Grimes City Council Agenda

Grimes City Hall
101 NE Harvey Street
Grimes, Iowa 50111
Phone | 515.986.3036
www.grimesiowa.gov

Mission Statement
The mission of Grimes City Government is to provide excellent/exceptional city services and facilities in a financially responsible and community-friendly manner through a high performing city team that result in adding value to resident's lives.

Mayor | Scott Mikkelsen
City Council | Eric Johansen, Andy Borcherding, David Gisch, Ryan Burger, Laurie DePhillips

Grimes City Council Meeting February 14, 2023
In Person/Zoom at Grimes Community Center, 410 SE Main Street

The public is welcome and encouraged to attend and participate in this meeting in person or by internet or phone as follows:

Join Zoom Meeting

https://us06web.zoom.us/j/3787305851?pwd=Y2xpSUU2T3IxUUpkSmFtRVlmTjIyUT09

Meeting ID: 378 730 5851

Passcode: 1234

Public Comment: If you would like to address the City Council during the Public Comment portion of the meeting, please contact the City Clerk by 4:30 p.m. on the date of the meeting by email at rwilliams@grimesiowa.gov with your name and address or by using the RAISE HAND feature by zoom. Participants must be recognized by the presiding officer and must state their full name and address before addressing the City Council. If you are participating via phone, the raise and lower hand feature can be activated by using *9. After you are recognized, use *6 to unmute your audio. The Chat and Q&A functions will be turned off during the meeting. The Mayor will recognize you for 3 minutes of comment, and your microphone will be turned on.
Pursuant to §21.4(2) of the Code of Iowa (2019), the City has the right to amend this agenda up until 24 hours before the posted meeting time.
For any additional assistance or questions in attending the meeting, please call 515-986-3036 Ext 1025 from 8 a.m. to 4:30 p.m., or contact the Grimes City Clerk Rochelle Williams by email at: rwilliams@grimesiowa.gov.

Meetings will be recorded

AGENDA ITEMS FOR February 14, 2023, AT 5:30 PM AT GRIMES COMMUNITY CENTER

1. Call to Order
   Pledge of Allegiance
2. Roll Call

3. Approval of the Agenda
4. Approval of the Consent Agenda **(Discussion is not allowed unless the Mayor or a City Council Member ask for an item to be removed and placed under Council actions for consideration)**
   A. Resolution 02-0123 Minutes approval from previous meeting
   B. Resolution 02-0223 Claims Report
   C. Resolution 02-0323 Approving Bills and Quotes over $10,000
   D. Resolution 02-0423 Approving ABD License Renewals: Quik Trip and Dollar General
   E. Receiving and Filing of Correspondence
   F. Resolution 02-0523 Setting a Public Hearing Ordinance 775 Amending Grimes Code of Ordinances Section 9-3-1, 9-3-2, 9-3-5, 9-3-10, 9-3-11 and 9-3-13 to 9-3-19 Regulating Installation, Payment, and Maintenance of Public Water Service System for February 28, 2023
   G. Resolution 02-0623 Setting a Public Hearing Ordinance 776 Amending and/or Deleting Grimes Code of Ordinances Section 9-4-3 to 9-4-13 Regulating Installation, Payment, and Maintenance of Water Meters for February 28, 2023
   H. Resolution 02-0723 Setting a Public Hearing Ordinance 777 Amending and/or Deleting Grimes Code of Ordinances Sections 9-5-2 to 9-5-5, 9-5-7, 9-5-9, 9-5-10, 9-5-11, 10-7-8 and 10-7-11 Regulating City Charges for Water and Storm Water Services for February 28, 2023
   I. Resolution 02-1323 Setting a Date for Public Hearing for the Urban Renewal Plan Amendment for March 14, 2023
   J. Resolution 02-0823 Authorizing the Increase of the Speed Limit on a Portion of SW 19th Street From 35 MPH to 45 MPH
   K. Resolution 02-0923 Accepting Public Sanitary Sewer Easement for Hope Meadows
   L. Resolution 02-1023 Ordering Construction of the SE Trail Ridge Road Reconstruction and Fixing a Date for Hearing Thereon and Taking of Bids Therefor
   M. Resolution 02-1123 Professional Services Pay Applications:
      1. Pay Application #1 The Weitz Company, LLC - New Grimes Public Library $3,821.00
      2. Pay Application #2 The Weitz Company, LLC -New Grimes Public Library $24,181.00
      3. Pay Application #50 Veenstra & Kimm, Inc - WRA Connector $57,401.07
      4. Pay Application #15 ISG - Water Works Park Splash Pad $12,354.54
      5. Pay Application #6 McClure Engineering Company - Phase 1A Water System Improvements $79,545.35
      6. Pay Application #3 MSA Professional Services, Inc - SE Trail Ridge Road Reconstruction $19,340.00
      7. Pay Request #4 McClure Engineering Company - North Jordan Well Repairs $26,175.79
      8. Pay Request #34 McClure Engineering Company - Reverse Osmosis Water Treatment Plant – Phase 1 $2,672.50
      9. Pay Request #4 Snyder & Associates, Inc - NE Destination Drive & NE Beaverbrooke Blvd Improvements $9,642.25
      10. Bradshaw Fowler Proctor & Fairgrave – Legal Services for New Grimes Library $575.00
   N. Resolution 02-1223 Pay Requests:
      1. Pay Request #11 Shank Constructors, Inc - WRA Grimes Connector – Contract 4 - $565,243.94
      2. Pay Request #6 S.M Hentges & Sons, Inc - WRA Grimes Connector – Contract 2 $1,400,085.17
      3. Pay Request #3 Van Maanen Electric - City Traffic Signal Communications Network $84,217.50
      4. Pay Request #7 Rognes Corporation - WRA Grimes Connector – Contract 3 $42,540.05
      5. Pay Request #11 S.J. Louis Construction, Inc - WRA Grimes Connector – Contract 1 $546,778.32
   O. Change Orders:

1. Change Order #1 The Weitz Company, LLC - New Grimes Public Library increasing the contract $22,633.00.
2. Change Order #2 The Weitz Company, LLC - New Grimes Public Library increasing the contract $17,558.50.
3. Change Order #1 Corell Contractor Inc. - New Grimes Public Library increasing the contract $2,344.00.
4. Change Order #3 Graphite Construction - New Grimes Public Library decreasing the contract $1,909.65.
5. Change Order #1 Rognes Corporation - WRA Grimes Connector – Contract 3 increasing contract $35,838.00.
6. Change Order #1 S.M. Hentges & Sons, Inc - WRA Grimes Connector – Contract 2 increasing contract $56,925.00.

P. Finance Report for January 2023

PUBLIC FORUM

"People wishing to address the Council need to sign up on the sheet which has been provided on the table near the door. Each person will be allowed three minutes from the podium and may address no more than two issues per Grimes Rules of Procedure for Conduct of City Business-May 2005."

PUBLIC AND COUNCIL AGENDA ITEMS

Council may consider and potentially act on the following Public Agenda items.

1. Second Reading of Ordinance 774 Amending the Code of Ordinances of the City of Grimes Iowa by Amending the Zoning Ordinance Regarding Regulations Associated with "General Regulations"
2. Budget Workshop
   a. Capital Improvement Program 2024-2028
   b. Budget Presentation Fiscal Year 2024

ADJOURNMENT

RESOLUTION NO. 02-0123 Approving the Grimes City Council Minutes

WHEREAS the City Clerk shall keep minutes of all City Council meetings;

WHEREAS, the minutes according to Iowa Code Section 21.3 are required to show the date, time and place, the members present, and the action taken at each meeting;

WHEREAS, the minutes shall show the results of each vote taken and information sufficient to indicate the vote of each member present;

WHEREAS, Iowa Code Section 372.13(6) requires that within 15 days following a regular or special meeting the Council, the clerk shall cause the minutes to the proceedings of the Council, including the total expenditure from each city fund, to be published in a newspaper of general circulation in the city.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Grimes, Iowa, recommend approval of the attached (Exhibit A) minutes.

PASSED AND APPROVED this 14th day of February 2023.

By: _____
Scott Mikkelsen, Mayor

ATTEST:

By: _____
Rochelle Williams, City Clerk

CITY COUNCIL MEETING
Tuesday, January 24, 2023

The regular City Council Meeting was held as an in-person meeting with Zoom available. The meeting was called to order by Mayor Scott Mikkelsen, January 24, 2023, at 5:34 p.m. at the Grimes Community Complex, 410 SE Main Street, Grimes, Iowa. The Pledge of Allegiance was led by Mayor Mikkelsen.

ROLL CALL

Present: Mayor Scott Mikkelsen, Council Members: Andrew Borcherding, Eric Johansen, Laurie DePhillips, Ryan Burger, and David Gisch.

AGENDA ITEMS

APPROVAL OF THE AGENDA

Mayor Mikkelsen asked for approval of the agenda.
Moved by Gisch, Second by DePhillips, to approve the agenda.
Roll Call: Ayes: All. Nays: None. Motion passes: 5 - 0.

CONSENT AGENDA

A. Resolution 01-0123 Minutes approval from previous meeting B. Resolution 01-0223 Claims Report for 12-27-22 through 1-24-23 $8,319,031.20 C. Resolution 01-0323 Approving Bills and Quotes over $10,000 D. Resolution 01-0423 Approving ABD Licenses: Pancheros Grill, Pour Choices, and Ownership Updates for Hy-Vee Inc. and Kwik Star. E. Resolution 01-0523 Professional Services Payments: 1. Pay Request #4 McClure Engineering Company – Phase 1A Water Systems Improvements $42,120.02 2. Pay Request #10 Nilles Associates, Inc – Kennybrook South Detention Basin Improvements $2,232.50 3. Pay Request #1 Van Maanen Electric – City Traffic Signal Communication Network $481,620.08 4. Pay Request #1 Foth Infrastructure & Environment, LLC – Temporary Traffic Signal South James Street and South 19th Street $4,708.00 5. Pay Request #14 ISG – Water Works Park Splash Pad $8,524.29 6. Pay Request #2 McClure Engineering Company – North Jordan Well Repairs $48,883.76 7. Pay Request #3 McClure Engineering Company – North Jordan Well Repairs $32,874.65 8. Pay Request #7 Nilles Associates, Inc – Grimes Existing Basins Enhancements $5,000.00 9. Pay Request #1 Snyder & Associates, Inc – Streets Master Plan/Design Guide $7,826.88 10. Pay Request #1 McClure Engineering Company – Grimes South Jordan Well Improvements $16,549.94 11. Dorsey & Whitney LLP – legal fees for Sewer Revenue Bond - $17,550 12. Pay Request #4 Foth Infrastructure & Environment, LLC – SE 11th Street & S James Street $65,878.59 13. Pay Request #49 Veenstra & Kimm, Inc – WRA Connector $66,133.54 14. Pay Request #2 Veenstra & Kimm, Inc – West Area Trunk Sewer Conceptual Study $1,665.63 15. Denman & Company, LLP – Audit for Year End June 30, 2022, $6,000.00 16. Pay Request # The Weitz Company, LLC – New Grimes Public Library $47,906.24 17. Pay Request #33 McClure Engineering Company – Reverse Osmosis Water Treatment Plant – Phase 1 $3,400.00 18. Pay Request #3 Snyder & Associate, Inc for NE Destination Drive & NE Beaverbrooke Blvd $13,411.00 19. Pay Request #6 Civil Design Advantage – GrimesPlex $41,333.65 20. Pay Request #5 McClure Engineering Company – Phase 1A Water System Improvements $69,644.61 21. Pay Request #1 Snyder & Associates – IA Hwy 44 Trail Extension Project $9,714.38 22. Pay Request #33 Bolton & Menk, Inc – Highway 44 & SW County Line Road Intersection Improvements $4,600.00 23. Pay Request #2 McClure Engineering Company – Grimes South Jordan Well Improvements $202.50 24. Whitfield & Eddy Law – legal $22,736.75 25. Invision – City of Grimes Public Library $7,502.87 F. Resolution 01-0623 Pay Requests:1. Pay Request #4 Halbrook Excavating – SE Jacob Street Reconstruction and Storm Sewer $249,809.15 2. Pay Request MidAmerican Energy – NW Territory Lift Station $142,033.66 3. Pay

Request Millerbernd Mfg. – County Line Road Traffic Signal Improvements $59,376.00 4. Pay Request #10 Shank Constructors, Inc. – WRA Grimes Connector – Contract 4 $133,038.53 5. Pay Request #5 S.M. Hentges & Sons, Inc – WRA Grimes Connector – Contract 2 $1,017,464.75 6. Pay Request #6 Rognes Corporation – WRA Grimes Connector – Contract 3 $152,903.81 7. Pay Request #2 Edge Commercial, LLC – GrimesPlex $766,370.40 8. Pay Request #5 Edge Commercial, LLC – Waterworks Park Improvements $512,447.01 9. Pay Request #10 S.J. Louis Construction, Inc – WRA Grimes Connector – Contract 1 $819,078.72 10. Pay Request #2 Performance Contracting, Inc - New Grimes Public Library $87,029.50 11. Pay Request #9 Van Maanen Electric Inc – New Grimes Public Library $17,562.75 12. Pay Request #9 Graphite Construction Group – New Grimes Public Library $132,831.74 13. Pay Request #8 Absolute Concrete - County Line Road Intersection Improvements $34,768.89 14. Pay Request #5 Halbrook Excavating – SE Jacob Street Reconstruction and Storm Sewer $6,935.00 15. Pay Request #2 Van Maanen Electric – City Traffic Signal Communication Network $43,616.87 16. Pay Request #4 Edge Commercial, LLC – Waterworks Park Improvements $227,543.61 G. Change Orders: 1. Change Order #2 Halbrook Excavating for SE Jacob Street Reconstruction and Storm Sewer increasing contract $7,300.00. 2. Change Order #4 Absolute Concrete for County Line Road Intersection Improvements $6,317.03 3. Change Order #2 S.J. Louis Construction, Inc for WRA Grimes Connector-Contract 1 $276,896.19 H. Resolution 01-0723 Renewal of General Property and Liability Insurance Coverage with Iowa Communities Insurance Pool I. Resolution 01-0823 Accepting Public Improvements in Walmart Site Improvements 2022 Grant Applications and Services: a. Resolution 01-0923 Approving an Agreement with the City of Grimes for Obtaining Funding Through the Iowa Department of Transportation's "Revitalize Iowa's Sound Economy" (R.I.S.E.) Program for the SE 40th Street and SE Park Drive Extension Project b. Resolution 01-1023 Recognizing Dedication of Property and Authorizing Fund Dispersal c. Resolution 01-1123 To Enter into Grant Writing Agreement with Impact7G, Inc. d. Resolution 01-1223 Authorizing the City of Grimes to Submit an Application for Funding from the Federal Surface Transportation Block Grant Program to the Des Moines Area Metropolitan Planning Organization for the Partial Funding of the Construction of a Portion of Southeast 37th Street and Further Approving the Application Which Obligates the City of Grimes to Matching Funds for the Construction of Said Project e. Resolution 01-1323 Approving an Enhance Iowa Community Attraction and Tourism Grant Application for the GrimesPlex Project K. Resolution 01-1423 Accepting a Proposal from MidAmerican Energy Company in the Amount of $77,832,96 for the Installation of Two Electric Services for the GrimesPlex Project L. Resolution 01-1523 Approving Utility Connection Agreements – 2425 NW County Line Road M. Resolution 01-1623 Approving Water/Sewer Adjustment Policy N. Resolution 01-1723 Approving Personnel Transactions O. Resolution 01-1823 Extending the Certification of the Johnston-Grimes Metropolitan Fire Department Promotional List for Lieutenants Originally Established January 27, 2021 P. Resolution 01-1923 Approving Purchase of New Fire Engine Q. Development Services Annual Report R. Receiving and Filing of Reports S. Finance Report for December 2022
Motion by Gisch, Second by DePhillips, to approve the Consent Agenda.
Roll Call: Ayes: All; Nays: None Motion passes 5 - 0

PUBLIC FORUM - None

PUBLIC AND COUNCIL AGENDA ITEMS

1. Audit Presentation – Denman & Company LLP – David Ellis

Dave Ellis, CPA with Denman & Company addressed the Council stating that this is the second year that Denman & Company had performed the annual audit of City finances and practices. Upon reviewing the schedule of expenditures, federal awards and revolving funds, Ellis said he found everything to be in compliance with no material weakness in the reports or with the internal controls in

place. Council Member Johansen complemented the financial department and staff with their thoroughness in keeping the City finances moving in a positive direction.

a. Resolution 01-2023 Receiving and Filing of Audit for Fiscal Year 2021-2022 by Denman & Co. Moved by Johansen, Second by Borcherding, to approve Resolution 01-2023 Receiving and Filing of Audit for Fiscal Year 2021-2022 by Denman & Company, LLP

Roll Call: Ayes: All. Nays: None. Motion passes:5 - 0.

2. An Ordinance Amending the Grimes Code of Ordinances Chapter 12-5 to Specify New Regulations for the General Regulations and Amending Chapter 12-4 Definitions and Amending Section 5-3-4 to Delete Regulations Regarding Transient Merchants

Development Services Director Alex Pfaltzgraff provided an overview of the amendments to the Grimes Code of Ordinances Chapter 12-5 to specify new regulations for the General Regulations and amending Chapter 12-4 definitions and amending Section 5-3-4 to delete regulations regarding transient merchants Pfaltzgraff stated that the General Regulations is a section within the zoning ordinance that covers topics, such as pools, decks, accessory buildings, and home-based businesses. Pfaltzgraff said the Planning and Zoning Commission has reviewed the Ordinance in detail. Their recommendations have been incorporated into the regulations presented.

a. Public Hearing on an Ordinance Amending the Code of Ordinances of the City of Grimes, Iowa by Amending the Grimes Code of Ordinances Chapter 12-5 to Specify New Regulations for the General Regulations and Amending Chapter 12-4 Definitions and Amending Section 5-3-4 to Delete Regulations Regarding Transient Merchants

Mayor Mikkelsen opened the Public Hearing at 5:57 p.m. Being no oral or written comments, the Public Hearing was closed at 5:57 p.m.

b. First Reading of Ordinance 774 Amending the Code of Ordinances Chapter 12-5 to Specify New Regulations for the General Regulations and Amending Chapter 12-4 Definitions and Amending Section 5-3-4 to Delete Regulations Regarding Transient Merchants

Moved by Johansen, Second by Burger, to approve First Reading of Ordinance 774 Amending the Code of Ordinances Chapter 12-5 to Specify New Regulations for the General Regulations and Amending Chapter 12-4 Definitions and Amending Section 5-3-4 to Delete Regulations Regarding Transient Merchants

Roll Call: Ayes: All. Nays: None. Motion passes: 5 - 0.

3. 80/20 Voluntary Annexation of Property into the City of Grimes, Polk County, and Dallas County, Iowa

Development Services Director Alex Pfaltzgraff notified Council that the City of Grimes is in receipt of applications for voluntary annexation for properties generally located along NW and SW County Line Road. Pfaltzgraff said the area encompasses approximately 706 acres with a range of land uses supported. He said for the City to process the applications, a property west of NW County Line Road and north of Highway 44 would need to be included in the annexations. Pfaltzgraff said while they have not had any success in obtaining a voluntary application from one portion of the property included the state allows for the annexation of non-consenting properties of up to 20% of the overall annexation area. Pfaltzgraff said this proposal would result in about 10.7% of the annexation area being non-consenting. Pfaltzgraff said all of the necessary notices, consultations, hearings and proceedings have been filed, and to date there have been no objections. Pfaltzgraff added that he had met with several property owners who had property that adjoins the territory to be annexed into the city.

a. Public Hearing on Proposed 80/20 Voluntary Annexation of Property into the City of Grimes, Polk and Dallas County, Iowa.

Mayor Mikkelsen opened the Public Hearing at 6:04 p.m. The Mayor asked if there had been any oral or written comments received. The City Clerk Rochelle Williams stated only as previously stated by Development Services Director Alex Pfaltzgraff. Public Hearing was closed at 6:05 p.m.
Moved by Johansen, Second by DePhillips, to approve the 80/20 Annexation of Property into the City of Grimes, Polk County, and Dallas County, Iowa.
Roll Call: Ayes: All. Nays: None. Motion passes: 5 - 0.

4. Property at 309 East 1st Street
Development Services Director Alex Pfaltzgraff addressed the Council stating letters of intent have been received from four applicants wishing to lease the city owned building at 309 1st Street. Pfaltzgraff said the terms are identical, and staff is looking for recommendations as to which tenant should be selected.
a. Public Hearing to Consider Entering into A Lease Agreement at 309 1st Street, Grimes Iowa
Mayor Mikkelsen opened the Public Hearing at 6:09 p.m. Being no oral or written comments, the Public Hearing was closed at 6:09 p.m.
General discussion among Mayor Mikkelsen and Council Members concluded that while it would be advantageous to lease the space, more time and marketing should be allowed for additional potential lessees would be advisable.

5. Presentation on Disposal of Portion of Enterprise Tower Property
Development Services Director Alex Pfaltzgraff informed the Council that in 2017, the City entered an agreement with the developer of the light industrial area just west of Highway 141 and north of SE 28th Street to construct the Enterprise Tower. Pfaltzgraff said that project was completed in 2021. Pfaltzgraff noted the tower itself is on the west half of the property, leaving approximately 1 acre of undeveloped property which is landlocked by the Enterprise Tower site and properties to the north, east and south. Pfaltzgraff said in late 2022, the property owner to the east and south of that site, expressed interest in acquiring the excess Enterprise Tower property. Pfaltzgraff said the current concept indicates that if sold, the owner would use the site for open space and vehicle circulation. He said staff evaluated the request and determined that there was no future need for the excess property and that there would be no future municipal water value to the property. Pfaltzgraff said an appraisal determined that the value of property is $216,000.00 and recommended the property be disposed of to the interested party. Mayor Mikkelsen and Council Members determined that further review into other possible uses or interested buyers or lessees should be held before the final direction is chosen.

6. Presentation on South James Street Improvements
Development Services Director Alex Pfaltzgraff stated that a corridor study of South James Street, from 37th Street to 27th Street was complete. He added that the City Council prioritized funding for the design and property acquisition of the first phase of the improvement project. Pfaltzgraff offered two options to consider for conducting the first phase of construction. He said Phase 1 includes the extension of SE 11th Street, from its western termination just east of the Norfolk Southern Railway, to South James Street, and at the future intersection of South James Street and 11th Street, where a dual lane roundabout would be constructed. Pfaltzgraff said that north of the roundabout, South James Street would be reconstructed and widened to 3-lanes, and the project is estimated to be completed in the fall of 2025. Pfaltzgraff said Option 1 would keep South James Street open as much as possible during the construction project, but to do so would likely increase both the construction schedule and the budget. He added these increase would be due to the temporary pavement installation and remobilization by the contractor. Pfaltzgraff said Option 2 would close South James Street for construction of the roundabout at the intersection of South James and 11th Street. He said the closure would be planned during the summer of 2024. Pfaltzgraff said it is estimated that the closure would be for 10-12 weeks. Pfaltzgraff

stressed that with either option, there would still be closures during the project that are un-avoidable, however there would be several detour options available to local traffic and commuters. Mayor Mikkelsen and Council Members agreed that further discussion and options should be reviewed before proceeding.

7. Presentation Update to City Code Section 9 Water Service System and City Code Section 10 Stormwater Management Utility

Public Works Director Kevin Hensley advised the Council that staff has been working to update City Code Section 9 Water Service System and City Code Section 10 to align with current practice and State Code. Hensley stated that Title 9 and 10 are sections within the City code that address public utilities and stormwater management. He said the updates largely address curb stops and meter installations as well as clarifying the responsibilities of both homeowners and city staff. Hensley said due to the number of changes being proposed, staff would address feedback and questions prior to a public hearing to be set at the February 14, 2023 Council meeting.

8. Appointments to Boards and Commissions – Mayor Mikkelsen

Mayor Mikkelsen made the following recommendations for appointment to various Boards for the City of Grimes subject to Council approval:

Planning and Zoning Board: Adam Bunge, and Reappointing Craig Patterson both for 5-year terms.
Park and Recreation: Reappointing Renee Johnson for a 3-year term.
Tree Board: Reappointing Lee Goldsmith and Mark Dungan for a 4-year term.
Public Health and Safety: Reappointing Kathy Leinenkugel for a 3-year term
Fire Advisory Board Liaisons: Council Members David Gisch and Council Member Laurie DePhillips
Metro Waste Authority Board: Council Member David Gisch
BRAVO: Council Member Eric Johansen and Cheryl Heid as Alternate
Metro Advisory Committee: Council Member Eric Johansen,
Convention and Visitors Bureau: Primary Council Member Ryan Burger and Alternate Brian Becker,
Des Moines Area MPO Representatives:
MPO Primary Representative – Mayor Scott Mikkelsen
MPO Alternate Representative- City Administrator Jake Anderson
MPO TTC Primary Representative – City Engineer Matt Ahrens
MPT TTC Alternate Representative- Development Services Director Alex Pfaltzgraff
DART Task Force Liaison: Council Member Borcherding
W.R.A. Board: Council Member DePhillips, and City Administrator Jake Anderson
W.R.A. Technical Committee: Primary- City Engineer Matt Ahrens and Alternate Kevin Hensley Public Works Director
MIPA Board Representative: Alex Pfaltzgraff Development Services Director

Mayor Mikkelsen thanked Dani Smid for her years of service on the Planning and Zoning Board. Council Member Johansen also thanked the many residents that contribute their time in serving on the various boards.
Motion by Johansen, Second by Gisch to approve the appointments as proposed.
Roll Call: Ayes: All. Nays: None. Motion passes: 5 - 0.

ADJOURN

There being no further business the meeting was adjourned at 7:15p.m.
Motion by Gisch, Second by Johansen, to adjourn.

Roll Call: Ayes: All. Nays: None. Motion passes: 5 - 0.

ATTEST:

Rochelle Williams, City Clerk

Scott Mikkelsen, Mayor

CITY OF
GRIMES
101 NE Harvey, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846

CITY COUNCIL COMMUNICATION

AGENDA ITEM: Claims Report

BACKGROUND: The following expenditures have been reviewed and authorized as being justified and properly due and made in accordance with city guidelines.
This listing has been prepared by the Finance Department Staff and is being submitted to the City Council for Approval.

Responsible Staff /Contact Information: Marcia Woodke MWoodke@grimesiowa.gov

RESOLUTION NO. 02-0223 Approving and Authorizing Expenditures

WHEREAS the Finance Department prepares a list of authorized expenditures to be approved by the Grimes City Council;

WHEREAS, the attached (exhibit A) have been reviewed as being justified and properly due and made in accordance to city guidelines.

WHEREAS, the listing has been prepared and reviewed by the Finance Department Staff and is being submitted to the City Council for approval.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Grimes, Iowa, recommend approval of the attached (Exhibit A) expenditures.

PASSED AND APPROVED this 14th day of February 2023.

By: _____
Scott Mikkelsen, Mayor

ATTEST:

By:_____
Rochelle Williams, City Clerk

CITY OF GRIMES CLAIMS 02/14/23

CENTRAL PUMP AND MOTOR	RPR HEARTLAND LIFT PUMP	6,397.20
EUROFINS TESTAMERICA	STATE LABS FOR WASTE WATER	2,364.00
BAKER & TAYLOR	LIBRARY MATERIALS	2,800.45
BLACK HILLS ENERGY	GAS	14,556.17
BOMGAARS	CLOTHING & SUPPLIES	1,031.92
CALHOUN-BURNS & ASSOCIATE	2022 BRIDGE RATING	1,491.60
CAPITAL SANITARY SUPPLY	PAPER PRODUCTS	381.82
CENTRAL IOWA PEST	PEST CONTROL	445
CENTRAL IOWA MECHANICAL	GCC HVAC MAINTENANCE	2,745.00
CITY OF JOHNSTON	MAR22-DEC22 GEMT AMB PYMNT REIMB	53,679.90
CITY OF DES MOINES	WRA MARCH 2023	136,214.08
COLLECTION SERVICES CENTER	CHILD SUPPORT	2,756.84
CULLIGAN WATER COND.	LIBRARY WATER	60.7
HOME DEPOT CREDIT SERVICE	TOOLS & ELECTRICAL SUPPLIES	425.95
FAREWAY STORES, INC.	EMPLOYEE RECOGNITION	26.31
GRAND CONSULTING	IT CONSULTING - LIBRARY	525
GREATER DM PARTNERSHIP	D.C. TRIP-ANDERSON/PFALTZGRAF	5,000.00
GRIMES CHAMBER & ECONOMIC	EXPO BOOTH	155
HAWKEYE TRUCK EQUIPMENT	S203 WING PART	1,947.63
HAWKINS INC.	CHEMICALS	13,130.10
RODAN OFFICE CLEANING	LIBRARY CLEANING	630
HILLYARD	GCC PAPER TOWELS	397.58
HOOPLA	LIBRARY MATERIALS	1,143.23
RELIANT GASES, LTD	BULK CO2 & DELIVERY	1,500.80
INTERSTATE BATTERY	EMERGENCY EXIT SIGN BATTERIES	32.2
IOWA DEPT OF REVENUE	JANUARY WATER EXCISE & SALES TAX	39,227.75
INTEGRATEDPRINT SOLUTIONS	BUSINESS CARDS/SMITH & MILLER	98
IOWA LIBRARY ASSOCIATION	ILA MEMBERSHIP	130
IOWA ONE CALL	DECEMBER LOCATES	530.8
IOWA FIRE EQUIPMENT CO.	FIRE EXT INSP & RECHARGE- PW	85
IPERS	IPERS- REGULAR	69,000.85
IOWA SIGNAL INC	POWER SUPPLY HWY 44 & JAMES	610
HEID CHERYL	MILEAGE REIMB	891.92
KLINE ELECTRIC INC	ELECTRICAL SERVICE	1,963.53
LEAF	COPIER CONTRACT - DS	303.59
LOGAN CONTRACTORS SUPPLY	COMPRESSOR PARTS	514.73
LOGOED APPAREL & PROMOTION	CLOTHING	1,604.98
MEDIACOM	CITY HALL TV	89.34
MENARDS CLIVE	SIGN SHOP RELOCATION PROJECT	253.27
METRO WASTE AUTHORITY	JANUARY GARBAGE/RECYCLE FEE	68,074.14
MIDWEST AUTOMATIC FIRE SP	SIGN SHOP RELOCATION PROJECT	3,500.00
MIDWEST WHEEL COMPANIES	REPLACEMENT LIGHTS-PLOW TRUCKS	612.64
MIDAMERICAN ENERGY	ELECTRIC	55,788.93
MISSISSIPPI LIME CO.	QUICKLIME	6,557.76
MUNICIPAL SUPPLY, INC.	WATER METERS	21,210.00
O'HALLORAN INTERNATIONAL	GEOTAB SOFTWARE & MIRROR	1,603.67

O'REILLY AUTO PARTS	VEHICLE MAINTENANCE SUPPLIES	580.33
OFFICE DEPOT LIBRARY	OFFICE SUPPLIES - LIBRARY	261.34
OFFICE DEPOT	OFFICE SUPPLIES	586.88
PETERSON PEST & TERMITE	PEST CONTROL - LIBRARY	35
PLUMB SUPPLY CO. - DM	SUPPLIES	271.29
ARNOLD MOTOR SUPPLY	P-102 MUFFLER & SUPPLIES	103.75
RACOM CORPORATION	EMS RADIO ACCESS	709.78
SECRETARY OF STATE NOTARY	NOTARY RENEWAL AMANDA WILLEY	30
SHRED-IT USA	CH SHREDDING - EXTRA PICKUP	134.29
SMITH'S SEWER SERVICE	SEWER WORK 1150 SE BROOKSIDE	402.5
SNYDER & ASSOCIATES	NE DEST/NE BEAVRBRK IMPROVE #4	9,642.25
SPRAYER SPECIALTIES	SPRAYER & MAINTENANCE PARTS	11,449.55
STIVERS FORD	REGULATOR PART FOR P-106	139.24
THORPE WATER DEVELOPMENT	JANUARY SHUT OFFS	200
TOMPKINS INDUSTRIES INC.	HYDRAULIC HOSE FITTING	227.38
UNIQUE MANAGEMENT SERVICE	LIBRARY COLLECTION SERVICES	46.6
US WATER	JANUARY CONTRACT 2023	76,450.63
USA BLUE BOOK	GLOVES	724.12
ULINE	GLOVES & SUPPLIES	817.79
VERIZON WIRELESS	CELL PHONES AND PW LAPTOP	726.66
VEENSTRA AND KIMM, INC.	WRA CONNECTOR	57,401.07
VAN MAANEN ELECTRIC, INC	CITY TRAFFIC SIGNAL COMMS #3	84,217.50
VAN WALL EQUIPMENT	VEHICLE MAINTENANCE PARTS	1,966.50
WEBSPEC DESIGN	WEBSITE HOSTING - LIBRARY	1,928.80
ZIEGLER	N JORDAN WELL FIRE GENERATOR	24,065.00
COLIBRI SYSTEMS NORTH AME	LIBRARY BOOK COVERS	286.65
MERCYONE OCCUPATIONAL HEA	PHYSICALS	4,037.00
ELM USA	DISC BUFFER	25
RJ MARTIN EXCAVATING & TR	HAULING RIP RAP	2,325.00
ROGNES CORP	WRA CONNECTOR - CONTRACT 3	42,540.05
ENVISIONWARE	LIBRARY SOFTWARE	370.44
INFOMAX OFFICE SYSTEMS, I	COPIER CONTRACT - LIBRARY	250.03
EFTPS	FED/FICA TAX	107,030.20
KANOPY INC	LIBRARY MATERIALS	42
CSG FORTE PAYMENTS, INC	CC FEES	3,853.04
POLK CO TREASURER	JANUARY CONTRACT 2023	115,821.83
DES MOINES ASPHALT & PAVE	POTHOLE MIX	205.2
MENARDS	SIGN SHOP RELOCATION PROJECT	3,088.43
MI-FIBER, LLC	INTERNET	472.8
MCCLURE ENGINEERING	WATER SYS, RO & N JORDAN WELL	108,393.64
BOOT BARN	CLOTHING	50.99
BULK TRANSPORT CO EAST	DELIVERY OF LIME	2,429.31
HULTMAN, LIZ	HBI SPRING AND FALL 2022	1,000.00
SHANK CONSTRUCTORS INC	WRA CONNECTOR - CONTRACT 4	565,243.94
DUCKETT, NICHOLAS	CLOTHING REIMBURSEMENT	50
INVISION	LIBRARY BLDG CONSTRUCTION ADMIN	7,502.88
VOYA	DEFER COMP	7,603.84

HANSON ANTHONY	CONFERENCE PER DIEM	310.5
JETSURGE OF IOWA	JETTING CLARIFIER LINES	750
AIG	DEFER COMP ROTH	1,365.00
HORACE MANN	DEFER COMP ROTH	550
MASSMUTUAL	DEFER COMP ROTH	2,010.00
CHRISTENSEN DEVELOP 1 LLC	BUILDING CONSULTING - LIBRARY	10,000.00
NILLES ASSOCIATES	SURVEY FOR IN-HOUSE DESIGN	24,000.00
LUMEN CENTURY LINK	PHONE	557.55
MITEL	PHONES	2,177.37
MSA PROFESSIONAL SERVICES	SE TRAIL RIDGE RD RECONSTR #3	20,288.25
ELECTRIC PUMP	REWIRING & PROGRAMMING VFD	1,408.65
MICROMARKETING LLC	LIBRARY MATERIALS	182.34
ANKENY SANITATION	JANUARY RECYCLING & GARBAGE	2,460.75
GENERAL TRAFFIC CONTROLS	TRAFFIC SIGNAL VIDEO DETECTION	35,985.00
AHRENS, MATT	CONFERENCE PER DIEM	310.5
RENEWABLE ENERGY GROUP	FUEL	8,290.44
I&S GROUP, INC	WATER WORKS SPLASH PAD #15	12,354.54
EBS	EMPLOYEE INSURANCE	7,183.24
ROTARY CLUB OF WEST POLK	Quarterly Dues	145
SYNERGY FIRE & SAFETY	HAULING SLUDGE TO WRA	69,952.94
GLOBAL PAYMENTS DIRECT	REC REFUNDS	315
BSI ONLINE BACKFLOW	ANNUAL SUBSCRIPTION FEE	495
LEACHMAN LUMBER COMPANY	SIGN SHOP RELOCATION PROJECT	1,058.16
BRADSHAW FOWLER PROCTOR	LIBRARY BUILDING LEGAL FEES	575
QUALITY FINISHED DRYWALL	SIGN SHOP RELOCATION PROJECT	2,700.00
CITY OF GRIMES FLEX	EMPLOYEE FLEX	8,116.40
CONFLUENCE	WALLACE FARM	30,595.50
SJ LOUIS CONSTRUCTION	WRA CONNECTOR - CONTRACT 1	546,778.32
S.M. HENTGES & SONS INC	WRA CONNECTOR-CONTRACT 2	1,400,085.17
HEARTLAND BUSINESS	MONTHLY BILLING FOR JANUARY	2,360.60
JAROSH AARON	CONFERENCE PER DIEM	310.5
CITY OF GRIMES HSA	HSA BENEFIT	1,513.46
SPORTS FACILITIES DEVELOP	GRIMESPLEX PLAN & CONSTRUCTION	29,333.00
AMAZON	SUPPLIES	710.48
WHITTEN HEATHER	MAILING 1095S REIMBURSEMENT	9.65
DES MOINES STEEL CO, INC	STEEL FOR PLOWS	136.92
MACTOPIA FOOD TRUCK	TRANSIENT MERCHANT BOND REFUND	200
STEVIE C'S	EMPLOYEE RECOGNITION	155
EATON ENTERPRISES	YOUTH BB JERSEYS	2,315.60
HAKEEM, JJUAN	BEGINNER BB SESSION 1	761.25
ROCK CREEK INVESTMENTS	PROPERTY DEDICATION-TIF	140,000.00
SIDEKICK DEVELOPMENT	FIRE STATION DESIGN	5,000.00
DEPOSIT REFUNDS	REFUND DATE 01/30/2023	859.24
PAYROLL CHECKS	TOTAL PAYROLL CHECKS	310,018.70
	CLAIMS TOTAL	**4,460,201.44**
	GENERAL FUND	623,256.72

	LIBRARY FUND FUND	58,232.21
	ROAD USE TAX FUND	51,640.34
	EMPLOYEE BENEFITS FUND	6,432.62
	TAX INCREMENT FINANCING FUND	140,000.00
	CP - PARKS FUND	24,000.00
	CP - GRIMES COMMUNITY COM FUND	9,514.61
	CP-Water Plant Exp 2019 FUND	2,672.50
	WRA SANI SEWER PHASE 1 FUND	604,179.39
	ANNUAL SIGNAL IMPROVEMENT FUND	84,217.50
	SPLASH PAD FUND	12,354.54
	GRIMES LIBRARY BLDG FUND FUND	18,781.16
	TRAFFIC SIGNAL EQUIPMENT FUND	35,985.00
	WRA SANI SWR PHASE 2 FUND	1,400,085.17
	WRA SANI SEWER PHASE 3 FUND	42,540.05
	WRA SANI SWR PHS 4 FUND	565,243.94
	WALLACE FARM FUND	30,595.50
	GRIMESPLEX FUND	29,333.00
	TRL RDG/BEAVER WATER MAIN FUND	948.25
	N JORDAN WELL REPAIRS FUND	26,175.79
	WATER PRODUCTION PROJECTS FUND	79,545.35
	NE DEST/NE BVRBROOKE IMP FUND	9,642.25
	SE TRL RDG RD RECONSTRUCT FUND	19,340.00
	FIRE STATION FUND	5,000.00
	WATER FUND	178,173.67
	WATER DEPOSITS FUND	741.92
	SEWER FUND	315,237.61
	LANDFILL/GARBAGE FUND	70,657.22
	STORM WATER FUND	15,675.13
		4,460,201.44
JANUARY MONTHLY REVENUE	GENERAL FUND	263,228.32
	LIBRARY FUND	11,244.85
	ROAD USE TAX FUND	152,513.11
	EMPLOYEE BENEFITS FUND	16,804.53
	LOCAL OPTION SALES TAX FUND	224,852.55
	TAX INCREMENT FINANCE FUND	44,180.53
	ECONOMIC DEV REV LOAN FUND	1,069.70
	RESTRICTED GIFTS	856.66
	DEBT SERVICE FUND	18,043.22
	CAPITAL PROJECTS FUND	2,287,495.16
	EQUIP REVOLVING PROGRAM FUND	22,077.00
	WATER FUND	358,172.00
	SEWER FUND	249,726.68
	LANDFILL/GARBAGE FUND	62,899.83
	STORM WATER FUND	66,549.40
		3,779,713.54

AMAZON CLAIMS 02/14/23

Charges		Amount	Description
Admin	$	27.43	Office Expense
Public Works	$	242.64	Winter Operation Supplies
Library	$	172.66	Office & Program Supplies
	$	267.75	Materials & Program Supplies
	$	710.48	

0

Bankers Trust Credit Cards - 2/14/23		
City of Grimes		
	$40.00	Cognito subscription
	$79.96	Office supplies
	$119.96	
Parks & Rec		
	$9.53	Board member recognition
	$100.00	Activity cancellation notification service
	$199.00	Job posting for rec coordinator
	$199.00	Job posting for maint worker
	$20.00	Scheduling software
	$235.00	IA Turfgrass Conf Reg - Miller
	$762.53	
Dev Serv - Alex		
	$1,595.00	Admin Excellence Conference - Greving
	$1,595.00	
Dev Serv - Matt		
	$174.61	World of Concrete Lodging - Ahrens
	$174.61	World of Concrete Lodging - Jarosh
	$174.61	World of Concrete Lodging - Hanson
	$51.17	Conf travel from airport to hotel
	$575.00	
Public Works		
	-$8.56	Sales tax refund for books
	$10.20	Postage
	$100.00	DOT Physical - Daniels
	$367.11	Office supplies
	$625.00	Water dist class - Prohaska
	$625.00	WW treatment class - Ford
	$350.00	Water use permit modification
	$2,068.75	
Fire		
	$111.17	Apparatus committee travel to Pierce - gas
	$545.52	Apparatus committee travel to Pierce - car rental
	$656.69	
Library		
	$380.00	LibLearnX Conference - Heid
	$141.98	Program supplies
	$135.96	Storage
	$211.00	ALA Memberships - Jana, Ciera
	$203.16	Office supplies
	$1,072.10	
Administrator		
	$ 25.00	Partnership Legislative Reception
	$ 5.00	Partnership Legislative Reception parking
	$30.00	
City Hall		
	$105.02	In-service staff lunch
	$76.23	Recording fees
	$134.74	Public hearing annexation
	$90.00	Funeral plant - employee relative
	$405.99	
IT		
	$0.50	Monthly charge for DNS service
	$0.50	
Total	$7,286.52	

GRIMES RESOLUTION 02-0322

APPROVING QUOTES AND BILLS OVER $10,000 ACCORDING TO THE GRIMES PURCHASING AND PROCUREMENT POLICY

WHEREAS, the City of Grimes has adopted a Purchasing and Procurement Policy

WHEREAS, the Purchasing and Procurement Policy provides that purchases or payments over $10,000 have City Council approval.

WHEREAS, any items and/or service with a value of between $1,000 and $10,000 require up to three (3) quotations unless the item or service obtained or provided cannot be obtained. Products offered under government purchasing consortium do not require (3) quotes.

WHEREAS, the Finance Director will ensure that, for accounting purposes, necessary records are kept and made available for reference.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRIMES, IOWA, that the following items attached as *Exhibit A* be approved for purchase or payment.

PASSED AND APPROVED THIS 14th DAY OF FEBRUARY 2023.

_____
Scott Mikkelsen, Mayor

ATTEST:

_____
Rochelle Williams, City Clerk

600-810-6415
REC'D JAN 23 2023
N Jordan Well fire (93)

ZIEGLER CAT Power Systems

901 West 94th Street
Minneapolis MN 55420-4236

Minnesota	800-352-2812
Iowa	800-342-7002
Missouri	800-342-7002
Wisconsin	800-342-7002

Invoice

Invoice	IN000850803
Date	1/20/2023
Account #	3381900
Page	1 / 2

Sold to: CITY OF GRIMES
101 NE HARVEY ST
GRIMES, IA 50111-2051

Ship to: CITY OF GRIMES WELL 202
8803 NW 121ST ST
Grimes, IA 50111

Salesperson	PO Number	Terms
Al Fulton		AR - Net 10th of the Following Month
Contract Number	**Period Number**	**Invoice Type**
EGRC000003926	7.00	Rental

Model	Description	Invoice From	Invoice To	Qty	Unit Price	Amount
C32	C32	12/23/2022	1/19/2023	1.00	14,700.00	14,700.00
	Serial Number: SXC00300	Equipment ID: G7300				
TRANSF2500_CZ	TRANSF2500KVA	12/23/2022	1/19/2023	1.00	8,025.00	8,025.00
	Serial Number: 08V8314-3	Equipment ID: Z4303				
C-CL40050		12/23/2022	1/19/2023	16.00	50.00	800.00
C-CLT400F		12/23/2022	1/19/2023	16.00	25.00	400.00
C-CLT400M		12/23/2022	1/19/2023	16.00	0.00	0.00

EMAILED
JAN 25 2023

Credit card payments are only accepted at Point of Sale.
A service charge of 1 1/2% per month will be assessed on all past due accounts.

CITY OF GRIMES
101 NE HARVEY ST
GRIMES, IA 50111-2051

Invoice	IN000850803
Date	1/20/2023
Account #	3381900

Please Remit to:

Ziegler Inc.
SDS 12-0436
PO BOX 86
MINNEAPOLIS,MN 55486-0436

Amount Due: **$24,065.00**

Amount Enclosed:

Invoice

001-431-6507

SPRAYER SPECIALTIES, INC.
4151 SE CAPITOL CIRCLE, GRIMES IA 50111
(800) 351-1587
30070 W 191ST STREET, GARDNER KS 66030
(877) 829-8502
17328 W ROUTE 150, BRIMFIELD IL 61517
(855) 778-8500

Invoice Number: 0872555-IN
Invoice Date: 1/9/2023
Order Number: 0872555
Order Date 1/9/2023
Salesperson: 0011
Customer Number: GRIMSCI
Order Entered By: NIC

Sold To:
CITY OF GRIMES
101 N HARVEY ST
GRIMES, IA 50111

Ship To:
CITY OF GRIMES
101 N HARVEY ST
GRIMES, IA 50111

Confirm To:

Customer P.O.	Ship VIA	F.O.B.	Terms	Due Date
	QUOTE	GRIMES	NET 20	01/29/23

Item Code	Unit	Ordered	Shipped	Back Ordered	Price	Amount
3PT-200PCO	EACH	1.00	1.00	0.00	1,500.00	1,500.00
200 GAL. 3PT. FRAME			Whse: 000			
PCO200S	EACH	1.00	1.00	0.00	575.00	575.00
200 GAL. PCO TANK 3PT.			Whse: 000			
1700C	EA	1.00	1.00	0.00	400.00	400.00
ROLLER PUMP			Whse: 000			
1321-0013	EA	1.00	1.00	0.00	50.00	50.00
QUICK COUPLER			Whse: 000			
FFB6R	EA	1.00	1.00	0.00	975.00	975.00
21' FOLDING SPRAY BOOM			Whse: 000			
3PT-3WE-450-BV	EACH	1.00	1.00	0.00	6,000.00	6,000.00
3-WAY ELEC. W/ BALL VALVE			Whse: 000			
SCS 450 WITH TEEJET BALL VALVES - 3 SECTION						
FMO-3.5	EACH	1.00	1.00	0.00	1,400.00	1,400.00
3.5 GALLON FOAM MARKER			Whse: 000			
ASSEMBLY	EA	1.00	1.00	0.00	250.00	250.00
ASSEMBLY			Whse: 000			
ZZ	EACH	0.00	0.00	0.00	0.00	0.00
ORDER ENTERED BY NICK			Whse: 000			

PAID

Net Invoice:	11,150.00
Freight:	0.00
Sales Tax:	0.00
Invoice Total:	11,150.00

IF YOU WOULD LIKE YOUR INVOICES/STATEMENTS EMAILED
PLEASE CONTACT TRACY@SPRAYERS.COM OR 515-986-3259

610-815-6399
Hauling Sludge to NRA

Synergy Fire & Safety
4338 Hubbell Ave
Des Moines, IA 50317
515-381-0102
ssutton@synergyfire.net

Invoice 19116

BILL TO	SHIP TO	DATE	PLEASE PAY	DUE DATE
City of Grimes City of Grimes 101 NE Harvey Street Grimes, Iowa 50111	US Water Services Corporation 1801 N James Street Grimes, Iowa 50111	01/14/2023	$26,969.29	02/13/2023

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
01/09/2023	NHMC-Non-Haz	Non-Hazard Material Collection-4 Load(s)	4	425.00	1,700.00
01/09/2023	NHMC-Non-Haz	201,200 Pounds Collected	201,200	0.0073	1,468.76
01/10/2023	NHMC-Non-Haz	Non-Hazard Material Collection-4 Load(s)	4	425.00	1,700.00
01/10/2023	NHMC-Non-Haz	194,380 Pounds Collected	194,380	0.0073	1,418.97
01/11/2023	NHMC-Non-Haz	Non-Hazard Material Collection-5 Load(s)	5	425.00	2,125.00
01/11/2023	NHMC-Non-Haz	265,340 Pounds Collected	265,340	0.0073	1,936.98
01/12/2023	NHMC-Non-Haz	Non-Hazard Material Collection-4 Load(s)	4	425.00	1,700.00
01/12/2023	NHMC-Non-Haz	197,720 Pounds Collected	197,720	0.0073	1,443.36
01/13/2023	NHMC-Non-Haz	Non-Hazard Material Collection-5 Load(s)	5	425.00	2,125.00
01/13/2023	NHMC-Non-Haz	238,860 Pounds Collected	238,860	0.0073	1,743.68
01/14/2023	NHMC-Non-Haz	Non-Hazard Material Collection-6 Load(s)	7	475.00	3,325.00
01/14/2023	NHMC-Non-Haz	291,980 Pounds Collected	291,980	0.0073	2,131.45
01/15/2023	NHMC-Non-Haz	Non-Hazard Material Collection-5 Load(s)	5	475.00	2,375.00
01/15/2023	NHMC-Non-Haz	243,300 Pounds Collected	243,300	0.0073	1,776.09

TOTAL DUE $26,969.29

THANK YOU.

610815-6399
Hauling Sludge to WRA

Synergy Fire & Safety
4338 Hubbell Ave
Des Moines, IA 50317
515-381-0102
ssutton@synergyfire.net

Invoice 19200

BILL TO
City of Grimes
City of Grimes
101 NE Harvey Street
Grimes, Iowa 50111

SHIP TO
US Water Services Corporation
1801 N James Street
Grimes, Iowa 50111

DATE	PLEASE PAY	DUE DATE
01/21/2023	$23,242.80	02/20/2023

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
01/16/2023	NHMC-Non-Haz	Non-Hazard Material Collection-4 Load(s)	4	425.00	1,700.00
01/16/2023	NHMC-Non-Haz	210,880 Pounds Collected	210,880	0.0073	1,539.42
01/17/2023	NHMC-Non-Haz	Non-Hazard Material Collection-4 Load(s)	4	425.00	1,700.00
01/17/2023	NHMC-Non-Haz	189,740 Pounds Collected	189,740	0.0073	1,385.10
01/18/2023	NHMC-Non-Haz	Non-Hazard Material Collection-3 Load(s)	3	425.00	1,275.00
01/18/2023	NHMC-Non-Haz	144,340 Pounds Collected	144,340	0.0073	1,053.68
01/19/2023	NHMC-Non-Haz	Non-Hazard Material Collection-1 Load(s)	1	425.00	425.00
01/19/2023	NHMC-Non-Haz	42,000 Pounds Collected	42,000	0.0073	306.60
01/20/2023	NHMC-Non-Haz	Non-Hazard Material Collection-3 Load(s)	3	425.00	1,275.00
01/20/2023	NHMC-Non-Haz	145,760 Pounds Collected	145,760	0.0073	1,064.05
01/21/2023	NHMC-Non-Haz	Non-Hazard Material Collection-5 Load(s)	5	475.00	2,375.00
01/21/2023	NHMC-Non-Haz	237,980 Pounds Collected	237,980	0.0073	1,737.25
01/22/2023	NHMC-Non-Haz	Non-Hazard Material Collection-4 Load(s)	9	475.00	4,275.00
01/22/2023	NHMC-Non-Haz	429,000 Pounds Collected	429,000	0.0073	3,131.70

TOTAL DUE $23,242.80

THANK YOU.

610-815-6399
Hauling Sludge to WRA

Synergy Fire & Safety
4338 Hubbell Ave
Des Moines, IA 50317
515-381-0102
ssutton@synergyfire.net

Invoice 19289

BILL TO
City of Grimes
City of Grimes
101 NE Harvey Street
Grimes, Iowa 50111

SHIP TO
US Water Services Corporation
1801 N James Street
Grimes, Iowa 50111

DATE	PLEASE PAY	DUE DATE
01/28/2023	$19,740.85	02/27/2023

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
01/23/2023	NHMC-Non-Haz	Non-Hazard Material Collection-4 Load(s)	4	425.00	1,700.00
01/23/2023	NHMC-Non-Haz	185,820 Pounds Collected	185,820	0.0073	1,356.49
01/24/2023	NHMC-Non-Haz	Non-Hazard Material Collection-2 Load(s)	2	425.00	850.00
01/24/2023	NHMC-Non-Haz	96,540 Pounds Collected	96,540	0.0073	704.74
01/25/2023	NHMC-Non-Haz	Non-Hazard Material Collection-3 Load(s)	3	425.00	1,275.00
01/25/2023	NHMC-Non-Haz	143,920 Pounds Collected	143,920	0.0073	1,050.62
01/26/2023	NHMC-Non-Haz	Non-Hazard Material Collection-4 Load(s)	4	425.00	1,700.00
01/26/2023	NHMC-Non-Haz	204,020 Pounds Collected	204,020	0.0073	1,489.35
01/27/2023	NHMC-Non-Haz	Non-Hazard Material Collection-5 Load(s)	5	425.00	2,125.00
01/27/2023	NHMC-Non-Haz	233,760 Pounds Collected	233,760	0.0073	1,706.45
01/28/2023	NHMC-Non-Haz	Non-Hazard Material Collection-4 Load(s)	4	475.00	1,900.00
01/28/2023	NHMC-Non-Haz	191,040 Pounds Collected	191,040	0.0073	1,394.59
01/29/2023	NHMC-Non-Haz	Non-Hazard Material Collection-3 Load(s)	3	475.00	1,425.00
01/29/2023	NHMC-Non-Haz	145,700 Pounds Collected	145,700	0.0073	1,063.61

TOTAL DUE $19,740.85

THANK YOU.

PLEASE NOTE OUR NEW ADDRESS

1933 SW Magazine Road
Ankeny, IA 50023
(515) 965-0123 – (515) 965-3322 fax
nillesinc.com

NILLES ASSOCIATES

Engineering – Landscape Architecture – Land Surveying

INVOICE

City of Grimes, Iowa
Attn.: Aaron Jarosh

ajarosh@grimesiowa.gov

Invoice Date: 12/10/2022
Billing Period: 10/01/22-11/30/22

Invoice No: 22200.01
Project No: 22200

Project: Autumn Park Trail

				Current
Lump Sum Services:	**Sites**	**Rate**	**Amount**	
Survey	1.0	$12,500.00	$12,500.00	
		Subtotal:	$12,500.00	**$12,500.00**
		Total Due this Invoice:		**$12,500.00**

PO 223235
309-430-6407

NILLES ASSOCIATES, INC.

Thank you for your business.

1" water meters 600-810-6503

Invoice

REC'D JAN 25 2023

MUNICIPAL SUPPLY, INC.
Municipal, Contractor, and Industrial Supplies
1550 N.E. 51st Avenue Des Moines, Iowa 50313
PH: (515) 262-1300 FAX: (515) 262-6662
WATS (800) 747-2025

INVOICE NUMBER: 0860903-IN
INVOICE DATE: 1/23/2023

ORDER NUMBER: 0137884
ORDER DATE: 1/11/2023
SHIP DATE: 1/12/2023
SALESPERSON: KENT KUEHL
CUSTOMER NO: 10-GRIMES

PO 20233783

SOLD TO:
CITY OF GRIMES
101 NE HARVEY ST
GRIMES, IA 50111

SHIP TO:
CITY OF GRIMES
101 NE HARVEY ST
GRIMES, IA 50111

BUYER: Nick Deardorff

CUSTOMER P.O.	JOB NAME	SHIP VIA	TERMS
1998	2023 STOCK	KENT	NET 30 DAYS

ITEM NO.	UNIT	ORDERED	SHIPPED	BACK ORD	PRICE	AMOUNT
I4S5GLXX 1" IPERL 1000G MTR SM 25' 3W	EACH	60.00	60.00	0.00	265.00	15,900.00

ORDER # 137884

EMAILED
JAN 25 2023

Net Invoice:	15,900.00
Freight:	0.00
Sales Tax:	0.00
Invoice Total:	15,900.00

A SERVICE CHARGE OF 1 1/2% WITH A MINIMUM OF $1.00 PER MONTH WILL BE CHARGED ON ALL PAST DUE ACCOUNTS.

antiscalant for RO plant 600-810-6501

Original

Hawkins, Inc.
2381 Rosegate
Roseville, MN 55113
Phone: (612) 331-6910

INVOICE

Total Invoice	**$8,375.00**	
Invoice Number	6386520	
Invoice Date	1/23/23	
Sales Order Number/Type	4130880	SL
Branch Plant	58	
Shipment Number	4859394	

Sold To: 117729
ACCOUNTS PAYABLE
CITY OF GRIMES
101 N Harvey St
Grimes IA 50111

PO 20232779

Ship To: 466255
CITY OF GRIMES
1801 N. JAMES ST.
GRIMES IA 50111

PAID

Net Due Date	Terms	FOB Description	Ship Via	Customer P.O.#	P.O. Release	Sales Agent #
3/9/23	Net 45	PPD Origin	HWTG			073

Line #	Item Number	Item Name/ Description	Tax	Qty Shipped	Trans UOM	Unit Price	Price UOM	Weight Net/Gross	Extended Price
1.000	59271	Vitec 3000	N	1.0000	TO	$3.3500	LB	2,500.0 LB	$8,375.00
		2500 LB TO		2500.0000	LB			2,675.0 GW	

Lot/SN: 121444

********** Receive Your Invoice Via Email **********

Please contact our Accounts Receivable Department via email at Credit.Dept@HawkinsInc.com or call 612-331-6910 to get it setup on your account.

mw

Page 1 of 1

Tax Rate	Sales Tax
0 %	$0.00

Invoice Total **$8,375.00**

No Discounts on Freight or Containers

IMPORTANT: All products are sold without warranty of any kind and purchasers will, by their own tests, determine suitability of such products for their own use. Seller warrants that all goods covered by this invoice were produced in compliance with the requirements of the Fair Labor Standards Act of 1938, as amended. Containers are to be paid for in full, as invoiced, and full refund will be made promptly, provided containers are returned to original point of shipment. Return freight charges to be prepaid. The containers returned must be the same originally shipped, and show no evidence of abuse, or use for purposes other than the storage of original containers. Seller specifically disclaims and excludes any warranty of merchantability and any warranty of fitness for a particular purpose. The "Sold To" party above is the guarantor for purposes of fertilizer laws and regulations.
NO CLAIMS FOR LOSS, DAMAGE OR LEAKAGE ALLOWED AFTER DELIVERY IS MADE IN GOOD CONDITION .

Please Remit To: *Hawkins, Inc.*
P.O. Box 860263
Minneapolis, MN 55486-0263

This contractor and subcontractor shall abide by the requirements of 41 CFR §§60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, national origin, protected veteran status or disability.

Ammonia for drinking water

600-810-6501

Original

INVOICE

Hawkins, Inc.
2381 Rosegate
Roseville, MN 55113
Phone: (612) 331-6910

Total Invoice	**$895.10**	
Invoice Number	6389321	
Invoice Date	1/26/23	
Sales Order Number/Type	4134505	SL
Branch Plant	58	
Shipment Number	4864274	

Sold To: 117729
ACCOUNTS PAYABLE
CITY OF GRIMES
101 N Harvey St
Grimes IA 50111

PO 20232785

Ship To: 466255
CITY OF GRIMES
1801 N. JAMES ST.
GRIMES IA 50111

Net Due Date	Terms	FOB Description	Ship Via	Customer P.O.#	P.O. Release	Sales Agent #
3/12/23	Net 45	PPD Origin	HWTG			073

Line #	Item Number	Item Name/ Description	Tax	Qty Shipped	Trans UOM	Unit Price	Price UOM	Weight Net/Gross	Extended Price
1.000	33384	Aqua Hawk® 347	N	185.0000	GA	$0.4800	LB	1,864.8 LB	$895.10
		1 LB BLK (Mini-Bulk)		1864.8000	LB			2,019.0 GW	

********** Receive Your Invoice Via Email **********

Please contact our Accounts Receivable Department via email at Credit.Dept@HawkinsInc.com
or call 612-331-6910 to get it setup on your account.

PAID

Page 1 of 1	Tax Rate	Sales Tax	Invoice Total	$895.10
	0 %	$0.00		

No Discounts on Freight or Containers

IMPORTANT: All products are sold without warranty of any kind and purchasers will, by their own tests, determine suitability of such products for their own use. Seller warrants that all goods covered by this invoice were produced in compliance with the requirements of the Fair Labor Standards Act of 1938, as amended. Containers are to be paid for in full, as invoiced, and full refund will be made promptly, provided containers are returned to original point of shipment. Return freight charges to be prepaid. The containers returned must be the same originally shipped, and show no evidence of abuse, or use for purposes other than the storage of original containers. Seller specifically disclaims and excludes any warranty of merchantability and any warranty of fitness for a particular purpose. The "Sold To" party above is the guarantor for purposes of fertilizer laws and regulations.
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610-815-6501
Hydrogen peroxide

Original

INVOICE

Hawkins, Inc.
2381 Rosegate
Roseville, MN 55113
Phone: (612) 331-6910

Total Invoice	**$1,560.00**	
Invoice Number	6390260	
Invoice Date	1/27/23	
Sales Order Number/Type	4136170	SL
Branch Plant	58	
Shipment Number	4866316	

Sold To: 117729
ACCOUNTS PAYABLE
CITY OF GRIMES
101 N Harvey St
Grimes IA 50111

Ship To: 466255
CITY OF GRIMES
1801 N. JAMES ST.
GRIMES IA 50111

PO 20232839

Net Due Date	Terms	FOB Description	Ship Via	Customer P.O.#	P.O. Release	Sales Agent #
3/13/23	Net 45	PPD Origin	HWTG			073

Line #	Item Number	Item Name/ Description	Tax	Qty Shipped	Trans UOM	Unit Price	Price UOM	Weight Net/Gross	Extended Price
1.000	46394	Hydrogen Peroxide 34% Std	N	1.0000	TO	$0.5200	LB	3,000.0 LB	$1,560.00
		3000 LB NRT		3000.0000	LB			3,141.0 GW	

Lot/SN: 692102

********** Receive Your Invoice Via Email **********

Please contact our Accounts Receivable Department via email at Credit.Dept@HawkinsInc.com
or call 612-331-6910 to get it setup on your account.

PAID

Tax Rate	Sales Tax
0 %	$0.00

Invoice Total **$1,560.00**

No Discounts on Freight or Containers

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P.O. Box 860263
Minneapolis, MN 55486-0263

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.,600-810-6501
PO4 for drinking water

Original

INVOICE

Hawkins, Inc.
2381 Rosegate
Roseville, MN 55113
Phone: (612) 331-6910

Total Invoice	**$2,300.00**	
Invoice Number	6394208	
Invoice Date	2/2/23	
Sales Order Number/Type	4141862	SL
Branch Plant	58	
Shipment Number	4873775	

Sold To: 117729
ACCOUNTS PAYABLE
CITY OF GRIMES
101 N Harvey St
Grimes IA 50111

PO 20232844

Ship To: 466255
CITY OF GRIMES
1801 N. JAMES ST.
GRIMES IA 50111

Net Due Date	Terms	FOB Description	Ship Via	Customer P.O.#	P.O. Release	Sales Agent #
3/19/23	Net 45	PPD Origin	HWTG			073

Line #	Item Number	Item Name/ Description	Tax	Qty Shipped	Trans UOM	Unit Price	Price UOM	Weight Net/Gross	Extended Price
1.000	17002	Sodium Hexametaphosphate Crush	N	20.0000	BG	$2.3000	LB	1,000.0 LB	$2,300.00
		50 LB BG Ground Vitrafos Crush		1000.0000	LB			1,020.0 GW	

********** Receive Your Invoice Via Email **********

Please contact our Accounts Receivable Department via email at Credit.Dept@HawkinsInc.com
or call 612-331-6910 to get it setup on your account.

PAID

mmw

Page 1 of 1

Tax Rate	Sales Tax
0 %	$0.00

Invoice Total **$2,300.00**

No Discounts on Freight or Containers

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P.O. Box 860263
Minneapolis, MN 55486-0263

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General Traffic Controls, Inc.

2915 11th Ave SW
PO Box 1000
Spencer, IA 51301

Invoice

Date	Invoice #
2/2/2023	22899

Bill To	Ship To
City of Grimes 101 NE Harvey St Grimes, IA 50111	City of Grimes Public Works 1700 SE Destination Drive Grimes, IA 50111

S.O. No.	P.O. No.	Terms	Project
08747	Email-Matt	Net 30	

Item	Description	Ordered	Prev. Invoi...	Invoiced	Rate	Amount
GS3-SYS	Video Detection System S 19th St & S James Gridsmart Detection System.	1	0	1	35,985.00	35,985.00

Thank you for your business.

Subtotal	$35,985.00
Sales Tax (7.0%)	$0.00
Total	$35,985.00
Payments/Credits	$0.00
Balance Due	$35,985.00

Council Meeting February 14, 2023

ABD LICENSE RENEWAL

1. **Quik Trip**: **1900 SE 37th St.** : Class E

2. **Dollar General # 7305: 421 SE Gateway Dr**: Class C Beer, Class B Wine, Sunday Sales

RESOLUTION NO. 02-0423

RESOLUTION APPROVING STATE OF IOWA ALCOHOL LICENSES

WHEREAS, the Grimes City Code 5-1-4 states the City Council shall either approve or disapprove the issuance of liquor licenses or retail wine and beer permits;

WHEREAS, after consideration by the City Council the City Clerk shall forward such decision on to the Iowa Alcoholic Beverage Division for further action;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRIMES, IOWA:

The attached (Exhibit A) Alcohol Licenses shall be approved.

PASSED AND APPROVED this 14th day of February, 2023.

By: _____
Scott Mikkelsen, Mayor

ATTEST:

By:_____
Rochelle Williams, City Clerk

CITY OF GRIMES

ALCOHLIC BEVERAGE LICENSE
STAFF APPROVAL FORM

Establishment Name: Quik Trip Corporation
Establishment Address: 1900 SE 37th St

License Class: X Class E

Privileges: Outdoor Service ☐ Sunday Sales X Catering ☐ (All that apply)

New ☐ Renewal X

Fire Department Approval

Fire Inspection Date: 12/21/2022

Approval: Yes ☒ No ☐

Reason for not approving: _____

Fire Marshal Signature: _____

Building Department Approval

Approval: Yes ☐ No ☐

Reason for not approving: NA

Building Official Signature: _____

Planning Approval

Approval: Yes ☐ No ☐

Reason for not approving: NA

Planning Signature: _____

ALCOHOLIC BEVERAGES DIVISION State of Iowa

State of Iowa

Alcoholic Beverages Division

Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS
QuikTrip Corporation	QuikTrip # 531	(515) 986-5087

ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
1900 S.E. 37th St.		Grimes	Polk	50111

MAILING ADDRESS	CITY	STATE	ZIP
PO Box 2927 Attn: Licensing	Tulsa	Oklahoma	74101-2927

Contact Person

NAME	PHONE	EMAIL
Deborah Rowden	(918) 615-7700	licensing@quiktrip.com

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
LE0002108	Class E Retail Alcohol License	12 Month	Submitted to Local Authority

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
Mar 1, 2023	Feb 29, 2024	

SUB-PERMITS

Class E Retail Alcohol License

PRIVILEGES

CITY OF GRIMES

ALCOHLIC BEVERAGE LICENSE
STAFF APPROVAL FORM

Establishment Name: Dollar General Store # 7305
Establishment Address: 421 SE Gateway Dr

License Class: [X] Class C Beer & Class B Wine

Privileges: Outdoor Service [ ] Sunday Sales [X] Catering ☐ (All that apply)

New ☐ Renewal [X]

Fire Department Approval

Fire Inspection Date: 12/21/2022

Approval: Yes ☒ No ☐

Reason for not approving: _____

Fire Marshal Signature: _____

Building Department Approval

Approval: Yes ☐ No ☐

Reason for not approving: NA

Building Official Signature: _____

Planning Approval

Approval: Yes ☐ No ☐

Reason for not approving: NA

Planning Signature: _____

ALCOHOLIC BEVERAGES DIVISION
State of Iowa

State of Iowa
Alcoholic Beverages Division

Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS
DOLGENCORP, LLC	Dollar General Store # 7305	(515) 986-5276

ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
421 GATEWAY DR		Grimes	Polk	50111

MAILING ADDRESS	CITY	STATE	ZIP
100 Mission Ridge	Goodlettsville	Tennessee	37072

Contact Person

NAME	PHONE	EMAIL
Christina Walden	(615) 855-4000	tax-beerandwinelicense@dollargeneral.com

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
BC0029850	Class C Beer Permit	12 Month	Active

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
Mar 1, 2022	Feb 28, 2023	

SUB-PERMITS

Class C Beer Permit, Class B Wine Permit

PRIVILEGES

Sunday Service

RECEIVING & FILING OF REPORTS

JOHNSTON-GRIMES METROPOLITAN FIRE DEPARTMENT
6373 MERLE HAY RD.
JOHNSTON, IOWA 50131

January 2023 service calls

322 calls across all districts.

Total calls **decreased** from Decembers total (390).

Station 37 (G37) – 111 calls

Station 38 – Grimes district (G38) – 28 Johnston district (J38) – 76

Station 39 – 99 New NW Area (J37) - 1

7- Mutual Aid Given calls: Saylor – 5 Granger - 2
Mutual Aid Received – 18 agency responses

EMS calls – 80.7% Fire/other calls – 19.3%

7 incidents in Category 1 - 3 structure fires, 2 vehicle fires, 1 equipment fire, 1 grass fire
4 incidents in Category 2 – Excessive heat/scorch burns with no ignition
234 incidents in Category 3 – Rescue/EMS
8 incidents in Category 4 - Hazardous Condition which is gas leaks, chemical spills, power lines down.
22 Service Calls in Category 5 – 18 assists, 4 public service requests
10 Good Intent Calls in Category 6
33 False Alarms in Category 7
3 incident in Category 9 - Number issued in error

Major incidents to report in JGMFD districts or involving JGMFD Units
No major incidents to report

Items of interest:
N/A

January 31, 2023

The Italian-American Cultural Center of Iowa and its Board of Governors wish to thank the local government partners of Bravo Greater Des Moines for their continued support of the mission and purpose of Bravo. It better enables us to fulfill our mission " to promote, preserve, and provide education about all aspects of the rich Italian-American Culture to the Des Moines metropolitan area and the state of Iowa."

Support from Bravo has been instrumental in helping IACC of Iowa bring our heritage to the people of Iowa and to better provide educational and informative activities to our target audience. We have done this through our genealogy classes, Italian language classes, cooking and glass blowing demonstrations, and summer children's Italian day camp as well as our traditional Italian cultural celebrations.

Your investment in Bravo betters our State and its people in every way.

Thank you! Laurie

NOTES

from the desk of Mrs. Thompson

Hello!

It's that time of the year when the 2nd graders write persuasive letters. Here are a couple for you. If you choose to write back, I'd love if you would send them: c/o Laurie Thompson
North Ridge
255 SW Jazzwood Dr
Grimes, IA 50111

2 letters attached

Feb.3,2023

Dear Mr.Mayor,

Have you ever noticed there are hardly any more old trees in Grimes.Please can you stop cutting down trees?I think we Should Stop cutting down trees because we need more Shade.Also if we stop Cutting down trees it will give animals homes to live in.Another reason is it makes it look more like home.The most important reason is we get oxygen from trees.Please can you think about it?

Sincerely,

Violet Curry

Feb. 2, 2023

Dear Mr. Mayor,

Did you notice there are not a lot of trees in Grimes? I did! would you please stop cutting down the trees in Grimes? I think the city of should stop cutting down the trees, becuase trees make the city look nice. Trees also give us a lot of nice shade. The important reason is so the animals have a home. These are some reasons the city of Grimes should

Correspondence Regarding Chickens

Rochelle Williams

From: Shane Bellis <bellis_shane@yahoo.com>
Sent: Thursday, February 9, 2023 11:48 AM
To: Rochelle Williams
Subject: Re: Being able to own chickens

Dang. In my haste I forgot the whole part about supporting local farms and businesses because the chickens Bomgaars sells are from a farm in Iowa as well as supporting local businesses like Bomgaars. Not sure if you can add this portion in as well. Work started getting busy and I got distracted. I apologize.

Sent from my iPhone

On Feb 9, 2023, at 11:35 AM, Rochelle Williams <rwilliams@grimesiowa.gov> wrote:

Shane,
Thank you for taking time to provide this information. I will be sure that the Council receives it. Thank you.

Rochelle Williams | City Clerk and Director of Administrative Services
City of Grimes | 101 NE Harvey Street | Grimes, IA 50111
(515) 986-3036 | www.grimesiowa.gov

<image001.png>

From: Shane Bellis <bellis_shane@yahoo.com>
Sent: Thursday, February 9, 2023 10:38 AM
To: Rochelle Williams <rwilliams@grimesiowa.gov>
Subject: Re: Being able to own chickens

Ma'am,
Thank you for taking my request. Here is what I would like to present to the City Council:
The current wording of 12-7-1 R-1 District Regulations states:

1. Principal Permitted Uses.

H. Agricultural uses, including nurseries, greenhouses and truck gardens, provided that no offensive odors or dust are created, and provided further, that no retail sales or the raising and keeping of livestock or poultry are permitted on the premises.

Suggest Change to:

H. Agricultural uses, including nurseries, greenhouses and truck gardens, small poultry flocks (not to exceed 12 birds), provided that no offensive odors or dust are created, and provided further, that no retail sales ~~or the raising and keeping~~ of livestock or poultry are permitted on the premises.

CHAPTER 55 ANIMAL PROTECTION AND CONTROL

55.05 LIVESTOCK.

It is unlawful for a person to keep livestock within the City except by written consent of the Council **or** except in compliance with the City's zoning regulations.

This proposed change would be keep both chapters consistent with one another. My justification or reasoning for these changes is based on the following: The State of Iowa website, the top exports from Iowa in 2018 (most current data on the site) was Corn, Tractors, and Soybeans. Also according to many sites to include the Iowa Area Development Group: Iowa produces one-fourteenth of the nations food supply. Iowa is the largest producer of corn, pork and **eggs** in the United States. Obviously agriculture is very important to the state of Iowa. It is the backbone of our states economy. In no way should we suppress anything related to agriculture. The current restrictions impede on our children's abilities to fully participate in activities such as Clover Kids, 4-H, FFA, and other such programs. When I was in 4-H in the 4th grade I raised chickens at my home in Tennessee. I am familiar with what it takes to raise chickens and what the experience is like. By restricting poultry, we as a community are discriminating against many of the children within our community by not affording them the some opportunities as other children that might live outside the city limits. Children who's families cant afford an acreage in the county. Surly there can be a happy medium that can be met.

1. Size of flocks could be limited to 6-12 such as there is already a restriction on the number of dogs and cats.
2. There can be a requirement to have kept in a pen. Dog pens are already permitted and most chicken coops are no larger than a dog pen.
3. There can be a clause that states that it is permitted "provided that no offensive odors or dust are created"
4. There can be a restriction that there are no roosters. "Laying hens only." In no way are 4 chickens louder than 4 dogs.

There are many ways to mitigate any concerns that may be had without banning poultry all together. Personally I would like to have 4 chickens to teach my children how to raise an animal with a sustainable food source. I would like them to experience the excitement of entering a chicken and eggs into the fair to show. I think it is a responsibility to show the next generation the importance of farming, agriculture, food production, and responsibility. Also this experience is good for me to teach my children how to go about making change in your community without breaking rules. Thank you for your time and attention on this matter.

Respectfully,
Shane Bellis
bellis_shane@yahoo.com
912-271-5061

On Wednesday, February 8, 2023 at 04:59:51 PM CST, Rochelle Williams <rwilliams@grimesiowa.gov> wrote:

Shane,
If you can get an email back to me by noon tomorrow with what you would like to share with the Council I will put it in their Council packets this week. Please let me know if that will work for you. Thank you.

Rochelle Williams | City Clerk and Director of Administrative Services
City of Grimes | 101 NE Harvey Street | Grimes, IA 50111
(515) 986-3036 | www.grimesiowa.gov

-----Original Message-----
From: Shane Bellis <bellis_shane@yahoo.com>

Sent: Wednesday, February 8, 2023 3:40 PM
To: Rochelle Williams <rwilliams@grimesiowa.gov>
Subject: Being able to own chickens

Ma'am,
I spoke with you yesterday about how to go about getting permission to have 2-4 chickens within city limits. Please let me know how I go about getting this before the city council. I have a list of pros that I would like to share. Please feel free to call me anytime. 912-217-5061.

Respectfully,
Shane Bellis

Sent from my iPhone

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

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CITY OF GRIMES

CITY COUNCIL COMMUNICATION
Meeting Date: 02/14/2023

AGENDA ITEM: Resolution 02-0523 Setting a Public Hearing Ordinance 775 Amending Grimes Code of Ordinances Section 9-3-1, 9-3-2, 9-3-5, 9-3-10, 9-3-11 and 9-3-13 to 9-3-19 Regulating Installation, Payment, and Maintenance of Public Water Service System for February 28, 2023

BACKGROUND: Staff have been working to update Title 9 section 3 to align with current practice and State Code as well as streamline processes. Title 9 section 3 is the section within the City code that address the Water Service System. Items within this section include items such as Duties of the City, required permits, standards for connections, as well as, placement and operation of the curb stop.

Due to the number of changes being proposed, staff provided Council with a presentation outlining the proposed changes during the January 24th Council Meeting. Staff addressed feedback/questions from the Council prior to requesting this public hearing.

BUDGETARY CONSIDERATIONS: The proposed changes do not directly impact any changes to the budget.

STRATEGIC PLANNING:
Prioritized __X__YES _____NO

*High-Performing Organization/Exception Professional Services___X____
*Great Place to Live/Expanded Quality of Life Amenities _____
*Dynamic Town/Strong Sense of Community _____
*More Beautiful/Vibrant Community _____

BOARD/COMMISSION ACTION(S): N/A

STAFF RECOMMENDATION: N/A

RESPONSIBLE STAFF/CONTACT INFORMATION: Kevin Hensley, Public Works Director

Prepared by:___KLH_____
Return to:_____

NOTICE OF PUBLIC HEARING TO CONSIDER AMENDING GRIMES CODE OF ORDINANCES SECTIONS 9-3-1, 9-3-2, 9-3-5, 9-3-10, 9-3-11 AND 9-3-13 TO 9-3-19 REGULATING INSTALLATION, PAYMENT, AND MAINTENANCE OF PUBLIC WATER SERVICE SYSTEM

NOTICE IS HEREBY GIVEN that the City Council of the City of Grimes, Iowa, will meet at the Grimes Community Complex, 410 SE Main Street, in the City of Grimes, Iowa, at 5:30 p.m. on the 28th day of February 2023, at which time and place the City Council will hold a Public Hearing on consideration of amending Grimes Code of Ordinances Sections 9-3-1, 9-3-2, 9-3-5, 9-3-10, 9-3-11 and 9-3-13 to 9-3-19 Regulating Installation, Payment, and Maintenance of Public Water Service System.

For all the particulars of the proposed amendments, see the proposed Ordinance(s) entitled as set forth above now on file at the Grimes City Hall, 101 NE Harvey Street with the City Clerk of the City of Grimes, which may be examined there. The proposed Ordinance(s) is by this reference made a part of this Notice.

All interested persons may appear at the public hearing and at such time and place the Grimes City Council will consider any public comments to the proposed amendments described above and give all interested persons an opportunity to be heard. In addition, the Grimes City Council will consider any written comment submitted to the Grimes City Clerk prior to the hearing. This Notice is given by order of the City Council of the City of Grimes, Iowa this 14th day of February 2023

_____
Scott Mikkelsen, Mayor

ATTEST:

_____
Rochelle Williams, City Clerk

CITY OF
GRIMES
101 NE Harvey, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846

GRIMES ORDINANCE 775

AN ORDINANCE AMENDING GRIMES CODE OF ORDINANCES SECTIONS 9-3-1, 9-3-2, 9-3-5, 9-3-10, 9-3-11 AND 9-3-13 TO 9-3-19 REGULATING INSTALLATION, PAYMENT, AND MAINTENANCE OF PUBLIC WATER SERVICE SYSTEM

BE IN ENACTED BY THE CITY COUNCIL OF THE CITY OF GRIMES, IOWA:

SECTION 1. Purpose. The purpose of this Ordinance is to amend Grimes Code of Ordinance Section 9-3-1, 9-3-2, 9-3-5, 9-3-10, 9-3-11 and 9-3-13 to 9-3-19 with regard to installation, payment and maintenance of public water service system.

SECTION 2. Amendment. The Grimes Code of Ordinance Sections 9-3-1, 9-3-2, 9-3-5, 9-3-10, 9-3-11 and 9-3-13 to 9-3-19 are hereby amended as underlined or deleted by strike through, as follows:

9-3-1 Definitions:

The following terms are defined for use in the chapters in this Code of Ordinances pertaining to the Water Service System:

Customer means, in addition to any person receiving water service from the City, the owner of the property served, and as between such parties the duties, responsibilities, liabilities and obligations hereinafter imposed shall be joint and several.

~~**Superintendent**~~ **Public Works Director or Designee** means a licensed water plant operator of the City's water system or any duly authorized assistant, agent or representative.

Water Main means a water supply pipe provided for public or community use.

Water Service Pipe means the pipe from the water main to the building served.

Water System or Water Works means all public facilities for securing, collecting, storing, pumping, treating and distributing water.

9-3-2 ~~Superintendent's Duties~~ Public Works Director or Designee's Duties:

The ~~Superintendent~~ Public Works Director or Designee shall supervise the installation of water service pipes and their connection to the water main and enforce all regulations pertaining to water services in the City in accordance with this chapter. This chapter shall apply to all replacements of existing water service pipes as well as to new ones. The ~~Superintendent~~ Public Works Director or Designee shall make such rules, not in conflict with the provisions of this chapter, as may be needed for the detailed operation of the water system, subject to the approval of the Council. In the event of an emergency the ~~Superintendent~~ Public Works Director or Designee may make temporary rules for the protection of the system until due consideration by the Council may be had.

9-3-5 Permit:

Before any person makes a connection with the public water system, a written permit must be obtained from the ~~Clerk~~ Building Department. The application for the permit shall be filed with the ~~Clerk~~ Building Department on blanks furnished by the ~~Clerk~~ Building Department. The application shall include a legal description of the property, the name of the property owner, the name and address of the person who will do the work, and the general uses of the water. No different or additional uses will be allowed except by written permission of the ~~Clerk~~ Building Department. The ~~Clerk~~ Building Department shall sign and issue the permit and state the time of issuance, if the proposed work meets all the requirements of this chapter and if all fees required under this chapter have been paid. Work under any permit must ~~be begun~~ begin within sixty (60) days after it is issued. The ~~Clerk~~ Building Department may at any time revoke the permit for any violation of this chapter and require that the work be stopped.

9-3-10 Tapping Mains:

After the excavation for the water service has been made and the fee for the connection has been paid to the Building Department, a company approved by the Water Department shall tap the main, in accordance with the following:

1. Independent Services. No more than one (1) house, building or premises shall be supplied from one (1) tap unless special written permission is obtained from the ~~Superintendent~~ Public Works Director or Designee and unless provision is made so that each house, building or premise may be shut off independently of the other.
2. Sizes of Pipes. All single-family dwelling and each unit of a duplex must have one (1) inch or larger water line prior to tapping the City main. Each water line of a duplex shall have a separate shut-off valve in the City right-of-way. Commercial or industrial customers shall also have a one (1) inch minimum size water line and the minimum size water line required for 4-plex and larger residential structures is a two (2) inch line.
3. Sizes and Location of Taps. All mains six (6) inches or less in diameter shall receive no larger than a three-fourths (¾) inch tap. All mains of over six (6) inches in diameter shall receive no larger than a one (1) inch tap. Where a larger connection than a one (1) inch tap is desired, two (2) or more small taps or saddles shall be used, as the ~~Superintendent~~ Public Works Director or Designee shall order. All taps in the mains shall be made at or near the top of the pipe, at least eighteen (18) inches apart. No main shall be tapped nearer than two (2) feet of the joint in the main.
4. Corporation Cock. A brass corporation cock, of the pattern and weight approved by the ~~Superintendent~~ Public Works Director or Designee, shall be inserted in every tap in the main. The corporation cock in the main shall in no case be smaller than one size smaller than the service pipe.
5. Location Record. An accurate and dimensional sketch showing the exact location of the tap shall be filed with the ~~Superintendent~~ Public Works Director or Designee in such form as the ~~Superintendent~~ Public Works Director or Designee shall require.

9-3-11 Installation of Water Service Pipe:

Water service pipes from the main to the ~~meter~~ curb stop setting shall be standard weight type K copper, one hundred forty (140) pound test P.V.C., or approved cast iron. Pipe must be laid sufficiently waving, and to such depth, as to prevent rupture from settlement or freezing.

9-3-13 Failure to Maintain:

When any portion of the water service pipe that is the responsibility of the property owner becomes defective or creates a nuisance and the owner fails to correct such nuisance the City may do so and assess the costs thereof to the property. The ~~Superintendent~~ Public Works Director or Designee may order the water shut off from the property supplied by the services that has not been repaired or replaced within twenty-four (24) hours, or if the

~~Superintendent~~ Public Works Director or Designee finds that the damage or failure will result in substantial water loss, the water shall be turned off immediately.

9-3-14 Curb Stop:

There shall be installed within the public right-of-way a main shut-off valve of ~~the inverted key type~~ on the water service pipe at the outer sidewalk line ~~with a suitable lock~~ of a pattern approved by the ~~Superintendent~~ Public Works Director or Designee. The shut-off valve shall be ~~covered with a heavy metal cover having the letter "W" marked thereon,~~ constructed to be visible and even with the pavement or ground.

9-3-15 Interior Stop:

There shall be installed a ~~three-fourths by one (¾ x 1) inch~~ shut-off valve on every service pipe inside the building as close to the entrance of the pipe within the building as possible and so located that the water can be shut off conveniently and the pipes drained. Where one service pipe supplies more than one customer within the building, there shall be separate valves for each such customer so that service may be shut off for one without interfering with service to the others. Interior stop shall meet the design specifications set forth by the city of Grimes.

9-3-16 Inspection and Approval:

All water service pipes and their connections to the water system must be inspected and approved in writing by the ~~Superintendent~~ Public Works Director or Designee before they are covered, and the ~~Superintendent~~ Public Works Director or Designee shall keep a record of such approvals. If the ~~Superintendent~~ Public Works Director or Designee refuses to approve the work, the plumber or property owner must proceed immediately to correct the work. Every person who uses or intends to use the municipal water system shall permit the ~~Superintendent~~ Public Works Director or Designee to enter the premises to inspect or make necessary alterations or repairs at all reasonable hours and on proof of authority.

9-3-17 Completion by the City:

Should any excavation be left open or only partly refilled for twenty-four (24) hours after the water service pipe is installed and connected with the water system, or should the work be improperly done, the ~~Superintendent~~ Public Works Director or Designee shall have the right to finish or correct the work, and the ~~Council~~ Clerk shall assess the costs to the property owner or the plumber. If the plumber is assessed, the plumber must pay the costs before receiving another permit. If the property owner is assessed, such assessment may be collected with and in the same manner as general property taxes.

9-3-18 Shutting off Water Supply:

After following the procedures set out in Section 9-5-5, the ~~Superintendent~~ Public Works Director or Designee may shut off the supply of water to any customer because of any substantial violation of this chapter, or valid regulation under Section 9-3-2 that is not being contested in good faith. The supply shall not be turned on again until all violations have been corrected and the ~~Superintendent~~ Public Works Director or Designee has ordered the water to be turned on.

9-3-19 Operation of Curb Stop:

It is unlawful for any person except the ~~Superintendent or a plumber~~ Public Works Director or Designee to turn water on at the curb stop, and ~~said plumber~~ person, unless specifically authorized by the City, shall take ~~no~~ action contrary to the orders of the ~~Superintendent~~ Public Works Director or Designee. ~~and shall leave the~~ Water shall be off or on, as directed by the ~~Superintendent~~ Public Works Director or Designee.

SECTION 3. Repealer. All ordinances or parts of ordinances in conflict with the provisions of these ordinances are hereby repealed.

SECTION 4. Severability Clause. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 5: Effective Date. This ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed by the City Council on this___day of _____and approved on this___day of _____, 2023.

_____
Scott Mikkelsen, Mayor

_____
Rochelle Williams, City Clerk

CITY OF GRIMES

CITY COUNCIL COMMUNICATION
Meeting Date: 02/14/2023

AGENDA ITEM: B. Resolution 02-0623 Setting a Public Hearing Ordinance 776 Amending and/or Deleting Grimes Code of Ordinances Section 9-4-3 to 9-4-13 Regulating Installation, Payment, and Maintenance of Water Meters for February 28, 2023

BACKGROUND: Staff have been working to update Title 9 section 4 to align with current practice and State Code as well as streamline processes. Title 9 section 4 is the section within the City code that address Water Meters. Items within this section include items such as the requirement for all water to be metered, fire sprinkler exceptions, location of meters, meter repairs and replacements, types of meters and methods for estimating non-metered water.

Due to the number of changes being proposed, staff provided Council with a presentation outlining the proposed changes during the January 24th Council Meeting. Staff addressed feedback/questions from the Council prior to requesting this public hearing.

BUDGETARY CONSIDERATIONS: The proposed changes do not directly impact any changes to the budget.

STRATEGIC PLANNING:
Prioritized __X__YES _____NO

*High-Performing Organization/Exception Professional Services___**X**____
*Great Place to Live/Expanded Quality of Life Amenities _____
*Dynamic Town/Strong Sense of Community _____
*More Beautiful/Vibrant Community _____

BOARD/COMMISSION ACTION(S): N/A

STAFF RECOMMENDATION: N/A

RESPONSIBLE STAFF/CONTACT INFORMATION: Kevin Hensley, Public Works Director

Prepared by:___KLH_____
Return to:_____

NOTICE OF PUBLIC HEARING TO CONSIDER AMENDING AND/OR DELETING GRIMES CODE OF ORDINANCES SECTIONS 9-4-3 TO 9-4-13 REGULATING INSTALLATION, PAYMENT, AND MAINTENANCE OF WATER METERS

NOTICE IS HEREBY GIVEN that the City Council of the City of Grimes, Iowa, will meet at the Grimes Community Complex, 410 SE Main Street, in the City of Grimes, Iowa, at 5:30 p.m. on the 28th day of February 2023, at which time and place the City Council will hold a Public Hearing on consideration to amend and/or deleting Grimes Code of Ordinances Sections 9-4-3 to 9-4-13 Regulating Installation, Payment, and Maintenance of Water Meters

For all the particulars of the proposed amendments, see the proposed Ordinance(s) entitled as set forth above now on file at the Grimes City Hall, 101 NE Harvey Street with the City Clerk of the City of Grimes, which may be examined there. The proposed Ordinance(s) is by this reference made a part of this Notice.

All interested persons may appear at the public hearing and at such time and place the Grimes City Council will consider any public comments to the proposed amendments described above and give all interested persons an opportunity to be heard. In addition, the Grimes City Council will consider any written comment submitted to the Grimes City Clerk prior to the hearing. This Notice is given by order of the City Council of the City of Grimes, Iowa, this 14th day of February 2023.

_____
Scott Mikkelsen, Mayor

ATTEST:

_____
Rochelle Williams, City Clerk

CITY OF
GRIMES
101 NE Harvey, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846

GRIMES ORDINANCE 776

AN ORDINANCE AMENDING AND/OR DELETING GRIMES CODE OF ORDINANCES SECTIONS 9-4-3 TO 9-4-13 REGULATING INSTALLATION, PAYMENT, AND MAINTENANCE OF WATER METERS

BE IN ENACTED BY THE CITY COUNCIL OF THE CITY OF GRIMES, IOWA:

SECTION 1. Purpose. The purpose of this Ordinance is to amend Grimes Code of Ordinance Section 9-4-3 to 9-4-13 with regard to installation, payment and maintenance of water meters.

SECTION 2. Amendment. The Grimes Code of Ordinance Sections 9-4-3 to 9-4-13 are hereby amended as underlined or deleted by strike through, as follows:

9-4-3 Fire Sprinkler Systems – Exception:

Fire sprinkler systems may be connected to water mains by direct connection without meters under the direct supervision of the ~~Superintendent~~ Public Works Director or designee. No open connection can be incorporated in the system, and there shall be no valves except a main control valve at the entrance to the building, which must be sealed open. All fire sprinkler systems must be in compliance with the current City of Grimes Fire Code and have a clear separation from all other service lines to allow for disconnection of service if necessary.

9-4-4 Location of Meters:

All meters shall be so located that they are easily accessible to meter readers and repair~~men~~ crews and protected from freezing. A remote read~~er~~ assembly for the water meter shall be installed by the City on all new homes on which construction has begun after the effective date of the ordinance codified herein (April 27, 1993). A remote read~~er~~ assembly shall also be installed on any pre-existing property whenever the meter is replaced and a remote reader is not currently installed. The remote read assembly will connect to the water meter and be installed by the City ~~property owner shall install a remote reader connected to the water meter and the remote reader shall be placed~~ on the outside of the house immediately adjoining any other remote reader located on the outside of the house.

9-4-5 Meter Setting:

The property owner shall provide all necessary piping and fittings for proper setting of the meter including an approved ~~globe type~~ valve on the discharge side of the meter. Meter pits may be used only upon approval of the ~~Superintendent~~ Director of Public Works or Designee and shall be of a design and construction approved by the ~~Superintendent~~ Director of Public Works or Designee.

9-4-6 Meter Costs:

The full cost of any meter larger than that required for a single-family residence shall be paid to the City by the property owner or customer prior to the installation of any such meter by the City. Or at the sole option of the City, the property owner or customer may be required to purchase and install such meter in accordance with requirements established by the City.

~~With regard to any meter which is larger than necessary for single-family dwellings (⅝ x ¾" meter), the property owner or customer shall own the meter. The property owner or customer shall not be charged repair or~~

~~maintenance fees by the City. However, the City has the right of access to inspect and read the meter during reasonable hours. The property owner is required to have the meter tested and certified at least once every five (5) years by an approved testing service identified by the Council pursuant to resolution. The property owner or customer shall pay for testing and repair of the meter. The City reserves the right to require more frequent testing at intervals more frequent than every five (5) years, if the City reasonably believes the meter is not correct or not functioning properly. In the event more frequent testing is requested by the City, the City shall pay for testing if the test determines that the meter is functioning properly. If the meter is in need of repair or replacement, the property owner or customer shall pay for the testing and repair or replacement.~~ The meter and remote read assembly ~~Radio-read meter permit~~ costs shall be provided in accordance ~~to with~~ the City fee schedule as adopted by resolution by Council ~~from time to time~~.

All property owners and customers utilizing water meters ~~in the City~~ shall be charged a ~~rate~~ fee on a monthly basis to fund the ~~for~~ repair or replacement of ~~their~~ City water meter. Fees are determined within the City fee schedule as adopted by resolution ~~from time to time~~ by City Council.

~~The construction water permit allows the user a maximum of five thousand (5,000) gallons of water to be used. All gallons used over and above five thousand (5,000) shall be billed at regular rates per Grimes Code Sections 9-5-2 and 9-7-2. The fee for a construction water permit shall be determined by the City fee schedule as adopted by resolution from time to time by the City Council.~~

The repairs or replacement for single-family dwellings shall be carried out pursuant to the terms of Section 9-4-7.

9-4-7 Meter Repairs or Replacements:

Whenever a ~~⅝ x ¾"~~ water meter or remote read assembly ~~owned by the City~~ is found to be out of order the ~~Superintendent~~ Public Works Director or Designee shall have it repaired or replaced. If it is found that damage to the meter or remote read assembly has occurred due to the carelessness, ~~or~~ negligent ~~ce~~ or intentional act of the ~~customer~~ resident or property owner, ~~or the meter is not owned by the City, then~~ the property owner shall be liable for the cost of repairs or replacement.

9-4-8 Right of Entry:

The ~~Superintendent~~ Public Works Director or designee shall be permitted to enter the premises of any customer at any reasonable time to test, read, remove, or change a meter and/or to terminate water service.

9-4-9 Irrigation of Meters:

~~Irrigation meters may~~ At the request of the property owner, an irrigation meter shall ~~to~~ be installed by ~~a plumber licensed by~~ the City of Grimes to measure city water that is used for irrigation of the property and not placed in the sanitary sewer system. ~~use for irrigation or swimming pools, yards, gardens and other uses for which sanitary sewer charges are not applicable.~~ The irrigation meter readings will be used to reduce sewer for the property. The irrigation meter shall be permanently installed with backflow prevention as required by the latest edition of the plumbing code as adopted by the City of Grimes. Annual backflow system inspection by a certified inspector registered with the State of Iowa, and proof of inspection filed with the City. The property owner shall bear all costs associated with the installation and inspections, and shall ~~including~~ reimburse~~ing~~ the City for the cost of the meter and remote read~~er~~ assembly. ~~The costs for the meter and remote assembly shall be financed by allowing ten (10) equal payments payable over ten (10) months. This charge shall be included as part of the monthly water bill and will be payable at the same terms of the water bill. A finance charge will not be added to this cost.~~ Irrigation systems shall not be installed within the City right-of-way.

9-4-10 Hydrant Meters:

Any person wishing to ~~use~~ rent a hydrant meter shall complete an application form, which will be made available to ~~said person~~ by the ~~Superintendent~~ Public Works Director or Designee. No meter may be attached to a hydrant except by a City employee or by authorization of the City. No hydrant meter will be installed before April ~~15~~ 1 during a calendar year, or be allowed to remain on a hydrant after ~~October 15~~ November 1 unless authorized by

the ~~City~~ Public Works Director or their Designee. ~~The deposit to be charged for such use of said meters shall be at the same rate as the cost of the meter.~~ All ~~Grimes utility billing~~ customers shall provide a deposit of the actual cost of the meter. The ~~which~~ deposit will be returned when the meter is returned to the ~~Department Utility Billing Clerk at City Hall~~ Public Works Department. If the meter is ~~returned in a~~ damaged ~~condition~~, charges for repairs or replacement shall be deducted from the deposit. The fee for hookup, disconnection and administration shall be provided in accordance ~~to~~ with the City fee schedule as adopted by resolution ~~from time to time~~ by City Council.~~, and U~~users of hydrant meters shall be charged for all water used, based on hydrant meter readings. The following regulations apply to the use of hydrant meters:

1. Applicants shall notify the Water Department at least twenty-four (24) hours before the meter is needed, and applicants shall provide their own hoses and fittings ~~aside~~ in addition to from the hydrant meter and valves.
2. The City will make a hydrant meter available on a first-come, first-served basis, and the meter shall be available to any one user for ~~fifteen (15)~~ thirty (30) calendar days. At the end of that time, the user may reapply. The City reserves the right to withdraw permission to use the hydrant meter in fire, weather or water shortage emergencies or if the meter is being used in violation of this section or utilization is extended to others not specified in the application.
3. Hydrant meters shall be connected to and used only on fire hydrants located within the City.
4. Users shall not tamper with or disturb meter devices or tamper with valves or other connections or appurtenances on the hydrant meter or on the City water system.
5. Any cost incurred by the city to repair or replace the hydrant meter or hydrant due to tampering, removal, or loss of the meter during rental, shall be charged to the applicant.

9-4-11 Meter Installation Fee:

The property owner shall pay an installation fee for each ~~new~~ installation of a water meter and remote reade~~r~~ assembly. The fee shall be provided in accordance ~~to~~ with the City fee schedule as adopted by resolution ~~from time to time~~ by City Council.

~~9-4-12 Meter Testing:~~

~~Water meters will be tested by the use of a portable test tank or other approved means. The meter test fee payment will be required to cover costs before a test is made. The fee shall be provided in accordance to the City fee schedule as adopted by resolution from time to time by City Council. If the test shows the meter to be defective, resulting in an overcharge, the required fee will be returned.~~

9-4-~~13~~-12 Water Not Registering:

If a water meter fails to register the quantity of water accurately, the quantity shall be determined, and the charge made based upon the average monthly quantity registered during ~~such preceding period of~~ the twelve month time period prior to the date of the meter's failure. Or, if twelve months of information is not available, the charge will be based on a monthly average of 5000 gallons usage. If an irrigation meter fails to register the quantity of water used for irrigation, the average monthly irrigation meter readings for the calendar year prior to the failure shall be used to calculate the sewer bill reduction, if available.~~to register as the water billing department shall decide~~.

SECTION 3. Repealer. All ordinances or parts of ordinances in conflict with the provisions of these ordinances are hereby repealed.

SECTION 4. Severability Clause. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 5: Effective Date. This ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed by the City Council on this___day of _____and approved on this___day of _____, 2023.

_____
Scott Mikkelsen, Mayor

_____
Rochelle Williams, City Clerk

CITY OF GRIMES

CITY COUNCIL COMMUNICATION
Meeting Date: 02/14/2023

AGENDA ITEM: Resolution 02-0723 Setting a Public Hearing Ordinance 777 Amending and/or Deleting Grimes Code of Ordinances Sections 9-5-2 to 9-5-5, 9-5-7, 9-5-9, 9-5-10, 9-5-11, 10-7-8 and 10-7-11 Regulating City Charges for Water and Storm Water Services for February 28, 2023

BACKGROUND: Staff have been working to update Title 9 section 5 to align with current practice and State Code as well as streamline processes. Title 9 section 5 is the section within the City code that addresses Water Rates. This Ordinance amendment does not recommend any changes to the current rates. Items within this section that are being amended include items such as a minimum billed volume for services outside the City, aligning discontinued service with current practice, aligning lien exemptions with Iowa Code and the City Fee Schedule, and the timing and requirements of deposits.

The changes addressed in Title 10 section 7 address the timing of stormwater billing for developed parcels.

Due to the number of changes being proposed, staff provided Council with a presentation outlining the proposed changes during the January 24th Council Meeting. Staff addressed feedback/questions from the Council prior to requesting this public hearing.

BUDGETARY CONSIDERATIONS: The proposed changes do not directly impact any changes to the budget.

STRATEGIC PLANNING:
Prioritized __X__YES _____NO

*High-Performing Organization/Exception Professional Services___**X**____
*Great Place to Live/Expanded Quality of Life Amenities _____
*Dynamic Town/Strong Sense of Community _____
*More Beautiful/Vibrant Community _____

BOARD/COMMISSION ACTION(S): N/A

STAFF RECOMMENDATION: N/A

RESPONSIBLE STAFF/CONTACT INFORMATION: Kevin Hensley, Public Works Director

Prepared by:___KLH_____
Return to:_____

NOTICE OF PUBLIC HEARING TO CONSIDER AMENDING AND/OR DELETING GRIMES CODE OF ORDINANCE SECTION 9-5-2 TO 9-5-5, 9-5-7, 9-5-9, 9-5-10, 9-5-11, 10-7-8 AND 10-7-11 REGULATING CITY CHARGES FOR WATER AND STORM WATER SERVICES

NOTICE IS HEREBY GIVEN that the City Council of the City of Grimes, Iowa, will meet at the Grimes Community Complex, 410 SE Main Street, in the City of Grimes, Iowa, at 5:30 p.m. on the 28th day of February 2023, at which time and place the City Council will hold a Public Hearing to consider amending and/or deleting Grimes Code of Ordinances Section 9-5-2 to 9-5-5, 9-5-7, 9-5-9, 9-5-10, 9-5-11, 10-7-8, and 10-7-11 Regulating City Charges for Water and Storm Water Services

For all the particulars of the proposed amendments, see the proposed Ordinance(s) entitled as set forth above now on file at the Grimes City Hall, 101 NE Harvey Street with the City Clerk of the City of Grimes, which may be examined there. The proposed Ordinance(s) is by this reference made a part of this Notice.

All interested persons may appear at the public hearing and at such time and place the Grimes City Council will consider any public comments to the proposed amendments described above and give all interested persons an opportunity to be heard. In addition, the Grimes City Council will consider any written comment submitted to the Grimes City Clerk prior to the hearing. This Notice is given by order of the City Council of the City of Grimes, Iowa, this 14th day of February 2023.

_____
Scott Mikkelsen, Mayor

ATTEST:

_____
Rochelle Williams, City Clerk

CITY OF
GRIMES
101 NE Harvey, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846

GRIMES ORDINANCE 777

AN ORDINANCE AMENDING AND/OR DELETING GRIMES CODE OF ORDINANCES SECTIONS 9-5-2 TO 9-5-5, 9-5-7, 9-5-9, 9-5-10, 9-5-11, 10-7-8 and 10-7-11 REGULATING CITY CHARGES FOR WATER AND STORM WATER SERVICES

BE IN ENACTED BY THE CITY COUNCIL OF THE CITY OF GRIMES, IOWA:

SECTION 1. Purpose. The purpose of this Ordinance is to amend Grimes Code of Ordinance Sections 9-5-2 TO 9-5-5, 9-5-7, 9-5-9, 9-5-10, 9-5-11, 10-7-8 and 10-7-11 with regard to City regulations relating to charges for water and storm water services.

SECTION 2. Amendment. The Grimes Code of Ordinance Sections 9-5-2 TO 9-5-5, 9-5-7, 9-5-9, 9-5-10, 9-5-11, 10-7-8 and 10-7-11 are hereby amended as underlined or deleted by strike through, as follows:

9-5-2 Rates for Service and Meter Rentals:

Water service shall be furnished at the following monthly rates within the City which includes a minimum monthly purchase of 1000 gallons:

1. Residential and Commercial Rates. The charge for water for residential and commercial use is as follows:

	2.50%	*2.50%*	*2.50%*	*2.50%*	*2.50%*
Water Usage Rates	**Effective 8/1/2022**	**Effective 7/1/2023**	**Effective 7/1/2024**	**Effective 7/1/2025**	**Effective 7/1/2026**
Rate Per 1,000 Gallons	$10.46	$10.72	$10.99	$11.26	$11.54

2. Water Used During Construction. The fee for a water construction permit shall be provided in accordance to the City fee schedule as adopted by resolution ~~from time to time~~ by City Council.
3. Meter Charges. Meter fees shall be provided in accordance ~~to~~ with the City fee schedule adopted by resolution ~~from time to time~~ by City Council.

9-5-3 Rates Outside the City:

Water service shall be provided any customer located outside the corporate limits of the City which the City has agreed to serve at rates one and one-half (1.5) times the rates provided in 9-5-2 including a minimum monthly purchase of 1000 gallons. No such customer, however, will be served unless the customer shall have signed a

service contract agreeing to be bound by the ordinances, rules and regulations applying to water service established by the Council.

9-5-4 Billing for Water Service:

Water service shall be billed as part of a combined service account, payable in accordance with the following:

1. Meters Read. Where remote readers are in place and there is a discrepancy between the remote reader and the actual meter reading, the physical meter reading will be the billed amount.
2. Bill Issued. The City ~~Clerk~~ shall prepare and issue bills for combined service accounts on or before the first working day of each month.
3. Bills Payable. Bills for combined service accounts shall be due and payable at City Hall ~~the office of the Clerk~~ by the 20th day of the month.
4. Late Payment Penalty. Bills not paid when due shall be considered delinquent. A one-time late payment penalty of one and one-half percent (1.5%) of the amount due, plus a service fee in accordance with the City fee schedule adopted by resolution by City Council, shall be added to each delinquent bill.

9-5-5 Service Discontinued:

Water service to delinquent customers shall be discontinued in accordance with the following:

1. Notice. The City shall notify each delinquent customer that service will be discontinued if payment of the combined service account, including late payment charges, is not received within twelve days of the date of the notice of delinquency. Such notice shall be sent by first class mail to the customer in whose name the delinquent charges were incurred and shall inform the customer of the nature of the delinquency and afford the customer with information regarding the opportunity for a hearing prior to the discontinuance or disconnection. ~~The Clerk shall notify each delinquent customer with a reminder notice that service will be discontinued if payment of the combined service account, including late payment charges, is not received. Such notice shall be sent by first class mail within seven (7) working days after the bill becomes delinquent~~.
2. ~~2.~~ Notice to Landlords. If the customer is a tenant, the notice of delinquency shall also be given to the owner or landlord. If the customer is a tenant and requests a change of name for service under the account, such request shall be sent to the owner or landlord of the property if the owner or landlord has made a written request for notice of any change of name for service under the account to the rental property. ~~If the customer is a tenant, and if the owner or landlord of the property has made a written request for notice, the notice of delinquency shall also be given to the owner or landlord.~~
3. ~~3. Service Discontinued. Disconnect notices will be sent six (6) days after the date that the reminder notice is sent. Such notice shall be sent by regular mail and shall inform the customer of the nature of the delinquency and afford the customer the opportunity for a hearing prior to the discontinuance. The total bill, plus a service charge for the expenses connected with the disconnect notice must be paid within five (5) working days of the date of the disconnect notice or service will be terminated per order of the Superintendent. The service charge shall be determined by the City fee schedule as adopted by resolution from time to time by City Council.~~
4. Hearing. If a request for hearing by the customer is received at City Hall by noon of the day prior to the disconnect date in the notice, the City Administrator or designee shall conduct an informal hearing and shall make a written determination as to whether the disconnection is justified. The request for hearing shall include the customer's phone number, and the informal hearing may be conducted by phone or in person. ~~If a hearing is requested by noon of the day preceding the shutoff, the City Administrator shall conduct an informal hearing and shall make a determination as to whether the disconnection is justified.~~

5. Fees. A ~~turn-on~~ fee will be charged ~~to restore water service~~ during regular working hours defined as 8:00 a.m. to 4:30 ~~3:00~~ p.m. on regular City workdays of Monday through Friday. An additional ~~increased turn-on~~ fee will be charged before service is restored at any other time including weekends and holidays. ~~Turn-on~~ Fees shall be determined by the City fee schedule as adopted by resolution ~~from time to time~~ by City Council. Delinquent water payments made to the City after 4:30 ~~5:00~~ p.m. will result in restored water service on the next regular City workday. No ~~turn-on~~ fees ~~or service fee~~ shall be charged to establish water service as a result of a change in occupancies of a property where there is no delinquent water service charge.

9-5-7 Lien Exemption:

The lien for nonpayment shall not apply to residential rental properties where water service is separately metered and the charges thereof are paid directly by the tenant, providing the landlord has given written notice to the ~~Clerk~~ City that the tenant is liable for the charges and a deposit in accordance with the fee schedule adopted by the City Council. ~~not exceeding the usual cost of ninety (90) days of water service is paid to the City~~. The landlord's written notice shall contain the name of the tenant responsible for charges, the address of occupancy and the date of occupancy. A change in tenant shall require a new written notice and deposit within thirty (30) business days of the change for residential properties and ten (10) days for commercial properties. When the tenant moves from the rental property, the City ~~Clerk~~ shall refund the deposit if the water service charges are paid in full and the lien exemption shall be lifted from the rental property.

9-5-9 Customer Deposits:

There shall be required from every residential customer not the owner of the premises served a deposit intended to guarantee the payment of bills for service. The deposit fee shall be provided in accordance with the City fee schedule adopted by resolution ~~from time to time~~ by City Council. The deposit shall be paid in full to the City before service will be turned on or put into tenant's name. When a customer moves, the deposit shall be applied to the final bill and the remaining funds refunded. ~~shall be refunded on notification in writing to the City that the property being serviced has been sold, transferred or conveyed, and a final reading of the meter has been made, a final bill submitted and payment received. The notice shall state the name, address, social security number or other Federal tax identification number of the person to whom the property has been sold, transferred or conveyed.~~ Any person receiving water service who has been delinquent in paying for water service and has received a shutoff notice because of the delinquency twice in one calendar year, shall be required to pay a deposit ~~with the City a fee~~ in accordance with the City fee schedule as adopted by resolution ~~from time to time~~ by City Council. This deposit shall be in addition to any other that has been made. The shutoff notice served shall have printed in bold face type a warning of the conditions under which the additional deposit will be required. If a deposit is required of a customer due to delinquent water payments, the deposit shall be refunded to the customer if the customer makes timely payments of his or her water bill for a period of two (2) years after the deposit to the City.

9-5-10 Water Leakage:

Pursuant to policy specifications adopted by the City Council, a property owner may petition the Council for a possible reduction in fees, based on domestic water meters, due to an emergency water leakage situation that has been resolved. If the Council grants a reduction in fees, the credit calculation will be based on an average of the previous (12) months of consumption for that customer prior to the leak. If a twelve-month average is not available (new customer), the average will be based on 5,000 gallons a month usage.

~~No reduction in billing will be made to water fees in the event of leakage after the water has passed through the meter. It is the owner's responsibility to maintain plumbing to prevent leaks. The property owner may petition the Council for a hearing regarding the possible reduction in sewer fees where there is evidence that the water did not enter the City Sewer System. If the Council grants a reduction in sewer fees, the credit given will be the~~

~~difference between the actual consumption for the month in which the leakage occurred and the average of the last twelve (12) months of consumption for that customer.~~

9-5-11 Procedure for Adjustment:

The City Council may, upon petition of a commercial or industrial entity, consider the reduction of water rates for said entity. Consideration shall be dependent upon the total usage of water and a complete cost benefit analysis reflecting the increase in the number of jobs the said entity is bringing to the City of Grimes, the wage rates of the employees, the increased valuation, and the resulting tax revenue. Said reduction may be given as an economic incentive in addition to or replacement of other financial incentives. The Council may set a specified time frame for the reduction in rates. Said reduction shall not reduce the water user charges below the City's fixed cost for commodities and utilities for the additional water usage. Under no circumstance can the adjustment occur beyond five years from the time it is granted, unless extended by formal action of the City Council.

10-7-8 Basic Rate:

1. Except as hereinafter noted, each customer whose property lies within the corporate limits of the City shall pay to the City, as a part of the customer's combined service account with the Grimes Utility Billing Department, at the same time payment for other City utilities are made, the following charges per Equivalent Residential Lot (ERL) associated with the customer's property:
   A. Undeveloped properties. A flat storm sewer availability charge at the rate of $0.00 per month.
   B. Single-family dwelling, one (1) ERL: $5.00 per month.
   C. Duplex dwelling, one (1) ERL: $5.00 per month.
   D. Townhome dwelling, one (1) ERL: $5.00 per month.
   E. Mobile home dwelling, one-half (½) ERL: $2.50 per month.
   F. Apartment dwelling, one-half (½) ERL: $2.50 per month.
   G. Non-residential properties: $5.00 per ERL per month, with a minimum of one (1) ERL and up to a maximum of forty (40) ERLs.
2. The yearly rate shall increase by five percent (5.0%) per year through 2018. As a result of the annual review of rates, as detailed in Section 10-7-12 of this chapter, the Council may choose to adjust the monthly ERL rate as necessary. Such rate adjustments shall be approved by Resolution of the City Council.

   The number of Equivalent Residential Lots (ERL) on non-residential properties shall be calculated by reference to the Polk and Dallas County records. ~~Stormwater fee billing will begin upon water meter installation~~.

10-7-11 Stormwater Service Billing:

1. All stormwater management fees shall be due and payable under the same terms and conditions provided for payment of a combined service account as contained in Section 9-5-4 of this Code of Ordinances. Water service may be discontinued in accordance with the provisions contained in Section 9-5-5 if the combined service account becomes delinquent, and the provisions contained in Section 9-5-6 relating to lien notices shall also apply in the event of a delinquent account.

~~2. Stormwater fee billing will begin upon water meter installation.~~

SECTION 3. Repealer. All ordinances or parts of ordinances in conflict with the provisions of these ordinances are hereby repealed.

SECTION 4. Severability Clause. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 5: Effective Date. This ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed by the City Council on this___day of _____and approved on this___day of _____, 2023.

ATTEST:

_____
Scott Mikkelsen, Mayor

_____
Rochelle Williams, City Clerk

CITY OF GRIMES

CITY COUNCIL COMMUNICATION
Meeting Date: 02/14/2023

AGENDA ITEM: Setting a Date for a Public Hearing on the Urban Renewal Plan Amendment

BACKGROUND:

The Iowa Urban Renewal Law requires that a city provide information concerning a proposed urban renewal plan or amendment to any other governmental bodies which might be affected by the use of tax increment financing within your urban renewal area. The City is also required to hold a Public Hearing on a proposed amendment.

This plan amendment will incorporate capital projects that are planned for the next fiscal year. It updates the description of the City's Sports Complex and Hope Entertainment District, authorizes the undertaking of new urban renewal projects in the urban renewal area which consist of the following: Parks and Trails Improvements Project, 2023 Street Improvements Project, Water Main Replacement Project, Hwy 141 Corridor Study Project, South James Street Reconstruction Project, and a Municipal Fire Station/EMS Building and Equipment Project.

BUDGETARY CONSIDERATIONS: This amendment has a proposed additional maximum indebtedness of $35,575,000.

STRATEGIC PLANNING:
Prioritized __X_YES _____NO

*High-Performing Organization/Exception Professional Services_____
*Great Place to Live/Expanded Quality of Life Amenities X
*Dynamic Town/Strong Sense of Community _____
*More Beautiful/Vibrant Community _____

BOARD/COMMISSION ACTION(S): The Urban Renewal Plan was last amended in November 2022.

STAFF RECOMMENDATION: Staff recommends setting March 14, 2023 as the Public Hearing date for the Urban Renewal Plan Amendment.

RESPONSIBLE STAFF/CONTACT INFORMATION:

Prepared by: Marcia Woodke
Return to: Marcia Woodke

RESOLUTION NO.12-1323

Resolution Setting Date for Public Hearing on Urban Renewal Plan Amendment

WHEREAS, the City Council of the City of Grimes, Iowa (the "City") by resolution previously established the Grimes Urban Renewal Area (the "Urban Renewal Area") and adopted an urban renewal plan (the "Plan") for the governance of initiatives and projects therein; and

WHEREAS, an amendment (the "Amendment") to the Plan has been prepared which would (1) update the description of the City's Sports Complex and Hope Entertainment District Development Project (formerly known as the Sports Complex Development Project) previously approved in the September, 2020 Amendment to the Plan; and (2) authorize the undertaking of new urban renewal projects in the Urban Renewal Area consisting of (a) using tax increment financing to pay the costs of constructing park and recreational trail improvements; (b) using tax increment financing to pay the costs of constructing street, sanitary sewer system, waterworks system and storm water drainage improvements; (c) using tax increment financing to pay the costs of constructing improvements to the municipal waterworks system; (d) using tax increment financing to pay the costs of undertaking a planning study of the Highway 141 Corridor; (e) using tax increment financing to pay the costs of undertaking the South James Street Reconstruction Project; and (f) using tax increment financing to pay a portion of the costs of constructing a new municipal fire station/EMS building;

NOW, THEREFORE, Be It Resolved by the City Council of the City of Grimes, Iowa, as follows:

Section 1. This City Council will meet at the Grimes Community Center, Grimes, Iowa, on March 14, 2023, at 5:30 p.m., at which time and place it will hold a public hearing on the proposed Amendment.

Section 2. The City Clerk shall publish notice of said hearing, the same being in the form attached hereto, which publication shall be made in a legal newspaper of general circulation in the City, which publication shall be not less than four (4) and not more than twenty (20) days before the date set for hearing.

Section 3. Pursuant to Section 403.5 of the Code of Iowa, the City Administrator, or his designee, is hereby designated as the City's representative in connection with the consultation process which is required under that section of the urban renewal law. It is hereby directed that representatives of Polk County, the Dallas Center-Grimes Community School District and the Johnston Community School District be invited to participate in the consultation.

Passed and approved this February 14, 2023.

_____
Scott Mikkelsen, Mayor

Attest:

_____
Rochelle Williams, City Clerk

NOTICE OF PUBLIC HEARING ON PROPOSED URBAN RENEWAL PLAN AMENDMENT

Notice Is Hereby Given: That at 5:30 o'clock p.m., at the Grimes Community Center, Grimes, Iowa, on March 14, 2023, the City Council of the City of Grimes, Iowa, will hold a public hearing on the question of amending the urban renewal plan for the Grimes Urban Renewal Area (the "Urban Renewal Area") to (1) update the description of the City's Sports Complex and Hope Entertainment District Development Project (formerly known as the Sports Complex Development Project) previously approved in the September, 2020 Amendment to the Plan; and (2) authorize the undertaking of new urban renewal projects in the Urban Renewal Area consisting of (a) using tax increment financing to pay the costs of constructing park and recreational trail improvements; (b) using tax increment financing to pay the costs of constructing street, sanitary sewer system, waterworks system and storm water drainage improvements; (c) using tax increment financing to pay the costs of constructing improvements to the municipal waterworks system; (d) using tax increment financing to pay the costs of undertaking a planning study of the Highway 141 Corridor; (e) using tax increment financing to pay the costs of undertaking the South James Street Reconstruction Project; and (f) using tax increment financing to pay a portion of the costs of constructing a new municipal fire station/EMS building. A copy of the amendment is on file for public inspection in the office of the City Clerk.

At said hearing any interested person may file written objections or comments and may be heard orally with respect to the subject matters of the hearing.

Rochelle Williams
City Clerk

• • • • •

On motion and vote the meeting adjourned.

_____
Scott Mikkelsen, Mayor

Attest:

_____
Rochelle Williams, City Clerk

STATE OF IOWA
COUNTIES OF DALLAS AND POLK SS:
CITY OF GRIMES

I, the undersigned, City Clerk of the aforementioned City do hereby certify that pursuant to the resolution of its City Council fixing a date of public hearing on a proposed urban renewal plan amendment, the notice, of which the printed slip attached to the publisher's affidavit hereto attached is a true and complete copy, was published on the date and in the newspaper specified in such affidavit, which newspaper has a general circulation in the City, and copies were sent to the county and school district.

WITNESS my hand this ___ day of _____, 2023.

_____
Rochelle Williams, City Clerk

(Attach here publisher's affidavit of publication of notice.)

(PLEASE NOTE: This certificate must not be dated until the publication has been made and you have reviewed it to be sure that the notice was published on the date indicated in the attached affidavit.)

STATE OF IOWA
DALLAS AND POLK COUNTIES SS:
CITY OF GRIMES

I, the undersigned, City Clerk of the aforementioned City, do hereby certify that as such I have in my possession or have access to the complete corporate records of the City and of its officers; and that I have carefully compared the transcript hereto attached with the aforesaid records and that the attached is a true, correct and complete copy of the corporate records relating to the action taken by the City Council preliminary to and in connection with setting a date for public hearing on an urban renewal plan amendment.

WITNESS my hand this ___ day of _____, 2023.

_____
Rochelle Williams, City Clerk

`CITY OF GRIMES, IOWA

URBAN RENEWAL PLAN AMENDMENT
GRIMES URBAN RENEWAL AREA

March, 2023

The Urban Renewal Plan (the "Plan") for the Grimes Urban Renewal Area (the "Urban Renewal Area") is being amended for the purposes of (i) updating the description of the City's Sports Complex Development Project and (ii) identifying new urban renewal projects to be undertaken within the Urban Renewal Area.

1) Update Description of the Sports Complex and Hope Entertainment District Development Project (previously known as Sports Complex Development Project). The description of the Sports Complex and Hope Entertainment District Development Project (previously known as the Sports Complex Development Project) approved in the September, 2020 Amendment to the Plan, is hereby updated, as follows

Name of Project: Sports Complex and Hope Entertainment District Development Project (previously known as the Sports Complex Development Project)

Date of Council Approval of Project: September 22, 2020 and updated March 14, 2023

Sports Complex Development Project:

Description of Project and Project Site: The City will undertake the construction of a fifty-acre synthetic turf multi-sport complex, including soccer and baseball fields; parking facilities; concession and restroom facilities; and other related amenities (the "Sports Complex Project"). The City will also undertake the construction of certain public infrastructure improvements necessary to support the development, construction and operation of the Sports Complex Project. The Sports Complex Project will be situated on certain real property lying west of Highway 141 and north of Hy-Vee (the "Sports Complex Property").

Description of Properties to be Acquired in Connection with Project: The City will acquire easement territory and rights-of-way as are necessary to successfully undertake the Sports Complex Project.

Description of Use of TIF for the Project: It is anticipated that the City will pay for the Sports Complex Project with either borrowed funds and/or the proceeds of an internal advance of City funds on-hand. In any case, the City's obligation will be repaid with incremental property tax revenues derived from the Urban Renewal Area. It is anticipated that the City's use of incremental property tax revenues for the Sports Complex Project will not exceed $14,500,000, plus any interest expense incurred by the City on any borrowing undertaken for the Sports Complex Project.

Analysis of Use of TIF: In accordance with the requirement of Section 403.5(2)(b)(1) of the Code of Iowa, the City has analyzed its proposed use of incremental property tax revenues for the funding of the Project and alternative development and funding options for the Project. The results of that analysis are summarized as follows:

1) Alternate Development Options: The City Council has determined that provision of superior recreational facilities are essential to the economic development of the City. The use of the Sports Complex Property as the site for the Sports Complex Project is an optimal use for this land. Promoting other types of development on the Sports Complex Property to the exclusion of the Sports Complex Project will not meet the public need being addressed by the Sports Complex Project.

2) Alternate Financing Options:

* Local Option Sales and Services Tax Revenues: Local Option Sales and Services Tax Revenues are unavailable to assist the City in paying the costs of the Sports Complex Project because such Revenues have been allocated to other quality of life amenities in the City.

* General Fund: The City's General Fund reserves are fully committed to maintain the operational integrity of the City. The City cannot access its General Fund reserves to aid in paying the costs of the Sports Complex Project without risking unsound fiscal practice.

* Capital Improvements Levy: The City does not have a Capital Improvements Levy available for the Sports Complex Project, and the imposition of such additional levy would require a successful referendum, which is not feasible at this time.

* Debt Service Levy: The City will use its urban renewal authority to aid in the authorization of general obligations bonds (the "Bonds") to finance the Sports Complex Project. The use of tax increment financing to pay a portion of the debt service payments on the Bonds will lessen the burden on individual tax payers that would result from a spike in the debt service levy rate and will shift that burden onto valuation increases resulting from the City's successful economic development initiatives in the Urban Renewal Area.

* Utility Surpluses: The City does not have identified surpluses in its sewer and water utility funds that could aid in the funding of the Sports Complex Project.

* Sports Complex Revenues: The City intends to use revenues generated from the Sports Complex Project to repay a portion of the Bonds.

Hope Entertainment District Development Project:

Description of Project and Project Site: Hope K Farms LLC (the "Developer") has proposed to undertake the construction of a 200-acre multi-use entertainment district which will include retail, restaurants and hotels ("Hope District Project"). The Developer will undertake the installation of public infrastructure improvements necessary to support

the development, construction and operation of the Hope District Project. The Hope District Project will be situated on certain real property lying west of Highway 141 and north of Hy-Vee (the "Hope District Property").

It has been requested that the City provide tax increment financing assistance to the Developer in support of the efforts to complete the Hope District Project.

The costs incurred by the City in providing tax increment financing assistance to the Developer will include legal and administrative fees (the "Admin Fees") in an amount not to exceed $40,000.

Description of Use of TIF: The City intends to enter into a development agreement with the Developer with respect to the construction and use of the completed Hope District Project and to provide economic development payments (the "Payments") thereunder. The Payments will be funded with incremental property tax revenues to be derived from the Hope District Property and the entirety of the Urban Renewal Area. It is anticipated that the City's total commitment of incremental property tax revenues with respect to the Hope District Project will not exceed $25,000,000, plus the Admin Fees.

2) Identification of Projects. By virtue of this amendment, the list of authorized urban renewal projects in the Plan is hereby amended to include the following project descriptions:

A.

Name of Project: Parks and Trails Improvements Project

Date of Council Approval of Project: March 14, 2023

Description of Project and Project Site: The Parks and Trails Improvements Project will consist of the construction of park improvements to North Pointe Park, Shawver Park, and Glenstone Park; the replacement of the recreational trail along Little Beaver Creek, Prairie Creek, Shawver Park, North Pointe Park, Highway 44, and NW 27th Street; and the incidental utility, landscaping, site clearance and cleanup work related thereto.

The completed Parks and Trails Improvements Project will have a positive impact on increased and improved commerce and economic development in the Urban Renewal Area through the provision of enhanced recreational spaces in the City.

Description of Properties to be Acquired in Connection with Project: The City will acquire easement territory and rights-of-way as are necessary to successfully undertake the Parks and Trails Improvements Project.

Description of Use of TIF for the Project: It is anticipated that the City will pay for the Parks and Trails Improvements Project with either borrowed funds and/or the proceeds of an internal advance of City funds on-hand. In any case, the City's obligation will be repaid with incremental property tax revenues derived from the Urban Renewal Area. It is anticipated that the City's use of incremental property tax revenues for the Parks and

Trails Improvements Project will not exceed $225,000, plus any interest expense incurred by the City on any borrowing undertaken for the Parks and Trails Improvements Project.

B.

Name of Project: 2023 Street Improvements Project

Date of Council Approval of Project: March 14, 2023

Description of Project and Project Site: The 2023 Street Improvements Project will include (i) the construction of street improvements, including street reconstruction; (ii) the construction of sanitary sewer, waterworks and storm water drainage system improvements; (iii) design and engineering; and (iv) the incidental utility, landscaping, site clearance and cleanup work related thereto on and along the following public rights-of-way in the City:

SE Jacob Street from its intersection with Highway 44 on the north to its intersection with 6th Street on the south;

SE Trail Ridge Road from its intersection with Highway 44 on the north to its intersection with 6th Street on the south; and

SE Little Beaver Drive from its intersection with Highway 44 on the north to its intersection with 6th Street on the south.

It is expected that the completed 2023 Street Improvements Project will cause increased and improved ability of the City to provide adequate transportation infrastructure for the growth and retention of commercial enterprises in the City.

Description of Properties to be Acquired in Connection with Project: The City will acquire such easement territory and rights-of-way as are necessary to successfully undertake the 2023 Street Improvements Project.

Description of Use of TIF for the Project: It is anticipated that the City will pay for the 2023 Street Improvements Project with borrowed funds and/or the proceeds of an internal advance of City funds on-hand. In any case, the City's obligations will be repaid with incremental property tax revenues derived from the Urban Renewal Area. It is anticipated that the City's use of incremental property tax revenues for the 2023 Street Improvements Project will not exceed $1,200,000, plus any interest expense incurred by the City on any borrowing undertaken for the funding of the 2023 Street Improvements Project.

C.

Name of Project: Water Main Replacement Project

Date of Council Approval of the Project: March 14, 2023

Description of Project and Project Site: The City will undertake the replacement of a water main along SE Jacob Street, SE Trail Ridge Road, SE Little Beaver, SE 4th Street, SE 5th Street, and SE 6th Street (the "Water Main Project") in the Urban Renewal Area, and the incidental landscaping, site clearance and cleanup work related thereto.

The Water Main Project will have a direct, positive impact on commercial and residential growth in the Urban Renewal Area through the provision of enhanced public infrastructure in the City.

Description of Properties to be Acquired in Connection with the Project: The City will acquire such easement territory and right-of-way as are necessary to successfully undertake the Water Main Project.

Description of Use of TIF for the Project: It is anticipated that the City will pay for the Water Main Project with either borrowed funds and/or the proceeds of an internal advance of City funds on-hand. In any case, the City's obligation will be repaid with incremental property tax revenues. It is anticipated that the City's use of incremental property tax revenues for the Water Main Project will not exceed $600,000, plus any interest expense incurred by the City on any borrowing undertaken for the Water Main Project.

D.

Name of Project: Highway 141 Corridor Study Project

Date of Council Approval of Project: March 14, 2023

Description of Project and Project Site: The Highway 141 Corridor Study Project will consist of undertaking a study to evaluate the need for future roadway improvements along the Highway 141 corridor and at the intersections located therein.

It is expected that the completed Highway 141 Corridor Study Project will cause increased and improved ability of the City to provide adequate transportation infrastructure for the growth and retention of commercial and industrial enterprises in the City.

Description of Use of TIF for the Project: It is anticipated that the City will pay for the Highway 141 Corridor Study Project with either borrowed funds and/or the proceeds of an internal advance of City funds on-hand. In any case, the City's obligation will be repaid with incremental property tax revenues derived from the Urban Renewal Area. It is anticipated that the City's use of incremental property tax revenues for the Highway 141 Corridor Study Project will not exceed $50,000, plus any interest expense incurred by the City on any borrowing undertaken for the Highway 141 Corridor Study Project.

E.

Name of Project: South James Street Reconstruction Project

Date of Council Approval of Project: March 14, 2023

Description of Project and Project Site: The South James Street Reconstruction Project (the "South James Project") will consist of (1) street reconstruction and widening of approximately 11,000 feet of South James Street; (2) the extension of 1,000 feet of SE 11th Street; (3) and related improvements including grading; the construction of municipal waterworks, sanitary sewer and storm sewer improvements; the construction of sidewalks and trails; the installation of street lights and fiber; the relocation of private site utilities; replacement of private driveways; planning and design costs for the South James Project; costs of easement and right-of-way acquisition; and the incidental landscaping, site clearance and cleanup work related thereto.

It is expected that the completed South James Project will cause increased and improved ability of the City to provide adequate transportation infrastructure for the growth and retention of commercial enterprises in the City.

Description of Properties to be Acquired in Connection with Project: The City will acquire such easement territory and rights-of-way as are necessary to successfully undertake the South James Project.

Description of Use of TIF for the Project: It is anticipated that the City will pay for the South James Project with borrowed funds and/or the proceeds of an internal advance of City funds on-hand. In any case, the City's obligations will be repaid with incremental property tax revenues derived from the Urban Renewal Area. It is anticipated that the City's use of incremental property tax revenues for the South James Project will not exceed $15,000,000, plus any interest expense incurred by the City on any borrowing undertaken for the funding of the South James Project.

F.

Name of Project: Municipal Fire Station/EMS Building Project

Date of Council Approval of Project: March 14, 2023

Description of Project and Project Site: The City will undertake the construction, equipping, and furnishing of a new municipal fire/EMS building (the "Fire Station Project") on City-owned property north of Highway 44/W 1st Street and west of N James Street in the Urban Renewal Area (the "Fire Station Property"). It is anticipated that the completed Fire Station Project will have a direct, positive impact on increased and improved commerce and development in the Urban Renewal Area through the provision of enhanced municipal services and facilities.

Description of Use of TIF: It is anticipated that the City will pay for the Fire Station Project with borrowed funds and/or the proceeds of an internal advance of City funds on-hand. In any case, the City's obligations will be repaid with incremental property tax revenues to be derived from the Urban Renewal Area. It is anticipated that the City's use of incremental property tax revenues for the Fire Station Project will not exceed $4,000,000, plus any interest expense incurred by the City on any borrowing undertaken for the funding of the Fire Station Project.

Analysis of Use of TIF: In accordance with the requirement of Section 403.5(2)(b)(1) of the Code of Iowa, the City has analyzed its proposed use of incremental property tax revenues for the funding of the Fire Station Project and alternative development and funding options for the Fire Station Project. The results of that analysis are summarized as follows:

A) Alternate Development Options: The City Council has determined that a need exists for the provision of a new and improved fire station/EMS building and enhanced fire protection and emergency medical services in the Urban Renewal Area. Accordingly, the City's ability to fulfill its duty of fire protection and emergency medical services in the Urban Renewal Area has been substantially diminished. The use of the Fire Station Property as the site for the Fire Station Project will serve to repurpose the site of the public library after the relocation of the library. Promoting other types of development on the Property to the exclusion of the Fire Station Project will not meet the public need being addressed by the Fire Station Project.

B) Alternate Financing Options:

* Local Option Sales and Services Tax Revenues: The City will use Local Option Sales and Services Tax Revenues to pay a portion of the costs of the Fire Station Project.

* General Fund: The City will use proceeds in the General Fund to pay for a portion of the Fire Station Project.

* Capital Improvements Levy: The City does not have a Capital Improvements Levy available for the purpose of funding the Fire Station Project, and the imposition of such additional levy would require a successful referendum, which is not feasible at this time.

* Debt Service Levy: The City will use its urban renewal authority to aid in the authorization of general obligations bonds (the "Bonds") to finance the Fire Station Project. The use of tax increment financing to pay a portion of the debt service payments on the Bonds will lessen the burden on individual tax payers that would result from a spike in the debt service levy rate and will shift that burden onto valuation increases resulting from the City's successful economic development initiatives in the Urban Renewal Area.

* Utility Surpluses: The City does not have identified surpluses in its sewer and/or water utility funds that could aid in the funding of the Fire Station Project.

3) Required Financial Information. The following information is provided in accordance with the requirements of Section 403.17 of the Code of Iowa:

Constitutional debt limit of the City:	$100,886,242
Outstanding general obligation debt of the City:	$
Proposed maximum indebtedness to be incurred in connection with this March, 2023 Amendment:*	$35,575,000**

*It is anticipated that some or all of the debt incurred hereunder will be subject to annual appropriation by the City Council.

**The amount ($25,000,000) of the Payments to Hope K Farms LLC as described in Section 1 of this Amendment is not included in the maximum indebtedness total hereunder because such indebtedness was previously approved in the September 22, 2020 Amendment to the Plan.

CITY OF
GRIMES
101 NE Harvey, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846

CITY COUNCIL COMMUNICATION
Meeting Date: 2/14/23

AGENDA ITEM: Resolution authorizing the increase of the speed limit on a portion of SW 19th Street from 35 MPH to 45 MPH with additional stop ahead signage.

BACKGROUND: The City of Grimes completed a HMA overlay project in 2019 that improved the existing gravel surfacing on SW 19th Street from S James St. to SW County Line Rd. This project was done in anticipation of the new Dallas Center Grimes middle school opening on SW County Line Rd. At the time, the speed limit was set at 35 MPH to match the SW County Line Rd. speed limit. With the school and other activity on SW County line Rd., the 35 MPH speed limit makes sense, but the conditions on SW 19th St. didn't seem to match. We have received numerous complaints about the posted speed limit on this segment of SW 19th St., so following a recent inquiry from a council member, we decided to have a traffic engineer look at it.

We engaged Snyder & Associates, our on-call traffic engineer, to conduct a speed review of SW 19th St. from S James St. to SW County Line Rd. They completed the speed review at the end of December and the technical memo was taken to the Public Health and Safety Board for discussion at their January 5th meeting. The technical memo pointed out that there are no current developments along this segment of roadway and it basically functions in a rural condition. It also laid out that as development occurs and this roadway gets improved to a wider cross-section that the speed limit should be reviewed and updated accordingly to meet design standards.

If the City Council approves the resolution, the Public Works Department will make speed limit sign adjustments necessary to increase the speed to 45 MPH and install stop ahead signing at the stop-controlled intersections at each end of the abovementioned segment.

BUDGETARY CONSIDERATIONS: The work will be completed with in-house Public Works staff, so the only additional costs will be related to materials.

STRATEGIC PLANNING:
Prioritized __X__YES _____NO

*High-Performing Organization/Exception Professional Services___**X**____
*Great Place to Live/Expanded Quality of Life Amenities _____
*Dynamic Town/Strong Sense of Community _____
*More Beautiful/Vibrant Community _____

Prepared by: Matt Ahrens, City Engineer
Return to: Matt Ahrens, City Engineer

CITY OF
GRIMES
101 NE Harvey, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846

BOARD/COMMISSION ACTION(S): The Public Health and Safety Board agreed with the recommendations suggested in the technical memo, which consisted of raising the speed limit on SW 19th St. to 45 MPH and adding stop ahead signage at each end.

STAFF RECOMMENDATION: The staff recommends that the City Council approves the resolution.

RESPONSIBLE STAFF/CONTACT INFORMATION

Matt Ahrens, City Engineer
mahrens@grimesiowa.gov
515-986-4050

Prepared by: Matt Ahrens, City Engineer
Return to: Matt Ahrens, City Engineer

RESOLUTION AUTHORIZING THE INCREASE OF THE SPEED LIMIT ON A PORTION OF SW 19TH STREET FROM 35 MPH TO 45 MPH

Grimes Resolution No.02-0823

WHEREAS, the City of Grimes (Grimes) has completed a speed review of SW 19th Street between S James Street and SW County Line Road; and,

WHEREAS, the engineering firm of Snyder & Associates, Inc. (Engineer), conducted the said speed review and produced a technical memorandum analyzing the street design and speed conditions on said portion of SW 19th Street; and,

WHEREAS, Engineer has provided a recommendation from this analysis for an allowable speed limit on said SW 19th Street of 45 MPH from S James Street to SW County Line Road and the addition of stop ahead signing at the stop-controlled intersections at each end of the segment; and,

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, that the speed limit on SW 19th Street shall be changed to 45 MPH from S James Street to SW County Line Road and additional stop ahead signing installed and the Public Works Department is authorized to make speed limit and stop ahead sign additions and adjustments.

Passed by the City Council of the City of Grimes, Iowa, by of vote of ___to___ on the 14th day of February 2023.

_____

Scott Mikkelsen, Mayor

Attested:

_____

Rochelle Williams, City Clerk

SNYDER & ASSOCIATES

IOWA | MISSOURI | NEBRASKA | SOUTH DAKOTA | WISCONSIN

Memorandum

To: Matt Ahrens, P.E., City Engineer **Date:** December 22, 2022

From: Todd Knox, P.E., PTOE
Brady Gustafson, E.I.

CC:

RE: SW 19th St Speed Review
City of Grimes
S&A Project Number: 122.1140.01

Location: SW 19th St between S James St & SW County Line Rd

Request/Concern: A city council member has requested the speed limit be increased on the segment of SW 19th St between S James St and SW County Line Rd.

Existing Conditions:

Geometry: SW 19th St is an east/west major collector, paved, street between S James St and SW County Line Rd in the city of Grimes with a growth potential to be developed into a minor arterial roadway. SW 19th St is 24 ft wide, 2-lane roadway. The street has a pronounced vertical curve located near the center of the corridor. West of SW County Line Rd, SW 19th St is currently a gravel roadway.

Speed Limit: Posted speed limits on SW 19th St are 35 MPH between S James St & SW County Line Rd.

Traffic Control: Both intersections of S James St and SW County Line Rd with SW 19th St are 2-way STOP controlled with all stop signs along SW 19th St. No parking restrictions are posted along SW 19th St through this project segment.

Design Standards: SW 19th St was designed for the current rural, agricultural surrounding the project corridor. There are not currently any areas under development in the immediate vicinity of the roadway. There are no site restrictions in any direction at either intersection of the study corridor. Until further development occurs in the area, there are no concerns regarding site distance or additional, undesired traffic at the study roadway.

2727 SW SNYDER BOULEVARD | P.O. BOX 1159 | ANKENY, IA 50023-0974
P: 515-964-2020 | F: 515-964-7938 | SNYDER-ASSOCIATES.COM

Other: Surrounding land uses to SW 19th St are agricultural farmland. There are no known development projects for this region, however development is likely to occur within the next 5-10 years.

Setting a speed limit along this corridor must consider how quickly the area could develop and consistency for other portions of 19th St and similar corridors within Grimes.

Traffic Volumes:

Date of Count: 11/30/22 – 12/05/22 (collected by Snyder & Associates)

Location of Count: Road Tube counters were placed across SW 19th St approximately 1,000 feet west of S James St and approximately 1,000 feet east of SW County Line Rd.

Average Daily Volumes: West of S James St:

- 1100 (weekdays)
- 360 (weekends)

East of SW County Line Rd:

- 1100 (weekdays)
- 360 (weekends)

Peak Traffic Times: Both count locations indicated that the highest two-way traffic volumes during a single hour tended to be from 4:00 PM to 5:00 PM during weekdays.

Speed:

Date of Study: 11/30/22 – 12/05/22 (collected by Snyder & Associates)

Location of Study: Road Tube counters were placed across SW 19th St approximately 1,000 feet west of S James St and approximately 1,000 feet east of SW County Line Rd.

Average Speed: West of S James St:

- 45.8 mph (westbound)
- 46.3 mph (eastbound)

East of SW County Line Rd:

- 53.7 mph (westbound)
- 43.7 mph (eastbound)

85th %tile Speed: West of S James St:

- 53.2 mph (westbound)
- 53.2 mph (eastbound)

East of SW County Line Rd:

- 62.1 mph (westbound)
- 50.3 mph (eastbound)

Approximately 95% of all recorded traffic was traveling above the 35 mph posted speed limit at both locations.

Collision History:

Source: 2017 – 2021 Iowa DOT crash data
Crash summary: The corridor has experienced 18 crashes from 2017-2021. 1 being suspected major injury, 1 being suspected minor injury, 3 being possible injury/unknown, and 13 being property damage only (PDO). 16 of the 18 total crashes occurred at the intersection with S James St, 1 at SW County Line Rd, and 1 located in the middle of the corridor. The most common major cause was "followed too close", having occurred 4 times. The most common manner of crash collisions was Broadside (front to side), occurring 8 times and Read-end (front to rear), occurring 6 times. More detailed crash reports are included in the attachments.

Enforcement Issues:

There have been no received complaints about speeding issues along the corridor due to the lack of residents. The Polk County Sheriff performs law enforcement within Grimes. Their vehicular enforcement activities typically focus on IA 44 and IA 141 within the city limits.

Recommendation:

W3-1

There are no current developments happening in the immediate vicinity of the roadway. SW 19th St currently functions as a rural roadway, serving the adjacent farm fields. SE 19th St, east of S James St, is posted with a 35-mph speed limit within a developing region of Grimes. This segment of SW 19th St, west of S James St, may begin to develop in several years. Until development occurs, increasing the speed limit to 45 mph is reasonable based on this information. Once development occurs or SW 19th St is reconstructed to a wider cross-section, the speed limit should be reviewed and updated to the design standards of the new roadway.

Crash history along the corridor does not indicate speed to be a concern until approaching the intersections with S James St or SW County Line Rd. To address potential speed concerns approaching the intersections, stop ahead (R3-1) signing should be installed to reduce the potential for drivers identifying the stop-controlled intersections too late. Place the stop ahead signs approximately 200 ft in advance of the intersection or at least 175 ft in advance of any other intersection related signing (lane control signs), based on a 45 mph speed limit.

Follow Up Action:

If law enforcement is available to patrol the corridor, enforcing the speed limit may help to provide a more consistent travel speed. If law enforcement is available, patrolling during higher traffic volume times (4:00 PM to 6:00 PM) and randomly at other times could aid in vehicular speeds.

Location : Grimes, IA
Description : East Side of 19th St, 1,000' from James St Intersection
Project Number : 122.1140.01

11/30/2022
Wednesday

24 Hour Volume

Interval Start	WB 19th St	EB 19th St	Combined
3:00 PM	21	21	42
4:00 PM	31	43	74
5:00 PM	31	61	92
6:00 PM	19	48	67
7:00 PM	15	16	31
8:00 PM	15	11	26
9:00 PM	4	14	18
10:00 PM	3	8	11
11:00 PM	5	3	8
12/1/2022 12:00 AM	2	0	2
1:00 AM	0	1	1
2:00 AM	0	0	0
3:00 AM	0	0	0
4:00 AM	0	1	1
5:00 AM	1	1	2
6:00 AM	8	7	15
7:00 AM	41	31	72
8:00 AM	78	82	160
9:00 AM	36	28	64
10:00 AM	17	15	32
11:00 AM	22	13	35
12:00 PM	23	15	38
1:00 PM	20	25	45
2:00 PM	19	20	39
Totals	411 (47.0%)	464 (53.0%)	875

Peak Hours

12:00 AM - 12:00 PM	8:15 AM	8:15 AM	8:15 AM
Volume	81	89	170
Factor	0.65	0.79	0.77
12:00 PM - 12:00 AM	4:15 PM	4:30 PM	4:30 PM
Volume	36	61	97
Factor	0.75	0.80	0.90

Location : Grimes, IA
Description : East Side of 19th St, 1,000' from James St Intersection
Project Number : 122.1140.01

12/1/2022
Thursday

24 Hour Volume

Interval Start	WB 19th St	EB 19th St	Combined
3:00 PM	43	47	90
4:00 PM	57	43	100
5:00 PM	53	103	156
6:00 PM	28	68	96
7:00 PM	38	29	67
8:00 PM	45	26	71
9:00 PM	25	30	55
10:00 PM	9	10	19
11:00 PM	8	8	16
12/2/2022 12:00 AM	1	1	2
1:00 AM	0	1	1
2:00 AM	1	1	2
3:00 AM	0	0	0
4:00 AM	0	0	0
5:00 AM	2	1	3
6:00 AM	9	4	13
7:00 AM	31	16	47
8:00 AM	66	94	160
9:00 AM	35	33	68
10:00 AM	18	16	34
11:00 AM	15	13	28
12:00 PM	25	17	42
1:00 PM	18	30	48
2:00 PM	18	28	46
Totals	545 (46.8%)	619 (53.2%)	1164

Peak Hours

12:00 AM - 12:00 PM	8:15 AM	8:00 AM	8:15 AM
Volume	73	94	166
Factor	0.70	0.78	0.77
12:00 PM - 12:00 AM	3:45 PM	5:00 PM	5:00 PM
Volume	69	103	156
Factor	0.72	0.89	0.83

Location : Grimes, IA
Description : East Side of 19th St, 1,000' from James St Intersection
Project Number : 122.1140.01

12/2/2022
Friday

24 Hour Volume

Interval Start	WB 19th St	EB 19th St	Combined
3:00 PM	34	51	85
4:00 PM	58	37	95
5:00 PM	39	82	121
6:00 PM	33	35	68
7:00 PM	26	20	46
8:00 PM	11	20	31
9:00 PM	13	14	27
10:00 PM	21	15	36
11:00 PM	7	8	15
12/3/2022 12:00 AM	1	3	4
1:00 AM	1	2	3
2:00 AM	0	1	1
3:00 AM	1	2	3
4:00 AM	0	1	1
5:00 AM	1	0	1
6:00 AM	1	0	1
7:00 AM	3	2	5
8:00 AM	15	4	19
9:00 AM	11	8	19
10:00 AM	11	11	22
11:00 AM	14	10	24
12:00 PM	12	16	28
1:00 PM	11	21	32
2:00 PM	17	16	33
Totals	341 (47.4%)	379 (52.6%)	720

Peak Hours

12:00 AM - 12:00 PM	8:00 AM	9:45 AM	9:45 AM
Volume	15	12	25
Factor	0.75	0.60	0.89
12:00 PM - 12:00 AM	3:45 PM	5:00 PM	3:45 PM
Volume	75	82	126
Factor	0.82	0.66	0.66

Location : Grimes, IA
Description : East Side of 19th St, 1,000' from James St Intersection
Project Number : 122.1140.01

12/3/2022
Saturday

24 Hour Volume

Interval Start	WB 19th St	EB 19th St	Combined
3:00 PM	11	16	27
4:00 PM	14	18	32
5:00 PM	16	13	29
6:00 PM	13	14	27
7:00 PM	20	5	25
8:00 PM	7	10	17
9:00 PM	4	5	9
10:00 PM	7	8	15
11:00 PM	3	1	4
12/4/2022 12:00 AM	1	6	7
1:00 AM	4	2	6
2:00 AM	1	4	5
3:00 AM	5	2	7
4:00 AM	2	2	4
5:00 AM	1	1	2
6:00 AM	2	1	3
7:00 AM	1	3	4
8:00 AM	5	3	8
9:00 AM	7	2	9
10:00 AM	11	8	19
11:00 AM	15	5	20
12:00 PM	12	18	30
1:00 PM	17	14	31
2:00 PM	11	14	25
Totals	190 (52.1%)	175 (47.9%)	365

Peak Hours

12:00 AM - 12:00 PM	10:45 AM	10:00 AM	10:15 AM
Volume	18	8	24
Factor	0.75	0.67	0.67
12:00 PM - 12:00 AM	6:45 PM	4:30 PM	4:30 PM
Volume	20	21	36
Factor	0.56	0.66	0.82

Location : Grimes, IA
Description : East Side of 19th St, 1,000' from James St Intersection
Project Number : 122.1140.01

12/4/2022
Sunday

24 Hour Volume

Interval Start	WB 19th St	EB 19th St	Combined
3:00 PM	11	20	31
4:00 PM	11	12	23
5:00 PM	14	10	24
6:00 PM	16	12	28
7:00 PM	7	17	24
8:00 PM	5	8	13
9:00 PM	8	7	15
10:00 PM	3	3	6
11:00 PM	0	0	0
12/5/2022 12:00 AM	0	0	0
1:00 AM	1	0	1
2:00 AM	0	1	1
3:00 AM	0	0	0
4:00 AM	1	0	1
5:00 AM	2	0	2
6:00 AM	4	4	8
7:00 AM	30	20	50
8:00 AM	75	90	165
9:00 AM	35	34	69
10:00 AM	14	4	18
Totals	237 (49.5%)	242 (50.5%)	479

Peak Hours

12:00 AM - 12:00 PM	8:15 AM	8:15 AM	8:15 AM
Volume	82	96	178
Factor	0.53	0.86	0.70
12:00 PM - 12:00 AM	6:00 PM	3:00 PM	3:00 PM
Volume	16	20	31
Factor	0.80	0.83	0.70

Location : Grimes, IA
Description : East Side of 19th St, 1,000' from James St Intersection
Project Number : 122.1140.01

Wednesday, 11/30/2022 3:00 PM -
Monday, 12/5/2022 10:00 AM

Speed Grand Totals

Hourly Averages — WB 19th St

mph	Total	0 - < 15	15 - < 20	20 - < 25	25 - < 30	30 - < 35	35 - < 40	40 - < 45	45 - < 50	50 - < 55	55 - < 60	60 - < 65	65 - < 70	70 - < 200
12:00 AM	1.0	0.0	0.0	0.0	0.0	0.0	0.2	0.2	0.2	0.2	0.2	0.0	0.0	0.0
1:00 AM	1.2	0.0	0.0	0.0	0.0	0.2	0.0	0.2	0.0	0.2	0.2	0.2	0.2	0.0
2:00 AM	0.4	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.2	0.0	0.0	0.2	0.0
3:00 AM	1.2	0.0	0.0	0.0	0.0	0.0	0.2	0.2	0.2	0.0	0.2	0.0	0.4	0.0
4:00 AM	0.6	0.0	0.0	0.0	0.0	0.0	0.0	0.2	0.4	0.0	0.0	0.0	0.0	0.0
5:00 AM	1.4	0.0	0.0	0.0	0.0	0.0	0.4	0.4	0.2	0.2	0.2	0.0	0.0	0.0
6:00 AM	4.8	0.0	0.0	0.0	0.0	0.6	1.0	0.6	1.8	0.6	0.2	0.0	0.0	0.0
7:00 AM	21.2	0.0	0.0	0.0	0.0	0.6	5.4	5.0	5.2	3.0	0.6	0.6	0.0	0.0
8:00 AM	47.8	0.0	0.0	0.0	0.2	1.8	12.8	17.0	10.0	4.2	1.2	0.4	0.2	0.0
9:00 AM	24.8	0.0	0.0	0.2	0.2	0.6	5.6	4.0	7.0	4.4	1.6	0.4	0.0	0.0
10:00 AM	14.3	0.0	0.0	0.0	0.5	1.0	1.3	3.3	3.5	3.0	0.8	0.3	0.0	0.0
11:00 AM	16.5	0.0	0.0	0.0	0.0	0.0	3.3	2.5	3.0	4.0	0.8	0.5	0.0	0.3
12:00 PM	18.0	0.0	1.3	0.5	0.0	0.3	2.8	3.8	2.8	5.3	0.5	1.0	0.0	0.0
1:00 PM	16.5	0.0	0.0	0.0	0.0	0.0	2.5	2.5	4.0	4.3	1.5	0.8	0.3	0.0
2:00 PM	16.3	0.0	0.0	0.0	0.0	0.8	2.0	3.8	2.5	4.8	1.5	0.0	0.0	0.0
3:00 PM	24.0	0.0	0.0	0.0	0.0	1.6	5.0	5.0	6.2	3.8	1.2	1.2	0.0	0.0
4:00 PM	34.2	0.0	0.0	0.0	0.0	0.6	5.2	7.6	7.4	9.0	1.4	2.8	0.0	0.2
5:00 PM	30.6	0.0	0.0	0.0	0.0	1.2	8.4	4.8	8.0	6.4	0.8	0.6	0.2	0.2
6:00 PM	21.8	0.0	0.2	0.0	0.0	0.8	4.0	4.0	5.6	4.8	1.0	1.4	0.0	0.0
7:00 PM	21.2	0.0	0.0	0.0	0.0	0.6	1.6	3.8	8.0	4.4	2.0	0.6	0.2	0.0
8:00 PM	16.6	0.0	0.0	0.0	0.2	0.2	2.6	3.0	5.2	3.6	1.2	0.4	0.2	0.0
9:00 PM	10.8	0.0	0.0	0.0	0.0	0.8	2.4	1.8	1.4	3.8	0.4	0.0	0.0	0.2
10:00 PM	8.6	0.0	0.0	0.0	0.0	1.2	1.8	2.0	0.4	2.8	0.4	0.0	0.0	0.0
11:00 PM	4.6	0.0	0.0	0.0	0.0	0.0	0.8	1.4	0.4	1.4	0.2	0.2	0.0	0.2
Daily Average	358.3	0.0	1.5	0.7	1.1	13.6	69.2	77.0	86.7	76.6	18.0	11.3	1.9	1.1

Average (Mean) 45.8 mph Minimum 16.6 mph Maximum 88.7 mph Pace Range 40.5 - 50.5 mph 905 vehicles (52.9%)

Percentile Speeds (mph)	10%	15%	50%	85%	90%
	37.2	38.0	45.4	53.2	54.8

Speeds Exceeded	20 mph	25 mph	30 mph	35 mph	40 mph	45 mph	50 mph	55 mph
	99.6% (1704)	99.5% (1701)	99.2% (1696)	95.4% (1631)	75.8% (1297)	54.3% (928)	30.0% (513)	8.9% (153)

Study Grand Totals

	Total	0 - < 15	15 - < 20	20 - < 25	25 - < 30	30 - < 35	35 - < 40	40 - < 45	45 - < 50	50 - < 55	55 - < 60	60 - < 65	65 - < 70	70 - < 200
WB 19th St	1710	0	6	3	5	65	334	369	415	360	85	54	9	5
		0.0%	0.4%	0.2%	0.3%	3.8%	19.5%	21.6%	24.3%	21.1%	5.0%	3.2%	0.5%	0.3%

Location : Grimes, IA
Description : East Side of 19th St, 1,000' from James St Intersection
Project Number : 122.1140.01

Wednesday, 11/30/2022 3:00 PM -
Monday, 12/5/2022 10:00 AM

Speed Grand Totals

Hourly Averages EB 19th St

mph	Total	0 - < 15	15 - < 20	20 - < 25	25 - < 30	30 - < 35	35 - < 40	40 - < 45	45 - < 50	50 - < 55	55 - < 60	60 - < 65	65 - < 70	70 - < 200
12:00 AM	2.0	0.0	0.0	0.0	0.0	0.0	0.4	0.6	0.6	0.4	0.0	0.0	0.0	0.0
1:00 AM	1.2	0.0	0.0	0.0	0.0	0.0	0.0	0.8	0.2	0.0	0.0	0.0	0.2	0.0
2:00 AM	1.4	0.0	0.0	0.0	0.0	0.0	0.4	0.2	0.2	0.2	0.0	0.2	0.2	0.0
3:00 AM	0.8	0.0	0.0	0.0	0.0	0.0	0.0	0.4	0.2	0.2	0.0	0.0	0.0	0.0
4:00 AM	0.8	0.0	0.0	0.0	0.0	0.0	0.0	0.4	0.2	0.0	0.0	0.2	0.0	0.0
5:00 AM	0.6	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.2	0.4	0.0	0.0	0.0	0.0
6:00 AM	3.2	0.0	0.0	0.0	0.0	0.0	1.0	0.4	0.6	1.0	0.0	0.0	0.2	0.0
7:00 AM	14.4	0.0	0.0	0.0	0.0	0.4	3.6	3.8	3.6	2.8	0.2	0.0	0.0	0.0
8:00 AM	54.6	0.0	0.0	0.2	0.0	1.6	16.0	15.6	11.8	7.0	1.0	1.2	0.2	0.0
9:00 AM	21.0	0.0	0.0	0.0	0.0	0.2	2.0	5.0	6.0	6.2	0.8	0.8	0.0	0.0
10:00 AM	12.5	0.0	0.0	0.0	0.0	0.8	1.5	2.0	2.8	3.0	1.0	1.3	0.3	0.0
11:00 AM	10.3	0.0	0.0	0.0	0.0	0.3	1.8	1.8	2.3	2.5	1.3	0.5	0.0	0.0
12:00 PM	16.5	0.0	0.0	0.3	0.0	0.3	1.0	3.3	4.3	5.0	1.3	1.0	0.3	0.0
1:00 PM	22.5	0.0	0.0	0.0	0.0	0.0	6.0	2.8	5.5	5.5	1.3	1.3	0.0	0.3
2:00 PM	19.5	0.0	0.0	0.0	0.0	0.5	3.5	3.0	4.8	5.5	1.0	0.8	0.5	0.0
3:00 PM	31.0	0.2	0.0	0.0	0.0	1.2	6.2	6.0	7.2	7.4	1.2	1.4	0.0	0.2
4:00 PM	30.6	0.0	0.0	0.0	0.0	0.6	4.6	7.6	8.4	7.4	1.2	0.8	0.0	0.0
5:00 PM	53.8	0.0	0.0	0.2	0.0	0.6	6.8	12.0	11.0	15.0	3.6	3.0	0.4	0.4
6:00 PM	35.4	0.0	0.0	0.0	0.0	0.6	5.6	9.2	10.0	6.6	2.0	1.2	0.2	0.0
7:00 PM	17.4	0.0	0.0	0.0	0.0	0.8	3.2	4.4	4.0	1.8	1.4	1.0	0.0	0.0
8:00 PM	15.0	0.0	0.0	0.0	0.0	0.6	3.8	4.2	3.0	2.4	0.6	0.2	0.2	0.0
9:00 PM	14.0	0.0	0.0	0.0	0.0	0.2	2.2	3.6	5.2	2.0	0.2	0.2	0.0	0.4
10:00 PM	8.8	0.0	0.0	0.0	0.0	0.2	1.4	3.0	3.0	1.2	0.0	0.0	0.0	0.0
11:00 PM	4.0	0.0	0.0	0.0	0.0	0.4	0.2	1.2	1.4	0.6	0.2	0.0	0.0	0.0
Daily Average	391.3	0.2	0.0	0.7	0.0	9.2	71.2	91.2	97.9	84.1	18.2	15.0	2.6	1.3

Average (Mean) 46.3 mph **Minimum** 13.5 mph **Maximum** 80.9 mph **Pace Range** 40.5 - 50.5 mph 1023 vehicles (54.6%)

Percentile Speeds (mph)	10%	15%	50%	85%	90%
	38.0	38.8	45.4	53.2	54.8

Speeds Exceeded	20 mph	25 mph	30 mph	35 mph	40 mph	45 mph	50 mph	55 mph
	99.9% (1874)	99.8% (1871)	99.8% (1871)	97.4% (1827)	79.2% (1485)	55.6% (1042)	30.5% (572)	9.2% (173)

Study Grand Totals

	Total	0 - < 15	15 - < 20	20 - < 25	25 - < 30	30 - < 35	35 - < 40	40 - < 45	45 - < 50	50 - < 55	55 - < 60	60 - < 65	65 - < 70	70 - < 200
EB 19th St	1875	1	0	3	0	44	342	443	470	399	85	70	12	6
		0.1%	0.0%	0.2%	0.0%	2.3%	18.2%	23.6%	25.1%	21.3%	4.5%	3.7%	0.6%	0.3%

Location : Grimes, IA
Description : East Side of 19th St, 1,000' from James St Intersection
Project Number : 122.1140.01

Wednesday, 11/30/2022 3:00 PM -
Monday, 12/5/2022 10:00 AM

Speed Grand Totals

Hourly Averages Combined

mph	Total	0 - < 15	15 - < 20	20 - < 25	25 - < 30	30 - < 35	35 - < 40	40 - < 45	45 - < 50	50 - < 55	55 - < 60	60 - < 65	65 - < 70	70 - < 200
12:00 AM	3.0	0.0	0.0	0.0	0.0	0.0	0.6	0.8	0.8	0.6	0.2	0.0	0.0	0.0
1:00 AM	2.4	0.0	0.0	0.0	0.0	0.2	0.0	1.0	0.2	0.2	0.2	0.2	0.4	0.0
2:00 AM	1.8	0.0	0.0	0.0	0.0	0.0	0.4	0.2	0.2	0.4	0.0	0.2	0.4	0.0
3:00 AM	2.0	0.0	0.0	0.0	0.0	0.0	0.2	0.6	0.4	0.2	0.2	0.0	0.4	0.0
4:00 AM	1.4	0.0	0.0	0.0	0.0	0.0	0.0	0.6	0.6	0.0	0.0	0.2	0.0	0.0
5:00 AM	2.0	0.0	0.0	0.0	0.0	0.0	0.4	0.4	0.4	0.6	0.2	0.0	0.0	0.0
6:00 AM	8.0	0.0	0.0	0.0	0.0	0.6	2.0	1.0	2.4	1.6	0.2	0.0	0.2	0.0
7:00 AM	35.6	0.0	0.0	0.0	0.0	1.0	9.0	8.8	8.8	6.6	0.8	0.6	0.0	0.0
8:00 AM	102.4	0.0	0.0	0.2	0.2	3.4	28.8	32.6	21.8	11.2	2.2	1.6	0.4	0.0
9:00 AM	45.8	0.0	0.0	0.2	0.2	0.8	7.6	9.0	13.8	10.6	2.4	1.2	0.0	0.0
10:00 AM	26.8	0.0	0.0	0.0	0.5	1.8	2.8	5.3	6.3	6.8	1.8	1.5	0.3	0.0
11:00 AM	26.8	0.0	0.0	0.0	0.0	1.0	5.0	4.3	6.0	7.3	2.0	1.0	0.0	0.3
12:00 PM	34.5	0.0	1.3	0.8	0.0	0.5	3.8	7.0	7.0	10.3	1.8	2.0	0.3	0.0
1:00 PM	39.0	0.0	0.0	0.0	0.0	0.0	8.5	5.3	10.3	9.8	2.8	2.0	0.3	0.3
2:00 PM	35.8	0.0	0.0	0.0	0.0	1.3	5.5	6.8	8.3	10.3	2.5	0.8	0.5	0.0
3:00 PM	55.0	0.2	0.0	0.0	0.0	2.8	11.2	11.0	13.4	11.2	2.4	2.6	0.0	0.2
4:00 PM	64.8	0.0	0.0	0.0	0.0	1.2	9.8	15.2	15.8	16.4	2.6	3.6	0.0	0.2
5:00 PM	84.4	0.0	0.0	0.2	0.0	1.8	15.2	16.8	19.8	21.4	4.4	3.6	0.6	0.6
6:00 PM	57.2	0.0	0.2	0.0	0.0	1.4	9.6	13.2	15.6	11.4	3.0	2.6	0.2	0.0
7:00 PM	30.6	0.0	0.0	0.0	0.0	1.4	4.8	8.2	12.8	6.2	3.4	1.6	0.2	0.0
8:00 PM	31.6	0.0	0.0	0.0	0.2	0.8	6.4	7.2	8.2	6.0	1.8	0.6	0.4	0.0
9:00 PM	24.8	0.0	0.0	0.0	0.0	1.0	4.6	5.4	6.6	5.0	0.6	0.2	0.0	0.6
10:00 PM	17.4	0.0	0.0	0.0	0.0	1.4	3.2	5.0	3.4	4.0	0.4	0.0	0.0	0.0
11:00 PM	8.6	0.0	0.0	0.0	0.0	0.4	1.0	2.6	1.8	2.0	0.4	0.2	0.0	0.2
Daily Average	749.6	0.2	1.5	1.4	1.1	22.7	140.3	168.1	184.6	160.7	36.2	26.3	4.5	2.3

Average (Mean) 46.0 mph **Minimum** 13.5 mph **Maximum** 88.7 mph **Pace Range** 40.5 - 50.5 mph 1928 vehicles (53.8%)

Percentile Speeds (mph)	10%	15%	50%	85%	90%
	37.2	38.8	45.4	53.2	54.8

Speeds Exceeded	20 mph	25 mph	30 mph	35 mph	40 mph	45 mph	50 mph	55 mph
	99.8% (3578)	99.6% (3572)	99.5% (3567)	96.5% (3458)	77.6% (2782)	55.0% (1970)	30.3% (1085)	9.1% (326)

Study Grand Totals

	Total	0 - < 15	15 - < 20	20 - < 25	25 - < 30	30 - < 35	35 - < 40	40 - < 45	45 - < 50	50 - < 55	55 - < 60	60 - < 65	65 - < 70	70 - < 200
Combined	3585	1	6	6	5	109	676	812	885	759	170	124	21	11
		0.0%	0.2%	0.2%	0.1%	3.0%	18.9%	22.6%	24.7%	21.2%	4.7%	3.5%	0.6%	0.3%
WB 19th St	1710	0	6	3	5	65	334	369	415	360	85	54	9	5
		0.0%	0.4%	0.2%	0.3%	3.8%	19.5%	21.6%	24.3%	21.1%	5.0%	3.2%	0.5%	0.3%
EB 19th St	1875	1	0	3	0	44	342	443	470	399	85	70	12	6
		0.1%	0.0%	0.2%	0.0%	2.3%	18.2%	23.6%	25.1%	21.3%	4.5%	3.7%	0.6%	0.3%

Location : Grimes, IA
Description : E of County Line Rd, 2nd set of no passing zones
Project Number : 122.1140.01

11/30/2022
Wednesday

24 Hour Volume

Interval Start	EB 19th St		WB 19th St		Combined	
3:30 PM	8		3		11	
3:45 PM	4		2		6	
4:00 PM	5	29	9	43	14	72
4:15 PM	7		7		14	
4:30 PM	9		14		23	
4:45 PM	8		13		21	
5:00 PM	11	31	14	62	25	93
5:15 PM	6		15		21	
5:30 PM	8		18		26	
5:45 PM	6		15		21	
6:00 PM	7	23	6	46	13	69
6:15 PM	9		11		20	
6:30 PM	4		14		18	
6:45 PM	3		15		18	
7:00 PM	2	15	9	22	11	37
7:15 PM	3		4		7	
7:30 PM	7		7		14	
7:45 PM	3		2		5	
8:00 PM	3	16	1	12	4	28
8:15 PM	5		4		9	
8:30 PM	2		0		2	
8:45 PM	6		7		13	
9:00 PM	0	4	2	14	2	18
9:15 PM	1		6		7	
9:30 PM	2		3		5	
9:45 PM	1		3		4	
10:00 PM	0	3	0	7	0	10
10:15 PM	2		3		5	
10:30 PM	1		1		2	
10:45 PM	0		3		3	
11:00 PM	1	5	1	4	2	9
11:15 PM	1		2		3	
11:30 PM	3		1		4	
11:45 PM	0		0		0	
12/1/2022 12:00 AM	0	2	0	0	0	2
12:15 AM	1		0		1	
12:30 AM	0		0		0	
12:45 AM	1		0		1	
1:00 AM	0	0	0	1	0	1
1:15 AM	0		0		0	
1:30 AM	0		0		0	
1:45 AM	0		1		1	
2:00 AM	0	0	0	0	0	0
2:15 AM	0		0		0	
2:30 AM	0		0		0	
2:45 AM	0		0		0	
3:00 AM	0	0	0	0	0	0
3:15 AM	0		0		0	
3:30 AM	0		0		0	
3:45 AM	0		0		0	
4:00 AM	0	0	0	1	0	1
4:15 AM	0		1		1	
4:30 AM	0		0		0	
4:45 AM	0		0		0	
5:00 AM	0	1	0	1	0	2
5:15 AM	0		0		0	
5:30 AM	1		1		2	
5:45 AM	0		0		0	
6:00 AM	2	4	0	5	2	9
6:15 AM	0		2		2	
6:30 AM	0		1		1	
6:45 AM	2		2		4	
7:00 AM	6	37	4	30	10	67
7:15 AM	7		2		9	
7:30 AM	9		12		21	
7:45 AM	15		12		27	
8:00 AM	15	85	7	78	22	163
8:15 AM	14		19		33	
8:30 AM	27		30		57	
8:45 AM	29		22		51	
9:00 AM	14	37	12	34	26	71
9:15 AM	8		13		21	
9:30 AM	8		4		12	
9:45 AM	7		5		12	
10:00 AM	4	17	4	14	8	31
10:15 AM	7		5		12	
10:30 AM	2		5		7	
10:45 AM	4		0		4	
11:00 AM	5	19	3	11	8	30
11:15 AM	0		4		4	
11:30 AM	3		3		6	
11:45 AM	11		1		12	
12:00 PM	10	24	7	16	17	40
12:15 PM	3		2		5	
12:30 PM	5		3		8	
12:45 PM	6		4		10	
1:00 PM	6	22	7	25	13	47
1:15 PM	4		6		10	
1:30 PM	8		5		13	
1:45 PM	4		7		11	
2:00 PM	2	14	5	20	7	34
2:15 PM	3		3		6	
2:30 PM	4		7		11	
2:45 PM	5		5		10	
3:00 PM	10	36	5	42	15	78
3:15 PM	5		6		11	

Volume Totals

	EB 19th St	WB 19th St	Combined
12:00 AM - 12:00 PM	202	175	377
	(53.6%)	(46.4%)	
12:00 PM - 12:00 AM	213	287	500
	(42.6%)	(57.4%)	
24 Hours	415	462	877
	(47.3%)	(52.7%)	

Peak Hours

12:00 AM - 12:00 PM

	EB 19th St	WB 19th St	Combined
Started	8:00 AM	8:15 AM	8:15 AM
Volume	85	83	167
Factor	0.73	0.69	0.73

12:00 PM - 12:00 AM

	EB 19th St	WB 19th St	Combined
Started	4:15 PM	5:00 PM	4:45 PM
Volume	35	62	93
Factor	0.80	0.86	0.89

Location : Grimes, IA
Description : E of County Line Rd, 2nd set of no passing zones
Project Number : 122.1140.01

12/1/2022
Thursday

24 Hour Volume

Interval Start	EB 19th St		WB 19th St		Combined	
3:30 PM	9		12		21	
3:45 PM	12		19		31	
4:00 PM	15	64	10	40	25	104
4:15 PM	11		7		18	
4:30 PM	28		7		35	
4:45 PM	10		16		26	
5:00 PM	16	56	22	104	38	160
5:15 PM	13		28		41	
5:30 PM	16		25		41	
5:45 PM	11		29		40	
6:00 PM	9	30	19	73	28	103
6:15 PM	7		25		32	
6:30 PM	11		13		24	
6:45 PM	3		16		19	
7:00 PM	7	37	6	29	13	66
7:15 PM	8		9		17	
7:30 PM	12		4		16	
7:45 PM	10		10		20	
8:00 PM	9	44	6	27	15	71
8:15 PM	8		7		15	
8:30 PM	14		6		20	
8:45 PM	13		8		21	
9:00 PM	13	27	6	26	19	53
9:15 PM	2		11		13	
9:30 PM	9		2		11	
9:45 PM	3		7		10	
10:00 PM	2	10	5	13	7	23
10:15 PM	4		2		6	
10:30 PM	3		4		7	
10:45 PM	1		2		3	
11:00 PM	1	8	2	9	3	17
11:15 PM	1		4		5	
11:30 PM	5		1		6	
11:45 PM	1		2		3	
12/2/2022 12:00 AM	1	1	0	1	1	2
12:15 AM	0		1		1	
12:30 AM	0		0		0	
12:45 AM	0		0		0	
1:00 AM	0	0	0	0	0	0
1:15 AM	0		0		0	
1:30 AM	0		0		0	
1:45 AM	0		0		0	
2:00 AM	0	1	2	2	2	3
2:15 AM	0		0		0	
2:30 AM	0		0		0	
2:45 AM	1		0		1	
3:00 AM	0	0	0	0	0	0
3:15 AM	0		0		0	
3:30 AM	0		0		0	
3:45 AM	0		0		0	
4:00 AM	0	0	0	0	0	0
4:15 AM	0		0		0	
4:30 AM	0		0		0	
4:45 AM	0		0		0	
5:00 AM	1	2	0	1	1	3
5:15 AM	0		0		0	
5:30 AM	1		0		1	
5:45 AM	0		1		1	
6:00 AM	2	5	0	3	2	8
6:15 AM	0		0		0	
6:30 AM	0		3		3	
6:45 AM	3		0		3	
7:00 AM	9	29	4	15	13	44
7:15 AM	6		1		7	
7:30 AM	4		6		10	
7:45 AM	10		4		14	
8:00 AM	9	68	11	85	20	153
8:15 AM	9		27		36	
8:30 AM	25		33		58	
8:45 AM	25		14		39	
9:00 AM	17	40	22	43	39	83
9:15 AM	5		12		17	
9:30 AM	12		5		17	
9:45 AM	6		4		10	
10:00 AM	3	17	2	14	5	31
10:15 AM	2		4		6	
10:30 AM	6		4		10	
10:45 AM	6		4		10	
11:00 AM	3	14	2	15	5	29
11:15 AM	2		3		5	
11:30 AM	2		5		7	
11:45 AM	7		5		12	
12:00 PM	5	26	1	17	6	43
12:15 PM	1		3		4	
12:30 PM	10		5		15	
12:45 PM	10		8		18	
1:00 PM	6	19	5	27	11	46
1:15 PM	2		9		11	
1:30 PM	8		6		14	
1:45 PM	3		7		10	
2:00 PM	2	14	9	29	11	43
2:15 PM	4		10		14	
2:30 PM	5		5		10	
2:45 PM	3		5		8	
3:00 PM	7	23	5	42	12	65
3:15 PM	3		5		8	

Volume Totals

	EB 19th St	WB 19th St	Combined
12:00 AM - 12:00 PM	177	179	356
	(49.7%)	(50.3%)	
12:00 PM - 12:00 AM	366	435	801
	(45.7%)	(54.3%)	
24 Hours	543	614	1157
	(46.9%)	(53.1%)	

Peak Hours

12:00 AM - 12:00 PM

	EB 19th St	WB 19th St	Combined
Started	8:15 AM	8:15 AM	8:15 AM
Volume	76	96	172
Factor	0.76	0.73	0.74

12:00 PM - 12:00 AM

	EB 19th St	WB 19th St	Combined
Started	4:30 PM	5:00 PM	5:00 PM
Volume	67	104	160
Factor	0.60	0.90	0.98

Location : Grimes, IA
Description : E of County Line Rd, 2nd set of no passing zones
Project Number : 122.1140.01

12/2/2022
Friday

24 Hour Volume

Interval Start	EB 19th St		WB 19th St		Combined	
3:30 PM	3		7		10	
3:45 PM	10		25		35	
4:00 PM	30	70	16	41	46	111
4:15 PM	10		4		14	
4:30 PM	17		12		29	
4:45 PM	13		9		22	
5:00 PM	11	37	13	79	24	116
5:15 PM	12		19		31	
5:30 PM	5		20		25	
5:45 PM	9		27		36	
6:00 PM	9	34	19	43	28	77
6:15 PM	13		11		24	
6:30 PM	5		4		9	
6:45 PM	7		9		16	
7:00 PM	11	27	7	21	18	48
7:15 PM	9		5		14	
7:30 PM	4		6		10	
7:45 PM	3		3		6	
8:00 PM	3	11	3	19	6	30
8:15 PM	4		7		11	
8:30 PM	0		4		4	
8:45 PM	4		5		9	
9:00 PM	3	14	2	13	5	27
9:15 PM	5		3		8	
9:30 PM	3		4		7	
9:45 PM	3		4		7	
10:00 PM	2	20	3	16	5	36
10:15 PM	11		8		19	
10:30 PM	6		2		8	
10:45 PM	1		3		4	
11:00 PM	1	6	2	8	3	14
11:15 PM	0		2		2	
11:30 PM	4		3		7	
11:45 PM	1		1		2	
12/3/2022 12:00 AM	2	3	3	3	5	6
12:15 AM	0		0		0	
12:30 AM	1		0		1	
12:45 AM	0		0		0	
1:00 AM	0	1	0	2	0	3
1:15 AM	0		0		0	
1:30 AM	1		1		2	
1:45 AM	0		1		1	
2:00 AM	0	0	0	1	0	1
2:15 AM	0		0		0	
2:30 AM	0		0		0	
2:45 AM	0		1		1	
3:00 AM	1	1	2	2	3	3
3:15 AM	0		0		0	

Interval Start	EB 19th St		WB 19th St		Combined	
3:30 AM	0		0		0	
3:45 AM	0		0		0	
4:00 AM	0	0	0	1	0	1
4:15 AM	0		0		0	
4:30 AM	0		0		0	
4:45 AM	0		1		1	
5:00 AM	1	1	0	0	1	1
5:15 AM	0		0		0	
5:30 AM	0		0		0	
5:45 AM	0		0		0	
6:00 AM	0	1	0	0	0	1
6:15 AM	0		0		0	
6:30 AM	0		0		0	
6:45 AM	1		0		1	
7:00 AM	0	3	0	3	0	6
7:15 AM	0		0		0	
7:30 AM	0		2		2	
7:45 AM	3		1		4	
8:00 AM	3	14	0	3	3	17
8:15 AM	3		0		3	
8:30 AM	4		3		7	
8:45 AM	4		0		4	
9:00 AM	3	12	3	8	6	20
9:15 AM	2		1		3	
9:30 AM	1		1		2	
9:45 AM	6		3		9	
10:00 AM	3	10	2	12	5	22
10:15 AM	4		2		6	
10:30 AM	1		3		4	
10:45 AM	2		5		7	
11:00 AM	5	14	0	7	5	21
11:15 AM	3		2		5	
11:30 AM	2		3		5	
11:45 AM	4		2		6	
12:00 PM	1	13	5	17	6	30
12:15 PM	2		3		5	
12:30 PM	7		6		13	
12:45 PM	3		3		6	
1:00 PM	0	11	4	20	4	31
1:15 PM	3		4		7	
1:30 PM	3		4		7	
1:45 PM	5		8		13	
2:00 PM	4	15	9	17	13	32
2:15 PM	5		4		9	
2:30 PM	3		2		5	
2:45 PM	3		2		5	
3:00 PM	3	12	6	17	9	29
3:15 PM	2		2		4	

Volume Totals

	EB 19th St	WB 19th St	Combined
12:00 AM - 12:00 PM	60	42	102
	(58.8%)	(41.2%)	
12:00 PM - 12:00 AM	276	334	610
	(45.2%)	(54.8%)	
24 Hours	336	376	712
	(47.2%)	(52.8%)	

Peak Hours

12:00 AM - 12:00 PM

	EB 19th St	WB 19th St	Combined
Started	8:00 AM	10:00 AM	9:45 AM
Volume	14	12	24
Factor	0.88	0.60	0.67

12:00 PM - 12:00 AM

	EB 19th St	WB 19th St	Combined
Started	4:00 PM	5:15 PM	3:45 PM
Volume	70	85	124
Factor	0.58	0.79	0.67

Location : Grimes, IA
Description : E of County Line Rd, 2nd set of no passing zones
Project Number : 122.1140.01

12/3/2022
Saturday

24 Hour Volume

Interval Start	EB 19th St		WB 19th St		Combined	
3:30 PM	3		3		6	
3:45 PM	4		6		10	
4:00 PM	7	15	4	19	11	34
4:15 PM	2		3		5	
4:30 PM	3		5		8	
4:45 PM	3		7		10	
5:00 PM	3	15	6	13	9	28
5:15 PM	7		4		11	
5:30 PM	2		2		4	
5:45 PM	3		1		4	
6:00 PM	5	14	5	14	10	28
6:15 PM	4		1		5	
6:30 PM	1		3		4	
6:45 PM	4		5		9	
7:00 PM	3	20	3	5	6	25
7:15 PM	8		1		9	
7:30 PM	6		1		7	
7:45 PM	3		0		3	
8:00 PM	2	8	4	11	6	19
8:15 PM	2		1		3	
8:30 PM	2		5		7	
8:45 PM	2		1		3	
9:00 PM	2	4	0	4	2	8
9:15 PM	0		1		1	
9:30 PM	1		1		2	
9:45 PM	1		2		3	
10:00 PM	3	7	4	9	7	16
10:15 PM	0		1		1	
10:30 PM	2		3		5	
10:45 PM	2		1		3	
11:00 PM	1	3	0	1	1	4
11:15 PM	0		0		0	
11:30 PM	1		1		2	
11:45 PM	1		0		1	
12/4/2022 12:00 AM	1	1	1	6	2	7
12:15 AM	0		1		1	
12:30 AM	0		2		2	
12:45 AM	0		2		2	
1:00 AM	0	4	0	1	0	5
1:15 AM	1		0		1	
1:30 AM	2		1		3	
1:45 AM	1		0		1	
2:00 AM	0	1	0	3	0	4
2:15 AM	0		3		3	
2:30 AM	0		0		0	
2:45 AM	1		0		1	
3:00 AM	0	5	2	3	2	8
3:15 AM	3		0		3	

Interval Start	EB 19th St		WB 19th St		Combined	
3:30 AM	2		0		2	
3:45 AM	0		1		1	
4:00 AM	0	2	0	2	0	4
4:15 AM	0		0		0	
4:30 AM	1		2		3	
4:45 AM	1		0		1	
5:00 AM	0	1	0	1	0	2
5:15 AM	0		1		1	
5:30 AM	1		0		1	
5:45 AM	0		0		0	
6:00 AM	0	2	0	1	0	3
6:15 AM	0		1		1	
6:30 AM	1		0		1	
6:45 AM	1		0		1	
7:00 AM	0	0	0	3	0	3
7:15 AM	0		1		1	
7:30 AM	0		0		0	
7:45 AM	0		2		2	
8:00 AM	1	6	2	3	3	9
8:15 AM	1		0		1	
8:30 AM	1		0		1	
8:45 AM	1		1		4	
9:00 AM	0	4	0	2	0	6
9:15 AM	2		0		2	
9:30 AM	1		1		2	
9:45 AM	1		1		2	
10:00 AM	3	13	0	8	3	21
10:15 AM	1		2		3	
10:30 AM	4		2		6	
10:45 AM	5		4		9	
11:00 AM	3	16	0	5	3	21
11:15 AM	4		0		4	
11:30 AM	6		2		8	
11:45 AM	3		3		6	
12:00 PM	1	11	1	16	2	27
12:15 PM	1		3		4	
12:30 PM	6		6		12	
12:45 PM	3		6		9	
1:00 PM	3	15	3	14	6	29
1:15 PM	5		5		10	
1:30 PM	5		3		8	
1:45 PM	2		3		5	
2:00 PM	5	14	3	15	8	29
2:15 PM	3		1		4	
2:30 PM	5		2		7	
2:45 PM	1		9		10	
3:00 PM	2	10	5	17	7	27
3:15 PM	3		4		7	

Volume Totals

	EB 19th St	WB 19th St	Combined
12:00 AM - 12:00 PM	55	38	93
	(59.1%)	(40.9%)	
12:00 PM - 12:00 AM	138	139	277
	(49.8%)	(50.2%)	
24 Hours	193	177	370
	(52.2%)	(47.8%)	

Peak Hours

12:00 AM - 12:00 PM

	EB 19th St	WB 19th St	Combined
Started	10:45 AM	10:00 AM	10:45 AM
Volume	10	8	24
Factor	0.75	0.50	0.67

12:00 PM - 12:00 AM

	EB 19th St	WB 19th St	Combined
Started	6:45 PM	4:30 PM	4:30 PM
Volume	21	22	38
Factor	0.66	0.79	0.86

Location : Grimes, IA
Description : E of County Line Rd, 2nd set of no passing zones
Project Number : 122.1140.01

12/4/2022
Sunday

24 Hour Volume

Interval Start	EB 19th St		WB 19th St		Combined	
3:30 PM	2		4		6	
3:45 PM	3		4		7	
4:00 PM	3	10	4	13	7	23
4:15 PM	4		2		6	
4:30 PM	2		4		6	
4:45 PM	1		3		4	
5:00 PM	4	15	3	12	7	27
5:15 PM	4		3		7	
5:30 PM	6		3		9	
5:45 PM	1		3		4	
6:00 PM	5	16	3	12	8	28
6:15 PM	4		3		7	
6:30 PM	5		2		7	
6:45 PM	2		4		6	
7:00 PM	3	8	0	15	3	23
7:15 PM	3		7		10	
7:30 PM	2		4		6	
7:45 PM	0		4		4	
8:00 PM	0	5	4	7	4	12
8:15 PM	4		1		5	
8:30 PM	1		2		3	
8:45 PM	0		0		0	
9:00 PM	3	6	6	10	9	16
9:15 PM	1		1		2	
9:30 PM	1		0		1	
9:45 PM	1		3		4	
10:00 PM	2	5	2	3	4	8
10:15 PM	1		0		1	
10:30 PM	1		1		2	
10:45 PM	1		0		1	
11:00 PM	0	0	0	0	0	0
11:15 PM	0		0		0	
11:30 PM	0		0		0	
11:45 PM	0		0		0	
12/5/2022 12:00 AM	0	0	0	0	0	0
12:15 AM	0		0		0	
12:30 AM	0		0		0	
12:45 AM	0		0		0	
1:00 AM	0	1	0	0	0	1
1:15 AM	0		0		0	
1:30 AM	0		0		0	
1:45 AM	1		0		1	
2:00 AM	0	0	0	1	0	1
2:15 AM	0		1		1	
2:30 AM	0		0		0	
2:45 AM	0		0		0	
3:00 AM	0	0	0	0	0	0
3:15 AM	0		0		0	

Interval Start	EB 19th St		WB 19th St		Combined	
3:30 AM	0		0		0	
3:45 AM	0		0		0	
4:00 AM	1	1	0	0	1	1
4:15 AM	0		0		0	
4:30 AM	0		0		0	
4:45 AM	0		0		0	
5:00 AM	0	1	0	0	0	1
5:15 AM	0		0		0	
5:30 AM	0		0		0	
5:45 AM	1		0		1	
6:00 AM	1	5	1	3	2	8
6:15 AM	0		0		0	
6:30 AM	0		2		2	
6:45 AM	4		0		4	
7:00 AM	3	27	1	10	4	45
7:15 AM	2		3		5	
7:30 AM	7		4		11	
7:45 AM	15		10		25	
8:00 AM	7	72	10	84	17	156
8:15 AM	9		22		31	
8:30 AM	41		28		69	
8:45 AM	15		24		39	
9:00 AM	15	38	19	39	34	77
9:15 AM	7		10		17	
9:30 AM	8		4		12	
9:45 AM	8		6		14	
10:00 AM	6	17	3	11	9	28
10:15 AM	9		2		11	
10:30 AM	2		6		8	

Volume Totals

	EB 19th St	WB 19th St	Combined
12:00 AM - 12:00 PM	162 (50.9%)	156 (49.1%)	318
12:00 PM - 12:00 AM	70 (46.7%)	80 (53.3%)	150
24 Hours	232 (49.6%)	236 (50.4%)	468

Peak Hours

12:00 AM - 12:00 PM

	EB 19th St	WB 19th St	Combined
Started	8:15 AM	8:15 AM	8:15 AM
Volume	80	93	173
Factor	0.49	0.83	0.63

12:00 PM - 12:00 AM

	EB 19th St	WB 19th St	Combined
Started	5:15 PM	7:15 PM	5:15 PM
Volume	16	19	28
Factor	0.67	0.68	0.78

Location : Grimes, IA
Description : E of County Line Rd, 2nd set of no passing zones
Project Number : 122.1140.01

Wednesday, 11/30/2022 4:00 PM -
Monday, 12/5/2022 10:00 AM

Speed Grand Totals

Hourly Averages EB 19th St

mph	Total	0 - < 15	15 - < 20	20 - < 25	25 - < 30	30 - < 35	35 - < 40	40 - < 45	45 - < 50	50 - < 55	55 - < 60	60 - < 65	65 - < 70	70 - < 200
12:00 AM	1.4	0.0	0.0	0.0	0.0	0.0	0.0	0.6	0.2	0.6	0.0	0.0	0.0	0.0
1:00 AM	1.2	0.0	0.0	0.0	0.0	0.2	0.2	0.0	0.0	0.2	0.6	0.0	0.0	0.0
2:00 AM	0.4	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.2	0.0	0.0	0.2	0.0	0.0
3:00 AM	1.2	0.0	0.0	0.0	0.0	0.0	0.2	0.4	0.0	0.4	0.2	0.0	0.0	0.0
4:00 AM	0.6	0.0	0.0	0.0	0.0	0.0	0.2	0.4	0.0	0.0	0.0	0.0	0.0	0.0
5:00 AM	1.2	0.0	0.0	0.0	0.0	0.0	0.4	0.4	0.0	0.2	0.2	0.0	0.0	0.0
6:00 AM	3.4	0.0	0.0	0.0	0.0	0.8	1.0	0.4	0.8	0.4	0.0	0.0	0.0	0.0
7:00 AM	19.2	0.0	0.0	0.0	0.0	1.0	4.0	6.8	5.8	1.0	0.2	0.4	0.0	0.0
8:00 AM	49.0	0.0	0.0	0.4	0.0	2.0	17.2	17.8	9.6	1.6	0.2	0.2	0.0	0.0
9:00 AM	26.2	0.0	0.2	0.0	0.2	1.0	6.6	6.6	7.0	2.4	0.2	0.0	0.0	0.0
10:00 AM	14.3	0.0	0.0	0.0	0.5	0.8	2.0	4.5	4.0	2.5	0.0	0.0	0.0	0.0
11:00 AM	15.8	0.0	0.0	0.0	0.0	0.8	3.5	2.8	5.3	3.0	0.3	0.3	0.0	0.0
12:00 PM	18.5	0.8	0.3	0.5	0.0	0.8	2.5	3.8	5.0	4.0	1.0	0.0	0.0	0.0
1:00 PM	16.8	0.0	0.0	0.0	0.0	0.5	4.0	2.5	6.3	3.0	0.5	0.0	0.0	0.0
2:00 PM	14.3	0.0	0.0	0.0	0.0	0.5	3.3	2.8	4.8	3.0	0.0	0.0	0.0	0.0
3:00 PM	20.3	0.0	0.0	0.0	0.0	1.0	4.8	6.3	3.8	4.0	0.5	0.0	0.0	0.0
4:00 PM	37.6	0.0	0.0	0.0	0.0	1.4	7.6	10.0	10.8	5.8	1.4	0.6	0.0	0.0
5:00 PM	30.8	0.0	0.0	0.2	0.0	1.2	10.4	7.2	9.2	2.0	0.4	0.2	0.0	0.0
6:00 PM	23.4	0.0	0.0	0.2	0.0	1.0	5.0	7.0	6.6	3.0	0.6	0.0	0.0	0.0
7:00 PM	21.4	0.0	0.0	0.0	0.0	0.6	3.2	8.0	4.6	5.0	0.0	0.0	0.0	0.0
8:00 PM	16.8	0.0	0.0	0.0	0.0	0.2	2.6	5.8	4.8	2.6	0.4	0.4	0.0	0.0
9:00 PM	11.0	0.0	0.0	0.0	0.0	1.6	2.2	2.4	3.2	1.4	0.0	0.0	0.2	0.0
10:00 PM	9.0	0.0	0.0	0.0	0.0	1.0	2.2	1.8	2.6	1.4	0.0	0.0	0.0	0.0
11:00 PM	4.4	0.0	0.0	0.0	0.0	0.0	1.2	1.2	1.0	0.8	0.0	0.0	0.0	0.2
Daily Average	358.0	0.8	0.5	1.3	0.7	16.3	84.2	101.3	95.4	48.3	6.7	2.3	0.2	0.2

Average (Mean) 43.7 mph Minimum 13.5 mph Maximum 77.6 mph Pace Range 38.0 - 48.0 mph 1041 vehicles (61.6%)

Percentile Speeds	10%	15%	50%	85%	90%
(mph)	36.5	37.2	43.3	50.3	51.7

Speeds Exceeded	20 mph	25 mph	30 mph	35 mph	40 mph	45 mph	50 mph	55 mph
	99.7% (1685)	99.3% (1679)	99.2% (1676)	94.6% (1599)	70.9% (1198)	42.2% (714)	15.7% (266)	2.6% (44)

Study Grand Totals

	Total	0 - < 15	15 - < 20	20 - < 25	25 - < 30	30 - < 35	35 - < 40	40 - < 45	45 - < 50	50 - < 55	55 - < 60	60 - < 65	65 - < 70	70 - < 200
EB 19th St	1690	3	2	6	3	77	401	484	448	222	31	11	1	1
		0.2%	0.1%	0.4%	0.2%	4.6%	23.7%	28.6%	26.5%	13.1%	1.8%	0.7%	0.1%	0.1%

Location : Grimes, IA
Description : E of County Line Rd, 2nd set of no passing zones
Project Number : 122.1140.01

Wednesday, 11/30/2022 4:00 PM -
Monday, 12/5/2022 10:00 AM

Speed Grand Totals

Hourly Averages WB 19th St

mph	Total	0 - < 15	15 - < 20	20 - < 25	25 - < 30	30 - < 35	35 - < 40	40 - < 45	45 - < 50	50 - < 55	55 - < 60	60 - < 65	65 - < 70	70 - < 200
12:00 AM	2.0	0.0	0.0	0.0	0.0	0.0	0.0	0.2	0.2	0.6	0.2	0.8	0.0	0.0
1:00 AM	0.8	0.0	0.0	0.0	0.0	0.0	0.0	0.2	0.0	0.4	0.2	0.0	0.0	0.0
2:00 AM	1.4	0.0	0.0	0.0	0.0	0.0	0.0	0.2	0.4	0.0	0.0	0.2	0.2	0.4
3:00 AM	1.0	0.0	0.0	0.0	0.0	0.0	0.0	0.2	0.0	0.4	0.0	0.4	0.0	0.0
4:00 AM	0.8	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.2	0.4	0.0	0.0	0.0	0.2
5:00 AM	0.6	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.4	0.2	0.0	0.0
6:00 AM	2.4	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.8	0.2	0.2	0.8	0.2	0.2
7:00 AM	13.0	0.0	0.0	0.0	0.0	0.0	0.4	4.2	2.0	3.8	1.4	1.0	0.2	0.0
8:00 AM	50.6	0.0	0.0	0.0	0.2	0.0	2.4	11.4	15.2	9.2	5.6	4.0	1.6	1.0
9:00 AM	25.2	0.0	0.0	0.0	0.2	0.4	0.6	2.4	5.0	6.4	3.0	4.2	1.4	1.6
10:00 AM	12.0	0.0	0.0	0.0	0.0	0.0	0.5	0.8	2.8	1.5	0.8	2.5	1.3	2.0
11:00 AM	9.5	0.0	0.0	0.0	0.0	0.0	0.0	0.8	1.8	1.8	0.8	2.5	0.8	0.5
12:00 PM	16.5	0.0	0.0	0.0	0.3	0.0	0.5	1.5	2.0	4.0	2.3	3.5	1.0	1.5
1:00 PM	21.5	0.0	0.0	0.0	0.0	0.0	0.8	4.5	3.5	3.8	3.8	1.5	2.3	1.5
2:00 PM	20.3	0.0	0.0	0.0	0.0	0.0	1.0	1.8	3.0	5.8	2.0	3.8	1.5	1.5
3:00 PM	29.5	0.3	0.0	0.0	0.0	0.3	0.5	3.3	6.0	7.3	2.8	6.5	1.8	1.0
4:00 PM	31.2	0.0	0.0	0.0	0.0	0.0	0.4	4.8	6.6	6.2	5.0	5.2	1.4	1.6
5:00 PM	54.0	0.0	0.0	0.0	0.2	0.2	0.6	4.8	7.6	15.8	7.2	10.0	3.6	4.0
6:00 PM	37.6	0.0	0.0	0.0	0.0	0.0	1.0	3.8	8.4	10.6	5.0	5.4	2.2	1.2
7:00 PM	18.4	0.0	0.0	0.0	0.0	0.0	0.6	1.8	4.0	3.8	3.0	2.4	1.0	1.0
8:00 PM	15.2	0.0	0.0	0.0	0.0	0.0	0.6	2.0	3.2	4.0	2.0	2.4	0.4	0.6
9:00 PM	13.4	0.0	0.0	0.0	0.0	0.2	0.2	1.4	3.2	4.4	1.2	2.6	0.0	0.2
10:00 PM	9.6	0.0	0.0	0.0	0.0	0.0	0.0	1.0	2.6	3.4	0.6	1.2	0.4	0.4
11:00 PM	4.4	0.0	0.0	0.0	0.0	0.0	0.2	0.2	0.2	0.8	1.4	0.2	1.2	0.0	0.2
Daily Average	391.7	0.3	0.0	0.0	0.9	1.3	11.0	51.1	80.0	95.0	47.5	63.1	21.1	20.6

Average (Mean) 53.7 mph Minimum 14.2 mph Maximum 88.7 mph Pace Range 46.5 - 56.5 mph 866 vehicles (46.8%)

Percentile Speeds	10%	15%	50%	85%	90%
(mph)	43.3	44.3	53.2	62.1	66.5

Speeds Exceeded	20 mph	25 mph	30 mph	35 mph	40 mph	45 mph	50 mph	55 mph
	99.9% (1848)	99.9% (1848)	99.7% (1844)	99.4% (1838)	96.6% (1787)	83.5% (1544)	62.9% (1163)	38.5% (712)

Study Grand Totals

	Total	0 - < 15	15 - < 20	20 - < 25	25 - < 30	30 - < 35	35 - < 40	40 - < 45	45 - < 50	50 - < 55	55 - < 60	60 - < 65	65 - < 70	70 - < 200
WB 19th St	1849	1	0	0	4	6	51	243	381	451	225	295	97	95
		0.1%	0.0%	0.0%	0.2%	0.3%	2.8%	13.1%	20.6%	24.4%	12.2%	16.0%	5.2%	5.1%

Location : Grimes, IA
Description : E of County Line Rd, 2nd set of no passing zones
Project Number : 122.1140.01

Wednesday, 11/30/2022 4:00 PM -
Monday, 12/5/2022 10:00 AM

Speed Grand Totals

Hourly Averages Combined

mph	Total	0 - < 15	15 - < 20	20 - < 25	25 - < 30	30 - < 35	35 - < 40	40 - < 45	45 - < 50	50 - < 55	55 - < 60	60 - < 65	65 - < 70	70 - < 200
12:00 AM	3.4	0.0	0.0	0.0	0.0	0.0	0.0	0.8	0.4	1.2	0.2	0.8	0.0	0.0
1:00 AM	2.0	0.0	0.0	0.0	0.0	0.2	0.2	0.2	0.0	0.6	0.8	0.0	0.0	0.0
2:00 AM	1.8	0.0	0.0	0.0	0.0	0.0	0.0	0.2	0.6	0.0	0.0	0.4	0.2	0.4
3:00 AM	2.2	0.0	0.0	0.0	0.0	0.0	0.2	0.6	0.0	0.8	0.2	0.4	0.0	0.0
4:00 AM	1.4	0.0	0.0	0.0	0.0	0.0	0.2	0.4	0.2	0.4	0.0	0.0	0.0	0.2
5:00 AM	1.8	0.0	0.0	0.0	0.0	0.0	0.4	0.4	0.0	0.2	0.6	0.2	0.0	0.0
6:00 AM	5.8	0.0	0.0	0.0	0.0	0.8	1.0	0.4	1.6	0.6	0.2	0.8	0.2	0.2
7:00 AM	33.0	0.0	0.0	0.0	0.0	1.0	4.4	11.0	7.8	4.8	1.6	2.2	0.2	0.0
8:00 AM	99.6	0.0	0.0	0.4	0.2	2.0	19.6	29.2	24.8	10.8	5.8	4.2	1.6	1.0
9:00 AM	51.4	0.0	0.2	0.0	0.4	1.4	7.2	11.0	12.0	8.8	3.2	4.2	1.4	1.6
10:00 AM	26.3	0.0	0.0	0.0	0.5	0.8	2.5	5.3	6.8	4.0	0.8	2.5	1.3	2.0
11:00 AM	25.3	0.0	0.0	0.0	0.0	0.8	4.3	3.5	7.0	4.8	1.0	2.8	0.8	0.5
12:00 PM	35.0	0.8	0.3	0.5	0.3	0.8	3.0	5.3	7.0	8.0	3.3	3.5	1.0	1.5
1:00 PM	38.3	0.0	0.0	0.0	0.0	0.5	4.8	7.0	9.8	6.8	4.3	1.5	2.3	1.5
2:00 PM	34.5	0.0	0.0	0.0	0.0	0.5	4.3	4.5	7.8	8.8	2.0	3.8	1.5	1.5
3:00 PM	49.8	0.3	0.0	0.0	0.0	1.3	5.3	9.5	9.8	11.3	3.3	6.5	1.8	1.0
4:00 PM	68.8	0.0	0.0	0.0	0.0	1.4	8.0	14.8	17.4	12.0	6.4	5.8	1.4	1.6
5:00 PM	84.8	0.0	0.0	0.2	0.2	1.4	11.0	12.0	16.8	17.8	7.6	10.2	3.6	4.0
6:00 PM	61.0	0.0	0.0	0.2	0.0	1.0	6.0	10.8	15.0	13.6	5.6	5.4	2.2	1.2
7:00 PM	39.8	0.0	0.0	0.0	0.0	0.6	3.8	9.8	9.4	8.8	3.0	2.4	1.0	1.0
8:00 PM	32.0	0.0	0.0	0.0	0.0	0.0	3.2	7.8	8.0	6.6	2.4	2.8	0.4	0.6
9:00 PM	24.4	0.0	0.0	0.0	0.0	1.0	2.4	3.8	6.4	5.0	1.2	2.6	0.2	0.2
10:00 PM	18.6	0.0	0.0	0.0	0.0	1.0	2.2	2.8	5.2	4.8	0.6	1.2	0.4	0.4
11:00 PM	8.8	0.0	0.0	0.0	0.0	0.2	1.4	1.4	1.8	2.2	0.2	1.2	0.0	0.4
Daily Average	749.6	1.0	0.5	1.3	1.6	17.5	95.2	152.4	175.4	143.3	54.1	65.3	21.3	20.0

Average (Mean) 48.9 mph Minimum 13.5 mph Maximum 88.7 mph Pace Range 40.5 - 50.5 mph 1726 vehicles (48.8%)

Percentile Speeds	10%	15%	50%	85%	90%
(mph)	38.0	39.6	47.7	58.2	62.1

Speeds Exceeded	20 mph	25 mph	30 mph	35 mph	40 mph	45 mph	50 mph	55 mph
	99.8% (3533)	99.7% (3527)	99.5% (3520)	97.1% (3437)	84.3% (2985)	63.8% (2258)	40.4% (1429)	21.4% (756)

Study Grand Totals

	Total	0 - < 15	15 - < 20	20 - < 25	25 - < 30	30 - < 35	35 - < 40	40 - < 45	45 - < 50	50 - < 55	55 - < 60	60 - < 65	65 - < 70	70 - < 200
Combined	3539	4	2	6	7	83	452	727	829	673	256	306	98	96
		0.1%	0.1%	0.2%	0.2%	2.3%	12.8%	20.5%	23.4%	19.0%	7.2%	8.6%	2.8%	2.7%
EB 19th St	1690	3	2	6	3	77	401	484	448	222	31	11	1	1
		0.2%	0.1%	0.4%	0.2%	4.6%	23.7%	28.6%	26.5%	13.1%	1.8%	0.7%	0.1%	0.1%
WB 19th St	1849	1	0	0	4	6	51	243	381	451	225	295	97	95
		0.1%	0.0%	0.0%	0.2%	0.3%	2.8%	13.1%	20.6%	24.4%	12.2%	16.0%	5.2%	5.1%

CITY OF GRIMES

CITY COUNCIL COMMUNICATION
Meeting Date: 02/14/2023

AGENDA ITEM:
Resolution Accepting Public Sanitary Sewer Easement for Hope Meadows

BACKGROUND:
A public sanitary sewer easement is needed for a portion of sanitary sewer that will be constructed as part of the Hope Meadows development. The sanitary sewer will connect to the existing sanitary sewer along SW County Line Road and will run east through the Hope Meadows development. The property owner has executed the easement document for the easement on their property.

BUDGETARY CONSIDERATIONS: N/A

STRATEGIC PLANNING:
Prioritized: No

*High-Performing Organization/Exception Professional Services_____
*Great Place to Live/Expanded Quality of Life Amenities _____
*Dynamic Town/Strong Sense of Community _____
*More Beautiful/Vibrant Community _____

BOARD/COMMISSION ACTION(S): N/A

STAFF RECOMMENDATION: Staff recommends approval.

RESPONSIBLE STAFF/CONTACT INFORMATION:
Evann Martin
Assistant Planner
emartin@grimesiowa.gov
515-986-4050

Prepared by: Evann Martin, Assistant Planner
Return to: Evann Martin, Assistant Planner

RESOLUTION NO. 02-0923

RESOLUTION ACCEPTING PUBLIC SANITARY SEWER EASEMENT FOR HOPE MEADOWS

WHEREAS, the owners of Parcel 1201200013 in Dallas County in the City of Grimes, Iowa (the "Property") have submitted to the City of Grimes a public sanitary sewer easement in connection with the development of said property; and

WHEREAS, the City desires to accept the easement; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRIMES, IOWA:

That the Public Sanitary Sewer Easement for Hope Meadows is hereby accepted and approved by the City Council of the City of Grimes.

PASSED AND APPROVED this 14th day of February, 2023.

By: _____
Scott Mikkelsen, Mayor

ATTEST:

_____
Rochelle Williams, City Clerk

Preparer Information: Joel Templeman (Name) 505 Fifth Avenue, Suite 1005 (Street Address) Des Moines, IA 50309 (City,State,Zip) 515-243-8157 (Area Code-Phone)

When Recorded Return to:

City of Grimes, (Name) 101 NE Harvey St, (Street Address) Grimes, Iowa 50111 (City,State,Zip) (515) 986-3036 (Area Code-Phone)

PUBLIC SANITARY SEWER EASEMENT

KNOW ALL PERSONS BY THESE PRESENTS that the undersigned property owner (hereinafter called "Grantor"), for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, does hereby convey unto the CITY OF GRIMES, IOWA, a municipal corporation (hereinafter called "City"), a perpetual easement and right-of-way ("Easement") under, over, on, through, across and within the following described real estate:

See legal description in Exhibit "A" attached hereto.

(hereinafter called "Easement Area"), for the purpose of the City constructing, reconstructing, repairing, replacing, enlarging, inspecting and maintaining a sanitary sewer, together with all necessary structures and appurtenances thereto, under, over, on, through, across and within said Easement Area. Sanitary sewers are for the purpose of serving areas as from time to time may be determined by the City.

This Easement shall be subject to the following terms and conditions:

1. **ERECTION AND PLACEMENT OF STRUCTURES, OBSTRUCTIONS, PLANTINGS OR MATERIALS PROHIBITED.** Grantor and its grantees, assigns and transferees shall not erect any fence or other structure under, over, on, through, across or within the Easement Area without obtaining the prior written consent of the City, which consent shall not be unreasonably withheld, nor shall Grantor cause or permit any obstruction, planting or material to be placed under, over, on, through across or within the Easement Area without obtaining the prior written consent of the City, which consent shall not be unreasonably withheld.

2. **CHANGE OF GRADE PROHIBITED**. Grantor and its grantees, assigns and transferees shall not change the grade, elevation or contour of any part of the Easement Area without obtaining the prior written consent of the City, which consent shall not be unreasonably withheld. The City shall have the right to restore any changes in grade, elevation or contour without prior written consent of the Grantor, its grantees, assigns or transferees.

3. **RIGHT OF ACCESS**. The City shall have the right of access to the Easement Area and have all rights of ingress and egress reasonably necessary for the use and enjoyment of the Easement Area, including but not limited to, the right to remove any unauthorized fences, structures, obstruction, planting or material placed or erected under, over, on, through, across or within the Easement Area.

4. **MAINTENANCE**. The City shall not be responsible for any maintenance of the land located within the Easement Area whatsoever and that responsibility shall remain with the Grantor, its grantees, assigns or transferees. The City may, however, perform such maintenance, at City's sole cost and expense, should it determine in its sole discretion such maintenance is needed, after prior written notice to Grantor. The City shall be responsible for maintaining any sewer, structure and appurtenances thereto installed in the Easement Area by the City.

5. **PROPERTY TO BE RESTORED**. The City shall restore the Easement Area, at City's sole cost and expense, after exercising its rights hereunder, provided, however, that the City's duty of restoration shall be limited to grading and replacing grass, sod or any other ground cover (but not including any structures, trees or shrubs). The City shall not be responsible for any construction, reconstruction, replacement, repair or maintenance of any improvements located within the Easement Area.

6. **LIABILITY**. Except as may be caused by the negligent acts or omissions of the City, its employees, agents or its representatives, the City shall not be liable for injury or property damage occurring in or to the Easement Area, the property abutting said Easement Area, nor for property damage to any improvements or obstructions thereon resulting from the City's exercise of this Easement. Grantor agrees to indemnify and hold City, its employees, agents and representatives harmless against any loss, damage, injury or any claim or lawsuit for loss, damage or injury arising out of or resulting from the negligent or intentional acts or omissions of Grantor or its employees, agents or representatives.

7. **EASEMENT BENEFIT**. This Easement shall be for the benefit of the City, its successors and assigns, and its permittees and licensees.

8. **EASEMENT RUNS WITH LAND**. This Easement shall be deemed perpetual and to run with the land and shall be binding on Grantor and on Grantor's heirs, successors and assigns.

9. **APPROVAL BY CITY COUNCIL**. This Easement shall not be binding until it has received the final approval and acceptance by the City Council by Resolution which approval and acceptance shall be noted on this Easement by the City Clerk.

Grantor does HEREBY COVENANT with the City that (i) Grantor holds the Easement Area by title in fee simple; (ii) that Grantor has good and lawful authority to convey the same; and (iii) said Grantor covenants to WARRANT AND DEFEND the Easement Area against the claims of all persons whomsoever.

Each of the undersigned hereby relinquishes all rights of dower, homestead and distributive share, if any, in and to the interests conveyed by this Easement.

Words and phrases herein, including acknowledgment hereof, shall be construed as in the singular or plural number, and as masculine or feminine gender, according to the context.

Signed this 17 day of Jan, 2023.

Hope K. Farms, LLC,
an Iowa limited liability company

By _____

Name: ~~Reza~~ Kargarzadeh
Title: Manager

STATE OF IOWA)
)SS:
COUNTY OF POLK)

On this 17 day of Jan, 2023, before me, a Notary Public, in and for the State of Iowa, personally appeared Reza Kargarzadeh, to me personally known, who being by me duly sworn did say that that person is the Manager of Hope K. Farms, LLC, an Iowa limited liability company and that said instrument was signed on behalf of Hope K. Farms, LLC by authority of its members and the said Reza Kargarzadeh acknowledged the execution of said instrument to be the voluntary act and deed of Hope K. Farms, LLC by it voluntarily executed.

Amanda Harwell
Notary Public in and for the State of Iowa

NOTARIAL SEAL IOWA
AMANDA HARWELL
Commission Number 811205
My Commission Expires
1/6/2024

ACCEPTANCE BY CITY

STATE OF IOWA)
) SS
COUNTY OF POLK)

I, _____, City Clerk of the City of Grimes, Iowa, do hereby certify that the within and foregoing Easement was duly approved and accepted by the City Council of said City of Grimes by Resolution No. _____, passed on the _____ day of _____, 2023, and this certificate is made pursuant to authority contained in said Resolution.

Signed this ___ day of _____, 2023.

_____
Rochelle Williams, City Clerk of Grimes, Iowa

EXHIBIT "A"

EXHIBIT 'A'

PUBLIC SANITARY SEWER EASEMENT

PARCEL 21-19
CITY OF GRIMES,
DALLAS COUNTY, IOWA 50111

PREPARED FOR:
HOPE DEVELOPMENT & REALTY, LLC
4500 WESTOWN PARKWAY, SUITE # 277
WEST DES MOINES, IA 50266
CONTACT: ARASH RAZIZADEH
PH. 515-381-3425
EMAIL: ARASH.RAZIZADEH@EPCMFG.COM

PROPERTY OWNERS:
HOPE K FARMS LLC
1548 S 45TH ST
WEST DES MOINES IA 50265
CONTACT: TIM DAY
PH. 515-381-3425 EXT. 1010
EMAIL: TIM.DAY@EPCMFG.COM

LEGAL DESCRIPTION OF PARENT PARCEL:

PARCEL '21-19', OF THE NE¼, NE¼, OF SECTION 01, TOWNSHIP 79 NORTH, RANGE 26 WEST OF THE 5TH P.M., AN OFFICIAL PARCEL RECORDED IN BOOK 2021, PAGE 24546 AT THE DALLAS COUNTY RECORDER'S OFFICE, CITY OF GRIMES, DALLAS COUNTY, IOWA.

LEGAL DESCRIPTION OF PUBLIC SANITARY SEWER EASEMENT:

A 30.00 FOOT WIDE PUBLIC SANITARY SEWER EASEMENT IN PARCEL '21-19' OF THE NE¼, NE¼, OF SECTION 01, TOWNSHIP 79 NORTH, RANGE 26 WEST OF THE 5th P.M., AN OFFICIAL PARCEL RECORDED IN BOOK 2021, PAGE 24546 AT THE DALLAS COUNTY RECORDER'S OFFICE, CITY OF GRIMES, DALLAS COUNTY, IOWA WITH A CENTERLINE THAT IS MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AS A POINT OF REFERENCE AT THE SW CORNER OF SAID PARCEL '21-19' OF THE NE¼, NE¼, SAID SW CORNER ALSO BEING THE SE CORNER OF PARCEL 'A' OF SAID NE¼ NE¼, AN OFFICIAL PARCEL RECORDED IN BOOK 2003, PAGE 21865 AT THE DALLAS COUNTY RECORDER'S OFFICE; THENCE N89°51'53"E, 343.00 FEET ALONG THE SOUTH LINE OF SAID PARCEL '21-19' TO A POINT; THENCE S00°18'13"W, 115.00 FEET ALONG SAID SOUTH LINE TO THE POINT OF BEGINNING; THENCE S89°41'47"E, 100.00 FEET TO A POINT OF TERMINUS ON THE WEST RIGHT-OF-WAY LINE OF SW COUNTY LINE ROAD AS IT IS PRESENTLY ESTABLISHED, SAID WEST RIGHT-OF-WAY LINE ALSO BEING THE EAST LINE OF SAID PARCEL '21-19', EASEMENT SHALL EXTEND OR TERMINATE AT THE SAID WEST RIGHT-OF-WAY LINE.

LEGEND

——— ———	PROPOSED EASEMENT
——— - - ———	PLAT BOUNDARY
——— – – ———	LOT LINES
——— ———	EASEMENT LINES
——— – – ———	SECTION LINES
▲	FOUND SECTION CORNER
●	FOUND PROPERTY CORNER
O	SET ⅝" I.R. W/BLUE CAP #18381
I.P.	IRON PIPE
I.R.	IRON ROD
P.O.B.	POINT OF BEGINNING
P.O.R.	POINT OF REFERENCE
P.O.T.	POINT OF TERMINUS
M.	MEASURED BEARING & DISTANCE
P.	PREVIOUSLY RECORDED BEARING & DISTANCE
(777)	ADDRESS

CERTIFICATION

PROFESSIONAL LAND SURVEYOR — JEFFREY A. GADDIS 18381 — IOWA

I HEREBY CERTIFY THAT THIS LAND SURVEYING DOCUMENT WAS PREPARED AND THE RELATED SURVEY WORK WAS PERFORMED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA.

January 26, 2023
JEFFREY A. GADDIS, IOWA LICENSE NO. 18381 DATE
MY LICENSE RENEWAL DATE IS DECEMBER 31, 2024

SHEETS 1 - 2

CEC
Civil Engineering Consultants, Inc.
2400 86th Street Unit 12 Des Moines, Iowa 50322
515 276 4884 Fax: 515 276 7084 mail@ceclac.com

DATE:	January 26, 2023
DESIGNED BY:	PC
DRAWN BY:	MEH

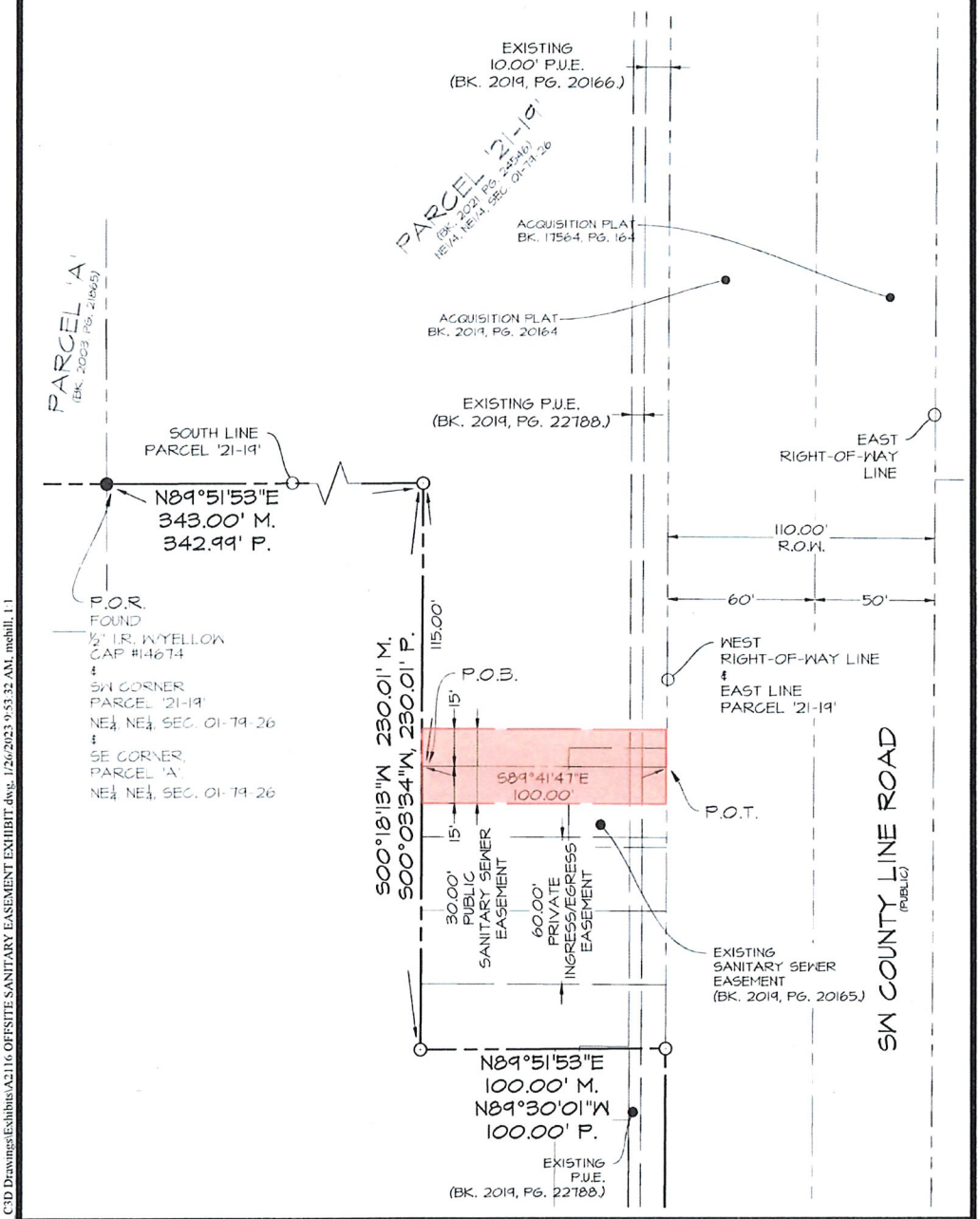
SHEET 1 OF 2
A2116

C:\USERS\CEC-1000\ACTIVE\A2116 OPEN SE SANITARY EASEMENT EXHIBIT.DWG, 1/26/2023 9:33:30 AM, mehill

EXHIBIT 'A'

PUBLIC SANITARY SEWER EASEMENT

PARCEL 21-19
CITY OF GRIMES,
DALLAS COUNTY, IOWA 50111



CEC
Civil Engineering Consultants, Inc.
2400 86th Street Unit 12 Des Moines, Iowa 50322
515.276.4884 Fax: 515.276.7084 mail@ceclac.com

SCALE: 1"=50'
0' 10' 20' 30' 40' 50' 100'

NORTH

DATE:	January 26, 2023
DESIGNED BY:	PC
DRAWN BY:	MEH

SHEET 2 OF 2
A2116

Q:\A-FILES\A-2100\A2116\C3D Drawings\Exhibits\A2116 OFFSITE SANITARY EASEMENT EXHIBIT.dwg, 1/26/2023 9:53:32 AM, mehill, 1:1

CITY OF
GRIMES
101 NE Harvey, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846

CITY COUNCIL COMMUNICATION
Meeting Date: 2/14/2023

AGENDA ITEM: SE Trail Ridge Road Reconstruction – Setting the dates for the bid letting and public hearing.

BACKGROUND: The action that is in front of the council is to set the bid letting and public hearing dates for the SE Trail Ridge Road Reconstruction. The proposed schedule for this project is to set the dates for the bid letting and public hearing on February 14th, hold the bid opening on March 7th @ 10:30 AM, hold the public hearing on March 14th @ 5:30 PM and award the project following the public hearing.

This project includes the replacement of the existing street and storm sewer improvements along SE Trail Ridge Road and SE 3rd Street from SE 6th Street to the intersection of SE 2nd Street and SE Little Beaver Drive. This project is scheduled to start construction early May and reach substantial completion within 100 working days after issuance of the Notice to Proceed with an additional 10 working days for full completion following substantial completion. The project includes $1,000/calendar day liquidated damages for non-compliance with substantial completion provisions and $500/calendar day for non-compliance with full completion provisions.

BUDGETARY CONSIDERATIONS: The engineer's opinion of probable construction cost is estimated to be approximately $1,828,123.00. This project is included in the Capital Improvements Plan for construction this year.

STRATEGIC PLANNING:
Prioritized: Yes

*High-Performing Organization/Exception Professional Services_X__
*Great Place to Live/Expanded Quality of Life Amenities _____
*Dynamic Town/Strong Sense of Community _____
*More Beautiful/Vibrant Community _____

BOARD/COMMISSION ACTION(S):

STAFF RECOMMENDATION: The staff recommends that the City Council approves the resolution to set the bid letting date of March 7th @ 10:30 AM and public hearing date of March 14th @ 5:30 PM.

RESPONSIBLE STAFF/CONTACT INFORMATION:
Matt Ahrens, City Engineer
mahrens@grimesiowa.gov
515-986-4050

Prepared by: Aaron Jarosh, Staff Engineer
Return to: Matt Ahrens, City Engineer

Council Member _____ introduced the following Resolution entitled "RESOLUTION ORDERING CONSTRUCTION OF THE SE TRAIL RIDGE ROAD RECONSTRUCTION AND FIXING A DATE FOR HEARING THEREON AND TAKING OF BIDS THEREFOR," and moved that the same be adopted. Council Member _____ seconded the motion to adopt. The roll was called, and the vote was:

AYES: _____

NAYS: _____

Whereupon, the Mayor declared the following Resolution duly adopted:

RESOLUTION 02-1023

RESOLUTION ORDERING CONSTRUCTION OF THE SE TRAIL RIDGE ROAD RECONSTRUCTION, AND FIXING A DATE FOR HEARING THEREON AND TAKING OF BIDS THEREFOR

WHEREAS, it is deemed advisable and necessary to construct certain public improvements described in general as the SE Trail Ridge Road Reconstruction; and

WHEREAS, the City has caused to be prepared plans, specifications, and form of contract, together with estimate of cost, which are now on file in the office of the City Clerk for public inspection, for the construction of the public improvements; and

WHEREAS, the plans, specifications and form of contract are deemed suitable for the making of the public improvements; and

WHEREAS, before the plans, specifications, form of contract and estimate of cost may be adopted, and a contract for the construction of the public improvements is entered into, it is necessary, pursuant to Chapter 26, Code of Iowa, to hold a public hearing and to advertise for bids:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRIMES, STATE OF IOWA:

Section 1. That it is hereby determined that it is necessary and advisable to construct certain public improvements described in general as the SE Trail Ridge Road Reconstruction, in the manner set forth in the plans and specifications and form of contract, above referred to, the cost thereof to be paid in accordance with the provisions as set out in the posted Notice to Bidders and published Notice of Public Hearing; the public improvements being more generally described as follows:

The SE Trail Ridge Road Reconstruction project includes the removal and PCC paving of the existing pavement along SE Trail Ridge Road from SE Jacob St. to SE 3rd St.; SE 3rd Street from SE Trail Ridge Rd. to SE Little Beaver Dr.; and SE Little Beaver Drive from SE 3rd St. to SE 2nd St. in the City of Grimes.

The construction includes approximately 7,390 SY of 7" PCC Pavement, 8,340 SY of 6" Granular Subbase, 1,250 LF of storm sewer less than or equal to 24-in diameter, 15 intakes, and 3 manholes. Other associated improvements include removal & replacement of existing driveways & sidewalk pavement, erosion control, surface restoration, and miscellaneous associated work necessary to complete the project.

Section 2. That the amount of the bid security to accompany each bid shall be in an amount which shall conform to the provisions of the Notice to Bidders approved as a part of the specifications.

BE IT FURTHER RESOLVED, that the City Clerk be and is hereby directed to post a Notice to Bidders once in a relevant contractor plan room service with statewide circulation and a relevant construction lead generating service with statewide circulation and on an internet site sponsored by either the City or a statewide association that represents the City. Posting shall be not less than thirteen clear days nor more than forty-five days prior to March 7, 2023, which is hereby fixed as the date for receiving bids. The bids are to be filed prior to 10:30 A.M., on such date.

The City Council hereby delegates to the City Administrator or his designee the duty of receiving, opening and tabulating bids for construction of the Project. Bids shall be received and opened as provided in the public notice and the results of the bids shall be considered at the meeting of this Council on March 14, 2023, at 5:30 P.M.

BE IT FURTHER RESOLVED, that the City Clerk be and is hereby directed to publish Notice of Hearing once in a legal newspaper, printed wholly in the English language, published at least once weekly and having general circulation in this City. Publication shall be not less than four clear days nor more than twenty days prior to the date hereinafter fixed as the date for a public hearing on the plans, specifications, form of contract and estimate of costs for the project, the hearing to be at 5:30 P.M. on March 14, 2023.

PASSED AND APPROVED this 14th day of February 2023.

_____
Scott Mikkelsen, Mayor

ATTEST:

_____
Rochelle Williams, City Clerk

NOTICE TO BIDDERS AND
NOTICE OF PUBLIC HEARING

SE TRAIL RIDGE ROAD RECONSTRUCTION

CITY OF GRIMES, IOWA PUBLIC IMPROVEMENT PROJECT

Public Hearing on Proposed Contract Documents and Estimated Costs for Improvement

Notice is hereby given that a public hearing will be held by the **City of Grimes, Iowa** on the proposed Contract Documents (plans, specifications, and form of contract), and estimated total cost for the **SE Trail Ridge Road Reconstruction** project at its meeting at **5:30 P.M. on the 14th day of March, 2023,** in the City Council Chambers, Grimes Community Complex, 410 SE Main Street, Grimes, Iowa, 50111.

Time and Place for Filing Sealed Proposals

Sealed bids for the work comprising the improvements as stated below must be filed before **10:30 A.M.** according to the clock in the Grimes City Hall on the **7th day of March, 2023,** at the reception desk in Grimes City Hall, 101 NE Harvey Street, Grimes, Iowa, 50111. Bids received after the deadline for submission of bids as stated herein shall not be considered and shall be returned to the late bidder unopened.

Time and Place Sealed Proposals Will be Opened and Considered

Sealed proposals will be opened by the City Clerk and bids tabulated **at 10:30 A.M. on the 7th day of March, 2023,** in said Grimes City Hall, 101 NE Harvey Street. Bids will be considered by the City of Grimes City Council at its meeting at **5:30 P.M. on the 14th day of March, 2023,** in said City Council Chambers, 410 SE Main Street. The City Council may award a Contract at said meeting, or at such other time and place as shall then be announced.

Commencement of Work

Work on the improvement shall be commenced any time after a written Notice to Proceed is issued, **no earlier than May 1, 2023, and no later than May 15, 2023,** and shall be completed as stated below. The Notice to Proceed will be issued after the preconstruction conference, which is expected to occur in April 2023.

Contract Documents

A copy of said plans, specifications, and form of contract, and estimated total cost is now on file in the office of the City Clerk and may be examined at Grimes City Hall, 101 NE Harvey Street, Grimes, Iowa, 50111.

An electronic copy of the Contract Documents is available at www.grimesiowa.gov under the "Business" section by selecting "Project Bids" for no cost. Project information, estimated total cost and plan holder information is available for no cost at the same link. Downloads of the Contract Documents require the user to register for a free membership at www.QuestCDN.com.

Paper copies of the Contract Documents are available from the MSA Professional Services, Inc., 1555 SE Delaware Ave, Suite F, Ankeny, IA 50021, for a fee of Fifty Dollars ($50.00) per set. This fee is refundable, provided the following conditions are met: (1) The Contract Documents are returned complete and in a reusable condition, and (2) they are returned within fourteen (14) calendar days after the award of the project. You must call 515-964-1920 in advance to reserve a paper copy.

Preference of Products and Labor

By virtue of statutory authority, a preference will be given to products and provisions grown and coal produced within the State of Iowa.

In accordance with Iowa statutes, a resident bidder shall be allowed a preference as against a nonresident bidder from a state or foreign country if that state or foreign country gives or requires any preference to bidders from that state or foreign country, including but not limited to any preference to bidders, the imposition of any type of labor force preference, or any other form of preferential treatment to bidders or laborers from that state or foreign country. The preference allowed shall be equal to the preference given or required by the state or foreign country in which the nonresident bidder is a resident. In the instance of a resident labor force preference, a nonresident bidder shall apply the same resident labor force preference to a public improvement in this state as would be required in the construction of a public improvement by the state or foreign country in which the nonresident bidder is a resident.

Failure to submit a fully completed and accurate Bidder Status Form with the Proposal may result in the Proposal being deemed non-responsive and may result in the Proposal being rejected.

General Nature of the Public Improvement

SE TRAIL RIDGE ROAD RECONSTRUCTION

The SE Trail Ridge Road Reconstruction project includes removal and PCC paving of the existing pavement along SE Trail Ridge Road from SE Jacob St. to SE 3rd St.; SE 3rd Street from SE Trail Ridge Rd. to SE Little Beaver Dr.; and SE Little Beaver Drive from SE 3rd St. to SE 2nd St. in the City of Grimes.

The construction includes approximately 7,390 SY of 7" PCC Pavement, 8,340 SY of 6" Granular Subbase, 1,250 LF of storm sewer less than or equal to 24-in diameter, 15 intakes, and 3 manholes. Other associated improvements include: removal & replacement of existing driveways & sidewalk pavement, erosion control, surface restoration, and miscellaneous associated work necessary to complete the project.

Bid Security

Each Bidder shall accompany its bid with bid security as defined in Iowa Code Section 26.8, as security that the successful Bidder will enter into a Contract for the work bid upon and will furnish after the award of Contract a corporate Surety Bond, in a form acceptable to the City of Grimes, for the faithful performance of the Contract, in an amount equal to one hundred percent (100%) of the amount of the Contract. The Bidder's security shall be in the amount fixed in the Instructions to Bidders and shall be in the form of a cashier's check or a certified check drawn on an FDIC insured bank in Iowa or on an FDIC insured bank chartered under the laws of the United States; or a certified share draft drawn on a credit union in Iowa or chartered under the laws of the United States; or a Bid Bond on the form provided in the Contract Documents with corporate Surety satisfactory to the City of Grimes. The bid shall contain no condition except as provided in the specifications.

The City of Grimes reserves the right to defer acceptance of any bid for a period of sixty (60) calendar days after receipt of bids and no bid may be withdrawn during this period.

Performance, Payment, and Maintenance Bond

Each successful Bidder will be required to furnish a corporate Surety Bond in an amount equal to one hundred percent (100%) of its Contract price. Said Bond shall be issued by a responsible Surety approved by the City of Grimes and shall guarantee the faithful performance of the Contract and the terms and conditions therein contained and shall guarantee the prompt payment of all material and labor, and protect and save harmless the City of Grimes from claims and damages of any kind caused by the operations of the Contract and shall also guarantee the maintenance of the improvement caused by failures in materials and construction for a period of **four (4)** years from and after acceptance of the Contract.

Title VI Compliance

The City of Grimes, Iowa, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Payment

Payments will be made on the basis of estimates prepared by the Contractor and approved by the Engineer, solely for the purpose of payment; approval by the Engineer, or the City Council, shall not be deemed as approval or acceptance of the workmanship or materials. The Contractor will be compensated for 95% of the work completed during a payment period, with the remaining 5% being retained in accordance with the Iowa Code. Regular payments approved by the Engineer will be made following the next scheduled City Council meeting. The retainage payment will be released following acceptance of the project by the City of Grimes and satisfaction of the retainage payment provisions and requirements stipulated in the Iowa Code.

Sales Tax Exemption

The City of Grimes will issue a sales tax exemption certificate to the Contractor for all material purchased for incorporation into the project. Tax exemption certificates are applicable only for the specific project for which the tax exemption certificate is issued.

Completion of Work

The Contractor shall substantially complete the overall project within **one hundred (100**) working days. Substantial completion for the overall project shall be defined as all utility, grading, and roadway paving construction completed, with the street, driveways, and sidewalks fully open to traffic. Should the Contractor fail to substantially complete the work within this timeframe, liquidated damages of **One Thousand Dollars ($1,000.00) per calendar day** will be assessed for work not substantially completed within the designated Contract term(s).

The Contractor shall fully complete the overall project within **ten (10) working days** of the substantial completion. Full completion for the overall project shall be defined as all surface restoration and all improvements ready for final acceptance. Should the Contractor fail to fully complete the work within this timeframe, liquidated damages of **Five Hundred Dollars ($500.00) per calendar day** will be assessed for work not fully completed within the designated Contract term(s).

The City of Grimes does hereby reserve the right to reject any or all bids, to waive informalities, and to enter into such contract, or contracts, as it shall deem to be in the best interest of the City.

This Notice is given by authority of the City Council of the City of Grimes, Iowa.

Dated at Grimes, Iowa, this **14th day of February 2023.**

_____

Scott Mikkelsen, Mayor

ATTEST:

_____

Rochelle Williams, City Clerk

Posted to the Iowa League of Cities and the Master Builders of Iowa websites the **17th day of February 2023.**

Published in a newspaper with local circulation the **2nd day of March, 2023**

PROFESSIONAL SERVICES PAYMENTS

RESOLUTION NO. 02-1123 APPROVING PAYMENTS FOR PROFESSIONAL SERVICES

WHEREAS, the City of Grimes has identified the need to retain consultants for professional services;

WHEREAS, the consultants have agreed to provide a scope of work for the City;

WHEREAS, the consultants have completed all or portions of the scope of work and are requesting payment of those services;

WHEREAS, the requests for payments have been reviewed and approved by City staff as due and payable;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Grimes, Iowa the professional payments that are listed, shall be approved as submitted.

PASSED AND APPROVED this 14th day of February 2023.

By: _____
Scott Mikkelsen, Mayor

ATTEST:

By: _____
Rochelle Williams, City Clerk

APPLICATION AND CERTIFICATE FOR PAYMENT

TO (OWNER):
City of Grimes
101 NE Harvey Street
Grimes IA 50111

PROJECT: Grimes Public Library
PROJECT: # X237400

APPLICATION NO: 1
PERIOD TO:
01/01/22
01/31/22

Distribution to:
OWNER (1)
ARCHITECT (3)
CONTRACTOR (1)

FROM (CONTRACTOR):
The Weitz Company, LLC
PO Box 310474
Des Moines, IA 50331-0474

ARCHITECT:
Invision
303 Watson Powell Jr. Way, Suite 200
Des Moines, IA 50309

CONTRACT FOR: Construction Management

CONTRACT DATE:

CONSTRUCTION MANAGER'S APPLICATION FOR PAYMENT

CHANGE ORDER SUMMARY			
Change Orders approved in previous months by Owner		ADDITIONS	DEDUCTIONS
TOTAL		0	0
Approved this Month			
Number	Date Approved		
TOTALS		0.00	0
Net change by Change Order			0.00

Application is made for Payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1.ORIGINAL CONTRACT SUM		$ 951,048
2.Net change by Change Order		$ -
3.CONTRACT SUM TO DATE (Line 1+2) (Column C on G703)		$ 951,048
4.TOTAL COMPLETED & STORED TO DATE (Column G on G703)		$ 28,821
5. RETAINAGE:		
a. 5% completed work (Column D + E on G703)	$ -	
b. 5% of Stored Material (Column F on G703) included in above number	$ -	
TOTAL RETAINAGE (Line 5a + 5b or Total in Column 1 of G703)		$ -
6.TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)		$ 28,821
7.LESS PREVIOUS CERTIFICATES FOR PAYMENTS		$ 25,000
8.CURRENT PAYMENT NOW DUE		$ 3,821
9.BALANCE TO FINISH, PLUS RETAINAGE. (Line 3 less Line 6)		$ 922,227

The undersigned Sub - Contractor certifies that to the best of the Sub - Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Sub - Contractor for Work for which previous Certificates for Payment were issued and payments received from the Contractor, and that current payment shown herein is now due.

CONTRACTOR: THE WEITZ COMPANY, LLC

By: Stephanie Morrison February 7, 2022

State of: IOWA County of: POLK
subscribed and sworn to before me this February 7, 2022

NOTARY PUBLIC: Kara DeVenney
My Commission Expires:

KARA DeVENNEY
Commission Number 836920
My Commission Expires
January 26, 2025

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED. . . . . $ _____
(Attach explanation if certified differs from the amount applied for.)

ARCHITECT: 0

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Prj # X237400
Prj Name Grimes Public Library
Sub:

App # : 1
App Date: 4-Feb-22
Retain : 5.00%

Pd From: 1-Jan-22
PD TO : 31-Jan-22

A	B	C1	D	E	F	G		H	I
			WORK COMPLETED		MATERIALS PRESENTLY	Total Completed			
Item Number	Description of Work	SOV	PREVIOUS (D+E)	This Period	STORED (NOT IN D OR E)	And Stored (D+E+F)	Percent (G%C)	Balance To Finish (C-G)	Retainage
	The Weitz Company - Construction Manager								
1	Preconstruction	25,000.00	25,000			25,000	100%		
2	Construction Manager Services	495,648.00						495,648	
	General Requirements								
3	Latrines	7,500.00						7,500	
4	Surveying	6,000.00						6,000	
5	Dumpsters/Trash Chute	33,560.00						33,560	
6	Safety	2,050.00						2,050	
7	SWPPP/Access/Snow Removal	23,700.00						23,700	
8	General Building Enclosures/Heat	50,146.00						50,146	
9	Roof Access	5,000.00						5,000	
10	Temporary Fencing	11,000.00						11,000	
11									
12	Fee (3.25%) per Prime Volume Summary below	291,444		3,821		3,821	1%	287,623	
	Prime Volume Summary								
1	BP #01 - Grading & Utilities - Corell Contractors	$438,000						438,000	
2	BP #02 - General Construction - Graphite Group	$2,665,000						2,665,000	
3	BP #03 - Masonry - Forrest & Associates	$317,587		2,825		2,825	1%	314,762	141
4	BP #04 - Flooring - Ideal Floors	$109,575		2,649		2,649	2%	106,926	132
5	BP #05 - Ceramic Tile - Des Moines Marble	$119,025						119,025	
6	BP #06 - Roofing - Academy Roofing	$422,350						422,350	
7	BP #07 - Aluminum, Glazing & Metal Panels - Forman Ford	$844,487						844,487	
8	BP #08 - Framing, Drywall, Acoustic, Paint - Performance Contracting Inc	$1,466,520						1,466,520	
9	BP #09 - Elevator	$113,950						113,950	
10	BP #10 - Fire Sprinkler - Midwest Auto Fire Sprinkler	$86,660						86,660	
11	BP #11 - Mechanical - AMC Mechanical	$1,021,690		12,700		12,700	1%	1,008,990	635
12	BP #12 - Electrical - Van Maanen Electric	$977,086		99,402		99,402	10%	877,684	4,970
13	BP #13 - Site Paving - Nehring	$235,622						235,622	
14	BP #14 - Landscaping - Miner Hardscape	$149,970						149,970	
	Prime Contractors Total	$8,967,522		$ 117,576		$ 117,576	1%	8,849,946	5,879
	WEITZ TOTAL	$ 951,048	$ 25,000	$ 3,821	$ -	$ 28,821	3%	$ 922,227	$ -

APPLICATION AND CERTIFICATE FOR PAYMENT

TO (OWNER):
City of Grimes

PROJECT: Grimes Public Library
PROJECT: # X237400

APPLICATION NO: 2
PERIOD TO:
02/01/22
03/31/22

Distribution to:
OWNER (1)
ARCHITECT (3)
CONTRACTOR (1)

FROM (CONTRACTOR):
The Weitz Company, LLC
PO Box 310474
Des Moines, IA 50331-0474

CONTRACT FOR: Construction Management

ARCHITECT:
Invision
303 Watson Powell Jr. Way
Suite 200
Des Moines, IA 50309

CONTRACT DATE:

CONSTRUCTION MANAGER'S APPLICATION FOR PAYMENT

CHANGE ORDER SUMMARY			
Change Orders approved in previous months by Owner		ADDITIONS	DEDUCTIONS
TOTAL		0	0
Approved this Month			
Number	Date Approved		
CO 1	Set CM agreement at $973,681		
CO 2	Elevator Rebid (fee on difference)	977	
TOTALS		977.00	0
Net change by Change Order			977.00

Application is made for Payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1.ORIGINAL CONTRACT SUM	$ 973,681
2.Net change by Change Order	$ 977.00
3.CONTRACT SUM TO DATE (Line 1+2) (Column C on G703)	$ 974,658
4.TOTAL COMPLETED & STORED TO DATE (Column G on G703)	$ 53,002
5. RETAINAGE:	
a. 0% completed work (Column D + E on G703)	
b. 0% of Stored Material (Column F on G703) included in above number	
TOTAL RETAINAGE (Line 5a + 5b or Total in Column 1 of G703)	$ -
6.TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)	$ 53,002
7.LESS PREVIOUS CERTIFICATES FOR PAYMENTS	$ 28,821
8.CURRENT PAYMENT NOW DUE	$ 24,181
9.BALANCE TO FINISH, PLUS RETAINAGE (Line 3 less Line 6)	$ 921,656

The undersigned Sub - Contractor certifies that to the best of the Sub - Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Sub - Contractor for Work for which previous Certificates for Payment were issued and payments received from the Contractor, and that current payment shown herein is now due.

CONTRACTOR: THE WEITZ COMPANY, LLC

By: Stephanie Morrison April 6, 2022

State of: IOWA County of: POLK
subscribed and sworn to before me this April 6, 2022

NOTARY PUBLIC: Kara DeVenney
My Commission Expires:

KARA DeVENNEY
Commission Number 836920
My Commission Expires
January 26, 2025

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED. . . . . $ _____
(Attach explanation if certified differs from the amount applied for.)

ARCHITECT: 0

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Prj #	X237400		App # :	2				Pd From:	1-Feb-22
Prj Name	Grimes Public Library		App Date:	6-Oct-21				PD TO :	31-Mar-22
Sub:			Retain :	5.00%					

A	B	C1	D	E	F	G		H	I
			WORK COMPLETED		MATERIALS PRESENTLY	Total Completed			
Item Number	Description of Work	SOV	PREVIOUS (D+E)	This Period	STORED (NOT IN D OR E)	And Stored (D+E+F)	Percent (G%C)	Balance To Finish (C-G)	Retainage
	The Weitz Company - Construction Manager								
1	Preconstruction	25,000.00	25,000			25,000	100%		
2	Construction Manager Services	497,593.00		21,345		21,345	4%	476,248	
	General Rquirements								
3	Latrines	7,500.00						7,500	
4	Surveying	6,000.00						6,000	
5	Dumpsters/Trash Chute	33,560.00						33,560	
6	Safety	2,050.00						2,050	
7	SWPPP/Access/Snow Removal	23,700.00						23,700	
8	General Building Enclosures/Heat	50,146.00						50,146	
9	Roof Access	5,000.00						5,000	
10	Temporary Fencing	11,000.00						11,000	
11	Fee (3.25%) on Construction Manager Services	20,688.00		828		828	4%	19,860	
12	Fee (3.25%) per Prime Volume Summary below	292,421.00	3,821	2,008		5,829	2%	286,592	
	Prime Volume Summary								
1	BP #01 - Grading & Utilities - Correll Contractors	$438,000						438,000	
2	BP #02 - General Construction - Graphite Group	$2,665,000						2,665,000	
3	BP #03 - Masonry - Forrest & Associates	$317,587	2,825			2,825	1%	314,762	141
4	BP #04 - Flooring - Ideal Floors	$109,575	2,649			2,649	2%	106,926	132
5	BP #05 - Ceramic Tile - Des Moines Marble	$119,025						119,025	
6	BP #06 - Roofing - Academy Roofing	$422,350						422,350	
7	BP #07 - Aluminum, Glazing & Metal Panels - Forman Ford	$844,487		18,450		18,450	2%	826,037	923
8	BP #08 - Framing, Drywall, Acoustic, Paint - Performance Contracting Inc	$1,466,520						1,466,520	
9	BP #09 - Elevator - KONE	$144,000						144,000	
10	BP #10 - Fire Sprinkler - Midwest Auto Fire Sprinkler	$86,660						86,660	
11	BP #11 - Mechanical - AMC Mechanical	$1,021,690	12,700			12,700	1%	1,008,990	635
12	BP #12 - Electrical - Van Maanen Electric	$977,086	99,402			99,402	10%	877,684	4,970
13	BP #13 - Site Paving - Nehring	$235,622						235,622	
14	BP #14 - Landscaping - Miner Hardscape	$149,970						149,970	
	Prime Contractors Total	$8,997,572	$ 117,576	$ 18,450		$ 136,027	2%	8,861,545	6,801

	WEITZ TOTAL	**974,658.00**	**28,821**	**24,181**		**53,002**	**5%**	**476,248**	

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

CITY OF GRIMES

Project Title: WRA Connector
Contractor: Veenstra & Kimm, Inc.
Address: 3000 Westown Parkway, West Des Moines, IA 50266
Finance Budget Code: 328-815-6407 **Finance Project #**
Vendor Project or Invoice #: **PO #**
Original Contract Date: February 26, 2019 **Vendor #** 2157

Date of Council Meeting: February 14, 2023 **PAYMENT REQUEST #** 50
PAYMENT PERIOD: From: December 18, 2022 Through: January 21, 2023

Contract Summary

Original Contract Amount:	$ 882,000.00		
Net change by Change Orders:	$ 626,000.00		
Contract Amount to Date: (line 1 ± 2)		$ 1,508,000.00	
Total completed and stored to date:	$ 1,172,285.54		
Retainage: 0 % of Completed Work:	$ -		
Total Earned less Retainage:		$ 1,172,285.54	
Less previous applications for payment:		$ 1,114,884.47	
SUBTOTAL			$ 57,401.07
OTHER CHARGES (Attach an itemized list)			$ -
CURRENT PAYMENT DUE			$ 57,401.07
Balance to finish, including retainage:		$ 335,714.46	
Contract Time Remaining (If applicable)	- Working Days		

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval:
Firm Name
Signature Date

Engineer / Consultant Approval: Veenstra & Kimm, Inc.
Firm Name
Signature Date: January 31, 2023

City of Grimes Staff Approval:
Signature Date: 2-3-23

City of Grimes Council Approval: Council 2-14-23
Signature Date

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department
E-mail: mahrens@grimesiowa.gov *Phone:* (515) 986-4050 *Fax:* (515) 986-4480

Date Printed: 1/30/2023

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	April 9, 2019	$ 3,410.10
2	May 14, 2019	$ 3,784.00
3	June 11, 2019	$ 3,084.78
4	July 9, 2019	$ 4,757.29
5	August 13, 2019	$ 1,845.40
6	September 10, 2019	$ 228.91
7	October 8, 2019	$ 877.32
8	November 12, 2019	$ 4,026.12
9	December 9, 2019	$ 9,595.24
10	January 14, 2020	$ 4,855.90
11	February 11, 2020	$ 2,699.94
12	March 10, 2020	$ 1,328.45
13	April 14, 2020	$ 1,506.55
14	February 11, 2020	$ 24,359.53
15	March 10, 2020	$ 10,500.50
16	April 14, 2020	$ 5,165.23
17	May 12, 2020	$ 11,490.30
18	June 9, 2020	$ 6,605.10
19	July 14, 2020	$ 57,078.16
20	August 11, 2020	$ 36,812.00
21	September 22, 2020	$ 45,013.14
22	October 13, 2020	$ 32,958.72
23	November 10, 2020	$ 28,597.90
24	December 22, 2020	$ 11,743.35
25	January 12, 2021	$ 5,444.50
26	February 9, 2021	$ 27,474.28
27	March 9, 2021	$ 11,301.96
28	April 27, 2021	$ 15,104.50
29	May 11, 2021	$ 9,751.90
30	June 8, 2021	$ 17,322.10
31	July 13, 2021	$ 19,548.00
32	August 10, 2021	$ 5,586.82
33	September 14, 2021	$ 11,200.40
34	October 12, 2021	$ 12,977.06
35	November 9, 2021	$ 27,432.50

Previous Applications for Payment

No.	Date	Amount
36	December 14, 2021	$ 10,413.05
37	January 11, 2022	$ 70,000.00
38	February 8, 2022	$ 18,414.00
39	March 8, 2022	$ 13,086.08
40	April 12, 2022	$ 27,388.60
41	May 10, 2022	$ 33,571.24
42	June 14, 2022	$ 39,108.44
43	July 12, 2022	$ 37,507.11
44	August 9, 2022	$ 47,079.48
45	September 13, 2022	$ 82,131.55
46	October 11, 2022	$ 71,397.76
47	November 8, 2022	$ 59,227.51
48	December 13, 2022	$ 63,958.16
49	January 10, 2023	$ 66,133.54
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TOTAL **$ 1,114,884.47**

Record of Change Orders

No.	Date	Amount
1	September 22, 2020	$ -
2	October 27, 2020	$ 66,000.00
3	December 14, 2021	$ 560,000.00
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TOTAL **$ 626,000.00**

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	February 26, 2019
Original Contract Time:	
Added by Change Order:	
Contract Time to Date:	-
Time Used to Date:	
Contract Time Remaining:	-

Date Printed: 1/30/2023

VEENSTRA & KIMM INC.

STATEMENT OF PROFESSIONAL SERVICES

City of Grimes
Attn: Matt Ahrens
101 NE Harvey
Grimes, IA 50111

January 27, 2023
Project No: 128108
Invoice No: 13

Project Manager H. Veenstra

Engineering services for WRA Connector - Phase 2 - Construction Engineering Services:

Professional Services from December 18, 2022 to January 21, 2023

Professional Personnel

	Hours	Rate	Amount	
Clerical II	3.50	76.00	266.00	
Clerical III	7.00	65.00	455.00	
Engineer I-C	2.00	179.00	358.00	
Engineer III-A	1.00	144.00	144.00	
Drafter IA	6.00	114.00	684.00	
Drafter III	3.00	95.00	285.00	
Construction Engineer II	134.00	121.00	16,214.00	
Construction Engineer III	5.50	108.00	594.00	
Surveyor I	1.00	138.00	138.00	
Technician I	62.00	101.00	6,262.00	
Technician III	112.50	84.00	9,450.00	
Technician IV	147.00	81.00	11,907.00	
Technician VI	117.00	70.00	8,190.00	
Totals	601.50		54,947.00	
Total Labor				**54,947.00**

Unit Billing

Robotics	385.00	
Mileage	441.25	
Mileage	1,177.04	
Mileage	36.68	
Printing	34.54	
Duplication	64.56	
GPS	315.00	
Total Units	**2,454.07**	**2,454.07**

Billing Limits	**Current**	**Prior**	**To-Date**
Total Billings	57,401.07	541,884.47	599,285.54
Limit			900,000.00
Remaining			300,714.46

Total this Invoice **$57,401.07**

Project	128108	WRA Connector - Phase 2 - CS	Invoice	13

Billings to Date

	Current	Prior	Total
Labor	54,947.00	508,728.00	563,675.00
Expense	0.00	4,405.73	4,405.73
Unit	2,454.07	28,750.74	31,204.81
Totals	**57,401.07**	**541,884.47**	**599,285.54**

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

CITY OF GRIMES

Project Title:	Water Works Park Splash Pad		
Contractor:	ISG		
Address:	115 East Hickory St, Suite 300 Mankato, MN 56001		
Finance Budget Code:	348-430-6407	***Finance Project #***	-
Vendor Project or Invoice #:	86868	***PO #***	-
Original Contract Date:	September 14, 2021	***Vendor #***	4025

Date of Council Meeting: February 14, 2023 **PAYMENT REQUEST #** 15

PAYMENT PERIOD: From: December 1, 2022 Through: December 31, 2022

Contract Summary

Original Contract Amount:	$ 211,600.00			
Net change by Change Orders:	$ 185,000.00			
Contract Amount to Date: (line 1 ± 2)		$ 396,600.00		
Total completed and stored to date:	$ 335,531.84			
Retainage: 0 % of Completed Work:	$ -			
Total Earned less Retainage:		$ 335,531.84		
Less previous applications for payment:		$ 323,177.30		
SUBTOTAL			$	12,354.54
OTHER CHARGES (Attach an itemized list)			$	-
CURRENT PAYMENT DUE			$	12,354.54
Balance to finish, including retainage:		$ 61,068.16		
Contract Time Remaining (If applicable)	- Working Days			

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval: ISG
Firm Name

Hayley Schull — Signature
February 3, 2023 — Date

Engineer / Consultant Approval:
Firm Name

Signature — Date

City of Grimes Staff Approval: Signature — 2-3-23 Date

City of Grimes Council Approval: Council 2-14-23 Signature — Date

Submit to: *Matt Ahrens, P.E. - City Engineer - Engineering Department*

E-mail: mahrens@grimesiowa.gov *Phone:* *(515) 986-4050* *Fax:* *(515) 986-4480*

Date Printed: 2/3/2023

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	October 26, 2021	$ 2,500.00
2	November 23, 2021	$ 12,500.00
3	December 14, 2021	$ 26,526.00
4	January 25, 2022	$ 45,622.00
5	February 22, 2022	$ 33,535.49
6	March 22, 2022	$ 72,000.00
7	May 10, 2022	$ 16,116.51
8	June 28, 2022	$ 2,800.00
9	July 26, 2022	$ 12,457.95
10	August 23, 2022	$ 30,382.92
11	September 27, 2022	$ 40,898.26
12	October 25, 2022	$4,879.38
13	November 22, 2022	$ 14,434.50
14	December 27, 2022	$ 8,524.29
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Previous Applications for Payment

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TOTAL **$ 323,177.30**

Record of Change Orders

No.	Date	Amount
1	April 26, 2022	$ 185,000.00
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TOTAL **$ 185,000.00**

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	September 14, 2021
Original Contract Time:	
Added by Change Order:	
Contract Time to Date:	-
Time Used to Date:	
Contract Time Remaining:	-

Date Printed: 2/3/2023

I & S Group, Inc.
115 E. Hickory St.
Suite 300
Mankato, MN 56001
507-387-6651
www.ISGInc.com

City of Grimes, IA
EMAIL
410 SE Main St, Suite 102
Grimes, IA 50111

Invoice Number 88440
Date 12/31/2022

Project 21-25768 Grimes Water Works Park Improvements - Grimes, IA

Progress billing for professional services provided through date of invoice

Water Works Park Splash Pad
Finance Budget Code – 348-430-6407
Vendor # - 4025

INCLUDE PAY APP

Description	Contract Amount	Prior Billed	Current Billed
Survey	**$9,300.00**	**$9,300.00**	
Geotechnical Coordination	**$3,500.00**	**$3,500.00**	
Design Development	**$57,500.00**	**$57,500.00**	
Construction Documents	**$135,000.00**	**$135,000.00**	
Bidding	**$6,300.00**	**$6,300.00**	
Construction Administration	**$65,000.00**	**$65,000.00**	
Construction Survey	**$35,000.00**	**$27,395.30**	**$1,062.50**
Construction Observation	**$85,000.00**	**$19,182.00**	**$11,292.04**
Reimbursables			
	$396,600.00	$323,177.30	$12,354.54

Invoice Amount **$12,354.54**

I & S Group, Inc.
115 E. Hickory St.
Suite 300
Mankato, MN 56001
507-387-6651
www.ISGInc.com

Payment Terms: Net 30 days from invoice date. Past due balances are subject to late fees in the amount of 1.5% per month.
If you have a question regarding your invoice or are interested in receiving invoices electronically, please e-mail AR@ISGInc.com

Automated Clearing House (ACH) Instructions

Account Name: I&S Group, Inc.
ABA/Routing Number: 073000642
Account Number: 2348642289
Send Remittance to: AR@ISGinc.com

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

CITY OF GRIMES
##
##
##

Project Title: Phase 1A Water System Improvements
Contractor: McClure Engineering Company
Address: 1360 NW 121st Street, Clive, Iowa 50325
Finance Budget Code: 374-810-6407 ***Finance Project #***
Vendor Project or Invoice #: 143891-143892-143893-143913 ***PO #***
Original Contract Date: August 23, 2022 ***Vendor #*** 2830

Date of Council Meeting: February 14, 2023 **PAYMENT REQUEST #** 6
PAYMENT PERIOD: From: Jamuary 1, 2023 Through: January 28, 2023

Contract Summary

Original Contract Amount:	$ 1,168,650.00			
Net change by Change Orders:	$ -			
Contract Amount to Date: (line 1 ± 2)		$ 1,168,650.00		
Total completed and stored to date:	$ 350,479.76			
Retainage: 5 % of Completed Work:				
Total Earned less Retainage:		$ 350,479.76		
Less previous applications for payment:		$ 270,934.41		
SUBTOTAL			$	79,545.35
OTHER CHARGES (Attach an itemized list)			$	-
CURRENT PAYMENT DUE			$	79,545.35
Balance to finish, including retainage:		$ 818,170.24		
Contract Time Remaining (If applicable)	- Working Days			

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval:

Firm Name

Signature Date

Engineer / Consultant Approval: McClure Engineering Company
Firm Name

Heather Dallen
Signature 2/6/2023
Date

City of Grimes Staff Approval: Matt Ahrens
Signature 2-7-23
Date

City of Grimes Council Approval: Council 2-14-23
Signature Date

Submit to: *Matt Ahrens, P.E. - City Engineer - Engineering Department*
E-mail: mahrens@grimesiowa.gov *Phone:* *(515) 986-4050* *Fax:* *(515) 986-4480*

Date Printed: 2/6/2023

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	September 27, 2022	$ 9,533.25
2	October 25, 2022	$ 69,899.99
3	November 22, 2022	$ 79,736.54
4	December 27, 2022	$ 42,120.02
5	January 24, 2023	$ 69,644.61
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Previous Applications for Payment

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TOTAL **$ 270,934.41**

Record of Change Orders

No.	Date	Amount
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TOTAL **$ -**

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	8-23-22
Original Contract Time:	
Added by Change Order:	
Contract Time to Date:	-
Time Used to Date:	
Contract Time Remaining:	-

Date Printed: 2/6/2023

McCLURE™

1360 NW 121st Street
Clive, IA 50325

Matt Ahrens
City of Grimes, IA
101 Northeast Harvey Street
Grimes, IA 50111

January 31, 2023
Project No: 0000211186-010
Invoice No: 143891
Due Date: March 02, 2023

Project 0000211186-010 Grimes Phase 1A Water System Improvements 19th Street Tower Interconnect Water Main

Professional Services from January 1, 2023 to January 28, 2023

Phase 401 Preliminary Design Phase

	Hours	Rate	Amount	
Project Manager I	20.00	185.00	3,700.00	
Crew Chief	1.50	135.00	202.50	
Engineer I	20.00	125.00	2,500.00	
Principal	5.00	270.00	1,350.00	
Engineering Technician III	60.00	155.00	9,300.00	
Project Manager III	6.50	230.00	1,495.00	
Totals	113.00		18,547.50	
Total Labor				**18,547.50**

Mileage (.90 p/mile) **11.25**

	Current	Prior	To-Date	
Total Billings	18,558.75	71,510.61	90,069.36	
Contract Limit (not-to-exceed)			148,700.00	
Contract Limit Remaining			58,630.64	
		Total this Phase		**$18,558.75**

Phase 720 Plats, Easements, & Legal Descriptions

	Hours	Rate	Amount	
Project Manager I	9.00	185.00	1,665.00	
Principal	.50	270.00	135.00	
Professional Land Surveyor	1.00	180.00	180.00	
Project Manager III	1.50	230.00	345.00	
Totals	12.00		2,325.00	
Total Labor				**2,325.00**

	Current	Prior	To-Date
Total Billings	2,325.00	0.00	2,325.00
Contract Limit (not-to-exceed)			3,000.00
Contract Limit Remaining			675.00

Project	0000211186-010	Grimes Phase 1A 19th St Water Main	Invoice	143891

Total this Phase **$2,325.00**

Phase 851 Project Administration

	Hours	Rate	Amount	
Principal	3.50	270.00	945.00	
Project Manager III	1.50	230.00	345.00	
Project Coordinator	.50	135.00	67.50	
Totals	5.50		1,357.50	
Total Labor				**1,357.50**

	Current	Prior	To-Date	
Total Billings	1,357.50	3,565.00	4,922.50	
Contract Limit (not-to-exceed)			10,000.00	
Contract Limit Remaining			5,077.50	

Total this Phase **$1,357.50**

Total Due this Invoice **$22,241.25**

McCLURE™

1360 NW 121st Street
Clive, IA 50325

Matt Ahrens
City of Grimes, IA
101 Northeast Harvey Street
Grimes, IA 50111

January 31, 2023
Project No: 0000211186-020
Invoice No: 143892
Due Date: March 02, 2023

Project 0000211186-020 Grimes Phase 1A Water System Improvements NW County Line Road Water Main

Professional Services from January 1, 2023 to January 28, 2023

Phase 401 Preliminary Design Phase

	Hours	Rate	Amount	
Project Manager I	6.25	185.00	1,156.25	
Crew Chief	15.50	135.00	2,092.50	
Engineer I	2.75	125.00	343.75	
Engineering Technician I	6.50	115.00	747.50	
Principal	5.00	270.00	1,350.00	
Engineering Technician III	44.00	155.00	6,820.00	
Project Manager III	2.00	230.00	460.00	
Totals	82.00		12,970.00	
Total Labor				**12,970.00**

Mileage (.90 p/mile) **87.75**

	Current	Prior	To-Date	
Total Billings	13,057.75	79,768.15	92,825.90	
Contract Limit (not-to-exceed)			131,400.00	
Contract Limit Remaining			38,574.10	
		Total this Phase		**$13,057.75**

Phase 720 Plats, Easements, & Legal Descriptions

	Hours	Rate	Amount	
Project Manager I	8.50	185.00	1,572.50	
Principal	.50	270.00	135.00	
Professional Land Surveyor	8.50	180.00	1,530.00	
Project Manager III	1.75	230.00	402.50	
Totals	19.25		3,640.00	
Total Labor				**3,640.00**

	Current	Prior	To-Date
Total Billings	3,640.00	297.50	3,937.50
Contract Limit (not-to-exceed)			7,000.00
Contract Limit Remaining			3,062.50

Project	0000211186-020	Grimes Phase 1A NW County Rd Water Main	Invoice	143892

Total this Phase **$3,640.00**

Phase 851 Project Administration

	Hours	Rate	Amount	
Project Manager III	1.50	230.00	345.00	
Project Coordinator	.50	135.00	67.50	
Totals	2.00		412.50	
Total Labor				**412.50**

	Current	Prior	To-Date	
Total Billings	412.50	2,350.00	2,762.50	
Contract Limit (not-to-exceed)			10,000.00	
Contract Limit Remaining			7,237.50	

Total this Phase **$412.50**

Total Due this Invoice **$17,110.25**

McCLURE™

1360 NW 121st Street
Clive, IA 50325

Matt Ahrens
City of Grimes, IA
101 Northeast Harvey Street
Grimes, IA 50111

January 31, 2023
Project No: 0000211186-030
Invoice No: 143893
Due Date: March 02, 2023

Project 0000211186-030 Grimes Phase 1A Water System Improvements N James Street Feeder Main

Professional Services from January 1, 2023 to January 28, 2023

Phase 401 Preliminary Design Phase

	Hours	Rate	Amount	
Project Manager I	2.25	185.00	416.25	
Crew Chief	5.00	135.00	675.00	
Engineer I	1.50	125.00	187.50	
Engineering Technician II	26.25	135.00	3,543.75	
Principal	5.00	270.00	1,350.00	
Engineering Technician III	31.00	155.00	4,805.00	
Project Manager III	6.25	230.00	1,437.50	
Totals	77.25		12,415.00	
Total Labor				**12,415.00**

Reimbursable Expenses

Out-Of-Pocket Expenses	134.29	
Mileage	34.98	
Total Reimbursables	**169.27**	**169.27**

Mileage (.655/.50 p/mile)
Mileage (.90 p/mile)

142.81

	Current	Prior	To-Date	
Total Billings	12,727.08	51,136.15	63,863.23	
Contract Limit (not-to-exceed)			72,300.00	
Contract Limit Remaining			8,436.77	
		Total this Phase		**$12,727.08**

Phase 851 Project Administration

	Hours	Rate	Amount	
Project Manager III	1.50	230.00	345.00	
Project Coordinator	.50	135.00	67.50	
Totals	2.00		412.50	
Total Labor				**412.50**

Project	0000211186-030	Grimes Phase 1A N James St Feeder Main		Invoice	143893
		Current	**Prior**	**To-Date**	
Total Billings		412.50	1,108.75	1,521.25	
Contract Limit (not-to-exceed)				10,000.00	
Contract Limit Remaining				8,478.75	
			Total this Phase		**$412.50**
			Total Due this Invoice		**$13,139.58**

McCLURE™

1360 NW 121st Street
Clive, IA 50325

Matt Ahrens
City of Grimes, IA
101 Northeast Harvey Street
Grimes, IA 50111

January 31, 2023
Project No: 0000211186-040
Invoice No: 143913
Due Date: March 02, 2023

Project 0000211186-040 Grimes Phase 1A Water System Improvements Ground Storage Reservoir

Professional Services from January 1, 2023 to January 28, 2023

Phase 401 Preliminary Design Phase

	Hours	Rate	Amount	
Crew Chief	2.00	135.00	270.00	
Engineer II	81.00	155.00	12,555.00	
Principal	4.00	270.00	1,080.00	
Project Manager III	36.00	230.00	8,280.00	
Totals	123.00		22,185.00	
Total Labor				**22,185.00**

Reimbursable Expenses

Out-Of-Pocket Expenses	134.29	
Mileage	34.98	
Total Reimbursables	**169.27**	**169.27**

Mileage (.90 p/mile) **11.25**

Total this Phase **$22,365.52**

Phase 435 Geotechnical Engineering Coordination

	Hours	Rate	Amount	
Engineer I	1.00	125.00	125.00	
Engineer II	1.00	155.00	155.00	
Totals	2.00		280.00	
Total Labor				**280.00**

Total this Phase **$280.00**

Phase 501 Final Design Phase

	Hours	Rate	Amount	
Engineering Technician I	37.75	115.00	4,341.25	
Totals	37.75		4,341.25	
Total Labor				**4,341.25**

Total this Phase **$4,341.25**

Project	0000211186-040	Grimes Phase 1A Ground Storage Reservoir	Invoice	143913

Phase 851 Project Administration

	Hours	Rate	Amount	
Project Coordinator	.50	135.00	67.50	
Totals	.50		67.50	
Total Labor				**67.50**
			Total this Phase	**$67.50**

	Current	Prior	To-Date	
Total Billings	27,054.27	53,748.25	80,802.52	
Contract Limit (not-to-exceed)			274,100.00	
Contract Limit Remaining			193,297.48	
			Total Due this Invoice	**$27,054.27**

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

CITY OF GRIMES

Project Title: SE Trail Ridge Road Reconstruction
Contractor: MSA Professional Services, Inc.
Address: 1555 SE Delaware Avenue, Suite F Ankeny, IA 50021
Finance Budget Code: 376-210-6407 **Finance Project #**
Vendor Project or Invoice #: **PO #**
Original Contract Date: September 13, 2022 **Vendor #** 3134

Date of Council Meeting: February ~~28~~ 14, 2023 **PAYMENT REQUEST #** 3

PAYMENT PERIOD: From: 12/04/2022 Through: 01/28/2023

Contract Summary

Original Contract Amount:	$ 96,000.00		
Net change by Change Orders:	$ -		
Contract Amount to Date: (line 1 ± 2)		$ 96,000.00	
Total completed and stored to date:	$ 87,415.00		
Retainage: 0 % of Completed Work:	$ -		
Total Earned less Retainage:		$ 87,415.00	
Less previous applications for payment:		$ 68,075.00	
SUBTOTAL			$ 19,340.00
OTHER CHARGES (Attach an itemized list)			$ -
CURRENT PAYMENT DUE			$ 19,340.00
Balance to finish, including retainage:		$ 8,585.00	
Contract Time Remaining (If applicable)	- Working Days		

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval:

Firm Name

Signature Date

Engineer / Consultant Approval: MSA Professional Services, Inc.

Firm Name

Nicholle Jungjen 02/03/2023

Signature Date

City of Grimes Staff Approval: Matt Ahrens 2-7-23

Signature Date

City of Grimes Council Approval: Council 2-14-23

Signature Date

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department

E-mail: mahrens@grimesiowa.gov *Phone:* (515) 986-4050 *Fax:* (515) 986-4480

Date Printed: 2/3/2023

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	November 8, 2022	$ 59,930.00
2	December 13, 2022	$ 8,145.00
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Previous Applications for Payment

No.	Date	Amount
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TOTAL $ 68,075.00

Record of Change Orders

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TOTAL $ -

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	September 13, 2022
Original Contract Time:	
Added by Change Order:	
Contract Time to Date:	-
Time Used to Date:	
Contract Time Remaining:	-

Date Printed: 2/3/2023

MSA™

Remit to:
MSA Professional Services, Inc.
1230 South Boulevard
Baraboo, WI 53913

INVOICE

PAYMENT DUE UPON RECEIPT OF INVOICE. INTEREST AT THE RATE OF 1.5% PER MONTH ON UNPAID BALANCE WILL BE ADDED TO YOUR NEXT STATEMENT.

For questions, contact: (800) 362-4505

City of Grimes
410 SE Main Street #102
Grimes, IA 50111

February 3, 2023
Invoice No: R09410015.0 - 3

00-50-203
Project Manager Nichole Sungren
Client Liaison Nichole Sungren

AMOUNT DUE THIS INVOICE: $19,340.00

Project R09410015.0 Grimes IA SE Trail Ridge Road Reconstruction

Professional Services from December 4, 2022 to January 28, 2023

Phase 01 Lump Sum

Description	Contract Amount	Percent Complete	Amount Earned	Previous Invoices	This Invoice
Mapping/Utility Review	3,600.00	100.00	3,600.00	3,420.00	180.00
Preliminary Design	51,500.00	100.00	51,500.00	51,500.00	0.00
Final Design	23,500.00	95.00	22,325.00	7,050.00	15,275.00
Neighborhood Meeting	2,100.00	0.00	0.00	0.00	0.00
Bidding	4,200.00	0.00	0.00	0.00	0.00
Project Administration	11,100.00	90.00	9,990.00	6,105.00	3,885.00
Total Fee	96,000.00		87,415.00	68,075.00	19,340.00

Total Fee **19,340.00**

Total this Phase **$19,340.00**

AMOUNT DUE THIS INVOICE: $19,340.00

For ACH notification, remit to:
ach@msa-ps.com
Account Number: 101065930 Routing Number: 075901590
Bank Information: Baraboo State Bank, 101 3rd Ave., PO Box 50., Baraboo, WI 53913, (608) 356-7703

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

CITY OF GRIMES
##

Project Title:	North Jordan Well Repairs		
Contractor:	McClure Engineering Company		
Address:	1360 NW 121st Street, Clive, Iowa 50325		
Finance Budget Code:	372-810-6407	***Finance Project #***	
Vendor Project or Invoice #:	2022000892-000	***PO #***	
Original Contract Date:	June 28, 2022	***Vendor #***	2830

Date of Council Meeting: 2/14/2023 **PAYMENT REQUEST #** 4

PAYMENT PERIOD: From: January 1, 2023 Through: January 28, 2023

Contract Summary

Original Contract Amount:	$ 55,000.00		
Net change by Change Orders:	$ 195,000.00		
Contract Amount to Date: (line 1 ± 2)		$ 250,000.00	
Total completed and stored to date:	$ 182,710.28		
Retainage: ____ % of Completed Work:			
Total Earned less Retainage:		$ 182,710.28	
Less previous applications for payment:		$ 156,534.49	
SUBTOTAL			$ 26,175.79
OTHER CHARGES (Attach an itemized list)			$ -
CURRENT PAYMENT DUE			$ 26,175.79
Balance to finish, including retainage:		$ 67,289.72	
Contract Time Remaining (If applicable)		Working Days	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval:

Firm Name

Signature Date

Engineer / Consultant Approval: McClure Engineering Company

Firm Name

Heather Dallen 2/6/2023

Signature Date

City of Grimes Staff Approval: 2-7-23

Signature Date

City of Grimes Council Approval: Council 2-14-23

Signature Date

Submit to: *Matt Ahrens, P.E. - City Engineer - Engineering Department*

E-mail: mahrens@grimesiowa.gov *Phone:* *(515) 986-4050* *Fax:* *(515) 986-4480*

Date Printed: 2/6/2023

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	November 22, 2022	$ 74,776.08
2	December 27, 2022	$ 48,883.76
3	January 24, 2023	$ 32,874.65
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Previous Applications for Payment

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TOTAL **$ 156,534.49**

Record of Change Orders

No.	Date	Amount
1	November 8, 2022	$ 195,000.00
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TOTAL **$ 195,000.00**

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	June 28, 2022
Original Contract Time:	McClure Engine
Added by Change Order:	
Contract Time to Date:	#VALUE!
Time Used to Date:	
Contract Time Remaining:	**#VALUE!**

Date Printed: 2/6/2023

McCLURE™

1360 NW 121st Street
Clive, IA 50325

Matt Ahrens
City of Grimes, IA
101 Northeast Harvey Street
Grimes, IA 50111

January 31, 2023
Project No: 2022000892-000
Invoice No: 143663
Due Date: March 02, 2023

Project 2022000892-000 Grimes North Jordan Well Repairs

Professional Services from January 1, 2023 to January 28, 2023

Phase 118 Prepare Drawings & Documents

Consultants

Krishna Engineering Consultants, Inc.		1,500.00	
Total Consultants		**1,500.00**	**1,500.00**
	Total this Phase		**$1,500.00**

Phase 163 Project Administration

	Hours	Rate	Amount	
Principal	5.25	270.00	1,417.50	
Project Coordinator	.75	135.00	101.25	
Totals	6.00		1,518.75	
Total Labor				**1,518.75**

Consultants

Krishna Engineering Consultants, Inc.		2,400.00	
Total Consultants		**2,400.00**	**2,400.00**
	Total this Phase		**$3,918.75**

Phase 592 Coordination with Permitting and Insurance Agencies

	Hours	Rate	Amount	
Principal	4.50	270.00	1,215.00	
Totals	4.50		1,215.00	
Total Labor				**1,215.00**
		Total this Phase		**$1,215.00**

Phase 600 Construction Administration & Observation Services

	Hours	Rate	Amount	
Project Manager I	60.00	185.00	11,100.00	
Totals	60.00		11,100.00	
Total Labor				**11,100.00**

Project	2022000892-000	Grimes North Jordan Well Repairs	Invoice	143663

Consultants

Krishna Engineering Consultants, Inc.	3,828.75	
Total Consultants	**3,828.75**	**3,828.75**

Mileage (.655/.50 p/mile) **96.29**

Total this Phase **$15,025.04**

Phase 850 Coordination with Suppliers & Contractors

		Hours	Rate	Amount	
Principal		8.50	270.00	2,295.00	
	Totals	8.50		2,295.00	
	Total Labor				**2,295.00**

Consultants

Krishna Engineering Consultants, Inc.	2,222.00	
Total Consultants	**2,222.00**	**2,222.00**

Total this Phase **$4,517.00**

Total Due this Invoice **$26,175.79**

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

CITY OF GRIMES

Project Title: Reverse Osmosis Water Treatment Plant - Phase 1
Contractor: McClure Engineering Company
Address: 1360 NW 121st Street, Clive, Iowa 50325
Finance Budget Code: 324-810-6407 ***Finance Project #***
Vendor Project or Invoice #: 143776 ***PO #***
Original Contract Date: August 13, 2019 ***Vendor #*** 2830

Date of Council Meeting: February 14, 2023 **PAYMENT REQUEST #** 34

PAYMENT PERIOD: From: January 1, 2023 January 28, 2023

Contract Summary

Original Contract Amount:	$ 1,183,985.00		
Net change by Change Orders:	$ 149,500.00		
Contract Amount to Date: (line 1 ± 2)		$ 1,333,485.00	
Total completed and stored to date:	$ 1,330,776.53		
Retainage: 5 % of Completed Work:			
Total Earned less Retainage:		$ 1,330,776.53	
Less previous applications for payment:		$ 1,328,104.03	
SUBTOTAL			$ 2,672.50
OTHER CHARGES (Attach an itemized list)			$ -
CURRENT PAYMENT DUE			$ 2,672.50
Balance to finish, including retainage:		$ 2,708.47	
Contra ##	- Working Days		

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval:

##

Firm Name

Signature Date

Engineer / Consultant Approval: McClure Engineering Company

Firm Name

Heather Dallen 2/6/2023

Signature Date

City of Grimes Staff Approval: Matt Ahrens 2-7-23

Signature Date

City of Grimes Council Approval: Council 2-14-23

Signature Date

Submit to: *Matt Ahrens, P.E. - City Engineer - Engineering Department*

E-mail: mahrens@grimesiowa.gov *Phone:* *(515) 986-4050* *Fax:* *(515) 986-4480*

Date Printed: 2/6/2023

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	September 24, 2019	$ 39,284.00
2	October 22, 2019	$ 18,073.50
3	January 14, 2020	$ 87,335.85
4	February 11, 2020	$ 46,089.20
5	March 24, 2020	$ 67,693.38
6	April 28, 2020	$ 45,078.45
7	May 26, 2020	$ 59,753.25
8	June 23, 2020	$ 61,876.53
9	July 14, 2020	$ 57,086.05
10	August 25, 2020	$ 49,286.35
11	September 22, 2020	$ 78,042.73
12	October 13, 2020	$ 54,561.40
13	November 24, 2020	$ 58,119.25
14	January 12, 2021	$ 153,484.26
15	February 23, 2021	$ 56,349.99
16	March 23, 2021	$ 55,774.60
17	April 27,2021	$ 43,954.59
18	May 25, 2021	$ 42,002.25
19	June 22, 2021	$ 37,325.05
20	August 1, 2021	$ 21,294.71
21	August 24, 2021	$ 33,426.00
22	September 28, 2021	$ 20,500.89
23	October 12, 2021	$ 24,734.23
24	November 23, 2021	$ 38,931.25
25	January 25, 2022	$ 49,165.42
26	February 22, 2022	$ 4,992.50
27	March 22, 2022	$ 1,655.00
28	April 26, 2022	$ 335.00
29	June 28, 2022	$ 6,770.00
30	August 23, 2022	$ 4,953.34
31	September 27,2022	$ 4,055.01
32	October 25,2022	$ 2,720.00
33	January 24, 2023	$ 3,400.00
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Previous Applications for Payment

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TOTAL **$ 1,328,104.03**

Record of Change Orders

No.	Date	Amount
1	September 8, 2020	$ 28,500.00
2	November 11, 2020	$ 35,000.00
3	September 14, 2021	$ 74,000.00
4	November 23, 2021	$ 12,000.00
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TOTAL **$ 149,500.00**

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	August 13, 2019
Original Contract Time:	
Added by Change Order:	
Contract Time to Date:	-
Time Used to Date:	
Contract Time Remaining:	-

Date Printed: 2/6/2023

McCLURE™

1360 NW 121st Street
Clive, IA 50325

Rochelle Williams
City of Grimes, IA
101 Northeast Harvey Street
Grimes, IA 50111

January 31, 2023
Project No: 0000190904-000
Invoice No: 143776
Due Date: March 02, 2023

Project 0000190904-000 Grimes Reverse Osmosis Water Treatment Plant - Phase 1

Professional Services from January 1, 2023 to January 28, 2023

Phase H. Value Engineering/Design Thoroughness Review

Billing Phase	Fee	Percent Complete	Earned	Previous Billing	Current Billing	
Value Engineering/Design Thoroughness Re	49,105.00	100.00	49,105.00	49,105.00	0.00	
Total Fee	49,105.00		49,105.00	49,105.00	0.00	
		Total Fee				**0.00**
				Total this Phase		**0.00**

Phase I. Advertising, Bidding, Contract Award

Billing Phase	Fee	Percent Complete	Earned	Previous Billing	Current Billing	
Advertising, Bidding, Contract Award	24,490.00	100.00	24,490.00	24,490.00	0.00	
Total Fee	24,490.00		24,490.00	24,490.00	0.00	
		Total Fee				**0.00**
				Total this Phase		**0.00**

Phase J. Paper Copies of Final Project Documents

Billing Phase	Fee	Percent Complete	Earned	Previous Billing	Current Billing	
Paper Copies of Final Project Documents	7,100.00	100.00	7,100.00	7,100.00	0.00	
Total Fee	7,100.00		7,100.00	7,100.00	0.00	
		Total Fee				**0.00**
				Total this Phase		**0.00**

Phase K. Construction Administration

Billing Phase	Fee	Percent Complete	Earned	Previous Billing	Current Billing	
Construction Administration	563,000.00	100.00	563,000.00	563,000.00	0.00	
Total Fee	563,000.00		563,000.00	563,000.00	0.00	
		Total Fee				**0.00**
				Total this Phase		**0.00**

Phase L. Construction Staking

	Current	Prior	To-Date	
Total Billings	0.00	20,230.78	20,230.78	
Contract Limit (not-to-exceed)			20,570.00	
Contract Limit Remaining			339.22	
			Total this Phase	**0.00**

Phase Q. Record Drawings

	Hours	Rate	Amount	
Project Manager I	14.00	170.00	2,380.00	
Project Manager II	1.50	195.00	292.50	
Totals	15.50		2,672.50	
Total Labor				**2,672.50**

	Current	Prior	To-Date	
Total Billings	2,672.50	21,898.35	24,570.85	
Contract Limit (not-to-exceed)			26,940.00	
Contract Limit Remaining			2,369.15	
			Total this Phase	**$2,672.50**

Phase T. SRF Loan Administration

	Hours	Rate	Amount	
Project Coordinator	.75	90.00	67.50	
Totals	.75		67.50	
Total Labor				**67.50**

	Current	Prior	To-Date	
Total Billings	67.50	20,280.00	20,347.50	
Contract Limit (not-to-exceed)			20,280.00	
Amount Adjusted this Period				**-67.50**
			Total this Phase	**0.00**

Phase V. Electrical Room Re-Design

Billing Phase	Fee	Percent Complete	Earned	Previous Billing	Current Billing	
Electrical Room Re-Design	28,500.00	100.00	28,500.00	28,500.00	0.00	
Total Fee	28,500.00		28,500.00	28,500.00	0.00	
		Total Fee				**0.00**

Project	0000190904-000	Grimes Reverse Osmosis WTP - Phase 1	Invoice	143776

Total this Phase **0.00**

Phase W. Electrical Component Re-Design

Billing Phase	Fee	Percent Complete	Earned	Previous Billing	Current Billing	
Electrical Component Re-Design	35,000.00	100.00	35,000.00	35,000.00	0.00	
Total Fee	35,000.00		35,000.00	35,000.00	0.00	
		Total Fee				**0.00**
				Total this Phase		**0.00**

Phase Z. Water Utility-Emergency Response Plan

Billing Phase	Fee	Percent Complete	Earned	Previous Billing	Current Billing	
Water Utility-Emergency Response Plan	12,000.00	100.00	12,000.00	12,000.00	0.00	
Total Fee	12,000.00		12,000.00	12,000.00	0.00	
		Total Fee				**0.00**
				Total this Phase		**0.00**

Total Due this Invoice **$2,672.50**

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

CITY OF GRIMES

Project Title: NE Destination Dr & NE Beaverbrooke Blvd Improvements
Contractor: Snyder & Associates, Inc.
Address: 2727 Snyder Blvd., PO Box 1159, Ankeny Iowa 50023
Finance Budget Code: 375-210-6407 ***Finance Project #***
Vendor Project or Invoice #: 122.1329.01 ***PO #***
Original Contract Date: September 27, 2022 ***Vendor #*** 2031

Date of Council Meeting: February 14, 2023 **PAYMENT REQUEST #** 4
PAYMENT PERIOD: From: December 1, 2022 Through: December 31, 2022

Contract Summary

Original Contract Amount:	$ 298,400.00		
Net change by Change Orders:	$ -		
Contract Amount to Date: (line 1 ± 2)		$ 298,400.00	
Total completed and stored to date:	$ 50,073.26		
Retainage: 0 % of Completed Work:	$ -		
Total Earned less Retainage:		$ 50,073.26	
Less previous applications for payment:		$ 40,431.01	
SUBTOTAL			$ 9,642.25
OTHER CHARGES (Attach an itemized list)			$ -
CURRENT PAYMENT DUE			$ 9,642.25
Balance to finish, including retainage:		$ 248,326.74	
Contract Time Remaining (If applicable)	- Working Days		

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval: Snyder & Associates, Inc.
Firm Name

Jordan Stoermer
Signature 1/25/2023
Date

Engineer / Consultant Approval:
Firm Name

Signature Date

City of Grimes Staff Approval: Matt Ahrens
Signature 2-3-23
Date

City of Grimes Council Approval: Council 2-14-23
Signature Date

Submit to: *Matt Ahrens, P.E. - City Engineer - Engineering Department*
E-mail: mahrens@grimesiowa.gov *Phone:* *(515) 986-4050* *Fax:* *(515) 986-4480*

Date Printed: 1/23/2023

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	November 22, 2022	$ 7,817.88
2	December 13, 2022	$ 19,202.13
3	January 24, 2023	$ 13,411.00
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Previous Applications for Payment

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TOTAL $ 40,431.01

Record of Change Orders

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TOTAL $ -

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	September 27, 2022
Original Contract Time:	
Added by Change Order:	
Contract Time to Date:	-
Time Used to Date:	
Contract Time Remaining:	-

Date Printed: 1/23/2023

SNYDER & ASSOCIATES

IOWA | MISSOURI | NEBRASKA | SOUTH DAKOTA | WISCONSIN

INVOICE FOR PROFESSIONAL SERVICES

January 23, 2023

Matt Ahrens
City of Grimes
101 NE Harvey Street
Grimes, IA 50111

Invoice No: 122.1329.01 - 4

Finance Budget Code 375-210-6407

Email mahrens@grimesiowa.gov

Project **122.1329.01** **NE Destination DR & NE Beaverbrooke Blvd Improvements**

Professional Services through December 31, 2022

Basic Services

	Hours	Rate	Amount	
Principal Engineer I	8.25	217.00	1,790.25	
Land Surveyor VIII	6.25	181.00	1,131.25	
Engineer VII	16.50	172.00	2,838.00	
Engineer I	6.00	103.00	618.00	
Technician VII	3.00	113.00	339.00	
Technician IV	35.25	83.00	2,925.75	
Total Services	75.25		9,642.25	
Total Services				**9,642.25**

Billing Limits	**Current**	**Prior**	**To-Date**
Total Billings	9,642.25	40,431.01	50,073.26
Limit			298,400.00
Remaining			248,326.74

Phase Subtotal **$9,642.25**

Amount Due this Invoice **$9,642.25**

Thank you. We appreciate the opportunity to serve you.

Accounts Receivable Inquiry: ar@snyder-associates.com

Project Manager: Jordan Stoermer

PROGRESS REPORT # 4

Date: 1/23/2022

To:	Matt Ahrens, P.E.	*Project Name:*	NE Destination Dr & NE Beaverbrooke Blvd Improvements
From:	John Haldeman, P.E.	*Finance Budget Code #:*	375-210-6407
S&A Project #:	122.1329.01	*Vender #:*	2031
Period:	12/1/22 - 12/31/22		

Dear Matt:

Enclosed is the fourth Invoice and Progress Report for the NE Destination Dr & NE Beaverbrooke Blvd Improvements project. Below are details of work completed for this period and anticipated work for the next period.

PRODUCTION:

Work During this Period Included:

1. Working on preliminary design and plans.
2. Preparing alternative intersection options per Iowa DOT request for IA 141 and Beaverbrooke.
3. Preparing final plat for roadway right-of-way and utility easement for the Mid American property.

Projected Work by Snyder & Associates for Next Period:

1. Complete preliminary plans and submit to City and Iowa DOT for review / comment.
2. During City and Iowa DOT review period, begin preliminary design on Phase 2.

Projected Work by City Staff for Next Period:

1. Assistance in coordination between Snyder & Associates and the Fagan Development and their Engineer.
2. Review preliminary design and plans.

SCHEDULE:

Task on Project	*Target*	*Complete*
Topographic and Boundary Survey	October 14, 2022	October 14, 2022
PMT Meeting # 1	November 4, 2022	October 18, 2022
Submit Plans to Iowa DOT for Review	November 11, 2022	October 28, 2022
Submit Preliminary Plans	January 27, 2023	
PMT Meeting # 2	February 8, 2023	
Public Information Meeting (if needed)	TBD	
Submit Check Plans	March 8, 2023	
PMT Meeting # 3	March 22, 2023	
Submit Final Plans	April 12, 2023	
Bid Letting	May 17, 2023	

BUDGET AND COMPLETION STATUS:

Task on Project	*Total Authorized*	*% Complete*	*Fee Invoiced*	*% Fee*
Basic Services	$298,400.00	10%	$50,073.00	16.78%
Construction Services - Phase 1	By Amendment			
Construction Services - Phase 2	By Amendment			
Total Project Budget:	$298,400.00	10%	$50,073.00	16.78%
Remaining Project Budget:	$248,327.00			

SPECIAL CONSIDERATIONS:
The preferred intersection option was decided on January 12, 2023 and correlates to the original scope. During this time, we held off on preliminary design of the intersection. We will now continue working on design and plans. We have updated the schedule to reflect the delay we received while preparing the alternative exhibits and coordination with the Iowa DOT.

If you have any questions or comments regarding this invoice, please contact me at your convenience. Thank you.

Sincerely,

SNYDER & ASSOCIATES, INC.

John W. Haldeman

John Haldeman, PE
Project Manager

Enclosure

cc: Todd Knox, P.E., PTOE
Jordan Stoermer, P.E.

/0 vm

BRADSHAWFOWLER
PROCTOR & FAIRGRAVE
A PROFESSIONAL CORPORATION
ATTORNEYS AT LAW

January 27, 2023

Invoice Number: 289354
Federal ID: 42-1378302
Matter: 20632.1

City of Grimes
Jake Anderson
101 NE Harvey Street
Grimes, IA 50111

RE: City of Grimes - Library Construction Manager Contract

FOR PROFESSIONAL SERVICES RENDERED THROUGH December 31, 2022

03/20/22	SMO	E-mail correspondence to Evan Shaw to follow up on revisions to the architectural contract;	0.10	25.00
11/14/22	SMO	E-mail correspondence with Jake Anderson re construction delays;	0.10	25.00
11/15/22	SMO	Analysis of the contract documents in preparation for the conference call to discuss delay issues;	1.30	325.00
11/15/22	SMO	Conference call with Jake Anderson and Stephanie Morrison to discuss issues with the timeliness of performance by Graphite;	0.70	175.00
12/02/22	SMO	Reviewed emails with Andy Bates and Graphite re project status;	0.10	25.00

Summary of Services

O'Brien, Sean M	Shareholder	2.30	250.00	575.00
Total Services				**$575.00**

PAID

TOTAL DUE THIS MATTER **$575.00**

PLEASE REMIT PAYMENT TO DES MOINES OFFICE:
801 GRAND AVENUE, SUITE 3700 • DES MOINES, IOWA 50309-8004
PHONE (515) 243-4191 • FAX (515) 246-5808
www.bradshawlaw.com

Purchase Order

PO Number: 10379

Grimes Public Library
200 N James St.; Grimes, IA 50111

Date:	1-27-23
Pay To:	Bradshaw Fowler Proctor & Fairgrave
Invoice:	289354
Total Amount: $	575.00

Account Number	Account Name	Amount	Description
002-410-6230	Training/ Mtg/Conf		
002-410-6310	Building Maint.		
002-410-6320	Grounds Maint.		
002-410-6371	Electric/Gas		Utilities
002-410-6373	Telephone/ Comm.		Phone/Internet
002-410-6404	Collections		Collection Services
002-410-6409	Janitorial		Cleaning
002-410-6419	Technology		
002-410-6502	Material Acquisition		Materials
002-410-6506	Office Expense		
002-410-6510	Safety Equipment		
002-410-6511	Program Supplies		Programming supplies
002-410-6770	Architect		
Special Appropriations			
167-410-6502	Special - Appropriations		
350-410-6411	Lib Bldg Legal	575.00	Legal services

PAY REQUESTS

RESOLUTION NO. 02-1223 APPROVING PUBLIC IMPROVEMENT PAY REQUESTS

WHEREAS, The Grimes City Council entered into construction contracts for the construction of certain public improvements;

WHEREAS, the contractor for each project shall submit progress payment requests;

WHEREAS, the engineering firm overseeing the project along with the City Engineer review the pay requests and submit them for payment;

WHEREAS, the attached pay requests have been reviewed and have been determined to be due and payable to the contractor.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Grimes, Iowa, recommend payment of the attached pay requests.

PASSED AND APPROVED this 14th Day of February 2023

By: _____
Scott Mikkelsen, Mayor

ATTEST:

By: _____
Rochelle Williams, City Clerk

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

CITY OF GRIMES

Project Title:	WRA Grimes Connector - Contract 4		
Contractor:	Shank Constructors, Inc.		
Address:	3501 85th Avenue North, Brooklyn Park, MN 55443		
Finance Budget Code:	364-815-6499	***Finance Project #***	
Vendor Project or Invoice #:		***PO #***	
Original Contract Date:	January 25, 2022	***Vendor #***	2926

Date of Council Meeting: February 14, 2023 **PAYMENT REQUEST #** 11

PAYMENT PERIOD: From: January 1, 2023 Through: January 31, 2023

Contract Summary

Original Contract Amount:	$ 8,068,100.00			
Net change by Change Orders:	$ 2,493.33			
Contract Amount to Date: (line 1 ± 2)		$ 8,070,593.33		
Total completed and stored to date:	$ 5,148,883.03			
Retainage: 5 % of Completed Work:	$ 257,444.15			
Total Earned less Retainage:		$ 4,891,438.88		
Less previous applications for payment:		$ 4,326,194.94		
SUBTOTAL			$	565,243.94
OTHER CHARGES (Attach an itemized list)			$	-
CURRENT PAYMENT DUE			$	565,243.94
Balance to finish, including retainage:		$ 3,179,154.45		
Contract Time Remaining (If applicable)	212.00 Working Days			

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval: Shank Constructors, Inc.
Firm Name

Signature Date: 2/6/2023

Engineer / Consultant Approval: Veenstra & Kimm, Inc.
Firm Name

Signature Date: 2-6-2023

City of Grimes Staff Approval:

Signature Date: 2-7-23

City of Grimes Council Approval: Council 2-14-23

Signature Date

Submit to: *Matt Ahrens, P.E. - City Engineer - Engineering Department*

E-mail: mahrens@grimesiowa.gov *Phone:* *(515) 986-4050* *Fax:* *(515) 986-4480*

Date Printed: 2/6/2023

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

CONTRACT PRICE DETAIL

ITEM NO.	DESCRIPTION (Include Change Order # if Applicable)	UNITS	ORIGINAL PROPOSED QUANTITY	QUANTITY CHANGE (BY CHANGE ORDER)	TOTAL QUANTITY	UNIT PRICE	EXTENDED PRICE	QUANTITY COMPLETE	VALUE OF COMPLETED WORK	REMAINING QUANTITY	PERCENT COMPLETE
1	Mobilization	LS	1.00		1.00	$285,000.00	$ 285,000.00	100%	$ 285,000.00	0%	100.00%
2	Site Demolition	LS	1.00		1.00	$115,000.00	$ 115,000.00	95%	$ 109,250.00	5%	95.00%
3	Earth Retention	LS	1.00		1.00	$ 1,921,503.00	$ 1,921,503.00	100%	$ 1,921,503.00	0%	100.00%
4	Earthwork	LS	1.00		1.00	$546,000.00	$ 546,000.00	60%	$ 327,600.00	40%	60.00%
5	Site Utilities	LS	1.00		1.00	$ 1,104,000.00	$ 1,104,000.00	60%	$ 662,400.00	40%	60.00%
6	Site Concrete	LS	1.00		1.00	$35,000.00	$ 35,000.00		$ -	100%	0.00%
7	Cast In Place Concrete	LS	1.00		1.00	$ 1,388,210.00	$ 1,388,210.00	90%	$ 1,249,389.00	10%	90.00%
8	Precast Materials	LS	1.00		1.00	$207,500.00	$ 207,500.00	10.0%	$ 20,750.00	90%	10.00%
9	Precast Erection	LS	1.00		1.00	$36,400.00	$ 36,400.00		$ -	100%	0.00%
10	Wood Blocking	LS	1.00		1.00	$ 3,000.00	$ 3,000.00		$ -	100%	0.00%
11	Roofing	LS	1.00		1.00	$40,200.00	$ 40,200.00		$ -	100%	0.00%
12	Hatches	LS	1.00		1.00	$24,500.00	$ 24,500.00	80%	$ 19,600.00	20%	80.00%
13	Aluminum Doors and Windows	LS	1.00		1.00	$18,250.00	$ 18,250.00		$ -	100%	0.00%
14	Coiling Door	LS	1.00		1.00	$23,500.00	$ 23,500.00		$ -	100%	0.00%
15	Painting	LS	1.00		1.00	$25,000.00	$ 25,000.00		$ -	100%	0.00%
16	Specialties	LS	1.00		1.00	$ 1,800.00	$ 1,800.00		$ -	100%	0.00%
17	Bar Screens	LS	1.00		1.00	$309,220.00	$ 309,220.00	90.0%	$ 278,298.00	10%	90.00%
18	Submersible Pumps	LS	1.00		1.00	$333,000.00	$ 333,000.00		$ -	100%	0.00%
19	Slide Gates	LS	1.00		1.00	$39,460.00	$ 39,460.00	50%	$ 19,730.00	50%	50.00%
20	Inside Process Piping	LS	1.00		1.00	$227,000.00	$ 227,000.00	68%	$ 154,360.00	32%	68.00%
21	Jib Crane	LS	1.00		1.00	$58,000.00	$ 58,000.00		$ -	100%	0.00%
22	Plumbing	LS	1.00		1.00	$12,000.00	$ 12,000.00		$ -	100%	0.00%
23	HVAC	LS	1.00		1.00	$329,460.00	$ 329,460.00		$ -	100%	0.00%
24	Electrical	LS	1.00		1.00	$985,097.00	$ 985,097.00	10%	$ 98,509.70	90%	10.00%
25	CO #1 Additional Fencing	LS			1.00	$ 2,493.33	$ 2,493.33	1	$ 2,493.33	-	100.00%
26					-		$ -		$ -	-	0.00%
27					-		$ -		$ -	-	0.00%
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69					-		$ -		$ -	-	0.00%
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71					-		$ -		$ -	-	0.00%
72					-		$ -		$ -	-	0.00%
73					-		$ -		$ -	-	0.00%
74					-		$ -		$ -	-	0.00%
75					-		$ -		$ -	-	0.00%

TOTAL CONTRACT AND VALUE OF WORK COMPLETED TO DATE $ 8,070,593.33 $ 5,148,883.03 63.80%

Date printed: 2/6/2023

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	April 12, 2022	$ 179,581.03
2	May 10, 2022	$ 152,544.50
3	June 14, 2022	$ 635,744.26
4	July 12, 2022	$ 547,628.35
5	August 9, 2022	$ 756,106.14
6	September 13, 2022	$ 949,547.80
7	October 11, 2022	$ 420,971.27
8	November 8, 2022	$ 252,582.76
9	December 13, 2022	$ 298,450.30
10	January 10, 2023	$ 133,038.53
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Previous Applications for Payment

No.	Date	Amount
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TOTAL **$ 4,326,194.94**

Record of Change Orders

No.	Date	Amount
1	December 13, 2022	$ 2,493.33
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TOTAL **$ 2,493.33**

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	January 25, 2022
Original Contract Time:	583.00
Added by Change Order:	
Contract Time to Date:	583.00
Time Used to Date:	371.00
Contract Time Remaining:	**212.00**

Date Printed: 2/6/2023

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

CITY OF GRIMES

Project Title:	WRA Grimes Connector - Contract 2		
Contractor:	S. M. Hentges & Sons, Inc.		
Address:	650 Quaker Avenue, Jordan, MN 55352		
Finance Budget Code:	362-815-6499	***Finance Project #***	
Vendor Project or Invoice #:		***PO #***	
Original Contract Date:	March 8, 2022	***Vendor #***	4294

Date of Council Meeting: February 14, 2023 **PAYMENT REQUEST #** 6

PAYMENT PERIOD: From: December 30, 2022 Through: January 31, 2023

Contract Summary

Original Contract Amount:	$ 9,530,000.00		
Net change by Change Orders:	$ -		
Contract Amount to Date: (line 1 ± 2)		$ 9,530,000.00	
Total completed and stored to date:	$ 6,613,257.85		
Retainage: 5 % of Completed Work:	$ 330,662.89		
Total Earned less Retainage:		$ 6,282,594.96	
Less previous applications for payment:		$ 4,882,509.79	
SUBTOTAL			$ 1,400,085.17
OTHER CHARGES (Attach an itemized list)			$ -
CURRENT PAYMENT DUE			$ 1,400,085.17
Balance to finish, including retainage:		$ 3,247,405.04	
Contract Time Remaining (If applicable)	250.00 Working Days		

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval: S. M. Hentges & Sons, Inc.
Firm Name

Signature: Joe Miller — Digitally signed by Joe Miller, DN: C=US, E=joe.miller@smhentges.com, O=SM Hentges & Sons, OU=SM Hentges & Sons, CN=Joe Miller, Date: 2023.02.06 11:57:25-06'00'

Date: 2/6/2023

Engineer / Consultant Approval: Veenstra & Kimm,Inc.
Firm Name

Signature

Date: 2-6-2023

City of Grimes Staff Approval:

Signature

Date: 2-7-23

City of Grimes Council Approval: Council 2-14-23

Signature

Date

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department

E-mail: mahrens@grimesiowa.gov *Phone:* (515) 986-4050 *Fax:* (515) 986-4480

Date Printed: 2/6/2023

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

CONTRACT PRICE DETAIL

ITEM NO.	DESCRIPTION (Include Change Order # if Applicable)	UNITS	ORIGINAL PROPOSED QUANTITY	QUANTITY CHANGE (BY CHANGE ORDER)	TOTAL QUANTITY	UNIT PRICE	EXTENDED PRICE	QUANTITY COMPLETE	VALUE OF COMPLETED WORK	REMAINING QUANTITY	PERCENT COMPLETE
1	6" PCC Trail	SY	1,350.00		1,350.00	$ 75.00	$ 101,250.00		$ -	1,350.00	0.00%
2	48" Sanitary Sewer in Open Cut	LF	15,286.00		15,286.00	$ 430.00	$ 6,572,980.00	7,233.00	$ 3,110,190.00	8,053.00	47.32%
3	36" DI Sanitary Sewer in Open Cut	LF	25.00		25.00	$ 6,000.00	$ 150,000.00	20.00	$ 120,000.00	5.00	80.00%
4	12" DI Sanitary Sewer in Open Cut	LF	20.00		20.00	$ 1,200.00	$ 24,000.00	30.00	$ 36,000.00	(10.00)	150.00%
5	48" Sanitary Trenchless	LF	410.00		410.00	$ 1,565.00	$ 641,650.00	230.00	$ 359,950.00	180.00	56.10%
6	Manhole - 96"	EA	2.00		2.00	$45,000.00	$ 90,000.00	1.00	$ 45,000.00	1.00	50.00%
7	Manhole - 72"	EA	43.00		43.00	$30,000.00	$ 1,290,000.00	21.00	$ 630,000.00	22.00	48.84%
8	Storm Sewer - 48" RCP	EA	90.00		90.00	$ 240.00	$ 21,600.00		$ -	90.00	0.00%
9	Storm Sewer - 36" RCP	EA	20.00		20.00	$ 200.00	$ 4,000.00		$ -	20.00	0.00%
10	Storm Sewer - 18" RCP	EA	40.00		40.00	$ 125.00	$ 5,000.00	40.00	$ 5,000.00	-	100.00%
11	Culvert - 48: CMP	LF	40.00		40.00	$ 250.00	$ 10,000.00		$ -	40.00	0.00%
12	Storm Sewer - 16" HDPE	LF	18.00		18.00	$ 120.00	$ 2,160.00		$ -	18.00	0.00%
13	Concrete Encasement - 48" Pipe	LF	60.00		60.00	$ 540.00	$ 32,400.00		$ -	60.00	0.00%
14	6" Tile with Sock	LF	5,360.00		5,360.00	$ 8.00	$ 42,880.00		$ -	5,360.00	0.00%
15	Steel Sheeting	SF	1,800.00		1,800.00	$ 80.00	$ 144,000.00		$ -	1,800.00	0.00%
16	Rip-Rap	TON	1,535.00		1,535.00	$ 75.00	$ 115,125.00		$ -	1,535.00	0.00%
17	Stabillizing Material	TON	200.00		200.00	$ 40.00	$ 8,000.00	34.21	$ 1,368.40	165.79	17.11%
18	Erosion Control	LS	1.00		1.00	$55,000.00	$ 55,000.00	54.0%	$ 29,700.00	46.0%	54.00%
19	Seeding	ACRE	12.00		12.00	$ 2,600.00	$ 31,200.00		$ -	12.00	0.00%
20	Clearing and Grubbing	LS	1.00		1.00	$108,205.00	$ 108,205.00	90.0%	$ 97,384.50	10.0%	90.00%
21	Traffic Control	LS	1.00		1.00	$ 5,000.00	$ 5,000.00	54.0%	$ 2,700.00	46.0%	54.00%
22	Sanitary Sewer Service Relocation	EA	1.00		1.00	$ 5,000.00	$ 5,000.00		$ -	1.00	0.00%
23	Sanitary Sewer Service Pipe	LF	20.00		20.00	$ 700.00	$ 14,000.00		$ -	20.00	0.00%
24	Sanitary Sewer Manhole Abandonment	EA	18.00		18.00	$ 3,000.00	$ 54,000.00		$ -	18.00	0.00%
25	Sanitary Sewer Manhole Abandonment - Plug	EA	3.00		3.00	$ 850.00	$ 2,550.00		$ -	3.00	0.00%
26									$ -		0.00%
27	Stored Materials				-		$ -		$ -	-	0.00%
28	Bid item 5 - 48" Sanitary Trenchless	LF			410.00	$ 552.22	$ 226,410.20	180.00	$ 99,399.60	230.00	43.90%
29	2" Grout Bushings	EA			42.00	$ 200.00	$ 8,400.00	18.00	$ 3,600.00	24.00	42.86%
30	Bond	LS			1.00	$70,207.00	$ 70,207.00	30%	$ 21,062.10	70%	30.00%
31	Manhole Coupler	EA			43.00	$ 420.00	$ 18,060.00	22.00	$ 9,240.00	21.00	51.16%
32	JD Fields Z65 Steel Sheet Pile A57250	CW			275.40	$ 95.00	$ 26,163.00	275.40	$ 26,163.00	-	100.00%
33	48" Sanitary Sewer in Open Cut	LF			6,361.99	$ 209.55	$ 1,333,155.00	-	$ -	6,361.99	0.00%
34	48" Coupling Elbow 2-Miter	EA			4.00	$ 7,800.00	$ 31,200.00	-	$ -	4.00	0.00%
35	48" Coupling Elbow 3-Miter	EA			2.00	$ 8,500.00	$ 17,000.00	1.00	$ 8,500.00	1.00	50.00%
36	48" Coupling Elbow 0-Miter	EA			2.00	$ 7,800.00	$ 15,600.00	-	$ -	2.00	0.00%
37	48" Coupling Elbow 1-Miter	EA			2.00	$10,400.00	$ 20,800.00	-	$ -	2.00	0.00%
38	48" Coupling Elbow 2-Miter	EA			1.00	$12,900.00	$ 12,900.00		$ -	1.00	0.00%
39	48" Sanitary Sewer in Open Cut	LF			8,662.99	$ 209.55	$ 1,815,329.55	7,791.98	$ 1,632,809.41	871.01	89.95%
40	LFM 46	EA			1.00	$10,136.00	$ 10,136.00	-	$ -	1.00	0.00%
41	LFM 47	EA			1.00	$10,709.00	$ 10,709.00	-	$ -	1.00	0.00%
42	LFM 48	EA			1.00	$10,136.00	$ 10,136.00	-	$ -	1.00	0.00%
43	LFM 49	EA			1.00	$ 9,738.00	$ 9,738.00	-	$ -	1.00	0.00%
44	LFM 50	EA			1.00	$ 9,601.00	$ 9,601.00		$ -	1.00	0.00%
45	LFM 53	EA			1.00	$ 9,168.00	$ 9,168.00	1.00	$ 9,168.00	-	100.00%
46	LFM 54	EA			1.00	$ 9,359.00	$ 9,359.00	1.00	$ 9,359.00	-	100.00%
47	LFM 55	EA			1.00	$ 9,359.00	$ 9,359.00	1.00	$ 9,359.00	-	100.00%
48	LFM 56	EA			1.00	$ 9,359.00	$ 9,359.00	1.00	$ 9,359.00	-	100.00%
49	LFM 57	EA			1.00	$ 9,359.00	$ 9,359.00	1.00	$ 9,359.00	-	100.00%
50	LFM 58	EA			1.00	$ 8,904.00	$ 8,904.00	1.00	$ 8,904.00	-	100.00%
51	LFM 59	EA			1.00	$ 9,168.00	$ 9,168.00	1.00	$ 9,168.00	-	100.00%
52	LFM 60	EA			1.00	$ 9,601.00	$ 9,601.00	1.00	$ 9,601.00	-	100.00%
53	LFM 61	EA			1.00	$11,091.00	$ 11,091.00	1.00	$ 11,091.00	-	100.00%
54	LFM 62	EA			1.00	$10,329.00	$ 10,329.00	1.00	$ 10,329.00	-	100.00%
55	LFM 63	EA			1.00	$10,974.00	$ 10,974.00	1.00	$ 10,974.00	-	100.00%
56	LFM 64	EA			1.00	$ 9,947.00	$ 9,947.00	1.00	$ 9,947.00	-	100.00%
57	LFM 65	EA			1.00	$ 9,601.00	$ 9,601.00	1.00	$ 9,601.00	-	100.00%
58	LFM 66	EA			1.00	$10,827.00	$ 10,827.00		$ -	1.00	0.00%
59	LFM 67	EA			1.00	$ 9,168.00	$ 9,168.00		$ -	1.00	0.00%
60	LFM 71	EA			1.00	$ 9,168.00	$ 9,168.00	1.00	$ 9,168.00	-	100.00%
61	LFM 72	EA			1.00	$ 9,168.00	$ 9,168.00	1.00	$ 9,168.00	-	100.00%
62	48"x 42" Coupling Tee 0-Miter	EA			5.00	$ 8,466.82	$ 42,334.10	2.00	$ 16,933.64	3.00	40.00%
63	48"x 42" Coupling Tee 1-Miter	EA			7.00	$11,066.82	$ 77,467.74	-	$ -	7.00	0.00%
64	48"x 42" Coupling Tee 2-Miter	EA			3.00	$13,566.82	$ 40,700.46	3.00	$ 40,700.46	-	100.00%
65	48"x 42" Coupling Tee 3-Miter	EA			6.00	$14,666.82	$ 88,000.92	6.00	$ 88,000.92	-	100.00%
66	48"x 42" Coupling Tee with 36" Reducer	EA			1.00	$17,066.82	$ 17,066.78	1.00	$ 17,066.82	-	100.00%
67	LFM 68	EA			1.00	$ 8,709.00	$ 8,709.00		$ -	1.00	0.00%
68	LFM 69	EA			1.00	$12,216.00	$ 12,216.00		$ -	1.00	0.00%
69	LFM 70	EA			1.00	$10,974.00	$ 10,974.00	1.00	$ 10,974.00	-	100.00%
70	LFM 75	EA			1.00	$ 8,709.00	$ 8,709.00		$ -	1.00	0.00%
71	LFM 76	EA			1.00	$ 8,709.00	$ 8,709.00		$ -	1.00	0.00%
72	LFM 77	EA			1.00	$ 7,849.00	$ 7,849.00		$ -	1.00	0.00%
73	LFM 78	EA			1.00	$ 8,349.00	$ 8,349.00		$ -	1.00	0.00%
74	LFM 79	EA			1.00	$ 7,696.00	$ 7,696.00		$ -	1.00	0.00%
75	LFM 80	EA			1.00	$ 8,498.00	$ 8,498.00		$ -	1.00	0.00%
76	LFM 81	EA			1.00	$ 8,349.00	$ 8,349.00		$ -	1.00	0.00%
77	LFM 82	EA			1.00	$ 8,170.00	$ 8,170.00		$ -	1.00	0.00%
78	LFM 83	EA			1.00	$ 8,170.00	$ 8,170.00		$ -	1.00	0.00%
79	LFM 84	EA			1.00	$ 9,168.00	$ 9,168.00	1.00	$ 9,168.00	-	100.00%
80	LFM 85	EA			1.00	$12,028.00	$ 12,028.00	1.00	$ 12,028.00	-	100.00%
81	LFM 86	EA			1.00	$10,709.00	$ 10,709.00	1.00	$ 10,709.00	-	100.00%

82	LFM 87	EA			1.00	$ 9,359.00	$ 9,359.00	1.00	$ 9,359.00	-	100.00%
83	LFM 88	EA			1.00	$ 8,170.00	$ 8,170.00	1.00	$ 8,170.00	-	100.00%
84	LFM 89	EA			1.00	$ 7,526.00	$ 7,526.00	1.00	$ 7,526.00	-	100.00%
85											

TOTAL CONTRACT AND VALUE OF WORK COMPLETED TO DATE	$ 9,530,000.00	$ 6,613,257.85	69.39%

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	September 13, 2022	$ 322,598.34
2	October 11, 2022	$ 35,134.33
3	November 8, 2022	$1,410,519.62
4	December 13, 2022	$2,096,792.75
5	January 10, 2023	$1,017,464.75
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Previous Applications for Payment

No.	Date	Amount
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TOTAL $ 4,882,509.79

Record of Change Orders

No.	Date	Amount
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TOTAL $ -

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	March 8, 2022
Original Contract Time:	579.00
Added by Change Order:	
Contract Time to Date:	579.00
Time Used to Date:	329.00
Contract Time Remaining:	**250.00**

Date Printed: 2/6/2023

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

CITY OF GRIMES

Project Title:	City Traffic Signal Communicstion Network		
Contractor:	Van Maanen Electric		
Address:	500 Iowa Speedway Dr, Newton, IA 50208		
Finance Budget Code:	340-230-6499	***Finance Project #***	
Vendor Project or Invoice #:	2142-01,02,03	***PO #***	
Original Contract Date:	June 15, 2022	***Vendor #***	2161

Date of Council Meeting: February 14, 2023 **PAYMENT REQUEST #** 3

PAYMENT PERIOD: From: January 1, 2023 Through: January 31, 2023

Contract Summary

Original Contract Amount:	$ 1,070,613.20		
Net change by Change Orders:	$ -		
Contract Amount to Date: (line 1 ± 2)		$ 1,070,613.20	
Total completed and stored to date:	$ 641,531.00		
Retainage: 5 % of Completed Work:	$ 32,076.55		
Total Earned less Retainage:		$ 609,454.45	
Less previous applications for payment:		$ 525,236.95	
SUBTOTAL			$ 84,217.50
OTHER CHARGES (Attach an itemized list)			$ -
CURRENT PAYMENT DUE			$ 84,217.50
Balance to finish, including retainage:		$ 461,158.75	
Contract Time Remaining (If applicable)	-	CALENDAR DAYS	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval: Van Maanen Electric
Firm Name

Signature Date 2/3/23

Engineer / Consultant Approval: Snyder & Associates
Firm Name

Todd Kurx
Signature Date 2/3/2023

City of Grimes Staff Approval:

Signature Date 2-3-23

Submit to: *Matt Ahrens, P.E. - City Engineer - Engineering Department*

E-mail: mahrens@grimesiowa.gov *Phone:* *(515) 986-4050* *Fax:* *(515) 986-4480*

Date Printed: 2/3/2023

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

CONTRACT PRICE DETAIL

ITEM NO.	DESCRIPTION (Include Change Order # if Applicable)	UNITS	ORIGINAL PROPOSED QUANTITY	QUANTITY CHANGE (BY CHANGE ORDER)	TOTAL QUANTITY	UNIT PRICE	EXTENDED PRICE	QUANTITY COMPLETE	VALUE OF COMPLETED WORK	VALUE OF STORED MATERIALS REMAINING	TOTAL COMPLETED WORK AND STORED MATERIALS	REMAINING QUANTITY	PERCENT COMPLETE
0010	2528-8445110 Traffic Control	LS	1.00		1.00	$16,799.00	$ 16,799.00	0.50	$ 8,399.50	$ -	$ 8,399.50	0.50	50.00%
0020	2533-4980005 Mobilization	LS	1.00		1.00	$12,450.00	$ 12,450.00	0.75	$ 9,337.50	$ -	$ 9,337.50	0.25	75.00%
0030	2599-9999005 Fiber Optic Fusion Splice	EA	520.00		520.00	$ 55.86	$ 29,047.20		$ -	$ -	$ -	520.00	0.00%
0040	2599-9999005 Fiber Optic Hub Cabinet	EA	1.00		1.00	$16,100.00	$ 16,100.00		$ -	$ -	$ -	1.00	0.00%
0050	2599-9999005 Handhole, Type II, 17x30	EA	23.00		23.00	$ 2,100.00	$ 48,300.00	20.00	$ 42,000.00	$ -	$ 42,000.00	3.00	86.96%
0060	2599-9999005 Handhole, Type IV, 30x48	EA	16.00		16.00	$ 3,300.00	$ 52,800.00	13.00	$ 42,900.00	$ -	$ 42,900.00	3.00	81.25%
0070	2599-9999005 Radar Detection System, per Int	EA	3.00		3.00	$21,813.00	$ 65,439.00		$ -	$ 60,414.00	$ 60,414.00	3.00	0.00%
0080	2599-9999005 Single Mode Fiber Optic Term	EA	192.00		192.00	$ 85.50	$ 16,416.00		$ -	$ -	$ -	192.00	0.00%
0090	2599-9999005 Traffic Monitoring Camera	EA	8.00		8.00	$ 6,412.00	$ 51,296.00		$ -	$ -	$ -	8.00	0.00%
0100	2599-9999005 Traffic Signal Cabinet Mod	EA	4.00		4.00	$ 2,264.00	$ 9,056.00		$ -	$ 6,480.00	$ 6,480.00	4.00	0.00%
0110	2599-9999005 Traffic Signal Cabinet Repl	EA	1.00		1.00	$24,937.00	$ 24,937.00		$ -	$ -	$ -	1.00	0.00%
0120	2599-9999005 Video Detection System, per Int	EA	7.00		7.00	$26,475.00	$ 185,325.00		$ -	$ 166,250.00	$ 166,250.00	7.00	0.00%
0130	2599-9999005 Wireless Comm. System, per Int	EA	2.00		2.00	$ 2,765.00	$ 5,530.00		$ -	$ -	$ -	2.00	0.00%
0140	2599-9999009 2 Inch PVC/HDPE Conduit	LF	31,200.00		31,200.00	$ 10.00	$ 312,000.00	30,480.00	$ 304,800.00	$ -	$ 304,800.00	720.00	97.69%
0150	2599-9999009 Pull Tape	LF	35,300.00		35,300.00	$ 0.65	$ 22,945.00		$ -	$ -	$ -	35,300.00	0.00%
0160	2599-9999009 Single Mode FO, 12-ct	LF	1,300.00		1,300.00	$ 3.36	$ 4,368.00		$ -	$ -	$ -	1,300.00	0.00%
0170	2599-9999009 Single Mode FO, 72-ct, Ext	LF	40,600.00		40,600.00	$ 3.41	$ 138,446.00		$ -	$ -	$ -	40,600.00	0.00%
0180	2599-9999009 Single Mode FO, 72-ct, Int	LF	200.00		200.00	$ 25.27	$ 5,054.00		$ -	$ -	$ -	200.00	0.00%
0190	2599-9999009 Tracer Wire, 10 Gauge	LF	35,300.00		35,300.00	$ 1.25	$ 44,125.00		$ -	$ -	$ -	35,300.00	0.00%
0200	2599-9999010 Community Complex Bld Conn	LS	1.00		1.00	$ 2,982.00	$ 2,982.00		$ -	$ -	$ -	1.00	0.00%
0210	2599-9999010 Fiber Optic Hub Cabinet Mod	LS	1.00		1.00	$ 5,303.00	$ 5,303.00		$ -	$ 950.00	$ 950.00	1.00	0.00%
0220	2599-9999010 Water Plant Bld Conn	LS	1.00		1.00	$ 1,895.00	$ 1,895.00		$ -	$ -	$ -	1.00	0.00%
					-		$ -		$ -			-	0.00%
					-		$ -		$ -			-	0.00%
					-		$ -		$ -			-

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

STORED MATERIALS COST

ITEM NO.	DESCRIPTION (Include Change Order # If Applicable)	UNITS	PROPOSED STORED VALUE	QUANTITY CHANGE - 1	QUANTITY CHANGE - 2	TOTAL VALUE	UNIT PRICE	EQUIVALENT UNIT AMOUNT	REMAINING EQUIVALENT AMOUNT	VALUE OF STORED MATERIALS REMAINING	PERCENT COMPLETE
1	2528-8445110 Traffic Control	LS				$ -	$16,799.00	0.00	0.00	$ -	0.00%
2	2533-4980005 Mobilization	LS				$ -	$12,450.00	0.00	0.00	$ -	0.00%
3	2599-9999005 Fiber Optic Fusion Splice	EA				$ -	$ 55.86	0.00	0.00	$ -	0.00%
4	2599-9999005 Fiber Optic Hub Cabinet	EA				$ -	$16,100.00	0	0.00	$ -	0.00%
5	2599-9999005 Handhole, Type II, 17x30	EA				$ -	$ 2,100.00	0	-	$ -	0.00%
6	2599-9999005 Handhole, Type IV, 30x48	EA				$ -	$ 3,300.00	0	-	$ -	0.00%
7	2599-9999005 Radar Detection System, per Int	EA	$60,414.00			$60,414.00	$21,813.00	2.769632788	2.8	$ 60,414.00	100.00%
8	2599-9999005 Single Mode Fiber Optic Term	EA				$ -	$ 85.50	0	-	$ -	0.00%
9	2599-9999005 Traffic Monitoring Camera	EA				$ -	$ 6,412.00	0	-	$ -	0.00%
10	2599-9999005 Traffic Signal Cabinet Mod	EA	$ 6,480.00			$ 6,480.00	$ 2,264.00	2.862190813	2.9	$ 6,480.00	100.00%
11	2599-9999005 Traffic Signal Cabinet Repl	EA				$ -	$24,937.00	0	-	$ -	0.00%
12	2599-9999005 Video Detection System, per Int	EA	$166,250.00			$166,250.00	$26,475.00	6.279508971	6.3	$ 166,250.00	100.00%
13	2599-9999005 Wireless Comm. System, per Int	EA				$ -	$ 2,765.00	0	-	$ -	0.00%
14	2599-9999009 2 Inch PVC/HDPE Conduit	LF				$ -	$ 10.00	0	-	$ -	0.00%
15	2599-9999009 Pull Tape	LF				$ -	$ 0.65	0	-	$ -	0.00%
16	2599-9999009 Single Mode FO, 12-ct	LF				$ -	$ 3.36	0	-	$ -	0.00%
17	2599-9999009 Single Mode FO, 72-ct, Ext	LF				$ -	$ 3.41	0	-	$ -	0.00%
18	2599-9999009 Single Mode FO, 72-ct, Int	LF				$ -	$ 25.27	0	-	$ -	0.00%
19	2599-9999009 Tracer Wire, 10 Gauge	LF				$ -	$ 1.25	0	-	$ -	0.00%
20	2599-9999010 Community Complex Bld Conn	LS				$ -	$ 2,982.00	0	-	$ -	0.00%
21	2599-9999010 Fiber Optic Hub Cabinet Mod	LS	$ 950.00			$ 950.00	$ 5,303.00	0.179143881	0.2	$ 950.00	100.00%
22	2599-9999010 Water Plant Bld Conn	LS				$ -	$ 1,895.00	0	-	$ -	0.00%
23						$ -	$ -				0.00%
24						$ -	$ -				0.00%
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72						$ -	$ -				0.00%
73						$ -	$ -				0.00%
74						$ -	$ -				0.00%
75						$ -	$ -				0.00%

TOTAL VALUE OF STORED MATERIALS AND VALUE OF STORED MARTERIALS REMAINING TO DATE $234,094.00 $ 234,094.00 100.00%

Date printed: 2/3/2023

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	December 27, 2022	$ 481,620.08
2	January 24, 2023	$ 43,616.87
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Previous Applications for Payment

No.	Date	Amount
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TOTAL $ 525,236.95

Record of Change Orders

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TOTAL $ -

Contract Time Remaining

	CALENDAR DAYS
Contract Period:	
Original Contract Date:	6-15-22
Original Contract Time:	
Added by Change Order:	
Contract Time to Date:	-
Time Used to Date:	
Contract Time Remaining:	-

Date Printed: 2/3/2023

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

CITY OF GRIMES

Project Title:	WRA Grimes Connector - Contract 3
Contractor:	Rognes Corporation
Address:	1609 N. Ankeny Blvd., Suite 210, Ankeny, Iowa 50023
Finance Budget Code:	363-815-6499 **Finance Project #**
Vendor Project or Invoice #:	**PO #**
Original Contract Date:	March 8, 2022 **Vendor #** 2363

Date of Council Meeting: February 14, 2023 **PAYMENT REQUEST #** 7

PAYMENT PERIOD: From: December 30, 2022 Through: January 31, 2023

Contract Summary

Original Contract Amount:	$ 8,235,801.00		
Net change by Change Orders:	$ -		
Contract Amount to Date: (line 1 ± 2)		$ 8,235,801.00	
Total completed and stored to date:	$ 7,155,766.32		
Retainage: 5 % of Completed Work:	$ 357,788.32		
Total Earned less Retainage:		$ 6,797,978.00	
Less previous applications for payment:		$ 6,755,437.95	
SUBTOTAL			$ 42,540.05
OTHER CHARGES (Attach an Itemized list)			$ -
CURRENT PAYMENT DUE			$ 42,540.05
Balance to finish, including retainage:		$ 1,437,823.00	
Contract Time Remaining (If applicable)	182.00 Working Days		

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval: Rognes Corporation (Firm Name)

Cody Rognes (Signature) 2-6-23 (Date)

Engineer / Consultant Approval: Veenstra & Kimm, Inc. (Firm Name)

(Signature) 2-6-2023 (Date)

City of Grimes Staff Approval: Matt Ahrens (Signature) 2-7-23 (Date)

City of Grimes Council Approval: Council 2-14-23 (Signature) (Date)

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department

E-mail: mahrens@grimesiowa.gov *Phone:* (515) 986-4050 *Fax:* (515) 986-4480

Date Printed: 2/6/2023

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

CONTRACT PRICE DETAIL

ITEM NO.	DESCRIPTION (Include Change Order # if Applicable)	UNITS	ORIGINAL PROPOSED QUANTITY	QUANTITY CHANGE (BY CHANGE ORDER)	TOTAL QUANTITY	UNIT PRICE	EXTENDED PRICE	QUANTITY COMPLETE	VALUE OF COMPLETED WORK	REMAINING QUANTITY	PERCENT COMPLETE
1	36" Force Main in Open Cut	LF	14,777.00		14,777.00	$ 338.00	$ 4,994,626.00	11,560.00	$ 3,907,280.00	3,217.00	78.23%
2	36" Force Main Trenchless in Casing	LF	110.00		110.00	$ 1,300.00	$ 143,000.00		$ -	110.00	0.00%
3	36" Force Main Trenchless	LF	140.00		140.00	$ 900.00	$ 126,000.00		$ -	140.00	0.00%
4	36" Force Main Directional Bored	LF	105.00		105.00	$ 900.00	$ 94,500.00		$ -	105.00	0.00%
5	Air Release Manhole	EA	4.00		4.00	$28,000.00	$ 112,000.00	1.00	$ 28,000.00	3.00	25.00%
6	24" Sanitary Sewer in Open Cut	LF	1,246.00		1,246.00	$ 245.00	$ 305,270.00	1,246.00	$ 305,270.00	-	100.00%
7	15" Sanitary Sewer in Open Cut	LF	1,039.00		1,039.00	$ 215.00	$ 223,385.00	1,039.00	$ 223,385.00	-	100.00%
8	12" Sanitary Sewer in Open Cut	LF	5,496.00		5,496.00	$ 215.00	$ 1,181,640.00	5,496.00	$ 1,181,640.00	-	100.00%
9	12" Sanitary Sewer Trenchless	LF	55.00		55.00	$ 350.00	$ 19,250.00	55.00	$ 19,250.00	-	100.00%
10	Manhole - 84"	EA	2.00		2.00	$24,000.00	$ 48,000.00	2.00	$ 48,000.00	-	100.00%
11	Manhole - 72"	EA	1.00		1.00	$15,000.00	$ 15,000.00	1.00	$ 15,000.00	-	100.00%
12	Manhole - 48"	EA	21.00		21.00	$ 7,200.00	$ 151,200.00	21.00	$ 151,200.00	-	100.00%
13	Connection to Existing Manhole - 24" Sewer	EA	1.00		1.00	$10,000.00	$ 10,000.00	1.00	$ 10,000.00	-	100.00%
14	6" PCC Trail	SY	386.00		386.00	$ 55.00	$ 21,230.00	21.00	$ 1,155.00	365.00	5.44%
15	Field Tile Replacement - 8" and Smaller	LF	500.00		500.00	$ 40.00	$ 20,000.00	929.00	$ 37,160.00	(429.00)	185.80%
16	Stabilizing Material	TON	100.00		100.00	$ 50.00	$ 5,000.00		$ -	100.00	0.00%
17	Erosion Control	LS	1.00		1.00	$58,700.00	$ 58,700.00	65.0%	$ 38,155.00	35.0%	65.00%
18	Seeding	ACRE	25.00		25.00	$ 1,800.00	$ 45,000.00		$ -	25.00	0.00%
19	Clearing and Grubbing	LS	1.00		1.00	$650,000.00	$ 650,000.00	90.0%	$ 585,000.00	10.0%	90.00%
20	Traffic Control	LS	1.00		1.00	$12,000.00	$ 12,000.00	65.0%	$ 7,800.00	35.0%	65.00%
21					-		$ -		$ -	-	0.00%
22	Stored Materials				-		$ -		$ -	-	0.00%
23	36" Sanitary Force Main pipe	LF			1,281.00	$ 169.00	$ 216,489.00	-	$ -		0.00%
24	36" Elbow 1-Miter	EA			2.00	$ 3,000.00	$ 6,000.00	-	$ -		0.00%
25	36" Elbow 2-Miter	EA			2.00	$ 3,900.00	$ 7,800.00	-	$ -		0.00%
26	36" Elbow 1-Miter	EA			8.00	$ 3,000.00	$ 24,000.00		$ -		0.00%
27	36" Elbow 2-Miter	EA			7.00	$ 3,900.00	$ 27,300.00		$ -		0.00%
28	End Cap	EA			1.00	$ 740.00	$ 740.00		$ -		0.00%
29	36" Sanitary Force Main pipe	LF			7,360.21	$ 185.43	$ 1,364,803.74		$ -		0.00%
30	36" Sanitary Force Main pipe	LF			6,880.55	$ 184.92	$ 1,272,351.31	2,671.00	$ 493,921.32		38.82%
31	36" Elbow 0-Miter	EA			8.00	$ 4,500.00	$ 36,000.00	7.00	$ 31,500.00		87.50%
32	36" Elbow 1-Miter	EA			9.00	$ 3,000.00	$ 27,000.00	6.00	$ 18,000.00		66.67%
33	36" Elbow 1-Miter	EA			4.00	$ 6,250.00	$ 25,000.00	3.00	$ 18,750.00		75.00%
34	36" Elbow 2-Miter	EA			1.00	$ 3,000.00	$ 3,000.00	-	$ -		0.00%
35	36" Elbow 2-Miter	EA			4.00	$ 3,900.00	$ 15,600.00	2.00	$ 7,800.00		50.00%
36	36" Elbow 2-Miter	EA			2.00	$ 7,500.00	$ 15,000.00	2.00	$ 15,000.00		100.00%
37	36" Elbow 3-Miter	EA			1.00	$ 3,900.00	$ 3,900.00	1.00	$ 3,900.00		100.00%
38	36" Elbow 3-Miter	EA			2.00	$ 4,300.00	$ 8,600.00	2.00	$ 8,600.00		100.00%
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43					-		$ -		$ -	-	0.00%
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72					-		$ -		$ -	-	0.00%
73					-		$ -		$ -	-	0.00%
74					-		$ -		$ -	-	0.00%
75					-		$ -		$ -	-	0.00%

TOTAL CONTRACT AND VALUE OF WORK COMPLETED TO DATE	$11,289,385.05	$ 7,155,766.32	63.38%

Date printed: 2/6/2023

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	April 12, 2022	$ 308,750.00
2	September 13, 2022	$ 248,097.25
3	October 11, 2022	$1,374,592.05
4	November 8, 2022	$2,490,201.31
5	December 13, 2022	$2,180,893.53
6	January 10, 2023	$ 152,903.81
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Previous Applications for Payment

No.	Date	Amount
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TOTAL $ 6,755,437.95

Record of Change Orders

No.	Date	Amount
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TOTAL $ -

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	March 8, 2022
Original Contract Time:	511.00
Added by Change Order:	
Contract Time to Date:	511.00
Time Used to Date:	329.00
Contract Time Remaining:	**182.00**

Date Printed: 2/6/2023

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

CITY OF GRIMES

Project Title:	WRA Grimes Connector - Contract 1		
Contractor:	S.J. Louis Construction, Inc.		
Address:	1351 Broadway Street W., Rockville, MN 56369-0459		
Finance Budget Code:	328-815-6499	***Finance Project #***	
Vendor Project or Invoice #:		***PO #***	
Original Contract Date:	December 14, 2021	***Vendor #***	4257

Date of Council Meeting: February 14, 2023 **PAYMENT REQUEST #** 11

PAYMENT PERIOD: From: December 30, 2022 Through: January 31, 2023

Contract Summary

Original Contract Amount:	$ 12,675,000.00			
Net change by Change Orders:	$ 192,229.94			
Contract Amount to Date: (line 1 ± 2)		$ 12,867,229.94		
Total completed and stored to date:	$ 10,253,101.03			
Retainage: 5 % of Completed Work:	$ 512,655.05			
Total Earned less Retainage:		$ 9,740,445.97		
Less previous applications for payment:		$ 9,193,667.65		
SUBTOTAL			$	546,778.32
OTHER CHARGES (Attach an itemized list)			$	-
CURRENT PAYMENT DUE			$	546,778.32
Balance to finish, including retainage:		$ 3,126,783.97		
Contract Time Remaining (If applicable)	121.00 Working Days			

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval: S.J. Louis Construction, Inc.
Firm Name

Signature — 02/06/2023 Date

Engineer / Consultant Approval: Veenstra & Kimm,Inc.
Firm Name

Signature — 2-6-2023 Date

City of Grimes Staff Approval:

Signature — 2-7-23 Date

City of Grimes Council Approval: Council 2-14-23

Signature — Date

Submit to: *Matt Ahrens, P.E. - City Engineer - Engineering Department*

E-mail: mahrens@grimesiowa.gov *Phone:* *(515) 986-4050* *Fax:* *(515) 986-4480*

Date Printed: 2/6/2023

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

CONTRACT PRICE DETAIL

ITEM NO.	DESCRIPTION (Include Change Order # if Applicable)	UNITS	ORIGINAL PROPOSED QUANTITY	QUANTITY CHANGE (BY CHANGE ORDER)	TOTAL QUANTITY	UNIT PRICE	EXTENDED PRICE	QUANTITY COMPLETE	VALUE OF COMPLETED WORK	REMAINING QUANTITY	PERCENT COMPLETE
1	60" Sanitary in Open Cut	LF	1,744.00		1,744.00	$ 660.25	$ 1,151,476.00	1,744.00	$ 1,151,476.00	-	100.00%
2	54" Sanitary in Open Cut	LF	9,729.00		9,729.00	$ 679.75	$ 6,613,287.75	6,107.00	$ 4,151,233.25	3,622.00	62.77%
3	48" Sanitary in Open Cut	LF	55.00		55.00	$ 1,200.00	$ 66,000.00		$ -	55.00	0.00%
4	36" Sanitary in Open Cut	LF	33.00		33.00	$ 1,400.00	$ 46,200.00	33.00	$ 46,200.00	-	100.00%
5	36" DI Sanitary Sewer in Open Cut	LF	30.00		30.00	$ 1,500.00	$ 45,000.00		$ -	30.00	0.00%
6	24" DI Sanitary Sewer in Open Cut	LF	20.00		20.00	$ 1,252.00	$ 25,040.00		$ -	20.00	0.00%
7	8" DI Sanitary Sewer in Open Cut	LF	20.00		20.00	$ 900.00	$ 18,000.00	20.00	$ 18,000.00	-	100.00%
8	54" Sanitary Tunneled	LF	656.00		656.00	$ 2,200.00	$ 1,443,200.00	669.00	$ 1,471,800.00	(13.00)	101.98%
9	Manhole - 120"	EA	1.00	(1.00)	-	$ 1.00	$ -		$ -	-	0.00%
10	Manhole - 96"	EA	4.00	(2.00)	2.00	$50,000.00	$ 100,000.00	1.00	$ 50,000.00	1.00	50.00%
11	Manhole - 84"	EA	35.00	(29.00)	6.00	$33,510.00	$ 201,060.00	4.00	$ 134,040.00	2.00	66.67%
12	Storm Sewer - 48" RCP	LF	30.00		30.00	$ 800.00	$ 24,000.00	30.00	$ 24,000.00	-	100.00%
13	Storm Sewer - 24" RCP	LF	60.00		60.00	$ 250.00	$ 15,000.00	30.00	$ 7,500.00	30.00	50.00%
14	Storm Sewer - 18" RCP	LF	90.00		90.00	$ 180.00	$ 16,200.00	118.00	$ 21,240.00	(28.00)	131.11%
15	Storm Sewer - 15" RCP	LF	30.00		30.00	$ 150.00	$ 4,500.00	30.00	$ 4,500.00	-	100.00%
16	Storm Sewer - 12" RCP	LF	30.00		30.00	$ 105.00	$ 3,150.00		$ -	30.00	0.00%
17	6" Tile with Sock	LF	18,900.00		18,900.00	$ 19.00	$ 359,100.00	12,080.00	$ 229,520.00	6,820.00	63.92%
18	6" PCC Trail	SY	8,148.00		8,148.00	$ 65.00	$ 529,620.00	4,468.00	$ 290,420.00	3,680.00	54.84%
19	Granular Surfacing	SY	362.00		362.00	$ 25.00	$ 9,050.00	138.00	$ 3,450.00	224.00	38.12%
20	Steel Sheeting	SF	7,900.00		7,900.00	$ 35.00	$ 276,500.00	4,320.00	$ 151,200.00	3,580.00	54.68%
21	Rip-Rap	TON	1,350.00		1,350.00	$ 70.00	$ 94,500.00	411.44	$ 28,800.80	938.56	30.48%
22	Stabilizing Material	TON	200.00		200.00	$ 44.85	$ 8,970.00	806.36	$ 36,165.25	(606.36)	403.18%
23	Erosion Control	LS	1.00		1.00	$100,000.00	$ 100,000.00	65.0%	$ 65,000.00	35.0%	65.00%
24	Seeding	ACRE	25.00		25.00	$ 2,500.00	$ 62,500.00	16.50	$ 41,250.00	8.50	66.00%
25	Clearing and Grubbing	LS	1.00		1.00	$150,000.00	$ 150,000.00	100.0%	$ 150,000.00	0.0%	100.00%
26	Traffic Control	LS	1.00		1.00	$20,000.00	$ 20,000.00	65.0%	$ 13,000.00	35.0%	65.00%
27	54" Base FRP Manholes	EA	27.00	(2.00)	25.00	$40,000.00	$ 1,000,000.00	15.00	$ 600,000.00	10.00	60.00%
28	60" Base FRP Manholes	EA	5.00		5.00	$39,000.00	$ 195,000.00	4.00	$ 156,000.00	1.00	80.00%
29	Remove Trees Brookview	LS		1.00	1.00	$ 2,200.00	$ 2,200.00	1.00	$ 2,200.00	-	100.00%
30	Aurora Rock Obstruction	LS		1.00	1.00	$17,763.77	$ 17,763.77	1.00	$ 17,763.77	-	100.00%
31	Intake Remove and Replace Station 15+65 Left	LS		1.00	1.00	$ 5,885.00	$ 5,885.00	1.00	$ 5,885.00	-	100.00%
32	Remove and Replace Sewer Line and Cleanout	LS		1.00	1.00	$ 5,250.00	$ 5,250.00	1.00	$ 5,250.00	-	100.00%
33	Manhole 22 Fiberglass Riser (Non Returnable)	LS		1.00	1.00	$ 9,368.70	$ 9,368.70	1.00	$ 9,368.70	-	100.00%
34	Manhole Change Surcharge	LS		1.00	1.00	$ 6,925.00	$ 6,925.00	1.00	$ 6,925.00	-	100.00%
35	Invert Adjustment Additional Cost	LS		1.00	1.00	$59,619.91	$ 59,619.91		$ -	1.00	0.00%
36	Meredith Tunnel Lowering Costs	LS		1.00	1.00	$16,318.19	$ 16,318.19	1.00	$ 16,318.19	-	100.00%
37	Additional Mobilizations - Meredith Drive Crossing	LS		2.00	2.00	$25,000.00	$ 50,000.00	2.00	$ 50,000.00	-	100.00%
38	Meredith Utilility Exploration	LS		1.00	1.00	$25,663.70	$ 25,663.70	1.00	$ 25,663.70	-	100.00%
39	156th Steet Rock Obstruction	LS		1.00	1.00	$19,704.19	$ 19,704.19	1.00	$ 19,704.19	-	100.00%
40	Brookview Drive Rock Obstruction	LS		1.00	1.00	$34,281.53	$ 34,281.53	1.00	$ 34,281.53	-	100.00%
41	Grubbing, Grade, and Restore 156th & Brookview	LS		1.00	1.00	$ 2,136.25	$ 2,136.25		$ -	1.00	0.00%
42	Meredith Drive Rock Obstruction	LS		1.00	1.00	$34,759.95	$ 34,759.95	1.00	$ 34,759.95	-	100.00%
					-		$ -		$ -	-	0.00%
					-		$ -		$ -	-	0.00%
	Stored Materials								$ -		0.00%
	54" Base FRP Manholes 2 miter	EA			-	$13,117.00	$ -	1.00	$ 13,117.00		0.00%
	54" Coupling Elbow 2 miter	EA			-	$ 7,483.00	$ -	3.00	$ 22,449.00		0.00%
	LFM MH #21	EA			-	$ 9,401.00	$ -		$ -		0.00%
	LFM MH #22	EA			-	$ 8,517.00	$ -		$ -		0.00%
	LFM MH #27	EA			-	$ 9,401.00	$ -		$ -		0.00%
	LFM MH #28	EA			-	$ 9,959.00	$ -	1.00	$ 9,959.00		0.00%
	LFM MH #30	EA			-	$10,968.00	$ -	1.00	$ 10,968.00		0.00%
	LFM MH #31	EA			-	$ 8,517.00	$ -	1.00	$ 8,517.00		0.00%
	LFM MH #35	EA			-	$ 9,574.00	$ -	1.00	$ 9,574.00		0.00%
	LFM MH #39	EA			-	$ 9,574.00	$ -	1.00	$ 9,574.00		0.00%
	LFM MH #40	EA			-	$12,017.00	$ -	1.00	$ 12,017.00		0.00%
	LFM MH #41	EA			-	$12,017.00	$ -	1.00	$ 12,017.00		0.00%
	LFM MH #43	EA			-	$ 9,401.00	$ -	1.00	$ 9,401.00		0.00%
	LFM MH #44	EA			-	$ 9,401.00	$ -	1.00	$ 9,401.00		0.00%
	2" PVC Grout Bushing	EA			-	$ 200.00	$ -		$ -		0.00%
	6" Draintile	LF			-	$ 2.40	$ -	5,920.00	$ 14,208.00		0.00%
	8" Hymax Couplings	EA			-	$ 326.72	$ -		$ -		0.00%
	8" Ductile iron pipe	LF			-	$ 66.23	$ -		$ -		0.00%
	24" A-2000 Sanitary pipe	LF			-	$ 93.05	$ -	42.00	$ 3,908.10		0.00%
	24" Hymax Coupler	EA			-	$ 2,771.50	$ -	6.00	$ 16,629.00		0.00%
	Sheet piling	SF			-	$ 19.41	$ -	3,758.00	$ 72,942.78		0.00%
	54" Base FRP Manholes 2 miter	EA				$13,117.00	$ -	3.00	$ 39,351.00		0.00%
	54" Sanitary Pipe	LF			-	$ 238.00	$ -	1,592.36	$ 378,981.68		0.00%
	48" Sanitary Pipe	LF			-	$ 200.00	$ -	65.00	$ 13,000.00		0.00%
	54" Sanitary Pipe	LF			-	$ 238.00	$ -	1,577.43	$ 375,428.34		0.00%
	54" Base FRP Manholes 1 miter	EA				$11,255.00	$ -		$ -		0.00%
	54" Base FRP Manholes 2 miter	EA			-	$13,117.00	$ -	1.00	$ 13,117.00		0.00%
	54" Coupling Elbow 1 miter	EA				$ 5,905.00	$ -	3.00	$ 17,715.00		0.00%
	54" Coupling Elbow 2 miter	EA			-	$ 7,483.00	$ -	8.00	$ 59,864.00		0.00%
	48" Coupling Elbow 1 miter	EA				$ 4,685.00		2.00	$ 9,370.00		0.00%
	48" Coupling Elbow 2 miter	EA				$ 6,255.00		1.00	$ 6,255.00		0.00%
	24" Ductile Iron Pipe CL52	LF				$ 216.84		20.00	$ 4,336.80		0.00%
	Manhole 29	EA				$14,948.25		1.00	$ 14,948.25		0.00%
	Manhole 33	EA				$ 13,136.75		1.00	$ 13,136.75		0.00%

Date printed: 2/6/2023

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

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TOTAL CONTRACT AND VALUE OF WORK COMPLETED TO DATE	$ 12,867,229.94	$ 10,253,101.03	79.68%

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	March 8, 2022	$ 97,850.00
2	April 12, 2022	$ 76,000.00
3	June 28, 2022	$ 319,396.14
4	July 12, 2022	$1,149,935.40
5	August 9, 2022	$1,356,953.99
6	September 13, 2022	$1,721,837.63
7	October 11, 2022	$1,680,563.57
8	November 15, 2022	$ 828,385.59
9	December 13, 2022	$1,143,666.61
10	January 10, 2023	$ 819,078.72
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Previous Applications for Payment

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TOTAL **$ 9,193,667.65**

Record of Change Orders

No.	Date	Amount
1	March 22, 2022	$ (84,666.25)
2	January 24, 2023	$ 276,896.19
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TOTAL **$ 192,229.94**

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	December 14, 2021
Original Contract Time:	534.00
Added by Change Order:	
Contract Time to Date:	534.00
Time Used to Date:	413.00
Contract Time Remaining:	**121.00**

Date Printed: 2/6/2023

CHANGE ORDERS

CITY OF GRIMES

CITY COUNCIL COMMUNICATION
Meeting Date: 02/14/2023

AGENDA ITEM: Change Order #1 The Weitz Company for New Grimes Public Library

BACKGROUND: Change Order #1 represents an increase to the contract in the amount of $22,633. This $22,633.00 represents the following costs per contract:

$495,648.00	CM General Conditions
$138,956.00	CM Cost of Work
$1,945.00	GL ($14/K) on CM Cost of Work on $138,956.00
$636,549.00	
x 3.25%	
$ 20,688.00	
$1,945.00	GL Line
$22,633.00	Total

See Exhibit A attached

The Weitz Company Change Order 1 of $22,633 brings the The Weitz Company contract amount to a total of $973,681.00

BUDGETARY CONSIDERATIONS: Increases contract $22,633.00

STRATEGIC PLANNING:
Prioritized ____YES _____NO

*High-Performing Organization/Exception Professional Services_____
*Great Place to Live/Expanded Quality of Life Amenities ___X__
*Dynamic Town/Strong Sense of Community _____
*More Beautiful/Vibrant Community _____

BOARD/COMMISSION ACTION(S):

STAFF RECOMMENDATION: Information Provide by Project Manager Stephanie Morrison of Weitz Company and approved by Evan Shaw of InVision Chad Rasmussen of Christenson Development

RESPONSIBLE STAFF/CONTACT INFORMATION: Rochelle Williams

Prepared by:_Rochelle Williams
Return to:_____

Exhibit A

WEITZ

5901 Thornton Avenue
Des Moines, Iowa 50321
P: 515.246.4700
F: 515.246.4799

Grimes Public Library

The Weitz Company Amendment #1 for CM Services dated 2/11/2022

Weitz CMa Contract

CM General Conditions	**$495,648**
Preconstruction	**$25,000**
3.25% Fee on CM Services & Prime Volume	Value TBD

Weitz Amendment #1

CM Cost of Work	$138,956
GL ($14/K) on CM Cost of Work	$1,945
Fee (3.25%) on CM Services	$20,688
Fee (3.25%) on Prime Volume	$291,444
Amendment #1 Subtotal	**$453,033**
Prime Volume	
BP 1 Grading & Utilities - Corell	$438,000
BP 2 General Construction - Graphite	$2,665,000
BP 3 Masonry – Forrest & Associates	$317,587
BP 4 Flooring – Ideal Floors	$109,575
BP 5 Ceramic Tile – Des Moines Marble	$119,025
BP 6 Roofing – Academy Roofing	$422,350
BP 7 Aluminum/Metal Panels – Forman Ford	$844,487
BP 8 Drywall & Paint - PCI	$1,466,520
BP 9 Elevator - *TBD	$113,950
BP 10 Fire Sprinkler – Midwest Auto Fire	$86,660
BP 11 Mechanical – AMC Mechanical	$1,021,690
BP 12 Electrical – Van Maanen Electric	$977,086
BP 13 Site Paving - Nehring	$235,622
BP 14 Landscaping – Miner Hardscapes	$149,970
Total	$8,967,522 @ 3.25% Fee = $291,444
Weitz Total	**$973,681**

These values were not included in the first pay app, so that is why the amount changed by $22,633 from Pay App 1 to Pay App 2. Markups are per approved CM agreement.

*Elevator value to be adjusted once bid award is confirmed.

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Change Order

PROJECT: *(Name and address)*	CONTRACT INFORMATION:	CHANGE ORDER INFORMATION:
Grimes Public Library Project Grimes, IA 50111	Contract For: CM Services Date: September 1, 2021	Change Order Number: 001 Date: February 15, 2022
OWNER: *(Name and address)*	**ARCHITECT:** *(Name and address)*	**CONTRACTOR:** *(Name and address)*
City of Grimes 101 NE Harvey Street Grimes, IA 50111	InVision 303 Watson Powell Jr. Way #200 Des Moines, IA 50309	The Weitz Company, LLC 611 5th Avenue, Suite 300 Des Moines, IA 50309

THE CONTRACT IS CHANGED AS FOLLOWS:
(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)
Amendment No. 1 for CM Services per the attached document.

The original Contract Sum was	$	951,048.00
The net change by previously authorized Change Orders	$	0.00
The Contract Sum prior to this Change Order was	$	951,048.00
The Contract Sum will be increased by this Change Order in the amount of	$	22,633.00
The new Contract Sum including this Change Order will be	$	973,681.00

The Contract Time will be increased by Zero (0) days.
The new date of Substantial Completion will be

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

ARCHITECT *(Firm name)*	CONTRACTOR *(Firm name)*	OWNER *(Firm name)*
	The Weitz Company, LLC	City of Grimes
SIGNATURE	SIGNATURE	SIGNATURE
	Michael Tousley, Executive VP	Scott Mikkelsen
PRINTED NAME AND TITLE	PRINTED NAME AND TITLE	PRINTED NAME AND TITLE
	February 15, 2022	2.14.2023
DATE	DATE	DATE

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User Notes: (3B9ADA38)

CITY OF GRIMES

CITY COUNCIL COMMUNICATION
Meeting Date: 02/14/2023

AGENDA ITEM: Change Order #2 to The Weitz Company Increases the New Grimes Library contract $17,558.50

BACKGROUND: Change Order #2 increase the New Grimes Library contract $17,558.50. This total represents the following costs incurred by the Weitz Company for the following:

- **Change Event 006 (PCO 004): Anchor Bolt As-built Drawings: $1,525.50**
  Quality control measure to confirm as-bult conditions of the foundation walls and column Piers once the concrete was poured.
- **Change Event 007 (PCO 005): Additional SWPPP: $10,932**
  Requests from weekly inspection walks with GreenTech and City of Grimes for Additional protection
- **Change Event 013 (PCO 009): CM Fee on Elevator Rebid: $977**
  This captures the Construction Manager fee of 3.25% for the elevator bid package increase by $30,500 when it was rebid and awarded to Kone
- **Change Event 016 (PCO 010): CM Fee on PCO 001, 002, 003 & 006: $4,124**
  This catches up the Construction Manger on PCO's previously or currently processed
  PCO 001- Change Order for steel material change by Graphite – CM fee $214.00
  PCO 002 – Change Order Adding Alternates 4 & 6 – CM fee $2,931.00
  PCO 003 – Change Order switching to Vetter limestone – CM fee $924.00
  PCO 006 – Change Order for foundation working ledge for mason – CM fee $55.00

BUDGETARY CONSIDERATIONS:
The Weitz Company Change Order #2 $17,558.50 brings The Weitz Company Contract amount to $991,239.50

STRATEGIC PLANNING:
Prioritized ____YES _____NO

*High-Performing Organization/Exception Professional Services_____
*Great Place to Live/Expanded Quality of Life Amenities __X___
*Dynamic Town/Strong Sense of Community _____
*More Beautiful/Vibrant Community _____

BOARD/COMMISSION ACTION(S
Information Provide by Project Manager Stephanie Morrison of Weitz Company and approved by Evan Shaw of InVision Chad Rasmussen of Christenson Development

STAFF RECOMMENDATION:

RESPONSIBLE STAFF/CONTACT INFORMATION:
Rochelle Williams

Prepared by: Rochelle Williams
Return to:_____

AIA® Document G701® – 2017

Change Order

PROJECT: *(Name and address)*	CONTRACT INFORMATION:	CHANGE ORDER INFORMATION:
Grimes Public Library Project Grimes, IA 50111	Contract For: CM Services Date: September 1, 2021	Change Order Number: 002 Date: February 6, 2023
OWNER: *(Name and address)* City of Grimes 101 NE Harvey Street Grimes, IA 50111	**ARCHITECT:** *(Name and address)* InVision 303 Watson Powell Jr. Way #200 Des Moines, IA 50309	**CONTRACTOR:** *(Name and address)* The Weitz Company, LLC 611 5th Avenue, Suite 300 Des Moines, IA 50309

THE CONTRACT IS CHANGED AS FOLLOWS:
(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)
Amendment No. 1 for CM Services per the attached document.

The original Contract Sum was	$	951,048.00
The net change by previously authorized Change Orders	$	22,633.00
The Contract Sum prior to this Change Order was	$	973,681.00
The Contract Sum will be increased by this Change Order in the amount of	$	17,558.50
The new Contract Sum including this Change Order will be	$	991,239.50

The Contract Time will be increased by Zero (0) days.
The new date of Substantial Completion will be

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

ARCHITECT *(Firm name)*	The Weitz Company, LLC CONTRACTOR *(Firm name)*	City of Grimes OWNER *(Firm name)*
SIGNATURE	SIGNATURE	SIGNATURE
PRINTED NAME AND TITLE	Michael Tousley, Executive VP PRINTED NAME AND TITLE	Scott Mikkelsen PRINTED NAME AND TITLE
DATE	February 6, 2023 DATE	2-14-2023 DATE

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User Notes: (3B9ADA3E)

PCO #004

THE WEITZ COMPANY, LLC
611 5th Avenue Suite 300
Des Moines, Iowa 50309
Phone: (515) 246-4700
Fax: (515) 246-4799

Project: X237400 - GRIMES PUBLIC LIBRARY
200 NE BEAVERBROOKE BLVD
GRIMES, Iowa 50111

Prime Contract Potential Change Order #004: CE #006 - Anchor Bolt As-builts by Bishop

TO:	CITY OF GRIMES 110 NORTH HARVEY GRIMES Iowa, 50111	**FROM:**	WEITZ COMPANY-IOWA, THE 611 5TH AVE SUITE 300 DES MOINES Iowa, 50309
PCO NUMBER/REVISION:	004 / 0	**CONTRACT:**	2 - Weitz Construction Manager Services Contract
REQUEST RECEIVED FROM:		**CREATED BY:**	Stephanie Morrison **(WEITZ COMPANY-IOWA, THE)**
STATUS:	Pending - In Review	**CREATED DATE:**	1/5 /2023
REFERENCE:		**PRIME CONTRACT CHANGE ORDER:**	None
FIELD CHANGE:	No		
LOCATION:		**ACCOUNTING METHOD:**	Amount Based
SCHEDULE IMPACT:		**REVISED SUBSTANTIAL COMPLETION DATE:**	
		TOTAL AMOUNT:	$1,525.50

POTENTIAL CHANGE ORDER TITLE: CE #006 - Anchor Bolt As-builts by Bishop

CHANGE REASON: Design Development

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*
CE #006 - Anchor Bolt As-builts by Bishop
Discussed and agreed at OAC meeting to hire Bishop to as-built the anchor bolt settings and stake grid intersections to confirm layout due to quality concerns.

Bishop: $1,457.50
Bishop performed an as-built survey on 9/21/22: $1,210
Bishop performed the staking 9/28/22: $247.50

ATTACHMENTS:

#	SubJob	Cost Code	Description	Type	Amount
1	N/A	01-015505.2450 - Registered Surveyor	Anchor Bolt As-built & Grid Line Staking	Materials	$ 1,457.50
2	N/A	01-019105.2450 - General Liability / CCIP	GL Insurance	Materials	$ 20.00
3	N/A	Z-0Z1020.7205 - Change Order Fee	Fee	Fee	$ 48.00
				Subtotal:	$1,525.50
				Grand Total:	**$1,525.50**

WEITZ

PCO #004

Authorization: The undersigned hereby directs the Contractor, to proceed as denoted above in the performance of the change at the amount and terms stated above. It is understood that the work described in this change proposal shall be incorporated, uncontested, in to the next formal Change Order.

	CITY OF GRIMES	**WEITZ COMPANY-IOWA, THE**
	110 NORTH HARVEY	611 5TH AVE SUITE 300
	GRIMES Iowa 50111	DES MOINES Iowa 50309
		Stephanie Morrison 1/5/2023
SIGNATURE **DATE**	**SIGNATURE** **DATE**	**SIGNATURE** **DATE**

Weitz CO

CE code

Agreed to @ OAC mtg.

Bishop Engineering
"Planning Your Successful Development"
3501 104th Street
Des Moines, Iowa 50322-3825
Phone: (515)276-0467 Fax: (515)276-0217
Civil Engineering & Land Surveying Established 1970

Bishop Engineering
3501 104TH STREET
DES MOINES, IA 50322
515-276-0467

THE WEITZ COMPANY
invoices@weitz.com
VENDOR AB#137736
5901 THORNTON AVENUE
DES MOINES, IA 50321

Invoice number 34187
Date 09/30/2022

Project **190534C GRIMES PUBLIC LIBRARY - GRIMES, IA**

Professional Services through 09/30/2022

Professional Fees

CHANGE ORDERS

CO 9-21-22 ASBUILT FOOTINGS, BOLTS, AND ELEVATOR PIT PER DOUG W/WEITZ

	Billed Amount
Survey Coordinator	55.00
Survey Crew	560.00
Civil Engineer II	595.00

$1,210 CE code

CO 9-20-22 STAKE WEST PROPERTY LINE AND 10' PUE PER DOUG W/WEITZ

part of orig. scope

	Billed Amount
Survey Coordinator	137.50
Survey Crew	320.00

$457.50

CO 9-28-22 STAKE GRID INTERSECTIONS TO COMPARE TO ABACI LAYOUT PER DOUG W/WEITZ

	Billed Amount
Survey Coordinator	247.50

CE code

Professional Fees subtotal	1,915.00
Invoice total	1,915.00

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
33511	06/30/2022	485.00				485.00	
33885	08/31/2022	455.00		455.00			
34187	09/30/2022	1,915.00	1,915.00				
	Total	2,855.00	1,915.00	455.00	0.00	485.00	0.00

PCO #007

THE WEITZ COMPANY, LLC
611 5th Avenue Suite 300
Des Moines, Iowa 50309
Phone: (515) 246-4700
Fax: (515) 246-4799

Project: X237400 - GRIMES PUBLIC LIBRARY
200 NE BEAVERBROOKE BLVD
GRIMES, Iowa 50111

Prime Contract Potential Change Order #007: CE #009 - Regrade Subgrade at Building Pad

TO:	CITY OF GRIMES 110 NORTH HARVEY GRIMES Iowa, 50111	**FROM:**	WEITZ COMPANY-IOWA, THE 611 5TH AVE SUITE 300 DES MOINES Iowa, 50309
PCO NUMBER/REVISION:	007 / 0	**CONTRACT:**	1 - Dummy Prime Contract - PCCOs for Prime Changes
REQUEST RECEIVED FROM:		**CREATED BY:**	Stephanie Morrison **(WEITZ COMPANY-IOWA, THE)**
STATUS:	Pending - In Review	**CREATED DATE:**	1/8 /2023
REFERENCE:		**PRIME CONTRACT CHANGE ORDER:**	None
FIELD CHANGE:	No		
LOCATION:		**ACCOUNTING METHOD:**	Amount Based
SCHEDULE IMPACT:		**REVISED SUBSTANTIAL COMPLETION DATE:**	
		TOTAL AMOUNT:	$0.00

POTENTIAL CHANGE ORDER TITLE: CE #009 - Regrade Subgrade at Building Pad

CHANGE REASON: Backcharge

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*
CE #009 - Regrade Subgrade at Building Pad
Graphite left the subgrade high once foundation work was completed. Corell regraded the subgrade on T&M 10/14/22 ahead of placing the final 6 inches of rock at the pad. The high grade concern was brought up to Graphite ahead of Corell mobilizing but they did not have it taken care of, so Corell was directed to perform the work.

Corell: $662
Graphite: ($662)

ATTACHMENTS:

#	SubJob	Cost Code	Description	Type	Amount
1	GRIMES LIB PRIME CONTRACT VOL.	00-003100.2500 - BP #01 - Corell Contractors	Regrade subgrade at pad	Commitment	$ 662.00
2	GRIMES LIB PRIME CONTRACT VOL.	03-000300.2500 - BP #02 - Graphite Group	B/C - Regrade subgrade at pad by Corell	Commitment	($662.00)
				Subtotal:	$0.00
				Grand Total:	**$0.00**

WEITZ

PCO #007

Authorization: The undersigned hereby directs the Contractor, to proceed as denoted above in the performance of the change at the amount and terms stated above. It is understood that the work described in this change proposal shall be incorporated, uncontested, in to the next formal Change Order.

Evan Shaw (INVISION ARCHITECTURE)	**CITY OF GRIMES**	**WEITZ COMPANY-IOWA, THE**
	110 NORTH HARVEY	611 5TH AVE SUITE 300
	GRIMES Iowa 50111	DES MOINES Iowa 50309
		Stephanie Morrison 1/8/2023
SIGNATURE **DATE**	**SIGNATURE** **DATE**	**SIGNATURE** **DATE**

CE 009
PCO 007

CORELL CONTRACTOR INC.

The Weitz Company
611 5th Ave
Des Moines, IA 50309

stephanie.morrison@weitz.com
emily.ford@weitz.com
kara.devonney@weitz.com

CO Request
10/28/22

DATE				AMOUNT
	Project: Grime Corell Job # 24		Weitz Project X233900	
	Time	Hours	Rate	
	Rock walking path			
08/18/22	Tracked Skidloader w/ operator	1	170.00	170.00
	End dump w/ driver	1	125.00	125.00
	1.5" down recycled concrete	17.98	14.55	261.61
				556.61
	Dig footing back 5' from the face of the building			
09/20/22	Foreman	3	105.00	315.00
	Labor	8.5	74.00	629.00
	Tracked skidloader	3	96.00	288.00
	PC 138	3	150.00	450.00
				1,682.00
	Grading subgrade inside building			
10/14/22	Tracked Skidloader w/ operator	2	170.00	340.00
	Skidloader w/ operator	2	161.00	322.00
				662.00
	Current Amount Due			**$2,900.61**

They put a walk path from the trailer, to the north/east side of the building where the Kybos now sit

Rob from Forrest said they needed 5' clear space for CMU that Graphite said they'd help with and then refused

Back charge back to Graphite for leaving the sub grade high

CE 009

CE 009

ATTN: Dan Shell
PROJECT MANAGER

CORELL CONTRACTOR INC.

	CONTRACT
	CHANGE ORDER
X	HOURLY

DAILY PROJECT REPORT

JOB NUMBER 2446
PROJECT NAME Grimes Public Library
CLIENT Weitz
WEATHER

DATE 10-14-22
FOREMAN Terence Flynn
CLIENT REP Doug Reeves
APPROVAL

EMPLOYEE NAME	JOB HOURS	Machine Number & Type	MACHINE HOURS	HOUR METER READING
Terence Flynn		Forman		
Sean Flynn	2 ✓	CSL7	2 ✓	
Craig Strawn	2 ✓	CSL35	2 ✓	

WORK PERFORMED:
Graded the sub grade inside the building

SUBCONTRACTORS:

MATERIALS:

COMMENTS:
Verification of time. Work was necessary to knock to piles of dirt left over from footing excavations. A&M builders who contracted footing work fro Graphite, piled dirt while excavating for footings and didn't get the piles removed upon demobilizing.

CHANGES OR INSTRUCTIONS:

PCO #005

THE WEITZ COMPANY, LLC
611 5th Avenue Suite 300
Des Moines, Iowa 50309
Phone: (515) 246-4700
Fax: (515) 246-4799

Project: X237400 - GRIMES PUBLIC LIBRARY
200 NE BEAVERBROOKE BLVD
GRIMES, Iowa 50111

Prime Contract Potential Change Order #005: CE #007 - Additional SWPPP Protection

TO:	CITY OF GRIMES 110 NORTH HARVEY GRIMES Iowa, 50111	**FROM:**	WEITZ COMPANY-IOWA, THE 611 5TH AVE SUITE 300 DES MOINES Iowa, 50309
PCO NUMBER/REVISION:	005 / 0	**CONTRACT:**	2 - Weitz Construction Manager Services Contract
REQUEST RECEIVED FROM:		**CREATED BY:**	Stephanie Morrison **(WEITZ COMPANY-IOWA, THE)**
STATUS:	Pending - In Review	**CREATED DATE:**	1/8 /2023
REFERENCE:		**PRIME CONTRACT CHANGE ORDER:**	None
FIELD CHANGE:	No		
LOCATION:		**ACCOUNTING METHOD:**	Amount Based
SCHEDULE IMPACT:		**REVISED SUBSTANTIAL COMPLETION DATE:**	
		TOTAL AMOUNT:	$10,932.00

POTENTIAL CHANGE ORDER TITLE: CE #007 - Additional SWPPP Protection

CHANGE REASON: Design Development

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*
CE #007 - Additional SWPPP Protection
Additional SWPPP protection requested by Green Tech & City of Grimes.

Greentech: $6,442

- Temp cover at topsoil stockpile $3,500
- Protection needed at bio-swale (fabric & filter socks) $1,500
- Additional wattles at site: $442
- Add wattles around south side bioswale: $696
- Additional wattles at SE basin: $304

Budget for future additional SWPPP protection: $4,000

ATTACHMENTS:

#	SubJob	Cost Code	Description	Type	Amount
1	N/A	01-018200.2450 - SWPPP	SWPPP changes as of 10/31/22	Materials	$ 6,442.00
2	N/A	01-018200.2450 - SWPPP	Additional SWPPP changes	Materials	$ 4,000.00
3	N/A	01-019105.2450 - General Liability / CCIP	GL Insurance	Materials	$ 146.00
4	N/A	Z-0Z1020.7205 - Change Order Fee	Fee	Fee	$ 344.00
				Subtotal:	$10,932.00
				Grand Total:	**$10,932.00**

WEITZ

PCO #005

Authorization: The undersigned hereby directs the Contractor, to proceed as denoted above in the performance of the change at the amount and terms stated above. It is understood that the work described in this change proposal shall be incorporated, uncontested, in to the next formal Change Order.

	CITY OF GRIMES	**WEITZ COMPANY-IOWA, THE**
	110 NORTH HARVEY	611 5TH AVE SUITE 300
	GRIMES Iowa 50111	DES MOINES Iowa 50309
		Stephanie Morrison 1/8/2023
SIGNATURE **DATE**	**SIGNATURE** **DATE**	**SIGNATURE** **DATE**

PCO #008

THE WEITZ COMPANY, LLC
611 5th Avenue Suite 300
Des Moines, Iowa 50309
Phone: (515) 246-4700
Fax: (515) 246-4799

Project: X237400 - GRIMES PUBLIC LIBRARY
200 NE BEAVERBROOKE BLVD
GRIMES, Iowa 50111

Prime Contract Potential Change Order #008: CE #011 - RFI 053 Millwork Changes

TO:	CITY OF GRIMES 110 NORTH HARVEY GRIMES Iowa, 50111	**FROM:**	WEITZ COMPANY-IOWA, THE 611 5TH AVE SUITE 300 DES MOINES Iowa, 50309
PCO NUMBER/REVISION:	008 / 0	**CONTRACT:**	1 - Dummy Prime Contract - PCCOs for Prime Changes
REQUEST RECEIVED FROM:		**CREATED BY:**	Stephanie Morrison **(WEITZ COMPANY-IOWA, THE)**
STATUS:	Pending - In Review	**CREATED DATE:**	1/8 /2023
REFERENCE:		**PRIME CONTRACT CHANGE ORDER:**	None
FIELD CHANGE:	No		
LOCATION:		**ACCOUNTING METHOD:**	Amount Based
SCHEDULE IMPACT:		**REVISED SUBSTANTIAL COMPLETION DATE:**	
		TOTAL AMOUNT:	($1,247.65)

POTENTIAL CHANGE ORDER TITLE: CE #011 - RFI 053 Millwork Changes

CHANGE REASON: Design Development

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*
CE #011 - RFI 053 Millwork Changes
RFI 053 captures changes to the millwork requested by the City. Invision issued Potential Change Order 003 on 10/11/22.

11/1/2022: Graphite ($1,247.65)

ATTACHMENTS:

#	SubJob	Cost Code	Description	Type	Amount
1	GRIMES LIB PRIME CONTRACT VOL.	03-000300.2500 - BP #02 - Graphite Group	Millwork Changes - RFI 053	Commitment	($1,247.65)
				Subtotal:	**($1,247.65)**
				Grand Total:	**($1,247.65)**

Authorization: The undersigned hereby directs the Contractor, to proceed as denoted above in the performance of the change at the amount and terms stated above. It is understood that the work described in this change proposal shall be incorporated, uncontested, in to the next formal Change Order.

Evan Shaw (INVISION ARCHITECTURE)	**CITY OF GRIMES** 110 NORTH HARVEY GRIMES Iowa 50111	**WEITZ COMPANY-IOWA, THE** 611 5TH AVE SUITE 300 DES MOINES Iowa 50309
		Stephanie Morrison 1/8/2023
SIGNATURE **DATE**	**SIGNATURE** **DATE**	**SIGNATURE** **DATE**

CE 011
PCO 008

DATE: 11/01/22

CHANGE ORDER REQUEST 3

ATTN: Stephanie Morrison

PROJECT: Grimes Public Library

TO: WEITZ

FROM: Jennifer Lynch

THE FOLLOWING PROPOSAL IS BASED ON:

Changes in Millwork due to RFI 053

Merchandising Displays	$	(1,247.65)

GRAND TOTAL $ (1,247.65)

The Contract will be **decreased** by this change in the amount of **$ (1,247.65)**

APPROVED BY: _____ DATE: _____

ORGANIZATION: _____

MFI
MERCHANDISING DISPLAYS & COMMERCIAL MILLWORK

FROM THE DESK OF
JEFF SHEEKS
515-214-4775

DATE	10/24/2022
ADDENDUM	

THIS PROPOSAL IS GOOD FOR 30 DAYS

Project name **GRIMES PUBLC LIBRARY PCO 03**

Base bid scope

ITEM #1	DEDUCT $1,198.81	-1198.81
ITEM #2	NO CHANGE IN COST	$ -
ITEM #3	DEDUCT $100.00	$ (100.00)
ITEM #4	ADD $132.78	$ 132.78
ITEM #5	NO CHANGE IN COST	$ -

Sub Total		$ (1,166.03)
Est. Sales Tax	7.00%	$ (81.62)
TOTAL DEDUCT		**$ (1,247.65)**

POTENTIAL CHANGE ORDER

PROJECT	Grimes Public Library	**PROJECT #**	19073
OWNER	The City of Grimes	**DATE**	10/11/22
CONTRACTOR	Weitz	**PCO#**	03

The Work shall be carried out in accordance with the following Supplemental Instructions issued in accordance with the Contract Document without change in Contract Sum or Contract Time. Proceeding with the work in accordance with these instructions indicates your acknowledgement that there will be no change in the Contract Sum or Contract Time.

ARCHITECTURAL

ITEM 1:

Description

REVISE casework in Youth Staff Workroom #102 to reflect the following:

- Remove concealed brackets at counter
- Remove countertop from scope of work
- Revised 2 upper cabinets from open shelves to unit with doors
- Revised 1 upper cabinet from open cubbies to unit with doors
- Revised 2 remaining upper cabinets with open shelves to have 33" width
- Revised arrangement of upper cabinets
- Revise height of upper cabinets to be 42"h
- Add valence at all upper cabinets to conceal undercabinet lighting
- Add undercabinet lighting

Associated RFI's 53

Attachments **A1.11B**

ITEM 2:

Description

REVISE casework under Play Structure to have adjustable shelves.

Associated RFI's 53

Attachments **A5.55A**

ITEM 3:

Description

REVISE casework in Corridor 100C to reflect the following:

- Revise one base cabinet to have drawers removed and openings for trash/recycling disposal

Associated RFI's 53

Attachments **A4.02**

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ITEM 4:

Description **REVISE** casework in Children's Collection 101 to reflect the following:

- Revise two base cabinets to be open with adjustable shelves
- All open cabinets to have adjustable shelves

Associated RFI's 53

Attachments **A4.03**

ITEM 5:

Description **REVISE** casework location in Adult Collection 200 to reflect the following:

- Move one base cabinet to be in the center of the equipment shown.

Associated RFI's 53

Attachments **A4.04**

Issued By

Evan Shaw, AIA

Cc Click here to enter text.

NOTE: This reply is not an authorization to proceed with work involving additional cost, time, or both. If any reply requires a change to the Contract Documents or to a Change Order, a Construction Change Directive must be executed in accordance with the Contract Documents.

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PCO #006

THE WEITZ COMPANY, LLC
611 5th Avenue Suite 300
Des Moines, Iowa 50309
Phone: (515) 246-4700
Fax: (515) 246-4799

Project: X237400 - GRIMES PUBLIC LIBRARY
200 NE BEAVERBROOKE BLVD
GRIMES, Iowa 50111

Prime Contract Potential Change Order #006: CE #008 - Foundation Working Ledge for Mason

TO:	CITY OF GRIMES 110 NORTH HARVEY GRIMES Iowa, 50111	**FROM:**	WEITZ COMPANY-IOWA, THE 611 5TH AVE SUITE 300 DES MOINES Iowa, 50309
PCO NUMBER/REVISION:	006 / 0	**CONTRACT:**	1 - Dummy Prime Contract - PCCOs for Prime Changes
REQUEST RECEIVED FROM:		**CREATED BY:**	Stephanie Morrison **(WEITZ COMPANY-IOWA, THE)**
STATUS:	Pending - In Review	**CREATED DATE:**	1/8 /2023
REFERENCE:		**PRIME CONTRACT CHANGE ORDER:**	None
FIELD CHANGE:	No		
LOCATION:		**ACCOUNTING METHOD:**	Amount Based
SCHEDULE IMPACT:		**REVISED SUBSTANTIAL COMPLETION DATE:**	
		TOTAL AMOUNT:	$1,737.00

POTENTIAL CHANGE ORDER TITLE: CE #008 - Foundation Working Ledge for Mason

CHANGE REASON: Design Development

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*
CE #008 - Foundation Working Ledge for Mason
Masons needed a working ledge excavated for their foundation cmu work. This ledge is typically created as the foundation walls are excavated, when the excavator sits parallel with the trench. Graphite's foundation sub chose to excavate the foundation walls sitting perpendicular to the trench which resulted in the grade not being usable as a working surface for the mason. Weitz spoke with Christensen Development when this issue came up and both agreed the best course of action was to have Corell excavate the working ledge for the masons.

Corell: $1,682
Work performed T&M on 9/20/22.

ATTACHMENTS:

#	SubJob	Cost Code	Description	Type	Amount
1	GRIMES LIB PRIME CONTRACT VOL.	00-003100.2500 - BP #01 - Corell Contractors	Working Ledge for Masons	Commitment	$ 1,682.00
2	N/A	Z-0Z1020.7205 - Change Order Fee	Fee	Fee	$ 55.00
				Subtotal:	$1,737.00
				Grand Total:	**$1,737.00**

WEITZ

PCO #006

Authorization: The undersigned hereby directs the Contractor, to proceed as denoted above in the performance of the change at the amount and terms stated above. It is understood that the work described in this change proposal shall be incorporated, uncontested, in to the next formal Change Order.

Evan Shaw (INVISION ARCHITECTURE)	**CITY OF GRIMES**	**WEITZ COMPANY-IOWA, THE**
	110 NORTH HARVEY	611 5TH AVE SUITE 300
	GRIMES Iowa 50111	DES MOINES Iowa 50309
		Stephanie Morrison 1/8/2023
SIGNATURE **DATE**	**SIGNATURE** **DATE**	**SIGNATURE** **DATE**

CE 008
PCO 006

CORELL CONTRACTOR INC.

The Weitz Company
611 5th Ave
Des Moines, IA 50309

stephanie.morrison@weitz.com
emily.ford@weitz.com
kara.devenney@weitz.com

CO Request
10/28/22

They put a walk path from the trailer, to the north/east side of the building where the Kybos now sit

DATE				AMOUNT
	Project: Grimes		Weitz Project X233900	
	Corell Job # 24			
	Time	Hours	Rate	
	Rock walking path			
08/18/22	Tracked Skidloader w/ operator	1	170.00	170.00
	End dump w/ driver	1	125.00	125.00
	1.5" down recycled concrete	17.98	14.55	261.61
				556.61
	Dig footing back 5' from the face of the building			
09/20/22	Foreman	3	105.00	315.00
	Labor	8.5	74.00	629.00
	Tracked skidloader	3	96.00	288.00
	PC 138	3	150.00	450.00
				1,682.00
	Grading subgrade inside building			
10/14/22	Tracked Skidloader w/ operator	2	170.00	340.00
	Skidloader w/ operator	2	161.00	322.00
				662.00
	Current Amount Due			**$2,900.61**

Rob from Forrest said they needed 5' clear space for CMU that Graphite said they'd help with and then refused

CE 008

Back charge back to Graphite for leaving the sub grade high

CE 009

ATTN: Dan
PROJECT MANAGER

CORELL CONTRACTOR INC.

	CONTRACT
	CHANGE ORDER
X	HOURLY

JOB NUMBER 2446
PROJECT NAME Grimes public library
CLIENT Weitz
WEATHER

DAILY PROJECT REPORT

DATE 9-20-22
FOREMAN Adam Atkinson
CLIENT REP Doug Reeves
APPROVAL Doug Reeves

EMPLOYEE NAME	JOB HOURS	Machine Number & Type	MACHINE HOURS	HOUR METER READING
Adam Atkinson	3	Foreman	3	
Hunter Gear	3	Csl-34	3	
Cody Jensen	3	Pc138 CL29	3	
Derek Tillotson	2.5	Labor		
John Howe	4	Lowboy truck 58	4	N/C
James Gilbert	4	Lowboy truck 51	4	

WORK PERFORMED: Dig the footing back 5 feet from the face of the building.

SUBCONTRACTORS:

MATERIALS:

COMMENTS:

CHANGES OR INSTRUCTIONS:

THE WEITZ COMPANY, LLC

Printed on Mon Jan 16, 2023 at 03:20 pm CST

Job #: X237400 GRIMES PUBLIC LIBRARY
200 NE BEAVERBROOKE BLVD
GRIMES, Iowa 50111

Change Events

Type : owner_change

#	Title	Scope	Type	Reason	Status	Origin	ROM	Prime Totals	Commitment Totals	RFQs	Commitment COs	Prime PCOs
015	Break Metal Transition at Interior Walls	Out of Scope	Owner Change	Design development	Open		$21,467.00	$0.00	$0.00			
014	Lockset/Cylinder Price Increase	Out of Scope	Owner Change	Design development	Open		$0.00	$0.00	$0.00			
013	CM Fee on Elevator Rebid	Out of Scope	Owner Change	Design development	Open		$977.00	$977.00	$0.00			PCO #009
012	Graphite COR 5 - Cold Weather Concrete	In Scope	Owner Change	Design development	Closed		$0.00	$0.00	$0.00			
011	RFI 053 Millwork Changes	Out of Scope	Owner Change	Design development	Open	RFI#53: Millwork Update: Cost Impact	-$1,247.65	-$1,247.65	$0.00			PCO #008
010	CM Services - Generator & Additional Stair Scaffold	Out of Scope	Owner Change	Unforseen condition	Open		$22,000.00	$0.00	$0.00			
009	Regrade Subgrade at Building Pad	Out of Scope	Owner Change	Backcharge	Open		$0.00	$0.00	$0.00			PCO #007
008	Foundation Working Ledge for Mason	Out of Scope	Owner Change	Design development	Open		$1,737.00	$1,737.00	$0.00			PCO #006
007	Additional SWPPP Protection	Out of Scope	Owner Change	Design development	Open		$4,490.00	$10,932.00	$0.00			PCO #005
006	Anchor Bolt As-builts by Bishop	Out of Scope	Owner Change	Design development	Open		$1,525.50	$1,525.50	$1,457.50		1	PCO #004
005	Limestone Veneer	Out of Scope	Owner Change	Design development	Open		$924.00	$28,441.65	$28,441.65		1	PCO #003
004	Pursue Alternates 4 & 6	Out of Scope	Owner Change	Client request	Open		$93,873.73	$92,345.65	$92,345.65		7	PCO #002
003	ASI 1 - Graphite Steel Request	Out of Scope	Owner Change	Design development	Open		$0.00	$6,582.77	$6,582.77		1	PCO #001
002	Sliding Wall - Stacked Panel System vs Pocket Door	Out of Scope	Owner Change	Design development	Closed		$8,904.00	$0.00	$0.00			
001	RFI 1: Increase Bar Joist Uplift & Deck Primer	Out of Scope	Owner Change	Design development	Closed		$6,038.55	$0.00	$0.00			
Report Grand Totals							**$160,689.13**	**$141,293.92**	**$128,827.57**			

Processed

Submitted for Review/Processing

CHANGE ORDER FORM

CITY OF GRIMES

Project Title: Grimes Public Library
Contractor: Corell Contractor Inc.
Address: 1300 Licoln Street, West Des Moines, IA 50265
Finance Budget Code: 350-410-6499 **Finance Project #** 0
Vendor Project or Invoice #: **PO #** 0
Original Contract Date: December 17, 2021 **Vendor #** 0

Change Order Number: 1

Change Order Date: January 19, 2023

Purpose of Change Order:

Excavation of foundation working ledge for mason and regrading the subgrade at the building pad.

Details of Change Order:

ITEM #	DESCRIPTION	UNITS	QUANTITY CHANGE	UNIT PRICE	EXTENDED PRICE
1					
2	CE 008: Excavation of foundation working ledge for mason	LS	1.00	$ 1,682.00	$ 1,682.00
3	CE 009: Regrading subgrade at the building pad	LS	1.00	$ 662.00	$ 662.00
4					$ -
5					$ -
6					$ -
7					$ -
8					$ -
9					$ -
10					$ -
Change Order Number: 1 makes the following adjustments to the contract:					**$ 2,344.00**

Contractor Accepted: Corell Contractor Inc.
Firm Name

Signature Date

Engineer Approved: INVISION Architecture
Firm Name

Signature 02.06.23
Date

Owner Accepted: City of Grimes

Signature Mayor
Title

2-14-2023
Date

Attest for Owner:

Signature City Clerk
Title

2-14-2023
Date

Record of Change Orders

#	Date	Amount
Original Contract Amount		$ 438,000.00
1	January 19, 2023	$ 2,344.00
2		
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Revised Contract Amount **$ 440,344.00**

Date Printed: 1/19/2023

CHANGE ORDER FORM

CITY OF GRIMES

Project Title: Grimes Public Library
Contractor: Graphite
Address: 1955 NE 58th Avenue Suite 100, Des Moines IA 50313
Finance Budget Code: 350-410-6499 **Finance Project #** 0
Vendor Project or Invoice #: **PO #** 0
Original Contract Date: December 17, 2021 **Vendor #** 0

Change Order Number: 3

Change Order Date: January 19, 2023

Purpose of Change Order:

Backcharge for regrade of subgrade at building pad by Corell. RFI 053 Millwork changes.

Details of Change Order:

ITEM #	DESCRIPTION	UNITS	QUANTITY CHANGE	UNIT PRICE	EXTENDED PRICE
1					
2	CE 009: Backcharge for regrading at building pad	LS	1.00	$ (662.00)	$ (662.00)
3	CE 011: Millwork changes per RFI 053.	LS	1.00	$ (1,247.65)	$ (1,247.65)
4					$ -
5					$ -
6					$ -
7					$ -
8					$ -
9					$ -
10					$ -
Change Order Number: 3 makes the following adjustments to the contract:					**$ (1,909.65)**

Contractor Accepted: Graphite
Firm Name

Signature Date

Engineer Approved: INVISION Architecture
Firm Name

Signature 02.06.23
Date

Owner Accepted: City of Grimes

Signature Mayor
Title
2-14-2023
Date

Attest for Owner:

Signature City clerk
Title
2-14-2023
Date

Record of Change Orders

#	Date	Amount
Original Contract Amount		$ 2,665,000.00
1	August 9, 2022	$ 6,582.77
2	September 14, 2022	$ 40,245.50
3	January 19, 2023	$ (1,909.65)
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Revised Contract Amount **$ 2,709,918.62**

Date Printed: 1/19/2023

CITY OF
GRIMES
101 NE Harvey, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846

CITY COUNCIL COMMUNICATION
Meeting Date: 2/14/23

AGENDA ITEM: WRA Grimes Connector – Contract 3, Change Order #1.

BACKGROUND: A change order request has been made for the WRA Grimes Connector – Contract 3 project. The purpose and details are as follows:

- Remove and Replace 7" PCC Pavement
  - Removal and replacement of PCC pavement needed to connect to the existing sanitary sewer system.
- Drop Connection
  - Installation of drop connections in the deep manholes to accommodate future development in the area of the new sanitary sewer.

BUDGETARY CONSIDERATIONS: The change order will increase the total cost for the project by $35,838.00.

STRATEGIC PLANNING:
Prioritized: Yes

*High-Performing Organization/Exception Professional Services_X__
*Great Place to Live/Expanded Quality of Life Amenities _____
*Dynamic Town/Strong Sense of Community _____
*More Beautiful/Vibrant Community _____

BOARD/COMMISSION ACTION(S):

STAFF RECOMMENDATION: The staff has reviewed this Change Order and recommends approval by the City Council.

RESPONSIBLE STAFF/CONTACT INFORMATION:
Matt Ahrens, City Engineer
mahrens@grimesiowa.gov
515-986-4050

Prepared by: Aaron Jarosh, Staff Engineer
Return to: Matt Ahrens, City Engineer

CHANGE ORDER FORM

CITY OF GRIMES

Project Title:	WRA Grimes Connector - Contract 3		
Contractor:	Rognes Corporation		
Address:	1609 N. Ankeny Blvd., Suite 210, Ankeny, IA 50023		
Finance Budget Code:	363-815-6499	**Finance Project #**	0
Vendor Project or Invoice #:	0	**PO #**	0
Original Contract Date:	March 8, 2022	**Vendor #**	2363

Change Order Number: 1

Change Order Date: February 14, 2023

Purpose of Change Order:

There was some PCC pavement that needed to be removed and replaced to connect to existing sanitary sewer system. To coordinate with future development in the area of the new sanitary sewer, contractor was requested to install some drop connections in the deep manholes being constructed on the project. This is to compensate contractor for removal and replacement of PCC pavement, and installation of drop connections.

Details of Change Order:

ITEM #	DESCRIPTION	UNITS	QUANTITY CHANGE	UNIT PRICE	EXTENDED PRICE
1	Remove and Replace 7" PCC pavement	SY	102.00	$ 169.00	$ 17,238.00
2	Drop Connection	EA	3.00	$ 6,200.00	$ 18,600.00
3					$ -
4					$ -
5					$ -
6					$ -
7					$ -
8					$ -
9					$ -
10					$ -

Change Order Number: 1 makes the following adjustments to the contract: $ 35,838.00

Contractor Accepted: Rognes Corporation (Firm Name)

Signature — Date: 2-6-23

Engineer Approved: Veenstra & Kimm, Inc. (Firm Name)

Signature — Date: 2-6-2023

Owner Accepted: City of Grimes MSA 2-7-23

Signature — Title: Mayor — Date: 2-14-2023

Attest for Owner:

Signature — Title: City Clerk — Date: 2-14-2023

Record of Change Orders

#	Date	Amount
Original Contract Amount		$ 8,235,801.00
1	February 14, 2023	$ 35,838.00
2		
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Revised Contract Amount $ 8,271,639.00

Date Printed: 2/6/2023

CITY OF
GRIMES
101 NE Harvey, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846

CITY COUNCIL COMMUNICATION
Meeting Date: 2/14/23

AGENDA ITEM: WRA Grimes Connector – Contract 2, Change Order #1.

BACKGROUND: A change order request has been made for the WRA Grimes Connector – Contract 2 project. The purpose and details are as follows:

- Field Tile Replacement – 8" and Smaller
  - Field drain tile was found while placing the new sanitary sewer pipe. This will provide compensation to the contractor for removing and replacing drain tile 8" and smaller.

BUDGETARY CONSIDERATIONS: The change order will increase the total cost for the project by $56,925.00.

STRATEGIC PLANNING:
Prioritized: Yes

*High-Performing Organization/Exception Professional Services_X__
*Great Place to Live/Expanded Quality of Life Amenities _____
*Dynamic Town/Strong Sense of Community _____
*More Beautiful/Vibrant Community _____

BOARD/COMMISSION ACTION(S):

STAFF RECOMMENDATION: The staff has reviewed this Change Order and recommends approval by the City Council.

RESPONSIBLE STAFF/CONTACT INFORMATION:
Matt Ahrens, City Engineer
mahrens@grimesiowa.gov
515-986-4050

Prepared by: Aaron Jarosh, Staff Engineer
Return to: Matt Ahrens, City Engineer

CHANGE ORDER FORM

CITY OF GRIMES

Project Title:	WRA Grimes Connector - Contract 2		
Contractor:	S. M. Hentges & Sons, Inc.		
Address:	650 Quaker Avenue, Jordan, MN 55352		
Finance Budget Code:	362-815-6499	***Finance Project #***	0
Vendor Project or Invoice #:	0	***PO #***	0
Original Contract Date:	March 8, 2022	***Vendor #***	4294

Change Order Number: 1

Change Order Date: February 14, 2023

Purpose of Change Order:

Field drain tile was found while placing the new sanitary sewer pipe. This change order will compensate contractor for removing and replacing drain tile 8" and smaller.

Details of Change Order:

ITEM #	DESCRIPTION	UNITS	QUANTITY CHANGE	UNIT PRICE	EXTENDED PRICE
1	Field Tile Replacement - 8" and Smaller	LF	759.00	$ 75.00	$ 56,925.00
2					$ -
3					$ -
4					$ -
5					$ -
6					$ -
7					$ -
8					$ -
9					$ -
10					$ -

Change Order Number: 1 makes the following adjustments to the contract: $ 56,925.00

Contractor Accepted: S. M. Hentges & Sons, Inc.
Firm Name

Signature

2/6/23
Date

Engineer Approved: Veenstra & Kimm, Inc
Firm Name

Signature

2-6-2023
Date

Owner Accepted: City of Grimes MSA 2-7-23

Signature

Mayor
Title

2-14-2023
Date

Attest for Owner:

Signature

City Clerk
Title

2-14-2023
Date

Record of Change Orders

#	Date	Amount
Original Contract Amount		$ 9,530,000.00
1	February 14, 2023	$ 56,925.00
2		
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Revised Contract Amount $ 9,586,925.00

Date Printed: 2/5/2023

Monthly Finance Report

January 2023

TREASURER'S REPORT
CALENDAR 1/2023, FISCAL 7/2023

FUND#	TITLE	LAST MONTH CASH BALANCE	REVENUES	EXPENSES	BALANCE	THIS MONTH CASH BALANCE
001	GENERAL	13,354,078.13	263,228.32	834,954.26	60.03-	12,782,292.12
002	LIBRARY FUND	244,813.63	11,244.85	60,886.78	.00	195,171.70
005	FIRE/RESCUE AUXILIARY	.00	.00	.00	.00	.00
110	ROAD USE TAX	3,655,506.42	152,513.11	159,179.63	.00	3,648,839.90
112	EMPLOYEE BENEFITS	656,759.60	16,804.53	148,791.58	.00	524,772.59
119	EMERGENCY FUND	.00	.00	.00	.00	.00
121	LOCAL OPTION SALES TAX	4,436,655.95	224,852.55	.00	.00	4,661,508.50
125	TAX INCREMENT FINANCING	2,547,743.57	44,180.53	.00	.00	2,591,924.10
160	HOTEL/MOTEL/ECON DEV	254,820.36	.00	.00	.00	254,820.36
161	ECO DEVELOPMENT REVOLVING	174,763.30	1,069.70	.00	.00	175,833.00
167	RESTRICTED GIFTS	99,003.34	856.66	356.66	.00	99,503.34
170	FEMA - FIRE DEPT	34,239.98	.00	.00	.00	34,239.98
200	DEBT SERVICE	1,875,347.79	18,043.22	.00	.00	1,893,391.01
301	CAPITAL PROJECT FUND	6,587.32	.00	.00	.00	6,587.32
302	CP - ROAD DEVELOPMENT	3,020.07	.00	.00	.00	3,020.07
303	CP - WALLACE	.00	.00	.00	.00	.00
304	STM WATER MASTER PLAN	150,318.53	.00	.00	.00	150,318.53
305	CP - MAIN STREET	.00	.00	.00	.00	.00
306	CP - PRAIRIE/LITTLE BEAVE	.00	.00	.00	.00	.00
307	CP - STORM WATER	110,418.26	.00	.00	.00	110,418.26
308	CP-SW COUNTY LINE ROAD	96,863.71-	.00	.00	.00	96,863.71-
309	CP - PARKS	3,240,328.31	.00	.00	.00	3,240,328.31
310	CP - FIRE	200,000.00	.00	.00	.00	200,000.00
311	CP - DOWNTOWN	.00	.00	.00	.00	.00
312	CP - S JAMES/SE 37TH ST	.00	.00	.00	.00	.00
313	CP - GRIMES COMMUNITY COM	499,027.47	.00	22,971.43	.00	476,056.04
314	CP-NE GATEWAY/HOPE COMM	94,883.62-	.00	.00	.00	94,883.62-
315	CP N COMPLEX SANI CONNECT	4,808.51	.00	.00	.00	4,808.51
316	CP - WATER CAP IMPROVEMNT	.00	.00	.00	.00	.00
317	CP - COMP PLAN	11,721.80	.00	.00	.00	11,721.80
318	CP - CITY HALL	.00	.00	.00	.00	.00
319	KENNYBROOK PK WQI IMPRV	168,256.03	.00	.00	.00	168,256.03
320	CP-New Jordan Well 2019	7,800.05	.00	.00	.00	7,800.05
321	CP- ASR 2019	.00	.00	.00	.00	.00
322	CP-16" Water Main	.00	.00	.00	.00	.00
323	CP-Water Tower 2019	86,406.90-	.00	.00	.00	86,406.90-
324	CP-Water Plant Exp 2019	19,700.45-	21,898.35	3,400.00	.00	1,202.10-
325	SE 37TH HWY 141 PROJECT	.00	.00	.00	.00	.00
326	2019 OVERLAY PROJECT	.00	.00	.00	.00	.00
327	SE 19TH & SW CO OVERLAY	.00	.00	.00	.00	.00
328	WRA SANI SEWER PHASE 1	4,584.03	903,912.26	902,712.26	.00	5,784.03
329	NW TERRITORY LIFT STATION	153,736.40	.00	.00	.00	153,736.40
330	GIS MAPPING	67,181.75	.00	.00	.00	67,181.75
331	19TH ST SEWER EXTENSION	910,155.33	.00	.00	.00	910,155.33
332	ROAD USE EQUIPMENT	336,882.00	.00	.00	.00	336,882.00
333	WRA PARALLEL SEWER	1,600,000.00	.00	.00	.00	1,600,000.00
334	HWY44 & COUNTY LN RD 2020	371,039.57	.00	43,562.89	.00	327,476.68
335	ANN SANI SEWER I&I REHAB	250,000.00	.00	.00	.00	250,000.00
336	SE 11th ST RR/James 2019	86,004.58	.00	67.50	.00	85,937.08
337	CP-N MAIN & BEAVERBK SIG	.00	.00	.00	.00	.00
338	FY20 Drain prj 2nd/beaver	.00	.00	.00	.00	.00
339	HWY 141 & HWY 44 SIGNAL	283,377.65-	.00	.00	.00	283,377.65-
340	ANNUAL SIGNAL IMPROVEMENT	67,115.07	.00	43,616.87	.00	23,498.20

TREASURER'S REPORT
CALENDAR 1/2023, FISCAL 7/2023

FUND#	TITLE	LAST MONTH CASH BALANCE	REVENUES	EXPENSES	BALANCE	THIS MONTH CASH BALANCE
341	HWY 44 STUDY	35,600.00-	.00	.00	.00	35,600.00-
342	WATER SYSTEM STUDY	9,500.00-	.00	.00	.00	9,500.00-
343	JAMES ST CORRIDOR STUDY	22,122.18-	.00	.00	.00	22,122.18-
344	PAVEMENT COND ANALYSIS	76,955.60	.00	.00	.00	76,955.60
345	ANNUAL WATER MAIN REPLACE	200,000.00	.00	.00	.00	200,000.00
346	HW TRAIL EXTENSION	96,180.45	.00	.00	.00	96,180.45
347	N SPORTS COMPLEX PARKING	349,257.41-	.00	.00	.00	349,257.41-
348	SPLASH PAD	484,405.14-	.00	512,447.01	.00	996,852.15-
349	SE 6TH & S JAMES INTERSEC	1,663.25	.00	.00	.00	1,663.25
350	GRIMES LIBRARY BLDG FUND	3,657,821.94	58,277.76	254,926.86	.00	3,461,172.84
351	37TH ST IMPROVEMENTS	663,717.35	.00	.00	.00	663,717.35
352	TRL RDG/BEAV/JACOB WTR MN	69,639.33	.00	.00	.00	69,639.33
353	SANI SEWER STUDY	3,949.24-	.00	.00	.00	3,949.24-
354	ANNUAL PCC PATCHING	750,000.00	.00	.00	.00	750,000.00
355	TRAFFIC SIGNAL EQUIPMENT	70,292.00	.00	.00	.00	70,292.00
356	ANNUAL PAVEMENT PRESERVE	75,000.00	.00	.00	.00	75,000.00
357	S CMPLX IRRIGATION PROJ	31,718.46	.00	.00	.00	31,718.46
358	ANN TRAIL IMPRV & PLAN	330,819.59	.00	.00	.00	330,819.59
359	EMERGENCY WATER MAIN	91,587.25	.00	.00	.00	91,587.25
360	19TH ST WATER MAIN	356,768.84	.00	.00	.00	356,768.84
361	WW PLANT MBDR RETROFIT	28,926.53-	.00	.00	.00	28,926.53-
362	WRA SANI SWR PHASE 2	.00	1,017,464.75	1,017,464.75	.00	.00
363	WRA SANI SEWER PHASE 3	1,888,509.20-	152,903.81	152,903.81	.00	1,888,509.20-
364	WRA SANI SWR PHS 4	2,238.66-	133,038.53	133,038.53	.00	2,238.66-
365	WALLACE FARM	1,125,666.10	.00	.00	.00	1,125,666.10
366	JACOB ST OVERLAY PROJ	68,446.34	.00	6,935.00	.00	61,511.34
367	GRIMESPLEX	838,687.37-	.00	837,037.05	.00	1,675,724.42-
368	TRL RDG/BEAVER WATER MAIN	105,371.90	.00	.00	.00	105,371.90
369	SE 11TH & JAMES	1,645,807.47	.00	65,878.59	.00	1,579,928.88
370	19th & Gateway signal	300,000.00	.00	.00	.00	300,000.00
371	11TH & GATEWAY SIGNAL	300,000.00	.00	.00	.00	300,000.00
372	N JORDAN WELL REPAIRS	123,659.84-	.00	32,874.65	.00	156,534.49-
373	BLDG ACCESS CONTROL PROJ	200,000.00	.00	.00	.00	200,000.00
374	WATER PRODUCTION PROJECTS	795,654.09	.00	69,847.11	.00	725,806.98
375	NE DEST/NE BVRBROOKE IMP	27,020.01-	.00	13,411.00	.00	40,431.01-
376	SE TRL RDG RD RECONSTRUCT	68,075.00-	.00	.00	.00	68,075.00-
377	HWY TRL EXT TO SCHOOL	.00	.00	9,714.38	.00	9,714.38-
378	FIRE STATION	.00	.00	.00	.00	.00
379	100TH ST WIDENING	.00	.00	.00	.00	.00
380	HWY 141 CORR/INTERS STDY	.00	.00	.00	.00	.00
381	NO COUNTY LINE WATER MAIN	.00	.00	.00	.00	.00
382	GROUND STORAGE RESERVOIR	.00	.00	.00	.00	.00
383	JAMES ST WTP WATER MAIN	.00	.00	.00	.00	.00
399	EQUIP REVOLVING PROGRAM	282,400.00	22,077.00	.00	.00	304,477.00
600	WATER	10,614,759.04	355,506.04	370,510.88	.00	10,599,754.20
601	WATER DEPOSITS	204,982.25	2,665.96	5,972.14	.00	201,676.07
602	WATER SINKING	336,414.44	.00	.00	.00	336,414.44
603	WATER REC BOND	183,629.96	.00	.00	.00	183,629.96
610	SEWER	6,390,696.14	249,726.68	380,563.82	.00	6,259,859.00
611	SEWER SINKING	736,630.85	.00	.00	.00	736,630.85
670	LANDFILL/GARBAGE	442,547.26	62,899.83	1,652.37	.00	503,794.72
740	STORM WATER	2,876,065.50	66,549.40	27,291.04	.00	2,915,323.86
750	GRIMESPLEX	349,765.00	.00	.00	.00	349,765.00

TREASURER'S REPORT
CALENDAR 1/2023, FISCAL 7/2023

FUND#	TITLE	LAST MONTH CASH BALANCE	REVENUES	EXPENSES	BALANCE	THIS MONTH CASH BALANCE
	Report Total	64,550,534.64	3,779,713.84	6,112,968.85	60.03-	62,217,219.60

BALANCE SHEET
CALENDAR 1/2023, FISCAL 7/2023

ACCOUNT NUMBER	ACCOUNT TITLE	PTD BALANCE	YTD BALANCE
001-000-1110	CASH - GENERAL	571,986.81-	8,082,301.83
002-000-1110	CASH - LIBRARY	49,641.93-	195,171.70
110-000-1110	CASH - ROAD USE	6,666.52-	3,648,839.90
112-000-1110	CASH - EMPLOYEE BENEFITS	128,174.01-	514,560.03
121-000-1110	CASH - LOCAL OPTION SALES TAX	224,852.55	4,661,508.50
125-000-1110	CASH - TIF	44,180.53	2,591,924.10
160-000-1110	CASH - HOTEL/MOTEL/ECON DEV		254,820.36
161-000-1110	CASH - ECO DEVELOP REVOLVING L	1,069.70	175,833.00
167-000-1110	CASH - LIBRARY RESTRICTED GIFT	500.00	99,503.34
170-000-1110	CASH - FEMA/FIRE DEPT		34,239.98
200-000-1110	CASH - DEBT SERVICE	18,031.55	1,889,939.58
301-000-1110	CASH - CAPITAL PROJECTS		6,587.32
302-000-1110	CASH - CP - ROAD DEVELOPMENT		3,020.07
304-000-1110	CASH-STM WATER MASTER PLAN		150,318.53
307-000-1110	CASH - CP - STORM WATER		110,418.26
308-000-1110	CASH-CP SW COUNTY LINE ROAD		96,863.71-
309-000-1110	CASH - CP - PARKS		3,240,328.31
310-000-1110	CASH - CP-FIRE		200,000.00
313-000-1110	CASH - CP - GRIMES COMM COMPLE	22,971.43-	476,056.04
314-000-1110	CASH-NE GATEWAY/HOPE COMM		94,883.62-
315-000-1110	CASH -N COMPLEX SANI CONNECT		4,808.51
317-000-1110	CASH - COMP PLAN		11,721.80
319-000-1110	CASH-KENNYBROOK PK WQI IMP		168,256.03
320-000-1110	CASH-NEW JORDAN WELL 2019		7,800.05
323-000-1110	CASH-WATER TOWER 2019		86,406.90-
324-000-1110	CASH- WATER PLANT EXP 2019	18,498.35	1,202.10-
328-000-1110	CASH-WRA SANI SEWER PHASE 1	1,200.00	5,784.03
329-000-1110	NW TERRITORY LIFT STATION CASH		153,736.40
330-000-1110	GIS MAPPING- CASH		67,181.75
331-000-1110	CASH-19TH ST SEWER EXTENSION		910,155.33
332-000-1110	CASH-ROAD USE EQUIPMENT		336,882.00
333-000-1110	CASH-WRA PARALLEL SEWER		1,600,000.00
334-000-1110	CASH-HWY 44 & CO LINE RD 2020	43,562.89-	327,476.68
335-000-1110	CASH-ANN SANI SWR I&I REHAB		250,000.00
336-000-1110	CASH-SE 11TH RR/JAMES 2019	67.50-	85,937.08
339-000-1110	HWY 141 & HWY 44 SIGNAL CASH		283,377.65-
340-000-1110	ANNUAL SIGNAL IMPROVEMENT CASH	43,616.87-	23,498.20
341-000-1110	HWY 44 STUDY CASH		35,600.00-
342-000-1110	WATER SYSTEM STUDY CASH		9,500.00-
343-000-1110	JAMES ST CORRIDOR STUDY CASH		22,122.18-
344-000-1110	CASH PAVEMENT COND ANALYSIS		76,955.60
345-000-1110	CASH ANNUAL WATER MAIN REPLACE		200,000.00
346-000-1110	CASH HWY 44 TRAIL EXTENSION		96,180.45
347-000-1110	CASH N SPORTS COMPLEX PARKING		349,257.41-
348-000-1110	CASH SPLASH PAD	512,447.01-	996,852.15-
349-000-1110	SE 6TH & JAMES INTERSEC CASH		1,663.25
350-000-1110	GRIMES LIB BLDG CASH	196,649.10-	3,461,172.84
351-000-1110	CASH 37TH ST IMPROVEMENTS		663,717.35
352-000-1110	CASH TRL RD/BEAV/JAC WTR MN		69,639.33
353-000-1110	CASH SANI SEWER STUDY		3,949.24-
354-000-1110	CASH ANNUAL PCC PATCHING		750,000.00

BALANCE SHEET
CALENDAR 1/2023, FISCAL 7/2023

ACCOUNT NUMBER	ACCOUNT TITLE	PTD BALANCE	YTD BALANCE
355-000-1110	CASH TRAFFIC SIGNAL EQUIPMENT		70,292.00
356-000-1110	CASH ANNUAL PAVEMENT PRESERVE		75,000.00
357-000-1110	S COMPLEX IRRIGATION CASH		31,718.46
358-000-1110	ANN TRAIL IMP & PLANN CASH		330,819.59
359-000-1110	EMERGENCY WATER MAIN CASH		91,587.25
360-000-1110	19TH ST WATER MAIN CASH		356,768.84
361-000-1110	WW PLANT MBDR RETROFIT CASH		28,926.53-
363-000-1110	WRA SANI SWR PHS 3 CASH		1,888,509.20-
364-000-1110	WRA SANI SWR PHS 4 CASH		2,238.66-
365-000-1110	WALLACE FARM CASH		1,125,666.10
366-000-1110	JACOB ST OVERLAY CASH	6,935.00-	61,511.34
367-000-1110	GRIMESPLEX CASH	837,037.05-	1,675,724.42-
368-000-1110	TRL RDG/BEAVER WTR MAIN CASH		105,371.90
369-000-1110	SE 11TH & JAMES CASH	65,878.59-	1,579,928.88
370-000-1110	19TH & GATEWAY SIGNAL CASH		300,000.00
371-000-1110	11TH & GATEWAY SIGNAL CASH		300,000.00
372-000-1110	N JORDAN WELL REPAIR CASH	32,874.65-	156,534.49-
373-000-1110	BLDG ACCESS CONT PROJ CASH		200,000.00
374-000-1110	WTR PRODUCTION PROJECTS CASH	69,847.11-	725,806.98
375-000-1110	NE DEST/NE BVRBROOKE IMP CASH	13,411.00-	40,431.01-
376-000-1110	SE TRL RDG RD RECONSTRUCT CASH		68,075.00-
377-000-1110	HWY 44 TRL EXT SCHOOL CASH	9,714.38-	9,714.38-
399-000-1110	EQUIP REVOLVING PROG CASH	22,077.00	304,477.00
600-000-1110	CASH - WATER	16,794.99-	7,904,072.71
601-000-1110	CASH - WATER DEPOSITS	3,306.18-	199,236.86
602-000-1110	CASH - WATER SINKING		336,414.44
603-000-1110	CASH - WATER REC BOND		183,629.96
610-000-1110	CASH - SEWER	133,123.57-	3,036,470.58
611-000-1110	CASH - SEWER SINKING		736,630.85
670-000-1110	CASH - SOLID WASTE	61,247.46	503,794.72
740-000-1110	CASH - STORM WATER	39,240.16	2,868,972.92
750-000-1110	CASH - GRIMESPLEX		349,765.00
	CASH TOTAL	2,333,809.29-	51,535,705.26
112-000-1111	CASH - FLEX	3,813.00-	10,212.56
	CASH TOTAL	3,813.00-	10,212.56
001-000-1130	RESERVES - PARK CAP IMPROVE		234,812.58
600-000-1130	RESERVES - WATER TAPPING		605,712.67
610-000-1130	RESERVES - SEWER TAPPING		91,535.73
	RESERVES TOTAL	.00	932,060.98
001-000-1131	RESERVES - FIRE CAP IMPROVE		78,304.09
600-000-1131	RESERVES - WATER		35,000.00

ACCOUNT NUMBER	ACCOUNT TITLE	PTD BALANCE	YTD BALANCE
	RESERVES TOTAL	.00	113,304.09
001-000-1132	RESERVES - RESCUE CAP IMPROVE		16,218.47
	RESERVES TOTAL	.00	16,218.47
001-000-1133	RESERVES - PARK & REC GOAL		6,365.17
	RESERVES TOTAL	.00	6,365.17
001-000-1150	CASH - IPAIT	200.80	59,426.86
200-000-1150	CASH - IPAIT	11.67	3,451.43
	CASH - IPAIT TOTAL	212.47	62,878.29
600-000-1160	SAVINGS - WATER TAPPING	436.73	991,910.99
740-000-1160	SAVINGS - STORM WATER	18.20	46,350.94
	SAVINGS TOTAL	454.93	1,038,261.93
610-000-1161	SAVINGS - SEWER TAPPING	2,286.43	1,045,471.93
	SAVINGS - RACCOON TOTAL	2,286.43	1,045,471.93
600-000-1162	SAVINGS - VISION	1,353.42	1,063,057.83
	SAVINGS - VISION TOTAL	1,353.42	1,063,057.83
601-000-1170	WATER DEPOSIT CD 25712		2,439.21
	CD'S - CITY STATE TOTAL	.00	2,439.21
001-000-1171	CEMETERY CD 1 304927		31,591.49
001-000-1172	CEMETERY CD 3 222910		20,211.26
001-000-1173	CEMETERY CD 12014736		20,759.95
	CD'S BANKERS TRUST TOTAL	.00	72,562.70
001-000-1174	CD# 12510837 - GENERAL		2,116,150.21
	CD# 12510837 - GENERAL TOTAL	.00	2,116,150.21

BALANCE SHEET
CALENDAR 1/2023, FISCAL 7/2023

ACCOUNT NUMBER	ACCOUNT TITLE	PTD BALANCE	YTD BALANCE
001-000-1175	CD# 12396252 - GENERAL		2,116,150.21
	CD# 12396252 - GENERAL TOTAL	.00	2,116,150.21
610-000-1178	CHARTER SEW TAP CD		2,086,380.76
	CHARTER SEW TAP CD TOTAL	.00	2,086,380.76
	TOTAL CASH	2,333,315.04-	62,217,219.60

BUDGET REPORT
CALENDAR 1/2023, FISCAL 7/2023

PCT OF FISCAL YTD 58.3%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	POLICE TOTAL	1,423,248.00	115,821.83	806,342.98	56.66	616,905.02
	FIRE TOTAL	739,308.00	69,254.17	448,144.72	60.62	291,163.28
	AMBULANCE TOTAL	1,963,748.00	115,181.16	974,743.50	49.64	989,004.50
	BUILDING INSPECTIONS TOTAL	1,687,039.00	153,597.70	961,769.57	57.01	725,269.43
	ANIMAL CONTROL TOTAL	.00	.00	224.45	.00	224.45-
	PUBLIC SAFETY TOTAL	5,813,343.00	453,854.86	3,191,225.22	54.89	2,622,117.78
	ROADS, BRIDGES, SIDEWALKS TOTA	2,876,976.00	220,495.67	1,402,847.93	48.76	1,474,128.07
	STREET LIGHTING TOTAL	252,500.00	40,951.47	105,130.23	41.64	147,369.77
	TRAFFIC CONTROL & SAFETY TOTA	35,000.00	.00	5,509.68	15.74	29,490.32
	SNOW REMOVAL TOTAL	384,380.00	30,456.57	90,462.98	23.53	293,917.02
	PUBLIC WORKS TOTAL	3,548,856.00	291,903.71	1,603,950.82	45.20	1,944,905.18
	WATER,AIR,MOSQUITO CONTRO TOTA	8,000.00	.00	.00	.00	8,000.00
	HEALTH & SOCIAL SERVICES TOTA	8,000.00	.00	.00	.00	8,000.00
	LIBRARY TOTAL	1,056,876.00	78,664.00	508,772.11	48.14	548,103.89
	PARKS TOTAL	689,250.00	77,690.40	378,085.96	54.85	311,164.04
	NORTH COMPLEX TOTAL	50,000.00	.00	5,854.99	11.71	44,145.01
	SOUTH COMPLEX TOTAL	50,000.00	.00	38,276.01	76.55	11,723.99
	RECREATION TOTAL	313,745.00	26,173.74	247,225.35	78.80	66,519.65
	REC - YOUTH PROGRAMS TOTAL	45,000.00	23.97	8,863.81	19.70	36,136.19
	REC - YOUTH SPORTS TOTAL	.00	.00	1,560.91	.00	1,560.91-
	REC - ADULT PROGRAMS TOTAL	6,600.00	.00	.00	.00	6,600.00
	REC - ADULT SPORTS TOTAL	.00	1,692.08	4,014.82	.00	4,014.82-
	CEMETERY TOTAL	65,029.00	160.00	1,880.69	2.89	63,148.31
	GCC-GRIMES COMM COMPLEX TOTAL	273,133.00	31,155.46	95,532.29	34.98	177,600.71
	GRIMESPLEX TOTAL	368,500.00	14,468.68	20,751.33	5.63	347,748.67
	CULTURE & RECREATION TOTAL	2,918,133.00	230,028.33	1,310,818.27	44.92	1,607,314.73
	ECONOMIC DEVELOPMENT TOTAL	4,170,806.00	.00	1,611,144.40	38.63	2,559,661.60
	COMMUNITY & ECONOMIC DEV TOTA	4,170,806.00	.00	1,611,144.40	38.63	2,559,661.60
	MAYOR/COUNCIL/CITY MGR TOTAL	319,624.00	26,051.29	173,466.90	54.27	146,157.10
	CLERK/TREASURER/ADM TOTAL	740,799.00	58,561.57	455,191.06	61.45	285,607.94
	ELECTIONS TOTAL	28,500.00	6,000.00	18,000.00	63.16	10,500.00
	LEGAL SERVICES/ATTORNEY TOTAL	243,000.00	21,532.23	158,442.84	65.20	84,557.16
	CITY HALL/GENERAL BLDGS TOTAL	311,200.00	8,221.41	123,291.54	39.62	187,908.46
	TORT LIABILITY TOTAL	49,000.00	82,761.00	82,761.00	168.90	33,761.00-
	IT TOTAL	318,296.00	22,013.56	128,848.96	40.48	189,447.04
	OTHER GENERAL GOVERNMENT TOTA	31,906.00	3,240.95	9,537.26	29.89	22,368.74

PCT OF FISCAL YTD 58.3%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	GENERAL GOVERNMENT TOTAL	2,042,325.00	228,382.01	1,149,539.56	56.29	892,785.44
	ROADS, BRIDGES, SIDEWALKS TOTA	797,270.00	.00	46,435.00	5.82	750,835.00
	2007 BOND TOTAL	278,582.00	.00	24,290.63	8.72	254,291.37
	2012 BOND TOTAL	361,460.00	.00	36,030.00	9.97	325,430.00
	2015 BOND TOTAL	861,063.00	.00	18,031.25	2.09	843,031.75
	2017A BOND TOTAL	573,632.00	.00	136,815.63	23.85	436,816.37
	2017 REFINANCING BOND TOTAL	576,075.00	.00	93,037.50	16.15	483,037.50
	2020 GO BOND TOTAL	661,500.00	.00	68,550.00	10.36	592,950.00
	2021 A GO BOND TOTAL	729,200.00	.00	139,900.00	19.19	589,300.00
	2021 B GO LOST BOND TOTAL	253,750.00	.00	57,175.00	22.53	196,575.00
	2022A BOND TOTAL	669,475.00	.00	147,586.24	22.05	521,888.76
	DEBT SERVICE TOTAL	5,762,007.00	.00	767,851.25	13.33	4,994,155.75
	BUILDING INSPECTIONS TOTAL	28,500.00	.00	.00	.00	28,500.00
	ROADS, BRIDGES, SIDEWALKS TOTA	3,965,000.00	152,826.41	1,348,513.41	34.01	2,616,486.59
	STREET LIGHTING TOTAL	1,200,000.00	43,616.87	546,251.80	45.52	653,748.20
	TRAFFIC CONTROL & SAFETY TOTA	.00	.00	4,708.00	.00	4,708.00-
	LIBRARY TOTAL	6,800,000.00	254,926.86	3,799,293.86	55.87	3,000,706.14
	PARKS TOTAL	3,200,000.00	522,161.39	1,957,411.68	61.17	1,242,588.32
	NORTH COMPLEX TOTAL	.00	.00	24,752.39	.00	24,752.39-
	GCC-GRIMES COMM COMPLEX TOTAL	600,000.00	.00	.00	.00	600,000.00
	GRIMESPLEX TOTAL	.00	837,037.05	4,386,930.12	.00	4,386,930.12-
	CITY HALL/GENERAL BLDGS TOTAL	30,000.00	.00	18,508.00	61.69	11,492.00
	WATER TOTAL	2,250,000.00	106,121.76	1,165,102.79	51.78	1,084,897.21
	SEWER/SEWAGE DISPOSAL TOTAL	39,375,000.00	2,206,119.35	24,422,499.76	62.03	14,952,500.24
	STORM WATER TOTAL	155,300.00	.00	13,830.00	8.91	141,470.00
	CAPITAL PROJECTS TOTAL	57,603,800.00	4,122,809.69	37,687,801.81	65.43	19,915,998.19
	WATER TOTAL	5,075,215.00	376,483.02	1,882,600.90	37.09	3,192,614.10
	SEWER/SEWAGE DISPOSAL TOTAL	4,241,883.00	380,563.82	2,596,717.97	61.22	1,645,165.03
	LANDFILL/GARBAGE TOTAL	907,981.00	1,652.37	477,555.85	52.60	430,425.15
	STORM WATER TOTAL	672,871.00	27,291.04	193,683.46	28.78	479,187.54
	SPORTS COMPLEX TOTAL	.00	.00	135.00	.00	135.00-
	ENTERPRISE FUNDS TOTAL	10,897,950.00	785,990.25	5,150,693.18	47.26	5,747,256.82
	TRANSFERS IN/OUT TOTAL	9,212,301.00	.00	738,522.00	8.02	8,473,779.00
	TRANSFER OUT TOTAL	9,212,301.00	.00	738,522.00	8.02	8,473,779.00
	TOTAL EXPENSES	101,977,521.00	6,112,968.85	53,211,546.51	52.18	48,765,974.49

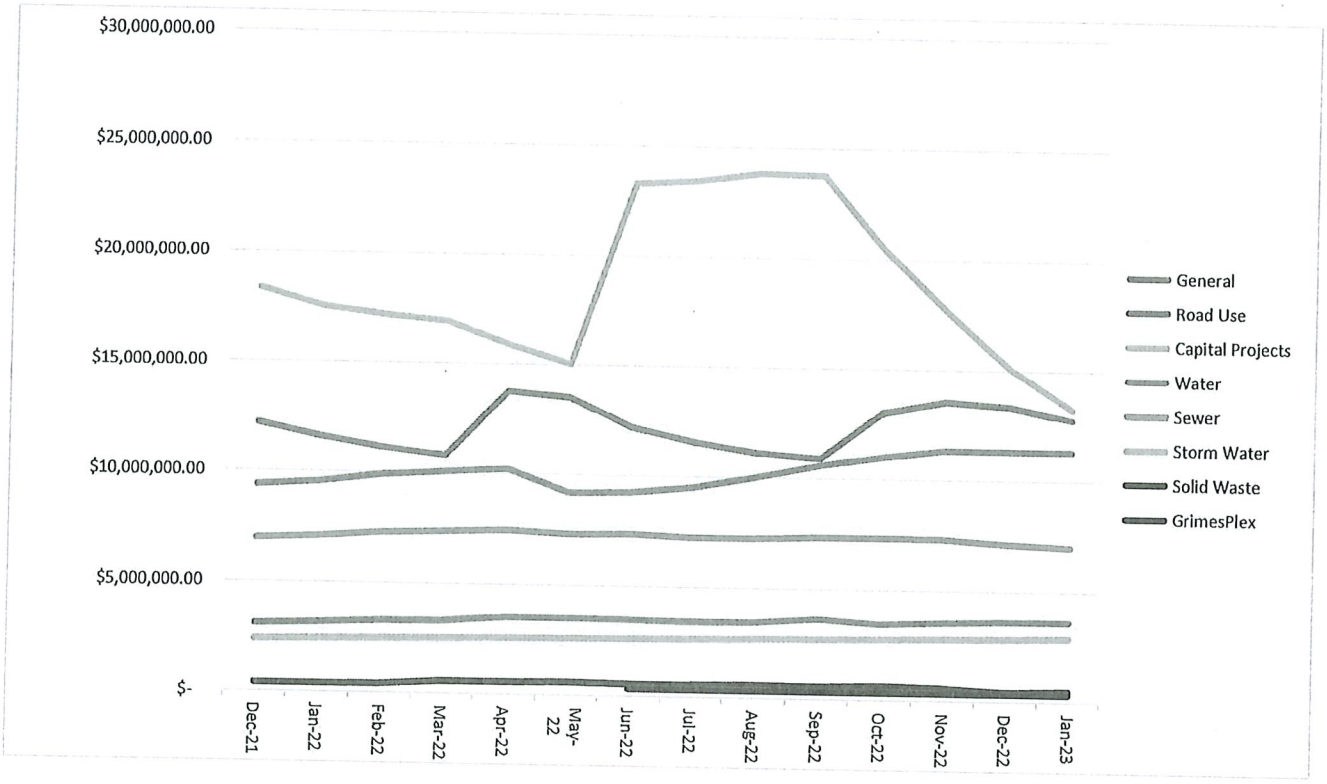
REVENUE REPORT
CALENDAR 1/2023, FISCAL 7/2023

PCT OF FISCAL YTD 58.3%

ACCOUNT NUMBER	ACCOUNT TITLE	FISCAL ESTIMATE	PTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	GENERAL TOTAL	11,951,672.00	263,228.32	6,120,095.28	51.21	5,831,576.72
	LIBRARY FUND TOTAL	909,044.00	11,244.85	481,297.40	52.95	427,746.60
	ROAD USE TAX TOTAL	1,946,835.00	152,513.11	1,239,481.24	63.67	707,353.76
	EMPLOYEE BENEFITS TOTAL	2,094,615.00	16,804.53	627,584.99	29.96	1,467,030.01
	LOCAL OPTION SALES TAX TOTAL	2,709,705.00	224,852.55	1,822,722.78	67.27	886,982.22
	TAX INCREMENT FINANCING TOTAL	6,772,510.00	44,180.53	3,535,668.79	52.21	3,236,841.21
	HOTEL/MOTEL/ECON DEV TOTAL	69,000.00	.00	39,471.41	57.20	29,528.59
	ECO DEVELOPMENT REVOLVING TOTA	12,836.00	1,069.70	7,487.90	58.34	5,348.10
	RESTRICTED GIFTS TOTAL	4,000.00	856.66	7,537.45	188.44	3,537.45-
	DEBT SERVICE TOTAL	5,847,383.00	18,043.22	1,667,975.59	28.53	4,179,407.41
	CP - GRIMES COMMUNITY COM TOTA	500,000.00	.00	.00	.00	500,000.00
	KENNYBROOK PK WQI IMPRV TOTAL	.00	.00	311,935.00	.00	311,935.00-
	CP-Water Plant Exp 2019 TOTAL	.00	21,898.35	21,898.35	.00	21,898.35-
	WRA SANI SEWER PHASE 1 TOTAL	10,750,000.00	903,912.26	9,836,369.44	91.50	913,630.56
	ROAD USE EQUIPMENT TOTAL	300,000.00	.00	.00	.00	300,000.00
	ANNUAL SIGNAL IMPROVEMENT TOTA	600,000.00	.00	.00	.00	600,000.00
	JAMES ST CORRIDOR STUDY TOTAL	1,800,000.00	.00	.00	.00	1,800,000.00
	GRIMES LIBRARY BLDG FUND TOTA	.00	58,277.76	273,553.40	.00	273,553.40-
	TRL RDG/BEAV/JACOB WTR MN TOTA	750,000.00	.00	.00	.00	750,000.00
	ANNUAL PAVEMENT PRESERVE TOTA	600,000.00	.00	.00	.00	600,000.00
	ANN TRAIL IMPRV & PLAN TOTAL	200,000.00	.00	125,000.00	62.50	75,000.00
	19TH ST WATER MAIN TOTAL	1,105,000.00	.00	.00	.00	1,105,000.00
	WRA SANI SWR PHASE 2 TOTAL	11,500,000.00	1,017,464.75	4,882,509.79	42.46	6,617,490.21
	WRA SANI SEWER PHASE 3 TOTAL	7,275,000.00	152,903.81	4,561,378.75	62.70	2,713,621.25
	WRA SANI SWR PHS 4 TOTAL	7,000,000.00	133,038.53	3,410,511.29	48.72	3,589,488.71
	WALLACE FARM TOTAL	1,200,000.00	.00	.00	.00	1,200,000.00

PCT OF FISCAL YTD 58.3%

ACCOUNT NUMBER	ACCOUNT TITLE	FISCAL ESTIMATE	PTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	JACOB ST OVERLAY PROJ TOTAL	900,000.00	.00	.00	.00	900,000.00
	GRIMESPLEX TOTAL	.00	.00	2,800,000.00	.00	2,800,000.00-
	WATER PRODUCTION PROJECTS TOTA	.00	.00	1,106,768.83	.00	1,106,768.83-
	EQUIP REVOLVING PROGRAM TOTAL	300,000.00	22,077.00	322,985.00	107.66	22,985.00-
	WATER TOTAL	5,568,549.00	355,506.04	3,919,604.82	70.39	1,648,944.18
	WATER DEPOSITS TOTAL	15,000.00	2,665.96	33,395.90	222.64	18,395.90-
	WATER SINKING TOTAL	2,060,261.00	.00	.00	.00	2,060,261.00
	SEWER TOTAL	4,296,137.00	249,726.68	2,231,602.96	51.94	2,064,534.04
	SEWER SINKING TOTAL	326,505.00	.00	.00	.00	326,505.00
	LANDFILL/GARBAGE TOTAL	907,981.00	62,899.83	424,665.08	46.77	483,315.92
	STORM WATER TOTAL	779,790.00	66,549.40	456,476.07	58.54	323,313.93
	TOTAL REVENUE BY FUND	91,051,823.00	3,779,713.84	50,267,977.51	55.21	40,783,845.49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Jan-23
General
Road Use
Capital Projects
Water
Sewer
Storm Water
Solid Waste
GrimesPlex

CITY COUNCIL COMMUNICATION
Meeting Date: 02/14/2023

AGENDA ITEM:
Public Hearing – Second Reading of Ordinance 774 – General Regulations
An Ordinance Amending the Grimes Code of Ordinances Chapter 12-5 to Specify New Regulations for the General Regulations and Amending Chapter 12-4 Definitions and Amending Section 5-3-4 to Delete Regulations Regarding Transient Merchants

BACKGROUND:
Staff has developed an amendment to the Code of Ordinances, particularly the General Regulations within the Zoning Ordinance. General Regulations is a section within the zoning ordinance that includes a number of different topics, such as pools, decks, accessory buildings/structures, home based businesses, etc. In total, there are 20 sections within the general regulations chapter, eleven of which are newly added.

The Planning and Zoning Commission spent four meetings going over the recommendations in detail, and gave a great deal of perspective, which staff has incorporated within the regulations. At their January meeting, the Commission recommended approval of the amendment.

Staff also discussed the proposed changes with the Council in November 2022 to gather feedback and answer questions. Since that discussion, several Council suggestions have been incorporated into the amendment and are as follows:

1. Permitting wind energy systems on residential buildings with some design and location requirements.
2. Adult use separation was increased from 500 feet to 750 feet.
3. Businesses with less than 10 required parking spaces are permitted to have one branded business vehicle without requiring screening.
4. Outdoor temporary uses cannot permanently affix or stake on paved surfaces.

Since the last reading, staff has received grammatical and formatting edits from Encode. These edits did not change the meaning of the proposed regulations and are purely for grammar and consistency. Such edits have been incorporated into the exhibits accompanying the Ordinance.

BUDGETARY CONSIDERATIONS: N/A

STRATEGIC PLANNING:
Prioritized: YES

*High-Performing Organization/Exception Professional Services ___X___
*Great Place to Live/Expanded Quality of Life Amenities _____
*Dynamic Town/Strong Sense of Community _____

Prepared by: Evann Martin, Assistant Planner
Return to: Evann Martin, Assistant Planner

*More Beautiful/Vibrant Community __X___

BOARD/COMMISSION ACTION(S):
Planning and Zoning Commission recommended approval at their meeting on 01/03/2023.

STAFF RECOMMENDATION: Staff recommends approval of Ordinance 774.

RESPONSIBLE STAFF/CONTACT INFORMATION:
Evann Martin
emartin@grimesiowa.gov
515-986-4050

Prepared by: Evann Martin, Assistant Planner
Return to: Evann Martin, Assistant Planner

Planning & Zoning Memo

TO: Planning and Zoning Commission

FROM: Molly Mannel, Assistant Planner

DATE: January 3, 2023

RE: Zoning Ordinance Amendment to General Regulations

INTRODUCTION:

Staff has begun developing a draft for an amendment to the General Regulations within the Zoning Ordinance which includes a variety of topics including accessory buildings, fences, decks, communication towers, etc. Over the past few years, a number of issues have come up related to our current general regulations. These issues include missing components and unknown intents and purposes. Based upon our initial research, it also appears that our current ordinance is not consistent with our neighboring communities.

Our goal with this re-write is to create clear and comprehensive regulations that are comparable to other communities in the Des Moines Metro Area, while ensuring that the vision for our growing community is upheld.

Below is an outline of the proposed draft amendment for some of the general regulation sections to begin the discussion. Note that this is a complete re-write, therefore a redline copy has not been provided. For your reference, the existing ordinances are provided.

PROPOSED AMENDMENTS:

Accessory Buildings: This is an existing section that has been modified and expanded to better fit the vision of Grimes while allowing some flexibility.

- Create regulations that encompasses sheds and accessory garages.
- Permitted in the side and rear yards and must meet the minimum 5′ setback, and minimum 10′ setback for secondary front yards. This includes any concreate pads that may be poured around the perimeter of the accessory building.
- The accessory building shall not exceed a 15′ maximum height.
- No more than 50% rear yard coverage shall be permitted in residential properties, and no more than 30% for side and front yards.
- Accessory buildings located in an A-1 zoning district shall be constructed no closer than 35′ from the front or rear property line. All other A-1 setbacks shall apply.
- Accessory garages shall have a hard surface that leads up from an existing driveway or public street.

- Shall be standard construction or prefabricated buildings. The use of storage or shipping containers are not permitted.
- Accessory buildings located in multi-family, commercial, and industrial zones shall be subject to site plan approval.

Accessory Structures: There are currently no regulations for these types of structures within the code. These regulations are proposed to provide guidelines while still allowing flexibility.

- Create regulations that encompass decks, accessory paving, covered structures, pools, and fences and walls.
- Accessory structures must meet the 5′ side and rear yard setback, with a 10′ setback in secondary street frontage yards.
- No more than 50% rear yard coverage shall be permitted on residential properties, and no more than 30% for side and front yards.
- Accessory structures within the front yard shall be at least 15′ from the front property line.
- Decks shall not project more than 8′ from the front of the primary building and shall be connected to the non-garage portion of the building.
- Any deck covered by a permanent roof attached to the primary building shall comply with the primary building setbacks.
- Accessory paving includes patios, sport courts, and driveways. Driveways must meet a 2′ side yard setback.
- Covered structures include pergolas, awnings, and canopies. The footings of a covered structure shall have a 5′ side and rear yard setback.
- The roof of a covered structure may overhang the required setback line by no more than 24 inches.
- Pools and hot tubs must comply with the accessory structure setbacks and yard coverage. Additional requirements related to construction and safety standards can be found in the Building Code.
- Fences shall not exceed 6′ in height in all residential zoning districts, and no more than 8′ in all commercial or industrial districts.
- Fences constructed along secondary street frontages shall be 10′ from the property line.
- Fences along trails or sidewalks must have a minimum setback of 3′, unless otherwise stated.
- Existing multi-family properties that do not have a dumpster, shall be responsible to provide one that encloses both garbage and recycling containers. The enclosure may consist of a composite or architectural metal material with an opaque metal-framed gate.
- Fences constructed in Planned Unit Developments shall follow the standards established in the PUD documents.

Home Occupation: Home Occupation is an existing section within the ordinance and is intended to regulate the operation of businesses on residential properties. The State has recently passed new code regulations for home occupations. As such, we have drafted regulations that are consistent with the State regulations, and with the vision of the City of Grimes. Below is a highlight of those regulations.

- No-Impact Home-Based Business - A no-impact home-based business means a home-based business for which all the following apply:
    - Must remain principally residential (51% of the floor area used for dwelling purposes)
    - No alteration to the building which changes the residential character of the residence
    - No outdoor storage of equipment/materials used in the business
    - Businesses shall not be apparent from the street or neighboring properties
    - Business shall not produce noxious, offensive, hazardous noise, odor, vibration, smoke, glare, etc. or be a hazard to vehicular traffic.
    - Customer or client interaction occurring within the dwelling shall be between the hours of 7:00 A.M. and 6:00 P.M., Monday through Friday.
    - There shall be no off-premises signs, radio, television, newspaper, handbill, or similar types of advertising linking the premises with the home occupation.
    - There shall be no on-street parking or substantial increase in traffic within the residential area due to the business.
    - Home-based businesses that do not meet the requirements would require approval from the Board of Adjustment

Adult Uses: This is a new section that intends to regulate the location of certain uses that have objectional effects on adjoining uses or businesses. Certain cases in prior years have resulted in the courts allowing local authorities to implement locational zoning ordinances to regulate adult uses.

As such, we have drafted regulations the address the locating of adult uses, by implementing a location-based regulation.

- Allowed in M-1, M-2 and M-3 zoning districts.
- Not allowed in any overlay district.
- Must be 750-feet away from any residentially zoned or used property, childcare facility or school, religious institution, and park or recreation facility. This will be measured from the parcel boundary.
- Must be 750-feet away from any other adult use or business. Will be measured from the outer wall structure of the adult use or business
- All building openings, entries or windows must be covered or located in a manner that prevents viewing from the public or any semi-public area.

Outdoor Temporary Uses: This section has been moved into the zoning ordinance and modified to simplify the process for applicants and city staff. In addition, regulations have been added to encompass special events.

- Permit required except for the following:
    - Food trucks and pushcarts
    - Yard sales
    - Private parties on residential property
    - Sales held by non-profit organizations
    - Sales/events on public property with Council approval
    - Emergency response sites

- Temporary sales permitted up to 120 days per year, with no more than 12 sales periods.
- Special events permitted up to 7 days per event, with no more than 12 events per year.
- Establish flat fee for permits and remove bond requirement.
- Allow sales and events on any surface (grass, paving, gravel) but a minimum of 3 paved parking spaces is required.
- Bathroom facilities must be provided within 500 feet of the licensed facilities.
- Signage to meet the temporary sign requirements.
- All classes of mobile food vendor vehicles shall be permitted on a property for no more than 48 hours.

Outdoor Storage: Outdoor storage regulations are currently only in place within the Highway 141 Corridor. Regulations are now proposed to cover additional property outside of the Corridor to enhance aesthetics throughout the City.

- Permitted within industrial zoning districts only.
- All outdoor storage areas are required to be screened with opaque fence/wall or berm.
- Outdoor storage screening shall consist of an opaque fence/wall or berm of a height sufficient to completely screen the outdoor materials from adjacent properties and public and private right-of-way.
- If a berm is provided for screening, continuous evergreen shrub plantings could be placed on top of the berm to provide additional height to meet screening height requirements.
- For outdoor storage screening provided along public right-of-way and next to non-industrial uses, landscape plantings shall be provided along the fence/wall or berm.
- Outdoor storage areas next to other industrial property will not be required to install landscaping as part of the screening.
- Branded business vehicles are not considered outdoor storage if they meet the following requirements:
    - No more than 10% of the required parking spaces are used for branded business vehicles (businesses with less than 10 required spaces shall be permitted 1 space for branded vehicles); and
    - Branded business vehicles are parked within approved, standard size parking spaces; and
    - Branded business vehicles are devoted to the principal use on site.
    - Branded business vehicles parked within dock and loading areas are not considered outdoor storage.

Outdoor Product Display and Outdoor Sales: There are currently no regulations for these uses within the code.

- Products for display or sale in outdoor areas
- Items cannot be placed within parking stalls or drive lanes or interfere with site circulation
- Items to be 10 feet from property lines
- Items to be on a paved surface adjacent to the building or an approved accessory structure
- Alternative surfacing may be considered based on the nature of the product being displayed.
- Maintain minimum 5-foot walking paths
- Outdoor display and sales areas limited to 1% of the site but in no case more than 5000 square feet.

Vehicle Sales and Display Lots: The code currently permits these uses in commercial and industrial zoning districts and is considered outdoor storage. Therefore, with the Highway 141 Corridor, vehicles sales is either not permitted or required to be screened. The proposed regulations would not classify this type of use as outdoor storage but places restrictions on the site design.

- Minimum one acre lot
- Maintain minimum 25% open space
- Minimum 2000 square foot building for all operations, and not permitted as a tenant within a multi-tenant building
- Property must contain a parking lot capable of displaying a minimum of 15 vehicles in addition to the required parking spaces for the building.
- Vehicle display parking areas shall maintain a 15-foot setback from all property lines.

Communication Equipment: Communication Equipment is a new section within the ordinance and is intended to regulate the locating and siting of communication related equipment and towers within the City of Grimes. The Telecommunications Act of 1996 prohibits the discrimination of telecommunication carries for cities and impacted our complete authority to regulate. Under the act, local authorities may not prohibit towers, must act upon applications within a reasonable amount of time, must provide decisions in writing, may not regulate towers based upon radio frequency emissions, and allows companies to challenge denials within federal court.

As such, we have drafted regulations that are consistent with the Telecommunications Act of 1996, and with the vision of the City of Grimes. Below is a highlight of those regulations.

- Communication Equipment = Antennas, Receivers/Transmitters, Satellite Dishes
    - Communication Equipment is allowed in all districts but limited to 12-feet in height and restricted to rear yards if larger than 36" in diameter. Sch communication equipment shall be setback 5 feet from all rear and side property lines.
    - Communication equipment for emergency services shall not be required to meet the height requirements established within this section and shall be subject to review by the Zoning Administrator and site plan approval.
- Communication Towers = Macro Towers, Radio Towers, Equipment greater than 12-feet in height.
    - Communication Towers are restricted to M (Industrial) Districts, City Owned Property, and must be located outside of any overlay corridor.
    - Communication Towers require a site plan, are limited to 100-feet in height, and must be setback from all property lines an amount equal to the height of the tower.
    - When possible, towers shall be located atop existing structures (e.g., water tower or co-op grain tower) or screened and disguised as other objects that better blend in with the local environment. Communication equipment located on a city-owned water tower shall not be required to meet the 100-foot maximum height requirement. Communication towers that are not located atop another structure shall be disguised to reduce the visual impact of typical tower installations and be approved by staff.
    - Communication equipment located on a city-owned water tower shall not be required to meet the 100-foot maximum height requirement.
    - Communication Towers must be designed to accommodate one co-locate, if over 50-feet in height, and 2 users if over 100-feet in height.

- No more than 2 towers can be located on the same property and shall be at least 500 feet apart.

Renewable Energy: Renewable Energy is a new section that intends to regulate the installation of equipment that generates energy for onsite consumption, or grid feeding. These regulations are not intended to be applied towards large scale energy production, such as solar or wind farms. While staff is suggesting that the City encourage expansion of renewable energy through its regulations, the regulations also need to recognize and address the potential negative impacts on adjoining properties and the safety of its residents and businesses.

As such, we have drafted regulations the address these items, and recognize certain industry standards or requirements.

- Wind Energy Systems (WES)
  - WES are only allowed as accessory to the principal use, must be located in rear yards or building mounted.
  - For residential districts, 1 building mounted and 1 tower mounted WES may be installed. Must be vertical axis.
  - For commercial districts, 2 horizontal axis WES may be installed. The number of vertical axis WES shall be subject to site plan approval.
  - Tower mounted WES are limited to the establish maximum building height within the zoning district. Building mounted WES are limited to no more than 10-feet above the primary point of attachment.
  - Setback for tower-mounted WES is equal to the total height of the WES.
  - Building-mounted WES shall be setback from the roof edge equal to the height of the WES.
  - Building-mounted WES shall be located on the rear roof slope of the building and affixed with a monopole structure. No guy wires or other supports are permitted.
  - No WES shall be located over parking areas, driveways, or sidewalks.

- Solar Energy Systems (SES)
  - SES panels must be black or dark blue color.
  - All SES surfaces shall be non-reflective to minimize glare.
  - City reserves right to require an industry professional prepared glare analysis.
  - Building-mounted or building-integrated SES shall be allowed in all zoning districts. The SES shall not extend higher than 18 inches above the roof surface and shall match the roof slope.
  - Ground-mounted or free-standing SES shall be permitted in agricultural, commercial, or industrial zones; and any residential zoned properties larger than 1 acre in size.
  - Ground-mounted or free-standing systems shall be no taller than 12 feet in height, follow accessory structure setbacks and yard coverage requirements, shall not exceed the area of fifty (50) percent of the principal building footprint or six hundred (600) square feet, and shall be screened from the ROW using evergreen landscaping, berms, opaque fencing, or combination thereof.

In addition to the regulation amendments, staff has revised and added new definitions to be compatible with the new proposed regulations. These definitions have been provided for review in the draft code amendment accompanying the packet materials.

CITY OF GRIMES

Molly Mannel
Assistant Planner

ORDINANCE 774

AN ORDINANCE AMENDING THE GRIMES CODE OF ORDINANCES CHAPTER 12-5 TO SPECIFY NEW REGULATIONS FOR THE GENERAL REGULATIONS AND AMENDING CHAPTER 12-4 DEFINITIONS AND AMENDING SECTION 5-3-4 TO DELETE REGULATIONS REGARDING TRANSIENT MERCHANTS

BE IN ENACTED BY THE CITY COUNCIL OF THE CITY OF GRIMES, IOWA:

SECTION 1. Purpose. The purpose of this Ordinance is to amend Grimes Code of Ordinance Chapter 12-5 which define the requirements for general regulations and associated definitions.

SECTION 2. Amendment. The Grimes Code of Ordinances is amended by removing, editing, and adding certain definitions to Grimes Code of Ordinance Chapter 12-4.

See attached Exhibit A

SECTION 3. Amendment. The Grimes Code of Ordinances is amended by striking the existing Grimes Code of Ordinance Chapter 12-5 and replacing with the exhibit below.

See attached Exhibit B

SECTION 4. Amendment. The Grimes Code of Ordinances is amended by striking through and removing the existing Section 5-3-4 regarding Transient Merchants.

See attached Exhibit C

SECTION 5. Amendment. As part of making the City of Grimes Code of Ordinances available online, editors may make certain formatting and typographical changes, such as renumbering or re-designating sections; adding or modifying subsection headings; modifying bracketed or referenced citations for uniformity; or changing cross-references, dates of enactment, or classification information, which are purely technical and do not change the meaning of the Code.

SECTION 6. Repealer. All ordinances or parts of ordinances in conflict with the provisions of these ordinances are hereby repealed.

SECTION 7. Severability Clause. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any chapter, section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 8: Effective Date. This ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed by the City Council on this ____day of February and approved on this ___day of February, 2023.

_____
Scott Mikkelsen, Mayor

_____
Rochelle Williams, City Clerk

Exhibit A

All definitions below highlighted in yellow have been added or edited as part of Ordinance 774.

All definitions below shown with a strikethrough have been deleted as part of Ordinance 774.

CITY OF GRIMES

12-4 Definitions

Contents:

12-4-1 Definitions

12-4-1 Definitions:

For use in this chapter, the words "used" and "occupied" include the words "intended, designed or arranged to be used or occupied." In addition, the following terms and words are defined for use in this chapter and all other zoning chapters.

Accessory: A use, building, or structure on the same lot with, and of a nature customarily incidental and subordinate to, the principal use, building, or structure.

Adult use: A business that offers a service or the selling, renting, or exhibiting of devices or any other items intended for sexual activities.

Agriculture: The use of land for purposes of growing the usual farm products, including vegetables, fruit, trees and grains; pasturage; dairying; animal and poultry husbandry; and the necessary accessory uses for treating or storing the produce; provided that the operation of such accessory uses shall be secondary to that of the regular agricultural activities.

Alley: An unnamed public right-of-way, other than a street, twenty (20) feet or less in width providing secondary means of access to the rear and side of abutting properties and which may be used for public vehicular and utility access.

Animal run: An outdoor fenced-in area or enclosed open-air area for the purpose of containing and enclosing domesticated animals. A dog park is not considered an animal run.

Assisted living facility: A combination of housing, supportive services, personalized assistance, and health care designed to respond to the individual needs of those who need help with activities of daily living. A facility with a central or private kitchen, dining, recreational, and other facilities, with separate bedrooms or living quarters, where the emphasis of the facility remains residential.

Basement: A floor that is partially or entirely below grade.

Boarding house: A building other than a hotel or motel where, for compensation, meals, or lodging and meals, are provided for four (4) or more persons.

Branded business vehicles: Vehicles used by a business for transportation, distribution, construction, or hauling that are marked with business logos and/or branding colors and lettering or advertising materials and products.

Building: Any structure, permanent or temporary, designed or intended for the support, enclosure, shelter or protection of persons, animals or property and is fully enclosed with walls and a roof.

Buildable envelope: The area in which a building or structure can be constructed on a lot. Such area is formed by the required building or structure setback lines.

Building, height: The vertical distance from the average natural grade at the building line to the highest point of the coping of a flat roof, or to the deck lines of a mansard roof, or to the average height of the highest gable of a pitch or hip roof.

Carport: A roofed structure providing space for the parking of motor vehicles and enclosed on not more than two (2) sides. For the purpose of this chapter, a carport attached to a principal building shall be considered as part of the principal building and subject to all yard requirements herein.

Draft

Cellar: That portion of a building having more than one-half (½) of its height below grade. A cellar is not included in computing the number of stories for the purpose of height measurement.

Child care facility or daycare: Any private or public agency, institution, establishment or place which provides supplemental parental care and/or educational work, other than lodging overnight, for six (6) or more unrelated minors, for compensation.

Clinic, medical or dental: A building or buildings in which physicians, dentists, or physicians and dentists, and allied professional assistants are associated for the purpose of carrying on their profession.

Commercial entertainment: Any establishment (indoors or outdoors) where entertainment, either passive or active, is provided for the pleasure of the patrons, either independent or in conjunction with any other use. Such entertainment includes, but is not limited to, sports, games, music, dancing, comedy, and acting.

Commercial school or studio: Establishment providing instruction to students for compensation including dance studios, music studios, martial arts studios, gymnastics facilities, art studios, and learning centers.

Communication equipment: Any structure or device intended to broadcast and receive signals, including, but not limited to, warning sirens, emergency broadcast speakers, directional antennae, microwave and satellite dishes, and omni-directional antennae.

Communication tower: A ground-mounted guyed, monopole or self-supporting tower, constructed as a free-standing structure or in association with a building, other permanent structure or equipment, containing one or more antennas intended for transmitting or receiving television, AM/FM radio, digital, microwave, cellular, telephone, emergency messages or sirens, or similar forms of electronic communication.

Development: Any manmade change to improved or unimproved real estate, including, but not limited to, buildings and other structures, mining, dredging, filling, grading, paving, excavation or drilling operations.

Dog park: An outdoor area, in which unleashed dogs are allowed, enclosed by a fence and located on public property or located on the private, common open space property of a multi-family or townhome residential development.

Dwelling: Any building or portion thereof which is designed or used exclusively for residential purposes but not including a tent, trailer or any structure or shelter that is not properly affixed to the ground.

Dwelling, condominium: A multiple-family dwelling as defined herein whereby the title to each dwelling unit is held in separate ownership, and the real estate on which the units are located is held in common ownership solely by the owners of the units with each owner having an undivided interest in the common real estate.

Dwelling, multiple-family: A residence designed for or occupied by three (3) or more families, with separate housekeeping and cooking facilities for each.

Dwelling, row: Any one of the three (3) or more attached dwellings in a continuous row, each such dwelling designed and erected as a unit on a separate lot and separated from one another by an approved wall or walls, and may also be referred to as a "townhouse."

Dwelling, single-family: A detached residence designed for or occupied by one (1) family only.

Dwelling, two-family: A residence designed for or occupied by two (2) families only, with separate housekeeping and cooking facilities for each.

Dwelling unit: A room or group of rooms which are arranged, designed or used as living quarters for the occupancy of one (1) family, containing bathroom and/or kitchen facilities.

Enclosed area below lowest floor: The floor of the lowest enclosed area in a building when all of the following criteria are met:

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1. The enclosed area is designed to flood to equalize hydrostatic pressure during flood events with walls or openings that satisfy the provisions of Section 12-16-1(9) D1 of this Ordinance, and
2. The enclosed area is unfinished (not carpeted, drywalled, etc.) and used solely for low damage potential uses such as building access, parking or storage, and
3. Machinery and service facilities (e.g., hot water heater, furnace, electrical service) contained in the enclosed area are located at least one (1) foot above the base flood elevation, and
4. The enclosed area is not a "basement" as defined in this section.

Existing construction: Any structure for which the "start of construction" commenced before the effective date of the first floodplain management regulations adopted by the community.

Family: One or more persons occupying a single dwelling unit, provided that, unless all members are related by blood, marriage, or adoption, no such family shall contain over four (4) persons.

Feed lot: Any parcel of land or premises on which the principal use is the concentrated feeding within a confined area of cattle, hogs or sheep. The term does not include areas which are used for the raising of crops or other vegetation, and upon which livestock are allowed to graze or feed.

Flexible space: Buildings that are constructed to include multiple tenants, generally including retail, restaurant, office and warehouse uses.

Flood: A general and temporary condition of partial or complete inundation of normally dry land areas resulting from the overflow of streams or rivers or from the unusual and rapid runoff of surface waters from any source.

Flood boundary and floodway maps: The official maps on which the Federal Insurance Administration has delineated areas subject to inundation of water during the 100-year flood.

Flood elevation: The elevation floodwaters would reach at a particular site during the occurrence of a specific flood. For instance, a 100-year flood elevation is that elevation of floodwaters related to the occurrence of the 100-year flood.

Flood Insurance Rate Map (FIRM): The official map prepared as part of (but published separately from) the Flood Insurance Study which delineates both the flood hazard areas and the risk premium zones applicable to the City.

Flood Insurance Study: A study initiated, funded, and published by the Federal Insurance Administration for the purpose of evaluating in detail the existence and severity of flood hazards, providing the City with the necessary information for adopting a flood plain management program, and establishing actuarial flood insurance rates.

Flood, one hundred (100) year: A flood the magnitude of which has a one percent (1%) chance of being equaled or exceeded in any given year or which, on the average, will be equaled or exceeded at least once every one hundred (100) years. All determinations of the 100-year flood level shall be based on data provided by the Federal Insurance Administration. If the Federal Insurance Administration has not provided sufficient data to make a determination, then the City will obtain, review and reasonably utilize data available from the Department of Natural Resources and from any other source in making such determination.

Flood plain: Any land area susceptible to being inundated by water a result of a 100-year flood. The flood plain includes all areas designated as numbered and unnumbered A zones on the flood insurance rate maps.

Flood plain management: An overall program of corrective and preventive measures for reducing flood damage and promoting the wise use of flood plains, including, but not limited to, emergency preparedness plans, flood control works, floodproofing and flood plain management regulations.

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Flood plain, substantial damage: Damage of any origin sustained by a structure whereby the cost of restoring the structure to its before-damaged condition would equal or exceed fifty percent (50%) of the market value of the structure before the damage occurred.

Flood plain, substantial improvement: Any improvement to a structure which satisfies either of the following criteria:

1. Any repair, reconstruction, rehabilitation, addition or other improvement of a structure, the cost of which equals or exceeds fifty percent (50%) of the market value of the structure before the start of construction of the improvement. This term includes structures which have incurred "substantial damage" regardless of the actual repair work performed. The term does not, however, include either (1) any project for improvement of a structure to correct existing violations of State or local health, sanitary or safety code specifications which have been identified by the Zoning Administrator and which are the minimum necessary to assure safe living conditions or (2) any alteration of a "historic structure" provided that the alteration will not preclude the structure's continued designation as a historic structure by either the Federal or State government; or
2. Any addition which increases the original floor area of a building by twenty-five percent (25%) or more. All additions constructed after March 21, 1985, shall be added to any proposed addition in determining whether the total increase in original floor space would exceed twenty-five percent (25%).

Floodproofing: Any combination of structural or nonstructural additions, changes, or adjustments of structures, including utility and sanitary facilities, which will reduce or eliminate flood damage to such structures.

Floodproofing/flood protection elevation: For all special flood hazard areas, the minimum floodproofing/flood protection elevation shall be one (1) foot above the 100-year flood level.

Floodway: The channel of a river or stream and those portions of the flood plain adjoining the channel, which are reasonably required to carry and discharge flood waters or flood flows so that confinement of flood flows in the floodway area will not result in substantially higher flood levels and flow velocities.

Garage: An accessory building or an accessory portion of the principal building, designed and/or used for the shelter or storage of vehicles owned or operated by the occupants of the principal building.

Gas station: An establishment providing retail sale or supply of fuels, air, vacuum and carwash services, and other operating commodities or accessories for motor vehicles but not including space or facilities for the storage, painting, major repair, refinishing, body work or other major servicing of motor vehicles. Such an establishment may offer for sale at retail other convenience items as a clearly secondary activity.

Highest adjacent grade: The highest natural elevation of the ground surface prior to construction next to the proposed walls of a structure.

Historic structure: Any structure that is:

1. Listed individually in the National Register of Historic Places, maintained by the Department of the Interior, or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing of the National Register;
2. Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district;
3. Individually listed on a State inventory of historic places in states with historic preservation programs which have been approved by the Secretary of the Interior; or,
4. Individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified by either (1) an approved State program as determined by the

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Secretary of the Interior or (2) directly by the Secretary of the Interior in states without approved programs.

Heavy equipment: Equipment that meets all the following requirements:

1. It must be self-propelled and operational.
2. It must weigh ten thousand (10,000) pounds or more.
3. It must be designed and primarily intended to move, transport, or confine earth, soil, or other construction material at a construction site.
4. The maneuvering of this equipment would cause undue stress on concrete pavement or asphaltic surfaces resulting in premature failure of such surfaces. Evidence of this shall be provided in writing using statistics provided from the Iowa Department of Transportation or similar expert sources.

Home improvement store: An establishment selling various hardware, building materials, lawn care supplies, household appliances, and/or furniture.

Home occupation: An occupation or business operated within a dwelling unit, and that is operated in compliance with the regulations set forth in the Grimes Zoning Ordinance.

Hotel or motel: A building in which lodging is provided and offered to the public for compensation, and which is open to transient guests, in contradistinction to a boarding or rooming house.

Impervious surface: Any material or ground treatment that prevents or substantially reduces absorption of stormwater into the ground, including, but not limited to, concrete, asphalt, gravel, brick, pavers, buildings, pools, decks, and covered roof structures.

Independent living facility: A residential complex containing independent dwelling units designed for and principally occupied by senior citizens. Such facilities offer minimal convenience services such as a congregate meals program in a common dining area, but exclude institutional care such as medical or nursing care and are distinguished from assisted living facilities.

Junk: Any damaged, deteriorating, or dilapidated automobiles, trucks, tractors, and other such vehicles and parts thereof, appliances, merchandise, scrap, used building material, scrap contractor's equipment, tanks, casks, cans, barrels, boxes, drums, piping, bottles, glass, old iron, machinery, rags, paper, excelsior, hair, mattresses, beds, or bedding or any other kind of scrap or waste material which is stored, kept, handled, or displayed for barter, resale, reuse, salvage, stripping, or trade.

Junk yard: Any area where waste, discarded or salvaged materials are bought, sold, exchanged, baled or packed, disassembled, kept, stored or handled, including house wrecking yards, used lumber yards and places or yards for storage of salvaged house wrecking and structural steel materials and equipment; but not including areas where such uses are conducted entirely within a completely enclosed building and not including the processing of used, discarded or salvaged materials as part of manufacturing operations.

Kennel: Refers to the keeping of any dogs, cats, or other domestic animals for sale, breeding, boarding, or treatment purposes except:

1. In a pet shop.
2. The keeping of five (5) or more dogs, six (6) months or older, on premises used for residential purposes.
3. The keeping of more than one (1) dog on vacant property or on property used for business or commercial purposes.

Licensed premises: An area approved for the operation of an outdoor temporary use under authority of an outdoor temporary use permit issued pursuant to this title.

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Loading space: A paved space used for the loading and unloading of vehicles, except passenger vehicles, in connection with the permitted use of the property on which such space is located.

Lodging or rooming house: A building where a room or rooms are provided for compensation for four (4) or more unrelated persons, usually for more than one (1) night.

Lot: A parcel of land of at least sufficient size to meet minimum zoning requirements for use, coverage, and area, and to provide such yards and other open spaces as are herein required. Such lot shall have frontage on an improved public or private street, or approved private easement of access or right-of-way, and may consist of the following:

1. A single lot of record;
2. A portion of a lot of record:
3. A combination of complete lots of record, of complete lots of record and portions of lots of record, or of portions of lots of record; or
4. A parcel of land described by metes and bounds; provided that in no case of division or combination shall any residual lot or parcel be created which does not meet the requirements of this chapter.

Lot, corner: A lot abutting upon two (2) or more streets at their intersection.

Lot, depth: The horizontal distance between the front and rear lot lines.

Lot, double frontage: A lot having a frontage on two (2) non-intersecting streets, as distinguished from a corner lot.

Lot, interior: A lot abutting one (1) street frontage, or a lot abutting zero (0) street frontages that has an exclusive unobstructed private easement of access or right-of-way.

Lot lines: The lines forming a lot, including the right-of-way line of any public road or highway.

Lot of record: A lot which is part of a subdivision recorded in the office of the County Recorder, or a lot or parcel described by metes and bounds, the description of which has been so recorded.

Lot, width: The width of a lot measured at the building line and at right angles to its depth.

Lowest floor: The floor of the lowest enclosed area in a building including a basement except when the criteria listed in the definition of Enclosed Area below Lowest Floor are met.

Manufactured home: A factory-built single-family structure, which is manufactured or constructed under the authority of 42 U.S.C. Section 5403 Federal Manufactured Home Construction and Safety Standards, and is to be used as a place for human habitation, but which is not constructed with a permanent hitch or other device allowing it to be moved other than for the purpose of moving to a permanent site, and which does not have permanently attached to its body or frame any wheels or axles. A mobile home, as defined in this chapter, is not a manufactured home unless it has been converted to real property and is taxed as a site-built dwelling. For the purposes of these regulations, "manufactured home" is considered the same as any site-built single-family detached dwelling.

Minor projects: All development activities (except for filling, grading and excavating) valued at less than five hundred dollars ($500).

Mobile food vendor vehicle: Any motorized truck, van, or modified bus licensed by the State of Iowa to operate on public roads and utilized by a licensed Mobile Food Vendor to conduct its business operations pursuant to this title.

Mobile food vendor: A business that utilizes a mobile food vendor vehicle and as defined by the four (4) classifications levels established by the Iowa Department of Inspections and Appeals. There are more requirements for each of the levels but in general the levels are as follows:

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Class I – Non-refrigerated vending units that serve only intact, non-potentially hazardous commercially prepackaged food and beverages. Examples include chips, crackers, cookies, soda, and sweets in manufacturer's packaging.

Class II – Refrigerated or hot vending units that serve potentially and non-potentially hazardous commercially prepackaged foods from an approved source. Examples include packaged sandwiches, ice cream bars, individually wrapped and cooked hot dogs. No cooking is allowed as part of a Class II unit.

Class III – Units that serve potentially and non-potentially hazardous packaged food and unpackaged foods with limited assembly. These units are limited to pre-cooked foods from an approved source that may be reheated on the unit. Examples include pushcart operations, packaged salads, hot dogs, and shaved ice.

Class IV – Units that serve potentially and non-potentially hazardous foods that are prepared, cooked, cooled or reheated and assembled on the unit. Examples include self-contained mobile food units, food trucks and any units that are capable of preparing and producing food items from pre-cooked and/or raw products (meat, fish, poultry, plant foods and dairy products) to finished product for consumption.

Mobile home: Any vehicle without motive power used or so manufactured or constructed as to permit its being used as a conveyance upon the public streets or highways and so designed, constructed, or reconstructed as will permit the vehicle to be used as a place for human habitation by one (1) or more persons; but also includes any such vehicle with motive power not registered as a motor vehicle in Iowa. A mobile home is factory-built housing built on a chassis. A mobile home shall not be construed to be a travel trailer or other form of recreational vehicle. A mobile home shall be construed to remain a mobile home, subject to all regulations applying thereto, whether or not wheels, axles, hitch, or other appurtenances of mobility are removed and regardless of the nature of the foundation provided. However, certain mobile homes may be classified as "manufactured homes." Nothing in this chapter shall be construed as permitting a mobile home in other than an approved mobile home park, unless such mobile home is classified as a manufactured home.

Mobile home park: Any lot or portion of a lot upon which one (1) or more trailers or mobile homes, occupied for dwelling or sleeping purposes, are located regardless of whether or not a charge is made for such accommodation.

Modular home: A factory-built housing certified as meeting the State Building Code as applicable to modular housing. Once certified by the State, modular homes shall be subject to the same standards as site-built homes.

Nonprofit institution: A nonprofit establishment maintained and operated by a society, corporation, individual, foundation or public agency for the purpose of providing charitable, social, educational, or similar services to the public, groups or individuals. Cooperative nonprofit associations, performing a service normally associated with retail sales or trade such as cooperative groceries, granaries, equipment sales, etc., are not considered nonprofit institutions under this chapter.

Nonconforming: A condition that occurs when, on the effective date of adoption of this title or a previous ordinance, or on the effective date of an ordinance text amendment or rezoning, an existing building, structure, lot, or use does not conform to one or more of the regulations currently applicable to the district in which such building, structure, lot, or use is located.

Nonconformity: Any nonconforming building, structure, lot, or use.

Nursing or convalescent home: A building or structure having accommodations and where care is provided for invalid, infirm, aged, convalescent, or physically disabled or injured persons.

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Obscenity: Speech is defined as obscene if the average person, applying contemporary community standards, would find that the work, taken as a whole, appeals to the prurient interest, if the work depicts or describes, in a patently offensive way, sexual conduct specifically defined by the applicable state law, and/or if the work, taken as a whole, lacks serious literary, artistic, political, or scientific value.

Outdoor display: Merchandise, products, or goods for display outside of a permanent structure, for the purpose of product demonstration and viewing and located within an approved outdoor display area. Outdoor display does not include vehicle sales, or products in shipping boxes, crates, on pallets, or other shipping containers.

Outdoor display area: A surface area for outdoor display in compliance with an approved site plan.

Outdoor sales: Storage of merchandise, products, or goods for sale outside of a permanent structure, for the purpose of immediate purchase by consumers irrespective of whether the payment for such is made outdoors or within a permanent structure.

Outdoor service area: A paved patio, deck, or similar area located outside and adjacent to a business for the purpose of serving food and/or beverages.

Outdoor storage: The placement of business inventory, equipment, branded business vehicles and trailers, materials, containers, boxes, above ground liquid or gas storage tanks, or supplies utilized by the business for construction, manufacturing, product or material delivery, or for lease or rent in an area on the business property that is not protected by an enclosed building. Vehicle sales shall not be considered outdoor storage.

Outdoor storage area: A paved surface area for outdoor storage in compliance with an approved site plan.

Outdoor temporary sale: Outdoor sale of merchandise or products for short-term or seasonal periods of time, including, but not limited to, tent sales, garage sales, and food trucks.

Outdoor temporary use: Outdoor uses which intend to sell or promote specific merchandise or products, or events for short-term or seasonal periods of time, including, but not limited to, tent sales, food trucks, special events, and garage sales.

Parking space: A permanent hard surface area of not less than one hundred sixty-two (162) square feet plus necessary maneuvering space for the parking of a motor vehicle.

Porch, unenclosed: A roofed projection which has no more than fifty percent (50%) of each outside wall area enclosed by a building or siding materials other than meshed screens.

Principal: A primary use, building, or structure on a lot as distinguished from an accessory use, building, or structure.

Pushcart: A non-motorized cart which is self-propelled by the operator and used for preparing and/or selling food and beverages.

Recreational vehicle: A vehicle which is (1) built on a single chassis; (2) four hundred (400) square feet or less when measured at the largest horizontal projection; (3) designed to be self-propelled or permanently towable by a light duty truck; and (4) designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel or seasonal use.

Renewable energy systems: Equipment that creates energy from resources that are quickly replenished, including, but not limited to, sunlight, wind, water, biomass, and geothermal resources.

Routine maintenance of existing buildings and facilities: Repairs necessary to keep a structure in a safe and habitable condition that do not trigger a building permit, provided they are not associated with a general improvement of the structure or repair of a damaged structure. Such repairs include:

1. Normal maintenance of structures such as re-roofing, replacing roofing tiles and replacing siding;

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2. Exterior and interior painting, papering, tiling, carpeting, cabinets, counter tops and similar finish work;
3. Basement sealing;
4. Repairing or replacing damaged or broken window panes;
5. Repairing plumbing systems, electrical systems, heating or air conditioning systems and repairing wells or septic systems.

Satellite receiving antenna: An accessory structure often referred to as a parabolic or dish antenna, the purpose of which is to receive communication including, but not limited to, radio and television or other signals from satellite or other extraterrestrial sources whether affixed to a building or the ground as a permanent structure or a mobile unit such as a trailer or vehicle.

Setback line: A line, parallel to the respective lot line and internal to the lot, that defines the required setback for a building or structure in relation to a lot line.

Sign: Any words, lettering, figures, numerals, emblems, symbols, logos, graphics, devices, trademarks, trade names, or any other figure of similar character, or any combination thereof, by which anything is made known and which is designed to attract attention or convey a message.

Sign, A-Frame: A temporary sign, constructed of wood, cardboard, plastic, or other lightweight and rigid material having the capability to stand on its own supports and being portable. This definition shall include T-Frame signs and sandwich board signs.

Sign area: The area of a sign as determined by the Zoning Administrator in accordance with Section 12-14-7 of this title.

Sign, awning: A nonilluminated sign that is either attached to, affixed to, or painted on an awning or canopy.

Sign, bag: A temporary cover made of a cloth or canvas material, used to alter the message of an obsolete sign until such time as it is replaced with a new sign.

Sign, banner: A temporary sign composed of lightweight material either enclosed in a rigid frame or not enclosed, secured or mounted to a structure or post on two (2) or more edges. A national, State or Municipal flag, or the official flag of any institution or business is not considered a banner.

Sign, billboard; An off-premises sign, displayed out of doors or visible from a public way.

Sign, building-mounted: Any sign attached to or erected against the wall of a building, with the exposed face of the sign in a plane parallel with a plane of said wall.

Sign, capsule: A sign fabricated from metal, aluminum or some other material with a face constructed out of a panel product.

Sign, city facility: A sign erected and maintained by or on behalf of the City for the purpose of advancing the City's goals and vision established within the Grimes Strategic Plan, Grimes Comprehensive Plan, and Grimes Parks and Trails Plan.

Sign, commercial: A temporary or permanent sign which contains any message, statement or expression related to commercial interests.

Sign, obsolete: Any sign face remaining in place for a period of thirty (30) days or more which no longer advertises an activity, business, product, or service available.

Sign, detached rigid: A temporary sign, typically constructed out of a stiff or nonflexible material and mounted to poles/posts or a similar style support structure.

Sign, directional: A sign, other than warning and regulatory signs, which is located on private property for the purposes of directing traffic through the site or development. Examples of these signs include and are similar to enter and exit signs and drive-thru signs.

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Sign, electronic changeable copy: The graphical content, in letter or numerical form, of an electronic message board sign, which can be changed or altered automatically through electrical or electronic means.

Sign, electronic message board: A sign with an electronic changeable copy.

Sign face or surface: The copy area, background area, and the peripheral encasement, structural elements, or trim, which forms the outer perimeter of the sign.

Sign, ground-mounted: A ground sign that does not have any exposed pole or pylon, and is attached to a single columnar base. Ground-mounted signs shall be constructed with materials chosen for their consistency with the principal building, as well as their durability and strength, in addition to their aesthetic values. Ground-mounted signs are only permitted for non-residential uses.

Sign, ground-mounted sign structure: A ground-mounted sign together with its base and surround.

Sign height: The vertical distance from the average finished road grade at the sign location to the highest point of the sign.

Sign, manual changeable copy: The graphical content, in letter or numerical form, of a sign, which can be changed or altered by manual placement of letters or symbols.

Sign, non-commercial: A temporary or permanent sign which contains no message, statement or expression related to commercial interests.

Sign, nonconforming: A sign that does not conform to the regulations provided herein.

Sign, number of: For the purpose of determining the number of signs, a sign is considered to be a single display surface or displaying device containing elements organized, related and composed to form a unit. Where matter is displayed in a random manner without organized relationship of elements, each element is considered a single sign.

Sign, off-premise: Any sign advertising any products, accommodations, services or activities not provided on the premises in which the sign is placed.

Sign, building panel: A sign consisting of a frame which may be covered by a translucent material, which may be internally illuminated. The placement of individual letters at least one (1) inch in depth on a metal, stone, or Dryvit surface is not considered a panel sign.

Sign, person: Any form of signage that may be accomplished through gestures, signals, costumes, or carrying of "signs, temporary" (as defined in this section) by persons affiliated with a business to advertise, promote or draw attention to such business.

Sign, pole: A sign which is erected upon one or more posts or pylons directly in or upon the ground and not attached to, or braced by, any other structure.

Sign, political: A temporary sign erected for the purpose of soliciting votes or support for or in opposition to any candidate or any political party under whose designation any candidate is seeking nomination or election or any public question on the ballot in an election held under the laws of the State of Iowa.

Sign, portable: Any sign not permanently attached to the ground or other permanent structure, or a sign designed to be transported by the means of wheels, trailers or chassis, whether or not the wheels are presently attached; signs constructed as or converted to A- or T-frames; menu and sandwich board signs; balloons or other hot air- or gas-filled figures; and signs attached to or painted on vehicles parked and visible from the public right-of-way and not being used in the normal day to day operations of the business excluding storage.

Sign, projecting: A sign attached to and projecting generally at right angles from a building wall or other structure.

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Sign, roof: A sign erected on or above the roof of a building.

Sign, service: A sign identifying parking and handicapped parking, restrooms, public telephone facilities, first aid stations, fallout shelters and other similar public service facilities.

Sign, subdivision: A sign identifying the name of a residential or commercial complex, subdivision, or neighborhood development included on a landscape feature including planter beds, fountains, decorative walls or fences.

Sign, temporary: Any residential or non-residential sign, not permanently attached to a building, post, or ground, including, but not limited to, banners, sandwich boards, sign persons, balloons, streamers, and air-filled figures, not to be continued after the expiration of the allowed time period.

Sign, temporary residential use: Any sign placed on a property that is residential in nature. For the purposes of these signs, multi-family uses shall not be considered residential uses.

Sign, temporary non-residential use: Any temporary sign placed on a property that is not residential in nature. For the purposes of these signs, multi-family uses are considered non-residential uses.

Sign, traffic control: A public or private sign, permanently installed to warn, regulate, and control vehicles, pedestrians and bicyclists. Examples of these signs include and are similar to stop signs, no parking signs, and speed limit signs.

Sign, vehicle: Any sign, logo, or advertisement placed, painted, attached, or displayed on a vehicle advertising a company, store or service and displayed in a manner to attract attention from off premises. Logoed vehicles parked in approved parking spaces shall not be considered vehicle signs.

Sign, video message board: An electronic sign or screen displaying videos, animations, or similar moving graphics.

Sign, yard: A small temporary sign, typically constructed out of corrugated plastic or similar lightweight material.

Solar access easement: An easement for the purpose of providing continued access to sunlight necessary to operate a solar collector.

Solar collector: A device or structure that transforms direct solar energy into thermal energy for the collection, storage and distribution of solar energy.

Solar energy system (SES): A system designed to convert solar radiation into usable energy for space or water heating or other uses.

Special event: A temporary, short-term use occurring outdoors and outside of the day-to-day operations of the principal use, including, but not limited to, concerts, fairs, festivals, fundraisers, promotions, community events, and block parties.

Special flood hazard area (SFHA): The land within a community subject to the "base flood." This land is identified on the community's Flood Insurance Rate Map as Zone A, A1-30, AE, AH, AO, AR, and/or A99.

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Start of construction: Substantial improvement; and means the date the development permit was issued, provided the actual start of construction, repair, reconstruction, rehabilitation, addition, placement, or other improvement, was within 180 days of the permit date. The actual start means either the first placement or permanent construction of a structure on a site, such as pouring of a slab or footings, the installation of pile, the construction of columns, or any work beyond the stage of excavation; or the placement of a factory-built home on a foundation. Permanent construction does not include land preparation, such as clearing, grading and filling; nor does it include the installation of streets and/or walkways; nor does it include excavation for a basement, footings, piers, or foundations or the erection of temporary forms; nor does it include the installation on the property of accessory buildings such as garages or sheds not occupied as dwelling units or not part of the main structure. For a substantial improvement, the actual start of construction means the first alteration of any wall, ceiling, floor, or other structural part of the building, whether or not that alteration affects the external dimensions of the building.

Story: That portion of a building included between the surface of any floor and the surface of the floor next above it. If there is no floor above it, then the space between such floor and the ceiling or roof next above it is considered a story.

Story, half: A space under a sloping roof which has the line of intersection of roof decking and exterior wall face not more than four (4) feet above the top floor level.

Street line: The right-of-way line of a street or road.

Street or road, public: Any thoroughfare or public way not less than twenty (20) feet in width, which has been dedicated to the public or deeded to the City or County for street purposes; and also any such public way as may be created after enactment of this chapter, provided it is fifty (50) feet or more in width.

Structural alterations: Any replacement or changes in the type of construction or in the supporting members of the building, such as bearing walls or partitions, columns, beams or girders, beyond ordinary repairs and maintenance.

Structure: Anything constructed or erected that requires location on or in the ground or attachment to something having a location on the ground, including, but not limited to, signs, communication equipment, renewable energy systems, buildings, pools, decks, patios, pergolas, retaining walls and fences.

Temporary business structure: A temporary structure which is four hundred (400) square feet or less when measured at the largest horizontal projection; is designed primarily for use as a business involving the sale of goods or services, and is placed in a single location for more than seven (7) consecutive days. A temporary business structure shall be considered a building and/or structure for the purposes of these zoning regulations.

Trailer park: See "mobile home park."

Travel trailer: See "recreational vehicle."

Travel trailer park: A parcel of land upon which two (2) or more spaces are provided, occupied or intended for occupancy by travel trailers for transient purposes.

Variance: A grant of relief by a community from the terms of the flood plain management regulations.

Vehicle sales: An establishment engaging in the retail sale or lease of new or used vehicles, including the sale or lease of cars, trucks, truck tractors, semi-trailers, buses, mobile homes, utility trailers, recreational vehicles (RVs), motorcycles, all terrain vehicles (ATVs), boats, personal watercraft, boat trailers, and similar vehicles.

Veterinary clinic: A place where animals or pets are given medical or surgical treatment and are cared for during the time of such treatment. Use as a kennel shall be limited to short-time boarding and shall be only incidental to such hospital use.

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Violation: The failure of a structure or other development to be fully compliant with the community's flood plain management regulations.

Wind energy system (WES): Equipment that converts and then stores or transforms kinetic energy from the wind into usable forms of energy. Such equipment includes, but is not limited to, turbines, towers, associated controls or conversion electronics, or any other components used in the system. A WES may include equipment that is used for pond aeration and/or pumping water.

Wind energy system, building-mounted: A wind energy system that is attached to, constructed on, or supported by a building.

Wind energy system, horizontal-axis: A wind energy system in which the turbine is fixed to an axis that is horizontal or parallel to the ground.

Wind energy system, tower-mounted: A wind energy system that is attached to the ground and is free-standing on a support pole or base.

Wind energy system, vertical-axis: A wind energy system in which the turbine is fixed to an axis that is vertical or perpendicular to the ground.

Yard: An open area at grade between a principal building and adjoining lot lines, which is unoccupied and unobstructed by any portion of the principal building from the ground upward.

Yard, front: A yard extending across the full width of the lot and measured between the front lot line and the front line of the principal building or any projection thereof, other than the projection of the usual steps, decks, and/or porches not covered by a permanent roof. On corner lots, the front yard shall be considered as the yard adjacent to the street upon which the lot has its least dimension. On double frontage lots, the front yard shall be considered as the yard facing the street upon which the lot is addressed.

Yard, rear: A yard extending across the full width of the lot and measured between the rear lot line and the rear line of the principal building or any projections thereof, other than the usual steps, decks, and/or porches not covered by a permanent roof. On corner lots, the rear yard does not extend across the full width of the lot; rather the width extends from the side lot line to the secondary front yard. On corner lots and interior lots, the rear yard is on the opposite end of the lot from the front yard.

Yard, secondary front: On a corner lot, the secondary front yard extends from the front yard to the rear lot line, and is located between the side street lot line and the nearest projection of the principal building. On double frontage lots, the secondary front yard is considered the yard on the opposite end of the lot from the front yard.

Yard, front portion of the secondary front: The portion of the secondary front yard that is located adjacent to the principal building and is located between the front yard and the rear line of the principal building. See Figure 12-5B.

Yard, rear portion of the secondary front: The portion of the secondary front yard that is not located adjacent to the principal building and is located between the rear lot line and the rear line of the principal building. See Figure 12-5B.

Yard, side: A yard extending from the front yard to the rear yard and measured between the side lot line and the principal building.

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Chapter 12-4 Deleted Definitions

~~**Garage, public**: A structure other than a private garage, used for the shelter or storage of motor-powered vehicles and in which the care, minor servicing and washing are accessory to the principal use.~~

~~**Lot, reversed frontage**: A corner lot, the side street line of which is substantially a continuation of the front lot line of the first platted lot to its rear.~~

~~**Wind generator**: An accessory structure, the purpose of which is to convert wind energy into thermal, mechanical or electrical energy and to transmit these forms of energy to storage or to a point of use. Wind generators are permitted only in the "A-1" district.~~

CITY OF GRIMES

12-5 General Regulations

Contents:

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12-5-2 Permits Previously Issued
12-5-3 Nonconformities
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12-5-5 Lot and Use Requirements
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12-5-14 Outdoor Temporary Uses
12-5-15 Outdoor Areas and Activities
12-5-16 Vehicle Sales and Display Lots
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12-5-1 Conformance Required Generally:

Except as hereinafter specified, no building or structure shall be erected, placed, converted, enlarged, reconstructed or structurally altered, nor shall any building or land be used which does not comply with all of the district regulations established by this title for the district in which the building or land is located.

12-5-2 Permits Previously Issued

Nothing herein contained shall require any change in the overall layout, plans, construction, size, or designated use of any building or structure, or part thereof, for which approvals and required permits have been granted before the enactment of this title, the construction of which in conformance with such plans shall have been started prior to the effective date of this title and completion thereof carried on in a normal manner and not discontinued for reasons other than those beyond the builder's control unless otherwise specified within Section 12-5-3.

12-5-3 Nonconformities

Within the various districts established by this title or amendments that may later be adopted, there exist buildings, structures, and uses which were lawful prior to the adoption of the zoning ordinance codified in this title but which would be prohibited, regulated, or restricted under the provisions of this title. It is the intent of this section to permit these nonconformities to continue until they are removed, but not to encourage their survival. Such buildings, structures, and uses are declared by this section to be incompatible with permitted buildings, structures, and uses in the districts involved.

1. Continuing Existing Nonconformities. A lawful building, structure, or use existing at the time of the adoption of the zoning ordinance may be continued even though such building, structure, or use may not conform with the regulations of this title, so long as it remains otherwise lawful, subject to the following provisions:
   A. Any nonconformity in existence at the adoption of the zoning ordinance, which was not an authorized, legal nonconformity under previous zoning ordinances, shall not be authorized to continue as a legal nonconformity in accordance with this title, or amendments in this section.
   B. If no structural alterations are made, any nonconforming use of a building or structure may be changed to another use of the same or a more restricted classification. Such use shall not be changed to a less restrictive use.
   C. When a nonconforming use of a building, structure, or premises is discontinued or abandoned for twelve (12) months, the building, structure, and premises in combination shall not be used except in conformance with the regulations in the district in which it is located.
   D. Where nonconforming status applies to a building, structure and premises in combination, removal of the building or structure shall eliminate the nonconforming status of the land.
   E. Any nonconforming building or structure damaged more than fifty percent (50%) of its replacement cost exclusive of the foundations at the time of damage by any means shall not be restored or reconstructed, except in conformity with the provisions of this title. If the structure is less than fifty percent (50%) damaged above the foundation, it may be restored, reconstructed or used as before, provided that reconstruction is completed within twelve (12) months of such happening, and is built of like or similar materials as appropriate to the zoning district.
   F. No existing building or structure shall be enlarged, extended, reconstructed, moved, or structurally altered, unless in conformance with the established zoning regulations. However, whenever the recorded plat shows a building setback line along any frontage for the purpose of creating a front yard or secondary front yard, the building setback line thus shown on the recorded plat shall apply along such frontage in place of any other building setback line required in this title.
   G. Any nonconforming use may be extended throughout any parts of a building which were manifestly arranged or designed for such use at the time of adoption or amendment of the zoning ordinance. No such use shall be extended to occupy any land outside such building or to occupy a larger square footage.
   H. No such nonconformity shall be moved in whole or in part to any other portion of the lot or parcel which was not occupied by such nonconformity at the effective date of adoption or amendment of the zoning ordinance, unless the proposed location does not increase the nonconforming status of the nonconformity and does not decrease the compatibility of the nonconformity with neighboring properties as determined by the Zoning Administrator.
   I. On any building considered nonconforming or devoted in whole or in part to any nonconforming use, work may be done on ordinary repairs or on repair or replacement of nonbearing walls, fixtures, wiring or plumbing; provided that the cubic content of the building as it existed at the time of adoption or amendment of the zoning ordinance is not increased. This title shall not be construed to prohibit the improvement of any building or structure from a state of disrepair, neglect, or potentially harmful condition to a minimum level of safety as determined by the Building Official.

12-5-4 Zoning Districts Dividing Property

Where one (1) parcel of property is divided into two (2) or more portions by reason of different zoning district classification, each of these portions shall be used independently of the other in its respective zoning classification. For the purpose of applying the regulations of this title, each zoning district portion shall be considered as if it were an individual lot and therefore required to meet the bulk requirements of the zoning district.

12-5-5 Lot and Use Requirements

No part of a yard or other open space, or off-street parking or loading space provided about any building, structure, or use for the purpose of complying with the provisions of this title shall be included as part of a yard, open space, or off-street parking or loading space required under this title for another building, structure, or use, unless such buildings, structures, and uses are located on the same parcel or a shared parking agreement is in place.

12-5-6 Vision Clearance

1. Purpose. The purpose of this provision is to prevent obstructions on private property which substantially impair or interfere with the visibility of pedestrian or vehicular movement on and along public streets and sidewalks, create an unreasonable risk of death, personal injury and/or property damage and otherwise interfere with the unobstructed and safe use of the public right-of-way.
2. Placement. No sign shall be erected, placed, or allowed to be situated in such a manner as to materially impede vision between a height of two and one-half (2 ½) and ten (10) feet above the centerline grades of intersecting streets or an intersecting street and private driveway in the area bounded by the street or driveway lines of such intersections and a line joining points along said street or driveway lines twenty-five (25) feet from the point of intersection. See Figure 12-5A.
3. Analysis. Staff may require an engineering analysis to be performed and submitted for review before permits are issued. Based on the analysis, differing greater or lesser dimensions may be required based upon the current standards of the Institute of Transportation Engineers or the Association of American State Highway Officials.

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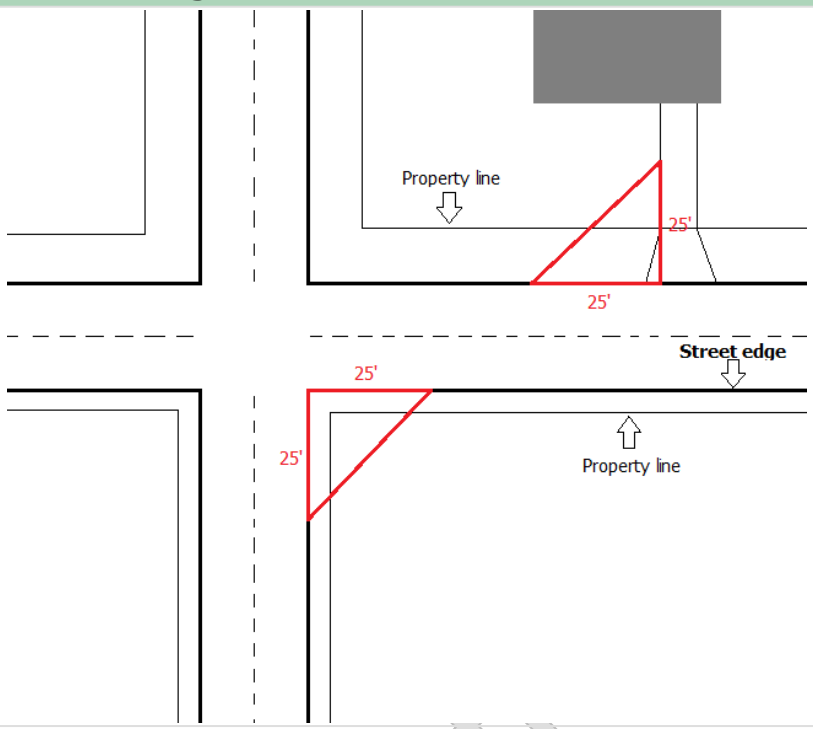
Figure 12-5A Vision Clearance



12-5-7 Street Frontage Required

Except as permitted in Chapter 12-15 of this title, no lot shall contain any building used in whole or in part for residential purposes unless such lot abuts for at least twenty (20) feet on at least one (1) public street, or unless it has an exclusive unobstructed private easement of access or right-of-way of at least twenty (20) feet wide to a street; and there shall be not more than one (1) single-family dwelling for such frontage or easement. Easements provided for two (2) or more such single-family dwellings or for one (1) or more two-family or multiple dwellings shall either be at least thirty (30) feet wide for driveway only or at least fifty (50) feet wide for driveway with common utility service lines.

12-5-8 Corner Lots

1. For corner lots platted and recorded as of February 28, 2023, the minimum required lot width shall be increased by at least twenty (20) feet so as to allow for the additional required secondary front yard, that is, for a minimum required lot width of sixty (60) feet, the minimum width of a corner lot shall be at least eighty (80) feet.
2. On corner lots platted and recorded as of February 28, 2023, the buildable envelope shall not be required to be reduced to a width less than twenty-eight (28) feet in order to meet the additional lot width required by subsection 12-5-8.1.
3. On corner lots platted and recorded prior to December 7, 1959, the side yard regulations shall apply to the longer street side of the lot, except in the case where the principal building faces the longer street side of the lot. In such case, there shall be a side yard on the shorter street side of the corner lot of not less than fifty percent (50%) of the front yard required on the lots to the rear of such corner lot. However, this regulation shall not be interpreted to reduce the buildable width of the principal building facing the longer side of the lot to less than twenty-eight (28) feet nor prohibit the erection of an accessory building.

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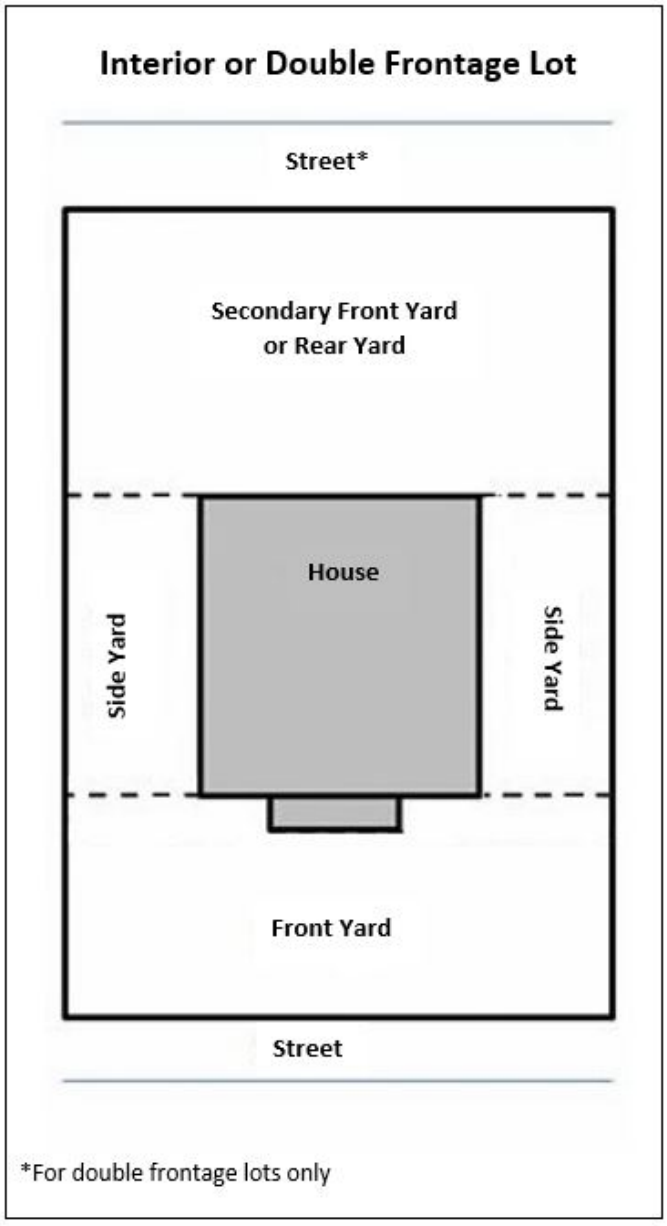
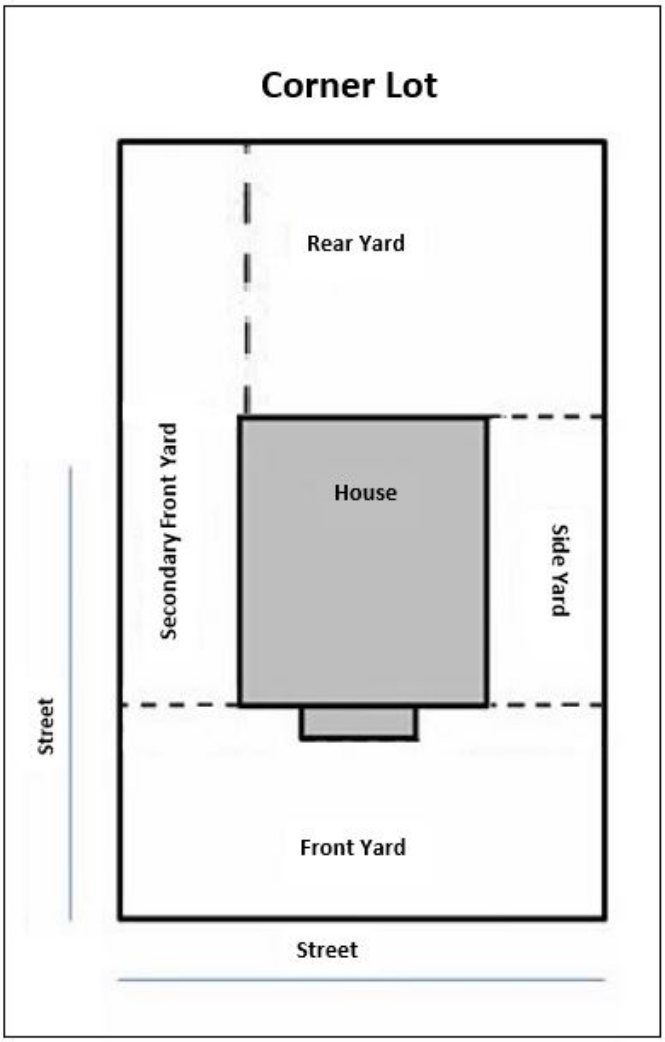
Figure 12-5B Interior Lot, Double Frontage Lot, and Corner Lot

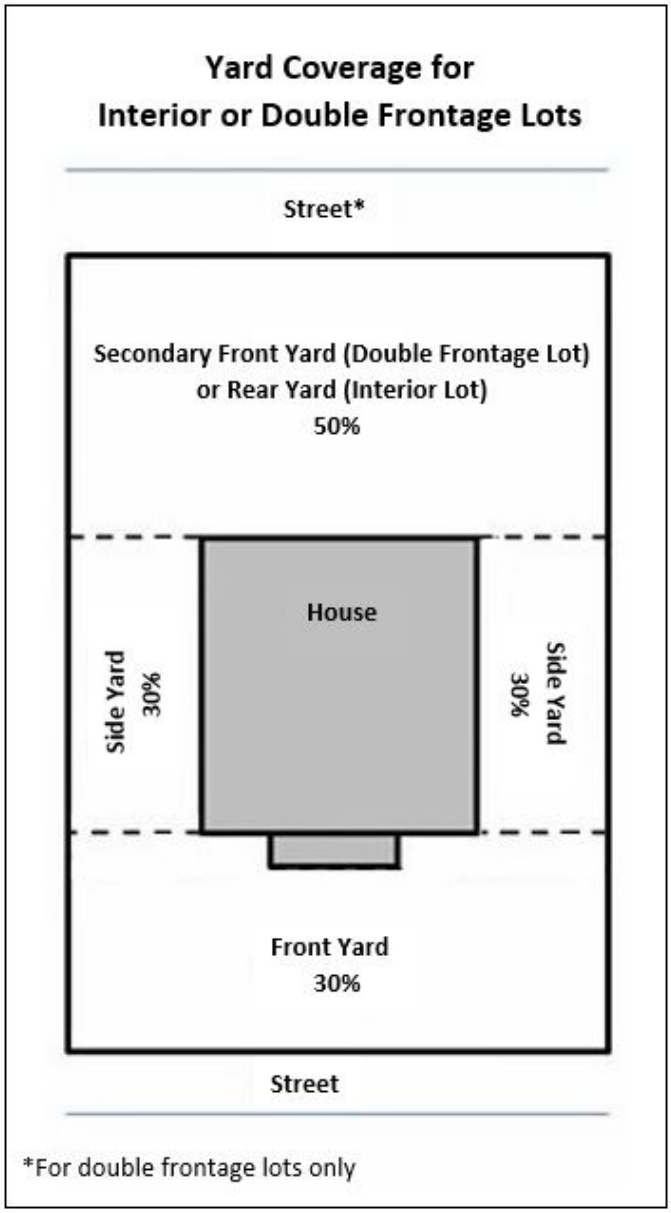


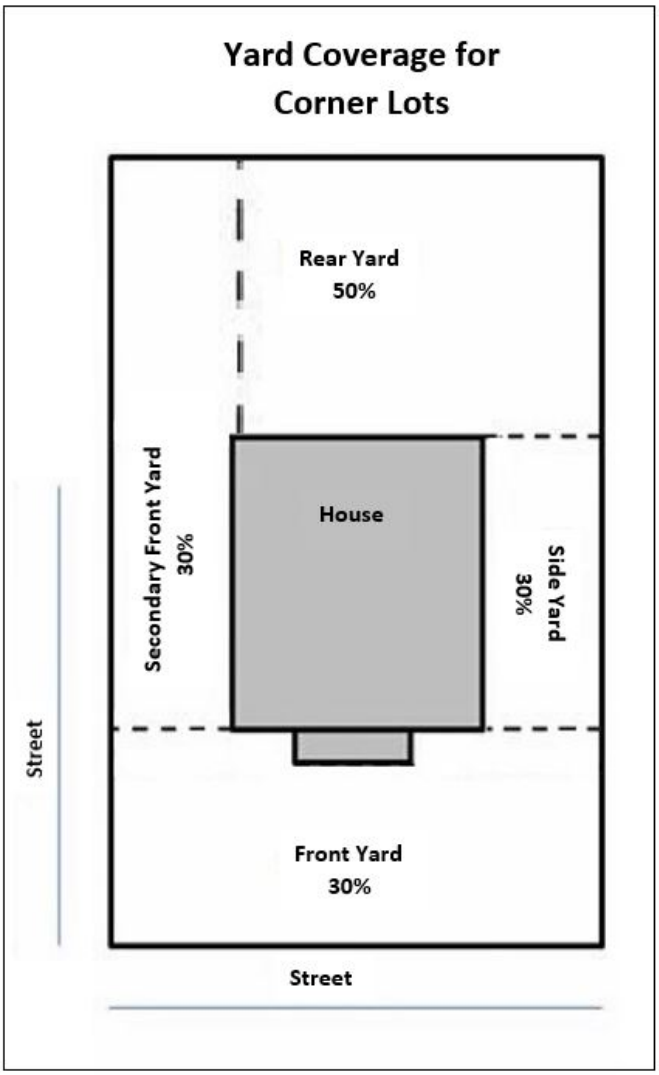


12-5-9 Residential Yard Coverage

Residential Yard Coverage Area. No more than thirty percent (30%) of front, side, and secondary front yards shall be impervious, and no more than fifty percent (50%) of rear yards shall be impervious. A secondary front yard on a double frontage lot shall be no more than fifty percent (50%) impervious. This shall not prohibit the construction of a permitted driveway to support access to a garage, one (1) additional parking stall, or required sidewalks and walkways.

Figure 12-5C Yard Coverage for Interior Lots, Double Frontage Lots, and Corner Lots





12-5-10 Accessory Buildings

1. Accessory Buildings on Agricultural Zoned Property.
   A. Accessory buildings shall follow the A-1 setback and height requirements, except the front and rear yard setback shall be thirty-five (35) feet.
   B. An accessory building shall follow the yard coverage requirements in Section 12-5-9.
   C. Accessory buildings shall be designed with neutral colors, such as black, white, brown, beige, gray, or green, or colors that match the primary building.
   D. Accessory buildings shall be standard construction or prefabricated buildings. The use of storage or shipping containers shall not be permitted.

E. Accessory buildings shall not be located upon any property, unless a permitted principal use of the property is present and in use, or an appropriate lot-tie agreement has been approved.

2. Accessory Buildings on Residential Property.
   A. This subsection shall apply to the following zoning districts: R-1, R-2, R-2 60, R-2 70, R-5.
   B. No accessory building shall be erected within a front yard or front portion of the secondary front yard.
   C. Accessory buildings shall be at least five (5) feet from lot lines of adjoining lots. On corner lots and double frontage lots, accessory buildings shall be at least ten (10) feet from a property line adjacent to a street frontage.
   D. Accessory buildings shall follow the yard coverage requirements in Section 12-5-9.
   E. Accessory buildings shall not exceed fifteen (15) feet in height.
   F. The regulations within this section shall not be interpreted to prohibit the construction of a five hundred fifty (550) square foot garage on lots where no attached or detached garage is existing.
   G. Accessory buildings shall be designed with neutral colors, such as black, white, brown, beige, gray, or green, or colors that match the primary building.
   H. Accessory buildings shall be standard construction or prefabricated buildings. The use of storage or shipping containers shall not be permitted.
   I. Accessory buildings shall not be located upon any property, unless a permitted principal use of the property is present and in use, or an appropriate lot-tie agreement has been approved.
3. Accessory Buildings on Multi-Family, Commercial and Industrial Property.
   A. This subsection shall apply to the following zoning districts: R-3, C-1, C-2, C-3, M-1A, M-1, M-2, M-3.
   B. Accessory buildings shall be subject to site plan approval.
   C. Accessory buildings shall be designed to match the building materials and colors of the primary building. Accessory buildings shall be primarily neutral in color, such as black, white, brown, beige, gray, or green.
   D. Accessory buildings shall meet any respective overlay requirements in Section 12-11-1 or 12-11-2.
   E. Accessory buildings shall not be located upon any property, unless a permitted principal use of the property is present and in use, or an appropriate lot-tie agreement has been approved.
4. Accessory Buildings within Planned Unit Developments (PUD).
   A. Accessory buildings shall follow the standards established within the PUD documents.
   B. If no specific standards are established within the PUD, accessory buildings shall follow the appropriate accessory building standards established within this section based on the land use type within the PUD and any applicable overlay requirements in Section 12-11-1 or 12-11-2.
   C. Accessory buildings shall not be located upon any property, unless a permitted principal use of the property is present and in use, or an appropriate lot-tie agreement has been approved.

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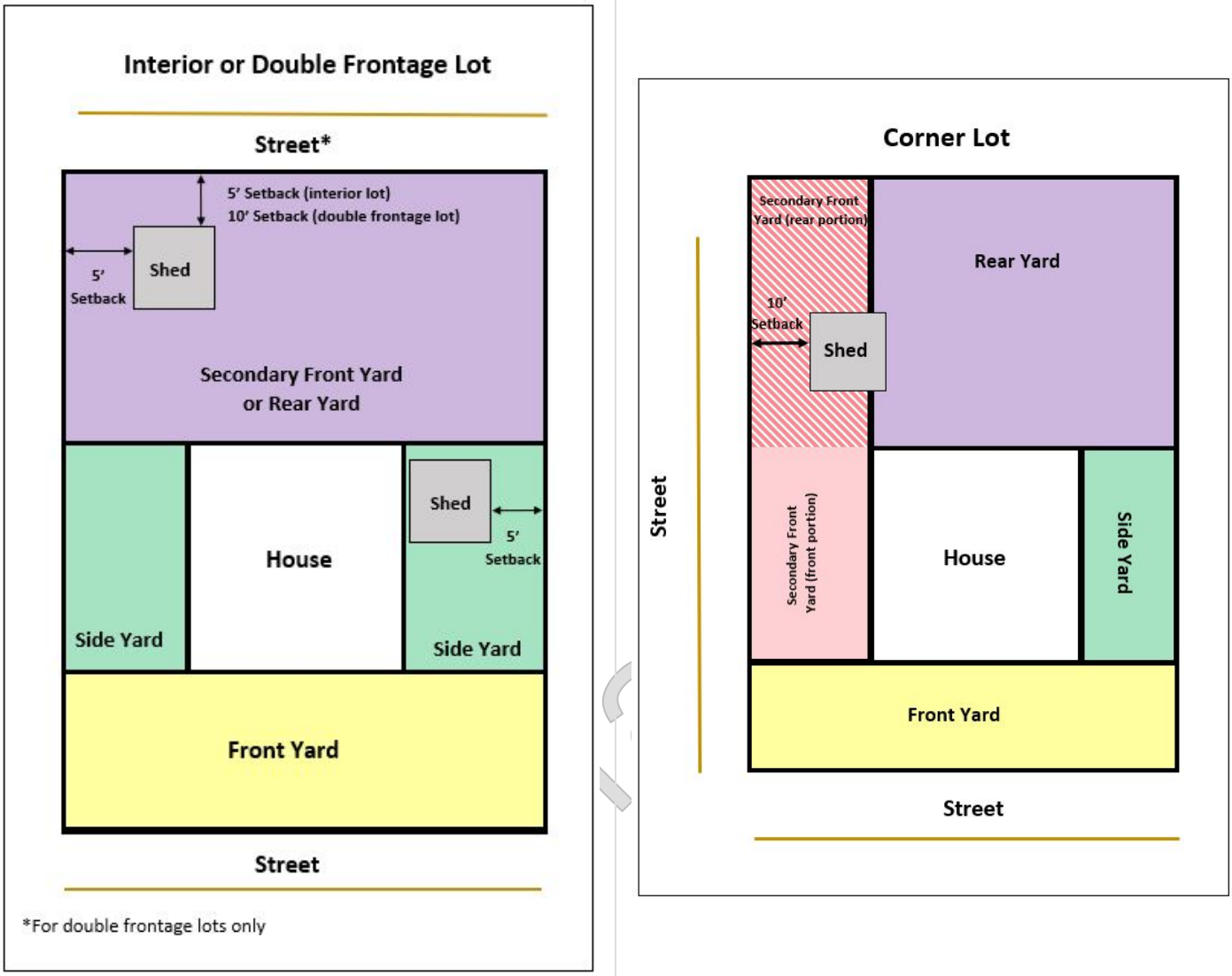
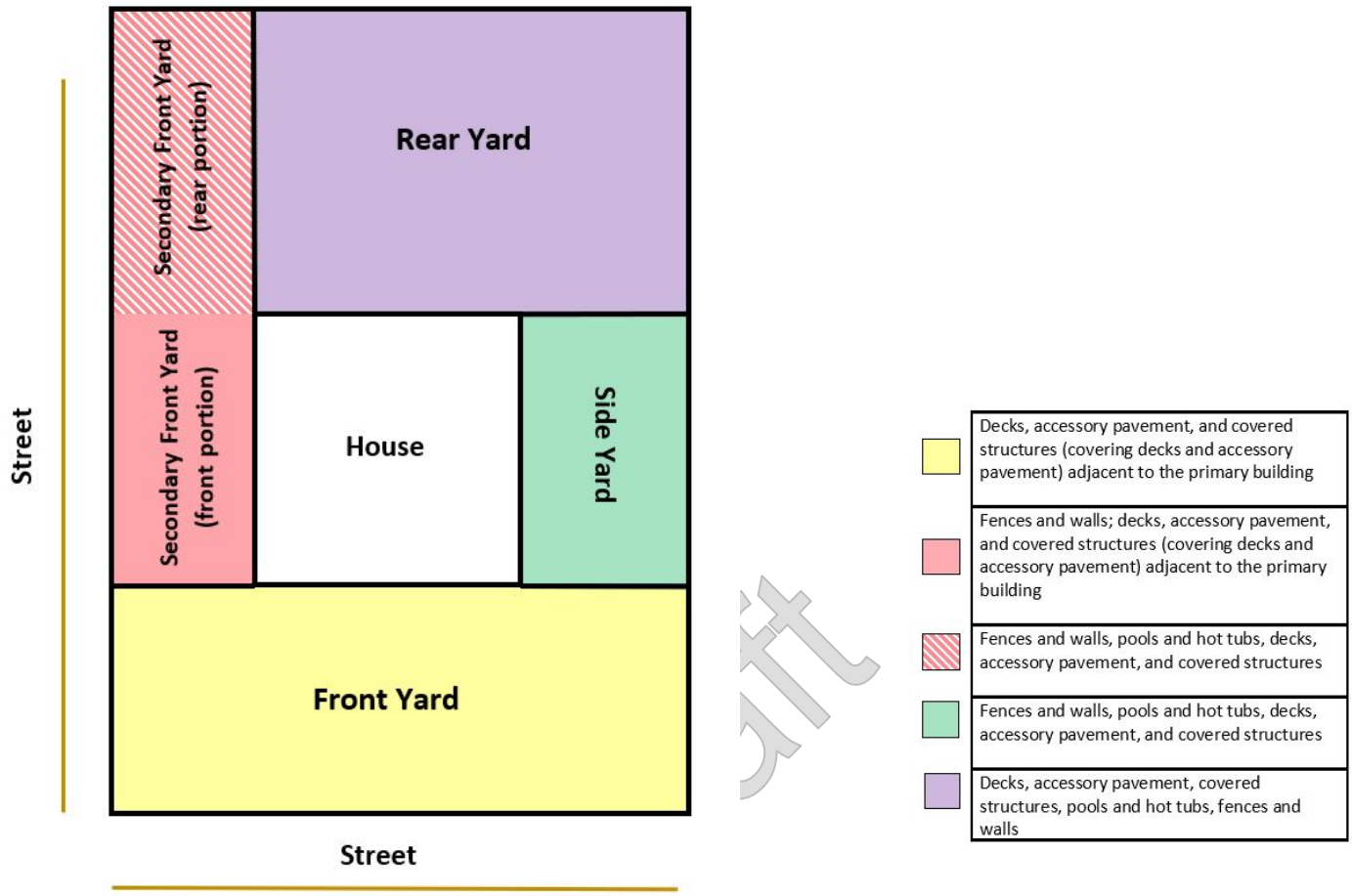
Figure 12-5D Accessory Buildings



12-5-11 Accessory Structures

1. Accessory Structures on Residential Property.
   A. General Regulations:
      1. Accessory structures are permitted within any yard unless otherwise specified in this section.
      2. All accessory structures shall have a minimum five (5) foot side yard and rear yard setback.
      3. Any accessory structure constructed within a front yard shall have a minimum fifteen (15) foot front yard setback.
      4. Any accessory structure constructed within a secondary front yard shall have a minimum ten (10) foot secondary front yard setback.
      5. Yard coverage requirements stated in Section 12-5-9 shall apply to all accessory structures.

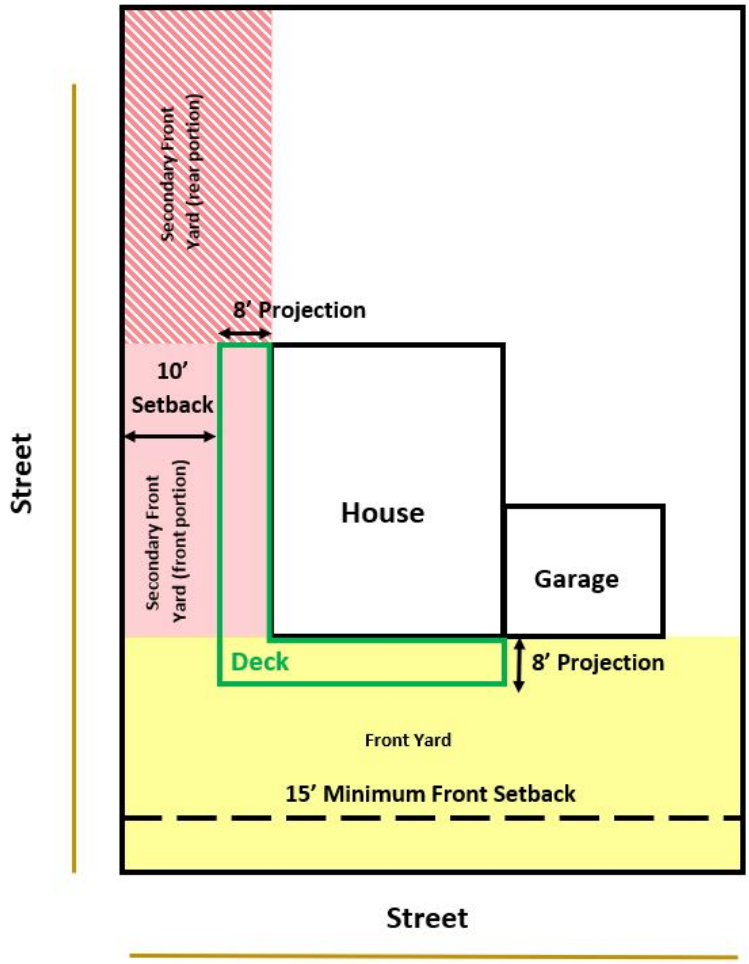
Figure 12-5E Accessory Structures



B. Permitted accessory structures include, but are not limited to, the structures listed below. Any structure not specifically listed shall be subject to review by the Zoning Administrator.

1. Decks.
   a. Permit required. No deck may be constructed without a deck permit issued by the Building Official. A permit application must be submitted along with plan drawings for the proposed deck.
   b. Decks shall not project more than eight (8) feet from the primary building when located in the front yard or the front portion of the secondary front yard. Decks located in the front yard shall be connected to the non-garage portion of the building. See Figure 12-5F.
   c. Any deck covered by a permanent roof or covered structure attached to the primary building shall comply with the primary building setbacks.
   d. Additional requirements related to construction and safety standards shall comply with the building code.

Figure 12-5F Decks in Front Yards and Secondary Front Yards



2. Accessory pavement, such as patios, sports courts, pool deck, driveways, or similar structures.
   a. Driveways shall have a minimum side yard setback of two (2) feet. Additional requirements for driveways can be found in Section 12-15-4 of this title.
   b. Accessory pavement in the front yard or front portion of the secondary front yard shall be located adjacent to the principal building. See Figure 12-5E.
3. Covered structures, such as pergolas, awnings, canopies, or similar structures.
   a. Covered structures located within front yards or the front portion of the secondary front yard shall only be permitted to be constructed on a compliant deck, porch, or patio adjacent to the principal building.
   b. Covered structures located in the rear portion of the secondary front yard shall have a minimum setback of ten (10) feet from the property line along the street frontage. See Figure 12-5E.
   c. All footings for covered structures shall meet the required setbacks stated in this section.
   d. The roof of a covered structure may overhang the required setback line by no more than twenty-four (24) inches.

e. Any covered structure attached to the primary building shall follow the primary building setbacks.

4. Pools and Hot Tubs.
   a. Permit required. No person shall construct or allow to be constructed any alteration, addition, remodeling or other improvements to a swimming pool without a permit.
   b. Permitted pools and hot tubs shall not be constructed in the front yard or the front portion of the secondary front yard.
   c. Additional requirements related to construction and safety standards shall comply with the building code.
5. Fences and Walls.
   a. General Regulations.
      i. Permit Required. No fence or wall may be constructed without a fence permit issued by the Zoning Administrator. A permit application must be submitted along with plan drawings for the proposed fence or wall.
      ii. Prohibited Fences and Walls.
         1. Fences and walls may not be installed anywhere within a twenty-five (25) foot vision triangle.
         2. A fence or wall may not be designed to cause pain or injury to humans or animals. Therefore, the use of spikes, broken glass, barbed wire, razor wire, nails, electrical charge or other similar materials shall be prohibited, unless specified otherwise in this section.
         3. Fences and walls shall not be located upon any property, unless a permitted principal use of the property is present, or an appropriate lot-tie agreement has been approved.
      iii. Construction and Maintenance. All fences shall be constructed in a sound and sturdy manner and shall be maintained in a good state of repair, including the replacement of defective parts, painting, and other acts required for maintenance. The Zoning Administrator, or their designee, after ten (10) days notice to the owner, may order the removal of any fence or wall that is not maintained in accordance with the provisions of this code and assess the cost of fence or wall removal against the property where said fence or wall is located. An extension of time may be granted, upon filing a verified statement that the delay is not a result of any act of the property owner or renter.
   b. Fence Design Requirements.
      i. Height. Fence height shall not exceed six (6) feet in all residential zoning districts.
      ii. Finished Side. All fences shall be constructed such that the finished side of the fence is facing the street or adjoining property.
      iii. Front Yard. No fence may be constructed in a front yard, with the exception of ornamental-style fences. For the purpose of this ordinance, an ornamental fence shall be defined as a fence that is less than thirty-six (36) inches in height and is constructed of a style that is decorative and one that does not provide screening or security.
      iv. Multiple Frontage Lot. Fences constructed within any secondary front yard shall be constructed no closer than ten (10) feet from the property line.
      v. Fences along Trails and Sidewalks. Fences constructed along trails or sidewalks shall be constructed with a minimum setback of three (3) feet from the trail or sidewalk pavement. However, if a trail or sidewalk runs along a public street, the setback shall be ten (10) feet from the property line.

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Table 12-5A Residential Fence Regulations			
Lot Type	**Interior Lot**	**Corner Lot**	**Double Frontage**
Max Height	6 Feet	6 Feet	6 Feet
Front Setback	Front of Principal Building	Front of Principal Building	Front of Principal Building
Side Setback	0 Feet	0 Feet	0 Feet
Secondary Frontage Setback	N/A	10 Feet	10 Feet
Rear Setback	0 Feet	0 Feet	N/A

vi. Permitted Materials. Fences shall be constructed out of customarily used materials such as chain link, wrought iron, aluminum, wood, polyvinyl chloride (PVC), ornamental woven wire, stone, masonry or other similar materials. Chain link type fences or ornamental woven wire fences shall not include plastic or wood slats or strips, bamboo, or reed that are intended to make the fence opaque. Wood fences shall be constructed of treated lumber, cedar, redwood, or similar types of wood that are resistant to decay.

vii. Coloring. All fences and walls must be of an earth tone, neutral, or natural color such as white, black, gray, tan, brown, or green. Bright, fluorescent or metallic colors are not permitted. Pictures, images, lettering, logos, graphics, or artwork are not permitted on fences, unless it is a sign that has been properly permitted under the sign ordinance.

viii. Temporary Fencing. The use of materials such as sheet metal, chicken wire, temporary construction fencing, snow fencing, woven wire commonly used for the penning of livestock or other animals or similar materials shall not be permitted for permanent fencing.

ix. Prohibited Materials. A fence shall not be constructed or covered with paper sheets or strips; cloth or fabric tarps, sheets or strips; plastic or vinyl tarps, sheets, mesh, or strips; bamboo; reed; or plywood sheeting.

c. Fencing and Walls for Accessory Structures.

i. Animal Runs. Domesticated animal runs in residential districts are permitted in rear yards with a five (5) foot setback from all lot lines. Adequate screening shall be provided to reduce visibility and noise to adjoining property owners. Domesticated animal runs shall not exceed six (6) feet in height.

ii. Pools and Hot Tubs. Pools and hot tubs with the capability of holding water at least twenty-four (24) inches in depth shall be surrounded by a fence at least four (4) feet in height. Pools with a power safety cover or spas with a safety cover complying with ASTM F 1346 shall not be required to be surrounded by a fence.

d. Retaining Walls. Retaining walls are not required to follow the fence and wall yard, setback, and height requirements established in this section. However, retaining walls shall be subject to the requirements of the twenty-five (25) foot vision triangle. Retaining walls should not be installed in the front yard setback whenever possible.

i. Setback. Retaining walls shall be set back from side and rear property lines one (1) foot for every one (1) foot of height, unless a mutual written agreement on the height and location of the retaining wall has been made with the adjoining property owner(s). Retaining walls shall be set back at least three (3) feet from any public right-of-way.

ii. Retaining walls which are more than four (4) feet in height shall be structurally engineered. The written design specifications, elevations and site plan showing the exact location of the

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wall shall be provided along with the required building permit application to the Building Official.

iii. In the case of retaining walls supporting embankments in all zoning districts, the above requirements shall apply only to that part of the wall above the ground surface of the retained embankment. Additionally, such wall retaining embankments of a vertical distance greater than thirty (30) inches shall have a handrail, guardrail, or landscaping to minimize the possibility of an accidental fall from the upper surface to the lower level approved by the Zoning Administrator.

2. Accessory Structures on Multi-Family, Commercial and Industrial Property.

A. General Regulations.

1. These regulations shall apply to the following zoning districts: R-3, C-1, C-2, C-3, M-1A, M-1, M-2, M-3.
2. Accessory structures shall be subject to site plan approval.
3. Accessory structures shall meet any applicable overlay requirements in Section 12-11-1 or 12-11-2.
4. Accessory structures shall not be located upon any property, unless a permitted principal use of the property is present and in use, or an appropriate lot-tie agreement has been approved.

B. Fences and Walls.

1. General Regulations.
   a. For commercial or industrial zoned areas, the permit application for a proposed fence or wall must include a revised site plan which demonstrates that the proposed fence or wall is compliant with Grimes Zoning Ordinances.
   b. Prohibited Fences and Walls.
      i. Fences and walls may not be installed anywhere within a twenty-five (25) foot vision triangle.
      ii. A fence or wall may not be designed to cause pain or injury to humans or animals. Therefore, the use of spikes, broken glass, barbed wire, razor wire, nails, electrical charge or other similar materials shall be prohibited, unless specified otherwise herein.
      iii. Fences and walls shall not be located upon any property, unless a permitted principal use of the property is present, or an appropriate lot-tie agreement has been approved.
   c. Construction and Maintenance. All fences shall be constructed in a sound and sturdy manner and shall be maintained in a good state of repair, including the replacement of defective parts, painting, and other acts required for maintenance. The Zoning Administrator, or their designee, after ten (10) days notice to the owner, may order the removal of any fence or wall that is not maintained in accordance with the provisions of this code and assess the cost of fence or wall removal against the property where said fence or wall is located. An extension of time may be granted, upon filing a verified statement that the delay is not a result of any act of the property owner or renter.
2. Fence Design Regulations.
   a. Requirements. Fence height shall not exceed eight (8) feet in all commercial or industrial districts, however, fence height shall not exceed six (6) feet in height in a front yard or along a street frontage. Fences within R-3 districts shall not exceed six (6) feet in height.
   b. The fence shall be constructed such that the finished side of the fence is facing the street or adjacent property.

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c. Multiple Frontage Lot. Fences constructed within any front or secondary front yard shall be constructed no closer than ten (10) feet from the property line.

d. Front Yard. No opaque fence may be constructed in any front yard.

e. Additional Industrial Requirements. Facilities listed below shall have a berm, or a brick or wood privacy fence no less than six (6) feet in height, which completely obscures the property. There shall be a maximum of one (1) opening in the berm, wall or fence facing any public street for each two hundred (200) feet of length.

   i. Mini storage and warehouse facilities

   ii. Automobile, tractor, or machinery wrecking and used parts yards

   iii. Salvage, iron or rags, storage or bailing, and waste paper yards

   iv. Other similar activities/uses as permitted by the Zoning Administrator

f. Materials. Fences are to be constructed out of customarily used materials such as chain link, wrought iron, aluminum, wood, polyvinyl chloride (PVC), ornamental woven wire, stone, masonry or other similar materials. Chain link type fences or ornamental woven wire fences shall not include plastic or wood slats or strips, bamboo, or reed that are intended to make the fence opaque. Wood fences shall be constructed of treated lumber, cedar, redwood, or similar types of wood that are resistant to decay.

g. Coloring. All fences and walls must be of an earth tone, neutral, or natural color such as white, black, gray, tan, brown, or green. Bright, fluorescent or metallic colors are not permitted. Pictures, images, lettering, logos, graphics, or artwork are not permitted on fences, unless it is a sign that has been properly permitted under the sign ordinance.

h. Temporary Fencing. The use of materials such as sheet metal, chicken wire, temporary construction fencing, snow fencing, woven wire commonly used for the penning of livestock or other animals or similar materials shall not be permitted for permanent fencing.

i. Prohibited Materials. A fence shall not be constructed or covered with paper sheets or strips; cloth or fabric tarps, sheets or strips; plastic or vinyl tarps, sheets, mesh, or strips; bamboo; reed; or plywood sheeting.

3. Fencing and Walls for Accessory Structures.

   a. Dumpster Enclosures.

      i. Dumpster enclosures shall have a minimum setback of five (5) feet from side and rear property lines and a minimum setback of ten (10) feet from street frontages.

      ii. All trash and recycling container enclosures shall consist of an enclosed masonry surrounding wall between six (6) and eight (8) feet in height, with an appropriate opaque, metal-framed gate. Gates shall not be constructed with chain link and slats. The gate shall not face a public street and shall be mounted on durable metal posts to withstand heavy use or damage. The enclosure shall be consistent in architecture and materials with the principal structure. The enclosure shall screen garbage and/or recycling containers.

      iii. As of February 28, 2023, all multi-family properties that did not provide a dumpster enclosure upon site plan approval shall be responsible to provide an enclosure. The enclosure shall screen both garbage and recycling containers, and may consist of an opaque composite or architectural metal material with an opaque metal-framed gate.

   b. Animal Runs. Domesticated animal exercise yards in commercial or industrial districts may be indoors or outdoors. If outdoors, the structure shall be screened with solid fencing, eight (8) feet in height, and shall be set back at least ten (10) feet from any adjacent property line. Domesticated animal exercise yards in R-3 districts shall follow the residential animal run fencing and screening requirements.

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4. Retaining Walls. Retaining walls are not required to follow the fence and wall yard, setback, and height requirements established in this section. However, retaining walls shall be subject to the requirements of the twenty-five (25) foot vision triangle. Retaining walls should not be installed in the front yard setback whenever possible.
   a. Setback. Retaining walls shall be set back from side and rear property lines one (1) foot for every one (1) foot of height, unless a mutual written agreement on the height and location of the retaining wall has been made with the adjoining property owner. Retaining walls shall be set back at least three (3) feet from any public right-of-way.
   b. Retaining walls which are more than four (4) feet in height shall be structurally engineered. The written design specifications, elevations and site plan showing the exact location of the wall shall be provided along with the required building permit application to the Building Official.
   c. In the case of retaining walls supporting embankments in all zoning districts, the above requirements shall apply only to that part of the wall above the ground surface of the retained embankment. Additionally, such wall retaining embankments of a vertical distance greater than thirty (30) inches shall have a handrail, guardrail, or landscaping to minimize the possibility of an accidental fall from the upper surface to the lower level approved by the Zoning Administrator.

3. Accessory Structures within Planned Unit Developments (PUD).
   A. Accessory structures shall follow the standards established within the PUD documents.
   B. If no specific standards are established within the PUD, accessory structures shall follow the appropriate accessory structure standards established within this section based on the land use type within the PUD and any applicable overlay requirements in Section 12-11-1 or 12-11-2.
   C. Accessory structures shall not be located upon any property, unless a permitted principal use of the property is present and in use, or an appropriate lot-tie agreement has been approved.
4. Specific Exceptions.
   A. Barbed wire and electric fences shall not be allowed to enclose any property without the consent of the City Council, and may be granted only for property that consists of ten (10) or more acres and is used primarily as agricultural land.
   B. An exception may be approved by the Zoning Administrator, or their designee, for sun and/or wind screen material applied to fences directly associated with sports or recreation facilities including tennis courts, baseball fields, basketball courts, football fields, running tracks and soccer facilities.
   C. Temporary construction and special event fences, barricades, railings, or other similar barriers installed to provide temporary site security and/or safety in conjunction with construction work or special events may be allowed in any district during periods of construction or the duration of the special event. Any such temporary fences shall be removed upon completion of the construction work or special event. Permit applications under this section shall specify the duration and purpose for which the fences, barricades, railings or other barriers will be in place. Time extensions may be given after review and approval by the Zoning Administrator or their designee.
   D. Fences or walls installed as a method of screening mechanical equipment may exceed height limitations of the specific zoning district to effectively screen mechanical equipment. The fence or wall shall be located in direct proximity to the equipment. All requested fences or walls shall be opaque in design and be built out of materials consistent with the architecture and materials of the principal building. Any open area required for ventilation of the equipment shall be designed to prevent full view of the equipment. The design of the screen fence or wall and the height required for full screening shall be provided at the time of a building permit or site plan application, and are subject to recommendation of the Zoning Administrator and approval by the City Council.

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12-5-12 Home Occupations

Subject to the limitations of this section, any home occupation that is customarily incidental to the principal use of a building as a dwelling shall be permitted in any dwelling unit. Any question of whether a particular use is permitted as a home occupation, as provided herein, shall be determined by the Zoning Administrator pursuant to the provisions of this section. The regulations of this section are designed to protect and maintain the residential character of established neighborhoods while recognizing that certain professional and limited business activities have traditionally been carried on in the home. This section recognizes that, when properly limited and regulated, such activities can take place in a residential structure without changing the character of either the neighborhood or the structure.

Accessory Use. Home occupations shall be permitted as an accessory use in all residential zoning districts subject to compliance with the regulations within this section and any other applicable law.

1. No-Impact Home-Based Business. A no-impact home-based business means a home-based business for which all the following apply:
   A. Use Limitations. In addition to all the use limitations applicable to the district in which it is located, no home occupation shall be permitted unless it complies with the following restrictions:
      1. All home occupation uses shall be registered, licensed, and operated in compliance with all Federal, State or County regulations.
      2. The total number of on-site employees and clients shall not exceed the City occupancy limit for the residential property.
      3. Fifty-one percent (51%) of the floor area of the dwelling unit shall be devoted to the usage of a primary residence.
      4. Customer or client interaction occurring within the dwelling shall be between the hours of 7:00 a.m. and 6:00 p.m., Monday through Friday.
      5. No alteration of the principal residential building shall be made which changes the character and appearance thereof as a dwelling.
      6. The home occupation shall be conducted entirely within the principal dwelling unit or in a permitted accessory structure thereto, and in no event shall such use be apparent from any public way or adjoining property.
      7. There shall be no outdoor storage of equipment or materials used in the home occupation.
      8. There shall be no on-street parking or substantial increase in traffic within the residential area due to the business.
      9. No mechanical, electrical or other equipment which produces noise, electrical or magnetic interference, vibration, heat, glare or other nuisance outside the residential or accessory structure shall be used.
      10. No home occupation shall be permitted which is noxious, offensive or hazardous by reason of vehicular traffic, generation or emission of noise, vibration, smoke, dust or other particulate matter, odorous matter, heat, humidity, glare, refuse, radiation or other objectionable emissions.
      11. No sign, other than one (1) unlighted sign not over one (1) square foot in area attached flat against the dwelling shall be permitted for a home occupation.
      12. There shall be no off-premises signs, radio, television, newspaper, handbill or similar types of advertising linking the premises with the home occupation.
      13. Deliveries to or from the property shall be limited to the services provided by routine residential carriers.

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2. Home Occupations Permitted. Customary home occupations include, but are not limited to, the following list of occupations; provided, however, each such home occupation is subject to the use limitations set out in subsection 1 of this section:
   A. Providing instruction to students.
   B. Office facilities when no retail or wholesale sales are made or transacted on the premises.
   C. Studio of an artist, photographer, draftsman, writer or composer.
   D. Shop of a beautician, barber, hair stylist, dressmaker, or tailor.
   E. Daycare services when hours of operation are limited to between 6:00 a.m. and 7:00 p.m., Monday through Friday.
   F. Repair and maintenance of automobiles, yard equipment, appliances and other similar products, when all maintenance and storage activities occur within the dwelling or an approved accessory building.
   G. Other similar uses as determined by the Zoning Administrator.
3. Any home occupation use that is not similar to the uses listed in subsection B above, as determined by the Zoning Administrator, shall require a special use permit to be issued by the Board of Adjustment.

12-5-13 Adult Uses

In adopting the zoning ordinance, it is recognized that adult-use businesses have certain objectionable side effects which render these businesses incompatible when the adult businesses are located close to or adjacent to residential, public, and other family-oriented uses. This section seeks to ensure that adult-use businesses will be located in a manner which is determined to be compatible with residential, public, family-orientated businesses and the public health and welfare of Grimes residents.

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1. Location. No person, whether as principal or agent, clerk or employee, either for themselves or any other person, or as an officer of any corporation, or otherwise, shall place, maintain, own or operate any adult-use business in the following locations:
   A. In any zoning district other than M-1 Limited Industrial, M-2 Light Industrial, or M-3 Heavy Industrial.
   B. In any overlay district.
   C. Within seven hundred fifty (750) feet of any residentially zoned or used property, or any property designated on the City's comprehensive plan as residentially orientated.
   D. Within seven hundred fifty (750) feet of any parcel of real property upon which is located any of the following facilities:
      1. Any residentially zoned or used property.
      2. A children's daycare, nursery school, preschool, elementary school, junior high school, or senior high school.
      3. A church which conducts religious programs.
      4. Park or recreational facilities operated and improved by the City, Polk or Dallas County, the Polk or Dallas County conservation board or the State of Iowa.
      5. Within seven hundred fifty (750) feet of any other adult entertainment facility.
2. Measurement of Distance.
   A. From Adult Uses. The distance between any two (2) adult-use businesses shall be measured in a straight line, without regard to intervening structures, from the closest exterior structural wall of each business.
   B. From Other Uses. The distance between any adult-use businesses and any religious institution, school or public park, governmental office, supermarket, restaurant, or any property designated for

residential use or used for residential purposes shall be measured in a straight line, without regard to intervening structures, from the closest property line of the adult entertainment facility to the closest property line of the religious institution, school, public park, governmental office, supermarket, restaurant or the property designated for residential use or used for residential purposes.

3. Restrictions. All building openings, entries, windows, etc., shall be located, covered, or screened in such a manner to prevent a view into the interior from public or semipublic area; and for construction, and whenever else it seems feasible by the City, the building shall be orientated so as to minimize any possibility of viewing the interior from public or semipublic areas.

12-5-14 Outdoor Temporary Uses

1. Permit Not Required. The following outdoor temporary uses do not require a City permit; however, such activities shall follow the general operating requirements, site requirements, and inspections, and obtain approvals from Federal, State, and County entities as established within this section:
   A. Sales activities by a charitable, educational or religious organization which is exempt from taxation under Section 501(c)(3) of the United States Internal Revenue Code when the proceeds thereof shall be applied to the payment of the expenses thereof and to the charitable or religious objective for which the charitable or religious society exists, provided that such sales are not conducted by such organization in excess of three (3) consecutive days in any seven (7) day period at the same location.
   B. Yard Sales. The casual and occasional sales of used household goods by the owner thereof to the public, if the seller, at the time of the sale, is not engaged for profit in the business of selling goods of that or a similar nature, so long as such sales are not conducted in excess of four (4) consecutive days and no more than two (2) times annually.
   C. Public Property. Temporary sales and special events can be held on public property with permission of the Grimes City Council.
   D. Emergency Response Sites. Sales of food and beverages at the site of an emergency or disaster with the permission of the Sheriff, Fire Chief or Grimes City Administrator.
   E. Mobile food vendors and pushcarts.
   F. Private events on residential zoned property.
2. Permit Required.
   A. Except for those exempt activities identified above, every outdoor temporary use shall obtain a permit from the Development Services Director or their designee at least seven (7) days prior to the start of the event or sales period.
   B. Temporary Sales. No more than twelve (12) sales periods shall be permitted per year for up to one hundred twenty (120) total days per year.
   C. Special Events. Each special event shall be granted for no longer than seven (7) consecutive days. Each property owner or tenant shall be permitted to hold up to twelve (12) special events per year.
3. Site Requirements. An outdoor temporary use permit shall not be issued unless the premises upon which the outdoor temporary use is located satisfies the following requirements:
   A. All applicable requirements of this article, the City Code, the Iowa Code and the Iowa Administrative Code.
   B. Temporary sales premises shall be within a commercial or industrial zoning district. Special events may be held within residential zoning districts upon determination by the Zoning Administrator, or their designee, that the event is compatible with residential uses.
   C. All trailers, vehicles, tents, equipment, and areas used for the storage, display or sale of food or merchandise shall be set back at least ten (10) feet from property lines, and outside any required fire

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lanes and drive approaches. Due to extenuating circumstances, alternative location and/or additional setback may be required.

D. The outdoor temporary use premises must provide at least three (3) paved off-street parking spaces served by a paved driveway from the public right-of-way. The outdoor temporary use may share parking required for use by an existing business on the site if the available parking is sufficient to serve the normal operations of both. The available parking shall be presumed to be insufficient to serve the normal operations of both businesses if within the past year the operation of an outdoor temporary use at the site has caused an overflow of customer or employee parking into the street or other private parking lots in the vicinity. Parking arrangements shall be provided to serve the outdoor temporary use and not disrupt the traffic and parking needs for public streets and neighboring property owners.

E. Restroom facilities must be provided for the business or event staff on the licensed premises or by agreement for the use of restroom facilities located within five hundred (500) feet of the licensed premises.

F. An outdoor temporary use permit shall not be issued for the operation of more than one (1) special event or temporary sale on a parcel on the same day. However, any number of mobile food vendors and pushcarts may operate on a single parcel with a special event or temporary sale provided all site and mobile food vendor or pushcart requirements are met.

4. Mobile Food Vendor Vehicles.

A. Class I, II, III and IV are allowed on private property.

B. All classes of mobile food vendor vehicles shall be permitted on a property for no more than forty-eight (48) hours.

C. Class I or Class II mobile food vendor vehicles engaging in intermittent sales in the public right-of-way shall also be subject to the following:

1. The mobile food vending units shall not exceed five (5) miles per hour while playing music.
2. Sales are restricted to pedestrians and only at such a time when the food vehicle has come to a complete stop and is legally parked. All sales must occur with the customer located on the curb side of the mobile food vendor vehicle and off the paved road surface.
3. Hours of operation shall be no earlier than 10:00 a.m. and no later than 8:00 p.m. or sunset, whichever occurs first.
4. No loudspeaker or other sound system which may disturb the peace in the area is permitted. Music from the food vehicle is permitted to draw attention to the sales operation but shall not be of a magnitude to create a disturbance in the surrounding area.
5. A sign displaying the name of the company and telephone number shall be affixed to the vehicle and be no smaller than one (1) square foot.
6. The following roads shall not be stopped on or sales conducted: SE 37th Street, N./S. James Street, Highway 44 (E./W. 1st Street), NE/SE Little Beaver Drive, NE/NW Beaverbrooke Boulevard, SE/SW 11th Street, SE/SW 19th Street, SE/SW 28th Street, NW/SW Brookside Drive, NE/SE Gateway Drive, NE Heritage Drive between NE Station Crossing and NE Gateway Drive, NE 10th Street between NE Heritage Drive and Highway 141, and any other street with a speed limit of over twenty-five (25) mph.

D. A Fire Department Inspection of the mobile food vendor vehicle or vending area is required for all types of mobile food vendor vehicles. Inspections are valid if they have been completed within one (1) year and obtained from the Johnston-Grimes Metropolitan Fire Department or the fire department of a neighboring major Des Moines Metro municipality.

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E. The business shall comply with the requirements established by Iowa Administrative Code §481-31 for a mobile food unit/pushcarts.

5. Permit Fee.
   A. The applicant for an outdoor temporary use permit shall pay a fee at the time of filing the application in accordance to the City fee schedule as adopted by resolution from time to time by City Council.
   B. In the event the application for an outdoor temporary use permit is denied or withdrawn by the applicant, either all or a portion of the license fee in an amount set in the Schedule of Fees adopted by the City Council shall be retained by the City to defray the administrative costs incurred.
6. Permit Issuance. An outdoor temporary use permit shall be denied to any applicant who has operated an outdoor temporary use in material violation of any of the requirements of this section or any other chapter of this Code within the prior one hundred eighty (180) days.
7. Transferability of Permit. Outdoor temporary use permits issued under this section shall not be transferable to another site, person, or business.
8. Prohibited Acts.
   A. No outdoor temporary use shall sell to any person situated in a motor vehicle upon any public street, alley, driveway access, or public way.
   B. No outdoor temporary use shall exceed the temporary sign regulations within Chapter 12-14. Such signs shall be permitted in addition to any temporary signage permitted for the principal business on the site. Such signs shall be securely anchored to prevent displacement by weather. Signs printed directly to the body of a vehicle or tent shall not be subject to this limitation.
   C. No outdoor temporary use shall display wares or products without anchoring or affixing such wares or products in such a manner to prevent their displacement by weather conditions. No permanent affixing or staking shall be permitted on paved surfaces.
   D. No outdoor temporary use shall operate the business in a manner that violates any applicable food and sanitation laws.
   E. No outdoor temporary use shall operate the business in a manner that creates excessive noise. Outdoor temporary uses intending to have music shall require approval from the City Council.
   F. No outdoor temporary use shall operate between 11:00 p.m. and 7:00 a.m.
9. Exception. It is unlawful for any person to offer for sale, expose for sale, sell at retail without a State-issued license and during the dates as established by the State Fire Marshal, or use or explode any fireworks; provided the City may, upon application in writing, grant a permit for the display of fireworks by a City agency, fair associations, amusement parks and other organizations or groups of individuals approved by City authorities when the fireworks display will be handled by a competent operator.

12-5-15 Outdoor Areas and Activities

1. Outdoor Storage Areas. Outdoor storage areas shall meet the following requirements:
   A. Outdoor storage areas shall be permitted within industrial zoning districts only.
   B. Outdoor storage areas, where permitted, shall provide an effective screen, completely obscuring the enclosed material using opaque fencing/walls or berms.
   C. Outdoor storage screening shall consist of an opaque fence/wall or berm of a height sufficient to completely screen the outdoor materials from adjacent properties and public and private right-of-way.
   D. If a berm is provided for screening, continuous evergreen shrub plantings may be placed on top of the berm to provide additional height to meet screening height requirements. See Figure 12-5G.

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E. Outdoor storage screening shall be provided to obscure visibility to all adjoining properties and public view.

F. For outdoor storage screening provided along public rights-of-way or next to non-industrial uses, landscape plantings shall be provided along the fence/wall or berm. For every one hundred (100) linear feet of screening or fraction thereof, a minimum of two (2) overstory trees and one (1) understory tree shall be required along the exterior of the screening. See Figure 12-5H.

G. The landscape planting requirement above shall not apply to outdoor storage screening adjacent to industrial uses or where landscape buffers already exist.

H. Outdoor storage screening shall require site plan approval.

Figure 12-5G Berm with Shrubs to Provide Sufficient Screening Height

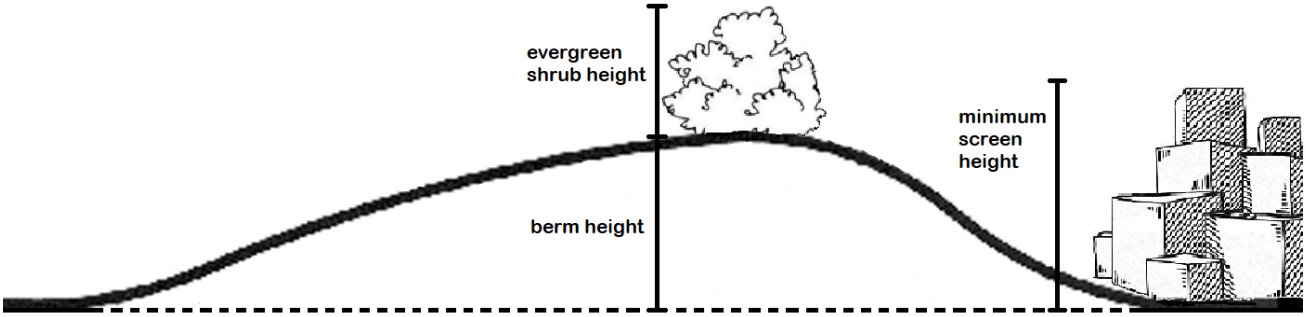

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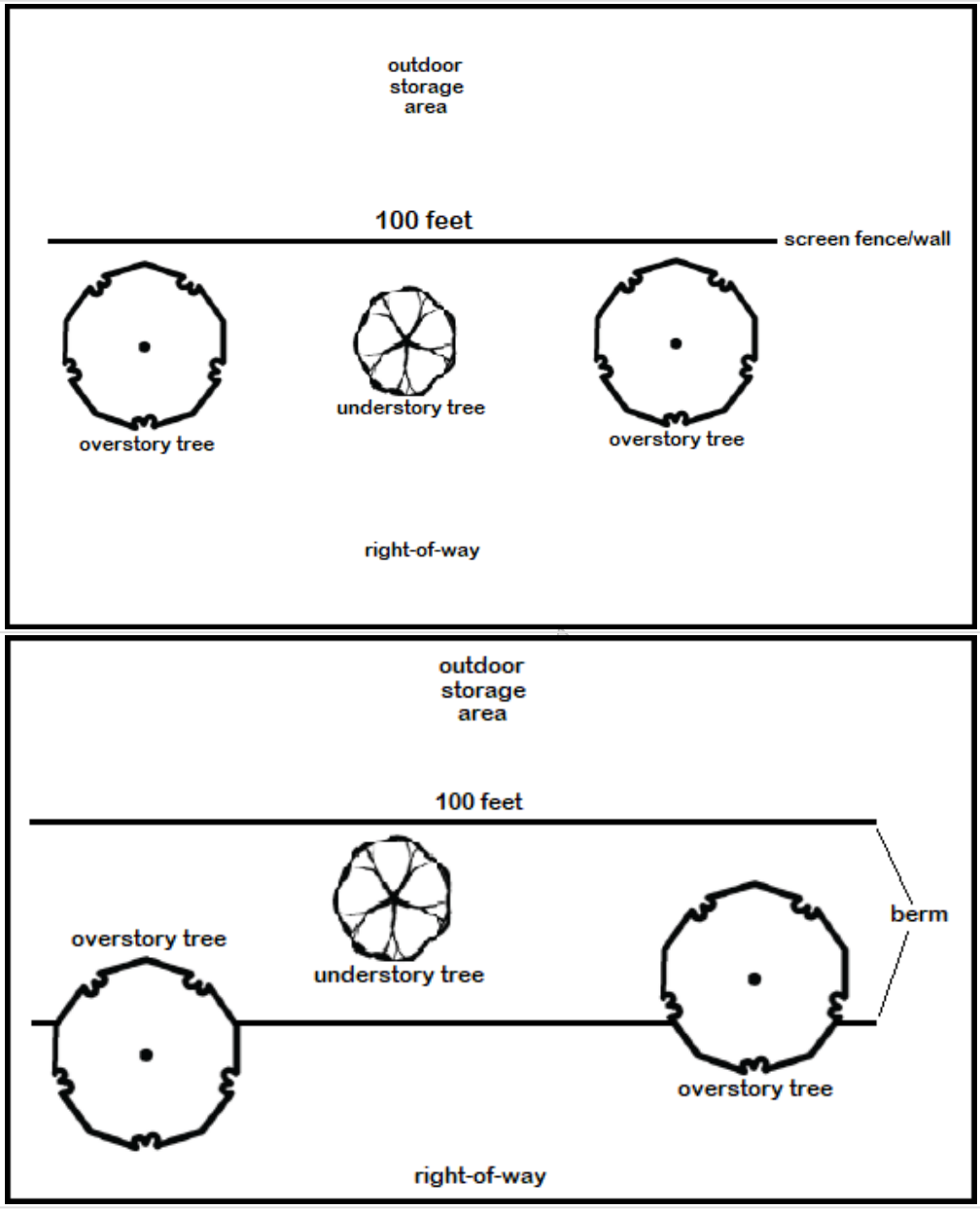
Figure 12-5H Landscaping along Outdoor Storage Screening



2. Outdoor Display and Outdoor Sales. Products or items for display or sale may be placed in outdoor areas with the following criteria:
   A. Items shall not be placed in any parking stalls or drive lanes;
   B. Items shall not interfere with site safety, circulation, and visibility;
   C. Items shall be at least ten (10) feet from all property lines;
   D. Items shall be on a paved surface adjacent to the building or approved accessory structure. Alternative surfacing for product display may be considered by the Zoning Administrator based on the nature of the product being displayed.
   E. Minimum sidewalk width;

1. A minimum aisle width of five (5) feet must be maintained if the outdoor product display or sales area is adjacent to a sidewalk.
2. A minimum aisle width of six (6) feet must be maintained if the outdoor product display or sales area is adjacent to a sidewalk that abuts head-in parking stalls.

F. Outdoor display and outdoor sales areas shall be limited to one percent (1%) of the total site area but in no case more than five thousand (5,000) square feet.

3. Outdoor Service Areas. A restaurant or drinking place may utilize an outdoor service area, provided the following conditions are met and a site plan has been approved:
   A. Outdoor service areas associated with the serving of food and beverages shall maintain a minimum forty-two (42) inch tall enclosure with code compliant pedestrian ingress and egress. Such enclosure shall be constructed of materials compatible with the principal structure.
   B. Minimum sidewalk width;
      1. A minimum aisle width of five (5) feet must be maintained if the outdoor service area is adjacent to a sidewalk.
      2. A minimum aisle width of six (6) feet must be maintained if the outdoor service area is adjacent to a sidewalk that abuts head-in parking stalls.
   C. See Chapter 12-15 for parking requirements related to outdoor service areas.
4. Outdoor Sound Systems. Commercial establishments using an outdoor sound system shall not place the outdoor sound system within three hundred (300) feet of a dwelling or a building that contains a dwelling. The location requirement shall not include equipment utilized for drive-thru transactions. The use of any sound system shall follow the provisions in the Code of Iowa Sec. 723.4.
5. Exceptions.
   A. Branded business vehicles shall not be considered outdoor storage if they meet the following criteria:
      1. Branded business vehicles are devoted to the principal use on site; and
      2. Branded business vehicles are parked within approved, standard size parking spaces; and
      3. No more than ten percent (10%) of the required parking spaces are used for branded business vehicle parking. If a business has less than ten (10) required parking spaces, a maximum of one (1) parking space may be used for branded business vehicle parking.
   B. Branded business vehicles parked within dock and loading areas are not considered outdoor storage.

12-5-16 Vehicle Sales and Display Lots

1. Site Plan Approval. Prior to the issuance of a certificate of zoning compliance or building permit for a vehicle sales and display use, a site plan for the property and proposed use shall be approved.
2. Restrictions. In addition to all other requirements of this title, the following additional restrictions for vehicle sales and display uses shall apply and be reviewed during the site plan review process:
   A. The property shall be a minimum of one (1) acre in size.
   B. The property shall maintain a minimum of twenty-five percent (25%) open space.
   C. The property shall maintain a minimum two thousand (2,000) gross square foot building dedicated to the office and service needs of the operations and cannot be located within a multi-tenant building.
   D. The property shall contain a parking lot capable of displaying a minimum of fifteen (15) vehicles in addition to the required employee/customer parking for the building.
   E. The vehicle display parking areas shall maintain a fifteen (15) foot setback from all property lines.
   F. The display of vehicles shall only occur within the parking lot and other display areas specifically approved on the site plan.

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G. The property shall be compliant with all other provisions of the current zoning ordinance prior to occupancy unless specific deferments are approved during the site plan approval process.

12-5-17 Prohibited Storage of Motor Vehicles, Junk, and Debris

1. Outdoor storage of motor vehicles for sale is prohibited in all zoning districts, except motor vehicles held for sale by a licensed motor vehicle dealer at their place of business in a zoning district where motor vehicle sales are permitted. However, this shall not prohibit one (1) vehicle to be advertised for sale by the property owner on a property zoned A-1, R-1, R-2, R-2 60, R-2 70, R-3, or single-family and townhome developments within R-4 zoning districts. Such vehicle shall be parked within a driveway, and not within a parking lot, street, access drive, or other area. Such vehicle shall not be advertised or sold in association with a business.
2. No person shall park, place, keep or store, or permit the parking or storage of a stock car, racing car, inoperable vehicle, vehicular component parts, or miscellaneous junk and debris on any public or private property unless it is in a completely enclosed building. This regulation does not apply to legitimate businesses operating in a lawful place and manner; provided, however, such outside areas shall be screened from public view.

12-5-18 Subdivision Associations

1. Formation. A subdivision association shall be formed for residential and commercial developments when common areas and common features exist within the subdivision. The subdivision association shall be properly formed and operated per the requirements of the Code of Iowa, Chapter 504 and maintained in good standing with the Office of the Secretary of State of Iowa.
2. Covenants. Covenants shall be established to provide for the maintenance of common uses and structures or features within common areas owned by the association including, but not limited to:
   A. Walls and fences;
   B. Structures such as gatehouses and decorative fountains;
   C. Ground-mounted signs, directional signs and signs identifying the development;
   D. Monuments;
   E. Underground irrigation;
   F. Hedges, shrubs and trees;
   G. Berms and buffers;
   H. Private streets; and private utilities including, but not limited to street lights, storm sewer, storm sewer intakes, decorative lighting, and other similar utilities;
   I. Stormwater management facilities, including, but not limited to the land surrounding the stormwater management facilities, outlet and inlet structures, aeration devices, fountains, and lighting if applicable.
3. Maintenance. If any common structure or use provided under the covenants becomes in a state of disrepair as determined by the City, the City may require improvement of the condition of the structure or use. If the structure or use is not improved, then such use shall be construed as a site plan violation and enforced as such.
4. Responsibilities. Provisions set forth in the covenants shall become the responsibility of the subdivision association when seventy percent (70%) of the lots are developed, unless otherwise stated in the covenants and governing documents of the subdivision association.
5. Contact. All subdivision associations within the City shall provide contact information to the Development Services Department, including mailing address and phone number.

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12-5-19 Communication Equipment

1. Purpose. The purpose of this section is to establish general guidelines for the siting of communication equipment and communication towers. The goal of this section is to encourage the location of communication towers and equipment in areas of the City which would be least adversely impacted by the visual, aesthetic, and safety implications of their siting; minimize the total number of communication towers throughout the City; strongly encourage the joint use of new and existing tower sites; and enhance the ability of the providers of telecommunication services to provide such services to the community quickly, efficiently, and effectively.
2. Siting Criteria. The Telecommunications Act of 1996 prohibits the City from establishing policies that discriminate against one or a group of telecommunication providers in favor of another group of providers or potential group of providers. The following criteria will be applied consistently to all telecommunication providers that request a permit:
   A. Communication Equipment. Communication equipment shall be permitted in any agricultural, residential, commercial or industrial district. Communication equipment shall:
      1. Be screened from adjoining properties by the use of landscape plantings, screen fences, walls, and/or parapet extensions when located on a building. The City is aware of the operating needs of these types of structures and acknowledges that it may be impossible to totally screen communication equipment or a tower; however, every effort must be made by the communication equipment owner to minimize visual impact of the communication equipment on surrounding properties.
      2. Communication equipment larger than thirty-six (36) inches in diameter shall be permitted in rear yards only and is permitted a maximum height of twelve (12) feet. Such communication equipment must be set back at least five (5) feet from all rear and side property lines.
      3. Ground-mounted communication equipment shall not exceed twelve (12) feet in height. Building-mounted communication equipment shall not exceed the height limit determined for principal structures in the applicable district.
      4. Communication towers, including television antennas and amateur radio antennas, not used for commercial purposes, may be utilized in residential districts, provided they do not exceed the height limit determined for principal structures in the applicable district and are set back at least the total height of the tower from any lot lines. Total height shall be measured as the distance from the average grade at the base of the supporting structure to the top of the highest point of the tower, including beacons and antennas.
   B. Communication Towers Permitted Districts. Communication towers shall be permitted in any M-1, M-1A, M-2, and M-3 zoning districts and City-owned property. No tower shall be located in any overlay district within the City, except for emergency broadcast speakers and sirens on City-owned property.
   C. Site plan. Consistent with the requirements of Chapter 12-17, a site plan shall be required for all new communication tower and communication equipment facilities, expansion of existing facilities, or major modifications of existing facilities.
   D. Required Information. In addition to site plan requirements as set forth herein, the following information must be provided for review of a communication equipment development request:
      1. Map showing the location of the applicant's proposed facility and any existing communication facilities within three (3) miles of the proposed site location.
      2. Report from a structural engineer showing the tower antenna capacity by type and number, and a certification that the tower is designed to withstand winds in accordance with ANS/EIA/TIA 222, latest revision standards.

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3. Evidence that a valid Federal Communication Commission (FCC) license for the proposed activity has been issued.
4. A written agreement signed by the communication facility owner and property owner to remove the tower, foundation, and any other accessory equipment within sixty (60) days after the legal date of abandonment. As defined in this ordinance, a communication tower is considered abandoned when it has not been used for its intended and approved purpose for a period of more than twelve (12) months.
5. Establish that the use of and frequencies emitted from the tower and equipment will not interfere with the transmissions of law enforcement, fire, emergency response, public works, or other service agencies.
6. Additional information, as required, to determine that all applicable zoning and siting regulations are met.

E. Communication Tower and Communication Equipment Standards. Communication towers and communication equipment shall meet the following design standards:

1. Communication towers shall be set back from all property lines and all other principal structures a distance equal to the tower height.
2. Communication towers shall have a maximum height of one hundred (100) feet in any permitted zoning district.
3. Communication towers shall be painted a non-contrasting gray or similar color, minimizing its visibility, unless otherwise required by the FCC or the Federal Aviation Administration (FAA).
4. When possible, towers shall be located atop existing structures (e.g., water tower or co-op grain tower) or screened and disguised as other objects that better blend in with the local environment. Communication equipment located on a City-owned water tower shall not be required to meet the one hundred (100) foot maximum height requirement.
5. Communication towers that are not located atop another structure as recommended in paragraph "d" of this subsection shall be disguised to reduce the visual impact of typical tower installations. Appearance of the tower must be approved by City staff.
6. Lights and signage shall not be permitted on any tower unless specifically required and permitted by the FCC, FAA, and the City.
7. Opaque security fencing eight (8) feet in height shall surround the communication tower, equipment structure, and any guywires.
8. Communication tower equipment enclosures and accessory structures shall be designed with architectural compatibility with the surrounding built environment.
9. Communication facilities mounted to a building wall shall be painted to blend with the color and materials of the surface to which it is attached. All wiring and accessory equipment shall be concealed from view. Communication facilities located above the roof of the structure shall be appropriately screened from view through the use of panels, walls, fences, or other screening techniques approved by the City.

F. Number of Towers Limited. In order to minimize the overall number of towers within the City, providers can be required to collocate and enter into collocation agreements.

1. All new communication towers, and any pre-existing communication towers, owned by a licensed carrier, upon which this section permits collocation of additional communication facilities, shall be made available for use by the owner or initial user thereof, together with as many other licensed carriers as can be technically collocated thereon. At a minimum, all communication towers approved for construction must be capable of accommodating at least one (1) additional user if over fifty (50) feet in height, and at least two (2) additional users if over one hundred (100) feet

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in height. However, nothing in this section shall prevent the tower owner from charging a reasonable fee for the collocation of additional communication facilities upon said tower which does not exceed the fair market value for the space occupied. If the tower owner cannot agree on a reasonable fee with a licensed FCC provider seeking to place equipment on the owner's tower, the tower owner must agree to submit the fee determination to arbitration within ninety (90) days of reaching impasse on fee negotiations with the licensed FCC operator. The parties will select an arbitrator agreeable to both parties, or if either party indicates to the Grimes City Administrator that an arbitrator cannot be agreed upon, an arbitrator shall be selected by the Grimes City Administrator. The parties to the reasonable fee dispute will split the cost of arbitration.

2. All licensed carriers shall cooperate with each other in collocating additional communication facilities upon such towers. All licensed carriers shall exercise in good faith in collocating with other licensed carriers and in the sharing of towers, including technical information to evaluate the feasibility of collocation. This covenant of good faith and fair dealing shall be a condition of any permit issued pursuant to this section for a new communication tower, as well as an agreement to the arbitration procedure included in subsection 6(a).
3. No more than two (2) towers shall be permitted on the same property. Such towers shall be at least five hundred (500) feet apart.

G. Compliance with Federal Regulations. Communication towers and equipment shall meet or exceed the current standards and regulations of the FAA, and any other agency of the Federal government with the authority to regulate communication towers and equipment.

12-5-20 Renewable Energy Systems

1. Purpose. The purpose of this section is to establish general guidelines for the location and operation of wind and solar energy systems and associated equipment. The intent of this section is to balance the need for clean, renewable energy with the necessity to protect the health, safety and general welfare of the community.
2. General Regulations.
   A. Restriction on Use of Electricity Generated. Energy generated by renewable energy systems shall be used exclusively to supply electrical power for on-site consumption, except that when a parcel on which a renewable energy system is installed also receives electrical power supplied by a utility company, excess electrical power generated and not presently needed for on-site use may be used by the utility company in accordance to State of Iowa and local utility company requirements.
   B. Interconnection. Renewable energy systems shall meet the requirements for interconnection and operations as set forth by the supplier of the electrical power and the Iowa Utilities Board. No building permits shall be issued until the applicant has provided a copy of an executed interconnection agreement. Off-grid systems shall be exempt from this requirement.
   C. Lighting. Lights shall not be permitted on any renewable energy system unless specifically required and permitted by the Federal Aviation Authority (FAA) or other Federal or State agencies, and the City.
   D. Signage. No signage shall be permitted on any renewable energy system other than signage required by State and Federal regulations. No temporary signage shall be permitted to be mounted or otherwise affixed to any renewable energy system. One sign, limited to four (4) square feet, shall be posted at or near the base of any ground-mounted solar energy system or any wind energy system. The sign shall include a notice of no trespassing, a warning of high voltage danger (if applicable), and the phone number of the property owner/operator to call in case of emergency.
   E. Maintenance. Facilities shall be well maintained in an operational condition that poses no potential safety hazard. Should the renewable energy system fall into disrepair and be in such dilapidated

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condition that it poses a safety hazard or would be considered generally offensive to the senses of the general public, the system may be deemed a public nuisance and may be abated in accordance with Chapter 6-8 of this code.

F. Electromagnetic Interference. All renewable energy systems shall be designed and constructed so as not to cause radio and television interference. If it is determined that the system is causing electromagnetic interference, the operator shall take the necessary corrective action to eliminate this interference including relocation or removal of the facilities, subject to the approval of the appropriate City authority. A permit granting a renewable energy system may be revoked if electromagnetic interference from the system becomes evident.

G. Removal. If the renewable energy system remains nonfunctional or inoperative for a continuous period of twelve (12) months, the system shall be deemed to be abandoned. The owner/operator shall remove the abandoned system at their expense. Removal of the system includes the entire structure, collector panels, and related equipment from the property. Should the owner/operator fail to remove the renewable energy system within thirty (30) days after written notice to the owner/operators, the system will be considered a public nuisance and will be abated in accordance with Chapter 6-8 of this code.

3. Wind Energy Systems. No wind energy systems (WES) shall be installed within the City of Grimes without first obtaining a building permit. The following criteria will be applied consistently to all WES providers that request a permit:

A. Construction Permits. Applications for the construction of a WES shall be accompanied by standard drawings of the wind turbine, including the tower, base, and footings. An engineering analysis, certified by an Iowa licensed professional engineer, shall be provided demonstrating that the tower is compliant with the applicable building code. For roof-mounted structures, an engineering analysis, certified by an Iowa licensed professional engineer, shall be provided demonstrating that the mounting method is compliant with the applicable building code.

Applications shall also be accompanied by a line drawing of the electrical components in sufficient detail to allow for a determination that the manner of installation conforms to the electrical code. All electrical components must be listed as meeting code-recognized test standards.

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B. Bulk Regulations.

1. Setback Requirements.
   a. Tower-mounted WES shall be set back from all property lines a minimum distance equal to the total height of the WES.
   b. Building-mounted WES shall be set back from the edge of the roof a minimum distance equal to the height of the WES.
2. Maximum Height.
   a. Tower and building-mounted WES shall have a maximum total height consistent with the applicable height restrictions within the zoning district for principal buildings.
   b. Building-mounted WES in residential zoning districts may be a maximum of ten (10) feet taller than the primary point of attachment to the building on which they are attached.
3. Number of Systems Allowed.
   a. No more than one (1) vertical axis WES, either tower or building-mounted, shall be installed on any parcel zoned R-1, R-2, R-2 60, R-2 70, R-3 and R-5.
   b. No more than two (2) horizontal axis WES shall be installed on any parcel zoned A-1, C-1, C-2, C-3, M-1, M-1A, M-2, and M-3. The number of vertical axis WES installed on any parcel zoned A-1, C-1, C-2, C-3, M-1, M-1A, M-2 and M-3 shall be subject to site plan review.

c. Horizontal axis WES shall be prohibited on any parcel zoned R-1, R-2, R-2 60, R-2 70, R-3 and R-5.

4. Location.
   a. Building-mounted WES in residential zoning districts shall not be mounted to the roof pitch facing the front yard so as to hide the mounting equipment from the street.
   b. No part of a WES shall be located within or over a drainage, utility or other established easements, parking, driveway, sidewalk, or on or over property lines.

Figure 12-5I Vertical-Axis and Horizontal-Axis WES

4. Design Standards. WES and associated equipment shall meet the following design standards:
   A. Mounting Type.
      1. Towers. Only monopole towers shall be permitted for tower-mounted WES. Lattice, guyed or towers of any other type shall not be permitted. The monopole tower must be designed to prevent climbing within the first ten (10) feet.
      2. Building-mounted. Building-mounted WES shall be affixed to the building with a monopole structure. Guy wires or any other supports shall not be permitted.
   B. Color.
      1. The WES shall be painted a non-contrasting gray, black or white color that would minimize its visibility, unless otherwise required by the Federal Aviation Administration (FAA).
      2. In the case of a building-mounted WES, the WES shall be painted neutral colors to blend in with the building or with a non-contrasting gray, black or white color to minimize visibility.
      3. In all cases, the surface of the WES shall be a non-reflective, matte finish.

C. Screening.
   1. A privacy screen fence eight (8) feet in height shall surround any ground-mounted WES equipment in commercially or industrially zoned properties.
   2. A privacy screen fence or evergreen landscaping six (6) feet in height shall surround any ground-mounted WES equipment in residentially zoned properties.

D. All WES shall be equipped with manual and automatic overspeed controls to limit the blade rotation speed to within the design limits of the wind energy conversion system. The control system shall be capable of stopping all turbine rotation in the event of a power outage in order to prevent back feeding of the electrical grid.

E. No WES shall be installed in any location where its proximity with existing fixed broadcast, retransmission, or reception antenna for radio, television, or wireless phone or other personal communication systems would produce electromagnetic interference with signal transmission or reception. If it is determined that the WES is causing electromagnetic interference, the operator shall take the necessary corrective action to eliminate this interference including relocation or removal of the facilities, subject to the City of Grimes.

F. The enactment of this section does not constitute the granting of an easement by the City. The owner/operator shall obtain covenants, easements, or similar documentation to assure sufficient wind to operate the WES.

G. No WES shall be installed and operated in a manner that causes a shadow flicker to fall on any occupied adjacent structure.

5. Planned Unit Developments (PUD). Properties within a PUD zoning district shall follow any WES requirements outlined within the PUD documents. If no specific requirements are established within the PUD, the WES requirements established within this section shall apply based on the land use types within the PUD.

6. Owner Responsibilities.
   A. The property owner of any WES shall maintain such system in a safe and attractive manner, including replacement of defective parts, painting, cleaning, and other acts that may be required for the maintenance and upkeep of the function and appearance of such a system.
   B. At least every twenty-four (24) months, every tower-mounted WES shall be inspected by an expert who is regularly involved in the maintenance, inspection and/or erection of towers. At a minimum, this inspection shall be conducted in accordance with the tower inspection checklist provided in the Electronics Industries Association (EIA) standard 222, "Structural Standards for Steel Antenna Towers and Antenna Support Structures". Inspection record shall provide verifiable proof of ongoing energy production. A copy of the inspection record shall be provided to the City of Grimes.
   C. The owner/operator of a wind energy conversion system must demonstrate adequate liability insurance. Upon the granting of a permit, applicant shall assume full responsibility for any and all damages, claims, expenses, liabilities, judgments and costs of any kind, including reasonable attorney fees related to or caused by the erection, location, use, or removal of a facility, whether on public or private property, and shall agree to hold the City harmless, indemnify and defend it from all such liabilities incurred or judgments entered against it as a result of the erection, location, use or removal of the facility.

7. Solar Energy Systems. No solar energy systems (SES) shall be installed within the City of Grimes without first obtaining a building permit. The following criteria will be applied consistently to all SES providers that request a permit:
   A. Engineer Certification. Applications for any SES shall be accompanied by standard drawings of the receiving structure if newly constructed, including the supporting frame and footings. For systems to be mounted on existing buildings, an engineering analysis showing sufficient structural capacity of the

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receiving structure to support the SES per the applicable code regulations, certified by an Iowa licensed professional engineer, shall be submitted.

B. Bulk Regulations.
   1. Building-integrated and building-mounted systems.
      a. Location.
         i. Building-integrated and building-mounted systems shall be allowed in all zoning districts.
         ii. Placement of building-integrated and building-mounted SES shall adhere to all local fire and building code regulations.
      b. Height.
         i. The collector panel surface and mounting system shall not extend higher than eighteen (18) inches above the roof surface of a roof, unless the SES is screened by a parapet wall or point-in-place screen to match the building.
         ii. For building-mounted SES, the collector panel must match roof slope whenever possible. For building-integrated SES, the collector panel shall maintain a uniform profile or surface with the building's vertical walls, window openings, and roofing.
   2. Ground-mounted or free-standing systems.
      a. Location. Ground-mounted or free-standing SES shall be permitted on the following properties:
         i. Agricultural, commercial or industrial zoned properties.
         ii. Residential zoned properties one (1) acre or more in size.
      b. Height. Ground-mounted or free-standing systems shall be no taller than twelve (12) feet, measured from the grade at the base of the support pole to the highest edge of the system.
      c. Setbacks and Yard Coverage. Ground-mounted or free-standing systems shall follow the accessory structure and yard coverage requirements.
      d. Size. A system shall not exceed either the area of fifty percent (50%) of the principal building footprint or six hundred (600) square feet, whichever is smaller.

C. Design Standards. SES and associated equipment shall meet the following design standards:
   1. Color. All SES shall be a black or dark blue color. All surfaces shall be nonreflective to minimize glare that could affect adjacent or nearby properties. Measures to minimize nuisance glare may be required including modifying the surface material, placement or orientation of the system, and if necessary, adding screening to block glare. The City of Grimes reserves the right to require a glare analysis, prepared by industry professionals. The results of the glare analysis shall be incorporated into any necessary permit or site requirements.
   2. Building-integrated or building-mounted SES shall be designed to minimize their visual presence to surrounding properties and public rights-of-way. Panel arrangement shall take into account the proportion of the roof surface and place the panels in a consistent manner without gaps unless necessary to accommodate vents, skylights or equipment.
   3. Ground-mounted or free-standing SES shall be designed to minimize the visual presence of the support structure to surrounding properties and public rights-of-way through the use of evergreen landscaping, berms, opaque fencing or walls in compliance with Section 12-5-11, or combination thereof. See Figure 12-5J for reference.

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Figure 12-5J Ground-Mounted SES Screening

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Exhibit C

5-3-4 Transient Merchants:

A. ~~Definitions. The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:~~

~~**Food service establishment** shall have that meaning established by Section 481-30.2 of the Iowa Administrative Code (2018).~~

~~**Licensed premises** means an area approved for the operation of a transient merchant business under authority of a transient merchant license issued pursuant to this article.~~

~~Pushcart~~ ~~means a non-motorized cart which is self-propelled by the operator.~~

~~**Mobile Food Vehicle** means any motorized truck, van, or modified bus licensed by the State of Iowa to operate on the public roads and utilized by a licensed Mobile Food Vendor to conduct its business operations pursuant to this chapter.~~

~~**Mobile Food Vendors** are defined utilizing the following definition:~~

~~STATE LICENSING LEVEL CLASSIFICATION: The Iowa Department of Inspections and Appeals has established four classification levels for mobile food vendors that will be referenced as a part of this chapter. There are more requirements for each of the levels but in general the levels are as follows:~~

~~Class I – Non-refrigerated vending units that serve only intact, non-potentially hazardous commercially prepackaged food and beverages. Examples include chips, crackers, cookies, soda, and sweets in manufacturer's packaging.~~

~~Class II – Refrigerated or hot vending units that serve potentially and non-potentially hazardous commercially prepackaged foods from an approved source. Examples include packaged sandwiches, ice cream bars, individually wrapped and cooked hot dogs. No cooking is allowed as part of a Class II unit.~~

~~Class III – Units that serve potentially and non-potentially hazardous packaged food and unpackaged foods with limited assembly. These units are limited to pre-cooked foods from an approved source that may be reheated on the unit. Examples include pushcart operations, packaged salads, hot dogs, shaved ice.~~

~~Class IV – Units that serve potentially and non-potentially hazardous foods that are prepared, cooked, cooled or reheated and assembled on the unit. Examples include self-contained mobile food units, food trucks and any units that are capable of preparing and producing food items from pre-cooked and/or raw products (meat, fish, poultry, plant foods and dairy products) to finished product for consumption.~~

Transient merchant means a person, principal or agent who engages in a merchandising business from a temporary location or structure in the city, and who, for the purpose of carrying on such business, hires, leases or occupies any land, structure, trailer or truck for the exhibition and sale of such goods, wares or merchandise and including the sale of any article, food, beverage, fruit, vegetable or farm product; provided however that the following types of sales activities shall not constitute sales by a transient merchant:

A. Yard Sales. The casual and occasional sales of used household goods by the owner thereof to the public, on a non-receiving basis, if the seller, at the time of the sale, is not engaged for profit in the business of selling goods of that or a similar nature, so long as such sales are not conducted in excess of four (4) consecutive days and no more than two (2) times annually.

B. Peddlers. Sales activities conducted in compliance with a peddler's license issued pursuant to Section 5-3-2 of this chapter.

C. Parks. The sale of food and beverages in public parks and rivers with permission of the Grimes City Council

D. Emergency Response Sites. Sales of food and beverages at the site of an emergency or disaster with the permission of the Police Chief, Fire Chief or Grimes City Administrator.

B. Exceptions. The following sales by transient merchants do not require a license under this article; however, Section 5-3-4 shall apply to the conduct of all sales by transient merchants:
   1. The sale of raw fruits and/or vegetables.
   2. The sale of natural Christmas trees during the months of November and December.
   3. Sales activities by a charitable, educational or religious organization which is exempt from taxation under Section 501(c)(3) of the United States Internal Revenue Code when the proceeds thereof shall be applied to the payment of the expenses thereof and to the charitable or religious object for which the charitable or religious society exists, provided that such sales are not conducted by such organization in excess of three (3) consecutive days in any seven-day period at the same location.
   4. Sales activities conducted on property zoned for retail sales use and owned by a non-profit corporation where such sales activities are sponsored by the non-profit corporation and are limited to the weekends in the months of June through August.

C. License Required.
   1. Except for those exempt activities identified in Section 5-3-4, every transient merchant shall, before offering for sale any goods, wares or merchandise in the City, obtain a license for their sale from the City Clerk as provided in this article.
   2. A seven-day transient merchant license shall permit the operation of the licensed business at the licensed premises during seven (7) consecutive days. A ninety-day transient merchant license shall permit the operation of the licensed business at the licensed premises during ninety (90) consecutive days. An annual transient merchant license shall permit the operation of the licensed business at the licensed premises during one (1) calendar year.

D. Application for License. Every transient merchant shall apply to the City Clerk for a transient merchant license at least three (3) business days prior to use by providing the following information upon a form to be provided by the City Clerk:
   1. The full name, age, permanent address and phone number of the applicant.
   2. A description of the merchandise to be sold.
   3. The business name and address.
   4. The starting date and duration of the proposed sale, and the specific hours, not less than six (6) consecutive hours in every 24-hour period, when the site will be vacated as required by Section 5-3-4. The hours of operation must also comply with the requirements of Section 5-3-4, if applicable.
   5. The address of the private property where the sale will be held, and the name and address of the property owner or person in control of that property.
   6. A written statement from the property owner or person in control of the property listed in subsection (5) of this section that the applicant is authorized to use the property for a sale on the proposed dates.
   7. The period of time the applicant has been engaged in the same or similar business, and the jurisdictions in which the applicant has previously conducted business in the last year.
   8. A description of the structure, vehicle, tent, trailer or other configuration from which the sale will be conducted.
   9. A site sketch which identifies the location of the licensed premises, the placement of any equipment and facilities used in the operation of the business, and the three (3) off-street parking spaces if required by Section 5-3-4, in relationship to the adjoining streets, public sidewalks, and property lines.
   10. The application must be accompanied by a copy of all required permits and licenses, including, but not limited to, a retail sales tax permit issued by the Iowa Department of Revenue and the appropriate food establishment license issued by the Iowa Department of Inspections and Appeals.
   11. Written permission from a street use permit applicant if the proposed location for sales is within one thousand (1,000) feet of the perimeter of a street use closure for an event when an application is on file with the City Clerk for a street use permit or when the street use permit has been issued.

12. A description of how bathroom facilities will be provided to satisfy the requirements of Section 5-3-4.
13. Subsections 5, 6, 8, 9, and 12 of the below "Site Requirements" do not apply to mobile food vendor vehicles.

E. Site Requirements. A transient merchant license shall not be issued unless the premise upon which the transient merchant operates satisfies the following requirements. A transient merchant shall maintain the premises in a condition that satisfies the following requirements for the duration of the license.

1. All Premises. The premises for all transient merchants shall conform to the following requirements:
   a. All applicable requirements of this article, the City Code, the Iowa Code and the Iowa Administrative Code.
   b. The premises must be within a commercial or industrial zoning district.
   c. The premises cannot be upon a parcel having a residential use as its principal use.
   d. All trailers, vehicles, tents, equipment, and areas used for the storage, display or sale of food or merchandise must be located on a paved surface, setback at least ten (10) feet behind the property line, and outside any required fire lanes and drive approaches. Due to extenuating circumstances, location and/or additional setback may be required.
      a. Existing gravel parking lots may be considered; however, dust control measures will need to be provided.
   e. The licensed premises must provide at least three (3) paved off-street parking spaces served by a paved driveway from the public right-of-way. The transient merchant may share parking required for use by an existing business on the site, if the available parking is sufficient to serve the normal operations of both. The available parking shall be presumed to be insufficient to serve the normal operations of both businesses if within the past year the operation of a transient merchant at the site has caused an overflow of customer or employee parking into the street or other private parking lots in the vicinity.
   f. Bathroom facilities must be provided for the business workers on the licensed premises or by agreement for the use of bathroom facilities located within five hundred (500) feet of the licensed facilities. However, this requirement shall not apply to a pushcart.
   g. Only one (1) transient merchant at a time may operate upon a parcel. A transient merchant license shall not be issued for the operation of more than one (1) transient merchant on a parcel on the same day. However, any number of pushcarts may operate on a single parcel, provided the only form of transient merchants on the parcel is pushcarts.
2. Licensed Premises for Seven-Day Licenses. The licensed premises for all transient merchants holding a seven-day transient merchant license shall conform with the following additional requirements:
   a. No seven-day license shall be issued for the operation of a transient merchant at a site within ten (10) days before or ten (10) days after the term of any transient merchant license previously applied for and not denied for the same site.
3. Licensed Premises for Ninety-Day and Annual Licenses. The licensed premises for all transient merchants holding a ninety-day or annual transient merchant license shall conform with the following additional requirements:
   a. Any seating area provided for customer use must be located on a paved surface.
4. Additional Requirements for a Food Service Establishment. The licensed premises for any transient merchant which operates as a food service establishment shall conform to the following additional requirements.
   a. The business shall comply with the requirements established by Iowa Administrative Code §481-31.7 for a mobile food unit/pushcarts.
   b. Bathroom facilities must be provided for the business workers and customers on the licensed premises or by agreement for the use of bathroom facilities located within five hundred (500) feet of the licensed facilities. However, this requirement shall not apply to a pushcart.

c. All mobile food vendor units that have cooking facilities or use products with grease laden vapors (units with Class III and Class IV state licenses) shall be inspected annually by the Fire Department prior to initiation of business operations within the City.

F. Mobile Food Vendor Vehicles

1. Class I, II, III and IV are allowed on private property with a transient merchant permit.
2. Class I or Class II Mobile Food Vendor Vehicles engaging in intermittent sales in the public right-of-way shall also be subject to the following:
   a. The mobile food vending unit shall not exceed five (5) miles per hour while playing music.
   b. Sales are restricted to pedestrians and only at such a time when the food vehicle has come to a complete stop and is legally parked. All sales must occur with the customer located on the curb side of the Mobile Food Vendor Vehicle and off the paved road surface.
   c. Hours of operation shall be no earlier than 10:00 a.m. and no later than 8:00 p.m. or sunset, whichever occurs first.
   d. No loudspeaker or other sound system which may disturb the peace in the area is permitted. Music from the food vehicle is permitted to draw attention to the sales operation, but shall not be of a magnitude to create a disturbance in the surrounding area.
   e. A sign displaying the name of the company and telephone number shall be affixed to the vehicle and be no smaller than one (1) square foot.
   f. The following roads shall not be stopped on or sales conducted: SE 37th Street N./S. James Street, Highway 44 (E./W. 1st Street), NW/NE Little Beaver Drive, NE/NW Beaverbrooke Boulevard, SE 11th Street, SE 19th Street, SE 28th Street, and any other street with a speed limit of over 25 mph.
3. Exemption: If utilizing a Mobile Food Vehicle or pushcart as part of a City sponsored project or event, a transient merchant permit is not required; a Fire Department Inspection of the Mobile Food Vehicle or vending area will be required.

G. Cash Bond.

1. Except as provided in paragraph (3) below, no transient merchant license shall be issued until the applicant has delivered to the City Clerk a cash bond. The cash bond shall be provided in accordance to the City fee schedule as adopted by resolution from time to time by Council. The bond shall be held to indemnify and pay the City any penalties or costs incurred in the enforcement of any portion of this section and indemnify or reimburse any purchaser of goods, wares, merchandise or stock for any judgment which may be obtained by a purchaser for damages in any action commenced within three (3) months from the date of purchase, due to misrepresentations as to the kind, quality or value of such goods, wares, merchandise or stock, whether the misrepresentations were made by the owner or by his or her servants, agents or employees, either at the time of making the sale or through any advertisement of any character, printed or circulated, with reference to such stock of goods, wares or merchandise or any part thereof.
2. A single bond may be used for all licenses obtained by the same transient merchant.
3. The balance of the bond shall be released by the City Clerk and returned to the applicant upon request by the applicant at any time more than four (4) months after expiration of all transient merchant licenses for which the cash bond was provided, unless the City Clerk has received notice of a pending action in the State or Federal courts seeking a judgment upon a claim eligible for payment from the bond. Except as otherwise provided by court order, the City Clerk shall not release any bond during the pendency of any such action.

H. License Fee.

1. The applicant for a transient merchant license shall pay a fee at the time of filing the application in accordance to the City fee schedule as adopted by resolution from time to time by City Council.
2. In the event the application for a transient merchant license is denied or withdrawn by the applicant, either all or a portion of the license fee in an amount set in the Schedule of Fees adopted by the City

Council shall be retained by the City to defray the administrative costs incurred.

I. Priority of Street Use Events, Refund of License Fee.

1. Subject to paragraph (4), no transient merchant license shall be issued for sales on a parcel on the same day as, and within one thousand (1,000) feet of the perimeter of a street closure made under authority of, an approved street use permit, unless written permission from the applicant for the street use permit for operation of the transient merchant has been filed with the City Clerk.
2. Subject to paragraph (4), upon issuance of a street use permit the City Clerk shall immediately give notice to any applicants then seeking a transient merchant license for sales on the same day as the street use event at a location within one thousand (1,000) feet of the perimeter of such street closure, informing the transient merchant that their application will not be granted for each day of the street closure, unless written permission from the applicant for the street use permit for operation of the transient merchant is filed with the City Clerk.
3. The application for a transient merchant license shall contain a notice stating substantially as follows:

   "Transient merchant licenses will not be issued for sales on the same day as, and at a location within one thousand (1,000) feet of the perimeter of a street closure made under authority of a previously issued street use permit, unless written permission from the applicant for the street use permit for operation of the transient merchant has been filed with the City Clerk prior to issuance of the transient merchant license. This limitation shall not apply to street use permits issued for events that occur more than four (4) times per calendar year."
4. The priority given to an event for which a street use permit is issued, and the denial of a transient merchant license for sales within one thousand (1,000) feet of the perimeter of the street closure, shall not apply to those street use events which occur more than four (4) times per calendar year.
5. The issuance of a street use permit shall not affect any previously issued transient merchant license.

J. License Issuance.

1. A transient merchant license shall not be issued more than fifteen (15) days in advance of the commencement of the term of the license. Prior to issuance of seven-day or ninety-day transient merchant license the City Clerk shall confirm that no street use permit has been issued for an event that limits operation of the transient merchant pursuant to Section 5-3-4.
2. A transient merchant license shall be denied to any applicant who has operated a transient merchant business in material violation of any of the requirements of this section or any other chapter of this Code within the prior one hundred eighty (180) days.
3. The City Clerk or the City Clerk's designee shall, upon satisfaction that the information provided in an application for a transient merchant license is true and correct, and that the requirements of this section for issuance of the license have been satisfied, and upon payment of the license fee and posting of the cash bond required by this article, issue the license.
4. The City Clerk shall deny any application for the operation of a transient merchant business that does not conform with all applicable requirements of this article, the City Code, the Iowa Code and the Iowa Administrative Code.

K. Appeal of Denial.

1. In the event an application for a transient merchant license is denied, the City Clerk or the City Clerk's designee shall cause notice of such denial to be promptly communicated to the applicant or the applicant's representative by phone at the phone number provided in the application. Written notice shall also be sent to the applicant at the business address identified in the application informing the applicant of the denial, the reasons therefore, and the applicant's right to appeal the denial to a hearing officer by giving written notice of appeal to the City Clerk within ten (10) days after the written notice is mailed.
2. In the event the denial of an application is timely appealed, the City Clerk or the City Clerk's designee shall cause notice of the hearing to be served upon the licensee by personal service at least three (3) business days prior to the date set for the hearing, or by regular mail addressed to the licensee at the

licensee's business address as shown on the application a minimum of five (5) days prior to the date set for the hearing. Such notice shall inform the licensee of the time, date and place of hearing. The time within which to file the appeal may be extended by the City Clerk or the City Clerk's designee for good cause shown.

3. If, after such hearing, the hearing officer makes a finding based on substantial evidence that the application and the proposed location and manner of operation of the business conforms to the requirements of this section and to all other applicable requirements of this Code, the hearing officer shall order the issuance of the license. Otherwise, the license shall be denied. The hearing officer may continue the hearing for good cause shown.
4. The applicant may appeal the decision of the hearing officer to the City Council by filing a written notice of appeal with the City Clerk within ten (10) days after the decision is entered of record. Failure to timely file such written notice of appeal shall constitute a waiver of the right to appeal the decision of the hearing officer. The notice of appeal shall state the grounds for such appeal and shall be delivered personally or by certified mail to the City Clerk.
5. The hearing on an appeal to the City Council shall be scheduled within twenty (20) days of the receipt of notice of appeal. The hearing may be continued for good cause. After such hearing the City Council may affirm or reverse the decision of the hearing officer. Such determination shall be contained in a written decision and shall be filed with the City Clerk within three (3) days after the hearing or any continued session thereof. The hearing shall be confined to the record made before the hearing officer, the arguments of the parties or their representatives, any additional evidence which was not available at the time of the hearing before the hearing officer, and any other information the City Council deems necessary.

L. Transferability of License. Transient merchant licenses issued under this section shall not be transferable.

M. Renewal of License. Annual and ninety-day transient merchant licenses may be renewed for the same period so long as there have been no violations of this article, upon payment of the fee required by Section 5-3-4 of this chapter and upon posting of the cash bond required by Section 5-3-4 of this chapter. Seven-day transient merchant licenses are not subject to renewal.

N. Suspension or Revocation of License.

1. Whenever the City Clerk or the City Clerk's designee finds that the licensee or the licensee's employees or agents has furnished any false information required under this section or has violated or failed to comply with any of the requirements of this section or any other chapter of this Code, the City Clerk or the City Clerk's designee may give notice to the licensee of the City's intent to suspend or revoke the license.
2. Notice of the City's intent to suspend or revoke a license shall be served upon the licensee by personal service or by service upon a cashier for the business at a licensed premises, or by regular mail addressed to the licensee at the licensee's business address as shown on the application a minimum of five (5) days prior to the date set for the hearing. Such notice shall inform the licensee of the time, date and place of a hearing before a hearing officer where the suspension or revocation shall be considered and shall set out briefly the reasons therefore.
3. If, after such hearing, the hearing officer makes a finding based on substantial evidence that a violation of this section or another chapter of this Code did in fact take place as alleged, the hearing officer may suspend or revoke the license or deny its renewal; the determination of whether to so suspend, revoke or deny such license shall be in the discretion of the hearing officer and shall be dependent upon the circumstances surrounding the violation and its severity. The hearing officer may continue the hearing for good cause shown.
4. The applicant may appeal the decision of the hearing officer to the City Council by filing a written notice of appeal with the City Clerk within ten (10) days after the decision is entered of record. Failure to timely file such written notice of appeal shall constitute a waiver of the right to appeal the decision of the hearing officer. The notice of appeal shall state the grounds for such appeal and shall be delivered personally or by certified mail to the City Clerk.

5. The hearing on an appeal to the City Council shall be scheduled within twenty (20) days of the receipt of notice of appeal. The hearing may be continued for good cause. After such hearing the City Council may affirm or reverse the decision of the hearing officer. Such determination shall be contained in a written decision and shall be filed with the City Clerk within three (3) days after the hearing or any continued session thereof. The hearing shall be confined to the record made before the hearing officer, the arguments of the parties or their representatives, any additional evidence which was not available at the time of the hearing before the hearing officer, and any other information the City Council deems necessary.
6. A licensee whose license has been revoked shall not be eligible for another such license for a period of one hundred eighty (180) days after such revocation.

O. Prohibited Acts.

1. No transient merchant shall sell to any person situated in a motor vehicle upon any public street, alley, driveway access, or public way.
2. No transient merchant shall have more than two (2) banner signs. Such signs shall be located within the licensed area. Such banner signs shall have a single face or two (2) parallel faces, with each face not to exceed twenty-four (24) square feet in area. Such sign shall be securely anchored so as to prevent its displacement by weather. Vehicle signs painted or attached directly to the body of the vehicle shall not be subject to this limitation.
3. No transient merchant shall conduct a transient sale with a display height in excess of fifteen (15) feet.
4. No transient merchant shall display wares or products without anchoring or affixing such wares or products in such a manner so as to prevent their displacement by weather conditions.
5. No transient merchant shall conduct a transient sale within the setback area designated by Section 5-3-4. No transient merchant shall sell, display or store merchandise or equipment outside the boundaries of the area designated for the operation of such business in a license issued pursuant to this article.
6. No transient merchant shall conduct a transient sale without displaying the license required by this section and a valid sales tax permit for such business within the place of sale in a manner such that it is readily visible to all persons attending the sale.
7. No transient merchant shall operate the business in a manner that violates any applicable food and sanitation laws.
8. A transient merchant shall remove all equipment, temporary structures, temporary toilet facilities, garbage (unless approved otherwise), and any vehicle or trailer used in the operation of the business from the licensed premises and the underlying parcel at least six (6) hours out of every 24-hour period. No transient merchant shall permit any equipment, temporary structures, temporary toilet facilities, garbage, vehicle or trailer used in the operation of the business to remain on the licensed premises or the underlying parcel during the hours identified for the site to be vacant in a license issued pursuant to this article. However, the requirements of this subsection (15) to evacuate the site shall not apply to the sale of raw fruits and vegetables, natural Christmas trees, live plants and nursery stock.
9. No private property owner shall allow, permit or authorize any person to conduct a transient sale without the license required by this article.
10. No private property owner or lessee shall allow, permit, or authorize the use of any property within the control of the private property owner or lessee in violation of any of the sections of this article.
11. No transient merchant shall operate the business in a manner that creates excessive noise.
12. No transient merchant shall sell food or beverages between 1:30 a.m. and 5:30 a.m.

P. Fee Schedule. License fees shall be provided in accordance to the City fee schedule as adopted by resolution from time to time by City Council.

CITY OF GRIMES
101 NE Harvey, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846

MEMORANDUM

TO: Mayor Mikkelsen and City Council
FROM: City Administrator Jake Anderson
DATE: February 14, 2023
RE: FYE2024 Budget Executive Summary

Mayor and Council,

It is my pleasure to present the proposed budget for the fiscal year beginning on July 1, 2023 and ending on June 30, 2024. As the City's financial and spending plan for the year, the adoption of the budget is an important action taken by the City's elected officials each year.

The adopted budget will authorize resources and establish a direction for our programs and services. As management we believe that this budget aligns individual department goals with the overarching mission, vision, and values of the organization that were shaped by the strategic planning process. With this budget we have attempted to create a policy document, a financial plan, an operations guide, and a communications device.

The following offers highlights of the budget and seeks to provide you with some analysis on the City's fiscal health.

Budget Highlights
This proposed budget funds the following priorities from the strategic plan that was adopted by the Council on November 8, 2022:

- Further Property Tax Reduction (-$0.11355)
- Debt Service Levy Direction
- Identified CIP projects
- Cost savings for CIP engineering observation expense
- Funding a portion of the Equipment Revolving Program
- Customer service improvements

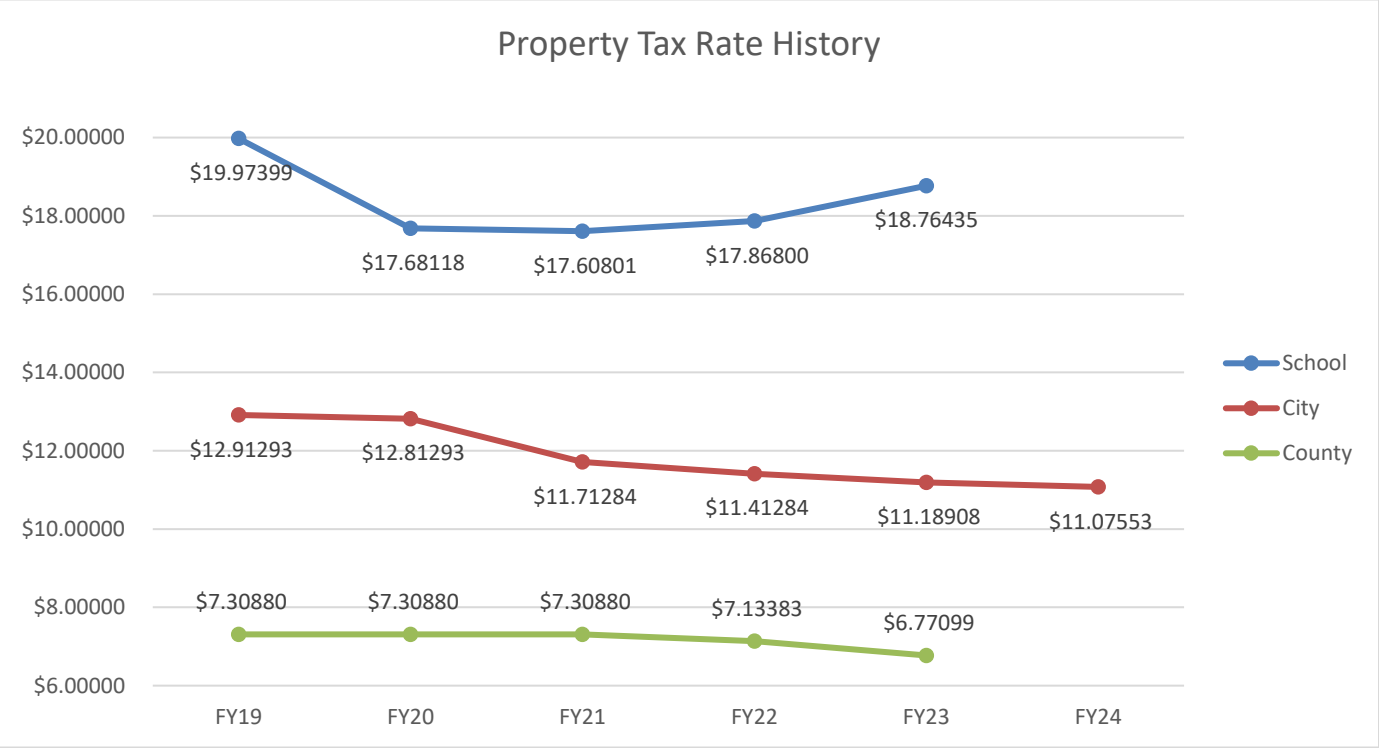
The adoption of this budget does not address necessary adjustments to garbage and recycling rates. As a heads up, the Council should expect to see ordinances presented in the coming months that will adjust rates to meet the increase from Metro Waste Authority. Water and Sewer utility rates will adjust in July, per the ordinance adopted by Council last spring.

Levy Rate
The budget adds $.10/$1000 onto the debt service levy to fund additional CIP projects. Additionally, staff has identified $0.21355/$1000 from the operational and benefits levies that that can be reduced for a total of $0.11355/$1000 of tax reduction in this proposed budget.

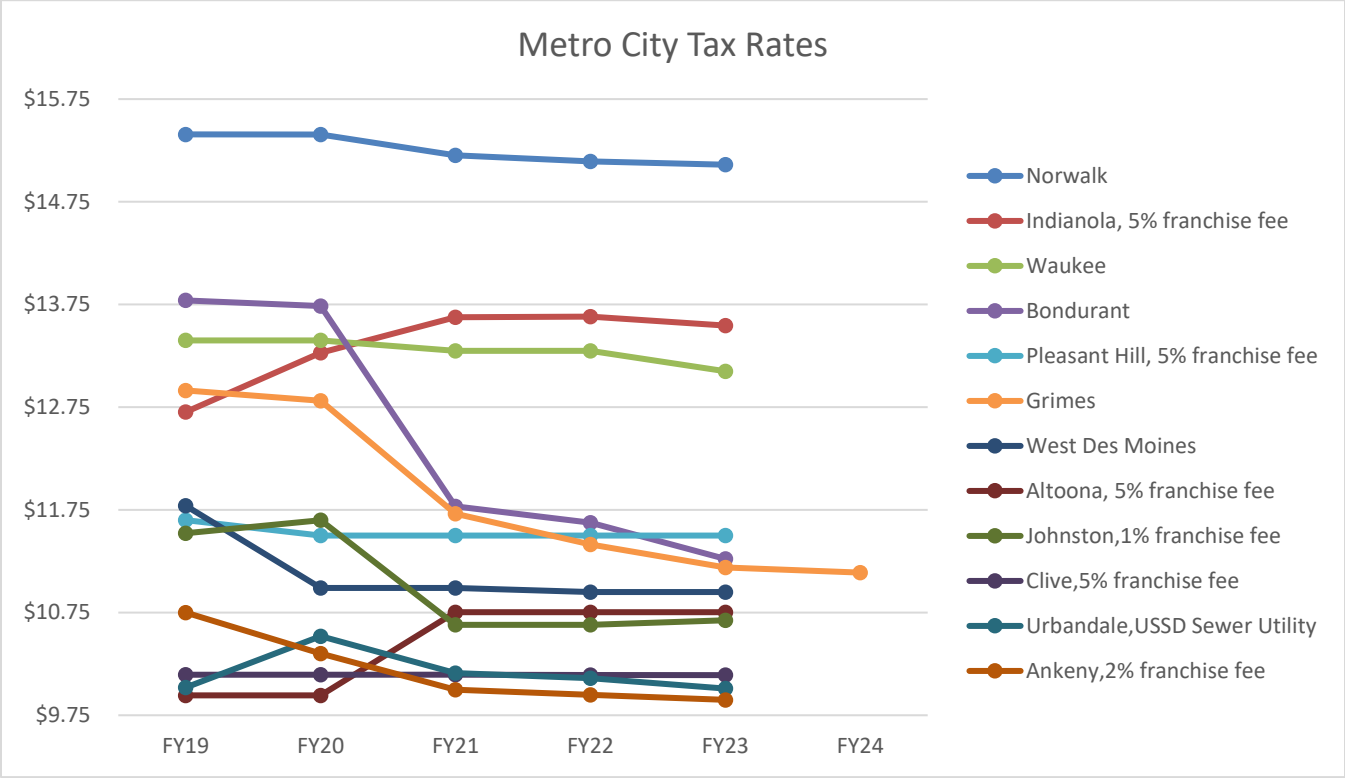
The following table illustrates the changes in each part of the overall City levy rate.

Levy	2023 Levy	2024 Proposed Levy	Net Levy
General	$7.79218	$7.67863	(0.11355)
Employee Benefits	$.9969	$0.8969	(0.10)
Debt Service	$2.40	$2.50	.10
TOTAL	**$11.18908**	**$11.07553**	(0.11355)

The following chart illustrates how the City's levy rate has changed over time relative to other local governments with ad valorem taxing authority in Grimes.

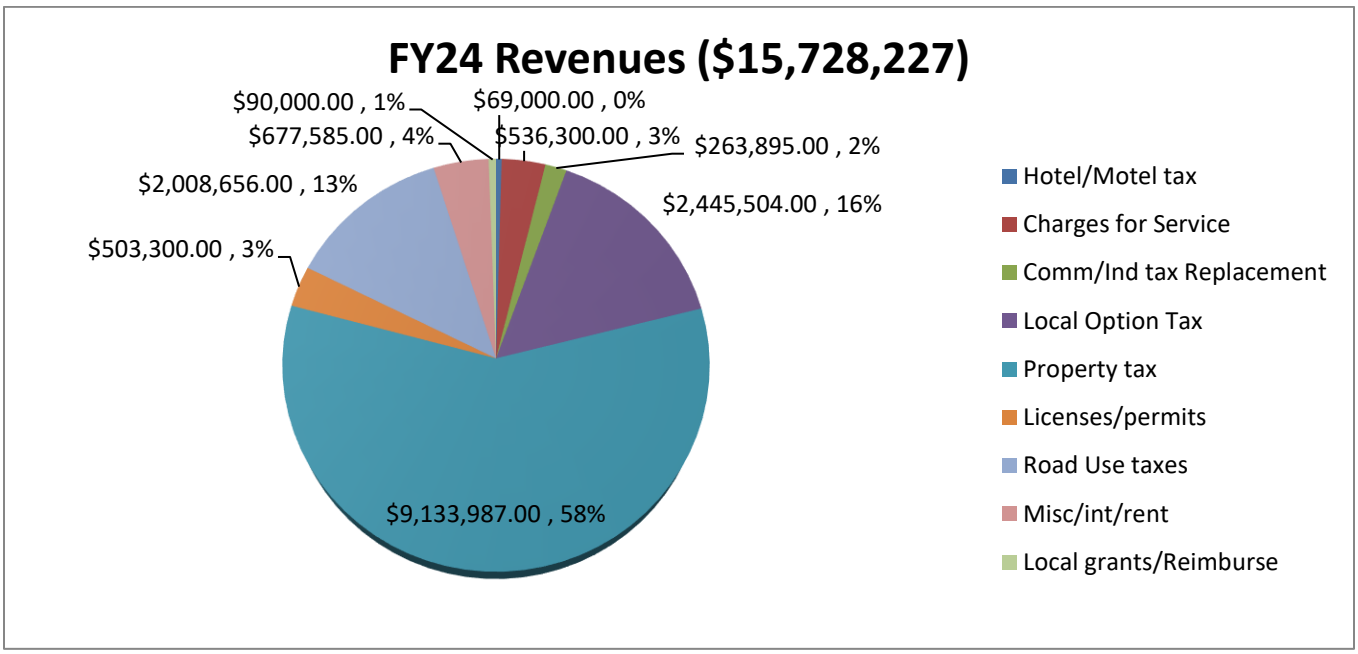


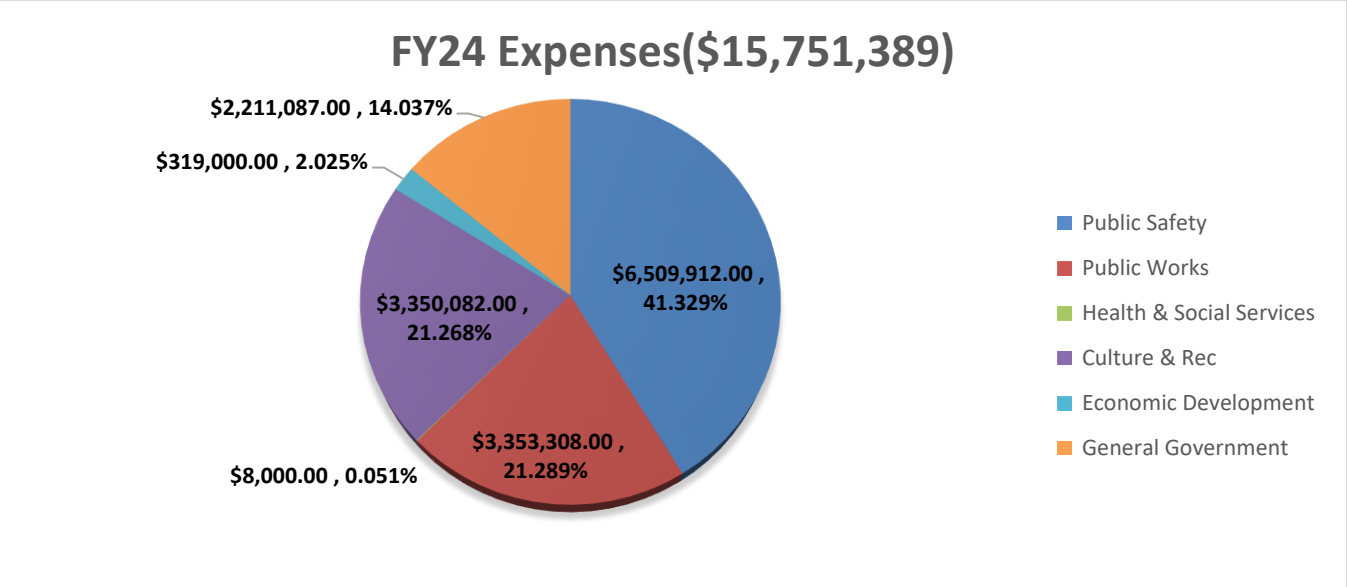
The following chart illustrates how the City's levy rate has changed over time relative to peer cities. We've also noted in the legend those cities that have tapped a franchise fee or other revenues not utilized in Grimes.



Operating Revenue Sources and Spending Patterns

These tables and charts exclude enterprise funds, debt service, TIF rebates, transfers between funds, and capital project expenses. The intention here is to illustrate how our operations are funded.





Department Budgets

Department	FY23 Budget	FY24 Operational Budget	Supplementals included	FY24 Proposed Budget	% increase
General Gov't/Admin	$1,724,029.00	$1,841,800.00	$0.00	$1,841,800.00	6.83%
Information Technology	$318,296.00	$336,430.00	$0.00	$336,430.00	5.70%
Development Services	$1,687,039.00	$1,788,229.00	$246,325.00	$2,034,554.00	20.60%
Economic Development	$245,000.00	$319,000.00	$0.00	$319,000.00	30.20%
Parks/Rec/Cemetery	$1,831,257.00	$1,979,945.00	$0.00	$1,979,945.00	8.12%
Library	$1,048,876.00	$1,303,887.00	$0.00	$1,303,887.00	24.31%
Public Works/Streets	$3,548,856.00	$3,353,308.00	$530,000.00	$3,883,308.00	9.42%
Public Works/Enterprise	$7,603,203.00	$8,362,614.00	$113,604.00	$8,476,218.00	11.48%
Police/Animal Control	$1,423,248.00	$1,478,050.00	$0.00	$1,478,050.00	3.85%
Fire/Ambulance	$2,703,056.00	$2,905,217.00	$111,992.00	$3,017,209.00	11.62%

At a high level I wanted to address the budgetary changes that stand out the most.

1) General Government/Admin. There is increased funding for the City's property, tort, and cyber insurance, partial ERP funding, and budgeted dollars for the airport funding.

2) IT. The budget has an operational increase for new and replacement equipment, expanded security software and additional licensing.

3) Development Services. This budget allows the department to meet builder/developer expectations and funds the addition of two Engineers to lower the costs in the CIP program for project engineering

oversight. The department continues to fund the outstanding Veteran's Preference Program through the program's outstanding obligation.

4) Community and Economic Development. This budget funds the 28E agreement with Grimes Chamber and Economic Development Corporation, provides funding for the Governors Days celebration, Bravo, and Catch Des Moines.

5) Parks and Recreation. This budget provides for increased programming offerings, aligns with the proforma for the GrimesPlex to include PT and Seasonal staff, and general operations and maintenance.

6) Library. The budget is aligned with the operational needs of the new Library building, including an expanded collection and increased utilities and maintenance.

7) Public Works Streets/RUT. The budget provides for replacement of a plow truck, pick up, mower, paint truck and machine.

8) Public Works/Enterprise. These budgets fund the Sanitary Sewer, Water and Storm Water enterprise for the City. The departments plan to add one new FT employee in the water division, provide a comprehensive cleaning and televising program in the sanitary division, and implement a soil improvement grant program.

9) Police/Animal Control. This budget funds year four of the current Polk County Law Enforcement contract, which also provides animal control for the City.

10) Fire Department. This budget funds the City's obligations under the collective bargaining agreement with the Fire Fighter's Union, an additional Firefighter, paramedic school for one employee, and provides funding for Fire Administration.

Unfunded Supplemental Department Requests

The following chart provides additional department requests that were not funded in this budget cycle.

Department	**Unfunded requests**	**Levy Impact**
General Gov't/Admin		
Council desk	$ 40,000.00	$ 0.0400
Development Services		
Add'l Engineering Inspector	$ 143,212.00	$ 0.1432
Office Assistant	$ 50,232.00	$ 0.0502
Housing Study	$ 125,000.00	$ 0.1250
Public Works/Streets		
Mechanic	$ 89,141.00	$ 0.0891
Bucket truck	$ 155,000.00	$ 0.1550
Plow Truck #2	$ 275,000.00	$ 0.2750
Pickup #2	$ 45,000.00	$ 0.0450
Public Works/Enterprise		
Sewer Laborer	$ 82,604.00	$ 0.0826

Equipment Replacement Program (ERP)
To align with the Strategic Plan, the City has developed an equipment replacement program. Capital equipment is schedule out for replacement in future years and the city has begun funding this program. The departments will all make contributions to fund their portions of the equipment in future years.

Future Considerations
Fees for Service
This proposed budget does not amend existing fees for service. However here are a few quick examples of how inadequate fees result in higher property taxes.

1) The City is under billing ~4460 residential garbage and recycling customers by approximately $3.04/month. To make up the difference the city currently subsidizes the service with property taxes which adds $0.16/$1000 of taxable value to the city's property tax rate. This arrangement does benefit the residents who pay property taxes on a smaller percentage of their property valuation compared to commercial and industrial property owners.

2) Ambulance Fees. The City of Grimes has set ambulance billing fees below the Wellmark published rates. Typically, providers set fees based on actual cost calculations or some other basis that makes sense. If the Council were to adopt the Wellmark published rates we would generate an additional $5,900/year. If we set rates at the Metro average, we would generate an additional $20,000/year. That equals a potential range of tax reduction between $0.006-0.02/$1000 of taxable valuation.

Franchise Fees
This proposed budget does not include franchise fees. However, they are another source of revenue, and property tax relief, the Council should consider. Chapter 364.2(f) of the Iowa Code allows the City to add up to 5% to the bills of gas and electric utility customers. It is important to note that the local option sales and services tax will apply to these services in the City. However, the local option sales and services tax and the first percentage of a franchise fee are mutually exclusive, the city cannot collect both. There may be benefit in establishing the fee, at least at 1% in order to keep those dollars in Grimes, rather than sending them through the distribution formula for LOSST. The additional percentage points could be used to further offset property taxes or to fund capital projects.

Early estimates suggest that a 5% franchise fee on both gas and electric customers would yield an additional $1,120,540 in annual revenue, which if used to lower the levy rate would equal $0.94/$1000 of taxable value. If the Council has an interest in exploring franchise fees, we would be pleased to research the concept further and present more detailed information at a later time.

Budget Amendments
Given the fact that our budgeting process attempts to predict spending 18 months into the future it is generally necessary for the City to process budget amendments each year, typically just one in April or May. Amendments do not change tax rates they simply allow for us to account for unforeseen revenue and expenses. Further it is important to note that we do not present amendments for spending that has not already been discussed and approved by the City Council, which should make them a rather routine matter. Please expect us to present a budget amendment in the next couple of months.

Timeline
To help outline the remainder of the budget process and manage expectations, here is the necessary timeline for Council action, publication submittal deadlines, and publication dates.

1. February 28th- set Public Hearing on max levy resolution for March 14th
2. February 24th – max levy resolution public hearing notice sent to paper
3. March 2nd – max levy resolution public hearing notice publishes
4. March 14th – Hold Public Hearing & pass Max levy resolution
5. March 14th –set Public Hearing on budget for March 28th
6. March 10th – budget public hearing notice sent to paper
7. March 16th- budget hearing notice publishes
8. March 28th – Hold Public Hearing & approve budget

Max Levy Notice
The Council will need to set a date for a public hearing on a proposed resolution that will establish a high-water mark for property tax collections on the following portions of the City's tax rate: Regular General ($7.67863) and Employee Benefits ($.8969). This excludes Debt Service.

The proposed max levy resolution sets a minimum property tax cut of $0.21355/$1000 from the City's operational and benefit levies, which provides 8.48% more operational dollars than we anticipate collecting in FY23. The proposed tax rate is based on January 1, 2022 valuations which increased 8.77% over the January 1, 2021 valuations. All real property is assessed every two years in odd-numbered years (equalization), 2022 valuations, taxable in FY24 do not reflect an equalization.

Here is how our max levy notice stacks up:

Metro Max Levy Rates

Bondurant	50.77%	Ankeny	7.47%
Norwalk	28.57%	Johnston	5.99%
Waukee	27.25%	Clive	5.8%
Adel	24.65%	Indianola	5.41%
Pleasant Hill	20.66%	West Des Moines	4.48%
Altoona	8.76%	Des Moines	1.77%
Grimes	8.48%	Windsor Heights	-2.37%
Urbandale	8.29%		

The proposed notice looks like this:

NOTICE OF PUBLIC HEARING - CITY OF GRIMES - PROPOSED PROPERTY TAX LEVY
Fiscal Year July 1, 2023 - June 30, 2024

The City Council will conduct a public hearing on the proposed Fiscal Year City property tax levy as follows:

Meeting Date: **Meeting Time:** **Meeting Location:**

At the public hearing any resident or taxpayer may present objections to, or arguments in favor of the proposed tax levy. After adoption of the proposed tax levy, the City Council will publish notice and hold a hearing on the proposed city budget.

City Website (if available)
www.grimesiowa.gov

City Telephone Number
515-986-3036

	Current Year Certified Property Tax 2022 - 2023	Budget Year Effective Property Tax 2023 - 2024	Budget Year Proposed Maximum Property Tax 2023 - 2024	Annual % CHG
Regular Taxable Valuation	1,068,314,544	1,187,863,005	1,187,863,005	
Tax Levies:				
Regular General	8,324,500	8,324,500	9,121,155	
Contract for Use of Bridge			0	
Opr & Maint Publicly Owned Transit			0	
Rent, Ins. Maint. Of Non-Owned Civ. Ctr.			0	
Opr & Maint of City-Owned Civic Center			0	
Planning a Sanitary Disposal Project			0	
Liability, Property & Self-Insurance Costs			0	
Support of Local Emer. Mgmt. Commission			0	
Emergency			0	
Police & Fire Retirement			0	
FICA & IPERS			0	
Other Employee Benefits	1,065,000	1,065,000	1,065,394	
Total Tax Levy	9,389,500	9,389,500	10,186,549	8.48
Tax Rate	8.78908	7.90453	8.57553	

Explanation of significant increases in the budget:
The total city tax rate proposed for FY24 will be decreasing from the current year ($11.18908) to 11.07553. The projected property tax dollars to be levied will increase due to growth of the city and will be used to address the corresponding demand for services.

If applicable, the above notice also available online at:
www.grimesiowa.gov Facebook.com/cityofgrimes
*Total city tax rate will also include voted general fund levy, debt service levy, and capital improvement reserve levy.
**Budget year effective property tax rate is the rate that would be assessed for these levies if the dollars requested is not changed in the coming budget year

Ratios of Fiscal Health

While working through the City's day-to day affairs management closely monitors fund balances as a principal guide for operational and strategic decisions. The budget is simply a document that we reference for determining what procedural steps are necessary to move forward. In addition, these ratios are presented to give you some other reference points for measuring the City's financial performance.

Adequacy of Revenues

Total Revenues/Total Expenditures	Higher ratios are better. A high value indicates that a government's revenues are adequately covering its expenditures.			
	FY21 Actuals	FY22 Actuals	FY23 Estimates	FY24 Budget
Total Revenues:	$65,320,577.00	$49,345,741.00	$81,835,522.00	$76,561,707.00
Total Expenditures:	$50,030,094.00	$41,685,172.00	$92,765,220.00	$84,791,123.00
Ratio:	1.30562571	1.183772038	0.882178924	0.90294484

Adequacy of Fund Balance (Operating Position)

Unreserved fund balance/Total operating revenues	The higher the ratio, the greater the cushion against future deficits. An increase may be seen as a sign of fiscal strength. However, a larger reserve is not preferable per se. If the reserve is unnecessarily high, then the government may be either spending too little or taxing too much.			
	FY21 Actuals	FY22 Actuals	FY23 Estimates	FY24 Budget
Unreserved fund balance:	$26,972,348.00	$30,656,207.00	$30,213,421.00	$29,543,981.00
Total Operating Revenues:	$33,059,262.00	$36,718,778.00	$38,460,022.00	$31,195,326.00
Ratio:	0.815878709	0.834891809	0.78557992	0.947064345

Conclusion

We will continue to restructure and align the organization to ensure that staff is properly supporting the Council's policy making role. As we continue to professionalize the City's government, we will continue to make more efficient and effective decisions, polish our corporate image, and enhance our ability to build partnerships that advance the community.

Finally, I must express my personal thanks to members of the City Staff for their efforts compiling the budget. Marcia Woodke brought it all together and the Department Heads did a nice job of gathering the data. I would also like to thank the City's elected officials for your interest in the financial operations of the city. Together we are able to manage the government in a responsible and progressive manner.

Respectfully submitted,

Jake Anderson
City Administrator

FISCAL YEAR JULY 1, 2023 - JUNE 30, 2024

ADOPTION OF BUDGET AND CERTIFICATION OF CITY TAXES

The City of : GRIMES County Name: POLK COUNTY, DALLAS

Adopted On: (entered upon adoption) Resolution: (entered upon adoption)

The below-signed certifies that the City Council, on the date stated above, lawfully approved the named resolution adopting a budget for next fiscal year, as summarized on this and the supporting pages.

		With Gas & Electric		Without Gas & Electric	
Regular	2a	1,187,863,005	2b	1,169,088,680	**City Number: 77-719**
DEBT SERVICE	3a	1,400,956,840	3b	1,382,182,515	**Last Official Census: 15,392**
Ag Land	4a	4,271,679			

TAXES LEVIED

Purpose	Dollar Limit	ENTER FIRE DISTRICT RATE BELOW			Request with Utility Replacement	Property Taxes Levied		Rate
Regular General levy	8.10000			5	9,121,155	8,976,999	43	7.67863
Non-Voted Other Permissible Levies								
Contract for use of Bridge	0.67500			6		0	44	0.00000
Opr & Maint publicly owned Transit	0.95000			7		0	45	0.00000
Rent, Ins. Maint of Civic Center	Amt Nec			8		0	46	0.00000
Opr & Maint of City owned Civic Center	0.13500			9		0	47	0.00000
Planning a Sanitary Disposal Project	0.06750			10		0	48	0.00000
Aviation Authority (under sec.330A.15)	0.27000			11		0	49	0.00000
Levee Impr. fund in special charter city	0.06750			13		0	51	0.00000
Liability, property & self insurance costs	Amt Nec			14		0	52	0.00000
Support of a Local Emerg.Mgmt.Comm.	Amt Nec			462		0	465	0.00000
Voted Other Permissible Levies								
Instrumental/Vocal Music Groups	0.13500			15		0	53	0.00000
Memorial Building	0.81000			16		0	54	0.00000
Symphony Orchestra	0.13500			17		0	55	0.00000
Cultural & Scientific Facilities	0.27000			18		0	56	0.00000
County Bridge	As Voted			19		0	57	0.00000
Missi or Missouri River Bridge Const.	1.35000			20		0	58	0.00000
Aid to a Transit Company	0.03375			21		0	59	0.00000
Maintain Institution received by gift/devise	0.20500			22		0	60	0.00000
City Emergency Medical District	1.00000			463		0	466	0.00000
Support Public Library	0.27000			23		0	61	0.00000
Unified Law Enforcement	1.50000			24		0	62	0.00000
Total General Fund Regular Levies (5 thru 24)				25	9,121,155	8,976,999		
Ag Land	3.00375			26	12,832	12,832	63	3.00375
Total General Fund Tax Levies (25 + 26)				27	9,133,987	8,989,831		
Special Revenue Levies								
Emergency (if general fund at levy limit)	0.27000			28		0	64	0.00000
Police & Fire Retirement	Amt Nec			29		0		0.00000
FICA & IPERS (if general fund at levy limit)	Amt Nec			30		0		0.00000
Other Employee Benefits	Amt Nec			31	1,065,394	1,048,556		0.89690
Total Employee Benefit Levies (29,30,31)				32	1,065,394	1,048,556	65	0.89690
Sub Total Special Revenue Levies (28+32)				33	1,065,394	1,048,556		
As Req		**With Gas & Elec Valuation**	**Without Gas & Elec Valuation**					
SSMID 1		0	0	34		0	66	0.00000
SSMID 2		0	0	35		0	67	0.00000
SSMID 3		0	0	36		0	68	0.00000
SSMID 4		0	0	37		0	69	0.00000
SSMID 5		0	0	555		0	565	0.00000
SSMID 6		0	0	556		0	566	0.00000
SSMID 7		0	0	1177		0	1179	0.00000
SSMID 8		0	0	1185		0	1187	0.00000
Total Special Revenue Levies				39	1,065,394	1,048,556		
Debt Service Levy 76.10(6)	Amt Nec			40	3,502,397	3,455,456	70	2.50000
Capital Projects (Capital Improv. Reserve)	0.67500			41		0	71	0.00000
Total Property Taxes (27+39+40+41)				42	13,701,778	13,493,843	72	11.07553

(Signature) (Date) (County Auditor) (Date)

NOTICE OF PUBLIC HEARING - CITY OF GRIMES - PROPOSED PROPERTY TAX LEVY
Fiscal Year July 1, 2023 - June 30, 2024

The City Council will conduct a public hearing on the proposed Fiscal Year City property tax levy as follows:

Meeting Date: **Meeting Time:** **Meeting Location:**

At the public hearing any resident or taxpayer may present objections to, or arguments in favor of the proposed tax levy. After adoption of the proposed tax levy, the City Council will publish notice and hold a hearing on the proposed city budget.

City Website (if available)
www.grimesiowa.gov

City Telephone Number

	Current Year Certified Property Tax 2022 - 2023	Budget Year Effective Property Tax 2023 - 2024	Budget Year Proposed Maximum Property Tax 2023 - 2024	Annual % CHG
Regular Taxable Valuation	1,068,314,544	1,187,863,005	1,187,863,005	
Tax Levies:				
Regular General	8,324,500	8,324,500	9,121,155	
Contract for Use of Bridge			0	
Opr & Maint Publicly Owned Transit			0	
Rent, Ins. Maint. Of Non-Owned Civ. Ctr.			0	
Opr & Maint of City-Owned Civic Center			0	
Planning a Sanitary Disposal Project			0	
Liability, Property & Self-Insurance Costs			0	
Support of Local Emer. Mgmt. Commission			0	
Emergency			0	
Police & Fire Retirement			0	
FICA & IPERS			0	
Other Employee Benefits	1,065,000	1,065,000	1,065,394	
Total Tax Levy	9,389,500	9,389,500	10,186,549	8.48
Tax Rate	8.78908	7.90453	8.57553	

Explanation of significant increases in the budget:
The total city tax rate proposed for FY24 will be decreasing from the current year ($11.18908) to 11.07553. The projected property tax dollars to be levied will increase due to growth of the city and will be used to address the corresponding demand for services.

If applicable, the above notice also available online at:
www.grimesiowa.gov Facebook.com/cityofgrimes

*Total city tax rate will also include voted general fund levy, debt service levy, and capital improvement reserve levy.

**Budget year effective property tax rate is the rate that would be assessed for these levies if the dollars requested is not changed in the coming budget year

FUND BALANCE
City Name: GRIMES
Fiscal Year July 1, 2023 - June 30, 2024

		GENERAL	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	TOTAL GOVERNMENT	PROPRIETARY	GRAND TOTAL
Annual Report FY 2022										
Beginning Fund Balance July 1	1	11,348,884	4,658,097	850,644	737,328	24,282,095	0	41,877,048	15,623,465	57,500,513
Actual Revenues Except Beg Balance	2	12,261,467	7,482,656	5,192,867	5,118,762	13,983,351	0	44,039,103	13,407,539	57,446,642
Actual Expenditures Except End Balance	3	11,280,177	4,289,654	5,531,865	4,862,823	14,962,479	0	40,926,998	8,859,075	49,786,073
Ending Fund Balance June 30	4	12,330,174	7,851,099	511,646	993,267	23,302,967	0	44,989,153	20,171,929	65,161,082
Re-Estimated FY 2023										
Beginning Fund Balance	5	12,330,174	7,851,099	511,646	993,267	23,302,967	0	44,989,153	20,171,929	65,161,082
Re-Est Revenues	6	12,860,716	6,836,991	6,772,510	5,847,383	44,780,000	0	77,097,600	13,954,223	91,051,823
Re-Est Expenditures	7	12,217,266	5,627,769	6,795,167	5,762,007	57,603,800	0	88,006,009	10,897,950	98,903,959
Ending Fund Balance	8	12,973,624	9,060,321	488,989	1,078,643	10,479,167	0	34,080,744	23,228,202	57,308,946
Budget FY 2024										
Beginning Fund Balance	9	12,973,624	9,060,321	488,989	1,078,643	10,479,167	0	34,080,744	23,228,202	57,308,946
Revenues	10	14,215,105	7,049,717	6,519,924	6,497,210	40,298,855	0	74,580,811	17,814,388	92,395,199
Expenditures	11	14,215,105	6,794,989	6,519,924	5,548,794	47,940,510	0	81,019,322	19,605,293	100,624,615
Ending Fund Balance	12	12,973,624	9,315,049	488,989	2,027,059	2,837,512	0	27,642,233	21,437,297	49,079,530

LOCAL EMC SUPPORT

City Name: GRIMES

Fiscal Year July 1, 2023 - June 30, 2024

As provided in Iowa Code Section 384.12, subsection 22, a city may levy the amount necessary in support of a local Emergency Management Commission. In addition to this individual levy, Emergency Management Commission support may also be included as part of the General Fund Levy. Iowa Code Section 29C.17, subsection 5 states that any support from cities or counties must be separately reported on tax statements issued by the county treasurer. Input the amount of General Fund Levy request to be used for support of an Emergency Management Commission. The total below will reflect the total amount of Emergency Management Commission support provided by the City.

	Request with Utility Replacement	Property Taxes Levied
Portion of General Fund Levy Used for Emerg. Mgmt. Comm.		0
Support of a Local Emerg.Mgmt.Comm.	0	0
TOTAL FOR FY 2024	0	0

RE-ESTIMATED EXPENDITURES SCHEDULE PAGE 1
City Name: GRIMES
Fiscal Year July 1, 2022 - June 30, 2023

GOVERNMENT ACTIVITIES CONT.		GENERAL	SPECIAL REVENUE	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	RE-ESTIMATED 2023	ACTUAL 2022
PUBLIC SAFETY										
Police Department/Crime Prevention	1	1,423,248	0						1,423,248	1,340,302
Jail	2								0	0
Emergency Management	3								0	0
Flood Control	4								0	0
Fire Department	5	529,726	209,582						739,308	786,785
Ambulance	6	1,515,041	448,707						1,963,748	1,555,566
Building Inspections	7	1,416,827	270,212						1,687,039	1,324,557
Miscellaneous Protective Services	8								0	0
Animal Control	9	0							0	193
Other Public Safety	10								0	0
TOTAL (lines 1 - 10)	11	4,884,842	928,501				0		5,813,343	5,007,403
PUBLIC WORKS										
Roads, Bridges, & Sidewalks	12	1,261,038	1,615,938						2,876,976	2,379,796
Parking - Meter and Off-Street	13								0	0
Street Lighting	14	228,500	24,000						252,500	198,670
Traffic Control and Safety	15		35,000						35,000	10,174
Snow Removal	16	5,000	379,380						384,380	94,499
Highway Engineering	17								0	0
Street Cleaning	18								0	0
Airport (if not Enterprise)	19								0	0
Garbage (if not Enterprise)	20								0	0
Other Public Works	21								0	0
TOTAL (lines 12 - 21)	22	1,494,538	2,054,318				0		3,548,856	2,683,139
HEALTH & SOCIAL SERVICES										
Welfare Assistance	23								0	0
City Hospital	24								0	0
Payments to Private Hospitals	25								0	0
Health Regulation and Inspection	26								0	0
Water, Air, and Mosquito Control	27	8,000							8,000	4,391
Community Mental Health	28								0	0
Other Health and Social Services	29								0	0
TOTAL (lines 23 - 29)	30	8,000	0				0		8,000	4,391
CULTURE & RECREATION										
Library Services	31	832,044	224,832						1,056,876	771,011
Museum, Band and Theater	32								0	0
Parks	33	675,750	113,500						789,250	881,121
Recreation	34	307,800	57,545						365,345	392,871
Cemetery	35	64,000	1,029						65,029	5,188
Community Center, Zoo, & Marina	36	241,170	31,963						273,133	166,495
Other Culture and Recreation	37								0	0
TOTAL (lines 31 - 37)	38	2,120,764	428,869				0		2,549,633	2,216,686

RE-ESTIMATED EXPENDITURES SCHEDULE PAGE 2
City Name: GRIMES
Fiscal Year July 1, 2022 - June 30, 2023

GOVERNMENT ACTIVITIES CONT.		GENERAL	SPECIAL REVENUE	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	RE-ESTIMATED 2023	ACTUAL 2022
COMMUNITY & ECONOMIC DEVELOPMENT										
Community Beautification	39								0	0
Economic Development	40	199,000	46,000	3,925,806					4,170,806	215,925
Housing and Urban Renewal	41								0	0
Planning & Zoning	42								0	0
Other Com & Econ Development	43								0	0
TIF Rebates	44								0	3,034,160
TOTAL (lines 39 - 44)	45	199,000	46,000	3,925,806			0		4,170,806	3,250,085
GENERAL GOVERNMENT										
Mayor, Council, & City Manager	46	261,650	57,974						319,624	290,075
Clerk, Treasurer, & Finance Adm.	47	541,295	199,504						740,799	599,959
Elections	48	28,500							28,500	24,887
Legal Services & City Attorney	49	243,000							243,000	140,691
City Hall & General Buildings	50	307,200	4,000						311,200	458,869
Tort Liability	51	49,000							49,000	54,501
Other General Government	52	31,906							31,906	424,462
TOTAL (lines 46 - 52)	53	1,462,551	261,478	0			0		1,724,029	1,993,444
DEBT SERVICE	54				5,762,007				5,762,007	4,862,823
Gov Capital Projects	55					57,603,800			57,603,800	14,962,479
TIF Capital Projects	56								0	0
TOTAL CAPITAL PROJECTS	57	0	0	0		57,603,800	0		57,603,800	14,962,479
TOTAL Governmental Activities Expenditures (lines 11+22+30+38+44+52+53+54)	58	10,169,695	3,719,166	3,925,806	5,762,007	57,603,800	0		81,180,474	34,980,450
BUSINESS TYPE ACTIVITIES Proprietary: Enterprise & Budgeted ISF										
Water Utility	59							3,014,954	3,014,954	2,103,363
Sewer Utility	60							3,915,378	3,915,378	1,609,193
Electric Utility	61								0	0
Gas Utility	62								0	0
Airport	63								0	0
Landfill/Garbage	64							907,981	907,981	706,960
Transit	65								0	0
Cable TV, Internet & Telephone	66								0	0
Housing Authority	67								0	0
Storm Water Utility	68							672,871	672,871	361,717
Other Business Type (city hosp., ISF, parking, etc.)	69							0	0	0
Enterprise DEBT SERVICE	70								0	1,923,489
Enterprise CAPITAL PROJECTS	71								0	0
Enterprise TIF CAPITAL PROJECTS	72								0	0
TOTAL BUSINESS TYPE EXPENDITURES (lines 59+72)	73							8,511,184	8,511,184	6,704,722
TOTAL ALL EXPENDITURES (lines 58+73)	74	10,169,695	3,719,166	3,925,806	5,762,007	57,603,800	0	8,511,184	89,691,658	41,685,172
Regular Transfers Out	75	2,047,571	1,908,603		0	0		2,386,766	6,342,940	5,603,196
Internal TIF Loan Transfers Out	76			2,869,361					2,869,361	2,497,705
Total ALL Transfers Out	77	2,047,571	1,908,603	2,869,361	0	0	0	2,386,766	9,212,301	8,100,901
Total Expenditures and Other Fin Uses (lines 74+77)	78	12,217,266	5,627,769	6,795,167	5,762,007	57,603,800	0	10,897,950	98,903,959	49,786,073
Ending Fund Balance June 30	79	12,973,624	9,060,321	488,989	1,078,643	10,479,167	0	23,228,202	57,308,946	65,161,082

RE-ESTIMATED REVENUES DETAIL
City Name: GRIMES
Fiscal Year July 1, 2022 - June 30, 2023

REVENUES & OTHER FINANCING SOURCES		GENERAL	SPECIAL REVENUE	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	RE-ESTIMATED 2023	ACTUAL 2022
Taxes Levied on Property	1	8,198,054	1,047,184		3,048,215				12,293,453	11,207,159
Less: Uncollected Property Taxes - Levy Year	2								0	0
Net Current Property Taxes (line 1 minus line 2)	3	8,198,054	1,047,184		3,048,215	0			12,293,453	11,207,159
Delinquent Property Taxes	4								0	0
TIF Revenues	5			6,772,510					6,772,510	5,192,867
Other City Taxes:										
Utility Tax Replacement Excise Taxes	6	139,282	17,816		42,900				199,998	195,038
Utility francise tax (Iowa Code Chapter 364.2)	7								0	0
Parimutuel wager tax	8								0	0
Gaming wager tax	9								0	0
Mobile Home Taxes	10	0							0	0
Hotel/Motel Taxes	11	0	69,000						69,000	71,050
Other **Local Option Taxes**	12		2,709,705			0			2,709,705	3,291,546
Subtotal - Other City Taxes (lines 6 thru 12)	13	139,282	2,796,521		42,900	0			2,978,703	3,557,634
Licenses & Permits	14	616,500						0	616,500	766,410
Use of Money & Property	15	130,000	2,052		0	0		10,040	142,092	218,477
Intergovernmental:										
Federal Grants & Reimbursements	16	0				1,105,000		0	1,105,000	1,115,711
Road Use Taxes	17		1,946,835						1,946,835	2,029,200
Other State Grants & Reimbursements	18	216,462	31,693		80,378	0		0	328,533	406,295
Local Grants & Reimbursements	19	146,000							146,000	482,623
Subtotal - Intergovernmental (lines 16 thru 19)	20	362,462	1,978,528	0	80,378	1,105,000		0	3,526,368	4,033,829
Charges for Fees & Service:										
Water Utility	21							5,568,549	5,568,549	5,760,128
Sewer Utility	22							4,286,137	4,286,137	3,491,825
Electric Utility	23								0	0
Gas Utility	24								0	0
Parking	25								0	0
Airport	26								0	0
Landfill/Garbage	27							721,376	721,376	565,783
Hospital	28								0	0
Transit	29								0	0
Cable TV, Internet & Telephone	30								0	0
Housing Authority	31								0	0
Storm Water Utility	32							779,750	779,750	767,979
Other Fees & Charges for Service	33	492,300	0					0	492,300	389,462
Subtotal - Charges for Service (lines 21 thru 33)	34	492,300	0		0	0	0	11,355,812	11,848,112	10,975,177
Special Assessments	35				5,000	0			5,000	221,846
Miscellaneous	36	237,500	10,784			0		33,000	281,284	545,377
Other Financing Sources: Regular Operating Transfers In	37	2,231,897	1,001,922		253,750	300,000		2,555,371	6,342,940	5,603,196
Internal TIF Loan Transfers In	38	452,221		0	2,417,140	0			2,869,361	2,497,705
Subtotal ALL Operating Transfers In	39	2,684,118	1,001,922	0	2,670,890	300,000	0	2,555,371	9,212,301	8,100,901
Proceeds of Debt (Excluding TIF Internal Borrowing)	40				0	43,375,000		0	43,375,000	12,626,965
Proceeds of Capital Asset Sales	41	500				0			500	0
Subtotal-Other Financing Sources (lines 36 thru 38)	42	2,684,618	1,001,922	0	2,670,890	43,675,000	0	2,555,371	52,587,801	20,727,866
Total Revenues except for beginning fund balance (lines 3, 4, 5, 12, 13, 14, 19, 33, 34, 35, & 39)	43	12,860,716	6,836,991	6,772,510	5,847,383	44,780,000	0	13,954,223	91,051,823	57,446,642
Beginning Fund Balance July 1	44	12,330,174	7,851,099	511,646	993,267	23,302,967	0	20,171,929	65,161,082	57,500,513
TOTAL REVENUES & BEGIN BALANCE (lines 41+42)	45	25,190,890	14,688,090	7,284,156	6,840,650	68,082,967	0	34,126,152	156,212,905	114,947,155

EXPENDITURES SCHEDULE PAGE 1
City Name: GRIMES
Fiscal Year July 1, 2023 - June 30, 2024

GOVERNMENT ACTIVITIES		GENERAL	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	BUDGET 2024	RE-ESTIMATED 2023	ACTUAL 2022
PUBLIC SAFETY											
Police Department/Crime Prevention	1	1,477,800	0						1,477,800	1,423,248	1,340,302
Jail	2								0	0	0
Emergency Management	3								0	0	0
Flood Control	4								0	0	0
Fire Department	5	790,538	261,463						1,052,001	739,308	786,785
Ambulance	6	1,506,264	458,944						1,965,208	1,963,748	1,555,566
Building Inspections	7	1,566,813	447,840						2,014,653	1,687,039	1,324,557
Miscellaneous Protective Services	8								0	0	0
Animal Control	9	250							250	0	193
Other Public Safety	10								0	0	0
TOTAL (lines 1 - 10)	11	5,341,665	1,168,247				0		6,509,912	5,813,343	5,007,403
PUBLIC WORKS											
Roads, Bridges, & Sidewalks	12	979,867	1,726,241						2,706,108	2,876,976	2,379,796
Parking - Meter and Off-Street	13								0	0	0
Street Lighting	14	198,500	30,000						228,500	252,500	198,670
Traffic Control and Safety	15		35,000						35,000	35,000	10,174
Snow Removal	16	7,000	376,700						383,700	384,380	94,499
Highway Engineering	17								0	0	0
Street Cleaning	18								0	0	0
Airport	19								0	0	0
Garbage (if not Enterprise)	20								0	0	0
Other Public Works	21								0	0	0
TOTAL (lines 12 - 21)	22	1,185,367	2,167,941				0		3,353,308	3,548,856	2,683,139
HEALTH & SOCIAL SERVICES											
Welfare Assistance	23								0	0	0
City Hospital	24								0	0	0
Payments to Private Hospitals	25								0	0	0
Health Regulation and Inspection	26								0	0	0
Water, Air, and Mosquito Control	27	8,000							8,000	8,000	4,391
Community Mental Health	28								0	0	0
Other Health and Social Services	29								0	0	0
TOTAL (lines 23 - 29)	30	8,000	0				0		8,000	8,000	4,391
CULTURE & RECREATION											
Library Services	31	1,111,901	228,236						1,340,137	1,056,876	771,011
Museum, Band and Theater	32								0	0	0
Parks	33	604,682	121,623						726,305	789,250	881,121
Recreation	34	771,158	63,857						835,015	365,345	392,871
Cemetery	35	64,000	1,026						65,026	65,029	5,188
Community Center, Zoo, & Marina	36	246,670	34,561						281,231	273,133	166,495
Other Culture and Recreation	37		102,368						102,368	0	0
TOTAL (lines 31 - 37)	38	2,798,411	551,671				0		3,350,082	2,549,633	2,216,686

EXPENDITURES SCHEDULE PAGE 2
City Name: GRIMES
Fiscal Year July 1, 2023 - June 30, 2024

GOVERNMENT ACTIVITIES		GENERAL	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	BUDGET 2024	RE-ESTIMATED 2023	ACTUAL 2022
COMMUNITY & ECONOMIC DEVELOPMENT											
Community Beautification	39								0	0	0
Economic Development	40	228,000	46,000						274,000	4,170,806	215,925
Housing and Urban Renewal	41								0	0	0
Planning & Zoning	42								0	0	0
Other Com & Econ Development	43								0	0	0
TIF Rebates	44			3,383,068					3,383,068	0	3,034,160
TOTAL (lines 39 - 44)	45	228,000	46,000	3,383,068			0		3,657,068	4,170,806	3,250,085
GENERAL GOVERNMENT											
Mayor, Council, & City Manager	46	268,400	57,315						325,715	319,624	290,075
Clerk, Treasurer, & Finance Adm.	47	607,014	209,764						816,778	740,799	599,959
Elections	48	28,500							28,500	28,500	24,887
Legal Services & City Attorney	49	248,500							248,500	243,000	140,691
City Hall & General Buildings	50	621,745	39,549						661,294	311,200	458,869
Tort Liability	51	91,300							91,300	49,000	54,501
Other General Government	52	39,000							39,000	31,906	424,462
TOTAL (lines 46 - 52)	53	1,904,459	306,628	0			0		2,211,087	1,724,029	1,993,444
DEBT SERVICE	54				5,548,794				5,548,794	5,762,007	4,862,823
Gov Capital Projects	55					47,730,510			47,730,510	57,603,800	14,962,479
TIF Capital Projects	56								0	0	0
TOTAL CAPITAL PROJECTS	57	0	0	0		47,730,510	0		47,730,510	57,603,800	14,962,479
TOTAL Government Activities Expenditures (lines 11+22+30+38+45+53+54+57)	58	11,465,902	4,240,487	3,383,068	5,548,794	47,730,510	0		72,368,761	81,180,474	34,980,450
BUSINESS TYPE ACTIVITIES											
Proprietary: Enterprise & Budgeted ISF											
Water Utility	59							3,118,197	3,118,197	3,014,954	2,103,363
Sewer Utility	60							4,402,884	4,402,884	3,915,378	1,609,193
Electric Utility	61								0	0	0
Gas Utility	62								0	0	0
Airport	63								0	0	0
Landfill/Garbage	64							962,786	962,786	907,981	706,960
Transit	65								0	0	0
Cable TV, Internet & Telephone	66								0	0	0
Housing Authority	67								0	0	0
Storm Water Utility	68							724,138	724,138	672,871	361,717
Other Business Type (city hosp., ISF, parking, etc.)	69							0	0	0	0
Enterprise DEBT SERVICE	70							3,214,357	3,214,357	0	1,923,489
Enterprise CAPITAL PROJECTS	71								0	0	0
Enterprise TIF CAPITAL PROJECTS	72								0	0	0
TOTAL Business Type Expenditures (lines 59 - 72)	73							12,422,362	12,422,362	8,511,184	6,704,722
TOTAL ALL EXPENDITURES (lines 58 + 73)	74	11,465,902	4,240,487	3,383,068	5,548,794	47,730,510	0	12,422,362	84,791,123	89,691,658	41,685,172
Regular Transfers Out	75	2,749,203	2,554,502		0	210,000		7,182,931	12,696,636	6,342,940	5,603,196
Internal TIF Loan / Repayment Transfers Out	76			3,136,856					3,136,856	2,869,361	2,497,705
Total ALL Transfers Out	77	2,749,203	2,554,502	3,136,856	0	210,000	0	7,182,931	15,833,492	9,212,301	8,100,901
Total Expenditures & Fund Transfers Out (lines 74+77)	78	14,215,105	6,794,989	6,519,924	5,548,794	47,940,510	0	19,605,293	100,624,615	98,903,959	49,786,073
Ending Fund Balance June 30	79	12,973,624	9,315,049	488,989	2,027,059	2,837,512	0	21,437,297	49,079,530	57,308,946	65,161,082

REVENUES DETAIL
City Name: GRIMES
Fiscal Year July 1, 2023 - June 30, 2024

		GENERAL	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	BUDGET 2024	RE-ESTIMATED 2023	ACTUAL 2022
REVENUES & OTHER FINANCING SOURCES											
Taxes Levied on Property	1	8,989,831	1,048,556		3,455,456	0			13,493,843	12,293,453	11,207,159
Less: Uncollected Property Taxes - Levy Year	2								0	0	0
Net Current Property Taxes (line 1 minus line 2)	3	8,989,831	1,048,556		3,455,456	0			13,493,843	12,293,453	11,207,159
Delinquent Property Taxes	4								0	0	0
TIF Revenues	5			6,519,924					6,519,924	6,772,510	5,192,867
Other City Taxes:											
Utility Tax Replacement Excise Taxes	6	144,156	16,838		46,941	0			207,935	199,998	195,038
Utility francise tax (Iowa Code Chapter 364.2)	7								0	0	0
Parimutuel wager tax	8								0	0	0
Gaming wager tax	9								0	0	0
Mobile Home Taxes	10	0							0	0	0
Hotel/Motel Taxes	11	0	69,000						69,000	69,000	71,050
Other Local Option Taxes	12		2,445,504			0			2,445,504	2,709,705	3,291,546
Subtotal - Other City Taxes (lines 6 thru 12)	13	144,156	2,531,342		46,941	0			2,722,439	2,978,703	3,557,634
Licenses & Permits	14	503,300						0	503,300	616,500	766,410
Use of Money & Property	15	449,585	601		0	0		938,572	1,388,758	142,092	218,477
Intergovernmental:											
Federal Grants & Reimbursements	16	0				0		0	0	1,105,000	1,115,711
Road Use Taxes	17		2,008,656						2,008,656	1,946,835	2,029,200
Other State Grants & Reimbursements	18	263,895	35,571		94,592	875,000			1,269,058	328,533	406,295
Local Grants & Reimbursements	19	90,000							90,000	146,000	482,623
Subtotal - Intergovernmental (lines 16 thru 19)	20	353,895	2,044,227	0	94,592	875,000		0	3,367,714	3,526,368	4,033,829
Charges for Fees & Service:											
Water Utility	21							7,038,045	7,038,045	5,568,549	5,760,128
Sewer Utility	22							4,643,825	4,643,825	4,286,137	3,491,825
Electric Utility	23								0	0	0
Gas Utility	24								0	0	0
Parking	25								0	0	0
Airport	26								0	0	0
Landfill/Garbage	27							788,884	788,884	721,376	565,783
Hospital	28								0	0	0
Transit	29								0	0	0
Cable TV, Internet & Telephone	30								0	0	0
Housing Authority	31								0	0	0
Storm Water Utility	32							825,549	825,549	779,750	767,979
Other Fees & Charges for Service	33	536,300	0					0	536,300	492,300	389,462
Subtotal - Charges for Service (lines 21 thru 33)	34	536,300	0		0	0	0	13,296,303	13,832,603	11,848,112	10,975,177
Special Assessments	35				0	0			0	5,000	221,846
Miscellaneous	36	227,500	102,752			0		202,374	532,626	281,284	545,377
Other Financing Sources:											
Regular Operating Transfers In	37	2,516,653	1,322,239		256,750	5,223,855		3,377,139	12,696,636	6,342,940	5,603,196
Internal TIF Loan Transfers In	38	493,385			2,643,471				3,136,856	2,869,361	2,497,705
Subtotal ALL Operating Transfers In	39	3,010,038	1,322,239	0	2,900,221	5,223,855	0	3,377,139	15,833,492	9,212,301	8,100,901
Proceeds of Debt (Excluding TIF Internal Borrowing)	40				0	34,200,000		0	34,200,000	43,375,000	12,626,965
Proceeds of Capital Asset Sales	41	500				0			500	500	0
Subtotal-Other Financing Sources (lines 38 thru 40)	42	3,010,538	1,322,239	0	2,900,221	39,423,855	0	3,377,139	50,033,992	52,587,801	20,727,866
Total Revenues except for beginning fund balance (lines 3, 4, 5, 13, 14, 15, 20, 34, 35, 36, & 41)	43	14,215,105	7,049,717	6,519,924	6,497,210	40,298,855	0	17,814,388	92,395,199	91,051,823	57,446,642
Beginning Fund Balance July 1	44	12,973,624	9,060,321	488,989	1,078,643	10,479,167	0	23,228,202	57,308,946	65,161,082	57,500,513
TOTAL REVENUES & BEGIN BALANCE (lines 42+43)	45	27,188,729	16,110,038	7,008,913	7,575,853	50,778,022	0	41,042,590	149,704,145	156,212,905	114,947,155

ADOPTED BUDGET SUMMARY
City Name: GRIMES
Fiscal Year July 1, 2023 - June 30, 2024

		GENERAL	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	BUDGET 2024	RE-ESTIMATED 2023	ACTUAL 2022
Revenues & Other Financing Sources											
Taxes Levied on Property	1	8,989,831	1,048,556		3,455,456	0			13,493,843	12,293,453	11,207,159
Less: Uncollected Property Taxes-Levy Year	2	0	0		0	0			0	0	0
Net Current Property Taxes	3	8,989,831	1,048,556		3,455,456	0			13,493,843	12,293,453	11,207,159
Delinquent Property Taxes	4	0	0		0	0			0	0	0
TIF Revenues	5			6,519,924					6,519,924	6,772,510	5,192,867
Other City Taxes	6	144,156	2,531,342		46,941	0			2,722,439	2,978,703	3,557,634
Licenses & Permits	7	503,300	0					0	503,300	616,500	766,410
Use of Money and Property	8	449,585	601	0	0	0	0	938,572	1,388,758	142,092	218,477
Intergovernmental	9	353,895	2,044,227	0	94,592	875,000		0	3,367,714	3,526,368	4,033,829
Charges for Fees & Service	10	536,300	0		0	0	0	13,296,303	13,832,603	11,848,112	10,975,177
Special Assessments	11	0	0		0	0		0	0	5,000	221,846
Miscellaneous	12	227,500	102,752		0	0	0	202,374	532,626	281,284	545,377
Sub-Total Revenues	13	11,204,567	5,727,478	6,519,924	3,596,989	875,000	0	14,437,249	42,361,207	38,464,022	36,718,776
Other Financing Sources:											
Total Transfers In	14	3,010,038	1,322,239	0	2,900,221	5,223,855	0	3,377,139	15,833,492	9,212,301	8,100,901
Proceeds of Debt	15	0	0	0	0	34,200,000		0	34,200,000	43,375,000	12,626,965
Proceeds of Capital Asset Sales	16	500	0	0	0	0	0	0	500	500	0
Total Revenues and Other Sources	17	14,215,105	7,049,717	6,519,924	6,497,210	40,298,855	0	17,814,388	92,395,199	91,051,823	57,446,642
Expenditures & Other Financing Uses											
Public Safety	18	5,341,665	1,168,247	0			0		6,509,912	5,813,343	5,007,403
Public Works	19	1,185,367	2,167,941	0			0		3,353,308	3,548,856	2,683,139
Health and Social Services	20	8,000	0	0			0		8,000	8,000	4,391
Culture and Recreation	21	2,798,411	551,671	0			0		3,350,082	2,549,633	2,216,686
Community and Economic Development	22	228,000	46,000	3,383,068			0		3,657,068	4,170,806	3,250,085
General Government	23	1,904,459	306,628	0			0		2,211,087	1,724,029	1,993,444
Debt Service	24	0	0	0	5,548,794		0		5,548,794	5,762,007	4,862,823
Capital Projects	25	0	0	0		47,730,510	0		47,730,510	57,603,800	14,962,479
Total Government Activities Expenditures	26	11,465,902	4,240,487	3,383,068	5,548,794	47,730,510	0		72,368,761	81,180,474	34,980,450
Business Type Proprietray: Enterprise & ISF	27							12,422,362	12,422,362	8,511,184	6,704,722
Total Gov & Bus Type Expenditures	28	11,465,902	4,240,487	3,383,068	5,548,794	47,730,510	0	12,422,362	84,791,123	89,691,658	41,685,172
Total Transfers Out	29	2,749,203	2,554,502	3,136,856	0	210,000	0	7,182,931	15,833,492	9,212,301	8,100,901
Total ALL Expenditures/Fund Transfers Out	30	14,215,105	6,794,989	6,519,924	5,548,794	47,940,510	0	19,605,293	100,624,615	98,903,959	49,786,073
Excess Revenues & Other Sources Over	31										
(Under) Expenditures/Transfers Out	32	0	254,728	0	948,416	-7,641,655	0	-1,790,905	-8,229,416	-7,852,136	7,660,569
Beginning Fund Balance July 1	33	12,973,624	9,060,321	488,989	1,078,643	10,479,167	0	23,228,202	57,308,946	65,161,082	57,500,513
Ending Fund Balance June 30	34	12,973,624	9,315,049	488,989	2,027,059	2,837,512	0	21,437,297	49,079,530	57,308,946	65,161,082

LONG TERM DEBT SCHEDULE - LT DEBT1

GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

Debt Name		Amount of Issue	Type of Debt Obligation	Debt Resolution Number	Principal Due FY	Interest Due FY	Total Obligation Due FY	Bond Reg./ Paying Agent Fees Due FY	Reductions due to Refinancing or Prepayment of Certified Debt	Paid from Funds OTHER THAN Current Year Debt Service Taxes	Amount Paid Current Year Debt Service Levy
2015 Bond Issue	1	8,500,000	GO	06-0315	400,000	175,825	575,825	500		288,163	288,162
2016 Bond Issue	2	5,545,000	GO	05-0416	235,000	43,482	278,482	500		139,491	139,491
2017 GO Refunding (2009)	3	5,410,000	GO	04-0217	850,000	17,000	867,000	500		433,750	433,750
2018A GO Bond Issue	4	9,855,000	GO	06-0518	300,000	261,032	561,032	600		280,816	280,816
2019A GO Bond Issue	5	4,645,000	GO	06-0319	565,000	74,045	639,045	600		319,822	319,823
2020A GO Bond Issue	6	8,385,000	GO	06-1120	465,000	125,400	590,400	600		295,500	295,500
2020B GO Bond Refunding (2012)	7	3,890,000	GO	08-2420	300,000	62,160	362,160	600		181,380	181,380
2021A GO Bond Issue	8	8,585,000	GO	06-1121	475,000	256,100	731,100	600		365,850	365,850
2021B GO LOSST Bond Issue	9	3,755,000	GO	06-0921	150,000	106,150	256,150	600		256,750	0
2022A GO Bond Issue	10	6,975,000	GO	05-4022	390,000	291,900	681,900	600		341,250	341,250
SRF Drinking Water Loan D0276R 2013	11	2,147,019	NON-GO	05-0313	106,000	20,248	126,248	2,892		129,140	0
SRF Drinking Water Loan FS77-16-DWSRF-003	12	577,000	NON-GO	09-0216	26,000	6,808	32,808	972		33,780	0
SRF Jordan Well 2019 Loan	13	4,200,000	NON-GO	02-0419	190,000	60,778	250,778	8,682		259,460	0
SRF FS-77-18-DWSRF-016 (2) Tower	14	3,800,000	NON-GO	03-0919	166,000	58,118	224,118	8,302		232,420	0
SRF FS-77-18-DWSRF-016 (3) Water Main	15	1,559,000	NON-GO	05-0919	71,000	22,558	93,558	3,222		96,780	0
SRF FS-77-18-DWSRF-016 (4) Water Plant	16	21,990,000	NON-GO	12-0319	898,000	358,838	1,256,838	51,262		1,308,100	0
SRF Clean Water Loan C0777RT 2016	17	3,435,000	NON-GO	09-0116	163,000	41,738	204,738	5,962		210,700	0
SRF Clean Water Loan CS-1920975-01 2022	18	36,573,000	NON-GO	05-1722	200,000	599,567	799,567	85,652		885,219	0
2023A GO Bond Prelevy	19		GO			855,775	855,775	600			856,375
	20		-				0				0
	21		-				0				0
	22		-				0				0
	23		-				0				0
	24		-				0				0
	25		-				0				0
	26		-				0				0
	27		-				0				0
	28		-				0				0
	29		-				0				0
	30		-				0				0
TOTALS					5,950,000	3,437,522	9,387,522	173,246	0	6,058,371	3,502,397

LONG TERM DEBT SCHEDULE - GRAND TOTALS

GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

	Principal Due FY 2024	Interest Due FY 2024	Total Obligation Due FY 2024	Bond Reg./ Paying Agent Fees Due FY 2024	Reductions due to Refinancing or Prepayment of Certified Debt	Paid from Sources OTHER THAN Budget Year Debt Service Levy	Amount Paid Budget Year Debt Service Levy
GO - TOTAL	4,130,000	2,268,869	6,398,869	6,300	0	2,902,772	3,502,397
NON GO - TOTAL	1,820,000	1,168,653	2,988,653	166,946	0	3,155,599	0
GRAND - TOTAL	5,950,000	3,437,522	9,387,522	173,246	0	6,058,371	3,502,397

NOTICE OF PUBLIC HEARING -- PROPOSED BUDGET

Fiscal Year July 1, 2023 - June 30, 2024

City of: GRIMES

The City Council will conduct a public hearing on the proposed Budget at: (entered upon publish) Meeting Date: (entered upon publish) Meeting Time: (entered upon publish)

At the public hearing any resident or taxpayer may present objections to, or arguments in favor of , any part of the proposed budget. This notice represents a summary of the supporting detail of revenues and expenditures on file with the City Clerk and County Auditor.

City budgets are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult https://dom.iowa.gov/local-gov-appeals.

The Budget Estimate Summary of proposed receipts and expenditures is shown below. Copies of the the detailed proposed Budget may be obtained or viewed at the offices of the Mayor, City Clerk, and at the Library.

The estimated Total tax levy rate per $1000 valuation on regular property 11.07553

The estimated tax levy rate per $1000 valuation on Agricultural land is 3.00375

At the public hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget.

Phone Number (entered upon publish)

City Clerk/Finance Officer's NAME (entered upon publish)

		Budget FY 2024	Re-estimated FY 2023	Actual FY 2022
Revenues & Other Financing Sources				
Taxes Levied on Property	1	13,493,843	12,293,453	11,207,159
Less: Uncollected Property Taxes-Levy Year	2	0	0	0
Net Current Property Taxes	3	13,493,843	12,293,453	11,207,159
Delinquent Property Taxes	4	0	0	0
TIF Revenues	5	6,519,924	6,772,510	5,192,867
Other City Taxes	6	2,722,439	2,978,703	3,557,634
Licenses & Permits	7	503,300	616,500	766,410
Use of Money and Property	8	1,388,758	142,092	218,477
Intergovernmental	9	3,367,714	3,526,368	4,033,829
Charges for Fees & Service	10	13,832,603	11,848,112	10,975,177
Special Assessments	11	0	5,000	221,846
Miscellaneous	12	532,626	281,284	545,377
Other Financing Sources	13	34,200,500	43,375,500	12,626,965
Transfers In	14	15,833,492	9,212,301	8,100,901
Total Revenues and Other Sources	15	92,395,199	91,051,823	57,446,642
Expenditures & Other Financing Uses				
Public Safety	16	6,509,912	5,813,343	5,007,403
Public Works	17	3,353,308	3,548,856	2,683,139
Health and Social Services	18	8,000	8,000	4,391
Culture and Recreation	19	3,350,082	2,549,633	2,216,686
Community and Economic Development	20	3,657,068	4,170,806	3,250,085
General Government	21	2,211,087	1,724,029	1,993,444
Debt Service	22	5,548,794	5,762,007	4,862,823
Capital Projects	23	47,730,510	57,603,800	14,962,479
Total Government Activities Expenditures	24	72,368,761	81,180,474	34,980,450
Business Type / Enterprises	25	12,422,362	8,511,184	6,704,722
Total ALL Expenditures	26	84,791,123	89,691,658	41,685,172
Transfers Out	27	15,833,492	9,212,301	8,100,901
Total ALL Expenditures/Transfers Out	28	100,624,615	98,903,959	49,786,073
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	-8,229,416	-7,852,136	7,660,569
Beginning Fund Balance July 1	30	57,308,946	65,161,082	57,500,513
Ending Fund Balance June 30	31	49,079,530	57,308,946	65,161,082

Public Agenda Item 2.b

Proposed FY 24 Budget

CITY OF GRIMES

Executive Summary

Proposed budget funds the following strategic planning priorities:

- Further Property Tax Reduction (-$0.11355)
- Identified CIP projects
- GrimesPlex responsibilities
- Fund fulltime Fire Fighter
- Fund two Engineering Inspectors

Department Budgets

- Administration
- Information Technology
- Development Services
- Economic Development
- Parks & Recreation
- Library
- Public Works
- Police/Animal Control
- Fire Department

Administration

Budget Overview

- Overall – Budget allows us to operate at a level to provide exceptional city services-Strategic Plan
- Equipment Replacement Program (ERP) funding - Partially funds the equipment replacement program to provide a more sustainable method of planning and funding the City's equipment needs
- Liability Insurance-budget includes additional funding to provide for the increasing property, tort, and cyber insurance

Optional Funding Requests

- New Council desk for Chamber Meeting Room at GCC-provide a professional look and more defined workspace

Information Technology

Budget overview

- Software Licensing
  - Microsoft
  - Adobe
- Expanded security software
  - Content filtering and anti-malware protection
  - Cloud Security software (CASB)
- New equipment for staff
  - New hires
  - Replacement equipment for existing staff as existing equipment ages
- Network equipment replacement
  - Strategic plan priority – High-Performing Organization
  - CIP funded

Optional Funding Requests

- None

CITY OF GRIMES

Development Services

Budget Overview

- Overall – Budget allows us to meet builder/developer expectations
- 2 FTE Budgeted – In House Engineering Observation for Capital Improvement Projects - Strategic Priority
- West Metro Home Improvement Program – Continues to be offered, and is experiencing utilization
- Veterans Preference Program – Budgets for outstanding liability

Optional Funding Requests

- Admin Position - .5 FTE would allow for existing budgeted part-time admin position to move to full time. This will help offset anticipated increase in administration workload.
- Engineering Inspector – 1 requested FTE was removed from this budget proposal. This would help offset anticipated inspection load.
- Housing Study – Funds are requested to advance a study related to housing within the City. This was prioritized during strategic planning.

Economic Development

Budget Overview

- Proposed budget is consistent with the recently approved agreement between the City of Grimes and GCED.
- Includes contributions to Greater Des Moines Partnership, Bravo, Catch Des Moines
- Aligns with Council's Strategic Planning goals to provide strong community events to bring our community together.

Optional Funding Requests

- None

Parks & Recreation

Budget Overview

- GrimesPlex Operations Proforma Aligned
  - New PT and Seasonal Staff
  - General Operations and Maintenance
- Increases Recreation Programing
- Wallace Farm Phase 1
  - Construction Documents
  - Grading
  - Utilities
  - Trails
- Trail Extensions and Improvements
  - DCG High School Extension
  - Shawver Park Extension
  - Trail Gap Analysis – Trail Connection Design

Optional Funding Request

- None

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Library

Overview

- Budget aligned with new library operational needs.
- In FY 23, the staffing, materials, training, safety, and programming budget needs were funded.
- In FY 24, the library‘s expenditure requests will fund the buildings operations and maintenance.
    - Utilities
    - Janitorial Services
    - Building and Groundskeeping
    - General Maintenance

Optional Funding Request

None

Public Works – Streets Division

Overview

- Asphalt overlay program
- Concrete patching program
- Equipment Replacement Program

  Single Axle Plow Truck
  Mower
  Paint Truck
  Paint Machine
  Pickup Truck

Optional Funding Request

- Replacement Bucket Truck - Signal Maintenance
- 1 FTE would allow for a large portion of vehicle maintenance to be completed in house

Public Works – Sanitary Sewer Division

Overview

- USW Contract
  Negotiating new Contract Terms due to WRA connection
- Transition to in-house maintenance services - increased level of customer service
- Jetter Truck - Cleaning services for storm and sanitary sewers
- Cleaning and Televising Program

Optional Funding Request

- 1 Additional FTE Laborer
  - In-house sewer cleaning and inspection

Public Works – Water Division

Overview

- USW Contract

  Negotiating new Contract Terms - Water production

- Transition to in-house maintenance services - increased level of customer service

- 1 New FTE - In-house meter reading, hydrant flushing, valve repair and maintenance

Optional Funding Request

- None

Public Works – Storm Water Division

Overview

- Annaul Repairs and maintenance
- Contribution to the Jetter Truck
- Replacement Rough Cut Mower - Drainage Ditch Maintenance
- Funds Soil Improvements Grant Program

Optional Funding Request

- None

Police & Animal Control

Budget Overview

- Overall – Budget funds the fourth year of the 10-year contract with Polk County Law Enforcement
- Polk County Law Enforcement provides animal control for the City of Grimes
- Participation in Community Events

Optional Funding Request

- None

Fire Department

Budget Overview

- Budget recognized Part Time – Full Time conversion
- 1 FTE – Firefighter/Paramedic
- Paramedic School and Training Enhancement

Optional Funding Request

- None

Department Budget Proposals

Department	FY23 Budget	FY24 Operational Budget	Supplementals included	FY24 Proposed Budget	% increase
General Gov't/Admin	$1,724,029.00	$1,841,800.00	$0.00	$1,841,800.00	6.83%
Information Technology	$318,296.00	$336,430.00	$0.00	$336,430.00	5.70%
Development Services	$1,687,039.00	$1,788,229.00	$246,325.00	$2,034,554.00	20.60%
Economic Development	$245,000.00	$319,000.00	$0.00	$319,000.00	30.20%
Parks/Rec/Cemetery	$1,831,257.00	$1,979,945.00	$0.00	$1,979,945.00	8.12%
Library	$1,048,876.00	$1,303,887.00	$0.00	$1,303,887.00	24.31%
Public Works/Streets	$3,548,856.00	$3,353,308.00	$530,000.00	$3,883,308.00	9.42%
Public Works/Enterprise	$7,603,203.00	$8,362,614.00	$113,604.00	$8,476,218.00	11.48%
Police/Animal Control	$1,423,248.00	$1,478,050.00	$0.00	$1,478,050.00	3.85%
Fire/Ambulance	$2,703,056.00	$2,905,217.00	$111,992.00	$3,017,209.00	11.62%

Department Budget Unfunded Requests

Department	Unfunded requests	Levy Impact
General Gov't/Admin		
Council desk	$ 40,000.00	$ 0.0400
Development Services		
Engineering Inspector	$ 143,212.00	$ 0.1432
Office Assistant	$ 50,232.00	$ 0.0502
Housing Study	$ 125,000.00	$ 0.1250
Public Works/Streets		
Mechanic	$ 89,141.00	$ 0.0891
Bucket truck	$ 155,000.00	$ 0.1550
Plow Truck #2	$ 275,000.00	$ 0.2750
Pickup #2	$ 45,000.00	$ 0.0450
Public Works/Enterprise		
Sewer Laborer	$ 82,604.00	$ 0.0826

Levy Rate

- Adds $0.10/$1000 onto debt service to further CIP projects.

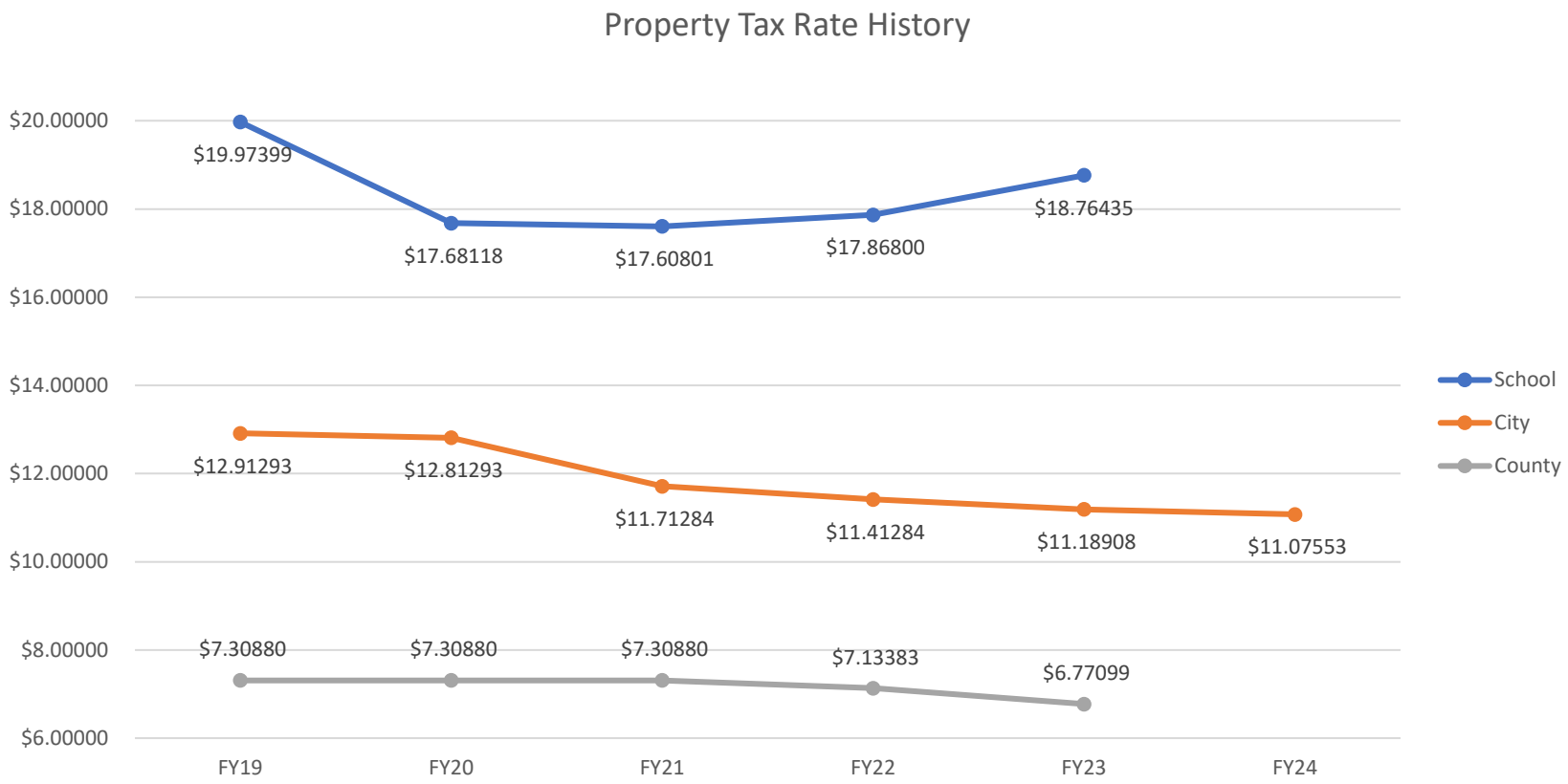
- Cuts an additional $0.21355/$1000 from operational and benefit levies.

Note: 2022 Values Taxable FY24 (proposed budget) are not subject to assessment equalization. 2021 Values Taxable FY23 (current budget)were equalized.

Levy Rate continued…

Levy	2023 Levy	2024 Proposed Levy	Net Levy
General	$7.79218	$7.67863	(0.11355)
Employee Benefits	$0.9969	$0.8969	(0.10)
Debt Service	$2.40	$2.50	.10
Total	$11.18908	**$11.07553**	**(0.11355)**

Levy Rate continued…



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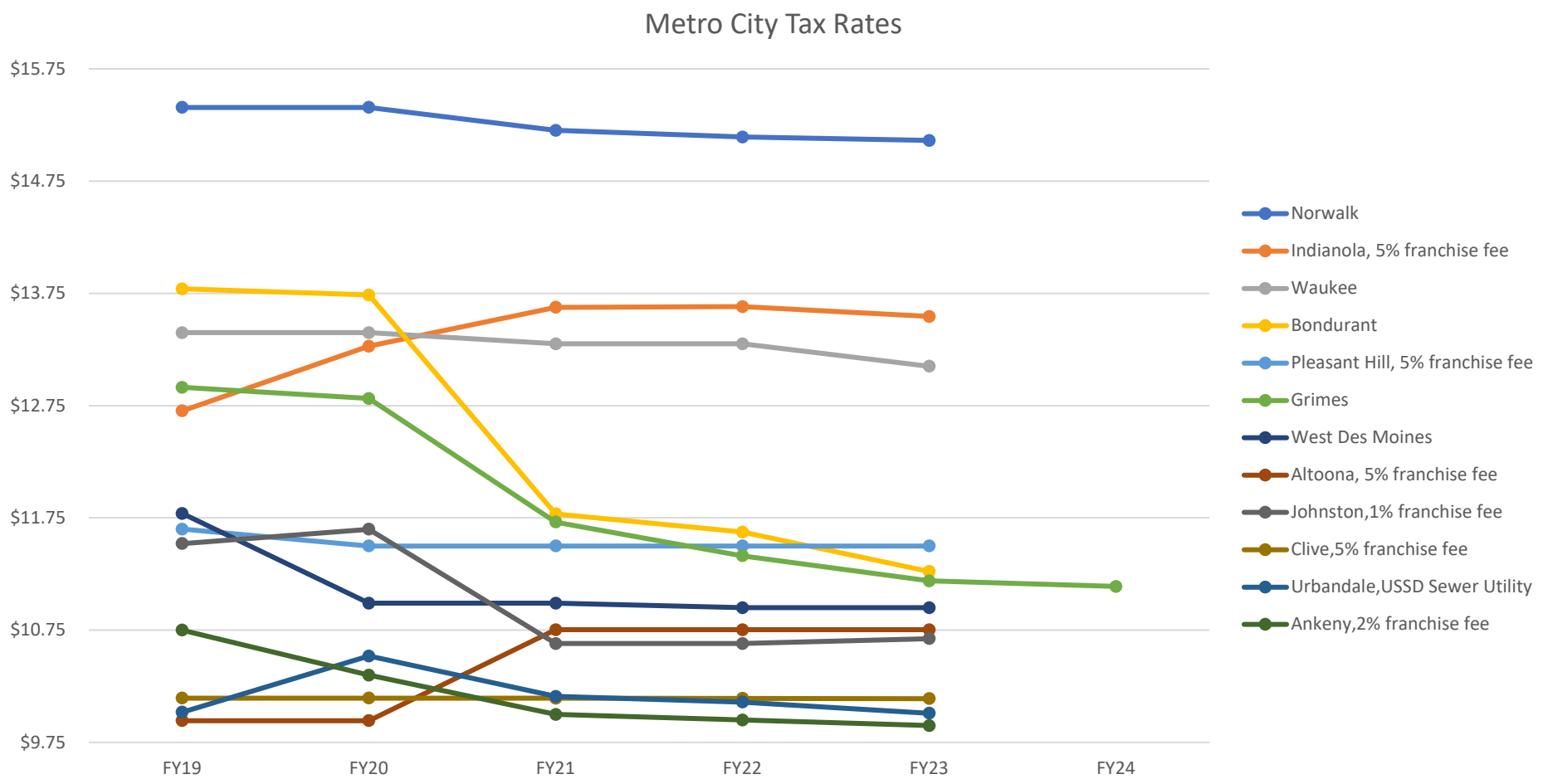
Levy Rate continued…



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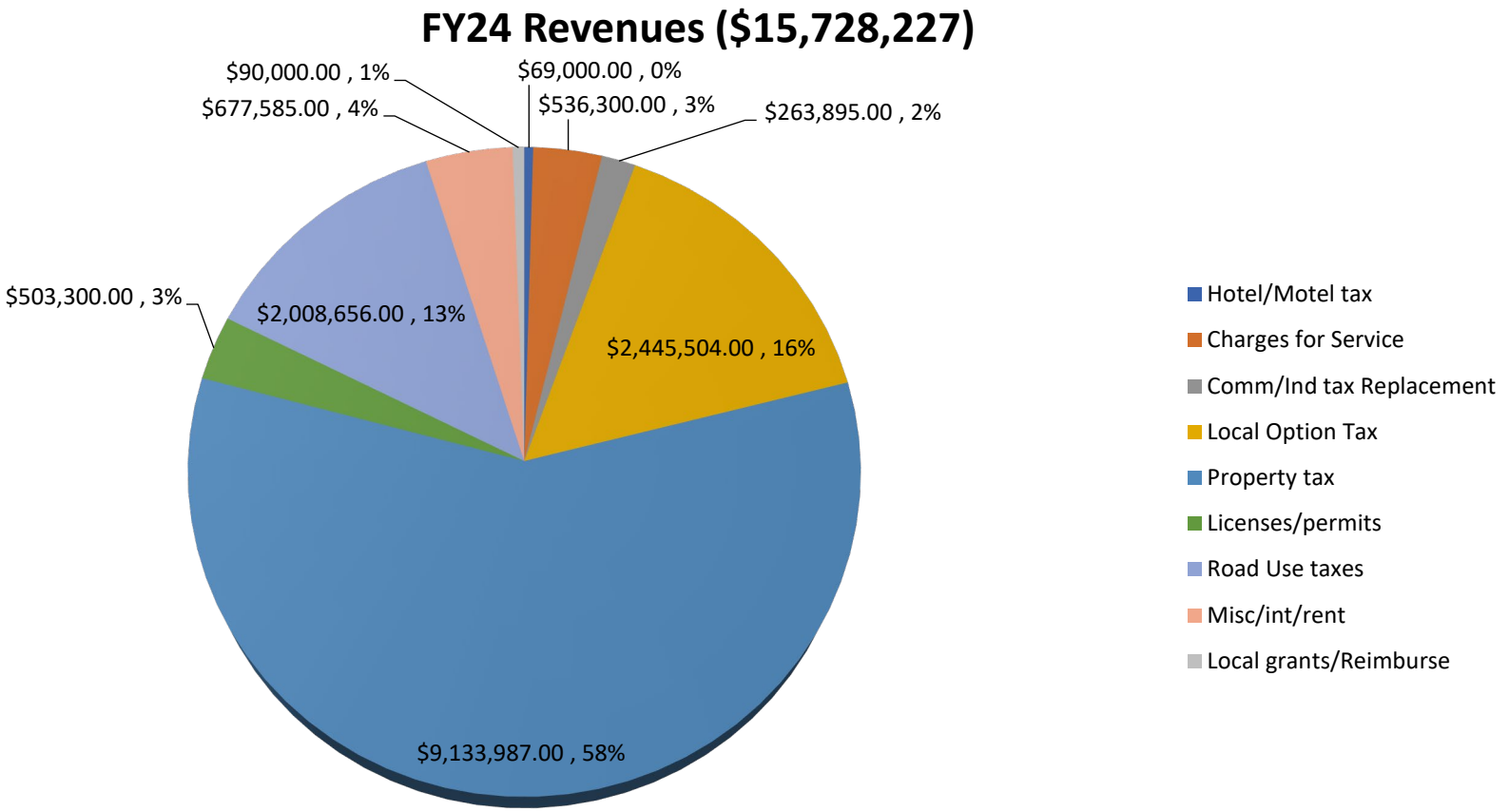
Projected Operational Revenues by Source



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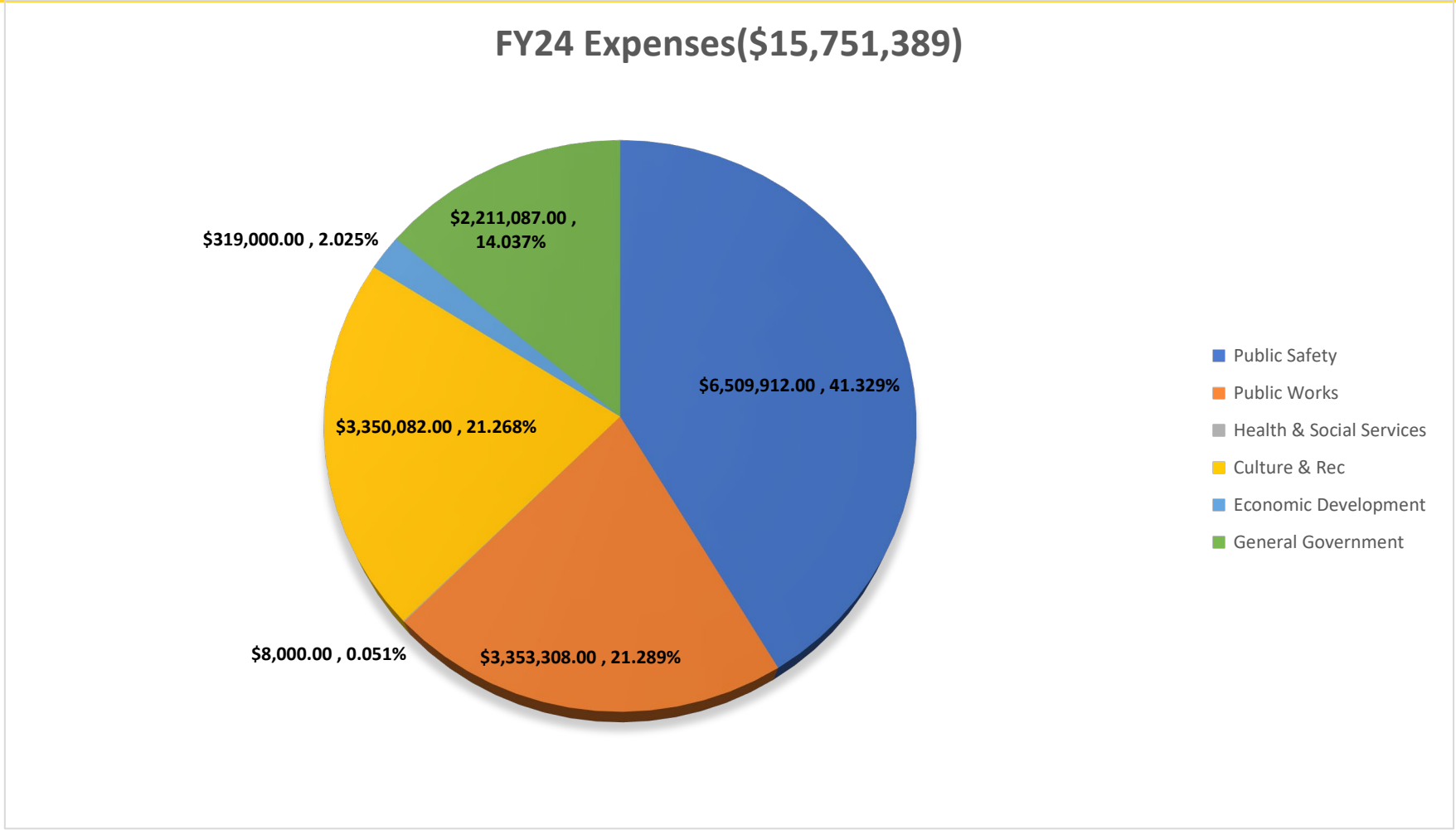
Projected Operational Spending by Source



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Future Considerations

- Appropriate fees for services may help offset the levy rate as much as another $0.16/$1000
- Gas and Electric Franchise fees may help offset the levy rate as much as another $0.94/$1000
- Current budget will require a routine amendment.

Timeline and Schedule

1. February 28th- Set Public Hearing on max levy resolution for March 14th
2. February 24th – Max levy resolution public hearing notice sent to paper
3. March 2nd – Max levy resolution public hearing notice publishes
4. March 14th – Hold Public Hearing & pass Max levy resolution
5. March 14th – Set Public Hearing on budget for March 28th
6. March 10th – Budget hearing notice sent to paper
7. March 16th- Budget hearing notice publishes
8. March 28th – Hold Public Hearing & approve budget

Max Levy Notice

- Proposed max levy resolution sets a minimum property tax cut of $0.21355/$1000 from the City's operational and benefit levies.
- Provides 8.48% more operational dollars than we anticipate collecting in FY23.
- The proposed tax rate is based on January 1, 2022 valuations which increased 8.77% over the January 1, 2021 valuations.

Note: All real property is assessed every two years in odd-numbered years (equalization), 2022 valuations, taxable in FY 24 do not reflect an equalization.