

1. Agenda

Documents:

[012522 CC AGENDA3.PDF](#)

2. Meeting Materials

Documents:

[012522 CC PACKET2.PDF](#)

# Grimes City Council Agenda

**Grimes City Hall**  
101 NE Harvey Street  
Grimes, Iowa 50111  
Phone | 515.986.3036  
[www.grimesiowa.gov](http://www.grimesiowa.gov)

## Mission Statement

The mission of Grimes City Government is to provide excellent/exceptional city services and facilities in a financially responsible and community-friendly manner through a high performing city team that result in adding value to resident's lives.

**Mayor** | Scott Mikkelsen

**City Council** | Eric Johansen, Andy Borcharding,  
David Gisch, Ryan Burger, Laurie DePhillips

## **Grimes City Council Meeting January 25, 2022 In Person/Zoom at Grimes Community Center, 410 SE Main Street**

The public is welcome and encouraged to attend and participate in this meeting in person or by internet or phone as follows:

Join Zoom Meeting

<https://us06web.zoom.us/j/3787305851?pwd=Y2xpSUU2T3IxUUpkSmFtRVlmTjlyUT09>

Meeting ID: 378 730 5851

Passcode: 1234

One tap mobile

+13126266799,,3787305851# US (Chicago)

+16465588656,,3787305851# US (New York)

Public Comment: If you would like to address the City Council during the Public Comment portion of the meeting, please contact the City Clerk by 4:30 p.m. on the date of the meeting by email at [rwilliams@grimesiowa.gov](mailto:rwilliams@grimesiowa.gov) with your name and address or by using the RAISE HAND feature by zoom. Participants must be recognized by the presiding officer and must state their full name and address before addressing the City Council. If you are participating via phone, the raise and lower hand feature can be activated by using \*9. After you are recognized, use \*6 to unmute your audio. The Chat and Q&A functions will be turned off during the meeting. The mayor will recognize you for 3 minutes of comment, and your microphone will be turned on.

Pursuant to §21.4(2) of the Code of Iowa (2019), the City has the right to amend this agenda up until 24 hours before the posted meeting time.

For any additional assistance or questions in attending the meeting, please call 515-986-3036 Ext 1025 from 8 a.m. to 5 p.m., or contact the Grimes City Clerk Rochelle Williams by email at:

[rwilliams@grimesiowa.gov](mailto:rwilliams@grimesiowa.gov).

## **Meetings will be recorded**

## **AGENDA ITEMS FOR JANUARY 25, 2022 AT 5:30 PM AT GRIMES CITY HALL**

1. Call to Order  
Pledge of Allegiance
2. Roll Call



3. Approval of the Agenda
4. Approval of the Consent Agenda (**Discussion is not allowed unless the Mayor or a City Council Member ask for an item to be removed and placed under Council actions for consideration**)
  - A. Minutes from previous meeting
  - B. Resolution 01-1922 Approving Bills Over \$10,000
  - C. Alcohol License Renewals
    - a. Dollar General: Class C Beer; Class C Wine, and Sunday Sales
    - b. Pour Choices: Class C Liquor; Outdoor Service
  - D. Professional Services
    1. Whitfield and Eddy Law – \$11,415.00
    2. Pay Request # 3 Bolton & Menk for Asphalt Overlay Project -\$2,285.00
    3. Pay Request #23 Bolton & Menk for Highway 44 & SW County Line Intersection Improvements-\$24,122.70
    4. Pay Request #13 to Bolton & Menk, Inc for the Highway 44 Corridor Study \$11,341.00
    5. Pay Request #13 McClure Engineering for the Water System Study-\$4,439.00
    6. Pay Request #24 McClure Engineering for the 1.5 MG Water Tower-\$1,450.00
    7. Pay Request #25 McClure Engineering for RO Treatment Plant-\$49,165.42
  - E. Resolution 01-2222 Approving Write Offs for Uncollectable Utility Accounts
  - F. Resolution 01-2322 on Notice to Vacate Certain Public Road Right-of-Way Easements in Gateway Commerce Plat 2 and Setting a Date for a Public Hearing on February 22, 2022 at 5:30 pm at the Grimes Community Complex, 410 SE Main Street
  - G. Pay Requests:
    1. Pay Request #25 from Shank Constructors for RO WTP \$560,362.94
      - a. Resolution 01-2722 Accepting the Certificate of Substantial Completion for the Reverse Osmosis Water Treatment Plant – Phase 1 Project with Shank Constructors, Inc.
    2. Pay Request #4 from ISG for Water Works Park \$45,622.00
    3. Pay Request #4 Concrete Technologies for the North Sport Complex Parking Lot \$198.79
  - H. Resolution 01-2622 To Enter into Contract for Professional Service with MSA Professional Services, Inc for the SE Trail Ridge Road Water Main Final Design and Bidding Services
  - I. Resolution 01-2822 Renewal of General Property and Liability Insurance Coverage with Iowa Communities Insurance Pool and Hiscox Insurance Company for Data Breach and Privacy Security Liability
  - J. Resolution 01-2922 Lien for Non-Payment of Water Services
  - K. Resolution 01-3022 Lien for Non-Payment of Water Services
  - L. Claims Report
  - M. Finance Report for December 2021

## **PUBLIC FORUM**

**“People wishing to address the Council need to sign up on the sheet which has been provided on the table near the door. Each person will be allowed three minutes from the podium and may address no more than two issues per Grimes Rules of Procedure for Conduct of City Business – May 2005.”**

## **PUBLIC AND COUNCIL AGENDA ITEMS**

**Council may consider and potentially act on the following Public Agenda items**

- A. Public Hearing and Award of Contract for the WRA Grimes Connector Contract No. 4

1. Public Hearing for the WRA Grimes Connector Contract No. 4
  2. Resolution 01- 2122 Adopting Plans, Specifications, Form of Contract and Estimate of Cost for the WRA Grimes Connector – Contract 4
  3. Resolution 01-2422 Making Award of Construction Contract for the WRA Grimes Connector – Contract 4
  4. Resolution 01-2022 Authorizing Construction Contract and Bond for the WRA Grimes Connector – Contract 4
- B. Jordison Construction – Site Plan
- C. Princeton Subdivision Plat 4 – Preliminary Plat
- D. Resolution 01-2522 Approving Autumn Park Plat 7 – Final Plat and Related Easements
- E. Mayor Appointments

## **ADJOURNMENT**

**CITY COUNCIL MEETING**  
**Tuesday, January 11, 2022**

\*Please note the regular City Council Meeting was held as an electronic and in person meeting. The meeting was called to order by Mayor Mikkelsen Tuesday January 11, 2022 at 5:33 p.m. at the Grimes Community Complex, 410 SE Main Street, Grimes, Iowa. The Pledge of Allegiance was led by Mayor Mikkelsen.

**ROLL CALL**

Present: Mayor Scott Mikkelsen, Council Members: Eric Johansen, Laurie DePhillips, David Gisch, Andrew Borcharding, Absent: Ryan Burger

**AGENDA ITEMS**

**APPROVAL OF THE AGENDA**

Mayor Mikkelsen asked for approval of the agenda.

Moved by Borcharding, Second by Johansen, to approve the agenda

Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0.

**CONSENT AGENDA**

A. Minutes from previous meeting, B. Resolution 01-0122 Approving Bills Over \$10,000 C. Professional Services Payments a. Whitfield and Eddy Law - \$10,492.50 b. Bradshaw Fowler Proctor & Fairgrave Attorneys at Law – Library Construction Manager Contract \$3,610.00 c. Lyle Sumek Associates, Inc – Strategic Planning \$26,750.00 d. Dorsey & Whitney LLP – \$4,267.50 e. Pay Request #4 to Foth Infrastructure 7 Environment, LLC for the 2021 Sanitary Sewer Collection System Study \$41,799.85 f. Pay Request #8 to Foth Infrastructure & Environment, LLC for the James Street Corridor \$7,152.00 g. Pay Request #37 Veenstra & Kimm, Inc for WRA Connector \$70,000.00 h. Pay Request #19 Veenstra & Kimm, Inc for the Northwest Territory Lift Station and Forced Main Project \$8,594.78 i. Pay Request #8 to MSA Professional Services, Inc for SE Jacob Street and SE Trail Ridge Road Water Main Design and Bidding Services \$29,816.10 j. Pay Request #7 to MSA Professional Services, Inc for North Sports Complex Parking Lot Improvements \$5,007.50 D. Pay Requests: 1. Pay Request #3 Synergy Contracting, LLC for the SE Jacob Street Water Main \$143,241.84 2. Pay Request #1 Redbud Landscaping, LLC for Kennybrook Wetland (Landscaping) \$39,432.13 3. Pay Request #4 RD McKinney Plumbing and Excavating, Inc for Grimes Water Main Improvements (ASR to Standpipe) \$7,581.97 4. Pay Request #3 On Track Construction, LLC for Annual Stormwater – Silkwood Area Drainage Improvements \$8,815.46 5. Pay Request #4 (retainage) On Track Construction, LLC for Annual Stormwater – Silkwood Area Drainage Improvements \$9,541.59 6. Pay Request #9 On Track Construction, LLC for Northwest Territory Lift Station and Force Main \$29,011.24 7. Pay Request #6 (retainage) Irrigation Iowa LLC for South Sports Complex Irrigation Project \$9,020.30 8. Pay Request #1 to Iowa Signal Inc for S James Street and SE 6<sup>th</sup> Street Temporary Traffic Signal \$47,394.08 9. Pay Request #2 to Iowa Signal Inc for S James Street and SE 6<sup>th</sup> Street Temporary Traffic Signal \$2,494.42 10. Pay Request #3 (retainage) to Halbrook Excavating, Inc for the Kennybrook South Basin Improvements \$24,500.75 E. Change Orders: 1. Change Order #2 On Track Construction, LLC for the Northwest Territory Lift Station and Force Main increasing contract \$6,749.71 2. Change Order #2 On Track Construction, LLC for Annual Stormwater Area Drainage Improvements increasing contract \$1,722.61 3. Change Order #3 Synergy Contracting, LLC for SE Jacob Street Water Main increasing contract \$21,175.95 F. Professional Services Agreements: Resolution 01-0822 Professional Services Agreement with MSA Professional Services, Inc for SE Jacob Street Reconstruction and Storm Sewer

G. Resolution 01-0222 Consent and Agreement for Improvements for 2607 NW Ridgewood Dr. H. Resolution 01-0322 Approving Grant Agreement for New Library I. Resolution 01-0422 Approving Personnel Transactions J. Resolution 01-0522 Amending Address Of Lot 19, M-KEDS Home Place Plat 3 K. Resolution 01-0622 Authorize Excavation and Hauling of Sludge From the Wastewater Treatment Plant Reed Beds L. Resolution 01-0722 Authorizing the City of Grimes to Submit an Application for Funding from the Federal Surface Transportation Block Grant Program (STBG) to the Des Moines Area Metropolitan Planning Organization (MPO) for the Partial Funding of the Construction of a Portion of Southeast 37<sup>th</sup> Street and Further Approving the Application which Obligates the City of Grimes to Matching Funds for the Construction of Said Project M. Resolution 01-0922 Accepting the Kennybrook South Basin Improvements N. Resolution 01-1022 Accepting the S James Street and SE 6<sup>th</sup> Street Temporary Traffic Signal O. Resolution 01-1122 Accepting the Silkwood Area Drainage Improvements P. Resolution 01-1222 Accepting the South Sports Complex – Irrigation Project Q. Alcohol License Renewals: a. Quik Trip: Class E Liquor, Class B Wine; Class C Beer and Sunday Sales b. Pancharo's: Class B Beer Permit; Outdoor Service and Sunday Sales R. Resolution 01-1322 Accepting Public Improvements for CTI Ready Mix-Pavement S. Resolution 01-1422 Accepting Public Improvements in Destination Market Plat 3 T. Resolution 01-1522 Accepting Public Improvements In Destination Market Plat 5 U. Resolution 01-1622 Accepting Public Improvements In The Reserve At Destination Pointe V. Resolution 01-1722 Approving Offer To Purchase and Agreement – WRA Wegand Property W. Resolution 01-1822 On Notice and Intent To Vacate Certain Surface Water Flowage Easements In Heritage At Grimes Commercial Plat 3 and Setting Public Hearing for February 8, 2022 at 5:30 pm. X. Claims dated 12/28/21 \$663,943.95 and 1/11/22 \$2,519,198.41 Y. Filing and Receiving of

Correspondence and Reports

Motion by Borcharding, Second by Gisch, to approve the Consent Agenda.

Roll Call: Ayes: All; Nays: None Motion passes 4 - 0

## **PUBLIC FORUM** -None

## **PUBLIC AND COUNCIL AGENDA ITEMS**

### **A. Audit Report – Denman & Company, LLP,**

David Ellis and Keith Kistenmacher of Denman & Company, addressed the Council regarding the fiscal year end 2021 audit report. Ellis stated they did not find any non-compliance, or internal control issues for the expenditure of Federal awards. Ellis said there were no significant audit adjustments or changes to the accounting policies over the past year, and did not have any issues with performing the audit process.

Council Member Burger arrives at 5:37 PM during the report.

### **B. New Terminal Funding Presentation**

Kevin Foley, the Executive Director of the Des Moines International Airport, addressed the Council. Foley stated he was requesting funding commitments from regional municipalities and counties in the Greater Des Moines Area to help secure infrastructure grants from state and federal sources to be used towards terminal development.

### **C. Meadows Plat 1 Preliminary Plat**

Alex Pfaltzgraff, Development Services Director, addressed the Council stating that this site is located at the southwest corner of Highway 44 and NW County Line Road and north of the recently constructed Oak View Middle School. Pfaltzgraff added that the applicant is requesting approval of a preliminary

plat for phase one of the Meadows Development to allow for the future subdivision of the approximately 161-acre property. Pfaltzgraff said the plat will consist of 281 single-family lots, 20.67 acres for townhome development, 20.58 acres for multi-family development, 9.46-acre outlot for detention pond, and 9.2 acres of parkland with detention pond. Pfaltzgraff added that sanitary sewer and water for the development will connect to the existing mains along NW County Line Road and the detention basins will be wet basins and designed for fishing. He stated that the Planning and Zoning Board along with staff recommend approval of the preliminary plat.

Motion by Gisch, Second by Borcharding, to approve the Meadows Plat 1 Preliminary Plat.

Roll Call: Ayes: All. Nays: None. Motion passes: 5 to 0.

### **ADJOURN**

Motion by Johansen, Second by Gisch, to adjourn the meeting at 6:15 p.m.

Roll Call: Ayes: All. Nays: None. Motion passes: 5 to 0.

### **ATTEST:**

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Rochelle Williams, City Clerk

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Scott Mikkelsen, Mayor

**GRIMES RESOLUTION 01-1922**

**RESOLUTION APPROVING QUOTES AND BILLS OVER \$10,000  
ACCORDING TO THE GRIMES PURCHASING AND PROCUREMENT  
POLICY**

WHEREAS, the City of Grimes has adopted a Purchasing and Procurement Policy

WHEREAS, the Purchasing and Procurement Policy provides that purchases or payments over \$10,000 have City Council approval.

WHEREAS, any items and/or service with a value of between \$1,000 and \$10,000 require up to three (3) quotations unless the item or service obtained or provided cannot be obtained. Products offered under government purchasing consortium do not require (3) quotes.

WHEREAS, the Finance Director will ensure that, for accounting purposes, necessary records are kept and made available for reference.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRIMES, IOWA, that the following items attached as *Exhibit A* be approved for purchase or payment.

PASSED AND APPROVED THIS 25<sup>th</sup> Day of January, 2022.

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Scott Mikkelsen, Mayor

ATTEST:

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Rochelle Williams, City Clerk

Emergency Services Consulting  
International  
25030 SW Parkway Ave., Suite 330  
Wilsonville, OR 97070 US  
9713009012  
andrea.hobi@esci.us

**PAID**

**ESCI**

**Emergency Services  
Consulting International**

**BILL TO**  
2021 City of Grimes Fire  
and EMS Services Project  
101 NE Harvey Street  
Grimes, IA 50111

**INVOICE 21-253**

**DATE 12/31/2021**

**DUE DATE 01/30/2022**

| DATE | ACTIVITY                               | AMOUNT    |
|------|----------------------------------------|-----------|
|      | Consulting<br>Monthly progress invoice | 13,200.00 |

**TOTAL DUE \$13,200.00**



## Work Order Invoice

|                                                              |                                                                                                                         |
|--------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------|
| <b>Sold To:</b>                                              |                                                                                                                         |
| City of grimes<br>1700 SE Destination Dr<br>Grimes, IA 50111 | <b>Invoice Number:</b> W14872<br><b>Work Order #:</b> 21-7871<br><b>Invoice Date:</b> Jan 17/22<br><b>Terms:</b> Net 30 |
| <b>Job Location:</b>                                         |                                                                                                                         |
| 1700 SE Destination Dr<br>Grimes, IA 50111                   |                                                                                                                         |

| Description                                                                                                                   | Qty   | Price    | Total                               |
|-------------------------------------------------------------------------------------------------------------------------------|-------|----------|-------------------------------------|
| <b>Service Call</b><br>Trim out training center<br><br>Includes labor and materials for trim out of any extras added as well. |       |          |                                     |
| Labor 2 guys                                                                                                                  | 33.00 | 150.00   | 4,950.00                            |
| Materials                                                                                                                     | 1.00  | 6,141.99 | 6,141.99                            |
| Fleet Mileage                                                                                                                 | 15.00 | 0.55     | 8.25                                |
| <b>Deposit</b><br><b>Total Invoice</b>                                                                                        |       |          | <b>\$0.00</b><br><b>\$11,100.24</b> |
| Pay your bill online <a href="#">Click Here</a>                                                                               |       |          |                                     |



**KLINEELECTRIC.COM**



(515) 963-1101



6355 NE 14th St  
Des Moines, IA 50313





# State of Iowa

Alcoholic Beverages Division

## Applicant

|                      |                             |                |       |
|----------------------|-----------------------------|----------------|-------|
| NAME OF LEGAL ENTITY | NAME OF BUSINESS(DBA)       | BUSINESS       |       |
| DOLGENCORP, LLC      | Dollar General Store # 7305 | (515) 986-5276 |       |
| ADDRESS OF PREMISES  | CITY                        | COUNTY         | ZIP   |
| 421 GATEWAY DR       | Grimes                      | Polk           | 50111 |
| MAILING ADDRESS      | CITY                        | STATE          | ZIP   |
| 100 Mission Ridge    | Goodlettsville              | Tennessee      | 37072 |

## Contact Person

|              |                |                                          |
|--------------|----------------|------------------------------------------|
| NAME         | PHONE          | EMAIL                                    |
| Caleb Barton | (615) 855-4000 | tax-beerandwinelicense@dollargeneral.com |

## License Information

|                |                     |          |                       |
|----------------|---------------------|----------|-----------------------|
| LICENSE NUMBER | LICENSE/PERMIT TYPE | TERM     | STATUS                |
| BC0029850      | Class C Beer Permit | 12 Month | Amendment<br>Approved |

|                          |                           |                      |
|--------------------------|---------------------------|----------------------|
| TENTATIVE EFFECTIVE DATE | TENTATIVE EXPIRATION DATE | LAST DAY OF BUSINESS |
| Mar 1, 2021              | Feb 28, 2022              |                      |

### SUB-PERMITS

Class C Beer Permit

### PRIVILEGES



## Status of Business

BUSINESS TYPE

Limited Liability Company

## Ownership

| NAME                       | CITY           | STATE     | ZIP   | POSITION           | % OF OWNERSHIP | U.S. CITIZEN |
|----------------------------|----------------|-----------|-------|--------------------|----------------|--------------|
| Dollar General Corporation | Goodlettsville | Tennessee | 37072 | N/A                | 100.00         | Yes          |
| Lawrence Gatta             | Brentwood      | Tennessee | 37027 | Non-Member Manager | 0.00           | Yes          |
| Jason Reiser               | Nashville      | Tennessee | 37212 | Non Member Manager | 0.00           | Yes          |
| Steven Deckard             | Mount Juliet   | Tennessee | 37122 | Non-Member Manager | 0.00           | Yes          |

## Insurance Company Information

INSURANCE COMPANY

POLICY EFFECTIVE DATE

POLICY EXPIRATION DATE

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE



**CITY OF GRIMES  
ALCHOLIC BEVERAGE LICENSE  
STAFF APPROVAL FORM**

Establishment Name: Dollar General Store #17309

Establishment Address: 421 SE Gateway Dr.

License Class: A ☐ B ☐ C ☒ E ☐ (All that apply)

Privileges: Outdoor Service ☐ Sunday Sales ☐ Catering ☐ (All that apply)

New ☒ Renewal ☒

**Fire Department Approval**

Fire Inspection Date: 12/21/2021

Approval: Yes ☒ No ☐

Reason for not approving: \_\_\_\_\_

Fire Marshal Signature: [Signature]

**Building Department Approval**

Approval: Yes ☒ No ☐

Reason for not approving: \_\_\_\_\_

Building Official Signature: [Signature]

**Planning Approval**

Approval: Yes ☒ No ☐

Reason for not approving: \_\_\_\_\_

Planning Signature: [Signature]



# State of Iowa

Alcoholic Beverages Division

## Applicant

| NAME OF LEGAL ENTITY          | NAME OF BUSINESS(DBA)         | BUSINESS       |       |
|-------------------------------|-------------------------------|----------------|-------|
| RJT Partners, LLC             | Pour Choices Neighborhood Bar | (515) 986-1927 |       |
| ADDRESS OF PREMISES           | CITY                          | COUNTY         | ZIP   |
| 1895 SE Grimes Blvd Suite 101 | Grimes                        | Polk           | 50111 |
| MAILING ADDRESS               | CITY                          | STATE          | ZIP   |
| 10201 Hidden Valley Drive     | Johnston                      | Iowa           | 50131 |

## Contact Person

| NAME               | PHONE          | EMAIL                      |
|--------------------|----------------|----------------------------|
| Richard Andraschko | (515) 689-7593 | richard@pourchoicesbar.com |

## License Information

| LICENSE NUMBER | LICENSE/PERMIT TYPE    | TERM     | STATUS |
|----------------|------------------------|----------|--------|
| LC0046171      | Class C Liquor License | 12 Month | Active |

| TENTATIVE EFFECTIVE DATE | TENTATIVE EXPIRATION DATE | LAST DAY OF BUSINESS |
|--------------------------|---------------------------|----------------------|
| Feb 10, 2021             | Feb 9, 2022               |                      |

SUB-PERMITS

Class C Liquor License

PRIVILEGES

Outdoor Service



# State of Iowa

Alcoholic Beverages Division

## Status of Business

BUSINESS TYPE

Limited Liability Company

## Ownership

| NAME                    | CITY     | STATE | ZIP   | POSITION       | % OF OWNERSHIP | U.S. CITIZEN |
|-------------------------|----------|-------|-------|----------------|----------------|--------------|
| Richard Andraschko      | Johnston | Iowa  | 50131 | President      | 50.00          | Yes          |
| Tracy Walker-Andraschko | Johnston | Iowa  | 50131 | Vice President | 50.00          | Yes          |

## Insurance Company Information

INSURANCE COMPANY

Illinois Casualty Co

POLICY EFFECTIVE DATE

Feb 10, 2021

POLICY EXPIRATION DATE

Feb 9, 2022

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE  
DATE

OUTDOOR SERVICE EXPIRATION  
DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE  
DATE

TEMP TRANSFER EXPIRATION  
DATE





**CITY OF GRIMES  
ALCHOLIC BEVERAGE LICENSE  
STAFF APPROVAL FORM**

Establishment Name: Pour Choices Neighborhood Bar

Establishment Address: 1895 SE Grimes Blvd.

License Class: A ☐ B ☒ C ☒ E ☐ (All that apply)

Privileges: Outdoor Service ☒ Sunday Sales ☒ Catering ☐ (All that apply)

New ☐ Renewal ☒

**Fire Department Approval**

Fire Inspection Date: 12/9/2021

Approval: Yes ☒ No ☐

Reason for not approving: \_\_\_\_\_

Fire Marshal Signature: [Signature]

**Building Department Approval**

Approval: Yes ☒ No ☐

Reason for not approving: \_\_\_\_\_

Building Official Signature: [Signature]

**Planning Approval**

Approval: Yes ☒ No ☐

Reason for not approving: \_\_\_\_\_

Planning Signature: [Signature]



699 Walnut Street, Suite 2000  
Des Moines, IA 50309  
Telephone: 515-288-6041  
Federal ID. No 42-0643980

January 6, 2022

City of Grimes, Iowa  
101 N. Harvey St.  
Grimes, IA 50111

Invoice: 289255  
Client: 176170  
Matter: 0882  
Billing Attorney: TIH

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### INVOICE SUMMARY

For Professional Services Rendered through December 31, 2021

**RE: WRA Sewer Project-Sewer Project**

|                              |                    |
|------------------------------|--------------------|
| Total Professional Services  | \$ 3,555.00        |
| Total Costs                  | <u>\$ .00</u>      |
| <b>TOTAL CURRENT INVOICE</b> | <b>\$ 3,555.00</b> |



699 Walnut Street, Suite 2000  
Des Moines, IA 50309  
Telephone: 515-288-6041  
Federal ID. No 42-0643980

January 6, 2022

City of Grimes, Iowa  
Grimes City Hall  
P. O. Box 457  
Grimes, IA 50111

Invoice: 289254  
Client: 176170  
Matter: 0101  
Billing Attorney: TIH

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### INVOICE SUMMARY

For Professional Services Rendered through December 31, 2021

**RE: City Of Grimes - General**

|                              |                    |
|------------------------------|--------------------|
| Total Professional Services  | \$ 7,860.00        |
| Total Costs                  | <u>\$ .00</u>      |
| <b>TOTAL CURRENT INVOICE</b> | <b>\$ 7,860.00</b> |



# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



**Project Title:** 2021 Asphalt Overlay Project  
**Contractor:** Bolton & Menk, Inc.  
**Address:** 430 E Grand Ave, Suite 101 Des Moines, IA 50309  
**Finance Budget Code:** 110-210-6761 **Finance Project #**  
**Vendor Project or Invoice #:** 281812 **PO #**  
**Original Contract Date:** June 8, 2021 **Vendor #** 2820

**Date of Council Meeting:** January 25, 2022 **PAYMENT REQUEST #** 3  
**PAYMENT PERIOD:** From: September 24, 2021 Through: December 23, 2021

## Contract Summary

|                                         |    |           |  |
|-----------------------------------------|----|-----------|--|
| Original Contract Amount:               | \$ | 51,960.00 |  |
| Net change by Change Orders:            | \$ | -         |  |
| Contract Amount to Date: (line 1 ± 2)   | \$ | 51,960.00 |  |
| Total completed and stored to date:     | \$ | 8,219.18  |  |
| Retainage: 0 % of Completed Work:       | \$ | -         |  |
| Total Earned less Retainage:            | \$ | 8,219.18  |  |
| Less previous applications for payment: | \$ | 5,934.18  |  |
| SUBTOTAL                                | \$ | 2,285.00  |  |

OTHER CHARGES (Attach an itemized list) \$ -

**CURRENT PAYMENT DUE** \$ 2,285.00

Balance to finish, including retainage: \$ 43,740.82

Contract Time Remaining (If applicable) - Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval:

Firm Name

Signature

Date

Engineer / Consultant Approval:

Bolton & Menk, Inc.

Firm Name

Signature

Date

City of Grimes Staff Approval:

Signature

Date

City of Grimes Council Approval:

Signature

Date

Submit to: Kevin Hensley - Director of Public Works - Public Works Department

E-mail: [khensley@grimesiowa.gov](mailto:khensley@grimesiowa.gov) Phone: (515) 986-9636 Fax: (515) 986-4480

Date Printed: 1/19/2022

# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

## Previous Applications for Payment

| No. | Date               | Amount      |
|-----|--------------------|-------------|
| 1   | September 28, 2021 | \$ 3,572.50 |
| 2   | October 26, 2021   | \$ 2,361.68 |
| 3   |                    |             |
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## BMI Invoice

274926  
277160

## Previous Applications for Payment

| No. | Date | Amount |
|-----|------|--------|
| 36  |      |        |
| 37  |      |        |
| 38  |      |        |
| 39  |      |        |
| 40  |      |        |
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TOTAL \$ 5,934.18

## Record of Change Orders

| No. | Date | Amount |
|-----|------|--------|
| 1   |      |        |
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TOTAL \$ -

## Contract Time Remaining

|                          |              |
|--------------------------|--------------|
| Contract Period:         | Working Days |
| Original Contract Date:  | June 8, 2021 |
| Original Contract Time:  |              |
| Added by Change Order:   |              |
| Contract Time to Date:   | -            |
| Time Used to Date:       |              |
| Contract Time Remaining: | -            |



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1960 Premier Drive | Mankato, MN 56001-5900  
507-625-4171 | 507-625-4177 (fax)

Payment by Credit Card Available Online at [www.Bolton-Menk.com](http://www.Bolton-Menk.com)  
To Ensure Proper Credit, Provide Invoice Numbers with Payment

City of Grimes  
101 NE Harvey Street  
Grimes, IA 50111

December 23, 2021  
Project No: 0A1.124882  
Invoice No: 0281812  
Client Account: GRIMES\_CI\_IA

Grimes/2021 Asphalt Overlay

Design Services (001)

Professional Services

|                 | Hours | Amount             |            |
|-----------------|-------|--------------------|------------|
| Principal       | 11.00 | 1,760.00           |            |
| Design Engineer | 5.00  | 525.00             |            |
| Totals          | 16.00 | 2,285.00           |            |
| Total Labor     |       |                    | 2,285.00   |
|                 |       | Total this Task    | \$2,285.00 |
|                 |       | Total this Invoice | \$2,285.00 |

# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



**Project Title:** HIGHWAY 44 & SW COUNTY LINE ROAD INTERSECTION IMPROVEMENTS  
**Contractor:** Bolton & Menk, Inc.  
**Address:** 430 E Grand Ave, Suite 101 Des Moines, IA 50309  
**Finance Budget Code:** 334-210-6407 **Finance Project #**  
**Vendor Project or Invoice #:** 278565, 280133, 281948 **PO #**  
**Original Contract Date:** October 22, 2019 **Vendor #** 2820

**Date of Council Meeting:** January 25, 2022 **PAYMENT REQUEST #** 23  
**PAYMENT PERIOD:** From: September 24, 2021 Through: December 23, 2021

## Contract Summary

|                                         |    |            |  |
|-----------------------------------------|----|------------|--|
| Original Contract Amount:               | \$ | 286,000.00 |  |
| Net change by Change Orders:            | \$ | 174,195.00 |  |
| Contract Amount to Date: (line 1 ± 2)   | \$ | 460,195.00 |  |
| Total completed and stored to date:     | \$ | 258,246.80 |  |
| Retainage: 0 % of Completed Work:       | \$ | -          |  |
| Total Earned less Retainage:            | \$ | 258,246.80 |  |
| Less previous applications for payment: | \$ | 234,124.10 |  |
| SUBTOTAL                                | \$ | 24,122.70  |  |

OTHER CHARGES (Attach an itemized list) \$ -

**CURRENT PAYMENT DUE** \$ 24,122.70

Balance to finish, including retainage: \$ 201,948.20

Contract Time Remaining (If applicable) - Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval:

Firm Name

Signature

Date

Engineer / Consultant Approval:

Bolton & Menk, Inc.

Firm Name

Signature

19 JAN 2022

Date

City of Grimes Staff Approval:

Signature

1-19-22

Date

City of Grimes Council Approval:

Signature

Date

Submit to:

Matt Ahrens, P.E. - City Engineer - Engineering Department

E-mail:

[mahrens@grimesiowa.gov](mailto:mahrens@grimesiowa.gov)

Phone:

(515) 986-4050

Fax:

(515) 986-4480

Date Printed: 1/19/2022



# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

## Previous Applications for Payment

| No. | Date               | Amount       |
|-----|--------------------|--------------|
| 1   | January 14, 2020   | \$ 1,730.00  |
| 2   | February 11, 2020  | \$ 6,434.90  |
| 3   | April 14, 2020     | \$ 1,627.00  |
| 4   | April 14, 2020     | \$ 2,195.00  |
| 5   | June 9, 2020       | \$ 7,097.50  |
| 6   | July 14, 2020      | \$ 6,792.50  |
| 7   | August 11, 2020    | \$ 11,325.00 |
| 8   | September 8, 2020  | \$ 17,430.00 |
| 9   | October 13, 2020   | \$ 4,815.00  |
| 10  | November 10, 2020  | \$ 1,022.50  |
| 11  | December 8, 2020   | \$ 2,969.50  |
| 12  | January 12, 2021   | \$ 4,537.00  |
| 13  | February 9, 2021   | \$ 2,785.00  |
| 14  | March 9, 2021      | \$ 10,517.00 |
| 15  | April 13, 2021     | \$ 10,831.50 |
| 16  | May 11, 2021       | \$ 5,594.00  |
| 17  | June 8, 2021       | \$ 30,291.00 |
| 18  | July 13, 2021      | \$ 21,853.00 |
| 19  | August 10, 2021    | \$ 10,243.50 |
| 20  | September 28, 2021 | \$ 24,038.50 |
| 21  | October 12, 2021   | \$ 19,020.20 |
| 22  | November 9, 2021   | \$ 30,974.50 |
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## BMI Invoice #

242868  
244361  
245964  
246888  
249839  
251444  
253004  
254565  
255930  
257659  
259408  
260929  
262389  
263856  
265171  
266601  
268401  
269818  
271701  
273218  
274927  
277027

## Previous Applications for Payment

| No. | Date | Amount |
|-----|------|--------|
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TOTAL \$ 234,124.10

## Record of Change Orders

| No. | Date         | Amount        |
|-----|--------------|---------------|
| 1   | May 11, 2021 | \$ 174,195.00 |
| 2   |              |               |
| 3   |              |               |
| 4   |              |               |
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TOTAL \$ 174,195.00

## Contract Time Remaining

|                          |                  |
|--------------------------|------------------|
| Contract Period:         | Working Days     |
| Original Contract Date:  | October 22, 2019 |
| Original Contract Time:  |                  |
| Added by Change Order:   |                  |
| Contract Time to Date:   | -                |
| Time Used to Date:       |                  |
| Contract Time Remaining: | -                |



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 1960 Premier Drive | Mankato, MN 56001-5900  
 507-625-4171 | 507-625-4177 (fax)

Payment by Credit Card Available Online at [www.Bolton-Menk.com](http://www.Bolton-Menk.com)  
 To Ensure Proper Credit, Provide Invoice Numbers with Payment

City of Grimes  
 101 NE Harvey Street  
 Grimes, IA 50111

October 26, 2021  
 Project No: A13.120005  
 Invoice No: 0278565  
 Client Account: GRIMES\_CI\_IA

**Grimes/Highway 44 & SW Co Line Road**

Highway 44 &amp; SW County Line Road Intersection Improvements

Construction Services (002)

**Professional Services**

|                    | Hours | Amount   |                 |
|--------------------|-------|----------|-----------------|
| Principal          | 10.50 | 1,689.00 |                 |
| Administrative     | 1.00  | 72.00    |                 |
| Technician         | 11.00 | 990.00   |                 |
| Project Manager    | 24.50 | 3,552.50 |                 |
| Totals             | 47.00 | 6,303.50 |                 |
| <b>Total Labor</b> |       |          | <b>6,303.50</b> |

**Reimbursable Expenses**

|                            |                 |                 |
|----------------------------|-----------------|-----------------|
| Testing                    | 4,838.35        |                 |
| <b>Total Reimbursables</b> | <b>4,838.35</b> | <b>4,838.35</b> |

**Total this Task** **\$11,141.85**

**Total this Invoice** **\$11,141.85**



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 1960 Premier Drive | Mankato, MN 56001-5900  
 507-625-4171 | 507-625-4177 (fax)

Payment by Credit Card Available Online at [www.Bolton-Menk.com](http://www.Bolton-Menk.com)  
 To Ensure Proper Credit, Provide Invoice Numbers with Payment

City of Grimes  
 101 NE Harvey Street  
 Grimes, IA 50111

November 22, 2021  
 Project No: A13.120005  
 Invoice No: 0280133  
 Client Account: GRIMES\_CI\_IA

**Grimes/Highway 44 & SW Co Line Road**

Highway 44 &amp; SW County Line Road Intersection Improvements

Construction Services (002)

**Professional Services**

|                    | Hours | Amount   |                 |
|--------------------|-------|----------|-----------------|
| Principal          | 13.00 | 2,080.00 |                 |
| Administrative     | 7.50  | 540.00   |                 |
| Project Engineer   | 8.50  | 1,190.00 |                 |
| Project Manager    | 10.00 | 1,450.00 |                 |
| Totals             | 39.00 | 5,260.00 |                 |
| <b>Total Labor</b> |       |          | <b>5,260.00</b> |

**Reimbursable Expenses**

|                            |                 |                 |
|----------------------------|-----------------|-----------------|
| Testing                    | 1,616.73        |                 |
| <b>Total Reimbursables</b> | <b>1,616.73</b> | <b>1,616.73</b> |

**Total this Task** **\$6,876.73**

**Total this Invoice** **\$6,876.73**





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Please Remit To: Bolton & Menk, Inc.  
1960 Premier Drive | Mankato, MN 56001-5900

507-625-4171 | 507-625-4177 (fax)

Payment by Credit Card Available Online at [www.Bolton-Menk.com](http://www.Bolton-Menk.com)

To Ensure Proper Credit, Provide Invoice Numbers with Payment

City of Grimes  
101 NE Harvey Street  
Grimes, IA 50111

December 23, 2021

Project No: A13.120005

Invoice No: 0281948

Client Account: GRIMES\_CI\_IA

**Grimes/Highway 44 & SW Co Line Road**

Highway 44 &amp; SW County Line Road Intersection Improvements

Consultant Services (001)

**Professional Services**

|                         | Hours | Amount   |                   |
|-------------------------|-------|----------|-------------------|
| Principal               | 17.00 | 2,720.00 |                   |
| Administrative          | 5.00  | 360.00   |                   |
| Project Engineer        | 1.50  | 210.00   |                   |
| Senior Project Engineer | 1.00  | 175.00   |                   |
| Totals                  | 24.50 | 3,465.00 |                   |
| <b>Total Labor</b>      |       |          | <b>3,465.00</b>   |
| <b>Total this Task</b>  |       |          | <b>\$3,465.00</b> |

Construction Services (002)

**Professional Services**

|                    | Hours | Amount   |                 |
|--------------------|-------|----------|-----------------|
| Project Engineer   | 3.00  | 420.00   |                 |
| Project Manager    | 9.00  | 1,305.00 |                 |
| Totals             | 12.00 | 1,725.00 |                 |
| <b>Total Labor</b> |       |          | <b>1,725.00</b> |

**Reimbursable Expenses**

|                            |  |               |               |
|----------------------------|--|---------------|---------------|
| Testing                    |  | 914.10        |               |
| <b>Total Reimbursables</b> |  | <b>914.10</b> | <b>914.10</b> |

**Total this Task \$2,639.10****Total this Invoice \$6,104.10**

# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



**Project Title:** Highway 44 Corridor Study  
**Contractor:** Bolton & Menk, Inc.  
**Address:** 430 E Grand Avenue, Suite 101, Des Moines, IA 50309  
**Finance Budget Code:** 341-210-6407 **Finance Project #**  
**Vendor Project or Invoice #:** 278567, 280134, 281949 **PO #**  
**Original Contract Date:** August 11, 2020 **Vendor #** 2820

**Date of Council Meeting:** January 25, 2022 **PAYMENT REQUEST #** 13  
**PAYMENT PERIOD:** From: September 24, 2021 Through: December 23, 2021

## Contract Summary

|                                         |    |            |           |
|-----------------------------------------|----|------------|-----------|
| Original Contract Amount:               | \$ | 105,600.00 |           |
| Net change by Change Orders:            | \$ | -          |           |
| Contract Amount to Date: (line 1 ± 2)   | \$ | 105,600.00 |           |
| Total completed and stored to date:     | \$ | 97,656.10  |           |
| Retainage: 0 % of Completed Work:       | \$ | -          |           |
| Total Earned less Retainage:            | \$ | 97,656.10  |           |
| Less previous applications for payment: | \$ | 86,315.10  |           |
| SUBTOTAL                                | \$ |            | 11,341.00 |

OTHER CHARGES (Attach an itemized list) \$ -

**CURRENT PAYMENT DUE** \$ 11,341.00

Balance to finish, including retainage: \$ 7,943.90

Contract Time Remaining (If applicable) - Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval:

Firm Name

Signature

Date

Engineer / Consultant Approval:

Bolton & Menk, Inc.

Firm Name

Signature

18 JAN 2022

Date

City of Grimes Staff Approval:

Signature

1-19-22

Date

City of Grimes Council Approval:

Signature

Date

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department

E-mail: [mahrens@grimesiowa.gov](mailto:mahrens@grimesiowa.gov) Phone: (515) 986-4050 Fax: (515) 986-4480

# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

## Previous Applications for Payment

| No. | Date               | Amount       | Invoice # |
|-----|--------------------|--------------|-----------|
| 1   | December 8, 2020   | \$ 3,412.50  | 259409    |
| 2   | January 12, 2021   | \$ 1,690.00  | 260930    |
| 3   | February 9, 2021   | \$ 5,462.50  | 262390    |
| 4   | March 9, 2021      | \$ 14,416.60 | 263857    |
| 5   | April 13, 2021     | \$ 10,573.00 | 265172    |
| 6   | May 11, 2021       | \$ 7,244.50  | 266602    |
| 7   | June 8, 2021       | \$ 3,782.50  | 268402    |
| 8   | July 13, 2021      | \$ 7,035.00  | 269819    |
| 9   | August 10, 2021    | \$ 9,330.50  | 271702    |
| 10  | September 28, 2021 | \$ 8,272.00  | 273219    |
| 11  | October 12, 2021   | \$ 8,125.00  | 274928    |
| 12  | November 9, 2021   | \$ 6,971.00  | 277028    |
| 13  |                    |              |           |
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TOTAL \$ 86,315.10

## Previous Applications for Payment

| No. | Date | Amount |
|-----|------|--------|
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## Record of Change Orders

| No.        | Date | Amount |
|------------|------|--------|
| 1          |      |        |
| 2          |      |        |
| 3          |      |        |
| 4          |      |        |
| 5          |      |        |
| 6          |      |        |
| 10/12/2021 |      |        |
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| 25         |      |        |

TOTAL \$ -

## Contract Time Remaining

|                          |                 |
|--------------------------|-----------------|
| Contract Period:         | Working Days    |
| Original Contract Date:  | August 11, 2020 |
| Original Contract Time:  |                 |
| Added by Change Order:   |                 |
| Contract Time to Date:   | -               |
| Time Used to Date:       |                 |
| Contract Time Remaining: | -               |



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1960 Premier Drive | Mankato, MN 56001-5900  
507-625-4171 | 507-625-4177 (fax)

Payment by Credit Card Available Online at [www.Bolton-Menk.com](http://www.Bolton-Menk.com)  
To Ensure Proper Credit, Provide Invoice Numbers with Payment

City of Grimes  
101 NE Harvey Street  
Grimes, IA 50111

October 26, 2021  
Project No: A13.122607  
Invoice No: 0278567  
Client Account: GRIMES\_CI\_IA

**Grimes/Highway 44 Corridor Study**

Corridor Study (001)

**Professional Services**

|                    | Hours | Amount                    |                   |
|--------------------|-------|---------------------------|-------------------|
| Principal          | 19.00 | 3,040.00                  |                   |
| Administrative     | .50   | 36.00                     |                   |
| Specialist         | 13.00 | 1,205.00                  |                   |
| Senior Planner     | 7.50  | 1,035.00                  |                   |
| Totals             | 40.00 | 5,316.00                  |                   |
| <b>Total Labor</b> |       |                           | <b>5,316.00</b>   |
|                    |       | <b>Total this Task</b>    | <b>\$5,316.00</b> |
|                    |       | <b>Total this Invoice</b> | <b>\$5,316.00</b> |



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Please Remit To: Bolton & Menk, Inc.  
1960 Premier Drive | Mankato, MN 56001-5900  
507-625-4171 | 507-625-4177 (fax)

Payment by Credit Card Available Online at [www.Bolton-Menk.com](http://www.Bolton-Menk.com)  
To Ensure Proper Credit, Provide Invoice Numbers with Payment

City of Grimes  
101 NE Harvey Street  
Grimes, IA 50111

November 22, 2021

Project No: A13.122607

Invoice No: 0280134

Client Account: GRIMES\_CI\_IA

**Grimes/Highway 44 Corridor Study**

Corridor Study (001)

**Professional Services**

|                         | Hours | Amount                    |                   |
|-------------------------|-------|---------------------------|-------------------|
| Principal               | 8.00  | 1,280.00                  |                   |
| Administrative          | .50   | 36.00                     |                   |
| Specialist              | 1.50  | 187.50                    |                   |
| Technician              | 14.00 | 1,400.00                  |                   |
| Senior Planner          | 10.00 | 1,380.00                  |                   |
| Landscape Designer      | 3.00  | 324.00                    |                   |
| Senior Project Engineer | .50   | 87.50                     |                   |
| Totals                  | 37.50 | 4,695.00                  |                   |
| <b>Total Labor</b>      |       |                           | <b>4,695.00</b>   |
|                         |       | <b>Total this Task</b>    | <b>\$4,695.00</b> |
|                         |       | <b>Total this Invoice</b> | <b>\$4,695.00</b> |





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Please Remit To: Bolton & Menk, Inc.  
1960 Premier Drive | Mankato, MN 56001-5900  
507-625-4171 | 507-625-4177 (fax)

Payment by Credit Card Available Online at [www.Bolton-Menk.com](http://www.Bolton-Menk.com)  
To Ensure Proper Credit, Provide Invoice Numbers with Payment

City of Grimes  
101 NE Harvey Street  
Grimes, IA 50111

December 23, 2021

Project No: A13.122607

Invoice No: 0281949

Client Account: GRIMES\_CI\_IA

**Grimes/Highway 44 Corridor Study**

Corridor Study (001)

**Professional Services**

|                    | Hours | Amount                    |                   |
|--------------------|-------|---------------------------|-------------------|
| Principal          | 4.00  | 640.00                    |                   |
| Senior Planner     | 5.00  | 690.00                    |                   |
| Totals             | 9.00  | 1,330.00                  |                   |
| <b>Total Labor</b> |       |                           | <b>1,330.00</b>   |
|                    |       | <b>Total this Task</b>    | <b>\$1,330.00</b> |
|                    |       | <b>Total this Invoice</b> | <b>\$1,330.00</b> |



# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



## ##  
Fek ##

**Project Title:** Water System Study  
**Contractor:** McClure Engineering Company  
**Address:** 1360 NW 121st Street, Clive, IA 50325  
**Finance Budget Code:** 342-810-6407 **Finance Project #**  
**Vendor Project or Invoice #:** 201168-000 **PO #**  
**Original Contract Date:** August 11, 2020 **Vendor #** 2830

**Date of Council Meeting:** January 25, 2022 **PAYMENT REQUEST #** 13  
## **PAYMENT PERIOD:** From: November 28, 2021 Through: December 25, 2021

## Contract Summary

|                                         |    |            |  |
|-----------------------------------------|----|------------|--|
| Original Contract Amount:               | \$ | 109,500.00 |  |
| Net ## ##                               | \$ | -          |  |
| Contract Amount to Date: (line 1 ± 2)   | \$ | 109,500.00 |  |
| Total completed and stored to date:     | \$ | 108,780.34 |  |
| Retainage: 0 % of Completed Work:       | \$ | -          |  |
| Total Earned less Retainage:            | \$ | 108,780.34 |  |
| Less previous applications for payment: | \$ | 104,341.34 |  |
| SUBTOTAL                                | \$ | 4,439.00   |  |

OTHER CHARGES (Attach an itemized list) \$ -

CURRENT PAYMENT DUE \$ 4,439.00

Balance to finish, including retainage: \$ 719.66

Contract Time Remaining (If applicable) -

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

## Construction Contractor Approval:

Firm Name

Signature

Date

## Engineer / Consultant Approval:

McClure Engineering Company

Firm Name

Signature

1/25/2022

Date

## City of Grimes Staff Approval:

Signature

1-19-22

Date

## City of Grimes Council Approval:

Signature

Date

Submit to:

Matt Ahrens, P.E. - City Engineer - Engineering Department

E-mail:

[mahrens@grimesiowa.gov](mailto:mahrens@grimesiowa.gov)

Phone:

(515) 986-4050

Fax:

(515) 986-4480

# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

| No. | Date               | Amount       |
|-----|--------------------|--------------|
| 1   | September 22, 2020 | \$ 5,055.00  |
| 2   | October 13, 2020   | \$ 6,325.00  |
| 3   | November 24, 2020  | \$ 21,445.00 |
| 4   | January 12, 2021   | \$ 25,807.34 |
| 5   | February 23, 2021  | \$ 5,995.00  |
| 6   | March 23, 2021     | \$ 9,320.00  |
| 7   | April 27, 2021     | \$ 13,130.00 |
| 8   | May 25, 2021       | \$ 9,630.00  |
| 9   | June 22, 2021      | \$ 4,655.00  |
| 10  | August 10, 2021    | \$ 830.00    |
| 11  | August 24, 2021    | \$ 1,375.00  |
| 12  | November 23, 2021  | \$ 774.00    |
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Previous Applications for Payment

| No. | Date | Amount |
|-----|------|--------|
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TOTAL \$ 104,341.34

Record of Change Orders

| No.       | Date | Amount |
|-----------|------|--------|
| 1         |      |        |
| 2         |      |        |
| 3         |      |        |
| 4         |      |        |
| 5         |      |        |
| 6         |      |        |
| 1/25/2022 |      |        |
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| 25        |      |        |

TOTAL \$ -

## Contract Time Remaining

Contract Period: CLICK TO CHOOSE  
Original Contract Date: August 11, 2020  
Original Contract Time: \_\_\_\_\_  
Added by Change Order: \_\_\_\_\_  
Contract Time to Date: -  
Time Used to Date: \_\_\_\_\_  
Contract Time Remaining: -



1360 NW 121st Street  
Clive, IA 50325

City of Grimes, IA  
101 Northeast Harvey Street  
Grimes, IA 50111

December 31, 2021  
Project No: 0000201168-000  
Invoice No: 137324  
Due Date: January 30, 2022

Project 0000201168-000 City of Grimes Water System Study  
Professional Services from November 28, 2021 to December 25, 2021

Phase 1 Fee Billing

| Billing Phase                            | Fee       | Percent Complete | Earned    | Previous Billing | Current Billing |
|------------------------------------------|-----------|------------------|-----------|------------------|-----------------|
| Data Collection and Critical Review      | 7,600.00  | 100.00           | 7,600.00  | 7,600.00         | 0.00            |
| Develop Population, Demographic and Land | 5,300.00  | 100.00           | 5,300.00  | 5,300.00         | 0.00            |
| Develop Water Demand Projections         | 2,700.00  | 100.00           | 2,700.00  | 2,700.00         | 0.00            |
| Develop Water System Model and GIS Sys.  | 24,200.00 | 100.00           | 24,200.00 | 24,200.00        | 0.00            |
| Water Quality Analysis                   | 4,400.00  | 100.00           | 4,400.00  | 4,400.00         | 0.00            |
| Hydrant Flushing Analysis                | 12,200.00 | 100.00           | 12,200.00 | 12,200.00        | 0.00            |
| Evaluation of Water System for Existing  | 5,200.00  | 100.00           | 5,200.00  | 5,200.00         | 0.00            |
| Develop Capital Improvements Plan        | 5,600.00  | 100.00           | 5,600.00  | 5,488.00         | 112.00          |
| Report Preparation and Submittal         | 13,700.00 | 99.00            | 13,563.00 | 13,426.00        | 137.00          |
| Project Management                       | 6,500.00  | 99.00            | 6,435.00  | 6,370.00         | 65.00           |
| Total Fee                                | 87,400.00 |                  | 87,198.00 | 86,884.00        | 314.00          |
| Total Fee                                |           |                  |           |                  | 314.00          |
| Total this Phase                         |           |                  |           |                  | \$314.00        |

Phase J Water Service Territory Review

| Principal              | Hours | Rate   | Amount     |
|------------------------|-------|--------|------------|
|                        | 16.50 | 250.00 | 4,125.00   |
| Totals                 | 16.50 |        | 4,125.00   |
| Total Labor            |       |        | 4,125.00   |
| Total this Phase       |       |        | \$4,125.00 |
| Total Due this Invoice |       |        | \$4,439.00 |



# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



**Project Title:** New 1.5 MG Elevated Storage Tower - Construction Phase  
**Contractor:** McClure Engineering Company  
**Address:** 1360 NW 121st Street, Clive, Iowa 50325  
**Finance Budget Code:** 323-810-6407 **Finance Project #**  
**Vendor Project or Invoice #:** 137394 **PO #**  
**Original Contract Date:** September 10, 2019 **Vendor #** 2830

**Date of Council Meeting:** 1/25/2022 **PAYMENT REQUEST #** 24  
**PAYMENT PERIOD:** From: November 28, 2021 Through: December 25, 2025

## Contract Summary

|                                         |    |            |          |
|-----------------------------------------|----|------------|----------|
| Original Contract Amount:               | \$ | 218,080.00 |          |
| Net change by Change Orders:            | \$ | -          |          |
| Contract Amount to Date: (line 1 ± 2)   | \$ | 218,080.00 |          |
| Total completed and stored to date:     | \$ | 210,627.90 |          |
| Retainage: 5 % of Completed Work:       |    |            |          |
| Total Earned less Retainage:            | \$ | 210,627.90 |          |
| Less previous applications for payment: | \$ | 209,177.90 |          |
| SU ## ##                                | \$ |            | 1,450.00 |
| OTHER CHARGES (Attach an itemized list) | \$ |            | -        |
| ## ##                                   |    |            |          |
| CU ## ##                                | \$ |            | 1,450.00 |
| Balance to finish, including retainage: | \$ | 7,452.10   |          |

Contract Time Remaining (If applicable) - Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

## Construction Contractor Approval:

Firm Name

Signature

Date

## Engineer / Consultant Approval:

McClure Engineering Company

Firm Name

Signature

1/25/2022

Date

## City of Grimes Staff Approval:

Signature

1-19-22

Date

## City of Grimes Council Approval:

Signature

Date

Submit to:

Matt Ahrens, P.E. - City Engineer - Engineering Department

E-mail:

[mahrens@grimesiowa.gov](mailto:mahrens@grimesiowa.gov)

Phone:

(515) 986-4050

Fax:

(515) 986-4480

# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

## Previous Applications for Payment

| No. | Date               | Amount       |
|-----|--------------------|--------------|
| 1   | October 22, 2019   | \$ 9,697.00  |
| 2   | January 14, 2020   | \$ 50,943.10 |
| 3   | February 11, 2020  | \$ 11,164.00 |
| 4   | March 24, 2020     | \$ 3,948.50  |
| 5   | April 28, 2020     | \$ 10,193.00 |
| 6   | May 26, 2020       | \$ 14,840.00 |
| 7   | June 23, 2020      | \$ 23,807.00 |
| 8   | July 14, 2020      | \$ 19,005.00 |
| 9   | August 25, 2020    | \$ 11,215.00 |
| 10  | September 22, 2020 | \$ 15,214.00 |
| 11  | October 13, 2020   | \$ 6,698.00  |
| 12  | November 24, 2020  | \$ 7,030.50  |
| 13  | January 12, 2021   | \$ 8,201.00  |
| 14  | February 23, 2021  | \$ 6,374.00  |
| 15  | March 23, 2021     | \$ 337.50    |
| 16  | April 27, 2021     | \$ 872.50    |
| 17  | May 25, 2021       | \$ 1,652.50  |
| 18  | June 22, 2021      | \$ 3,120.00  |
| 19  | August 10, 2021    | \$ 495.00    |
| 20  | August 24, 2021    | \$ 1,465.00  |
| 21  | September 28, 2021 | \$ 714.31    |
| 22  | October 12, 2021   | \$ 1,472.13  |
| 23  | November 23, 2021  | \$ 718.86    |
| 24  |                    |              |
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## Previous Applications for Payment

| No. | Date | Amount |
|-----|------|--------|
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| 70  |      |        |

TOTAL \$ 209,177.90

## Record of Change Orders

| No.   | Date | Amount |
|-------|------|--------|
| 1     |      |        |
| 2     |      |        |
| 3     |      |        |
| 4     |      |        |
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| 44586 |      |        |
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TOTAL \$ -

## Contract Time Remaining

|                          |                    |
|--------------------------|--------------------|
| Contract Period:         | Working Days       |
| Original Contract Date:  | September 10, 2019 |
| Original Contract Time:  |                    |
| Added by Change Order:   |                    |
| Contract Time to Date:   | -                  |
| Time Used to Date:       |                    |
| Contract Time Remaining: | -                  |



1360 NW 121st Street  
Clive, IA 50325

Rochelle Williams  
City of Grimes, IA  
101 Northeast Harvey Street  
Grimes, IA 50111

December 31, 2021  
Project No: 0000191105-000  
Invoice No: 137394  
Due Date: January 30, 2022

Project 0000191105-000 New 1.5 MG Elevated Storage Tower - Construction Phase  
**Professional Services from November 28, 2021 to December 25, 2021**

Phase K. Construction Administration

| Billing Phase                | Fee       | Percent Complete | Earned    | Previous Billing | Current Billing |
|------------------------------|-----------|------------------|-----------|------------------|-----------------|
| Construction Administrations | 80,400.00 | 99.50            | 79,998.00 | 79,998.00        | 0.00            |
| Total Fee                    | 80,400.00 |                  | 79,998.00 | 79,998.00        | 0.00            |
| Total Fee                    |           |                  |           |                  | 0.00            |
| Total this Phase             |           |                  |           |                  | 0.00            |

Phase M. Resident Project Representative

|                                |  |         |            |            |       |
|--------------------------------|--|---------|------------|------------|-------|
| Reimbursable Miles             |  |         |            |            | 8.67  |
|                                |  | Current | Prior      | To-Date    |       |
| Total Billings                 |  | 8.67    | 120,000.00 | 120,008.67 |       |
| Contract Limit (not-to-exceed) |  |         |            | 120,000.00 |       |
| Amount Adjusted this Period    |  |         |            |            | -8.67 |
| Total this Phase               |  |         |            |            | 0.00  |

Phase Q. Record Drawings

|                                |          |        |          |            |
|--------------------------------|----------|--------|----------|------------|
|                                | Hours    | Rate   | Amount   |            |
| On-Site Representative II      | 10.00    | 145.00 | 1,450.00 |            |
| Totals                         | 10.00    |        | 1,450.00 |            |
| Total Labor                    |          |        |          | 1,450.00   |
|                                | Current  | Prior  | To-Date  |            |
| Total Billings                 | 1,450.00 | 0.00   | 1,450.00 |            |
| Contract Limit (not-to-exceed) |          |        | 4,480.00 |            |
| Contract Limit Remaining       |          |        | 3,030.00 |            |
| Total this Phase               |          |        |          | \$1,450.00 |

Phase T. SRF Loan Application & Administrative Services



|         |                |                                      |         |        |
|---------|----------------|--------------------------------------|---------|--------|
| Project | 0000191105-000 | Grimes - New 1.5 MG Elevated Storage | Invoice | 137394 |
|---------|----------------|--------------------------------------|---------|--------|

|                                    |                |                               |                |                   |
|------------------------------------|----------------|-------------------------------|----------------|-------------------|
|                                    | <b>Hours</b>   | <b>Rate</b>                   | <b>Amount</b>  |                   |
| Project Coordinator                | .50            | 90.00                         | 45.00          |                   |
| Totals                             | .50            |                               | 45.00          |                   |
| <b>Total Labor</b>                 |                |                               |                | <b>45.00</b>      |
|                                    | <b>Current</b> | <b>Prior</b>                  | <b>To-Date</b> |                   |
| Total Billings                     | 45.00          | 8,400.00                      | 8,445.00       |                   |
| Contract Limit (not-to-exceed)     |                |                               | 8,400.00       |                   |
| <b>Amount Adjusted this Period</b> |                |                               |                | <b>-45.00</b>     |
|                                    |                | <b>Total this Phase</b>       |                | <b>0.00</b>       |
|                                    |                | <b>Total Due this Invoice</b> |                | <b>\$1,450.00</b> |

# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



**Project Title:** Reverse Osmosis Water Treatment Plant - Phase 1  
**Contractor:** McClure Engineering Company  
**Address:** 1360 NW 121st Street, Clive, Iowa 50325  
**Finance Budget Code:** 324-810-6407 **Finance Project #**  
**Vendor Project or Invoice #:** 136849 & 137369 **PO #**  
**Original Contract Date:** August 13, 2019 **Vendor #** 2830

**Date of Council Meeting:** January 25, 2022 **PAYMENT REQUEST #** 25  
**PAYMENT PERIOD:** From: October 31, 2021 Through: December 25, 2021

## Contract Summary

|                                         |    |              |           |
|-----------------------------------------|----|--------------|-----------|
| Original Contract Amount:               | \$ | 1,183,985.00 |           |
| Net change by Change Orders:            | \$ | 137,500.00   |           |
| Contract Amount to Date: (line 1 ± 2)   | \$ | 1,321,485.00 |           |
| Total completed and stored to date:     | \$ | 1,299,223.18 |           |
| Retainage: 5 % of Completed Work:       |    |              |           |
| Tot April 27, 2021                      | \$ | 1,299,223.18 |           |
| Less previous applications for payment: | \$ | 1,250,057.76 |           |
| SUBTOTAL                                | \$ |              | 49,165.42 |

OTHER CHARGES (Attach an itemized list) \$ -

CU ## ## \$ 49,165.42

## ##

Balance to finish, including retainage: \$ 22,261.82

Contract Time Remaining (If applicable) - Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval:

Firm Name

Signature

Date

Engineer / Consultant Approval:

McClure Engineering Company

Firm Name

*Heather Dallen*

Signature

1/25/2022

Date

City of Grimes Staff Approval:

*Matthew Allen*

Signature

1-19-22

Date

City of Grimes Council Approval:

Signature

Date

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department

E-mail: [mahrens@grimesiowa.gov](mailto:mahrens@grimesiowa.gov) Phone: (515) 986-4050 Fax: (515) 986-4480

Date Printed: 1/10/2022

# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

## Previous Applications for Payment

| No. | Date               | Amount        |
|-----|--------------------|---------------|
| 1   | September 24, 2019 | \$ 39,284.00  |
| 2   | October 22, 2019   | \$ 18,073.50  |
| 3   | January 14, 2020   | \$ 87,335.85  |
| 4   | February 11, 2020  | \$ 46,089.20  |
| 5   | March 24, 2020     | \$ 67,693.38  |
| 6   | April 28, 2020     | \$ 45,078.45  |
| 7   | May 26, 2020       | \$ 59,753.25  |
| 8   | June 23, 2020      | \$ 61,876.53  |
| 9   | July 14, 2020      | \$ 57,086.05  |
| 10  | August 25, 2020    | \$ 49,286.35  |
| 11  | September 22, 2020 | \$ 78,042.73  |
| 12  | October 13, 2020   | \$ 54,561.40  |
| 13  | November 24, 2020  | \$ 58,119.25  |
| 14  | January 12, 2021   | \$ 153,484.26 |
| 15  | February 23, 2021  | \$ 56,349.99  |
| 16  | March 23, 2021     | \$ 55,774.60  |
| 17  | April 27, 2021     | \$ 43,954.59  |
| 18  | May 25, 2021       | \$ 42,002.25  |
| 19  | June 22, 2021      | \$ 37,325.05  |
| 20  | August 1, 2021     | \$ 21,294.71  |
| 21  | August 24, 2021    | \$ 33,426.00  |
| 22  | September 28, 2021 | \$ 20,500.89  |
| 23  | October 12, 2021   | \$ 24,734.23  |
| 24  | November 23, 2021  | \$ 38,931.25  |
| 25  |                    |               |
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## Previous Applications for Payment

| No. | Date | Amount |
|-----|------|--------|
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TOTAL \$ 1,250,057.76

## Record of Change Orders

| No.   | Date               | Amount       |
|-------|--------------------|--------------|
| 1     | September 8, 2020  | \$ 28,500.00 |
| 2     | November 11, 2020  | \$ 35,000.00 |
| 3     | September 14, 2021 | \$ 74,000.00 |
| 4     |                    |              |
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| 44586 |                    |              |
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TOTAL \$ 137,500.00

## Contract Time Remaining

|                          |                 |
|--------------------------|-----------------|
| Contract Period:         | Working Days    |
| Original Contract Date:  | August 13, 2019 |
| Original Contract Time:  |                 |
| Added by Change Order:   |                 |
| Contract Time to Date:   | -               |
| Time Used to Date:       |                 |
| Contract Time Remaining: | -               |



1360 NW 121st Street  
Clive, IA 50325

Rochelle Williams  
City of Grimes, IA  
101 Northeast Harvey Street  
Grimes, IA 50111

December 31, 2021  
Project No: 0000190904-000  
Invoice No: 137369  
Due Date: January 30, 2022

Project 0000190904-000 Grimes Reverse Osmosis Water Treatment Plant - Phase 1

**Professional Services from November 28, 2021 to December 25, 2021**

Phase H. Value Engineering/Design Thoroughness Review

| Billing Phase                            | Fee       | Percent Complete | Earned    | Previous Billing | Current Billing |
|------------------------------------------|-----------|------------------|-----------|------------------|-----------------|
| Value Engineering/Design Thoroughness Re | 49,105.00 | 100.00           | 49,105.00 | 49,105.00        | 0.00            |
| Total Fee                                | 49,105.00 |                  | 49,105.00 | 49,105.00        | 0.00            |
| Total Fee                                |           |                  |           |                  | 0.00            |
| Total this Phase                         |           |                  |           |                  | 0.00            |

Phase I. Advertising, Bidding, Contract Award

| Billing Phase                        | Fee       | Percent Complete | Earned    | Previous Billing | Current Billing |
|--------------------------------------|-----------|------------------|-----------|------------------|-----------------|
| Advertising, Bidding, Contract Award | 24,490.00 | 100.00           | 24,490.00 | 24,490.00        | 0.00            |
| Total Fee                            | 24,490.00 |                  | 24,490.00 | 24,490.00        | 0.00            |
| Total Fee                            |           |                  |           |                  | 0.00            |
| Total this Phase                     |           |                  |           |                  | 0.00            |

Phase J. Paper Copies of Final Project Documents

| Billing Phase                           | Fee      | Percent Complete | Earned   | Previous Billing | Current Billing |
|-----------------------------------------|----------|------------------|----------|------------------|-----------------|
| Paper Copies of Final Project Documents | 7,100.00 | 100.00           | 7,100.00 | 7,100.00         | 0.00            |
| Total Fee                               | 7,100.00 |                  | 7,100.00 | 7,100.00         | 0.00            |
| Total Fee                               |          |                  |          |                  | 0.00            |
| Total this Phase                        |          |                  |          |                  | 0.00            |

Phase K. Construction Administration

|         |                |                                      |         |        |
|---------|----------------|--------------------------------------|---------|--------|
| Project | 0000190904-000 | Grimes Reverse Osmosis WTP - Phase 1 | Invoice | 137369 |
|---------|----------------|--------------------------------------|---------|--------|

| Billing Phase               | Fee        | Percent Complete | Earned     | Previous Billing | Current Billing |
|-----------------------------|------------|------------------|------------|------------------|-----------------|
| Construction Administration | 563,000.00 | 99.50            | 560,185.00 | 554,555.00       | 5,630.00        |
| Total Fee                   | 563,000.00 |                  | 560,185.00 | 554,555.00       | 5,630.00        |
| Total Fee                   |            |                  |            |                  | 5,630.00        |
| Total this Phase            |            |                  |            |                  | \$5,630.00      |

|                                |    |                      |         |           |           |
|--------------------------------|----|----------------------|---------|-----------|-----------|
| Phase                          | L. | Construction Staking |         |           |           |
|                                |    |                      | Current | Prior     | To-Date   |
| Total Billings                 |    |                      | 0.00    | 20,230.78 | 20,230.78 |
| Contract Limit (not-to-exceed) |    |                      |         |           | 20,570.00 |
| Contract Limit Remaining       |    |                      |         |           | 339.22    |
| Total this Phase               |    |                      |         |           | 0.00      |

|                           |    |                                 |       |        |           |
|---------------------------|----|---------------------------------|-------|--------|-----------|
| Phase                     | M. | Resident Project Representative |       |        |           |
|                           |    |                                 | Hours | Rate   | Amount    |
| On-Site Representative II |    |                                 | 90.00 | 145.00 | 13,050.00 |
| Totals                    |    |                                 | 90.00 |        | 13,050.00 |
| Total Labor               |    |                                 |       |        | 13,050.00 |

|                                |  |  |           |            |            |
|--------------------------------|--|--|-----------|------------|------------|
| Reimbursable Miles             |  |  |           |            | 265.00     |
|                                |  |  | Current   | Prior      | To-Date    |
| Total Billings                 |  |  | 13,315.00 | 540,933.28 | 554,248.28 |
| Contract Limit (not-to-exceed) |  |  |           |            | 546,500.00 |
| Amount Adjusted this Period    |  |  |           |            | -7,748.28  |
| Total this Phase               |  |  |           |            | \$5,566.72 |

|                  |    |                 |  |  |      |
|------------------|----|-----------------|--|--|------|
| Phase            | Q. | Record Drawings |  |  |      |
| Total this Phase |    |                 |  |  | 0.00 |

|                                |    |                         |         |           |           |
|--------------------------------|----|-------------------------|---------|-----------|-----------|
| Phase                          | T. | SRF Loan Administration |         |           |           |
|                                |    |                         | Hours   | Rate      | Amount    |
| Project Coordinator            |    |                         | 4.75    | 90.00     | 427.50    |
| Totals                         |    |                         | 4.75    |           | 427.50    |
| Total Labor                    |    |                         |         |           | 427.50    |
|                                |    |                         | Current | Prior     | To-Date   |
| Total Billings                 |    |                         | 427.50  | 18,685.00 | 19,112.50 |
| Contract Limit (not-to-exceed) |    |                         |         |           | 20,280.00 |
| Contract Limit Remaining       |    |                         |         |           | 1,167.50  |
| Total this Phase               |    |                         |         |           | \$427.50  |

|       |    |                           |  |  |  |
|-------|----|---------------------------|--|--|--|
| Phase | V. | Electrical Room Re-Design |  |  |  |
|-------|----|---------------------------|--|--|--|



|         |                |                                      |         |        |
|---------|----------------|--------------------------------------|---------|--------|
| Project | 0000190904-000 | Grimes Reverse Osmosis WTP - Phase 1 | Invoice | 137369 |
|---------|----------------|--------------------------------------|---------|--------|

| Billing Phase             | Fee       | Percent Complete | Earned    | Previous Billing | Current Billing |
|---------------------------|-----------|------------------|-----------|------------------|-----------------|
| Electrical Room Re-Design | 28,500.00 | 100.00           | 28,500.00 | 28,500.00        | 0.00            |
| Total Fee                 | 28,500.00 |                  | 28,500.00 | 28,500.00        | 0.00            |
| Total Fee                 |           |                  |           |                  | 0.00            |
| Total this Phase          |           |                  |           |                  | 0.00            |

Phase W. Electrical Component Re-Design

| Billing Phase                  | Fee       | Percent Complete | Earned    | Previous Billing | Current Billing |
|--------------------------------|-----------|------------------|-----------|------------------|-----------------|
| Electrical Component Re-Design | 35,000.00 | 100.00           | 35,000.00 | 35,000.00        | 0.00            |
| Total Fee                      | 35,000.00 |                  | 35,000.00 | 35,000.00        | 0.00            |
| Total Fee                      |           |                  |           |                  | 0.00            |
| Total this Phase               |           |                  |           |                  | 0.00            |

Phase Z. Water Utility-Emergency Response Plan

| Billing Phase                         | Fee       | Percent Complete | Earned   | Previous Billing | Current Billing |
|---------------------------------------|-----------|------------------|----------|------------------|-----------------|
| Water Utility-Emergency Response Plan | 12,000.00 | 75.00            | 9,000.00 | 6,000.00         | 3,000.00        |
| Total Fee                             | 12,000.00 |                  | 9,000.00 | 6,000.00         | 3,000.00        |
| Total Fee                             |           |                  |          |                  | 3,000.00        |
| Total this Phase                      |           |                  |          |                  | \$3,000.00      |
| Total Due this Invoice                |           |                  |          |                  | \$14,624.22     |

#### Outstanding Invoices

| Number | Date       | Balance   |
|--------|------------|-----------|
| 136849 | 11/30/2021 | 34,541.20 |
| Total  |            | 34,541.20 |



1360 NW 121st Street  
Clive, IA 50325

Rochelle Williams  
City of Grimes, IA  
101 Northeast Harvey Street  
Grimes, IA 50111

November 30, 2021  
Project No: 0000190904-000  
Invoice No: 136849  
Due Date: December 30, 2021

Project 0000190904-000 Grimes Reverse Osmosis Water Treatment Plant - Phase 1

**Professional Services from October 31, 2021 to November 27, 2021**

Phase H. Value Engineering/Design Thoroughness Review

| Billing Phase                            | Fee       | Percent Complete | Earned    | Previous Billing | Current Billing |
|------------------------------------------|-----------|------------------|-----------|------------------|-----------------|
| Value Engineering/Design Thoroughness Re | 49,105.00 | 100.00           | 49,105.00 | 49,105.00        | 0.00            |
| Total Fee                                | 49,105.00 |                  | 49,105.00 | 49,105.00        | 0.00            |
| Total Fee                                |           |                  |           |                  | 0.00            |
| Total this Phase                         |           |                  |           |                  | 0.00            |

Phase I. Advertising, Bidding, Contract Award

| Billing Phase                        | Fee       | Percent Complete | Earned    | Previous Billing | Current Billing |
|--------------------------------------|-----------|------------------|-----------|------------------|-----------------|
| Advertising, Bidding, Contract Award | 24,490.00 | 100.00           | 24,490.00 | 24,490.00        | 0.00            |
| Total Fee                            | 24,490.00 |                  | 24,490.00 | 24,490.00        | 0.00            |
| Total Fee                            |           |                  |           |                  | 0.00            |
| Total this Phase                     |           |                  |           |                  | 0.00            |

Phase J. Paper Copies of Final Project Documents

| Billing Phase                           | Fee      | Percent Complete | Earned   | Previous Billing | Current Billing |
|-----------------------------------------|----------|------------------|----------|------------------|-----------------|
| Paper Copies of Final Project Documents | 7,100.00 | 100.00           | 7,100.00 | 7,100.00         | 0.00            |
| Total Fee                               | 7,100.00 |                  | 7,100.00 | 7,100.00         | 0.00            |
| Total Fee                               |          |                  |          |                  | 0.00            |
| Total this Phase                        |          |                  |          |                  | 0.00            |

Phase K. Construction Administration

Now accepting Credit Cards. Please email [ccpayment@mcclurevision.com](mailto:ccpayment@mcclurevision.com) for a secure payment link. DO NOT EMAIL YOUR CREDIT CARD NUMBER. We impose a surcharge of 3.5% on all credit card transactions, which is not greater than our cost of acceptance.

|         |                |                                      |         |        |
|---------|----------------|--------------------------------------|---------|--------|
| Project | 0000190904-000 | Grimes Reverse Osmosis WTP - Phase 1 | Invoice | 136849 |
|---------|----------------|--------------------------------------|---------|--------|

| Billing Phase               | Fee        | Percent Complete | Earned     | Previous Billing | Current Billing |
|-----------------------------|------------|------------------|------------|------------------|-----------------|
| Construction Administration | 563,000.00 | 98.50            | 554,555.00 | 546,110.00       | 8,445.00        |
| Total Fee                   | 563,000.00 |                  | 554,555.00 | 546,110.00       | 8,445.00        |
| Total Fee                   |            |                  |            |                  | 8,445.00        |
| Total this Phase            |            |                  |            |                  | \$8,445.00      |

|                                |             |                      |         |           |           |
|--------------------------------|-------------|----------------------|---------|-----------|-----------|
| Phase                          | L.          | Construction Staking |         |           |           |
|                                |             |                      | Hours   | Rate      | Amount    |
|                                | Crew Chief  |                      | 6.00    | 120.00    | 720.00    |
|                                | Totals      |                      | 6.00    |           | 720.00    |
|                                | Total Labor |                      |         |           | 720.00    |
| Mileage (.70/0.50 p/mile)      |             |                      |         |           | 12.60     |
|                                |             |                      | Current | Prior     | To-Date   |
| Total Billings                 |             |                      | 732.60  | 19,498.18 | 20,230.78 |
| Contract Limit (not-to-exceed) |             |                      |         |           | 20,570.00 |
| Contract Limit Remaining       |             |                      |         |           | 339.22    |
| Total this Phase               |             |                      |         |           | \$732.60  |

|                       |                           |                                 |        |        |           |
|-----------------------|---------------------------|---------------------------------|--------|--------|-----------|
| Phase                 | M.                        | Resident Project Representative |        |        |           |
|                       |                           |                                 | Hours  | Rate   | Amount    |
|                       | On-Site Representative II |                                 | 126.00 | 145.00 | 18,270.00 |
|                       | Totals                    |                                 | 126.00 |        | 18,270.00 |
|                       | Total Labor               |                                 |        |        | 18,270.00 |
| Reimbursable Expenses |                           |                                 |        |        |           |
| R - Per Diem          |                           |                                 |        |        | 21.32     |
| Total Reimbursables   |                           |                                 |        |        | 21.32     |

|                                |  |  |           |            |             |
|--------------------------------|--|--|-----------|------------|-------------|
| Reimbursable Miles             |  |  |           |            | 352.28      |
|                                |  |  | Current   | Prior      | To-Date     |
| Total Billings                 |  |  | 18,643.60 | 522,289.68 | 540,933.28  |
| Contract Limit (not-to-exceed) |  |  |           |            | 546,500.00  |
| Contract Limit Remaining       |  |  |           |            | 5,566.72    |
| Total this Phase               |  |  |           |            | \$18,643.60 |

|                  |    |                 |  |  |      |
|------------------|----|-----------------|--|--|------|
| Phase            | Q. | Record Drawings |  |  |      |
| Total this Phase |    |                 |  |  | 0.00 |

|       |    |                         |  |  |  |
|-------|----|-------------------------|--|--|--|
| Phase | T. | SRF Loan Administration |  |  |  |
|-------|----|-------------------------|--|--|--|

|         |                |                                      |         |        |
|---------|----------------|--------------------------------------|---------|--------|
| Project | 0000190904-000 | Grimes Reverse Osmosis WTP - Phase 1 | Invoice | 136849 |
|---------|----------------|--------------------------------------|---------|--------|

|                     |              |             |               |               |
|---------------------|--------------|-------------|---------------|---------------|
|                     | <b>Hours</b> | <b>Rate</b> | <b>Amount</b> |               |
| Project Coordinator | 8.00         | 90.00       | 720.00        |               |
| Totals              | 8.00         |             | 720.00        |               |
| <b>Total Labor</b>  |              |             |               | <b>720.00</b> |

|                                |                |              |                |                 |
|--------------------------------|----------------|--------------|----------------|-----------------|
|                                | <b>Current</b> | <b>Prior</b> | <b>To-Date</b> |                 |
| Total Billings                 | 720.00         | 17,965.00    | 18,685.00      |                 |
| Contract Limit (not-to-exceed) |                |              | 20,280.00      |                 |
| Contract Limit Remaining       |                |              | 1,595.00       |                 |
| <b>Total this Phase</b>        |                |              |                | <b>\$720.00</b> |

-----

|       |    |                           |
|-------|----|---------------------------|
| Phase | V. | Electrical Room Re-Design |
|-------|----|---------------------------|

|                           |            |                         |               |                         |                        |             |
|---------------------------|------------|-------------------------|---------------|-------------------------|------------------------|-------------|
| <b>Billing Phase</b>      | <b>Fee</b> | <b>Percent Complete</b> | <b>Earned</b> | <b>Previous Billing</b> | <b>Current Billing</b> |             |
| Electrical Room Re-Design | 28,500.00  | 100.00                  | 28,500.00     | 28,500.00               | 0.00                   |             |
| Total Fee                 | 28,500.00  |                         | 28,500.00     | 28,500.00               | 0.00                   |             |
|                           |            | <b>Total Fee</b>        |               |                         |                        | <b>0.00</b> |
|                           |            |                         |               | <b>Total this Phase</b> |                        | <b>0.00</b> |

-----

|       |    |                                |
|-------|----|--------------------------------|
| Phase | W. | Electrical Component Re-Design |
|-------|----|--------------------------------|

|                                |            |                         |               |                         |                        |             |
|--------------------------------|------------|-------------------------|---------------|-------------------------|------------------------|-------------|
| <b>Billing Phase</b>           | <b>Fee</b> | <b>Percent Complete</b> | <b>Earned</b> | <b>Previous Billing</b> | <b>Current Billing</b> |             |
| Electrical Component Re-Design | 35,000.00  | 100.00                  | 35,000.00     | 35,000.00               | 0.00                   |             |
| Total Fee                      | 35,000.00  |                         | 35,000.00     | 35,000.00               | 0.00                   |             |
|                                |            | <b>Total Fee</b>        |               |                         |                        | <b>0.00</b> |
|                                |            |                         |               | <b>Total this Phase</b> |                        | <b>0.00</b> |

-----

|       |    |                                       |
|-------|----|---------------------------------------|
| Phase | Z. | Water Utility-Emergency Response Plan |
|-------|----|---------------------------------------|

|                                       |            |                         |               |                               |                        |                    |
|---------------------------------------|------------|-------------------------|---------------|-------------------------------|------------------------|--------------------|
| <b>Billing Phase</b>                  | <b>Fee</b> | <b>Percent Complete</b> | <b>Earned</b> | <b>Previous Billing</b>       | <b>Current Billing</b> |                    |
| Water Utility-Emergency Response Plan | 12,000.00  | 50.00                   | 6,000.00      | 0.00                          | 6,000.00               |                    |
| Total Fee                             | 12,000.00  |                         | 6,000.00      | 0.00                          | 6,000.00               |                    |
|                                       |            | <b>Total Fee</b>        |               |                               |                        | <b>6,000.00</b>    |
|                                       |            |                         |               | <b>Total this Phase</b>       |                        | <b>\$6,000.00</b>  |
|                                       |            |                         |               | <b>Total Due this Invoice</b> |                        | <b>\$34,541.20</b> |

#### Outstanding Invoices

|               |             |                |
|---------------|-------------|----------------|
| <b>Number</b> | <b>Date</b> | <b>Balance</b> |
| 135648        | 8/31/2021   | .10            |
| <b>Total</b>  |             | <b>.10</b>     |

## **GRIMES RESOLUTION 01-2222**

### **RESOLUTION REGARDING UNCOLLECTABLE UTILITY DEBT**

WHEREAS, the City of Grimes uses several methods to collect past due utility accounts, and has a good collection record, and

WHEREAS, overdue utility accounts in excess of \$50.00, may be submitted to the Iowa Income Offset Program for collection as long as Grimes has a Social Security Number for the delinquent account holder, and

WHEREAS, overdue utility accounts where Social Security Numbers have not been provided or are under \$50.00 are not eligible for collection by the Iowa Income Offset Program, and some delinquent accounts are too small for collection efforts that will not exceed the costs to Grimes, and

WHEREAS, after multiple attempts and for the reasons previously listed, the utility accounts listed on the attached spreadsheet should be considered uncollectable.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRIMES, IOWA, that the City Finance Officer is authorize the write off of uncollectable utility accounts in the amount of \$324.32 (listed on attached Exhibit A) and remove them from the City's accounting system as outstanding delinquent utility charges.

PASSED AND APPROVED THIS 25<sup>th</sup> day of January 2022.

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Scott Mikkelsen, Mayor

ATTEST:

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Rochelle Williams, City Clerk



# Write Offs

|    | Acct #    | Amount   | Comment                                       | Move Out Date |
|----|-----------|----------|-----------------------------------------------|---------------|
| 1  | 117500003 | \$0.07   | Amount remaining after Offset paid            | 8/19/2019     |
| 2  | 119850007 | \$0.71   | Amount remaining after Offset paid            | 7/15/2016     |
| 3  | 119990005 | \$0.76   | Amount remaining after Offset paid            | 4/16/2019     |
| 4  | 120370001 | \$2.48   | Resident is deceased. Son is refusing to pay. | 9/17/2021     |
| 5  | 121810009 | \$0.97   | Amount remaining after Offset paid            | 7/31/2020     |
| 6  | 123720004 | \$0.36   | Amount remaining after Offset paid            | 3/16/2020     |
| 7  | 131120205 | \$8.41   | Amount too small for Offset                   | 7/27/2020     |
| 8  | 134410408 | \$24.95  | Amount too small for Offset                   | 9/2/2020      |
| 9  | 134420507 | \$0.43   | Amount remaining after Offset paid            | 6/18/2019     |
| 10 | 201250006 | \$14.36  | Amount too small for Offset                   | 7/1/2021      |
| 11 | 201260005 | \$0.28   | Amount remaining after Offset paid            | 4/7/2020      |
| 12 | 201971007 | \$225.29 | No SSN to submit to Offset                    | 12/10/2020    |
| 13 | 202040008 | \$44.64  | No SSN to submit to Offset                    | 2/4/2021      |
| 14 | 202070006 | \$0.61   | Amount remaining after Offset paid            | 12/10/2020    |
|    |           |          |                                               |               |
|    |           | \$324.32 |                                               |               |

\* Amounts under \$50 can not be submitted to Offset

NOTICE OF PUBLIC HEARING FOR THE CITY OF GRIMES TO CONSIDER VACATING  
CERTAIN EASEMENT IN GATEWAY COMMERCE PLAT 3

NOTICE IS HEREBY GIVEN that the City Council of the City of Grimes, Iowa, will meet at the Grimes Community Complex, 410 SE Main Street, in the City of Grimes, Iowa, at 5:30 p.m. on the 22<sup>nd</sup> day of February, 2022, at which time and place the City Council will hold a public hearing on a proposed Resolution Vacating Certain Easement in Gateway Commerce Plat 3. Such Resolution is entitled as follows:

RESOLUTION ON NOTICE AND INTENT TO VACATE CERTAIN PUBLIC ROAD  
RIGHT-OF-WAY EASEMENT IN GATEWAY COMMERCE PLAT 3 AND SETTING  
PUBLIC HEARING

For all the particulars of the proposed easement vacation, see the proposed Resolution entitled as set forth above now on file at the Grimes City Hall with the City Clerk of the City of Grimes.

All interested persons may appear at the public hearing and at such time and place the Grimes City Council will consider any objections to the proposed Resolution and give all interested persons an opportunity to be heard. This Notice is given by order of the City Council of the City of Grimes, Iowa.

Rochelle Williams  
City Clerk

Exhibit A

A Public Road Right-of-Way Easement, filed in the records of the Polk County recorder on April 8, 2004, at Book 10472, Page 112-116, and more specifically described as follows:



*101 NE Harvey, Grimes, Iowa 50111  
515.986.3036 Fax 515.986.3846*

## AGENDA MEMO

For Meeting of January 25, 2022

**AGENDA HEADING:** Resolution on Notice and Intent to Vacate Certain Public Road Right-of-Way Easement in Gateway Commerce Plat 3 and Setting Public Hearing

**SYNOPSIS:** The existing Public Road Right-of-Way easement within the Gateway Commerce Plat 3 that was granted to the City is no longer necessary. The City of Urbandale does not desire for SE Beisser Drive to continue south into Urbandale. Therefore, it is not necessary for the City of Grimes to keep the right-of-way easement and are intending to vacate the easement. As such, with any disposal of public property, a public hearing must be held before doing so.

**FISCAL IMPACT:**

N/A

**PREVIOUS COUNCIL ACTION(S):**

Approve Gateway Commerce Plat 3 – 2004

**BOARD/COMMISSION ACTION(S):**

N/A

**STAFF/COMMITTEE RECOMMENDATION:**

Staff would recommend approval of the Resolution.

**RESOLUTION NO. 01-2322**

**RESOLUTION ON NOTICE AND INTENT TO VACATE CERTAIN PUBLIC ROAD  
RIGHT-OF-WAY EASEMENT IN GATEWAY COMMERCE PLAT 3 AND SETTING  
PUBLIC HEARING**

WHEREAS, the City of Grimes is the holder of certain public road right-of-way easement within city limits located in Gateway Commerce Plat 3, namely:

A Public Road Right-of-Way Easement, filed in the records of the Polk County recorder on April 8, 2004, at Book 10472, Page 112-116, and more specifically described as follows:

**See Exhibit A**

WHEREAS, the City of Grimes intends to terminate and dispose of said easement interests in accordance with Section 364.7 of the Iowa Code; and

NOW, THEREFORE, BE IT RESOLVED by the City Council for the City of Grimes, Iowa:

SECTION 1. That pursuant to Iowa Code Sections 354.23 and 364.7, a public hearing shall be held on February 22, 2022 at 5:30 p.m. at the Grimes Community Complex 410 SE Main Street regarding the proposal to vacate the above-described public road right-of-way easement.

SECTION 2. That the City Clerk is hereby authorized and directed to publish and give notice of the public hearing on this matter as provided by law.

Passed by the council this 25<sup>th</sup> day of January, 2022.

---

Scott Mikkelsen, Mayor

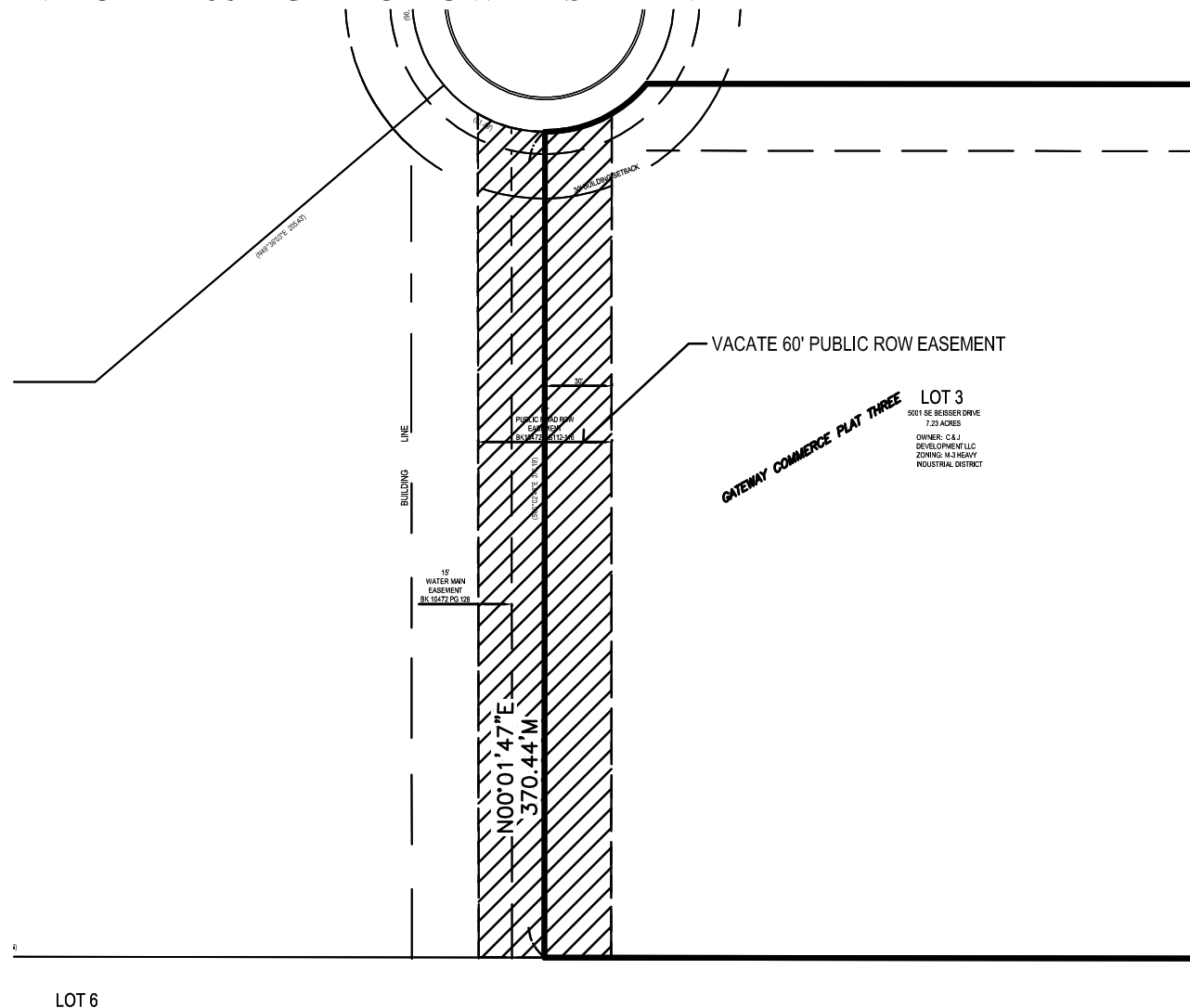
ATTEST:

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Rochelle Williams, City Clerk



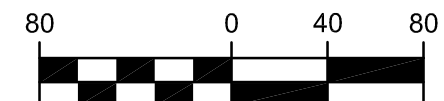
## VACATE 60' PUBLIC ROW EASEMENT



AND, THE WEST 30.00 FEET OF LOT 3 IN GATEWAY  
COMMERCE PLAT THREE, AN OFFICIAL PLAT, GRIMES,  
POLK COUNTY, IOWA

WESTERN PROPERTIES LLC  
3917 NW 121ST STREET  
URBANDALE, IOWA 50323  
STEVE JORDISON

- |                                                                                      |                        |
|--------------------------------------------------------------------------------------|------------------------|
|   | PROPERTY CORNER        |
|  | SECTION CORNER         |
| M                                                                                    | MEASURED DISTANCE      |
| P                                                                                    | PLATTED DISTANCE       |
| D                                                                                    | DEEDED DISTANCE        |
| PRA                                                                                  | PREVIOUSLY RECORDED AS |
| ROW                                                                                  | RIGHT OF WAY           |
| POC                                                                                  | POINT OF COMMENCEMENT  |
| POB                                                                                  | POINT OF BEGINNING     |



**EASEMENT EXHIBIT**

PROJECT NUMBER:  
**160222-1**

Established 1959

NOTICE OF PUBLIC HEARING FOR THE CITY OF GRIMES TO CONSIDER VACATING  
CERTAIN EASEMENT IN GATEWAY COMMERCE PLAT 3

NOTICE IS HEREBY GIVEN that the City Council of the City of Grimes, Iowa, will meet at the Grimes Community Complex, 410 SE Main Street, in the City of Grimes, Iowa, at 5:30 p.m. on the 22<sup>nd</sup> day of February, 2022, at which time and place the City Council will hold a public hearing on a proposed Resolution Vacating Certain Easement in Gateway Commerce Plat 3. Such Resolution is entitled as follows:

RESOLUTION ON NOTICE AND INTENT TO VACATE CERTAIN PUBLIC ROAD  
RIGHT-OF-WAY EASEMENT IN GATEWAY COMMERCE PLAT 3 AND SETTING  
PUBLIC HEARING

For all the particulars of the proposed easement vacation, see the proposed Resolution entitled as set forth above now on file at the Grimes City Hall with the City Clerk of the City of Grimes.

All interested persons may appear at the public hearing and at such time and place the Grimes City Council will consider any objections to the proposed Resolution and give all interested persons an opportunity to be heard. This Notice is given by order of the City Council of the City of Grimes, Iowa.

Exhibit A

A Public Road Right-of-Way Easement, filed in the records of the Polk County recorder on April 8, 2004, at Book 10472, Page 112-116, and more specifically described as follows:

324-810-6490

**Contractor's Application for Payment No.**
**25 (Twenty-five)**
**Application Period:**

12/1/2021

to

12/31/2021

**Application Date:**

1/3/2022

|                              |                                                                      |                                      |                                                                             |                                   |                                                              |
|------------------------------|----------------------------------------------------------------------|--------------------------------------|-----------------------------------------------------------------------------|-----------------------------------|--------------------------------------------------------------|
| <b>To (Owner):</b>           | City of Grimes, IA<br>101 NE Harvey Street, Grimes, Iowa 50111       | <b>From (Contractor):</b>            | Shank Constructors, Inc.<br>3501 85th Avenue North, Brooklyn Park, MN 55443 | <b>Via (Engineer):</b>            | McClure Engineering Co.<br>1360 NW 121st St, Clive, IA 50325 |
| <b>Owner's DWSRF Number:</b> | FS-77-18-DWSRF-016                                                   | <b>Contractor's Contract Number:</b> | 1300                                                                        | <b>Engineer's Project Number:</b> | 190904                                                       |
| <b>Project:</b>              | City of Grimes, IA - Reverse Osmosis Water Treatment Plant - Phase 1 |                                      | <b>Contract:</b>                                                            | Grimes RO WTP - Phase 1           |                                                              |

**Application For Payment - Change Order Summary**
**Approved Change Orders**

| Number                             | Additions     | Deductions |
|------------------------------------|---------------|------------|
| 001                                | \$ 37,166.00  | \$ -       |
| 002                                | \$ 71,894.00  | \$ -       |
| 003                                | \$ 312,226.00 | \$ -       |
|                                    |               |            |
|                                    |               |            |
|                                    |               |            |
|                                    |               |            |
|                                    |               |            |
|                                    |               |            |
| <b>Totals:</b>                     | \$ 421,286.00 | \$ -       |
| <b>Net Change by Change Order:</b> | \$ 421,286.00 |            |

|                                                                                             |                  |
|---------------------------------------------------------------------------------------------|------------------|
| 1. Original Contract Price.....                                                             | \$ 17,951,200.00 |
| 2. Net change by Change Orders.....                                                         | \$ 421,286.00    |
| 3. Current Contract Price (Line 1 ± 2).....                                                 | \$ 18,372,486.00 |
| 4. Total Completed and Stored to Date<br>(Column F on Progress Estimate).....               | \$ 18,215,957.00 |
| 5. Retainage                                                                                |                  |
| a. 5.0% X \$ 18,196,157.00 Work Completed.....                                              | \$ 909,807.85    |
| b. 5.0% X \$ 19,800.00 Stored Material.....                                                 | \$ 990.00        |
| c. Early Release of Retainage.....                                                          | \$ 454,903.92    |
| d. Total Retainage (Line 5a + Line 5b - Line 5c).....                                       | \$ 455,893.93    |
| 6. Amount Eligible to Date (Line 4 - Line 5d).....                                          | \$ 17,760,063.07 |
| 7. Less Previous Payments (Line 6 from prior Application).....                              | \$ 17,199,700.13 |
| 8. Amount Due This Application.....                                                         | \$ 560,362.94    |
| 9. Balance to Finish, Plus Retainage<br>(Column G on Progress Estimate + Line 5 above)..... | \$ 612,422.93    |

**Contractor's Certification**

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By:

Date: 1/17/2022

Payment of: \$560,362.94

(Line 8 or other - attach explanation of the other amount)

is recommended by:



(Engineer)

1/17/2022

(Date)

Payment of:

(Line 8 or other - attach explanation of the other amount)

is approved by:

(Owner)

(Date)

Approved by:

Funding Agency (if applicable)

(Date)



# Progress Estimate - Lump Sum Work

# Contractor's Application

|                                           |                                                  |                      |                                 |              |                                            |                                                |         |                           |
|-------------------------------------------|--------------------------------------------------|----------------------|---------------------------------|--------------|--------------------------------------------|------------------------------------------------|---------|---------------------------|
| For (Contract): Grimes RO WTP - Phase 1   |                                                  |                      |                                 |              | Application Number:                        | 25 (Twenty-five)                               |         |                           |
| Application Period:                       | 12/1/2021                                        | to                   | 12/31/2021                      |              | Application Date:                          | 1/3/2022                                       |         |                           |
| A                                         |                                                  | B                    | Work Completed                  |              | E                                          | F                                              |         | G                         |
|                                           |                                                  |                      | C                               | D            |                                            |                                                |         |                           |
| Specification Section Number              | Description                                      | Scheduled Value (\$) | From Previous Application (C+D) | This Period  | Materials Presently Stored (not in C or D) | Total Completed and Stored to Date (C + D + E) | % (F/B) | Balance to Finish (B - F) |
| <b>Division 01 - General Requirements</b> |                                                  |                      |                                 |              |                                            |                                                |         |                           |
| 01.01                                     | Bonds & Insurance                                | \$ 269,268.00        | \$ 269,268.00                   | \$ -         |                                            | \$ 269,268.00                                  | 100.00% | \$ -                      |
| 01.02                                     | General / Mobilization                           | \$ 88,000.00         | \$ 88,000.00                    | \$ -         |                                            | \$ 88,000.00                                   | 100.00% | \$ -                      |
| 01.03                                     | Furnishings / Appliance / AV Equipment Allowance | \$ 80,000.00         | \$ 60,455.00                    | \$ 19,195.00 |                                            | \$ 79,650.00                                   | 99.56%  | \$ 350.00                 |
| 01.04                                     | Submittal Software Allowance                     | \$ 18,000.00         | \$ 9,000.00                     | \$ -         |                                            | \$ 9,000.00                                    | 50.00%  | \$ 9,000.00               |
| <b>Division 02 - Existing Conditions</b>  |                                                  |                      |                                 |              |                                            |                                                |         |                           |
| 02.01                                     | Demolition - Process                             | \$ 75,624.00         | \$ 75,624.00                    | \$ -         |                                            | \$ 75,624.00                                   | 100.00% | \$ -                      |
| 02.02                                     | Demolition - Existing Site Fence                 | \$ 7,800.00          | \$ 7,800.00                     | \$ -         |                                            | \$ 7,800.00                                    | 100.00% | \$ -                      |
| <b>Division 03 - Concrete</b>             |                                                  |                      |                                 |              |                                            |                                                |         |                           |
| 03.01                                     | Cast In Place Concrete / Reinforcement           |                      |                                 |              |                                            |                                                |         |                           |
| 03.01.1                                   | Spread Footings Office Area                      | \$ 3,800.00          | \$ 3,800.00                     | \$ -         |                                            | \$ 3,800.00                                    | 100.00% | \$ -                      |
| 03.01.2                                   | Ribbon Footings Process Area                     | \$ 96,250.00         | \$ 96,250.00                    | \$ -         |                                            | \$ 96,250.00                                   | 100.00% | \$ -                      |
| 03.01.3                                   | Ribbon Footings Office Area                      | \$ 68,300.00         | \$ 68,300.00                    | \$ -         |                                            | \$ 68,300.00                                   | 100.00% | \$ -                      |
| 03.01.4                                   | Foundation Walls Process Area                    | \$ 13,850.00         | \$ 13,850.00                    | \$ -         |                                            | \$ 13,850.00                                   | 100.00% | \$ -                      |
| 03.01.5                                   | Pipe Trench Mat Slabs                            | \$ 179,240.00        | \$ 179,240.00                   | \$ -         |                                            | \$ 179,240.00                                  | 100.00% | \$ -                      |
| 03.01.6                                   | Pipe Trench Walls & Piers                        | \$ 266,844.00        | \$ 266,844.00                   | \$ -         |                                            | \$ 266,844.00                                  | 100.00% | \$ -                      |
| 03.01.7                                   | Basement Mat Slab                                | \$ 203,500.00        | \$ 203,500.00                   | \$ -         |                                            | \$ 203,500.00                                  | 100.00% | \$ -                      |
| 03.01.8                                   | Basement Walls & Columns                         | \$ 234,450.00        | \$ 234,450.00                   | \$ -         |                                            | \$ 234,450.00                                  | 100.00% | \$ -                      |
| 03.01.9                                   | Phosphate/Ammonia Area Slabs                     | \$ 29,462.00         | \$ 29,462.00                    | \$ -         |                                            | \$ 29,462.00                                   | 100.00% | \$ -                      |
| 03.01.10                                  | Phosphate/Ammonia Area Walls                     | \$ 44,100.00         | \$ 44,100.00                    | \$ -         |                                            | \$ 44,100.00                                   | 100.00% | \$ -                      |
| 03.01.11                                  | Chlorine Room Slabs                              | \$ 35,350.00         | \$ 35,350.00                    | \$ -         |                                            | \$ 35,350.00                                   | 100.00% | \$ -                      |
| 03.01.12                                  | Chlorine Room Walls                              | \$ 40,050.00         | \$ 40,050.00                    | \$ -         |                                            | \$ 40,050.00                                   | 100.00% | \$ -                      |
| 03.01.13                                  | Flushing Box                                     | \$ 9,800.00          | \$ 9,800.00                     | \$ -         |                                            | \$ 9,800.00                                    | 100.00% | \$ -                      |
| 03.01.14                                  | Stoops                                           | \$ 14,440.00         | \$ 14,440.00                    | \$ -         |                                            | \$ 14,440.00                                   | 100.00% | \$ -                      |
| 03.01.15                                  | Pump Room Elevated Slab                          | \$ 222,350.00        | \$ 222,350.00                   | \$ -         |                                            | \$ 222,350.00                                  | 100.00% | \$ -                      |
| 03.01.16                                  | SOG East Process Area                            | \$ 95,350.00         | \$ 95,350.00                    | \$ -         |                                            | \$ 95,350.00                                   | 100.00% | \$ -                      |
| 03.01.17                                  | SOG West Process Area                            | \$ 29,200.00         | \$ 29,200.00                    | \$ -         |                                            | \$ 29,200.00                                   | 100.00% | \$ -                      |
| 03.01.18                                  | SOG Office Area                                  | \$ 30,690.00         | \$ 30,690.00                    | \$ -         |                                            | \$ 30,690.00                                   | 100.00% | \$ -                      |
| 03.01.19                                  | Generator Pad                                    | \$ 49,070.00         | \$ 49,070.00                    | \$ -         |                                            | \$ 49,070.00                                   | 100.00% | \$ -                      |



| A                                             |                                                                                        | B                       | Work Completed                        |             | E                                                | F                                                    |            | G                            |
|-----------------------------------------------|----------------------------------------------------------------------------------------|-------------------------|---------------------------------------|-------------|--------------------------------------------------|------------------------------------------------------|------------|------------------------------|
|                                               |                                                                                        |                         | C                                     | D           |                                                  |                                                      |            |                              |
| Specification<br>Section<br>Number            | Description                                                                            | Scheduled Value<br>(\$) | From Previous<br>Application<br>(C+D) | This Period | Materials Presently<br>Stored<br>(not in C or D) | Total Completed<br>and Stored to Date<br>(C + D + E) | %<br>(F/B) | Balance to Finish<br>(B - F) |
| 03.01.20                                      | Sign                                                                                   | \$ 10,700.00            | \$ 10,700.00                          | \$ -        |                                                  | \$ 10,700.00                                         | 100.00%    | \$ -                         |
| 03.01.21                                      | Misc Equipment Pads                                                                    | \$ 26,480.00            | \$ 26,480.00                          | \$ -        |                                                  | \$ 26,480.00                                         | 100.00%    | \$ -                         |
| 03.01.22                                      | Concrete Stair                                                                         | \$ 4,500.00             | \$ 4,500.00                           | \$ -        |                                                  | \$ 4,500.00                                          | 100.00%    | \$ -                         |
| 03.01.23                                      | Precast Topping                                                                        | \$ 4,800.00             | \$ 4,800.00                           | \$ -        |                                                  | \$ 4,800.00                                          | 100.00%    | \$ -                         |
| 03.02                                         | Precast Concrete                                                                       | \$ 645,000.00           | \$ 645,000.00                         | \$ -        |                                                  | \$ 645,000.00                                        | 100.00%    | \$ -                         |
| Division 04 - Masonry                         |                                                                                        |                         |                                       |             |                                                  |                                                      |            |                              |
| 04.01                                         | Masonry                                                                                | \$ 85,908.00            | \$ 85,908.00                          | \$ -        |                                                  | \$ 85,908.00                                         | 100.00%    | \$ -                         |
| Division 05 - Metals                          |                                                                                        |                         |                                       |             |                                                  |                                                      |            |                              |
| 05.01                                         | Structural Steel & Misc Metal / Steel Joist -<br>Decking / Stairs - Railings - Grating | \$ 422,040.00           | \$ 422,040.00                         | \$ -        |                                                  | \$ 422,040.00                                        | 100.00%    | \$ -                         |
| 05.02                                         | Metals & Precast Erection                                                              | \$ 270,711.00           | \$ 270,711.00                         | \$ -        |                                                  | \$ 270,711.00                                        | 100.00%    | \$ -                         |
| Division 06 - Wood, Plastics, and Composites  |                                                                                        |                         |                                       |             |                                                  |                                                      |            |                              |
| 06.01                                         | Rough Carpentry                                                                        | \$ 2,500.00             | \$ 2,500.00                           | \$ -        |                                                  | \$ 2,500.00                                          | 100.00%    | \$ -                         |
| Division 07 - Thermal and Moisture Protection |                                                                                        |                         |                                       |             |                                                  |                                                      |            |                              |
| 07.01                                         | Damp Proofing - Insulation                                                             | \$ 17,245.00            | \$ 17,245.00                          | \$ -        |                                                  | \$ 17,245.00                                         | 100.00%    | \$ -                         |
| 07.02                                         | Roofing / Roofing Accessories                                                          | \$ 281,900.00           | \$ 281,900.00                         | \$ -        |                                                  | \$ 281,900.00                                        | 100.00%    | \$ -                         |
| 07.03                                         | Sealants                                                                               | \$ 19,195.00            | \$ 19,195.00                          | \$ -        |                                                  | \$ 19,195.00                                         | 100.00%    | \$ -                         |
| Division 08 - Openings                        |                                                                                        |                         |                                       |             |                                                  |                                                      |            |                              |
| 08.01                                         | Doors / Frames / Hardware / Hatches                                                    |                         |                                       |             |                                                  |                                                      |            |                              |
| 08.01.1                                       | Doors & Hardware                                                                       | \$ 64,500.00            | \$ 64,500.00                          | \$ -        |                                                  | \$ 64,500.00                                         | 100.00%    | \$ -                         |
| 08.01.2                                       | Access Hatches                                                                         | \$ 2,500.00             | \$ 2,500.00                           | \$ -        |                                                  | \$ 2,500.00                                          | 100.00%    | \$ -                         |
| 08.02                                         | Overhead Coiling Doors                                                                 | \$ 52,000.00            | \$ 52,000.00                          | \$ -        |                                                  | \$ 52,000.00                                         | 100.00%    | \$ -                         |
| 08.03                                         | Aluminum Entrance & Storefronts                                                        | \$ 46,798.00            | \$ 46,798.00                          | \$ -        | \$ -                                             | \$ 46,798.00                                         | 100.00%    | \$ -                         |
| 08.04                                         | Architectural Louvers                                                                  | \$ 46,521.00            | \$ 4,500.00                           | \$ -        |                                                  | \$ 4,500.00                                          | 9.67%      | \$ 42,021.00                 |
| Division 09 - Finishes                        |                                                                                        |                         |                                       |             |                                                  |                                                      |            |                              |
| 09.01                                         | Gypsum Board / Framing / Ceilings                                                      | \$ 79,904.00            | \$ 79,904.00                          | \$ -        |                                                  | \$ 79,904.00                                         | 100.00%    | \$ -                         |
| 09.02                                         | Floor Coverings                                                                        | \$ 30,600.00            | \$ 30,600.00                          | \$ -        | \$ -                                             | \$ 30,600.00                                         | 100.00%    | \$ -                         |
| 09.03                                         | Resinous Flooring                                                                      | \$ 102,050.00           | \$ 102,050.00                         | \$ -        |                                                  | \$ 102,050.00                                        | 100.00%    | \$ -                         |
| 09.04                                         | Painting                                                                               | \$ 284,354.00           | \$ 283,250.00                         | \$ -        |                                                  | \$ 283,250.00                                        | 99.61%     | \$ 1,104.00                  |
| Division 10 - Specialties                     |                                                                                        |                         |                                       |             |                                                  |                                                      |            |                              |
| 10.01                                         | Signage                                                                                | \$ 10,776.00            | \$ 10,776.00                          | \$ -        |                                                  | \$ 10,776.00                                         | 100.00%    | \$ -                         |
| 10.02                                         | Toilet Compartments & Accessories                                                      | \$ 2,710.00             | \$ 2,710.00                           | \$ -        |                                                  | \$ 2,710.00                                          | 100.00%    | \$ -                         |
| 10.03                                         | Shower Accessories                                                                     | \$ 2,580.00             | \$ 2,580.00                           | \$ -        |                                                  | \$ 2,580.00                                          | 100.00%    | \$ -                         |
| 10.04                                         | Fire Extinguishers                                                                     | \$ 1,540.00             | \$ 800.00                             | \$ -        |                                                  | \$ 800.00                                            | 51.95%     | \$ 740.00                    |
| 10.05                                         | Lockers                                                                                | \$ 3,275.00             | \$ 3,275.00                           | \$ -        |                                                  | \$ 3,275.00                                          | 100.00%    | \$ -                         |



| A                                                               |                                          | B                       | Work Completed                        |             | E                                                | F                                                    |            | G                            |
|-----------------------------------------------------------------|------------------------------------------|-------------------------|---------------------------------------|-------------|--------------------------------------------------|------------------------------------------------------|------------|------------------------------|
|                                                                 |                                          |                         | C                                     | D           |                                                  |                                                      |            |                              |
| Specification<br>Section<br>Number                              | Description                              | Scheduled Value<br>(\$) | From Previous<br>Application<br>(C+D) | This Period | Materials Presently<br>Stored<br>(not in C or D) | Total Completed<br>and Stored to Date<br>(C + D + E) | %<br>(F/B) | Balance to Finish<br>(B - F) |
| Division 12 - Furnishings                                       |                                          |                         |                                       |             |                                                  |                                                      |            |                              |
| 12.01                                                           | Sunshades                                | \$ 16,572.00            | \$ 7,500.00                           | \$ 6,000.00 |                                                  | \$ 13,500.00                                         | 81.46%     | \$ 3,072.00                  |
| 12.02                                                           | Window Shades                            | \$ 2,555.00             | \$ 2,555.00                           | \$ -        |                                                  | \$ 2,555.00                                          | 100.00%    | \$ -                         |
| 12.03                                                           | Institutional Casework                   | \$ 11,848.00            | \$ 11,848.00                          | \$ -        |                                                  | \$ 11,848.00                                         | 100.00%    | \$ -                         |
| 12.04                                                           | Lab Casework                             | \$ 21,840.00            | \$ 21,840.00                          | \$ -        |                                                  | \$ 21,840.00                                         | 100.00%    | \$ -                         |
| Division 21 - Fire Suppression                                  |                                          |                         |                                       |             |                                                  |                                                      |            |                              |
| 21.01                                                           | Fire Protection                          | \$ 143,575.00           | \$ 143,575.00                         | \$ -        |                                                  | \$ 143,575.00                                        | 100.00%    | \$ -                         |
| Division 22 - Plumbing                                          |                                          |                         |                                       |             |                                                  |                                                      |            |                              |
| 22.01                                                           | Plumbing / Fixtures / Equipment          |                         |                                       |             |                                                  |                                                      |            |                              |
| 22.01.1                                                         | Process Air Piping & Compressor          | \$ 15,850.00            | \$ 15,850.00                          | \$ -        |                                                  | \$ 15,850.00                                         | 100.00%    | \$ -                         |
| 22.01.2                                                         | Basement Plumbing Underground            | \$ 58,788.00            | \$ 58,788.00                          | \$ -        |                                                  | \$ 58,788.00                                         | 100.00%    | \$ -                         |
| 22.01.3                                                         | Process Area Plumbing Underground        | \$ 86,105.00            | \$ 86,105.00                          | \$ -        |                                                  | \$ 86,105.00                                         | 100.00%    | \$ -                         |
| 22.01.4                                                         | Office Area Plumbing Underground         | \$ 38,200.00            | \$ 38,200.00                          | \$ -        |                                                  | \$ 38,200.00                                         | 100.00%    | \$ -                         |
| 22.01.5                                                         | Heating Water Piping                     | \$ 101,500.00           | \$ 101,500.00                         | \$ -        |                                                  | \$ 101,500.00                                        | 100.00%    | \$ -                         |
| 22.01.6                                                         | Condensate Piping                        | \$ 7,500.00             | \$ 7,500.00                           | \$ -        |                                                  | \$ 7,500.00                                          | 100.00%    | \$ -                         |
| 22.01.7                                                         | Building VT & Drain Process Area         | \$ 38,500.00            | \$ 38,500.00                          | \$ -        |                                                  | \$ 38,500.00                                         | 100.00%    | \$ -                         |
| 22.01.8                                                         | Building VT & Drain Office Area          | \$ 38,500.00            | \$ 38,500.00                          | \$ -        |                                                  | \$ 38,500.00                                         | 100.00%    | \$ -                         |
| 22.01.9                                                         | Domestic Water Piping Office Area        | \$ 55,450.00            | \$ 55,450.00                          | \$ -        |                                                  | \$ 55,450.00                                         | 100.00%    | \$ -                         |
| 22.01.10                                                        | Domestic Water Piping Process Area       | \$ 33,280.00            | \$ 32,000.00                          | \$ 1,280.00 |                                                  | \$ 33,280.00                                         | 100.00%    | \$ -                         |
| 22.01.11                                                        | Plumbing Fixtures                        | \$ 18,500.00            | \$ 18,000.00                          | \$ 500.00   |                                                  | \$ 18,500.00                                         | 100.00%    | \$ -                         |
| 22.01.12                                                        | Trench Drains                            | \$ 30,050.00            | \$ 30,050.00                          | \$ -        |                                                  | \$ 30,050.00                                         | 100.00%    | \$ -                         |
| 22.01.13                                                        | Heating Equipment                        | \$ 22,100.00            | \$ 22,100.00                          | \$ -        |                                                  | \$ 22,100.00                                         | 100.00%    | \$ -                         |
| Division 23 - Heating, Ventilating, and Air Conditioning (HVAC) |                                          |                         |                                       |             |                                                  |                                                      |            |                              |
| 23.01                                                           | HVAC                                     |                         |                                       |             |                                                  |                                                      |            |                              |
| 23.01.1                                                         | Preconstruction/Mobilization             | \$ 53,990.00            | \$ 53,990.00                          | \$ -        |                                                  | \$ 53,990.00                                         | 100.00%    | \$ -                         |
| 23.01.2                                                         | Shop Frabrication                        | \$ 76,523.00            | \$ 76,523.00                          | \$ -        |                                                  | \$ 76,523.00                                         | 100.00%    | \$ -                         |
| 23.01.3                                                         | HVAC Install                             | \$ 107,123.00           | \$ 107,123.00                         | \$ -        |                                                  | \$ 107,123.00                                        | 100.00%    | \$ -                         |
| 23.01.4                                                         | HVAC Equipment                           | \$ 405,041.00           | \$ 405,041.00                         | \$ -        |                                                  | \$ 405,041.00                                        | 100.00%    | \$ -                         |
| 23.01.5                                                         | HVAC Insulation                          | \$ 3,796.00             | \$ 3,796.00                           | \$ -        |                                                  | \$ 3,796.00                                          | 100.00%    | \$ -                         |
| 23.01.6                                                         | Temperature Controls                     | \$ 105,622.00           | \$ 105,622.00                         | \$ -        |                                                  | \$ 105,622.00                                        | 100.00%    | \$ -                         |
| 23.01.7                                                         | Test & Balance                           | \$ 5,565.00             | \$ 4,600.00                           | \$ 965.00   |                                                  | \$ 5,565.00                                          | 100.00%    | \$ -                         |
| 23.01.8                                                         | Commissioning                            | \$ 19,740.00            | \$ 18,740.00                          | \$ 1,000.00 |                                                  | \$ 19,740.00                                         | 100.00%    | \$ -                         |
| 23.01.9                                                         | Refrigeration Piping Modeling/Management | \$ 15,522.00            | \$ 15,522.00                          | \$ -        |                                                  | \$ 15,522.00                                         | 100.00%    | \$ -                         |
| 23.01.10                                                        | Refrigeration Materials                  | \$ 15,995.00            | \$ 15,995.00                          | \$ -        |                                                  | \$ 15,995.00                                         | 100.00%    | \$ -                         |
| 23.01.11                                                        | Refrigeration Labor                      | \$ 20,755.00            | \$ 20,755.00                          | \$ -        |                                                  | \$ 20,755.00                                         | 100.00%    | \$ -                         |
| 23.02                                                           | Geothermal System                        | \$ 196,069.00           | \$ 196,069.00                         | \$ -        |                                                  | \$ 196,069.00                                        | 100.00%    | \$ -                         |



| A                                            |                                                                                        | B                       | Work Completed                        |              | E                                                | F                                                    |            | G                            |
|----------------------------------------------|----------------------------------------------------------------------------------------|-------------------------|---------------------------------------|--------------|--------------------------------------------------|------------------------------------------------------|------------|------------------------------|
|                                              |                                                                                        |                         | C                                     | D            |                                                  |                                                      |            |                              |
| Specification<br>Section<br>Number           | Description                                                                            | Scheduled Value<br>(\$) | From Previous<br>Application<br>(C+D) | This Period  | Materials Presently<br>Stored<br>(not in C or D) | Total Completed<br>and Stored to Date<br>(C + D + E) | %<br>(F/B) | Balance to Finish<br>(B - F) |
| Division 25 - Integrated Automation          |                                                                                        |                         |                                       |              |                                                  |                                                      |            |                              |
| 25.01                                        | Approved Design Submittals                                                             | \$ 25,000.00            | \$ 25,000.00                          | \$ -         |                                                  | \$ 25,000.00                                         | 100.00%    | \$ -                         |
| 25.02                                        | Control Panels                                                                         | \$ 225,000.00           | \$ 225,000.00                         | \$ -         |                                                  | \$ 225,000.00                                        | 100.00%    | \$ -                         |
| 25.03                                        | Computer Equipment and Software                                                        | \$ 160,000.00           | \$ 160,000.00                         | \$ -         |                                                  | \$ 160,000.00                                        | 100.00%    | \$ -                         |
| 25.04                                        | System Programming                                                                     | \$ 35,000.00            | \$ 35,000.00                          | \$ -         |                                                  | \$ 35,000.00                                         | 100.00%    | \$ -                         |
| 25.05                                        | Instrumentation                                                                        | \$ 14,500.00            | \$ 14,500.00                          | \$ -         |                                                  | \$ 14,500.00                                         | 100.00%    | \$ -                         |
| 25.06                                        | On Site Start Up/Training                                                              | \$ 21,000.00            | \$ 20,000.00                          | \$ 500.00    |                                                  | \$ 20,500.00                                         | 97.62%     | \$ 500.00                    |
| Division 26 - Electrical                     |                                                                                        |                         |                                       |              |                                                  |                                                      |            |                              |
| 26.01                                        | Electrical                                                                             | \$ 1,188,553.00         | \$ 1,162,100.00                       | \$ 12,500.00 |                                                  | \$ 1,174,600.00                                      | 98.83%     | \$ 13,953.00                 |
| 26.02                                        | Electrical Gear - MCC's, Etc.                                                          | \$ 528,000.00           | \$ 528,000.00                         | \$ -         |                                                  | \$ 528,000.00                                        | 100.00%    | \$ -                         |
| 26.03                                        | Generator                                                                              | \$ 1,277,947.00         | \$ 1,277,947.00                       | \$ -         |                                                  | \$ 1,277,947.00                                      | 100.00%    | \$ -                         |
| Division 27 - Communications                 |                                                                                        |                         |                                       |              |                                                  |                                                      |            |                              |
| 27.01                                        | Communication                                                                          | \$ 37,100.00            | \$ 24,924.00                          | \$ 6,800.00  |                                                  | \$ 31,724.00                                         | 85.51%     | \$ 5,376.00                  |
| Division 28 - Electronic Safety and Security |                                                                                        |                         |                                       |              |                                                  |                                                      |            |                              |
| 28.01                                        | Electronic Safety and Security                                                         | \$ 66,700.00            | \$ 22,380.00                          | \$ 22,400.00 |                                                  | \$ 44,780.00                                         | 67.14%     | \$ 21,920.00                 |
| Division 31- Earthwork                       |                                                                                        |                         |                                       |              |                                                  |                                                      |            |                              |
| 31.01                                        | Mobilization                                                                           | \$ 40,000.00            | \$ 40,000.00                          | \$ -         |                                                  | \$ 40,000.00                                         | 100.00%    | \$ -                         |
| 31.02                                        | Construction Entrance                                                                  | \$ 2,250.00             | \$ 2,250.00                           | \$ -         |                                                  | \$ 2,250.00                                          | 100.00%    | \$ -                         |
| 31.03                                        | Strip, Stockpile & Respread Topsoil                                                    | \$ 65,000.00            | \$ 56,000.00                          | \$ 5,750.00  |                                                  | \$ 61,750.00                                         | 95.00%     | \$ 3,250.00                  |
| 31.04                                        | Site Excavating & Grading, Cut to Fill                                                 | \$ 85,000.00            | \$ 77,500.00                          | \$ 3,250.00  |                                                  | \$ 80,750.00                                         | 95.00%     | \$ 4,250.00                  |
| 31.05                                        | Over Excavation, Replace & Re-Compact of Building Pad Area 1                           | \$ 329,000.00           | \$ 280,000.00                         | \$ -         |                                                  | \$ 280,000.00                                        | 85.11%     | \$ 49,000.00                 |
| 31.06                                        | Over Excavation & Replacement with Suitable Fill for Building Pad Area 2               | \$ 595,000.00           | \$ 595,000.00                         | \$ -         |                                                  | \$ 595,000.00                                        | 100.00%    | \$ -                         |
| 31.07                                        | Excavation of Pipe Gallery, Trench to Treatment Room & Trench in Treatment Room        | \$ 55,000.00            | \$ 55,000.00                          | \$ -         |                                                  | \$ 55,000.00                                         | 100.00%    | \$ -                         |
| 31.08                                        | Granular Backfill of Pipe Gallery, Trench to Treatment Room & Trench in Treatment Room | \$ 200,000.00           | \$ 200,000.00                         | \$ -         |                                                  | \$ 200,000.00                                        | 100.00%    | \$ -                         |
| 31.09                                        | Provide & Place Granular Subbase for Building Pad                                      | \$ 54,179.00            | \$ 54,179.00                          | \$ -         |                                                  | \$ 54,179.00                                         | 100.00%    | \$ -                         |
| 31.10                                        | Silt Fence                                                                             | \$ 3,055.00             | \$ 3,055.00                           | \$ -         |                                                  | \$ 3,055.00                                          | 100.00%    | \$ -                         |
| 31.11                                        | Inlet Protection                                                                       | \$ 540.00               | \$ 540.00                             | \$ -         |                                                  | \$ 540.00                                            | 100.00%    | \$ -                         |
| Division 32- Exterior Improvements           |                                                                                        |                         |                                       |              |                                                  |                                                      |            |                              |
| 32.01                                        | Seeding                                                                                | \$ 19,351.00            | \$ 14,000.00                          | \$ 5,351.00  |                                                  | \$ 19,351.00                                         | 100.00%    | \$ -                         |



| A                                                                                        |                                        | B                       | Work Completed                        |              | E                                                | F                                                    |            | G                            |
|------------------------------------------------------------------------------------------|----------------------------------------|-------------------------|---------------------------------------|--------------|--------------------------------------------------|------------------------------------------------------|------------|------------------------------|
|                                                                                          |                                        |                         | C                                     | D            |                                                  |                                                      |            |                              |
| Specification<br>Section<br>Number                                                       | Description                            | Scheduled Value<br>(\$) | From Previous<br>Application<br>(C+D) | This Period  | Materials Presently<br>Stored<br>(not in C or D) | Total Completed<br>and Stored to Date<br>(C + D + E) | %<br>(F/B) | Balance to Finish<br>(B - F) |
| 32.02                                                                                    | Plantings                              | \$ 11,200.00            | \$ 11,200.00                          | \$ -         |                                                  | \$ 11,200.00                                         | 100.00%    | \$ -                         |
| 32.03                                                                                    | Sidewalks - Grading & Subgrade Prep    | \$ 3,310.00             | \$ 3,310.00                           | \$ -         |                                                  | \$ 3,310.00                                          | 100.00%    | \$ -                         |
| 32.04                                                                                    | Subgrade Prep for PCC Paving           | \$ 30,690.00            | \$ 30,690.00                          | \$ -         |                                                  | \$ 30,690.00                                         | 100.00%    | \$ -                         |
| 32.05                                                                                    | PCC Subbase - 6"including fabric       | \$ 102,300.00           | \$ 102,300.00                         | \$ -         |                                                  | \$ 102,300.00                                        | 100.00%    | \$ -                         |
| 32.06                                                                                    | Site PCC Paving                        | \$ 347,540.00           | \$ 347,540.00                         | \$ -         |                                                  | \$ 347,540.00                                        | 100.00%    | \$ -                         |
| 32.07                                                                                    | Gravel Shoulders                       | \$ 2,660.00             | \$ -                                  | \$ 2,660.00  |                                                  | \$ 2,660.00                                          | 100.00%    | \$ -                         |
| 32.08                                                                                    | Gravel Drives including Fabric         | \$ 33,660.00            | \$ 18,500.00                          | \$ 15,160.00 |                                                  | \$ 33,660.00                                         | 100.00%    | \$ -                         |
| 32.09                                                                                    | Install Vinyl Coated Fence             | \$ 45,800.00            | \$ 45,800.00                          | \$ -         |                                                  | \$ 45,800.00                                         | 100.00%    | \$ -                         |
| 32.10                                                                                    | Install Slide Gate & Operator          | \$ 21,300.00            | \$ 21,300.00                          | \$ -         |                                                  | \$ 21,300.00                                         | 100.00%    | \$ -                         |
| <b>Division 33 - Utilities</b>                                                           |                                        |                         |                                       |              |                                                  |                                                      |            |                              |
| 33.01                                                                                    | Site Utilities / Water - Sewer - Storm |                         |                                       |              |                                                  |                                                      |            |                              |
| 33.01.1                                                                                  | Site Utility Mobilization              | \$ 53,235.00            | \$ 53,235.00                          | \$ -         |                                                  | \$ 53,235.00                                         | 100.00%    | \$ -                         |
| 33.01.2                                                                                  | Building Overflow Drain Pipe           | \$ 190,780.00           | \$ 190,780.00                         | \$ -         |                                                  | \$ 190,780.00                                        | 100.00%    | \$ -                         |
| 33.01.3                                                                                  | Sanitary Sewer Pipe & Structures       | \$ 234,450.00           | \$ 234,450.00                         | \$ -         |                                                  | \$ 234,450.00                                        | 100.00%    | \$ -                         |
| 33.01.4                                                                                  | Concentrate Pipe                       | \$ 397,450.00           | \$ 397,450.00                         | \$ -         |                                                  | \$ 397,450.00                                        | 100.00%    | \$ -                         |
| 33.01.5                                                                                  | Perm Drain and Structure               | \$ 218,730.00           | \$ 218,730.00                         | \$ -         |                                                  | \$ 218,730.00                                        | 100.00%    | \$ -                         |
| 33.01.6                                                                                  | RAW Piping                             | \$ 54,900.00            | \$ 54,900.00                          | \$ -         |                                                  | \$ 54,900.00                                         | 100.00%    | \$ -                         |
| 33.01.7                                                                                  | FW Piping                              | \$ 470,720.00           | \$ 470,720.00                         | \$ -         |                                                  | \$ 470,720.00                                        | 100.00%    | \$ -                         |
| 33.01.8                                                                                  | CE Piping                              | \$ 206,380.00           | \$ 206,380.00                         | \$ -         |                                                  | \$ 206,380.00                                        | 100.00%    | \$ -                         |
| 33.01.9                                                                                  | RCP Storm Drains                       | \$ 73,500.00            | \$ 73,500.00                          | \$ -         |                                                  | \$ 73,500.00                                         | 100.00%    | \$ -                         |
| 33.01.10                                                                                 | SD Piping                              | \$ 28,330.00            | \$ 28,330.00                          | \$ -         |                                                  | \$ 28,330.00                                         | 100.00%    | \$ -                         |
| <b>Division 40 - Process Interconnections</b>                                            |                                        |                         |                                       |              |                                                  |                                                      |            |                              |
| 40.01                                                                                    | Process Piping                         | \$ 788,732.00           | \$ 788,732.00                         | \$ -         |                                                  | \$ 788,732.00                                        | 100.00%    | \$ -                         |
| 40.02                                                                                    | Process Valves                         | \$ 300,000.00           | \$ 300,000.00                         | \$ -         |                                                  | \$ 300,000.00                                        | 100.00%    | \$ -                         |
| 40.03                                                                                    | Process Controls                       | \$ 38,500.00            | \$ 38,500.00                          | \$ -         |                                                  | \$ 38,500.00                                         | 100.00%    | \$ -                         |
| 40.04                                                                                    | WTP Disinfection                       | \$ 10,000.00            | \$ 10,000.00                          | \$ -         |                                                  | \$ 10,000.00                                         | 100.00%    | \$ -                         |
| <b>Division 41 - Material Processing and Handling Equipment</b>                          |                                        |                         |                                       |              |                                                  |                                                      |            |                              |
| 41.01                                                                                    | Monorail Hoist                         | \$ 44,284.00            | \$ 44,284.00                          | \$ -         |                                                  | \$ 44,284.00                                         | 100.00%    | \$ -                         |
| <b>Division 43 - Process Gas and Liquid Handling, Purification and Storage Equipment</b> |                                        |                         |                                       |              |                                                  |                                                      |            |                              |
| 43.01                                                                                    | End Suction Pumps                      | \$ 22,000.00            | \$ 2,200.00                           | \$ -         | \$ 19,800.00                                     | \$ 22,000.00                                         | 100.00%    | \$ -                         |
| 43.02                                                                                    | Vertical Turbine Pumps                 | \$ 285,000.00           | \$ 285,000.00                         | \$ -         | \$ -                                             | \$ 285,000.00                                        | 100.00%    | \$ -                         |
| <b>Division 46 - Water and Wastewater Equipment</b>                                      |                                        |                         |                                       |              |                                                  |                                                      |            |                              |
| 46.01                                                                                    | Chemical Feed / Valves / Mixers        | \$ 407,871.00           | \$ 406,335.50                         | \$ 1,035.50  |                                                  | \$ 407,371.00                                        | 99.88%     | \$ 500.00                    |
| 46.02                                                                                    | Lime Feed Equipment                    | \$ 442,500.00           | \$ 442,500.00                         | \$ -         |                                                  | \$ 442,500.00                                        | 100.00%    | \$ -                         |
| 46.03                                                                                    | Aerators                               | \$ 77,629.00            | \$ 77,629.00                          | \$ -         | \$ -                                             | \$ 77,629.00                                         | 100.00%    | \$ -                         |

| A                                     |                                            | B                       | Work Completed                        |               | E                                                | F                                                    |            | G                            |
|---------------------------------------|--------------------------------------------|-------------------------|---------------------------------------|---------------|--------------------------------------------------|------------------------------------------------------|------------|------------------------------|
|                                       |                                            |                         | C                                     | D             |                                                  |                                                      |            |                              |
| Specification<br>Section<br>Number    | Description                                | Scheduled Value<br>(\$) | From Previous<br>Application<br>(C+D) | This Period   | Materials Presently<br>Stored<br>(not in C or D) | Total Completed<br>and Stored to Date<br>(C + D + E) | %<br>(F/B) | Balance to Finish<br>(B - F) |
| 46.04                                 | Harn RO System Assigned Contract Allowance | \$ 1,327,752.00         | \$ 1,325,065.00                       | \$ 2,687.00   |                                                  | \$ 1,327,752.00                                      | 100.00%    | \$ -                         |
| 46.05                                 | Equipment Install                          | \$ 160,493.00           | \$ 159,000.00                         | \$ -          |                                                  | \$ 159,000.00                                        | 99.07%     | \$ 1,493.00                  |
| <b>Approved Project Change Orders</b> |                                            |                         |                                       |               |                                                  |                                                      |            |                              |
| CO-001                                | Change Order #1                            | \$ 37,166.00            | \$ 37,166.00                          | \$ -          |                                                  | \$ 37,166.00                                         | 100.00%    | \$ -                         |
| CO-002                                | Change Order #2                            | \$ 71,894.00            | \$ 71,894.00                          | \$ -          |                                                  | \$ 71,894.00                                         | 100.00%    | \$ -                         |
| CO-003                                | Change Order #3                            | \$ 312,226.00           | \$ 308,250.00                         | \$ 3,976.00   |                                                  | \$ 312,226.00                                        | 100.00%    | \$ -                         |
|                                       |                                            |                         |                                       |               |                                                  |                                                      |            |                              |
|                                       | <b>Total</b>                               | \$ 18,372,486.00        | \$ 18,085,147.50                      | \$ 111,009.50 | \$ 19,800.00                                     | \$ 18,215,957.00                                     | 99.15%     | \$ 156,529.00                |



## Stored Material Summary

## Contractor's Application

|                                      |                         |                                              |                  |                                       |              |                               |                                                      |                      |                  |                                                 |
|--------------------------------------|-------------------------|----------------------------------------------|------------------|---------------------------------------|--------------|-------------------------------|------------------------------------------------------|----------------------|------------------|-------------------------------------------------|
| For (Contract):                      | Grimes RO WTP - Phase 1 |                                              |                  |                                       |              |                               | Application Number:                                  |                      | 25 (Twenty-five) |                                                 |
| Application Period:                  | 12/1/2021 to 12/31/2021 |                                              |                  |                                       |              |                               | Application Date:                                    |                      | 1/3/2022         |                                                 |
| A                                    | B C                     |                                              |                  | D                                     |              | E                             | Subtotal Amount Completed and Stored to Date (D + E) | F                    |                  | G                                               |
| Specification Section / Bid Item No. | Supplier Invoice Number | Description of Materials or Equipment Stored | Storage Location | Stored Previously                     |              | Amount Stored this Month (\$) |                                                      | Incorporated in Work |                  | Materials Remaining in Storage (\$) (D + E - F) |
|                                      |                         |                                              |                  | Date Placed into Storage (Month/Year) | Amount (\$)  |                               |                                                      | Date (Month/ Year)   | Amount (\$)      |                                                 |
| 08.03                                | PA-1                    | Aluminum Door Materials                      | Supplier         | Sep-2020                              | \$ 15,863.29 | \$ -                          | \$ 15,863.29                                         | May-2021             | \$ 15,863.29     | \$ -                                            |
| 09.03                                | PA-1                    | Flooring Materials                           | Supplier         | Oct-2020                              | \$ 11,700.00 | \$ -                          | \$ 11,700.00                                         | Aug-2021             | \$ 11,700.00     | \$ -                                            |
| 46.03                                | 77519                   | Force Draft Aerator                          | Site / Supplier  | Jul-2020                              | \$ 69,829.00 | \$ -                          | \$ 69,829.00                                         | Aug-2020             | \$ 69,829.00     | \$ -                                            |
| 43.01                                | 21-0748                 | End Suction Pumps                            | Site             | May-2021                              | \$ 19,800.00 | \$ -                          | \$ 19,800.00                                         |                      |                  | \$ 19,800.00                                    |
| 43.02                                | 112243R                 | Vertical Turbine Pumps                       | Site             | May-2021                              | \$ 55,500.00 | \$ -                          | \$ 55,500.00                                         | Oct-2021             | \$ 55,500.00     | \$ -                                            |
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## Partial Pay Estimates Paid-to-Date

## Contractor's Application

|                            |                                                                                                 |           |            |            |                            |                                                                             |
|----------------------------|-------------------------------------------------------------------------------------------------|-----------|------------|------------|----------------------------|-----------------------------------------------------------------------------|
| <b>For (Contract):</b>     | City of Grimes, IA - Reverse Osmosis Water Treatment Plant - Phase 1<br>Grimes RO WTP - Phase 1 |           |            |            | <b>Application Number:</b> | 25 (Twenty-five)                                                            |
|                            |                                                                                                 |           |            |            | <b>Application Date:</b>   | 1/3/2022                                                                    |
| <b>Application Period:</b> | <b>From:</b>                                                                                    | 12/1/2021 | <b>To:</b> | 12/31/2021 | <b>Contractor:</b>         | Shank Constructors, Inc.<br>3501 85th Avenue North, Brooklyn Park, MN 55443 |

Original Contract Amount: \$ 17,951,200.00

### Approved Change Orders:

| Number | Date      | Amount        |
|--------|-----------|---------------|
| 001    | 8/25/2020 | \$ 37,166.00  |
| 002    | 1/12/2021 | \$ 71,894.00  |
| 003    | 3/9/2021  | \$ 312,226.00 |
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Revised Contract Amount: \$ 18,372,486.00

### Pay Estimates Paid-to-Date

| Pay Estimate Number | Date                | Amount          |
|---------------------|---------------------|-----------------|
| 001 to 005          | 2/3/20 to 5/15/20   | \$ 3,719,402.95 |
| 006 to 010          | 6/29/20 to 10/19/20 | \$ 3,895,691.88 |
| 011                 | 11/20/2020          | \$ 1,080,758.00 |
| 012                 | 12/17/2020          | \$ 1,666,888.05 |
| 013                 | 1/19/2021           | \$ 1,168,367.00 |
| 014                 | 2/16/2021           | \$ 815,849.55   |
| 015                 | 3/15/2021           | \$ 683,164.95   |
| 016                 | 4/16/2021           | \$ 1,131,322.70 |
| 017                 | 6/4/2021            | \$ 1,073,885.70 |
| 018                 | 6/30/2021           | \$ 382,449.77   |
| 019                 | 7/19/2021           | \$ 222,000.18   |
| 020                 | 8/16/2021           | \$ 452,737.70   |
| 021                 | 9/20/2021           | \$ 463,738.80   |
| 022                 | 10/20/2021          | \$ 149,971.75   |
| 023                 | 11/22/2021          | \$ 144,101.70   |
| 024                 | 12/20/2021          | \$ 149,369.45   |
|                     |                     |                 |
|                     |                     |                 |

Total Estimates Paid to Date: \$ 17,199,700.13

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Total Construction Cost: \$ 17,199,700.13

**RESOLUTION 01-2722**

**RESOLUTION ACCEPTING THE CERTIFICATE OF SUBSTANTIAL COMPLETION  
FOR THE REVERSE OSMOSIS WATER TREATMENT PLANT – PHASE 1 PROJECT  
WITH SHANK CONSTRUCTORS, INC.**

---

**WHEREAS**, on the 12<sup>th</sup> day of November, 2019, the City of Grimes, Iowa entered into a contract with Shank Constructors, Inc., of Brooklyn Park, Minnesota, for the construction of certain public improvements generally described as construction of the Reverse Osmosis Water Treatment Plant – Phase 1 project; and

**WHEREAS**, the contractor has substantially completed the construction of the public improvements in accordance with the terms and conditions of the contract documents, as shown by the Certificate of Substantial Completion filed with the Clerk on January 25, 2022; and

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRIMES, IOWA:**

Section 1. That the Certificate of Substantial Completion from the Engineer be and the same is hereby approved and adopted, that the public improvements are hereby considered substantially completed as of December 30, 2021.

**PASSED AND APPROVED** on this 25<sup>th</sup> day of January, 2022.

CITY OF GRIMES, IOWA

By: \_\_\_\_\_  
Mayor Scott Mikkelsen

ATTEST:

By: \_\_\_\_\_  
City Clerk Rochelle Williams



### CERTIFICATE OF SUBSTANTIAL COMPLETION

|                                                |                                             |
|------------------------------------------------|---------------------------------------------|
| Owner: City of Grimes, IA                      | Owner's SRF Project No.: FS-77-18-DWSRF-016 |
| Contractor: Shank Constructors, Inc.           | Contractor's Project No.: 1300              |
| Engineer: McClure Engineering Company          | Engineer's Project No.: 190904              |
| Project: Reverse Osmosis Water Treatment Plant | Contract Name: RO WTP - Phase 1             |

This Certificate of Substantial Completion applies to:

☐ All Work under the Contract Documents:      ☒ The following specified portions of the Work

- Construction of a new 3.0 MGD Reverse Osmosis Water Treatment Plant, chemical storage and handling facilities, high service pumping, installation of reverse osmosis (RO) equipment previously procured by the City, relocating existing RO units to the new building, site piping, site work, electrical and controls systems, mechanical systems, and all miscellaneous associated work.  
- Improvements to the existing Lime Softening Plant, including lime slaking system, chlorine feed system, pumping, and controls.

12/30/2021

Date of Substantial Completion

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor, and Engineer, and found to be substantially complete. The Date of Substantial Completion of the Project or portion thereof designated above is hereby declared and is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below.

A list of items to be completed or corrected is attached hereto. This list may not be all-inclusive, and the failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents.

The responsibilities between Owner and Contractor for security, operation, safety, maintenance, heat, utilities, insurance and warranties shall be as provided in the Contract Documents except as amended as follows:

☒ Amended Responsibilities:                      ☐ Not Amended

Owner's Amended Responsibilities:

- None

Contractor's Amended Responsibilities:

- Completion of contracted improvements to the existing Standpipe Booster Pump Station and associated Standpipe Change Order work to be completed, insured, and warranted under updated Project Final Completion date in lieu of Substantial Completion date listed above.

The following documents are attached to and made part of this Certificate:

1. Outstanding Project Punch List Dated 01/17/2022.

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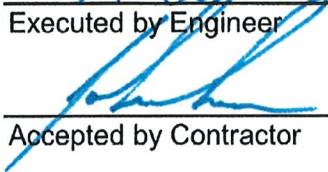
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This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents nor is it a release of Contractor's obligation to complete the Work in accordance with the Contract Documents.

  
\_\_\_\_\_  
Executed by Engineer

1/17/2022  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Accepted by Contractor

1/17/2022  
\_\_\_\_\_  
Date

Accepted by Owner Scott Mikkelsen, Mayor

1-25-2022  
\_\_\_\_\_  
Date

Accepted by Funding Agency (if applicable)

\_\_\_\_\_  
Date



# PROJECT OUTSTANDING PUNCH LIST

|             |                                                              |                         |                                                                                                                                                   |                      |                                                                                                                                        |               |                                                                                                                                   |  |
|-------------|--------------------------------------------------------------|-------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|----------------------------------------------------------------------------------------------------------------------------------------|---------------|-----------------------------------------------------------------------------------------------------------------------------------|--|
| Project:    | Grimes, IA - Reverse Osmosis Water Treatment Plant - Phase 1 |                         |                                                                                                                                                   | Project #:           | 191105-000                                                                                                                             |               | <div></div> <b>McCLURE™</b><br>ENGINEERING CO. |  |
| Contractor: | Shank Constructors                                           |                         | Status Legend<br>A - Item Complete, Approved by Engineer<br>V - Item Stated Complete, Engineer to Verify<br>NC - Item Not Complete or In Progress | Date Generated :     | Thursday, December 16, 2021                                                                                                            |               |                                                                                                                                   |  |
| Owner:      | City of Grimes, IA                                           |                         |                                                                                                                                                   | Date of Last Update: | Monday, January 17, 2022                                                                                                               |               |                                                                                                                                   |  |
| Engineer:   | McClure Engineering Co.                                      |                         |                                                                                                                                                   |                      |                                                                                                                                        |               |                                                                                                                                   |  |
| ITEM #      | DATE ADDED                                                   | ADDED BY                | DESCRIPTION                                                                                                                                       | STATUS               | COMMENTS                                                                                                                               | DATE APPROVED | APPROVED BY                                                                                                                       |  |
| 1           | 12/16/21                                                     | MEC (RO Bldg. Exterior) | Clean debris / trash from high and low roofs.                                                                                                     | NC                   | Remove misc. lumber, construction materials, construction tools.                                                                       |               |                                                                                                                                   |  |
| 2           | 12/16/21                                                     | MEC (RO Bldg. Exterior) | Install architectural louver facing to Aerator platform.                                                                                          | NC                   |                                                                                                                                        |               |                                                                                                                                   |  |
| 3           | 12/16/21                                                     | MEC (RO Bldg. Exterior) | Clean exterior precast at all penetrations and as necessary throughout building exterior.                                                         | NC                   |                                                                                                                                        |               |                                                                                                                                   |  |
| 4           | 12/16/21                                                     | MEC (RO Bldg. Exterior) | Finish exposed non-painted walls per specification 03 30 00.3.9.B & C at Well Flush Box.                                                          | NC                   |                                                                                                                                        |               |                                                                                                                                   |  |
| 5           | 12/16/21                                                     | MEC (RO Bldg. Exterior) | Seal all exterior Electrical penetrations / HVAC louvers.                                                                                         | NC                   |                                                                                                                                        |               |                                                                                                                                   |  |
| 6           | 12/16/21                                                     | MEC (RO Bldg. Exterior) | Repair / replace exterior Overhead Coiling Door insulation at north Garage door (Room 114).                                                       | NC                   |                                                                                                                                        |               |                                                                                                                                   |  |
| 7           | 12/16/21                                                     | MEC (RO Bldg. Exterior) | Paint pipe bollards safety yellow.                                                                                                                | NC                   | Applies to all interior and exterior installed pipe bollards.                                                                          |               |                                                                                                                                   |  |
| 8           | 12/16/21                                                     | MEC (RO Bldg. Interior) | General clean and wipe down all equipment (all areas).                                                                                            | NC                   | Clean wall and floors. Wipe down all equipment and enclosures. Full clean of Admin Area for final inspection walk-through.             |               |                                                                                                                                   |  |
| 9           | 12/16/21                                                     | MEC (RO Bldg. Interior) | Completed pipe and equipment labeling throughout entire building.                                                                                 | NC                   |                                                                                                                                        |               |                                                                                                                                   |  |
| 10          | 12/16/21                                                     | MEC (RO Bldg. Interior) | Patch wall holes and repair wall paint as necessary.                                                                                              | NC                   | Mainly denoted for the Treatment Building.                                                                                             |               |                                                                                                                                   |  |
| 11          | 12/16/21                                                     | MEC (RO Bldg. Interior) | Inspect and verify clean / free draining of debris for all floor / slot drains throughout entire building.                                        | NC                   |                                                                                                                                        |               |                                                                                                                                   |  |
| 12          | 12/16/21                                                     | MEC (RO Bldg. Interior) | Complete Access Control System.                                                                                                                   | NC                   | Door card readers, interior / exterior cameras, associated hardware, door position monitors, and all programming / startup / training. |               |                                                                                                                                   |  |

| ITEM # | DATE ADDED | ADDED BY                   | DESCRIPTION                                                                                                                                                                                                       | STATUS | COMMENTS | DATE APPROVED | APPROVED BY |
|--------|------------|----------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|----------|---------------|-------------|
| 13     | 01/17/22   | MEC<br>(RO Bldg. Interior) | Adjust grating throughout for minimum installation difference in height / gap of 1/4" as shown as standard detail on shop drawing 05 53 13-1.0 or provide Statement of Acceptance as installed from Manufacturer. | NC     |          |               |             |
| 14     | 12/16/21   | MEC<br>(RM122 – CL/Cau)    | Adjust seal on exterior man door for proper perimeter seal per specification 08 71 00.2.11.                                                                                                                       | NC     |          |               |             |
| 15     | 12/16/21   | MEC<br>(RM122 – CL/Cau)    | Complete eyewash station flow sensor install and wiring to SCADA. (3X)                                                                                                                                            | NC     |          |               |             |
| 16     | 12/16/21   | MEC<br>(RM122 – CL/Cau)    | Install "RFCB" 4" base per plan sheet A601.                                                                                                                                                                       | NC     |          |               |             |
| 17     | 12/16/21   | MEC<br>(RM122 – CL/Cau)    | Repair CL pump skid leaks, clean spills.                                                                                                                                                                          | NC     |          |               |             |
| 18     | 12/16/21   | MEC<br>(RM122 – CL/Cau)    | Repair CL flex-coupler leak at day tank fill, clean spills.                                                                                                                                                       | NC     |          |               |             |
| 19     | 12/16/21   | MEC<br>(RM122 – CL/Cau)    | Repair Caustic leak at on injection feed transition (hard pipe to tube) at east end Caustic skid, clean spills.                                                                                                   | NC     |          |               |             |
| 20     | 12/16/21   | MEC<br>(RM122 – CL/Cau)    | Install radar bulk tank level transducers per approved PCO request email from Owner.                                                                                                                              | NC     |          |               |             |
| 21     | 01/17/22   | MEC<br>(RM122 – CL/Cau)    | Adjust limit on Overhead Coiling door proper perimeter seal at floor per specification 08 33 23.3.3.C.                                                                                                            | NC     |          |               |             |
| 22     | 12/16/21   | MEC<br>(RM120 – AS/Phos)   | Adjust seal on exterior man door for proper perimeter seal per specification 08 71 00.2.11.                                                                                                                       | NC     |          |               |             |
| 23     | 12/16/21   | MEC<br>(RM120 – AS/Phos)   | Complete eyewash station flow sensor install and wiring to SCADA. (1X)                                                                                                                                            | NC     |          |               |             |
| 24     | 12/16/21   | MEC<br>(RM120 – AS/Phos)   | Seal electrical penetration above sump pump panel.                                                                                                                                                                | NC     |          |               |             |
| 25     | 12/16/21   | MEC<br>(RM120 – AS/Phos)   | Install "RFCB" 4" base per plan sheet A601 at exterior man door / floor grating.                                                                                                                                  | NC     |          |               |             |
| 26     | 01/17/22   | MEC<br>(RM120 – AS/Phos)   | Clean grout from Anti-scalant skid.                                                                                                                                                                               | NC     |          |               |             |
| 27     | 01/17/22   | MEC<br>(RM120 – AS/Phos)   | Repair leak on Phosphate day tank discharge and clean spill.                                                                                                                                                      | NC     |          |               |             |
| 28     | 01/17/22   | MEC<br>(RM120 – AS/Phos)   | Install Anti-scalant Day Tank Level Switch per approved PCO.                                                                                                                                                      | NC     |          |               |             |

| ITEM # | DATE ADDED | ADDED BY                       | DESCRIPTION                                                                                                                                                     | STATUS | COMMENTS                                              | DATE APPROVED | APPROVED BY |
|--------|------------|--------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|-------------------------------------------------------|---------------|-------------|
| 29     | 12/16/21   | MEC<br>(RM119 – Am/FL)         | Adjust seal on exterior man door for proper perimeter seal per specification 08 71 00.2.11.                                                                     | NC     |                                                       |               |             |
| 30     | 12/16/21   | MEC<br>(RM119 – Am/FL)         | Complete eyewash station flow sensor install and wiring to SCADA. (1X)                                                                                          | NC     |                                                       |               |             |
| 31     | 12/16/21   | MEC<br>(RM119 – Am/FL)         | Repair Ammonia leak at bulk tank discharge, clean spills.                                                                                                       | NC     |                                                       |               |             |
| 32     | 12/16/21   | MEC<br>(RM119 – Am/FL)         | Repair Ammonia leak at pump skid pump discharges, clean spills.                                                                                                 | NC     |                                                       |               |             |
| 33     | 12/16/21   | MEC<br>(RM119 – Am/FL)         | Install "RFCB" 4" base per plan sheet A601 at exterior man door / floor grating.                                                                                | NC     |                                                       |               |             |
| 34     | 12/16/21   | MEC<br>(RM119 – Am/FL)         | Fluoride system shall be verified leak-free.                                                                                                                    | NC     | Includes pumps, skid, tubing, and to injection point. |               |             |
| 35     | 01/17/22   | MEC<br>(RM119 – Am/FL)         | Clean grout from Ammonia skid.                                                                                                                                  | NC     |                                                       |               |             |
| 36     | 12/16/21   | MEC<br>(RM117 – Elec/Mezz)     | Install astragal per A601 (General Construction Schedule) and adjust seal on exterior double man door for proper perimeter seal per specification 08 71 00.2.11 | NC     |                                                       |               |             |
| 37     | 12/16/21   | MEC<br>(RM117 – Elec/Mezz)     | Install proper floor coating transition per Manufacturer's recommendation from approved shop drawings from interior of Electrical Room to Treatment Room 116    | NC     |                                                       |               |             |
| 38     | 12/16/21   | MEC<br>(RM117 – Elec/Mezz)     | Complete formal startup and training to Mezzanine ERV HVAC.                                                                                                     | NC     |                                                       |               |             |
| 39     | 12/16/21   | MEC<br>(RMs 118/121 – LSP/HSP) | Verify and submit AIS compliance of installed or replace with AIS compliant check valves to LSBP-3 & LSBP-4.                                                    | NC     |                                                       |               |             |
| 40     | 12/16/21   | MEC<br>(RMs 118/121 – LSP/HSP) | Install caps to future HSP-4 & HSP-5 per RFI response.                                                                                                          | NC     |                                                       |               |             |
| 41     | 12/16/21   | MEC<br>(RMs 118/121 – LSP/HSP) | Verify orientation as installed is acceptable to Manufacturer on HSP-1, HSP-2, & HSP-3 check valves and supply documentation from Manufacturer.                 | NC     |                                                       |               |             |
| 42     | 12/16/21   | MEC<br>(RMs 118/121 – LSP/HSP) | Adjust seal on exterior man door for proper perimeter seal per specification 08 71 00.2.11                                                                      | NC     |                                                       |               |             |



| ITEM # | DATE ADDED | ADDED BY                               | DESCRIPTION                                                                                            | STATUS | COMMENTS                                                                         | DATE APPROVED | APPROVED BY |
|--------|------------|----------------------------------------|--------------------------------------------------------------------------------------------------------|--------|----------------------------------------------------------------------------------|---------------|-------------|
| 43     | 12/16/21   | MEC<br>(RMs<br>118/121 –<br>LSP/HSP)   | Install "RFCB" 4" base per plan sheet A601.                                                            | NC     |                                                                                  |               |             |
| 44     | 12/16/21   | MEC<br>(RM116 –<br>Treatment<br>Room)  | Adjust seal on all exterior man doors for proper perimeter seal per specification 08 71 00.2.11.       | NC     |                                                                                  |               |             |
| 45     | 12/16/21   | MEC<br>(RM116 –<br>Treatment<br>Room)  | Complete eyewash station flow sensor install and wiring to SCADA.<br>(1X)                              | NC     |                                                                                  |               |             |
| 46     | 12/16/21   | MEC<br>(RM116 –<br>Treatment<br>Room)  | Install "RFCB" 4" base per plan sheet A601.                                                            | NC     |                                                                                  |               |             |
| 47     | 12/16/21   | MEC<br>(RM116 –<br>Treatment<br>Room)  | Complete pipe insulation to cold / tepid water as applicable.                                          | NC     |                                                                                  |               |             |
| 48     | 01/17/22   | MEC<br>(RM116 –<br>Treatment<br>Room)  | Adjust limit on Overhead Coiling door proper perimeter seal at floor per specification 08 33 23.3.3.C. | NC     |                                                                                  |               |             |
| 49     | 01/17/22   | MEC<br>(RM116 –<br>Treatment<br>Room)  | Repair de-laminated leg on RO Skid #4.                                                                 | NC     | Leg is on west end in skid near Pipe Trench,<br>middle leg.                      |               |             |
| 49     | 12/16/21   | MEC<br>(RM001 –<br>Pipe<br>Gallery)    | Complete eyewash station flow sensor install and wiring to SCADA.<br>(1X)                              | NC     |                                                                                  |               |             |
| 50     | 12/16/21   | MEC<br>(RM001 –<br>Pipe<br>Gallery)    | Finish exposed non-painted walls per specification 03 30 00.3.9.B & C.                                 | NC     |                                                                                  |               |             |
| 51     | 12/16/21   | MEC<br>(RMs<br>100/111 –<br>Corr/Vest) | All flooring and paint shall be final inspected once room is clean.                                    | NC     | Final Owner acceptance only after cleaning<br>and final walk-through inspection. |               |             |
| 52     | 12/16/21   | MEC<br>(RMs<br>100/111 –<br>Corr/Vest) | Seal around interior vestibule door.                                                                   | NC     |                                                                                  |               |             |
| 53     | 12/16/21   | MEC<br>(RMs<br>100/111 –<br>Corr/Vest) | Adjust seal on exterior man doors for proper perimeter seal per specification 08 71 00.2.11. (4x)      | NC     |                                                                                  |               |             |

| ITEM # | DATE ADDED | ADDED BY                     | DESCRIPTION                                                                                                                                     | STATUS | COMMENTS                                                                                                              | DATE APPROVED | APPROVED BY |
|--------|------------|------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|--------|-----------------------------------------------------------------------------------------------------------------------|---------------|-------------|
| 54     | 12/16/21   | MEC<br>(RM101 – Break/Conf ) | Remove tape and clean/polish floor drain and cleanout cover plates. Bring to finished carpet elevation.                                         | NC     |                                                                                                                       |               |             |
| 55     | 12/16/21   | MEC<br>(RM101 – Break/Conf ) | All paint / flooring / counters / furniture shall be final inspected once room is clean.                                                        | NC     | Final Owner acceptance only after cleaning and final walk-through inspection.                                         |               |             |
| 56     | 12/16/21   | MEC<br>(RMs102 – Clos/Jan)   | Install proper floor coating transition per Manufacturer's recommendation from approved shop drawings from interior of closets to Corridor 100. | NC     |                                                                                                                       |               |             |
| 57     | 12/16/21   | MEC<br>(RMs102 – Clos/Jan)   | Remove tape / clean-polish on floor drain Janitor's closet.                                                                                     | NC     |                                                                                                                       |               |             |
| 58     | 12/16/21   | MEC<br>(RM103 - Lab)         | Adjust sticking upper double cabinet doors on south wall, east side of sink.                                                                    | NC     |                                                                                                                       |               |             |
| 59     | 12/16/21   | MEC<br>(RM103 - Lab)         | Remove marking on 2nd lower cabinet drawer on east wall, south of window.                                                                       | NC     |                                                                                                                       |               |             |
| 60     | 12/16/21   | MEC<br>(RM103 - Lab)         | Provide grommet cover plate to countertop opening north and south sides of center island.                                                       | NC     |                                                                                                                       |               |             |
| 61     | 12/16/21   | MEC<br>(RM103 - Lab)         | Reset / Reseal center island wall cap counter. (gap underneath near east wall window both sides).                                               | NC     |                                                                                                                       |               |             |
| 62     | 12/16/21   | MEC<br>(RM103 - Lab)         | Remove paint splatter on lower cabinets north wall and east wall, north of window.                                                              | NC     |                                                                                                                       |               |             |
| 63     | 12/16/21   | MEC<br>(RM103 - Lab)         | Replace / Repair scratched upper cabinet door north wall.                                                                                       | NC     |                                                                                                                       |               |             |
| 64     | 12/16/21   | MEC<br>(RM103 - Lab)         | All paint / flooring / counters-cabinets / furniture shall be final inspected once room is clean.                                               | NC     | Final Owner acceptance only after cleaning and final walk-through inspection.                                         |               |             |
| 65     | 12/16/21   | MEC<br>(RM103 - Lab)         | Remove tape / clean-polish on floor drain and cleanout.                                                                                         | NC     |                                                                                                                       |               |             |
| 66     | 12/16/21   | MEC<br>(RM104 - E.Off)       | All paint / flooring / furniture shall be final inspected once room is clean.                                                                   | NC     | Final Owner acceptance only after cleaning and final walk-through inspection.                                         |               |             |
| 67     | 12/16/21   | MEC<br>(RM104 - W.Off)       | All paint / flooring / furniture shall be final inspected once room is clean.                                                                   | NC     | Final Owner acceptance only after cleaning and final walk-through inspection.                                         |               |             |
| 68     | 12/16/21   | MEC<br>(RM106 - Men's)       | Complete grout throughout.                                                                                                                      | NC     | - Behind open entry door, north wall, both corners.<br>- A lot of holes and pitting throughout install grout in room. |               |             |



| ITEM # | DATE ADDED | ADDED BY                      | DESCRIPTION                                                                                       | STATUS | COMMENTS                                                                                                                                                        | DATE APPROVED | APPROVED BY |
|--------|------------|-------------------------------|---------------------------------------------------------------------------------------------------|--------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|-------------|
| 69     | 12/16/21   | MEC<br>(RM106 - Men's)        | Remove tape / clean-polish on floor drain and cleanout.                                           | NC     |                                                                                                                                                                 |               |             |
| 70     | 01/17/22   | MEC<br>(RM106 - Men's)        | Clean grout / caulking off tile wall.                                                             | NC     | South of double sinks, east wall, near seam of 1st / 2nd tile from floor.                                                                                       |               |             |
| 71     | 12/16/21   | MEC<br>(RM107 - Women's)      | Complete grout throughout.                                                                        | NC     | - A lot of holes and pitting throughout install grout in room.                                                                                                  |               |             |
| 72     | 12/16/21   | MEC<br>(RM107 - Women's)      | Remove tape / clean-polish on floor drain and cleanout.                                           | NC     |                                                                                                                                                                 |               |             |
| 73     | 12/16/21   | MEC<br>(RM108 - Control)      | Install sidewall sprinklers per plan note on sheet M300.                                          | NC     |                                                                                                                                                                 |               |             |
| 74     | 12/16/21   | MEC<br>(RM108 - Control)      | All paint / flooring / counters-cabinets / furniture shall be final inspected once room is clean. | NC     | Final Owner acceptance only after cleaning and final walk-through inspection.                                                                                   |               |             |
| 75     | 12/16/21   | MEC<br>(RM108 - Control)      | Install grommets and provide grommet cover plate to countertop on north wall per plan sheet A407. | NC     |                                                                                                                                                                 |               |             |
| 76     | 12/16/21   | MEC<br>(RM108 - Control)      | Seal countertop backsplash at all joints.                                                         | NC     | Remove installed white caulking and install an approved color by Owner.                                                                                         |               |             |
| 77     | 12/16/21   | MEC<br>(RMs 109/110 - Locker) | All flooring / cabinets / furniture shall be final inspected once room is clean.                  | NC     | Final Owner acceptance only after cleaning and final walk-through inspection.                                                                                   |               |             |
| 78     | 12/16/21   | MEC<br>(RMs 109/110 - Locker) | Remove tape / clean-polish on floor drain and cleanout.                                           | NC     |                                                                                                                                                                 |               |             |
| 79     | 12/16/21   | MEC<br>(RMs 109/110 - Locker) | Complete grout throughout.                                                                        | NC     | - A lot of holes and pitting throughout install grout in room.<br>- Repair grout at washer / dryer boxes, install transition flashing to complete installation. |               |             |
| 80     | 12/16/21   | MEC<br>(RMs 109/110 - Locker) | Install / complete shower transition from unit to flooring and wall.                              | NC     | Repair grout or seal around top of unit to wall tile.                                                                                                           |               |             |
| 81     | 12/16/21   | MEC<br>(RM112 - Mech)         | Remove tape / clean-polish on floor drain and cleanout.                                           | NC     |                                                                                                                                                                 |               |             |
| 82     | 12/16/21   | MEC<br>(RM112 - Mech)         | Complete pipe insulation wrap on bare insulation.                                                 | NC     |                                                                                                                                                                 |               |             |

| ITEM # | DATE ADDED | ADDED BY                         | DESCRIPTION                                                                                                                              | STATUS | COMMENTS                                                       | DATE APPROVED | APPROVED BY |
|--------|------------|----------------------------------|------------------------------------------------------------------------------------------------------------------------------------------|--------|----------------------------------------------------------------|---------------|-------------|
| 83     | 12/16/21   | MEC<br>(RMs 113-115 - Garg/Stor) | Seal all electrical / HVAC / plumbing penetrations.                                                                                      | NC     |                                                                |               |             |
| 84     | 12/16/21   | MEC<br>(RMs 113-115 - Garg/Stor) | Remove tape / clean-polish on floor drain and cleanout.                                                                                  | NC     |                                                                |               |             |
| 85     | 12/16/21   | MEC<br>(RMs 113-115 - Garg/Stor) | Complete electric and startup of air compressor.                                                                                         | NC     |                                                                |               |             |
| 86     | 01/17/22   | MEC<br>(RMs 113-115 - Garg/Stor) | Adjust limit on Overhead Coiling door proper perimeter seal at floor per specification 08 33 23.3.3.C.                                   | NC     |                                                                |               |             |
| 87     | 01/17/22   | MEC<br>(RMs 113-115 - Garg/Stor) | Provide credit to Owner on un-installed rubber base per RFI response in Rooms 112, 113, 114, and 115.                                    | NC     |                                                                |               |             |
| 88     | 12/16/21   | MEC<br>(Lime Plant - Interior)   | Paint rehab DIP piping in Transfer Pump Room.                                                                                            | NC     |                                                                |               |             |
| 89     | 12/16/21   | MEC<br>(Lime Plant - Interior)   | Complete electrical / programming of hypochlorite system.                                                                                | NC     |                                                                |               |             |
| 90     | 12/16/21   | MEC<br>(Lime Plant - Interior)   | Remove temporary air compressor.                                                                                                         | NC     |                                                                |               |             |
| 91     | 01/17/22   | MEC<br>(Lime Plant - Interior)   | Remove temporary piping and complete hard piping re-connection from Transfer Pump discharge piping to CL17 Analyzer per plan sheet P363. | NC     |                                                                |               |             |
| 92     | 01/17/22   | MEC<br>(Lime Plant - Interior)   | General clean and wipe down all equipment (all applicable areas).                                                                        | NC     | Clean wall and floors. Wipe down all equipment and enclosures. |               |             |
| 93     | 01/17/22   | MEC<br>(Lime Plant - Interior)   | Install cover plate to old Lime Chute in Lime Slaker / Contactor Room.                                                                   | NC     |                                                                |               |             |
| 94     | 12/16/21   | MEC<br>(WTP Site General)        | Repair paving "bird bath" at SE corner of storm pond west of RO WTP.                                                                     | NC     |                                                                |               |             |

| ITEM # | DATE ADDED | ADDED BY                    | DESCRIPTION                                                                                                                                        | STATUS | COMMENTS                       | DATE APPROVED | APPROVED BY |
|--------|------------|-----------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------|--------|--------------------------------|---------------|-------------|
| 95     | 12/16/21   | MEC<br>(WTP Site - General) | Re-grade Lime Sludge Pond / EQ Basin embankment to concentrate force main pre-construction 3:1 slope per plan sheet C416.                          | NC     |                                |               |             |
| 96     | 12/16/21   | MEC<br>(WTP Site - General) | Complete new entrance gate electrical and access control.                                                                                          | NC     |                                |               |             |
| 97     | 12/16/21   | MEC<br>(WTP Site - General) | Locate / bring to grade buried valves at exist GSR tank.                                                                                           | NC     |                                |               |             |
| 98     | 12/16/21   | MEC<br>(WTP Site - General) | Install finished cleanout cap to roof drain line from south side Lime Plant Building.                                                              | NC     |                                |               |             |
| 99     | 12/16/21   | MEC<br>(WTP Site - General) | Remove concrete from valve box covers south side Lime Plant transfer pump room.                                                                    | NC     |                                |               |             |
| 100    | 12/16/21   | MEC<br>(WTP Site - General) | Remove / replace approximately 5 panels of paving at SW corner Lime Plant where surface is compromised.                                            | NC     |                                |               |             |
| 101    | 12/16/21   | MEC<br>(WTP Site - General) | Repair damaged finished grade north of existing WWTF Digester and re-seed as necessary.                                                            | NC     |                                |               |             |
| 102    | 12/16/21   | MEC<br>(WTP Site - General) | Repair damaged finished grade along west side Lime Plant drive paving and re-seed as necessary.                                                    | NC     |                                |               |             |
| 103    | 12/16/21   | MEC<br>(WTP Site - General) | Remove excess rock from finished grade east of lime silo in accordance to Iowa SUDAS 9010.3.04.C and re-seed as necessary.                         | NC     |                                |               |             |
| 104    | 12/16/21   | MEC<br>(WTP Site - General) | Bring to grade storm MH on west side Lime Plant paving off north face of Lime Plant. Bolt casting as necessary to anchor / keep from moving.       | NC     |                                |               |             |
| 105    | 12/16/21   | MEC<br>(WTP Site - General) | Clean / remove concrete splatter on Lime Plant Building brick.                                                                                     | NC     |                                |               |             |
| 106    | 12/16/21   | MEC<br>(WTP Site - General) | Add labeling to Main Switchgear Distribution breakers denoting load served.                                                                        | NC     |                                |               |             |
| 107    | 01/17/22   | MEC<br>(WTP Site - General) | Complete CAT Switchgear / Standby Generator Additional programming per approved PCO.                                                               | NC     |                                |               |             |
| 108    | 01/17/22   | MEC<br>(WTP Site - General) | Install pipe bollards per plan sheet C201 at Standby Generator.                                                                                    | NC     |                                |               |             |
| 109    | 01/17/22   | KEC<br>(Electrical / HVAC)  | Furnish non-fused disconnect (Manufacturer's accessory EDS) in cabinets of water heaters WH-3 and WH-4 as per Submittal 22 33 00-2.0               | NC     | KEC 01/12/22 Observation #C.   |               |             |
| 110    | 01/17/22   | KEC<br>(Electrical / HVAC)  | Arrange VCU-A enclosed switch and VCU-B enclosed switch to provide minimum clearance in accordance with NFPA as per 3.2 C. of Section 26 28 16.16. | NC     | KEC 01/12/22 Observation #D.2. |               |             |



| ITEM # | DATE ADDED | ADDED BY                   | DESCRIPTION                                                                                                                                                        | STATUS | COMMENTS                       | DATE APPROVED | APPROVED BY |
|--------|------------|----------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|--------------------------------|---------------|-------------|
| 111    | 01/17/22   | KEC<br>(Electrical / HVAC) | Seal conduit penetrations in accordance with the ratings of the affected wall to comply with Installation Note – Electrical 9 on Sheet E000.                       | NC     | KEC 01/12/22 Observation #D.3. |               |             |
| 112    | 01/17/22   | KEC<br>(Electrical / HVAC) | Replace remote ON-OFF switch controlling EF-5 with HAND-OFF-AUTO switch as shown on Sheet E101 and to comply with Equipment Connection Schedule on Sheet E604.     | NC     | KEC 01/12/22 Observation #E.1. |               |             |
| 113    | 01/17/22   | KEC<br>(Electrical / HVAC) | Identify enclosed switches as per 2.1 B.1.f. of Section 26 05 53 and to comply with 3.2 H. of Section 26 28 16.16.                                                 | NC     | KEC 01/12/22 Observation #F.1. |               |             |
| 114    | 01/17/22   | KEC<br>(Electrical / HVAC) | Provide protection from dripping water for Type F4 light fixtures installed under permeate piping.                                                                 | NC     | KEC 01/12/22 Observation #F.2. |               |             |
| 115    | 01/17/22   | KEC<br>(Electrical / HVAC) | Install smoke detectors in Electric Room 117 not closer than 60 inches from air-supply diffuser or return-air opening to comply with 3.2 D.5. of Section 28 46 00. | NC     | KEC 01/12/22 Observation #F.3. |               |             |
| 116    | 01/17/22   | KEC<br>(Electrical / HVAC) | Touch up damaged paint on lifting lugs of engine-generator walk-in enclosure.                                                                                      | NC     | KEC 01/12/22 Observation #G.1. |               |             |
| 117    | 01/17/22   | KEC<br>(Electrical / HVAC) | Replace bent bolt of underground box cover in drive at southeast corner of RO WTP.                                                                                 | NC     | KEC 01/12/22 Observation #H.2. |               |             |
| 118    | 01/17/22   | KEC<br>(Electrical / HVAC) | Install sealant around louvers as per Intake Louver Detail on Sheet M500.                                                                                          | NC     | KEC 01/12/22 Observation #H.3. |               |             |
| 119    | 01/17/22   | MEC<br>(Booster Sta.)      | Complete contracted Booster Pump Station site modifications.                                                                                                       | NC     |                                |               |             |
| 120    | 01/17/22   | MEC<br>(Booster Sta.)      | Complete approved Standpipe modifications per PCO.                                                                                                                 | NC     |                                |               |             |
| 121    |            |                            |                                                                                                                                                                    |        |                                |               |             |



## SITE OBSERVATION REPORT

Reverse Osmosis  
Water Treatment Plant - Phase 1  
Grimes, Iowa

January 12, 2022

- A. We attended the Progress Meeting on January 12, 2022.
- B. We visited the project site after the Progress Meeting.
- C. Furnish non-fused disconnect (Manufacturer's accessory EDS) in cabinets of water heaters WH-3 and WH-4 as per Submittal 22 33 00-2.0.
- D. The following items remain from October 14, 2021 Site Observation Report:
  - 1. ~~Use fiberglass conduit with fiberglass boxes, fittings and supports in Ammonia/Fluoride 119, Antiscalant/Phosphate 120 and Chlorine/Caustic 122 as per Keynote 5 on Sheet E101 and Floor Plan Conduit Type Keyplan on Sheet E102.~~
  - 2. Arrange VCU-A enclosed switch and VCU-B enclosed switch to provide minimum clearance in accordance with NFPA as per 3.2 C. of Section 26 28 16.16.
  - 3. Seal conduit penetrations in accordance with the ratings of the affected wall to comply with Installation Note – Electrical 9 on Sheet E000.
- E. The following item remains from August 11, 2021 Site Observation Report:
  - 1. Replace remote ON-OFF switch controlling EF-5 with HAND-OFF-AUTO switch as shown on Sheet E101 and to comply with Equipment Connection Schedule on Sheet E604.
- F. The following items remain from June 9, 2021 Site Observation Report:
  - 1. Identify enclosed switches as per 2.1 B.1.f. of Section 26 05 53 and to comply with 3.2 H. of Section 26 28 16.16
  - 2. Provide protection from dripping water for Type F4 light fixtures installed under permeate piping.
  - 3. Install smoke detectors in Electric Room 117 not closer than 60 inches from air-supply diffuser or return-air opening to comply with 3.2 D.5. of Section 28 46 00.

## **SITE OBSERVATION REPORT**

Reverse Osmosis  
Water Treatment Plant - Phase 1  
Grimes, Iowa

January 12, 2022

G. The following item remains from April 14, 2021 Site Observation Report:

1. Touch up damaged paint on lifting lugs of engine-generator walk-in enclosure.

H. The following items remain from March 3, 2021 Site Observation Report:

1. Conduit with incoming power conductors does not enter bottom of Utility Metering section of Emergency Generator Paralleling Switchgear as shown on Drawing G05 in Submittal 26 13 26-1.4.
2. Replace bent bolt of underground box cover in drive at southeast corner of RO WTP.
3. Install sealant around louvers as per Intake Louver Detail on Sheet M500.
4. Use fiberglass boxes, fittings and supports in Treatment Room 116, Bag Filters 118 and High Service Pumps 121 as per Floor Plan – Conduit Type Keyplan on Sheet E102.

- END OF SITE OBSERVATION REPORT -

# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



**Project Title:** Water Works Park Splash Pad  
**Contractor:** ISG  
**Address:** 115 East Hickory St, Suite 300 Mankato, MN 56001  
**Finance Budget Code:** 348-430-6407 **Finance Project #** -  
**Vendor Project or Invoice #:** 78696 **PO #** -  
**Original Contract Date:** September 14, 2021 **Vendor #** 4025

**Date of Council Meeting:** January 25, 2022 **PAYMENT REQUEST #** 4  
**PAYMENT PERIOD:** From: December 1, 2021 Through: December 31, 2021

## Contract Summary

|                                         |    |            |           |
|-----------------------------------------|----|------------|-----------|
| Original Contract Amount:               | \$ | 211,600.00 |           |
| Net change by Change Orders:            | \$ | -          |           |
| Contract Amount to Date: (line 1 ± 2)   | \$ | 211,600.00 |           |
| Total completed and stored to date:     | \$ | 87,148.00  |           |
| Retainage: 0 % of Completed Work:       | \$ | -          |           |
| Total Earned less Retainage:            | \$ | 87,148.00  |           |
| Less previous applications for payment: | \$ | 41,526.00  |           |
| SUBTOTAL                                | \$ |            | 45,622.00 |

OTHER CHARGES (Attach an itemized list) \$ -

**CURRENT PAYMENT DUE** \$ 45,622.00

Balance to finish, including retainage: \$ 124,452.00

Contract Time Remaining (If applicable) - Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

**Construction Contractor Approval:** ISG

Signature: [Signature] Date: 1/20/22

**Engineer / Consultant Approval:**

Firm Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**City of Grimes Staff Approval:**

Signature: [Signature] Date: 1-20-22

**City of Grimes Council Approval:**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Submit to:** Matt Ahrens, P.E. - City Engineer - Engineering Department

**E-mail:** [mahrens@grimesiowa.gov](mailto:mahrens@grimesiowa.gov) **Phone:** (515) 986-4050 **Fax:** (515) 986-4480



# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

## Previous Applications for Payment

| No. | Date              | Amount       |
|-----|-------------------|--------------|
| 1   | October 26, 2021  | \$ 2,500.00  |
| 2   | November 23, 2021 | \$ 12,500.00 |
| 3   | December 14, 2021 | \$ 26,526.00 |
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## Previous Applications for Payment

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TOTAL \$ 41,526.00

## Record of Change Orders

| No. | Date | Amount |
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TOTAL \$ -

## Contract Time Remaining

|                          |                    |
|--------------------------|--------------------|
| Contract Period:         | Working Days       |
| Original Contract Date:  | September 14, 2021 |
| Original Contract Time:  |                    |
| Added by Change Order:   |                    |
| Contract Time to Date:   | -                  |
| Time Used to Date:       |                    |
| Contract Time Remaining: | -                  |





I & S Group, Inc.

115 E. Hickory St. Suite 300  
Mankato, MN 56001  
507-387-6651

www.ISGInc.com

City of Grimes, IA  
\*\*EMAIL\*\*  
410 SE Main St, Suite 102  
Grimes, IA 50111

Invoice Number 78696  
Date 12/31/2021

**Project 21-25768 Grimes Water  
Works Park Improvements - Grimes,  
IA**

Progress billing for professional services provided through date of invoice

Water Works Park Splash Pad  
Finance Budget Code – 348-430-6407  
Vendor # - 4025

INCLUDE PAY APP

| Description               | Contract<br>Amount | Prior<br>Billed | Current<br>Billed |
|---------------------------|--------------------|-----------------|-------------------|
| Survey                    | \$9,300.00         | \$9,300.00      |                   |
| Geotechnical Coordination | \$3,500.00         | \$3,500.00      |                   |
| Design Development        | \$57,500.00        | \$26,878.00     | \$30,622.00       |
| Construction Documents    | \$135,000.00       | \$1,848.00      | \$15,000.00       |
| Bidding                   | \$6,300.00         |                 |                   |
| Reimbursables             |                    |                 |                   |
|                           | \$211,600.00       | \$41,526.00     | \$45,622.00       |

|                |                    |
|----------------|--------------------|
| Invoice Amount | <u>\$45,622.00</u> |
|----------------|--------------------|

*Payment Terms: Net 30 days from invoice date. Thank you.  
Past due balances are subject to late fees in the amount of 1.5% per month.  
If you have a question regarding your invoice, please e-mail [ar@ISGInc.com](mailto:ar@ISGInc.com)*

# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



**Project Title:** North Sports Complex Parking Lot Improvements  
**Contractor:** Concrete Technologies, Inc.  
**Address:** 1001 SE 37th St., Grimes, IA 50111  
**Finance Budget Code:** 347-431-6499 **Finance Project #**  
**Vendor Project or Invoice #:** **PO #**  
**Original Contract Date:** August 24, 2021 **Vendor #** 1250

**Date of Council Meeting:** January 25, 2022 **PAYMENT REQUEST #** 4  
**PAYMENT PERIOD:** From: December 1, 2021 Through: December 24, 2021

## Contract Summary

|                                         |    |            |        |
|-----------------------------------------|----|------------|--------|
| Original Contract Amount:               | \$ | 618,328.75 |        |
| Net change by Change Orders:            | \$ | 34,252.51  |        |
| Contract Amount to Date: (line 1 ± 2)   | \$ | 652,581.26 |        |
| Total completed and stored to date:     | \$ | 618,468.96 |        |
| Retainage: 5 % of Completed Work:       | \$ | 30,923.45  |        |
| Total Earned less Retainage:            | \$ | 587,545.51 |        |
| Less previous applications for payment: | \$ | 587,346.72 |        |
| SUBTOTAL                                | \$ |            | 198.79 |

OTHER CHARGES (Attach an Itemized list) \$ -

**CURRENT PAYMENT DUE** \$ 198.79

Balance to finish, including retainage: \$ 65,035.75

Contract Time Remaining (If applicable) - CALENDAR DAYS

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

**Construction Contractor Approval:** Concrete Technologies, Inc.  
Firm Name  
Signature: *Urento Petersen* Date: 01-05-2022

**Engineer / Consultant Approval:** MSA Professional Services, Inc.  
Firm Name  
Signature: *Nichole Sungen* Date: 01/11/2022

**City of Grimes Staff Approval:** *Matthew Ahrens*  
Signature Date: 1-19-22

**City of Grimes Council Approval:**  
Signature Date

**Submit to:** Matt Ahrens, P.E. - City Engineer - Engineering Department  
**E-mail:** mahrens@grimesiowa.gov **Phone:** (515) 986-4050 **Fax:** (515) 986-4480



## 1

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94.77%

# APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

## Previous Applications for Payment

| No. | Date              | Amount        |
|-----|-------------------|---------------|
| 1   | October 12, 2021  | \$ 110,011.09 |
| 2   | November 9, 2021  | \$ 178,207.27 |
| 3   | December 14, 2021 | \$ 299,128.36 |
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## Previous Applications for Payment

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TOTAL \$ 587,346.72

## Record of Change Orders

| No. | Date              | Amount       |
|-----|-------------------|--------------|
| 1   | October 12, 2021  | \$ 15,695.00 |
| 2   | November 9, 2021  | \$ 17,468.51 |
| 3   | December 14, 2021 | \$ 1,089.00  |
| 4   |                   |              |
| 5   |                   |              |
| 6   |                   |              |
| 7   |                   |              |
| 8   |                   |              |
| 9   |                   |              |
| 10  |                   |              |
| 11  |                   |              |
| 12  |                   |              |
| 13  |                   |              |
| 14  |                   |              |
| 15  |                   |              |
| 16  |                   |              |
| 17  |                   |              |
| 18  |                   |              |
| 19  |                   |              |
| 20  |                   |              |
| 21  |                   |              |
| 22  |                   |              |
| 23  |                   |              |
| 24  |                   |              |
| 25  |                   |              |

TOTAL \$ 34,252.51

## Contract Time Remaining

|                          |                 |
|--------------------------|-----------------|
| Contract Period:         | CALENDAR DAYS   |
| Original Contract Date:  | August 24, 2021 |
| Original Contract Time:  | 12/1/2021       |
| Added by Change Order:   | -               |
| Contract Time to Date:   |                 |
| Time Used to Date:       |                 |
| Contract Time Remaining: |                 |





*101 NE Harvey, Grimes, Iowa 50111  
515.986.3036 Fax 515.986.3846*

AGENDA MEMO

For Meeting of January 25, 2022

**AGENDA HEADING:** Resolution on Notice and Intent to Vacate Certain Public Road Right-of-Way Easement in Gateway Commerce Plat 3 and Setting Public Hearing

**SYNOPSIS:** The existing Public Road Right-of-Way easement within the Gateway Commerce Plat 3 that was granted to the City is no longer necessary. The City of Urbandale does not desire for SE Beisser Drive to continue south into Urbandale. Therefore, it is not necessary for the City of Grimes to keep the right-of-way easement and are intending to vacate the easement. As such, with any disposal of public property, a public hearing must be held before doing so.

**FISCAL IMPACT:**

N/A

**PREVIOUS COUNCIL ACTION(S):**

Approve Gateway Commerce Plat 3 – 2004

**BOARD/COMMISSION ACTION(S):**

N/A

**STAFF/COMMITTEE RECOMMENDATION:**

Staff would recommend approval of the Resolution.

**RESOLUTION NO. 01-2322**

**RESOLUTION ON NOTICE AND INTENT TO VACATE CERTAIN PUBLIC ROAD  
RIGHT-OF-WAY EASEMENT IN GATEWAY COMMERCE PLAT 3 AND SETTING  
PUBLIC HEARING**

WHEREAS, the City of Grimes is the holder of certain public road right-of-way easement within city limits located in Gateway Commerce Plat 3, namely:

A Public Road Right-of-Way Easement, filed in the records of the Polk County recorder on April 8, 2004, at Book 10472, Page 112-116, and more specifically described as follows:

**See Exhibit A**

WHEREAS, the City of Grimes intends to terminate and dispose of said easement interests in accordance with Section 364.7 of the Iowa Code; and

NOW, THEREFORE, BE IT RESOLVED by the City Council for the City of Grimes, Iowa:

SECTION 1. That pursuant to Iowa Code Sections 354.23 and 364.7, a public hearing shall be held on February 22, 2022 at 5:30 p.m. at the Grimes Community Complex 410 SE Main Street regarding the proposal to vacate the above-described public road right-of-way easement.

SECTION 2. That the City Clerk is hereby authorized and directed to publish and give notice of the public hearing on this matter as provided by law.

Passed by the council this 25<sup>th</sup> day of January, 2022.

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Scott Mikkelsen, Mayor

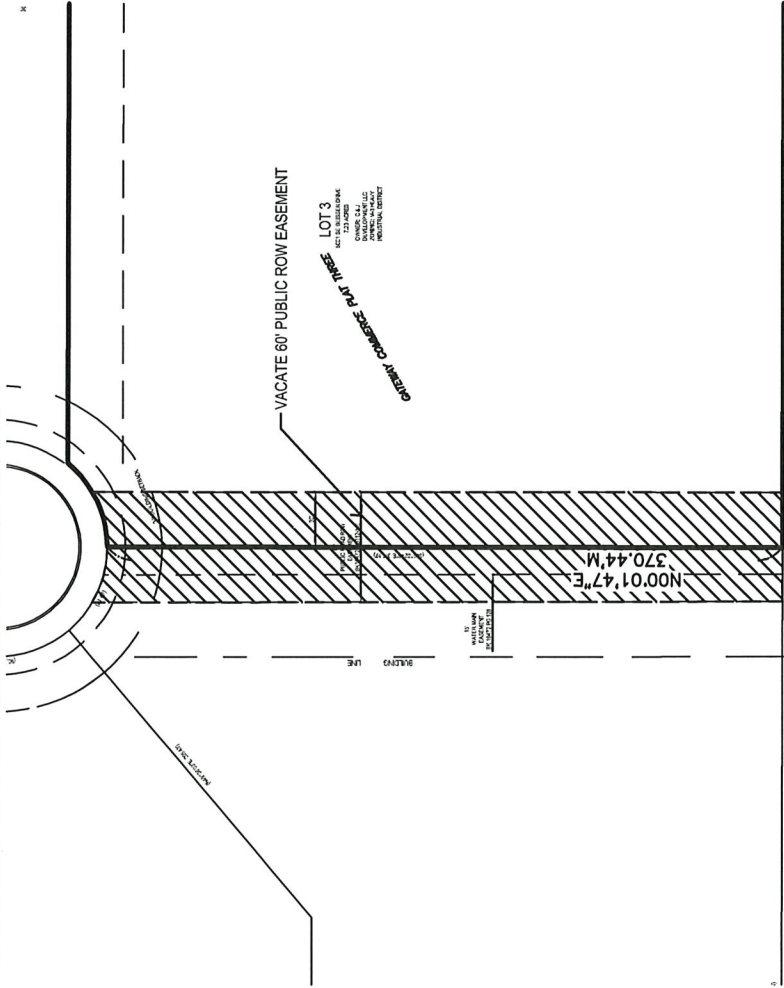
ATTEST:

---

Rochelle Williams, City Clerk

# EASEMENT EXHIBIT "A"

## VACATE 60' PUBLIC ROW EASEMENT



**EASEMENT DESCRIPTION:**  
A 60 FEET WIDE PUBLIC ROAD RIGHT-OF-WAY  
EASEMENT OVER AND ACROSS A PORTION OF LOT 1  
AND LOT 3 IN GATEWAY COMMERCE PLAT THREE, AN  
OFFICIAL PLAT GRIMES, POLK COUNTY, IOWA, MORE  
ACCURATELY DESCRIBED AS FOLLOWS:  
  
THE EAST 30.00 FEET OF LOT 1 IN GATEWAY  
COMMERCE PLAT THREE, AN OFFICIAL PLAT GRIMES,  
POLK COUNTY, IOWA  
  
AND, THE WEST 30.00 FEET OF LOT 3 IN GATEWAY  
COMMERCE PLAT THREE, AN OFFICIAL PLAT, GRIMES,  
POLK COUNTY, IOWA

**OWNER/PREPARED FOR:**  
WESTERN PROPERTIES LLC  
3917 NW 121ST STREET  
URBANDALE, IOWA 50323  
STEVE JORDISON

- LEGEND:**
- PROPERTY CORNER
  - ⊙ SECTION CORNER
  - M MEASURED DISTANCE
  - P PLATTED DISTANCE
  - D DEEDED DISTANCE
  - PRA PREVIOUSLY RECORDED AS
  - ROW RIGHT OF WAY
  - POC POINT OF COMMENCEMENT
  - POB POINT OF BEGINNING



NOTICE OF PUBLIC HEARING FOR THE CITY OF GRIMES TO CONSIDER VACATING  
CERTAIN EASEMENT IN GATEWAY COMMERCE PLAT 3

NOTICE IS HEREBY GIVEN that the City Council of the City of Grimes, Iowa, will meet at the Grimes Community Complex, 410 SE Main Street, in the City of Grimes, Iowa, at 5:30 p.m. on the 22<sup>nd</sup> day of February, 2022, at which time and place the City Council will hold a public hearing on a proposed Resolution Vacating Certain Easement in Gateway Commerce Plat 3. Such Resolution is entitled as follows:

RESOLUTION ON NOTICE AND INTENT TO VACATE CERTAIN PUBLIC ROAD  
RIGHT-OF-WAY EASEMENT IN GATEWAY COMMERCE PLAT 3 AND SETTING  
PUBLIC HEARING

For all the particulars of the proposed easement vacation, see the proposed Resolution entitled as set forth above now on file at the Grimes City Hall with the City Clerk of the City of Grimes.

All interested persons may appear at the public hearing and at such time and place the Grimes City Council will consider any objections to the proposed Resolution and give all interested persons an opportunity to be heard. This Notice is given by order of the City Council of the City of Grimes, Iowa.

Rochelle Williams  
City Clerk



Exhibit A

A Public Road Right-of-Way Easement, filed in the records of the Polk County recorder on April 8, 2004, at Book 10472, Page 112-116, and more specifically described as follows:

## RESOLUTION NO. 01-3022

WHEREAS the City of Grimes, Iowa, has established a Water Rates Ordinances (Chapter 92, Grimes Code of Ordinances) pursuant to which the City of Grimes operates and provides for water service within the limits of the City of Grimes.

WHEREAS, the following property owner has not paid utility service charges provided by the City to the property. Such utility charges have been sent to said property owner, as described in Exhibit "A" attached hereto, reference Bond # 202202 and when not paid by December 20,2021, are delinquent and shall be charged as a lien against the property.

NOW, THEREFORE, IT IS RESOLVED by the City Council of the City of Grimes, Iowa:

That the City Clerk is hereby directed to certify said charges to the Polk County Treasurer and have such charges assessed against the real estate and premises serviced, which charges are to be collected and returned in the same manner as other taxes.

PASSED AND APPROVED THIS 25<sup>th</sup> day of January, 2022.

---

Mayor Scott Mikkelsen

ATTEST:

---

Rochelle Williams, City Clerk

| Assessment of Repair |                 |                 |                                      |                         |                   | Type 10                                      |         |              |
|----------------------|-----------------|-----------------|--------------------------------------|-------------------------|-------------------|----------------------------------------------|---------|--------------|
|                      |                 |                 |                                      |                         |                   | Bond # 202202                                |         |              |
|                      |                 |                 |                                      |                         |                   |                                              |         |              |
| Owner                | Date of Service | Delinquent Date | Legal                                | Legal/Property Address  | Parcel#           | Mailing Address                              | Amount  | Certificate# |
| Luke Erb             | 11/15/21        | 12/20/21        | Lot 2 Circle Drive                   | 100 NE Circle Dr        | 311/00285-000-000 | 23525 180th St,<br>Minburn, IA 50167         | \$94.63 | 0020100      |
| Andrew Crow          | 11/15/21        | 12/20/21        | Lot 21 The Crossing Townhomes Plat 2 | 103 SE Little Beaver Ct | 311-01025-021-000 | 103 SE Little Beaver Ct,<br>Grimes, IA 50111 | \$73.73 | 0020200      |

EXHIBIT A  
City of Grimes  
CERTIFICATION FOR LIEN

Property Address: 100 NE Circle Drive

District Parcel: 311-00285-000-000

Legal: Lot 2 Circle Drive

Owner of Property: Luke B Erb

Services Provided:

|                    |                |
|--------------------|----------------|
| Water Utility Bill | \$94.63        |
| Recording Fee      | <u>\$ 5.00</u> |
|                    | \$99.63        |

|                                       |         |
|---------------------------------------|---------|
| Total Amount Certified for Collection | \$99.63 |
|---------------------------------------|---------|

I, Rochelle Williams, City Clerk of City of Grimes, do hereby certify the above claim as true and correct this 25th day of January, 2022.

(SEAL)

\_\_\_\_\_  
Rochelle Williams, City Clerk

.....  
I hereby certify that on the \_\_\_\_\_ day of \_\_\_\_\_ January, 2021 there was received and filed with Polk County Treasurer's Office, the Certification for Lien.

Polk County Treasurer's Office

(SEAL)

By:\_\_\_\_\_



## RESOLUTION NO. 01-2922

WHEREAS the City of Grimes, Iowa, has established a Water Rates Ordinances (Chapter 92, Grimes Code of Ordinances) pursuant to which the City of Grimes operates and provides for water service within the limits of the City of Grimes.

WHEREAS, the following property owner has not paid utility service charges provided by the City to the property. Such utility charges have been sent to said property owner, as described in Exhibit "A" attached hereto, reference Bond # 202202 and when not paid by December 20,2021, are delinquent and shall be charged as a lien against the property.

NOW, THEREFORE, IT IS RESOLVED by the City Council of the City of Grimes, Iowa:

That the City Clerk is hereby directed to certify said charges to the Polk County Treasurer and have such charges assessed against the real estate and premises serviced, which charges are to be collected and returned in the same manner as other taxes.

PASSED AND APPROVED THIS 25<sup>th</sup> day of January, 2022.

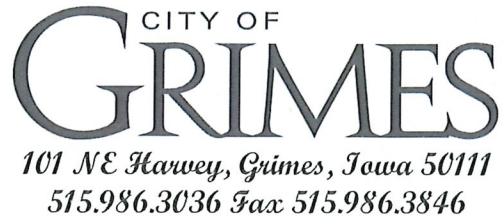
---

Mayor Scott Mikkelsen

ATTEST:

---

Rochelle Williams, City Clerk



### CERTIFICATION

I, Rochelle Williams, City Clerk of the City of Grimes, Iowa, do hereby certify that the foregoing to which this certificate is attached is a true and correct copy of:

Resolution No. 01-2922, Authorizing Grimes City Clerk to Certify to the Polk County Treasurer For Collection Certain Unpaid Utility Service charges.

In witness whereof, I have hereunto set my hand and affixed the City Seal this 25<sup>th</sup> day of January 2022.

---

Rochelle Williams, City Clerk  
Grimes, Iowa

(SEAL)

CITY OF  
**GRIMES**  
*101 NE Hawley, Grimes, Iowa 50111*  
*515.986.3036 Fax 515.986.3846*

1/21/2022

Polk County Treasurer  
Attention: Rebecca Lawrence  
111 Court Avenue  
Des Moines, IA 50309-2298

Re: Unpaid Utility Service  
100 NE Circle Dr, Grimes, Iowa; Account # 106680003

Dear Rebecca,

Enclosed, please find a certified copy of Resolution 01-2922, certifying charges to the County Treasurer for collection, against the property listed in Exhibit A attached to the resolution.

Please accept this letter and enclosures as notice to certify said charges and have the charges assessed as a lien against the real estate and premised services.

Thank you for you help in this matter. Please contact me if you have any question.

Sincerely,

Rochelle Williams  
City Clerk

Encl.

  
CITY OF  
**GRIMES**  
*101 NE Harvey, Grimes, Iowa 50111*  
*515.986.3036 Fax 515.986.3846*

January 7, 2021

Luke Erb  
23525 180<sup>th</sup> St  
Minburn, IA 50167

Re: 100 NE Circle Dr, Grimes, Iowa; Account #106680003

The utility bill for the above referenced address and account number in Grimes has been delinquent since December 20, 2021. The delinquent amount is \$94.63

This letter is to notify you that if this delinquent utility bill is not paid within thirty (30) days of the date of this letter, pursuant to Iowa Code Section 384.84, the city will be forced to put a **lien on your property located at 100 NE Circle Dr, Grimes, Iowa for \$94.63**. There will also be a \$5.00 filing fee.

Respectfully,

Grimes City Hall



  
**CITY OF  
GRIMES**  
*101 NE Harvey, Grimes, Iowa 50111*  
*515.986.3036 Fax 515.986.3846*

January 7, 2021

Andrew Crow  
103 SE Little Beaver Ct  
Grimes, IA 50111

Re: 103 SE Little Beaver Ct, Grimes, Iowa; Account #123820002

The utility bill for the above referenced address and account number in Grimes has been delinquent since December 20, 2021. The delinquent amount is \$73.73

This letter is to notify you that if this delinquent utility bill is not paid within thirty (30) days of the date of this letter, pursuant to Iowa Code Section 384.84, the city will be forced to put a **lien on your property located at 103 SE Little Beaver Ct, Grimes, Iowa for \$73.73**. There will also be a \$5.00 filing fee.

Respectfully,

Grimes City Hall

CITY OF  
**GRIMES**  
*101 NE Hawkey, Grimes, Iowa 50111*  
*515.986.3036 Fax 515.986.3846*

1/21/2022

Polk County Treasurer  
Attention: Rebecca Lawrence  
111 Court Avenue  
Des Moines, IA 50309-2298

Re: Unpaid Utility Service  
103 SE Little Beaver Ct., Grimes, Iowa; Account # 123820002

Dear Rebecca,

Enclosed, please find a certified copy of Resolution 01-3022, certifying charges to the County Treasurer for collection, against the property listed in Exhibit A attached to the resolution.

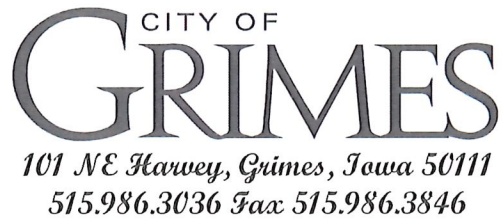
Please accept this letter and enclosures as notice to certify said charges and have the charges assessed as a lien against the real estate and premised services.

Thank you for you help in this matter. Please contact me if you have any question.

Sincerely,

Rochelle Williams  
City Clerk

Encl.



## CERTIFICATION

I, Rochelle Williams, City Clerk of the City of Grimes, Iowa, do hereby certify that the foregoing to which this certificate is attached is a true and correct copy of:

Resolution No. 01-3022, Authorizing Grimes City Clerk to Certify to the Polk County Treasurer For Collection Certain Unpaid Utility Service charges.

In witness whereof, I have hereunto set my hand and affixed the City Seal this 25<sup>th</sup> day of January 2022.

---

Rochelle Williams, City Clerk  
Grimes, Iowa

(SEAL)

EXHIBIT A  
City of Grimes  
CERTIFICATION FOR LIEN

Property Address: 103 SE Little Beaver Ct

District Parcel: 311-01025-021-000

Legal: Lot 21 The Crossing Townhomes Plat 2

Owner of Property: Andrew C Crow

Services Provided:

|                    |         |
|--------------------|---------|
| Water Utility Bill | \$73.73 |
|--------------------|---------|

|               |                |
|---------------|----------------|
| Recording Fee | <u>\$ 5.00</u> |
|---------------|----------------|

|  |         |
|--|---------|
|  | \$78.73 |
|--|---------|

|                                       |         |
|---------------------------------------|---------|
| Total Amount Certified for Collection | \$78.73 |
|---------------------------------------|---------|

I, Rochelle Williams, City Clerk of City of Grimes, do hereby certify the above claim as true and correct this 25th day of January, 2022.

(SEAL)

\_\_\_\_\_  
Rochelle Williams, City Clerk

.....  
I hereby certify that on the \_\_\_\_\_ day of \_\_\_\_\_ January, 2021 there was received and filed with Polk County Treasurer's Office, the Certification for Lien.

Polk County Treasurer's Office

(SEAL)

By: \_\_\_\_\_



|                            |            |                                           |  |  |
|----------------------------|------------|-------------------------------------------|--|--|
| Bankers Trust Credit Cards |            |                                           |  |  |
|                            |            |                                           |  |  |
| City of Grimes             |            |                                           |  |  |
| 7015                       | \$21.19    | Adobe PS Creative CLD Sign Printer        |  |  |
|                            | \$24.00    | Cognito-Team HTTPWWW.COGN SC              |  |  |
|                            | \$30.74    | Campaign Monltor                          |  |  |
|                            | \$0.31     | International Trans Fee                   |  |  |
|                            | \$15.89    | Adobe Acrobat STD- Tammy Johnson          |  |  |
|                            | \$605.48   | Sawyer,Teig & Kurtz Training              |  |  |
|                            | \$467.78   | Snow Meeting/Training                     |  |  |
|                            | \$12.50    | Driving Records Check                     |  |  |
|                            | \$1,180.26 | Williams, Woodke, Steele Employment Train |  |  |
|                            | \$150.00   | Woodke GFOA Training                      |  |  |
|                            | \$79.96    | Office Supplies                           |  |  |
|                            |            |                                           |  |  |
|                            | \$2,588.11 |                                           |  |  |
|                            |            |                                           |  |  |
| Parks & Rec                |            |                                           |  |  |
| 8062                       | \$20.00    | WhenIWork Software                        |  |  |
|                            | \$15.50    | Office Supplies                           |  |  |
|                            |            |                                           |  |  |
|                            | \$35.50    |                                           |  |  |
|                            |            |                                           |  |  |
| Develop Service            |            |                                           |  |  |
| 8047                       | \$100.00   | Arens Engineering License Renewal         |  |  |
|                            | \$57.87    | Name Plates                               |  |  |
|                            | \$403.65   | Engineering Workshop/Concrete             |  |  |
|                            | \$33.03    | Office Supplies                           |  |  |
|                            |            |                                           |  |  |
|                            |            |                                           |  |  |
|                            | \$594.55   |                                           |  |  |
| Public Works               |            |                                           |  |  |
| 8021                       | \$900.00   | Kanealy Iowa Turfgrass Training           |  |  |
|                            |            |                                           |  |  |
|                            | \$900.00   |                                           |  |  |
| Fire                       |            |                                           |  |  |
| 4557                       | \$23.38    | Office Supplies                           |  |  |
|                            |            |                                           |  |  |
|                            | \$23.38    |                                           |  |  |
|                            |            |                                           |  |  |
| Library                    |            |                                           |  |  |
| 8070                       | \$11.50    | Office Supplies                           |  |  |
|                            |            |                                           |  |  |
|                            | \$11.50    |                                           |  |  |
|                            |            |                                           |  |  |
| total                      | \$4,153.04 |                                           |  |  |
|                            |            |                                           |  |  |

| Amazon Charges | <u>Amount</u> | <u>Description</u>        |
|----------------|---------------|---------------------------|
| Public Works   | \$33.99       | Office Supplies           |
|                | \$43.98       | Computer Assessories      |
|                | -\$267.49     | Computer Assessories      |
| IT Dept        | \$87.71       | IT Supplies               |
|                | \$37.94       | Office supplies           |
| Water/Sewer    |               | IT Supplies               |
| Storm Water    | \$300.98      | IT Supplies               |
| Admin          | \$37.93       | Office supplies/HR        |
| Library        | \$442.44      | Materials                 |
|                | \$338.37      | Office supplies           |
|                | \$204.78      | Programming Supplies      |
|                | \$234.95      | Microphones for ALA Grant |
| Parks & Rec    | \$66.97       | Youth Program supplies    |
|                |               | Furnishings/Training room |
| Dev. Services  | \$551.86      | Office Supplies           |
|                | \$39.49       | Vehicle Supplies          |
|                | \$43.09       | Office Supplies           |
|                | \$31.66       | NEC Tabs                  |
|                | \$2,228.65    |                           |

**City of Grimes Claims 1 25 2022**

|                             |                                  |            |
|-----------------------------|----------------------------------|------------|
| PREMIER OFFICE EQUIPMENT    | COPIER CONTRACT - LIBRARY        | 292.82     |
| MAHLER JOHN MARC            | HBI SPRING 2022                  | 500        |
| AIA CORPORATION             | DUTY UNIFORM - WHEELER           | 144.98     |
| SHERWIN WILLIAMS CO.        | TRAINING ROOM PAINT              | 251.01     |
| BAKER & TAYLOR              | SOFTWARE /BOOKS LIBRARY          | 1,316.06   |
| BANKERS TRUST COMPANY       | TRAINING,SUPPLIES,SNOW TRAINING  | 4,155.18   |
| BLACK HILLS ENERGY          | GAS                              | 4,401.94   |
| COMMERCIAL APPRAISERS OF    | APPRAISAL 309 E 1ST ST           | 4,200.00   |
| BOMGAARS                    | POWER STRIP                      | 22.99      |
| BSN SPORTS                  | WEIGHT EQUIPMENT                 | 787.88     |
| COLLECTION SERVICES CENTER  | CHILD SUPPORT                    | 1,378.42   |
| CONCRETE TECHNOLOGIES INC   | N SPT COMPLEX PARKING LOT        | 198.79     |
| CROWN TROPHY                | TROPHY                           | 25         |
| DALLAS CENTER/GRIMES SCHOOL | ADULT/YOUTH BB & VB              | 3,065.00   |
| DELL MARKETING L.P.         | COMPUTERS-LIBRARY                | 3,869.97   |
| JUNIOR LIBRARY GUILD        | MATERIALS - LIBRARY              | 1,168.60   |
| FINISH LINE AUTO WORKS      | SRVC/RPR 2010 EXPLORER C379      | 157.28     |
| GRAINGER                    | SOLENOID VALVE FOR SLUDGE PUMP   | 237.39     |
| GRIMES CHAMBER & ECONOMIC   | ANNUAL DINNER/CORP TABLE SPNSR   | 950        |
| HACH COMPANY                | PH PROBE                         | 439.95     |
| HAWKEYE TRUCK EQUIPMENT     | SNOW BLADE                       | 520        |
| HY-VEE                      | HOLIDAY STAFF LUNCH RESO 12-0221 | 1,324.66   |
| HAWKINS INC.                | HYPOCHLORITE                     | 9,892.51   |
| HOTSY CLEANING SYSTEMS, I   | SUPPLIES                         | 154.55     |
| RELIANT FIRE APPARATUS      | REPLACEMENT LUG NUT COVERS       | 56.99      |
| STATE HYGIENIC LABORATORY   | LABS ON ALL WELLS                | 3,393.00   |
| IOWA ASSN OF MUNICIPAL UT   | SGCIS-JAN TO MARCH 2022          | 6,087.30   |
| INTEGRATEDPRINT SOLUTIONS   | ENVELOPES/BUSINESS CARDS         | 1,395.92   |
| IOWA DOT                    | BRINE                            | 1,297.10   |
| IOWA SIGNAL INC             | S JMS ST/SE 6TH ST TEMP SIGNAL   | 2,494.42   |
| JETCO, INC.                 | GTWY LFT STTN/POWER SUPPLY UPS   | 2,041.00   |
| TENNAL KENTON               | BASKETBALL CAMP                  | 1,216.00   |
| KLINE ELECTRIC INC          | TRAINING ROOM                    | 11,100.24  |
| LEAF                        | MARCH COPIER LEASE DS            | 85.77      |
| MAIL SERVICES               | MONTHLY UTILITY STATEMENTS       | 3,923.62   |
| MEDIACOM                    | INTERNET GCC                     | 211.94     |
| METRO WASTE AUTHORITY       | DECEMBER GARBAGE                 | 35,523.85  |
| MIDAMERICAN ENERGY          | ELECTRIC                         | 10,912.37  |
| MISSISSIPPI LIME CO.        | LIME                             | 4,580.55   |
| MUNICIPAL SUPPLY, INC.      | METERS                           | 7,140.00   |
| O'HALLORAN INTERNATIONAL    | S206 PLOW TRUCK - MIRROR KIT     | 222.67     |
| O'REILLY AUTO PARTS         | OIL FILTER - P 104               | 20.73      |
| OFFICE DEPOT CITY HALL      | OFFICE SUPPLIES/MED KIT REFILL   | 215.83     |
| TRUE VALUE                  | OFFICE SUPPLIES                  | 7.49       |
| GRIMES TIRE & AUTO          | F150 TIRES                       | 378.46     |
| ARNOLD MOTOR SUPPLY         | SNOW PLOW WIPER BLADES           | 403.9      |
| POLK CO RECORDER            | RECORDING FEE                    | 44         |
| POLK COUNTY TREASURER       | DECEMBER CONTRACT 2022           | 111,412.00 |
| SECRETARY OF STATE NOTARY   | NOTARY - SCHIPPER                | 30         |
| TITAN MACHINERY             | ENGINE SERVICE CALL              | 210.3      |
| SPRAYER SPECIALTIES         | REPAIR SPRAYER                   | 855.25     |
| STIVERS FORD                | AMBULANCE SERVICE & REPAIR       | 1,984.11   |
| SYNCB/AMAZON                | OFFICE & VEHICLE SUPPLIES        | 2,228.65   |
| UNIQUE MANAGEMENT SERVICE   | COLLECTION SERVICES - LIBRARY    | 53.7       |
| UNPLUGGED WIRELESS          | BLDG DEPT DURANGO 2 - LIGHTS     | 349        |
| US WATER                    | Monthly bill                     | 74,223.91  |
| ULINE                       | BENCH TRAINING ROOM REMODEL      | 473.54     |
| VERIZON WIRELESS, BELLEVU   | CELL PHONES AND HOTSPOTS         | 343.06     |
| VAN WALL EQUIPMENT          | P-405                            | 69.36      |
| WD DOOR                     | OVERHEAD DOOR REPAIR             | 211.5      |
| WHITFIELD & EDDY            | CITY OF GRIMES-GENERAL/WRA       | 11,415.00  |

|                            |                                |                     |
|----------------------------|--------------------------------|---------------------|
| MERCYONE OCCUPATIONAL HEA  | PHYS-WHEELER/LONG/HOOPER/BROWR | 2,348.00            |
| FINDAWAY WORLD LLC         | MATERIALS - LIBRARY            | 45.92               |
| CENTURY LINK               | PHONE                          | 1,472.53            |
| GALLS, LLC - DBA CARPENTE  | UNIFORM-WHEELER                | 94.99               |
| GATEHOUSE MEDIA IOWA HOLD  | PUBLICATIONS                   | 1,514.38            |
| INFOMAX OFFICE SYSTEMS, I  | COPIER CONTRACT - LIBRARY      | 182.41              |
| EFTPS                      | FED/FICA TAX                   | 47,377.09           |
| PFALTZGRAFF ALEX           | ASFPM 2021 CONFERENCE          | 400                 |
| BOLTON AND MENK INC        | HWY 44 & SW CO LN RD INTERSECT | 37,748.70           |
| MCCLURE ENGINEERING        | RO WATER TREATMENT PLANT       | 55,054.42           |
| COPY SYSTEMS INC           | MONTHLY FIRE COPIER CONTRACT   | 43.45               |
| SHANK CONSTRUCTORS INC     | RO WATER TREATMENT PLANT       | 560,362.94          |
| INVISION                   | BIDDING NEGOTIATIONS-LIBRARY   | 7,502.87            |
| VOYA                       | DEFER COMP PRE                 | 3,613.46            |
| TENNAL, MIKLANNET          | VOLLEYBALL CAMP                | 744                 |
| AIG                        | DEFER COMP PRE                 | 582.5               |
| HORACE MANN                | DEFER COMP ROTH                | 275                 |
| MASSMUTUAL                 | DEFER COMP ROTH                | 925                 |
| LUMEN CENTURY LINK         | PHONE                          | 356.34              |
| WAGER, JOSHUA              | FACILITY REFUND                | 100                 |
| MICROMARKETING LLC         | MATERIALS - LIBRARY            | 34                  |
| RELIABLE MAINTENANCE CO    | DECEMBER CLEANING GCC          | 2,325.00            |
| ON TRACK CONSTRUCTION, LC  | ANNUAL SW-SLKWD DRAIN/IMPROV   | 9,541.59            |
| SCENTAIR TECHNOLOGIES      | SCENT AIR GCC                  | 612.9               |
| RENEWABLE ENERGY GROUP     | FUEL                           | 6,977.27            |
| I&S GROUP, INC             | WATER WORKS PARK SPLASH PAD #4 | 45,622.00           |
| IRRIGATION-IA, LLC         | S SPT CMLX IRR PROJECT         | 9,020.30            |
| EBS                        | INS- PRE-TAX                   | 3,291.50            |
| ALA                        | ALA MMBRSHP -KARALEE- LIBRARY  | 228                 |
| SYNERGY FIRE & SAFETY      | SLUDGE HAULING                 | 919.72              |
| HALBROOK EXCAVATING, INC   | KNYBRK S BASIN IMPROVEMENTS    | 24,500.75           |
| EMERGENCY SERVICES CONSULT | MONTHLY PROGRESS FIRE STUDY    | 13,200.00           |
| CENTRAL IOWA OFFICIALS     | 14 GAMES REFS                  | 4,550.00            |
| CKF                        | TRAINING ROOM CABINETS-PW      | 5,480.00            |
| CITY OF GRIMES FLEX        | DEPENDENT CARE                 | 2,985.88            |
| EXTENDOBED                 | PULL OUT COMMAND CENTER-FD     | 5,828.00            |
| CONFLUENCE                 | WALLACE FARMS/KICKOFF/PLANNING | 1,503.25            |
| PAYROLL CHECKS             | TOTAL PAYROLL CHECKS           | 132,292.36          |
|                            | CLAIMS TOTAL                   | <b>1,325,724.03</b> |
|                            | GENERAL FUND                   | 349,466.01          |
|                            | LIBRARY FUND FUND              | 19,886.74           |
|                            | ROAD USE TAX FUND              | 27,116.11           |
|                            | EMPLOYEE BENEFITS FUND         | 2,350.14            |
|                            | RESTRICTED GIFTS FUND          | 4,104.92            |
|                            | CP - STORM WATER FUND          | 9,541.59            |
|                            | KENNYBROOK PK WQI IMPRV FUND   | 24,500.75           |
|                            | CP-Water Tower 2019 FUND       | 1,450.00            |
|                            | CP-Water Plant Exp 2019 FUND   | 609,528.36          |
|                            | WRA SANI SEWER CONNECTION FUND | 3,555.00            |
|                            | HWY44 & COUNTY LN RD 2020 FUND | 24,122.70           |
|                            | HWY 44 STUDY FUND              | 11,341.00           |
|                            | WATER SYSTEM STUDY FUND        | 4,439.00            |
|                            | N SPORTS COMPLEX PARKING FUND  | 198.79              |
|                            | SPLASH PAD FUND                | 45,622.00           |
|                            | SE 6TH & S JAMES INTERSEC FUND | 2,494.42            |
|                            | GRIMES LIBRARY BLDG FUND FUND  | 7,502.87            |
|                            | S CMLX IRRIGATION PROJ FUND    | 9,020.30            |
|                            | WATER FUND                     | 75,756.84           |
|                            | SEWER FUND                     | 52,193.27           |
|                            | LANDFILL/GARBAGE FUND          | 35,523.85           |
|                            | STORM WATER FUND               | 6,009.37            |
|                            |                                | <b>1,325,724.03</b> |



**TREASURER'S REPORT**  
**CALENDAR 12/2021, FISCAL 6/2022**

| FUND# | TITLE                     | LAST MONTH<br>CASH BALANCE | REVENUES   | EXPENSES   | BALANCE | THIS MONTH<br>CASH BALANCE |
|-------|---------------------------|----------------------------|------------|------------|---------|----------------------------|
| 001   | GENERAL                   | 12,680,515.58              | 384,021.71 | 859,007.95 | .00     | 12,205,529.34              |
| 002   | LIBRARY FUND              | 148,426.56                 | 11,729.92  | 62,995.26  | .00     | 97,161.22                  |
| 005   | FIRE/RESCUE AUXILIARY     | 268.94                     | .00        | 11.03      | .00     | 257.91                     |
| 110   | ROAD USE TAX              | 3,086,745.51               | 153,269.83 | 124,232.79 | .00     | 3,115,782.55               |
| 112   | EMPLOYEE BENEFITS         | 372,785.62                 | 24,657.47  | 160,088.32 | .00     | 237,354.77                 |
| 119   | EMERGENCY FUND            | .00                        | .00        | .00        | .00     | .00                        |
| 121   | LOCAL OPTION SALES TAX    | 2,653,774.36               | 236,503.80 | .00        | .00     | 2,890,278.16               |
| 125   | TAX INCREMENT FINANCING   | 3,435,245.95               | 107,077.28 | 924,628.00 | .00     | 2,617,695.23               |
| 160   | HOTEL/MOTEL/ECON DEV      | 268,575.06                 | .00        | 13,162.78  | .00     | 255,412.28                 |
| 161   | ECO DEVELOPMENT REVOLVING | 160,857.16                 | 1,069.70   | .00        | .00     | 161,926.86                 |
| 167   | RESTRICTED GIFTS          | 106,776.70                 | .00        | 2,473.06   | .00     | 104,303.64                 |
| 170   | FEMA - FIRE DEPT          | 34,239.98                  | .00        | .00        | .00     | 34,239.98                  |
| 200   | DEBT SERVICE              | 1,498,750.63               | 59,085.91  | 127,164.72 | .00     | 1,430,671.82               |
| 301   | CAPITAL PROJECT FUND      | 6,587.32                   | .00        | .00        | .00     | 6,587.32                   |
| 302   | CP - ROAD DEVELOPMENT     | 3,020.07                   | .00        | .00        | .00     | 3,020.07                   |
| 303   | CP - WALLACE              | .00                        | .00        | .00        | .00     | .00                        |
| 304   | STM WATER MASTER PLAN     | 150,318.53                 | .00        | .00        | .00     | 150,318.53                 |
| 305   | CP - MAIN STREET          | .00                        | .00        | .00        | .00     | .00                        |
| 306   | CP - PRAIRIE/LITTLE BEAVE | .00                        | .00        | .00        | .00     | .00                        |
| 307   | CP - STORM WATER          | 254,768.02                 | .00        | 103,830.21 | .00     | 150,937.81                 |
| 308   | CP-SW COUNTY LINE ROAD    | 9,490.71                   | .00        | .00        | .00     | 9,490.71                   |
| 309   | CP - PARKS                | 2,847,601.95               | .00        | .00        | .00     | 2,847,601.95               |
| 310   | CP - FIRE                 | 200,000.00                 | .00        | .00        | .00     | 200,000.00                 |
| 311   | CP - DOWNTOWN             | .00                        | .00        | .00        | .00     | .00                        |
| 312   | CP - S JAMES/SE 37TH ST   | .00                        | .00        | .00        | .00     | .00                        |
| 313   | CP - GRIMES COMMUNITY COM | 266,832.13                 | .00        | 42,690.81  | .00     | 224,141.32                 |
| 314   | CP-NE GATEWAY/HOPE COMM   | 94,883.62-                 | .00        | .00        | .00     | 94,883.62-                 |
| 315   | CP N COMPLEX SANI CONNECT | 4,808.51                   | .00        | .00        | .00     | 4,808.51                   |
| 316   | CP - WATER CAP IMPROVEMNT | .00                        | .00        | .00        | .00     | .00                        |
| 317   | CP - COMP PLAN            | 11,721.80                  | .00        | .00        | .00     | 11,721.80                  |
| 318   | CP - CITY HALL            | .00                        | .00        | .00        | .00     | .00                        |
| 319   | KENNYBROOK PK WQI IMPRV   | 25,931.79-                 | .00        | 15,477.50  | .00     | 41,409.29-                 |
| 320   | CP-New Jordan Well 2019   | 7,800.05                   | .00        | .00        | .00     | 7,800.05                   |
| 321   | CP- ASR 2019              | .00                        | .00        | .00        | .00     | .00                        |
| 322   | CP-16" Water Main         | .00                        | .00        | .00        | .00     | .00                        |
| 323   | CP-Water Tower 2019       | 13,177.45-                 | 4,370.30   | .00        | .00     | 8,807.15-                  |
| 324   | CP-Water Plant Exp 2019   | 361,201.73-                | 507,983.08 | 150,244.15 | .00     | 3,462.80-                  |
| 325   | SE 37TH HWY 141 PROJECT   | .00                        | .00        | .00        | .00     | .00                        |
| 326   | 2019 OVERLAY PROJECT      | .00                        | .00        | .00        | .00     | .00                        |
| 327   | SE 19TH & SW CO OVERLAY   | .00                        | .00        | .00        | .00     | .00                        |
| 328   | WRA SANI SEWER CONNECTION | 164,338.62-                | .00        | 16,493.71  | .00     | 180,832.33-                |
| 329   | NW TERRITORY LIFT STATION | 510,847.53                 | .00        | 55,647.92  | .00     | 455,199.61                 |
| 330   | GIS MAPPING               | 67,181.75                  | .00        | .00        | .00     | 67,181.75                  |
| 331   | 19TH ST SEWER EXTENSION   | 1,000,000.00               | .00        | .00        | .00     | 1,000,000.00               |
| 332   | ROAD USE EQUIPMENT        | 36,882.00                  | .00        | .00        | .00     | 36,882.00                  |
| 333   | WRA PARALLEL SEWER        | 1,600,000.00               | .00        | .00        | .00     | 1,600,000.00               |
| 334   | HWY44 & COUNTY LN RD 2020 | 740,298.83                 | .00        | 43,499.07  | .00     | 696,799.76                 |
| 335   | ANN SANI SEWER I&I REHAB  | 250,000.00                 | .00        | .00        | .00     | 250,000.00                 |
| 336   | SE 11th ST RR/James 2019  | 86,049.58                  | .00        | .00        | .00     | 86,049.58                  |
| 337   | CP-N MAIN & BEAVERBK SIG  | .00                        | .00        | .00        | .00     | .00                        |
| 338   | FY20 Drain prj 2nd/beaver | .00                        | .00        | .00        | .00     | .00                        |
| 339   | HWY 141 & HWY 44 SIGNAL   | 159,457.37-                | .00        | 10,470.09  | .00     | 169,927.46-                |
| 340   | ANNUAL SIGNAL IMPROVEMENT | 626,000.00                 | .00        | .00        | .00     | 626,000.00                 |

TREASURER'S REPORT  
CALENDAR 12/2021, FISCAL 6/2022

| FUND#        | TITLE                     | LAST MONTH<br>CASH BALANCE | REVENUES     | EXPENSES     | BALANCE | THIS MONTH<br>CASH BALANCE |
|--------------|---------------------------|----------------------------|--------------|--------------|---------|----------------------------|
| 341          | HWY 44 STUDY              | 16,315.10-                 | .00          | .00          | .00     | 16,315.10-                 |
| 342          | WATER SYSTEM STUDY        | 4,341.34-                  | .00          | .00          | .00     | 4,341.34-                  |
| 343          | JAMES ST CORRIDOR STUDY   | 10,115.18-                 | .00          | .00          | .00     | 10,115.18-                 |
| 344          | PAVEMENT COND ANALYSIS    | 78,985.10                  | .00          | 904.50       | .00     | 78,080.60                  |
| 345          | ANNUAL WATER MAIN REPLACE | 200,000.00                 | .00          | .00          | .00     | 200,000.00                 |
| 346          | HW TRAIL EXTENSION        | 99,400.00                  | .00          | 708.30       | .00     | 98,691.70                  |
| 347          | N SPORTS COMPLEX PARKING  | 38,552.14                  | .00          | 299,128.36   | .00     | 260,576.22-                |
| 348          | SPLASH PAD                | 785,000.00                 | .00          | 26,526.00    | .00     | 758,474.00                 |
| 349          | SE 6TH & S JAMES INTERSEC | 51,551.75                  | .00          | .00          | .00     | 51,551.75                  |
| 350          | GRIMES LIBRARY BLDG FUND  | 7,484,794.30               | .00          | 37,508.63    | .00     | 7,447,285.67               |
| 351          | 37TH ST IMPROVEMENTS      | 763,712.35                 | .00          | .00          | .00     | 763,712.35                 |
| 352          | TRL RDG/BEAV/JACOB WTR MN | 534,337.01                 | .00          | 195,653.17   | .00     | 338,683.84                 |
| 353          | SANI SEWER STUDY          | 140,444.36                 | .00          | 41,799.85    | .00     | 98,644.51                  |
| 354          | ANNUAL PCC PATCHING       | 150,000.00                 | .00          | .00          | .00     | 150,000.00                 |
| 355          | TRAFFIC SIGNAL EQUIPMENT  | 75,000.00                  | .00          | .00          | .00     | 75,000.00                  |
| 356          | ANNUAL PAVEMENT PRESERVE  | 75,000.00                  | .00          | .00          | .00     | 75,000.00                  |
| 357          | S CMLPX IRRIGATION PROJ   | 58,509.30                  | .00          | .00          | .00     | 58,509.30                  |
| 358          | ANN TRAIL IMPRV & PLAN    | 5,819.59                   | .00          | .00          | .00     | 5,819.59                   |
| 359          | EMERGENCY WATER MAIN      | 161,304.17                 | .00          | 60,579.95    | .00     | 100,724.22                 |
| 360          | 19TH ST WATER MAIN        | 356,768.84                 | .00          | .00          | .00     | 356,768.84                 |
| 361          | WW PLANT MBDR RETROFIT    | 145,000.00                 | .00          | 114,150.00   | .00     | 30,850.00                  |
| 399          | EQUIP REVOLVING PROGRAM   | .00                        | .00          | .00          | .00     | .00                        |
| 600          | WATER                     | 8,512,819.66               | 405,306.57   | 195,164.10   | .00     | 8,722,962.13               |
| 601          | WATER DEPOSITS            | 188,220.02                 | 3,272.06     | 12,081.91    | .00     | 179,410.17                 |
| 602          | WATER SINKING             | 287,324.45                 | .00          | .00          | .00     | 287,324.45                 |
| 603          | WATER REC BOND            | 183,629.96                 | .00          | .00          | .00     | 183,629.96                 |
| 610          | SEWER                     | 6,176,369.97               | 253,108.63   | 113,074.71   | .00     | 6,316,403.89               |
| 611          | SEWER SINKING             | 634,182.69                 | .00          | .00          | .00     | 634,182.69                 |
| 670          | LANDFILL/GARBAGE          | 402,288.55                 | 48,642.55    | 58,622.16    | .00     | 392,308.94                 |
| 740          | STORM WATER               | 2,428,093.32               | 66,309.84    | 74,512.85    | .00     | 2,419,890.31               |
| Report Total |                           | 62,294,516.16              | 2,266,408.65 | 3,942,531.86 | .00     | 60,618,392.95              |



# BALANCE SHEET

## CALENDAR 12/2021, FISCAL 6/2022

| ACCOUNT NUMBER | ACCOUNT TITLE                  | PTD<br>BALANCE | YTD<br>BALANCE |
|----------------|--------------------------------|----------------|----------------|
| 001-000-1110   | CASH - GENERAL                 | 493,954.54-    | 7,526,048.50   |
| 002-000-1110   | CASH - LIBRARY                 | 51,265.34-     | 97,161.22      |
| 110-000-1110   | CASH - ROAD USE                | 29,037.04      | 3,115,782.55   |
| 112-000-1110   | CASH - EMPLOYEE BENEFITS       | 135,930.85-    | 236,854.77     |
| 121-000-1110   | CASH - LOCAL OPTION SALES TAX  | 236,503.80     | 2,890,278.16   |
| 125-000-1110   | CASH - TIF                     | 817,550.72-    | 2,617,695.23   |
| 160-000-1110   | CASH - HOTEL/MOTEL/ECON DEV    | 13,162.78-     | 255,412.28     |
| 161-000-1110   | CASH - ECO DEVELOP REVOLVING L | 1,069.70       | 161,926.86     |
| 167-000-1110   | CASH - LIBRARY RESTRICTED GIFT | 640.23-        | 104,303.64     |
| 167-000-1111   | CASH - PARKS RESTRICTED GIFTS  | 1,832.83-      |                |
| 170-000-1110   | CASH - FEMA/FIRE DEPT          |                | 34,239.98      |
| 200-000-1110   | CASH - DEBT SERVICE            | 68,078.81-     | 1,427,272.31   |
| 301-000-1110   | CASH - CAPITAL PROJECTS        |                | 6,587.32       |
| 302-000-1110   | CASH - CP - ROAD DEVELOPMENT   |                | 3,020.07       |
| 304-000-1110   | CASH-STM WATER MASTER PLAN     |                | 150,318.53     |
| 307-000-1110   | CASH - CP - STORM WATER        | 103,830.21-    | 150,937.81     |
| 308-000-1110   | CASH-CP SW COUNTY LINE ROAD    |                | 9,490.71       |
| 309-000-1110   | CASH - CP - PARKS              |                | 2,847,601.95   |
| 310-000-1110   | CASH - CP-FIRE                 |                | 200,000.00     |
| 313-000-1110   | CASH - CP - GRIMES COMM COMPLE | 42,690.81-     | 224,141.32     |
| 314-000-1110   | CASH-NE GATEWAY/HOPE COMM      |                | 94,883.62-     |
| 315-000-1110   | CASH -N COMPLEX SANI CONNECT   |                | 4,808.51       |
| 317-000-1110   | CASH - COMP PLAN               |                | 11,721.80      |
| 319-000-1110   | CASH-KENNYBROOK PK WQI IMP     | 15,477.50-     | 41,409.29-     |
| 320-000-1110   | CASH-NEW JORDAN WELL 2019      |                | 7,800.05       |
| 323-000-1110   | CASH-WATER TOWER 2019          | 4,370.30       | 8,807.15-      |
| 324-000-1110   | CASH- WATER PLANT EXP 2019     | 357,738.93     | 3,462.80-      |
| 328-000-1110   | CASH-WRA SANI SEWER CONNECT    | 16,493.71-     | 180,832.33-    |
| 329-000-1110   | NW TERRITORY LIFT STATION CASH | 55,647.92-     | 455,199.61     |
| 330-000-1110   | GIS MAPPING- CASH              |                | 67,181.75      |
| 331-000-1110   | CASH-19TH ST SEWER EXTENSION   |                | 1,000,000.00   |
| 332-000-1110   | CASH-ROAD USE EQUIPMENT        |                | 36,882.00      |
| 333-000-1110   | CASH-WRA PARALLEL SEWER        |                | 1,600,000.00   |
| 334-000-1110   | CASH-HWY 44 & CO LINE RD 2020  | 43,499.07-     | 696,799.76     |
| 335-000-1110   | CASH-ANN SANI SWR I&I REHAB    |                | 250,000.00     |
| 336-000-1110   | CASH-SE 11TH RR/JAMES 2019     |                | 86,049.58      |
| 339-000-1110   | HWY 141 & HWY 44 SIGNAL CASH   | 10,470.09-     | 169,927.46-    |
| 340-000-1110   | ANNUAL SIGNAL IMPROVEMENT CASH |                | 626,000.00     |
| 341-000-1110   | HWY 44 STUDY CASH              |                | 16,315.10-     |
| 342-000-1110   | WATER SYSTEM STUDY CASH        |                | 4,341.34-      |
| 343-000-1110   | JAMES ST CORRIDOR STUDY CASH   |                | 10,115.18-     |
| 344-000-1110   | CASH PAVEMENT COND ANALYSIS    | 904.50-        | 78,080.60      |
| 345-000-1110   | CASH ANNUAL WATER MAIN REPLACE |                | 200,000.00     |
| 346-000-1110   | CASH HWY 44 TRAIL EXTENSION    | 708.30-        | 98,691.70      |
| 347-000-1110   | CASH N SPORTS COMPLEX PARKING  | 299,128.36-    | 260,576.22-    |
| 348-000-1110   | CASH SPLASH PAD                | 26,526.00-     | 758,474.00     |
| 349-000-1110   | SE 6TH & JAMES INTERSEC CASH   |                | 51,551.75      |
| 350-000-1110   | GRIMES LIB BLDG CASH           | 37,508.63-     | 7,447,285.67   |
| 351-000-1110   | CASH 37TH ST IMPROVEMENTS      |                | 763,712.35     |
| 352-000-1110   | CASH TRL RD/BEAV/JAC WTR MN    | 195,653.17-    | 338,683.84     |
| 353-000-1110   | CASH SANI SEWER STUDY          | 41,799.85-     | 98,644.51      |

BALANCE SHEET  
CALENDAR 12/2021, FISCAL 6/2022

| ACCOUNT NUMBER | ACCOUNT TITLE                 | PTD<br>BALANCE | YTD<br>BALANCE |
|----------------|-------------------------------|----------------|----------------|
| 354-000-1110   | CASH ANNUAL PCC PATCHING      |                | 150,000.00     |
| 355-000-1110   | CASH TRAFFIC SIGNAL EQUIPMENT |                | 75,000.00      |
| 356-000-1110   | CASH ANNUAL PAVEMENT PRESERVE |                | 75,000.00      |
| 357-000-1110   | S COMPLEX IRRIGATION CASH     |                | 58,509.30      |
| 358-000-1110   | ANN TRAIL IMP & PLANN CASH    |                | 5,819.59       |
| 359-000-1110   | EMERGENCY WATER MAIN CASH     | 60,579.95-     | 100,724.22     |
| 360-000-1110   | 19TH ST WATER MAIN CASH       |                | 356,768.84     |
| 361-000-1110   | WW PLANT MBDR RETROFIT CASH   | 114,150.00-    | 30,850.00      |
| 600-000-1110   | CASH - WATER                  | 208,768.67     | 6,046,686.38   |
| 601-000-1110   | CASH - WATER DEPOSITS         | 8,809.85-      | 176,979.47     |
| 602-000-1110   | CASH - WATER SINKING          |                | 287,324.45     |
| 603-000-1110   | CASH - WATER REC BOND         |                | 183,629.96     |
| 610-000-1110   | CASH - SEWER                  | 131,526.90     | 3,113,343.98   |
| 611-000-1110   | CASH - SEWER SINKING          |                | 634,182.69     |
| 670-000-1110   | CASH - SOLID WASTE            | 9,979.61-      | 392,308.94     |
| 740-000-1110   | CASH - STORM WATER            | 8,204.77-      | 2,373,632.97   |
|                |                               | -----          | -----          |
|                | CASH TOTAL                    | 1,705,463.06-  | 50,006,730.99  |
| 112-000-1111   | CASH - FLEX                   | 500.00         | 500.00         |
|                |                               | -----          | -----          |
|                | CASH TOTAL                    | 500.00         | 500.00         |
| 005-000-1112   | CASH - FD AUXILLARY           | 11.03-         | 257.91         |
|                |                               | -----          | -----          |
|                | CASH - FD AUXILLARY TOTAL     | 11.03-         | 257.91         |
| 001-000-1130   | RESERVES - PARK CAP IMPROVE   |                | 234,812.58     |
| 600-000-1130   | RESERVES - WATER TAPPING      |                | 605,712.67     |
| 610-000-1130   | RESERVES - SEWER TAPPING      |                | 91,535.73      |
|                |                               | -----          | -----          |
|                | RESERVES TOTAL                | .00            | 932,060.98     |
| 001-000-1131   | RESERVES - FIRE CAP IMPROVE   |                | 78,304.09      |
| 600-000-1131   | RESERVES - WATER              |                | 35,000.00      |
|                |                               | -----          | -----          |
|                | RESERVES TOTAL                | .00            | 113,304.09     |
| 001-000-1132   | RESERVES - RESCUE CAP IMPROVE |                | 16,218.47      |
|                |                               | -----          | -----          |
|                | RESERVES TOTAL                | .00            | 16,218.47      |
| 001-000-1133   | RESERVES - PARK & REC GOAL    |                | 6,365.17       |
|                |                               | -----          | -----          |
|                | RESERVES TOTAL                | .00            | 6,365.17       |



BALANCE SHEET  
CALENDAR 12/2021, FISCAL 6/2022

| ACCOUNT NUMBER | ACCOUNT TITLE                | PTD<br>BALANCE | YTD<br>BALANCE |
|----------------|------------------------------|----------------|----------------|
| 001-000-1150   | CASH - IPAIT                 | .62            | 58,442.56      |
| 200-000-1150   | CASH - IPAIT                 |                | 3,399.51       |
|                |                              | -----          | -----          |
|                | CASH - IPAIT TOTAL           | .62            | 61,842.07      |
| 600-000-1160   | SAVINGS - WATER TAPPING      | 42.23          | 989,665.05     |
| 740-000-1160   | SAVINGS - STORM WATER        | 1.76           | 46,257.34      |
|                |                              | -----          | -----          |
|                | SAVINGS TOTAL                | 43.99          | 1,035,922.39   |
| 610-000-1161   | SAVINGS - SEWER TAPPING      | 219.61         | 1,034,490.07   |
|                |                              | -----          | -----          |
|                | SAVINGS - RACCOON TOTAL      | 219.61         | 1,034,490.07   |
| 600-000-1162   | SAVINGS - VISION             | 1,331.57       | 1,045,898.03   |
|                |                              | -----          | -----          |
|                | SAVINGS - VISION TOTAL       | 1,331.57       | 1,045,898.03   |
| 601-000-1170   | WATER DEPOSIT CD 25712       |                | 2,430.70       |
|                |                              | -----          | -----          |
|                | CD'S - CITY STATE TOTAL      | .00            | 2,430.70       |
| 001-000-1171   | CEMETERY CD 1 304927         |                | 31,309.91      |
| 001-000-1172   | CEMETERY CD 3 222910         |                | 20,020.73      |
| 001-000-1173   | CEMETERY CD 12014736         | 92.58          | 20,666.95      |
|                |                              | -----          | -----          |
|                | CD'S BANKERS TRUST TOTAL     | 92.58          | 71,997.59      |
| 001-000-1174   | CD# 12510837 - GENERAL       | 9,437.55       | 2,106,670.19   |
|                |                              | -----          | -----          |
|                | CD# 12510837 - GENERAL TOTAL | 9,437.55       | 2,106,670.19   |
| 001-000-1175   | CD# 12396252 - GENERAL       | 9,437.55       | 2,106,670.19   |
|                |                              | -----          | -----          |
|                | CD# 12396252 - GENERAL TOTAL | 9,437.55       | 2,106,670.19   |
| 610-000-1178   | CHARTER SEW TAP CD           | 8,287.41       | 2,077,034.11   |
|                |                              | -----          | -----          |
|                | CHARTER SEW TAP CD TOTAL     | 8,287.41       | 2,077,034.11   |
|                |                              | =====          | =====          |
|                | TOTAL CASH                   | 1,676,123.21-  | 60,618,392.95  |
|                |                              | =====          | =====          |

# BUDGET REPORT

## CALENDAR 12/2021, FISCAL 6/2022

PCT OF FISCAL YTD 50.0%

| ACCOUNT NUMBER | ACCOUNT TITLE                  | TOTAL<br>BUDGET | PTD<br>BALANCE | YTD<br>BALANCE | PERCENT<br>EXPENDED | UNEXPENDED   |
|----------------|--------------------------------|-----------------|----------------|----------------|---------------------|--------------|
|                | POLICE TOTAL                   | 1,374,185.00    | 111,412.00     | 671,391.00     | 48.86               | 702,794.00   |
|                | FIRE TOTAL                     | 717,457.00      | 65,794.05      | 430,915.12     | 60.06               | 286,541.88   |
|                | AMBULANCE TOTAL                | 1,748,633.00    | 135,412.89     | 777,098.82     | 44.44               | 971,534.18   |
|                | BUILDING INSPECTIONS TOTAL     | 1,647,101.00    | 169,610.43     | 708,411.26     | 43.01               | 938,689.74   |
|                | ANIMAL CONTROL TOTAL           | 1,000.00        | 121.00         | 121.00         | 12.10               | 879.00       |
|                |                                | -----           | -----          | -----          | -----               | -----        |
|                | PUBLIC SAFETY TOTAL            | 5,488,376.00    | 482,350.37     | 2,587,937.20   | 47.15               | 2,900,438.80 |
|                |                                |                 |                |                |                     |              |
|                | ROADS, BRIDGES, SIDEWALKS TOTA | 2,886,941.00    | 301,090.17     | 1,175,084.35   | 40.70               | 1,711,856.65 |
|                | STREET LIGHTING TOTAL          | 249,000.00      | 29,612.67      | 96,444.22      | 38.73               | 152,555.78   |
|                | TRAFFIC CONTROL & SAFETY TOTA  | 17,500.00       | 1,170.00       | 6,002.37       | 34.30               | 11,497.63    |
|                | SNOW REMOVAL TOTAL             | 264,283.00      | 3,422.28       | 50,561.21      | 19.13               | 213,721.79   |
|                |                                | -----           | -----          | -----          | -----               | -----        |
|                | PUBLIC WORKS TOTAL             | 3,417,724.00    | 335,295.12     | 1,328,092.15   | 38.86               | 2,089,631.85 |
|                |                                |                 |                |                |                     |              |
|                | WATER,AIR,MOSQUITO CONTRO TOTA | 8,000.00        | .00            | 3,044.00       | 38.05               | 4,956.00     |
|                |                                | -----           | -----          | -----          | -----               | -----        |
|                | HEALTH & SOCIAL SERVICES TOTA  | 8,000.00        | .00            | 3,044.00       | 38.05               | 4,956.00     |
|                |                                |                 |                |                |                     |              |
|                | LIBRARY TOTAL                  | 837,637.00      | 77,374.38      | 397,127.43     | 47.41               | 440,509.57   |
|                | PARKS TOTAL                    | 990,930.00      | 60,864.52      | 341,043.28     | 34.42               | 649,886.72   |
|                | NORTH COMPLEX TOTAL            | 41,000.00       | 201.00         | 4,572.25       | 11.15               | 36,427.75    |
|                | SOUTH COMPLEX TOTAL            | 41,000.00       | .00            | 24,301.14      | 59.27               | 16,698.86    |
|                | RECREATION TOTAL               | 274,300.00      | 28,643.98      | 187,050.50     | 68.19               | 87,249.50    |
|                | REC - YOUTH PROGRAMS TOTAL     | 25,100.00       | 623.11         | 14,289.98      | 56.93               | 10,810.02    |
|                | REC - YOUTH SPORTS TOTAL       | 22,750.00       | .00            | 3,756.22       | 16.51               | 18,993.78    |
|                | REC - ADULT PROGRAMS TOTAL     | 4,800.00        | .00            | 1,632.83       | 34.02               | 3,167.17     |
|                | REC - ADULT SPORTS TOTAL       | 2,500.00        | .00            | 520.78         | 20.83               | 1,979.22     |
|                | CEMETERY TOTAL                 | 40,060.00       | 350.00         | 1,395.00       | 3.48                | 38,665.00    |
|                | GCC-GRIMES COMM COMPLEX TOTAL  | 212,150.00      | 10,234.91      | 63,872.51      | 30.11               | 148,277.49   |
|                | GRIMESPLEX TOTAL               | 368,500.00      | 8,542.00       | 18,542.00      | 5.03                | 349,958.00   |
|                |                                | -----           | -----          | -----          | -----               | -----        |
|                | CULTURE & RECREATION TOTAL     | 2,860,727.00    | 186,833.90     | 1,058,103.92   | 36.99               | 1,802,623.08 |
|                |                                |                 |                |                |                     |              |
|                | ECONOMIC DEVELOPMENT TOTAL     | 3,268,157.00    | 985,136.75     | 1,023,793.84   | 31.33               | 2,244,363.16 |
|                |                                | -----           | -----          | -----          | -----               | -----        |
|                | COMMUNITY & ECONOMIC DEV TOTA  | 3,268,157.00    | 985,136.75     | 1,023,793.84   | 31.33               | 2,244,363.16 |
|                |                                |                 |                |                |                     |              |
|                | MAYOR/COUNCIL/CITY MGR TOTAL   | 314,493.00      | 28,364.57      | 148,999.85     | 47.38               | 165,493.15   |
|                | CLERK/TREASURER/ADM TOTAL      | 607,160.00      | 69,732.81      | 306,932.17     | 50.55               | 300,227.83   |
|                | ELECTIONS TOTAL                | 32,000.00       | 8,136.60       | 18,536.60      | 57.93               | 13,463.40    |
|                | LEGAL SERVICES/ATTORNEY TOTAL  | 243,000.00      | 7,687.26       | 65,045.28      | 26.77               | 177,954.72   |
|                | CITY HALL/GENERAL BLDGS TOTAL  | 305,100.00      | 13,668.22      | 73,679.03      | 24.15               | 231,420.97   |
|                | TORT LIABILITY TOTAL           | 25,000.00       | .00            | .00            | .00                 | 25,000.00    |
|                | IT TOTAL                       | 298,060.00      | 24,206.18      | 62,250.07      | 20.89               | 235,809.93   |
|                | OTHER GENERAL GOVERNMENT TOTA  | 100,000.00      | 5,187.41       | 29,522.58      | 29.52               | 70,477.42    |
|                |                                | -----           | -----          | -----          | -----               | -----        |

# BUDGET REPORT

## CALENDAR 12/2021, FISCAL 6/2022

PCT OF FISCAL YTD 50.0%

| ACCOUNT NUMBER | ACCOUNT TITLE                  | TOTAL<br>BUDGET | PTD<br>BALANCE | YTD<br>BALANCE | PERCENT<br>EXPENDED | UNEXPENDED    |
|----------------|--------------------------------|-----------------|----------------|----------------|---------------------|---------------|
|                | GENERAL GOVERNMENT TOTAL       | 1,924,813.00    | 156,983.05     | 704,965.58     | 36.63               | 1,219,847.42  |
|                | ROADS, BRIDGES, SIDEWALKS TOTA | 492,020.00      | .00            | 51,310.00      | 10.43               | 440,710.00    |
|                | 2007 BOND TOTAL                | 718,082.00      | 250.00         | 34,040.63      | 4.74                | 684,041.37    |
|                | 2012 BOND TOTAL                | 359,860.00      | .00            | 40,230.00      | 11.18               | 319,630.00    |
|                | 2015 BOND TOTAL                | 860,063.00      | 250.00         | 30,031.25      | 3.49                | 830,031.75    |
|                | 2017A BOND TOTAL               | 533,632.00      | 300.00         | 141,815.63     | 26.58               | 391,816.37    |
|                | 2017 REFINANCING BOND TOTAL    | 575,575.00      | 250.00         | 97,787.50      | 16.99               | 477,787.50    |
|                | 2020 GO BOND TOTAL             | 641,400.00      | .00            | 73,500.00      | 11.46               | 567,900.00    |
|                | 2021 A GO BOND TOTAL           | 442,966.00      | 126,114.72     | 126,114.72     | 28.47               | 316,851.28    |
|                | 2021 B GO LOST BOND TOTAL      | 254,523.00      | .00            | 52,403.33      | 20.59               | 202,119.67    |
|                | DEBT SERVICE TOTAL             | 4,878,121.00    | 127,164.72     | 647,233.06     | 13.27               | 4,230,887.94  |
|                | FIRE TOTAL                     | 200,000.00      | .00            | .00            | .00                 | 200,000.00    |
|                | AMBULANCE TOTAL                | 300,000.00      | .00            | 274,617.00     | 91.54               | 25,383.00     |
|                | ROADS, BRIDGES, SIDEWALKS TOTA | 2,355,000.00    | 54,873.66      | 2,079,575.64   | 88.30               | 275,424.36    |
|                | STREET LIGHTING TOTAL          | 750,000.00      | .00            | .00            | .00                 | 750,000.00    |
|                | TRAFFIC CONTROL & SAFETY TOTA  | 75,000.00       | .00            | .00            | .00                 | 75,000.00     |
|                | LIBRARY TOTAL                  | 7,850,000.00    | 37,508.63      | 286,594.83     | 3.65                | 7,563,405.17  |
|                | PARKS TOTAL                    | 1,900,000.00    | 27,234.30      | 415,273.67     | 21.86               | 1,484,726.33  |
|                | NORTH COMPLEX TOTAL            | 400,000.00      | 299,128.36     | 658,226.22     | 164.56              | 258,226.22-   |
|                | GCC-GRIMES COMM COMPLEX TOTAL  | 388,400.00      | 42,690.81      | 124,287.26     | 32.00               | 264,112.74    |
|                | WATER TOTAL                    | 3,785,000.00    | 406,477.27     | 2,638,013.53   | 69.70               | 1,146,986.47  |
|                | SEWER/SEWAGE DISPOSAL TOTAL    | 24,525,000.00   | 228,091.48     | 1,562,003.92   | 6.37                | 22,962,996.08 |
|                | STORM WATER TOTAL              | 475,300.00      | 119,307.71     | 800,643.94     | 168.45              | 325,343.94-   |
|                | CAPITAL PROJECTS TOTAL         | 43,003,700.00   | 1,215,312.22   | 8,839,236.01   | 20.55               | 34,164,463.99 |
|                | WATER TOTAL                    | 4,511,853.00    | 207,246.01     | 1,427,269.78   | 31.63               | 3,084,583.22  |
|                | SEWER/SEWAGE DISPOSAL TOTAL    | 1,947,964.00    | 113,074.71     | 690,441.44     | 35.44               | 1,257,522.56  |
|                | LANDFILL/GARBAGE TOTAL         | 696,500.00      | 58,622.16      | 363,486.39     | 52.19               | 333,013.61    |
|                | STORM WATER TOTAL              | 650,360.00      | 74,512.85      | 210,238.94     | 32.33               | 440,121.06    |
|                | ENTERPRISE FUNDS TOTAL         | 7,806,677.00    | 453,455.73     | 2,691,436.55   | 34.48               | 5,115,240.45  |
|                | TRANSFERS IN/OUT TOTAL         | 7,756,751.00    | .00            | 300,201.00     | 3.87                | 7,456,550.00  |
|                | TRANSFER OUT TOTAL             | 7,756,751.00    | .00            | 300,201.00     | 3.87                | 7,456,550.00  |
|                | TOTAL EXPENSES                 | 80,413,046.00   | 3,942,531.86   | 19,184,043.31  | 23.86               | 61,229,002.69 |



# REVENUE REPORT

## CALENDAR 12/2021, FISCAL 6/2022

PCT OF FISCAL YTD 50.0%

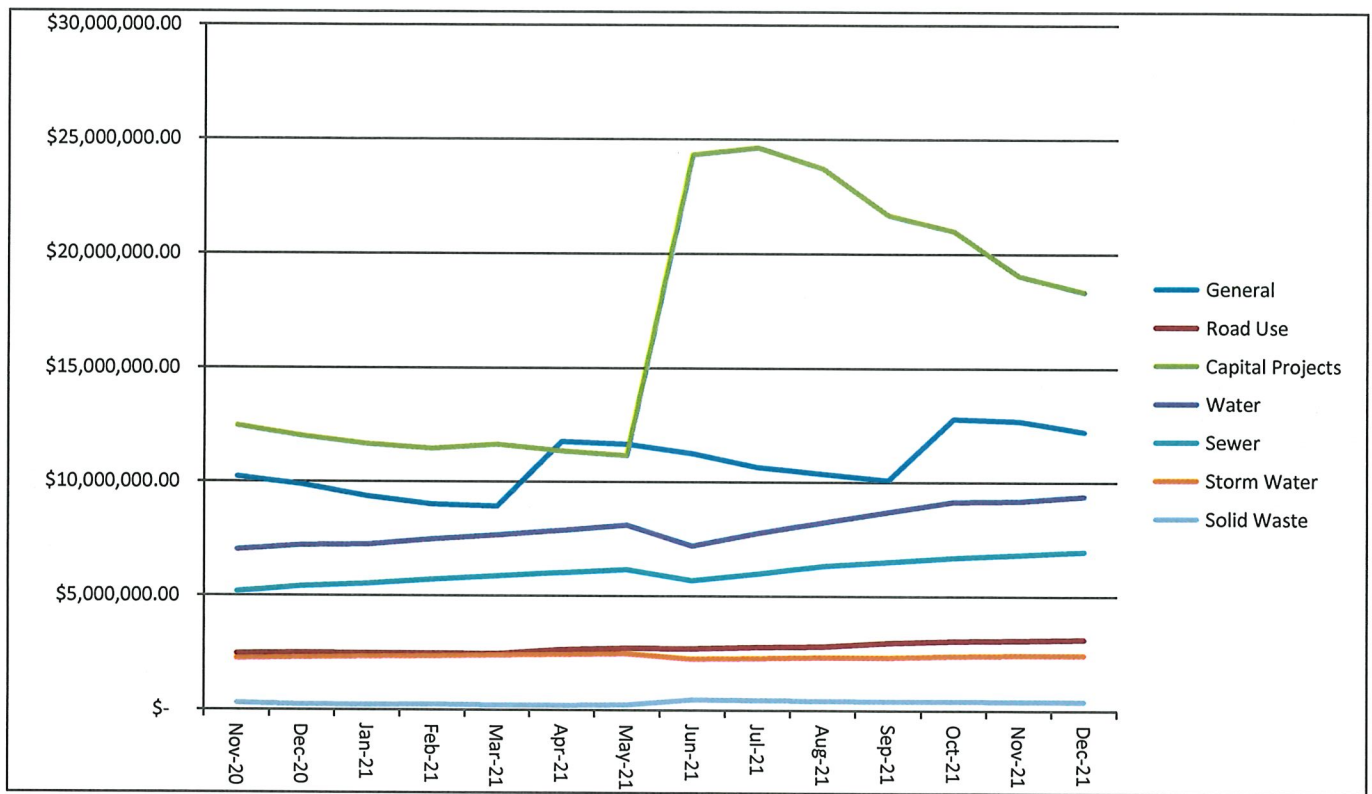
| ACCOUNT NUMBER | ACCOUNT TITLE                  | FISCAL<br>ESTIMATE | PTD<br>BALANCE | YTD<br>BALANCE | PERCENT<br>RECVD | UNCOLLECTED   |
|----------------|--------------------------------|--------------------|----------------|----------------|------------------|---------------|
|                | GENERAL TOTAL                  | 11,465,092.00      | 384,021.71     | 5,250,571.74   | 45.80            | 6,214,520.26  |
|                | LIBRARY FUND TOTAL             | 632,873.00         | 11,729.92      | 330,962.66     | 52.30            | 301,910.34    |
|                | FIRE/RESCUE AUXILIARY TOTAL    | 22,000.00          | .00            | .00            | .00              | 22,000.00     |
|                | ROAD USE TAX TOTAL             | 1,334,660.00       | 153,269.83     | 1,000,261.20   | 74.95            | 334,398.80    |
|                | EMPLOYEE BENEFITS TOTAL        | 2,027,690.00       | 24,657.47      | 574,276.04     | 28.32            | 1,453,413.96  |
|                | LOCAL OPTION SALES TAX TOTAL   | 1,400,000.00       | 236,503.80     | 1,967,806.46   | 140.56           | 567,806.46-   |
|                | TAX INCREMENT FINANCING TOTAL  | 5,244,874.00       | 107,077.28     | 2,691,679.51   | 51.32            | 2,553,194.49  |
|                | HOTEL/MOTEL/ECON DEV TOTAL     | 51,000.00          | .00            | 41,903.03      | 82.16            | 9,096.97      |
|                | ECO DEVELOPMENT REVOLVING TOTA | 12,835.00          | 1,069.70       | 6,418.20       | 50.01            | 6,416.80      |
|                | RESTRICTED GIFTS TOTAL         | 4,000.00           | .00            | 4,558.66       | 113.97           | 558.66-       |
|                | DEBT SERVICE TOTAL             | 5,111,325.00       | 59,085.91      | 1,340,576.73   | 26.23            | 3,770,748.27  |
|                | CP - STORM WATER TOTAL         | 150,000.00         | .00            | .00            | .00              | 150,000.00    |
|                | CP - PARKS TOTAL               | 650,000.00         | .00            | .00            | .00              | 650,000.00    |
|                | CP - GRIMES COMMUNITY COM TOTA | 300,000.00         | .00            | .00            | .00              | 300,000.00    |
|                | CP-New Jordan Well 2019 TOTAL  | .00                | .00            | 7,123.00       | .00              | 7,123.00-     |
|                | CP-Water Tower 2019 TOTAL      | .00                | 4,370.30       | 50,195.50      | .00              | 50,195.50-    |
|                | CP-Water Plant Exp 2019 TOTAL  | 2,900,000.00       | 507,983.08     | 1,722,072.71   | 59.38            | 1,177,927.29  |
|                | WRA SANI SEWER CONNECTION TOTA | 20,500,000.00      | .00            | .00            | .00              | 20,500,000.00 |
|                | 19TH ST SEWER EXTENSION TOTAL  | 1,000,000.00       | .00            | .00            | .00              | 1,000,000.00  |
|                | WRA PARALLEL SEWER TOTAL       | 1,600,000.00       | .00            | .00            | .00              | 1,600,000.00  |
|                | HWY44 & COUNTY LN RD 2020 TOTA | .00                | .00            | 2,622.55       | .00              | 2,622.55-     |
|                | ANN SANI SEWER I&I REHAB TOTA  | 250,000.00         | .00            | .00            | .00              | 250,000.00    |
|                | ANNUAL SIGNAL IMPROVEMENT TOTA | 750,000.00         | .00            | .00            | .00              | 750,000.00    |
|                | ANNUAL WATER MAIN REPLACE TOTA | 200,000.00         | .00            | .00            | .00              | 200,000.00    |
|                | HW TRAIL EXTENSION TOTAL       | 100,000.00         | .00            | .00            | .00              | 100,000.00    |
|                | N SPORTS COMPLEX PARKING TOTA  | 400,000.00         | .00            | .00            | .00              | 400,000.00    |



REVENUE REPORT  
CALENDAR 12/2021, FISCAL 6/2022

PCT OF FISCAL YTD 50.0%

| ACCOUNT NUMBER | ACCOUNT TITLE                 | FISCAL<br>ESTIMATE | PTD<br>BALANCE | YTD<br>BALANCE | PERCENT<br>RECVD | UNCOLLECTED   |
|----------------|-------------------------------|--------------------|----------------|----------------|------------------|---------------|
|                | SPLASH PAD TOTAL              | 1,150,000.00       | .00            | .00            | .00              | 1,150,000.00  |
|                | GRIMES LIBRARY BLDG FUND TOTA | 7,075,000.00       | .00            | 25.00          | .00              | 7,074,975.00  |
|                | SANI SEWER STUDY TOTAL        | 200,000.00         | .00            | .00            | .00              | 200,000.00    |
|                | ANNUAL PCC PATCHING TOTAL     | 150,000.00         | .00            | .00            | .00              | 150,000.00    |
|                | TRAFFIC SIGNAL EQUIPMENT TOTA | 75,000.00          | .00            | .00            | .00              | 75,000.00     |
|                | ANNUAL PAVEMENT PRESERVE TOTA | 75,000.00          | .00            | .00            | .00              | 75,000.00     |
|                | EMERGENCY WATER MAIN TOTAL    | .00                | .00            | 500,000.00     | .00              | 500,000.00-   |
|                | 19TH ST WATER MAIN TOTAL      | .00                | .00            | 356,768.84     | .00              | 356,768.84-   |
|                | WW PLANT MBDR RETROFIT TOTAL  | .00                | .00            | 250,000.00     | .00              | 250,000.00-   |
|                | WATER TOTAL                   | 4,718,533.00       | 405,306.57     | 3,535,046.86   | 74.92            | 1,183,486.14  |
|                | WATER DEPOSITS TOTAL          | 15,000.00          | 3,272.06       | 38,009.93      | 253.40           | 23,009.93-    |
|                | WATER SINKING TOTAL           | 1,779,353.00       | .00            | .00            | .00              | 1,779,353.00  |
|                | SEWER TOTAL                   | 3,549,308.00       | 253,108.63     | 1,965,051.92   | 55.36            | 1,584,256.08  |
|                | SEWER SINKING TOTAL           | 375,000.00         | .00            | .00            | .00              | 375,000.00    |
|                | LANDFILL/GARBAGE TOTAL        | 696,500.00         | 48,642.55      | 282,094.79     | 40.50            | 414,405.21    |
|                | STORM WATER TOTAL             | 719,850.00         | 66,309.84      | 383,898.05     | 53.33            | 335,951.95    |
|                | TOTAL REVENUE BY FUND         | =====              | =====          | =====          | =====            | =====         |
|                |                               | 76,684,893.00      | 2,266,408.65   | 22,301,923.38  | 29.08            | 54,382,969.62 |
|                |                               | =====              | =====          | =====          | =====            | =====         |



Council Member \_\_\_\_\_ introduced the following Resolution entitled "RESOLUTION ADOPTING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COST FOR THE WRA GRIMES CONNECTOR – CONTRACT 4", and moved that the same be adopted. Council Member \_\_\_\_\_ seconded the motion to adopt. The roll was called, and the vote was:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

Whereupon, the Mayor declared the following Resolution duly adopted:

**RESOLUTION 01-2122**

RESOLUTION ADOPTING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COST FOR THE WRA GRIMES CONNECTOR – CONTRACT 4

WHEREAS, on the 14th day of December, 2021, plans, specifications, form of contract and estimate of cost were filed with the Clerk for the construction of certain public improvements described in general as the WRA Grimes Connector – Contract 4; and

WHEREAS, notice of hearing on plans, specifications, form of contract and estimate of cost for the public improvements was published as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRIMES, STATE OF IOWA:

Section 1. That the plans, specifications, form of contract and estimate of cost are hereby approved as the plans, specifications, form of contract and estimate of cost for the public improvements, as described in the preamble of this Resolution.

PASSED AND APPROVED this 25th day of January, 2022.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk



*101 NE Harvey, Grimes, Iowa 50111  
515.986.3036 Fax 515.986.3846*

AGENDA MEMO

For Meeting of January 25, 2022

**AGENDA HEADING:** WRA Grimes Connector – Contract 4 – Public Hearing and Award of Construction Contract.

**SYNOPSIS:** The actions that are in front of the council are to hold a public hearing on the proposed Contract Documents (plans, specifications and form of contract) and estimated total cost and approve Resolutions to: 1) adopt plans, specifications, form of contract and estimate of cost; 2) making award of construction contract; and 3) approving construction contract and bonds. This project was bid on January 20, 2022 and the following are the results:

Shank Constructors, Inc. - \$8,068,100.00  
Story Construction Co. - \$8,596,000.00  
WRH, Inc. - \$8,914,000.00  
Woodruff Construction, LLC - \$9,703,000.00  
Synergy Contracting, LLC - \$9,860,000.00  
Engineering Estimate - \$6,700,000.00

The bid results showed interest in this type of project, but also reflected the underlying issues in the current bidding environment. The main issues we are currently seeing in the bidding environment are supply chain issues and labor/workforce shortages. These combined factors are causing both materials and installation price increases as seen with various items included with this type of project, like pumps, controls and building components. The bids appear to reflect the current bidding environment as the 5 bids are in a grouping between \$8,000,000 - \$9,900,000. The low bidder is Shank Constructors Inc. of Brooklyn Park, Minnesota. They are currently working on finishing up the Reverse Osmosis Water Treatment Plant – Phase 1 project for the city and very capable of performing this work.

The range of bids being above the engineer's estimate is also reflective to this project being constructed over a long period of time. The upward trend in equipment prices and delivery times continues to be a factor in bidding construction work. The contractors have significant concerns regarding the impact of inflation and labor shortages, which has been generally reflected in bids for longer duration projects like this one. This has also made it increasingly difficult to accurately estimate the cost of projects ahead of time.





*101 NE Hawley, Grimes, Iowa 50111  
515.986.3036 Fax 515.986.3846*

For a number of reasons, staff would recommend moving forward with this contract award, with the necessity of this project being the main one. Sending this project back out to bid in this environment would most likely not save the city any money, but would definitely cause a delay in construction. It would also delay getting our order in for the pumps that currently have a long delivery time.

**FISCAL IMPACT:** This project came in over the engineer's estimate at \$8,068,100.00. This project is being funded through the Iowa DNR Clean Water State Resolving Fund Program with repayment through sanitary sewer utility fees.

**PREVIOUS COUNCIL ACTION(S):** Approval of Professional Services Agreement with Veenstra & Kimm for engineering services; Approval of resolution setting the dates for the public hearing and bid letting.

**BOARD/COMMISSION ACTION(S):**

**STAFF/COMMITTEE RECOMMENDATION:** The staff recommends that the City Council holds the public hearing and approves the three resolutions, as stated above.

Council Member \_\_\_\_\_ introduced the following Resolution entitled "RESOLUTION MAKING AWARD OF CONSTRUCTION CONTRACT FOR THE WRA GRIMES CONNECTOR – CONTRACT 4", and moved:

☐ that the Resolution be adopted.

☐ ADJOURN to permit the Engineer to review and make recommendation on said bids, therefore defer action on the Resolution to the meeting to be held at \_\_\_\_\_ .M. on \_\_\_\_\_, 2022, at this place.

Council Member \_\_\_\_\_ seconded the motion to adopt. The roll was called, and the vote was:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

Whereupon, the Mayor declared the following Resolution duly adopted:

**RESOLUTION 01-2422**

RESOLUTION MAKING AWARD OF CONSTRUCTION CONTRACT FOR THE WRA GRIMES CONNECTOR – CONTRACT 4

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRIMES, STATE OF IOWA:

Section 1. That the following bid for the construction of certain public improvements described in general as the WRA Grimes Connector – Contract 4, described in the plans and specifications heretofore adopted by this Council on January 25, 2022, be and is hereby accepted, the same being the lowest responsive, responsible bid received for such work, as follows:

Contractor: Shank Constructors, Inc. of Brooklyn Park, MN

Amount of bid: \$8,068,100.00

Portion of project: All construction work

Section 2. That the Mayor and Clerk are hereby directed to execute the contract with the contractor for the construction of the public improvements, such contract not to be binding on the City until approved by this Council.

PASSED AND APPROVED this 25th day of January, 2022.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

Council Member \_\_\_\_\_ introduced the following Resolution entitled "RESOLUTION AUTHORIZING CONSTRUCTION CONTRACT AND BOND FOR THE WRA GRIMES CONNECTOR – CONTRACT 4", and moved its adoption. Council Member \_\_\_\_\_ seconded the motion to adopt. The roll was called, and the vote was:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

Whereupon, the Mayor declared the following Resolution duly adopted:

**RESOLUTION 01-2022**

**RESOLUTION AUTHORIZING CONSTRUCTION CONTRACT AND BOND  
FOR THE WRA GRIMES CONNECTOR – CONTRACT 4**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRIMES, STATE OF IOWA:

That the construction contract and bond executed and insurance coverage for the construction of certain public improvements described in general as the WRA Grimes Connector – Contract 4, and as described in detail in the plans and specifications heretofore approved, and which have been authorized to be signed by the Mayor and Clerk on behalf of the City be and the same are hereby approved as follows:

|                     |                                                      |
|---------------------|------------------------------------------------------|
| Contractor:         | <u>Shank Constructors, Inc. of Brooklyn Park, MN</u> |
| Amount of bid:      | <u>\$8,068,100.00</u>                                |
| Bond surety:        | _____                                                |
| Date of bond:       | _____                                                |
| Portion of project: | <u>All construction work</u> _____                   |



PASSED AND APPROVED this 25th day of January, 2022.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk



*101 NE Harvey, Grimes, Iowa 50111  
515.986.3036 Fax 515.986.3846*

**AGENDA MEMO**

For Meeting of January 25, 2022

**AGENDA HEADING:**

Jordison Construction – Site Plan

**SYNOPSIS:**

The applicant is requesting approval of the site plan for three 20,000 square foot flex warehouse buildings located at 4405 SE Beisser Drive. The site is located within the M-3 zoning district and is not located within an overlay district.

**FISCAL IMPACT:**

N/A

**PREVIOUS COUNCIL ACTION(S):**

N/A

**BOARD/COMMISSION ACTION(S):**

Recommended for Approval by the Planning & Zoning Commission – 01/04/2022

**STAFF/COMMITTEE RECOMMENDATION:**

Staff would recommend approval of the site plan for Jordison Construction subject to any remaining staff comments.

# Planning & Zoning Staff Report

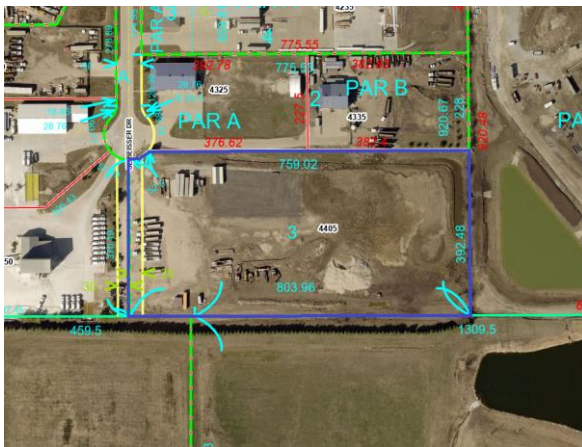


TO: Planning and Zoning Commission  
FROM: Evann Martin, Assistant Planner  
DATE: January 4, 2022  
RE: Jordison Construction – Site Plan

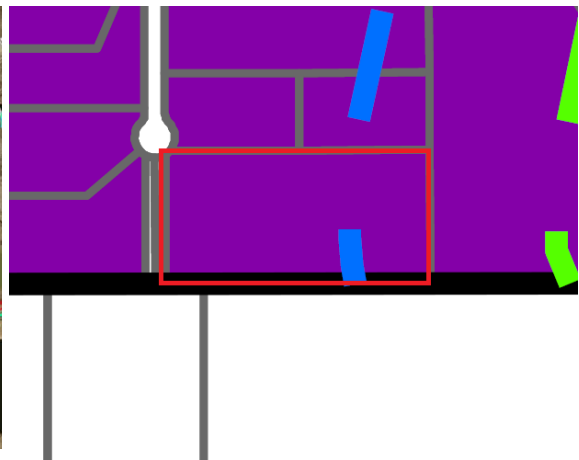
## GENERAL INFORMATION:

|                         |                                      |
|-------------------------|--------------------------------------|
| <b>Applicant:</b>       | Chris Gaster – Jordison Construction |
| <b>Requested Action</b> | Site Plan                            |
| <b>Location</b>         | 4405 SE Beisser Drive                |

## SUPPORTING INFORMATION:



Location Map



Zoning Map

**LAND USES & ZONING:**

| Location     | Existing Land Use | Land Use Plan Designation | Current Zoning |
|--------------|-------------------|---------------------------|----------------|
| Subject Site | Vacant            | General Industrial        | M-3            |
| North        | Industrial        | General Industrial        | M-3            |
| South        | Vacant            | Urbandale                 | Urbandale      |
| East         | Industrial        | General Industrial        | M-3            |
| West         | Industrial        | General Industrial        | M-3            |

**BACKGROUND:**

The applicant is requesting approval of the site plan for three 20,000 square foot flex warehouse buildings located at 4405 SE Beisser Drive. The site is located within the M-3 zoning district and is not located within an overlay district.

**ANALYSIS:***Building/Elevations:*

The façades for all three buildings are proposed to be principally constructed of architectural precast wall panels and metal paneling. Business entrances will be located at the front façade with loading docks located on the rear façade. Any visible rooftop mechanical units will be screened from view with metal panel screens.

Staff has yet to receive details for the dumpster enclosures but will ensure that the required masonry surrounds and metal-framed gates are provided.

*Site Layout:*

The site will be accessed from one driveway off of SE Beisser Drive. Future pedestrian connectivity will be provided along SE Beisser Drive. Parking and storefront entrances will be located at the front of the building with loading docks provided at the rear of the buildings. Nineteen truck parking spaces will be provided along the south property line.

Pole mounted light fixtures will be installed throughout the parking lot. Wall lighting will be provided on all sides of the building faces. No LED light strips or colored lighting is proposed.

There is an existing public road right-of-way easement located just west of the site. As part of the site plan, the applicant has requested that the City vacate the easement and the property dedicated to the property owner. The site plan is currently designed to show the proposed improvements within the easement area. Staff does not see a need to keep the right-of-way easement as Urbandale does not desire for SE Beisser to continue south. As such, staff will initiate the easement vacation process.

*Parking:*



Parking for the site is based on the flex warehouse parking calculation to account for the unknown uses of the buildings. The site provides more than the required number of parking spaces for the site but does not provide more than 25% above the minimum number of spaces required. A total of 101 parking spaces are provided onsite.

*Landscaping/Streetscape:*

Since the property is not located within an overlay district, there are no specific landscaping requirements for the site. A landscape buffer is provided along the east property line to provide screening from Highway 141. Landscaping is provided within parking islands throughout the site and along the building foundations. Landscaping has been requested to screen the transformers from the right-of-way. A line of evergreen trees is existing just south of the site on the R&R property located in Urbandale.

*Utilities:*

New 8" sanitary sewer will be extended from the existing stub at the northwest corner of the site and services extended to each building.

New 8" water main will be extended from the existing stub at the northwest corner of the site and 6" water services provided to each building. The buildings are proposed to be fitted with fire suppression systems. The appropriate FDC locations have been provided. Additional hydrant coverage is needed for the east building.

Detention is handled within the detention basin located southeast of the site in the existing R&R pond in Urbandale.

**STAFF RECOMMENDATION:**

Staff would recommend approval of the site plan for Jordison Construction subject to any remaining staff comments.

**CITY OF GRIMES**

Evann Martin  
Assistant Planner



**Development Services**

410 SE Main St, Suite 102

Grimes, IA 50111

(515)986-4050

[www.grimesiowa.gov](http://www.grimesiowa.gov)

~~December 1, 2021~~

~~December 14, 2021~~

December 28, 2021

**Bishop Engineering**

Attn: Dan Southwick

3501 104<sup>th</sup> Street

Des Moines, IA 50322

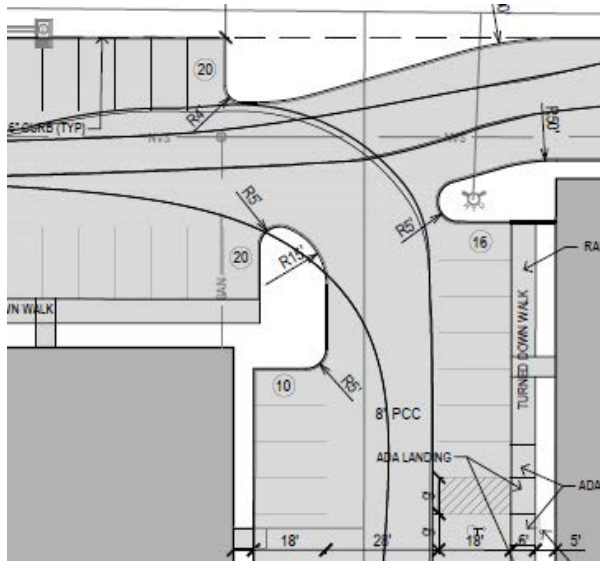
**RE: Jordison Construction Site Plan**

Dear Mr. Southwick:

The Development Services Department is in receipt of a proposed Site Plan for Jordison Construction. Based on the review of the provided submittal materials, staff have the following comments:

**General Comments:**

1. Is the lot ever intended to be split? ~~If the owner has a desire to split the lot, each lot will need to meet the setback, open space, parking requirements etc. A public sanitary and water main will also need to be provided with private services to each lot. We would need construction drawings for the public utilities.~~
2. ~~Please provide sheet showing truck turning movements. The radius shown below does not work. Please revise the radius or otherwise understand that trucks will need to route around the rear of the east building. If the radius stays as shown, please remove that truck movement from the plan.~~



## C0.1

1. ~~Update addresses. Below are the addresses of the buildings from west to east. Please label building numbers to correspond with the addresses or label each building with the address.~~
  - a. ~~4405 SE Beisser Dr (This will be the parcel address as well)~~
  - b. ~~4415 SE Beisser Dr~~
  - c. ~~4425 SE Beisser Dr~~
2. ~~Revise the legal description to “Gateway Commerce Plat 3 except...”~~
3. ~~Update zoning to include Highway 141 Mixed Use Development Corridor District Zone 2. I forgot to remove this comment. We determined that this lot is not within Zone 2 so please remove the Highway 141 label.~~
4. ~~Provide a proposed construction schedule.~~
5. ~~Update open space vs impervious % to equal 100%.~~
6. Provide the proposed use of the site. **Per below, staff would recommend adding flex warehouse.**
7. Based on the intended use of the site, you may want to consider providing parking based on the flex warehouse calculation (2.5/1000 GFA). This will allow more flexibility in users for the site. The warehouse parking standard is used for warehouse only and does not included office space or manufacturing facilities or other users like gyms that tend to locate within this type building. In addition, there are maximum

parking requirements within our ordinance that will need to be followed/demonstrated. There can be a mix of warehouse and flex warehouse parking provided to help provide flexibility of use on site. If you provided two parking calculations, you can likely meet the maximum parking requirements. If no changes are proposed to the parking calculations and only warehouse uses are proposed on site, you will need to demonstrate that the maximum parking requirements are met. See 165.34.4.E. **If have of the building square footage were calculated at flex warehouse, the site would meet the parking requirements. Please update the parking calculation accordingly.**

~~8. Update City Notes 1.f to “shall be obtained at knoxbox.com”~~

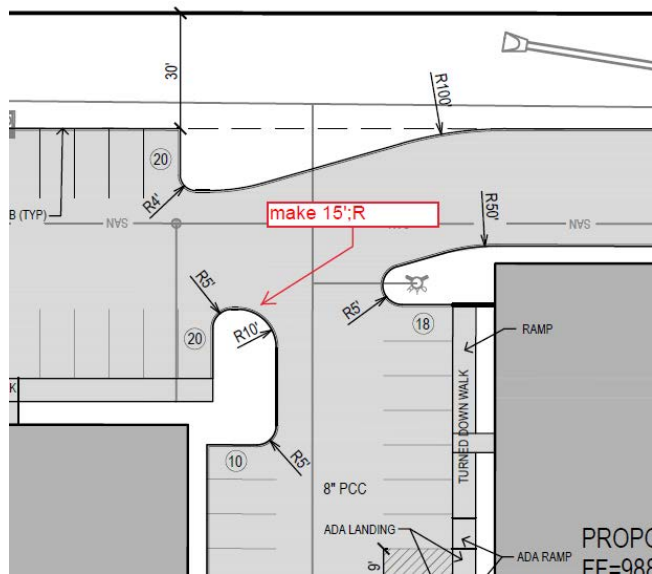
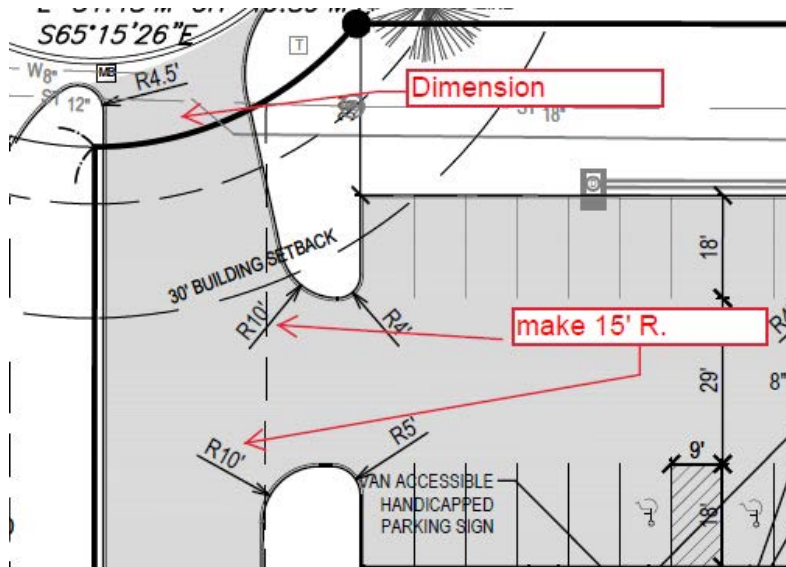
### **C1.1:**

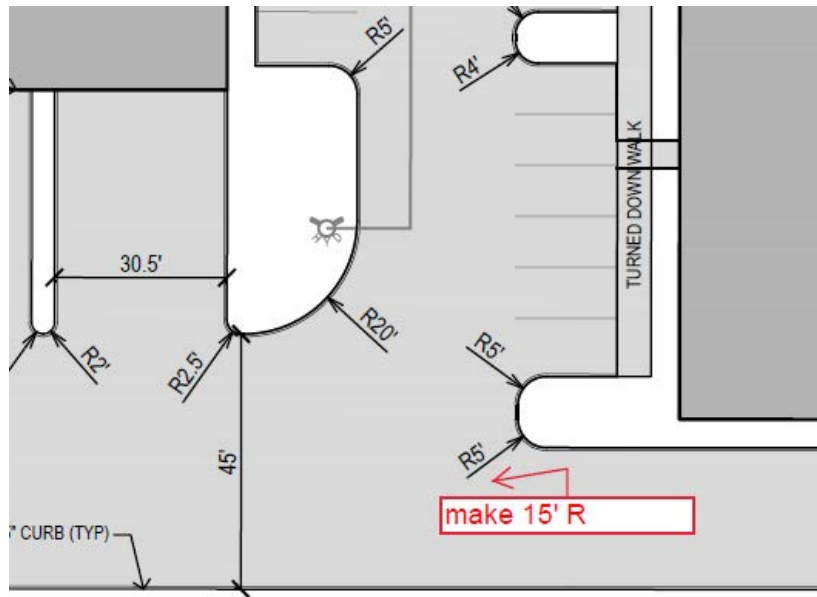
- ~~1. Label curb length to be removed.~~
2. Show site removals (granular, fence, etc.). **Please provide.**
3. What is MB? **On Sheet 2.1, show new mail box location outside of the driveway pavement.**
- ~~4. What is T?~~
- ~~5. Add book and page for all existing easements.~~

### **C2.1:**

- ~~1. Label future sidewalk along SE Beisser. Not shown.~~
2. The ROW easement will need to be vacated which will require a public hearing. Please provide an exhibit showing the area to be vacated. **Please provide a legal description of the area to be vacated.**
- ~~3. Paving needs to be at least 5' from the west property line. There is no need for a variance for this since there are other options/space available to meet the setback. At the driveway, the pavement can taper from the current proposed location to a 5' setback. It does not need to be 5' along the entire west property line.~~
- ~~4. Label the width of the driveway entrance.~~
- ~~5. Please revise the radius on the landscape islands in the areas highlighted below to R15' Please revise radius just south of the driveway entrance.~~







6. ~~Label the drive aisle width south of the west building.~~
7. Why is there 4' curb cuts along the south curb line? We understand the depth issue, however there will still be runoff/erosion issues. You may want to consider a rain guardian, or similar.
8. Are dumpsters proposed onsite? Please show locations and provide a detail. Can the dumpster be moved away from the front of the east building? At a minimum, the parking space just north of the enclosure needs to be widened by 2'.
9. ~~Why is there reinforced concrete proposed?~~
10. Are parking lot lights proposed? Please label the locations on the site plan and provide a photometric plan and lighting cut sheets. Please provide lighting details for the east half of the site.
11. ~~On the building elevation, a door is shown on the east elevation. On the site plan, there is no sidewalk or landing for the proposed exit to a parking lot or a public way. Per section 1028.5 of the 2018 International Building Code, a direct and unobstructed access to a public way is required. Please provide a sidewalk and landing for the door on each building.~~
12. PCC thickness in approach to ROW to be 8" thick.

### C3.1:

- ~~1. Please provide blown up detail for ADA parking spaces and ramps to show slopes and cross slopes. On the west ramp, please label the slope of the ramp. Looks like one of the slopes is not labeled.~~
- ~~2. Remove the flumes and grade to 2% slope.~~
- ~~3. A structure is needed at the 4' curb cuts along the south curb line.~~
- ~~4. FES structures will need protection. Provide protection at NW FES~~
5. Please provide more grade details along the east edge of the site. **Please provide.**
6. Where does the water flow after the FES structure along the east property line? Please provide more detail. **Staff may comment further upon receipt of the revised SWMP/review with Urbandale.**
- ~~7. Provide the percentage of flow across the site including in the swales.~~

### C4.1:

- ~~1. Provide roof drain connections.~~
2. Label 150' hydrant coverage in a 150' linear route, not 150' radius. The linear routes need to be shown along the path of travel for a fire truck and cannot be obstructed by parking, landscaping, etc. It looks like additional coverage will be needed for the east and west buildings. **Please label 150' hydrant coverage routes. Looks like another hydrant will be required for the east building.**
- ~~3. Label the knox box locations.~~
- ~~4. Label the FDC locations. FDC needs to be within 100' of a hydrant and cannot be obstructed by parking, landscaping, etc.~~
- ~~5. Sprinkler systems will be required for all buildings. Provide fire and domestic water service on the outside of each building. Please label size of the water lines.~~
6. The supply line for the fire sprinkler system shall be a minimum of 6" per Section 24.1.3.2 of NFPA 13. Note that the buildings depicted may fall under the requirements for speculative warehouses under Chapter 32 of the City of Grimes Fire Code. If applicable, these requirements may require the installation of a fire pump to

support the required fire sprinkler systems. Due to this, an 8" main may be required as well.

7. ~~Label transformer locations.~~

8. ~~On the west side of the middle building, what is the dimension of the storm sewer pipe from the building? Staff would suggest shifting the pipe to the west to avoid conflicts with footings~~

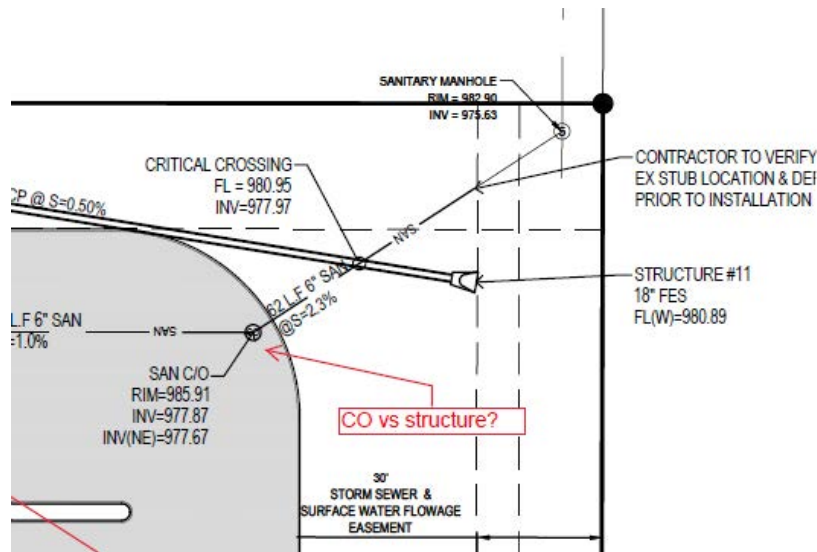
9. ~~Show the sanitary and water services going into the building.~~

10. Are any auto service uses proposed or will there be vehicle pull in capability? If so, a sand oil separator will be required. **Are vehicles intended to pull into or park inside the buildings?**

11. Label critical crossings with top of pipe and bottom of pipe. **Label both top and bottom.**

12. The hydrant at the northwest corner of the east building needs to be on a separate lead.

13. Why is there a clean out instead of a structure at the northeast corner of the site?



14. What is the rock check dam? Where is the detail? **Staff will review upon receipt of revised SWMP/review of Urbandale.**



~~15. The proposed driveway looks to be coming into contact with the existing storm structure on the cul-de-sac of SE Beisser Drive. The structure and intakes will need to be modified to a driveway grate intake.~~

16. Add note to watermain connection to verify pipe size, depth and material.

17. Provide water valve at watermain connection for testing.

18. Recommend adding an additional valve to isolate main in the future.

19. Label water main fittings and sizes. (8x6 tee, wye, bends, reducers).

20. Show domestic and fire service with sizes to buildings with curb stop and valve on each 5' outside of building.

21. Number sanitary manholes.

22. Provide existing manhole flowline elevations. Add note to core drill into existing MH and utilize Link-Seal or approved equal.

23. Will the proposed 6" service to 4405 be connected to the main utilizing a wye ahead of the 8" cleanout? If so, note on plans.

24. Label service size and grade on all sanitary services on all buildings.

#### **C5.1:**

~~1. Please remove trees within islands that have a hydrant to avoid conflicts.~~

~~2. Move the landscaping at the NE corner of the site so the landscaping is not on top of the storm sewer.~~

~~3. Update Landscape Note #12 to require City approval for landscape changes.~~

4. Screen transformers from the ROW with landscaping. Please provide on the west side of the north transformers.

#### **C6.1:**

~~1. Structure #6 on the plan is an FES. Please revise label.~~

~~2. On the water service detail, denote that the 2" valve will be on the outside of the building.~~

3. Water service detail to show valve on fire line also.

4. Provide flume detail.

**C7.1:**

- ~~1. Provide perimeter sediment controls.~~
- ~~2. Provide the construction entrance location.~~
- ~~3. Provide your staging area location.~~
- ~~4. Please add concrete washout to the erosion control schedule.~~
- ~~5. Provide a temporary standpipe detail.~~

**Architecture:**

- ~~1. Are all three buildings proposed to be identical?~~
- ~~2. Provide building lighting cut sheets and label locations.~~
- ~~3. Roof mounted equipment shall be screened by the parapet walls. If the parapet walls cannot provide adequate screening, provide point in place screening and provide a detail for the screen.~~
- ~~4. Provide building material percentages. Facades facing the public street and a minimum of 30' on the adjacent side wall shall be at least 25% masonry.~~
5. Label an exterior emergency light on the east emergency exit.
6. Where are the floodlights proposed to be placed on site?
7. Provide dumpster enclosure and gate details.

**Stormwater Pollution Prevention Plan (SWPPP):**

1. Provide SWPPP. Please provide.

**Stormwater Management Plan (SWMP):**

1. Caution\* Maximum impervious area to be treated by a bioretention system is 2.0 acres.
2. Page 3 mentions a rock column installed to a sand seam. Is there a soils report showing the depth of a sand seam in this area?
3. Filter bed depth (df) includes mulch, modified soil, chocker layer, and aggregate layers. (i.e. 3"+21"+2"+10" = 3')
4. Provide calculation for drainage of aggregate layer within 24 hrs.
5. Hydrographs: Move TC to the beginning of the hydrograph reports.
6. Provide 100-year flow spread sheets and intake spread sheets as well. The 100-yr storm event needs to be captured and sent to the detention basin, and not bypass through the swale on the north side of the site.
7. Provide intake spread sheets for structures 1, 2, and 3.

#### **Site Plan**

1. Sheet C3.1 or C5.1: Show modified soil area.
2. Sheet C3.1: Any erosion control or energy dissipation needed at the curb cuts?
3. Sheet C6.1, Detail 8: Show mulch layer as a minimum of 3".

**Please provide a letter addressing all comments on this comment letter and/or state what was modified on the site plan to address said comments.**

#### **SITE PLAN SUBMITTAL SCHEDULE:**

|                               |                                                                              |
|-------------------------------|------------------------------------------------------------------------------|
| <b>SUBMITTAL DATE:</b>        | December 7, 2021<br><b>(1 PDF of Site plan with Elevation Plan included)</b> |
| <b>PLANNING &amp; ZONING:</b> | January 4, 2021 at 5:30                                                      |
| <b>COUNCIL MEETING:</b>       | January 25, 2021 at 5:30                                                     |

Please feel free to contact me at [emartin@grimesiowa.gov](mailto:emartin@grimesiowa.gov) or at (515) 986-4050 if you have any questions or need additional information.

Sincerely,

Evann Martin  
Assistant Planner



# JORDISON CONSTRUCTION

## SITE PLAN

### SHEET INDEX:

|      |                  |
|------|------------------|
| C0.1 | COVER SHEET      |
| C1.1 | SITE SURVEY/DEMO |
| C2.1 | LAYOUT PLAN      |
| C3.1 | GRADING PLAN     |
| C4.1 | UTILITY PLAN     |
| C5.1 | LANDSCAPE PLAN   |
| C6.1 | DETAIL           |
| C7.1 | SWPPP            |

### PROPERTY DESCRIPTION:

INFORMATION OBTAINED FROM IOWA LAND RECORDS:

LOT 3 (WARRANTY DEED BOOK 10784, PAGE 841)  
LOT 3 GATEWAY COMMERCE PLAT 3 EXCEPT THE EAST 30 FEET (ROAD EASEMENT)

### ADDRESS:

4405 SE BEISSER DR, 4415 SE BEISSER DR, AND 4425 SE BEISSER DR  
GRIMES, IOWA 50111

### OWNER & PREPARED FOR:

WESTERN PROPERTIES LLC  
3917 NW 121ST STREET  
URBANDALE, IOWA 50323  
STEVE JORDISON

### ZONING:

INFORMATION OBTAINED FROM CITY OF GRIMES  
M-3 - HEAVY INDUSTRIAL DISTRICT

PROPOSED USE: WAREHOUSE

### SETBACKS:

FRONT 30 FEET  
SIDE 0 FEET/25 FEET ADJ "R"  
REAR 40 FEET

### PARKING REQUIREMENTS:

PARKING REQUIRED = 1 PER 2,000 S.F.

3 BLD X 20,000 S.F. X 1 SPACES / 2,000 S.F. = 30 SPACES REQUIRED  
PARKING PROVIDED = 101 AUTO SPACES (INCL 5 HC)  
= 19 TRAILER SPACES

### OPEN SPACE REQUIREMENTS:

TOTAL AREA 314,938 S.F. (7.23 AC)  
REQUIRED OPEN SPACE 31,493 S.F. (10%)  
PROVIDED OPEN SPACE 120,959 S.F. (38.5%)

### IMPERVIOUS SURFACE:

TOTAL AREA 314,938 S.F. (7.23 AC)  
EXISTING IMPERVIOUS 0 S.F.  
PROPOSED IMPERVIOUS 193,979 S.F. (61.5%)

### BENCHMARK:

BASIS OF BEARING ASSUMED FOR THE PURPOSES OF  
THIS SURVEY  
BENCHMARK DATUM = NAVD88, GEOID 12A

POINT #1  
NORTHING = 5000.71  
EASTING = 4997.57  
ELEVATION = 992.64  
DESCRIPTION: NAIL LOCATED EAST OF NORTHERN BUILDING ALONG  
ENTRANCE.

TBM 1 - ARROW ON HYDRANT  
NORTHING = 4938.76  
EASTING = 4907.87  
ELEVATION = 995.32  
DESCRIPTION: HYDRANT NEAR PARKING, SOUTH SIDE OF LOT

TBM 2 - BURY BOLT ON HYDRANT  
NORTHING = 5008.71  
EASTING = 4949.83  
ELEVATION = 992.82  
DESCRIPTION: HYDRANT NEAR CUL-DE-SAC

TBM 3 - ARROW ON HYDRANT  
NORTHING = 4807.59  
EASTING = 4859.76  
ELEVATION = 995.17  
DESCRIPTION: HYDRANT NEAR ABOVE GROUND WATER VALVE, NEAR  
WASH STATION PITS

### UTILITY MAPS PROVIDED BY:

- ELECTRIC (PROVIDER / CONTACT INFO)
- STORM AND SANITARY (PROVIDER / CONTACT INFO)
- FIBER OPTIC (PROVIDER / CONTACT INFO)
- CABLE (PROVIDER / CONTACT INFO)
- GAS (PROVIDER / CONTACT INFO)
- WATER (PROVIDER / CONTACT INFO)
- OTHERS (PROVIDER / CONTACT INFO)



### UTILITY NOTE:

THE LOCATION OF THE UTILITIES INDICATED ON THE PLANS HAVE BEEN TAKEN FROM THE FIELD SURVEY. EXISTING PUBLIC RECORDS, AND PLANS PROVIDED BY OTHERS. SURFACE UTILITY LOCATIONS HAVE BEEN FIELD LOCATED BY BISHOP ENGINEERING, UNLESS OTHERWISE NOTED. ALL UNDERGROUND UTILITY LOCATIONS ARE APPROXIMATE LOCATIONS ONLY. BISHOP ENGINEERING DOES NOT GUARANTEE THE UNDERGROUND LOCATION OF ANY UTILITIES SHOWN. IT SHALL BE THE DUTY OF THE CONTRACTOR TO DETERMINE THE LOCATION AND DEPTH OF ANY UNDERGROUND UTILITIES SHOWN AND IF ANY ADDITIONAL UTILITIES, OTHER THAN THOSE SHOWN ON THE PLANS, MAY BE PRESENT, A REQUEST WAS MADE TO IOWA ONE CALL FOR UTILITY PROVIDERS TO VERIFY, LOCATE, AND MARK THEIR UTILITIES IN THE FIELD.

### GENERAL NOTES:

- ALL WORK SHALL BE DONE IN ACCORDANCE WITH 2020 SUDAS STANDARD SPECIFICATIONS AND ANY AND ALL CITY/COUNTY SUPPLEMENTAL SPECIFICATIONS. THE CITY OF GRIMES MUST BE NOTIFIED BY ALL CONTRACTORS 48 HOURS PRIOR TO COMMENCING WORK.
- IN EVENT OF A DISCREPANCY BETWEEN THE QUANTITY ESTIMATES AND THE DETAILED PLANS, THE DETAILED PLANS SHALL GOVERN.
- THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE LOCATION OF ALL UTILITIES. ANY DAMAGE TO SAID UTILITIES SHALL BE REPAIRED AT THE CONTRACTORS EXPENSE.
- ALL WORK SHALL BE DONE IN ACCORDANCE WITH THE CURRENT O.S.H.A. CODES AND STANDARDS. NOTHING INDICATED ON THESE PLANS SHALL RELIEVE THE CONTRACTOR FROM COMPLYING WITH THE APPROPRIATE SAFETY REGULATIONS.
- ALL NECESSARY CONSTRUCTION SIGNS, BARRICADES AND OTHER TRAFFIC CONTROL DEVICES REQUIRED DURING CONSTRUCTION WILL BE FURNISHED BY THE CONTRACTOR. SIGNS, BARRICADES AND OTHER TRAFFIC CONTROL DEVICES MUST BE IN CONFORMANCE WITH THE "MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES FOR STREETS AND HIGHWAYS."
- BISHOP ENGINEERING SHALL NOT BE LIABLE FOR ANY INJURIES THAT HAPPEN ON SITE. THIS SHALL INCLUDE BUT NOT BE LIMITED TO TRENCH COLLAPSES FROM VARYING SOIL CONDITIONS OR INJURIES CAUSED BY UNDERGROUND UTILITIES INCLUDING UTILITIES THAT ARE NOT SHOWN ON PLAN.
- THE CONTRACTOR IS LIABLE FOR ALL DAMAGES TO PUBLIC OR PRIVATE PROPERTY CAUSED BY THEIR ACTION OR INACTION IN PROVIDING FOR STORM WATER FLOW DURING CONSTRUCTION. DO NOT RESTRICT FLOWS IN EXISTING DRAINAGE CHANNELS, STORM SEWER, OR FACILITIES.
- THE CONTRACTOR SHALL SUBMIT TO THE ENGINEER A SCHEDULE FOR PERFORMANCE OF WORK ITEMS. THIS SCHEDULE SHALL BE PROVIDED BY THE CONTRACTOR AT THE PROJECT PRECONSTRUCTION CONFERENCE. NO WORK SHALL BEGIN UNTIL A SCHEDULE HAS BEEN SUBMITTED AND ACCEPTED. THE CONTRACTOR SHALL THEN PERFORM WORK TO CONFORM TO THE ACCEPTED SCHEDULE.
- LABORATORY TESTS SHALL BE PERFORMED BY THE OWNER UNLESS OTHERWISE NOTED. THE CONTRACTOR SHALL PROVIDE SAMPLES OF MATERIAL REQUIRED FOR LABORATORY TESTS AND TESTING IN ACCORDANCE WITH THE URBAN STANDARD SPECIFICATIONS FOR PUBLIC IMPROVEMENTS.
- SOIL IMPORT OR EXPORT ON THIS PROJECT SHALL BE CONSIDERED INCIDENTAL AND WILL NOT BE MEASURED OR PAID FOR SEPARATELY.
- THE CONTRACTOR SHALL PROTECT ALL STRUCTURES NOT SHOWN AS REMOVALS ON THE PLANS.
- THE CONTRACTOR SHALL OBTAIN ANY AND ALL NECESSARY PERMITS PRIOR TO ANY CONSTRUCTION. CONTRACTOR SHALL WORK WITH OWNER OR OWNERS REPRESENTATIVE ON ALL REQUIRED STORM WATER DISCHARGE PERMITS FROM THE IOWA DEPARTMENT OF NATURAL RESOURCES AND THE CITY OF GRIMES.
- GRADING AND EROSION CONTROL SHALL BE DONE IN ACCORDANCE WITH THE APPROVED GRADING PLAN, SWPPP, NPDES DOCUMENTS, AND IOWA DEPARTMENT OF NATURAL RESOURCES REQUIREMENTS.
- THE CONTRACTOR SHALL PICK UP ANY DEBRIS SPILLED ONTO THE ADJACENT RIGHT OF WAY OR ABUTTING PROPERTIES AS THE RESULT OF CONSTRUCTION, AT THE END OF EACH WORK DAY.
- THE CONTRACTOR IS RESPONSIBLE FOR THE PROMPT REMOVAL OF ALL MUD THAT HAS BEEN TRACKED OR WASHED UNTO ADJACENT PROPERTY OR RIGHT OF WAY UNTIL SUCH TIME THAT PERMANENT VEGETATION HAS BEEN ESTABLISHED.
- DISPOSE OF ALL EXCESS MATERIALS AND TRASH IN ACCORDANCE WITH FEDERAL, STATE, AND LOCAL REQUIREMENTS. PROVIDE WASTE AREAS OR DISPOSAL SITES FOR EXCESS MATERIALS NOT DESIRABLE FOR INCORPORATION INTO THE PROJECT.

### PAVING NOTES:

- THE PAVING/ GRADING CONTRACTOR SHALL BACKFILL THE PAVING SLAB AND FINE GRADE THE RIGHT OF WAY AS SOON AFTER THE PAVING AS POSSIBLE. ALL AREAS SHALL BE SEEDED IN ACCORDANCE WITH CITY OF GRIMES STANDARD SPECIFICATIONS AND THE CURRENT VERSION OF SUDAS.
- SUBGRADE PREPARATION AND PAVEMENTS WILL BE CONSTRUCTED FOLLOWING RECOMMENDATIONS IN THE SOILS REPORT. APPROVED SOILS ENGINEER MUST SIGN OFF ON SUBASE PRIOR TO ANY PAVEMENT BEING PLACED.
- SEE DETAILS FOR ALL PAVEMENT THICKNESS.
- ALL PEDESTRIAN WALKWAYS THAT UNLOAD INTO A VEHICLES TRAVELED PATH MUST HAVE A D.A. DETECTABLE WARNING PANEL(S) AS PER A.D.A. REGULATIONS. PANEL TYPE & COLOR SHALL BE PER CITY STANDARD.
- ALL WALKS, PARKING LOTS, HANDICAP PARKING, RAMPS, ETC. SHALL COMPLY WITH ALL A.D.A. AND CITY CODES. HANDICAP PARKING SIGNAGE IS REQUIRED FOR ALL HANDICAP STALLS AND SHALL BE CONSIDERED INCIDENTAL. IN EVENT OF A DISCREPANCY BETWEEN THE PLANS AND THE A.D.A./CITY CODES THE A.D.A./CITY CODES SHALL GOVERN. CONTRACTOR SHALL BE RESPONSIBLE FOR ENSURING A.D.A. CODES ARE MET.

### UTILITY NOTES:

- QUANTITY CALLOUTS ON PIPE LENGTHS ARE APPROXIMATE AND SHOULD BE USED FOR REFERENCE ONLY.
- THE CONTRACTOR SHALL PROVIDE AS-BUILTS OF ALL UTILITIES, INCLUDING DEPTH AND LOCATION OF ALL SERVICES.
- THE CONTRACTOR SHALL BE RESPONSIBLE FOR COORDINATION AND ALL COSTS ASSOCIATED WITH AS-BUILT TOPO OF DETENTION POND & DETENTION POND STORM SEWER. CONTRACTOR SHALL BE RESPONSIBLE FOR CONTACTING BISHOP ENGINEERING (DAVID BENTZ AT 515-276-0467) TO PERFORM SAID AS-BUILT SURVEY. IF DETENTION PONDS HAVE BEEN GRADED INCORRECTLY, CONTRACTOR SHALL BE RESPONSIBLE FOR ALL SUBSEQUENT AS-BUILT TOPO SURVEYS UNTIL ISSUES HAVE BEEN RECTIFIED.
- THE CONTRACTOR SHALL COORDINATE THE ADJUSTMENT OF ANY AND ALL EXISTING AND PROPOSED UTILITIES TO PROPOSED GRADES. EXISTING UTILITIES SHALL BE RAISED OR LOWERED IN ACCORDANCE WITH THE UTILITY OWNER REQUIREMENTS. ANY NECESSARY ADJUSTMENTS SHALL BE CONSIDERED INCIDENTAL TO CONSTRUCTION.
- ACTIVE EXISTING FIELD TILES ENCOUNTERED DURING CONSTRUCTION SHALL BE REPAIRED, REROUTED, OR CONNECTED TO PUBLIC OR PRIVATE STORM SEWER TO REMAIN IN SERVICE.
- ALL PROPOSED RCP STORM SEWER PIPE JOINTS SHALL BE FABRIC WRAPPED AND THE LAST 3 PIPE SECTIONS ON THE APRON SHALL BE TIED WITH RF-14 TYPE II CONNECTORS. ALL APRONS SHALL HAVE A STANDARD FOOTING AND TRASH GUARD.
- ALL RIP RAP CALLED OUT ON PLANS SHALL BE UNDERLAIN WITH ENGINEERING FABRIC.
- SANITARY SEWER SERVICE CONNECTIONS SHALL BE PLACED AT A SLOPE OF NO LESS THAN 2%. SERVICES SHALL MAINTAIN 18" OF VERTICAL SEPARATION FROM THE WATERMAIN WITH 18" OF COMPACTED LOW PERMEABILITY SOIL BETWEEN THE UTILITIES WITHIN 10' OF THE CROSSING.
- MANDEREL AND PRESSURE TESTS SHALL BE REQUIRED FOR ALL PROPOSED SANITARY LINES. TELEVISIONING OF THE SANITARY SEWER SYSTEM SHALL BE COMPLETED PRIOR TO PAVING UNLESS OTHERWISE APPROVED BY JURISDICTION.
- WATERMAINS SHALL BE C-900. SIZE OF WATERMAIN AS SHOWN ON PLANS.
- THRUST BLOCKS SHALL BE INSTALLED AS REQUIRED AND SHALL BE CONSIDERED INCIDENTAL TO WATERMAIN CONSTRUCTION.
- PROPOSED WATERMAIN SHALL BE PRESSURE TESTED, BACTERIA TESTED AND CHLORINATED. THE FILLING OF THE WATER MAIN SHALL BE DONE BY THE CITY OF GRIMES.
- TRACER WIRE SHALL BE ADDED TO ALL WATER MAIN, AND BROUGHT TO THE SURFACE AT EVERY HYDRANT.
- ALL HYDRANTS WILL IMMEDIATELY BE COVERED WITH A BLACK PLASTIC BAG (OR EQUIVALENT) ONCE THE HYDRANT IS INSTALLED. THE CITY OF GRIMES WILL NOTIFY THE CONTRACTOR WHEN THE BAGS CAN BE REMOVED.
- THE MINIMUM HYDRANT LEAD SHALL BE 3.5 FEET.

### CONSTRUCTION SCHEDULE:

|                       |             |
|-----------------------|-------------|
| ROUGH GRADING         | APRIL 2022  |
| UTILITIES             | MAY 2022    |
| BUILDING CONSTRUCTION | JUNE 2022   |
| PAVING                | JULY 2022   |
| FINISH GRADING        | JULY 2022   |
| SODDING               | AUGUST 2022 |

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### UTILITY CONFLICT NOTES:

- UTILITY CONFLICTS MAY EXIST ACROSS THE SITE WITH NEW UTILITIES. GRADING, PAVING ETC. MOST UTILITY CONFLICTS HAVE BEEN CALLED OUT FOR CONTRACTOR CONVENIENCE.
- CONTRACTOR IS RESPONSIBLE FOR ALL UTILITY CONFLICTS THAT ARE EITHER CALLED OUT ON THE PLANS OR THAT CAN BE SEEN ON THE PLANS BETWEEN AN EXISTING UTILITY AND PROPOSED CONSTRUCTION

### WETLAND NOTES:

- BISHOP ENGINEERING DOES NOT PERFORM WETLAND STUDIES OR WETLAND MITIGATION. IT IS THE OWNER'S RESPONSIBILITY TO DETERMINE IF ANY WETLANDS ARE LOCATED ON THE PROJECT SITE AND PERFORM ANY NECESSARY MITIGATION PRIOR TO THE COMMENCEMENT OF CONSTRUCTION ACTIVITIES.

### SURVEY NOTES:

- SURVEY WORK WAS COMPLETED BY BISHOP ENGINEERING ON 5-18-2016. SEE SITE SURVEY PROVIDED AS PART OF THIS SET OF PLANS FOR EXISTING SITE CONDITIONS AND BOUNDARY INFORMATION.

### CITY OF GRIMES STANDARD NOTES:

#### 1. GENERAL NOTES:

- ALL WORK SHALL BE DONE IN ACCORDANCE WITH THE CURRENT VERSION OF THE IOWA STATEWIDE URBAN DESIGN AND SPECIFICATIONS FOR PUBLIC IMPROVEMENTS ON THE DATE OF APPROVAL AND THE CITY OF GRIMES SUPPLEMENTAL SPECIFICATIONS.
- A PRECONSTRUCTION MEETING IS REQUIRED PRIOR TO THE START OF CONSTRUCTION. THE CONTRACTOR SHALL BE RESPONSIBLE TO COORDINATE THIS MEETING. CONTACT CITY OF GRIMES ENGINEERING DEPT. (515.986.4050).
- ALL PERMITS (IDNR, SWP, IDOT, ARMY CORP., ETC.) SHALL BE OBTAINED PRIOR TO THE START OF CONSTRUCTION.
- THE DEVELOPER AND/OR CONTRACTOR SHALL BE RESPONSIBLE TO PROVIDE THE CITY OF GRIMES WITH RECORD DRAWINGS OF ALL IMPROVEMENTS AS PER CITY STANDARD PROCEDURES.
- TYPICAL BUILDING SERVICE LAYOUT TO REFLECT THE CITY'S SERVICE ORDER FROM LEFT TO RIGHT FACING THE LOT. SANITARY, WATER, SUMP
- A KNOX BOX IS REQUIRED BY THE FIRE DEPARTMENT AND SHALL BE OBTAINED AT KNOXBOX.COM.
- ALL SITE LIGHTING SHALL NOT SPILL ONTO ADJACENT PROPERTIES OR RIGHT-OF-WAYS.
- PROVIDE A 4-YEAR MAINTENANCE BOND FOR ALL PUBLIC IMPROVEMENTS

#### 2. SANITARY SEWER NOTES:

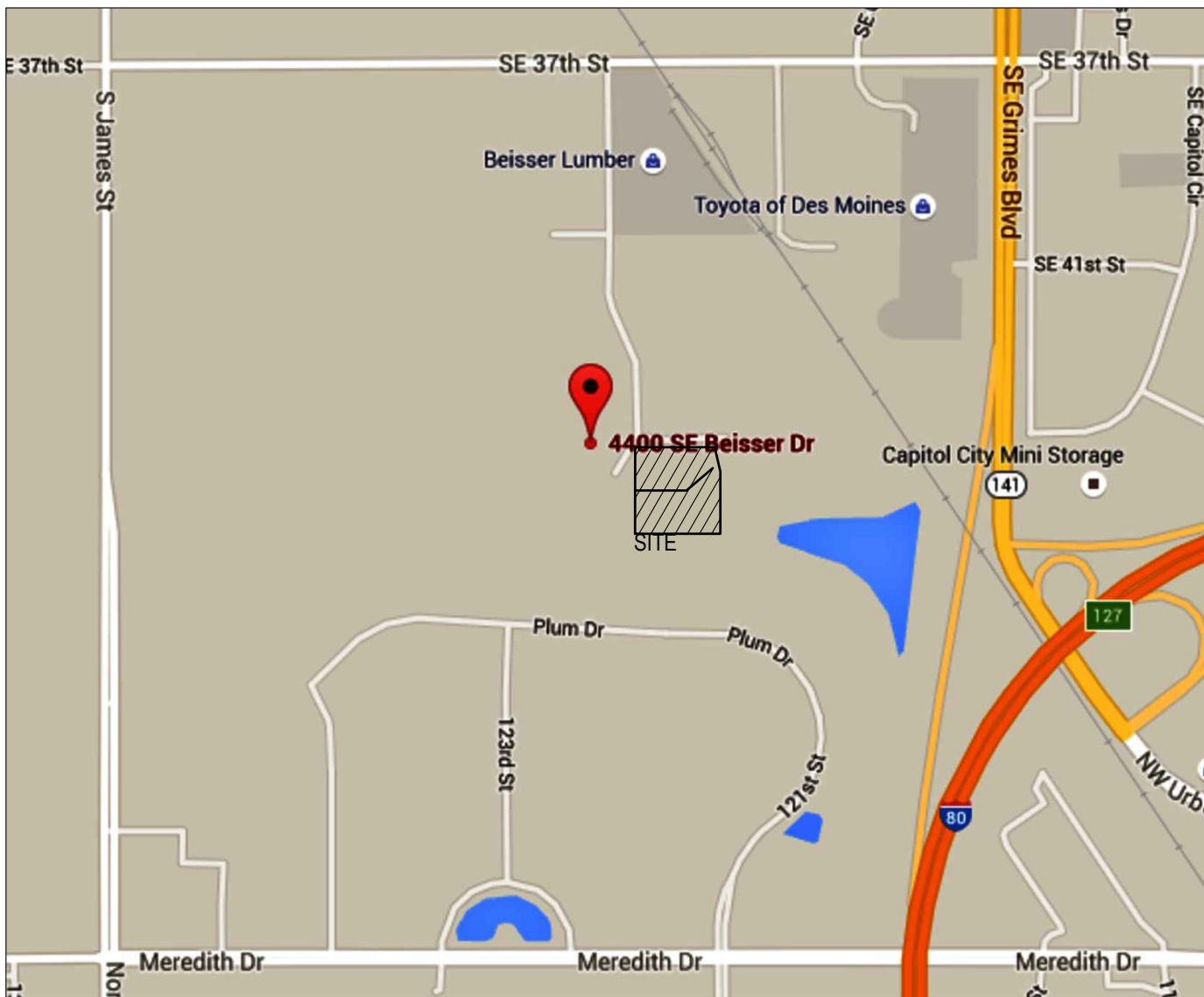
- THE CONTRACTOR IS REQUIRED TO PLACE A TEMPORARY PLUG IN THE EXISTING DOWNSTREAM SANITARY SEWER MANHOLE PRIOR TO THE START OF CONSTRUCTION. THE PLUG SHALL BE REMOVED FOLLOWING APPROVAL OF CONSTRUCTION BY THE CITY OF GRIMES.
- SANITARY GRAVITY PIPE MATERIAL SHALL BE PVC SDR 26 OR TRUSS (8" TO 15").
- SANITARY GRAVITY SERVICE PIPE MATERIAL SHALL BE PVC SDR 23.5 (4" TO 6").
- ALL SANITARY SEWER MANHOLES SHALL HAVE STEPS.
- ALL SANITARY SEWER MANHOLE CASTINGS SHALL BE SEALED WITH HEAT SHRINK SLEEVES.
- ALL SANITARY SEWER MANHOLE CASTINGS LOCATED WITHIN PAVEMENT SHALL BE TYPE B-PCC W/ADJUSTING MECHANISM.
- SANITARY SEWER TESTING, CLEANING & TELEVISIONING SHALL BE COMPLETED PRIOR TO PAVING. THE SEWER SYSTEM SHALL BE FLUSHED WITH WATER PRIOR TO TELEVISIONING.

#### 3. WATER MAIN NOTES:

- ALL FIRE HYDRANTS SHALL BE AMERICAN FLOW CONTROL-WATEROUS PACER WB-67-250, MUELLER SUPER CENTURION 250 (3-WAY A-423), OR CLOW MEDALLION F-2545. ALL HYDRANTS SHALL HAVE THE FOLLOWING: 6" MJ SHOE, 2-1/2" HOSE NOZZLE, 4-1/2" STEAMER NOZZLE, NST THREADS, PENTAGON OPERATING NUT, CHAIN ON CAP, OPEN LEFT, 5-1/2" BURY, AND FACTORY PAINTED RED. THE MINIMUM SPOOL PIPE LENGTH FROM AUXILIARY VALVE TO HYDRANT SHOE SHALL BE 2.0'.
- ALL HYDRANTS WILL IMMEDIATELY BE COVERED WITH A BLACK PLASTIC BAG (OR EQUIVALENT) ONCE THE HYDRANT IS INSTALLED. THE CITY OF GRIMES WILL NOTIFY THE CONTRACTOR WHEN THE BAGS CAN BE REMOVED.
- A TRACER WIRE RECEPTACLE SHALL BE INSTALLED AT EACH HYDRANT, AA MANUFACTURING TRACER WIRE RECEPTACLE MODEL TW-18-2.
- ALL VALVES SHALL BE RESILIENT WEDGE GATE VALVES.
- WATER SERVICE SHALL BE 1-INCH MINIMUM TYPE K COPPER.
- PROPOSED WATER MAIN SHALL BE PRESSURE TESTED AND CHLORINATED BY THE DEVELOPER. THE FILLING OF THE WATER MAIN SHALL BE DONE BY THE CITY OF GRIMES. THE BACTERIA TEST AND SUBMITTAL OF TEST TO LAB SHALL BE DONE BY THE DEVELOPER AND RESULTS PROVIDED TO THE CITY OF GRIMES ENGINEERING DEPT. AND BY FAX TO US WATER AT 515-986-7300. IF THE TEST DOES NOT PASS, THE CONTRACTOR WILL BE REQUIRED TO PAY FOR ALL THE WATER USED TO REPEAT THE TEST.
- ALL WATERMAIN FITTINGS TO BE RESTRAINED JOINT, MEGA-LUG OR APPROVED EQUAL.

#### 4. STORM SEWER NOTES:

- ALL STORM SEWER IN THE ROW SHALL BE RCP, UNLESS OTHERWISE APPROVED BY THE CITY.
- ALL FLARED END SECTIONS SHALL HAVE FOOTINGS AND APRON GRATES. THE LAST 3 PIPE SECTIONS AND THE FLARED END SECTION ON ALL CULVERTS SHALL BE TIED. ALL STORM SEWER JOINTS SHALL BE WRAPPED WITH ENGINEERING FABRIC.
- THE CONTRACTOR IS RESPONSIBLE FOR REPAIRING ANY FIELD TILE DAMAGED DURING CONSTRUCTION. THE TILE SHOULD BE DIRECTED TO PUBLIC STORM SEWER IF POSSIBLE. THE CONTRACTOR SHALL RECORD THE ELEVATION AND LOCATION OF ALL TILES.
- STORM SEWER CLEANING & TELEVISIONING SHALL BE COMPLETED PRIOR TO PAVING. THE SEWER SYSTEM SHALL BE FLUSHED WITH WATER PRIOR TO TELEVISIONING.
- USE O RING GASKETS ON STORM SEWERS CROSSING OVER WATERMAIN PER IDNR REQUIREMENT.



VICINITY MAP  
SCALE: 1" = 1,000'

### LEGEND:

|          |                                                                          |
|----------|--------------------------------------------------------------------------|
| — SAN —  | SANITARY SEWER                                                           |
| — ST —   | STORM SEWER                                                              |
| — W —    | WATER LINE                                                               |
| — G —    | GAS LINE                                                                 |
| — U/E —  | UNDERGROUND ELECTRIC                                                     |
| — O/E —  | OVERHEAD ELECTRIC                                                        |
| — TELE — | TELEPHONE LINE                                                           |
| — F/O —  | FIBER OPTIC                                                              |
| — CATV — | CABLE TV                                                                 |
| Ⓢ        | STORM MANHOLE                                                            |
| Ⓢ        | CURB INTAKE                                                              |
| Ⓢ        | SURFACE INTAKE                                                           |
| Ⓢ        | FLARED END SECTION                                                       |
| Ⓢ        | SANITARY MANHOLE                                                         |
| Ⓢ        | CLEANOUT                                                                 |
| Ⓢ        | FIRE HYDRANT                                                             |
| Ⓢ        | SPRINKLER                                                                |
| Ⓢ        | IRRIGATION CONTROL VALVE                                                 |
| Ⓢ        | WATER MANHOLE                                                            |
| Ⓢ        | WELL                                                                     |
| Ⓢ        | WATER VALVE                                                              |
| Ⓢ        | WATER SHUT OFF                                                           |
| Ⓢ        | YARD HYDRANT                                                             |
| Ⓢ        | ELECTRIC MANHOLE                                                         |
| Ⓢ        | ELECTRIC METER                                                           |
| Ⓢ        | ELECTRIC RISER                                                           |
| Ⓢ        | ELECTRIC VAULT                                                           |
| Ⓢ        | POWER POLE                                                               |
| Ⓢ        | TRANSFORMER POLE                                                         |
| Ⓢ        | LIGHT POLE                                                               |
| Ⓢ        | ELECTRIC JUNCTION BOX                                                    |
| Ⓢ        | ELECTRIC PANEL                                                           |
| Ⓢ        | TRANSFORMER                                                              |
| Ⓢ        | GROUND LIGHT                                                             |
| Ⓢ        | GUY WIRE                                                                 |
| Ⓢ        | ELECTRIC HANDHOLE                                                        |
| Ⓢ        | GAS METER                                                                |
| Ⓢ        | GAS VALVE                                                                |
| Ⓢ        | AIR CONDITIONING UNIT                                                    |
| Ⓢ        | TELEPHONE RISER                                                          |
| Ⓢ        | TELEPHONE VAULT                                                          |
| Ⓢ        | TELEPHONE MANHOLE                                                        |
| Ⓢ        | TRAFFIC SIGNAL MANHOLE                                                   |
| Ⓢ        | FIBER OPTIC RISER                                                        |
| Ⓢ        | FIBER OPTIC FAULT                                                        |
| Ⓢ        | CABLE TV RISER                                                           |
| Ⓢ        | SIGN                                                                     |
| ●        | BOLLARD                                                                  |
| ⑦        | DENOTES NUMBER OF PARKING STALLS                                         |
| ●        | PROPERTY CORNER - FOUND AS NOTED                                         |
| ○        | PROPERTY CORNER- PLACED 3/4" IRON PIPE WITH YELLOW PLASTIC CAP ID #14775 |
| ⊕        | SECTION CORNER - FOUND AS NOTED                                          |

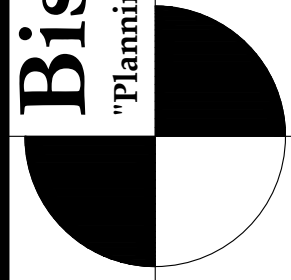
### ABBREVIATIONS:

|      |                         |
|------|-------------------------|
| AC   | ACRES                   |
| ASPH | ASPHALT                 |
| BK   | BOOK                    |
| CONC | CONCRETE                |
| D    | DEEDED DISTANCE         |
| EX   | EXISTING                |
| ENCL | ENCLOSURE               |
| FF   | FINISHED FLOOR          |
| FL   | FLOW LINE               |
| FRAC | FRACTIONAL              |
| M    | MEASURED DISTANCE       |
| MH   | MANHOLE                 |
| OPC  | ORANGE PLASTIC CAP      |
| P    | PLATTED DISTANCE        |
| PG   | PAGE                    |
| POB  | POINT OF BEGINNING      |
| POC  | POINT OF COMMENCEMENT   |
| PRA  | PREVIOUSLY RECORDED AS  |
| PUE  | PUBLIC UTILITY EASEMENT |
| ROW  | RIGHT OF WAY            |
| RCP  | RED PLASTIC CAP         |
| SF   | SQUARE FEET             |
| SAN  | SANITARY                |
| TYP  | TYPICAL                 |
| YPC  | YELLOW PLASTIC CAP      |
| N    | NORTH                   |
| S    | SOUTH                   |
| E    | EAST                    |
| W    | WEST                    |

I HEREBY CERTIFY THAT THIS ENGINEERING DOCUMENT WAS PREPARED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF IOWA.

SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_  
JOEL E. JACKSON, P.E. 18397  
LICENSE RENEWAL DATE: DEC. 31, 2022  
PAGES OR SHEETS COVERED BY THIS SEAL: \_\_\_\_\_

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Civil Engineering & Land Surveying

JORDISON WAREHOUSE  
GATEWAY COMMERCE PARK GRIMES, IA

COVER SHEET

REFERENCE NUMBER:  
030469  
040140  
130496

DRAWN BY:

CHECKED BY:

REVISION DATE:  
2021-11-22

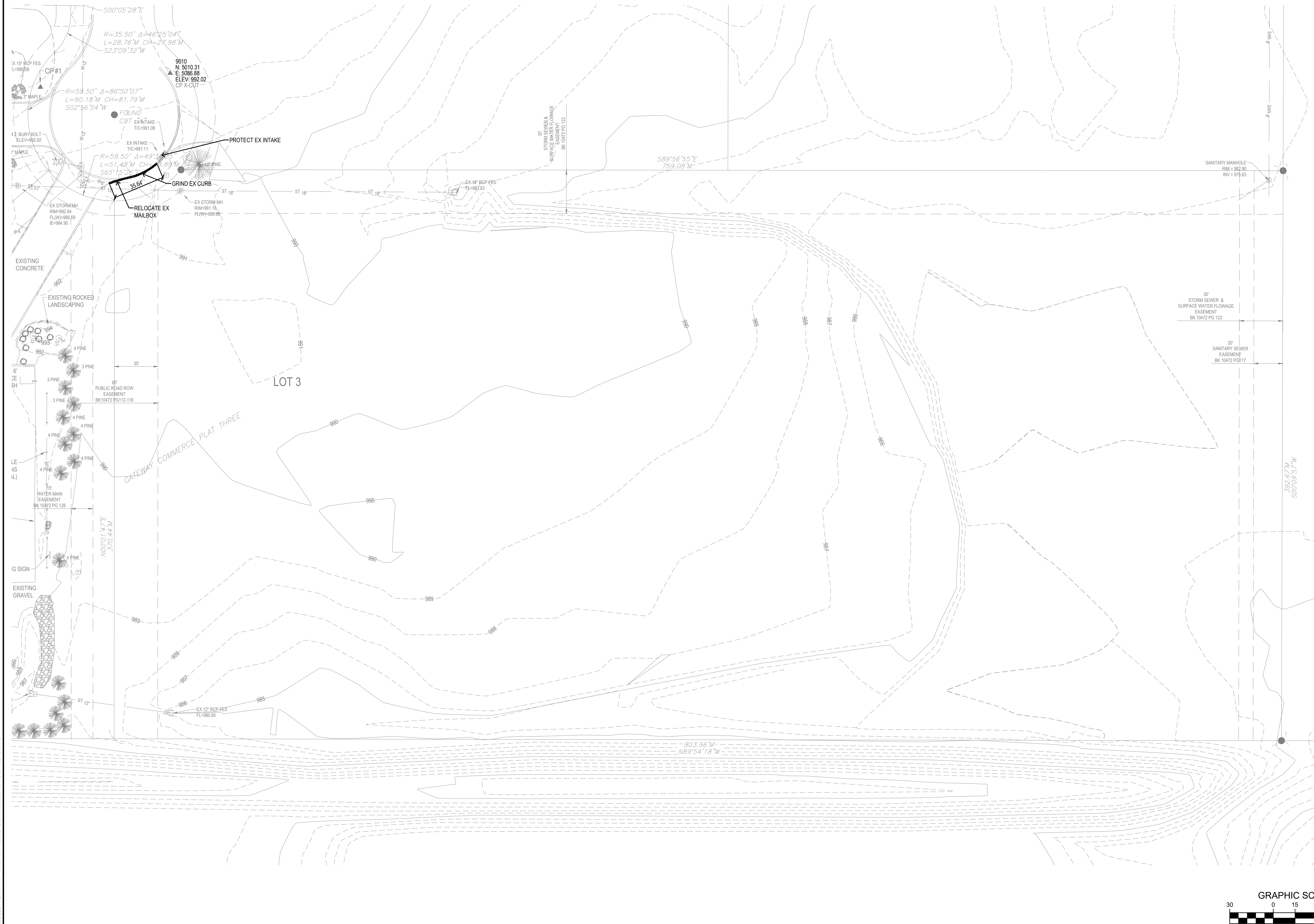
PROJECT NUMBER:  
160222-1

SHEET NUMBER:

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1. SAWCUT & REMOVE ALL PAVEMENT TO FULL DEPTH OF SLAB
2. PROTECT ALL TREES NOT CALLED OUT FOR REMOVAL WITH ORANGE CONSTRUCTION FENCE AT THE DRIP LINE.
3. PAVEMENT STRIPING CALLED OUT FOR REMOVAL SHALL BE SANDBLASTED. NO GRINDING WILL BE ALLOWED.



12/28/2021 1:54:47 PM M-I AND PRO JECTS 2016160222-1DWIGIC1 DEMO DWG

JORDISON WAREHOUSE  
GATEWAY COMMERCE PARK GRIMES, IA

# SITE SURVEY/DEMO PLAN

REFERENCE NUMBER  
030469  
040140  
130496

DRAWN BY:

CHECKED BY

REVISION DATE:  
2021-11-22

PROJECT NUMBER:  
**160222-1**

SHEET NUMBER

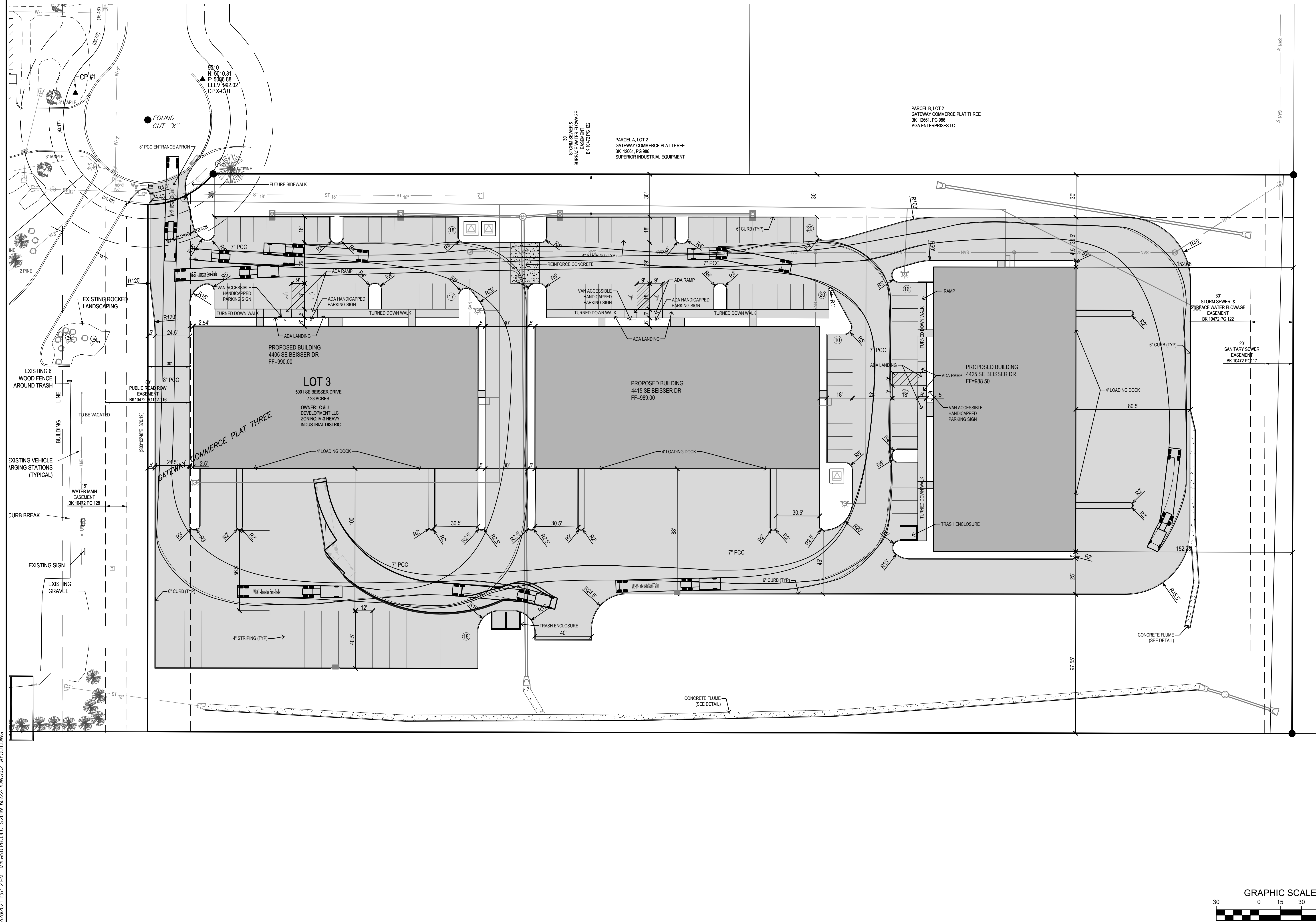
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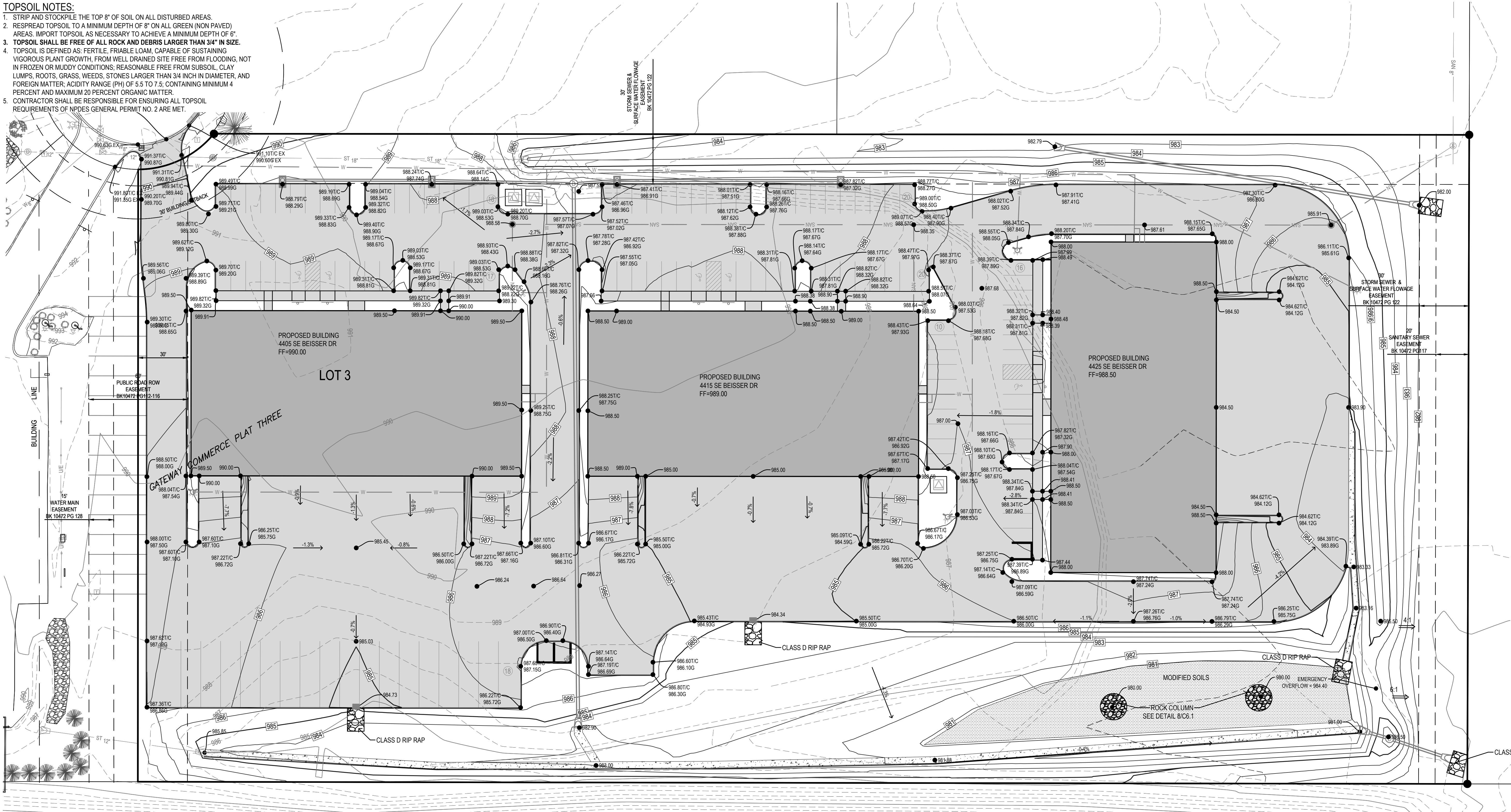






TOPSOIL NOTES:

1. STRIP AND STOCKPILE THE TOP 8" OF SOIL ON ALL DISTURBED AREAS.
2. RESPREAD TOPSOIL TO A MINIMUM DEPTH OF 8" ON ALL GREEN (NON PAVED) AREAS. IMPORT TOPSOIL AS NECESSARY TO ACHIEVE A MINIMUM DEPTH OF 6".
3. TOPSOIL SHALL BE FREE OF ALL ROCK AND DEBRIS LARGER THAN 3/4" IN SIZE.
4. TOPSOIL IS DEFINED AS: FERTILE, FRIABLE LOAM, CAPABLE OF SUSTAINING VIGOROUS PLANT GROWTH, FROM WELL DRAINED SITE FREE FROM FLOODING, NOT IN FROZEN OR MUDDY CONDITIONS; REASONABLE FREE FROM SUBSOIL, CLAY LUMPS, ROOTS, GRASS, WEEDS, STONES LARGER THAN 3/4 INCH IN DIAMETER, AND FOREIGN MATTER. ACIDITY RANGE (PH) OF 5.5 TO 7.5; CONTAINING MINIMUM 4 PERCENT AND MAXIMUM 20 PERCENT ORGANIC MATTER.
5. CONTRACTOR SHALL BE RESPONSIBLE FOR ENSURING ALL TOPSOIL REQUIREMENTS OF NPDES GENERAL PERMIT NO. 2 ARE MET.



GRADING LEGEND:

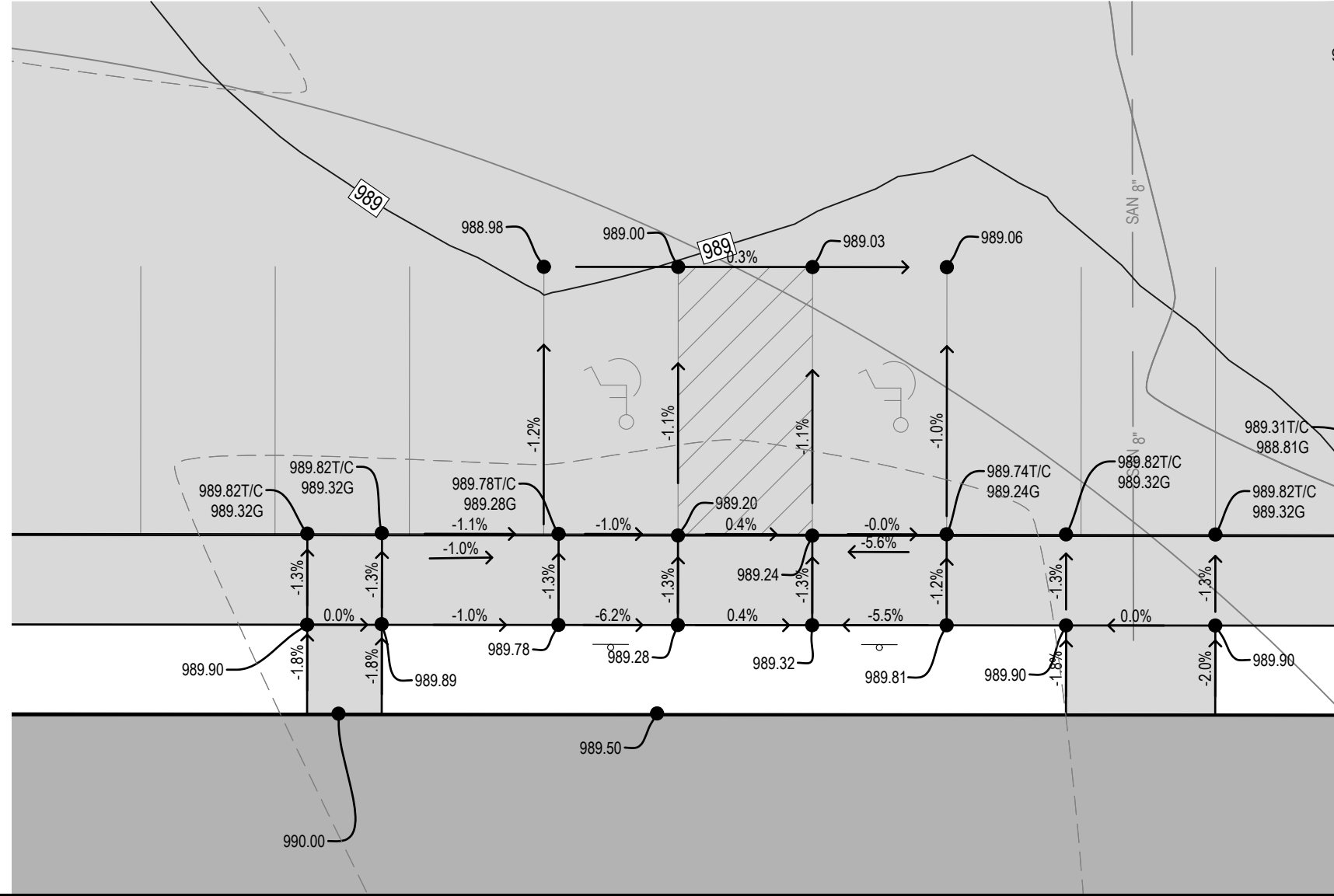
- EXISTING CONTOUR  
PROPOSED CONTOUR  
FINISHED GROUND ELEVATION  
TOP OF CURB ELEVATION  
GUTTER ELEVATION  
TOP OF WALL ELEVATION  
BOTTOM OF WALL ELEVATION  
EDGE OF WALK ELEVATION  
TOP OF STAIR ELEVATION  
BOTTOM OF STAIR ELEVATION
- 150  
150.50/T  
150.50/G  
150.50/TW  
150.50/BW  
150.50/EW  
150.50/TS  
150.50/BS

NOTE: WALL ELEVATIONS SHOWN ON PLAN ARE FINISHED GROUND GRADES AT THE TOP AND BOTTOM OF THE WALL

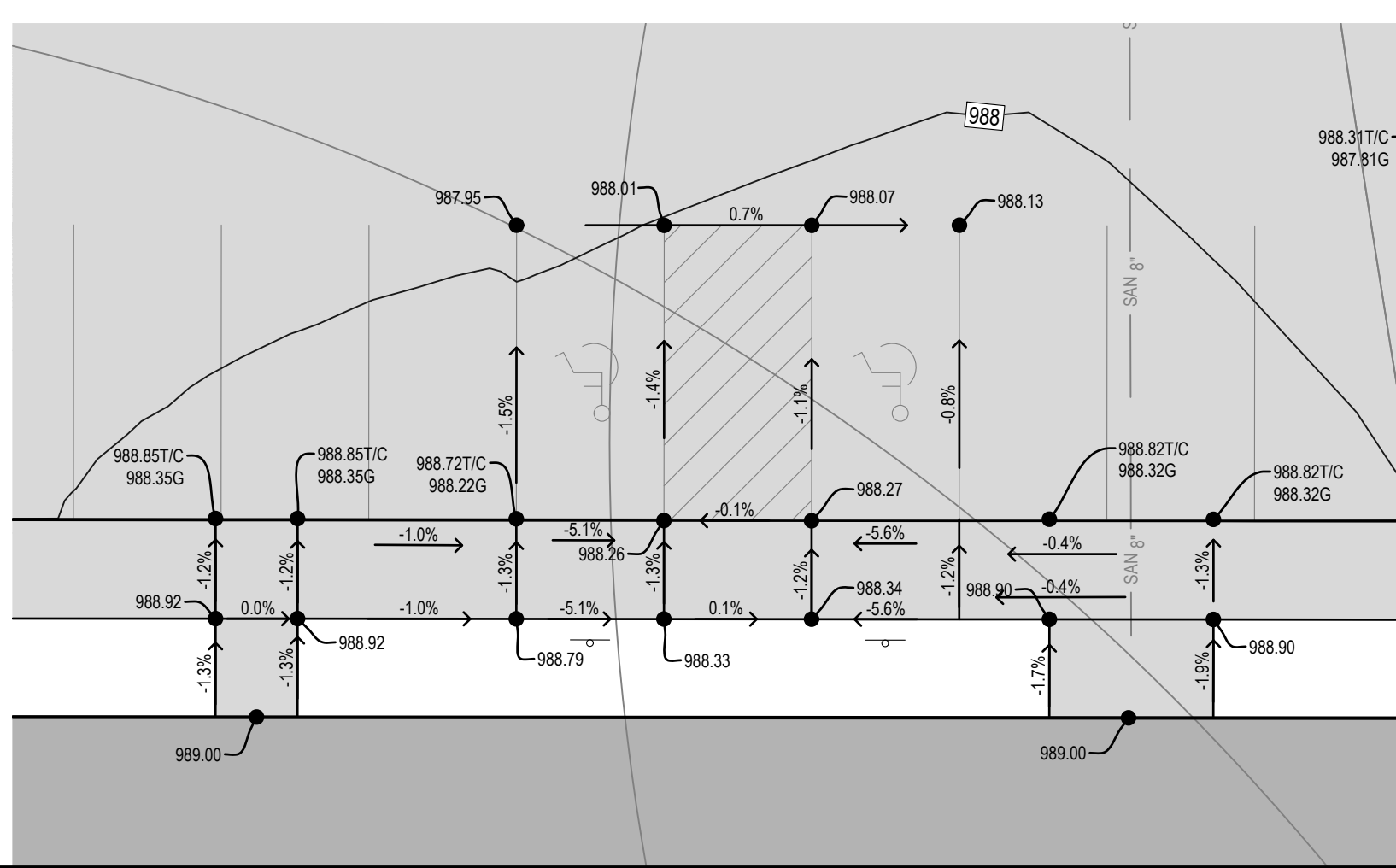
GRAPHIC SCALE



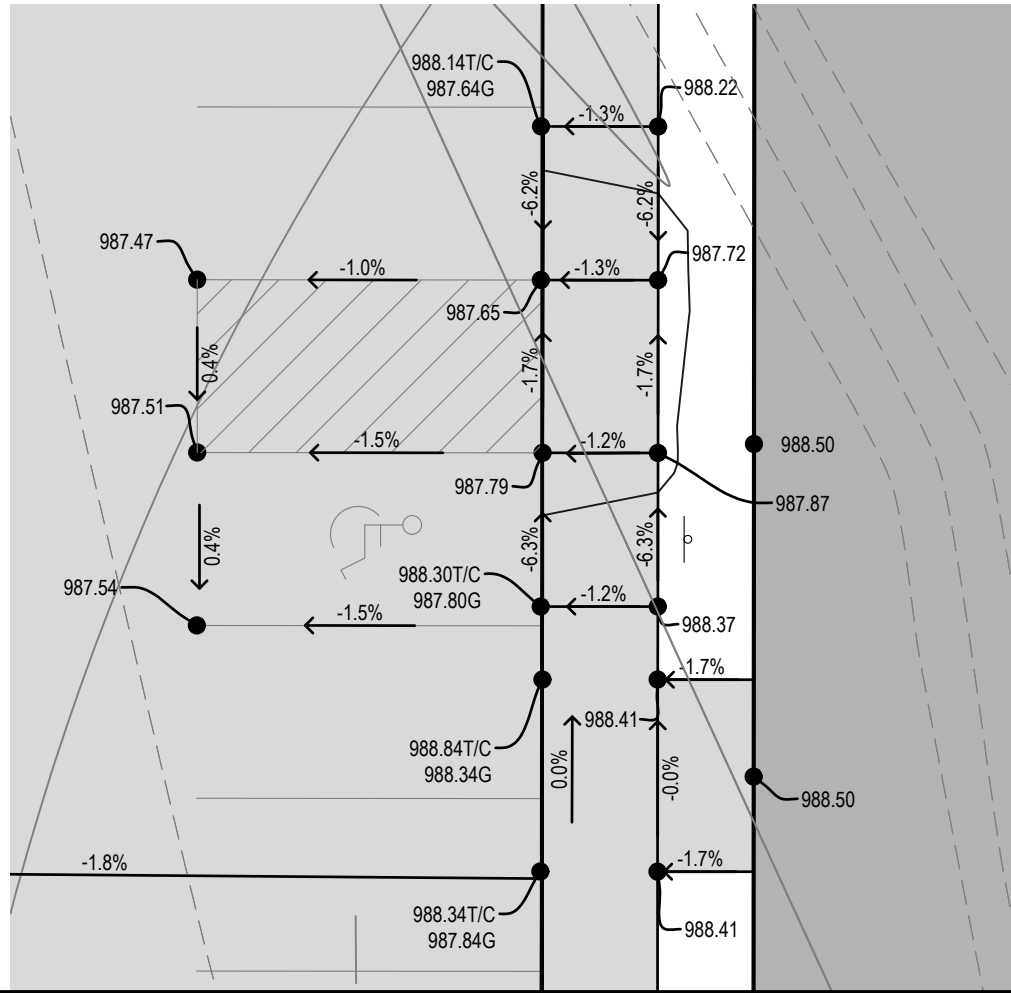
BUILDING 1 ADA PARKING  
10 SCALE



BUILDING 2 ADA PARKING  
10 SCALE



BUILDING 3 ADA PARKING  
10 SCALE



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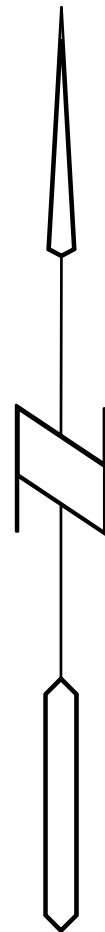
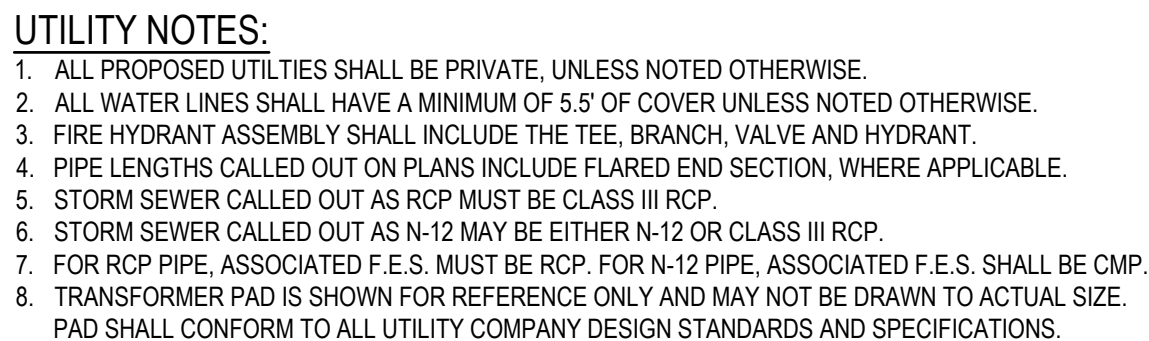
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**GATEWAY COMMERCE PARK GRIMES, IA**

**GRADING PLAN**

|                                                 |
|-------------------------------------------------|
| REFERENCE NUMBER:<br>030469<br>040140<br>130496 |
| DRAWN BY:                                       |
| CHECKED BY:                                     |
| REVISION DATE:<br>2021-11-22                    |
| PROJECT NUMBER:<br><b>160222-1</b>              |
| SHEET NUMBER:<br><b>C3.1</b>                    |





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## C4.1



LANDSCAPE NOTES:

- ALL SEEDING & LANDSCAPE PLANTINGS SHALL BE INSTALLED IN ACCORDANCE WITH THE URBAN STANDARD SPECIFICATIONS, UNLESS SPECIFIED OTHERWISE.
- SEED ALL DISTURBED AREAS WITHIN THE CONTRACT LIMITS. UNLESS NOTED OTHERWISE, SOD/SEED LIMITS SHOWN ON PLAN ARE FOR REFERENCE ONLY. FINAL LIMITS MAY CHANGE BASED ON CONSTRUCTION ACTIVITIES.
- PLANT QUANTITIES ARE FOR CONTRACTORS CONVENIENCE, THE DRAWING SHALL PREVAIL IF A CONFLICT OCCURS.
- ALL PLANT MATERIAL SHALL CONFORM TO THE LATEST EDITION OF THE AMERICAN STANDARD FOR NURSERY STOCK (ANSI Z60.1).
- CONTRACTOR SHALL WARRANTY ALL PLANT MATERIAL FOR A PERIOD OF ONE YEAR FROM THE DATE OF INITIAL ACCEPTANCE.
- FOR WARRANTY PURPOSES, THE DATE OF INITIAL ACCEPTANCE SHALL BE SUBMITTED IN WRITING TO THE OWNER AND/OR OWNER'S REPRESENTATIVE AFTER ALL PLANT MATERIALS HAVE BEEN INSTALLED AND REVIEWED BY OWNER OR OWNER'S REPRESENTATIVE. PLANT MATERIALS WILL ONLY BE ACCEPTED IF THEY ARE IN AN ALIVE AND THRIVING CONDITION.
- CONDITIONAL ACCEPTANCE OF PLANT MATERIAL MAY BE GIVEN FOR PLANTS INSTALLED IN A DORMANT CONDITION WITH INITIAL ACCEPTANCE OCCURRING THE FOLLOWING SPRING ONCE THEY ARE SHOWN TO BE ALIVE AND THRIVING.
- IT IS THE CONTRACTORS RESPONSIBILITY TO REMOVE IDENTIFICATION TAGS AND CORDS ON ALL PLANT MATERIAL PRIOR TO THE COMPLETION OF THE CONTRACT. IDENTIFICATION TAGS (INCLUDING SIZING INFORMATION) MUST BE LEFT ON UNTIL AFTER ACCEPTANCE BY OWNER OR OWNER'S REPRESENTATIVE.
- CONTRACTOR SHALL PLACE SHREDDED HARDWOOD MULCH AROUND ALL TREES NOT LOCATED WITHIN ROCK PLANTING BEDS AS SHOWN IN PLANTING DETAIL.
- STAKING AND GUYING OF TREES SHALL BE AT THE DISCRETION OF THE CONTRACTOR BASED ON CURRENT ACCEPTED NURSERY STANDARDS. GENERALLY, TREES IN LARGE OPEN AREAS SUBJECT O SIGNIFICANT WIND SHALL BE STAKED. STAKE AND WRAP TREES IMMEDIATELY AFTER PLANTING. CONTRACTOR SHALL ADJUST AND MAINTAIN GUYING TENSION THROUGHOUT THE PLANT ESTABLISHMENT PERIOD. REMOVE ALL STAKES AND GUY WIRES NO MORE THAN ONE YEAR AFTER INSTALLATION.
- THE LANDSCAPING CONTRACTOR SHALL HAVE ALL UTILITIES LOCATED BEFORE STARTING ANY SITE WORK OR PLANTING. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL EXISTING UTILITIES.
- NO LANDSCAPE MATERIAL SHALL BE SUBSTITUTED WITHOUT THE AUTHORIZATION OF THE CITY OF GRIMES.
- ALL EDGING SHALL BE DURAEDGE 3/16" STEEL EDGING - COLOR BLACK, OR APPROVED EQUAL..
- CONTRACTOR SHALL BE RESPONSIBLE MAINTAINING APPROPRIATE LEVEL OF WATERING FOR ALL NEW PLANTS FOR A PERIOD OF 30 DAYS.
- ALL SHRUB AND PERENNIAL PLANTING BEDS SHALL INCORPORATE TYPAR 3301 NONWOVEN LANDSCAPE FABRIC (OR SIMILAR) AND 3" THICK LAYER OF WASHED RIVER ROCK (1.5" NOMINAL SIZE).
- ALL BEDS TO RECEIVE GRANULAR PRE-EMERGENT WEED CONTROL BEFORE AND AFTER ROCK IS INSTALLED.

LEGEND

- SEED TYPE 1: PERMANENT LAWN MIX:** INSTALL BY HYDROSEEDING PER DOT SPECIFICATIONS. INTENDED FOR AREAS THAT WILL NOT BE DISTURBED DURING FUTURE CONSTRUCTION ACTIVITIES. APPROXIMATELY 20,000 SF TOTAL
- SEED TYPE 2: PERMANENT COOL SEASON MIX FOR SLOPES AND DITCHES:** INSTALL BY DRILL SEEDING PER DOT SPECIFICATIONS.
- SEED TYPE: WETLAND SEEDING:** INSTALL BY DRILL SEEDING PER DOT SPECIFICATIONS. INTENDED FOR AREAS ALONG THE SOUTH AND EAST PROPERTY LINES AS SHOWN.
- RIVER ROCK:** AREA OF RIVER ROCK AND LANDSCAPE FABRIC - SEE NOTE #15.

PLANTING SCHEDULE

| CODE | QUAN | COMMON NAME           | LATIN NAME                             | DECIDUOUS TREES | SIZE | ROOT | NOTES                           |
|------|------|-----------------------|----------------------------------------|-----------------|------|------|---------------------------------|
| SH   | 7    | SKYLINE HONEYLOCUST   | GLEDITSIA TRACANTHOS INERMIS 'SKYCOLE' | 2.0" CAL        | B&B  |      | MATCHED SPECIMENS               |
| CO   | 4    | CHINKAPIN OAK         | QUERCUS MUhlenBERGII                   | 2.0" CAL        | B&B  |      | MATCHED SPECIMENS               |
| RO   | 8    | RED OAK               | QUERCUS RUBRA                          | 2.0" CAL        | B&B  |      | MATCHED SPECIMENS               |
| SW   | 2    | SWAMP WHITE OAK       | QUERCUS BICOLOR                        | 2.0" CAL        | B&B  |      | MATCHED SPECIMENS               |
| PE   | 4    | PRINCETON ELM         | ULMUS AMERICANA 'PRINCETON'            | 2.0" CAL        | B&B  |      | MATCHED SPECIMENS               |
| RL   | 2    | REDMOND LINDEN        | TILIA AMERICANA 'REDMOND'              | 2.0" CAL        | B&B  |      | MATCHED SPECIMENS               |
| ER   | 3    | EASTERN REDBUD        | CERCIS CANADENSIS                      | 1.5" CAL        | B&B  |      | MATCHED SPECIMENS               |
| CH   | 4    | COCKSPUR HAWTHORN     | CRATAEGUS CRUS-GALLI                   | 1.5" CAL        | B&B  |      | MATCHED SPECIMENS               |
| SS   | 5    | SPRING SNOW CRABAPPLE | MALUS X 'SPRING SNOW'                  | 1.5" CAL        | B&B  |      | MATCHED SPECIMENS               |
| NS   | 11   | NORWAY SPRUCE         | PICEA ABIES                            | 6" HGT          | B&B  |      | MATCHED SPECIMENS               |
| BH   | 14   | BLACK HILLS SPRUCE    | PICEA GLAUCOA DENSATA                  | 6" HGT          | B&B  |      | MATCHED SPECIMENS               |
| LD   | 38   | LITTLE DEVIL NINEBARK | PHYSCOCARPUS OULIFOLIUS 'LITTLE DEVIL' | #6              | CONT |      | MATCHED SPECIMENS, FULLY ROOTED |
| AC   | 78   | ALPINE CURRANT        | RIBES ALPINUM                          | #6              | CONT |      | MATCHED SPECIMENS, FULLY ROOTED |
| KF   | 48   | KARL FOERSTER GRASS   | CALAMAGROSTIS ACUTIFOLIA KARL FOERSTER | #1              | CONT |      | FULLY ROOTED IN CONTAINER       |

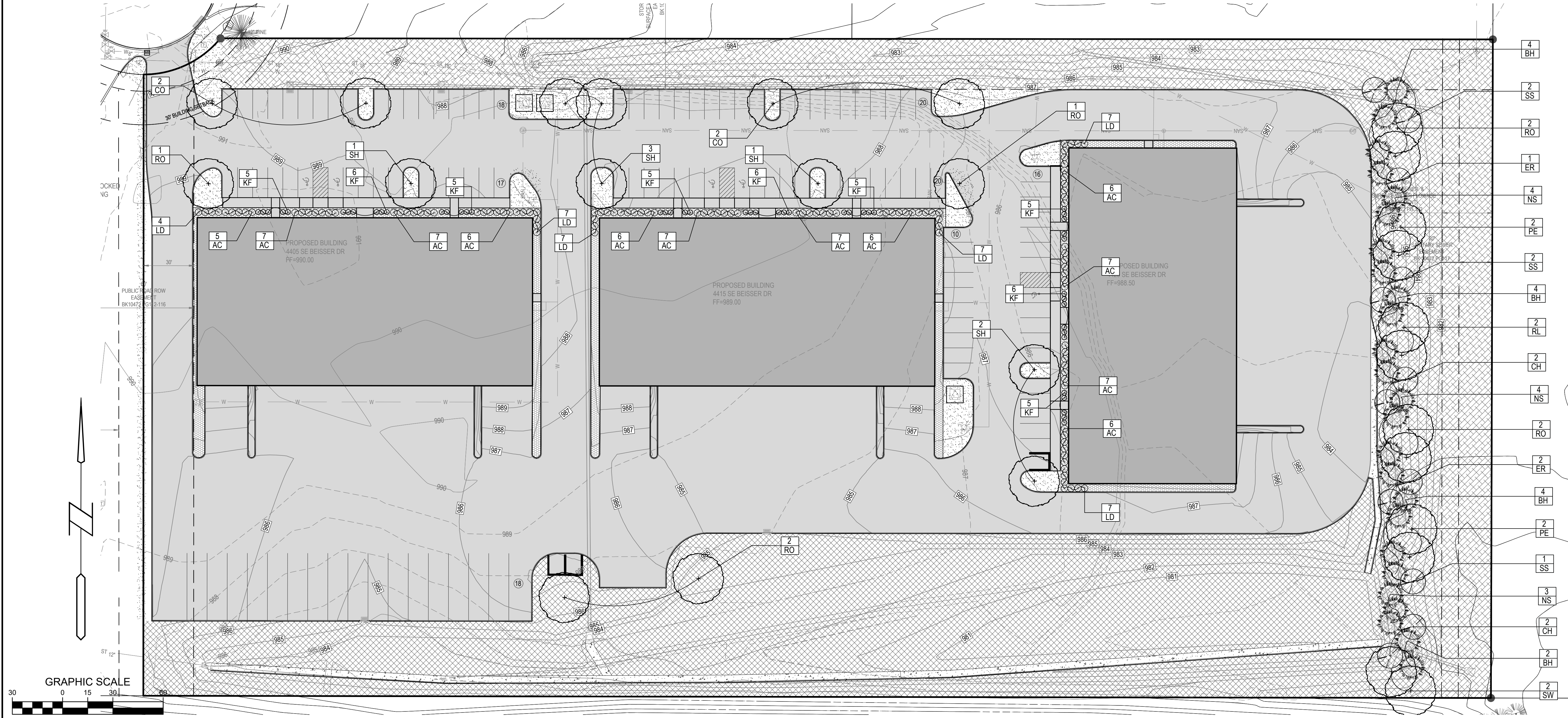
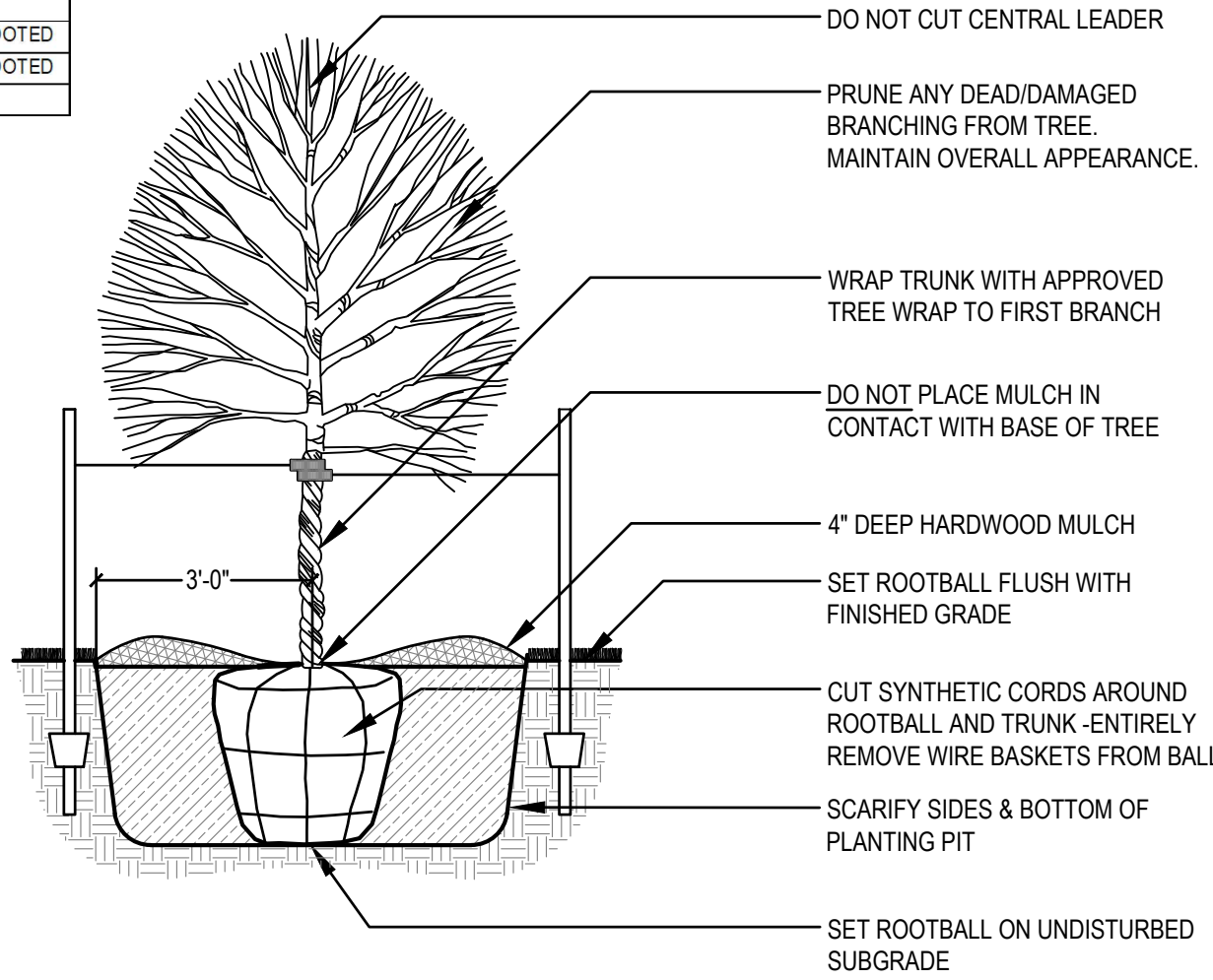
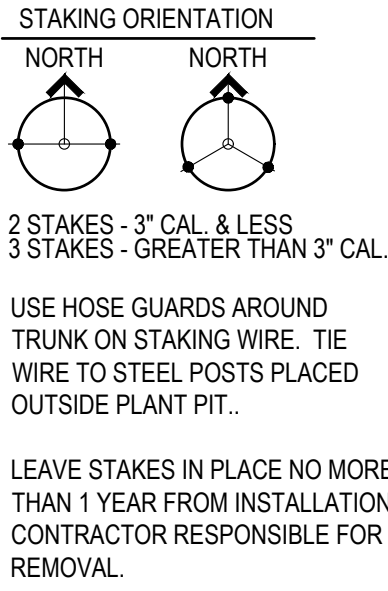
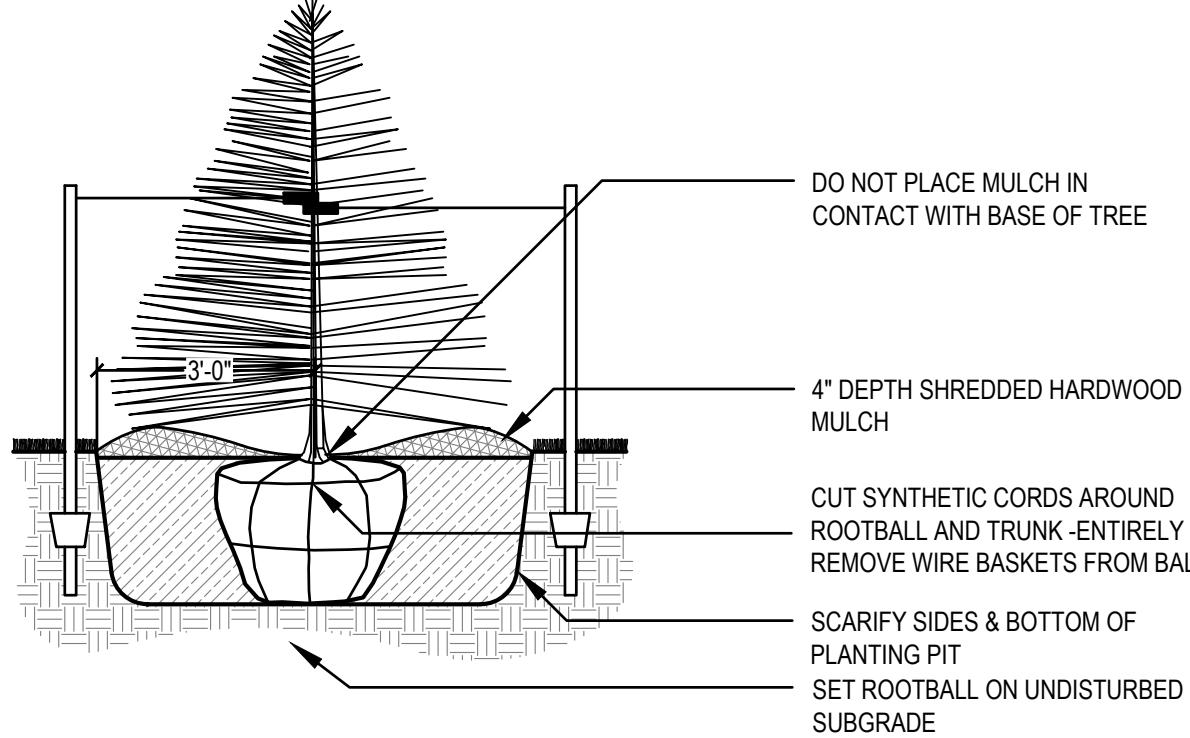
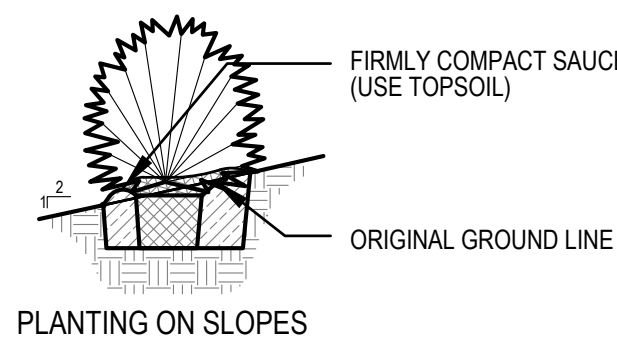
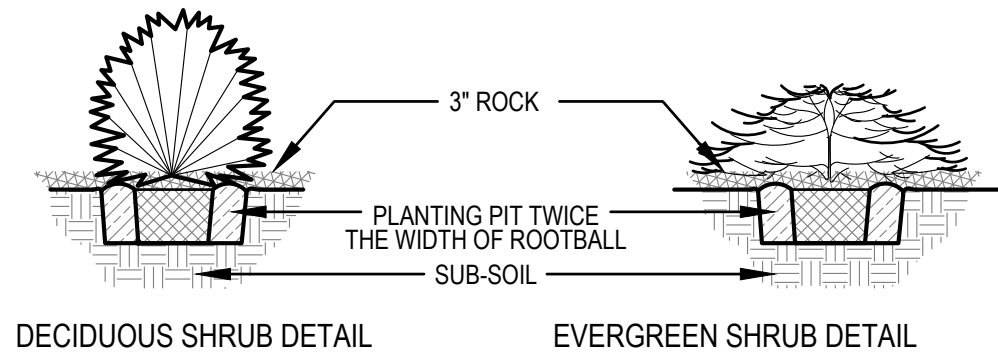
BUFFERYARD REQUIREMENTS:

TOTAL LENGTH OF BUFFERYARD (EAST - MINUS EASEMENT) 362.6 LF

TOTAL OVERSTORY TREES REQUIRED (1 / 30 LF) 13

TOTAL EVERGREEN TREES REQUIRED (2 / 30 LF) 25

TOTAL UNDERSTORY TREES REQUIRED (1 / 30 LF) 13



JORDISON WAREHOUSE  
GATEWAY COMMERCE PARK GRIMES, IA

LANDSCAPE PLAN

REFERENCE NUMBER:  
030469  
040140  
130496

DRAWN BY:

CHECKED BY:

REVISION DATE:  
2021-11-22

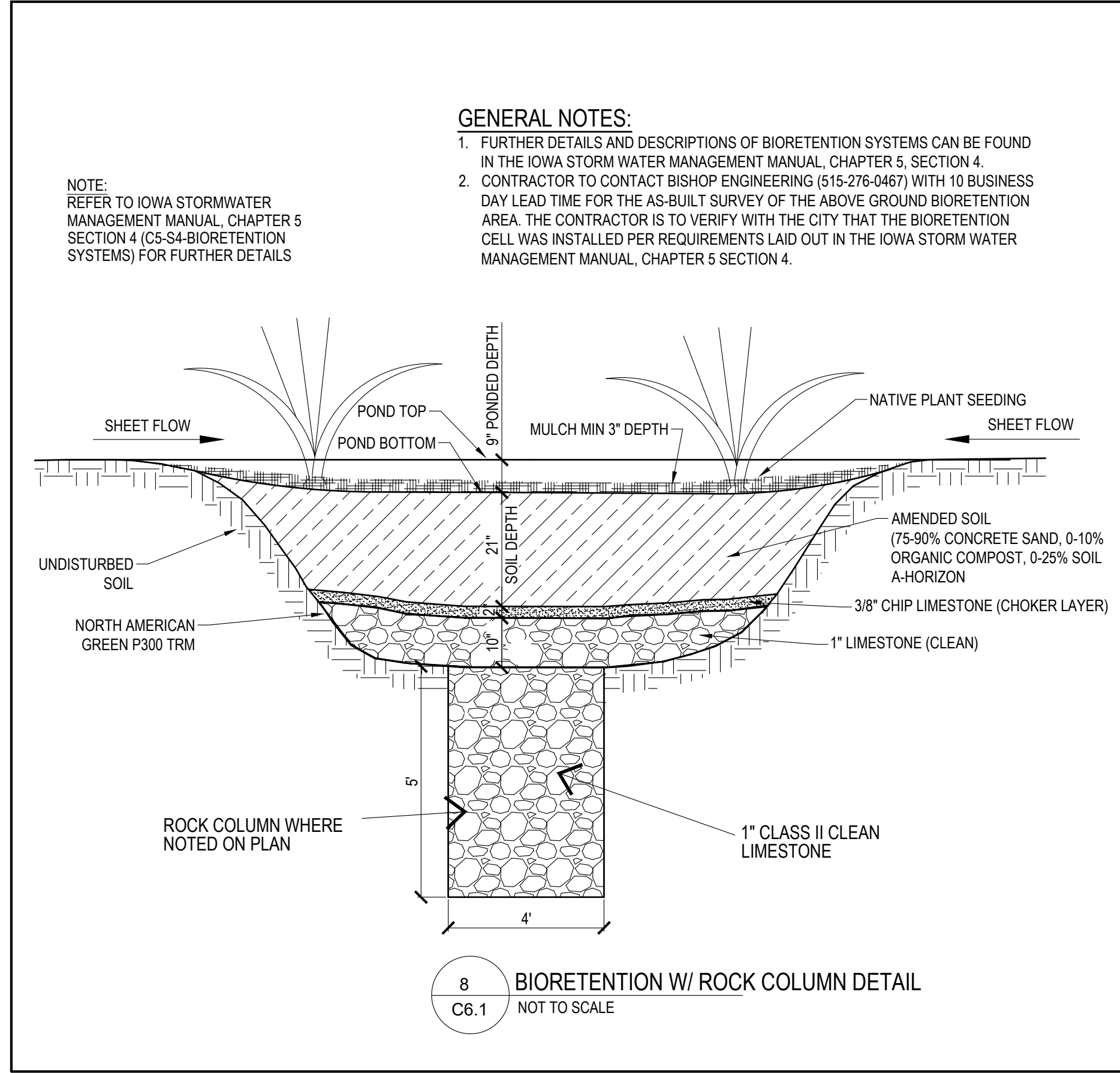
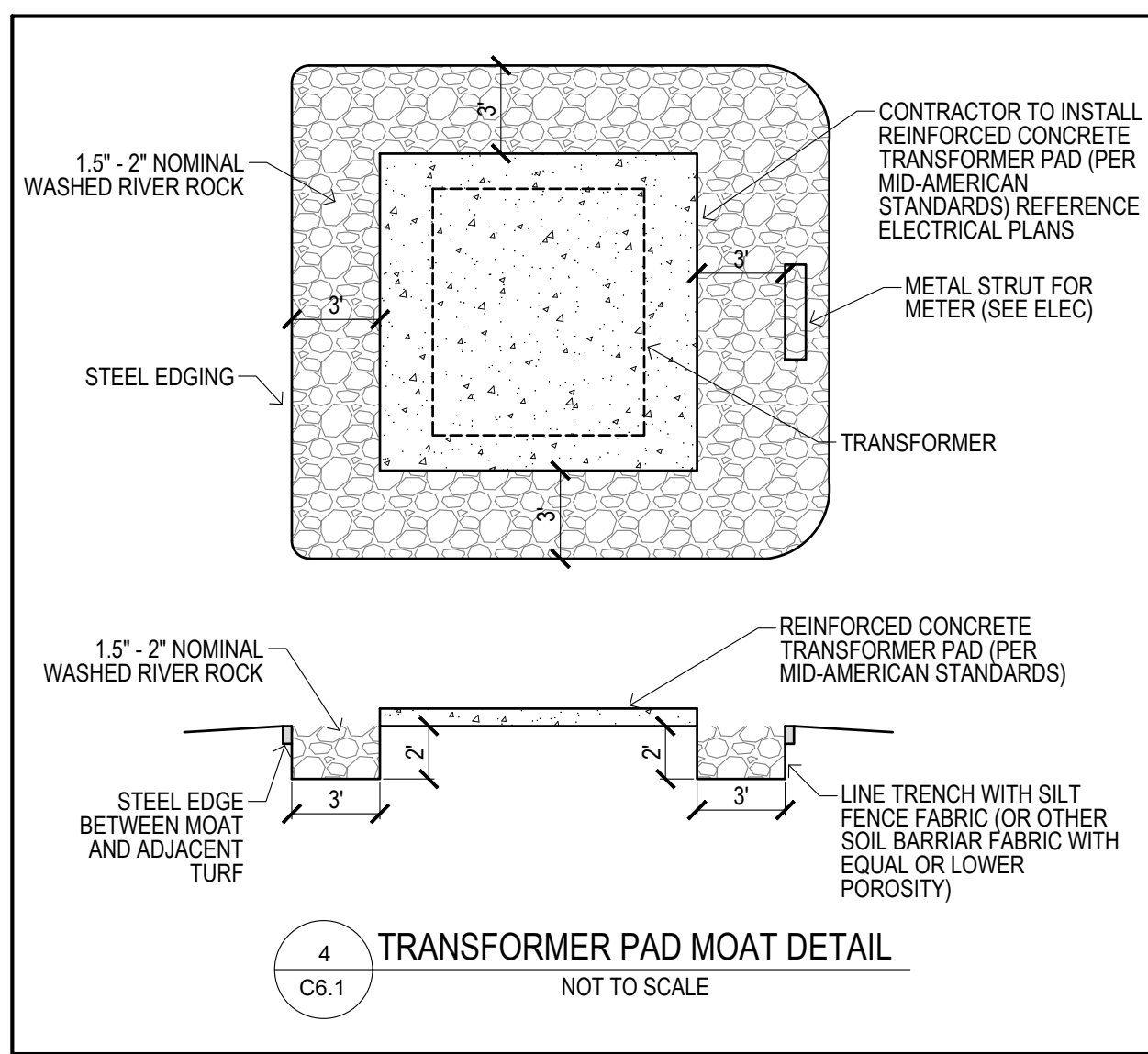
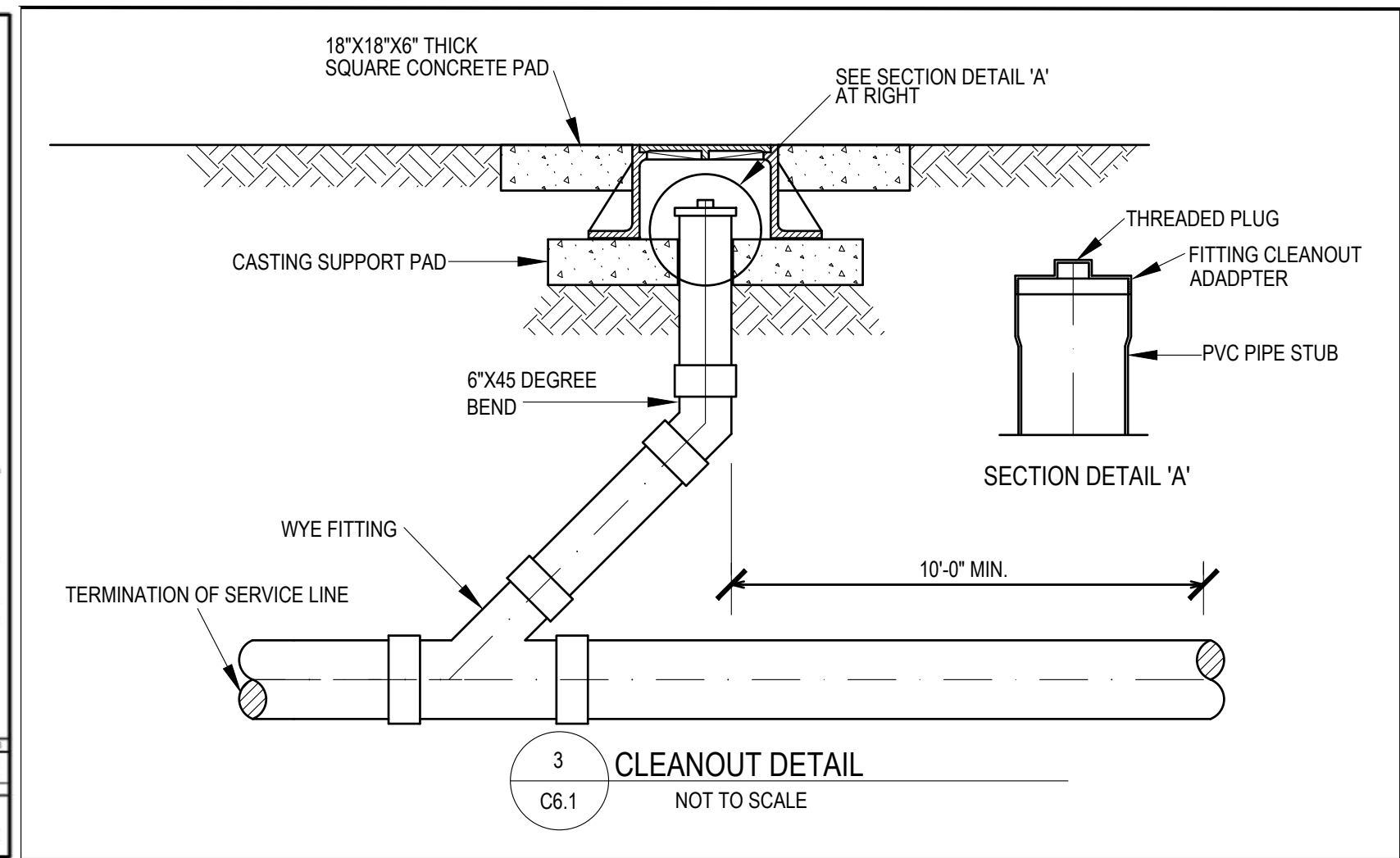
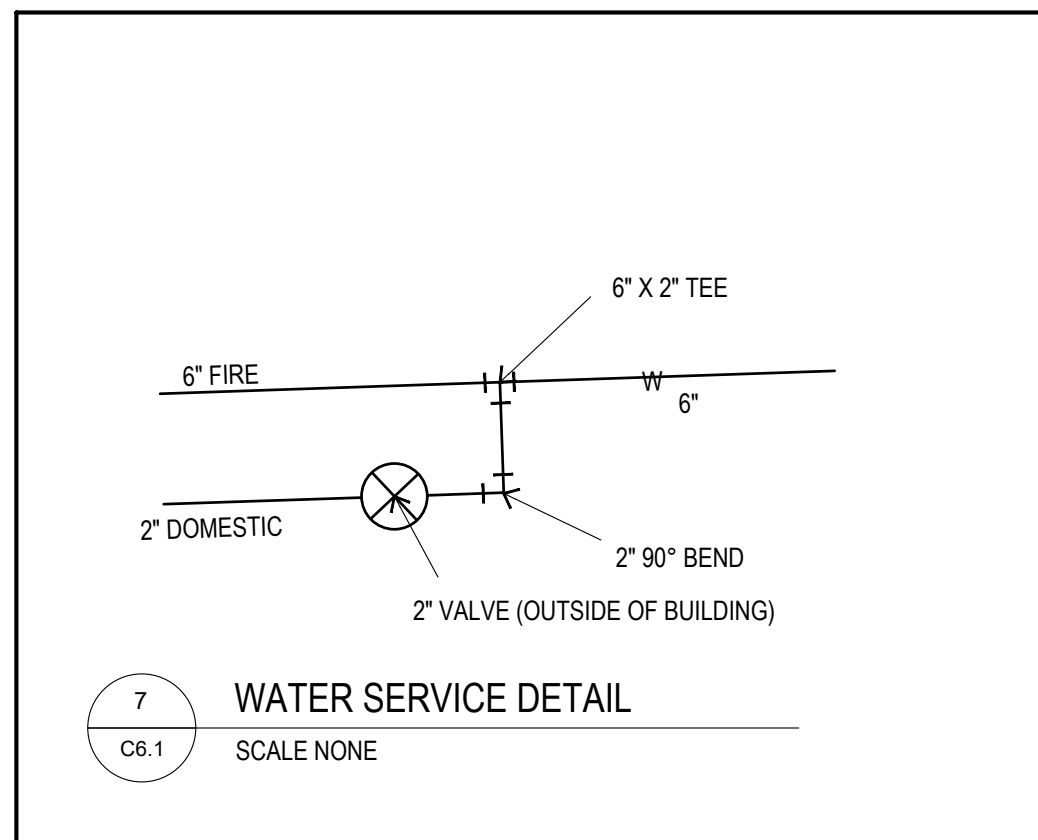
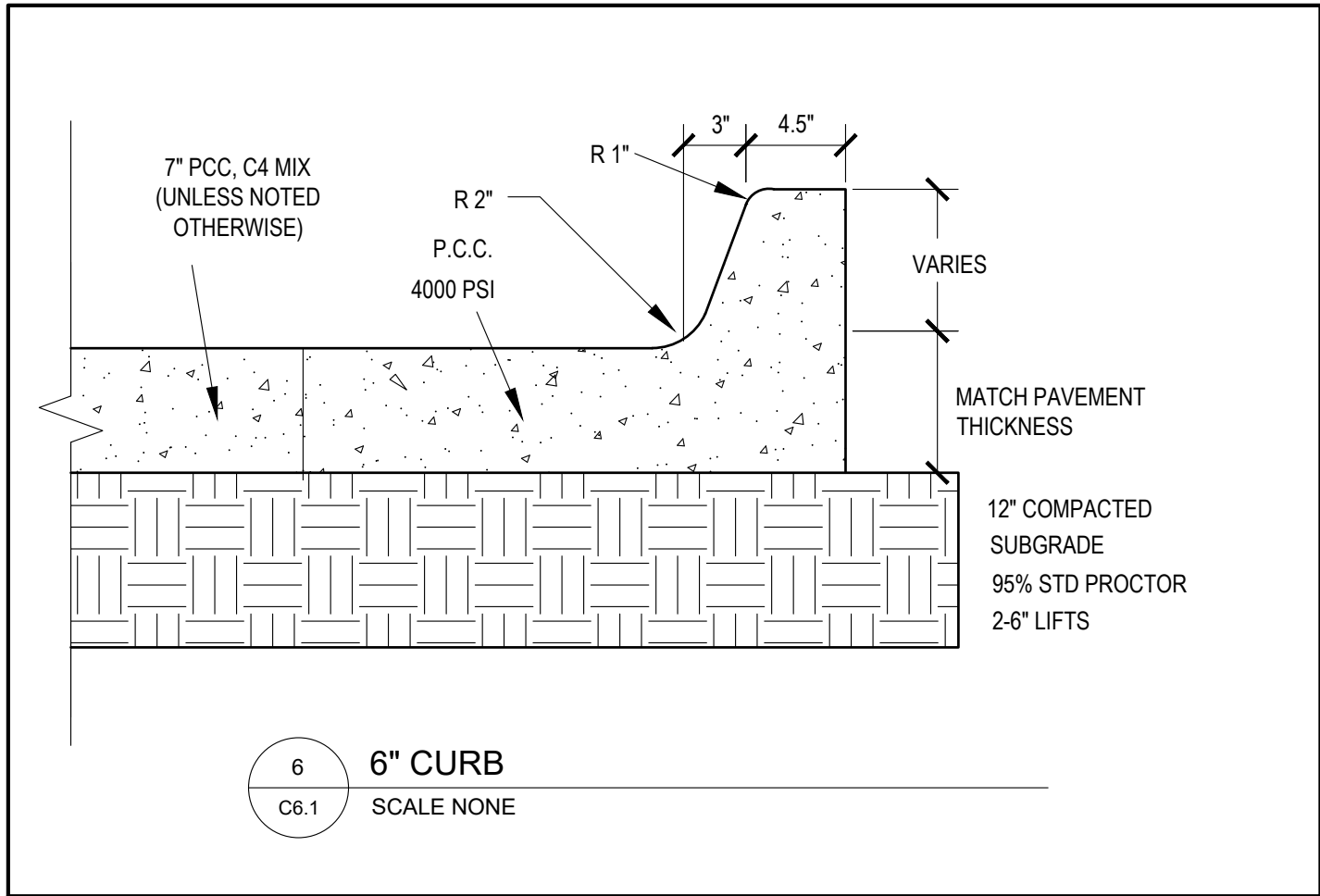
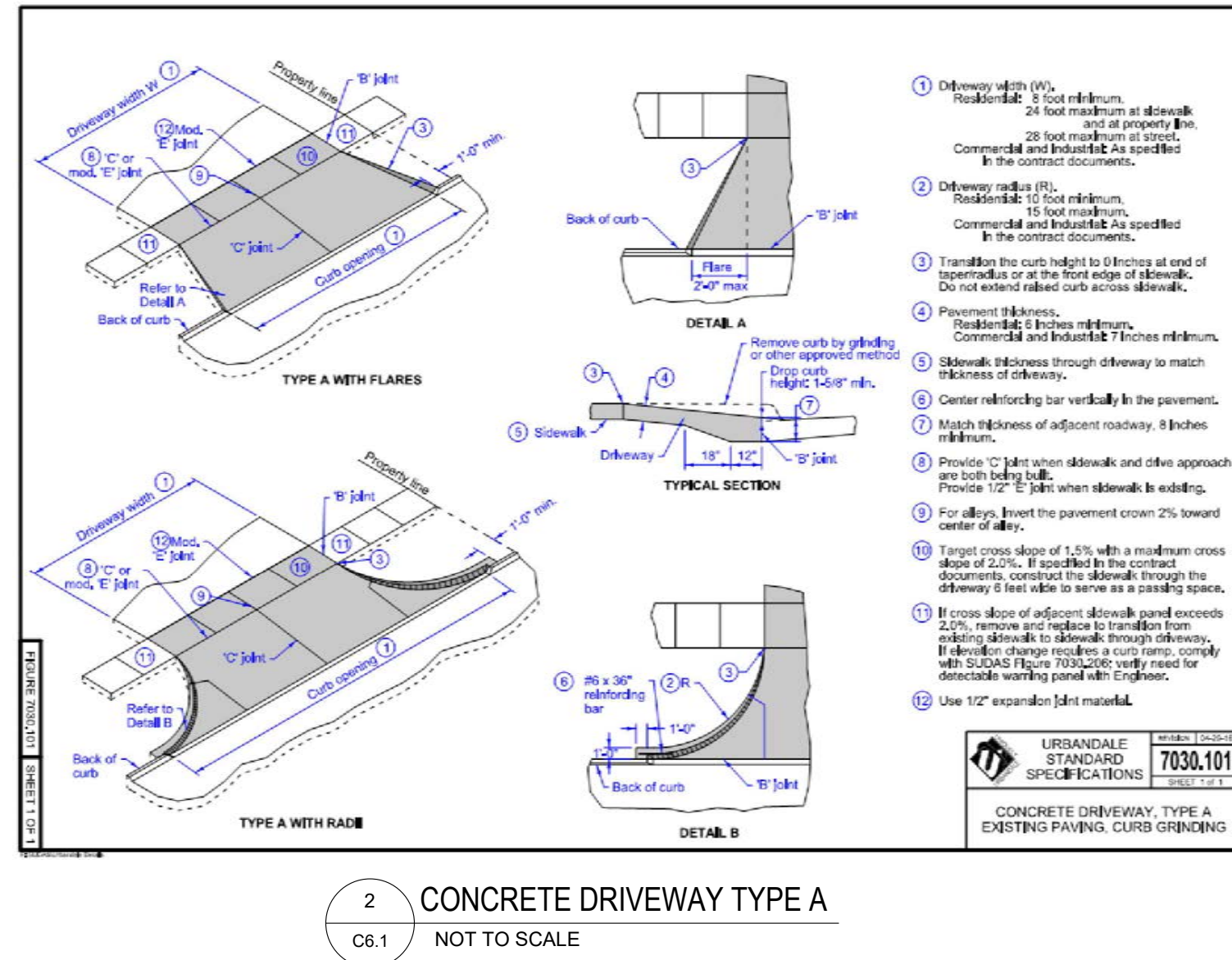
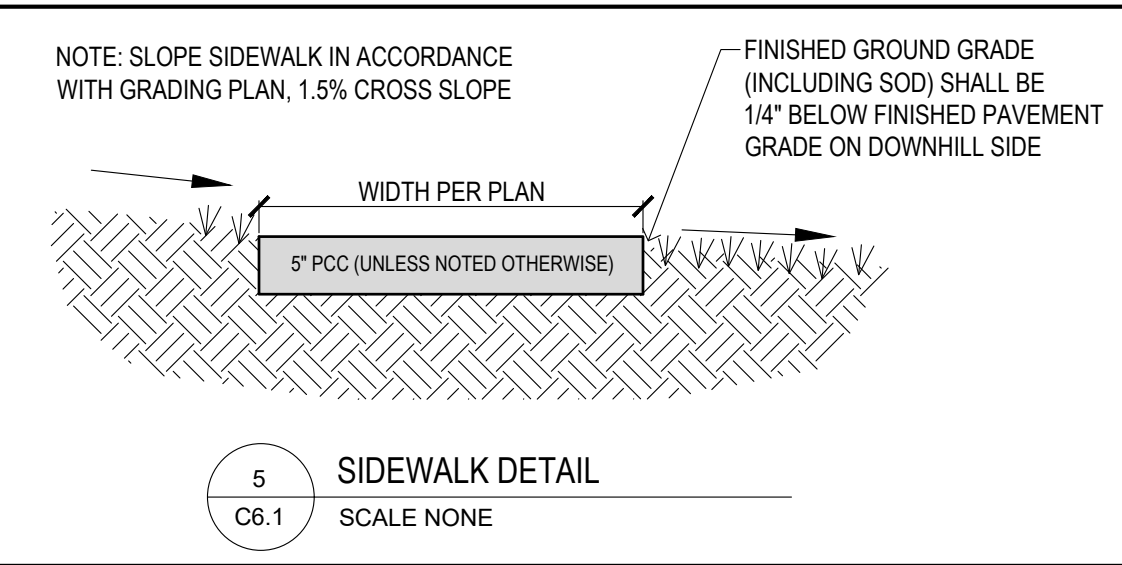
PROJECT NUMBER:  
160222-1

SHEET NUMBER:  
C5.1

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# DETAILS SHEET

JORDISON WAREHOUSE  
GATEWAY COMMERCE PARK GRIMES, IA

REFERENCE NUMBER  
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040140  
130496

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CHECKED BY \_\_\_\_\_

REVISION DATE:  
2021-11-22

PROJECT NUMBER:  
160222-1

SHEET NUMBER

## C6.1



# STORM WATER POLLUTION PREVENTION PLAN

## PROPERTY DESCRIPTION:

LOT 3 (WARRANTY DEED BOOK 10784, PAGE 841)  
LOT 3 GATEWAY COMMERCE PLAT THREE, AN OFFICIAL  
PLAT, GRIMES, POLK COUNTY, IOWA.

## ADDRESS:

4405 SE BEISSER DR  
GRIMES, IOWA 50111

## OWNER:

WESTERN PROPERTIES LLC  
3917 NW 121ST STREET  
URBANDALE, IOWA 50323-2300  
515-225-4196

## SITE AREA:

7.23 ACRES (314,938 S.F.)

## BENCHMARK:

BASIS OF BEARING ASSUMED FOR THE PURPOSES OF  
THIS SURVEY  
BENCHMARK DATUM = NAVD88, GEOID 12A

## POINT #1

NORTHING = 5000.71  
EASTING = 4997.57  
ELEVATION = 992.64  
DESCRIPTION: NAIL LOCATED EAST OF NORTHERN  
BUILDING ALONG ENTRANCE.

## TBM 1 - ARROW ON HYDRANT

NORTHING = 4938.76  
EASTING = 4907.87  
ELEVATION = 995.32  
DESCRIPTION: HYDRANT NEAR PARKING, SOUTH SIDE OF  
LOT

## TBM 2 - BURY BOLT ON HYDRANT

NORTHING = 5008.71  
EASTING = 4949.83  
ELEVATION = 992.82  
DESCRIPTION: HYDRANT NEAR CUL-DE-SAC

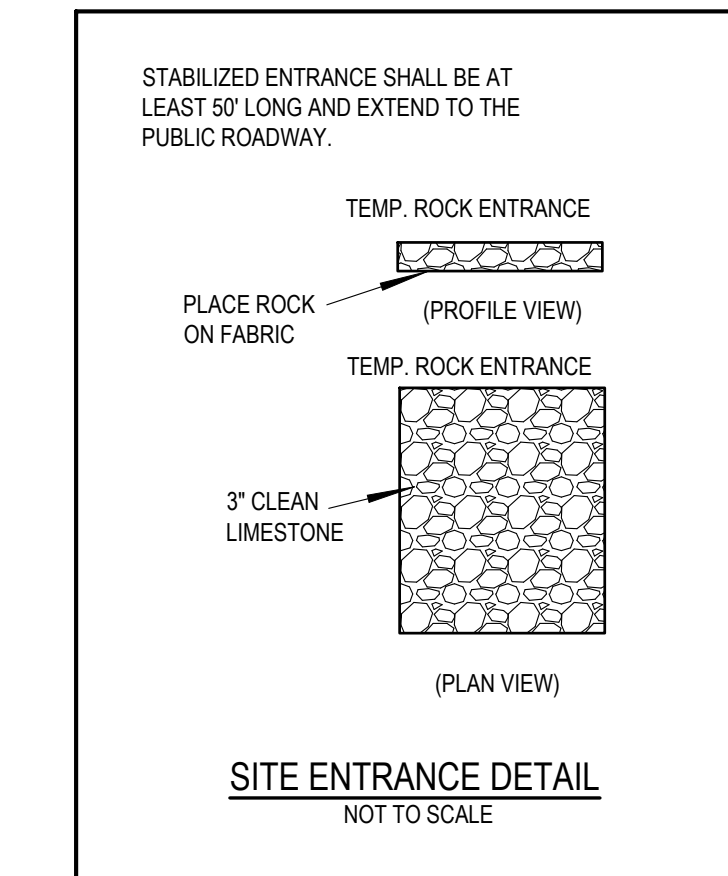
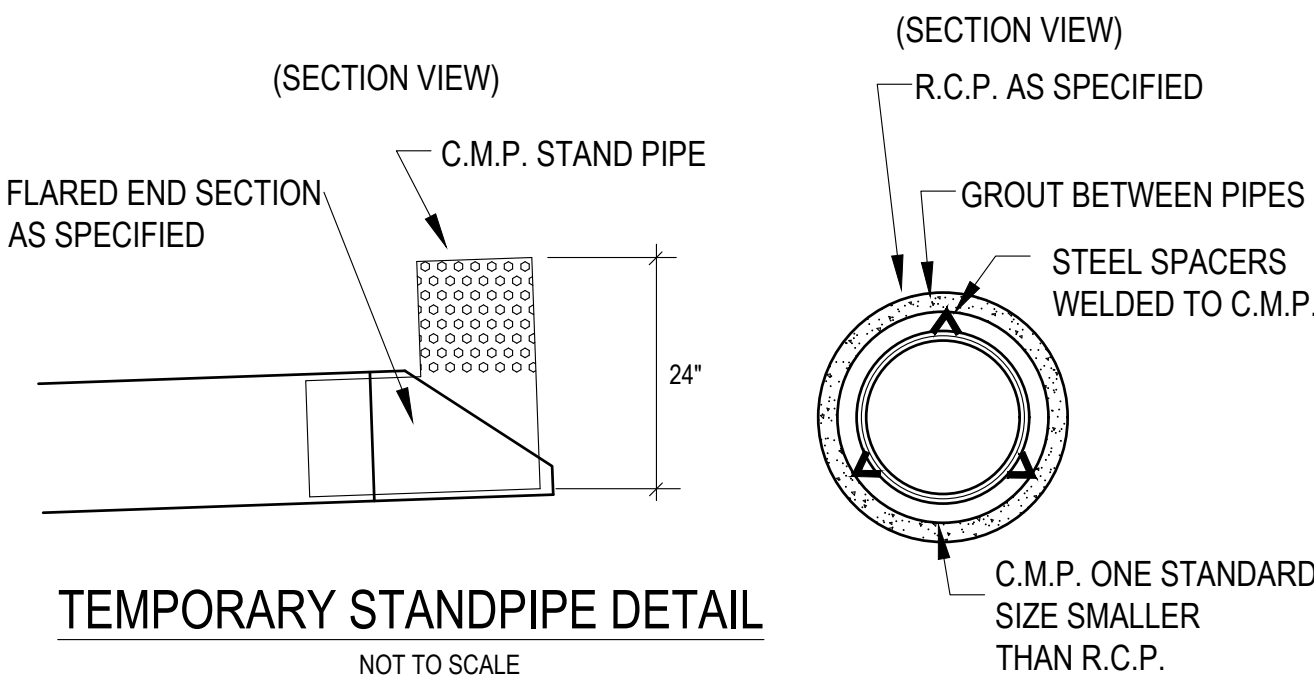
## TBM 3 - ARROW ON HYDRANT

NORTHING = 4807.59  
EASTING = 4859.76  
ELEVATION = 995.17  
DESCRIPTION: HYDRANT NEAR ABOVE GROUND WATER  
VALVE, NEAR WASH STATION PITS

## TEMPORARY STANDPIPE NOTES:

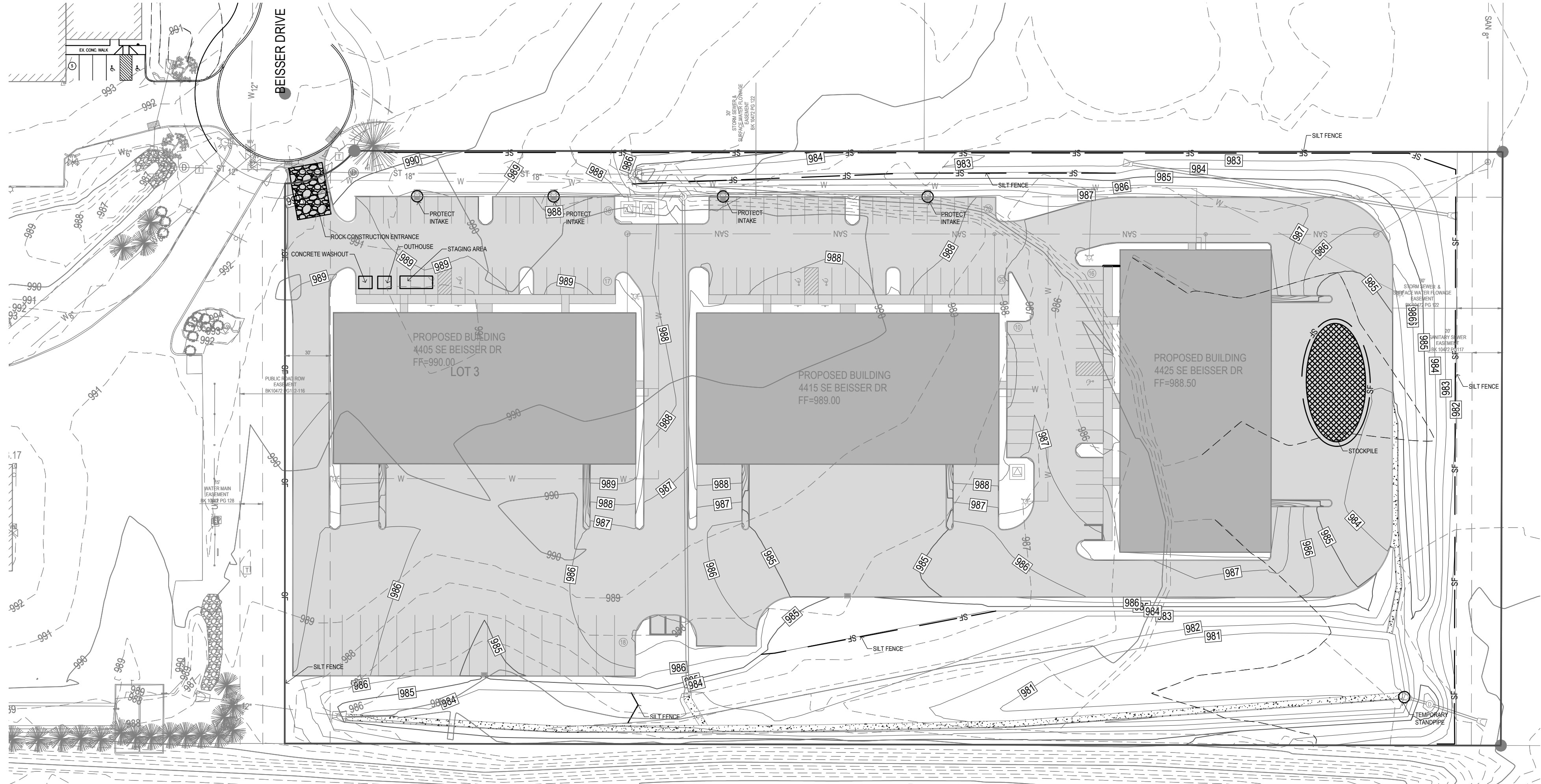
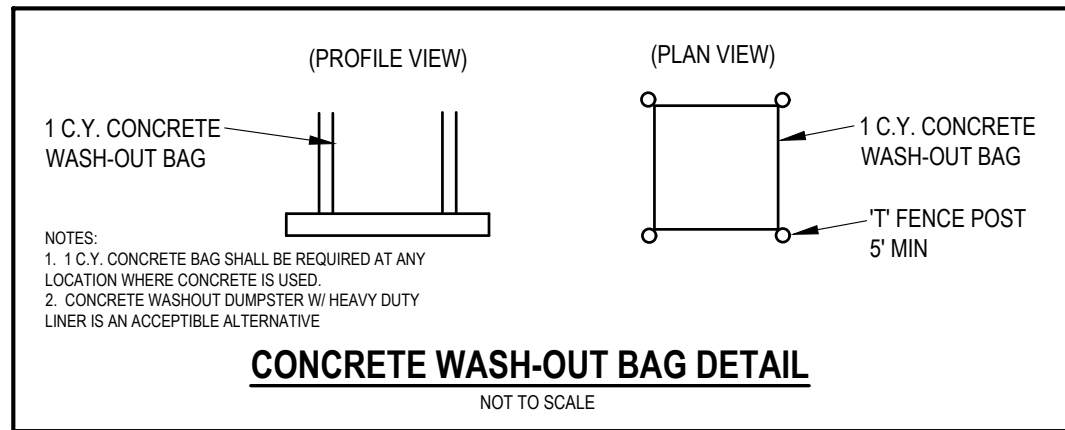
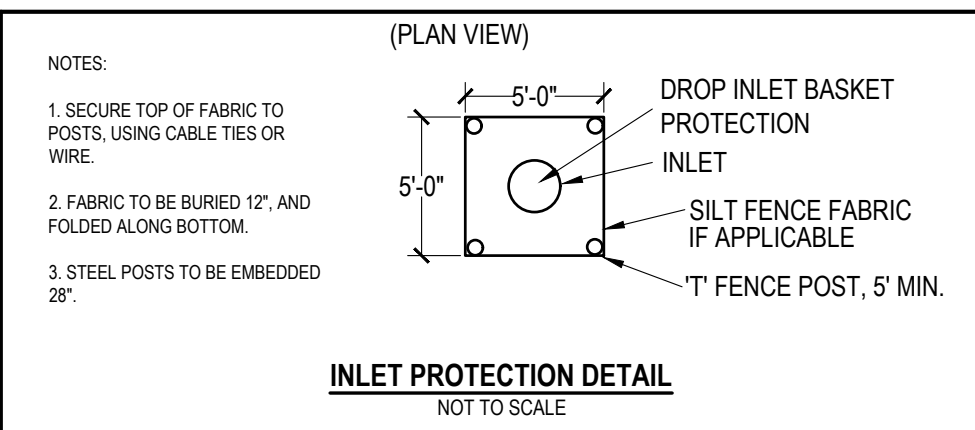
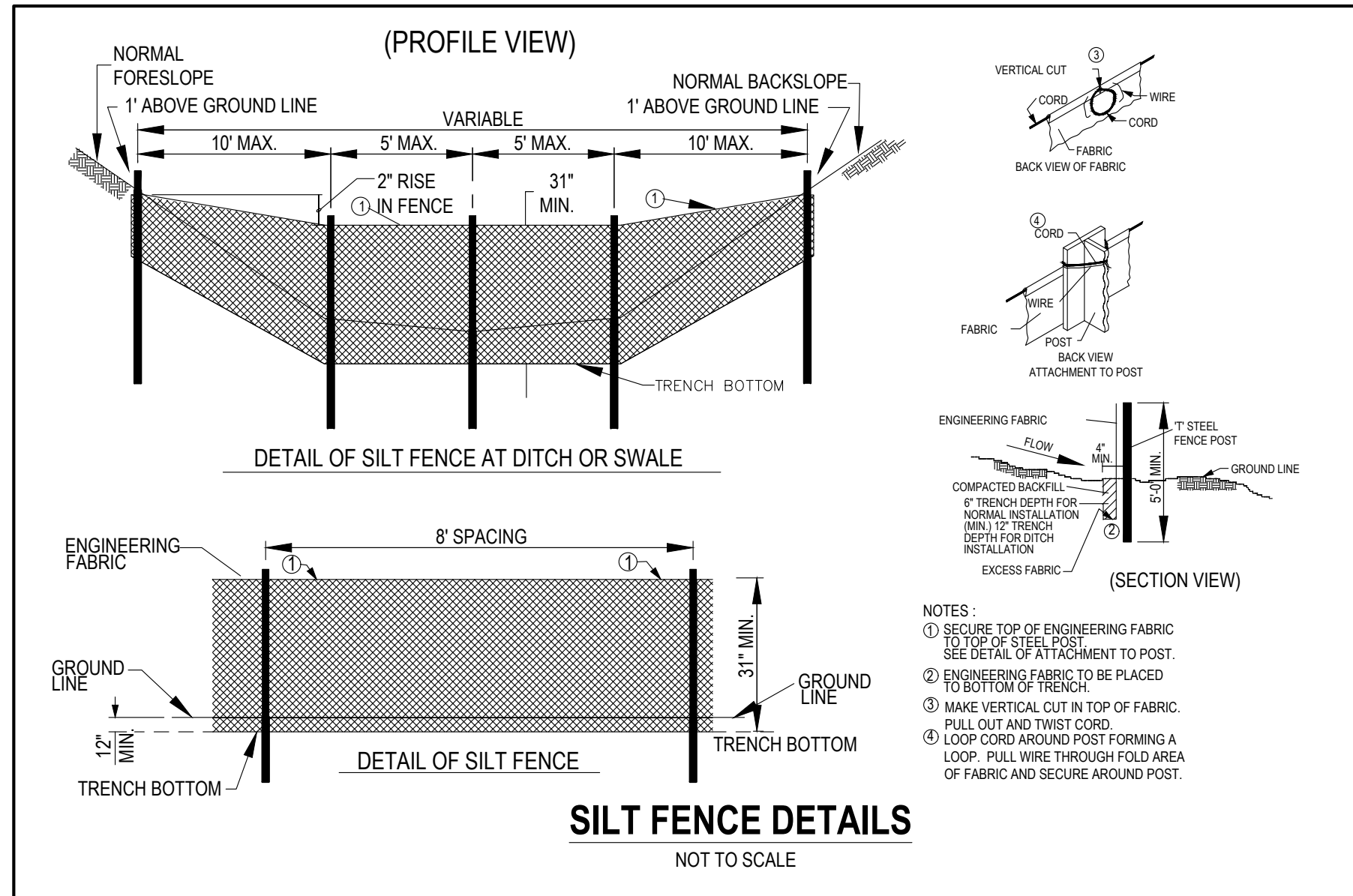
A TEMPORARY C.M.P. STANDPIPE, ONE STANDARD PIPE SIZE SMALLER THAN THE PERMANENT R.C.P. INLET, SHALL BE  
INSTALLED IN THE INLET.  
THE OPEN TOP OF THE STANDPIPE SHALL BE 24" FROM THE FLOWLINE OF THE PIPE.  
THE STAND PIPE SHALL CONSIST OF A 90° ELBOW, WITH 1" DIAMETER HOLES ON 6" CENTERS. STEEL SPACERS SHALL  
BE WELDED LONGITUDINALLY TO THE PIPE TO PROVIDE A SNUG FIT. ENGINEERING FABRIC (TREVIRA SPUNBOND OR  
EQUAL) SHALL BE SECURELY WRAPPED AROUND THE PIPE. LOW STRENGTH GROUT SHALL BE POURED BETWEEN THE 2  
PIPES TO PROVIDE STABILITY AND PREVENT LEAKAGE.

ONCE FINAL STABILIZATION HAS BEEN ACHIEVED, THE TEMPORARY STAND PIPE AND GROUT SHALL BE REMOVED

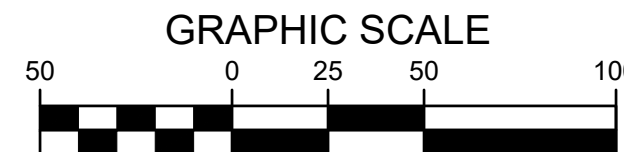


## UTILITY NOTE:

THE LOCATION OF THE UTILITIES INDICATED ON THE PLANS ARE TAKEN FROM  
EXISTING PUBLIC RECORDS AND ARE APPROXIMATE LOCATIONS. THE EXACT  
LOCATIONS OF ALL UTILITIES MUST BE ASCERTAINED IN THE FIELD. IT SHALL BE  
THE DUTY OF THE CONTRACTOR TO DETERMINE WHETHER ANY ADDITIONAL  
FACILITIES OTHER THAN THOSE SHOWN ON THE PLANS MAY BE PRESENT.



- LEGEND:
- 120 — EXISTING CONTOUR
  - 120 — PROPOSED CONTOUR
  - SF — SILT FENCE
  - SAN — SANITARY SEWER
  - ST — STORM SEWER
  - W — WATER LINE
  - G — GAS LINE
  - UE — UNDERGROUND ELECTRIC
  - O/E — OVERHEAD ELECTRIC
  - TELE — TELEPHONE LINE
  - F/O — FIBER OPTIC
  - CATV — CABLE TV
  - ① STORM MANHOLE
  - ② CURB INTAKE
  - ③ SURFACE INTAKE
  - ④ FLARED END SECTION
  - ⑤ SANITARY MANHOLE
  - ⑥ CLEANOUT
  - ⑦ FIRE HYDRANT
  - ⑧ SPRINKLER
  - ⑨ IRRIGATION CONTROL VALVE
  - ⑩ WATER MANHOLE
  - ⑪ WELL
  - ⑫ WATER VALVE
  - ⑬ WATER SHUT OFF
  - ⑭ YARD HYDRANT
  - ⑮ ELECTRIC MANHOLE
  - ⑯ ELECTRIC METER
  - ⑰ ELECTRIC RISER
  - ⑱ ELECTRIC VAULT
  - ⑲ POWER POLE
  - ⑳ TRANSFORMER POLE
  - ☆ LIGHT POLE
  - ⊠ ELECTRIC JUNCTION BOX
  - ⊞ ELECTRIC PANEL
  - ⊡ TRANSFORMER
  - ⚡ GROUND LIGHT
  - GUY WIRE
  - ⊞ ELECTRIC HANDHOLE
  - ⊞ GAS METER
  - ⊞ GAS VALVE
  - ⊞ AIR CONDITIONING UNIT
  - ⊞ TELEPHONE RISER
  - ⊞ TELEPHONE VAULT
  - ⊞ TELEPHONE MANHOLE
  - ⊞ TRAFFIC SIGNAL MANHOLE
  - ⊞ FIBER OPTIC RISER
  - ⊞ FIBER OPTIC FAULT
  - ⊞ CABLE TV RISER
  - ⊞ SIGN



## EROSION CONTROL NOTES:

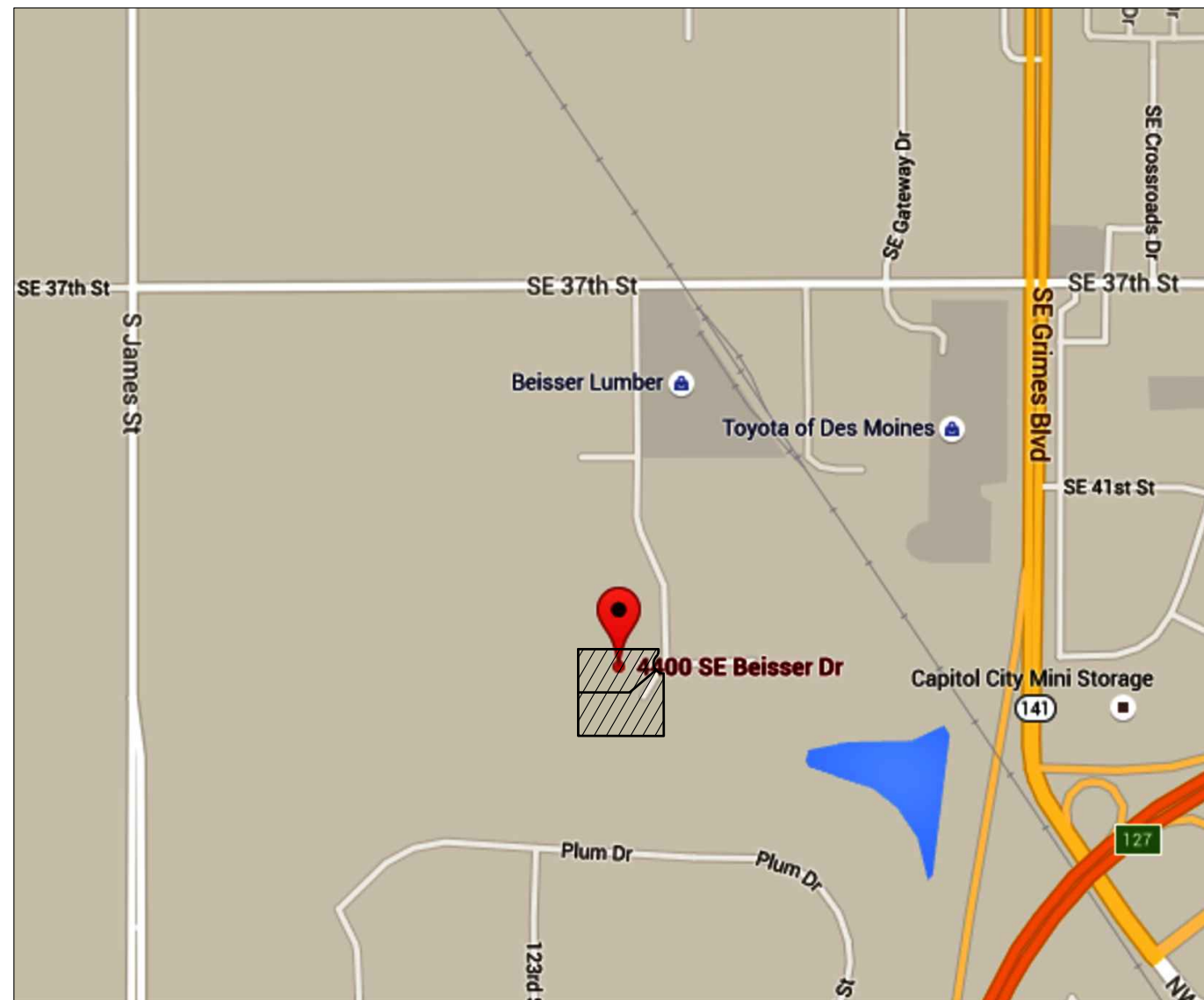
1. SEE SUPPLEMENTAL DETAIL STORM WATER POLLUTION PLAN NARRATIVE  
FOR ALL EROSION CONTROL MEASURES, ADDITIONAL DETAILS AND NOTE.  
ADDITIONAL NOTES AND MEASURES IN NARRATIVE SHALL BE CONSIDERED  
INCIDENTAL AND SHALL BE INCLUDED IN THE ORIGINAL BID.  
SWPPP PLAN AND NARRATIVE ARE CONSIDERED A LIVING DOCUMENT AND  
WILL NEED PERIODIC UPDATES AND ADJUSTMENTS AS NECESSARY  
DEPENDING ON SITE CONDITIONS TO ASSURE COMPLIANCE WITH NPDES  
GENERAL PERMIT NO. 2. IT IS THE CONTRACTOR'S RESPONSIBILITY TO  
UPDATE THE SWPPP AND IMPLEMENT ANY AND ALL MEASURES NECESSARY  
TO COMPLY WITH SAID PERMIT NO. 2.
2. INSTALL PERIMETER SILT FENCE AS SHOWN ON PLANS PRIOR TO  
CONSTRUCTION.
3. INSTALL INTAKE PROTECTION WITH SILT FENCE IMMEDIATELY AFTER STORM  
SEWER CONSTRUCTION.
4. INSTALL FINISHED PAVING INLET PROTECTION IMMEDIATELY AFTER PAVING  
IS COMPLETED AROUND INTAKE.
5. OTHER EROSION CONTROL TYPES MAY NOT BE SUBSTITUTED FOR SILT  
FENCE.
6. CONTRACTOR SHALL BE RESPONSIBLE FOR SUPPLYING A CONCRETE  
WASHOUT IN ACCORDANCE WITH NPDES GENERAL PERMIT NO. 2 DURING ALL  
CONCRETE WORK.
7. CONTRACTOR SHALL BE RESPONSIBLE FOR SUPPLYING TEMPORARY  
RESTROOM FACILITIES. SANITARY WASTE SHALL BE DISPOSED OF PER ALL  
FEDERAL, STATE AND LOCAL REGULATIONS.
8. CONTRACTOR SHALL BE RESPONSIBLE FOR ENSURING ALL TOPSOIL  
REQUIREMENTS OF NPDES GENERAL PERMIT NO. 2 ARE MET.

## EROSION CONTROL REMOVAL NOTES:

1. AFTER FINAL STABILIZATION HAS OCCURRED, AS DEFINED IN NPDES GENERAL  
PERMIT NO. 2, CONTRACTOR SHALL BE RESPONSIBLE FOR THE REMOVAL OF  
ALL TEMPORARY EROSION CONTROL DEVICES INCLUDING, BUT NOT LIMITED  
TO: SILT FENCE, INLET PROTECTION, AND TEMPORARY STANDPIPES.

## EROSION CONTROL SCHEDULE:

|                      |          |
|----------------------|----------|
| RIP RAP              | 150 TONS |
| INLET PROTECTION     | 4 EA     |
| SILT FENCE           | 2,191 LF |
| TEMPORARY STAND PIPE | 1 EA     |
| CONCRETE WASHOUT     | 1 EA     |



VICINITY MAP  
SCALE: 1" = 1,000'

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**JORDISON WAREHOUSE**  
**GATEWAY COMMERCE PARK GRIMES, IA**

**SWPPP**

REFERENCE NUMBER:  
030469  
040140  
130496

DRAWN BY:

CHECKED BY:

REVISION DATE:  
2021-11-22

PROJECT NUMBER:  
**160222-1**

SHEET NUMBER:

**C7.1**



## GRIMES COMMERCE PARK BLDG 1

4405 SE BEISSER DR.  
GRIMES, IA 50111

BID SET - NOT FOR CONSTRUCTION

DISCOVER/ ANALYZE

DEVELOP

COMMIT

DELIVER

DRAWN BY: TRB

ORIGINAL  
CONSTRUCTION DOCUMENT  
--/--/----

## REVISIONS

|                            |
|----------------------------|
| 11/15/2021                 |
| 11/22/2021 COLOR ELEV.     |
| 11/24/2021 - PERMIT SET    |
| 12/07/2021 REV. COLOR ELEV |
| --/--/----                 |
| --/--/----                 |

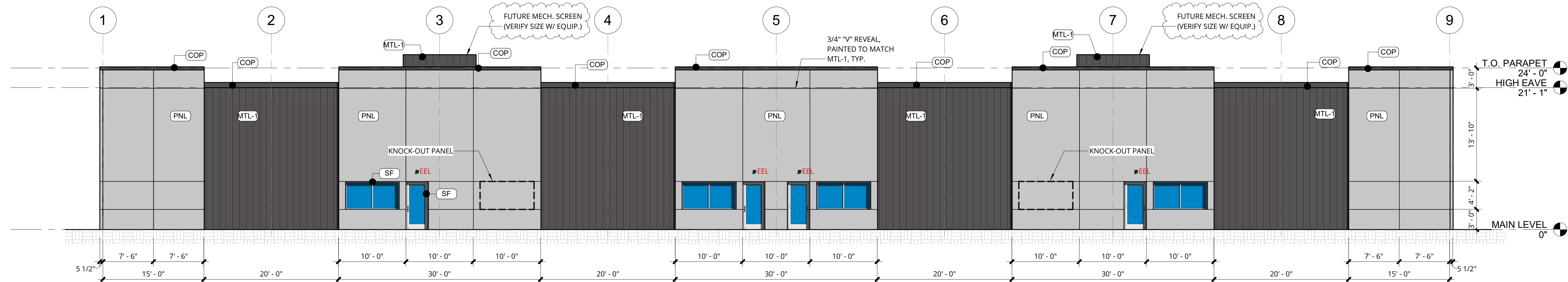
PLAN NO. = 90-107

## DWG. LIST

COLOR EXTERIOR  
ELEVATIONS

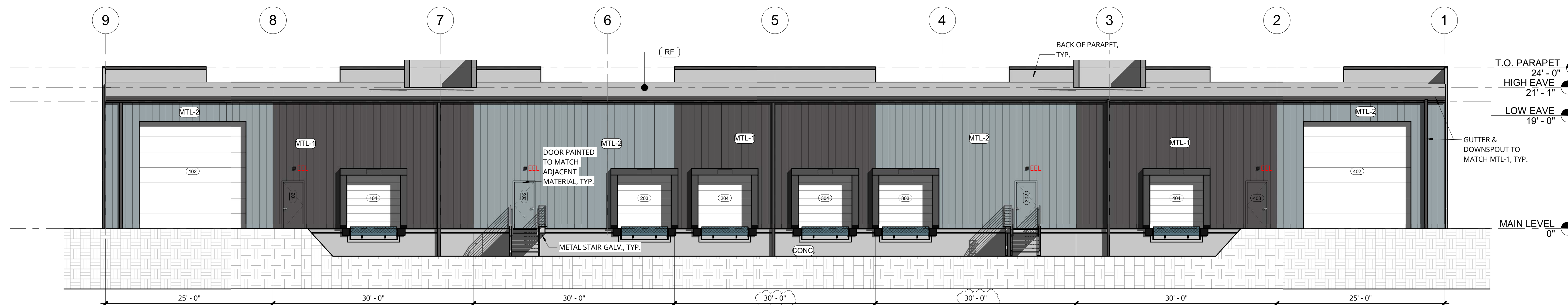
SHEET NO.

A-202



## COLOR - NORTH ELEVATION

1 SCALE: 1/8" = 1'-0"

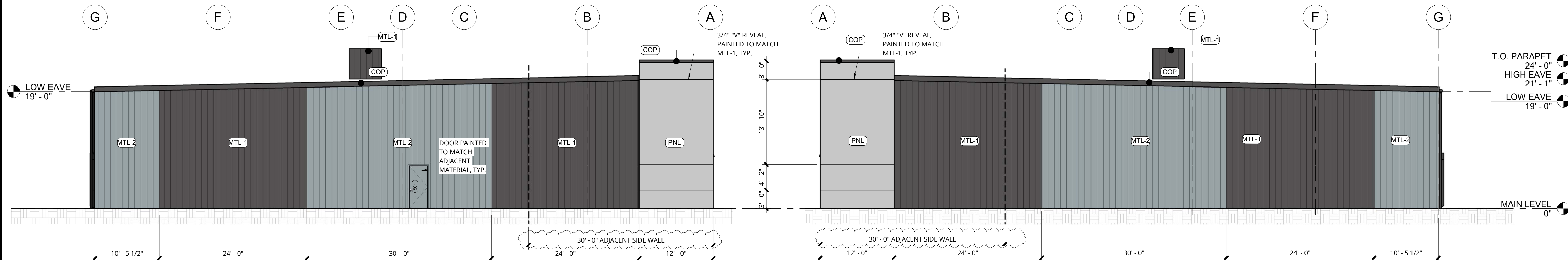


## COLOR - SOUTH ELEVATION

2 SCALE: 1/8" = 1'-0"

| EXTERIOR MATERIAL SCHEDULE |                         |                      |                          |
|----------------------------|-------------------------|----------------------|--------------------------|
| ELEVATION                  | MATERIAL AREA TOTAL SF. | ARCH. WALL PANEL SF. | ARCH. WALL PANEL PERCENT |
| NORTH ELEVATION            | 7587                    | 2900                 | 38%                      |
| SOUTH ELEVATION            | 0                       | 0                    | 0%                       |
| EAST ELEVATION             | 673                     | 288                  | 43%                      |
| WEST ELEVATION             | 673                     | 288                  | 43%                      |

| MATERIAL LEGEND |                                                                                                |
|-----------------|------------------------------------------------------------------------------------------------|
| MARK            | MATERIAL DESCRIPTION                                                                           |
| CONC.           | EXPOSED CONCRETE, SMOOTH FINISH, NATURAL COLOR                                                 |
| COP             | PRE-FINISHED METAL COPINGS, COLOR TO MATCH MTL-1                                               |
| MTL-1           | METAL PANEL: STAR AVP METAL PANEL W/ EXPOSED FASTENERS, COLOR: CHARCOAL GRAY SIGNATURE 200     |
| MTL-2           | METAL PANEL: STAR AVP METAL PANEL W/ EXPOSED FASTENERS, COLOR: TUNDRA SIGNATURE 300            |
| PNL             | ARCH. CONCRETE PANEL: TILT-UP, SMOOTH FINISH, NATURAL COLOR, "V" REVEAL PAINTED TO MATCH MTL-1 |
| RF              | METAL PANEL: STAR AVP METAL PANEL W/ EXPOSED FASTENERS, COLOR: GALVALUME SIGNATURE 200         |
| SF              | STOREFRONT: CLEAR ANODIZED W/ CLEAR INSULATED GLAZING W/ LOW-E                                 |



## COLOR - EAST ELEVATION

3 SCALE: 1/8" = 1'-0"

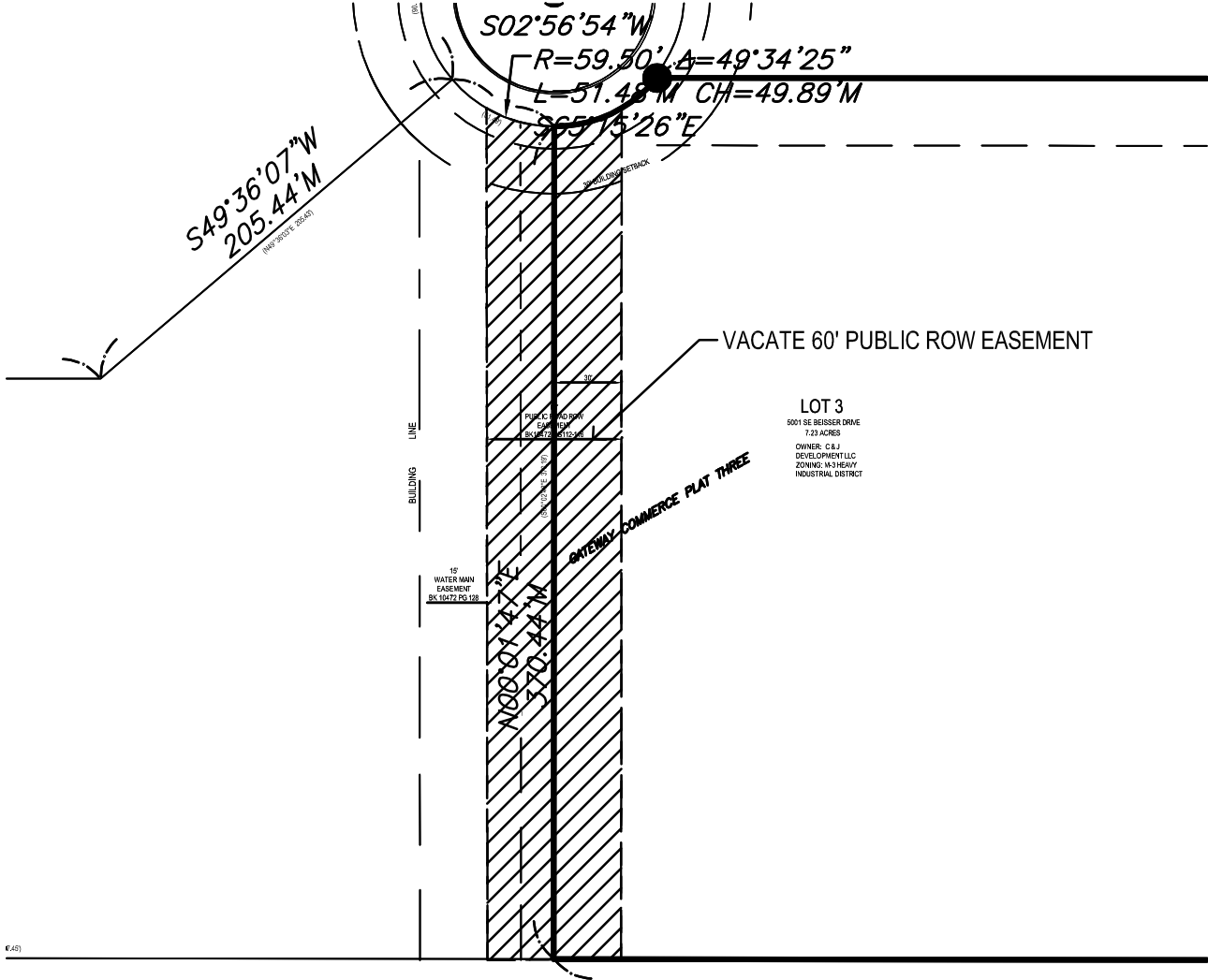
## COLOR - WEST ELEVATION

4 SCALE: 1/8" = 1'-0"



# EASEMENT EXHIBIT "A"

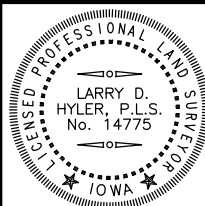
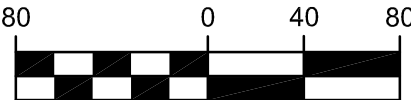
## VACATE 60' PUBLIC ROW EASEMENT



OWNER/PREPARED FOR:  
WESTERN PROPERTIES LLC  
3917 NW 121ST STREET  
URBANDALE, IOWA 50323  
STEVE JORDISON

- LEGEND:
- PROPERTY CORNER
  - ⊙ SECTION CORNER
  - M MEASURED DISTANCE
  - P PLATTED DISTANCE
  - D DEEDED DISTANCE
  - PRA PREVIOUSLY RECORDED AS
  - ROW RIGHT OF WAY
  - POC POINT OF COMMENCEMENT
  - POB POINT OF BEGINNING

### GRAPHIC SCALE



I HEREBY CERTIFY THAT THIS LAND SURVEYING DOCUMENT WAS PREPARED AND THE RELATED SURVEY WORK WAS PERFORMED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA.

SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_  
LARRY D. HYLER, P.L.S. 14775  
LICENSE RENEWAL DATE: DEC. 31, 2022  
PAGES OR SHEETS COVERED BY THIS SEAL: SHEET 1 OF 1



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4405 BEISSER DR  
GRIMES, IA

EASEMENT EXHIBIT

REFERENCE NUMBER:

DRAWN BY:  
DS

PROJECT NUMBER:  
160222-1



*101 NE Harvey, Grimes, Iowa 50111  
515.986.3036 Fax 515.986.3846*

## AGENDA MEMO

For Meeting of January 25, 2022

### **AGENDA HEADING:**

Princeton Subdivision Plat 4 – Preliminary Plat

### **SYNOPSIS:**

The applicant is requesting approval of a preliminary plat, which will allow for the future subdivision of the property located at the northwest corner of SE 19th Street and NE Destination Drive. The proposed preliminary plat will provide for two lots approximately 1.21 acre and 0.56 acres in size. The property has already been developed with two buildings. Each building would be located on its own lot. The proposed subdivision will meet the required development standards such as setbacks, parking, and open space.

In December 2021, the Board of Adjustment granted a variance for this project to allow the creation of a lot less than one acre within the Highway 141 Corridor District.

### **FISCAL IMPACT:**

N/A

### **PREVIOUS COUNCIL ACTION(S):**

Approved 1884 SE Destination Drive Site Plan Amendment – 2021

### **BOARD/COMMISSION ACTION(S):**

Approved by Planning and Zoning Commission – 01/04/2022

### **STAFF/COMMITTEE RECOMMENDATION:**

Staff would recommend approval of the preliminary plat for Princeton Subdivision Plat 4, subject to any remaining staff comments.

# Planning & Zoning Staff Report



TO: Planning and Zoning Commission  
FROM: Evann Martin, Assistant Planner  
DATE: January 4, 2022  
RE: Princeton Subdivision Plat 4 – Preliminary Plat

## GENERAL INFORMATION:

**Applicant:**

JM Commercial Holdings LLC

**Requested Action**

Preliminary Plat

**Location**

1884 SE Destination Drive

## SUPPORTING INFORMATION:



Location Map



Zoning Map

**LAND USES & ZONING:**

| Location     | Existing Land Use | Land Use Plan Designation | Current Zoning |
|--------------|-------------------|---------------------------|----------------|
| Subject Site | Commercial        | Light Industrial          | M-1A           |
| North        | Industrial        | Light Industrial          | M-1A           |
| South        | Vacant            | Mixed Use 2               | M-1A           |
| East         | Industrial        | Light Industrial          | M-1A           |
| West         | Vacant            | Light Industrial          | M-1A           |

**BACKGROUND:**

The applicant is requesting approval of a preliminary plat, which will allow for the future subdivision of the property located at the northwest corner of SE 19<sup>th</sup> Street and NE Destination Drive. The proposed preliminary plat will provide for two lots approximately 1.21 acre and 0.56 acres in size. The property has already been developed with two buildings. Each building would be located on its own lot. The proposed subdivision will meet the required development standards such as setbacks, parking, and open space.

In December 2021, the Board of Adjustment granted a variance for this project to allow the creation of a lot less than one acre within the Highway 141 Corridor District.

**ANALYSIS:**

The existing layout is shown on the preliminary plat to demonstrate how the property is currently developed. The site can be accessed from one shared driveway off of SE Destination Drive. Pedestrian access is existing along SE 19<sup>th</sup> Street. A future sidewalk will be provided along SE Destination Drive. Sanitary service for both lots is provided off of SE 19<sup>th</sup> Street and water service is provided off of SE Destination Drive.

**STAFF RECOMMENDATION:**

Staff would recommend approval of the preliminary plat for Princeton Subdivision Plat 4, subject to any remaining staff comments.

**CITY OF GRIMES**

Evann Martin  
Assistant Planner





**Development Services**

410 SE Main St, Suite 102

Grimes, IA 50111

(515)986-4050

[www.grimesiowa.gov](http://www.grimesiowa.gov)

December 27, 2021

**Civil Design Advantage**

Attn: Erin Ollendike

3405 SE Crossroads Drive, Suite G

Grimes, IA 50111

**RE: Princeton Subdivision Plat 4 Preliminary Plat**

Dear Ms. Ollendike:

The Development Services Department is in receipt of a proposed Final Plat for the Princeton Subdivision Plat 4. Based on the review of the provided submittal materials, staff have the following comments:

**General Comments:**

1. Provide \$2000 plat review fee.
2. Please revise typo within the zoning designation.
3. The lot dimension labels do not show up correctly. Please revise.

**Please provide a letter addressing all comments on this comment letter and/or state what was modified on the site plan to address said comments.**

**SITE PLAN SUBMITTAL SCHEDULE:**

**SUBMITTAL DATE:** January 4, 2021  
**(1 PDF of Preliminary Plat)**

**PLANNING & ZONING:** January 4, 2022 at 5:30

**COUNCIL MEETING:** January 25, 2022

Please feel free to contact me at [emartin@grimesiowa.gov](mailto:emartin@grimesiowa.gov) or at (515) 986-4050 if you have any questions or need additional information.

Sincerely,

Evann Martin  
Assistant Planner







*101 NE Harvey, Grimes, Iowa 50111  
515.986.3036 Fax 515.986.3846*

**AGENDA MEMO**

For Meeting of January 25, 2022

**AGENDA HEADING:**

Autumn Park Plat 7 – Final Plat

**SYNOPSIS:**

The applicant is requesting approval of a final plat, which will allow for the subdivision of the property located at the northwest corner of NW Brookside Drive and West 1st Street. The proposed final plat will provide for 78 townhome lots, one 1.74-acre development lot and one outlot.

**FISCAL IMPACT:**

N/A

**PREVIOUS COUNCIL ACTION(S):**

Approved 44 West Site Plan and Preliminary Plat – 2020

**BOARD/COMMISSION ACTION(S):**

Recommended for Approval by the Planning & Zoning Commission – 01/20/2022

**STAFF/COMMITTEE RECOMMENDATION:**

Staff would recommend approval of the final plat for Autumn Park Plat 7, subject to any remaining staff comments and legal review.



# Planning & Zoning Staff Report



TO: Planning and Zoning Commission  
FROM: Evann Martin, Assistant Planner  
DATE: January 20, 2022  
RE: Autumn Park Plat 7 – Final Plat

## GENERAL INFORMATION:

**Applicant:**

Autumn Park of Grimes LLC

**Requested Action**

Final Plat

**Location**

NW Corner of NW Brookside Dr & W 1st St

## SUPPORTING INFORMATION:



Location Map



Zoning Map

**LAND USES & ZONING:**

| Location     | Existing Land Use | Land Use Plan Designation       | Current Zoning |
|--------------|-------------------|---------------------------------|----------------|
| Subject Site | Townhomes         | Mixed Use-1                     | C-2            |
| North        | Single-Family     | Low Density Residential         | R-4            |
| South        | Commercial        | Mixed Use -1                    | C-2            |
| East         | Residential       | Low Density Residential / Civic | A-1/R-4        |
| West         | Agricultural      | Mixed Use-1                     | A-1            |

**BACKGROUND:**

The applicant is requesting approval of a final plat, which will allow for the subdivision of the property located at the northwest corner of NW Brookside Drive and West 1<sup>st</sup> Street. The proposed final plat will provide for 78 townhome lots, one 1.74-acre development lot and one outlot.

**ANALYSIS:**

The final plat layout is consistent with the preliminary plat and will indicate the appropriate easements. The lots can be accessed from two driveways off of NW Brookside Drive. Pedestrian access will be provided along NW Brookside Drive and West 1st Street. Sanitary and water are provided off of NW Brookside Drive.

**STAFF RECOMMENDATION:**

Staff would recommend approval of the final plat for Autumn Park Plat 7, subject to any remaining staff comments and legal review.

**CITY OF GRIMES**

Evann Martin  
Assistant Planner



### Development Services

410 SE Main St, Suite 102

Grimes, IA 50111

(515)986-4050

[www.grimesiowa.gov](http://www.grimesiowa.gov)

August 21, 2020  
November 9, 2021

### Civil Design Advantage

Attn: Nikki Neal

3405 SE Crossroads Drive, Suite 6  
Grimes, IA 50111

### RE: Autumn Park Plat 7

Dear Ms. Neal:

The Development Services Department is in receipt of a proposed Site Plan, Preliminary Plat, Construction Drawings and Final Plat for 44 West. Based on the review of the provided submittal materials, staff have the following comments:

### Final Plat Comments

- ~~1. Please label all easements and widths.~~
- ~~2. Please address the Overhead Electric Line Easement on Unit 8~~
- ~~3. Please provide an MPE sheet for all units impacted. No MPE's are shown or provided on separate sheet.~~

~~The grading plan was analyzed and the following concern remains. Said units involve a sub-basin involving drainage areas 12, 13, 15, 16, 17, 19, 20, 21, 22, & 23. Verify the controlling elevation is 973.92' (the high point in front of unit 45). In a catastrophic event, water should run down streets and out of the complex before inundating any units. Please rectify.~~

  - ~~a. Units 48-53 (FFE = 973.80') have MPE's below 973.92'. Please rectify to have 1.0' of freeboard.~~
  - ~~b. Units 2-5 and 54-57 (FFE = 974.80') have MPE's with 0.88' freeboard. Please rectify to have 1.0' of freeboard.~~
  - ~~c. Assign MPE's for units 45-47.~~

~~Units 69-70 and 29-30 (FFE = 974.80') have MPE's with 0.97' of freeboard associated with a street high point of 973.83'. Please rectify to have 1.0' of freeboard.~~
- ~~4. Please modify the northern Overland flowage Easement, to Overland Flowage and Detention Easement.~~

~~5. The following legal documents need to be provided for review:~~

- ~~• Title Opinion~~
- ~~• Consent(s) to Plat~~
- ~~• Treasure's Certificate~~
- ~~• County Subdivision Name Approval~~
- Easement (documents)

~~6. A copy of the Declaration of Covenants, Restrictions and Easements will need to be provided for review.~~

~~7. A copy of the HOA Declaration and Bylaws will need to be provided for review.~~

8. A copy of the executed Mid-American Energy electric and Black Hills gas distribution agreement will need to be provided.
9. 4-year maintenance bonds for all of the public improvements, including public trail, water main, and sanitary sewer will need to be provided prior to acceptance of the project.
10. All of the public improvements will need to be complete and ready for acceptance prior to Council approval. If there are remaining punch list items to complete prior Council approval, staff will prepare an Agreement to Complete. Provided performance bond. The Agreement to Complete needs to reflect Phase 2 lot numbers. See attached.
11. On the plat, please provide a curve table.
12. Label the street names and addresses.
13. Provide landscape buffer easement document.
14. Please adjust the title of the easements so they match on both the easement documents and on the plat. For example, the plat says access/utility easement and the easement document says public access and utility easement.
15. On the plat, at Lot 39, please label the water main easement as 10.00' water main easement.
16. On the PUE easement document, the legal description doesn't quite match the plat.



A PART OF OUTLOT 'Z', AUTUMN PARK PLAT 7, AN OFFICIAL PLAT IN THE CITY OF GRIMES, POLK COUNTY, IOWA AND MORE PARTICULARLY DESCRIBED AS A 10.00-FOOT-WIDE EASEMENT BEING 5.00 FEET ON EACH SIDE OF THE FOLLOWING CENTERLINE:

COMMENCING AT THE NORTHWEST CORNER OF SAID OUTLOT 'Z'; THENCE SOUTH 0°12'00" EAST ALONG THE WESTERLY LINE OF SAID OUTLOT 'Z', 80.70 FEET; THENCE SOUTH 0°10'32" WEST CONTINUING ALONG SAID WESTERLY LINE, 11.43 FEET TO THE POINT OF BEGINNING; THENCE NORTH 89°44'26" EAST, 322.28 FEET; THENCE SOUTH 00°15'34" EAST, 433.50 FEET; THENCE NORTH 89°44'26" EAST, 140.55 FEET; THENCE NORTH 00°15'34" WEST, 432.70 FEET; THENCE NORTH 85°21'38" EAST, 323.64 FEET TO THE EASTERLY LINE OF SAID OUTLOT 'Z' AND THE POINT OF TERMINUS. SAID EASEMENT CONTAINS 0.38 ACRES (16,627 SQUARE FEET). THE SIDELINES OF SAID EASEMENT SHALL SHORTEN OR EXTEND TO THE LOT LINES AT THE POINT OF BEGINNING AND POINT OF TERMINUS.

17. Label private storm sewer and overland flowage easements to match the proposed changes to the site plan.

18. Provide private storm sewer and overland flowage easement document.

**Please provide a letter addressing all comments on this comment letter and/or state what was modified on the site plan to address said comments.**

**SITE PLAN SUBMITTAL SCHEDULE:**

**SUBMITTAL DATE:** December 23, 2019  
**(1 PDF of Site plan with Elevation Plan included)**

**PLANNING & ZONING:** TBD at 5:30 at the Grimes City Hall

**COUNCIL MEETING:** TBD at 5:30 at the Grimes City Hall

Please feel free to contact me at [apfaltzgraff@grimesiowa.gov](mailto:apfaltzgraff@grimesiowa.gov) or at (515) 986-4050 if you have any questions or need additional information.

Sincerely,



Alex Pfaltzgraff  
Development Services Director

INDEX LEGEND

LOCATION: PARCEL 'O', PLAT OF SURVEY  
BOOK 15425 PAGE 780

REQUESTOR: AUTUMN PARK OF GRIMES LLC

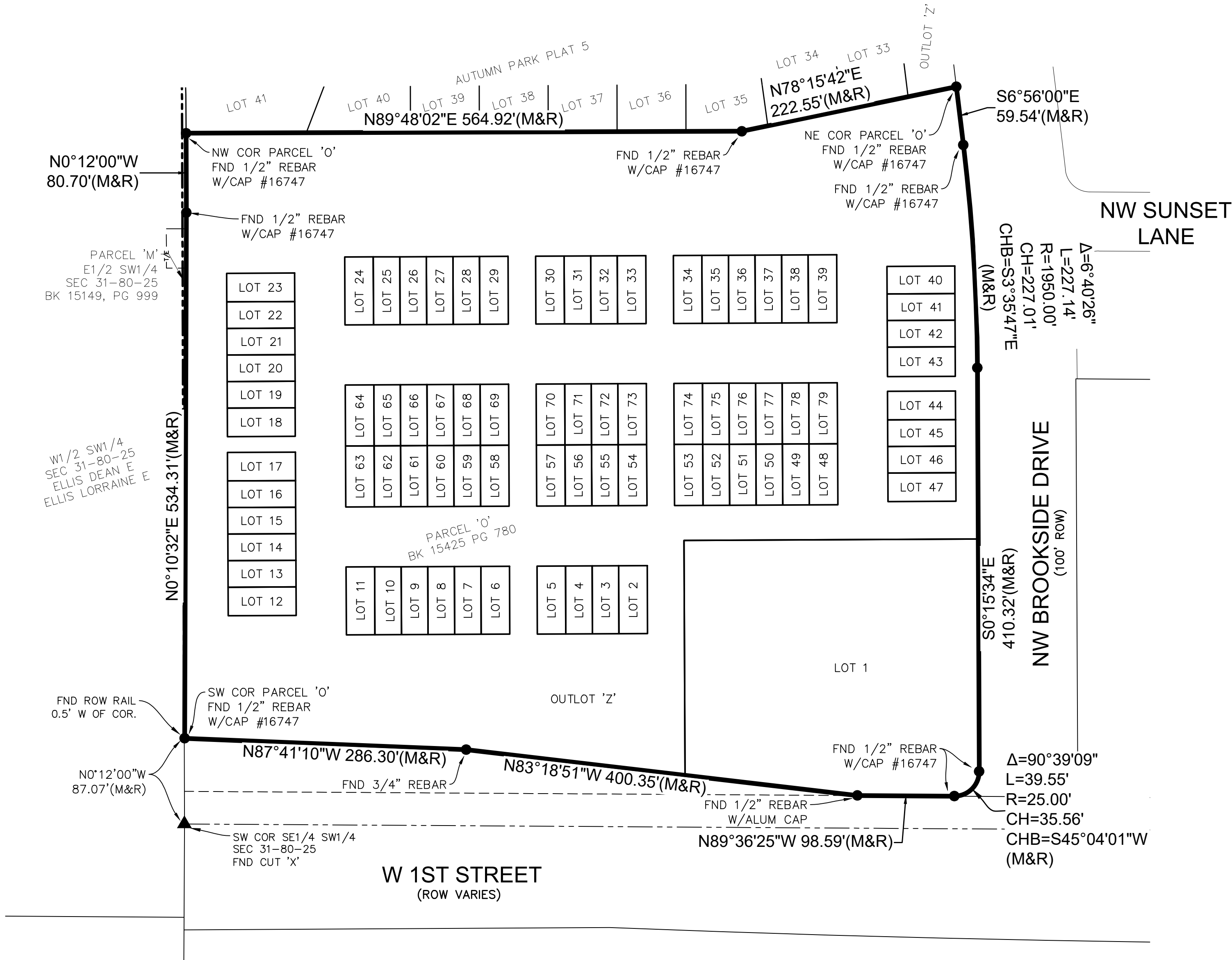
PROPRIETOR: AUTUMN PARK OF GRIMES LLC  
1300 50TH ST. STE 105  
WEST DES MOINES, IA 50266

SURVEYOR: MICHAEL A. BROONER

RETURN TO: CIVIL DESIGN ADVANTAGE  
3405 SE CROSSROADS DRIVE, SUITE G  
GRIMES, IOWA 50111  
PH: 515-369-4400

# AUTUMN PARK PLAT 7

## FINAL PLAT



### OWNER / DEVELOPER

DRAKE HOMES  
CONTACT: KRISTY DRAKE  
1300 50TH ST.  
WEST DES MOINES, IOWA 50266  
PH: (515) 202-9500

### ENGINEER / SURVEYOR

CIVIL DESIGN ADVANTAGE  
3405 SE CROSSROADS DRIVE, SUITE G  
GRIMES, IOWA 50111

### ZONING

C-2 (GENERAL AND HIGHWAY SERVICE COMMERCIAL DISTRICT)  
-GRANTED SPECIAL USE PERMIT FOR R-3 USE IN C-2 DISTRICT

\*SITE WITHIN CITY OF GRIMES TRANSPORTATION OVERLAY CORRIDOR

### BULK REGULATIONS

|                            |                                                                    |
|----------------------------|--------------------------------------------------------------------|
| LOT AREA:                  | 80,000 SF                                                          |
| LOT WIDTH:                 | 200 SF                                                             |
| SETBACKS                   |                                                                    |
| FRONT:                     | 25'                                                                |
| SIDE:                      | NONE, 25' WHEN ABUTTING R DISTRICT                                 |
| REAR:                      | 25', ADJUSTABLE PROPORTIONALLY TO FRONT YARD INCREASE, 10' MINIMUM |
| MAXIMUM HEIGHT:            | 45'                                                                |
| MAXIMUM NUMBER OF STORIES: | 3 STORIES                                                          |

### DATE OF SURVEY

AUGUST 13, 2018

### PLAT DESCRIPTION

PARCEL 'O' AS SHOWN ON THE PLAT OF SURVEY  
RECORDED IN BOOK 15425 PAGE 780, POLK  
COUNTY, IOWA, AN OFFICIAL SURVEY IN THE CITY  
OF GRIMES, POLK COUNTY, IOWA AND CONTAINING  
12.00 ACRES (522,603 SQUARE FEET).

### NOTES

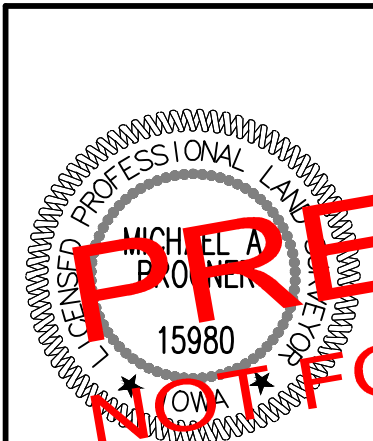
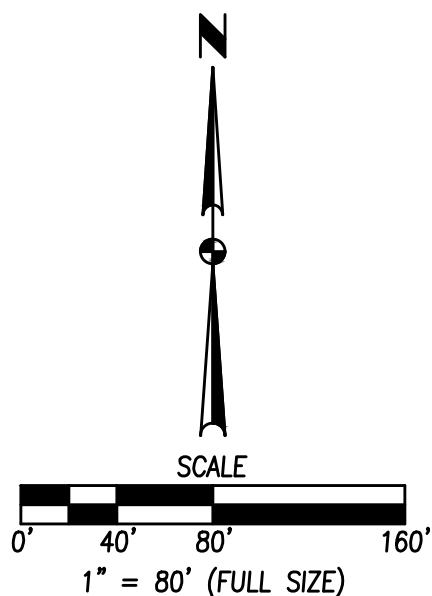
- ANY SET MONUMENTATION SHOWN ON THIS PLAT WILL BE COMPLETED WITHIN ONE YEAR FROM THE DATE THIS PLAT WAS RECORDED.
- LOTS MAY BE SUBJECT TO MINIMUM PROTECTION ELEVATIONS AND OTHER ELEVATION RESTRICTIONS NOT SHOWN ON THIS PLAT. REFER TO THE APPROVED PROJECT ENGINEERING DOCUMENTS FOR ANY ELEVATION RESTRICTIONS.

### LEGEND

SECTION CORNER AS NOTED  
1/2" REBAR, YELLOW CAP #15980  
(UNLESS OTHERWISE NOTED)

MEASURED BEARING & DISTANCE  
RECORDED BEARING & DISTANCE  
DEEDED BEARING & DISTANCE  
PUBLIC UTILITY EASEMENT  
CURVE ARC LENGTH  
LOT ADDRESS  
CENTERLINE  
SECTION LINE  
EASEMENT LINE  
BUILDING SETBACK LINE  
PLAT BOUNDARY

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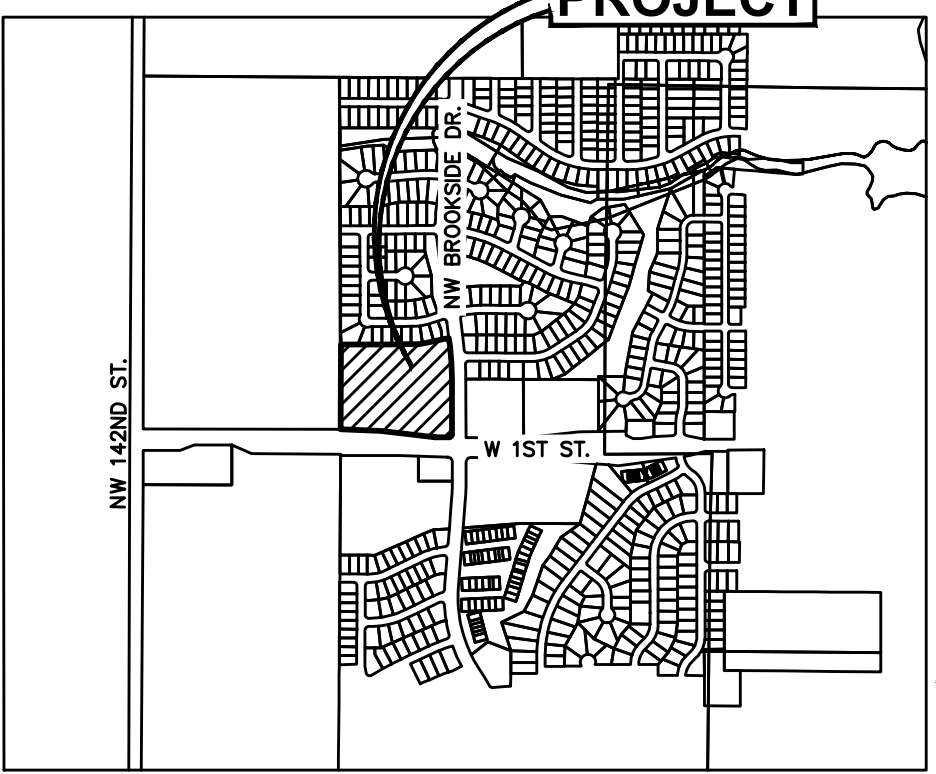
I HEREBY CERTIFY THAT THIS LAND SURVEYING DOCUMENT WAS  
PREPARED AND THE RELATED SURVEY WORK WAS PERFORMED  
BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND  
THAT I AM A DULY LICENSED PROFESSIONAL LAND SURVEYOR  
UNDER THE LAWS OF THE STATE OF IOWA.

MICHAEL A. BROONER, P.L.S. DATE

MY LICENSE RENEWAL DATE IS DECEMBER 31, 2020  
PAGES OR SHEETS COVERED BY THIS SEAL:  
SHEETS 1 AND 2

### VICINITY MAP

NOT TO SCALE



FILE: H:\2018\1803102\DWG\1803102-FINAL PLAT.DWG  
FILE DATE: 8/5/20 DATE PLOTTED: 8/6/2020 8:36 AM

CA

REVISIONS

DATE

07/08/20

01/23/20

12/20/19

12/11/19

FINAL PLAT SUBMITTAL #4

FINAL PLAT SUBMITTAL #3

FINAL PLAT SUBMITTAL #2

FINAL PLAT SUBMITTAL #1

3405 S.E. CROSSROADS DRIVE, SUITE G  
GRIMES, IOWA 50111  
PHONE: (515) 369-4400 FAX: (515) 369-4410

TECH:

ENGINEER:

CA

CIVIL DESIGN ADVANTAGE

GRIMES, IOWA

AUTUMN PARK PLAT 7

FINAL PLAT

1

2

1803.102

CA

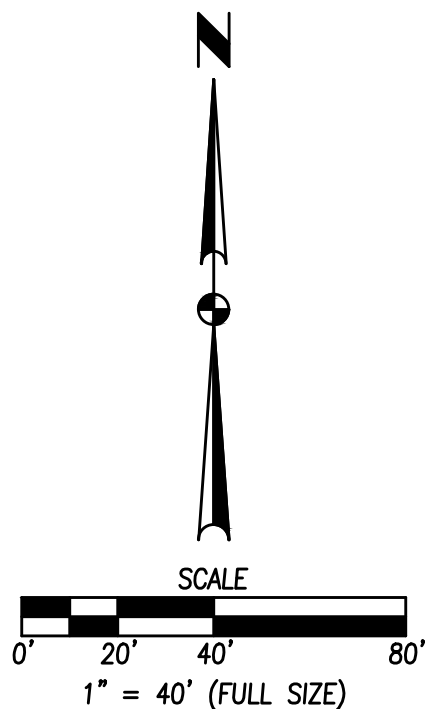


FILE: H:\2018\1803102\DWG\1803102-FINAL PLAT.DWG  
DATE: 8/5/20 DATE PLOTTED: 8/6/2020 8:36 AM

## LEGEND

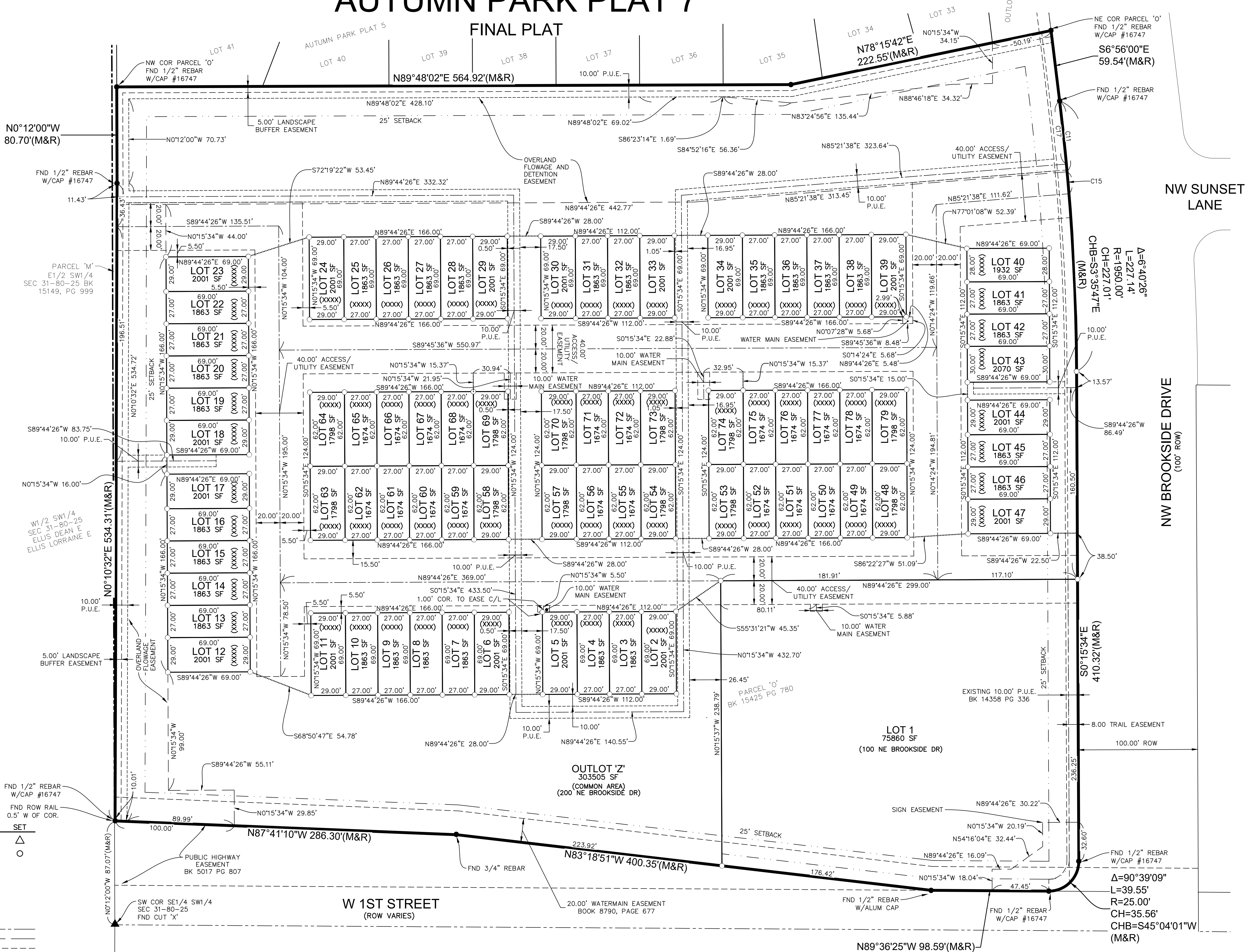
SECTION CORNER AS NOTED  
1/2" REBAR, YELLOW CAP #15980  
(UNLESS OTHERWISE NOTED)  
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RECORDED BEARING & DISTANCE  
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CENTERLINE  
SECTION LINE  
EASEMENT LINE  
BUILDING SETBACK LINE  
PLAT BOUNDARY

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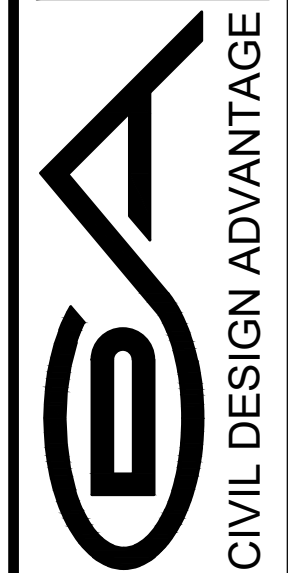
# AUTUMN PARK PLAT 7

## FINAL PLAT



| DATE     | REVISIONS               |
|----------|-------------------------|
| 07/08/20 | FINAL PLAT SUBMITTAL #4 |
| 01/23/20 | FINAL PLAT SUBMITTAL #3 |
| 12/20/19 | FINAL PLAT SUBMITTAL #2 |
| 12/11/19 | FINAL PLAT SUBMITTAL #1 |

3405 S.E. CROSSROADS DRIVE, SUITE G  
GRIMES, IOWA 50111  
PHONE: (515) 369-4400 FAX: (515) 369-4410  
TECH: JAE  
ENGINEER:



GRIMES, IOWA

## AUTUMN PARK PLAT 7 FINAL PLAT

RESOLUTION NO: 01-2522

RESOLUTION APPROVING FINAL PLAT OF AUTUMN PARK PLAT 7 AND CERTAIN  
RELATED AGREEMENTS AND EASEMENTS

WHEREAS, the preliminary plat and accompanying materials for Autumn Park Plat 7, an Official Plat, now included in and forming a part of the City of Grimes, Polk County, Iowa (the "Plat"), have been filed with the City Clerk of the City of Grimes, Iowa, by Autumn Park of Grimes, LLC, (the "Developer"); and

WHEREAS, approval of the preliminary plat of the Plat has previously been given by the Grimes City Council at a regular meeting thereof; and

WHEREAS, the Developer has requested final approval of the Plat; and

WHEREAS, the Grimes Planning and Zoning Commission has recommended that the Plat be approved; and

WHEREAS, the Developer has not yet completed the installation of certain Public Improvements to be dedicated to the City, including water mains and sanitary sewers in the Plat, and the Developer has entered into an Agreement to Complete Public Improvements; and

WHEREAS, the Developer has filed with the City of Grimes a Declaration of Covenants, Conditions, and Restrictions for the Plat to be recorded with the final plat thereof; and

WHEREAS, the plat of Autumn Park Plat 7 and the documents relating thereto comply in all other respects with the City of Grimes's Subdivision Ordinance.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY  
OF GRIMES, IOWA:

That the plat of Autumn Park Plat 7 be and the same is hereby  
accepted and approved by the City Council of the City of Grimes.



BE IT FURTHER RESOLVED that the City of Grimes does hereby accept the following additional easements to be filed with the Plat:

1. Public Access and Utility Easement
2. Storm Water Management Facility Maintenance Covenant Easement
3. Trail Easement
4. Landscape Buffer Easement
5. Public Water Main Easement
6. Private Storm Sewer and Overland Flowage Easement
7. Declaration of Private Easements

BE IT FURTHER RESOLVED that the City of Grimes does hereby accept the Declaration of Residential Covenants, Conditions, and Restrictions for the Plat and the City Clerk is directed to file such Covenants with the Plat.

BE IT FURTHER RESOLVED, that the required sidewalks and trail within the Plat are not now constructed, provided, however, that in no event shall a certificate of occupancy be issued on a lot within the Plat until all sidewalks on such lot that are required by the Plat are constructed. Issuance of the certificate of occupancy shall constitute the City's acceptance of such sidewalk trail.

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized and directed to execute all easement and other agreements, and file the final plat of Autumn Park Plat 7, as well as any other documents related thereto, with the Polk County Recorder.

PASSED AND APPROVED this 25<sup>th</sup> day of January, 2022.

By: \_\_\_\_\_  
Scott Mikkelsen, Mayor

ATTEST:

\_\_\_\_\_  
Rochelle Williams, City Clerk

Preparer Information: Alex S. Pfaltzgraff, City of Grimes, 410 SE Main, Suite 102, Grimes, IA 50111  
Return to: Rochelle Williams, City Clerk, City of Grimes, 101 NE Harvey Street, Grimes, IA  
50111

---

**AGREEMENT TO COMPLETE PUBLIC  
IMPROVEMENTS – AUTUMN PARK PLAT 7 LOTS 1-33 AND 54-73**

THIS AGREEMENT made and entered into as of the \_\_\_\_\_ day of \_\_\_\_\_, 2022, by and between Autumn Park of Grimes, LLC ("Developer"), and the City of Grimes, Iowa, an Iowa municipal corporation ("Grimes").

WHEREAS, Developer has submitted to Grimes a final plat entitled Autumn Park Plat 7 ("Plat") for its consideration and approval; and

WHEREAS, Chapter 409A of the Iowa Code provides that Grimes may require Developer to bring all streets to a grade acceptable to the City Council and may also require the installation of sidewalks, paving, sewers, water, gas and electric utilities before the Plat is approved; and

WHEREAS, certain such public improvements have not yet been completed by Developer to the satisfaction of Grimes; and

WHEREAS, Developer is desirous of installing such public improvements in accordance with the regulations and requirements of Grimes and is desirous of having said Plat finally approved by Grimes prior to completion of said improvements subject to the terms and conditions of this Agreement; and

WHEREAS, Grimes is desirous of granting final approval of said Plat subject to the terms and conditions of this Agreement.

NOW, THEREFORE, for and in consideration of Grimes granting final approval of the Plat and in further consideration of the mutual promises and covenants herein contained, the parties hereto do hereby agree as follows:

1. Developer shall complete the work specified in the approved construction plans and drawings for the Plat including the installation of the water, sanitary sewer and storm sewer lines (collectively, the "Improvements").
2. Developer agrees to pay to Grimes upon receipt of a bill therefor, an amount equal to all actual costs incurred by the City of Grimes for legal services, engineering services and services of other persons or entities employed by the City, or any way involved in, the review and inspection of said Plat and public utility extensions contemplated thereby including but not limited to streets, sidewalks, water lines, sanitary sewer lines, storm sewer lines, street lights, electrical lines, gas lines, cablevision lines, telephone lines, water retention areas and all other improvements intended for public use or benefit or to be constructed or caused to be constructed by Developer.
3. Developer hereby agrees that no transfer of property for Lots 2 through 33 and 54 through 73 shall occur until the Improvements as defined in paragraph 1 have been completed as set forth in this Agreement.
4. Developer hereby agrees that Grimes shall not issue any permanent certificates of occupancy within the Plat until the Improvements as defined in paragraph 1 have been completed as set forth in this Agreement.
5. Developer further agrees that at the time the public improvements are accepted, Developer shall cause 4-year maintenance bonds to be issued to the City in connection with the Improvements defined in paragraph 1.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the day and year first above written.

AUTUMN PARK OF GRIMES, LLC

CITY OF GRIMES, IOWA

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

By \_\_\_\_\_

Scott Mikkelsen, Mayor

ATTEST:

\_\_\_\_\_  
Rochelle Williams, City Clerk

STATE OF \_\_\_\_\_ )  
 ) SS  
COUNTY OF \_\_\_\_\_ )

On this \_\_\_\_ day of \_\_\_\_\_, 20\_\_, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared \_\_\_\_\_, to me personally known, who, being by me duly sworn, did say that he is the \_\_\_\_\_ of Autumn Park of Grimes, LLC, and that said instrument was signed on behalf of the said limited liability company by authority of its managers and the said person acknowledged the execution of said instrument to be the voluntary act and deed of said limited liability company by it voluntarily executed.

\_\_\_\_\_  
Notary Public in and for the State  
of Iowa  
My commission expires:\_\_\_\_\_

STATE OF IOWA     )  
                                  ) SS  
COUNTY OF POLK )

On this \_\_\_\_ day of \_\_\_\_\_, 20\_\_, before me, \_\_\_\_\_, a Notary Public in and for the State of Iowa, personally appeared Scott Mikkelsen and Rochelle Williams, to me personally known, and, who being by me duly sworn, did say that they are the Mayor and City Clerk, respectively, of the City of Grimes, Iowa; that the seal affixed to the foregoing instrument is the corporate seal of the corporation; and that the instrument was signed and sealed on behalf of the corporation, by authority of its City Council, as contained in Ordinance No. \_\_\_\_\_ passed (the Resolution adopted) by the City Council, under Roll Call No. \_\_\_\_\_ of the City Council on the day of \_\_\_\_\_, 20\_\_, and that Scott Mikkelsen and Rochelle Williams acknowledged the execution of said instrument to be their voluntary act and deed and the voluntarily act and deed of the corporation, by it voluntarily executed.

\_\_\_\_\_  
Notary Public in and for the State  
of Iowa  
My commission expires:\_\_\_\_\_