

1. Agenda

Documents:

[022222 CC AGENDA2.PDF](#)

2. Meeting Materials

Documents:

[022222 CC PACKET2.PDF](#)

Grimes City Council Agenda

Grimes City Hall
101 NE Harvey Street
Grimes, Iowa 50111
Phone | 515.986.3036
www.grimesiowa.gov

Mayor | Scott Mikkelsen
City Council | Eric Johansen, Andy Borcharding,
David Gisch, Ryan Burger, Laurie DePhillips

Mission Statement

The mission of Grimes City Government is to provide excellent/exceptional city services and facilities in a financially responsible and community-friendly manner through a high performing city team that result in adding value to resident's lives.

Grimes City Council Meeting February 22, 2022 In Person/Zoom at Grimes Community Center, 410 SE Main Street

The public is welcome and encouraged to attend and participate in this meeting in person or by internet or phone as follows:

Join Zoom Meeting

<https://us06web.zoom.us/j/3787305851?pwd=Y2xpSUU2T3IxUUUpkSmFtRVlmTjIyUT09>

Meeting ID: 378 730 5851

Passcode: 1234

One tap mobile

+13126266799,,3787305851# US (Chicago)

+16465588656,,3787305851# US (New York)

Public Comment: If you would like to address the City Council during the Public Comment portion of the meeting, please contact the City Clerk by 4:30 p.m. on the date of the meeting by email at rwilliams@grimesiowa.gov with your name and address or by using the RAISE HAND feature by zoom. Participants must be recognized by the presiding officer and must state their full name and address before addressing the City Council. If you are participating via phone, the raise and lower hand feature can be activated by using *9. After you are recognized, use *6 to unmute your audio. The Chat and Q&A functions will be turned off during the meeting. The Mayor will recognize you for 3 minutes of comment, and your microphone will be turned on.

Pursuant to §21.4(2) of the Code of Iowa (2019), the City has the right to amend this agenda up until 24 hours before the posted meeting time.

For any additional assistance or questions in attending the meeting, please call 515-986-3036 Ext 1025 from 8 a.m. to 5 p.m., or contact the Grimes City Clerk Rochelle Williams by email at:

rwilliams@grimesiowa.gov.

Meetings will be recorded

**AGENDA ITEMS FOR February 22, 2022 AT 5:30 PM AT GRIMES
COMMUNITY CENTER**

1. Call to Order
 - Pledge of Allegiance
2. Roll Call
3. Approval of the Agenda
4. Approval of the Consent Agenda (**Discussion is not allowed unless the Mayor or a City Council Member ask for an item to be removed and placed under Council actions for consideration**)
 - A. Minutes from previous meeting
 - B. Setting Public Hearing on Max Levy Resolution for March 8, 2022 at Grimes Community Complex at 5:30 pm
 - C. Resolution 02-1122 Approving Sidewalk Construction Agreement for Autumn Park West Plat 1 Lot 1
 - D. Resolution 02-1222 Approving Temporary Water Purchase Agreement Between Xenia Rural Water District and the City of Grimes
 - E. Resolution 02-1322 to Approve Membership with Mid-Iowa Planning Alliance (MIPA) for Community Development
 - F. Resolution 02-1622 Approval of Change of Carrier for Data Breach and Privacy Security Liability Insurance
 - G. Pay Applications:
 - a. Pay Application #1 Van Maanen Electric Inc. - New Grimes Library \$94,432.25
 - b. Pay Application #1 Forrest & Associates - New Grimes Library \$2,683.75
 - c. Pay Application #1 Ideal Floors, Inc – New Grimes Library \$2,516.52
 - d. Pay Application #1 AMC Mechanical Inc – New Grimes Library \$12,065.00
 - H. Professional Services Payments:
 - a. Pay Application #1 The Weitz Company, LLC for the New Grimes Library \$3,821
 - b. Allender Butzke Engineers, Inc \$4,400
 - c. Pay Request #24 Bolton & Menk, Inc for Highway 44 & SW County Line Road Intersection Improvements \$7,235.00
 - d. Pay Request # 14 Bolton & Menk, Inc for Highway 44 Corridor Study \$1,686.50
 - e. Pay Request #4 Bolton & Menk, Inc for 2021 Asphalt Overlay Project \$1,645.00
 - f. Pay Request #4 Snyder & Associates, Inc for Iowa Highway 141 SB & Iowa Highway 44 Traffic Signal and Turn Lane Improvements \$6,899.44
 - g. Pay Request #2 Snyder & Associates, Inc for 2021-2022 On Call Traffic Planning & Engineering Services \$3,773.10
 - h. Pay Request #1 Snyder & Associates, Inc for Traffic Signal Network Communication Project \$26,632.50
 - i. Pay Request #7 to Nilles Associates for Kennybrook South Detention Basin Improvements \$7,287.50
 - j. Pay Request #5 to Nilles Associates, Inc for Grimes Existing Basins Enhancements \$2,500.00
 - k. Pay Request #26 to McClure Engineering Company for Reverse Osmosis Water Treatment Plant - \$4,992.50
 - l. Pay Request #14 McClure Engineering Company for Water System Study \$719.66
 - m. Pay Request #25 to McClure Engineering Company for New 1.5 MG Elevated Storage Tower – Construction Phase \$3,030.00
 - n. Pay Request #5 to ISG for Water Works Park Splash Pad \$33,535.49
 - I. Change Order #2 Elder Corporation for Iowa Hwy 141 SB & Iowa Hwy 44 Traffic Signal and Turn Lane Improvements increasing contract \$7,511.07
 - J. Resolution 02-2722 Agreement for Professional Consulting Services Grimes Lime Softening Water Treatment Plant CIP Planning and Improvements with McClure Engineering Company

- K. Resolution 02-2622 Agreement for Professional Consulting Services SE 19th Street Sanitary Sewer Extension with Foth Engineering
- L. Resolution 02-1422 Agreement Between Metro Waste Authority and City of Grimes, Iowa to Mange Recycling, Solid Waste and Yard Waste Collection Services
- M. Resolution 02-1722 Setting Date for Public Hearing on Urban Renewal Plan Amendment
- N. Resolution 02-1822 Setting the Date for Public Hearings and Additional Action on Proposals to Enter into General Obligation Loan Agreements and To Borrow Money Thereunder
- O. Resolution 02-2122 Fixing a Date for a Public Hearing on March 22, 2022 at 5:30 pm at the Grimes Community Complex, 410 SE Main Street on the Proposed Plans, Specifications, and Form of Contract for the New Grimes Public Library - Elevator Project and a Bid Date of March 15, 2022 at 10:30 am at Grimes City Hall, 101 NE Harvey Street, Grimes Iowa
- P. Resolution 02-1922 Approving Personnel Transactions
- Q. Resolution 02-2222 To Purchase Real Estate Outlot Z from Glenstone Village Condominium Owners Association
- R. Resolution 02-2322 Accepting Traffic Signal Equipment Procurement Quotations For the Construction Of The Highway 44 At County Line Road Traffic Signal Project
- S. Resolution 02-2422 Re Grant Amendment for New Library
- T. Resolution 02-2022 Lien Against Property
- U. Resolution 02-2822 Approving Quotes & Bills Over \$10,000
- V. Resolution 02-2922 Setting Time and Place For Public Hearing On Proposed Rezoning of Property Generally Located at the Southwest Corner of NW 27th Street and North James Street From R-3 Medium Density Two or More Family Dwelling District and C-1 General Commercial District to R-3 Medium Density Two or More Family Dwelling District
- W. Finance Report for January 2022
- X. Claims Report

PUBLIC FORUM

“People wishing to address the Council need to sign up on the sheet which has been provided on the table near the door. Each person will be allowed three minutes from the podium and may address no more than two issues per Grimes Rules of Procedure for Conduct of City Business – May 2005.”

PUBLIC AND COUNCIL AGENDA ITEMS

Council may consider and potentially act on the following Public Agenda items

- A. Gateway Commerce Plat Vacating Public Road Right-of-Way Easement
 - 1. Public Hearing Vacating Public Road Right-of-Way Easement in Gateway Commerce Plat 3
 - 2. Resolution 02-1522 Vacating Public Road Right-of-Way Easement in Gateway Commerce Plat 3
- B. Discussion on Disposal of 212 SE Main Street Property

ADJOURNMENT

CITY COUNCIL MEETING
Tuesday, February 8, 2022

*Please note the regular City Council Meeting was held as an electronic and in person meeting. The meeting was called to order by Mayor Mikkelsen Tuesday February 8, 2022 at 5:30 p.m. at the Grimes Community Complex, 410 SE Main Street, Grimes, Iowa. The Pledge of Allegiance was led by Mayor Mikkelsen.

ROLL CALL

Present: Mayor Scott Mikkelsen, Council Members: David Gisch, Andrew Borcharding, Ryan Burger, Laurie DePhillips Eric Johansen

AGENDA ITEMS

APPROVAL OF THE AGENDA

Mayor asked for approval of the agenda.

Moved by Borcharding, Second by Johansen, to approve the agenda

Roll Call: Ayes: All. Nays: None. Motion passes: 5 to 0.

CONSENT AGENDA

1. Minutes from previous meeting 2. Resolution 02-1022 Assigning Address for Parcel 2018-22 a Portion Of Lot 2, Peitzman's Subdivision 2425 NW County Line Road 3. Resolution 02-0222 Approving bills Over \$10,000 4. Receiving and Filing of Correspondence and Reports 5. Resolution 02-0322 Approving Consent to Assignment of Development Agreement and Tax Increment Payments 6. Pay Applications: 1. Pay Application #18 CB&I, LLC for the New 1.5 MG Elevated Storage Tank \$89,662.93 Resolution 02-0722 Accepting the Certificate of Substantial Completion for the New 1.5 MG Elevated Water Storage Tank Project With CB&I, LLC 2. Heritage Landscaping Supply Group, Inc – Consulting Services for South Sport Complex Irrigation - \$8,300 3. Pay Application #3 Retainage (to be paid in 30 days) Jasper Construction Services, Inc for Brookside Drive Intersection Improvements \$17,534.32 4. Pay Application #4 to Synergy Contracting, LLC for SE Jacob Street Water Main \$39,188.09 5. Pay Application #2 Van Maanen Electric, Inc for Highway 44 at County Line Road Temporary Traffic Signal \$3,420.00 7. Professional Services: 1. Pay Request #9 Foth Infrastructure & Environment, LLC for James Street Corridor Study N 27th Street to S 37th Street 1,677.50 2. Pay Request #5 Foth Infrastructure & Environment, LLC for 2021 Sanitary Sewer Collection System Study \$8,911.00 3. Pay Request #20 Veenstra & Kimm, Inc for Northwest Territory Lift Station and Forced Main Project \$4,314.24 4. Pay Application #38 to Veenstra & Kimm, Inc for the WRA Connector \$18,414.00 5. Pay Request #9 MSA Professional Services, Inc for SE Jacob Street and SE Trail Ridge Road Water Main Design and Bidding Services \$7,223.00 6. Pay Request #8 MSA Professional Services, Inc for North Sports Complex Parking Lot Improvements \$435.80 8. Change Orders: 1. Change Order #4 to Shank Constructors for Reverse Osmosis Water Treatment Plant 2. Phase 1 increasing contract \$252,404.00 3. Change Order #2 Jasper Construction Services, Inc for Brookside Drive Intersection Improvements increasing contract \$17,276.50 9. Change Order #4 Synergy Contracting, LLC for SE Jacob Street Water Main decreasing contract \$9,475.00 10. Resolution 02-0422 Ordering Construction of the WRA Grimes Connector – Contract 2, And Fixing a Date for Hearing Thereon and Taking of Bids Therefor 11. Resolution 02-0522 Ordering Construction of The WRA Grimes Connector Contract 3, And Fixing a Date for Hearing Thereon and Taking of Bids Therefor 12. Claims Report: \$1,193,484.50

Motion by Johansen, Second by Borcharding, to approve the Consent Agenda. 5 to 0

Roll Call: Ayes: All; Nays: None Motion passes

PUBLIC FORUM -None

PUBLIC AND COUNCIL AGENDA ITEMS

1. Presentation from Black Hills Energy – Donation to Grimes Public Library – Nicole Breitback Senior Community Affairs Manager and Pete Hamell Director of Operations

Nicole Breitback the Senior Community Affairs Manager and Pete Hamell the Director of Operations from Black Hill Energy presented the library with a check for \$25,000 to go towards the new library building fund.

2. Heritage at Grimes Commercial Plat 3

Mayor Mikkelsen opened the Public Hearing at 5:34 pm. Being no written or oral comments, Mayor Mikkelsen closed the Public Hearing at 5:34 pm

2.a Resolution 02-0622 Vacating Certain Easements in Heritage at Grimes Commercial Plat 3

Motion by Gisch , Second by Burger, to approve Resolution 02-0622 Vacating Certain Easements in Heritage at Grimes Commercial Plat 3.

Roll Call: Ayes: All. Nays: None. Motion passes: 5 to 0.

3. Resolution 02-0922 of Support for New Des Moines International Airport Terminal Project

Motion by Johansen, Second by Burger, to approve Resolution 02-0922 for support for the new Des Moines International Airport Terminal Project in the amount of \$150,000 over a 5 year period.

Roll Call: Ayes: All. Nays: None. Motion passes: 5 to 0.

5. Resolution 02-0822 Accepting the Brookside Drive Intersection Improvements

Motion by Johansen, Second by DePhillips to approve Resolution 02-0822 accepting the Brookside Drive Intersection Improvements.

Roll Call: Ayes: All. Nays: None. Motion passes: 5 to 0.

6. Mayor Appointments

Mayor Mikkelsen made the following appointments pending Council approval.

Planning & Zoning Liaison: Council Member Andrew Borcharding

Park & Recreation Board Liaison: Council Member Ryan Burger

Park & Recreation Board Member: Reese Johnson, Shane Smith

Library Liaison: Council Member Eric Johansen

Library Library Board: Lynh Patterson

Fire Department Liaison: Council Member David Gisch

Public Health and Safety Liaison: Laurie DePhillips

Public Health and Safety Board: James Larson

Metro Waste Authority Board: Council Member David Gisch

Tree Board: Russ Lickteig and April Moore

Metro Waste Authority Board: Council Member David Gisch

Polk County Emergency Mgt.: Primary: Chief Clark, Alternate: Ron Schipper

Dallas Co Emergency Mgt. Commission: Primary: Chief Clark, Alternate: Ron Schipper

Dallas County E-911: Primary: Chief Clark, Alternate: Ron Schipper

Polk County E-911: Primary: Chief Clark, Alternate: Ron Schipper
Metro Advisory Committee: Council Member Eric Johansen
Des Moines Area MPO Representative 2022
MPO Primary Representative – Mayor Scott Mikkelsen
MPO Alternate Representative- Jake Anderson
MPO TTC Primary Representative – Matt Ahrens
MPT TTC Alternate Representative- Alex Pfaltzgraff
DART Task Force: Primary: Council Member Borcharding Alternate: Council Member David Gisch
Convention and Visitors Bureau: Brian Becker, Jake Anderson and Mayor Mikkelsen
Mayor Pro Tem: Ryan Burger

Motion by Gisch, Second by Johansen to approve appointments as listed
Roll Call: Ayes: All. Nays: None. Motion passes: 5 to 0.

ADJOURN

Motion by Gisch, Second by Johansen to adjourn the meeting at 5:48 p.m.
Roll Call: Ayes: All. Nays: None. Motion passes: 5 to 0.

ATTEST:

Rochelle Williams, City Clerk

Scott Mikkelsen, Mayor

CITY COUNCIL BUDGET MEETING
Tuesday, February 8, 2022

The meeting was called to order by Mayor Mikkelsen Tuesday February 8, 2022 at 6:07 p.m. at the Grimes Community Complex, 410 SE Main Street, Grimes, Iowa.

ROLL CALL

Present: Mayor Scott Mikkelsen, Council Members: David Gisch, Andrew Borcharding, Ryan Burger, Laurie DePhillips Eric Johansen

Budget Discussions

Alex Pfaltzgraff reviewed the Capital Improvement Plan. Department Heads presented their budgets along with the Capital Improvement Plan for discussion.

ADJOURN

Motion by Burger , Second by Gisch to adjourn the meeting at 9:36 p.m.

Roll Call: Ayes: All. Nays: None. Motion passes: 5 to 0.

ATTEST:

Rochelle Williams, City Clerk

Scott Mikkelsen, Mayor

NOTICE OF PUBLIC HEARING - CITY OF GRIMES - PROPOSED PROPERTY TAX LEVY
Fiscal Year July 1, 2022 - June 30, 2023

The City Council will conduct a public hearing on the proposed Fiscal Year City property tax levy as follows:

Meeting Date: 3/8/2022 **Meeting Time:** 05:30 PM **Meeting Location:** In person: Grimes Comm Center 410 SE Main St, Grimes, IA via Electronic meeting
Zoom ID Code 378 730 5851 Passcode 1234

At the public hearing any resident or taxpayer may present objections to, or arguments in favor of the proposed tax levy. After adoption of the proposed tax levy, the City Council will publish notice and hold a hearing on the proposed city budget.

City Website (if available)
www.grimesiowa.gov

City Telephone Number
(515) 986-3036

	Current Year Certified Property Tax 2021 - 2022	Budget Year Effective Property Tax 2022 - 2023	Budget Year Proposed Maximum Property Tax 2022 - 2023	Annual % CHG
Regular Taxable Valuation	970,877,749	1,068,314,544	1,068,314,544	
Tax Levies:				
Regular General	7,864,110	7,864,110	8,324,500	
Contract for Use of Bridge			0	
Opr & Maint Publicly Owned Transit			0	
Rent, Ins. Maint. Of Non-Owned Civ. Ctr.			0	
Opr & Maint of City-Owned Civic Center			0	
Planning a Sanitary Disposal Project			0	
Liability, Property & Self-Insurance Costs	30,880	30,880	0	
Support of Local Emer. Mgmt. Commission			0	
Emergency			0	
Police & Fire Retirement			0	
FICA & IPERS			0	
Other Employee Benefits	1,065,000	1,065,000	1,065,000	
Total Tax Levy	8,959,990	8,959,990	9,389,500	4.79
Tax Rate	9.22875	8.38703	8.78908	

Explanation of significant increases in the budget:

Property valuations increased due to growth in the City and revaluations. The proposed budget increases property tax revenue by 4.79 percent. The total city tax rate proposed for FY23 will be decreasing from the current year (\$11.41284) to \$11.18908.

If applicable, the above notice also available online at:

www.grimesiowa.gov [Facebook.com/cityofgrimes](https://www.facebook.com/cityofgrimes)

*Total city tax rate will also include voted general fund levy, debt service levy, and capital improvement reserve levy.

**Budget year effective property tax rate is the rate that would be assessed for these levies if the dollars requested is not changed in the coming budget year



*101 NE Harvey, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846*

AGENDA MEMO

Meeting: February 22, 2022

AGENDA HEADING:

Resolution Approving Agreement Regarding Sidewalk Construction for Autumn Park West Plat 1 Lot 1

SYNOPSIS:

Autumn Park West Plat 1 identified the required construction of a sidewalk along the west side of the plat, just east of NW County Line Road. Due to the uncertainty related to the widening of NW County Line Road, the Staff has concluded that delaying the construction of the sidewalk, to align with future improvements to NW County Line Road was the best option.

That being said, Staff has developed the attached Agreement Regarding Sidewalk Construction. The agreement identifies that the property owner/developer will submit payment to the City, equal to the construction of the sidewalk. At the time NW County Line Road is improved, the city will now be responsible for the sidewalk construction.

The funds submitted to the City will be deposited into the trail improvement capital fund.

FISCAL IMPACT:

\$3,160 deposited into the County Line Road Improvement Capital Fund.

PREVIOUS COUNCIL ACTION(S):

Approve Annexation
Approve Rezoning
Approve Preliminary Plat
Approve Final Plat

BOARD/COMMISSION ACTION(S):

N/A

STAFF/COMMITTEE RECOMMENDATION:

Staff would recommend approval of the Resolution.

RESOLUTION NO. 02-1122

RESOLUTION APPROVING AGREEMENT REGARDING SIDEWALK CONSTRUCTION
FOR AUTUMN PARK WEST PLAT 1 LOT 1

WHEREAS, Property Owner has previously submitted to Grimes, for its consideration, and Grimes has approved a permit for the construction of a single-family house located at 1813 NW 8th Street on Lot 1 of Autumn Park West Plat 1, Grimes, Iowa, Polk Iowa (the "Project"); and,

WHEREAS, the Project identified the construction of 137 feet of sidewalk adjacent to the east side of NW County Line Road (the "Improvements"); and,

WHEREAS, due to the uncertain timing of the widening of NW County Line Road, the Developer does not wish to install the Improvements at this time; and,

WHEREAS, Grimes agrees that the delayed installation of the Improvements will allow for a more efficient future construction process.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRIMES, IOWA:

That the City approves the Agreement Regarding Sidewalk Construction.

BE IT FURTHER RESOLVED that Mayor is hereby authorized to execute the Agreement and the Clerk is to attest.

PASSED AND APPROVED this 22nd Day of February, 2022.

Scott Mikkelsen, Mayor

ATTEST:

Rochelle Williams, City Clerk

WHEN RECORDED RETURN TO:
Rochelle Williams
Grimes City Clerk
101 NE Harvey Street
Grimes, Iowa 50111

AGREEMENT REGARDING SIDEWALK CONSTRUCTION

This Agreement Regarding SIDEWALK Construction ("Agreement") made and entered into this 3rd day of Feb 2022, by and between Greenland Homes ("Builder") and the City of Grimes, Iowa, an Iowa municipal corporation ("Grimes").

WHEREAS, Builder recently developed property legally described on Exhibit A, attached hereto and incorporated herein by this reference (the "Property"), which is located within the City of Grimes; and

WHEREAS, Builder has previously submitted to Grimes, for its consideration, and Grimes has approved a Permit for the construction of a single-family home generally located at Lot 1 of Autumn Park West Plat 1 (1813 NW 8th Street), Grimes, Iowa, Polk Iowa (the "Project"); and

WHEREAS, the Project identified the construction of 137 feet of sidewalk adjacent to the east side of NW County Line Road (the "Improvements"); and

WHEREAS, due to the uncertain timing of the widening of NW County Line Road, the Builder does not wish to install the Improvements at this time; and

WHEREAS, Grimes agrees that the delayed installation of the Improvements will allow for a more efficient future construction process.

NOW, THEREFORE, for and in consideration of Grimes granting approval for the Project and in further consideration of the mutual promises and covenants herein contained, the parties hereto do hereby agree as follows:

1. Builder agrees to provide to Grimes, payment of \$3,160.00, which is consistent with the labor and materials to complete the Improvements.
2. Grimes agrees to construct the Improvements, at the time that it becomes necessary to widen and improve NW County Line Road.
3. Grimes agrees that upon execution and submission of payment outlined above, the Builder and future property owners' obligations to construct the Improvements are hereby satisfied.
4. This Agreement shall be recorded with the Polk County Recorder.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed as of the day and year above-written.

Signed this 3 day of Feb, 2022.

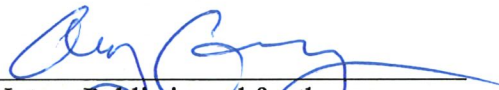
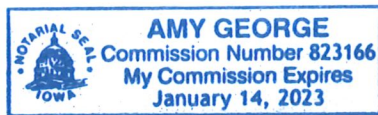
Greenland Homes, Builder



Corey Kautz

STATE OF IOWA)
) SS
COUNTY OF Polk)

On this 3rd day of February, 2022, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Corey Kautz, to me known to be the identical person named in and who executed the foregoing instrument, and acknowledged that the person executed the instrument as the voluntary act of the person.


Notary Public in and for the
State of Iowa

My Commission expires 01/14/2023

CITY SIGNATURES ON FOLLOWING PAGE

CITY OF GRIMES

By: _____
Scott Mikkelsen, Mayor

Attest:

Rochelle Williams
City Clerk

STATE OF IOWA)
) SS
COUNTY OF POLK)

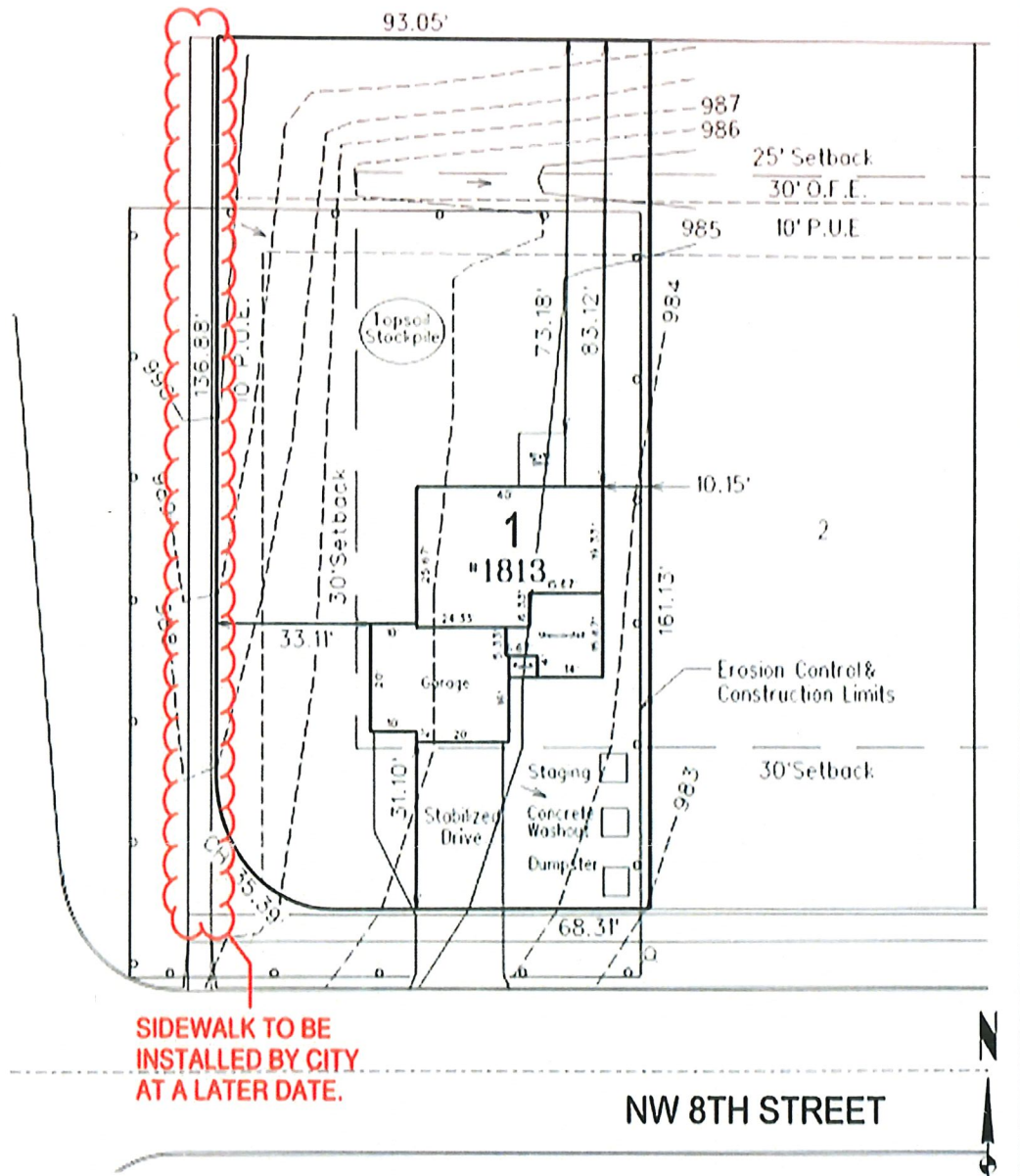
On this ____ day of _____, 20__, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Scott Mikkelsen and Rochelle Williams, to me personally known, and, who, being by me duly sworn, did say that they are the Mayor and the City Clerk, respectively, of the City of Grimes, Iowa; that the seal affixed to the foregoing instrument is the corporate seal of the corporation, and that the instrument was signed and sealed on behalf of the corporation, by authority of its City Council, as contained in Resolution No. _____ adopted by the City Council, under Roll Call of the City Council on the ____ day of _____, 20__, and that Scott Mikkelsen and Rochelle Williams acknowledged the execution of the instrument to be their voluntary act and deed and the voluntary act and deed of the corporation, by it voluntarily executed.

Notary Public in and for the
State of Iowa

My Commission expires _____

EXHIBIT A

**GREENLAND HOMES
AUTUMN PARK WEST PLAT 1, LOT 1
1813 NW 8TH STREET, GRIMES**





*101 NE Hawley, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846*

AGENDA MEMO

For Meeting of February 22, 2022

AGENDA HEADING: Resolution Approving Temporary Water Purchase Agreement Between Xenia Rural Water District and the City of Grimes

SYNOPSIS: The previous Temporary Water Purchase Agreement with the Xenia Rural Water District has expired. The City desires to enter into a new agreement for 5 years which will allow the City to purchase water at retail price from Xenia in emergency cases. Should the City need to purchase additional water from Xenia, water will flow into the Grimes water system from the water connection point located at the southeast corner of the Dallas Center-Grimes High School. The initial water rate per the agreement is \$5.09 per 1000 gallons.

FISCAL IMPACT:

N/A

PREVIOUS COUNCIL ACTION(S):

Approve Previous Water Purchase Agreement - 2013

BOARD/COMMISSION ACTION(S):

N/A

STAFF/COMMITTEE RECOMMENDATION:

Staff would recommend approval of the Resolution.

RESOLUTION APPROVING TEMPORARY WATER PURCHASE AGREEMENT
BETWEEN XENIA RURAL WATER DISTRICT AND THE CITY OF GRIMES

WHEREAS, the Xenia Rural Water District operates a water supply distribution system with a capacity currently capable of supplying water to the City of Grimes; and

WHEREAS, the City desires to contract with Xenia Rural Water District for the purchase of potable water on a temporary basis; and

WHEREAS, the previous Temporary Water Purchase Agreement entered into on September 10, 2013 has expired; and

WHEREAS, the City of Grimes and the Xenia Rural Water District desire to renew the Temporary Water Purchase Agreement; and

WHEREAS, the Temporary Water Purchase Agreement shall be entered into for a period of five (5) years starting on the effective date of the agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRIMES, IOWA:

That the City approves the Temporary Water Purchase Agreement
Between Xenia Rural Water District and the City of Grimes.

BE IT FURTHER RESOLVED that the purchase of water by the City from the Xenia Rural Water District pursuant to the terms set forth within the agreement has been approved and authorized.

PASSED AND APPROVED this 22nd day of February, 2022.

Scott Mikkelsen, Mayor

ATTEST:

Rochelle Williams, City Clerk

**TEMPORARY WATER PURCHASE AGREEMENT
BETWEEN
XENIA RURAL WATER DISTRICT
AND THE
CITY OF GRIMES**

THIS AGREEMENT is entered into as of the 22nd day of February, 2022, and is by and between **XENIA RURAL WATER DISTRICT**, a rural water district organized under Chapter 357A, Iowa Code (the “Seller”), and the **CITY OF GRIMES**, an Iowa municipal corporation, acting under Chapters 384 and 388 of the Code of Iowa, and existing for, among other things, the purposes of operating and maintaining a water works system in and around the City of Grimes, Iowa (the “Purchaser” or the “City”).

RECITALS:

A. Seller operates a water supply distribution system with a capacity currently capable of serving the present customers of the Seller’s system and of supplying water to the purchaser pursuant to this Agreement. Purchaser is authorized under Section 384.84(7)(a)(5), Code of Iowa, to contract for a period not to exceed forty (40) years for the purchase of water on a wholesale basis and Purchaser desires to contract with Seller for the purchase of potable water on a temporary basis as described below.

B. By Resolution duly enacted by the Board of Directors of the Seller on the 22nd day of February, 2022, the sale of water by the Seller to the Purchaser pursuant to the terms hereinafter set forth has been approved and authorized. By a Resolution duly enacted by the City Council of the Purchaser, on the 22nd day of January, 2022, the purchase of water by the Purchaser from the Seller pursuant to the terms hereinafter set forth has been approved and authorized.

NOW, THEREFORE, in consideration of the foregoing and mutual agreements hereinafter set forth, the Purchaser and Seller agree as follows:

1. Quantity and Quality. Seller will furnish to the Purchaser at the connection point hereinafter specified during the term of this Agreement or any renewal or extension hereof, potable treated water meeting all applicable purity standards of regulatory agencies exercising jurisdiction over purity standards of potable water and the distribution thereof, in such quantity as may be required by the Purchaser if and only if and when such water is requested by the Purchaser there is available from the Seller a supply of water in the amount requested by the Purchaser without causing hardship to other customers or members of the Seller (that is, if the Seller has excess water available for sale when Purchaser requests such water, after first fully allowing for existing and future obligations to others by Seller), but in no event more than 576,000 gallons over any twenty-four hour period except in the case of fire or other emergency, and, further subject to the limitations hereinafter set forth.

2. Point of Delivery. Seller will furnish water to a point of delivery from an existing 8-inch main located on the southeast corner of the Dallas Center Grimes High

TEMPORARY WATER PURCHASE AGREEMENT

School at 2555 W 1st Street. Emergency failures of pressure or supply due to main supply line breaks, power failure, floods, use of water to fight fire, earthquake, or other catastrophe shall excuse Seller from providing water under this Agreement for such reasonable period of time as may be necessary to restore and stabilize water services and pressure.

3. Notice of Intended Use. Purchaser shall provide Seller notice at least one week in advance of its intended purchases of water except in sudden emergency circumstances.

4. Limitation on Resale of Water. Purchaser agrees that it is acquiring water under this Agreement for the sole purpose of providing water service at retail to the customers of the City water utility based upon a retail rate schedule duly adopted and uniformly applied or for direct use by the Purchaser. Purchaser shall not sell at wholesale any water delivered to it under this Agreement to any customer of the Purchaser for resale by that customer unless such resale is specifically preapproved in writing by Seller which approval shall not be unreasonably withheld.

5. Billing Procedures. Seller shall read the meter on the first day of each month after the delivery of water to Purchaser and calculate the amount owed in accordance with this Agreement. Seller will mail to the Purchaser at its office located in the City or at such other location as the Purchaser may designate in writing, promptly after determining the amount owed in accordance, an itemized statement of the amount of water furnished since the date of the most recent prior reading and the amount owed.

6. Rates and Payment Date. Purchaser will pay Seller within twenty days after receipt of Seller's statement. The initial rate pursuant to this Agreement shall be \$5.09 per 1,000 gallons. Seller may amend the rate applicable to this Agreement from time to time and Seller's reasonable judgment shall be final as to the establishment of rates. No rate increase shall be effective unless Seller shall have given Purchaser thirty (30) days' prior notice of such increase.

7. Term of Contract. Unless sooner terminated by the Purchaser or the Seller in accordance with paragraph 9 hereof or nullified pursuant to paragraph 15 hereof, this Agreement shall terminate on the fifth anniversary of the date of this Agreement and thereafter may be renewed or extended for such term, or terms, as may be agreed upon by the Seller and the Purchaser.

8. Failure to Deliver. Notwithstanding any indication to the contrary contained anywhere in this Agreement, the Seller shall be obligated to deliver water to the Purchaser if and only if there is available from the Seller a supply of water in the amount and when requested by the Purchaser without causing hardship to other customers or members of the Seller (that is, if the Seller has excess water available for sale at the time the Purchaser requests such water, after first fully allowing for existing and any future obligations to others by Seller.

9. No Set Aside or Transfer of Interest by Seller. The parties acknowledge and agree that the Seller is not bound to set aside any part of its system capacity for the benefit of

TEMPORARY WATER PURCHASE AGREEMENT

the Purchaser under this Agreement and that the Purchaser is not acquiring any interest or right in any part of the Seller's water distribution or transmission system or other facilities or property.

10. Termination of Agreement. Either party may terminate this Agreement for any reason whatsoever by giving the other party 120 days written notice of termination. Upon termination of this Agreement the parties shall have no further obligation to the other party hereunder except payment to Seller for all water purchased prior to the termination of this Agreement.

11. Regulatory Agencies. This contract is subject to such rules, regulations, or laws as may be applicable to similar agreements in the State of Iowa; and, the Seller and the Purchaser shall cooperate in obtaining such permits, certificates, or the like as may be required to comply therewith. All required permits, certificates, or the like that are required solely because of the transactions contemplated by this Agreement shall be at the cost of Purchaser.

12. Successor to the Seller. If Seller shall become incapable of performing under this Agreement due to legal process, assignment, or otherwise, Seller's successor in interest shall succeed to the rights and shall assume the obligations of Seller hereunder.

13. Contract not Assignable. This Contract is not assignable by Purchaser.

14. Miscellaneous. If any of the foregoing clauses are declared to be void or invalid in a final decision of a court of competent jurisdiction, the parties agree to revise the Agreement or otherwise perform in a manner that effectuates the original mutual intentions of the parties to the maximum extent possible. The provisions of this Paragraph 13 shall in no way impact or render invalid any of the other clauses or provisions of this Agreement. This Agreement and the execution and delivery hereof have been duly authorized by all appropriate action on the part of the Seller and the Purchaser.

TEMPORARY WATER PURCHASE AGREEMENT

IN WITNESS WHEREOF, the parties hereto, acting under authority of their respective governing bodies, have caused this Agreement to be duly executed in multiple counterparts, each of which shall be deemed to be an original.

Dated as of the 22nd day of February, 2022.

CITY OF GRIMES (Purchaser)

By: _____
Scott Mikkelsen, Mayor

Attest:

By: _____
Rochelle Williams, City Clerk

STATE OF IOWA)
) ss.
POLK COUNTY)

On this 22nd day of February, 2022, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Scott Mikkelsen, to me personally known, and, who being by me duly sworn, did say that he is the Mayor of the City of Grimes; that the seal affixed to the foregoing instrument is the corporate seal of the corporation, and that the instrument was signed and sealed on behalf of the corporation, by authority of its City Council, as contained in Resolution No. 02-1222 passed (the Resolution adopted) by the City Council, under Roll Call No. _____ of the City Council on the 22nd day of February, 2022, and that Mayor Scott Mikkelsen acknowledged the execution of the instrument to be his voluntary act and deed and the voluntary act and deed of the corporation, by it voluntarily executed.

Notary Public, State of Iowa

TEMPORARY WATER PURCHASE AGREEMENT

Dated as of the ____ day of _____, 2022.

XENIA RURAL WATER DISTRICT
(Seller)

By: _____
Dan Lovett, Chairman Board of
Directors

By: _____
Mike Schrum, Secretary Board of
Directors

STATE OF IOWA)
) ss.
DALLAS COUNTY)

On this _____ day of _____, 2022, before me, the undersigned, a Notary Public in and for the aforesaid State and County, personally appeared Dan Lovett and Mike Schrum, to me personally known, and, who being by me duly sworn, did say that such persons are respectively, the Chairman and the Secretary of the Xenia Rural Water District Board of Directors, the aforesaid corporation executing the within and foregoing instrument, and, that the aforesaid Chairman and Secretary, as said directors of such corporation, acknowledged the execution of said instrument to be the voluntary act and deed of said corporation, by it and by said officers voluntarily executed.

Notary Public, State of Iowa



*101 NE Harvey, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846*

AGENDA MEMO

For Meeting of February 22, 2022

AGENDA HEADING: Resolution to Approve Membership with Mid-Iowa Planning Alliance (MIPA) for Community Development

SYNOPSIS: Mid-Iowa Planning Alliance for Community Development (MIPA) is a non-profit economic development organization created to support economic and community development in Boone, Dallas, Jasper, Marion, Polk, Story and Warren Counties. The organization will provide professional planning, programming, and technical assistance to the City of Grimes and all members.

The City of Grimes has been missing out on funding opportunities by not being within an Economic Development District. MIPA is designated as an Economic Development District by the U.S. Economic Development Administration, and will provide more funding opportunities for local projects.

FISCAL IMPACT:

\$2,886 for the first 15 months, with an anticipated membership start date of April 1, 2022 through June 30, 2023.

PREVIOUS COUNCIL ACTION(S):

N/A

BOARD/COMMISSION ACTION(S):

N/A

STAFF/COMMITTEE RECOMMENDATION:

Staff would recommend approval of the Resolution.

RESOLUTION NO. 02-1322

RESOLUTION TO APPROVE MEMBERSHIP WITH MID-IOWA PLANNING ALLIANCE
(MIPA) FOR COMMUNITY DEVELOPMENT

WHEREAS, the City of Grimes, State of Iowa, is a duly organized municipal organization;
and

WHEREAS, the Mid-Iowa Planning Alliance for Community Development is established
under Chapter 504 of the Code of Iowa; and

WHEREAS, the Mid-Iowa Planning Alliance for Community Development is seeking
designation from the U.S. Economic Development Administration as the Economic Development
District serving the Mid-Iowa Region, supporting economic development in Boone, Dallas, Jasper,
Marion, Polk, Story, and Warren Counties; and

WHEREAS, the Mid-Iowa Planning Alliance for Community Development is applying for
the Partnership Program from the U.S. Economic Development Administration to help pay for
staffing, a grant which requires local match money; and

WHEREAS, the City of Grimes desires to be a member of the Mid-Iowa Planning Alliance
for Community Development and participate in its area-wide plans and programs.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL, CITY OF
GRIMES, IOWA:

1. That the City desires to participate in the partial fiscal year 2022 and full fiscal year
2023 planning and economic development programs of the Mid-Iowa Planning
Alliance for Community Development.
2. That the City of Grimes provides \$2,886 for the operation of the Mid-Iowa Planning
Alliance for Community Development's planning and development programs.

PASSED AND APPROVED this 22nd day of February, 2022.

By: _____
Scott Mikkelsen, Mayor

ATTEST:

Rochelle Williams, City Clerk

GRIMES RESOLUTION 02-1622

RESOLUTION APPROVAL OF CHANGE TO DATA BREACH AND PRIVACY SECURITY LIABILITY INSURANCE

WHEREAS, Iowa Communities Assurance Pool the City's current General Property and Liability carrier offers Data Breach and Privacy Security Liability Insurance in the amount of \$250,000.00 and,

WHEREAS, the City of Grimes wishes to be insured in the amount of \$1,000,000.00 for Data Brach and Privacy Security Liability Insurance and,

WHEREAS, the City Council approved a contract with Hiscox Insurance Company Inc for \$1,000,000.00 as quoted.

WHEREAS, Hiscox Insurance Company Inc has been unable to deliver on the quote for \$1,000,000.00;

WHEREAS, City Staff have reviewed other policies and are able to obtain coverage through Jester Insurance Services as the agent of record through CFC Underwriters in the amount of \$1,000,000.00 for Data Breach and Privacy Security Liability Insurance for the period of Fourteen (14) months. Coverage period of February 7, 2022 through April 1, 2023.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRIMES, IOWA, that the contract with CFC Underwriters through Jester Insurance Services hereby be approved.

PASSED AND APPROVED THIS 22nd day of February 2022.

Scott Mikkelsen, Mayor

ATTEST:

Rochelle Williams, City Clerk



303 WATSON POWELL JR. WAY, SUITE 300
DES MOINES, IOWA 50309-1724
515. 243. 2707 Office
515. 243. 6862 Fax
WWW.JESTERINSURANCE.COM

INVOICE

Customer	City of Grimes
Acct #	2813
Date	02/11/2022
Customer Service	Heith Hockenberry Debra Pekarek
Page	1 of 1

City of Grimes

Payment Information	
Invoice Summary	\$ 10,084.85
Payment Amount	
Payment for:	Invoice#24147
ESK0038941339	

Thank You

Please detach and return with payment



Customer: City of Grimes

Invoice	Effective	Transaction	Description	Amount
24147	02/07/2022	New business	Policy #ESK0038941339 02/07/2022-04/01/2023 CFC Underwriters Commercial Cyber and Privacy Liability - New business RT Broker Fee - New business Surplus Lines Tax - New business Due Date: 2/28/2022	9,735.00 250.00 99.85
				Total
				\$ 10,084.85

Thank You

Jester Insurance Services
303 Watson Powell Jr Way Suite 300
Des Moines, IA 50309

(515)243-2707

accounting@jesterinsurance.com

Date

02/11/2022

AGENDA MEMO

Item No. X

For Meeting of 2/22/2022

AGENDA HEADING: New Grimes Library – Van Maanen Electric

FISCAL IMPACT:

PREVIOUS COUNCIL ACTION(S): Approval of Contract with Van Maanen Electric for New Library

BOARD/COMMISSION ACTION(S):

STAFF/COMMITTEE RECOMMENDATION:

The pay application includes a pre-purchase of material for the Library. The current environment of price escalations has triggered the need to buy and inventory some building materials. The pay application includes the photo back up of the materials purchased along with invoice back up. Jake Christensen of Christensen Development who is overseeing the project recommends payment.

G702/ CMA APPLICATION AND CERTIFICATION For Payment

PAGE 1 OF 3 PAGES

To: City of Grimes PROJECT: Grimes Public Library
101 NE Harvey Street Complex Phase 2
Grmes, IA 50111

From: Van Maanen Electric Inc VIA Architect Invision
500 Iowa Speedway Drive
Newton, IA 50208

Application No: 1 Distribution to:
Application Date: 1/25/2022 ☐ OWNER
Period From: 1/1/2022 ☐ CONSTRUCTION MGR
Period To: 1/30/2022 ☐ ARCHITECT
Contract Date: ☐ CONTRACTOR
☐ OTHER

2075

APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract.

Continuation Sheet, AIA Document G703, is attached.

1 ORIGINAL CONTRACT SUM	\$	977,086.00
2 Net Change by Change Orders	\$	-
3 CONTRACT SUM TO DATE	\$	977,086.00
4 TOTAL COMPLETED AND STORED TO DATE	\$	99,402.37
5 RETAINAGE:		
a. 5% of Completed work	\$	488.50
b. 5% of Stored Material	\$	4,481.62
TOTAL RETAINAGE	\$	4,970.12
6 TOTAL EARNED LESS RETAINAGE	\$	94,432.25
7 LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$	-
8 CURRENT PAYMENT DUE	\$	94,432.25
9 BALANCE TO FINISH, INCLUDING RETAINAGE	\$	877,683.63

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by owner	\$ -	\$ -
Total approval this Month	\$ -	\$ -
TOTALS	\$ -	\$ -
NET CHANGES by Change Order	\$	-

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due

CONTRACTOR: Van Maanen Electric, IncBy: Nathan Van Maanen Date: _____

Nathan Van Maanen, President

State of: IowaCounty of: JasperSubscribed and sworn before me this 25th day of January, 2022

Nathan Van Maanen President personally appeared before me, the undersigned notary public, and provided satisfactory evidence of identification to be the person who signed this document in my presence and swore or affirmed to me that the contents of this document are truthful and accurate to the best of his/her Knowledge and belief.

Notary Public: Tracy Evans My Commission expires: 10/30/2024

CERTIFICATION FOR PAYMENT

In accordance with the Contract Documents, based on-site observations and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment for the AMOUNT CERTIFIED.

AMOUNT CERTIFIED

CONSTRUCTION MANAGER:

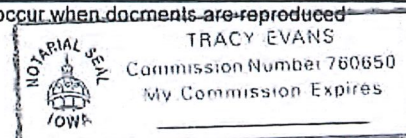
By: _____ Date: _____

ARCHITECT:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract

CAUTION: You should use an original document which has this caution printed in red. An original assures that changes will not be obscured as may occur when documents are reproduced



CONTINUATION SHEET

AIA DOCUMENT G703

PAGE 2 OF 2 PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

Contractor's signed Certification is attached.

In tabulation below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NUMBER:

1

APPLICATION DATE:

25-Jan-22

PERIOD FROM:

1-Jan-22

TO:

30-Jan-22

ARCHITECT'S PROJECT NO:

ITEM No.	B		C	D	E	F	G		H	I
	DESCRIPTION OF WORK	SCHEDULED VALUE		WORK COMPLETED		TOTAL COMPLETED				
				Previous Applications	This Application	Stored Materials (not in D or E)	AND STORED TO DATE (D + E + F)	% G / C		
		Work in Place							BALANCE TO FINISH C - G	RETAINAGE
	Bond		9,770.00		9,770.00		9,770.00	100%	-	488.50
	Basic Electrical Requirements	M	11,976.86				-	0%	11,976.86	-
	Basic Electrical Requirements	L	11,412.00				-	0%	11,412.00	-
	Through Penetration Firestopping	M	852.00				-	0%	852.00	-
	Through Penetration Firestopping	L	2,165.00				-	0%	2,165.00	-
	Wire and Cable	M	59,358.60			53,720.29	53,720.29	91%	5,638.31	2,686.01
	Wire and Cable	L	31,200.00				-	0%	31,200.00	-
	Grounding and Bonding	M	1,351.00				-	0%	1,351.00	-
	Grounding and Bonding	L	2,410.00				-	0%	2,410.00	-
	Conduit and Boxes	M	56,112.54			35,912.08	35,912.08	64%	20,200.46	1,795.60
	Conduit and Boxes	L	91,400.00				-	0%	91,400.00	-
	Electrical Identification	M	560.00				-	0%	560.00	-
	Electrical Identification	L	1,250.00				-	0%	1,250.00	-
	Power Systems Study	M	2,140.00				-	0%	2,140.00	-
	Power Systems Study	L	1,360.00				-	0%	1,360.00	-
	Power Monitoring and Control Systems	M	3,140.00				-	0%	3,140.00	-
	Power Monitoring and Control Systems	L	3,150.00				-	0%	3,150.00	-
	Lighting Control Systems	M	21,400.00				-	0%	21,400.00	-
	Lighting Control Systems	L	12,540.00				-	0%	12,540.00	-
	Service Entrance	M	18,741.00				-	0%	18,741.00	-
	Service Entrance	L	12,540.00				-	0%	12,540.00	-
	Dry Type Transformers	M	9,140.00				-	0%	9,140.00	-
	Dry Type Transformers	L	9,452.00				-	0%	9,452.00	-
	Panelboards	M	21,540.00				-	0%	21,540.00	-
	Panelboards	L	14,652.00				-	0%	14,652.00	-
	Wiring Devices	M	16,851.00				-	0%	16,851.00	-
	Wiring Devices	L	9,140.00				-	0%	9,140.00	-
	Fuses	M	1,250.00				-	0%	1,250.00	-
	Fuses	L	2,150.00				-	0%	2,150.00	-
	Disconnect Switches	M	5,140.00				-	0%	5,140.00	-
	Disconnect Switches	L	3,150.00				-	0%	3,150.00	-
	Contractors	M	3,120.00				-	0%	3,120.00	-
	Contractors	L	2,890.00				-	0%	2,890.00	-
	Surge Protection Sevicees	M	3,412.00				-	0%	3,412.00	-
	Surge Protection Sevicees	L	950.00				-	0%	950.00	-
	LED Lighting	M	137,400.00				-	0%	137,400.00	-
	LED Lighting	L	42,100.00				-	0%	42,100.00	-
	Basic Communications Systems Requirements	M	3,140.00				-	0%	3,140.00	-
	Basic Communications Systems Requirements	L	2,140.00				-	0%	2,140.00	-
	Communications Bonding	M	850.00				-	0%	850.00	-
	Communications Bonding	L	780.00				-	0%	780.00	-
	Interior Communications pathways	M	8,410.00				-	0%	8,410.00	-
	Interior Communications pathways	L	12,140.00				-	0%	12,140.00	-
	Exterior Communications pathways	M	6,140.00				-	0%	6,140.00	-
	Exterior Communications pathways	L	8,140.00				-	0%	8,140.00	-

Identification and Administration	M	850.00				-	0%	850.00	-
Identification and Administration	L	950.00				-	0%	950.00	-
Communication Equipment Rooms	M	4,510.00				-	0%	4,510.00	-
Communication Equipment Rooms	L	8,140.00				-	0%	8,140.00	-
Horizontal Cabling Requirements	M	21,400.00				-	0%	21,400.00	-
Horizontal Cabling Requirements	L	12,410.00				-	0%	12,410.00	-
Testing	M	570.00				-	0%	570.00	-
Testing	L	840.00				-	0%	840.00	-
Structured Cabling Systems Warranty	M	650.00				-	0%	650.00	-
Structured Cabling Systems Warranty	L	814.00				-	0%	814.00	-
Professional Audio/Video System	M	81,400.00				-	0%	81,400.00	-
Professional Audio/Video System	L	21,600.00				-	0%	21,600.00	-
Paging Systems	M	9,841.00				-	0%	9,841.00	-
Paging Systems	L	7,412.00				-	0%	7,412.00	-
Basic Electronic Safety and Security Systems Requirements	M	3,140.00				-	0%	3,140.00	-
Basic Electronic Safety and Security Systems Requirements	L	4,165.00				-	0%	4,165.00	-
Electronic Access Control	M	28,951.00				-	0%	28,951.00	-
Electronic Access Control	L	16,851.00				-	0%	16,851.00	-
Video Surveillance	M	10,848.00				-	0%	10,848.00	-
Video Surveillance	L	3,154.00				-	0%	3,154.00	-
Rescue Assistance Communication	M	7,331.00				-	0%	7,331.00	-
Rescue Assistance Communication	L	4,120.00				-	0%	4,120.00	-
Fire Alarm and Detection Systems	M	18,383.00				-	0%	18,383.00	-
Fire Alarm and Detection Systems	L	29,850.00				-	0%	29,850.00	-
						-	0%	-	-
						-	0%	-	-
		977,086.00	\$0.00	\$9,770.00	\$89,632.37	\$99,402.37	10.17%	\$877,683.63	\$4,970.12

AIA DOCUMENT G702 • CONTINUATION SHEET • APRIL 1978 EDITION • AIA® • © 1978
THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVE., N.W., WASHINGTON, D.C. 20006



EVIDENCE OF PROPERTY INSURANCE

DATE (MM/DD/YYYY)

1/25/2022

THIS EVIDENCE OF PROPERTY INSURANCE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE ADDITIONAL INTEREST NAMED BELOW. THIS EVIDENCE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS EVIDENCE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE ADDITIONAL INTEREST.

AGENCY LMC Insurance & Risk Management 4200 University Ave., Suite 200 West Des Moines, IA 50266-5945		PHONE (A/C, No, Ext): 515-244-0150	COMPANY Continental Insurance Company 333 South Wabash Chicago, IL 60604	
		License#: 1001000272		
FAX (A/C, No): 515-244-9535	E-MAIL ADDRESS: lindsay.gentry@lmcins.com			
CODE:	SUB CODE:			
AGENCY CUSTOMER ID #:				
INSURED Van Maanen Electric, Inc. 500 Iowa Speedway Dr. Newton, IA 50208		LOAN NUMBER		POLICY NUMBER 6081088006
		EFFECTIVE DATE 08/01/2021	EXPIRATION DATE 08/01/2022	☐ CONTINUED UNTIL TERMINATED IF CHECKED
THIS REPLACES PRIOR EVIDENCE DATED:				

PROPERTY INFORMATION

LOCATION/DESCRIPTION

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS EVIDENCE OF PROPERTY INSURANCE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

COVERAGE INFORMATION

PERILS INSURED

BASIC

BROAD

X

SPECIAL

COVERAGE / PERILS / FORMS

AMOUNT OF INSURANCE

DEDUCTIBLE

Scheduled Equipment - Special Cause of Loss

See Remarks

5,000

REMARKS (Including Special Conditions)

RE: Stored Materials for the Grimes Public Library Complex Phase 2 stored at Van Maanen Warehouse Materials being stored valued at \$89,632.37

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

ADDITIONAL INTEREST

NAME AND ADDRESS City of Grimes 101 NE Harvey Street Grimes, IA 50111	☐	ADDITIONAL INSURED	☐	LENDER'S LOSS PAYABLE	☐	LOSS PAYEE
	☐	MORTGAGEE	☐			
	LOAN #					
	AUTHORIZED REPRESENTATIVE 					



ELECTRICAL ENGINEERING & EQUIPMENT CO.
 953 73RD STREET
 WINDSOR HEIGHTS, IA50324
 (515)273-0100 FAX (515)273-0108
 www.3e-co.com

INVOICE

CUST# 274990
 SHIP TO: VAN MAANEN ELECTRIC, INC
 500 Iowa Speedway Dr
 NEWTON, IA 50208

INVOICE DATE	INVOICE NO.
01/21/22	7356302-00
P.O. NO.	PAGE #
20 - GRIMES PUBLIC LIB	1

BILL TO VAN MAANEN ELECTRIC, INC
 500 SPEEDWAY DRIVE
 PO BOX 1131
 NEWTON, IA 50208

CORRESPONDENCE TO: Electrical Engineering &
 Equipment Co.
 953 73rd St.
 WINDSOR HEIGHTS, IA 50324

INSTRUCTIONS	REFERENCE		CASH DISCOUNT:
SHIP POINT	SHIP VIA	SHIPPED	IF PAID BY:
3E - WINDSOR HEIGHTS	OT Route3 Wi	01/21/22	02/10/22

LINE NO.	PRODUCT AND DESCRIPTION	QUANTITY ORDERED	QUANTITY B.O.	QTY. SHIPPED	QTY. U/M	NET PRICE	AMOUNT (NET)
1	COND EMT 075 3/4 IN EMT CONDUIT	16000		16000	C	101.08	16172.80
2	COND EMT 100 1 IN EMT CONDUIT	1800		1800	C	175.60	3160.80
3	COND EMT 125 1-1/4 IN EMT CONDUIT	320		320	C	284.87	911.58
4	COND EMT 150 1-1/2 IN EMT CONDUIT	160		160	C	338.60	541.76
5	COND EMT 350 3-1/2 IN EMT CONDUIT	130		130	C	1002.96	1303.85
6	COND EMT 400 4 IN EMT CONDUIT	130		130	C	1044.56	1357.93
7	COND PVC SCH40 075 49007 3/4 IN SCH 40 PVC CONDUIT	1630		1630	C	103.22	1682.49
8	COND PVC SCH40 100 49008 1 IN SCH 40 PVC CONDUIT	2230		2230	C	150.64	3359.27
9	COND PVC SCH40 125 49009 1-1/4 IN SCH 40 PVC CONDUIT	90		90	C	216.91	195.22
10	COND PVC SCH40 350 49014 3-1/2 IN SCH 40 PVC CONDUIT	340		340	C	762.02	2590.87
11	COND PVC SCH40 400 49015 4 IN SCH 40 PVC CONDUIT	560		560	C	827.77	4635.51
12	WIRE THHN 12 BLK 2500 THHN 12 BLK SOL 2500 FT SPOOL	5000		5000	M	154.66	773.30

Continued

**ELECTRICAL ENGINEERING & EQUIPMENT CO.**

953 73RD STREET
WINDSOR HEIGHTS, IA50324
(515)273-0100 FAX (515)273-0108
WWW.3e-co.com

INVOICE

CUST # 274990

SHIP TO: VAN MAANEN ELECTRIC, INC

500 Iowa Speedway Dr
NEWTON, IA 50208

INVOICE DATE	INVOICE NO.
01/21/22	7356302-00
P.O. NO.	PAGE #
20 - GRIMES PUBLIC LIB	2

CORRESPONDENCE TO:

BILL TO: VAN MAANEN ELECTRIC, INC
500 SPEEDWAY DRIVE
PO BOX 1131
NEWTON, IA 50208

Electrical Engineering &
Equipment Co.
953 73rd St.
WINDSOR HEIGHTS, IA 50324

INSTRUCTIONS		REFERENCE		CASH DISCOUNT:
SHIP POINT		SHIP VIA		IF PAID BY:
3E - WINDSOR HEIGHTS		OT Route3 Wi		01/21/22 02/10/22

LINE NO.	PRODUCT AND DESCRIPTION	QUANTITY ORDERED	QUANTITY B.O.	QTY SHIPPED	QTY U/M	NET PRICE	AMOUNT (NET)
13	WIRE THHN 12 RED 2500 THHN 12 SOL RED 2500 FT SPOOL	5000		5000	M	154.66	773.30
14	WIRE THHN 12 BLU 2500 THHN 12 BLU SOL 2500 FT SPOOL	5000		5000	M	154.66	773.30
15	WIRE THHN 12 WHT 2500 THHN 12 SOL WHT 2500 FT SPOOL	15000		15000	M	154.66	2319.90
16	WIRE THHN 12 BRN 2500 THHN 12 BRN SOL 2500 FT SPOOL	5000		5000	M	154.66	773.30
17	WIRE THHN 12 ORG 2500 THHN 12 SOL ORG 2500 FT SPOOL	5000		5000	M	154.66	773.30
18	WIRE THHN 12 YEL 2500 THHN 12 SOL YEL 2500 FT SPOOL	5000		5000	M	154.66	773.30
19	WIRE THHN 12 GRY 2500 THHN 12 GRY SOL 2500 FT SPOOL	7500		7500	M	154.66	1159.95
20	WIRE THHN 12 GRN 2500 THHN 12 GRN SOL 2500 FT SPOOL	10000		10000	M	154.66	1546.60
21	WIRE THHN 10 BLK 2500 THHN 10 BLK SOL 2500 FT 2500 REEL	5000		5000	M	241.97	1209.85
22	WIRE THHN 10 RED 2500 THHN 10 SOL RED 2500 REEL	5000		5000	M	241.97	1209.85
23	WIRE THHN 10 BLU 2500 THHN 12 BLU SOL 2500FT	5000		5000	M	241.97	1209.85
24	WIRE THHN 10 WHT 2500 THHN 10 SOL WHT 2500 REEL	2500		2500	M	241.97	604.93

Continued



ELECTRICAL ENGINEERING & EQUIPMENT CO.
 953 73RD STREET
 WINDSOR HEIGHTS, IA50324
 (515)273-0100 FAX (515)273-0108
 www.3e-co.com

INVOICE

CUST# 274990
 SHIP TO: VAN MAANEN ELECTRIC, INC
 500 Iowa Speedway Dr
 NEWTON, IA 50208

INVOICE DATE	INVOICE NO.
01/21/22	7356302-00
P.O. NO.	PAGE#
20 - GRIMES PUBLIC LIB	3

BILL TO: VAN MAANEN ELECTRIC, INC
 500 SPEEDWAY DRIVE
 PO BOX 1131
 NEWTON, IA 50208

CORRESPONDENCE TO: Electrical Engineering &
 Equipment Co.
 953 73rd St.
 WINDSOR HEIGHTS, IA 50324

INSTRUCTIONS	REFERENCE		CASH DISCOUNT:
SHIP POINT	SHIP VIA	SHIPPED	IF PAID BY:
3E - WINDSOR HEIGHTS	OT Route3 Wi	01/21/22	02/10/22

LINE NO.	PRODUCT AND DESCRIPTION	QUANTITY ORDERED	QUANTITY B.O.	QTY. SHIPPED	QTY. U/M	NET PRICE	AMOUNT (NET)
25	WIRE THHN 10 BRN 2500 THHN 10 BRN SOL 2500 FT REEL	2500		2500	M	241.97	604.93
26	WIRE THHN X 10 ORG 2500 THHN 10 ORG STRD 2500 FT REEL	2500		2500	M	241.97	604.93
27	WIRE THHN X 10 YEL 2500 THHN 10 YEL STRD 2500 FT REEL	2500		2500	M	241.97	604.93
28	WIRE THHN X 10 GRY 2500 THHN 10 GRY STRD 2500 FT REEL	2500		2500	M	241.97	604.93
29	WIRE THHN X 10 GRN 2500 THHN 10 GRN STRD 2500 FT REEL	5000		5000	M	241.97	1209.85
30	WIRE THHN X 8 BLK CUTS THHN 8 BLK STRD CUTTING REEL	8000		8000	M	460.00	3680.00
31	WIRE THHN X 6 BLK CUTS THHN 6 BLK STRD CUTTING REEL	2000		2000	M	707.74	1415.48
32	WIRE THHN X 3 BLK CUTS THHN 3 BLK STRD CUTTING REEL	460		460	M	1366.04	628.38
33	WIRE THHN X 1 BLK CUTS THHN 1 BLK STRD CUTTING REEL	800		800	M	1912.02	1529.62
34	WIRE THHN X 1/0 BLK CUTS THHN 1/0 BLK STRD CUTTING REEL	20		20	M	2340.94	46.82
35	WIRE THHN X 250 BLK CUTS THHN 250MCM BLK STRD CUTTING REEL	80		80	M	5263.86	421.11
36	WIRE THHN X 350 BLK CUTS THHN 350MCM BLK CUTTING REEL	179		179	M	7391.52	1323.08

Continued



ELECTRICAL ENGINEERING & EQUIPMENT CO.
953 73RD STREET
WINDSOR HEIGHTS, IA50324
(515)273-0100 FAX (515)273-0108
www.3e-co.com

INVOICE

CUST.# 274990
SHIP TO: VAN MAANEN ELECTRIC, INC
500 Iowa Speedway Dr
NEWTON, IA 50208

INVOICE DATE	INVOICE NO.
01/21/22	7356302-00
P.O. NO.	PAGE #
20 - GRIMES PUBLIC LIB	4

BILL TO VAN MAANEN ELECTRIC, INC
500 SPEEDWAY DRIVE
PO BOX 1131
NEWTON, IA 50208

CORRESPONDENCE TO: Electrical Engineering &
Equipment Co.
953 73rd St.
WINDSOR HEIGHTS, IA 50324

INSTRUCTIONS	REFERENCE		CASH DISCOUNT:
SHIP POINT	SHIP VIA	SHIPPED	IF PAID BY:
3E - WINDSOR HEIGHTS	OT Route3 Wi	01/21/22	02/10/22

LINE NO.	PRODUCT AND DESCRIPTION	QUANTITY ORDERED	QUANTITY B.O.	QTY. SHIPPED	QTY. U/M	NET PRICE	AMOUNT (NET)
37	WIRE THHN X 500 BLK CUTS THHN 500MCM BLK STRD CUTTING REEL	2555		2555	M	10624.46	27145.50
37	Lines Total	Qty Shipped Total		132484	Total		89632.37

A photograph showing a stack of blue corrugated metal pipes. A black strap is wrapped around the pipes, and a white label with the text "Grimes Public Library" is attached to the strap. The pipes are resting on a concrete surface, and a wooden block is visible at the top of the stack.

Grimes
Public
Library



Grimes
Public
Library

A photograph showing a metal wire mesh in the upper left corner. Below it is a bundle of several metal rods, some of which are secured with red and orange straps. A white tag with black text is attached to the bundle. In the foreground, a large metal plate is visible with technical specifications printed on it. The background shows a dark, industrial setting with metal structures.

Grimes
Public
Library

NEMA TC-2 MAX 90C WIRE SUNLIGHT RESISTANT 49017



Grimes
Public
Library



Grimes
Public
Library

Grimes
Public
Library





A photograph showing a stack of white PVC pipes. A black strap is wrapped around the pipes, and a white tag with the text "Grimes Public Library" is attached to the strap. The pipes are resting on a gravel surface. The tag is slightly tilted and has a small piece of clear tape at the top where it is attached to the strap. The background is a plain, light-colored wall.

Grimes
Public
Library



Grimes
Public
Library

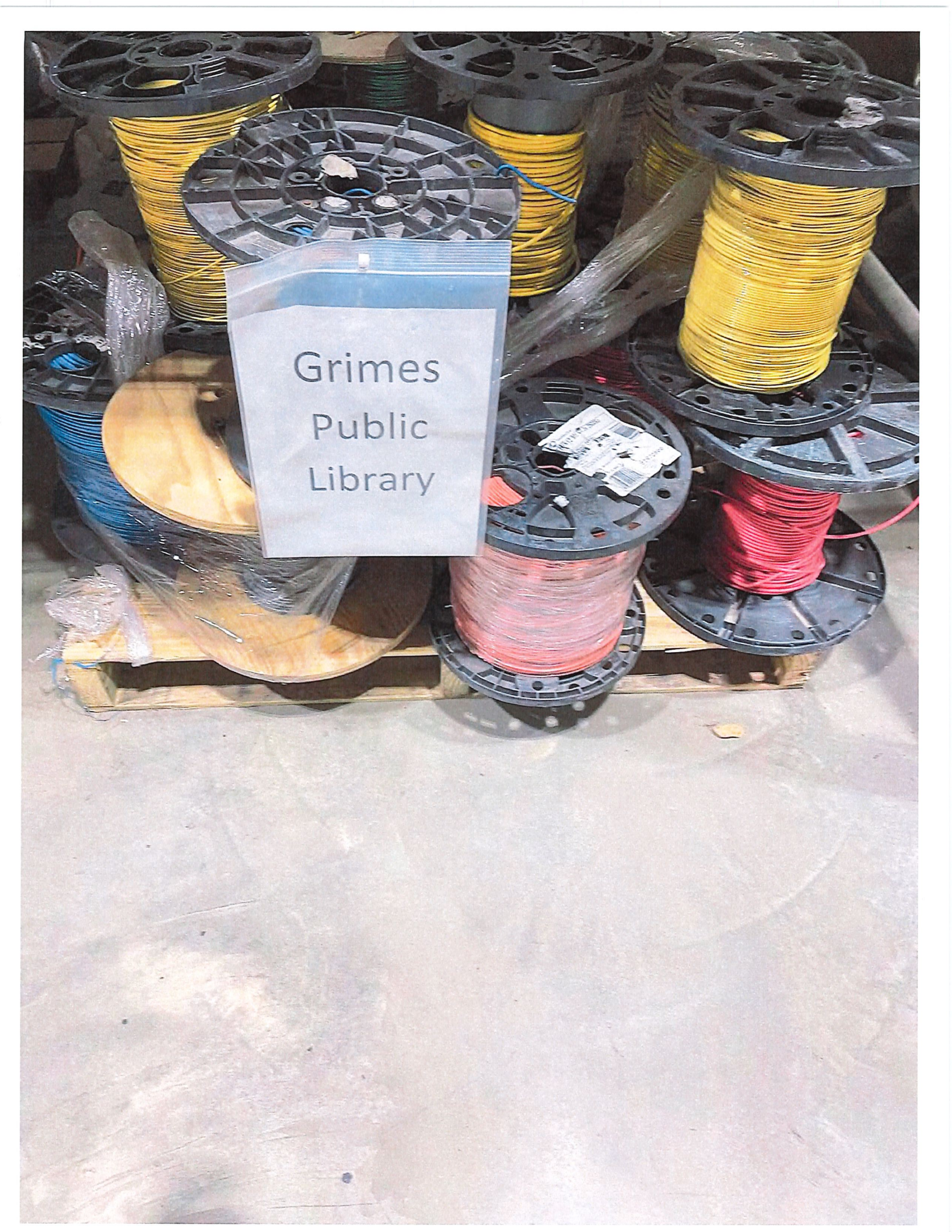
PRIME CONDUIT 3 (178) CONFORMS TO UL 651 (51318) RIGID NONMETALLIC CONDUIT ABOVEGROUND AND UNDERGROUND - SCHEDULE 40 PVC NEMA TC

RESISTANT 100°C 100% NEW 10-2 V1086051421 2243 A520A12

Grimes
Public
Library

A photograph showing a large stack of white PVC pipes. A pair of black gloves is placed on top of the pipes. A black strap with a buckle is wrapped around the pipes. The pipes have printed text including 'CATEX', 'UL 651', 'NEMA TC-2', and 'V104D100621 0838'.

ULIC CONDUIT INTERTEK LISTED 3107



Grimes
Public
Library



A photograph of a pallet of electrical wire spools in a warehouse. The spools are wrapped in clear plastic and labeled "Grimes Public Library". The spools are arranged in three rows: the front row has three spools (red, yellow, blue), and the back row has two large spools (red, yellow). The spools are wrapped in clear plastic, and the plastic is torn on the right side. The spools are sitting on a wooden pallet. In the background, there are more spools of wire and metal shelving units.

Grimes
Public
Library



A photograph of a pallet in a warehouse or storage area. The pallet is loaded with several large, black, circular objects, which appear to be film reels or spools, wrapped in clear plastic. A white label is attached to the front of the plastic wrap. The label has the text "Grimes Public Library" printed on it. The pallet is made of light-colored wood. In the background, there are more wooden pallets and some cardboard boxes. The floor is a light-colored concrete.

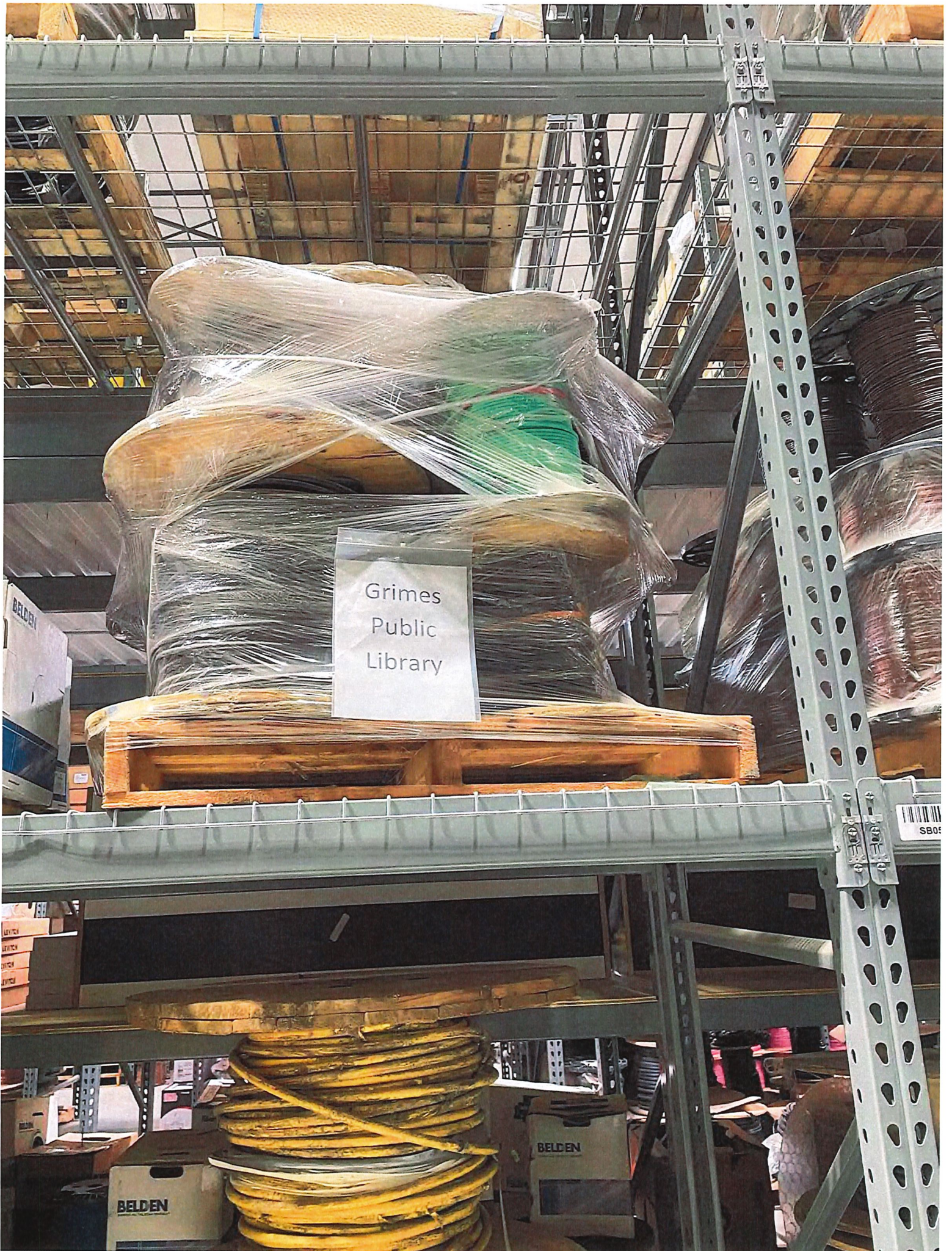
Grimes
Public
Library



A large spool of black rebar is shown, resting on a wooden pallet. The rebar is coiled in a thick, dark bundle. The wooden pallet is made of light-colored wood and has several holes. A white label is attached to the rebar, reading "Grimes Public Library". The background shows a warehouse setting with metal shelving units and various items.

Grimes
Public
Library

RW48-48x38x24



Grimes
Public
Library

SB05

BELDEN

BELDEN

A large coil of black, multi-stranded cable is resting on a wooden pallet. A white label with black text is attached to the coil. The label reads "Grimes Public Library". The pallet is made of light-colored wooden planks. The floor is a light-colored concrete.

Grimes
Public
Library

CONTRACTOR'S APPLICATION AND CERTIFICATION FOR PAYMENT -- Const Manager-Adviser

TO OWNER: W003 The Weitz Company 5901 Thornton Ave Des Moines, IA 50321 invoices@weitz.com	Project : Grimes Public Library F&A Job # 211005	APPLICATION NO: 1 PERIOD TO: 01/31/22 APPLICATION DATE: 01/25/22 PROJECT NO.: 211005 ORDER #
FROM CONTRACTOR: FORREST & ASSOCIATE INC 817 SW 9th Street Des Moines, IA 50309	VIA ARCHITECT: Contract Date: 12/21/2021	

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract.

Continuation Sheet, AIA Document G703, is attached.

1	ORIGINAL CONTRACT SUM	\$	317,587.00
2	Net change by Change Orders	\$	0.00
3	CONTRACT SUM TO DATE (LINE 1+2)	\$	317,587.00
4	TOTAL COMPLETED & STORED TO DATE:	\$	2,825.00
(Column G on pg 2)			
5	RETAINAGE: (Clear field J20 for retainer invoice)		
	5% %of Progress Payment	\$	141.25 X
6	TOTAL EARNED LESS RETAINAGE	\$	2,683.75
(Line 4 less Line 5)			
7	LESS PREVIOUS CERTIFICATES FOR PAYMENT		
(Line 6 from prior Certificate)			
8	CURRENT PAYMENT DUE	\$	2,683.75
9	BALANCE TO FINISH, INCLUDING RETAINAGE		
(Line 3 less Line 6)			
		\$	314,903.25

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		\$ -
Total approved this Month		\$ -
TOTALS	\$ -	\$ -
NET CHANGES by Change/Field Order	\$ -	

Approved By Owner: _____

Date: _____

F&A FM130104

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: **FORREST & ASSOCIATE INC**

By: Robert Van Huren Date: 01/25/22

State of: Iowa

County of: Polk

Subscribed and sworn to before me this 25 day of January 2022



Notary Public:

My Commission Expires: 15-Aug-22

Ruth Beyer

CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the Amount Certified.

AMOUNT CERTIFIED

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this application and on the Continuation Sheet that changed to conform to the amount certified.)

CONSTRUCTION MANAGER:

By: _____ Date: _____

ARCHITECT:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

SCHEDULE OF VALUES - ITEMIZATION SHEET						Due Date	02/24/22	PAGE ____ OF ____ PAGES	
The Contractor's APPLICATION FOR AND CERTIFICATION OF PAYMENT (DMPSFM-500), containing Contractor's signed Certificate is attached. In calculations below, amounts are stated to the nearest dollar.							Application No. 1		
							Application Date: 1/25/22		
							Period To: 1/31/22		
Job: Grimes Public Library			F&A Job # 211005		\$ 317,587.00		Project No: 211005		
A	B	C	D	E	F	G	H	I	
ITEM	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED			TOTAL COMPLETED & STORED TO DATE (D+E+F)	% (G/C)	BALANCE TO FINISH (C-G)	RETAINAGE 5%
			Previous Applications	Work in Place	Stored Materials (not in D or E)				
	CONTRACT							\$ -	\$ -
	Materials					\$ -		\$ -	\$ -
	CMU	\$ 7,500.00	\$ -			\$ -		\$ 3,313.00	\$ -
	Brick/Limestone Veneer	\$ 125,000.00	\$ -			\$ -		\$ 125,000.00	\$ -
	Labor		\$ -			\$ -		\$ -	\$ -
	CMU	\$ 8,000.00	\$ -			\$ -		\$ 8,000.00	\$ -
	Brick/Limestone Veneer	\$ 167,000.00	\$ -			\$ -		\$ 167,000.00	\$ -
	Masonry Caulking	\$ 3,313.00	\$ -			\$ -		\$ 3,313.00	\$ -
	Bid Bond	\$ 2,858.00	\$ -	\$ 2,825.00		\$ 2,825.00		\$ 33.00	\$ 141.25
	Set-up	\$ 1,500.00	\$ -			\$ -		\$ 1,500.00	\$ -
	Mock-up	\$ 2,416.00	\$ -			\$ -		\$ 2,416.00	\$ -
			\$ -			\$ -		\$ -	\$ -
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			\$ -			\$ -		\$ -	\$ -
			\$ -			\$ -		\$ -	\$ -
>>>	Retainer Requested		\$ -			\$ -		\$ -	\$ -
	TOTALS *****	\$ 317,587.00	\$ -	\$ 2,825.00	\$ -	\$ 2,825.00	1%	\$ 314,762.00	\$ 141.25



Forrest & Associate INC.

Quality Masonry Renovation/Construction Since 1960

817 S.W. 9th Street • Des Moines, Iowa 50309-4579

Phone: 515-283-0497 • Fax: 515-283-0514

Email: Forrest@forrestassociate.com • Website: www.forrestassociate.com



INVOICE No. 13304

W003 The Weitz Company
5901 Thornton Ave
Des Moines, IA 50321

DATE January 25, 2022
JOB NO 211005
LOCATION Grimes Public Library

email: invoices@weitz.com

Pay Ap 1

DATE	DESCRIPTION	AMOUNT
	ORIGINAL CONTRACT AMOUNT:	\$ 317,587.00
	Change Orders:	\$ -
		\$ 317,587.00
	 GROSS CONTRACT COMPLETED TO DATE:	 \$ 2,825.00
	Less Previously Billed Gross:	\$ -
		\$ 2,825.00
	Less Retainage: 5%	\$ (141.25)
	Amount Due:	\$ 2,683.75

APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702

(Instructions on reverse side)

TO: Weitz Company
(Owner) 5901 Thornton
Des Moines IA 50321

PROJECT: Grimes Public Library
101 NE Harvey St
Grimes IA 50111

APPLICATION NO.: 1

PERIOD TO: 1/31/2022

FROM: Ideal Floors, Inc.
(Contractor) 2216 George Flagg Parkway
Des Moines, IA 50321

VIA: Contractor
ARCHITECT

PROJECT NO.: X 23 7400

CONTRACT FOR: Flooring covering materials and installation

Contract Date: 12/17/2021

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract.

Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$109,575.00
2. Net change by Change Orders	\$0.00
3. CONTRACT SUM TO DATE (Line 1 +/- 2)	\$109,575.00
4. TOTAL COMPLETED & STORED TO DATE	\$2,648.97
(Column G on G703)	
5. RETAINAGE:	
a. 5% of Completed Work	\$132.45
(Column D + E on G703)	
b. 5% of Stored Material	\$0.00
(Column F on G703)	
Total Retainage (Line 5a + 5b or	
Total of Column I of G703	\$132.45
6. TOTAL EARNED LESS RETAINAGE	\$2,516.52
(Line 4 less Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR	
PAYMENT (Line 6 from prior Certificate)	\$0.00
8. CURRENT PAYMENT DUE	\$2,516.52
9. BALANCE TO FINISH, PLUS RETAINAGE	\$107,058.48
(Line 3 less Line 6)	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By:

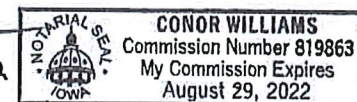
Date:

State Of Iowa

County Of Polk

Notary Public:

My Commission expires: 8-29-22



CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED:

CONSTRUCTION MANAGER

By:

Date:

ARCHITECT:

By:

Date:

CHANGE ORDER SUMMARY			
Approved this Month			
Number	Date Approved		
1		\$0.00	\$0.00
2		\$0.00	\$0.00
		\$0.00	\$0.00
		\$0.00	\$0.00
TOTALS		\$0.00	\$0.00
Net change by Change Orders		\$0.00	

APPLICATION NUMBER: 1

APPLICATION DATE: 1/24/2022

PERIOD TO: 1/31/2022

PROJECT NO: 4237400

Grimes Library

[illegible]

APPLICATION AND CERTIFICATE FOR PAYMENT

TO OWNER: City of Grimes
101 NE Harvey Street
Grimes, IA 50111

PROJECT: City of Grimes Library
200 NE BeaverBrooke
BLVD
Grimes, IA 50111

APPLICATION NO: 1
PERIOD TO: 1/31/2022
CONTRACT DATE:
PROJECT NOS:

DISTRIBUTION TO:
OWNER
CONST. MANAGER
ARCHITECT
FIELD
OTHER

FROM
CONTRACTOR: AMC Mechanical Inc.
107 Vermeer Road
Pella, IA 50219

VIA
CONSTRUCTION
MANAGER:

VIA ARCHITECT:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet is attached.

1. ORIGINAL CONTRACT SUM	\$ 1,021,680.00
2. NET CHANGES IN THE WORK	\$ 0.00
3. CONTRACT SUM TO DATE (LINE 1+/-2)	\$ 1,021,680.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on Continuation Sheet)	\$ 12,700.00
5. RETAINAGE	
a. 5 % of Completed Work	\$ 635.00
b. % of Stored Material	\$ 0.00
Total Retainage	\$ 635.00
6. TOTAL EARNED LESS RETAINAGE	\$ 12,065.00
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	0.00
8. CURRENT PAYMENT DUE	\$ 12,065.00
9. BALANCE TO FINISH, PLUS RETAINAGE	\$ 1,009,615.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: [Signature] Date: 1/27/2022
State of: [Signature]
County of: [Signature]
Subscribed and sworn to before
me this day of



Notary Public:

My Commission expires: [Signature]

CERTIFICATE FOR PAYMENT

In accordance with Contract Documents, based on evaluations of the Work and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$12,065.00

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

CONSTRUCTION MANAGER:

By: _____ Date: _____

ARCHITECT: (NOTE: If Multiple Prime Contractors are responsible for performing portions of the Project, the Architect's Certification is not required.)
By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

SUMMARY OF CHANGES IN THE WORK	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ 0.00	\$ 0.00
Total approved this month, including Construction Change Directives	\$ 0.00	\$ 0.00
TOTALS	\$ 0.00	\$ 0.00
NET CHANGES IN THE WORK	\$ 0.00	\$ 0.00

CONTINUATION SHEET

Application Number: 1
 Application Date: 1/27/2022
 Period To: 1/31/2022
 Architect's Project No:

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED FROM PREV APPLICATION (D+E)	WORK COMPLETED THIS PERIOD	MATERIALS PRESENTLY STORED (Not in D or E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G/C)	BALANCE TO FINISH (C-G)	RETAINAGE
Project Items									
01	Bond	12,700.00	0.00	12,700.00	0.00	12,700.00	100	0.00	635.00
02	Mobilization/Supervision/Management	76,100.00	0.00	0.00	0.00	0.00	0	76,100.00	0.00
03	HVAC Shop Drawings	10,250.00	0.00	0.00	0.00	0.00	0	10,250.00	0.00
		99,050.00	0.00	12,700.00	0.00	12,700.00	13	86,350.00	635.00
Plumbing & Piping Labor									
04	Underground Plumbing Labor	34,200.00	0.00	0.00	0.00	0.00	0	34,200.00	0.00
05	Above Ground Plumbing Labor	103,380.00	0.00	0.00	0.00	0.00	0	103,380.00	0.00
06	VRV Piping Labor	53,373.00	0.00	0.00	0.00	0.00	0	53,373.00	0.00
07	AG Condensate Labor	12,120.00	0.00	0.00	0.00	0.00	0	12,120.00	0.00
08	Plumbing Fixtures Labor	5,545.00	0.00	0.00	0.00	0.00	0	5,545.00	0.00
		208,618.00	0.00	0.00	0.00	0.00	0	208,618.00	0.00
Plumbing Materials & Equipment									
09	Underground Plumbing Materials/EquipRental	33,273.00	0.00	0.00	0.00	0.00	0	33,273.00	0.00
10	Above Ground Plumbing Materials	79,867.00	0.00	0.00	0.00	0.00	0	79,867.00	0.00
11	VRV Piping Materials	21,890.00	0.00	0.00	0.00	0.00	0	21,890.00	0.00
12	Plumbing Fixture and Equipment	39,763.00	0.00	0.00	0.00	0.00	0	39,763.00	0.00
		174,793.00	0.00	0.00	0.00	0.00	0	174,793.00	0.00

CONTINUATION SHEET

Application Number: 1
 Application Date: 1/27/2022
 Period To: 1/31/2022
 Architect's Project No:

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED FROM PREV APPLICATION (D+E)	WORK COMPLETED THIS PERIOD	MATERIALS PRESENTLY STORED (Not in D or E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G/C)	BALANCE TO FINISH (C-G)	RETAINAGE
HVAC Labor									
13	HVAC Shop Fabrication Labor	31,900.00	0.00	0.00	0.00	0.00	0	31,900.00	0.00
14	HVAC Equipment Install Labor	16,764.00	0.00	0.00	0.00	0.00	0	16,764.00	0.00
15	HVAC Duct Install	88,250.00	0.00	0.00	0.00	0.00	0	88,250.00	0.00
16	HVAC GRD Trim Labor	6,050.00	0.00	0.00	0.00	0.00	0	6,050.00	0.00
		142,964.00	0.00	0.00	0.00	0.00	0	142,964.00	0.00
HVAC Materials & Equipment									
17	HVAC Equipment	246,635.00	0.00	0.00	0.00	0.00	0	246,635.00	0.00
18	HVAC Duct Accessories	10,730.00	0.00	0.00	0.00	0.00	0	10,730.00	0.00
19	HVAC GRD Trim Equipment	10,180.00	0.00	0.00	0.00	0.00	0	10,180.00	0.00
20	HVAC Shop Fabrication Materials	44,770.00	0.00	0.00	0.00	0.00	0	44,770.00	0.00
		312,315.00	0.00	0.00	0.00	0.00	0	312,315.00	0.00
Subcontractors									
21	Controls Sub Contractor	27,950.00	0.00	0.00	0.00	0.00	0	27,950.00	0.00
22	Insulation Sub Contractor	48,400.00	0.00	0.00	0.00	0.00	0	48,400.00	0.00
23	Test and Balance Subcontractor	7,590.00	0.00	0.00	0.00	0.00	0	7,590.00	0.00
		83,940.00	0.00	0.00	0.00	0.00	0	83,940.00	0.00
		1,021,680.00	0.00	12,700.00	0.00	12,700.00	1	1,008,980.00	635.00

APPLICATION AND CERTIFICATE FOR PAYMENT

TO (OWNER): City of Grimes 101 NE Harvey Street Grimes IA 50111	PROJECT: PROJECT: # Grimes Public Library X237400	APPLICATION NO: 1 PERIOD TO: 01/01/22 01/31/22	Distribution to: OWNER (1) ARCHITECT (3) CONTRACTOR (1)
FROM (CONTRACTOR): The Weitz Company, LLC PO Box 310474 Des Moines, IA 50331-0474	ARCHITECT: Invision 303 Watson Powell Jr. Way, Suite 200 Des Moines, IA 50309		
CONTRACT FOR: Construction Management		CONTRACT DATE:	

CONSTRUCTION MANAGER'S APPLICATION FOR PAYMENT

CHANGE ORDER SUMMARY		
Change Orders approved in previous months by Owner	ADDITIONS	DEDUCTIONS
TOTAL	0	0
Approved this Month		
Number	Date Approved	
TOTALS		0.00
Net change by Change Order		0.00

Application is made for Payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$ 951,048
2. Net change by Change Order	\$ -
3. CONTRACT SUM TO DATE (Line 1+2)	\$ 951,048
(Column C on G703)	
4. TOTAL COMPLETED & STORED TO DATE	\$ 28,821
(Column G on G703)	
5. RETAINAGE:	
a. 5% completed work	\$ -
(Column D + E on G703)	
b. 5% of Stored Material	\$ -
(Column F on G703) included in above number	
TOTAL RETAINAGE (Line 5a + 5b or Total in Column 1 of G703)	\$ -
6. TOTAL EARNED LESS RETAINAGE	\$ 28,821
(Line 4 less Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENTS	\$ 25,000
8. CURRENT PAYMENT NOW DUE	\$ 3,821
9. BALANCE TO FINISH, PLUS RETAINAGE	\$ 922,227
(Line 3 less Line 6)	

The undersigned Sub - Contractor certifies that to the best of the Sub - Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Sub - Contractor for Work for which previous Certificates for Payment were issued and payments received from the Contractor, and that current payment shown herein is now due.

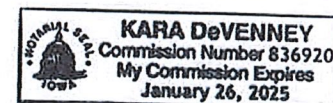
CONTRACTOR: THE WEITZ COMPANY, LLC

By: Stephanie Morrison

February 7, 2022

State of: IOWA County of: POLK
subscribed and sworn to before me this February 7, 2022

NOTARY PUBLIC:
My Commission Expires:



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$ 3,821
(Attach explanation if certified differs from the amount applied for.)

ARCHITECT: 0

By: [Signature] Date: 02.11.22

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Prj #	X237400		App #	1		Pd From:		1-Jan-22	
Prj Name	Grimes Public Library		App Date:	4-Feb-22		PD TO :		31-Jan-22	
Sub:			Retain :	5.00%					
A	B	C1	D	E	F	G		H	I
Item Number	Description of Work	SOV	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	Total Completed And Stored (D+E+F)	Percent (G%C)	Balance To Finish (C-G)	Retainage
			PREVIOUS (D+E)	This Period					
1 2 3 4 5 6 7 8 9 10 11 12	<u>The Weitz Company - Construction Manager</u>								
	Preconstruction	25,000.00	25,000			25,000	100%		
	Construction Manager Services	495,648.00						495,648	
	<u>General Requirements</u>								
	Latrines	7,500.00						7,500	
	Surveying	6,000.00						6,000	
	Dumpsters/Trash Chute	33,560.00						33,560	
	Safety	2,050.00						2,050	
	SWPPP/Access/Snow Removal	23,700.00						23,700	
	General Building Enclosures/Heat	50,146.00						50,146	
	Roof Access	5,000.00						5,000	
	Temporary Fencing	11,000.00						11,000	
	Fee (3.25%) per Prime Volume Summary below	291,444		3,821		3,821	1%	287,623	
1 2 3 4 5 6 7 8 9 10 11 12 13 14	<u>Prime Volume Summary</u>								
	BP #01 - Grading & Utilities - Corell Contractors	\$438,000						438,000	
	BP #02 - General Construction - Graphite Group	\$2,665,000						2,665,000	
	BP #03 - Masonry - Forrest & Associates	\$317,587		2,825		2,825	1%	314,762	141
	BP #04 - Flooring - Ideal Floors	\$109,575		2,649		2,649	2%	106,926	132
	BP #05 - Ceramic Tile - Des Moines Marble	\$119,025						119,025	
	BP #06 - Roofing - Academy Roofing	\$422,350						422,350	
	BP #07 - Aluminum, Glazing & Metal Panels - Forman Ford	\$844,487						844,487	
	BP #08 - Framing, Drywall, Acoustic, Paint - Performance Contracting Inc	\$1,466,520						1,466,520	
	BP #09 - Elevator	\$113,950						113,950	
	BP #10 - Fire Sprinkler - Midwest Auto Fire Sprinkler	\$86,660						86,660	
	BP #11 - Mechanical - AMC Mechanical	\$1,021,690		12,700		12,700	1%	1,008,990	635
	BP #12 - Electrical - Van Maanen Electric	\$977,086		99,402		99,402	10%	877,684	4,970
	BP #13 - Site Paving - Nehring	\$235,622						235,622	
	BP #14 - Landscaping - Miner Hardscape	\$149,970						149,970	
	Prime Contractors Total	\$8,967,522		\$ 117,576		\$ 117,576	1%	8,849,946	5,879
	WEITZ TOTAL	\$ 951,048	\$ 25,000	\$ 3,821	\$ -	\$ 28,821	3%	\$ 922,227	\$ -

INVOICE

ALLENDER BUTZKE ENGINEERS INC.

Geotechnical | Environmental | Construction Materials Testing | IBC Special Inspections

TO: City of Grimes
101 NE Harvey Street
Grimes, IA 50111

Attn: Matt Ahrens, P.E., City Engineer

INVOICE

INFORMATION:

Project No.:	211494
Invoice No.:	211494A
Invoice Date:	2/11/2022

RE: Geotechnical Exploration
Grimes Waterworks Park Improvements
200 North James Street
Grimes, Iowa

Description of Services	Total
Geotechnical Exploration - Mobilization with truck mounted drilling equipment, boring locations, utility locations (Iowa One Call), drill and sample the requested 6 test borings 15 feet deep, 24-hr water level readings, laboratory testing (including moisture contents, dry densities, and unconfined compressive strength tests), engineering analysis, and written report.	\$4,400.00
TOTAL	\$4,400.00

REMIT TO:
ALLENDER BUTZKE ENGINEERS INC.
3660 109th Street
Urbandale, Iowa 50322
Phone No. 515-252-1885

Total invoice amount due upon receipt of invoice. Accounts not paid within 30 days after invoice date are subject to 1 1/2 percent per month late charge.

PLEASE INCLUDE INVOICE NUMBER ON REMITTANCE ADVICE

When you provide a check as payment, you authorize us either to use information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction. When we use information from your check to make an electronic fund transfer, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive the check back from your financial institution.

ALLENDER BUTZKE ENGINEERS INC.

GEOTECHNICAL • ENVIRONMENTAL • CONSTRUCTION Q. C.



STANDARD AGREEMENT FOR PROFESSIONAL SERVICES

PROJECT NAME: Grimes Water Works Park Improvements **PN:** 211494
PROJECT ADDRESS: 200 N James Street
Grimes, Iowa
CLIENT: City of Grimes - Attn: Matt Ahrens
ADDRESS: 101 NE Harvey Street
Grimes, IA 50111

SCOPE: Geotechnical Exploration . - Mobilization with truck mounted drilling equipment, boring locations, utility locations (Iowa One Call), drill and sample the requested 6 test borings 15 feet deep, 24-hr water level readings, laboratory testing (including moisture contents, dry densities, and unconfined compressive strength tests), engineering analysis, and written report providing the desired recommendations as highlighted on the RFP dated November 16, 2021.

COMPENSATION TERMS: Total cost for above scope of services will be \$4,400.00. Boring depths can be adjusted at a rate of \$27.00 per lineal foot. Add \$325.00 if soft, wet, or snow-covered ground conditions require the use of all-terrain drilling equipment at the time of drilling. Consultation subsequent to completion of report at current engineering rates.

REMARKS: Field exploration could be scheduled to be conducted within one to two weeks of receiving authorization, weather permitting. A verbal report of our findings and recommendations will be available one week after drilling, followed one to two weeks later with the written report. ABE will contact Iowa One Call only. Location of private utilities and service lines (if any) are the City of Grimes responsibility and should be properly marked prior to the drill crew arriving at the site.

Services covered by the Agreement will be performed in accordance with the GENERAL CONDITIONS stated on the following page and any attachments or schedules. This Agreement supersedes all prior agreements and understandings and may only be changed by written amendment executed by both parties.

PROPOSED BY ABE INC.

By: _____

Stacy G. Brocka, P.E.

Title: Principal Engineer

Date: November 18, 2021

ACCEPTED FOR CLIENT

By: _____

Matt Ahrens

Printed Name

Title: City Engineer

Date: 11-22-21

PLEASE SIGN AND RETURN ACCEPTANCE AGREEMENT TO OUR OFFICE, THANK YOU!

Email – Above and Casey Patton, PE @ ISG

P.O. No. _____

31764

CITY OF GRIMES

101 N. Harvey, Grimes, IA 50111 phone: 515-986-3036 fax: 515-986-3846

PURCHASE REQUEST/PURCHASE ORDER

Source/Supplier Allender Butzke Engineers, Inc.
Name

3660 109th St., Urbandale, IA 50322
Address

515-252-1885
Phone Number/Fax Number

ITEMS	QTY	UNIT PRICE	TOTAL
Geotechnical Exploration - Water Works Park Splash Pad			\$4,400.00

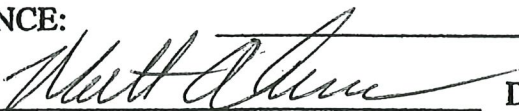
PURCHASE JUSTIFICATION: _____

DEPARTMENT: Development Services

LINE ITEM: 348-430-6490, Vendor # 1113

BEGINNING BUDGET BALANCE: _____

ENDING BUDGET BALANCE: _____

PURCHASE REQUESTED BY:  DATE: 2-14-22
PURCHASE ORDER APPROVAL AND ASSIGNMENT

City Administrator

Date

Council Approval date: (if over \$10,000)

☐ Purchaser's Copy

☐ Vendor's Copy

☐ File Copy

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: HIGHWAY 44 & SW COUNTY LINE ROAD INTERSECTION IMPROVEMENTS
Contractor: Bolton & Menk, Inc.
Address: 430 E Grand Ave, Suite 101 Des Moines, IA 50309
Finance Budget Code: 334-210-6407 **Finance Project #**
Vendor Project or Invoice #: 283317 **PO #**
Original Contract Date: October 22, 2019 **Vendor #** 2820

Date of Council Meeting: February 22, 2022 **PAYMENT REQUEST #** 24
PAYMENT PERIOD: From: December 23, 2021 Through: January 25, 2022

Contract Summary

Original Contract Amount:	\$	286,000.00	
Net change by Change Orders:	\$	174,195.00	
Contract Amount to Date: (line 1 ± 2)	\$	460,195.00	
Total completed and stored to date:	\$	265,481.80	
Retainage: 0 % of Completed Work:	\$	-	
Total Earned less Retainage:	\$	265,481.80	
Less previous applications for payment:	\$	258,246.80	
SUBTOTAL	\$	7,235.00	
OTHER CHARGES (Attach an itemized list)	\$	-	
CURRENT PAYMENT DUE	\$	7,235.00	
Balance to finish, including retainage:	\$	194,713.20	

Contract Time Remaining (If applicable) - Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval:

Firm Name

Signature

Date

Engineer / Consultant Approval:

Bolton & Menk, Inc.

Firm Name

Signature

15 FEB 2022

Date

City of Grimes Staff Approval:

Signature

2-16-22

Date

City of Grimes Council Approval:

Signature

Date

Submit to:

Matt Ahrens, P.E. - City Engineer - Engineering Department

E-mail:

mahrens@grimesiowa.gov

Phone:

(515) 986-4050

Fax:

(515) 986-4480

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	January 14, 2020	\$ 1,730.00
2	February 11, 2020	\$ 6,434.90
3	April 14, 2020	\$ 1,627.00
4	April 14, 2020	\$ 2,195.00
5	June 9, 2020	\$ 7,097.50
6	July 14, 2020	\$ 6,792.50
7	August 11, 2020	\$ 11,325.00
8	September 8, 2020	\$ 17,430.00
9	October 13, 2020	\$ 4,815.00
10	November 10, 2020	\$ 1,022.50
11	December 8, 2020	\$ 2,969.50
12	January 12, 2021	\$ 4,537.00
13	February 9, 2021	\$ 2,785.00
14	March 9, 2021	\$ 10,517.00
15	April 13, 2021	\$ 10,831.50
16	May 11, 2021	\$ 5,594.00
17	June 8, 2021	\$ 30,291.00
18	July 13, 2021	\$ 21,853.00
19	August 10, 2021	\$ 10,243.50
20	September 28, 2021	\$ 24,038.50
21	October 12, 2021	\$ 19,020.20
22	November 9, 2021	\$ 30,974.50
23	January 25, 2022	\$ 24,122.70
24		
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BMI Invoice #

242868
244361
245964
246888
249839
251444
253004
254565
255930
257659
259408
260929
262389
263856
265171
266601
268401
269818
271701
273218
274927
277027
278565, 28013

TOTAL

Previous Applications for Payment

No.	Date	Amount
36		
37		
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\$ 258,246.80

Record of Change Orders

No.	Date	Amount
1	May 11, 2021	\$ 174,195.00
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TOTAL \$ 174,195.00

Contract Time Remaining

Contract Period: Working Days
Original Contract Date: October 22, 2019
Original Contract Time: _____
Added by Change Order: _____
Contract Time to Date: -
Time Used to Date: _____
Contract Time Remaining: -



Real People. Real Solutions.

Please Remit To: Bolton & Menk, Inc.

1960 Premier Drive | Mankato, MN 56001-5900

507-625-4171 | 507-625-4177 (fax)

Payment by Credit Card Available Online at www.Bolton-Menk.com

To Ensure Proper Credit, Provide Invoice Numbers with Payment

City of Grimes
101 NE Harvey Street
Grimes, IA 50111

January 25, 2022

Project No: A13.120005

Invoice No: 0283317

Client Account: GRIMES_CI_IA

Grimes/Highway 44 & SW Co Line Road

Highway 44 & SW County Line Road Intersection Improvements

Consultant Services (001)

Professional Services

	Hours	Amount	
Principal	16.00	2,560.00	
Design Engineer	10.00	1,100.00	
Project Engineer	13.00	1,820.00	
Technician	11.00	825.00	
Totals	50.00	6,305.00	
Total Labor			6,305.00
Total this Task			\$6,305.00

Construction Services (002)

Professional Services

	Hours	Amount	
Project Engineer	2.50	350.00	
Project Manager	4.00	580.00	
Totals	6.50	930.00	
Total Labor			930.00
Total this Task			\$930.00
Total this Invoice			\$7,235.00

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: Highway 44 Corridor Study
Contractor: Bolton & Menk, Inc.
Address: 430 E Grand Avenue, Suite 101, Des Moines, IA 50309
Finance Budget Code: 341-210-6407 **Finance Project #**
Vendor Project or Invoice #: 283318 **PO #**
Original Contract Date: August 11, 2020 **Vendor #** 2820

Date of Council Meeting: February 22, 2022 **PAYMENT REQUEST #** 14
PAYMENT PERIOD: From: December 23, 2021 Through: January 25, 2022

Contract Summary

Original Contract Amount:	\$	105,600.00	
Net change by Change Orders:	\$	-	
Contract Amount to Date: (line 1 ± 2)	\$	105,600.00	
Total completed and stored to date:	\$	99,342.60	
Retainage: 0 % of Completed Work:	\$	-	
Total Earned less Retainage:	\$	99,342.60	
Less previous applications for payment:	\$	97,656.10	
SUBTOTAL	\$		1,686.50
OTHER CHARGES (Attach an itemized list)	\$		-
CURRENT PAYMENT DUE	\$		1,686.50
Balance to finish, including retainage:	\$	6,257.40	

Contract Time Remaining (If applicable) - Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval:

Firm Name

Signature

Date

Engineer / Consultant Approval:

Bolton & Menk, Inc.

Firm Name

Signature

11 FEB 2022

Date

City of Grimes Staff Approval:

Signature

Date

City of Grimes Council Approval:

Signature

Date

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department

E-mail: mahrens@grimesiowa.gov Phone: (515) 986-4050 Fax: (515) 986-4480

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	December 8, 2020	\$ 3,412.50
2	January 12, 2021	\$ 1,690.00
3	February 9, 2021	\$ 5,462.50
4	March 9, 2021	\$ 14,416.60
5	April 13, 2021	\$ 10,573.00
6	May 11, 2021	\$ 7,244.50
7	June 8, 2021	\$ 3,782.50
8	July 13, 2021	\$ 7,035.00
9	August 10, 2021	\$ 9,330.50
10	September 28, 2021	\$ 8,272.00
11	October 12, 2021	\$ 8,125.00
12	November 9, 2021	\$ 6,971.00
13	January 25, 2022	\$ 11,341.00
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Invoice #
259409
260930
262390
263857
265172
266602
268402
269819
271702
273219
274928
277028
27,280134, 2

Previous Applications for Payment

No.	Date	Amount
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TOTAL \$ 97,656.10

Record of Change Orders

No.	Date	Amount
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10/12/2021		
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TOTAL \$ -

Contract Time Remaining

Contract Period: Working Days
 Original Contract Date: August 11, 2020
 Original Contract Time: _____
 Added by Change Order: _____
 Contract Time to Date: -
 Time Used to Date: _____
 Contract Time Remaining: -



Real People. Real Solutions.

Please Remit To: Bolton & Menk, Inc.
1960 Premier Drive | Mankato, MN 56001-5900
507-625-4171 | 507-625-4177 (fax)

Payment by Credit Card Available Online at www.Bolton-Menk.com
To Ensure Proper Credit, Provide Invoice Numbers with Payment

City of Grimes
101 NE Harvey Street
Grimes, IA 50111

January 25, 2022
Project No: A13.122607
Invoice No: 0283318
Client Account: GRIMES_CI_IA

Grimes/Highway 44 Corridor Study

Corridor Study (001)

Professional Services

	Hours	Amount	
Specialist	5.50	495.00	
Senior Planner	8.00	1,104.00	
Senior Project Engineer	.50	87.50	
Totals	14.00	1,686.50	
Total Labor			1,686.50
		Total this Task	\$1,686.50
		Total this Invoice	\$1,686.50

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: 2021 Asphalt Overlay Project
Contractor: Bolton & Menk, Inc.
Address: 430 E Grand Ave, Suite 101 Des Moines, IA 50309
Finance Budget Code: 110-210-6761 **Finance Project #**
Vendor Project or Invoice #: 283418 **PO #**
Original Contract Date: June 8, 2021 **Vendor #** 2820

Date of Council Meeting: February 22, 2022 **PAYMENT REQUEST #** 4
PAYMENT PERIOD: From: December 23, 2021 Through: January 25, 2021

Contract Summary

Original Contract Amount:	\$	51,960.00	
Net change by Change Orders:	\$	-	
Contract Amount to Date: (line 1 ± 2)	\$	51,960.00	
Total completed and stored to date:	\$	9,864.18	
Retainage: 0 % of Completed Work:	\$	-	
Total Earned less Retainage:	\$	9,864.18	
Less previous applications for payment:	\$	8,219.18	
SUBTOTAL	\$		1,645.00

OTHER CHARGES (Attach an itemized list) \$ -

CURRENT PAYMENT DUE \$ 1,645.00

Balance to finish, including retainage: \$ 42,095.82

Contract Time Remaining (If applicable) - Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval:

Firm Name

Signature

Date

Engineer / Consultant Approval:

Bolton & Menk, Inc.

Firm Name

Signature

14 FEB 2022

Date

City of Grimes Staff Approval:

Signature

2-16-22

Date

City of Grimes Council Approval:

Signature

Date

Submit to: Kevin Hensley - Director of Public Works - Public Works Department

E-mail: khensley@grimesiowa.gov Phone: (515) 986-9636 Fax: (515) 986-4480

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	September 28, 2021	\$ 3,572.50
2	October 26, 2021	\$ 2,361.68
3	January 25, 2022	\$ 2,285.00
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BMI Invoice

274926
277160
281812

Previous Applications for Payment

No.	Date	Amount
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TOTAL

\$ 8,219.18

Record of Change Orders

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TOTAL

\$ -

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	June 8, 2021
Original Contract Time:	
Added by Change Order:	
Contract Time to Date:	-
Time Used to Date:	
Contract Time Remaining:	-

INVOICE

Real People. Real Solutions.

Please Remit To: Bolton & Menk, Inc.
1960 Premier Drive | Mankato, MN 56001-5900
507-625-4171 | 507-625-4177 (fax)

Payment by Credit Card Available Online at www.Bolton-Menk.com
To Ensure Proper Credit, Provide Invoice Numbers with Payment

City of Grimes
101 NE Harvey Street
Grimes, IA 50111

January 25, 2022

Project No: 0A1.124882

Invoice No: 0283418

Client Account: GRIMES_CI_IA

Grimes/2021 Asphalt Overlay

Design Services (001)

Professional Services

	Hours	Amount	
Principal	7.00	1,120.00	
Specialist	4.00	525.00	
Totals	11.00	1,645.00	
Total Labor			1,645.00
		Total this Task	\$1,645.00
		Total this Invoice	\$1,645.00

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: Iowa Highway 141 SB & Iowa Highway 44 Traffic Signal and Turn Lane Imprv
Contractor: Snyder & Associates, Inc.
Address: 2727 Snyder Blvd., PO Box 1159, Ankeny Iowa 50023
Finance Budget Code: 339-210-6407 **Finance Project #**
Vendor Project or Invoice #: 120.0457.01 **PO #**
Original Contract Date: April 28, 2020 **Vendor #** 2031

Date of Council Meeting: February 22, 2022 **PAYMENT REQUEST #** 4
PAYMENT PERIOD: From: August 1, 2021 Through: December 31, 2021

Contract Summary

Original Contract Amount:	\$	47,950.00	
Net change by Change Orders:	\$	20,000.00	
Contract Amount to Date: (line 1 + 2)	\$	67,950.00	
Total completed and stored to date:	\$	54,849.44	
Retainage: 0 % of Completed Work:			
Total Earned less Retainage:	\$	54,849.44	
Less previous applications for payment:	\$	47,950.00	
SUBTOTAL	\$		6,899.44

OTHER CHARGES (Attach an itemized list) \$ -

CURRENT PAYMENT DUE \$ 6,899.44

Balance to finish, including retainage: \$ 13,100.56

Contract Time Remaining (If applicable) - Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval: Snyder & Associates, Inc.

Signature: Todd Kueh Firm Name: _____ Date: 2/15/22

Engineer / Consultant Approval:

Signature: _____ Firm Name: _____ Date: _____

City of Grimes Staff Approval: Matt Ahrens Date: 2-16-22

City of Grimes Council Approval: Signature: _____ Date: _____

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department

E-mail: mahrens@grimesiowa.gov **Phone:** (515) 986-4050 **Fax:** (515) 986-4480

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	September 8, 2020	\$ 37,971.11
2	October 13, 2020	\$ 4,402.00
3	September 14, 2021	\$ 5,576.89
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Previous Applications for Payment

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TOTAL \$ 47,950.00

Record of Change Orders

No.	Date	Amount
1	September 14, 2021	\$ 20,000.00
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TOTAL \$ 20,000.00

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	April 28, 2020
Original Contract Time:	
Added by Change Order:	
Contract Time to Date:	-
Time Used to Date:	
Contract Time Remaining:	-



SNYDER
& ASSOCIATES

IOWA | MISSOURI | NEBRASKA | SOUTH DAKOTA | WISCONSIN

INVOICE FOR PROFESSIONAL SERVICES

January 27, 2022

Matt Ahrens
City of Grimes
101 NE Harvey Street
Grimes, IA 50111

Invoice No: 120.0457.01 - 4

Finance Budget Code 339-210-6407
Snyder Vendor # 2031

Email mahrens@grimesiowa.gov

Project 120.0457.01 IA Hwy 141 SB & IA Hwy 44 Traffic Signal and Turn Lane Improvments

Professional Services through December 31, 2021

Basic Services

Billing Limits

	Current	Prior	To-Date
Total Billings	0.00	47,950.00	47,950.00
Limit			47,950.00

Phase Subtotal 0.00

Construction Services

	Hours	Rate	Amount
Engineer VII	32.50	165.00	5,362.50
Engineer V	6.00	146.00	876.00
Technician VII	1.50	109.00	163.50
Technician VI	3.00	98.00	294.00
Technician III	1.50	72.00	108.00
Administrative II	1.00	68.00	68.00
Total Services	45.50		6,872.00
Total Services			6,872.00

Fleet Mileage

27.44

Billing Limits

	Current	Prior	To-Date
Total Billings	6,899.44	0.00	6,899.44
Limit			20,000.00
Remaining			13,100.56

Phase Subtotal \$6,899.44

Amount Due this Invoice \$6,899.44

	Total	Prior	Current
Billings to Date	54,849.44	47,950.00	6,899.44

REMIT TO: SNYDER & ASSOCIATES, INC.
Mailing: PO Box 1159 | Ankeny, IA 50021
Physical: 2727 SW Snyder Blvd. | Ankeny IA 50023

p: 888-964-2020 | f: 515-964-7938
Federal E.I.N. 42-1379015
SNYDER-ASSOCIATES.COM

Project	120.0457.01	Grimes-IAHwy141SB&IAHwy44TraffSignTurnLa	Invoice	4
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Thank you. We appreciate the opportunity to serve you.

Accounts Receivable Inquiry: ar@snyder-associates.com

Project Manager: Todd Knox

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: 2021-2022 On Call Traffic Planning & Engineering Services
Contractor: Snyder & Associates, Inc.
Address: 2727 Snyder Blvd., PO Box 1159, Ankeny Iowa 50023
Finance Budget Code: 001-170-6407 **Finance Project #**
Vendor Project or Invoice #: 121.0847.01 **PO #**
Original Contract Date: August 10, 2021 **Vendor #** 2031

Date of Council Meeting: February 22, 2022 **PAYMENT REQUEST #** 2
PAYMENT PERIOD: From: September 1, 2021 Through: December 31, 2021

Contract Summary

Original Contract Amount:	\$	15,000.00	
Net change by Change Orders:	\$	-	
Contract Amount to Date: (line 1 ± 2)	\$	15,000.00	
Total completed and stored to date:	\$	6,755.67	
Retainage: 0 % of Completed Work:	\$	-	
Total Earned less Retainage:	\$	6,755.67	
Less previous applications for payment:	\$	2,982.57	
SUBTOTAL	\$		3,773.10

OTHER CHARGES (Attach an itemized list) \$ -

CURRENT PAYMENT DUE \$ 3,773.10

Balance to finish, including retainage: \$ 8,244.33

Contract Time Remaining (If applicable) - Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval: Snyder & Associates, Inc.
 Signature: Todd Kux Date: 2/15/22

Engineer / Consultant Approval:
 Signature: _____ Date: _____
City of Grimes Staff Approval: Matt Ahrens Date: 2-16-22

City of Grimes Council Approval:
 Signature: _____ Date: _____

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department
E-mail: mahrens@grimesiowa.gov **Phone:** (515) 986-4050 **Fax:** (515) 986-4480

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	October 26, 2021	\$ 2,982.57
2		
3		
4		
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Previous Applications for Payment

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TOTAL \$ 2,982.57

Record of Change Orders

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TOTAL \$ -

Contract Time Remaining

Contract Period: Working Days
Original Contract Date: August 10, 2021
Original Contract Time: _____
Added by Change Order: _____
Contract Time to Date: -
Time Used to Date: _____
Contract Time Remaining: -



IOWA | MISSOURI | NEBRASKA | SOUTH DAKOTA | WISCONSIN

INVOICE FOR PROFESSIONAL SERVICES

January 27, 2022

Matt Ahrens
City of Grimes
101 NE Harvey Street
Grimes, IA 50111

Invoice No: 121.0847.01 - 2

Finance Budget Code 001-170-6407

Project 121.0847.01 2021-2022 On Call Traffic Planning and Engineering Services

Professional Services through December 31, 2021

Basic Services

	Hours	Rate	Amount	
Principal Engineer	1.75	220.00	385.00	
Engineer VII	20.50	165.00	3,382.50	
Total Services	22.25		3,767.50	
Total Services				3,767.50

Fleet Mileage

5.60

Billing Limits	Current	Prior	To-Date	
Total Billings	3,773.10	2,982.57	6,755.67	
Limit			15,000.00	
Remaining			8,244.33	
Phase Subtotal				\$3,773.10

Amount Due this Invoice \$3,773.10

	Total	Prior	Current
Billings to Date	6,755.67	2,982.57	3,773.10

Thank you. We appreciate the opportunity to serve you.

Accounts Receivable Inquiry: ar@snyder-associates.com

Project Manager: Todd Knox

REMIT TO: SNYDER & ASSOCIATES, INC.
Mailing: PO Box 1159 | Ankeny, IA 50021
Physical: 2727 SW Snyder Blvd. | Ankeny IA 50023

p: 888-964-2020 | f: 515-964-7938
Federal E.I.N. 42-1379015
SNYDER-ASSOCIATES.COM

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: Traffic Signal Network Communication Project
Contractor: Snyder & Associates, Inc.
Address: 2727 Snyder Blvd., PO Box 1159, Ankeny Iowa 50023
Finance Budget Code: ~~339-210-6407~~ **Finance Project #**
Vendor Project or Invoice #: ~~340-230~~ 121.0846.01 **PO #**
Original Contract Date: August 10, 2021 **Vendor #** 2031

Date of Council Meeting: February 22, 2022 **PAYMENT REQUEST #** 1
PAYMENT PERIOD: From: September 1, 2021 Through: December 31, 2021

Contract Summary

Original Contract Amount:	\$	147,300.00
Net change by Change Orders:	\$	-
Contract Amount to Date: (line 1 ± 2)	\$	147,300.00
Total completed and stored to date:	\$	26,632.50
Retainage: 0 % of Completed Work:		
Total Earned less Retainage:	\$	26,632.50
Less previous applications for payment:		
SUBTOTAL	\$	26,632.50

OTHER CHARGES (Attach an itemized list) \$ -

CURRENT PAYMENT DUE \$ 26,632.50

Balance to finish, including retainage: \$ 120,667.50

Contract Time Remaining (If applicable) - Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval: Snyder & Associates, Inc.

Signature: Todd Knox Firm Name: _____ Date: 2/15/22

Engineer / Consultant Approval:

Signature: _____ Firm Name: _____ Date: _____

City of Grimes Staff Approval:

Signature: Matt Ahrens Date: 2-16-22

City of Grimes Council Approval:

Signature: _____ Date: _____

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department

E-mail: mahrens@grimesiowa.gov **Phone:** (515) 986-4050 **Fax:** (515) 986-4480

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
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Previous Applications for Payment

No.	Date	Amount
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TOTAL \$ -

Record of Change Orders

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TOTAL \$ -

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	August 10, 2021
Original Contract Time:	
Added by Change Order:	
Contract Time to Date:	-
Time Used to Date:	
Contract Time Remaining:	-



SNYDER & ASSOCIATES

IOWA | MISSOURI | NEBRASKA | SOUTH DAKOTA | WISCONSIN

INVOICE FOR PROFESSIONAL SERVICES

January 27, 2022

Matt Ahrens
City of Grimes
101 NE Harvey Street
Grimes, IA 50111

Invoice No: 121.0846.01 - 1

Finance Budget Code 340-230-6407

Project 121.0846.01 Traffic Signal Network Communication Project

Professional Services through December 31, 2021

Basic Services

	Hours	Rate	Amount
Principal Engineer	.50	220.00	110.00
Land Surveyor VIII	.50	174.00	87.00
Engineer VII	136.50	165.00	22,522.50
Lead Technician	16.50	133.00	2,194.50
Technician VII	10.50	109.00	1,144.50
Technician VI	5.00	98.00	490.00
Administrative I	1.50	56.00	84.00
Total Services	171.00		26,632.50
Total Services			26,632.50

Billing Limits	Current	Prior	To-Date
Total Billings	26,632.50	0.00	26,632.50
Limit			94,550.00
Remaining			67,917.50

Phase Subtotal \$26,632.50

Construction Services

Billing Limits	Current	Prior	To-Date
Total Billings	0.00	0.00	0.00
Limit			52,750.00
Remaining			52,750.00

Phase Subtotal 0.00

Amount Due this Invoice \$26,632.50

	Total	Prior	Current
Billings to Date	26,632.50	0.00	26,632.50

Thank you. We appreciate the opportunity to serve you.

Accounts Receivable Inquiry: ar@snyder-associates.com

Project Manager: Todd Knox

REMIT TO: SNYDER & ASSOCIATES, INC.
Mailing: PO Box 1159 | Ankeny, IA 50021
Physical: 2727 SW Snyder Blvd. | Ankeny IA 50023

p: 888-964-2020 | f: 515-964-7938
Federal E.I.N. 42-1379015
SNYDER-ASSOCIATES.COM

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: KennyBrook South Detention Basin Improvements

Contractor: Nilles Associates, Inc.

Address: 1250 SW State Street, Suite A, Ankeny, IA 50023

Finance Budget Code: 319-865-6407

Finance Project #

Vendor Project or Invoice #: 20160.07

PO #

Original Contract Date: October 13, 2020

Vendor # 3129

Date of Council Meeting: February 22, 2022

PAYMENT REQUEST # 7

PAYMENT PERIOD: From: November 1, 2021 Through: December 31, 2021

Contract Summary

Original Contract Amount: \$ 58,500.00

Net change by Change Orders: \$ 94,060.00

Contract Amount to Date: (line 1 ± 2) \$ 152,560.00

Total completed and stored to date: \$ 143,332.50

Retainage: 0 % of Completed Work: \$ -

Total Earned less Retainage: \$ 143,332.50

Less previous applications for payment: \$ 136,045.00

SUBTOTAL \$ 7,287.50

OTHER CHARGES (Attach an itemized list) \$ -

CURRENT PAYMENT DUE \$ 7,287.50

Balance to finish, including retainage: \$ 9,227.50

Contract Time Remaining (If applicable) - Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval:

Nilles Associates, Inc.

Firm Name

Signature

Date 1/30/2022

Engineer / Consultant Approval:

Firm Name

Signature

Date

City of Grimes Staff Approval:

Signature

Date 2-16-22

City of Grimes Council Approval:

Signature

Date

Submit to:

Matt Ahrens, P.E. - City Engineer - Engineering Department

E-mail:

mahrens@grimesiowa.gov

Phone:

(515) 986-4050

Fax:

(515) 986-4480

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	February 23, 2021	\$ 40,875.00
2	May 11, 2021	\$ 17,602.50
3	July 13, 2021	\$ 26,202.50
4	September 14, 2021	\$ 5,570.00
5	November 9, 2021	\$ 30,317.50
6	December 14, 2021	\$ 15,477.50
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Previous Applications for Payment

No.	Date	Amount
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TOTAL \$ 136,045.00

Record of Change Orders

No.	Date	Amount
1	June 8, 2021	\$ 94,060.00
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TOTAL \$ 94,060.00

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	OCT. 13, 2020
Original Contract Time:	
Added by Change Order:	
Contract Time to Date:	-
Time Used to Date:	
Contract Time Remaining:	-

1250 SW State Street, Suite A
Ankeny, IA 50023-2555
(515) 965-0123 – (515) 965-3322 fax
nillesinc.com

NILLES ASSOCIATES

Engineering – Landscape Architecture – Land Surveying

INVOICE

City of Grimes, Iowa
Attn.: Matt Ahrens
410 SE Main Street, Suite 102
Grimes, IA 50111

Invoice Date: 1/10/2022
Billing Period: 11/01/21-12/31/21

Invoice No: 20160.07
Project No: 20160

Project: Kennybrook South Wetland Project

				Current
Hourly Services:	Hours	Rate	Amount	
Engineer V	39.0	\$115.00	\$4,485.00	
Engineer II	17.5	\$85.00	\$1,487.50	
Landscape Architect V	1.0	\$125.00	\$125.00	
Technician V	14.0	\$85.00	<u>\$1,190.00</u>	
	Subtotal:		\$7,287.50	<u>\$7,287.50</u>
Total Due this Invoice:				\$7,287.50

NILLES ASSOCIATES, INC.



Thank you for your business.

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: Grimes Existing Basins Enhancements
Contractor: Nilles Associates, Inc.
Address: 1250 SW State Street, Suite A, Ankeny, IA 50023
Finance Budget Code: 740-865-6407 **Finance Project #** _____
Vendor Project or Invoice #: 20132.05 **PO #** _____
Original Contract Date: July 14, 2020 **Vendor #** 3129

Date of Council Meeting: February 22, 2022 **PAYMENT REQUEST #** 5
PAYMENT PERIOD: From: October 1, 2021 Through: December 31, 2021

Contract Summary

Original Contract Amount:	\$	22,400.00	
Net change by Change Orders:	\$	6,790.00	
Contract Amount to Date: (line 1 ± 2)	\$		29,190.00
Total completed and stored to date:	\$	24,190.00	
Retainage: 0 % of Completed Work:	\$	-	
Total Earned less Retainage:	\$		24,190.00
Less previous applications for payment:	\$		21,690.00
SUBTOTAL	\$		2,500.00

OTHER CHARGES (Attach an itemized list) \$ -

CURRENT PAYMENT DUE \$ 2,500.00

Balance to finish, including retainage: \$ 5,000.00

Contract Time Remaining (If applicable) - Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval: Nilles Associates, Inc.

Signature:  Date: 01/30/2022

Engineer / Consultant Approval: Firm Name: _____

Signature: _____ Date: _____

City of Grimes Staff Approval:  Date: 2-16-22

City of Grimes Council Approval: Signature: _____ Date: _____

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department

E-mail: mahrens@grimesiowa.gov **Phone:** (515) 986-4050 **Fax:** (515) 986-4480

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	May 11, 2021	\$ 10,150.00
2	June 22, 2021	\$ 3,500.00
3	September 14, 2021	\$ 5,540.00
4	November 9, 2021	\$ 2,500.00
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TOTAL \$ 21,690.00

Previous Applications for Payment

No.	Date	Amount
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Record of Change Orders

No.	Date	Amount
1	June 8, 2021	\$ 6,790.00
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TOTAL \$ 6,790.00

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	JUL. 14, 2020
Original Contract Time:	
Added by Change Order:	
Contract Time to Date:	-
Time Used to Date:	
Contract Time Remaining:	-

1250 SW State Street, Suite A
Ankeny, IA 50023-2555
(515) 965-0123 – (515) 965-3322 fax
nillesinc.com

NILLES ASSOCIATES

Engineering – Landscape Architecture – Land Surveying

INVOICE

City of Grimes, Iowa
Attn.: Matt Ahrens
410 SE Main Street, Suite 102
Grimes, IA 50111

Invoice Date: 1/10/2022
Billing Period: 10/01/21-12/31/21

Invoice No: 20132.05
Project No: 20132

Project: Grimes Existing Basins Enhancements

					Current
Lump Sum Services:					
2021 Quarter 4	\$2,500.00	@ 100%	Complete	<u>\$2,500.00</u>	
			Subtotal:	\$2,500.00	<u>\$2,500.00</u>
Total Due this Invoice:					\$2,500.00

NILLES ASSOCIATES, INC.



Thank you for your business.

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: Reverse Osmosis Water Treatment Plant - Phase 1
Contractor: McClure Engineering Company
Address: 1360 NW 121st Street, Clive, Iowa 50325
Finance Budget Code: 324-810-6407 **Finance Project #**
Vendor Project or Invoice #: 138018 **PO #**
Original Contract Date: August 13, 2019 **Vendor #** 2830

Date of Council Meeting: February 22, 2022 **PAYMENT REQUEST #** 26
PAYMENT PERIOD: From: December 26, 2021 Through: January 29, 2022

Contract Summary

Original Contract Amount:	\$	1,183,985.00	
Net change by Change Orders:	\$	149,500.00	
Contract Amount to Date: (line 1 ± 2)	\$	1,333,485.00	
Total completed and stored to date:	\$	1,304,215.68	
Retainage: 5 % of Completed Work:			
Tot April 27, 2021	\$	1,304,215.68	
Less previous applications for payment:	\$	1,299,223.18	
SUBTOTAL	\$		4,992.50

OTHER CHARGES (Attach an itemized list) \$ -

CURRENT PAYMENT DUE \$ 4,992.50

Balance to finish, including retainage: \$ 29,269.32

Contract Time Remaining (If applicable) - Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval:

Firm Name

Signature Date

Engineer / Consultant Approval:

McClure Engineering Company

Firm Name

Signature Date

City of Grimes Staff Approval:

Signature Date

City of Grimes Council Approval:

Signature Date

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department

E-mail: mahrens@grimesiowa.gov Phone: (515) 986-4050 Fax: (515) 986-4480

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	September 24, 2019	\$ 39,284.00
2	October 22, 2019	\$ 18,073.50
3	January 14, 2020	\$ 87,335.85
4	February 11, 2020	\$ 46,089.20
5	March 24, 2020	\$ 67,693.38
6	April 28, 2020	\$ 45,078.45
7	May 26, 2020	\$ 59,753.25
8	June 23, 2020	\$ 61,876.53
9	July 14, 2020	\$ 57,086.05
10	August 25, 2020	\$ 49,286.35
11	September 22, 2020	\$ 78,042.73
12	October 13, 2020	\$ 54,561.40
13	November 24, 2020	\$ 58,119.25
14	January 12, 2021	\$ 153,484.26
15	February 23, 2021	\$ 56,349.99
16	March 23, 2021	\$ 55,774.60
17	April 27, 2021	\$ 43,954.59
18	May 25, 2021	\$ 42,002.25
19	June 22, 2021	\$ 37,325.05
20	August 1, 2021	\$ 21,294.71
21	August 24, 2021	\$ 33,426.00
22	September 28, 2021	\$ 20,500.89
23	October 12, 2021	\$ 24,734.23
24	November 23, 2021	\$ 38,931.25
25	January 25, 2022	\$ 49,165.42
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Previous Applications for Payment

No.	Date	Amount
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TOTAL \$ 1,299,223.18

Record of Change Orders

No.	Date	Amount
1	September 8, 2020	\$ 28,500.00
2	November 11, 2020	\$ 35,000.00
3	September 14, 2021	\$ 74,000.00
4	November 23, 2021	\$ 12,000.00
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TOTAL \$ 149,500.00

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	August 13, 2019
Original Contract Time:	
Added by Change Order:	
Contract Time to Date:	-
Time Used to Date:	
Contract Time Remaining:	-



1360 NW 121st Street
Clive, IA 50325

Rochelle Williams
City of Grimes, IA
101 Northeast Harvey Street
Grimes, IA 50111

January 31, 2022
Project No: 0000190904-000
Invoice No: 138018
Due Date: March 02, 2022

Project 0000190904-000 Grimes Reverse Osmosis Water Treatment Plant - Phase 1

Professional Services from December 26, 2021 to January 29, 2022

Phase H. Value Engineering/Design Thoroughness Review

Billing Phase	Fee	Percent Complete	Earned	Previous Billing	Current Billing
Value Engineering/Design Thoroughness Re	49,105.00	100.00	49,105.00	49,105.00	0.00
Total Fee	49,105.00		49,105.00	49,105.00	0.00
Total Fee					0.00
Total this Phase					0.00

Phase I. Advertising, Bidding, Contract Award

Billing Phase	Fee	Percent Complete	Earned	Previous Billing	Current Billing
Advertising, Bidding, Contract Award	24,490.00	100.00	24,490.00	24,490.00	0.00
Total Fee	24,490.00		24,490.00	24,490.00	0.00
Total Fee					0.00
Total this Phase					0.00

Phase J. Paper Copies of Final Project Documents

Billing Phase	Fee	Percent Complete	Earned	Previous Billing	Current Billing
Paper Copies of Final Project Documents	7,100.00	100.00	7,100.00	7,100.00	0.00
Total Fee	7,100.00		7,100.00	7,100.00	0.00
Total Fee					0.00
Total this Phase					0.00

Phase K. Construction Administration

Project	0000190904-000	Grimes Reverse Osmosis WTP - Phase 1	Invoice	138018
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Billing Phase	Fee	Percent Complete	Earned	Previous Billing	Current Billing
Construction Administration	563,000.00	99.75	561,592.50	560,185.00	1,407.50
Total Fee	563,000.00		561,592.50	560,185.00	1,407.50
Total Fee					1,407.50
Total this Phase					\$1,407.50

Phase	L.	Construction Staking			
			Current	Prior	To-Date
Total Billings			0.00	20,230.78	20,230.78
Contract Limit (not-to-exceed)					20,570.00
Contract Limit Remaining					339.22
Total this Phase					0.00

Phase	M.	Resident Project Representative			
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			Hours	Rate	Amount	
On-Site Representative II			82.00	145.00	11,890.00	
Totals			82.00		11,890.00	
Total Labor						11,890.00
Consultants						
Krishna Engineering Consultants, Inc.					2,000.00	
Total Consultants					2,000.00	2,000.00
Reimbursable Expenses						
R - Per Diem					16.32	
Total Reimbursables					16.32	16.32
Reimbursable Miles						
Mileage (.58/.50 p/mile)						381.16

			Current	Prior	To-Date	
Total Billings			14,287.48	546,500.00	560,787.48	
Contract Limit (not-to-exceed)					546,500.00	
Amount Adjusted this Period						-14,287.48
Total this Phase						0.00

Phase	Q.	Record Drawings			
Total this Phase					0.00

Phase	T.	SRF Loan Administration			
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			Hours	Rate	Amount	
Project Coordinator			6.50	90.00	585.00	
Totals			6.50		585.00	
Total Labor						585.00

Project	0000190904-000	Grimes Reverse Osmosis WTP - Phase 1			Invoice	138018
		Current	Prior	To-Date		
Total Billings		585.00	19,112.50	19,697.50		
Contract Limit (not-to-exceed)				20,280.00		
Contract Limit Remaining				582.50		
Total this Phase					\$585.00	
Phase	V.	Electrical Room Re-Design				
Billing Phase		Fee	Percent Complete	Earned	Previous Billing	Current Billing
Electrical Room Re-Design		28,500.00	100.00	28,500.00	28,500.00	0.00
Total Fee		28,500.00		28,500.00	28,500.00	0.00
Total Fee						0.00
Total this Phase						0.00
Phase	W.	Electrical Component Re-Design				
Billing Phase		Fee	Percent Complete	Earned	Previous Billing	Current Billing
Electrical Component Re-Design		35,000.00	100.00	35,000.00	35,000.00	0.00
Total Fee		35,000.00		35,000.00	35,000.00	0.00
Total Fee						0.00
Total this Phase						0.00
Phase	Z.	Water Utility-Emergency Response Plan				
Billing Phase		Fee	Percent Complete	Earned	Previous Billing	Current Billing
Water Utility-Emergency Response Plan		12,000.00	100.00	12,000.00	9,000.00	3,000.00
Total Fee		12,000.00		12,000.00	9,000.00	3,000.00
Total Fee						3,000.00
Total this Phase						\$3,000.00
Total Due this Invoice						\$4,992.50

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Fet ##

Project Title: Water System Study
Contractor: McClure Engineering Company
Address: 1360 NW 121st Street, Clive, IA 50325
Finance Budget Code: 342-810-6407 **Finance Project #**
Vendor Project or Invoice #: 201168-000 **PO #**
Original Contract Date: August 11, 2020 **Vendor #** 2830

Date of Council Meeting: February 22, 2022 **PAYMENT REQUEST #** 14
**PAYMENT PERIOD:** From: December 26, 2021 Through: January 29, 2022

Contract Summary

Original Contract Amount:	\$	<u>109,500.00</u>	
Net ## ##	\$	<u>-</u>	
CoI ## ##	\$		<u>109,500.00</u>
Total completed and stored to date:	\$	<u>109,500.00</u>	
Retainage: <u>0</u> % of Completed Work:	\$	<u>-</u>	
Total Earned less Retainage:	\$		<u>109,500.00</u>
Less previous applications for payment:	\$		<u>108,780.34</u>
SUBTOTAL	\$		<u>719.66</u>

OTHER CHARGES (Attach an itemized list) \$ -

CURRENT PAYMENT DUE \$ 719.66

Balance to finish, including retainage: \$ -

Contract Time Remaining (If applicable) -

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval:

Firm Name

Signature

Date

Engineer / Consultant Approval:

McClure Engineering Company

Firm Name

Signature

Date

City of Grimes Staff Approval:

Signature

Date

City of Grimes Council Approval:

Signature

Date

Submit to:

Matt Ahrens, P.E. - City Engineer - Engineering Department

E-mail:

mahrens@grimesiowa.gov

Phone:

(515) 986-4050

Fax:

(515) 986-4480

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	September 22, 2020	\$ 5,055.00
2	October 13, 2020	\$ 6,325.00
3	November 24, 2020	\$ 21,445.00
4	January 12, 2021	\$ 25,807.34
5	February 23, 2021	\$ 5,995.00
6	March 23, 2021	\$ 9,320.00
7	April 27, 2021	\$ 13,130.00
8	May 25, 2021	\$ 9,630.00
9	June 22, 2021	\$ 4,655.00
10	August 10, 2021	\$ 830.00
11	August 24, 2021	\$ 1,375.00
12	November 23, 2021	\$ 774.00
13	January 25, 2022	\$ 4,439.00
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Previous Applications for Payment

No.	Date	Amount
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TOTAL \$ 108,780.34

Record of Change Orders

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TOTAL \$ -

Contract Time Remaining

Contract Period: CLICK TO CHOOSE
Original Contract Date: August 11, 2020
Original Contract Time: _____
Added by Change Order: _____
Contract Time to Date: -
Time Used to Date: _____
Contract Time Remaining: -



1360 NW 121st Street
Clive, IA 50325

City of Grimes, IA
101 Northeast Harvey Street
Grimes, IA 50111

January 31, 2022
Project No: 0000201168-000
Invoice No: 137945
Due Date: March 02, 2022

Project 0000201168-000 City of Grimes Water System Study

Professional Services from December 26, 2021 to January 29, 2022

Phase 1 Fee Billing

Billing Phase	Fee	Percent Complete	Earned	Previous Billing	Current Billing
Data Collection and Critical Review	7,600.00	100.00	7,600.00	7,600.00	0.00
Develop Population, Demographic and Land	5,300.00	100.00	5,300.00	5,300.00	0.00
Develop Water Demand Projections	2,700.00	100.00	2,700.00	2,700.00	0.00
Develop Water System Model and GIS Sys.	24,200.00	100.00	24,200.00	24,200.00	0.00
Water Quality Analysis	4,400.00	100.00	4,400.00	4,400.00	0.00
Hydrant Flushing Analysis	12,200.00	100.00	12,200.00	12,200.00	0.00
Evaluation of Water System for Existing	5,200.00	100.00	5,200.00	5,200.00	0.00
Develop Capital Improvements Plan	5,600.00	100.00	5,600.00	5,600.00	0.00
Report Preparation and Submittal	13,700.00	100.00	13,700.00	13,563.00	137.00
Project Management	6,500.00	100.00	6,500.00	6,435.00	65.00
Total Fee	87,400.00		87,400.00	87,198.00	202.00
Total Fee					202.00
Total this Phase					\$202.00

Phase J Water Service Territory Review

	Hours	Rate	Amount
Engineering Technician II	3.00	135.00	405.00
Principal	12.00	270.00	3,240.00
Totals	15.00		3,645.00
Total Labor			3,645.00

Reimbursable Miles 8.56

Total this Phase \$3,653.56

Project	0000201168-000	Grimes Water System Study	Invoice	137945
Total Due this Invoice				\$3,855.56

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: New 1.5 MG Elevated Storage Tower - Construction Phase
Contractor: McClure Engineering Company
Address: 1360 NW 121st Street, Clive, Iowa 50325
Finance Budget Code: 323-810-6407 **Finance Project #**
Vendor Project or Invoice #: 137394 **PO #**
Original Contract Date: September 10, 2019 **Vendor #** 2830

Date of Council Meeting: 2/22/2022 **PAYMENT REQUEST #** 2425
PAYMENT PERIOD: From: December 26, 2021 Through: January 29, 2022

Contract Summary

Original Contract Amount:	\$	218,080.00	
Net change by Change Orders:	\$	-	
Contract Amount to Date: (line 1 ± 2)	\$	218,080.00	
Total completed and stored to date:	\$	213,657.90	
Retainage: 5 % of Completed Work:			
Total Earned less Retainage:	\$	213,657.90	
Less previous applications for payment:	\$	210,627.90	
SUBTOTAL	\$		3,030.00

OTHER CHARGES (Attach an itemized list) \$ -

CURRENT PAYMENT DUE \$ 3,030.00

Balance to finish, including retainage: \$ 4,422.10

Contract Time Remaining (If applicable) - Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval:

Firm Name

Signature

Date

Engineer / Consultant Approval:

McClure Engineering Company

Firm Name

Signature

Date

City of Grimes Staff Approval:

Signature

Date

City of Grimes Council Approval:

Signature

Date

Submit to:

Matt Ahrens, P.E. - City Engineer - Engineering Department

E-mail:

mahrens@grimesiowa.gov

Phone:

(515) 986-4050

Fax:

(515) 986-4480

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	October 22, 2019	\$ 9,697.00
2	January 14, 2020	\$ 50,943.10
3	February 11, 2020	\$ 11,164.00
4	March 24, 2020	\$ 3,948.50
5	April 28, 2020	\$ 10,193.00
6	May 26, 2020	\$ 14,840.00
7	June 23, 2020	\$ 23,807.00
8	July 14, 2020	\$ 19,005.00
9	August 25, 2020	\$ 11,215.00
10	September 22, 2020	\$ 15,214.00
11	October 13, 2020	\$ 6,698.00
12	November 24, 2020	\$ 7,030.50
13	January 12, 2021	\$ 8,201.00
14	February 23, 2021	\$ 6,374.00
15	March 23, 2021	\$ 337.50
16	April 27, 2021	\$ 872.50
17	May 25, 2021	\$ 1,652.50
18	June 22, 2021	\$ 3,120.00
19	August 10, 2021	\$ 495.00
20	August 24, 2021	\$ 1,465.00
21	September 28, 2021	\$ 714.31
22	October 12, 2021	\$ 1,472.13
23	November 23, 2021	\$ 718.86
24	January 25, 2022	\$ 1,450.00
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Previous Applications for Payment

No.	Date	Amount
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TOTAL \$ 210,627.90

Record of Change Orders

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TOTAL \$ -

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	September 10, 2019
Original Contract Time:	
Added by Change Order:	
Contract Time to Date:	-
Time Used to Date:	
Contract Time Remaining:	-



1360 NW 121st Street
Clive, IA 50325

Rochelle Williams
City of Grimes, IA
101 Northeast Harvey Street
Grimes, IA 50111

January 31, 2022
Project No: 0000191105-000
Invoice No: 138011
Due Date: March 02, 2022

Project 0000191105-000 New 1.5 MG Elevated Storage Tower - Construction Phase

Professional Services from December 26, 2021 to January 29, 2022

Phase K. Construction Administration

Billing Phase	Fee	Percent Complete	Earned	Previous Billing	Current Billing
Construction Administrations	80,400.00	99.50	79,998.00	79,998.00	0.00
Total Fee	80,400.00		79,998.00	79,998.00	0.00
Total Fee					0.00
Total this Phase					0.00

Phase M. Resident Project Representative

Reimbursable Miles

Mileage (.58/.50 p/mile)

22.10

	Current	Prior	To-Date
Total Billings	22.10	120,000.00	120,022.10
Contract Limit (not-to-exceed)			120,000.00
Amount Adjusted this Period			-22.10
Total this Phase			0.00

Phase Q. Record Drawings

	Hours	Rate	Amount
On-Site Representative II	22.00	145.00	3,190.00
Project Manager II	1.00	195.00	195.00
Totals	23.00		3,385.00
Total Labor			3,385.00
	Current	Prior	To-Date
Total Billings	3,385.00	1,450.00	4,835.00
Contract Limit (not-to-exceed)			4,480.00
Amount Adjusted this Period			-355.00
Total this Phase			\$3,030.00

Project	0000191105-000	Grimes - New 1.5 MG Elevated Storage	Invoice	138011
Phase	T.	SRF Loan Application & Administrative Services		
		Hours	Rate	Amount
Project Coordinator		5.50	90.00	495.00
	Totals	5.50		495.00
	Total Labor			495.00
		Current	Prior	To-Date
Total Billings		495.00	8,400.00	8,895.00
Contract Limit (not-to-exceed)				8,400.00
Amount Adjusted this Period				-495.00
			Total this Phase	0.00
			Total Due this Invoice	\$3,030.00

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: Water Works Park Splash Pad
Contractor: ISG
Address: 115 East Hickory St, Suite 300 Mankato, MN 56001
Finance Budget Code: 348-430-6407 **Finance Project #** -
Vendor Project or Invoice #: 78696 **PO #** -
Original Contract Date: September 14, 2021 **Vendor #** 4025

Date of Council Meeting: February 22, 2022 **PAYMENT REQUEST #** 5
PAYMENT PERIOD: From: January 1, 2022 Through: January 31, 2022

Contract Summary

Original Contract Amount:	\$	211,600.00	
Net change by Change Orders:	\$	-	
Contract Amount to Date: (line 1 ± 2)	\$	211,600.00	
Total completed and stored to date:	\$	120,683.49	
Retainage: 0 % of Completed Work:	\$	-	
Total Earned less Retainage:	\$	120,683.49	
Less previous applications for payment:	\$	87,148.00	
SUBTOTAL	\$		33,535.49

OTHER CHARGES (Attach an itemized list) \$ -

CURRENT PAYMENT DUE \$ 33,535.49

Balance to finish, including retainage: \$ 90,916.51

Contract Time Remaining (If applicable) - Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval: ISG
Signature: [Signature] Firm Name: [Blank] Date: 2/10/22

Engineer / Consultant Approval:
Signature: [Blank] Firm Name: [Blank] Date: [Blank]
City of Grimes Staff Approval: [Signature] Date: 2-16-22
City of Grimes Council Approval:
Signature: [Blank] Date: [Blank]

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department
E-mail: mahrens@grimesiowa.gov **Phone:** (515) 986-4050 **Fax:** (515) 986-4480

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	October 26, 2021	\$ 2,500.00
2	November 23, 2021	\$ 12,500.00
3	December 14, 2021	\$ 26,526.00
4	January 25, 2022	\$ 45,622.00
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Previous Applications for Payment

No.	Date	Amount
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TOTAL \$ 87,148.00

Record of Change Orders

No.	Date	Amount
1		
2		
3		
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25		

TOTAL \$ -

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	September 14, 2021
Original Contract Time:	
Added by Change Order:	
Contract Time to Date:	-
Time Used to Date:	
Contract Time Remaining:	-



I & S Group, Inc.
115 E. Hickory St. Suite 300
Mankato, MN 56001
507-387-6651
www.ISGInc.com

City of Grimes, IA
EMAIL
410 SE Main St, Suite 102
Grimes, IA 50111

Invoice Number 79403
Date 01/31/2022

**Project 21-25768 Grimes Water
Works Park Improvements - Grimes,
IA**

Progress billing for professional services provided through date of invoice

Water Works Park Splash Pad
Finance Budget Code – 348-430-6407
Vendor # - 4025

INCLUDE PAY APP

Description	Contract Amount	Prior Billed	Current Billed
Survey	\$9,300.00	\$9,300.00	
Geotechnical Coordination	\$3,500.00	\$3,500.00	
Design Development	\$57,500.00	\$57,500.00	
Construction Documents	\$135,000.00	\$16,848.00	\$33,535.49
Bidding	\$6,300.00		
Reimbursables			
	\$211,600.00	\$87,148.00	\$33,535.49

Invoice Amount	<u>\$33,535.49</u>
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*Payment Terms: Net 30 days from invoice date. Thank you.
Past due balances are subject to late fees in the amount of 1.5% per month.
If you have a question regarding your invoice, please e-mail ar@ISGInc.com*

CHANGE ORDER FORM



Project Title: Iowa Hwy 141 SB & Iowa Hwy 44 Traffic Signal and Turn Lane Improvements
Contractor: Elder Corporation
Address: 5088 East University Avenue, Pleasant Hill, IA 50327
Finance Budget Code: 339-210-6490 **Finance Project #** _____
Vendor Project or Invoice #: _____ **PO #** _____
Original Contract Date: August 10, 2021 **Vendor #** 1336

Change Order Number: 2

Change Order Date: February 22, 2022

Purpose of Change Order:

Revision of the detection camera location at the intersection for better performance and installation of two advance detection cameras. Five (5) additional working days will be added increasing the total to 50 working days.

Details of Change Order:

ITEM #	DESCRIPTION	UNITS	QUANTITY CHANGE	UNIT PRICE	EXTENDED PRICE
1	Video Detection Cable to 3 Cameras	LF	590.00	\$ 2.25	\$ 1,327.50
2	Installation of advance detection cameras	EA	2.00	\$ 1,725.00	\$ 3,450.00
3	Labor	HR	5.00	\$ 85.00	\$ 425.00
4	Additional Traffic Control for lane closures to install equipment	EA	5.00	\$ 250.00	\$ 1,250.00
5	Baker Electric Mark-Up (5.8%)	LS	1.00	\$ 375.75	\$ 375.75
6	Prime Mark-Up (10%)	LS	1.00	\$ 682.82	\$ 682.82
7					\$ -
8					\$ -
9					\$ -
10					\$ -

Change Order Number: 2 makes the following adjustments to the contract: **\$ 7,511.07**

Contractor Accepted: Elder Corporation

Nick Tometich
 Date: 2022.02.10
 13:38:06-06'00'

Signature

Date

Engineer Approved: Snyder & Associates

Todd Kux

Firm Name

2/10/2022

Signature

Date

Owner Accepted: City of Grimes MSA 2-16-22

Signature

Title

Date

Attest for Owner:

Signature

Title

Date

Record of Change Orders

#	Date	Amount
Original Contract Amount		\$ 309,000.00
1	October 12, 2021	\$ 18,297.00
2	February 22, 2022	\$ 7,511.07
3		
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15		

Revised Contract Amount **\$ 334,808.07**



*101 NE Hawley, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846*

AGENDA MEMO

For Meeting of February 22, 2022

AGENDA HEADING: Grimes Lime Softening Water Treatment Plant CIP Planning and Improvements – McClure Engineering Company Professional Services Agreement.

SYNOPSIS: The City of Grimes has identified the need for engineering services to provide an initial evaluation and CIP planning for the Grimes Lime Softening Water Treatment Plant. The City of Grimes needs to have the existing lime softening plant to continue to operate reliably into the future to meet projected water demands. This engineering work is to provide a review of capacity and condition of the major treatment components of the lime softening plant. The goal is to create an identifiable plan for maintenance and process improvements to optimize the production of this water treatment asset. The schedule is to have a final CIP report provided to the City by June 1, 2022.

The staff selected McClure Engineering Company because of their background in water treatment design and they are currently working on multiple water system projects with the City. The work they have performed during the construction of the Reverse Osmosis Water Treatment Plant – Phase 1 project has given them a great background to complete this task and staff feels very comfortable using them for this work.

FISCAL IMPACT: The total fee proposed for the engineering services is a not to exceed amount of \$19,700.00 based off hourly rates and fixed expenses.

The funding source for this work will be from the water utility.

PREVIOUS COUNCIL ACTION(S):

BOARD/COMMISSION ACTION(S):

STAFF/COMMITTEE RECOMMENDATION: The staff has reviewed this Professional Services Agreement and recommends approval by the City Council.

RESOLUTION TO ENTER INTO CONTRACT FOR PROFESSIONAL SERVICES

Grimes Resolution No. 02-2722

WHEREAS, the City of Grimes (Grimes) needs to have the Grimes Lime Softening Water Treatment Plant operating reliably into the future and have an identifiable plan for maintenance and process improvements; and,

WHEREAS, the engineering firm of McClure Engineering Company (Engineers), has substantial experience in water treatment design, and is qualified to provide Initial Evaluation and CIP Planning; and,

WHEREAS, Engineers have proposed the attached Standard Professional Services Agreement that has a scope of work to be supplied by the Engineers and compensation to be paid by Grimes for their engineering services related to the lime softening water treatment evaluation; and,

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, that the Mayor is authorized to execute the Standard Professional Services Agreement with the Engineers on behalf of the City of Grimes.

Passed by the City Council of the City of Grimes, Iowa, by of vote of ___ to ___ on the 22nd day of February, 2022, and approved by the Mayor on the 22nd day of February, 2022.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk

AGREEMENT FOR PROFESSIONAL CONSULTING SERVICES

GRIMES LIME SOFTENING WATER TREATMENT PLANT CIP PLANNING AND IMPROVEMENTS

This Agreement is made and entered into this 22nd day of February, 2022, by and between City of Grimes, a municipal corporation, hereinafter referred to as "City," and McClure Engineering Company, party of the second part, hereinafter referred to as "Consultant" as follows:

THE CITY HEREBY AGREES TO RETAIN THE CONSULTANT FOR THE PROJECT AS DESCRIBED IN THIS AGREEMENT AND CONSULTANT AGREES TO PERFORM THE PROFESSIONAL SERVICES AND FURNISH THE NECESSARY DOCUMENTATION FOR THE PROJECT AS GENERALLY DESCRIBED IN THIS AGREEMENT.

1. SCOPE OF SERVICES

Services provided under this Agreement shall be as further described in Attachment 1, Scope of Services.

2. SCHEDULE

The schedule of the professional services to be performed shall conform to the Schedule set forth in Attachment 2. Any deviations from the Schedule shall be approved by the authorized City representative. The City agrees that the Consultant is not responsible for delays arising from a change in the scope of services, a change in the scale of the Project or delays resulting from causes not directly or indirectly related to the actions of the Consultant.

3. COMPENSATION

A. In consideration of the professional services provided herein, the City agrees to pay the Consultant the following sum NOT-TO-EXCEED, excluding any authorized reimbursable expenses, pursuant to the Schedule of Fees set forth in Attachment 3.

I. Basic Services of the Consultant

a. Preliminary Planning and Reports	\$ 13,200.00
b. <u>Existing Conditions</u>	<u>\$ 6,500.00</u>
Total	\$ 19,700.00

B. The Consultant shall invoice the City monthly for services, any reimbursable expenses and any approved amendments to this Agreement, based upon services actually completed at the time of the invoice. Final payment shall be due and payable within 30 days of the City's acceptance of Consultant's submission of final deliverables in accordance with the Scope of Services.

- C. In consideration of the compensation paid to the Consultant, the Consultant agrees to perform all professional services to the satisfaction of the City by performing the professional services in a manner consistent with that degree of care and skill ordinarily exercised by members of Consultant's profession currently practicing under similar circumstances. If the performance of this Agreement involves the services of others or the furnishing of equipment, supplies, or materials, the Consultant agrees to pay for the same in full.

4. INSURANCE

- A. Consultant understands and agrees that Consultant shall have no right of coverage under any and all existing or future City comprehensive, self or personal injury policies. Consultant shall provide insurance coverage for and on behalf of Consultant that will sufficiently protect Consultant or Consultant's representative(s) in connection with the professional services which are to be provided by Consultant pursuant to this Agreement, including protection from claims for bodily injury, death, property damage, and lost income. Consultant shall provide worker's compensation insurance coverage for Consultant and all Consultant's personnel. Consultant shall file applicable insurance certificates with the City, and shall also provide evidence of the following additional coverage.
- B. The Consultant shall provide evidence of comprehensive general liability coverage and contractual liability insurance by an insurance company authorized to do business in the State of Iowa in the limits of at least \$1,000,000 each personal injury accident and/or death; \$1,000,000 general aggregate personal injury and/or death; and \$1,000,000 for each property damage accident. The evidence shall designate the City as an additional insured, and that it cannot be canceled or materially altered without giving the City at least thirty (30) days written notice by registered mail, return receipt requested.
- C. The Consultant shall also provide evidence of automobile liability coverage in the limits of at least \$1,000,000 bodily injury and property damage combined. The evidence shall designate the City as an additional insured, and that it cannot be cancelled or materially altered without giving the City at least thirty (30) days written notice by registered mail, return receipt requested.
- D. The Consultant shall provide evidence of professional liability insurance, by an insurance company authorized to do business in the State of Iowa, in the limit of \$1,000,000 for claims arising out of the professional liability of the Consultant. The insurance coverage shall not be reduced below these limits and the Consultant will notify the City of any erosion of the Policy Limits due to claims made. The coverage shall be maintained for a period of three (3) years after completion of the project. Consultant shall provide City written notice within five (5) days by registered mail, return receipt requested of the cancellation or material alteration of the professional liability policy.
- E. AGENTS AND SUBCONTRACTORS: The Consultant shall require that any of its consultants, agents and subcontractors who perform work and/or services pursuant to the

provisions of this Agreement to meet the same insurance requirements as are required of the Consultant.

F. ADDITIONAL INSURED & GOVERNMENTAL IMMUNITY: Except for Workers Compensation and Professional Liability, the policies providing the coverages specified in B and C above shall include the City of Grimes as Additional Insured and Governmental Immunities Endorsements.

G. Failure of Consultant to maintain any of the insurance coverages set forth above shall constitute a material breach of this Agreement.

5. NOTICE

Any notice to the parties required under this agreement shall be in writing, delivered to the person designated below, by United States mail or in hand delivery, at the indicated address unless otherwise designated in writing.

FOR THE CITY:

Name: City of Grimes
Attn: Matt Ahrens, P.E.
Title: City Engineer
Address: 410 SE Main Street, #102
City, State: Grimes, IA 50111

FOR THE CONSULTANT:

Name: McClure Engineering Company
Attn: Michael Washburn, P.E.
Title: Team Leader
Address: 1360 NW 121st Street
City, State: Clive, IA 50325

6. GENERAL COMPLIANCE

In the conduct of the professional services contemplated hereunder, the Consultant shall comply with applicable state, federal, and local law, rules, and regulations and technical standards or specifications issued by the City. Consultant must qualify for and obtain any required licenses prior to commencement of work, including any professional licenses necessary to perform work within the State of Iowa.

7. STANDARD OF CARE

Services provided by the Consultant under this Agreement shall be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances.

8. INDEPENDENT CONTRACTOR

Consultant understands and agrees that the Consultant and Consultant's employees and representatives are not City employees. Consultant shall be solely responsible for payment of salaries, wages, payroll taxes, unemployment benefits, or any other form of compensation or benefit to Consultant or Consultant's employees, representatives or other personnel performing the professional services specified herein, whether it be of a direct or indirect

nature. Further, it is expressly understood and agreed that for such purposes neither Consultant nor Consultant's employees, representatives or other personnel shall be entitled to any City payroll, insurance, unemployment, worker's compensation, retirement, or any other benefits whatsoever.

9. NON-DISCRIMINATION

Consultant will not discriminate against any employee of applicant for employment because of race, color, sex, national origin, religion, age, handicap, or veteran status. Consultant will, where appropriate or required, take affirmative action to ensure that applicants are employed, and that employees are treated, during employment, without regard to their race, color, sex, national origin, religion, age, handicap, or veteran status. Consultant will cooperate with the City in using Consultant's best efforts to ensure that Disadvantaged Business Enterprises are afforded the maximum opportunity to compete for subcontracts of work under this Agreement.

10. HOLD HARMLESS

Consultant agrees, to the fullest extent permitted by law, to indemnify and hold harmless the City, its officers, agents, and employees (collectively, City) against all damages, liabilities, judgements or costs, including reasonable investigative fees, attorney's fees, and court costs, to the extent caused by the Consultant's negligent acts, errors or omissions in the performance of professional services under this Agreement and those of its subcontractors, or anyone for whom Consultant is legally liable.

11. ASSIGNMENT

Consultant shall not assign or otherwise transfer this Agreement or any right or obligations therein without first receiving prior written consent of the City.

12. APPROPRIATION OF FUNDS

The funds appropriated for this Agreement are equal to or exceed the compensation to be paid to Consultant. The City's continuing obligations under this Agreement may be subject to appropriation of funding by the City Council. In the event that sufficient funding is not appropriated in whole or in part for continued performance of the City's obligations under this Agreement, or if appropriated funding is not expended due to City spending limitations, the City may terminate this Agreement without further compensation to the Consultant. To the greatest extent allowed by law, the City shall compensate Consultant as provided in Section 18(B) of this Agreement.

13. AUTHORIZED AMENDMENTS TO AGREEMENT

A. The Consultant and the City acknowledge and agree that no amendment to this Agreement or other form, order or directive may be issued by the City which requires additional compensable work to be performed if such work causes the aggregate amount

payable under the amendment, order or directive to exceed the amount appropriated for this Agreement as listed in Section 3, above, unless the Consultant has been given a written assurance by the City that lawful appropriation to cover the costs of the additional work has been made.

- B. The Consultant and the City further acknowledge and agree that no amendment to this Agreement or other form, order or directive which requires additional compensable work to be performed under this Agreement shall be issued by the City unless funds are available to pay such additional costs, and the Consultant shall not be entitled to any additional compensation for any additional compensable work performed under this Agreement. The Consultant expressly waives any right to additional compensation, whether in law or equity, unless prior to commencing the additional work the Consultant was given a written amendment, order or directive describing the additional compensable work to be performed and setting forth the amount of compensation to be paid, such amendment, order or directive to be signed by the authorized City representative. It is the Consultant's sole responsibility to know, determine, and ascertain the authority of the City representative signing any amendment, directive or order.

14. OWNERSHIP OF CONSULTING DOCUMENTS

All sketches, tracings, plans, specifications, reports, and other data prepared under this Agreement shall become the property of the City; a reproducible set shall be delivered to the City at no additional cost to the City upon completion of the plans or termination of the services of the Consultant. All drawings and data shall be transmitted in a durable material, with electronic files provided when feasible to do so. The Consultant's liability for use of the sketches, tracings, plans, specifications, reports, and other data prepared under this Agreement shall be limited to the Project.

15. INTERPRETATION

No amendment or modification of this Agreement shall be valid unless expressed in writing and executed by the parties hereto in the same manner as the execution of the Agreement. This is a completely integrated Agreement and contains the entire agreement of the parties; any prior written or oral agreements shall be of no force or effect and shall not be binding upon either party. The laws of the State of Iowa shall govern and any judicial action under the terms of this Agreement shall be exclusively within the jurisdiction of the district court for Polk County, Iowa.

16. COMPLIANCE WITH FEDERAL LAW

To the extent any federal appropriation has or will be provided for the Project, or any federal requirement is imposed on the Project, Consultant agrees that Consultant will comply with all relevant laws, rules and regulations imposed on City and/or Consultant necessary for receipt of the federal appropriation. Consultant shall provide appropriate certification regarding Consultant's compliance.

17. SOLICITATION AND PERFORMANCE

- A. The Consultant warrants that it has not employed or retained any company or person, other than a bona fide employee working for the Consultant, to solicit or secure this Agreement, and that the Consultant has not paid or agreed to pay any company or person other than a bona fide employee, any fee, commission, percentage, brokerage fee, gift or contingent fee.
- B. The Consultant shall not engage the services of any person or persons in the employ of the City at the time of commencing such services without the written consent of the City.

18. SUSPENSION AND TERMINATION OF AGREEMENT

- A. The right is reserved by the City to suspend this Agreement at any time. Such suspension may be affected by the City giving written notice to the Consultant, and shall be effective as of the date established in the suspension notice. Payment for Consultant's services shall be made by the City for services performed to the date established in the suspension notice. Should the City reinstate the work after notice of suspension, such reinstatement may be accomplished by thirty (30) days written notice within a period of six (6) months after such suspension, unless this period is extended by written consent of the Consultant. If the contract is not reinstated within six (6) months of suspension, it will be considered terminated, and the City will be under no obligation to make further payment under the Agreement.
- B. Upon ten (10) days written notice to the Consultant, the City may terminate the Agreement, if in the City's sole judgement, it is found that reasons beyond the control of either the City or Consultant make it impossible or against the City's interest to complete the Agreement. In such case, the Consultant shall have no claims against the City except for the value of the work performed up to the date the Agreement is terminated.
- C. The City may also terminate this Agreement at any time if it is found that the Consultant has violated any material term or condition of this Agreement or that Consultant has failed to maintain workers' compensation insurance or other insurance provided for in this Agreement. In the event of such default by the Consultant, the City may give ten (10) days written notice to the Consultant of the City's intent to terminate the Agreement. Consultant shall have ten (10) days from notification to remedy the conditions constituting the default.
- D. In the event that this Agreement is terminated in accordance with paragraph C of this section, the City may take possession of any work and may complete any work by whatever means the City may select. The cost of completing said work shall be deducted from the balance which would have been due to the Consultant had the Agreement not been terminated and work completed in accordance with contract documents.
- E. The Consultant may terminate this Agreement if it is found that the City has violated any material term or condition of this Agreement. In the event of such default by the City, the

Consultant shall give ten (10) days written notice to the City of the Consultant's intent to terminate the Agreement. City shall have ten (10) days from notification to remedy the conditions constituting the default.

19. TAXES

The Consultant shall pay all sales and use taxes required to be paid to the State of Iowa on the work covered by this Agreement. If requested by the City, the Consultant shall execute and deliver and shall cause any sub-consultant or subcontractor to execute and deliver to the City certificates as required to permit the City to make application for refunds of said sales and use taxes as applicable. The City is a municipal corporation and not subject to state and local tax, use tax, or federal excise taxes.

20. SEVERABILITY

If any portion of this Agreement is held invalid or unenforceable by a court of competent jurisdiction, the remaining portions of this Agreement shall continue in full force and effect.

21. DISPUTE RESOLUTION

Should a dispute or conflict arise between the City and the Consultant during the design and construction of the Project, or following the completion of the Project, the City and the Consultant agree to submit the issues to formal non-binding mediation prior to exercising their right to commence litigation in a court of law. The parties shall each bear their own attorneys' fees, costs and expenses during mediation. The cost of the mediator shall be shared equally by the parties.

If a suit, action, arbitration or other legal proceeding is instituted in connection with any controversy arising out of this Agreement or to interpret or enforce any rights under this Agreement, the prevailing party shall be entitled to recover from the non-prevailing party court costs provided by Iowa law and interest at the legal rate. The City and Consultant agree that the jurisdiction and venue for any legal proceeding arising from this Agreement are the Iowa District Court for Polk County.

22. MISCELLANEOUS HEADINGS

Title to articles, paragraphs, and subparagraphs are for information purposes only and shall not be considered a substantive part of this Agreement.

23. FURTHER ASSURANCES

Each party hereby agrees to execute and deliver such additional instruments and documents and to take all such other action as the other party may reasonably request from time to time in order to affect the provisions and purposes of this Agreement.

24. COUNTERPARTS

This Agreement may be executed in any number of counterparts, each of which shall constitute an original document, no other counterpart needing to be produced, and all of which when taken together shall constitute the same instrument.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized officers or agents on the day and year first above written.

CONSULTANT

CITY OF GRIMES

BY: 

BY: _____

Name: Michael Washburn, P.E.

Scott Mikkelsen, Mayor

Title: Team Leader

ATTEST

Name: _____

Title: _____

ATTACHMENT 1 - SCOPE OF SERVICES

Project Background: The City of Grimes operates a lime softening water treatment plant in conjunction with a new Reverse Osmosis Water Treatment Plant. The effluents from both plants are currently blended together in an existing ground storage reservoir and then pumped to distribution. In order to meet projected water demands, the City will need the existing lime plant to continue to operate reliably into the future. At full production capabilities, the lime plant can produce approximately 1,100 gallons per minute, or 1.3 MGD in a 20-hr operating day.

Engineer's Scope of Services:

Engineer's Scope of Services is divided into two (2) Parts:

PART 1: INITIAL EVALUATION AND CIP PLANNING

PART 2: DESIGN AND CONSTRUCTION PHASE OF IMPROVEMENTS. Part 2 Scope will be agreed upon after the completion of Part 1. Any services and fees for Part 2 will be added to the Agreement via amendment.

PART 1: INITIAL EVALUATION AND CIP PLANNING

Phase 100 Preliminary Planning and Reports.

Engineer shall review the capacity and condition of the major treatment components of the lime softening plant:

- Aerator
- Solids Contact Units
- Slakers
- Lime storage
- Lime Slurry Pumps
- Lime Sludge Pumps
- Filters and major filter components
- Recarbonation system
- Lime pond
- Chemical feed systems (chlorine, fluoride, phosphate)
- Ground Storage Reservoir
- Transfer Pumps
- Electrical room
- Major HVAC components
- General structural assessment
- Major process valves, piping, and instrumentation

Engineer will assess existing facilities in comparison to current design standards (10 State Standards). An initial proposed Capital Improvement Plan with cost estimates will be prepared. A summary report (memo-format) will be prepared to summarize findings of the evaluation and recommended CIP projects for City's consideration. Two (2) meetings with the City are included to review the report.

Phase 200 Existing Conditions.

Engineer shall make one (1) on-site visit to walk through the entire plant and make observations and to review the condition of the items identified in Phase 100. Owner shall provide access to existing plant drawings and major equipment manuals.

PART 2: DESIGN AND CONSTRUCTION PHASE OF IMPROVEMENTS. Scope and Fee for Part 2 Services will be determined after the completion of Part 1, and will be added to the Agreement via amendment, if elected by the City.

Phase 400 Preliminary Design.

Phase 500 Final Design.

Phase 600 Construction Administration.

Phase 602 Advertising, Bidding, Contract Award.

Phase 650 Onsite Project Representative.

Phase 730 Topographic Survey.

Phase 900 Additional Services.

Items Not Included:

- Detailed Building Code Review.
- Physical assessment of underground utilities (televising, hydro-excavating, etc.).

ATTACHMENT 2 - PROJECT SCHEDULE

The time of completion of the scope of services under this Agreement shall be as follows (assuming Feb 22, 2022 approval at Council Meeting):

Complete walk-through of Lime Softening Plant.....April 1, 2022
Complete Draft CIP Report and Meeting 1 with City..... May 1, 2022
Complete Final CIP Report and Meeting 2 with City.....June 1, 2022

ATTACHMENT 3 - SCHEDULE OF FEES

CONSULTANT'S CURRENT STANDARD HOURLY RATE SCHEDULE

McCLURE ENGINEERING COMPANY
HOURLY RATE SCHEDULE
(Effective through December 31, 2022*)

<u>PERSONNEL</u>	<u>HOURLY RATE</u>
Principal	\$270 - \$295
Project Manager	\$185 - \$230
Senior Professional	\$185 - \$285
Professional	\$155 - \$185
Junior Professional	\$125 - \$155
Senior Technician	\$135 - \$175
Technician	\$115 - \$135
Landscape Architect	\$120 - \$155
On-Site Representative	\$115 - \$155
Client/Project Liaison	\$135 - \$185
Administrative	\$65 - \$85
Public Relations	\$115 - \$150
3 Member Survey Crew	\$270
2 Member Survey Crew	\$200
1 Member Survey Crew	\$135

REIMBURSABLE EXPENSES

1. All materials and supplies used in the performance of work on this project will be billed at cost.
2. Auto mileage will be reimbursed per the current standard mileage reimbursement established by the Internal Revenue Service.
3. Charges for outside services such as soils and materials testing, fiscal, legal will be billed at their invoice.
4. All other direct expenses will be invoiced at cost.



*101 NE Harvey, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846*

AGENDA MEMO

Item No. X
For Meeting of February 22, 2022

AGENDA HEADING: S 19th Street Sanitary Sewer Extension – Foth Infrastructure and Environment, LLC Professional Services Agreement.

SYNOPSIS: The City of Grimes has identified the need for engineering services to design a gravity sanitary sewer extension along SE/SW 19th Street from SE Little Beaver Court to approximately ½ mile west of S James Street. There has been a lot of development interest in the area that this project would make sanitary sewer service available. The design will include about a mile of 18" sanitary sewer construction with a couple of borings under the railroad and S James Street. The project would also include some easement acquisitions in order to place the sanitary sewer in the appropriate location to accommodate future widening of SE/SW 19th Street. The project schedule is to design and bid the project in 2022 with construction in 2023.

The staff selected Foth Infrastructure and Environment because of their background in sanitary sewer design and they are currently working on the Grimes Sanitary Sewer Collection System Study. The work they have performed on the James Street corridor and sanitary sewer studies has given them a great deal of familiarity with this project area and staff feels very comfortable using them on this project.

FISCAL IMPACT: The total fee proposed for the engineering services is a not to exceed amount of \$124,200.00 based off hourly rates and fixed expenses.

The funding source for this work will be from the line item for this project in the current CIP. There will also be an opportunity to recoup a portion of the costs associated with this project by setting up a benefited sanitary sewer connection fee district.

PREVIOUS COUNCIL ACTION(S):

BOARD/COMMISSION ACTION(S):

STAFF/COMMITTEE RECOMMENDATION: The staff has reviewed this Professional Services Agreement and recommends approval by the City Council.

RESOLUTION TO ENTER INTO CONTRACT FOR PROFESSIONAL SERVICES

Grimes Resolution No. 02-2622

WHEREAS, the City of Grimes (Grimes) needs to construct a gravity sanitary sewer extension along SE/SW 19th Street from SE Little Beaver Court to approximately ½ mile west of S James Street to provide sanitary sewer service availability for potential development; and,

WHEREAS, the engineering firm of Foth Infrastructure and Environment, LLC (Engineers), has substantial experience in sanitary sewer design, and is qualified to provide Project Coordination, Design Survey, Legal Survey & Platting, Preliminary Design & Geotechnical, Final Design & Specifications, Letting Services, Environmental Services; and,

WHEREAS, Engineers have proposed the attached Standard Professional Services Agreement that has a scope of work to be supplied by the Engineers and compensation to be paid by Grimes for their engineering services related to the sanitary sewer design; and,

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, that the Mayor is authorized to execute the Standard Professional Services Agreement with the Engineers on behalf of the City of Grimes.

Passed by the City Council of the City of Grimes, Iowa, by of vote of ___ to ___ on the 22nd day of February, 2022, and approved by the Mayor on the 22nd day of February, 2022.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk

AGREEMENT FOR PROFESSIONAL CONSULTING SERVICES

SE 19th Street Sanitary Sewer Extension From SE Little Beaver Court to ½ Mile west of S James Street

This Agreement is made and entered into this 22nd day of February, 2022, by and between City of Grimes, a municipal corporation, hereinafter referred to as "City," and FOTH INFRASTRUCTURE AND ENVIRONMENT, LLC, (Fed. I.D. #20-5814224) party of the second part, hereinafter referred to as "Consultant" as follows:

THE CITY HEREBY AGREES TO RETAIN THE CONSULTANT FOR THE PROJECT AS DESCRIBED IN THIS AGREEMENT AND CONSULTANT AGREES TO PERFORM THE PROFESSIONAL SERVICES AND FURNISH THE NECESSARY DOCUMENTATION FOR THE PROJECT AS GENERALLY DESCRIBED IN THIS AGREEMENT.

1. SCOPE OF SERVICES

Services provided under this Agreement shall be as further described in Attachment 1, Scope of Services.

2. SCHEDULE

The schedule of the professional services to be performed shall conform to the Schedule set forth in Attachment 2. Any deviations from the Schedule shall be approved by the authorized City representative. The City agrees that the Consultant is not responsible for delays arising from a change in the scope of services, a change in the scale of the Project or delays resulting from causes not directly or indirectly related to the actions of the Consultant.

3. COMPENSATION

A. In consideration of the professional services provided herein, the City agrees to pay the Consultant the following sum NOT-TO-EXCEED, excluding any authorized reimbursable expenses, pursuant to the Schedule of Fees set forth in Attachment 3.

I. Basic Services of the Consultant

A. Project Coordination	\$ 25,000.00
B. Design Survey	\$ 33,000.00
C. Legal Survey and Platting	\$ 15,000.00
D. Preliminary Design and Geotechnical	\$ 24,000.00
E. Final Design and Specifications	\$ 20,000.00
F. Letting Services	\$ 4,200.00
G. Environmental Services	\$ 3,000.00
Total	\$ 124,200.00

B. The Consultant shall invoice the City monthly for services, any reimbursable expenses and any approved amendments to this Agreement, based upon services actually completed at the time of the invoice. Final payment shall be due and payable within 30 days of the City's acceptance of Consultant's submission of final deliverables in accordance with the Scope of Services.

C. In consideration of the compensation paid to the Consultant, the Consultant agrees to perform all professional services to the satisfaction of the City by performing the professional services in a manner consistent with that degree of care and skill ordinarily exercised by members of Consultant's profession currently practicing under similar circumstances. If the performance of this Agreement involves the services of others or the furnishing of equipment, supplies, or materials, the Consultant agrees to pay for the same in full.

4. INSURANCE

- A. Consultant understands and agrees that Consultant shall have no right of coverage under any and all existing or future City comprehensive, self or personal injury policies. Consultant shall provide insurance coverage for and on behalf of Consultant that will sufficiently protect Consultant or Consultant's representative(s) in connection with the professional services which are to be provided by Consultant pursuant to this Agreement, including protection from claims for bodily injury, death, property damage, and lost income. Consultant shall provide worker's compensation insurance coverage for Consultant and all Consultant's personnel. Consultant shall file applicable insurance certificates with the City, and shall also provide evidence of the following additional coverage.
- B. The Consultant shall provide evidence of comprehensive general liability coverage and contractual liability insurance by an insurance company authorized to do business in the State of Iowa in the limits of at least \$1,000,000 each personal injury accident and/or death; \$1,000,000 general aggregate personal injury and/or death; and \$1,000,000 for each property damage accident. The evidence shall designate the City as an additional insured, and that it cannot be canceled or materially altered without giving the City at least thirty (30) days written notice by registered mail, return receipt requested.
- C. The Consultant shall also provide evidence of automobile liability coverage in the limits of at least \$1,000,000 bodily injury and property damage combined. The evidence shall designate the City as an additional insured, and that it cannot be cancelled without giving the City at least thirty (30) days written notice by registered mail, return receipt requested.
- D. The Consultant shall provide evidence of professional liability insurance, by an insurance company authorized to do business in the State of Iowa, in the limit of \$1,000,000 for claims arising out of the professional liability of the Consultant. The insurance coverage shall not be reduced below these limits and the Consultant will notify the City of any erosion of the Policy Limits due to claims made. The coverage shall be maintained for a period of three (3) years after completion of the project. Consultant shall provide City written notice within five (5) days by registered mail, return receipt requested of the cancellation of the professional liability policy.
- E. AGENTS AND SUBCONTRACTORS: The Consultant shall require that any of its consultants, agents and subcontractors who perform work and/or services pursuant to the provisions of this Agreement to meet the same insurance requirements as are required of the Consultant.
- F. ADDITIONAL INSURED & GOVERNMENTAL IMMUNITY: Except for Workers Compensation and Professional Liability, the policies providing the coverages specified in B and C above shall include the City of Grimes as Additional Insured and Governmental Immunities Endorsements.
- G. Failure of Consultant to maintain any of the insurance coverages set forth above shall constitute a material breach of this Agreement.

5. NOTICE

Any notice to the parties required under this agreement shall be in writing, delivered to the person designated below, by United States mail or in hand delivery, at the indicated address unless otherwise designated in writing.

FOR THE CITY:

Name: City of Grimes
Attn: Matt Ahrens, P.E.
Title: City Engineer
Address: 410 SE Main Street, #102
City, State: Grimes, IA 50111

FOR THE CONSULTANT:

Name: Foth Infrastructure and Environment, LLC
Attn: Joshua C. DeBower, P.E.
Title: Local Municipal Leader
Address: 8191 Birchwood Court, Suite L
City, State: Johnston, Iowa 50131

6. GENERAL COMPLIANCE

In the conduct of the professional services contemplated hereunder, the Consultant shall comply with applicable state, federal, and local law, rules, and regulations and technical standards or specifications issued by the City. Consultant must qualify for and obtain any required licenses prior to commencement of work, including any professional licenses necessary to perform work within the State of Iowa.

7. STANDARD OF CARE

Services provided by the Consultant under this Agreement shall be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances.

8. INDEPENDENT CONTRACTOR

Consultant understands and agrees that the Consultant and Consultant's employees and representatives are not City employees. Consultant shall be solely responsible for payment of salaries, wages, payroll taxes, unemployment benefits, or any other form of compensation or benefit to Consultant or Consultant's employees, representatives or other personnel performing the professional services specified herein, whether it be of a direct or indirect nature. Further, it is expressly understood and agreed that for such purposes neither Consultant nor Consultant's employees, representatives or other personnel shall be entitled to any City payroll, insurance, unemployment, worker's compensation, retirement, or any other benefits whatsoever.

9. NON-DISCRIMINATION

Consultant will not discriminate against any employee of applicant for employment because of race, color, sex, national origin, religion, age, handicap, or veteran status. Consultant will, where appropriate or required, take affirmative action to ensure that applicants are employed, and that employees are treated, during employment, without regard to their race, color, sex, national origin, religion, age, handicap, or veteran status. Consultant will cooperate with the City in using Consultant's best efforts to ensure that Disadvantaged Business Enterprises are afforded the maximum opportunity to compete for subcontracts of work under this Agreement.

10. HOLD HARMLESS

Consultant agrees, to the fullest extent permitted by law, to indemnify and hold harmless the City, its officers, agents, and employees (collectively, City) against all damages, liabilities, judgements or costs, including reasonable investigative fees, attorney's fees, and court costs, to the extent caused by the Consultant's negligent acts, errors or omissions in the performance of professional services under this Agreement and those of its subcontractors, or anyone for whom Consultant is legally liable.

11. ASSIGNMENT

Consultant shall not assign or otherwise transfer this Agreement or any right or obligations therein without first receiving prior written consent of the City.

12. APPROPRIATION OF FUNDS

The funds appropriated for this Agreement are equal to or exceed the compensation to be paid to Consultant. The City's continuing obligations under this Agreement may be subject to appropriation of funding by the City Council. In the event that sufficient funding is not appropriated in whole or in part for continued performance of the City's obligations under this Agreement, or if appropriated funding is not expended due to City spending limitations, the City may terminate this Agreement without further compensation to the Consultant. To the greatest extent allowed by law, the City shall compensate Consultant as provided in Section 18(B) of this Agreement.

13. AUTHORIZED AMENDMENTS TO AGREEMENT

- A. The Consultant and the City acknowledge and agree that no amendment to this Agreement or other form, order or directive may be issued by the City which requires additional compensable work to be performed if such work causes the aggregate amount payable under the amendment, order or directive to exceed the amount appropriated for this Agreement as listed in Section 3, above, unless the Consultant has been given a written assurance by the City that lawful appropriation to cover the costs of the additional work has been made.
- B. The Consultant and the City further acknowledge and agree that no amendment to this Agreement or other form, order or directive which requires additional compensable work to be performed under this Agreement shall be issued by the City unless funds are available to pay such additional costs, and the Consultant shall not be entitled to any additional compensation for any additional compensable work performed under this Agreement. The Consultant expressly waives any right to additional compensation, whether in law or equity, unless prior to commencing the additional work the Consultant was given a written amendment, order or directive describing the additional compensable work to be performed and setting forth the amount of compensation to be paid, such amendment, order or directive to be signed by the authorized City representative. It is the Consultant's sole responsibility to know, determine, and ascertain the authority of the City representative signing any amendment, directive or order.

14. OWNERSHIP OF CONSULTING DOCUMENTS

All sketches, tracings, plans, specifications, reports, and other data prepared under this Agreement shall become the property of the City; a reproducible set shall be delivered to the City at no additional cost to the City upon completion of the plans or termination of the services of the Consultant. All drawings and data shall be transmitted in a durable material, with electronic files provided when feasible to do so. The Consultant's liability for use of the sketches, tracings, plans, specifications, reports, and other data prepared under this Agreement shall be limited to the Project.

15. INTERPRETATION

No amendment or modification of this Agreement shall be valid unless expressed in writing and executed by the parties hereto in the same manner as the execution of the Agreement. This is a completely integrated Agreement and contains the entire agreement of the parties; any prior written or oral agreements shall be of no force or effect and shall not be binding upon either party. The laws of the State of Iowa shall govern and any judicial action under the terms of this Agreement shall be exclusively within the jurisdiction of the district court for Polk County, Iowa.

16. COMPLIANCE WITH FEDERAL LAW

To the extent any federal appropriation has or will be provided for the Project, or any federal requirement is imposed on the Project, Consultant agrees that Consultant will comply with all relevant laws, rules and regulations imposed on City and/or Consultant necessary for receipt of the federal appropriation. Consultant shall provide appropriate certification regarding Consultant's compliance.

17. SOLICITATION AND PERFORMANCE

- A. The Consultant warrants that it has not employed or retained any company or person, other than a bona fide employee working for the Consultant, to solicit or secure this Agreement, and that the Consultant has not paid or agreed to pay any company or person other than a bona fide employee, any fee, commission, percentage, brokerage fee, gift or contingent fee.
- B. The Consultant shall not engage the services of any person or persons in the employ of the City at the time of commencing such services without the written consent of the City.

18. SUSPENSION AND TERMINATION OF AGREEMENT

- A. The right is reserved by the City to suspend this Agreement at any time. Such suspension may be affected by the City giving written notice to the Consultant, and shall be effective as of the date established in the suspension notice. Payment for Consultant's services shall be made by the City for services performed to the date established in the suspension notice. Should the City reinstate the work after notice of suspension, such reinstatement may be accomplished by thirty (30) days written notice within a period of six (6) months after such suspension, unless this period is extended by written consent of the Consultant. If the contract is not reinstated within six (6) months of suspension, it will be considered terminated, and the City will be under no obligation to make further payment under the Agreement.
- B. Upon ten (10) days written notice to the Consultant, the City may terminate the Agreement, if in the City's sole judgement, it is found that reasons beyond the control of either the City or Consultant make it impossible or against the City's interest to complete the Agreement. In such case, the Consultant shall have no claims against the City except for the value of the work performed up to the date the Agreement is terminated.
- C. The City may also terminate this Agreement at any time if it is found that the Consultant has violated any material term or condition of this Agreement or that Consultant has failed to maintain workers' compensation insurance or other insurance provided for in this Agreement. In the event of such default by the Consultant, the City may give ten (10) days written notice to the Consultant of the City's intent to terminate the Agreement. Consultant shall have ten (10) days from notification to remedy the conditions constituting the default.
- D. In the event that this Agreement is terminated in accordance with paragraph C of this section, the City may take possession of any work and may complete any work by whatever means the City may select. The cost of completing said work shall be deducted from the balance which would have been due to the Consultant had the Agreement not been terminated and work completed in accordance with contract documents.
- E. The Consultant may terminate this Agreement if it is found that the City has violated any material term or condition of this Agreement. In the event of such default by the City, the Consultant shall give ten (10) days written notice to the City of the Consultant's intent to terminate the Agreement. City shall have ten (10) days from notification to remedy the conditions constituting the default.

19. TAXES

The Consultant shall pay all sales and use taxes required to be paid to the State of Iowa on the work covered by this Agreement. If requested by the City, the Consultant shall execute and deliver and shall cause any sub-consultant or subcontractor to execute and deliver to the City certificates as required to permit the City to make application for refunds of said sales and use taxes as applicable. The City is a municipal corporation and not subject to state and local tax, use tax, or federal excise taxes.

20. SEVERABILITY

If any portion of this Agreement is held invalid or unenforceable by a court of competent jurisdiction, the remaining portions of this Agreement shall continue in full force and effect.

21. DISPUTE RESOLUTION

Should a dispute or conflict arise between the City and the Consultant during the design and construction of the Project, or following the completion of the Project, the City and the Consultant agree to submit the issues to formal non-binding mediation prior to exercising their right to commence litigation in a court of law. The parties shall each bear their own attorneys' fees, costs and expenses during mediation. The cost of the mediator shall be shared equally by the parties.

If a suit, action, arbitration or other legal proceeding is instituted in connection with any controversy arising out of this Agreement or to interpret or enforce any rights under this Agreement, the prevailing party shall be entitled to recover from the non-prevailing party court costs provided by Iowa law and interest at the legal rate. The City and Consultant agree that the jurisdiction and venue for any legal proceeding arising from this Agreement are the Iowa District Court for Polk County.

22. MISCELLANEOUS HEADINGS

Title to articles, paragraphs, and subparagraphs are for information purposes only and shall not be considered a substantive part of this Agreement.

23. FURTHER ASSURANCES

Each party hereby agrees to execute and deliver such additional instruments and documents and to take all such other action as the other party may reasonably request from time to time in order to affect the provisions and purposes of this Agreement.

24. COUNTERPARTS

This Agreement may be executed in any number of counterparts, each of which shall constitute an original document, no other counterpart needing to be produced, and all of which when taken together shall constitute the same instrument.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized officers or agents on the day and year first above written.

CONSULTANT

BY: _____

Name: Joshua C. DeBower, P.E.

Title: Local Municipal Leader

CITY OF GRIMES

BY: _____

Scott Mikkelsen, Mayor

WITNESS

By: _____

Name: Molly D. Long, P.E.

Title: State Municipal Leader

ATTEST

By: _____

Name: _____

Title: _____

ATTACHMENT 1 - SCOPE OF SERVICES

I. BASIC SERVICES OF THE CONSULTANT

The Consultant shall consult on a regular basis with the City to clarify and define the City's requirements for the Project and review available data. The City agrees to furnish to the Consultant full information with respect to the City's requirements, including any special or extraordinary considerations for the Project or special services needed, and also to make available pertinent existing data. The SE 19th Street Sanitary Sewer Extension is generally described as follows:

The project involves the design of an 18-inch sanitary sewer to provide capacity in the wastewater collection system west of S James Street adjacent to SE 19th Street.

This scope of services is based on the following project assumptions:

- Design shall consist of the gravity sewer extension from the existing sanitary sewer located near SE Little Beaver Court and run along the south side of SE 19th Street.
- Anticipated length of extension is approximately 5,400 feet
- Foth shall provide construction services as an amendment if needed

The scope of services to be performed by the Consultant shall be completed in accordance with generally accepted standards of practice and shall include the services to complete the following tasks:

PHASE 10 – PROJECT COORDINATION

Task 1 - Project Management

The project manager will be responsible for the development and tracking of the project plan for the project development. This includes task identification, staff scheduling and coordination, project communications, monthly progress reporting and invoicing and other important elements of the project.

- The project duration is assumed to be nine (9) months.

Task 2 – Project Review Meetings.

Maintain communications with the project development team and various other designated representatives. The project development team will include City of Grimes Public Works, Development Services and Foth. Meet to review progress and to discuss specific elements of the project design. The meetings will also serve to establish schedules, develop project goals, establish initial design parameters, promote a dialog between the various entities, improve the decision-making process, and expedite design development.

For budget purposes, it is assumed two (2) meetings will be attended by two (2) staff members of the Consultant.

Task 3 - Periodic Meetings with Local Elected Officials (Task not Used)

Task 4 - Project Permitting Coordination

The Consultant will assist the City in project clearance with governmental authorities that have jurisdiction to approve the design of the project and participate in consultations with such authorities, as necessary. The Consultant shall provide coordination with the following agencies:

- US Army Corps of Engineers
- Iowa Department of Natural Resources

The Consultant will attend up to the following assumed meetings to assist in the coordination of the project development activities. For budget purposes, it is assumed that two (2) meetings will be attended by two (2) staff members of the Consultant.

Any fees for construction permits, licenses or other costs associated with permits and approvals shall be the responsibility of the Consultant and reimbursed by the City. The Consultant shall provide technical criteria, written descriptions and design data for the City's use in filing the applications for permits. The Consultant shall prepare the permit applications and other documentation.

Task 5 - Individual Property Owner Meetings

The Consultant will conduct meetings with individual property owners to address issues of specific concern to adjacent properties. These meetings will be held in concert with the preliminary design development and property acquisition Segments of the project. This will include specific discussions about access issues, changes in circulation, potential right-of-way needs, and other issues related to specific parcels.

During the scheduled individual property owner meeting times, the Consultants project manager will meet with the affected property owner to discuss the specifics of the project as it relates to their property, obtain information regarding any issues the property owner feels is important, and get input regarding their expectations about the project. The information gathered at this time will be used in developing the project documents and negotiating the required right-of-way. It is anticipated that the following meetings with individual property owners involved in the right-of-way acquisitions will be required.

- Two (2) meetings with four (4) property owners.

Task 6 – Design Development Exhibit Preparation

Exhibit for the design development will consist of a full-size strip plot with the major project features shown on the aerial photograph. Includes coloring, lettering, and other techniques to delineate the proposed design concepts and right of-way needs, including typical section elements of the roadway. The figure will indicate right-of-way needs, property lines, property ownership, access control lines, structure limits, and new roadway improvements.

Task 7 – Individual Parcel Exhibits

The Consultant will prepare individual property acquisitions exhibits (8.5-in by 11-in) for each parcel which will consist of aerial imagery and show the proposed design elements, driveway access, site modifications, in addition to existing right-of-way lines, proposed fee title right-of-way needs and permanent/temporary easement needs. The exhibits will be label with key parcel information and reference individual easement square footage areas. The exhibits will be used for initial right-of-way discussions and verification in advance of the preparation of acquisition plats.

- Five (5) Exhibits

Task 8 – Utility Coordination Meetings

The Consultant will conduct meetings with individual utility companies to address specific conflicts. It is anticipated that there will be three (3) meetings with representatives of the various utility companies. The first will be to advise of the nature and extent of the improvements and any potential conflicts with existing or proposed utility systems, and the second and third will be preliminary/final design review and coordination meetings.

Task 9 – Norfolk Southern Railroad Meetings

The Consultant will conduct meetings with the Railroad to address issues of specific concern to their facility. These meetings will be held in concert with the property owner meetings. During the scheduled meeting, the Engineer's project manager will meet with the railroad to discuss the specifics of the project as it relates to their facility, obtain information regarding any issues the railroad feels is important, and get input regarding their expectations about the project. The Engineer shall record all correspondence with railroad and incorporate suggestions as appropriate.

It is anticipated that there will be three (3) meetings with representatives from Norfolk Southern RY.

PHASE 25 – GEOTECHNICAL SERVICES

Task 1 – Soil Borings (Subconsultant Allender Butzke Engineers, Inc.)

This task consists of securing a subsurface exploration based on preliminary alignments and profiles of the proposed improvements. The soil borings will be completed after sewer alignment has been selected. These services will be in general accordance with the standard specifications for subsurface investigations and design. This task includes

the necessary field and office services to provide a geotechnical report for the project. The task involves completing seven (7) borings 30-ft deep. The borings will be for purposes of the utility design, moisture contents, groundwater levels, laboratory testing and engineering analysis. The soil borings shall include coordination of traffic control measures and arranging a utility locate through Iowa One Call. The backfilling of the boreholes will be performed following the soil borings.

This subsurface exploration will include laboratory testing, engineering analysis, trench design and a written report.

The results of our field and laboratory programs will be evaluated by a professional geotechnical engineer licensed in the State of Iowa. Based on the results of our evaluation, an engineering report will be prepared and include the following information:

- Description of the project.
- Computer generated boring logs with soil stratification based on visual soil classification
- Summarized laboratory data on the boring logs
- Groundwater levels observed during and shortly after completion of drilling
- Boring location diagram
- Subsurface exploration procedures
- Subsurface soil conditions

In addition, geotechnical recommendations for the project will include:

- Trench excavation and backfill
- Bearing soils for sanitary sewer and manholes
- Pipe and Manhole structure subgrade preparation
- Settlement and global slope stability review, if applicable
- Expansive soil design considerations, if applicable
- Discussions of potential need for dewatering

The scope of services does not include recommendations for street construction of SE 19th Street, which can be incorporated by contract amendment upon the request of the City.

PHASE 30 – Design Surveys

The Consultant will perform field and office tasks required to collect additional topographic information deemed necessary to complete the project. The City will provide aerial photographic and other available mapping of the Project area. The specific supplemental survey tasks to be performed include the following:

Task 1 - Control Survey

The Consultant will establish horizontal and vertical control for the Project area. Each permanent control point or benchmark will have horizontal coordinates or elevation, recovery information and monument description. Accurate descriptions of the horizontal control points and benchmarks will be created and recorded on the plan sheets.

Task 2 - Topographic Survey

The Consultant will perform limited topographic surveys required for the development of the conceptual design. Horizontal and vertical accuracies will be adequate to produce a map that is compatible with the topographic data for incorporation into the existing mapping. Assume that additional topographic surveys will be required for preparation of final construction plans.

Task 3 - Utility Survey

The Consultant will perform utility surveys required for the development of the project. Contact utility owners of record or the Iowa One Call representative, request that buried utilities be marked in the field and obtain existing utility map. Establish coordinates and elevations (if possible) for utilities that fall within the limits of the project and are visible or have been marked on the ground by the utility owner. Show utility name and describe the utility on the plans.

This task consists of field survey indicating the location of utilities within the existing right-of-way for the project. The Consultant will field locate utility locations established by others; excavating to expose buried utilities is not part of this contract. Utilities to be surveyed include phone, gas, fiber optic, water main, overhead/underground electrical, sanitary sewer and storm sewer (including power poles, pedestals, valves and manholes). This includes establishing manhole and intake elevations for existing sanitary, storm sewers and roadway culverts.

Task 4 - Property Ownership and Research

Research City and County records including right-of-way strip maps, subdivision plats, section corner ties, and surveys, locate existing boundary corner monuments, establish property lines, right-of-way lines, section lines, and easements, determine ownership of the properties affected by the project. Prepare a drawing with property lines, right-of-way lines, section lines, and easements within the project area as shown on the existing plats and other documents of record along with the land corner monuments and boundary corner monuments located in field. Review property ownership information from public records and add property owner names to the project mapping for public display and plan preparation purposes.

Task 5 - Right-of-Way Survey

The Consultant will perform right-of-way surveys required for the development of the project. The right-of-way surveys will be in-depth legal surveys for which acquisition plats are to be developed.

This task includes a thorough search of City, County and State records to review all surveys of record pertaining to the survey corridor, including County Auditor's Subdivisions Plats, original government surveys, early surveys made by County Surveyors, all irregular land survey and road establishment records. Copies of such records are to be included in the project file for future reference.

This task also includes obtaining sufficient field data to locate or establish property lines affected by the project to enable the preparation of the improvement plans. This includes locating section corners, property pins, and visible lines of occupation such as fences, field divisions or any other lines, indicating possession. A diligent effort must be made to recover existing land corner monuments necessary to describe the right-of-way along the project corridor.

The task includes incorporation of property lines, right-of-way lines, and ownership of properties affected by the project into the base mapping for the project. The base mapping will identify the owners and approximate boundaries of all appropriate parcels within the survey limits.

Task 6 - Project Base Map

Incorporate field surveys into an electronic base map to be used for the design of the project. Incorporate property lines, right-of-way lines, and property ownership for parcels located within the project limits into the base map.

Task 7 - Soil-Boring Location Surveys

Perform soil-boring location surveys to establish location and elevation of proposed geotechnical investigations consisting of the following number of soil borings:

- Seven (7) borings.

Task 8 – Utility Relocation Staking (Task not included)

Task 9 - Public Notice of Project

The Consultant will prepare a project notice letter for property owners directly adjacent to the project. This letter will provide a brief project description, notification of property surveys, anticipated schedule and contact information. The Consultant will distribute the notice letter following the City review and approval.

Task 10 - Easement Staking

This task consists of staking the easement locations for purposes or property negotiations. The staking survey includes the marking of key easement location points in order to visualize the locations in the field and will also include marking of existing property lines locations. For the purpose of this agreement, all permanent and temporary easements will be staked one (1) time.

Task 11 – Permanent Monumentation of Right-of-Way

This task consists of monumentation of the right-of-way acquired as part of this project which will be performed upon completion of construction of the proposed improvements. The monumentation will comply with requirements of the Iowa Code and will be performed by or under the direct supervision of a duly licensed land surveyor under the laws of the State of Iowa.

This task also includes resetting existing right-of-way monumentation for those parcels with only a temporary construction easement.

PHASE 31 – Acquisition Plats

For budgetary purposes, it is assumed that four (4) parcels are within the project limits.

Task 1 - Preparation of Acquisition Plats and Legal Descriptions

The Consultant will prepare acquisition plats and legal descriptions for property to be acquired for the project. For estimating purposes, the following numbers of acquisition plats are assumed for this agreement:

- Permanent (Fee-Title) Right-of-Way Acquisition Plats = 0 each (FE)
- Temporary Construction Easement = 5 each (TE)
- Sanitary Easements = 5 each (PE)

The following table summarizes the anticipated project acquisitions, for which this scope of service task has been developed:

No.	Parcel Name	Fee-Title ROW (FE)	Temporary Easements (TE)	Permanent Easements (PE)
1	EBH Inc.	n/a	2	2
2	Norfolk Southern RY	n/a	1	1
3	Diane M Britson	n/a	1	1
4	Lemar Koethe	n/a	1	1
Totals		n/a	5	5

Individual plats and legal descriptions will be prepared for each parcel with permanent and temporary acquisitions. The legal descriptions will be “of” descriptions and not be metes & bounds descriptions. The plats and legal descriptions will comply with requirements of the Iowa Code and will be prepared by or under the direct supervision of a duly licensed land surveyor under the laws of the State of Iowa. The plats will also be completed in accordance with the City requirements.

PHASE 35 – ENVIRONMENTAL SERVICES

The Consultant will complete the following environmental services.

Task 1 – Limited Wetland Evaluation Services

The Consultant will review map and aerial photograph resources to assist with identifying suspect WUS and wetland areas at the subject site. These sources include the current USGS Topographic Map, National Wetland Inventory (NWI) Map, Natural Resources Conservation Service (NRCS) Soil Survey Map, and historic aerial photographs.

The Consultant will mobilize to the site and to identify jurisdictional WUS and potential wetland areas within the project site based on field indicators. The limited evaluation will be based on wetland vegetation and hydrology indicators readily observed during the site visit. If jurisdictional wetlands and/or WUS are not identified, we will document the findings of the limited wetland evaluation in a letter report.

PHASE 40 – PELIMINARY DESIGN (SANITARY SEWER)

The work to be performed by the Consultant under Preliminary Design shall consist of the following tasks:

The Consultant will complete the preparation of preliminary plans for the sanitary sewer improvements. The primary focus will be on utility improvements, including development of typical trench sections, identification of

related street/utility improvements, and other necessary construction elements. The preliminary plans will also incorporate potential elements that may affect the corridor including property impacts. The plans will show existing topographic features, utility improvements and right-of-way/easement requirements.

Task 1 - Data Collection & Review (Task not used)

Task 2 - Develop Design Criteria

The Consultant will develop project design criteria to be used in developing utility improvements. Criteria will conform to the Statewide Urban Design Standards. The criteria to be addressed include:

- Typical utility improvement details.
- Maintenance of traffic/property access during construction, including access requirements, allowable street closures, and other issues (i.e. emergency vehicles, property owners, pedestrians and/or bicycles).
- Provisions for resolution of utility conflicts, including necessary relocations.

The Consultant will distribute conceptual plans to utility companies for their review, including City utilities for information within the project corridor regarding transmission, distribution and service laterals. This includes information related to existing facilities and facilities planned for construction during the proposed improvements.

Task 3 - Develop Trench Sections

The Consultant will develop typical trench sections for the utility improvements. This task consists of preparation of typical trench sections, including permanent sanitary sewer easement widths, right-of-way widths, and utility locations.

Task 4 – Preparation of Preliminary Design Plans

The Consultant will prepare conceptual design plans, which will be approximately 60 percent complete and shall consist of the following tasks:

Plan Preparation - Title Sheet and Typical Sections (A and B Sheets)

Prepare title and typical section sheets for each of the proposed project segments.

Plan Preparation – Estimate of Quantities (C Sheets)

This task consists of a preliminary determination of the bid items to be included in the project, along with their appropriate tabulations.

Plan Preparation - Plan and Profile (D Sheets)

Prepare preliminary plan and profile drawings at a scale of 1"=50' horizontal and 1"=5' vertical. These drawings will show base mapping and proposed sanitary sewer alignments. Include sanitary sewer, storm sewer, water main and other existing utility information, existing and proposed right-of-way, easements, and sewer profiles. These drawings will also show existing topographic information and proposed grading utility improvements along the project corridor.

Plan Preparation - Special Construction Details (U Sheets)

This task consists of the design and drafting associated with the preliminary assembly of modified standards and special details.

Quality Control - Plan Set

Involve ongoing quality control input from the Project Team and the design engineer's senior technical staff throughout the development of preliminary plans and documents for each project segment. The design engineer is responsible for making specific recommendations and ensuring that critical issues are discussed and resolved prior to submittal of the preliminary plan set to the Project Team.

Review the preliminary engineering plan set for technical accuracy, as well as for general constructability and conformance with the project design criteria.

Task 5 - Public Utility Review

This task includes review of existing public utilities, including electric, gas, telephone and cable. Also includes analyzing the effects of the proposed improvements will have on the existing utilities and identifying potential public utility corridors.

Task 6 - Field Exam

This task includes a Field Exam will with the Project Development Team to discuss key issues and design concepts, including drainage, access control, traffic control/stage construction and right of-way. The review will determine the completion of the plan design, identify needed adjustments to minimize potential property impact and confirm the proposed staging plans. Revisions will be noted for preparation of the final design. Completion of the Field Exam will allow preparation for Final Plans.

Task 7 – Opinion of Probable Construction Costs

The Consultant will prepare a preliminary opinion of probable construction cost for the project. The Opinion of Probable Construction Cost is intended for the use of the City in capital improvement planning and financing the Project. Conceptual cost estimates will be based on representative major project elements and recent bid information. Detailed quantity takeoffs will not be developed for the conceptual cost estimate.

PHASE 46- FINAL DESIGN AND SPECIFICATIONS

Based upon approved preliminary design, the Consultant shall subsequently proceed with final design, contract drawings, specifications and opinion of probable construction costs for the award of a single Contract for the construction of the proposed improvements. Comments received from the Preliminary Design Phase plans will be implemented in the Final Design Phase plans. The work tasks to be performed include the following:

Task 1 - Final Construction Plans

The Consultant shall provide the City with the following deliverables:

Final Title Sheets (A Sheets) - Finalize title sheet. The title sheets will include the Index of Sheets, Legend, Location Map and Project Number.

Final Typical Sections and Final Details (B Sheets) - This item consists of final design and drafting of typical cross sections and standard details to be utilized for the improvements.

Final Quantities and Final Estimate of Miscellaneous Quantities (C Sheets) - This item consists of final bid items to be included in the Project, as well as final quantity tabulations, the development of the general notes and estimate reference information. This item also includes the final design and drafting of erosion control measures to be provided on the project.

Final Plan and Profiles (D Sheets) - This item consists of the final design and drafting of sanitary sewer plan and profile sheets, including the detail information required for plan approvals, permitting, and construction of the proposed improvements.

Reference Ties, Bench Marks and Alignment Information (G Sheets)

Finalize the plan control points and the benchmark data used to develop the plans and to be preserved throughout construction of the project. Provide the centerline alignment tangent and curve data.

Traffic Control, Staging and Trail Signing (J Sheets) – This item consists of final design and drafting of the traffic control, staging, and haul road information.

Final Construction Details (U Sheets) - This item consists of the final design and drafting of special project details not covered in other items. Included are such items as special grading details, bank grading, special stabilization details, and other required miscellaneous details found to be required for completion of the project.

Task 2 - Project Permitting

The Consultant will assist the City in preparing applications for permits from governmental authorities that have jurisdiction to approve the design of the project and participate in consultations with such authorities, as necessary. The Consultant shall prepare the following documents for the project:

- IDNR Wastewater Construction Permit
- Notice of Stormwater Discharge Publication
- Pollution Prevention Plan

Any fees for construction permits, licenses or other costs associated with permits and approvals shall be the responsibility of the Consultant and reimbursed by the City. The Consultant shall provide technical criteria, written descriptions and design data for the City's use in filing the applications for permits. The Consultant shall prepare the permit applications and other documentation.

Task 3 - Project Manual

The task consists of preparation of a Project Manual utilizing the standard City front-end documents, including Notice of Hearing and Letting, Instruction to Bidders, Bid forms, Bond Forms, Agreement Forms, General Conditions of Construction Contract, Supplementary General Conditions, and Detailed Construction Specifications. The Statewide Urban Design and Specifications (SUDAS) manuals shall be utilized for this project.

Task 4 - Opinion of Probable Construction Cost

The Consultant shall prepare a Final Opinion of Probable Construction Cost for the project at the time of completion of the plans and specifications. The Opinion of Probable Construction Cost is intended for the use of the City in financing the Project.

Task 5 - Quality Control

Involve ongoing quality control input from the Project Team and the Consultant's senior technical staff throughout the development of final plans. The Consultant is responsible for making specific recommendations and ensuring that critical issues are discussed and resolved prior to submittal of the preliminary plan set to the Project Team.

PHASE 60 - PROJECT BIDDING

The Consultant will coordinate and manage the letting process for the project. For estimating purposes, one (1) letting has been included as part of this Agreement. The work tasks to be performed or coordinated by the Consultant shall include the following:

Task 1 - Printing of Plans and Specifications

This task consists of printing and handling of the Plans and Specifications. For budget purposes it is estimated that ten (10) half-size (11"x17") plan sets and specifications will be duplicated and assembled by the Consultant. This task also includes dissemination of the contract documents utilizing the QuestCDN system and maintaining a plan holders list during the bidding phase.

Task 2 - Notice of Project

The Consultant shall prepare of the formal Notice of Hearing and Letting and submit the Notice to Iowa League of Cities and Master Builder's online posting platforms. The City shall handle publication of the Notice to Bidders and Notice of Public Hearing to the paper as well as their website.

Task 3 - Plan Clarification and Addenda

The Consultant shall be available to answer questions from contractors prior to the letting and shall issue addenda as appropriate to interpret, clarify or expend the bidding documents.

Task 4 - Letting, Bid Tabs, and Award Recommendation

The Consultant shall be a representative present when the bids and proposals are opened, shall make tabulations of bid for the Owner, shall advise the Owner on the responsiveness of the bidders and assist the Owner in making the award of contract, including preparation of necessary contract documents.

Project Deliverables

The scope of services shall be considered complete upon completion and delivery of the following items to the satisfaction of the City Engineer:

- Preliminary Plans and Preliminary Opinion of Probable Construction Costs
- Two (2) set of the original Final Construction drawings (half-size 11"x17") and final Project Manual.

- Electronic copy in PDF format of the original electronic signed final drawings (half-size 11"x17") that includes special provisions and engineer's final opinion of probable cost for the project.
- Two (2) copies of Parcel Exhibits
- Permanent and Temporary Easement Plats (3 copies of original signed plats)

ADDITIONAL SERVICES:

Additional Services are *not* included in this Agreement. If authorized under a Supplemental Agreement the Consultant shall furnish or obtain from others the following services:

- 1.) State Revolving Fund (SRF) Applications
- 2.) Right of Way Services
- 3.) Review Appraisals
- 4.) Eminent Domain proceedings
- 5.) Wetland & WUS Delineation
- 6.) Threatened and Endangered (T&E) Species Habitat Assessment
- 7.) Phase I Cultural Resource Survey
- 8.) Section 404 Permit Application
- 9.) Mitigation Plan
- 10.) USACE Meetings or additional data collection
- 11.) Alternative Analysis for Individual Permit
- 12.) NEPA Evaluation
- 13.) Major HEC-RAS Water Surface Modeling
- 14.) Contaminated Soils Investigations
- 15.) Streetscape Design
- 16.) Traffic Signal Design
- 17.) Structural/Retaining Wall Design
- 18.) Bridge Design
- 19.) Special Geotechnical Considerations
- 20.) Subsurface Utility Investigations
- 21.) Storm Water Pollution Prevention Monitoring
- 22.) Construction Period Services
- 23.) Construction Period Testing Services

CITY'S RESPONSIBILITIES:

The City shall provide the following:

1. Provide existing utility plans and studies.
2. Provide existing street and utility plans/record drawings and utility maps for the project area.
3. Provide existing topographic base mapping, aerial photo images and other available electronic files pertinent to the Project.

ATTACHMENT 2 - PROJECT SCHEDULE

The time of completion of the design and engineering services under this Agreement shall be as follows:

I. Basic Services of the Consultant

Anticipated Contract Approval	February 22, 2022
A. Project Coordination	March – November 2022
B. Design Survey	March – April 2022
C. Legal Survey and Platting	May – June 2022
D. Environmental Services	April – June 2022
E. Preliminary Design	April – May 2022
F. Final Design and Specifications	August - September 2022
G. Letting	November 2022

ATTACHMENT 3 - SCHEDULE OF FEES

FOTH INFRASTRUCTURE AND ENVIRONMENT, LLC
2022 STANDARD HOURLY RATE SCHEDULE

<u>CLASSIFICATION</u>	<u>HOURLY RATE</u>
Director	\$208.00
Project Manager	\$178.00-\$205.00
Project Engineer	\$147.00-\$196.00
Staff Engineer	\$121.00-\$146.00
Planner	\$121.00-\$194.00
Project Scientist	\$121.00-\$147.00
Technology Manager	\$173.00
Technician	\$82.00-149.00
Construction Manager	\$173.00
Land Surveyor	\$138.00-\$173.00
Project Administrator	\$80.00-\$100.00
Administrative Assistant	\$60.00

REIMBURSABLE EXPENSES

1. All materials and supplies used in the performance of work on this project will be billed at cost.
2. Auto mileage will be reimbursed per the current standard mileage reimbursement established by the Internal Revenue Service.
3. Charges for outside services such as soils and materials testing, fiscal, legal will be billed at their invoice.
4. All other direct expenses will be invoiced at cost.

ADJUSTMENTS TO FEE SCHEDULE

1. Fee schedule effective January 1, 2022. Rates subject to change annually on January 1.

GRIMES RESOLUTION NO. 02-1422

**RESOLUTION AGREEMENT WITH METRO WASTE AUTHORITY TO PROVIDE
SOLID WASTE, YARD WASTE AND RECYCLING COLLECTION MANAGEMENT**

WHEREAS, the City is a member of the Metro Waste Authority (“MWA”), and

WHEREAS, MWA has been working towards a regional approach of recycling, solid waste and yard waste collection services in order to provide long-term benefits and administrative efficiency to its participating members; and

WHEREAS, the City previously entered into a Memorandum of Understanding authorizing MWA to manage its recycling, solid waste and yard waste services; and

WHEREAS, as part of this regionalization effort, MWA has negotiated collection contracts with third party providers (“Contractors”) to provide recycling, solid waste and yard waste services (“Services”) for residential customers within the City’s corporate limits, and

WHEREAS, the City agrees to the selected Contractors and agrees that the Contractors will provide said Services for the negotiated term.

WHEREFORE, BE IT RESOLVED BY THE CITY OF GRIMES AS FOLLOWS:

1. The City of Grimes agrees to the terms of the attached Agreement to Provide Collection Services to the City of Grimes; and,
2. The Mayor and City Clerk are authorized to sign the attached Agreement to Provide Collection Services to the City of Grimes on behalf of Grimes;

PASSED this 22nd day of February, 2022, by a vote of ___ to ___ and approved by the Mayor on the 22nd day of February, 2022.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk

**Agreement between
Metro Waste Authority and
City of Grimes, Iowa
To Manage Recycling, Solid Waste and Yard Waste Collection Services**

THIS AGREEMENT is made and entered into this 22nd day of February 2022, by and between Metro Waste Authority, an entity organized pursuant to Section 28E of the Iowa Code, (hereinafter referred to as "Authority" or "MWA") and the City of Grimes, Iowa (hereinafter referred to as "City.")

WHEREAS, the City is a member of the Metro Waste Authority ("MWA"), and

WHEREAS, MWA has been working towards a regional approach of recycling, solid waste and yard waste collection services in order to provide long-term benefits and administrative efficiency to its participating members; and

WHEREAS, the City previously entered into a Memorandum of Understanding authorizing MWA to manage its recycling, solid waste and yard waste services; and

WHEREAS, as part of this regionalization effort, MWA has negotiated collection contracts with third party providers ("Contractors") to provide recycling, solid waste and yard waste services ("Services") for residential customers within the City's corporate limits, and

WHEREAS, the City agrees to the selected Contractors and agrees that the Contractors will provide said Services for the negotiated term.

NOW, THEREFORE, for and in consideration of the mutual covenants given each to the other, the parties hereby acknowledge the following:

1. Contracted Services. As authorized by the City, MWA utilized its relationships and expertise to prepare a request for proposal and negotiate a contract with a third-party provider to provide recycling, solid waste and yard waste services for residential customers within the City's corporate limits. The City hereby approves of the Contractors to perform the Services provided for in MWA's agreement with the Contractors, and authorizes MWA to manage the Services on behalf of the City. This approval is in partial consideration of MWA's agreement to add Grimes City Hall, Public Works, and Fire Department locations to Schedule A pick-up locations governed by Section 5.3 under both the Solid Waste and Yard Waste Agreement, and Recycling Agreement as locations to receive services at no additional charge. The approval is also in consideration of MWA's agreement to either add the Grimes Sewer Plant and Water Treatment Plant locations to Schedule A pick-up locations governed by Section 5.3 under both the Solid Waste and Yard Waste Agreement, and Recycling Agreement as locations to receive services at no additional charge, or to negotiate a reasonable charge for such pickup.

2. Term. The term of MWA's agreement with the Contractors to provide such Services is from July 1, 2022 to June 30, 2029 ("Term"). The City agrees that the Contractors selected by MWA shall be the sole and exclusive provider of Services within the City's corporate limits for

the duration of the Term, unless MWA's agreement with any respective Contractor is terminated early.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first above written, and have the authority to execute this contract on behalf of their respective party.

CITY OF GRIMES

By: _____
Mayor Scott Mikkelsen

Attest:

By: _____
City Clerk Rochelle Williams

METRO WASTE AUTHORITY

By: _____
Michael McCoy, Executive Director

By: _____
R. Ronald Pogge, Chair

By: _____
Secretary

SET DATE FOR HEARING ON URBAN
RENEWAL PLAN AMENDMENT

419952-85

Grimes, Iowa

February 22, 2022

The City Council of the City of Grimes, Iowa, met on February 22, 2022, at 5:30 o'clock, p.m., at the 410 SE Main Street, in the City, for the purpose of setting a date for a public hearing on a proposed urban renewal plan amendment. The Mayor presided and the roll being called, the following members of the Council were present and absent:

Present: _____

Absent: _____.

The Mayor announced that an amendment to the urban renewal plan for the Grimes Urban Renewal Area had been prepared, and that it was now necessary to set a date for a public hearing on the proposed amendment to the urban renewal plan. Accordingly, Council Member _____ moved the adoption of the following resolution entitled "Resolution Setting Date for a Public Hearing on Urban Renewal Plan Amendment," and the motion was seconded by Council Member _____. Following due consideration, the Mayor put the question on the motion and the roll being called, the following named Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the resolution duly adopted as follows:

RESOLUTION NO.02-1722

Resolution Setting Date for Public Hearing on Urban Renewal Plan Amendment

WHEREAS, the City Council of the City of Grimes, Iowa (the "City") by resolution previously established the Grimes Urban Renewal Area (the "Urban Renewal Area") and adopted an urban renewal plan (the "Plan") for the governance of initiatives and projects therein; and

WHEREAS, an amendment (the "Amendment") to the Plan has been prepared which would authorize the undertaking of a new urban renewal project in the Urban Renewal Area consisting of using tax increment financing to pay the costs of the City's Wallace Farm Park Project;

NOW, THEREFORE, Be It Resolved by the City Council of the City of Grimes, Iowa, as follows:

Section 1. This City Council will meet at the 410 SE Main Street, Grimes, Iowa, on March 22, 2022, at 5:30 o'clock p.m., at which time and place it will hold a public hearing on the proposed Amendment.

Section 2. The City Clerk shall publish notice of said hearing, the same being in the form attached hereto, which publication shall be made in a legal newspaper of general circulation in the City, which publication shall be not less than four (4) and not more than twenty (20) days before the date set for hearing.

Section 3. Pursuant to Section 403.5 of the Code of Iowa, the City Administrator is hereby designated as the City's representative in connection with the consultation process which is required under that section of the urban renewal law.

Passed and approved this February 22, 2022.

Mayor Scott Mikkelsen

Attest:

City Clerk Rochelle Williams

NOTICE OF PUBLIC HEARING ON PROPOSED URBAN RENEWAL PLAN
AMENDMENT

Notice Is Hereby Given: That at 5:30 o'clock p.m., at the Grimes Community Center, 410 SE Main Street, Grimes, Iowa, on March 22, 2022, the City Council of the City of Grimes, Iowa, will hold a public hearing on the question of amending the urban renewal plan for the Grimes Urban Renewal Area (the "Urban Renewal Area") to authorize the undertaking of a new urban renewal project in the Urban Renewal Area consisting of using tax increment financing to pay the costs of the City's Wallace Farm Park Project. A copy of the amendment is on file for public inspection in the office of the City Clerk.

At said hearing any interested person may file written objections or comments and may be heard orally with respect to the subject matters of the hearing.

Rochelle Williams
City Clerk

• • • • •

On motion and vote the meeting adjourned.

Mayor Scott Mikkelsen

Attest:

City Clerk Rochelle Williams

STATE OF IOWA
COUNTIES OF DALLAS AND POLK SS:
CITY OF GRIMES

I, the undersigned, City Clerk of the aforementioned City do hereby certify that pursuant to the resolution of its City Council fixing a date of public hearing on a proposed urban renewal plan amendment, the notice, of which the printed slip attached to the publisher's affidavit hereto attached is a true and complete copy, was published on the date and in the newspaper specified in such affidavit, which newspaper has a general circulation in the City, and copies were sent to the county and school district.

WITNESS my hand this ____ day of _____, 2022.

City Clerk Rochelle Williams

(Attach here publisher's affidavit of publication of notice.)

(PLEASE NOTE: This certificate must not be dated until the publication has been made and you have reviewed it to be sure that the notice was published on the date indicated in the attached affidavit.)

STATE OF IOWA
COUNTIES OF DALLAS AND POLK SS:
CITY OF GRIMES

I, the undersigned, City Clerk of the aforementioned City, do hereby certify that as such I have in my possession or have access to the complete corporate records of the City and of its officers; and that I have carefully compared the transcript hereto attached with the aforesaid records and that the attached is a true, correct and complete copy of the corporate records relating to the action taken by the City Council preliminary to and in connection with setting a date for public hearing on an urban renewal plan amendment.

WITNESS my hand this ____ day of _____, 2022.

City Clerk Rochelle Williams



February 16, 2022

VIA E-MAIL

Jake Anderson
City Administrator/City Hall
Grimes, IA

Re: Grimes Urban Renewal Area (2022 Amendment)
Our File No. 419952-85

Dear Jake:

We have prepared the attached materials which will enable the City Council to set March 22, 2022 as the date for a public hearing on the amendment to the existing urban renewal plan for the Area.

The notice which is included in the attached resolution must be published once, not less than four (4) and not more than twenty (20) days prior to the date selected for the hearing. The last date on which the notice can be published effectively is March 18 2022. Please print an extra copy of the notice for delivery to the newspaper for publication. Please email a copy of the published notice to lemke.susan@dorsey.com.

Also, a “consultation session” must be set up with the county and school district. Please refer to my separate letter attached for further details.

Please provide one fully executed set of proceedings, once all the actions have been taken, and contact John Danos, Erin Regan or me if you have any questions.

Kind regards,

Amy Bjork

Enclosures

cc: Alex Pfaltzgraff
Rochelle Williams



February 16, 2022

VIA E-MAIL

Jake Anderson
City Administrator/City Hall
Grimes, Iowa

Re: Grimes Urban Renewal Area Amendment/Consultation Session
Our File Number: 419952-85

Dear Jake:

The Iowa Urban Renewal Law requires that a city provide information concerning a proposed urban renewal plan or amendment to any other governmental bodies which might be affected by the use of tax increment financing within your urban renewal area. Specifically, the City must send a copy of the urban renewal plan amendment and an invitation to attend a meeting to discuss the urban renewal plan amendment to any county or school district whose jurisdiction covers any property which is within the urban renewal area. This consultation must be held at least two weeks prior to the public hearing on March 22, 2022.

It is our understanding that the property within your urban renewal area would affect Polk County and the Dallas Center-Grimes Community School District.

Attached is a draft letter which you may use in order to provide notification to these governmental entities of the date, time and place of a meeting at which they may discuss your urban renewal plan amendment. The law does not require that this be a meeting of the City Council, and you may use your discretion about who represents the City at the meeting.

Along with the letter, you should send a copy of the urban renewal plan amendment and a copy of the notice of the public hearing on the urban renewal plan amendment.

According to our records, here are the mailing addresses for the individuals who should receive the notification letter and the enclosures:

Board of Supervisors
c/o Polk County Auditor
Polk County Administration Building
111 Court Avenue, Room 230
Des Moines, Iowa 50309

Superintendent
Dallas Center-Grimes Community School District
2405 West First Street
PO Box 680
Dallas Center, Iowa 50063

Please call John Danos or me if you have questions.

Kind regards,

Amy Bjork

cc: Alex Pfaltzgraff
Rochelle Williams

[City letterhead]

DATE: _____

TO: Board of Supervisors, Polk County
Superintendent, Dallas Center-Grimes Community School District

FROM: City Council
City of Grimes, Iowa

RE: Grimes Urban Renewal Plan Amendment

The City of Grimes is in the process of amending the urban renewal plan for the Grimes Urban Renewal Area, and, pursuant to Section 403.5 of the Code of Iowa, the City is sending you the enclosed copy of its urban renewal plan amendment and scheduling a meeting at which you will have the opportunity to discuss this amendment.

The meeting to discuss our urban renewal plan amendment has been set for _____, 2022, at _____ o'clock _____.m. at the _____ in Grimes. If you are unable to send a representative to the meeting, we invite your written comments. In addition, Section 403.5 gives your designated representative the right to make written recommendations concerning the urban renewal plan amendment no later than seven days following the date of the meeting.

The City will also hold a public hearing on this urban renewal plan amendment at _____ o'clock _____.m. on March 22, 2022, and a copy of the notice of hearing is enclosed for your information.

Please call our City Administrator at (515) 986-3036 if you have questions.

Enclosure

CITY OF GRIMES, IOWA
URBAN RENEWAL PLAN AMENDMENT
GRIMES URBAN RENEWAL AREA

March, 2022

The Urban Renewal Plan (the “Plan”) for the Grimes Urban Renewal Area (the “Urban Renewal Area”) of the City of Grimes, Iowa (the “City”) is being amended for the purpose of identifying a new urban renewal project to be undertaken therein.

1) Identification of Projects. By virtue of this amendment, the list of authorized urban renewal projects in the Plan is hereby amended to include the following project description:

Name of Project: Wallace Farm Park Project

Name of Urban Renewal Area: Grimes Urban Renewal Area

Date of Council Approval of Program: March 22, 2022

Description of Program: The City will undertake the Wallace Farm Park Project (the “Project”) on certain City-owned property (the “Property”) situated at 402 SE 6th Street in the Urban Renewal Area.

The Project will consist of the construction of improvements on the Property including (i) the demolition and preservation of building materials; (ii) the construction and extension of trails systems; (iii) grading and shaping of earth for the preservation of open space for public gatherings; (iv) the construction of park roads and parking lots, storm sewer and lighting; (v) the construction of shelters and public gathering spaces; (vi) the construction of storm water improvements; (vii) the construction of sanitary sewers, sanitary sewer service lines, water mains and water main service lines; (viii) the construction of active park playground equipment; and (ix) the installation of signage.

The completed Project will have a positive impact on the commerce and economic development in the Urban Renewal Area through the provisions of enhanced recreational amenities.

Description of Use of TIF: It is anticipated that the City will pay for the Project with either borrowed funds and/or the proceeds of an internal advance of City funds on-hand. In either case, the City’s obligations (the “Obligations”) will be repaid with incremental property tax revenues derived from the Urban Renewal Area. It is anticipated that the City’s use of incremental property tax revenues for the Project will not exceed \$1,200,000, plus any interest expense incurred by the City on the Obligations.

Analysis of Use of TIF: In accordance with the requirement of Section 403.5(2)(b)(1) of the Code of Iowa, the City has analyzed its proposed use of incremental

property tax revenues for the funding of the Project and alternative development and funding options for the Project. The results of that analysis are summarized as follows:

A) Alternate Development Options: The City Council has determined that the provision of superior parks and recreational facilities is essential to the economic development of the City. Constructing new parks in the City will positively impact commerce, growth and development in the Urban Renewal Area. Promoting other types of development on the Property to the exclusion of the Project will not meet the public need being addressed by the Project.

B) Alternate Financing Options:

* Local Option Sales and Services Tax Revenues: Local Option Sales and Services Tax Revenues are unavailable to assist the City in paying the costs of the Project because such Revenues have been allocated to other projects in the City.

* General Fund: The City is at its \$8.10 per thousand levy limit for the General Fund, and the annual proceeds from this levy are fully committed to maintain the operational integrity of the City. The City cannot access its General Fund reserves to aid in the Project funding without risking unsound fiscal practice.

* Capital Improvements Levy: The City does not have a Capital Improvements Levy available for the Project, and the imposition of such additional levy would require a successful referendum, which is not feasible at this time.

* Debt Service Levy: The City does not have authority to levy a debt service tax for general obligation indebtedness for the Project. It is not feasible for the City to acquire the authority, either through full referendum or reverse referendum, to issue general obligation indebtedness for the Project without the ability to assure the voting public that tax increment financing will be available to assist with the funding. The use of tax increment financing will lessen the burden on individual tax payers that would result from an increase in the debt service levy rate and will shift that burden onto valuation increases resulting from the City's successful economic development initiatives.

* Utility Surpluses: The City does not have identified surpluses in its sewer and water utility funds that could aid in the funding of the Project.

2) Required Financial Information. The following information is provided in accordance with the requirements of Section 403.17 of the Code of Iowa:

Constitutional debt limit of the City:	<u>\$ 87,826,878</u>
Outstanding general obligation debt of the City:	<u>\$</u>
Proposed maximum indebtedness to be incurred in connection with this March, 2022 Amendment:*	<u>\$ 1,200,000</u>

*It is anticipated that some or all of the debt incurred hereunder will be subject to annual appropriation by the City Council.

MINUTES TO SET DATE FOR
HEARINGS ON PROPOSALS TO ENTER
INTO LOAN AGREEMENTS

Grimes, Iowa

419952-85

February 22, 2022

The City Council of the City of Grimes, Iowa, met on February 22, 2022, at 5:30 o'clock p.m., at the Grimes Community Center, 410 SE Main Street, Grimes, Iowa. The Mayor presided and the roll was called showing the following members of the City Council present and absent:

Present:

Absent: _____.

Council Member _____ introduced the resolution hereinafter next set out and moved its adoption, seconded by Council Member _____; and after due consideration thereof by the City Council, the Mayor put the question upon the adoption of the said resolution and the roll being called, the following named Council Members voted:

Ayes:

Nays: _____.

Whereupon, the Mayor declared the resolution duly adopted as hereinafter set out.

• • • •

At the conclusion of the meeting and upon motion and vote, the City Council adjourned.

Mayor Scott Mikkelsen

Attest:

City Clerk Rochelle Williams

RESOLUTION NO. 02-1822

Resolution setting the date for public hearings and additional action on proposals to enter into General Obligation Loan Agreements and to borrow money thereunder

WHEREAS, the City of Grimes (the “City”), in Dallas and Polk Counties, State of Iowa, pursuant to the provisions of Section 384.24A of the Code of Iowa, proposes to enter into a loan agreement (the “Essential Purpose Loan Agreement”) and to borrow money thereunder in a principal amount not to exceed \$5,400,000 for the purpose of paying the costs, to that extent, of (1) constructing street, water system, sanitary sewer system, storm water drainage and sidewalk improvements; (2) acquiring and installing street lighting, signage and signalization improvements; and (3) acquiring vehicles and equipment for the municipal public works/street department (collectively, the “Essential Purpose Projects”), and it is necessary to fix a date of meeting of the City Council at which it is proposed to take action to enter into the Essential Purpose Loan Agreement and to give notice thereof as required by such law; and

WHEREAS, the City also proposes to enter into a loan agreement (the “General Purpose Loan Agreement”) and to borrow money thereunder in a principal amount not to exceed \$700,000, pursuant to the provisions of Section 384.24A of the Code of Iowa, for the purpose of paying the costs, to that extent, of (1) undertaking improvements and extensions to municipal recreation trails; (2) undertaking improvements and repairs to municipal facilities; and (3) acquiring and installing security systems improvements for municipal buildings (collectively, the “General Purpose Projects”) (and together with the Essential Purpose Projects, the “Projects”), and it is now necessary to fix a date of meeting of the City Council at which it is proposed to take action to enter into the General Purpose Loan Agreement and to give notice thereof as required by such law, including notice of the right to petition for an election on such proposal pursuant to the provisions of Section 384.26 of the Code of Iowa;

NOW, THEREFORE, Be It Resolved by the City Council of the City of Grimes, Iowa, as follows:

Section 1. This City Council shall meet on March 8, 2022, at the Grimes Community Center, Grimes, Iowa, at 5:30 o’clock p.m., at which time and place hearings will be held and proceedings will be instituted and action taken to enter into the Loan Agreements described in the preamble hereof.

Section 2. The City Clerk is hereby directed to give notice of the proposed action on the Essential Purpose Loan Agreement setting forth the amount and purpose thereof, the time when and place where the said meeting will be held by publication at least once, not less than four (4) and not more than twenty (20) days before the date of said meeting, in a legal newspaper which has a general circulation in the City. The notice shall be in substantially the following form:

NOTICE OF PROPOSED ACTION TO INSTITUTE PROCEEDINGS TO
ENTER INTO A LOAN AGREEMENT AND TO BORROW MONEY
THEREUNDER IN A PRINCIPAL AMOUNT NOT TO EXCEED \$5,400,000

(GENERAL OBLIGATION)

The City Council of the City of Grimes, Iowa (the “City”), will meet on March 8, 2022, at the Grimes Community Center, 410 SE Main Street, Grimes, Iowa, at 5:30 o’clock p.m., for the purpose of instituting proceedings and taking action on a proposal to enter into a loan agreement (the “Loan Agreement”) and to borrow money thereunder in a principal amount not to exceed \$5,400,000 for the purpose of paying the costs, to that extent, of (1) constructing street, water system, sanitary sewer system, storm water drainage and sidewalk improvements; (2) acquiring and installing street lighting, signage and signalization improvements; and (3) acquiring vehicles and equipment for the municipal public works/street department.

The Loan Agreement is proposed to be entered into pursuant to authority contained in Section 384.24A of the Code of Iowa and will constitute a general obligation of the City.

At that time and place, oral or written objections may be filed or made to the proposal to enter into the Loan Agreement. After receiving objections, the City may determine to enter into the Loan Agreement, in which case, the decision will be final unless appealed to the District Court within fifteen (15) days thereafter.

By order of the City Council of the City of Grimes, Iowa.

Rochelle Williams
City Clerk

Section 3. The City Clerk is hereby directed to give notice of the proposed action on the General Purpose Loan Agreement setting forth the amount and purpose thereof, the time when and place where the said meeting will be held by publication at least once, not less than ten (10) and not more than twenty (20) days before the date of said meeting, in a legal newspaper which has a general circulation in the City. The notice shall be in substantially the following form:

NOTICE OF PROPOSED ACTION TO INSTITUTE PROCEEDINGS TO
ENTER INTO A LOAN AGREEMENT AND TO BORROW MONEY
THEREUNDER IN A PRINCIPAL AMOUNT NOT TO EXCEED \$700,000

(GENERAL OBLIGATION)

The City Council of the City of Grimes, Iowa (the “City”), will meet on March 8, 2022, at the Grimes Community Center, 410 SE Main Street, Grimes, Iowa, at 5:30 o’clock p.m., for the purpose of instituting proceedings and taking action on a proposal to enter into a loan agreement (the “Loan Agreement”) and to borrow money thereunder in a principal amount not to exceed \$700,000 for the purpose of paying the costs, to that extent, of (1) undertaking improvements and extensions to municipal recreation trails; (2) undertaking improvements and repairs to municipal facilities; and (3) acquiring and installing security systems improvements for municipal buildings.

The Loan Agreement is proposed to be entered into pursuant to authority contained in Section 384.24A of the Code of Iowa and will constitute a general obligation of the City.

The maximum rate of interest which may be payable under the Loan Agreement is 7% per annum.

At any time before the date fixed for taking action to enter into the Loan Agreement, a petition may be filed with the City Clerk of the City asking that the question of entering into the Loan Agreement be submitted to the registered voters of the City, pursuant to the provisions of Section 384.26 of the Code of Iowa. If no such petition is filed, at the aforementioned time and place, oral or written objections may be filed or made to the proposal to enter into the Loan Agreement. After receiving objections, the City may determine to enter into the Loan Agreement, in which case, the decision will be final unless appealed to the District Court within fifteen (15) days thereafter

By order of the City Council of the City of Grimes, Iowa.

Rochelle Williams
City Clerk

Section 4. Pursuant to Section 1.150-2 of the Income Tax Regulations (the “Regulations”) of the Internal Revenue Service, the City declares (a) that it intends to undertake the Projects which are reasonably estimated to cost approximately \$7,000,000, (b) that other than (i) expenditures to be paid or reimbursed from sources other than the issuance of bonds, notes or other obligations (the “Bonds”), or (ii) expenditures made not earlier than 60 days prior to the date of this Resolution or a previous intent resolution of the City, or (iii) expenditures amounting to the lesser of \$100,000 or 5% of the proceeds of the Bonds, or (iv) expenditures constituting preliminary expenditures as defined in Section 1.150-2(f)(2) of the Regulations, no expenditures for the Projects have heretofore been made by the City and no expenditures will be made by the City until after the date of this Resolution or a prior intent resolution of the City, and (c) that the City reasonably expects to reimburse the expenditures made for costs of the City out of the proceeds of the Bonds. This declaration is a declaration of official intent adopted pursuant to Section 1.150-2 of the Regulations.

Section 5. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Section 6. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Passed and approved February 22, 2022.

Mayor Scott Mikkelsen

Attest:

City Clerk Rochelle Williams

ATTESTATION CERTIFICATE

STATE OF IOWA
DALLAS AND POLK COUNTIES SS:
CITY OF GRIMES

I, the undersigned, City Clerk of the City of Grimes, do hereby certify that attached hereto is a true and correct copy of the proceedings of the City Council relating to fixing a date for additional action on the City's proposals to enter into certain loan agreements, as referred to therein.

WITNESS MY HAND this ____ day of _____, 2022.

City Clerk Rochelle Williams

ORGANIZATION CERTIFICATE

STATE OF IOWA
DALLAS AND POLK COUNTIES SS:
CITY OF GRIMES

I, the undersigned City Clerk, do hereby certify that the City of Grimes is organized and operating under the provisions of Title IX of the Code of Iowa and not under any special charter and that the City is operating under the Mayor-Council form of government and that there is not pending or threatened any question or litigation whatsoever touching the incorporation of the City, the inclusion of any territory within its limits or the incumbency in office of any of the officials hereinafter named.

And I do further certify that the following named parties are officials of the City as indicated:

Scott Mikkelsen, Mayor

Jake Anderson, City Administrator

Rochelle Williams, City Clerk

Marcia Woodke, City Finance Director

Ryan Burger, Council Member/Mayor Pro Tem

Eric Johansen, Council Member

David Gisch, Council Member

Andy Borcharding, Council Member

Laurie DePhillips, Council Member

WITNESS MY HAND this ____ day of _____, 2022.

City Clerk Rochelle Williams

PUBLICATION CERTIFICATE

(PLEASE NOTE: Do not date and return this certificate until you have received the publisher's affidavits and have verified that the notices were published on the dates indicated in the affidavits but please return all other completed pages to us as soon as they are available.)

STATE OF IOWA
DALLAS AND POLK COUNTIES SS:
CITY OF GRIMES

I, the undersigned, City Clerk of the City of Grimes, do hereby certify that pursuant to the resolution of the City Council fixing a date of meeting at which it is proposed to take action to enter into certain loan agreements, the notices, of which the printed slips attached to the publisher's affidavits hereto attached are true and complete copies, were published on the dates and in the newspaper specified in such affidavits, which newspaper has a general circulation in the City.

WITNESS MY HAND this _____ day of _____, 2022.

City Clerk Rochelle Williams

(Attach here the publisher's original affidavits with clippings of the notices, as published.)



*101 NE Hawley, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846*

AGENDA MEMO

For Meeting of February 22, 2022

AGENDA HEADING: New Grimes Public Library – Elevator – Setting the dates for the bid letting and public hearing.

SYNOPSIS: The action that is in front of the council is to set the bid letting and public hearing dates for the New Grimes Public Library – Elevator project. The proposed schedule for this project is to set the dates for the bid letting and public hearing on February 22nd, hold the bid opening on March 15th @ 10:30 AM, hold the public hearing on March 22nd @ 5:30 PM and award the project following the public hearing.

This project includes the construction of the elevator portion of the new library project that was previously bid with the other 13 bid packages back in December. The first round of bidding for this item yielded 2 bids and the low bidder was eventually found to be non-responsive due to submittal of a contingent bid. That basically means that they included additional items in their bid that were not cleared ahead of the bid opening by an official Addendum. The low bidder refused to enter into a contract for this work without the extra items and costs included, so the second bidder was contacted. The time to act on bids had officially passed at this point, so the second bidder could honor their original bid or decide to withdrawal it. It turned out that both bidders neglected to include a required item in their bids, so the second bidder choose to withdrawal their bid too. This left the City with no bids for the elevator portion of the new library project and the reason we are now re-bidding this portion of the construction work.

This project is scheduled to start construction in late June, 2022 and reach substantial completion by July 14, 2023. The project includes substantial completion by this date with liquidated damages of \$1,200/day for noncompliance and full completion by August 14, 2023 with liquidated damages of \$250/day for noncompliance.

FISCAL IMPACT: The project construction costs for this portion of the construction work is estimated to be approximately \$100,000.00. This project is being funded through LOSST, CIP and various secured grant funds.



*101 NE Hawley, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846*

PREVIOUS COUNCIL ACTION(S): Approval of Professional Services Agreement with Architect, Construction Manager and Owner's Representative.

BOARD/COMMISSION ACTION(S):

STAFF/COMMITTEE RECOMMENDATION: The staff recommends that the City Council approves the resolution to set the bid letting date of March 15th @ 10:30 AM and public hearing date of March 22nd @ 5:30 PM.

Council Member _____ introduced the following Resolution entitled "RESOLUTION ORDERING CONSTRUCTION OF THE NEW GRIMES PUBLIC LIBRARY - ELEVATOR, AND FIXING A DATE FOR HEARING THEREON AND TAKING OF BIDS THEREFOR," and moved that the same be adopted. Council Member _____ seconded the motion to adopt. The roll was called, and the vote was:

AYES: _____

NAYS: _____

Whereupon, the Mayor declared the following Resolution duly adopted:

RESOLUTION 02-2122

**RESOLUTION ORDERING CONSTRUCTION OF THE NEW GRIMES
PUBLIC LIBRARY - ELEVATOR, AND FIXING A DATE FOR HEARING
THEREON AND TAKING OF BIDS THEREFOR**

WHEREAS, it is deemed advisable and necessary to construct certain public improvements described in general as the New Grimes Public Library - Elevator; and

WHEREAS, the City has caused to be prepared plans, specifications and form of contract, together with estimate of cost, which are now on file in the office of the City Clerk for public inspection, for the construction of the public improvements; and

WHEREAS, the plans, specifications and form of contract are deemed suitable for the making of the public improvements; and

WHEREAS, before the plans, specifications, form of contract and estimate of cost may be adopted, and a contract for the construction of the public improvements is entered into, it is necessary, pursuant to Chapter 26, Code of Iowa, to hold a public hearing and to advertise for bids:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRIMES, STATE OF IOWA:

Section 1. That it is hereby determined that it is necessary and advisable to construct certain public improvements described in general as the New Grimes Public Library - Elevator, in the manner set forth in the plans and specifications and form of contract, above referred to, the cost thereof to be paid in accordance with the provisions as set out in the posted Notice to Bidders and published Notice of Public Hearing; the public improvements being more generally described as follows:

The New Grimes Public Library – Elevator project includes the construction of a new library in the SE quadrant of the intersection of N James Street and NE Beaverbrooke Drive in Grimes Iowa. The library is approximately 22,000 sf and consists of three levels (main floor, mezzanine and 2nd floor). The exterior skin is brick veneer with limestone accents and metal panels. The project includes a new parking lot with associated site improvements.

Separate prime contracts will be issued for the following packages:

BP#9 Elevator

Section 2. That the amount of the bid security to accompany each bid shall be in an amount which shall conform to the provisions of the Notice to Bidders approved as a part of the specifications.

BE IT FURTHER RESOLVED, that the City Clerk be and is hereby directed to post a Notice to Bidders once in a relevant contractor plan room service with statewide circulation and a relevant construction lead generating service with statewide circulation and on an internet site sponsored by either the City or a statewide association that represents the City. Posting shall be not less than thirteen clear days nor more than forty-five days prior to March 15, 2022, which is hereby fixed as the date for receiving bids. The bids are to be filed prior to 10:30 A.M., on such date.

The City Council hereby delegates to the City Administrator or his designee the duty of receiving, opening and tabulating bids for construction of the Project. Bids shall be received and opened as provided in the public notice and the results of the bids shall be considered at the meeting of this Council on March 22, 2022, at 5:30 P.M.

BE IT FURTHER RESOLVED, that the City Clerk be and is hereby directed to publish Notice of Hearing once in a legal newspaper, printed wholly in the English language, published at least once weekly and having general circulation in this City. Publication shall be not less than four clear days nor more than twenty days prior to the date hereinafter fixed as the date for a public hearing on the plans, specifications, form of contract and estimate of costs for the project, the hearing to be at 5:30 P.M. on March 22, 2022.

PASSED AND APPROVED this 22nd day of February, 2022.

Mayor

ATTEST:

City Clerk

NOTICE TO BIDDERS AND
NOTICE OF PUBLIC HEARING

New Grimes Public Library – Elevator

CITY OF GRIMES, IOWA PUBLIC IMPROVEMENT PROJECT

Public Hearing on Proposed Contract Documents and Estimated Costs for Improvement

Notice is hereby given that a public hearing will be held by the **City of Grimes, Iowa** on the proposed Contract Documents (plans, specifications, and form of contract), and estimated total cost for the **New Grimes Public Library – Elevator** project at its meeting at **5:30 P.M. on the 22nd day of March, 2022**, in the City Council Chambers, Grimes Community Complex, 410 SE Main Street, Grimes, Iowa, 50111.

Time and Place for Filing Sealed Proposals

Sealed bids for the work comprising the improvements as stated below must be filed before **10:30 A.M.** according to the clock in the Grimes City Hall on the **15th day of March, 2022**, at the reception desk in Grimes City Hall, 101 NE Harvey Street, Grimes, Iowa, 50111. Bids received after the deadline for submission of bids as stated herein shall not be considered and shall be returned to the late bidder unopened.

Time and Place Sealed Proposals Will be Opened and Considered

Sealed proposals will be opened by the City Clerk and bids tabulated **at 10:30 A.M. on the 15th day of March, 2022**, in said Grimes City Hall, 101 NE Harvey Street. Bids will be considered by the City of Grimes City Council at its meeting at **5:30 P.M. on the 22nd day of March, 2022**, in said City Council Chambers, 410 SE Main Street. The City Council may award a Contract at said meeting, or at such other time and place as shall then be announced.

Commencement of Work

Work on the improvement shall be commenced any time after a written Notice to Proceed is issued and shall be completed as stated below. The Notice to Proceed will be issued after the preconstruction conference, which is expected to occur on or about March 24, 2022.

Contract Documents

A copy of said plans, specifications, and form of contract, and estimated total cost is now on file in the office of the City Clerk and may be examined at Grimes City Hall, 101 NE Harvey Street, Grimes, Iowa, 50111.

An electronic copy of the Contract Documents is available at www.beelineplanroom.com for no cost. Project information, estimated total cost and plan holder information is available for no cost at the same link. Downloads of the Contract Documents require the user to register for a free membership.

Paper copies of the Contract Documents are available from Beeline & Blue, 2507 Ingersoll Avenue, Des Moines, IA 50312, for a fee of Two Hundred Dollars (\$200.00) per set. This fee is refundable, provided the following conditions are met: (1) The Contract Documents are returned complete and in a reusable condition, and (2) they are returned within fourteen (14) calendar days after the award of the project. You must call 515-244-1611 in advance to reserve a paper copy.

Preference of Products and Labor

By virtue of statutory authority, a preference will be given to products and provisions grown and coal produced within the State of Iowa.

In accordance with Iowa statutes, a resident bidder shall be allowed a preference as against a nonresident bidder from a state or foreign country if that state or foreign country gives or requires any preference to bidders from that state or foreign country, including but not limited to any preference to bidders, the imposition of any type of labor force preference, or any other form of preferential treatment to bidders or laborers from that state or foreign country. The preference allowed shall be equal to the preference given or required by the state or foreign country in which the nonresident bidder is a resident. In the instance of a resident labor force preference, a nonresident bidder shall apply the same resident labor force preference to a public improvement in this state as would be required in the construction of a public improvement by the state or foreign country in which the nonresident bidder is a resident.

Failure to submit a fully completed and accurate Bidder Status Form with the Proposal may result in the Proposal being deemed non-responsive and may result in the Proposal being rejected.

Prebid Conference

There will be no Prebid Conference for this project.

General Nature of the Public Improvement

The New Grimes Public Library – Elevator project includes the construction of a new library in the SE quadrant of the intersection of N James Street and NE Beaverbrooke Drive in Grimes Iowa. The library is approximately 22,000 sf and consists of three levels (main floor, mezzanine and 2nd floor). The exterior skin is brick veneer with limestone accents and metal panels. The project includes a new parking lot with associated site improvements.

Separate prime contracts will be issued for the following packages:
BP#9 Elevator

Bid Security

Each Bidder shall accompany its bid with bid security as defined in Iowa Code Section 26.8, as security that the successful Bidder will enter into a Contract for the work bid upon and will furnish after the award of Contract a corporate Surety Bond, in a form acceptable to the City of Grimes, for the faithful performance of the Contract, in an amount equal to one hundred percent (100%) of the amount of the Contract. The Bidder's security shall be in the amount fixed in the Instructions to Bidders and shall be in the form of a cashier's check or a certified check drawn on an FDIC insured bank in Iowa or on an FDIC insurance bank chartered under the laws of the United States; or a certified share draft drawn on a credit union in Iowa or chartered under the laws of the United States, or a Bid Bond on the form provided in the Contract Documents with corporate Surety satisfactory to the City of Grimes. The bid shall contain no condition except as provided in the specifications.

The City of Grimes reserves the right to defer acceptance of any bid for a period of thirty (30) calendar days after receipt of bids and no bid may be withdrawn during this period.

Performance & Payment Bond

Each successful Bidder will be required to furnish a corporate Surety Bond in an amount equal to one hundred percent (100%) of its Contract price. Said Bond shall be issued by a responsible Surety approved by

the City of Grimes and shall guarantee the faithful performance of the Contract and the terms and conditions therein contained and shall guarantee the prompt payment of all material and labor, and protect and save harmless the City of Grimes from claims and damages of any kind caused by the operations of the Contract and shall also guarantee the warranty of the improvement as required by the Contract Documents.

Title VI Compliance

The City of Grimes, Iowa, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Payment

Payments will be made on the basis of estimates prepared by the Contractor and approved by the Engineer, solely for the purpose of payment; approval by the Engineer, or the City Council, shall not be deemed as approval or acceptance of the workmanship or materials. The Contractor will be compensated for 95% of the work completed during a payment period, with the remaining 5% being retained in accordance with the Iowa Code. Regular payments approved by the Engineer will be made following the next scheduled City Council meeting. The retainage payment will be released following acceptance of the project by the City of Grimes and satisfaction of the retainage payment provisions and requirements stipulated in the Iowa Code.

Sales Tax Exemption

The City of Grimes will issue a sales tax exemption certificate to the Contractor for all material purchased for incorporation into the project. Tax exemption certificates are applicable only for the specific project for which the tax exemption certificate is issued.

Completion of Work

Construction shall start on-site on June 20, 2022. The Contractor shall substantially complete the overall project by **July 14, 2023**. Substantial completion for the overall project shall be defined as all work is sufficiently complete, in accordance with the contract documents, so the Owner may occupy and use the space for its intended purpose. Should the Contractor fail to substantially complete the work within this timeframe, liquidated damages of **One Thousand Two Hundred Dollars (\$1,200.00) per calendar day** will be assessed for work not substantially completed within the designated Contract term(s).

The contractor shall fully complete the overall project by August 14, 2023. Full completion for the overall project shall be defined as the Architect finding the work acceptable under the contract documents and the contract fully performed and the Architect and Construction Manager issuing the final certificate for payment. Should the Contractor fail to fully complete the work within this timeframe, liquidated damages of **Two Hundred Fifty Dollars (\$250.00) per calendar day** will be assessed for work not fully completed within the designated Contract term(s).

The City of Grimes does hereby reserve the right to reject any or all bids, to waive informalities, and to enter into such contract, or contracts, as it shall deem to be in the best interest of the City.

This Notice is given by authority of the City Council of the City of Grimes, Iowa.

Dated at Grimes, Iowa, this **22nd day of February, 2022.**

Scott Mikkelsen, Mayor

ATTEST:

Rochelle Williams, City Clerk

Posted to the Iowa League of Cities and the Master Builders of Iowa websites the **25th day of February, 2022**

Published in a newspaper with local circulation the **10th day of March, 2022.**

Resolution 02-1922 “A Resolution Approving Personnel Transactions”

WHEREAS, the City Administrator recommends the following additions, removals and/or amendments to the payroll.

NOW THEREFORE, be it resolved by the City Council of the City of Grimes, Iowa that, the following hires during the fourth quarter of calendar year 2021, are hereby approved and ratified:

Section 1. Pursuant to duly authorized job description, and after a thorough screening and selection process, Bridget Rottinghaus was hired as the Utility Clerk I at an hourly rate of \$21.68 and started September 13, 2021.

Section 2. Pursuant to duly authorized job description, and after a thorough screening and selection process, Rob Fox was hired as the IT Director at a salary of \$120,222 and started October 4, 2021.

Section 3. Pursuant to duly authorized job description, and after a thorough screening and selection process, Matt Reints was hired as the Streets Tech/Utility Locator at an hourly rate of \$22.66 and started November 1, 2021.

Section 4. Pursuant to duly authorized job description, and after a thorough screening and selection process, Kendra Daniels was hired as the Storm Water Laborer at an hourly rate of \$23.25 and started November 8, 2021.

Section 5. Pursuant to duly authorized job description, and after a thorough screening and selection process, Brad Feick was hired as the Utility Locator at an hourly rate of \$26.00 and started November 29, 2021.

Section 6. Pursuant to duly authorized job description, and after a thorough screening and selection process, Molly Mannel was hired as the Assistant Planner at an hourly rate of \$25.20 and started January 24, 2022.

Section 7. Pursuant to duly authorized job description, and after a thorough screening and selection process, Whitney Tucker was hired as the Marketing and Communications Manager at a salary of \$69,166 to start February 28, 2022.

Section 8. Pursuant to duly authorized job description, and after a thorough screening and selection process, Shelley Ford was hired as the part-time Rec Specialist at an hourly rate of \$13.00 and will start on February 17, 2022.

Section 9. Pursuant to duly authorized job description, and after a thorough screening and selection process, Jennifer Whitham Johnson was hired as the part-time Customer Service Rep at an hourly rate of \$20.00 and will start February 21, 2022.

Section 10. Pursuant to duly authorized job description, and after a thorough screening and selection process, Kathy Steele was hired as the Accounting and Utility Billing Manager at a salary of \$69,166.00 and started on November 29, 2021.

Section 11. All new hires are subject to a standard probationary period that shall be no less than six months but may be extended for a longer period as determined by the City Administrator.

PASSED AND APPROVED this 22nd day of February 2022.

Mayor Scott Mikkelsen

ATTEST:

Rochelle Williams, City Clerk

AGENDA MEMO

Item No. X

For Meeting of 2/22/2022

AGENDA HEADING: Approve purchase of Outlot Z from the Glenstone Village Condominium Owners Association.

FISCAL IMPACT: \$5,000

PREVIOUS COUNCIL ACTION(S):

BOARD/COMMISSION ACTION(S): Disc golf course location, conceptual design and layout approved by Parks and Recreation Board on March 24, 2021.

STAFF/COMMITTEE RECOMMENDATION: Staff recommends approval to purchase Outlot Z from the Glenstone Village Condominium Owners Association (Glenstone HOA). Outlot Z is located east of Glenstone Park off SE Glenstone Drive. It has a total of 12 acres with a hard surface trail that runs through it. Parks and Recreation staff plans to develop an 18-hole disc golf course at this location once the purchase is completed.

RESOLUTION TO PURCHASE REAL ESTATE

Grimes Resolution No. 20-2222

WHEREAS, the City of Grimes seeks to offer expanded recreational opportunities to its residents;

WHEREAS, the Iowa Code authorizes the City to install and construct parks, playgrounds, and other public improvements, and to acquire real property by purchase for purposes of promoting the public health, morals, and welfare of its citizens, and;

WHEREAS, there has been presented for sale to the City of Grimes certain real estate within the Grimes corporate limits that is suitable for expansion of city park and recreational areas, which may be developed into a disc golf park to promote the public health and welfare of the residents of Grimes, and;

WHEREAS, the proposed purchase price of \$5,000 is consistent with a compensation estimate done on the land at the City of Grimes request;

WHEREAS, the City of Grimes has evaluated the property and deemed suitable for future municipal use;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, as follows:

1. That Grimes accept the attached Warranty Deed, Declaration of Value and Groundwater Hazard Statement (attached as Exhibit A) on the following described real estate:

Outlot Z, Glenstone Village, an Official Plat, now included in and forming a part of the City of Grimes, Polk County, Iowa.

2. That the **Glenstone Village Condominium Owners Association** be paid a purchase price of \$5,000.00 for the above-described parcel.

Passed by the City Council of the City of Grimes, Iowa, by of vote of ___ to ___ the 22th day of February, 2022, and approved this 22th day of February, 2022.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk

Return To: David L Wetsch, 699 Walnut Street, Suite 1600, Des Moines, IA 50309
Taxpayer: City of Grimes, Iowa, City Hall, 101 NE Harvey Street, Grimes, IA 50111
Preparer: David L Wetsch, 699 Walnut Street, Suite 1600, Des Moines, IA 50309, Phone: 515-246-4555



WARRANTY DEED
(CORPORATE GRANTOR)

For the consideration of One Dollar (\$1.00) and other good and valuable consideration, **Glenstone Village Condominium Owners Association**, a non-profit corporation organized and existing under the laws of the State of Iowa, does hereby convey to the **City of Grimes, Iowa**, the following described real estate in Polk County, Iowa:

Outlot Z, GLENSTONE VILLAGE, an Official Plat, now included in and forming a part of the City of Grimes, Polk County, Iowa;

Subject to easements and restrictions of record.

This Deed is given in lieu of possible condemnation proceedings.

The Corporation hereby covenants with grantees, and successors in interest, that it holds the real estate by title in fee simple; that it has good and lawful authority to sell and convey the real estate; that the real estate is free and clear of all liens and encumbrances, except as may be above stated; and it covenants to Warrant and Defend the real estate against the lawful claims of all persons, except as may be above stated.

Words and phrases herein, including acknowledgment hereof, shall be construed as in the singular or plural number, according to the context.

Dated: Feb. 8th, 2022.

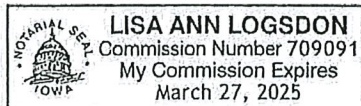
Glenstone Village Condominium Owners Association

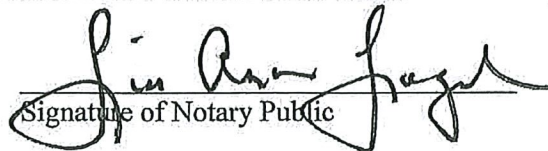
By Ann Bass
Ann Bass, President

By Darcy Rice
Darcy Rice, Secretary

STATE OF IOWA)
)ss
COUNTY OF POLK)

This record was acknowledged before me on February 8, 2022,
by Ann Bass, as President of Glenstone Village Condominium Owners Association.

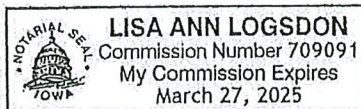


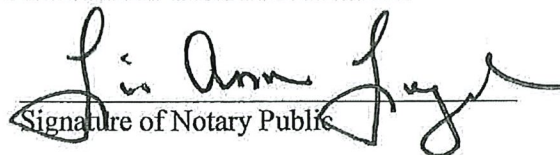


Signature of Notary Public

STATE OF IOWA)
)ss
COUNTY OF POLK)

This record was acknowledged before me on February 8, 2022,
by Darcy Rice, as Secretary of Glenstone Village Condominium Owners Association.





Signature of Notary Public

C O Y Y Y Y M M # # # # #



*1557006019999

Please read the instructions comprised in form 57-011 before completing and filing this form.

Part I - TO BE COMPLETED BY BUYER, SELLER OR AGENT

Date of Instrument (MMDDYYYY) _ _ _ _ _

Enter the number matching your selection in the box at the end of the line: Deed (1) Contract (2)

1

Seller: Glenstone Village Condominium Owners Association **Phone Number:** (515) 446-2240

Seller Address: 2183 NW 86th Street, Suite A City: Clive

State: Iowa ZIP: 50325 email: Lisa.hoamanagement@outlook.com

Buyer: City of Grimes, Iowa Phone Number: (515) 986-3036

Buyer Address: 101 NE Harvey Street City: Grimes

State: Iowa ZIP: 50111 email:

Address of Property Conveyed: Outlot Z

City: Grimes State: Iowa ZIP: 50111

Legal Description: See Addendum 1

Enter the number corresponding to your selection in the box at the end of the line, if applicable.

Type of Sale: Sale between related parties/family (1); Sale of partial interest (2); Trade (3); Quit Claim Deed (4); Auction (5)

Was this a sale of agricultural land to: Corporation (1); Trust (2); Alien (3); Non-resident Alien (4); Limited Partnership (5)

DECLARATION OF VALUE STATEMENT

1. Total Amount Paid.....

2. Amount Paid for Personal Property 00,00,00.00

3. Amount Paid for Real Property..... 5 0 0 0 .00

I hereby declare that the information contained in Part I of this form is true and correct.

Printed Name: Lisa Loasdon Phone Number: 515-446-2240

Signature: [Signature] Buyer ☐ or Seller ☐ or Agent ☒ or Attorney ☐

Effective On or Before 07/01/16

Part II - TO BE COMPLETED BY THE ASSESSOR

Assessed values must be as of January 1 of the year in which the sale occurred.

SECTION A: SINGLE CLASSIFICATION

Primary Classification: Residential (4); Commercial (5); Industrial (2); Agricultural (1); Multi-residential (7) ☐

City/Township:

Occupancy:

Primary Parcel Number:

Year Built:

Class	Land	Building	Dwelling
Res	.00	.00	.00
Com	.00	.00	
Ind	.00	.00	
Ag	.00	.00	.00
MultiRes	.00	.00	.00

Subtotal00

SECTION B: DUAL CLASSIFICATION

Primary Classification: Commercial (5); Industrial (2); Multi-residential (7) ☐

City/Township:

Occupancy:

Primary Parcel Number:

Year Built:

Class	Land	Building	Dwelling
Com	.00	.00	
Ind	.00	.00	
MultiRes	.00	.00	.00

Subtotal00

Total: Add Subtotal amounts from Sections A and B00

Enter amount from line 3, page 100

Ratio: Divide Total amount by the amount on line 3, page 1 %

NUTC

Jurisdiction

Comments:

Addendum 1

Legal Description of Property Conveyed:

Outlot Z, GLENSTONE VILLAGE, an Official Plat, now included in and forming a part of the City of Grimes, Polk County, Iowa.

**REAL ESTATE TRANSFER - GROUNDWATER HAZARD STATEMENT
TO BE COMPLETED BY TRANSFEROR**

TRANSFEROR:

Name: Glenstone Village Condominium Owners Association
Address: 2183 NW 86th Street, Suite A, Clive, IA 50325

TRANSFeree:

Name: City of Grimes, Iowa
Address: City Hall, 101 NE Harvey Street, Grimes, IA 50111

Address of Property Transferred:

Outlot Z, Grimes, Iowa 50111

Legal Description of Property:

Outlot Z, GLENSTONE VILLAGE, an Official Plat, now included in and forming a part of the City of Grimes, Polk County, Iowa.

1. Wells (check one)

- ☒ There are no known wells situated on this property.
- ☐ There is a well or wells situated on this property. The type(s), location(s) and legal status are stated below or set forth on an attached separate sheet, as necessary.

2. Solid Waste Disposal (check one)

- ☒ There is no known solid waste disposal site on this property.
- ☐ There is a solid waste disposal site on this property and information related thereto is provided in Attachment #1, attached to this document.

3. Hazardous Wastes (check one)

- ☒ There is no known hazardous waste on this property.
- ☐ There is hazardous waste on this property and information related thereto is provided in Attachment #1, attached to this document.

4. Underground Storage Tanks (check one)

- ☒ There are no known underground storage tanks on this property. (Note exclusions such as small farm and residential motor fuel tanks, most heating oil tanks, cisterns and septic tanks, in instructions.)
- ☐ There is an underground storage tank on this property. The type(s), size(s) and any known substance(s) contained are listed below or on an attached separate sheet, as necessary.

5. Private Burial Site (check one)

- ☒ There are no known private burial sites on this property.
☐ There is a private burial site on this property. The location(s) of the site(s) and known identifying information of the decedent(s) is stated below or on an attached separate sheet, as necessary.

6. Private Sewage Disposal System (check one)

- ☐ All buildings on this property are served by a public or semi-public sewage disposal system.
☒ This transaction does not involve the transfer of any building which has or is required by law to have a sewage disposal system.
☐ There is a building served by private sewage disposal system on this property or a building without any lawful sewage disposal system. A certified inspector's report is attached which documents the condition of the private sewage disposal system and whether any modifications are required to conform to standards adopted by the Department of Natural Resources. A certified inspection report must be accompanied by this form when recording.
☐ There is a building served by private sewage disposal system on this property. Weather or other temporary physical conditions prevent the certified inspection of the private sewage disposal system from being conducted. The buyer has executed a binding acknowledgment with the county board of health to conduct a certified inspection of the private sewage disposal system at the earliest practicable time and to be responsible for any required modifications to the private sewage disposal system as identified by the certified inspection. A copy of the binding acknowledgment is attached to this form.
☐ There is a building served by private sewage disposal system on this property. The buyer has executed a binding acknowledgment with the county board of health to install a new private sewage disposal system on this property within an agreed upon time period. A copy of the binding acknowledgment is provided with this form.
☐ There is a building served by private sewage disposal system on this property. The building to which the sewage disposal system is connected will be demolished without being occupied. The buyer has executed a binding acknowledgment with the county board of health to demolish the building within an agreed upon time period. A copy of the binding acknowledgment is provided with this form. [Exemption #9]
☐ This property is exempt from the private sewage disposal inspection requirements pursuant to the following exemption [Note: for exemption #9 use prior check box]: _____.
☐ The private sewage disposal system has been installed within the past two years pursuant to permit number _____.

Information required by statements checked above should be provided here or on separate sheets attached hereto:

**I HEREBY DECLARE THAT I HAVE REVIEWED THE INSTRUCTIONS
FOR THIS FORM AND THAT THE INFORMATION STATED
ABOVE IS TRUE AND CORRECT.**

Signature: _____

Joe J. J. Agent
(Transferor)

Telephone No.: (515) 446-2240

FILE WITH RECORDER

DNR form 542-0960 (July 18, 2012)



101 NE Hawley, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846
AGENDA MEMO

For Meeting of February 22, 2022

AGENDA HEADING: Highway 44 at County Line Road Traffic Signal – Purchase Authorization for Traffic Signal Equipment & Components

SYNOPSIS: The City of Grimes has been working with Bolton & Menk on the design of improvements on Highway 44 at the intersections of Brookside Drive and County Line Road. The Brookside Drive intersection improvements have been completed and accepted. The County Line Road intersection improvements were separated into intersection paving, temporary traffic signals and permanent traffic signals. The intersection paving portion is mostly completed and should be ready for acceptance this spring. The temporary traffic signals are installed and will remain operational until the permanent traffic signals are ready to turn on. The final part of the improvements will be the installation of the permanent traffic signals, which is why we are procuring the traffic signal equipment & components. This intersection did also eventually meet Iowa DOT warrants to allow for the installation of the temporary and permanent traffic signals.

The traffic signal components like the cabinet, signal heads, poles and mast arms can sometimes have long lead times for delivery. A common way to eliminate this delay and simplify the construction is to procure the traffic signal items ahead of time and provide them to the contractor doing the installation. This method allows the city to get the traffic signals up and running faster. We sent out the following traffic signal procurement packages to vendors for quotes, as summarized below:

Traffic Signal Equipment

General Traffic Controls	\$35,881.00
Traffic Control Corporation	\$46,680.00
Traffic & Transportation Products	\$60,547.00

Video Detection

General Traffic Controls	\$35,337.00
--------------------------	-------------

Traffic Signal Poles & Mast Arms

Millerbernd Manufacturing Company	\$62,947.00
Electrical Products Company (Valmont)	\$77,806.00



*101 NE Hawkey, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846*

The traffic signal pole & mast arm and the video detection vendors are the only regional suppliers for those components.

FISCAL IMPACT:

The total of the low bidders for all packages is \$134,165.00. The funding for the procurement of these traffic signal components will be from the Highway 44 Improvements item in the current CIP. We also plan to submit a request to the Iowa DOT for U-STEP grant funding for this permanent traffic signal installation, since it is on an Iowa DOT jurisdictional roadway.

PREVIOUS COUNCIL ACTION(S):

Approved Professional Services Agreement with Bolton & Menk

BOARD/COMMISSION ACTION(S):

N/A

STAFF/COMMITTEE RECOMMENDATION:

Staff recommends approval of the resolution for the purchase of traffic signal components for the proposed Highway 44 at County Line Road Traffic Signal from the low bidder for each of the 3 procurement packages.

RESOLUTION 02-2322

A RESOLUTION ACCEPTING TRAFFIC SIGNAL EQUIPMENT PROCUREMENT QUOTATIONS FROM GENERAL TRAFFIC CONTROLS IN THE AMOUNT OF \$35,881.00; FROM GENERAL TRAFFIC CONTROLS IN THE AMOUNT OF \$35,337.00; AND FROM MILLERBERND MANUFACTURING COMPANY IN THE AMOUNT OF \$62,947.00 FOR THE CONSTRUCTION OF THE HIGHWAY 44 AT COUNTY LINE ROAD TRAFFIC SIGNAL PROJECT.

WHEREAS, the City of Grimes desires to improve the intersection of Iowa Highway 44 and County Line Road by constructing traffic signal improvements, and;

WHEREAS, the City of Grimes further desires to acquire the equipment for the traffic signal installation prior to the construction of the intersection improvements to reduce the delivery times and expedite the completion of the project, and;

WHEREAS, a request for quotations was sent out to vendors that supply traffic signal equipment and components, and;

WHEREAS, the results of the request for quotations are as follows:

Traffic Signal Equipment

General Traffic Controls	\$35,881.00
Traffic Control Corporation	\$46,680.00
Traffic & Transportation Products	\$60,547.00

Video Detection

General Traffic Controls	\$35,337.00
--------------------------	-------------

Traffic Signal Poles & Mast Arms

Millerbernd Manufacturing Company	\$62,947.00
Electrical Products Company (Valmont)	\$77,806.00

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Grimes, Iowa, that the Quotations from General Traffic Controls in the amount of \$35,881.00; from General Traffic Controls in the amount of \$35,337.00; and from Millerbernd Manufacturing Company in the amount of \$62,947.00 be accepted for equipment procurement in association with the construction of the Highway 44 at County Line Road Traffic Signal project.

DATED this 22nd day of February, 2022.

Scott Mikkelsen, Mayor

ATTEST:

Rochelle Williams, City Clerk

City of Grimes
Signal Equipment
Grimes, IA



430 E Grand Avenue
Suite 101
Des Moines, IA 50309

TABULATION OF QUOTES
Bid Letting Date: Tuesday February 15th, 2022

Real People. Real Solutions.

Ph: [515] 259-9190
Fax: [515] 233-4430
Bolton-Menk.com

Base Bid

Line No.	Description	Unit	Quantity	General Traffic Control Spencer, IA		Traffic Control Corporation Ankeny, IA		Traffic and Transportation Products, Limited Port Byron, IL	
				Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1	8-PHASE CONTROLLER CABINET, 12" RISER, AND ACCESSORIES*	LS	1	\$19,569.00	\$19,569.00	\$30,825.00	\$30,825.00	\$37,800.00	\$37,800.00
2	UNINTERRUPTABLE POWER SUPPLY*	LS	1	\$4,194.00	\$4,194.00	\$2,925.00	\$2,925.00	\$3,996.00	\$3,996.00
3	ETHERNET SWITCH*	EACH	1	\$790.00	\$790.00	\$1,975.00	\$1,975.00	\$4,860.00	\$4,860.00
4	FO TERMINATION PANEL AND ENCLOSURE*	EACH	1	\$260.00	\$260.00	\$365.00	\$365.00	\$1,148.00	\$1,148.00
5	12" LED R, Y, G,Y>,G> (ALL LED) MAST ARM MOUNT, BACKPLATE *	EACH	1	\$859.00	\$859.00	\$910.00	\$910.00	\$1,225.00	\$1,225.00
6	12" LED R, Y, G,Y>,G> (ALL LED) POLE MOUNT*	EACH	1	\$698.00	\$698.00	\$765.00	\$765.00	\$1,163.00	\$1,163.00
7	12" LED <R,<Y,<FY,<G (ALL LED) MAST ARM MOUNT, BACKPLATE *	EACH	4	\$715.00	\$2,860.00	\$780.00	\$3,120.00	\$963.00	\$3,852.00
8	12" LED R,Y,G (ALL LED) MAST ARM MOUNT, BACKPLATE *	EACH	4	\$545.00	\$2,180.00	\$610.00	\$2,440.00	\$781.00	\$3,124.00
9	12" LED R,Y,G (ALL LED) POLE MOUNT*	EACH	3	\$428.00	\$1,284.00	\$485.00	\$1,455.00	\$663.00	\$1,989.00
10	LUMINAIRE FIXTURE	EACH	3	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11	STREETNAME SIGN - (122 126" X 24"), MAST-ARM MOUNTED, BRACKETS ONLY*	EACH	2	\$366.00	\$732.00	\$410.00	\$820.00	\$175.00	\$350.00
12	STREETNAME SIGN - (42" X 24"), MAST-ARM MOUNTED, BRACKETS ONLY*	EACH	2	\$174.00	\$348.00	\$190.00	\$380.00	\$175.00	\$350.00
13	TRAFFIC SIGN, R3-5L, (30" X 36"), MAST-ARM MOUNTED, BRACKETS ONLY*	EACH	4	\$129.00	\$516.00	\$140.00	\$560.00	\$138.00	\$552.00
14	TRAFFIC SIGN, R3-5R, (30" X 36"), MAST-ARM MOUNTED, BRACKETS ONLY*	EACH	1	\$129.00	\$129.00	\$140.00	\$140.00	\$138.00	\$138.00
TOTAL BASE BID				\$35,881.00		\$46,680.00		\$60,547.00	
				Included Freight Charges: \$1,462.00 Estimated Delivery Days: 150-180 days ARO		No estimated delivery date listed		Estimated delivery 90-120 days after receipt of order or 90-120 days after receipt of approved data sheet	

16-Feb-22

H:\GRIMES_CI_IA\A13120005_HWY 44 Improvements\1_Corres\C_To Others\CityofGrimes\20220202_Procurement Package\Bids\Signal Equipment - Bid Tabulation.xlsx\Bid Tabulation

City of Grimes
Signal Poles
Grimes, IA



Real People. Real Solutions.

430 E Grand Avenue
Suite 101
Des Moines, IA 50309

Ph: [515] 259-9190
Fax: [515] 233-4430
Bolton-Menk.com

TABULATION OF QUOTES

Bid Letting Date: Tuesday February 15th, 2022

Base Bid

Line No.	Description	Unit	Quantity	Millerbernd Winsted, MN		Electrical Products Company Omaha, NE	
				Unit Price	Amount	Unit Price	Amount
1	STEEL COMBINATION SIGNAL/LIGHTING - 44' MAST ARM - BLACK*	EACH	1	\$14,481.00	\$14,481.00	\$15,688.00	\$15,688.00
2	STEEL COMBINATION SIGNAL/LIGHTING - 48' MAST ARM - BLACK*	EACH	1	\$15,547.00	\$15,547.00	\$15,742.00	\$15,742.00
3	STEEL COMBINATION SIGNAL/LIGHTING - 52' MAST ARM - BLACK*	EACH	1	\$16,836.00	\$16,836.00	\$20,831.00	\$20,831.00
4	STEEL COMBINATION SIGNAL/LIGHTING - 62' MAST ARM - BLACK*	EACH	1	\$16,083.00	\$16,083.00	\$25,545.00	\$25,545.00
TOTAL BASE BID				\$62,947.00		\$77,806.00	
				Estimated lead time 23-25 weeks		Based on current business conditions estimated 18-20 weeks after release	

16-Feb-22

H:\GRIMES_CI_IA\A13120005_HWY 44 Improvements\1_Corres\C_To Others\CityofGrimes\20220202_Procurement Package\Bids\[Signal Poles - Bid Tabulation.xlsx]Bid Tabulation

AGENDA MEMO

Item No. X
For Meeting of 02/22/22

AGENDA HEADING:

Amended CAT Grant Agreement for New Library

SYNOPSIS:

The Library applied for a \$400,000 CAT grant for the new public library.

FISCAL IMPACT:

N/A

PREVIOUS COUNCIL ACTION(S):

On January 11, 2022, the Council adopted a resolution agreeing to the terms of the agreement.

BOARD/COMMISSION ACTION(S):

The Enhance Iowa Board has recommended an amendment to the resolution in which the City of Grimes agrees to close the fundraising gap.

STAFF/COMMITTEE RECOMMENDATION:

Staff, Grimes Public Library Board of Trustees, and Library Project Committee recommend approval.

AMENDED RESOLUTION RE GRANT AGREEMENT FOR NEW LIBRARY

Grimes Resolution No. 02-2422

WHEREAS, the City of Grimes is in the process of constructing a new multi-million-dollar library for the citizens of Grimes that is sufficient to meet the educational and cultural needs of one of Iowa's fastest growing communities; and,

WHEREAS, the Grimes Public Library Board has sought funding for construction of the library from numerous sources; and,

WHEREAS, the Enhance Iowa Board has approved a grant to assist Grimes with the construction of the new library, and has proposed the attached Community Attraction and Tourism Grant Agreement which defines the amount of funding and the requirements for receiving this funding under the grant;

WHEREAS, the Enhance Iowa Board grant is a positive and welcome proposal to provide Grimes with much needed funding for library construction of this wonderful and attractive addition to the Grimes' community;

WHEREAS, the Enhance Iowa Board has requested this amended Resolution to provide specify additional commitments not specified in Grimes Resolution No. 1-0322;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, as follows:

1. That Grimes approves the terms of the attached Community Attraction and Tourism Grant Agreement (Agreement).
2. That Grimes accepts the obligation of closing the fundraising gap and presenting evidence acceptable to the Enhance Iowa Board or the Enhance Iowa Board's legal counsel of all other funding sources that have been committed to this Project.
3. That the Grimes Mayor and City Clerk are and have been previously authorized to execute the attached Agreement on behalf of the City of Grimes, and to return the Agreement to the Enhance Iowa Board, and the Mayor and/or City Administrator are authorized to execute and deliver such other documents as the Enhance Iowa Board or the Enhance Iowa Board's legal counsel may reasonably request;

Passed by the City Council of the City of Grimes, Iowa, by of vote of ___ to ___ the 22nd day of February, 2022, and approved this 22nd day of February, 2022.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk

RESOLUTION NO. 02-2022

WHEREAS the City of Grimes, Iowa, has established a Water Rates Ordinances (Chapter 92, Grimes Code of Ordinances) pursuant to which the City of Grimes operates and provides for water service within the limits of the City of Grimes.

WHEREAS, the following property owner has not paid utility service charges provided by the City to the property. Such utility charges have been sent to said property owner, as described in Exhibit "A" attached hereto, reference Bond # 202202 and when not paid by January 20,2022, are delinquent and shall be charged as a lien against the property.

NOW, THEREFORE, IT IS RESOLVED by the City Council of the City of Grimes, Iowa:

That the City Clerk is hereby directed to certify said charges to the Polk County Treasurer and have such charges assessed against the real estate and premises serviced, which charges are to be collected and returned in the same manner as other taxes.

PASSED AND APPROVED THIS 22nd day of February, 2022.

Mayor Scott Mikkelsen

ATTEST:

Rochelle Williams, City Clerk

EXHIBIT A
City of Grimes
CERTIFICATION FOR LIEN

Property Address: 103 SE Little Beaver Ct

District Parcel: 311-01025-021-000

Legal: Lot 21 The Crossing Townhomes Plat 2

Owner of Property: Andrew C Crow

Services Provided:

Water Utility Bill	\$48.73
Recording Fee	<u>\$ 5.00</u>
	\$53.73

Total Amount Certified for Collection \$53.73

I, Rochelle Williams, City Clerk of City of Grimes, do hereby certify the above claim as true and correct this 22nd day of February , 2022.

(SEAL)

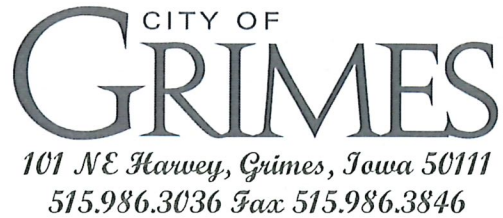
Rochelle Williams, City Clerk

.....
I hereby certify that on the _____ day of _____ February, 2022 there was received and filed with Polk County Treasurer's Office, the Certification for Lien.

Polk County Treasurer's Office

(SEAL)

By: _____



CERTIFICATION

I, Rochelle Williams, City Clerk of the City of Grimes, Iowa, do hereby certify that the foregoing to which this certificate is attached is a true and correct copy of:

Resolution No. 02-2022, Authorizing Grimes City Clerk to Certify to the Polk County Treasurer For Collection Certain Unpaid Utility Service charges.

In witness whereof, I have hereunto set my hand and affixed the City Seal this 22nd day of February 2022.

Rochelle Williams, City Clerk
Grimes, Iowa

(SEAL)

Assessment of Repair				Type 10	
				Bond # 202202	
Owner	Date of Service	Delinquent Date	Legal	Legal/Property Address	Parcel#
Andrew Crow	12/15/21	1/20/22	lot 21 The Crossing Townhomes Plat 2	103 SE Little Beaver Ct	311-01025-021-000
				Mailing Address	Amount
				103 SE Little Beaver Ct, Grimes, IA 50111	\$48.73
					Certificate#
					0020300

GRIMES RESOLUTION 02-2822

**RESOLUTION APPROVING QUOTES AND BILLS OVER \$10,000
ACCORDING TO THE GRIMES PURCHASING AND PROCUREMENT
POLICY**

WHEREAS, the City of Grimes has adopted a Purchasing and Procurement Policy

WHEREAS, the Purchasing and Procurement Policy provides that purchases or payments over \$10,000 have City Council approval.

WHEREAS, any items and/or service with a value of between \$1,000 and \$10,000 require up to three (3) quotations unless the item or service obtained or provided cannot be obtained. Products offered under government purchasing consortium do not require (3) quotes.

WHEREAS, the Finance Director will ensure that, for accounting purposes, necessary records are kept and made available for reference.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRIMES, IOWA, that the following items attached as *Exhibit A* be approved for purchase or payment.

PASSED AND APPROVED THIS 22nd DAY OF FEBRUARY, 2022.

Scott Mikkelsen, Mayor

ATTEST:

Rochelle Williams, City Clerk

407 ADVENTURELAND DRIVE NE
ALTOONA, IA 50009-4224
PHONE: (515) 957-3300

FAX: (515) 957-3301
www.istate.com

ACCOUNT NUMBER: 59336
INVOICE NUMBER: R012080635
INVOICE DATE:
INVOICE TERMS: NET30

VEHICLE#: 723305
ORIG. DOCUMENT: E012015493



PRE-INVOICE

BILL-TO

CITY - GRIMES
101 NE HARVEY ST
GRIMES, IA 50111-2051

SHIP-TO

CITY - GRIMES STATION
200 S JAMES
GRIMES, IA 50111

Handwritten signature

Cust. Unit #:	371	Make:	PIERCE MFG. INC	Model:	PIERCE	Tag #:	CF
VIN:	4P1BAAGF8GA015931	Model #:		In Serv Date:	12/31/9999	Year:	2016
Engine S/N:	471933S0365440	Model #:	D471933	In Serv Date:		Mileage:	75,652
Tran S/N:	6610432874	Model #:	4000EV	In Serv Date:		Eng Hrs:	0
Reefer S/N:		Model #:		In Serv Date:		Warr ID:	
APU S/N:		APU Gen S/N:		In Serv Date:		Date Create:	01/21/2022
				BOM/Spec:			

Sold Operations

Job#1 SHP-OTH

SHOP - OTHER LABOR

S-CUST

Condition ENGINE OIL AND COOLANT LEAKS - CHECK & ADVISE

RON 515-201-9658
RSCHIPPER@GRIMESIOWA.GOV

P.A.L.D

Cause

Correction INSPECTED UNIT FOR OIL & COOLANT LEAKS. FOUND MULTIPLE OF EACH TYPE OF LEAK. SENT EMAIL TO ADVISORS TO WORK UP AN ESTIMATE.

Qty	Item	Description	Price Each	Extended
	OTH-GEN	TROUBLESHOOTING		372.50
3	23-13952-035	BOLT-CARRIAGE,M8X35	1.52	4.56
1	IMP 74384	T-BOLT CLAMP N/S 5.25-5.5	8.05	8.05
1	DDE A4731800909	TS OIL FILTER(A4731800109)	31.25	31.25
1	IMP 7515	O RING LUBE 1.5 oz	11.43	11.43
1	DDE A0019977570	FITTING	31.08	31.08
	COM-1	A4731800409 &A4731800109 SAME FILTER	0.00	0.00
Total Labor		372.50	Total Parts	86.37
			Total Sub/Misc	0.00
				458.87
				Total

Job#2 SHP-OTH

SHOP - OTHER LABOR

S-CUST

Condition TRANS STICKS IN 2nd GEAR & WILL SHIFT HARD OUT OF 2nd

Cause

Correction CONNECTED ALLISON DOC. PRINTED DTCS. DTC TCM POWER INPUT. CHECKED VOLTAGE ALLISON DOC. 7.5V. ATTEMPTED TO START, NO START DUE TO LOW BATTERY VOLTAGE. HANDED OVER DTC PRINTED PAGE WITH DTC AND VOLTAGE HIGHLIGHTED. NEEDS CHARGING SYSTEM CHECKED AND REPAIRED

Qty	Item	Description	Price Each	Extended
-----	------	-------------	------------	----------

407 ADVENTURELAND DRIVE NE
ALTOONA, IA 50009-4224
PHONE: (515) 957-3300

FAX: (515) 957-3301
www.istate.com

ACCOUNT NUMBER: 59336
INVOICE NUMBER: R012080635
INVOICE DATE:
INVOICE TERMS: NET30
VEHICLE#: 723305
ORIG. DOCUMENT: E012015493



Sold Operations (Cont.)

OTH-GEN		SHOP - OTHER LABOR		89.40	
Total Labor	89.40	Total Parts	0.00	Total Sub/Misc	0.00
					89.40 Total

Job#3 CI COURTESY TRUCK INSPECTION S-CUST

Condition: COURTESY TRUCK INSPECTION

Cause:

Correction:

Qty	Item	Description	Price Each	Extended
	!Canda-CI	COURTESY INSPECTION		0.00
Total Labor	0.00	Total Parts	0.00	Total Sub/Misc
			0.00	0.00 Total

Job#4 SHP-OTH SHOP - OTHER LABOR S-CUST

Condition: LOW BATTERY VOLTAGE, NEED TO JUMP AND FIND OUT WHAT BATTERIES ARE IN IT.

Cause:

Correction: CONNECTED BATTERY CHARGER & LIFTED THE CAB ENOUGH TO GET THE INFO OFF THE BATTERIES. NAPA PART NUMBER 7236, GROUP 31, 1170 CA, & 950 CCA. UNIT TAKES 4 BATTERIES. REPLACED BATTERIES.

Qty	Item	Description	Price Each	Extended
	OTH-GEN	REPLACE BATTERIES		238.40
4	EPM DD1131MFE	STUD BATTERY GP 31 950CCA	88.87	355.48
-4	CDD1131MFE-CORE	CORE CHARGE, GRP1.5	32.40	-129.60
4	CDD1131MFE-CORE	CORE CHARGE, GRP1.5	32.40	129.60
Total Labor	238.40	Total Parts	355.48	Total Sub/Misc
			0.00	593.88
				Total

Job#5 SHP-DD13 SHOP - DDC DD13 LABOR S-CUST

Condition: OIL COOLER RETURN LINE LEAKING

RECOMMEND RESEALING OIL COOLER AT SAME TIME

Cause:

Correction: REMOVED OIL COOLER. CLEANED BLOCK. COVERED BLOCK UP. NOTICED SOMEONE HAD USED DYE LEAK CHECK ON INSIDE OF OIL MODULE ON COOLER AND ON BLOCK MATING SURFACE. CLEANED OIL MODULE AND BLOCK. CHANGED LARGE PLUG OUT AND THERMOSTATIC COVER PLATE SEAL. RESEAL OIL MODULE TO BLOCK AT 44 FT LBS. THERMOSTATIC COVER SEAL AT 22 FT LBS. INSTALLED COOLANT HOSES. AND WATER PUMP BELT. OIL SYSTEM STILL NEEDS PRIMED.

Qty	Item	Description	Price Each	Extended
	DD13-GEN	SHOP - DDC DD13 LABOR		522.99
1	DDE A4729900317	SCRWPLUG KIT	28.33	28.33
1	DDE A4722030080	SEAL	7.56	7.56
1	DDE A4721881680	GASKET	30.58	30.58
1	DDE A4721841980	SEAL PAC/3	80.04	80.04
1	DDE A4712003453	COOLANT LINE	98.18	98.18

407 ADVENTURELAND DRIVE NE
ALTOONA, IA 50009-4224
PHONE: (515) 957-3300

FAX: (515) 957-3301
www.istate.com

ACCOUNT NUMBER: 59336
INVOICE NUMBER: R012080635
INVOICE DATE:
INVOICE TERMS: NET30

VEHICLE#: 723305
ORIG. DOCUMENT: E012015493


Sold Operations (Cont.)

Total Labor	522.99	Total Parts	244.69	Total Sub/Misc	0.00	767.68
						Total

Job#6 SHP-DD13 SHOP - DDC DD13 LABOR S-CUST

Condition REPLACE HEAD GASKET & RESEAL ROCKER BOX

Cause

Correction HAD TO JUMP PACK THE UNIT TO GET STARTED. BROUGHT IN BAY 11. STARTED TEARING DOWN FOR HEAD GASKET. DRAINED COOLANT. CONTINUE TEARING DOWN. REMOVED CAM FRAM, INJECTORS AND CYLINDER HEAD. STRIPPED HEAD DOWN. CLEANED IT. FOUND THAT THE EGR COOLER IS JUST STARTING TO FAIL. TURNED IN ESTIMATE FOR ONE. RESEALED INTAKE MANIFOLD TORQUED TO 18 FT LBS. INSTALLED NEW EGR COOLER AT 22 FT LBS. INSTALLED EXHAUST MANIFOLD AT 29 FT LBS. RESEALED HEAD. 147 FT LBS PLUS 180. 44 FT LBS ON SMALL BOLTS. HOOKED UP COOLANT LINES UP. HOOKED TURBO UP. INSTALLED CAM FRAME IN TDC 1. TORQUED TO 40 FT LBS AND 22 FT LBS ON 2 SMALL BOLTS. INSTALLED INJECTORS AT 15 PLUS 90 DEGREES. INSTALLED HP FUEL LINE KIT AT 30 FT LBS. TORQUED FOOTBALL SEALS. INSTALLED NEW INJECTOR HARNESSSES. SET OVERHEAD. .016 INTAKES, .024 EXHAUST. 4.6MM. INSTALLED NEW VALVE COVER GASKET, INTAKE ELBOW, VENTURI PIPE. MADE SURE EVERYTHING WAS INSTALLED, HOOKED UP AND SECURED. FILLED COOLANT. PRIMED FUEL SYSTEM. RAN TRUCK. STEAM CLEANED. RAN ON HI IDLE. RECHECKED FOR LEAKS. FOUND NO LEAKS. I NOTICED THE ENGINE BELTS SHOULD BE REPLACED. THEY ARE CRACKED. RETURNED PARTS. CLEANED BAY. PRIMED THE OIL SYSTEM. FILLED THE OIL. ASSISTED TECH WITH FINISHING UP PUTTING EVERYTHING BACK TOGETHER. VACUUM FILLED THE COOLANT AND TOPPED OFF. CLEANED UP BAY. ASSISTED TECH IN CLEANING UP THE TRUCK. PUT IN AN ESTIMATE FOR THE BELTS AND TOPPED OFF THE COOLANT AGAIN.

Qty	Item	Description	Price Each	Extended		
	DD13-GEN	SHOP - DDC DD13 LABOR		5,004.91		
	DD13-GEN	SHOP - DDC DD13 LABOR		0.00		
12	DDE N007603014104	SEAL RING	2.26	27.12		
6	DDE A4720980080	SEAL	9.54	57.24		
1	DDE A4720162020	C/HD GSKT KT	811.27	811.27		
1	DDE A4712030780	SEAL	33.44	33.44		
1	DDE A4712030680	SEAL	31.52	31.52		
1	DDE A4711508333	HARNESS	110.37	110.37		
1	DDE A4711508233	HARNESS	110.37	110.37		
1	DDE A4711420280	SEAL (METAL	105.18	105.18		
1	DDE A4711420180	SEAL (METAL	105.18	105.18		
1	DDE A4710960380	METAL SEAL	66.55	66.55		
1	DDE A4710160521	SEAL	48.20	48.20		
3	DDE A0219901101	HEX HD BOLT	11.62	34.86		
1	DDE A0029906714	STUD	11.08	11.08		
1	DDE A0000701232	HPF LINE KIT	60.12	60.12		
Total Labor	5,004.91	Total Parts	1,612.50	Total Sub/Misc	0.00	6,617.41
				Total		

Job#7 SHP-DD13 SHOP - DDC DD13 LABOR S-CUST

Condition INJECTOR TRANSFER TUBES LEAKING

Cause

Correction RESEALED INJECTOR TRANSFER TUBES. TORQUED TO 30 FT LBS.

**INTERSTATE
PowerSystems**

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ACCOUNT NUMBER: 59336
INVOICE NUMBER: R012080635
INVOICE DATE:
INVOICE TERMS: NET30

VEHICLE#: 723305
ORIG. DOCUMENT: E012015493

**Sold Operations (Cont.)**

Qty	Item	Description	Price Each	Extended
	DD13-GEN	SHOP - DDC DD13 LABOR		241.38
6	DDE A4720780180	INJ SEAL	12.76	76.56
Total Labor	241.38	Total Parts 76.56	Total Sub/Misc 0.00	317.94 Total

Job#8 SHP-DD13 SHOP - DDC DD13 LABOR S-CUST

Condition OIL PAN GASKET LEAKING

Cause

Correction DRAINED OIL. HAD TO REMOVE AIR VALVES AND DROP OIL PUMP AND SUCTION MANIFOLD. JACK ENGINE AND TRANNY UP. JACK FRONT OF TRUCK UP. INSTALLED OIL PUMP AND SUCTION MANIFOLD TO 22 FT LBS. CLEANED BLOCK. REINSTALLED OIL PAN WITH NEW GASKET AND BOLTS. TORQUED TO SPEC. WE PRIMED OIL SYSTEM AND FILLED WITH OIL. RAN ENGINE. RECHECKED OIL LEVEL.

Qty	Item	Description	Price Each	Extended
	DD13-GEN	SHOP - DDC DD13 LABOR		844.83
18	DDE A4720140683	COLLAR SCREW	11.86	213.48
1	DDE A4710140422	SEAL	152.27	152.27
Total Labor	844.83	Total Parts 365.75	Total Sub/Misc 0.00	1,210.58 Total

Job#9 SHP-DD13 SHOP - DDC DD13 LABOR S-CUST

Condition TRANS COOLER INLET & OUTLET ELBOWS LEAKING

Cause

Correction RESEALED ELBOWS AND PRESSURE TESTED COOLANT SYTEM TO MAKE SURE NOT LEAKING ANYMORE.

Qty	Item	Description	Price Each	Extended
	DD13-GEN	SHOP - DDC DD13 LABOR		302.47
Total Labor	302.47	Total Parts 0.00	Total Sub/Misc 0.00	302.47 Total

Job#10 SHP-DD13 SHOP - DDC DD13 LABOR S-CUST

Condition REPAIR COOLANT LEVEL SENSOR WIRING

Cause

Correction FIXED THE LOOM AND SECURED OUT OF THE WAY FROM FURTHER DAMAGE.

Qty	Item	Description	Price Each	Extended
	DD13-GEN	SHOP - DDC DD13 LABOR		201.15
Total Labor	201.15	Total Parts 0.00	Total Sub/Misc 0.00	201.15 Total

Job#11 SHP-DD13 SHOP - DDC DD13 LABOR S-CUST

Condition LEAK AT UPPER RADIATOR HOSE SHUT OFF VALVE (HOSE AT VALVE)

Cause

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INVOICE TERMS: NET30

VEHICLE#: 723305
ORIG. DOCUMENT: E012015493

**Sold Operations (Cont.)**

Correction LOCATED LEAK, REMOVED AND ADJUSTED SHUT OFF VALVE AND CLAMPS, TESTED FOR LEAKS.
NO MORE LEAK.

Qty	Item	Description	Price Each	Extended
	DD13-GEN	SHOP - DDC DD13 LABOR		181.78
Total Labor	181.78	Total Parts	0.00	Total Sub/Misc 0.00
				181.78 Total

Job#12 SHP-OTH SHOP - OTHER LABOR S-CUST

Condition HOSE RUBBING ON A/C COMPRESSOR & OTHER PIPING ON TOP OF ENGINE

Cause

Correction RE- HOSES AND PIPING THEN SECURED TO PREVENT FUTURE DAMAGE

Qty	Item	Description	Price Each	Extended
	OTH-GEN	SHOP - OTHER LABOR		566.20
Total Labor	566.20	Total Parts	0.00	Total Sub/Misc 0.00
				566.20 Total

Job#13 SHP-OTH SHOP - OTHER LABOR S-CUST

Condition LEAK AT LOWER RADIATOR HOSE

Cause

Correction REMOVED ACCESS PANEL TO GAIN ACCESS TO LOWER RADIATOR HOSE, LOOSENEH HOSE CLAMPS, ADJUSTED HOSES AND REINSTALLED HOSE CLAMPS. RE-CHECKED FOR LEAK. NO LEAK

Qty	Item	Description	Price Each	Extended
	OTH-GEN	SHOP - OTHER LABOR		241.38
Total Labor	241.38	Total Parts	0.00	Total Sub/Misc 0.00
				241.38 Total

Job#14 SHP-OTH SHOP - OTHER LABOR S-CUST

Condition PIPE FROM ENGINE TO CCV CANISTER LEAKING OIL

Cause

Correction REMOVED OLD CCV CANISTER AND TUBE AND ADAPTOR TO BLOCK. INSTALLED NEW OIL SEPERATOR AND TUBE WITH NEW ADAPTOR TO BLOCK. TORQUED TO 44 FT LBS.

Qty	Item	Description	Price Each	Extended
	OTH-GEN	SHOP - OTHER LABOR		402.30
1	DDE A4720180780	SEAL	10.46	10.46
1	DDE A4720107662	OIL SEPARATOR	402.01	402.01
1	DDE A0049971371	FITTING	14.88	14.88
	COM-1	SEAL DDE A4720180780	0.00	0.00
Total Labor	402.30	Total Parts	427.35	Total Sub/Misc 0.00
				829.65 Total

Job#15 SHP-DD13 SHOP - DDC DD13 LABOR S-CUST

Condition EGR COOLER PARTS

INTERSTATE PowerSystems

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VEHICLE#: 723305
ORIG. DOCUMENT: E012015493



Sold Operations (Cont.)

Cause**Correction**

Qty	Item	Description	Price Each	Extended
1	DDE A4711405675	EXH GAS CLR	3,069.46	3,069.46
1	DDE A4712031180	SEAL	7.52	7.52
1	DDE A4722030180	SEAL	6.34	6.34
3	OWI 23519396	PWRCLPLS 50/50 EXT.	12.12	36.36
6	PIC 4620	NON-CHLOR BRAKE CLNR	3.62	21.72
1	DDE 23509542	SEALERTHREAD	31.29	31.29
1	DDE A4721881480	OIL SUCTION MANIFOLD SEAL/GASK	16.77	16.77
Total Labor	0.00	Total Parts 3,189.46	Total Sub/Misc 0.00	3,189.46 Total

Job#16 SHP-DD13

SHOP - DDC DD13 LABOR

S-CUST

Condition REPLACE ENGINE BELTS (CRACKING)**Cause****Correction**

Qty	Item	Description	Price Each	Extended
	DD13-GEN	SHOP - DDC DD13 LABOR		140.06
1	K080855HD	FleetRunner« - Micro-V« Belts	77.43	77.43
	K080790HD	FleetRunner« - Micro-V« Belts	51.02	0.00
Total Labor	140.06	Total Parts 77.43	Total Sub/Misc 0.00	217.49 Total

Job#17 PICKUP

IPS- PICKUP & DELIVERY

S-CUST

Condition IPS- PICKUP & DELIVERY**Cause****Correction**

Qty	Item	Description	Price Each	Extended
	!PICKUP	PICKUP & DELIVERY		0.00
Total Labor	0.00	Total Parts 0.00	Total Sub/Misc 0.00	0.00 Total

Job#18 QI

QUALITY INSPECTION

S-CUST

Condition QUALITY INSPECTION**Cause****Correction**

Qty	Item	Description	Price Each	Extended
	!CandA-QI	QUALITY INSPECTION		0.00
Total Labor	0.00	Total Parts 0.00	Total Sub/Misc 0.00	0.00 Total

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Diagnostic/Tech Services:	287.00
Labor:	9,349.75
Misc. Charges:	0.00
Parts:	6,435.59
Sublet:	0.00
Shop Supplies (ESC):	500.00
Taxes:	0.00
Total:	16,572.34

This document is subject to the General Terms and Conditions, the Mechanic's Lien Rider, the Abandoned Vehicle Rider, the Storage Fee & Lien Rider, Tampered Emissions Systems Policy, and Code of Conduct, which are expressly incorporated herein by reference, and are available at:
<http://www.istate.com/about/terms-and-conditions> or in hard copy upon request.

All claims must be accompanied by this invoice. Diagnostic and Technical service charge may apply.

Customer Name	Acct Num	Invoice Number	Amt Due	Date Due	Remittance Enclosed
CITY - GRIMES	59336	R012080635	16,572.34	01/21/2022	

Corporate Office - Accounts Receivable
(952) 854-2044 - Phone
(952) 814-1127 - Fax
ARTeam@istate.com
FEDERAL ID: 41-1634357
www.istate.com

PLEASE REMIT PAYMENT TO :

Interstate Power Systems, Inc.
NW 7244
PO Box 1450
MINNEAPOLIS, MN 55485-7244

Customer Signature: _____

Date: _____

P.O. No. _____

31393

CITY OF GRIMES

101 N. Harvey, Grimes, IA 50111 phone: 515-986-3036 fax: 515-986-3846

PURCHASE REQUEST/PURCHASE ORDER

Source/Supplier Interstate Power Systems
Name _____

Address _____

Phone Number/Fax Number _____

ITEMS	QTY	UNIT PRICE	TOTAL
Repair E371-2016 Pierce			\$ 16,572. ³⁴
oil leaks, head gasket, transmission issues, EGR valve, belts			

PURCHASE JUSTIFICATION: Engine 371 repairs

DEPARTMENT: Fire

LINE ITEM: 001-150-6332

BEGINNING BUDGET BALANCE: _____

ENDING BUDGET BALANCE: _____

PURCHASE REQUESTED BY: [Signature] DATE: 2-11-22

PURCHASE ORDER APPROVAL AND ASSIGNMENT

[Signature] [Signature]
City Administrator Date 2/15/22

Council Approval date: (if over \$10,000)

☐ Purchaser's Copy ☐ Vendor's Copy ☐ File Copy



*101 NE Harvey, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846*

AGENDA MEMO

For Meeting of February 22, 2022

AGENDA HEADING:

Resolution Setting Public Hearing – Rezoning of Property Generally Located at the Southwest Corner of NW 27th Street and North James Street from R-3 Medium Density Two or More Family Dwelling District and C-1 General Commercial District to R-3 Medium Density Two or More Family Dwelling District for James Point

SYNOPSIS:

The applicant, James Point, LLC, has submitted the necessary petition documents to initiate the Rezoning Process, for property generally located at the southwest corner of NW 27th Street and North James Street. The 3.69 Acre property is currently Zoned R-3 Medium and C-1, and is identified as Neighborhood Commercial upon the Future Land Use Plan. The property owner was unable to obtain the necessary consent per the Ordinance. As such, staff is suggesting that the City Council initiate the process.

The projected activity for this property is inconsistent with the Future Land Use Plan designation. However, staff supports the land use change to Medium Density Residential. Given the limited access to the site and single-family nature of the area, only a few commercial uses would be appropriate for the site. The change to medium density residential is an appropriate alternative. Buffering will be provided between the townhome and single-family development to transition between land uses.

As such, the applicant has provided a conceptual plan for the site showing 26 townhomes units and associated private streets and visitor parking. The R-3 Medium zoning district will allow up to 8 dwelling units per acre to be constructed. The current concept plan demonstrates a density of 7.05 dwelling units per acre.

The layout provided is only a conceptual rendering of the site. The concept will continue to be refined through the rezoning process as required public improvements are determined. As this is only the initial step in the process, more detailed plans will become available as the project moves further along.

FISCAL IMPACT:

N/A



*101 NE Harvey, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846*

PREVIOUS COUNCIL ACTION(S):

N/A

BOARD/COMMISSION ACTION(S):

N/A

STAFF/COMMITTEE RECOMMENDATION:

Staff is recommending approval of the Resolution Setting the Public Hearing.

RESOLUTION SETTING TIME AND PLACE FOR PUBLIC HEARING ON PROPOSED
REZONING OF PROPERTY GENERALLY LOCATED AT THE SOUTHWEST CORNER
OF NW 27TH STREET AND NORTH JAMES STREET FROM R-3 MEDIUM DENSITY TWO
OR MORE FAMILY DWELLING DISTRICT AND C-1 GENERAL COMMERCIAL
DISTRICT TO R-3 MEDIUM DENSITY TWO OR MORE FAMILY DWELLING DISTRICT

WHEREAS, certain land in the City of Grimes, Iowa, generally located at the southwest corner of NW 27th Street and North James Street and legally described on Exhibit A, attached hereto, is currently zoned R-3 Medium (Medium Density Two or More Family Dwelling District) and C-1 (General Commercial District) (the "Property"); and

WHEREAS, the City Council of the City of Grimes desires to consider the amendment of the Grimes Code of Ordinances, and the zoning district boundaries of Chapter 165, Section 165.05 by rezoning the Property from R-3 Medium (Medium Density Two or More Family Dwelling District) and C-1 (General Commercial) to R-3 Medium (Medium Density Two or More Family Dwelling District), and

WHEREAS, it is the desire of the City Council that the proposed Ordinance, amending the official zoning district map be considered by the Grimes Planning and Zoning Commission and such Commission file its report with the City Council prior to the time established herein for public hearing on the proposed amendment; and

WHEREAS, the proposed Ordinance amending the official zoning district map has been prepared and a public hearing upon the proposed amendment should be held and a time and place for hearing thereon should be fixed.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRIMES, IOWA:

1. That a public hearing be held by the Grimes City Council on the proposed Ordinance amending the Grimes Code of Ordinances, at the Grimes City Hall, 410 SE Main Street, in the City of Grimes, Polk County, Iowa at 5:30 p.m. on the 22nd day of March, 2022, at which time the City Council will consider any objections to the proposed amendment and will hear all interested persons.
2. That the Mayor and City Clerk be and are hereby authorized and instructed to give Notice of said public hearing as required by law.
3. That the Plan and Zoning Commission is hereby directed to consider the proposed amendment and to file its report with the City Council prior to the time of the public hearing.

PASSED AND APPROVED this ____ day of _____, 2022.

By: _____
Scott Mikkelsen, Mayor

ATTEST:

Rochelle Williams, City Clerk

Exhibit A

Outlot Z (Except James Pointe Plat 2) in James Pointe, an Official Plat, now included in and forming a part of the City of Grimes, Polk County, Iowa and to the centerlines of NW 27th Street and North James Street.

TREASURER'S REPORT
CALENDAR 1/2022, FISCAL 7/2022

FUND#	TITLE	LAST MONTH CASH BALANCE	REVENUES	EXPENSES	BALANCE	THIS MONTH CASH BALANCE
001	GENERAL	12,205,529.34	114,598.76	731,712.94	.00	11,588,415.16
002	LIBRARY FUND	97,161.22	6,959.40	45,430.47	.00	58,690.15
005	FIRE/RESCUE AUXILIARY	257.91	.00	257.91	.00	.00
110	ROAD USE TAX	3,115,782.55	174,540.42	99,647.67	.00	3,190,675.30
112	EMPLOYEE BENEFITS	237,354.77	11,660.12	130,446.69	.00	118,568.20
119	EMERGENCY FUND	.00	.00	.00	.00	.00
121	LOCAL OPTION SALES TAX	2,890,278.16	236,503.81	.00	.00	3,126,781.97
125	TAX INCREMENT FINANCING	2,617,695.23	30,143.46	785,952.00	.00	1,861,886.69
160	HOTEL/MOTEL/ECON DEV	255,412.28	.00	.00	.00	255,412.28
161	ECO DEVELOPMENT REVOLVING	161,926.86	1,069.70	.00	.00	162,996.56
167	RESTRICTED GIFTS	104,303.64	5,469.00	4,104.92	.00	105,667.72
170	FEMA - FIRE DEPT	34,239.98	.00	.00	.00	34,239.98
200	DEBT SERVICE	1,430,671.82	219,229.64	.00	.00	1,649,901.46
301	CAPITAL PROJECT FUND	6,587.32	.00	.00	.00	6,587.32
302	CP - ROAD DEVELOPMENT	3,020.07	.00	.00	.00	3,020.07
303	CP - WALLACE	.00	.00	.00	.00	.00
304	STM WATER MASTER PLAN	150,318.53	.00	.00	.00	150,318.53
305	CP - MAIN STREET	.00	.00	.00	.00	.00
306	CP - PRAIRIE/LITTLE BEAVE	.00	.00	.00	.00	.00
307	CP - STORM WATER	150,937.81	.00	19,857.05	.00	131,080.76
308	CP-SW COUNTY LINE ROAD	9,490.71	.00	106,354.42	.00	96,863.71-
309	CP - PARKS	2,847,601.95	.00	.00	.00	2,847,601.95
310	CP - FIRE	200,000.00	.00	.00	.00	200,000.00
311	CP - DOWNTOWN	.00	.00	.00	.00	.00
312	CP - S JAMES/SE 37TH ST	.00	.00	.00	.00	.00
313	CP - GRIMES COMMUNITY COM	224,141.32	.00	1,450.00	.00	222,691.32
314	CP-NE GATEWAY/HOPE COMM	94,883.62-	.00	.00	.00	94,883.62-
315	CP N COMPLEX SANI CONNECT	4,808.51	.00	.00	.00	4,808.51
316	CP - WATER CAP IMPROVEMNT	.00	.00	.00	.00	.00
317	CP - COMP PLAN	11,721.80	.00	.00	.00	11,721.80
318	CP - CITY HALL	.00	.00	.00	.00	.00
319	KENNYBROOK PK WQI IMPRV	41,409.29-	.00	63,932.88	.00	105,342.17-
320	CP-New Jordan Well 2019	7,800.05	.00	.00	.00	7,800.05
321	CP- ASR 2019	.00	.00	.00	.00	.00
322	CP-16" Water Main	.00	.00	.00	.00	.00
323	CP-Water Tower 2019	8,807.15-	.00	1,450.00	.00	10,257.15-
324	CP-Water Plant Exp 2019	3,462.80-	726,214.66	725,943.96	.00	3,192.10-
325	SE 37TH HWY 141 PROJECT	.00	.00	.00	.00	.00
326	2019 OVERLAY PROJECT	.00	.00	.00	.00	.00
327	SE 19TH & SW CO OVERLAY	.00	.00	.00	.00	.00
328	WRA SANI SEWER CONNECTION	180,832.33-	.00	121,134.03	.00	301,966.36-
329	NW TERRITORY LIFT STATION	455,199.61	.00	37,606.02	.00	417,593.59
330	GIS MAPPING	67,181.75	.00	.00	.00	67,181.75
331	19TH ST SEWER EXTENSION	1,000,000.00	.00	.00	.00	1,000,000.00
332	ROAD USE EQUIPMENT	36,882.00	.00	.00	.00	36,882.00
333	WRA PARALLEL SEWER	1,600,000.00	.00	.00	.00	1,600,000.00
334	HWY44 & COUNTY LN RD 2020	696,799.76	.00	24,122.70	.00	672,677.06
335	ANN SANI SEWER I&I REHAB	250,000.00	.00	.00	.00	250,000.00
336	SE 11th ST RR/James 2019	86,049.58	.00	.00	.00	86,049.58
337	CP-N MAIN & BEAVERBK SIG	.00	.00	.00	.00	.00
338	FY20 Drain prj 2nd/beaver	.00	.00	.00	.00	.00
339	HWY 141 & HWY 44 SIGNAL	169,927.46-	.00	.00	.00	169,927.46-
340	ANNUAL SIGNAL IMPROVEMENT	626,000.00	.00	.00	.00	626,000.00

TREASURER'S REPORT
CALENDAR 1/2022, FISCAL 7/2022

FUND#	TITLE	LAST MONTH CASH BALANCE	REVENUES	EXPENSES	BALANCE	THIS MONTH CASH BALANCE
341	HWY 44 STUDY	16,315.10-	.00	11,341.00	.00	27,656.10-
342	WATER SYSTEM STUDY	4,341.34-	.00	4,439.00	.00	8,780.34-
343	JAMES ST CORRIDOR STUDY	10,115.18-	.00	7,152.00	.00	17,267.18-
344	PAVEMENT COND ANALYSIS	78,080.60	.00	.00	.00	78,080.60
345	ANNUAL WATER MAIN REPLACE	200,000.00	.00	.00	.00	200,000.00
346	HW TRAIL EXTENSION	98,691.70	.00	.00	.00	98,691.70
347	N SPORTS COMPLEX PARKING	260,576.22-	.00	5,206.29	.00	265,782.51-
348	SPLASH PAD	758,474.00	.00	45,622.00	.00	712,852.00
349	SE 6TH & S JAMES INTERSEC	51,551.75	.00	49,888.50	.00	1,663.25
350	GRIMES LIBRARY BLDG FUND	7,447,285.67	.00	21,112.87	.00	7,426,172.80
351	37TH ST IMPROVEMENTS	763,712.35	.00	99,995.00	.00	663,717.35
352	TRL RDG/BEAV/JACOB WTR MN	338,683.84	.00	173,057.94	.00	165,625.90
353	SANI SEWER STUDY	98,644.51	.00	.00	.00	98,644.51
354	ANNUAL PCC PATCHING	150,000.00	.00	.00	.00	150,000.00
355	TRAFFIC SIGNAL EQUIPMENT	75,000.00	.00	.00	.00	75,000.00
356	ANNUAL PAVEMENT PRESERVE	75,000.00	.00	.00	.00	75,000.00
357	S CMLX IRRIGATION PROJ	58,509.30	.00	18,490.84	.00	40,018.46
358	ANN TRAIL IMPRV & PLAN	5,819.59	.00	.00	.00	5,819.59
359	EMERGENCY WATER MAIN	100,724.22	.00	7,581.97	.00	93,142.25
360	19TH ST WATER MAIN	356,768.84	.00	.00	.00	356,768.84
361	WW PLANT MBDR RETROFIT	30,850.00	.00	.00	.00	30,850.00
399	EQUIP REVOLVING PROGRAM	.00	.00	.00	.00	.00
600	WATER	8,722,962.13	354,438.04	174,621.82	.00	8,902,778.35
601	WATER DEPOSITS	179,410.17	2,749.54	9,219.18	.00	172,940.53
602	WATER SINKING	287,324.45	.00	.00	.00	287,324.45
603	WATER REC BOND	183,629.96	.00	.00	.00	183,629.96
610	SEWER	6,316,403.89	236,186.21	118,026.66	.00	6,434,563.44
611	SEWER SINKING	634,182.69	.00	.00	.00	634,182.69
670	LANDFILL/GARBAGE	392,308.94	47,927.69	55,831.71	.00	384,404.92
740	STORM WATER	2,419,890.31	66,820.43	19,328.52	.00	2,467,382.22
Report Total		60,618,392.95	2,234,510.88	3,720,318.96	.00	59,132,584.87

BALANCE SHEET
CALENDAR 1/2022, FISCAL 7/2022

ACCOUNT NUMBER	ACCOUNT TITLE	PTD BALANCE	YTD BALANCE
001-000-1110	CASH - GENERAL	617,302.66-	6,908,745.84
002-000-1110	CASH - LIBRARY	38,471.07-	58,690.15
110-000-1110	CASH - ROAD USE	74,892.75	3,190,675.30
112-000-1110	CASH - EMPLOYEE BENEFITS	122,649.17-	114,205.60
121-000-1110	CASH - LOCAL OPTION SALES TAX	236,503.81	3,126,781.97
125-000-1110	CASH - TIF	755,808.54-	1,861,886.69
160-000-1110	CASH - HOTEL/MOTEL/ECON DEV		255,412.28
161-000-1110	CASH - ECO DEVELOP REVOLVING L	1,069.70	162,996.56
167-000-1110	CASH - LIBRARY RESTRICTED GIFT	1,364.08	105,667.72
170-000-1110	CASH - FEMA/FIRE DEPT		34,239.98
200-000-1110	CASH - DEBT SERVICE	219,229.64	1,646,501.95
301-000-1110	CASH - CAPITAL PROJECTS		6,587.32
302-000-1110	CASH - CP - ROAD DEVELOPMENT		3,020.07
304-000-1110	CASH-STM WATER MASTER PLAN		150,318.53
307-000-1110	CASH - CP - STORM WATER	19,857.05-	131,080.76
308-000-1110	CASH-CP SW COUNTY LINE ROAD	106,354.42-	96,863.71-
309-000-1110	CASH - CP - PARKS		2,847,601.95
310-000-1110	CASH - CP-FIRE		200,000.00
313-000-1110	CASH - CP - GRIMES COMM COMPLE	1,450.00-	222,691.32
314-000-1110	CASH-NE GATEWAY/HOPE COMM		94,883.62-
315-000-1110	CASH -N COMPLEX SANI CONNECT		4,808.51
317-000-1110	CASH - COMP PLAN		11,721.80
319-000-1110	CASH-KENNYBROOK PK WQI IMP	63,932.88-	105,342.17-
320-000-1110	CASH-NEW JORDAN WELL 2019		7,800.05
323-000-1110	CASH-WATER TOWER 2019	1,450.00-	10,257.15-
324-000-1110	CASH- WATER PLANT EXP 2019	270.70	3,192.10-
328-000-1110	CASH-WRA SANI SEWER CONNECT	121,134.03-	301,966.36-
329-000-1110	NW TERRITORY LIFT STATION CASH	37,606.02-	417,593.59
330-000-1110	GIS MAPPING- CASH		67,181.75
331-000-1110	CASH-19TH ST SEWER EXTENSION		1,000,000.00
332-000-1110	CASH-ROAD USE EQUIPMENT		36,882.00
333-000-1110	CASH-WRA PARALLEL SEWER		1,600,000.00
334-000-1110	CASH-HWY 44 & CO LINE RD 2020	24,122.70-	672,677.06
335-000-1110	CASH-ANN SANI SWR I&I REHAB		250,000.00
336-000-1110	CASH-SE 11TH RR/JAMES 2019		86,049.58
339-000-1110	HWY 141 & HWY 44 SIGNAL CASH		169,927.46-
340-000-1110	ANNUAL SIGNAL IMPROVEMENT CASH		626,000.00
341-000-1110	HWY 44 STUDY CASH	11,341.00-	27,656.10-
342-000-1110	WATER SYSTEM STUDY CASH	4,439.00-	8,780.34-
343-000-1110	JAMES ST CORRIDOR STUDY CASH	7,152.00-	17,267.18-
344-000-1110	CASH PAVEMENT COND ANALYSIS		78,080.60
345-000-1110	CASH ANNUAL WATER MAIN REPLACE		200,000.00
346-000-1110	CASH HWY 44 TRAIL EXTENSION		98,691.70
347-000-1110	CASH N SPORTS COMPLEX PARKING	5,206.29-	265,782.51-
348-000-1110	CASH SPLASH PAD	45,622.00-	712,852.00
349-000-1110	SE 6TH & JAMES INTERSEC CASH	49,888.50-	1,663.25
350-000-1110	GRIMES LIB BLDG CASH	21,112.87-	7,426,172.80
351-000-1110	CASH 37TH ST IMPROVEMENTS	99,995.00-	663,717.35
352-000-1110	CASH TRL RD/BEAV/JAC WTR MN	173,057.94-	165,625.90
353-000-1110	CASH SANI SEWER STUDY		98,644.51
354-000-1110	CASH ANNUAL PCC PATCHING		150,000.00

BALANCE SHEET
CALENDAR 1/2022, FISCAL 7/2022

ACCOUNT NUMBER	ACCOUNT TITLE	PTD BALANCE	YTD BALANCE
355-000-1110	CASH TRAFFIC SIGNAL EQUIPMENT		75,000.00
356-000-1110	CASH ANNUAL PAVEMENT PRESERVE		75,000.00
357-000-1110	S COMPLEX IRRIGATION CASH	18,490.84-	40,018.46
358-000-1110	ANN TRAIL IMP & PLANN CASH		5,819.59
359-000-1110	EMERGENCY WATER MAIN CASH	7,581.97-	93,142.25
360-000-1110	19TH ST WATER MAIN CASH		356,768.84
361-000-1110	WW PLANT MBDR RETROFIT CASH		30,850.00
600-000-1110	CASH - WATER	178,440.72	6,225,127.10
601-000-1110	CASH - WATER DEPOSITS	6,469.64-	170,509.83
602-000-1110	CASH - WATER SINKING		287,324.45
603-000-1110	CASH - WATER REC BOND		183,629.96
610-000-1110	CASH - SEWER	117,939.90	3,231,283.88
611-000-1110	CASH - SEWER SINKING		634,182.69
670-000-1110	CASH - SOLID WASTE	7,904.02-	384,404.92
740-000-1110	CASH - STORM WATER	47,490.15	2,421,123.12
		-----	-----
	CASH TOTAL	1,491,198.16-	48,515,532.83
112-000-1111	CASH - FLEX	3,862.60	4,362.60
		-----	-----
	CASH TOTAL	3,862.60	4,362.60
005-000-1112	CASH - FD AUXILLARY	257.91-	
		-----	-----
	CASH - FD AUXILLARY TOTAL	257.91-	.00
001-000-1130	RESERVES - PARK CAP IMPROVE		234,812.58
600-000-1130	RESERVES - WATER TAPPING		605,712.67
610-000-1130	RESERVES - SEWER TAPPING		91,535.73
		-----	-----
	RESERVES TOTAL	.00	932,060.98
001-000-1131	RESERVES - FIRE CAP IMPROVE		78,304.09
600-000-1131	RESERVES - WATER		35,000.00
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	RESERVES TOTAL	.00	113,304.09
001-000-1132	RESERVES - RESCUE CAP IMPROVE		16,218.47
		-----	-----
	RESERVES TOTAL	.00	16,218.47
001-000-1133	RESERVES - PARK & REC GOAL		6,365.17
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	RESERVES TOTAL	.00	6,365.17

BALANCE SHEET
CALENDAR 1/2022, FISCAL 7/2022

ACCOUNT NUMBER	ACCOUNT TITLE	PTD BALANCE	YTD BALANCE
001-000-1150	CASH - IPAIT	.62	58,443.18
200-000-1150	CASH - IPAIT		3,399.51
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	CASH - IPAIT TOTAL	.62	61,842.69
600-000-1160	SAVINGS - WATER TAPPING	42.23	989,707.28
740-000-1160	SAVINGS - STORM WATER	1.76	46,259.10
		-----	-----
	SAVINGS TOTAL	43.99	1,035,966.38
610-000-1161	SAVINGS - SEWER TAPPING	219.65	1,034,709.72
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	SAVINGS - RACCOON TOTAL	219.65	1,034,709.72
600-000-1162	SAVINGS - VISION	1,333.27	1,047,231.30
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	SAVINGS - VISION TOTAL	1,333.27	1,047,231.30
601-000-1170	WATER DEPOSIT CD 25712		2,430.70
		-----	-----
	CD'S - CITY STATE TOTAL	.00	2,430.70
001-000-1171	CEMETERY CD 1 304927	187.86	31,497.77
001-000-1172	CEMETERY CD 3 222910		20,020.73
001-000-1173	CEMETERY CD 12014736		20,666.95
		-----	-----
	CD'S BANKERS TRUST TOTAL	187.86	72,185.45
001-000-1174	CD# 12510837 - GENERAL		2,106,670.19
		-----	-----
	CD# 12510837 - GENERAL TOTAL	.00	2,106,670.19
001-000-1175	CD# 12396252 - GENERAL		2,106,670.19
		-----	-----
	CD# 12396252 - GENERAL TOTAL	.00	2,106,670.19
610-000-1178	CHARTER SEW TAP CD		2,077,034.11
		-----	-----
	CHARTER SEW TAP CD TOTAL	.00	2,077,034.11
		=====	=====
	TOTAL CASH	1,485,808.08-	59,132,584.87
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BUDGET REPORT

CALENDAR 1/2022, FISCAL 7/2022

PCT OF FISCAL YTD 58.3%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	POLICE TOTAL	1,374,185.00	111,412.00	782,803.00	56.96	591,382.00
	FIRE TOTAL	717,457.00	71,014.91	501,930.03	69.96	215,526.97
	AMBULANCE TOTAL	1,748,633.00	112,187.50	889,286.32	50.86	859,346.68
	BUILDING INSPECTIONS TOTAL	1,647,101.00	82,479.96	790,891.22	48.02	856,209.78
	ANIMAL CONTROL TOTAL	1,000.00	.00	121.00	12.10	879.00
	PUBLIC SAFETY TOTAL	5,488,376.00	377,094.37	2,965,031.57	54.02	2,523,344.43
	ROADS, BRIDGES, SIDEWALKS TOTA	2,886,941.00	207,726.28	1,382,810.63	47.90	1,504,130.37
	STREET LIGHTING TOTAL	249,000.00	29,841.46	126,285.68	50.72	122,714.32
	TRAFFIC CONTROL & SAFETY TOTA	17,500.00	765.00	6,767.37	38.67	10,732.63
	SNOW REMOVAL TOTAL	264,283.00	10,498.18	61,059.39	23.10	203,223.61
	PUBLIC WORKS TOTAL	3,417,724.00	248,830.92	1,576,923.07	46.14	1,840,800.93
	WATER,AIR,MOSQUITO CONTRO TOTA	8,000.00	571.00	3,615.00	45.19	4,385.00
	HEALTH & SOCIAL SERVICES TOTA	8,000.00	571.00	3,615.00	45.19	4,385.00
	LIBRARY TOTAL	837,637.00	60,747.90	457,875.33	54.66	379,761.67
	PARKS TOTAL	990,930.00	50,061.13	391,104.41	39.47	599,825.59
	NORTH COMPLEX TOTAL	41,000.00	.00	4,572.25	11.15	36,427.75
	SOUTH COMPLEX TOTAL	41,000.00	.00	24,301.14	59.27	16,698.86
	RECREATION TOTAL	274,300.00	32,344.00	219,394.50	79.98	54,905.50
	REC - YOUTH PROGRAMS TOTAL	25,100.00	66.97	14,356.95	57.20	10,743.05
	REC - YOUTH SPORTS TOTAL	22,750.00	704.80	4,461.02	19.61	18,288.98
	REC - ADULT PROGRAMS TOTAL	4,800.00	787.88	2,420.71	50.43	2,379.29
	REC - ADULT SPORTS TOTAL	2,500.00	25.00	545.78	21.83	1,954.22
	CEMETERY TOTAL	40,060.00	.00	1,395.00	3.48	38,665.00
	GCC-GRIMES COMM COMPLEX TOTAL	212,150.00	28,989.80	92,862.31	43.77	119,287.69
	GRIMESPLEX TOTAL	368,500.00	.00	18,542.00	5.03	349,958.00
	CULTURE & RECREATION TOTAL	2,860,727.00	173,727.48	1,231,831.40	43.06	1,628,895.60
	ECONOMIC DEVELOPMENT TOTAL	3,268,157.00	787,696.05	1,811,489.89	55.43	1,456,667.11
	COMMUNITY & ECONOMIC DEV TOTA	3,268,157.00	787,696.05	1,811,489.89	55.43	1,456,667.11
	MAYOR/COUNCIL/CITY MGR TOTAL	314,493.00	21,756.56	170,756.41	54.30	143,736.59
	CLERK/TREASURER/ADM TOTAL	607,160.00	47,155.78	354,087.95	58.32	253,072.05
	ELECTIONS TOTAL	32,000.00	.00	18,536.60	57.93	13,463.40
	LEGAL SERVICES/ATTORNEY TOTAL	243,000.00	13,732.88	78,778.16	32.42	164,221.84
	CITY HALL/GENERAL BLDGS TOTAL	305,100.00	48,920.21	122,599.24	40.18	182,500.76
	TORT LIABILITY TOTAL	25,000.00	53,725.00	53,725.00	214.90	28,725.00-
	IT TOTAL	298,060.00	11,087.26	73,337.33	24.60	224,722.67
	OTHER GENERAL GOVERNMENT TOTA	100,000.00	13,255.09	42,777.67	42.78	57,222.33

BUDGET REPORT

CALENDAR 1/2022, FISCAL 7/2022

PCT OF FISCAL YTD 58.3%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	GENERAL GOVERNMENT TOTAL	1,924,813.00	209,632.78	914,598.36	47.52	1,010,214.64
	ROADS, BRIDGES, SIDEWALKS TOTA	492,020.00	.00	51,310.00	10.43	440,710.00
	2007 BOND TOTAL	718,082.00	.00	34,040.63	4.74	684,041.37
	2012 BOND TOTAL	359,860.00	.00	40,230.00	11.18	319,630.00
	2015 BOND TOTAL	860,063.00	.00	30,031.25	3.49	830,031.75
	2017A BOND TOTAL	533,632.00	.00	141,815.63	26.58	391,816.37
	2017 REFINANCING BOND TOTAL	575,575.00	.00	97,787.50	16.99	477,787.50
	2020 GO BOND TOTAL	641,400.00	.00	73,500.00	11.46	567,900.00
	2021 A GO BOND TOTAL	442,966.00	.00	126,114.72	28.47	316,851.28
	2021 B GO LOST BOND TOTAL	254,523.00	.00	52,403.33	20.59	202,119.67
	DEBT SERVICE TOTAL	4,878,121.00	.00	647,233.06	13.27	4,230,887.94
	FIRE TOTAL	200,000.00	.00	.00	.00	200,000.00
	AMBULANCE TOTAL	300,000.00	.00	274,617.00	91.54	25,383.00
	ROADS, BRIDGES, SIDEWALKS TOTA	2,355,000.00	298,853.62	2,378,429.26	100.99	23,429.26-
	STREET LIGHTING TOTAL	750,000.00	.00	.00	.00	750,000.00
	TRAFFIC CONTROL & SAFETY TOTA	75,000.00	.00	.00	.00	75,000.00
	LIBRARY TOTAL	7,850,000.00	21,112.87	307,707.70	3.92	7,542,292.30
	PARKS TOTAL	1,900,000.00	64,112.84	479,386.51	25.23	1,420,613.49
	NORTH COMPLEX TOTAL	400,000.00	5,206.29	663,432.51	165.86	263,432.51-
	GCC-GRIMES COMM COMPLEX TOTAL	388,400.00	1,450.00	125,737.26	32.37	262,662.74
	WATER TOTAL	3,785,000.00	912,472.87	3,550,486.40	93.80	234,513.60
	SEWER/SEWAGE DISPOSAL TOTAL	24,525,000.00	158,740.05	1,720,743.97	7.02	22,804,256.03
	STORM WATER TOTAL	475,300.00	83,789.93	884,433.87	186.08	409,133.87-
	CAPITAL PROJECTS TOTAL	43,003,700.00	1,545,738.47	10,384,974.48	24.15	32,618,725.52
	WATER TOTAL	4,511,853.00	183,841.00	1,611,110.78	35.71	2,900,742.22
	SEWER/SEWAGE DISPOSAL TOTAL	1,947,964.00	118,026.66	808,468.10	41.50	1,139,495.90
	LANDFILL/GARBAGE TOTAL	696,500.00	55,831.71	419,318.10	60.20	277,181.90
	STORM WATER TOTAL	650,360.00	19,328.52	229,567.46	35.30	420,792.54
	ENTERPRISE FUNDS TOTAL	7,806,677.00	377,027.89	3,068,464.44	39.31	4,738,212.56
	TRANSFERS IN/OUT TOTAL	7,756,751.00	.00	300,201.00	3.87	7,456,550.00
	TRANSFER OUT TOTAL	7,756,751.00	.00	300,201.00	3.87	7,456,550.00
	TOTAL EXPENSES	80,413,046.00	3,720,318.96	22,904,362.27	28.48	57,508,683.73

REVENUE REPORT

CALENDAR 1/2022, FISCAL 7/2022

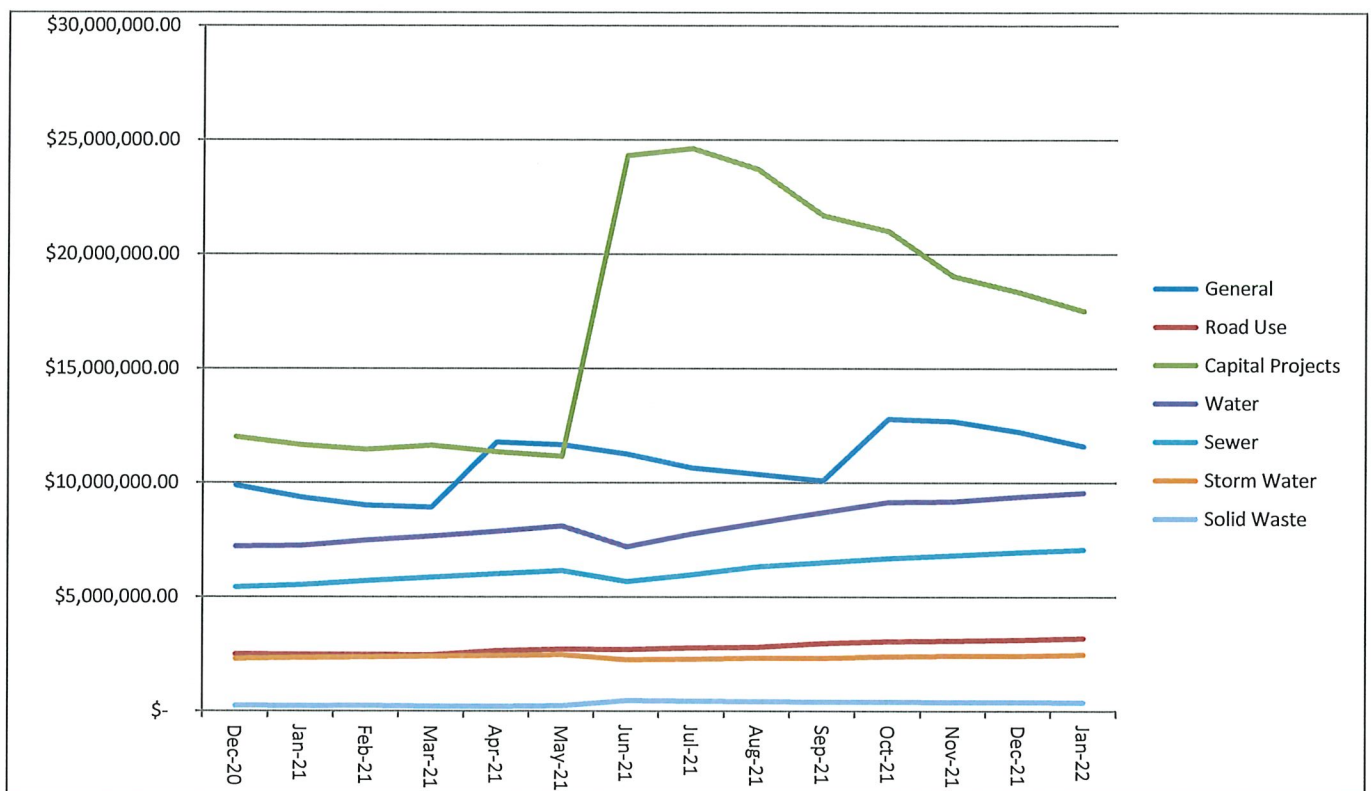
PCT OF FISCAL YTD 58.3%

ACCOUNT NUMBER	ACCOUNT TITLE	FISCAL ESTIMATE	PTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	GENERAL TOTAL	11,465,092.00	114,598.76	5,365,170.50	46.80	6,099,921.50
	LIBRARY FUND TOTAL	632,873.00	6,959.40	337,922.06	53.39	294,950.94
	FIRE/RESCUE AUXILIARY TOTAL	22,000.00	.00	.00	.00	22,000.00
	ROAD USE TAX TOTAL	1,334,660.00	174,540.42	1,174,801.62	88.02	159,858.38
	EMPLOYEE BENEFITS TOTAL	2,027,690.00	11,660.12	585,936.16	28.90	1,441,753.84
	LOCAL OPTION SALES TAX TOTAL	1,400,000.00	236,503.81	2,204,310.27	157.45	804,310.27-
	TAX INCREMENT FINANCING TOTAL	5,244,874.00	30,143.46	2,721,822.97	51.89	2,523,051.03
	HOTEL/MOTEL/ECON DEV TOTAL	51,000.00	.00	41,903.03	82.16	9,096.97
	ECO DEVELOPMENT REVOLVING TOTA	12,835.00	1,069.70	7,487.90	58.34	5,347.10
	RESTRICTED GIFTS TOTAL	4,000.00	5,469.00	10,027.66	250.69	6,027.66-
	DEBT SERVICE TOTAL	5,111,325.00	219,229.64	1,559,806.37	30.52	3,551,518.63
	CP - STORM WATER TOTAL	150,000.00	.00	.00	.00	150,000.00
	CP - PARKS TOTAL	650,000.00	.00	.00	.00	650,000.00
	CP - GRIMES COMMUNITY COM TOTA	300,000.00	.00	.00	.00	300,000.00
	CP-New Jordan Well 2019 TOTAL	.00	.00	7,123.00	.00	7,123.00-
	CP-Water Tower 2019 TOTAL	.00	.00	50,195.50	.00	50,195.50-
	CP-Water Plant Exp 2019 TOTAL	2,900,000.00	726,214.66	2,448,287.37	84.42	451,712.63
	WRA SANI SEWER CONNECTION TOTA	20,500,000.00	.00	.00	.00	20,500,000.00
	19TH ST SEWER EXTENSION TOTAL	1,000,000.00	.00	.00	.00	1,000,000.00
	WRA PARALLEL SEWER TOTAL	1,600,000.00	.00	.00	.00	1,600,000.00
	HWY44 & COUNTY LN RD 2020 TOTA	.00	.00	2,622.55	.00	2,622.55-
	ANN SANI SEWER I&I REHAB TOTA	250,000.00	.00	.00	.00	250,000.00
	ANNUAL SIGNAL IMPROVEMENT TOTA	750,000.00	.00	.00	.00	750,000.00
	ANNUAL WATER MAIN REPLACE TOTA	200,000.00	.00	.00	.00	200,000.00
	HW TRAIL EXTENSION TOTAL	100,000.00	.00	.00	.00	100,000.00
	N SPORTS COMPLEX PARKING TOTA	400,000.00	.00	.00	.00	400,000.00

REVENUE REPORT
CALENDAR 1/2022, FISCAL 7/2022

PCT OF FISCAL YTD 58.3%

ACCOUNT NUMBER	ACCOUNT TITLE	FISCAL ESTIMATE	PTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	SPLASH PAD TOTAL	1,150,000.00	.00	.00	.00	1,150,000.00
	GRIMES LIBRARY BLDG FUND TOTA	7,075,000.00	.00	25.00	.00	7,074,975.00
	SANI SEWER STUDY TOTAL	200,000.00	.00	.00	.00	200,000.00
	ANNUAL PCC PATCHING TOTAL	150,000.00	.00	.00	.00	150,000.00
	TRAFFIC SIGNAL EQUIPMENT TOTA	75,000.00	.00	.00	.00	75,000.00
	ANNUAL PAVEMENT PRESERVE TOTA	75,000.00	.00	.00	.00	75,000.00
	EMERGENCY WATER MAIN TOTAL	.00	.00	500,000.00	.00	500,000.00-
	19TH ST WATER MAIN TOTAL	.00	.00	356,768.84	.00	356,768.84-
	WW PLANT MBDR RETROFIT TOTAL	.00	.00	250,000.00	.00	250,000.00-
	WATER TOTAL	4,718,533.00	354,438.04	3,889,484.90	82.43	829,048.10
	WATER DEPOSITS TOTAL	15,000.00	2,749.54	40,759.47	271.73	25,759.47-
	WATER SINKING TOTAL	1,779,353.00	.00	.00	.00	1,779,353.00
	SEWER TOTAL	3,549,308.00	236,186.21	2,201,238.13	62.02	1,348,069.87
	SEWER SINKING TOTAL	375,000.00	.00	.00	.00	375,000.00
	LANDFILL/GARBAGE TOTAL	696,500.00	47,927.69	330,022.48	47.38	366,477.52
	STORM WATER TOTAL	719,850.00	66,820.43	450,718.48	62.61	269,131.52
	TOTAL REVENUE BY FUND	=====	=====	=====	=====	=====
		76,684,893.00	2,234,510.88	24,536,434.26	32.00	52,148,458.74
		=====	=====	=====	=====	=====



CITY OF GRIMES CLAIMS 2 22 2022

PREMIER OFFICE EQUIPMENT	COPIER CONTRACT - LIBRARY	\$	146.41
CENTRAL PUMP AND MOTOR	WSTWTR AERATION BLWR #6 REPAIR	\$	565.60
BALLARD EQUIPMENT, INC	STORM WATER MAINT EQUIPT	\$	59.98
GRIMCO	LATEX FOR SIGN PRINTER	\$	435.00
AIA CORPORATION	DUTY UNIFORM PIERCE	\$	197.74
AMERICAN LIBRARY ASSN.	KARALEE ALA MMBRSHP - LIBRARY	\$	228.00
ALLENDER BUTZKE ENGINEERS	GEO EXPLORATION/WW SPLASH PAD	\$	4,400.00
JOHNSON CONTROLS SECURITY	CH SECURITY 3/1-5/31-22	\$	773.98
SHERWIN WILLIAMS CO.	PAINT FOR NORTH COMPLEX	\$	781.76
BAKER & TAYLOR	MATERIALS - LIBRARY	\$	1,228.32
BELL BROTHERS HTG & COOL	CO2 SYSTEM SERVICE	\$	1,778.00
BLACK HILLS ENERGY	GAS	\$	6,893.21
BLACKBURN MFG. CO.	LOCATER FLAGS	\$	731.20
BMI	ANNUAL GCC MUSIC LICENSE	\$	391.00
SHADRAN INDUSTRIAL & SANI	JANUARY CLEANING CH	\$	631.89
BOMGAARS	HOLIDAY DECOR SUPPLIES	\$	28.47
KOHLES & BACH, INC	FURNACE CHECK - LIBRARY	\$	375.00
BSN SPORTS	GOALS TINY KICKERS/CAMPS/PBLC	\$	3,750.00
COLLECTION SERVICES CENTER	CHILD SUPPORT	\$	1,378.42
CORE & MAIN	MANHOLE COVER	\$	72.98
FORD CHRISTOPHER	RMBRSMNT ST/NAT PARAMEDIC CERT	\$	57.00
DES MOINES STAMP MFG CO.	ENGRAVED PLATE - RYAN BURGER	\$	19.00
RD MCKINNEY PLUMB/EXC	WATER MAIN REPAIR/SE LTTL BVR	\$	2,472.50
FAREWAY STORES, INC.	CC BUDGET MEETING	\$	120.89
EXCEL MECHANICAL CO	FLEX TUBING	\$	379.00
FELD FIRE	STRYKER POWERLOAD/COT INSTALL	\$	1,785.00
JP COOKE COMPANY	DOG TAGS 2022	\$	72.50
GOLDEN RULE PLUMBING	FLEX GAS LINES	\$	3,000.00
HACH COMPANY	CHEMICALS/AMMONIA TESTING	\$	515.00
HOTSY CLEANING SYSTEMS, I	OIL PUMP REPLACEMENT ON HOTSY	\$	199.73
GENERAL FIRE & SAFETY	FIRE EXT/INSPECTION/REPLACEMNT	\$	327.50
IOWA ASSN OF MUNICIPAL UT	2022-23 WATER MEMBER DUES	\$	1,107.00
INTERNATIONAL CODE COUNCIL	DUES	\$	145.00
INTEGRATEDPRINT SOLUTIONS	CITATION BOOKLETS	\$	439.20
IOWA DOT	SNOW REMOVAL EQ/REPAIR SPPLS	\$	1,588.38
WHEELER TY	RMBRSMNT ODP FIRE CONFERENCE	\$	953.66
JETCO, INC.	WORK ON LINE SLUDGE PUMP	\$	1,528.60
KLEENER IMAGE, INC.	GRAVEL	\$	577.50
LEAF	COPIER LEASE DS	\$	77.97
LOGOED APPAREL & PROMOTIO	SHIRTS FOR FLAG FOOTBALL	\$	1,403.59
MAIL SERVICES	MONTHLY UTILITY STATEMENTS	\$	4,747.52
METRO WASTE AUTHORITY	JANUARY CURB IT FEE	\$	16,664.76
MIDAMERICAN ENERGY	ELECTRIC	\$	4,584.22
O'REILLY AUTO PARTS	TRUCK MAINTENANCE SUPPLIES	\$	190.03
OFFICE DEPOT CITY HALL	OFFICE SUPPLIES	\$	367.24
POLK CO RECORDER	RESOLUTION	\$	12.00

AUBERT ALEXANDER	REIMBURSEMENT PEER SUPPORT CLS	\$ 56.38
CEC ELECTRIC	ELECTRIC SERVICE NEW BASIN MTR	\$ 4,140.00
PRO TRACK AND TENNIS	TENNIS COURT REPAIR/RESURFACE	\$ 36,000.00
AMC MECHANICAL GROUP	GRIMES LIBRARY	\$ 12,065.00
FORREST & ASSOCIATE, INC	GRIMES PUBLIC LIBRARY	\$ 2,683.75
IDEAL FLOORS, INC.	GRIMES PUBLIC LIBRARY	\$ 2,516.52
JESTER INSURANCE SERVICES	CYBER SECURITY INS 2/7-4/1/23	\$ 10,084.85
PAYROLL CHECKS	TOTAL PAYROLL CHECKS	\$ 130,049.32
	CLAIMS TOTAL	\$ 674,363.34
	GENERAL FUND	\$ 254,111.67
	LIBRARY FUND FUND	\$ 27,487.41
	ROAD USE TAX FUND	\$ 27,035.06
	RESTRICTED GIFTS FUND	\$ 99.90
	KENNYBROOK PK WQI IMPRV FUND	\$ 7,287.50
	CP-Water Tower 2019 FUND	\$ 3,030.00
	CP-Water Plant Exp 2019 FUND	\$ 4,992.50
	HWY44 & COUNTY LN RD 2020 FUND	\$ 7,235.00
	HWY 141 & HWY 44 SIGNAL FUND	\$ 7,989.44
	ANNUAL SIGNAL IMPROVEMENT FUND	\$ 26,632.50
	HWY 44 STUDY FUND	\$ 1,686.50
	WATER SYSTEM STUDY FUND	\$ 719.66
	SPLASH PAD FUND	\$ 37,935.49
	GRIMES LIBRARY BLDG FUND FUND	\$ 115,518.52
	WATER FUND	\$ 64,118.45
	SEWER FUND	\$ 61,102.71
	LANDFILL/GARBAGE FUND	\$ 16,664.76
	STORM WATER FUND	\$ 10,716.27
		\$ 674,363.34
January Monthly Revenue	GENERAL FUND	\$ 114,598.76
	LIBRARY FUND	\$ 6,959.40
	ROAD USE TAX FUND	\$ 174,540.42
	EMPLOYEE BENEFITS FUND	\$ 11,660.12
	LOCAL OPTION SALES TAX FUND	\$ 236,503.81
	TAX INCREMENT FINANCING FUND	\$ 30,143.46
	ECONOMIC DEVELOPMENT FUND	\$ 1,069.70
	RESTRICTED GIFTS FUND	\$ 5,469.00
	DEBT SERVICE FUND	\$ 219,229.64
	CAPITAL PROJECTS FUND	\$ 726,214.66
	WATER FUND	\$ 357,187.58
	SEWER FUND	\$ 236,186.21
	STORM WATER FUND	\$ 66,820.43
	LANDFILL/GARBAGE FUND	\$ 47,927.69
		\$ 2,234,510.88

Amazon Charges	<u>Amount</u>	<u>Description</u>
Public Works	\$141.99	Mechanics lights
IT Dept/HR	\$70.31	Building signs & supplies
	-\$31.99	Defective part returned
	\$567.83	Equipment Upgrades
Library	\$700.17	Materials
	\$350.02	Masks, Markers, USB hubs
	\$99.90	Materials for ALA grant
Dev. Services	\$7.79	Office Supplies
	\$179.96	Durango Truck Mats
	\$189.69	Office Supplies
	\$164.99	Battery Backup
	\$2,440.66	



*101 NE Hawley, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846*

AGENDA MEMO

For Meeting of February 22, 2022

AGENDA HEADING: Public Hearing to Vacate Certain Public Road Right-of-Way Easement in Gateway Commerce Plat 3

SYNOPSIS: With the anticipated development of the Jordison Construction site located at 4405 SE Beisser Drive, an easement within Gateway Commerce Plat 3 that was deeded to the City, is no longer necessary.

As such, with any disposal of public property, a public hearing must be held before doing so. A public hearing has been set and a notice published. To date, no public comment on the disposal has been heard.

FISCAL IMPACT:

N/A

PREVIOUS COUNCIL ACTION(S):

Approve Jordison Construction Site Plan – 2022

BOARD/COMMISSION ACTION(S):

N/A

STAFF/COMMITTEE RECOMMENDATION:

Staff would recommend approval of the Resolution.

RESOLUTION NO. 02-1522

**RESOLUTION VACATING CERTAIN SURFACE PUBLIC ROAD RIGHT-OF-WAY
EASEMENT IN GATEWAY COMMERCE PLAT 3**

WHEREAS, the City of Grimes is the holder of certain public road right-of-way easement within city limits located in Gateway Commerce Plat 3, namely:

A Public Road Right-of-Way Easement, filed in the records of the Polk County recorder on April 8, 2004, at Book 10472, Page 112-116, and more specifically described as follows:

See Exhibit A

WHEREAS, the Council approved Resolution No. 01-2322 of Notice and Intent to Vacate Certain Public Road Right-of-Way Easement in Gateway Commerce Plat 3 and Setting Public Hearing;

WHEREAS, notice of the intent to vacate the Easements, and of the date, time, and place of a public hearing on the proposal was given by publishing said notice in the Dallas County News on the 3rd day of February, 2022;

WHEREAS, said public hearing was held at 5:30 P.M. on the 22nd day of February, 2022, which was the date, time and place identified in the notice;

WHEREAS, the Council finds that the Easements are no longer needed for the use of the public, and therefore, maintenance at public expense is no longer justified;

WHEREAS, the Council finds that it is in the City's best interest to dispose of the Easement as set forth herein; and

WHEREAS, all requirements of law pertaining to the disposal of public property have been fully observed;

NOW, THEREFORE, BE IT RESOLVED by the City Council for the City of Grimes, Iowa:

SECTION 1. That pursuant to Iowa Code Sections 354.23 and 364.7, that the following described easement is hereby vacated by the City of Grimes:

See Exhibit A

SECTION 2. That the City Clerk is hereby authorized and directed to cause certified copies of this resolution, together with proof of publication of the notice of the public hearing on this matter, to be properly filed in the office of the Recorder of Polk County, Iowa.

SECTION 3. This resolution shall be in full force and effect from and after its final passage, approval and publication as provided by law.

Passed by the council this 22nd day of February, 2022 and approved this 22nd day of February 2022.

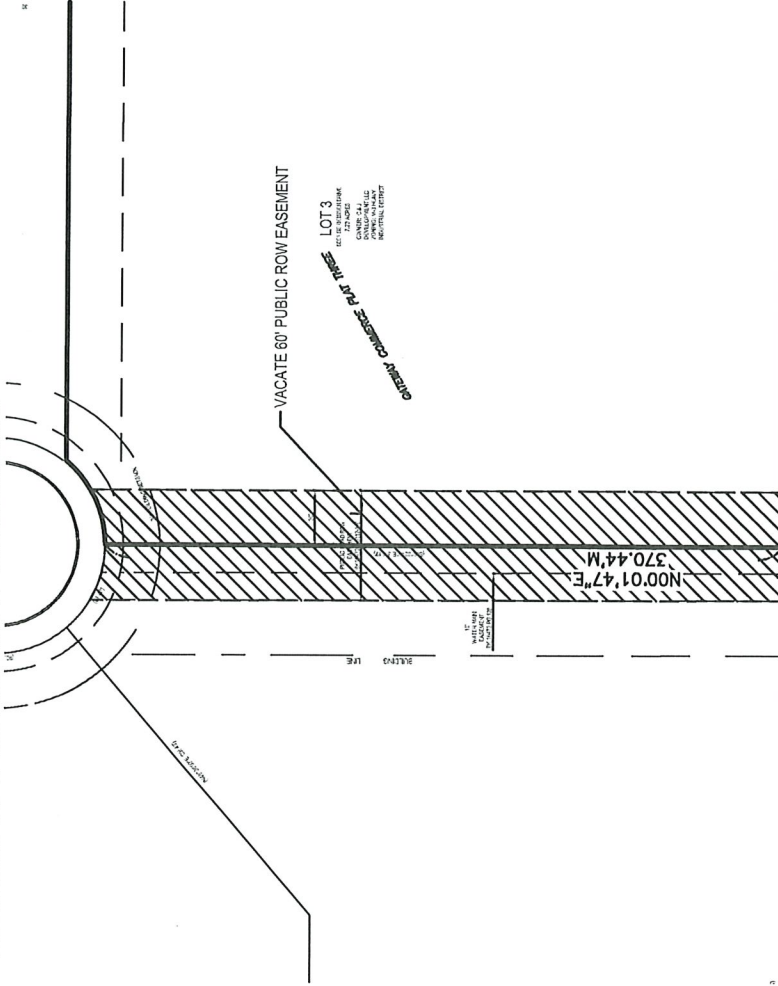
Scott Mikkelsen, Mayor

ATTEST:

Rochelle Williams, City Clerk

EASEMENT EXHIBIT "A"

VACATE 60' PUBLIC ROW EASEMENT



EASEMENT DESCRIPTION:
A 60 FEET WIDE PUBLIC ROAD RIGHT-OF-WAY
EASEMENT OVER AND ACROSS A PORTION OF LOT 1
AND LOT 3 IN GATEWAY COMMERCE PLAT THREE, AN
OFFICIAL PLAT GRIMES, POLK COUNTY, IOWA, MORE
ACCURATELY DESCRIBED AS FOLLOWS:

THE EAST 30.00 FEET OF LOT 1 IN GATEWAY
COMMERCE PLAT THREE, AN OFFICIAL PLAT GRIMES,
POLK COUNTY, IOWA

AND, THE WEST 30.00 FEET OF LOT 3 IN GATEWAY
COMMERCE PLAT THREE, AN OFFICIAL PLAT, GRIMES,
POLK COUNTY, IOWA

OWNER/PREPARED FOR:

WESTERN PROPERTIES LLC
3917 NW 121ST STREET
URBANDALE, IOWA 50323
STEVE JORDISON

LEGEND:

- PROPERTY CORNER
- ⊕ SECTION CORNER
- M MEASURED DISTANCE
- P PLATTED DISTANCE
- D DEEDED DISTANCE
- PRA PREVIOUSLY RECORDED AS
- ROW RIGHT OF WAY
- POC POINT OF COMMENCEMENT
- POB POINT OF BEGINNING

GRAPHIC SCALE



REFERENCE NUMBER:

DRAWN BY:
DS

PROJECT NUMBER:
160222-1

4405 BEISSER DR
GRIMES, IA

EASEMENT EXHIBIT

Bishop Engineering
"Planning Your Successful Development"

3501 104th Street

Des Moines, Iowa 50322-3825
Phone: (515)276-0167 Fax: (515)276-0217

Civil Engineering & Land Surveying
Established 1959



*101 NE Harvey, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846*

AGENDA MEMO

For Meeting of February 22, 2022

AGENDA HEADING: Discussion – 212 SE Main Street Property Disposal

SYNOPSIS: As the Council is aware, the City has owned and maintained a property on SE Main Street, for a number of years now. The property came to be under the control of the City when the structure that was upon the property fell into a state of disrepair, and the property owner was unable to bring the property into a safe and habitable condition.

The City acquired the property through the condemnation process, and proceeded with the demolition. At, or around the same time, the SE Main Street improvement project was also in progress, and there were certain improvements made to the property. These improvements included an enhanced pedestrian connection from SE Main Street, which led to an improved parking lot on the west side of the development along SE Main Street, located within the former alley way. The aforementioned parking improvements, 9 stalls in total, are located on the property in question.

Since 2019, the City of Grimes, and Grimes Chamber and Economic Development Corporation (GCEDC) have been fielding inquiries regarding the property, as well as direct interest in acquisition. In early 2020, an informal RFP was issued by GCEDC with the intent of soliciting a proposal to acquire the property. No responses were submitted, which staff believes is attributed to the global pandemic that began around the same time.

Through the remainder of 2020, and into 2021, staff continued to receive inquiries related to the property, and activity increased greatly. At the end of 2021, staff updated the prior RFP, and reissued to the parties that have demonstrated interest since 2019. The deadline for a response to the RFP was Friday, January 28th.

By the deadline, staff had received 1 response to the RFP. The response was submitted by Graystone Companies, LLC, which you may recall was the company who re-developed the corner of SE Main and E 1st Street. Since the redevelopment of that property, Graystone Companies, LLC has continued to demonstrate an interest in additional opportunities in the Main Street/Governors District area.

Specific to this request, Graystone Companies, LLC has requested to acquire the property, with the intent of constructing a 2-story mixed use building. The proposal indicates that the first floor will have approximately 4,922 square feet of office/retail space, with 4 apartment units on the second floor. Staff does not intend this exercise to include a full-scale review of the proposal, but generally believes that the proposal is consistent with the vision for the area, and would offer a new product type (mixed use residential) within the governor's district. The project would provide an opportunity for

approximately 8-10 new residents to the area, which should positively impact the existing businesses along the corridor due to the walkable component of the development. Note that if the Council desires to proceed with disposal of the property, certain conditions will apply to the disposal, and a full site plan review would be required.

Specific to the proposal before you tonight, Graystone Companies, LLC has offered to acquire the property at \$65,000, which is approximately 5% above the appraisal value of the property. These funds would be deposited in the City's general fund for future allocation or reserves. In addition, the funds from the sale of the property, the City (and other taxing entities) should also expect a return on the tax dollars generated from the new construction value. Staff would estimate that the future assessed value of the property would be in the \$1.2 - \$1.4M range, which would generate approximately \$9,000 - \$12,000 in property tax revenues for the City (City levy only).

As part of the RFP process, we also asked that those interested provide some form of proof of financial ability to acquire and construct the property. Graystone Companies, LLC has provided a letter pre-qualifying them to obtain construction financing to complete the property. Additional due diligence will occur if the Council decides to proceed.

Lastly, this memo referenced certain contingencies that would be recommended as part of this transaction.

1. The Developer would be required to further provide proof of financing ability, on a form required by the City.
2. On or before closing, the Developer would be required to obtain site plan approval for the project.
3. Following the closing, the Developer shall obtain building permits within a certain time period (suggested 6 months), and complete the project within a certain time period (suggested 18 months).

If contingencies 1 and 2 are not met, the closing will not move forward. If contingency 3 is not met, the City will acquire the property back at a depreciated rate (suggested appraised value of \$62,000).

FISCAL IMPACT:

\$65,000 increase to general fund due to lot sale
\$9,000 - \$12,000 in annual property tax generation

PREVIOUS COUNCIL ACTION(S):

Acquire Property/Structure
Perform Demolition

BOARD/COMMISSION ACTION(S):

N/A

STAFF/COMMITTEE RECOMMENDATION:

Based upon the provided information in the RFP response, staff would recommend moving forward with the disposal of 212 SE Main Street. If the Council concurs with the recommendation of staff, a public hearing will be set at the following meeting to solicit any public feedback, and allow for the developer to make any comments regarding their proposal.



101 SE Main St. Suite 100
Grimes Iowa 50111

Introduction

Graystone Companies is a construction and real estate company based in Grimes Iowa located in the Governors District. Our office is a brand new, modern industrial office building with 900 square feet of tenant space and 1200 square feet of office space. We are a company who prides ourselves on quality, customer service, honesty, and integrity. Our three main business focuses are commercial and residential construction, remodeling, and pool construction. Graystone was established in 2017 and have over 50 years of combined construction experience.

Proposed Development/Business Plan

- The property will be used to build a two-story building with speculative commercial tenant space on the first floor and apartments on the second floor. (See concept drawings)
- The property will have a similar design and feel of our main office located at 101 SE Main Street. We feel this style will work well with the existing downtown buildings. The building style is like the "Prairie Trail" concept in Ankeny, a new modern industrial downtown feel
- Zoning is C-1 and our proposed building will work with the existing zoning plan
- First floor commercial
 - Approximately 4,922 square feet of commercial lease space
 - The space can handle one to four tenants
 - Potential businesses that we could see occupying the space are:
 - Coffee shop
 - Retail space
 - Restaurant
 - Office space

- Second floor apartments
 - The second floor would be divided into 4 apartments for a total of approximately 4,675 square feet
 - The target renter would be an individual that wants to be within walking distance of the downtown nightlife and shops that are part of the Governors District.
- 3rd floor option-apartments if zoning will allow
- Parking would be in the front and rear of the building
 - Front parking has 6 spots
 - Rear parking has 7 spots
 - Rear alley parking has 3 spots on the west side

Business Plan

- Commercial space will be approximately \$14 to \$22 per square foot triple net
- Apartment space will be approximately \$.85 per square foot
- Estimated Yearly Property Taxes \$31 to \$45 per \$1,000 of assessed value
- Estimated construction cost of \$1,489,400 and tax revenue of \$36,600
- Provide opportunities for other businesses to relocate to the Downtown Governors District
- This will help to offset affordable housing shortages in the Downtown Governors District

Experience of Graystone's Management Team

- Troy Bushnell – Owner – Over 18 years of construction experience.
 - Constructed over 600 new homes in the last 5 years
 - Built light commercial and tenant improvements
- Jim Byers – Manager – Over 29 years of construction experience.
 - Constructed over 5,000 new homes in last 29 years
 - Project manager and estimator for over 500 apartment units
 - Previous owner of a homebuilding company
 - VP of operations for 2 top 100 homebuilders

Project Schedule

- Projected Plan Completion – June 2022
- Projected Start of Construction – Fall 2022/Spring 2023
- Projected Completion – Summer/Fall 2023
- Projected Tenant Move in – Fall 2023

Job Creation/Municipal Impact

- Estimated 150 construction jobs during the 8-month construction period at various times of the build schedule
 - Estimated \$614,560 of wages created by the construction of the building
- Estimated 10 to 15 permanent jobs in retail, office, etc. at tenant occupancy
 - Estimated \$500,000 of annual wages created by the new commercial tenant space

Offer for Property

- We would like to offer a price of \$65,000 for the property

Financial Capability

- See attached Pre-approval letter

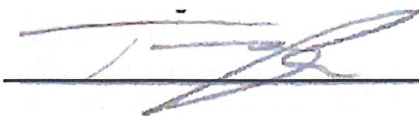
Why Graystone Should Be Considered

- Graystone's office is currently located in the Governors District
- The owner resides in the City of Grimes where he and his wife raise their three young children
- Graystone has invested over \$500,000 in the revitalization of a property located in the Governors District
- We believe our offer is fair and above the appraised value
- We are vested and committed to the continued growth of the Governors District with new job opportunities and increased tax revenue for the city
 - Ten year estimated tax revenue- \$366,000
- We are a company built on integrity, trust, customer service, and quality
- Our investment will not only help improve the city, but it will also provide jobs and tax revenue for years to come

Proposed Building

- See attached plan

Troy Bushnell
Owner



1/28/21



City State Bank

Dustin Andersen

105 E 2nd St

Madrid, IA 50156

Cell: 515-321-5588

Email: dandersen@citystatebank.com

To: Graystone Companies/Troy Bushnell

2223 NW Gabus Dr Grimes, IA 50111

From: **City State Bank**

Date: January 28, 2022

Re: Property Address: 212 SE Main Grimes, IA 50111

Congratulations Graystone Companies. You have been pre-qualified for a Commercial loan for the purchase and new construction of a property with a value up to \$1,500,000.00.

This pre-qualification is subject to the following terms and conditions:

- *Receipt and verification of, income, employment, assets, liabilities and builders risk insurance.*
- *No material changes to Borrower and/or Co-borrower's employment, income, assets and liabilities, or other significant factor.*
- *Acceptable property appraisal and clear title to property.*

*Please be advised this pre-qualification is **not a rate lock confirmation**. You may lock your interest rate upon final acceptance of purchase agreement and confirmation by you. Until your interest rate is locked, the above information can change which may affect your pre-qualification. This pre-qualification will expire 90 days from January 28, 2022. At this time, you will need to provide new documentation and a new credit report will be obtained to determine whether this pre-qualification can be extended.*

Thank you for choosing City State Bank for your financing needs.

Sincerely,

Dustin Andersen

Dustin Andersen
Vice President
City State Bank
105 E 2nd Street
Madrid, IA 50156
Phone 515-795-3807
Cell 515-321-5588







