

1. Agenda

Documents:

[011122 CC.PDF](#)

2. Meeting Materials

Documents:

[011122 CC PACKET.PDF](#)

Grimes City Council Agenda

Grimes City Hall
101 NE Harvey Street
Grimes, Iowa 50111
Phone | 515.986.3036
www.grimesiowa.gov

Mayor | Scott Mikkelsen
City Council | Eric Johansen, Andy Borcharding,
David Gisch, Ryan Burger, Laurie DePhillips

Mission Statement

The mission of Grimes City Government is to provide excellent/exceptional city services and facilities in a financially responsible and community-friendly manner through a high performing city team that result in adding value to resident's lives.

Grimes City Council Meeting January 11, 2022 In Person/Zoom at Grimes Community Center, 410 SE Main Street

The public is welcome and encouraged to attend and participate in this meeting in person or by internet or phone as follows:

Join Zoom Meeting

<https://us06web.zoom.us/j/3787305851?pwd=Y2xpSUU2T3IxUUpkSmFtRVlmTjlyUT09>

Meeting ID: 378 730 5851

Passcode: 1234

One tap mobile

+13126266799,,3787305851# US (Chicago)

+16465588656,,3787305851# US (New York)

Public Comment: If you would like to address the City Council during the Public Comment portion of the meeting, please contact the City Clerk by 4:30 p.m. on the date of the meeting by email at rwilliams@grimesiowa.gov with your name and address or by using the RAISE HAND feature by zoom. Participants must be recognized by the presiding officer and must state their full name and address before addressing the City Council. If you are participating via phone, the raise and lower hand feature can be activated by using *9. After you are recognized, use *6 to unmute your audio. The Chat and Q&A functions will be turned off during the meeting. The Mayor will recognize you for 3 minutes of comment, and your microphone will be turned on.

Pursuant to §21.4(2) of the Code of Iowa (2019), the City has the right to amend this agenda up until 24 hours before the posted meeting time.

For any additional assistance or questions in attending the meeting, please call 515-986-3036 Ext 1025 from 8 a.m. to 5 p.m., or contact the Grimes City Clerk Rochelle Williams by email at rwilliams@grimesiowa.gov.

Meetings will be recorded

AGENDA ITEMS FOR JANUARY 11, 2022 AT 5:30 PM AT GRIMES CITY HALL

1. Call to Order
Pledge of Allegiance
2. Roll Call

3. Approval of the Agenda
4. Approval of the Consent Agenda (**Discussion is not allowed unless the Mayor or a City Council Member ask for an item to be removed and placed under Council actions for consideration**)
 - A. Minutes from previous meeting
 - B. Resolution 01-0122 Approving Bills Over \$10,000
 - C. Professional Services Payments
 - a. Whitfield and Eddy Law - \$10,492.50
 - b. Bradshaw Fowler Proctor & Fairgrave Attorneys at Law – Library Construction Manager Contract \$3,610.00
 - c. Lyle Sumek Associates, Inc – Strategic Planning \$26,750.00
 - d. Dorsey & Whitney LLP – \$4,267.50
 - e. Pay Request #4 to Foth Infrastructure 7 Environment, LLC for the 2021 Sanitary Sewer Collection System Study \$41,799.85
 - f. Pay Request #8 to Foth Infrastructure & Environment, LLC for the James Street Corridor \$7,152.00
 - g. Pay Request #37 Veenstra & Kimm, Inc for WRA Connector \$70,000.00
 - h. Pay Request #19 Veenstra & Kimm, Inc for the Northwest Territory Lift Station and Forced Main Project \$8,594.78
 - i. Pay Request #8 to MSA Professional Services, Inc for SE Jacob Street and SE Trail Ridge Road Water Main Design and Bidding Services \$29,816.10
 - j. Pay Request #7 to MSA Professional Services, Inc for North Sports Complex Parking Lot Improvements \$5,007.50
 - D. Pay Requests:
 1. Pay Request #3 Synergy Contracting, LLC for the SE Jacob Street Water Main \$143,241.84
 2. Pay Request #1 Redbud Landscaping, LLC for Kennybrook Wetland (Landscaping) \$39,432.13
 3. Pay Request #4 RD McKinney Plumbing and Excavating, Inc for Grimes Water Main Improvements (ASR to Standpipe) \$7,581.97
 4. Pay Request #3 On Track Construction, LLC for Annual Stormwater – Silkwood Area Drainage Improvements \$8,815.46
 5. Pay Request #4 (retainage) On Track Construction, LLC for Annual Stormwater – Silkwood Area Drainage Improvements \$9,541.59
 6. Pay Request #9 On Track Construction, LLC for Northwest Territory Lift Station and Force Main \$29,011.24
 7. Pay Request #6 (retainage) Irrigation Iowa LLC for South Sports Complex Irrigation Project \$9,020.30
 8. Pay Request #1 to Iowa Signal Inc for S James Street and SE 6th Street Temporary Traffic Signal \$47,394.08
 9. Pay Request #2 to Iowa Signal Inc for S James Street and SE 6th Street Temporary Traffic Signal \$2,494.42
 10. Pay Request #3 (retainage) to Halbrook Excavating, Inc for the Kennybrook South Basin Improvements \$24,500.75
 - E. Change Orders:
 1. Change Order #2 On Track Construction, LLC for the Northwest Territory Lift Station and Force Main increasing contract \$6,749.71
 2. Change Order #2 On Track Construction, LLC for Annual Stormwater Area Drainage Improvements increasing contract \$1,722.61

3. Change Order #3 Synergy Contracting, LLC for SE Jacob Street Water Main increasing contract \$21,175.95
- F. Professional Services Agreements
 1. Resolution 01-0822 Professional Services Agreement with MSA Professional Services, Inc for SE Jacob Street Reconstruction and Storm Sewer
- G. Resolution 01-0222 Consent and Agreement for Improvements for 2607 NW Ridgewood Dr.
- H. Resolution 01-0322 Approving Grant Agreement for New Library
- I. Resolution 01-0422 Approving Personnel Transactions
- J. Resolution 01-0522 Amending Address Of Lot 19, M-KEDS Home Place Plat 3
- K. Resolution 01-0622 Authorize Excavation and Hauling of Sludge From the Wastewater Treatment Plant Reed Beds
- L. Resolution 01-0722 Authorizing the City of Grimes to Submit an Application for Funding from the Federal Surface Transportation Block Grant Program (STBG) to the Des Moines Area Metropolitan Planning Organization (MPO) for the Partial Funding of the Construction of a Portion of Southeast 37th Street and Further Approving the Application which Obligates the City of Grimes to Matching Funds for the Construction of Said Project
- M. Resolution 01-0922 Accepting the Kennybrook South Basin Improvements
- N. Resolution 01-1022 Accepting the S James Street and SE 6th Street Temporary Traffic Signal
- O. Resolution 01-1122 Accepting the Silkwood Area Drainage Improvements
- P. Resolution 01-1222 Accepting the South Sports Complex – Irrigation Project
- Q. Alcohol License Renewals:
 - a. Quik Trip: Class E Liquor, Class B Wine; Class C Beer and Sunday Sales
 - b. Pancharo's: Class B Beer Permit; Outdoor Service and Sunday Sales
- R. Resolution 01-1322 Accepting Public Improvements For CTI Ready Mix-Pavement
- S. Resolution 01-1422 Accepting Public Improvements In Destination Market Plat 3
- T. Resolution 01-1522 Accepting Public Improvements In Destination Market Plat 5
- U. Resolution 01-1622 Accepting Public Improvements In The Reserve At Destination Pointe
- V. Resolution 01-1722 Approving Offer To Purchase and Agreement – WRA Wegand Property
- W. Resolution 01-1822 On Notice and Intent To Vacate Certain Surface Water Flowage Easements In Heritage At Grimes Commercial Plat 3 and Setting Public Hearing for February 8, 2022 at 5:30 pm.
- X. Claims
- Y. Filing and Receiving of Correspondence and Reports

PUBLIC FORUM

“People wishing to address the Council need to sign up on the sheet which has been provided on the table near the door. Each person will be allowed three minutes from the podium and may address no more than two issues per Grimes Rules of Procedure for Conduct of City Business – May 2005.”

PUBLIC AND COUNCIL AGENDA ITEMS

Council may consider and potentially act on the following Public Agenda items

- A. Audit Report – Denman & Company, LLP, David Ellis
- B. New Terminal Funding Presentation – Brian Mulcahy Director of Finance Des Moines International Airport
- C. Meadows Plat 1 Preliminary Plat

ADJOURNMENT

CITY COUNCIL CLOSED SESSION MEETING

4:30 p.m. Tues December 14, 2021

Grimes Community Center, 410 SE Main Street

The Closed Session meeting of the Grimes City Council was called to order by Mayor Mikkelsen on Tues, December 14, 2021 at 4:40 PM at the Grimes Community Center

Roll Call: Present: Mayor Scott Mikkelsen, Council Members: Eric Johansen, Jill Altringer, David Gisch, Andrew Borcharding, Ryan Burger, City Attorney Tom Henderson, Human Resources Director Erik Fisk, City Administrator Jake Anderson City Clerk Rochelle Williams

Join Zoom Meeting

<https://us06web.zoom.us/j/86043416177>

Meeting ID: 860 4341 6177

AGENDA ITEMS FOR DECEMBER 14, 2021 AT 4:30 PM AT GRIMES COMMUNITY COMPLEX

1. Call to Order

2. Approval of the Agenda

Motion by Altringer, Seconded by Johansen to approve the agenda.

Roll Call: Ayes All. Nays: None. Motion passes 5 to 0

3. Resolution 12-2821 providing for Closed Session ref 21.5 1 (i) To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual request a closed session.

Motion by Johansen, Second by Gisch to Approve Resolution 12-2821.

Roll Call: Ayes All. Nays: None. Motion passes 5 to 0

4. Rise from Closed Session

Motion by Altringer, Second by Johansen to Rise from Closed Session at 5:23 pm.

5. Reconvene Open Session at 5:23 pm.

Motion by Burger, Second by Gisch to adjourn the meeting at 5:24 pm.

Roll Call: Ayes All. Nays: None. Motion passes 5 to 0

ATTEST:

Rochelle Williams, City Clerk

Scott Mikkelsen, Mayor

CITY COUNCIL MEETING
Tuesday, December 14, 2021

*Please note the regular City Council Meeting was held as an electronic and in person meeting. The meeting was called to order by Mayor Mikkelsen Tuesday December 14, 2021 at 5:32 pm at the Grimes Community Complex, 410 SE Main Street, Grimes, Iowa. The Pledge of Allegiance was led by Mayor Mikkelsen.

ROLL CALL

Present: Mayor Scott Mikkelsen, Council Members: Eric Johansen, Jill Altringer, David Gisch, Andrew Borcharding, Ryan Burger

AGENDA ITEMS

APPROVAL OF THE AGENDA

Mayor Mikkelsen asked for approval of the agenda.

Moved by Altringer, Second by Gisch, to approve the agenda

Roll Call: Ayes: All. Nays: None. Motion passes: 5 to 0.

CONSENT AGENDA

A. Minutes from Previous Meeting B. Resolution 12-0721 Approving Quotes and Bills Over \$10,000 According to the Grimes Purchasing and Procurement Policy C. Resolution 12-0121 Adopting the Fee Schedules D. Resolution 12-0221 Approving Grimes Public Purpose Policy E. Resolution 12-0321 Approving Reappointment of City Officials F. Resolution 12-1021 Consent and Agreement for Improvements Lot 14 of Heritage at Grimes Plat 7 – 1201 NE 22nd Street G. Alcohol License Renewal: Mustang Grill- Class E Liquor license, Outdoor Service and Sunday Sales H. Resolution 12-1121 Permanent Easement for Sanitary Sewer Right-Of-Way Between Dallas Center Grimes Community School District and the City of Grimes I. Resolution 12-1221 Accepting Public Improvements – Willow Hills Plat 1 J. Resolution 12-1321 Accepting Public Improvements – Hope Commercial Plat 2 K. Resolution 12-1421 Approving Offer to Purchase and Agreement – WRA, Diligent Urban Hills L. Resolution 12-1521 To Approve the Opioid Settlement Including Authorization to Sign Settlement Documents M. Resolution 12-1921 Adopting the Strategic Plan N. Resolution 12-2021 Permitting Employee Flexible Spending Account (FSA) Plan Participants to Defer Higher Limit of Wages for 2021 Plan Year Only O. Resolution 12-2521 Approving Flexible Spending Accounts Plan Administration With Two Rivers Insurance Company, Inc., D/B/A Employee Benefit Systems (“EBS”) and Opening Bank Account to Effectuate P. Resolution 12-2421 Approving Personnel Transactions Q. Resolution 12-2621 Updating the Fire Department Funding Formula R. Resolution 12-1821 Approving 28E Intergovernmental Agreement Between the City of Johnston and The City of Grimes for the NW 100th Street Reconstruction Project S. Resolution 12-0921 Authorizing the City Clerk to Sign Redistricting Papers for the Secretary of State T. Professional Payments: 1. I&S Group, Inc for the City of Grimes Hwy 44 Trail Action Plan \$708.30 2. I&S Group for the Grimes Water Works Park Improvements \$26,526.00 3. Allender Butzke Engineers Inc. for Grimes RO Water Treatment Plant Testing \$874.70 4. Pay Request #36 to Veenstra & Kimm, Inc for the WRA Connector \$10,413.05 5. Pay Request #6 to Nilles Associates, Inc for the Kennybrook South Detention Basin Improvements \$15,477.50 6. Pay Request #2 to Nilles Associates, Inc for the Annual Stormwater Silkwood Area Drainage Improvements \$33,480.00 7. Pay Request #1 to Nilles Associates, Inc for Outlet Repairs-Crossings Townhomes and Lot J Beaverbrooke West Plat 8 \$5,845.00 8. Pay Request #3 to McClure Engineering Company for the Grimes Water Main Improvements ASR to Standpipe \$12,803.08 9. Pay Requests #13 to HR Green, Inc

for Pavement Management Study \$904.50 U. Pay Requests: 1. Pay Request #2 Synergy Contracting, LLC for the SE Jacob Street Water Main \$195,653.17 2. Pay Request #3 to Concrete Technologies, Inc for the North Sports Complex Parking Lot Improvements \$299,128.36 3. Pay Request #24 to Shank Constructors, Inc for Reverse Osmosis Water Treatment Plant Phase 1 \$149,369.45 4. Pay Request #3 to RD McKinney Plumbing and Excavating, Inc for the Grimes Water Main Improvements (ASR to Standpipe) \$47,776.87 5. Pay Request #8 to On Track Construction, LLC for Northwest Territory Lift Station and Force Main \$55,647.92 6. Pay Request #2 to On Track Construction, LLC for Annual Stormwater – Silkwood Area Drainage Improvements \$70,350.21 7. Pay Request #5 Absolute Concrete for County Line Road Intersection Improvements \$43,499.07 V. Change Orders 1. Change Order #2 Synergy Contracting, LLC for SE Jacob Street Water Main deducting \$8,827.30 2. Change Order #3 Concrete Technologies for North Sports Parking Lot Improvements increasing contract \$1,089.00 3. Change Order #2 RD McKinney Plumbing and Excavating, Inc for the Grimes Water Main improvements (ASR to Standpipe) increasing contract \$34,583.04 W. Professional Services Agreements 1. Third Amendment to Agreement for Professional Services for WRA Connector Amendment between City of Grimes and Veenstra & Kimm, Inc 2. Fourth Amendment to Agreement for Professional Services for Northwest Territory Lift Station and Forced Main Project Phase 3 – Construction Engineering Services Additional Engineering Services – Veenstra & Kimm 3. Resolution 12-3321 To Enter into a Contract For Professional Services Between the City of Grimes and Confluence for Consulting Services For a Park Project X. Resolution 12-2421 Approving Offer to Purchase and Agreement – WRA Blum Property Y. Resolution 12-0821 Ordering Construction of the WRA Grimes Connector – Contract 4, and Fixing a Date for Hearing Thereon and Taking of Bids Therefor Z. Finance Report AA. Claims Report BB. Filing and Receiving of Correspondence CC. Grimes Industrial Zoning Change and Development Agreement Claims: \$2,933,690.16 Motion by Altringer, Second by Gisch, to approve the Consent Agenda. Roll Call: Ayes: All Nays: None Motion passes 5 - 0

PUBLIC FORUM

Allen May, 608 NW 8th Street, addressed Council to ask about Items D. and M. on the Consent Agenda City Administrator Jake Anderson explained Item D addresses the City's ability to make purchases of such items as meals that take place during working hours, holiday events, or when the city provides a plaque or similar items for retirement or other public recognition. City Administrator Anderson stated item M references the Adoption of the Strategic Plan. Mayor Mikkelsen advised May that those items, and the documents related to them, are always posted in the agenda packet for public review.

PUBLIC AND COUNCIL AGENDA ITEMS

A. Annexing Moratorium Agreement, Boundary Annexation Agreement with Urbandale

Development Services Director Alex Pfaltzgraff provided an overview of the agreement. Pfaltzgraff said that these agreements are limited to no more than a ten-year period, and municipalities may choose to extend such agreements for subsequent periods.

1. Public Hearing on Boundary Annexation Agreement with Urbandale

Mayor Mikkelsen opened the Public Hearing at 5:39 p.m. Being no written or oral comments, Mayor Mikkelsen closed the Public Hearing at 5:40 p.m.

2. Resolution 12-0521 Authorizing Entering into A Boundary Adjustment Annexation Moratorium Agreement with the City of Urbandale

Motion by Altringer, Seconded by Johansen, to approve Resolution 12-0521 Authorizing Entering into A Boundary Adjustment Annexation Moratorium Agreement with the City of Urbandale.

Roll Call: Ayes: All. Nays: None. Motion passes: 5 to 0.

B. Resolution 12-0621 Authorizing Entering into A 28E Agreement with Urbandale Regarding Sanitary Sewer Project Coordination and Connection

Development Services Director Pfaltzgraff advised the Council that in order to connect Grimes to the WRA, some of the construction would cross land owned by the City of Urbandale. Pfaltzgraff stated that Urbandale has proposed to grant the necessary easements for the project to continue with overall standard requirements within the construction industry.

Motion by Altringer, Seconded by Johansen, to approve Entering into A 28E Agreement with Urbandale Regarding Sanitary Sewer Project Coordination and Connection

Roll Call: Ayes: All. Nays: None. Motion passes: 5 to 0.

C. Public Hearing and Award of Contract for the Construction of the WRA Grimes Connector – Contract 1

City Engineer Matt Ahrens addressed the Council with information on the bid process for this project. Ahrens stated there were a total of 5 bids, with the low bid coming from S.J. Louis Construction, Inc of Rockville, Minnesota in the amount of \$12,675,000. Ahrens noted the supply chain issues and workforce shortages are factors that caused both materials and installation price increases over the original engineering estimate. Ahrens stated that S.J. Lewis Construction has worked on WRA projects in the past and has experience with this kind of work.

1.Public Hearing for the Construction of the WRA Grimes Connector – Contract 1

Mayor Mikkelsen opened the Public Hearing at 5:46 p.m. Being no written or oral comments, Mayor Mikkelsen closed the Public Hearing at 5:46 p.m.

1.Resolution 12-2721 Adopting Plans, Specifications, Form of Contract and Estimate of Cost for the WRA Grimes Connector – Contract 1

Motion by Altringer, Second by Borcharding, to approve Resolution 12-2721 Adopting Plans, Specifications, Form of Contract and Estimate of Cost for the WRA Grimes Connector – Contract 1

Roll Call: Ayes: All. Nays: None. Motion passes: 5 to 0.

2.Resolution 12-2921 Making Award of Construction Contract for the WRA Grimes Connector Contract 1

Motion by Altringer, Second by Borcharding, to approve Resolution 12-2921 Making Award of Construction Contract for the WRA Grimes Connector Contract 1

Roll Call: Ayes: All. Nays: None. Motion passes: 5 to 0.

3.Resolution 12-3021 Authorizing Construction Contract and Bond for the WRA Grimes Connector – Contract 1

Motion by Altringer, Second by Borcharding, to approve Resolution 12-3021 Authorizing Construction Contract and Bond for the WRA Grimes Connector – Contract 1

Roll Call: Ayes: All. Nays: None. Motion passes: 5 to 0.

D. Resolution 12-1621 Entering Into A 28E Agreement With USSD and Waukee Regarding WRA Grimes Collector Sanitary Sewer Project

Development Services Director Pfaltzgraff advised the Council that when Grimes began designing the Grimes WRA Connector, our design engineer had a discussion with Urbandale Sanitary Sewer District (USSD) regarding reserving future capacity. He stated the City of Waukee also indicated that they

would like to participate in this arrangement. Pfaltzgraff said in this Resolution, in the first stage, the costs would be split as follows: Grimes 58.39%, USSD 22.15%, and Waukee 19.46%. Pfaltzgraff said in the second stage, the shared costs would be Grimes at 72.50%, and USSD at 27.5%. Motion by Altringer, Seconded by Johansen, to approve Entering into a 28E Agreement With USSD and Waukee Regarding WRA Grimes Collector Sanitary Sewer Project
Roll Call: Ayes: All. Nays: None. Motion passes: 5 to 0.

E. Public Hearing and Award of Contract for New Grimes Public Library

City Engineer Ahrens spoke to the Council about the recent construction bids that were received for the new library. Ahrens said that while there is interest in this type of project, the bids reflected issues with supply chain and workforce shortages. Ahrens advised that the following resolutions before the Council are to adopt plans, specifications, form of contract and estimate of cost, making the award of construction, and approving construction contract and bonds. Councilmember Altringer said that since she first started participating on the Library Board sixteen years ago, the first, and most frequent concern, was the lack of space to adequately serve the community. Altringer thanked everyone that participated in making this project finally become a reality. Mayor Mikkelsen and Councilmember Johansen also thanked the Library Board and acknowledged the great amount of work that went into this project.

1. Public Hearing on Contracts for the New Grimes Public Library

Mayor Mikkelsen opened the Public Hearing at 5:57 p.m. Being no written or oral comments, Mayor Mikkelsen closed the Public Hearing at 5:59 p.m.

2. Resolution 12-1721 Adopting Plans, Specifications, Form of Contract and Estimate of Cost for the New Grimes Public Library

Motion by Altringer, Second by Borcharding, to Resolution 12-1721 Adopting Plans, Specifications, Form of Contract and Estimate of Cost for the New Grimes Public Library
Roll Call: Ayes: All. Nays: None. Motion passes: 5 to 0.

3. Resolution 12-3121 Making Award of Construction Contract for The New Grimes Public Library

Motion by Altringer, Second by Borcharding, to Approve Resolution 12-3121 Making Award of Construction Contract for The New Grimes Public Library to the following bidders: Corell Contractors - \$438,000.00, Graphite Construction Group - \$2,665,000.00, Forrest 7 Associates - \$317,587.00, Ideal Floors - \$109,575.00, Des Moines Marble & Mantel - \$119,025.00, Academy Roofing - \$422,350.00, Forman Ford (Cable Glass) - \$844,487.00, PCI - \$1,466,520.00, Schindler Elevator - \$113,950.00, Midwest Automatic Fire Sprinkler - \$86,660.00, AMC Mechanical - \$1,021,690.00, Van Maanen Electric - \$977,086.00, Nehring Construction - \$235,622.00, Miner Hardscape - \$149,970.00 – Total Construction \$8,967,522.00
Roll Call: Ayes: All. Nays: None. Motion passes: 5 to 0.

4. Resolution 12-3221 Authorizing Construction Contract and Bond for The Grimes Public Library

Motion by Altringer, Second by Borcharding, to Approve Resolution 12-3221 Authorizing Construction Contract and Bond for The Grimes Public Library
Roll Call: Ayes: All. Nays: None. Motion passes: 5 to 0.

F. Third Reading of Ordinance 756 to Consider Amending Provisions of the Zoning Ordinance of the City of Grimes, Iowa Regarding Format and Fees

Development Services Director Pfaltzgraff stated there were no material changes to the Ordinance since the last two readings. Council Members Johansen and Gisch also noted that this will be a welcome change and would make it much easier for the public to be able to search and find information in the future.

Motion by Altringer, Second by Gisch, to approve the Third Reading of Ordinance 756 to Consider Amending Provisions of the Zoning Ordinance of the City of Grimes, Iowa Regarding Format and Fees
Roll Call: Ayes: All. Nays: None. Motion passes: 5 to 0.

Motion by Altringer, Second by Gisch, to Approve the Final Reading and Adopt Ordinance 756 to Consider Amending Provisions of the Zoning Ordinance of the City of Grimes, Iowa Regarding Format and Fees.

Roll Call: Ayes: All. Nays: None. Motion passes: 5 to 0.

G. Public Hearing and Action on the Grimes City Code

Development Services Director Pfaltzgraff advised the Council that with the anticipated transition of the Code of Ordinances from the current PDF online format, to the interactive Encode solution that was acquired last year, staff has been reformatting the code into a Title, Section, Chapter format. Pfaltzgraff said in doing so, we can more appropriately organize our codes and regulations, thus providing a better end user experience. Pfaltzgraff noted that while re-formatting, Staff also removed all fees that are currently codified. Pfaltzgraff said the City adopted its first fee schedule in 2019, which removed the reliance upon using the code as reference for fees. Pfaltzgraff asked that if everyone was in agreement, he would recommend waiving the Second and Third readings.

1. Public Hearing on Updates to the Grimes City Code

Mayor Mikkelsen opened the Public Hearing at 6:18 p.m. Being no written or oral comments, Mayor Mikkelsen closed the Public Hearing at 6:18 p.m.

2. First Reading of Ordinance 758 Updated to the Grimes City Code

Motion by Altringer, Second by Borcharding to Approve the First Reading of Ordinance 758 to update the Grimes City Code.

Roll Call: Ayes: All. Nays: None. Motion passes: 5 to 0.

Motion by Altringer, Second by Borcharding to waive the Second and Third Reading of Ordinance 758 to update the Grimes City Code.

Roll Call: Ayes: All. Nays: None. Motion passes: 5 to 0.

Motion by Altringer, Second by Borcharding to Approve the Final Reading and Adopt Ordinance 758 to update the Grimes City Code.

Roll Call: Ayes: All. Nays: None. Motion passes: 5 to 0.

H. Public Hearing and First Reading of Ordinance 757 Amending Chapter 6 Part B Entitled "Election Precinct Boundaries Based Upon the 2020 Census"

Greg Jamison, GIS Technician for the City of Grimes, addressed the Council stating it is required by state law to redistrict its city after the conclusion of the decadal census. Jamison noted that on November 5th, 2021, Iowa Governor Kim Reynolds signed SF621 starting the 60-day countdown for cities to reprecinct their city. Jamison said every precinct cannot have more than 3,500 people living within it,

and our situation is unique in the metro area as we have two counties, three school districts, two Iowa Legislature house districts, and islands of territory from Polk County and City of Urbandale. Jamison said because of Grimes' growth to 15,392 people, we are required to have at least 5 precincts within Polk County. Jamison presented the proposed 5 precinct plan for the city, stating that this was coordinated with Polk County, Dallas County, and City of Urbandale. Jamison noted the 60-day window to finalize this process and asked to have the Second and Third Readings waived to meet that deadline.

1. Public Hearing on Ordinance 757

Mayor Mikkelsen opened the Public Hearing at 6:22 p.m. Being no written or oral comments, Mayor Mikkelsen closed the Public Hearing at 6:22 p.m.

2. First Reading of Ordinance 757 Amending Chapter 6 Part B Entitled "Election Precinct boundaries Based Upon the 2020 Census"

Motion by Altringer, Second by Gisch, to First Reading of Ordinance 757 Amending Chapter 6 Part B Entitled "Election Precinct Boundaries Based Upon the 2020 Census"

Roll Call: Ayes: All. Nays: None. Motion passes: 5 to 0.

Motion by Altringer, Second by Gisch, to waive the Second and Third Reading of Ordinance 757 Amending Chapter 6 Part B Entitled "Election Precinct Boundaries Based Upon the 2020 Census"

Roll Call: Ayes: All. Nays: None. Motion passes: 5 to 0.

Motion by Altringer, Second by Gisch, to Approve the Final Reading and Adopt Ordinance 757 Amending Chapter 6 Part B Entitled "Election Precinct Boundaries Based Upon the 2020 Census"

Roll Call: Ayes: All. Nays: None. Motion passes: 5 to 0.

3. Resolution 12-2121 Approving the Amended Memorandum of Agreement between City of Grimes and Dallas County for Redistricting

Motion by Altringer, Second by Gisch, to Resolution 12-2121 Approving the Amended Memorandum of Agreement between City of Grimes and Dallas County for Redistricting

Roll Call: Ayes: All. Nays: None. Motion passes: 5 to 0.

4. Resolution 12-2221 Approving a Memorandum of Agreement Between the City of Grimes and Polk County for Redistricting

Motion by Altringer, Second by Gisch, to approve Resolution 12-2221 Approving a Memorandum of Agreement Between the City of Grimes and Polk County for Redistricting

Roll Call: Ayes: All. Nays: None. Motion passes: 5 to 0.

5. Resolution 12-2321 Approving a Memorandum of Agreement Between the City of Grimes and Polk County Jefferson Township

Motion by Altringer, Second by Gisch, to approve Resolution 12-2321 Approving a Memorandum of Agreement Between the City of Grimes and Polk County Jefferson Township

Roll Call: Ayes: All. Nays: None. Motion passes: 5 to 0.

I. Freddy's and Panera Preliminary Plat

Development Services Director Pfaltzgraff addressed the council stating this project will be located just east of Aldi's on Lot 3 in Menards at Destination Market Plat 1. Pfaltzgraff said the applicant is requesting approval of a preliminary plat, which will allow for the future subdivision of the property. He said the proposed preliminary plat will provide for two development lots that will be 1 acre, and 1.16

acres in size for the proposed Freddy's and Panera restaurants. Pfaltzgraff stated that the Planning and Zoning Board along with city staff recommend approval of the preliminary plat. Motion by Altringer, Second by Borcharding, to approve Freddy's and Panera Preliminary Plat subject to the letter dated December 1, 2021.

Roll Call: Ayes: All. Nays: None. Motion passes: 5 to 0.

J. Freddy's and Panera Site Plan

Development Services Director Pfaltzgraff advised the Council that this site plan shows a 3,475 square foot Panera located at 2103 E. 1st Street and a 3,200 square foot Freddy's at 2151 E. 1st Street.

Pfaltzgraff noted that these properties are located within the C-2 zoning district and Zone 1 of the Highway 141 Mixed Use Development Corridor District. Pfaltzgraff stated that the Planning and Zoning Board recommended the approval of the site plan along with city staff.

Motion by Altringer, Second by Borcharding, to approve Freddy's and Panera Site Plan.

Roll Call: Ayes: All. Nays: None. Motion passes: 5 to 0.

K. Mayor Report

1. Recognition of Madonna Hughes

Mayor Mikkelsen acknowledged the many contributions Madonna Hughes brought to the City over her time with us. He noted her devotion to family, and church, and how she has always been a generous and courteous staff member always willing to bring aid and support to every department. Mayor Mikkelsen wished her the very best in her retirement.

L. Oath of Offices

1. Oath of Office to Mayor Mikkelsen

2. Oath of Office to Council Members: David Gisch, Ryan Burger and Laurie DePhillips

ADJOURN

Motion by Altringer, Second by Johansen, to adjourn the meeting at 6:45 p.m.

Roll Call: Ayes: All. Nays: None. Motion passes: 5 to 0.

ATTEST:

Rochelle Williams, City Clerk

Scott Mikkelsen, Mayor

GRIMES RESOLUTION 01-0122

**RESOLUTION APPROVING QUOTES AND BILLS OVER \$10,000
ACCORDING TO THE GRIMES PURCHASING AND PROCUREMENT
POLICY**

WHEREAS, the City of Grimes has adopted a Purchasing and Procurement Policy

WHEREAS, the Purchasing and Procurement Policy provides that purchases or payments over \$10,000 have City Council approval.

WHEREAS, any items and/or service with a value of between \$1,000 and \$10,000 require up to three (3) quotations unless the item or service obtained or provided cannot be obtained. Products offered under government purchasing consortium do not require (3) quotes.

WHEREAS, the Finance Director will ensure that, for accounting purposes, necessary records are kept and made available for reference.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRIMES, IOWA, that the following items attached as *Exhibit A* be approved for purchase or payment.

PASSED AND APPROVED THIS 11th Day of January, 2022.

Scott Mikkelsen, Mayor

ATTEST:

Rochelle Williams, City Clerk

Grimes Chamber & Economic Development

404 SE 2nd Street
Suite 200
Grimes, IA 50111

Invoice

Date	Invoice #
12/15/2021	901

Bill To

City of Grimes
101 NE Harvey Street
Grimes, IA 50111

PAID

Item	Description	Amount
Economic Development (...)	Request for Reimbursement (Economic Development Expenses)	7,366.41 ✓
Tourism	Request for Reimbursement (Tourism Expenses)	4,236.82 ✓
Fireworks	Request for Reimbursement (Home Base Grimes Fireworks Event)	11,800.00
<i>July, Aug, Sept, Oct, Nov, Expenses</i>		
<i>601-520-6413 \$11,603.23</i>		
<i>001-520-6507 \$11,800.00</i>		
Total		\$23,403.23
Balance Due		\$23,403.23

(515) 986-5770

www.grimesiowa.com



INVOICE

4280 E 14th Street
Des Moines IA 50313-2604 USA

Telephone: (515) 265-2222 / FAX (515) 265-8079
Toll Free 1-800-383-PUMP

www.electricpump.com

INVOICE NUMBER: 0894327-IN

INVOICE DATE: 12/6/2021

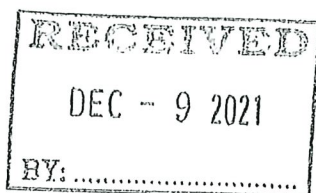
ORDER NUMBER: 0144490

SHIPMENT DATE: 10/12/2021

SALESPERSON: CHAD SPARKS - PRO

CUSTOMER NO: 9863176

SOLD BY: TLB



SOLD TO:
CITY OF GRIMES
101 N. HARVEY
GRIMES, IA 50111
United States

SHIP TO:
CITY OF GRIMES
101 N. HARVEY
GRIMES, IA 50111
United States

COPY

CONFIRM TO:

REFERENCE:
GRIMES, IA - MIXER

CUSTOMER P.O.: KEVIN HENSLEY

FOB: ORIGIN

SHIP VIA: OURTRK

Terms: Net 30 Days

ITEM NO.	ORDERED	SHIPPED	BACK ORD	AMOUNT
GRIMES, IA - MIXER				
0043200110062	1.00	1.00	0.00	
			SR2X2.5 5.5/28 65' FLS	
1400000500161	1.00	1.00	Serial Number: 1970029	
			0.00	
			KIT,ENCLOSURE CONTROL 4200+SERIES MIXER	
0000008355100	1.00	1.00	Serial Number: 121034-1	
			0.00	
			CONTROL UNIT,APP 412	
0000008224800	1.00	1.00	0.00	
			PANEL,OPERATOR 402 7"	
0000000834563	3.00	3.00	0.00	
			HOLDER,CABLE 19-25MM PLASTIC	
1400000589280	1.00	1.00	0.00	
			TRIPOD MIXER MT ASSY,4IN 20FT+60-3/8" MIXER ELEVATION 304SS	

All return goods must have written approval from Electric Pump, Inc. before returning. Credit will not be issued without written approval and if applicable there will be a Restock Fee.

A 1.5% LATE CHARGE WILL BE ADDED TO
ACCOUNTS 30 DAYS AND OLDER.

Net Invoice:	47,500.00
Freight:	0.00
Sales Tax:	0.00
Invoice Total:	47,500.00

ORIGINAL

Heritage Grimes LLC

Heritage Grimes LLC

Transactions by Account

As of November 30, 2021

6:59 PM

12/13/21

Accrual Basis

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
City of Grimes Receivable								
Check	01/24/2018		City of Grimes	City of Grimes...		West Bank Ch...	76,000.00	0.00
General Journal	05/14/2018	14	City of Grimes			West Bank Ch...	-73,000.00	76,000.00
Check	08/08/2018					West Bank Ch...	10,000.00	3,000.00
Total City of Grimes Receivable							13,000.00	13,000.00
TOTAL							13,000.00	13,000.00

Vendor 1458

PAID

001-170-6493

BEAVER BROOKE POINT

- \$76,000 was paid for in January 2018 as guarantee of completion of work; \$66,000 was for decorative lighting and completion of the detention basin, and \$10,000 was for completion of the record drawings. \$73,000 was then refunded in May for the decorative light install and for the record drawings but \$3k was held back for cleaning out and seeding the detention pond. This was completed this summer.
- \$10,000 was submitted in August of 2018 to guarantee record drawings for Plat 2. Please see attached email and receipt for the Cashiers check. I don't see in our records that this was ever refunded.



*101 NE Harvey, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846*

AGENDA MEMO

Item No. X
For Meeting of 1/11/2022

AGENDA HEADING: Replace the gym floor at the Grimes Community Complex

SYNOPSIS: The gym floor at the Grimes Community Complex needs to be replaced. From years of wear and tear the existing multi-purpose gym floor is in poor condition and needs to be replaced.

FISCAL IMPACT:

Sports Construction Midwest - \$28,400

Other floor quotes:

- Phillips Floors - \$37,528
- Egan Supply Company - \$53,794

PREVIOUS COUNCIL ACTION(S):

BOARD/COMMISSION ACTION(S):

STAFF/COMMITTEE RECOMMENDATION: Staff recommends Sports Construction Midwest be awarded the Grimes Community Complex gym floor replacement contract as they are the lowest bid price and floor will meet the needs of the multiple programs held in the gym.



1-26-21

City of Grimes

Grimes Community Complex - Gym Floor

New Floor Options

Option 1 – Wood Floor

Phillips' Floors Inc would like to submit an estimate to install, sand and finish a new wood gym floor is the gym at the Grimes Community Complex located at 410 SE Main. Estimate includes removal and disposal of the existing sport court floor, minor prep, installation of Connor Sports – RP-111 gym floor system with 2-1/4" x 25/32" 3rd Grade maple flooring, sanding, two coats of water-based sealer, painted gamelines as discussed, two coats water-based finish, new vented cove base at the walls, new Aluminum ADA ramps at the doorways, wood cap at the bleachers, installation of new brass cover plates, and cutting/reattaching the doors at the storage area under the stage.

Total: \$37,528.00

Option 2 – TaraFlex Flooring

Phillips' Floors Inc would like to submit an estimate to install TaraFlex – Sport M athletic flooring is the gym at the Grimes Community Complex located at 410 SE Main. Estimate includes removal and disposal of the existing sport court floor, minor prep, installation of TaraFlex Sport M athletic flooring over the existing VCT flooring (color to be selected), new base at the walls, new reducers at the doorways and openings, and reinstallation of the volleyball cover plates.

Total: \$46,335.00

Thank you for the opportunity. If you have questions please call me at our
Indianola office: 515-961-7300 or my cell: 515-250-1542.

Respectfully Submitted,

Matt Phillips

Matt Phillips
Commercial Division



Sports Flooring and Equipment Estimate for Layout #1

November 18, 2021

City of Grimes Community Center
410 SE Main Street - Grimes, IA 50111

Below is a cost estimate for this flooring and equipment to be delivered in Spring 2022. All items are new with full manufacturers' warranties. Lead time for all material is currently ten weeks. Includes delivery and our professional installation of all items. We will include removal and recycling of the existing modular flooring and safety pads. This proposal includes all current material surcharges and is valid until March 1, 2022.

Sport Court Response™ HG sports flooring

Sport Court Response HG urethane coated modular sports flooring in any combination of 6 Maple finishes and 16 stock colors. Total flooring is $66'2" \times 41'2" + 3'6" \times 40'10" = 2,867 \text{ SF} = 4,200$ metric tile trimmed to fit. Includes line painting for one basketball court, one volleyball court, and one pickleball court. Includes 14 rolls 4' x 50' of 1.5mm rubber underlayment, black Johnsonite SB40 Sanitary Wall Base, 7 ADA aluminum thresholds, and 48 clip-on edging at bleacher front. Fifteen year limited warranty! Moisture and humidity do not affect the installation or void the warranty. Rolling load limit is 210 psi. This is the official floor of the NCAA Volleyball Tournament and approved by AAU and FIBA for basketball tournament play.

Basketball Systems

The existing basketball systems shall remain as-is.

Volleyball Systems

The existing basketball systems and sleeves shall remain as-is. We will provide and install two black Sport Court covers.

Safety Padding

We will match and replace all of the existing safety padding in size and location.

ONE section 6' x 16' behind main basketball system.

SIX stage-front pads 60" wide with 33" face and 12" top. These will be installed with lips and screws.

FIVE corner pads 72" x 10" x 10" and TWO corner pads 72" x 10" x 4".

THREE four-sided two-piece post pads 72" tall x 6-1/2" x 8" x 6-1/2" x 8" for posts in front of bleachers.

Pads are one color 14 ounce vinyl, 2" polyurethane foam, and 7/16" backerboard with 1" top and bottom nailing margins.

Includes all delivery and installation as noted...

Sport Court Response™ HG flooring system	\$ 20,800
Freight and initial installation including line painting	\$ 3,200
Safety Padding	\$ 3,900
Freight and installation	\$ 500
Project Total for Layout #1 including all delivery and installation	\$ 28,400

Twenty eight thousand four hundred dollars

Prepared by: Bryan Jansen, owner
bryan@sportconstruction.com

Accepted by: _____
City of Grimes, Iowa

Approval of Layout #: _____

Wall pad color: _____

Installation week: _____

E EGAN SUPPLY CO.

"It's Service After The Sale That Counts"

13838 Industrial Road • Omaha, NE 68137

PRICE QUOTE

Phone 402-346-0597

Fax 402-346-5076

Page 1

Printed 02/09/21 FU

Quoted

CHRIS BAZZOCCO
6324 Sudbury Ct
Johnston Ia 50131

Ship To

CITY OF GRIMES IOWA

Quote #	Quote Date	Exp Date	Customer #	Customer P/O #	Ship Via	Writer
Q030950	02/09/2021	04/10/2021	0001896			FU
Job ID	Customer Terms		Salesman			
	COD		CHRIS BAZZOCCO			

Product	Description	UM	Quant	Unit Price	Extension
GYM INSTALL	GYM FLOOR INSTALLATION THIS QUOTE IS FOR REMOVING THE TILE FLOOR, FURNISH AND INSTALL 2 1/4X25/32 SECOND OR BETTER MAPLE, SAND, APPLY TWO COATS OF SEAL, REPAINT ALL EXISTING GAME LINES, APPLY TWO COATS HIGH SOLIDS WATER BASE GYM FINISH. FURNISH AND INSTALL VENT COVE BASE AND RAMP THRESHOLDS, MOVE BLEACHERS, AND RAISE BASKETS. THANK YOU FOR THE OPPORTUNITY TO QUOTE THIS PROJECT FOR YOU. CHRIS BAZZOCCO	JOB	1	53794.00	53794.00

X: _____
(Accepted by)

Sub Total	\$53,794.00	
Freight	\$0.00	T o t a l
Misc Charges	\$0.00	
Tax Amount	\$3,227.64	\$57,021.64

MESSAGE

TERMS

Grimes Community Complex Gym Floor Replacement Bids

1.

Sport Construction Midwest \$28,400 (Sport Court)
29049 Prospect Ave.
Adel, Iowa 50003
Bryan Jansen
Phone: 515.987.4484

2.

Phillips Floors \$37,528 (Wood Floor)
2714 North Jefferson Way \$46,335 (TaraFlex – Sport M athletic Floor)
Indianola, Iowa
Matt Phillips
Phone: 515.961.7300

3.

Egan Supply Company \$53,794 (Wood)
13838 Industrial Road
Omaha, NE 68137
Chris Bazzocco
Phone: 402.346.0597

A & W Construction Services, LLC

3905 S.E. Grimes Blvd, Suite H
Grimes, IA 50111-5060
T: 515-422-3343 F: 515-986-3452

Invoice

DATE	INVOICE #
10/27/2021	200729

BILL TO
City Grimes 410 SE Main St Suite 102 Grimes, Iowa 50111

P.O. NO.	TERMS	PROJECT
		CG00101B

DESCRIPTION	AMOUNT
Paint the maroon on the exterior of the building black Remove and replace the damaged wood at the west entry Base bid Grimes City Hall 101 NE Harvey St <i>Work to exterior of city hall. Rotting wood on front exterior replaced & all trim painted</i> <i>Michelle</i>	13,220.00
Thank you for your business.	Total \$13,220.00

A service charge of 1 1/2% per month (18% annual rate) will be added to all invoices not paid in 30 days.

Dave Guthrie

From: tyson@anwcs.com
Sent: Monday, May 17, 2021 4:15 PM
To: Dave Guthrie
Cc: 'Griess & Ginder'
Subject: City Hall exterior work.

Dave,

Good afternoon,

After looking at the exterior work at the city hall we have the following as a scope:

Remove the one 8' existing handrail by the north door.

Install a new concrete step; approximately 4' x 14" and split the rise in half.

Install a new handrail on each side of the one step.

Infill the flat part with handrail as well.

We are trying to match the existing railing as close as possible since Uline does not offer an angled option.

Paint all the red on the building black.

Scrape the old off and/or power wash it prior to painting.

Paint the silver column black to 6' AFF.

Replace some of the rotted wood by the west door to its original configuration.

If more is rotted than we initially saw, we will have to revisit the situation and may need a change order.

Scheduling on the paint may be hit and miss with the weather. Getting complete by the mid-June may be a bit aggressive due to a busy schedule.

Total: \$13,220.00

Let me know as soon as you can for scheduling.

Thank you and have a great day,

Tyson W. Krause
General Manager
A & W Construction Services, LLC
O. 515.986.3412
C. 515.422.3343

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Released by Joe Streck on May 13, 2021

Released

2nd bid on GCG



10052 Justin Drive Ste H • Urbandale, IA 50322 • Phone: 515-850-7501

Dave Guthrie
Phone: 5153309438

101 Northeast Harvey Street
Grimes, IA

Print Date: 10-27-2021

Proposal for Guthrie - 101 Northeast Harvey Street

Throughout the course of estimating a lot of ideas are discussed.

All of the work included in this proposal is listed below.

If it is not listed below, it is not included in this proposal.

Pricing includes design and 3D modeling services

OUR GUARANTEE

Trust our company with your remodeling project, and if you are unhappy for any reason with our service or quality during the first year, *and we can't fix it to industry standards*, we will cheerfully refund 100 percent of your original investment

Items	Price
Unassigned	\$16,294.50
1300 - Demolition	\$357.00
- Remove rotten wood from walkway canopy and front entry overhang	
1310 - Disposal Fees	\$100.00
- Remove and dispose of construction debris	
3110 - Lumber—Framing package	\$300.00
- lumber and materials needed to replace rotten wood in walkway canopy and front entry overhang	
3210 - Framing labor	\$1,190.00
- labor to install new lumber in walkway canopy and front entry overhang where rotten lumber was removed	
3400 - Exterior siding	\$975.00
- material to trim around bottom 4' of front entry columns (Black Steel panels)	
** Only to be used as a reference. Actual cost may vary depending on final design and selection of material	
3410 - Exterior trim labor	\$892.50

- labor to install new trim around front entry columns

4600 - Painting—exterior

\$8,025.00

- paint all "maroon" trim on building black
(around windows and doors, gutters and fascia, trim around walkway canopy, etc.)
material and labor

6400 - Patios, walks

\$4,455.00

- add concrete step to back entrance walkway.
(remove current center section of railing and add concrete step into parking space, add new railing along each side of step)

Total Price: \$16,294.50

Scheduling:

This estimate assumes we have access to your home via a key, lock box, garage code, etc. Due to the nature of our work some things do not always go according to plan and take longer than we anticipate. When we do not have access to the home it can cause unneeded stress for all parties involved.

Payment Terms:

Jobs between \$0-1,000

- Payment due in full prior to project start

Jobs \$1,001 and greater

- Draw terms to be agreed upon prior to project start by HomeWorx and client. Generally, a down payment of 25-50% is required prior to start of the project with additional draws at project milestones. If materials need to be ordered prior to project start a down payment is required before ordering will begin.

**Each invoice payment is due upon receipt. Please be aware that we will charge 1.5% interest per month on late invoices over 10 days.*

Additional Info:

- Your proposal may include the term "Allowance". Allowances are used to give you an idea of your all in cost but actual price will vary based on the materials selected. We try to use a middle of the road estimate based on our experience for these allowances. However, be aware there can be high variability in these prices depending on materials chosen.
- The homeowner may provide HomeWorx with their own material on site. If there are missing materials or the quality of the materials causes additional delay HomeWorx will charge time and material.
- Job will not be moved into scheduling until proposal has been signed and accepted.
- Painting / staining is not included in estimate unless specifically mentioned, to include the filling of any nail holes or caulking.
- All labor and material is figured for finished areas only.

Change Orders:

- Our preference is to limit the scope of work to what is included on the proposal. However, we understand you may want to make changes after the project has begun. In the event of changes during the project a change order will be issued and billed at time and material.
- Payment for change orders is due at time of approval.

What happens next?

- Once you approve the proposal we will move your job into our scheduling queue. Within 1 week of approval we will reach out to you to confirm a schedule for your project based on our crews availability.
- If your project requires a designer or 3D models, we will begin working on these items after the initial proposal has been approved. If you decide to not move forward after the design phase, a design fee will be charged.

Throughout the course of estimating a lot of ideas are discussed. All of the work included in this proposal is listed above. If it is not listed above, it is not included in this proposal.

I confirm that my action here represents my electronic signature and is binding.

Graystone Companies

101 SE Main St
Grimes, IA 50111
5153713430
Troy@graystonecompanies.com



Estimate

ADDRESS

City of Grimes
101 NE Harvey St
Grimes Ia 50111

ESTIMATE # 1063**DATE 06/02/2021****EXPIRATION DATE 06/30/2021**

ACTIVITY	QTY	RATE	AMOUNT
3400 CONCRETE FLATWORK Add step to back loading dock and replace aluminum handrails.	1	5,395.00	5,395.00
4930 Exterior Painting - Labor and Material Replace rotten boards round building. Scrape and paint all burgundy painted material black.	1	9,250.00	9,250.00
4810 Exterior Posts and Columns Material Add 4' metal wainscot to the 2 front pillars.	1	3,900.00	3,900.00

TOTAL**\$18,545.00**

Accepted By

Accepted Date

P.O. No. _____

CITY OF GRIMES

31562

101 N. Harvey, Grimes, IA 50111 phone: 515-986-3036 fax: 515-986-3846

PURCHASE REQUEST/PURCHASE ORDER

Source/Supplier A+W Construction Services, LLC
Name

Address _____

Phone Number/Fax Number _____

ITEMS	QTY	UNIT PRICE	TOTAL
<u>200 729</u>			<u>13,220.00</u>

PURCHASE JUSTIFICATION: Exterior remodel work at
city hall

DEPARTMENT: Admin - Bldg Maint.

LINE ITEM: 001-650-6310

BEGINNING BUDGET BALANCE: _____

ENDING BUDGET BALANCE: _____

PURCHASE REQUESTED BY: _____ DATE: _____
PURCHASE ORDER APPROVAL AND ASSIGNMENT

City Administrator _____

Date _____

Council Approval date: (if over \$10,000) _____

☐ Purchaser's Copy

☐ Vendor's Copy

☐ File Copy

P.O. No. _____

31512

CITY OF GRIMES

101 N. Harvey, Grimes, IA 50111 phone: 515-986-3036 fax: 515-986-3846

PURCHASE REQUEST/PURCHASE ORDER

Source/Supplier Abpe Development + Realty, LLC
Name Mr. Reza Kargarzadeh
4500 Westown Pkwy Ste 277
Address WDM 50264

Phone Number/Fax Number _____

ITEMS	QTY	UNIT PRICE	TOTAL
<u>Dev Agreement</u>		<u>387,000.00</u>	<u>387,000.00</u>

TIF Payment

PAID

PURCHASE JUSTIFICATION: _____

DEPARTMENT: TIF (Development Svc)

LINE ITEM: 125-520-6498

BEGINNING BUDGET BALANCE: _____

ENDING BUDGET BALANCE: _____

PURCHASE REQUESTED BY: Rochelle Williams DATE: 12/30/21

PURCHASE ORDER APPROVAL AND ASSIGNMENT

Jack Anderson res 12/30/21
City Administrator Date

Council Approval date: (if over \$10,000) _____

☐ Purchaser's Copy ☐ Vendor's Copy ☐ File Copy



699 Walnut Street, Suite 2000
Des Moines, IA 50309
Telephone: 515-288-6041
Federal ID. No 42-0643980

December 9, 2021

City of Grimes, Iowa
101 N. Harvey St.
Grimes, IA 50111

Invoice: 287420
Client: 176170
Matter: 0882
Billing Attorney: TIH

INVOICE SUMMARY

For Professional Services Rendered through November 30, 2021

RE: WRA Sewer Project-Sewer Project

PAID

Total Professional Services	\$ 2,272.50
Total Costs	<u> \$.00 </u>
TOTAL CURRENT INVOICE	\$ 2,272.50

328-815-6411

mmw



699 Walnut Street, Suite 2000
Des Moines, IA 50309
Telephone: 515-288-6041
Federal ID. No 42-0643980

December 9, 2021

City of Grimes, Iowa
Grimes City Hall
101 N. Harvey St
Grimes, IA 50111

Invoice: 287417
Client: 176170
Matter: 0001
Billing Attorney: TIH

INVOICE SUMMARY

For Professional Services Rendered through November 30, 2021

RE: Koethe, Lemar - Real Estate Transaction

Total Professional Services	\$ 1,537.50
Total Costs	<u>\$.00</u>
TOTAL CURRENT INVOICE	\$ 1,537.50

Trust Funds Balance \$ 369.04

P A I D

328-815-6740



699 Walnut Street, Suite 2000
Des Moines, IA 50309
Telephone: 515-288-6041
Federal ID. No 42-0643980

December 9, 2021

City of Grimes, Iowa
Grimes City Hall
P. O. Box 457
Grimes, IA 50111

Invoice: 287418
Client: 176170
Matter: 0101
Billing Attorney: TIH

INVOICE SUMMARY

For Professional Services Rendered through November 30, 2021

RE: City Of Grimes - General

Total Professional Services	\$ 6,682.50
Total Costs	<u>\$.00</u>
TOTAL CURRENT INVOICE	\$ 6,682.50

December 28, 2021

Invoice Number: 279679

Federal ID: 42-1378302

Matter: 20632.1

City of Grimes
Jake Anderson
101 NE Harvey Street
Grimes, IA 50111

RE: City of Grimes - Library Construction Manager Contract

FOR PROFESSIONAL SERVICES RENDERED THROUGH November 30, 2021

10/26/21	SMO	Telephone call from Tom Henderson to discuss further assistance with the project;	0.10	25.00
10/29/21	BMB	Communication with Jake Anderson;	0.20	45.00
10/29/21	SMO	E-mail correspondence with Jake Anderson re planning for review of the prime contract;	0.10	25.00
10/31/21	SMO	Reviewed the draft public hearing notice;	0.20	50.00
10/31/21	SMO	Preliminary review of the prime contractor agreement proposed by Weitz;	0.30	75.00
11/01/21	BMB	Prepare for and attend meeting with client;	1.00	225.00
11/01/21	SMO	Analysis of issues to address in the completion of the contract documents;	0.30	75.00
11/02/21	BMB	Attention to contracts for bid;	1.50	337.50
11/02/21	BMB	Prepare for and participate in call with client and consultant and further correspondence regarding contracts with Weitz;	0.40	90.00
11/03/21	BMB	Correspondence regarding project contracts;	0.20	45.00
11/03/21	SMO	Coordination of the specific AIA forms to use in the completion of the contract documents;	0.30	75.00

City of Grimes
Invoice No. 279679

Page 2
December 28, 2021

11/05/21	BMB	Review and revise notice to bidder and correspondence regarding the same;	1.30	292.50
11/05/21	SMO	Reviewed the notice to bidders and provided feedback on final revisions;	0.20	50.00
11/09/21	BMB	Review and revise AIA Contract, Exhibit A, and General Conditions and correspondence with the construction manager regarding the same;	5.00	1,125.00
11/09/21	SMO	Analysis of the insurance requirements and provided feedback on potential revisions;	0.70	175.00
11/09/21	SMO	Analysis of the comments and revisions to the prime contract documents;	0.50	125.00
11/10/21	BMB	Revise exhibit to contract and correspondence with client and CM regarding the same;	0.80	180.00
11/10/21	SMO	Analysis of the final comments and revisions to the prime contract documents;	0.30	75.00
11/11/21	BMB	Review and revise exhibit A and correspondence with construction manager and architect;	0.80	180.00
11/11/21	SMO	Final review of insurance issues for the prime contract;	0.30	75.00
11/11/21	SMO	Prepared instructions for commencement of negotiations with the architect for amendment of the contract to account for the transition to the construction management agreement with Weitz and its impact on the oversight duties of the architect;	0.30	75.00
11/15/21	SMO	Planning for resolution of the remaining contractual issues including revisions to the architect's contract and the general conditions work to be performed by Weitz;	0.30	75.00
11/16/21	BMB	Correspondence with architect regarding contract;	0.10	22.50
11/17/21	SMO	E-mail correspondence with Evan Shaw re plans to revise the architectural contract;	0.10	25.00

City of Grimes
Invoice No. 279679

Page 3
December 28, 2021

11/19/21	BMB	Meeting with Jake to discuss status of project and tour the proposed site;	0.30	67.50
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Summary of Services

Beaman, Bradley M	Shareholder	11.60	225.00	2,610.00	
O'Brien, Sean M	Shareholder	4.00	250.00	1,000.00	
Total Services					\$3,610.00

TOTAL DUE THIS MATTER	\$3,610.00
------------------------------	-------------------

Invoice 21-1006

**TO: Jake Anderson
City Administrator
City of Grimes**

STRATEGIC PLANNING – WORKSHOP

December 20, 2021

Consultation and planning with City Administration, particularly Mayor's interview. 2.0 hours

10/7/21 Final off-site preparation. 2.0 hours

10/12/21 Preparation, conduct Strategic Planning Session 1 for Management Team; organize notes, preparation of revised Leader's Guide Sections - Performance Report 2021, Looking to Grimes's Future, Plan 2021-2026 16.0 hours

10/13/21 Preparation of Section Plan 2021-2026; final preparation for Workshop; conduct Leadership and Strategic Planning Workshop 1 for Mayor and City Council; organize notes; preparation of working draft Strategic Plan 2021-2026 and Action Agenda 2021-2022. 16.0 hours

9/23/21 Preparation of working draft Plan 2021-2026 and Action Agenda 2021-2022, conduct Strategic Planning Session 2 for Management Team; preparation of revised initial draft of Strategic Plan 2021-2026-2035, Action Agenda 2021-2022. 16.0 hours

9/24/21 Preparation of Action Agenda 2021-2022 and Policy Calendar 2021-2022; conduct Leadership and Strategic Planning Workshop 2 for Mayor and City Council; organize note; preparation of Action Agenda 2021-2022 Summary. 12.0 hours

Total: 64.0 hours

\$16,000

TRAVEL EXPENSES: : (The expenses will be billed separately – my scanner is down & I can't get to the receipts – the invoice will have an E after the number for just expenses once sent)

Mileage:

Hotel:

Meals:

Total:

TOTAL:

THANK YOU FOR YOUR BUSINESS!

REMIT TO:

Lyle Sumek Associates, Inc

401 East Las Olas Boulevard Suite 130-591

Fort Lauderdale, FL 33301

Invoice 21-0903

**TO: Jake Anderson
City Administrator
City of Grimes**

STRATEGIC PLANNING – PREPARATION

December 20, 2021

8/1/21-9/30/21 Consultation and planning with City Administration. 3.0 hours

8/26/21 Preparation; conduct background interviews with City Council Members. 5.0 hour

9/1/21 Conduct background interviews with City Council Members. 4.0 hours

9/2/21 Analyze interview data, preparation of Initial Summary. 7.0 hours

9/3/21 Preparation: Leader's Guide 2021 – Working Document. 8.0 hours

Total: 27.0 hours

\$6,750.00

THANK YOU FOR YOUR BUSINESS!

REMIT TO:

**Lyle Sumek Associates, Inc
401 East Las Olas Boulevard Suite 130-591
Fort Lauderdale, FL 33301**

Invoice 21-1007

**TO: Jake Anderson
City Administrator
City of Grimes**

STRATEGIC PLANNING – FINAL REPORTS

STRATEGIC PLANNING - FINAL REPORTS

10/24 & 10/25 Preparation of Final Reports:

- Strategic Plan 2021-2026-2035
- Executive Summary
- Plan in Brief 2021-2022
- Performance Report 2021-2022
- Action Agenda 2021-2022 with Policy Calendar 2021-2022
- Leader's Guide 2021 - Final Report

Total:16.0 hours

\$4,000

THANK YOU FOR YOUR BUSINESS!

REMIT TO:

**Lyle Sumek Associates, Inc
401 East Las Olas Boulevard
Fort Lauderdale, FL 33301**

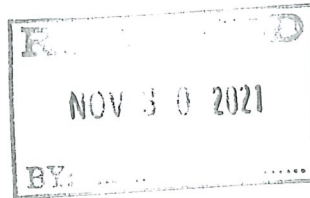


DES MOINES OFFICE
515-283-1000

(Tax Identification No. 41-0223337)

STATEMENT OF ACCOUNT FOR PROFESSIONAL SERVICES

City of Grimes, Iowa
Attn: Rochell Williams, City Clerk
101 NE Harvey Street
Grimes, IA 50111



November 29, 2021
Invoice No. 3709919

Client-Matter No.: 419952-00079
2020 UR Amendment & Admin Internal Advance

For Legal Services Rendered Through October 31, 2021

INVOICE TOTAL

Total For Current Legal Fees	\$4,267.50
Total For Current Invoice	\$4,267.50

For your convenience, please remit payment to the address below or we offer the option of remitting payment electronically by wire transfer. If you have any questions regarding this information, please contact the lawyer you are working with on this project or Dorsey's Accounts Receivable Department at 1-800-861-0760. Thank you.

Mailing Instructions:
Dorsey & Whitney LLP
P.O. Box 1680
Minneapolis, MN 55480-1680

Wire Instructions:
U.S. Bank National Association
800 Nicollet Mall
Minneapolis, MN 55402

(This account is only for Wire/ACH payments)
ABA Routing Number: 091000022
Account Number: 1047-8339-8282
Swift Code: USBKUS44IMT

Please make reference to the invoice number

Service charges are based on rates established by Dorsey & Whitney. A schedule of those rates has been provided and is available upon request. Disbursements and service charges, which either have not been received or processed, will appear on a later statement.

ALL INVOICES ARE DUE 30 DAYS FROM DATE OF INVOICE UNLESS OTHERWISE EXPRESSLY AGREED BY DORSEY & WHITNEY



DES MOINES OFFICE
515-283-1000

(Tax Identification No. 41-0223337)

STATEMENT OF ACCOUNT FOR PROFESSIONAL SERVICES

City of Grimes, Iowa
Attn: Rochell Williams, City Clerk
101 NE Harvey Street
Grimes, IA 50111

November 29, 2021
Invoice No. 3709919

Client-Matter No.: 419952-00079
2020 UR Amendment & Admin Internal Advance

For Legal Services Rendered Through October 31, 2021

Legal services, consultation, research and document preparation for (1) November, 2020 Urban Renewal Plan Amendment; and (2) Internal TIF Loan for Admin Program

Total For Legal Fees	\$4,267.50
-----------------------------	-------------------

Total This Invoice	\$4,267.50
---------------------------	-------------------

Service charges are based on rates established by Dorsey & Whitney. A schedule of those rates has been provided and is available upon request. Disbursements and service charges, which either have not been received or processed, will appear on a later statement.

ALL INVOICES ARE DUE 30 DAYS FROM DATE OF INVOICE UNLESS OTHERWISE EXPRESSLY AGREED BY DORSEY & WHITNEY

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: 2021 Sanitary Sewer Collection System Study
Contractor: Foth Infrastructure & Environment, LLC
Address: 8191 Birchwood Court, Suite L, Johnston, IA 50131
Finance Budget Code: 353-815-6407 **Finance Project #**
Vendor Project or Invoice #: 21G013.01 **PO #**
Original Contract Date: April 27, 2021 **Vendor #** 2972

Date of Council Meeting: December 28, 2021 **PAYMENT REQUEST #** 4
PAYMENT PERIOD: From: October 1, 2021 Through: November 30, 2021

Contract Summary

Original Contract Amount:	\$	214,965.00	
Net change by Change Orders:	\$	-	
Contract Amount to Date: (line 1 ± 2)	\$	214,965.00	
Total completed and stored to date:	\$	101,355.49	
Retainage: % of Completed Work:	\$	-	
Total Earned less Retainage:	\$	101,355.49	
Less previous applications for payment:	\$	59,555.64	
SUBTOTAL	\$		41,799.85

OTHER CHARGES (Attach an itemized list)

CURRENT PAYMENT DUE

Balance to finish, including retainage: \$ 113,609.51

Contract Time Remaining (If applicable) - Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval:

Firm Name

Signature

Date

Engineer / Consultant Approval:

Foth Infrastructure & Environment, LLC

Firm Name

Signature

Date

City of Grimes Staff Approval:

Signature

Date

City of Grimes Council Approval:

Signature

Date

Submit to:

Matt Ahrens, P.E. - City Engineer - Engineering Department

E-mail:

mahrens@grimesiowa.gov

Phone:

(515) 986-4050

Fax:

(515) 986-4480

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	July 27, 2021	\$ 4,983.00
2	September 28, 2021	\$ 19,600.50
3	October 26, 2021	\$ 34,972.14
4	December 28, 2021	
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Previous Applications for Payment

No.	Date	Amount
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TOTAL \$ 59,555.64

Record of Change Orders

No.	Date	Amount
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TOTAL \$ -

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	April 27, 2021
Original Contract Time:	
Added by Change Order:	
Contract Time to Date:	-
Time Used to Date:	
Contract Time Remaining:	-

Invoice

REMIT TO: Foth Infrastructure & Environment, LLC
P.O. Box 8418
Carol Stream, IL 60197-8418

NOTE: Communications concerning disputed debts, including an instrument tendered as full satisfaction of a disputed debt, are to be sent to Foth Infrastructure & Environment, LLC treasurer, 2121 Innovation Court, Suite 100, P.O. Box 5095, De Pere, WI 54115-5095

November 19, 2021

Project No: 0021G013.01

Invoice No: 75243

City of Grimes
City Hall
101 NE Harvey Street
Grimes, IA 50111

Invoice Total USD 21,697.05

Project 0021G013.01 2021 Sanitary Sewer Collection System Study

Professional Services through October 31, 2021

Professional Personnel

	Hours	Rate	Amount
Project Manager IV	12.00	199.00	2,388.00
Project Manager II	10.00	181.00	1,810.00
Project Engineer II	4.50	153.00	688.50
Staff Engineer II	78.00	126.00	9,828.00
Staff Engineer I	1.60	117.00	187.20
Planner II	2.70	135.00	364.50
Lead Technician	4.00	145.00	580.00
Project Administrator II	1.00	98.00	98.00
Totals	113.80		15,944.20
Total Labor			15,944.20

Expenses 5,752.85

Billing Limits

	Current	Prior	To-Date
Total Billings	21,697.05	59,555.64	81,252.69
Limit			214,965.00
Remaining			133,712.31

Total This Invoice USD 21,697.05

Invoice

REMIT TO: Foth Infrastructure & Environment, LLC
P.O. Box 8418
Carol Stream, IL 60197-8418

NOTE: Communications concerning disputed debts, including an instrument
tendered as full satisfaction of a disputed debt, are to be sent to Foth
Infrastructure & Environment, LLC Treasurer, 2121 Innovation
Court, Suite 100, P.O. Box 5095, De Pere, WI 54115-5095

December 17, 2021

Project No: 0021G013.01

Invoice No: 75629

City of Grimes
City Hall
101 NE Harvey Street
Grimes, IA 50111

Invoice Total USD 20,102.80

Project 0021G013.01 2021 Sanitary Sewer Collection System Study

Professional Services through November 30, 2021

Professional Personnel

	Hours	Rate	Amount
Project Manager IV	5.00	199.00	995.00
Project Manager II	1.00	181.00	181.00
Project Engineer II	1.00	153.00	153.00
Staff Engineer II	83.50	126.00	10,521.00
Staff Engineer I	10.40	117.00	1,216.80
Planner II	1.20	135.00	162.00
Construction Manager	7.00	168.00	1,176.00
Project Administrator II	1.00	98.00	98.00
Totals	110.10		14,502.80
Total Labor			14,502.80

Expenses 5,600.00

Billing Limits

	Current	Prior	To-Date
Total Billings	20,102.80	81,252.69	101,355.49
Limit			214,965.00
Remaining			113,609.51

Total This Invoice USD 20,102.80

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: James Street Corridor Study N 27th Street to S 37th Street
Contractor: Foth Infrastructure & Environment, LLC
Address: 8191 Birchwood Court, Suite L, Johnston, IA 50131
Finance Budget Code: 343-210-6407 **Finance Project #**
Vendor Project or Invoice #: 20G021.01 **PO #**
Original Contract Date: August 11, 2020 **Vendor #** 2972

Date of Council Meeting: January 11, 2022 **PAYMENT REQUEST #** 8
PAYMENT PERIOD: From: October 1, 2021 Through: November 30, 2021

Contract Summary

Original Contract Amount:	\$	130,628.00	
Net change by Change Orders:	\$	11,500.00	
Contract Amount to Date: (line 1 ± 2)	\$	142,128.00	
Total completed and stored to date:	\$	137,267.18	
Retainage: 0 % of Completed Work:	\$	-	
Total Earned less Retainage:	\$	137,267.18	
Less previous applications for payment:	\$	130,115.18	
SUBTOTAL	\$		7,152.00

OTHER CHARGES (Attach an itemized list)

CURRENT PAYMENT DUE \$ 7,152.00

Balance to finish, including retainage: \$ 4,860.82

Contract Time Remaining (If applicable) - Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval:

Firm Name

Signature

Date

Engineer / Consultant Approval:

Foth Infrastructure & Environment, LLC

Molly Long

Molly Long
Foth Infrastructure & Environment,
LLC
Molly.Long@Foth.com
2022.01.05 17:19:22-06'00'

Firm Name

1/5/2020

Signature

Date

City of Grimes Staff Approval:

Matt Ahrens

Signature

1-6-22

Date

City of Grimes Council Approval:

Signature

Date

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department

E-mail: mahrens@grimesiowa.gov Phone: (515) 986-4050 Fax: (515) 986-4480

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	November 24, 2020	\$ 14,847.00
2	January 26, 2021	\$ 22,776.32
3	April 27, 2021	\$ 74,409.80
4	July 13, 2021	\$ 7,670.00
5	August 24, 2021	\$ 2,100.00
6	September 28, 2021	\$ 2,927.50
7	November 9, 2021	\$ 5,384.56
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Previous Applications for Payment

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TOTAL \$ 130,115.18

Record of Change Orders

No.	Date	Amount
1	September 28, 2021	\$ 11,500.00
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TOTAL \$ 11,500.00

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	August 11, 2020
Original Contract Time:	
Added by Change Order:	
Contract Time to Date:	-
Time Used to Date:	
Contract Time Remaining:	-

Invoice

REMIT TO: Foth Infrastructure & Environment, LLC
P.O. Box 8418
Carol Stream, IL 60197-8418

*NOTE: Communications concerning disputed debts, including an instrument
tendered as full satisfaction of a disputed debt, are to be sent to Foth
Infrastructure & Environment, LLC treasurer, 2121 Innovation
Court, Suite 100, P.O. Box 5095, De Pere, WI 54115-5095*

December 22, 2021

Project No: 0020G021.01

Invoice No: 75708

City of Grimes
City Hall
101 NE Harvey Street
Grimes, IA 50111

Invoice Total USD 7,152.00

Project 0020G021.01 James Street Corridor Study - S 37th Street to N 27th Street

Project Finance Code: 343-210-6407

Professional Services through November 30, 2021

Professional Personnel

	Hours	Rate	Amount
Lead Project Engineer	.50	190.00	95.00
Project Engineer I	9.00	143.00	1,287.00
Staff Engineer I	46.00	117.00	5,382.00
Lead Technician	2.00	145.00	290.00
Project Administrator II	1.00	98.00	98.00
Totals	58.50		7,152.00
Total Labor			7,152.00

Billing Limits	Current	Prior	To-Date
Total Billings	7,152.00	130,115.18	137,267.18
Limit			142,128.00
Remaining			4,860.82

Total This Invoice USD 7,152.00

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: WRA Connector
Contractor: Veenstra & Kimm, Inc.
Address: 3000 Westown Parkway, West Des Moines, IA 50266
Finance Budget Code: 328-815-6407 **Finance Project #**
Vendor Project or Invoice #: **PO #**
Original Contract Date: February 26, 2019 **Vendor #** 2157

Date of Council Meeting: January 11, 2022 **PAYMENT REQUEST #** 37
PAYMENT PERIOD: From: November 14, 2021 Through: December 11, 2021

Contract Summary

Original Contract Amount:	\$	882,000.00	
Net change by Change Orders:	\$	626,000.00	
Contract Amount to Date: (line 1 ± 2)	\$	1,508,000.00	
Total completed and stored to date:	\$	555,881.00	
Retainage: 0 % of Completed Work:	\$	-	
Total Earned less Retainage:	\$	555,881.00	
Less previous applications for payment:	\$	485,881.00	
SUBTOTAL			\$ 70,000.00

OTHER CHARGES (Attach an itemized list) \$ -

CURRENT PAYMENT DUE \$ 70,000.00

Balance to finish, including retainage: \$ 952,119.00

Contract Time Remaining (If applicable) - Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval:

Firm Name

Signature

Date

Engineer / Consultant Approval:

Veenstra & Kimm, Inc.

Firm Name

Signature

Date

City of Grimes Staff Approval:

Signature

Date

City of Grimes Council Approval:

Signature

Date

Submit to:

Matt Ahrens, P.E. - City Engineer - Engineering Department

E-mail:

mahrens@grimesiowa.gov

Phone: (515) 986-4050

Fax: (515) 986-4480

Date Printed: 1/5/2022

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	April 9, 2019	\$ 3,410.10
2	May 14, 2019	\$ 3,784.00
3	June 11, 2019	\$ 3,084.78
4	July 9, 2019	\$ 4,757.29
5	August 13, 2019	\$ 1,845.40
6	September 10, 2019	\$ 228.91
7	October 8, 2019	\$ 877.32
8	November 12, 2019	\$ 4,026.12
9	December 9, 2019	\$ 9,595.24
10	January 14, 2020	\$ 4,855.90
11	February 11, 2020	\$ 2,699.94
12	March 10, 2020	\$ 1,328.45
13	April 14, 2020	\$ 1,506.55
14	February 11, 2020	\$ 24,359.53
15	March 10, 2020	\$ 10,500.50
16	April 14, 2020	\$ 5,165.23
17	May 12, 2020	\$ 11,490.30
18	June 9, 2020	\$ 6,605.10
19	July 14, 2020	\$ 57,078.16
20	August 11, 2020	\$ 36,812.00
21	September 22, 2020	\$ 45,013.14
22	October 13, 2020	\$ 32,958.72
23	November 10, 2020	\$ 28,597.90
24	December 22, 2020	\$ 11,743.35
25	January 12, 2021	\$ 5,444.50
26	February 9, 2021	\$ 27,474.28
27	March 9, 2021	\$ 11,301.96
28	April 27, 2021	\$ 15,104.50
29	May 11, 2021	\$ 9,751.90
30	June 8, 2021	\$ 17,322.10
31	July 13, 2021	\$ 19,548.00
32	August 10, 2021	\$ 5,586.82
33	September 14, 2021	\$ 11,200.40
34	October 12, 2021	\$ 12,977.06
35	November 9, 2021	\$ 27,432.50

TOTAL \$ 485,881.00

Previous Applications for Payment

No.	Date	Amount
36	December 14, 2021	\$ 10,413.05
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Record of Change Orders

No.	Date	Amount
1	September 22, 2020	\$ -
2	October 27, 2020	\$ 66,000.00
3	December 14, 2021	\$ 560,000.00
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TOTAL \$ 626,000.00

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	February 26, 2019
Original Contract Time:	
Added by Change Order:	
Contract Time to Date:	-
Time Used to Date:	
Contract Time Remaining:	-

**VEENSTRA
& KIMM INC.**
STATEMENT OF PROFESSIONAL SERVICES

City of Grimes
Attn: Matt Ahrens
101 NE Harvey
Grimes, IA 50111

December 17, 2021
Project No: 128107
Invoice No: 24/25

Project Manager H. Veenstra Jr.

Engineering services for WRA Connector - Phase 2 - Design Services:
Professional Services from November 14, 2021 to December 11, 2021
Professional Personnel

	Hours	Rate	Amount
Clerical II	32.50	70.00	2,275.00
Clerical III	8.85	60.00	531.00
Clerical IV	.50	53.00	26.50
Planner I	28.50	117.00	3,334.50
Process Engineer I	90.00	203.00	18,270.00
Engineer I-B	1.50	176.00	264.00
Engineer I-D	146.00	160.00	23,360.00
Engineer III-B	109.50	128.00	14,016.00
Drafter IB	70.00	100.00	7,000.00
Drafter II	7.50	94.00	705.00
Technician II	2.00	86.00	172.00
Totals	496.85		69,954.00
Total Labor			69,954.00

Reimbursable Expenses

Miscellaneous Expense	40.95	
Total Reimbursables	40.95	40.95

Unit Billing

Printing	5.05	
Total Units	5.05	5.05

Billing Limits

	Current	Prior	To-Date
Total Billings	70,000.00	430,000.00	500,000.00
Limit			500,000.00
Adjustment			70,000.00

Total this Invoice \$70,000.00

Billings to Date

	Current	Prior	Total
Labor	69,954.00	406,292.50	476,246.50
Consultant	0.00	3,960.00	3,960.00
Expense	40.95	114.05	155.00
Unit	5.05	19,633.45	19,638.50
Totals	70,000.00	430,000.00	500,000.00

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: Northwest Territory Lift Station and Forced Main Project
Contractor: Veenstra & Kimm, Inc.
Address: 3000 Westown Parkway, West Des Moines, IA 50266
Finance Budget Code: 329-815-6407 **Finance Project #**
Vendor Project or Invoice #: **PO #**
Original Contract Date: April 14, 2020 **Vendor #** 2157

Date of Council Meeting: January 11, 2022 **PAYMENT REQUEST #** 19
PAYMENT PERIOD: From: November 14, 2021 Through: December 11, 2021

Contract Summary

Original Contract Amount:	\$ 4,200.00	
Net change by Change Orders:	\$ 192,950.00	
Contract Amount to Date: (line 1 ± 2)	\$ 197,150.00	
Total completed and stored to date:	\$ 190,744.78	
Retainage: 0 % of Completed Work:	\$ -	
Total Earned less Retainage:	\$ 190,744.78	
Less previous applications for payment:	\$ 182,150.00	
SUBTOTAL		\$ 8,594.78

OTHER CHARGES (Attach an itemized list) \$ -

CURRENT PAYMENT DUE \$ 8,594.78

Balance to finish, including retainage: \$ 6,405.22

Contract Time Remaining (If applicable) - Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval:

Firm Name

Signature Date

Engineer / Consultant Approval: Veenstra & Kimm, Inc.

Firm Name

Signature Date 12/22/2022

City of Grimes Staff Approval: Signature Date 1-5-22

Signature Date

City of Grimes Council Approval: Signature Date

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department

E-mail: mahrens@grimesiowa.gov Phone: (515) 986-4050 Fax: (515) 986-4480

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	June 9, 2020	\$ 4,099.95
2	July 14, 2020	\$ 100.05
3	August 11, 2020	\$ 5,264.00
4	September 22, 2020	\$ 2,287.30
5	October 13, 2020	\$ 5,346.00
6	November 10, 2020	\$ 7,088.00
7	December 22, 2020	\$ 4,495.00
8	January 12, 2021	\$ 34,960.60
9	February 9, 2021	\$ 27,401.95
10	March 9, 2021	\$ 1,107.15
11	April 27, 2021	\$ 4,747.40
12	May 11, 2021	\$ 3,512.98
13	June 8, 2021	\$ 8,051.10
14	July 13, 2021	\$ 10,893.34
15	August 10, 2021	\$ 6,822.00
16	September 14, 2021	\$ 20,680.54
17	October 12, 2021	\$ 23,641.96
18	November 9, 2021	\$ 11,650.68
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Previous Applications for Payment

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TOTAL \$ 182,150.00

Record of Change Orders

No.	Date	Amount
1	June 9, 2020	\$ 69,750.00
2	September 22, 2020	\$ 18,200.00
3	February 9, 2021	\$ 90,000.00
4	December 9, 2021	\$ 15,000.00
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TOTAL \$ 192,950.00

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	April 14, 2020
Original Contract Time:	
Added by Change Order:	
Contract Time to Date:	-
Time Used to Date:	
Contract Time Remaining:	-

**VEENSTRA
& KIMM INC.**
STATEMENT OF PROFESSIONAL SERVICES

City of Grimes
Attn: Matt Ahrens
101 NE Harvey
Grimes, IA 50111

December 17, 2021
Project No: 128114
Invoice No: 9

Project Manager H. Veenstra Jr.

Engineering services for Northwest Territory Lift Station and Force Main - Phase 3 - Construction Services:

Professional Services from November 14, 2021 to December 11, 2021

Professional Personnel

	Hours	Rate	Amount	
Clerical II	.50	70.00	35.00	
Engineer X	9.00	83.00	747.00	
Construction Manager	5.00	180.00	900.00	
Technician I	2.00	93.00	186.00	
Technician III	78.50	79.00	6,201.50	
Totals	95.00		8,069.50	
Total Labor				8,069.50

Unit Billing

Mileage			525.28	
Total Units			525.28	525.28

Billing Limits

	Current	Prior	To-Date	
Total Billings	8,594.78	90,000.00	98,594.78	
Limit			105,000.00	
Remaining			6,405.22	
Total this Invoice				\$8,594.78

Billings to Date

	Current	Prior	Total
Labor	8,069.50	86,706.50	94,776.00
Expense	0.00	1,000.00	1,000.00
Unit	525.28	2,293.50	2,818.78
Totals	8,594.78	90,000.00	98,594.78

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: SE Jacob St. and SE Trail Ridge Rd. Water Main Design and Bidding Services
Contractor: MSA Professional Services, Inc.
Address: 1555 SE Delaware Avenue, Suite F Ankeny, IA 50021
Finance Budget Code: 352-810-6407 **Finance Project #**
Vendor Project or Invoice #: **PO #**
Original Contract Date: March 23, 2021 **Vendor #** 3134

Date of Council Meeting: January 11, 2022 **PAYMENT REQUEST #** 8
PAYMENT PERIOD: From: October 31, 2021 Through: December 11, 2021

Contract Summary

Original Contract Amount:	\$	85,040.00	
Net change by Change Orders:	\$	78,810.00	
Contract Amount to Date: (line 1 ± 2)	\$	163,850.00	
Total completed and stored to date:	\$	142,948.14	
Retainage: 0 % of Completed Work:	\$	-	
Total Earned less Retainage:	\$	142,948.14	
Less previous applications for payment:	\$	113,132.04	
SUBTOTAL	\$	29,816.10	
OTHER CHARGES (Attach an itemized list)	\$	-	
CURRENT PAYMENT DUE	\$	29,816.10	
Balance to finish, including retainage:	\$	20,901.86	

Contract Time Remaining (If applicable) - Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval:

Firm Name
Signature
Date

Engineer / Consultant Approval:

MSA Professional Services, Inc.
Firm Name
Signature
Date 01/02/2022

City of Grimes Staff Approval:

Signature
Date 1-5-22

City of Grimes Council Approval:

Signature
Date

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department
E-mail: mahrens@grimesiowa.gov Phone: (515) 986-4050 Fax: (515) 986-4480

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	May 11, 2021	\$ 26,691.94
2	June 8, 2021	\$ 23,769.70
3	July 13, 2021	\$ 13,654.00
4	September 14, 2021	\$ 12,510.00
5	September 28, 2021	\$ 5,430.00
6	October 26, 2021	\$ 8,658.10
7	November 23, 2021	\$ 22,418.30
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Previous Applications for Payment

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TOTAL \$ 113,132.04

Record of Change Orders

No.	Date	Amount
1	September 14, 2021	\$ 78,810.00
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TOTAL \$ 78,810.00

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	March 23, 2021
Original Contract Time:	
Added by Change Order:	
Contract Time to Date:	-
Time Used to Date:	
Contract Time Remaining:	-



Remit to:
MSA Professional Services, Inc.
1230 South Boulevard
Baraboo, WI 53913

INVOICE

PAYMENT DUE UPON RECEIPT OF INVOICE.
INTEREST AT THE RATE OF 1.5% PER MONTH
ON UNPAID BALANCE WILL BE ADDED TO
YOUR NEXT STATEMENT.

For questions, contact: (800) 362-4505

City of Grimes
410 SE Main Street #102
Grimes, IA 50111

December 21, 2021
Invoice No: R09410008.0 - 3

Project Manager 00-50-203
Client Liaison Nichole Sungren
Nichole Sungren

AMOUNT DUE THIS INVOICE: \$29,816.10

Project R09410008.0 Grimes IA SE Jacob Water Main CRS

Professional Services from October 31, 2021 to December 11, 2021

Description	Contract Amount	Percent Complete	Amount Earned	Previous Invoices	This Invoice
Construction Admin	13,130.00	75.00	9,847.50	6,302.40	3,545.10
Construction Staking	8,260.00	100.00	8,260.00	6,195.00	2,065.00
Constr. Observation	56,300.00	75.00	42,225.00	18,579.00	23,646.00
Post Construction	1,120.00	50.00	560.00	0.00	560.00
Total Fee	78,810.00		60,892.50	31,076.40	29,816.10
Total Fee					29,816.10
AMOUNT DUE THIS INVOICE:					\$29,816.10

For ACH notification, remit to:

ach@msa-ps.com

Account Number: 101065930 Routing Number: 075901590

Bank Information: Baraboo State Bank, 101 3rd Ave., PO Box 50., Baraboo, WI 53913, (608) 356-7703

MSA ENABLES PEOPLE TO POSITIVELY IMPACT THE LIVES OF OTHERS.

We are proud to be a 100% employee-owned firm.

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: North Sports Complex Parking Lot Improvements
Contractor: MSA Professional Services, Inc.
Address: 1555 SE Delaware Avenue, Suite F Ankeny, IA 50021
Finance Budget Code: 347-431-6407 **Finance Project #**
Vendor Project or Invoice #: **PO #**
Original Contract Date: May 11, 2021 **Vendor #** 3134

Date of Council Meeting: January 11, 2022 **PAYMENT REQUEST #** 7
PAYMENT PERIOD: From: October 31, 2021 Through: December 11, 2021

Contract Summary

Original Contract Amount:	\$	45,950.00	
Net change by Change Orders:	\$	33,930.00	
Contract Amount to Date: (line 1 ± 2)	\$		79,880.00
Total completed and stored to date:	\$	78,237.00	
Retainage: 0 % of Completed Work:	\$	-	
Total Earned less Retainage:	\$		78,237.00
Less previous applications for payment:	\$		73,229.50
SUBTOTAL			\$ 5,007.50
OTHER CHARGES (Attach an itemized list)	\$		-
CURRENT PAYMENT DUE			\$ 5,007.50
Balance to finish, including retainage:	\$		1,643.00

Contract Time Remaining (If applicable) - Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval:

Firm Name

Signature

Date

Engineer / Consultant Approval:

MSA Professional Services, Inc.

Firm Name

Signature

01/03/2022

Date

City of Grimes Staff Approval:

Signature

Date

City of Grimes Council Approval:

Signature

Date

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department

E-mail: mahrens@grimesiowa.gov Phone: (515) 986-4050 Fax: (515) 986-4480

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	June 8, 2021	\$ 2,350.00
2	July 13, 2021	\$ 16,230.00
3	September 14, 2021	\$ 19,385.00
4	September 28, 2021	\$ 7,985.00
5	October 26, 2021	\$ 18,038.40
6	November 23, 2021	\$ 9,241.10
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Previous Applications for Payment

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TOTAL \$ 73,229.50

Record of Change Orders

No.	Date	Amount
1	September 14, 2021	\$ 30,930.00
2	October 26, 2021	\$ 3,000.00
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TOTAL \$ 33,930.00

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	May 11, 2021
Original Contract Time:	
Added by Change Order:	
Contract Time to Date:	-
Time Used to Date:	
Contract Time Remaining:	-

**Remit to:**

MSA Professional Services, Inc.
1230 South Boulevard
Baraboo, WI 53913

INVOICE

PAYMENT DUE UPON RECEIPT OF INVOICE.
INTEREST AT THE RATE OF 1.5% PER MONTH
ON UNPAID BALANCE WILL BE ADDED TO
YOUR NEXT STATEMENT.

For questions, contact: (800) 362-4505

City of Grimes
410 SE Main Street #102
Grimes, IA 50111

December 21, 2021

Invoice No: R09410010.0 - 3

Project Manager 00-50-203
Client Liaison Nichole Sungren
Nichole Sungren

AMOUNT DUE THIS INVOICE: \$5,007.50

Project R09410010.0 Grimes IA NS Parking Lot CRS

Professional Services from October 31, 2021 to December 11, 2021

Description	Contract Amount	Percent Complete	Amount Earned	Previous Invoices	This Invoice
Construction Admin	10,590.00	95.00	10,060.50	7,942.50	2,118.00
Construction Staking	8,150.00	100.00	8,150.00	6,927.50	1,222.50
Constr. Observation	11,070.00	95.00	10,516.50	9,409.50	1,107.00
Post Construction	1,120.00	50.00	560.00	0.00	560.00
Parking Lot Revisions	3,000.00	100.00	3,000.00	3,000.00	0.00
Total Fee	33,930.00		32,287.00	27,279.50	5,007.50
Total Fee					5,007.50
AMOUNT DUE THIS INVOICE:					\$5,007.50

For ACH notification, remit to:

ach@msa-ps.com

Account Number: 101065930 Routing Number: 075901590

Bank Information: Baraboo State Bank, 101 3rd Ave., PO Box 50., Baraboo, WI 53913, (608) 356-7703

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APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: SE Jacob Street Water Main
Contractor: Synergy Contracting, LLC.
Address: 108 5th Avenue SW, Altoona, IA 50009
Finance Budget Code: 352-810-6499 **Finance Project #**
Vendor Project or Invoice #: **PO #**
Original Contract Date: August 10, 2021 **Vendor #** 4147

Date of Council Meeting: January 11, 2022 **PAYMENT REQUEST #** 3
PAYMENT PERIOD: From: December 1, 2021 Through: December 31, 2021

Contract Summary

Original Contract Amount:	\$	636,025.00	
Net change by Change Orders:	\$	14,171.35	
Contract Amount to Date: (line 1 ± 2)	\$		650,196.35
 Total completed and stored to date:	\$	609,761.35	
Retainage: 5 % of Completed Work:	\$	30,488.07	
Total Earned less Retainage:	\$		579,273.28
Less previous applications for payment:	\$		436,031.44
SUBTOTAL			\$ 143,241.84
 OTHER CHARGES (Attach an Itemized list)			\$ -
 CURRENT PAYMENT DUE			\$ 143,241.84
 Balance to finish, including retainage:	\$		70,923.07
 Contract Time Remaining (If applicable)		20.50	Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval: Synergy Contracting, LLC.
 Signature: [Signature] Firm Name: _____ Date: 1/4/22

Engineer / Consultant Approval: MSA Professional Services, Inc.
 Signature: [Signature] Firm Name: _____ Date: 01/04/2022

City of Grimes Staff Approval: [Signature] Date: 1-5-22

City of Grimes Council Approval: _____ Date: _____

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department
E-mail: mahrens@grimesiowa.gov **Phone:** (515) 986-4050 **Fax:** (515) 986-4480

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

CONTRACT PRICE DETAIL

CONTRACT PRICE DETAIL											
ITEM NO.	DESCRIPTION (Include Change Order # If Applicable)	UNITS	ORIGINAL PROPOSED QUANTITY	QUANTITY CHANGE (BY CHANGE ORDER)	TOTAL QUANTITY	UNIT PRICE	EXTENDED PRICE	QUANTITY COMPLETE	VALUE OF COMPLETED WORK	REMAINING QUANTITY	PERCENT COMPLETE
2.01	Clearing and Grubbing	LS	1.00		1.00	\$ 5,000.00	\$ 5,000.00	1.00	\$ 5,000.00	-	100.00%
3.01	Trench Compaction Testing	LS	1.00		1.00	\$ 4,620.00	\$ 4,620.00	1.00	\$ 4,620.00	-	100.00%
4.01	Removal of Sanitary Sewer, 10" or Less	LF	10.00		10.00	\$ 21.00	\$ 210.00	-	\$ -	10.00	0.00%
4.02	Removal of Storm Sewer, 36" or Less	LF	66.00		56.00	\$ 21.00	\$ 1,176.00	-	\$ -	56.00	0.00%
4.03	Sanitary Sewer Graily Main, Trenched, C900 PVC, 8 Inch	LF	10.00		10.00	\$ 182.00	\$ 1,820.00	-	\$ -	10.00	0.00%
4.04	Storm Sewer, Trenched, RCP w/Flexible Gasket, 18 Inch	LF	18.00		18.00	\$ 182.00	\$ 3,276.00	-	\$ -	18.00	0.00%
4.05	Storm Sewer, Trenched, RCP w/Flexible Gasket, 30 Inch	LF	10.00		10.00	\$ 294.00	\$ 2,940.00	-	\$ -	10.00	0.00%
4.06	Storm Sewer, Trenched RCP w/Flexible Gasket, 36 Inch	LF	8.00		8.00	\$ 308.00	\$ 2,464.00	-	\$ -	8.00	0.00%
4.07	Storm Sewer, Trenched HDPE, 8 Inch	LF	10.00		10.00	\$ 140.00	\$ 1,400.00	-	\$ -	10.00	0.00%
4.08	Storm Sewer, Trenched, CMP, 12 Inch	LF	10.00		10.00	\$ 154.00	\$ 1,540.00	-	\$ -	10.00	0.00%
5.01	Water Main, Trenched, PVC, 4 Inch	LF	41.00	(41.00)	-	\$ 70.00	\$ -	-	\$ -	-	0.00%
5.02	Water Main, Trenched, PVC, 8 Inch	LF	72.00		72.00	\$ 91.00	\$ 6,552.00	-	\$ -	72.00	0.00%
5.03	Water Main, Trenchless, PVC, 8 Inch	LF	2,740.00		2,740.00	\$ 91.00	\$ 249,340.00	2,740.00	\$ 249,340.00	-	100.00%
5.04	Water Main, Trenchless, PVC, Cased, 8 Inch	LF	70.00		70.00	\$ 420.00	\$ 29,400.00	80.00	\$ 33,600.00	(10.00)	114.29%
5.05	Fitting, Tee, 8 Inch x 4 Inch	EA	1.00	(1.00)	-	\$ 1,015.00	\$ -	1.00	\$ 1,015.00	(1.00)	0.00%
5.06	Fitting, Tee, 8 Inch x 8 Inch	EA	5.00		5.00	\$ 1,280.00	\$ 6,300.00	3.00	\$ 3,780.00	2.00	60.00%
5.07	Fitting, Cross, 8 Inch x 8 Inch	EA	2.00	(1.00)	1.00	\$ 2,380.00	\$ 2,380.00	2.00	\$ 4,760.00	(1.00)	200.00%
5.08	Fitting, Cap, 8 Inch	EA	1.00		1.00	\$ 490.00	\$ 490.00	2.00	\$ 980.00	(1.00)	200.00%
5.09	Fitting, Reducer, 8 Inch x 4 Inch	EA	3.00	(2.00)	1.00	\$ 685.00	\$ 685.00	-	\$ -	1.00	0.00%
5.10	Fitting, Reducing Tee, 8 Inch x 6 Inch x 6 Inch	EA	1.00		1.00	\$ 2,520.00	\$ 2,520.00	1.00	\$ 2,520.00	-	100.00%
5.11	Water Service Stub, Same Side of Street, Copper, 3/4 Inch	EA	16.00	(10.00)	6.00	\$ 1,900.00	\$ 11,400.00	8.00	\$ 11,400.00	-	100.00%
5.12	Water Service Stub, Opposite Side of Street, Copper, 3/4 Inch	EA	13.00	5.00	18.00	\$ 2,400.00	\$ 43,200.00	18.00	\$ 43,200.00	-	100.00%
5.13	Valve, 4 Inch	EA	1.00	(1.00)	-	\$ 1,750.00	\$ -	1.00	\$ 1,750.00	(1.00)	0.00%
5.14	Valve, 8 Inch	EA	16.00	(2.00)	14.00	\$ 2,450.00	\$ 34,300.00	13.00	\$ 31,850.00	1.00	92.86%
5.15	Fire Hydrant Assembly	EA	5.00		5.00	\$ 7,980.00	\$ 39,900.00	5.00	\$ 39,900.00	-	100.00%
5.16	Fire Hydrant Removal	EA	4.00		4.00	\$ 1,400.00	\$ 5,600.00	4.00	\$ 5,600.00	-	100.00%
5.17	Valve Box Removal	EA	6.00		6.00	\$ 420.00	\$ 2,520.00	6.00	\$ 2,520.00	-	100.00%
5.18	Connection to Existing Water Main	EA	11.00	(3.00)	8.00	\$ 4,550.00	\$ 36,400.00	8.00	\$ 36,400.00	-	100.00%
5.19	Flushing Device, Blowoff	EA	4.00		4.00	\$ 3,080.00	\$ 12,320.00	5.00	\$ 15,400.00	(1.00)	125.00%
6.01	Remove & Replace 12" Diameter Intake	EA	1.00		1.00	\$ 5,880.00	\$ 5,880.00	1.00	\$ 5,880.00	-	100.00%
7.01	Removal of Sidewalk, Shared Use Path, or Driveway	SY	120.00		120.00	\$ 14.00	\$ 1,680.00	50.00	\$ 700.00	70.00	41.67%
7.02	Removal of Pavement	SY	505.00		505.00	\$ 14.00	\$ 7,070.00	200.00	\$ 2,800.00	305.00	39.60%
7.03	Sidewalk, PCC 4 Inch Thickness	SY	75.00		75.00	\$ 63.00	\$ 4,725.00	-	\$ -	75.00	0.00%
7.04	Driveway, PCC 6 Inch Thickness	SY	11.00		11.00	\$ 77.00	\$ 847.00	-	\$ -	11.00	0.00%
7.05	Granular Surfacing, 12 Inch Thickness	SY	505.00		505.00	\$ 21.00	\$ 10,605.00	505.00	\$ 10,605.00	-	100.00%
7.06	Full Depth Patch, PCC, Match Existing Thickness	SY	12.00		12.00	\$ 280.00	\$ 3,360.00	-	\$ -	12.00	0.00%
7.07	Remove and Replace Granular Surface	SY	40.00		40.00	\$ 21.00	\$ 840.00	40.00	\$ 840.00	-	100.00%
8.01	Traffic Control	LS	1.00		1.00	\$ 10,000.00	\$ 10,000.00	1.00	\$ 10,000.00	-	100.00%
8.02	Flaggers	EA	10.00		10.00	\$ 1,200.00	\$ 12,000.00	10.00	\$ 12,000.00	-	100.00%
9.01	Hydrant Boring, Bending, Fitting, and Making (BFM), Type 1 with Composite Arched Top(s)	AC	0.15		0.15	\$ 14,500.00	\$ 2,175.00	-	\$ -	0.15	0.00%
9.02	Seeding, Temporary Seeding	AC	0.15		0.15	\$ 2,200.00	\$ 330.00	0.25	\$ 550.00	(0.10)	166.67%
9.03	Intake Protection Device, Installation and Removal	EA	17.00		17.00	\$ 200.00	\$ 3,400.00	17.00	\$ 3,400.00	-	100.00%
9.04	Intake Protection Device, Maintenance	EA	17.00		17.00	\$ 25.00	\$ 425.00	17.00	\$ 425.00	-	100.00%
9.05	Wattle, Installation	LF	1,500.00		1,500.00	\$ 2.00	\$ 3,000.00	1,500.00	\$ 3,000.00	-	100.00%
9.06	Wattle, Removal	LF	1,500.00		1,500.00	\$ 1.00	\$ 1,500.00	1,250.00	\$ 1,250.00	250.00	83.33%
9.07	Stormwater Pollution Prevention Plan (SWPPP) Preparation	LS	1.00		1.00	\$ 1,500.00	\$ 1,500.00	-	\$ -	1.00	0.00%
9.08	Stormwater Pollution Prevention Plan (SWPPP) Management	LS	1.00		1.00	\$ 2,500.00	\$ 2,500.00	-	\$ -	1.00	0.00%
11.01	Mobilization	LS	1.00		1.00	\$ 15,400.00	\$ 15,400.00	1.00	\$ 15,400.00	-	100.00%
11.02	Concrete Washout	LS	1.00		1.00	\$ 4,200.00	\$ 4,200.00	0.75	\$ 3,150.00	0.25	75.00%
11.03	Removal & Salvage of Sign	EA	1.00		1.00	\$ 140.00	\$ 140.00	1.00	\$ 140.00	-	100.00%
11.04	Removal & Reinstallation of Mailbox	EA	3.00		3.00	\$ 140.00	\$ 420.00	3.00	\$ 420.00	-	100.00%
11.05	Maintenance of Postal Services	LS	1.00		1.00	\$ 1,400.00	\$ 1,400.00	1.00	\$ 1,400.00	-	100.00%
	CHANGE ORDER #1				-	\$ -	\$ -	\$ -	\$ -	-	
CO1	Sanitary Sewer Service Repair @ 416/418 SE 2nd St on SE Jacob Street	LS		1.00	1.00	\$ 1,822.70	\$ 1,822.70	1.00	\$ 1,822.70	-	100.00%
	CHANGE ORDER #2										
CO2 1	413 SE Jacob St Sanitary Service Jetting and Televising	LS		1.00	1.00	\$ 401.70	\$ 401.70	1.00	\$ 401.70	-	100.00%
CO2 2	Exploration in Alley for 4" Water Main	LS		1.00	1.00	\$ 3,250.00	\$ 3,250.00	1.00	\$ 3,250.00	-	100.00%
CO2 3	Water Main Hot Tap and Connection at E 1st St	LS		1.00	1.00	\$ 10,516.00	\$ 10,516.00	1.00	\$ 10,516.00	-	100.00%
	CHANGE ORDER #3				-	\$ -	\$ -	\$ -	\$ -	-	
CO3 1	Hydrant Extensions	LS		1.00	1.00	\$ 2,216.50	\$ 2,216.50	1.00	\$ 2,216.50	-	
CO3 2	Water Main Repair Sleeve	LS		1.00	1.00	\$ 1,138.50	\$ 1,138.50	1.00	\$ 1,138.50	-	
CO3 3	6" Water Stop	LS		1.00	1.00	\$ 6,424.00	\$ 6,424.00	1.00	\$ 6,424.00	-	
CO3 4	Water Service Stubs, Opposite Side of Street, Copper, 1 and 2 Inch	LS		1.00	1.00	\$ 16,218.95	\$ 16,218.95	1.00	\$ 16,218.95	-	
CO3 5	Water Service Stub, Same Side of Street, Copper, 1 Inch	LS		1.00	1.00	\$ 2,178.00	\$ 2,178.00	1.00	\$ 2,178.00	-	
					-	\$ -	\$ -	\$ -	\$ -	-	
	STORED MATERIALS				-	\$ -	\$ -	\$ -	\$ -	-	
	Water Main, Trenchless, PVC, 8 Inch	LF			2,520.00	\$ 16.12	\$ 40,622.40	2,520.00	\$ -	-	100.00%
	Water Main and Fittings	LS			1.00	\$ 62,696.26	\$ 62,696.26	1.00	\$ -	-	100.00%
					-	\$ -	\$ -	\$ -	\$ -	-	
					-	\$ -	\$ -	\$ -	\$ -	-	
					-	\$ -	\$ -	\$ -	\$ -	-	

TOTAL CONTRACT AND VALUE OF WORK COMPLETED TO DATE

\$ 643,118.35

\$ 609,761.35

94.81%

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	November 9, 2021	\$ 240,378.27
2	December 14, 2021	\$ 195,653.17
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Previous Applications for Payment

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TOTAL \$ 436,031.44

Record of Change Orders

No.	Date	Amount
1	November 9, 2021	\$ 1,822.70
2	December 14, 2021	\$ (8,827.30)
3	January 11, 2022	\$ 21,175.95
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TOTAL \$ 14,171.35

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	August 10, 2021
Original Contract Time:	80.00
Added by Change Order:	11.50
Contract Time to Date:	91.50
Time Used to Date:	71.00
Contract Time Remaining:	<u>20.50</u>

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: Kennybrook Wetland (Landscaping)
Contractor: Redbud Landscaping, LLC
Address: 1208 E 20th Court, Des Moines, IA 50317
Finance Budget Code: 319-865-6490 **Finance Project #**
Vendor Project or Invoice #: **PO #**
Original Contract Date: June 22, 2021 **Vendor #** 3569

Date of Council Meeting: January 11, 2022 **PAYMENT REQUEST #** 1
PAYMENT PERIOD: From: June 22, 2021 Through: December 3, 2021

Contract Summary

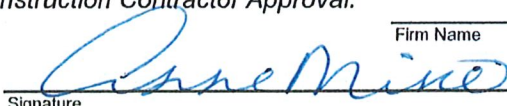
Original Contract Amount:	\$	<u>60,130.50</u>	
Net change by Change Orders:	\$	<u>-</u>	
Contract Amount to Date: (line 1 ± 2)	\$	<u>60,130.50</u>	
Total completed and stored to date:	\$	<u>41,507.50</u>	
Retainage: <u>5</u> % of Completed Work:	\$	<u>2,075.38</u>	
Total Earned less Retainage:	\$	<u>39,432.13</u>	
Less previous applications for payment:	\$	<u>-</u>	
SUBTOTAL	\$		<u>39,432.13</u>

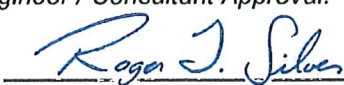
OTHER CHARGES (Attach an itemized list) \$ -
CURRENT PAYMENT DUE \$ 39,432.13

Balance to finish, including retainage: \$ 20,698.38

Contract Time Remaining (If applicable) - WORKING DAYS

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval: Redbud Landscaping, LLC
 Signature:  Firm Name: Redbud Landscaping, LLC Date: 12/13/2021

Engineer / Consultant Approval: Nilles Associates, Inc.
 Signature:  Firm Name: Nilles Associates, Inc. Date: 12/13/2021

City of Grimes Staff Approval: 
 Signature: Date: 1-5-22

City of Grimes Council Approval:
 Signature: Date:

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department
E-mail: mahrens@grimesiowa.gov **Phone:** (515) 986-4050 **Fax:** (515) 986-4480

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

CONTRACT PRICE DETAIL

ITEM NO.	DESCRIPTION (Include Change Order # if Applicable)	UNITS	ORIGINAL PROPOSED QUANTITY	QUANTITY CHANGE (BY CHANGE ORDER)	TOTAL QUANTITY	UNIT PRICE	EXTENDED PRICE	QUANTITY COMPLETE	VALUE OF COMPLETED WORK	REMAINING QUANTITY	PERCENT COMPLETE
2.01	VEGETATION REMOVAL FOR NATIVE SEEDING	AC	0.50		0.50	\$ 3,500.00	\$ 1,750.00	0.50	\$ 1,750.00	-	100.00%
2.02	TURF REMOVAL, PLANTING BED AREAS	SY	384.00		384.00	\$ 5.00	\$ 1,920.00	384.00	\$ 1,920.00	-	100.00%
2.03	AMEND TOPSOIL WITH COMPOST, PLANTING BED AREAS	CY	3.00		3.00	\$ 100.00	\$ 300.00	3.00	\$ 300.00	-	100.00%
8.01	TEMPORARY TRAFFIC CONTROL	LS	1.00		1.00	\$ 900.00	\$ 900.00	-	\$ -	1.00	0.00%
9.01	CONVENTIONAL SEEDING AND FERTILIZING, TYPE 1	AC	0.50		0.50	\$ 2,150.00	\$ 1,075.00	0.50	\$ 1,075.00	-	100.00%
9.02	HYDRAULIC MULCHING, BONDED FIBER MATRIX (BFM)	AC	4.00		4.00	\$ 3,400.00	\$ 13,600.00	4.00	\$ 13,600.00	-	100.00%
9.03	CONVENTIONAL SEEDING, CUSTOM NATIVE DRY-MESIC SEED MIXTURE	AC	2.50		2.50	\$ 2,400.00	\$ 6,000.00	2.50	\$ 6,000.00	-	100.00%
9.04	CONVENTIONAL SEEDING, CUSTOM NATIVE WET-MESIC SEED MIXTURE	AC	1.00		1.00	\$ 2,600.00	\$ 2,600.00	1.00	\$ 2,600.00	-	100.00%
9.05	NATIVE VEGETATION ESTABLISHMENT, 3.5 ACRES	TRIP	6.00		6.00	\$ 1,050.00	\$ 6,300.00	-	\$ -	6.00	0.00%
9.06	SHRUBS AND PERENNIALS, WITH WARRANTY	EA	152.00		152.00	\$ 37.00	\$ 5,624.00	-	\$ -	152.00	0.00%
9.07	SHREDDED CYPRESS MULCH	SY	384.00		384.00	\$ 11.00	\$ 4,224.00	-	\$ -	384.00	0.00%
9.08	IOWA FIELD STONE BOULDERS	TON	5.00		5.00	\$ 315.00	\$ 1,575.00	-	\$ -	5.00	0.00%
9.09	LIMESTONE EDGING	LF	200.00		200.00	\$ 14.00	\$ 2,800.00	200.00	\$ 2,800.00	-	100.00%
9.10	TEMPORARY ROLLED EROSION CONTROL PRODUCT, TYPE 2C	SY	3,600.00		3,600.00	\$ 1.50	\$ 5,400.00	3,600.00	\$ 5,400.00	-	100.00%
9.11	SURFACE ROUGHENING	SY	14,250.00		14,250.00	\$ 0.25	\$ 3,562.50	14,250.00	\$ 3,562.50	-	100.00%
11.01	MOBILIZATION	LS	1.00		1.00	\$ 2,500.00	\$ 2,500.00	1.00	\$ 2,500.00	-	100.00%
					-		\$ -		\$ -	-	0.00%

TOTAL CONTRACT AND VALUE OF WORK COMPLETED TO DATE

\$ 60,130.50\$ 41,507.5069.03%

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

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Previous Applications for Payment

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TOTAL \$ -

Record of Change Orders

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TOTAL \$ -

Contract Time Remaining

Contract Period: WORKING DAYS
 Original Contract Date: June 22, 2021
 Original Contract Time: _____
 Added by Change Order: _____
 Contract Time to Date: -
 Time Used to Date: _____
 Contract Time Remaining: -

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: Grimes Water Main Improvements (ASR to Standpipe)
Contractor: RD McKinney Plumbing and Excavating, Inc.
Address: 515 4th Street, Waukee, IA 50263
Finance Budget Code: 359-810-6499 **Finance Project #**
Vendor Project or Invoice #: 1358 **PO #**
Original Contract Date: August 4, 2021 **Vendor #** 1358

Date of Council Meeting: January 11, 2022 **PAYMENT REQUEST #** 4, Partial Retainage
PAYMENT PERIOD: From: November 20, 2021 Through: December 21, 2021

Contract Summary

Original Contract Amount:	\$	160,863.80	
Net change by Change Orders:	\$	70,775.64	
Contract Amount to Date: (line 1 ± 2)	\$	231,639.44	
Total completed and stored to date:	\$	231,639.44	
Retainage: 0 % of Completed Work:	\$	4,000.00	
Total Earned less Retainage:	\$	227,639.44	
Less previous applications for payment:	\$	220,057.47	
SUBTOTAL	\$	7,581.97	

OTHER CHARGES (Attach an itemized list) \$ -

CURRENT PAYMENT DUE \$ 7,581.97

Balance to finish, including retainage: \$ 4,000.00

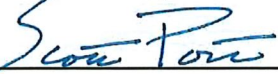
Contract Time Remaining (If applicable) - CALENDAR DAYS

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval: RD McKinney Plumbing and Excavating, Inc.

Signature:  Firm Name: RD McKinney Plumbing and Excavating, Inc. Date: 12/21/21

Engineer / Consultant Approval: McClure Engineering Company

Signature:  Firm Name: McClure Engineering Company Date: 12/21/2021

City of Grimes Staff Approval:  Date: 1-5-22

Signature: _____ Date: _____

City of Grimes Council Approval:

Signature: _____ Date: _____

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department

E-mail: mahrens@grimesiowa.gov **Phone:** (515) 986-4050 **Fax:** (515) 986-4480

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

CONTRACT PRICE DETAIL

ITEM NO.	DESCRIPTION (Include Change Order # if Applicable)	UNITS	ORIGINAL PROPOSED QUANTITY	QUANTITY CHANGE (BY CHANGE ORDER)	TOTAL QUANTITY	UNIT PRICE	EXTENDED PRICE	QUANTITY COMPLETE	VALUE OF COMPLETED WORK	REMAINING QUANTITY	PERCENT COMPLETE
1	Trench Compaction Testing	LS	1.00	(1.00)	-	\$ 1,700.00	\$ -	-	\$ -	-	0.00%
2	Storm Sewer, Remove and Replace, C900 PVC, 12"	LF	22.00		22.00	\$ 250.00	\$ 5,500.00	22.00	\$ 5,500.00	-	100.00%
3	Water Main, Trenched, C900 PVC, 8 in. (Place Only)	LF	40.00	(40.00)	-	\$ 40.00	\$ -	-	\$ -	-	100.00%
4	Water Main, Trenched, DIP, 8 in. (Place Only)	LF	30.00	29.00	59.00	\$ 45.00	\$ 2,655.00	59.00	\$ 2,655.00	-	100.00%
5	Water Main, Trenchless, C900 PVC, 9 in. (Place Only)	LF	261.00	25.00	286.00	\$ 95.00	\$ 27,170.00	286.00	\$ 27,170.00	-	100.00%
6	Water Main, Trenchless, DIP, 8 in. (Place Only)	LF	864.00		864.00	\$ 105.00	\$ 90,720.00	864.00	\$ 90,720.00	-	100.00%
7	Fitting, Reducer, 8" x 6" (Place Only)	EA	1.00		1.00	\$ 215.00	\$ 215.00	1.00	\$ 215.00	-	100.00%
8	Fitting, Tee, 8" x 8" (Place Only)	EA	2.00	(1.00)	1.00	\$ 350.00	\$ 350.00	1.00	\$ 350.00	-	100.00%
9	Fitting, 45 Degree Bend, 8" (Place Only)	EA	3.00	1.00	4.00	\$ 200.00	\$ 800.00	4.00	\$ 800.00	-	100.00%
10	Fitting, 90 Degree Bend, 8" (Place Only)	EA	1.00	-	1.00	\$ 200.00	\$ 200.00	1.00	\$ 200.00	-	100.00%
11	Fitting, Cap, 8" (Place Only)	EA	1.00		1.00	\$ 150.00	\$ 150.00	1.00	\$ 150.00	-	100.00%
12	Water Main Removal	LF	3.00		3.00	\$ 500.00	\$ 1,500.00	3.00	\$ 1,500.00	-	100.00%
13	Valve, Gate, 8" (Place Only)	EA	2.00		2.00	\$ 500.00	\$ 1,000.00	2.00	\$ 1,000.00	-	100.00%
14	Tapping Valve Assembly, 8" (Place Only)	EA	1.00	(1.00)	-	\$ 600.00	\$ -	-	\$ -	-	100.00%
15	Fire Hydrant Assembly (Place Only)	EA	1.00		1.00	\$ 2,500.00	\$ 2,500.00	1.00	\$ 2,500.00	-	100.00%
16	Removal of Sidewalk and Driveway	SY	70.90	106.40	177.30	\$ 22.00	\$ 3,900.60	177.30	\$ 3,900.60	-	100.00%
17	Sidewalk, PCC, 5"	SY		31.70	31.70	\$ 62.00	\$ 1,965.40	31.70	\$ 1,965.40	-	100.00%
18	Driveway, Paved, PCC, 6"	SY		89.00	89.00	\$ 120.00	\$ 10,680.00	89.00	\$ 10,680.00	-	100.00%
19	Full Depth Patches, PCC	SY		189.30	189.30	\$ 130.00	\$ 24,609.00	189.30	\$ 24,609.00	-	100.00%
20	Temporary Traffic Control	LS	1.00	1.19	2.19	\$ 3,500.00	\$ 7,650.00	2.19	\$ 7,650.00	-	100.00%
21	Hydraulic Seeding, Seeding, Fertilizing and Hydromulching (BFM), Type 1	AC	0.50		0.50	\$ 4,000.00	\$ 2,000.00	0.50	\$ 2,000.00	-	100.00%
22	Wattle, Straw, 9-inch	LF	200.00	(200.00)	-	\$ 2.50	\$ -	-	\$ -	-	0.00%
23	Wattle Removal	LF	200.00	(200.00)	-	\$ 0.12	\$ -	-	\$ -	-	0.00%
24	Mobilization	LS	1.00	1.00	2.00	\$ 1,000.00	\$ 2,000.00	2.00	\$ 2,000.00	-	100.00%
25	Concrete Washout	LS	1.00		1.00	\$ 100.00	\$ 100.00	1.00	\$ 100.00	-	100.00%
26	Pothole Investigation	EA	15.00	9.00	24.00	\$ 270.00	\$ 6,480.00	24.00	\$ 6,480.00	-	100.00%
27	Railroad Liability Insurance (Iowa Interstate Railroad)	LS	1.00	(1.00)	-	\$ -	\$ -	-	\$ -	-	100.00%
28	Connection to Standpipe via Overflow Drain Pipe	LS	1.00	(1.00)	-	\$ 15,000.00	\$ -	-	\$ -	-	100.00%
	Extra Work Orders										
29	Insert-A-Valve and Tapping	LS		1.00	1.00	\$ 12,535.00	\$ 12,535.00	1.00	\$ 12,535.00	-	100.00%
30	Relocate and Reinforce Mailbox	LS		1.00	1.00	\$ 250.00	\$ 250.00	1.00	\$ 250.00	-	100.00%
31	Water Main Tee Removal and Repair and Associated Work	LS		1.00	1.00	\$ 8,978.85	\$ 8,978.85	1.00	\$ 8,978.85	-	100.00%
32	Water Main Search, Rock, Valve and Tee Labor at ASR plant	LS		1.00	1.00	\$ 16,930.59	\$ 16,930.59	1.00	\$ 16,930.59	-	100.00%
33	Hydrant Extension Labor	LS		1.00	1.00	\$ 300.00	\$ 300.00	1.00	\$ 300.00	-	100.00%
34	Additional Subgrade Work	LS		1.00	1.00	\$ 500.00	\$ 500.00	1.00	\$ 500.00	-	100.00%
TOTAL CONTRACT AND VALUE OF WORK COMPLETED TO DATE							\$ 231,639.44		\$ 231,639.44		100.00%

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	October 12, 2021	\$ 98,455.15
2	November 9, 2021	\$ 73,825.45
3	December 14, 2021	\$ 47,776.87
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Previous Applications for Payment

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TOTAL \$ 220,057.47

Record of Change Orders

No.	Date	Amount
1	October 12, 2021	\$ 36,192.60
2	December 14, 2021	\$ 34,583.04
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TOTAL \$ 70,775.64

Contract Time Remaining

Contract Period:	CALENDAR DAYS
Original Contract Date:	August 4, 2021
Original Contract Time:	28.00
Added by Change Order:	
Contract Time to Date:	28.00
Time Used to Date:	28.00
Contract Time Remaining:	-

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: Annual Stormwater - Silkwood Area Drainage Improvements
Contractor: On Track Construction, LLC
Address: 1316 6th Street, Suite 109, Nevada, IA 50201
Finance Budget Code: 307-865-6499 **Finance Project #**
Vendor Project or Invoice #: **PO #**
Original Contract Date: September 14, 2021 **Vendor #** 3940

Date of Council Meeting: January 11, 2022 **PAYMENT REQUEST #** 3 (Final)
PAYMENT PERIOD: From: October 23, 2021 Through: November 26, 2021

Contract Summary

Original Contract Amount:	\$	149,160.00	
Net change by Change Orders:	\$	41,671.74	
Contract Amount to Date: (line 1 ± 2)	\$		190,831.74
Total completed and stored to date:	\$	190,831.74	
Retainage: 5 % of Completed Work:	\$	9,541.59	
Total Earned less Retainage:	\$		181,290.15
Less previous applications for payment:	\$		172,474.69
SUBTOTAL	\$		8,815.46

OTHER CHARGES (Attach an itemized list) \$ -

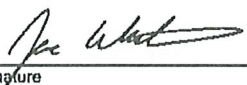
CURRENT PAYMENT DUE \$ 8,815.46

Balance to finish, including retainage: \$ 9,541.59

Contract Time Remaining (If applicable) - Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval: On Track Construction, LLC

Signature:  Firm Name: On Track Construction, LLC Date: 1/2/2022

Engineer / Consultant Approval: Nilles Associates

Signature:  Firm Name: Nilles Associates Date: 1-3-2022

City of Grimes Staff Approval: 

Signature: Date: 1-5-22

City of Grimes Council Approval:

Signature: Date:

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department

E-mail: mahrens@grimesiowa.gov **Phone:** (515) 986-4050 **Fax:** (515) 986-4480

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

CONTRACT PRICE DETAIL

ITEM NO	DESCRIPTION (Include Change Order # If Applicable)	UNITS	ORIGINAL PROPOSED QUANTITY	QUANTITY CHANGE (BY CHANGE ORDER)	TOTAL QUANTITY	UNIT PRICE	EXTENDED PRICE	QUANTITY COMPLETE	VALUE OF COMPLETED WORK	REMAINING QUANTITY	PERCENT COMPLETE
2.01	TOPSOIL, ON-SITE	CY	225	136	361	\$ 34.00	\$ 12,274.00	361.00	\$ 12,274.00	-	100.00%
2.02	COMPOST AMENDED TOPSOIL, ON-SITE 4-IN DEPTH	CY		200	200	\$ 46.23	\$ 9,246.00	200.00	\$ 9,246.00	-	100.00%
2.03	CLEARING AND GRUBBING	UNIT		74.0	74.0	\$ 33.77	\$ 2,498.98	74.00	\$ 2,498.98	-	100.00%
3.01	TRENCH COMPACTION TESTING	LS	1	(1.00)	-	\$ 1,515.00	\$ -	-	\$ -	-	0.00%
4.01	STORM SEWER, TRENCHED, PVC, 10-IN	LF	286	(68)	218	\$ 61.00	\$ 13,298.00	218.00	\$ 13,298.00	-	100.00%
4.02	STORM SEWER, TRENCHED, PVC, 12-IN	LF	728	342	1,070	\$ 64.00	\$ 68,480.00	1,070.00	\$ 68,480.00	-	100.00%
4.03	STORM SEWER, TRENCHED, RCP, 15-IN	LF	176	(176)	-	\$ 85.00	\$ -	-	\$ -	-	0.00%
4.04	PIPE APRON, RCP, 15-INCH DIA	EA	1	(1)	-	\$ 2,600.00	\$ -	-	\$ -	-	0.00%
4.05	PIPE APRON & GUARD, PVC, 12-INCH DIA.	EA		1	1	\$ 464.75	\$ 464.75	1.00	\$ 464.75	-	100.00%
6.01	MANHOLE, SW-401, 48-INCH DIA.	EA	1		1	\$ 3,650.00	\$ 3,650.00	1.00	\$ 3,650.00	-	100.00%
6.02	INTAKE, SW-512, 24-IN	EA	7	3	10	\$ 3,195.00	\$ 31,950.00	10.00	\$ 31,950.00	-	100.00%
9.01	CONVENTIONAL SEEDING, TYPE 1 (PERMANENT LAWN MIXTURE)	AC	1	0.84	1.44	\$ 1,414.00	\$ 2,036.16	1.44	\$ 2,036.16	-	100.00%
9.02	HYDROMULCH	AC	1	0.24	1.44	\$ 3,030.00	\$ 4,363.20	1.44	\$ 4,363.20	-	100.00%
9.03	TREE, TRANSPLANT	EA	3	1	4	\$ 1,010.00	\$ 4,040.00	4.00	\$ 4,040.00	-	100.00%
9.04	WATTLES, STRAW, 9-IN. DIA.	LF	110		110	\$ 5.10	\$ 561.00	110.00	\$ 561.00	-	100.00%
9.05	WATTLES, REMOVAL	LF	110		110	\$ 1.00	\$ 110.00	110.00	\$ 110.00	-	100.00%
9.06	ROCK CHECK DAM	TN	14	(14)	-	\$ 114.00	\$ -	-	\$ -	-	0.00%
9.07	CLASS D REVETMENT	TN	2		2	\$ 305.00	\$ 610.00	2.00	\$ 610.00	-	100.00%
9.08	SILT FENCE OR SILT FENCE DITCH CHECK	LF	150	(150.00)	-	\$ 5.10	\$ -	-	\$ -	-	0.00%
9.09	SILT FENCE OR SILT FENCE DITCH CHECK, REMOVAL	LF	150	(150.00)	-	\$ 1.00	\$ -	-	\$ -	-	0.00%
9.10	STABILIZED CONSTRUCTION ENTRANCE	SY	115		115	\$ 16.60	\$ 1,909.00	115.00	\$ 1,909.00	-	100.00%
9.11	FENCE CROSSING	EA	5		5	\$ 1,582.20	\$ 7,911.00	5.00	\$ 7,911.00	-	100.00%
9.12	CONVENTIONAL SEEDING, TYPE 3	AC		0.54	0.5	\$ 2,750.00	\$ 1,485.00	0.54	\$ 1,485.00	-	100.00%
9.13	CLASS D REVETMENT, REMOVAL	TN		150	150	\$ 20.00	\$ 3,000.00	150.00	\$ 3,000.00	-	100.00%
9.14	TEMPORARY ROLLED EROSION CONTROL PRODUCT (RECP), TYPE 3B	SY		-	-	\$ 6.50	\$ -	-	\$ -	-	0.00%
9.15	CHECK DAM CROSSING	EA		2	2	\$ 395.00	\$ 790.00	2.00	\$ 790.00	-	100.00%
9.16	TEMPORARY FENCING	LF		185	185	\$ 4.66	\$ 862.10	185.00	\$ 862.10	-	100.00%
9.17	TEMPORARY ROLLED EROSION CONTROL PRODUCT (RECP), TYPE 2C	SY		2,607	2,607	\$ 3.85	\$ 10,036.95	2,607.00	\$ 10,036.95	-	100.00%
11.01	MOBILIZATION	LS	1		1	\$ 11,255.60	\$ 11,255.60	1.00	\$ 11,255.60	-	100.00%

TOTAL CONTRACT AND VALUE OF WORK COMPLETED TO DATE

\$ 190,831.74

\$ 190,831.74

100.00%

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	November 9, 2021	\$ 102,124.48
2	December 14, 2021	\$ 70,350.21
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Previous Applications for Payment

No.	Date	Amount
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TOTAL \$ 172,474.69

Record of Change Orders

No.	Date	Amount
1	November 9, 2021	\$ 39,949.13
2	January 11, 2022	\$ 1,722.61
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TOTAL \$ 41,671.74

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	September 14, 2021
Original Contract Time:	25.0
Added by Change Order:	
Contract Time to Date:	25.00
Time Used to Date:	25.00
Contract Time Remaining:	-

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: Annual Stormwater - Silkwood Area Drainage Improvements
Contractor: On Track Construction, LLC
Address: 1316 6th Street, Suite 109, Nevada, IA 50201
Finance Budget Code: 307-865-6499 **Finance Project #**
Vendor Project or Invoice #: **PO #**
Original Contract Date: September 14, 2021 **Vendor #** 3940

Date of Council Meeting: January 11, 2022 **PAYMENT REQUEST #** 4 (Retainage)
PAYMENT PERIOD: From: October 23, 2021 Through: November 26, 2021

Contract Summary

Original Contract Amount:	\$	149,160.00	
Net change by Change Orders:	\$	41,671.74	
Contract Amount to Date: (line 1 ± 2)	\$		190,831.74
Total completed and stored to date:	\$	190,831.74	
Retainage: 0 % of Completed Work:	\$	-	
Total Earned less Retainage:	\$		190,831.74
Less previous applications for payment:	\$		181,290.15
SUBTOTAL	\$		9,541.59

OTHER CHARGES (Attach an itemized list) \$ -

CURRENT PAYMENT DUE \$ **9,541.59**

Balance to finish, including retainage: \$ -

Contract Time Remaining (If applicable) - Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval: On Track Construction, LLC

Signature:  Firm Name: _____ Date: 1/4/2022

Engineer / Consultant Approval: Nilles Associates

Signature:  Firm Name: _____ Date: 1-4-2022

City of Grimes Staff Approval: 

Signature: _____ Date: 1-5-22

City of Grimes Council Approval:

Signature: _____ Date: _____

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department

E-mail: mahrens@grimesiowa.gov **Phone:** (515) 986-4050 **Fax:** (515) 986-4480

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

CONTRACT PRICE DETAIL

ITEM NO.	DESCRIPTION (Include Change Order # if Applicable)	UNITS	ORIGINAL PROPOSED QUANTITY	QUANTITY CHANGE (BY CHANGE ORDER)	TOTAL QUANTITY	UNIT PRICE	EXTENDED PRICE	QUANTITY COMPLETE	VALUE OF COMPLETED WORK	REMAINING QUANTITY	PERCENT COMPLETE
2.01	TOPSOIL, ON-SITE	CY	225	136	361	\$ 34.00	\$ 12,274.00	361.00	\$ 12,274.00	-	100.00%
2.02	COMPOST AMENDED TOPSOIL, ON-SITE 4-IN DEPTH	CY		200	200	\$ 46.23	\$ 9,246.00	200.00	\$ 9,246.00	-	100.00%
2.03	CLEARING AND GRUBBING	UNIT		74.0	74.0	\$ 33.77	\$ 2,498.98	74.00	\$ 2,498.98	-	100.00%
3.01	TRENCH COMPACTION TESTING	LS	1	(1.00)	-	\$ 1,515.00	\$ -	-	\$ -	-	0.00%
4.01	STORM SEWER, TRENCHED, PVC, 10-IN	LF	286	(68)	218	\$ 61.00	\$ 13,298.00	218.00	\$ 13,298.00	-	100.00%
4.02	STORM SEWER, TRENCHED, PVC, 12-IN	LF	728	342	1,070	\$ 64.00	\$ 68,480.00	1,070.00	\$ 68,480.00	-	100.00%
4.03	STORM SEWER, TRENCHED, RCP, 15-IN	LF	176	(176)	-	\$ 85.00	\$ -	-	\$ -	-	0.00%
4.04	PIPE APRON, RCP, 15-INCH DIA	EA	1	(1)	-	\$ 2,600.00	\$ -	-	\$ -	-	0.00%
4.05	PIPE APRON & GUARD, PVC, 12-INCH DIA.	EA		1	1	\$ 464.75	\$ 464.75	1.00	\$ 464.75	-	100.00%
6.01	MANHOLE, SW-401, 48-INCH DIA.	EA	1		1	\$ 3,650.00	\$ 3,650.00	1.00	\$ 3,650.00	-	100.00%
6.02	INTAKE, SW-512, 24-IN	EA	7	3	10	\$ 3,195.00	\$ 31,950.00	10.00	\$ 31,950.00	-	100.00%
9.01	CONVENTIONAL SEEDING, TYPE 1 (PERMANENT LAWN MIXTURE)	AC	1	0.84	1.44	\$ 1,414.00	\$ 2,036.16	1.44	\$ 2,036.16	-	100.00%
9.02	HYDROMULCH	AC	1	0.24	1.44	\$ 3,030.00	\$ 4,363.20	1.44	\$ 4,363.20	-	100.00%
9.03	TREE, TRANSPLANT	EA	3	1	4	\$ 1,010.00	\$ 4,040.00	4.00	\$ 4,040.00	-	100.00%
9.04	WATTLES, STRAW, 9-IN. DIA.	LF	110		110	\$ 5.10	\$ 561.00	110.00	\$ 561.00	-	100.00%
9.05	WATTLES, REMOVAL	LF	110		110	\$ 1.00	\$ 110.00	110.00	\$ 110.00	-	100.00%
9.06	ROCK CHECK DAM	TN	14	(14)	-	\$ 114.00	\$ -	-	\$ -	-	0.00%
9.07	CLASS D REVETMENT	TN	2		2	\$ 305.00	\$ 610.00	2.00	\$ 610.00	-	100.00%
9.08	SILT FENCE OR SILT FENCE DITCH CHECK	LF	150	(150.00)	-	\$ 5.10	\$ -	-	\$ -	-	0.00%
9.09	SILT FENCE OR SILT FENCE DITCH CHECK, REMOVAL	LF	150	(150.00)	-	\$ 1.00	\$ -	-	\$ -	-	0.00%
9.10	STABILIZED CONSTRUCTION ENTRANCE	SY	115		115	\$ 16.60	\$ 1,909.00	115.00	\$ 1,909.00	-	100.00%
9.11	FENCE CROSSING	EA	5		5	\$ 1,582.20	\$ 7,911.00	5.00	\$ 7,911.00	-	100.00%
9.12	CONVENTIONAL SEEDING, TYPE 3	AC		0.54	0.5	\$ 2,750.00	\$ 1,485.00	0.54	\$ 1,485.00	-	100.00%
9.13	CLASS D REVETMENT, REMOVAL	TN		150	150	\$ 20.00	\$ 3,000.00	150.00	\$ 3,000.00	-	100.00%
9.14	TEMPORARY ROLLED EROSION CONTROL PRODUCT (RECP), TYPE 3B	SY		-	-	\$ 6.50	\$ -	-	\$ -	-	0.00%
9.15	CHECK DAM CROSSING	EA		2	2	\$ 395.00	\$ 790.00	2.00	\$ 790.00	-	100.00%
9.16	TEMPORARY FENCING	LF		185	185	\$ 4.66	\$ 862.10	185.00	\$ 862.10	-	100.00%
9.17	TEMPORARY ROLLED EROSION CONTROL PRODUCT (RECP), TYPE 2C	SY		2,607	2,607	\$ 3.85	\$ 10,036.95	2,607.00	\$ 10,036.95	-	100.00%
11.01	MOBILIZATION	LS	1		1	\$ 11,255.60	\$ 11,255.60	1.00	\$ 11,255.60	-	100.00%

TOTAL CONTRACT AND VALUE OF WORK COMPLETED TO DATE

\$ 190,831.74

\$ 190,831.74

100.00%

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	November 9, 2021	\$ 102,124.48
2	December 14, 2021	\$ 70,350.21
3	January 11, 2022	\$ 8,815.46
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Previous Applications for Payment

No.	Date	Amount
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TOTAL \$ 181,290.15

Record of Change Orders

No.	Date	Amount
1	November 9, 2021	\$ 39,949.13
2	January 11, 2022	\$ 1,722.61
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TOTAL \$ 41,671.74

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	September 14, 2021
Original Contract Time:	25.0
Added by Change Order:	
Contract Time to Date:	25.00
Time Used to Date:	25.00
Contract Time Remaining:	-

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: Northwest Territory Lift Station and Force Main
Contractor: On Track Construction, LLC.
Address: 1316 6th Street, Suite 109, Nevada, Iowa 50201
Finance Budget Code: 329-815-6499 **Finance Project #**
Vendor Project or Invoice #: **PO #**
Original Contract Date: January 26, 2021 **Vendor #** 3940

Date of Council Meeting: January 11, 2022*2 **PAYMENT REQUEST #** 9
PAYMENT PERIOD: From: December 1, 2021 Through: December 31, 2021

Contract Summary

Original Contract Amount:	\$	1,652,201.00	
Net change by Change Orders:	\$	32,082.79	
Contract Amount to Date: (line 1 ± 2)	\$	1,684,283.79	
Total completed and stored to date:	\$	1,657,375.82	
Retainage: 5 % of Completed Work:	\$	82,868.79	
Total Earned less Retainage:	\$	1,574,507.03	
Less previous applications for payment:	\$	1,545,495.79	
SUBTOTAL	\$		29,011.24

OTHER CHARGES (Attach an itemized list) \$ -

CURRENT PAYMENT DUE \$ 29,011.24

Balance to finish, including retainage: \$ 109,776.76

Contract Time Remaining (If applicable) - CALENDAR DAYS

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval: On Track Construction, LLC.
Firm Name

Signature: [Signature] Date: 1/3/2022

Engineer / Consultant Approval: Veenstra & Kimm, Inc.
Firm Name

Signature: [Signature] Date: 1/3/22

City of Grimes Staff Approval: [Signature]
Signature Date: 1-5-22

City of Grimes Council Approval:
Signature Date:

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department
E-mail: mahrens@grimesiowa.gov **Phone:** (515) 986-4050 **Fax:** (515) 986-4480

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

CONTRACT PRICE DETAIL

ITEM NO.	DESCRIPTION (Include Change Order # if Applicable)	UNITS	ORIGINAL PROPOSED QUANTITY	QUANTITY CHANGE (BY CHANGE ORDER)	TOTAL QUANTITY	UNIT PRICE	EXTENDED PRICE	QUANTITY COMPLETE	VALUE OF COMPLETED WORK	REMAINING QUANTITY	PERCENT COMPLETE
1	Lift Station		1.00				\$-		\$	-	0.00%
1.1	Clearing & Grubbing	LS	1.00		1.00	\$28,900.00	\$ 28,900.00	1.00	\$ 28,900.00	-	100.00%
1.2	Wet Well Structure Installation	LS	1.00		1.00	\$320,000.00	\$ 320,000.00	1.00	\$ 320,000.00	-	100.00%
1.3	Wet Well Pumps & Piping	LS	1.00		1.00	\$200,000.00	\$ 200,000.00	0.98	\$ 196,000.00	0.02	98.00%
1.4	Valve Vault Structure Installation	LS	1.00		1.00	\$75,000.00	\$ 75,000.00	1.00	\$ 75,000.00	-	100.00%
1.5	Valve Vault Valves & Piping	LS	1.00		1.00	\$50,000.00	\$ 50,000.00	1.00	\$ 50,000.00	-	100.00%
1.6	Meter Manhole Structure Installation	LS	1.00		1.00	\$18,000.00	\$ 18,000.00	1.00	\$ 18,000.00	-	100.00%
1.7	Meter Manhole Meter & Piping	LS	1.00		1.00	\$23,766.00	\$ 23,766.00	1.00	\$ 23,766.00	-	100.00%
1.8	Lift Station Yard Piping	LS	1.00		1.00	\$42,815.00	\$ 42,815.00	1.00	\$ 42,815.00	-	100.00%
1.9	Site Concrete Pads	LS	1.00		1.00	\$30,000.00	\$ 30,000.00	1.00	\$ 30,000.00	-	100.00%
1.11	Site Electrical	LS	1.00		1.00	\$240,000.00	\$ 240,000.00	0.95	\$ 228,000.00	0.05	95.00%
1.11	Control Building	LS	1.00		1.00	\$54,440.00	\$ 54,440.00	1.00	\$ 54,440.00	-	100.00%
2	10" Force Main Open Cut	LF	2,850.00		2,850.00	\$ 31.00	\$ 88,350.00	2,832.99	\$ 87,822.69	17.01	99.40%
3	10" Force Main Directional Drill Bored In Place	LF	480.00		480.00	\$ 142.00	\$ 68,160.00	480.00	\$ 68,160.00	-	100.00%
4	8" Sanitary Sewer Open Cut	LF	3,914.00		3,914.00	\$ 42.00	\$ 164,388.00	3,856.50	\$ 161,973.00	57.50	98.53%
5	18" Sanitary Sewer Open Cut	LF	40.00		40.00	\$ 227.00	\$ 9,080.00	36.00	\$ 8,172.00	4.00	90.00%
6	Drop Connection 8"	EA	1.00		1.00	\$ 8,770.00	\$ 8,770.00	1.00	\$ 8,770.00	-	100.00%
7	Manhole Type SW-301 48"	EA	16.00		16.00	\$ 5,363.00	\$ 85,808.00	16.00	\$ 85,808.00	-	100.00%
8	Air Release Valve & Pit	EA	1.00		1.00	\$ 5,950.00	\$ 5,950.00	1.00	\$ 5,950.00	-	100.00%
9	Inside Drop Connection	EA	1.00		1.00	\$ 6,488.00	\$ 6,488.00	1.00	\$ 6,488.00	-	100.00%
10	Video Inspection - Gravity Sewer	LF	3,954.00		3,954.00	\$ 2.00	\$ 7,908.00	3,892.50	\$ 7,785.00	61.50	98.44%
11	7" PCC Pavement	SY	40.00		40.00		\$ -		\$ -	40.00	0.00%
12	12" Thick Class A Roadstone - Lift Station	SY	360.00		360.00	\$ 23.70	\$ 8,532.00	360.00	\$ 8,532.00	-	100.00%
13	6" Thick Class A Roadstone Access Drive	SY	3,500.00		3,500.00	\$ 9.60	\$ 33,600.00	3,500.00	\$ 33,600.00	-	100.00%
14	Chain Link Fence 6' High	LF	281.00		281.00	\$ 35.00	\$ 9,835.00	281.00	\$ 9,835.00	-	100.00%
15	Chain Link Fence Gate	EA	1.00		1.00	\$ 1,555.00	\$ 1,555.00	1.00	\$ 1,555.00	-	100.00%
16	2" Water Service	LF	2,750.00		2,750.00	\$ 12.60	\$ 34,650.00	2,750.00	\$ 34,650.00	-	100.00%
17	2" Water Corporation	EA	1.00		1.00	\$ 1,113.00	\$ 1,113.00	1.00	\$ 1,113.00	-	100.00%
18	2" Water Shut Off Valve & Box	EA	1.00		1.00	\$ 1,250.00	\$ 1,250.00	1.00	\$ 1,250.00	-	100.00%
19	Freezeless Yard Hydrant	EA	1.00		1.00	\$ 1,060.00	\$ 1,060.00	1.00	\$ 1,060.00	-	100.00%
20	Erosion Control	LS	1.00		1.00	\$ 12,625.00	\$ 12,625.00	0.90	\$ 11,362.50	0.10	90.00%
21	Traffic Control	LS	1.00		1.00	\$ 750.00	\$ 750.00	1.00	\$ 750.00	-	100.00%
22	Construction Staking	LS	1.00		1.00	\$ 8,500.00	\$ 8,500.00	1.00	\$ 8,500.00	-	100.00%
23	Seeding - SUDAS Type 2	AC	9.00		9.00	\$ 1,212.00	\$ 10,908.00	4.32	\$ 5,235.84	4.68	48.00%
35					-		\$ -		\$ -	-	0.00%
36	Stored Materials				-		\$ -		\$ -	-	0.00%
37	Core & Main #N809710 - Sewer Piping	LS	1.00		1.00	\$ 17,133.71	\$ 17,133.71		\$ -	1.00	0.00%
38	Core & Main #N841150 - Fittings, Truss Pipe	LS	1.00		1.00	\$ 13,466.44	\$ 13,466.44		\$ -	1.00	0.00%
39	Core & Main #N881965 - 8" Truss Cap	LS	1.00		1.00	\$ 30.00	\$ 30.00		\$ -	1.00	0.00%
40	American Concrete #14INV0004728 - MH's 7 - 10	LS	1.00		1.00	\$ 11,920.00	\$ 11,920.00	-	\$ -	1.00	0.00%
41	American Concrete #14INV0004727 - MH 2,3,4,	LS	1.00		1.00	\$ 9,015.00	\$ 9,015.00	-	\$ -	1.00	0.00%
42	Electric Pump #0892005-IN	LS	1.00		1.00	\$ 179,970.00	\$ 179,970.00	-	\$ -	1.00	0.00%
43					-		\$ -		\$ -	-	0.00%

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

[illegible]

TOTAL CONTRACT AND VALUE OF WORK COMPLETED TO DATE

\$ 1,915,818.94

\$ 1,657,375.82

-13.49%

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	April 13, 2021	\$ 142,247.21
2	May 11, 2021	\$ 186,829.37
3	June 8, 2021	\$ 252,235.17
4	August 10, 2021	\$ 64,421.64
5	September 14, 2021	\$ 373,578.90
6	October 12, 2021	\$ 225,236.88
7	November 9, 2021	\$ 245,298.70
8	December 14, 2021	\$ 55,647.92
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Previous Applications for Payment

No.	Date	Amount
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TOTAL \$ 1,545,495.79

Record of Change Orders

No.	Date	Amount
1	November 9, 2021	\$ 25,333.08
2	1-11-22	\$ 6,749.71
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TOTAL 32,082.79
\$ 25,333.08
Please update Payment Application Sheet

Contract Time Remaining

Contract Period:	CALENDAR DAYS
Original Contract Date:	January 26, 2021
Original Contract Time:	267.00
Added by Change Order:	
Contract Time to Date:	267.00
Time Used to Date:	247.00
Contract Time Remaining:	-

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: SOUTH SPORTS COMPLEX-IRRIGATIONPROJECT
Contractor: IRRIGATION IOWA LLC
Address: 103 N 5TH AVE, HUXLEY, IA 50124
Finance Budget Code: 357-430-6499 **Finance Project #**
Vendor Project or Invoice #: 2011 **PO #**
Original Contract Date: April 27, 2021 **Vendor #** 4028

Date of Council Meeting: January 11th, 2022 **PAYMENT REQUEST #** 6 (RETAINAGE)
PAYMENT PERIOD: From: October 28th, 2021 Through: January 3rd, 2021

Contract Summary

Original Contract Amount:	\$	174,451.00	
Net change by Change Orders:	\$	5,955.00	
Contract Amount to Date: (line 1 ± 2)	\$	180,406.00	
Total completed and stored to date:	\$	180,406.00	
Retainage: 0 % of Completed Work:	\$	-	
Total Earned less Retainage:	\$	180,406.00	
Less previous applications for payment:	\$	171,385.70	
SUBTOTAL	\$		9,020.30
OTHER CHARGES (Attach an Itemized list)	\$		-
CURRENT PAYMENT DUE	\$		9,020.30
Balance to finish, including retainage:	\$	(0.00)	

Contract Time Remaining (If applicable) - Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval: IRRIGATION IOWA LLC
 Signature: [Signature] Firm Name: IRRIGATION IOWA LLC Date: 1-4-2022
Engineer / Consultant Approval: [Signature] Firm Name: Heritage Landscape Supply Group Date: 1/4/22
City of Grimes Staff Approval: [Signature] Date: 1-5-22
City of Grimes Council Approval: [Signature] Date:
Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department
E-mail: mahrens@grimesiowa.gov **Phone:** (515) 986-4050 **Fax:** (515) 986-4480

Date Printed: 1/4/2022

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

CONTRACT PRICE DETAIL

APPLICATION #8

ITEM NO.	DESCRIPTION (Include Change Order # if Applicable)	UNITS	ORIGINAL PROPOSED QUANTITY	QUANTITY CHANGE (BY CHANGE ORDER)	TOTAL QUANTITY	UNIT PRICE	EXTENDED PRICE	QUANTITY COMPLETE	VALUE OF COMPLETED WORK	REMAINING QUANTITY	PERCENT COMPLETE
1	RAINBIRD ESPXLIVMP CONTROLLER	1	1.00	-	1.00	\$ 1,641.81	\$ 1,641.81	1.00	\$ 1,641.81	-	100.00%
2	RAINBIRD IQ4GUSA CELL CARD	1	1.00	-	1.00	\$ 1,634.14	\$ 1,634.14	1.00	\$ 1,634.14	-	100.00%
3	RAINBIRD RAIN SENSOR	1	1.00	-	1.00	\$ 57.92	\$ 57.92	1.00	\$ 57.92	-	100.00%
4	RAINBIRD SENSOR DECODER	1	1.00	-	1.00	\$ 101.41	\$ 101.41	1.00	\$ 101.41	-	100.00%
5	RAINBIRD SURGE PROTECTORS	7	7.00	-	7.00	\$ 48.85	\$ 341.95	7.00	\$ 341.95	-	100.00%
6	GROUND ROD AND CLAMP	7	7.00	-	7.00	\$ 31.41	\$ 219.84	7.00	\$ 219.84	-	100.00%
7	PAIGE SWITCH	2	2.00	-	2.00	\$ 124.14	\$ 248.28	2.00	\$ 248.28	-	100.00%
8	RAIBIRD 1 1/2" VALVES	44	44.00	-	44.00	\$ 179.63	\$ 7,903.83	44.00	\$ 7,903.83	-	100.00%
9	RAINBIRD 2" VALVE	3	3.00	-	3.00	\$ 223.98	\$ 671.93	3.00	\$ 671.93	-	100.00%
10	1 1/2" BALL VALVE	44	44.00	-	44.00	\$ 12.10	\$ 532.56	44.00	\$ 532.56	-	100.00%
11	2" BALL VALVE	3	3.00	-	3.00	\$ 25.36	\$ 76.08	3.00	\$ 76.08	-	100.00%
12	RAINBIRD QUICK COUPLER	7	7.00	-	7.00	\$ 87.00	\$ 609.03	7.00	\$ 609.03	-	100.00%
13	4" ISOLATION VALVE	4	4.00	-	4.00	\$ 324.03	\$ 1,296.14	4.00	\$ 1,296.14	-	100.00%
14	2 1/2" ISOLATION VALVE	6	6.00	-	6.00	\$ 159.26	\$ 955.55	6.00	\$ 955.55	-	100.00%
15	10" VALVE BOX	17	17.00	-	17.00	\$ 16.78	\$ 285.34	17.00	\$ 285.34	-	100.00%
16	JUMBO VALVE BOX	47	47.00	-	47.00	\$ 60.55	\$ 2,846.03	47.00	\$ 2,846.03	-	100.00%
17	RAINBIRD 5004 PC	34	34.00	-	34.00	\$ 18.18	\$ 618.19	34.00	\$ 618.19	-	100.00%
18	3/4" SWING JOINT	34	34.00	-	34.00	\$ 14.80	\$ 503.10	34.00	\$ 503.10	-	100.00%
19	RAINBIRD 6504 PC	165	165.00	-	165.00	\$ 30.60	\$ 5,049.48	165.00	\$ 5,049.48	-	100.00%
20	RAINBIRD 6504 PC SS	31	31.00	-	31.00	\$ 41.57	\$ 1,288.70	31.00	\$ 1,288.70	-	100.00%
21	1" SWING JOINT	196	196.00	-	196.00	\$ 15.00	\$ 2,940.00	196.00	\$ 2,940.00	-	100.00%
22	1 1/4" PVC	6400	6,400.00	-	6,400.00	\$ 0.41	\$ 2,606.72	6,400.00	\$ 2,606.72	-	100.00%
23	1 1/2" PVC	1980	1,980.00	-	1,980.00	\$ 0.50	\$ 980.30	1,980.00	\$ 980.30	-	100.00%
24	2" PVC	3760	3,760.00	-	3,760.00	\$ 0.70	\$ 2,650.42	3,760.00	\$ 2,650.42	-	100.00%
25	2 1/2" PVC	1700	1,700.00	-	1,700.00	\$ 1.09	\$ 1,851.30	1,700.00	\$ 1,851.30	-	100.00%
26	4" PVC	660	660.00	-	660.00	\$ 2.67	\$ 1,763.52	660.00	\$ 1,763.52	-	100.00%
27	DECODER WIRE	4000	4,000.00	-	4,000.00	\$ 0.35	\$ 1,410.40	4,000.00	\$ 1,410.40	-	100.00%
28	4" PVC FITTINGS	1	1.00	-	1.00	\$ 263.86	\$ 263.86	1.00	\$ 263.86	-	100.00%
29	MISC. VALVE BOX PARTS	1	1.00	-	1.00	\$ 1,264.85	\$ 1,264.85	1.00	\$ 1,264.85	-	100.00%
30	MISC. FITTINGS	1	1.00	-	1.00	\$ 5,100.00	\$ 5,100.00	1.00	\$ 5,100.00	-	100.00%
31	DURA 1" SWING JOINT X BRASS	7	7.00	-	7.00	\$ 41.91	\$ 293.40	7.00	\$ 293.40	-	100.00%
32	IRRIGATION LABOR	1	1.00	-	1.00	\$ 49,834.92	\$ 49,834.92	1.00	\$ 49,834.92	-	100.00%
33	BOND	1	1.00	-	1.00	\$ 3,500.00	\$ 3,500.00	1.00	\$ 3,500.00	-	100.00%
34	MACHINE RENTAL	1	1.00	-	1.00	\$ 5,500.00	\$ 5,500.00	1.00	\$ 5,500.00	-	100.00%
35	SLEEVE MATERIAL	1	1.00	-	1.00	\$ 1,420.00	\$ 1,420.00	1.00	\$ 1,420.00	-	100.00%
36	SLEEVE LABOR	1	1.00	-	1.00	\$ 954.00	\$ 954.00	1.00	\$ 954.00	-	100.00%
37	PUMP STATION	1	1.00	-	1.00	\$ 31,136.00	\$ 31,136.00	1.00	\$ 31,136.00	-	100.00%
38	CONCRETE PAD	1	1.00	-	1.00	\$ 1,000.00	\$ 1,000.00	1.00	\$ 1,000.00	-	100.00%
39	PUMP LABOR	1	1.00	-	1.00	\$ 10,875.00	\$ 10,875.00	1.00	\$ 10,875.00	-	100.00%
40	HUB	1	1.00	-	1.00	\$ 13,355.00	\$ 13,355.00	1.00	\$ 13,355.00	-	100.00%
41	HUB LABOR	1	1.00	-	1.00	\$ 5,030.00	\$ 5,030.00	1.00	\$ 5,030.00	-	100.00%
42	TRAINING	1	1.00	-	1.00	\$ 640.00	\$ 640.00	1.00	\$ 640.00	-	100.00%
43	TRNCH BACKFILL AND COMPACTION	1	1.00	-	1.00	\$ 3,200.00	\$ 3,200.00	1.00	\$ 3,200.00	-	100.00%
44	CHANGE ORDER #1 3" BACKFLOW	1	1.00	-	1.00	\$ 5,955.00	\$ 5,955.00	1.00	\$ 5,955.00	-	100.00%
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75					-	\$ -	\$ -		\$ -	-	0.00%

TOTAL CONTRACT AND VALUE OF WORK COMPLETED TO DATE

\$ 180,406.00

\$ 180,406.00

0.00%

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	June 22, 2021	\$ 39,438.16
2	July 27, 2021	\$ 35,064.15
3	August 24, 2021	\$ 27,868.40
4	September 28, 2021	\$ 34,052.00
5	November 9th, 2021	\$ 34,962.99
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Previous Applications for Payment

No.	Date	Amount
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TOTAL \$ 171,385.70

Record of Change Orders

No.	Date	Amount
1	August 24, 2021	\$ 5,955.00
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TOTAL \$ 5,955.00

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	April 27th, 2021
Original Contract Time:	
Added by Change Order:	
Contract Time to Date:	-
Time Used to Date:	
Contract Time Remaining:	-

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: S James Street and SE 6th Street Temporary Traffic Signal
Contractor: Iowa Signal Inc
Address: 3711 SE Capitol Circle, Grimes, IA 50111
Finance Budget Code: 349-210-6499 **Finance Project #**
Vendor Project or Invoice #: 5047 **PO #**
Original Contract Date: July 13, 2021 **Vendor #** 1546

Date of Council Meeting: January 11, 2022 **PAYMENT REQUEST #** 1
PAYMENT PERIOD: From: August 1, 2021 Through: August 20, 2021

Contract Summary

Original Contract Amount:	\$	49,888.50	
Net change by Change Orders:	\$	-	
Contract Amount to Date: (line 1 ± 2)	\$	49,888.50	
Total completed and stored to date:	\$	49,888.50	
Retainage: 5 % of Completed Work:	\$	2,494.43	
Total Earned less Retainage:	\$	47,394.08	
Less previous applications for payment:	\$	-	
SUBTOTAL			\$ 47,394.08

OTHER CHARGES (Attach an itemized list) \$ -

CURRENT PAYMENT DUE \$ 47,394.08

Balance to finish, including retainage: \$ 2,494.43

Contract Time Remaining (If applicable) - Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval: Iowa Signal Inc

Signature: Heather Lesley Firm Name: _____ Date: 12/15/2021

Engineer / Consultant Approval: Foth Infrastructure & Environment, LLC

Signature: [Signature] Firm Name: _____ Date: 12-14-21

City of Grimes Staff Approval: [Signature]

Signature: _____ Date: 1-5-22

City of Grimes Council Approval: _____

Signature: _____ Date: _____

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department

E-mail: mahrens@grimesiowa.gov **Phone:** (515) 986-4050 **Fax:** (515) 986-4480

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

CONTRACT PRICE DETAIL

ITEM NO.	DESCRIPTION (Include Change Order # if Applicable)	UNITS	ORIGINAL PROPOSED QUANTITY	QUANTITY CHANGE (BY CHANGE ORDER)	TOTAL QUANTITY	UNIT PRICE	EXTENDED PRICE	QUANTITY COMPLETE	VALUE OF COMPLETED WORK	REMAINING QUANTITY	PERCENT COMPLETE
1	Temporary Traffic Signal	LS	1.00		1.00	\$49,888.50	\$ 49,888.50	1.00	\$ 49,888.50	-	100.00%
2					-		\$ -		\$ -	-	0.00%
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73					-		\$ -		\$ -	-	0.00%
74					-		\$ -		\$ -	-	0.00%
75					-		\$ -		\$ -	-	0.00%

TOTAL CONTRACT AND VALUE OF WORK COMPLETED TO DATE

\$ 49,888.50

\$ 49,888.50

0.00%

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
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Previous Applications for Payment

No.	Date	Amount
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TOTAL \$ -

Record of Change Orders

No.	Date	Amount
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TOTAL \$ -

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	July 13, 2021
Original Contract Time:	
Added by Change Order:	
Contract Time to Date:	-
Time Used to Date:	
Contract Time Remaining:	-

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: S James Street and SE 6th Street Temporary Traffic Signal
Contractor: Iowa Signal Inc
Address: 3711 SE Capitol Circle, Grimes, IA 50111
Finance Budget Code: 349-210-6499 **Finance Project #**
Vendor Project or Invoice #: 5047 **PO #**
Original Contract Date: July 13, 2021 **Vendor #** 1546

Date of Council Meeting: January 11, 2022 **PAYMENT REQUEST #** 2 *Retainage*
PAYMENT PERIOD: From: August 1, 2021 Through: August 20, 2021

Contract Summary

Original Contract Amount:	\$	49,888.50	
Net change by Change Orders:	\$	-	
Contract Amount to Date: (line 1 ± 2)	\$	49,888.50	
Total completed and stored to date:	\$	49,888.50	
Retainage: 0 % of Completed Work:	\$	-	
Total Earned less Retainage:	\$	49,888.50	
Less previous applications for payment:	\$	47,394.08	
SUBTOTAL	\$		2,494.42

OTHER CHARGES (Attach an itemized list) \$ -

CURRENT PAYMENT DUE \$ 2,494.42

Balance to finish, including retainage: \$ -

Contract Time Remaining (If applicable) - Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval: Iowa Signal Inc

Signature: *Heather Lesley* Firm Name: _____ Date: 12/15/2021

Engineer / Consultant Approval: Foth Infrastructure & Environment, LLC

Signature: *Jack Williams* Firm Name: _____ Date: 12-14-21

City of Grimes Staff Approval: *Matt Ahrens*

Signature: _____ Date: 1-5-22

City of Grimes Council Approval:

Signature: _____ Date: _____

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department

E-mail: mahrens@grimesiowa.gov Phone: (515) 986-4050 Fax: (515) 986-4480

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

CONTRACT PRICE DETAIL

ITEM NO.	DESCRIPTION (Include Change Order # if Applicable)	UNITS	ORIGINAL PROPOSED QUANTITY	QUANTITY CHANGE (BY CHANGE ORDER)	TOTAL QUANTITY	UNIT PRICE	EXTENDED PRICE	QUANTITY COMPLETE	VALUE OF COMPLETED WORK	REMAINING QUANTITY	PERCENT COMPLETE
1	Temporary Traffic Signal	LS	1.00		1.00	\$49,888.50	\$ 49,888.50	1.00	\$ 49,888.50	-	100.00%
2					-		\$ -		\$ -	-	0.00%
3					-		\$ -		\$ -	-	0.00%
4					-		\$ -		\$ -	-	0.00%
5					-		\$ -		\$ -	-	0.00%
6					-		\$ -		\$ -	-	0.00%
7					-		\$ -		\$ -	-	0.00%
8					-		\$ -		\$ -	-	0.00%
9					-		\$ -		\$ -	-	0.00%
10					-		\$ -		\$ -	-	0.00%
11					-		\$ -		\$ -	-	0.00%
12					-		\$ -		\$ -	-	0.00%
13					-		\$ -		\$ -	-	0.00%
14					-		\$ -		\$ -	-	0.00%
15					-		\$ -		\$ -	-	0.00%
16					-		\$ -		\$ -	-	0.00%
17					-		\$ -		\$ -	-	0.00%
18					-		\$ -		\$ -	-	0.00%
19					-		\$ -		\$ -	-	0.00%
20					-		\$ -		\$ -	-	0.00%
21					-		\$ -		\$ -	-	0.00%
22					-		\$ -		\$ -	-	0.00%
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26					-		\$ -		\$ -	-	0.00%
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28					-		\$ -		\$ -	-	0.00%
29					-		\$ -		\$ -	-	0.00%
30					-		\$ -		\$ -	-	0.00%
31					-		\$ -		\$ -	-	0.00%
32					-		\$ -		\$ -	-	0.00%
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47					-		\$ -		\$ -	-	0.00%
48					-		\$ -		\$ -	-	0.00%
49					-		\$ -		\$ -	-	0.00%
50					-		\$ -		\$ -	-	0.00%
51					-		\$ -		\$ -	-	0.00%
52					-		\$ -		\$ -	-	0.00%
53					-		\$ -		\$ -	-	0.00%
54					-		\$ -		\$ -	-	0.00%
55					-		\$ -		\$ -	-	0.00%
56					-		\$ -		\$ -	-	0.00%
57					-		\$ -		\$ -	-	0.00%
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61					-		\$ -		\$ -	-	0.00%
62					-		\$ -		\$ -	-	0.00%
63					-		\$ -		\$ -	-	0.00%
64					-		\$ -		\$ -	-	0.00%
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66					-		\$ -		\$ -	-	0.00%
67					-		\$ -		\$ -	-	0.00%
68					-		\$ -		\$ -	-	0.00%
69					-		\$ -		\$ -	-	0.00%
70					-		\$ -		\$ -	-	0.00%
71					-		\$ -		\$ -	-	0.00%
72					-		\$ -		\$ -	-	0.00%
73					-		\$ -		\$ -	-	0.00%
74					-		\$ -		\$ -	-	0.00%
75					-		\$ -		\$ -	-	0.00%

TOTAL CONTRACT AND VALUE OF WORK COMPLETED TO DATE

\$ 49,888.50

\$ 49,888.50

0.00%

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	January 11, 2022	\$ 47,394.08
2		
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Previous Applications for Payment

No.	Date	Amount
36		
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TOTAL \$ 47,394.08

Record of Change Orders

No.	Date	Amount
1		
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TOTAL \$ -

Contract Time Remaining

Contract Period: Working Days
Original Contract Date: July 13, 2021
Original Contract Time: _____
Added by Change Order: _____
Contract Time to Date: -
Time Used to Date: _____
Contract Time Remaining: -

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: Kennybrook South Basin Improvements
Contractor: Halbrook Excavating, Inc.
Address: 4807 SE Rio Ct., Ankeny, IA 50021
Finance Budget Code: 319-865-6499 **Finance Project #**
Vendor Project or Invoice #: **PO #**
Original Contract Date: May 25, 2021 **Vendor #** 4120

Date of Council Meeting: January 11, 2022 **PAYMENT REQUEST #** 3 (retainage)
PAYMENT PERIOD: From: September 18, 2021 Through: October 22, 2021

Contract Summary

Original Contract Amount:	\$	<u>500,000.00</u>	
Net change by Change Orders:	\$	<u>(9,985.00)</u>	
Contract Amount to Date: (line 1 ± 2)	\$	<u>490,015.00</u>	
Total completed and stored to date:	\$	<u>490,015.00</u>	
Retainage: <u>0</u> % of Completed Work:	\$	<u>-</u>	
Total Earned less Retainage:	\$	<u>490,015.00</u>	
Less previous applications for payment:	\$	<u>465,514.25</u>	
SUBTOTAL	\$		<u>24,500.75</u>

OTHER CHARGES (Attach an itemized list) \$ -

CURRENT PAYMENT DUE \$ 24,500.75

Balance to finish, including retainage: \$ -

Contract Time Remaining (If applicable) - Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval: Halbrook Excavating, Inc.

 1-4-2022
Signature Firm Name Date

Engineer / Consultant Approval: Nilles Associates

 1-4-2022
Signature Firm Name Date

City of Grimes Staff Approval:

 1-5-22
Signature Date

City of Grimes Council Approval:

Signature Date

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department

E-mail: mahrens@grimesiowa.gov **Phone:** (515) 986-4050 **Fax:** (515) 986-4480

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

CONTRACT PRICE DETAIL

ITEM NO.	DESCRIPTION (Include Change Order # if Applicable)	UNITS	ORIGINAL PROPOSED QUANTITY	QUANTITY CHANGE (BY CHANGE ORDER)	TOTAL QUANTITY	UNIT PRICE	EXTENDED PRICE	QUANTITY COMPLETE	VALUE OF COMPLETED WORK	REMAINING QUANTITY	PERCENT COMPLETE
2.01	TOPSOIL, ON-SITE	CY	2,400		2,400	\$ 10.00	\$ 24,000.00	2,400.00	\$ 24,000.00	-	100.00%
2.02	EXCAVATION, CLASS 10	CY	1,350		1,350	\$ 15.00	\$ 20,250.00	1,350.00	\$ 20,250.00	-	100.00%
2.03	EXCAVATION, CLASS 10, WASTE	CY	7,770		7,770	\$ 14.00	\$ 108,780.00	7,770.00	\$ 108,780.00	-	100.00%
2.04	EXCAVATION, CLASS 13	TON	35	(35.00)	-	\$ 55.00	\$ -	-	\$ -	-	0.00%
2.05	DEWATERING	LS	1		1	\$ 6,500.00	\$ 6,500.00	1.00	\$ 6,500.00	-	100.00%
2.06	REMOVALS (PIPE AND STRUCTURE)	LS	1		1	\$ 1,000.00	\$ 1,000.00	1.00	\$ 1,000.00	-	100.00%
4.01	STORM SEWER, TRENCHED, PVC, 6-INCH	LF	27		27	\$ 40.00	\$ 1,080.00	27.00	\$ 1,080.00	-	100.00%
4.02	TILE LINE ADJUSTMENTS	EA	2		2	\$ 300.00	\$ 600.00	2.00	\$ 600.00	-	100.00%
6.01	INLINE WATER LEVEL CONTROL STRUCTURE	EA	1		1	\$ 2,000.00	\$ 2,000.00	1.00	\$ 2,000.00	-	100.00%
6.02	POND OUTLET STRUCTURE MODIFICATIONS	EA	1		1	\$ 5,500.00	\$ 5,500.00	1.00	\$ 5,500.00	-	100.00%
7.01	SPECIAL SUBGRADE PREPARATION FOR SIDEWALKS	SY	225		225	\$ 3.00	\$ 675.00	225.00	\$ 675.00	-	100.00%
7.02	SIDEWALK, PCC, 4-INCH	SY	17		17	\$ 125.00	\$ 2,125.00	17.00	\$ 2,125.00	-	100.00%
7.03	SIDEWALK, PCC, 5-INCH	SY	176		176	\$ 75.00	\$ 13,200.00	176.00	\$ 13,200.00	-	100.00%
7.04	SIDEWALK ASSURANCE TESTING	LS	1		1	\$ 550.00	\$ 550.00	1.00	\$ 550.00	-	100.00%
7.05	SIDEWALK REMOVAL	SY	17		17	\$ 15.00	\$ 255.00	17.00	\$ 255.00	-	100.00%
8.01	TEMPORARY TRAFFIC CONTROL	LS	1		1	\$ 5,000.00	\$ 5,000.00	1.00	\$ 5,000.00	-	100.00%
9.01	WATTLES, STRAW, 9-INCH	LF	1,500	(1,500.00)	-	\$ 2.00	\$ -	-	\$ -	-	0.00%
9.02	WATTLES, REMOVAL	LF	1,500	(1,500.00)	-	\$ 0.50	\$ -	-	\$ -	-	0.00%
9.03	RIP RAP	TN	54	20.00	74	\$ 85.00	\$ 6,290.00	74.00	\$ 6,290.00	-	100.00%
9.04	SILT FENCE or SILT FENCE DITCH CHECK	LF	110	(110.00)	-	\$ 2.25	\$ -	-	\$ -	-	0.00%
9.05	SILT FENCE or SILT FENCE DITCH CHECK, REMOVAL OF DEVICE	LF	110	(110.00)	-	\$ 1.25	\$ -	-	\$ -	-	0.00%
9.06	STABILIZED CONSTRUCTION ENTRANCE	SY	100		100	\$ 15.00	\$ 1,500.00	100.00	\$ 1,500.00	-	100.00%
9.07	EROSION CONTROL MULCHING, HYDROMULCHING, WOOD CELLULOSE	AC	3.0	(3.00)	-	\$ 1,750.00	\$ -	-	\$ -	-	0.00%
9.08	INLET PROTECTION DEVICE, DROP-IN	EA	1.0	(1.00)	-	\$ 225.00	\$ -	-	\$ -	-	0.00%
9.09	INLET PROTECTION DEVICE, MAINTENANCE	EA	3.0	(3.00)	-	\$ 50.00	\$ -	-	\$ -	-	0.00%
9.10	ARMOR MAT	SY	605		605	\$ 77.00	\$ 46,585.00	605.00	\$ 46,585.00	-	100.00%
11.01	MOBILIZATION	LS	1		1	\$ 24,115.00	\$ 24,115.00	1.00	\$ 24,115.00	-	100.00%
11.02	CONCRETE WASHOUT	LS	1		1	\$ 110.00	\$ 110.00	1.00	\$ 110.00	-	100.00%
11.03	INTERPRETIVE PANEL BASE, 18"	EA	5		5	\$ 950.00	\$ 4,750.00	5.00	\$ 4,750.00	-	100.00%
11.04	PERMATRAK BOARDWALK, 8' WIDE, DRILLED HELICAL PIER FOOTINGS	LS	1		1	\$ 182,000.00	\$ 182,000.00	1.00	\$ 182,000.00	-	100.00%
11.05	SAFETY RAIL; STAINLESS STEEL CABLE STRAND	LF	130		130	\$ 255.00	\$ 33,150.00	130.00	\$ 33,150.00	-	100.00%

TOTAL CONTRACT AND VALUE OF WORK COMPLETED TO DATE

\$ 490,015.00

\$ 490,015.00

100.00%

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	September 28, 2021	\$ 319,285.50
2	November 9, 2021	\$ 146,228.75
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Previous Applications for Payment

No.	Date	Amount
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TOTAL \$ 465,514.25

Record of Change Orders

No.	Date	Amount
1	November 9, 2021	\$ (9,985.00)
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TOTAL \$ (9,985.00)

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	May 25, 2021
Original Contract Time:	40.0
Added by Change Order:	
Contract Time to Date:	40.00
Time Used to Date:	40.00
Contract Time Remaining:	-

CHANGE ORDER FORM



Project Title: Northwest Territory Lift Station and Force Main
Contractor: On Track Construction, LLC.
Address: 1316 6th Street, Suite 109, Nevada, Iowa 50201
Finance Budget Code: 329-815-6499 **Finance Project #** 0
Vendor Project or Invoice #: 0 **PO #** 0
Original Contract Date: January 26, 2021 **Vendor #** 3940

Change Order Number: 2

Change Order Date: January 11, 2022

Purpose of Change Order:

Item #1: 90 tons was used to create a turn-around just outside the lift station entrance to facilitate vehicle turn movements when leaving the lift station site. An additional 31.47 tons was placed at various locations on the entrance road to smooth the surface. **Item #2:** Due to soil conditions geo-grid was placed on the soil before placing the granular surfacing material for the turn-around. This item also includes the labor and equipment costs to complete this work.

Details of Change Order:

ITEM #	DESCRIPTION	UNITS	QUANTITY CHANGE	UNIT PRICE	EXTENDED PRICE
1	3" Class A Roadstone	TONS	121.74	\$ 23.30	\$ 2,836.54
2	Geogrid, Labor, & Equipment	LS	1.00	\$ 3,913.17	\$ 3,913.17
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
10					\$ -

Change Order Number: 2 makes the following adjustments to the contract:

\$ 6,749.71

Contractor Accepted: On Track Construction, LLC.

Signature: [Signature] Firm Name: On Track Construction, LLC.
 Date: 1/3/2022

Engineer Approved: Veenstra & Kimm, Inc.

Signature: [Signature] Firm Name: Veenstra & Kimm, Inc.
 Date: 1/3/22

Owner Accepted: City of Grimes MSA 1-5-22

Signature: _____ Title: _____
 Date: _____

Attest for Owner:

Signature: _____ Title: _____
 Date: _____

Record of Change Orders

#	Date	Amount
Original Contract Amount		\$ 1,652,201.00
1	November 9, 2021	\$ 25,333.08
2	January 11, 2022	\$ 6,749.71
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Revised Contract Amount \$ 1,684,283.79

CITY OF
GRIMES

Date Printed: 1/3/2022

CHANGE ORDER FORM



Project Title: SE Jacob Street Water Main
Contractor: Synergy Contracting, LLC.
Address: 108 5th Avenue SW, Altoona, IA 50009
Finance Budget Code: 352-810-6499 **Finance Project #**
Vendor Project or Invoice #: **PO #**
Original Contract Date: August 10, 2021 **Vendor #** 4147

Change Order Number: 3

Change Order Date: January 11, 2022

Purpose of Change Order:

CO3_1 includes the addition of hydrant extensions to installed hydrants.
 CO3_2 includes the repair sleeve on SE 6th St when the water main could not be shut down for disconnection.
 CO3_3 includes the 6" water stop added in order to operate the water main in order to make disconnection on SE 6th St.
 CO3_4 includes the total cost for two 2-inch and one 1-inch water services installed on the opposite side of street.
 CO3_5 includes the total cost for one 1-inch water service installed on the same side of the street.
 Field verification of installed services. Removed and added incorrect 3/4" services and replaced with appropriate installed service size.
 CO 3 also includes the addition of **6.5 days** to the project's schedule.

Details of Change Order:

ITEM #	DESCRIPTION	UNITS	QUANTITY CHANGE	UNIT PRICE	EXTENDED PRICE
CO3_1	Hydrant Extensions	LS	1.00	\$ 2,216.50	\$ 2,216.50
CO3_2	Water Main Repair Sleeve	LS	1.00	\$ 1,138.50	\$ 1,138.50
CO3_3	6" Water Stop	LS	1.00	\$ 6,424.00	\$ 6,424.00
CO3_4	Water Service Stubs, Opposite Side of Street, Copper, 1 and 2 Inch	LS	1.00	\$ 16,218.95	\$ 16,218.95
CO3_5	Water Service Stub, Same Side of Street, Copper, 1 Inch	LS	1.00	\$ 2,178.00	\$ 2,178.00
5.11	Water Service Stub, Same Side of Street, Copper, 3/4 Inch	EA	(10.00)	\$ 1,900.00	\$ (19,000.00)
5.12	Water Service Stub, Opposite Side of Street, Copper, 3/4 Inch	EA	5.00	\$ 2,400.00	\$ 12,000.00
					\$ -
					\$ -
					\$ -

Change Order Number: 3 makes the following adjustments to the contract: **\$ 21,175.95**

Contractor Accepted: Synergy Contracting, LLC.
 Signature: [Signature] Date: 1/4/22

Engineer Approved: MSA Professional Services, Inc.
 Signature: [Signature] Date: 01/04/2022

Owner Accepted: City of Grimes MSA 1-5-22
 Signature: _____ Title: _____
 Date: _____

Attest for Owner:
 Signature: _____ Title: _____
 Date: _____

Record of Change Orders

#	Date	Amount
Original Contract Amount		\$ 636,025.00
1	November 9, 2021	\$ 1,822.70
2	December 14, 2021	\$ (8,827.30)
3	January 11, 2022	\$ 21,175.95
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Revised Contract Amount \$ 650,196.35



*101 NE Harvey, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846*

AGENDA MEMO

Item No. X
For Meeting of January 11, 2022

AGENDA HEADING: SE Jacob St. Reconstruction and Storm Sewer – MSA Professional Services, Inc. Professional Services Agreement.

SYNOPSIS: The City of Grimes has identified the need for engineering services to design a street reconstruction and storm sewer project along SE Jacob St. The area included in the limits of this project are SE Jacob St. from E 1st St. to SE 6th St. and adjacent side streets disturbed during the recent water main replacement project. The contractor for the water main project has substantially completed most of the work for that project and should have everything wrapped up in early spring. The street reconstruction project will be scheduled for bidding in March, award in April and construction during the early part of the 2022 construction season.

The staff selected MSA Professional Services because of their background in roadway and drainage design and their performance on the SE Jacob Street Water Main project. They also have a great deal of familiarity of this project area due to that water main project, which they designed and provided the construction engineering services.

FISCAL IMPACT: The total fee proposed for the engineering services is a not to exceed amount of \$78,600 based off hourly rates and fixed expenses.

The funding source for this work will be from the line item for this project in the current CIP.

PREVIOUS COUNCIL ACTION(S):

BOARD/COMMISSION ACTION(S):

STAFF/COMMITTEE RECOMMENDATION: The staff has reviewed this Professional Services Agreement and recommends approval by the City Council.

RESOLUTION TO ENTER INTO CONTRACT FOR PROFESSIONAL SERVICES

Grimes Resolution No. 01-0822

WHEREAS, the City of Grimes (Grimes) needs to reconstruct the street surfacing and improve drainage on existing residential streets in poor condition; and,

WHEREAS, the engineering firm of MSA Professional Services, Inc. (Engineers), has substantial experience in roadway and drainage design, and is qualified to provide Mapping & Existing Utility Review, Regional Stormwater Improvement Review, Preliminary Design, Final Design, Bidding Assistance and Project Administration; and,

WHEREAS, Engineers have proposed the attached Standard Professional Services Agreement that has a scope of work to be supplied by the Engineers and compensation to be paid by Grimes for their engineering services related to the street replacement and drainage design; and,

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, that the Mayor is authorized to execute the Standard Professional Services Agreement with the Engineers on behalf of the City of Grimes.

Passed by the City Council of the City of Grimes, Iowa, by of vote of ___to___ on the 11th day of January, 2022, and approved by the Mayor on the 11th day of January, 2022.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk

AGREEMENT FOR PROFESSIONAL CONSULTING SERVICES

SE JACOB ST. RECONSTRUCTION AND STORM SEWER

This Agreement is made and entered into this 11 day of January, 2022, by and between City of Grimes, a municipal corporation, hereinafter referred to as "City," and MSA Professional Services, Inc., party of the second part, hereinafter referred to as "Consultant" as follows:

THE CITY HEREBY AGREES TO RETAIN THE CONSULTANT FOR THE PROJECT AS DESCRIBED IN THIS AGREEMENT AND CONSULTANT AGREES TO PERFORM THE PROFESSIONAL SERVICES AND FURNISH THE NECESSARY DOCUMENTATION FOR THE PROJECT AS GENERALLY DESCRIBED IN THIS AGREEMENT.

1. SCOPE OF SERVICES

Services provided under this Agreement shall be as further described in Attachment 1, Scope of Services.

2. SCHEDULE

The schedule of the professional services to be performed shall conform to the Schedule set forth in Attachment 2. Any deviations from the Schedule shall be approved by the authorized City representative. The City agrees that the Consultant is not responsible for delays arising from a change in the scope of services, a change in the scale of the Project or delays resulting from causes not directly or indirectly related to the actions of the Consultant.

3. COMPENSATION

A. In consideration of the professional services provided herein, the City agrees to pay the Consultant the following sum NOT-TO-EXCEED, excluding any authorized reimbursable expenses, pursuant to the Schedule of Fees set forth in Attachment 3.

I. Basic Services of the Consultant

a. <u>Mapping & Existing Utility Review</u>	<u>\$2,000.00</u>
b. <u>Regional Stormwater Improvement Review</u>	<u>\$5,000.00</u>
c. <u>Preliminary Design Phase</u>	<u>\$42,100.00</u>
d. <u>Final Design Phase</u>	<u>\$15,000.00</u>
e. <u>Bidding Phase</u>	<u>\$4,500.00</u>
f. <u>Project Administration</u>	<u>\$10,000.00</u>

<u>Total</u>	<u>\$78,600.00</u>
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B. The Consultant shall invoice the City monthly for services, any reimbursable expenses and any approved amendments to this Agreement, based upon services actually completed at the time of the invoice. Final payment shall be due and payable within 30

days of the City's acceptance of Consultant's submission of final deliverables in accordance with the Scope of Services.

- C. In consideration of the compensation paid to the Consultant, the Consultant agrees to perform all professional services to the satisfaction of the City by performing the professional services in a manner consistent with that degree of care and skill ordinarily exercised by members of Consultant's profession currently practicing under similar circumstances. If the performance of this Agreement involves the services of others or the furnishing of equipment, supplies, or materials, the Consultant agrees to pay for the same in full.

4. INSURANCE

- A. Consultant understands and agrees that Consultant shall have no right of coverage under any and all existing or future City comprehensive, self or personal injury policies. Consultant shall provide insurance coverage for and on behalf of Consultant that will sufficiently protect Consultant or Consultant's representative(s) in connection with the professional services which are to be provided by Consultant pursuant to this Agreement, including protection from claims for bodily injury, death, property damage, and lost income. Consultant shall provide worker's compensation insurance coverage for Consultant and all Consultant's personnel. Consultant shall file applicable insurance certificates with the City, and shall also provide evidence of the following additional coverage.
- B. The Consultant shall provide evidence of comprehensive general liability coverage and contractual liability insurance by an insurance company licensed to do business in the State of Iowa in the limits of at least \$1,000,000 each personal injury accident and/or death; \$1,000,000 general aggregate personal injury and/or death; and \$1,000,000 for each property damage accident. The evidence shall designate the City as an additional insured, and that it cannot be canceled or materially altered without giving the City at least thirty (30) days written notice by registered mail, return receipt requested.
- C. The Consultant shall also provide evidence of automobile liability coverage in the limits of at least \$1,000,000 bodily injury and property damage combined. The evidence shall designate the City as an additional insured, and that it cannot be cancelled or materially altered without giving the City at least thirty (30) days written notice by registered mail, return receipt requested.
- D. The Consultant shall provide evidence of professional liability insurance, by an insurance company licensed to do business in the State of Iowa, in the limit of \$1,000,000 for claims arising out of the professional liability of the Consultant. The insurance coverage shall not be reduced below these limits and the Consultant will notify the City of any erosion of the Policy Limits due to claims made. The coverage shall be maintained for a period of three (3) years after completion of the project. Consultant shall provide City written notice within five (5) days by registered mail, return receipt requested of the cancellation or material alteration of the professional liability policy.

- E. AGENTS AND SUBCONTRACTORS: The Consultant shall require that any of its consultants, agents and subcontractors who perform work and/or services pursuant to the provisions of this Agreement to meet the same insurance requirements as are required of the Consultant.
- F. ADDITIONAL INSURED & GOVERNMENTAL IMMUNITY: Except for Workers Compensation and Professional Liability, the policies providing the coverages specified in B and C above shall include the City of Grimes as Additional Insured and Governmental Immunities Endorsements.
- G. Failure of Consultant to maintain any of the insurance coverages set forth above shall constitute a material breach of this Agreement.

5. NOTICE

Any notice to the parties required under this agreement shall be in writing, delivered to the person designated below, by United States mail or in hand delivery, at the indicated address unless otherwise designated in writing.

FOR THE CITY:

Name: City of Grimes
Attn: Matt Ahrens, P.E.
Title: City Engineer
Address: 410 SE Main Street, #102
City, State: Grimes, IA 50111

FOR THE CONSULTANT:

Name: MSA Professional Services, Inc.
Attn: Jacob Huck, P.E.
Title: Regional Public Works Manager
Address: 1555 SE Delaware Ave., Suite F
City, State: Ankeny, IA 50021

6. GENERAL COMPLIANCE

In the conduct of the professional services contemplated hereunder, the Consultant shall comply with applicable state, federal, and local law, rules, and regulations and technical standards or specifications issued by the City. Consultant must qualify for and obtain any required licenses prior to commencement of work, including any professional licenses necessary to perform work within the State of Iowa.

7. STANDARD OF CARE

Services provided by the Consultant under this Agreement shall be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances.

8. INDEPENDENT CONTRACTOR

Consultant understands and agrees that the Consultant and Consultant's employees and representatives are not City employees. Consultant shall be solely responsible for payment

of salaries, wages, payroll taxes, unemployment benefits, or any other form of compensation or benefit to Consultant or Consultant's employees, representatives or other personnel performing the professional services specified herein, whether it be of a direct or indirect nature. Further, it is expressly understood and agreed that for such purposes neither Consultant nor Consultant's employees, representatives or other personnel shall be entitled to any City payroll, insurance, unemployment, worker's compensation, retirement, or any other benefits whatsoever.

9. NON-DISCRIMINATION

Consultant will not discriminate against any employee of applicant for employment because of race, color, sex, national origin, religion, age, handicap, or veteran status. Consultant will, where appropriate or required, take affirmative action to ensure that applicants are employed, and that employees are treated, during employment, without regard to their race, color, sex, national origin, religion, age, handicap, or veteran status. Consultant will cooperate with the City in using Consultant's best efforts to ensure that Disadvantaged Business Enterprises are afforded the maximum opportunity to compete for subcontracts of work under this Agreement.

10. HOLD HARMLESS

Consultant agrees, to the fullest extent permitted by law, to indemnify and hold harmless the City, its officers, agents, and employees (collectively, City) against all damages, liabilities, judgements or costs, including reasonable investigative fees, attorney's fees, and court costs, to the extent caused by the Consultant's negligent acts, errors or omissions in the performance of professional services under this Agreement and those of its subcontractors, or anyone for whom Consultant is legally liable.

11. ASSIGNMENT

Consultant shall not assign or otherwise transfer this Agreement or any right or obligations therein without first receiving prior written consent of the City.

12. APPROPRIATION OF FUNDS

The funds appropriated for this Agreement are equal to or exceed the compensation to be paid to Consultant. The City's continuing obligations under this Agreement may be subject to appropriation of funding by the City Council. In the event that sufficient funding is not appropriated in whole or in part for continued performance of the City's obligations under this Agreement, or if appropriated funding is not expended due to City spending limitations, the City may terminate this Agreement without further compensation to the Consultant. To the greatest extent allowed by law, the City shall compensate Consultant as provided in Section 18(B) of this Agreement.

13. AUTHORIZED AMENDMENTS TO AGREEMENT

- A. The Consultant and the City acknowledge and agree that no amendment to this Agreement or other form, order or directive may be issued by the City which requires additional compensable work to be performed if such work causes the aggregate amount payable under the amendment, order or directive to exceed the amount appropriated for this Agreement as listed in Section 3, above, unless the Consultant has been given a written assurance by the City that lawful appropriation to cover the costs of the additional work has been made.
- B. The Consultant and the City further acknowledge and agree that no amendment to this Agreement or other form, order or directive which requires additional compensable work to be performed under this Agreement shall be issued by the City unless funds are available to pay such additional costs, and the Consultant shall not be entitled to any additional compensation for any additional compensable work performed under this Agreement. The Consultant expressly waives any right to additional compensation, whether in law or equity, unless prior to commencing the additional work the Consultant was given a written amendment, order or directive describing the additional compensable work to be performed and setting forth the amount of compensation to be paid, such amendment, order or directive to be signed by the authorized City representative. It is the Consultant's sole responsibility to know, determine, and ascertain the authority of the City representative signing any amendment, directive or order.

14. OWNERSHIP OF CONSULTING DOCUMENTS

All sketches, tracings, plans, specifications, reports, and other data prepared under this Agreement shall become the property of the City; a reproducible set shall be delivered to the City at no additional cost to the City upon completion of the plans or termination of the services of the Consultant. All drawings and data shall be transmitted in a durable material, with electronic files provided when feasible to do so. The Consultant's liability for use of the sketches, tracings, plans, specifications, reports, and other data prepared under this Agreement shall be limited to the Project.

15. INTERPRETATION

No amendment or modification of this Agreement shall be valid unless expressed in writing and executed by the parties hereto in the same manner as the execution of the Agreement. This is a completely integrated Agreement and contains the entire agreement of the parties; any prior written or oral agreements shall be of no force or effect and shall not be binding upon either party. The laws of the State of Iowa shall govern and any judicial action under the terms of this Agreement shall be exclusively within the jurisdiction of the district court for Polk County, Iowa.

16. COMPLIANCE WITH FEDERAL LAW

To the extent any federal appropriation has or will be provided for the Project, or any federal requirement is imposed on the Project, Consultant agrees that Consultant will comply with all relevant laws, rules and regulations imposed on City and/or Consultant necessary for receipt of the federal appropriation. Consultant shall provide appropriate certification regarding Consultant's compliance.

17. SOLICITATION AND PERFORMANCE

- A. The Consultant warrants that it has not employed or retained any company or person, other than a bona fide employee working for the Consultant, to solicit or secure this Agreement, and that the Consultant has not paid or agreed to pay any company or person other than a bona fide employee, any fee, commission, percentage, brokerage fee, gift or contingent fee.
- B. The Consultant shall not engage the services of any person or persons in the employ of the City at the time of commencing such services without the written consent of the City.

18. SUSPENSION AND TERMINATION OF AGREEMENT

- A. The right is reserved by the City to suspend this Agreement at any time. Such suspension may be affected by the City giving written notice to the Consultant, and shall be effective as of the date established in the suspension notice. Payment for Consultant's services shall be made by the City for services performed to the date established in the suspension notice. Should the City reinstate the work after notice of suspension, such reinstatement may be accomplished by thirty (30) days written notice within a period of six (6) months after such suspension, unless this period is extended by written consent of the Consultant. If the contract is not reinstated within six (6) months of suspension, it will be considered terminated, and the City will be under no obligation to make further payment under the Agreement.
- B. Upon ten (10) days written notice to the Consultant, the City may terminate the Agreement, if in the City's sole judgement, it is found that reasons beyond the control of either the City or Consultant make it impossible or against the City's interest to complete the Agreement. In such case, the Consultant shall have no claims against the City except for the value of the work performed up to the date the Agreement is terminated.
- C. The City may also terminate this Agreement at any time if it is found that the Consultant has violated any material term or condition of this Agreement or that Consultant has failed to maintain workers' compensation insurance or other insurance provided for in this Agreement. In the event of such default by the Consultant, the City may give ten (10) days written notice to the Consultant of the City's intent to terminate the Agreement. Consultant shall have ten (10) days from notification to remedy the conditions constituting the default.

- D. In the event that this Agreement is terminated in accordance with paragraph C of this section, the City may take possession of any work and may complete any work by whatever means the City may select. The cost of completing said work shall be deducted from the balance which would have been due to the Consultant had the Agreement not been terminated and work completed in accordance with contract documents.
- E. The Consultant may terminate this Agreement if it is found that the City has violated any material term or condition of this Agreement. In the event of such default by the City, the Consultant shall give ten (10) days written notice to the City of the Consultant's intent to terminate the Agreement. City shall have ten (10) days from notification to remedy the conditions constituting the default.

19. TAXES

The Consultant shall pay all sales and use taxes required to be paid to the State of Iowa on the work covered by this Agreement. If requested by the City, the Consultant shall execute and deliver and shall cause any sub-consultant or subcontractor to execute and deliver to the City certificates as required to permit the City to make application for refunds of said sales and use taxes as applicable. The City is a municipal corporation and not subject to state and local tax, use tax, or federal excise taxes.

20. SEVERABILITY

If any portion of this Agreement is held invalid or unenforceable by a court of competent jurisdiction, the remaining portions of this Agreement shall continue in full force and effect.

21. DISPUTE RESOLUTION

Should a dispute or conflict arise between the City and the Consultant during the design and construction of the Project, or following the completion of the Project, the City and the Consultant agree to submit the issues to formal non-binding mediation prior to exercising their right to commence litigation in a court of law. The parties shall each bear their own attorneys' fees, costs and expenses during mediation. The cost of the mediator shall be shared equally by the parties.

If a suit, action, arbitration or other legal proceeding is instituted in connection with any controversy arising out of this Agreement or to interpret or enforce any rights under this Agreement, the prevailing party shall be entitled to recover from the non-prevailing party court costs provided by Iowa law and interest at the legal rate. The City and Consultant agree that the jurisdiction and venue for any legal proceeding arising from this Agreement are the Iowa District Court for Polk County.

22. MISCELLANEOUS HEADINGS

Title to articles, paragraphs, and subparagraphs are for information purposes only and shall not be considered a substantive part of this Agreement.

23. FURTHER ASSURANCES

Each party hereby agrees to execute and deliver such additional instruments and documents and to take all such other action as the other party may reasonably request from time to time in order to affect the provisions and purposes of this Agreement.

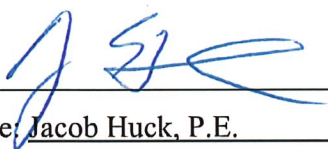
24. COUNTERPARTS

This Agreement may be executed in any number of counterparts, each of which shall constitute an original document, no other counterpart needing to be produced, and all of which when taken together shall constitute the same instrument.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized officers or agents on the day and year first above written.

CONSULTANT

CITY OF GRIMES

BY:  _____

BY: _____

Name: Jacob Huck, P.E.

Scott Mikkelsen, Mayor

Title: Regional Public Works Manager

ATTEST

Name: _____

Title: _____

Attachment 1 - Scope of Services
Jacob St. Reconstruction and Storm Sewer
Design & Bidding Services

Basic Engineering Services and Related Matters

MSA Professional Services, Inc. (ENGINEER) proposes to provide construction phase services for the City of Grimes, Iowa (OWNER), of the following:

SE Jacob St. Reconstruction and Storm Sewer Design and Bidding Services Project Description

1. Design approximately 1,600 LF of 20' wide (estimated) roadway reconstruction along:
 - a. SE Jacob Street from E 1st Street to SE 6th Street
 - b. Portions of SE 2nd Street, SE 3rd Street, SE 4th Street, and SE 6th St included in the limits of the Jacob Street Water Main Project.
 - c. Based on discussions with OWNER on December 20, 2021:
 - i. Roadway is assumed to be ~20' wide back to back, with mountable (~2" tall) curbing while maintaining a rural (ditched) section.
 - ii. Roadway shall consist of P.C. concrete or HMA with P.C. concrete curb & gutter.
 - iii. Stormwater intakes shall be installed as necessary for adequate drainage.
2. Design of storm sewer improvements along the project limits based on stormwater management report previously completed by OWNER's consultant.
 - a. Report was previously prepared by another engineering company.
3. Design of sanitary sewer spot repairs as needed.

The purpose of this project is to reconstruct the pavement and review and update the storm sewer along the corridors. SUDAS Design Standards and Specifications shall be implemented, including current City of Grimes Supplemental Specifications.

In association with completion of the above project, the following assumptions are applicable:
Project Manager and Project Engineer

The ENGINEER shall assign Nichole Sungren, P.E. as the Project Manager and Andrew Inhelder, P.E. as the Project Engineer for the project. ENGINEER shall not modify said assignments without OWNER consent.

DESIGN PHASE SERVICES

1. *MAPPING & EXISTING UTILITY REVIEW* \$2,000.00
 - a. ENGINEER shall review the location of utilities within the existing right-of-way for the project. As-built documentation from the Jacob Street Water Main shall be incorporated into the basemap for the project.
 - b. ENGINEER shall review the condition of sanitary manholes along the project limits and recommend manhole replacements necessary.
 - i. Televising to be provided by OWNER.
 - ii. Spot repair locations will be recommended by OWNER and designed by ENGINEER.
 - iii. ENGINEER shall recommend manhole replacements to OWNER for approval prior to design.
2. *REGIONAL STORMWATER IMPROVEMENT REVIEW* \$5,000.00
 - a. OWNER to provide stormwater report for ENGINEER's review.
 - i. This report was previously completed by the OWNER's engineer in 2020.
 - b. ENGINEER to review stormwater report and identify necessary improvements as identified in report.
 - c. ENGINEER shall review the provided stormwater report to determine if:

Attachment 1 - Scope of Services
Jacob St. Reconstruction and Storm Sewer
Design & Bidding Services

- i. The crossing at SE Jacob Street can be lowered and/or replaced per the report sizing and;
 - ii. The effects of at the SE Jacob Street crossing revisions to the downstream channel.
- d. This phase assumes the stormwater report provided by OWNER contains information adequate to proceed with Design phase services. ENGINEER will identify any additional tasks deemed necessary to be completed as an amendment to this contract prior to design phase and discuss at the Stormwater Meeting.

3. *PRELIMINARY DESIGN PHASE* \$42,100.00
- a. Design-Street/Utility
 - i. Sanitary Sewer Spot Repair Design
 - 1. Develop horizontal and vertical alignments for sanitary sewer where spot repairs are necessary.
 - 2. It is assumed that no more than three (3) spot repairs are necessary.
 - ii. Roadway Design
 - 1. Develop horizontal and vertical alignments for roadway, curb, and gutter. Provide pavement design, typical section, cross sections, and construction details.
 - iii. Stormsewer Design
 - 1. Determine storm sewer inlet and discharge locations. Develop routing and sizing for storm sewer, surface water drainage, and storm water management practices. Prepare construction details.
 - iv. Regional Stormwater Design
 - 1. Design of stormwater improvements identified in Design Phase Services Item #2.
 - 2. ENGINEER shall design stormwater improvements within project limits as identified in stormwater report.
 - b. Coordination with franchise utility companies within project site
 - c. Conduct an internal QA/QC review of plan set.
 - d. Develop Preliminary Design Phase opinion of probable cost
 - i. Two opinions of probable cost will be created:
 - 1. HMA roadway with PCC curb and gutter section.
 - 2. PCC roadway with PCC curb and gutter section.
 - ii. These cost estimates will be reviewed by the City for determination of the final typical cross section used moving forward with the design
 - e. ENGINEER shall provide a preliminary design phase (50% complete) plan set to the OWNER for review and comment.
 - f. Public Engagement
 - i. No public information meeting is included as a part of this project
 - ii. Engagement shall include correspondence, notifications, and project updates
 - 1. These updates will be provided to the City as a part of the monthly invoicing process and can be provided to the residents at this time
 - g. No subsurface investigations will be performed as a part of this project, unless added by amendment.
4. *FINAL DESIGN PHASE* \$15,000.00
- a. Plan set revisions per comments from preliminary set comments from OWNER.
 - i. This shall include the typical cross section (PCC vs. HMA) as determined by the OWNER
 - 1. No final design changes will be started until the OWNER has selected the final pavement type
 - b. ENGINEER shall develop an Erosion Control Plan and SWPPP plan sheets. The Contractor, after the project award, shall be required to file the required public notices, file a Notice of Intent for coverage of the project under the Iowa DNR NPDES General Permit No. 2. The

Attachment 1 - Scope of Services
Jacob St. Reconstruction and Storm Sewer
Design & Bidding Services

Contractor shall pay the associated publication and NPDES permit fees and this will be included as a part of the project bid items.

- c. Prepare Plans and Specifications, including OWNER provided standard front ends.
- d. Refine opinion of probable cost for check plan phase.
- e. Perform QA/QC review of check plan set.
- f. ENGINEER shall provide a check plan set (90% Complete) to the OWNER for review and comment.
- g. Refine Opinion of Probable Cost based upon Completed Plans and Specifications.
- h. Perform QA/QC review of final plan set.
- i. ENGINEER shall provide a Final design phase (100% complete) plan set to the OWNER for review and comment.
- j. Provide OWNER with final PDF of final plans and specifications.
- k. Provide OWNER with (3) 11x17 paper copies of final plans and (3) paper copies of the specifications.
- l. Prepare Iowa DOT Permit Application and submit.

5. **BIDDING PHASE** \$4,500.00

- a. Printing of bidding Documents (up to 10 sets of plans and Project Manual)
- b. Uploading plans and Project Manual to QuestCDN for bidding purposes from final PDF.
- c. Assist OWNER with Bidding Documents distribution, as necessary
- d. Email Notice to Bidders to the City's preferred bidders list
- e. Respond to Contractor questions during bidding process
- f. Attend Bid Opening
- g. Tabulate Bids and distribute to OWNER
- h. Assist the OWNER in Evaluating bidders and make a recommendation for award
- i. Preparation of construction contracts, distribute signed contracts, bonds to Contractor
- j. Review completed contract, bonds, and insurance and issue Notice to Proceed

6. **PROJECT ADMINISTRATION** \$10,000

- a. Project Administration Tasks
 - i. Perform internal quality review to assure compliance with OWNER's intent.
 - ii. Coordinate internal Staff to assure compliance with OWNER's intent.
 - iii. Monitor project schedule and scope.
 - iv. Prepare Project Correspondence.
 - v. Prepare and submit invoices. Invoices shall be submitted monthly and are payable within 30 days of receipt.
- b. Project Design Meetings
 - i. Attend meetings with City Staff during the project. Unless otherwise noted, all meetings will take virtually via Skype, Zoom, or similar venue.
 - ii. Project Kickoff and Scoping Meeting with City Staff
 - iii. Stormwater Review Meeting with City Staff after OWNER provided stormwater report has been reviewed and recommendations identified.
 - iv. Preliminary Plan Review Meeting with City Staff at Preliminary Plan (50%) completion.
 - v. Check Plan Review Meeting with City Staff at Preliminary Plan (90%) completion.
 - vi. Final Plan Review Meeting with City Staff at Check Plan (100%) completion

Additional Services:

Services that are not included in the above Scope of Services can be provided under separate contract or by amending the scope and fee listed in this Agreement. Examples of additional services that may be needed or desired for completion of the project include:

Attachment 1 - Scope of Services
Jacob St. Reconstruction and Storm Sewer
Design & Bidding Services

1. Additional Meetings

Attendance at any such meetings that are not specially addressed above shall be considered above and beyond the scope of services as identified herein.

2. Easements and Land Acquisition Services

It has been assumed under this agreement that no services are required in association with temporary and permanent easements or fee title land acquisition in relation to the construction identified. As such, any work in relation to temporary or permanent easements or fee title land acquisition shall be considered out of scope of this agreement.

3. Construction Related Services

Will be completed by Amendment to this agreement following award of the construction contract. Amendment will include construction administration, observation, staking and as-built drawings. Additional public engagement, including project construction updates, will be included as a part of this amendment.

4. Additional Permits

Any permits that are not specially addressed above shall be considered above and beyond the scope of services as identified herein.

5. Geotechnical Services

6. Streambank stabilization upstream or downstream from culvert replacement under Jacob Street.

7. Environmental Services including wetland investigations, floodplain delineations, archeological investigation or historical evaluations.

8. The Contractor, after the project award, shall be required to file the required public notices, file a Notice of Intent for coverage of the project under the Iowa DNR NPDES General Permit No. 2. The Contractor shall pay the associated publication and NPDES permit fees and this will be included as a part of the project bid items

9. Permit fee payment on behalf of the OWNER.

10. Stormwater modeling and study of regional detention basin identified in OWNER consultants previously prepared stormwater report.

11. Permitting associated with modifications to floodplain and stormwater flow.

Owner's Responsibilities:

- Owner is responsible for accuracy and completeness of the information provided to MSA.
- Owner will provide MSA with full information as to Owner's requirements for the project.
- Owner will provide timely response to questions in order to meet deadlines for agreed upon construction schedule
- Owner will pay MSA as follows:

Fee Summary:

The Owner will compensate MSA for the Scope of Services listed above as follows:

Total Design Services (Hourly Not to Exceed)	\$78,600
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PROJECT SCHEDULE

Jacob St. Reconstruction and Storm Sewer

The project from Design, through bidding services shall be performed by ENGINEER in accordance with a schedule generally described as follows:

Project Task	Start	End
Project Authorization from City	01/11/22	N/A
Preliminary Plan Preparation	01/11/22	01/25/22
Preliminary Plan Submittal	01/25/22	N/A
City Preliminary Plan Review	01/25/22	02/01/22
Check Plan Preparation	02/01/22	02/15/22
Check Plan Submittal	02/15/22	N/A
Submit Permit to DNR for review	02/15/22	N/A
City Check Plan Review	02/15/22	02/22/22
Final Plan Preparation	02/22/22	03/01/22
Final Plan Submittal	03/01/22	N/A
Submit Notice to Bidders and Notice of Public Hearing to City	02/25/22	N/A
City Final Plan Review	03/01/22	03/08/22
Final Plans to Clerk for April 5 Letting	03/07/22	N/A
Set Bid Date and Public Hearing Date	03/08/22	N/A
Post Notice to Bidders and Notice of Public Hearing to Iowa League & MBI	4/1/2022	N/A
Publish Notice to Bidders and Notice of Public Hearing in Local Newspaper	4/5/2022	N/A
Bid Letting	04/05/22	N/A
Award of Contract	04/12/22	N/A
Project Construction	Summer 2022	Fall 2022

ENGINEER shall not be responsible for delays in schedule which are beyond the ENGINEER's control.

ATTACHMENT 3: RATE SCHEDULE

<u>CLASSIFICATION</u>	<u>LABOR RATE</u>
Administrative	\$ 80 – \$140/hr.
Architects	\$ 65 – \$190/hr.
Community Development Specialists	\$125 – \$150/hr.
Digital Design	\$150 – \$170/hr.
Environmental Scientists/Hydrogeologists.....	\$100 – \$150/hr.
Geographic Information Systems (GIS).....	\$ 80 – \$170/hr.
Housing Administration	\$ 80 – \$140/hr.
Inspectors/Zoning Administrators	\$ 95 – \$120/hr.
IT Support	\$150 – \$170/hr.
Land Surveying	\$ 85 – \$170/hr.
Landscape Designers & Architects	\$ 85 – \$190/hr.
Municipal Advisor.....	\$150 – \$190/hr.
Planners.....	\$ 90 – \$150/hr.
Principals	\$170 – \$300/hr.
Professional Engineers/Designers of Engineering Systems.....	\$130 – \$170/hr.
Project Managers.....	\$135 – \$230/hr.
Real Estate Professionals.....	\$120 – \$130/hr.
Staff Engineers	\$ 65 – \$120/hr.
Technicians.....	\$ 85 – \$130/hr.
Wastewater Treatment Plant Operator	\$ 75 – \$ 90/hr.

REIMBURSABLE EXPENSES

Copies/Prints.....	Rate based on volume
Specs/Reports.....	\$10
Copies	\$0.20/page
Plots	\$0.015/sq.in.
Flash Drive	\$10
GPS Equipment.....	\$30/hour
Laser Level.....	\$10/per day
Mailing/UPS.....	At cost
Mileage – Reimbursement	See Note 2*
Mileage – MSA Vehicle	\$0.70 mile
Nuclear Density Testing	\$25.00/day + \$10/test
Organic Vapor Field Meter	\$100/day
PC/CADD Machine.....	Included in labor rates
Robotic Survey Equipment.....	\$40/hour
Stakes/Lath/Rods	At cost
Travel Expenses, Lodging, & Meals.....	At cost
Traffic Counting Equipment & Data Processing	At cost
Geodimeter.....	\$30/hour
Drone Flight.....	\$390/flight

Labor rates represent an average or range for a particular job classification. These rates are in effect until December 31, 2022.

REIMBURSABLE EXPENSES

1. All materials and supplies used in the performance of work on this project will be billed at cost.
2. Auto mileage will be reimbursed per the current standard mileage reimbursement established by the Internal Revenue Service.
3. Charges for outside services such as soils and materials testing, fiscal, legal will be billed at their invoice.
4. All other direct expenses will be invoiced at cost.



101 NE Harvey, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846

AGENDA MEMO

For Meeting of January 11, 2022

AGENDA HEADING: Resolution Approving Consent and Agreement for Improvements within overland flowage easement for Brooke Ridge West Plat 3 Lot 2.

SYNOPSIS: The owner of 2607 NW Ridgewood Drive has requested approval to install a fence within the overland flowage easement on the subject property. The installation of the fence has been reviewed by city staff and it has been determined that the installation will not affect the city's ability to maintain the overland flowage easement.

FISCAL IMPACT:

N/A

PREVIOUS COUNCIL ACTION(S):

Approve overland flowage easement for Brooke Ridge West Plat 3

BOARD/COMMISSION ACTION(S):

N/A

STAFF/COMMITTEE RECOMMENDATION:

Staff recommends approval of the Resolution Approving Consent and Agreement for Improvements within overland flowage easement for Brooke Ridge West Plat 3 Lot 2.

RESOLUTION APPROVING
CONSENT AND AGREEMENT FOR IMPROVEMENTS WITHIN OVERLAND FLOWAGE
EASEMENT FOR
LOT 2 IN BROOKE RIDGE WEST PLAT 3
2607 NW RIDGEWOOD DRIVE

WHEREAS, the owners of Lot 2 in Brooke Ridge West Plat 3 in the City of Grimes, Iowa (the "Property") have submitted to the City of Grimes a Consent and Agreement for Improvements within overland flowage easement to permit the installation of a fence within the easement area on the Property; and

WHEREAS, City desires to accept the Consent and Agreement for Improvements within overland flowage easement.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRIMES, IOWA:

That the Consent and Agreement for Improvements within overland flowage easement ("Consent and Agreement") regarding Lot 2, Brooke Ridge West Plat 3, is hereby accepted and approved by the City Council of the City of Grimes, that the Mayor is hereby authorized to execute such Consent and Agreement on behalf of the City, and the City Clerk to attest to his signature, and that the City Clerk is hereby authorized and directed to file the Consent and Agreement with the Polk County Recorder.

PASSED AND APPROVED this ____ day of _____, 20__.

By: _____
Scott Mikkelsen, Mayor

ATTEST:

Rochelle Williams, City Clerk

Preparer Information: Alex Pfaltzgraff, 101 NE Harvey St, Grimes, Iowa 50111 Phone (515) 986-3036
Taxpayer Information: City of Grimes 101 NE Harvey Street, Grimes, IA 50111 (515) 986-3036
Return to: Rochelle Williams, City Clerk, City of Grimes, 101 NE Harvey St, Grimes, Iowa 50111

CONSENT AND AGREEMENT FOR IMPROVEMENTS

This CONSENT AND AGREEMENT FOR IMPROVEMENTS ("Agreement") is entered into by and between Shane Crawford, a single person, and Michelle Henry, a single person, (collectively, the "Property Owners") and the City of Grimes, Iowa, a municipal corporation (hereinafter called "City"):

1. PROPERTY DESCRIPTION. Property Owners own that property legally described as:

Lot 2 of Brooke Ridge West Plat 3 (2607 NW Ridgewood Drive), an Official Plat, now included in and forming a part of the City of Grimes, Polk County, Iowa ("Property").
2. EXISTING EASEMENT. The Property Owner or Property Owner's predecessor in title, granted that certain overland flowage easement, dated December 9, 2014 recorded on January 30, 2015, in Book 15454, Page 395-399, in the real property records of Polk County, Iowa (the "Easement") to the City, which prohibited the erection of any fence or other structure within the easement areas described therein (the "Easement Area") without the prior written consent of the City.
3. IMPROVEMENTS. The Property Owners desire to install a fence on the Property, the exact nature and scope of which is described on Exhibit A, attached hereto and incorporated herein (the "Improvement"), which encroaches into the Easement Area, and the City has agreed to consent to the installation of the Improvement within the Easement Area, subject to the conditions set forth in this Agreement.
4. CITY CONSENT TO INSTALLATION OF IMPROVEMENTS. The City hereby consents to the installation of the Improvement as described herein within the Easement Area, provided that the Property Owners install and maintain the Improvement such that the Improvement does not impede the use and enjoyment of the Easement Area by the City as outlined in the Easement. Notwithstanding the foregoing, the Property shall

obtain all necessary licenses and approvals for the installation of the Improvement pursuant to City Ordinances.

5. MAINTENANCE AND LIABILITY. The Property Owners acknowledge and agree that in the event that the City exercises its rights under the Easement, including the rights to construct, reconstruct, repair, replace, enlarge, inspect and maintain the Improvement, the City's duty of restoration for the Easement Area shall be limited to grading and one seeding grass. In no event shall the City shall be responsible for any reconstruction, replacement, repair or maintenance of the fence or any improvements or structure located within the Easement Area, as the result of any activity, including, but not limited to, damage or destruction of the Property Owners' improvement by the City, City Employees, or City Contractors in connection with work in the Easement Area. Except as a result of the gross negligence or intentional misconduct of the City or City Employees, the Property Owners shall indemnify, defend and hold harmless the City from and against any loss or damage to the Property or liability from any claim by the Property Owners or any third party by reason of the construction, installation, use or maintenance of the Improvements.
6. NO OTHER CHANGE. Except as amended herein, each and every term, condition, warranty and provision of the Easement shall remain in full force and effect, and such are hereby ratified, confirmed and approved by the parties hereto.
7. TERMINATION. If the Improvement is destroyed or removed and not replaced with an identical structure to the one defined by Exhibit A within three months, or if the Improvement is replaced with a different structure which is not authorized by the City, this Agreement shall automatically terminate, and the City may file notice of the termination in the records of the Office of the County Recorder. Failure by the City to file such notice shall not be interpreted as approval or further consent by the City, and shall not impact the validity of the termination.
8. RUNS WITH THE LAND. This Agreement shall be deemed to run with the land and shall be binding on the Property Owners and on the Property Owners' heirs, successors and assigns.
9. APPROVAL BY CITY COUNCIL. This Agreement shall not be binding until it has received the final approval and acceptance by the City Council by Resolution which approval and acceptance shall be noted on this Agreement by the City Clerk.

The Property Owners do HEREBY COVENANT with the City that (i) the Property Owners hold said real estate described in this Agreement by title in fee simple; (ii) that the Property Owners have good and lawful authority to convey the same; and (iii) the Property Owners covenant to WARRANT AND DEFEND the said premises against the claims of all persons whomsoever.

Words and phrases herein, including acknowledgment hereof, shall be construed as in the singular or plural number, and as masculine or feminine gender, according to the context.

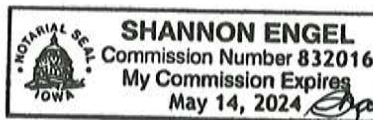
Signed this 3 day of JANUARY, 2022

PROPERTY OWNERS


Shane Crawford


Michelle Henry

STATE OF IOWA)
COUNTY OF POLK) SS



On this 3 day of January, 2022, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Shane Crawford, to me known to be the identical person named in and who executed the foregoing instrument, and acknowledged that these persons executed the instrument as the voluntary acts of the persons.


Notary Public in and for the
State of Iowa

My Commission expires May 14, 2024

STATE OF IOWA)
COUNTY OF POLK) SS



On this 3rd day of Jan, 2022, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Michelle Henry, to me known to be the identical person named in and who executed the foregoing instrument, and acknowledged that these persons executed the instrument as the voluntary acts of the persons.


Notary Public in and for the
State of Iowa

My Commission expires 10/16/2023

CITY OF GRIMES

By: _____
Scott Mikkelsen, Mayor

Attest:

Rochelle Williams
City Clerk

STATE OF IOWA)
) SS
COUNTY OF POLK)

On this ____ day of _____, 20__, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Scott Mikkelsen and Rochelle Williams, to me personally known, and, who, being by me duly sworn, did say that they are the Mayor and the City Clerk, respectively, of the City of Grimes, Iowa; that the seal affixed to the foregoing instrument is the corporate seal of the corporation, and that the instrument was signed and sealed on behalf of the corporation, by authority of its City Council, as contained in Resolution No. _____ adopted by the City Council, under Roll Call of the City Council on the ____ day of _____, 20__, and that Scott Mikkelsen and Rochelle Williams acknowledged the execution of the instrument to be their voluntary act and deed and the voluntary act and deed of the corporation, by it voluntarily executed.

Notary Public in and for the
State of Iowa

My Commission expires _____

EXHIBIT A

EASEMENT AREA

A 4' black chain-link fence has been proposed to be constructed in an overland flowage easement on Lot 2 of Brooke Ridge West Plat 3 (2607 NW Ridgewood Drive) in accordance to permit number FN-21-07103.

RESOLUTION RE GRANT AGREEMENT FOR NEW LIBRARY

Grimes Resolution No. 01-0322

WHEREAS, the City of Grimes is in the process of constructing a new multi-million-dollar library for the citizens of Grimes that is sufficient to meet the educational and cultural needs of one of Iowa's fastest growing communities; and,

WHEREAS, the Grimes Public Library Board has sought funding for construction of the library from numerous sources; and,

WHEREAS, the Enhance Iowa Board has approved a grant to assist Grimes with the construction of the new library, and has proposed the attached Community Attraction and Tourism Grant Agreement which defines the amount of funding and the requirements for receiving this funding under the grant;

WHEREAS, the Enhance Iowa Board grant is a positive and welcome proposal to provide Grimes with much needed funding for library construction of this wonderful and attractive addition to the Grimes' community;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, as follows:

1. That Grimes approves the terms of the attached Community Attraction and Tourism Grant Agreement;
2. That the Grimes Mayor and City Clerk are authorized to execute the attached agreement on behalf of the City of Grimes, and return the agreement to the Enhance Iowa Board;

Passed by the City Council of the City of Grimes, Iowa, by of vote of ___ to ___ the 11th day of January, 2022, and approved this 11th day of January, 2022.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk

COMMUNITY ATTRACTION AND TOURISM (CAT) GRANT AGREEMENT

RECIPIENT: City of Grimes
CAT AGREEMENT NUMBER: 22-CAT-006
EFFECTIVE DATE: December 2, 2021
PROJECT NAME: Grimes Public Library New Building Project
TOTAL GRANT AMOUNT: \$400,000
PROJECT COMPLETION DATE: December 31, 2023

This **COMMUNITY ATTRACTION AND TOURISM ("CAT") GRANT AGREEMENT** is made by and between the **Enhance Iowa Board ("Board" or "Enhance Iowa")** and the **City of Grimes ("Recipient")**.

WHEREAS, the Community Attraction and Tourism (CAT) Program was established by the Iowa Legislature and the Governor of Iowa to support community projects that build on Iowa's unique assets and values and expand the recreational, cultural, educational, and entertainment opportunities in Iowa.

WHEREAS, Recipient submitted an application to the Enhance Iowa Board requesting CAT assistance to help finance the Project.

WHEREAS, the Enhance Iowa Board found the Project meets the requirements established for participation in the CAT Program.

WHEREAS, the Board, on December 2, 2021, unanimously voted to award a Grant of **\$400,000** to Recipient to assist in funding the Project, subject to the terms and conditions herein.

NOW THEREFORE, in consideration of the mutual promises contained in this Agreement and intending to be legally bound, the Enhance Iowa Board and Recipient agree to the following terms:

ARTICLE 1 **DEFINITIONS**

As used in this Agreement, the following terms shall apply:

1.1 **EFFECTIVE DATE** "Effective Date" means the date stated above on which the terms of this Agreement become in force and effect.

1.2 **GRANT** "Grant" means an award of assistance for which repayment of funds is not required upon fulfillment of the conditions of the award.

1.3 **GRANT AGREEMENT or AGREEMENT** "Grant Agreement" or "Agreement" means this document, the Project budget and all of the notes, leases, assignments, mortgages, and similar documents referred to in this document and all other instruments or documents executed by Recipient or otherwise required in connection with this grant.

1.4 **PROJECT** "Project" means the detailed description of the work, services, and other obligations to be performed or accomplished by Recipient as described in this Agreement, Program Description and Budget (Exhibit B), and the CAT Application as approved by the Board (Exhibit A).

1.5 **PROJECT COMPLETION DATE** "Project Completion Date" means December 31, 2023, which is the date by which the Project tasks are fully constructed and operational.

ARTICLE 2 **GRANT AGREEMENT DURATION**

2.1 **GRANT AGREEMENT DURATION** This Agreement shall be in effect on the Effective Date and shall remain in effect until after completion of each of the following:

(a) *Through Project Completion Date.* Through the Project Completion Date and for the period after Project Completion Date during which the Iowa Economic Development Authority (IEDA) will conduct Project closeout procedures to verify that the Project was completed in compliance with the Agreement.

(b) *Repayment or Payment Obligation.* Until all outstanding amounts due to the Board, if any, are received by IEDA or all outstanding obligations to the Board are satisfied in full.

(c) *Agreement End Date.* Until IEDA has completed Agreement closeout procedures and provided Recipient with written Notice of Final Agreement Closeout. This Agreement shall terminate as of the date of the Notice of Final Closeout, which date shall be the Agreement End Date.

2.2 **SURVIVAL OF OBLIGATIONS** Section 2.1 shall not abrogate or otherwise affect the obligations, terms, and conditions that survive beyond the Agreement End Date, including but not limited to the following sections of this Agreement: Section 5.4 (Accounting Records), Section 5.5 (Documentation), and Section 5.8 (Conveyance of Project Property).

ARTICLE 3 **IDENTITIES OF THE PARTIES**

3.1 **ENHANCE IOWA BOARD** The **Enhance Iowa Board** is a public instrumentality of the State of Iowa that was legislatively created to organize, establish, oversee, and approve the administration of the Enhance Iowa Program and the Community Attraction and Tourism Program. Iowa Code Chapter 15F authorizes the Board and its programs. The Board's address is 1963 Bell Avenue, Suite 200, Des Moines, Iowa 50315. The Enhance Iowa program is administered by IEDA. IEDA's address is 1963 Bell Avenue, Suite 200, Des Moines, Iowa 50315.

3.2 **RECIPIENT** The **City of Grimes** is an Iowa city located at 200 N. James St., Grimes, IA 50111.

ARTICLE 4 **FUNDING**

4.1 **FUNDING SOURCE** The source of funding for the award is funds legally available to the Board in the Community Attraction and Tourism Fund established pursuant to Iowa Code Section 15F.204. The funds of the State of Iowa, other than those of the CAT Fund, are not obligated or available to meet any obligations of the Board created by this Agreement, and this Agreement shall not constitute an obligation or debt of the Board or the State except to the extent expressly described herein from funds on hand that are legally available for such purposes.

4.2 **RECEIPT OF FUNDS** All payments under this Agreement are subject to possession by the Board of sufficient funds for the CAT Program. Any termination, reduction, or delay of CAT funds to the Board may, in the Board's sole discretion, result in the termination, reduction, or delay of CAT funds to Recipient and/or termination of this Agreement.

ARTICLE 5
TERMS OF GRANT

5.1 **GRANT** The Board shall make a Grant up to the amount first stated herein to Recipient to assist in financing the Project, all subject to Iowa Code Chapter 15F, the Board's administrative rules (261 Iowa Administrative Code Chapter 211), and the terms and conditions of this Agreement. A copy of Recipient's CAT Application describing the Project is an integral part of this Agreement and marked as Exhibit A.

5.2 **MAXIMUM PAYMENTS** It is expressly understood and agreed that the maximum amount to be paid to Recipient for Project activities shall conform to the budget as presented in the Program Description and Budget (Exhibit B). It is further understood and agreed that the total of all payments to Recipient for Project activities shall not exceed the Grant funds unless the amount is modified by written amendment of this Agreement.

5.3 **USE OF FUNDS** Recipient hereby agrees to construct and operate the Project as described in its CAT Application (Exhibit A) and the Project Description and Budget (Exhibit B). Recipient shall maintain the Project in accordance with the representations in Exhibits A and C during the term of this Agreement. Recipient shall allow the Board, its internal or external auditors, IEDA, the Auditor of the State of Iowa, the Treasurer of the State of Iowa, the Attorney General of the State of Iowa, and the Iowa Division of Criminal Investigations to inspect the Project facilities at all reasonable times to monitor and evaluate performance with Iowa law and the terms of this Agreement.

5.4 **ACCOUNTING RECORDS** Recipient shall maintain its books, records, and all other evidence pertaining to this Agreement in accordance with generally accepted accounting principles and such other procedures specified by the Board. Recipient shall account for all activity pertaining to the Agreement in a distinct and separate category within its accounting system. These records shall be available to the Board, its internal or external auditors, IEDA, the Auditor of the State of Iowa, the Treasurer of the State of Iowa, the Attorney General of the State of Iowa, and the Iowa Division of Criminal Investigations at all times during the duration of the Agreement and any extension thereof, and for three (3) years after the Agreement End Date.

5.5 **DOCUMENTATION** Within ten (10) days of receipt of a written request from the Board, Recipient shall deliver to IEDA,

- (i) Copies of all agreements or documents relating to the Project;
- (ii) Copies of all invoices, receipts, statements, or vouchers relating to the Project;
- (iii) A list of all unpaid bills for labor and materials in connection with the Project; and
- (iv) Budgets and revisions showing estimated Project costs and funds required at any given time to complete and pay for the Project.

Recipient shall be bound by Section 5.5 from the Effective Date to the date three (3) years after the Agreement End Date.

5.6 **COST VARIATION** In the event that the actual total Project Cost is less than the amount specified in Exhibit B of the Agreement, the Grant funds shall be reduced by the same ratio as the actual total Project Cost divided by the total Project Cost listed in Exhibit B. Any reimbursed excess above the reduced Grant funds amount shall be returned to IEDA.

Example:

If the total amount spent to complete the project is less than the total Project Cost specified in Exhibit B of the Grant Agreement, the Board or IEDA shall calculate the amount of Grant funds to be returned as follows: first, the total amount spent to complete the project is subtracted from the total Project Cost listed in Exhibit B to determine the change in Project Cost. Second, the change in Project Cost is divided

by the total Project Cost listed in Exhibit B. Third, this percentage is multiplied by the original Grant award. The product is the amount of the Grant award that Recipient shall return to IEDA.

Numbers from Exhibit B of the Agreement

- The funded project had a total project cost listed in Exhibit B of \$1,000,000
- The funded project had a total Grant funds listed in Exhibit B of \$200,000

Completed project numbers

- The project, when completed, had a total cost of \$900,000

Calculation of the amount to be returned

1. The actual total Project Cost (\$900,000) is subtracted from the total Project Cost listed in Exhibit B (\$1,000,000). This amount equals \$100,000.
2. \$100,000 divided by \$1,000,000 equals 10%.
3. 10% multiplied by \$200,000 equals \$20,000. **Recipient shall return \$20,000 to IEDA.**

5.7 **PRIOR COSTS** No expenditures made prior to the Effective Date may be included as Project Costs for the purposes of this Agreement.

5.8 **CONVEYANCE OF PROJECT PROPERTY** From the Effective Date to the date three (3) years after the Agreement End Date, Recipient shall not sell, transfer, convey, assign, encumber, or otherwise dispose of all or any portion of the Project property as described in Exhibit A without the written permission of the Board. Permission may be withheld in the sole discretion of the Board.

Should the Board grant permission to Recipient to sell, transfer, convey, assign, encumber, or otherwise dispose of any Project property, Recipient shall repay the full amount of the Grant award plus a pro-rata share of the profits realized by the sale of the Project property. The percentage of profit to be allocated to the Board shall be commensurate with the financial assistance contributed to the Project by the Board. The Board may waive its right to reimbursement, in whole or in part, if the Board determines, in its sole discretion, that the public interest would best be served thereby.

ARTICLE 6
CONDITIONS TO REIMBURSEMENT AND DISBURSEMENT OF FUNDS

6.1 **CONDITIONS TO REIMBURSEMENT** All of the following conditions shall be met before IEDA disburses Grant funds to Recipient:

(a) **AGREEMENT EXECUTED** This Grant Agreement shall be properly executed and returned to the Board within forty-five (45) days of the Board's transmittal of the final Agreement to Recipient.

(b) **BINDING FINANCIAL COMMITMENTS** Recipient shall obtain, to the satisfaction of the Board, all other legally binding financial commitments necessary to complete the Project. Failure to secure and submit documentation of such commitments to IEDA by May 31, 2022 may result in the rescission of the award and termination of this Agreement.

(c) **SUBMISSION OF RECIPIENT DOCUMENTATION** Prior to making any distribution of Grant funds, Recipient shall have submitted the following documents to IEDA:

- (i) A resolution of the City Council authorizing the execution and delivery by Recipient of this Agreement and such other documents as the Board or the Board's legal counsel may

reasonably request and specifying the officer(s) authorized to execute the Agreement and such other documents that are necessary to bind Recipient.

- (ii) Evidence acceptable to the Board or the Board's legal counsel of all other funding sources that have been committed to this Project.
- (iii) Form "W-9, Request for taxpayer identification number and certification."

6.2 REIMBURSEMENT OF FUNDS Grant funds are disbursed on a reimbursement basis. Recipient shall request reimbursement by submitting the request in the form designated by IEDA and submitting a Project progress report as described in Section 8.1(c) (Reports). The reimbursement form shall itemize Recipient's total actual allowable expenses. Expenses shall be documented in a manner acceptable to IEDA. Recipient shall also submit a Project progress report in the form designated by IEDA with each request for reimbursement.

IEDA will review the request and, if Recipient has met the requirements for reimbursement, will make the appropriate disbursement from the CAT Fund. The reimbursement will be limited to a pro-rata portion of Recipient's allowable expenses for the relevant period. No disbursements under \$500 will be made, except for the final draw of Grant funds.

(a) **RETAINAGE** Five percent (5%) of the Grant award will be withheld from disbursement until Agreement closeout procedures have been completed.

(b) **REIMBURSEMENT RATIO** When calculating the reimbursement ratio, IEDA will make an adjustment for up to twenty-five percent (25%) of the local match amount to be in-kind donations. The reimbursement ratio is calculated by dividing the Grant funds by the difference between the total Project Cost and the adjusted in-kind allowance.

Example:

Numbers from Exhibit B of the Agreement

- Total Project Cost: \$1,144,000
- Grant funds: \$200,000
- Local Match: \$944,000

In-kind allowance

- Local Match (\$944,000) multiplied by 25% equals \$236,000

Calculation of the reimbursement ratio

- The difference between the total Project Cost (\$1,144,000) and the in-kind allowance (\$236,000) equals \$908,000.
- The Grant funds (\$200,000) divided by \$908,000 equals 22%.
- The reimbursement ratio of Grant funds is 22%.

(c) **METHOD OF PAYMENT** Prior to reimbursement, Recipient shall specify the account to receive funds.

(d) **SUSPENSION OF REIMBURSEMENT** Upon the occurrence of an Event of Default as defined in this Agreement by Recipient, IEDA may suspend payment to Recipient until the default has been cured to the Board's satisfaction. Notwithstanding anything to the contrary in this Agreement, upon a termination of this Agreement because of an Event of Default by Recipient, Recipient will no longer have the right to receive any reimbursements after the date of the Event of Default.

(e) **INVESTMENT OF GRANT FUNDS** In the event that the Grant funds are not immediately utilized, temporarily idle Grant funds held by Recipient may be invested, provided that such investments shall be in accordance with Iowa law, including but not limited to the provisions of Iowa Code Chapter 12C concerning the deposit of public funds. Interest accrued on temporarily idle Grant funds held by Recipient shall be credited to and expended on the Project prior to the expenditure of other Grant proceeds.

All proceeds remaining, including accrued interest, after all allowable Project costs have been paid or obligated shall be returned to IEDA within thirty (30) days after the Project Completion Date. Within ten (10) days of receipt of a written request from the Board or IEDA, Recipient shall inform the Board in writing of the amount of unexpended Grant funds in Recipient's possession or under Recipient's control, whether in the form of cash on hand, investments, or otherwise.

ARTICLE 7 **REPRESENTATIONS AND WARRANTIES OF RECIPIENT**

To induce the Board to make the Grant award referred to in this Agreement, Recipient represents, covenants, and warrants that:

7.1 **AUTHORITY** Recipient is duly organized and validly existing under the laws of the State and is in good standing and has complied with all applicable laws of the State of Iowa. Recipient is duly authorized and empowered to execute and deliver this Agreement. All action on the part of Recipient, such as appropriate resolution of its governing body for the execution and delivery of the Agreement, has been effectively taken.

7.2 **FINANCIAL INFORMATION** All financial statements and related materials concerning Recipient and the Project provided to the Board are true and correct in all material respects and completely and accurately represent the subject matter thereof as of the effective date of the statements and related materials, and no material adverse change has occurred since that date.

7.3 **APPLICATION** The contents of the CAT Application submitted by Recipient to the Board for CAT funding completely and accurately represents Recipient and the Project as of the date of submission and there has been no material adverse change in the organization, operation, Recipient prospects, fixed properties, key personnel, or Project plan since the date Recipient submitted the CAT Application to the Board.

7.4 **LITIGATION AND OTHER CONTROVERSIES** There is no litigation or governmental proceeding pending, nor to the knowledge of Recipient, threatened, against Recipient which, if adversely determined would be substantially likely to result in any material adverse change in Recipient's ability to complete the Project or the financial condition, properties, business or operations of the Project, nor is Recipient aware of any existing basis for any such litigation or governmental proceeding.

7.5 **EFFECTIVE DATE** The covenants, warranties, and representations of this Article are made as of the date of this Agreement and shall be deemed to be renewed and restated by Recipient when each advance or request for reimbursement of funds is submitted.

7.6 **PROJECT COST** Based on all information known or that should be known by Recipient, the estimated cost of the Project is \$8,452,486. If the estimated cost of the Project changes by more than five percent (5%), Recipient shall notify the Board within thirty (30) days of identifying that the Project Cost has changed. Upon notice of change in the estimated cost of the Project, the Board may exercise its discretion to adjust the reimbursement ratio accordingly.

ARTICLE 8 **COVENANTS OF RECIPIENT**

8.1 **AFFIRMATIVE COVENANTS** Until the terms of this Agreement are fulfilled, Recipient covenants to the Board that:

(a) **PROJECT WORK; OPERATION AND MAINTENANCE** Recipient shall complete the Project by December 31, 2023. For the purposes of this section, "complete" means the Project is fully constructed and operational at a level acceptable to the Board. For the duration of this Agreement, Recipient shall operate and maintain the Project facilities at a level acceptable to the Board.

(b) **NOTICE OF PROCEEDINGS** Recipient shall promptly notify the Board of the initiation of any claims, lawsuits, bankruptcy proceedings, or other proceedings brought against Recipient that would adversely impact the Project.

(c) **REPORTS** Recipient shall prepare, sign, and submit the requests and reports as specified below in the form and content specified by the Board. Recipient shall review all reimbursement requests and verify that claimed expenditures are allowable costs and submit Project progress reports with each reimbursement request. Recipient shall maintain documentation adequate to support the claimed costs. Upon request of the Board or IEDA, Recipient shall submit:

- (i) Annual audited financial statements.
- (ii) Certified year-end financial statements or balance sheets.
- (iii) Final Performance or Audit Reports.

The Board reserves the right to require more frequent submission of any of the above reports if, in the opinion of the Board, more frequent submissions would help improve Recipient's Project performance.

(d) **NOTICE OF MEETINGS** Recipient shall notify the Board at least ten (10) working days in advance of all meetings of its governing body at which the subject matter of this Agreement or Project is proposed to be discussed. Recipient shall provide the Board with copies of the agenda and minutes of such meetings and expressly agrees that a representative of the Board may attend all such meetings for the purposes of the discussion of this Project.

(e) **INDEMNIFICATION** Recipient shall indemnify, defend, and hold harmless the Board; IEDA; the State of Iowa; and its departments, divisions, agencies, sections, commissions, officers, employees, and agents from and against all losses, liabilities, penalties, fines, damages, and claims, including but not limited to taxes, and all related costs and expenses, including but not limited to reasonable attorneys' fees and disbursements and costs of investigation, litigation, settlement, judgments, interest, and penalties arising from or in connection with any of the following:

- (i) Any claim, demand, action, citation, or legal proceeding arising out of or resulting from the Project;
- (ii) Any claim, demand, action, citation, or legal proceeding arising out of or resulting from a breach by Recipient of any representation or warranty made by Recipient in the Agreement;
- (iii) Any claim, demand, action, citation, or legal proceeding arising out of or related to occurrences that Recipient is required to insure against as provided for in this Agreement; and
- (iv) Any claim, demand, action, citation, or legal proceeding that results from an act or omission

of Recipient or any of its agents in its capacity as an employer of a person.

(f) **RELEASE** Recipient shall release, discharge, and relinquish the Board; all Board members; IEDA; the State of Iowa; and all departments, divisions, agencies, sections, commissions, officers, employers, agents, contractors, associates, and affiliates of the State of Iowa from any and all liability resulting from or related to the termination, suspension, reduction, or delay of grant proceeds under this contract, including but not limited to a termination, suspension, reduction, or delay under the following sections of this Agreement: Section 4.2 (Receipt of Funds), Section 6.2(d) (Suspension of Reimbursement), Section 9.5 (Remedies Upon Default), Section 9.6 (Termination for Convenience), and Section 9.7 (Procedure Upon Termination).

(g) **PROJECT FEES** Recipient shall promptly pay all appraisal, survey, recording, title, license, permit, and other fees and expenses incurred incident to the Project funded by this Agreement.

(h) **INTEREST AND SURPLUS PROCEEDS** Recipient shall return all unexpended Grant funds and interest accrued on Grant funds to IEDA within thirty (30) days after the Project Completion Date.

8.2 **NEGATIVE COVENANTS** Throughout the terms of this Agreement, Recipient shall not, without prior written disclosure to the Board and prior written consent of the Board:

(a) **RECIPIENT'S INTEREST** Assign, waive, or transfer any of Recipient's rights, powers, duties, or obligations under this Agreement.

(b) **PROPERTY/COLLATERAL** Sell, transfer, convey, assign, encumber, or otherwise dispose of any of the real property for the Project.

(c) **RESTRICTIONS** Place or permit any restrictions, covenants, or any similar limitations on the real property or the Project.

(d) **REMOVAL OF PROJECT PROPERTY** Remove from the Project site or the State all or any part of the Project property.

(e) **RECIPIENT OWNERSHIP** Change the ownership, structure, or control of Recipient including but not limited to, entering into any merger or consolidation with any person, firm or corporation or permitting substantial distribution, liquidation or other disposal of Recipient's assets directly associated with the Project, if such change materially affects the Project. Recipient shall notify the Board forty-five (45) days prior to any change in Recipient's ownership, structure, or control. A change in board membership of Recipient, which takes place in the normal course of business, does not require Board consent. The Board has sole discretion to determine whether the change materially affects the Project. The Board shall not unreasonably withhold consent and will notify Recipient prior to the expiration of the 45-day period if it determines that the change in ownership, structure, or control does not materially affect the Project and therefore does not require Board consent.

(f) **RECIPIENT OPERATION** Materially change the scope or use of the Project or the nature of the business and activities being conducted or proposed to be conducted by Recipient as described in Recipient's approved CAT Application (Exhibit A), unless the change is approved in writing by the Board. The Board shall determine the materiality of the change.

ARTICLE 9 **DEFAULT; REMEDIES; AND TERMINATION**

9.1 **NOTICE OF EVENT(S) OF DEFAULT** Recipient shall promptly notify the Board upon becoming aware of an actual or imminent Event of Default by Recipient.

9.2 **EVENT(S) OF DEFAULT** Each of the following shall constitute an Event of Default under this Agreement:

(a) **MATERIAL MISREPRESENTATION** Any representation, warranty or statement made or furnished to the Board by, or on behalf of, Recipient in connection with this Agreement or to induce the Board to make a Grant to Recipient shall be determined by the Board to be incorrect, false, misleading, or erroneous in any material respect when made or furnished.

(b) **NONCOMPLIANCE** Recipient fails to comply with Iowa Code Chapter 15F, the Board's administrative rules (261 Iowa Administrative Code Chapter 211), or any of the covenants, terms or conditions contained in this Agreement or documents executed pursuant to this Agreement.

(c) **FAILURE TO COMPLETE PROJECT** The Project, in the sole judgment of the Board, is not completed on or before the Project Completion Date. For the purposes of this section, "completed" means the Project is fully constructed and operational.

(d) **FAILURE TO OPERATE AND MAINTAIN** Recipient fails to operate and maintain the Project facilities for the duration of this Agreement.

(e) **RECIPIENT CHANGES** There is a material change in Recipient's ownership, structure, or control that occurs without the prior written disclosure to and, if required, written consent of the Board.

(f) **MISSPENDING** Recipient expends Grant funds for purposes not described in the CAT Application as approved by the Board (Exhibit A) or the Program Description and Budget (Exhibit B).

(g) **INSOLVENCY OR BANKRUPTCY** Recipient becomes insolvent or bankrupt, or admits in writing its inability to pay its debts as they mature, or makes an assignment for the benefit of creditors, or Recipient applies for or consents to the appointment of a trustee or receiver for Recipient or for the major part of its property; or if a trustee or receiver is appointed for Recipient or for all or a substantial part of the assets of Recipient and the order of such appointment is not discharged, vacated or stayed within sixty (60) days after such appointment; or if bankruptcy, reorganization, arrangement, insolvency, or liquidation proceedings or other proceedings for relief under any bankruptcy or similar law or laws for the relief of debtors are instituted by or against Recipient and, if instituted against Recipient, are consented to, or, if contested by Recipient, such proceeding is not dismissed by the adverse parties or by an order, decree or judgment within sixty (60) days after such institution.

(h) **INSURANCE** Loss, theft, damage, or destruction of any substantial portion of the Project property occurs for which there is either no insurance coverage or for which, in the opinion of the Board, there is insufficient insurance coverage.

(i) **INSECURITY** The Board in good faith deems itself insecure and reasonably believes, after consideration of all the facts and circumstances then existing, that the prospect of payment and satisfaction of the obligations under this Agreement or the performance of or observance of the covenants in this Agreement or the value of its collateral is or will be materially impaired.

(j) **CONVEYANCE OF RESPONSIBILITIES** Recipient assigns, waives, or transfers any of Recipient's rights, powers, duties, or obligations under this Agreement without written permission of the Board.

(k) **CONVEYANCE OF PROPERTY** Recipient sells, transfers, conveys, assigns, encumbers, or otherwise disposes of any real property of the Project without written permission of the Board.

(l) **NO DISBURSEMENT OF FUNDS** IEDA has not disbursed CAT funds within the twelve (12) months immediately following the Effective Date.

9.4 **NOTICE OF DEFAULT** The Board shall issue a written notice of default providing therein a thirty (30) day period during which Recipient shall have an opportunity to cure. Notwithstanding this Section 9.4, if the Board determines cure is not possible or feasible, the Board may immediately deem Recipient in default without prior written notice or opportunity to cure.

9.5 **REMEDIES UPON DEFAULT** Upon the occurrence of any Event of Default, the Board shall have the right to terminate this Agreement and to require immediate repayment of the full amount of funds disbursed to Recipient under this Agreement plus interest at the rate of ten percent (10%) per annum without presentment, demand, protest, notice of protest, notice of intention to accelerate, or other notice of any kind, all of which are expressly waived by Recipient.

9.6 **TERMINATION FOR CONVENIENCE** In addition to termination due to an Event of Default or nonappropriation of CAT funds, this Agreement may be terminated in whole, or in part, when the Board and Recipient agree that the continuation of the Project would not produce beneficial results commensurate with the future disbursement of funds.

9.7 **PROCEDURE UPON TERMINATION** If this Agreement is terminated for convenience, reimbursement shall be allowed for costs expended up to the date of termination determined by the Board to be in compliance with Iowa Code Chapter 15F, the Board's administrative rules (261 Iowa Administrative Code Chapter 211), and this Agreement. If this Agreement is terminated for an Event of Default, nonappropriation of funds, or a reduction of appropriated funds, the Board may, in its sole discretion, allow reimbursement or partial reimbursement for costs up to the date of termination determined by the Board to be in compliance with Iowa Code Chapter 15F, the Board's administrative rules (261 Iowa Administrative Code Chapter 211), and this Agreement. Recipient shall return to IEDA all unencumbered Grant funds within one (1) week of receipt of Notice of Termination. Any costs previously paid by the Board that are subsequently determined to be unallowable through audit procedures shall be returned to the Board within thirty (30) days of the disallowance.

ARTICLE 10 **GENERAL TERMS AND PROVISIONS**

10.1 **BINDING EFFECT** This Agreement shall be binding upon and shall inure to the benefit of the Board and Recipient and their respective heirs, successors, legal representatives, and assigns. The obligations, covenants, warranties, acknowledgments, waivers, agreements, terms, provisions, and conditions of this Agreement shall be jointly and severally enforceable against the parties to this Agreement.

10.2 **TIMELY PERFORMANCE** The parties agree that the dates and time periods specified in this Agreement are of the essence to the satisfactory performance of this Agreement.

10.3 **ENHANCE IOWA RECOGNITION** The Project shall permanently recognize, in a manner acceptable to IEDA, the financial contribution to the Project made by the State of Iowa through the Community Attraction and Tourism Program.

10.4 COMPLIANCE WITH LAWS AND REGULATIONS

(a) Recipient shall comply with all applicable State and federal laws, rules, ordinances, regulations and orders. Recipient shall comply with Iowa Code Chapter 15F and the Board's administrative rules (261 Iowa Administrative Code Chapter 211).

(b) Recipient shall comply with all applicable federal, state, and local laws, rules, ordinances, regulations and orders when performing within the scope of this Agreement, including without limitation, all laws applicable to the prevention of discrimination in employment, the administrative rules of the Iowa Department of Management or the Iowa Civil Rights Commission which pertain to equal employment opportunity and affirmative action, laws relating to prevailing wages, occupational safety and health standards, prevention of discrimination in employment, payment of taxes, gift laws, lobbying laws, and laws relating to the use of targeted small businesses as contractors or suppliers.

(c) Recipient declares that it has complied or will comply, in a timely fashion, with all federal, state, and local laws regarding permits, licenses, and clearances that may be required to carry out the Project.

(d) As required by Iowa Code Section 15F.106, Recipient shall provide and pay at least fifty percent (50%) of the cost of a standard medical insurance plan for all full-time employees working at the Project after the completion of the Project.

(e) The Board may consider the failure of Recipient to comply with any law or regulation as a material breach of this Agreement. In addition, Recipient may be declared ineligible for future Community Attraction and Tourism Program assistance or be subjected to other sanctions, as defined by law, for failure to comply with this section.

10.5 SURVIVAL OF AGREEMENT Each provision of this Agreement shall be deemed severable from all other provisions of the Agreement and, if one or more of the provisions of the Agreement shall be declared invalid, the remaining provisions of the Agreement shall remain in full force and effect.

10.6 CHOICE OF LAW AND FORUM The laws of the State of Iowa shall govern and determine all matters arising out of or in connection with this Agreement without regard to any other principles of conflicts of law.

In the event any proceeding of a quasi-judicial or judicial nature is commenced in connection with this Agreement, the proceeding shall be brought in Des Moines, Iowa, in Polk County District Court for the State of Iowa, if such court has jurisdiction. If however, such court lacks jurisdiction and jurisdiction lies only in a United States District Court, the matter shall be commenced in the United States District Court for the Southern District of Iowa, Central Division.

This provision shall not be construed as waiving any immunity to suit or liability, in state or federal court, which may be available to the Enhance Iowa Board, the State of Iowa or their Board members, officers, employees or agents.

10.7 NO THIRD-PARTY BENEFICIARIES There are no third-party beneficiaries to this Agreement.

10.8 MODIFICATION Neither this Agreement nor any documents incorporated by reference in connection with this Agreement may be changed, waived, discharged, or terminated orally, but only as provided below:

(a) **WRITING REQUIRED** The Agreement may only be amended through written prior approval of the Board. Examples of situations where amendments are required include, but are not limited to, extensions for completion of Project activities and changes to the Project including, but not limited to, alteration of existing approved activities or inclusion of new activities.

(b) **BOARD REVIEW** The Board will consider whether an amendment request is so substantial as to necessitate reevaluating the Board's original funding decision on the Project. The Board will deny an amendment if it substantially alters the circumstances under which the Project funding was originally approved or if it does not meet requirements set forth in Iowa Code Chapter 15F or 261 Iowa Administrative Code Chapter 211.

10.9 **NOTICES** Whenever this Agreement requires or permits any notice or written request by one party to another, it shall be in writing, enclosed in an envelope, addressed to the party to be notified at the address heretofore stated (or at such other address as may have been designated by written notice), properly stamped, sealed and deposited in the United States Mail. Any such notice given hereunder shall be deemed delivered upon the earlier of actual receipt or three (3) days after posting. The Board may rely on the addresses of Recipient as set forth heretofore.

10.10 **WAIVERS** No waiver by the Board of any default hereunder shall operate as a waiver of any other default or of the same default on any future occasion. No delay on the part of the Board in exercising any right or remedy hereunder shall operate as a waiver thereof. No single or partial exercise of any right or remedy by the Board shall preclude future exercise thereof or the exercise of any other right or remedy.

10.11 **LIMITATION** It is agreed by Recipient that the Board shall not, under any circumstances, be obligated financially under this Agreement except to disburse funds according to the terms of the Agreement.

10.12 **ENFORCEMENT EXPENSES** Recipient shall pay upon demand all reasonable fees and expenses, including but not limited to the fees and expenses of the Board's attorneys, including the Iowa Attorney General, experts and agents, in connection with the exercise or enforcement of any of the Board's rights under the Agreement.

10.13 **HEADINGS** The headings in this Agreement are intended solely for convenience of reference and shall be given no effect in the construction and interpretation of this Agreement.

10.14 **EVENT OF BOARD DISSOLUTION** Recipient hereby acknowledges that the Enhance Iowa Board is a public instrumentality of the State of Iowa and that, in the event that the Board is dissolved for any reason, the State of Iowa is entitled to enforce any right, title, or interest held by the Board and that all Recipient's obligations hereunder are also owed to the State of Iowa.

10.15 **FINAL AUTHORITY** The Board shall have the final authority to assess whether Recipient has complied with the terms of this Agreement. The Board's decision shall be final and binding on all questions concerning the interpretation of this Agreement.

10.16 **INTEGRATION** This Agreement contains the entire understanding between Recipient and the Board relating to this Project and any representations that may have been made before or after the signing of this Agreement, which are not contained herein, are nonbinding, void, and of no effect. None of the Parties has relied on any such prior representation in entering into this Agreement.

10.17 **COUNTERPARTS** This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all of which together shall constitute but the same instrument.

10.18 **DOCUMENTS INCORPORATED BY REFERENCE** The following documents are hereby incorporated by reference:

- (a) Exhibit A - CAT Application, as approved by the Enhance Iowa Board. Due to its size, Exhibit A will not be attached to this Agreement, but will be kept on file at IEDA.
- (b) Exhibit B - Program Description and Budget.

10.19 **ORDER OF PRIORITY** In the event of a conflict between documents, the following order of priority shall be applied:

- (a) Articles 1-10 of this Grant Agreement.
- (b) Exhibit B - Program Description and Budget.

CAT Agreement Number: 22-CAT-006
City of Grimes

(c) Exhibit A - CAT Application as approved by the Enhance Iowa Board.

IN WITNESS WHEREOF in consideration of the mutual covenants set forth above and for other good and valuable consideration, the receipt, adequacy and legal sufficiency of which are hereby acknowledged, the parties have entered into the above Agreement and have caused their duly authorized representatives to execute this Agreement, effective as of the Effective Date first stated.

FOR THE ENHANCE IOWA BOARD:

BY: _____
John Burns, Chair

FOR RECIPIENT:

BY: _____
City of Grimes

_____ Name and Title

CAT Agreement Number: 22-CAT-006
City of Grimes

LIST OF EXHIBITS

Exhibit A	CAT Application as approved by the Enhance Iowa Board (on file with IEDA)
Exhibit B	Program Description and Budget

**COMMUNITY ATTRACTION AND TOURISM (CAT)
PROGRAM DESCRIPTION AND BUDGET**

EXHIBIT B

Recipient: City of Grimes

Award Date: December 2, 2021

Agreement Number: 22-CAT-006

PROJECT DESCRIPTION		AMOUNT BUDGETED		
		CAT	MATCH	TOTAL
The project will include the construction of a new 22,300 square foot building, with landscaping and the development of green space connecting the library to current recreation trails. The new building will include five small study rooms, 14 public use computers, drive-thru drop-off and pick-up windows, and expanded programming space to include two-1,000 square foot rooms.		\$400,000	\$8,052,486	\$8,452,486
TOTAL OF ALL FUNDS BUDGETED:		\$400,000	\$8,052,486	\$8,452,486

Resolution #01-0422 “A Resolution Approving Personnel Transactions”

WHEREAS, the City Administrator recommends the following additions, removals and/or amendments to the payroll.

NOW THEREFORE, be it resolved by the City Council of the City of Grimes, Iowa that:

Section 1. The following adjustments to pay shall be made:

- (a) Josh Prohaska, to be adjusted from \$24.41 to \$26.81 pursuant to his anniversary date, under the terms of the collective bargaining agreement between AFSCME and the City of Grimes, July 1, 2017 – June 30, 2022.

PASSED AND APPROVED this 11th day of January, 2022.

Mayor Scott Mikkelsen

ATTEST:

Rochelle Williams, City Clerk



*101 NE Harvey, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846*

AGENDA MEMO

For Meeting of January 11, 2022

AGENDA HEADING: Resolution Amending Address of Lot 19, M-Keds Home Place Plat 3

SYNOPSIS: The property owner has requested the address be changed to better match the name of the CrossFit 515 which is proposed to move into the building located on Lot 19 of M-Keds Home Place Plat 3. The new proposed address will fit within the City's addressing grid. Staff would recommend approval of the attached Resolution Amending Address from 1505 SE 25th Street to 1515 SE 25th Street.

FISCAL IMPACT:

N/A

PREVIOUS COUNCIL ACTION(S):

N/A

BOARD/COMMISSION ACTION(S):

N/A

STAFF/COMMITTEE RECOMMENDATION:

Staff would recommend approval of the attached Resolution Amending Address from 1505 SE 25th Street to 1515 SE 25th Street.

RESOLUTION NO. 01-0522

RESOLUTION AMENDING ADDRESS OF LOT
19, M-KEDS HOME PLACE PLAT 3

WHEREAS, there is an error in the address assigned for Lot 19 on the Final Plat of M-Keds Home Place Plat 3.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRIMES, IOWA:

That the plat of M-Keds Home Place Plat 3 be amended by changing the local address of Lot 19 shown on said plat from 1505 SE 25th Street to 1515 SE 25th Street. A copy of this resolution shall be filed of record with the Polk County, Iowa recorder.

PASSED AND APPROVED this 11th day of January, 2022.

Scott Mikkelsen, Mayor

ATTEST:

Rochelle Williams, City Clerk

RESOLUTION TO AUTHORIZE THE EXCAVATION AND HAULING OF SLUDGE FROM
THE WASTEWATER TREATMENT PLANT REED BEDS.

Grimes Resolution No. 01-0622

WHEREAS, the Wastewater Treatment Beds require routine Maintenance;

WHEREAS, the required maintenance will be performed by a contractor ; and,

WHEREAS, the City of Grimes Public Works Department requests Wulfekuhle Injection and Pumping be authorized to complete the require maintenance of the wastewater treatment reed beds;

THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa:

1. Wulfekuhle Injection and Pumping be authorized to complete the require maintenance of the wastewater treatment reed beds per attached proposal and pricing.

Passed by the City Council of the City of Grimes, Iowa, by of vote of ___ to ___ the 11th day of January, 2022, and approved this ____ 11th day of January, 2022.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk



*101 NE Harvey, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846*

AGENDA MEMO

Item No. X
For Meeting of 01/11/2022

AGENDA HEADING: EXCAVATION AND HAULING OF SLUDGE FROM THE WASTEWATER TREATMENT PLANT REED BEDS

SYNOPSIS: The Public Works Department is requesting the approval for Wulfekuhle Injection and Pumping to perform the excavation and hauling of sludge from the wastewater plant reed beds. Wulfekuhle Injection and Pumping has the ability to remove and store the sludge from the reed beds offsite prior to final disposal. The removal of the sludge during the winter months is important to reduce the odor produced during this operation. All work will be completed in accordance with applicable IDNR and EPA regulatory standards and requirements. Staff will communicate the timing and smell issues of this project with residents. This project is proposed to be completed over the course of a two week period.

FISCAL IMPACT: Due to the specialized nature of this work only two (2) estimates were able to be obtained for this work.

Wulfekuhle Injection and Pumping – 3 beds/cells @ \$40,000 per bed

Waste Management Ag – 3 beds/cells @ \$48,650.00 per bed

PREVIOUS COUNCIL ACTION(S): NA

BOARD/COMMISSION ACTION(S): NA

STAFF/COMMITTEE RECOMMENDATION: Public Works Staff recommends accepting the proposal from Wulfekuhle Injection and Pumping to perform the required maintenance.



10746 Cedar Ridge Ct. Peosta, IA 52068 - Brad: 563-451-9584

PROPOSAL NO.

#5634519584

DATE:

12-6-2021

Grimes Iowa
Nick Deardorff
ndeardorff@uswatercorp.net

City of Grimes Iowa
Drying Bed #1,2,&4

WE HEREBY PURPOSE TO FURNISH THE MATERIALS AND PERFORM THE LABOR NECESSARY FOR THE COMPLETION OF:

We the undersigned hereby propose to furnish all labor, materials, tools, equipment and services required for disposal of Sludge from City of Grimes drying bed #1, 2, & 4

- Sludge removed from drying beds
- Wulfekuhle will be responsible for locating suitable Application sites for sludge.
- Material applied to the soil in accordance with the IDNR and all EPA applicable regulatory standards and requirements.
- Cell 1 - \$40,000.00
- Cell 2 -\$40,000.00
- Cell 4-\$40,000.00

ALL MATERIAL IS GUARANTEED TO BE AS SPECIFIED, AND THE ABOVE WORK TO BE PERFORMED IN ACCORDANCE WITH THE DRAWINGS AND SPECIFICATIONS SUBMITTED FOR ABOVE WORK, AND COMPLETED IN A SUBSTANTIAL WORKMANLIKE MANNER FOR THE SUM OF PROPOSAL VALID FOR 30 DAYS.

WITH PAYMENTS TO BE MADE AS FOLLOWS: **30 DAYS NET**

RESPECTFULLY SUBMITTED _____

ACCEPTANCE OF PROPOSAL

THE ABOVE PRICES, SPECIFICATIONS AND CONDITIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED. YOU ARE AUTHORIZED TO DO THE WORK AS SPECIFIED. PAYMENTS WILL BE MADE AS OUTLINED ABOVE.

SIGNATURE _____

DATE _____

SIGNATURE _____

2nd bid

Rochelle Williams

From: Kevin Hensley
Sent: Thursday, January 6, 2022 2:17 PM
To: Rochelle Williams
Subject: FW: Requisition for reed bed maintenance

See below

From: Nick Deardorff <ndeardorff@uswatercorp.net>
Sent: Thursday, January 6, 2022 12:13 PM
To: Kevin Hensley <khensley@grimesiowa.gov>
Subject: Re: Requisition for reed bed maintenance

Yes I do I have copied the email below. They did not send an official quote just an email response to the request.

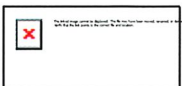
We were asked to quote drying bed, sludge removal for Grimes Iowa.

We purpose to haul away and apply the sludge for the cost of 48,650.00 per bed upto 1000 wet tons per bed.

Thanks,

John
Waste Management Ag
Pooptroup@yahoo.com

[Sent from Yahoo Mail on Android](#)



Nick Deardorff
Water/Wastewater Project Manager
Mobile: 515-822-4501
Email: ndeardorff@uswatercorp.net
Website: www.uswatercorp.com



From: Kevin Hensley <khensley@grimesiowa.gov>
Sent: Thursday, January 6, 2022 11:56:27 AM



*101 NE Hawkey, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846*

AGENDA MEMO

Item No. X
For Meeting of January 11, 2022

AGENDA HEADING: 2022 Southeast 37th Street Federal Surface Transportation Block Grant Program Application – Resolution

SYNOPSIS: The Surface Transportation Block Grant program (STBG) is funding through the US Department of Transportation Federal Highway Administration and administered by the Des Moines Area Metro Planning Organization (MPO). The current STBG program funding is for federal fiscal year 2026, with applications due to the MPO by January 7, 2022. All qualifying projects will go through public input, applicant presentation to MPO Funding Subcommittee, scoring & ranking by MPO Funding Subcommittee and presentation to MPO Policy Committee for vote on final awards. The final award vote is scheduled for May, 2022. The City of Grimes will have HR Green assist in the application process for this funding as they were the engineer that worked on the construction phase of the previous adjacent SE 37th Street project. This application will also have the City of Urbandale as a secondary sponsor.

This STBG application will focus on the SE 37th Street portion from SE Destination Drive to Northpark Drive in Urbandale. This section was selected because of adjacent development interest in the area and eliminating the bottleneck section of SE 37th Street between Highway 141 and NW 100th Street.

In order for the City of Grimes to apply for these funds, the City Council will need to pass a resolution supporting the application, committing to providing matching funds and agreeing to accept & maintain the improvements.

FISCAL IMPACT: The City of Grimes will appropriately plan for this project in the Capital Improvements Program to align with potential funding awards related to it.

PREVIOUS COUNCIL ACTION(S):

BOARD/COMMISSION ACTION(S):

STAFF/COMMITTEE RECOMMENDATION: The staff has reviewed this Resolution and recommends approval by the City Council.

A RESOLUTION AUTHORIZING THE CITY OF GRIMES TO SUBMIT AN APPLICATION FOR FUNDING FROM THE FEDERAL SURFACE TRANSPORTATION BLOCK GRANT PROGRAM (STBG) TO THE DES MOINES AREA METROPOLITAN PLANNING ORGANIZATION (MPO) FOR THE PARTIAL FUNDING OF THE CONSTRUCTION OF A PORTION OF SOUTHEAST 37TH STREET AND FURTHER APPROVING THE APPLICATION WHICH OBLIGATES THE CITY OF GRIMES TO MATCHING FUNDS FOR THE CONSTRUCTION OF SAID PROJECT

Grimes Resolution No. 01-0722

WHEREAS, the City of Grimes is a full member of the Des Moines Area Metropolitan Planning Organization; and

WHEREAS, the Federal Surface Transportation Block Grant Program provides funding to local jurisdictions for the construction of eligible projects; and

WHEREAS, the program is administered by the Des Moines Area Metropolitan Planning Organization which prioritizes and ranks all project applications; and

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Grimes, Iowa, that:

The Grimes City Council supports and approves the attached application for Federal Surface Transportation Program funding.

The Grimes City Council hereby commits to the matching funds as required by the Federal Surface Transportation Program.

The City of Grimes hereby commits to accepting and maintaining these improvements for a minimum of twenty (20) years following the completion.

The City Engineer is authorized to approve and execute the application on behalf of the City of Grimes.

Passed by the City Council of the City of Grimes, Iowa, by of vote of ___to___ on the 11th day of January, 2022, and approved by the Mayor on the 11th day of January, 2022.

Scott Mikkelsen, Mayor

Attested:

Rochelle Williams, City Clerk



*101 NE Harvey, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846*

AGENDA MEMO

Item No. X
For Meeting of January 11, 2022

AGENDA HEADING: Kennybrook South Basin Improvements – Project Acceptance

SYNOPSIS: The actions that are in front of the council are to provide appropriate actions on any final change orders, final payments and retainage payments; receive and file the Certificate of Completion from the project engineer (Nilles Associates, Inc.); and consider approval of a resolution officially accepting the project by the City of Grimes.

Halbrook Excavating, Inc. started this project in the Summer of 2021 and substantially completed the project during that construction season. They were able to fully complete the project by the Fall of 2021. There is no final change order or final payment, but there is a retainage payment to be made 30 days following project acceptance.

FISCAL IMPACT: This project's final construction contract amount is \$490,015.00, which is \$9,985.00 less than the original construction contract amount.

PREVIOUS COUNCIL ACTION(S): Setting the dates for the Bid Letting and Public Hearing, Held the Public Hearing, Awarding the construction contract and approving contract & bonds.

BOARD/COMMISSION ACTION(S):

STAFF/COMMITTEE RECOMMENDATION: The staff recommends that the City Council approves the resolution accepting the project with Halbrook Excavating, Inc. in the final contract amount of \$490,015.00.

Council Member _____ introduced the following Resolution entitled "RESOLUTION ACCEPTING THE KENNYBROOK SOUTH BASIN IMPROVEMENTS", and moved that the same be adopted. Council Member _____ seconded the motion to adopt. The roll was called and the vote was,

AYES: _____

NAYS: _____

Whereupon, the Mayor declared the following Resolution duly adopted:

RESOLUTION 01-0922

RESOLUTION ACCEPTING THE KENNYBROOK SOUTH BASIN IMPROVEMENTS

WHEREAS, on the 25th day of May, 2021, the Mayor and Clerk of the City of Grimes, Iowa, entered into a construction contract with Halbrook Excavating, Inc. of Ankeny, Iowa, for the construction of certain public improvements generally described as the Kennybrook South Basin Improvements; and

WHEREAS, the contractor has fully completed the construction of the public improvements in accordance with the terms and conditions of the contract and plans and specifications, as shown by the certificate of the Engineer filed with the Clerk on January 11, 2022:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRIMES, IOWA:

Section 1. That the report of the Engineer be and the same is hereby approved and adopted, and the public improvements are hereby approved and accepted as having been fully completed in accordance with the plans, specifications and form of contract and the total final construction cost thereof is hereby determined to be \$490,015.00, as shown in the report of the Engineer.

PASSED AND APPROVED this 11th day of **January, 2022.**

Mayor Scott Mikkelsen

ATTEST:

City Clerk Rochelle Williams

CERTIFICATE OF COMPLETION

Kennybrook South Basin Improvements

Grimes, Iowa

January 11, 2022

This is to certify that the construction improvements on the **Kennybrook South Basin Improvements** project have been completed in substantial compliance with the plans and specifications for the project. The final contract amount is **\$490,015.00**. I hereby recommend acceptance of the project.

Respectfully submitted,



Jake Nilles
P.E., CPESC
Nilles Associates, Inc.
Iowa License Number 26369



*101 NE Hawley, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846*

AGENDA MEMO

Item No. X
For Meeting of January 11, 2022

AGENDA HEADING: S James Street and SE 6th Street Temporary Traffic Signal – Project Acceptance

SYNOPSIS: The actions that are in front of the council are to provide appropriate actions on any final change orders, final payments and retainage payments; receive and file the Certificate of Completion from the project engineer (Foth Infrastructure & Environment, LLC); and consider approval of a resolution officially accepting the project by the City of Grimes.

Iowa Signal, Inc. started this project in the Summer of 2021 and substantially completed the project during that construction season. They were able to fully complete the project about a week after school started for the current year. There is no final change order, but there is a final payment to be made now and a retainage payment to be made 30 days following project acceptance.

FISCAL IMPACT: This project's final construction contract amount is \$49,888.50, which is the same as the original construction contract amount.

PREVIOUS COUNCIL ACTION(S): Awarding the construction contract and approving contract & bonds.

BOARD/COMMISSION ACTION(S):

STAFF/COMMITTEE RECOMMENDATION: The staff recommends that the City Council approves the resolution accepting the project with Iowa Signal, Inc. in the final contract amount of \$49,888.50.

RESOLUTION 01-1022

**RESOLUTION ACCEPTING THE S JAMES STREET AND SE 6TH STREET
TEMPORARY TRAFFIC SIGNAL WITH IOWA SIGNAL, INC.**

WHEREAS, on the 13th day of July, 2021, the City of Grimes, Iowa entered into a contract with Iowa Signal, Inc., of Grimes, Iowa, for the construction of certain public improvements generally described as construction of the S James Street and SE 6th Street Temporary Traffic Signal project; and

WHEREAS, the contractor has fully completed the construction of the public improvements in accordance with the terms and conditions of the contract documents, as shown by the certificate of the Engineer filed with the Clerk on January 11, 2022.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRIMES, IOWA:

Section 1. That the report of the Engineer be and the same is hereby approved and adopted, that the public improvements are hereby approved and accepted as having been fully completed in accordance with the contract documents and the total final construction cost thereof is hereby determined to be \$49,888.50 as shown in the report of the Engineer.

PASSED AND APPROVED on this 11th day of January, 2022.

CITY OF GRIMES, IOWA

By: _____
Mayor Scott Mikkelsen

ATTEST:

By: _____
City Clerk Rochelle Williams



Development Services
410 SE Main Street, Suite 102
Grimes, IA 50111
Phone (515) 986-4050
Fax (515) 986-4480
www.grimesiowa.gov

CERTIFICATE OF COMPLETION

S James Street and SE 6th Street Temporary Traffic Signal

Grimes, Iowa

January 11, 2022

This is to certify that the construction improvements on the *S James Street and SE 6th Street Temporary Traffic Signal* project have been completed in substantial compliance with the plans and specifications for the project. The final contract amount is *\$49,888.50*. I hereby recommend acceptance of the project.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Jacob Williams'.

Jacob Williams
Project Civil Engineer
Foth Infrastructure Solutions
Iowa License Number 25763



*101 NE Harvey, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846*

AGENDA MEMO

Item No. X
For Meeting of January 11, 2022

AGENDA HEADING: Silkwood Area Drainage Improvements – Project Acceptance

SYNOPSIS: The actions that are in front of the council are to provide appropriate actions on any final change orders, final payments and retainage payments; receive and file the Certificate of Completion from the project engineer (Nilles Associates, Inc.); and consider approval of a resolution officially accepting the project by the City of Grimes.

On Track Construction, LLC started this project in the Fall of 2021 and substantially completed the project during that construction season. They were able to fully complete the project by the Fall of 2021. There is a final change order adjusting plan quantities to as-built measurements and some additional scope of work added to the project, a final payment to be made now, and a retainage payment to be made 30 days following project acceptance.

FISCAL IMPACT: This project's final construction contract amount is \$190,831.74, which is \$41,671.74 more than the original construction contract amount.

PREVIOUS COUNCIL ACTION(S): Setting the dates for the Bid Letting and Public Hearing, Held the Public Hearing, Awarding the construction contract and approving contract & bonds.

BOARD/COMMISSION ACTION(S):

STAFF/COMMITTEE RECOMMENDATION: The staff recommends that the City Council approves the resolution accepting the project with On Track Construction, LLC in the final contract amount of \$190,831.74.

Council Member _____ introduced the following Resolution entitled "RESOLUTION ACCEPTING THE SILKWOOD AREA DRAINAGE IMPROVEMENTS", and moved that the same be adopted. Council Member _____ seconded the motion to adopt. The roll was called and the vote was,

AYES: _____

NAYS: _____

Whereupon, the Mayor declared the following Resolution duly adopted:

RESOLUTION 01-1122

RESOLUTION ACCEPTING THE SILKWOOD AREA DRAINAGE IMPROVEMENTS

WHEREAS, on the 14th day of September, 2021, the Mayor and Clerk of the City of Grimes, Iowa, entered into a construction contract with On Track Construction, LLC of Nevada, Iowa, for the construction of certain public improvements generally described as the Silkwood Area Drainage Improvements; and

WHEREAS, the contractor has fully completed the construction of the public improvements in accordance with the terms and conditions of the contract and plans and specifications, as shown by the certificate of the Engineer filed with the Clerk on January 11, 2022:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRIMES, IOWA:

Section 1. That the report of the Engineer be and the same is hereby approved and adopted, and the public improvements are hereby approved and accepted as having been fully completed in accordance with the plans, specifications and form of contract and the total final construction cost thereof is hereby determined to be \$190,831.74, as shown in the report of the Engineer.

PASSED AND APPROVED this 11th day of January, 2022.

Mayor Scott Mikkelsen

ATTEST:

City Clerk Rochelle Williams

CERTIFICATE OF COMPLETION

SILKWOOD AREA DRAINAGE IMPROVEMENTS

Grimes, Iowa

January 11, 2022

This is to certify that the construction improvements on the **Silkwood Area Drainage Improvements** project have been completed in substantial compliance with the plans and specifications for the project. The final contract amount is **\$190,831.74**. I hereby recommend acceptance of the project.

Respectfully submitted,



Jake Nilles
P.E., CPESC
Nilles Associates, Inc.
Iowa License Number 26369



*101 NE Harvey, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846*

AGENDA MEMO

Item No. X
For Meeting of January 11, 2022

AGENDA HEADING: South Sports Complex – Irrigation Project – Project Acceptance

SYNOPSIS: The actions that are in front of the council are to provide appropriate actions on any final change orders, final payments and retainage payments; receive and file the Certificate of Completion from the project engineer (Heritage Landscape Supply Group, Inc.); and consider approval of a resolution officially accepting the project by the City of Grimes.

Irrigation Iowa, LLC started this project in the Summer of 2021 and substantially completed the project during that construction season. They were able to fully complete the project by the Fall of 2021. There is no final change order or final payment, but there is a retainage payment to be made 30 days following project acceptance.

FISCAL IMPACT: This project's final construction contract amount is \$180,406.00, which is \$5,955.00 more than the original construction contract amount.

PREVIOUS COUNCIL ACTION(S): Setting the dates for the Bid Letting and Public Hearing, Held the Public Hearing, Awarding the construction contract and approving contract & bonds.

BOARD/COMMISSION ACTION(S):

STAFF/COMMITTEE RECOMMENDATION: The staff recommends that the City Council approves the resolution accepting the project with Irrigation Iowa, LLC in the final contract amount of \$180,406.00.

Council Member _____ introduced the following Resolution entitled "RESOLUTION ACCEPTING THE SOUTH SPORTS COMPLEX - IRRIGATION PROJECT", and moved that the same be adopted. Council Member _____ seconded the motion to adopt. The roll was called and the vote was,

AYES: _____

NAYS: _____

Whereupon, the Mayor declared the following Resolution duly adopted:

RESOLUTION 01-1222

RESOLUTION ACCEPTING THE SOUTH SPORTS COMPLEX - IRRIGATION PROJECT

WHEREAS, on the 27th day of April, 2021, the Mayor and Clerk of the City of Grimes, Iowa, entered into a construction contract with Irrigation Iowa, LLC of Huxley, Iowa, for the construction of certain public improvements generally described as the South Sports Complex - Irrigation Project; and

WHEREAS, the contractor has fully completed the construction of the public improvements in accordance with the terms and conditions of the contract and plans and specifications, as shown by the certificate of the Engineer filed with the Clerk on January 11, 2022:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRIMES, IOWA:

Section 1. That the report of the Engineer be and the same is hereby approved and adopted, and the public improvements are hereby approved and accepted as having been fully completed in accordance with the plans, specifications and form of contract and the total final construction cost thereof is hereby determined to be \$180,406.00, as shown in the report of the Engineer.

PASSED AND APPROVED this 11th day of January, 2022.

Mayor Scott Mikkelsen

ATTEST:

City Clerk Rochelle Williams



Heritage Landscape Supply Group, Inc.

To: City of Grimes

Attn: Matt Ahrens

Re: Approval of Payment of Retainage South Sports Complex – Irrigation Project for Iowa Irrigation

Finance Budget Code: 357-430-6499

Please find the following information showing the dates of the completed consultation visits, pump station on site start-up/training, Rain Bird central control IQ training, and associated as built.

Pre-Installation Meeting – Completed, July 21st, 2021

During Installation Walkthrough = Completed, Wednesday, October 13th, 2021

PPS On Site Turn On & Training – Completed, October 26th, 2021

Rain Bird IQ Training – Completed, October 28th, 2021

Final Walkthrough – Completed, November 2nd, 2021

As Built Plan – Sent with this email.

Total Retainage Amount to be paid: \$9,020.30

I, Chad Rowley, consultant for the South Sports Complex – Irrigation System approve that Iowa Irrigation has installed the irrigation system in accordance with the design, specifications, addendas, and approved changes per the consultant and the City of Grimes:

Signature of Consultant: Chad Rowley C.I.D. 1/3/22

Chad Rowley, C.I.D.

GRIDs/Heritage Landscape Supply Group

Council Meeting 1.11.2021

ABD RENEWALS

- 1. Quik Trip #531:** 1900 SE 37th Street: Class E Liquor; Class B Wine; Class C Beer; and Sunday Sales
- 2. Pancharo's:** 2250 E. 1st Street: Class B Beer Permit; Outdoor Service; and Sunday Sales



State of Iowa

Alcoholic Beverages Division

Applicant

NAME OF LEGAL ENTITY

FMGRIMES, LLC

NAME OF BUSINESS(DBA)

Pancheros Mexican Grill

BUSINESS

(319) 545-6565

ADDRESS OF PREMISES

2250 East 1st Street Suite 300

CITY

Grimes

COUNTY

Polk

ZIP

50111

MAILING ADDRESS

2475 Coral Court Suite B

CITY

Coralville

STATE

Iowa

ZIP

52241

Contact Person

NAME

Rachel Garms

PHONE

(319) 545-6565

EMAIL

rachelg@pancheros.com

License Information

LICENSE NUMBER

BB0036857

LICENSE/PERMIT TYPE

Class B Beer Permit

TERM

12 Month

STATUS

Submitted
to Local
Authority

TENTATIVE EFFECTIVE DATE

Feb 14, 2022

TENTATIVE EXPIRATION DATE

Feb 13, 2023

LAST DAY OF BUSINESS

SUB-PERMITS

Class B Beer Permit



PRIVILEGES

Outdoor Service, Sunday Service

Status of Business

BUSINESS TYPE

Limited Liability Company

Ownership

No Ownership information found

Insurance Company Information

INSURANCE COMPANY	POLICY EFFECTIVE DATE	POLICY EXPIRATION DATE
Ohio Casualty	Feb 14, 2022	Feb 14, 2023
DRAM CANCEL DATE	OUTDOOR SERVICE EFFECTIVE DATE	OUTDOOR SERVICE EXPIRATION DATE
BOND EFFECTIVE DATE	TEMP TRANSFER EFFECTIVE DATE	TEMP TRANSFER EXPIRATION DATE



**CITY OF GRIMES
ALCHOLIC BEVERAGE LICENSE
STAFF APPROVAL FORM**

Establishment Name: Pancho's

Establishment Address: 2250 E 1st St.

License Class: A ☐ B ☒ C ☐ E ☐ (All that apply)

Privileges: Outdoor Service ☒ Sunday Sales ☒ Catering ☐ (All that apply)

New ☐ Renewal ☒

Fire Department Approval

Fire Inspection Date: 12/9/2021

Approval: Yes ☒ No ☐

Reason for not approving: _____

Fire Marshal Signature: G. V. H.

Building Department Approval

Approval: Yes ☒ No ☐

Reason for not approving: _____

Building Official Signature: Scott Chace

Planning Approval

Approval: Yes ☒ No ☐

Reason for not approving: _____

Planning Signature: Erin Martin



State of Iowa

Alcoholic Beverages Division

Applicant

NAME OF LEGAL ENTITY

QuikTrip Corporation

NAME OF BUSINESS(DBA)

QuikTrip # 531

BUSINESS

(515) 986-5087

ADDRESS OF PREMISES

1900 S.E. 37th St.

CITY

Grimes

COUNTY

Polk

ZIP

50111

MAILING ADDRESS

PO Box 2927 Attn: Licensing

CITY

Tulsa

STATE

Oklahoma

ZIP

74101-2927

Contact Person

NAME

Jimmy Brown Jr.

PHONE

(918) 615-7700

EMAIL

licensing@quiktrip.com

License Information

LICENSE NUMBER

LE0002108

LICENSE/PERMIT TYPE

Class E Liquor License

TERM

12 Month

STATUS

Submitted
to Local
Authority

TENTATIVE EFFECTIVE DATE

Mar 1, 2022

TENTATIVE EXPIRATION DATE

Feb 28, 2023

LAST DAY OF BUSINESS

SUB-PERMITS

Class E Liquor License, Class C Beer Permit, Class B Wine Permit



PRIVILEGES

Sunday Service

Status of Business

BUSINESS TYPE

Privately Held Corporation

Ownership

No Ownership information found

Insurance Company Information

INSURANCE COMPANY	POLICY EFFECTIVE DATE	POLICY EXPIRATION DATE
DRAM CANCEL DATE	OUTDOOR SERVICE EFFECTIVE DATE	OUTDOOR SERVICE EXPIRATION DATE
BOND EFFECTIVE DATE	TEMP TRANSFER EFFECTIVE DATE	TEMP TRANSFER EXPIRATION DATE



**CITY OF GRIMES
ALCHOLIC BEVERAGE LICENSE
STAFF APPROVAL FORM**

Establishment Name: Quick Trip #531

Establishment Address: 1900 SE 37th St.

License Class: A ☐ B ☒ C ☒ E ☒ (All that apply)

Privileges: Outdoor Service ☐ Sunday Sales ☒ Catering ☐ (All that apply)

New ☐ Renewal ☒

Fire Department Approval

Fire Inspection Date: 7/6/2021

Approval: Yes ☒ No ☐

Reason for not approving: _____

Fire Marshal Signature: [Signature]

Building Department Approval

Approval: Yes ☒ No ☐

Reason for not approving: _____

Building Official Signature: [Signature]

Planning Approval

Approval: Yes ☒ No ☐

Reason for not approving: _____

Planning Signature: [Signature]



*101 NE Harvey, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846*

AGENDA MEMO

For Meeting of January 11, 2022

AGENDA HEADING: Resolution Accepting Public Improvements for CTI Ready Mix Pavement

SYNOPSIS: The public improvements have been completed and in a condition to be accepted by the City and the City engineer has recommended such acceptance.

FISCAL IMPACT:

N/A

PREVIOUS COUNCIL ACTION(S):

N/A

BOARD/COMMISSION ACTION(S):

N/A

STAFF/COMMITTEE RECOMMENDATION:

Staff recommends approval of the Resolution Accepting Public Improvements for CTI Ready Mix Pavement.

RESOLUTION NO. 01-1322

RESOLUTION ACCEPTING PUBLIC IMPROVEMENTS FOR CTI READY MIX -
PAVEMENT

WHEREAS, approval of the site plan for CTI Ready Mix - Pavement (the “Project”) has previously been given approval by the Grimes City Council; and

WHEREAS, the public improvements are now completed and in a condition to be formally accepted by the City, and the City engineer has recommended such acceptance.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL, CITY OF GRIMES, IOWA:

1. That the public improvements for CTI Ready Mix - Pavement, including storm sewer is hereby accepted and incorporated into the respective storm sewer system in the City of Grimes.

This resolution shall be filed of record with the Polk County, Iowa Recorder.

PASSED AND APPROVED this 11th day of January, 2022.

CITY OF GRIMES, IOWA

By: _____
Scott Mikkelsen, Mayor

ATTEST:

Rochelle Williams, City Clerk



Development Services
410 SE Main Street, Suite 102
Grimes, IA 50111
Phone (515) 986-4050
Fax (515) 986-4480
www.grimesiowa.gov

CERTIFICATE OF COMPLETION

CTI Ready Mix-Pavement

Grimes, Iowa

January 11, 2022

This is to certify that the construction improvements on *CTI Ready Mix-Pavement* have been completed in substantial compliance with the plans and specifications for the project. I hereby recommend acceptance of the project.

Respectfully submitted,

A handwritten signature in black ink that reads 'Tony Hanson' in a cursive script.

Tony Hanson
Senior Engineering Technician



*101 NE Harvey, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846*

AGENDA MEMO

For Meeting of January 11, 2022

AGENDA HEADING: Resolution Accepting Public Improvements in Destination Market Plat 3

SYNOPSIS: The public improvements have been completed and in a condition to be accepted by the City and the City engineer has recommended such acceptance.

FISCAL IMPACT:

N/A

PREVIOUS COUNCIL ACTION(S):

Approved Destination Market Plat 3 Final Plat - 2020

BOARD/COMMISSION ACTION(S):

N/A

STAFF/COMMITTEE RECOMMENDATION:

Staff recommends approval of the Resolution Accepting Public Improvements in Destination Market Plat 3.

RESOLUTION NO. 01-1422

RESOLUTION ACCEPTING PUBLIC IMPROVEMENTS IN DESTINATION
MARKET PLAT 3

WHEREAS, approval of the final plat for Destination Market Plat 3 (the "Plat") has previously been given by resolution of the Grimes City Council; and

WHEREAS, at the time of approval of the final plat, certain public improvements within the Plat were not completed; and

WHEREAS, the public improvements are now completed and in a condition to be formally accepted by the City, and the City engineer has recommended such acceptance.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL, CITY OF GRIMES, IOWA:

1. That the public improvements in Destination Market Plat 3, including public street and water main is hereby accepted and incorporated into the respective public street and water system in the City of Grimes.

This resolution shall be filed of record with the Polk County, Iowa Recorder.

PASSED AND APPROVED this 11th day of January, 2022.

CITY OF GRIMES, IOWA

By: _____
Scott Mikkelsen, Mayor

ATTEST:

Rochelle Williams, City Clerk



Development Services
410 SE Main Street, Suite 102
Grimes, IA 50111
Phone (515) 986-4050
Fax (515) 986-4480
www.grimesiowa.gov

CERTIFICATE OF COMPLETION

Destination Market Plat 3

Grimes, Iowa

January 11, 2022

This is to certify that the construction improvements on *Destination Market Plat 3* have been completed in substantial compliance with the plans and specifications for the project. I hereby recommend acceptance of the project.

Respectfully submitted,

A handwritten signature in black ink that reads "Tony Hanson". The signature is fluid and cursive.

Tony Hanson
Senior Engineering Technician



*101 NE Harvey, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846*

AGENDA MEMO

For Meeting of January 11, 2022

AGENDA HEADING: Resolution Accepting Public Improvements in Destination Market Plat 5

SYNOPSIS: The public improvements have been completed and in a condition to be accepted by the City and the City engineer has recommended such acceptance.

FISCAL IMPACT:

N/A

PREVIOUS COUNCIL ACTION(S):

Approved Destination Market Plat 5 Final Plat - 2020

BOARD/COMMISSION ACTION(S):

N/A

STAFF/COMMITTEE RECOMMENDATION:

Staff recommends approval of the Resolution Accepting Public Improvements in Destination Market Plat 5.

RESOLUTION NO. 01-1522

RESOLUTION ACCEPTING PUBLIC IMPROVEMENTS IN DESTINATION
MARKET PLAT 5

WHEREAS, approval of the final plat for Destination Market Plat 5 (the "Plat") has previously been given by resolution of the Grimes City Council; and

WHEREAS, at the time of approval of the final plat, certain public improvements within the Plat were not completed; and

WHEREAS, the public improvements are now completed and in a condition to be formally accepted by the City, and the City engineer has recommended such acceptance.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL, CITY OF GRIMES, IOWA:

1. That the public improvements in Destination Market Plat 5, including public street is hereby accepted and incorporated into the respective public street system in the City of Grimes.

This resolution shall be filed of record with the Polk County, Iowa Recorder.

PASSED AND APPROVED this 11th day of January, 2022.

CITY OF GRIMES, IOWA

By: _____
Scott Mikkelsen, Mayor

ATTEST:

Rochelle Williams, City Clerk



Development Services
410 SE Main Street, Suite 102
Grimes, IA 50111
Phone (515) 986-4050
Fax (515) 986-4480
www.grimesiowa.gov

CERTIFICATE OF COMPLETION

Destination Market Plat 5

Grimes, Iowa

January 11, 2022

This is to certify that the construction improvements on *Destination Market Plat 5* have been completed in substantial compliance with the plans and specifications for the project. I hereby recommend acceptance of the project.

Respectfully submitted,

A handwritten signature in black ink that reads "Tony Hanson". The signature is written in a cursive, flowing style.

Tony Hanson

Senior Engineering Technician



*101 NE Harvey, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846*

AGENDA MEMO

For Meeting of January 11, 2022

AGENDA HEADING: Resolution Accepting Public Improvements in the Reserve at Destination Pointe

SYNOPSIS: The public improvements have been completed and in a condition to be accepted by the City and the City engineer has recommended such acceptance.

FISCAL IMPACT:

N/A

PREVIOUS COUNCIL ACTION(S):

Approved the Reserve at Destination Pointe

BOARD/COMMISSION ACTION(S):

N/A

STAFF/COMMITTEE RECOMMENDATION:

Staff recommends approval of the Resolution Accepting Public Improvements in the Reserve at Destination Pointe.

RESOLUTION NO. 01-1622

RESOLUTION ACCEPTING PUBLIC IMPROVEMENTS IN THE RESERVE AT
DESTINATION POINTE

WHEREAS, approval of the site plan for Reserve at Destination Pointe (the “Project”) has previously been given approval by the Grimes City Council; and

WHEREAS, the public improvements are now completed and in a condition to be formally accepted by the City, and the City engineer has recommended such acceptance.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL, CITY OF GRIMES, IOWA:

1. That the public improvements in Reserve at Destination Pointe, including water main and sanitary sewer is hereby accepted and incorporated into the respective water main and sanitary sewer systems in the City of Grimes.

This resolution shall be filed of record with the Polk County, Iowa Recorder.

PASSED AND APPROVED this 11th day of January, 2022.

CITY OF GRIMES, IOWA

By: _____
Scott Mikkelsen, Mayor

ATTEST:

Rochelle Williams, City Clerk



Development Services
410 SE Main Street, Suite 102
Grimes, IA 50111
Phone (515) 986-4050
Fax (515) 986-4480
www.grimesiowa.gov

CERTIFICATE OF COMPLETION

Reserve at Destination Pointe

Grimes, Iowa

January 11, 2022

This is to certify that the construction improvements on *The Reserve at Destination Pointe* have been completed in substantial compliance with the plans and specifications for the project. Due to the time that elapsed from installation until acceptance the four-year maintenance bond for the public improvements has been satisfied. I hereby recommend acceptance of the project.

Respectfully submitted,

A handwritten signature in black ink that reads "Tony Hanson". The signature is fluid and cursive, with the first name "Tony" and last name "Hanson" clearly distinguishable.

Tony Hanson
Senior Engineering Technician



*101 NE Hawkey, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846*

AGENDA MEMO

For Meeting of January 11, 2021

AGENDA HEADING:

Resolution Approving Offer to Purchase and Agreement – WRA Wegand Property

SYNOPSIS:

With the development of the plans for Grime WRA Connector Project, it has been determined that certain easements will be necessary in order to construct the project.

A compensation estimate has been prepared for the easement, and an offer made to the property owner. The offer indicates that the City will pay a total of \$1,500 for the temporary easement.

The owner has reviewed the offer and accepted it.

FISCAL IMPACT:

Total Cost = \$1,500

PREVIOUS COUNCIL ACTION(S):

N/A

BOARD/COMMISSION ACTION(S):

N/A

STAFF/COMMITTEE RECOMMENDATION:

Staff would recommend approval of the Resolution

RESOLUTION NO. 01-1722

RESOLUTION APPROVING OFFER TO PURCHASE AND AGREEMENT – WRA
WEGAND PROPERTY

WHEREAS, the City of Grimes is developing plans to construct the Grimes WRA Connector Project (the “Project”) and has determined that certain easements are necessary in order to construct the Project; and

WHEREAS, the City of Grimes has extended an Offer to Purchase and Agreement (the “Offer”), provided as Exhibit A, to the property owner (the “Owner”); and

WHEREAS, the Owner has reviewed the Offer and has accepted the Offer.

NOW, THEREFORE, be it resolved by the City Council of the City of Grimes, Iowa:

That, the Offer to Purchase Easement and Agreement is approved by the Grimes City Council, and the Mayor is authorized to execute, on behalf of the City of Grimes, such documents as are necessary and appropriate to effectuate the terms pursuant to the Offer, including, without limitation, any agreements, easements or other documents, and the City Clerk is authorized to attest to their signatures.

PASSED AND APPROVED this 11th day of January, 2022.

By: _____
Scott Mikkelsen, Mayor

ATTEST:

Rochelle Williams, City Clerk

SPACE ABOVE THIS LINE FOR RECORDER

OFFER TO PURCHASE AND AGREEMENT

Page 1

PARCEL NO. 1214226007COUNTY: DallasPROJECT NO. N/APROJECT NAME: Grimes WRA Connector ProjectTO: Robert and Nancy Wegand

On this 9th day of December, 2021, the City of Grimes, Iowa, a municipal corporation organized under the laws of the State of Iowa (hereinafter referred to as "CITY" or "BUYER") acting by and through the undersigned, its authorized Agent, hereby offers to buy the real estate situated in Dallas County, Iowa, and legally described on the attached **Easement Exhibit**. This offer shall terminate on **30 days from offer date**. If accepted by SELLER, as evidenced by SELLER'S signature below, the parties agree as follows:

1. SELLER AGREES to sell and furnish to BUYER a conveyance document, on form(s) furnished by Buyer, and Buyer agrees to buy the following real estate, hereinafter referred to as the premises as described on **EXHIBIT A** and which include the following buildings, improvements and other property: **LAND ONLY**. SELLER CONSENTS to any change of grade related to the project and accepts payment under this agreement for any and all damages arising therefrom. SELLER ACKNOWLEDGES full settlement and payment from Buyer for all claims per the terms of this agreement and discharges Buyer from liability because of this agreement and the construction of this public improvement project.
2. Possession of the premises is the essence of this agreement and Buyer may enter and assume full use and enjoyment of the premises per the terms of this agreement. SELLER grants Buyer the immediate right to enter the premises for the purpose of gathering survey and soil data. SELLER may surrender possession of the premises or building or improvement or any part thereof prior to the time at which SELLER has hereinafter agreed to do so, and agrees to give Buyer ten (10) days' notice of SELLER'S intention to do so in writing.
3. Buyer agrees to pay and SELLER AGREES to grant the right of possession, convey title and to surrender physical possession of the premises as shown on or before the dates listed below.

PAYMENT AMOUNT

AGREED PERFORMANCE

DATE

\$ _____

on right of possession

\$ _____

on conveyance of title

\$ _____

on surrender of possession

\$ 1,500.00

on possession and conveyance

Within 30 Days of BUYER Approval

\$ 1,500.00

TOTAL LUMP SUM

BREAKDOWN:

ac. = acres / sq.ft. = square feet

Land by Fee Title

0 sq.ft.\$ 0.00

Underlying Fee Title

0 sq.ft.\$ 0.00

Permanent Easement

0 sq.ft.\$ 0.00

Temporary Easement(s)

3,913 sq.ft.\$ 1,000

Landscaping/Other

\$ 500.00

Total

\$ 1,500.00Additional Damages None

DISTRIBUTION: ONE COPY RETURNED TO BUYER – ONE COPY RETAINED BY SELLER

4. SELLER WARRANTS that there are no tenants on the premises holding under lease except: None
5. Each page and each attachment is by this reference made part hereof.
6. This agreement shall apply to and bind the legal successors in interest of the Seller and SELLER AGREES to pay all liens and assessments against the premises, including all taxes and special assessments payable until surrender of possession as required by the Code of Iowa, and agrees to warrant good and sufficient title. Names and addresses of lienholders are: None
7. SELLER agrees that amounts payable by SELLER for real estate taxes, special assessments, mortgage payoffs, liens, or judgments shall be deducted at closing from the purchase price. SELLER AGREES to obtain court approval of this contract, if requested by Buyer, if title to the premises becomes an asset of any estate, trust, conservatorship or guardianship. Buyer agrees to pay court approval costs and all other costs necessary to transfer the premises to Buyer, but not attorney fees. Claims for such transfer costs shall be paid in amounts supported by paid receipts or signed bills.
8. BUYER agrees that any drain tile and/or underground irrigation systems which are located within the premises and are damaged by construction shall be repaired at no expense to SELLER. BUYER shall have the right of entry upon SELLER'S remaining property along the right of way line, if necessary, for the purpose of connecting said drain tile and/or underground irrigation systems.
9. If SELLER holds title to the premises in joint tenancy with full rights of survivorship and not as tenants in common at the time of this agreement, Buyer will pay any remaining proceeds to the survivor of that joint tenancy and will accept title solely from that survivor, provided the joint tenancy has not been destroyed by operation of law or acts of SELLER.
10. These premises are being acquired for public purposes and this transfer is exempt from the requirements for the filing of a Declaration of Value by the Code of Iowa.
11. BUYER hereby gives notice of SELLER's five-year right to renegotiate construction or maintenance damages not apparent at the time of the signing of this agreement as required by the Code of Iowa.
12. BUYER hereby agrees to additionally warrant the project against any defects against the property as a result of the project for a period of one year following the completion and acceptance of the project. Defects may include, but are not limited to insufficient seeding/stabilization or settling of the property within the easement.
13. SELLER states and warrants that there is no well, solid waste disposal site, hazardous substances, nor underground storage tanks on the premises described and sought herein, except: None
14. BUYER shall be responsible for the removal and relocation of any fences.
15. BUYER shall be responsible for restoration of disturbed area within easements.
16. SELLER agrees to cooperate with BUYER in removing liens and encumbrances in order to convey marketable title to BUYER in conformity with Iowa law and the Title Standards of the Iowa State Bar Association. If possession and conveyance are delayed due to SELLER's inability to provide marketable title, this Agreement shall continue in force and effect until either party rescinds the Agreement after giving ten days written notice to the other party. SELLER understands that if necessary property rights cannot be acquired by voluntary purchase, BUYER may initiate action to acquire the property interests contemplated in this Agreement under power of eminent domain.
17. SELLER'S spouse, if not a title holder immediately preceding acceptance, executes this Agreement only for the purpose of relinquishing all rights of dower, homestead and distributive share or in compliance with Section 561.13 of the Code of Iowa and agrees to execute the conveyance documents for this purpose.
18. This Agreement shall not be binding until it has received the final approval by Resolution of the Grimes City Council.
19. GENERAL PROVISIONS.
 - a. This Agreement contains the entire agreement of the parties and no waiv-er, modification, release, or cancellation of this Agreement or any portion of this Agree-ment shall be binding unless evidenced by writing.
 - b. This Agreement shall be binding on the heirs, personal representatives, assigns, and successors of the parties.
 - c. This Agreement shall be governed by, construed, and enforced in accordance with the law of the State of Iowa.

SELLER'S SIGNATURE AND CLAIMANT'S CERTIFICATION: Upon due approval and execution by the Buyer, we the undersigned claimants certify the total lump sum payment shown herein is just and unpaid.

x Robert B. Wegand
By: Robert B. Wegand
Marital Status: Married

x Nancy A. Wegand
By: Nancy A. Wegand
Marital Status: Married

ALL PURPOSE ACKNOWLEDGMENT

STATE OF Iowa
COUNTY OF Polk ss:

On this 14th day of December, A.D. 20 21, before me, the undersigned, a Notary Public in and for said State, personally appeared Robert & Nancy Wegand

X to me personally known
or _____ proved to me on the basis of satisfactory evidence

to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

(NOTARY SEAL)

Irene Whatling (Sign in Ink)
Irene Whatling (Print/Type Name)
Notary Public in and for the State of Iowa

CAPACITY CLAIMED**BY SIGNER:**

INDIVIDUAL
CORPORATE

Title(s) of Corporate Officer(s): _____

Corporate Seal is affixedNo Corporate Seal procured

PARTNER(s): Limited Partnership
General Partnership

ATTORNEY-IN-FACTEXECUTOR(s) or TRUSTEE(s)GUARDIAN(s) or CONSERVATOR(s)OTHER:**SIGNER IS REPRESENTING:**

List name(s) of person(s) or entity(ies) _____

BUYER'S APPROVAL

Signed by: Scott Mikkelsen

(Date)

Attested by: Rochelle Williams

(Date)

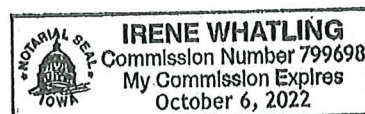
BUYER'S ACKNOWLEDGMENT

STATE OF _____
COUNTY OF _____ ss:

On this _____ day of _____, 20____, before me, the undersigned, personally appeared _____

_____, known to me to be an agent of the City of Grimes, Iowa and who did say that said instrument was signed on behalf of City by its authority duly recorded in its minutes, and said agent acknowledged the execution of said instrument, which signature appears hereon, to be the voluntary act and deed of the City and by it voluntarily executed.

Notary Public in and for the State of Iowa





*101 NE Hawley, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846*

AGENDA MEMO

For Meeting of January 11, 2022

AGENDA HEADING: Resolution on Notice and Intent to Vacate Certain Surface Water Flowage Easements in Heritage at Grimes Commercial Plat 3 and Setting Public Hearing

SYNOPSIS: With the anticipated development of Hope Plaza 2 and Hope Commercial Plat 4, certain easements within the Heritage at Grimes Commercial Plat 3 that were deeded to the City, are no longer necessary.

As such, with any disposal of public property, a public hearing must be held before doing so.

FISCAL IMPACT:

N/A

PREVIOUS COUNCIL ACTION(S):

Approve Heritage at Grimes Commercial Plat 3 – 2020

Approve Hope Plaza 2 Site Plan – 2021

BOARD/COMMISSION ACTION(S):

N/A

STAFF/COMMITTEE RECOMMENDATION:

Staff would recommend approval of the Resolution.

RESOLUTION NO. 01-1822

**RESOLUTION ON NOTICE AND INTENT TO VACATE CERTAIN SURFACE
WATER FLOWAGE EASEMENTS IN HERITAGE AT GRIMES COMMERCIAL
PLAT 3 AND SETTING PUBLIC HEARING**

WHEREAS, the City of Grimes is the holder of certain surface water flowage easements within city limits located in Heritage at Grimes Commercial Plat 3, namely:

A Surface Water Flowage Easement, filed in the records of the Polk County recorder on March 12, 2018, at Book 16845, Page 243-247, and more specifically described as follows:

See Exhibit A

WHEREAS, the City of Grimes intends to terminate and dispose of said easement interests in accordance with Section 364.7 of the Iowa Code; and

NOW, THEREFORE, BE IT RESOLVED by the City Council for the City of Grimes, Iowa:

SECTION 1. That pursuant to Iowa Code Sections 354.23 and 364.7, a public hearing shall be held on February 8, 2022 at 5:30 p.m. at the Grimes Community Complex 410 SE Main Street regarding the proposal to vacate the above-described surface water flowage easements.

SECTION 2. That the City Clerk is hereby authorized and directed to publish and give notice of the public hearing on this matter as provided by law.

Passed by the council this 11th day of January, 2022.

Scott Mikkelsen, Mayor

ATTEST:

Rochelle Williams, City Clerk

EXHIBIT 'A' - VACATION PLAT

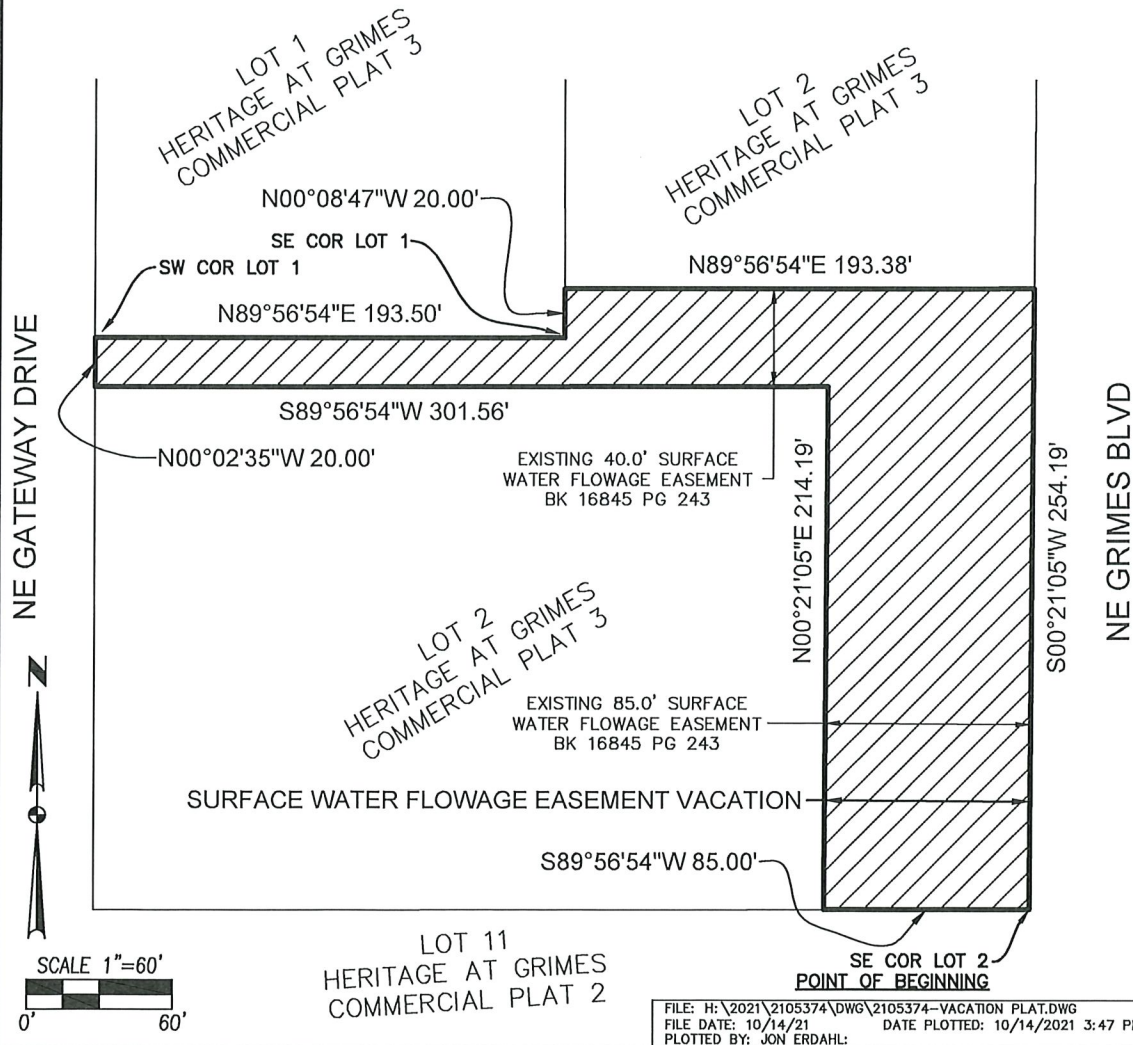
OWNER

HOPE K FARMS LLC

SURFACE WATER FLOWAGE EASEMENT VACATION DESCRIPTION

A PART OF LOT 2, HERITAGE AT GRIMES COMMERCIAL PLAT 3, AN OFFICIAL PLAT IN THE CITY OF GRIMES, POLK COUNTY, IOWA AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHEAST CORNER OF SAID LOT 2; THENCE SOUTH 89°56'54" WEST ALONG THE SOUTH LINE OF SAID LOT 2, A DISTANCE OF 85.00 FEET; THENCE NORTH 00°21'05" EAST, 214.19 FEET; THENCE SOUTH 89°56'54" WEST, 301.56 FEET TO THE WEST LINE OF SAID LOT 2; THENCE NORTH 00°02'35" WEST ALONG SAID WEST LINE, 20.00 FEET TO THE SOUTHWEST CORNER OF LOT 1, SAID HERITAGE AT GRIMES COMMERCIAL PLAT 3; THENCE NORTH 89°56'54" EAST ALONG THE SOUTH LINE OF SAID LOT 1, A DISTANCE OF 193.50 FEET TO THE SOUTHEAST CORNER OF SAID LOT 1; THENCE NORTH 00°08'47" WEST ALONG THE EAST LINE OF SAID LOT 1, A DISTANCE OF 20.00 FEET; THENCE NORTH 89°56'54" EAST, 193.38 FEET TO THE EAST LINE OF SAID LOT 2; THENCE SOUTH 00°21'05" WEST ALONG SAID EAST LINE, 254.19 FEET TO THE POINT OF BEGINNING AND CONTAINING 0.68 ACRES (29,805 SQUARE FEET).



1
1
2105.374

PT LOT 2
HERITAGE AT GRIMES PLAT 3
VACATION PLAT
GRIMES, IOWA

GA
CIVIL DESIGN ADVANTAGE

3405 SE CROSSROADS DRIVE, SUITE G
GRIMES, IOWA 50111
PH: (515) 369-4400

[illegible]

Amazon Charges	<u>Amount</u>	<u>Line Item</u>	<u>Description</u>
Public Works	\$385.94	110-210-6506	Coffee Maker/IT Supplies/Projector Screen
	\$35.99	110-210-6510	Safety Vests
	\$804.62	001-670-6505	Power/Cable Management Supplies
IT Dept	\$53.54	001-670-6507	Office supplies
	\$200.31	001-670-6506	Office supplies
Water/Sewer	\$75.42	600-810-6599	IT Supplies
Storm Water	\$75.42	740-865-6599	IT Supplies
Admin	\$85.33	001-650-6506	Office supplies
Library	\$598.74	002-410-6502	Materials
	\$185.89	002-410-6506	Office supplies
	\$57.49	002-410-6511	Programming Supplies
Parks & Rec	\$545.19	001-441-6504	Kid Zone programming equipment
	\$1,678.99	001-460-6310	Furnishings/Training room
Dev. Services	\$122.57	001-170-6506	Office supplies
	\$4,905.44		

City of Grimes Claims 1 11 2022

CENTRAL PUMP AND MOTOR	OIL	193.75
A TECH INC.	MONITORING FIRE 1/1-12/31/22	359.4
EUROFINS TESTAMERICA	WASTE WATER LABS SLUDGE	3,132.00
SHERWIN WILLIAMS CO.	TRAINING RM/SHOP REMODEL	369.02
BAKER & TAYLOR	MATERIALS - LIBRARY	334.39
BANKERS TRUST COMPANY	REMODEL/LOCKERS/HOTELS/ACADEMY	7,003.96
BLACK HILLS ENERGY	GAS	4,317.05
SHADRAN INDUSTRIAL & SANI	NOV & DEC CLEANING CH	1,263.78
BOMGAARS	SAFETY /REMODEL SUPPLIES PW	838.59
BSN SPORTS	YOUTH VOLLEYBALLS/BASKETBALLS	1,342.27
COLLECTION SERVICES CENTER	CHILD SUPPORT	1,378.42
CONCRETE TECHNOLOGIES INC	37TH ST IMPROVEMENTS SS	99,995.00
CORE & MAIN	TOOLS FOR WATER REPAIR	487.71
CULLIGAN WATER COND.	WATER COOLER - LIBRARY	46.2
HOME DEPOT CREDIT SERVICE	FRIDGE/TRAINING ROOM GCC	1,846.49
RD MCKINNEY PLUMB/EXC	WTR MAIN IMPROV(ASR-STANDPIPE)	7,581.97
EXCEL MECHANICAL CO	REMODEL HVAC	13,428.00
CERTIFIED LABORATORIES	CLNR FOR MOTOR/ELECTRICAL PART	169.5
GRAINGER	AIR FILTER ASSEMBLY	98.61
GRIMES CHAMBER & ECONOMIC	DECEMBER 2021 EXPENSES	1,744.05
HACH COMPANY	CHEMICALS	119
DORSEY & WHITNEY LLP	TIFF/URBAN RENEWAL	4,267.50
HAWKEYE TRUCK EQUIPMENT	REPAIR S208 - BIG PLOW TRUCK	31.5
HAWKINS INC.	VITEC 3000	5,964.50
HERITAGE AT GRIMES LLC	HERITAGE @ GRIMES TIF FY 22/23	785,952.00
HARN R/O	R/O CARTRIDGE FILTERS	6,603.55
RODAN OFFICE CLEANING	DECEMBER CLEANING - LIBRARY	630
HOOPLA	MATERIALS - LIBRARY	792.06
HOTSY CLEANING SYSTEMS, I	HOSE FOR HOTSY REPAIR	307.32
IMWCA	WORK COMP PREM-INSTALLMENT 7	9,222.00
IOWA DEPT OF REVENUE	DECEMBER WATER EXCISE/SALES TAX	45,357.00
IOWA LIBRARY ASSOCIATION	CHERYL ILA - LIBRARY	195
IOWA ONE CALL	LOCATES	388.8
IOWA RURAL WATER ASSN.	2022 MEMBERSHIP DUES	375
IPERS	IPERS- REGULAR	90,490.82
IOWA SIGNAL INC	S JMS ST/SE 6TH ST TEMP SIGNAL	48,159.08
IOWA STORMWATER EDUCATION	TRAINING - DANIELS	142.5
NATIONS KRISTEN	BOOT CAMP NOV-DEC 2021	288
KLINE ELECTRIC INC	S SPORTS COMPLES IR PROJECT	14,995.38
LEAF	COPIER LEASE DS	401.35
MAIL SERVICES	MONTHLY REMINDER LETTERS	422.71
MEDIACOM	INTERNET	576.73
MENARDS HICKMAN RD	BUILDING MAINT SUPPLIES	222.88
METRO WASTE AUTHORITY	DECEMBER CURB IT FEE	17,405.27
MIDWEST AUTOMATIC FIRE SP	CORRIDOR REVISIONS/TRAINING RM	1,290.31
MIDAMERICAN ENERGY	ELECTRIC	24,951.22
MIDAMERICAN ENERGY02	RO PLANT ELECTRIC SERVICE INSTALL	222,770.02
O'HALLORAN INTERNATIONAL	S206 BELT FOR FAN	94.3
O'REILLY AUTO PARTS	S-110 BATTERY/SUPPLIES	476.79
OFFICE DEPOT CITY HALL	TONER/OFFICE SUPPLIES	235.11
TRUE VALUE	MOUSE TRAPS	4.29
PETERSON PEST & TERMITE	PEST CONTROL - LIBRARY	35
PITNEY BOWES, INC.	CH POSTAGE LEASE 10/30-1/29/22	238.41
ARNOLD MOTOR SUPPLY	SHOP CLEANING & HAND TOOLS	415.77
POLK CO RECORDER	AGREEMENT 18924/148-154	47
PLASTIC RECYCLING	HERITAGE POND TRAIL SUPPLIES	1,057.20
SPRAYER SPECIALTIES	REPAIR TO SPRAYER	33.94

STAR EQUIPMENT LTD.	S109 - NEW CABLE FOR CRANE	300
STIVERS FORD	SERVICE ON A384 2021 FORD	148.99
STRYKER SALES CORPORATION	SERVICE ON LP15 E371	685.76
P.R.I.M.E. BENEFIT SYSTEM	FLEX EMPLOYEE	2,200.82
TOMPKINS INDUSTRIES INC.	HYDRAULIC HOSES AND FITTINGS	427.07
TRIPLETT OFFICE ESSENTIAL	CONFERENCE ROOM CHAIRS	1,450.00
TOTAL QUALITY	JANUARY CONTRACT MOWING	6,562.71
USA BLUE BOOK	CHEMICALS	1,199.60
USIC LOCATING SERVICES	LOCATES	9,131.42
ULINE	TABLES/CHAIRS FOR TRAINING RM/PW	10,107.00
VERIZON WIRELESS, BELLEVU	CELL PHONES & HOT SPOTS	320.09
VEENSTRA AND KIMM, INC.	WRA CONNECTOR	78,594.78
VAN METER INC.	TRAINING RM EMERGENCY LIGHTING	87.05
POLK COUNTY	AIR QUALITY PERMIT	310
ELM USA	DISK BUFFER - LIBRARY	25
RJ MARTIN EXCAVATING & TR	HAUL DIRT AWAY SW	500
EFTPS	FED/FICA TAX	48,686.03
CSG FORTE PAYMENTS, INC	CC FEES	4,125.56
DES MOINES WATER WORKS	WATER SAMPLE TESTING	120
FIRE SERVICE TRAINING BUR	INSTRCTN CERT ANDREW WINTER	50
LYLE SUMEK ASSOCIATES	STRATEGIC PLANNING PREPARATION	26,750.00
DES MOINES ASPHALT & PAVE	MATERIAL FOR POTHOLES	899.1
MENARDS GRIMES	SHEET ROCK - SHOP	3,324.14
MI-FIBER, LLC	JANUARY INTERNET DEV SERVICES	14
BOOT BARN	SAFETY SAUL	124.06
HORIZON DATASYS CORPORATN	LICENSE RENEWAL - LIBRARY	57.6
VOYA	DEFER COMP PRE	3,893.50
FOTH INFRASTRUCTURE & ENV	JAMES ST CORRIDOR STUDY	7,152.00
AIG	DEFER COMP PRE	582.5
HORACE MANN	DEFER COMP ROTH	275
MASSMUTUAL	DEFER COMP PRE	1,300.00
CHRISTENSEN DEVELOP 1 LLC	CONSULTING - LIBRARY	10,000.00
IOWA STATE UNIVERSITY 02	TRAINING MATERIALS/CHEM CERT	315
MITEL	PHONES	1,653.04
MSA PROFESSIONAL SERVICES	SE JACOB/SE TRLRDG WTR MAIN	34,823.60
A & W CONSTRUCTION SERVIC	EXTERIOR REMODEL WORK/CH	13,220.00
REDBUD LLC	KENNYBROOK WETLAND LANDSCAPING	39,432.13
GROUP CREATIVE SERVICES	PUBLIC ART PLAN/WWP/ROTARY MEM	9,000.00
ANKENY SANITATION	GARBAGE & RECYCLE	2,899.59
RELIABLE MAINTENANCE CO	NOVEMBER CLEANING GCC	2,325.00
ON TRACK CONSTRUCTION, LC	NW TER LIFT STATION & FORCE MN	37,826.70
SCENTAIR TECHNOLOGIES	SCENT AIR GCC	455.45
RENEWABLE ENERGY GROUP	TANK RENTAL FEE	115
EBS	EMPLOYEE INSURANCE	3,594.75
ROTARY CLUB OF WEST POLK	QUARTERLY MEMBERSHIP DUES	145
SYNERGY FIRE & SAFETY	SLUDGE HAULING	717.56
SYNERGY CONTRACTING LLC	SE JACOB STREET WATER MAIN	143,241.84
BRADSHAW FOWLER PROCTOR	LEGAL FEES/CPTL LIB BLDG PROJ	3,610.00
WITMER JERRY L	TEMP/PERMANENT EASEMENT	47,579.03
CENTRAL IOWA OFFICIALS	MENS BB LEAGUE OFFICIALS	840
MIDWEST STORM COMPANY	PEDDLER PERMIT/CASH BOND REFND	400
IOWA ENVIRONMENTAL SVC	ASBESTOS SAMPLING/BATTING CAGE	350
DAWSON, CINDI	FACILITY REFUNDS	100
VELAGIC, ARNESA	FACILITY REFUNDS	300
HOPE DEVELOPMENT & REALTY	SPORTS COMPLEX DEV AGREEMENT	387,000.00
WELLMARK BCBS OF IOWA	BRITTANY CLARK AMBULANCE REFUND	699.84
DEPOSIT REFUNDS	REFUND DATE 01/05/2022	5,185.72
PAYROLL CHECKS	TOTAL PAYROLL CHECKS	<u>133,075.91</u>

CLAIMS TOTAL	2,519,198.41
GENERAL FUND	352,209.43
LIBRARY FUND FUND	27,137.42
ROAD USE TAX FUND	30,293.94
EMPLOYEE BENEFITS FUND	9,222.00
TAX INCREMENT FINANCING FUND	1,172,952.00
CP - STORM WATER FUND	8,815.46
CP-SW COUNTY LINE ROAD FUND	106,354.42
CP - GRIMES COMMUNITY COM FUND	1,450.00
KENNYBROOK PK WQI IMPRV FUND	39,432.13
CP-Water Plant Exp 2019 FUND	116,415.60
WRA SANI SEWER CONNECTION FUND	117,579.03
NW TERRITORY LIFT STATION FUND	37,606.02
JAMES ST CORRIDOR STUDY FUND	7,152.00
N SPORTS COMPLEX PARKING FUND	5,007.50
SE 6TH & S JAMES INTERSEC FUND	47,394.08
GRIMES LIBRARY BLDG FUND FUND	13,610.00
37TH ST IMPROVEMENTS FUND	99,995.00
TRL RDG/BEAV/JACOB WTR MN FUND	173,057.94
S CMLX IRRIGATION PROJ FUND	9,470.54
EMERGENCY WATER MAIN FUND	7,581.97
WATER FUND	66,021.83
WATER DEPOSITS FUND	4,803.06
SEWER FUND	32,521.51
LANDFILL/GARBAGE FUND	20,307.86
STORM WATER FUND	12,807.67
	2,519,198.41

Amazon Charges	<u>Amount</u>	<u>Description</u>
Public Works	\$385.94	Coffee Maker/IT Supplies/Projector Screen
	\$35.99	Safety Vests
	\$804.62	Power/Cable Management Supplies
IT Dept	\$53.54	Office supplies
	\$200.31	Office supplies
Water/Sewer	\$75.42	IT Supplies
Storm Water	\$75.42	IT Supplies
Admin	\$85.33	Office supplies
Library	\$598.74	Materials
	\$185.89	Office supplies
	\$57.49	Programming Supplies
Parks & Rec	\$545.19	Kid Zone programming equipment
	\$1,678.99	Furnishings/Training room
Dev. Services	\$122.57	Office supplies
	\$4,905.44	

City of Grimes Claims 12 28 2021

CENTRAL PUMP AND MOTOR	REPLACE FLOATS/SE LIFT STATION	717.1
ROSS CHEMICAL SYSTEMS, IN	FF GEAR CLEANER	248.25
CLIA LABORATORY PROGRAM	CERTIFICATE FEE 2022-2024	180
ACCU JET	VAC OUT PIT IN WASTE WATER	3,801.11
AIA CORPORATION	DUTY UNIFORM - HEADLEY	181.92
JOHNSON CONTROLS SECURITY	CH SECURITY 1/1-3/31/22	232.57
BAKER & TAYLOR	MATERIALS - LIBRARY	726.04
BANKERS TRUST COMPANY	PREFUND EMPLOYEE FLEX	3,000.00
BLACK HILLS ENERGY	GAS	830.78
KOCH OFFICE GROUP	COPIER OVERAGE 9/2/21-12/1/21	361.47
CALHOUN-BURNS & ASSOCIATE	BRIDGE INSPECTION AND RATING	947.6
CENTRAL IOWA PEST	PEST CONTROLL GCC	325
COLLECTION SERVICES CENTER	CHILD SUPPORT	1,378.42
CORE & MAIN	EQUIPMENT SUPPLIES	508.68
CLASON DANIEL	HBI SPRING & FALL 2021	1,000.00
DELL MARKETING L.P.	COMPUTER FOR IT DIRECTOR	3,352.96
DEMCO	BOOK PRCSNG SUPPLIES-LIBRARY	208.11
DES MOINES REGISTER	NEWSPAPER - LIBRARY	808.94
DES MOINES STAMP MFG CO.	ENGRVD PLATE/HOLDER DEPHILLIPS	28.5
CLYCE SCOTT	COVID TEST REIMBURSEMENT	110
FAREWAY STORES, INC.	PW TRAINING SUPPLIES	32.85
CATCH DES MOINES	JULY-SEPT 21 HOTEL/MOTEL TAX	6,581.39
GRIMES CHAMBER & ECONOMIC	2021 FIREWORKS/4 MONTHS EXPENSES	23,638.23
HACH COMPANY	CL-17 REAGENTS	682.5
HERITAGE GRIMES LLC	BVR BRK POINTE PLAT 1 REFUND BOND	13,000.00
STATE HYGIENIC LABORATORY	LAB TESTS	1,248.00
INTERACTIVE SCIENCES, INC	NEWSLETTER SOFTWARE - LIBRARY	500
IOWA LIBRARY ASSOCIATION	ILA MEMBERSHIP - LIBRARY	150
IOWA SIGNAL INC	LOCATING TRAINING	150
IOWA STORMWATER EDUCATION	GREIMAN CERTIFICATION	150
KLINE ELECTRIC INC	CHRISTMAS LIGHT REPAIR/CH LIGHT REP	928.7
LOGAN CONTRACTORS SUPPLY	EQUIPMENT RENTAL	2,283.38
LOGOED APPAREL & PROMOTION	HATS/UNIFORM FR CITY EMPLOYEES	1,368.02
MAIL SERVICES	MONTHLY UTILITY STATEMENTS	4,301.74
MARTIN MARIETTA AGGREGATE	EROSION STONE	934.96
MEDIACOM	INTERNET PW	409.81
METRO WASTE AUTHORITY	NOVEMBER GARBAGE	35,523.85
MIDWEST AUTOMATIC FIRE SP	BLDG MAINT/TRAINING ROOM PW	5,844.95
MIDAMERICAN ENERGY	ELECTRIC	10,920.65
MISSISSIPPI LIME CO.	QUICKLIME	4,199.40
MUNICIPAL SUPPLY, INC.	SMART POINT RADIO READ METERS	4,617.00
O'REILLY AUTO PARTS	S-502 AIR/HYD FILTER	152.67
OFFICE DEPOT LIBRARY	TONER & DIVIDERS - LIBRARY	279.39
OFFICE DEPOT CITY HALL	OFFICE SUPPLIES/ TONER	440.75
OFFICE OF ELECTIONS- POLK	2021 CITY/SCHOOL ELECTIONS	1,903.04
GRIMES TIRE & AUTO	P-101 TIRES	1,156.27
ARNOLD MOTOR SUPPLY	OIL/FILTERS FOR PICKUPS	251.52
POLK COUNTY EMERGENCY MGT	FY21/22 28E AGREEMENT	7,680.00
POLK CO RECORDER	EASEMENT	164
RACOM CORPORATION	FD RADIO ACCESS	709.78
SHRED-IT USA	CH SHREDDING	211.7
SMITH'S SEWER SERVICE	VIDEO MAIN @ SINK HOLE	350
SPRAYER SPECIALTIES	EQUIPMENT SUPPLIES	110.22
STAR EQUIPMENT LTD.	EQUIPMENT RENTAL PW	485
P.R.I.M.E. BENEFIT SYSTEM	FLEX/DEPENDENT CARE	2,451.28
SYNCB/AMAZON	POWER/CABLES - NEW SERVER/SUPPLIES	4,905.44
UNPLUGGED WIRELESS	EQUIP FOR NEW TRUCKS	8,796.00
VERIZON WIRELESS, BELLEVU	CELL PHONES & HOT SPOTS	343.14
WHITFIELD & EDDY	CITY OF GRIMES-GENERAL/PROJECTS	10,492.50
WILLIAMS SCOTSMAN, INC	FD MOBILE OFFICE	446.25
WRIGHT OUTDOOR SOLUTIONS	STUMP GRINDING 308/312 NE MAIN	280

ZIEGLER	OPERATING SUPPLIES	190.74
COLIBRI SYSTEMS NORTH AME	BOOKCOVERS/ALA GRANT - LIBRARY	572.57
CENTURY LINK	PHONE	2,199.33
GATEHOUSE MEDIA IOWA HOLD	PUBLICATIONS	675.96
STEVENS JACOB	HBI SPRING & FALL 2021	500
INFOMAX OFFICE SYSTEMS, I	COPIER CONTRACT - LIBRARY	182.41
EFTPS	FED/FICA TAX	46,344.13
EJS SUPPLY	BLADE SAVER - SNOW SUPPLIES	2,053.88
POLK CO TREASURER	CONTRACT 11/21 POLICE	111,412.00
KARL CHEVROLET	C370 REPLACE SIREN SPEAKER	235.83
GREIMAN JAMES	COVID TEST REIMBURSEMENT	80
UMB BANK, N.A.	BOND FEES	1,050.00
BULK TRANSPORT CO EAST	LIME DELIVERY FREIGHT	2,066.66
OPG-3, INC	AGENDA MANAGEMENT SOFTWARE	6,475.00
DALLAS COUNTY AUDITOR	2021 CITY/SCHOOL ELECTIONS	633.56
VOYA	DEFER COMP PRE	3,893.50
HANSON, ANTHONY	COVID TESTS REIMBURSEMENT	130
FOTH INFRASTRUCTURE & ENV	SANITARY SEWER STUDY	41,799.85
AIG	DEFER COMP PRE	582.5
HORACE MANN	DEFER COMP ROTH	275
MASSMUTUAL	DEFER COMP PRE	1,300.00
TIBBLES, STEVE	ICC E1 ELECTRICAL EXAM	219
STRAUSS SECURITY SOLUTIONS	SECURITY HOSTING PW	600.96
LUMEN CENTURY LINK	PHONE	166.3
ELECTRIC PUMP	MIXER/WATER TREATMENT PLANT	47,500.00
REDBUD LLC	LANDSCAPING	2,015.00
MICROMARKETING LLC	MATERIALS - LIBRARY	72.25
ANKENY SANITATION	HR/IT REMODEL	248.31
TRANSIT WORKS	GPS UNIT BATTERY DOOR	120
COVER ONE	BOOK TAPE - LIBRARY	66
SCENTAIR TECHNOLOGIES	SCENT AIR PW	157.45
RENEWABLE ENERGY GROUP	FUEL	2,503.73
EBS	EMPLOYEE INSURANCE	68,082.54
SYNERGY FIRE & SAFETY	SLUDGE HAULING	5,739.40
WALDINGER CORPORATION	BOILER WORK	763.75
DJ SERVICES LLC	JETTING AT WATER PLANT	300
MUTUAL OF OMAHA INS CO	REFUND LILA SHOESMITH-AMBULANCE	106.2
WPS GH	REFUND LILA SHOESMITH-AMBULANCE	424.81
BLUM DONALD R & LAURA K	WRA EASEMENT	739.17
CENTRAL IOWA OFFICIALS	MENS BB LEAGUE OFFICIALS	840
QUALITY FINISHED DRYWALL	PW TRAINING ROOM	3,500.00
DILIGENT URBAN HILLS LLC	WRA EASEMENT	76.2
PAYROLL CHECKS	TOTAL PAYROLL CHECKS	129,028.13
	CLAIMS TOTAL	663,943.95
	GENERAL FUND	353,538.61
	LIBRARY FUND FUND	20,379.05
	ROAD USE TAX FUND	23,992.34
	EMPLOYEE BENEFITS FUND	59,197.44
	HOTEL/MOTEL/ECON DEV FUND	6,581.39
	RESTRICTED GIFTS FUND	640.23
	DEBT SERVICE FUND	1,050.00
	CP - GRIMES COMMUNITY COM FUND	248.31
	WRA SANI SEWER CONNECTION FUND	4,625.37
	SANI SEWER STUDY FUND	41,799.85
	WW PLANT MBDR RETROFIT FUND	47,500.00
	WATER FUND	33,107.37
	SEWER FUND	24,418.40
	LANDFILL/GARBAGE FUND	35,735.55
	STORM WATER FUND	11,130.04
		663,943.95



JOHNSTON-GRIMES METROPOLITAN FIRE DEPARTMENT

6373 MERLE HAY RD.
JOHNSTON, IOWA 50131

December 2021 service calls

310 calls across all districts

Total calls **slightly increased** from November's total (293).

Station 37 – 75 calls

Station 38 – Grimes district – 33 Johnston district – 69

Station 39 – 128 calls New NW Area - 0

Mutual Aid Given– 5 calls Ankeny – 2 Granger – 1 Saylor – 1 Urbandale - 1

Mutual Aid Received – 9 agency responses

EMS calls (237) – 76.45% Fire/other calls (73) – 23.55%

10 in Category 1 - 2 Structure fires, 1 cooking fire, 1 compactor fire, 2 vehicle fires, 3 brush fires, 1 trash fire

5 in Category 2 - Excessive Heat, no ignition

217 in Category 3 – Rescue/EMS

6 in Category 4 - Hazardous Condition which is gas leaks, chemical spills, power lines down.

11 Service Calls in Category 5 – 5 public assists, 1 unauthorized burning, 5 assists/invalid.

27 Good Intent Calls in Category 6

32 False Alarms in Category 7

1 in Category 8 – storm assessment

3 in Category 9 – Special Incident Type

Major incidents to report in JGMFD districts or involving JGMFD Units

Nothing to report.

Items of interest:

Nothing to report.

City of Grimes

**INDEPENDENT AUDITOR'S REPORTS
BASIC FINANCIAL STATEMENTS
SUPPLEMENTARY AND OTHER INFORMATION
SCHEDULE OF FINDINGS AND QUESTIONED COSTS**

June 30, 2021

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**City of Grimes
OFFICIALS**

<u>Name</u>	<u>Title</u>	<u>Term expires</u>
Scott Mikkelsen	Mayor	January 2022
Jill Altringer	Mayor pro tem	January 2022
Ryan Burger	Council Member	January 2022
David Gisch	Council Member	January 2022
Eric Johansen	Council Member	January 2024
Andrew Borcharding	Council Member	January 2024
Jake Anderson	City Administrator	December 2025
Rochelle Williams	City Clerk	Indefinite
Marcia Woodke	Finance Director	Indefinite
Tom Henderson	Attorney	Indefinite



INDEPENDENT AUDITOR'S REPORT

Honorable Mayor and
Members of the City Council
City of Grimes
Grimes, Iowa

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business type activities, each major fund, and the aggregate remaining fund information of the City of Grimes, Iowa (the City), as of and for the year ended June 30, 2021, and the related notes to financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the cash basis of accounting described in Note 1; this includes determining that the cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the City's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective cash basis financial position of the governmental activities, the business type activities, each major fund and the aggregate remaining fund information of the City of Grimes, Iowa as of June 30, 2021, and the respective changes in its cash basis financial position for the year then ended in accordance with the basis of accounting described in Note 1.

Basis of Accounting

As described in Note 1, these financial statements were prepared on the basis of cash receipts and disbursements, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinions are not modified with respect to this matter.

Other Matters

Supplementary and Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Grimes' basic financial statements. The financial statements for the nine years ended June 30, 2020 (which are not presented herein) were audited by other auditors whose report dated November 12, 2020 stated that they expressed unmodified opinions on those financial statements which were prepared on the basis of cash receipts and disbursements. The supplementary information included in Schedules 1 through 5 including the schedule of expenditures of federal awards required by Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance)*, is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The supplementary information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

The other information, Management's Discussion and Analysis, the budgetary comparison information, the schedule of the City's proportionate share of the net pension liability, and the schedule of City contributions on pages 6 through 12 and 33 through 39 has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on it.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated November 18, 2021 on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the effectiveness of the City's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.



DENMAN & COMPANY, LLP

West Des Moines, Iowa
November 18, 2021

MANAGEMENT'S DISCUSSION AND ANALYSIS

The City of Grimes (City) provides this Management's Discussion and Analysis of its financial statements. This narrative overview and analysis of the financial activities is for the fiscal year ended June 30, 2021. We encourage readers to consider this information in conjunction with the City's financial statements, which follow.

2021 FINANCIAL HIGHLIGHTS

- Receipts of the City's governmental activities increased 24.7% or approximately \$10,945,000, from fiscal year 2020 to fiscal year 2021. Property tax increased approximately \$280,000 and bond proceeds increased approximately \$13,075,000.
- Disbursements of the City's governmental activities increased 12.9%, or approximately \$4,950,000, in fiscal year 2021 from fiscal year 2020. Debt service disbursements increased approximately \$5,455,000 while capital projects decreased approximately \$1,265,000.
- The City's total cash basis net position increased 36.2%, or approximately \$15,290,000 from June 30, 2020 to June 30, 2021. Of this amount, the cash basis net position of the governmental activities increased approximately \$11,787,000 and the cash basis net position of the business type activities increased approximately \$3,503,000.

USING THIS ANNUAL REPORT

The annual report consists of a series of financial statements and other information as follows:

Management's Discussion and Analysis introduces the basic financial statements and provides an analytical overview of the City's financial activities.

The Government-wide Financial Statement consists of a Statement of Activities and Net Position - Cash Basis. This statement provides information about the activities of the City as a whole and presents an overall view of the City's finances.

The Fund Financial Statements tell how governmental services were financed in the short term as well as what remains for future spending. Fund financial statements report the City's operations in more detail than the government-wide financial statement by providing information about the most significant funds.

Notes to Financial Statements provide additional information essential to a full understanding of the data provided in the basic financial statements.

Other information further explains and supports the financial statements with a comparison of the City's budget for the year and the City's proportionate share of the net pension liability and related contributions.

Supplementary Information provides detail information about the nonmajor governmental funds and the City's indebtedness. In addition, the Schedule of Expenditures of Federal Awards provides details of various federal programs benefitting the City.

BASIS OF ACCOUNTING

The City maintains its financial records on the basis of cash receipts and disbursements and the financial statements of the City are prepared on that basis. The cash basis of accounting does not give effect to accounts receivable, accounts payable and accrued items. Accordingly, the financial statements do not present financial position and results of operations of the funds in accordance with accounting principles generally accepted in the United States of America. Therefore, when reviewing the financial information and discussion within this annual report, readers should keep in mind the limitations resulting from the use of the cash basis of accounting.

REPORTING THE CITY'S FINANCIAL ACTIVITIES

Government-wide Financial Statement

One of the most important questions asked about the City's finances is, "Is the City as a whole better off or worse off as a result of the year's activities?". The Statement of Activities and Net Position - Cash Basis reports information which helps answer this question.

The Statement of Activities and Net Position - Cash Basis presents the City's net position. Over time, increases or decreases in the City's net position may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

The Statement of Activities and Net Position – Cash Basis is divided into two kinds of activities:

- Governmental Activities include public safety, public works, health and social services, culture and recreation, community and economic development, general government, debt service and capital projects. Property tax and state and federal grants finance most of these activities.
- Business Type Activities include the waterworks, the sanitary sewer, storm water and solid waste system. These activities are financed primarily by user charges.

Fund Financial Statements

The City has two kinds of funds:

- 1) Governmental funds account for most of the City's basic services. They focus on how money flows into and out of the funds and the balances at year-end that are available for spending. The governmental funds include: 1) the General Fund, 2) the Special Revenue Funds, such as Road Use Tax and Tax Increment Financing, 3) the Debt Service Fund, 4) the Capital Projects Fund. The governmental fund financial statements provide a detailed, short-term view of the City's general government operations and the basic services it provides. Governmental fund information helps determine whether there are more or fewer financial resources that can be spent in the near future to finance the City's programs.

The required financial statement for governmental funds is a Statement of Cash Receipts, Disbursements and Changes in Cash Balances.

- 2) Proprietary funds account for the City's Enterprise Funds. Enterprise Funds are used to report business type activities. The City maintains four Enterprise Funds to provide separate information for the Water, Sewer and Storm Water Funds, considered to be major funds of the City, and the Solid Waste Fund.

The required financial statement for proprietary funds is a Statement of Cash Receipts, Disbursements and Changes in Cash Balances.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

Governmental Activities

Net position may serve over time as a useful indicator of financial position. The City's cash balance for governmental activities increased from last year, from approximately \$30,089,000 to approximately \$41,877,000. The analysis that follows focuses on the changes in cash basis net position of governmental activities.

Changes in Cash Basis Net Position of Governmental Activities		
	Year ended June 30	
	2021	2020
Receipts and transfers:		
Program receipts:		
Charges for service	\$ 1,382,489	\$ 1,282,343
Operating grants, contributions and restricted interest	2,303,185	1,921,644
Capital grants, contributions and restricted interest	1,914,958	7,897,546
General receipts:		
Property tax	11,009,390	10,729,287
Tax increment financing	3,760,296	2,006,199
Other tax	1,700,795	481,575
Commercial/industrial tax replacement	379,647	370,916
Unrestricted investment earnings	139,279	43
Bond proceeds	32,225,072	19,150,322
Other	413,715	444,137
Total receipts	<u>55,228,826</u>	<u>44,284,012</u>
Disbursements:		
Public safety	4,939,907	5,159,596
Public works	2,009,602	2,175,957
Health and social services	19,600	16,800
Culture and recreation	1,833,380	1,725,083
Community and economic development	2,280,052	1,557,277
General government	1,558,937	1,247,312
Debt service	8,953,223	3,497,948
Capital projects	<u>21,703,360</u>	<u>22,968,496</u>
Total disbursements	<u>43,298,061</u>	<u>38,348,469</u>
Change in cash basis net position before transfers	11,930,765	5,935,543
Transfers, net	<u>(143,053)</u>	<u>366,000</u>
Change in cash basis net position	11,787,712	6,301,543
Cash basis net position beginning of year	<u>30,089,341</u>	<u>23,787,798</u>
Cash basis net position end of year	<u>\$41,877,053</u>	<u>\$30,089,341</u>

The City's total receipts for governmental activities increased 24.7%, or approximately \$10,945,000 over the prior year. The total cost of all programs and services increased approximately \$4,950,000, or 12.9%. The increase in receipts was primarily the result of proceeds received from the issuance of general obligation bonds and tax increment financing receipts.

The cost of all governmental activities this year was approximately \$43,298,000 compared to approximately \$38,348,000 last year. However, as shown in the Statement of Activities and Net Position - Cash Basis on pages 14 and 15, the amount taxpayers ultimately financed for these activities was approximately \$37,697,000 because some of the cost was paid by those directly benefiting from the programs (approximately \$1,382,000) or by other governments and organizations which subsidized certain programs with grants, contributions and restricted interest (approximately \$4,218,000). The City paid for the remaining "public benefit" portion of governmental activities with property tax (some of which could only be used for certain programs) and with other receipts, such as interest, bond proceeds and miscellaneous receipts. Overall, the City's governmental activities program receipts, including intergovernmental aid and fees for service, decreased in fiscal year 2021 from approximately \$11,102,000, to approximately \$5,601,000.

Business Type Activities

Changes in Cash Basis Net Position of Business Type Activities

	<u>Year ended June 30</u>	
	<u>2021</u>	<u>2020</u>
Receipts:		
Program receipts:		
Charges for service:		
Water	\$ 5,468,300	\$ 3,906,818
Sewer	3,263,395	2,689,612
Storm water	737,943	671,008
Solid waste	560,514	510,444
Operating grants, contributions and restricted interest	—	54,932
General Receipts:		
Unrestricted investment earnings	61,608	55,207
Bond proceeds, net of refunding	—	100,000
Other general receipts	—	317,240
Total receipts	<u>10,091,760</u>	<u>8,305,261</u>
Disbursements:		
Water	3,323,979	2,918,967
Sewer	2,397,025	1,619,362
Storm water	437,043	285,683
Solid waste	573,990	633,094
Total disbursements	<u>6,732,037</u>	<u>5,457,106</u>
Change in cash basis net position before transfers	3,359,723	2,848,155
Transfers, net	<u>143,053</u>	<u>(366,000)</u>
Change in cash basis net position	3,502,776	2,482,155
Cash basis net position beginning of year	<u>12,120,689</u>	<u>9,638,534</u>
Cash basis net position end of year	<u>\$15,623,465</u>	<u>\$12,120,689</u>

Total business type activities receipts for the fiscal year 2021 were approximately \$10,092,000 compared to approximately \$8,305,000 last year. The increase was due primarily to the increased charges for service receipts.

The cash balance for business type activities at June 30, 2021 increased \$3,503,000 over the prior year. Receipts increased \$1,786,000 and disbursements increased by \$1,275,000. Total disbursements for the fiscal year increased from approximately \$5,457,000 last year to approximately \$6,732,000 for fiscal year 2021.

INDIVIDUAL MAJOR GOVERNMENTAL FUND ANALYSIS

As the City of Grimes completed the year, its governmental funds reported a combined fund balance of approximately \$41,877,000, an increase of approximately \$11,788,000 from last year's total of approximately \$30,089,000. The following are the major reasons for the changes in fund balances of the major funds from the prior year.

Governmental Funds

- The General Fund cash balance increased approximately \$3,094,000 over the prior year to approximately \$11,339,000. The City continues to monitor taxes and ending fund balances to determine the ideal balance between having money in reserve for unforeseen emergencies versus keeping taxes at a consistent level. Increased property tax collections and federal dollars received for the derecho and Covid contributed to the increase.
- The Special Revenue, Road Use Tax Fund cash balance increased approximately \$702,000 from June 30, 2020 to June 30, 2021 and is now approximately \$2,701,000. The City continues to work on pavement projects throughout the City and is committed to the continued use of road use tax receipts for major construction projects versus operation of the street department.
- The Special Revenue, Tax Increment Financing Fund was established to finance projects whereby an investment by the City in infrastructure results in an overall larger tax base. At the end of the fiscal year, the cash balance was approximately \$851,000, a decrease of approximately \$149,000 from the previous year. The decrease was the result of increased transfers out to the Debt Service Fund and increased Developer Rebate Payments.
- The Debt Service Fund cash balance decreased to approximately \$737,000 during fiscal year 2021 from approximately \$1,245,000. The decrease is mostly due to increased payments on debt.
- The Capital Projects Fund cash balance increased from approximately \$15,603,000 to approximately \$24,282,000 in fiscal year 2021. Capital projects vary from year to year and are dependent on the timing of bond proceeds and the timing of the large capital projects. Bond proceeds not yet spent accounted for most of the increase.

Individual Major Business Type Fund Analysis

- The Enterprise, Water Fund cash balance increased approximately \$2,163,000 to approximately \$7,228,000. The receipts increased from approximately \$4,206,000 in 2020 to approximately \$5,487,000 in 2021 and there was an increase in disbursements from approximately \$2,918,000 in 2020 to approximately \$3,324,000 in 2021.
- The Enterprise, Sewer Fund cash balance increased approximately \$910,000, from approximately \$4,766,000 to approximately \$5,676,000. Receipts increased approximately \$528,000 and disbursements increased approximately \$778,000.
- The Enterprise, Storm Water Fund cash balance increased approximately \$201,000 from approximately \$2,045,000 to approximately \$2,246,000. Receipts increased approximately \$45,000 and disbursements increased approximately \$151,000.
- Although this is a nonmajor fund, the Solid Waste Fund continues to be subsidized using General Fund dollars. Also of note, the City Council enacted the storm water utility fee in January 2014. Approximately \$561,000 was received in fiscal year 2021 for solid waste.

BUDGETARY HIGHLIGHTS

Over the course of the year, the City Council amended its budget twice. The first amendment was approved on May 25, 2021. The second amendment was approved on June 22, 2021. Typically, the City's amendments are necessitated by the actual timing of the disbursements for capital projects and for refinancing and issuances of bonds. The City had sufficient cash balances to absorb these additional costs.

The City's receipts were approximately \$1,766,000 more than budgeted. This was primarily due to the City receiving more in charges for service receipts than budgeted.

Even with the budget amendments, total disbursements were approximately \$24,239,000 less than budgeted. This was primarily due to capital project expenditures being significantly under budget.

The City did not exceed the amounts budgeted for expenditures for the year ended June 30, 2021.

DEBT ADMINISTRATION

At June 30, 2021, the City had approximately \$79,482,000 in bonds and other long-term debt outstanding compared to approximately \$58,195,000 at June 30, 2020, as shown below:

Outstanding Debt at Year-End (Expressed in Thousands)		
	June 30	
	2021	2020
General obligation bonds	\$ 48,230	\$ 39,925
Revenue bonds	<u>31,252</u>	<u>18,270</u>
Total	<u>\$ 79,482</u>	<u>\$ 58,195</u>

Debt increased as a result of issuing general obligation bonds and issuing water revenue bonds for the purpose of defraying a portion of the costs of carrying out an urban renewal project of the City.

The Constitution of the State of Iowa limits the amount of general obligation debt cities can issue to 5% of the assessed value of all taxable property within the City's corporate limits. The City's outstanding general obligation debt of approximately \$48,230,000 is significantly below its constitutional debt limit of approximately \$82 million. Additional information about the City's long-term debt is presented in Note 3 to the financial statements.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGET AND RATES

The City of Grimes' elected and appointed officials and citizens considered many factors when setting the fiscal year 2022 budget, tax rates and fees charged for various City activities. One of those factors is the economy. Unemployment in the City now stands at 4.7% versus 9.2% a year ago. This compares with the State's unemployment rate of 4.0% versus 7.9% last year.

These indicators were taken into account when adopting the budget for fiscal year 2022. The City expects increases in tax revenue of approximately \$412,000; benefitting from growth and increases in assessed valuations. Planned City revenues decrease due to less proceeds from revenue bonds. The City will use the revenue to finance programs we currently offer and to defray a large portion of the costs of carrying out various construction and infrastructure projects. Budgeted disbursements increased approximately \$5,313,000 due to large street construction projects, street maintenance projects, and several large infrastructure projects. The City has added no major new programs or initiatives to the fiscal year 2022 budget.

If these estimates are realized, the City's budgeted cash balance is expected to decrease by approximately \$3,728,000 by the close of fiscal year 2022. This decrease will be primarily due to monies being used to help pay the City's costs associated with various construction and infrastructure projects.

CONTACTING THE CITY'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers and creditors with a general overview of the City's finances and to show the City's accountability for the money it receives. If you have any questions about this report or need additional financial information contact Jake Anderson, City Administrator, 101 North Harvey, Grimes, Iowa 50111 or by e-mail at janderson@grimesiowa.gov.

BASIC FINANCIAL STATEMENTS

City of Grimes
STATEMENT OF ACTIVITIES AND NET POSITION - CASH BASIS
As of and for the year ended June 30, 2021

FUNCTIONS/PROGRAMS	Disbursements	Program receipts		
		Charges for service	Operating grants, contributions, and restricted interest	Capital grants, contributions, and restricted interest
Governmental activities				
Public safety	\$ 4,939,907	\$ 1,067,379	\$ 129,333	\$ —
Public works	2,009,602	—	1,763,246	—
Health and social services	19,600	—	—	—
Culture and recreation	1,833,380	183,825	58,766	—
Community and economic development	2,280,052	—	—	—
General government	1,558,937	131,285	351,840	—
Debt service	8,953,223	—	—	—
Capital projects	<u>21,703,360</u>	<u>—</u>	<u>—</u>	<u>1,914,958</u>
Total governmental activities	<u>43,298,061</u>	<u>1,382,489</u>	<u>2,303,185</u>	<u>1,914,958</u>
Business type activities				
Water	3,323,979	5,468,300	—	—
Sewer	2,397,025	3,263,395	—	—
Solid waste	573,990	560,514	—	—
Storm water	<u>437,043</u>	<u>737,943</u>	<u>—</u>	<u>—</u>
Total business type activities	<u>6,732,037</u>	<u>10,030,152</u>	<u>—</u>	<u>—</u>
Total	<u>\$50,030,098</u>	<u>\$11,412,641</u>	<u>\$2,303,185</u>	<u>\$1,914,958</u>

GENERAL RECEIPTS AND TRANSFERS

Property and other city tax levied for
General purposes
Debt service
Tax increment financing
Other tax
Commercial/industrial tax replacement
Unrestricted investment earnings
Bond proceeds
Miscellaneous
Sale of capital assets
Transfers
Total general receipts and transfers
Change in cash basis net position

CASH BASIS NET POSITION, beginning of year

CASH BASIS NET POSITION, end of year

CASH BASIS NET POSITION

Restricted
Expendable
Urban renewal purposes
Debt service
Streets
Capital projects
Other purposes
Customer meter deposits
Unrestricted

Total cash basis net assets

See Notes to Financial Statements.

**Net (disbursements) receipts and
changes in cash basis net position**

Governmental activities	Business type activities	Total
\$ (3,743,195)	\$ —	\$ (3,743,195)
(246,356)	—	(246,356)
(19,600)	—	(19,600)
(1,590,789)	—	(1,590,789)
(2,280,052)	—	(2,280,052)
(1,075,812)	—	(1,075,812)
(8,953,223)	—	(8,953,223)
<u>(19,788,402)</u>	<u>—</u>	<u>(19,788,402)</u>
<u>(37,697,429)</u>	<u>—</u>	<u>(37,697,429)</u>
—	2,144,321	2,144,321
—	866,370	866,370
—	(13,476)	(13,476)
<u>—</u>	<u>300,900</u>	<u>300,900</u>
<u>—</u>	<u>3,298,115</u>	<u>3,298,115</u>
<u>(37,697,429)</u>	<u>3,298,115</u>	<u>(34,399,314)</u>
8,613,739	—	8,613,739
2,395,651	—	2,395,651
3,760,296	—	3,760,296
1,700,795	—	1,700,795
379,647	—	379,647
139,279	61,608	200,887
32,225,072	—	32,225,072
377,471	—	377,471
36,244	—	36,244
<u>(143,053)</u>	<u>143,053</u>	<u>—</u>
<u>49,485,141</u>	<u>204,661</u>	<u>49,689,802</u>
11,787,712	3,502,776	15,290,488
<u>30,089,341</u>	<u>12,120,689</u>	<u>42,210,030</u>
<u>\$41,877,053</u>	<u>\$15,623,465</u>	<u>\$57,500,518</u>
\$ 850,644	\$ —	\$ 850,644
737,328	1,405,057	2,142,385
2,700,766	—	2,700,766
24,282,098	—	24,282,098
1,966,752	—	1,966,752
—	174,908	174,908
<u>11,339,465</u>	<u>14,043,500</u>	<u>25,382,965</u>
<u>\$41,877,053</u>	<u>\$15,623,465</u>	<u>\$57,500,518</u>

City of Grimes
STATEMENT OF CASH RECEIPTS, DISBURSEMENTS AND
CHANGES IN CASH BALANCES
GOVERNMENTAL FUNDS
As of and for the year ended June 30, 2021

		Special revenue	
	General	Road Use Tax	Tax Increment Financing
RECEIPTS			
Property tax	\$ 7,604,677	\$ —	\$ —
Tax increment financing	—	—	3,760,296
Other city tax	163,035	—	—
Licenses and permits	694,586	—	—
Use of money and property	258,874	—	—
Intergovernmental	855,747	1,709,592	—
Charges for service	565,560	—	—
Special assessments	—	—	—
Miscellaneous	336,451	—	—
Total receipts	<u>10,478,930</u>	<u>1,709,592</u>	<u>3,760,296</u>
DISBURSEMENTS			
Operating			
Public safety	4,254,721	—	—
Public works	804,785	927,701	—
Health and social services	19,600	—	—
Culture and recreation	1,552,777	—	—
Community and economic development	132,335	—	2,115,190
General government	1,082,937	—	—
Debt service	—	—	—
Capital projects	—	—	—
Total disbursements	<u>7,847,155</u>	<u>927,701</u>	<u>2,115,190</u>
Excess (deficiency) of receipts over (under) disbursements	<u>2,631,775</u>	<u>781,891</u>	<u>1,645,106</u>
OTHER FINANCING SOURCES (USES)			
Bond proceeds	—	—	—
Sale of capital assets	36,244	—	—
Transfers in	904,000	—	—
Transfers out	(478,448)	(80,000)	(1,793,826)
Total other financing sources (uses)	<u>461,796</u>	<u>(80,000)</u>	<u>(1,793,826)</u>
Net change in cash balances	3,093,571	701,891	(148,720)
CASH BALANCES, beginning of year	<u>8,245,894</u>	<u>1,998,875</u>	<u>999,364</u>
CASH BALANCES, end of year	<u>\$11,339,465</u>	<u>\$2,700,766</u>	<u>\$ 850,644</u>
CASH BASIS FUND BALANCES			
Restricted for			
Urban renewal purposes	\$ —	\$ —	\$ 850,644
Debt service	—	—	—
Streets	—	2,700,766	—
Capital projects	—	—	—
Other purposes	—	—	—
Unassigned	<u>11,339,465</u>	<u>—</u>	<u>—</u>
Total cash basis fund balances	<u>\$11,339,465</u>	<u>\$2,700,766</u>	<u>\$ 850,644</u>

See Notes to Financial Statements.

Exhibit B

<u>Debt Service</u>	<u>Capital Projects</u>	<u>Nonmajor Governmental Funds</u>	<u>Total</u>
\$2,395,651	\$ —	\$1,009,062	\$11,009,390
—	—	—	3,760,296
45,439	—	1,479,106	1,687,580
—	—	—	694,586
1	—	2,747	261,622
75,013	29,000	42,480	2,711,832
—	—	—	565,560
13,215	—	—	13,215
—	<u>1,912,321</u>	<u>14,657</u>	<u>2,263,429</u>
<u>2,529,319</u>	<u>1,941,321</u>	<u>2,548,052</u>	<u>22,967,510</u>
—	—	685,186	4,939,907
—	—	277,116	2,009,602
—	—	—	19,600
—	—	280,603	1,833,380
—	—	32,527	2,280,052
—	—	476,000	1,558,937
8,953,223	—	—	8,953,223
—	<u>21,703,360</u>	<u>—</u>	<u>21,703,360</u>
<u>8,953,223</u>	<u>21,703,360</u>	<u>1,751,432</u>	<u>43,298,061</u>
(6,423,904)	(19,762,039)	<u>796,620</u>	(20,330,551)
4,122,601	28,102,471	—	32,225,072
—	—	—	36,244
1,793,826	338,351	77,044	3,113,221
—	—	(904,000)	(3,256,274)
<u>5,916,427</u>	<u>28,440,822</u>	<u>(826,956)</u>	<u>32,118,263</u>
(507,477)	8,678,783	(30,336)	11,787,712
<u>1,244,805</u>	<u>15,603,315</u>	<u>1,997,088</u>	<u>30,089,341</u>
\$ <u>737,328</u>	\$ <u>24,282,098</u>	\$ <u>1,966,752</u>	\$ <u>41,877,053</u>
\$ —	\$ —	\$ —	\$ 850,644
737,328	—	—	737,328
—	—	—	2,700,766
—	24,282,098	—	24,282,098
—	—	1,966,752	1,966,752
—	—	—	<u>11,339,465</u>
\$ <u>737,328</u>	\$ <u>24,282,098</u>	\$ <u>1,966,752</u>	\$ <u>41,877,053</u>

See Notes to Financial Statements.

City of Grimes
**STATEMENT OF CASH RECEIPTS, DISBURSEMENTS AND
 CHANGES IN CASH BALANCES
 PROPRIETARY FUNDS**
 As of and for the year ended June 30, 2021

	Enterprise Funds				
	Water	Sewer	Storm Water	Nonmajor Solid Waste	Total
OPERATING RECEIPTS					
Charges for service	\$5,468,300	\$3,263,395	\$ 737,943	\$ 560,514	\$10,030,152
OPERATING DISBURSEMENTS					
Business type activities	1,961,332	1,790,963	437,043	573,990	4,763,328
Total operating disbursements	1,961,332	1,790,963	437,043	573,990	4,763,328
Excess (deficiency) of operating receipts over (under) operating disbursements	3,506,968	1,472,432	300,900	(13,476)	5,266,824
NONOPERATING RECEIPTS (DISBURSEMENTS)					
Interest on investments	18,216	43,267	125	—	61,608
Debt service	(1,362,647)	(606,062)	—	—	(1,968,709)
Net nonoperating receipts (disbursements)	(1,344,431)	(562,795)	125	—	(1,907,101)
Excess (deficiency) of receipts over (under) disbursements	2,162,537	909,637	301,025	(13,476)	3,359,723
OTHER FINANCING SOURCES (USES)					
Transfers in	—	—	—	243,053	243,053
Transfers out	—	—	(100,000)	—	(100,000)
Total other financial sources (uses)	—	—	(100,000)	243,053	143,053
Net change in cash balances	2,162,537	909,637	201,025	229,577	3,502,776
CASH BALANCES , beginning of year	5,065,020	4,766,339	2,045,206	244,124	12,120,689
CASH BALANCES , end of year	\$7,227,557	\$5,675,976	\$2,246,231	\$ 473,701	\$15,623,465
CASH BASIS FUND BALANCES					
Restricted for					
Debt service	\$ 757,373	\$ 647,684	\$ —	\$ —	\$ 1,405,057
Customer meter deposits	174,908	—	—	—	174,908
Unassigned	6,295,276	5,028,292	2,246,231	473,701	14,043,500
Total cash basis fund balances	\$7,227,557	\$5,675,976	\$2,246,231	\$ 473,701	\$15,623,465

City of Grimes
NOTES TO FINANCIAL STATEMENTS

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The City of Grimes (the City) is a political subdivision of the State of Iowa located in Dallas and Polk Counties. It was first incorporated in 1894 and operates under the Home Rule provisions of the Constitution of Iowa. The City operates under the Mayor-Council form of government with the Mayor and Council Members elected on a non-partisan basis. The City provides numerous services to citizens including public safety, public works, health and social services, culture and recreation, community and economic development and general government services. The City also provides water, sewer, storm water, and solid waste utilities for its citizens.

Reporting Entity

For financial reporting purposes, the City of Grimes has included all funds, organizations, agencies, boards, commissions and authorities. The City has also considered all potential component units for which it is financially accountable and other organizations for which the nature and significance of their relationship with the City are such that exclusion would cause the City's financial statements to be misleading or incomplete. The Governmental Accounting Standards Board has set forth criteria to be considered in determining financial accountability. These criteria include appointing a voting majority of an organization's governing body and (1) the ability of the City to impose its will on that organization or (2) the potential for the organization to provide specific benefits to or impose specific financial burdens on the City.

The financial statements present the City of Grimes (the primary government) and its component unit. The component unit discussed below is included in the City's reporting entity because of the significance of its operational or financial relationship with the City.

Blended Component Unit

Grimes Fire and Rescue Association is legally separate from the City but is so intertwined with the City it is, in substance, the same as the City. It is reported as part of the City and blended into the nonmajor governmental funds.

Jointly Governed Organizations

The City participates in several jointly governed organizations that provide goods or services to the citizenry of the City but do not meet the criteria of a joint venture since there is no ongoing financial interest or responsibility by the participating governments. City officials are members of the following boards and commissions:

- Polk County Assessor's Conference Board
- Polk County Joint E911 Service Board
- Polk County Emergency Management Commission
- Des Moines Area Metropolitan Planning Organization
- Bravo Greater Des Moines
- Metro Waste Authority

City of Grimes
NOTES TO FINANCIAL STATEMENTS

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Basis of Presentation

Government-wide Financial Statement

The Statement of Activities and Net Position—Cash Basis reports information on all of the nonfiduciary activities of the City. For the most part, the effect of interfund activity has been removed from this statement. Governmental activities, which are supported by tax and intergovernmental revenues, are reported separately from business type activities, which rely to a significant extent on fees and charges for service.

The Statement of Activities and Net Position—Cash Basis presents the City's nonfiduciary net position. Net position is reported in the following categories:

Expendable restricted net position results when constraints placed on the use of cash balances are either externally imposed or imposed by law through constitutional provisions or enabling legislation.

Unrestricted net position consists of cash balances not meeting the definition of the preceding category. Unrestricted net position is often subject to constraints imposed by management, which can be removed or modified.

The Statement of Activities and Net Position—Cash Basis demonstrates the degree to which the direct disbursements of a given function are offset by program receipts. Direct disbursements are those clearly identifiable with a specific function. Program receipts include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function and 2) grants, contributions and interest on investments restricted to meeting the operational or capital requirements of a particular function. Property tax and other items not properly included among program receipts are reported instead as general receipts.

Fund Financial Statements

Separate financial statements are provided for governmental funds and proprietary funds. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements. All remaining governmental funds are aggregated and reported as nonmajor governmental funds.

The City reports the following major governmental funds:

General Fund

The General Fund is the general operating fund of the City. All general tax receipts from general and emergency levies and other receipts not allocated by law or contractual agreement to some other fund are accounted for in this fund. From the fund are paid the general operating disbursements, the fixed charges and the capital improvement costs not paid from other funds.

Special Revenue Funds

The Road Use Tax Fund is used to account for the road use tax allocation from the State of Iowa to be used for road construction and maintenance.

The Tax Increment Financing Fund is used to account for tax increment financing collections and the repayment of tax increment financing indebtedness.

City of Grimes
NOTES TO FINANCIAL STATEMENTS

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Basis of Presentation (continued)

Fund Financial Statements (continued)

Debt Service Fund

The Debt Service Fund is utilized to account for property tax and other receipts to be used for the payment of interest and principal on the City's general long-term debt.

Capital Projects Fund

The Capital Projects Fund is utilized to account for all resources used in the acquisition and construction of capital facilities with the exception of those financed through Enterprise Funds.

The City reports the following major proprietary funds:

Water Fund

The Enterprise, Water Fund accounts for the operation and maintenance of the City's water system.

Sewer Fund

The Enterprise, Sewer Fund accounts for the operation and maintenance of the City's wastewater treatment and sanitary sewer system.

Storm Water Fund

The Enterprise, Storm Water Fund accounts for the operation and maintenance of the City's storm water system.

Measurement Focus and Basis of Accounting

The City of Grimes maintains its financial records on the basis of cash receipts and disbursements and the financial statements of the City are prepared on that basis. The cash basis of accounting does not give effect to accounts receivable, accounts payable and accrued items. Accordingly, the financial statements do not present financial position and results of operations of the funds in accordance with accounting principles generally accepted in the United States of America.

Under the terms of grant agreements, the City funds certain programs by a combination of specific cost-reimbursement grants, categorical block grants and general receipts. Thus, when program disbursements are paid, there are both restricted and unrestricted cash basis net position available to finance the program. It is the City's policy to first apply cost-reimbursement grant resources to such programs, followed by categorical block grants and then by general receipts.

When a disbursement in governmental funds can be paid using either restricted or unrestricted resources, the City's policy is generally to first apply the disbursement toward restricted fund balance and then to less-restrictive classifications-committed, assigned and then unassigned fund balances.

Proprietary funds distinguish operating receipts and disbursements from nonoperating items. Operating receipts and disbursements generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. All receipts and disbursements not meeting this definition are reported as nonoperating receipts and disbursements.

City of Grimes
NOTES TO FINANCIAL STATEMENTS

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Property Taxes

Property tax receipts recognized in these funds become due and collectible in September and March of the current fiscal year with a 1.5 percent per month penalty for delinquent payments; is based on January 1, 2019 assessed property valuations; is for the tax accrual period July 1, 2020 through June 30, 2021 and reflects tax asking contained in the budget certified to the City Council in March 2020.

Governmental Cash Basis Fund Balances

In the governmental fund financial statements, cash basis fund balances are classified as follows:

Restricted

Amounts restricted to specific purposes when constraints placed on the use of the resources are either externally imposed by creditors, grantors or state or federal laws or are imposed by law through constitutional provisions or enabling legislation.

Unassigned

All amounts not included in the preceding classification.

Budgets and Budgetary Accounting

The budgetary comparison and related disclosures are reported as Other Information. During the year ended June 30, 2021 disbursements did not exceed the amounts budgeted in any function.

NOTE 2 CASH AND POOLED INVESTMENTS

The City's deposits in banks at June 30, 2021, were entirely covered by federal depository insurance or by the State Sinking Fund in accordance with Chapter 12C of the Code of Iowa. This chapter provides for additional assessments against the depositories to ensure there will be no loss of public funds.

The City is authorized by statute to invest public funds in obligations of the United States government, its agencies and instrumentalities; certificates of deposit or other evidences of deposit at federally insured depository institutions approved by the City Council; prime eligible bankers acceptances; certain high rated commercial paper; perfected repurchase agreements; certain registered open-end management investment companies; certain joint investment trusts; and warrants or improvement certificates of a drainage district.

The City had investments in the Iowa Public Agency Investment Trust which are valued at an amortized cost of \$61,835. There were no limitations or restrictions on withdrawals for the IPAIT investments. The City's investment in the Iowa Public Agency Investment Trust is unrated.

Interest rate risk

The City's investment policy limits the investment of operating funds (funds expected to be expended in the current budget year or within 15 months of receipt) to instruments that mature within 397 days. Funds not identified as operating funds may be invested in investments with maturities longer than 397 days, but the maturities shall be consistent with the needs and use of the City.

City of Grimes
NOTES TO FINANCIAL STATEMENTS

NOTE 3 BONDS AND NOTES PAYABLE

A summary of changes in bonds and notes payable for the year ended June 30, 2021 is as follows:

	<u>Balance June 30, 2020</u>	<u>Increases</u>	<u>Decreases</u>	<u>Balance June 30, 2021</u>	<u>Due within one year</u>
Governmental activities					
General obligation bonds	<u>\$39,925,000</u>	<u>\$16,230,000</u>	<u>\$7,925,000</u>	<u>\$48,230,000</u>	<u>\$3,545,000</u>
Business type activities					
Water revenue bonds	<u>\$14,892,190</u>	<u>\$14,118,897</u>	<u>\$ 933,596</u>	<u>\$28,077,491</u>	<u>\$1,143,000</u>
Sewer revenue bonds	<u>3,377,624</u>	<u>339,376</u>	<u>542,000</u>	<u>3,175,000</u>	<u>631,000</u>
Business type activities total	<u>\$18,269,814</u>	<u>\$14,458,273</u>	<u>\$1,475,596</u>	<u>\$31,252,491</u>	<u>\$1,774,000</u>

A summary of the bond/note principal and interest maturities by type of bond/note is as follows:

<u>Year ending June 30</u>	<u>General Obligation Bonds</u>		<u>Water Revenue Bonds</u>		<u>Sewer Revenue Bonds</u>		<u>Total</u>	
	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>
2022	\$ 3,545,000	\$1,313,623	\$ 1,143,000	\$ 556,809	\$ 631,000	\$ 47,250	\$ 5,319,000	\$ 1,917,682
2023	3,855,000	1,232,430	1,429,000	552,352	159,000	44,520	5,443,000	1,829,302
2024	3,740,000	1,121,193	1,457,000	527,345	163,000	41,738	5,360,000	1,690,276
2025	3,125,000	1,012,817	1,485,000	501,848	166,000	38,885	4,776,000	1,553,550
2026	3,145,000	917,818	1,515,000	475,860	169,000	35,980	4,829,000	1,429,658
2027-2031	17,995,000	3,015,176	8,026,000	1,971,270	897,000	134,365	26,918,000	5,120,811
2032-2036	11,855,000	794,597	8,446,000	1,247,925	990,000	52,675	21,291,000	2,095,197
2037-2041	970,000	49,000	7,923,000	507,727	—	—	8,893,000	556,727
2042	—	—	1,282,000	22,435	—	—	1,282,000	22,435
	<u>48,230,000</u>	<u>9,456,654</u>	<u>32,706,000</u>	<u>6,363,571</u>	<u>3,175,000</u>	<u>395,413</u>	<u>84,111,000</u>	<u>16,215,638</u>
Less funds not advanced as of June 30, 2021	<u>—</u>	<u>—</u>	<u>(4,628,509)</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>(4,628,509)</u>	<u>—</u>
	<u>\$48,230,000</u>	<u>\$9,456,654</u>	<u>\$28,077,491</u>	<u>\$6,363,571</u>	<u>\$3,175,000</u>	<u>\$ 395,413</u>	<u>\$79,482,491</u>	<u>\$16,215,638</u>

General Obligation Bonds

Nine issues of unmatured general obligation bonds, totaling \$48,230,000, are outstanding at June 30, 2021. General obligation bonds bear interest at rates ranging from 1.0% to 5.0% and mature in varying annual amounts, ranging from \$125,000 to \$1,105,000, with the final maturities due in the year ending June 30, 2040.

Details of general obligation bonds payable at June 30, 2021 are as follows:

<u>Governmental activities</u>	<u>Date of issue</u>	<u>Interest rates</u>	<u>Final due date</u>	<u>Annual payments</u>	<u>Amount of original issue</u>	<u>Outstanding June 30, 2021</u>
General Obligation Bonds						
Series 2015	June 25, 2015	2.50-3.50	June 1, 2035	\$380,000 - 555,000	\$8,500,000	\$6,430,000
Series 2016	May 25, 2016	2.00-3.00	June 1, 2031	230,000 - 650,000	5,545,000	2,890,000
Series 2017	May 3, 2017	2.00-3.00	June 1, 2024	800,000 - 850,000	5,410,000	2,475,000
Series 2018A	June 27, 2018	3.00-4.00	June 1, 2033	250,000 -1,105,000	9,855,000	9,105,000
Series 2019A	June 26, 2019	2.10-2.65	June 1, 2033	200,000 - 735,000	4,645,000	4,130,000
Series 2020A	June 25, 2020	2.00	June 1, 2035	465,000 - 590,000	8,385,000	7,290,000
Series 2020B	September 23, 2020	1.00-3.00	June 1, 2032	280,000 - 360,000	3,890,000	3,570,000
Series 2021A	June 23, 2021	2.00-5.00	June 1, 2036	175,000 - 715,000	8,585,000	8,585,000
Series 2021B	June 23, 2021	2.00-5.00	June 1, 2040	125,000 - 250,000	3,755,000	3,755,000

City of Grimes
NOTES TO FINANCIAL STATEMENTS

NOTE 3 BONDS AND NOTES PAYABLE (continued)

Water and Sewer Revenue Bonds

Eight issues of unmatured revenue bonds, totaling \$31,252,491, are outstanding at June 30, 2021. These bonds bear interest at rates ranging from 0.00% to 1.75% and mature in varying annual amounts, ranging from \$25,000 to \$1,282,000, with the final maturities due in the year ending June 30, 2042.

On June 1, 2013, the Iowa Finance Authority reduced the interest rates on the water and sewer revenue bonds to 1.75% per annum. The agreements also require a .05% annual servicing fee. The resolutions providing for the issuance of the water and sewer revenue bonds issued under loan agreements between the City, the Iowa Finance Authority, the Iowa Department of Natural Resources and Wells Fargo Bank Iowa, N.A. include the following provisions:

- 1) The bonds will only be redeemed from the future earnings of the enterprise activities and the bond holders hold a lien on the future earnings of the funds.
- 2) Sufficient monthly transfers shall be made to separate water and sewer revenue bond sinking accounts for the purpose of making the bond principal and interest payments when due.
- 3) User rates shall be established at a level which produce and maintain net receipts at a level not less than 110% of the amount of principal and interest on the bonds falling due in the same year.

The City has pledged future water customer receipts, net of specified operating disbursements, to repay \$34,558,000 of water revenue bonds issued in July 2013, September 2016, March 2019, April 2019, June 2019, and January 2020. Proceeds from the bonds provided financing for the construction of water main extensions and a well. The bonds are payable solely from water customer net receipts and are payable through 2042. The total principal and interest remaining to be paid on the bonds is \$34,441,062. For the current year, principal and interest paid and total customer net receipts were \$1,309,730 and \$3,506,968, respectively.

The City has pledged future sewer customer receipts, net of specified operating disbursements, to repay \$3,910,000 of sewer revenue bonds issued in November 2016. Proceeds from the bonds provided financing for the construction of improvements to the sewer treatment plant. The bonds are payable solely from sewer customer receipts and are payable through 2036. The total principal and interest remaining to be paid on the bonds is \$3,570,413. For the current year, principal and interest paid and total customer net receipts were \$598,735 and \$1,472,432, respectively.

Details of revenue bonds payable at June 30, 2021 are as follows:

<u>Business type activities</u>	<u>Date of issue</u>	<u>Interest rates</u>	<u>Final due date</u>	<u>Annual payments</u>	<u>Amount of original issue</u>	<u>Outstanding June 30, 2021</u>
Revenue Bonds						
Water						
Water SRF 2013	July 26, 2013	1.75	June 1, 2033	\$101,000 - 126,000	\$2,432,000	\$1,362,000
Water SRF 2016	September 23, 2016	1.75	June 1, 2036	25,000 - 34,000	577,000	440,000
Water SRF 2019-1	March 8, 2019	1.75	June 1, 2039	184,000 - 246,000	4,200,000	3,509,232
Water SRF 2019-2	April 12, 2019	1.75	June 1, 2040	160,000 - 228,000	3,800,000	3,114,415
Water SRF 2019-3	June 7, 2019	1.75	June 1, 2039	68,000 - 91,000	1,559,000	1,408,000
Water SRF 2020	January 10, 2020	1.75	June 1, 2042	605,000 - 1,282,000	21,990,000	18,243,844
Sewer						
Sewer SRF 2016	November 4, 2016	1.75	June 1, 2036	156,000 - 206,000	3,435,000	2,700,000
Sewer SRF 2019	June 21, 2019	—	June 1, 2022	- 475,000	475,000	475,000

On June 21, 2019, the City entered into a sewer loan and disbursement agreement anticipation project note with the Iowa Finance Authority (IFA) for the issuance of sewer bonds up to \$475,000 at no interest rate. During the year ended June 30, 2021, the City paid no principal on the loan.

City of Grimes
NOTES TO FINANCIAL STATEMENTS

NOTE 4 PENSION PLAN

Plan Description

IPERS membership is mandatory for employees of the City, except for those covered by another retirement system. Employees of the City are provided with pensions through a cost-sharing multiple employer defined benefit pension plan administered by the Iowa Public Employees' Retirement System (IPERS). IPERS issues a stand-alone financial report which is available to the public by mail at P.O. Box 9117, Des Moines, Iowa 50306-9117 or at www.ipers.org.

IPERS benefits are established under Iowa Code Chapter 97B and the administrative rules thereunder. Chapter 97B and the administrative rules are the official plan documents. The following brief description is provided for general informational purposes only. Refer to the plan documents for more information.

Pension Benefits

A regular member may retire at normal retirement age and receive monthly benefits without an early-retirement reduction. Normal retirement age is age 65, any time after reaching age 62 with 20 or more years of covered employment or when the member's years of service plus the member's age at the last birthday equals or exceeds 88, whichever comes first. These qualifications must be met on the member's first month of entitlement to benefits. Members cannot begin receiving retirement benefits before age 55. The formula used to calculate a regular member's monthly IPERS benefit includes:

- A multiplier based on years of service.
- The member's highest five-year average salary, except members with service before June 30, 2012 will use the highest three-year average salary as of that date if it is greater than the highest five-year average salary.

Protection occupation members may retire at normal retirement age, which is generally age 55 and may retire any time after reaching age 50 with 22 or more years of covered employment.

The formula used to calculate a protection occupation member's monthly IPERS benefit includes:

- 60% of average salary after completion of 22 years of service, plus an additional 1.5% of average salary for more than 22 years of service but not more than 30 years of service.
- The member's highest three-year average salary.

If a member retires before normal retirement age, the member's monthly retirement benefit will be permanently reduced by an early-retirement reduction. The early-retirement reduction is calculated differently for service earned before and after July 1, 2012. For service earned before July 1, 2012, the reduction is 0.25% for each month the member receives benefits before the member's earliest normal retirement age. For service earned on or after July 1, 2012, the reduction is 0.50% for each month that the member receives benefits before age 65.

Generally, once a member selects a benefit option, a monthly benefit is calculated and remains the same for the rest of the member's lifetime. However, to combat the effects of inflation, retirees who began receiving benefits prior to July 1990 receive a guaranteed dividend with their regular November benefit payments.

Disability and Death Benefits

A vested member who is awarded federal Social Security disability or Railroad Retirement disability benefits is eligible to claim IPERS benefits regardless of age. Disability benefits are not reduced for early retirement. If a member dies before retirement, the member's beneficiary will receive a lifetime annuity or a lump-sum payment equal to the present actuarial value of the member's accrued benefit or calculated with a set formula, whichever is greater. When a member dies after retirement, death benefits depend on the benefit option the member selected at retirement.

City of Grimes
NOTES TO FINANCIAL STATEMENTS

NOTE 4 PENSION PLAN (continued)

Contributions

Contribution rates are established by IPERS following the annual actuarial valuation which applies IPERS' Contribution Rate Funding Policy and Actuarial Amortization Method. State statute limits the amount rates can increase or decrease each year to 1 percentage point. IPERS Contribution Rate Funding Policy requires the actuarial contribution rate be determined using the "entry age normal" actuarial cost method and the actuarial assumptions and methods approved by the IPERS Investment Board. The actuarial contribution rate covers normal cost plus the unfunded actuarial liability payment based on a 30-year amortization period. The payment to amortize the unfunded actuarial liability is determined as a level percentage of payroll, based on the Actuarial Amortization Method adopted by the Investment Board.

In fiscal year 2021, pursuant to the required rate, regular members contributed 6.29% of covered payroll and the City contributed 9.44% of covered payroll, for a total rate of 15.73%. Protection occupation members contributed 6.41% of covered payroll and the City contributed 9.61% of covered payroll, for a total rate of 16.02%.

The City's total contributions to IPERS for the year ended June 30, 2021 were \$400,795.

Net Pension Liability, Pension Expense, Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At June 30, 2021, the City reported a liability of \$2,635,822 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2020, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The City's proportion of the net pension liability was based on the City's share of contributions to IPERS relative to the contributions of all IPERS participating employers. The following table summarizes the change in the City's proportionate share:

	<u>June 30</u>		<u>Change</u>
	<u>2020</u>	<u>2019</u>	
City's proportionate share	0.037522%	0.025099%	0.012423%

For the year ended June 30, 2021 the City's pension expense, deferred outflows of resources and deferred inflows of resources totaled \$648,553, \$1,297,813 and \$67,232, respectively.

There were no non-employer contributing entities to IPERS.

Actuarial Assumptions

The total pension liability in the June 30, 2020 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement.

Rate of inflation (effective June 30, 2017)	2.60% per annum
Rates of salary increase (effective June 30, 2017)	3.25 to 16.25% average, including inflation. Rates vary by membership group.
Long-term investment rate of return (effective June 30, 2017)	7.00% compounded annually, net of investment expense, including inflation
Wage growth (effective June 30, 2017)	3.25% per annum, based on 2.60% inflation and 0.65% real wage inflation

City of Grimes
NOTES TO FINANCIAL STATEMENTS

NOTE 4 PENSION PLAN (continued)

Actuarial Assumptions (continued)

The actuarial assumptions used in the June 30, 2020 valuation were based on the results of an economic assumption study dated March 24, 2017 and a demographic assumption study dated June 28, 2018.

Mortality rates used in the 2020 valuation were based on the RP-2014 Employee and Healthy Annuitant Tables with MP-2017 generational adjustments.

The long-term expected rate of return on IPERS' investments was determined using a building-block method in which best-estimate ranges of expected future real rates (expected returns, net of investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of geometric real rates of return for each major asset class are summarized in the following table:

<u>Asset Class</u>	<u>Asset Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Domestic equity	22.0%	4.43%
International equity	17.5	5.15
Global smart beta equity	6.0	4.87
Core plus fixed income	28.0	(0.29)
Public credit	4.0	2.29
Cash	1.0	(0.78)
Private equity	11.0	6.54
Private real assets	7.5	4.48
Private credit	<u>3.0</u>	3.11
Total	<u>100.0%</u>	

Discount Rate

The discount rate used to measure the total pension liability was 7.0%. The projection of cash flows used to determine the discount rate assumed employee contributions will be made at the contractually required rate and contributions from the City will be made at contractually required rates, actuarially determined. Based on those assumptions, IPERS' fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on IPERS' investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the City's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate

The following presents the City's proportionate share of the net pension liability calculated using the discount rate of 7.0%, as well as what the City's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1% lower (6.0%) or 1% higher (8.0%) than the current rate.

	<u>1% Decrease (6.0%)</u>	<u>Discount Rate (7.0%)</u>	<u>1% Increase (8.0%)</u>
City's proportionate share of the net pension liability	<u>\$5,051,323</u>	<u>\$2,635,822</u>	<u>\$ 611,313</u>

City of Grimes
NOTES TO FINANCIAL STATEMENTS

NOTE 4 PENSION PLAN (continued)

IPERS' Fiduciary Net Position

Detailed information about the IPERS' fiduciary net position is available in the separately issued IPERS' financial report which is available on IPERS website at www.ipers.org.

NOTE 5 OTHER POST-EMPLOYMENT BENEFITS

Plan Description

The City operates a single-employer health benefit plan which provides medical/prescription drug benefits for employees, retirees, and their spouses. Group insurance benefits are established under Iowa Code Chapter 509A.13. The City currently finances the benefit plan on a pay-as-you-go basis. The most recent active member monthly premiums for the City and the plan members range from \$347 for single coverage to \$1,065 for family coverage depending upon age. For the year ended June 30, 2021 the City contributed \$527,628 and plan members eligible for benefits contributed \$43,186 to the plan. At June 30, 2021, no assets have been accumulated in a trust that meets the criteria in paragraph 4 of GASB Statement No. 75.

OPEB Benefits

Individuals who are employed by the City of Grimes and are eligible to participate in the group health plan are eligible to continue healthcare benefits upon retirement. Retirees under age 65 pay the same premium for the medical/prescription drug benefits as active employees, which results in an implicit rate subsidy.

Retired participants must be age 55 or older at retirement, with the exception of special service participants who must be age 50 with 22 years of service. At June 30, 2021, 55 active employees and -0- inactive employees were covered by the benefit terms.

The City has entered into an agreement with the City Administrator which formally identifies the financial obligation of the City to him in the event of an involuntary employment termination. The severance agreement provides for a termination payment equal to six months of wages plus six months of employee insurance benefits. The compensation rate is based upon the compensation paid to the applicable employee at the time of termination.

NOTE 6 COMPENSATED ABSENCES

City employees accumulate a limited amount of earned but unused vacation, compensatory time and sick leave hours for subsequent use or for payment upon termination, retirement, or death. These accumulations are not recognized as disbursements by the City until used or paid. The City's approximate liability for earned vacation, compensatory time and sick leave payable to employees at June 30, 2021, primarily relating to the General Fund, is as follows:

<u>Type of benefit</u>	<u>Amount</u>
Vacation	\$ 182,389
Compensatory time	27,104
Sick leave	125,479
Personal time	<u>56,863</u>
Total	<u>\$ 391,835</u>

This liability has been computed based on rates of pay in effect at June 30, 2021.

City of Grimes
NOTES TO FINANCIAL STATEMENTS

NOTE 7 INTERFUND TRANSFERS

The detail of interfund transfers for the year ended June 30, 2021 is as follows:

<u>Transfer to</u>	<u>Transfer from</u>	<u>Amount</u>
General Fund	Nonmajor Governmental Local Option Sales Tax	\$ <u>904,000</u>
Debt Service	Tax Increment Financing	<u>1,793,826</u>
Capital Projects	General	158,351
	Road Use Tax	80,000
	Enterprise	
	Storm Water	<u>100,000</u>
		<u>338,351</u>
Nonmajor Governmental		
Employee Benefits	General	57,044
Economic Development	General	<u>20,000</u>
		<u>77,044</u>
Nonmajor Enterprise		
Solid Waste	General	<u>243,053</u>
Total		<u>\$3,356,274</u>

Transfers generally move resources from the fund statutorily required to collect the resources to the fund statutorily required to disburse the resources.

NOTE 8 RISK MANAGEMENT

The City is a member in the Iowa Communities Assurance Pool, as allowed by Chapter 670.7 of the Code of Iowa. The Iowa Communities Assurance Pool (Pool) is a local government risk-sharing pool whose 785 members include various governmental entities throughout the State of Iowa. The Pool was formed in August 1986 for the purpose of managing and funding third-party liability claims against its members. The Pool provides coverage and protection in the following categories: general liability, automobile liability, automobile physical damage, public officials' liability, police professional liability, property, inland marine, and boiler/machinery. There have been no reductions in insurance coverage from prior years.

Each member's annual casualty contributions to the Pool fund current operations and provide capital. Annual casualty operating contributions are those amounts necessary to fund, on a cash basis, the Pool's general and administrative expenses, claims, claims expenses and reinsurance expenses estimated for the fiscal year plus all or any portion of any deficiency in capital. Capital contributions are made during the first six years of membership and are maintained at a level determined by the Board not to exceed 300% of basis rate.

The Pool also provides property coverage. Members who elect such coverage make annual property operating contributions which are necessary to fund, on a cash basis, the Pool's general and administrative expenses, reinsurance premiums, losses and loss expenses for property risks estimated for the fiscal year, plus all or any portion of any deficiency in capital. Any year end operating surplus is transferred to capital. Deficiencies in operations are offset by transfers from capital and, if insufficient, by the subsequent year's member contributions.

The City's property and casualty contributions to the risk pool are recorded as disbursements from its operating funds at the time of payment to the Pool. The City's contributions to the Pool for the year ended June 30, 2021 were \$198,645.

City of Grimes
NOTES TO FINANCIAL STATEMENTS

NOTE 8 RISK MANAGEMENT (continued)

The Pool uses reinsurance and excess risk-sharing agreements to reduce its exposure to large losses. The Pool retains general, automobile, police professional, and public officials' liability risks up to \$500,000 per claim. Claims exceeding \$500,000 are reinsured through reinsurance and excess risk-sharing agreements up to the amount of risk-sharing protection provided by the City's risk-sharing certificate. Property and automobile physical damage risks are retained by the Pool up to \$250,000 each occurrence, each location. Property risks exceeding \$250,000 are reinsured through reinsurance and excess risk-sharing agreements up to the amount of risk-sharing protection provided by the City's risk-sharing certificate.

The Pool's intergovernmental contract with its members provides that in the event a casualty claim, property loss or series of claims or losses exceeds the amount of risk-sharing protection provided by the City's risk-sharing certificate, or in the event a casualty claim, property loss or series of claims or losses exhausts the Pool's funds and any excess risk-sharing recoveries, then payment of such claims or losses shall be the obligation of the respective individual member against whom the claim was made or the loss was incurred. As of June 30, 2021, settled claims have not exceeded the risk pool or reinsurance coverage since the Pool's inception.

Members agree to continue membership in the Pool for a period of not less than one full year. After such period, a member who has given 60 days prior written notice may withdraw from the Pool. Upon withdrawal, payments for all casualty claims and claims expenses become the sole responsibility of the withdrawing member, regardless of whether a claim was incurred or reported prior to the member's withdrawal. Upon withdrawal, a formula set forth in the Pool's intergovernmental contract with its members is applied to determine the amount (if any) to be refunded to the withdrawing member.

The City also carries commercial insurance purchased from other insurers for coverage associated with worker's compensation insurance. The City assumes liability for any deductibles, and claims in excess of coverage limitations. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

NOTE 9 DEVELOPMENT AND REBATE AGREEMENTS

The City has entered into development and rebate agreements to assist in certain urban renewal projects. The City agreed to rebate incremental property tax paid by the developers in exchange for the costs of certain infrastructure improvement projects constructed by the City as set forth in the urban renewal plan and the individual development and rebate agreements. The incremental property tax to be received by the City under Chapter 403.19 of the Code of Iowa from the developers will be rebated for periods ranging from five to ten years, beginning with the tax year in which the property tax on the completed value of the improvements is first paid. During the year ended June 30, 2021, the City rebated \$2,115,190 of incremental property tax to developers.

No bonds or notes were issued for these projects. To the extent there are insufficient tax increment receipts available on any payment date to make the required scheduled payment, the unpaid amount shall be carried over to the next payment date without accruing any interest.

City of Grimes
NOTES TO FINANCIAL STATEMENTS

NOTE 10 TAX ABATEMENTS

Governmental Accounting Standards Board Statement No. 77 defines tax abatements as a reduction in tax revenues that results from an agreement between one or more governments and an individual or entity in which (a) one or more governments promise to forgo tax receipts to which they are otherwise entitled and (b) the individual or entity promises to take a specific action after the agreement has been entered into that contributes to economic development or otherwise benefits the governments or the citizens of those governments.

The City provides tax abatements for urban renewal and economic development projects with tax increment financing as provided for in Chapters 15A and 403 of the Code of Iowa. For these types of projects, the City enters into agreements with developers which require the City, after developers meet the terms of the agreements, to rebate a portion of the property tax paid by the developers, to pay the developers an economic development grant, or to pay the developers a predetermined dollar amount. No other commitments were made by the City as part of these agreements.

For the year ended June 30, 2021, \$644,178 of property tax was diverted from the City under the urban renewal and economic development projects.

NOTE 11 INDUSTRIAL DEVELOPMENT REVENUE BONDS

The City entered into a loan agreement dated July 1, 2004, with the Des Moines Christian School Association to obtain funds to loan to the Association. Pursuant to the loan agreement, the City issued an Education Facility Revenue Note, Series 2004, dated October 1, 2004, for \$7,200,000 under Chapter 419 of the Code of Iowa and secured the note by assignment of the loan agreement to First Federal Bank, West Des Moines, Iowa. The proceeds of the note are to be paid directly to or at the direction of the Des Moines Christian School Association for paying project costs or retiring existing debt. \$2,206,440 in principal remains outstanding at June 30, 2021.

The City entered into a loan agreement, dated December 29, 2017, with the Young Men's Christian Association of Greater Des Moines, Iowa to loan to the Association. The borrower covenants that the proceeds of the Series 2017 bonds are to be used only with respect of the permanent financing of the project. \$1,957,889 in principal remains outstanding at June 30, 2021.

The notes and the related interest are payable solely from payments derived pursuant to the loan agreements and from the properties which secure payment of the notes. The note principal and interest do not constitute liabilities of the City.

NOTE 12 CONSTRUCTION COMMITMENTS

The City has entered into construction contracts totaling approximately \$38,700,000. The unpaid contract balance as of June 30, 2021 totaled approximately \$8,100,000 which will be paid as work on these projects progresses.

OTHER INFORMATION

City of Grimes
BUDGETARY COMPARISON SCHEDULE
OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN BALANCES -
BUDGET AND ACTUAL (CASH BASIS) - ALL GOVERNMENTAL FUNDS
AND PROPRIETARY FUNDS
Other Information
Year ended June 30, 2021

	Governmental funds actual	Proprietary funds actual	Less funds not required to be budgeted	Total
RECEIPTS				
Property tax	\$11,009,390	\$ —	\$ —	\$11,009,390
Tax increment financing collections	3,760,296	—	—	3,760,296
Other city tax	1,687,580	—	—	1,687,580
Licenses and permits	694,586	—	—	694,586
Use of money and property	261,622	61,608	—	323,230
Intergovernmental	2,711,832	—	—	2,711,832
Charges for service	565,560	10,030,152	—	10,595,712
Special assessments	13,215	—	—	13,215
Miscellaneous	<u>2,263,429</u>	<u>—</u>	<u>371</u>	<u>2,263,058</u>
Total receipts	<u>22,967,510</u>	<u>10,091,760</u>	<u>371</u>	<u>33,058,899</u>
DISBURSEMENTS				
Public safety	4,939,907	—	7,401	4,932,506
Public works	2,009,602	—	—	2,009,602
Health and social services	19,600	—	—	19,600
Culture and recreation	1,833,380	—	—	1,833,380
Community and economic development	2,280,052	—	—	2,280,052
General government	1,558,937	—	—	1,558,937
Debt service	8,953,223	—	—	8,953,223
Capital projects	21,703,360	—	—	21,703,360
Business type activities	<u>—</u>	<u>6,732,037</u>	<u>—</u>	<u>6,732,037</u>
Total disbursements	<u>43,298,061</u>	<u>6,732,037</u>	<u>7,401</u>	<u>50,022,697</u>
Excess (deficiency) of receipts over (under) disbursements	<u>(20,330,551)</u>	<u>3,359,723</u>	<u>(7,030)</u>	<u>(16,963,798)</u>
OTHER FINANCING SOURCES (USES), net	<u>32,118,263</u>	<u>143,053</u>	<u>—</u>	<u>32,261,316</u>
Excess (deficiency) of receipts and other financing sources over (under) disbursements and other financing uses	11,787,712	3,502,776	(7,030)	15,297,518
BALANCES, beginning of year	<u>30,089,341</u>	<u>12,120,689</u>	<u>16,450</u>	<u>42,193,580</u>
BALANCES, end of year	<u>\$41,877,053</u>	<u>\$15,623,465</u>	<u>\$ 9,420</u>	<u>\$57,491,098</u>

See accompanying independent auditor's report.

Budgeted amounts		Final to actual variance- positive (negative)
Original	Final	
\$10,856,039	\$10,856,039	\$ 153,351
3,904,556	3,904,556	(144,260)
2,113,665	2,113,665	(426,085)
572,250	572,250	122,336
245,550	275,550	47,680
2,024,659	2,436,172	275,660
8,890,874	8,905,874	1,689,838
35,000	35,000	(21,785)
<u>2,171,776</u>	<u>2,193,343</u>	<u>69,715</u>
<u>30,814,369</u>	<u>31,292,449</u>	<u>1,766,450</u>
5,519,291	5,609,291	676,785
2,932,951	2,932,951	923,349
25,000	25,000	5,400
2,429,761	2,542,761	709,381
2,363,760	2,363,760	83,708
1,704,968	1,839,968	281,031
4,853,604	8,954,542	1,319
41,991,000	41,991,000	20,287,640
<u>7,957,010</u>	<u>8,002,010</u>	<u>1,269,973</u>
<u>69,777,345</u>	<u>74,261,283</u>	<u>24,238,586</u>
<u>(38,962,976)</u>	<u>(42,968,834)</u>	<u>26,005,036</u>
<u>39,835,000</u>	<u>44,107,601</u>	<u>(11,846,285)</u>
872,024	1,138,767	14,158,751
<u>27,193,209</u>	<u>42,210,029</u>	<u>(16,449)</u>
<u>\$28,065,233</u>	<u>\$43,348,796</u>	<u>\$14,142,302</u>

City of Grimes
NOTE TO OTHER INFORMATION - BUDGETARY REPORTING
June 30, 2021

The budgetary comparison is presented in accordance with Governmental Accounting Standards Board Statement No. 41 for governments with significant budgetary perspective differences resulting from not being able to present budgetary comparisons for the General Fund and each major Special Revenue Fund.

In accordance with the Code of Iowa, the City Council annually adopts a budget on the cash basis following required public notice and hearing for all funds except the blended component unit. The annual budget may be amended during the year utilizing similar statutorily prescribed procedures.

Formal and legal budgetary control is based upon nine major classes of disbursements known as functions, not by fund. These nine functions are: public safety, public works, health and social services, culture and recreation, community and economic development, general government, debt service, capital projects and business type activities. Function disbursements required to be budgeted include disbursements for the General Fund, Special Revenue Funds, Debt Service Fund, Capital Projects Fund, and the Enterprise Funds. Although the budget document presents function disbursements by fund, the legal level of control is at the aggregated function level, not by fund. During the year, two budget amendments increased budgeted disbursements by \$4,483,938. The budget amendments are reflected in the final budgeted amounts.

During the year ended June 30, 2021, no disbursements exceeded the amounts budgeted.

City of Grimes
SCHEDULE OF THE CITY'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY
Iowa Public Employees' Retirement System
For the Last Seven Years*
(In Thousands)
Other Information

	June 30						
	2021	2020	2019	2018	2017	2016	2015
City's proportion of the net pension liability	0.037522%	0.0250991%	0.0239843%	0.022333%	0.021417%	0.018996%	0.016858%
City's proportionate share of the net pension liability	\$2,636	\$1,435	\$1,518	\$1,516	\$1,348	\$938	\$669
City's covered employee payroll	\$4,045	\$3,075	\$2,805	\$2,457	\$2,068	\$2,896	\$1,674
City's proportionate share of the net pension liability as a percentage of its covered employee payroll	65.17%	46.67%	54.12%	61.0%	65.18%	49.47%	39.96%
IPERS' net position as a percentage of the total pension liability	82.90%	85.45%	83.62%	82.21%	81.82%	85.19%	87.61%

Note: GASB Statement No. 68 requires ten years of information to be presented in this table. However, until a full ten-year trend is compiled, the City will present information for those years for which information is available.

* In accordance with GASB Statement No. 68, the amounts presented for each fiscal year were determined as of June 30 of the preceding fiscal year.

See accompanying independent auditor's report.

City of Grimes
SCHEDULE OF CITY CONTRIBUTIONS
Iowa Public Employees' Retirement System
For the Last Ten Years
(In Thousands)
Other Information

	Year ended June 30			
	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>
Statutorily required contribution	\$ 401	\$ 387	\$ 298	\$ 260
Contributions in relation to the statutorily required contribution	<u>(401)</u>	<u>(387)</u>	<u>(298)</u>	<u>(260)</u>
Contribution deficiency (excess)	\$ <u>—</u>	\$ <u>—</u>	\$ <u>—</u>	\$ <u>—</u>
City's covered employee payroll	\$4,225	\$4,045	\$3,075	\$2,805
Contributions as a percentage of covered employee payroll	9.49%	9.56%	9.69%	9.27%

See accompanying independent auditor's report.

Year ended June 30					
<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>
\$ 226	\$ 190	\$ 175	\$ 154	\$ 134	\$ 114
<u>(226)</u>	<u>(190)</u>	<u>(175)</u>	<u>(154)</u>	<u>(134)</u>	<u>(114)</u>
\$ <u>—</u>	\$ <u>—</u>	\$ <u>—</u>	\$ <u>—</u>	\$ <u>—</u>	\$ <u>—</u>
\$2,457	\$2,068	\$1,896	\$1,674	\$1,497	\$1,356
9.20%	9.19%	9.23%	9.20%	8.95%	8.41%

See accompanying independent auditor's report.

City of Grimes
NOTES TO OTHER INFORMATION – PENSION LIABILITY
Year ended June 30, 2021

CHANGES OF BENEFIT TERMS

There are no significant changes in benefit terms.

CHANGES OF ASSUMPTIONS

The 2018 valuation implemented the following refinements as a result of a demographic assumption study dated June 28, 2018:

- Changed mortality assumptions to the RP-2014 mortality tables with mortality improvements modeled using Scale MP-2017.
- Adjusted retirement rates.
- Lowered disability rates.
- Adjusted the probability of a vested regular member electing to receive a deferred benefit.
- Adjusted the merit component of the salary increase assumption.

The 2017 valuation implemented the following refinements as a result of an experience study dated March 24, 2017:

- Decreased the inflation assumption from 3.00% to 2.60%.
- Decreased the assumed rate of interest on member accounts from 3.75% to 3.50% per year.
- Decreased the discount rate from 7.50% to 7.00%.
- Decreased the wage growth assumption from 4.00% to 3.25%.
- Decreased the payroll growth assumption from 4.00% to 3.25%.

The 2014 valuation implemented the following refinements as a result of a quadrennial experience study:

- Decreased the inflation assumption from 3.25% to 3.00%.
- Decreased the assumed rate of interest on member accounts from 4.00% to 3.75% per year.
- Adjusted male mortality rates for retirees in the regular membership group.
- Moved from an open 30 year amortization period to a closed 30 year amortization period for the UAL (unfunded actuarial liability) beginning June 30, 2014. Each year thereafter, changes in the UAL from plan experience will be amortized on a separate closed 20 year period.

SUPPLEMENTARY INFORMATION

City of Grimes
SCHEDULE OF CASH RECEIPTS, DISBURSEMENTS AND CHANGES IN CASH BALANCES
Nonmajor Governmental Funds
As of and for the year ended June 30, 2021

	Special Revenue		
	Employee Benefits	Economic Development Revolving Loan	Grimes Fire and Rescue Association
RECEIPTS			
Property tax	\$1,009,062	\$ —	\$ —
Other city tax	21,496	—	—
Use of money and property	—	2,747	—
Intergovernmental	35,487	—	—
Miscellaneous	<u>3,461</u>	<u>10,090</u>	<u>371</u>
Total receipts	<u>1,069,506</u>	<u>12,837</u>	<u>371</u>
DISBURSEMENTS			
Operating			
Public safety	677,785	—	7,401
Public works	277,116	—	—
Culture and recreation	263,988	—	—
Community and economic development	—	—	—
General government	<u>476,000</u>	<u>—</u>	<u>—</u>
Total disbursements	<u>1,694,889</u>	<u>—</u>	<u>7,401</u>
Excess (deficiency) of receipts over (under) disbursements	<u>(625,383)</u>	<u>12,837</u>	<u>(7,030)</u>
OTHER FINANCING SOURCES (USES)			
Transfers in	57,044	—	—
Transfers out	<u>—</u>	<u>—</u>	<u>—</u>
Total other financing (uses)	<u>57,044</u>	<u>—</u>	<u>—</u>
Net change in cash balances	(568,339)	12,837	(7,030)
CASH BALANCES , beginning of year	<u>1,068,796</u>	<u>142,672</u>	<u>16,450</u>
CASH BALANCES , end of year	<u>\$ 500,467</u>	<u>\$ 155,509</u>	<u>\$ 9,420</u>
CASH BASIS FUND BALANCES			
Restricted for			
Other purposes	<u>\$ 500,457</u>	<u>\$ 155,509</u>	<u>\$ 9,420</u>
Total cash basis fund balances	<u>\$ 500,457</u>	<u>\$ 155,509</u>	<u>\$ 9,420</u>

See accompanying independent auditor's report

Schedule 1

Special revenue				
FEMA Grant	Library	Economic Development	Local Option Sales Tax	Total
\$ —	\$ —	\$ —	\$ —	\$1,009,062
—	—	56,923	1,400,687	1,479,106
—	—	—	—	2,747
—	6,993	—	—	42,480
—	735	—	—	14,657
<u>—</u>	<u>7,728</u>	<u>56,923</u>	<u>1,400,687</u>	<u>2,548,052</u>
—	—	—	—	685,186
—	—	—	—	277,116
—	16,615	—	—	280,603
—	—	32,527	—	32,527
—	—	—	—	476,000
<u>—</u>	<u>16,615</u>	<u>32,527</u>	<u>—</u>	<u>1,751,432</u>
<u>—</u>	<u>(8,887)</u>	<u>24,396</u>	<u>1,400,687</u>	<u>796,620</u>
—	—	20,000	—	77,044
—	—	—	(904,000)	(904,000)
—	—	20,000	(904,000)	(826,956)
—	(8,887)	44,396	496,687	(30,336)
<u>34,240</u>	<u>116,087</u>	<u>193,058</u>	<u>425,785</u>	<u>1,997,088</u>
<u>\$ 34,240</u>	<u>\$ 107,200</u>	<u>\$ 237,454</u>	<u>\$ 922,472</u>	<u>\$1,966,752</u>
<u>\$ 34,240</u>	<u>\$ 107,200</u>	<u>\$ 237,454</u>	<u>\$ 922,472</u>	<u>\$1,966,752</u>
<u>\$ 34,240</u>	<u>\$ 107,200</u>	<u>\$ 237,454</u>	<u>\$ 922,472</u>	<u>\$1,966,752</u>

City of Grimes
SCHEDULE OF INDEBTEDNESS
For the year ended June 30, 2021

Obligation	Date of issue	Interest rates	Amount Originally issued
General Obligation Bonds			
Corporate purpose – Series 2012	December 1, 2012	2.00 to 2.50%	\$ 6,000,000
Corporate purpose – Series 2015	June 25, 2015	2.50 to 3.50%	8,500,000
Water improvement and refunding bonds – Series 2016	May 25, 2016	2.00 to 3.00%	5,545,000
Refunding bonds – Series 2017	May 3, 2017	2.00 to 3.00%	5,410,000
Corporate purpose – Series 2018A	June 27, 2018	3.00 to 4.00%	9,855,000
Corporate purpose – Series 2019A	June 26, 2019	2.10 to 2.65%	4,645,000
Corporate purpose – Series 2020A	June 25, 2020	2.00%	8,385,000
Refunding bonds – Series 2020B	September 23, 2020	1.00 to 3.00%	3,890,000
Corporate purpose – Series 2021A	June 23, 2021	2.00 to 5.00%	8,585,000
Local option sales tax bonds – Series 2021B	June 23, 2021	2.00 to 5.00%	3,755,000
Total			
Revenue notes			
Water SRF	December 19, 2000	1.75% **	\$ 611,000
Water SRF	December 19, 2000	1.75% *	5,359,000
Water SRF	July 26, 2013	1.75% **	2,432,000
Water SRF	September 23, 2016	1.75% **	577,000
Water SRF	March 8, 2019	1.75% **	4,200,000
Water SRF	April 12, 2019	1.75% **	3,800,000
Water SRF	June 7, 2019	1.75% **	1,559,000
Water SRF	January 10, 2020	1.75% **	21,990,000
Sewer SRF	December 19, 2000	1.75% *	5,372,000
Sewer SRF	November 4, 2016	1.75% **	3,435,000
Sewer SRF	June 21, 2019	0.00% **	475,000
Total			

*The Iowa Finance Authority reduced the interest rates on the water and sewer revenue bonds to 1.75% per annum as of June 1, 2013. The agreements also require a .05% annual servicing fee.

**The City is required to annually pay a .25% servicing fee on the outstanding principal balance.

Schedule 2

<u>Balance beginning of year</u>	<u>Issued during year</u>	<u>Redeemed during year</u>	<u>Balance end of year</u>	<u>Interest paid</u>
\$ 4,095,000	\$ —	\$4,095,000	\$ —	\$ 27,601
6,800,000	—	370,000	6,430,000	206,175
3,530,000	—	640,000	2,890,000	86,781
3,250,000	—	775,000	2,475,000	82,813
9,355,000	—	250,000	9,105,000	293,031
4,510,000	—	380,000	4,130,000	110,920
8,385,000	—	1,095,000	7,290,000	156,520
—	3,890,000	320,000	3,570,000	61,214
—	8,585,000	—	8,585,000	—
<u>—</u>	<u>3,755,000</u>	<u>—</u>	<u>3,755,000</u>	<u>—</u>
<u>\$39,925,000</u>	<u>\$16,230,000</u>	<u>\$7,925,000</u>	<u>\$48,230,000</u>	<u>\$1,025,055</u>
\$ 43,000	\$ —	\$ 43,000	\$ —	\$ 752
365,000	—	365,000	—	6,388
1,461,000	—	99,000	1,362,000	25,568
465,000	—	25,000	440,000	8,138
3,338,548	350,684	180,000	3,509,232	62,181
1,748,236	1,522,179	156,000	3,114,415	49,151
1,341,111	132,485	65,596	1,408,000	24,742
6,130,295	12,113,549	—	18,243,844	199,214
389,000	—	389,000	—	6,808
2,853,000	—	153,000	2,700,000	49,927
<u>135,624</u>	<u>339,376</u>	<u>—</u>	<u>475,000</u>	<u>—</u>
<u>\$18,269,814</u>	<u>\$14,458,273</u>	<u>\$1,475,596</u>	<u>\$31,252,491</u>	<u>\$ 432,869</u>

City of Grimes
BOND MATURITIES
June 30, 2021

General Obligation Bonds						
Year ending June 30	Corporate Purpose Series 2015		Water Improvement and Refunding Bonds Series 2016		Refunding Bonds Series 2017	
	Issued June 25, 2015		Issued May 25, 2016		Issued May 3, 2017	
	Interest Rates	Amount	Interest Rates	Amount	Interest Rates	Amount
2022	2.50%	\$ 380,000	3.00%	\$ 650,000	3.00%	\$ 800,000
2023	2.50	390,000	2.00	230,000	2.25	825,000
2024	2.75	400,000	2.00	235,000	2.00	850,000
2025	2.75	410,000	2.00	240,000		—
2026	3.00	420,000	2.00	245,000		—
2027	3.00	435,000	2.00	250,000		—
2028	3.00	450,000	2.13	250,000		—
2029	3.00	460,000	2.25	260,000		—
2030	3.00	475,000	2.38	265,000		—
2031	3.00	490,000	2.50	265,000		—
2032	3.00	510,000		—		—
2033	3.50	520,000		—		—
2034	3.50	535,000		—		—
2035	3.50	<u>555,000</u>		<u>—</u>		<u>—</u>
Total		<u>\$6,430,000</u>		<u>\$2,890,000</u>		<u>\$2,475,000</u>

See accompanying independent auditor's report.

City of Grimes
BOND MATURITIES (continued)
June 30, 2021

General Obligation Bonds						
Year ending June 30	Corporate Purpose Series 2018A		Corporate Purpose Series 2019A		Corporate Purpose Series 2020A	
	Issued June 27, 2018		Issued June 26, 2019		Issued June 25, 2020	
	Interest Rates	Amount	Interest Rates	Amount	Interest Rates	Amount
2022	4.00%	\$ 250,000	2.50%	\$ 390,000	2.00%	\$ 495,000
2023	4.00	300,000	2.50	705,000	2.00	525,000
2024	4.00	300,000	2.50	565,000	2.00	465,000
2025	3.00	300,000	2.50	735,000	2.00	475,000
2026	3.00	750,000	2.25	240,000	2.00	485,000
2027	3.00	1,000,000	2.10	245,000	2.00	495,000
2028	3.00	1,000,000	2.20	250,000	2.00	505,000
2029	3.00	1,000,000	2.35	200,000	2.00	515,000
2030	3.00	1,000,000	2.55	200,000	2.00	525,000
2031	3.00	1,050,000	2.55	200,000	2.00	535,000
2032	3.00	1,050,000	2.65	200,000	2.00	545,000
2033	3.13	1,105,000	2.65	200,000	2.00	560,000
2034		—		—	2.00	575,000
2035		—		—	2.00	590,000
Total		<u>\$9,105,000</u>		<u>\$4,130,000</u>		<u>\$7,290,000</u>

See accompanying independent auditor's report.

City of Grimes
BOND MATURITIES (continued)
June 30, 2021

General Obligation Bonds							
Year ending June 30	Refunding Bonds Series 2020B		Corporate Purpose Series 2021A		Local Option Sales Tax Bonds Series 2021B		Total
	Issued September 23, 2020		Issued June 23, 2021		Issued June 23, 2021		
	Interest Rates	Amount	Interest Rates	Amount	Interest Rates	Amount	
2022	3.00%	\$ 280,000	5.00%	\$ 175,000	5.00%	\$ 125,000	\$ 3,545,000
2023	3.00	290,000	5.00	450,000	5.00	140,000	3,855,000
2024	3.00	300,000	5.00	475,000	5.00	150,000	3,740,000
2025	3.00	310,000	5.00	500,000	5.00	155,000	3,125,000
2026	3.00	315,000	5.00	525,000	5.00	165,000	3,145,000
2027	3.00	330,000	5.00	550,000	5.00	170,000	3,475,000
2028	3.00	335,000	5.00	575,000	5.00	180,000	3,545,000
2029	1.00	345,000	5.00	605,000	5.00	190,000	3,575,000
2030	1.00	350,000	2.00	635,000	4.00	200,000	3,650,000
2031	1.00	355,000	2.00	650,000	3.00	205,000	3,750,000
2032	1.10	360,000	2.00	660,000	2.00	215,000	3,540,000
2033		—	2.00	675,000	2.00	215,000	3,275,000
2034		—	2.00	690,000	2.00	220,000	2,020,000
2035		—	2.00	705,000	2.00	225,000	2,075,000
2036		—	2.00	715,000	2.00	230,000	945,000
2037		—		—	2.00	235,000	235,000
2038		—		—	2.00	240,000	240,000
2039		—		—	2.00	245,000	245,000
2040		—		—	2.00	250,000	250,000
Total		<u>\$3,570,000</u>		<u>\$8,585,000</u>		<u>\$3,755,000</u>	<u>\$48,230,000</u>

See accompanying independent auditor's report.

City of Grimes
BOND MATURITIES (continued)
June 30, 2021

Year ending June 30	Revenue Bonds					
	Water SRF		Water SRF		Water SRF	
	Issued July 26, 2013		Issued September 23, 2016		Issued March 8, 2019	
	Interest Rates	Amount	Interest Rates	Amount	Interest Rates	Amount
2022	1.75%	\$ 101,000	1.75%	\$ 25,000	1.75%	\$ 184,000
2023	1.75	104,000	1.75	26,000	1.75	187,000
2024	1.75	106,000	1.75	26,000	1.75	190,000
2025	1.75	108,000	1.75	27,000	1.75	193,000
2026	1.75	110,000	1.75	28,000	1.75	197,000
2027	1.75	112,000	1.75	28,000	1.75	200,000
2028	1.75	114,000	1.75	29,000	1.75	204,000
2029	1.75	117,000	1.75	29,000	1.75	207,000
2030	1.75	119,000	1.75	30,000	1.75	211,000
2031	1.75	121,000	1.75	30,000	1.75	215,000
2032	1.75	124,000	1.75	31,000	1.75	218,000
2033	1.75	126,000	1.75	32,000	1.75	222,000
2034		—	1.75	32,000	1.75	226,000
2035		—	1.75	33,000	1.75	230,000
2036		—	1.75	34,000	1.75	234,000
2037		—		—	1.75	238,000
2038		—		—	1.75	242,000
2039		—		—	1.75	246,000
2040		—		—		—
2041		—		—		—
2042		—		—		—
Total		<u>1,362,000</u>		<u>440,000</u>		<u>3,844,000</u>
Less funds not advanced as of June 30, 2021		<u>—</u>		<u>—</u>		<u>(334,768)</u>
Total due		<u>\$1,362,000</u>		<u>\$ 440,000</u>		<u>\$3,509,232</u>

See accompanying independent auditor's report.

City of Grimes
BOND MATURITIES (continued)
June 30, 2021

Year ending June 30	Revenue Bonds					
	Water SRF		Water SRF		Water SRF	
	Issued April 12, 2019		Issued June 7, 2019		Issued January 10, 2020	
	Interest Rates	Amount	Interest Rates	Amount	Interest Rates	Amount
2022	1.75%	\$ 160,000	1.75%	\$ 68,000	1.75%	\$ 605,000
2023	1.75	163,000	1.75	69,000	1.75	880,000
2024	1.75	166,000	1.75	71,000	1.75	898,000
2025	1.75	169,000	1.75	72,000	1.75	916,000
2026	1.75	173,000	1.75	73,000	1.75	934,000
2027	1.75	176,000	1.75	74,000	1.75	953,000
2028	1.75	180,000	1.75	76,000	1.75	972,000
2029	1.75	183,000	1.75	77,000	1.75	991,000
2030	1.75	187,000	1.75	78,000	1.75	1,011,000
2031	1.75	191,000	1.75	80,000	1.75	1,031,000
2032	1.75	194,000	1.75	81,000	1.75	1,052,000
2033	1.75	198,000	1.75	82,000	1.75	1,073,000
2034	1.75	202,000	1.75	84,000	1.75	1,094,000
2035	1.75	206,000	1.75	85,000	1.75	1,116,000
2036	1.75	211,000	1.75	87,000	1.75	1,139,000
2037	1.75	215,000	1.75	88,000	1.75	1,161,000
2038	1.75	219,000	1.75	90,000	1.75	1,185,000
2039	1.75	223,000	1.75	91,000	1.75	1,208,000
2040	1.75	228,000		—	1.75	1,232,000
2041		—		—	1.75	1,257,000
2042		—		—	1.75	1,282,000
Total		<u>3,644,000</u>		<u>1,426,000</u>		<u>21,990,000</u>
Less funds not advanced as of June 30, 2021		<u>(529,585)</u>		<u>(18,000)</u>		<u>(3,746,156)</u>
Total due		<u>\$3,114,415</u>		<u>\$1,408,000</u>		<u>\$18,243,844</u>

See accompanying independent auditor's report.

City of Grimes
BOND MATURITIES (continued)
June 30, 2021

Revenue Bonds					
Year ending June 30	Sewer SRF		Sewer SRF		Total
	Issued November 4, 2016		Issued June 21, 2019		
	Interest Rates	Amount	Interest Rates	Amount	
2022	1.75%	\$ 156,000	0.00%	\$ 475,000	\$ 1,774,000
2023	1.75	159,000		—	1,588,000
2024	1.75	163,000		—	1,620,000
2025	1.75	166,000		—	1,651,000
2026	1.75	169,000		—	1,684,000
2027	1.75	172,000		—	1,715,000
2028	1.75	176,000		—	1,751,000
2029	1.75	179,000		—	1,783,000
2030	1.75	183,000		—	1,819,000
2031	1.75	187,000		—	1,855,000
2032	1.75	190,000		—	1,890,000
2033	1.75	194,000		—	1,927,000
2034	1.75	198,000		—	1,836,000
2035	1.75	202,000		—	1,872,000
2036	1.75	206,000		—	1,911,000
2037		—		—	1,702,000
2038		—		—	1,736,000
2039		—		—	1,768,000
2040		—		—	1,460,000
2041		—		—	1,257,000
2042		—		—	1,282,000
Total		<u>2,700,000</u>		<u>475,000</u>	<u>35,881,000</u>
Less funds not advanced as of June 30, 2021		<u>—</u>		<u>—</u>	<u>(4,628,509)</u>
Total due		<u>\$2,700,000</u>		<u>\$ 475,000</u>	<u>\$31,252,491</u>

See accompanying independent auditor's report.

City of Grimes
SCHEDULE OF RECEIPTS BY SOURCE AND DISBURSEMENTS BY FUNCTION -
ALL GOVERNMENTAL FUNDS
For the last ten years

	Year ended June 30			
	2021	2020	2019	2018
RECEIPTS				
Property tax	\$11,009,390	\$10,473,233	\$ 9,441,950	\$ 8,142,946
Tax increment financing	3,760,296	2,006,199	2,287,296	2,782,432
Other city tax	1,687,580	737,629	307,687	75,533
Licenses and permits	694,586	951,981	1,474,864	957,905
Use of money and property	261,622	531,058	322,939	107,127
Intergovernmental	2,711,832	3,846,399	2,513,486	2,820,355
Charges for service	565,560	411,511	517,477	986,159
Special assessments	13,215	1,037,806	1,123,452	654,243
Miscellaneous	<u>2,263,429</u>	<u>5,136,091</u>	<u>350,871</u>	<u>785,595</u>
Total receipts	<u>\$22,967,510</u>	<u>\$25,131,907</u>	<u>\$18,340,022</u>	<u>\$17,316,295</u>
DISBURSEMENTS				
Operating				
Public safety	\$ 4,939,907	\$ 5,159,596	\$ 4,605,642	\$ 4,431,305
Public works	2,009,602	2,175,957	2,227,551	2,035,534
Health and social services	19,600	16,800	27,100	28,100
Culture and recreation	1,833,380	1,725,083	1,655,611	1,275,719
Community and economic development	2,280,052	1,557,277	631,947	181,133
General government	1,558,937	1,247,312	1,219,225	1,164,599
Debt service	8,953,223	3,497,948	6,730,712	3,227,895
Capital projects	<u>21,703,360</u>	<u>22,968,496</u>	<u>9,079,366</u>	<u>7,461,570</u>
Total disbursements	<u>\$43,298,061</u>	<u>\$38,348,469</u>	<u>\$26,177,154</u>	<u>\$19,705,855</u>

See accompanying independent auditor's report.

Schedule 4

Year ended June 30					
2017	2016	2015	2014	2013	2012
\$ 7,419,454	\$ 6,492,546	\$ 6,150,238	\$ 5,812,917	\$ 5,384,022	\$ 5,145,434
1,797,621	1,344,848	1,298,253	1,174,536	1,355,445	1,161,927
235,576	215,936	224,025	210,131	204,179	243,855
621,241	575,011	698,252	466,683	423,560	345,021
135,996	192,312	71,657	72,145	67,607	77,028
7,769,602	1,952,540	1,828,242	1,131,826	1,283,467	2,193,161
760,861	686,458	595,965	615,911	437,434	355,207
127,336	182,091	161,553	154,437	199,663	190,504
<u>84,031</u>	<u>109,654</u>	<u>102,384</u>	<u>93,372</u>	<u>99,578</u>	<u>90,807</u>
<u>\$18,951,988</u>	<u>\$11,751,396</u>	<u>\$11,130,569</u>	<u>\$ 9,730,958</u>	<u>\$ 9,434,995</u>	<u>\$ 9,802,944</u>
\$ 3,322,060	\$ 2,969,314	\$ 4,617,319	\$ 2,280,626	\$ 1,771,301	\$ 1,792,889
2,045,727	1,734,554	3,875,949	1,893,484	1,401,187	2,264,122
—	—	—	—	—	5,809
1,189,625	1,117,152	1,512,321	1,175,528	869,581	893,848
192,037	118,560	143,281	126,683	122,300	122,548
844,506	817,689	1,044,050	687,525	655,158	534,360
8,947,462	3,403,085	2,845,086	2,773,233	3,734,868	3,666,018
<u>13,330,469</u>	<u>5,431,157</u>	<u>6,020,914</u>	<u>3,442,998</u>	<u>2,683,365</u>	<u>5,094,990</u>
<u>\$29,871,886</u>	<u>\$15,591,511</u>	<u>\$18,519,268</u>	<u>\$12,383,077</u>	<u>\$11,237,760</u>	<u>\$14,374,584</u>

See accompanying independent auditor's report.

City of Grimes
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
Year ended June 30, 2021

<u>Federal Grantor/Pass-Through Grantor/Program Title</u>	<u>Assistance Listing Number</u>	<u>Pass-Through Entity Identifying Number</u>	<u>Federal Expenditures</u>
Indirect			
U.S. Department of the Treasury			
Passed through Iowa Department of Revenue Coronavirus State and Local Fiscal Recovery Funds	21.027	Project #00036	\$ <u>351,840</u>
Environmental Protection Agency			
Passed through the Iowa Finance Authority Capitalization Grants for Drinking Water State Revolving Funds	66.468	DWSRF D0504RT	<u>12,113,549</u>
U.S. Department of Homeland Security			
Passed through Iowa Department of Homeland Security and Emergency Management Disaster Grants – Public Assistance (Presidentially Declared Disasters)	97.036	FEMA-4557-DR-IA	<u>47,693</u>
Total Federal Awards			<u>\$12,513,082</u>

NOTE A BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal awards (Schedule) includes the federal award activity of the City of Grimes under programs of the federal government for the year ended June 30, 2021. The information in this Schedule is presented in accordance with the requirements of Title 2, U.S. *Code of Federal Regulations*, Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the City of Grimes, it is not intended to and does not present the financial position, changes in net position, or cash flows of the City of Grimes.

NOTE B SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported in the Schedule are reported on the basis of cash receipts and disbursements, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

NOTE C INDIRECT COST RATE

The City has elected not to use the 10% de minimus indirect costs rate as allowed under the Uniform Guidance.



**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL
OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER
MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

Honorable Mayor and
Members of the City Council
City of Grimes
Grimes, Iowa

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business type activities, each major fund and the aggregate remaining fund information of the City of Grimes, Iowa (the City) as of and for the year ended June 30, 2021, and the related notes to financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated November 18, 2021. Our report expressed unmodified opinions on the financial statements which were prepared on the basis of cash receipts and disbursements, a basis of accounting other than accounting principles generally accepted in the United States of America.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A deficiency in internal control exists when the design or operation of the control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility a material misstatement of the City's financial statements will not be prevented or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control which is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that have not been identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We did identify a deficiency in internal control, described in Section II of the accompanying schedule of findings and questioned costs as item II-A-21 that we consider to be a significant deficiency.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Comments involving statutory and other legal matters about the City's operations for the year ended June 30, 2021 are based exclusively on knowledge obtained from procedures performed during our audit of the financial statements of the City. Since our audit was based on tests and samples, not all transactions that might have had an impact on the comments were necessarily audited. The comments involving statutory and other legal matters are not intended to constitute legal interpretations of those statutes.

City's Response to the Finding

The City's response to the finding identified in our audit is described in the accompanying schedule of findings and questioned costs. The City's response was not subject to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing and not to provide an opinion on the effectiveness of the City's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.


DENMAN & COMPANY, LLP

West Des Moines, Iowa
November 18, 2021



**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR
PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED
BY THE UNIFORM GUIDANCE**

Honorable Mayor and
Members of City Council
City of Grimes
Grimes, Iowa

Report on Compliance for Each Major Federal Program

We have audited the City of Grimes, Iowa's (the City) compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on the City's major federal program for the year ended June 30, 2021. The City's major federal program is identified in the summary of independent auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for the City's major federal program based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the City's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for the major federal program. However, our audit does not provide a legal determination of the City's compliance.

Opinion on Each Major Federal Program

In our opinion, the City of Grimes, Iowa complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended June 30, 2021.

Report on Internal Control Over Compliance

Management of the City is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the City's internal control over compliance with the types of requirements that could have a direct and material effect on its major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for the major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the City's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.


DENMAN & COMPANY, LLP

West Des Moines, Iowa
November 18, 2021

City of Grimes
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
Year ended June 30, 2021

SECTION 1 – SUMMARY OF INDEPENDENT AUDITOR'S RESULTS

Financial Statements

Type of report the auditor issued on whether the financial statements audited were prepared in accordance with the cash basis of accounting:

Unmodified opinion

Internal control over financial reporting:

- | | | |
|---|--------------------|---------------------|
| ➤ Material weakness(es) identified? | _____ Yes | _____ <u>X</u> No |
| ➤ Significant deficiency(ies) identified? | _____ <u>X</u> Yes | _____ None Reported |

Noncompliance material to financial statements noted?

_____ Yes _____ X No

Federal Awards

Internal control over major federal programs:

- | | | |
|---|-----------|------------------------------|
| ➤ Material weakness(es) identified? | _____ Yes | _____ <u>X</u> No |
| ➤ Significant deficiency(ies) identified? | _____ Yes | _____ <u>X</u> None Reported |

Type of auditor's report issued on compliance for major federal programs:

Unmodified opinion

- | | | |
|--|-----------|-------------------|
| ➤ Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)? | _____ Yes | _____ <u>X</u> No |
|--|-----------|-------------------|

Identification of major federal programs:

**Assistance Listing Number 66.468 –
Capitalization Grants for Drinking Water
State Revolving Funds**

Dollar threshold used to distinguish between type A and type B programs:

\$750,000

Auditee qualified as low-risk auditee?

_____ X Yes _____ No

City of Grimes
SCHEDULE OF FINDINGS AND QUESTIONED COSTS (continued)
Year ended June 30, 2021

SECTION II – FINDINGS RELATED TO FINANCIAL STATEMENTS

II-A-21 FIRE ASSOCIATION DEBIT CARDS

Criteria – Internal controls over safeguarding assets constitute a process, effected by an entity's governing body, management and other personnel designed to provide reasonable assurance regarding prevention or timely detection of unauthorized transactions and safeguarding assets from error or misappropriation. Such processes include establishing policies addressing proper asset use and supporting documentation.

Condition – The Grimes Fire and Rescue Association (component unit) has debit cards available for use by volunteers while on Department business. Unlike credit cards, debit cards offer limited ability to set guidelines for access and limited, if any, repercussions for fraudulent transactions. In addition, there is no process for prior approval of purchases made with a debit card.

Cause – The Grimes Fire and Rescue Association has not adopted the City's recommendation to prohibit the use of debit cards.

Effect – Allowing the use of debit cards could result in unauthorized transactions and the opportunity for misappropriation.

Recommendation – The City should continue to emphasize to the Grimes Fire and Rescue Association the importance of prohibiting the use of debit cards for purchases.

Response – The City will continue to recommend to the Grimes Fire and Rescue Association that they prohibit their use.

Conclusion – Response accepted.

City of Grimes
SCHEDULE OF FINDINGS AND QUESTIONED COSTS (continued)
Year ended June 30, 2021

SECTION III – FINDINGS AND QUESTIONED COSTS FOR FEDERAL AWARDS

INTERNAL CONTROL DEFICIENCIES

No matters were reported.

INSTANCES OF NONCOMPLIANCE

No matters were reported.

City of Grimes
SCHEDULE OF FINDINGS AND QUESTIONED COSTS (continued)
Year ended June 30, 2021

SECTION IV – OTHER FINDINGS RELATED TO REQUIRED STATUTORY REPORTING

IV-A-21 CERTIFIED BUDGET

Disbursements during the year ended June 30, 2021 did not exceed budgeted amounts, as amended.

IV-B-21 QUESTIONABLE DISBURSEMENTS

No disbursements that we believe may not meet the requirements of public purpose as defined in an Attorney General's opinion dated April 25, 1079 were noted.

IV-C-21 TRAVEL EXPENSE

No disbursements of City money for travel expenses of spouses of City officials or employees were noted.

IV-D-21 BUSINESS TRANSACTIONS

No business transactions in excess of \$1,500 between the City and City officials or employees were noted.

IV-E-21 RESTRICTED DONOR ACTIVITY

No transactions were noted between the City, City officials, City employees and related donors in compliance with Chapter 68B of the Code of Iowa.

IV-F-21 BOND COVERAGE

Surety bond coverage of City officials and employees is in accordance with statutory provisions. The amount of coverage should be reviewed annually to ensure that the coverage is adequate for current operations.

IV-G-21 COUNCIL MINUTES

No transactions were found that we believe should have been approved in the City Council minutes but were not.

IV-H-21 DEPOSITS AND INVESTMENTS

No instances of noncompliance with the deposit and investment provisions of Chapters 12B and 12C of the Code of Iowa and the City's investment policy were noted.

IV-I-21 WATER AND SEWER REVENUE BONDS

No instances of noncompliance with the provisions of the revenue bond resolutions were noted.

IV-J-21 ANNUAL URBAN RENEWAL REPORT

The Annual Urban Renewal Report was properly approved and certified to the Iowa Department of Management on or before December 1 and no exceptions were noted.

New Terminal Funding Presentation

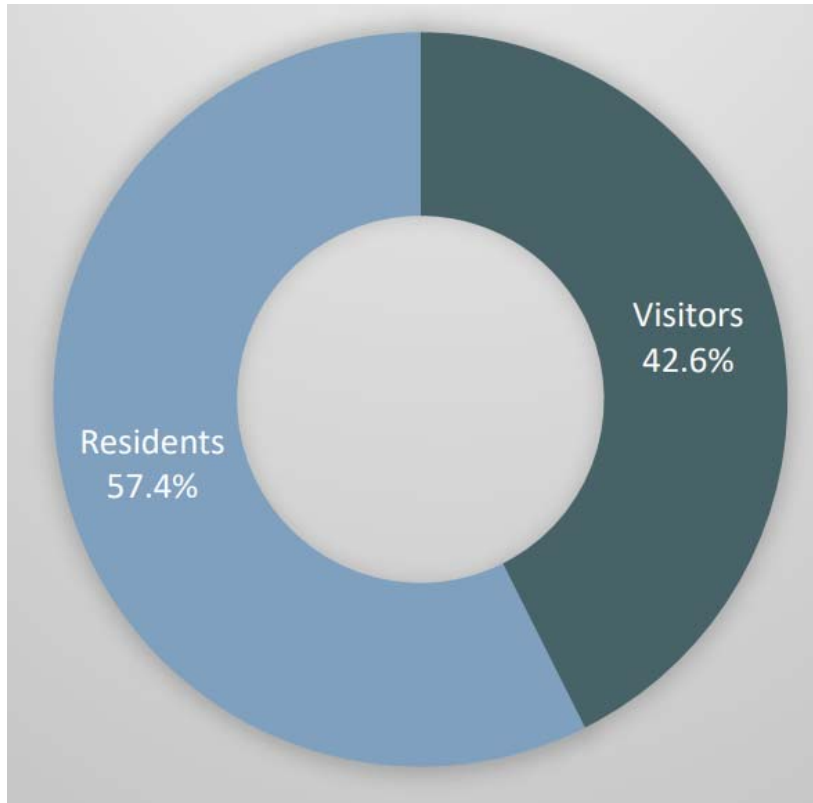
Jan. 11, 2022





Des Moines Airport Authority Iowa's Airport

- ▶ The state's largest airport
- ▶ A gateway and hub for commerce
- ▶ 65% of Iowa's commercial traffic and 50% of air cargo
- ▶ Independent from City of Des Moines since 2011
- ▶ Not supported by property taxes



Out of 3.4M Passengers,
57.4% Originate in DSM's
90-mile Catchment Area

*Data from YE 2Q2018



Top Airport Users

- ▶ West Des Moines
- ▶ Urbandale
- ▶ Johnston
- ▶ Ankeny
- ▶ Clive
- ▶ Waukee
- ▶ Des Moines
- ▶ Ames
- ▶ Altoona

TOP ZIPS USING DSM

Market Share Report (DSM Volume Sort); #1-35

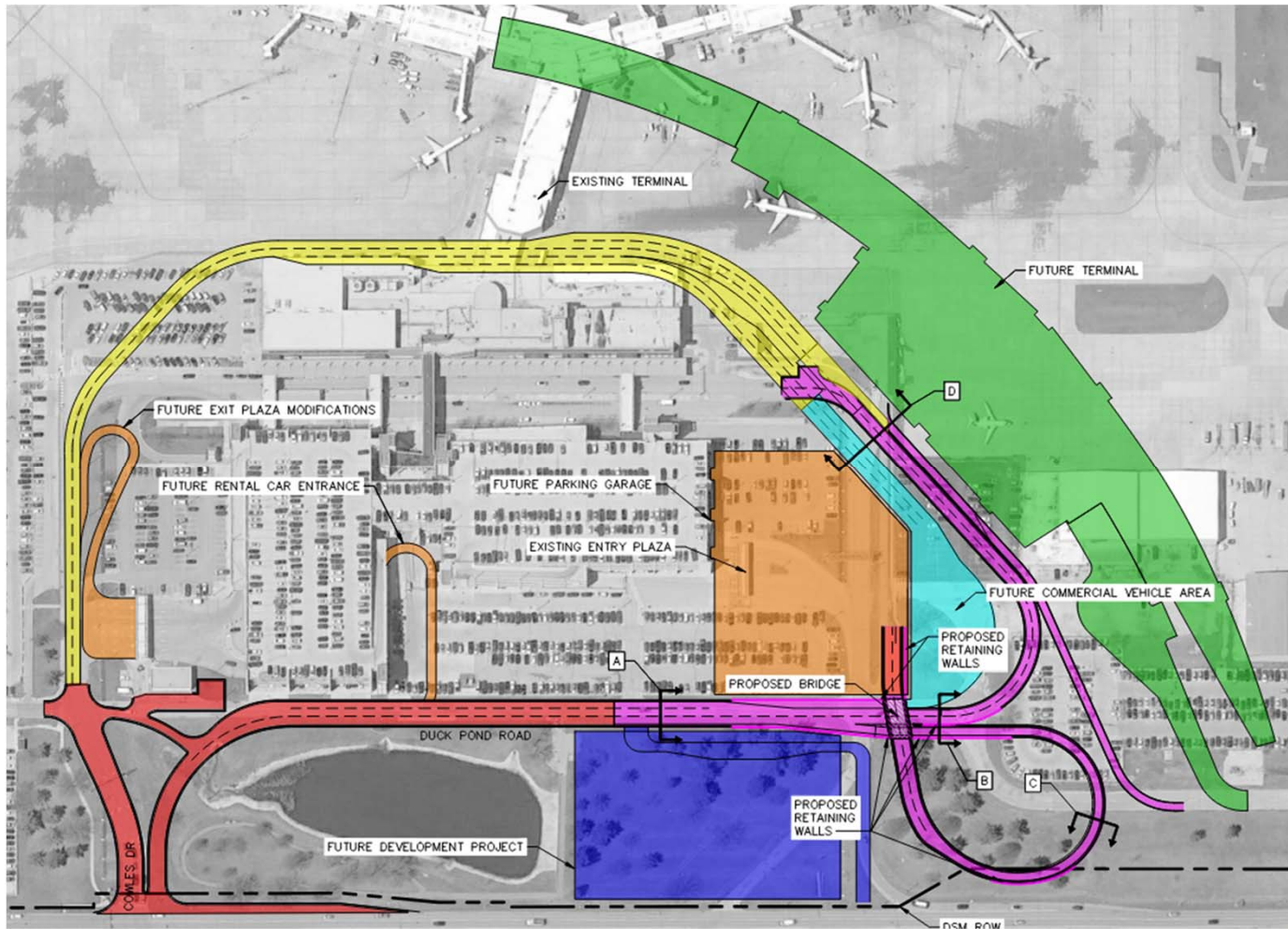
Rank	Zip	Location	Miles From DSM	Pax Using DSM	Pax Using All Ports	DSM Share	DSM Leakage	Pax Using MCI	MCI Share	Pax Using OMA	OMA Share	Pax Using MSP	MSP Share
1	50265	WEST DES MOINES, IA	4	36,859	38,846	94.9%	5.1%	897	2.3%	781	2.0%	-	0.0%
2	50266	WEST DES MOINES, IA	7	35,908	38,433	93.4%	6.6%	1,098	2.9%	1,056	2.7%	-	0.0%
3	50322	URBANDALE, IA	8	31,241	33,468	93.3%	6.7%	922	2.8%	893	2.7%	-	0.0%
4	50131	JOHNSTON, IA	11	28,964	31,373	92.3%	7.7%	955	3.0%	977	3.1%	-	0.0%
5	50023	ANKENY, IA	14	27,634	30,289	91.2%	8.8%	1,040	3.4%	1,001	3.3%	-	0.0%
6	50325	CLIVE, IA	9	26,567	28,605	92.9%	7.1%	866	3.0%	877	3.1%	-	0.0%
7	50263	WAUKEE, IA	12	23,558	25,949	90.8%	9.2%	998	3.8%	1,107	4.3%	-	0.0%
8	50323	URBANDALE, IA	9	22,062	23,710	93.0%	7.0%	695	2.9%	723	3.0%	-	0.0%
9	50021	ANKENY, IA	14	21,211	25,054	84.7%	15.3%	700	2.8%	659	2.6%	-	0.0%
10	50310	DES MOINES, IA	6	20,779	21,933	94.7%	5.3%	505	2.3%	438	2.0%	-	0.0%
11	50312	DES MOINES, IA	3	20,398	21,292	95.8%	4.2%	402	1.9%	339	1.6%	-	0.0%
12	50315	DES MOINES, IA	2	17,328	17,993	96.3%	3.7%	306	1.7%	238	1.3%	-	0.0%
13	50010	AMES, IA	35	16,622	24,003	69.2%	30.8%	1,232	5.1%	1,568	6.5%	-	0.0%
14	50317	DES MOINES, IA	8	14,889	16,814	88.6%	11.4%	349	2.1%	294	1.7%	-	0.0%
15	50014	AMES, IA	35	14,685	18,457	79.6%	20.4%	1,193	6.5%	1,584	8.6%	-	0.0%
16	50009	ALTOONA, IA	13	14,120	16,556	85.3%	14.7%	458	2.8%	356	2.2%	-	0.0%
17	50125	INDIANOLA, IA	14	13,119	14,592	89.9%	10.1%	831	5.7%	452	3.1%	-	0.0%
18	50320	DES MOINES, IA	5	11,430	11,985	95.4%	4.6%	265	2.2%	186	1.6%	-	0.0%
19	50111	GRIMES, IA	14	10,886	11,913	91.4%	8.6%	419	3.5%	468	3.9%	-	0.0%
20	50211	NORWALK, IA	6	10,863	11,489	94.6%	5.4%	320	2.8%	230	2.0%	-	0.0%
21	50327	PLEASANT HILL, IA	10	10,167	11,617	87.5%	12.5%	280	2.4%	210	1.8%	-	0.0%
22	50321	DES MOINES, IA	1	10,096	10,381	97.3%	2.7%	138	1.3%	104	1.0%	-	0.0%
23	50311	DES MOINES, IA	5	8,123	8,473	95.9%	4.1%	160	1.9%	136	1.6%	-	0.0%
24	50208	NEWTON, IA	35	7,517	12,021	62.5%	37.5%	664	5.5%	391	3.3%	-	0.0%
25	50313	DES MOINES, IA	9	7,498	7,934	94.5%	5.5%	186	2.3%	171	2.2%	-	0.0%
26	50226	POLK CITY, IA	18	7,324	8,122	90.2%	9.8%	303	3.7%	348	4.3%	-	0.0%
27	50003	ADEL, IA	20	7,015	8,270	84.8%	15.2%	486	5.9%	681	8.2%	-	0.0%
28	50316	DES MOINES, IA	6	6,277	6,543	95.9%	4.1%	123	1.9%	98	1.5%	-	0.0%
29	50036	BOONE, IA	40	6,268	10,779	58.2%	41.8%	688	6.4%	580	5.4%	2,666	24.7%
30	50219	PELLA, IA	40	5,439	9,878	55.1%	44.9%	844	8.5%	317	3.2%	-	0.0%
31	50158	MARSHALLTOWN, IA	53	5,078	18,073	28.1%	71.9%	717	4.0%	466	2.6%	3,461	19.1%
32	50273	WINTERSET, IA	25	5,023	6,525	77.0%	23.0%	734	11.2%	711	10.9%	-	0.0%
33	50309	DES MOINES, IA	4	4,688	4,842	96.8%	3.2%	74	1.5%	64	1.3%	-	0.0%
34	50501	FORT DODGE, IA	72	4,589	17,302	26.5%	73.5%	1,034	6.0%	1,346	7.8%	8,340	48.2%
35	50201	NEVADA, IA	37	4,560	6,663	68.4%	31.6%	330	5.0%	367	5.5%	-	0.0%

Current Status:

- ▶ The airport has experienced 35% - 45% in passenger growth over the last 10 years
- ▶ Terminal facilities are severely constrained at peak times
- ▶ Aircraft parking spaces overnight at the terminal are exhausted



Our Vision





DES MOINES INTERNATIONAL AIRPORT - COWLES DRIVE PHASE 2 / 3





PROPOSED CONCEPT - COWLES DRIVE FACING NORTH ELEVATED
DES MOINES INTERNATIONAL AIRPORT - COWLES DRIVE PHASE 2 / 3



PROPOSED CONCEPT - COWLES DRIVE FACING NORTH
DES MOINES INTERNATIONAL AIRPORT - COWLES DRIVE PHASE 2 / 3



PROPOSED CONCEPT - NORTHBOUND FLEUR DRIVE ELEVATED

DES MOINES INTERNATIONAL AIRPORT - COWLES DRIVE PHASE 2 / 3





Terminal Program Financing

COSTS

Enabling Projects	\$85.3M
Entrance Road Remaining Phases II to VI	\$29M
Parking Garage Expansion/ Rental Car Facilities	\$63.2M
Terminal/ Demo Existing Terminal	\$398M
TOTAL	\$575,500,000

FUNDING SOURCES

Private Investment on Airport (Signature and UPS)	\$18.3M
Authority Reserves/Revenues/ Bonding	\$223.2M
Regional Municipalities/Counties	\$34M
State/Federal Infrastructure Grants	\$300M
TOTAL	\$575,500,000



Municipal and County Investment

	Population*	Per Capita	Total	Proposed Payment Schedule			
				2023	2024	2025	2026
Des Moines	214,237	\$50	\$ 10,000,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000
West Des Moines	67,899	\$30	2,036,970	509,243	509,243	509,243	509,243
Ankeny	67,355	\$30	2,020,650	505,163	505,163	505,163	505,163
Urbandale	44,379	\$30	1,331,370	332,843	332,843	332,843	332,843
Waukee	24,089	\$30	722,670	180,668	180,668	180,668	180,668
Johnston	22,582	\$30	677,460	169,365	169,365	169,365	169,365
Altoona	19,221	\$30	576,630	144,158	144,158	144,158	144,158
Clive	17,242	\$30	517,260	129,315	129,315	129,315	129,315
Grimes	14,804	\$30	444,120	111,030	111,030	111,030	111,030
Pleasant Hill	10,019	\$30	300,570	75,143	75,143	75,143	75,143
Bondurant	6,958	\$10	69,580	17,395	17,395	17,395	17,395
Polk City	4,961	\$10	49,610	12,403	12,403	12,403	12,403
Windsor Heights	4,809	\$10	48,090	12,023	12,023	12,023	12,023
Mitchellville	2,258	\$10	22,580	5,645	5,645	5,645	5,645
Elkhart	918	\$10	9,180	2,295	2,295	2,295	2,295
Runnells	504	\$10	5,040	1,260	1,260	1,260	1,260
Alleman	452	\$10	4,520	1,130	1,130	1,130	1,130
Polk County			10,000,000	2,500,000	2,500,000	2,500,000	2,500,000
Dallas County and Cities			2,000,000	500,000	500,000	500,000	500,000
Jasper County and Cities			500,000	125,000	125,000	125,000	125,000
Story County and Cities			2,000,000	500,000	500,000	500,000	500,000
Warren County and Cities			1,000,000	250,000	250,000	250,000	250,000
			<u>\$ 34,336,300</u>				

* 2019 population estimate from Census.gov will be used for the per capita calculation



Project Timeline



New entrance / Phase I of the roadway is completed and operational



Design work on the new terminal could begin as early as 2022



New parking garage construction breaks ground in 2023



Terminal construction could begin as early as 2024



New terminal could be completed as early as 2026



Our Request





*101 NE Harvey, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846*

AGENDA MEMO

For Meeting of December 14, 2021

AGENDA HEADING:

Meadows Plat 1 Preliminary Plat

SYNOPSIS:

The applicant is requesting approval of a preliminary plat for phase one of the meadows development, which will allow for the future subdivision of the approximately 161-acre property. The plat will consist of 281 single-family lots, 20.67 acres for townhome development, 20.58 acres for multi-family development, 9.46-acre outlot for detention pond, and 9.2 acres of parkland with detention pond. All streets within the development will be public streets and dedicated to the City with the final plat.

FISCAL IMPACT:

N/A

PREVIOUS COUNCIL ACTION(S):

Meadows Rezone – 08/24/2021

BOARD/COMMISSION ACTION(S):

Planning & Zoning Commission recommended approval – 11/02/2021

STAFF/COMMITTEE RECOMMENDATION:

Staff would recommend approval of the Meadows Plat 1 preliminary plat subject to any remaining staff comments.

Planning & Zoning Staff Report



TO: Planning and Zoning Commission
FROM: Evann Martin, Assistant Planner
DATE: November 2, 2021
RE: Meadows Plat 1 – Preliminary Plat

GENERAL INFORMATION:

Applicant:

Mozart properties, LLC

Requested Action

Preliminary Plat

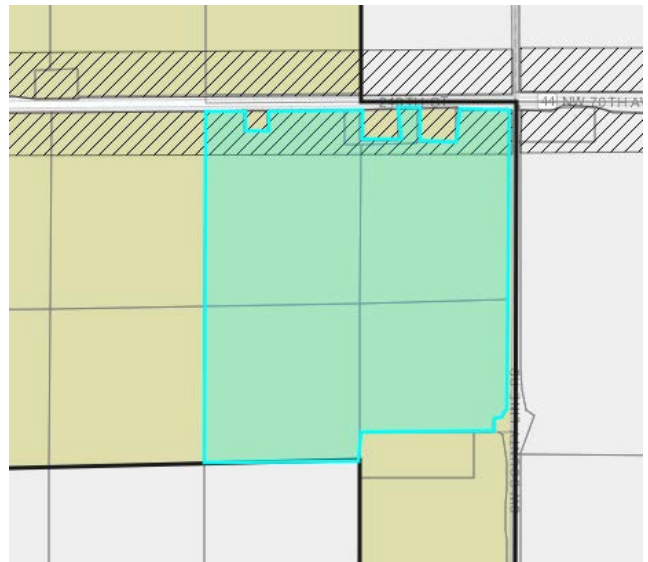
Location

Generally located at the southwest corner of Highway 44 and County Line Road

SUPPORTING INFORMATION:



Location Map



Zoning Map

LAND USES & ZONING:

Location	Existing Land Use	Land Use Plan Designation	Current Zoning
Subject Site	Vacant	LDR, MDR, HDR, Commercial	R-4 (Meadows PUD)
North	DCG High School, Vacant	Civic, Mixed Use 1	A-1
South	DCG Oakview Middle School	LDR, MDR	A-1
East	Vacant	LDR, Mixed Use 1	Agriculture (Polk County)
West	Vacant	LDR, Mixed Use 1	A-1

BACKGROUND:

The applicant is requesting approval of a preliminary plat for phase one of the meadows development, which will allow for the future subdivision of the approximately 161-acre property. The plat will consist of 281 single-family lots, 20.67 acres for townhome development, 20.58 acres for multi-family development, 9.46-acre outlot for detention pond, and 9.2 acres of parkland with detention pond. All streets within the development will be public streets and dedicated to the City with the final plat.

ANALYSIS:

The preliminary plat shows two access points from NW County Line Road and one connection out to Highway 44. Three neighborhood collectors will be provided within the development including a segment of SW 11th Street. Trail will be provided along the neighborhood collector streets and connect to the existing trail along NW County Line Road. Landscape buffers will be provided along County Line Road and between the Meadows development and the two existing estate properties along Highway 44. In addition, street trees will be provided along the three neighborhood collector streets.

Sanitary sewer and water for the development will connect to the existing mains along NW County Line Road. The detention basins will be wet basins and designed for fishing.

STAFF RECOMMENDATION:

Staff would recommend approval of the Meadows Plat 1 preliminary plat subject to any remaining staff comments.

CITY OF GRIMES

Evann Martin
Assistant Planner



Development Services

410 SE Main St, Suite 102

Grimes, IA 50111

(515)986-4050

www.grimesiowa.gov

~~October 12, 2021~~

~~November 17, 2021~~

December 8, 2021

Civil Engineering Consultants

Attn: Paul Clausen

2400 86th Street, Unit 12

Des Moines, IA 50322

RE: The Meadows Plat 1 Preliminary Plat

Dear Mr. Clausen:

The Development Services Department is in receipt of a proposed Preliminary Plat for the Meadows Plat 1. Based on the review of the provided submittal materials, staff have the following comments:

General Comments:

- ~~1. Staff is not supportive of the west detention basin within the park. The rezone concept identified the pond to be 1.7 acres in size which is what we will be expecting to see within the park. Please revise plan accordingly.~~
2. Staff will provide addresses and street names later on in review once we determine if the layout will change due to the pond.
- ~~3. Provide 8' trail along the north E/W street.~~
- ~~4. Provide hydrant radius map.~~
- ~~5. Provide existing conditions/demolition plan sheet.~~
- ~~6. Sanitary sewer shall be under the street, and not within the parking area of the right of way.~~
- ~~7. Please label the lot widths along the setback line for lots that have a width less than the required lot width along the ROW. Lot 125 and lots on cul de sacs are examples. Widths are not shown at the front setback line. The width needs to be at least 60' or 70' wide.~~

- ~~8. The grading for the pond on Outlot Z cannot cross into the single family lots. The grading for the pond must be contained within Outlot Z. Please provide 20' between the property lines and pond grades to provide space for maintenance and trail.~~
- ~~9. Why are the ponds 50' deep? Do you need dirt for the site or is the depth needed for stormwater volume?~~

Sheet 1:

- ~~1. Update zoning to R-4 Meadows PUD Ordinance 751 and transportation Corridor Mixed Use Development Overlay. Remove other zoning designations.~~
- ~~2. Update setbacks to match the development agreement. Please update Commercial side setback to match the development agreement. External vs internal (0' or 5')~~
- ~~3. Update proposed land use to commercial, multi-family, single-family attached, single family detached.~~
- ~~4. Remove Siedenburg Group information.~~
- ~~5. Provide calculations for the utility demands. Please provide the calculations showing how you got to the water/sanitary demands listing on the cover sheet.~~
- ~~6. Change Development Services to City of Grimes.~~
- ~~7. Change Utility contact information to Tony Hanson, Engineering Technician~~
 - ~~a. 410 SE Main St Ste. 102 Grimes, IA 50111 Update to 410 SE Main St~~
 - ~~b. thanson@grimesiowa.gov~~
 - ~~c. 515-201-3918~~

Sheet 2:

- ~~1. Remove 15' buffer along interior 60' ROW streets.~~
- ~~2. Revise the street sections based on the following. Show the PUE outside of the city improvement easement.~~
 - ~~a. 37' road section (11th St) 55' ROW with 15' City Improvement Easement on either side. Trees will be planted between the sidewalk and street. The sidewalk would be located within the City Improvement Easement.~~

- ~~b. 31' road section (collector streets) 45' ROW with 15' City Improvement Easement on either side. Trees will be planted between the sidewalk and street. The sidewalk would be located within the City Improvement Easement.~~
- ~~3. The paving on the neighborhood streets could be 26' wide if a rock subbase is provided. Otherwise, the street paving should be 29' wide.~~

Sheet 4:

- ~~1. Provide buffer between the residential and commercial properties.~~

Sheet 5:

- ~~1. The buffer along the west property line could be removed if desired. We would not need to require the buffer since the future road will shift west and the transmission line area will be adjacent to the lots.~~
- ~~2. Label the overhead transmission line easement and location of the power polls.~~
- ~~3. Please provide a trail connection on the north side of Lot 249 from the street and out to County Line Rd.~~

Sheet 7:

- ~~1. Provide sanitary stubs to the future commercial properties.~~
- ~~2. Extend the water main to the north side of Highway 44.~~
- ~~3. Since the sanitary sewer is in the same location where the buffer would be between the commercial and residential areas, the buffer should wrap around the detention basin.~~

Sheet 8.

- ~~1. Locate the sanitary sewer under the street.~~

Sheet 9:

- ~~1. Provide trees along the south and east side of the detention basin to continue the tree line from 11th St and the buffer along County Line Rd.~~

Sheet 11 & 12:

1. Provide the 100-year rain event elevation around every detention basin.
2. Show where emergency overflow location will be located at all the detention basins.
3. Provide all discharge locations for the detention basin.

Please provide a letter addressing all comments on this comment letter and/or state what was modified on the site plan to address said comments.

SITE PLAN SUBMITTAL SCHEDULE:

SUBMITTAL DATE: October 12, 2021
(1 PDF of Preliminary Plat)

PLANNING & ZONING: November 2, 2021 at 5:30

COUNCIL MEETING: November 23, 2021 at 5:30

Please feel free to contact me at emartin@grimesiowa.gov or at (515) 986-4050 if you have any questions or need additional information.

Sincerely,

Evann Martin
Assistant Planner

PRELIMINARY PLAT
THE MEADOWS PLAT I
NE FR1/4 - SEC 01-79-26
GRIMES, IA 50111

MEADOWS DEVELOPERS I, L.L.C. , 2208 WOODLANDS PKWY, CLIVE, IOWA 50325

UTILITIES

CITY OF GRIMES PUBLIC WORKS
ADDRESS: 410 SE MAIN STREET, SUITE 102
GRIMES, IA 50111
PHONE: (515) 201-3918
CONTACT: TONY HANSON
ENGINEERING TECHNICIAN
EMAIL: THANSON@GRIMESIA.GOV

SANITARY SEWER - CITY OF GRIMES
STORM SEWER - CITY OF GRIMES
WATER - CITY OF GRIMES

DEVELOPMENT SERVICES

CITY OF GRIMES
410 SE MAIN STREET, SUITE 102
GRIMES, IA 50111
PHONE: 515-486-4050

ELECTRIC AND NATURAL GAS UTILITY

ELECTRIC
MIDAMERICAN ENERGY CORPORATION
666 GRAND AVENUE
DES MOINES, IA 50304
CONTACT: MATT REINHARDT
PHONE: 515-515-252-6413
EMAIL: MUREINHARDT@MIDAMERICAN.COM

NATURAL GAS
BLACK HILLS ENERGY
1205 SW 3TH ST,
GRIMES, IA 50111
PHONE: 888-840-5554

TELEPHONE

CENTURY LINK
4201 KINGMAN BLVD, 2nd FLOOR
DES MOINES, IA 50311
CONTACT: GINDY CARTER
PHONE: 515-554-3316

HEALTH DEPARTMENT

POLK COUNTY
PUBLIC HEALTH DEPARTMENT
ADDRESS: 1907 CARPENTER AVENUE
DES MOINES, IA 50314
PHONE: (515) 286-3148

FIRE DEPARTMENT

200 S. JAMES STREET
GRIMES, IA 50111
FIRE CHIEF: CRAIG VER HUEL
PHONE: 515-251-7642
EMAIL: CVERHUEL@CITYOFJOHNSTON.COM

FRANCHISE UTILITIES

1. CONTRACT FOR STREET LIGHTING SHALL BE EXECUTED WITH FINAL PLAT.
2. CONTRACT FOR ELECTRIC DISTRIBUTION SYSTEM SHALL BE EXECUTED WITH FINAL PLAT.
3. NATURAL GAS, TELEPHONE, CABLE OR OTHER UTILITIES SHALL BE INSTALLED AFTER COMPLETION OF PLAT IMPROVEMENTS.

FEMA F.I.R.M. CLASSIFICATION

THIS PARCEL LIES WITHIN FLOOD ZONE 'X' AS IDENTIFIED ON FEMA FLOOD INSURANCE RATE MAP NO. 19153C0165F OF WITH EFFECTIVE DATE OF FEBRUARY 1, 2019

COMMUNITY PANEL NUMBER PANEL SUFFIX
• CITY OF GRIMES 190228 0165F
• POLK COUNTY 190401 0165F

AND

THIS PARCEL LIES WITHIN FLOOD ZONE 'X' AS IDENTIFIED ON FEMA FLOOD INSURANCE RATE MAP NO. 19153C0155F OF WITH EFFECTIVE DATE OF FEBRUARY 1, 2019

COMMUNITY PANEL NUMBER PANEL SUFFIX
• CITY OF GRIMES 190228 0165F

*** FEMA MAPS ARE SUBJECT TO CHANGE ***
PLEASE SEE FEMA FLOOD MAP SERVICE CENTER FOR CURRENT MAPS
WEB: WWW.FEMA.GOV
MAIL: FEMA REGION VII, 4221 WARD PARKWAY, KANSAS CITY, MO 64114
PHONE: 1-877-336-2627
EMAIL: FEMAMAPSPECIALIST@RISKMAPCDS.COM

PARKLAND DEDICATION

REQUIRED PARKLAND DEDICATION: 5 ACRES FOR EVERY 1,000 INDIVIDUALS
POPULATION (CITY OF GRIMES ORDINANCE 194.07)
• SINGLE FAMILY DETACHED 2,480/UNIT X 286 UNITS = 825.25
• SINGLE FAMILY ATTACHED 1,454/UNIT X 108 UNITS = 211.03
• MULTI-FAMILY 1,615/UNIT X 228 UNITS = 368.22
TOTAL POPULATION: 1,405 INDIVIDUALS

REQUIRED PARKLAND: 1,405 INDV X .005 AC/INDV = 7.025 ACRES

PROVIDED PARKLAND: 9.03 ACRES

Sheet List Table

Sheet Number	Sheet Title
01	COVER SHEET
02	NOTES AND INFORMATION SHEET
03	DEMOLITION & CLEARING
04	GEOMETRIC BOUNDARY SHEET
05	GEOMETRIC PLAN - NORTH
06	GEOMETRIC PLAN - MIDDLE
07	GEOMETRIC PLAN - SOUTH
08	CONCEPTUAL LANDSCAPE BUFFER SHEET
09	HYDRANT RADIUS MAP
10	GRADING & UTILITY - NORTH
11	GRADING & UTILITY - MIDDLE
12	GRADING & UTILITY - SOUTH

SUBMITTAL TABLE

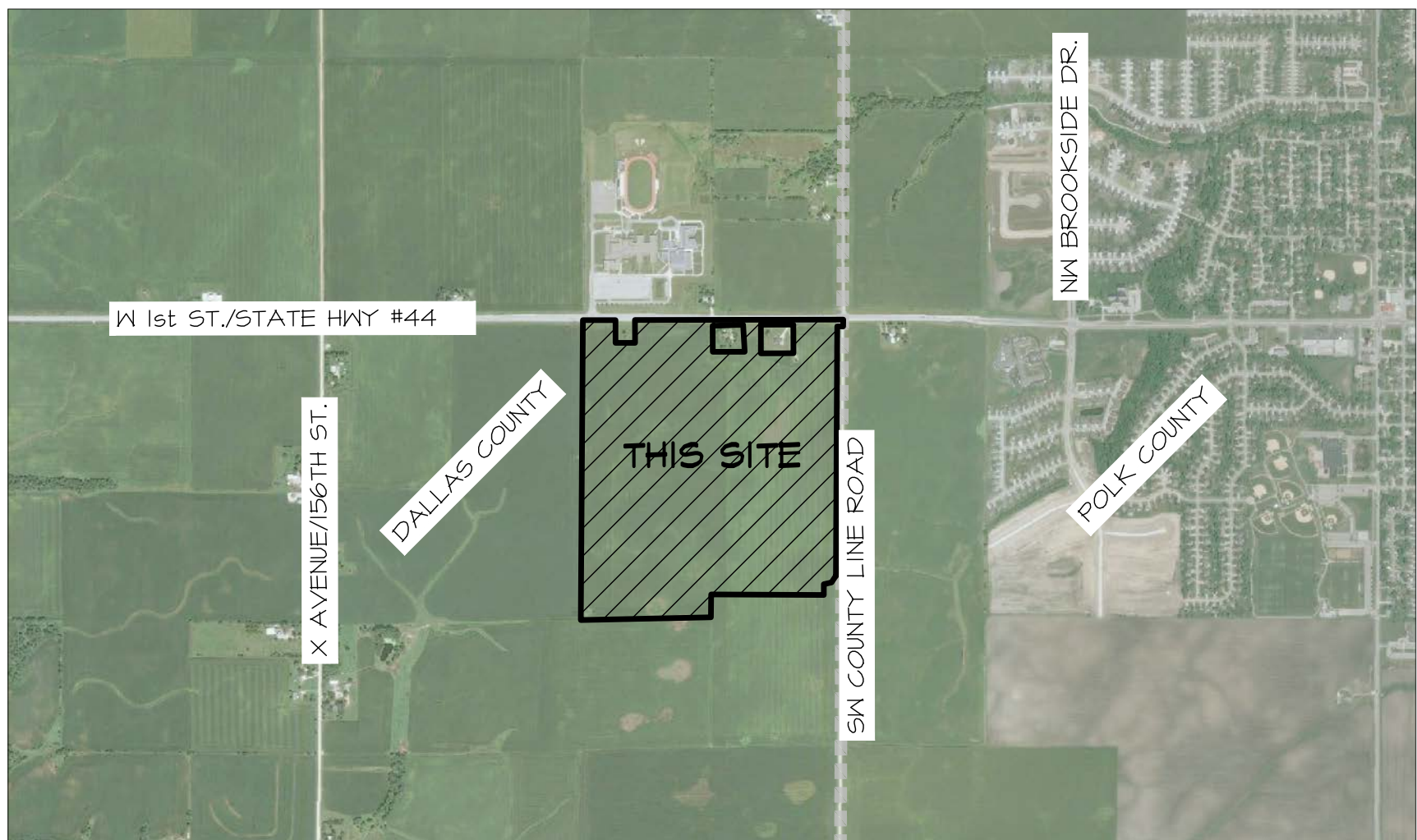
SUBMITTAL DATE	SUBMITTAL NOTES
SEPTEMBER 24, 2021	INITIAL SUBMITTAL
OCTOBER 22, 2021	
DECEMBER 08, 2021	

UTILITY DEMANDS

PEAK WASTEWATER DEMAND: 0.73 MGD
PEAK WATER DEMAND: 1.37 MGD

SAN PIPE	Current Use	Area (ac)	Flow (gpd/ac)	D.I.	Area Density	Pop/D.I.	Pop.	Rate (gal/pop)	Weather Peak (mgd)	Peaking Factor	Flow (mgd)	Comm. Flow (mgd)
ST		1000	280	-	3	840	100	0.084	3.85	0.323		
EX & INCL PIPE	TOTAL							0.084			0.323	
NC	7.1	5000	-					0.030	1.00	0.036		
MGR	20.7	1500	-	15	3.3	311	100	0.031	4.07	0.127		
HDR	20.6	3000	-	30	3.3	618	100	0.062	3.93	0.243		
EX & INCL MAIN	TOTAL							0.128			0.485	0.728

WATER PIPE	Current Use	Area (ac)	Flow (gpd/ac)	D.I.	Area Density	Pop/D.I.	Pop.	Rate (gal/pop)	Dis. Weather Peak (mgd)	Peaking Factor	Flow (mgd)	Comm. Flow (mgd)
ST		1000	280	-	3	840	100	0.084	7.21	0.605		
NC	7.1	5000	-					0.036	1.00	0.036		
MGR	20.7	1500	-	15	3.3	311	100	0.031	8.51	0.265		
HDR	20.6	3000	-	30	3.3	618	100	0.062	7.59	0.469		
8 INCH WATER MAIN	TOTAL							0.128			1.374	



VICINITY SKETCH

GENERAL LEGEND

PROPOSED

- PLAT BOUNDARY
- SECTION LINE
- LOT LINE
- CENTERLINE
- EASEMENT LINE
- FLARED END SECTION
- DRAIN BASIN OR SEDIMENT RISER
- DRAIN BASIN WITH SOLID GRATE
- WATER VALVE
- FIRE HYDRANT ASSEMBLY
- BLOW-OFF HYDRANT
- SCOUR STOP MAT
- TURF REINFORCEMENT MAT
- STORM SEWER WITH SIZE
- WATER SEWER WITH SIZE
- WATER SERVICE
- PROPOSED CONTOUR
- SILT FENCE
- ADDRESS
- RIPRAP

EXISTING

- LOT LINE
- SANITARY/STORM MANHOLE
- WATER VALVE
- FIRE HYDRANT
- STORM SEWER SINGLE INTAKE
- STORM SEWER DOUBLE INTAKE
- FLARED END SECTION
- DECIDUOUS TREE
- CONIFEROUS TREE
- SHRUB
- POWER POLE
- STREET LIGHT
- GUY ANCHOR
- ELECTRIC TRANSFORMER
- GAS METER
- TELEPHONE RISER
- SIGN
- UNDERGROUND TELEVISION
- UNDERGROUND ELECTRIC
- UNDERGROUND GAS
- UNDERGROUND FIBER OPTIC
- UNDERGROUND TELEPHONE
- OVERHEAD ELECTRIC
- SANITARY SEWER WITH SIZE
- STORM SEWER WITH SIZE
- WATER MAIN WITH SIZE
- EXISTING CONTOUR
- TREELINE
- BUILDING SETBACK LINE
- PUBLIC UTILITY EASEMENT
- MINIMUM OPENING ELEVATION

PROPERTY OWNERS:

HOPE K FARMS LLC
ATTN: TIM DAY
1548 S 45TH ST
WEST DES MOINES, IOWA 50265
PHONE: 515-381-3425 X 1010
EMAIL: TIMDAY@EPCMF&C.COM

APPLICANT:

MEADOWS DEVELOPERS I, LLC.
ATTN: BRUCE GATES
2208 WOODLANDS PKWY
CLIVE, IA 50325
PHONE: 515-244-8363
EMAIL: BRUCE@ORTONDC.COM

PROFESSIONAL LAND SURVEYOR:

CIVIL ENGINEERING CONSULTANTS
ATTN: JEFFREY A. GADDIS, PLS #18381
2400 86TH STREET, SUITE #12
URBANDALE, IA 50322
PHONE: 515-216-4884 EXT 221
EMAIL: GADDIS@CECLAC.COM

PROJECT MANAGER:

PAUL CLAUSEN, PE
CIVIL ENGINEERING CONSULTANTS
2400 86TH STREET, #12
DES MOINES, IOWA 50322
PH. 515-216-4884 EXT. #211
EMAIL: CLAUSEN@CECLAC.COM

LEGAL DESCRIPTION

PARCEL 21-18 OF THE NE1/4 OF SECTION 01, TOWNSHIP 79 NORTH, RANGE 26 WEST OF THE 5TH P.M., AN OFFICIAL PARCEL RECORDED IN BOOK 2021, PAGE 24546 AT THE DALLAS COUNTY RECORDER'S OFFICE, CITY OF GRIMES, DALLAS COUNTY, IOWA.

AND

PARCELS 21-16 & PARCEL 21-17 OF THE NE1/4 OF SECTION 01, TOWNSHIP 79 NORTH, RANGE 26 WEST OF THE 5TH P.M., OFFICIAL PARCELS RECORDED IN BOOK 2021, PAGE 24546 AT THE DALLAS COUNTY RECORDER'S OFFICE, CITY OF GRIMES, DALLAS COUNTY, IOWA.

LAND USE

CURRENT: AGRICULTURE
PROPOSED: COMMERCIAL, MULTI FAMILY, SINGLE-FAMILY
ATTACHED AND SINGLE-FAMILY DETACHED

ZONING

R-4 MEADOWS P.U.D. ORDINANCE 751 AND
TRANSPORTATION CORRIDOR MIXED USE DEVELOPMENT OVERLAY.

BUILDING SETBACKS

C-2 HIGHWAY 44 NEIGHBORHOOD COMMERCIAL DISTRICT

FRONT SETBACK = 25'
REAR SETBACK = 25'
SIDE SETBACK = 0' (EXTERNAL) 5' (INTERNAL)
BUILDING HEIGHT = 45' MAXIMUM
BUILDING SEPARATION = 20'
PARKING SETBACK = 10' FROM PUBLIC STREETS, 5' FOR INTERNAL PROPERTY LINES

R-4 MEADOWS P.U.D. ORDINANCE 751 - SINGLE FAMILY RESIDENTIAL

FRONT SETBACK = 30'
REAR SETBACK = 25'
SIDE SETBACK = 5'
BUILDING HEIGHT = MAXIMUM 35' (2 STORIES)

R-4 MEADOWS P.U.D. ORDINANCE 751 - TOWNHOME RESIDENTIAL

FRONT SETBACK = 30'
REAR SETBACK = 20'
SIDE SETBACK = 10'
BUILDING SEPARATION = 20' (FROM BUILDING GROUPS)
BUILDING HEIGHT = MAXIMUM 35' (2 STORIES)

R-4 MEADOWS P.U.D. ORDINANCE 751 - MULTI-FAMILY RESIDENTIAL

FRONT SETBACK = 30'
REAR SETBACK = 20'
SIDE SETBACK = 10'
BUILDING SEPARATION = 20' (FROM BUILDING GROUPS)
BUILDING HEIGHT = MAXIMUM 50' (4 STORIES)

BENCHMARKS

F6M-001 - BURY BOLT ON HYDRANT LOCATED AT THE NW CORNER OF "Y" AVENUE & HWY #44 INTERSECTION
ELEVATION -----1005.57 (CITY OF GRIMES DATUM/USGS)
???? (SITE PLAN DATUM)

FTB-001 - BURY BOLT ON HYDRANT LOCATED ON THE SW CORNER OF 1ST ST. (HWY #44) AND SW BROOKSIDE DRIVE INTERSECTION.
ELEVATION -----986.82 (CITY OF GRIMES DATUM/USGS)
???? (SITE PLAN DATUM)

CERTIFICATIONS

PRELIMINARY	I HEREBY CERTIFY THAT THIS ENGINEERING DOCUMENT WAS PREPARED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF IOWA.
PRELIMINARY	PAUL J.D. CLAUSEN, IOWA LICENSE NO. 28112 DATE MY LICENSE RENEWAL DATE IS DECEMBER 31, 2021 PAGES OR SHEETS COVERED BY THIS SEAL: ALL SHEETS
PRELIMINARY	I HEREBY CERTIFY THAT THIS LAND SURVEYING DOCUMENT WAS PREPARED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA. JEFFREY A. GADDIS, IOWA LICENSE NO. 18381 DATE MY LICENSE RENEWAL DATE IS DECEMBER 31, 2022 SHEETS 1 - ???

Civil Engineering Consultants, Inc.

2400 86th Street, Unit 12, Des Moines, Iowa 50322
515.276.4884, mail@ceclac.com



DATE:	PRINTED ON: December 8, 2021
	OCTOBER 06, 2021
	OCTOBER 22, 2021
	SEPTEMBER 24, 2021
DATE OF SURVEY:	JUL 13, 2021
DESIGNED BY:	JAG
DRAWN BY:	LJH

THE MEADOWS PLAT I
NE FR1/4 - SEC 01-79-26, GRIMES, IA 50111

COVER SHEET

SHEET
OF 12

A2116

GENERAL NOTES

- ALL CONSTRUCTION (PUBLIC & PRIVATE) SHALL BE IN ACCORDANCE WITH 2021 EDITION OF S.U.D.A.S. STANDARD SPECIFICATIONS. CONTRACTOR SHALL ARRANGE FOR TESTING AND INSPECTION AND NOTIFY FOLLOWING AT LEAST ONE WEEK PRIOR TO BEGINNING CONSTRUCTION:
 - CITY OF GRIMES (515-486-4050).
 - MEADOWS DEVELOPERS I, LLC (515-244-8363)
 - CIVIL ENGINEERING CONSULTANTS, INC. (515-276-4884)
 - IOWA ONE-CALL
- PARKLAND DEDICATION OUTLOT 'Y' 9.03 ACRES AND OUTLOT 'Z' 7.06 ACRES.
- CONTRACTOR SHALL VERIFY LOCATION AND PROTECT ALL UTILITIES AND STRUCTURES. DAMAGE TO UTILITIES AND STRUCTURES SHALL BE REPAIRED BY CONTRACTOR AT CONTRACTOR'S EXPENSE TO SATISFACTION OF OWNER.
- CIVIL ENGINEERING CONSULTANTS INC. IS NOT A GEOTECHNICAL ENGINEER. GEOTECHNICAL REPORT IS AVAILABLE BY CONTACTING ENGINEER. CONTRACTORS AND BIDDERS SHALL REFER TO AND FOLLOW RECOMMENDATIONS OF GEOTECHNICAL REPORT.
- SOME LOTS ACCEPT DRAINAGE FROM ADJACENT PROPERTY. BUILDING ON THESE LOTS MUST TAKE INTO ACCOUNT UPSTREAM DRAINAGE.
- CONTRACTOR SHALL BE RESPONSIBLE FOR RECORDING AS-BUILT LOCATIONS OF UTILITY SERVICES.
- ALL UTILITIES INDICATED ON PLAN ARE PUBLIC UNLESS OTHERWISE NOTED.
- LOCATION OF EXISTING FACILITIES AND APPURTENANCES SHOWN ON PLAN ARE BASED ON AVAILABLE INFORMATION WITHOUT UNCOVERING AND MEASURING TO DETERMINE EXACT FACILITIES LOCATIONS. CIVIL ENGINEERING CONSULTANTS, INC. DOES NOT GUARANTEE LOCATION OF EXISTING FACILITIES AS SHOWN, OR THAT ALL EXISTING FACILITIES ARE SHOWN. IT IS CONTRACTOR'S RESPONSIBILITY TO CONTACT ALL PUBLIC AND PRIVATE UTILITY PROVIDERS SERVING AREA, AND IOWA ONE CALL, TO DETERMINE EXTENT AND PRECISE LOCATION OF EXISTING FACILITIES BEFORE CONSTRUCTION BEGINS.
- CONTRACTOR SHALL PROTECT EXISTING ON-SITE FACILITIES FROM DAMAGE RESULTING FROM CONTRACTOR'S WORK. IF DAMAGE, BREAKAGE, INTERRUPTION OF SERVICE, ETC., OF EXISTING FACILITIES DOES OCCUR, CONTRACTOR SHALL IMMEDIATELY CONTACT UTILITY'S OWNER.
- CONTRACTOR SHALL BE RESPONSIBLE FOR REPAIRING ANY FARM TILE DAMAGE DURING CONSTRUCTION AND RECORDING LOCATION OF TILE. CONTRACTOR SHALL RECONNECT ALL FIELD TILE INTERCEPTED DURING CONSTRUCTION.
- ANY CHANGES TO CONSTRUCTION DRAWINGS DURING CONSTRUCTION SHALL BE APPROVED IN WRITING BY CITY OF GRIMES PUBLIC WORKS DEPARTMENT.
- CONTRACTOR IS RESPONSIBLE FOR ANY CHANGES MADE DURING CONSTRUCTION THAT HAVE NOT BEEN APPROVED IN WRITING BY CITY OF GRIMES PUBLIC WORKS DEPARTMENT.
- CONTRACTOR SHALL NOTIFY GRIMES PUBLIC WORKS DEPARTMENT 48-HOURS IN ADVANCE OF ANY WORK BEING PERFORMED ON HOLIDAY OR WEEKEND.
- ALL CONSTRUCTION STAKING SHALL BE PERFORMED BY LICENSED ENGINEER OR LAND SURVEYOR.
- ALL WORK SHALL BE CONDUCTED IN ACCORDANCE WITH OSHA CODES AND STANDARDS. NOTHING INDICATED & PLANS SHALL RELIEVE CONTRACTOR FROM COMPLYING WITH ALL APPLICABLE SAFETY REGULATIONS.
- CONTRACTOR SHALL CONDUCT CLEAN-UP, SURFACE RESTORATION, AND SURFACE REPLACEMENT ACTIVITIES AS CONSTRUCTION PROGRESSES. ALL DEBRIS SPILLED ON R.O.W. OR ON ADJACENT PROPERTY SHALL BE CLEANED UP BY CONTRACTOR AT END OF EACH DAY.
- IF DISCREPANCY EXISTS BETWEEN DETAILED PLANS AND QUANTITIES, PLANS SHALL GOVERN.
- LOCATIONS OF ALL UTILITY SERVICES SHALL BE CLEARLY MARKED AND LOCATION INFORMATION SHALL BE GIVEN TO CITY OF GRIMES.
- ALL STATIONING IS BASED ON STREET CENTERLINE MEASUREMENT AND SPECIFICATIONS.

SANITARY NOTES

- CASTING TYPES ARE FROM S.U.D.A.S. SPECS.
- CONTRACTOR SHALL BE RESPONSIBLE FOR RECORDING AS-BUILT LOCATIONS OF ALL SANITARY SEWER SERVICES & PROVIDING THIS INFORMATION TO ENGINEER AND CITY OF GRIMES.
- CONTRACTOR SHALL CLEAN AND VIDEO TAPE SANITARY SEWER AT PROJECT COMPLETION. COPY OF VIDEO SHALL BE PROVIDED TO CITY OF GRIMES PUBLIC WORKS DEPARTMENT.
- ALL MANHOLES TO HAVE 18" BARRIERS.
- ALL MANHOLES AND MANHOLE CASTINGS MUST BE ROTATED AS REQUIRED TO AVOID MANHOLE CONFLICTS WITH SIDEWALKS.

STORM NOTES

- PROVIDE APRON GUARDS & CONCRETE FOOTINGS ON ALL FLARED END SECTIONS. CONTRACTOR SHALL TIE LAST THREE PIPE JOINTS AT FLARED END SECTION.
- ALL STORM SEWER ARE TO BE CLEANED AND VIDEO TAPED UPON COMPLETION. COPY OF VIDEO SHALL BE PROVIDED TO CITY OF GRIMES PUBLIC WORKS DEPARTMENT.
- CONTRACTOR SHALL BE RESPONSIBLE FOR RECORDING AS-BUILT LOCATIONS OF ALL STORM SEWER SERVICES & PROVIDING THIS INFORMATION TO ENGINEER.
- SUMP SERVICE LINES WILL BE CONNECTED TO STORM SEWER, NOT SUB-DRAIN LINES.
- ALL PRIVATE INFRASTRUCTURE SHALL BE OWNED AND MAINTAINED BY OWNER.
- STORM SEWERS SHALL BE OPEN JOINTED.

WATER NOTES

- PIPE MATERIALS: ANHKA C900 DR - 18 PVC INSTALL NO. 10 THIN STANDARD COPPER TRACER WIRE TO SURFACE AT FIRE HYDRANTS.
- CONTRACTOR SHALL PROTECT AND BACKFILL AROUND ALL UTILITIES AND STRUCTURES. BACKFILL SHALL BE IN 6-INCH LIFTS AND COMPACTED TO 95% STANDARD PROCTOR DENSITY. AT 0% TO +4% OPTIMUM MOISTURE CONTENT.
- HYDRANTS, MANHOLE COVERS AND VALVE BOXES SHALL BE SET TO CONFORM TO FINISHED GRADE ELEVATIONS.
- SERVICES TO BE 1-INCH NON-METALLIC AND SHALL BE BORED WHEN FEASIBLE. STOP BOXES TO BE FORD BALL VALVE TYPE CURB STOPS.
- CONTRACTOR SHALL BE RESPONSIBLE FOR RECORDING AS-BUILT LOCATION OF ALL WATER SERVICES AND PROVIDING THIS INFORMATION TO ENGINEER AND CITY OF GRIMES.
- HYDRANTS SHALL BE SET NOT MORE THAN 4 FEET FROM CENTER OF WATER MAIN.
- AN APPROVED SADDLE SHALL BE USED FOR ALL WATER SERVICE TAPS.
- VALVES SHALL BE CLOW RN GATE.
- CURB STOPS SHALL BE LOCATED NO FARTHER THAN 10" INSIDE R.O.W. FROM PROPERTY LINE. UNDER NO CIRCUMSTANCES SHALL THEY BE LOCATED IN SIDEWALK.
- ALL SERVICE LINES SHALL BE TESTED WITH WATER MAIN.
- WHERE SEWERS CROSS OVER OR LESS THAN 18-INCHES BELOW WATER MAIN:
 - STORM SEWERS: FLEXIBLE O-RING-GASKET JOINTS RATED AT 13 PSI OR GREATER SHALL BE UTILIZED UNTIL NORMAL DISTANCE FROM SEWER TO WATER MAIN IS 10' MIN.
 - ONE FULL LENGTH OF WATER MAIN SHALL BE LOCATED SO THAT BOTH JOINTS AREA AS FAR AS POSSIBLE FROM SEWER.
 - SEWER MUST BE ADEQUATELY SUPPORTED.
 - LOW PERMEABLE SOIL SHALL BE USED PRO BACKFILL WITHIN 10' OF POINT OF CROSSING.
 - SANITARY SEWERS SHALL BE CONSTRUCTED OF WATER MAIN MATERIAL FOR 20' CENTERED ON WATER MAIN.
 - ALL STORM SEWER CROSSING ABOVE WATER MAIN WILL NEED TO INSTALL O-RING JOINT PIPE FOR 20' CENTERED OVER WATER MAIN.
- SPECIAL CARE MUST BE USED TO AVOID AIR ENTRAPMENT AT AREA WHERE WATER MAIN DIPS.

PAVING NOTES

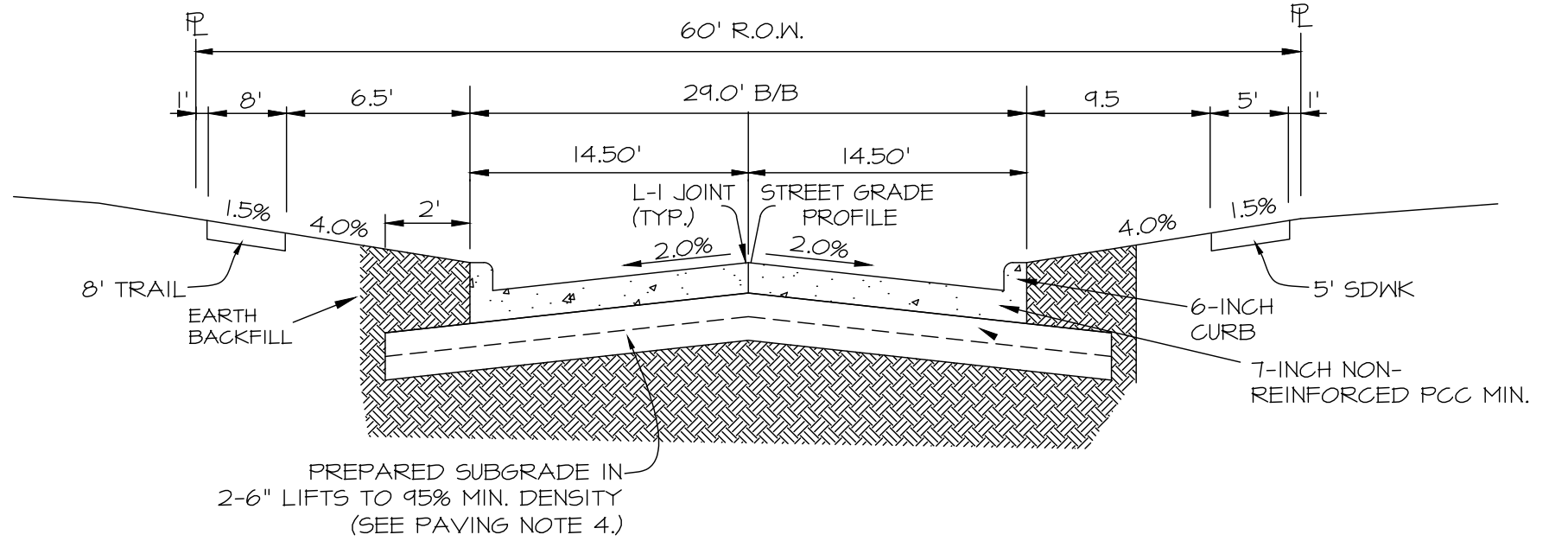
- ALL ELEVATIONS ARE PROPOSED FINISHED GRADE AT CENTERLINE UNLESS OTHERWISE NOTED.
- ALL STREETS SHALL HAVE 6-INCH CURBS UNLESS NOTED OTHERWISE.
- PROVIDE CURB DROPS FOR SIDEWALKS AT INTERSECTIONS.
- CONTRACTOR SHALL FOLLOW PAVEMENT RECOMMENDATIONS OF GEOTECHNICAL REPORT.
- CITY OF GRIMES SHALL BE NOTIFIED OF ALL SUBGRADE TREATMENTS PRIOR TO USE.
- SPECIAL CARE IS REQUIRED IN AREAS OF FILL TO MINIMIZE THE AMOUNT OF SETTLEMENT AND POTENTIAL FOR CRACKING.

NPDES/SWPPP

- OWNER AND/OR CONTRACTOR ARE REQUIRED TO OBTAIN NPDES PERMIT AND FOLLOW REQUIREMENTS OF ASSOCIATED STORM WATER POLLUTION PREVENTION PLAN PRIOR TO COMMENCING CONSTRUCTION ACTIVITIES.

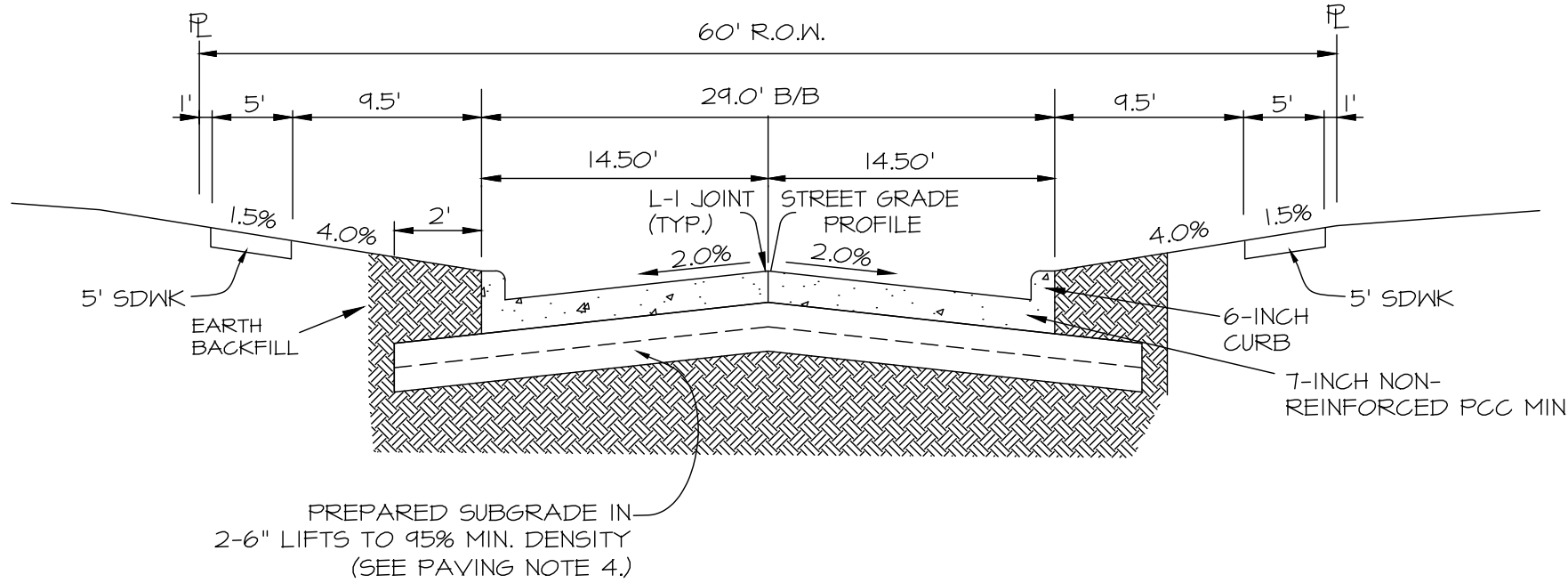
GRADING NOTES

- STRIP TOPSOIL FROM ALL AREAS WHICH ARE TO RECEIVE STRUCTURAL FILL.
- ALL AREAS TO RECEIVE FILL TO BE BENCHMARKED.
- PREPARE BOTTOM OF BENCH FOR FILL BY DISCING TO DEPTH OF 6-INCHES.
- ALL SITE GRADING FILL SHALL BE COMPACTED TO DENSITY NOT LESS THAN 95% STANDARD PROCTOR. MOISTURE CONTENT OF FILL MATERIAL SHALL MATCH URBAN STANDARD.
- MAINTAIN ALL CUT AND FILL AREAS FOR SURFACE DRAINAGE AT ALL TIMES.
- FINAL GRADES WITHIN PAVED AREAS SHALL BE WITHIN 0.1' OF PLAN GRADE. ALL OTHER AREAS TO BE WITHIN 0.2' OF PLAN GRADE.
- STRIP BLACK DIRT AND RE-SPREAD (8" MINIMUM).
- ADDITIONAL SILT FENCING MAY BE REQUIRED AFTER CITY FIELD INSPECTION.
- SPECIAL CARE MUST BE TAKEN IN AREAS OF FILL TO REDUCE THE RISK OF SETTLEMENT AND SAGGING.
- AREAS TO BE SURCHARGED SHALL BE STRIPPED PRIOR TO SURCHARGING.



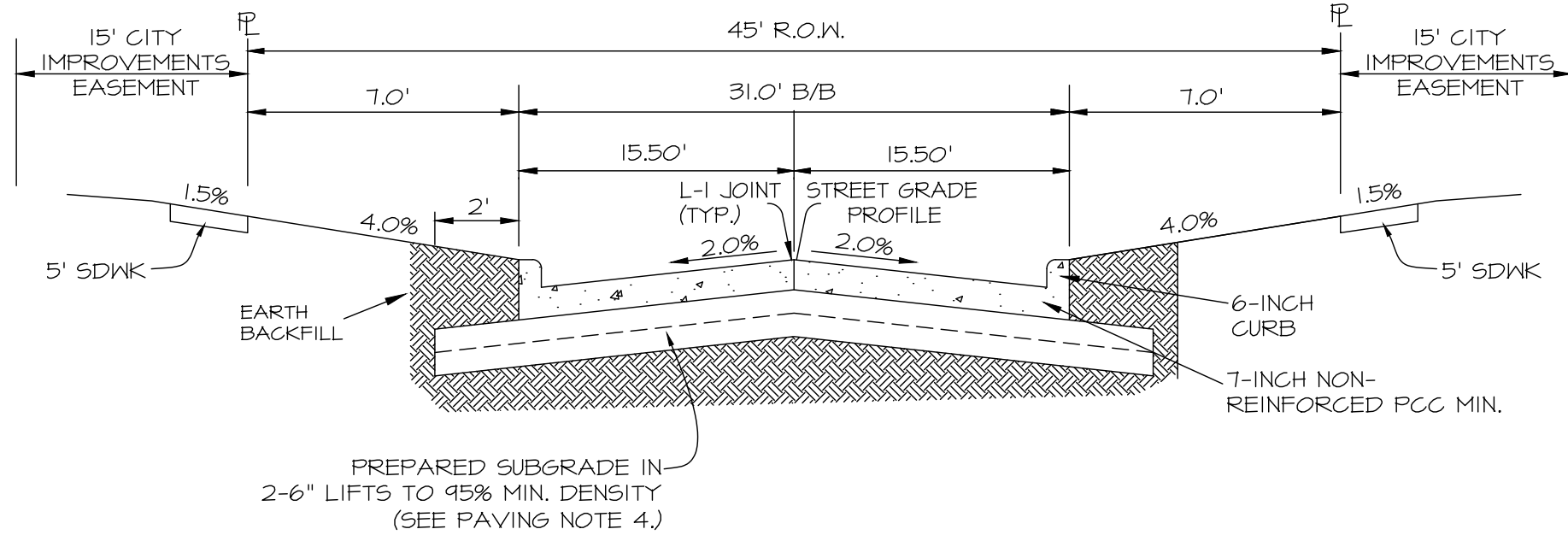
SW 5th STREET TYPICAL 29' B/B CROSS SECTION

NO SCALE



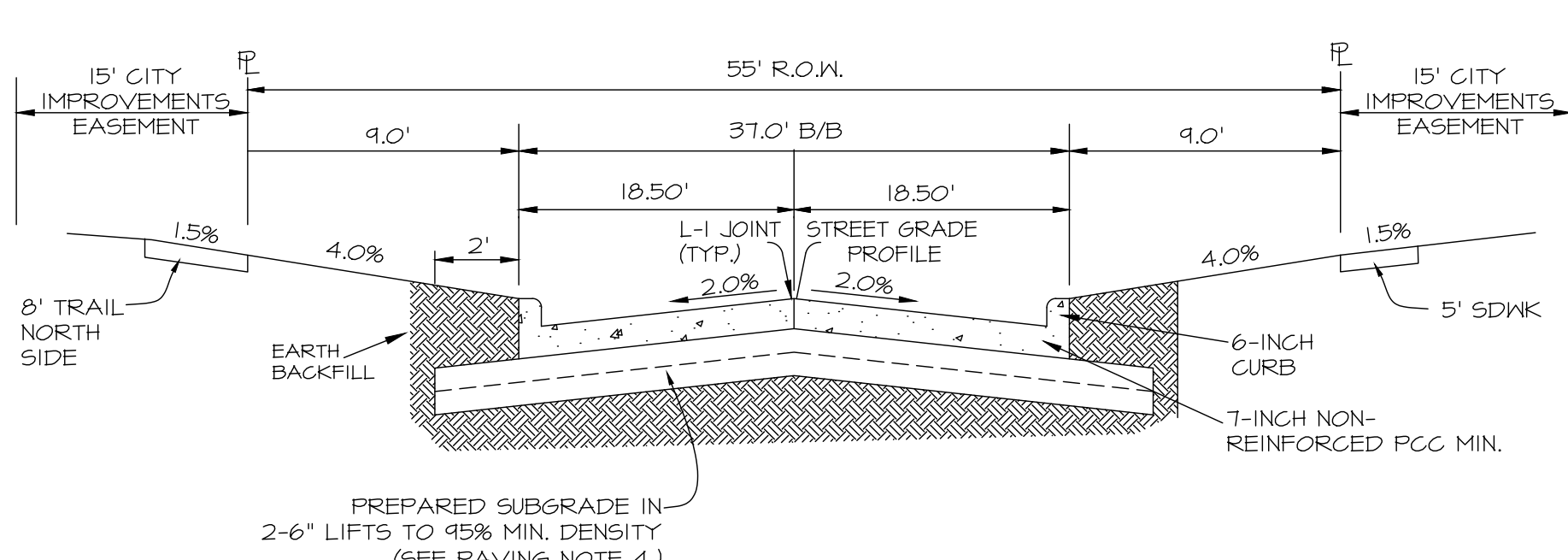
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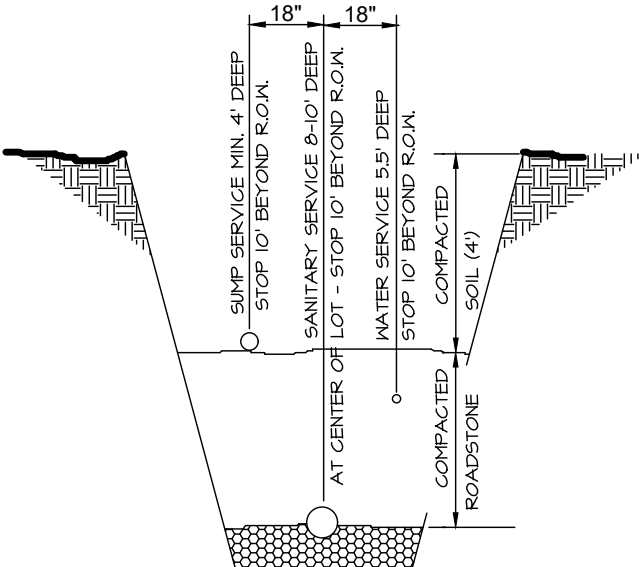
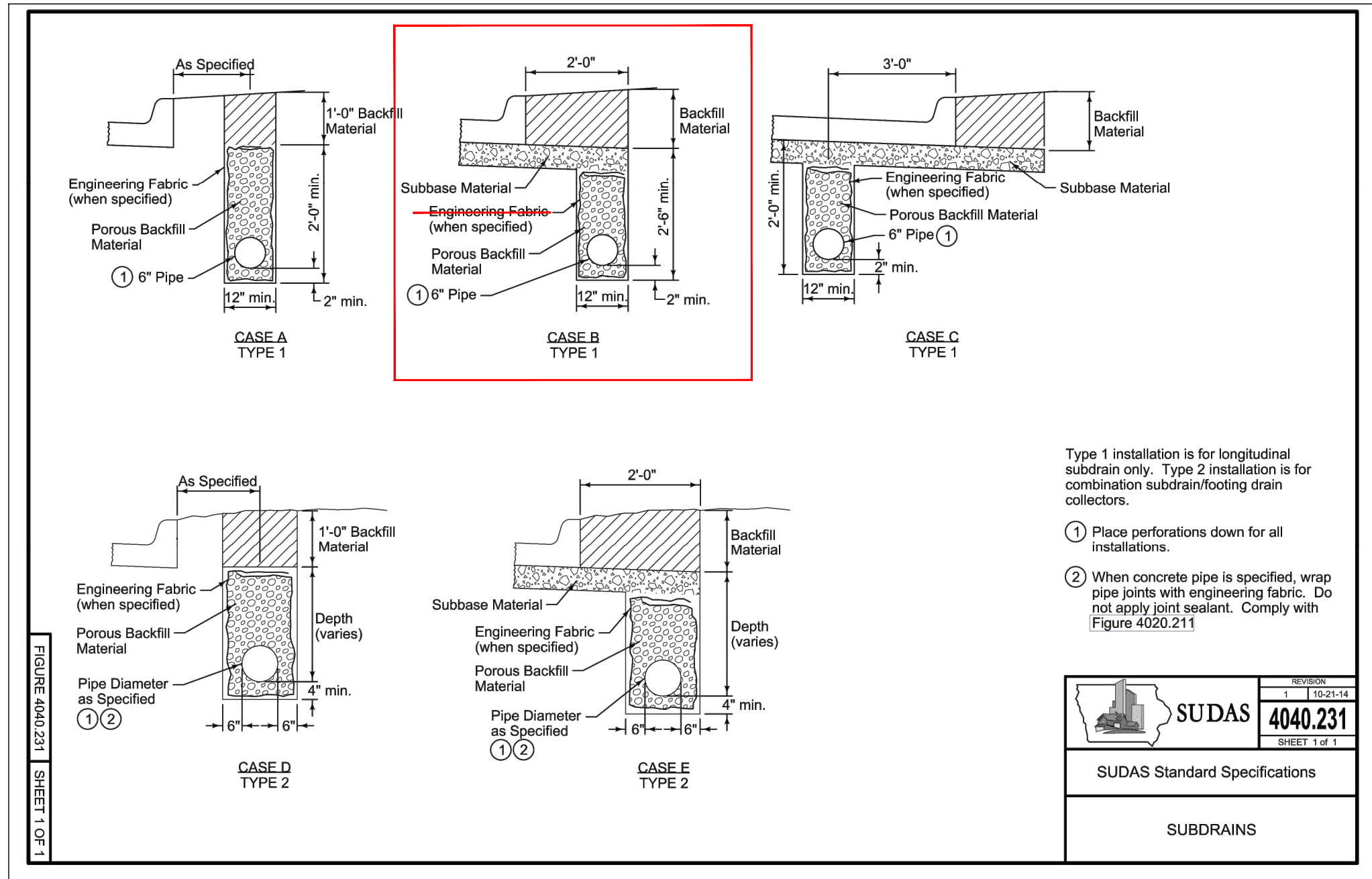
TYPICAL 31' B/B CROSS SECTION

NO SCALE



11th STREET- TYPICAL 37' B/B CROSS SECTION

NO SCALE



SANITARY & SUMP SERVICES SHALL BE MARKED AT THE END OF PIPE WITH A 2X4 TO THE SURFACE & A STEEL FENCE POST. PLACE ONE 6 FT. STEEL POST BURIED 3 FT. AT WATER CURB BOX. COLOR MARKING OF SERVICES SHALL BE RED FOR SANITARY, GREEN FOR SUMPS AND BLUE FOR WATER.

SERVICE LOCATION DETAIL

NO SCALE

PRELIMINARY

THE MEADOWS FLAT I
NE FR 1/4 - SEC 01-14-26, GRIMES, IA 50111

NOTES AND INFORMATION SHEET

SHEET
02
OF 12

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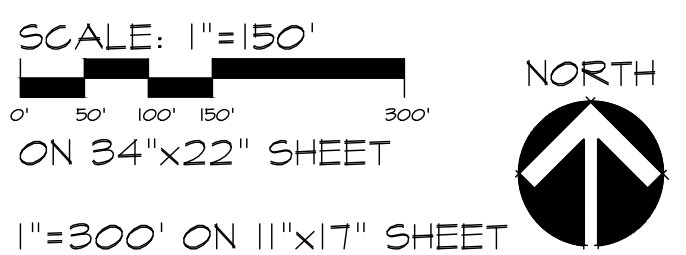
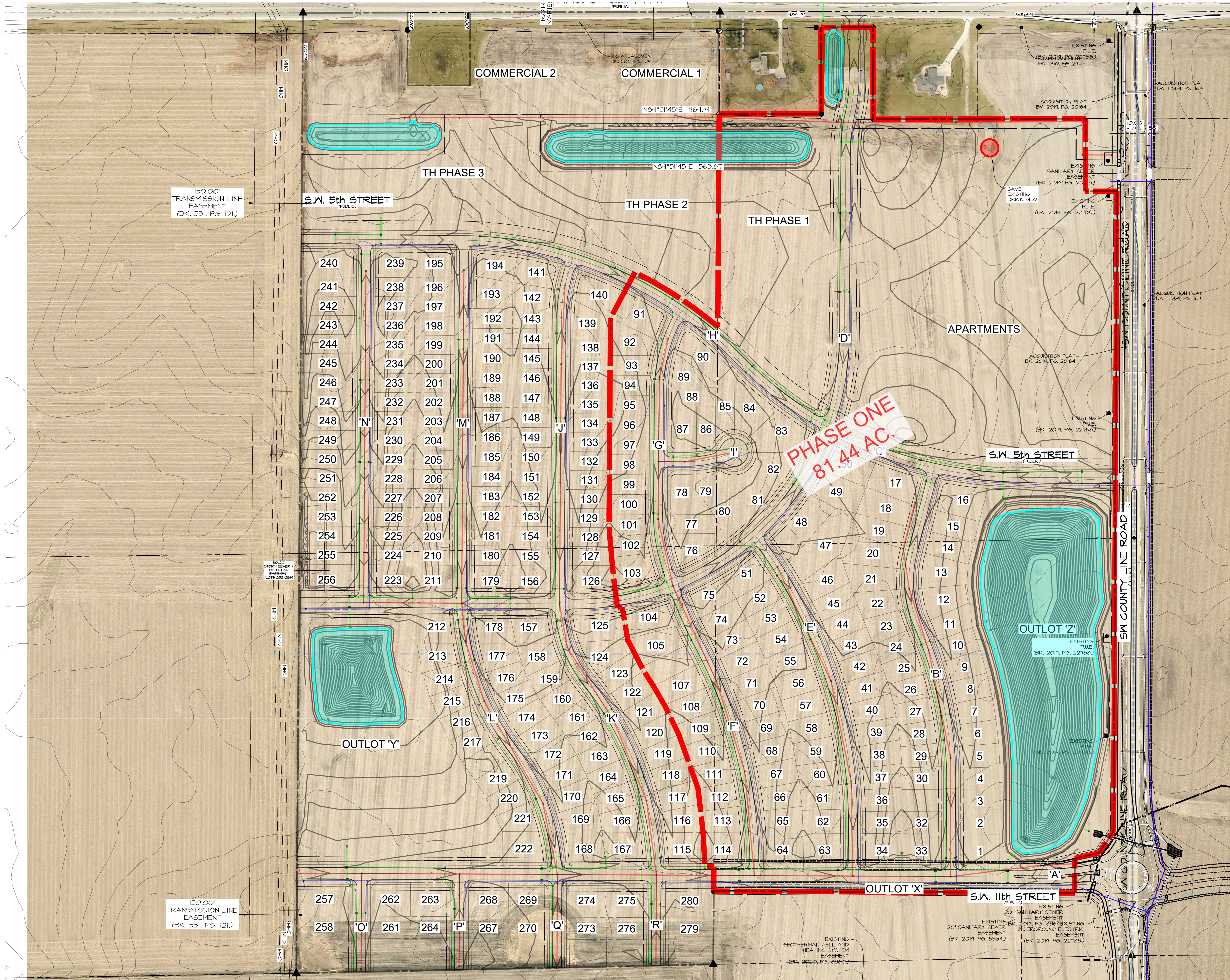
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DATE:	PRINTED ON:	September 15, 2021
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DATE OF SURVEY:	JUL 15, 2021	JAG
DESIGNED BY:		LIH
DRAWN BY:		

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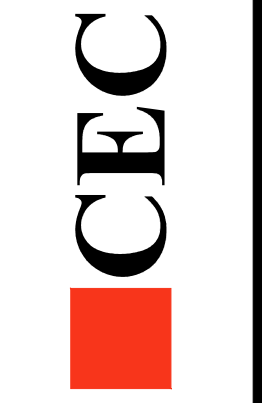


PRELIMINARY

THE MEADOWS PLAT I
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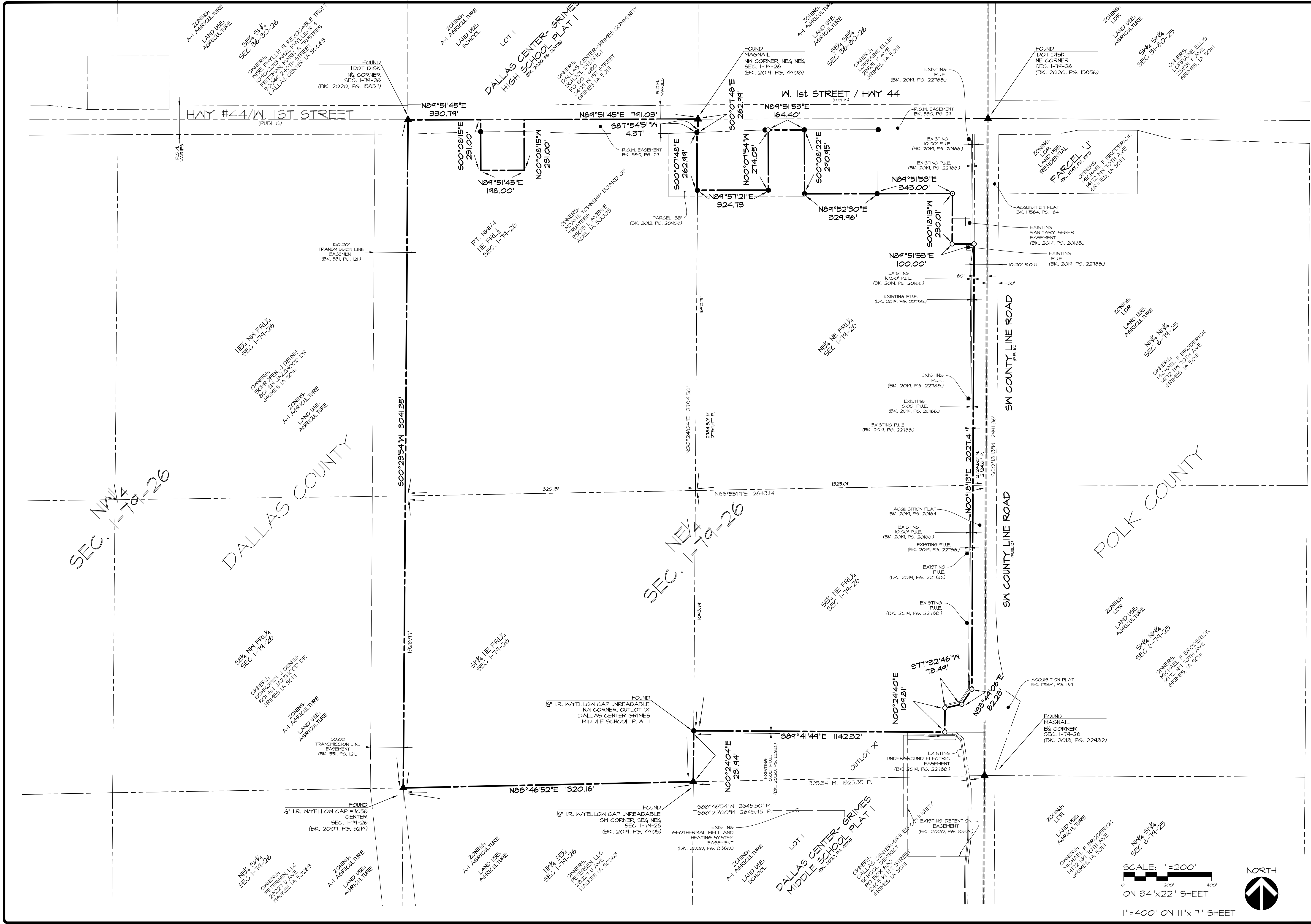
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DRAWN BY: LKH



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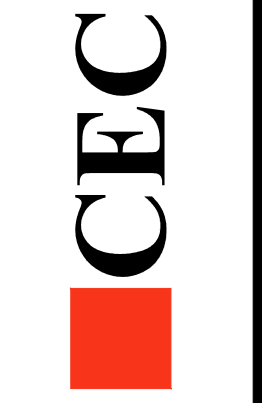


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GEOMETRIC BOUNDARY SHEET

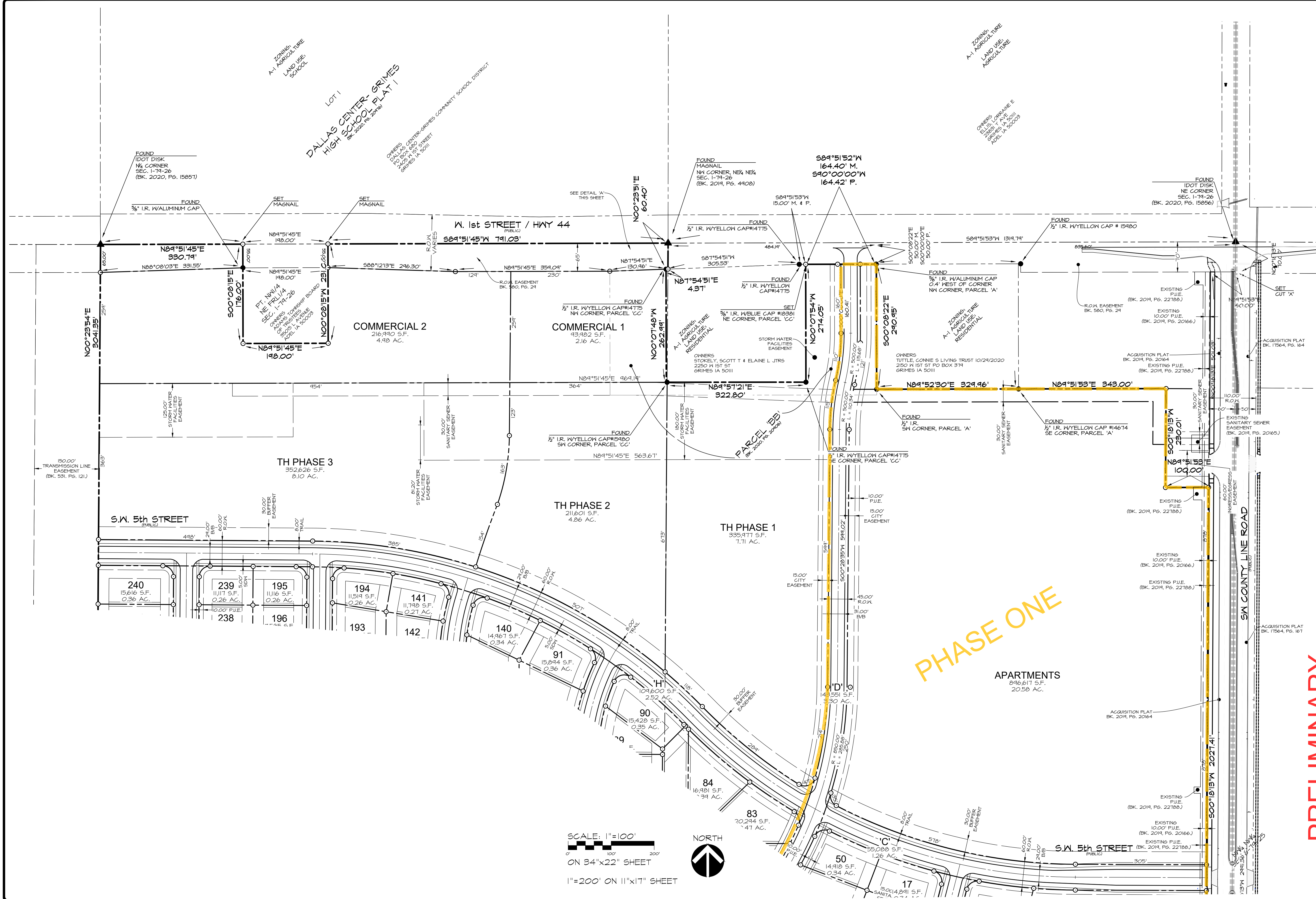
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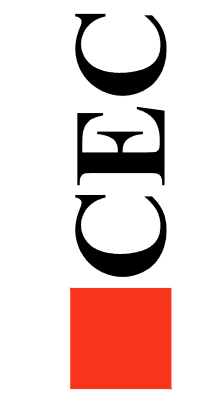


PRELIMINARY

THE MEADOWS PLAT I
NE 1/4 - SEC 01-14-26, GRIMES, IA 50111
GEOMETRIC PLAN - NORTH

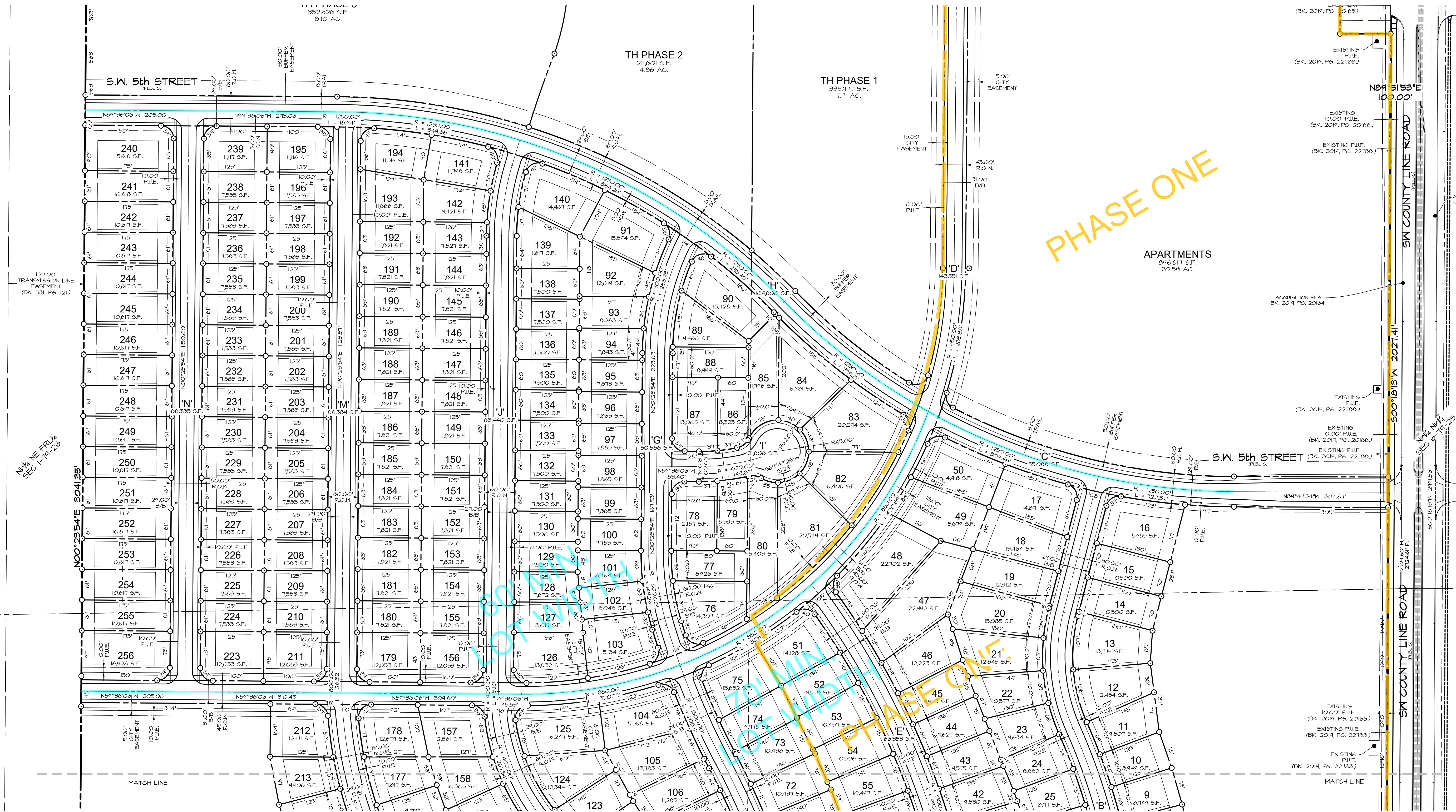
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PRELIMINARY

THE MEADOWS PLAT 1

NE 1/4 - SEC 01-14-26, GRIMES, IA 50111
GEOMETRIC PLAN - MIDDLE

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OF 12

A2116

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SEPTEMBER 24, 2021

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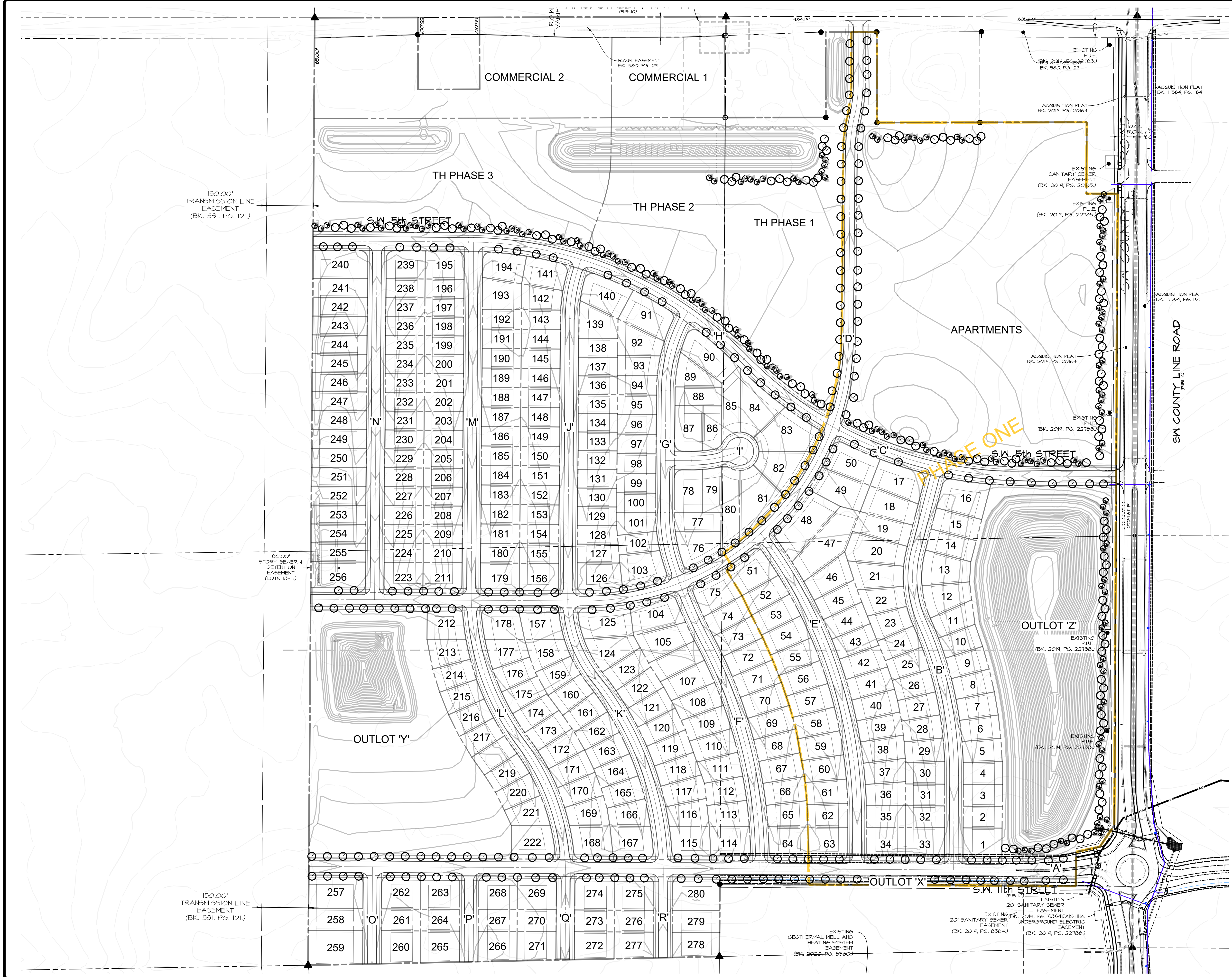
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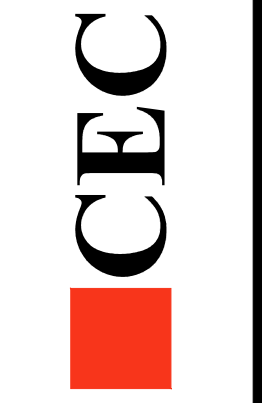
NORTH
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PRELIMINARY

THE MEADOWS PLAT I
NE 1/4 - SEC 01-14-26, GRIMES, IA 50111
CONCEPTUAL LANDSCAPE BUFFER SHEET

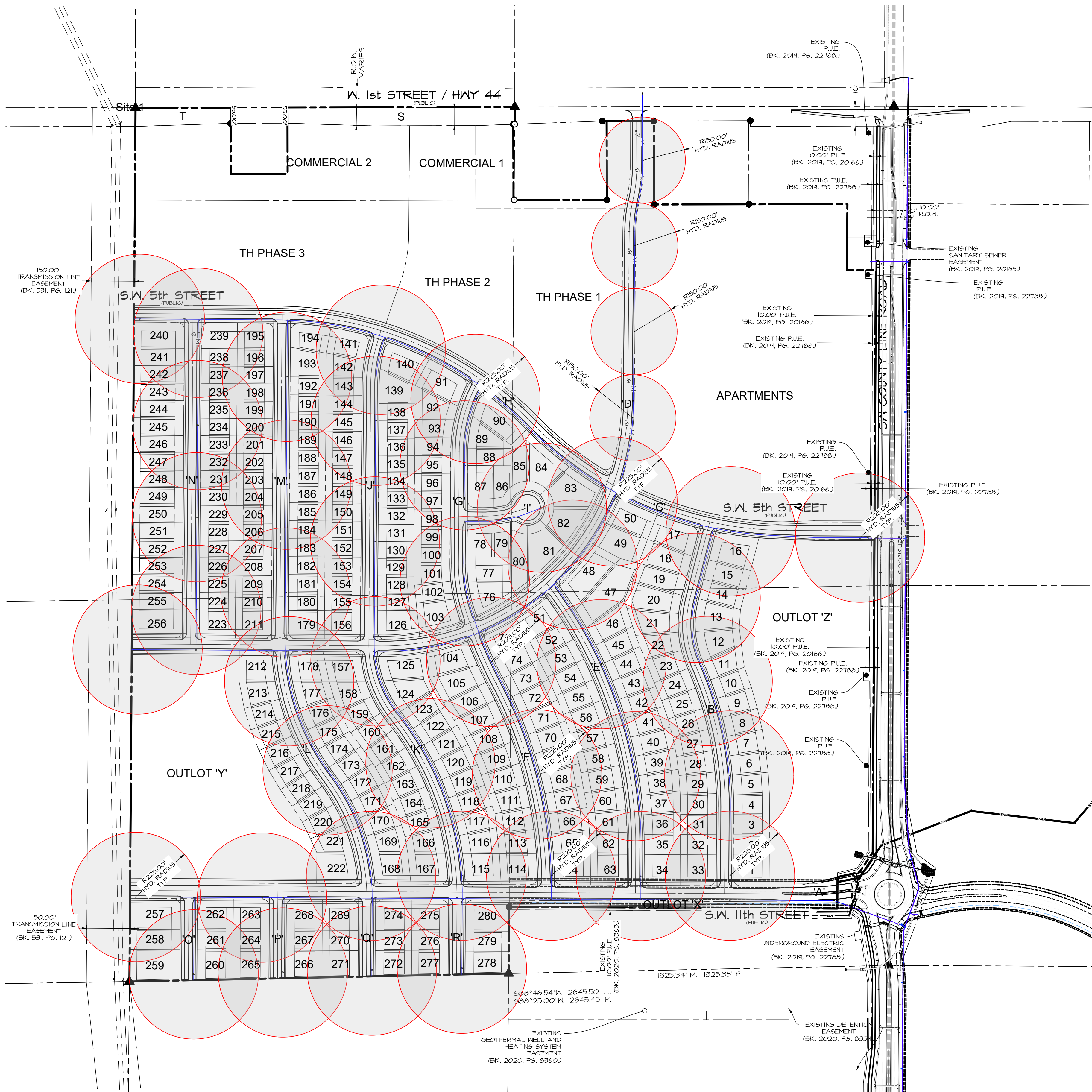
SHEET
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DRAWN BY:	LJH



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g:\A\FILES\A-2100\A2116_3d.dwg;PlotPPA2116 PP HYDRANT RADIUS MAP.dwg, 12/8/2021 1:42:30 PM, mhill, 1:1



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PRELIMINARY

THE MEADOWS PLAT I

NE 1/4 - SEC 01-14-26, GRIMES, IA 50111

HYDRANT RADIUS MAP

SHEET
09
OF 12

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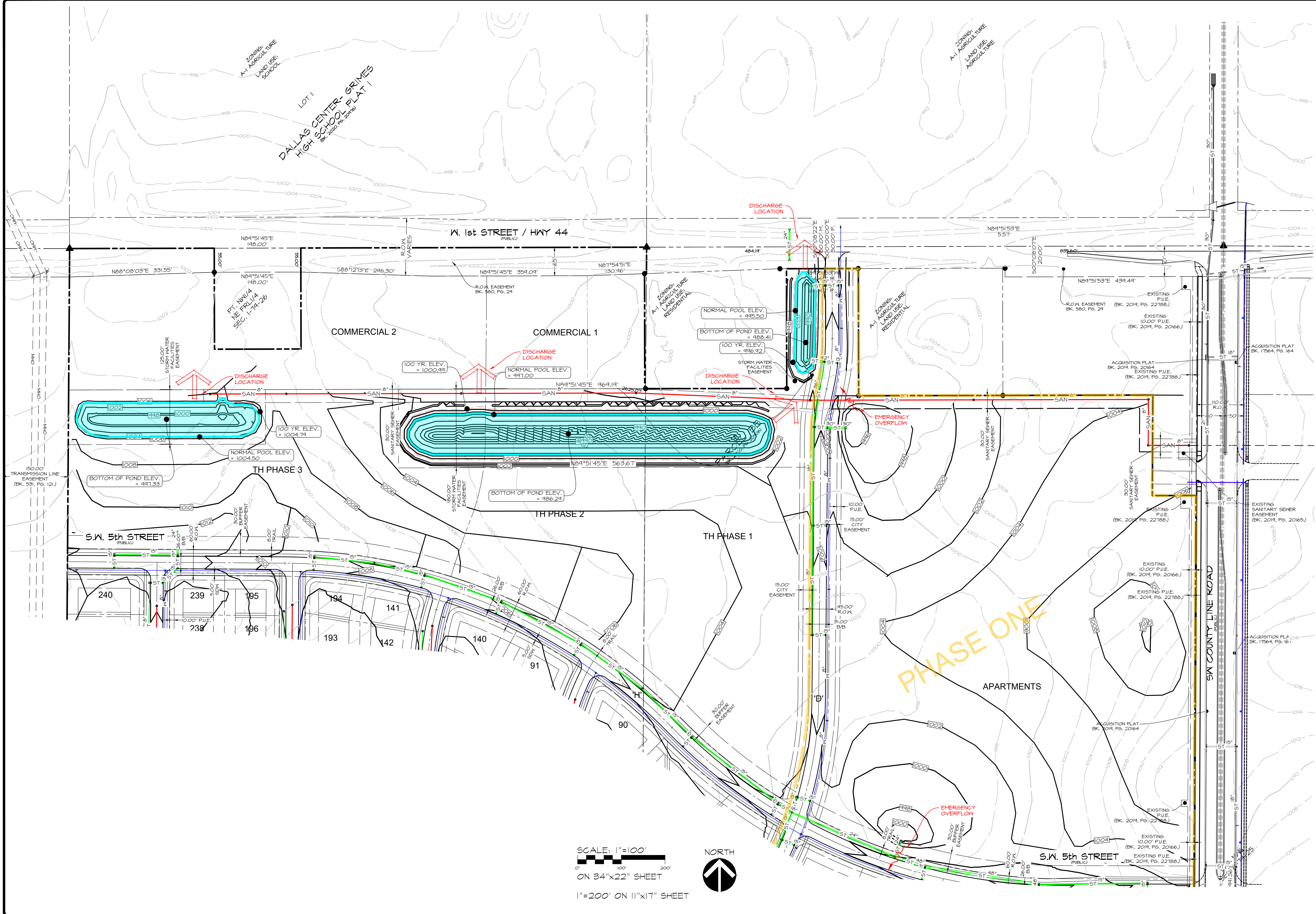
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NORTH
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PRELIMINARY

THE MEADOWS PLAT I
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GRADING & UTILITY - NORTH

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