CITY COUNCIL MEETING
Tuesday November 24, 2020

*Please note that this City Council Meeting was held as an electronic meeting pursuant to Iowa Code Section 21.8 due to the national health emergency that makes it impossible or impractical for an in-person meeting.

The regular meeting of the Grimes City Council was called to order by electronic meeting/Zoom on Tuesday November 24, 2020 at 5:31 P.M. Mayor Mikkelsen stated the meeting was being held electronically as provided under Iowa Code, Chapter 21.8 due to the national health emergency that makes it impossible or impractical for an in-person meeting. The Pledge of Allegiance was led by Mayor Mikkelsen.
Roll Call: Present: Mayor Scott Mikkelsen Council Members David Gisch, Andrew Borcherding, Ryan Burger, Eric Johansen, Jill Altringer

AGENDA ITEMS

Approval of the Agenda
Mayor Mikkelsen asked for approval of the agenda.
Motion by Altringer, Second by Johansen, to approve the agenda
Roll Call: Ayes: All. Nays: None. Motion passes: 5 to 0.

CONSENT AGENDA

A. Minutes from previous meeting B. Dallas County Secondary Roads for Road Improvements on SW County Line Road Gravel Section Between SW 19th and SW 37th C. Consent and Agreement for Improvements Lot 62 of Brentwood Estates – 2804 NE Cherry Lane D. Consent and Agreement for Improvements Heritage at Grimes Plat 6 Lot 15 – 2408 NE Little Beaver Drive E. Annual Urban Renewal Report for Fiscal Year 2019-2020 F. Approval of Tax Increment Financing (TIF) Indebtedness Certification to County Auditor G. Resolution 11-0920 Fiscal Year 2021 Transfer of Partial Library Funds H. Resolution 11-1020 Approving Grant Agreement for Resource Enhancement Protection Grant Relating to the Acquisition of Land for Park Purposes I. Stew Hanson Dodge City (2) 2021 Dodge Durango $26,055.00 each J. Professional Services Pay Requests: a. Payment #3 to McClure Engineering for Water System Study $21,445.00 b. Payment #13 to McClure Engineering for Reverse Osmosis Water Treatment Plant Phase 1 $58,119.25 c. Payment #12 to McClure Engineering for 1.5 MG Elevated Storage Tower – Construction Phase $7,030.50 d. Fox Engineering $2,137.50 New Jordan Well e. Allender Butzke for Reverse Osmosis Water Treatment Plant $4,756.00 f. Foth Infrastructure and Environment LLC for James Street Corridor Study North 27th Street to SE 37th Street $14,847.00 g. Foth Infrastructure and Environment LLC for South James Street and SE 6th Street Intersection Improvements $1,027.50 K. Progress Payments: a. Grosch Irrigation for New Jordan Well $6,550.25 L. Liberty Ready Mix $10,540.00 North Sports Complex Sewer Extension M. Grimes Chamber and Economic Development $18,798.07 N. Resolution 11-1620 Approving Offer to Purchase Easement-Ballard Property O. Resolution 11-1720 Providing for the Transition of Taxes of Certain Property Annexed into the City of Grimes. P. Finance Report for October 2020 Q. Claims Report $1,854,236.70
Motion by Altringer, Second by Gisch, to approve the Consent Agenda.
Roll Call: Ayes: All. Nays: None. Motion passes: 5 to 0.

PUBLIC FORUM-

"People wishing to address the Council need to sign up on the sheet which has been provided on the table near the door. Each person will be allowed three minutes from the podium and may address no more than two issues per Grimes Rules of Procedure for Conduct of City Business – May 2005."
No one addressed the Council.

PUBLIC AND COUNCIL AGENDA ITEMS

Council may consider and potentially act on the following Public Agenda items

A. Resolution 11-1320 Consideration of Approval of Strategic Plan 2020/2021
City Administrator Jake Anderson advised the Council that Strategic Planning workshops had been held at the end of September. Anderson stated the strategic planning consultant has since provided the 2020/2021 Strategic Plan. Anderson said this plan prioritizes parks & trails development, infrastructure planning and development, and facility development and upgrades to guide our direction for the next fiscal year.
Motion by Gisch, Second by Johansen, to approve Resolution 11-1320 to approve the Strategic Plan for 2020/2021.
Roll Call: Ayes: All. Nays: None. Motion passes 5 to 0

B. Resolution 11-1120 Approving the Final Plat for Heritage Commercial Plat 3
Development Services Director Alex Pfaltzgraff stated that this project is located at the southeast corner of NE Gateway Drive and NE 10th Street and is zoned R-4 (Heritage PUD). Pfaltzgraff stated the applicant is requesting approval of final plat which will divide the existing lots 9 and 10 in Heritage at Grimes Commercial Plat 2 into two development lots of different sizes. Pfaltzgraff stated that Planning and Zoning Board along with staff have reviewed the plans and recommends approval.
Motion by Johansen, Second by Altringer to Approve Resolution 11-1120 subject to any additional staff comments.
Roll Call: Ayes: All. Nays: None. Motion passes 5 to 0

C. Second Reading of Ordinance 745 Northwest Territory Lift Station Connection Fee District
Pfaltzgraff reviewed that the City has retained Veenstra & Kimm to develop plans for a lift station and trunk sewer to serve the Northwest Territory. Pfaltzgraff said this lift station will provide immediate service to the Willow Hills Development, which was recently annexed and is under development review for rezoning and preliminary plat. Pfaltzgraff said that in addition to the Willow Hills development, an additional 575 acres of development is now serviceable with sanitary sewer. Pfaltzgraff stated there have not been any new or additional comments since the first reading for this Ordinance and said that staff recommends approval.
Motion by Gisch, Second by Borcherding, to approve the second reading of Ordinance 745.
Roll Call: Ayes: All. Nays: None. Motion passes 5 to 0

D. Second Reading of Ordinance 746 Northwest Territory Trunk Sewer Connection Fee Districts
Pfaltzgraff said this similar project encompasses a smaller area, and also has not had any new or additional comments since the first reading.
Motion by Gisch, Second by Burger to approve the second reading of Ordinance 746 Northwest Territory Trunk Sewer Connection Fee District.
Roll Call: Ayes: All. Nays: None. Motion passes 5 to 0

PUBLIC FORUM – None

1. **Mayor's Report-**
Mayor Mikkelsen said that he did not have any particular comments or updates at this time, but wanted to wish everyone a safe and healthy Thanksgiving

2. City Staff's Report
City Administrator Anderson noted that there had been a couple of exposures among the staff to Covid. He noted that most staff has been working remotely and that he appreciated that services were being maintained as everyone worked through the adjustments. Council Member Gisch noted that there had been some issues with the City web site. Anderson stated that the host for the site had a ransom ware attack. Anderson said he believed all issues had been repaired and that everything should be operational again.

3. **Council Reports-** None

4. Recess Open Session-
Motion by Gisch, second by Johansen to recess Open Session at 5:44 P.M.
Roll Call: Ayes: All. Nays: None. Motion passes 5 to 0

5. Reconvene Open Session-
Mayor Mikkelsen reconvened the open session at 5:46 P.M.

6. Resolution 11-1220 providing for Closed Session ref 21.5 1 (i). To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session and closed Session ref 21.5 1 (c) To discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the positon of the governmental body in that litigation.
Council Member Gisch noted that while the Council was going into closed session, any viewers would be able to stay connected to the Zoom meeting as the Council would be returning after the closed session was completed.
Motion by Gisch, Second by Johansen to enter into Closed Session at 5:47 pm.
Roll Call: Ayes: All. Nays: None. Motion passes 5 to 0

7. Rise from Closed Session: 7:24 P.M.

8. Reconvene Open Session
The Open Session was reconvened at 7:26 P.M.

9. Open Session - cont.

Motion by Johansen, Second by Altringer, to direct the City Attorney and City Administrator to go into mediation in the Norfolk Southern Railroad case, and to operate within the authority granted by Council in closed session.
Roll Call: Ayes: All. Nays: None. Motion passes 5 to 0

Motion by Altringer, Second by Johansen, to direct the Human Resources Director and the City Attorney to negotiate with the City Administrator with regard to a contract pursuant to the direction given by Council to prepare this contract and return it to the Mayor and Council for consideration at the next meeting.
Roll Call: Ayes: All. Nays: None. Motion passes 5 to 0

ADJOURN

Motion by Altringer, Second by Gisch, to adjourn the meeting at 7:26 P.M.
Roll Call: Ayes: All, Nays: None Motion passes 5 to 0

ATTEST:

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Rochelle Williams, City Clerk	Scott Mikkelsen, Mayor