

1. Agenda

Documents:

[030822 CC AGENDA2.PDF](#)

2. Meeting Materials

Documents:

[030822 CC PACKET2.PDF](#)

# Grimes City Council Agenda

**Grimes City Hall**  
101 NE Harvey Street  
Grimes, Iowa 50111  
Phone | 515.986.3036  
[www.grimesiowa.gov](http://www.grimesiowa.gov)

**Mayor** | Scott Mikkelsen  
**City Council** | Eric Johansen, Andy Borcharding,  
David Gisch, Ryan Burger, Laurie DePhillips

## Mission Statement

The mission of Grimes City Government is to provide excellent/exceptional city services and facilities in a financially responsible and community-friendly manner through a high performing city team that result in adding value to resident's lives.

## **Grimes City Council Meeting March 8, 2022 In Person/Zoom at Grimes Community Center, 410 SE Main Street**

The public is welcome and encouraged to attend and participate in this meeting in person or by internet or phone as follows:

Join Zoom Meeting

<https://us06web.zoom.us/j/3787305851?pwd=Y2xpSUU2T3IxUUpkSmFtRVlmTjJyUT09>

Meeting ID: 378 730 5851

Passcode: 1234

One tap mobile

+13126266799,3787305851# US (Chicago)

+16465588656,3787305851# US (New York)

Public Comment: If you would like to address the City Council during the Public Comment portion of the meeting, please contact the City Clerk by 4:30 p.m. on the date of the meeting by email at [rwilliams@grimesiowa.gov](mailto:rwilliams@grimesiowa.gov) with your name and address or by using the RAISE HAND feature by zoom. Participants must be recognized by the presiding officer and must state their full name and address before addressing the City Council. If you are participating via phone, the raise and lower hand feature can be activated by using \*9. After you are recognized, use \*6 to unmute your audio. The Chat and Q&A functions will be turned off during the meeting. The Mayor will recognize you for 3 minutes of comment, and your microphone will be turned on.

Pursuant to §21.4(2) of the Code of Iowa (2019), the City has the right to amend this agenda up until 24 hours before the posted meeting time.

For any additional assistance or questions in attending the meeting, please call 515-986-3036 Ext 1025 from 8 a.m. to 5 p.m., or contact the Grimes City Clerk Rochelle Williams by email at:

[rwilliams@grimesiowa.gov](mailto:rwilliams@grimesiowa.gov).

## **Meetings will be recorded**

## **AGENDA ITEMS FOR March 8, 2022 AT 5:30 PM AT GRIMES COMMUNITY CENTER**

1. Call to Order  
Pledge of Allegiance
2. Roll Call
3. Approval of the Agenda



4. Approval of the Consent Agenda (**Discussion is not allowed unless the Mayor or a City Council Member ask for an item to be removed and placed under Council actions for consideration**)
  - A. Minutes from previous meeting
  - B. ABD License Renewals
    - a. Americinn: Special Class C, and Sunday Sales
    - b. Yesway Store # 1037: Class E Liquor; Class B Wine, Class C Beer, Sunday Sales
  - C. Resolution 03-0322 To Enter into A Sports Complex Facility Use Agreement with Central Iowa Sports
  - D. Resolution 03-0722 Approving Quotes and Bills Over \$10,000
  - E. Set a Public Hearing for Budget Fiscal Year 2022-23 for March 22, 2022
  - F. Resolution 03-0522 Assigning Addresses for Multiple City of Grimes' Parkland
  - G. Professional Payments
    - a. Whitfield and Eddy Law – Legal Services \$6,956.00
    - b. Pay Request #39 Veenstra & Kimm, Inc for the WRA Connector \$13,086.08
    - c. Pay Request #21 Veenstra & Kimm, Inc for the Northwest Territory Lift Station and Forced Main Project \$2,090.98
    - d. Pay Request #2 to Snyder & Associates, Inc for the Traffic Signal Network Communication Project \$13,860.00
    - e. Emergency Services Consulting International \$6,280.00 (1/2 cost reimbursed by City of Johnston)
    - f. Nilles and Associates – Engineering Services \$11,500.00
  - H. Pay Requests:
    - a. Pay Request #6 to Absolute Concrete for County Line Road Intersection Improvement \$19,130.41
    - b. Pay Request #1 S.J. Louis for the WRA Grimes Connector – Contract 1 \$97,850.00
  - I. Resolution 03-1022 Approving Personnel Transactions Job Descriptions
  - J. Resolution 03-0922 Authorizing Human Resources Director to Sign Collective Bargaining Contract for American Federation of State, County, And Municipal Employees, Iowa Council 61 (“AFSCME”, July 1, 2022 through June 30, 2023
  - K. Resolution 03-0422 Approving the City of Grimes Participation in Further Discussions and Exploration Concerning the Establishment of Central Iowa Water Works
  - L. Resolution 03-0822 Amendment to The Agreement for Cooperative Public Service Between Polk County, Iowa and The Central Iowa Watershed Management Authorities for The Funding of a Watershed Coordinator Position
  - M. Resolution 03-1722 Approving Offer to Purchase and Agreement – WRA Sundet Property
  - N. Resolution 03-1822 Approving Offer to Purchase and Agreement - WRA Wolfswinkel Property
  - O. Resolution 03-1922 Approving Offer to Purchase and Agreement WRA Waterford Landing Property
  - P. Resolution 03-2022 Approving Offer to Purchase and Agreement – WRA Pearson Property
  - Q. Governors Days Requests from Grimes Chamber and Economic Development
  - R. Receiving and Filing of Correspondence
  - S. Claims Report

## **PUBLIC FORUM**

**“People wishing to address the Council need to sign up on the sheet which has been provided on the table near the door. Each person will be allowed three minutes from the podium and may address no more than two issues per Grimes Rules of Procedure for Conduct of City Business – May 2005.”**

## **PUBLIC AND COUNCIL AGENDA ITEMS**

**Council may consider and potentially act on the following Public Agenda items**

- A. Donation Presentation to the New Library Building Fund by Mid-American Energy
- B. Max Levy
  - 1. Public Hearing on Proposed Max Levy for Fiscal Year 22-23
  - 2. Resolution 03-0122 Approving Proposed Max Levy for Fiscal Year 22-23
- C. WRA Grimes Connector - Contract 2
  - a. Public Hearing on the WRA Grimes Connector - Contract 2
  - b. Resolution 03-1122 Adopting Plans, Specifications, Form of Contract and Estimate of Cost for the WRA Grimes Connector – Contract 2
  - c. Resolution 03-1222 Making Award of Construction Contract for the WRA Grimes Connector - Contract 2 to S.M. Hentges & Sons, Inc of Jordan, Minnesota in the amount of \$9,530,000.00
  - d. Resolution 03-1322 Authorizing Construction Contract and Bond for the WRA Grimes Connector – Contract 2
- D. WRA Grimes Connector - Contract 3
  - a. Public Hearing on the WRA Grimes Connector - Contract 3
  - b. Resolution 03-1422 Adopting Plans, Specifications, Form of Contract and Estimate of Cost for the WRA Grimes Connectors – Contract 3
  - c. Resolution 03-1522 Making Award of Construction Contract for the WRA Grimes Connector – Contract 3 to Rognes Corporation of Ankeny, Iowa in the amount of \$8,235,801.00
  - d. Resolution 03-1622 Authorizing Construction Contract and Bond for the WRA Grimes Connector – Contract 3
- E. Loan Agreements
  - 1. Public Hearing on Proposal to Enter into An Essential Purpose Loan Agreement
  - 2. Public Hearing on Proposal to Enter into A General Purpose Loan Agreement
  - a. Resolution 03-0222 Taking Additional Action on Proposals to Enter into General Obligation Loan Agreements, providing for the Combination of Certain General Obligation Loan Agreements, And Providing for The Levy of Taxes to Pay the Same
- F. Amending an Ordinance with Regard to Solicitation of Funds
  - a. Public Hearing on Amending Grimes Code of Ordinances Section 122.102 to 105 With Regard to Solicitation of Funds
  - b. First Reading of Ordinance 759 Amending Grimes Code of Ordinances Section 122.102 to 105 With Regard to Solicitation of Funds

## **ADJOURNMENT**

**CITY COUNCIL MEETING**  
**Tuesday, February 22, 2022**

\*Please note the regular City Council Meeting was held as an electronic and in person meeting. The meeting was called to order by Mayor Mikkelsen Tuesday February 22, 2022 at 5:37 p.m. at the Grimes Community Complex, 410 SE Main Street, Grimes, Iowa. The Pledge of Allegiance was led by Mayor Mikkelsen.

**ROLL CALL**

Present: Mayor Scott Mikkelsen, Council Members: David Gisch, Andrew Borcharding, Ryan Burger, Laurie DePhillips, Eric Johansen

**AGENDA ITEMS**

**APPROVAL OF THE AGENDA**

Mayor Mikkelsen asked for approval of the agenda.

Moved by Johansen Seconded by Gisch, to approve the agenda

Roll Call: Ayes: All. Nays: None. Motion passes: 5 to 0.

**CONSENT AGENDA**

A. Minutes from previous meeting B. Setting Public Hearing on Max Levy Resolution for March 8, 2022 at Grimes Community Complex at 5:30 pm C. Resolution 02-1122 Approving Sidewalk Construction Agreement for Autumn Park West Plat 1 Lot 1 D. Resolution 02-1222 Approving Temporary Water Purchase Agreement Between Xenia Rural Water District and the City of Grimes E. Resolution 02-1322 to Approve Membership with Mid-Iowa Planning Alliance (MIPA) for Community Development F. Resolution 02-1622 Approval of Change of Carrier for Data Breach and Privacy Security Liability Insurance G. Pay Applications: a. Pay Application #1 Van Maanen Electric Inc. - New Grimes Library \$94,432.25 b. Pay Application #1 Forrest & Associates - New Grimes Library \$2,683.75 c. Pay Application #1 Ideal Floors, Inc – New Grimes Library \$2,516.52 d. Pay Application #1 AMC Mechanical Inc – New Grimes Library \$12,065.00 H. Professional Services Payments: a. Pay Application #1 The Weitz Company, LLC for the New Grimes Library \$3,821 b. Allender Butzke Engineers, Inc \$4,400 c. Pay Request #24 Bolton & Menk, Inc for Highway 44 & SW County Line Road Intersection Improvements \$7,235.00 d. Pay Request # 14 Bolton & Menk, Inc for Highway 44 Corridor Study \$1,686.50 e. Pay Request #4 Bolton & Menk, Inc for 2021 Asphalt Overlay Project \$1,645.00 f. Pay Request #4 Snyder & Associates, Inc for Iowa Highway 141 SB & Iowa Highway 44 Traffic Signal and Turn Lane Improvements \$6,899.44 g. Pay Request #2 Snyder & Associates, Inc for 2021-2022 On Call Traffic Planning & Engineering Services \$3,773.10 h. Pay Request #1 Snyder & Associates, Inc for Traffic Signal Network Communication Project \$26,632.50 i. Pay Request #7 to Nilles Associates for Kennybrook South Detention Basin Improvements \$7,287.50 j. Pay Request #5 to Nilles Associates, Inc for Grimes Existing Basins Enhancements \$2,500.00 k. Pay Request #26 to McClure Engineering Company for Reverse Osmosis Water Treatment Plant - \$4,992.50 l. Pay Request #14 McClure Engineering Company for Water System Study \$719.66 m. Pay Request #25 to McClure Engineering Company for New 1.5 MG Elevated Storage Tower – Construction Phase \$3,030.00 n. Pay Request #5 to ISG for Water Works Park Splash Pad \$33,535.49 I. Change Order #2 Elder Corporation for Iowa Hwy 141 SB & Iowa Hwy 44 Traffic Signal and Turn Lane Improvements increasing contract \$7,511.07 J. Resolution 02-2722 Agreement for Professional Consulting Services Grimes Lime Softening Water Treatment Plant CIP Planning and Improvements with McClure Engineering Company K. Resolution 02-2622 Agreement for Professional Consulting Services SE 19<sup>th</sup>



Street Sanitary Sewer Extension with Foth Engineering L. Resolution 02-1422 Agreement Between Metro Waste Authority and City of Grimes, Iowa to Manage Recycling, Solid Waste and Yard Waste Collection Services M. Resolution 02-1722 Setting Date for Public Hearing on Urban Renewal Plan Amendment N. Resolution 02-1822 Setting the Date for Public Hearings and Additional Action on Proposals to Enter into General Obligation Loan Agreements and To Borrow Money Thereunder O. Resolution 02-2122 Fixing a Date for a Public Hearing on March 22, 2022 at 5:30 pm at the Grimes Community Complex, 410 SE Main Street on the Proposed Plans, Specifications, and Form of Contract for the New Grimes Public Library - Elevator Project and a Bid Date of March 15, 2022 at 10:30 am at Grimes City Hall, 101 NE Harvey Street, Grimes Iowa P. Resolution 02-1922 Approving Personnel Transactions Q. Resolution 02-2222 To Purchase Real Estate Outlot Z from Glenstone Village Condominium Owners Association R. Resolution 02-2322 Accepting Traffic Signal Equipment Procurement Quotations For the Construction Of The Highway 44 At County Line Road Traffic Signal Project S. Resolution 02-2422 Re Grant Amendment for New Library T. Resolution 02-2022 Lien Against Property U. Resolution 02-2822 Approving Quotes & Bills Over \$10,000 V. Resolution 02-2922 Setting Time and Place For Public Hearing On Proposed Rezoning of Property Generally Located at the Southwest Corner of NW 27<sup>th</sup> Street and North James Street From R-3 Medium Density Two or More Family Dwelling District and C-1 General Commercial District to R-3 Medium Density Two or More Family Dwelling District W. Finance Report for January 2022 X. Claims Report \$674,363.34 Motion by DePhillips, Seconded by Johansen, to approve the Consent Agenda.  
Roll Call: Ayes: All; Nays: None Motion passes 5 - 0

#### **PUBLIC FORUM** -None

#### **PUBLIC AND COUNCIL AGENDA ITEMS**

##### **A. Gateway Commerce Plat Vacating Public Road Right-of-Way Easement**

Development Services Director Alex Pfaltzgraff addressed the Council regarding the vacating of the public right-of-way easement. Pfaltzgraff said that the following Public Hearing and resolution would allow that easement to be removed.

##### **1. Public Hearing Vacating Public Road Right-of-Way Easement in Gateway Commerce Plat 3**

Mayor Mikkelsen opened the Public Hearing at 5:40 pm. Being no written or oral comments, Mayor Mikkelsen closed the Public Hearing at 5:40 pm.

##### **2. Resolution 02-1522 Vacating Public Road Right-of-Way Easement in Gateway Commerce Plat 3**

Motion by Johansen, Seconded by DePhillips, to approve Resolution 02-1522

Roll Call: Ayes: All. Nays: None. Motion passes: 5 to 0.

##### **B. Discussion on Disposal of 212 SE Main Street Property**

Development Services Director Pfaltzgraff provided an overview of the city owned property at 212 SE Main Street. Pfaltzgraff stated that since 2019, the City of Grimes, and Grimes Chamber and Economic Development Corporation have been fielding inquiries regarding the property. Pfaltzgraff stated that an RFP was put out and one response was submitted by Graystone Companies, LLC, which is the same company that re-developed the corner of SE Main and E 1<sup>st</sup> Street. He said Graystone Companies has requested to acquire the property, with the intent of constructing a 2-story mixed use building. Staff generally believes that the proposal is consistent with the vision for the area. Pfaltzgraff noted that if the Council desires to proceed with disposal of the property, certain conditions will apply to the disposal. Council provided direction to staff to move forward with the disposal of the property.

**ADJOURN**

Motion by Gisch, Seconded by Johansen to adjourn the meeting at 5:52 p.m.

Roll Call: Ayes: All. Nays: None. Motion passes: 5 to 0.

**ATTEST:**

\_\_\_\_\_  
Rochelle Williams, City Clerk

\_\_\_\_\_  
Scott Mikkelsen, Mayor

## **Council Meeting March 8, 2022**

### **ABD RENEWALS**

1. **Americinn:** 251 SE Gateway Circle: Special Class C, and Sunday Sales
2. **Yes Way Store # 1037:** 1905 SE 37<sup>th</sup> Street: Class E Liquor; Class B Wine, Class C Beer, and Sunday Sales



**CITY OF GRIMES  
ALCHOLIC BEVERAGE LICENSE  
STAFF APPROVAL FORM**

Establishment Name: American

Establishment Address: 251 SE Gateway Cir.

License Class: A ☐ B ☐ C ☒ E ☐ (All that apply)

Privileges: Outdoor Service ☐ Sunday Sales ☒ Catering ☐ (All that apply)

New ☐ Renewal ☒

**Fire Department Approval**

Fire Inspection Date: 1/19/2012

Approval: Yes ☒ No ☐

Reason for not approving: \_\_\_\_\_

Fire Marshal Signature: [Signature]

**Building Department Approval**

Approval: Yes ☒ No ☐

Reason for not approving: \_\_\_\_\_

Building Official Signature: [Signature]

**Planning Approval**

Approval: Yes ☒ No ☐

Reason for not approving: \_\_\_\_\_

Planning Signature: [Signature]





**CITY OF GRIMES  
ALCHOLIC BEVERAGE LICENSE  
STAFF APPROVAL FORM**

Establishment Name: Yes Way Store #1037

Establishment Address: 1905 SE 37<sup>th</sup> St.

License Class: A ☐ B ☒ C ☒ E ☒ (All that apply)

Privileges: Outdoor Service ☐ Sunday Sales ☒ Catering ☐ (All that apply)

New ☐ Renewal ☒

**Fire Department Approval**

Fire Inspection Date: 2/17/2022

Approval: Yes ☒ No ☐

Reason for not approving: \_\_\_\_\_

Fire Marshal Signature: [Signature]

**Building Department Approval**

Approval: Yes ☒ No ☐

Reason for not approving: \_\_\_\_\_

Building Official Signature: [Signature]

**Planning Approval**

Approval: Yes ☒ No ☐

Reason for not approving: \_\_\_\_\_

Planning Signature: [Signature]





# State of Iowa

Alcoholic Beverages Division

## Applicant

NAME OF LEGAL ENTITY

BW Gas & Convenience Retail,  
LLC

NAME OF BUSINESS(DBA)

Yesway Store #1037

BUSINESS

(515) 986-3017

ADDRESS OF PREMISES

1905 SE 37th Street

CITY

Grimes

COUNTY

Polk

ZIP

50111

MAILING ADDRESS

138 Conant Street, 3rd Floor

CITY

Beverly

STATE

Massachusetts

ZIP

01915

## Contact Person

NAME

Anastasia Moroz

PHONE

(978) 720-7587

EMAIL

permits@yesway.com

## License Information

LICENSE NUMBER

LE0002861

LICENSE/PERMIT TYPE

Class E Liquor License

TERM

12 Month

STATUS

Active

EFFECTIVE DATE

Mar 15, 2021

EXPIRATION DATE

Mar 14, 2022

LAST DAY OF BUSINESS

SUB-PERMITS

Class E Liquor License, Class C Beer Permit, Class B Wine Permit



PRIVILEGES  
Sunday Service

Status of Business

BUSINESS TYPE  
Limited Liability Company

Ownership

• Individual Owners

| NAME                               | CITY       | STATE         | ZIP   | POSITION                    | % OF OWNERSHIP | U.S. CITIZEN |
|------------------------------------|------------|---------------|-------|-----------------------------|----------------|--------------|
| BW Gas & Convenience Holdings, LLC | Beverly    | Massachusetts | 1915  | Owner                       | 100.00         | Yes          |
| Thomas Nicholas Trkla              | Manchester | Massachusetts | 1944  | Chairman, CEO and President | 0.00           | Yes          |
| Thomas Brown                       | Boxford    | Massachusetts | 1921  | Sr. Managing Director       | 0.00           | Yes          |
| Mark Daniels                       | Boston     | Massachusetts | 2114  | Managing Director           | 0.00           | No           |
| Kenneth Brian Trout                | Naperville | Illinois      | 60564 | Senior Vice President       | 0.00           | Yes          |
| Richard Winter                     | Salem      | Massachusetts | 1970  | Senior Vice President       | 0.00           | Yes          |



|                  |         |               |      |                |      |     |
|------------------|---------|---------------|------|----------------|------|-----|
| Jennifer Fermano | Melrose | Massachusetts | 2176 | Vice President | 0.00 | Yes |
| Ericka Ayles     | Beverly | Massachusetts | 1915 | Treasurer      | 0.00 | Yes |
| Kurt Zernich     | Boxford | Massachusetts | 1921 | Secretary      | 0.00 | Yes |

Insurance Company Information

|                     |                                |                                 |
|---------------------|--------------------------------|---------------------------------|
| INSURANCE COMPANY   | POLICY EFFECTIVE DATE          | POLICY EXPIRATION DATE          |
| DRAM CANCEL DATE    | OUTDOOR SERVICE EFFECTIVE DATE | OUTDOOR SERVICE EXPIRATION DATE |
| BOND EFFECTIVE DATE | TEMP TRANSFER EFFECTIVE DATE   | TEMP TRANSFER EXPIRATION DATE   |



# State of Iowa

Alcoholic Beverages Division

## Applicant

NAME OF LEGAL ENTITY

N & S Hospitality, Inc.

NAME OF BUSINESS(DBA)

Americinn Of Grimes

BUSINESS

(818) 428-8916

ADDRESS OF PREMISES

251 Gateway Circle

CITY

Grimes

COUNTY

Polk

ZIP

50111

MAILING ADDRESS

251 Gateway Circle

CITY

Grimes

STATE

California

ZIP

50111

## Contact Person

NAME

Jiger Banker

PHONE

(818) 428-8916

818-266-7463

EMAIL

abanker@nshinc.org

## License Information

LICENSE NUMBER

BW0095394

LICENSE/PERMIT TYPE

Special Class C Liquor License

TERM

12 Month

STATUS

Withdrawn

TENTATIVE EFFECTIVE DATE

Mar 17, 2022

TENTATIVE EXPIRATION DATE

Mar 16, 2023

LAST DAY OF BUSINESS

SUB-PERMITS

Special Class C Liquor License

PRIVILEGES

Sunday Service



Status of Business

BUSINESS TYPE  
Privately Held Corporation

Ownership

• Individual Owners

| NAME             | CITY            | STATE      | ZIP   | POSITION  | % OF OWNERSHIP | U.S. CITIZEN |
|------------------|-----------------|------------|-------|-----------|----------------|--------------|
| Jiger Banker     | Simi Valley     | California | 93063 | Treasurer | 31.00          | Yes          |
| Chirag Govani    | Northridge      | California | 91325 | Member    | 19.00          | No           |
| Arvind Chaudhari | South Pittsburg | Tennessee  | 37380 | Member    | 25.00          | Yes          |
| Deepak Sodhi     | Chatsworth      | California | 91311 | President | 25.00          | Yes          |

Insurance Company Information

|                                  |                                |                                 |
|----------------------------------|--------------------------------|---------------------------------|
| INSURANCE COMPANY                | POLICY EFFECTIVE DATE          | POLICY EXPIRATION DATE          |
| Liberty Mutual Insurance Company |                                |                                 |
| DRAM CANCEL DATE                 | OUTDOOR SERVICE EFFECTIVE DATE | OUTDOOR SERVICE EXPIRATION DATE |
|                                  |                                |                                 |
| BOND EFFECTIVE DATE              | TEMP TRANSFER EFFECTIVE DATE   | TEMP TRANSFER EXPIRATION DATE   |
|                                  |                                |                                 |



## **AGENDA MEMO**

Item No. X

For Meeting of March 8, 2022

**AGENDA HEADING:** Approve Facility Use Agreement with Central Iowa Sports and the Dallas Center Grimes Baseball Club for the use of the Grimes North Sports Complex and the Grimes South Sports Complex to host youth softball and baseball tournaments.

**FISCAL IMPACT:** \$15,000

**PREVIOUS COUNCIL ACTION(S):**

**BOARD/COMMISSION ACTION(S):**

**STAFF/COMMITTEE RECOMMENDATION:** Staff recommends approval of the Facility Use Agreement. Central Iowa Sports will host softball tournaments at the North Complex and Baseball tournaments at the South Complex. The Dallas Center Grimes Baseball Club has the option to provide field maintenance during baseball tournaments for \$25 per game. This will give them a revenue source as part of their fundraising efforts. The Dallas Center Grimes Softball Club, while supportive of the youth softball tournaments at the North Complex would rather focus on coaching and team organization during tournaments rather than field maintenance. The City of Grimes Parks and Recreation Department will maintain the restrooms and manage grounds and receptacle litter removal during each tournament.

RESOLUTION TO ENTER INTO A SPORTS COMPLEX FACILITY USE AGREEMENT WITH CENTRAL  
IOWA SPORTS

Grimes Resolution No. 03-0322

WHEREAS, the City of Grimes (Grimes) has established sports park facilities for team competition including baseball and softball; and,

WHEREAS, these sports park facilities were developed, in part, for use by local sports associations for tournament games;

WHEREAS, Grimes Parks and Recreation Department has recommended the Central Iowa Sports have the privilege of access to a Grimes Sports Complex pursuant to the terms of the attached agreement;

**NOW, THEREFORE, IT IS HEREBY RESOLVED** by the City Council of the City of Grimes, Iowa, that Grimes enter into the attached Facility Use Agreement, and that the Mayor is authorized to execute the attached agreement on behalf of Grimes.

Passed by the City Council of the City of Grimes, Iowa, by of vote of \_\_\_to\_\_\_ on the 8<sup>th</sup> day of March, 2022, and approved by the Mayor on the 8<sup>th</sup> day of March, 2022.

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Scott Mikkelsen, Mayor

Attested:

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Rochelle Williams, City Clerk

**CITY OF GRIMES  
PARK AND RECREATION DEPARTMENT  
Facility Use Agreement**

THIS FACILITY USE AGREEMENT (Agreement) entered into on \_\_\_\_\_, 2021, to allow **Central Iowa Sports** (“USER”) to rent a portion of the Grimes North Complex Facility, located at 700 NW27th Street, and the Grimes South Complex, located at 750 South James Street, Grimes Iowa, both owned by the City of Grimes (“CITY”), and for the **Dallas-Center Grimes Baseball Club** (“CLUB”), located at PO Box 198, Grimes Iowa, to provide field maintenance during Baseball Tournaments, under the following terms:

- I. The term of this Agreement shall be for March 19, 2022 – July 19, 2022. The Agreement shall be in full force and effect upon being executed by the parties hereto. The USER shall have the right to use of the fields listed under Section VII of this during the term of this Agreement as and as scheduled by the CITY.
- II. The USER agrees to do the following as consideration for this Agreement:
  - A. Deliver to the Park and Recreation Department at 410 SE Main Street, Grimes, Iowa 50111:
    - 1. A signed copy of this Agreement; and
    - 2. A Certificate of Insurance in compliance with Attachment 1 of this Agreement; and
    - 3. Payment of field rental charges and fees calculated under Section VIII at least 7 days before the commencement of this Agreement.
  - B. USER shall comply with all rules and regulations now or hereinafter established by the CITY regarding the North Sports Complex and South Sports Complex, as the same may be amended from time to time, including those listed on page 7 of this Agreement (“the Rules”).
  - C. Keep the facility in a clean condition after each session or period of use, including removal of trash from the fields and dugouts, raking bases, pitching mounds, grooming the infields and heavily used areas after each use to remove holes and divots. The USER has the option to use the CLUB as a sub-contractor for these responsibilities during baseball tournaments under a separate agreement.
  - D. Be responsible for Tournament play as follows:

1. Provide a copy of all marketing and advertising materials and signage, vehicles, and banners to be displayed or posted at the Grimes North Sports Complex and South Sport Complex at least 14 days prior to use or distribution for review and approval by the Parks and Recreation Director or his designee at the CITY address listed in Section II(A). Materials must receive the written approval of the Director or his designee prior to display or posting. The CITY reserves the right to deny use of sponsorship names/logos which conflict with any other sponsorships at other CITY facilities.
  2. Submit a schedule of number of fields needed for the tournament along with start and finish times for approval to the Recreation Coordinator at least 7 days before each tournament.
  3. USER shall have sole responsibility of managing and supervising its softball and baseball tournament games and all related activities to be conducted at the North Sports Complex and South Sports Complex, including the Rules. USER shall have sole responsibility for the safety of participants, spectators, and players, including responsibility for clearing the fields in the event of lightening or other inclement weather conditions.
  4. Provide any first aid or necessary medical personnel and supplies for USER activities, and supply written information in this regard to the CITY.
  5. Maintain the softball fields during tournament play including grooming the fields, racking infields and batter boxes and lining fields as needed.
  6. Pay the City \$25 per game for softball and baseball games.
  7. Pay CLUB \$25 per game to maintain the baseball fields during tournament play.
- E. Pay for replacement and labor costs for any damage to the facility or its equipment, other than reasonable wear and tear.
- F. Pay an additional \$250.00 clean up fee for any date in which CITY staff cleans up or prepares the Complex for use as the result of these tasks not being completed by the USER to the CITY's sole judgment and satisfaction.



- G. If musical works will be performed, played or broadcast during USER'S scheduled use of the facility, USER agrees that it will have the appropriate copyright and performance licenses authorizing such performance from the appropriate performing copyrights licensing organization.
  - H. The USER agrees to defend, pay on behalf of, indemnify, and hold harmless the City of Grimes, Iowa, its elected and appointed officials, employees and volunteers and others working on behalf of the City as provided for in Attachment 1 to this Agreement. The USER agrees to obtain and maintain in continuous effect during the term of this Agreement and while any of its obligations under this Agreement remain unsatisfied, the insurance coverages set forth in Attachment 1, with amounts, coverages, limits, exclusions and endorsements as therein provided.
- III. The City shall provide full food and beverage concessions service through a third-party vendor. In no event shall USER have the right to use the concession facilities for the sale of food, drink, or merchandise. Only non-food and non-beverage merchandise (such as apparel) not provided by the CITY's concessionaire may be sold by USER at the Grimes North Sports Complex and South Sports Complex if USER has received the written approval of the CITY Park and Recreation Director or his designee. USER must submit a list of all proposed merchandise at least 14 days prior to the commencement of this Agreement for review and approval by the Parks and Recreation Director or his designee, which approval may be withheld by the CITY at its sole discretion.
- A. If multiple parties will have use of the facility during the term of this Agreement, the Park and Recreation Director or his/her designee shall have sole discretion to determine the priority of field use at the facility among such multiple users, such as other tournaments or league play.
  - B. The CITY shall provide full food and beverage concessions service through a third party. In no event shall USER have the right to use the concession facilities or provide food or beverage concessions.
- IV. The CITY agrees to do the following:
- A. Provide use of Grimes North Sports Complex and South Sports Complex fields pursuant to the terms of the Agreement for the USER.



- B. Control the opening and closing of the facility, clean and maintain the concession area and restrooms, and remove of garbage from trash receptacles, all in conformance with the CITY's usual practices.
  - C. Determine which fields will be used for tournament, practices or league play.
  - D. After consulting with USER, determine the playability of the fields based on turf and weather conditions including the decision whether to delay or cancel league or tournament play. If play is cancelled due to inclement weather conditions, another date or dates may be reserved by the USER based on availability of fields.
  - E. Provide the USER one infield Groomer and lining machine at the North Sports Complex during tournament dates.
- V. This Agreement may be terminated in writing for the following reasons:
- A. Unsatisfactory performance by the USER as determined at the sole discretion of the CITY; or
  - B. By mutual agreement of both parties.
- VI. This Agreement contains the whole agreement of the parties and any modification thereof must be in writing signed by the parties hereto. USER shall have no right to assign this Agreement without the prior written consent of the CITY, which consent may be withheld a by the CITY at its sole discretion.
- VII. This Agreement shall be governed by and construed in accordance with the laws of the State of Iowa. The parties agree the personal jurisdiction of the Iowa District Court in Polk County, Iowa, for any legal action arising out of this Agreement.
- VIII. Fees and Charges for North Sports and South Sports Complex Park Use shall be \$25 per game for either softball or baseball. In addition, the CLUB will perform field maintenance at the cost of \$25 per game. The USER will be invoiced for field utilization costs on the Monday following each tournament, and will also be invoiced, if necessary for any costs associated with Article II, Paragraphs E and F. USER shall make payment in full by the Friday following the tournament, or prior to the start of any new tournament, whichever is the earliest date.

OFFICIAL USER CONTACT:

---

NAME

---

ADDRESS

CITY, STATE, ZIP CODE

---

CELL NUMBER

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date set forth below:

**USER**

---

NAME OF ORGANIZATION

---

AUTHORIZED SIGNATURE (Sign and Print Name)

---

TITLE

---

ADDRESS

CITY, STATE, ZIP

---

TELEPHONE NUMBER / EMAIL

---

DATE

**CITY OF GRIMES CONTACT:**

Mark Schulz  
Recreation Coordinator  
Park and Recreation Department  
410 SE Main Street  
Grimes, IA 50111  
Office: (515) 514-1046 Cell: (319) 213-3685

**APPROVED:**

---

Brian Becker, Parks and Recreation Director

---

Date

---

Scott Weydert, President DCG Baseball Club

---

Date

### **The Grimes Sports Complex Park Rules**

- No outside food may be brought in to the park
- Any fans, coaches or players exhibiting poor sportsmanship may be removed and/or suspended from the complex
- No smoking allowed in the park

## ATTACHMENT 1

### CITY OF GRIMES, IOWA STANDARD PARKS FACILITY USE AGREEMENT

#### INSURANCE & INDEMNIFICATION REQUIREMENTS

For purposes of this Attachment and all provisions included herein, the term "Contractor" means and includes the USER, its officers, agents, employees, subcontractors, and others under the control of Contractor. The term "CITY" means the City of Grimes, Iowa including its elected and appointed officials, agents, employees, and volunteers.

#### 1. GENERAL

The Contractor shall purchase and maintain insurance to protect the Contractor and CITY throughout the duration of the Agreement. Said insurance shall be provided by insurance companies "admitted" or "nonadmitted" to do business in the State of Iowa having no less than an A. M. Best Rating of "B+." All policies shall be written on an occurrence basis and in form and amounts satisfactory to the CITY. Certificates of Insurance confirming adequate insurance coverage shall be submitted to the CITY prior to Agreement execution or commencement of work and/or services.

#### 2. INSURANCE REQUIREMENTS

A. WORKER'S COMPENSATION & EMPLOYER'S LIABILITY INSURANCE: The Contractor shall procure and maintain Worker's Compensation Insurance, including Employer's Liability Coverage, both written with State of Iowa statutory limits. *Waiver of Subrogation in favor of the CITY is required.*

B. COMMERCIAL GENERAL LIABILITY INSURANCE: The Contractor shall procure and maintain Commercial General Liability insurance on an occurrence basis with limits of liability not less than \$1,000,000 per occurrence and aggregate combined single limit covering Personal Injury, Bodily Injury and Property Damage. Coverage shall include: (a) Contractual Liability, (b) Premises and Operations, (c) Products and Completed Operations, (d) Independent Contractors Coverage, (e) Personal and Advertising Injury and (f) Explosion, Collapse and Underground- XCU (when applicable). *Waiver of Subrogation in favor of the CITY is required.*

Coverage shall be no less comprehensive and no more restrictive than the coverage provided by ISO standard Commercial General Liability Policy form ISO CG 0001 including standard exclusions or a non-ISO equivalent form.

C. CONTRACTUAL LIABILITY: The General Liability Insurance policy shall include Contractual Liability coverage equivalent to that included in ISO standard form CG 0001. The CITY shall not be included as an Additional Insured.

D. CANCELLATION & NONRENEWAL NOTIFICATION ENDORSEMENT: The General Liability Insurance policy shall be endorsed to provide the CITY with no less than thirty (30) days Advance Written Notice of Cancellation, forty-five (45) days Advance Written Notification for Nonrenewal and ten (10) days Written Notification of Cancellation due to non-payment of premium. *Written notifications shall be sent to: City Clerk, City of Grimes, 410 SE Main Street.*



E. WAIVER OF SUBROGATION: To the fullest extent permitted by law, Contractor hereby releases the CITY, including its appointed officials, agents, employees and volunteers and others working on its behalf, from and against any and all liability or responsibility to the Contractor or anyone claiming through or under the Contractor by way of subrogation or otherwise for any loss without regard to the fault of the CITY or the type of loss involved including loss due to occupational injury. This provision shall be applicable and in full force and effect only with respect to loss or damage occurring during the time of this Agreement. The Contractor's policies of insurance shall contain either a policy provision or endorsement affirming the above stated release in favor of the CITY.

F. PROOF OF INSURANCE: The Contractor shall provide to the CITY Certificates of Insurance evidencing all insurance coverage as required in paragraphs A through E above utilizing the latest version of the ACORD form. The Certificate(s) of Insurance shall specify the Title of the contract or agreement under "Description of Operations/ Locations/ Vehicle/Special Items". A Copy of the Cancellation and Nonrenewal Notification Endorsement shall be submitted with the Certificates of Insurance. *Mail Certificates of Insurance to: City Clerk, City of Grimes, 410 SE Main Street.*

G. AGENTS AND SUBCONTRACTORS: The Contractor shall require that any of its agents and subcontractors who perform work and/or services on behalf of the Contractor purchase and maintain the types of insurance customary for the services being provided.

### 3. **INDEMNIFICATION REQUIREMENTS**

To the fullest extent permitted by law, Contractor agrees to defend, pay on behalf of, indemnify, and hold harmless the CITY against any and all claims, demands, suits, damages or losses, together with any and all outlay and expense connected therewith including, but not limited to, attorneys' fees and court costs that may be asserted or claimed against, recovered from or suffered by the CITY by reason of any injury or loss including, but not limited to, personal injury; including bodily injury or death, property damage; including loss of use thereof, and economic damages that arise out of or are in any way connected or associated with Contractor's use or occupancy of the Grimes City Park, including all facilities thereon (hereinafter "City property"), including, without limitation, if such losses or injuries are incurred by the Contractor's staff and/or the team members and staff of any teams using or occupying City property at the invitation of the Contractor or any sanctioning body with which the Contractor is affiliated.

Contractor's obligation to indemnify the CITY contained in this Agreement is not limited by the amount or type of damages, compensation or benefits payable under any workers' compensation acts, disability benefit acts, or other employee benefits acts.

The CITY shall not be liable or in any way responsible for any injury, damage, liability, claim, loss or expense incurred by Contractor arising out of or in any way connected or associated with Contractor's use or occupancy of City property, except to the extent caused by or resulting from the negligence of the CITY.

Contractor expressly assumes responsibility for any and all damage caused to CITY property arising out of or in any way connected or associated with Contractor's use or occupancy of City property.

Contractor shall ensure that its activities on CITY property will be performed and supervised by adequately trained and qualified personnel and Contractor will observe all applicable safety rules.



| ID  | Season | ID     | Sport | Grimes North          | Grimes South  | Start Date | End Date | Event                                                          | Stature              |
|-----|--------|--------|-------|-----------------------|---------------|------------|----------|----------------------------------------------------------------|----------------------|
| S/S | 2022   | 358709 | FP    |                       |               | 3/19/22    | 3/19/22  | <a href="#">CIS Handwarmer Bash One Day - Outdoors</a>         | One Day Event        |
| S/S | 2022   | 358772 | BB    |                       |               | 3/19/22    | 3/19/22  | <a href="#">CIS March Madness I (odds)</a>                     | One Day Event        |
| S/S | 2022   | 358774 | BB    |                       |               | 3/20/22    | 3/20/22  | <a href="#">CIS March Madness I (evens)</a>                    | One Day Event        |
| S/S | 2022   | 358665 | FP    |                       |               | 3/26/22    | 3/27/22  | <a href="#">CIS Iceberg Opener</a>                             | Qualifier            |
| S/S | 2022   | 358775 | BB    |                       |               | 3/26/22    | 3/26/22  | <a href="#">CIS March Madness II (evens)</a>                   | One Day Event        |
| S/S | 2022   | 358776 | BB    |                       |               | 3/27/22    | 3/27/22  | <a href="#">CIS March Madness II (odds)</a>                    | One Day Event        |
| S/S | 2022   | 358678 | FP    | 1-6                   |               | 4/2/22     | 4/3/22   | <a href="#">CIS Spring Thawout</a>                             | NIT - FP             |
| S/S | 2022   | 357964 | BB    |                       |               | 4/2/22     | 4/3/22   | <a href="#">IA vs NE Battle of the Borders - AAA</a>           | Global WS Qualifier  |
| S/S | 2022   | 358784 | BB    |                       |               | 4/2/22     | 4/3/22   | <a href="#">CIS Spring Showdown NIT</a>                        | Global WS Qualifier  |
| S/S | 2022   | 358679 | FP    | 1-6                   |               | 4/9/22     | 4/10/22  | <a href="#">CIS Kickoff Classic</a>                            | NIT - FP             |
| S/S | 2022   | 358785 | BB    |                       |               | 4/9/22     | 4/10/22  | <a href="#">CIS Kickoff Classic NIT</a>                        | Global WS Qualifier  |
| S/S | 2022   | 358680 | FP    | 2-6                   |               | 4/16/22    | 4/16/22  | <a href="#">CIS Angel for Autism - One Day</a>                 | One Day Event        |
| S/S | 2022   | 358787 | BB    |                       |               | 4/16/22    | 4/16/22  | <a href="#">CIS One Day Shootout NIT</a>                       | Global WS Qualifier  |
| S/S | 2022   | 358682 | FP    | 1-6 (sat) 1,5,6 (sun) |               | 4/22/22    | 4/24/22  | <a href="#">CIS Midwest Showdown</a>                           | NIT - FP             |
| S/S | 2022   | 358788 | BB    |                       | 1-7           | 4/23/22    | 4/24/22  | <a href="#">CIS Tournament of Champions NIT</a>                | Global WS Qualifier  |
| S/S | 2022   | 358685 | FP    | 1-6                   |               | 4/30/22    | 4/31/22  | <a href="#">Iowa USSSA High School State</a>                   | State GP             |
| S/S | 2022   | 358789 | BB    |                       | 1-7           | 4/30/22    | 4/31/22  | <a href="#">CIS Midwest Mayhem NIT</a>                         | Global WS Qualifier  |
| S/S | 2022   | 358686 | FP    | DCG Hosting           |               | 5/7/22     | 5/8/22   | <a href="#">CIS Gauntlet</a>                                   | NIT - FP             |
| S/S | 2022   | 358791 | BB    |                       | 1-7           | 5/7/22     | 5/8/22   | <a href="#">CIS May Madness NIT</a>                            | Global WS Qualifier  |
| S/S | 2022   | 358687 | FP    |                       |               | 5/14/22    | 5/15/22  | <a href="#">CIS Diamond Classic</a>                            | Qualifier            |
| S/S | 2022   | 358793 | BB    |                       | 1-7           | 5/14/22    | 5/15/22  | <a href="#">CIS Primetime Showtime NIT</a>                     | Global WS Qualifier  |
| S/S | 2022   | 358688 | FP    | 1-6                   |               | 5/20/22    | 5/22/22  | <a href="#">CIS May Madness</a>                                | NIT - FP             |
| S/S | 2022   | 358690 | FP    |                       |               | 5/20/22    | 5/22/22  | <a href="#">CIS Super Regional</a>                             | USSSA Super Regional |
| S/S | 2022   | 358795 | BB    |                       | 1-7           | 5/21/22    | 5/22/22  | <a href="#">CIS Slugfest NIT</a>                               | Global WS Qualifier  |
| S/S | 2022   | 358689 | FP    | 2-6                   |               | 5/28/22    | 5/29/22  | <a href="#">CIS Stars &amp; Strikes</a>                        | NIT - FP             |
| S/S | 2022   | 358796 | BB    |                       |               | 5/28/22    | 5/29/22  | <a href="#">CIS Stars and Strikes NIT</a>                      | Global WS Qualifier  |
| S/S | 2022   | 358691 | FP    |                       |               | 6/4/22     | 6/5/22   | <a href="#">CIS Fun in the Sun</a>                             | Qualifier            |
| S/S | 2022   | 357011 | BB    |                       | 1-7           | 6/4/22     | 6/5/22   | <a href="#">CIS Line Drive Sele... Super NIT (8KP, A, AA)</a>  | Select Super NIT     |
| S/S | 2022   | 358802 | BB    |                       |               | 6/4/22     | 6/5/22   | <a href="#">CIS Great 8 NIT (AAA/Maj)</a>                      | Global WS Qualifier  |
| S/S | 2022   | 358692 | FP    | DCG Hosting           |               | 6/10/22    | 6/12/22  | <a href="#">Iowa USSSA C State 10U-14U</a>                     | State GP             |
| S/S | 2022   | 357013 | BB    |                       | Governor Days | 6/10/22    | 6/12/22  | <a href="#">CIS Line Drive Sele... per NIT (7CP, AAA, Maj)</a> | Select Super NIT     |
| S/S | 2022   | 358804 | BB    |                       |               | 6/11/22    | 6/12/22  | <a href="#">CIS Great 8 NIT (A/AA)</a>                         | Global WS Qualifier  |

|     |      |        |    |     |     |         |         |                                                              |                               |
|-----|------|--------|----|-----|-----|---------|---------|--------------------------------------------------------------|-------------------------------|
| S/S | 2022 | 358693 | FP | 1-6 |     | 6/17/22 | 6/19/22 | <a href="#">Iowa USSSA A/B State 10U-14U</a>                 | State GP                      |
| S/S | 2022 | 358797 | BB |     | 1-7 | 6/18/22 | 6/19/22 | <a href="#">CIS Diamond Classic Global State NIT</a>         | Global State                  |
| S/S | 2022 | 358694 | FP | 1-6 |     | 6/24/22 | 6/26/22 | <a href="#">Iowa USSSA State Odd Age and 8U</a>              | State GP                      |
| S/S | 2022 | 358798 | BB |     | 1-7 | 6/25/22 | 6/26/22 | <a href="#">CIS Summer Sizzler NIT</a>                       | Global WS Qualifier           |
| S/S | 2022 | 358695 | FP | 2-6 |     | 7/1/22  | 7/3/22  | <a href="#">CIS Tournament of Champions</a>                  | NIT - FP                      |
| S/S | 2022 | 358800 | BB |     |     | 7/1/22  | 7/3/22  | <a href="#">CIS Bring the Heat NIT</a>                       | Global WS Qualifier           |
| S/S | 2022 | 358576 | FP |     |     | 7/6/22  | 7/10/22 | <a href="#">USSSA Midwest Natio... onship 8/9/10C/11/13Q</a> | National Championships        |
| S/S | 2022 | 358577 | FP |     |     | 7/6/22  | 7/10/22 | <a href="#">USAES World Fastpit... mpionship West 11/13Q</a> | USA ES World FP Championships |
| S/S | 2022 | 358755 | FP | 1-6 |     | 7/9/22  | 7/10/22 | <a href="#">CIS Summer Sizzler</a>                           | Qualifier                     |
| S/S | 2022 | 358807 | BB |     | 1-7 | 7/9/22  | 7/11/22 | <a href="#">Iowa USSSA State Tournament I</a>                | Baseball State                |
| S/S | 2022 | 358578 | FP |     |     | 7/13/22 | 7/17/22 | <a href="#">USSSA Midwest Natio... Championship 12A/B/C</a>  | National Championships        |
| S/S | 2022 | 358580 | FP |     |     | 7/13/22 | 7/17/22 | <a href="#">USAES World Fastpit... mpionship West 10/12U</a> | USA ES World FP Championships |
| S/S | 2022 | 358697 | FP | 1-6 |     | 7/16/22 | 7/17/22 | <a href="#">CIS Summer Finale</a>                            | Qualifier                     |
| S/S | 2022 | 358808 | BB |     | 1-7 | 7/16/22 | 7/18/22 | <a href="#">Iowa USSSA State Tournament II</a>               | Baseball State                |

**GRIMES RESOLUTION 03-0522**

**RESOLUTION APPROVING QUOTES AND BILLS OVER \$10,000  
ACCORDING TO THE GRIMES PURCHASING AND PROCUREMENT  
POLICY**

WHEREAS, the City of Grimes has adopted a Purchasing and Procurement Policy

WHEREAS, the Purchasing and Procurement Policy provides that purchases or payments over \$10,000 have City Council approval.

WHEREAS, any items and/or service with a value of between \$1,000 and \$10,000 require up to three (3) quotations unless the item or service obtained or provided cannot be obtained. Products offered under government purchasing consortium do not require (3) quotes.

WHEREAS, the Finance Director will ensure that, for accounting purposes, necessary records are kept and made available for reference.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRIMES, IOWA, that the following items attached as *Exhibit A* be approved for purchase or payment.

PASSED AND APPROVED THIS 8<sup>th</sup> DAY OF MARCH, 2022.

---

Scott Mikkelsen, Mayor

ATTEST:

---

Rochelle Williams, City Clerk



Emailed 2/18/22



P.O. Box 434  
Waukee, IA  
50263

# Invoice

| Date      | Invoice # |
|-----------|-----------|
| 2/17/2022 | 18458     |

|                                                            |
|------------------------------------------------------------|
| Bill To                                                    |
| City of Grimes<br>101 NE Harvey Street<br>Grimes, IA 50111 |

|                                  |
|----------------------------------|
| Ship To                          |
| 500 South James st<br>Grimes, IA |

| Terms          | Project |
|----------------|---------|
| Due on receipt |         |

| Quantity | Item Code   | Description                                                                              | Price Each | Amount    |
|----------|-------------|------------------------------------------------------------------------------------------|------------|-----------|
| 3.5      | Man/Machine | 2/7/22 Machine & Operator With Labor                                                     | 400.00     | 1,400.00  |
| 14       | Man/Machine | 2/8/22 Machine & Operator With Labor                                                     | 400.00     | 5,600.00  |
| 6        | Man/Machine | 2/9/22 Machine & Operator With Labor                                                     | 400.00     | 2,400.00  |
| 4.5      | Man/Machine | 2/10/22 Machine & Operator With Labor                                                    | 400.00     | 1,800.00  |
| 4.5      | Man/Machine | 2/11/22 Machine & Operator With Labor                                                    | 375.00     | 1,687.50  |
| 1        | Material    | Material Used valve parts and shipping                                                   | 720.33     | 720.33    |
| 1        | EXTRAS      | 12" Line stop includes time delay and pickup in Neb for both Line stop and inserta valve | 11,700.00  | 11,700.00 |
| 1        | EXTRAS      | 12" inserta Valve                                                                        | 16,250.00  | 16,250.00 |

**Total** \$41,557.83

If not paid with in 15 days late charges start accumulating @ Prime + 5%. With a minium of \$50.00 per month. If legal action is needed all legal fees and court costs will be charged.

**Payments/Credits** \$0.00

**Balance Due** \$41,557.83

| Phone #      | Fax #        | E-mail          |
|--------------|--------------|-----------------|
| 515-987-4715 | 515-987-5278 | chris@rdmpe.com |

Emailed 2/18/22 (PW)  
2/22/22 (Water)



P.O. Box 434  
Waukee, IA  
50263

# Invoice

| Date      | Invoice # |
|-----------|-----------|
| 2/17/2022 | 18458     |

|                                                            |
|------------------------------------------------------------|
| <b>Bill To</b>                                             |
| City of Grimes<br>101 NE Harvey Street<br>Grimes, IA 50111 |

|                                  |
|----------------------------------|
| <b>Ship To</b>                   |
| 500 South James st<br>Grimes, IA |

| Terms          | Project |
|----------------|---------|
| Due on receipt |         |

| Quantity | Item Code   | Description                                                                              | Price Each | Amount    |
|----------|-------------|------------------------------------------------------------------------------------------|------------|-----------|
| 3.5      | Man/Machine | 2/7/22 Machine & Operator With Labor                                                     | 400.00     | 1,400.00  |
| 14       | Man/Machine | 2/8/22 Machine & Operator With Labor                                                     | 400.00     | 5,600.00  |
| 6        | Man/Machine | 2/9/22 Machine & Operator With Labor                                                     | 400.00     | 2,400.00  |
| 4.5      | Man/Machine | 2/10/22 Machine & Operator With Labor                                                    | 400.00     | 1,800.00  |
| 4.5      | Man/Machine | 2/11/22 Machine & Operator With Labor                                                    | 375.00     | 1,687.50  |
| 1        | Material    | Material Used valve parts and shipping                                                   | 720.33     | 720.33    |
| 1        | EXTRAS      | 12" Line stop includes time delay and pickup in Neb for both Line stop and inserta valve | 11,700.00  | 11,700.00 |
| 1        | EXTRAS      | 12" inserta Valve                                                                        | 16,250.00  | 16,250.00 |

600-810-6350

**Total** \$41,557.83

If not paid with in 15 days late charges start accumulating @ Prime + 5%. With a minium of \$50.00 per month. If legal action is needed all legal fees and court costs will be charged.

**Payments/Credits** \$0.00

**Balance Due** \$41,557.83

| Phone #      | Fax #        | E-mail          |
|--------------|--------------|-----------------|
| 515-987-4715 | 515-987-5278 | chris@rdmpe.com |



P.O. No. \_\_\_\_\_

31496

## CITY OF GRIMES

101 N. Harvey, Grimes, IA 50111 phone: 515-986-3036 fax: 515-986-3846

### PURCHASE REQUEST/PURCHASE ORDER

Source/Supplier RD McKinney  
Name  
~~RD McKinney~~ P.O. Box 434 Waukegan IA 50263  
Address  
\_\_\_\_\_  
Phone Number/Fax Number

| ITEMS                       | QTY | UNIT PRICE | TOTAL       |
|-----------------------------|-----|------------|-------------|
| Machine & Operator w/ labor | 28  | 400.00     | \$11,200    |
| Machine & Operator w/ labor | 4.5 | 375.00     | \$1,687.50  |
| Materials                   | 1   | 720.33     | \$720.33    |
| Line stop & Inserta Valve   | 1   | 27,950.00  | \$27,950.00 |

PURCHASE JUSTIFICATION: Water main valve broke on S James St <sup>total -</sup> \$41,557.83  
and could not be shut off. A line stop & inserta valve were used  
upstream and down stream of Valve for to allow valve to be repaired

DEPARTMENT: Water

LINE ITEM: 600-810-6350

BEGINNING BUDGET BALANCE: \_\_\_\_\_

ENDING BUDGET BALANCE: \_\_\_\_\_

PURCHASE REQUESTED BY: Nick Beardsley DATE: 3-1-2022  
PURCHASE ORDER APPROVAL AND ASSIGNMENT

 3/1/22  
City Administrator Date

Council Approval date: (if over \$10,000)

☐ Purchaser's Copy ☐ Vendor's Copy ☐ File Copy

MAILING: 10746 Cedar Ridge Ct  
Peosta, IA 52068

# Invoice

|           |           |
|-----------|-----------|
| Date      | Invoice # |
| 2/21/2022 | 03-12058  |

[illegible]

P.O. No. \_\_\_\_\_

31494

## CITY OF GRIMES

101 N. Harvey, Grimes, IA 50111 phone: 515-986-3036 fax: 515-986-3846

### PURCHASE REQUEST/PURCHASE ORDER

Source/Supplier Wufkuhle Injection  
Name  
10746 Cedar Ridge Ct Peosta IA 52068  
Address  
\_\_\_\_\_  
Phone Number/Fax Number

| ITEMS                             | QTY      | UNIT PRICE         | TOTAL              |
|-----------------------------------|----------|--------------------|--------------------|
| <u>Sludge hauling from bed #2</u> | <u>1</u> | <u>\$40,000.00</u> | <u>\$40,000.00</u> |
|                                   |          |                    |                    |
|                                   |          |                    |                    |

PURCHASE JUSTIFICATION: Annual hauling of sludge from real beds  
to offsite facility

DEPARTMENT: Sewer

LINE ITEM: 610-815-6399

BEGINNING BUDGET BALANCE: \_\_\_\_\_

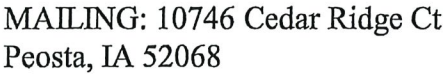
ENDING BUDGET BALANCE: \_\_\_\_\_

PURCHASE REQUESTED BY: Nick Peardoff DATE: 3-1-2022  
PURCHASE ORDER APPROVAL AND ASSIGNMENT

Jack Anderson ms 3/1/22  
City Administrator Date

Council Approval date: (if over \$10,000)

☐ Purchaser's Copy ☐ Vendor's Copy ☐ File Copy



|           |           |
|-----------|-----------|
| Date      | Invoice # |
| 2/28/2022 | 03-12070  |

A service charge of 1.5% will be charged to all accounts over 30 days. This is an annual rate of 18%.

Federal Tax ID Number: 42-1510645



P.O. No. \_\_\_\_\_

31493

## CITY OF GRIMES

101 N. Harvey, Grimes, IA 50111 phone: 515-986-3036 fax: 515-986-3846

### PURCHASE REQUEST/PURCHASE ORDER

Source/Supplier Wulfe Kühle Injection  
Name

10746 Cedar Ridge Ct Peosta IA 52068  
Address

Phone Number/Fax Number \_\_\_\_\_

| ITEMS                             | QTY      | UNIT PRICE          | TOTAL               |
|-----------------------------------|----------|---------------------|---------------------|
| <u>Sludge hauling from bed #4</u> | <u>1</u> | <u>\$ 40,000.00</u> | <u>\$ 40,000.00</u> |
|                                   |          |                     |                     |
|                                   |          |                     |                     |
|                                   |          |                     |                     |

PURCHASE JUSTIFICATION: Annual hauling of sludge from need bed  
to offsite facility

DEPARTMENT: Sewer

LINE ITEM: 610- 015 - 6399

BEGINNING BUDGET BALANCE: \_\_\_\_\_

ENDING BUDGET BALANCE: \_\_\_\_\_

PURCHASE REQUESTED BY: Nick Peardriff DATE: 3-1-2022  
PURCHASE ORDER APPROVAL AND ASSIGNMENT

[Signature] [Signature]  
City Administrator Date 3/1/22

Council Approval date: (if over \$10,000)

☐ Purchaser's Copy ☐ Vendor's Copy ☐ File Copy



10746 Cedar Ridge Ct. Peosta, IA 52068 - Brad: 563-451-9584

PROPOSAL NO.

#5634519584

DATE:

12-6-2021

Grimes Iowa  
Nick Deardorff  
ndeardorff@uswatercorp.net

City of Grimes Iowa  
Drying Bed #1,2,&4

WE HEREBY PURPOSE TO FURNISH THE MATERIALS AND PERFORM THE LABOR NECESSARY FOR THE COMPLETION OF:

We the undersigned hereby propose to furnish all labor, materials, tools, equipment and services required for disposal of Sludge from City of Grimes drying bed #1, 2, & 4

- Sludge removed from drying beds
- Wulfekuhle will be responsible for locating suitable Application sites for sludge.
- Material applied to the soil in accordance with the IDNR and all EPA applicable regulatory standards and requirements.
- Cell 1 - \$40,000.00
- Cell 2 - \$40,000.00
- Cell 4 - \$40,000.00

ALL MATERIAL IS GUARANTEED TO BE AS SPECIFIED, AND THE ABOVE WORK TO BE PERFORMED IN ACCORDANCE WITH THE DRAWINGS AND SPECIFICATIONS SUBMITTED FOR ABOVE WORK, AND COMPLETED IN A SUBSTANTIAL WORKMANLIKE MANNER FOR THE SUM OF PROPOSAL VALID FOR 30 DAYS.

WITH PAYMENTS TO BE MADE AS FOLLOWS: **30 DAYS NET**

RESPECTFULLY SUBMITTED \_\_\_\_\_

### ACCEPTANCE OF PROPOSAL

THE ABOVE PRICES, SPECIFICATIONS AND CONDITIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED. YOU ARE AUTHORIZED TO DO THE WORK AS SPECIFIED. PAYMENTS WILL BE MADE AS OUTLINED ABOVE.

DATE 1-11-2022

SIGNATURE

Mayor Scott Mikkelson

SIGNATURE

City Clerk Rochelle Williams

Invoice No . 19649-4



SSI AERATION, INC.  
4 Tucker Drive  
Poughkeepsie, NY 12603 USA  
Tel: 845-454-8171 Fax: 845-454-8094

## INVOICE

### Customer

Name City of Grimes  
Address 101 NE Harvey Street  
City Grimes, Iowa 50111

Date: 1/19/2022  
Cust PO: 30729

| Qty | Description | Unit Price | TOTAL |
|-----|-------------|------------|-------|
|-----|-------------|------------|-------|

|  |                                                                                                                                               |             |             |
|--|-----------------------------------------------------------------------------------------------------------------------------------------------|-------------|-------------|
|  | <b>MBBR System: \$225,000.00</b>                                                                                                              |             |             |
|  | <i>361-815-6505</i>                                                                                                                           |             |             |
|  | <b>Payments Made:</b><br><b>\$52,500.00 - paid 10/12/2021</b><br><b>\$52,500.00 - paid 10/22/2021</b><br><b>\$66,650.00 - paid 12/20/2021</b> |             |             |
|  | <b>Final Payment Due:</b>                                                                                                                     | \$53,350.00 | \$53,350.00 |
|  |                                                                                                                                               | Total       | \$53,350.00 |
|  |                                                                                                                                               |             |             |
|  |                                                                                                                                               |             |             |
|  |                                                                                                                                               | <b>USD</b>  | \$53,350.00 |

### Payment Details

☒ **Due Upon Receipt**

☐

☐

Office Use Only

Authorized Signature \_\_\_\_\_



P.O. No. \_\_\_\_\_

30729

## CITY OF GRIMES

101 N. Harvey, Grimes, IA 50111 phone: 515-986-3036 fax: 515-986-3846

### PURCHASE REQUEST/PURCHASE ORDER

Source/Supplier SSI Aeration  
Name

4 Tucker Drive, Poughkeepsie, NY 12603  
Address

Phone Number/Fax Number \_\_\_\_\_

| ITEMS                  | QTY                | UNIT PRICE | TOTAL                                        |
|------------------------|--------------------|------------|----------------------------------------------|
| Aeration System        | 30% Down Payment   |            | 52500.00                                     |
| 10-14-21 Inv. #19649-2 |                    |            | 52500.00                                     |
| 12-4-21 Inv. 19649-3   | \$56,000.00 + Ship | \$10650.00 | 66,650.00                                    |
| 1-19-21 Inv. 19649-4   | 53,350.00          |            | 53,350.00                                    |
| Total                  |                    |            | \$225,000 w/Shipping<br>\$175,000 + Shipping |

PURCHASE JUSTIFICATION: WW Plant MBR Retrofit

DEPARTMENT: \_\_\_\_\_

LINE ITEM: 361-815-6505

BEGINNING BUDGET BALANCE: \_\_\_\_\_

ENDING BUDGET BALANCE: \_\_\_\_\_

PURCHASE REQUESTED BY: [Signature] DATE: 10/7/21

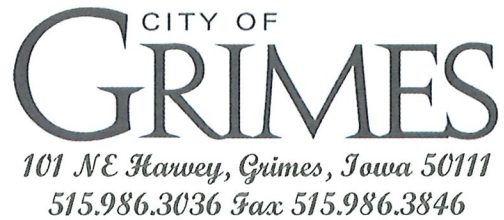
PURCHASE ORDER APPROVAL AND ASSIGNMENT

Jake Anderson [Signature] 10-7-21  
City Administrator Date

Council Approval date: (if over \$5,000)

☐ Purchaser's Copy ☐ Vendor's Copy ☐ File Copy





## AGENDA MEMO

For Meeting of March 8, 2022

### **AGENDA HEADING:**

Setting the Public Hearing for the Fiscal Year 2022-2023 Budget for March 22, 2022

### **SYNOPSIS:**

Following the Council's budget workshop on February 8<sup>th</sup>, staff incorporated the Council's direction pertaining to the proposed property tax rate, projects, and operations into the attached budget. The proposed budget funds the CIP, debt repayment, and city operations for fiscal year 2022-2023.

### **FISCAL IMPACT:**

The proposed budget will decrease property taxes by \$.22/\$1000

### **PREVIOUS COUNCIL ACTION(S):**

Council held a workshop on the proposed budget on February 8<sup>th</sup>. Council set a date for the public hearing on the proposed maximum tax levy on February 22<sup>nd</sup>.

### **STAFF/COMMITTEE RECOMMENDATION:**

Staff recommends approval to set the public hearing date

FISCAL YEAR JULY 1, 2022 - JUNE 30, 2023  
ADOPTION OF BUDGET AND CERTIFICATION OF CITY TAXES  
The City of : GRIMES County Name: POLK COUNTY, DALLAS

**Adopted On: (entered upon adoption) Resolution: (entered upon adoption)**

The below-signed certifies that the City Council, on the date stated above, lawfully approved the named resolution adopting a budget for next fiscal year, as summarized on this and the supporting pages.

|              |    | With Gas & Electric |    | Without Gas & Electric |  |
|--------------|----|---------------------|----|------------------------|--|
| Regular      | 2a | 1,068,314,544       | 2b | 1,050,440,089          |  |
| DEBT SERVICE | 3a | 1,287,964,004       | 3b | 1,270,089,549          |  |
| Ag Land      | 4a | 4,273,230           |    |                        |  |

**City Number: 77-719**  
**Last Official Census: 15,392**

**TAXES LEVIED**

| Purpose                                              | Dollar Limit | ENTER FIRE DISTRICT RATE BELOW       |                                         |      | Request with Utility Replacement | Property Taxes Levied |      | Rate     |
|------------------------------------------------------|--------------|--------------------------------------|-----------------------------------------|------|----------------------------------|-----------------------|------|----------|
| Regular General levy                                 | 8.10000      |                                      |                                         | 5    | 8,324,500                        | 8,185,218             | 43   | 7.79218  |
| <b>Non-Voted Other Permissible Levies</b>            |              |                                      |                                         |      |                                  |                       |      |          |
| Contract for use of Bridge                           | 0.67500      |                                      |                                         | 6    |                                  | 0                     | 44   | 0.00000  |
| Opr & Maint publicly owned Transit                   | 0.95000      |                                      |                                         | 7    |                                  | 0                     | 45   | 0.00000  |
| Rent, Ins. Maint of Civic Center                     | Amt Nec      |                                      |                                         | 8    |                                  | 0                     | 46   | 0.00000  |
| Opr & Maint of City owned Civic Center               | 0.13500      |                                      |                                         | 9    |                                  | 0                     | 47   | 0.00000  |
| Planning a Sanitary Disposal Project                 | 0.06750      |                                      |                                         | 10   |                                  | 0                     | 48   | 0.00000  |
| Aviation Authority (under sec.330A.15)               | 0.27000      |                                      |                                         | 11   |                                  | 0                     | 49   | 0.00000  |
| Levee Impr. fund in special charter city             | 0.06750      |                                      |                                         | 13   |                                  | 0                     | 51   | 0.00000  |
| Liability, property & self insurance costs           | Amt Nec      |                                      |                                         | 14   |                                  | 0                     | 52   | 0.00000  |
| Support of a Local Emerg.Mgmt.Comm.                  | Amt Nec      |                                      |                                         | 462  |                                  | 0                     | 465  | 0.00000  |
| <b>Voted Other Permissible Levies</b>                |              |                                      |                                         |      |                                  |                       |      |          |
| Instrumental/Vocal Music Groups                      | 0.13500      |                                      |                                         | 15   |                                  | 0                     | 53   | 0.00000  |
| Memorial Building                                    | 0.81000      |                                      |                                         | 16   |                                  | 0                     | 54   | 0.00000  |
| Symphony Orchestra                                   | 0.13500      |                                      |                                         | 17   |                                  | 0                     | 55   | 0.00000  |
| Cultural & Scientific Facilities                     | 0.27000      |                                      |                                         | 18   |                                  | 0                     | 56   | 0.00000  |
| County Bridge                                        | As Voted     |                                      |                                         | 19   |                                  | 0                     | 57   | 0.00000  |
| Missi or Missouri River Bridge Const.                | 1.35000      |                                      |                                         | 20   |                                  | 0                     | 58   | 0.00000  |
| Aid to a Transit Company                             | 0.03375      |                                      |                                         | 21   |                                  | 0                     | 59   | 0.00000  |
| Maintain Institution received by gift/devise         | 0.20500      |                                      |                                         | 22   |                                  | 0                     | 60   | 0.00000  |
| City Emergency Medical District                      | 1.00000      |                                      |                                         | 463  |                                  | 0                     | 466  | 0.00000  |
| Support Public Library                               | 0.27000      |                                      |                                         | 23   |                                  | 0                     | 61   | 0.00000  |
| Unified Law Enforcement                              | 1.50000      |                                      |                                         | 24   |                                  | 0                     | 62   | 0.00000  |
| <b>Total General Fund Regular Levies (5 thru 24)</b> |              |                                      |                                         | 25   | 8,324,500                        | 8,185,218             |      |          |
| Ag Land                                              | 3.00375      |                                      |                                         | 26   | 12,836                           | 12,836                | 63   | 3.00375  |
| <b>Total General Fund Tax Levies (25 + 26)</b>       |              |                                      |                                         | 27   | 8,337,336                        | 8,198,054             |      |          |
| <b>Special Revenue Levies</b>                        |              |                                      |                                         |      |                                  |                       |      |          |
| Emergency (if general fund at levy limit)            | 0.27000      |                                      |                                         | 28   |                                  | 0                     | 64   | 0.00000  |
| Police & Fire Retirement                             | Amt Nec      |                                      |                                         | 29   |                                  | 0                     |      | 0.00000  |
| FICA & IPERS (if general fund at levy limit)         | Amt Nec      |                                      |                                         | 30   |                                  | 0                     |      | 0.00000  |
| Other Employee Benefits                              | Amt Nec      |                                      |                                         | 31   | 1,065,000                        | 1,047,184             |      | 0.99690  |
| <b>Total Employee Benefit Levies (29,30,31)</b>      |              |                                      |                                         | 32   | 1,065,000                        | 1,047,184             | 65   | 0.99690  |
| <b>Sub Total Special Revenue Levies (28+32)</b>      |              |                                      |                                         | 33   | 1,065,000                        | 1,047,184             |      |          |
| <b>As Req</b>                                        |              | <b>With Gas &amp; Elec Valuation</b> | <b>Without Gas &amp; Elec Valuation</b> |      |                                  |                       |      |          |
| SSMID 1                                              |              | 0                                    | 0                                       | 34   |                                  | 0                     | 66   | 0.00000  |
| SSMID 2                                              |              | 0                                    | 0                                       | 35   |                                  | 0                     | 67   | 0.00000  |
| SSMID 3                                              |              | 0                                    | 0                                       | 36   |                                  | 0                     | 68   | 0.00000  |
| SSMID 4                                              |              | 0                                    | 0                                       | 37   |                                  | 0                     | 69   | 0.00000  |
| SSMID 5                                              |              | 0                                    | 0                                       | 555  |                                  | 0                     | 565  | 0.00000  |
| SSMID 6                                              |              | 0                                    | 0                                       | 556  |                                  | 0                     | 566  | 0.00000  |
| SSMID 7                                              |              | 0                                    | 0                                       | 1177 |                                  | 0                     | 1179 | 0.00000  |
| SSMID 8                                              |              | 0                                    | 0                                       | 1185 |                                  | 0                     | 1187 | 0.00000  |
| <b>Total Special Revenue Levies</b>                  |              |                                      |                                         | 39   | 1,065,000                        | 1,047,184             |      |          |
| <b>Debt Service Levy 76.10(6)</b>                    | Amt Nec      |                                      |                                         | 40   | 3,091,115                        | 3,048,215             | 70   | 2.40000  |
| <b>Capital Projects (Capital Improv. Reserve)</b>    | 0.67500      |                                      |                                         | 41   |                                  | 0                     | 71   | 0.00000  |
| <b>Total Property Taxes (27+39+40+41)</b>            |              |                                      |                                         | 42   | 12,493,451                       | 12,293,453            | 72   | 11.18908 |

( Signature )

(Date)

( County Auditor )

(Date)

**NOTICE OF PUBLIC HEARING - CITY OF GRIMES - PROPOSED PROPERTY TAX LEVY**  
**Fiscal Year July 1, 2022 - June 30, 2023**

The City Council will conduct a public hearing on the proposed Fiscal Year City property tax levy as follows:

**Meeting Date:** 3/8/2022 **Meeting Time:** 05:30 PM **Meeting Location:** In person: Grimes Comm Center 410 SE Main St, Grimes, IA via Electronic meeting  
Zoom ID Code 378 730 5851 Passcode 1234

At the public hearing any resident or taxpayer may present objections to, or arguments in favor of the proposed tax levy. After adoption of the proposed tax levy, the City Council will publish notice and hold a hearing on the proposed city budget.

City Website (if available)  
[www.grimesiowa.gov](http://www.grimesiowa.gov)

City Telephone Number  
(515) 986-3036

|                                            | <b>Current Year Certified<br/>Property Tax 2021 - 2022</b> | <b>Budget Year Effective<br/>Property Tax 2022 - 2023</b> | <b>Budget Year Proposed Maximum<br/>Property Tax 2022 - 2023</b> | <b>Annual<br/>% CHG</b> |
|--------------------------------------------|------------------------------------------------------------|-----------------------------------------------------------|------------------------------------------------------------------|-------------------------|
| Regular Taxable Valuation                  | 970,877,749                                                | 1,068,314,544                                             | 1,068,314,544                                                    |                         |
| Tax Levies:                                |                                                            |                                                           |                                                                  |                         |
| Regular General                            | 7,864,110                                                  | 7,864,110                                                 | 8,324,500                                                        |                         |
| Contract for Use of Bridge                 |                                                            |                                                           | 0                                                                |                         |
| Opr & Maint Publicly Owned Transit         |                                                            |                                                           | 0                                                                |                         |
| Rent, Ins. Maint. Of Non-Owned Civ. Ctr.   |                                                            |                                                           | 0                                                                |                         |
| Opr & Maint of City-Owned Civic Center     |                                                            |                                                           | 0                                                                |                         |
| Planning a Sanitary Disposal Project       |                                                            |                                                           | 0                                                                |                         |
| Liability, Property & Self-Insurance Costs | 30,880                                                     | 30,880                                                    | 0                                                                |                         |
| Support of Local Emer. Mgmt. Commission    |                                                            |                                                           | 0                                                                |                         |
| Emergency                                  |                                                            |                                                           | 0                                                                |                         |
| Police & Fire Retirement                   |                                                            |                                                           | 0                                                                |                         |
| FICA & IPERS                               |                                                            |                                                           | 0                                                                |                         |
| Other Employee Benefits                    | 1,065,000                                                  | 1,065,000                                                 | 1,065,000                                                        |                         |
| <b>Total Tax Levy</b>                      | <b>8,959,990</b>                                           | <b>8,959,990</b>                                          | <b>9,389,500</b>                                                 | <b>4.79</b>             |
| <b>Tax Rate</b>                            | <b>9.22875</b>                                             | <b>8.38703</b>                                            | <b>8.78908</b>                                                   |                         |

**Explanation of significant increases in the budget:**

Property valuations increased due to growth in the City and revaluations. The proposed budget increases property tax revenue by 4.79 percent. The total city tax rate proposed for FY23 will be decreasing from the current year (\$11.41284) to \$11.18908.

**If applicable, the above notice also available online at:**

[www.grimesiowa.gov](http://www.grimesiowa.gov) [Facebook.com/cityofgrimes](https://www.facebook.com/cityofgrimes)

\*Total city tax rate will also include voted general fund levy, debt service levy, and capital improvement reserve levy.

\*\*Budget year effective property tax rate is the rate that would be assessed for these levies if the dollars requested is not changed in the coming budget year

**FUND BALANCE**

City Name: GRIMES

Fiscal Year July 1, 2022 - June 30, 2023

|                                        |    | GENERAL    | SPECIAL<br>REVENUES | TIF SPECIAL<br>REVENUES | DEBT<br>SERVICE | CAPITAL<br>PROJECTS | PERMANENT | TOTAL<br>GOVERNMENT | PROPRIETARY | GRAND<br>TOTAL |
|----------------------------------------|----|------------|---------------------|-------------------------|-----------------|---------------------|-----------|---------------------|-------------|----------------|
| <b>Annual Report FY 2021</b>           |    |            |                     |                         |                 |                     |           |                     |             |                |
| Beginning Fund Balance July 1          | 1  | 8,262,343  | 3,979,514           | 999,364                 | 1,244,805       | 15,603,315          | 0         | 30,089,341          | 12,120,689  | 42,210,030     |
| Actual Revenues Except Beg Balance     | 2  | 12,006,675 | 4,336,764           | 3,760,296               | 8,445,745       | 34,463,309          | 0         | 63,012,789          | 12,993,079  | 76,005,868     |
| Actual Expenditures Except End Balance | 3  | 8,920,134  | 3,658,181           | 3,909,016               | 8,953,222       | 25,784,529          | 0         | 51,225,082          | 9,490,303   | 60,715,385     |
| Ending Fund Balance June 30            | 4  | 11,348,884 | 4,658,097           | 850,644                 | 737,328         | 24,282,095          | 0         | 41,877,048          | 15,623,465  | 57,500,513     |
| <b>Re-Estimated FY 2022</b>            |    |            |                     |                         |                 |                     |           |                     |             |                |
| Beginning Fund Balance                 | 5  | 11,348,884 | 4,658,097           | 850,644                 | 737,328         | 24,282,095          | 0         | 41,877,048          | 15,623,465  | 57,500,513     |
| Re-Est Revenues                        | 6  | 12,119,965 | 4,830,185           | 5,244,874               | 5,111,325       | 37,525,000          | 0         | 64,831,349          | 11,853,544  | 76,684,893     |
| Re-Est Expenditures                    | 7  | 11,561,284 | 4,796,389           | 5,545,962               | 4,878,121       | 43,003,700          | 0         | 69,785,456          | 7,806,677   | 77,592,133     |
| Ending Fund Balance                    | 8  | 11,907,565 | 4,691,893           | 549,556                 | 970,532         | 18,803,395          | 0         | 36,922,941          | 19,670,332  | 56,593,273     |
| <b>Budget FY 2023</b>                  |    |            |                     |                         |                 |                     |           |                     |             |                |
| Beginning Fund Balance                 | 9  | 11,907,565 | 4,691,893           | 549,556                 | 970,532         | 18,803,395          | 0         | 36,922,941          | 19,670,332  | 56,593,273     |
| Revenues                               | 10 | 12,860,716 | 6,832,991           | 6,772,510               | 5,847,383       | 44,780,000          | 0         | 77,093,600          | 13,954,223  | 91,047,823     |
| Expenditures                           | 11 | 12,860,716 | 5,671,115           | 6,795,167               | 5,762,007       | 57,603,800          | 0         | 88,692,805          | 13,284,716  | 101,977,521    |
| Ending Fund Balance                    | 12 | 11,907,565 | 5,853,769           | 526,899                 | 1,055,908       | 5,979,595           | 0         | 25,323,736          | 20,339,839  | 45,663,575     |



**LOCAL EMC SUPPORT**

City Name: GRIMES

Fiscal Year July 1, 2022 - June 30, 2023

As provided in Iowa Code Section 384.12, subsection 22, a city may levy the amount necessary in support of a local Emergency Management Commission. In addition to this individual levy, Emergency Management Commission support may also be included as part of the General Fund Levy. Iowa Code Section 29C.17, subsection 5 states that any support from cities or counties must be separately reported on tax statements issued by the county treasurer. Input the amount of General Fund Levy request to be used for support of an Emergency Management Commission. The total below will reflect the total amount of Emergency Management Commission support provided by the City.

|                                                          | Request with Utility Replacement | Property Taxes Levied |
|----------------------------------------------------------|----------------------------------|-----------------------|
| Portion of General Fund Levy Used for Emerg. Mgmt. Comm. |                                  | 0                     |
| Support of a Local Emerg.Mgmt.Comm.                      | 0                                | 0                     |
| TOTAL FOR FY 2023                                        | 0                                | 0                     |

**RE-ESTIMATED EXPENDITURES SCHEDULE PAGE 1**

City Name: GRIMES

Fiscal Year July 1, 2021 - June 30, 2022

| GOVERNMENT ACTIVITIES CONT.         |    | GENERAL   | SPECIAL<br>REVENUE | TIF SPECIAL<br>REVENUES | DEBT<br>SERVICE | CAPITAL<br>PROJECTS | PERMANENT | PROPRIETARY | RE-<br>ESTIMATED<br>2022 | ACTUAL<br>2021 |
|-------------------------------------|----|-----------|--------------------|-------------------------|-----------------|---------------------|-----------|-------------|--------------------------|----------------|
| <b>PUBLIC SAFETY</b>                |    |           |                    |                         |                 |                     |           |             |                          |                |
| Police Department/Crime Prevention  | 1  | 1,373,500 | 685                |                         |                 |                     |           |             | 1,374,185                | 1,373,130      |
| Jail                                | 2  |           |                    |                         |                 |                     |           |             | 0                        | 0              |
| Emergency Management                | 3  |           |                    |                         |                 |                     |           |             | 0                        | 0              |
| Flood Control                       | 4  |           |                    |                         |                 |                     |           |             | 0                        | 0              |
| Fire Department                     | 5  | 515,747   | 201,710            |                         |                 |                     |           |             | 717,457                  | 622,964        |
| Ambulance                           | 6  | 1,363,921 | 384,712            |                         |                 |                     |           |             | 1,748,633                | 1,462,754      |
| Building Inspections                | 7  | 1,356,803 | 290,298            |                         |                 |                     |           |             | 1,647,101                | 1,478,892      |
| Miscellaneous Protective Services   | 8  |           |                    |                         |                 |                     |           |             | 0                        | 0              |
| Animal Control                      | 9  | 1,000     |                    |                         |                 |                     |           |             | 1,000                    | 2,167          |
| Other Public Safety                 | 10 |           |                    |                         |                 |                     |           |             | 0                        | 0              |
| TOTAL (lines 1 - 10)                | 11 | 4,610,971 | 877,405            |                         |                 |                     | 0         |             | 5,488,376                | 4,939,907      |
| <b>PUBLIC WORKS</b>                 |    |           |                    |                         |                 |                     |           |             |                          |                |
| Roads, Bridges, & Sidewalks         | 12 | 1,320,896 | 1,566,045          |                         |                 |                     |           |             | 2,886,941                | 1,682,414      |
| Parking - Meter and Off-Street      | 13 |           |                    |                         |                 |                     |           |             | 0                        | 0              |
| Street Lighting                     | 14 | 227,000   | 22,000             |                         |                 |                     |           |             | 249,000                  | 200,420        |
| Traffic Control and Safety          | 15 |           | 17,500             |                         |                 |                     |           |             | 17,500                   | 19,582         |
| Snow Removal                        | 16 | 5,000     | 259,283            |                         |                 |                     |           |             | 264,283                  | 107,189        |
| Highway Engineering                 | 17 |           |                    |                         |                 |                     |           |             | 0                        | 0              |
| Street Cleaning                     | 18 |           |                    |                         |                 |                     |           |             | 0                        | 0              |
| Airport (if not Enterprise)         | 19 |           |                    |                         |                 |                     |           |             | 0                        | 0              |
| Garbage (if not Enterprise)         | 20 |           |                    |                         |                 |                     |           |             | 0                        | 0              |
| Other Public Works                  | 21 |           |                    |                         |                 |                     |           |             | 0                        | 0              |
| TOTAL (lines 12 - 21)               | 22 | 1,552,896 | 1,864,828          |                         |                 |                     | 0         |             | 3,417,724                | 2,009,605      |
| <b>HEALTH &amp; SOCIAL SERVICES</b> |    |           |                    |                         |                 |                     |           |             |                          |                |
| Welfare Assistance                  | 23 |           |                    |                         |                 |                     |           |             | 0                        | 0              |
| City Hospital                       | 24 |           |                    |                         |                 |                     |           |             | 0                        | 0              |
| Payments to Private Hospitals       | 25 |           |                    |                         |                 |                     |           |             | 0                        | 0              |
| Health Regulation and Inspection    | 26 |           |                    |                         |                 |                     |           |             | 0                        | 0              |
| Water, Air, and Mosquito Control    | 27 | 8,000     |                    |                         |                 |                     |           |             | 8,000                    | 19,600         |
| Community Mental Health             | 28 |           |                    |                         |                 |                     |           |             | 0                        | 0              |
| Other Health and Social Services    | 29 |           |                    |                         |                 |                     |           |             | 0                        | 0              |
| TOTAL (lines 23 - 29)               | 30 | 8,000     | 0                  |                         |                 |                     | 0         |             | 8,000                    | 19,600         |
| <b>CULTURE &amp; RECREATION</b>     |    |           |                    |                         |                 |                     |           |             |                          |                |
| Library Services                    | 31 | 632,873   | 204,764            |                         |                 |                     |           |             | 837,637                  | 703,599        |
| Museum, Band and Theater            | 32 |           |                    |                         |                 |                     |           |             | 0                        | 0              |
| Parks                               | 33 | 942,980   | 129,950            |                         |                 |                     |           |             | 1,072,930                | 752,086        |
| Recreation                          | 34 | 260,200   | 69,250             |                         |                 |                     |           |             | 329,450                  | 260,071        |
| Cemetery                            | 35 | 39,000    | 1,060              |                         |                 |                     |           |             | 40,060                   | 1,346          |
| Community Center, Zoo, & Marina     | 36 | 192,750   | 19,400             |                         |                 |                     |           |             | 212,150                  | 116,274        |
| Other Culture and Recreation        | 37 |           |                    |                         |                 |                     |           |             | 0                        | 0              |
| TOTAL (lines 31 - 37)               | 38 | 2,067,803 | 424,424            |                         |                 |                     | 0         |             | 2,492,227                | 1,833,376      |

**RE-ESTIMATED EXPENDITURES SCHEDULE PAGE 2**

City Name: GRIMES

Fiscal Year July 1, 2021 - June 30, 2022

| GOVERNMENT ACTIVITIES CONT.                                                       |           | GENERAL           | SPECIAL<br>REVENUE | TIF SPECIAL<br>REVENUES | DEBT<br>SERVICE  | CAPITAL<br>PROJECTS | PERMANENT | PROPRIETARY       | RE-<br>ESTIMATED<br>2022 | ACTUAL<br>2021    |
|-----------------------------------------------------------------------------------|-----------|-------------------|--------------------|-------------------------|------------------|---------------------|-----------|-------------------|--------------------------|-------------------|
| <b>COMMUNITY &amp; ECONOMIC DEVELOPMENT</b>                                       |           |                   |                    |                         |                  |                     |           |                   |                          |                   |
| Community Beautification                                                          | 39        |                   |                    |                         |                  |                     |           |                   | 0                        | 0                 |
| Economic Development                                                              | 40        | 191,650           | 34,000             | 3,042,507               |                  |                     |           |                   | 3,268,157                | 164,863           |
| Housing and Urban Renewal                                                         | 41        |                   |                    |                         |                  |                     |           |                   | 0                        | 0                 |
| Planning & Zoning                                                                 | 42        |                   |                    |                         |                  |                     |           |                   | 0                        | 0                 |
| Other Com & Econ Development                                                      | 43        |                   |                    |                         |                  |                     |           |                   | 0                        | 0                 |
| TIF Rebates                                                                       | 44        |                   |                    |                         |                  |                     |           |                   | 0                        | 2,115,190         |
| <b>TOTAL (lines 39 - 44)</b>                                                      | <b>45</b> | <b>191,650</b>    | <b>34,000</b>      | <b>3,042,507</b>        |                  |                     | <b>0</b>  |                   | <b>3,268,157</b>         | <b>2,280,053</b>  |
| <b>GENERAL GOVERNMENT</b>                                                         |           |                   |                    |                         |                  |                     |           |                   |                          |                   |
| Mayor, Council, & City Manager                                                    | 46        | 254,743           | 59,750             |                         |                  |                     |           |                   | 314,493                  | 244,891           |
| Clerk, Treasurer, & Finance Adm.                                                  | 47        | 450,410           | 156,750            |                         |                  |                     |           |                   | 607,160                  | 521,151           |
| Elections                                                                         | 48        | 32,000            |                    |                         |                  |                     |           |                   | 32,000                   | 20,850            |
| Legal Services & City Attorney                                                    | 49        | 243,000           |                    |                         |                  |                     |           |                   | 243,000                  | 183,372           |
| City Hall & General Buildings                                                     | 50        | 301,100           | 4,000              |                         |                  |                     |           |                   | 305,100                  | 541,486           |
| Tort Liability                                                                    | 51        | 25,000            |                    |                         |                  |                     |           |                   | 25,000                   | 18,848            |
| Other General Government                                                          | 52        | 100,000           |                    |                         |                  |                     |           |                   | 100,000                  | 28,338            |
| <b>TOTAL (lines 46 - 52)</b>                                                      | <b>53</b> | <b>1,406,253</b>  | <b>220,500</b>     | <b>0</b>                |                  |                     | <b>0</b>  |                   | <b>1,626,753</b>         | <b>1,558,936</b>  |
| <b>DEBT SERVICE</b>                                                               | <b>54</b> |                   |                    |                         | <b>4,878,121</b> |                     |           |                   | <b>4,878,121</b>         | <b>8,953,222</b>  |
| Gov Capital Projects                                                              | 55        |                   |                    |                         |                  | 43,003,700          |           |                   | 43,003,700               | 21,703,359        |
| TIF Capital Projects                                                              | 56        |                   |                    |                         |                  |                     |           |                   | 0                        | 0                 |
| <b>TOTAL CAPITAL PROJECTS</b>                                                     | <b>57</b> | <b>0</b>          | <b>0</b>           | <b>0</b>                |                  | <b>43,003,700</b>   | <b>0</b>  |                   | <b>43,003,700</b>        | <b>21,703,359</b> |
| <b>TOTAL Governmental Activities Expenditures (lines 11+22+30+38+44+52+53+54)</b> | <b>58</b> | <b>9,837,573</b>  | <b>3,421,157</b>   | <b>3,042,507</b>        | <b>4,878,121</b> | <b>43,003,700</b>   | <b>0</b>  |                   | <b>64,183,058</b>        | <b>43,298,058</b> |
| <b>BUSINESS TYPE ACTIVITIES Proprietary: Enterprise &amp; Budgeted ISF</b>        |           |                   |                    |                         |                  |                     |           |                   |                          |                   |
| Water Utility                                                                     | 59        |                   |                    |                         |                  |                     |           | 2,732,500         | 2,732,500                | 1,961,332         |
| Sewer Utility                                                                     | 60        |                   |                    |                         |                  |                     |           | 1,572,964         | 1,572,964                | 1,790,962         |
| Electric Utility                                                                  | 61        |                   |                    |                         |                  |                     |           |                   | 0                        | 0                 |
| Gas Utility                                                                       | 62        |                   |                    |                         |                  |                     |           |                   | 0                        | 0                 |
| Airport                                                                           | 63        |                   |                    |                         |                  |                     |           |                   | 0                        | 0                 |
| Landfill/Garbage                                                                  | 64        |                   |                    |                         |                  |                     |           | 696,500           | 696,500                  | 573,991           |
| Transit                                                                           | 65        |                   |                    |                         |                  |                     |           |                   | 0                        | 0                 |
| Cable TV, Internet & Telephone                                                    | 66        |                   |                    |                         |                  |                     |           |                   | 0                        | 0                 |
| Housing Authority                                                                 | 67        |                   |                    |                         |                  |                     |           |                   | 0                        | 0                 |
| Storm Water Utility                                                               | 68        |                   |                    |                         |                  |                     |           | 650,360           | 650,360                  | 437,042           |
| Other Business Type (city hosp., ISF, parking, etc.)                              | 69        |                   |                    |                         |                  |                     |           |                   | 0                        | 0                 |
| Enterprise DEBT SERVICE                                                           | 70        |                   |                    |                         |                  |                     |           |                   | 0                        | 1,968,709         |
| Enterprise CAPITAL PROJECTS                                                       | 71        |                   |                    |                         |                  |                     |           |                   | 0                        | 0                 |
| Enterprise TIF CAPITAL PROJECTS                                                   | 72        |                   |                    |                         |                  |                     |           |                   | 0                        | 0                 |
| <b>TOTAL BUSINESS TYPE EXPENDITURES (lines 59+72)</b>                             | <b>73</b> |                   |                    |                         |                  |                     |           | <b>5,652,324</b>  | <b>5,652,324</b>         | <b>6,732,036</b>  |
| <b>TOTAL ALL EXPENDITURES (lines 58+73)</b>                                       | <b>74</b> | <b>9,837,573</b>  | <b>3,421,157</b>   | <b>3,042,507</b>        | <b>4,878,121</b> | <b>43,003,700</b>   | <b>0</b>  | <b>5,652,324</b>  | <b>69,835,382</b>        | <b>50,030,094</b> |
| Regular Transfers Out                                                             | 75        | 1,723,711         | 1,375,232          |                         | 0                | 0                   |           | 2,154,353         | 5,253,296                | 8,891,465         |
| Internal TIF Loan Transfers Out                                                   | 76        |                   |                    | 2,503,455               |                  |                     |           |                   | 2,503,455                | 1,793,826         |
| Total ALL Transfers Out                                                           | 77        | 1,723,711         | 1,375,232          | 2,503,455               | 0                | 0                   | 0         | 2,154,353         | 7,756,751                | 10,685,291        |
| <b>Total Expenditures and Other Fin Uses (lines 74+77)</b>                        | <b>78</b> | <b>11,561,284</b> | <b>4,796,389</b>   | <b>5,545,962</b>        | <b>4,878,121</b> | <b>43,003,700</b>   | <b>0</b>  | <b>7,806,677</b>  | <b>77,592,133</b>        | <b>60,715,385</b> |
| <b>Ending Fund Balance June 30</b>                                                | <b>79</b> | <b>11,907,565</b> | <b>4,691,893</b>   | <b>549,556</b>          | <b>970,532</b>   | <b>18,803,395</b>   | <b>0</b>  | <b>19,670,332</b> | <b>56,593,273</b>        | <b>57,500,513</b> |

**RE-ESTIMATED REVENUES DETAIL**

City Name: GRIMES

Fiscal Year July 1, 2021 - June 30, 2022

| REVENUES & OTHER FINANCING SOURCES                                                                            |    | GENERAL    | SPECIAL<br>REVENUE | TIF SPECIAL<br>REVENUES | DEBT<br>SERVICE | CAPITAL<br>PROJECTS | PERMANENT | PROPRIETARY | RE-<br>ESTIMATED<br>2022 | ACTUAL<br>2021 |
|---------------------------------------------------------------------------------------------------------------|----|------------|--------------------|-------------------------|-----------------|---------------------|-----------|-------------|--------------------------|----------------|
| Taxes Levied on Property                                                                                      | 1  | 7,767,411  | 1,046,183          |                         | 2,454,173       |                     |           |             | 11,267,767               | 11,009,390     |
| Less: Uncollected Property Taxes - Levy Year                                                                  | 2  |            |                    |                         |                 |                     |           |             | 0                        | 0              |
| Net Current Property Taxes (line 1 minus line 2)                                                              | 3  | 7,767,411  | 1,046,183          |                         | 2,454,173       | 0                   |           |             | 11,267,767               | 11,009,390     |
| Delinquent Property Taxes                                                                                     | 4  |            |                    |                         |                 |                     |           |             | 0                        | 0              |
| TIF Revenues                                                                                                  | 5  |            |                    | 5,244,874               |                 |                     |           |             | 5,244,874                | 3,760,296      |
| Other City Taxes:                                                                                             |    |            |                    |                         |                 |                     |           |             |                          |                |
| Utility Tax Replacement Excise Taxes                                                                          | 6  | 139,523    | 18,817             |                         | 37,473          |                     |           |             | 195,813                  | 229,970        |
| Utility franchise tax (Iowa Code Chapter 364.2)                                                               | 7  |            |                    |                         |                 |                     |           |             | 0                        | 0              |
| Parimutuel wager tax                                                                                          | 8  |            |                    |                         |                 |                     |           |             | 0                        | 0              |
| Gaming wager tax                                                                                              | 9  |            |                    |                         |                 |                     |           |             | 0                        | 0              |
| Mobile Home Taxes                                                                                             | 10 | 0          |                    |                         |                 |                     |           |             | 0                        | 0              |
| Hotel/Motel Taxes                                                                                             | 11 | 0          | 51,000             |                         |                 |                     |           |             | 51,000                   | 56,923         |
| Other <b>Local Option Taxes</b>                                                                               | 12 |            | 1,400,000          |                         |                 | 0                   |           |             | 1,400,000                | 1,400,686      |
| Subtotal - Other City Taxes (lines 6 thru 12)                                                                 | 13 | 139,523    | 1,469,817          |                         | 37,473          | 0                   |           |             | 1,646,813                | 1,687,579      |
| Licenses & Permits                                                                                            | 14 | 601,050    |                    |                         |                 |                     |           | 0           | 601,050                  | 850,136        |
| Use of Money & Property                                                                                       | 15 | 384,500    | 2,422              |                         | 0               | 0                   |           | 5,250       | 392,172                  | 305,497        |
| Intergovernmental:                                                                                            |    |            |                    |                         |                 |                     |           |             |                          |                |
| Federal Grants & Reimbursements                                                                               | 16 | 0          |                    |                         |                 | 40,000              |           | 0           | 40,000                   | 434,494        |
| Road Use Taxes                                                                                                | 17 |            | 1,334,660          |                         |                 |                     |           |             | 1,334,660                | 1,709,592      |
| Other State Grants & Reimbursements                                                                           | 18 | 306,759    | 45,381             |                         | 82,391          | 350,000             |           | 0           | 784,531                  | 395,640        |
| Local Grants & Reimbursements                                                                                 | 19 | 136,471    |                    |                         |                 |                     |           |             | 136,471                  | 172,106        |
| Subtotal - Intergovernmental (lines 16 thru 19)                                                               | 20 | 443,230    | 1,380,041          | 0                       | 82,391          | 390,000             |           | 0           | 2,295,662                | 2,711,832      |
| Charges for Fees & Service:                                                                                   |    |            |                    |                         |                 |                     |           |             |                          |                |
| Water Utility                                                                                                 | 21 |            |                    |                         |                 |                     |           | 4,718,533   | 4,718,533                | 5,425,742      |
| Sewer Utility                                                                                                 | 22 |            |                    |                         |                 |                     |           | 3,544,308   | 3,544,308                | 3,263,394      |
| Electric Utility                                                                                              | 23 |            |                    |                         |                 |                     |           |             | 0                        | 0              |
| Gas Utility                                                                                                   | 24 |            |                    |                         |                 |                     |           |             | 0                        | 0              |
| Parking                                                                                                       | 25 |            |                    |                         |                 |                     |           |             | 0                        | 0              |
| Airport                                                                                                       | 26 |            |                    |                         |                 |                     |           |             | 0                        | 0              |
| Landfill/Garbage                                                                                              | 27 |            |                    |                         |                 |                     |           | 488,500     | 488,500                  | 539,727        |
| Hospital                                                                                                      | 28 |            |                    |                         |                 |                     |           |             | 0                        | 0              |
| Transit                                                                                                       | 29 |            |                    |                         |                 |                     |           |             | 0                        | 0              |
| Cable TV, Internet & Telephone                                                                                | 30 |            |                    |                         |                 |                     |           |             | 0                        | 0              |
| Housing Authority                                                                                             | 31 |            |                    |                         |                 |                     |           |             | 0                        | 0              |
| Storm Water Utility                                                                                           | 32 |            |                    |                         |                 |                     |           | 719,600     | 719,600                  | 737,943        |
| Other Fees & Charges for Service                                                                              | 33 | 475,700    | 0                  |                         |                 |                     |           |             | 475,700                  | 2,475,980      |
| <b>Subtotal - Charges for Service (lines 21 thru 33)</b>                                                      | 34 | 475,700    | 0                  |                         | 0               | 0                   | 0         | 9,470,941   | 9,946,641                | 12,442,786     |
| Special Assessments                                                                                           | 35 |            |                    |                         | 5,000           | 0                   |           |             | 5,000                    | 13,215         |
| Miscellaneous                                                                                                 | 36 | 371,250    | 10,413             |                         |                 | 150,000             |           | 21,000      | 552,663                  | 278,531        |
| Other Financing Sources:                                                                                      |    |            |                    |                         |                 |                     |           |             |                          |                |
| Regular Operating Transfers In                                                                                | 37 | 1,521,711  | 921,309            |                         | 253,923         | 200,000             |           | 2,356,353   | 5,253,296                | 8,891,465      |
| Internal TIF Loan Transfers In                                                                                | 38 | 415,090    |                    | 0                       | 2,088,365       | 0                   |           |             | 2,503,455                | 1,793,826      |
| Subtotal ALL Operating Transfers In                                                                           | 39 | 1,936,801  | 921,309            | 0                       | 2,342,288       | 200,000             | 0         | 2,356,353   | 7,756,751                | 10,685,291     |
| Proceeds of Debt (Excluding TIF Internal Borrowing)                                                           | 40 |            |                    |                         | 190,000         | 36,785,000          |           |             | 36,975,000               | 32,225,071     |
| Proceeds of Capital Asset Sales                                                                               | 41 | 500        |                    |                         |                 |                     |           |             | 500                      | 36,244         |
| <b>Subtotal-Other Financing Sources (lines 36 thru 38)</b>                                                    | 42 | 1,937,301  | 921,309            | 0                       | 2,532,288       | 36,985,000          | 0         | 2,356,353   | 44,732,251               | 42,946,606     |
| <b>Total Revenues except for beginning fund balance (lines 3, 4, 5, 12, 13, 14, 19, 33, 34, 35, &amp; 39)</b> | 43 | 12,119,965 | 4,830,185          | 5,244,874               | 5,111,325       | 37,525,000          | 0         | 11,853,544  | 76,684,893               | 76,005,868     |
| Beginning Fund Balance July 1                                                                                 | 44 | 11,348,884 | 4,658,097          | 850,644                 | 737,328         | 24,282,095          | 0         | 15,623,465  | 57,500,513               | 42,210,030     |
| <b>TOTAL REVENUES &amp; BEGIN BALANCE (lines 41+42)</b>                                                       | 45 | 23,468,849 | 9,488,282          | 6,095,518               | 5,848,653       | 61,807,095          | 0         | 27,477,009  | 134,185,406              | 118,215,898    |



**EXPENDITURES SCHEDULE PAGE 1**

City Name: GRIMES

Fiscal Year July 1, 2022 - June 30, 2023

| GOVERNMENT ACTIVITIES               |    | GENERAL   | SPECIAL REVENUES | TIF SPECIAL REVENUES | DEBT SERVICE | CAPITAL PROJECTS | PERMANENT | PROPRIETARY | BUDGET 2023 | RE-ESTIMATED 2022 | ACTUAL 2021 |
|-------------------------------------|----|-----------|------------------|----------------------|--------------|------------------|-----------|-------------|-------------|-------------------|-------------|
| <b>PUBLIC SAFETY</b>                |    |           |                  |                      |              |                  |           |             |             |                   |             |
| Police Department/Crime Prevention  | 1  | 1,423,248 | 0                |                      |              |                  |           |             | 1,423,248   | 1,374,185         | 1,373,130   |
| Jail                                | 2  |           |                  |                      |              |                  |           |             | 0           | 0                 | 0           |
| Emergency Management                | 3  |           |                  |                      |              |                  |           |             | 0           | 0                 | 0           |
| Flood Control                       | 4  |           |                  |                      |              |                  |           |             | 0           | 0                 | 0           |
| Fire Department                     | 5  | 529,726   | 209,582          |                      |              |                  |           |             | 739,308     | 717,457           | 622,964     |
| Ambulance                           | 6  | 1,515,041 | 448,707          |                      |              |                  |           |             | 1,963,748   | 1,748,633         | 1,462,754   |
| Building Inspections                | 7  | 1,416,827 | 270,212          |                      |              |                  |           |             | 1,687,039   | 1,647,101         | 1,478,892   |
| Miscellaneous Protective Services   | 8  |           |                  |                      |              |                  |           |             | 0           | 0                 | 0           |
| Animal Control                      | 9  | 0         |                  |                      |              |                  |           |             | 0           | 1,000             | 2,167       |
| Other Public Safety                 | 10 |           |                  |                      |              |                  |           |             | 0           | 0                 | 0           |
| TOTAL (lines 1 - 10)                | 11 | 4,884,842 | 928,501          |                      |              |                  | 0         |             | 5,813,343   | 5,488,376         | 4,939,907   |
| <b>PUBLIC WORKS</b>                 |    |           |                  |                      |              |                  |           |             |             |                   |             |
| Roads, Bridges, & Sidewalks         | 12 | 1,261,038 | 1,615,938        |                      |              |                  |           |             | 2,876,976   | 2,886,941         | 1,682,414   |
| Parking - Meter and Off-Street      | 13 |           |                  |                      |              |                  |           |             | 0           | 0                 | 0           |
| Street Lighting                     | 14 | 228,500   | 24,000           |                      |              |                  |           |             | 252,500     | 249,000           | 200,420     |
| Traffic Control and Safety          | 15 |           | 35,000           |                      |              |                  |           |             | 35,000      | 17,500            | 19,582      |
| Snow Removal                        | 16 | 5,000     | 379,380          |                      |              |                  |           |             | 384,380     | 264,283           | 107,189     |
| Highway Engineering                 | 17 |           |                  |                      |              |                  |           |             | 0           | 0                 | 0           |
| Street Cleaning                     | 18 |           |                  |                      |              |                  |           |             | 0           | 0                 | 0           |
| Airport                             | 19 |           |                  |                      |              |                  |           |             | 0           | 0                 | 0           |
| Garbage (if not Enterprise)         | 20 |           |                  |                      |              |                  |           |             | 0           | 0                 | 0           |
| Other Public Works                  | 21 |           |                  |                      |              |                  |           |             | 0           | 0                 | 0           |
| TOTAL (lines 12 - 21)               | 22 | 1,494,538 | 2,054,318        |                      |              |                  | 0         |             | 3,548,856   | 3,417,724         | 2,009,605   |
| <b>HEALTH &amp; SOCIAL SERVICES</b> |    |           |                  |                      |              |                  |           |             |             |                   |             |
| Welfare Assistance                  | 23 |           |                  |                      |              |                  |           |             | 0           | 0                 | 0           |
| City Hospital                       | 24 |           |                  |                      |              |                  |           |             | 0           | 0                 | 0           |
| Payments to Private Hospitals       | 25 |           |                  |                      |              |                  |           |             | 0           | 0                 | 0           |
| Health Regulation and Inspection    | 26 |           |                  |                      |              |                  |           |             | 0           | 0                 | 0           |
| Water, Air, and Mosquito Control    | 27 | 8,000     |                  |                      |              |                  |           |             | 8,000       | 8,000             | 19,600      |
| Community Mental Health             | 28 |           |                  |                      |              |                  |           |             | 0           | 0                 | 0           |
| Other Health and Social Services    | 29 |           |                  |                      |              |                  |           |             | 0           | 0                 | 0           |
| TOTAL (lines 23 - 29)               | 30 | 8,000     | 0                |                      |              |                  | 0         |             | 8,000       | 8,000             | 19,600      |
| <b>CULTURE &amp; RECREATION</b>     |    |           |                  |                      |              |                  |           |             |             |                   |             |
| Library Services                    | 31 | 832,044   | 224,832          |                      |              |                  |           |             | 1,056,876   | 837,637           | 703,599     |
| Museum, Band and Theater            | 32 |           |                  |                      |              |                  |           |             | 0           | 0                 | 0           |
| Parks                               | 33 | 675,750   | 113,500          |                      |              |                  |           |             | 789,250     | 1,072,930         | 752,086     |
| Recreation                          | 34 | 676,300   | 57,545           |                      |              |                  |           |             | 733,845     | 329,450           | 260,071     |
| Cemetery                            | 35 | 64,000    | 1,029            |                      |              |                  |           |             | 65,029      | 40,060            | 1,346       |
| Community Center, Zoo, & Marina     | 36 | 241,170   | 31,963           |                      |              |                  |           |             | 273,133     | 212,150           | 116,274     |
| Other Culture and Recreation        | 37 |           | 0                |                      |              |                  |           |             | 0           | 0                 | 0           |
| TOTAL (lines 31 - 37)               | 38 | 2,489,264 | 428,869          |                      |              |                  | 0         |             | 2,918,133   | 2,492,227         | 1,833,376   |

## EXPENDITURES SCHEDULE PAGE 2

City Name: GRIMES

Fiscal Year July 1, 2022 - June 30, 2023

| GOVERNMENT ACTIVITIES                                                           |    | GENERAL    | SPECIAL REVENUES | TIF SPECIAL REVENUES | DEBT SERVICE | CAPITAL PROJECTS | PERMANENT | PROPRIETARY | BUDGET 2023 | RE-ESTIMATED 2022 | ACTUAL 2021 |
|---------------------------------------------------------------------------------|----|------------|------------------|----------------------|--------------|------------------|-----------|-------------|-------------|-------------------|-------------|
| <b>COMMUNITY &amp; ECONOMIC DEVELOPMENT</b>                                     |    |            |                  |                      |              |                  |           |             |             |                   |             |
| Community Beautification                                                        | 39 |            |                  |                      |              |                  |           |             | 0           | 0                 | 0           |
| Economic Development                                                            | 40 | 199,000    | 46,000           | 3,925,806            |              |                  |           |             | 4,170,806   | 3,268,157         | 164,863     |
| Housing and Urban Renewal                                                       | 41 |            |                  |                      |              |                  |           |             | 0           | 0                 | 0           |
| Planning & Zoning                                                               | 42 |            |                  |                      |              |                  |           |             | 0           | 0                 | 0           |
| Other Com & Econ Development                                                    | 43 |            |                  |                      |              |                  |           |             | 0           | 0                 | 0           |
| TIF Rebates                                                                     | 44 |            |                  |                      |              |                  |           |             | 0           | 0                 | 2,115,190   |
| TOTAL (lines 39 - 44)                                                           | 45 | 199,000    | 46,000           | 3,925,806            |              |                  | 0         |             | 4,170,806   | 3,268,157         | 2,280,053   |
| <b>GENERAL GOVERNMENT</b>                                                       |    |            |                  |                      |              |                  |           |             |             |                   |             |
| Mayor, Council, & City Manager                                                  | 46 | 261,650    | 57,974           |                      |              |                  |           |             | 319,624     | 314,493           | 244,891     |
| Clerk, Treasurer, & Finance Adm.                                                | 47 | 541,295    | 199,504          |                      |              |                  |           |             | 740,799     | 607,160           | 521,151     |
| Elections                                                                       | 48 | 28,500     |                  |                      |              |                  |           |             | 28,500      | 32,000            | 20,850      |
| Legal Services & City Attorney                                                  | 49 | 243,000    |                  |                      |              |                  |           |             | 243,000     | 243,000           | 183,372     |
| City Hall & General Buildings                                                   | 50 | 582,150    | 47,346           |                      |              |                  |           |             | 629,496     | 305,100           | 541,486     |
| Tort Liability                                                                  | 51 | 49,000     |                  |                      |              |                  |           |             | 49,000      | 25,000            | 18,848      |
| Other General Government                                                        | 52 | 31,906     |                  |                      |              |                  |           |             | 31,906      | 100,000           | 28,338      |
| TOTAL (lines 46 - 52)                                                           | 53 | 1,737,501  | 304,824          | 0                    |              |                  | 0         |             | 2,042,325   | 1,626,753         | 1,558,936   |
| <b>DEBT SERVICE</b>                                                             | 54 |            |                  |                      | 5,762,007    |                  |           |             | 5,762,007   | 4,878,121         | 8,953,222   |
| Gov Capital Projects                                                            | 55 |            |                  |                      |              | 57,603,800       |           |             | 57,603,800  | 43,003,700        | 21,703,359  |
| TIF Capital Projects                                                            | 56 |            |                  |                      |              |                  |           |             | 0           | 0                 | 0           |
| TOTAL CAPITAL PROJECTS                                                          | 57 | 0          | 0                | 0                    |              | 57,603,800       | 0         |             | 57,603,800  | 43,003,700        | 21,703,359  |
| <b>TOTAL Government Activities Expenditures (lines 11+22+30+38+45+53+54+57)</b> | 58 | 10,813,145 | 3,762,512        | 3,925,806            | 5,762,007    | 57,603,800       | 0         |             | 81,867,270  | 64,183,058        | 43,298,058  |
| <b>BUSINESS TYPE ACTIVITIES</b>                                                 |    |            |                  |                      |              |                  |           |             |             |                   |             |
| <b>Proprietary: Enterprise &amp; Budgeted ISF</b>                               |    |            |                  |                      |              |                  |           |             |             |                   |             |
| Water Utility                                                                   | 59 |            |                  |                      |              |                  |           | 3,014,954   | 3,014,954   | 2,732,500         | 1,961,332   |
| Sewer Utility                                                                   | 60 |            |                  |                      |              |                  |           | 3,915,378   | 3,915,378   | 1,572,964         | 1,790,962   |
| Electric Utility                                                                | 61 |            |                  |                      |              |                  |           | 0           | 0           | 0                 | 0           |
| Gas Utility                                                                     | 62 |            |                  |                      |              |                  |           | 0           | 0           | 0                 | 0           |
| Airport                                                                         | 63 |            |                  |                      |              |                  |           | 0           | 0           | 0                 | 0           |
| Landfill/Garbage                                                                | 64 |            |                  |                      |              |                  |           | 907,981     | 907,981     | 696,500           | 573,991     |
| Transit                                                                         | 65 |            |                  |                      |              |                  |           | 0           | 0           | 0                 | 0           |
| Cable TV, Internet & Telephone                                                  | 66 |            |                  |                      |              |                  |           | 0           | 0           | 0                 | 0           |
| Housing Authority                                                               | 67 |            |                  |                      |              |                  |           | 0           | 0           | 0                 | 0           |
| Storm Water Utility                                                             | 68 |            |                  |                      |              |                  |           | 672,871     | 672,871     | 650,360           | 437,042     |
| Other Business Type (city hosp., ISF, parking, etc.)                            | 69 |            |                  |                      |              |                  |           | 0           | 0           | 0                 | 0           |
| Enterprise DEBT SERVICE                                                         | 70 |            |                  |                      |              |                  |           | 2,386,766   | 2,386,766   | 0                 | 1,968,709   |
| Enterprise CAPITAL PROJECTS                                                     | 71 |            |                  |                      |              |                  |           | 0           | 0           | 0                 | 0           |
| Enterprise TIF CAPITAL PROJECTS                                                 | 72 |            |                  |                      |              |                  |           | 0           | 0           | 0                 | 0           |
| <b>TOTAL Business Type Expenditures (lines 59 - 72)</b>                         | 73 |            |                  |                      |              |                  |           | 10,897,950  | 10,897,950  | 5,652,324         | 6,732,036   |
| <b>TOTAL ALL EXPENDITURES (lines 58 + 73)</b>                                   | 74 | 10,813,145 | 3,762,512        | 3,925,806            | 5,762,007    | 57,603,800       | 0         | 10,897,950  | 92,765,220  | 69,835,382        | 50,030,094  |
| Regular Transfers Out                                                           | 75 | 2,047,571  | 1,908,603        |                      | 0            | 0                |           | 2,386,766   | 6,342,940   | 5,253,296         | 8,891,465   |
| Internal TIF Loan / Repayment Transfers Out                                     | 76 |            |                  | 2,869,361            |              |                  |           |             | 2,869,361   | 2,503,455         | 1,793,826   |
| <b>Total ALL Transfers Out</b>                                                  | 77 | 2,047,571  | 1,908,603        | 2,869,361            | 0            | 0                | 0         | 2,386,766   | 9,212,301   | 7,756,751         | 10,685,291  |
| <b>Total Expenditures &amp; Fund Transfers Out (lines 74+77)</b>                | 78 | 12,860,716 | 5,671,115        | 6,795,167            | 5,762,007    | 57,603,800       | 0         | 13,284,716  | 101,977,521 | 77,592,133        | 60,715,385  |
| <b>Ending Fund Balance June 30</b>                                              | 79 | 11,907,565 | 5,853,769        | 526,899              | 1,055,908    | 5,979,595        | 0         | 20,339,839  | 45,663,575  | 56,593,273        | 57,500,513  |

**REVENUES DETAIL**

City Name: GRIMES

Fiscal Year July 1, 2022 - June 30, 2023

|                                                                                                    |    | GENERAL    | SPECIAL<br>REVENUES | TIF SPECIAL<br>REVENUES | DEBT<br>SERVICE | CAPITAL<br>PROJECTS | PERMANENT | PROPRIETARY | BUDGET<br>2023 | RE-<br>ESTIMATED<br>2022 | ACTUAL<br>2021 |
|----------------------------------------------------------------------------------------------------|----|------------|---------------------|-------------------------|-----------------|---------------------|-----------|-------------|----------------|--------------------------|----------------|
| <b>REVENUES &amp; OTHER FINANCING SOURCES</b>                                                      |    |            |                     |                         |                 |                     |           |             |                |                          |                |
| Taxes Levied on Property                                                                           | 1  | 8,198,054  | 1,047,184           |                         | 3,048,215       | 0                   |           |             | 12,293,453     | 11,267,767               | 11,009,390     |
| Less: Uncollected Property Taxes - Levy Year                                                       | 2  |            |                     |                         |                 |                     |           |             | 0              | 0                        | 0              |
| Net Current Property Taxes (line 1 minus line 2)                                                   | 3  | 8,198,054  | 1,047,184           |                         | 3,048,215       | 0                   |           |             | 12,293,453     | 11,267,767               | 11,009,390     |
| Delinquent Property Taxes                                                                          | 4  |            |                     |                         |                 |                     |           |             | 0              | 0                        | 0              |
| TIF Revenues                                                                                       | 5  |            |                     | 6,772,510               |                 |                     |           |             | 6,772,510      | 5,244,874                | 3,760,296      |
| Other City Taxes:                                                                                  |    |            |                     |                         |                 |                     |           |             |                |                          |                |
| Utility Tax Replacement Excise Taxes                                                               | 6  | 139,282    | 17,816              |                         | 42,900          | 0                   |           |             | 199,998        | 195,813                  | 229,970        |
| Utility franchise tax (Iowa Code Chapter 364.2)                                                    | 7  |            |                     |                         |                 |                     |           |             | 0              | 0                        | 0              |
| Parimutuel wager tax                                                                               | 8  |            |                     |                         |                 |                     |           |             | 0              | 0                        | 0              |
| Gaming wager tax                                                                                   | 9  |            |                     |                         |                 |                     |           |             | 0              | 0                        | 0              |
| Mobile Home Taxes                                                                                  | 10 | 0          |                     |                         |                 |                     |           |             | 0              | 0                        | 0              |
| Hotel/Motel Taxes                                                                                  | 11 | 0          | 69,000              |                         |                 |                     |           |             | 69,000         | 51,000                   | 56,923         |
| Other Local Option Taxes                                                                           | 12 |            | 2,709,705           |                         |                 | 0                   |           |             | 2,709,705      | 1,400,000                | 1,400,686      |
| Subtotal - Other City Taxes (lines 6 thru 12)                                                      | 13 | 139,282    | 2,796,521           |                         | 42,900          | 0                   |           |             | 2,978,703      | 1,646,813                | 1,687,579      |
| Licenses & Permits                                                                                 | 14 | 616,500    |                     |                         |                 |                     |           | 0           | 616,500        | 601,050                  | 850,136        |
| Use of Money & Property                                                                            | 15 | 130,000    | 2,052               |                         | 0               | 0                   |           | 10,040      | 142,092        | 392,172                  | 305,497        |
| Intergovernmental:                                                                                 |    |            |                     |                         |                 |                     |           |             |                |                          |                |
| Federal Grants & Reimbursements                                                                    | 16 | 0          |                     |                         |                 | 1,105,000           |           | 0           | 1,105,000      | 40,000                   | 434,494        |
| Road Use Taxes                                                                                     | 17 |            | 1,946,835           |                         |                 |                     |           |             | 1,946,835      | 1,334,660                | 1,709,592      |
| Other State Grants & Reimbursements                                                                | 18 | 216,462    | 27,693              |                         | 80,378          |                     |           |             | 324,533        | 784,531                  | 395,640        |
| Local Grants & Reimbursements                                                                      | 19 | 146,000    |                     |                         |                 |                     |           |             | 146,000        | 136,471                  | 172,106        |
| Subtotal - Intergovernmental (lines 16 thru 19)                                                    | 20 | 362,462    | 1,974,528           | 0                       | 80,378          | 1,105,000           |           | 0           | 3,522,368      | 2,295,662                | 2,711,832      |
| Charges for Fees & Service:                                                                        |    |            |                     |                         |                 |                     |           |             |                |                          |                |
| Water Utility                                                                                      | 21 |            |                     |                         |                 |                     |           | 5,568,549   | 5,568,549      | 4,718,533                | 5,425,742      |
| Sewer Utility                                                                                      | 22 |            |                     |                         |                 |                     |           | 4,286,137   | 4,286,137      | 3,544,308                | 3,263,394      |
| Electric Utility                                                                                   | 23 |            |                     |                         |                 |                     |           |             | 0              | 0                        | 0              |
| Gas Utility                                                                                        | 24 |            |                     |                         |                 |                     |           |             | 0              | 0                        | 0              |
| Parking                                                                                            | 25 |            |                     |                         |                 |                     |           |             | 0              | 0                        | 0              |
| Airport                                                                                            | 26 |            |                     |                         |                 |                     |           |             | 0              | 0                        | 0              |
| Landfill/Garbage                                                                                   | 27 |            |                     |                         |                 |                     |           | 721,376     | 721,376        | 488,500                  | 539,727        |
| Hospital                                                                                           | 28 |            |                     |                         |                 |                     |           |             | 0              | 0                        | 0              |
| Transit                                                                                            | 29 |            |                     |                         |                 |                     |           |             | 0              | 0                        | 0              |
| Cable TV, Internet & Telephone                                                                     | 30 |            |                     |                         |                 |                     |           |             | 0              | 0                        | 0              |
| Housing Authority                                                                                  | 31 |            |                     |                         |                 |                     |           |             | 0              | 0                        | 0              |
| Storm Water Utility                                                                                | 32 |            |                     |                         |                 |                     |           | 779,750     | 779,750        | 719,600                  | 737,943        |
| Other Fees & Charges for Service                                                                   | 33 | 492,300    | 0                   |                         |                 |                     |           |             | 492,300        | 475,700                  | 2,475,980      |
| Subtotal - Charges for Service (lines 21 thru 33)                                                  | 34 | 492,300    | 0                   |                         | 0               | 0                   | 0         | 11,355,812  | 11,848,112     | 9,946,641                | 12,442,786     |
| Special Assessments                                                                                | 35 |            |                     |                         | 5,000           | 0                   |           |             | 5,000          | 5,000                    | 13,215         |
| Miscellaneous                                                                                      | 36 | 237,500    | 10,784              |                         |                 | 0                   |           | 33,000      | 281,284        | 552,663                  | 278,531        |
| Other Financing Sources:                                                                           |    |            |                     |                         |                 |                     |           |             |                |                          |                |
| Regular Operating Transfers In                                                                     | 37 | 2,231,897  | 1,001,922           |                         | 253,750         | 300,000             |           | 2,555,371   | 6,342,940      | 5,253,296                | 8,891,465      |
| Internal TIF Loan Transfers In                                                                     | 38 | 452,221    |                     |                         | 2,417,140       |                     |           |             | 2,869,361      | 2,503,455                | 1,793,826      |
| Subtotal ALL Operating Transfers In                                                                | 39 | 2,684,118  | 1,001,922           | 0                       | 2,670,890       | 300,000             | 0         | 2,555,371   | 9,212,301      | 7,756,751                | 10,685,291     |
| Proceeds of Debt (Excluding TIF Internal Borrowing)                                                | 40 |            |                     |                         | 0               | 43,375,000          |           |             | 43,375,000     | 36,975,000               | 32,225,071     |
| Proceeds of Capital Asset Sales                                                                    | 41 | 500        |                     |                         |                 |                     |           |             | 500            | 500                      | 36,244         |
| Subtotal-Other Financing Sources (lines 38 thru 40)                                                | 42 | 2,684,618  | 1,001,922           | 0                       | 2,670,890       | 43,675,000          | 0         | 2,555,371   | 52,587,801     | 44,732,251               | 42,946,606     |
| Total Revenues except for beginning fund balance (lines 3, 4, 5, 13, 14, 15, 20, 34, 35, 36, & 41) | 43 | 12,860,716 | 6,832,991           | 6,772,510               | 5,847,383       | 44,780,000          | 0         | 13,954,223  | 91,047,823     | 76,684,893               | 76,005,868     |
| Beginning Fund Balance July 1                                                                      | 44 | 11,907,565 | 4,691,893           | 549,556                 | 970,532         | 18,803,395          | 0         | 19,670,332  | 56,593,273     | 57,500,513               | 42,210,030     |
| TOTAL REVENUES & BEGIN BALANCE (lines 42+43)                                                       | 45 | 24,768,281 | 11,524,884          | 7,322,066               | 6,817,915       | 63,583,395          | 0         | 33,624,555  | 147,641,096    | 134,185,406              | 118,215,898    |

**ADOPTED BUDGET SUMMARY**

City Name: GRIMES

Fiscal Year July 1, 2022 - June 30, 2023

|                                                 |    | GENERAL    | SPECIAL REVENUES | TIF SPECIAL REVENUES | DEBT SERVICE | CAPITAL PROJECTS | PERMANENT | PROPRIETARY | BUDGET 2023 | RE-ESTIMATED 2022 | ACTUAL 2021 |
|-------------------------------------------------|----|------------|------------------|----------------------|--------------|------------------|-----------|-------------|-------------|-------------------|-------------|
| <b>Revenues &amp; Other Financing Sources</b>   |    |            |                  |                      |              |                  |           |             |             |                   |             |
| Taxes Levied on Property                        | 1  | 8,198,054  | 1,047,184        |                      | 3,048,215    | 0                |           |             | 12,293,453  | 11,267,767        | 11,009,390  |
| Less: Uncollected Property Taxes-Levy Year      | 2  | 0          | 0                |                      | 0            | 0                |           |             | 0           | 0                 | 0           |
| Net Current Property Taxes                      | 3  | 8,198,054  | 1,047,184        |                      | 3,048,215    | 0                |           |             | 12,293,453  | 11,267,767        | 11,009,390  |
| Delinquent Property Taxes                       | 4  | 0          | 0                |                      | 0            | 0                |           |             | 0           | 0                 | 0           |
| TIF Revenues                                    | 5  |            |                  | 6,772,510            |              |                  |           |             | 6,772,510   | 5,244,874         | 3,760,296   |
| Other City Taxes                                | 6  | 139,282    | 2,796,521        |                      | 42,900       | 0                |           |             | 2,978,703   | 1,646,813         | 1,687,579   |
| Licenses & Permits                              | 7  | 616,500    | 0                |                      |              |                  |           | 0           | 616,500     | 601,050           | 850,136     |
| Use of Money and Property                       | 8  | 130,000    | 2,052            | 0                    | 0            | 0                | 0         | 10,040      | 142,092     | 392,172           | 305,497     |
| Intergovernmental                               | 9  | 362,462    | 1,974,528        | 0                    | 80,378       | 1,105,000        |           | 0           | 3,522,368   | 2,295,662         | 2,711,832   |
| Charges for Fees & Service                      | 10 | 492,300    | 0                |                      | 0            | 0                | 0         | 11,355,812  | 11,848,112  | 9,946,641         | 12,442,786  |
| Special Assessments                             | 11 | 0          | 0                |                      | 5,000        | 0                |           | 0           | 5,000       | 5,000             | 13,215      |
| Miscellaneous                                   | 12 | 237,500    | 10,784           |                      | 0            | 0                | 0         | 33,000      | 281,284     | 552,663           | 278,531     |
| Sub-Total Revenues                              | 13 | 10,176,098 | 5,831,069        | 6,772,510            | 3,176,493    | 1,105,000        | 0         | 11,398,852  | 38,460,022  | 31,952,642        | 33,059,262  |
| <b>Other Financing Sources:</b>                 |    |            |                  |                      |              |                  |           |             |             |                   |             |
| <b>Total Transfers In</b>                       | 14 | 2,684,118  | 1,001,922        | 0                    | 2,670,890    | 300,000          | 0         | 2,555,371   | 9,212,301   | 7,756,751         | 10,685,291  |
| Proceeds of Debt                                | 15 | 0          | 0                | 0                    | 0            | 43,375,000       |           | 0           | 43,375,000  | 36,975,000        | 32,225,071  |
| Proceeds of Capital Asset Sales                 | 16 | 500        | 0                | 0                    | 0            | 0                | 0         | 0           | 500         | 500               | 36,244      |
| <b>Total Revenues and Other Sources</b>         | 17 | 12,860,716 | 6,832,991        | 6,772,510            | 5,847,383    | 44,780,000       | 0         | 13,954,223  | 91,047,823  | 76,684,893        | 76,005,868  |
| <b>Expenditures &amp; Other Financing Uses</b>  |    |            |                  |                      |              |                  |           |             |             |                   |             |
| Public Safety                                   | 18 | 4,884,842  | 928,501          | 0                    |              |                  | 0         |             | 5,813,343   | 5,488,376         | 4,939,907   |
| Public Works                                    | 19 | 1,494,538  | 2,054,318        | 0                    |              |                  | 0         |             | 3,548,856   | 3,417,724         | 2,009,605   |
| Health and Social Services                      | 20 | 8,000      | 0                | 0                    |              | 8,000            | 0         |             | 8,000       | 8,000             | 19,600      |
| Culture and Recreation                          | 21 | 2,489,264  | 428,869          | 0                    |              |                  | 0         |             | 2,918,133   | 2,492,227         | 1,833,376   |
| Community and Economic Development              | 22 | 199,000    | 46,000           | 3,925,806            |              |                  | 0         |             | 4,170,806   | 3,268,157         | 2,280,053   |
| General Government                              | 23 | 1,737,501  | 304,824          | 0                    |              |                  | 0         |             | 2,042,325   | 1,626,753         | 1,558,936   |
| Debt Service                                    | 24 | 0          | 0                | 0                    | 5,762,007    |                  | 0         |             | 5,762,007   | 4,878,121         | 8,953,222   |
| Capital Projects                                | 25 | 0          | 0                | 0                    |              | 57,603,800       | 0         |             | 57,603,800  | 43,003,700        | 21,703,359  |
| <b>Total Government Activities Expenditures</b> | 26 | 10,813,145 | 3,762,512        | 3,925,806            | 5,762,007    | 57,603,800       | 0         |             | 81,867,270  | 64,183,058        | 43,298,058  |
| Business Type Proprietary: Enterprise & ISF     | 27 |            |                  |                      |              |                  |           | 10,897,950  | 10,897,950  | 5,652,324         | 6,732,036   |
| <b>Total Gov &amp; Bus Type Expenditures</b>    | 28 | 10,813,145 | 3,762,512        | 3,925,806            | 5,762,007    | 57,603,800       | 0         | 10,897,950  | 92,765,220  | 69,835,382        | 50,030,094  |
| <b>Total Transfers Out</b>                      | 29 | 2,047,571  | 1,908,603        | 2,869,361            | 0            | 0                | 0         | 2,386,766   | 9,212,301   | 7,756,751         | 10,685,291  |
| Total ALL Expenditures/Fund Transfers Out       | 30 | 12,860,716 | 5,671,115        | 6,795,167            | 5,762,007    | 57,603,800       | 0         | 13,284,716  | 101,977,521 | 77,592,133        | 60,715,385  |
| Excess Revenues & Other Sources Over            | 31 |            |                  |                      |              |                  |           |             |             |                   |             |
| (Under) Expenditures/Transfers Out              | 32 | 0          | 1,161,876        | -22,657              | 85,376       | -12,823,800      | 0         | 669,507     | -10,929,698 | -907,240          | 15,290,483  |
| <b>Beginning Fund Balance July 1</b>            | 33 | 11,907,565 | 4,691,893        | 549,556              | 970,532      | 18,803,395       | 0         | 19,670,332  | 56,593,273  | 57,500,513        | 42,210,030  |
| <b>Ending Fund Balance June 30</b>              | 34 | 11,907,565 | 5,853,769        | 526,899              | 1,055,908    | 5,979,595        | 0         | 20,339,839  | 45,663,575  | 56,593,273        | 57,500,513  |

**LONG TERM DEBT SCHEDULE - LT DEBT1**

GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

| Debt Name                                 |    | Amount of Issue | Type of Debt Obligation | Debt Resolution Number | Principal Due FY | Interest Due FY | Total Obligation Due FY | Bond Reg./ Paying Agent Fees Due FY | Reductions due to Refinancing or Prepayment of Certified Debt | Paid from Funds OTHER THAN Current Year Debt Service Taxes | Amount Paid Current Year Debt Service Levy |
|-------------------------------------------|----|-----------------|-------------------------|------------------------|------------------|-----------------|-------------------------|-------------------------------------|---------------------------------------------------------------|------------------------------------------------------------|--------------------------------------------|
| 2015 Bond Issue                           | 1  | 8,500,000       | GO                      | 06-0315                | 390,000          | 185,575         | 575,575                 | 500                                 |                                                               | 287,788                                                    | 288,287                                    |
| 2016 Bond Issue                           | 2  | 5,545,000       | GO                      | 05-0416                | 230,000          | 48,082          | 278,082                 | 500                                 |                                                               | 139,041                                                    | 139,541                                    |
| 2017 GO Refunding (2009)                  | 3  | 5,410,000       | GO                      | 04-0217                | 825,000          | 35,563          | 860,563                 | 500                                 |                                                               | 430,282                                                    | 430,781                                    |
| 2018A GO Bond Issue                       | 4  | 9,855,000       | GO                      | 06-0518                | 300,000          | 273,032         | 573,032                 | 600                                 |                                                               | 286,516                                                    | 287,116                                    |
| 2019A GO Bond Issue                       | 5  | 4,645,000       | GO                      | 06-0319                | 705,000          | 91,670          | 796,670                 | 600                                 |                                                               | 398,335                                                    | 398,935                                    |
| 2020A GO Bond Issue                       | 6  | 8,385,000       | GO                      | 06-1120                | 525,000          | 135,900         | 660,900                 | 600                                 |                                                               | 330,450                                                    | 331,050                                    |
| 2020B GO Bond Refunding (2012)            | 7  | 3,890,000       | GO                      | 08-2420                | 290,000          | 70,860          | 360,860                 | 600                                 |                                                               | 180,430                                                    | 181,030                                    |
| 2021A GO Bond Issue                       | 8  | 8,585,000       | GO                      | 06-1121                | 450,000          | 278,600         | 728,600                 | 600                                 |                                                               | 364,300                                                    | 364,900                                    |
| 2021B GO LOSST Bond Issue                 | 9  | 3,755,000       | GO                      | 06-0921                | 140,000          | 113,150         | 253,150                 | 600                                 |                                                               | 253,750                                                    | 0                                          |
| SRF Drinking Water Loan D0276R 2013       | 10 | 2,147,019       | NON-GO                  | 05-0313                | 104,000          | 22,068          | 126,068                 | 3,152                               |                                                               | 129,220                                                    | 0                                          |
| SRF Drinking Water Loan FS77-16-DWSRF-003 | 11 | 577,000         | NON-GO                  | 09-0216                | 26,000           | 7,263           | 33,263                  | 1,037                               |                                                               | 34,300                                                     | 0                                          |
| SRF Jordan Well 2019 Loan                 | 12 | 4,200,000       | NON-GO                  | 02-0419                | 187,000          | 64,050          | 251,050                 | 9,150                               |                                                               | 260,200                                                    | 0                                          |
| SRF FS-77-18-DWSRF-016 (2) Tower          | 13 | 3,800,000       | NON-GO                  | 03-0919                | 163,000          | 60,970          | 223,970                 | 8,710                               |                                                               | 232,680                                                    | 0                                          |
| SRF FS-77-18-DWSRF-016 (3) Water Main     | 14 | 1,559,000       | NON-GO                  | 05-0919                | 69,000           | 23,765          | 92,765                  | 3,395                               |                                                               | 96,160                                                     | 0                                          |
| SRF FS-77-18-DWSRF-016 (4) Water Plant    | 15 | 21,990,000      | NON-GO                  | 12-0319                | 880,000          | 374,238         | 1,254,238               | 53,462                              |                                                               | 1,307,700                                                  | 0                                          |
| SRF Clean Water Loan C0777RT 2016         | 16 | 3,435,000       | NON-GO                  | 09-0116                | 159,000          | 44,520          | 203,520                 | 6,360                               |                                                               | 209,880                                                    | 0                                          |
| 2022A GO Bond Prelevy                     | 17 | 6,100,000       | GO                      | 03-0222                | 669,475          |                 | 669,475                 |                                     |                                                               | 0                                                          | 669,475                                    |
|                                           | 18 | -               | -                       |                        |                  |                 | 0                       |                                     |                                                               |                                                            | 0                                          |
|                                           | 19 | -               | -                       |                        |                  |                 | 0                       |                                     |                                                               |                                                            | 0                                          |
|                                           | 20 | -               | -                       |                        |                  |                 | 0                       |                                     |                                                               |                                                            | 0                                          |
|                                           | 21 | -               | -                       |                        |                  |                 | 0                       |                                     |                                                               |                                                            | 0                                          |
|                                           | 22 | -               | -                       |                        |                  |                 | 0                       |                                     |                                                               |                                                            | 0                                          |
|                                           | 23 | -               | -                       |                        |                  |                 | 0                       |                                     |                                                               |                                                            | 0                                          |
|                                           | 24 | -               | -                       |                        |                  |                 | 0                       |                                     |                                                               |                                                            | 0                                          |
|                                           | 25 | -               | -                       |                        |                  |                 | 0                       |                                     |                                                               |                                                            | 0                                          |
|                                           | 26 | -               | -                       |                        |                  |                 | 0                       |                                     |                                                               |                                                            | 0                                          |
|                                           | 27 | -               | -                       |                        |                  |                 | 0                       |                                     |                                                               |                                                            | 0                                          |
|                                           | 28 | -               | -                       |                        |                  |                 | 0                       |                                     |                                                               |                                                            | 0                                          |
|                                           | 29 | -               | -                       |                        |                  |                 | 0                       |                                     |                                                               |                                                            | 0                                          |
|                                           | 30 | -               | -                       |                        |                  |                 | 0                       |                                     |                                                               |                                                            | 0                                          |
| TOTALS                                    |    |                 |                         |                        | 6,112,475        | 1,829,306       | 7,941,781               | 90,366                              | 0                                                             | 4,941,032                                                  | 3,091,115                                  |



LONG TERM DEBT SCHEDULE - LT DEBT2  
GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

| Debt Name |    | Amount<br>of Issue | Type of<br>Debt<br>Obligation | Debt<br>Resolution<br>Number | Principal<br>Due FY | Interest<br>Due FY | Total<br>Obligation<br>Due FY | Bond Reg./<br>Paying Agent<br>Fees Due FY | Reductions due to<br>Refinancing or<br>Prepayment of Certified<br>Debt | Paid from Funds OTHER<br>THAN Current Year Debt<br>Service Taxes | Amount Paid<br>Current Year Debt<br>Service Levy |
|-----------|----|--------------------|-------------------------------|------------------------------|---------------------|--------------------|-------------------------------|-------------------------------------------|------------------------------------------------------------------------|------------------------------------------------------------------|--------------------------------------------------|
|           | 31 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 32 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 33 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 34 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 35 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 36 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 37 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 38 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 39 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 40 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 41 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 42 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 43 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 44 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 45 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 46 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 47 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 48 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 49 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 50 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 51 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 52 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 53 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 54 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 55 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 56 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 57 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 58 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 59 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 60 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
| TOTALS    |    |                    |                               |                              | 6,112,475           | 1,829,306          | 7,941,781                     | 90,366                                    | 0                                                                      | 4,941,032                                                        | 3,091,115                                        |

LONG TERM DEBT SCHEDULE - LT DEBT3  
GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

| Debt Name |    | Amount<br>of Issue | Type of<br>Debt<br>Obligation | Debt<br>Resolution<br>Number | Principal<br>Due FY | Interest<br>Due FY | Total<br>Obligation<br>Due FY | Bond Reg./<br>Paying Agent<br>Fees Due FY | Reductions due to<br>Refinancing or<br>Prepayment of Certified<br>Debt | Paid from Funds OTHER<br>THAN Current Year Debt<br>Service Taxes | Amount Paid<br>Current Year Debt<br>Service Levy |
|-----------|----|--------------------|-------------------------------|------------------------------|---------------------|--------------------|-------------------------------|-------------------------------------------|------------------------------------------------------------------------|------------------------------------------------------------------|--------------------------------------------------|
|           | 61 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 62 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 63 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 64 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 65 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 66 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 67 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 68 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 69 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 70 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 71 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 72 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 73 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 74 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 75 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 76 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 77 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 78 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 79 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 80 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 81 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 82 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 83 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 84 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 85 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 86 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 87 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 88 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 89 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 90 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
| TOTALS    |    |                    |                               |                              | 6,112,475           | 1,829,306          | 7,941,781                     | 90,366                                    | 0                                                                      | 4,941,032                                                        | 3,091,115                                        |

LONG TERM DEBT SCHEDULE - LT DEBT4  
GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

| Debt Name |     | Amount<br>of Issue | Type of<br>Debt<br>Obligation | Debt<br>Resolution<br>Number | Principal<br>Due FY | Interest<br>Due FY | Total<br>Obligation<br>Due FY | Bond Reg./<br>Paying Agent<br>Fees Due FY | Reductions due to<br>Refinancing or<br>Prepayment of Certified<br>Debt | Paid from Funds OTHER<br>THAN Current Year Debt<br>Service Taxes | Amount Paid<br>Current Year Debt<br>Service Levy |
|-----------|-----|--------------------|-------------------------------|------------------------------|---------------------|--------------------|-------------------------------|-------------------------------------------|------------------------------------------------------------------------|------------------------------------------------------------------|--------------------------------------------------|
|           | 91  | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 92  | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 93  | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 94  | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 95  | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 96  | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 97  | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 98  | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 99  | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 100 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 101 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 102 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 103 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 104 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 105 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 106 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 107 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 108 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 109 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 110 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 111 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 112 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 113 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 114 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 115 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 116 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 117 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 118 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 119 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 120 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
| TOTALS    |     |                    |                               |                              | 6,112,475           | 1,829,306          | 7,941,781                     | 90,366                                    | 0                                                                      | 4,941,032                                                        | 3,091,115                                        |

LONG TERM DEBT SCHEDULE - LT DEBT5  
GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

| Debt Name |     | Amount<br>of Issue | Type of<br>Debt<br>Obligation | Debt<br>Resolution<br>Number | Principal<br>Due FY | Interest<br>Due FY | Total<br>Obligation<br>Due FY | Bond Reg./<br>Paying Agent<br>Fees Due FY | Reductions due to<br>Refinancing or<br>Prepayment of Certified<br>Debt | Paid from Funds OTHER<br>THAN Current Year Debt<br>Service Taxes | Amount Paid<br>Current Year Debt<br>Service Levy |
|-----------|-----|--------------------|-------------------------------|------------------------------|---------------------|--------------------|-------------------------------|-------------------------------------------|------------------------------------------------------------------------|------------------------------------------------------------------|--------------------------------------------------|
|           | 121 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 122 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 123 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 124 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 125 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 126 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 127 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 128 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 129 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 130 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 131 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 132 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 133 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 134 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 135 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 136 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 137 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 138 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 139 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 140 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 141 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 142 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 143 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 144 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 145 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 146 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 147 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 148 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 149 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 150 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
| TOTALS    |     |                    |                               |                              | 6,112,475           | 1,829,306          | 7,941,781                     | 90,366                                    | 0                                                                      | 4,941,032                                                        | 3,091,115                                        |

**LONG TERM DEBT SCHEDULE - LT DEBT6**  
 GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

| Debt Name |     | Amount<br>of Issue | Type of<br>Debt<br>Obligation | Debt<br>Resolution<br>Number | Principal<br>Due FY | Interest<br>Due FY | Total<br>Obligation<br>Due FY | Bond Reg./<br>Paying Agent<br>Fees Due FY | Reductions due to<br>Refinancing or<br>Prepayment of Certified<br>Debt | Paid from Funds OTHER<br>THAN Current Year Debt<br>Service Taxes | Amount Paid<br>Current Year Debt<br>Service Levy |
|-----------|-----|--------------------|-------------------------------|------------------------------|---------------------|--------------------|-------------------------------|-------------------------------------------|------------------------------------------------------------------------|------------------------------------------------------------------|--------------------------------------------------|
|           | 151 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 152 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 153 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 154 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 155 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 156 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 157 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 158 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 159 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 160 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 161 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 162 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 163 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 164 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 165 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 166 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 167 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 168 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 169 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 170 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 171 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 172 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 173 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 174 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 175 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 176 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 177 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 178 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 179 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 180 | -                  |                               |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
| TOTALS    |     |                    |                               |                              | 6,112,475           | 1,829,306          | 7,941,781                     | 90,366                                    | 0                                                                      | 4,941,032                                                        | 3,091,115                                        |



**LONG TERM DEBT SCHEDULE - LT DEBT7**

GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

| Debt Name |     | Amount<br>of Issue | Type of<br>Debt<br>Obligation | Debt<br>Resolution<br>Number | Principal<br>Due FY | Interest<br>Due FY | Total<br>Obligation<br>Due FY | Bond Reg./<br>Paying Agent<br>Fees Due FY | Reductions due to<br>Refinancing or<br>Prepayment of Certified<br>Debt | Paid from Funds OTHER<br>THAN Current Year Debt<br>Service Taxes | Amount Paid<br>Current Year Debt<br>Service Levy |
|-----------|-----|--------------------|-------------------------------|------------------------------|---------------------|--------------------|-------------------------------|-------------------------------------------|------------------------------------------------------------------------|------------------------------------------------------------------|--------------------------------------------------|
|           | 181 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 182 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 183 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 184 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 185 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 186 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 187 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 188 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 189 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 190 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 191 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 192 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 193 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 194 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 195 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 196 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 197 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 198 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 199 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 200 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 201 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 202 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 203 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 204 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 205 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 206 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 207 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 208 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 209 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
|           | 210 | -                  | -                             |                              |                     |                    | 0                             |                                           |                                                                        |                                                                  | 0                                                |
| TOTALS    |     |                    |                               |                              | 6,112,475           | 1,829,306          | 7,941,781                     | 90,366                                    | 0                                                                      | 4,941,032                                                        | 3,091,115                                        |

**LONG TERM DEBT SCHEDULE - GRAND TOTALS**  
GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

|                   | Principal Due<br>FY 2023 | Interest Due<br>FY 2023 | Total Obligation<br>Due FY 2023 | Bond Reg./ Paying Agent<br>Fees Due FY 2023 | Reductions due to Refinancing or<br>Prepayment of Certified Debt | Paid from Sources OTHER THAN Budget<br>Year Debt Service Levy | Amount Paid Budget Year<br>Debt Service Levy |
|-------------------|--------------------------|-------------------------|---------------------------------|---------------------------------------------|------------------------------------------------------------------|---------------------------------------------------------------|----------------------------------------------|
| GO -<br>TOTAL     | 4,524,475                | 1,232,432               | 5,756,907                       | 5,100                                       | 0                                                                | 2,670,892                                                     | 3,091,115                                    |
| NON GO -<br>TOTAL | 1,588,000                | 596,874                 | 2,184,874                       | 85,266                                      | 0                                                                | 2,270,140                                                     | 0                                            |
| GRAND -<br>TOTAL  | 6,112,475                | 1,829,306               | 7,941,781                       | 90,366                                      | 0                                                                | 4,941,032                                                     | 3,091,115                                    |

**NOTICE OF PUBLIC HEARING -- PROPOSED BUDGET**

**Fiscal Year July 1, 2022 - June 30, 2023**

**City of: GRIMES**

**The City Council will conduct a public hearing on the proposed Budget at: Grimes Community Center 410 SE Main St, Grimes Iowa Meeting Date: 3/22/2022 Meeting Time: 05:30 PM**

**At the public hearing any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget. This notice represents a summary of the supporting detail of revenues and expenditures on file with the City Clerk and County Auditor.**

**City budgets are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult <https://dom.iowa.gov/local-gov-appeals>.**

| <b>The Budget Estimate Summary of proposed receipts and expenditures is shown below. Copies of the the detailed proposed Budget may be obtained or viewed at the offices of the Mayor, City Clerk, and at the Library.</b> |    |                       |                                                    |                       |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|-----------------------|----------------------------------------------------|-----------------------|
| The estimated Total tax levy rate per \$1000 valuation on regular property                                                                                                                                                 |    |                       |                                                    | 11.18908              |
| The estimated tax levy rate per \$1000 valuation on Agricultural land is                                                                                                                                                   |    |                       |                                                    | 3.00375               |
| <b>At the public hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget.</b>                                                                               |    |                       |                                                    |                       |
| Phone Number<br>(515) 986-3036                                                                                                                                                                                             |    |                       | City Clerk/Finance Officer's NAME<br>Marcia Woodke |                       |
|                                                                                                                                                                                                                            |    | <b>Budget FY 2023</b> | <b>Re-estimated FY 2022</b>                        | <b>Actual FY 2021</b> |
| <b>Revenues &amp; Other Financing Sources</b>                                                                                                                                                                              |    |                       |                                                    |                       |
| Taxes Levied on Property                                                                                                                                                                                                   | 1  | 12,293,453            | 11,267,767                                         | 11,009,390            |
| Less: Uncollected Property Taxes-Levy Year                                                                                                                                                                                 | 2  | 0                     | 0                                                  | 0                     |
| <b>Net Current Property Taxes</b>                                                                                                                                                                                          | 3  | 12,293,453            | 11,267,767                                         | 11,009,390            |
| Delinquent Property Taxes                                                                                                                                                                                                  | 4  | 0                     | 0                                                  | 0                     |
| TIF Revenues                                                                                                                                                                                                               | 5  | 6,772,510             | 5,244,874                                          | 3,760,296             |
| Other City Taxes                                                                                                                                                                                                           | 6  | 2,978,703             | 1,646,813                                          | 1,687,579             |
| Licenses & Permits                                                                                                                                                                                                         | 7  | 616,500               | 601,050                                            | 850,136               |
| Use of Money and Property                                                                                                                                                                                                  | 8  | 142,092               | 392,172                                            | 305,497               |
| Intergovernmental                                                                                                                                                                                                          | 9  | 3,522,368             | 2,295,662                                          | 2,711,832             |
| Charges for Fees & Service                                                                                                                                                                                                 | 10 | 11,848,112            | 9,946,641                                          | 12,442,786            |
| Special Assessments                                                                                                                                                                                                        | 11 | 5,000                 | 5,000                                              | 13,215                |
| Miscellaneous                                                                                                                                                                                                              | 12 | 281,284               | 552,663                                            | 278,531               |
| Other Financing Sources                                                                                                                                                                                                    | 13 | 43,375,500            | 36,975,500                                         | 32,261,315            |
| Transfers In                                                                                                                                                                                                               | 14 | 9,212,301             | 7,756,751                                          | 10,685,291            |
| <b>Total Revenues and Other Sources</b>                                                                                                                                                                                    | 15 | 91,047,823            | 76,684,893                                         | 76,005,868            |
| <b>Expenditures &amp; Other Financing Uses</b>                                                                                                                                                                             |    |                       |                                                    |                       |
| Public Safety                                                                                                                                                                                                              | 16 | 5,813,343             | 5,488,376                                          | 4,939,907             |
| Public Works                                                                                                                                                                                                               | 17 | 3,548,856             | 3,417,724                                          | 2,009,605             |
| Health and Social Services                                                                                                                                                                                                 | 18 | 8,000                 | 8,000                                              | 19,600                |
| Culture and Recreation                                                                                                                                                                                                     | 19 | 2,918,133             | 2,492,227                                          | 1,833,376             |
| Community and Economic Development                                                                                                                                                                                         | 20 | 4,170,806             | 3,268,157                                          | 2,280,053             |
| General Government                                                                                                                                                                                                         | 21 | 2,042,325             | 1,626,753                                          | 1,558,936             |
| Debt Service                                                                                                                                                                                                               | 22 | 5,762,007             | 4,878,121                                          | 8,953,222             |
| Capital Projects                                                                                                                                                                                                           | 23 | 57,603,800            | 43,003,700                                         | 21,703,359            |
| <b>Total Government Activities Expenditures</b>                                                                                                                                                                            | 24 | 81,867,270            | 64,183,058                                         | 43,298,058            |
| Business Type / Enterprises                                                                                                                                                                                                | 25 | 10,897,950            | 5,652,324                                          | 6,732,036             |
| <b>Total ALL Expenditures</b>                                                                                                                                                                                              | 26 | 92,765,220            | 69,835,382                                         | 50,030,094            |
| Transfers Out                                                                                                                                                                                                              | 27 | 9,212,301             | 7,756,751                                          | 10,685,291            |
| Total ALL Expenditures/Transfers Out                                                                                                                                                                                       | 28 | 101,977,521           | 77,592,133                                         | 60,715,385            |
| <b>Excess Revenues &amp; Other Sources Over (Under) Expenditures/Transfers Out</b>                                                                                                                                         | 29 | -10,929,698           | -907,240                                           | 15,290,483            |
| Beginning Fund Balance July 1                                                                                                                                                                                              | 30 | 56,593,273            | 57,500,513                                         | 42,210,030            |
| <b>Ending Fund Balance June 30</b>                                                                                                                                                                                         | 31 | 45,663,575            | 56,593,273                                         | 57,500,513            |



*101 NE Harvey, Grimes, Iowa 50111  
515.986.3036 Fax 515.986.3846*

AGENDA MEMO

For Meeting of March 8, 2022

**AGENDA HEADING:** Resolution Assigning Addresses for Multiple City of Grimes' Parkland

**SYNOPSIS:** It has been discovered that no address were assigned to the park parcels when parkland was brought into the city. Staff has reviewed all the parks within the city and have proposed an address for most parks.

**FISCAL IMPACT:**

N/A

**PREVIOUS COUNCIL ACTION(S):**

N/A

**BOARD/COMMISSION ACTION(S):**

N/A

**STAFF/COMMITTEE RECOMMENDATION:**

Staff would recommend approval of the attached Resolution Assigning Addresses for Multiple City of Grimes' Parkland.

Preparer Information: Alex Pfaltzgraff, 101 NE Harvey Street, Grimes, Iowa 50111 Phone (515) 986-3036  
Taxpayer Information: City of Grimes, 101 NE Harvey Street, Grimes, Iowa 50111 (515) 986-3036  
Return to: Rochelle Williams, City Clerk, City of Grimes, 101 NE Harvey Street, Grimes, Iowa 50111 (515) 986-3036

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RESOLUTION NO. 03-0522

RESOLUTION ASSIGNING ADDRESSES FOR MULTIPLE CITY OF GRIMES'  
PARKLAND

WHEREAS, multiple City of Grimes park parcels do not have an assigned address and

WHEREAS, an address for each park is necessary for the city.

WHEREAS, exhibits A through H describe the parcels for each park that require addressing

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRIMES, IOWA:

That the parcels described in the attached exhibit be assigned the address of the park. A copy of this resolution shall be filed of record with the Polk County, Iowa recorder.

PASSED AND APPROVED this 8<sup>TH</sup> day of March, 2022.

By: \_\_\_\_\_  
Scott Mikkelsen, Mayor

ATTEST:

\_\_\_\_\_  
Rochelle Williams, City Clerk



EXHIBIT A – Autumn Park

NEW ADDRESS: 400 NW Brookside Drive

Parcel 311/00173-401-044

OUTLOT Z AUTUMN PARK PLAT 1

PROPERTY SUBJECT TO ANY AND ALL EASEMENTS OF RECORD.

EXHIBIT B – Kennybrook Park

NEW ADDRESS: 800 SW Brookside Drive

Parcel 311/00305-950-028

OUTLOT Z KENNYBROOK SOUTH PLAT 1

PROPERTY SUBJECT TO ANY AND ALL EASEMENTS OF RECORD.

EXHIBIT C – Shawver Park

NEW ADDRESS: 703 Shawver Drive

Parcel 311/00341-226-000

OUTLOT Y MEADOWLARK POINTE PLAN NO 1

Parcel 311/00341/227/000

OUTLOT Z MEADOWLARK POINTE PLAT NO 1

Parcel 311/00341-228-226

OUTLOT Y MEADOWLARK POINTE PLAT NO 2

Parcel 311/00341-228-228

OUTLOT Z MEADOWLARK POINTE PLAT NO 2

PROPERTIES SUBJECT TO ANY AND ALL EASEMENTS OF RECORD.

EXHIBIT D – North Point Park

NEW ADDRESS: 2500 NE 18<sup>th</sup> Street

Parcel 311/00305-749-255

LOT D NORTH POINTE PLAT 1

PROPERTY SUBJECT TO ANY AND ALL EASEMENTS OF RECORD.

EXHIBIT E – Glenstone Park

NEW ADDRESS: 3100 SE Glenstone Drive

Parcel 311/00305-435-074

LOT A GLENSTONE TRAIL PLAT 1

PROPERTY SUBJECT TO ANY AND ALL EASEMENTS OF RECORD.

EXHIBIT F – Lion's Park

NEW ADDRESS: 725 NE 5<sup>th</sup> Street

Parcel 311/00808-000-000

OUTLOT Z TAYLOR ESTATES PLAT 2

Parcel 311/00175-096-002

LOT 96 CHANNON HEIGHTS

Parcel 311/00175-055-001

LOTS 55, 56, & 57 CHANNON HEIGHTS

PROPERTIES SUBJECT TO ANY AND ALL EASEMENTS OF RECORD.

EXHIBIT G – North Sports Complex

NEW ADDRESS: 700 NW 27<sup>th</sup> Street

Parcel 311/01034-503-000

LOT 3 TOWN & COUNTRY

Parcel 311/01034-504-000

LOT 4 TOWN & COUNTRY

Parcel 311/01034-506-001

LOT 6 TOWN & COUNTRY EXCEPT THE NORTH 435.58 FEET

PROPERTIES SUBJECT TO ANY AND ALL EASEMENTS OF RECORD.

EXHIBIT H – South Sports Complex

NEW ADDRESS: 750 S James Street

Parcel 311/00306-001-002

SOUTH ONE HALF OF LOT 1 LIENEMANN-CLARK SUBDIVISION

Parcel 311/00306-005-000

LOT 5 LIENEMANN-CLARK SUBDIVISION

Parcel 311/00306-006-000  
LOT 6 LIENEMANN-CLARK SUBDIVISION  
Parcel 311/00306/007-000  
LOT 7 LIENEMANN-CLARK SUBDIVISION  
Parcel 311/00306/008-000  
LOT 8 LIENEMANN-CLARK SUBDIVISION  
Parcel 311/00305/009-000

PROPERTIES SUBJECT TO ANY AND ALL EASEMENTS OF RECORD.



699 Walnut Street, Suite 2000  
Des Moines, IA 50309  
Telephone: 515-288-6041  
Federal ID. No 42-0643980

February 28, 2022

City of Grimes, Iowa  
Grimes City Hall  
P. O. Box 457  
Grimes, IA 50111

Invoice: 290921  
Client: 176170  
Matter: 0101  
Billing Attorney: TIH

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### INVOICE SUMMARY

For Professional Services Rendered through January 31, 2022

**RE: City Of Grimes - General**

|                              |                    |
|------------------------------|--------------------|
| Total Professional Services  | \$ 5,029.00        |
| Total Costs                  | <u>\$ .00</u>      |
| <b>TOTAL CURRENT INVOICE</b> | <b>\$ 5,029.00</b> |



699 Walnut Street, Suite 2000  
Des Moines, IA 50309  
Telephone: 515-288-6041  
Federal ID. No 42-0643980

February 28, 2022

City of Grimes, Iowa  
Grimes City Hall  
101 N. Harvey St  
Grimes, IA 50111

Invoice: 290920  
Client: 176170  
Matter: 0002  
Billing Attorney: TIH

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### INVOICE SUMMARY

For Professional Services Rendered through January 31, 2022

**RE: Firefighter Employment Investigation**

|                              |                    |
|------------------------------|--------------------|
| Total Professional Services  | \$ 1,762.50        |
| Total Costs                  | <u>\$ .00</u>      |
| <b>TOTAL CURRENT INVOICE</b> | <b>\$ 1,762.50</b> |



699 Walnut Street, Suite 2000  
Des Moines, IA 50309  
Telephone: 515-288-6041  
Federal ID. No 42-0643980

February 28, 2022

City of Grimes, Iowa  
101 N. Harvey St.  
Grimes, IA 50111

Invoice: 290922  
Client: 176170  
Matter: 0882  
Billing Attorney: TIH

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### INVOICE SUMMARY

For Professional Services Rendered through January 31, 2022

**RE: WRA Sewer Project-Sewer Project**

|                              |                  |
|------------------------------|------------------|
| Total Professional Services  | \$ 164.50        |
| Total Costs                  | <u>\$ .00</u>    |
| <b>TOTAL CURRENT INVOICE</b> | <b>\$ 164.50</b> |



# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



**Project Title:** WRA Connector  
**Contractor:** Veenstra & Kimm, Inc.  
**Address:** 3000 Westown Parkway, West Des Moines, IA 50266  
**Finance Budget Code:** 328-815-6407 **Finance Project #**  
**Vendor Project or Invoice #:** **PO #**  
**Original Contract Date:** February 26, 2019 **Vendor #** 2157

**Date of Council Meeting:** March 22, 2022 **PAYMENT REQUEST #** 39  
**PAYMENT PERIOD:** From: January 16, 2022 Through: February 19, 2022

## Contract Summary

|                                         |    |              |           |
|-----------------------------------------|----|--------------|-----------|
| Original Contract Amount:               | \$ | 882,000.00   |           |
| Net change by Change Orders:            | \$ | 626,000.00   |           |
| Contract Amount to Date: (line 1 ± 2)   | \$ | 1,508,000.00 |           |
| Total completed and stored to date:     | \$ | 587,381.08   |           |
| Retainage: 0 % of Completed Work:       | \$ | -            |           |
| Total Earned less Retainage:            | \$ | 587,381.08   |           |
| Less previous applications for payment: | \$ | 574,295.00   |           |
| SUBTOTAL                                | \$ |              | 13,086.08 |

OTHER CHARGES (Attach an itemized list) \$ -

**CURRENT PAYMENT DUE** \$ 13,086.08

Balance to finish, including retainage: \$ 920,618.92

Contract Time Remaining (If applicable) - Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval:

Firm Name

Signature

Date

Engineer / Consultant Approval:

Veenstra & Kimm, Inc.

Firm Name

Signature

Date

City of Grimes Staff Approval:

Signature

Date

City of Grimes Council Approval:

Signature

Date

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department

E-mail: mahrens@grimesiowa.gov Phone: (515) 986-4050 Fax: (515) 986-4480

Date Printed: 3/1/2022

# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

## Previous Applications for Payment

| No. | Date               | Amount       |
|-----|--------------------|--------------|
| 1   | April 9, 2019      | \$ 3,410.10  |
| 2   | May 14, 2019       | \$ 3,784.00  |
| 3   | June 11, 2019      | \$ 3,084.78  |
| 4   | July 9, 2019       | \$ 4,757.29  |
| 5   | August 13, 2019    | \$ 1,845.40  |
| 6   | September 10, 2019 | \$ 228.91    |
| 7   | October 8, 2019    | \$ 877.32    |
| 8   | November 12, 2019  | \$ 4,026.12  |
| 9   | December 9, 2019   | \$ 9,595.24  |
| 10  | January 14, 2020   | \$ 4,855.90  |
| 11  | February 11, 2020  | \$ 2,699.94  |
| 12  | March 10, 2020     | \$ 1,328.45  |
| 13  | April 14, 2020     | \$ 1,506.55  |
| 14  | February 11, 2020  | \$ 24,359.53 |
| 15  | March 10, 2020     | \$ 10,500.50 |
| 16  | April 14, 2020     | \$ 5,165.23  |
| 17  | May 12, 2020       | \$ 11,490.30 |
| 18  | June 9, 2020       | \$ 6,605.10  |
| 19  | July 14, 2020      | \$ 57,078.16 |
| 20  | August 11, 2020    | \$ 36,812.00 |
| 21  | September 22, 2020 | \$ 45,013.14 |
| 22  | October 13, 2020   | \$ 32,958.72 |
| 23  | November 10, 2020  | \$ 28,597.90 |
| 24  | December 22, 2020  | \$ 11,743.35 |
| 25  | January 12, 2021   | \$ 5,444.50  |
| 26  | February 9, 2021   | \$ 27,474.28 |
| 27  | March 9, 2021      | \$ 11,301.96 |
| 28  | April 27, 2021     | \$ 15,104.50 |
| 29  | May 11, 2021       | \$ 9,751.90  |
| 30  | June 8, 2021       | \$ 17,322.10 |
| 31  | July 13, 2021      | \$ 19,548.00 |
| 32  | August 10, 2021    | \$ 5,586.82  |
| 33  | September 14, 2021 | \$ 11,200.40 |
| 34  | October 12, 2021   | \$ 12,977.06 |
| 35  | November 9, 2021   | \$ 27,432.50 |

## Previous Applications for Payment

| No. | Date              | Amount       |
|-----|-------------------|--------------|
| 36  | December 14, 2021 | \$ 10,413.05 |
| 37  | January 11, 2022  | \$ 70,000.00 |
| 38  | February 8, 2022  | \$ 18,414.00 |
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| 70  |                   |              |

**TOTAL**      \$ 574,295.00

## Record of Change Orders

| No. | Date               | Amount        |
|-----|--------------------|---------------|
| 1   | September 22, 2020 | \$ -          |
| 2   | October 27, 2020   | \$ 66,000.00  |
| 3   | December 14, 2021  | \$ 560,000.00 |
| 4   |                    |               |
| 5   |                    |               |
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| 22  |                    |               |
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| 24  |                    |               |
| 25  |                    |               |

**TOTAL**      \$ 626,000.00

## Contract Time Remaining

|                          |                          |
|--------------------------|--------------------------|
| Contract Period:         | <u>Working Days</u>      |
| Original Contract Date:  | <u>February 26, 2019</u> |
| Original Contract Time:  | <u></u>                  |
| Added by Change Order:   | <u></u>                  |
| Contract Time to Date:   | <u>-</u>                 |
| Time Used to Date:       | <u></u>                  |
| Contract Time Remaining: | <u>-</u>                 |



# VEENSTRA & KIMM INC.

## STATEMENT OF PROFESSIONAL SERVICES

City of Grimes  
Attn: Matt Ahrens  
101 NE Harvey  
Grimes, IA 50111

February 25, 2022  
Project No: 128108  
Invoice No: 2

Project Manager H. Veenstra Jr.

Engineering services for WRA Connector - Phase 2 - Construction Engineering Services:

**Professional Services from January 16, 2022 to February 19, 2022**

### Professional Personnel

|                      | Hours  | Rate   | Amount    |                  |
|----------------------|--------|--------|-----------|------------------|
| Management I         | 6.00   | 186.00 | 1,116.00  |                  |
| Clerical II          | 2.00   | 70.00  | 140.00    |                  |
| Clerical III         | 6.00   | 60.00  | 360.00    |                  |
| Process Engineer I   | 10.00  | 203.00 | 2,030.00  |                  |
| Engineer IV          | 7.00   | 121.00 | 847.00    |                  |
| Engineer V           | 25.50  | 113.00 | 2,881.50  |                  |
| Engineer X           | 26.00  | 83.00  | 2,158.00  |                  |
| Drafter IA           | 8.00   | 107.00 | 856.00    |                  |
| Construction Manager | .50    | 180.00 | 90.00     |                  |
| Technician I         | 18.00  | 93.00  | 1,674.00  |                  |
| Technician III       | 6.00   | 79.00  | 474.00    |                  |
| Totals               | 115.00 |        | 12,626.50 |                  |
| <b>Total Labor</b>   |        |        |           | <b>12,626.50</b> |

### Reimbursable Expenses

|                            |               |               |
|----------------------------|---------------|---------------|
| Miscellaneous Expense      | 426.23        |               |
| <b>Total Reimbursables</b> | <b>426.23</b> | <b>426.23</b> |

### Unit Billing

|                    |              |              |
|--------------------|--------------|--------------|
| Mileage            | 12.29        |              |
| Mileage            | 21.06        |              |
| <b>Total Units</b> | <b>33.35</b> | <b>33.35</b> |

### Billing Limits

|                           | Current   | Prior    | To-Date            |
|---------------------------|-----------|----------|--------------------|
| Total Billings            | 13,086.08 | 1,295.00 | 14,381.08          |
| Limit                     |           |          | 900,000.00         |
| Remaining                 |           |          | 885,618.92         |
| <b>Total this Invoice</b> |           |          | <b>\$13,086.08</b> |

### Billings to Date

|         | Current   | Prior    | Total     |
|---------|-----------|----------|-----------|
| Labor   | 12,626.50 | 1,295.00 | 13,921.50 |
| Expense | 426.23    | 0.00     | 426.23    |



|               |        |                              |                 |                  |         |   |
|---------------|--------|------------------------------|-----------------|------------------|---------|---|
| Project       | 128108 | WRA Connector - Phase 2 - CS |                 |                  | Invoice | 2 |
| Unit          |        | 33.35                        | 0.00            | 33.35            |         |   |
| <b>Totals</b> |        | <b>13,086.08</b>             | <b>1,295.00</b> | <b>14,381.08</b> |         |   |

# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



**Project Title:** Northwest Territory Lift Station and Forced Main Project  
**Contractor:** Veenstra & Kimm, Inc.  
**Address:** 3000 Westown Parkway, West Des Moines, IA 50266  
**Finance Budget Code:** 329-815-6407 **Finance Project #**  
**Vendor Project or Invoice #:** **PO #**  
**Original Contract Date:** April 14, 2020 **Vendor #** 2157

**Date of Council Meeting:** March 22, 2022 **PAYMENT REQUEST #** 21  
**PAYMENT PERIOD:** From: January 16, 2022 Through: February 19, 2022

## Contract Summary

|                                         |    |            |          |
|-----------------------------------------|----|------------|----------|
| Original Contract Amount:               | \$ | 4,200.00   |          |
| Net change by Change Orders:            | \$ | 192,950.00 |          |
| Contract Amount to Date: (line 1 ± 2)   | \$ | 197,150.00 |          |
| Total completed and stored to date:     | \$ | 197,150.00 |          |
| Retainage: 0 % of Completed Work:       | \$ | -          |          |
| Total Earned less Retainage:            | \$ | 197,150.00 |          |
| Less previous applications for payment: | \$ | 195,059.02 |          |
| SUBTOTAL                                | \$ |            | 2,090.98 |

OTHER CHARGES (Attach an itemized list) \$ -

**CURRENT PAYMENT DUE** \$ 2,090.98

Balance to finish, including retainage: \$ -

Contract Time Remaining (If applicable) - Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval:

Firm Name

Signature

Date

Engineer / Consultant Approval:

Veenstra & Kimm, Inc.

Firm Name

Signature

Date

City of Grimes Staff Approval:

Signature

Date

City of Grimes Council Approval:

Signature

Date

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department

E-mail: mahrens@grimesiowa.gov Phone: (515) 986-4050 Fax: (515) 986-4480

Date Printed: 3/1/2022

# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

## Previous Applications for Payment

| No. | Date               | Amount       |
|-----|--------------------|--------------|
| 1   | June 9, 2020       | \$ 4,099.95  |
| 2   | July 14, 2020      | \$ 100.05    |
| 3   | August 11, 2020    | \$ 5,264.00  |
| 4   | September 22, 2020 | \$ 2,287.30  |
| 5   | October 13, 2020   | \$ 5,346.00  |
| 6   | November 10, 2020  | \$ 7,088.00  |
| 7   | December 22, 2020  | \$ 4,495.00  |
| 8   | January 12, 2021   | \$ 34,960.60 |
| 9   | February 9, 2021   | \$ 27,401.95 |
| 10  | March 9, 2021      | \$ 1,107.15  |
| 11  | April 27, 2021     | \$ 4,747.40  |
| 12  | May 11, 2021       | \$ 3,512.98  |
| 13  | June 8, 2021       | \$ 8,051.10  |
| 14  | July 13, 2021      | \$ 10,893.34 |
| 15  | August 10, 2021    | \$ 6,822.00  |
| 16  | September 14, 2021 | \$ 20,680.54 |
| 17  | October 12, 2021   | \$ 23,641.96 |
| 18  | November 9, 2021   | \$ 11,650.68 |
| 19  | January 11, 2022   | \$ 8,594.78  |
| 20  | February 8, 2022   | \$ 4,314.24  |
| 21  |                    |              |
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| 34  |                    |              |
| 35  |                    |              |

## Previous Applications for Payment

| No. | Date | Amount |
|-----|------|--------|
| 36  |      |        |
| 37  |      |        |
| 38  |      |        |
| 39  |      |        |
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| 70  |      |        |

TOTAL \$ 195,059.02

## Record of Change Orders

| No. | Date               | Amount       |
|-----|--------------------|--------------|
| 1   | June 9, 2020       | \$ 69,750.00 |
| 2   | September 22, 2020 | \$ 18,200.00 |
| 3   | February 9, 2021   | \$ 90,000.00 |
| 4   | December 14, 2021  | \$ 15,000.00 |
| 5   |                    |              |
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| 24  |                    |              |
| 25  |                    |              |

TOTAL \$ 192,950.00

## Contract Time Remaining

|                          |                |
|--------------------------|----------------|
| Contract Period:         | Working Days   |
| Original Contract Date:  | April 14, 2020 |
| Original Contract Time:  |                |
| Added by Change Order:   |                |
| Contract Time to Date:   | -              |
| Time Used to Date:       |                |
| Contract Time Remaining: | -              |





# VEENSTRA & KIMM INC.

## STATEMENT OF PROFESSIONAL SERVICES

City of Grimes  
Attn: Matt Ahrens  
101 NE Harvey  
Grimes, IA 50111

February 25, 2022  
Project No: 128114  
Invoice No: 12

Project Manager H. Veenstra Jr.

Engineering services for Northwest Territory Lift Station and Force Main - Phase 3 - Construction Services:  
**Professional Services from January 16, 2022 to February 19, 2022**

### Professional Personnel

|                      | Hours | Rate   | Amount   |                 |
|----------------------|-------|--------|----------|-----------------|
| Engineer X           | 2.00  | 83.00  | 166.00   |                 |
| Construction Manager | 6.50  | 180.00 | 1,170.00 |                 |
| Technician III       | 9.00  | 79.00  | 711.00   |                 |
| Totals               | 17.50 |        | 2,047.00 |                 |
| <b>Total Labor</b>   |       |        |          | <b>2,047.00</b> |

### Unit Billing

|                    |  |  |              |              |
|--------------------|--|--|--------------|--------------|
| Mileage            |  |  | 14.14        |              |
| Mileage            |  |  | 29.84        |              |
| <b>Total Units</b> |  |  | <b>43.98</b> | <b>43.98</b> |

### Billing Limits

|                | Current  | Prior                     | To-Date    |                   |
|----------------|----------|---------------------------|------------|-------------------|
| Total Billings | 2,090.98 | 102,909.02                | 105,000.00 |                   |
| Limit          |          |                           | 105,000.00 |                   |
|                |          | <b>Total this Invoice</b> |            | <b>\$2,090.98</b> |

### Billings to Date

|               | Current         | Prior             | Total             |
|---------------|-----------------|-------------------|-------------------|
| Labor         | 2,047.00        | 98,880.00         | 100,927.00        |
| Expense       | 0.00            | 1,000.00          | 1,000.00          |
| Unit          | 43.98           | 3,029.02          | 3,073.00          |
| <b>Totals</b> | <b>2,090.98</b> | <b>102,909.02</b> | <b>105,000.00</b> |

# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



**Project Title:** Traffic Signal Network Communication Project  
**Contractor:** Snyder & Associates, Inc.  
**Address:** 2727 Snyder Blvd., PO Box 1159, Ankeny Iowa 50023  
**Finance Budget Code:** 340-230-6407 **Finance Project #**  
**Vendor Project or Invoice #:** 121.0846.01 **PO #**  
**Original Contract Date:** August 10, 2021 **Vendor #** 2031

**Date of Council Meeting:** March 8, 2022 **PAYMENT REQUEST #** 2  
**PAYMENT PERIOD:** From: January 1, 2022 Through: January 31, 2022

## Contract Summary

|                                         |    |            |           |
|-----------------------------------------|----|------------|-----------|
| Original Contract Amount:               | \$ | 147,300.00 |           |
| Net change by Change Orders:            | \$ | -          |           |
| Contract Amount to Date: (line 1 ± 2)   | \$ | 147,300.00 |           |
| Total completed and stored to date:     | \$ | 26,632.50  | 40,492.50 |
| Retainage: 0 % of Completed Work:       |    |            |           |
| Total Earned less Retainage:            | \$ | 40,492.50  |           |
| Less previous applications for payment: | \$ | 26,632.50  |           |
| SUBTOTAL                                | \$ |            | 13,860.00 |

OTHER CHARGES (Attach an itemized list) \$ -

**CURRENT PAYMENT DUE** \$ 13,860.00

Balance to finish, including retainage: \$ 106,807.50

Contract Time Remaining (If applicable) - Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

**Construction Contractor Approval:** Snyder & Associates, Inc.  
Firm Name  
Signature: Todd Knox Date: 2/24/22

**Engineer / Consultant Approval:**  
Firm Name  
Signature  
Date

**City of Grimes Staff Approval:** Matt Ahrens  
Signature: Date: 3-2-22

**City of Grimes Council Approval:**  
Signature  
Date

**Submit to:** Matt Ahrens, P.E. - City Engineer - Engineering Department  
**E-mail:** mahrens@grimesiowa.gov **Phone:** (515) 986-4050 **Fax:** (515) 986-4480

# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

## Previous Applications for Payment

| No. | Date             | Amount       |
|-----|------------------|--------------|
| 1   | February 8, 2022 | \$ 26,632.50 |
| 2   | 22               | \$ -         |
| 3   |                  | \$ -         |
| 4   |                  |              |
| 5   |                  |              |
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## Previous Applications for Payment

| No. | Date | Amount |
|-----|------|--------|
| 36  |      |        |
| 37  |      |        |
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| 68  |      |        |
| 69  |      |        |
| 70  |      |        |

TOTAL \$ 26,632.50

## Record of Change Orders

| No. | Date | Amount |
|-----|------|--------|
| 1   |      |        |
| 2   |      |        |
| 3   |      |        |
| 4   |      |        |
| 5   |      |        |
| 6   |      |        |
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| 18  |      |        |
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| 21  |      |        |
| 22  |      |        |
| 23  |      |        |
| 24  |      |        |
| 25  |      |        |

TOTAL \$ -

## Contract Time Remaining

Contract Period: Working Days  
 Original Contract Date: August 10, 2021  
 Original Contract Time: \_\_\_\_\_  
 Added by Change Order: \_\_\_\_\_  
 Contract Time to Date: -  
 Time Used to Date: \_\_\_\_\_  
 Contract Time Remaining: -



IOWA | MISSOURI | NEBRASKA | SOUTH DAKOTA | WISCONSIN

## INVOICE FOR PROFESSIONAL SERVICES

February 28, 2022

Matt Ahrens  
City of Grimes  
101 NE Harvey Street  
Grimes, IA 50111

Invoice No: 121.0846.01 - 2

Finance Budget Code 340-230-6407

Project 121.0846.01 Traffic Signal Network Communication Project

Professional Services through January 31, 2022

## Basic Services

|                | Hours     | Rate           | Amount    |             |
|----------------|-----------|----------------|-----------|-------------|
| Engineer VII   | 84.00     | 165.00         | 13,860.00 |             |
| Total Services | 84.00     |                | 13,860.00 |             |
| Total Services |           |                |           | 13,860.00   |
| Billing Limits | Current   | Prior          | To-Date   |             |
| Total Billings | 13,860.00 | 26,632.50      | 40,492.50 |             |
| Limit          |           |                | 94,550.00 |             |
| Remaining      |           |                | 54,057.50 |             |
|                |           | Phase Subtotal |           | \$13,860.00 |

## Construction Services

|                |         |                |           |      |
|----------------|---------|----------------|-----------|------|
| Billing Limits | Current | Prior          | To-Date   |      |
| Total Billings | 0.00    | 0.00           | 0.00      |      |
| Limit          |         |                | 52,750.00 |      |
| Remaining      |         |                | 52,750.00 |      |
|                |         | Phase Subtotal |           | 0.00 |

Amount Due this Invoice \$13,860.00

|                  |           |           |           |
|------------------|-----------|-----------|-----------|
|                  | Total     | Prior     | Current   |
| Billings to Date | 40,492.50 | 26,632.50 | 13,860.00 |

Thank you. We appreciate the opportunity to serve you.

Accounts Receivable Inquiry: [ar@snyder-associates.com](mailto:ar@snyder-associates.com)

Project Manager: Todd Knox

REMIT TO: SNYDER & ASSOCIATES, INC.  
Mailing: PO Box 1159 | Ankeny, IA 50021  
Physical: 2727 SW Snyder Blvd. | Ankeny IA 50023

p: 888-964-2020 | f: 515-964-7938  
Federal E.I.N. 42-1379015  
SNYDER-ASSOCIATES.COM



Emergency Services Consulting  
International  
25030 SW Parkway Ave., Suite 330  
Wilsonville, OR 97070 US  
9713009012  
andrea.hobi@esci.us



## Emergency Services Consulting International

**BILL TO**

2021 City of Grimes Fire  
and EMS Services Project  
101 NE Harvey Street  
Grimes, IA 50111

**INVOICE 22-012**

**DATE** 01/31/2022

**DUE DATE** 03/02/2022

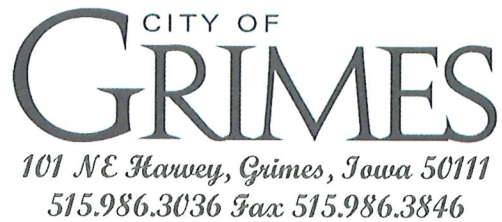
| DATE | ACTIVITY      | AMOUNT   |
|------|---------------|----------|
|      | Consulting    | 6,280.00 |
|      | Final Invoice |          |

**TOTAL DUE**

**\$6,280.00**

*1/2 billed to City of Johnston*





## INVOICE

March 3, 2022

City of Johnston  
6373 Merle Hay Road  
Johnston, Iowa 50131

|                                                  |            |
|--------------------------------------------------|------------|
| ESCI Emergency Services Consulting International | \$6,280.00 |
| Total                                            | \$6,280.00 |
| 50% to be paid by each City                      | \$3,140.00 |
| Amount Due Upon Receipt                          | \$3,140.00 |

(invoices attached)

Payable to:  
City of Grimes  
101 NE Harvey Street  
Grimes, Iowa 50111  
Attn: Rochelle Williams

# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



**Project Title:** County Line Road Intersection Improvements  
**Contractor:** Absolute Concrete  
**Address:** 1000 West 6th Ave, PO Box 148, Slater, IA 50244  
**Finance Budget Code:** 334-210-6499 **Finance Project #**  
**Vendor Project or Invoice #:** **PO #**  
**Original Contract Date:** April 27, 2021 **Vendor #** 1072

**Date of Council Meeting:** March 8, 2022 **PAYMENT REQUEST #** 6  
**PAYMENT PERIOD:** From: December 1, 2021 Through: February 28, 2022

## Contract Summary

|                                         |    |              |  |
|-----------------------------------------|----|--------------|--|
| Original Contract Amount:               | \$ | 980,161.50   |  |
| Net change by Change Orders:            | \$ | 29,452.00    |  |
| Contract Amount to Date: (line 1 ± 2)   | \$ | 1,009,613.50 |  |
|                                         |    |              |  |
| Total completed and stored to date:     | \$ | 925,421.00   |  |
| Retainage: 4 % of Completed Work:       | \$ | 37,016.84    |  |
| Total Earned less Retainage:            | \$ | 888,404.16   |  |
| Less previous applications for payment: | \$ | 869,273.75   |  |
| SUBTOTAL                                | \$ | 19,130.41    |  |
|                                         |    |              |  |
| OTHER CHARGES (Attach an itemized list) | \$ | -            |  |
|                                         |    |              |  |
| CURRENT PAYMENT DUE                     | \$ | 19,130.41    |  |
|                                         |    |              |  |
| Balance to finish, including retainage: | \$ | 121,209.34   |  |

Contract Time Remaining (If applicable) - CALENDAR DAYS

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

**Construction Contractor Approval:** Absolute Concrete  
Signature: [Signature] Firm Name: Absolute Concrete Date: 2/22/22

**Engineer / Consultant Approval:** Bolton & Menk, Inc.  
Signature: [Signature] Firm Name: Bolton & Menk, Inc. Date: 2/23/2022

**City of Grimes Staff Approval:** [Signature]  
Signature: [Signature] Date: 3-2-22

**City of Grimes Council Approval:**  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Submit to:** Matt Ahrens, P.E. - City Engineer - Engineering Department  
**E-mail:** mahrens@grimesiowa.gov **Phone:** (515) 986-4050 **Fax:** (515) 986-4480

## APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

## CONTRACT PRICE DETAIL

| ITEM NO. | DESCRIPTION<br>(Include Change Order # if Applicable)               | UNITS | ORIGINAL PROPOSED QUANTITY | QUANTITY CHANGE (BY CHANGE ORDER) | TOTAL QUANTITY | UNIT PRICE   | EXTENDED PRICE | QUANTITY COMPLETE | VALUE OF COMPLETED WORK | REMAINING QUANTITY | PERCENT COMPLETE |
|----------|---------------------------------------------------------------------|-------|----------------------------|-----------------------------------|----------------|--------------|----------------|-------------------|-------------------------|--------------------|------------------|
| 1        | CLEARING AND GRUBBING                                               | LS    | 1.00                       |                                   | 1.00           | \$ 1,131.00  | \$ 1,131.00    | 1.00              | \$ 1,131.00             | -                  | 100.00%          |
| 2        | EXCAVATION, CLASS 10                                                | CY    | 1,224.00                   |                                   | 1,224.00       | \$ 10.00     | \$ 12,240.00   | 1,224.00          | \$ 12,240.00            | -                  | 100.00%          |
| 3        | EXCAVATION, CLASS 10, BORROW                                        | CY    | 2,769.00                   |                                   | 2,769.00       | \$ 16.00     | \$ 44,304.00   | 2,769.00          | \$ 44,304.00            | -                  | 100.00%          |
| 4        | SUBGRADE PREPARATION                                                | SY    | 6,150.00                   | 30.00                             | 6,180.00       | \$ 3.00      | \$ 18,540.00   | 6,180.00          | \$ 18,540.00            | -                  | 100.00%          |
| 5        | SUBGRADE TREATMENT, FLY ASH OR CEMENT TREATMENT                     | SY    | 6,150.00                   |                                   | 6,150.00       | \$ 7.00      | \$ 43,050.00   |                   | \$ -                    | 6,150.00           | 0.00%            |
| 6        | SUBBASE, MODIFIED, 6 IN                                             | SY    | 6,150.00                   | 30.00                             | 6,180.00       | \$ 10.00     | \$ 61,800.00   | 6,180.00          | \$ 61,800.00            | -                  | 100.00%          |
| 7        | REPLACEMENT OF UNSUITABLE BACKFILL MATERIAL                         | CY    | 100.00                     |                                   | 100.00         | \$ 58.00     | \$ 5,800.00    |                   | \$ -                    | 100.00             | 0.00%            |
| 8        | STORM SEWER, TRENCHED, RCP, 15 IN                                   | LF    | 85.00                      |                                   | 85.00          | \$ 103.00    | \$ 8,755.00    | 86.00             | \$ 8,858.00             | (1.00)             | 101.18%          |
| 9        | STORM SEWER, TRENCHED, RCP, 30 IN                                   | LF    | 520.00                     | 51.00                             | 571.00         | \$ 109.00    | \$ 62,239.00   | 570.00            | \$ 62,130.00            | 1.00               | 99.82%           |
| 10       | STORM SEWER, TRENCHLESS, RCP, 30 IN                                 | LF    | 100.00                     |                                   | 100.00         | \$ 555.00    | \$ 55,500.00   | 100.00            | \$ 55,500.00            | -                  | 100.00%          |
| 11       | PIPE ARCH, CONC, 30 IN, W/ FOOTING (REMOVE, SALVAGE, AND REINSTALL) | EA    | 1.00                       |                                   | 1.00           | \$ 1,800.00  | \$ 1,800.00    | 1.00              | \$ 1,800.00             | -                  | 100.00%          |
| 12       | SUBDRAIN, PERFORATED PLASTIC, PIP, 6 IN                             | LF    | 1,080.00                   |                                   | 1,080.00       | \$ 21.50     | \$ 23,220.00   | 1,080.00          | \$ 23,220.00            | -                  | 100.00%          |
| 13       | SUBDRAIN, CLEANOUT, TYPE A-1, 8 IN.                                 | EA    | 2.00                       |                                   | 2.00           | \$ 800.00    | \$ 1,600.00    | 2.00              | \$ 1,600.00             | -                  | 100.00%          |
| 14       | SUBDRAIN OUTLETS AND CONNECTIONS                                    | EA    | 6.00                       |                                   | 6.00           | \$ 500.00    | \$ 3,000.00    | 6.00              | \$ 3,000.00             | -                  | 100.00%          |
| 15       | FIELD TILE REPAIR, <10"                                             | LF    | 100.00                     |                                   | 100.00         | \$ 50.00     | \$ 5,000.00    |                   | \$ -                    | 100.00             | 0.00%            |
| 16       | WATER MAIN, LOWERING, TRENCHED, DIP, 12 IN                          | LS    | 1.00                       |                                   | 1.00           | \$ 17,500.00 | \$ 17,500.00   |                   | \$ -                    | 1.00               | 0.00%            |
| 17       | FIXTURE ADJUSTMENT                                                  | EA    | 4.00                       |                                   | 4.00           | \$ 1,000.00  | \$ 4,000.00    |                   | \$ -                    | 4.00               | 0.00%            |
| 18       | STORM MANHOLE, SW-401, 72 IN.                                       | EA    | 3.00                       |                                   | 3.00           | \$ 6,650.00  | \$ 19,950.00   | 2.00              | \$ 13,300.00            | 1.00               | 66.67%           |
| 19       | INTAKE, SW-501                                                      | EA    | 1.00                       |                                   | 1.00           | \$ 2,400.00  | \$ 2,400.00    | 1.00              | \$ 2,400.00             | -                  | 100.00%          |
| 20       | INTAKE, SW-505                                                      | EA    | 1.00                       |                                   | 1.00           | \$ 4,450.00  | \$ 4,450.00    | 1.00              | \$ 4,450.00             | -                  | 100.00%          |
| 21       | INTAKE, SW-506                                                      | EA    | 2.00                       |                                   | 2.00           | \$ 7,250.00  | \$ 14,500.00   | 2.00              | \$ 14,500.00            | -                  | 100.00%          |
| 22       | PAVEMENT, PCC, 8 IN.                                                | SY    | 2,070.00                   | 30.00                             | 2,100.00       | \$ 75.00     | \$ 157,500.00  | 2,065.00          | \$ 154,875.00           | 35.00              | 98.33%           |
| 23       | PAVEMENT, PCC, 10 IN.                                               | SY    | 3,000.00                   |                                   | 3,000.00       | \$ 85.00     | \$ 255,000.00  | 3,008.00          | \$ 255,680.00           | (8.00)             | 100.27%          |
| 24       | CONCRETE MEDIAN                                                     | SY    | 71.00                      |                                   | 71.00          | \$ 25.00     | \$ 1,775.00    | 355.00            | \$ 8,875.00             | (284.00)           | 500.00%          |
| 25       | GRANULAR SHOULDER AND DRIVEWAY, 7 IN.                               | SY    | 535.00                     | 120.00                            | 655.00         | \$ 15.00     | \$ 9,825.00    | 655.00            | \$ 9,825.00             | -                  | 100.00%          |
| 26       | PAVEMENT REMOVAL                                                    | SY    | 3,375.00                   |                                   | 3,375.00       | \$ 16.00     | \$ 54,000.00   | 3,375.00          | \$ 54,000.00            | -                  | 100.00%          |
| 27       | PAINTED PAVEMENT MARKINGS, WATERBORNE                               | EA    | 80.10                      |                                   | 80.10          | \$ 65.00     | \$ 5,206.50    | 80.10             | \$ 5,206.50             | -                  | 100.00%          |
| 28       | PAINTED PAVEMENT SYMBOLS, WATERBORNE                                | EA    | 6.00                       |                                   | 6.00           | \$ 100.00    | \$ 600.00      | 6.00              | \$ 600.00               | -                  | 100.00%          |
| 29       | PAVEMENT MARKINGS REMOVED                                           | STA   | 17.00                      |                                   | 17.00          | \$ 115.00    | \$ 1,955.00    | 17.00             | \$ 1,955.00             | -                  | 100.00%          |
| 30       | TEMPORARY TRAFFIC CONTROL                                           | LS    | 1.00                       |                                   | 1.00           | \$ 8,200.00  | \$ 8,200.00    | 1.00              | \$ 8,200.00             | -                  | 100.00%          |
| 31       | HYDRAULIC SEEDING, SEEDING, FERTILIZING, AND MULCHING (TYPE 1)      | AC    | 0.50                       |                                   | 0.50           | \$ 3,000.00  | \$ 1,500.00    | 0.28              | \$ 840.00               | 0.22               | 56.00%           |
| 32       | HYDRAULIC SEEDING, SEEDING, FERTILIZING, AND MULCHING (TYPE 2)      | AC    | 0.75                       |                                   | 0.75           | \$ 2,950.00  | \$ 2,212.50    | 1.17              | \$ 3,451.50             | (0.42)             | 156.00%          |
| 33       | SWPPP PREPARATION                                                   | LS    | 1.00                       |                                   | 1.00           | \$ 1,000.00  | \$ 1,000.00    | 1.00              | \$ 1,000.00             | -                  | 100.00%          |
| 34       | SWPPP MANAGEMENT                                                    | LS    | 1.00                       |                                   | 1.00           | \$ 2,000.00  | \$ 2,000.00    | 0.90              | \$ 1,800.00             | 0.10               | 90.00%           |
| 35       | FILTER SOCK, 9 IN.                                                  | LF    | 1,115.00                   |                                   | 1,115.00       | \$ 2.50      | \$ 2,787.50    | 230.00            | \$ 575.00               | 885.00             | 20.63%           |
| 36       | RIP RAP, CLASS E                                                    | TON   | 30.00                      |                                   | 30.00          | \$ 70.00     | \$ 2,100.00    | 30.00             | \$ 2,100.00             | -                  | 100.00%          |
| 37       | SILT FENCE OR SILT FENCE DITCH CHECK                                | LF    | 2,730.00                   |                                   | 2,730.00       | \$ 1.50      | \$ 4,095.00    | 618.00            | \$ 927.00               | 2,112.00           | 22.64%           |
| 38       | EROSION CONTROL MULCHING, HYDROMULCHING                             | AC    | 2.10                       |                                   | 2.10           | \$ 1,500.00  | \$ 3,150.00    | 0.54              | \$ 810.00               | 1.56               | 25.71%           |
| 39       | INLET PROTECTION DEVICE                                             | EA    | 7.00                       |                                   | 7.00           | \$ 175.00    | \$ 1,225.00    | 7.00              | \$ 1,225.00             | -                  | 100.00%          |
| 40       | MOBILIZATION                                                        | LS    | 1.00                       |                                   | 1.00           | \$ 61,000.00 | \$ 61,000.00   | 1.00              | \$ 61,000.00            | -                  | 100.00%          |
| 41       | CONCRETE WASHOUT                                                    | LS    | 1.00                       |                                   | 1.00           | \$ 2,500.00  | \$ 2,500.00    | 1.00              | \$ 2,500.00             | -                  | 100.00%          |
| 42       | FENCE REMOVAL                                                       | LF    | 350.00                     |                                   | 350.00         | \$ 5.00      | \$ 1,750.00    | 350.00            | \$ 1,750.00             | -                  | 100.00%          |
| 8001     | SUBBASE STABILIZATION, GEOGRID                                      | SY    |                            | 152.00                            | 152.00         | \$ 5.50      | \$ 836.00      | 152.00            | \$ 836.00               | -                  | 100.00%          |
| 8002     | TEMPORARY TRAFFIC SIGNALS                                           | LS    |                            | 1.00                              | 1.00           | \$ 11,929.00 | \$ 11,929.00   | 1.00              | \$ 11,929.00            | -                  | 100.00%          |
| 8003     | FIELD ENTRANCE                                                      | LS    |                            | 1.00                              | 1.00           | \$ 6,688.00  | \$ 6,688.00    | 1.00              | \$ 6,688.00             | -                  | 100.00%          |

TOTAL CONTRACT AND VALUE OF WORK COMPLETED TO DATE

\$ 1,009,613.50\$ 925,421.00-8.34%



# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

## Previous Applications for Payment

| No. | Date               | Amount        |
|-----|--------------------|---------------|
| 1   | July 13, 2021      | \$ 281,913.92 |
| 2   | August 24, 2021    | \$ 90,564.64  |
| 3   | September 14, 2021 | \$ 310,792.32 |
| 4   | October 12, 2021   | \$ 142,503.80 |
| 5   | December 14, 2021  | \$ 43,499.07  |
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## Previous Applications for Payment

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**TOTAL**      \$ 869,273.75

## Record of Change Orders

| No. | Date             | Amount       |
|-----|------------------|--------------|
| 1   | July 13, 2021    | \$ 22,764.00 |
| 2   | October 12, 2021 | \$ 6,688.00  |
| 3   |                  |              |
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**TOTAL**      \$ 29,452.00

## Contract Time Remaining

|                          |                |
|--------------------------|----------------|
| Contract Period:         | CALENDAR DAYS  |
| Original Contract Date:  | April 27, 2021 |
| Original Contract Time:  | 8/31/2021      |
| Added by Change Order:   |                |
| Contract Time to Date:   | 126.00         |
| Time Used to Date:       | 126.00         |
| Contract Time Remaining: | -              |

# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



**Project Title:** WRA Grimes Connector - Contract 1  
**Contractor:** S.J. Louis Construction, Inc.  
**Address:** 1351 Broadway Street W., Rockville, MN 56369-0459  
**Finance Budget Code:** 328-815-6499 **Finance Project #**  
**Vendor Project or Invoice #:** **PO #**  
**Original Contract Date:** December 14, 2021 **Vendor #** 4257

**Date of Council Meeting:** March 8, 2022 **PAYMENT REQUEST #** 1  
**PAYMENT PERIOD:** From: February 21, 2022 Through: February 28, 2022

## Contract Summary

|                                         |                  |              |
|-----------------------------------------|------------------|--------------|
| Original Contract Amount:               | \$ 12,675,000.00 |              |
| Net change by Change Orders:            | \$ -             |              |
| Contract Amount to Date: (line 1 ± 2)   | \$ 12,675,000.00 |              |
| Total completed and stored to date:     | \$ 103,000.00    |              |
| Retainage: 5 % of Completed Work:       | \$ 5,150.00      |              |
| Total Earned less Retainage:            | \$ 97,850.00     |              |
| Less previous applications for payment: | \$ -             |              |
| <b>SUBTOTAL</b>                         |                  | \$ 97,850.00 |

**OTHER CHARGES** (Attach an itemized list) \$ -

**CURRENT PAYMENT DUE** \$ 97,850.00

Balance to finish, including retainage: \$ 12,577,150.00

Contract Time Remaining (If applicable) 530.00 Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

**Construction Contractor Approval:** S.J. Louis Construction, Inc.  
Signature:  Firm Name: \_\_\_\_\_ Date: 3/1/2022

**Engineer / Consultant Approval:** Veenstra & Kimm, Inc.  
Signature:  Firm Name: \_\_\_\_\_ Date: 3-1-2022

**City of Grimes Staff Approval:**  Signature: \_\_\_\_\_ Date: 3-2-22

**City of Grimes Council Approval:** Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Submit to:** Matt Ahrens, P.E. - City Engineer - Engineering Department  
**E-mail:** [mahrens@grimesiowa.gov](mailto:mahrens@grimesiowa.gov) **Phone:** (515) 986-4050 **Fax:** (515) 986-4480



## APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

## CONTRACT PRICE DETAIL

| ITEM NO. | DESCRIPTION<br>(Include Change Order # if Applicable) | UNITS | ORIGINAL PROPOSED QUANTITY | QUANTITY CHANGE (BY CHANGE ORDER) | TOTAL QUANTITY | UNIT PRICE   | EXTENDED PRICE  | QUANTITY COMPLETE | VALUE OF COMPLETED WORK | REMAINING QUANTITY | PERCENT COMPLETE |
|----------|-------------------------------------------------------|-------|----------------------------|-----------------------------------|----------------|--------------|-----------------|-------------------|-------------------------|--------------------|------------------|
| 1        | 60" Sanitary in Open Cut                              | LF    | 1,744.00                   |                                   | 1,744.00       | \$ 679.50    | \$ 1,185,048.00 |                   | \$ -                    | 1,744.00           | 0.00%            |
| 2        | 54" Sanitary in Open Cut                              | LF    | 9,729.00                   |                                   | 9,729.00       | \$ 699.00    | \$ 6,800,571.00 |                   | \$ -                    | 9,729.00           | 0.00%            |
| 3        | 48" Sanitary in Open Cut                              | LF    | 55.00                      |                                   | 55.00          | \$ 1,200.00  | \$ 66,000.00    |                   | \$ -                    | 55.00              | 0.00%            |
| 4        | 36" Sanitary in Open Cut                              | LF    | 33.00                      |                                   | 33.00          | \$ 1,400.00  | \$ 46,200.00    |                   | \$ -                    | 33.00              | 0.00%            |
| 5        | 36" DI Sanitary Sewer in Open Cut                     | LF    | 30.00                      |                                   | 30.00          | \$ 1,500.00  | \$ 45,000.00    |                   | \$ -                    | 30.00              | 0.00%            |
| 6        | 24" DI Sanitary Sewer in Open Cut                     | LF    | 20.00                      |                                   | 20.00          | \$ 1,252.00  | \$ 25,040.00    |                   | \$ -                    | 20.00              | 0.00%            |
| 7        | 8" DI Sanitary Sewer in Open Cut                      | LF    | 20.00                      |                                   | 20.00          | \$ 900.00    | \$ 18,000.00    |                   | \$ -                    | 20.00              | 0.00%            |
| 8        | 54" Sanitary Tunneled                                 | LF    | 656.00                     |                                   | 656.00         | \$ 2,200.00  | \$ 1,443,200.00 |                   | \$ -                    | 656.00             | 0.00%            |
| 9        | Manhole - 120"                                        | EA    | 1.00                       |                                   | 1.00           | \$ 1.00      | \$ 1.00         |                   | \$ -                    | 1.00               | 0.00%            |
| 10       | Manhole - 96"                                         | EA    | 4.00                       |                                   | 4.00           | \$50,000.00  | \$ 200,000.00   |                   | \$ -                    | 4.00               | 0.00%            |
| 11       | Manhole - 84"                                         | EA    | 35.00                      |                                   | 35.00          | \$33,510.00  | \$ 1,172,850.00 |                   | \$ -                    | 35.00              | 0.00%            |
| 12       | Storm Sewer - 48" RCP                                 | LF    | 30.00                      |                                   | 30.00          | \$ 800.00    | \$ 24,000.00    |                   | \$ -                    | 30.00              | 0.00%            |
| 13       | Storm Sewer - 24" RCP                                 | LF    | 60.00                      |                                   | 60.00          | \$ 250.00    | \$ 15,000.00    |                   | \$ -                    | 60.00              | 0.00%            |
| 14       | Storm Sewer - 18" RCP                                 | LF    | 90.00                      |                                   | 90.00          | \$ 180.00    | \$ 16,200.00    |                   | \$ -                    | 90.00              | 0.00%            |
| 15       | Storm Sewer - 15" RCP                                 | LF    | 30.00                      |                                   | 30.00          | \$ 150.00    | \$ 4,500.00     |                   | \$ -                    | 30.00              | 0.00%            |
| 16       | Storm Sewer - 12" RCP                                 | LF    | 30.00                      |                                   | 30.00          | \$ 105.00    | \$ 3,150.00     |                   | \$ -                    | 30.00              | 0.00%            |
| 17       | 6" Tile with Sock                                     | LF    | 18,900.00                  |                                   | 18,900.00      | \$ 19.00     | \$ 359,100.00   |                   | \$ -                    | 18,900.00          | 0.00%            |
| 18       | 6" PCC Trail                                          | SY    | 8,148.00                   |                                   | 8,148.00       | \$ 65.00     | \$ 529,620.00   |                   | \$ -                    | 8,148.00           | 0.00%            |
| 19       | Granular Surfacing                                    | SY    | 362.00                     |                                   | 362.00         | \$ 25.00     | \$ 9,050.00     |                   | \$ -                    | 362.00             | 0.00%            |
| 20       | Steel Sheet piling                                    | SF    | 7,900.00                   |                                   | 7,900.00       | \$ 35.00     | \$ 276,500.00   |                   | \$ -                    | 7,900.00           | 0.00%            |
| 21       | Rip-Rap                                               | TON   | 1,350.00                   |                                   | 1,350.00       | \$ 70.00     | \$ 94,500.00    |                   | \$ -                    | 1,350.00           | 0.00%            |
| 22       | Stabilizing Material                                  | TON   | 200.00                     |                                   | 200.00         | \$ 44.85     | \$ 8,970.00     |                   | \$ -                    | 200.00             | 0.00%            |
| 23       | Erosion Control                                       | LS    | 1.00                       |                                   | 1.00           | \$100,000.00 | \$ 100,000.00   | 25.0%             | \$ 25,000.00            | 75.0%              | 25.00%           |
| 24       | Seeding                                               | ACRE  | 25.00                      |                                   | 25.00          | \$ 2,500.00  | \$ 62,500.00    |                   | \$ -                    | 25.00              | 0.00%            |
| 25       | Clearing and Grubbing                                 | LS    | 1.00                       |                                   | 1.00           | \$150,000.00 | \$ 150,000.00   | 50.0%             | \$ 75,000.00            | 50.0%              | 50.00%           |
| 26       | Traffic Control                                       | LS    | 1.00                       |                                   | 1.00           | \$20,000.00  | \$ 20,000.00    | 15.0%             | \$ 3,000.00             | 85.0%              | 15.00%           |
| 27       |                                                       |       |                            |                                   | -              | \$ -         | \$ -            |                   | \$ -                    | -                  | 0.00%            |
| 28       |                                                       |       |                            |                                   | -              | \$ -         | \$ -            |                   | \$ -                    | -                  | 0.00%            |
| 29       |                                                       |       |                            |                                   | -              | \$ -         | \$ -            |                   | \$ -                    | -                  | 0.00%            |
| 30       |                                                       |       |                            |                                   | -              | \$ -         | \$ -            |                   | \$ -                    | -                  | 0.00%            |
| 31       |                                                       |       |                            |                                   | -              | \$ -         | \$ -            |                   | \$ -                    | -                  | 0.00%            |
| 32       |                                                       |       |                            |                                   | -              | \$ -         | \$ -            |                   | \$ -                    | -                  | 0.00%            |
| 33       |                                                       |       |                            |                                   | -              | \$ -         | \$ -            |                   | \$ -                    | -                  | 0.00%            |
| 34       |                                                       |       |                            |                                   | -              | \$ -         | \$ -            |                   | \$ -                    | -                  | 0.00%            |
| 35       |                                                       |       |                            |                                   | -              | \$ -         | \$ -            |                   | \$ -                    | -                  | 0.00%            |
| 36       |                                                       |       |                            |                                   | -              | \$ -         | \$ -            |                   | \$ -                    | -                  | 0.00%            |
| 37       |                                                       |       |                            |                                   | -              | \$ -         | \$ -            |                   | \$ -                    | -                  | 0.00%            |
| 38       |                                                       |       |                            |                                   | -              | \$ -         | \$ -            |                   | \$ -                    | -                  | 0.00%            |
| 39       |                                                       |       |                            |                                   | -              | \$ -         | \$ -            |                   | \$ -                    | -                  | 0.00%            |
| 40       |                                                       |       |                            |                                   | -              | \$ -         | \$ -            |                   | \$ -                    | -                  | 0.00%            |
| 41       |                                                       |       |                            |                                   | -              | \$ -         | \$ -            |                   | \$ -                    | -                  | 0.00%            |
| 42       |                                                       |       |                            |                                   | -              | \$ -         | \$ -            |                   | \$ -                    | -                  | 0.00%            |
| 43       |                                                       |       |                            |                                   | -              | \$ -         | \$ -            |                   | \$ -                    | -                  | 0.00%            |
| 44       |                                                       |       |                            |                                   | -              | \$ -         | \$ -            |                   | \$ -                    | -                  | 0.00%            |
| 45       |                                                       |       |                            |                                   | -              | \$ -         | \$ -            |                   | \$ -                    | -                  | 0.00%            |
| 46       |                                                       |       |                            |                                   | -              | \$ -         | \$ -            |                   | \$ -                    | -                  | 0.00%            |
| 47       |                                                       |       |                            |                                   | -              | \$ -         | \$ -            |                   | \$ -                    | -                  | 0.00%            |
| 48       |                                                       |       |                            |                                   | -              | \$ -         | \$ -            |                   | \$ -                    | -                  | 0.00%            |
| 49       |                                                       |       |                            |                                   | -              | \$ -         | \$ -            |                   | \$ -                    | -                  | 0.00%            |
| 50       |                                                       |       |                            |                                   | -              | \$ -         | \$ -            |                   | \$ -                    | -                  | 0.00%            |
| 51       |                                                       |       |                            |                                   | -              | \$ -         | \$ -            |                   | \$ -                    | -                  | 0.00%            |
| 52       |                                                       |       |                            |                                   | -              | \$ -         | \$ -            |                   | \$ -                    | -                  | 0.00%            |
| 53       |                                                       |       |                            |                                   | -              | \$ -         | \$ -            |                   | \$ -                    | -                  | 0.00%            |
| 54       |                                                       |       |                            |                                   | -              | \$ -         | \$ -            |                   | \$ -                    | -                  | 0.00%            |
| 55       |                                                       |       |                            |                                   | -              | \$ -         | \$ -            |                   | \$ -                    | -                  | 0.00%            |
| 56       |                                                       |       |                            |                                   | -              | \$ -         | \$ -            |                   | \$ -                    | -                  | 0.00%            |
| 57       |                                                       |       |                            |                                   | -              | \$ -         | \$ -            |                   | \$ -                    | -                  | 0.00%            |
| 58       |                                                       |       |                            |                                   | -              | \$ -         | \$ -            |                   | \$ -                    | -                  | 0.00%            |
| 59       |                                                       |       |                            |                                   | -              | \$ -         | \$ -            |                   | \$ -                    | -                  | 0.00%            |
| 60       |                                                       |       |                            |                                   | -              | \$ -         | \$ -            |                   | \$ -                    | -                  | 0.00%            |
| 61       |                                                       |       |                            |                                   | -              | \$ -         | \$ -            |                   | \$ -                    | -                  | 0.00%            |
| 62       |                                                       |       |                            |                                   | -              | \$ -         | \$ -            |                   | \$ -                    | -                  | 0.00%            |
| 63       |                                                       |       |                            |                                   | -              | \$ -         | \$ -            |                   | \$ -                    | -                  | 0.00%            |
| 64       |                                                       |       |                            |                                   | -              | \$ -         | \$ -            |                   | \$ -                    | -                  | 0.00%            |
| 65       |                                                       |       |                            |                                   | -              | \$ -         | \$ -            |                   | \$ -                    | -                  | 0.00%            |
| 66       |                                                       |       |                            |                                   | -              | \$ -         | \$ -            |                   | \$ -                    | -                  | 0.00%            |
| 67       |                                                       |       |                            |                                   | -              | \$ -         | \$ -            |                   | \$ -                    | -                  | 0.00%            |
| 68       |                                                       |       |                            |                                   | -              | \$ -         | \$ -            |                   | \$ -                    | -                  | 0.00%            |
| 69       |                                                       |       |                            |                                   | -              | \$ -         | \$ -            |                   | \$ -                    | -                  | 0.00%            |
| 70       |                                                       |       |                            |                                   | -              | \$ -         | \$ -            |                   | \$ -                    | -                  | 0.00%            |
| 71       |                                                       |       |                            |                                   | -              | \$ -         | \$ -            |                   | \$ -                    | -                  | 0.00%            |
| 72       |                                                       |       |                            |                                   | -              | \$ -         | \$ -            |                   | \$ -                    | -                  | 0.00%            |
| 73       |                                                       |       |                            |                                   | -              | \$ -         | \$ -            |                   | \$ -                    | -                  | 0.00%            |
| 74       |                                                       |       |                            |                                   | -              | \$ -         | \$ -            |                   | \$ -                    | -                  | 0.00%            |
| 75       |                                                       |       |                            |                                   | -              | \$ -         | \$ -            |                   | \$ -                    | -                  | 0.00%            |

TOTAL CONTRACT AND VALUE OF WORK COMPLETED TO DATE

\$12,675,000.00

\$ 103,000.00

-99.19%

# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

| No. | Date | Amount |
|-----|------|--------|
| 1   |      |        |
| 2   |      |        |
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Previous Applications for Payment

| No. | Date | Amount |
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| 70  |      |        |

TOTAL \$ -

Record of Change Orders

| No. | Date | Amount |
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| 24  |      |        |
| 25  |      |        |

TOTAL \$ -

## Contract Time Remaining

|                          |                   |
|--------------------------|-------------------|
| Contract Period:         | Working Days      |
| Original Contract Date:  | December 14, 2021 |
| Original Contract Time:  | 579.00            |
| Added by Change Order:   |                   |
| Contract Time to Date:   | 579.00            |
| Time Used to Date:       | 49.00             |
| Contract Time Remaining: | 530.00            |



**Resolution #03-1022 “A Resolution Approving Personnel Transactions”**

WHEREAS, the City Administrator recommends the following additions and/or amendments to the payroll.

NOW THEREFORE, be it resolved by the City Council of the City of Grimes, Iowa that:

**Section 1.** The job description for the part-time positions of Grimes Parks & Recreation Program Supervisor AND the Program Assistant, copies of which are attached hereto, are approved.

**Section 2.** The pay ranges for Grimes Community Complex part-time positions identified below are hereby approved:

| <b>Position</b>    | <b>Pay Range</b>  |
|--------------------|-------------------|
| Program Supervisor | \$11.00 - \$13.00 |
| Program Assistants | \$8.50 - \$11.00  |

**Section 3.** The job description for a Recreation Coordinator for special events to oversee all programs out of the Grimes Community Center and elsewhere that fall under the “special events” rubric is attached hereto and approved as to duties and compensation.

PASSED AND APPROVED this 8th day of March, 2022.

---

Mayor Scott Mikkelsen

ATTEST:

---

Rochelle Williams, City Clerk



## City of Grimes Job Description

### A. Position Title

### Location

Program Supervisor – Parks & Recreation

Various School sites, Parks, or Complexes

### B. Job Specifications

|                                             |                                               |                                              |
|---------------------------------------------|-----------------------------------------------|----------------------------------------------|
| <input type="checkbox"/> Regular, Full-Time | <input checked="" type="checkbox"/> Part-Time | <input type="checkbox"/> Seasonal, From: .   |
| Department:                                 | Parks and Recreation                          | To: Click here to enter text.                |
| Reports to:                                 | Recreation Coordinator                        | Bargaining Unit: N/A                         |
| Post Offer Testing:                         | .                                             | FLSA: Non-exempt                             |
| Civil Service:                              | N/A                                           | Hourly/Monthly Pay: \$11.00-\$13.00 per hour |

### C. Job Description Summary

The Program Supervisor will perform a wide variety of functions in the area of recreation programs. Work includes helping guide participants to meet recreation program goals, enforcing facility and or program policies and rules and working with other staff members to assist participants. This position will lead program assistants in youth and adult programs.

### D. Routine Job Duties/Responsibilities

Prepares the location by transporting needed equipment, cleaning or sweeping as needed and surveying the facility to ensure a safe environment prior to program start.

Communicates with and supports the volunteer coaches and other staff on program goals.

Assists in program activities and supports participants and other staff.

Takes attendance sheets, fills out incident and accident reports as needed.

Assists supervisor in scheduling and evaluating program and volunteers.

Handles public concerns, problems or suggestions in a calm and professional manner.

Helps promote future recreation programs by handing out flyers or information as needed.

Cleans up after program and transports program materials and/or equipment back to the GCC or storage area.

Performs other duties as assigned.

### E. Periodic Job Duties/Responsibilities

Cleaning up after the program, taking inventory of program equipment, handling parent or child concerns.

### F. Qualifications

|                       |                                                                                                                                     |
|-----------------------|-------------------------------------------------------------------------------------------------------------------------------------|
| Education/Experience: | At least 16 years of age or older.                                                                                                  |
| Skills:               | Proficiency with keyboarding and computer software including word processing, spreadsheets, email, databases and internet research. |

|                                 |                                                                                                                                                       |
|---------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Knowledge</b>                | Reasoning ability to solve practical problems. Ability to interpret a variety of instructions furnished in written, oral, diagram or schedule format. |
| <b>Licenses/Certifications:</b> | Valid Iowa drivers' license. CPR, First Aid, and AED Certification is recommended.                                                                    |

#### **G. Working Conditions**

|                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|---------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Lifting/Physical Requirements:</b> | Light work exerting up to 50lbs of force frequently and/or a negligible amount of force constantly to move and set-up equipment. Sufficient personal mobility and physical reflexes, with or without reasonable accommodation, which permits the employee to have access to various work sites throughout the City and out of the area. Ability to stand or sit, walk, use hand/fingers to handle or feel, talk/hear, see and repetitive motion. Occasional bending, twisting, turning, and squatting in implementing, setting up and leading activities and/or programs |
| <b>Other Conditions:</b>              | <ul style="list-style-type: none"> <li>-Majority of work is outdoor with heat, cold, precipitation, and the results of weather and nature may be encountered.</li> <li>-Standard work hours include after 5pm and done by 9pm during the week and 4-6 hour shifts on the weekends as program dictates.</li> <li>-Must pass criminal background check.</li> </ul>                                                                                                                                                                                                         |

#### **H. Disclaimer**

This job description reflects the administration's assignment of essential functions; and nothing herein restricts the administration's right to assign or reassign duties and responsibilities to this job at any time (with Union contract guidelines if applicable). This Job Description is not to be construed as a contract for employment.

#### **ACCEPTED IN ALL TERMS-**

Employee Name (printed): \_\_\_\_\_

Signed by Employee: \_\_\_\_\_

Date: \_\_\_\_\_

Signed by Recreation & Facility Manager: \_\_\_\_\_

Date: \_\_\_\_\_





## City of Grimes Job Description

### A. Position Title Location

|                                        |                                                |
|----------------------------------------|------------------------------------------------|
| Program Assistant – Parks & Recreation | Various School sites, Parks, GCC, or Complexes |
|----------------------------------------|------------------------------------------------|

### B. Job Specifications

|                                             |                                               |                                             |
|---------------------------------------------|-----------------------------------------------|---------------------------------------------|
| <input type="checkbox"/> Regular, Full-Time | <input checked="" type="checkbox"/> Part-Time | <input type="checkbox"/> Seasonal, From: .  |
| Department:                                 | Parks and Recreation                          | To: .                                       |
| Reports to:                                 | Recreation Coordinator                        | Bargaining Unit: N/A                        |
| Post Offer Testing:                         | .                                             | FLSA: Non-exempt                            |
| Civil Service:                              | N/A                                           | Hourly/Monthly Pay: \$8.50-\$13.00 per hour |

### C. Job Description Summary

The Program Assistant will perform a wide variety of functions in the area of recreation programs. Work includes helping guide participants to meet recreation program goals, enforcing facility and or program policies and rules and working with other staff members to assist participants.

### D. Routine Job Duties/Responsibilities

|                                                                                                                                                                        |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Prepares the location by transporting needed equipment, cleaning or sweeping as needed and surveying the facility to ensure a safe environment prior to program start. |
| Communicates with and supports the volunteer coaches and other staff on program goals.                                                                                 |
| Assists in program activities and supports participants and other staff.                                                                                               |
| Takes attendance sheets, fills out incident and accident reports as needed.                                                                                            |
| Assists supervisor in scheduling and evaluating program and volunteers.                                                                                                |
| Handles public concerns, problems or suggestions in a calm and professional manner.                                                                                    |
| Helps promote future recreation programs by handing out flyers or information as needed.                                                                               |
| Cleans up after program and transports program materials and/or equipment back to the GCC or storage area.                                                             |
| Performs other duties as assigned.                                                                                                                                     |

### E. Periodic Job Duties/Responsibilities

Ability to supervise and interact with program participants, capable of working on the computer as needed to print signs or other informational material, and knowledge of safety precautions and regulations regarding recreation programs.

### F. Qualifications

|                       |                                                                                                                                     |
|-----------------------|-------------------------------------------------------------------------------------------------------------------------------------|
| Education/Experience: | At least 16 years of age or older. Experiences working with kids and adults required.                                               |
| Skills:               | Proficiency with keyboarding and computer software including word processing, spreadsheets, email, databases and internet research. |

|                                 |                                                                                                                                                       |
|---------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Knowledge</b>                | Reasoning ability to solve practical problems. Ability to interpret a variety of instructions furnished in written, oral, diagram or schedule format. |
| <b>Licenses/Certifications:</b> | Valid Iowa drivers' license. CPR, First Aid, and AED Certification is recommended.                                                                    |

#### G. Working Conditions

|                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|---------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Lifting/Physical Requirements:</b> | Light work exerting up to 50lbs of force frequently and/or a negligible amount of force constantly to move and set-up equipment. Sufficient personal mobility and physical reflexes, with or without reasonable accommodation, which permits the employee to have access to various work sites throughout the City and out of the area. Ability to stand or sit, walk, use hand/fingers to handle or feel, talk/hear, see and repetitive motion. Occasional bending, twisting, turning, and squatting in implementing, setting up and leading activities and/or programs |
| <b>Other Conditions:</b>              | <ul style="list-style-type: none"> <li>-Majority of work is outdoor with heat, cold, precipitation, and the results of weather and nature may be encountered.</li> <li>-Standard work hours include after 5pm and done by 9pm during the week and 4-6 hour shifts on the weekends as program dictates.</li> <li>-Must pass criminal background check.</li> </ul>                                                                                                                                                                                                         |

#### H. Disclaimer

This job description reflects the administration's assignment of essential functions; and nothing herein restricts the administration's right to assign or reassign duties and responsibilities to this job at any time (with Union contract guidelines if applicable). This Job Description is not to be construed as a contract for employment.

#### I. Pre-Employment Screening

| Action Required                                               | Result                    | Date                      |
|---------------------------------------------------------------|---------------------------|---------------------------|
| <input type="checkbox"/> <b>Reference Check</b>               | Click here to enter text. | Click here to enter text. |
| <input type="checkbox"/> <b>Credit History</b>                | Click here to enter text. | Click here to enter text. |
| <input type="checkbox"/> <b>Education/License Credentials</b> | Click here to enter text. | Click here to enter text. |
| <input checked="" type="checkbox"/> <b>Criminal Records</b>   | Click here to enter text. | Click here to enter text. |
| <input type="checkbox"/> <b>Employment Verification</b>       | Click here to enter text. | Click here to enter text. |

#### J. Review

|                                                         |              |
|---------------------------------------------------------|--------------|
| <b>Compensation Review/Approval</b>                     | <b>Date:</b> |
| <b>City Administrator/Department Director Signature</b> | <b>Date:</b> |
| <b>Reviewed with Employee by:</b>                       | <b>Date:</b> |
| <b>Employee Signature</b>                               | <b>Date:</b> |





## City of Grimes Job Description

### A. Position Title

### Location

Recreation Coordinator – Special Events

Grimes Community Complex

### B. Job Specifications

|                                                               |                                           |                                                                           |
|---------------------------------------------------------------|-------------------------------------------|---------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> <b>Regular, Full-Time</b> | <input type="checkbox"/> <b>Part-Time</b> | <input type="checkbox"/> <b>Seasonal, From:</b> Click here to enter text. |
| <b>Department:</b>                                            | Parks and Recreation                      | <b>To:</b> Click here to enter text.                                      |
| <b>Reports to:</b>                                            | Parks and Recreation Director             | <b>Bargaining Unit:</b> N/A                                               |
| <b>Post Offer Testing:</b>                                    | Click here to enter text.                 | <b>FLSA:</b> Non-exempt                                                   |
| <b>Civil Service:</b>                                         | N/A                                       | <b>Hourly/Monthly Pay:</b> \$21.07 - \$27.97/hour                         |

### C. Job Description Summary

The Recreation Coordinator plans, directs, and coordinates comprehensive recreational and leisure programs, with a focus on arts, culture, music, special events and the Grimes Community Complex.

### D. Routine Job Duties/Responsibilities

*Description of Duty: Do not include if less than 5% of time unless essential. Be Specific without giving explicit instructions on how to perform. Use accurate adjectives and only those duties current to the position.*

Plans, coordinates, supervises, and instructs various existing recreational programs for arts, culture, music, community complex and special events. Also researches and creates new programming based on need or wants of the community.

Leads and directs part-time staff and volunteers through trainings to help deliver high quality programming.

Prepares facilities, fields, and equipment for all recreation programming and events to make sure all participants' needs are met and facility and equipment are safe and presentable.

Conducts program evaluations to determine participation level and quality of each program/event.

Works closely with area recreation agencies to assure the proper development of programs in all areas.

Participates in agency planning, research and training, budget and action plan preparation. Maintains necessary records and submits required reports by required deadlines.

Helps the Department maintain participation and instructor information and processes payments for programming and events. Processes program and facility rental income and provides for timely submission of biweekly staff payroll.

Attends and participates in various City and community meetings as needed. Attends workshops, seminars and clinics to provide for professional development.

Performs other duties as assigned.

### E. Periodic Job Duties/Responsibilities

Assists full-time and part-time Grimes Community Complex staff by providing for the daily opening, closing as needed, administration, maintenance, and repair of the Grimes Community Complex. Will also help with the preparation and set up of event space, including signage and directional signs for scheduled events, sometimes outside of normal day office hours, including nights and weekends.

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#### F. Qualifications

|                                 |                                                                                                                                                                                                                                                                           |
|---------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Education/Experience:</b>    | Requires a high school diploma or GED and three years of related experience and/or training. A college degree in recreation or a related field may be substituted for the required 3 years experience. May also be an equivalent combination of education and experience. |
| <b>Skills:</b>                  | Proficiency with keyboarding and computer software including word processing, spreadsheets, email, databases and internet research.                                                                                                                                       |
| <b>Knowledge</b>                | Reasoning ability to solve practical problems. Ability to interpret a variety of instructions furnished in written, oral, diagram or schedule format. Ability to work with Microsoft Office products.                                                                     |
| <b>Licenses/Certifications:</b> | Valid Iowa drivers' license. CPR, First Aid, and AED Certification is recommended.                                                                                                                                                                                        |

#### G. Working Conditions

|                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|---------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Lifting/Physical Requirements:</b> | Light work exerting up to 50lbs of force frequently and/or a negligible amount of force constantly to move and set-up equipment. Sufficient personal mobility and physical reflexes, with or without reasonable accommodation, which permits the employee to have access to various work sites throughout the City and out of the area. Ability to stand or sit, walk, use hand/fingers to handle or feel, talk/hear, see and repetitive motion. Occasional bending, twisting, turning, and squatting in implementing, setting up and leading activities and/or programs |
| <b>Other Conditions:</b>              | <ul style="list-style-type: none"><li>-Climate controlled office.</li><li>-Position requires outdoor work with heat, cold, precipitation, and the results of weather and nature may be encountered.</li><li>-Standard work hours must be flexible and include evenings and weekends and will be greater than 40 hours per week for a large percentage of the year.</li></ul>                                                                                                                                                                                             |

#### H. Disclaimer

This job description reflects the administration's assignment of essential functions; and nothing herein restricts the administration's right to assign or reassign duties and responsibilities to this job at any time (with Union contract guidelines if applicable). This Job Description is not to be construed as a contract for employment.





*101 NE Hawley, Grimes, Iowa 50111  
515.986.3036 Fax 515.986.3846*

AGENDA MEMO

For Meeting of 03-08-2022

**AGENDA HEADING:** Resolution Approving the City of Grimes Participation in Further Discussions and Exploration Concerning the Establishment of Central Iowa Water Works

**SYNOPSIS:** For several years Municipalities in the Des Moines metro area have considered a Regional Water Authority for treatment and production of source water. After several years of meetings and studies a proposed framework has been developed which includes all Des Moines Metro Communities. This Framework has been developed as part of the Micro Group Outcomes Report. A draft 28E – 28F agreement has been developed using the framework of the Micro Group Outcomes Report. The 28E – 28F is the document which all interested communities will have a chance to comment on prior to acting on membership. The attached resolution is to commit the City of Grimes to participating in the final development of the 28E-28F. Additional action will be needed to formally join the proposed Central Iowa Water Works.

**FISCAL IMPACT:** NA

**PREVIOUS COUNCIL ACTION(S):** NA

**BOARD/COMMISSION ACTION(S):** NA

**STAFF/COMMITTEE RECOMMENDATION:** City Staff Recommends approval



## **GRIMES RESOLUTION NO. 03-0422**

### **RESOLUTION APPROVING THE CITY OF GRIMES PARTICIPATION IN FURTHER DISCUSSIONS AND EXPLORATION CONCERNING THE ESTABLISHMENT OF CENTRAL IOWA WATER WORKS**

WHEREAS, the City of Grimes has a duty to its customers to provide the quantity and quality of water needed for the City of Grimes Residents; and

WHEREAS, the fulfillment of this duty requires that City Staff plan ahead and look at various options for providing the needed quality and quantity of water; and

WHEREAS, the regional area that includes the City of Grimes successfully has joined together to provide various services to citizens through regionalization; and

WHEREAS, the regionalization of water source and production has been studied for many years among the regional communities; and

WHEREAS, the City of Grimes staff is recommending that the City Council vote in favor of continuing discussions and exploration of creating Central Iowa Water Works, a proposed regional water source and production entity that would serve metro area communities; and

WHEREAS, the proposed structure will allow City of Grimes to, continue to own and maintain its distribution system and control water pricing for its customers while having a vote in all decisions regarding source water, new treatment plant construction and wholesale pricing; and

WHEREAS, the next step in the discussions is negotiation of an agreement for the creation and funding of Central Iowa Water Works; and

WHEREAS, the Grimes City staff believes that it is in the best interest of the citizens of Grimes and the customers of Grimes Utilities, and in fulfillment of its fiduciary duty to those citizens and customers to participate as a founding agency to continue with the discussions; and

WHEREAS, the City of Grimes staff considers it desirable to explore establishing, with other water utilities and governmental entities, a shared regional system of drinking water supply production facilities under regional governance to meet all its existing and future needs for safe, reliable, abundant, and reasonably priced drinking water to be distributed to its customers; and

WHEREAS, certain existing water supply utilities in Central Iowa have defined a framework for the organization of a new regional water authority as a separate public entity created under Chapter 28E and Chapter 28F, Iowa Code, to be known as the "Central Iowa Water Works" to act as a regional water wholesale production and supply authority under terms and conditions as set forth in the Regionalization Outcomes Document as issued in April, 2021 and revised in November, 2021 attached hereto as Exhibit A (the "Outcomes Document"); and

WHEREAS, The City of Grimes, desires to participate as a founding agency of the Central Iowa Water Works as described in the Outcomes Document, subject to certain terms and contingencies.

NOW, THEREFORE IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRIMES, IOWA the City shall be, and agrees to become, a founding agency of the Central Iowa Water Works on the terms as generally described in the Outcomes Document, **subject to the following:**

- A. Participation as a founding agency shall be subject to the preparation of a form of Agreement under Chapter 28E and Chapter 28F of the Iowa Code that is in all material respects consistent with the Outcomes Document and acceptable in a form and substance to the City of Grimes staff and its council; and
- B. Participation as a founding agency shall be contingent upon, and shall be effective only if, water supply agencies representing a “critical mass”, defined as a substantial majority of the average total annual water consumption of the Des Moines Metropolitan Area, execute this CIWW Founding Resolution by March 31, 2022; and
- C. Participation as a founding agency shall be contingent upon the execution, delivery, and filing with the Iowa Secretary of State of a 28E-28F Agreement by the requisite agencies meeting condition B above on or before September 30, 2022.

PASSED AND APPROVED THIS 8th DAY OF MARCH 2022.

---

Scott Mikkelsen, Mayor

ATTEST:

---

Rochelle Williams, City Clerk

# CENTRAL IOWA WATER WORKS

## REGIONAL MICRO GROUP

### Report Out on Discussions, Outcomes and Considerations

Originally Issued April 2021

Revised November 2021

*Ted Corrigan, Des Moines Water Works*  
*Amy Kahler, Des Moines Water Works*  
*Diane Munns, Des Moines Water Works*  
*Sue Huppert, Des Moines Water Works*  
*Dale Acheson, Urbandale Water Utility*  
*John McCune, Urbandale Water Utility*  
*Christina Murphy, West Des Moines Water Works*  
*Jody Smith, West Des Moines Water Works*

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## HOW THIS DOCUMENT SHOULD BE USED

The concepts outlined in this document are strictly a culmination of the work of the individuals comprising the Micro Group and have not been formally or informally approved by any one of the associated Boards of Trustees. The distribution of this document does not imply support or approval of the concepts by the associated Boards of Trustees. This framework should not be considered an offer or proposal; rather, based on feedback and follow up discussions, it may be used as the basis for a proposal or negotiated 28E/28F agreement which all participating regional agencies, including city councils and the three utility Boards, would review and formally approve before any regional entity would exist. Use of the term “Consensus” within this document refers only to the individuals within the Micro Group as it relates to evaluating a full regionalization option.

The Micro Group hopes the information contained in this document will provide a common understanding of complex regional considerations as studied by the Micro Group and will, in turn, advance the dialogue surrounding regional governance of drinking water production in the Des Moines metro area and hopes decision makers will move the question forward with the sense of urgency necessary to ensure continued adequate supply of safe, affordable drinking water in Central Iowa.

## **BACKGROUND AND INTRODUCTION**

### **Multi-year Process**

In 2017, Des Moines Water Works (DMWW) began a multi-year process with partners from across the region, examining ways to increase cooperation, share decision-making, balance risk, and equitably distribute benefits across the region. A range of alternatives, from merging all retail and water production assets under a single entity to sharing costs and decision-making while maintaining separately governed entities, were considered. FCS Group, a national utility consulting firm, was retained by DMWW, Urbandale Water Utility and West Des Moines Water Works (WDMWW) to facilitate a process-- which included data gathering, analysis, and stakeholder workshops—that could serve as a basis for establishing a model for a regional water authority. The technical aspects of forming a regional entity, including board composition, and operating contracts, were identified. FCS Group also completed an in-depth financial analysis of the regional concept compared to the existing water supply model.

### **Initial FCS Group Model**

The initial FCS Group financial analysis, completed in October 2018, showed significant benefit to regionalizing water production in Central Iowa. The FCS recommendations were based on 1) ownership of water production assets, 2) how the costs of adding water production capacity for economic growth could be attributed, and 3) how to calculate charges for water during peak demands. The formation of a new regional water authority was proposed. The proposed authority would purchase all the water production assets in the region. The new authority would raise money from Members, through the issuance of debt, and by implementing rate increases to wholesale customers to buy these assets.

The cost of becoming a Member of the new authority was too high for some, while others would have received significant financial benefits; consequently, there was a lack of consensual support for this regionalization model among the regional partners.

### **The Shared Governance Option**

The DMWW Board considered alternatives to the initial FCS Group model with a continued commitment to three guiding principles developed during early regional discussions.

1. Collaborative decision-making focused on conserving and protecting the natural resource of water is in the best interest of the people of the region.
2. Drinking water should be produced and made available in a manner that is fair and equitable to every person, business, government entity, and organization in the region.
3. Shared risk should result in shared benefits. The wise management and conservation of water is beneficial to the entire region and, over the long-term, will result in lower regional costs.

DMWW recognizes there may be other or additional opinions or perspectives by the suburban communities on why shared governance is important.

In September 2019, the DMWW Board issued an alternative framework to the initial FCS model in the form of a Term Sheet. The Term Sheet was intended to further stimulate discussion of a regional model, and regional discussions were actively resumed.

### **Micro Group Discussions**

The Term Sheet generated healthy discussion and a number of questions among regional partners. It became clear more detailed discussions were needed to answer all the questions. Those discussions began in early 2020 shortly before the outbreak of the COVID-19 pandemic. It quickly became difficult to coordinate the type of large group discussions needed to answer the detailed questions. In July of 2020, representatives for the three Board-managed water utilities determined that, in order to ensure continued progress, the best path forward was to address the outstanding questions in more frequent, small group meetings. These Micro Group meetings have occurred weekly, and sometimes as often as three times a week since late July 2020.

These discussions have covered all the questions assembled by the larger, regional group in February of 2020. In discussing the issues, the Micro Group has been attentive to considering diverse perspectives and interests of all regional partners—from producers to non-producers, fast growing to slow growing communities, etc.

The initial Micro Group Report was issued April of 2021. That report included a short list of open issues. WDMWW, UWU and DMWW exchanged letters through the summer of 2021 in attempt to resolve the remaining open issues. On September 17, 2021, the Micro Group met and came to consensus on the remaining open issues. This Outcomes document, as noted “Revised November 2021” has been updated to reflect those discussions.

## **REGIONAL CONCEPTUAL FRAMEWORK AS PRESENTED BY THE MICRO GROUP**



## CONCEPTUAL FRAMEWORK FOR REGIONALIZATION

The Micro Group discussions have resulted in revised concepts for a discussion framework. The discussion framework contains the following concepts.

1. **Creation of Central Iowa Water Works (CIWW).** A new intergovernmental entity, CIWW, will be established under Iowa Code Chapters 28E and 28F to allow regional partners to make efficient use of existing water infrastructure and cooperate, to their mutual advantage, in the management of water as a natural resource. This new entity would also have the responsibility to deliver safe and abundant drinking water to Members of CIWW.
2. **Participation.** All Central Iowa water utility systems would be invited to join CIWW as Founding Agency Members. Total Service Customers of any Member would be deemed to be part of their Member service provider so long as they remain a party to their existing 28E agreement. If a water utility system wishes to join CIWW after the Authority has been established, the terms, including cost, of Membership would be established by the CIWW board. Subsequently admitted Members should expect such terms to include greater initiation and buy-in costs than those established for founding Members.
3. **Exclusivity.** CIWW would have the exclusive right to purchase the full output of the Water Production and Supply Facilities of all its Members. All Members would exclusively contract with CIWW for their wholesale water supply.
4. **Operational Contracts.** CIWW would contract with Water Producing Members (e.g., DMWW and WDMWW) for the operation of existing water production assets for a minimum of 20 years.
5. **Regional Production Governance.** CIWW would have governance of production-related activities only, and Members would retain full governance of all matters related to their individual distribution and storage systems, including setting local water rates.
6. **Board Composition.** CIWW would be governed by a Board consisting of one representative from each of the Founding Agencies. Agencies serving an area with a population in excess of 100,000 would be represented by one additional representative.
7. **Ownership.** CIWW would purchase, by a date certain, designated Water Production and Supply Facilities from all its Water Producing Members to effectuate asset transfer. Until acting on asset transfer, asset owners would continue to own, maintain, and finance improvements to their respective Water Production and Supply Facilities.
8. **Governance and Scope.** The CIWW Board would provide oversight and governance for managing water production and wholesale distribution to its Members, wholesale rate setting, and long-range planning. All financing and management issues related to water production would require approval from the CIWW board.

9. **Future Water Production Expansion.** The Micro Group came to a consensus that 9% of expansion costs would be shared by all Member Agencies proportioned based on maximum day demand in recognition of the fact that all Members benefit from source, treatment, and transmission expansion projects through efficiency gains, new technology implementation, and redundancy/resiliency created. The remaining 91% of the cost of expanding water production assets in the region would be shared among the Members of the CIWW proportionally based on each Member's forecasted incremental maximum day demand (i.e., projected future growth).
10. **Upfront Capital Contribution.** Upon entering into CIWW, each Member would be required to contribute towards the entity's start-up fund. Each Member would be asked to contribute a proportionate share of the start-up fund based on annual consumption over the preceding 5-year period as a pro-rata share of total consumption. The initial start-up fund is projected to be approximately \$2,000,000 in total, with contributions allocated among the Members.

## MEMBERSHIP

All Central Iowa water utility systems will be invited to participate either as founding Members on equal terms, or as subsequently admitted Members on terms to be established by the CIWW Board. Subsequently admitted Members should expect such terms to include greater initiation and buy-in costs than those established for founding Members.

Total Service Customers of any Member are deemed to be part of their Member service provider so long as they remain a party to their existing 28E agreement.

The existing Wholesale Water Service Master Agreement ("Master Agreement") among DMWW and its wholesale customers dated June 10, 2005, which makes provision for purchased capacity will terminate among the founding Members as of the Operational Commencement Date of CIWW. The Master Agreement will otherwise remain in full force and effect for other DMWW wholesale customers that are not founding Members, and DMWW shall retain the right to set rates and provide service to those wholesale customers that are not Members of CIWW.

## GOVERNANCE AND BOARD COMPOSITION

The initial Term Sheet issued by DMWW in September of 2019 included a Board composition proposal of at least 5 persons and not more than 9 persons. Two seats allocated to DMWW and one seat allocated to other entities over 25,000 in population with one or two additional at large seats.

The Micro Group discussed alternatives to this approach, reaching a Consensus on a proposed CIWW Board consisting of one Board Representative representing each of the Members, with members in excess of 100,000 population (as determined by the last Federal Census) entitled to one total additional representative (for DMWW a total of two representatives).

Each Member Agency retains the right to provide water service under existing Total Service Agreements, and the entity served under such agreements shall, for all purposes of CIWW, be considered part of the Member Agency providing total service and will be represented by that Member Agency's CIWW Board Member(s). Except in instances where a prospective Total Service customer cannot be reasonably directly served by the Regional Authority (i.e., due to geographical proximity), prospective Total Service contracts for any Member will be deemed to be for operation of the prospective community's local water system only, with wholesale water supply provided by the Regional Authority.

Board Representatives shall be appointed by the Member entity being represented. In the case of a member that is a city, the appointment would be made by the mayor of the city, subject to approval of its City Council. In the case of board-governed members, the appointment would be made by resolution of its governing body. Total Service Customers of any Member are deemed to be represented on the CIWW board by the Member so long as they remain a party to their existing 28E.

Board Representatives will serve at the pleasure of their Member Agency.

Each Board Representative will have one (1) vote and, except as provided for optional weighted voting, a majority vote cast by Board Members then duly appointed and acting will decide matters before the Board.

Provided representatives of two (2) or more entities request a weighted vote, the Board will, at their next regularly scheduled meeting, hold a weighted vote on the following actions/items:

- Annual budget or an amendment to an approved annual budget
- Setting wholesale rates
- Adoption or modification of a capital plan or a long-range plan
- Issuance of debt
- Accepting additional governmental entities to the Water Authority
- Employing, engaging, retaining, or terminating the Director of the Authority
- Removal of a Board Member for just cause

On the above weighted vote actions/items, a majority vote of the CIWW Board would decide those matters.

Weighted votes shall be determined based on each Member Agency's annual consumption over the preceding 5-year period as a pro-rata share of total consumption and shall be calculated and adjusted annually. See a draft presentation of weighted voting percentages in **Appendix E**.



The Board will hold regular meetings, suggested to be monthly, and one regular meeting each year will be designated as the Annual Meeting at which officers will be elected.

Board Representatives will elect officers from among their Membership, including Chair, Vice Chair and Secretary. CIWW's first Chair shall not be a representative of Des Moines Water Works.

The Board shall establish committees including:

1. Executive Committee
2. Long Range Planning and Capital Improvements Committee
3. Finance & Audit Committee
4. Nominating Committee
5. Operating/Technical Committee

### **Committee Membership and Responsibilities**

**Executive Committee.** An Executive Committee is established for the purposes, among other things, of reviewing and advising on policy issues at the request of the Executive Director and making recommendations to the Executive Director, and of making recommendations to the Board regarding the appointment of the Executive Director and thereafter periodically reviewing the performance of the Director.

The Executive Committee shall be chaired by the Board Chair, and shall be comprised of the current Chair, the most recently presiding Chair prior to the current Chair who remains a current Member of the Board, and for the first three years, a representative of the three Members governed by independent utility boards, unless those Members are already represented on the Committee, and up to one additional Member selected at-large so long as membership of the Executive Committee does not equal or exceed the number constituting a quorum for the full board. After the first three years, the Executive Committee shall be comprised of the current chair, the most recently presiding Chair prior to the current Chair who remains a current Member of the Board, and up to four (4) of the largest Members as measured by annual consumption over the preceding 5-year period as a pro rata share of total consumption, unless those Members are already represented on the Committee. At no time shall the membership of the Executive Committee equal or exceed quorum for the full board.

The Executive Committee shall meet at the call of the Chair or at the request of the Executive Director to fulfill its purposes as set forth herein and such other duties as may be assigned to the Executive Committee by resolution of the Board. The Executive Director of the Regional Authority and the General Manager(s) of Member contract operators shall all be provided advance notice of, and an Agenda for, meetings of the Executive Committee.

**Long Range Planning and Capital Improvements Committee.** A Long Range Planning and Capital Improvements Committee shall be chaired by a representative elected by the voting Members of the Committee. The Committee shall be comprised of one individual appointed by each Member (not necessarily the representative of the Regional Board) who shall be an individual familiar with the current and long-range drinking water requirements of the entity and with regional assets/infrastructure. Each Member may also appoint an alternate to its representative. The Committee shall include the Executive Director or his/her designee who shall not be a voting Member of the Committee. The Committee shall meet in accordance with a meeting schedule approved by the Committee, at the call of the Chair or at

the direction of the Board, to provide technical advice or recommendation to the Board, including but not limited to: (i) planning for modifications, or additions to, source water and water treatment facilities and timeline(s) for potential construction, and (ii) such other duties requiring technical, or business expertise as may be assigned by Resolution of the Board.

**Finance & Audit Committee.** A Finance & Audit Committee is hereby established for the purposes, among other things, of reviewing issues/items referred to it by the Board and making recommendations to the Board on, but not limited to, the following: (i) finances, budgets, and budget amendments of the Regional Authority, (ii) audits of Authority finances and Authority records, (iii) rates for sale of potable water, and (iv) such other duties as may be assigned by Resolution of the Board.

Members of the Finance & Audit Committee shall be appointed annually by the Board Chair after the Annual meeting of the Board in January. The Membership of the Committee shall not equal or exceed the number constituting a quorum for the full Board.

The Finance & Audit Committee shall include the Executive Director of the Authority or his/her designee and the contracted third-party financial advisor of the Authority, neither of which will be a voting Member of the Committee.

The Finance & Audit Committee shall meet in accordance with a meeting schedule approved by the Committee, at the call of the Chair or at the direction of the Board.

**Nominating Committee.** A Nominating Committee, consisting of at least three CIWW Board Members, shall be established for the purpose of selecting and offering nominations for election to each office of the Board at the annual meeting. Members of the Nominating Committee shall be appointed by the Chair at a regular Board meeting held at least three (3) months prior to the annual meeting. The Nominating Committee shall be chaired by a committee Member selected by the other Members of the Nominating Committee.

**Operating/Technical Committee.** A Technical Committee shall be chaired by a representative elected by the voting Members of the Technical Committee. The Technical Committee shall be comprised of one individual (not necessarily a representative of the Board) appointed by each Member who shall be an individual who is familiar with the Member's local distribution or business operations. Each Member may also appoint an alternate to its representative. The Technical Committee shall include the Executive Director of CIWW or his/her designee who shall not be a voting Member of the Committee. The Technical Committee shall meet in accordance with a meeting schedule approved by the Technical Committee, at the call of its chair or at the direction of the Board, to provide technical advice or recommendations to the Board, including but not limited to:

1. Determination of each Member's water consumption, including annual total consumption, maximum day demand, average day demand, average consumption over a specified number of years (e.g., 3 or 5 years), and weighted-average consumption over a specified number of years
2. Design flows for all capacity enhancements to be constructed by, or at the request and cost of, CIWW
3. Recommendations regarding capacity enhancements or other improvements proposed by one or more Members or proposed Members
4. The population served by each Member

5. Such other duties requiring technical, or business expertise as may be assigned by Resolution of the Board

**Other Committees.** The Board may, by resolution, designate two or more of its representatives to constitute a committee. Such committee shall, if authorized by resolution of the Board, provide advice and recommendations to the Board and/or act pursuant to the authority delegated by the Board resolution. The designation of such committee shall not operate to relieve the Board of any responsibility unless such responsibility is specifically delegated to the committee by Board resolution.

## INITIAL CAPITAL CONTRIBUTIONS

Upon entering into CIWW, each Member will contribute towards the entity's start-up fund. Each Member will be asked to contribute a proportionate share of the start-up fund based on their population or demand. A total start-up requirement is yet to be finalized, but based on previous studies, is projected to be approximately \$2,000,000 in total, with contributions allocated among the Members. Assuming allocations are based on annual demand for illustration purposes, estimated contributions by Member are as follows:

Initial Start Up Contributions \$ 2,000,000 (tentative)

|                       | % Allocation* | \$ Allocation |
|-----------------------|---------------|---------------|
| Altoona               | 4%            | \$ 79,339     |
| Ankeny                | 11%           | 224,721       |
| Bondurant             | 1%            | 18,445        |
| Clive                 | 3%            | 64,204        |
| DMWW                  | 42%           | 841,422       |
| Grimes                | 2%            | 49,870        |
| Johnston              | 4%            | 75,334        |
| Norwalk               | 2%            | 38,457        |
| Polk City             | 1%            | 21,141        |
| Urbandale             | 8%            | 155,383       |
| Warren Water District | 3%            | 57,731        |
| Waukee                | 3%            | 66,933        |
| WDMWW                 | 12%           | 233,649       |
| Xenia                 | 4%            | 73,371        |
|                       | 100%          | \$ 2,000,000  |

\* For illustration purposes, allocation based on 2020 average annual demand



## **STAFFING AND ADVISORY SERVICE PROVIDERS**

The Micro Group discussed the need for CIWW to initially employ or engage an Executive Director who is independent of any of the entities that are Members of the new Regional Authority. The Executive Director could be an individual or a firm. The Executive Director would be selected after the CIWW Board has been seated, but prior to the Operational Commencement Date. Additionally, the Micro Group discussed the need for the Executive Director to facilitate input from a specific committee or ad hoc committee on the recommendation for external financial, legal, and engineering services via a Request for Qualifications (RFQ) or Request for Proposal process (RFP). The financial, legal, and engineering consultants will assist with tasks including accounting, budgeting, rate-setting, planning, and project management and will ensure transparency and objectivity in reviewing allocation of costs, confirming operating agreement stipulations are met, implementing long range planning, etc.

The Board may employ other staff and/or engage other consultants and advisors as it determines to be appropriate and may contract with third parties for all necessary or desirable services such as billing, payroll, board administrative support, etc.

## **OPERATING CONTRACTS FOR PRODUCERS**

The Micro Group discussed the need for CIWW and each Water Producing Member to enter into an operating contract for operation of its respective Water Production and Supply Facility. The Micro Group reached a consensus that the preferred length of the initial Operating Contract is twenty (20) years. This length of contract provides stability and certainty for the employees of the Water Producing Members and allows time for the CIWW agreement to mature before changes are made.

For newly constructed water facilities (not including expansions of currently existing facilities), CIWW may or may not contract with a Water Producing Member and could consider having employees that are directed by the Regional Authority.

## ASSET TRANSFER CONSIDERATIONS

The Micro Group discussed the need for each Water Producing Member to grant to CIWW the right to acquire full ownership of their respective Water Production and Supply Facilities within five years after the Operational Commencement Date.

Rather than compensate asset and purchased capacity owners through rate credits over time, an approach contemplated in prior discussions, the Micro Group supports an up-front asset transfer calculation that credits each Water Producing Member with its net book value of assets and each Member Agency for its unamortized book value in DMWW's Core Network. The true-up then determines unused or "reserve" capacity for each Member and assigns a dollar value to each Member Agency's reserve capacity. This calculation also provides for each Member's initial assigned capacity (in MGD) in CIWW. See **Appendix D** for a DRAFT upfront asset transfer calculation. Note this calculation will need to be updated for production-related asset additions or construction-in-progress, and maximum day demands up to the time of transfer; therefore, amounts shown are not final.

Each Water Producing Member shall continue to own, maintain, and operate its respective Water Production and Supply Facilities, until the asset transfer option is exercised by CIWW, and shall have the right and obligation to invest in maintaining such facilities to maintain their current operational capacity. The Regional Authority shall be responsible for planning, decision making, and funding relating to the expansion of, or significant investment to, existing treatment facilities even if prior to the Asset Transfer Date. Such expansion of, or significant investment to, existing facilities prior to the Asset Transfer Date may cause the limited transfer of the affected asset(s) to the Regional Authority.

The Micro Group reviewed general principles that will be used to determine which Water Production and Supply Facilities will be transferred via asset transfer and which will not be included in asset transfer. In general, source water and water treatment facilities necessary to produce drinking water will be included in asset transfer. Regional drinking water transmission, storage and pumping facilities, including aquifer storage and recovery (ASR) facilities, which deliver drinking water to more than one Member will also be included. Storage and pumping facilities that primarily serve Des Moines retail or Total Service customers but will also continue to serve CIWW on a limited basis, will remain DMWW assets; however, a percentage of the O&M costs for these storage facilities equal to an agreed upon percentage of use by CIWW will be billed by DMWW to CIWW on an annual basis. ASR facilities, elevated storage, and booster stations located within a Member's own local water distribution system will not be included in asset transfer (e.g., Ankeny ASRs). Further discussion is needed to understand how the O&M costs of some regional transmission, storage and pumping facilities will be covered.

In instances where real estate is shared use between Water Production and Supply Facilities and non-water supply purposes (e.g., parks, other city functions) or is owned by a separate party altogether, designated source, treatment, transmission, storage and pumping facilities will be transferred and dedicated for the use and benefit of CIWW, but the underlying real estate will remain with the original owner. The owner will grant CIWW an easement. A long-term lease agreement or 28E agreement may need to be executed to satisfy bonding requirements.

See **Appendix A** for a listing of Water Production and Supply Facilities and whether, or to what extent, they are considered for asset transfer.

## DEPRECIATION

The Micro Group discussed and affirmed that a standard useful lives and depreciation schedule should be adopted for assets of Water Producing Members of the Regional Authority.

Net book value (that is, original cost minus accumulated depreciation) has been used in the regional financial model to determine joint capital cost components of the rates and is also used in the upfront asset transfer calculation to determine the cash settlement by Member for asset transfer. See **Appendix D, Exhibit 2** for a draft upfront asset transfer calculation.

The Micro Group is supportive of adopting DMWW's useful lives schedule used for financial reporting for existing assets of each Water Producing Member. For assets subsequently constructed or acquired by the region, the regional board/staff would assign the appropriate useful life.



## INITIAL CAPACITY AND GROWTH-RELATED COSTS

### Initial Capacity

The September 2019 Term Sheet issued by DMWW contemplated that each Member that purchased capacity in the DMWW system would receive consideration for its Purchased Capacity in the DMWW system. This consideration is reflected in the upfront asset transfer calculation in **Appendix D**. Because Purchased Capacity owners will be compensated for their capacity in the DMWW system and capacity is effectively “reset,” each Member will be assigned an initial capacity based on historic use which would serve as the Agency’s baseline demand for future planning purposes.

### Growth Related Costs

DMWW’s Phase 3 Regional Financial Model allocates growth capital based on the projected increase in Maximum Daily Demand over the next 5-year period. DMWW’s September 2019 Term Sheet outlined that funding for regional growth-related improvements would be the responsibility of the communities requiring the growth based on each community’s pro rata share of maximum day growth. A counter argument has been made that expansion projects benefit all Members, even those not growing. Examples of benefits to all may include redundancy in facilities and technological advances resulting in operational efficiencies. Under this premise that growth benefits all communities, it has been argued that all Members should share in a portion of expansion projects (commonly referred to as “benefit-pays-for-benefit”). The Micro Group agrees that all Members benefit, to some extent, from growth.

PFM Financial Advisors LLC prepared an analysis that quantifies the financial impact of adjusting the allocation of expansion costs under a regional model. PFM’s analysis considered 5 independent cost allocation scenarios representing a “benefit percentage” (i.e., 0%, 5%, 10%, 15% and 20%) and blended these independent benefit scenarios with each community’s prorated share of demand (using average day or maximum day). Under the 0% benefit scenario, the analysis assumes that all expansion costs are allocated based only on each community’s pro rata share of growth over the next five years. For the 5% scenario, the analysis assumes 5% of expansion project costs are assigned to all Members based on their prorated share of average or maximum day demand, and the remaining 95% of expansion costs are assigned to Members based on their prorated share of growth, and so on for the remaining scenarios.

In comparing the approaches, the relative impact to any Member is approximately one percent (1%) or less for each 5% “benefit” increment. **Appendix C** illustrates the analysis and the incremental changes based on these independent scenarios.

The Micro Group came to a consensus that 9% of expansion costs should be shared by all Member Agencies proportioned based on maximum day demand in recognition of the fact that all Members benefit from source, treatment, and transmission expansion projects through efficiency gains, new technology implementation, and redundancy/resiliency created. The remaining 91% of the cost of expanding water production assets in the region would be shared among the Members of the CIWW proportionally based on each Member’s forecasted incremental maximum day demand (i.e., projected future growth).

## MAXIMUM DAY/PEAK DEMAND CONSIDERATIONS

Four key elements of maximum day demand and peaking were discussed by the Micro Group:

- 1) **Growth Capital** – The capital costs each Member would be responsible for to meet their projected growth in terms of Maximum day (discussed in the previous section “Initial Member Capacity and Growth-Related Costs”), and any reconciliation that would occur if communities exceed their allotted capacity.

The Micro Group came to a consensus that 9% of expansion costs should be shared by all Member Agencies proportioned based on maximum day demand in recognition of the fact that all Members benefit from source, treatment, and transmission expansion projects through efficiency gains, new technology implementation, and redundancy/resiliency created. The remaining 91% of the cost of expanding water production assets in the region would be shared among the Members of the CIWW proportionally based on each Member’s forecasted incremental maximum day demand (i.e., projected future growth).

- 2) **Peaking Surcharge** - Whether a surcharge or penalty should apply if communities exceed a set maximum peaking factor (e.g., 2.5). The September 2019 Term Sheet issued by DMWW proposed Members exceeding a peak ratio of 2.5 would be subject to a surcharge. In lieu of this approach, Urbandale Water Utility and WDMWW proposed setting a future goal for Members to reach a benchmark and allow the regional board to set an ultimate peaking factor and determine the appropriate penalty when Members exceed this peaking threshold set by the regional board. It was suggested that setting a future goal (as opposed to a surcharge or penalty) would allow higher-peaking communities more time to consider what their strategy will be to achieve the goal.

The Micro Group came to a consensus that initially no surcharge or penalty would apply based on a maximum peaking factor such as 2.5 times average day. It was agreed that peaking is something that should be considered by the regional board going forward in an effort to cost effectively manage available water resources and optimize water infrastructure.

It was noted and agreed upon that the surcharge for peaking should not be confused with any reconciliation payments from communities whose usage exceeds their projected growth.

- 3) **Allocation of Capital Costs**– Whether the Regional Authority should allocate capital costs using maximum day units or an allocation between average day and maximum day units. Allocation of costs to maximum day may be appropriate because water systems are designed to meet maximum day demand. On the other hand, an allocation between average day and maximum day units recognizes not all water system assets are sized for maximum day demand (i.e., buildings, vehicle fleet, water source, etc.). Also, source and treatment components are used on a regular basis, not just to meet maximum demand, which supports a more blended approach. It should be noted that DMWW has historically used a blended approach in their cost of service study for capital costs. Either approach is considered consistent with principles outlined in AWWA’s M1 manual.

The Micro Group came to a consensus that capital costs should be allocated based on both average day and maximum day.

- 4) **Allocation of Fixed O&M Costs** - Whether the Regional Authority should allocate fixed O&M costs to average day units only or an allocation between average day and maximum day units. The Base Extra Capacity cost allocation methodology outlined in AWWA's M1 manual and used currently by DMWW and most other large wholesale water providers assigns O&M costs based on both average day and maximum day demand units. The Micro Group expressed support for following an industry-accepted methodology in assigning costs.

The Micro Group came to a consensus that O&M costs should be allocated based on both average day and maximum day.

Due to the financial implications to Member Agencies related to the elements of maximum day and peaking principles, the Micro Group agrees the framework above should not be subject to significant modification without a 90% vote of the CIWW Board for a period of 10 years subsequent to execution of the 28E/28F.



## PRODUCTION COST ALLOCATION METHODOLOGY

The Micro Group reviewed a comparison of WDMWW and DMWW O&M fixed and variable production costs that would be proposed to be borne by the regional utility. Efforts were coordinated between DMWW and WDMWW to ensure the methodologies between the two producer utilities are consistent. The analysis shows that, using consistent methodologies for 2016 and 2020, O&M production costs stated as a cost per thousand gallons are closely aligned between those two utilities, with DMWW's allocated 2020 cost per thousand gallons of \$1.72 being slightly lower than WDMWW's allocated cost of \$1.83.

Final allocation of production costs may warrant further discussion, and allocation of costs for other Water Producing Members will be evaluated. See **Appendix B** for DMWW's Preliminary Breakdown of Cost by Type/Relationship to Regional Entity and WDMWW's Draft Allocation of Costs.



## RATE OF RETURN

A rate of return is used generally in rate-making analyses under the utility-basis approach to identify capital costs for a utility.

The FCS Regional Financial model uses a rate of return assumption of 6%. FCS chose this rate of return for modeling because this is the rate of return DMWW has used in recent years for its annual cost of service study.

The Micro Group discussed that there should be a basis for the rate of return used, and studied several options common in the water industry:

### 1. Benchmark Rate with Margin

One common and simple approach is to use an industry standard benchmark rate, like prime rate or Bond Buyer index, plus a margin. The margin could be a fixed percentage (e.g., prime rate plus 2%) or a multiplier (e.g., prime rate times 1.25).

#### Definitions:

**Prime Rate** - The federal funds overnight rate is the basis for the prime rate. The prime rate is the interest rate that commercial banks charge corporate customers with the lowest credit risk, and prime serves as the starting point for most other interest rates.

As of 3/18/2021, the prime rate is 3.25%.

**Bond Buyer Index** - Created by the Chicago Board of Trade and published by *The Bond Buyer*, the Bond Buyer Index is a daily index of municipal bond prices. There are several versions of this index, such as the prices of 20 or 40 recently issued general obligation and revenue municipal bonds, or recently issued revenue bonds only.

As of 3/18/2021, the revenue bond buyer index was 2.76.

#### Calculations:

Calculated rate of returns using these benchmarks:

Prime Rate + 2% = 5.25% rate of return

Bond Buyer Index + 2% = 4.76% rate of return

It is recommended that if a benchmark is used, a “floor” or minimum rate of return be established, such as 5%.

### 2. Weighted Average Cost of Capital

More complex in its approach, another commonly used approach is the Weighted Average Cost of Capital. The cost of capital is calculated as a weighted average cost of capital (WACC) that takes into consideration the cost of equity and debt used by the entity as investment capital to finance the water utility assets. The formula is a simple weighted average, stated as:

$$WACC = K_e W_e + K_d W_d$$

WACC = weighted average cost of capital

Ke = cost of equity capital expressed as a percentage annual rate of return required

We = the relative amount of equity used in the overall capital structure

Kd = the cost of debt issued and outstanding expressed in an annual percentage rate

Wd = the relative amount of debt used in the overall capital structure

Therefore, to determine the WACC, the capital structure, interest cost on outstanding debts, and opportunity cost of the equity capital must be determined. Calculating the cost of equity is challenging due to the fact that local governments do not serve the investment community and do not provide returns to equity investors the same way that private enterprises would. Where costs of equity are easily determined for private enterprise by studying readily available market data, the equity costs of public utilities must be estimated by proxy. This means cost of equity is derived by comparing it to private utilities that are publicly traded in the markets and making a number of measured adjustments resulting in a reasonable estimate specific to the entity.

It was noted that DMWW's weighted average cost of capital is approximately 8% as shown below:

| Component          | Raw Cost | % of Capital Structure | Weighted Cost |
|--------------------|----------|------------------------|---------------|
| Cost of Equity     | 8.4%     | 93%                    | 7.8%          |
| Cost of Debt       | 3.2%     | 7%                     | 0.2%          |
| Weighted Avg. Cost |          |                        | 8.0%          |

It should be noted that the calculation above is for DMWW and offered here for illustrative purposes only. While debt is a relatively small percentage of capital structure for DMWW, a regional utility would likely leverage debt to a greater extent. This would increase the weighting of the debt cost in the calculation, and at current market conditions, this would decrease the weighted average cost of capital compared to the 8% shown.

Regardless of the basis chosen, rate of return should be calculated periodically to account for changes in inputs. It should be noted that changing the rate too frequently, however, could result in rate volatility. A balance should be achieved, such as evaluating rate of return every five years with capital needs.

The Micro Group also discussed that it would be appropriate to agree on a fixed rate of return for existing assets since those costs have already been incurred and allow the Regional Authority to determine an appropriate approach and basis for rate of return on newly acquired assets.

## **LONG RANGE PLANNING**

The Micro Group agrees it is important that all Member Agencies commit to revisiting the needs and timing for additional treated water for each Member Agency through a new comprehensive long-range plan where all Member Agencies participate in such planning and decision making of infrastructure needed to adequately serve customers of all Member Agencies within one year of the execution of the 28E/28F. CIWW will contract for, and adopt, a comprehensive, regional Long Range Plan which will guide regional investment in source, treatment, transmission, storage, and pumping facilities to meet drinking water needs of the Members over a planning horizon of not less than ten (10) years.

The Long Range Plan shall consider all factors relevant to the mission of CIWW, including: expected growth in water requirements of the Members; source water availability and quality; long range trends affecting source water supplies and allocations, including impacts of climate change, water treatment capacities and requirements, and the sufficiency of quantity to meet demands at reasonable cost; and all other matters as needed to assure the safety of drinking water supplies.

The Long Range Plan shall be updated on a regular basis as determined by the CIWW Board.

Each Member shall participate in, and support, the process of preparing and updating the Long Range Plan by making its data and information available to CIWW and to its consultants and contractors. Each Member shall supply its best estimates of its future water requirements and demand in support of CIWW's planning efforts within a reasonable time after requests.

In 2017, DMWW contracted for completion of the DMWW Long Range Plan (2017 LRP). The 2017 LRP used population, water use, and production statistics from all regional entities to project the necessary source, treatment, transmission, storage, and pumping needs for the Des Moines metropolitan region through the year 2040. In 2021, DMWW contracted for an update to the 2017 LRP considering five additional years of project and demand data. Other Water Producing Members have completed similar Long Range Plans and Needs Assessments. Initially, these Long Range Plans and Needs Assessments will guide capital investment by the Water Producing Members.

The Regional Authority will maintain a sufficient reserve capacity (e.g., 10% of total capacity).

## **WATER SHORTAGE PLANNING**

The group discussed the need for CIWW to adopt a universal water shortage plan in the case of drought, mechanical failure, or other adversity that would jeopardize water production in the region. In 2013, DMWW developed and approved a water shortage plan, which was presented and supported by Central Iowa Regional Drinking Water Commission (CIRDWC). Since 2013, with little variance, wholesale customers have adopted and implemented the plan.



## **STANDARD OF CARE**

The group discussed that CIWW should establish standards of care provisions, which should be part of the 28E forming CIWW. Standards of care related to adequate planning, meeting drinking water standards, complying with water supply operations obligations, and other factors will be considered. The Micro Group agrees Member Agencies must commit to supporting and adequately and timely funding recommendations identified in a needs assessment or facility plan conducted by a qualified licensed professional engineer. Such needs assessment shall identify and address infrastructure improvements necessary to maintain the reliability of shared water production to meet all federal and state drinking water requirements and standards.

Members will be expected to make their best efforts to meet these standards of care laid out in the 28E agreement.

## **CIWW 28E AGREEMENT**

The outcomes described in this Micro Group Report will be used to inform the development of the CENTRAL IOWA WATER WORKS 28E/28F AGREEMENT. The 28E/28F agreement will serve as the offer for participation in Regional Governance of water production in the Des Moines metro area and will further detail the structure and operation of the proposed regional entity.

Subsequent amendments to the 28E/28F will be subject to a significantly higher weighted vote (e.g., 75% or higher) of the CIWW Board.

## SUMMARY OF OPEN ISSUES AS OF ORIGINAL PUBLICATION IN APRIL 2021

The following is a summary of issues for which the Micro Group had not reached consensus when the Outcomes Report was originally published in April of 2021. Consensus was reached among the Micro Group members on each of these issues in November of 2021 as outlined below and as noted throughout this revised document. This page is intended only to provide historical context.

Summary of Open Issues as of April 2021, with subsequent November revisions noted:

1. How weighted voting will be determined (for example, based on population or a consumption-based measurement such as total annual consumption or maximum day demand).

The Micro Group came to a consensus that weighted votes would be weighted based on each Member Agency's annual consumption over the preceding 5-year period as a pro-rata share of total consumption and shall be calculated and adjusted annually. See a draft presentation of weighted voting percentages in **Appendix E**. (November 2021)

2. What percentage of expansion costs, if any, are considered to benefit all Members and should therefore be based on average or maximum day demand, rather than growth projections.

The Micro Group came to a consensus that 9% of expansion costs should be shared by all Member Agencies proportioned based on maximum day demand in recognition of the fact that all Members benefit from source, treatment, and transmission projects through efficiency gains, new technology implementation, and redundancy/resiliency created. The remaining 91% of the cost of expanding water production assets in the region would be shared among the Members of the CIWW proportionally based on each Member's forecasted incremental maximum day demand (i.e., projected future growth). (November 2021)

3. Whether or when a surcharge or penalty should apply if communities exceed a set maximum peaking factor (e.g., 2.5).

The Micro Group came to a consensus that initially no surcharge or penalty would apply based on a maximum peaking factor such as 2.5 times average day. It was agreed that peaking is something that should be considered by the regional board in an effort to cost effectively manage available water resources and optimize infrastructure. (November 2021)

4. Whether the Regional Authority should allocate capital costs to maximum day units only or an allocation between average day and maximum day units.

The Micro Group came to a consensus that capital costs should be allocated based on both average day and maximum day. (November 2021)

5. How assets will be valued for transfer and how Member Agencies and purchased capacity owners in DMWW's Core Network will be compensated for their assets transferred to CIWW.

Rather than compensate asset and purchased capacity owners through rate credits over time, an approach contemplated in prior discussions, the Micro Group supports an up-front asset transfer calculation that credits each Water Producing Member with its net book value of assets and credits each Member Agency for its unamortized book value in DMWW's Core Network. The true-up then determines unused or "reserve" capacity for each Member and assigns a dollar value to each Member Agency's reserve capacity. This calculation also provides for each Member's initial assigned capacity (in MGD) in CIWW. See **Appendix D** for a DRAFT upfront asset transfer calculation. Note this calculation will need to be updated for production-related asset additions or construction-in-progress, and maximum day demands up to the time of transfer; therefore, amounts shown are not final.



## APPENDIX A

### LISTING OF WATER PRODUCTION AND SUPPLY FACILITIES

| Function* | Facility Name / Asset Description       | Owner     | Comments              |
|-----------|-----------------------------------------|-----------|-----------------------|
| MTR       | Wholesale Meters                        | DMWW      |                       |
| SOS       | Fleur Infiltration Gallery              | DMWW      | Easement***           |
| SOS       | Raccoon River Intake                    | DMWW      | Easement***           |
| SOS       | Des Moines River Intake                 | DMWW      | Easement***           |
| SOS       | Saylorville Lake Storage Contract       | DMWW      | Assignment**          |
| SOS       | Maffitt Raw Water - Collector Wells     | DMWW      | Easement***           |
| SOS       | Maffitt Reservoir                       | DMWW      | Easement***           |
| SOS       | Chain of Lakes                          | DMWW      | Easement***           |
| OS        | Saylorville Raw Water - Collector Wells | DMWW      | Easement***           |
| SOS       | AC Ward Jordan Aquifer Wells            | WDMWW     | Easement***           |
| SOS       | AC Ward Alluvial Aquifer Wells          | WDMWW     | Easement***           |
| SOS       | Altoona Jordan Aquifer Wells            | Altoona   |                       |
| OS        | Polk City Alluvial Aquifer Wells        | Polk City |                       |
| SOS       | Urbandale Raw Water Quarries            | Urbandale | Easement***           |
| SOS       | AC Ward Wells and Equipment             | WDMWW     | Easement***           |
| STO       | Army Post Road ASR Well                 | DMWW      | Existing agreement    |
| STO       | LP Moon ASR Well                        | DMWW      |                       |
| STO       | McMullen ASR Well                       | DMWW      |                       |
| STO       | Ankeny ASR Wells                        | Ankeny    | Excluded              |
| STO       | Waukee ASR Well                         | Waukee    | Excluded              |
| STO       | 98th Street Tower                       | WDMWW     | Existing agreement    |
| STO       | Joint East Side Tower                   | DMWW      | Existing agreement    |
| STO       | Tenny Standpipe                         | DMWW      |                       |
| STO       | Wilchinski Standpipes                   | DMWW      | Exclude****           |
| BPS       | LP Moon Booster & Storage               | DMWW      |                       |
| BPS       | Polk Co. Booster & Storage              | DMWW      |                       |
| BPS       | Nollen Booster & Standpipe              | DMWW      | Excluded****          |
| BPS       | Hazen Booster & Storage                 | DMWW      | Excluded****          |
| BPS       | Joint SW Booster Station                | DMWW      |                       |
| BPS       | Polk City Booster Station               | DMWW      |                       |
| BPS       | Urbandale Booster Station               | Urbandale | Excluded              |
| BPS       | Waukee Booster Station                  | Waukee    | Excluded              |
| BPS       | Norwalk Booster Station                 | Norwalk   | Excluded              |
| BPS       | Airport Booster Station                 | DMWW      | Excluded              |
| TMT       | Fleur WTP                               | DMWW      | Easement***           |
| TMT       | Fleur Laboratory                        | DMWW      | Process Analysis Only |
| TMT       | McMullen WTP                            | DMWW      | Easement***           |

|            |                                                   |           |             |
|------------|---------------------------------------------------|-----------|-------------|
| <b>TMT</b> | Saylorville WTP                                   | DMWW      |             |
| <b>TMT</b> | AC Ward WTP                                       | WDMWW     | Easement*** |
| <b>TMT</b> | Altoona WTP                                       | Altoona   | Easement*** |
| <b>TMT</b> | Polk City WTP                                     | Polk City | Easement*** |
| <b>TRN</b> | Core Network Transmission Mains (706,450 LF)***** | DMWW      |             |
|            |                                                   |           |             |
|            |                                                   |           |             |

*\*MTR = Meters; BPS = Booster/Pumping Station; SOS = Sources of Supply; STO = Storage; TMT = Treatment Facilities; TRN= Transmission Lines*

**\*\***It is not clear that DMWWs rights to water storage in Saylorville Reservoir are transferable.

**\*\*\***Facilities transferred for the use and benefit of the Regional Authority but Real Estate to remain with the original owner in cases where facilities are on land that is either owned by a separate party altogether or dedicated to a non-utility purpose (e.g., parks, other city functions).

**\*\*\*\*** Storage and pumping facilities that primarily serve Des Moines retail or DMWW total service customers would remain DMWW assets but a percentage of the O&M costs for these storage facilities equal to an agreed upon percentage of use by the Regional Authority, would be billed by DMWW to the Regional Authority on an annual basis.

## APPENDIX B

### BREAKDOWN OF PRELIMINARY DMWW COST BY COST TYPE/RELATIONSHIP TO REGIONAL ENTITY

| Related to Region | Cost Breakdown                          | Breakdown Type   | % related to Region |
|-------------------|-----------------------------------------|------------------|---------------------|
| Yes               | ASR Maintenance                         | 100% Region      | 100.00%             |
|                   | DMWW Park (excluding venues)            | 100% Region      | 100.00%             |
|                   | Engineering - WP                        | 100% Region      | 100.00%             |
|                   | Storage/Booster Maintenance             | 100% Region      | 100.00%             |
|                   | WP - Administration                     | 100% Region      | 100.00%             |
|                   | WP - Chemicals                          | 100% Region      | 100.00%             |
|                   | WP - Energy                             | 100% Region      | 100.00%             |
|                   | WP - Laboratory & Research              | 100% Region      | 100.00%             |
|                   | WP - Lime Residuals                     | 100% Region      | 100.00%             |
|                   | WP - Source of Supply                   | 100% Region      | 100.00%             |
|                   | WP - Treatment Maintenance              | 100% Region      | 100.00%             |
| Allocated         | Corporate Insurance - Property          | Assets           | 93.10%              |
|                   | Corporate Insurance - Work Comp         | Employees        | 48.57%              |
|                   | Customer Service-Related Expenses       | Accounts         | 0.06%               |
|                   | Engineering Related Expenses            | Capital Exposure | 52.02%              |
|                   | Facility Maintenance                    | Buildings        | 83.33%              |
|                   | Finance Related Expenses                | Consumption      | 51.36%              |
|                   | Fleet Maintenance                       | Vehicle          | 31.00%              |
|                   | HR Related Expenses                     | Employees        | 48.57%              |
|                   | Information Technology Related Exp      | Consumption      | 51.36%              |
|                   | OCEO Related Expenses                   | Consumption      | 51.36%              |
|                   | Security/EOC Related Expenses           | Consumption      | 51.36%              |
|                   | WD - Operations                         | Water Mains      | 30.18%              |
| No                | Botanical Center                        | No Allocation    | 0.00%               |
|                   | Corporate Insurance - General Liability | No Allocation    | 0.00%               |
|                   | Direct Customer Service                 | No Allocation    | 0.00%               |
|                   | Engineering - Direct                    | No Allocation    | 0.00%               |
|                   | WD - Direct Maintenance                 | No Allocation    | 0.00%               |
|                   | WD - Hydrant Operations                 | No Allocation    | 0.00%               |

## **DRAFT Allocation of Costs – West Des Moines Water Works**

Using FY 2019 as model

10-30-20

### Labor

#### Administration

General Manager – 50%

#### Customer Service and Finance

Finance Manager – 25%

Accountant -30%

Secretary - 25%

Business Relations Manager – 5% (remaining is included in costs for basic service charge)

IT Director – 25%

#### Engineering

Engineering Manager – Project dependent (~10-15%)

Engineer – Project dependent (~10-15%)

#### Water Production

Water Production Manager – 70%

Water Production Supervisor – 90%

Plant Operator -80%

Maintenance Technician –80%

Plant Utility Worker -80%

Press Operator - 90%

Plant Secretary – 40%

Customer Service Representatives, Meter Technician, Distribution Specialists, Distribution Supervisor, Distribution Manager – 0%

### Other Costs

#### Water Treatment Plant Operation and Maintenance

##### Payroll and Employee Benefits

Salaries and Wages - *Proportioned using numbers above*

Overtime – *proportioned using numbers above*

Water Works' Share - FICA– *proportioned using numbers above*

Water Works' Share - IPERS moved to Pension Expense in 2015– *proportioned using numbers above*

Accrued Sick Leave Expense – *proportioned using numbers above*

"Water Works' Share Deferred Compensation"– *proportioned using numbers above*

Group Health and Life Insurance– *proportioned using numbers above*

Allowances– *proportioned using numbers above*

Mileage – *100% regional (very minor here)*



### Commodities and Services

Consulting Fees – IDNR/Water quality testing – *100% regional cost*  
IDNR and Water Quality Testing"

Consulting Fees – Safety - – *100% regional cost (these costs are divided among our divisions)*

Data Processing - Maintenance and Consulting Fees – *proportioned using numbers above*

IDNR Operation Permit – *100% regional cost*

Property and Other Insurance – *Treatment Plant and Source Water Portions Only (confirming this is currently split out)*

Maintenance -Buildings and Structures - – *100% regional cost (pump stations and towers maintenance are billed in distribution)*

Maintenance -Equipment– *100% regional cost*

Maintenance-Generators– *100% regional cost*

Maintenance-Vehicles - *Proportioned using numbers above*

Communication - *Proportioned using numbers above*

Continuing Education and Travel -- *Proportioned using numbers above*

Electricity – *Not currently split, could sub meter or subtract out percentage for distribution, engineering, and admin (needs more evaluation)*

Natural Gas - *Not currently split, could sub meter or subtract out percentage for distribution, engineering, and admin (needs more evaluation)*

Stormwater Fees-City of WDM – *Now \$0 unless they won't honor the agreement with regionalization*

Depreciation – *100% regional cost*

Maintenance – Grounds – *current all ground maintenance goes here but serves same complex as distribution and administration, could calculate percentage on square feet.*

Purchased Water - (Elm Street, 88th & University, Westside O&M, 92 & University, 88th Street, Maffitt Lake Dr., Alluvion, Osmium) - *100% WDMWW cost*

Purchased Water -Westside O & M - - *100% WDMWW cost*

Purchased Water -Grand & Glen Oaks -- *100% WDMWW cost*

Minor Equipment - *Proportioned using numbers above*

Miscellaneous Commodities - *Proportioned using numbers above*

Vehicles and Equipment - Fuel - *Proportioned using numbers above*

### Water Treatment Chemicals and Laboratory Supplies

Lime Residuals Removal (Lagoons) – *100% regional cost*

Lime Residuals Hauling (Press) – *100% regional cost*

Lime– *100% regional cost*

Soda Ash– *100% regional cost*

Coagulant– *100% regional cost*

Carbon Dioxide– *100% regional cost*

Salt– *100% regional cost*

Hypo-Chlorite– *100% regional cost*

Other Chemicals– *100% regional cost*

Laboratory Supplies– *100% regional cost*

## Engineering

%time on projects for region

I.e. 10% of Engineering Project Manager

10% of Salary and benefits + some fixed overhead cost per employee?

## Finance

50% Salary and benefits Finance Manager + some fixed overhead cost per employee

50% Salary and benefits Accountant + Some fixed overhead cost per employee

5% Salary and benefits Business Relations Manager + some fixed overhead cost per employee

25% Salary and benefits Secretary + Some fixed overhead cost per employee

25% Salary and benefits IT Director + Some fixed overhead cost per employee

## Administration

Salaries and Trustees - *Remove trustees' stipend and use percentage above for GM comp*

Employee Fitness Incentive Program – *proportioned using numbers above*

Water Works' Share - FICA– *proportioned using numbers above*

Accrued Sick Leave Expense– *proportioned using numbers above*

Other Post-Employment Benefits Expense– *proportioned using numbers above*

GASB 68 Pension Expense- excess over IPERS employer contributions–

*proportioned using numbers above*

Water Works' Share -Deferred Compensation– *proportioned using numbers above*

Group Health and Life Insurance– *proportioned using numbers above*

Allowances– *proportioned using numbers above*

Mileage– *proportioned using numbers above*

Employee Recognition Program – *proportioned using numbers above*

## Commodities and Services

Economic Development Contribution

Advertising and Legal Publications – mostly related to board actions. Some proportion

Consulting Fees – *project specific, could be 100%, could be 0%, could be proportional to the numbers above*

## Engineering, Accounting and Legal

Consulting Fees -Data Processing – *proportioned using numbers above*

Dues and Memberships – *proportioned using numbers above*

Postage and Shipping – *proportioned using numbers above*

Maintenance – Building – *proportioned using numbers above*

Communication -- *proportioned using numbers above*

Continuing Education and Travel – *proportioned using numbers above*

Electricity – *proportioned using numbers above*

Natural Gas – *proportioned using numbers above*

Maintenance – Grounds – *proportioned using numbers above*

Miscellaneous Commodities – *proportioned using numbers above*

Vehicles and Equipment - Fuel -\$0

Office Supplies – *proportioned using numbers above*

Raccoon River Reimbursement to City of WDM – 100% WDMWW



## APPENDIX C

### Growth Pays for Growth vs. Benefit Pays for Benefit

#### Exhibit 1: Allocation Assumptions

Consistent with Phase 3 Regional Projection Model Prepared by FCS Group updated in Fall 2019

| 2020 Growth Needs (5 years) |        |              | Average Daily Demand (ADD) |       |              | Max Day Demand (MDD) |        |              |
|-----------------------------|--------|--------------|----------------------------|-------|--------------|----------------------|--------|--------------|
|                             | 2020   | % Allocation |                            | 2020  | % Allocation |                      | 2020   | % Allocation |
| Des Moines                  | 0.821  | 7.114%       | Des Moines                 | 21.60 | 34.729%      | Des Moines           | 43.20  | 33.439%      |
| Berwick                     | 0.013  | 0.116%       | Berwick                    | 0.07  | 0.119%       | Berwick              | 0.13   | 0.103%       |
| Bondurant                   | 0.580  | 5.027%       | Bondurant                  | 0.72  | 1.158%       | Bondurant            | 1.44   | 1.115%       |
| Clive                       | 0.250  | 2.167%       | Clive                      | 1.80  | 2.894%       | Clive                | 4.50   | 3.484%       |
| Cumming                     | 0.040  | 0.346%       | Cumming                    | 0.07  | 0.115%       | Cumming              | 0.13   | 0.099%       |
| Johnston                    | 0.690  | 5.981%       | Johnston                   | 2.84  | 4.560%       | Johnston             | 7.09   | 5.489%       |
| Norwalk                     | 0.400  | 3.467%       | Norwalk                    | 1.00  | 1.608%       | Norwalk              | 1.90   | 1.471%       |
| Pleasant Hill               | 0.110  | 0.954%       | Pleasant Hill              | 1.47  | 2.369%       | Pleasant Hill        | 2.45   | 1.893%       |
| Polk County                 | 0.178  | 1.546%       | Polk County                | 1.46  | 2.344%       | Polk County          | 2.62   | 2.032%       |
| Runnells                    | 0.012  | 0.102%       | Runnells                   | 0.07  | 0.105%       | Runnells             | 0.12   | 0.091%       |
| Warren County               | -      | 0.000%       | Warren County              | 0.02  | 0.039%       | Warren County        | 0.04   | 0.033%       |
| Warren Rural                | 0.188  | 1.628%       | Warren Rural               | 1.75  | 2.814%       | Warren Rural         | 3.52   | 2.726%       |
| Windsor Heights             | 0.004  | 0.035%       | Windsor Heights            | 0.45  | 0.716%       | Windsor Heights      | 0.89   | 0.689%       |
| Xenia                       | 0.786  | 6.814%       | Xenia                      | 1.59  | 2.564%       | Xenia                | 2.87   | 2.222%       |
| Altoona                     | 0.840  | 7.279%       | Altoona                    | 2.30  | 3.701%       | Altoona              | 4.20   | 3.250%       |
| Ankeny                      | 2.100  | 18.204%      | Ankeny                     | 7.02  | 11.288%      | Ankeny               | 13.93  | 10.786%      |
| Grimes                      | 0.870  | 7.541%       | Grimes                     | 1.85  | 2.975%       | Grimes               | 3.14   | 2.431%       |
| Polk City                   | 0.147  | 1.274%       | Polk City                  | 0.60  | 0.965%       | Polk City            | 1.26   | 0.975%       |
| Urbandale                   | 1.167  | 10.118%      | Urbandale                  | 4.63  | 7.452%       | Urbandale            | 11.22  | 8.682%       |
| Waukee                      | 0.680  | 5.891%       | Waukee                     | 2.25  | 3.621%       | Waukee               | 5.63   | 4.359%       |
| WDMWW                       | 1.661  | 14.397%      | WDMWW                      | 8.62  | 13.865%      | WDMWW                | 18.90  | 14.631%      |
| Total                       | 11.537 | 100.000%     | Total                      | 62.19 | 100.000%     | Total                | 129.18 | 100.000%     |
| Total Service               | 0.357  | 3.098%       | Total Service              | 3.61  | 5.807%       | Total Service        | 6.38   | 4.940%       |
| Des Moines (with)           | 1.178  | 10.212%      | Des Moines (with)          | 25.21 | 40.536%      | Des Moines (with)    | 49.58  | 38.379%      |

#### Exhibit 2: Allocations % Considered for Discussion

| Expansion Allocation<br>(% of Average Day Demand Included) |          |          |          |          |          | Change to Allocation vs 100% Growth |         |         |         |         |
|------------------------------------------------------------|----------|----------|----------|----------|----------|-------------------------------------|---------|---------|---------|---------|
|                                                            | 0%       | 5%       | 10%      | 15%      | 20%      |                                     | 5%      | 10%     | 15%     | 20%     |
| Des Moines                                                 | 7.114%   | 8.495%   | 9.876%   | 11.256%  | 12.637%  | Des Moines                          | 1.381%  | 2.762%  | 4.142%  | 5.523%  |
| Berwick                                                    | 0.116%   | 0.116%   | 0.116%   | 0.116%   | 0.117%   | Berwick                             | 0.000%  | 0.000%  | 0.000%  | 0.001%  |
| Bondurant                                                  | 5.027%   | 4.834%   | 4.640%   | 4.447%   | 4.253%   | Bondurant                           | -0.193% | -0.387% | -0.580% | -0.774% |
| Clive                                                      | 2.167%   | 2.203%   | 2.240%   | 2.276%   | 2.312%   | Clive                               | 0.036%  | 0.073%  | 0.109%  | 0.145%  |
| Cumming                                                    | 0.346%   | 0.334%   | 0.323%   | 0.311%   | 0.300%   | Cumming                             | -0.012% | -0.023% | -0.035% | -0.046% |
| Johnston                                                   | 5.981%   | 5.910%   | 5.839%   | 5.768%   | 5.697%   | Johnston                            | -0.071% | -0.142% | -0.213% | -0.284% |
| Norwalk                                                    | 3.467%   | 3.374%   | 3.281%   | 3.188%   | 3.095%   | Norwalk                             | -0.093% | -0.186% | -0.279% | -0.372% |
| Pleasant Hill                                              | 0.954%   | 1.025%   | 1.096%   | 1.166%   | 1.237%   | Pleasant Hill                       | 0.071%  | 0.142%  | 0.212%  | 0.283%  |
| Polk County                                                | 1.546%   | 1.586%   | 1.626%   | 1.666%   | 1.706%   | Polk County                         | 0.040%  | 0.080%  | 0.120%  | 0.160%  |
| Runnells                                                   | 0.102%   | 0.102%   | 0.102%   | 0.102%   | 0.103%   | Runnells                            | 0.000%  | 0.000%  | 0.000%  | 0.001%  |
| Warren County                                              | 0.000%   | 0.002%   | 0.004%   | 0.006%   | 0.008%   | Warren County                       | 0.002%  | 0.004%  | 0.006%  | 0.008%  |
| Warren Rural                                               | 1.628%   | 1.687%   | 1.747%   | 1.806%   | 1.865%   | Warren Rural                        | 0.059%  | 0.119%  | 0.178%  | 0.237%  |
| Windsor Heights                                            | 0.035%   | 0.069%   | 0.103%   | 0.137%   | 0.171%   | Windsor Heights                     | 0.034%  | 0.068%  | 0.102%  | 0.136%  |
| Xenia                                                      | 6.814%   | 6.602%   | 6.389%   | 6.177%   | 5.964%   | Xenia                               | -0.212% | -0.425% | -0.637% | -0.850% |
| Altoona                                                    | 7.279%   | 7.100%   | 6.921%   | 6.742%   | 6.563%   | Altoona                             | -0.179% | -0.358% | -0.537% | -0.716% |
| Ankeny                                                     | 18.203%  | 17.856%  | 17.511%  | 17.166%  | 16.819%  | Ankeny                              | -0.347% | -0.692% | -1.037% | -1.384% |
| Grimes                                                     | 7.541%   | 7.313%   | 7.084%   | 6.856%   | 6.628%   | Grimes                              | -0.228% | -0.457% | -0.685% | -0.913% |
| Polk City                                                  | 1.274%   | 1.259%   | 1.243%   | 1.228%   | 1.212%   | Polk City                           | -0.015% | -0.031% | -0.046% | -0.062% |
| Urbandale                                                  | 10.118%  | 9.985%   | 9.851%   | 9.718%   | 9.585%   | Urbandale                           | -0.133% | -0.267% | -0.400% | -0.533% |
| Waukee                                                     | 5.891%   | 5.778%   | 5.664%   | 5.551%   | 5.437%   | Waukee                              | -0.113% | -0.227% | -0.340% | -0.454% |
| WDMWW                                                      | 14.397%  | 14.370%  | 14.344%  | 14.317%  | 14.291%  | WDMWW                               | -0.027% | -0.053% | -0.080% | -0.106% |
| Total                                                      | 100.000% | 100.000% | 100.000% | 100.000% | 100.000% | Total                               | 0.000%  | 0.000%  | 0.000%  | 0.000%  |
| Total Service                                              | 3.099%   | 3.234%   | 3.370%   | 3.504%   | 3.642%   | Total Service                       | 0.135%  | 0.271%  | 0.405%  | 0.543%  |
| Des Moines (with)                                          | 10.213%  | 11.729%  | 13.246%  | 14.760%  | 16.279%  | Des Moines (with)                   | 1.516%  | 3.033%  | 4.547%  | 6.066%  |

## Growth Pays for Growth vs. Benefit Pays for Benefit

### Exhibit 3: Financing Assumptions for \$191 Million of Project Costs

Example Water Revenue Bonds, Series 2021

| SOURCES & USES                            |                |               | DEBT SERVICE SCHEDULE                        |             |        |            |              |                     |
|-------------------------------------------|----------------|---------------|----------------------------------------------|-------------|--------|------------|--------------|---------------------|
| SOURCES                                   |                |               | Date                                         | Principal   | Coupon | Interest   | Debt Service | Annual Debt Service |
| Par Amount of Bonds                       | 208,885,000.00 |               | 12/1/2021                                    |             |        | 4,177,700  | 4,177,700    |                     |
| Accrued Interest                          | 0.00           |               | 6/1/2022                                     | 7,015,000   | 4.000% | 4,177,700  | 11,192,700   | 15,370,400          |
| Other Monies                              | 0.00           |               | 12/1/2022                                    |             |        | 4,037,400  | 4,037,400    |                     |
| Total Sources                             | 208,885,000.00 |               | 6/1/2023                                     | 7,295,000   | 4.000% | 4,037,400  | 11,332,400   | 15,369,800          |
| USES                                      |                |               | 12/1/2023                                    |             |        | 3,891,500  | 3,891,500    |                     |
| Deposit to Construction Account           | 191,000,000.00 |               | 6/1/2024                                     | 7,585,000   | 4.000% | 3,891,500  | 11,476,500   | 15,358,000          |
| Deposit to Reserve Account                | 15,372,200.00  |               | 12/1/2024                                    |             |        | 3,739,800  | 3,739,800    |                     |
| Capitalized Interest Account              | 0.00           |               | 6/1/2025                                     | 7,890,000   | 4.000% | 3,739,800  | 11,629,800   | 15,369,600          |
| Municipal Bond Insurance                  | 0.00           |               | 12/1/2025                                    |             |        | 3,582,000  | 3,582,000    |                     |
| Underwriters' Discount (\$10.00 per bond) | 2,088,850.00   |               | 6/1/2026                                     | 8,205,000   | 4.000% | 3,582,000  | 11,787,000   | 15,369,000          |
| Costs of Issuance                         | 420,000.00     |               | 12/1/2026                                    |             |        | 3,417,900  | 3,417,900    |                     |
| Accrued Interest                          | 0.00           |               | 6/1/2027                                     | 8,535,000   | 4.000% | 3,417,900  | 11,952,900   | 15,370,800          |
| Rounding Amount                           | 3,950.00       |               | 12/1/2027                                    |             |        | 3,247,200  | 3,247,200    |                     |
| Total Uses                                | 208,885,000.00 |               | 6/1/2028                                     | 8,875,000   | 4.000% | 3,247,200  | 12,122,200   | 15,369,400          |
| ASSUMPTIONS                               |                |               | 12/1/2028                                    |             |        | 3,089,700  | 3,089,700    |                     |
| Dated Date                                | 6/1/2021       |               | 6/1/2029                                     | 9,230,000   | 4.000% | 3,089,700  | 12,299,700   | 15,369,400          |
| Delivery Date                             | 6/1/2021       |               | 12/1/2029                                    |             |        | 2,885,100  | 2,885,100    |                     |
| First Interest Date                       | 12/1/2021      |               | 6/1/2030                                     | 9,600,000   | 4.000% | 2,885,100  | 12,485,100   | 15,370,200          |
| First Principal Date                      | 6/1/2022       |               | 12/1/2030                                    |             |        | 2,693,100  | 2,693,100    |                     |
| Last Principal Date                       | 6/1/2041       |               | 6/1/2031                                     | 9,985,000   | 4.000% | 2,693,100  | 12,678,100   | 15,371,200          |
|                                           |                |               | 12/1/2031                                    |             |        | 2,493,400  | 2,493,400    |                     |
|                                           |                |               | 6/1/2032                                     | 10,385,000  | 4.000% | 2,493,400  | 12,878,400   | 15,371,800          |
|                                           |                |               | 12/1/2032                                    |             |        | 2,285,700  | 2,285,700    |                     |
|                                           |                |               | 6/1/2033                                     | 10,800,000  | 4.000% | 2,285,700  | 13,085,700   | 15,371,400          |
|                                           |                |               | 12/1/2033                                    |             |        | 2,089,700  | 2,089,700    |                     |
|                                           |                |               | 6/1/2034                                     | 11,230,000  | 4.000% | 2,089,700  | 13,299,700   | 15,369,400          |
|                                           |                |               | 12/1/2034                                    |             |        | 1,845,100  | 1,845,100    |                     |
|                                           |                |               | 6/1/2035                                     | 11,680,000  | 4.000% | 1,845,100  | 13,525,100   | 15,370,200          |
|                                           |                |               | 12/1/2035                                    |             |        | 1,611,500  | 1,611,500    |                     |
|                                           |                |               | 6/1/2036                                     | 12,145,000  | 4.000% | 1,611,500  | 13,756,500   | 15,358,000          |
|                                           |                |               | 12/1/2036                                    |             |        | 1,388,600  | 1,388,600    |                     |
|                                           |                |               | 6/1/2037                                     | 12,635,000  | 4.000% | 1,388,600  | 14,003,600   | 15,372,200          |
|                                           |                |               | 12/1/2037                                    |             |        | 1,115,900  | 1,115,900    |                     |
|                                           |                |               | 6/1/2038                                     | 13,140,000  | 4.000% | 1,115,900  | 14,265,900   | 15,371,800          |
|                                           |                |               | 12/1/2038                                    |             |        | 853,100    | 853,100      |                     |
|                                           |                |               | 6/1/2039                                     | 13,665,000  | 4.000% | 853,100    | 14,518,100   | 15,371,200          |
|                                           |                |               | 12/1/2039                                    |             |        | 579,800    | 579,800      |                     |
|                                           |                |               | 6/1/2040                                     | 14,210,000  | 4.000% | 579,800    | 14,789,600   | 15,369,600          |
|                                           |                |               | 12/1/2040                                    |             |        | 295,600    | 295,600      |                     |
|                                           |                |               | 6/1/2041                                     | 14,780,000  | 4.000% | 295,600    | 15,075,600   | 15,371,200          |
|                                           |                |               |                                              | 208,885,000 |        | 98,519,600 | 307,404,600  | 307,404,600         |
|                                           |                |               | Scale: Revenues Bonds 4% Coupons - Estimated |             |        |            |              |                     |
| Average Debt Service                      |                |               |                                              |             |        |            |              |                     |
| \$8,609,199                               | \$108,870,000  | 43% Core      |                                              |             |        |            |              |                     |
| \$8,761,031                               | \$82,130,000   | 57% Expansion |                                              |             |        |            |              |                     |
| \$15,370,230                              | \$191,000,000  | 100% Total    |                                              |             |        |            |              |                     |



## Growth Pays for Growth vs. Benefit Pays for Benefit

### Exhibit 4 - Annual Cost Allocation

| Expansion Allocation<br>(% of Average Day Demand Included) |             |             |             |             |             | Change to Allocation vs 100% Growth |           |           |           |            |
|------------------------------------------------------------|-------------|-------------|-------------|-------------|-------------|-------------------------------------|-----------|-----------|-----------|------------|
|                                                            | 0%          | 5%          | 10%         | 15%         | 20%         |                                     | 5%        | 10%       | 15%       | 20%        |
| Des Moines                                                 | \$623,260   | \$744,250   | \$865,239   | \$986,142   | \$1,107,132 | Des Moines                          | \$120,990 | \$241,980 | \$362,882 | \$483,872  |
| Berwick                                                    | \$10,163    | \$10,163    | \$10,163    | \$10,163    | \$10,250    | Berwick                             | \$0       | \$0       | \$0       | \$88       |
| Bondurant                                                  | \$440,417   | \$423,508   | \$406,512   | \$389,603   | \$372,607   | Bondurant                           | -\$16,909 | -\$33,905 | -\$50,814 | -\$67,810  |
| Clive                                                      | \$189,852   | \$193,006   | \$196,247   | \$199,401   | \$202,555   | Clive                               | \$3,154   | \$6,396   | \$9,550   | \$12,703   |
| Cumming                                                    | \$30,313    | \$29,262    | \$28,298    | \$27,247    | \$26,283    | Cumming                             | -\$1,051  | -\$2,015  | -\$3,066  | -\$4,030   |
| Johnston                                                   | \$523,997   | \$517,777   | \$511,557   | \$505,336   | \$499,116   | Johnston                            | -\$6,220  | -\$12,441 | -\$18,661 | -\$24,881  |
| Norwalk                                                    | \$303,745   | \$295,597   | \$287,449   | \$279,302   | \$271,154   | Norwalk                             | -\$8,148  | -\$16,296 | -\$24,443 | -\$32,591  |
| Pleasant Hill                                              | \$83,580    | \$89,801    | \$96,021    | \$102,154   | \$108,374   | Pleasant Hill                       | \$6,220   | \$12,441  | \$18,573  | \$24,794   |
| Polk County                                                | \$135,446   | \$138,950   | \$142,454   | \$145,959   | \$149,463   | Polk County                         | \$3,504   | \$7,009   | \$10,513  | \$14,018   |
| Runnells                                                   | \$8,936     | \$8,936     | \$8,936     | \$8,936     | \$9,024     | Runnells                            | \$0       | \$0       | \$0       | \$88       |
| Warren County                                              | \$0         | \$175       | \$350       | \$526       | \$701       | Warren County                       | \$175     | \$350     | \$526     | \$701      |
| Warren Rural                                               | \$142,630   | \$147,799   | \$153,055   | \$158,224   | \$163,393   | Warren Rural                        | \$5,169   | \$10,426  | \$15,595  | \$20,764   |
| Windsor Heights                                            | \$3,066     | \$6,045     | \$9,024     | \$12,003    | \$14,981    | Windsor Heights                     | \$2,979   | \$5,958   | \$8,936   | \$11,915   |
| Xenia                                                      | \$596,977   | \$578,403   | \$559,742   | \$541,169   | \$522,508   | Xenia                               | -\$18,573 | -\$37,234 | -\$55,808 | -\$74,469  |
| Altoona                                                    | \$637,715   | \$622,033   | \$606,351   | \$590,669   | \$574,986   | Altoona                             | -\$15,682 | -\$31,364 | -\$47,047 | -\$62,729  |
| Ankeny                                                     | \$1,594,770 | \$1,564,370 | \$1,534,144 | \$1,503,919 | \$1,473,518 | Ankeny                              | -\$30,401 | -\$60,626 | -\$90,852 | -\$121,253 |
| Grimes                                                     | \$660,669   | \$640,694   | \$620,631   | \$600,656   | \$580,681   | Grimes                              | -\$19,975 | -\$40,038 | -\$60,013 | -\$79,988  |
| Polk City                                                  | \$111,616   | \$110,301   | \$108,900   | \$107,585   | \$106,184   | Polk City                           | -\$1,314  | -\$2,716  | -\$4,030  | -\$5,432   |
| Urbandale                                                  | \$886,441   | \$874,789   | \$863,049   | \$851,397   | \$839,745   | Urbandale                           | -\$11,652 | -\$23,392 | -\$35,044 | -\$46,696  |
| Waukee                                                     | \$516,112   | \$506,212   | \$496,225   | \$486,325   | \$476,337   | Waukee                              | -\$9,900  | -\$19,888 | -\$29,788 | -\$39,775  |
| WDMWW                                                      | \$1,261,326 | \$1,258,960 | \$1,256,682 | \$1,254,317 | \$1,252,039 | WDMWW                               | -\$2,365  | -\$4,643  | -\$7,009  | -\$9,287   |
| Total                                                      | \$8,761,031 | \$8,761,031 | \$8,761,031 | \$8,761,031 | \$8,761,031 | Total                               | \$0       | \$0       | \$0       | \$0        |
| Total Service                                              | \$271,504   | \$283,332   | \$295,247   | \$306,987   | \$319,077   | Total Service                       | \$11,827  | \$23,742  | \$35,482  | \$47,572   |
| Des Moines (with)                                          | \$894,764   | \$1,027,581 | \$1,160,486 | \$1,293,128 | \$1,426,208 | Des Moines (with)                   | \$132,817 | \$265,722 | \$398,364 | \$531,444  |

**Exhibit 1 - DRAFT Upfront Asset Transfer Calculation – Net Book Value of Purchased Capacity**

Table 1: Detail of Purchased Capacity Transactions (from DMW/W)

*All purchases assumed to amortize over 40 years from 2005 when Purchased Capacity Agreements were "reset."*

APPENDIX D

Exhibit 2 - DRAFT Upfront Asset Transfer Calculation – Net Position by Member Agency

| Organization | Book Value Assigned                   |                                   |                                           | Capacity Assigned            |                      |                             | Capacity Used                 |                                             | Value of Reserve Capacity                      |                                 |                                      | Assignment of Reserve Capacity        |                           |                                         |              | Initial Capacity in Regional Entry |
|--------------|---------------------------------------|-----------------------------------|-------------------------------------------|------------------------------|----------------------|-----------------------------|-------------------------------|---------------------------------------------|------------------------------------------------|---------------------------------|--------------------------------------|---------------------------------------|---------------------------|-----------------------------------------|--------------|------------------------------------|
|              | Unrestricted Net Value in DMMV Assets | Net Value of Other Owned Capacity | Total Value of Owned & Purchased Capacity | NEED Capacity In DMMV (NEED) | Other Owned Capacity | Total Owned Capacity (NEED) | Total In DMMV (5 year) (NEED) | Weighted Avg Cost of Used Capacity (M/NEED) | Book Value Surplus/Deficit of Reserve Capacity | Reserve Capacity Deficit (NEED) | % of Regional Growth Outlook in DMMV | Allocation of Reserve Capacity (NEED) | Avg Unit Cost of Capacity | Purchase of Additional Reserve Capacity | Net Position |                                    |
| Des Moines   | \$11,803,570                          |                                   | \$11,803,570                              | 64.61                        | -                    | 64.61                       | 142,466                       | \$1,324,362                                 | \$55,610,302                                   | 22.40                           | 9.0%                                 | 12.67                                 | \$1,345,272               | 142,360,268                             | \$51,743,315 | 45.23                              |
| Bondurant    | \$546,750                             |                                   | \$546,750                                 | 1.20                         | -                    | 1.20                        | 10,766                        | \$1,324,362                                 | (\$1,041,412)                                  | 0.41                            | 4.1%                                 | 11.30                                 | \$1,345,272               | 141,768,368                             | \$1,051,213  | 2.09                               |
| Oke          | \$7,400,250                           |                                   | \$7,400,250                               | 6.96                         | -                    | 6.96                        | 13,930                        | \$1,324,362                                 | \$2,150,538                                    | 3.05                            | 1.2%                                 | 10.38                                 | \$1,345,272               | 159,470                                 | \$1,575,816  | 4.31                               |
| Johnson      | \$0                                   |                                   | \$0                                       | 0.00                         | -                    | -                           | 14,680                        | \$1,324,362                                 | (\$3,410,115)                                  | 14.84                           | 4.7%                                 | 10.50                                 | \$1,345,272               | 162,015,371                             | 148,426,015  | 8.94                               |
| Monk         | \$145,281                             |                                   | \$145,281                                 | 1.97                         | -                    | 1.97                        | 17,460                        | \$1,324,362                                 | (\$1,164,055)                                  | 0.22                            | 5.1%                                 | 10.50                                 | \$1,345,272               | 142,367,464                             | 143,351,570  | 3.37                               |
| Warren Rural | \$1,666,680                           |                                   | \$1,666,680                               | 3.25                         | -                    | 3.25                        | 12,630                        | \$1,324,362                                 | (\$1,432,574)                                  | 0.61                            | 1.2%                                 | 10.50                                 | \$1,345,272               | 142,474,240                             | 143,043,302  | 3.02                               |
| Kent         | \$1,625,610                           |                                   | \$1,625,610                               | 2.95                         | -                    | 2.95                        | 13,320                        | \$1,324,362                                 | (\$2,574,852)                                  | 10.37                           | 8.1%                                 | 12.50                                 | \$1,345,272               | 143,451,348                             | 142,778,815  | 6.65                               |
| Albion       | \$1,192,500                           | \$6,000,969                       | \$7,193,469                               | 1.00                         | 4.00                 | 5.00                        | 14,930                        | \$1,555,184                                 | \$5,440,950                                    | 0.80                            | 8.0%                                 | 12.50                                 | \$1,345,272               | 147,702,533                             | 147,344,531  | 14.15                              |
| Auburn       | \$8,521,500                           |                                   | \$8,521,500                               | 8.28                         | -                    | 8.28                        | 18,420                        | \$1,324,362                                 | (\$1,145,455)                                  | 0.10                            | 10.0%                                | 13.30                                 | \$1,345,272               | 144,545,535                             | 144,205,565  | 6.99                               |
| Grimes       | \$0                                   | \$6,194,000                       | \$6,194,000                               | 0.00                         | 3.20                 | 3.20                        | 13,194                        | \$2,580,535                                 | \$40,370                                       | 0.02                            | 10.6%                                | 10.40                                 | \$1,345,272               | 143,557,344                             | 143,077,258  | 1.60                               |
| Polk City    | \$53,125                              | \$0                               | \$53,125                                  | 0.60                         | 0.30                 | 0.90                        | 11,940                        | 883,307                                     | (\$59,704)                                     | 10.28                           | 1.0%                                 | 13.30                                 | \$1,345,272               | 144,460,753                             | 144,363,302  | 13.15                              |
| Udenda       | \$12,753,750                          |                                   | \$12,753,750                              | 15.30                        | -                    | 15.30                       | 13,630                        | \$1,324,362                                 | (\$13,035,930)                                 | 5.47                            | 9.0%                                 | 12.67                                 | \$1,345,272               | 143,860,266                             | 145,252,782  | 8.46                               |
| Waukee       | \$3,353,749                           |                                   | \$3,353,749                               | 3.69                         | -                    | 3.69                        | 13,690                        | \$1,324,362                                 | (\$1,392,551)                                  | 0.11                            | 9.0%                                 | 12.67                                 | \$1,345,272               | 143,860,266                             | 145,252,782  | 8.46                               |
| WDMV         | \$6,391,550                           | \$4,359,242                       | \$10,750,792                              | 8.97                         | 10.00                | 18.97                       | 14,340                        | \$1,415,343                                 | (\$1,041,076)                                  | 4.83                            | 9.0%                                 | 12.67                                 | \$1,345,272               | 143,368,342                             | 142,341,069  | 11.31                              |
| TOTAL        | \$57,693,313                          | \$23,159,271                      | \$80,852,584                              | 179.0                        |                      | 116.5                       | 104,666                       | 1,415,343                                   | \$42,681,850                                   | 31.88                           | 10.0%                                | 12.67                                 | \$1,345,272               | 143,368,342                             | 142,341,069  | 136.50                             |

(Note 1) \$1,345,272 Avg. Cost of Reserve Capacity/NEED

**APPENDIX E**  
**DRAFT**

**Weighted Voting**  
**5-Year Pro Rata Annual Consumption Percentages**  
**2016 - 2020 Consumption Data**

|                 | <b>Consumption</b> |
|-----------------|--------------------|
| Altoona         | 4%                 |
| Ankeny          | 11%                |
| Bondurant       | 1%                 |
| Clive           | 4%                 |
| DMWW            | 39%                |
| Grimes          | 3%                 |
| Johnston        | 4%                 |
| Norwalk         | 2%                 |
| Polk City       | 1%                 |
| Urbandale       | 8%                 |
| Warren          | 3%                 |
| Waukee          | 3%                 |
| West Des Moines | 14%                |
| Xenia           | 4%                 |
|                 | <hr/>              |
|                 | 100%               |



## **GLOSSARY**

### **Asset Transfer Date**

The date at which all production-related assets of Water Producing Members transfer to CIWW.

### **Board of Trustees**

The regional governing body of CIWW comprised of one or two representatives for each Member.

### **Board Trustee (or Trustee)**

An individual, selected by each Member, to serve on the regional Board of Trustees of CIWW.

### **Central Iowa Water Works (CIWW)**

The name of the regional production entity formed to provide wholesale water service to Members. Also called **Regional Authority**.

### **Consensus**

As used in this document, consensus implies agreement among individuals comprising the Micro Group. It should not be construed in any way to imply formal or informal agreement by the governing boards of the Micro Group Members.

### **Founding Agency Members**

An original participating entity to the regional water authority, involved in the initial set up of CIWW.

### **Member(s)**

A city or board-governed entity party to the 28E Agreement forming the Regional Authority.

### **Micro Group**

An ad hoc group of board and staff representatives from the board-governed utilities of Des Moines Water Works, West Des Moines Water Works, and Urbandale Water Utility, formed to study certain issues and questions related to the formation of a regional water production utility. The opinions expressed by the Micro Group solely reflect those of the individuals participating, and in no way should be interpreted to reflect the views of their associated governing boards.

### **Operating Contract**

The contract entered into by CIWW and Water Producing Members outlining the terms and responsibilities of the Water Producing Members and CIWW.

### **Operational Commencement Date**

The date on which the operations of the Regional Authority begin, which is subsequent to the effective date.

**Regional Authority**

The regional production entity formed to provide wholesale water service to Members. Also called **Central Iowa Water Works** or **CIWW**.

**Total Service Customer**

Communities or entities served under 28E Agreement by another entity, such as Des Moines Water Works, for the operation and maintenance of that community/entity's water system.

**Water Producing Members**

Members of the regional utility owning water production and supply facilities and serving as municipal water suppliers to wholesale and/or retail customers.

**Water Production and Supply Facility**

Source, treatment, and transmission assets used to provide water supply to wholesale or retail customers.



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## AGENDA MEMO

For Meeting of March 8, 2022

**AGENDA HEADING:** Amendment to Agreement for Cooperative Public Service for Funding of a Watershed Coordinator Position

**SYNOPSIS:** The City of Grimes is a member of the Central Iowa Watershed Management Authority (CIWMA) by being in the Walnut Creek Watershed Management Authority. A cooperative services agreement between Polk County and the CIWMA was approved with an effective date of October 16, 2020 to fund a watershed coordinator position. The purpose of this Amendment is to update the duties of the County to include the employment of a Watershed Outreach Coordinator and replace the cost sharing model for the year 2022 and beyond to fund the position.

The City of Grimes obligation under this agreement is an annual proportional payment to Polk County for employing the Watershed Management Authority Coordinator and Watershed Outreach Coordinator.

**FISCAL IMPACT:**

The City of Grimes is obligated to the proportional annual payment amount of \$4,500 to Polk County. The funding source for this payment will be out of storm water.

**PREVIOUS COUNCIL ACTION(S):**

Approval of the Agreement for Cooperative Public Service

**BOARD/COMMISSION ACTION(S):**

N/A

**STAFF/COMMITTEE RECOMMENDATION:**

Staff would recommend approval of the resolution for Amendment to the Agreement for Cooperative Public Service.

**RESOLUTION 03-0822**

**AMENDMENT TO THE AGREEMENT FOR COOPERATIVE PUBLIC SERVICE BETWEEN  
POLK COUNTY, IOWA AND THE CENTRAL IOWA WATERSHED MANAGEMENT  
AUTHORITIES FOR THE FUNDING OF A WATERSHED COORDINATOR POSITION**

**Whereas**, the members of the Fourmile Creek Watershed Management Authority, the Mud, Camp, and Spring Creek Watershed Management Authority and the Walnut Creek Watershed Management Authority are collectively referred to as the Central Iowa Watershed Management Authorities hereinafter referred to as “CIWMA”; and

**Whereas**, various members of the CIWMA approved an “Agreement for Cooperative Public Service Between Polk County, Iowa and the Central Iowa Watershed Management Authorities for the Funding of a Watershed Coordinator Position” between September 22, 2020 and January 26, 2021 with an effective date of October 16, 2020 hereinafter referred to as “the Agreement”; and

**Whereas**, the Parties to the Agreement desire to amend the Cost Sharing Model to fund a Watershed Outreach Coordinator.

**NOW THEREFORE BE IT RESOLVED THAT** the City of Grimes approves and adopts the attached Amendment to the Agreement.

**BE IT FURTHER RESOLVED THAT** the City of Grimes has caused this Amendment to be executed on the day, month and year indicated below.

**ADOPTED** this 8<sup>th</sup> day of March, 2022.



**CITY OF GRIMES**

IN WITNESS WHEREOF, the City of Grimes has caused this Amendment to be executed by its duly authorized officers on the day and year indicated below.

By:

Attest:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

Date:\_\_\_\_\_

Date:\_\_\_\_\_

**AMENDMENT TO THE AGREEMENT FOR  
COOPERATIVE PUBLIC SERVICE  
BETWEEN POLK COUNTY, IOWA AND  
THE CENTRAL IOWA WATERSHED  
MANAGEMENT AUTHORITIES FOR THE  
FUNDING OF A WATERSHED  
COORDINATOR POSITION**

**THIS AMENDMENT** affects the Agreement approved by the various members of the Central Iowa Watershed Management Authority between September 22, 2020 and January 26, 2021, with an effective date of October 16, 2020, said Agreement is attached hereto as Exhibit 1 (“the Agreement”). The purpose of this Amendment is two-fold. The first purpose is to update the Duties of the County in Attachment B of the Agreement. The second purpose is to update and replace the cost sharing model contained in Attachment D of the Agreement for cost share year 2022 and beyond until further amendment or termination of the Agreement. Therefore, in exchange for the consideration outlined below, the Agreement is amended as follows:

**Amendment 1:**

In exchange for the Parties amending the Cost Sharing Model below, the Duties of the County contained in Attachment B of the Agreement are amended as follows:

- 5) The County shall employ a Watershed Outreach Coordinator whose duties will comprise of the following:
- a. Develops and conducts water quality education for a variety of social groups; organizes educational workshops, school programs, and volunteer events.
  - b. Designs education materials such as flyers, social media posts, and targeted outreach materials; manages websites and social media campaigns for local watershed efforts.
  - c. Provides assistance to the Water Resources Planner in administrative duties for local watershed management authority groups, including assisting with membership, agendas, work sessions, and other general administrative duties.
  - d. Provides assistance in grant writing and management to fundraise for local educational efforts and the implementation of urban stormwater management practices in Polk County.

**Amendment 2:**

In exchange for the County amending the Duties of the County above, the Cost Sharing Model contained in Attachment D of the Agreement is replaced for cost share year 2022 and beyond until further amendment or termination with the following:

|                     |  |                 |
|---------------------|--|-----------------|
|                     |  | 2022 and beyond |
| <u>Jurisdiction</u> |  | <u>Amount</u>   |
| Alleman             |  | \$ 250.00       |
| Altoona             |  | \$ 6,600.00     |
| Ankeny              |  | \$ 15,800.00    |
| Bondurant           |  | \$ 3,300.00     |
| Clive               |  | \$ 6,000.00     |
| Des Moines          |  | \$ 47,000.00    |
| Elkhart             |  | \$ 250.00       |
| Grimes              |  | \$ 4,500.00     |
| Johnston            |  | \$ 6,600.00     |
| Mitchellville       |  | \$ 250.00       |
| Pleasant Hill       |  | \$ 4,700.00     |
| Runnells            |  | \$ 150.00       |
| Sheldahl            |  | \$ 150.00       |
| Slater              |  | \$ 250.00       |
| Story County        |  | \$ 175.00       |
| Urbandale           |  | \$ 16,000.00    |
| Waukee              |  | \$ 5,700.00     |
| West Des Moines     |  | \$ 13,500.00    |
| Windsor Heights     |  | \$ 1,300.00     |
| Polk County         |  | \$ 98,595.00    |
| Total               |  | \$ 231,070.00   |

This Amendment shall take effect immediately upon signature of all Parties.

All the other provisions of the Agreement remain in full force and effect through and until further amendment or termination.



101 NE Harvey, Grimes, Iowa 50111  
515.986.3036 Fax 515.986.3846

## AGENDA MEMO

For Meeting of March 8, 2022

### **AGENDA HEADING:**

Resolution Approving Offer to Purchase and Agreement – WRA Sundet Property

### **SYNOPSIS:**

With the development of the plans for Grime WRA Connector Project, it has been determined that certain easements will be necessary in order to construct the project.

A compensation estimate has been prepared for the easement, and an offer made to the property owner. The offer indicates that the City will pay a total of \$11,994.96 for the permanent and temporary easements, as well as compensation for landscaping.

The owner has reviewed the offer and accepted it.

### **FISCAL IMPACT:**

Total Cost = \$11,994.96

### **PREVIOUS COUNCIL ACTION(S):**

N/A

### **BOARD/COMMISSION ACTION(S):**

N/A

### **STAFF/COMMITTEE RECOMMENDATION:**

Staff would recommend approval of the Resolution



RESOLUTION NO. 03-1722

RESOLUTION APPROVING OFFER TO PURCHASE AND AGREEMENT – WRA  
SUNDET PROPERTY

WHEREAS, the City of Grimes is developing plans to construct the Grimes WRA Connector Project (the “Project”) and has determined that certain easements are necessary in order to construct the Project; and

WHEREAS, the City of Grimes has extended an Offer to Purchase and Agreement (the “Offer”), provided as Exhibit A, to the property owner (the “Owner”); and

WHEREAS, the Owner has reviewed the Offer and has accepted the Offer.

NOW, THEREFORE, be it resolved by the City Council of the City of Grimes, Iowa:

That, the Offer to Purchase Easement and Agreement is approved by the Grimes City Council, and the Mayor is authorized to execute, on behalf of the City of Grimes, such documents as are necessary and appropriate to effectuate the terms pursuant to the Offer, including, without limitation, any agreements, easements or other documents, and the City Clerk is authorized to attest to their signatures.

PASSED AND APPROVED this 8<sup>th</sup> day of March, 2022.

By: \_\_\_\_\_  
Scott Mikkelsen, Mayor

ATTEST:

\_\_\_\_\_  
Rochelle Williams, City Clerk

SPACE ABOVE THIS LINE FOR RECORDER

## OFFER TO PURCHASE AND AGREEMENT

Page 1

PARCEL NO. 1214276020  
 PROJECT NO. N/A

COUNTY: Dallas  
 PROJECT NAME: Grimes WRA Connector Project

TO: Mark and Emily Sundet

On this 24th day of February, 2022, the City of Grimes, Iowa, a municipal corporation organized under the laws of the State of Iowa (hereinafter referred to as "CITY" or "BUYER") acting by and through the undersigned, its authorized Agent, hereby offers to buy the real estate situated in Dallas County, Iowa, and legally described on the attached **Easement Exhibit**. **This offer shall terminate on 30 days from offer date.** If accepted by SELLER, as evidenced by SELLER'S signature below, the parties agree as follows:

1. SELLER AGREES to sell and furnish to BUYER a conveyance document, on form(s) furnished by Buyer, and Buyer agrees to buy the following real estate, hereinafter referred to as the premises as described on EXHIBIT A and which include the following buildings, improvements and other property: **LAND ONLY**. SELLER CONSENTS to any change of grade related to the project and accepts payment under this agreement for any and all damages arising therefrom. SELLER ACKNOWLEDGES full settlement and payment from Buyer for all claims per the terms of this agreement and discharges Buyer from liability because of this agreement and the construction of this public improvement project.
2. Possession of the premises is the essence of this agreement and Buyer may enter and assume full use and enjoyment of the premises per the terms of this agreement. SELLER grants Buyer the immediate right to enter the premises for the purpose of gathering survey and soil data. SELLER may surrender possession of the premises or building or improvement or any part thereof prior to the time at which SELLER has hereinafter agreed to do so, and agrees to give Buyer ten (10) days' notice of SELLER'S intention to do so in writing.
3. Buyer agrees to pay and SELLER AGREES to grant the right of possession, convey title and to surrender physical possession of the premises as shown on or before the dates listed below.

| PAYMENT AMOUNT      | AGREED PERFORMANCE           | DATE                                    |
|---------------------|------------------------------|-----------------------------------------|
| \$ _____            | on right of possession       | _____                                   |
| \$ _____            | on conveyance of title       | _____                                   |
| \$ _____            | on surrender of possession   | _____                                   |
| \$ <u>11,994.96</u> | on possession and conveyance | <u>Within 30 Days of BUYER Approval</u> |
|                     |                              | _____                                   |
|                     |                              | _____                                   |

\$ 11,994.96 TOTAL LUMP SUM

| BREAKDOWN:                     | ac. = acres / sq.ft. = square feet |                     |
|--------------------------------|------------------------------------|---------------------|
| Land by Fee Title              | <u>0</u> sq.ft.                    | \$ <u>0.00</u>      |
| Underlying Fee Title           | <u>0</u> sq.ft.                    | \$ <u>0.00</u>      |
| Permanent Easement             | <u>4,974</u> sq.ft.                | \$ <u>5,138.43</u>  |
| Temporary Easement(s)          | <u>14,257</u> sq.ft.               | \$ <u>2,356.53</u>  |
| Landscaping/Other              |                                    | \$ <u>4,500</u>     |
| Total                          |                                    | \$ <u>11,994.96</u> |
| Additional Damages <u>None</u> |                                    |                     |

DISTRIBUTION: ONE COPY RETURNED TO BUYER -- ONE COPY RETAINED BY SELLER

4. SELLER WARRANTS that there are no tenants on the premises holding under lease except: None
5. Each page and each attachment is by this reference made part hereof.
6. This agreement shall apply to and bind the legal successors in interest of the Seller and SELLER AGREES to pay all liens and assessments against the premises, including all taxes and special assessments payable until surrender of possession as required by the Code of Iowa, and agrees to warrant good and sufficient title. Names and addresses of lienholders are: None
7. SELLER agrees that amounts payable by SELLER for real estate taxes, special assessments, mortgage payoffs, liens, or judgments shall be deducted at closing from the purchase price. SELLER AGREES to obtain court approval of this contract, if requested by Buyer, if title to the premises becomes an asset of any estate, trust, conservatorship or guardianship. Buyer agrees to pay court approval costs and all other costs necessary to transfer the premises to Buyer, but not attorney fees. Claims for such transfer costs shall be paid in amounts supported by paid receipts or signed bills.
8. BUYER agrees that any drain tile and/or underground irrigation systems which are located within the premises and are damaged by construction shall be repaired at no expense to SELLER. BUYER shall have the right of entry upon SELLER'S remaining property along the right of way line, if necessary, for the purpose of connecting said drain tile and/or underground irrigation systems.
9. If SELLER holds title to the premises in joint tenancy with full rights of survivorship and not as tenants in common at the time of this agreement, Buyer will pay any remaining proceeds to the survivor of that joint tenancy and will accept title solely from that survivor, provided the joint tenancy has not been destroyed by operation of law or acts of SELLER.
10. These premises are being acquired for public purposes and this transfer is exempt from the requirements for the filing of a Declaration of Value by the Code of Iowa.
11. BUYER hereby gives notice of SELLER's five-year right to renegotiate construction or maintenance damages not apparent at the time of the signing of this agreement as required by the Code of Iowa.
12. BUYER hereby agrees to additionally warrant the project against any defects against the property as a result of the project for a period of one year following the completion and acceptance of the project. Defects may include, but are not limited to insufficient seeding/stabilization or settling of the property within the easement.
13. SELLER states and warrants that there is no well, solid waste disposal site, hazardous substances, nor underground storage tanks on the premises described and sought herein, except: None
14. BUYER shall be responsible for the removal and relocation of any fences.
15. BUYER shall be responsible for restoration of disturbed area within easements.
16. SELLER agrees to cooperate with BUYER in removing liens and encumbrances in order to convey marketable title to BUYER in conformity with Iowa law and the Title Standards of the Iowa State Bar Association. If possession and conveyance are delayed due to SELLER's inability to provide marketable title, this Agreement shall continue in force and effect until either party rescinds the Agreement after giving ten days written notice to the other party. SELLER understands that if necessary property rights cannot be acquired by voluntary purchase, BUYER may initiate action to acquire the property interests contemplated in this Agreement under power of eminent domain.
17. SELLER'S spouse, if not a title holder immediately preceding acceptance, executes this Agreement only for the purpose of relinquishing all rights of dower, homestead and distributive share or in compliance with Section 561.13 of the Code of Iowa and agrees to execute the conveyance documents for this purpose.
18. This Agreement shall not be binding until it has received the final approval by Resolution of the Grimes City Council.
19. GENERAL PROVISIONS.
  - a. This Agreement contains the entire agreement of the parties and no waiv-er, modification, release, or cancellation of this Agreement or any portion of this Agree-ment shall be binding unless evidenced by writing.
  - b. This Agreement shall be binding on the heirs, personal representatives, assigns, and successors of the parties.
  - c. This Agreement shall be governed by, construed, and enforced in accordance with the law of the State of Iowa.



**SELLER'S SIGNATURE AND CLAIMANT'S CERTIFICATION:** Upon due approval and execution by the Buyer, we the undersigned claimants certify the total lump sum payment shown herein is just and unpaid.

X [Signature]  
By: Mark P. Sundet  
Marital Status: Married

X [Signature]  
By: Emily K. Sundet  
Marital Status: Married

**ALL PURPOSE ACKNOWLEDGMENT**

STATE OF Iowa }  
COUNTY OF Dallas } ss:

On this 26 day of February, A.D. 20 22, before me, the undersigned, a Notary Public in and for said State, personally appeared MARK AND EMILY SUNDET

to me personally known  
or X proved to me on the basis of satisfactory evidence

to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

(NOTARY SEAL)

[Signature] (Sign in Ink)  
Alex Pfaltzgraft (Print/Type Name)  
Notary Public in and for the State of Iowa

**CAPACITY CLAIMED****BY SIGNER:**

☒ INDIVIDUAL  
☐ CORPORATE

Title(s) of Corporate Officer(s):  
\_\_\_\_\_  
\_\_\_\_\_

☐ Corporate Seal is affixed  
☐ No Corporate Seal procured

☐ PARTNER(s): ☐ Limited Partnership  
☐ General Partnership

☐ ATTORNEY-IN-FACT☐ EXECUTOR(s) or TRUSTEE(s)☐ GUARDIAN(s) or CONSERVATOR(s)☐ OTHER:**SIGNER IS REPRESENTING:**

List name(s) of person(s) or entity(ies)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**BUYER'S APPROVAL**

Signed by: Scott Mikkelsen (Date) \_\_\_\_\_

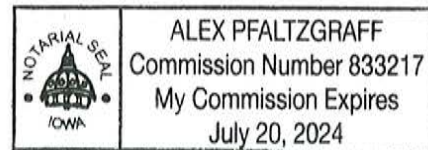
Attested by: Rochelle Williams (Date) \_\_\_\_\_

**BUYER'S ACKNOWLEDGMENT**

STATE OF \_\_\_\_\_ }  
COUNTY OF \_\_\_\_\_ } ss:

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me, the undersigned, personally appeared \_\_\_\_\_, known to me to be an agent of the City of Grimes, Iowa and who did say that said instrument was signed on behalf of City by its authority duly recorded in its minutes, and said agent acknowledged the execution of said instrument, which signature appears hereon, to be the voluntary act and deed of the City and by it voluntarily executed.

\_\_\_\_\_  
Notary Public in and for the State of Iowa







101 NE Harvey, Grimes, Iowa 50111  
515.986.3036 Fax 515.986.3846

## AGENDA MEMO

For Meeting of March 8, 2022

### **AGENDA HEADING:**

Resolution Approving Offer to Purchase and Agreement – WRA Wolfswinkel Property

### **SYNOPSIS:**

With the development of the plans for Grime WRA Connector Project, it has been determined that certain easements will be necessary in order to construct the project.

A compensation estimate has been prepared for the easement, and an offer made to the property owner. The offer indicates that the City will pay a total of \$23,846.32 for the permanent and temporary easements, as well as compensation for connection to the sewer.

The owner has reviewed the offer and accepted it.

### **FISCAL IMPACT:**

Total Cost = \$23,856.32

### **PREVIOUS COUNCIL ACTION(S):**

N/A

### **BOARD/COMMISSION ACTION(S):**

N/A

### **STAFF/COMMITTEE RECOMMENDATION:**

Staff would recommend approval of the Resolution

RESOLUTION NO. 03-1822

RESOLUTION APPROVING OFFER TO PURCHASE AND AGREEMENT – WRA  
WOLFSWINKEL PROPERTY

WHEREAS, the City of Grimes is developing plans to construct the Grimes WRA Connector Project (the “Project”) and has determined that certain easements are necessary in order to construct the Project; and

WHEREAS, the City of Grimes has extended an Offer to Purchase and Agreement (the “Offer”), provided as Exhibit A, to the property owner (the “Owner”); and

WHEREAS, the Owner has reviewed the Offer and has accepted the Offer.

NOW, THEREFORE, be it resolved by the City Council of the City of Grimes, Iowa:

That, the Offer to Purchase Easement and Agreement is approved by the Grimes City Council, and the Mayor is authorized to execute, on behalf of the City of Grimes, such documents as are necessary and appropriate to effectuate the terms pursuant to the Offer, including, without limitation, any agreements, easements or other documents, and the City Clerk is authorized to attest to their signatures.

PASSED AND APPROVED this 8<sup>th</sup> day of March, 2022.

By: \_\_\_\_\_  
Scott Mikkelsen, Mayor

ATTEST:

\_\_\_\_\_  
Rochelle Williams, City Clerk

SPACE ABOVE THIS LINE FOR RECORDER

## OFFER TO PURCHASE AND AGREEMENT

Page 1

PARCEL NO. 211400006  
 PROJECT NO. N/A

COUNTY: Dallas  
 PROJECT NAME: Grimes WRA Connector Project

TO: James and Helaine Wolfswinkel

On this 24th day of February, 2022, the City of Grimes, Iowa, a municipal corporation organized under the laws of the State of Iowa (hereinafter referred to as "CITY" or "BUYER") acting by and through the undersigned, its authorized Agent, hereby offers to buy the real estate situated in Dallas County, Iowa, and legally described on the attached Easement Exhibit. This offer shall terminate on 30 days from offer date. If accepted by SELLER, as evidenced by SELLER'S signature below, the parties agree as follows:

1. SELLER AGREES to sell and furnish to BUYER a conveyance document, on form(s) furnished by Buyer, and Buyer agrees to buy the following real estate, hereinafter referred to as the premises as described on EXHIBIT A and which include the following buildings, improvements and other property: **LAND ONLY**. SELLER CONSENTS to any change of grade related to the project and accepts payment under this agreement for any and all damages arising therefrom. SELLER ACKNOWLEDGES full settlement and payment from Buyer for all claims per the terms of this agreement and discharges Buyer from liability because of this agreement and the construction of this public improvement project.
2. Possession of the premises is the essence of this agreement and Buyer may enter and assume full use and enjoyment of the premises per the terms of this agreement. SELLER grants Buyer the immediate right to enter the premises for the purpose of gathering survey and soil data. SELLER may surrender possession of the premises or building or improvement or any part thereof prior to the time at which SELLER has hereinafter agreed to do so, and agrees to give Buyer ten (10) days' notice of SELLER'S intention to do so in writing.
3. Buyer agrees to pay and SELLER AGREES to grant the right of possession, convey title and to surrender physical possession of the premises as shown on or before the dates listed below.

| PAYMENT AMOUNT      | AGREED PERFORMANCE           | DATE                                    |
|---------------------|------------------------------|-----------------------------------------|
| \$ _____            | on right of possession       | _____                                   |
| \$ _____            | on conveyance of title       | _____                                   |
| \$ _____            | on surrender of possession   | _____                                   |
| \$ <u>23,846.32</u> | on possession and conveyance | <u>Within 30 Days of BUYER Approval</u> |

\$ 23,846.32 TOTAL LUMP SUM

| BREAKDOWN:             | ac. = acres / sq.ft. = square feet |                     |
|------------------------|------------------------------------|---------------------|
| Land by Fee Title      | <u>0</u> sq.ft.                    | \$ <u>0.00</u>      |
| Underlying Fee Title   | <u>0</u> sq.ft.                    | \$ <u>0.00</u>      |
| Permanent Easement     | <u>7,665</u> sq.ft.                | \$ <u>7,918.39</u>  |
| Temporary Easement(s)  | <u>11,664</u> sq.ft.               | \$ <u>1,927.93</u>  |
| Landscaping/Sewer Ser. |                                    | \$ <u>14,000</u>    |
| Total                  |                                    | \$ <u>23,846.32</u> |
| Additional Damages     | <u>None</u>                        |                     |

DISTRIBUTION: ONE COPY RETURNED TO BUYER -- ONE COPY RETAINED BY SELLER



4. SELLER WARRANTS that there are no tenants on the premises holding under lease except: None
5. Each page and each attachment is by this reference made part hereof.
6. This agreement shall apply to and bind the legal successors in interest of the Seller and SELLER AGREES to pay all liens and assessments against the premises, including all taxes and special assessments payable until surrender of possession as required by the Code of Iowa, and agrees to warrant good and sufficient title. Names and addresses of lienholders are: None
7. SELLER agrees that amounts payable by SELLER for real estate taxes, special assessments, mortgage payoffs, liens, or judgments shall be deducted at closing from the purchase price. SELLER AGREES to obtain court approval of this contract, if requested by Buyer, if title to the premises becomes an asset of any estate, trust, conservatorship or guardianship. Buyer agrees to pay court approval costs and all other costs necessary to transfer the premises to Buyer, but not attorney fees. Claims for such transfer costs shall be paid in amounts supported by paid receipts or signed bills.
8. BUYER agrees that any drain tile and/or underground irrigation systems which are located within the premises and are damaged by construction shall be repaired at no expense to SELLER. BUYER shall have the right of entry upon SELLER'S remaining property along the right of way line, if necessary, for the purpose of connecting said drain tile and/or underground irrigation systems.
9. If SELLER holds title to the premises in joint tenancy with full rights of survivorship and not as tenants in common at the time of this agreement, Buyer will pay any remaining proceeds to the survivor of that joint tenancy and will accept title solely from that survivor, provided the joint tenancy has not been destroyed by operation of law or acts of SELLER.
10. These premises are being acquired for public purposes and this transfer is exempt from the requirements for the filing of a Declaration of Value by the Code of Iowa.
11. BUYER hereby gives notice of SELLER's five-year right to renegotiate construction or maintenance damages not apparent at the time of the signing of this agreement as required by the Code of Iowa.
12. BUYER hereby agrees to additionally warrant the project against any defects against the property as a result of the project for a period of one year following the completion and acceptance of the project. Defects may include, but are not limited to insufficient seeding/stabilization or settling of the property within the easement.
13. SELLER states and warrants that there is no well, solid waste disposal site, hazardous substances, nor underground storage tanks on the premises described and sought herein, except: None
14. BUYER shall be responsible for the removal and relocation of any fences.
15. BUYER shall be responsible for restoration of disturbed area within easements.
16. SELLER agrees to cooperate with BUYER in removing liens and encumbrances in order to convey marketable title to BUYER in conformity with Iowa law and the Title Standards of the Iowa State Bar Association. If possession and conveyance are delayed due to SELLER's inability to provide marketable title, this Agreement shall continue in force and effect until either party rescinds the Agreement after giving ten days written notice to the other party. SELLER understands that if necessary property rights cannot be acquired by voluntary purchase, BUYER may initiate action to acquire the property interests contemplated in this Agreement under power of eminent domain.
17. SELLER'S spouse, if not a title holder immediately preceding acceptance, executes this Agreement only for the purpose of relinquishing all rights of dower, homestead and distributive share or in compliance with Section 561.13 of the Code of Iowa and agrees to execute the conveyance documents for this purpose.
18. This Agreement shall not be binding until it has received the final approval by Resolution of the Grimes City Council.
19. GENERAL PROVISIONS.
  - a. This Agreement contains the entire agreement of the parties and no waiv-er, modification, release, or cancellation of this Agreement or any portion of this Agree-ment shall be binding unless evidenced by writing.
  - b. This Agreement shall be binding on the heirs, personal representatives, assigns, and successors of the parties.
  - c. This Agreement shall be governed by, construed, and enforced in accordance with the law of the State of Iowa.



**SELLER'S SIGNATURE AND CLAIMANT'S CERTIFICATION:** Upon due approval and execution by the Buyer, we the undersigned claimants certify the total lump sum payment shown herein is just and unpaid.

X James Wolfswinkel  
By: James Wolfswinkel  
Marital Status: \_\_\_\_\_

X Helaine Wolfswinkel  
By: Helaine Wolfswinkel  
Marital Status: Married

**ALL PURPOSE ACKNOWLEDGMENT**

STATE OF IOWA }  
COUNTY OF DAWAS } ss:

On this 26 day of FEBRUARY, A.D. 2022, before me, the undersigned, a Notary Public in and for said State, personally appeared \_\_\_\_\_  
JAMES AND HELAINE WOLFSWINKEL

\_\_\_\_\_ to me personally known  
or X proved to me on the basis of satisfactory evidence

to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

(NOTARY SEAL)

Alex Pfaltzgraft (Sign in Ink)  
Alex Pfaltzgraft (Print/Type Name)  
Notary Public in and for the State of IOWA

**CAPACITY CLAIMED****BY SIGNER:**☒ INDIVIDUAL☐ CORPORATE

Title(s) of Corporate Officer(s): \_\_\_\_\_

☐ Corporate Seal is affixed☐ No Corporate Seal procured☐ PARTNER(s): ☐ Limited Partnership  
☐ General Partnership☐ ATTORNEY-IN-FACT☐ EXECUTOR(s) or TRUSTEE(s)☐ GUARDIAN(s) or CONSERVATOR(s)☐ OTHER: \_\_\_\_\_**SIGNER IS REPRESENTING:**

List name(s) of person(s) or entity(ies) \_\_\_\_\_

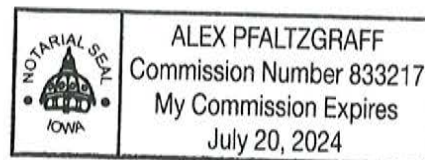
**BUYER'S APPROVAL**Signed by: Scott Mikkelsen (Date) \_\_\_\_\_Attested by: Rochelle Williams (Date) \_\_\_\_\_**BUYER'S ACKNOWLEDGMENT**

STATE OF \_\_\_\_\_ }  
COUNTY OF \_\_\_\_\_ } ss:

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me, the undersigned, personally appeared \_\_\_\_\_, known to me

to be an agent of the City of Grimes, Iowa and who did say that said instrument was signed on behalf of City by its authority duly recorded in its minutes, and said agent acknowledged the execution of said instrument, which signature appears hereon, to be the voluntary act and deed of the City and by it voluntarily executed.

\_\_\_\_\_  
Notary Public in and for the State of Iowa





101 NE Harvey, Grimes, Iowa 50111  
515.986.3036 Fax 515.986.3846

## AGENDA MEMO

For Meeting of March 8, 2022

### **AGENDA HEADING:**

Resolution Approving Offer to Purchase and Agreement – WRA Waterford Landing Property

### **SYNOPSIS:**

With the development of the plans for Grime WRA Connector Project, it has been determined that certain easements will be necessary in order to construct the project.

A compensation estimate has been prepared for the easement, and an offer made to the property owner. The offer indicates that the City will pay a total of \$19,542.21 for the permanent and temporary easements, as well as compensation for removal of a sign.

The owner has reviewed the offer and accepted it.

### **FISCAL IMPACT:**

Total Cost = \$19,542.21

### **PREVIOUS COUNCIL ACTION(S):**

N/A

### **BOARD/COMMISSION ACTION(S):**

N/A

### **STAFF/COMMITTEE RECOMMENDATION:**

Staff would recommend approval of the Resolution

RESOLUTION NO. 03-1922

RESOLUTION APPROVING OFFER TO PURCHASE AND AGREEMENT – WRA  
WATERFORD LANDING PROPERTY

WHEREAS, the City of Grimes is developing plans to construct the Grimes WRA Connector Project (the “Project”) and has determined that certain easements are necessary in order to construct the Project; and

WHEREAS, the City of Grimes has extended an Offer to Purchase and Agreement (the “Offer”), provided as Exhibit A, to the property owner (the “Owner”); and

WHEREAS, the Owner has reviewed the Offer and has accepted the Offer.

NOW, THEREFORE, be it resolved by the City Council of the City of Grimes, Iowa:

That, the Offer to Purchase Easement and Agreement is approved by the Grimes City Council, and the Mayor is authorized to execute, on behalf of the City of Grimes, such documents as are necessary and appropriate to effectuate the terms pursuant to the Offer, including, without limitation, any agreements, easements or other documents, and the City Clerk is authorized to attest to their signatures.

PASSED AND APPROVED this 8<sup>th</sup> day of March, 2022.

By: \_\_\_\_\_  
Scott Mikkelsen, Mayor

ATTEST:

\_\_\_\_\_  
Rochelle Williams, City Clerk

SPACE ABOVE THIS LINE FOR RECORDER

**OFFER TO PURCHASE AND AGREEMENT**

Page 1

PARCEL NO. 1214276021 & 1214277009  
 PROJECT NO. N/A

COUNTY: Dallas  
 PROJECT NAME: Grimes WRA Connector Project

TO: Waterford Landing Plat 1 Owner's Association, Inc.

On this 2nd day of March, 2022, the City of Grimes, Iowa, a municipal corporation organized under the laws of the State of Iowa (hereinafter referred to as "CITY" or "BUYER") acting by and through the undersigned, its authorized Agent, hereby offers to buy the real estate situated in Dallas County, Iowa, and legally described on the attached **Easement Exhibit**. **This offer shall terminate on 30 days from offer date.** If accepted by SELLER, as evidenced by SELLER'S signature below, the parties agree as follows:

1. SELLER AGREES to sell and furnish to BUYER a conveyance document, on form(s) furnished by Buyer, and Buyer agrees to buy the following real estate, hereinafter referred to as the premises as described on EXHIBIT A and which include the following buildings, improvements and other property: **LAND ONLY**. SELLER CONSENTS to any change of grade related to the project and accepts payment under this agreement for any and all damages arising therefrom. SELLER ACKNOWLEDGES full settlement and payment from Buyer for all claims per the terms of this agreement and discharges Buyer from liability because of this agreement and the construction of this public improvement project.
2. Possession of the premises is the essence of this agreement and Buyer may enter and assume full use and enjoyment of the premises per the terms of this agreement. SELLER grants Buyer the immediate right to enter the premises for the purpose of gathering survey and soil data. SELLER may surrender possession of the premises or building or improvement or any part thereof prior to the time at which SELLER has hereinafter agreed to do so, and agrees to give Buyer ten (10) days' notice of SELLER'S intention to do so in writing.
3. Buyer agrees to pay and SELLER AGREES to grant the right of possession, convey title and to surrender physical possession of the premises as shown on or before the dates listed below.

| PAYMENT AMOUNT      | AGREED PERFORMANCE           | DATE                                    |
|---------------------|------------------------------|-----------------------------------------|
| \$ _____            | on right of possession       | _____                                   |
| \$ _____            | on conveyance of title       | _____                                   |
| \$ _____            | on surrender of possession   | _____                                   |
| \$ <u>19,542.21</u> | on possession and conveyance | <u>Within 30 Days of BUYER Approval</u> |
|                     |                              | _____                                   |
|                     |                              | _____                                   |

\$ 19,542.21 TOTAL LUMP SUM

|                       |                                    |                     |
|-----------------------|------------------------------------|---------------------|
| <b>BREAKDOWN:</b>     | ac. = acres / sq.ft. = square feet |                     |
| Land by Fee Title     | <u>0</u> sq.ft.                    | <u>\$ 0.00</u>      |
| Underlying Fee Title  | <u>0</u> sq.ft.                    | <u>\$ 0.00</u>      |
| Permanent Easement    | <u>10,412</u> sq.ft.               | <u>\$ 10,756.20</u> |
| Temporary Easement(s) | <u>38,224</u> sq.ft.               | <u>\$ 6,318.02</u>  |
| Landscaping/Other     |                                    | <u>\$ 2,500</u>     |
| Total                 |                                    | <u>\$ 19,542.21</u> |
| Additional Damages    | <u>None</u>                        |                     |

**DISTRIBUTION: ONE COPY RETURNED TO BUYER -- ONE COPY RETAINED BY SELLER**



4. SELLER WARRANTS that there are no tenants on the premises holding under lease except: None
5. Each page and each attachment is by this reference made part hereof.
6. This agreement shall apply to and bind the legal successors in interest of the Seller and SELLER AGREES to pay all liens and assessments against the premises, including all taxes and special assessments payable until surrender of possession as required by the Code of Iowa, and agrees to warrant good and sufficient title. Names and addresses of lienholders are: None
7. SELLER agrees that amounts payable by SELLER for real estate taxes, special assessments, mortgage payoffs, liens, or judgments shall be deducted at closing from the purchase price. SELLER AGREES to obtain court approval of this contract, if requested by Buyer, if title to the premises becomes an asset of any estate, trust, conservatorship or guardianship. Buyer agrees to pay court approval costs and all other costs necessary to transfer the premises to Buyer, but not attorney fees. Claims for such transfer costs shall be paid in amounts supported by paid receipts or signed bills.
8. BUYER agrees that any drain tile and/or underground irrigation systems which are located within the premises and are damaged by construction shall be repaired at no expense to SELLER. BUYER shall have the right of entry upon SELLER'S remaining property along the right of way line, if necessary, for the purpose of connecting said drain tile and/or underground irrigation systems.
9. If SELLER holds title to the premises in joint tenancy with full rights of survivorship and not as tenants in common at the time of this agreement, Buyer will pay any remaining proceeds to the survivor of that joint tenancy and will accept title solely from that survivor, provided the joint tenancy has not been destroyed by operation of law or acts of SELLER.
10. These premises are being acquired for public purposes and this transfer is exempt from the requirements for the filing of a Declaration of Value by the Code of Iowa.
11. BUYER hereby gives notice of SELLER's five-year right to renegotiate construction or maintenance damages not apparent at the time of the signing of this agreement as required by the Code of Iowa.
12. BUYER hereby agrees to additionally warrant the project against any defects against the property as a result of the project for a period of one year following the completion and acceptance of the project. Defects may include, but are not limited to insufficient seeding/stabilization or settling of the property within the easement.
13. SELLER states and warrants that there is no well, solid waste disposal site, hazardous substances, nor underground storage tanks on the premises described and sought herein, except: None
14. BUYER shall be responsible for the removal and relocation of any fences.
15. BUYER shall be responsible for restoration of disturbed area within the easements.
16. BUYER shall be responsible for the removal of trees and earthen berm where the existing subdivision entrance sign is located.
17. SELLER shall be responsible for the removal of the stone and sign letters on the existing subdivision entrance sign.
18. SELLER agrees to cooperate with BUYER in removing liens and encumbrances in order to convey marketable title to BUYER in conformity with Iowa law and the Title Standards of the Iowa State Bar Association. If possession and conveyance are delayed due to SELLER's inability to provide marketable title, this Agreement shall continue in force and effect until either party rescinds the Agreement after giving ten days written notice to the other party. SELLER understands that if necessary property rights cannot be acquired by voluntary purchase, BUYER may initiate action to acquire the property interests contemplated in this Agreement under power of eminent domain.
19. SELLER'S spouse, if not a title holder immediately preceding acceptance, executes this Agreement only for the purpose of relinquishing all rights of dower, homestead and distributive share or in compliance with Section 561.13 of the Code of Iowa and agrees to execute the conveyance documents for this purpose.
20. This Agreement shall not be binding until it has received the final approval by Resolution of the Grimes City Council.
21. GENERAL PROVISIONS.
  - a. This Agreement contains the entire agreement of the parties and no waiv-er, modification, release, or cancellation of this Agreement or any portion of this Agree-ment shall be binding unless evidenced by writing.
  - b. This Agreement shall be binding on the heirs, personal representatives, assigns, and successors of the parties.
  - c. This Agreement shall be governed by, construed, and enforced in accordance with the law of the State of Iowa.

**SELLER'S SIGNATURE AND CLAIMANT'S CERTIFICATION:** Upon due approval and execution by the Buyer, we the undersigned claimants certify the total lump sum payment shown herein is just and unpaid.

X  
By: Waterford Landing  
Marital Status: \_\_\_\_\_

X  
By: \_\_\_\_\_  
Marital Status: \_\_\_\_\_

**ALL PURPOSE ACKNOWLEDGMENT**

STATE OF \_\_\_\_\_ }  
COUNTY OF \_\_\_\_\_ } ss:

On this \_\_\_\_\_ day of \_\_\_\_\_, A.D. 20\_\_\_\_\_, before me, the undersigned, a Notary Public in and for said State, personally appeared \_\_\_\_\_

\_\_\_\_\_,  
\_\_\_\_\_ to me personally known  
or \_\_\_\_\_ proved to me on the basis of satisfactory evidence

to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

(NOTARY SEAL) \_\_\_\_\_ (Sign in Ink)  
\_\_\_\_\_  
\_\_\_\_\_  
Notary Public in and for the State of \_\_\_\_\_

**CAPACITY CLAIMED**

**BY SIGNER:**

☐ INDIVIDUAL  
☐ CORPORATE

Title(s) of Corporate Officer(s): \_\_\_\_\_

\_\_\_\_\_ Corporate Seal is affixed

\_\_\_\_\_ No Corporate Seal procured

☐ PARTNER(s): ☐ Limited Partnership  
☐ General Partnership

☐ ATTORNEY-IN-FACT

☐ EXECUTOR(s) or TRUSTEE(s)

☐ GUARDIAN(s) or CONSERVATOR(s)

☐ OTHER: \_\_\_\_\_

**SIGNER IS REPRESENTING:**

List name(s) of person(s) or entity(ies)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**BUYER'S APPROVAL**

\_\_\_\_\_  
Signed by: Scott Mikkelsen (Date)

\_\_\_\_\_  
Attested by: Rochelle Williams (Date)

**BUYER'S ACKNOWLEDGMENT**

STATE OF \_\_\_\_\_ }  
COUNTY OF \_\_\_\_\_ } ss:

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, before me, the undersigned, personally appeared \_\_\_\_\_, known to me to be an agent of the City of Grimes, Iowa and who did say that said instrument was signed on behalf of City by its authority duly recorded in its minutes, and said agent acknowledged the execution of said instrument, which signature appears hereon, to be the voluntary act and deed of the City and by it voluntarily executed.

\_\_\_\_\_  
Notary Public in and for the State of Iowa



101 NE Harvey, Grimes, Iowa 50111  
515.986.3036 Fax 515.986.3846

## AGENDA MEMO

For Meeting of March 8, 2022

### **AGENDA HEADING:**

Resolution Approving Offer to Purchase and Agreement – WRA Pearson Property

### **SYNOPSIS:**

With the development of the plans for Grime WRA Connector Project, it has been determined that certain easements will be necessary in order to construct the project.

A compensation estimate has been prepared for the easement, and an offer made to the property owner. The offer indicates that the City will pay a total of \$19,902.02 for the permanent and temporary easements, as well as compensation for connection to the sewer.

The owner has reviewed the offer and accepted it.

### **FISCAL IMPACT:**

Total Cost = \$19,902.02

### **PREVIOUS COUNCIL ACTION(S):**

N/A

### **BOARD/COMMISSION ACTION(S):**

N/A

### **STAFF/COMMITTEE RECOMMENDATION:**

Staff would recommend approval of the Resolution

RESOLUTION NO. 03-2022

RESOLUTION APPROVING OFFER TO PURCHASE AND AGREEMENT – WRA  
PEARSON PROPERTY

WHEREAS, the City of Grimes is developing plans to construct the Grimes WRA Connector Project (the “Project”) and has determined that certain easements are necessary in order to construct the Project; and

WHEREAS, the City of Grimes has extended an Offer to Purchase and Agreement (the “Offer”), provided as Exhibit A, to the property owner (the “Owner”); and

WHEREAS, the Owner has reviewed the Offer and has accepted the Offer.

NOW, THEREFORE, be it resolved by the City Council of the City of Grimes, Iowa:

That, the Offer to Purchase Easement and Agreement is approved by the Grimes City Council, and the Mayor is authorized to execute, on behalf of the City of Grimes, such documents as are necessary and appropriate to effectuate the terms pursuant to the Offer, including, without limitation, any agreements, easements or other documents, and the City Clerk is authorized to attest to their signatures.

PASSED AND APPROVED this 8<sup>th</sup> day of March, 2022.

By: \_\_\_\_\_  
Scott Mikkelsen, Mayor

ATTEST:

\_\_\_\_\_  
Rochelle Williams, City Clerk



SPACE ABOVE THIS LINE FOR RECORDER

## OFFER TO PURCHASE AND AGREEMENT

Page 1

PARCEL NO. 1211400008  
 PROJECT NO. N/A

COUNTY: Dallas  
 PROJECT NAME: Grimes WRA Connector Project

TO: Rick Pearson

On this 19<sup>th</sup> day of January, 2022, the City of Grimes, Iowa, a municipal corporation organized under the laws of the State of Iowa (hereinafter referred to as "CITY" or "BUYER") acting by and through the undersigned, its authorized Agent, hereby offers to buy the real estate situated in Dallas County, Iowa, and legally described on the attached **Easement Exhibit**. **This offer shall terminate on 30 days from offer date.** If accepted by SELLER, as evidenced by SELLER'S signature below, the parties agree as follows:

1. SELLER AGREES to sell and furnish to BUYER a conveyance document, on form(s) furnished by Buyer, and Buyer agrees to buy the following real estate, hereinafter referred to as the premises as described on EXHIBIT A and which include the following buildings, improvements and other property: **LAND ONLY**. SELLER CONSENTS to any change of grade related to the project and accepts payment under this agreement for any and all damages arising therefrom. SELLER ACKNOWLEDGES full settlement and payment from Buyer for all claims per the terms of this agreement and discharges Buyer from liability because of this agreement and the construction of this public improvement project.
2. Possession of the premises is the essence of this agreement and Buyer may enter and assume full use and enjoyment of the premises per the terms of this agreement. SELLER grants Buyer the immediate right to enter the premises for the purpose of gathering survey and soil data. SELLER may surrender possession of the premises or building or improvement or any part thereof prior to the time at which SELLER has hereinafter agreed to do so, and agrees to give Buyer ten (10) days' notice of SELLER'S intention to do so in writing.
3. Buyer agrees to pay and SELLER AGREES to grant the right of possession, convey title and to surrender physical possession of the premises as shown on or before the dates listed below.

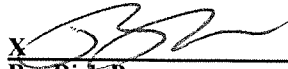
| PAYMENT AMOUNT      | AGREED PERFORMANCE           | DATE                                    |
|---------------------|------------------------------|-----------------------------------------|
| \$ _____            | on right of possession       | _____                                   |
| \$ _____            | on conveyance of title       | _____                                   |
| \$ _____            | on surrender of possession   | _____                                   |
| \$ <u>19,902.02</u> | on possession and conveyance | <u>Within 30 Days of BUYER Approval</u> |
|                     |                              | _____                                   |
| \$ <u>19,902.02</u> |                              | <b>TOTAL LUMP SUM</b>                   |

| BREAKDOWN:                     | ac. = acres / sq.ft. = square feet |                     |
|--------------------------------|------------------------------------|---------------------|
| Land by Fee Title              | <u>0</u> sq.ft.                    | \$ <u>0.00</u>      |
| Underlying Fee Title           | <u>0</u> sq.ft.                    | \$ <u>0.00</u>      |
| Permanent Easement             | <u>4,341</u> sq.ft.                | \$ <u>4,484.50</u>  |
| Temporary Easement(s)          | <u>8,576</u> sq.ft.                | \$ <u>1,417.52</u>  |
| Landscaping/Sewer Connection   |                                    | \$ <u>13,500.00</u> |
| Total                          |                                    | \$ <u>19,902.02</u> |
| Additional Damages <u>None</u> |                                    |                     |

DISTRIBUTION: ONE COPY RETURNED TO BUYER -- ONE COPY RETAINED BY SELLER

4. SELLER WARRANTS that there are no tenants on the premises holding under lease except: None
5. Each page and each attachment is by this reference made part hereof.
6. This agreement shall apply to and bind the legal successors in interest of the Seller and SELLER AGREES to pay all liens and assessments against the premises, including all taxes and special assessments payable until surrender of possession as required by the Code of Iowa, and agrees to warrant good and sufficient title. Names and addresses of lienholders are: None
7. SELLER agrees that amounts payable by SELLER for real estate taxes, special assessments, mortgage payoffs, liens, or judgments shall be deducted at closing from the purchase price. SELLER AGREES to obtain court approval of this contract, if requested by Buyer, if title to the premises becomes an asset of any estate, trust, conservatorship or guardianship. Buyer agrees to pay court approval costs and all other costs necessary to transfer the premises to Buyer, but not attorney fees. Claims for such transfer costs shall be paid in amounts supported by paid receipts or signed bills.
8. BUYER agrees that any drain tile and/or underground irrigation systems which are located within the premises and are damaged by construction shall be repaired at no expense to SELLER. BUYER shall have the right of entry upon SELLER'S remaining property along the right of way line, if necessary, for the purpose of connecting said drain tile and/or underground irrigation systems.
9. If SELLER holds title to the premises in joint tenancy with full rights of survivorship and not as tenants in common at the time of this agreement, Buyer will pay any remaining proceeds to the survivor of that joint tenancy and will accept title solely from that survivor, provided the joint tenancy has not been destroyed by operation of law or acts of SELLER.
10. These premises are being acquired for public purposes and this transfer is exempt from the requirements for the filing of a Declaration of Value by the Code of Iowa.
11. BUYER hereby gives notice of SELLER's five-year right to renegotiate construction or maintenance damages not apparent at the time of the signing of this agreement as required by the Code of Iowa.
12. BUYER hereby agrees to additionally warrant the project against any defects against the property as a result of the project for a period of one year following the completion and acceptance of the project. Defects may include, but are not limited to insufficient seeding/stabilization or settling of the property within the easement.
13. SELLER states and warrants that there is no well, solid waste disposal site, hazardous substances, nor underground storage tanks on the premises described and sought herein, except: None
14. BUYER shall be responsible for the removal and relocation of any fences.
15. BUYER shall be responsible for restoration of disturbed area within easements.
16. SELLER agrees to cooperate with BUYER in removing liens and encumbrances in order to convey marketable title to BUYER in conformity with Iowa law and the Title Standards of the Iowa State Bar Association. If possession and conveyance are delayed due to SELLER's inability to provide marketable title, this Agreement shall continue in force and effect until either party rescinds the Agreement after giving ten days written notice to the other party. SELLER understands that if necessary property rights cannot be acquired by voluntary purchase, BUYER may initiate action to acquire the property interests contemplated in this Agreement under power of eminent domain.
17. SELLER'S spouse, if not a title holder immediately preceding acceptance, executes this Agreement only for the purpose of relinquishing all rights of dower, homestead and distributive share or in compliance with Section 561.13 of the Code of Iowa and agrees to execute the conveyance documents for this purpose.
18. This Agreement shall not be binding until it has received the final approval by Resolution of the Grimes City Council.
19. GENERAL PROVISIONS.
  - a. This Agreement contains the entire agreement of the parties and no waiv-er, modification, release, or cancellation of this Agreement or any portion of this Agree-ment shall be binding unless evidenced by writing.
  - b. This Agreement shall be binding on the heirs, personal representatives, assigns, and successors of the parties.
  - c. This Agreement shall be governed by, construed, and enforced in accordance with the law of the State of Iowa.

**SELLER'S SIGNATURE AND CLAIMANT'S CERTIFICATION:** Upon due approval and execution by the Buyer, we the undersigned claimants certify the total lump sum payment shown herein is just and unpaid.

X   
 By: Rick Pearson  
 Marital Status: SINGLE

X \_\_\_\_\_  
 By: \_\_\_\_\_  
 Marital Status: \_\_\_\_\_

**ALL PURPOSE ACKNOWLEDGMENT**

STATE OF Iowa }  
 COUNTY OF Story } ss:

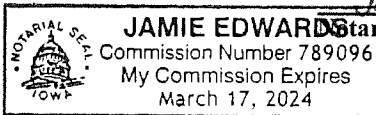
On this 2 day of MARCH, A.D. 2022, before me, the undersigned, a Notary Public in and for said State, personally appeared \_\_\_\_\_

\_\_\_\_\_ ,  
 or ☒ to me personally known  
 \_\_\_\_\_ proved to me on the basis of satisfactory evidence

to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

(NOTARY SEAL)

 (Sign in Ink)  
Jamie Edwards (Print/Type Name)  
 Notary Public in and for the State of Iowa



**CAPACITY CLAIMED**

**BY SIGNER:**

☐ INDIVIDUAL

☐ CORPORATE

Title(s) of Corporate Officer(s): \_\_\_\_\_

☐ Corporate Seal is affixed

☐ No Corporate Seal procured

☐ PARTNER(s): ☐ Limited Partnership  
☐ General Partnership

☐ ATTORNEY-IN-FACT

☐ EXECUTOR(s) or TRUSTEE(s)

☐ GUARDIAN(s) or CONSERVATOR(s)

☐ OTHER: \_\_\_\_\_

**SIGNER IS REPRESENTING:**

List name(s) of person(s) or entity(ies) \_\_\_\_\_

**BUYER'S APPROVAL**

Signed by: Scott Mikkelsen (Date) \_\_\_\_\_

Attested by: Rochelle Williams (Date) \_\_\_\_\_

**BUYER'S ACKNOWLEDGMENT**

STATE OF \_\_\_\_\_ }  
 COUNTY OF \_\_\_\_\_ } ss:

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me, the undersigned, personally appeared \_\_\_\_\_, known to me

to be an agent of the City of Grimes, Iowa and who did say that said instrument was signed on behalf of City by its authority duly recorded in its minutes, and said agent acknowledged the execution of said instrument, which signature appears hereon, to be the voluntary act and deed of the City and by it voluntarily executed.

\_\_\_\_\_  
 Notary Public in and for the State of Iowa



## JOHNSTON-GRIMES METROPOLITAN FIRE DEPARTMENT

6373 MERLE HAY RD.  
JOHNSTON, IOWA 50131

### February's 2022 service calls

269 calls across all districts

Total calls **decreased** from January's total (300).

Station 37 – 67 calls

Station 38 – Grimes district – 20      Johnston district – 58

Station 39 – 117 calls      New NW Area - 0

Mutual Aid Given – 7 calls   Ankeny – 2   DSM – 1   Polk City – 1   Urbandale – 2   Saylor - 1  
Mutual Aid Received – 14 agency responses

EMS calls (220) – 81.7%      Fire/other calls (49) – 18.3%

7 incidents in Category 1 - 2 structure fires, 2 grass fires, 2 vehicle fires, 1 dumpster fire

5 incidents in Category 5 - Excessive Heat, no ignition

197 in Category 3 – Rescue/EMS

2 incidents in Category 4 - Hazardous Condition which is gas leaks, chemical spills, power lines down.

17 Service Calls in Category 5 – 15 public assists, 1 ring removal, 1 cover assignment.

16 Good Intent Calls in Category 6

25 False Alarms in Category 7

0 incidents in Category 8

0 incidents in Category 9

#### Major incidents to report in JGMFD districts or involving JGMFD Units

Nothing to report.

#### Items of interest:

Nothing to report.



**City of Grimes**  
**Water Treatment Plant**  
**&**  
**Wastewater**  
**Treatment Facility**  
**MONTHLY OPERATING REPORT**  
**January 2022**



**Prepared By:**





Water and Wastewater Utility Operations, Maintenance, Engineering, Construction

January 31st, 2022

City of Grimes

Mayor Scott Mikkelsen  
City of Grimes  
101 NE Harvey St.  
Grimes, IA 50111

RE: Monthly Update January 2022

Dear Mayor Scott Mikkelsen:

In accordance with contract requirements, we are pleased to provide the following monthly report for January 2021. Below is a list of the significant events that occurred during the month:

**SUBMITTED TO:** Mayor Scott Mikkelsen  
Jake Anderson, City Administrator  
Rochelle Williams, City Clerk  
City Council, City of Grimes  
Jeff DuPont, U.S. Water Services Corporation

We appreciate the opportunity to be of service to the City of Grimes. We are available to discuss this report, or any other aspect of our operations, at your convenience. Should you have any questions or need additional information, please do not hesitate to contact me.

Sincerely,

---

Nick Deardorff  
Project Manager  
USW UTILITY GROUP

## 1.0 Facility Safety

There were no safety violations to report for the current month. The subjects of the monthly safety trainings were How to Conduct a Safety Tailboard, Climbing Elevated Tanks, Understanding Safety Data Sheets, Powerful Protection From PPE, and Safety Tips for Employees Working Remotely or Alone. All staff reviewed, understood, and acknowledged the material.

## 2.0 Drinking Water Treatment Facility Operation Report

We continue to see decrease in water demand as the weather continues to cool down. The lime sludge pumps that remove the waste lime from the clarifiers continue to cause problems. The manufacturer of the pumps has been contacted and they have not been able to diagnose the problem. We have asked McClure Engineering to aid us in finding a solution to this problem. This results in only being able to run one of the two clarifiers. The camera and door security controls are being installed as well as the fire monitoring system is being finished.

### Finished Water Monthly Flows and Hardness

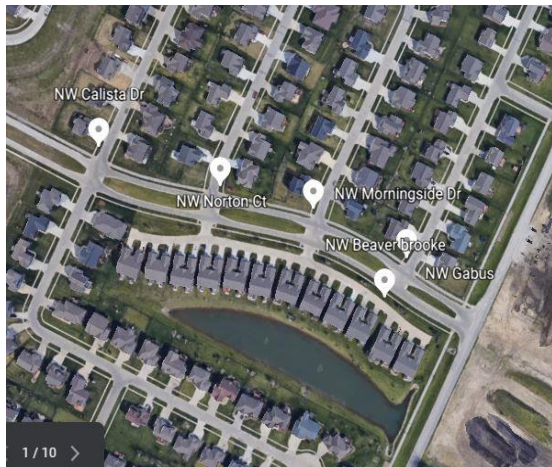
|                       |         | January-22 | December-21 | November -21 |
|-----------------------|---------|------------|-------------|--------------|
| Water                 | Units   |            |             |              |
| Average Daily Pumped  | gallons | 1,414,000  | 1,414,000   | 1,454,000    |
| Maximum Daily Pumped  | gallons | 2,309,000  | 2,309,000   | 1,996,000    |
| Minimum Daily Pumped  | gallons | 843,000    | 843,000     | 1,033,000    |
| Hardness              |         |            |             |              |
| Hardness - Avg Raw    | grains  | 30.8       | 30.8        | 25.7         |
| Hardness - Avg Finish | grains  | 3.7        | 3.7         | 3.1          |
| Iron mg/l             |         |            |             |              |
| Avg Raw               | mg/L    | 5.53       | 5.53        | 4.44         |
| Avg Finish            | mg/L    | 0.03       | 0.03        | 0.02         |
| Fluoride mg/l         |         |            |             |              |
| Avg Raw Fl.           | mg/L    | 0.36       | 0.36        | 1.18         |
| Avg Finish Fl.        | mg/L    | 0.17       | 0.17        | 0.28         |

## Drinking Water Distribution Report

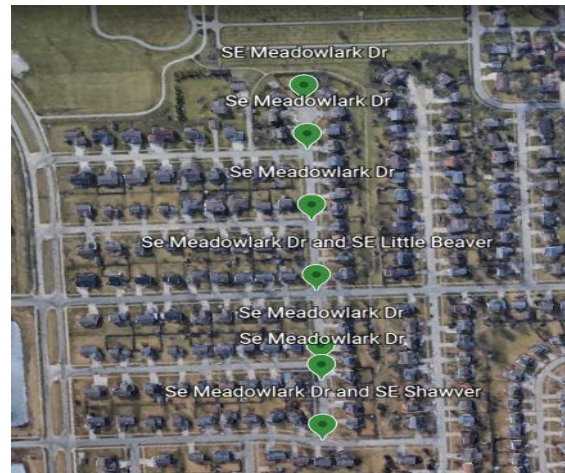
During the month of January, we had fair amount of work orders and meter installs. The Jacob St water main project is now substantially complete. Due to the colder temperatures we did not exercise as many hydrants this month. This is common during the colder months as we make up for this during the warmer months.

| Distribution               | January-2022 | December-2021 | November-2021 |
|----------------------------|--------------|---------------|---------------|
| Work Orders                | 63           | 122           | 80            |
| <b>Meters Installed</b>    | 15           | 23            | 22            |
| Residential                | 12           | 20            | 21            |
| Commercial                 | 3            | 3             | 3             |
| Temp Hydrants              | 0            | 5             | 5             |
| Disconnect Notices         | 0            | 0             | 0             |
| Services Disconnected      | 57           | 42            | 45            |
| Hydrants Inspected/Flushed | 5            | 0             | 30            |
| Valves Exercised           | 10           | 16            | 19            |
| Manholes Inspected         | 7            | 7             | 13            |
| Water Loss                 | 600,000      | 450,000       | 950,000       |

### Valves Exercise Locations

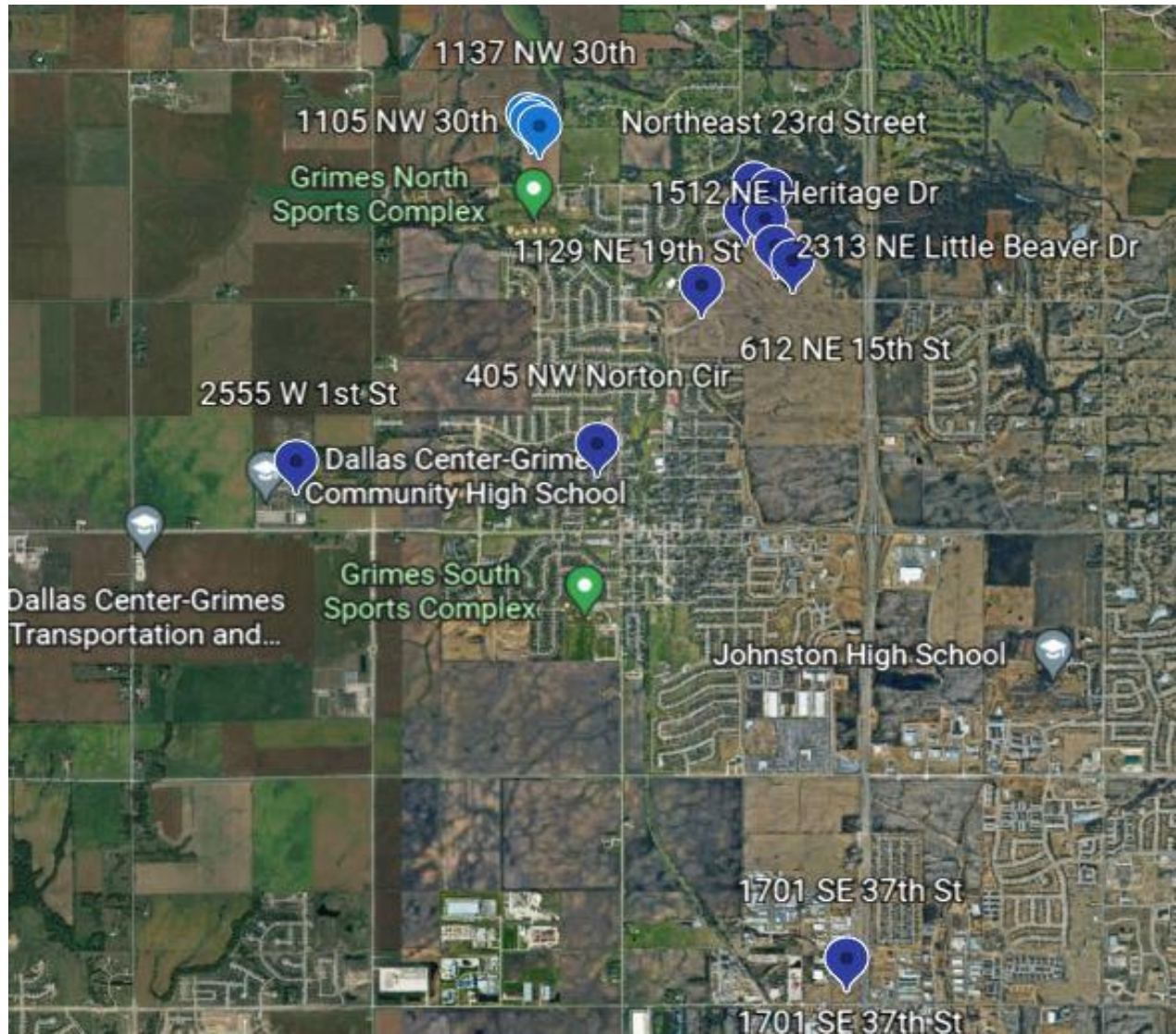


### Manhole Inspection Locations



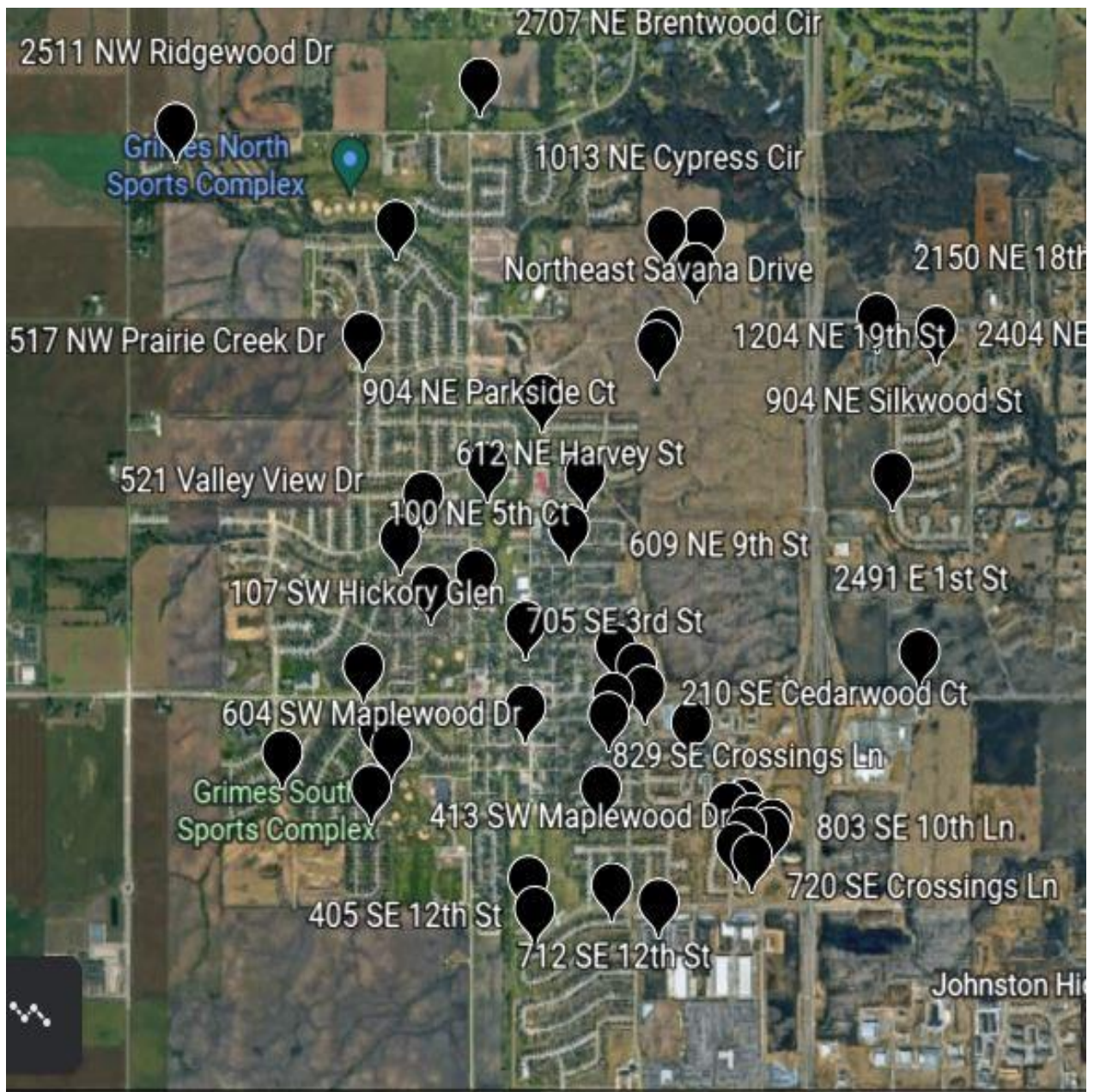


Meter Installation Locations





Non-Payment Disconnect Locations



## Wastewater Treatment Facility Operation Report

The wastewater treatment facility had no DNR violations this month. We continue to prepare for the

|                        | January Plant Influent(MGD) | December Plant Influent (MGD) | November Plant Influent (MGD) |
|------------------------|-----------------------------|-------------------------------|-------------------------------|
| <b>Total</b>           | <b>41.79</b>                | <b>51.83</b>                  | <b>64.89</b>                  |
| <b>Average per day</b> | <b>1.35</b>                 | <b>1.67</b>                   | <b>2.16</b>                   |
| <b>Minimum</b>         | <b>1.16</b>                 | <b>1.22</b>                   | <b>1.74</b>                   |
| <b>Maximum</b>         | <b>1.66</b>                 | <b>1.95</b>                   | <b>2.84</b>                   |

summer months to stay compliant with the DNR. The screen designed to contain the media is being shipped the first week in February. Once we install the screen we will start to fill the media into Aeration Basin #2. We expect some permit issues while we have AB #2 down to install the screen. The DNR is aware of what we are trying to accomplish and understands our situation.

## Wastewater Treatment Facility Flows

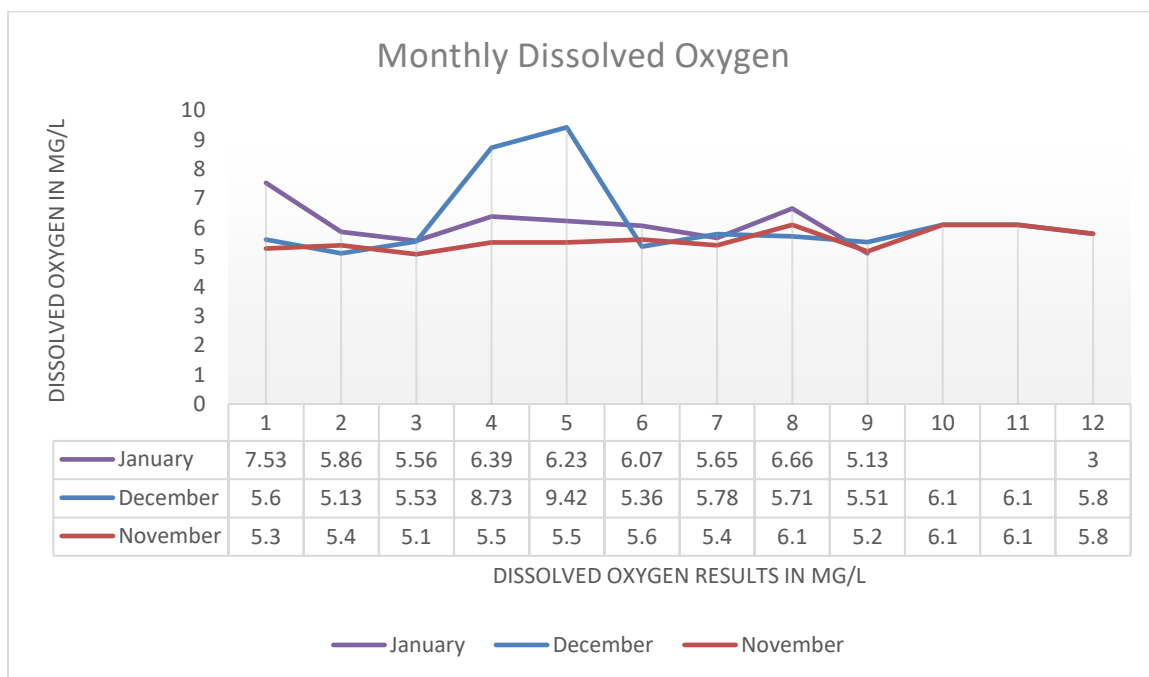
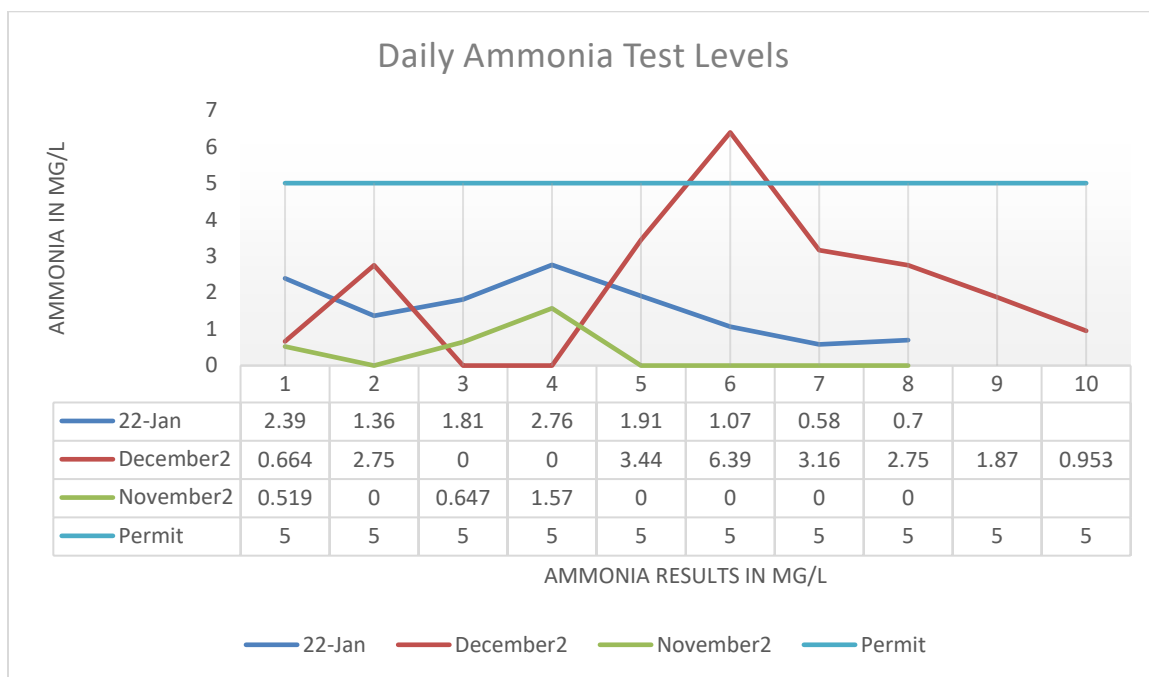
## Wastewater Influent & Effluent Quality

|                   | Influent       |                   | Effluent      |                         |               |                        |                |                   |
|-------------------|----------------|-------------------|---------------|-------------------------|---------------|------------------------|----------------|-------------------|
| Parameter         | Daily Ave MG/L | Daily Ave LBS/Day | Daily Max     | Permit Daily MG/L Limit | 7 Day Max Ave | Permit 7 Day Max Limit | 30 Day Average | Permit 30 Day Ave |
| BOD <sub>5</sub>  | 282.2          | 3164.0            | •             | •                       | •             | •                      | •              | •                 |
| CBOD <sub>5</sub> | •              | •                 | 67.7 LBS/Day  | •                       | 46.6 LBS/Day  | 711 LBS/Day            | 26.7 LBS/Day   | 444 LBS/Day       |
| Suspended solids  | 538            | 5959.4            | 0             | •                       | 0             | 45.0                   | 0              | 30.0              |
| Nitrogen Ammonia  | •              | •                 | 2.76 MG/L     | 5.2 MG/L                | 2.3 MG/L      | •                      | 1.57 MG/L      | 11.0 MG/L         |
| Nitrate Nitrogen  | 52.5           | 580.5             | 127.6 LBS/Day | 942.33 LBS/Day          | 127.6 LBS/Day | •                      | 114.5 LBS/Day  | 576 LBS/Day       |
| Dissolved Oxygen  | •              | •                 | 7.53          | •                       | 6.7           | •                      | 6.12           | >5.0              |

|    |   |   |      |                          |      |   |   |   |
|----|---|---|------|--------------------------|------|---|---|---|
| PH | • | • | 7.36 | 6.5 to 9<br>STD<br>Units | 7.29 | • | • | • |
|----|---|---|------|--------------------------|------|---|---|---|

ND= No Detection

- = No limit set





**City of Grimes Claims 3 8 2022**

|                             |                                 |           |
|-----------------------------|---------------------------------|-----------|
| CENTRAL PUMP AND MOTOR      | EMERG RPR FOR BLOWERS WW FCLTY  | 6,694.92  |
| ICAP                        | INS FOR LOCATES 9/21-12/21      | 500       |
| ABSOLUTE CONCRETE CONSTRUCT | CO LINE RD INTERSECT IMPROVE    | 19,130.41 |
| ACCU JET                    | VACKED MEDIA/SCUM PIT           | 1,966.02  |
| AMERICAN LIBRARY ASSN.      | ALA MEMBERSHIP - LIBRARY        | 298       |
| EUROFINS TESTAMERICA        | WATER LABS                      | 3,382.50  |
| SHERWIN WILLIAMS CO.        | PAINT - LIBRARY                 | 41.33     |
| BAKER & TAYLOR              | MATERIALS - LIBRARY             | 975.27    |
| BANKERS TRUST COMPANY       | CONF EXP/SUPPLIES/TRAINING      | 4,708.32  |
| BLACK HILLS ENERGY          | GAS                             | 8,420.58  |
| BOMGAARS                    | SUPPLIES/PW SAFETY/HEATER       | 1,656.31  |
| KOCH OFFICE GROUP           | COPIER OVERAGE 11/3/21-2/2/22   | 186.04    |
| CDW GOVERNMENT, INC.        | CONFERENCE ROOM TECH            | 1,616.28  |
| CENTRAL IOWA PEST           | PEST CONTROL GCC                | 325       |
| COLLECTION SERVICES CENTER  | CHILD SUPPORT                   | 1,378.42  |
| CRANE SALES & SERVICE       | BASKET SWING MOTOR REPAIR       | 6,410.28  |
| CULLIGAN WATER COND.        | WATER - LIBRARY                 | 53.45     |
| CUSTOM STEEL BUILDERS       | PROJECT #361 WATER PLANT PROJ   | 699.8     |
| DALLAS COUNTY RECORDER      | MISCELLANEOUS                   | 37        |
| RD MCKINNEY PLUMB/EXC       | WATER MAIN VALVE BREAK S JAMES  | 45,557.83 |
| EXCEL MECHANICAL CO         | RPR WTR PLNT ROOF HEATING UNITS | 2,952.61  |
| GRAINGER                    | RECYCLING CONTAINERS FOR GCC    | 39.16     |
| HAWKEYE TRUCK EQUIPMENT     | CUTTING EDGE FOR UTV'S & PCKUP  | 1,460.00  |
| HAWKINS INC.                | PROJECT #361 WATER PLANT        | 580.35    |
| HOOPLA                      | MATERIALS - LIBRARY             | 895.46    |
| GENERAL FIRE & SAFETY       | ANNUAL FIRE EXTINGUISHER MAINT  | 2,663.75  |
| INTERNATIONAL CODE COUNCIL  | BOOKS FOR NEXT CODE CYCLE       | 815.45    |
| IOWA DEPT OF REVENUE        | STATE TAXES                     | 15,298.00 |
| IOWA LEAGUE OF CITIES       | CITY CLERK/FINANCE OFFICER HNB  | 20        |
| IOWA FIRE EQUIPMENT CO.     | FIRE ALARM MONITORING           | 140       |
| IOWA PRISON INDUSTRIES      | SIGN SUPPLIES                   | 258.5     |
| IPERS                       | IPERS- REGULAR                  | 59,824.44 |
| NATIONS KRISTEN             | INSTRUCTOR FOR BOOT CAMP        | 396       |
| KLINE ELECTRIC INC          | TROUBLE SHOOTING BREAKER ISSUE  | 457.7     |
| LEAF                        | COPIER LEASE DS                 | 293.98    |
| LOGOED APPAREL & PROMOTIO   | SAFETY - PW EMPLOYEES           | 472.74    |
| MEDIACOM                    | INTERNET PW                     | 533.32    |
| METRO WASTE AUTHORITY       | FEBRUARY GARBAGE                | 71,783.78 |
| METTLER TOLEDO              | ANNUAL WW LAB SCALE CALIBRTION  | 468.31    |
| MACQUEEN EQUIPMENT          | SWEEPER REPAIR                  | 1,447.02  |
| MIDAMERICAN ENERGY          | ELECTRIC                        | 15,364.93 |
| MUNICIPAL SUPPLY, INC.      | MATHESON REPLACEMENT METER      | 2,032.00  |
| O'HALLORAN INTERNATIONAL    | PLOW MAINTENANCE & REPAIR       | 2,675.26  |
| O'REILLY AUTO PARTS         | MAINTENANCE SUPPLIES            | 51.45     |
| OFFICE DEPOT CITY HALL      | OFFICE SUPPLIES                 | 190.53    |
| ONESOURCE BACKGROUND CHEC   | FORD/JOHNSON/TUCKER BCKGRND CK  | 105       |

|                            |                                |           |
|----------------------------|--------------------------------|-----------|
| TRUE VALUE                 | CAUTION TAPE FOR ROAD WORK     | 25.95     |
| PETERSON PEST & TERMITE    | PEST CONTROL - LIBRARY         | 35        |
| ASCAP                      | RADIO LICENSING                | 391.92    |
| RACOM CORPORATION          | FD RADIO ACCESS                | 709.78    |
| SNYDER & ASSOCIATES        | TRAF SIGNAL NET/COMM PROJECT   | 13,860.00 |
| STIVERS FORD               | SEAT HANDLE FOR F150           | 11.08     |
| P.R.I.M.E. BENEFIT SYSTEM  | JANUARY FLEX ADMIN SERVICES    | 332.5     |
| THORPE WATER DEVELOPMENT   | THORPE SHUT OFFS GLENSTONE     | 50        |
| CINTAS FIRST AID & SAFETY  | FIRST AID SUPPLIES & AED'S     | 7,179.73  |
| ULINE                      | PW TRASH CANS                  | 507.98    |
| VERIZON WIRELESS, BELLEVU  | CELL PHONES & HOT SPOTS        | 254.6     |
| VEENSTRA AND KIMM, INC.    | WRA CONNECTOR                  | 15,177.06 |
| GUTHRIE DAVE               | GUTHRIE/PROHASKA WATER WRKSHP  | 360       |
| WHITFIELD & EDDY           | CITY OF GRIMES - GENERAL       | 6,956.00  |
| WILLIAMS SCOTSMAN, INC     | FD MOBILE OFFICE               | 386.45    |
| WRIGHT OUTDOOR SOLUTIONS   | ROW TREE REMOVAL/STUMP GRNDING | 4,330.00  |
| MERCYONE OCCUPATIONAL HEA  | RANDOM TESTING                 | 75        |
| CONTROLLED ACCESS          | GATE CONTROL BOX PARTS         | 233.15    |
| CENTURY LINK               | PHONE                          | 117.52    |
| EFTPS                      | FED/FICA TAX                   | 45,293.50 |
| KANOPY INC                 | MATERIALS - LIBRARY            | 72        |
| FSK ERIK                   | OFFICE FURNITURE W/SPACE BLDOT | 50        |
| EJS SUPPLY                 | GUTTER BROOM ATTACHMENT        | 480       |
| PFM FINANCIAL ADVISORS LC  | 2022 ANNUAL RETAINER           | 8,000.00  |
| OMNISITE                   | 1 YR MONITORING/BEACON SMARTLT | 288       |
| ITRON, INC                 | EQPMNT FOR READING THORPE MTRS | 1,270.08  |
| FIRE SERVICE TRAINING BUR  | DRIVER/OPERATOR HOOPER         | 50        |
| SMITH, GENE                | HBI SPRING 2022 REBATE         | 500       |
| MENARDS GRIMES             | PW/PARK/LIB SUPPLIES           | 12,205.22 |
| MI-FIBER, LLC              | MARCH INTERNET DS              | 14        |
| COPY SYSTEMS INC           | MONTHLY FIRE COPIER CONTRACT   | 41.18     |
| VOYA                       | DEFER COMP PRE                 | 3,613.46  |
| AIG                        | DEFER COMP PRE                 | 582.5     |
| HORACE MANN                | DEFER COMP ROTH                | 275       |
| MASSMUTUAL                 | DEFER COMP ROTH                | 925       |
| NILLES ASSOCIATES          | SWMP & SWPPP REVIEW            | 11,500.00 |
| LUMEN CENTURY LINK         | PHONE                          | 1,282.84  |
| WULFEKUGLE INJECTION       | SLUDGE HAULING BED 4           | 80,000.00 |
| MICROMARKETING LLC         | MATERIALS - LIBRARY            | 50.99     |
| ANKENY SANITATION          | GARBAGE & RECYCLE              | 2,410.99  |
| COMPETITIVE EDGE           | JERSEYS FOR YOUTH SPORTS       | 2,896.33  |
| AIRGAS USA LLC             | INDUSTRIAL OXYGEN              | 35.4      |
| RENEWABLE ENERGY GROUP     | FUEL                           | 4,161.72  |
| EBS                        | EMPLOYEE INSURANCE             | 65,943.99 |
| EMERGENCY SERVICES CONSULT | FIRE DEPT STUDY                | 6,280.00  |
| SSI AERATION, INC          | WWPT MBDR RETROFIT - 4TH PMNT  | 53,350.00 |
| JM IMPRESSIONS             | SPRING 2022 PROGRAMS GUIDE     | 1,500.00  |

|                         |                                    |                   |
|-------------------------|------------------------------------|-------------------|
| CITY OF GRIMES FLEX     | EMPLOYEE FLEX                      | 3,085.88          |
| SJ LOUIS CONSTRUCTION   | WRA GRIMES CONNECTOR CNTRCT 1      | 97,850.00         |
| SAMPSON                 | PROFESSIONAL DEVELOPMENT           | 600               |
| NEBRASKA FURNITURE MART | RPLC WASHER/DRYER FD STATION 37    | 2,128.99          |
| WESTRUM LEAK DETECTION  | LCTNG WTR LEAK NW 8TH/NW NORTN     | 522.5             |
| URBAN FLOORING & DESIGN | CARPET FOR OFFICES/CONF RM PW BLDG | 3,466.30          |
| EAGLEVIEW               | UPDATED AEREIALS FOR THE CITY      | 4,420.00          |
| LEARNING POST           | MATERIALS - LIBRARY                | 130.91            |
| SHERWIN WILLIAMS CLIVE  | PAINT SUPPLIES - LIBRARY           | 18.9              |
| KAIL MCCARTER           | PEDDLER PERMIT BOND REFUND         | 200               |
| DEPOSIT REFUNDS         | REFUND DATE 03/02/2022             | 692.02            |
| PAYROLL CHECKS          | TOTAL PAYROLL CHECKS               | 125,061.56        |
|                         | CLAIMS TOTAL                       | <b>877,500.48</b> |
|                         | GENERAL FUND                       | 279,095.53        |
|                         | LIBRARY FUND FUND                  | 26,096.82         |
|                         | ROAD USE TAX FUND                  | 34,975.40         |
|                         | EMPLOYEE BENEFITS FUND             | 55,082.38         |
|                         | WRA SANI SEWER PHASE 1 FUND        | 111,100.58        |
|                         | NW TERRITORY LIFT STATION FUND     | 2,090.98          |
|                         | HWY44 & COUNTY LN RD 2020 FUND     | 19,130.41         |
|                         | ANNUAL SIGNAL IMPROVEMENT FUND     | 13,860.00         |
|                         | GRIMES LIBRARY BLDG FUND FUND      | 10,000.00         |
|                         | WW PLANT MBDR RETROFIT FUND        | 57,395.54         |
|                         | WATER FUND                         | 75,802.02         |
|                         | WATER DEPOSITS FUND                | 475.85            |
|                         | SEWER FUND                         | 108,774.95        |
|                         | LANDFILL/GARBAGE FUND              | 74,192.18         |
|                         | STORM WATER FUND                   | 9,427.84          |
|                         |                                    | <b>877,500.48</b> |

|                            |            |                                             |
|----------------------------|------------|---------------------------------------------|
| Bankers Trust Credit Cards |            |                                             |
|                            |            |                                             |
| City of Grimes             |            |                                             |
| 7015                       | \$21.19    | Adobe PS Creative CLD Sign Printer          |
|                            | \$26.00    | Cognito-Team                                |
|                            | \$30.74    | Campaign Monitor                            |
|                            | \$0.31     | International Trans Fee                     |
|                            | \$15.89    | Adobe Acrobat STD                           |
|                            | \$94.99    | Laserfich Security for Agendas              |
|                            | \$475.00   | GFOA Training/Woodke                        |
|                            | \$82.79    | Office Supplies                             |
|                            | \$91.26    | Training Luncheon                           |
|                            | \$153.12   | Water supplied/Main Break                   |
|                            | \$159.00   | APA Membership Dues/Mannel                  |
|                            | \$702.00   | APA Membership/Pfaltzgraff                  |
|                            | \$1,007.58 | Training /Airfare-Mannel/Martin/Pfaltzgraff |
|                            | -\$80.28   | Office Supplies                             |
|                            | -\$330.00  | Credit Voucher                              |
|                            |            |                                             |
|                            | \$2,449.59 |                                             |
|                            |            |                                             |
| Parks & Rec                |            |                                             |
| 8062                       | -\$15.50   | Office Supplies                             |
|                            | \$35.90    | Coffee for Going Away Event                 |
|                            | \$43.64    | Snacks for Going Away Event                 |
|                            |            |                                             |
|                            | \$64.04    |                                             |
|                            |            |                                             |
| Develop Service            |            |                                             |
| 8047                       | -\$33.03   | Office Supplies                             |
|                            | \$149.00   | APA Membership Renewal                      |
|                            |            |                                             |
|                            | \$115.97   |                                             |
| Public Works               |            |                                             |
| 8021                       | \$48.22    | Gearbox Bushing                             |
|                            | \$180.00   | ISU Work Safety Workshop/Coenen Fajardo     |
|                            |            |                                             |
|                            | \$228.22   |                                             |
|                            |            |                                             |
| Library                    |            |                                             |
| 8070                       | \$101.49   | Promo Materials                             |
|                            | \$222.23   | Stamps                                      |
|                            | -\$11.50   | Office Supplies                             |



[illegible]

## **RESOLUTION 03-0122**

### **Resolution Approving the Maximum Tax Dollars from Certain Levies for the City's Proposed Fiscal Year 2022-2023 Budget**

WHEREAS, The City Council of Grimes, Iowa has considered the proposed FY 2022/2023 city maximum property tax dollars for the affected levy total; and

WHEREAS, a notice concerning the proposed city maximum property tax dollars was published as required and posted on the city web site and social media accounts as required; and

WHEREAS, a public hearing concerning the proposed city maximum property tax dollars for the affected levy total was held at the city council meeting on March 8, 2022.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Grimes, Iowa, that the maximum property tax dollars for the affected tax levies for FY 2022/2023 shall not exceed \$9,389,500, which represents an increase greater than 102% from the maximum property tax dollars requested for FY 2021/2022.

BE IT FURTHER RESOLVED, by the City Council of Grimes, Iowa, that the Mayor and City Clerk are hereby authorized and directed to execute said resolution.

Passed and approved this 8<sup>th</sup> day of March, 2022.

Roll call vote:

Ayes :

Nays :

---

Scott Mikkelsen, Mayor

---

Rochelle Williams, City Clerk

**NOTICE OF PUBLIC HEARING - CITY OF GRIMES - PROPOSED PROPERTY TAX LEVY****Fiscal Year July 1, 2022 - June 30, 2023**

The City Council will conduct a public hearing on the proposed Fiscal Year City property tax levy as follows:

**Meeting Date:** 3/8/2022 **Meeting Time:** 05:30 PM **Meeting Location:** In person: Grimes Comm Center 410 SE Main St, Grimes, IA via Electronic meeting  
Zoom ID Code 378 730 5851 Passcode 1234

At the public hearing any resident or taxpayer may present objections to, or arguments in favor of the proposed tax levy. After adoption of the proposed tax levy, the City Council will publish notice and hold a hearing on the proposed city budget.

City Website (if available)  
www.grimesiowa.gov

City Telephone Number  
(515) 986-3036

|                                            | <b>Current Year Certified<br/>Property Tax 2021 - 2022</b> | <b>Budget Year Effective<br/>Property Tax 2022 - 2023</b> | <b>Budget Year Proposed Maximum<br/>Property Tax 2022 - 2023</b> | <b>Annual<br/>% CHG</b> |
|--------------------------------------------|------------------------------------------------------------|-----------------------------------------------------------|------------------------------------------------------------------|-------------------------|
| Regular Taxable Valuation                  | 970,877,749                                                | 1,068,314,544                                             | 1,068,314,544                                                    |                         |
| Tax Levies:                                |                                                            |                                                           |                                                                  |                         |
| Regular General                            | 7,864,110                                                  | 7,864,110                                                 | 8,324,500                                                        |                         |
| Contract for Use of Bridge                 |                                                            |                                                           | 0                                                                |                         |
| Opr & Maint Publicly Owned Transit         |                                                            |                                                           | 0                                                                |                         |
| Rent, Ins. Maint. Of Non-Owned Civ. Ctr.   |                                                            |                                                           | 0                                                                |                         |
| Opr & Maint of City-Owned Civic Center     |                                                            |                                                           | 0                                                                |                         |
| Planning a Sanitary Disposal Project       |                                                            |                                                           | 0                                                                |                         |
| Liability, Property & Self-Insurance Costs | 30,880                                                     | 30,880                                                    | 0                                                                |                         |
| Support of Local Emer. Mgmt. Commission    |                                                            |                                                           | 0                                                                |                         |
| Emergency                                  |                                                            |                                                           | 0                                                                |                         |
| Police & Fire Retirement                   |                                                            |                                                           | 0                                                                |                         |
| FICA & IPERS                               |                                                            |                                                           | 0                                                                |                         |
| Other Employee Benefits                    | 1,065,000                                                  | 1,065,000                                                 | 1,065,000                                                        |                         |
| <b>Total Tax Levy</b>                      | <b>8,959,990</b>                                           | <b>8,959,990</b>                                          | <b>9,389,500</b>                                                 | <b>4.79</b>             |
| <b>Tax Rate</b>                            | <b>9.22875</b>                                             | <b>8.38703</b>                                            | <b>8.78908</b>                                                   |                         |

**Explanation of significant increases in the budget:**

Property valuations increased due to growth in the City and revaluations. The proposed budget increases property tax revenue by 4.79 percent. The total city tax rate proposed for FY23 will be decreasing from the current year (\$11.41284) to \$11.18908.

**If applicable, the above notice also available online at:**

www.grimesiowa.gov Facebook.com/cityofgrimes

\*Total city tax rate will also include voted general fund levy, debt service levy, and capital improvement reserve levy.

\*\*Budget year effective property tax rate is the rate that would be assessed for these levies if the dollars requested is not changed in the coming budget year



101 NE Harvey, Grimes, Iowa 50111  
515.986.3036 Fax 515.986.3846

### AGENDA MEMO

For Meeting of March 8, 2022

**AGENDA HEADING:** WRA Grimes Connector – Contract 2 – Public Hearing and Award of Construction Contract.

**SYNOPSIS:** The actions that are in front of the council are to hold a public hearing on the proposed Contract Documents (plans, specifications and form of contract) and estimated total cost and approve Resolutions to: 1) adopt plans, specifications, form of contract and estimate of cost; 2) making award of construction contract; and 3) approving construction contract and bonds. This project was bid on March 1, 2022 and the following are the results:

S.M. Hentges & Sons, Inc. - \$9,530,000.00  
Rognes Corporation - \$10,859,470.00  
Raccoon Valley Contractors - \$11,548,778.00  
S.J. Louis Construction, Inc. - \$11,755,278.00  
Northern Lines Contracting, Inc. - \$12,249,975.00  
Engineering Estimate - \$9,309,600.00

The bid results showed interest in this type of project, but also reflected the underlying issues in the current bidding environment. The main issues we are currently seeing in the bidding environment are supply chain issues and labor/workforce shortages. These combined factors are causing both materials and installation price increases as seen with various items included with this type of project, like sanitary sewer pipe and manholes. The bids appear to reflect the current bidding environment as the 5 bids are in a grouping between \$9,500,000 - \$12,250,000. The low bidder is S.M. Hentges & Sons, Inc. of Jordan, Minnesota. V&K has worked with S.M. Hentges & Sons in the past on WRA projects and they are capable of performing this work.

The engineer's estimate of cost of construction for this project was \$9,309,600, as stated above. The low bidder was 2.37% above this estimate of costs or approximately \$220,400 more. The bidding of some other similar projects of this type and communication with suppliers has made it easier to narrow in on a more accurate engineer's estimate. There are still production and delivery time issues, but contractors are figuring out how to work with it and engineers are able to accommodate for the extra time needed in the project completion provisions.





101 NE Harvey, Grimes, Iowa 50111  
515.986.3036 Fax 515.986.3846

For a number of reasons, staff would recommend moving forward with this contract award, with the necessity of this project being the main one. Sending this project back out to bid in this environment would most likely not save the city any money, but would definitely cause a delay in construction. It would also delay getting our order in for the pipe and materials that currently have long delivery times.

**FISCAL IMPACT:** This project came in over the engineer's estimate at \$9,530,000.00. This project is being funded through the Iowa DNR Clean Water State Resolving Fund Program with repayment through sanitary sewer utility fees.

**PREVIOUS COUNCIL ACTION(S):** Approval of Professional Services Agreement with Veenstra & Kimm for engineering services; Approval of resolution setting the dates for the public hearing and bid letting.

**BOARD/COMMISSION ACTION(S):**

**STAFF/COMMITTEE RECOMMENDATION:** The staff recommends that the City Council holds the public hearing and approves the three resolutions, as stated above.

Council Member \_\_\_\_\_ introduced the following Resolution entitled "RESOLUTION AUTHORIZING CONSTRUCTION CONTRACT AND BOND FOR THE WRA GRIMES CONNECTOR – CONTRACT 2", and moved its adoption. Council Member \_\_\_\_\_ seconded the motion to adopt. The roll was called, and the vote was:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

Whereupon, the Mayor declared the following Resolution duly adopted:

**RESOLUTION 03-1322**

**RESOLUTION AUTHORIZING CONSTRUCTION CONTRACT AND BOND  
FOR THE WRA GRIMES CONNECTOR – CONTRACT 2**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRIMES, STATE OF IOWA:

That the construction contract and bond executed and insurance coverage for the construction of certain public improvements described in general as the WRA Grimes Connector – Contract 2, and as described in detail in the plans and specifications heretofore approved, and which have been authorized to be signed by the Mayor and Clerk on behalf of the City be and the same are hereby approved as follows:

Contractor: S. M. Hentges & Sons, Inc. of Jordan, MN

Amount of bid: \$9,530,000.00

Bond surety: \_\_\_\_\_

Date of bond: \_\_\_\_\_

Portion of project: All construction work\_\_\_\_\_

PASSED AND APPROVED this 8<sup>th</sup> day of March, 2022.

---

Scott Mikkelsen, Mayor

ATTEST:

---

Rochelle Williams, City Clerk

Council Member \_\_\_\_\_ introduced the following Resolution entitled "RESOLUTION MAKING AWARD OF CONSTRUCTION CONTRACT FOR THE WRA GRIMES CONNECTOR – CONTRACT 2", and moved:

☐ that the Resolution be adopted.

☐ ADJOURN to permit the Engineer to review and make recommendation on said bids, therefore defer action on the Resolution to the meeting to be held at \_\_\_\_\_ .M. on \_\_\_\_\_, 202\_, at this place.

Council Member \_\_\_\_\_ seconded the motion to adopt. The roll was called, and the vote was:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

Whereupon, the Mayor declared the following Resolution duly adopted:

**RESOLUTION 03-1222**

RESOLUTION MAKING AWARD OF CONSTRUCTION CONTRACT FOR THE WRA GRIMES CONNECTOR – CONTRACT 2

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRIMES, STATE OF IOWA:

Section 1. That the following bid for the construction of certain public improvements described in general as the WRA Grimes Connector – Contract 2, described in the plans and specifications heretofore adopted by this Council on March 8, 2022, be and is hereby accepted, the same being the lowest responsive, responsible bid received for such work, as follows:

Contractor: S. M. Hentges & Sons, Inc. of Jordan, MN

Amount of bid: \$9,530,000.00

Portion of project: All construction work



Section 2. That the Mayor and Clerk are hereby directed to execute the contract with the contractor for the construction of the public improvements, such contract not to be binding on the City until approved by this Council.

PASSED AND APPROVED this 8<sup>th</sup> day of March, 2022.

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Scott Mikkelsen, Mayor

ATTEST:

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Rochelle Williams, City Clerk

Council Member \_\_\_\_\_ introduced the following Resolution entitled "RESOLUTION ADOPTING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COST FOR THE WRA GRIMES CONNECTOR – CONTRACT 2", and moved that the same be adopted. Council Member \_\_\_\_\_ seconded the motion to adopt. The roll was called, and the vote was:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

Whereupon, the Mayor declared the following Resolution duly adopted:

**RESOLUTION 03-1122**

RESOLUTION ADOPTING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COST FOR THE WRA GRIMES CONNECTOR – CONTRACT 2

WHEREAS, on the 8<sup>th</sup> day of February, 2022, plans, specifications, form of contract and estimate of cost were filed with the Clerk for the construction of certain public improvements described in general as the WRA Grimes Connector – Contract 2; and

WHEREAS, notice of hearing on plans, specifications, form of contract and estimate of cost for the public improvements was published as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRIMES, STATE OF IOWA:

Section 1. That the plans, specifications, form of contract and estimate of cost are hereby approved as the plans, specifications, form of contract and estimate of cost for the public improvements, as described in the preamble of this Resolution.

PASSED AND APPROVED this 8<sup>th</sup> day of March, 2022.

---

Scott Mikkelsen, Mayor

ATTEST:

---

Rochelle Williams, City Clerk

**BID TABULATION  
GRIMES, IOWA  
WRA GRIMES CONNECTOR - CONTRACT 2**

| 1. Construct the WRA Grimes Connector - Contract 2 Project<br>for the following Unit and Lump Sum Prices: |                                           |      |                    | S. M. Hengst & Sons, Inc.<br>650 Quaker Avenue<br>Jordan, MN 55352 |                       | Rognes Corp<br>1609 N Ankeny Blvd, Suite 210<br>Ankeny, IA 50023 |                        | Raccoon Valley Contractors<br>520 SE Prairie Park Lane<br>Waukegan, IA 50263 |                        | S.J. Louis Construction, Inc.<br>1351 Broadway Street West<br>Rockville, MN 56369 |                        | Northern Lines Contracting, Inc.<br>9705 Upton Circle S.<br>Bloomington, MN 55431 |                        |
|-----------------------------------------------------------------------------------------------------------|-------------------------------------------|------|--------------------|--------------------------------------------------------------------|-----------------------|------------------------------------------------------------------|------------------------|------------------------------------------------------------------------------|------------------------|-----------------------------------------------------------------------------------|------------------------|-----------------------------------------------------------------------------------|------------------------|
| ITEM NO.                                                                                                  | DESCRIPTION                               | UNIT | ESTIMATED QUANTITY | UNIT PRICE                                                         | EXTENDED PRICE        | UNIT PRICE                                                       | EXTENDED PRICE         | UNIT PRICE                                                                   | EXTENDED PRICE         | UNIT PRICE                                                                        | EXTENDED PRICE         | UNIT PRICE                                                                        | EXTENDED PRICE         |
| 1.                                                                                                        | 6" PCC Trail                              | SY   | 1,350              | 75.00                                                              | \$ 101,250.00         | \$ 75.00                                                         | \$ 101,250.00          | \$ 112.00                                                                    | \$ 151,200.00          | \$ 70.00                                                                          | \$ 94,500.00           | \$ 80.00                                                                          | \$ 108,000.00          |
| 2.                                                                                                        | 48" Sanitary in Open Cut                  | LF   | 15,286             | 430.00                                                             | 6,572,980.00          | 468.00                                                           | 7,153,848.00           | 533.00                                                                       | 8,147,438.00           | 541.00                                                                            | 8,269,726.00           | 505.00                                                                            | 7,719,430.00           |
| 3.                                                                                                        | 36" DI Sanitary Sewer in Open Cut         | LF   | 25                 | 6,000.00                                                           | 150,000.00            | 1,950.00                                                         | 48,750.00              | 1,800.00                                                                     | 45,000.00              | 3,500.00                                                                          | 87,500.00              | 1,800.00                                                                          | 45,000.00              |
| 4.                                                                                                        | 12" DI Sanitary Sewer in Open Cut         | LF   | 20                 | 1,200.00                                                           | 24,000.00             | 765.00                                                           | 15,300.00              | 1,010.00                                                                     | 20,200.00              | 1,700.00                                                                          | 34,000.00              | 1,350.00                                                                          | 27,000.00              |
| 5.                                                                                                        | 48" Sanitary Trenchless                   | LF   | 410                | 1,565.00                                                           | 641,650.00            | 2,100.00                                                         | 861,000.00             | 1,700.00                                                                     | 697,000.00             | 2,550.00                                                                          | 1,045,500.00           | 2,175.00                                                                          | 891,750.00             |
| 6.                                                                                                        | Manhole - 96"                             | EA   | 2                  | 45,000.00                                                          | 90,000.00             | 58,000.00                                                        | 116,000.00             | 90,000.00                                                                    | 180,000.00             | 47,000.00                                                                         | 94,000.00              | 55,000.00                                                                         | 110,000.00             |
| 7.                                                                                                        | Manhole - 72"                             | EA   | 43                 | 30,000.00                                                          | 1,290,000.00          | 28,000.00                                                        | 1,204,000.00           | 34,000.00                                                                    | 1,462,000.00           | 28,000.00                                                                         | 1,204,000.00           | 27,000.00                                                                         | 1,161,000.00           |
| 8.                                                                                                        | Storm Sewer - 48" RCP                     | EA   | 90                 | 240.00                                                             | 21,600.00             | 50.00                                                            | 4,500.00               | 475.00                                                                       | 42,750.00              | 520.00                                                                            | 46,800.00              | 325.00                                                                            | 29,250.00              |
| 9.                                                                                                        | Storm Sewer - 36" RCP                     | EA   | 20                 | 200.00                                                             | 4,000.00              | 475.00                                                           | 9,500.00               | 660.00                                                                       | 13,200.00              | 410.00                                                                            | 8,200.00               | 250.00                                                                            | 5,000.00               |
| 10.                                                                                                       | Storm Sewer - 18" RCP                     | EA   | 40                 | 125.00                                                             | 5,000.00              | 375.00                                                           | 15,000.00              | 320.00                                                                       | 12,800.00              | 280.00                                                                            | 11,200.00              | 180.00                                                                            | 7,200.00               |
| 11.                                                                                                       | Culvert - 48" CMP                         | LF   | 40                 | 250.00                                                             | 10,000.00             | 1,000.00                                                         | 40,000.00              | 415.00                                                                       | 16,600.00              | 545.00                                                                            | 21,800.00              | 325.00                                                                            | 13,000.00              |
| 12.                                                                                                       | Storm Sewer - 16" HDPE                    | LF   | 18                 | 120.00                                                             | 2,160.00              | 350.00                                                           | 6,300.00               | 386.00                                                                       | 6,948.00               | 275.00                                                                            | 4,950.00               | 170.00                                                                            | 3,060.00               |
| 13.                                                                                                       | Concrete Encasement - 48" Pipe            | LF   | 60                 | 540.00                                                             | 32,400.00             | 1,200.00                                                         | 72,000.00              | 721.00                                                                       | 43,260.00              | 600.00                                                                            | 36,000.00              | 575.00                                                                            | 34,500.00              |
| 14.                                                                                                       | Tile with Sock                            | LF   | 5,360              | 8.00                                                               | 42,880.00             | 13.95                                                            | 74,772.00              | 26.00                                                                        | 139,360.00             | 19.00                                                                             | 101,840.00             | 16.00                                                                             | 85,760.00              |
| 15.                                                                                                       | Steel Sheeting                            | SF   | 1,800              | 80.00                                                              | 144,000.00            | 65.00                                                            | 117,000.00             | 69.00                                                                        | 124,200.00             | 45.00                                                                             | 81,000.00              | 45.00                                                                             | 81,000.00              |
| 16.                                                                                                       | Rip-Rap                                   | TON  | 1,535              | 75.00                                                              | 115,125.00            | 70.00                                                            | 107,450.00             | 87.00                                                                        | 133,545.00             | 100.00                                                                            | 153,500.00             | 75.00                                                                             | 115,125.00             |
| 17.                                                                                                       | Stabilizing Material                      | TON  | 200                | 40.00                                                              | 8,000.00              | 48.00                                                            | 9,600.00               | 41.00                                                                        | 8,200.00               | 40.00                                                                             | 8,000.00               | 100.00                                                                            | 20,000.00              |
| 18.                                                                                                       | Erosion Control                           | LS   | 1                  | XXXX                                                               | 55,000.00             | XXXX                                                             | 52,250.00              | XXXX                                                                         | 53,817.00              | XXXX                                                                              | 137,430.00             | XXXX                                                                              | 95,000.00              |
| 19.                                                                                                       | Seeding                                   | ACRE | 12                 | 2,600.00                                                           | 31,200.00             | 2,500.00                                                         | 30,000.00              | 2,575.00                                                                     | 30,900.00              | 2,600.00                                                                          | 31,200.00              | 2,100.00                                                                          | 25,200.00              |
| 20.                                                                                                       | Clearing and Grubbing                     | LS   | 1                  | XXXX                                                               | 108,205.00            | XXXX                                                             | 765,000.00             | XXXX                                                                         | 100,000.00             | XXXX                                                                              | 193,632.00             | XXXX                                                                              | 1,575,000.00           |
| 21.                                                                                                       | Traffic Control                           | LS   | 1                  | XXXX                                                               | 5,000.00              | XXXX                                                             | 15,000.00              | XXXX                                                                         | 5,000.00               | XXXX                                                                              | 6,000.00               | XXXX                                                                              | 10,500.00              |
| 22.                                                                                                       | Sanitary Sewer Service Relocation         | EA   | 1                  | 5,000.00                                                           | 5,000.00              | 3,700.00                                                         | 3,700.00               | 5,500.00                                                                     | 5,500.00               | 8,000.00                                                                          | 8,000.00               | 11,500.00                                                                         | 11,500.00              |
| 23.                                                                                                       | Sanitary Sewer Service Pipe               | LF   | 20                 | 700.00                                                             | 14,000.00             | 100.00                                                           | 2,000.00               | 543.00                                                                       | 10,860.00              | 210.00                                                                            | 4,200.00               | 250.00                                                                            | 5,000.00               |
| 24.                                                                                                       | Sanitary Sewer Manhole Abandonment        | EA   | 18                 | 3,000.00                                                           | 54,000.00             | 1,750.00                                                         | 31,500.00              | 5,000.00                                                                     | 90,000.00              | 2,700.00                                                                          | 48,600.00              | 3,900.00                                                                          | 70,200.00              |
| 25.                                                                                                       | Sanitary Sewer Manhole Abandonment - Plug | EA   | 3                  | 850.00                                                             | 2,550.00              | 1,250.00                                                         | 3,750.00               | 3,000.00                                                                     | 9,000.00               | 7,900.00                                                                          | 23,700.00              | 500.00                                                                            | 1,500.00               |
| <b>TOTAL BID (Items 1-25)</b>                                                                             |                                           |      |                    |                                                                    | <b>\$9,530,000.00</b> |                                                                  | <b>\$10,859,470.00</b> |                                                                              | <b>\$11,548,778.00</b> |                                                                                   | <b>\$11,755,278.00</b> |                                                                                   | <b>\$12,249,975.00</b> |



I hereby certify that this is a true tabulation of bids received on March 1, 2022 by the City of Grimes, Iowa.

*H. Robert Veenstra Jr.*

H. Robert Veenstra Jr., P.E.  
Iowa License No. 9037  
My license renewal date is December 31, 2022





101 NE Harvey, Grimes, Iowa 50111  
515.986.3036 Fax 515.986.3846

### AGENDA MEMO

Item No. X  
For Meeting of March 8, 2022

**AGENDA HEADING:** WRA Grimes Connector – Contract 3 – Public Hearing and Award of Construction Contract.

**SYNOPSIS:** The actions that are in front of the council are to hold a public hearing on the proposed Contract Documents (plans, specifications and form of contract) and estimated total cost and approve Resolutions to: 1) adopt plans, specifications, form of contract and estimate of cost; 2) making award of construction contract; and 3) approving construction contract and bonds. This project was bid on March 3, 2022 and the following are the results:

Rognes Corporation - \$8,235,801.00  
Raccoon Valley Contractors - \$8,319,802.00  
S.M. Hentges & Sons, Inc. - \$10,498,500.00  
S.J. Louis Construction, Inc. - \$11,483,467.00  
Engineering Estimate - \$8,351,155.00

The bid results showed interest in this type of project, but also reflected the underlying issues in the current bidding environment. The main issues we are currently seeing in the bidding environment are supply chain issues and labor/workforce shortages. These combined factors are causing both materials and installation price increases as seen with various items included with this type of project, like sanitary sewer force main, pipe and manholes. The bids appear to reflect the current bidding environment as the 4 bids are in a grouping between \$8,200,000 - \$11,500,000. The low bidder is Rognes Corporation of Ankeny, Iowa. V&K and staff has worked with Rognes Corporation in the past on utility projects and they are capable of performing this work.

The engineer's estimate of cost of construction for this project was \$8,351,155, as stated above. The low bidder was 1.01% below this estimate of costs or approximately \$115,300 less. The bidding of some other similar projects of this type and communication with suppliers has made it easier to narrow in on a more accurate engineer's estimate. There are still production and delivery time issues, but contractors are figuring out how to work with it and engineers are able to accommodate for the extra time needed in the project completion provisions.

For a number of reasons, staff would recommend moving forward with this contract award, with the necessity of this project being the main one. Since this project came in under the engineer's estimate,



101 NE Harvey, Grimes, Iowa 50111  
515.986.3036 Fax 515.986.3846

sending this project back out to bid in this environment would most likely not save the city any money, but would definitely cause a delay in construction. It would also delay getting our order in for the pipe and materials that currently have long delivery times.

**FISCAL IMPACT:** This project came in under the engineer's estimate at \$8,235,801.00. This project is being funded through the Iowa DNR Clean Water State Resolving Fund Program with repayment through sanitary sewer utility fees and a line item in the CIP for the gravity sanitary sewer portion of the project.

**PREVIOUS COUNCIL ACTION(S):** Approval of Professional Services Agreement with Veenstra & Kimm for engineering services; Approval of resolution setting the dates for the public hearing and bid letting.

**BOARD/COMMISSION ACTION(S):**

**STAFF/COMMITTEE RECOMMENDATION:** The staff recommends that the City Council holds the public hearing and approves the three resolutions, as stated above.

Council Member \_\_\_\_\_ introduced the following Resolution entitled "RESOLUTION ADOPTING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COST FOR THE WRA GRIMES CONNECTOR – CONTRACT 3", and moved that the same be adopted. Council Member \_\_\_\_\_ seconded the motion to adopt. The roll was called, and the vote was:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

Whereupon, the Mayor declared the following Resolution duly adopted:

**RESOLUTION 03-1422**

RESOLUTION ADOPTING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COST FOR THE WRA GRIMES CONNECTOR – CONTRACT 3

WHEREAS, on the **8<sup>th</sup>** day of **February**, **2022**, plans, specifications, form of contract and estimate of cost were filed with the Clerk for the construction of certain public improvements described in general as the WRA Grimes Connector – Contract 3; and

WHEREAS, notice of hearing on plans, specifications, form of contract and estimate of cost for the public improvements was published as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRIMES, STATE OF IOWA:

Section 1. That the plans, specifications, form of contract and estimate of cost are hereby approved as the plans, specifications, form of contract and estimate of cost for the public improvements, as described in the preamble of this Resolution.

PASSED AND APPROVED this 8<sup>th</sup> day of March, 2022.

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Mayor Scott Mikkelsen

ATTEST:

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City Clerk Rochelle Williams



BID TABULATION  
GRIMES, IOWA  
WRA GRIMES CONNECTOR - CONTRACT 3

| 1. Construct the WRA Grimes Connector - Contract 3 Project<br>for the following Unit and Lump Sum Prices: |                                            |      |                    | Rognes Corporation<br>1609 N Ankeny Blvd, Suite 210<br>Ankeny, Iowa 50023 |                 | Raccoon Valley Contractors<br>520 SE Prairie Park Lane<br>Waukee, Iowa 50263 |                 | S. M. Hentges & Sons, Inc.<br>650 Quaker Avenue<br>Jordan, Minnesota 55352 |                 | S. J. Louis Construction, Inc.<br>1351 Broadway Street West<br>Rockville, Minnesota 56369 |                 |
|-----------------------------------------------------------------------------------------------------------|--------------------------------------------|------|--------------------|---------------------------------------------------------------------------|-----------------|------------------------------------------------------------------------------|-----------------|----------------------------------------------------------------------------|-----------------|-------------------------------------------------------------------------------------------|-----------------|
| ITEM NO.                                                                                                  | DESCRIPTION                                | UNIT | ESTIMATED QUANTITY | UNIT PRICE                                                                | EXTENDED PRICE  | UNIT PRICE                                                                   | EXTENDED PRICE  | UNIT PRICE                                                                 | EXTENDED PRICE  | UNIT PRICE                                                                                | EXTENDED PRICE  |
| 1.                                                                                                        | 36" Force Main in Open Cut                 | LF   | 14,777             | \$ 338.00                                                                 | \$ 4,994,626.00 | \$ 361.00                                                                    | \$ 5,334,497.00 | \$ 465.00                                                                  | \$ 6,871,305.00 | \$ 574.00                                                                                 | \$ 8,481,998.00 |
| 2.                                                                                                        | 36" Force Main Trenchless In Casing        | LF   | 110                | 1,300.00                                                                  | 143,000.00      | 2,080.00                                                                     | 228,800.00      | 2,500.00                                                                   | 275,000.00      | 2,408.00                                                                                  | 264,880.00      |
| 3.                                                                                                        | 36" Force Main Trenchless                  | LF   | 140                | 900.00                                                                    | 126,000.00      | 2,200.00                                                                     | 308,000.00      | 2,020.00                                                                   | 282,800.00      | 1,894.00                                                                                  | 265,160.00      |
| 4.                                                                                                        | 36" Force Main Directional Bored           | LF   | 105                | 900.00                                                                    | 94,500.00       | 1,090.00                                                                     | 114,450.00      | 2,500.00                                                                   | 262,500.00      | 2,065.00                                                                                  | 216,825.00      |
| 5.                                                                                                        | Air Release Manhole                        | EA   | 4                  | 28,000.00                                                                 | 112,000.00      | 33,800.00                                                                    | 135,200.00      | 55,000.00                                                                  | 220,000.00      | 50,453.00                                                                                 | 201,812.00      |
| 6.                                                                                                        | 24" Sanitary Sewer In Open Cut             | LF   | 1,246              | 245.00                                                                    | 305,270.00      | 280.00                                                                       | 348,880.00      | 250.00                                                                     | 311,500.00      | 202.00                                                                                    | 251,692.00      |
| 7.                                                                                                        | 15" Sanitary Sewer In Open Cut             | LF   | 1,039              | 215.00                                                                    | 223,385.00      | 190.00                                                                       | 197,410.00      | 175.00                                                                     | 181,825.00      | 138.00                                                                                    | 143,382.00      |
| 8.                                                                                                        | 12" Sanitary Sewer In Open Cut             | LF   | 5,496              | 215.00                                                                    | 1,181,640.00    | 185.00                                                                       | 1,016,760.00    | 200.00                                                                     | 1,099,200.00    | 142.00                                                                                    | 780,432.00      |
| 9.                                                                                                        | 12" Sanitary Sewer Trenchless              | LF   | 55                 | 350.00                                                                    | 19,250.00       | 263.00                                                                       | 14,465.00       | 1,200.00                                                                   | 66,000.00       | 1,469.00                                                                                  | 80,795.00       |
| 10.                                                                                                       | Manhole - 84"                              | EA   | 2                  | 24,000.00                                                                 | 48,000.00       | 28,000.00                                                                    | 56,000.00       | 32,000.00                                                                  | 64,000.00       | 41,486.00                                                                                 | 82,972.00       |
| 11.                                                                                                       | Manhole - 72"                              | EA   | 1                  | 15,000.00                                                                 | 15,000.00       | 20,100.00                                                                    | 20,100.00       | 24,000.00                                                                  | 24,000.00       | 29,258.00                                                                                 | 29,258.00       |
| 12.                                                                                                       | Manhole - 48"                              | EA   | 21                 | 7,200.00                                                                  | 151,200.00      | 6,000.00                                                                     | 126,000.00      | 12,000.00                                                                  | 252,000.00      | 13,412.00                                                                                 | 281,652.00      |
| 13.                                                                                                       | Connection to Existing Manhole - 24" Sewer | EA   | 1                  | 10,000.00                                                                 | 10,000.00       | 22,200.00                                                                    | 22,200.00       | 100,000.00                                                                 | 100,000.00      | 16,048.00                                                                                 | 16,048.00       |
| 14.                                                                                                       | 6" PCC Trail                               | SY   | 386                | 55.00                                                                     | 21,230.00       | 95.00                                                                        | 36,670.00       | 75.00                                                                      | 28,950.00       | 150.00                                                                                    | 57,900.00       |
| 15.                                                                                                       | Field Tile Replacement - 8" and Smaller    | LF   | 500                | 40.00                                                                     | 20,000.00       | 40.00                                                                        | 20,000.00       | 70.00                                                                      | 35,000.00       | 67.00                                                                                     | 33,500.00       |
| 16.                                                                                                       | Stabilizing Material                       | TON  | 100                | 50.00                                                                     | 5,000.00        | 41.00                                                                        | 4,100.00        | 100.00                                                                     | 10,000.00       | 35.25                                                                                     | 3,525.00        |
| 17.                                                                                                       | Erosion Control                            | LS   | 1                  | XXXX                                                                      | 58,700.00       | XXXX                                                                         | 60,770.00       | XXXX                                                                       | 60,000.00       | XXXX                                                                                      | 92,687.00       |
| 18.                                                                                                       | Seeding                                    | ACRE | 25                 | 1,800.00                                                                  | 45,000.00       | 2,060.00                                                                     | 51,500.00       | 2,050.00                                                                   | 51,250.00       | 2,164.00                                                                                  | 54,100.00       |
| 19.                                                                                                       | Clearing and Grubbing                      | LS   | 1                  | XXXX                                                                      | 650,000.00      | XXXX                                                                         | 218,000.00      | XXXX                                                                       | 293,170.00      | XXXX                                                                                      | 198,744.00      |
| 20.                                                                                                       | Traffic Control                            | LS   | 1                  | XXXX                                                                      | 12,000.00       | XXXX                                                                         | 6,000.00        | XXXX                                                                       | 10,000.00       | XXXX                                                                                      | 6,105.00        |
| <b>TOTAL BID<br/>(Items 1-20)</b>                                                                         |                                            |      |                    | <b>\$8,235,801.00</b>                                                     |                 | <b>\$8,319,802.00</b>                                                        |                 | <b>\$10,498,500.00</b>                                                     |                 | <b>\$11,483,467.00</b>                                                                    |                 |

I hereby certify that this is a true tabulation of  
bids received on March 3, 2022 by the City  
of Grimes, Iowa.



  
H. Robert Veenstra Jr., P.E.  
Iowa License No. 9037  
My license renewal date is December 31, 2022

Council Member \_\_\_\_\_ introduced the following Resolution entitled "RESOLUTION MAKING AWARD OF CONSTRUCTION CONTRACT FOR THE WRA GRIMES CONNECTOR – CONTRACT 3", and moved:

☐ that the Resolution be adopted.

☐ ADJOURN to permit the Engineer to review and make recommendation on said bids, therefore defer action on the Resolution to the meeting to be held at \_\_\_\_\_ .M. on \_\_\_\_\_, 202\_, at this place.

Council Member \_\_\_\_\_ seconded the motion to adopt. The roll was called, and the vote was:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

Whereupon, the Mayor declared the following Resolution duly adopted:

**RESOLUTION 03-1522**

RESOLUTION MAKING AWARD OF CONSTRUCTION CONTRACT FOR THE WRA GRIMES CONNECTOR – CONTRACT 3

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRIMES, STATE OF IOWA:

Section 1. That the following bid for the construction of certain public improvements described in general as the WRA Grimes Connector – Contract 3, described in the plans and specifications heretofore adopted by this Council on March 8, 2022, be and is hereby accepted, the same being the lowest responsive, responsible bid received for such work, as follows:

Contractor: Rognes Corporation of Ankeny, IA

Amount of bid: \$8,235,801.00

Portion of project: All construction work

Section 2. That the Mayor and Clerk are hereby directed to execute the contract with the contractor for the construction of the public improvements, such contract not to be binding on the City until approved by this Council.

PASSED AND APPROVED this 8<sup>th</sup> day of March, 2022.

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Mayor Scott Mikkelsen

ATTEST:

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City Clerk Rochelle Williams

Council Member \_\_\_\_\_ introduced the following Resolution entitled "RESOLUTION AUTHORIZING CONSTRUCTION CONTRACT AND BOND FOR THE WRA GRIMES CONNECTOR – CONTRACT 3", and moved its adoption. Council Member \_\_\_\_\_ seconded the motion to adopt. The roll was called, and the vote was:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

Whereupon, the Mayor declared the following Resolution duly adopted:

**RESOLUTION 03-1622**

**RESOLUTION AUTHORIZING CONSTRUCTION CONTRACT AND BOND  
FOR THE WRA GRIMES CONNECTOR – CONTRACT 3**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRIMES, STATE OF IOWA:

That the construction contract and bond executed and insurance coverage for the construction of certain public improvements described in general as the WRA Grimes Connector – Contract 3, and as described in detail in the plans and specifications heretofore approved, and which have been authorized to be signed by the Mayor and Clerk on behalf of the City be and the same are hereby approved as follows:

Contractor: Rognes Corporation of Ankeny, IA

Amount of bid: \$8,235,801.00

Bond surety: \_\_\_\_\_

Date of bond: \_\_\_\_\_

Portion of project: All construction work



PASSED AND APPROVED this 8<sup>th</sup> day of **March**, 2022.

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Mayor Scott Mikkelsen

ATTEST:

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City Clerk Rochelle Williams

# CITY OF GRIMES

## AGENDA MEMO

For Meeting of March 8, 2022

### **AGENDA HEADING:**

A resolution taking additional action on proposals to enter into General Obligation Loan Agreements, providing for the combination of certain General Obligation Loan Agreements and providing for the levy of taxes to pay the same.

### **SYNOPSIS:**

Section 384.24A of the Code of Iowa requires that the City Council hold a hearing and then take “additional” action on a proposal to issue debt to be repaid with property tax revenues. This resolution is that “additional” action and is necessary to advance the CIP for FY23. The proposed loans include \$700,000 for undertaking improvements & repairs to municipal facilities and recreation trails, and acquiring & installing security systems, and another \$5,400,000 for infrastructure and signalization projects, and the capital equipment for public works. The numbers referenced here include the cost of issuance.

### **FISCAL IMPACT:**

The proposed resolution is necessary to advance the CIP for FY23.

### **PREVIOUS COUNCIL ACTION(S):**

The Council set a date and time for a public hearing on this proposed resolution at their regular meeting on February 22, 2022.

### **BOARD/COMMISSION ACTION(S):**

N/A

### **STAFF/COMMITTEE RECOMMENDATION:**

Staff recommends approval.

MINUTES TO HOLD HEARINGS ON  
LOAN AGREEMENTS, COMBINE LOAN  
AGREEMENTS AND AUTHORIZE  
PRELEVY

419952-85

Grimes, Iowa

March 8, 2022

The City Council of the City of Grimes, Iowa, met on March 8, 2022, at \_\_\_\_\_ o'clock  
\_\_\_\_.m., at the \_\_\_\_\_, Grimes, Iowa.

The meeting was called to order by the Mayor, and the roll was called showing the  
following members of the City Council present and absent:

Present: \_\_\_\_\_

Absent: \_\_\_\_\_.

This being the time and place specified for taking action on the proposal to enter into an  
Essential Purpose Loan Agreement, as defined in the attached resolution, in a principal amount  
not to exceed \$5,400,000, the City Clerk announced that no written objections had been placed  
on file. Whereupon, the Mayor called for any written or oral objections, and there being none,  
the Mayor closed the public hearing.

This also being the time and place specified for taking action on the proposal to enter into  
a General Purpose Loan Agreement, as defined in the attached resolution, in a principal amount  
not to exceed \$700,000, the City Clerk announced that no petition had been filed asking that the  
question of entering into this loan agreement be submitted to the registered voters of the City and  
that the City Council may proceed with the authorization of the loan agreement. Whereupon, the  
Mayor called for any written or oral objections, and there being none, the Mayor closed the  
public hearing.

After due consideration and discussion, Council Member \_\_\_\_\_  
introduced the following resolution and moved its adoption, seconded by Council Member  
\_\_\_\_\_. The Mayor put the question upon the adoption of said  
resolution, and the roll being called, the following Council Members voted:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Whereupon, the Mayor declared the resolution duly adopted, as hereinafter set out.

• • • • •

At the conclusion of the meeting, and upon motion and vote, the City Council adjourned.

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Mayor Scott Mikkelsen

Attest:

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City Clerk Rochelle Williams



RESOLUTION NO. 03-0222

Resolution taking additional action on proposals to enter into General Obligation Loan Agreements, providing for the combination of certain General Obligation Loan Agreements and providing for the levy of taxes to pay the same

WHEREAS, the City of Grimes (the “City”), State of Iowa, pursuant to the provisions of Section 384.24A of the Code of Iowa, proposes to enter into a loan agreement (the “Essential Purpose Loan Agreement”) and to borrow money thereunder in a principal amount not to exceed \$5,400,000 for the purpose of paying the costs, to that extent, of (1) constructing street, water system, sanitary sewer system, storm water drainage and sidewalk improvements; (2) acquiring and installing street lighting, signage and signalization improvements; and (3) acquiring vehicles and equipment for the municipal public works/street department, and pursuant to law and a notice duly published, the City Council has held a public hearing on such proposal on March 8, 2022; and

WHEREAS, the City also proposed to enter into a loan agreement (the “General Purpose Loan Agreement”) and to borrow money thereunder in a principal amount not to exceed \$700,000, pursuant to the provisions of Section 384.24A of the Code of Iowa, for the purpose of paying the costs, to that extent, of (1) undertaking improvements and extensions to municipal recreation trails; (2) undertaking improvements and repairs to municipal facilities; and (3) acquiring and installing security systems improvements for municipal buildings, and in lieu of calling an election upon such proposal, has published notice of the proposed action and has held a hearing thereon, and as of March 8, 2022, no petition had been filed with the City asking that the question of entering into the General Purpose Loan Agreement be submitted to the registered voters of the City; and

WHEREAS, pursuant to the provisions of Section 384.28 of the Code of Iowa, the City intends to combine its authority under the Essential Purpose Loan Agreement with its authority under the General Purpose Loan Agreement, and to enter into the a single loan agreement (the “Loan Agreement”) and to issue General Obligation Corporate Purpose Bonds (the “Bonds”) in evidence of its obligation thereunder; and

WHEREAS, it is anticipated that debt service will become due on the Bonds prior to July 1, 2023, and it is now necessary to make provision for the levy of a debt service property tax in the 2022-2023 fiscal year for the payment of such anticipated principal and interest;

NOW, THEREFORE, It Is Resolved by the City Council of the City of Grimes, Iowa, as follows:

Section 1. The Essential Purpose Loan Agreement and the General Purpose Loan Agreement are hereby combined into the Loan Agreement. The City Council hereby determines to enter into the Loan Agreement in the future and orders that the Bonds be issued at such time, in evidence thereof. The City Council further declares that this resolution constitutes the “additional action” required by Section 384.24A of the Code of Iowa.

Section 2. For the purpose of providing for the levy and collection of a direct annual tax sufficient to pay the principal of and interest on the Bonds as the same become due, there is hereby ordered levied on all the taxable property in the City the following direct annual tax:

For collection in the fiscal year beginning July 1, 2022,  
sufficient to produce the net annual sum of \$669,475.

provided, however, that at the time the Bonds are issued, the actual tax levy amounts required to pay the principal of and interest on the Bonds in each year shall be determined based upon the interest rate or rates at which the Bonds are issued, and this resolution shall be supplemented by a resolution of the City Council to provide for such actual and necessary tax levy amounts.

Section 3. A certified copy of this resolution shall be filed with the Polk County Auditor and the Dallas County Auditor, and said Auditors are hereby instructed to enter for collection and assess the tax hereby authorized. When annually entering such taxes for collection, the County Auditors shall include the same as a part of the tax levy for Debt Service Fund purposes of the City, and when collected, the proceeds of the taxes shall be converted into the Debt Service Fund of the City and set aside therein as a special account to be used solely and only for the payment of the principal of and interest on the Bonds hereby authorized and for no other purpose whatsoever.

Section 4. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Section 5. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Passed and approved March 8, 2022.

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Mayor Scott Mikkelsen

Attest:

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City Clerk Rochelle Williams

## ATTESTATION CERTIFICATE

STATE OF IOWA  
COUNTIES OF DALLAS AND POLK      SS:  
CITY OF GRIMES

I, the undersigned, City Clerk of the City of Grimes, do hereby certify that as such I have in my possession or have access to the complete corporate records of the City and of its City Council and officers and that I have carefully compared the transcript hereto attached with those corporate records and that the transcript hereto attached is a true, correct and complete copy of all the corporate records relating to public hearings and additional action on the proposals to enter into certain Loan Agreements, combining Loan Agreements and authorizing a debt service property tax levy, and that the transcript hereto attached contains a true, correct and complete statement of all the measures adopted and proceedings, acts and things had, done and performed up to the present time with respect thereto.

WITNESS MY HAND this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
City Clerk Rochelle Williams



## COUNTY FILING CERTIFICATE

STATE OF IOWA

SS:

COUNTY OF DALLAS

I, the undersigned, County Auditor of Dallas County, in the State of Iowa, do hereby certify that on the \_\_\_\_\_ day of \_\_\_\_\_, 2022, the City Clerk of the City of Grimes filed in my office a certified copy of a resolution of such City shown to have been adopted by the Council on March 8, 2022, entitled: "Resolution taking additional action on proposals to enter into General Obligation Loan Agreements, providing for the combination of certain General Obligation Loan Agreements and providing for the levy of taxes to pay the same," and that I have duly placed the copy of the resolution on file in my records.

I further certify that the taxes provided for in that resolution will in due time, manner and season be entered on the State and County tax lists of this County for collection in the fiscal year beginning July 1, 2022, as provided in the resolution.

WITNESS MY HAND this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
County Auditor

**COUNTY FILING CERTIFICATE**

STATE OF IOWA

SS:

COUNTY OF POLK

I, the undersigned, County Auditor of Polk County, in the State of Iowa, do hereby certify that on the \_\_\_\_\_ day of \_\_\_\_\_, 2022, the City Clerk of the City of Grimes filed in my office a certified copy of a resolution of such City shown to have been adopted by the Council on March 8, 2022, entitled: "Resolution taking additional action on proposals to enter into General Obligation Loan Agreements, providing for the combination of certain General Obligation Loan Agreements and providing for the levy of taxes to pay the same," and that I have duly placed the copy of the resolution on file in my records.

I further certify that the taxes provided for in that resolution will in due time, manner and season be entered on the State and County tax lists of this County for collection in the fiscal year beginning July 1, 2022, as provided in the resolution.

WITNESS MY HAND this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
County Auditor



## GRIMES ORDINANCE 759

### AN ORDINANCE AMENDING GRIMES CODE OF ORDINANCES SECTION 122.102 to 105 WITH REGARD TO SOLICITATION OF FUNDS

BE IN ENACTED BY THE CITY COUNCIL OF THE CITY OF GRIMES, IOWA:

SECTION 1. Purpose. The purpose of this Ordinance is to amend Grimes Code of Ordinance Section 122.102 to 105 with regard to solicitation of funds.

SECTION 2. Amendment. The Grimes Code of Ordinance Sections 122.102 to 122.105 is hereby amended as deleted by strike through, and Section 104 is renumbered Section 102, as follows:

~~122-102 SOLICITING PERSONS IN VEHICLES OR FROM BOOTHS.~~

~~1. No person shall solicit funds from a person situated in a motor vehicle, whether on public or private property.~~

~~2. The erection, maintenance and use of any stand, booth or similar structure in connection with any solicitation in a public street, alley, or other public property is prohibited. No table or freestanding sign may be erected on any public property.~~

~~122-103 SOLICITING IN STREETS. No person shall stand, sit, or otherwise be present in or on a street, highway, alley, or traffic median or island located within a street or highway, in order to solicit or attempt to solicit employment, business or contributions from the occupants of any vehicle.~~

~~122-104~~102 SOLICITING ON PRIVATE PROPERTY. No person shall solicit funds on private property where the owner or person in possession has posted a sign which prohibits solicitation of funds.

~~122-105 PUBLIC PROPERTY.~~

~~1. No person shall solicit funds in any public library.~~

~~2. No person shall solicit funds in city hall, or any other city office building, except in employee lounges or break areas or in accordance with work rules adopted by the city administrator.~~

SECTION 3. Repealer. All ordinances or parts of ordinances in conflict with the provisions of these ordinances are hereby repealed.

SECTION 4. Severability Clause. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 5: Effective Date. This ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed by the City Council on this \_\_\_\_ day of \_\_\_\_\_ and approved on this \_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Scott Mikkelsen, Mayor

\_\_\_\_\_  
Rochelle Williams, City Clerk