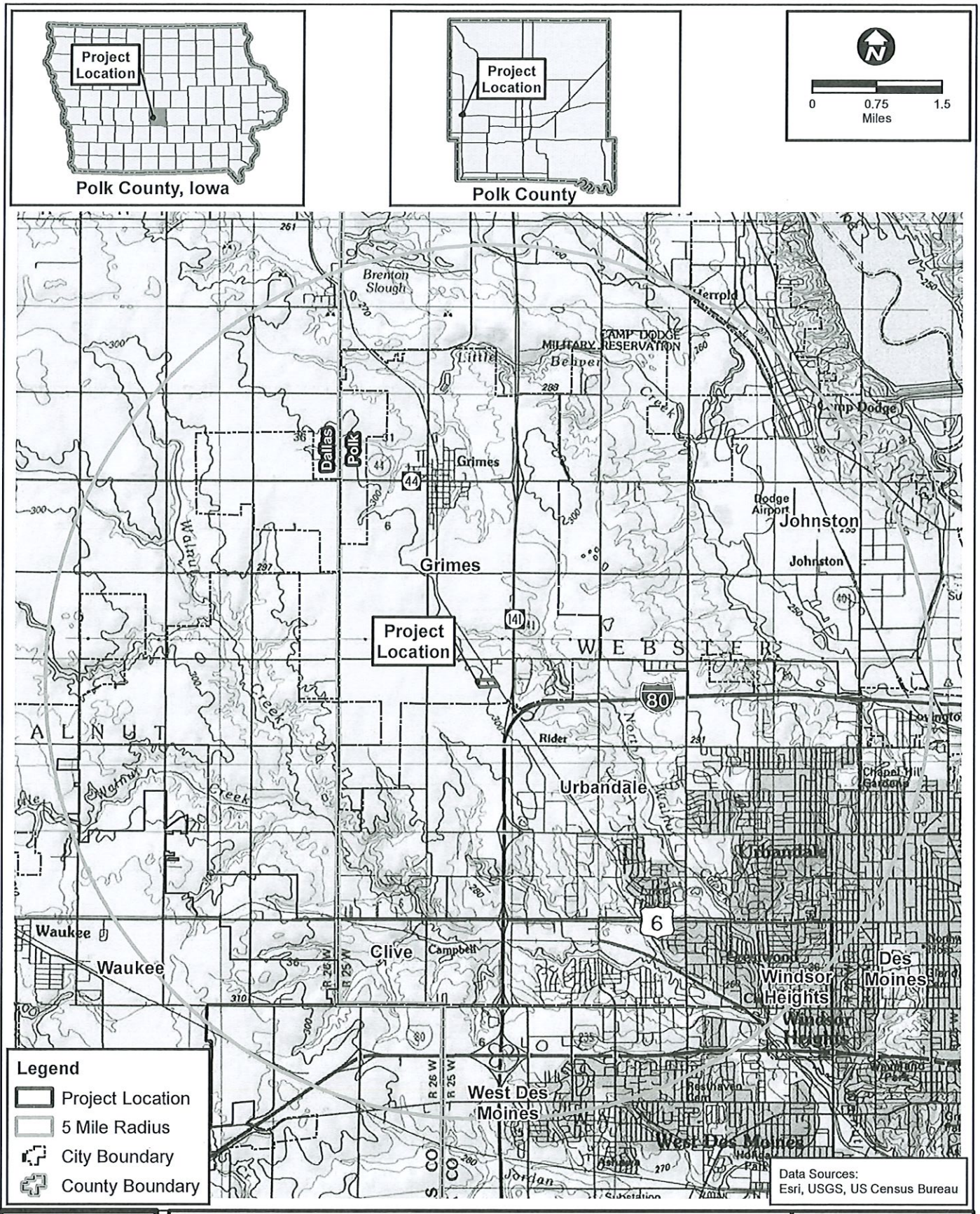
3.11.4 Training Completion and Record Keeping

Records of annual employee plan training will be kept on file at the Metro Park East Landfill administrative office.

ATTACHMENT A

SITE PLAN MAPS

EMERGENCY EVACUATION ROUTES
FIRE ESCAPE ROUTES
TORNADO SHELTER
EMERGENCY ASSEMBLY POINT



Z:\Projects\Metro_Waste_Authority\215094_Grimes_Transfer_Station\Map_Docs\Draft\Site_Vicinity.mxd/march14\jcm

HDR

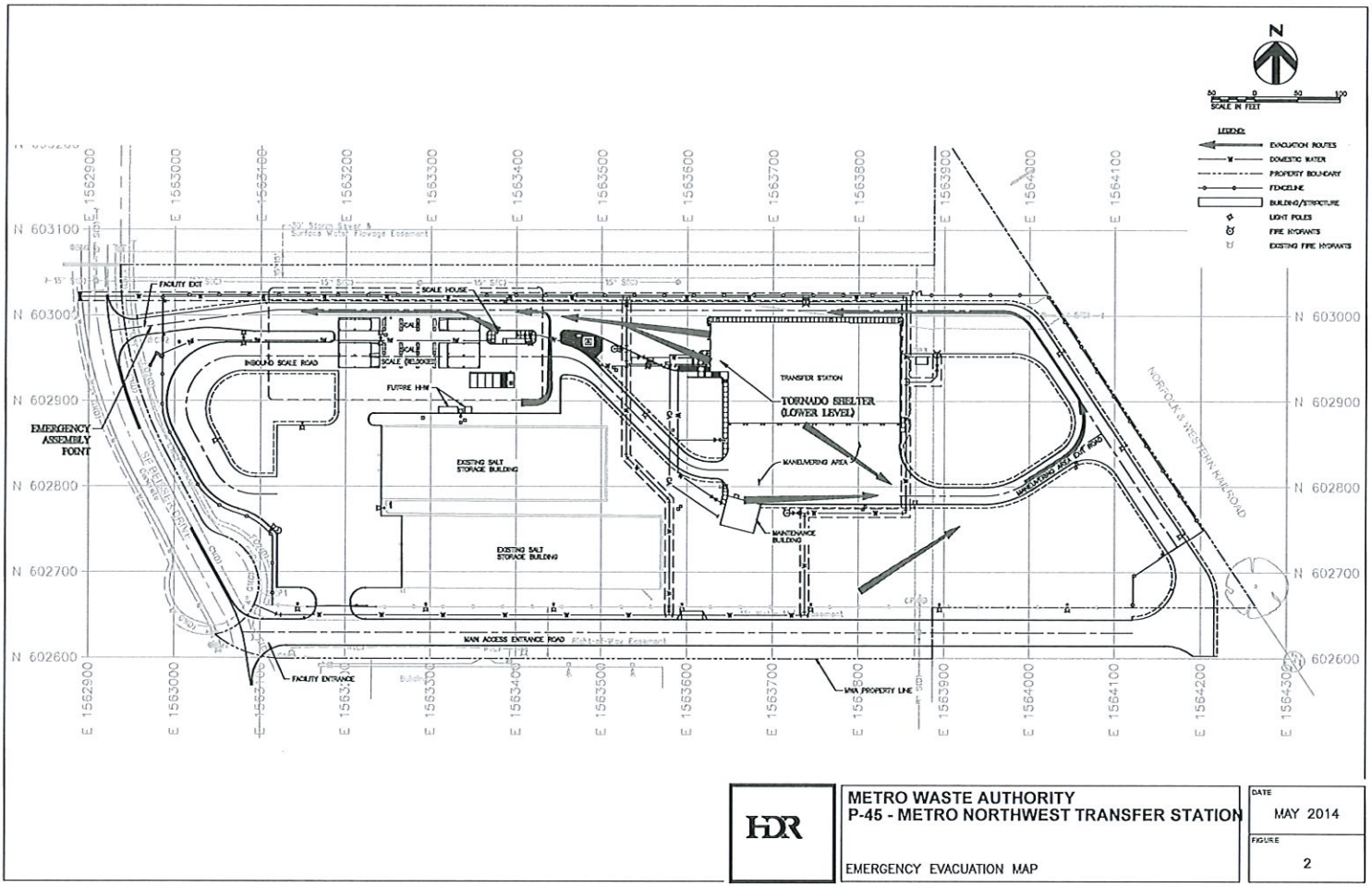
Site Vicinity Map

Metro Waste Authority
P-45 Metro Northwest Transfer Station

Metro Waste Authority
No Wasted Resources

DATE
May 2014

FIGURE
1



HDR

METRO WASTE AUTHORITY
P-45 - METRO NORTHWEST TRANSFER STATION

EMERGENCY EVACUATION MAP

DATE: MAY 2014

FIGURE: 2

C:\pw\working\amald1453152\Section 1-Figure 2.dwg, 5/21/2014 8:57:27 AM, asanne

ATTACHMENT B

EMERGENCY PHONE NUMBERS

TELEPHONE LOCATIONS
FIRE
MEDICAL
LANDFILL MANAGEMENT NOTIFICATION
COUNTY/CITY EMERGENCY MANAGERS
MEDIA
STATE OF IOWA
EPA
UTILITIES
ENGINEER OF RECORD

EMERGENCY CONTACT LIST

TELEPHONE LOCATIONS:

Location of Nearest Telephones .....Metro Northwest Transfer Station Office

LAW ENFORCEMENT:

Polk County Sheriff's Office.....911 emergency
Dispatch (non emergency) (515) 286-3333

Iowa Highway Patrol .....(515) 725-6090

FIRE:

Johnston-Grimes Metropolitan Fire Department .....911 emergency
Jim Clark, Fire Chief .....(515) 276-5182 fire station

MEDICAL / DOCTOR:

Ambulance .....911 telephone

Hospitals: Methodist West Hospital .....(515) 343-1000
Mercy Med Center-West Lakes.....(515) 358-8280
Mercy Emergency Department .....(515) 247-3121
Iowa Methodist Medical Center.....(515) 241-6213

Life Flight .....(515) 243-4357

Poison Control .....(800) 222-1222

Directions to Nearest Hospital
Methodist West Hospital .....See Attachment C
Estimated Drive Time.....10 minutes (5.7 miles)

TRANSFER STATION MANAGEMENT - PERSONNEL PHONE LIST:

Director of Recycling & Diversion
Judi Mendenhall .....(515) 333-4430 office

Director of Operations
OPEN.....(515) 333-#### office

(continued on next page)

EMERGENCY CONTACT LIST (CONTINUED)

Working Foreman
Craig Williams ..... (515) 971-1768 mobile

Executive Director
Michael McCoy ..... (515) 323-6535 work

Public Affairs Manager
Leslie Irlbeck ..... (515) 323-6501 work

COUNTY/CITY EMERGENCY MANAGERS:

LOCAL:

Polk County Air Quality ..... (515) 286-3705

Polk County Emergency Management Agency
A.J. Mumm ..... (515) 286-2107

Polk County Health Department ..... (515) 286-3798

STATE:

Iowa Landfill Permit.. ..... (515) 281-8394

Iowa Occupational Safety and Health ..... (515) 281-5387

Iowa Water Quality Bureau ..... (515) 725-0282

IDNR Field Office 5 in Des Moines, Iowa ..... (515) 725-0268

Iowa Emergency Management Division ..... (515) 725-3231

IDNR Spill Response ..... (515) 281-8694 (24 hours)

(continued on next page)

EMERGENCY CONTACT LIST (CONTINUED)

FEDERAL:

EPA Region 7 ..... (800) 223-0425
..... (913) 281-0991(24 hours)

MEDIA:

Television

KCCI - Des Moines ..... (515) 247-8888
WOI - Des Moines ..... (515) 457-1026
WHO - Des Moines ..... (515) 282-1313

Radio

WHO-AM 1040 ..... (515) 245-8900

UTILITIES:

Telephone: CenturyLink ..... (800) 350-1044
..... (800) 954-1211 (24 hours)
Water: Grimes Water Supply (People Serv)..... (515) 986-3176
Emergency After Hours..... (888) 861-1921
Electricity: MidAmerican Energy ..... (800) 799-4443 (24 hours)
Natural Gas: Black Hills Energy..... (800) 694-8989 (24 hours)

ENGINEER OF RECORD:

HDR Engineering, Inc. ..... (402) 399-1000

ATTACHMENT C
DIRECTIONS TO HOSPITAL

METHODIST WEST HOSPITAL

1660 60TH STREET

WEST DES MOINES, IOWA 50266

(515) 343-1000

1. DEPART METRO NORTHWEST TRANSFER STATION WEST ONTO SE BEISSER DRIVE
2. TURN RIGHT (NORTH) ON SE BEISSER DR TOWARDS SE 37TH STREET
3. TURN RIGHT (EAST) ONTO SE 37TH STREET
4. TURN RIGHT (SOUTH) ONTO IA-141E/SE GRIMES BLVD
5. AT I-35, TAKE RAMP RIGHT (SOUTH) ONTO I-35 SOUTH/I-80 WEST.
6. TAKE EXIT 124 FOR UNIVERSITY AVENUE.
7. TURN RIGHT (WEST) ONTO UNIVERSITY AVENUE.
8. TURN LEFT (SOUTH) ONTO 60TH STREET.
9. ARRIVE AT METHODIST WEST HOSPITAL, 1660 60TH STREET (ON RIGHT)*.

*NOTE: MERCY MEDICAL CENTER-WEST LAKES LOCATED AT 1601 60TH STREET (ON LEFT).

Google

Directions to 1660 60th St, West Des Moines, IA 50266
5.7 mi – about 8 mins
Route from proposed Metro Northwest Transfer Station to Methodist West Hospital

ATTACHMENT D

IDNR GUIDELINES FOR REPORTING HAZARDOUS CONDITIONS INCLUDING CHAPTER 131 IOWA ADMINISTRATIVE CODE "NOTIFICATION OF HAZARDOUS CONDITIONS"

Compliance & Enforcement Bureau
Iowa Department of Natural Resources

24 – Hour Emergency Response Phone Number: 515/281-8694

You should report a spill now if:

- The hazardous substance has the potential to leave the property by flowing over the surface or through sewers, tile lines, culverts, drains, utility lines, or some other conduit.
- The hazardous substance has the potential to reach any surface water or groundwater.
- The hazardous substance can be detected in the air at the boundaries of the facility property by the senses (sight and smell) or by monitoring equipment.
- There is a potential threat to the public health and safety.
- Local officials respond to the incident.
- The release exceeds a Federal Reportable Quantity (RQ).

It is recommended that all spills be cleaned up although a particular spill may not be reportable.
A series of small spills over the years can result in one big cleanup!
Department rules stress the immediate or potential danger that a spill may cause.
In general, Iowa reporting requirements are more stringent than Federal reporting requirements.
However, the time limit for reporting at the Federal level is more immediate.

If you need to report a spill, or have any questions about the need to report,
call (515) 281-8694 or contact our Emergency Response Unit.

Broughton, Adam
Provides 24-hour technical assistance and regulatory oversight regarding spills and hazardous conditions. Liaison to local, state, and federal emergency planning groups.
Telephone: 515/725-0386, e-mail: adam.broughton@dnr.iowa.gov

Lee, Kathleen
Provides 24-hour technical assistance and regulatory oversight regarding spills and hazardous conditions. Liaison to local, state, and federal emergency planning groups.
Telephone: 515/725-0384, e-mail: kathy.lee@dnr.iowa.gov

Tucker, Rodney
Provides 24-hour technical assistance and regulatory oversight regarding spills and hazardous conditions. Liaison to local, state, and federal emergency planning groups.
Telephone: 515/725-0387, e-mail: rodney.tucker@dnr.iowa.gov

IAC 7/2/08 Environmental Protection[567] Ch 131, p.1

CHAPTER 131
NOTIFICATION OF HAZARDOUS CONDITIONS

[Prior to 7/1/83, DEQ Ch 41]
[Prior to 12/3/86, Water, Air and Waste Management[900]]

567—131.1(455B) Definitions. For purposes of this chapter:

"Corrosive" means causing or producing visible destruction or irreversible alterations in human skin tissue at the site of contact, or in the case of leakage of a hazardous substance from its packaging, causing or producing a severe destruction or erosion of other materials through chemical processes.

"Department" means the department of natural resources.

"Hazardous condition" means any situation involving the actual, imminent or probable spillage, leakage, or release of a hazardous substance onto the land, into a water of the state or into the atmosphere which, because of the quantity, strength and toxicity of the hazardous substance, its mobility in the environment and its persistence, creates an immediate or potential danger to the public health or safety or to the environment.

"Hazardous substance" means any substance or mixture of substances that presents a danger to the public health or safety and includes, but is not limited to, a substance that is toxic, corrosive, or flammable, or that is an irritant or that, in confinement, generates pressure through decomposition, heat, or other means. The following are examples of substances which, in sufficient quantity, may be hazardous: acids; alkalis; explosives; fertilizers; heavy metals such as chromium, arsenic, mercury, lead and cadmium; industrial chemicals; paint thinners; paints; pesticides; petroleum products; poisons; radioactive materials; sludges; and organic solvents. "Hazardous substances" may include any hazardous waste identified or listed by the administrator of the United States Environmental Protection Agency under the Solid Waste Disposal Act as amended by the Resource Conservation and Recovery Act of 1976, or any toxic pollutant listed under Section 307 of the federal Water Pollution Control Act as amended to January 1, 1977, or any hazardous substance designated under Section 311 of the federal Water Pollution Control Act as amended to January 1, 1977, or any hazardous material designated by the secretary of transportation under the Hazardous Materials Transportation Act (49 CFR §172.101).

"Irritant" means a substance causing or producing dangerous or intensely irritating fumes upon contact with fire or when exposed to air.

"Toxic" means causing or producing a dangerous physiological, anatomic or biochemical change in a biological system.

567—131.2(455B) Report of hazardous conditions. Any person manufacturing, storing, handling, transporting, or disposing of a hazardous substance shall notify the department at (515)281-8694 and the local police department or the office of the sheriff of the affected county of the occurrence of a hazardous condition as soon as possible but not later than six hours after the onset of the hazardous condition or discovery of the hazardous condition. A sheriff or police chief who has been notified of a hazardous condition shall immediately notify the department. Reports made pursuant to this rule shall be confirmed in writing as provided in 131.2(2).

131.2(1) *Verbal report.* The verbal report of such a hazardous condition should provide information on as many items listed in 131.2(2) as available data will allow.

131.2(2) *Written report.* The written report of such a hazardous condition shall be submitted to the department within 30 days and contain the following information:

a. The exact location of the hazardous condition.

b. The time and date of onset or discovery of the hazardous condition.

c. The name of the material, the manufacturer's name and the volume of each material involved in the hazardous condition in addition to contaminants within the material if they by themselves could cause a hazardous condition.
d. The medium (land, water or air) in which the hazardous condition occurred or exists.
e. The name, address and telephone number of the party responsible for the hazardous condition.
f. The time and date of the verbal report to the department of the hazardous condition.
g. The weather conditions at the time of the hazardous condition onset or discovery.
h. The name, mailing address and telephone number of the person reporting the hazardous condition.
i. The name and telephone number of the person closest to the scene of the hazardous condition who can be contacted for further information and action.
j. Any other information, such as the circumstances leading to the hazardous condition, visible effects and containment measures taken that may assist in proper evaluation by the department.

131.2(3) *Reporting of subsequent findings.* All subsequent finding and laboratory results should be reported and submitted in writing to the department as soon as they become available.
These rules are intended to implement Iowa Code section 455B.115.

[Filed 2/3/78, Notice 10/5/77—published 2/22/78, effective 3/29/78]
[Filed emergency 10/31/80—published 11/26/80, effective 10/31/80]
[Filed emergency 6/3/83—published 6/22/83, effective 7/1/83]
[Filed emergency 11/14/86—published 12/3/86, effective 12/3/86]
[Filed 12/30/93, Notice 10/13/93—published 1/19/94, effective 2/23/94]

MWA Specific Notes:

You should report a spill immediately if:

- A film, sheen upon, or discoloration of the surface of the water or adjoining shorelines can be seen or the hazardous substance has the potential to reach surface water or groundwater.

- There is a threat of environmental damage (e.g. failure of vegetation to grow or wildlife kill off during or after the spill).

- The release exceeds a Federal Reportable Quantity (RQ) 40cfr302.4. Some potential examples of RQs at the MPE Landfill, MPW Landfill, MTS, and RCC include:

    - PCBs 1 lb;
    - Mercury 1 lb; and
    - 2, 4-D herbicides 100 lbs.

Note: petroleum products do not have an RQ, but the other factors described above apply when determining the necessity of reporting.

An outside contractor should be used if an RQ spill occurs, and proper documentation recorded. For petroleum product spills, follow the SPCC plan.

ATTACHMENT E

LIST OF AT-RISK POPULATIONS WITHIN FIVE MILE RADIUS

AT-RISK POPULATIONS

SCHOOLS:

NAME	Address	City	State	ZIP_Code	Phone
Eason Elementary	605 SE Boone Dr	Waukee	IA	50263	5159875200
Dallas Center-Grimes Middle School	1400 Vine St	Dallas Center	IA	50063	5159924343
Crossroads Park Grade School	1050 50th St	West Des Moines	IA	50266	5156335600
Shepherd's Flock Preschool	3900 Ashworth Rd	West Des Moines	IA	50265	5152251952
Valley High School	3650 Woodland Ave	West Des Moines	IA	50266	5156334000
Dowling High School	1400 Buffalo Rd	West Des Moines	IA	50265	5152253000
Indian Hills Junior High School	9401 Indian Hills Dr	Clive	IA	50325	5156334700
Crestview Elementary School	8355 Franklin Ave	Clive	IA	50325	5156335700
Clive Elementary School	1600 73rd St	Windsor Heights	IA	50324	5156335800
Valerius Elementary	3305 92nd St	Urbandale	IA	50322	5154576500
Karen Acres Elementary School	350074th St	Urbandale	IA	50322	5154575700
Rolling Green Elementary School	8100 Airline Ave	Urbandale	IA	50322	5154575900
Urbandale Middle School	7701 Aurora Ave	Urbandale	IA	50322	5154576600
Cowles Elementary School	6401 College Ave	Des Moines	IA	50311	5152427818
St Pius X School	3601 66th St	Urbandale	IA	50322	5152761061
Scavo High School - former Moore Elementary School	3725 52nd St	Urbandale	IA	50311	5152427589
Olmsted Elementary School	7110 Prairie Ave	Urbandale	IA	50322	5154575800
Urbandale High School	7110 Prairie Ave	Urbandale	IA	50322	5154576800
Jensen Elementary School	6301 Aurora Ave	Urbandale	IA	50322	5154575100
Metro West Learning Academy	4420 NW Urbandale DR	Urbandale	IA	50322	5157276301
Horizon Elementary School	5905 NW 100th St	Johnston	IA	50131	5159861121
Beaver Creek Elem School	8701 Lyndhurst Dr	Johnston	IA	50131	5152786228
Henry A Wallace Elementary School	6510 NW 62nd Ave	Johnston	IA	50131	5152786977
Johnston Senior High School	6501 NW 62nd Ave	Johnston	IA	50131	5152780449
Johnston Middle School	6207 NW 62nd Ave	Johnston	IA	50131	5152780476
Lawson Elementary School	5450 NW 62nd Ave	Johnston	IA	50131	5152780478
Dallas Center-Grimes Community High School	2555 W 1st St	Grimes	IA	50111	5159869747
Shuler Elementary School	16400 Douglas Pkwy	Clive	IA	50263	5159878597
Des Moines Christian School	13007 Douglas Pkwy #400	Urbandale	IA	50323	5152522480
Webster Elementary School	12955 Aurora Ave	Urbandale	IA	50323	5153318600
Summit Middle School	9500 Windsor Pkw	Johnston	IA	50131	5159860318
Upper Iowa University	5000 Westown Pkwy #200	West Des Moines	IA	50266	5152251800
South Prairie Elementary School	500 S James St	Grimes	IA	50111	5159864057
North Ridge Elementary School	400 NW 27th St	Grimes	IA	50111	5159865674
Saint Francis of Assisi School	7075 Ashworth Rd	West Des Moines	IA	50266	5154577167

HOSPITALS:

NAME	Address	City	State	ZIP_Code	Phone
Methodist West Hospital	1660 60th St	West Des Moines	IA	50266	5153431000
Lakeview Medical Park	6000 University Ave	West Des Moines	IA	50266	5152412100
Orthopedic Outpatient Surgery Center	1600 60th St	West Des Moines	IA	50266	5152245232
Mercy Medical Center	1755 59th Pl	West Des Moines	IA	50266	5153588000
DaVita Dialysis	Suite 185, 6800 Lake Dr	West Des Moines	IA	50266	8665446741
Lab Corporation	11208 Aurora Ave	Urbandale	IA	50322	5152784411
Concentra Medical Center	11144 Aurora Ave	Urbandale	IA	50322	5152786868
Mercy West Pediatric Clinic	1601 NW 114th St #345	Clive	IA	50325	5152227337
Quest Diagnostics	11319 Aurora Ave	Des Moines	IA	50322	5152768402
Iowa Health System	8101 Birchwood Ct	Johnston	IA	50131	5157277997

CHILD CARE:

Name	Address	City	State	ZIP_Code	Phone
First Steps Child Care Center	441 SE Gateway Dr	Grimes	IA	50111	5159860920
Koalaty Time	2500 128th St	Urbandale	IA	50323	5152785220
Traditions Children's Center	5783 Vista Dr	West Des Moines	IA	50266	5152236161
Traditions Children's Center IV	2555 NW 156th St	Clive	IA	50325	5159877467
Kid's Company	1306 NW 138th St	Clive	IA	50325	5152230204
ChildServe Childcare Center	5609 Greendale Rd	Johnston	IA	50131	5152782499
Apple Tree Children's Center	5623 NW 86TH #100	Johnston	IA	50131	5152769247
The Learning Center	300 West 1st St	Grimes	IA	50111	5159865101
Chidserve	5600 Keystone Dr	Grimes	IA	50111	5159860372
Breanna's Playhouse	5901 NW 95th Ct	Johnston	IA	50131	5159869948
Tender Heart Child Care	10000 Meredith Dr	Urbandale	IA	50322	5153093390
Westlakes KinderCare	6670 University Ave	West Des Moines	IA	50266	5152210718
Generation Next Child Development	4420 114th St	Urbandale	IA	50322	5152517930
Point of Grace Children's Academy	305 NE Dartmoor Dr	Waukee	IA	50263	5159872352
Little Wonders	145 NE Dartmoor Dr	Waukee	IA	50263	5159870443
WestSide Kids	255 NE Dartmoor Dr	Waukee	IA	50263	5159780322
Full Circle Child Development Center	9375 Bishop Dr	West Des Moines	IA	50266	5159879642
Country Club KinderCare	7210 Vista Dr	West Des Moines	IA	50266	5152229685
Apple Tree Children's Center	5859 Ashworth Rd	West Des Moines	IA	50266	5152269791
The Children's Place at Farm Bureau	5400 University Ave	West Des Moines	IA	50266	5152266017
Walnut Hills Preschool	12321 Hickman Rd	Urbandale	IA	50323	5152709126
Des Moines Christian School	13007 Douglas Pkwy #400	Urbandale	IA	50323	5152522480
Traditions Children's Center III	3802 92nd Dr	Urbandale	IA	50322	5153312121
Apple Tree Children's Center	3054 86th St	Urbandale	IA	50322	5152701426
Montessori Children's House	1505 42nd St	West Des Moines	IA	50266	5152251073
Shepherd's Flock Preschool	3900 Ashworth Rd	West Des Moines	IA	50265	5152251952
Dragon Tots In-Home Daycare	2316 Woodland Ave	West Des Moines	IA	50266	5152245805
Michelle Joanne Cook Day Care	1440 18th St	West Des Moines	IA	50265	5152671289
Sayre Montessori School	1700 28th St	West Des Moines	IA	50266	5152257378
West Des Moines Child Care	1721 25th St #200	West Des Moines	IA	50266	5152256115
Klassic Kids	1237 73rd St	Windsor Heights	IA	50324	5152744464
Traditions Children's Center	1445 NW 81st St	Clive	IA	50325	5152239292
Traditions Children's Center	8250 Harbach Blvd	Clive	IA	50325	5152238989
Olivet Christian Preschool	2743 82nd Pl	Urbandale	IA	50322	5152778454
Tynie Tots Daycare	4029 80th St	Des Moines	IA	50322	5153312198
Tiny Treasures Lutheran Preschool	8301 Aurora Ave	Urbandale	IA	50322	5152761700
Gloria Dei Lutheran Church	8301 Aurora Ave	Urbandale	IA	50322	5152761700
Loving Arms Children Center	6270 Merle Hay Rd	Johnston	IA	50131	5152700150
Generation Next Child Dev Center & Preschool	6109 Merle Hay Rd	Johnston	IA	50131	5152526109
Tender Years Day Care Center	5800 Merle Hay Rd	Johnston	IA	50131	5152518999
America's Children of Oakmoor	4731 Merle Hay Rd	Des Moines	IA	50322	5152702220
Montessori Children's Center	8509 Alice Ave	Clive	IA	50325	5152784262

ASSISTED LIVING:

Name	Address	City	State	ZIP_Code	Phone
Deerfield	13731 Hickman Rd	Urbandale	IA	50323	5153319676
Village At Legacy Pointe	1650 Southeast Holiday Crest Cir	Waukee	IA	50263	5159874100
Independent Plus	755 SE Frontier Ave	Waukee	IA	50263	5152056462
Woodlands Creek Senior Living	12605 Woodlands Pkwy	Clive	IA	50325	5152239755
Wesley Retirement Services	5508 NW 88th #120	Johnston	IA	50131	5152716789
Bishop Drumm Retirement Center	5837 Winwood Dr	Johnston	IA	50131	5152701100
Martina Place Assisted Living	5815 Winwood Dr	Johnston	IA	50131	5152517999
Senior Suites of Urbandale	4700 84th St	Urbandale	IA	50322	5152709700
Urbanale Healthcare Center	4614 84th St	Urbandale	IA	50322	5152706838
Bickford Senior Living	5915 Sutton Pl	Urbandale	IA	50322	5153313000
Glen Oaks Alzheimer's Special Care Center	8525 Urbandale Ave	Urbandale	IA	50322	5156127536

SATELLITE OPERATIONS PLAN

IAC 567- 123.3(3)

A. Schedule of Operations

The Metro Waste Authority Metro Northwest Transfer Station is located at 4105 SE Beisser Drive Grimes, IA 50111. It will be open to the public to drop off household hazardous waste the 2nd Saturday of each month, March through December, from 8 am to 12 pm. It will also be open by appointment only, Tuesday, Wednesday and Thursday of each week, 8 a.m. to 3 p.m.
The Metro Waste Authority (MWA) Metro Hazardous Waste Drop-off (MHWD) is open Tuesday through Friday, 1:00 to 5:00, and the 1st and 3rd Saturdays of each month, 8:00 to noon.
MHWD contact numbers, as well as emergency response numbers, are posted for easy access.

B. Site Selection Procedures for Mobile Unit Collections

- Easy access to the public (vehicle ingress and egress).
- An impervious surface (preferably paved or compact rock for the ease in using carts).
- Room to maneuver a 30-ft trailer and to set up the site including any necessary tents. The ability to direct and limit vehicles to avoid any confusion of traffic flow. Entrance and exit well marked. A method to barricade the entrance prior to the start and immediately following the event.
- Running water and toilet facilities.
- Means for collection and removal of garbage and cardboard (dumpster or a roll off). It is the communities' responsibility to provide recycling if desired.
- A list with the phone numbers and directions to the closest hospital, fire station, EMS, and sheriff/police station.
- A lighted site would be beneficial for aid in site tear down after evening events.

C. Standard Receiving Procedures for Household and VSQG Wastes

Trained staff will perform unloading. Residents will pull on to the concrete pad for unloading. Staff will ask the customer the location of the waste in the vehicle and inform him/her to remain in the car. Staff will visually check all waste for its acceptability before unloading it onto the carts. Be aware of any open, leaking, or non-sturdy containers and boxes. These containers should be handled carefully, then over-packed in to a drum, labeled and placed in storage. If an item is unknown, the customer will be asked to identify the waste. If the item is still unidentifiable, it will not be accepted. However, the customer will be assisted as how to handle the unknown item. If any materials appear to be dangerous, have spilled, or have crystals around their lid, immediately inform the Site manager who will take appropriate action. After all acceptable waste has been unloaded, the customer will be informed of any materials that are unacceptable. Staff will provide the proper information on the disposal of that item and will direct the vehicle toward the exit.

***Note**: If any waste is suspected of being generated from a business, immediately inform the site manager who will determine whether the waste is acceptable. Also, due to limited storage space, customers with large quantities of waste may need to be sent to the MHWD for disposal. It will be the judgment of the supervisor if the waste can be accepted.

The carts will be rolled into the Segregation Area to unload the waste. The materials will be segregated according to waste characteristics.

1. Oil Based Paint
2. Paint Related Material
3. Flammable Liquids

4. Pesticides
5. Aerosols, propane bottles, fire extinguishers
6. Acids
7. Bases
8. Rechargeable Batteries
9. Oxidizers
10. Special Wastes (Strychnine, Zinc Phosphide, Naphthalene, Dioxin Precursors, Mercury)
11. Antifreeze
12. Sharps
13. Fluorescent light tubes
14. Ballasts/capacitors
15. Latex paint
16. Used motor oil / filters

All items will be placed in the appropriate bin or drum. Any items that are leaking will be placed in a plastic bag and then into its appropriate bin. Notify the site manager of any problems, major spills, or any questionable material. If a minor spill occurs, clean it up immediately with oil dry and/or containment pads.

Once the waste has been sorted into the bins, it will be packed by trained staff for transport back to the MHWD. All materials will be packed according to DOT HM-181 guidelines. Tub skids and drums should be properly labeled prior to packing. Use the following procedures for packing each waste stream.

Oil based paint (OBP)
All containers between one quart and five gallons will be neatly-stacked into the tub skid. Any container one pint or smaller will be neatly stacked into its own plastic bin or cardboard box.

Paint related material (LPT-N)
All containers between one pint and five gallons will be loose-packed into a 55-gal steel drum or tub skids (if provided). Containers one pint or smaller will be packed into its own plastic bin or cardboard box.

Flammable Liquids (SOLV)
All flammable liquids will be loose packed into a 55-gal steel drum.

Aerosols, propane bottles and fire extinguishers
All aerosols will be loose packed into a 55-gal steel drum.

Acids
All acids will be loose-packed into a 30-gallon poly drum. Make sure no containers are leaking and lids are tight.

Bases
All bases will be loose-packed into a 55-gallon poly drum. Make sure no containers are leaking and lids are tight.

*__Note__: Verify the waste as acidic or basic by the constituents on the label. If there is a question of compatibility, check the material with pH paper.

Pesticides
All pesticides will be loose-packed into 55-gallon steel drums. Any pesticide containing Pentachlorophenol or a 2,4,5-T derivative will be placed into its own plastic bin.

Oxidizers

All oxidizers will be placed into its own plastic bin or 5-gal bucket. Be sure these materials are separated from all other flammable materials.

Rechargeable Batteries
Nickel cadmium, Nickel metal hydride, Lead-sealed, Lithium, and button batteries will be packed into 5-gallon DOT buckets. Contact points should be taped, or single battery should be placed in plastic bag.

Special Wastes
These items need to be placed in their own plastic bin by waste stream. These include zinc phosphide-based poison pellets, naphthalene, and dioxin precursors.

Antifreeze
All antifreeze containers will be loose-packed into a plastic tub. Do not pour off.

Sharps
Sharps to be acceptable must be inside a solid container such as a detergent bottle or red medical sharps container. They cannot be inside plastic bags or transferred to the biohazard container. The sharps containers are to be placed in the biohazard box by the **CUSTOMER** only. Employees are not to touch the sharp containers. They are only to supply the biohazard container for the customer to place their sharps in. Be sure the box is lined with the red biohazard plastic bag before filling the box with sharps containers.

Fluorescent Light Tubes
Place in the appropriate cylinder cardboard box. Always be sure to replace the container lid and keep closed. Compact Fluorescent Lights (CFLs) should be placed in the provided plastic tub. Be careful handling the tubes because if one should break, it would contaminate the container with mercury. If a tube should break, use the mercury spill kit to clean up any free mercury.

Ballasts/Capacitors
Place all ballasts and capacitors into plastic bin or 5-gal bucket. If the item appears to be leaking, place into a plastic bag. Ballasts and capacitors may contain PCB oil.

Latex Paint
All containers between one quart and five gallons will be neatly-stacked into the tub skid. Any container one pint or smaller will be neatly stacked into its own plastic bin or cardboard box. At the end of the collection, latex will be left at Transfer Station to be landfilled.

Used Motor Oil / Filters
All used oil containers will be loose-packed into tub to be poured off at MHWD. Used filters will be placed in 5-gal buckets.

VSQG Waste
Business waste and any waste suspected to be generated by a business will be accepted for a fee at the discretion of the environmental technician. The technician may also direct businesses to the MHWD if it is determined to be more efficient for the operation.

Unacceptable Wastes
In addition to unknowns, other types of wastes the HHM program will not accept include:

1. Radioactive materials
2. Explosives / ammunition
3. Shock sensitive materials
4. Alkaline batteries
5. Asbestos
6. Tires

7. Electronics waste
8. Appliances
9. Any container larger than 5 gallons
10. Empty or dried up containers

A Bill of Lading must be filled out before any waste can be shipped back to the MHWD.

D. Procedures for Handling Unknowns

Any container that appears to be unknown will not be accepted at the satellite collection. The customer is to be advised on what to do with the unknown. If any container contains crystals around the lid, notify the site manager. This container could contain peroxides. Be very careful with the container. Peroxides that have crystallized may be shock sensitive and should not be opened, bumped, or in any way stressed. These containers have the potential to explode. Notify the site manager immediately for further direction. Staff have been instructed how to use pH paper to determine if a material is corrosive or not and how to use the white absorbent towels to determine if a material is flammable or not.

E. Procedures for Handling Abandoned Waste

Staff should carefully examine waste to determine whether the waste is safe to handle. If determined to not be safe, staff should contact Site Manager to decide on course of action. Course of action could be to contact HazMat or other local authorities. If waste is determined safe to handle, treat as residential waste and properly segregate and pack. While segregating, look closely at waste to find any evidence that could provide information as to who could have illegally disposed of the waste. This could at least warrant a phone call explaining the situation. Security cameras could help also. Abandoned waste is illegal disposal and can justify pressing charges, if chosen to do so.

F. Procedures for Handling Open or Leaking Containers

Staff will examine all incoming waste at the receiving area. If any of the containers appear to be leaking, the site manager or designee will be notified. All leaking material must be evaluated because of the danger of a spill and the need for secondary containment. The site manager or designee will evaluate the material, classify it, and over-pack it when necessary. The over-pack drum will be labeled accordingly and placed in storage. In the unlikely event of a spill, the site manager will enact the Spill Response Plan.

G. Procedures for Handling Large Quantities of Waste

Staff will discourage large quantities of wastes from households through educational information. If however, staff confirms that the waste is truly HHM they will do their best to accommodate the resident. Due to limited space, arrangements may warrant referring residents to the MHWD. Nothing larger than a five gallon container will be accepted at the collection unless it has been given prior approval by management.

H. Recycling Procedures for Usable Materials

All waste is picked up by Metro Waste Authority and transported back to the MHWD. The MHWD recycles as many products as possible through the Swap Shop. All incoming materials will be segregated into usable and non-usable material. The usable material will go into the Swap Shop.

I. Disposal of Non-Hazardous Waste

Staff will educate the resident about what qualifies for hazardous waste. The resident will be given a pamphlet that outlines the materials accepted at the facility. They will also be instructed on how to properly dispose of it at home. Any non-hazardous waste at the site is handled through the regular trash.

J. Personal Protection Equipment

All staff handling hazardous waste will wear tyvek, safety glasses, nitrile gloves, and steel toed shoes.

K. Recordkeeping

Each residential customer will be required to complete a short survey. The survey serves a number of purposes. It tracks the number of customers using the service by zip code. The signature provides documentation the waste is generated from a residence and not from a business. Other questions track demographics of those using the program. Most importantly the survey provides data to the usage of the program and justification of the program to Agency and Commission Boards.

L. Initial Training Requirements and Continuing Education of Staff

All staff handling hazardous waste will be required to successfully complete the following:

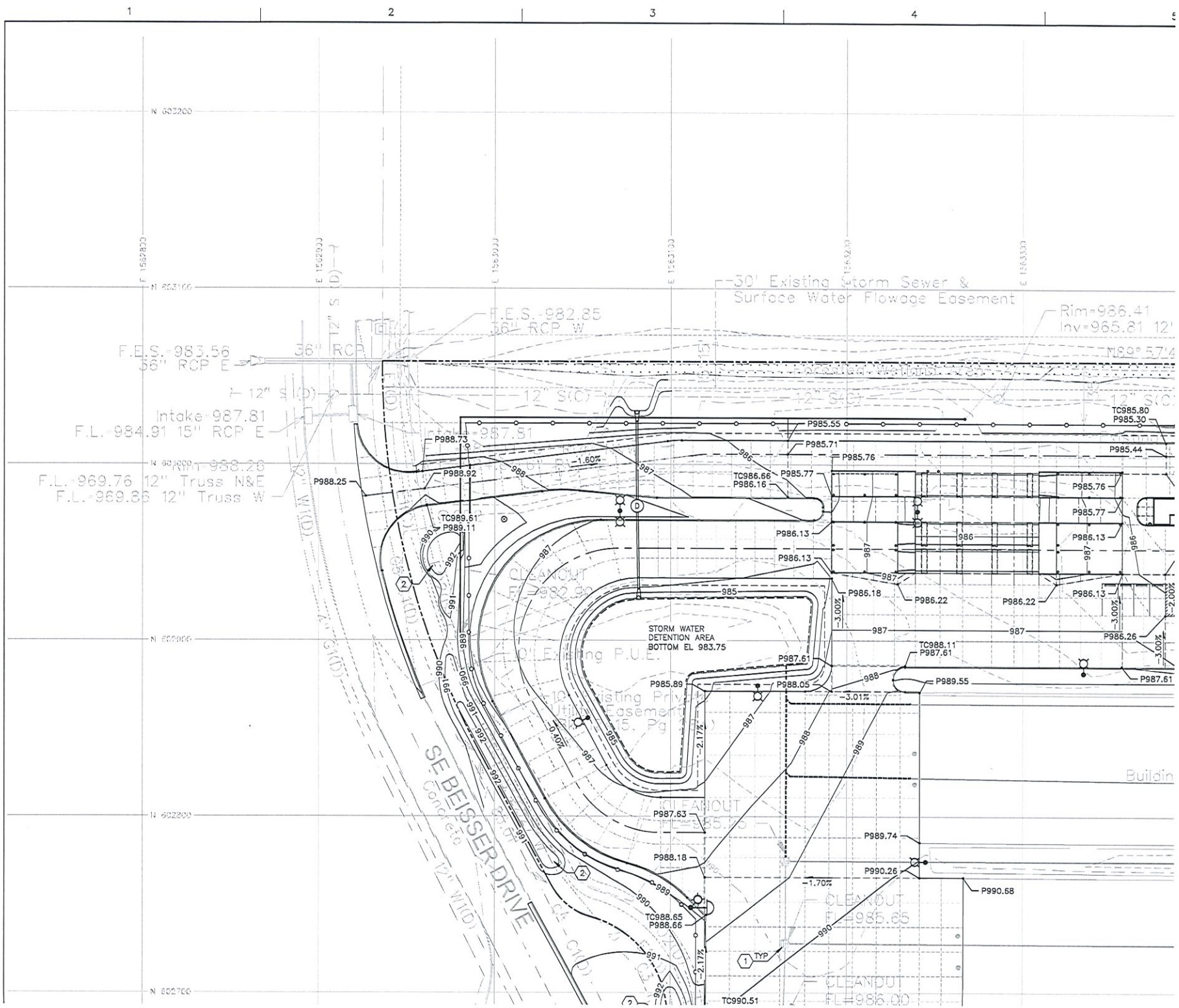
- Initial OSHA 24 Hour Hazardous Materials Handling Course
- Hands on training provided by MWA.
- Annual OSHA 8 Hour Refresher training
- Hazardous materials chemistry
- Personnel and site safety

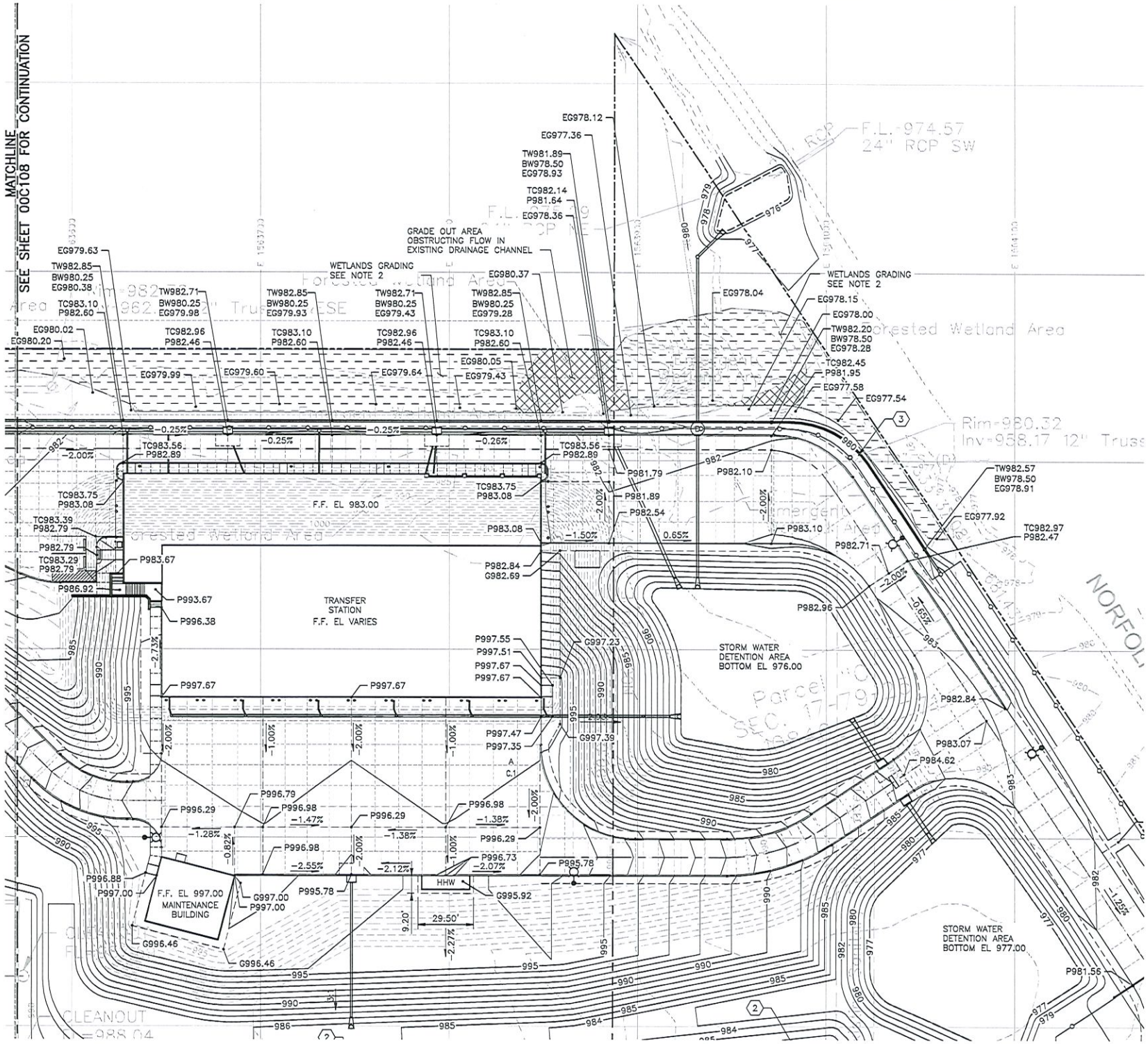
Training records must be kept and maintained for a minimum of three years.

M. Facility Maintenance

General maintenance of the satellite facility will be the responsibility of the site manager. However staff will be responsible for the following:

- Segregating and packing waste as it comes in.
- Ensuring containers and drums are closed and sealed daily.
- Picking up litter and sweeping as needed.
- Requesting supplies as needed.
- Completing a weekly inspection sheet.


1
2
3
4
N 603200
N 603100
N 603000
N 602900
N 602800
N 602700
E 1562800
E 1563000
E 1563100
E 1563200
E 1563300
30' Existing Storm Sewer & Surface Water Flowage Easement
F.E.S.-982.85 36" RCP W
F.E.S.-983.56 36" RCP E
36" RCP
12" S (D)
Intake-987.81
F.L.-984.91 15" RCP E
Rim-988.26
F.L.-969.76 12" Truss N&E
F.L.-969.86 12" Truss W
Rim=986.41
Inv=965.81 12"
N89° 57'4
TC985.80
P985.30
P985.55
P985.71
P985.44
P985.76
P988.73
P988.92
P988.25
-1.60%
TC986.66
P986.16
P985.77
P985.76
TC989.61
P989.11
P985.77
P986.13
P986.13
P986.13
P986.13
CLEANOUT
FL=982.90
P986.18
P986.22
P986.22
P986.13
-3.00%
-2.00%
STORM WATER
DETENTION AREA
BOTTOM EL 983.75
P986.26
TC988.11
P987.61
P987.61
P987.61
P985.89
P988.05
P989.55
-3.01%
-2.17%
-0.40%
SE BEISSER DRIVE
Concrete
P987.63
P989.74
P988.18
P990.26
P990.68
-1.70%
CLEANOUT
FL=985.65
TC988.65
P988.66
TYP
-2.17%
TC990.51
CLEANOUT
FL=986.00
Buildin


MATCHLINE
SEE SHEET 00C108 FOR CONTINUATION
TRANSFER STATION
F.F. EL VARIES
F.F. EL 983.00
F.F. EL 997.00
MAINTENANCE BUILDING
STORM WATER DETENTION AREA
BOTTOM EL 976.00
STORM WATER DETENTION AREA
BOTTOM EL 977.00
GRADE OUT AREA OBSTRUCTING FLOW IN EXISTING DRAINAGE CHANNEL
WETLANDS GRADING SEE NOTE 2
F.L. 974.57
24" RCP SW
Rim=980.32
Inv=958.17 12" Truss
CLEANOUT
EL=988.04
HHW
29.50'
9.20'

IOWA DEPARTMENT OF NATURAL RESOURCES

GOVERNOR KIM REYNOLDS
LT. GOVERNOR ADAM GREGG
DIRECTOR KAYLA LYON

November 29, 2021

MICHAEL MCCOY
EXECUTIVE DIRECTOR
METRO WASTE AUTHORITY
300 EAST LOCUST STREET
SUITE 100
DES MOINES IA 50309-1864

RE: Metro Northwest Transfer Station
Renewal – Permit #77-SDP-69-14P

Dear Mr. McCoy:

Enclosed is the renewed transfer station permit for the above-referenced facility. The permit is authorized from January 22, 2022 to January 22, 2025. The permit certificate must be posted at the facility and the permit provisions and approved engineering plans and specifications kept on file at the facility.

Please note that the permit contains special provisions that may require a response or action by you, which if not properly complied with, may prompt enforcement action by the DNR. Please review the permit and the requirements of 567 IAC 106 with your operator(s), as he/she must be familiar with them.

Thank you for your efforts to comply with Iowa's environmental regulations. Should you have any questions, please contact me at (515) 201-8272 or Chad.Stobbe@dnr.iowa.gov.

Sincerely,

Digitally signed by
Chad.A Stobbe
Date: 2021.11.29
08:10:22 -06'00'

Chad A. Stobbe
Environmental Specialist Senior
Land Quality Bureau

Enclosures (3)

cc: Iowa DNR Field Office #5, Des Moines

IOWA DEPARTMENT OF NATURAL RESOURCES

SOLID WASTE TRANSFER STATION PERMIT

I.	Permit Number:	77-SDP-69-14P-XFR
II.	Permitted Agency:	Metro Waste Authority
III.	Project Location:	Metro Northwest Transfer Station 4105 SE Beisser Drive Grimes, IA 50111 Parcel ID#: 00305-428-006
	Phone:	(515) 244-0021
IV.	Responsible Official	
	Name:	Michael McCoy, Executive Director
	Address:	Metro Waste Authority 300 East Locust Street, Suite 100 Des Moines, IA 50309-1864
	Phone:	(515) 323-6535
	Fax:	(515) 244-9477
	Email:	mmc@mwatoday.com
V.	Licensed Engineer	
	Name:	Garrett Williams, P.E.
	Address:	HDR Engineering, Inc. 1917 South 67th Street Omaha, NE 68106
	Phone:	(402) 399-1210
	Fax:	(402) 399-4918
	Email:	garrett.williams@hdrinc.com
	Iowa License #:	P24856
VI.	Date Permit Issued:	January 22, 2022
VII.	Permit Expiration Date:	January 22, 2025
VIII.	Issued by:	Digitally signed by Chad.A Stobbe Date: 2021.11.29 08:11:15 -06'00'

Chad A. Stobbe
Department of Natural Resources

IX. General Provisions

The above-named permitted agency is hereby authorized to operate a solid waste transfer station (XFR) at the described location in conformance with Iowa Code section 455B, the rules pursuant thereto existing at the time of issuance, and any subsequent new rules which may be duly adopted, and any provisions contained in Section X of this permit.

The project shall be constructed and operated according to the engineering plans and specifications, the site operation plan approved by the Department of Natural Resources (DNR), and these shall become a part of this permit. Updated plans shall be submitted at the time of each permit renewal application and included with any request for permit modification or significant change in facility operation.

No legal or financial responsibility arising from the construction or operation of the approved project shall attach to the State of Iowa or the DNR due to the issuance of this permit. If title to this project is transferred, the new owner must apply to the DNR for a transfer of this permit within thirty (30) days of the date of title transfer. This permit is void sixty (60) days after the date of title transfer unless the DNR has transferred the permit.

The permit holder is required to maintain records for the service area of tonnages accepted at this facility in accordance with 567 Iowa Administrative Code (IAC) 106.13(455B,455D) and 567 IAC 106.14(455B,455D). Records shall be developed and maintained in such a way that tonnages from each county/state may be tracked in order to provide the local solid waste agency and the DNR with accurate statistics from which generation and diversion rates will be derived. The reports are due on a quarterly basis and shall be submitted to the DNR using Form #542-8025. The reports will be due January 1st, April 1st, July 1st and October 1st for the quarters ending September 30th, December 31st, March 31st and June 30th, respectively. The permit holder shall mail the completed form to the Iowa Department of Natural Resources; Land Quality Bureau; Wallace State Office Building; 502 East Ninth Street; Des Moines; Iowa 50319-0034. This reporting procedure supersedes any previous conflicting permit provisions.

A site inspection and report shall be completed annually by an Iowa-licensed professional engineer in accordance with 567 IAC 106.14(2). The inspection shall, at a minimum, cover the design standards pursuant to 567 IAC 106.10(455B) and shall reflect the facility's compliance with respect to the DNR-approved design and construction. The annual report shall be submitted to the Iowa Department of Natural Resources; Land Quality Bureau; Wallace State Office Building; 502 East Ninth Street; Des Moines; Iowa 50319-0034 by November 1st each year.

The permit holder shall provide continuous financial assurance coverage for site closure in accordance with 567 IAC 106.18(455B). The permit holder shall submit proof of compliance, including an updated closure cost estimate and proof of coverage with each permit renewal, until released from this requirement by the DNR.

The permit holder shall use a scale certified by the Iowa Department of Agriculture and Land Stewardship (IDALS) for the purposes of weighing and reporting solid wastes accepted at the transfer station. If conditions are such that make it impractical to provide an on-site scale, then

off-site scale facilities or an alternative method to weighing may be used if approved by the DNR. The permit holder shall comply with the waste weighing, record keeping and tonnage fee reporting requirements defined in 567 IAC 101.14(445B,455D).

Solid waste accepted at this site shall not exhibit free liquids, toxic or hazardous properties. No hazardous wastes as defined by Iowa Code section 455B.411 may be accepted at this facility.

Failure to comply with Iowa Code section 455B, or any rule of order promulgated pursuant thereto, or any or all provisions of this permit may result in: 1) a civil penalty of up to $5,000 for each day of violation, pursuant to Iowa Code section 455B.307, or 2) the suspension or revocation of this permit, pursuant to Iowa Code section 455B.305.

The issuance of this permit in no way relieves the applicant of the responsibility for complying with all other local, state, and federal statutes, ordinances, and rules or other requirements applicable to the establishment and operation of this solid waste transfer station.

X. Special Provisions

1. The permit holder is authorized to accept up to 175,000 tons of municipal solid waste annually in accordance with the approved Metro Waste Authority's updated Solid Waste Comprehensive Plan (Plan). The Plan as approved by the DNR on November 2, 2020, any approved amendments to the Plan, and the latest Plan update are hereby incorporated as permit documents.

   The permitted service area is described as: All cities and the unincorporated area in Polk County; the cities of Carlisle, Hartford, and Norwalk in Warren County; the cities of Mingo and Prairie City in Jasper County; the city of Jefferson in Greene County and the cities of Adel, Dawson, Linden, Minburn, Perry, Redfield, and Waukee, and the unincorporated area in Dallas County.

   Collected waste shall be disposed of at the Metro Park East Sanitary Landfill (77-SDP-01-72P) or the Metro Park West Sanitary Landfill (08-SDP-03-84P). The permit holder is not authorized to transfer solid waste to any other sanitary disposal project in Iowa without first receiving DNR approval.

2. No provision in this permit or the approved site operation plan, emergency response and remedial action plan, and closure plan, as described in the permit renewal application dated October 22, 2021 (Doc #101511), and supplemental documentation dated November 22, 2021 (Doc #101722), constitutes a waiver from 567 IAC Chapter 106 or the Code of Iowa. Any conflict between a provision of the permit or referenced documents and Iowa rules or statutes shall be resolved in favor of the duly adopted rules and statutes.

STATE OF IOWA

DEPARTMENT OF NATURAL RESOURCES

PERMIT FOR

SOLID WASTE TRANSFER STATION

ISSUED UNDER THE PROVISIONS OF IAC 567 CHAPTER 106(455B)

Metro Northwest Transfer Station
4105 SE Beisser Drive
Grimes, IA 50111

Is hereby authorized to operate a transfer station for the transfer of solid waste pursuant to Iowa Administrative Code (IAC) 567 Chapter 106(455B). This permit shall remain in effect from the date of issue until its expiration date, unless revoked or suspended for cause by the Director of this agency for noncompliance with IAC 567 Chapter 106(455B) or rules adopted pursuant thereto.

Permit No. **77-SDP-69-14P-XFR**

DATE OF ISSUE: January 22, 2022
EXPIRATION DATE: January 22, 2025

Digitally signed by Chad.A Stobbe
Date: 2021.11.29 08:09:24 -06'00'

Chad A. Stobbe
Department of Natural Resources

POST IN A CONSPICUOUS PLACE

NONTRANSFERABLE

For additional information regarding this PERMIT, contact the DNR Land Quality Bureau at (515) 201-8272 or DNR Field Office 5, Des Moines, Iowa at (515) 725-0268.

JGMFD Inspection Report - Pass

Inspection Information

Date Completed: 04/28/2023
Inspection Type: Annual Inspection
Passed: Yes

JGMFD Unit: C399 - C399
Inspector: Ver Huel, Craig
Inspection Fee: 0.00

Property Information

Address: 4105 SE Beisser Drive
Property Use: Outbuilding or shed
Suite: Hazardous Waste Building
City: Grimes
State: IA
Zip Code: 50111
Name: Metro Waste Authority Hazardous Waste
Occupancy Classification: High-hazard Group H-1

Order to Comply

An inspection completed on the date listed above revealed no violations of the fire code.

Signatures

Signatures

Signature Graphic	First Name	Last Name	Signature Date
	Craig	Ver Huel	04/28/2023

Metro Northwest Transfer Station Monthly Inspections

Month/Year: April 2023

	CHARGE CONDITION	HOSE CONDITION	INSPECTION TAG	SHAKE CONTENTS	COMMENTS	INITIAL
Fire Extinguishers						
Shop	Good	Good	✓	✓		AR
Fuel Station	Good	Good	✓	✓		AR
Main Office	Good	Good	✓	✓		AR
Scale House	Good	Good	✓	✓		AR
Driver Break Room	Good	Good	✓	✓		AR
Door #1 tipping	Good	Good	✓	✓		AR
Doors #2-3 tip	Good	Good	✓	✓		AR
Doors #4-5 tip	Good	Good	✓	✓		AR
Doors #6-7 tip	Good	Good	✓	✓		AR
Doors #8-9 tip	Good	Good	✓	✓		AR
Door #10 tip	Good	Good	✓	✓		AR
South Tunnel						
East	Good	Good	✓	✓		AR
Middle	Good	Good	✓	✓		AR
West	Good	Good	✓	✓		AR
North Tunnel						
East	Good	Good	✓	✓		AR
Middle #1	Good	Good	✓	✓		AR
Middle #2	Good	Good	✓	✓		AR
West	Good	Good	✓	✓		AR
WLD 124						
WLD 115						
		Pads	Batt	Extra Pads		
DEFIBRILLATOR (MAIN OFFICE)	✓	9-23	4-24	9-23		AR

EYE WASH (SHOP) EYE WASH (BREAK ROOM)	Both Flushed						
Emergency light (west wall tipping floor)	✓						
Emergency light (north wall tipping floor)	✓						
Emergency light (east wall, south unit)	Red light Blinking						
Emergency light (east wall, north unit)	Red light Blinking						
Run Generator	✓						
Drain Fire condensation pipes	✓						
Run back-up loader	✓						
Run Shop Compressor	✓						
Check oil level of compressors	✓						

FACILITY WEEKLY INSPECTION LOG SHEET

Site Name MTS

Month / Year 4-2-23

Signature [signature]

Print Name Jason Gowels

Items Inspected	WK 1	WK2	WK 3	WK 4	WK 5	Comments
Date						
Weekly Inspections						
Gates (if applicable)	X	X	X	X		
Signs	X	X	X	X		
Door Locks	X	X	X	X		
Exterior Building/Walkway/Road Integrity	X	X	X	X		
Evidence of Leaks/Spills Exterior	X	X	X	X		
Parking Lot/Grounds Litter Free	X	X	X	X		
Housekeeping	X	X	X	X		
Obstructions/Clearances	X	X	X	X		
Segregation of Incompatible Materials	X	X	X	X		
Evidence of Leaks/Spills Interior	X	X	X	X		
Shelving Integrity	X	X	X	X		
Fire Suppression System	X	X	X	X		
Ventilation System	X	X	X	X		
Lights (if applicable)	X	X	X	X		
Containers/Drums properly labeled	X	X	X	X		
Containers/Drums closed/sealed	X	X	X	X		
Waste segregated and packed properly	X	X	X	X		
Disposal of unacceptable materials/garbage	X	X	X	X		
Eye Wash	X	X	X	X		
Tools in working order	X	X	X	X		
Supplies stocked sufficiently	X	X	X	X		
Training records on file (past 3 yrs)	X	X	X	X		
Collection records on file (past 3 yrs)	X	X	X	X		
Emergency contacts posted	X	X	X	X		

CITY OF GRIMES

CITY COUNCIL COMMUNICATION
Meeting Date: 05/09/2023

AGENDA ITEM: Resolution Approving Consent and Agreement for Improvements within surface water flowage easement for Bridge Creek Plat 1 Lot 3A

BACKGROUND: The owner of 2600 NE Park Drive has requested approval to install a fence within the surface water flowage easement on the subject property (Lot 3 and Lot 3A). The installation of the fence has been reviewed by city staff and it has been determined that the installation will not affect the city's ability to maintain the surface water flowage easement.

BUDGETARY CONSIDERATIONS:
N/A

STRATEGIC PLANNING:
Prioritized: No

BOARD/COMMISSION ACTION(S):
N/A

STAFF RECOMMENDATION:
Staff recommends approval of the Resolution Approving Consent and Agreement for Improvements within surface water flowage easement for Bridge Creek Plat 1 Lot 3A

RESPONSIBLE STAFF/CONTACT INFORMATION:
Molly Mannel
Assistant Planner
mmannel@grimesiowa.gov
515-986-4050

Prepared by: Molly Mannel, Assistant Planner
Return to: Molly Mannel, Assistant Planner

RESOLUTION NO. 05-0623

RESOLUTION APPROVING
CONSENT AND AGREEMENT FOR IMPROVEMENTS WITHIN SURFACE WATER FLOWAGE EASEMENT FOR
LOT 3A IN BRIDGE CREEK PLAT 1
2600 NE PARK DRIVE

WHEREAS, the owners of Lot 3 & 3A in Bridge Creek Plat 1 in the City of Grimes, Iowa (the "Property") have submitted to the City of Grimes a Consent and Agreement for Improvements within surface water flowage easement to permit the installation of a fence within the easement area on the Property; and

WHEREAS, City desires to accept the Consent and Agreement for Improvements within surface water flowage easement.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRIMES, IOWA:

That the Consent and Agreement for Improvements within surface water flowage easement ("Consent and Agreement") regarding Lot 3A, Bridge Creek Plat 1, is hereby accepted and approved by the City Council of the City of Grimes, that the Mayor is hereby authorized to execute such Consent and Agreement on behalf of the City, and the City Clerk to attest to his signature, and that the City Clerk is hereby authorized and directed to file the Consent and Agreement with the Polk County Recorder.

PASSED AND APPROVED this 9th day of May 2023.

By: _____
Scott Mikkelsen, Mayor

ATTEST:

_____
Rochelle Williams, City Clerk

Preparer Information: Alex Pfaltzgraff, 101 NE Harvey St, Grimes, Iowa 50111 Phone (515) 986-3036
Taxpayer Information: City of Grimes 101 NE Harvey Street, Grimes, IA 50111 (515) 986-3036
Return to: Rochelle Williams, City Clerk, City of Grimes, 101 NE Harvey St, Grimes, Iowa 50111

CONSENT AND AGREEMENT FOR IMPROVEMENTS

This CONSENT AND AGREEMENT FOR IMPROVEMENTS ("Agreement") is entered into by and between Tony Shaw and Gelynna Gora Shaw, as husband and wife as joint tenants with full rights of survivorship and not as tenants in common, (collectively, the "Property Owners") and the City of Grimes, Iowa, a municipal corporation (hereinafter called "City"):

1. PROPERTY DESCRIPTION. Property Owners own that property legally described as:

   Lot 3A of Bridge Creek Plat 1, an Official Plat, now included in and forming a part of the City of Grimes, Polk County, Iowa ("Property").

2. EXISTING EASEMENT. The Property Owner or Property Owner's predecessor in title, granted that certain surface water flowage easement, as shown in the Bridge Creek Plat 1 dated December 18, 2007 recorded on August 27, 2008, in Book 12760, Page 548 in the real property records of Polk County, Iowa (the "Easement") to the City, which prohibited the erection of any fence or other structure within the easement areas described therein (the "Easement Area") without the prior written consent of the City.

3. IMPROVEMENTS. The Property Owners desire to install a fence on the Property, the exact nature and scope of which is described on Exhibit A, attached hereto and incorporated herein (the "Improvement"), which encroaches into the Easement Area, and the City has agreed to consent to the installation of the Improvement within the Easement Area, subject to the conditions set forth in this Agreement.

4. CITY CONSENT TO INSTALLATION OF IMPROVEMENTS. The City hereby consents to the installation of the Improvement as described herein within the Easement Area, provided that the Property Owners install and maintain the Improvement such that the Improvement does not impede the use and enjoyment of the Easement Area by the City as outlined in the Easement. Notwithstanding the foregoing, the Property shall

obtain all necessary licenses and approvals for the installation of the Improvement pursuant to City Ordinances.

5. MAINTENANCE AND LIABILITY. The Property Owners acknowledge and agree that in the event that the City exercises its rights under the Easement, including the rights to construct, reconstruct, repair, replace, enlarge, inspect and maintain the Improvement, the City's duty of restoration for the Easement Area shall be limited to grading and one seeding grass. In no event shall the City shall be responsible for any reconstruction, replacement, repair or maintenance of the fence or any improvements or structure located within the Easement Area, as the result of any activity, including, but not limited to, damage or destruction of the Property Owners' improvement by the City, City Employees, or City Contractors in connection with work in the Easement Area. Except as a result of the gross negligence or intentional misconduct of the City or City Employees, the Property Owners shall indemnify, defend and hold harmless the City from and against any loss or damage to the Property or liability from any claim by the Property Owners or any third party by reason of the construction, installation, use or maintenance of the Improvements.

6. NO OTHER CHANGE. Except as amended herein, each and every term, condition, warranty and provision of the Easement shall remain in full force and effect, and such are hereby ratified, confirmed and approved by the parties hereto.

7. TERMINATION. If the Improvement is destroyed or removed and not replaced with an identical structure to the one defined by Exhibit A within three months, or if the Improvement is replaced with a different structure which is not authorized by the City, this Agreement shall automatically terminate, and the City may file notice of the termination in the records of the Office of the County Recorder. Failure by the City to file such notice shall not be interpreted as approval or further consent by the City, and shall not impact the validity of the termination.

8. RUNS WITH THE LAND. This Agreement shall be deemed to run with the land and shall be binding on the Property Owners and on the Property Owners' heirs, successors and assigns.

9. APPROVAL BY CITY COUNCIL. This Agreement shall not be binding until it has received the final approval and acceptance by the City Council by Resolution which approval and acceptance shall be noted on this Agreement by the City Clerk.

The Property Owners do HEREBY COVENANT with the City that (i) the Property Owners hold said real estate described in this Agreement by title in fee simple; (ii) that the Property Owners have good and lawful authority to convey the same; and (iii) the Property Owners covenant to WARRANT AND DEFEND the said premises against the claims of all persons whomsoever.

Words and phrases herein, including acknowledgment hereof, shall be construed as in the singular or plural number, and as masculine or feminine gender, according to the context.

Signed this 24 day of April, 2023.

PROPERTY OWNERS

Tony Shaw

Gelynna Gora Shaw

STATE OF IOWA)
) SS
COUNTY OF Polk)

On this 24 day of April, 2023 before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Tony Shaw, to me known to be the identical person named in and who executed the foregoing instrument, and acknowledged that the person executed the instrument as the voluntary act of the person.

NATALIE LYNN LANCIAL
Commission Number 785548
My Commission Expires
October 5, 2023

Notary Public in and for the
State of Iowa

My Commission expires 10/05/23

STATE OF IOWA)
) SS
COUNTY OF Polk)

On this 25th day of April, 2023 before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Gelynna Gora Shaw, to me known to be the identical person named in and who executed the foregoing instrument, and acknowledged that these persons executed the instrument as the voluntary acts of the persons.

RACHEL B GREVING
Commission Number 816624
My Commission Expires
Apr. 26, 2025

Notary Public in and for the
State of Iowa

My Commission expires Apr. 26, 2025

CITY OF GRIMES

By: _____
Scott Mikkelsen, Mayor

Attest:

_____
Rochelle Williams
City Clerk

STATE OF IOWA)
) SS
COUNTY OF POLK)

On this ____ day of _____, 20__, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Scott Mikkelsen and Rochelle Williams, to me personally known, and, who, being by me duly sworn, did say that they are the Mayor and the City Clerk, respectively, of the City of Grimes, Iowa; that the seal affixed to the foregoing instrument is the corporate seal of the corporation, and that the instrument was signed and sealed on behalf of the corporation, by authority of its City Council, as contained in Resolution No. _____ adopted by the City Council, under Roll Call of the City Council on the ____ day of _____, 20__, and that Scott Mikkelsen and Rochelle Williams acknowledged the execution of the instrument to be their voluntary act and deed and the voluntary act and deed of the corporation, by it voluntarily executed.

_____
Notary Public in and for the
State of Iowa

My Commission expires _____

EXHIBIT A

EASEMENT AREA

A 4’ decorative fence has been proposed to be constructed in a surface water flowage easement on Lot 3 & 3A of Bridge Creek Plat 1 (2600 NE Park Drive) in accordance to permit number FN-23-022.

CITY OF GRIMES

CITY COUNCIL COMMUNICATION
Meeting Date: 05/09/2023

AGENDA ITEM: Resolution Approving Declaration of Site Restrictions for Lot 3 & 3A, Bridge Creek Plat 1

BACKGROUND: The property owners, Tony and Gelynna Gora Shaw, currently own Lot 3 & 3A of Bridge Creek Plat 1. The property owners currently maintain a residence upon Lot 3, and now desire to install a fence on Lot 3 & 3A, which will also cross each other's property line. To approve the permit for the fence, a declaration of site restrictions is necessary to ensure the lots are not sold independently of one another, and both are maintained to an equal condition.

BUDGETARY CONSIDERATIONS:
N/A

STRATEGIC PLANNING:
Prioritized: No

BOARD/COMMISSION ACTION(S):
N/A

STAFF RECOMMENDATION:
Staff recommends approval of the Resolution Approving Declaration of Site Restrictions for Lot 3 & 3A, Bridge Creek Plat 1

RESPONSIBLE STAFF/CONTACT INFORMATION:
Molly Mannel
Assistant Planner
mmannel@grimesiowa.gov
515-986-4050

Prepared by: Molly Mannel, Assistant Planner
Return to: Molly Mannel, Assistant Planner

RESOLUTION NO. 05-0723

RESOLUTION APPROVING DECLARATION OF SITE RESTRICTIONS
LOT 3 AND 3A, BRIDGE CREEK PLAT 1
2600 NE PARK DRIVE

WHEREAS, Tony and Gelynna Gora Shaw ("Owner") own Lot 3 & 3A, Bridge Creek Plat 1; and

WHEREAS, the Final Plat for Bridge Creek Plat 1 is an Official Plat, now included in and forming a part of the City of Grimes, Polk County, Iowa (the "Plat"); and

WHEREAS, the Owner has requested to construct accessory structures on Lot 3 & 3A, Bridge Creek Plat 1; and

WHEREAS, a building permit for the construction of a principal building has been submitted and approved for Lot 3, Bridge Creek Plat 1; and

WHEREAS, certain site restrictions have been established regarding the maintenance and conveyance of the lots; and

WHEREAS, Owner has agreed to enter into an agreement declaring certain site restrictions.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRIMES, IOWA:

That the Declaration of Site Restrictions is hereby accepted and approved by the City Council of the City of Grimes, Iowa.

PASSED AND APPROVED this 9th day of May, 2023.

_____
Scott Mikkelsen, Mayor

ATTEST:

_____
Rochelle Williams, City Clerk

Prepared by: City of Grimes, 410 SE Main Street Suite 102, Grimes, Iowa 50111, Phone (515) 986-4050
Return to: Rochelle Williams, City Clerk, City of Grimes, 101 NE Harvey St, Grimes, Iowa 50111

DECLARATION OF SITE RESTRICTIONS

THIS DECLARATION OF SITE RESTRICTIONS ("Agreement") is made and entered into this 24 day of April, 2023, by and between the CITY OF GRIMES, IOWA, a municipal corporation (the "City") and Tony and Gelynna Gora Shaw (collectively, the "Property Owner").

RECITALS:

A. Property Owner is the owner of certain real property located in the City of Grimes, Polk County, Iowa ("City"), legally described as:

   Lot 3, Bridge Creek Plat 1, an Official Plat, City of Grimes, Polk County, Iowa; and,

   Lot 3A, Bridge Creek Plat 1, an Official Plat, City of Grimes, Polk County, Iowa.

B. The Property Owner desires to integrate the two lots into one property for the purpose of placing accessory structures and the principal building and allowing such structures to cross the common property line between Lot 3 and 3A.

C. The City has agreed to allow the installation of accessory structures and the principal building on Lot 3 and 3A, provided that the Property Owner agrees to impose certain restrictions on the Property, as set forth herein.

   NOW, THEREFORE, in consideration of the above premises and the promises and agreements set forth herein, it is hereby agreed between Property Owner and the City as follows:

   1. Incorporation of Recitals. The foregoing Recitals are incorporated herein as if fully set forth in this paragraph.

   2. Conveyance of Both Lots to Same Owner Required. For as long as the accessory structures and principal building are located on Lot 3 and 3A, the Property Owner agrees the Lot 3 and 3A shall not be conveyed independently and that both Lot 3 and 3A shall be equally maintained in a manner that is consistent with the neighborhood.

3. Runs with Land. The restrictions set forth in this Agreement shall run with the land and be binding upon the future owners of the Property.

4. Binding. The terms and conditions of the Agreement shall be binding upon and shall inure to the benefit of the heirs, successors and assigns of the respective parties hereto.

5. Warranty of Title. Property Owner hereby warrants to the City that the Property Owner is the owner of the Property and hereby covenants to defend Property Owner's title to the Property for purposes of this Agreement.

6. Amendment and Waiver. No amendment to the Agreement will be valid unless it is made in writing, approved by the City and executed by both the City and Property Owner. No specific waiver or forbearance for any breach of any of the terms of this Agreement shall be considered as a general waiver of that or any other term of this Agreement.

7. Entire Agreement. This Agreement contains the complete and entire understanding of the parties with respect to the subject matter hereof and no changes shall be recognized as valid unless they are made in writing and signed by the parties.

8. Severability. The invalidity, illegality, or unenforceability of any provision of the Agreement pursuant to judicial decree shall not affect the validity or enforceability of any other provision of the Agreement, all of which shall remain in full force and effect.

9. Applicable Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Iowa (excluding conflicts of laws rules), and applicable federal law.

10. Recording. This Agreement shall be recorded with the Polk County, Iowa, Recorder.

[REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK; SIGNATURE PAGES FOLLOW.]

Dated this 24 day of April, 2023

Tony Shaw

Gelynna Gora Shaw

STATE OF IOWA)
) SS
COUNTY OF Polk)

On this 24 day of April, 2023, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Tony Shaw, to me known to be the identical person named in and who executed the foregoing instrument, and acknowledged that the person executed the instrument as the voluntary act of the person.

NATALIE LYNN LANCIAL
Commission Number 783548
My Commission Expires
October 5, 2023

Notary Public in and for the
State of Iowa

My Commission expires 10/05/23

STATE OF IOWA)
) SS
COUNTY OF Polk)

On this 25th day of April, 2023, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Gelynna Gora Shaw, to me known to be the identical person named in and who executed the foregoing instrument, and acknowledged that these persons executed the instrument as the voluntary acts of the persons.

RACHEL B GREVING
Commission Number 816624
My Commission Expires
Apr. 26, 2025

Notary Public in and for the
State of Iowa

My Commission expires Apr. 26, 2025

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first above written.

CITY OF GRIMES

By: _____
Scott Mikkelsen, Mayor

Attest:

_____
Rochelle Williams
City Clerk

STATE OF IOWA)
) SS
COUNTY OF POLK)

On this 9th day of May, 2023, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Scott Mikkelsen and Rochelle Williams, to me personally known, and, who, being by me duly sworn, did say that they are the Mayor and the City Clerk, respectively, of the City of Grimes, Iowa; that the seal affixed to the foregoing instrument is the corporate seal of the corporation, and that the instrument was signed and sealed on behalf of the corporation, by authority of its City Council, as contained in Resolution No. 05-0723 adopted by the City Council, under Roll Call of the City Council on the 9th day of May, 2023 and that Scott Mikkelsen and Rochelle Williams acknowledged the execution of the instrument to be their voluntary act and deed and the voluntary act and deed of the corporation, by it voluntarily executed.

_____
Notary Public in and for the
State of Iowa

My Commission expires _____

CITY OF GRIMES

CITY COUNCIL COMMUNICATION
Meeting Date: 05/09/2023

AGENDA ITEM: Request for Street Closure for Block Party

BACKGROUND: We have received a request from Bryon Baker, 300 SW Maplewood Drive for a street closure for a block party on September 3, 2023 from noon to 10 pm. Chief Clark and Public Works has reviewed the request and have no issue with the request. The Polk County Sheriff's Department has also been made aware of the block party.

Staff is seeking the approval of the Council for the temporary street closure.

BUDGETARY CONSIDERATIONS:
N/A

STRATEGIC PLANNING:
Prioritized ____YES _____NO

*High-Performing Organization/Exception Professional Services_____
*Great Place to Live/Expanded Quality of Life Amenities _____
*Dynamic Town/Strong Sense of Community _X_____
*More Beautiful/Vibrant Community _____

BOARD/COMMISSION ACTION(S):

STAFF RECOMMENDATION:
Staff recommend approval

RESPONSIBLE STAFF/CONTACT INFORMATION: Rochelle Williams

Prepared by:_____
Return to:_____

RESOLUTION NO. 05-0823

RESOLUTON APPROVING A BLOCK PARTY IN THE CITY OF GRIMES

WHEREAS, the residents of the City of Grimes desire to hold a block party on SW Maplewood Drive on September 3, 2023, from 12:00 PM to 10:00 PM; and

WHEREAS, the City of Grimes supports and encourages community events that bring neighbors together and promote a sense of community pride and unity; and

WHEREAS, the block party organizer has submitted a complete application to the City of Grimes, and have agreed to comply with all applicable rules and regulations; and

WHEREAS, the Fire Chief has reviewed the block party plans, public works will make available arrangements for necessary traffic control at the intersections and the Polk County Sheriff's office has been made aware of the request.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRIMES, IOWA THAT; the request for street closure shall be approved.

PASSED AND APPROVED by the City Council of the City of Grimes, Iowa, this 9th day of May, 2023.

_____

Scott Mikkelsen, Mayor

ATTEST:

_____

Rochelle Williams, City Clerk

CITY OF
GRIMES

101 NE Harvey, Grimes, Iowa 50111

515.986.3036 Fax 515.986.3846

Today's date: May 1, 2023

Name of Organizer/ Planner: Bryon Baker

Address: 300 SW Maplewood Dr

City: Grimes State: Ia Zip Code 50111

Phone: 515-988-2309 Alternate phone: _____

Email: baker-b9@icloud.com

Date(s) / Time(s) for Event Sept 3, 2023

Date: 9/3/23 Start Time: 12 ☐ AM ☒ PM End Time: 10:00 ☐ AM ☑ PM

Optional Rain Date (must fall within same weekend) _____

Date: _____ Start Time: _____ ☐AM ☐ PM End Time: _____ ☐AM ☐PM

*Street Closures – please include a map of the area you desire to close and where you would like barricades

Street(s) to be blocked off:

Intersections: SW Kennybrook AND SW Clark Lane

The Grimes City Council must approve all requests for street closures.

Please check all that apply:

- ☐ Erection of a tent or canopy
- ☑ Amplified sound (amplified music or band)
- ☐ Inflatables
- ☑ Food truck -

IMPORTANT: Portable equipment, or structures of any kind must not be located in the street to allow for emergency vehicle access if needed.

Fire Department Approval _____

Public Works Approval _____

Grimes City Council Approval _____

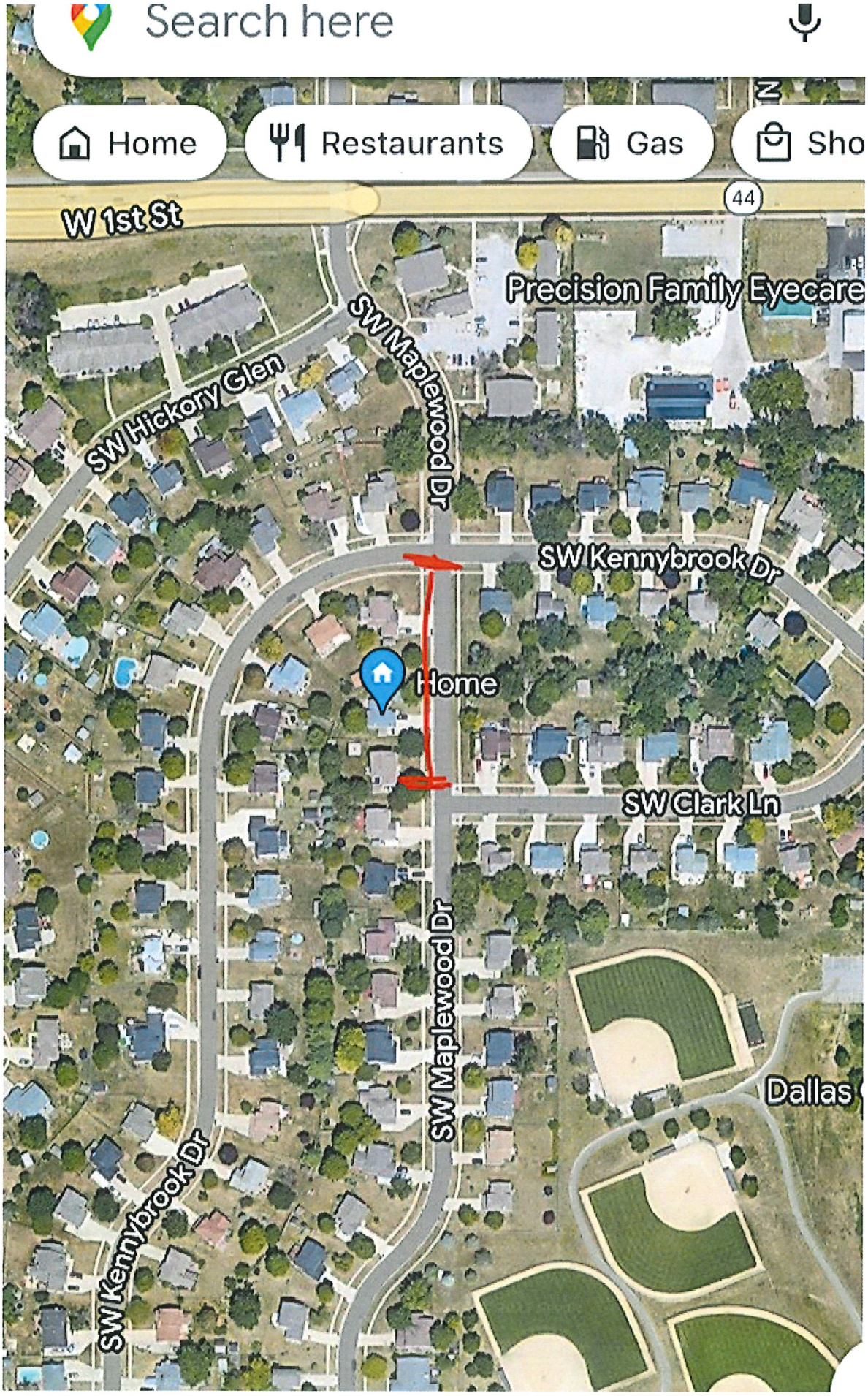
Rochelle Williams

From: Bryon Baker <bakerb9@icloud.com>
Sent: Friday, April 28, 2023 11:55 AM
To: Rochelle Williams
Subject: Block party

Hey Rochelle!

It's Bryon Baker again. We were wanting to do another block party this year on Maplewood Dr on September 3rd, 2023 from 12pm-10pm like we did a couple years back. We'd be blocking off the block from SW Kennybrook to Clark (attached pic) with the band playing in the driveway at 300 SW Maplewood Dr again and a food truck just a little ways down (still behind the barricades). Anything additional you need from me to get the approval?

Thanks in advance!
CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.


Search here
Home
Restaurants
Gas
Sho
W 1st St
44
Precision Family Eyecare
SW Maplewood Dr
SW Hickory Glen
SW Kennybrook Dr
Home
SW Clark Ln
SW Maplewood Dr
Dallas
SW Kennybrook Dr

CITY COUNCIL COMMUNICATION

Meeting Date: 05/09/23

AGENDA ITEM: Resolution Approving Annual Employee Benefit Policy; Resolution Authorizing or Ratifying HR Director Acts to Renew, Extend, or Sign Agreements for Employee Group Health Insurance and Ancillary Benefits

BACKGROUND: The first resolution approves the City's annual employee benefit policy, which includes group health insurance, dental, vision, basic life/accidental death and dismemberment, and short- and long-term disability. The second resolution effectuates the first, permitting the HR Director to enter into and/or sign insurance and/or service agreements enacting the benefits plans set forth in the benefits policy.

BUDGETARY CONSIDERATIONS: In May of 2021, the City switched from a traditional Wellmark HMO health insurance plan to a partially self-funded (PSF) plan as a part of the Iowa Governmental Health Care Plan ("IGHCP"). The switch to this partially self-funded (PSF) model with IGHCP for Fiscal Year 2022 helped the City sidestep a proposed 20% premium and instead keep the premium equivalent increase under 3%. For Fiscal Year 2023, that premium equivalent increase was 0%, and this proposed policy and adopted PSF plan for Fiscal Year 2024 resulted in a premium equivalent **decrease** of almost 3%. Staff recommends continuing with IGHCP and the current plan, which this policy reflects.

This policy is equivalent to the Fiscal Year 2023 plan with one exception: an increase of benefit basic life/accidental death & disability insurance, from a flat sum of $50,000 to an amount equal to one year of employee salary.

STRATEGIC PLANNING:

Prioritized YES _X___ **NO** _____

*High-Performing Organization/Exception Professional Services__X_____
*Great Place to Live/Expanded Quality of Life Amenities _____
*Dynamic Town/Strong Sense of Community _____
*More Beautiful/Vibrant Community _____

BOARD/COMMISSION ACTION(S):

STAFF RECOMMENDATION: Staff recommends that the City Council approves the resolution.

RESPONSIBLE STAFF/CONTACT INFORMATION:

Erik Fisk, Human Resources Director
efisk@grimesiowa.gov
515-986-9636
Prepared by: Erik Fisk, Human Resources Director
Return to: Erik Fisk, Human Resources Director

Resolution # 05-0923
"A Resolution Approving the FY24 Employee Benefits Policy"

Whereas, the City Council provides employee benefits to City Employees as part of an overall compensation package;

Whereas, the City Council is committed to managing increasing employee benefit costs in its stewardship of public funds;

Whereas, the City Council partners with its employees to spread both the burden and responsibility for managing those costs;

Whereas, the City periodically quotes benefit plans each year to keep premiums competitively bid;

Whereas, the City has elected to formalize its policy concerning the cost sharing for employee benefits; and

Whereas, changes to the policy from the prior year are identified by underscore for new text and ~~strikethrough~~ for excised text.

Therefore, be it resolved by the City Council of the City of Grimes that:

Section 1. All regular full-time employees of the City of Grimes shall have access to coverage for health, dental, vision, life, and disability insurance benefits.

Section 2.

A. Group Health Insurance

Beginning July 1, ~~2022~~ 2023, employees who elect health insurance coverage shall contribute pre-tax to the cost of the health insurance coverage pursuant to the following schedule:

For those employees covered by the Firefighters IAFF Local No. 4835, the City and bargaining unit have not finalized the Fiscal Year 2024 agreement, and solely for planning purposes the City currently plans to continue benefits at the levels in the Fiscal Year 2023 benefit policy. ~~employees shall contribute the following amounts to their health insurance coverage, pursuant to Article 5 of the collective bargaining agreement:~~

~~**Single Dependent**~~

~~7/1/22 10% 20%~~

~~For IAFF Local No. 4835 employees, the City shall reimburse expenses for deductibles up to a total of $1,200 per year for single, family, or dependent coverage, also pursuant to Article 5.~~

For those employees covered by the American Federation of State, County, and Municipal Employees, Iowa Council 61 ("AFSCME"), and pursuant to Article ~~X~~ III of the collective bargaining agreement:

> AFSCME Employees shall contribute $100 per month for single coverage and $170 per month for any form of family coverage.

For AFSCME 61 employees, the plan design shall provide for $20 office visit and urgent care co-pays, and a deductible of $1,750 for single coverage and $3,500 for family coverage.

All non-union employees shall contribute 5% to the premium cost for the Point of Service plan. For all non-union employees, the plan design shall provide for a $500 deductible for single plans and a $1,000 deductible for family plans.

Non-unionized employees shall also have an option for a high-deductible insurance plan and health savings account, with a ~~$4,000~~ $3,300 deductible for single policyholders and a ~~$8,000~~ $5,800 deductible for family policyholders. The high deductible plan shall be covered at City cost, with the HSA funded by the City in two installments of $400 each over the course of a year.

B. Dental, Vision, Life, and Disability Insurance

All employees shall have access to dental, vision, life, and disability insurance. For IAFF Local No. 4835 employees, the City and bargaining unit have not finalized the Fiscal Year 2024 agreement, and solely for planning purposes the City intends to continue benefits at the levels in the Fiscal Year 2023 benefit policy, with the sole exception that basic life/accidental death & disability shall be raised from $50,000/year to an amount equal to each employee's annual salary. ~~the City shall provide dental insurance with an employee contribution of 50%, vision insurance, and regular term life insurance coverage for the employee in the face amount of $50,000. Finally, the City shall also provide short-term and long-term disability insurance for all full-time employees.~~

For AFSCME 61 employees and non-union employees, the City shall provide dental insurance, vision insurance, and regular term life insurance coverage in the face amount of ~~$50,000~~ an amount equal to each employee's annual salary. Employees have the option to purchase short-term and long-term disability insurance at their cost.

Section 3. The City Council reviews this policy annually and reserves the right to amend, suspend, retract, or make whatever changes may be necessary for proper fiscal management.

PASSED AND APPROVED this 9th day of May, 2023.

_____

Mayor Scott Mikkelsen

ATTEST:

_____

Rochelle Williams, City Clerk

CITY COUNCIL COMMUNICATION

Meeting Date: 05/09/23

AGENDA ITEM: Resolution Approving Annual Employee Benefit Policy; Resolution Authorizing or Ratifying HR Director Acts to Renew, Extend, or Sign Agreements for Employee Group Health Insurance and Ancillary Benefits

BACKGROUND: The first resolution approves the City's annual employee benefit policy, which includes group health insurance, dental, vision, basic life/accidental death and dismemberment, and short- and long-term disability. The second resolution effectuates the first, permitting the HR Director to enter into and/or sign insurance and/or service agreements enacting the benefits plans set forth in the benefits policy.

BUDGETARY CONSIDERATIONS: In May of 2021, the City switched from a traditional Wellmark HMO health insurance plan to a partially self-funded (PSF) plan as a part of the Iowa Governmental Health Care Plan ("IGHCP"). The switch to this partially self-funded (PSF) model with IGHCP for Fiscal Year 2022 helped the City sidestep a proposed 20% premium and instead keep the premium equivalent increase under 3%. For Fiscal Year 2023, that premium equivalent increase was 0%, and this proposed policy and adopted PSF plan for Fiscal Year 2024 resulted in a premium equivalent **decrease** of almost 3%. Staff recommends continuing with IGHCP and the current plan, which this policy reflects.

This policy is equivalent to the Fiscal Year 2023 plan with one exception: an increase of benefit basic life/accidental death & disability insurance, from a flat sum of $50,000 to an amount equal to one year of employee salary.

STRATEGIC PLANNING:

Prioritized YES _X___ **NO** _____

*High-Performing Organization/Exception Professional Services__X_____
*Great Place to Live/Expanded Quality of Life Amenities _____
*Dynamic Town/Strong Sense of Community _____
*More Beautiful/Vibrant Community _____

BOARD/COMMISSION ACTION(S):

STAFF RECOMMENDATION: Staff recommends that the City Council approves the resolution.

RESPONSIBLE STAFF/CONTACT INFORMATION:

Erik Fisk, Human Resources Director
efisk@grimesiowa.gov
515-986-9636
Prepared by: Erik Fisk, Human Resources Director
Return to: Erik Fisk, Human Resources Director

RESOLUTION NO. 05-1023 AUTHORIZING OR RATIFYING HR DIRECTOR ACTS TO RENEW, EXTEND, OR SIGN AGREEMENTS FOR EMPLOYEE GROUP HEALTH INSURANCE AND ANCILLARY BENEFITS

BE IT ENACTED BY THE COUNCIL OF THE CITY OF GRIMES, IOWA:

WHEREAS, the City has separately passed a Resolution Approving the FY24 Employee Benefits Policy;

WHEREAS, to effectuate the Employee Benefits Policy, the City Council authorizes or ratifies the HR Director's signature to such agreements as are necessary to effectuate its intent, including agreements as are necessary to remain with the Iowa Governmental Health Care Plan ("IGHCP"), third-party administrator Employee Benefit Systems ("EBS"), EyeMed for vision, and The Standard for life, short- and long-term disability and EAP benefits.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Grimes, Iowa that the HR Director is authorized to sign such agreements as are necessary to effectuate this Resolution and the Resolution Approving the FY 24 Employee Benefits Policy.

PASSED AND APPROVED this 9th day of May, 2023.

_____

Mayor Scott Mikkelsen

ATTEST:

_____

Rochelle Williams, City Clerk

CITY OF GRIMES

PARKS AND RECREATION BOARD COMMUNICATION
Meeting Date: 04/26/23

AGENDA ITEM: Approval of the Park and Recreation Department's tree and park bench donation policy

BACKGROUND: For several years the Parks and Recreation Department has accepted financial donations from individuals to be used for the purchase and placement of trees and park benches in City parks. The donation amount also covers the cost of labor and materials for installation or planting of the items.

The policy states that donors shall select from a Parks and Recreation Department provided list of locations for park benches and acceptable tree types. This list will be compiled with input from the Grimes Tree Board. Small signs will be placed next to donated trees and next to or on benches, with a short message chosen by the donor. The Department is in no way obligated to replace the donation or park improvement if it is stolen, vandalized, worn out, irreparably damaged, dies or destroyed. Consideration will be given to the residency of the donor.

BUDGETARY CONSIDERATIONS:
Estimates

Tree donation amount:	$1,000
Park bench donation amount:	$1,900

STRATEGIC PLANNING:
Prioritized ___X_YES

*High-Performing Organization/Exception Professional Services_____
*Great Place to Live/Expanded Quality of Life Amenities _X____
*Dynamic Town/Strong Sense of Community _____
*More Beautiful/Vibrant Community __X____

BOARD/COMMISSION ACTION(S):

STAFF RECOMMENDATION: Staff recommends implementing the tree and park bench donation policy

RESPONSIBLE STAFF/CONTACT INFORMATION

Prepared by:_____
Return to:_____

GRIMES RESOLUTION NO. 05-1123

RESOLUTION APPROVING CITY OF GRIMES TREE AND PARK BENCH DONATION POLICY

WHEREAS, the City of Grimes (Grimes) receives requests to donate trees and park benches for Grimes parks and recreational areas multiple times a year;

WHEREAS, the City of Grimes Parks and Recreation Department and its Advisory Board have requested a policy be adopted by the Grimes City Council regarding acceptance of these donations that can be utilized by the Department, Advisory Board, and Grimes donors regarding the donation process; and

WHEREAS, the attached Tree and Park Bench Donation Policy has been reviewed and recommended for adoption by the City of Grimes Parks and Recreation Department and its Advisory Board;

NOW, THEREFORE, BE IT HEREBY RESOLVED, by the Grimes City Council that the attached policy entitled **"TREE AND PARK BENCH DONATION POLICY"** be adopted by the City as the policy for the donation of trees and park benches for Grimes parks and recreational areas, and as the form to be used in making such requests to the City of Grimes.

Passed and adopted this 9th day of May, 2023.

_____
Scott Mikkelsen, Mayor

ATTEST:

_____
Rochelle Williams, City Clerk

CITY OF GRIMES
PARKS & RECREATION

TREE AND PARK BENCH DONATION POLICY

INTRODUCTION
Donations are important to the vitality of the City of Grimes and its mission to preserve, enhance and strengthen the quality of life in the community. The City of Grimes Parks and Recreation Department welcomes and encourages donations from private individuals and entities that support the programs and services the Department and its Advisory Board provide to the public.

Donations to the City of Grimes Parks and Recreation Department may be made in the form of trees and park benches to aid or benefit the services and facilities provided by the Department. Proposed placement of a donation may be selected from a predetermined list of locations. Donations may also be unrestricted in which case they will be dispersed to the location of greatest need at the sole discretion of the Department and its Advisory Board. The following document defines and establishes a process for accepting tree and park bench donations.

DEFINITIONS
For the purposes of this policy, the following definitions will apply:

- **City:** City of Grimes, Iowa
- **Department:** Grimes Parks and Recreation Department (GP&R)
- **Director:** Director of Grimes Parks and Recreation
- **Advisory Board:** A Council appointed committee whose functions include, but are not limited to, review and recommendation to the Director on acceptance or rejection of donations, Donor requests, and recognition offered to the Parks and Recreation Department.
- **Donation:** A direct financial contribution to the department for the purpose of purchasing a park bench or tree to be placed in a city park.
- **Park Bench:** A long seat for several people, made of metal
- **Tree:** Acceptable Types: Maple, Crabapple, Oak, Linden, Sycamore
- **Location:** Acceptable Park Bench and Tree location

POLICY

It is the policy of the Grimes Parks and Recreation Department:

1. To encourage and facilitate public and private donations that enhance, beautify, improve, supplement, support, or otherwise benefit the parks and recreation system.

2. To accept only those donations, park improvements, and Donor recognitions that are consistent with the donation guidelines as well as Department mission, policies, park property restrictions, park master plans, and the most current comprehensive parks and recreation plan approved by the Department staff and the Advisory Board.

3. To accept only those donations, park improvements and Donor recognitions given with no contingencies and the full understanding that they become the property of the City and are subject to the laws, ordinances, resolutions, policies and procedures that govern the Department.

4. To enter into a written Donation Agreement with the Donor, where appropriate and advisable, that specifies the terms of any restricted donation, which may include provisions regarding maintenance, life span, and Donor recognition.

5. To control and manage the placement, spacing, location, and number of donations.

6. To accept only donations with the knowledge that the Department is in no way obligated to replace the donation or park improvement if it is stolen, vandalized, worn out, irreparably damaged, dies or destroyed. In these instances, the City will make a reasonable effort to contact the Donor to discuss replacement at their expense.

7. To maintain the donation in accordance with the written agreement between the Donor and the Department.

8. To calculate, review, and evaluate the expected life cycle, repair and replacement costs, estimated employee labor and all types of maintenance costs.

9. To review and approve requests for plaques which accompany donations. For donations, and recognition of individuals, plaque text shall be limited to the name of donor and/or person being honored, and year of donation.

10. To reject any donation that could possibly infer in any way the Department or City's endorsement of the Donor's goods or services or any proprietary interest of the Donor.

11. To make it known that the Donor is responsible for any fees for any legal counsel retained by Donor for completing a donation to the Department; any appraisal and appraisal report fees; the cost of all environmental assessments, audits and reviews; all title searches, reports, insurance or binders in the case of real estate; and all other third-party costs and fees associated with the transfer of the ownship of the donation to the City.

12. To ensure that donations for properties located on the National Register of Historic Sites meet the requirements for those properties. This may include obtaining approval from the Historic Preservation Commission.

13. To provide written acknowledgment of all donations made to the Department and comply with the current IRS requirement in acknowledgment of the donations.

14. Consideration will be given to the residency of the donor.

PROCEDURE:
The City and its citizens value parks and public lands. Therefore, any request to make a donation of a park bench or tree will be carefully assessed to ensure what is being proposed protects the integrity of the City's Parks.

Donors:
Those wishing to donate must submit the Tree and Park Bench Application to the Department for consideration. Donors are encouraged to speak with Department staff to discuss potential areas of need within the parks and recreation system.

Review:
The Department will review and determine the appropriateness of the application as measured by the policy and the guidelines. If the donation falls outside of the approved policy, the proposal will be presented for further discussion and decision to the Advisory Board. Donors are invited to attend the Advisory Board meeting to discuss the proposal or answer questions.

Decision:
Department staff will notify the Donor within 15 business days of the review decision, identifying any final conditions of approval.

Implementation:
Once the application is approved, payment must be received within 15 business days or the application is void. Once payment has been received, ordering and installation of donation may proceed. The City shall be responsible for the coordination of installation, maintenance, and protection of the donation, within reason.

City Acceptance:
Once the donation is accepted, constructed, and/or installed on City property it will be deemed as donated to the City and the City will take ownership until such time that it is removed from City property. The City is in no way obligated to replace the gift or park improvement if it is stolen, vandalized, worn out, irreparably damaged, dies or is destroyed.

Removal and/or Relocation:
This section applies to both existing and new donations. The City or Department reserves the right to remove and/or relocate donations or monuments when (a) they interfere with the site safety, maintenance, or construction activities, (b) become unsightly due to vandalism or lack of maintenance and repair, or (c) if the law changes such that the donation, plaque, or its message would be treated solely as the speech of a private person rather than the governmental speech of the City. The City will notify the Donors of any action related to the relocation or disposition of the donation. In certain situations, such as safety or emergency, the notification may be made after the action is taken. In the event a donation is to be removed, a concerted effort will be made to return the plaque to the Donor at no charge.

Donor Future Responsibility:

If the donation is damaged Donors will be contacted first to allow for renewal or replacement at their own expense. If a Donor is unable to be reached within a month of initial attempted contact, the location or donation may be opened to allow for a new Donor to provide new donation.. In the event a donated tree is to be removed, the plaque will be offered to the Donor at no charge.

CITY OF GRIMES

CITY COUNCIL COMMUNICATION
Meeting Date: 05/09/2023

AGENDA ITEM: Resolution Approving Equipment Transactions Pursuant to FY23 Budget

BACKGROUND: The City of Grimes Parks and Recreation Department is requesting the purchase of new equipment pursuant to the FY 23 budget.

The purchase of Kwik Goal soccer goals and various soccer equipment is necessary for the use and playability of the southern (3) pods of the new Grimes Plex. Exhibit (A) includes pricing for (2) different size goals (8'x24' and 16.5'x8.5') to accommodate various age groups that utilize the soccer field. Also included in the quote are corner flag sets, wheel kits for the soccer goals and sandbag system for anchoring the various sized soccer goals. These items are all necessary to complete the requirements for having official soccer competitions at the south (3) pods of the Grimes Plex.

A Toro Ex-Mark LZX980 72" zero turn mower is needed for use of mowing athletic and common ground at the various locations under the purview of the Parks and Recreation Department. This piece of equipment will greatly reduce the amount of time needed to maintain the natural turf areas at the various complexes while also ensuring a safe and easy to use platform that is set up for multiple employee operation.

The purchase of a RTV-X900 Worksite Utility Vehicle is essential for the Grimes Plex Sports Complex. This utility vehicle will be the main source of transportation for equipment and personnel around the complex. This will aid in fast and efficient task completion including but not limited to moving of portable fencing, portable mounds, employee travel, future trail snow removal and other daily tasks.

BUDGETARY CONSIDERATIONS: The requested equipment purchases were budgeted for in the FY 2023-2024 budget utilizing Sourcewell pricing, sole source and the (3) bid process.

- The Kwik Goal soccer goals would be purchased for the cost of $130,018 utilizing the (3) estimate system.
- The Toro Ex-Mark LZX980 72" would be purchased at the cost of $16,464.00 utilizing sourcewell contract #031121-TTC.
-
- The RTV-X900 Worksite Utility Vehicle would be purchased at the cost of $18,562.08 utilizing sourcewell contract #031121-KBA

Prepared by: Alex Miller
Return to: Brian Becker

CITY OF GRIMES

STRATEGIC PLANNING:
Prioritized __X__YES _____NO

*High-Performing Organization/Exception Professional Services_X____
*Great Place to Live/Expanded Quality of Life Amenities _____
*Dynamic Town/Strong Sense of Community _____
*More Beautiful/Vibrant Community _____

BOARD/COMMISSION ACTION(S): Approved equipment purchases in the FY23 budget.

STAFF RECOMMENDATION: Approval

RESPONSIBLE STAFF/CONTACT INFORMATION: Brian Becker

Prepared by: Alex Miller_____
Return to: Brian Becker_____

RESOLUTION APPROVING EQUIPMENT TRANSACTIONS PURSUANT TO FY24 BUDGET

Grimes Resolution No. 05-1223

WHEREAS, the Parks and Recreation Department has budgeted for and planned certain equipment purchases; and

WHEREAS, the City's Purchasing Policy as adopted prescribes the solicitation of quotes, state bid, or the utilization of a purchasing consortium and the proposed acquisitions meet those policy requirements; and

WHEREAS, equipment and contractor lead time is becoming increasingly difficult to schedule purchases and services; and

WHEREAS, the Parks and Recreation Director recommends the following equipment acquisitions:

NOW THEREFORE, be it resolved by the City Council of the City of Grimes, Iowa that:

Section 1. The following acquisitions including add-ons and labor are hereby approved:

Equipment Description	**Use**	**Cost**
Kwik Goal Soccer Goals and accessories	Grimes Plex Pods 1-3	$130,018
		$
Toro Ex-Mark LZX980 72"	Grimes Sports Complexes	$16,464.00
RTV-X900 Utility Vehicle	Grimes Plex	$18,562.08
		$
TOTAL		$165,044.08

Section 2. Budgeted funds are hereby authorized to be disbursed and staff are hereby authorized to carry out and execute any action or instrument necessary to fulfill the provisions of this resolution.

PASSED AND APPROVED this 9th day of May, 2023.

_____

Mayor Scott Mikkelsen

ATTEST:

_____

Rochelle Williams, City Clerk

KWIK GOAL LTD.
140 PACIFIC DRIVE

QUAKERTOWN, PA 18951
USA
Phone: 2155362200
Fax: 2155364309

Order Number
1517776-000

Quote Confirmation

Date
3/28/23

Page
1

Customer: 1029900
KWIK GOAL
140 PACIFIC DRIVE

QUAKERTOWN,PA 18951
USA

Ship-To: CITY OF GRIMES

ALEX MILLER (515) 531-4051
1700 SE DESTINATION DR

GRIMES,IA 50111
USA

Entered..: 2/17/23
Expires..: 12/31/23

RFQ Reference: CITY OF GRIMES QUOTE
Entered by..: Chris Chico

Order Qty	Item Description	U/M	Disc	Price	Extension
20.00	2B3006 DLX EURO CLUB 8x24 PWDR WHT	EA		2,015.0000	40,300.00
24.00	2B3004 DLX EURO CLUB 6.5x18.5 PWDR WHT	EA		1,760.0000	42,240.00
44.00	10B410 WHEEL OPTION EURO CLUB 4/ST	ST		518.0000	22,792.00
12.00	6B1404 PREM CORNER FLAG W/BLK BASE	ST		195.0000	2,340.00
264.00	10B7011 HEAVY DUTY ANCHOR BAG ORG	EA		49.0000	12,936.00
	VOLUME QUOTES VALID FOR 30 DAY S				
4.00	2B9006 PRO PREM COPA GOAL 8x24	EA		4,995.0000	19,980.00
24.00	9B25 BENCH W/BACK 21	EA		1,105.0000	26,520.00

DATE
5/01/23
TIME
14:45
SALESMAN
031/031
STORE
1

Clive Power Equipment
7600 University Suite D
Clive, IA 50325
515-279-2296

QUOTE
729369
P/O NUMBER
WORK ORDER
PAGE
1 of 1

(515) 986-9636

BILL TO ACCOUNT: 9869636
CITY OF GRIMES PUBLIC WORKS 101 N HARVEY GRIMES, IA 50111

SHIP TO ACCOUNT:
CITY OF GRIMES PUBLIC WORKS 101 N HARVEY GRIMES, IA 50111

Tax Exempt # 42.6004731

20% Restocking fee will be billed on all returns.
NO return on electrical parts.
Clive Power Equipment "Where The Power Is"

CUST PICK UP
Shipped VIA:

ORD	SHIP	B/O	LINE	PART NUMBER	DESCRIPTION	LIST	NET	AMOUNT
1	1		EXQ	LZX921GKA726Q1	31HP KAW 72IN ADP LAZ	21533.00	15519.00	15519.00
				SN- 1.				
1	1		EXM	116-6656	KIT STRIPER VERT ADJU	695.19	506.00	506.00
1	1		EXM	116-8431	OCD, FOOT	603.89	439.00	439.00

QUOTE ONLY

SUB TOTAL	16464.00
MISC	0.00
LABOR	0.00
Tax: 7.000	0.00
DOWN PAYMENT	
QUOTE TOTAL	16464.00

CAPITAL CITY KUBOTA

Quote Page 1 of
Quote Number: 463200
Effective Date: 01/13/2023
Valid Through: 01/31/2023

Ship To

City of Grimes
Alex Miller
IA
: (515) 531-4051

Kubota Dealer

CAPITAL CITY KUBOTA
5611 NW 2ND STREET
DES MOINES, IA 50313

Jake Handlos
Phone: 5152014326
Email: jakeh@cceciowa.com

Bill To

City of Grimes
Alex Miller
IA
: (515) 531-4051

RTV-X900WL-H - RTV-X900 - WORKSITE UTILITY VEHICLE W/ WORKSITE TIRES & SPRAY-ON BED LINER

Description	Manufacturer	Model #	Qty	Price Each	Total
RTV-X900 - WORKSITE UTILITY VEHICLE W/ WORKSITE TIRES & SPRAY-ON BED LINER	**Kubota**	**RTV-X900WL-H**	**1**	**$18,499.00**	**$18,499.00**
TURN SIG/HAZARD LGT KIT/X900,X1120D	Kubota	K7591-99610	1	$380.00	$380.00
CANOPY - PLASTIC (BLACK)	Kubota	77700-VC5011	1	$513.00	$513.00

Cash Details

Equipment Total	$19,392.00
Additional Charges	$0.00
Cash Incentives	($829.92)
Cash Sale Price	**$18,562.08**

Kubota Disclaimer
Sales quote can only be provided by a participating Kubota dealer. Only Kubota and Kubota performance-matched Allied equipment are eligible. Inclusion of ineligible equipment may result in a higher blended APR. Stand Alone Kubota or Allied implements and attachments/accessories are subject to stand alone programs. Financing is available through Kubota Credit Corporation, U.S.A.; subject to credit approval. Program eligibility requirements are subject to change without notice and may be withdrawn without notice. Some exceptions apply. See dealer or go to KubotaUSA.com for more information.

Kubota

V Series

RTV-X900WL-H

* * * EQUIPMENT IN STANDARD MACHINE * * *

DIESEL ENGINE
Model Kubota D902
3 Cyl. 54.8 cu in
+21.6 Gross Eng HP
60 Amp Alternator

TRANSMISSION
VHT-X
Variable Hydro Transmission
Forward Speeds:
Low 0 - 15 mph
High 0 - 25 mph
Reverse 0 - 17 mph
Limited-slip Front Differential
Rear differential lock

HYDRAULICS
Hydrostatic Power Steering
with manual tilt-feature
Hydraulic Cargo Dump
Hydraulic Oil Cooler

FLUID CAPACITY
Fuel Tank 7.9 gal
Cooling 6.4 qts
Engine Oil 3.3 qts
Transmission Oil 1.8 gal
Brake Fluid 0.4 qts

CARGO BOX
Width 57.7in
Length 40.5 in
Depth 11.2 in
Load Capacity 1102 lbs
Vol. Capacity 15.2 cu ft

+ Manufacturer Estimate

KEY FEATURES
Digital Multi-meter
Front Independent Adjustable Suspension
Rear Independent Adjustable Suspension
Brakes - Front/Rear Wet Disc
Rear Brake Lights / Front Headlights
2" Hitch Receiver, Front and Rear
Deluxe 60/40 split bench seats
with driver's side seat adjustment
Underseat Storage Compartments
Lockable Glove Box
Front Guard (radiator guard and bumper)

SAFETY EQUIPMENT
SAE J2194 & OSHA 1928 ROPS
Dash-mounted Parking Brake
Horn
Spark Arrestor Muffler
Retractable 2-point Seat Belts
Rear Protective Sreen

DIMENSIONS
Width 63.2 in
Height 79.5 in
Length 120.3 in
Wheelbase 80.5 in
Tow Capacity 1300 lbs
Ground Clearance 10.4 in
Suspension Travel 8 in
Turning Radius 13.1 ft

Factory Spray-on Bedliner
"L" Models Only

Bright Alloy Wheels (Silver-painted)
"S" Models Only

RECEIVING & FILING OF REPORTS

JOHNSTON-GRIMES METROPOLITAN FIRE DEPARTMENT
6373 MERLE HAY RD.
JOHNSTON, IOWA 50131

March 2023 service calls

315 calls across all districts

Total calls **increased slightly** from March's total (309).

Station 37 (G37) – 69 calls

Station 38 – Grimes district (G38) – 20 Johnston district (J38) – 66

Station 39 – 139 New NW Area (J37) - 2

19- Mutual Aid Given calls: Altoona – 1, Ankeny – 2, Dallas Center – 1 , Granger – 7, Saylor -7, Urb- 1
Mutual Aid Received – 17 agency responses

EMS calls – 76.83% Fire/other calls – 23.17%
20 incidents in Category 1 - 5 structure fires, 1 vehicle fires, 1 equipment fire, 8 grass fire, 3 trash/rubbish fires, 2 outside storage fires
3 incidents in Category 2 – Excessive heat/scorch burns with no ignition
218 incidents in Category 3 – Rescue/EMS
4 incidents in Category 4 - Hazardous Condition which is gas leaks, chemical spills, power lines down.
18 Service Calls in Category 5 – 9 assists, 2 public service requests, 2 assist police, 2 smoke removal, 2 alarm or battery maintenance
24Good Intent Calls in Category 6
28 False Alarms in Category 7

Major incidents to report in JGMFD districts or involving JGMFD Units
4/8 Assisted Dallas Center with rural fire by sending tender
4/12 Hoop Barn Fire on 78th Ave. Johnston
4/17 Assisted Saylor with Hotel fire
4/25 Assisted Saylor with large shed fire
4/27 Assisted Granger with garage fire

Items of interest:
Training and House Burn on April 30, 2023.

BRENNA BIRD
ATTORNEY GENERAL

JOB MUKKADA
ASSISTANT ATTORNEY GENERAL

IOWA DEPARTMENT OF JUSTICE
OFFICE OF THE ATTORNEY GENERAL
REVENUE DIVISION

1305 E. WALNUT ST.
DES MOINES, IA 50319
Main: 515-281-5846 • Direct: 515-305-1406
Email: job.mukkada@ag.iowa.gov
www.iowaattorneygeneral.gov

April 5, 2023

Dear City Clerk/County Auditor:

On behalf of the State of Iowa, this is to inform you of recent tobacco retailer sales to minors check failures in your community. These failures are highlighted on the enclosed list. Under Iowa Code chapter 453A, a local jurisdiction wishing to pursue a civil prosecution of tobacco retailer violations must do so within sixty (60) days of the date of adjudication of the underlying criminal offense. Jurisdiction for the prosecution transfers to the State after the 60-day period has elapsed.

THE IOWA PLEDGE PROGRAM AND IOWA'S TOBACCO LAWS

The Iowa Alcoholic Beverages Division, through the *Iowa Pledge* program, works with local law enforcement and the Iowa State Patrol to conduct compliance checks at all Iowa tobacco retailers. Employees of establishments who sell tobacco products to minors during these checks are issued a criminal citation, and the cases are prosecuted as simple misdemeanors, usually in magistrate court. Iowa law provides for a civil administrative sanction against the retail permit holder if the permit holder, or an employee of the permit holder, is cited for selling tobacco products to a minor. Civil penalties are mandatory and are explained fully in the enclosed materials.

WHAT YOU CAN DO

The enclosed materials include a list of the violations by retail employees in your jurisdiction. Please contact the county clerk of court and ask that they advise you of the adjudication date of the violation if you wish to pursue the mandatory civil sanctions. As noted above, the local jurisdiction has 60 days from the date of adjudication to request the civil penalty before the local licensing body. The city or county attorney (as the case may be) may initiate the civil prosecution before the permit issuing authority. After the prosecution has been completed, please provide me with a copy of the order from the licensing authority, minutes of the council or board meeting, or other indicia that the licensing authority has acted on this matter.

Sixty days following the adjudication of the criminal matter, jurisdiction transfers to the state by statute and the Iowa Attorney General's office, on behalf of the Iowa Alcoholic

Beverages Division, will initiate a civil prosecution in front of an Administrative Law Judge. Usually, if we do not hear from you, we will initiate this action sixty days after the adjudication of the underlying criminal offense.

Importantly, if the prosecution is initiated locally, the local authority receives any fines paid by the defendant retailer. If the State prosecutes the matter, any fines assessed go to the tobacco retailer training fund.

RESOURCES

The Attorney General's office has a prosecution manual and sample complaint forms that local prosecutors may use if cases are pursued at the local level. Please contact me with any questions regarding this letter or to request a manual at 515-305-1406 or job.mukkada@ag.iowa.gov. This manual can also be accessed online at: www.iowaattorneygeneral.gov.

Sincerely,

/s/ Job Mukkada

Job Mukkada
Assistant Attorney General

JM:law
Enclosures

The following penalties shall be assessed:

1. 1st violation: $300.00 fine. Failure to pay this penalty as ordered shall result in automatic suspension of the permit for 14 days. Iowa Code section 453A.22(2)(a).

2. 2nd violation within 2 years: $1,500.00 fine or 30 day suspension. Iowa Code section 453A.22(2)(b).

3. 3rd violation within 3 years: $1,500.00 fine and 30 day suspension. Iowa Code section 453A.22(2)(c).

4. 4th violation within 3 years: $1,500.00 fine and 60 day suspension. Iowa Code section 453A.22(2)(d).

5. 5th violation within 4 years: Revocation. Iowa Code section 453A.22(2)(e).

If the employee of a retailer violates section 453A.2(1), the retailer may use an affirmative defense once in a four-year period if the employee holds a valid certificate of completion of the tobacco compliance employee training program provided by the Alcoholic Beverages Division. The retailer shall not be assessed a penalty under subsection 2, and the violation shall be deemed not to be a violation of section 453A.2(1) for the purpose of determining the number of violations for which a penalty may be assessed.

TOBACCO PROSECUTION REPORT

Please take a moment to complete the following. The form may be returned to the Iowa Attorney General's office by email at lisa.wittmus@ag.iowa.gov **(PLEASE NOTE NEW EMAIL ADDRESS)** or by fax at 515-281-4209 or mail to the following:

Attorney General's Office
Iowa Department of Justice
Attn: Lisa Wittmus
Hoover State Office Building
1305 East Walnut Street
Des Moines, IA 50319

☐ I will initiate civil prosecutions for the listed offenses within 60 days of the criminal adjudication.

☐ I would like to initiate civil prosecutions in my community but need additional information. You may go to the Attorney General's website at www.iowaattorneygeneral.org or request a hard copy of the prosecution manual.

☐ I do not wish to pursue these violations. **PLEASE PROVIDE A COPY OF THE PREVIOUS AND CURRENT APPLICATIONS AND/OR PERMITS FOR EACH RETAILER.**

First Name: _____ Last Name: _____

Title: _____

City or County You Represent _____

Daytime Phone: ( ) _____

Fax Number: ( ) _____

E-mail: _____

Case Numbe	Retailer	Address	City	Date Checke	1st	2nd	3rd	4th	5th	Clerkfirstname	Clerklastname	Issueauthorit
	Atomic Cloud Vapor	200 SE Gatewa	Grimes	1/8/2023	x					Petra	Ludwig	Grimes
2018-0083	Atomic Cloud Vapor #1	200 SE Gatewa	Grimes	2/15/2018	x					SARAH	GRAF	Grimes
	Brick's Cafe Inc	5375 Beisser Dr	Grimes	3/18/2008						Wayne	Burch	GRIMES
	Casey's #3507	951 SE Gatewa	Grimes	1/8/2023		x				Faith	Holton	Grimes
2001-0053	Casey's General Store	109 1st	Grimes	2/22/2001	x							Grimes
	Casey's General Store	206 E 1st St	Grimes	2/12/2021	x					Ethan	Fuches	Grimes
2007-0106	Casey's General Store 2	206 South 1st S	Grimes	3/20/2007	x					Kim	Ford	Grimes
	Fareway	351 Gateway D	Grimes	12/15/2010		x				MEGAN	MAYER	Grimes
	Fareway	351 Gateway D	Grimes	3/27/2010						ETHAN	CRAMER	Grimes
2018-0125	Fareway Stores #983	351 Gateway D	Grimes	2/15/2018	x					KATHERINE	HOFMANN	Grimes
	Fat Boyz Saloon	200 Gateway D	Grimes	1/11/2008						JENNA	BARTH	Grimes
	Johnson's Phillps 66	101 SE Main St	Grimes	2/11/2015	x					STEPHEN	FOX	Grimes
	Krueger BP	1905 SE 37th St	Grimes	3/27/2010						TYLER	DURBIN	Grimes
	Krueger BP	1905 SE 37th St	Grimes	11/24/2012	x					MICHAEL	SEARS	Grimes
	Krueger BP	1905 SE 37th St	Grimes	12/30/2013		x				DONALD	KRUEGER	Grimes
2006-0123	Krueger BP #4	11304 NW 54t	Grimes	3/26/2006	x					Michael	Senn	Grimes
2018-0084	Kum & Go	1880 SE Princet	Grimes	2/15/2018	x					TIMOTHY	GRANT	Grimes
	Kum & Go	801 E 1st St	Grimes	12/30/2013	x					ALEC	LEOPOLD	Grimes
	Kum and Go	801 N. 1st Stre	Grimes	3/9/2008						Brianne	Benson	Grimes
	Kwik Star #1024	1450 NE Gatew	Grimes	2/12/2021	x					Heather	James-Haidar	Grimes
2001-0052	Mr.Bill's Marketplace	204 S.W. 1st St.	Grimes	3/22/2001	x							Grimes
2006-0124	Spirits	109 N 1st St St	Grimes	3/26/2006	x					Matthew	Wineinger	Grimes
	Spirits and More	109 NE 1st St, S	Grimes	11/24/2012	x					BRIAN	HUFFSTUTLER	Grimes

ALCOHOLIC BEVERAGES DIVISION
State of Iowa

I-PLEDGE Tobacco Enforcement Program

Edit Compliance Check

Retailer: Atomic Cloud Vapor

Payment ○ Active ◉ Inactive

Contractor: Polk County

Synar Check ☐

Date Created

01/17/2023 02:52 PM

Results

○ Compliant
◉ Not Compliant
○ Unable to Complete

If unable to complete compliance check select reason:

None Selected

Date Checked

01/08/2023

Time (24:00) Military Time

1520

Fiscal Year

2023

Officer

First Name: Brian
MI: J
Last Name: Johns
Badge Number: 147

Case Number: PC01101

Department: Polk County

Clerk

First Name: Petra
MI: K
Last Name: Ludwig

Clerk Gender
○ Male ◉ Female

☑

I have issued a criminal citation to the clerk listed above for selling tobacco, alternative nicotine products or vapor products to a person under age twenty-one. Iowa Code 453A.2(1).

Confidential Informant

Age
17

Gender
○ Male ◉ Female

CI Number (must be last 4 digits of CI's DL)
0854

Race
☑ White ☐ Asian/Pacific Islander ☐ Black ☐ American Indian/Alaskan Native ☐ Unknown

Ethnicity
☑ Not of Hispanic Origin ☐ Hispanic Origin ☐ Unknown

Attempted purchase item
☑ Cigarettes ☐ Smokeless Tobacco ☐ Alternative Nicotine Product ☐ Vapor Product ☐ Other Tobacco Product

Age Requested
○ Yes ◉ No

ID Requested
◉ Yes ○ No

Comments
Informant asked for hyve vape products. Informant first hyve that had no nicotine in it. Employee pointed that out and asked if she wanted to pick something else that had nicotine. Picked a second hyve product and id did contain nicotine. At the cash register she asked for and checked her ID. Put ID info into computer to check age. Made comment that she just had a birthday and turned 21. More

Back to Retailer

© 2021 - ABD Enforcement Program

ALCOHOLIC BEVERAGES DIVISION
State of Iowa

I-PLEDGE Tobacco Enforcement Program

Edit Compliance Check

Retailer: Casey's #3507

Payment ○Active ◉Inactive

Contractor: Polk County

Synar Check ☐

Date Created

01/17/2023 02:58 PM

Results

○ Compliant
◉ Not Compliant
○ Unable to Complete

If unable to complete compliance check select reason:

None Selected

Date Checked

01/08/2023

Time (24:00) Military Time

1455

Fiscal Year

2023

Officer

First Name: Brian
MI: J
Last Name: Johns
Badge Number: 147

Case Number: PC01100

Department: Polk County

Clerk

First Name: Faith
MI: D
Last Name: Holton

Clerk Gender
○ Male ◉ Female

☑

I have issued a criminal citation to the clerk listed above for selling tobacco, alternative nicotine products or vapor products to a person under age twenty-one. Iowa Code 453A.2(1).

Confidential Informant

Age
17

Gender
○ Male ◉ Female

CI Number (must be last 4 digits of CI's DL)
0854

Race
☑ White ☐ Asian/Pacific Islander ☐ Black ☐ American Indian/Alaskan Native ☐ Unknown

Ethnicity
☑ Not of Hispanic Origin ☐ Hispanic Origin ☐ Unknown

Attempted purchase item
☑ Cigarettes ☐ Smokeless Tobacco ☐ Alternative Nicotine Product ☐ Vapor Product ☐ Other Tobacco Product

Age Requested
○ Yes ◉ No

ID Requested
◉ Yes ○ No

Comments
Requisted ID and looked at it. Then sold tobacco to informant

Back to Retailer

© 2021 - ABD Enforcement Program

RESOLUTION NO. 05-1323 APPROVING PUBLIC IMPROVEMENT PAY REQUESTS

WHEREAS, The Grimes City Council entered into construction contracts for the construction of certain public improvements;

WHEREAS, the contractor for each project shall submit progress payment requests;

WHEREAS, the engineering firm overseeing the project along with the City Engineer review the pay requests and submit them for payment;

WHEREAS, the attached pay requests have been reviewed and have been determined to be due and payable to the contractor.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Grimes, Iowa, recommend payment of the attached pay requests.

PASSED AND APPROVED this 9th Day of May 2023

By: _____
Scott Mikkelsen, Mayor

ATTEST:

By: _____
Rochelle Williams, City Clerk

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

CITY OF GRIMES

Project Title: WRA Grimes Connector - Contract 1
Contractor: S.J. Louis Construction, Inc.
Address: 1351 Broadway Street W., Rockville, MN 56369-0459
Finance Budget Code: 328-815-6499 **Finance Project #**
Vendor Project or Invoice #: **PO #**
Original Contract Date: December 14, 2021 **Vendor #** 4257

Date of Council Meeting: May 9, 2023 **PAYMENT REQUEST #** 14
PAYMENT PERIOD: From: March 29, 2023 Through: April 28, 2023

Contract Summary

Original Contract Amount:	$ 12,675,000.00		
Net change by Change Orders:	$ 192,229.94		
Contract Amount to Date: (line 1 ± 2)		$ 12,867,229.94	
Total completed and stored to date:	$ 12,205,347.91		
Retainage: 5 % of Completed Work:	$ 610,267.40		
Total Earned less Retainage:		$ 11,595,080.52	
Less previous applications for payment:		$ 10,993,678.16	
SUBTOTAL			$ 601,402.36
OTHER CHARGES (Attach an itemized list)			$ -
CURRENT PAYMENT DUE			$ 601,402.36
Balance to finish, including retainage:		$ 1,272,149.42	
Contract Time Remaining (If applicable)	34.00 Working Days		

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval: S.J. Louis Construction, Inc.
Firm Name
Signature
05/01/2023
Date

Engineer / Consultant Approval: Veenstra & Kimm,Inc.
Firm Name
Signature
5-1-2023
Date

City of Grimes Staff Approval:
Signature
5-3-23
Date

City of Grimes Council Approval: Council 5-9-23
Signature
Date

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department
E-mail: mahrens@grimesiowa.gov *Phone:* (515) 986-4050 *Fax:* (515) 986-4480

Date Printed: 4/29/2023

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

CONTRACT PRICE DETAIL

ITEM NO.	DESCRIPTION (Include Change Order # if Applicable)	UNITS	ORIGINAL PROPOSED QUANTITY	QUANTITY CHANGE (BY CHANGE ORDER)	TOTAL QUANTITY	UNIT PRICE	EXTENDED PRICE	QUANTITY COMPLETE	VALUE OF COMPLETED WORK	REMAINING QUANTITY	PERCENT COMPLETE
1	60" Sanitary in Open Cut	LF	1,744.00		1,744.00	$ 660.25	$ 1,151,476.00	1,744.00	$ 1,151,476.00	-	100.00%
2	54" Sanitary in Open Cut	LF	9,729.00		9,729.00	$ 679.75	$ 6,613,287.75	9,242.00	$ 6,282,249.50	487.00	94.99%
3	48" Sanitary in Open Cut	LF	55.00		55.00	$ 1,200.00	$ 66,000.00	65.00	$ 78,000.00	(10.00)	118.18%
4	36" Sanitary in Open Cut	LF	33.00		33.00	$ 1,400.00	$ 46,200.00	33.00	$ 46,200.00	-	100.00%
5	36" DI Sanitary Sewer in Open Cut	LF	30.00		30.00	$ 1,500.00	$ 45,000.00	30.00	$ 45,000.00	-	100.00%
6	24" DI Sanitary Sewer in Open Cut	LF	20.00		20.00	$ 1,252.00	$ 25,040.00	20.00	$ 25,040.00	-	100.00%
7	8" DI Sanitary Sewer in Open Cut	LF	20.00		20.00	$ 900.00	$ 18,000.00	20.00	$ 18,000.00	-	100.00%
8	54" Sanitary Tunneled	LF	656.00		656.00	$ 2,200.00	$ 1,443,200.00	669.00	$ 1,471,800.00	(13.00)	101.98%
9	Manhole - 120"	EA	1.00	(1.00)	-	$ 1.00	$ -		$ -	-	0.00%
10	Manhole - 96"	EA	4.00	(2.00)	2.00	$50,000.00	$ 100,000.00	2.00	$ 100,000.00	-	100.00%
11	Manhole - 84"	EA	35.00	(29.00)	6.00	$33,510.00	$ 201,060.00	7.00	$ 234,570.00	(1.00)	116.67%
12	Storm Sewer - 48" RCP	LF	30.00		30.00	$ 800.00	$ 24,000.00	30.00	$ 24,000.00	-	100.00%
13	Storm Sewer - 24" RCP	LF	60.00		60.00	$ 250.00	$ 15,000.00	30.00	$ 7,500.00	30.00	50.00%
14	Storm Sewer - 18" RCP	LF	90.00		90.00	$ 180.00	$ 16,200.00	118.00	$ 21,240.00	(28.00)	131.11%
15	Storm Sewer - 15" RCP	LF	30.00		30.00	$ 150.00	$ 4,500.00	62.00	$ 9,300.00	(32.00)	206.67%
16	Storm Sewer - 12" RCP	LF	30.00		30.00	$ 105.00	$ 3,150.00	32.00	$ 3,360.00	(2.00)	106.67%
17	6" Tile with Sock	LF	18,900.00		18,900.00	$ 19.00	$ 359,100.00	18,146.00	$ 344,774.00	754.00	96.01%
18	6" PCC Trail	SY	8,148.00		8,148.00	$ 65.00	$ 529,620.00	4,468.00	$ 290,420.00	3,680.00	54.84%
19	Granular Surfacing	SY	362.00		362.00	$ 25.00	$ 9,050.00	268.00	$ 6,700.00	94.00	74.03%
20	Steel Sheeting	SF	7,900.00		7,900.00	$ 35.00	$ 276,500.00	7,900.00	$ 276,500.00	-	100.00%
21	Rip-Rap	TON	1,350.00		1,350.00	$ 70.00	$ 94,500.00	798.04	$ 55,862.80	551.96	59.11%
22	Stabilizing Material	TON	200.00		200.00	$ 44.85	$ 8,970.00	866.23	$ 38,850.42	(666.23)	433.12%
23	Erosion Control	LS	1.00		1.00	$100,000.00	$ 100,000.00	85.0%	$ 85,000.00	15.0%	85.00%
24	Seeding	ACRE	25.00		25.00	$ 2,500.00	$ 62,500.00	16.50	$ 41,250.00	8.50	66.00%
25	Clearing and Grubbing	LS	1.00		1.00	$150,000.00	$ 150,000.00	100.0%	$ 150,000.00	0.0%	100.00%
26	Traffic Control	LS	1.00		1.00	$20,000.00	$ 20,000.00	85.0%	$ 17,000.00	15.0%	85.00%
27	54" Base FRP Manholes	EA	27.00	(2.00)	25.00	$40,000.00	$ 1,000,000.00	23.00	$ 920,000.00	2.00	92.00%
28	60" Base FRP Manholes	EA	5.00		5.00	$39,000.00	$ 195,000.00	4.00	$ 156,000.00	1.00	80.00%
29	Remove Trees Brookview	LS		1.00	1.00	$ 2,200.00	$ 2,200.00	1.00	$ 2,200.00	-	100.00%
30	Aurora Rock Obstruction	LS		1.00	1.00	$17,763.77	$ 17,763.77	1.00	$ 17,763.77	-	100.00%
31	Intake Remove and Replace Station 15+65 Left	LS		1.00	1.00	$ 5,885.00	$ 5,885.00	2.00	$ 11,770.00	(1.00)	200.00%
32	Remove and Replace Sewer Line and Cleanout	LS		1.00	1.00	$ 5,250.00	$ 5,250.00	1.00	$ 5,250.00	-	100.00%
33	Manhole 22 Fiberglass Riser (Non Returnable)	LS		1.00	1.00	$ 9,368.70	$ 9,368.70	1.00	$ 9,368.70	-	100.00%
34	Manhole Change Surcharge	LS		1.00	1.00	$ 6,925.00	$ 6,925.00	1.00	$ 6,925.00	-	100.00%
35	Invert Adjustment Additional Cost	LS		1.00	1.00	$59,619.91	$ 59,619.91		$ -	1.00	0.00%
36	Meredith Tunnel Lowering Costs	LS		1.00	1.00	$16,318.19	$ 16,318.19	1.00	$ 16,318.19	-	100.00%
37	Additional Mobilizations - Meredith Drive Crossing	LS		2.00	2.00	$25,000.00	$ 50,000.00	2.00	$ 50,000.00	-	100.00%
38	Meredith Utilility Exploration	LS		1.00	1.00	$25,663.70	$ 25,663.70	1.00	$ 25,663.70	-	100.00%
39	156th Steet Rock Obstruction	LS		1.00	1.00	$19,704.19	$ 19,704.19	1.00	$ 19,704.19	-	100.00%
40	Brookview Drive Rock Obstruction	LS		1.00	1.00	$34,281.53	$ 34,281.53	1.00	$ 34,281.53	-	100.00%
41	Grubbing, Grade, and Restore 156th & Brookview	LS		1.00	1.00	$ 2,136.25	$ 2,136.25	0.75	$ 1,602.19	0.25	75.00%
42	Meredith Drive Rock Obstruction	LS		1.00	1.00	$34,759.95	$ 34,759.95	1.00	$ 34,759.95	-	100.00%
					-		$ -		$ -	-	0.00%
					-		$ -		$ -	-	0.00%
	Stored Materials								$ -		0.00%
	LFM MH #35	EA			-	$ 9,574.00	$ -		$ -		0.00%
	LFM MH #39	EA			-	$ 9,574.00	$ -		$ -		0.00%
	LFM MH #40	EA			-	$12,017.00	$ -		$ -		0.00%
	LFM MH #41	EA			-	$12,017.00	$ -		$ -		0.00%
	LFM MH #43	EA			-	$ 9,401.00	$ -	1.00	$ 9,401.00		0.00%
	LFM MH #44	EA			-	$ 9,401.00	$ -	1.00	$ 9,401.00		0.00%
	2" PVC Grout Bushing	EA			-	$ 200.00	$ -		$ -		0.00%
	6" Draintile	LF			-	$ 2.40	$ -	894.00	$ 2,145.60		0.00%
	24" A-2000 Sanitary pipe	LF			-	$ 93.05	$ -		$ -		0.00%
	24" Hymax Coupler	EA			-	$ 2,771.50	$ -		$ -		0.00%
	Sheet piling	SF			-	$ 19.41	$ -	-	$ -		0.00%
	54" Base FRP Manholes 2 miter	EA				$13,117.00	$ -	-	$ -		0.00%
	54" Sanitary Pipe	LF			-	$ 238.00	$ -	-	$ -		0.00%
	48" Sanitary Pipe	LF			-	$ 200.00	$ -	-	$ -		0.00%
	54" Sanitary Pipe	LF			-	$ 238.00	$ -	149.51	$ 35,583.38		0.00%
	54" Base FRP Manholes 1 miter	EA				$11,255.00	$ -		$ -		0.00%
	54" Base FRP Manholes 2 miter	EA			-	$13,117.00	$ -	1.00	$ 13,117.00		0.00%
	54" Coupling Elbow 1 miter	EA				$ 5,905.00	$ -	-	$ -		0.00%
	54" Coupling Elbow 2 miter	EA			-	$ 7,483.00	$ -		$ -		0.00%
	48" Coupling Elbow 1 miter	EA				$ 4,685.00			$ -		0.00%
	48" Coupling Elbow 2 miter	EA				$ 6,255.00			$ -		0.00%
	24" Ductile Iron Pipe CL52	LF				$ 216.84			$ -		0.00%
	Manhole 29	EA				$14,948.25		-	$ -		0.00%
	Manhole 33	EA				$ 13,136.75		-	$ -		0.00%
	36" Sanitary Pipe	LF				$ 133.00			$ -		0.00%
											0.00%
											0.00%
											0.00%
											0.00%

TOTAL CONTRACT AND VALUE OF WORK COMPLETED TO DATE	$ 12,867,229.94	$ 12,205,347.91	94.86%

Date printed: 4/29/2023

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	March 8, 2022	$ 97,850.00
2	April 12, 2022	$ 76,000.00
3	June 28, 2022	$ 319,396.14
4	July 12, 2022	$1,149,935.40
5	August 9, 2022	$1,356,953.99
6	September 13, 2022	$1,721,837.63
7	October 11, 2022	$1,680,563.57
8	November 15, 2022	$ 828,385.59
9	December 13, 2022	$1,143,666.61
10	January 10, 2023	$ 819,078.72
11	February 14, 2023	$ 546,778.32
12	March 14, 2023	$ 680,294.31
13	April 11, 2023	$ 572,937.88
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26		
27		
28		
29		
30		
31		
32		
33		
34		
35		

Previous Applications for Payment

No.	Date	Amount
36		
37		
38		
39		
40		
41		
42		
43		
44		
45		
46		
47		
48		
49		
50		
51		
52		
53		
54		
55		
56		
57		
58		
59		
60		
61		
62		
63		
64		
65		
66		
67		
68		
69		
70		

TOTAL **$ 10,993,678.16**

Record of Change Orders

No.	Date	Amount
1	March 22, 2022	$ (84,666.25)
2	January 24, 2023	$ 276,896.19
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		

TOTAL **$ 192,229.94**

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	December 14, 2021
Original Contract Time:	534.00
Added by Change Order:	
Contract Time to Date:	534.00
Time Used to Date:	500.00
Contract Time Remaining:	**34.00**

Date Printed: 4/29/2023

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

CITY OF GRIMES

Project Title: Highway 44 at County Line Road Temporary Traffic Signal
Contractor: Van Maanen Electric, Inc.
Address: 500 Iowa Speedway Dr, Newton, IA 50208
Finance Budget Code: 334-210-6499 ***Finance Project #***
Vendor Project or Invoice #: ***PO #***
Original Contract Date: June 22, 2021 ***Vendor #*** 2161

Date of Council Meeting: May 9, 2023 **PAYMENT REQUEST #** 7

PAYMENT PERIOD: From: January 1, 2023 Through: March 31, 2023

Contract Summary

Original Contract Amount:	$ 63,422.00			
Net change by Change Orders:	$ 1,616.12			
Contract Amount to Date: (line 1 ± 2)		$ 65,038.12		
Total completed and stored to date:	$ 57,838.12			
Retainage: 5 % of Completed Work:	$ 2,891.91			
Total Earned less Retainage:		$ 54,946.21		
Less previous applications for payment:		$ 51,526.21		
SUBTOTAL			$	3,420.00
OTHER CHARGES (Attach an itemized list)			$	-
CURRENT PAYMENT DUE			$	3,420.00
Balance to finish, including retainage:		$ 10,091.91		
Contract Time Remaining (If applicable)	- Working Days			

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval: Van Maanen Electric, Inc.
Firm Name
Signature
4/12/23
Date

Engineer / Consultant Approval: Bolton & Menk, Inc.
Firm Name
Signature
4/18/2023
Date

City of Grimes Staff Approval:
Signature
5-3-23
Date

City of Grimes Council Approval: Council 5-9-23
Signature
Date

Submit to: *Matt Ahrens, P.E. - City Engineer - Engineering Department*
E-mail: mahrens@grimesiowa.gov *Phone:* *(515) 986-4050* *Fax:* *(515) 986-4480*

Date Printed: 4/12/2023

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

CONTRACT PRICE DETAIL

ITEM NO.	DESCRIPTION (Include Change Order # if Applicable)	UNITS	ORIGINAL PROPOSED QUANTITY	QUANTITY CHANGE (BY CHANGE ORDER)	TOTAL QUANTITY	UNIT PRICE	EXTENDED PRICE	QUANTITY COMPLETE	VALUE OF COMPLETED WORK	REMAINING QUANTITY	PERCENT COMPLETE
1	Temporary Traffic Signal	LS	1.00		1.00	$34,622.00	$ 34,622.00	1.00	$ 34,622.00	-	100.00%
2	Temporary Traffic Signal Rent	MONTH	24.00		24.00	$ 1,200.00	$ 28,800.00	18.00	$ 21,600.00	6.00	75.00%
8001	Signal Detection Modification	LS		1.00	1.00	$ 1,616.12	$ 1,616.12	1.00	$ 1,616.12	-	100.00%

TOTAL CONTRACT AND VALUE OF WORK COMPLETED TO DATE $ 65,038.12 $ 57,838.12 -11.07%

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	October 26, 2021	$ 36,310.90
2	February 8, 2022	$ 3,420.00
3	April 12, 2022	$ 3,420.00
4	August 9, 2022	$ 2,280.00
5	September 13, 2022	$ 3,815.31
6	December 13, 2022	$ 2,280.00
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26		
27		
28		
29		
30		
31		
32		
33		
34		
35		

Previous Applications for Payment

No.	Date	Amount
36		
37		
38		
39		
40		
41		
42		
43		
44		
45		
46		
47		
48		
49		
50		
51		
52		
53		
54		
55		
56		
57		
58		
59		
60		
61		
62		
63		
64		
65		
66		
67		
68		
69		
70		

TOTAL **$ 51,526.21**

Record of Change Orders

No.	Date	Amount
1	August 23, 2022	$ 1,616.12
2		
3		
4		
5		
6		
4/15/2023		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		

TOTAL **$ 1,616.12**

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	June 22, 2021
Original Contract Time:	20.00
Added by Change Order:	
Contract Time to Date:	20.00
Time Used to Date:	20.00
Contract Time Remaining:	-

Date Printed: 4/12/2023

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

CITY OF GRIMES

Project Title: WRA Grimes Connector - Contract 2
Contractor: S. M. Hentges & Sons, Inc.
Address: 650 Quaker Avenue, Jordan, MN 55352
Finance Budget Code: 362-815-6499 **Finance Project #**
Vendor Project or Invoice #: **PO #**
Original Contract Date: March 8, 2022 **Vendor #** 4294

Date of Council Meeting: May 9, 2023 **PAYMENT REQUEST #** 9
PAYMENT PERIOD: From: March 30, 2023 Through: April 29, 2023

Contract Summary

Original Contract Amount:	$ 9,530,000.00		
Net change by Change Orders:	$ 56,925.00		
Contract Amount to Date: (line 1 ± 2)		$ 9,586,925.00	
Total completed and stored to date:	$ 9,498,177.20		
Retainage: 5 % of Completed Work:	$ 474,908.86		
Total Earned less Retainage:		$ 9,023,268.34	
Less previous applications for payment:		$ 8,676,680.03	
SUBTOTAL			$ 346,588.31
OTHER CHARGES (Attach an itemized list)			$ -
CURRENT PAYMENT DUE			$ 346,588.31
Balance to finish, including retainage:		$ 563,656.66	
Contract Time Remaining (If applicable)	63.00 Working Days		

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval: S. M. Hentges & Sons, Inc. (Firm Name)
Signature — Date: 05/01/2023

Engineer / Consultant Approval: Veenstra & Kimm,Inc. (Firm Name)
Signature — Date: 5-1-2023

City of Grimes Staff Approval:
Signature — Date: 5-3-23

City of Grimes Council Approval: Council 5-9-23
Signature — Date

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department
E-mail: mahrens@grimesiowa.gov *Phone:* (515) 986-4050 *Fax:* (515) 986-4480

Date Printed: 5/1/2023

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

CONTRACT PRICE DETAIL

ITEM NO.	DESCRIPTION (Include Change Order # if Applicable)	UNITS	ORIGINAL PROPOSED QUANTITY	QUANTITY CHANGE (BY CHANGE ORDER)	TOTAL QUANTITY	UNIT PRICE	EXTENDED PRICE	QUANTITY COMPLETE	VALUE OF COMPLETED WORK	REMAINING QUANTITY	PERCENT COMPLETE
1	6" PCC Trail	SY	1,350.00		1,350.00	$ 75.00	$ 101,250.00		$ -	1,350.00	0.00%
2	48" Sanitary Sewer in Open Cut	LF	15,286.00		15,286.00	$ 430.00	$ 6,572,980.00	15,266.00	$ 6,564,380.00	20.00	99.87%
3	36" DI Sanitary Sewer in Open Cut	LF	25.00		25.00	$ 6,000.00	$ 150,000.00	40.00	$ 240,000.00	(15.00)	160.00%
4	12" DI Sanitary Sewer in Open Cut	LF	20.00		20.00	$ 1,200.00	$ 24,000.00	30.00	$ 36,000.00	(10.00)	150.00%
5	48" Sanitary Trenchless	LF	410.00		410.00	$ 1,565.00	$ 641,650.00	410.00	$ 641,650.00	-	100.00%
6	Manhole - 96"	EA	2.00		2.00	$45,000.00	$ 90,000.00	2.00	$ 90,000.00	-	100.00%
7	Manhole - 72"	EA	43.00		43.00	$30,000.00	$ 1,290,000.00	43.00	$ 1,290,000.00	-	100.00%
8	Storm Sewer - 48" RCP	EA	90.00		90.00	$ 240.00	$ 21,600.00	176.00	$ 42,240.00	(86.00)	195.56%
9	Storm Sewer - 36" RCP	EA	20.00		20.00	$ 200.00	$ 4,000.00	32.00	$ 6,400.00	(12.00)	160.00%
10	Storm Sewer - 18" RCP	EA	40.00		40.00	$ 125.00	$ 5,000.00	40.00	$ 5,000.00	-	100.00%
11	Culvert - 48: CMP	LF	40.00		40.00	$ 250.00	$ 10,000.00		$ -	40.00	0.00%
12	Storm Sewer - 16" HDPE	LF	18.00		18.00	$ 120.00	$ 2,160.00		$ -	18.00	0.00%
13	Concrete Encasement - 48" Pipe	LF	60.00		60.00	$ 540.00	$ 32,400.00	60.00	$ 32,400.00	-	100.00%
14	6" Tile with Sock	LF	5,360.00		5,360.00	$ 8.00	$ 42,880.00	5,360.00	$ 42,880.00	-	100.00%
15	Steel Sheeting	SF	1,800.00		1,800.00	$ 80.00	$ 144,000.00	1,800.00	$ 144,000.00	-	100.00%
16	Rip-Rap	TON	1,535.00		1,535.00	$ 75.00	$ 115,125.00	888.91	$ 66,668.25	646.09	57.91%
17	Stabillizing Material	TON	200.00		200.00	$ 40.00	$ 8,000.00	267.23	$ 10,689.20	(67.23)	133.62%
18	Erosion Control	LS	1.00		1.00	$55,000.00	$ 55,000.00	95.0%	$ 52,250.00	5.0%	95.00%
19	Seeding	ACRE	12.00		12.00	$ 2,600.00	$ 31,200.00		$ -	12.00	0.00%
20	Clearing and Grubbing	LS	1.00		1.00	$108,205.00	$ 108,205.00	95.0%	$ 102,794.75	5.0%	95.00%
21	Traffic Control	LS	1.00		1.00	$ 5,000.00	$ 5,000.00	95.0%	$ 4,750.00	5.0%	95.00%
22	Sanitary Sewer Service Relocation	EA	1.00		1.00	$ 5,000.00	$ 5,000.00		$ -	1.00	0.00%
23	Sanitary Sewer Service Pipe	LF	20.00		20.00	$ 700.00	$ 14,000.00		$ -	20.00	0.00%
24	Sanitary Sewer Manhole Abandonment	EA	18.00		18.00	$ 3,000.00	$ 54,000.00	3.00	$ 9,000.00	15.00	16.67%
25	Sanitary Sewer Manhole Abandonment - Plug	EA	3.00		3.00	$ 850.00	$ 2,550.00		$ -	3.00	0.00%
	Change Orders										
1.1	Field Tile Replacement - 8" and Smaller	LF		759.00	759.00	$ 75.00	$ 56,925.00	1,561.00	$ 117,075.00	(802.00)	205.67%
	Stored Materials				-		$ -		$ -	-	0.00%
26	Bid item 5 - 48" Sanitary Trenchless	LF			410.00	$ 552.22	$ 226,410.20	-	$ -	410.00	0.00%
27	2" Grout Bushings	EA			42.00	$ 200.00	$ 8,400.00	-	$ -	4200%	0.00%
28	Bond	LS			1.00	$70,207.00	$ 70,207.00		$ -	1.00	0.00%
29	Manhole Coupler	EA			43.00	$ 420.00	$ 18,060.00	-	$ -	43.00	0.00%
30	JD Fields Z65 Steel Sheet Pile A57250	CW			275.40	$ 95.00	$ 26,163.00		$ -	275.40	0.00%
31	48" Sanitary Sewer in Open Cut	LF			6,361.99	$ 209.55	$ 1,333,155.00	-	$ -	6,361.99	0.00%
32	48" Coupling Elbow 2-Miter	EA			4.00	$ 7,800.00	$ 31,200.00	-	$ -	4.00	0.00%
33	48" Coupling Elbow 3-Miter	EA			2.00	$ 8,500.00	$ 17,000.00		$ -	2.00	0.00%
34	48" Coupling Elbow 0-Miter	EA			2.00	$ 7,800.00	$ 15,600.00	-	$ -	2.00	0.00%
35	48" Coupling Elbow 1-Miter	EA			2.00	$10,400.00	$ 20,800.00	-	$ -	2.00	0.00%
36	48" Coupling Elbow 2-Miter	EA			1.00	$12,900.00	$ 12,900.00		$ -	1.00	0.00%
37	48" Sanitary Sewer in Open Cut	LF			8,662.99	$ 209.55	$ 1,815,329.55	-	$ -	8,662.99	0.00%
38	LFM 53	EA			1.00	$ 9,168.00	$ 9,168.00	-	$ -	1.00	0.00%
39	LFM 54	EA			1.00	$ 9,359.00	$ 9,359.00	-	$ -	1.00	0.00%
40	LFM 55	EA			1.00	$ 9,359.00	$ 9,359.00	-	$ -	1.00	0.00%
41	LFM 56	EA			1.00	$ 9,359.00	$ 9,359.00	-	$ -	1.00	0.00%
42	LFM 57	EA			1.00	$ 9,359.00	$ 9,359.00	-	$ -	1.00	0.00%
43	LFM 58	EA			1.00	$ 8,904.00	$ 8,904.00	-	$ -	1.00	0.00%
44	LFM 59	EA			1.00	$ 9,168.00	$ 9,168.00	-	$ -	1.00	0.00%
45	LFM 60	EA			1.00	$ 9,601.00	$ 9,601.00	-	$ -	1.00	0.00%
46	LFM 61	EA			1.00	$11,091.00	$ 11,091.00	-	$ -	1.00	0.00%
47	LFM 62	EA			1.00	$10,329.00	$ 10,329.00	-	$ -	1.00	0.00%
48	LFM 63	EA			1.00	$10,974.00	$ 10,974.00	-	$ -	1.00	0.00%
49	LFM 64	EA			1.00	$ 9,947.00	$ 9,947.00	-	$ -	1.00	0.00%
50	LFM 65	EA			1.00	$ 9,601.00	$ 9,601.00	-	$ -	1.00	0.00%
51	LFM 66	EA			1.00	$10,827.00	$ 10,827.00	-	$ -	1.00	0.00%
52	LFM 67	EA			1.00	$ 9,168.00	$ 9,168.00	-	$ -	1.00	0.00%
53	LFM 71	EA			1.00	$ 9,168.00	$ 9,168.00	-	$ -	1.00	0.00%
54	LFM 72	EA			1.00	$ 9,168.00	$ 9,168.00	-	$ -	1.00	0.00%
55	48"x 42" Coupling Tee 0-Miter	EA			5.00	$ 8,466.82	$ 42,334.10	-	$ -	5.00	0.00%
56	48"x 42" Coupling Tee 1-Miter	EA			7.00	$11,066.82	$ 77,467.74	-	$ -	7.00	0.00%
57	48"x 42" Coupling Tee 2-Miter	EA			3.00	$13,566.82	$ 40,700.46	-	$ -	3.00	0.00%
58	48"x 42" Coupling Tee 3-Miter	EA			6.00	$14,666.82	$ 88,000.92	-	$ -	6.00	0.00%
59	48"x 42" Coupling Tee with 36" Reducer	EA			1.00	$17,066.82	$ 17,066.78		$ -	1.00	0.00%
60	LFM 68	EA			1.00	$ 8,709.00	$ 8,709.00		$ -	1.00	0.00%
61	LFM 69	EA			1.00	$12,216.00	$ 12,216.00		$ -	1.00	0.00%
62	LFM 70	EA			1.00	$10,974.00	$ 10,974.00		$ -	1.00	0.00%
63	LFM 83	EA			1.00	$ 8,170.00	$ 8,170.00		$ -	1.00	0.00%
64	LFM 84	EA			1.00	$ 9,168.00	$ 9,168.00		$ -	1.00	0.00%
65	LFM 85	EA			1.00	$12,028.00	$ 12,028.00		$ -	1.00	0.00%
66	LFM 86	EA			1.00	$10,709.00	$ 10,709.00		$ -	1.00	0.00%
67	LFM 87	EA			1.00	$ 9,359.00	$ 9,359.00		$ -	1.00	0.00%
68	LFM 88	EA			1.00	$ 8,170.00	$ 8,170.00		$ -	1.00	0.00%
69	LFM 89	EA			1.00	$ 7,526.00	$ 7,526.00		$ -	1.00	0.00%
70									$ -	-	0.00%
71									$ -	-	0.00%
72									$ -	-	0.00%
73									$ -	-	0.00%
74									$ -	-	0.00%

TOTAL CONTRACT AND VALUE OF WORK COMPLETED TO DATE $ 9,586,925.00 $ 9,498,177.20 99.07%

Date printed: 5/1/2023

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	September 13, 2022	$ 322,598.34
2	October 11, 2022	$ 35,134.33
3	November 8, 2022	$1,410,519.62
4	December 13, 2022	$2,096,792.75
5	January 10, 2023	$1,017,464.75
6	February 14, 2023	$1,400,085.17
7	March 14, 2023	$1,296,023.00
8	April 11, 2023	$1,098,062.07
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26		
27		
28		
29		
30		
31		
32		
33		
34		
35		

Previous Applications for Payment

No.	Date	Amount
36		
37		
38		
39		
40		
41		
42		
43		
44		
45		
46		
47		
48		
49		
50		
51		
52		
53		
54		
55		
56		
57		
58		
59		
60		
61		
62		
63		
64		
65		
66		
67		
68		
69		
70		

TOTAL **$ 8,676,680.03**

Record of Change Orders

No.	Date	Amount
1	February 14, 2023	$ 56,925.00
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		

TOTAL **$ 56,925.00**

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	March 8, 2022
Original Contract Time:	480.00
Added by Change Order:	
Contract Time to Date:	480.00
Time Used to Date:	417.00
Contract Time Remaining:	**63.00**

Date Printed: 5/1/2023

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

CITY OF GRIMES

Project Title: WRA Grimes Connector - Contract 4
Contractor: Shank Constructors, Inc.
Address: 3501 85th Avenue North, Brooklyn Park, MN 55443
Finance Budget Code: 364-815-6499 **Finance Project #**
Vendor Project or Invoice #: **PO #**
Original Contract Date: January 25, 2022 **Vendor #** 2926

Date of Council Meeting: May 9, 2023 **PAYMENT REQUEST #** 14
PAYMENT PERIOD: From: April 1, 2023 Through: April 30, 2023

Contract Summary

Original Contract Amount:	$ 8,068,100.00			
Net change by Change Orders:	$ 18,417.33			
Contract Amount to Date: (line 1 ± 2)		$ 8,086,517.33		
Total completed and stored to date:	$ 6,084,184.06			
Retainage: 5 % of Completed Work:	$ 304,209.20			
Total Earned less Retainage:		$ 5,779,974.86		
Less previous applications for payment:		$ 5,722,915.96		
SUBTOTAL			$	57,058.90
OTHER CHARGES (Attach an itemized list)			$	-
CURRENT PAYMENT DUE			$	57,058.90
Balance to finish, including retainage:		$ 2,306,542.47		
Contract Time Remaining (If applicable)	123.00 Working Days			

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval: Shank Constructors, Inc. (Firm Name)
Signature — 5/1/2023 (Date)

Engineer / Consultant Approval: Veenstra & Kimm,Inc. (Firm Name)
Signature — 5-1-2023 (Date)

City of Grimes Staff Approval:
Signature — 5-3-23 (Date)

City of Grimes Council Approval: Council 5-9-23
Signature — Date

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department
E-mail: mahrens@grimesiowa.gov *Phone:* (515) 986-4050 *Fax:* (515) 986-4480

Date Printed: 5/1/2023

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

CONTRACT PRICE DETAIL

ITEM NO.	DESCRIPTION (Include Change Order # if Applicable)	UNITS	ORIGINAL PROPOSED QUANTITY	QUANTITY CHANGE (BY CHANGE ORDER)	TOTAL QUANTITY	UNIT PRICE	EXTENDED PRICE	QUANTITY COMPLETE	VALUE OF COMPLETED WORK	REMAINING QUANTITY	PERCENT COMPLETE
1	Mobilization	LS	1.00		1.00	$285,000.00	$ 285,000.00	100%	$ 285,000.00	0%	100.00%
2	Site Demolition	LS	1.00		1.00	$115,000.00	$ 115,000.00	100%	$ 115,000.00	0%	100.00%
3	Earth Retention	LS	1.00		1.00	$ 1,921,503.00	$ 1,921,503.00	100%	$ 1,921,503.00	0%	100.00%
4	Earthwork	LS	1.00		1.00	$546,000.00	$ 546,000.00	92%	$ 502,320.00	8%	92.00%
5	Site Utilities	LS	1.00		1.00	$ 1,104,000.00	$ 1,104,000.00	85%	$ 938,400.00	15%	85.00%
6	Site Concrete	LS	1.00		1.00	$35,000.00	$ 35,000.00		$ -	100%	0.00%
7	Cast In Place Concrete	LS	1.00		1.00	$ 1,388,210.00	$ 1,388,210.00	98%	$ 1,360,445.80	2%	98.00%
8	Precast Materials	LS	1.00		1.00	$207,500.00	$ 207,500.00	10.0%	$ 20,750.00	90%	10.00%
9	Precast Erection	LS	1.00		1.00	$36,400.00	$ 36,400.00		$ -	100%	0.00%
10	Wood Blocking	LS	1.00		1.00	$ 3,000.00	$ 3,000.00		$ -	100%	0.00%
11	Roofing	LS	1.00		1.00	$40,200.00	$ 40,200.00		$ -	100%	0.00%
12	Hatches	LS	1.00		1.00	$24,500.00	$ 24,500.00	90%	$ 22,050.00	10%	90.00%
13	Aluminum Doors and Windows	LS	1.00		1.00	$18,250.00	$ 18,250.00		$ -	100%	0.00%
14	Coiling Door	LS	1.00		1.00	$23,500.00	$ 23,500.00		$ -	100%	0.00%
15	Painting	LS	1.00		1.00	$25,000.00	$ 25,000.00		$ -	100%	0.00%
16	Specialties	LS	1.00		1.00	$ 1,800.00	$ 1,800.00		$ -	100%	0.00%
17	Bar Screens	LS	1.00		1.00	$309,220.00	$ 309,220.00	95%	$ 293,759.00	5%	95.00%
18	Submersible Pumps	LS	1.00		1.00	$333,000.00	$ 333,000.00	50%	$ 166,500.00	50%	50.00%
19	Slide Gates	LS	1.00		1.00	$39,460.00	$ 39,460.00	95%	$ 37,487.00	5%	95.00%
20	Inside Process Piping	LS	1.00		1.00	$227,000.00	$ 227,000.00	68%	$ 154,360.00	32%	68.00%
21	Jib Crane	LS	1.00		1.00	$58,000.00	$ 58,000.00	40.4%	$ 23,432.00	60%	40.40%
22	Plumbing	LS	1.00		1.00	$12,000.00	$ 12,000.00		$ -	100%	0.00%
23	HVAC	LS	1.00		1.00	$329,460.00	$ 329,460.00	8.42%	$ 27,740.53	92%	8.42%
24	Electrical	LS	1.00		1.00	$985,097.00	$ 985,097.00	20%	$ 197,019.40	80%	20.00%
25	CO #1 Additional Fencing	LS		1.00	1.00	$ 2,493.33	$ 2,493.33	1	$ 2,493.33	-	100.00%
26	CO 2.1 Adding Color to Precast Concrete Wall Panels	LS		1.00	1.00	$11,040.00	$ 11,040.00	1	$ 11,040.00	-	100.00%
27	CO 2.2 Change Hatches 6-9 Larger Size for Pumps	LS		1.00	1.00	$ 4,884.00	$ 4,884.00	1	$ 4,884.00	-	100.00%
28					-		$ -		$ -	-	0.00%
29					-		$ -		$ -	-	0.00%
30					-		$ -		$ -	-	0.00%
31					-		$ -		$ -	-	0.00%
32					-		$ -		$ -	-	0.00%
33					-		$ -		$ -	-	0.00%
34					-		$ -		$ -	-	0.00%
35					-		$ -		$ -	-	0.00%
36					-		$ -		$ -	-	0.00%
37					-		$ -		$ -	-	0.00%
38					-		$ -		$ -	-	0.00%
39					-		$ -		$ -	-	0.00%
40					-		$ -		$ -	-	0.00%
41					-		$ -		$ -	-	0.00%
42					-		$ -		$ -	-	0.00%
43					-		$ -		$ -	-	0.00%
44					-		$ -		$ -	-	0.00%
45					-		$ -		$ -	-	0.00%
46					-		$ -		$ -	-	0.00%
47					-		$ -		$ -	-	0.00%
48					-		$ -		$ -	-	0.00%
49					-		$ -		$ -	-	0.00%
50					-		$ -		$ -	-	0.00%
51					-		$ -		$ -	-	0.00%
52					-		$ -		$ -	-	0.00%
53					-		$ -		$ -	-	0.00%
54					-		$ -		$ -	-	0.00%
55					-		$ -		$ -	-	0.00%
56					-		$ -		$ -	-	0.00%
57					-		$ -		$ -	-	0.00%
58					-		$ -		$ -	-	0.00%
59					-		$ -		$ -	-	0.00%
60					-		$ -		$ -	-	0.00%
61					-		$ -		$ -	-	0.00%
62					-		$ -		$ -	-	0.00%
63					-		$ -		$ -	-	0.00%
64					-		$ -		$ -	-	0.00%
65					-		$ -		$ -	-	0.00%
66					-		$ -		$ -	-	0.00%
67					-		$ -		$ -	-	0.00%
68					-		$ -		$ -	-	0.00%
69					-		$ -		$ -	-	0.00%
70					-		$ -		$ -	-	0.00%

TOTAL CONTRACT AND VALUE OF WORK COMPLETED TO DATE $ 8,086,517.33 $ 6,084,184.06 75.24%

Date printed: 5/1/2023

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	April 12, 2022	$ 179,581.03
2	May 10, 2022	$ 152,544.50
3	June 14, 2022	$ 635,744.26
4	July 12, 2022	$ 547,628.35
5	August 9, 2022	$ 756,106.14
6	September 13, 2022	$ 949,547.80
7	October 11, 2022	$ 420,971.27
8	November 8, 2022	$ 252,582.76
9	December 13, 2022	$ 298,450.30
10	January 10, 2023	$ 133,038.53
11	February 14, 2023	$ 565,243.94
12	March 14, 2023	$ 424,548.09
13	April 11, 2023	$ 406,928.99
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26		
27		
28		
29		
30		
31		
32		
33		
34		
35		

Previous Applications for Payment

No.	Date	Amount
36		
37		
38		
39		
40		
41		
42		
43		
44		
45		
46		
47		
48		
49		
50		
51		
52		
53		
54		
55		
56		
57		
58		
59		
60		
61		
62		
63		
64		
65		
66		
67		
68		
69		
70		

TOTAL **$ 5,722,915.96**

Record of Change Orders

No.	Date	Amount
1	December 13, 2022	$ 2,493.33
2	April 11, 2023	$ 15,924.00
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		

TOTAL **$ 18,417.33**

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	January 25, 2022
Original Contract Time:	583.00
Added by Change Order:	
Contract Time to Date:	583.00
Time Used to Date:	460.00
Contract Time Remaining:	**123.00**

Date Printed: 5/1/2023

350-410-6499

APPLICATION AND CERTIFICATE FOR PAYMENT

TO OWNER:	City of Grimes 101 NE Harvey Street Grimes, IA 50111	PROJECT:	City of Grimes Library 200 NE BeaverBrooke BLVD Grimes, IA 50111	APPLICATION NO: 9 PERIOD TO: 4/30/2023 CONTRACT DATE: PROJECT NOS:	DISTRIBUTION TO: OWNER CONST. MANAGER ARCHITECT FIELD OTHER
FROM CONTRACTOR:	AMC Mechanical Inc. 107 Vermeer Road Pella, IA 50219	VIA CONSTRUCTION MANAGER: VIA ARCHITECT:			

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet is attached.

1.	ORIGINAL CONTRACT SUM		$ 1,021,680.00
2.	NET CHANGES IN THE WORK		$ 4,285.00
3.	CONTRACT SUM TO DATE (LINE 1+/-2)		$ 1,025,965.00
4.	TOTAL COMPLETED & STORED TO DATE (Column G on Continuation Sheet)		$ 674,762.90
5.	RETAINAGE		
	a. 5 % of Completed Work	$ 17,927.49	
	b. _____ % of Stored Material	$ 15,810.68	
	Total Retainage		$ 33,738.17
6.	TOTAL EARNED LESS RETAINAGE		$ 641,024.73
7.	LESS PREVIOUS CERTIFICATES FOR PAYMENT.....		565,772.53
8.	CURRENT PAYMENT DUE.....		$ 75,252.20
9.	BALANCE TO FINISH, PLUS RETAINAGE	$ 384,940.27	

SUMMARY OF CHANGES IN THE WORK	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	$ 4,285.00	$ 0.00
Total approved this month, including Construction Change Directives	$ 0.00	$ 0.00
TOTALS	$ 4,285.00	$ 0.00
NET CHANGES IN THE WORK	$ 4,285.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Kyle [signature] Date: 4-24-2023

By: _____

State of:
County of:
Subscribed and sworn to before me this day of

Notary Public:
My Commission expires:

CERTIFICATE FOR PAYMENT

In accordance with Contract Documents, based on evaluations of the Work and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED..... $75,252.20

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

CONSTRUCTION MANAGER:
By: _____ Date: _____

ARCHITECT: (*NOTE: If Multiple Prime Contractors are responsible for performing portions of the Project, the Architect's Certification is not required.*)
By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

Application Number: 9
Application Date: 4/24/2023
Period To: 4/30/2023
Architect's Project No:

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED FROM PREV APPLICATION (D+E)	WORK COMPLETED THIS PERIOD	MATERIALS PRESENTLY STORED (Not in D or E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G/C)	BALANCE TO FINISH (C-G)	RETAINAGE
Project Items									
01	Bond	12,700.00	12,700.00	0.00	0.00	12,700.00	100	0.00	635.00
02	Mobilization/Supervision/Management	76,100.00	19,025.00	0.00	0.00	19,025.00	25	57,075.00	951.25
03	HVAC Shop Drawings	10,250.00	9,737.50	0.00	0.00	9,737.50	95	512.50	486.88
		99,050.00	**41,462.50**	**0.00**	**0.00**	**41,462.50**	**42**	**57,587.50**	**2,073.13**
Plumbing & Piping Labor									
04	Underground Plumbing Labor	34,200.00	34,200.00	0.00	0.00	34,200.00	100	0.00	1,710.00
05	Above Ground Plumbing Labor	103,380.00	22,743.60	23,777.40	0.00	46,521.00	45	56,859.00	2,326.05
06	VRV Piping Labor	53,373.00	0.00	18,680.55	0.00	18,680.55	35	34,692.45	934.03
07	AG Condensate Labor	12,120.00	0.00	0.00	0.00	0.00	0	12,120.00	0.00
08	Plumbing Fixtures Labor	5,545.00	0.00	0.00	0.00	0.00	0	5,545.00	0.00
		208,618.00	**56,943.60**	**42,457.95**	**0.00**	**99,401.55**	**48**	**109,216.45**	**4,970.08**
Plumbing Materials & Equipment									
09	Underground Plumbing Materials/EquipRental	33,273.00	33,273.00	0.00	0.00	33,273.00	100	0.00	1,663.65
10	Abouve Ground Plumbing Materials	79,867.00	0.00	0.00	67,886.95	67,886.95	0	11,980.05	3,394.35
11	VRV Piping Materials	21,890.00	0.00	0.00	18,606.50	18,606.50	0	3,283.50	930.33
12	Plumbing Fixture and Equipment	39,763.00	0.00	0.00	39,763.00	39,763.00	0	0.00	1,988.15
		174,793.00	**33,273.00**	**0.00**	**126,256.45**	**159,529.45**	**19**	**15,263.55**	**7,976.48**

CONTINUATION SHEET

Application Number: 9
Application Date: 4/24/2023
Period To: 4/30/2023
Architect's Project No:

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED FROM PREV APPLICATION (D+E)	WORK COMPLETED THIS PERIOD	MATERIALS PRESENTLY STORED (Not in D or E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G/C)	BALANCE TO FINISH (C-G)	RETAINAGE
HVAC Labor									
13	HVAC Shop Fabrication Labor	31,900.00	27,115.00	0.00	0.00	27,115.00	85	4,785.00	1,355.75
14	HVAC Equipment Install Labor	16,764.00	0.00	5,867.40	0.00	5,867.40	35	10,896.60	293.37
15	HVAC Duct Install	88,250.00	0.00	30,887.50	0.00	30,887.50	35	57,362.50	1,544.38
16	HVAC GRD Trim Labor	6,050.00	0.00	0.00	0.00	0.00	0	6,050.00	0.00
		142,964.00	**27,115.00**	**36,754.90**	**0.00**	**63,869.90**	**45**	**79,094.10**	**3,193.50**
HVAC Materials & Equipment									
17	HVAC Equipment	246,635.00	56,678.00	0.00	189,957.00	246,635.00	23	0.00	12,331.75
18	HVAC Duct Accessories	10,730.00	10,730.00	0.00	0.00	10,730.00	100	0.00	536.50
19	HVAC GRD Trim Equipment	10,180.00	10,180.00	0.00	0.00	10,180.00	100	0.00	509.00
20	HVAC Shop Fabrication Materials	44,770.00	38,054.50	0.00	0.00	38,054.50	85	6,715.50	1,902.73
		312,315.00	**115,642.50**	**0.00**	**189,957.00**	**305,599.50**	**37**	**6,715.50**	**15,279.98**
Subcontractors									
21	Controls Sub Contractor	27,950.00	4,900.00	0.00	0.00	4,900.00	18	23,050.00	245.00
22	Insulation Sub Contractor	48,400.00	0.00	0.00	0.00	0.00	0	48,400.00	0.00
23	Test and Balance Subcontractor	7,590.00	0.00	0.00	0.00	0.00	0	7,590.00	0.00
		83,940.00	**4,900.00**	**0.00**	**0.00**	**4,900.00**	**6**	**79,040.00**	**245.00**
24	CO-1 Approving Alternates 4&6	4,285.00	0.00	0.00	0.00	0.00	0	4,285.00	0.00
		1,025,965.00	**279,336.60**	**79,212.85**	**316,213.45**	**674,762.90**	**35**	**351,202.10**	**33,738.17**

350-410-6499

AIA Type Document
Application and Certification for Payment

TO (OWNER): City of Grimes
101 NE Harvey Street
Grimes, IA 50111

PROJECT: Grimes Public Library
Grimes, IA 50111

APPLICATION NO: 13
PERIOD TO: 4/30/2023

DISTRIBUTION TO:
_ OWNER
_ ARCHITECT
_ CONTRACTOR

FROM (CONTRACTOR): Graphite Construction Group
1955 NE 58th Ave, Ste 100
Des Moines, IA 50313

VIA (ARCHITECT): Invision Architecture, LTD
501 Sycamore St, #101
Waterloo, IA 50701

ARCHITECT'S PROJECT NO:

CONTRACT FOR: Grimes Public Library

CONTRACT DATE: 12/17/2021

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Type Document is attached.

1. ORIGINAL CONTRACT SUM	$	2,665,000.00
2. Net Change by Change Orders	$	46,828.27
3. CONTRACT SUM TO DATE (Line 1 + 2)	$	2,711,828.27
4. TOTAL COMPLETED AND STORED TO DATE	$	2,173,392.90
5. RETAINAGE:		
a. 5.00 % of Completed Work	$	103,829.56
b. 5.00 % of Stored Material	$	4,840.10
Total retainage (Line 5a + 5b)	$	108,669.66
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)	$	2,064,723.24
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	$	1,937,526.56
8. CURRENT PAYMENT DUE	$	127,196.68
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	$	647,105.03

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	46,828.27	0.00
Total approved this Month	0.00	0.00
TOTALS	46,828.27	0.00
NET CHANGES by Change Order	46,828.27	

The Undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the owner, and that current payment shown herein is now due.

CONTRACTOR: Graphite Construction Group
1955 NE 58th Ave, Ste 100 Des Moines, IA 50313

By: _____ Date: 4.21.23

LANEY COENEN
Notarial Seal - Iowa
Commission Number 816717
My Commission Expires
April 30, 2025

State of: IA
County of: Pok
Subscribed and Sworn to before me this 21 Day of April 20 23
Notary Public: Laney Coenen
My Commission Expires: 4/30/25

ARCHITECT'S CERTIFICATE FOR PAYMENT

In Accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED. . . . . $ _____

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:
By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, Payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

TO (OWNER): City of Grimes
101 NE Harvey Street
Grimes, IA 50111

PROJECT: Grimes Public Library
Grimes, IA 50111

APPLICATION NO: 13
PERIOD TO: 4/30/2023

DISTRIBUTION TO:
_ OWNER
_ ARCHITECT
_ CONTRACTOR

FROM (CONTRACTOR): Graphite Construction Group
1955 NE 58th Ave, Ste 100
Des Moines, IA 50313

VIA (ARCHITECT): Invision Architecture, LTD
501 Sycamore St, #101
Waterloo, IA 50701

ARCHITECT'S PROJECT NO:

CONTRACT FOR: Grimes Public Library

CONTRACT DATE: 12/17/2021

ITEM	DESCRIPTION	SCHEDULE VALUE	PREVIOUS APPLICATIONS	COMPLETED THIS PERIOD	STORED MATERIAL	COMPLETED STORED	%	BALANCE	RETAINAGE
General Conditions									
1	General Conditions	178,363.00	134,470.00	8,115.00	0.00	142,585.00	79.94	35,778.00	7,129.25
2	Surveying	10,500.00	10,500.00	0.00	0.00	10,500.00	100.00	0.00	525.00
3	Bond	20,525.12	20,525.12	0.00	0.00	20,525.12	100.00	0.00	1,026.26
4	Overhead and Fee	85,000.00	64,085.00	3,865.00	0.00	67,950.00	79.94	17,050.00	3,397.50
5	Project Preconstruction	40,000.00	40,000.00	0.00	0.00	40,000.00	100.00	0.00	2,000.00
6	Mobilization	60,000.00	60,000.00	0.00	0.00	60,000.00	100.00	0.00	3,000.00
7	Temp Labor	28,000.00	8,400.00	0.00	0.00	8,400.00	30.00	19,600.00	420.00
8	Temp Material	12,150.00	6,075.00	0.00	0.00	6,075.00	50.00	6,075.00	303.75
9	Post Construction Cleaning	1,000.00	0.00	0.00	0.00	0.00	0.00	1,000.00	0.00
	General Conditions Total	435,538.12	344,055.12	11,980.00	0.00	356,035.12	81.75	79,503.00	17,801.76
Concrete									
033000.1	Mobilization	35,000.00	35,000.00	0.00	0.00	35,000.00	100.00	0.00	1,750.00
033000.2	M-Foundations	118,198.50	118,198.50	0.00	0.00	118,198.50	100.00	0.00	5,909.93
033000.3	L-Foundations	197,301.50	197,301.50	0.00	0.00	197,301.50	100.00	0.00	9,865.08
033000.4	M-SOG	36,810.77	29,816.72	3,312.97	0.00	33,129.69	90.00	3,681.08	1,656.48
033000.5	L-SOG	60,453.05	48,966.97	5,440.78	0.00	54,407.75	90.00	6,045.30	2,720.39
033000.6	M-SOD	11,935.22	3,103.16	8,832.06	0.00	11,935.22	100.00	0.00	596.76
033000.7	L-SOD	36,060.96	9,375.85	26,685.11	0.00	36,060.96	100.00	0.00	1,803.05
033000.8	L-Backfill Footings and Foundations	13,250.00	13,250.00	0.00	0.00	13,250.00	100.00	0.00	662.50
033000.9	M/L-Concrete Sealer	466.50	0.00	0.00	0.00	0.00	0.00	466.50	0.00

TO (OWNER): City of Grimes
101 NE Harvey Street
Grimes, IA 50111

PROJECT: Grimes Public Library
Grimes, IA 50111

APPLICATION NO: 13
PERIOD TO: 4/30/2023

DISTRIBUTION TO:
_ OWNER
_ ARCHITECT
_ CONTRACTOR

FROM (CONTRACTOR): Graphite Construction Group
1955 NE 58th Ave, Ste 100
Des Moines, IA 50313

VIA (ARCHITECT): Invision Architecture, LTD
501 Sycamore St, #101
Waterloo, IA 50701

ARCHITECT'S PROJECT NO:

CONTRACT FOR: Grimes Public Library

CONTRACT DATE: 12/17/2021

ITEM	DESCRIPTION	SCHEDULE VALUE	PREVIOUS APPLICATIONS	COMPLETED THIS PERIOD	STORED MATERIAL	COMPLETED STORED	%	BALANCE	RETAINAGE
	Concrete Total	509,476.50	455,012.70	44,270.92	0.00	499,283.62	98.00	10,192.88	24,964.19
Structural Steel									
055000.1	L-Mobilization	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00	0.00	125.00
051223.1	L-Freight-Steel Supplier	7,250.00	6,600.00	250.00	0.00	6,850.00	94.48	400.00	342.50
051223.2	L-Draft-Steel Supplier	25,925.00	25,925.00	0.00	0.00	25,925.00	100.00	0.00	1,296.25
051223.3	M-Structural Steel	403,660.00	403,660.00	0.00	0.00	403,660.00	100.00	0.00	20,183.00
052100.1	M-Steel Joists/Deck	347,000.00	347,000.00	0.00	0.00	347,000.00	100.00	0.00	17,350.00
055000.2	M-Metal Fabrications	148,950.00	99,705.00	14,000.00	0.00	113,705.00	76.34	35,245.00	5,685.25
055000.3	L-Steel Erection	279,124.00	256,794.08	8,373.72	0.00	265,167.80	95.00	13,956.20	13,258.39
055000.4	M/L-Grout Columns	1,400.00	1,400.00	0.00	0.00	1,400.00	100.00	0.00	70.00
	Structural Steel Total	1,215,809.00	1,143,584.08	22,623.72	0.00	1,166,207.80	95.92	49,601.20	58,310.39
Wood and Plastics									
061000.1	M-Rough Carpentry	9,000.00	2,250.00	900.00	0.00	3,150.00	35.00	5,850.00	157.50
061000.2	L-Rough Carpentry	16,166.00	4,041.50	1,616.60	0.00	5,658.10	35.00	10,507.90	282.91
064100.1	M-Architectural Wood Casework	54,988.78	2,749.44	0.00	0.00	2,749.44	5.00	52,239.34	137.47
064100.2	L-Mobilization Carpentry Sub	6,480.00	0.00	0.00	0.00	0.00	0.00	6,480.00	0.00
064100.3	L-Finish Carpentry	37,600.00	0.00	5,000.00	0.00	5,000.00	13.30	32,600.00	250.00
	Wood and Plastics Total	124,234.78	9,040.94	7,516.60	0.00	16,557.54	13.33	107,677.24	827.88
Thermal and Moisture									
071400.1	M/L-Fluid Applied Waterproofing @ Elevator Pit	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00	0.00	75.00
078400.1	M/L-Firestopping	680.00	0.00	0.00	0.00	0.00	0.00	680.00	0.00

TO (OWNER): City of Grimes
101 NE Harvey Street
Grimes, IA 50111

PROJECT: Grimes Public Library
Grimes, IA 50111

APPLICATION NO: 13
PERIOD TO: 4/30/2023

DISTRIBUTION TO:
_ OWNER
_ ARCHITECT
_ CONTRACTOR

FROM (CONTRACTOR): Graphite Construction Group
1955 NE 58th Ave, Ste 100
Des Moines, IA 50313

VIA (ARCHITECT): Invision Architecture, LTD
501 Sycamore St, #101
Waterloo, IA 50701

ARCHITECT'S PROJECT NO:

CONTRACT FOR: Grimes Public Library

CONTRACT DATE: 12/17/2021

ITEM	DESCRIPTION	SCHEDULE VALUE	PREVIOUS APPLICATIONS	COMPLETED THIS PERIOD	STORED MATERIAL	COMPLETED STORED	%	BALANCE	RETAINAGE
079200.1	M-Joint Sealants	1,500.00	0.00	0.00	0.00	0.00	0.00	1,500.00	0.00
079200.2	L-Joint Sealants	3,500.00	0.00	0.00	0.00	0.00	0.00	3,500.00	0.00
	Thermal and Moisture Total	7,180.00	1,500.00	0.00	0.00	1,500.00	20.89	5,680.00	75.00
Openings									
081113.1	M-Hollow Metal Doors and Frames	24,420.00	0.00	0.00	24,420.00	24,420.00	100.00	0.00	1,221.00
081416.1	M-Flush Wood Doors	16,402.00	0.00	0.00	0.00	0.00	0.00	16,402.00	0.00
083300.1	M-Side Coiling Security Grilles	35,500.00	0.00	0.00	35,500.00	35,500.00	100.00	0.00	1,775.00
083300.2	L-Side Coiling Security Grilles	84,200.00	0.00	12,000.00	0.00	12,000.00	14.25	72,200.00	600.00
087100.1	M-Door Hardware	40,205.00	0.00	0.00	34,097.00	34,097.00	84.81	6,108.00	1,704.85
087100.2	M-Knox Box	675.00	0.00	0.00	0.00	0.00	0.00	675.00	0.00
087100.3	M/L-Book Drop	1,500.00	0.00	0.00	0.00	0.00	0.00	1,500.00	0.00
	Openings Total	202,902.00	0.00	12,000.00	94,017.00	106,017.00	52.25	96,885.00	5,300.85
Specialties									
101100.1	M-Visual Display Specialties	1,316.00	0.00	0.00	0.00	0.00	0.00	1,316.00	0.00
101400.1	M-Signage	9,670.00	0.00	0.00	0.00	0.00	0.00	9,670.00	0.00
101400.2	L-Signage	3,650.00	0.00	0.00	0.00	0.00	0.00	3,650.00	0.00
102113.1	M-Plastic Toilet Compartments	2,872.00	0.00	0.00	0.00	0.00	0.00	2,872.00	0.00
102239.1	M-Folding Panel Partitions	47,900.00	0.00	0.00	0.00	0.00	0.00	47,900.00	0.00
102240.1	L-Folding Panel Partitions	4,000.00	500.00	0.00	0.00	500.00	12.50	3,500.00	25.00
102600.1	M-Wall & Door Protection	2,311.00	0.00	0.00	0.00	0.00	0.00	2,311.00	0.00
102800.1	M-Toilet, Bath & Laundry Accessories	19,103.00	0.00	0.00	0.00	0.00	0.00	19,103.00	0.00

TO (OWNER): City of Grimes
101 NE Harvey Street
Grimes, IA 50111

PROJECT: Grimes Public Library
Grimes, IA 50111

APPLICATION NO: 13
PERIOD TO: 4/30/2023

DISTRIBUTION TO:
_ OWNER
_ ARCHITECT
_ CONTRACTOR

FROM (CONTRACTOR): Graphite Construction Group
1955 NE 58th Ave, Ste 100
Des Moines, IA 50313

VIA (ARCHITECT): Invision Architecture, LTD
501 Sycamore St, #101
Waterloo, IA 50701

ARCHITECT'S PROJECT NO:

CONTRACT FOR: Grimes Public Library

CONTRACT DATE: 12/17/2021

ITEM	DESCRIPTION	SCHEDULE VALUE	PREVIOUS APPLICATIONS	COMPLETED THIS PERIOD	STORED MATERIAL	COMPLETED STORED	%	BALANCE	RETAINAGE
104400.1	M-Fire Protection Specialties	1,050.00	0.00	0.00	0.00	0.00	0.00	1,050.00	0.00
	Specialties Total	91,872.00	500.00	0.00	0.00	500.00	0.54	91,372.00	25.00
Equipment									
116813.1	M-Playground Equipment	2,785.00	0.00	0.00	2,785.00	2,785.00	100.00	0.00	139.25
116813.2	L-Playground Equipment Install	4,000.00	0.00	0.00	0.00	0.00	0.00	4,000.00	0.00
	Equipment Total	6,785.00	0.00	0.00	2,785.00	2,785.00	41.05	4,000.00	139.25
Furnishings									
122400.1	M-Window Shades	4,855.00	0.00	0.00	0.00	0.00	0.00	4,855.00	0.00
122400.2	L-Window Shades	1,533.00	0.00	0.00	0.00	0.00	0.00	1,533.00	0.00
123600.1	M/L-Stone Countertops	50,481.00	2,524.05	0.00	0.00	2,524.05	5.00	47,956.95	126.20
	Furnishings Total	56,869.00	2,524.05	0.00	0.00	2,524.05	4.44	54,344.95	126.20
Exterior Improvements									
321816.13	M-Playground Protection Surfacing Materials and Freight	6,356.00	0.00	0.00	0.00	0.00	0.00	6,356.00	0.00
321816.13.	L-Playground Protection Surfacing	7,977.60	0.00	0.00	0.00	0.00	0.00	7,977.60	0.00
	Exterior Improvements Total	14,333.60	0.00	0.00	0.00	0.00	0.00	14,333.60	0.00
Change Orders									
CO 1	ASI 1	6,582.77	6,582.77	0.00	0.00	6,582.77	100.00	0.00	329.14
CO 2	Alternates 4 & 6	40,245.50	15,400.00	0.00	0.00	15,400.00	38.27	24,845.50	770.00
	REPORT TOTALS	$2,711,828.27	$1,978,199.66	$98,391.24	$96,802.00	$2,173,392.90	80.14	$538,435.37	$108,669.66

350-410-6499

CONTRACTOR'S APPLICATION AND CERTIFICATION FOR PAYMENT -- Const Manager-Adviser

TO OWNER:
W003 The Weitz Company
5901 Thornton Ave
Des Moines, IA 50321
kara.devenney@weitz.com

Project : Grimes Public Library
F&A Job # 221005

VIA ARCHITECT:

FROM CONTRACTOR: FORREST & ASSOCIATE INC
817 SW 9th Street
Des Moines, IA 50309

Contract Date: 12/21/2021

APPLICATION NO: 5
PERIOD TO: 04/30/23
APPLICATION DATE: 04/25/23
PROJECT NO.: 221005
ORDER #

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

1	ORIGINAL CONTRACT SUM	$	317,587.00
2	Net change by Change Orders	$	28,441.65
3	CONTRACT SUM TO DATE (LINE 1+2)	$	346,028.65
4	TOTAL COMPLETED & STORED TO DATE: (Column G on pg 2)	$	85,766.65
5	RETAINAGE: (Cear field J20 for retainer invoice) 5% %of Progress Payment	$	4,288.33 X
6	TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5)	$	81,478.32
7	LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	$	31,044.10
8	CURRENT PAYMENT DUE	$	50,434.22
9	BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	$	264,550.33

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	$ 28,441.65	$ -
Total approved this Month		$ -
TOTALS	$ 28,441.65	$ -
NET CHANGES by Change/Field Order	$ 28,441.65	

Approved By Owner: _____

Date: _____

F&A FM130104

The undersigned Contracor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: FORREST & ASSOCIATE INC

By: _____ Date: 04/25/23

State of: Iowa
County of: Polk
Subscribed and sworn to before me this 25 day of April 2023

NOTARIAL SEAL IOWA
RUTH E BEYER
Commission Number 819528
My Commission Expires
August 15, 2025

Notary Public: Ruth E Beyer
My Commission Expires: 15-Aug-22

CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the Amount Certified.

AMOUNT CERTIFIED . . . . . _____

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this application and on the Continuation Sheet that changed to conform to the amount certified.)

CONSTRUCTION MANAGER:

By: _____ Date: _____

ARCHITECT:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

SCHEDULE OF VALUES - ITEMIZATION SHEET | Due Date: 05/25/23 | PAGE ___ OF ___ PAGES

The Contractor's APPLICATION FOR AND CERTIFICATION OF PAYMENT (DMPSFM-500), containing Contractor's signed Certificate is attached. In calculations below, amounts are stated to the nearest dollar.

Application No. 5
Application Date: 4/25/23
Period To: 4/30/23

Job: Grimes Public Library | **F&A Job #** 221005 | $ 317,587.00 | Project No: 221005

A	B	C	D	E	F	G		H	I
ITEM	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED: Previous Applications	WORK COMPLETED: Work in Place	WORK COMPLETED: Stored Materials (not in D or E)	TOTAL COMPLETED & STORED TO DATE (D+E+F)	% (G/C)	BALANCE TO FINISH (C-G)	RETAINAGE 5%
	CONTRACT								$ -
	Materials		$ -			$ -		$ -	$ -
	CMU	$ 7,500.00	$ 7,500.00			$ 7,500.00		$ -	$ 375.00
	Brick/Limestone Veneer	$ 125,000.00	$ -	$ 35,000.00		$ 35,000.00		$ 90,000.00	$ 1,750.00
			$ -			$ -		$ -	$ -
	Labor		$ -			$ -		$ -	$ -
	CMU	$ 8,000.00	$ 8,000.00			$ 8,000.00		$ -	$ 400.00
	Brick/Limestone Veneer	$ 167,000.00	$ -	$ 2,500.00		$ 2,500.00		$ 164,500.00	$ 125.00
			$ -			$ -		$ -	$ -
	Masonry Caulking	$ 3,313.00	$ -			$ -		$ 3,313.00	$ -
			$ -			$ -		$ -	$ -
	Bid Bond	$ 2,858.00	$ 2,825.00			$ 2,825.00		$ 33.00	$ 141.25
			$ -			$ -		$ -	$ -
	Set-up	$ 1,500.00	$ 750.00	$ 750.00		$ 1,500.00		$ -	$ 75.00
	Mock-up	$ 2,416.00	$ -			$ -		$ 2,416.00	$ -
			$ -			$ -		$ -	$ -
			$ -			$ -		$ -	$ -
	Stone - Additional		$ -			$ -		$ -	$ -
	(Vetter)		$ -			$ -		$ -	$ -
CO 1	Vetter Stone	$ 14,838.65	$ -	$ 14,838.65		$ 14,838.65		$ -	$ 741.93
	Materials Deposit	$ 13,603.00			$ 13,603.00	$ 13,603.00		$ -	$ 680.15
			$ -			$ -		$ -	$ -
	WO 1219	$ 365.55	$ -			$ -		$ 365.55	$ -
	WO 7019	$ 1,525.86	$ -			$ -		$ 1,525.86	$ -
	WO 7123	$ 691.74	$ -			$ -		$ 691.74	$ -
			$ -			$ -		$ -	$ -
			$ -			$ -		$ -	$ -
			$ -			$ -		$ -	$ -
> > >	Retainer Requested		$ -			$ -		$ -	$ -
	TOTALS * * * * *	**$ 346,028.65**	**$ 19,075.00**	**$ 53,088.65**	**$ 13,603.00**	**$ 85,766.65**	**25%**	**$ 260,262.00**	**$ 4,288.33**

Performance Contracting, Inc.
3405 SE Crossroads Drive
Suites G, H, J, K, L, M
Grimes, IA 50111

To: THE WEITZ COMPANY
10901 WEST 84TH TERRACE
LENEXA, KS 66214

PROJECT: GRIMES LIBRARY
SCOPE:

APPLICATION FOR PAYMENT

350-410-6499

DRAW NUMBER:	6
PERIOD TO:	04/30/23
CUSTOMERS PROJECT NO:	
PO NO:	
INVOICE NUMBER:	01IN-0469913
INVOICE DATE:	04/19/23

Application is made for payment, as shown below

1. ORIGINAL CONTRACT SUM		**1,466,520.00**
2. Net Change By Change Orders		**0.00**
3. CONTRACT SUM TO DATE (Line 1 +/- 2)		**1,466,520.00**
4. TOTAL COMPLETED & STORED TO DATE (Column C7 on SOV)		**770,222.00**
5. RETAINAGE		
a. 0.00 % of Completed Work (Columns C4+C5 on SOV)	**38,511.10**	
b. 0.00 % of Stored Material (Column C6 on SOV)	**0.00**	
Total Retainage(Line 5a + 5b or Total in Column C10 of SOV)		**38,511.10**
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)		**731,710.90**
7. LESS PREVIOUS CERTFIFCATES FOR PAYMENT (Line 6 from prior Certificate)		**520,501.20**
8. SALES TAX		**0.00**
9. CURRENT PAYMENT DUE		**211,209.70**
10. BALANCE TO FINISH, INCLUDING RETAINAGE		**734,809.10**

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	0.00	0.00
Total approved this Month	0.00	0.00
TOTALS	0.00	0.00
NET CHANGES by Change Order		0.00

Performance Contracting, Inc. certifies that to the best of our knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by Performance Contracting, Inc. for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

By: Willy Leon Date : 4/25/2023

State of: MO

County of: Jackson

Subscribed and sworn to before me this 25th day of April, 2023

ALIA TRENARY
NOTARY PUBLIC - NOTARY SEAL
STATE OF MISSOURI
MY COMMISSION EXPIRES NOVEMBER 4, 2024
JACKSON COUNTY
COMMISSION #16373485

Notary Public: Alia Trenary
My Commission expires: 11-4-24

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with Contract Documents, based on-site observations and the date comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contract is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED.....$ _____

(Attach explanation if amount certified differs from the amount applied for : Intial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:

By:_____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to Performance Contracting, Inc.. Issuance, payment and acceptance of payment are without prejudice to any right of the Owner or Contractor under this Contract.

Performance Contracting, Inc.
3405 SE Crossroads Drive
Suites G, H, J, K, L, M
Grimes, IA 50111

Progress Invoice

Project: GRIMES LIBRARY
Customer: THE WEITZ COMPANY

Invoice Number: 01IN-0469913
Draw Number: 6
Billing Period: 04/01/23 thru 04/30/23

Invoice Date: 04/19/23
PCI Project Number: 22-02722
Customer Project/PO:

C1	C2	C3	C4	C5		C6	C7	C8	C9	C10	C11	C12
Activity ID	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED From previous application	WORK COMPLETED This period Billed	WORK COMPLETED This period %	MATERIALS STORED ON SITE (NOT IN C4 OR C5)	TOTAL COMPLETED & STORED ON SITE TO DATE (C4+C5+C6)	% (C7/C3)	BALANCE TO FINISH (C3-C7)	RETAINAGE	SALES TAX	NET BILLINGS
	Mobilization	**9,800.00**	9,800.00	0.00	0.00%	0.00	**9,800.00**	100.00%	0.00	490.00	0.00	0.00
	Submittals	**26,500.00**	22,525.00	2,650.00	10.00%	0.00	**25,175.00**	95.00%	1,325.00	1,258.75	0.00	2,517.50
	P&P Bond	**14,665.00**	14,665.00	0.00	0.00%	0.00	**14,665.00**	100.00%	0.00	733.25	0.00	0.00
	Patching/Touchup	**10,000.00**	0.00	0.00	0.00%	0.00	**0.00**	0.00%	10,000.00	0.00	0.00	0.00
	Ext Framing	**537,977.00**	430,050.00	86,400.00	16.06%	0.00	**516,450.00**	96.00%	21,527.00	25,822.50	0.00	82,080.00
	Interior Framing	**154,420.00**	23,163.00	46,326.00	30.00%	0.00	**69,489.00**	45.00%	84,931.00	3,474.45	0.00	44,009.70
	Drywall/Insulation	**231,378.00**	2,400.00	14,500.00	6.27%	0.00	**16,900.00**	7.30%	214,478.00	845.00	0.00	13,775.00
	Taping	**69,792.00**	0.00	4,250.00	6.09%	0.00	**4,250.00**	6.09%	65,542.00	212.50	0.00	4,037.50
	Acoustical/Spec Ceil	**130,430.00**	0.00	0.00	0.00%	0.00	**0.00**	0.00%	130,430.00	0.00	0.00	0.00
	Wall Coverings/Paint	**281,558.00**	45,293.00	68,200.00	24.22%	0.00	**113,493.00**	40.31%	168,065.00	5,674.65	0.00	64,790.00
	Project Total	**1,466,520.00**	**547,896.00**	**222,326.00**	**15.16%**	**0.00**	**770,222.00**	**52.52%**	**696,298.00**	**38,511.10**	**0.00**	**211,209.70**

350410-6499

G702/ CMA APPLICATION AND CERTIFICATION For Payment

To: City of Grimes
101 NE Harvey Street
Grimes, IA 50111
kara.devenney@weitz.com

From: Van Maanen Electric Inc
500 Iowa Speedway Drive
Newton, IA 50208

PROJECT: Grimes Public Library Complex Phase 2

VIA Achitect: Invision

Application No: 13
Application Date: 4/20/2023
Period From: 4/1/2023
Period To: 4/30/2023
Contract Date:

Distribution to:
☐ OWNER
☐ CONSTRUCTION MGR
☐ ARCHITECT
☐ CONTRACTOR
☐ OTHER

2075

APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract.

Continuation Sheet, AIA Document G703, is attached.

1 ORIGINAL CONTRACT SUM		$ 977,086.00
2 Net Change by Change Orders		$ -
3 CONTRACT SUM TO DATE		$ 977,086.00
4 TOTAL COMPLETED AND STORED TO DATE		$ 509,065.32
5 RETAINAGE:		
a. 5% of Completed work	$ 24,675.49	
b. 5% of Stored Material	$ 777.77	
TOTAL RETAINAGE		$ 25,453.27
6 TOTAL EARNED LESS RETAINAGE		$ 483,612.06
7 LESS PREVIOUS CERTIFICATES FOR PAYMENT		$ 435,774.39
8 CURRENT PAYMENT DUE		$ 47,837.67
9 BALANCE TO FINISH, INCLUDING RETAINAGE		$ 468,020.68

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by owner	$ -	$ -
Total approval this Month	$ -	$ -
TOTALS	$ -	$ -
NET CHANGES by Change Order	$	-

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Doctuments, that all amounts have been paid by the Contrractor for work for whcih previous Certificates for Payment were issued and pauments received from the Owner, and that current payment shown herein is now due

CONTRACTOR: Van Maanen Electric, Inc
By: _____ Date: 4/20/23
Nathan Van Maanen, President
State of: Iowa County of: Jasper
Subscribed and sworn before me this 20th day of April, 2023

Nathan Van Maanen President personally appeared before me, the undersigned notary public, and provided satisfactory evidence of identification to be the person who signed this document in my presence and swore or affirmed to me that the contents of this document are truthful and accurate to the best of his/her Knowledge and belief.

Notary Public: _____ My Commision expires: 10/30/2024

CERTIFICATION FOR PAYMENT

In accordance with the Contract Documents, based on-site observations and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitiled to payment for the AMOUNT CERTIFIED.

AMOUNT CERTIFIED

CONSTRUCTION MANAGER:
By: _____ Date: _____

ARCHITECT:
By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract

CAUTION: You should use an original document which has this caution printed in red. An original assures that changes will not be obscured as may occur when docments are reproduced

NOTARIAL SEAL IOWA
TRACY EVANS
Commission Number 760650
My Commission Expires

CONTINUATION SHEET

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed Certification is attached.
In tabulation below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NUMBER: 13
APPLICATION DATE: 22-Mar-23
PERIOD FROM: 1-Apr-23
TO: 30-Apr-23
ARCHITECT'S PROJECT NO:

A	B		C	D	E	F	G		H	I
ITEM No.	DESCRIPTION OF WORK		SCHEDULED VALUE	WORK COMPLETED			TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% G / C	BALANCE TO FINISH C - G	RETAINAGE
				Previous Applications	This Application: Work in Place	This Application: Stored Materials (not in D or E)				
	Bond		9,770.00	9,770.00			9,770.00	100%	-	488.50
	Basic Electrical Requirements	M	11,976.86	7,185.43	600.00		7,785.43	65%	4,191.43	389.27
	Basic Electrical Requirements	L	11,412.00	6,846.80	570.00		7,416.80	65%	3,995.20	370.84
	Through Penetration Firestopping	M	852.00	-			-	0%	852.00	-
	Through Penetration Firestopping	L	2,165.00	-			-	0%	2,165.00	-
	Wire and Cable	M	59,358.60	53,720.29			53,720.29	91%	5,638.31	2,686.01
	Wire and Cable	L	31,200.00	-			-	0%	31,200.00	-
	Grounding and Bonding	M	1,351.00	405.30			405.30	30%	945.70	20.27
	Grounding and Bonding	L	2,410.00	723.00			723.00	30%	1,687.00	36.15
	Conduit and Boxes	M	56,112.54	47,464.41			47,464.41	85%	8,648.13	2,373.22
	Conduit and Boxes	L	91,400.00	36,560.00	9,140.00		45,700.00	50%	45,700.00	2,285.00
	Electrical Identifiction	M	560.00	56.00	112.00		168.00	30%	392.00	8.40
	Electrical Identifiction	L	1,250.00	125.00	250.00		375.00	30%	875.00	18.75
	Power Systems Study	M	2,140.00	-			-	0%	2,140.00	-
	Power Systems Study	L	1,360.00	-			-	0%	1,360.00	-
	Power Monitoring and Control Systems	M	3,140.00	-			-	0%	3,140.00	-
	Power Monitoring and Control Systems	L	3,150.00	-			-	0%	3,150.00	-
	Lighting Control Systems	M	21,400.00	21,400.00			21,400.00	100%	-	1,070.00
	Lighting Control Systems	L	12,540.00	-	3,765.00		3,765.00	30%	8,775.00	188.25
	Service Entrance	M	18,741.00	10,307.55			10,307.55	55%	8,433.45	515.38
	Service Entrance	L	12,540.00	6,897.00			6,897.00	55%	5,643.00	344.85
	Dry Type Transformers	M	9,140.00	-			-	0%	9,140.00	-
	Dry Type Transformers	L	9,452.00	-			-	0%	9,452.00	-
	Panelboards	M	21,540.00	21,540.00			21,540.00	100%	-	1,077.00
	Panelboards	L	14,652.00	-			-	0%	14,652.00	-
	Wiring Devices	M	16,851.00	15,293.53			15,293.53	91%	1,557.47	764.68
	Wiring Devices	L	9,140.00	-			-	0%	9,140.00	-
	Fuses	M	1,250.00	-			-	0%	1,250.00	-
	Fuses	L	2,150.00	-			-	0%	2,150.00	-
	Disconnect Switches	M	5,140.00	4,472.77			4,472.77	87%	667.23	223.64
	Disconnect Switches	L	3,150.00	-			-	0%	3,150.00	-
	Contactors	M	3,120.00	3,120.00			3,120.00	100%	-	156.00
	Contactors	L	2,890.00	-			-	0%	2,890.00	-
	Surge Protection Sevices	M	3,412.00	3,412.00			3,412.00	100%	-	170.60
	Surge Protection Sevices	L	950.00	-			-	0%	950.00	-
	LED Lighting	M	137,400.00	137,400.00			137,400.00	100%	-	6,870.00
	LED Lighting	L	42,100.00	-			-	0%	42,100.00	-
	Basic Communications Systems Requirements	M	3,140.00	-	314.00		314.00	10%	2,826.00	15.70
	Basic Communications Systems Requirements	L	2,140.00	-	214.00		214.00	10%	1,926.00	10.70
	Communications Bonding	M	850.00	-			-	0%	850.00	-
	Communications Bonding	L	780.00	-			-	0%	780.00	-
	Interior Communications pathways	M	8,410.00	2,523.00	420.00		2,943.00	35%	5,467.00	147.15
	Interior Communications pathways	L	12,140.00	3,642.00	610.00		4,252.00	35%	7,888.00	212.60
	Exterior Communications pathways	M	6,140.00	916.00	3,070.00		3,986.00	65%	2,154.00	199.30
	Exterior Communications pathways	L	8,140.00	1,221.00	4,070.00		5,291.00	65%	2,849.00	264.55

	Identification and Administration	M	850.00	-	43.00		43.00	5%	807.00	2.15
	Identification and Administration	L	950.00	-	48.00		48.00	5%	902.00	2.40
	Communication Equipment Rooms	M	4,510.00	-			-	0%	4,510.00	-
	Communication Equipment Rooms	L	8,140.00	-			-	0%	8,140.00	-
	Horizontal Cabling Requirements	M	21,400.00	11,034.75			11,034.75	52%	10,365.25	551.74
	Horizontal Cabling Requirements	L	12,410.00	-			-	0%	12,410.00	-
	Testing	M	570.00	-			-	0%	570.00	-
	Testing	L	840.00	-			-	0%	840.00	-
	Structured Cabling Systems Warranty	M	650.00	-			-	0%	650.00	-
	Structured Cabling Systems Warranty	L	814.00	-			-	0%	814.00	-
	Professional Audio/Video System	M	81,400.00	34,189.05		15,555.44	49,744.49	61%	31,655.51	2,487.22
	Professional Audio/Video System	L	21,600.00	-			-	0%	21,600.00	-
	Paging Systems	M	9,841.00	-			-	0%	9,841.00	-
	Paging Systems	L	7,412.00	-			-	0%	7,412.00	-
	Basic Electronic Safety and Security Systems Requirements	M	3,140.00	-	630.00		630.00	20%	2,510.00	31.50
	Basic Electronic Safety and Security Systems Requirements	L	4,165.00	-	835.00		835.00	20%	3,330.00	41.75
	Electronic Access Control	M	28,951.00	-	2,895.00		2,895.00	10%	26,056.00	144.75
	Electronic Access Control	L	16,851.00	-	1,685.00		1,685.00	10%	15,166.00	84.25
	Video Surveillance	M	10,848.00	-	1,084.00		1,084.00	10%	9,764.00	54.20
	Video Surveillance	L	3,154.00	-	315.00		315.00	10%	2,839.00	15.75
	Rescue Assistance Communication	M	7,331.00	-	733.00		733.00	10%	6,598.00	36.65
	Rescue Assistance Communication	L	4,120.00	-	412.00		412.00	10%	3,708.00	20.60
	Fire Alarm and Detection Systems	M	18,383.00	15,500.00			15,500.00	84%	2,883.00	775.00
	Fire Alarm and Detection Systems	L	29,850.00	2,985.00	2,985.00		5,970.00	20%	23,880.00	298.50
				-			-	0%	-	-
				-			-	0%	-	-
			977,086.00	$458,709.88	$34,800.00	$15,555.44	$509,065.32	52.10%	$468,020.68	$25,453.27

AIA DOCUMENT G702 • CONTINUATION SHEET • APRIL 1978 EDITION • AIA® • © 1978
THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVE., N.W., WASHINGTON, D.C. 2006

RESOLUTION NO. 05-1423 APPROVING PAYMENTS FOR PROFESSIONAL SERVICES

WHEREAS, the City of Grimes has identified the need to retain consultants for professional services;

WHEREAS, the consultants have agreed to provide a scope of work for the City;

WHEREAS, the consultants have completed all or portions of the scope of work and are requesting payment of those services;

WHEREAS, the requests for payments have been reviewed and approved by City staff as due and payable;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Grimes, Iowa the professional payments that are listed, shall be approved as submitted.

PASSED AND APPROVED this 9th day of May 2023.

By: _____
Scott Mikkelsen, Mayor

ATTEST:

By: _____
Rochelle Williams, City Clerk

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

CITY OF GRIMES

Project Title: Grimes Plex
Contractor: Civil Design Advantage
Address: 4121 NW Urbandale Drive, Urbandale, Iowa 50322
Finance Budget Code: 367-470-6407 ***Finance Project #***
Vendor Project or Invoice #: ***PO #***
Original Contract Date: March 22, 2022 ***Vendor #*** 1243

Date of Council Meeting: May 9, 2023 **PAYMENT REQUEST #** 8
PAYMENT PERIOD: From: March 6, 2023 Through: April 2, 2023

Contract Summary

Original Contract Amount:	$ 178,900.00			
Net change by Change Orders:	$ 484,145.00			
Contract Amount to Date: (line 1 ± 2)		$ 663,045.00		
Total completed and stored to date:	$ 338,221.91			
Retainage: 0 % of Completed Work:	$ -			
Total Earned less Retainage:		$ 338,221.91		
Less previous applications for payment:		$ 316,006.50		
SUBTOTAL			$	22,215.41
OTHER CHARGES (Attach an itemized list)			$	-
CURRENT PAYMENT DUE			$	22,215.41
Balance to finish, including retainage:		$ 324,823.09		
Contract Time Remaining (If applicable)	- Working Days			

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval:

Firm Name

Signature Date

Engineer / Consultant Approval: Civil Design Advantage

Firm Name

Signature 5/1/2023

Date

City of Grimes Staff Approval:

Signature 5-3-23

Date

City of Grimes Council Approval:

Council 5-9-23

Signature Date

Submit to: *Matt Ahrens, P.E. - City Engineer - Engineering Department*

E-mail: mahrens@grimesiowa.gov *Phone:* *(515) 986-4050* *Fax:* *(515) 986-4480*

Date Printed: 5/1/2023

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	May 24, 2022	$ 12,171.27
2	June 28, 2022	$ 26,623.03
3	August 9, 2022	$ 26,447.25
4	September 13, 2022	$ 99,482.25
5	November 22, 2022	$ 79,855.13
6	January 24, 2023	$ 41,333.65
7	April 11, 2023	$ 30,093.92
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26		
27		
28		
29		
30		
31		
32		
33		
34		
35		

Previous Applications for Payment

No.	Date	Amount
36		
37		
38		
39		
40		
41		
42		
43		
44		
45		
46		
47		
48		
49		
50		
51		
52		
53		
54		
55		
56		
57		
58		
59		
60		
61		
62		
63		
64		
65		
66		
67		
68		
69		
70		

TOTAL **$ 316,006.50**

Record of Change Orders

No.	Date	Amount
1	October 11, 2022	$ 28,015.00
2	November 8, 2022	$ 456,130.00
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		

TOTAL **$ 484,145.00**

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	March 22, 2022
Original Contract Time:	
Added by Change Order:	
Contract Time to Date:	-
Time Used to Date:	
Contract Time Remaining:	-

Date Printed: 5/1/2023

Invoice

Civil Design Advantage LLC
4121 NW Urbandale Drive
Urbandale, Iowa 50322
(515) 369-4400

City of Grimes
Alex Pfaltzgraff
410 SE Main Street, Suite 102
Grimes, IA 50111

April 10, 2023
Project No: 2202.086
Invoice No: 40765

Project 2202.086 City of Grimes - Grimes Plex

Professional Services from March 6, 2023 through April 2, 2023

Task 102 Topographic Survey

Total this Task **0.00**

Task 201 Concept Refinement

Total this Task **0.00**

Task 203 SWMP

Total this Task **0.00**

Task 205 SWPPP

Total this Task **0.00**

Task 230 Estimate Construction Costs

Total this Task **0.00**

Task 302 Hope Plat 4 CD Rev

Total this Task **0.00**

Task 306 Easement Plat Preparation

Professional Personnel

	Hours	Rate	Amount	
Technician 4	2.50	93.00	232.50	
Total Labor				**232.50**

Total this Task **$232.50**

Task 401 Site Plan Revisions

Professional Personnel

	Hours	Rate	Amount	
Engineer 2	31.75	102.00	3,238.50	
Technician 3	13.75	81.00	1,113.75	
Total Labor				**4,352.25**

Total this Task **$4,352.25**

Task 402 Site Plan Revisions - Buildings

Professional Personnel

	Hours	Rate	Amount	
Engineer 2	37.00	102.00	3,774.00	
Total Labor				**3,774.00**

Total this Task **$3,774.00**

Task 501 Project Development and Coordination

Professional Personnel

	Hours	Rate	Amount
Engineer 8	1.00	172.00	172.00
Total Labor			**172.00**

Total this Task **$172.00**

Task 503 Color Rendering

Total this Task **0.00**

Task 504 Project Manual

Total this Task **0.00**

Task 505 Bidding Services

Total this Task **0.00**

Task 506 Bid Letting Services

Total this Task **0.00**

Task 507 Major Addendum

Total this Task **0.00**

Task 508 Pre-Construction Meetings

Total this Task **0.00**

Task 601 Construction Staking

Professional Personnel

	Hours	Rate	Amount
Technician 2	11.00	70.00	770.00
Technician 8	26.00	134.00	3,484.00
Total Labor			**4,254.00**

Total this Task **$4,254.00**

Task 603 Construction Administration

Professional Personnel

	Hours	Rate	Amount
Engineer 7	19.00	161.00	3,059.00
Engineer 8	14.00	172.00	2,408.00
Total Labor			**5,467.00**

Total this Task **$5,467.00**

Task 604 Construction Observation

Professional Personnel

	Hours	Rate	Amount
Technician 4	40.50	93.00	3,766.50
Total Labor			**3,766.50**

Total this Task **$3,766.50**

Task 605 Record Drawings

				Total this Task	**0.00**
Task	613	Shop Drawing Review			
				Total this Task	**0.00**
Task	701	Geotechnical Investigation			
				Total this Task	**0.00**
Task	702	Electrical Design			
				Total this Task	**0.00**
Task	703	Sub-consultant - IMEG Construction			
				Total this Task	**0.00**
Task	704	Sub-consultant - Barrel Age Productions			
				Total this Task	**0.00**
Task	998	Permits & Fees			
				Total this Task	**0.00**
Task	999	Reimbursable Expenses			
Unit Billing					
3/6/2023	Mileage		301.0 miles @ 0.655	197.16	
	Total Units			**197.16**	**197.16**
				Total this Task	**$197.16**

Billing Limits	**Current**	**Prior**	**To-Date**
Total Billings	22,215.41	316,006.50	338,221.91
Limit			663,045.00
Remaining			324,823.09

Total this Invoice **$22,215.41**

Outstanding Invoices

Number	**Date**	**Balance**
40457	3/13/2023	30,093.92
Total		**30,093.92**

Project Manager Joshua Trygstad

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

CITY OF GRIMES

Project Title: SE Trail Ridge Road Reconstruction
Contractor: MSA Professional Services, Inc.
Address: 1555 SE Delaware Avenue, Suite F Ankeny, IA 50021
Finance Budget Code: 376-210-6407 ***Finance Project #***
Vendor Project or Invoice #: ***PO #***
Original Contract Date: September 13, 2022 ***Vendor #*** 3134

Date of Council Meeting: May 9, 2023 **PAYMENT REQUEST #** 5
PAYMENT PERIOD: From: 01/29/2023 Through: 02/25/2023

Contract Summary

Original Contract Amount:	$ 96,000.00			
Net change by Change Orders:	$ -			
Contract Amount to Date: (line 1 ± 2)		$ 96,000.00		
Total completed and stored to date:	$ 96,000.00			
Retainage: 0 % of Completed Work:	$ -			
Total Earned less Retainage:		$ 96,000.00		
Less previous applications for payment:		$ 91,245.00		
SUBTOTAL			$	4,755.00
OTHER CHARGES (Attach an itemized list)			$	-
CURRENT PAYMENT DUE			$	4,755.00
Balance to finish, including retainage:		$ -		
Contract Time Remaining (If applicable)	- Working Days			

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval:

Firm Name

Signature Date

Engineer / Consultant Approval: MSA Professional Services, Inc.
Firm Name

Nichole Jungren 4/21/2023
Signature Date

City of Grimes Staff Approval:

Signature 5-3-23
Date

City of Grimes Council Approval: Council 5-9-23
Signature Date

Submit to: *Matt Ahrens, P.E. - City Engineer - Engineering Department*
E-mail: mahrens@grimesiowa.gov *Phone:* *(515) 986-4050* *Fax:* *(515) 986-4480*

Date Printed: 4/21/2023

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	November 8, 2022	$ 59,930.00
2	December 13, 2022	$ 8,145.00
3	Febuary 14,2023	$ 19,340.00
4	March 14, 2023	$ 3,830.00
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26		
27		
28		
29		
30		
31		
32		
33		
34		
35		

Previous Applications for Payment

No.	Date	Amount
36		
37		
38		
39		
40		
41		
42		
43		
44		
45		
46		
47		
48		
49		
50		
51		
52		
53		
54		
55		
56		
57		
58		
59		
60		
61		
62		
63		
64		
65		
66		
67		
68		
69		
70		

TOTAL **$ 91,245.00**

Record of Change Orders

No.	Date	Amount
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		

TOTAL **$ -**

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	September 13, 2022
Original Contract Time:	
Added by Change Order:	
Contract Time to Date:	-
Time Used to Date:	
Contract Time Remaining:	-

Date Printed: 4/21/2023

MSA

INVOICE

PAYMENT DUE UPON RECEIPT OF INVOICE. INTEREST AT THE RATE OF 1.5% PER MONTH ON UNPAID BALANCE WILL BE ADDED TO YOUR NEXT STATEMENT.

For questions, contact: (800) 362-4505

Remit to:
MSA Professional Services, Inc.
1230 South Boulevard
Baraboo, WI 53913

City of Grimes
410 SE Main Street #102
Grimes, IA 50111

April 20, 2023
Invoice No: R09410015.0 - 5

00-50-203
Project Manager Nichole Sungren
Client Liaison Nichole Sungren

AMOUNT DUE THIS INVOICE: $4,755.00

Project R09410015.0 Grimes IA SE Trail Ridge Road Reconstruction

Professional Services from February 26, 2023 to April 15, 2023

Phase 01 Lump Sum

Description	Contract Amount	Percent Complete	Amount Earned	Previous Invoices	This Invoice
Mapping/Utility Review	3,600.00	100.00	3,600.00	3,600.00	0.00
Preliminary Design	51,500.00	100.00	51,500.00	51,500.00	0.00
Final Design	23,500.00	100.00	23,500.00	23,500.00	0.00
Neighborhood Meeting	2,100.00	100.00	2,100.00	0.00	2,100.00
Bidding	4,200.00	100.00	4,200.00	2,100.00	2,100.00
Project Administration	11,100.00	100.00	11,100.00	10,545.00	555.00
Total Fee	96,000.00		96,000.00	91,245.00	4,755.00

Total Fee **4,755.00**

Total this Phase **$4,755.00**

AMOUNT DUE THIS INVOICE: $4,755.00

For ACH notification, remit to:
ach@msa-ps.com
Account Number: 101065930 Routing Number: 075901590
Bank Information: Baraboo State Bank, 101 3rd Ave., PO Box 50., Baraboo, WI 53913, (608) 356-7703

MSA ENABLES PEOPLE TO POSITIVELY IMPACT THE LIVES OF OTHERS.

We are proud to be a 100% employee-owned firm.

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

CITY OF GRIMES

Project Title:	IA Hwy 44 Trail Extension
Contractor:	Snyder & Associates, Inc.
Address:	2727 Snyder Blvd., PO Box 1159, Ankeny Iowa 50023
Finance Budget Code:	377-430-6407 ***Finance Project #***
Vendor Project or Invoice #:	122.1545.01 ***PO #***
Original Contract Date:	November 8, 2022 ***Vendor #*** 2031

Date of Council Meeting: May 9, 2023 **PAYMENT REQUEST #** 4

PAYMENT PERIOD: From: March 1, 2023 Through: March 31, 2023

Contract Summary

Original Contract Amount:	$ 71,600.00		
Net change by Change Orders:	$ -		
Contract Amount to Date: (line 1 ± 2)		$ 71,600.00	
Total completed and stored to date:	$ 71,600.00		
Retainage: 0 % of Completed Work:	$ -		
Total Earned less Retainage:		$ 71,600.00	
Less previous applications for payment:		$ 61,460.32	
SUBTOTAL			$ 10,139.68
OTHER CHARGES (Attach an itemized list)			$ -
CURRENT PAYMENT DUE			$ 10,139.68
Balance to finish, including retainage:		$ -	
Contract Time Remaining (If applicable)	- Working Days		

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval: Snyder & Associates, Inc.
Firm Name

Jordan Stoermer
Digitally signed by Jordan Stoermer
DN: C=US, E=jstoermer@snyder-associates.com, O="Snyder & Associates, Inc.", OU=Project Engineer, CN=Jordan Stoermer
Date: 2023.04.24 07:40:52-05'00'
Signature Date

Engineer / Consultant Approval:
Firm Name

Signature Date

City of Grimes Staff Approval: Signature 5-3-23 Date

City of Grimes Council Approval: Council 5-9-23 Signature Date

Submit to: *Matt Ahrens, P.E. - City Engineer - Engineering Department*

E-mail: mahrens@grimesiowa.gov *Phone:* *(515) 986-4050* *Fax:* *(515) 986-4480*

Date Printed: 4/23/2023

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	January 24, 2023	$ 9,714.38
2	March 14, 2023	$ 27,066.94
3	April 11, 2023	$ 24,679.00
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26		
27		
28		
29		
30		
31		
32		
33		
34		
35		

Previous Applications for Payment

No.	Date	Amount
36		
37		
38		
39		
40		
41		
42		
43		
44		
45		
46		
47		
48		
49		
50		
51		
52		
53		
54		
55		
56		
57		
58		
59		
60		
61		
62		
63		
64		
65		
66		
67		
68		
69		
70		

TOTAL $ 61,460.32

Record of Change Orders

No.	Date	Amount
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		

TOTAL $ -

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	November 8, 2022
Original Contract Time:	
Added by Change Order:	
Contract Time to Date:	-
Time Used to Date:	
Contract Time Remaining:	-

Date Printed: 4/23/2023

SNYDER & ASSOCIATES

IOWA | MISSOURI | NEBRASKA | SOUTH DAKOTA | WISCONSIN

INVOICE FOR PROFESSIONAL SERVICES

April 24, 2023

Matt Ahrens
City of Grimes
101 NE Harvey Street
Grimes, IA 50111

Invoice No: 122.1545.01 - 4

Project **122.1545.01** **Ia Hwy 44 Trail Extension**

Professional Services through March 31, 2023

	Hours	Rate	Amount	
Principal Engineer II	2.00	229.00	458.00	
Principal Engineer I	1.00	217.00	217.00	
Land Surveyor VIII	3.75	181.00	678.75	
Engineer VIII	8.50	181.00	1,538.50	
Engineer V	14.50	152.00	2,204.00	
Engineer I	15.00	103.00	1,545.00	
Technician VIII	10.00	123.00	1,230.00	
Technician VII	19.75	113.00	2,231.75	
Technician V	.50	92.00	46.00	
Administrative II	.50	71.00	35.50	
Total Services	75.50		10,184.50	
Total Services				**10,184.50**

Billing Limits	**Current**	**Prior**	**To-Date**	
Total Billings	10,184.50	61,460.32	71,644.82	
Limit			71,600.00	
Adjustment				**-44.82**
				$10,139.68

Amount Due this Invoice **$10,139.68**

Thank you. We appreciate the opportunity to serve you.

Accounts Receivable Inquiry: ar@snyder-associates.com

Project Manager: Jordan Stoermer

REMIT TO: **SNYDER & ASSOCIATES, INC.**
Mailing: PO Box 1159 | Ankeny, IA 50021
Physical: 2727 SW Snyder Blvd. | Ankeny IA 50023

p: 888-964-2020 | f: 515-964-7938
Federal E.I.N. 42-1379015
SNYDER-ASSOCIATES.COM

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

CITY OF GRIMES

Project Title:	S James and S 19th Temp Tsig		
Contractor:	Foth Infrastructure & Environment, LLC		
Address:	8191 Birchwood Court, Suite L, Johnston, IA 50131		
Finance Budget Code:	355-240-6407	***Finance Project #***	
Vendor Project or Invoice #:	22G040.01	***PO #***	
Original Contract Date:	October 25, 2022	***Vendor #***	2972

Date of Council Meeting: May 9, 2023 **PAYMENT REQUEST #** 3

PAYMENT PERIOD: From: February 25, 2023 Through: March 31, 2023

Contract Summary

Original Contract Amount:	$ 17,800.00		
Net change by Change Orders:	$ -		
Contract Amount to Date: (line 1 ± 2)		$ 17,800.00	
Total completed and stored to date:	$ 15,880.00		
Retainage: 0 % of Completed Work:	$ -		
Total Earned less Retainage:		$ 15,880.00	
Less previous applications for payment:		$ 10,159.00	
SUBTOTAL			$ 5,721.00
OTHER CHARGES (Attach an itemized list)			
CURRENT PAYMENT DUE			$ 5,721.00
Balance to finish, including retainage:		$ 1,920.00	
Contract Time Remaining (If applicable)	- Working Days		

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval:

Firm Name

Signature Date

Engineer / Consultant Approval: Foth Infrastructure & Environment, LLC

Firm Name

Molly Song 4/27/2023

Signature Date

City of Grimes Staff Approval:

Signature 5-3-23

Date

City of Grimes Council Approval: Council 5-9-23

Signature Date

Submit to: *Matt Ahrens, P.E. - City Engineer - Engineering Department*

E-mail: mahrens@grimesiowa.gov *Phone:* *(515) 986-4050* *Fax:* *(515) 986-4480*

Date Printed: 4/26/2023

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	December 27, 2022	$ 4,708.00
2	March 14, 2023	$ 5,451.00
3	May 9, 2023	
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26		
27		
28		
29		
30		
31		
32		
33		
34		
35		

Previous Applications for Payment

No.	Date	Amount
36		
37		
38		
39		
40		
41		
42		
43		
44		
45		
46		
47		
48		
49		
50		
51		
52		
53		
54		
55		
56		
57		
58		
59		
60		
61		
62		
63		
64		
65		
66		
67		
68		
69		
70		

TOTAL **$ 10,159.00**

Record of Change Orders

No.	Date	Amount
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		

TOTAL **$ -**

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	October 25, 2022
Original Contract Time:	
Added by Change Order:	
Contract Time to Date:	-
Time Used to Date:	
Contract Time Remaining:	-

Date Printed: 4/26/2023

Invoice

REMIT TO: Foth Infrastructure & Environment,LLC
P.O. Box 8418
Carol Stream, IL 60197-8418

NOTE: Communications concerning disputed debts, including an instrument tendered as full satisfaction of a disputed debt, are to be sent to Foth Infrastructure & Environment, LLC treasurer, 2121 Innovation Court, Suite 100, P.O. Box 5095, De Pere, WI 54115-5095

March 30, 2023
Project No: 0022G040.01
Invoice No: 83021

City of Grimes
City Hall
101 NE Harvey Street
Grimes, IA 50111

Invoice Total USD 950.00

Project 0022G040.01 S James and S 19th Temp Tsig

Professional Services through February 28, 2023

Professional Personnel

	Hours	Rate	Amount	
Project Manager III	2.50	216.00	540.00	
Project Engineer I	2.00	154.00	308.00	
Project Administrator II	1.00	102.00	102.00	
Totals	5.50		950.00	
Total Labor				**950.00**

Billing Limits	**Current**	**Prior**	**To-Date**	
Total Billings	950.00	10,159.00	11,109.00	
Limit			17,800.00	
Remaining			6,691.00	
		Total This Invoice		**USD 950.00**

Invoice

REMIT TO: Foth Infrastructure & Environment,LLC
P.O. Box 8418
Carol Stream, IL 60197-8418

NOTE: Communications concerning disputed debts, including an instrument tendered as full satisfaction of a disputed debt, are to be sent to Foth Infrastructure & Environment, LLC treasurer, 2121 Innovation Court, Suite 100, P.O. Box 5095, De Pere, WI 54115-5095

April 25, 2023
Project No: 0022G040.01
Invoice No: 83595

City of Grimes
City Hall
101 NE Harvey Street
Grimes, IA 50111

Invoice Total USD 4,771.00

Project 0022G040.01 S James and S 19th Temp Tsig

Professional Services through March 31, 2023

Professional Personnel

	Hours	Rate	Amount	
Project Manager IV	6.00	228.00	1,368.00	
Project Manager III	7.00	216.00	1,512.00	
Project Manager II	1.00	202.00	202.00	
Project Engineer III	.50	178.00	89.00	
Project Engineer I	9.50	154.00	1,463.00	
Staff Engineer II	1.00	137.00	137.00	
Totals	25.00		4,771.00	
Total Labor				**4,771.00**

Billing Limits	**Current**	**Prior**	**To-Date**
Total Billings	4,771.00	11,109.00	15,880.00
Limit			17,800.00
Remaining			1,920.00

Total This Invoice USD 4,771.00

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

CITY OF GRIMES

Project Title: SE Jacob St. Reconstruction and Storm Sewer
Contractor: MSA Professional Services, Inc.
Address: 1555 SE Delaware Avenue, Suite F Ankeny, IA 50021
Finance Budget Code: 366-210-6407 ***Finance Project #***
Vendor Project or Invoice #: ***PO #***
Original Contract Date: January 11, 2022 ***Vendor #*** 3134

Date of Council Meeting: May 9, 2023 **PAYMENT REQUEST #** 7
PAYMENT PERIOD: From: 12/04/2022 Through: 02/25/2023

Contract Summary

Original Contract Amount:	$ 78,600.00		
Net change by Change Orders:	$ 117,690.00		
Contract Amount to Date: (line 1 ± 2)		$ 196,290.00	
Total completed and stored to date:	$ 182,758.40		
Retainage: 0 % of Completed Work:	$ -		
Total Earned less Retainage:		$ 182,758.40	
Less previous applications for payment:		$ 176,724.70	
SUBTOTAL			$ 6,033.70
OTHER CHARGES (Attach an itemized list)			$ -
CURRENT PAYMENT DUE			$ 6,033.70
Balance to finish, including retainage:		$ 13,531.60	
Contract Time Remaining (If applicable)	- Working Days		

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval:
Firm Name
Signature Date

Engineer / Consultant Approval: MSA Professional Services, Inc.
Firm Name
Nichole Jungren 04/21/2023
Signature Date

City of Grimes Staff Approval:
Signature 5-3-23
Date

City of Grimes Council Approval:
Council 5-9-23
Signature Date

Submit to: *Matt Ahrens, P.E. - City Engineer - Engineering Department*
E-mail: mahrens@grimesiowa.gov *Phone:* *(515) 986-4050* *Fax:* *(515) 986-4480*

Date Printed: 4/21/2023

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	April 12, 2022	$ 71,600.00
2	June 14, 2022	$ 7,000.00
3	August 23, 2022	$ 13,358.90
4	November 8, 2022	$ 46,751.80
5	December 13,2022	$ 24,897.40
6	March 14, 2023	$ 13,116.60
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26		
27		
28		
29		
30		
31		
32		
33		
34		
35		

Previous Applications for Payment

No.	Date	Amount
36		
37		
38		
39		
40		
41		
42		
43		
44		
45		
46		
47		
48		
49		
50		
51		
52		
53		
54		
55		
56		
57		
58		
59		
60		
61		
62		
63		
64		
65		
66		
67		
68		
69		
70		

TOTAL **$ 176,724.70**

Record of Change Orders

No.	Date	Amount
1	June 14, 2022	$ 113,190.00
2	April 11, 2023	$ 4,500.00
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		

TOTAL **$ 117,690.00**

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	January 11, 2022
Original Contract Time:	
Added by Change Order:	
Contract Time to Date:	-
Time Used to Date:	
Contract Time Remaining:	-

Date Printed: 4/21/2023

MSA™

INVOICE

PAYMENT DUE UPON RECEIPT OF INVOICE. INTEREST AT THE RATE OF 1.5% PER MONTH ON UNPAID BALANCE WILL BE ADDED TO YOUR NEXT STATEMENT.

For questions, contact: (800) 362-4505

Remit to:
MSA Professional Services, Inc.
1230 South Boulevard
Baraboo, WI 53913

City of Grimes
410 SE Main Street #102
Grimes, IA 50111

April 20, 2023
Invoice No: R09410014.0 - 5

00-50-203
Project Manager Nichole Sungren
Client Liaison Nichole Sungren

AMOUNT DUE THIS INVOICE: $6,033.70

Project R09410014.0 Grimes IA Jacob St. Reconstruction CRS

Professional Services from February 26, 2023 to April 15, 2023

Description	Contract Amount	Percent Complete	Amount Earned	Previous Invoices	This Invoice
Construction Admin	17,920.00	98.00	17,561.60	15,590.40	1,971.20
Construction Staking	17,230.00	86.00	14,817.80	14,817.80	0.00
Post Construction	1,160.00	50.00	580.00	580.00	0.00
Neighborhood Mtg	1,930.00	100.00	1,930.00	1,930.00	0.00
Construction Observation	74,950.00	92.00	68,954.00	65,206.50	3,747.50
Wall Design	4,500.00	7.00	315.00	0.00	315.00
Total Fee	117,690.00		104,158.40	98,124.70	6,033.70

Total Fee **6,033.70**

AMOUNT DUE THIS INVOICE: $6,033.70

For ACH notification, remit to:
ach@msa-ps.com
Account Number: 101065930 Routing Number: 075901590
Bank Information: Baraboo State Bank, 101 3rd Ave., PO Box 50., Baraboo, WI 53913, (608) 356-7703

MSA ENABLES PEOPLE TO POSITIVELY IMPACT THE LIVES OF OTHERS.

We are proud to be a 100% employee-owned firm.

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

CITY OF GRIMES

Project Title: NE Destination Dr & NE Beaverbrooke Blvd Improvements
Contractor: Snyder & Associates, Inc.
Address: 2727 Snyder Blvd., PO Box 1159, Ankeny Iowa 50023
Finance Budget Code: 375-210-6407 ***Finance Project #***
Vendor Project or Invoice #: 122.1329.01 ***PO #***
Original Contract Date: September 27, 2022 ***Vendor #*** 2031

Date of Council Meeting: May 9, 2023 **PAYMENT REQUEST #** 7
PAYMENT PERIOD: From: March 1, 2023 Through: March 31, 2023

Contract Summary

Original Contract Amount:	$ 298,400.00		
Net change by Change Orders:	$ -		
Contract Amount to Date: (line 1 ± 2)		$ 298,400.00	
Total completed and stored to date:	$ 144,202.75		
Retainage: 0 % of Completed Work:	$ -		
Total Earned less Retainage:		$ 144,202.75	
Less previous applications for payment:		$ 115,597.00	
SUBTOTAL			$ 28,605.75
OTHER CHARGES (Attach an itemized list)			$ -
CURRENT PAYMENT DUE			$ 28,605.75
Balance to finish, including retainage:		$ 154,197.25	
Contract Time Remaining (If applicable)	- Working Days		

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval: Snyder & Associates, Inc.
Firm Name

Jordan Stoermer
Digitally signed by Jordan Stoermer
DN: C=US, E=jstoermer@snyder-associates.com, O="Snyder & Associates, Inc.", OU=Project Engineer, CN=Jordan Stoermer
Date: 2023.04.24 07:39:54 -05'00'
Signature Date

Engineer / Consultant Approval:
Firm Name

Signature Date

City of Grimes Staff Approval: Matt Ahrens 5-3-23
Signature Date

City of Grimes Council Approval: Council 5-9-23
Signature Date

Submit to: *Matt Ahrens, P.E. - City Engineer - Engineering Department*
E-mail: mahrens@grimesiowa.gov *Phone:* (515) 986-4050 *Fax:* (515) 986-4480

Date Printed: 4/23/2023

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	November 22, 2022	$ 7,817.88
2	December 13, 2022	$ 19,202.13
3	January 24, 2023	$ 13,411.00
4	February 14, 2023	$ 9,642.25
5	March 14, 2023	$ 44,746.25
6	April 11, 2023	$ 20,777.49
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26		
27		
28		
29		
30		
31		
32		
33		
34		
35		

Previous Applications for Payment

No.	Date	Amount
36		
37		
38		
39		
40		
41		
42		
43		
44		
45		
46		
47		
48		
49		
50		
51		
52		
53		
54		
55		
56		
57		
58		
59		
60		
61		
62		
63		
64		
65		
66		
67		
68		
69		
70		

TOTAL **$ 115,597.00**

Record of Change Orders

No.	Date	Amount
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		

TOTAL $ -

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	September 27, 2022
Original Contract Time:	
Added by Change Order:	
Contract Time to Date:	-
Time Used to Date:	
Contract Time Remaining:	-

Date Printed: 4/23/2023

SNYDER & ASSOCIATES

IOWA | MISSOURI | NEBRASKA | SOUTH DAKOTA | WISCONSIN

INVOICE FOR PROFESSIONAL SERVICES

April 24, 2023

Matt Ahrens
City of Grimes
101 NE Harvey Street
Grimes, IA 50111

Invoice No: 122.1329.01 - 7

Finance Budget Code 375-210-6407

Email mahrens@grimesiowa.gov

Project **122.1329.01** **NE Destination DR & NE Beaverbrooke Blvd Improvements**

Professional Services through March 31, 2023

Basic Services

	Hours	Rate	Amount	
Principal Engineer I	3.00	217.00	651.00	
Engineer VIII	36.50	181.00	6,606.50	
Engineer V	15.50	152.00	2,356.00	
Engineer I	117.25	103.00	12,076.75	
Technician VI	2.00	102.00	204.00	
Technician V	58.00	92.00	5,336.00	
Technician II	14.50	69.00	1,000.50	
Technician I	6.25	60.00	375.00	
Total Services	253.00		28,605.75	
Total Services				**28,605.75**

Billing Limits	**Current**	**Prior**	**To-Date**
Total Billings	28,605.75	115,597.00	144,202.75
Limit			298,400.00
Remaining			154,197.25

Phase Subtotal **$28,605.75**

Amount Due this Invoice **$28,605.75**

Thank you. We appreciate the opportunity to serve you.

Accounts Receivable Inquiry: ar@snyder-associates.com

Project Manager: Jordan Stoermer

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

CITY OF GRIMES

Project Title:	SE 11th Street & S James St		
Contractor:	Foth Infrastructure & Environment, LLC		
Address:	8191 Birchwood Court, Suite L, Johnston, IA 50131		
Finance Budget Code:	369-210-6407	***Finance Project #***	
Vendor Project or Invoice #:	22G020.01	***PO #***	
Original Contract Date:	June 28, 2022	***Vendor #***	2972

Date of Council Meeting: May 9, 2023 **PAYMENT REQUEST #** 7

PAYMENT PERIOD: From: March 1, 2023 Through: March 31, 2023

Contract Summary

Original Contract Amount:	$ 793,500.00			
Net change by Change Orders:	$ -			
Contract Amount to Date: (line 1 ± 2)		$ 793,500.00		
Total completed and stored to date:	$ 556,679.90			
Retainage: 0 % of Completed Work:	$ -			
Total Earned less Retainage:		$ 556,679.90		
Less previous applications for payment:		$ 464,373.90		
SUBTOTAL			$	92,306.00
OTHER CHARGES (Attach an itemized list)				
CURRENT PAYMENT DUE			$	92,306.00
Balance to finish, including retainage:		$ 236,820.10		
Contract Time Remaining (If applicable)	- Working Days			

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval:

Firm Name

Signature Date

Engineer / Consultant Approval: Foth Infrastructure & Environment, LLC

Firm Name

Signature 4/21/2023

Date

City of Grimes Staff Approval:

Signature 5-3-23

Date

City of Grimes Council Approval: Council 5-9-23

Signature Date

Submit to: *Matt Ahrens, P.E. - City Engineer - Engineering Department*

E-mail: mahrens@grimesiowa.gov *Phone:* *(515) 986-4050* *Fax:* *(515) 986-4480*

Date Printed: 4/21/2023

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	October 11, 2022	$ 49,535.72
2	November 8, 2022	$ 63,095.74
3	December 13, 2022	$ 41,561.07
4	January 10, 2023	$ 65,878.59
5	March 14, 2023	$ 170,495.20
6	April 11, 2023	$ 73,807.58
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26		
27		
28		
29		
30		
31		
32		
33		
34		
35		

Previous Applications for Payment

No.	Date	Amount
36		
37		
38		
39		
40		
41		
42		
43		
44		
45		
46		
47		
48		
49		
50		
51		
52		
53		
54		
55		
56		
57		
58		
59		
60		
61		
62		
63		
64		
65		
66		
67		
68		
69		
70		

TOTAL **$ 464,373.90**

Record of Change Orders

No.	Date	Amount
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		

TOTAL **$ -**

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	June 28, 2022
Original Contract Time:	
Added by Change Order:	
Contract Time to Date:	-
Time Used to Date:	
Contract Time Remaining:	-

Date Printed: 4/21/2023

Invoice

REMIT TO: Foth Infrastructure & Environment,LLC
P.O. Box 8418
Carol Stream, IL 60197-8418

NOTE: Communications concerning disputed debts, including an instrument tendered as full satisfaction of a disputed debt, are to be sent to Foth Infrastructure & Environment, LLC treasurer, 2121 Innovation Court, Suite 100, P.O. Box 5095, De Pere, WI 54115-5095

April 20, 2023
Project No: 0022G020.01
Invoice No: 83493

City of Grimes
City Hall
101 NE Harvey Street
Grimes, IA 50111

Invoice Total USD 92,306.00

Project 0022G020.01 SE 11th Street & S James St
Finance Budget Code: 369-210-6407

Professional Services through March 31, 2023

Professional Personnel

	Hours	Rate	Amount	
Project Manager III	5.00	216.00	1,080.00	
Project Manager II	5.50	202.00	1,111.00	
Project Engineer V	10.00	216.00	2,160.00	
Project Engineer IV	156.00	190.00	29,640.00	
Project Engineer II	18.50	166.00	3,071.00	
Project Engineer I	177.00	154.00	27,258.00	
Staff Engineer II	107.50	137.00	14,727.50	
Staff Engineer I	12.00	127.00	1,524.00	
Technician VIII	.50	165.00	82.50	
Technician II	110.00	105.00	11,550.00	
Project Administrator II	1.00	102.00	102.00	
Totals	603.00		92,306.00	
Total Labor				**92,306.00**

Billing Limits	**Current**	**Prior**	**To-Date**
Total Billings	92,306.00	464,373.90	556,679.90
Limit			793,500.00
Remaining			236,820.10

Total This Invoice USD 92,306.00

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

CITY OF GRIMES

Project Title: East Gateway Dr & East 1st St Intersection Improvements
Contractor: Snyder & Associates, Inc.
Address: 2727 Snyder Blvd., PO Box 1159, Ankeny Iowa 50023
Finance Budget Code: 371-210-3407 **Finance Project #**
Vendor Project or Invoice #: 123.0366.01 **PO #**
Original Contract Date: March 14, 2023 **Vendor #** 2031

Date of Council Meeting: May 9, 2023 **PAYMENT REQUEST #** 1
PAYMENT PERIOD: From: March 14, 2023 Through: March 31, 2023

Contract Summary

Original Contract Amount:	$ 165,400.00		
Net change by Change Orders:	$ -		
Contract Amount to Date: (line 1 ± 2)		$ 165,400.00	
Total completed and stored to date:	$ 11,742.93		
Retainage: 0 % of Completed Work:	$ -		
Total Earned less Retainage:		$ 11,742.93	
Less previous applications for payment:		$ -	
SUBTOTAL			$ 11,742.93
OTHER CHARGES (Attach an itemized list)			$ -
CURRENT PAYMENT DUE			$ 11,742.93
Balance to finish, including retainage:		$ 153,657.07	
Contract Time Remaining (If applicable)	- Working Days		

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval: Snyder & Associates, Inc.
Firm Name

Jordan Stoermer
Digitally signed by Jordan Stoermer
DN: C=US, E=jstoermer@snyder-associates.com, O="Snyder & Associates, Inc.", OU=Project Engineer, CN=Jordan Stoermer
Date: 2023.04.24 07:40:23-05'00'
Signature Date

Engineer / Consultant Approval:
Firm Name

Signature Date

City of Grimes Staff Approval: Matt Ahrens 5-3-23
Signature Date

City of Grimes Council Approval: Council 5-9-23
Signature Date

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department
E-mail: mahrens@grimesiowa.gov *Phone:* (515) 986-4050 *Fax:* (515) 986-4480

Date Printed: 4/23/2023

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26		
27		
28		
29		
30		
31		
32		
33		
34		
35		

Previous Applications for Payment

No.	Date	Amount
36		
37		
38		
39		
40		
41		
42		
43		
44		
45		
46		
47		
48		
49		
50		
51		
52		
53		
54		
55		
56		
57		
58		
59		
60		
61		
62		
63		
64		
65		
66		
67		
68		
69		
70		

TOTAL $ -

Record of Change Orders

No.	Date	Amount
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		

TOTAL $ -

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	March 14, 2023
Original Contract Time:	
Added by Change Order:	
Contract Time to Date:	-
Time Used to Date:	
Contract Time Remaining:	-

Date Printed: 4/23/2023

SNYDER & ASSOCIATES

IOWA | MISSOURI | NEBRASKA | SOUTH DAKOTA | WISCONSIN

INVOICE FOR PROFESSIONAL SERVICES

April 24, 2023

Matt Ahrens
City of Grimes
101 NE Harvey Street
Grimes, IA 50111

Invoice No: 123.0366.01 - 1

Project **123.0366.01** **E Gateway Drive & East 1st Street Intersection Impr**

Professional Services through March 31, 2023

	Hours	Rate	Amount	
Land Surveyor VIII	17.75	192.00	3,408.00	
Engineer VIII	4.00	192.00	768.00	
Technician VII	16.00	120.00	1,920.00	
Technician VI	50.25	108.00	5,427.00	
Administrative II	1.50	75.00	112.50	
Total Services	89.50		11,635.50	
Total Services				**11,635.50**

Fleet Mileage **107.43**

Billing Limits	**Current**	**Prior**	**To-Date**	
Total Billings	11,742.93	0.00	11,742.93	
Limit			165,400.00	
Remaining			153,657.07	
				$11,742.93

Amount Due this Invoice **$11,742.93**

Thank you. We appreciate the opportunity to serve you.

Accounts Receivable Inquiry: ar@snyder-associates.com

Project Manager: Jordan Stoermer

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

CITY OF GRIMES

Project Title: WRA Connector
Contractor: Veenstra & Kimm, Inc.
Address: 3000 Westown Parkway, West Des Moines, IA 50266
Finance Budget Code: 328-815-6407 **Finance Project #**
Vendor Project or Invoice #: **PO #**
Original Contract Date: February 26, 2019 **Vendor #** 2157

Date of Council Meeting: May 9, 2023 **PAYMENT REQUEST #** 53

PAYMENT PERIOD: From: March 19, 2023 Through: April 15, 2023

Contract Summary

Original Contract Amount:	$ 882,000.00			
Net change by Change Orders:	$ 626,000.00			
Contract Amount to Date: (line 1 ± 2)		$ 1,508,000.00		
Total completed and stored to date:	$ 1,369,436.10			
Retainage: 0 % of Completed Work:	$ -			
Total Earned less Retainage:		$ 1,369,436.10		
Less previous applications for payment:		$ 1,293,176.21		
SUBTOTAL			$	76,259.89
OTHER CHARGES (Attach an itemized list)			$	-
CURRENT PAYMENT DUE			$	76,259.89
Balance to finish, including retainage:		$ 138,563.90		
Contract Time Remaining (If applicable)	- Working Days			

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval:

Firm Name

Signature Date

Engineer / Consultant Approval: Veenstra & Kimm, Inc.

Firm Name

Signature Date 4/21/2023

City of Grimes Staff Approval:

Signature Date 5-3-23

City of Grimes Council Approval: Council 5-9-23

Signature Date

Submit to: *Matt Ahrens, P.E. - City Engineer - Engineering Department*

E-mail: mahrens@grimesiowa.gov *Phone:* *(515) 986-4050* *Fax:* *(515) 986-4480*

Date Printed: 4/20/2023

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	April 9, 2019	$ 3,410.10
2	May 14, 2019	$ 3,784.00
3	June 11, 2019	$ 3,084.78
4	July 9, 2019	$ 4,757.29
5	August 13, 2019	$ 1,845.40
6	September 10, 2019	$ 228.91
7	October 8, 2019	$ 877.32
8	November 12, 2019	$ 4,026.12
9	December 9, 2019	$ 9,595.24
10	January 14, 2020	$ 4,855.90
11	February 11, 2020	$ 2,699.94
12	March 10, 2020	$ 1,328.45
13	April 14, 2020	$ 1,506.55
14	February 11, 2020	$ 24,359.53
15	March 10, 2020	$ 10,500.50
16	April 14, 2020	$ 5,165.23
17	May 12, 2020	$ 11,490.30
18	June 9, 2020	$ 6,605.10
19	July 14, 2020	$ 57,078.16
20	August 11, 2020	$ 36,812.00
21	September 22, 2020	$ 45,013.14
22	October 13, 2020	$ 32,958.72
23	November 10, 2020	$ 28,597.90
24	December 22, 2020	$ 11,743.35
25	January 12, 2021	$ 5,444.50
26	February 9, 2021	$ 27,474.28
27	March 9, 2021	$ 11,301.96
28	April 27, 2021	$ 15,104.50
29	May 11, 2021	$ 9,751.90
30	June 8, 2021	$ 17,322.10
31	July 13, 2021	$ 19,548.00
32	August 10, 2021	$ 5,586.82
33	September 14, 2021	$ 11,200.40
34	October 12, 2021	$ 12,977.06
35	November 9, 2021	$ 27,432.50

Previous Applications for Payment

No.	Date	Amount
36	December 14, 2021	$ 10,413.05
37	January 11, 2022	$ 70,000.00
38	February 8, 2022	$ 18,414.00
39	March 8, 2022	$ 13,086.08
40	April 12, 2022	$ 27,388.60
41	May 10, 2022	$ 33,571.24
42	June 14, 2022	$ 39,108.44
43	July 12, 2022	$ 37,507.11
44	August 9, 2022	$ 47,079.48
45	September 13, 2022	$ 82,131.55
46	October 11, 2022	$ 71,397.76
47	November 8, 2022	$ 59,227.51
48	December 13, 2022	$ 63,958.16
49	January 10, 2023	$ 66,133.54
50	February 14, 2023	$ 57,401.07
51	March 14, 2023	$ 62,975.04
52	April 11, 2023	$ 57,915.63
53		
54		
55		
56		
57		
58		
59		
60		
61		
62		
63		
64		
65		
66		
67		
68		
69		
70		

TOTAL $ 1,293,176.21

Record of Change Orders

No.	Date	Amount
1	September 22, 2020	$ -
2	October 27, 2020	$ 66,000.00
3	December 14, 2021	$ 560,000.00
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		

TOTAL $ 626,000.00

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	February 26, 2019
Original Contract Time:	
Added by Change Order:	
Contract Time to Date:	-
Time Used to Date:	
Contract Time Remaining:	-

Date Printed: 4/20/2023

VEENSTRA & KIMM INC.

STATEMENT OF PROFESSIONAL SERVICES

City of Grimes
Attn: Matt Ahrens
101 NE Harvey
Grimes, IA 50111

April 21, 2023
Project No: 128108
Invoice No: 16

Project Manager H. Veenstra

Engineering services for WRA Connector - Phase 2 - Construction Engineering Services:

Professional Services from March 19, 2023 to April 15, 2023

Professional Personnel

	Hours	Rate	Amount	
Clerical II	5.50	76.00	418.00	
Clerical III	2.00	65.00	130.00	
Engineer I-C	6.50	179.00	1,163.50	
Engineer III-A	6.00	144.00	864.00	
Drafter III	1.50	95.00	142.50	
Construction Engineer II	110.00	121.00	13,310.00	
Construction Engineer III	4.50	108.00	486.00	
Technician I	44.00	101.00	4,444.00	
Technician III	163.00	84.00	13,692.00	
Technician IV	377.50	81.00	30,577.50	
Technician V	92.00	76.00	6,992.00	
Totals	812.50		72,219.50	
Total Labor				**72,219.50**

Unit Billing

Duplication	61.14	
Mileage	268.55	
Mileage	2,236.83	
Printing	3.87	
Robotics	1,470.00	
Total Units	**4,040.39**	**4,040.39**

Billing Limits	**Current**	**Prior**	**To-Date**
Total Billings	76,259.89	720,176.21	796,436.10
Limit			900,000.00
Remaining			103,563.90

Total this Invoice **$76,259.89**

Billings to Date

	Current	Prior	Total
Labor	72,219.50	677,959.50	750,179.00
Expense	0.00	5,602.97	5,602.97

Project	128108	WRA Connector - Phase 2 - CS			Invoice	16
Unit		4,040.39	36,613.74	40,654.13		
Totals		**76,259.89**	**720,176.21**	**796,436.10**		

APPLICATION AND CERTIFICATE FOR PAYMENT

350-416-6499

TO (OWNER):
City of Grimes

PROJECT: Grimes Public Library
PROJECT: # X237400

Distribution to:
OWNER (1)
ARCHITECT (3)
CONTRACTOR (1)

APPLICATION NO: 15
PERIOD TO:
04/01/23
04/30/23

MAKE PAYMENT TO:
FROM (CONTRACTOR):
The Weitz Company, LLC
611 5th Ave, Suite 300
Des Moines, IA 50309
CONTRACT FOR: Construction Management

ARCHITECT:
Invision
303 Watson Powell Jr. Way
Suite 200
Des Moines, IA 50309

CONTRACT DATE:

CONSTRUCTION MANAGER'S APPLICATION FOR PAYMENT

CHANGE ORDER SUMMARY			
Change Orders approved in previous months by Owner		ADDITIONS	DEDUCTIONS
TOTAL		0	0
Approved this Month			
Number	Date Approved		
CO 1	CM Services finalized	22,633.00	
CO 2	PCO 004, 005, 009 & 010	17,558.50	
TOTALS		40,191.50	0
Net change by Change Order			40,191.50

Application is made for Payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1.ORIGINAL CONTRACT SUM		$ 951,048.00
2.Net change by Change Order		$ 40,191.50
3.CONTRACT SUM TO DATE (Line 1+2) (Column C on G703)		$ 991,239.50
4.TOTAL COMPLETED & STORED TO DATE (Column G on G703)		$ 667,611.33
5. RETAINAGE:		
a. 0% completed work (Column D + E on G703)	$ -	
b. 0% of Stored Material (Column F on G703) included in above number	$ -	
TOTAL RETAINAGE (Line 5a + 5b or Total in Column 1 of G703)		$ -
6.TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)		$ 667,611.33
7.LESS PREVIOUS CERTIFICATES FOR PAYMENTS		$ 609,080.35
8.CURRENT PAYMENT NOW DUE		$ 58,530.98
9.BALANCE TO FINISH, PLUS RETAINAGE (Line 3 less Line 6)		$ 323,628.17

The undersigned Sub - Contractor certifies that to the best of the Sub - Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Sub - Contractor for Work for which previous Certificates for Payment were issued and payments received from the Contractor, and that current payment shown herein is now due.

CONTRACTOR: THE WEITZ COMPANY, LLC

By: Stephanie Morrison May 3, 2023

State of: IOWA County of: POLK
subscribed and sworn to before me this May 3, 2023

NOTARY PUBLIC: Kara DeVenney
My Commission Expires:

KARA DeVENNEY
Commission Number 836920
My Commission Expires
January 26, 2025

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED. . . . . $ 58,530.98
(Attach explanation if certified differs from the amount applied for.)

ARCHITECT:

By: _____ Date: 05.04.23

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Prj #	X237400		App # :	15			Pd From:	1-Apr-23	
Prj Name	Grimes Public Library		App Date:	3-May-23			PD TO :	30-Apr-23	
Sub:			Retain :	5.00%					

A	B	C1	D	E	F	G		H	I
Item Number	Description of Work	SOV	WORK COMPLETED PREVIOUS (D+E)	WORK COMPLETED This Period	MATERIALS PRESENTLY STORED (NOT IN D OR E)	Total Completed And Stored (D+E+F)	Percent (G%C)	Balance To Finish (C-G)	Retainage
	The Weitz Company - Construction Manager								
1	Preconstruction	25,000.00	25,000.00			25,000.00	100%		
2	Construction Manager Services	497,759.00	350,469.00	35,520.00		385,989.00	78%	111,770	
	General Requirements								
3	Latrines	7,500.00	4,189.00	300.00		4,489.00	60%	3,011	
4	Surveying	7,457.50	3,340.00	473.00		3,813.00	51%	3,645	
5	Dumpsters/Trash Chute	33,560.00	2,751.00			2,751.00	8%	30,809	
6	Safety	2,050.00	12,281.86	2,598.45		14,880.31	726%	(12,830)	
7	SWPPP/Access/Snow Removal	34,142.00	16,807.61	362.22		17,169.83	50%	16,972	
8	General Building Enclosures/Heat	50,146.00	1,319.66	1,483.23		2,802.89	6%	47,343	
9	Roof Access	5,000.00	6,500.25	280.67		6,780.92	136%	(1,781)	
10	Temporary Fencing	11,000.00	7,236.00			7,236.00	66%	3,764	
11	Fee (3.25%) on Construction Manager Services	21,080.00	14,661.00			14,661.00	70%	6,419	
12	Fee (3.25%) per Prime Volume Summary below	296,545.00	164,524.97	17,513.41		182,038.38	61%	114,507	
	Prime Volume Summary								
1	BP #01 - Grading & Utilities - Correll Contractors	$438,000	393,887			393,887	90%	44,113	19,694
2	BP #02 - General Construction - Graphite Group	$2,665,000	2,039,501.66	133,891.24		2,173,392.90	82%	491,607	108,670
3	BP #03 - Masonry - Forrest & Associates	$346,029	32,678.00	53,088.65		85,766.65	25%	260,262	4,288
4	BP #04 - Flooring - Ideal Floors	$109,575	53,489.60			53,489.60	49%	56,085	2,674
5	BP #05 - Ceramic Tile - Des Moines Marble	$119,025						119,025	
6	BP #06 - Roofing - Academy Roofing	$422,350	328,140.00			328,140.00	78%	94,210	16,407
7	BP #07 - Aluminum, Glazing & Metal Panels - Forman Ford	$844,487	489,724.95			489,724.95	58%	354,762	24,486
8	BP #08 - Framing, Drywall, Acoustic, Paint - Performance Contracting Inc	$1,466,520	547,896.00	222,326.00		770,222.00	53%	696,298	38,511
9	BP #09 - Elevator - KONE	$144,000	36,184.00			36,184.00	25%	107,816	1,809
10	BP #10 - Fire Sprinkler - Midwest Auto Fire Sprinkler	$86,660						86,660	
11	BP #11 - Mechanical - AMC Mechanical	$1,021,690	595,550.05	79,212.85		674,762.90	66%	346,927	33,738
12	BP #12 - Electrical - Van Maanen Electric	$977,086	458,709.88	50,355.44		509,065.32	52%	468,021	25,453
13	BP #13 - Site Paving - Nehring	$235,622	86,545.50			86,545.50	37%	149,077	4,327
14	BP #14 - Landscaping - Miner Hardscape	$149,970						149,970	
	Prime Contractors Total	$ 9,026,013.65	$5,062,306.64	$ 538,874.18		$5,601,180.82	62%	3,424,832.83	280,059.04

	WEITZ TOTAL	**991,239.50**	**609,080.35**	**58,530.98**		**667,611.33**	**67%**	**111,770.00**	

RESOLUTION NO. 05-1523 APPROVING CHANGE ORDERS

WHEREAS, the City of Grimes has retained the services of professional contractors for City projects;

WHEREAS, the contractor has agreed to provide a scope of work for the City;

WHEREAS, the contractor from time deems it necessary to amendment a construction contract that changes the contractor's scope of work or materials;

WHEREAS, the change order may adjust the amount of time for completion of work or increase or decrease the contract price;

WHEREAS, the City Engineer has reviewed and approved the attached change orders.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Grimes, Iowa the attached change orders shall be approved as submitted.

PASSED AND APPROVED this 9th day of May 2023.

By: _____
Scott Mikkelsen, Mayor

ATTEST:

By: _____
Rochelle Williams, City Clerk

CITY OF GRIMES
101 NE Harvey, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846

CITY COUNCIL COMMUNICATION
Meeting Date: 5/9/23

AGENDA ITEM: GrimesPlex, Change Order #2.

BACKGROUND: A change order request has been made for the GrimesPlex project. The purpose and details are as follows:

- Electrical Revisions
  - Additional conduit was required to provide a pathway for the future fiber connection of the proposed buildings onsite to the City's network. Pathways were also required for electrical access to proposed improvements associated with the Building Bid Package.

BUDGETARY CONSIDERATIONS: The change order will increase the total cost for the project by $95,854.00.

STRATEGIC PLANNING:
Prioritized: Yes

*High-Performing Organization/Exception Professional Services__X__
*Great Place to Live/Expanded Quality of Life Amenities _____
*Dynamic Town/Strong Sense of Community _____
*More Beautiful/Vibrant Community _____

BOARD/COMMISSION ACTION(S):

STAFF RECOMMENDATION: The staff has reviewed this Change Order and recommends approval by the City Council.

RESPONSIBLE STAFF/CONTACT INFORMATION:
Matt Ahrens, City Engineer
mahrens@grimesiowa.gov
515-986-4050

Prepared by: Aaron Jarosh, Staff Engineer
Return to: Matt Ahrens, City Engineer

CHANGE ORDER FORM

CITY OF GRIMES

Project Title: GrimesPlex
Contractor: Edge Commercial, LLC
Address: 3155 SE Miehe Drive, Suite #2, Grimes, Iowa 50111
Finance Budget Code: 367-470-6499 ***Finance Project #***
Vendor Project or Invoice #: ***PO #***
Original Contract Date: November 8, 2022 ***Vendor #*** 1334

Change Order Number: 2

Change Order Date: May 9, 2023

Purpose of Change Order:

ADD Rev#5A Electrical Revisions. Additional conduit was required to provide a pathway for the future data connection of the proposed buildings onsite to the City's network. Pathway's were also required for electrical access to proposed improvements associated with the Building Bid Package

Details of Change Order:

ITEM #	DESCRIPTION	UNITS	QUANTITY CHANGE	UNIT PRICE	EXTENDED PRICE
12.02	REV #5A ELECTRICAL REVISIONS	LS	1.00	$ 95,854.00	$ 95,854.00
					$ -
					$ -
					$ -
					$ -
					$ -
					$ -
					$ -
					$ -
					$ -
Change Order Number: 2 makes the following adjustments to the contract:					**$ 95,854.00**

Contractor Accepted: Edge Commercial, LLC
Firm Name
Jason Ceretti
Signature
05/01/2023
Date

Engineer Approved: Civil Design Advantage
Firm Name
Joshua A. Tuggle
Signature
4/28/2023
Date

Owner Accepted: City of Grimes MSA 5-3-23

Signature
Title
Date

Attest for Owner:

Signature
Title
Date

Record of Change Orders

#	Date	Amount
Original Contract Amount		$23,316,582.11
1	December 13, 2022	$ (6,806.60)
2	May 9, 2023	$ 95,854.00
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		

Revised Contract Amount **$23,405,629.51**

Date Printed: 4/28/2023

EDGE COMMERCIAL

Change Request

To: Civil Design Advantage LLC
4121 NW Urbandale Dr.
Urbandale, IA 50322
Ph: (515)369-4400 Fax: (515)369-4410

Number: 2
Date: 4/5/23
Job: S-14117-22 GRIMESPLEX
Phone:

Description: CR 02 Electrical Revisions from Plan Revision 5A

We are pleased to offer the following specifications and pricing to make the following changes:

To provide additional electrical to site provided by plan revision 5A:

Van Maanen Electric: $89,708

Edge Bond/Insurance (1.85%): $1,660.00
Edge Fee (5%): $4,486.00

Does not reflect pricing by plan revision #5. That will be provided separately.

The total amount to provide this work is $95,854.00

Please note that Edge Commercial, LLC will require an extra 4 days to complete this work.

If you have any questions, please contact me at 515-986-2229.

Submitted by: Branson Ropp
Edge Commercial, LLC

Approved by: _____
Date: _____

Van Maanen Electric Inc.

PROPOSAL REQUEST

Van Maanen Electric Inc.
500 Iowa Speedway Drive
Newton, Iowa 50208
Telephone: 641-791-9473

CCN # REVISION 5A
Date: 4/27/2023
Project Name: Grimes Plex
Page Number: 1

Edge Commercial
Contact: Branson Ropp
3155 SE Miehe Dr, Ste 2
Grimes, IA 50111
E-mail: bropp@edgeco-usa.com

Work Description

Scope: REVISION 5A

Breakdown

Description	Qty	Total Mat.	Total Hrs.
1" CONDUIT - PVC40	1,042	1,488.60	65.65
2" CONDUIT - PVC40	5,259	15,595.04	536.42
1" ELBOW 90 DEG - PVC40	8	12.10	2.64
2" ELBOW 90 DEG - PVC40	18	71.25	10.80
1" COUPLING - PVC	16	4.75	2.16
2" COUPLING - PVC	36	25.86	5.40
1" END CAP - PVC	8	12.55	0.48
2" END CAP - PVC	18	73.66	1.35
TRENCH/BACKFILL (6" X 36" DEEP)	3,573	0.00	224.03
Totals	**9,978**	**17,283.80**	**848.92**

Summary

Material		17,283.80
LABOR	(848.92 Hrs @ $71.53)	60,723.25
O&M	(@ 15.000 %)	11,701.06
Final Amount		**$89,708.11**

Van Maanen Authorization:

Project Manager: Josh Hetzler
Phone Number: 641-791-9473
E-mail: jhetzler@vanmaanenelectric.com

Signature: _____ Date: 4/27/23

Edge Commercial Authorization

Name: Branson Ropp

ORIGINAL

PROPOSAL REQUEST

Van Maanen Electric Inc.
500 Iowa Speedway Drive
Newton, Iowa 50208

CCN #	**REVISION 5A**
Date:	4/27/2023
Project Name:	Grimes Plex
Page Number:	2

Signature: _____ Date: _____

ORIGINAL

CITY OF GRIMES

CITY COUNCIL COMMUNICATION
Meeting Date:05/9/2023

AGENDA ITEM: Resolution #05- 1623 Setting a Time and Place for a Public Hearing on an Amendment to the Fiscal Year 2022-2023 Budget for the City of Grimes

BACKGROUND: The City is required to hold a hearing when proposing to amend the budget. The attached notice will be published on May 11, 2023. The proposed amendment for the fiscal year 2022-2023 budget will provide for the expenditure of additional funds for property and casualty insurance, legal expense, new capital projects, the 28E with the Chamber, additional bond principal and interest, tree plantings, equipment purchases, and two LifePak units for the ambulance. These expenses were realized after the approval of the budget in March 2022. The City will also make additional transfers from reserve funds to capital projects and to close out completed project funds.

BUDGETARY CONSIDERATIONS: $1,654,808 in additional expenses and $14,700,973 in additional transfers are included in the amendment.

STRATEGIC PLANNING:
Prioritized YES X NO

*High-Performing Organization/Exception Professional Services
*Great Place to Live/Expanded Quality of Life Amenities X
*Dynamic Town/Strong Sense of Community
*More Beautiful/Vibrant Community

BOARD/COMMISSION ACTION(S): The budget was adopted and approved on March 22, 2022.

STAFF RECOMMENDATION: Staff recommends approval.

RESPONSIBLE STAFF/CONTACT INFORMATION: Marcia Woodke
mwoodke@grimesiowa.gov

Prepared by: Marcia Woodke
Return to: Marcia Woodke

CITY OF GRIMES

RESOLUTION # 05-1623

RESOLUTION SETTING THE PUBLIC HEARING DATE FOR AN AMENDMENT TO THE FISCAL YEAR 2022-2023 BUDGET FOR MAY 23, 2023

WHEREAS**,** the City Council of the City of Grimes, Iowa (the "City") desires to consider the proposed amendment to the fiscal year 2022-2023 budget; and,

WHEREAS, a public hearing upon the proposed amendment to the fiscal year 2022-2023 budget shall be held and a time and place for the hearing thereon should be fixed.

NOW THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRIMES, IOWA:

1. That a public hearing be held by the Grimes City Council on the proposed amendment to the fiscal year 2022-2023 budget at the Grimes Community Center, 410 SE Main Street, Grimes, Iowa, at 5:30 p.m. on the 23rd day of May, 2023, at which time the City Council will consider any objections to the proposed budget amendment.

2. That the City Clerk shall publish notice of said hearing, the same being attached hereto, which publication shall be made in a legal newspaper of general circulation in the City, which publication shall not be less than 10 (10) and not more than twenty (20) days before the date set for hearing.

PASSED AND APPROVED this 9th day of May 2023.

_____ _____

Scott Mikkelsen, Mayor Date

Attest:

_____ _____

Rochelle Williams, City Clerk Date

NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET
City of GRIMES
Fiscal Year July 1, 2022 - June 30, 2023

The City of GRIMES will conduct a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2023

Meeting Date/Time: 5/23/2023 05:30 PM	**Contact:** Marcia Woodke	**Phone:** (515) 986-3036

Meeting Location: Grimes Community Center 410 SE Main St, Grimes, IA

There will be no increase in taxes. Any residents or taxpayers will be heard for or against the proposed amendment at the time and place specified above. A detailed statement of: additional receipts, cash balances on hand at the close of the preceding fiscal year, and proposed disbursements, both past and anticipated, will be available at the hearing. Budget amendments are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult https://dom.iowa.gov/local-gov-appeals.

REVENUES & OTHER FINANCING SOURCES		**Total Budget as Certified or Last Amended**	**Current Amendment**	**Total Budget After Current Amendment**
Taxes Levied on Property	1	12,293,453	0	12,293,453
Less: Uncollected Delinquent Taxes - Levy Year	2	0	0	0
Net Current Property Tax	3	12,293,453	0	12,293,453
Delinquent Property Tax Revenue	4	0	0	0
TIF Revenues	5	6,772,510	0	6,772,510
Other City Taxes	6	2,978,703	0	2,978,703
Licenses & Permits	7	616,500	0	616,500
Use of Money & Property	8	142,092	311,044	453,136
Intergovernmental	9	3,522,368	13,847	3,536,215
Charges for Service	10	11,848,112	84,400	11,932,512
Special Assessments	11	5,000	0	5,000
Miscellaneous	12	281,284	12,088,454	12,369,738
Other Financing Sources	13	43,375,500	0	43,375,500
Transfers In	14	9,212,301	14,700,973	23,913,274
Total Revenues & Other Sources	15	91,047,823	27,198,718	118,246,541
EXPENDITURES & OTHER FINANCING USES				
Public Safety	16	5,813,343	74,045	5,887,388
Public Works	17	3,548,856	35,954	3,584,810
Health and Social Services	18	8,000	0	8,000
Culture and Recreation	19	2,918,133	23,300	2,941,433
Community and Economic Development	20	4,170,806	167,678	4,338,484
General Government	21	2,042,325	99,880	2,142,205
Debt Service	22	5,762,007	163,417	5,925,424
Capital Projects	23	57,603,800	13,378,400	70,982,200
Total Government Activities Expenditures	24	81,867,270	13,942,674	95,809,944
Business Type/Enterprise	25	10,897,950	209,879	11,107,829
Total Gov Activities & Business Expenditures	26	92,765,220	14,152,553	106,917,773
Transfers Out	27	9,212,301	14,700,973	23,913,274
Total Expenditures/Transfers Out	28	101,977,521	28,853,526	130,831,047
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	-10,929,698	-1,654,808	-12,584,506
Beginning Fund Balance July 1, 2022	30	56,593,273	0	56,593,273
Ending Fund Balance June 30, 2023	31	45,663,575	-1,654,808	44,008,767

Explanation of Changes: The city received additional revenue from interest, ambulance fees, rent, two tree grants, and a donation to the GrimesPlex. The city has additional expense for our property and casualty insurance, legal expense, a TIF agreement, new capital projects, the 28E with the Grimes Chamber, additional bond interest and principal, tree planting expense, equipment purchases, and two LifePak units for the ambulance that were budgeted in the prior fiscal year but not received until the current fiscal year. The city will also make additional transfers from reserve funds to capital projects and to close out project funds.

CITY OF
GRIMES
101 NE Harvey, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846

CITY COUNCIL COMMUNICATION
Meeting Date: 5/9/23

AGENDA ITEM: Phase 1A Water System Improvements – Setting the date for Public Hearing on State Revolving Fund (SRF) loan.

BACKGROUND: The action that is in front of the council is to act on a resolution to set a date for a Public Hearing to consider and review an application for a SRF loan for improvements to the City of Grimes water distribution system. Following the approval of the resolution, the Public Hearing will be set for June 27, 2023 @ 5:30 p.m. at the council chambers in the Grimes Community Complex. The proposed improvements are as follows:

1. S 19th St. Water Transmission Main
2. NW County Line Rd. Water Main
3. Water Treatment Plant to N James St. Feeder Main
4. Ground Storage Reservoir

The City of Grimes is required by law to hold a Public Hearing, take comments, and properly publish a notice of said Public Hearing 30 days prior to holding it. These actions will move the SRF loan process along to the next stage as we prepare to bid these projects later this year.

BUDGETARY CONSIDERATIONS: The Drinking Water SRF loan will cover the construction costs for the 4 Phase 1A Water System Improvements projects listed above with repayment through water utility fees.

STRATEGIC PLANNING:
Prioritized: Yes

*High-Performing Organization/Exception Professional Services **X**
*Great Place to Live/Expanded Quality of Life Amenities _____
*Dynamic Town/Strong Sense of Community _____
*More Beautiful/Vibrant Community _____

BOARD/COMMISSION ACTION(S):

STAFF RECOMMENDATION: The staff recommends that the City Council approves the resolution to set the public hearing date of June 27th @ 5:30 PM.

RESPONSIBLE STAFF/CONTACT INFORMATION
Matt Ahrens, City Engineer
mahrens@grimesiowa.gov
515-986-4050

Prepared by: Matt Ahrens, City Engineer
Return to: Matt Ahrens, City Engineer

RESOLUTION TO SET A DATE FOR PUBLIC HEARING TO REVIEW AN APPLICATION FOR A STATE REVOLVING FUND (SRF) LOAN FOR IMPROVEMENTS TO THE CITY'S DRINKING WATER INFRASTRUCTURE

Grimes Resolution No.05-1723

WHEREAS, the City of Grimes (Grimes) in required to hold a public hearing to consider and review an application for a State Revolving Fund (SRF) loan for improvements to the City's drinking water infrastructure and to give notice thereof as required by law; and,

WHEREAS, Grimes City Council shall hear comments, both orally and written, for the consideration and review of the application and the meeting will be held at the time and place defined hereto concerning the proposed project;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, as follows:

Section 1. The City Council shall meet on June 27, 2023, at 5:30 p.m. at the Council Chambers in the Grimes Community Complex, 410 SE Main St., Grimes, IA 50111, at which time and place a hearing will be held and proceedings will be instituted and action taken to review the application and any pertinent environmental information documents for the project.

Section 2. The City Clerk is hereby directed to give notice of the proposed action setting forth the amount and purpose thereof, the time when and place where the said meeting will be held by publication and provide for a public comment and review period of not less than thirty (30) days before the date of said meeting, in a legal newspaper which has a general circulation in Grimes.

Section 3. The Mayor is authorized to sign the Iowa State Revolving Fund Environmental Information Document on behalf of Grimes.

Passed by the City Council of the City of Grimes, Iowa, by of vote of ___to___ on the 9th day of May, 2023, and approved by the Mayor on the 9th day of May, 2023.

_____

Scott Mikkelsen, Mayor

Attested:

_____

Rochelle Williams, City Clerk

Why You Should Read This: The document below reviews the environmental impact likely from a project. This project is planned to be federally funded through your tax dollars; therefore, you are entitled to take part in its review. If you have concerns about the environmental impact of this project, raise them now. We encourage public input in this decision making process.

IOWA STATE REVOLVING FUND
ENVIRONMENTAL INFORMATION DOCUMENT

PROJECT IDENTIFICATION

Applicant: City of Grimes
County: Dallas and Polk
State: Iowa

SRF Number: FS-77-23-DWSRF-024
Iowa DNR Project Number: W2022-0708

COMMUNITY DESCRIPTION

Location: The City of Grimes is located in both Dallas and Polk Counties, Iowa approximately 16 miles northwest of Des Moines, Iowa and approximately 36 miles south, southwest of Ames, Iowa.

Population: The population of Grimes according to the 2020 US Census was 15,392. The analysis of the water system used two projected populations; the population is estimated to be 32,030 for design year 2040 and 70,182 for design year 2060.

Current Source of Water: The City of Grimes produces their own water using City owned facilities. These facilities are operated by US Water under contract. The current water supply for the City of Grimes is a series of 2 Jordan aquifer wells, and 3 alluvial wells located approximately 2 miles north of the City in the Beaver Channel aquifer.

Current Water Treatment and Quality: The existing water treatment facilities consist of a lime softening plant with a treatment capacity of 1,200 gallons per minute and a reverse osmosis treatment facility with a treatment capacity of 2,470 gallons per minute.

Current Distribution System: The City's water distribution system has approximately 460,000 feet of pipe. The system is comprised of pipe of various diameter, age, and material (ductile iron, cast iron, or PVC). The City of Grimes owns and US Water operates

three water storage tanks (a ground storage reservoir, the James Street standpipe, and the Enterprise Drive water tower). Under current peak demands, the City generally has good pressure and fire flow capacity throughout the system with the exception of a few isolated locations on older, undersized pipe.

Future Challenges: Expected growth demands are expected to exceed the current water supply and treatment capacities. Similarly, the City will need to increase elevated storage both in the near term and in future. As the City continues to annex and develop a wider geographic area, the City will need to develop a network of mains capable of providing adequate water service to these areas.

PROJECT DESCRIPTION

Purpose: The purpose of this project is to make improvements to the water distribution system to increase overall capacity, expand the distribution system, and to structure growth in order to safely and reliably operate the City of Grimes' water system for at least the next 20 years. Due to the rapid growth of Grimes and the expected useful life of the proposed improvements, the City also used population projections for the next 40 years to best plan for capital improvement effectiveness.

Proposed Improvements: The project consists of four, high-priority distribution and storage projects necessary to provide increased water supply and redundancy to the City's water distribution system. Segment A is the construction of a new water main between the Enterprise Drive water tower and the proposed 1st Street water tower. Segment B is the construction of a new water main along NW County Line Road between West 1st Street and NW 82nd Street. Segment C is the construction of new water main between the existing water treatment plant and the James Street Feeder water main. Area D is the construction of a new, 2-million gallon ground storage reservoir at the existing water treatment plant site. Collectively, these four projects are known as Project 1A for the City of Grimes.

ALTERNATIVES CONSIDERED

Alternatives Considered: As the City grows, a well-planned distribution network will allow new areas and new customers to be brought online with good service. Multiple options for distribution alignment were considered both for near-term and long-term growth. Alternatives were considered to address areas with less than desirable available fire flows and lower pressure. Scenarios assessed in the hydraulic model indicated that a limiting factor on the ability to fill the existing water storage under peak day demands was the size of the existing ground storage reservoir at the water treatment plant; various options to alleviate this deficiency were considered.

Reasons for Selection of Proposed Alternative: The No-Action alternative is not viable due to the effect of the expected demand of new growth on the water supply system.

While alternative distribution main locations would function, a primary distribution network built upon a roughly 1-mile gridwork of 12-inch diameter mains, or larger where appropriate, is recommended for accessibility and preferred easement locations. Additionally, Segment A will provide a direct line between the Enterprise Drive water tower and the proposed 1st Street water tower for better pressure management of the system. To provide adequate suction side volume for the new high service pumps it is recommended that the City install a new ground storage reservoir at the existing water treatment plant; this would allow the City to have both stable suction side pressure, and to allow the pumps to cycle less frequently.

The project locations were selected for the availability of land, appropriate sizing of equipment, proximity to existing infrastructure, and establishment of a grid-system for expansion as well as minimization of the impacts to the environment.

MEASURES TAKEN TO ASSESS IMPACT

Coordination and Documentation with Other Agencies and Special Interest Groups:
The following Federal, state and local agencies were asked to comment on the proposed project to better assess the potential impact to the environment:

U.S. Army Corps of Engineers
U.S. Fish and Wildlife Service
Natural Resources Conservation Service
State Historical Society of Iowa (State Historical Preservation Office)
Iowa DNR Conservation and Recreation Division
Iowa DNR Flood Plain Management Section
Citizen Band Potawatomi Indian Tribe
Flandreau Santee Sioux
Ho-Chunk Nation
Iowa Tribe of Kansas and Nebraska
Iowa Tribe of Oklahoma
Kickapoo Tribe in Kansas
Kickapoo Tribe of Oklahoma
Lower Sioux Indian Community Council
Miami Tribe of Oklahoma
Omaha Tribal Council
Osage Tribal Council
Otoe-Missouria Tribe
Pawnee Nation of Oklahoma
Peoria Tribe of Indians of Oklahoma
Ponca Tribe of Indians of Oklahoma
Ponca Tribe of Nebraska
Prairie Band Potawatomi Nation
Prairie Island Indian Community
Sac & Fox Nation of Mississippi in Iowa

Sac & Fox Nation of Missouri
Sac & Fox Nation of Oklahoma
Santee Sioux Nation
Shakopee Mdewakanton Sioux Community
Sisseton-Wahpeton Oyate
Spirit Lake Tribal Council
Three Affiliated Tribes Mandan, Hidatsa & Arikara Nations
Upper Sioux Tribe
Winnebago Tribal Council
Yankton Sioux Tribal Business and Claims Committee
Dallas County Historic Preservation Commission

No adverse comments were received from any agencies. Conditions placed on the applicant by the above agencies in order to assure no significant impact are included in the Summary of Reasons for Concluding No Significant Impact section.

ENVIRONMENTAL IMPACT SUMMARY

Construction: Traffic patterns within the community may be disrupted and above normal noise levels in the vicinity of the construction equipment can be anticipated during construction and should be a temporary problem. Adverse environmental impacts on noise quality will be handled by limited hours of contractor work time during the day. Other adverse environmental effects from construction activities will be minimized by proper construction practices, inspection, prompt cleanup, and other appropriate measures. Areas temporarily disturbed by the construction will be restored. Solid wastes resulting from the construction project will be regularly cleared away with substantial efforts made to minimize inconvenience to area residents.

Care will be taken to maintain dirt to avoid erosion and runoff. The proposed project will disturb soils over an area greater than one acre; therefore, the applicant is required to obtain an NPDES General Permit Number 2 (for storm water discharge associated with construction activities) and abide by its terms. Provided that this permit is obtained and the terms of which are abided by, no significant impact to surface water quality, fish, shellfish, wildlife, or their natural habitats is expected.

Temporary air quality degradation may occur due to dust and fumes from construction equipment. The applicant shall take reasonable precautions to prevent the discharge of visible emissions of fugitive dusts beyond the lot line of the property during the proposed project (567 Iowa Administrative Code IAC 23.3(2)“c”).

Historical/Archaeological: Various Native American tribes with an interest in the area and the Certified Local Government were provided information regarding the project. A Phase I Archeological investigation of the proposed project area is currently underway. Results from this investigation will be submitted to the State Historical Preservation

Office (SHPO) for review. The project will only proceed as planned if a determination of either "no historic properties affected" or "no adverse affect on historic properties" can be appropriately reached with or without mitigation. However, if project activities uncover any item(s) that might be of archaeological, historical, or architectural interest, or if important new archaeological, historical, or architectural data should be encountered in the project APE, the applicant should make reasonable efforts to avoid further impacts to the property until an assessment can be made by an individual meeting the Secretary of the Interior's professional qualifications standards (36 CFR Part 61).

Environmental: A Joint Application was submitted by the City's consultant to the Iowa DNR Conservation and Recreation Division and U.S. Army Corps of Engineers. The DNR Flood Plain Management Section will determine if the proposed project requires a permit for impacts to the 100-year floodplain. The DNR Conservation and Recreation Division will determine if the project will impact any State-owned lands or State-listed threatened or endangered species. The U.S. Army Corps of Engineers will determine if the proposed project will impact wetlands or jurisdictional waters of the United States.

While the Iowa DNR Conservation and Recreation Division has not yet commented, the proposed project is not anticipated to interfere with any State-owned parks, recreational areas or open spaces. While the U.S. Army Corps of Engineers has not yet commented on the project, the proposed project is not anticipated to impact wetlands provided any necessary permits (such as Nationwide Permit #12) are obtained and abided by. The project will not impact any wild and scenic rivers as none exist within the State of Iowa. The U.S. Fish & Wildlife Service Section 7 Technical Assistance website consultation determined that the project is not likely to affect protected species or their habitats provided that any tree cutting is conducted between October 1 and March 31 to avoid impacting endangered bats. However, if any State- or Federally-listed threatened or endangered species or communities are found during the planning or construction phases, additional studies and/or mitigation may be required.

While the Iowa DNR Flood Plain Management Section has not yet commented on the project, it is int anticipated that the project will impact the 100-year floodplain provided all necessary flood plain development permits, state and local, are obtained and the terms of which are abided by. No adverse impacts are expected to result from this project, such as those to surface water quantity, or groundwater quality or quantity.

Land Use and Trends: The project will not displace population nor will it alter the character of existing residential areas. No significant farmlands will be impacted per a Farmland Conversion Rating Form analysis. This project should not impact population trends as the presence or absence of existing water/sewer infrastructure is unlikely to induce significant alterations in the population growth or distribution given the myriad of factors that influence development in this region. Similarly, this project is unlikely to induce significant alterations in the pattern and type of land use.

Irreversible and Irretrievable Commitment of Resources: Fuels, materials, and various forms of energy will be utilized during construction

Nondiscrimination: All programs, projects, and activities undertaken by DNR in the SRF programs are subject to federal anti-discrimination laws, including the Civil Rights Act of 1964, section 504 of the Rehabilitation Act of 1973, and section 13 of the Federal Water Pollution Control Amendments of 1972. These laws prohibit discrimination on the basis of race, color, national origin, sex, disability, or age.

POSITIVE ENVIRONMENTAL EFFECTS TO BE REALIZED FROM THE PROPOSED PROJECT

Positive environmental effects will be maintained water quantity and pressure for the citizens of Grimes. The new elevated storage tank will better assist in the prevention of water supply contamination associated with inadequate pressures within the distribution system under all flow conditions. A catastrophic loss of water supply could result in City-wide health impacts due to a lack of sanitation and the use of other water sources that may not meet Federal drinking water standards.

SUMMARY OF REASONS FOR CONCLUDING NO SIGNIFICANT IMPACT

- The project will not significantly affect the pattern and type of land use (industrial, commercial, agricultural, recreational, residential) or growth and distribution of population.
- The project will not conflict with local, regional or State land use plans or policies.
- While the U.S. Army Corps of Engineers has not yet commented on the project, the proposed project is not anticipated to impact wetlands provided any necessary permits (such as Nationwide Permit #12) are obtained and abided by.
- The project is not likely to affect threatened and endangered species or their habitats provided that any tree cutting is conducted between October 1 and March 31 to avoid impacting endangered bats. If any State- or Federally-listed threatened or endangered species or communities are found during the planning or construction phases, additional studies and/or mitigation may be required.
- The project will not displace population, alter the character of existing residential areas, or convert significant farmlands to non-agricultural purposes.
- While the Iowa DNR Flood Plain Management Section has not yet commented on the project, it is int anticipated that the project will impact the 100-year floodplain provided all necessary flood plain development permits, state and local, are obtained and the terms of which are abided by.
- While the Iowa DNR Conservation and Recreation Division has not yet commented, the proposed project is not anticipated to interfere with any State-owned parks, recreational areas or open spaces.

- A Phase I Archeological investigation of the proposed project area is currently underway. Results from this investigation will be submitted to the State Historical Preservation Office for review. The project will only proceed as planned if a determination of either “no historic properties affected” or “no adverse affect on historic properties” can be appropriately reached with or without mitigation.
- The project will not have a significant adverse effect upon local ambient air quality provided the applicant takes reasonable precautions to prevent the discharge of visible emissions of fugitive dusts beyond the lot line of the property during the proposed project (567 IAC 23.3(2)“c”).
- The project will not have a significant adverse effect upon local ambient noise levels, surface water quantity, groundwater quality or quantity, or water supply.
- No significant impact to surface water quality, fish, shellfish, wildlife, or their natural habitats is expected provided that an NPDES General Permit Number 2 (for storm water discharge associated with construction activities) is obtained and the terms of which are abided by.

The project description, scope, and anticipated environmental impacts detailed above are accurate and complete to the best to my knowledge.

Signature of the Mayor, City of Grimes

Date

Printed Name of the Mayor, City of Grimes

PUBLIC HEARING NOTICE

The City of Grimes will be holding a Public Hearing to review an application for a State Revolving Fund (SRF) loan and to make available to the public the contents of an environmental information document and the City's project plan. These documents include design and environmental information related to the proposed improvements to the City's water supply system.

The proposed project involves the construction of four, high-priority water distribution and storage projects necessary to provide increased water supply and redundancy to the City's water distribution system. The projects include:

- Project A – 19th St Water Transmission Main (connection of Enterprise Dr. water tower and future 1st Street water tower)
- Project B – NW County Line Road Water Main (build out of west side of water distribution system with connection between W. 1st Street and NW 27th Street)
- Project C – Water Treatment Plant to N. James Street Feeder Main (improve water transmission capacity between Water Treatment Plant and James Street)
- Project D – Ground Storage Reservoir (two-million-gallon ground storage reservoir north of Reverse Osmosis Water Treatment Plant for high-service pumps to meet peak day water demands)

The purpose of this Public Hearing is to inform area residents of the community of Grimes of this proposed action, discuss the actual cost and user fees associated with this project, and to address citizen's concerns, if any, with the plan.

The Public Hearing location and time are as follows:

June 27, 2023 – 5:30 p.m.
Grimes Community Center
410 SE Main Street
Grimes, IA 50111

All interested persons are encouraged to attend this hearing. Written comments on this proposal may also be submitted prior to the hearing. Questions regarding this hearing or the availability of documentation may be directed to the City Clerk's Office at 515.986.3036.

CITY OF
GRIMES
101 NE Harvey, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846

CITY COUNCIL COMMUNICATION
Meeting Date: 5/9/23

AGENDA ITEM: NW 107th Street HMA Overlay – Public Hearing and Award of Construction Contract.

BACKGROUND: The actions that are in front of the council are to hold a public hearing on the proposed Contract Documents (plans, specifications and form of contract) and estimated total cost and approve Resolutions to: 1) adopt plans, specifications, form of contract and estimate of cost; 2) making award of construction contract; and 3) approving construction contract and bonds. This project was bid on May 2, 2023 and the following are the results:

Des Moines Asphalt & Paving - $571,751.58
InRoads, LLC - $680,426.00
Grimes Asphalt & Paving Co. - $725,321.36
Engineering Estimate - $813,911.00

The results from the bidding showed great interest in this project for this type of work and the current bidding environment. The grouping of bids was decent with the bids all coming in under the engineer's estimate and the low bidder being about 30% or $242,000 under the engineer's estimate. The low bidder is Des Moines Asphalt & Paving of Ankeny, Iowa. City staff has worked with Des Moines Asphalt & Paving before and feels they are very capable of performing this work.

BUDGETARY CONSIDERATIONS: This project came in about $242,000 under the engineer's estimate and is in the current Capital Improvements Program for construction this year. There is also an agreement with the City of Johnston to 50% cost share the construction costs for this project.

STRATEGIC PLANNING:
Prioritized: Yes

*High-Performing Organization/Exception Professional Services **X**

STAFF RECOMMENDATION: The staff recommends that the City Council holds the public hearing and approves the three resolutions, as stated above.

RESPONSIBLE STAFF/CONTACT INFORMATION
Matt Ahrens, City Engineer
mahrens@grimesiowa.gov
515-986-4050

Prepared by: Aaron Jarosh, Staff Engineer
Return to: Matt Ahrens, City Engineer

TABULATION OF BIDS
NW 107TH STREET HMA OVERLAY
CITY OF GRIMES
GRIMES, IOWA

410 SE Main Street
Suite 102
Grimes, IA 50111
(515) 986-4050

May 02, 2023 @ 10:30 PM

Item No.	Description	Unit	Quantity	Engineer's Estimate City of Grimes		Des Moines Asphalt & Paving Ankeny, IA		InRoads, LLC Des Moines, IA		Grimes Asphalt & Paving Co. Des Moines, IA							
				Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1	HMA OVERLAY, 3 INCH, STANDARD TRAFFIC (ST) SURFACE, 1/2 INCH, PG 58-28S	TON	2910	$120.00	$349,200.00	$95.00	$276,450.00	$111.00	$323,010.00	$104.00	$302,640.00						
2	GRANULAR SHOULDER (IDOT "GRANULAR SHOULDERS", TYPE B 2121-7425020)	TON	292	$30.00	$8,760.00	$58.00	$16,936.00	$80.00	$23,360.00	$46.00	$13,432.00						
3	FULL DEPTH PATCHES, M-4 MIX, 7" MINIMUM	SY	539	$115.00	$61,985.00	$92.50	$49,857.50	$99.00	$53,361.00	$155.00	$83,545.00						
4	FULL DEPTH PATCHES, HMA	SY	1250	$115.00	$143,750.00	$65.50	$81,875.00	$80.00	$100,000.00	$115.00	$143,750.00						
5	MILLING, 1" DEPTH	SY	13380	$4.00	$53,520.00	$2.20	$29,436.00	$1.75	$23,415.00	$2.20	$29,436.00						
6	PAINTED PAVEMENT MARKINGS, DURABLE	STA	144.24	$250.00	$36,060.00	$103.00	$14,856.72	$90.00	$12,981.60	$100.00	$14,424.00						
7	GROOVES CUT FOR PAVEMENT MARKINGS	STA	144.24	$150.00	$21,636.00	$51.50	$7,428.36	$35.00	$5,048.40	$39.00	$5,625.36						
8	TEMPORARY TRAFFIC CONTROL	LS	1	$10,000.00	$10,000.00	$9,050.00	$9,050.00	$26,500.00	$26,500.00	$12,800.00	$12,800.00						
9	FLAGGERS (IDOT 2528-8445113)	LS	1	$33,600.00	$33,600.00	$45,000.00	$45,000.00	$56,950.00	$56,950.00	$55,555.00	$55,555.00						
10	PILOT CARS (IDOT 2528-8445115)	LS	1	$14,400.00	$14,400.00	$12,750.00	$12,750.00	$13,300.00	$13,300.00	$22,222.00	$22,222.00						
11	PORTABLE DYNAMIC MESSAGE SIGN (PDMS) (IDOT 2528-9290050)	CDAY	7	$1,000.00	$7,000.00	$516.00	$3,612.00	$500.00	$3,500.00	$556.00	$3,892.00						
12	MOBILIZATION	LS	1	$74,000.00	$74,000.00	$24,500.00	$24,500.00	$39,000.00	$39,000.00	$38,000.00	$38,000.00						
	TOTAL BASE BID				**$813,911.00**		**$571,751.58**		**$680,426.00**		**$725,321.36**						

2-May-23 Denotes math error on proposal
X:\Engineering Services\CIP Projects\2023 Projects\2023-NW 107th St Asphalt Overlay Improvements\5 - Estimate and Tab\[NW 107th Street Asphalt Overlay Improvements_Quantites and ERl.xlsm]BID TAB

Council Member _____ introduced the following Resolution entitled "RESOLUTION ADOPTING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COST FOR THE NW 107TH STREET HMA OVERLAY", and moved that the same be adopted. Council Member _____ seconded the motion to adopt. The roll was called, and the vote was:

AYES: _____

NAYS: _____

Whereupon, the Mayor declared the following Resolution duly adopted:

RESOLUTION 05-1823

RESOLUTION ADOPTING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COST FOR THE NW 107TH STREET HMA OVERLAY

WHEREAS, on the **11th** day of **April, 2023**, plans, specifications, form of contract and estimate of cost were filed with the Clerk for the construction of certain public improvements described in general as the NW 107th Street HMA Overlay; and

WHEREAS, notice of hearing on plans, specifications, form of contract and estimate of cost for the public improvements was published as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRIMES, STATE OF IOWA:

Section 1. That the plans, specifications, form of contract and estimate of cost are hereby approved as the plans, specifications, form of contract and estimate of cost for the public improvements, as described in the preamble of this Resolution.

PASSED AND APPROVED this 9th day of May, 2023.

_____
Scott Mikkelsen, Mayor

ATTEST:

_____
Rochelle Williams, City Clerk

Council Member _____ introduced the following Resolution entitled "RESOLUTION AUTHORIZING CONSTRUCTION CONTRACT AND BOND FOR THE NW 107TH STREET HMA OVERLAY", and moved its adoption. Council Member _____ seconded the motion to adopt. The roll was called, and the vote was:

AYES: _____

NAYS: _____

Whereupon, the Mayor declared the following Resolution duly adopted:

RESOLUTION 05-1923

RESOLUTION AUTHORIZING CONSTRUCTION CONTRACT AND BOND FOR THE NW 107TH STREET HMA OVERLAY

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRIMES, STATE OF IOWA:

That the construction contract and bond executed and insurance coverage for the construction of certain public improvements described in general as the NW 107th Street HMA Overlay, and as described in detail in the plans and specifications heretofore approved, and which have been authorized to be signed by the Mayor and Clerk on behalf of the City be and the same are hereby approved as follows:

Contractor: OMG Midwest DBA: Des Moines Asphalt and Paving of Ankeny, IA

Amount of bid: $571,751.58

Bond surety: _____

Date of bond: _____

Portion of project: All construction work

PASSED AND APPROVED this 9th day of May 2023.

_____
Scott Mikkelsen, Mayor

ATTEST:

_____
Rochelle Williams, City Clerk

Council Member _____ introduced the following Resolution entitled "RESOLUTION MAKING AWARD OF CONSTRUCTION CONTRACT FOR THE NW 107th STREET HMA OVERLAY", and moved:

☐ that the Resolution be adopted.

☐ ADJOURN to permit the Engineer to review and make recommendation on said bids, therefore defer action on the Resolution to the meeting to be held at 5:30 P.M. on _____, 2023, at this place.

Council Member _____ seconded the motion to adopt. The roll was called, and the vote was:

AYES: _____

NAYS: _____

Whereupon, the Mayor declared the following Resolution duly adopted:

RESOLUTION 05-2023

RESOLUTION MAKING AWARD OF CONSTRUCTION CONTRACT FOR THE NW 107TH STREET HMA OVERLAY

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRIMES, STATE OF IOWA:

Section 1. That the following bid for the construction of certain public improvements described in general as the NW 107th Street HMA Overlay, described in the plans and specifications heretofore adopted by this Council on May 9, 2023, be and is hereby accepted, the same being the lowest responsive, responsible bid received for such work, as follows:

Contractor: OMG Midwest DBA: Des Moines Asphalt and Paving of Ankeny, IA

Amount of bid: $571,751.58

Portion of project: All construction work

Section 2. That the Mayor and Clerk are hereby directed to execute the contract with the contractor for the construction of the public improvements, such contract not to be binding on the City until approved by this Council.

PASSED AND APPROVED this 9th day of May, 2023.

_____
Scott Mikkelsen, Mayor

ATTEST:

_____
Rochelle Williams, City Clerk

Grimes City Council Agenda

Grimes City Hall
101 NE Harvey Street
Grimes, Iowa 50111
Phone | 515.986.3036
www.grimesiowa.gov

Mission Statement
The mission of Grimes City Government is to provide excellent/exceptional city services and facilities in a financially responsible and community-friendly manner through a high performing city team that result in adding value to resident's lives.

Mayor | Scott Mikkelsen
City Council | Eric Johansen, Andy Borcherding, David Gisch, Ryan Burger, Laurie DePhillips

Grimes City Council Workshop May 9, 2023 at Grimes Community Center, 410 SE Main Street Immediately Following the Council Meeting

1. Workshop Discussion
    - Process Improvements Report
    - Strategic Plan Priorities
    - 28E Joint Agreement for Fire and EMS Services
    - Stormwater Assistance Grant (SWAG) Program
    - Area Plan Overview
        1. South James Area Plan Location & Goals
        2. WRA Area Plan Location & Goals