

1. Agenda

Documents:

[112420 CC AGENDA2.PDF](#)

2. Meeting Materials

Documents:

[112420 CC PACKET2.PDF](#)

Grimes City Council Agenda

Grimes City Hall
101 NE Harvey Street
Grimes, Iowa 50111
Phone | 515.986.3036
www.grimesiowa.gov

Mayor | Scott Mikkelsen
City Council | Jill Altringer, Eric Johansen,
Andy Borcharding, David Gisch, Ryan Burger

Mission Statement

The mission of Grimes City Government is to provide excellent/exceptional city services and facilities in a financially responsible and community-friendly manner through a high performing city team that result in adding value to resident's lives.

Electronic Meeting as Provided Under Iowa Code, Chapter 21*

*Please note that this Grimes City Council Meeting will be an electronic meeting pursuant to Iowa Code Section 21.8 due to the national health emergency that makes it impossible or impractical for an in person meeting.

The public is welcome and encouraged to attend and participate in this meeting by either internet or phone as follows:

1. Internet- Meeting attendance may be obtained by “Join Zoom Meeting”. Simply enter the following internet address and ID:

Join Zoom Meeting

<https://zoom.us/j/92027571330?pwd=MFFqUi9HcEZXNGE4UFo2U2hvc3Jwdz09>

Meeting ID: 920 2757 1330

Passcode: 1234

2. By Phone:

One tap mobile

+13017158592,,95581681701# US (Germantown)

+13126266799,,95581681701# US (Chicago)

Dial by your location

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

Meeting ID: 955 8168 1701

3. Public Comment: If you would like to address the City Council during the Public Comment portion of the meeting, please contact the City Clerk by 4:30 p.m. on the date of the meeting by email at rwilliams@grimesiowa.gov with your name and address or by using the RAISE HAND feature by zoom. Participants must be recognized by the presiding officer and must state their full

name and address before addressing the City Council. If you are participating via phone, the raise and lower hand feature can be activated by using *9. After you are recognized, use *6 to unmute your audio. The Chat and Q&A functions will be turned off during the meeting. The Mayor will recognize you for 3 minutes of comment, and your microphone will be turned on.

4. Pursuant to §21.4(2) of the Code of Iowa (2019), the City has the right to amend this agenda up until 24 hours before the posted meeting time.
5. Hearing Assistance: If you are hearing impaired, Grimes will provide a sign language communicator on the internet Zoom meeting video presentation upon request. Please contact the Grimes City Clerk Rochelle Williams by email at rwilliams@grimesiowa.gov to request this service 24 hours in advance of the meeting.

For any additional assistance or questions in attending the meeting, please call 515-986-3036 Ext 1025 from 8 a.m. to 5 p.m., or contact the Grimes City Clerk Rochelle Williams by email at rwilliams@grimesiowa.gov.

Meetings will be recorded

AGENDA ITEMS FOR NOVEMBER 24, 2020 AT 5:30 PM AT GRIMES CITY HALL

1. Call to Order
Pledge of Allegiance
2. Roll Call
3. Approval of the Agenda
4. Approval of the Consent Agenda (**Discussion is not allowed unless the Mayor or a City Council Member ask for an item to be removed and placed under Council actions for consideration**)
 - A. Minutes from previous meeting
 - B. Dallas County Secondary Roads for Road Improvements on SW County Line Road Gravel Section Between SW 19th and SW 37th
 - C. Resolution 11-1420 Consent and Agreement for Improvements Lot 62 of Brentwood Estates – 2804 NE Cherry Court
 - D. Resolution 11-1520 Consent and Agreement for Improvements Heritage at Grimes Plat 6 Lot 15 – 2408 NE Little Beaver Drive
 - E. Annual Urban Renewal Report for Fiscal Year 2019-2020
 - F. Approval of Tax Increment Financing (TIF) Indebtedness Certification to County Auditor
 - G. Resolution 11-0920 Fiscal Year 2021 Transfer of Partial Library Funds
 - H. Resolution 11-1020 Approving Grant Agreement for Resource Enhancement Protection Grant Relating to the Acquisition of Land for Park Purposes
 - I. Stew Hanson Dodge City (2) 2021 Dodge Durango \$26,055.00 each
 - J. Professional Services Pay Requests:
 - a. Payment #3 to McClure Engineering for Water System Study \$21,445.00
 - b. Payment #13 to McClure Engineering for Reverse Osmosis Water Treatment Plant Phase 1 \$58,119.25
 - c. Payment #12 to McClure Engineering for 1.5 MG Elevated Storage Tower – Construction Phase \$7,030.50
 - d. Fox Engineering \$2,137.50 New Jordan Well

- e. Allender Butzke for Reverse Osmosis Water Treatment Plant \$4,756.00
- f. Foth Infrastructure and Environment LLC for James Street Corridor Study North 27th Street to SE 37th Street \$14,847.00
- g. Foth Infrastructure and Environment LLC for South James Street and SE 6th Street Intersection Improvements \$1,027.50
- K. Progress Payments:
 - a. Grosh Irrigation for New Jordan Well \$6,550.25
- L. Liberty Ready Mix \$10,540.00 North Sports Complex Sewer Extension
- M. Grimes Chamber and Economic Development \$18,798.07
- N. Resolution 11-1620 Approving Offer to Purchase Easement – Ballard Property
- O. Resolution 11-1720 Providing for the Transition of Taxes of Certain Property Annexed into the City of Grimes
- P. Finance Report for October 2020
- Q. Claims Report

PUBLIC FORUM

“People wishing to address the Council need to sign up on the sheet which has been provided on the table near the door. Each person will be allowed three minutes from the podium and may address no more than two issues per Grimes Rules of Procedure for Conduct of City Business – May 2005.”

PUBLIC AND COUNCIL AGENDA ITEMS

Council may consider and potentially act on the following Public Agenda items

- A. Resolution 11-1320 Consideration of Approval of Strategic Plan 2020/2021
- B. Resolution 11-1120 Approving the Final Plat for Heritage Commercial Plat 3
- C. Second Reading of Ordinance 745 Northwest Territory Lift Station Connection Fee District
- D. Second Reading of Ordinance 746 Northwest Territory Trunk Sewer Connection Fee Districts

COUNCIL DISCUSSIONS

- 1. Mayor’s Report
- 2. City Staff’s Report
- 3. Council Reports
- 4. Recess Open Session
- 5. Reconvene Open Session
- 6. Resolution 11-1220 providing for Closed Session ref 21.5 1 (i). To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation and that individual requests a closed session and closed Session ref 21.5 1 (c) To discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.
- 7. Rise from Closed Session
- 8. Reconvene Open Session
- 9. Open Session - cont.
- 10. Actions or comments from Close Session

ADJOURNMENT

CITY COUNCIL MEETING

Tuesday November 10, 2020

*Please note that this City Council Meeting was held as an electronic meeting pursuant to Iowa Code Section 21.8 due to the national health emergency that makes it impossible or impractical for an in-person meeting.

The regular meeting of the Grimes City Council was called to order by electronic meeting/Zoom and in-person on Tuesday November 10, 2020 at 5:32 P.M. Mayor Mikkelsen stated the meeting was being held electronically as provided under Iowa Code, Chapter 21.8 due to the national health emergency that makes it impossible or impractical for an in-person meeting. The Pledge of Allegiance was led by Mayor Mikkelsen.

Roll Call: Present: Mayor Scott Mikkelsen, David Gisch, Andrew Borcharding, Ryan Burger, Eric Johansen, Jill Altringer

AGENDA ITEMS

Approval of the Agenda

Mayor Mikkelsen asked for approval of the agenda.

Moved by Altringer, Second by Johansen, to approve the agenda

Roll Call: Ayes: All. Nays: None. Motion passes: 5 to 0.

CONSENT AGENDA

A. Minutes from previous meeting, B. O'Halloran International Plow Truck with Equipment from Hawkeye Truck - \$213,118.00 C. Wulfkuehle for lime removal from lagoon \$98,265.00 D. Professional Services: a. Amendment No. 2 to the Agreement for Engineering Services for Reverse Osmosis Water Treatment Plant – Phase 1 between McClure Engineering Company and the City of Grimes E. Pay Request for Professional Services: a. Pay Request #6 to Veenstra & Kimm, Inc for the Northwest Territory Lift Station and Forced Main Project \$7,088.00 b. Pay Request #23 to Veenstra & Kimm, Inc for WRA Connection \$28,597.90 c. Pay Request #3 to Veenstra & Kimm, Inc for the Connection Fee District Ordinances \$620.00 d. Pay Request #1 to Snyder & Associates, Inc for the 2020 Signal Network Communication ICAAP Application \$6,000.00 e. Pay Request #13 to Bolton & Menk, Inc for the SW County Line Road Improvements Construction Services \$31,394.00 f. Pay Request #10 to Bolton & Menk, Inc for the Highway 44 and SW County Line Road Intersection Improvements \$1,022.50 g. Pay Request #12 to Bolton & Menk, Inc for Hope Commercial Plat 1 Public Improvements Construction Services \$16,380.00 h. Allender Butzke Engineers Inc for Special Inspection Grimes Reverse Osmosis WTP \$992.45 i. Whitfield and Eddy Law \$23,222.50 j. Pay Request #1 to HR Green Inc for Pavement Management Study \$5,950.50 k. Pay Request #8 to Civil Design Advantage for Concept Planning WRA Sanitary Sewer Connection \$2,220.25 l. Pay Applications: a. Pay Application #11 to Shank Constructors, Inc for the Reverse Osmosis Water Treatment Plant – Phase 1 \$1,080.758.00 b. Pay Application #14 to CB&I for New 1.5 MG Elevated Water Storage Tank \$100,493.61 G. Resolution 11-0320 Approving Payment of Retainage for Little Beaver & Prairie Creek Channel Improvements – Schildberg Construction \$30,749.61 and First Bank of Lynnvile \$8,989.23 H. City of West Des Moines – Metro Home Improvement Program Annual City Contribution \$27,969.00 I. Commercial Appraisers of Iowa, Inc for WRA Trunk Sewer Extension Project Appraisals -7 appraisals at \$2,500/appraisal \$17,500.00 J. Resolution 11-0520 Approving Consent and Agreement for Improvements Within Overland Flowage Easement for Brentwood Estates Lot 67 – 2912 NE Cherry Court K. Resolution 11-0620 Approving Consent and Agreement for Improvements Within Overland Flowage Easement for

Beaverbrooke West Plat Eight Lot 92 – 1704 NW Sunset Lane L. Resolution 11-0820 Approving Consent and Agreement for Improvements Within Overland Flowage Easement for Heritage at Grimes Plat 6 Lot 3 – 2200 NE Little Beaver Drive M. GWorks Annual License and Product Support Agreement Fee for SimpleCity Financial Accounting 01/01/2021 and ending 12/31/2021 \$11,796.40 N. Resolution 11-0720 Accepting Public Improvements for Destination Ridge Plat 6 O. Resolution 11-0420 Service Contract to Clean the Grimes Community Complex by Reliable Maintenance Company P. Claims Report \$1,948,676.87
Moved by Altringer, Second by Gisch, to approve the Consent Agenda.
Roll Call: Ayes: All. Nays: None. Motion passes: 5 to 0.

PUBLIC FORUM-

“People wishing to address the Council need to sign up on the sheet which has been provided on the table near the door. Each person will be allowed three minutes from the podium and may address no more than two issues per Grimes Rules of Procedure for Conduct of City Business – May 2005.”

No one addressed the Council.

PUBLIC AND COUNCIL AGENDA ITEMS

Council may consider and potentially act on the following Public Agenda items

A. Presentation: Greg Edwards President and CEO of Catch Des Moines

Greg Edwards, President and CEO of Catch Des Moines congratulated the City on the recent hire of Park and Recreation Director Brian Becker and on the new sports plex. Edwards updated the Council on the status to date of the impact of COVID on the tourism industry.

B. Northwest Territory Lift Station Connection Fee District Ordinance

Development Services Director Alex Pfaltzgraff provided an overview of the proposed connection fee for a sanitary sewer lift station and trunk sewer connection. Pfaltzgraff stated that as a result of this project, in addition to the Willow Hills development, an additional 575 acres would now have sanitary sewer. Pfaltzgraff said the total project is estimated at about 1.3 million dollars, and after the City share for this project, would have a connection fee of \$1,513 per acre. Pfaltzgraff said that property owners impacted have all been contacted and he had not received any written correspondence concerning the proposed Ordinance.

a. Public Hearing Northwest Territory Lift Station Connection Fee District Ordinance

Mayor Mikkelsen opened the Public Hearing at 5:52 p.m. being no public written or oral comment, the Public Hearing was closed at 5:52 p.m.

b. First Reading of Ordinance 745 Northwest Territory Lift Station Connection Fee District.

Motion by Borcharding, Second by Johansen, to approve the First Reading of Ordinance 745 Northwest Territory Lift Station Connection Fee District.

Roll Call: Ayes: All. Nays: None. Motion passes 5 to 0

C. Northwest Territory Trunk Sewer Connection Fee District

Pfaltzgraff stated that this is a related project in conjunction with the previously discussed lift station. Pfaltzgraff noted that the service area was considerably smaller and the City would not be covering a

portion of the fee. Pfaltzgraff said the cost for this project would come in at \$476,160 with a service area of 195 acres, resulting in a connection fee of \$2,442 per acre.

a. Public Hearing on the Northwest Territory Trunk Sewer Connection Fee District

Mayor Mikkelsen opened the Public Hearing at 5:55 p.m. being no public written or oral comment, the Public Hearing was closed at 5:55 p.m.

b. First Reading of Ordinance 746 Northwest Territory Trunk Sewer Connection Fee District

Motion by Gisch, Second by Altringer, to approve the First Reading of Ordinance 746 Northwest Territory Trunk Sewer Connection Fee District.

Roll Call: Ayes: All. Nays: None. Motion passes 5 to 0

D. Urban Renewal Area

City Administrator Jake Anderson explained that one of the Strategic Planning priorities was the development of an Urban Renewal Administration Program. Anderson said staff has consulted with our Bond Council on the general framework on the program, and are suggesting approval of the program. Anderson said this program will allow certain economic development related general funds expenditures to be reimbursed with interest from urban renewal funds (TIF). Anderson stated that the City will certify these expenditures annually as debt within the urban renewal area. For the upcoming year, the City has evaluated its economic development related expenditures and is recommending a total of \$415,090 be certified.

a. Public Hearing on Proposed Amendment to the Grimes Urban Renewal Area

Mayor Mikkelsen opened the Public Hearing at 5:58p.m. Being no public written or oral comment, the Public Hearing was closed at 5:58 p.m.

b. Resolution 11-0120 to Approve Urban Renewal Plan Amendment for the Grimes Urban Renewal Area

Motion by Gisch, Second by Borcharding to approve Resolution 11-0120 to Approve Urban Renewal Plan Amendment for the Grimes Urban Renewal Area.

Roll Call: Ayes: All. Nays: None. Motion passes 5 to 0

c. Resolution 11-0220 Authorizing Internal Advance for Funding of Urban Renewal Administrative Support Program

Motion by Gisch, Second by Burger to Approve Resolution 11-0220 Authorizing Internal Advance for Funding of Urban Renewal Administrative Support Program.

Roll Call: Ayes: All. Nays: None. Motion passes 5 to 0

PUBLIC FORUM – None

1. Mayor's Report- None

2. City Staff's Report – City Administrator Jake Anderson said that following the next Council meeting, there would be a work shop to review the proposed CIP, discussion of the DART program as well as his annual review. Anderson also noted that the City offices would be closed Wednesday November 11th for observance of Veterans Day.

3. Council Reports-

Council Member Gisch asked how the calls for service were being affected by COVID. Chief Clark responded that the numbers have definitely increased. Chief Clark said the hospitalizations are currently projected to be three to four times what they were in May at the peak of the initial outbreak. He added that they strongly encouraged social distancing and frequent hand washings as well as being vigilant. Council Member Altringer stated for the DART workshop she intended to review the Grimes ridership numbers as well as the funding formulas for the program. She also wished to discuss the DART pilot program and the status of the Ankeny study.

ADJOURN

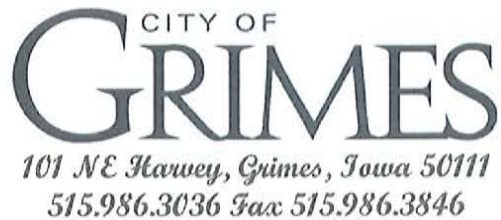
Motion by Altringer, Second by Gisch to adjourn the meeting at 6:09 pm.

Roll Call: Ayes: All, Nays: None Motion passes 5 to 0

ATTEST:

Rochelle Williams, City Clerk

Scott Mikkelsen, Mayor



AGENDA MEMO

Item No. X
For Meeting of

AGENDA HEADING: Dallas County Secondary

SYNOPSIS: Due mainly to heavy Construction traffic and poor drainage County Line Road from 37th to 19th was in very poor shape and the grade needed to be built back up again. At the request of the City of Grimes Dallas County Secondary Roads regraded the road, added a modified sub-base and topped it off with ½ inch road stone. Total bill was \$24,812.11. Dallas County was responsible for 25% of the total cost, City of Urbandale 25% and the City of Grimes 50% which equates to \$12,406.05.

FISCAL IMPACT: \$12,406.05

N/APREVIOUS COUNCIL ACTION(S):

STAFF/COMMITTEE RECOMMENDATION: Staff recommends payment to the Dallas County Secondary Roads Department in the amount of \$12,406.05.

P.O. No. _____

28463 ✓

CITY OF GRIMES

101 N. Harvey, Grimes, IA 50111 phone: 515-986-3036 fax: 515-986-3846

PURCHASE REQUEST/PURCHASE ORDER

Source/Supplier Dallas County Engineer / Dallas County Treasurer
Name Dallas County Secondary Roads
Address 415 River Street
Adel, Ia 50003
Phone Number/Fax Number _____

ITEMS	QTY	UNIT PRICE	TOTAL
<u>1600C</u>			<u>12,406.05</u>

PURCHASE JUSTIFICATION: Road Improvements on SW County Line Rd -
Gravel section between SW 19th & SW 37th

DEPARTMENT: RUT- Street Maintenance

LINE ITEM: 110-210-6417

BEGINNING BUDGET BALANCE: _____

ENDING BUDGET BALANCE: _____

PURCHASE REQUESTED BY: _____ DATE: 11/3/20

PURCHASE ORDER APPROVAL AND ASSIGNMENT

Jake Anderson
City Administrator

11-3-20
Date

11-10-20
Council Approval date: (if over \$5,000)

☐ Purchaser's Copy

☐ Vendor's Copy

☐ File Copy

Preparer Information: Alex Pfaltzgraff, 101 NE Harvey St, Grimes, Iowa 50111 Phone (515) 986-3036
Taxpayer Information: City of Grimes 505 NE Harvey Street, Grimes, IA 50111 (515) 986-3036
Return to: Rochelle Williams, City Clerk, City of Grimes, 101 NE Harvey St, Grimes, Iowa 50111

CONSENT AND AGREEMENT FOR IMPROVEMENTS

This CONSENT AND AGREEMENT FOR IMPROVEMENTS ("Agreement") is entered into by and between Frampton Homes, Inc. (collectively, the "Property Owners") and the City of Grimes, Iowa, a municipal corporation (hereinafter called "City"):

1. **PROPERTY DESCRIPTION.** Property Owners own that property legally described as:

Lot 62 of Brentwood Estates (2804 NE Cherry Court), an Official Plat, now included in and forming a part of the City of Grimes, Polk County, Iowa ("Property").
2. **EXISTING EASEMENT.** The Property Owner or Property Owner's predecessor in title, granted that certain overland flowage easement, dated May 8, 2018 recorded on June 20, 2018 in Book 16970, Page 562, in the real property records of Polk County, Iowa (the "Easement") to the City, which prohibited the erection of any fence or other structure within the easement areas described therein (the "Easement Area") without the prior written consent of the City.
3. **IMPROVEMENTS.** The Property Owners desire to install a fence on the Property, the exact nature and scope of which is described on Exhibit A, attached hereto and incorporated herein (the "Improvement"), which encroaches into the Easement Area, and the City has agreed to consent to the installation of the Improvement within the Easement Area, subject to the conditions set forth in this Agreement.
4. **CITY CONSENT TO INSTALLATION OF IMPROVEMENTS.** The City hereby consents to the installation of the Improvement as described herein within the Easement Area, provided that the Property Owners install and maintain the Improvement such that the Improvement does not impede the use and enjoyment of the Easement Area by the City as outlined in the Easement. Notwithstanding the foregoing, the Property shall

obtain all necessary licenses and approvals for the installation of the Improvement pursuant to City Ordinances.

5. MAINTENANCE AND LIABILITY. The Property Owners acknowledge and agree that in the event that the City exercises its rights under the Easement, including the rights to construct, reconstruct, repair, replace, enlarge, inspect and maintain the Improvement, the City's duty of restoration for the Easement Area shall be limited to grading and one seeding grass. In no event shall the City shall be responsible for any reconstruction, replacement, repair or maintenance of the fence or any improvements or structure located within the Easement Area, as the result of any activity, including, but not limited to, damage or destruction of the Property Owners' improvement by the City, City Employees, or City Contractors in connection with work in the Easement Area. Except as a result of the gross negligence or intentional misconduct of the City or City Employees, the Property Owners shall indemnify, defend and hold harmless the City from and against any loss or damage to the Property or liability from any claim by the Property Owners or any third party by reason of the construction, installation, use or maintenance of the Improvements.
6. NO OTHER CHANGE. Except as amended herein, each and every term, condition, warranty and provision of the Easement shall remain in full force and effect, and such are hereby ratified, confirmed and approved by the parties hereto.
7. TERMINATION. If the Improvement is destroyed or removed and not replaced with an identical structure to the one defined by Exhibit A within three months, or if the Improvement is replaced with a different structure which is not authorized by the City, this Agreement shall automatically terminate, and the City may file notice of the termination in the records of the Office of the County Recorder. Failure by the City to file such notice shall not be interpreted as approval or further consent by the City, and shall not impact the validity of the termination.
8. RUNS WITH THE LAND. This Agreement shall be deemed to run with the land and shall be binding on the Property Owners and on the Property Owners' heirs, successors and assigns.
9. APPROVAL BY CITY COUNCIL. This Agreement shall not be binding until it has received the final approval and acceptance by the City Council by Resolution which approval and acceptance shall be noted on this Agreement by the City Clerk.

The Property Owners do HEREBY COVENANT with the City that (i) the Property Owners hold said real estate described in this Agreement by title in fee simple; (ii) that the Property Owners have good and lawful authority to convey the same; and (iii) the Property Owners covenant to WARRANT AND DEFEND the said premises against the claims of all persons whomsoever.

Words and phrases herein, including acknowledgment hereof, shall be construed as in the singular or plural number, and as masculine or feminine gender, according to the context.

CITY OF GRIMES

By: _____
Scott Mikkelsen, Mayor

Attest:

Rochelle Williams
City Clerk

STATE OF IOWA)
) SS
COUNTY OF POLK)

On this ____ day of _____, 20__, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Scott Mikkelsen and Rochelle Williams, to me personally known, and, who, being by me duly sworn, did say that they are the Mayor and the City Clerk, respectively, of the City of Grimes, Iowa; that the seal affixed to the foregoing instrument is the corporate seal of the corporation, and that the instrument was signed and sealed on behalf of the corporation, by authority of its City Council, as contained in Resolution No. _____ adopted by the City Council, under Roll Call of the City Council on the ____ day of _____, 20__, and that Scott Mikkelsen and Rochelle Williams acknowledged the execution of the instrument to be their voluntary act and deed and the voluntary act and deed of the corporation, by it voluntarily executed.

Notary Public in and for the
State of Iowa

My Commission expires _____

Signed this 9th day of November, 2020

PROPERTY OWNERS

Danielle Frampton
Frampton Homes, Inc.

Danielle Frampton
Name

Owner
Title

STATE OF IOWA)
) SS
COUNTY OF Dallas)

On this 9th day of November, 2020, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Danielle Frampton, to me known to be the identical person named in and who executed the foregoing instrument, and acknowledged that these persons executed the instrument as the voluntary acts of the persons.

Janelle Valadez
Notary Public in and for the
State of Iowa

My Commission expires 9/15/22





*101 NE Hawley, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846*

AGENDA MEMO

For Meeting of November 24, 2020

AGENDA HEADING: Resolution Approving Consent and Agreement for Improvements within overland flowage easement for Heritage at Grimes Plat 6 Lot 15.

SYNOPSIS: The owner of 2408 NE Little Beaver Drive has requested approval to install a fence within the overland flowage easement on the subject property. The installation of the fence has been reviewed by city staff and it has been determined that the installation will not affect the city's ability to maintain the overland flowage easement.

FISCAL IMPACT:

N/A

PREVIOUS COUNCIL ACTION(S):

Approve overland flowage easement for Heritage at Grimes Plat 6

BOARD/COMMISSION ACTION(S):

N/A

STAFF/COMMITTEE RECOMMENDATION:

Staff recommends approval of the Resolution Approving Consent and Agreement for Improvements within overland flowage easement for Heritage at Grimes Plat 6 Lot 15.

RESOLUTION NO. _____

RESOLUTION APPROVING
CONSENT AND AGREEMENT FOR IMPROVEMENTS WITHIN OVERLAND FLOWAGE
EASEMENT FOR
LOT 15 IN HERITAGE AT GRIMES PLAT 6
2408 NE LITTLE BEAVER DRIVE

WHEREAS, the owners of Lot 15 in Heritage at Grimes Plat 6 in the City of Grimes, Iowa (the "Property") have submitted to the City of Grimes a Consent and Agreement for Improvements within overland flowage easement to permit the installation of a fence within the easement area on the Property; and

WHEREAS, City desires to accept the Consent and Agreement for Improvements within overland flowage easement.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRIMES, IOWA:

That the Consent and Agreement for Improvements within overland flowage easement ("Consent and Agreement") regarding Lot 15, Heritage at Grimes Plat 6, is hereby accepted and approved by the City Council of the City of Grimes, that the Mayor is hereby authorized to execute such Consent and Agreement on behalf of the City, and the City Clerk to attest to his signature, and that the City Clerk is hereby authorized and directed to file the Consent and Agreement with the Polk County Recorder.

PASSED AND APPROVED this ____ day of _____, 20__.

By: _____
Scott Mikkelsen, Mayor

ATTEST:

Rochelle Williams, City Clerk

EXHIBIT A

EASEMENT AREA

A 6' decorative metal fence has been proposed to be constructed in an overland flowage easement on Lot 15 of Heritage at Grimes Plat 6 (2408 NE Little Beaver Drive) in accordance to permit number FN-20-06926.

Preparer Information: Alex Pfaltzgraff, 101 NE Harvey St, Grimes, Iowa 50111 Phone (515) 986-3036
Taxpayer Information: City of Grimes 505 NE Harvey Street, Grimes, IA 50111 (515) 986-3036
Return to: Rochelle Williams, City Clerk, City of Grimes, 101 NE Harvey St, Grimes, Iowa 50111

CONSENT AND AGREEMENT FOR IMPROVEMENTS

This CONSENT AND AGREEMENT FOR IMPROVEMENTS ("Agreement") is entered into by and between Seung Min Yun and Ha Bich Le Pham (collectively, the "Property Owners") and the City of Grimes, Iowa, a municipal corporation (hereinafter called "City"):

1. **PROPERTY DESCRIPTION.** Property Owners own that property legally described as:

Lot 15 of Heritage at Grimes Plat 6 (2408 NE Little Beaver Drive), an Official Plat, now included in and forming a part of the City of Grimes, Polk County, Iowa ("Property").
2. **EXISTING EASEMENT.** The Property Owner or Property Owner's predecessor in title, granted that certain overland flowage easement, dated October 10, 2017, recorded on November 17, 2017, in Book 16729, Page 16, in the real property records of Polk County, Iowa (the "Easement") to the City, which prohibited the erection of any fence or other structure within the easement areas described therein (the "Easement Area") without the prior written consent of the City.
3. **IMPROVEMENTS.** The Property Owners desire to install a fence on the Property, the exact nature and scope of which is described on Exhibit A, attached hereto and incorporated herein (the "Improvement"), which encroaches into the Easement Area, and the City has agreed to consent to the installation of the Improvement within the Easement Area, subject to the conditions set forth in this Agreement.
4. **CITY CONSENT TO INSTALLATION OF IMPROVEMENTS.** The City hereby consents to the installation of the Improvement as described herein within the Easement Area, provided that the Property Owners install and maintain the Improvement such that the Improvement does not impede the use and enjoyment of the Easement Area by the City as outlined in the Easement. Notwithstanding the foregoing, the Property shall

obtain all necessary licenses and approvals for the installation of the Improvement pursuant to City Ordinances.

5. MAINTENANCE AND LIABILITY. The Property Owners acknowledge and agree that in the event that the City exercises its rights under the Easement, including the rights to construct, reconstruct, repair, replace, enlarge, inspect and maintain the Improvement, the City's duty of restoration for the Easement Area shall be limited to grading and one seeding grass. In no event shall the City shall be responsible for any reconstruction, replacement, repair or maintenance of the fence or any improvements or structure located within the Easement Area, as the result of any activity, including, but not limited to, damage or destruction of the Property Owners' improvement by the City, City Employees, or City Contractors in connection with work in the Easement Area. Except as a result of the gross negligence or intentional misconduct of the City or City Employees, the Property Owners shall indemnify, defend and hold harmless the City from and against any loss or damage to the Property or liability from any claim by the Property Owners or any third party by reason of the construction, installation, use or maintenance of the Improvements.
6. NO OTHER CHANGE. Except as amended herein, each and every term, condition, warranty and provision of the Easement shall remain in full force and effect, and such are hereby ratified, confirmed and approved by the parties hereto.
7. TERMINATION. If the Improvement is destroyed or removed and not replaced with an identical structure to the one defined by Exhibit A within three months, or if the Improvement is replaced with a different structure which is not authorized by the City, this Agreement shall automatically terminate, and the City may file notice of the termination in the records of the Office of the County Recorder. Failure by the City to file such notice shall not be interpreted as approval or further consent by the City, and shall not impact the validity of the termination.
8. RUNS WITH THE LAND. This Agreement shall be deemed to run with the land and shall be binding on the Property Owners and on the Property Owners' heirs, successors and assigns.
9. APPROVAL BY CITY COUNCIL. This Agreement shall not be binding until it has received the final approval and acceptance by the City Council by Resolution which approval and acceptance shall be noted on this Agreement by the City Clerk.

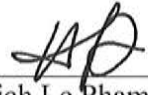
The Property Owners do HEREBY COVENANT with the City that (i) the Property Owners hold said real estate described in this Agreement by title in fee simple; (ii) that the Property Owners have good and lawful authority to convey the same; and (iii) the Property Owners covenant to WARRANT AND DEFEND the said premises against the claims of all persons whomsoever.

Words and phrases herein, including acknowledgment hereof, shall be construed as in the singular or plural number, and as masculine or feminine gender, according to the context.

Signed this 10 day of November, 2020

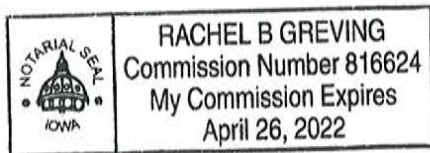
PROPERTY OWNERS


Seung Min Yun


Ha Bich Le Pham

STATE OF IOWA)
COUNTY OF Polk) SS

On this 10 day of November, 2020, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Seung Min Yun, to me known to be the identical person named in and who executed the foregoing instrument, and acknowledged that the person executed the instrument as the voluntary act of the person.

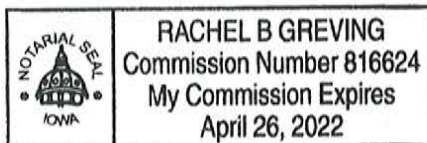



Notary Public in and for the
State of Iowa

My Commission expires Apr. 26, 2022

STATE OF IOWA)
COUNTY OF Polk) SS

On this 10 day of November, 2020, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Ha Bich Le Pham, to me known to be the identical person named in and who executed the foregoing instrument, and acknowledged that these persons executed the instrument as the voluntary acts of the persons.




Notary Public in and for the
State of Iowa

My Commission expires Apr. 26, 2020

Annual Urban Renewal Report, Fiscal Year 2019 - 2020

Levy Authority Summary

Local Government Name: GRIMES
Local Government Number: 77G719

Active Urban Renewal Areas	U.R. #	# of Tif Taxing Districts
GRIMES URBAN RENEWAL	77044	17

TIF Debt Outstanding: 46,676,245

TIF Sp. Rev. Fund Cash Balance as of 07-01-2019:		Amount of 07-01-2019 Cash Balance Restricted for LMI
	1,900,658	0
TIF Revenue:	0	
TIF Sp. Revenue Fund Interest:	0	
Property Tax Replacement Claims	2,006,199	
Asset Sales & Loan Repayments:	0	
Total Revenue:	2,006,199	
Rebate Expenditures:	1,352,601	
Non-Rebate Expenditures:	1,554,892	
Returned to County Treasurer:	0	
Total Expenditures:	2,907,493	

TIF Sp. Rev. Fund Cash Balance as of 06-30-2020:		Amount of 06-30-2020 Cash Balance Restricted for LMI
	999,364	0

Year-End Outstanding TIF
Obligations, Net of TIF Special
Revenue Fund Balance: 42,769,388

Urban Renewal Area Data Collection

Local Government Name: GRIMES (77G719)
 Urban Renewal Area: GRIMES URBAN RENEWAL
 UR Area Number: 77044

UR Area Creation Date: 05/1987

The goal is to stimulate, through public involvement and commitment, private investments in commercial and industrial development and the creation of a sound economic base as the foundation of future growth and development.

UR Area Purpose:

Tax Districts within this Urban Renewal Area

	Base No.	Increment No.	Increment Value Used
GRIMES CITY/DC-GRIMES SCH/92 AMD TIF INCR	770181	770182	4,099,046
GRIMES CITY AG/DC-GRIMES SCH/92 AMD TIF INCR	770183	770184	0
GRIMES CITY/JOHNSTON SCH/17 ORD 687 AMD TIF INCR	770185	770186	0
GRIMES CITY AG/JOHNSTON SCH/17 ORD 687 AMD TIF INCR	770187	770188	0
GRIMES CITY/DC-GRIMES SCH/17 ORD 690 AMD TIF INCR	770239	770240	17,218,854
GRIMES CITY AG/DC-GRIMES SCH/17 ORD 690 AMD TIF INCR	770241	770242	0
GRIMES CITY/JOHNSTON SCH/17 ORD 690 AMD TIF INCR	770243	770244	3,817,597
GRIMES CITY AG/JOHNSTON SCH/17 ORD 690 AMD TIF INCR	770245	770246	0
GRIMES CITY/DC-GRIMES SCH/87 & 90 TIF INCR	770261	770263	24,888,191
GRIMES CITY/JOHNSTON SCH/87 & 90 TIF INCR	770353	770265	1,844,079
GRIMES CITY AG/DC-GRIMES SCH/87 & 90 TIF INCR	770262	770516	0
GRIMES CITY AG/JOHNSTON SCH/87 & 90 TIF INCR	770264	770517	0
GRIMES CITY/URB SCH/DC-G SCH DBT/87 & 90 TIF INCR	770570	770571	57,409
GRIMES CITY AG/URB SCH/DC-G SCH DBT/87 & 90 TIF INCR	770569	770598	0
GRIMES CITY/JOHNSTON SCH/03 AMD TIF INCR	770645	770646	11,399,318
GRIMES CITY AG/JOHNSTON SCH/03 AMD TIF INCR	770644	770653	0
GRIMES CITY/JOHNSTON SCH/18 ORD 712 NOV ADDITION AMD TIF INCR	770925	770926	48,031

Urban Renewal Area Value by Class - 1/1/2018 for FY 2020

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	4,366,170	958,222,190	283,256,320	45,183,790	0	-648,200	1,321,327,800	0	1,321,327,800
Taxable	2,450,837	545,400,917	254,930,688	40,665,411	0	-648,200	866,010,302	0	866,010,302
Homestead Credits									2,957

TIF Sp. Rev. Fund Cash Balance as of 07-01-2019:

1,900,658

0

Amount of 07-01-2019 Cash Balance Restricted for LMI

TIF Revenue: 0
 TIF Sp. Revenue Fund Interest: 0
 Property Tax Replacement Claims: 2,006,199
 Asset Sales & Loan Repayments: 0
Total Revenue: 2,006,199

Rebate Expenditures: 1,352,601

Non-Rebate Expenditures:	1,554,892
Returned to County Treasurer:	0
Total Expenditures:	2,907,493

TIF Sp. Rev. Fund Cash Balance as of 06-30-2020:	999,364	0	Amount of 06-30-2020 Cash Balance Restricted for LMI
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Projects For GRIMES URBAN RENEWAL

2007 Bond issue

Description:	Water, sewer and road construction for new development
Classification:	Roads, Bridges & Utilities
Physically Complete:	Yes
Payments Complete:	No

Sports Complex construction

Description:	North Sports Complex construction for tourism Recreational facilities (lake development, parks, ball fields, trails)
Classification:	
Physically Complete:	Yes
Payments Complete:	No

Hunter Farms Agreement

Description:	Rebate conditional on development
Classification:	Industrial/manufacturing property
Physically Complete:	No
Payments Complete:	No

Park Systems Infrastructure

Description:	Improvements to existing Sports Complex Recreational facilities (lake development, parks, ball fields, trails)
Classification:	
Physically Complete:	Yes
Payments Complete:	No

Grimes Community Complex

Description:	Bldg Improvements
Classification:	Municipal and other publicly-owned or leased buildings
Physically Complete:	Yes
Payments Complete:	No

Park Systems Trail Construction

Description:	Linked trail system with Johnston Recreational facilities (lake development, parks, ball fields, trails)
Classification:	
Physically Complete:	Yes
Payments Complete:	No

James Street Improvements

Description:	Improvements to Major collector
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Classification:	Roads, Bridges & Utilities
Physically Complete:	Yes
Payments Complete:	No

Hwy 44 Construction

Description:	Improvements, signals and lane widening to Hwy 44
Classification:	Roads, Bridges & Utilities
Physically Complete:	Yes
Payments Complete:	No

GD Development Agreement

Description:	Redevelopment of building on SE Main Street
Classification:	Commercial - retail
Physically Complete:	Yes
Payments Complete:	No

CRC Development Agreement

Description:	New construction development
Classification:	Roads, Bridges & Utilities
Physically Complete:	Yes
Payments Complete:	No

ServPro Development Agreement

Description:	New Construction Development
Classification:	Commercial - retail
Physically Complete:	Yes
Payments Complete:	No

Hubbell Rebate Agreement

Description:	New Construction
Classification:	Commercial - warehouses and distribution facilities
Physically Complete:	Yes
Payments Complete:	No

2012 Bond Issue

Description:	SE Main Street and Road Improvement
Classification:	Roads, Bridges & Utilities
Physically Complete:	Yes
Payments Complete:	No

2014 Hubbell rebate

Description:	warehouse rebates
Classification:	Industrial/manufacturing property
Physically Complete:	Yes
Payments Complete:	No

2014 TNC rebate

Description:	reconstruction of commerical building
Classification:	Commercial - retail
Physically Complete:	Yes
Payments Complete:	No

2015 Bond Issue

Description:	North Sports Complex and NE James, NE Main and BB Boulevard
Classification:	Roads, Bridges & Utilities
Physically Complete:	Yes
Payments Complete:	No

2015 Prairie Business Park rebate

Description:	New Construction
Classification:	Commercial - warehouses and distribution facilities
Physically Complete:	Yes
Payments Complete:	No

2015 Hubbell Rebate

Description:	New construction
Classification:	Commercial - warehouses and distribution facilities
Physically Complete:	Yes
Payments Complete:	No

2016 Shade Tree Auto Rebate

Description:	New construction of an existing business in Grimes
Classification:	Commercial - retail
Physically Complete:	Yes
Payments Complete:	No

2016 Total Family Eye Care

Description:	New construction of an existing business in Grimes
Classification:	Commercial - retail
Physically Complete:	Yes
Payments Complete:	No

2016 Heritage - BB Boulevard

Description:	New Construction of a Major Collector
Classification:	Roads, Bridges & Utilities
Physically Complete:	Yes
Payments Complete:	No

2016 RO System

New Water Treatment System to provide better quality

Description:	water
Classification:	Water treatment plants, waste treatment plants & lagoons
Physically Complete:	Yes
Payments Complete:	No

2017 Hy-Vee Rebate

Description:	New Construction
Classification:	Commercial - warehouses and distribution facilities
Physically Complete:	Yes
Payments Complete:	No

2017 C2P2 rebate

Description:	New Construction
Classification:	Commercial - warehouses and distribution facilities
Physically Complete:	Yes
Payments Complete:	No

2017 Daimler Trucks

Description:	New Construction
Classification:	Commercial - warehouses and distribution facilities
Physically Complete:	Yes
Payments Complete:	No

2013 Premier Concrete

Description:	Redevelop. Hawkeye Comm Site Hwy 141
Classification:	Commercial - retail
Physically Complete:	Yes
Payments Complete:	No

2013 Bond Ref 2003

Description:	Road construction
Classification:	Roads, Bridges & Utilities
Physically Complete:	Yes
Payments Complete:	No

2018A Bond Issue

Description:	Infrastructure, Roads, Ambulance
Classification:	Roads, Bridges & Utilities
Physically Complete:	Yes
Payments Complete:	No

2018 Grimes Ind Park #5 Hubbell

Description:	New Construction
Classification:	Commercial - warehouses and distribution facilities
Physically Complete:	Yes
Payments Complete:	No

2018 Thieleke Trust

Description:	New Construction
Classification:	Commercial - retail
Physically Complete:	No
Payments Complete:	No

2018 PMR Realty Group (R & R)

Description:	New Construction
Classification:	Commercial - warehouses and distribution facilities
Physically Complete:	No
Payments Complete:	No

2018 Destination Market (Menards)

Description:	New Construction
Classification:	Commercial - retail
Physically Complete:	No
Payments Complete:	No

2017 Street/Trail/Infrastructure/Amb

Description:	Street/Trail/Infrastructure
Classification:	Roads, Bridges & Utilities
Physically Complete:	Yes
Payments Complete:	No

2019A Bond Issue

Description:	Roads, Utilities, Storm water mitigation
Classification:	Roads, Bridges & Utilities
Physically Complete:	No
Payments Complete:	No

2018 Hy-Vee #2 Rebate

Description:	New Construction
Classification:	Commercial - retail
Physically Complete:	No
Payments Complete:	No

2018 Iowa Stone Rebate

Description:	New Construction
Classification:	Commercial - retail
Physically Complete:	Yes
Payments Complete:	No

2018 Hope K Farm Rebate

Description:	New Construction
Classification:	Roads, Bridges & Utilities

Physically Complete:	No
Payments Complete:	No

2020A Bond Issue

Description:	Roads, Utilities, Equipment, Land, Infrs.
Classification:	Roads, Bridges & Utilities
Physically Complete:	No
Payments Complete:	No

Anderson Four LLC Rebate

Description:	New Construction
Classification:	Commercial - office properties
Physically Complete:	No
Payments Complete:	No

Golden Rule Rebate

Description:	New Construction
Classification:	Commercial - warehouses and distribution facilities
Physically Complete:	No
Payments Complete:	No

Debts/Obligations For GRIMES URBAN RENEWAL

Hunter Farms Agreement

Debt/Obligation Type:	Rebates
Principal:	0
Interest:	0
Total:	0
Annual Appropriation?:	Yes
Date Incurred:	12/23/2003
FY of Last Payment:	2020

Premiere Concrete Agreement

Debt/Obligation Type:	Rebates
Principal:	21,606
Interest:	0
Total:	21,606
Annual Appropriation?:	Yes
Date Incurred:	06/25/2013
FY of Last Payment:	2020

Hubbell Development Agreement

Debt/Obligation Type:	Rebates
Principal:	43,573
Interest:	0
Total:	43,573
Annual Appropriation?:	Yes
Date Incurred:	10/09/2012
FY of Last Payment:	2023

2012 Bond Issue

Debt/Obligation Type:	Gen. Obligation Bonds/Notes
Principal:	0
Interest:	0
Total:	0
Annual Appropriation?:	No
Date Incurred:	12/03/2012
FY of Last Payment:	2032

2014 Hubbell

Debt/Obligation Type:	Rebates
Principal:	203,436
Interest:	0
Total:	203,436
Annual Appropriation?:	Yes
Date Incurred:	01/14/2014
FY of Last Payment:	2024

2014 TNC

Debt/Obligation Type:	Rebates
Principal:	4,167
Interest:	0
Total:	4,167
Annual Appropriation?:	Yes
Date Incurred:	01/14/2014
FY of Last Payment:	2024

2015 Bond Issue

Debt/Obligation Type:	Gen. Obligation Bonds/Notes
Principal:	0
Interest:	0
Total:	0
Annual Appropriation?:	No
Date Incurred:	04/14/2015
FY of Last Payment:	2035

2015 Prairie Business Park

Debt/Obligation Type:	Rebates
Principal:	1,830,234
Interest:	0
Total:	1,830,234
Annual Appropriation?:	Yes
Date Incurred:	04/14/2015
FY of Last Payment:	2025

2015 Hubbell

Debt/Obligation Type:	Rebates
Principal:	457,920
Interest:	0
Total:	457,920
Annual Appropriation?:	Yes
Date Incurred:	04/14/2015
FY of Last Payment:	2025

2016 Total Family Eye Care

Debt/Obligation Type:	Rebates
Principal:	66,777
Interest:	0
Total:	66,777
Annual Appropriation?:	Yes
Date Incurred:	11/10/2015
FY of Last Payment:	2025

2016 Shade Tree Auto

Debt/Obligation Type:	Rebates
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Principal:	158,532
Interest:	0
Total:	158,532
Annual Appropriation?:	Yes
Date Incurred:	11/10/2015
FY of Last Payment:	2025

2016 Heritage

Debt/Obligation Type:	Rebates
Principal:	4,200,000
Interest:	0
Total:	4,200,000
Annual Appropriation?:	Yes
Date Incurred:	11/10/2015
FY of Last Payment:	2025

2017 C2P2 LLC Rebates

Debt/Obligation Type:	Rebates
Principal:	1,500,000
Interest:	0
Total:	1,500,000
Annual Appropriation?:	Yes
Date Incurred:	05/23/2017
FY of Last Payment:	2029

2017 Daimler Trucks Rebates

Debt/Obligation Type:	Rebates
Principal:	1,950,000
Interest:	0
Total:	1,950,000
Annual Appropriation?:	Yes
Date Incurred:	06/13/2017
FY of Last Payment:	2026

2016 \$3.5M RO Bond

Debt/Obligation Type:	Gen. Obligation Bonds/Notes
Principal:	0
Interest:	0
Total:	0
Annual Appropriation?:	No
Date Incurred:	04/12/2016
FY of Last Payment:	2031

2018 Grimes Ind Park 5 (Hubbell)

Debt/Obligation Type:	Rebates
Principal:	350,000
Interest:	0
Total:	350,000
Annual Appropriation?:	Yes

Date Incurred: 06/12/2018
FY of Last Payment: 2029

2018 Thieleke Trust

Debt/Obligation Type: Rebates
Principal: 12,500,000
Interest: 0
Total: 12,500,000
Annual Appropriation?: Yes
Date Incurred: 12/12/2017
FY of Last Payment: 2028

2018 PMR Realty Group (R&R)

Debt/Obligation Type: Rebates
Principal: 1,800,000
Interest: 0
Total: 1,800,000
Annual Appropriation?: Yes
Date Incurred: 05/22/2018
FY of Last Payment: 2029

2018 Destination Market (Menards)

Debt/Obligation Type: Rebates
Principal: 12,500,000
Interest: 0
Total: 12,500,000
Annual Appropriation?: Yes
Date Incurred: 12/13/2017
FY of Last Payment: 2028

2018A GO Bond issue

Debt/Obligation Type: Gen. Obligation Bonds/Notes
Principal: 0
Interest: 0
Total: 0
Annual Appropriation?: No
Date Incurred: 06/27/2018
FY of Last Payment: 2033

2017 GO Bond Issue

Debt/Obligation Type: Gen. Obligation Bonds/Notes
Principal: 0
Interest: 0
Total: 0
Annual Appropriation?: No
Date Incurred: 05/03/2017
FY of Last Payment: 2024

2019A GO Bond Issue

Debt/Obligation Type:	Gen. Obligation Bonds/Notes
Principal:	0
Interest:	0
Total:	0
Annual Appropriation?:	No
Date Incurred:	06/26/2019
FY of Last Payment:	2033

2016 GO Bonds

Debt/Obligation Type:	Gen. Obligation Bonds/Notes
Principal:	0
Interest:	0
Total:	0
Annual Appropriation?:	No
Date Incurred:	05/25/2016
FY of Last Payment:	2031

2018 Hy-Vee #2

Debt/Obligation Type:	Rebates
Principal:	3,200,000
Interest:	0
Total:	3,200,000
Annual Appropriation?:	Yes
Date Incurred:	08/14/2018
FY of Last Payment:	2039

2018 Iowa Stone

Debt/Obligation Type:	Rebates
Principal:	90,000
Interest:	0
Total:	90,000
Annual Appropriation?:	Yes
Date Incurred:	11/13/2018
FY of Last Payment:	2025

2018 Hope K Farm

Debt/Obligation Type:	Rebates
Principal:	5,000,000
Interest:	0
Total:	5,000,000
Annual Appropriation?:	Yes
Date Incurred:	10/23/2018
FY of Last Payment:	2034

2020A GO Bond Issue

Debt/Obligation Type:	Gen. Obligation Bonds/Notes
Principal:	0
Interest:	0
Total:	0

Annual Appropriation?:	No
Date Incurred:	06/25/2020
FY of Last Payment:	2035

2020 Golden Rule

Debt/Obligation Type:	Rebates
Principal:	90,000
Interest:	0
Total:	90,000
Annual Appropriation?:	Yes
Date Incurred:	02/20/2020
FY of Last Payment:	2027

2020 Anderson Four LLC

Debt/Obligation Type:	Rebates
Principal:	500,000
Interest:	0
Total:	500,000
Annual Appropriation?:	Yes
Date Incurred:	04/28/2020
FY of Last Payment:	2027

2017 Hy-Vee Rebate

Debt/Obligation Type:	Rebates
Principal:	210,000
Interest:	0
Total:	210,000
Annual Appropriation?:	Yes
Date Incurred:	01/10/2017
FY of Last Payment:	2023

Non-Rebates For GRIMES URBAN RENEWAL

TIF Expenditure Amount:	427,656
Tied To Debt:	2015 Bond Issue
Tied To Project:	2015 Bond Issue
TIF Expenditure Amount:	0
Tied To Debt:	Hunter Farms Agreement
Tied To Project:	Sports Complex construction
TIF Expenditure Amount:	196,966
Tied To Debt:	2012 Bond Issue
Tied To Project:	2012 Bond Issue
TIF Expenditure Amount:	365,266
Tied To Debt:	2016 \$3.5M RO Bond
Tied To Project:	2016 RO System
TIF Expenditure Amount:	288,488
Tied To Debt:	2017 GO Bond Issue
Tied To Project:	2017 Street/Trail/Infrastructure/Amb
TIF Expenditure Amount:	276,516
Tied To Debt:	2018A GO Bond issue
Tied To Project:	2018A Bond Issue

Rebates For GRIMES URBAN RENEWAL

Hunter Farms - SE Corner of Hwy 141 and Se 19th

TIF Expenditure Amount: 0
Rebate Paid To: Entity
Tied To Debt: Hubbell Development Agreement
Tied To Project: Hunter Farms Agreement
Projected Final FY of Rebate: 2020

Hubbell Rebate 2012

TIF Expenditure Amount: 43,572
Rebate Paid To: BTG IOWA
Tied To Debt: 2014 Hubbell
Tied To Project: Hubbell Rebate Agreement
Projected Final FY of Rebate: 2020

TNC

TIF Expenditure Amount: 450
Rebate Paid To: TNC LLC
Tied To Debt: 2015 Hubbell
Tied To Project: 2014 TNC rebate
Projected Final FY of Rebate: 2025

2014 Hubbell Rebate

TIF Expenditure Amount: 109,108
Rebate Paid To: Hubbell Realty Co
Tied To Debt: 2015 Prairie Business Park
Tied To Project: 2014 Hubbell rebate
Projected Final FY of Rebate: 2021

Premier Concrete Co

TIF Expenditure Amount: 21,606
Rebate Paid To: Premier Concrete Co
Tied To Debt: 2012 Bond Issue
Tied To Project: 2013 Premier Concrete
Projected Final FY of Rebate: 2020

Total Family EyeCare

TIF Expenditure Amount: 30,687
Rebate Paid To: Total Family EyeCare
Tied To Debt: 2017 C2P2 LLC Rebates
Tied To Project: 2016 Total Family Eye Care
Projected Final FY of Rebate: 2023

Shade Tree Auto

TIF Expenditure Amount:	33,168
Rebate Paid To:	Shade Tree Auto
Tied To Debt:	2017 C2P2 LLC Rebates
Tied To Project:	2016 Shade Tree Auto Rebate
Projected Final FY of Rebate:	2023

2015 Hubbell Rebate

TIF Expenditure Amount:	49,536
Rebate Paid To:	BTG IOWA
Tied To Debt:	2015 Hubbell
Tied To Project:	2015 Hubbell Rebate
Projected Final FY of Rebate:	2024

2017 Hy-Vee Rebate

TIF Expenditure Amount:	71,778
Rebate Paid To:	Hy-Vee
Tied To Debt:	2017 C2P2 LLC Rebates
Tied To Project:	2017 Hy-Vee Rebate
Projected Final FY of Rebate:	2023

2016 Heritage

TIF Expenditure Amount:	489,657
Rebate Paid To:	Heritage at Grimes LLC
Tied To Debt:	2016 Heritage
Tied To Project:	2016 Heritage - BB Boulevard
Projected Final FY of Rebate:	2023

2017 Daimler Trucks

TIF Expenditure Amount:	152,070
Rebate Paid To:	Daimler Trucks in America
Tied To Debt:	2017 Daimler Trucks Rebates
Tied To Project:	2017 Daimler Trucks
Projected Final FY of Rebate:	2025

2015 Praire Business Park

TIF Expenditure Amount:	350,969
Rebate Paid To:	R & R Realty Group
Tied To Debt:	2015 Prairie Business Park
Tied To Project:	2015 Prairie Business Park rebate
Projected Final FY of Rebate:	2026

♣ Annual Urban Renewal Report, Fiscal Year 2019 - 2020

TIF Taxing District Data Collection

Local Government Name: GRIMES (77G719)
 Urban Renewal Area: GRIMES URBAN RENEWAL (77044)
 TIF Taxing District Name: GRIMES CITY/DC-GRIMES SCH/92 AMD TIF INCR
 TIF Taxing District Inc. Number: 770182

		UR Designation
TIF Taxing District Base Year:	1991	Slum No
FY TIF Revenue First Received:		Blighted No
Subject to a Statutory end date?	No	Economic Development No

TIF Taxing District Value by Class - 1/1/2018 for FY 2020

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	0	61,041,600	1,295,780	0	0	-40,744	62,296,636	0	62,296,636
Taxable	0	34,743,648	1,166,202	0	0	-40,744	35,869,106	0	35,869,106
Homestead Credits									187

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2020	1,775,960	35,869,106	4,099,046	31,770,060	1,023,740

FY 2020 TIF Revenue Received: 0

TIF Taxing District Data Collection

Local Government Name: GRIMES (77G719)
 Urban Renewal Area: GRIMES URBAN RENEWAL (77044)
 TIF Taxing District Name: GRIMES CITY AG/DC-GRIMES SCH/92 AMD TIF INCR
 TIF Taxing District Inc. Number: 770184

		UR Designation
TIF Taxing District Base Year:	1991	Slum No
FY TIF Revenue First Received:		Blighted No
Subject to a Statutory end date?	No	Economic Development No

TIF Taxing District Value by Class - 1/1/2018 for FY 2020

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	135,600	0	0	0	0	0	135,600	0	135,600
Taxable	76,117	0	0	0	0	0	76,117	0	76,117
Homestead Credits									0

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2020	295,230	0	0	0	0

FY 2020 TIF Revenue Received: 0

♣ Annual Urban Renewal Report, Fiscal Year 2019 - 2020

TIF Taxing District Data Collection

Local Government Name: GRIMES (77G719)
 Urban Renewal Area: GRIMES URBAN RENEWAL (77044)
 TIF Taxing District Name: GRIMES CITY/JOHNSTON SCH/17 ORD 687 AMD TIF INCR
 TIF Taxing District Inc. Number: 770186

TIF Taxing District Base Year:	2016		UR Designation
FY TIF Revenue First Received:		Slum	No
Subject to a Statutory end date?	No	Blighted	No
		Economic Development	No

TIF Taxing District Value by Class - 1/1/2018 for FY 2020

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	0	0	0	0	0	0	0	0	0
Taxable	0	0	0	0	0	0	0	0	0
Homestead Credits									0

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2020	0	0	0	0	0

FY 2020 TIF Revenue Received: 0

TIF Taxing District Data Collection

Local Government Name: GRIMES (77G719)
 Urban Renewal Area: GRIMES URBAN RENEWAL (77044)
 TIF Taxing District Name: GRIMES CITY AG/JOHNSTON SCH/17 ORD 687 AMD TIF INCR
 TIF Taxing District Inc. Number: 770188

TIF Taxing District Base Year:	2016		UR Designation
FY TIF Revenue First Received:		Slum	No
Subject to a Statutory end date?	No	Blighted	No
		Economic Development	No

TIF Taxing District Value by Class - 1/1/2018 for FY 2020

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	118,790	0	0	0	0	0	118,790	0	118,790
Taxable	66,679	0	0	0	0	0	66,679	0	66,679
Homestead Credits									0

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2020	57,958	60,832	0	60,832	1,536

FY 2020 TIF Revenue Received: 0

♣ Annual Urban Renewal Report, Fiscal Year 2019 - 2020

TIF Taxing District Data Collection

Local Government Name: GRIMES (77G719)
 Urban Renewal Area: GRIMES URBAN RENEWAL (77044)
 TIF Taxing District Name: GRIMES CITY/DC-GRIMES SCH/17 ORD 690 AMD TIF INCR
 TIF Taxing District Inc. Number: 770240

		UR Designation
TIF Taxing District Base Year:	2016	Slum No
FY TIF Revenue First Received:		Blighted No
Subject to a Statutory end date?	No	Economic Development No

TIF Taxing District Value by Class - 1/1/2018 for FY 2020

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	0	632,067,950	27,907,500	21,699,900	0	-425,960	691,941,290	0	691,941,290
Taxable	0	359,760,475	25,116,750	19,529,910	0	-425,960	412,000,100	0	412,000,100
Homestead Credits									1,949

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2020	541,313,887	151,053,363	17,218,854	133,834,509	4,312,607

FY 2020 TIF Revenue Received: 0

TIF Taxing District Data Collection

Local Government Name: GRIMES (77G719)
 Urban Renewal Area: GRIMES URBAN RENEWAL (77044)
 TIF Taxing District Name: GRIMES CITY AG/DC-GRIMES SCH/17 ORD 690 AMD TIF INCR
 TIF Taxing District Inc. Number: 770242

		UR Designation
TIF Taxing District Base Year:	2016	Slum No
FY TIF Revenue First Received:		Blighted No
Subject to a Statutory end date?	No	Economic Development No

TIF Taxing District Value by Class - 1/1/2018 for FY 2020

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	1,678,800	0	0	0	0	0	1,678,800	0	1,678,800
Taxable	942,348	0	0	0	0	0	942,348	0	942,348
Homestead Credits									0

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2020	2,056,891	0	0	0	0

FY 2020 TIF Revenue Received: 0

♣ Annual Urban Renewal Report, Fiscal Year 2019 - 2020

TIF Taxing District Data Collection

Local Government Name: GRIMES (77G719)
 Urban Renewal Area: GRIMES URBAN RENEWAL (77044)
 TIF Taxing District Name: GRIMES CITY/JOHNSTON SCH/17 ORD 690 AMD TIF INCR
 TIF Taxing District Inc. Number: 770244

	UR Designation
TIF Taxing District Base Year: 2016	Slum No
FY TIF Revenue First Received:	Blighted No
Subject to a Statutory end date? No	Economic Development No

TIF Taxing District Value by Class - 1/1/2018 for FY 2020

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	0	83,619,850	29,347,240	0	0	-38,892	122,428,198	0	122,428,198
Taxable	0	47,594,775	26,412,516	0	0	-38,892	81,093,399	0	81,093,399
Homestead Credits									220

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2020	88,979,810	33,487,280	3,817,597	29,669,683	976,031

FY 2020 TIF Revenue Received: 0

TIF Taxing District Data Collection

Local Government Name: GRIMES (77G719)
 Urban Renewal Area: GRIMES URBAN RENEWAL (77044)
 TIF Taxing District Name: GRIMES CITY AG/JOHNSTON SCH/17 ORD 690 AMD TIF INCR
 TIF Taxing District Inc. Number: 770246

	UR Designation
TIF Taxing District Base Year: 2016	Slum No
FY TIF Revenue First Received:	Blighted No
Subject to a Statutory end date? No	Economic Development No

TIF Taxing District Value by Class - 1/1/2018 for FY 2020

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	206,950	0	0	0	0	0	206,950	0	206,950
Taxable	116,166	0	0	0	0	0	116,166	0	116,166
Homestead Credits									0

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2020	287,970	0	0	0	0

FY 2020 TIF Revenue Received: 0

TIF Taxing District Data Collection

Local Government Name: GRIMES (77G719)
 Urban Renewal Area: GRIMES URBAN RENEWAL (77044)
 TIF Taxing District Name: GRIMES CITY/DC-GRIMES SCH/87 & 90 TIF INCR
 TIF Taxing District Inc. Number: 770263

TIF Taxing District Base Year:	1986	Slum	UR Designation	No
FY TIF Revenue First Received:	1989	Blighted		No
Subject to a Statutory end date?	No	Economic Development		05/1987

TIF Taxing District Value by Class - 1/1/2018 for FY 2020

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	0	99,673,000	157,255,960	19,817,990	0	-51,856	279,015,094	0	279,015,094
Taxable	0	56,731,856	141,530,364	17,836,191	0	-51,856	217,786,555	0	217,786,555
Homestead Credits									313

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2020	2,316,320	217,786,555	24,888,191	192,898,364	6,215,847

FY 2020 TIF Revenue Received: 0

TIF Taxing District Data Collection

Local Government Name: GRIMES (77G719)
 Urban Renewal Area: GRIMES URBAN RENEWAL (77044)
 TIF Taxing District Name: GRIMES CITY/JOHNSTON SCH/87 & 90 TIF INCR
 TIF Taxing District Inc. Number: 770265

TIF Taxing District Base Year:	1986	Slum	UR Designation	No
FY TIF Revenue First Received:	1993	Blighted		No
Subject to a Statutory end date?	No	Economic Development		05/1987

TIF Taxing District Value by Class - 1/1/2018 for FY 2020

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	0	1,451,400	10,256,500	0	0	-16,668	19,819,902	0	19,819,902
Taxable	0	826,108	9,230,850	0	0	-16,668	16,136,793	0	16,136,793
Homestead Credits									0

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2020	37,940	16,136,793	1,844,079	14,292,714	470,181

FY 2020 TIF Revenue Received: 0

TIF Taxing District Data Collection

Local Government Name: GRIMES (77G719)
 Urban Renewal Area: GRIMES URBAN RENEWAL (77044)
 TIF Taxing District Name: GRIMES CITY AG/DC-GRIMES SCH/87 & 90 TIF INCR
 TIF Taxing District Inc. Number: 770516

TIF Taxing District Base Year:	1986	Slum	UR Designation No
FY TIF Revenue First Received:	2001	Blighted	No
Subject to a Statutory end date?	No	Economic Development	05/1987

TIF Taxing District Value by Class - 1/1/2018 for FY 2020

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	1,444,730	0	0	0	0	0	1,444,730	0	1,444,730
Taxable	810,962	0	0	0	0	0	810,962	0	810,962
Homestead Credits									0

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2020	1,653,300	0	0	0	0

FY 2020 TIF Revenue Received: 0

TIF Taxing District Data Collection

Local Government Name: GRIMES (77G719)
 Urban Renewal Area: GRIMES URBAN RENEWAL (77044)
 TIF Taxing District Name: GRIMES CITY AG/JOHNSTON SCH/87 & 90 TIF INCR
 TIF Taxing District Inc. Number: 770517

TIF Taxing District Base Year:	1986	Slum	UR Designation No
FY TIF Revenue First Received:	1993	Blighted	No
Subject to a Statutory end date?	No	Economic Development	05/1987

TIF Taxing District Value by Class - 1/1/2018 for FY 2020

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	53,400	0	0	0	0	0	53,400	0	53,400
Taxable	29,975	0	0	0	0	0	29,975	0	29,975
Homestead Credits									0

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2020	53,400	0	0	0	0

FY 2020 TIF Revenue Received: 0

TIF Taxing District Data Collection

Local Government Name: GRIMES (77G719)
 Urban Renewal Area: GRIMES URBAN RENEWAL (77044)
 TIF Taxing District Name: GRIMES CITY/URB SCH/DC-G SCH DBT/87 & 90 TIF INCR
 TIF Taxing District Inc. Number: 770571

TIF Taxing District Base Year:	1986	Slum	UR Designation
FY TIF Revenue First Received:	2003	Blighted	No
Subject to a Statutory end date?	No	Economic Development	No
			05/1987

TIF Taxing District Value by Class - 1/1/2018 for FY 2020

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	0	269,100	388,000	0	0	0	657,100	0	657,100
Taxable	0	153,166	349,200	0	0	0	502,366	0	502,366
Homestead Credits									1

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2020	0	502,366	57,409	444,957	14,504

FY 2020 TIF Revenue Received: 0

TIF Taxing District Data Collection

Local Government Name: GRIMES (77G719)
 Urban Renewal Area: GRIMES URBAN RENEWAL (77044)
 TIF Taxing District Name: GRIMES CITY AG/URB SCH/DC-G SCH DBT/87 & 90 TIF INCR
 TIF Taxing District Inc. Number: 770598

TIF Taxing District Base Year:	1986	Slum	UR Designation
FY TIF Revenue First Received:	2003	Blighted	No
Subject to a Statutory end date?	No	Economic Development	No
			05/1987

TIF Taxing District Value by Class - 1/1/2018 for FY 2020

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	350,540	0	0	0	0	0	350,540	0	350,540
Taxable	196,766	0	0	0	0	0	196,766	0	196,766
Homestead Credits									0

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2020	285,200	65,340	0	65,340	1,630

FY 2020 TIF Revenue Received: 0

TIF Taxing District Data Collection

Local Government Name: GRIMES (77G719)
 Urban Renewal Area: GRIMES URBAN RENEWAL (77044)
 TIF Taxing District Name: GRIMES CITY/JOHNSTON SCH/03 AMD TIF INCR
 TIF Taxing District Inc. Number: 770646
 TIF Taxing District Base Year: 2002
 FY TIF Revenue First Received: 2006
 Subject to a Statutory end date? Yes
 Fiscal year this TIF Taxing District statutorily ends: 2022

	UR Designation
Slum	No
Blighted	No
Economic Development	12/2003

TIF Taxing District Value by Class - 1/1/2018 for FY 2020

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	0	80,099,290	56,338,340	3,665,900	0	-74,080	140,336,410	0	140,336,410
Taxable	0	45,590,889	50,704,506	3,299,310	0	-74,080	99,750,846	0	99,750,846
Homestead Credits									287

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2020	25,634,170	99,750,846	11,399,318	88,351,528	2,906,462

FY 2020 TIF Revenue Received: 0

TIF Taxing District Data Collection

Local Government Name: GRIMES (77G719)
 Urban Renewal Area: GRIMES URBAN RENEWAL (77044)
 TIF Taxing District Name: GRIMES CITY AG/JOHNSTON SCH/03 AMD TIF INCR
 TIF Taxing District Inc. Number: 770653
 TIF Taxing District Base Year: 2002
 FY TIF Revenue First Received: 2006
 Subject to a Statutory end date? Yes
 Fiscal year this TIF Taxing District statutorily ends: 2022

	UR Designation
Slum	No
Blighted	No
Economic Development	12/2003

TIF Taxing District Value by Class - 1/1/2018 for FY 2020

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	377,360	0	0	0	0	0	377,360	0	377,360
Taxable	211,824	0	0	0	0	0	211,824	0	211,824
Homestead Credits									0

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2020	387,360	0	0	0	0

FY 2020 TIF Revenue Received: 0

TIF Taxing District Data Collection

Local Government Name: GRIMES (77G719)
 Urban Renewal Area: GRIMES URBAN RENEWAL (77044)
 TIF Taxing District Name: GRIMES CITY/JOHNSTON SCH/18 ORD 712 NOV ADDITION AMD TIF INCR
 TIF Taxing District Inc. Number: 770926

		UR Designation
TIF Taxing District Base Year:	2017	Slum No
FY TIF Revenue First Received:		Blighted No
Subject to a Statutory end date?	No	Economic Development No

TIF Taxing District Value by Class - 1/1/2018 for FY 2020

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	0	0	467,000	0	0	0	467,000	0	467,000
Taxable	0	0	420,300	0	0	0	420,300	0	420,300
Homestead Credits									0

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2020	4,180	420,300	48,031	372,269	12,246

FY 2020 TIF Revenue Received: 0

**CODE OF IOWA SECTION 403.19 TAX INCREMENT FINANCING (TIF) INDEBTEDNESS
CERTIFICATION TO COUNTY AUDITOR**

**Due To County Auditor By December 1 Prior To The Fiscal Year TIF Increment Tax Is Requested
Use One Certification Per Urban Renewal TIF Area**

City: Grimes County: POLK

Urban Renewal Area Name: Grimes Urban Renewal

Urban Renewal Area Number: 77044 (Use State five-digit Area Number)

I hereby certify to the County Auditor that for the Urban Renewal Area within the City and County named above the City has outstanding loans, advances, indebtedness, or bonds, none of which have been previously certified, in the collective amount shown below, all of which qualify for repayment from the special fund referred to in paragraph 2 of Section 403.19 of the Code of Iowa.

Urban Renewal Area Indebtedness Not Previously Certified*: \$ 9,992,159.00

*There must be attached a 'CITY TIF FORM 1.1' showing an itemized listing of the dates that individual loans, advances, indebtedness, or bonds were initially approved by the governing body.

The County Auditor shall provide the available TIF increment tax in subsequent fiscal years without further certification until the above-stated amount of indebtedness is paid to the City. However, for any fiscal year a City may elect to receive less than the available TIF increment tax by certifying the requested amount to the County Auditor on or before the preceding December 1. File 'CITY TIF FORM 2' with the County Auditor by the preceding December 1 for any fiscal year where all of the TIF increment tax is not requested.

A City reducing certified TIF indebtedness by any reason other than application of TIF increment revenue received from the County Treasurer shall certify such reduced amounts to the County Auditor no later than December 1 of the year of occurrence. File 'CITY TIF FORM 3' with the County Auditor when TIF indebtedness has been reduced by any reason other than application of TIF increment tax revenue received from the County Treasurer.

Dated this 24th day of November, 2020

Marcia Woodke
Signature of Authorized Official

515-986-3036
Telephone

TIF INDEBTEDNESS NOT PREVIOUSLY CERTIFIED ELIGIBLE FOR TAX COLLECTIONS NEXT FISCAL YEARCity: Grimes County: POLKUrban Renewal Area Name: Grimes Urban RenewalUrban Renewal Area Number: 77044 (Five-digit State Area Number)

(Format: XX/XX/20XX)		
Individual TIF Indebtedness Type/Description:	Date Approved*:	Total Amount:
1 2020A GO Bonds - TIF portion	6/25/2020	4,356,375.00
2 Hy-vee rebate agreement #1-subject to annual appropriation FY22 payment	1/10/2017	41,203.00
3 Hubbell Realty 2015 rebate-subject to annual appropriation FY22 payment	10/22/2019	94,619.00
4 Hubbell Realty Bldg #5 rebate-subject to annual appropriation FY22 payment	6/12/2018	109,575.00
5 TNC LLC rebate agreement-subject to annual appropriation FY22 payment	12/1/2016	527.00
6 Iowa Stone Supply rebate agreement-subject to annual approp. FY22 payment	11/27/2018	28,513.00
7 Total Family Eyecare rebate agreement-subject to annual appropriation- FY22	11/10/2015	15,440.00
8 Prairie Business Park (R&R)rebate agreement #1-annual approp-FY22	5/26/2015	210,209.00
9 Prairie Bus. Park (C2P2) rebate agreement #2-annual appropriation FY22	5/23/2017	284,595.00
10 Shade Tree Auto rebate agreement-subject to annual appropriation FY22	11/10/2015	16,366.00
11 Daimler Trucks rebate agreement-subject to annual appropriation FY22	6/13/2017	282,556.00
12 Heritage @ Grimes rebate agreement-subject to annual appropriation FY22	4/26/2016	1,571,904.00
13 Urban Renewal Admin & Professional Support Prog-annual reimbursement	11/10/2020	415,090.00
14 2020B GO Bond refunding 2012 issue	9/23/2020	2,178,187.00
15 Hope K Farms LLC Supplemental payment FY22	10/27/2020	387,000.00
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Total TIF Indebtedness NOT Previously Certified:		9,992,159.00

* "Date Approved" is the date that the local governing body initially approved the TIF indebtedness.

515-986-3036
Telephone

**TIF INDEBTEDNESS HAS BEEN REDUCED BY REASON OTHER THAN APPLICATION OF
TIF INCREMENT TAX REVENUE RECEIVED FROM THE COUNTY TREASURER
CERTIFICATION TO COUNTY AUDITOR
Use One Certification Per Urban Renewal Area**

City: Grimes County: POLK

Urban Renewal Area Name: Grimes Urban Renewal

Urban Renewal Area Number: 77044 (Five-digit State Area Number)

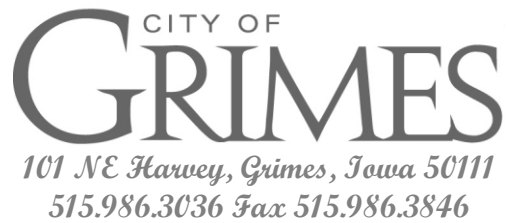
I hereby certify to the County Auditor that for the Urban Renewal Area within the City and County named above, the City has reduced previously certified indebtedness, by reason other than application of TIF increment tax revenue received from the County Treasurer, by the total amount as shown below.

(Format: XX/XX/20XX)		
Individual TIF Indebtedness Type/Description/Details:	Date Indebtedness Reduced:	Amount Reduced:
1 Hy-Vee Agreement #1 FY21 rebate less than certified-lower taxes	12/1/2020	2,485.00
2 TNC LLC FY21 TIF rebate less than certified-lower taxes	12/1/2020	24.00
3 Hubbell Realty 2015 FY21 TIF rebate less than certified-lower taxes	12/1/2020	3,185.00
4 Total Family Eyecare FY21 TIF rebate less than certified-lower taxes	12/1/2020	1,454.00
5 Prairie Bus. Park (R&R) #1 FY21 TIF rebate less than certified-lower taxes	12/1/2020	12,676.00
6 Iowa Stone Supply FY21 TIF rebate less than certified-lower taxes	12/1/2020	2,237.00
7 Daimler Trucks FY21 TIF rebate less than certified-lower taxes	12/1/2020	9,749.00
8 Shade Tree Auto FY21 TIF rebate less than certified-lower taxes	12/1/2020	1,110.00
9 2012 GO Bonds-refunded with 2020B issue	10/27/2020	2,342,009.00
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Total Indebtedness Reduction For This Urban Renewal Area:		2,374,929.00

Dated this 24th day of November, 2020

Marcia Woodke
Signature of Authorized Official

515-986-3036
Telephone



AGENDA MEMO

Council Meeting November 24, 2020

AGENDA HEADING:

Consent Agenda Resolution #11-0920- Fiscal Year 2021 Transfer for partial Library funding

SYNOPSIS:

This resolution addresses the FY21 transfer for partial Library funding, which was included in the budget. The City has received the property tax payment from the county for these funds. Monies will be transferred from the General Fund into the Library Fund. The City will make another transfer in the second portion of the fiscal year, after receipt of the spring property tax payments.

FISCAL IMPACT:

This transfer moves money within funds to allow for disbursement from appropriate accounts. This will have no additional fiscal impact. Total transfer \$293,566.

PREVIOUS COUNCIL ACTION(S):

Council approved the FY21 Budget, which included this planned transfer.

STAFF/COMMITTEE RECOMMENDATION:

Staff recommends approval

**Resolution #11-920 “A Resolution Approving Fiscal Year 2021 Transfer for
Partial Library Funding”**

WHEREAS, the City Finance Director recommends the following Fiscal Year 2021 Transfer for Partial Library Funding

NOW THEREFORE, be it resolved by the City Council of the City of Grimes, Iowa that:

The City Finance Director is directed to transfer \$293,566.00 for Partial Library Funding

NOW, THEREFORE, Be it resolved by the City Council of the City of Grimes, Iowa, dated November 24, 2020; shall be approved

PASSED AND APPROVED this 24th day of November, 2020.

Mayor Scott Mikkelsen

ATTEST:

Rochelle Williams, City Clerk



*101 NE Harvey, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846*

AGENDA MEMO

For Meeting of November 24, 2020

AGENDA HEADING:

Resolution 11-1020 Approving Grant Agreement for Resource Enhancement Protection Grant Relating to the Acquisition of Land for Park Purposes

SYNOPSIS:

As you are aware, the City submitted a grant application to the Resource Enhancement Protection agency, for the acquisition of park ground that is identified as a priority acquisition within the Grimes Greenway. This particular property is also along the route of the Grimes WRA Project. The grant application requested the maximum award of \$125,000. The City also has matching funds in the CIP to assist with a larger acquisition.

In October, staff was made aware that our request was funded. In the medium city category (2,000 – 24,999 total population), there were 18 grant applications, representing a total of \$1,798,469 in funding requested. For the 2020 funding cycle, a total of \$602,424 in funding was available.

FISCAL IMPACT:

Approval of the Grant Agreement will allow the City to utilize the grant dollars, following the acquisition of the identified property. These grant dollars total \$125,000.

PREVIOUS COUNCIL ACTION(S):

Approve Grant Application – August 2020

BOARD/COMMISSION ACTION(S):

N/A

STAFF/COMMITTEE RECOMMENDATION:

Staff would recommend approval of Resolution 11-1020 Approving Grant Agreement for Resource Enhancement Protection Grant Relating to the Acquisition of Land for Park Purposes

IOWA DEPARTMENT OF NATURAL RESOURCES
502 E. 9TH STREET DES MOINES, IA 50319

RESOURCE ENHANCEMENT AND PROTECTION FUND
GRANT AGREEMENT-ACQUISITION

GRANTEE:	CITY OF GRIMES	
PROJECT TITLE:	GRIMES GREENWAY - PHASE I	
CONTACT PERSON:	ALEX PFALTZGRAFF	515-986-4050
GRANT AWARD:	\$125000.00	
DNR CONTACT/PHONE #:	Kathleen Moench	515-725-8213

1. **PURPOSE.** The purpose of this REAP Acquisition Grant Agreement is to enable the Iowa Department of Natural Resources (DNR), acting for the State of Iowa, to assist the **CITY OF GRIMES** (Grantee) in the acquisition of land for the enhancement and protection of open space areas.
2. **PARTIES/AUTHORITY.** The parties to this Grant Agreement are the DNR, an agency of the State of Iowa, and the **CITY OF GRIMES**. The parties make this Grant Agreement pursuant to 1989 Iowa Code Supplement Section 455A.19(1)(a), which authorizes the Natural Resource Commission to spend certain state funds appropriated for projects to enhance and protect open spaces.
3. **GENERAL DESCRIPTION OF PROJECT LANDS. THIS GRANT AGREEMENT IS FOR YOUR PROJECT** described as:

ACQUISITION OF 12 ACRES FOR THE PRESERVATION OF A NATURALIZED AREA LOCATED IN THE SW CORNER OF GRIMES FOR FUTURE DEVELOPMENT AND PROTECTION OF A TRAIL/OPEN SPACE CORRIDOR, LOCATED OFF THE NE CORNER OF 156TH AND 250TH STREETS, GRIMES, DALLAS COUNTY, IA.

4. **GRANT AWARD AND REIMBURSEMENTS.** The DNR will provide 100 percent of the **acquisition** costs up to a maximum amount of **\$125000.00**.

- A. Appraisals must be sent to the Department for review and approval, follow the DNR appraisal guidelines, which can be found at; <http://www.iowadnr.gov/InsideDNR/AboutDNR/RealtyServices.aspx>, and include a groundwater hazard statement. Submit the appraisal(s) and groundwater hazard statement(s) as soon as possible to:

REAP Grants Manager, Budget & Finance Bureau
Iowa Department of Natural Resources
502 East 9th Street
Des Moines, Iowa 50319

- B. Upon receiving written approval of the appraisal(s), 100 percent advance reimbursement of the grant award may be requested by submitting a letter of request and the following documents:
 - title opinion showing title is clear and marketable;
 - signed offer to buy or signed purchase agreement.

- C. The following documents are required upon completion of the grant:
- a legal description of the property for the Notice of Use Restriction document;
 - copy of the recorded deed naming the grantee as owner;
 - copy of the recorded groundwater hazard statement(s);
 - copies of billings and canceled checks for the acquisition;
 - final report, to include a description of the completed project, pictures of the project, and efforts made to procure goods and services from Targeted Small Businesses (TSBs).
5. **ACQUISITION COSTS EXPLAINED.** Acquisition costs include the lesser of the cost or value of the project lands and the lesser of the cost or value of acquisition services as follows:
- A. Cost/Value of Project Lands. Acquisition costs include the lesser of the purchase price paid for the project lands by the grantee, or their fair market value established by an appraisal approved by the DNR.
- B. Cost/Value of Acquisition Services. Acquisition costs also include the lesser of the price paid by the grantee for acquisition services, or the fair market value of such services based on a written valuation approved by the DNR. Acquisition services include appraisals, surveys, abstracting, and other miscellaneous services reasonably required for acquisition of the project lands.
- C. Notwithstanding subparagraphs 5a and 5b, the DNR will not cost-share more than the appraised fair market value of any part of the project lands, and will not cost-share more than the substantiated fair market value of any acquisition services.
6. **RESPONSIBILITIES.** The grantee is solely responsible for closing the acquisition transaction, recording the transaction and Notice of Use Restriction with the appropriate county recorder. The grantee will make a concerted effort to procure goods and services from Targeted Small Businesses (TSBs) during the performance of this Grant Agreement. The DNR may provide assistance at the request of the grantee, or at the Director's recommendation.
7. **WRITTEN WAIVERS.** The grantee may choose at its own risk to acquire title to portions of the project lands if necessary to avoid expiration of an offer to sell or to facilitate fund raising, after obtaining a written waiver of retroactivity from the department.
8. **AMENDMENTS.** This Grant Agreement may be amended only by written ADDENDA signed and dated by the DNR Director or DNR REAP coordinator. Requests for amendments shall be directed to the DNR REAP coordinator.
9. **EFFECTIVE DATE/TERMINATION.** This Grant Agreement shall become effective when it has been signed and dated by the DNR Director and the grantee. All work specified in the project proposal will be completed by **DECEMBER 31, 2022.**
10. **AVAILABILITY OF FUNDS.** If funds anticipated for the continued fulfillment of this agreement are at any time not forthcoming or insufficient, either through the failure of the State of Iowa to appropriate funds, or discontinuance or material alteration of the program under which funds were provided, then the Department shall have the right to terminate the agreement without penalty.

11. By signing this Grant Agreement, the grantee agrees to the terms and conditions set forth in this agreement and all attachments listed below:

- the REAP "General Provisions" (State rules included with application form);
- the appraisal guidelines:
<http://www.iowadnr.gov/InsideDNR/AboutDNR/RealtyServices.aspx>

Date

Alex Moon, Deputy Director
Iowa Department of Natural Resources

APFALTZGRAFF@GRIMESIOWA.GOV

Email Address

Grantee Signature; Mayor or County Board Director

Print Name; Mayor or County Board Director

Shaded area for DNR use only

Accounting Department Return Copy to:

Kathleen Moench _____

Doc #:

Date:

Warrant #:

CITY OF GRIMES

410 SE MAIN STREET

GRIMES, IA 50111

State ID #:

CV:

Fund/Ag/Org/SubOrg/\$:

**DEPARTMENT OF NATURAL RESOURCES
REAP PROJECT BILLING – ACQUISITION GRANT**

Project billings must be accompanied by all required documentation (invoices, canceled checks, deeds, etc.) covering expenditures included in the billing. If you have questions, please contact the Budget & Grants Bureau at 515-725-8213. Make additional copies as needed.

Grant Recipient: CITY OF GRIMES
Project Title: GRIMES GREENWAY - PHASE I
Final Billing: Y or N

Use the table below to list your budget items and the expenditures for each item. You should follow the budget items provided with your grant proposal as closely as possible.

Budget Item	Budget Amount	Expenditures This Billing	"To Date" Item Expenditures
Totals			
Less Expenditures In Excess of Total Authorized Project Budget:			
Total "To Date" Expenditures:			
CLAIM REQUEST (__% OF "TO DATE" EXPENDITURES):			
LESS PREVIOUS PAYMENTS OF:			
TOTAL CLAIM TO BE PAID:			

Land Acquisition - List each parcel separately by parcel #. Use purchase price or appraised value, whichever is the lesser.

I certify that this billing is correct and just based upon actual payment(s) of record by the grant recipient, and that the work and services are in accord with the approved grant.

Signature: _____ Date: _____
Print Name: _____
Title: _____ Phone: _____

Mail original Billing Form to DNR Budget & Finance Bureau, backup documentation may be emailed.

RESOLUTION NO. _____

RESOLUTION APPROVING GRANT AGREEMENT FOR RESOURCE
ENHANCEMENT AND PROTECTION GRANT RELATING TO
THE ACQUISITION OF LAND FOR PARK PURPOSES

WHEREAS, the City of Grimes (the "City") has previously submitted an application for a Resource Enhancement and Protection ("REAP") grant from the State of Iowa relating to the acquisition of approximately 12.2 acres of land to be added to the Grimes Greenway; and

WHEREAS, the State of Iowa has approved the REAP grant application, subject to the City entering into a Grant Agreement; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRIMES, IOWA:

That the City approves the Grant Agreement for the REAP grant from the State of Iowa relating to the acquisition of approximately 12.2 acres of land to be added to the Grimes Greenway; the Mayor or his designee is hereby authorized and directed to execute said Grant Agreement on behalf of the City to evidence such approval.

BE IT FURTHER RESOLVED that City staff are hereby authorized and directed to develop a purchase agreement for consideration by the City Council for the approximately 12.2 acre parcel.

PASSED AND APPROVED this ____ day of November, 2020.

Scott Mikkelsen, Mayor

ATTEST:

Rochelle Williams, City Clerk

MOTOR VEHICLE PURCHASE AGREEMENT

CUST# 91373

NO. 139180

DATE 11/23/2020

STEW HANSEN DODGE CITY
12103 HICKMAN RD
DES MOINES IA 50323

BUYER CITY OF GRIMES

CO-BUYER

ADDRESS 101 NE HARVEY ST

CITY / STATE / ZIP GRIMES IA 50111

EMAIL jdecker.fire@gmail.com

RES. PHONE (515) 986-4444 CELL PHONE (515) 201-9658 BUS. PHONE (515) 986-4444

SALESPERSON HARRY K BOUGHER III

BUYER'S REGISTRATION MONTH

COUNTY POLK

DESCRIPTION OF PURCHASED VEHICLE: ☒ NEW ☐ USED ☐ DEMO ☐ CAR ☒ TRUCK ☐ VAN

STOCK NO. F21U0020

TO BE DELIVERED ON OR ABOUT 11/23/2020

Mileage: 15

YEAR 2021 MAKE DODGE TRUCK

MODEL DURANGO

BODY TYPE 4DR AWD EXPRESS

V.I.N. 1C4RDJAG4MC556989

COLOR WHT KNUCKLE CLR TRIM BLK CLTH B

PRICE OF VEHICLE	\$ 26055.00	TRADE-IN ALLOWANCE AND OTHER CREDITS: YEAR	
ACCESSORIES		TRADE-IN MAKE	MODEL
		PLATE NO.	V.I.N.
		BALANCE OWED TO	
		ADDRESS	
		TRADE-IN GROSS ALLOWANCE	\$ N/A
		LESS AMOUNT OWING	N/A
		NET TRADE-IN ALLOWANCE OR REMAINING TRADE-IN DEBT	\$ N/A
		CASH DOWN PAYMENT OR CREDIT BALANCE	N/A
		MANUFACTURER'S REBATE (IF ANY)	N/A
		TOTAL DOWN PAYMENT or AMOUNT OWED	\$ N/A
\$ 26055.00	CASH PRICE	\$ 26055.00	
\$ N/A	LESS TRADE-IN ALLOWANCE		
\$ N/A	LESS MANUFACTURER'S REBATE		
\$ 26055.00	AMOUNT SUBJECT TO FEE FOR NEW REGISTRATION		
REG. FEE \$ N/A	TITLE FEE \$ N/A	LICENSE FEE \$ N/A	
			N/A
LIEN FILING FEE (credit sale only see (1) on back)		\$ N/A	
TOTAL CASH DELIVERED PRICE		\$ 26055.00	
LESS TOTAL DOWN PAYMENT or PLUS AMOUNT OWED		\$ N/A	
UNPAID CASH BALANCE DUE ON DELIVERY		\$ 26055.00	

OTHER INFORMATION OR TERMS OF SALE:

LIENHOLDER:

BUYER'S TRADE-IN CERTIFICATION

If you are trading in a vehicle, you certify the following:

1. That there is no salvage, repair or other history on the vehicle title that would affect the value of the vehicle. If there is salvage, repair or other history on the title, you agree that the dealer may cancel this sale. That to the best of your knowledge, the vehicle was never on a salvage, rebuilt or flood title in this or any other state.
2. That the air bags are intact and in working order.
3. That while you have owned the trade-in, its odometer has not been repaired, replaced, tampered with or altered in any way. That the odometer statement, damage disclosure statement and prior vehicle history which you provided us for your trade-in is true and correct.
4. That the original emission control system (including the catalytic converter) is intact. That the engine and transmission have not been changed from the manufacturer's original specifications. That the trade-in does not have a cracked or defective head, block, power-train or frame.

WARRANTY DISCLAIMER

YOU UNDERSTAND THAT THE VEHICLE IS SOLD "AS IS" WITH ALL FAULTS AND THAT THERE ARE NO IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, or any other warranties, express or implied, covering the vehicle unless we make a written warranty to you or unless we enter into a service contract with you within 90 days from the date of this contract. If we do so, any implied warranty will last only as long as the limited written warranty.

This provision does not affect any warranties which may be provided by the manufacturer. If there is a manufacturer's warranty on the vehicle, we are not a party to it and it is not a part of this contract. If we are authorized by the manufacturer to perform warranty work on your vehicle, we hope that you ask us to perform the work. However, the manufacturer's warranty is between you and the manufacturer.

Documentary Fee. A documentary fee is not an official fee. A documentary fee is not required by law, but may be charged to a buyer for the preparation of documents and the performance of related services. The maximum amount that may be charged for a documentary fee is determined by Iowa Code Section 322.19A. This notice is required by law.

You understand that this agreement (including the terms on the back) is an offer to purchase the vehicle described which will become a binding contract once the dealer has signed it. This document represents the complete agreement between you and the dealer regardless of any other oral, written or prior agreements or representations. However, if you are buying a used vehicle, the information you see on the window form for this vehicle is part of the contract and the information on the window form overrides any contrary provision in this contract.

Iowa law requires us to give you the following notice: **You understand that liability insurance coverage which would protect you under the Iowa Motor Vehicle and Safety Responsibility Act IS NOT INCLUDED in your purchase of this motor vehicle.**

By signing this contract, you are certifying that you are at least 18 years old (if there are two buyers, that at least one of you is 18 years old), that you have read this contract, front and back, and agree to its terms, and that you have received a copy of it.

City of Grimes by: Rochelle Williams
Buyer's Signature

Date of Birth

Buyer's Driver's License or F.I.D. No.

Co-Buyer's Signature

Date of Birth

Accepted By: Kevin Stover
Dealer's Authorized Representative

Co-Buyer's Driver's License or F.I.D. No.

CONTRACT TERMS AND CONDITIONS

In this contract, the words "we," "us" and "our" refer to the dealer-seller. The words "you" and "your" refer to the buyer and the co-buyer, if any.

1. CASH SALE. You agree to buy the vehicle described on the front of this document. This is not a credit document. If you obtain financing to purchase the vehicle, you will be required to sign documents which comply with applicable federal and state laws. If you obtain financing to purchase the vehicle, there will be a fee for filing the lien on the title. This fee may be paid to either the dealer or to the lending institution from whom you obtain financing.

2. WARRANTY DISCLAIMER. *YOU UNDERSTAND THAT THE VEHICLE IS SOLD "AS IS" WITH ALL FAULTS AND THAT THERE ARE NO IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, or any other warranties, express or implied, covering the vehicle unless we make a written warranty to you or unless we enter into a service contract with you within 90 days from the date of this contract. If we do so, any implied warranty will last only as long as the limited written warranty.*

This provision does not affect any warranties which may be provided by the manufacturer. If there is a manufacturer's warranty on the vehicle, we are not a party to it and it is not a part of this contract. If we are authorized by the manufacturer to perform warranty work on your vehicle, we hope that you ask us to perform the work. However, the manufacturer's warranty is between you and the manufacturer.

3. YOUR FAILURE OR REFUSAL TO ACCEPT DELIVERY. If you refuse or fail to accept delivery of the purchased vehicle, we may keep your cash deposit as liquidated damages. If you had a trade-in, we may sell the trade-in and keep any part of the selling price which we need to reimburse us for losses which we incurred because you did not take delivery.

4. FAILURE OR DELAY OF DELIVERY. We are not liable for failure to deliver or delay in delivery of the purchased vehicle if the failure or delay is due, in whole or in part, to any cause beyond our control or without our fault or negligence. We are not liable to you for any consequential damages, damages to property, damage for loss of use, loss of time, loss of profits, or income or any other incidental damages arising out of the sale or use of the purchased vehicle.

5. DEALER'S REMEDIES. If you fail to perform all of the terms and conditions of this contract, we may exercise any right or remedy granted by law as well as the other remedies described in this contract.

6. ADDITIONAL DOCUMENTS. You agree to sign any other documents which are required to transfer title to the trade-in vehicle or the purchased vehicle, including odometer statements, damage disclosure statements, and powers of attorney.

7. ATTORNEYS' FEES. If you default on this contract, you will pay us our costs and attorneys' fees and late charges in addition to our damages.

IF YOU HAVE A TRADE-IN:

If you are trading another vehicle as part of the price of the vehicle purchased, you agree to the following additional terms.

8. YOUR WARRANTY OF TITLE TO TRADE-IN. You must provide us with your vehicle title, correctly assigned to us. You promise that the trade-in vehicle is your property free and clear of any liens or encumbrances except as noted on the front of this contract and that all taxes and registration fees are currently paid. If we are put to any expense with respect to unpaid taxes or registration fees, you will reimburse us upon demand. If we find out that you made any misrepresentation about the trade-in, then you will pay us three times our actual damages as a result of the misrepresentation, plus our costs of collection and attorneys' fees.

9. AMOUNT DUE ON TRADE-IN. The "Trade-In Balance Owed" on the front of this contract was provided by your lienholder. If the balance is incorrect due to the fault of the lienholder, the error will be treated as a mutual mistake of fact. In other words, if you owe more money on your trade-in, you will pay us the difference or you can rescind the contract by returning the vehicle. If you owe less, we will pay (or credit) you.

10. REAPPRAISAL OF TRADE-IN. If you do not deliver the trade-in to us until the purchased vehicle is delivered to you, then we may reappraise the trade-in at the time that you deliver it to us and the new appraisal will determine the allowance to be made on the vehicle purchased. If the reappraisal is lower than the original appraisal, you may cancel this contract provided you do so before you take delivery of the purchased vehicle and surrender the trade-in.

IF YOU ARE BUYING A NEW VEHICLE:

If you are buying a new vehicle, you agree to the following additional terms.

11. MANUFACTURER'S PRICE REVISION ON NEW VEHICLE. If you are buying a new vehicle which we do not have in stock at the time you order it and if the manufacturer changes our price of the vehicle model or body type you ordered between the time we signed this contract and the time we delivered the vehicle to you, we have the right to change the price to you. However, if you do not agree to the changed price, you may cancel this contract. If you cancel the contract, we will return your trade-in to you, if it has not already been sold so long as you pay for the cost of reasonable repairs and storage fees. If we have sold your trade-in, we will pay you the amount we received for the trade-in less a selling commission of 15% and any expenses which we incurred in reconditioning, repairing, insuring, storing and selling the vehicle.

12. MANUFACTURER'S CHANGE OF THE MODEL AND BODY OF THE NEW VEHICLE. If you are buying a new vehicle and if the manufacturer changes (or discontinues) the model, design, chassis, accessories, body type or parts of the vehicle which you ordered, we will have no obligation to make the same or similar change to the vehicle you ordered either before or after we deliver the vehicle to you.

F21U0020 City of Grimes-copy

Final Audit Report

2020-11-23

Created:	2020-11-22
By:	Kevin Stover (kevins@stewhansens.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAIMXSk8h_sCDB4Cx34QwTMffZrk9UOurl

"F21U0020 City of Grimes-copy" History

-  Document created by Kevin Stover (kevins@stewhansens.com)
2020-11-22 - 2:27:49 PM GMT- IP address: 50.234.143.136
-  Document emailed to City of Grimes by Rochelle Williams (apfaltzgraff@grimesiowa.gov) for signature
2020-11-22 - 2:28:06 PM GMT
-  Email viewed by City of Grimes by Rochelle Williams (apfaltzgraff@grimesiowa.gov)
2020-11-22 - 2:34:00 PM GMT- IP address: 173.215.80.95
-  Document e-signed by City of Grimes by Rochelle Williams (apfaltzgraff@grimesiowa.gov)
Signature Date: 2020-11-23 - 1:41:20 PM GMT - Time Source: server- IP address: 198.40.233.50
-  Agreement completed.
2020-11-23 - 1:41:20 PM GMT

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: Water System Study
Contractor: McClure Engineering Company
Address: 1360 NW 121st Street, Clive, IA 50325
Finance Budget Code: 342-810-6407 **Finance Project #**
Vendor Project or Invoice #: 201168-000 **PO #**
Original Contract Date: August 11, 2020 **Vendor #** 2830

Date of Council Meeting: November 24, 2020 **PAYMENT REQUEST #** 3
PAYMENT PERIOD: From: September 27, 2020 Through: October 31, 2020

Contract Summary

Original Contract Amount:	\$	<u>109,500.00</u>	
Net change by Change Orders:	\$	<u>-</u>	
Contract Amount to Date: (line 1 ± 2)	\$	<u>109,500.00</u>	
Total completed and stored to date:	\$	<u>32,825.00</u>	
Retainage: <u>0</u> % of Completed Work:	\$	<u>-</u>	
Total Earned less Retainage:	\$	<u>32,825.00</u>	
Less previous applications for payment:	\$	<u>11,380.00</u>	
SUBTOTAL	\$		<u>21,445.00</u>
OTHER CHARGES (Attach an itemized list)	\$	<u>-</u>	
CURRENT PAYMENT DUE	\$		<u>21,445.00</u>
Balance to finish, including retainage:	\$	<u>76,675.00</u>	

Contract Time Remaining (If applicable) -

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval:

Firm Name

Signature

Date

Engineer / Consultant Approval:

McClure Engineering Company

Firm Name

Signature

Date

City of Grimes Staff Approval:

Matt Ahrens

11-18-20

Signature

Date

City of Grimes Council Approval:

Signature

Date

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department

E-mail: mahrens@grimesiowa.gov Phone: (515) 986-4050 Fax: (515) 986-4480

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	September 22, 2020	\$ 5,055.00
2	October 13, 2020	\$ 6,325.00
3		
4		
5		
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Previous Applications for Payment

No.	Date	Amount
36		
37		
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39		
40		
41		
42		
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48		
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TOTAL \$ 11,380.00

Record of Change Orders

No.	Date	Amount
1		
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25		

TOTAL \$ -

Contract Time Remaining

Contract Period: [CLICK TO CHOOSE](#)
 Original Contract Date: [August 11, 2020](#)
 Original Contract Time: _____
 Added by Change Order: _____
 Contract Time to Date: _____
 Time Used to Date: _____
 Contract Time Remaining: _____



1360 NW 121st Street
Clive, IA 50325

City of Grimes, IA
101 Northeast Harvey Street
Grimes, IA 50111

October 31, 2020
Project No: 0000201168-000
Invoice No: 131413
Due Date: November 30, 2020

Project 0000201168-000 City of Grimes Water System Study
Professional Services from September 27, 2020 to October 31, 2020

Phase 1 Fee Billing

Billing Phase	Fee	Percent Complete	Earned	Previous Billing	Current Billing
Data Collection and Critical Review	7,600.00	50.00	3,800.00	2,280.00	1,520.00
Develop Population, Demographic and Land	5,300.00	40.00	2,120.00	1,590.00	530.00
Develop Water Demand Projections	2,700.00	40.00	1,080.00	810.00	270.00
Develop Water System Model and GIS Sys.	24,200.00	40.00	9,680.00	6,050.00	3,630.00
Water Quality Analysis	4,400.00	0.00	0.00	0.00	0.00
Hydrant Flushing Analysis	12,200.00	0.00	0.00	0.00	0.00
Evaluation of Water System for Existing	5,200.00	0.00	0.00	0.00	0.00
Develop Capital Improvements Plan	5,600.00	0.00	0.00	0.00	0.00
Report Preparation and Submittal	13,700.00	0.00	0.00	0.00	0.00
Project Management	6,500.00	25.00	1,625.00	650.00	975.00
Total Fee	87,400.00		18,305.00	11,380.00	6,925.00
Total Fee					6,925.00
Total this Phase					\$6,925.00

Phase E Field Verifications and Hydrant Flow & Pressure Testing

	Hours	Rate	Amount
Project Manager I	62.50	170.00	10,625.00
Engineer II	4.50	140.00	630.00
On Site Representative I	9.00	105.00	945.00
On-Site Representative II	16.00	145.00	2,320.00
Totals	92.00		14,520.00
Total Labor			14,520.00
Total this Phase			\$14,520.00

Now accepting Credit Cards. Please email ccpayment@mecresults.com for a secure payment link. DO NOT EMAIL YOUR CREDIT CARD NUMBER. We impose a surcharge of 3.5% on all credit card transactions, which is not greater than our cost of acceptance.

Project	0000201168-000	Grimes Water System Study	Invoice	131413
Total Due this Invoice				\$21,445.00

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: Reverse Osmosis Water Treatment Plant - Phase 1
Contractor: McClure Engineering Company
Address: 1360 NW 121st Street, Clive, Iowa 50325
Finance Budget Code: 324-810-6407 **Finance Project #**
Vendor Project or Invoice #: 131415 **PO #**
Original Contract Date: August 13, 2019 **Vendor #** 2830

Date of Council Meeting: November 24, 2020 **PAYMENT REQUEST #** 13
PAYMENT PERIOD: From: September 27, 2020 Through: October 31, 2020

Contract Summary

Original Contract Amount:	\$	1,183,985.00	
Net change by Change Orders:	\$	28,500.00	
Contract Amount to Date: (line 1 ± 2)	\$	1,212,485.00	
Total completed and stored to date:	\$	722,279.94	
Retainage: 5 % of Completed Work:			
Total Earned less Retainage:	\$	722,279.94	
Less previous applications for payment:	\$	664,160.69	
SUBTOTAL	\$		58,119.25

OTHER CHARGES (Attach an itemized list) \$ -

CURRENT PAYMENT DUE \$ 58,119.25

Balance to finish, including retainage: \$ 490,205.06

Contract Time Remaining (If applicable) - Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval:

Firm Name

Signature Date

Engineer / Consultant Approval:

McClure Engineering Company

Firm Name

Signature Date

City of Grimes Staff Approval:

Signature Date

City of Grimes Council Approval:

Signature Date

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department

E-mail: mahrens@grimesiowa.gov Phone: (515) 986-4050 Fax: (515) 986-4480

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	September 24, 2019	\$ 39,284.00
2	October 22, 2019	\$ 18,073.50
3	January 14, 2020	\$ 87,335.85
4	February 11, 2020	\$ 46,089.20
5	March 24, 2020	\$ 67,693.38
6	April 28, 2020	\$ 45,078.45
7	May 26, 2020	\$ 59,753.25
8	June 23, 2020	\$ 61,876.53
9	July 14, 2020	\$ 57,086.05
10	August 25, 2020	\$ 49,286.35
11	September 22, 2020	\$ 78,042.73
12	October 13, 2020	\$ 54,561.40
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Previous Applications for Payment

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TOTAL \$ 664,160.69

Record of Change Orders

No.	Date	Amount
1	9-8-20	\$28,500
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TOTAL

\$28,500

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	August 13, 2019
Original Contract Time:	
Added by Change Order:	
Contract Time to Date:	-
Time Used to Date:	
Contract Time Remaining:	-



1360 NW 121st Street
Clive, IA 50325

Rochelle Williams
City of Grimes, IA
101 Northeast Harvey Street
Grimes, IA 50111

October 31, 2020
Project No: 0000190904-000
Invoice No: 131415
Due Date: November 30, 2020

Project 0000190904-000 Grimes Reverse Osmosis Water Treatment Plant - Phase 1

Professional Services from September 27, 2020 to October 31, 2020

Phase H. Value Engineering/Design Thoroughness Review

Billing Phase	Fee	Percent Complete	Earned	Previous Billing	Current Billing
Value Engineering/Design Thoroughness Re	49,105.00	100.00	49,105.00	49,105.00	0.00
Total Fee	49,105.00		49,105.00	49,105.00	0.00
Total Fee					0.00
Total this Phase					0.00

Phase I. Advertising, Bidding, Contract Award

Billing Phase	Fee	Percent Complete	Earned	Previous Billing	Current Billing
Advertising, Bidding, Contract Award	24,490.00	100.00	24,490.00	24,490.00	0.00
Total Fee	24,490.00		24,490.00	24,490.00	0.00
Total Fee					0.00
Total this Phase					0.00

Phase J. Paper Copies of Final Project Documents

Billing Phase	Fee	Percent Complete	Earned	Previous Billing	Current Billing
Paper Copies of Final Project Documents	7,100.00	100.00	7,100.00	7,100.00	0.00
Total Fee	7,100.00		7,100.00	7,100.00	0.00
Total Fee					0.00
Total this Phase					0.00

Phase K. Construction Administration

Now accepting Credit Cards. Please email ccpayment@mecresults.com for a secure payment link. DO NOT EMAIL YOUR CREDIT CARD NUMBER. We impose a surcharge of 3.5% on all credit card transactions, which is not greater than our cost of acceptance.

Project	0000190904-000	Grimes Reverse Osmosis WTP - Phase 1	Invoice	131415
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Billing Phase	Fee	Percent Complete	Earned	Previous Billing	Current Billing
Construction Administration	557,700.00	58.80	327,927.60	303,946.50	23,981.10
Total Fee	557,700.00		327,927.60	303,946.50	23,981.10
Total Fee					23,981.10
Total this Phase					\$23,981.10

Phase	L.	Construction Staking			
			Hours	Rate	Amount
			16.00	120.00	1,920.00
			11.00	70.00	770.00
		Totals	27.00		2,690.00
		Total Labor			2,690.00

Reimbursable Miles

32.54

	Current	Prior	To-Date
Total Billings	2,722.54	13,915.08	16,637.62
Contract Limit (not-to-exceed)			20,570.00
Contract Limit Remaining			3,932.38
Total this Phase			\$2,722.54

Phase	M.	Resident Project Representative			
			Hours	Rate	Amount
		On Site Representative I	156.00	105.00	16,380.00
		On-Site Representative II	80.00	145.00	11,600.00
		Totals	236.00		27,980.00
		Total Labor			27,980.00

Consultants

Krishna Engineering Consultants, Inc. 2,000.00

Total Consultants 2,000.00 2,000.00

Reimbursable Expenses

Out-Of-Pocket Expenses 53.90

R - Per Diem 6.18

Total Reimbursables 60.08 60.08

Runzheimer Mileage

475.53

	Current	Prior	To-Date
Total Billings	30,515.61	257,719.11	288,234.72
Contract Limit (not-to-exceed)			478,500.00
Contract Limit Remaining			190,265.28
Total this Phase			\$30,515.61

Phase	Q.	Record Drawings			
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Project	0000190904-000	Grimes Reverse Osmosis WTP - Phase 1	Invoice	131415
Total this Phase				0.00

Phase	T.	SRF Loan Administration		
		Hours	Rate	Amount
Project Coordinator		10.00	90.00	900.00
Totals		10.00		900.00
Total Labor				900.00
		Current	Prior	To-Date
Total Billings		900.00	7,885.00	8,785.00
Contract Limit (not-to-exceed)				20,280.00
Contract Limit Remaining				11,495.00
Total this Phase				\$900.00

Phase	V.	Electrical Room Re-Design		
Billing Phase		Fee	Percent Complete	Earned
				Previous Billing
				Current Billing
Electrical Room Re-Design		28,500.00	0.00	0.00
Total Fee		28,500.00		0.00
		Total Fee		0.00
Total this Phase				0.00
Total Due this Invoice				\$58,119.25

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: New 1.5 MG Elevated Storage Tower - Construction Phase
Contractor: McClure Engineering Company
Address: 1360 NW 121st Street, Clive, Iowa 50325
Finance Budget Code: 323-810-6407 **Finance Project #**
Vendor Project or Invoice #: 131351 **PO #**
Original Contract Date: September 10, 2019 **Vendor #** 2830

Date of Council Meeting: November 24, 2020 **PAYMENT REQUEST #** 12
PAYMENT PERIOD: From: September 27, 2020 Through: October 31, 2020

Contract Summary

Original Contract Amount:	\$	218,080.00	
Net change by Change Orders:	\$	-	
Contract Amount to Date: (line 1 ± 2)	\$	218,080.00	
Total completed and stored to date:	\$	183,755.10	
Retainage: 5 % of Completed Work:			
Total Earned less Retainage:	\$	183,755.10	
Less previous applications for payment:	\$	176,724.60	
SUBTOTAL	\$		7,030.50

OTHER CHARGES (Attach an itemized list) \$ -

CURRENT PAYMENT DUE \$ 7,030.50

Balance to finish, including retainage: \$ 34,324.90

Contract Time Remaining (If applicable) - Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval:

Firm Name

Signature

Date

Engineer / Consultant Approval:

McClure Engineering Company

Firm Name

Signature

Date

City of Grimes Staff Approval:

Signature

Date

City of Grimes Council Approval:

Signature

Date

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department

E-mail: mahrens@grimesiowa.gov Phone: (515) 986-4050 Fax: (515) 986-4480

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	October 22, 2019	\$ 9,697.00
2	January 14, 2020	\$ 50,943.10
3	February 11, 2020	\$ 11,164.00
4	March 24, 2020	\$ 3,948.50
5	April 28, 2020	\$ 10,193.00
6	May 26, 2020	\$ 14,840.00
7	June 23, 2020	\$ 23,807.00
8	July 14, 2020	\$ 19,005.00
9	August 25, 2020	\$ 11,215.00
10	September 22, 2020	\$ 15,214.00
11	October 13, 2020	\$ 6,698.00
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Previous Applications for Payment

No.	Date	Amount
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TOTAL \$ 176,724.60

Record of Change Orders

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TOTAL \$ -

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	September 10, 2019
Original Contract Time:	
Added by Change Order:	
Contract Time to Date:	-
Time Used to Date:	
Contract Time Remaining:	-



1360 NW 121st Street
Clive, IA 50325

Rochelle Williams
City of Grimes, IA
101 Northeast Harvey Street
Grimes, IA 50111

October 31, 2020
Project No: 0000191105-000
Invoice No: 131351
Due Date: November 30, 2020

Project 0000191105-000 New 1.5 MG Elevated Storage Tower - Construction Phase

Professional Services from September 27, 2020 to October 31, 2020

Phase K. Construction Administration

Billing Phase	Fee	Percent Complete	Earned	Previous Billing	Current Billing
Construction Administrations	80,400.00	97.00	77,988.00	76,380.00	1,608.00
Total Fee	80,400.00		77,988.00	76,380.00	1,608.00
Total Fee					1,608.00
Total this Phase					\$1,608.00

Phase M. Resident Project Representative

	Hours	Rate	Amount
On-Site Representative II	36.00	145.00	5,220.00
Totals	36.00		5,220.00
Total Labor			5,220.00
	Current	Prior	To-Date
Total Billings	5,220.00	95,777.20	100,997.20
Contract Limit (not-to-exceed)			120,000.00
Contract Limit Remaining			19,002.80
Total this Phase			\$5,220.00

Phase Q. Record Drawings

	Current	Prior	To-Date
Total Billings	0.00	0.00	0.00
Contract Limit (not-to-exceed)			4,480.00
Contract Limit Remaining			4,480.00
Total this Phase			0.00

Phase T. SRF Loan Application & Administrative Services

Project	0000191105-000	Grimes - New 1.5 MG Elevated Storage	Invoice	131351
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	Hours	Rate	Amount	
Project Coordinator	2.25	90.00	202.50	
Totals	2.25		202.50	
Total Labor				202.50

	Current	Prior	To-Date	
Total Billings	202.50	4,567.50	4,770.00	
Contract Limit (not-to-exceed)			8,400.00	
Contract Limit Remaining			3,630.00	
		Total this Phase		\$202.50
		Total Due this Invoice		\$7,030.50

Consolidated to 131351



414 South 17th Street, Ste 107
Ames, IA 50010
515-233-0000

City of Grimes
101 NE Harvey Street
Grimes, IA 50111

Invoice number 47100
Date 10/30/2020

Project 336417D Grimes New Jordan Well

Professional Services for the Period of 9/27/2020 to 10/31/2020

Lump Sum Phases

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Preliminary Design	47,970.00	100.00	47,970.00	47,970.00	0.00
Final Design	58,640.00	100.00	58,640.00	58,640.00	0.00
Bidding & Negotiation	15,280.00	100.00	15,280.00	15,280.00	0.00
Bidding Documents (1 set @ \$50 plus QuestCDN invoice)	425.00	100.00	425.00	425.00	0.00
Construction Administration	59,740.00	100.00	59,740.00	59,740.00	0.00
Total	\$182,055.00	100.00	\$182,055.00	\$182,055.00	\$0.00

Standard Hourly Rate Phases

	Hours/Units	Rate	Billed Amount
SRF AIS & Prevailing Wage Monitoring			
<i>Professional Fees</i>			
Project Engineer	0.50	150.00	75.00
SRF AIS & Prevailing Wage Monitoring Subtotal			\$75.00
Commissioning & Post Construction			
<i>Professional Fees</i>			
Project Engineer	13.75	150.00	2,062.50
Commissioning & Post Construction Subtotal			\$2,062.50
Invoice total			\$2,137.50



City of Grimes
Project **336417D Grimes New Jordan Well**

Invoice number 47100
Date 10/30/2020

Invoice Summary

Description	Contract Amount	Prior Billed	Total Billed	Current Billed
410 PRELIMINARY DESIGN	47,970.00	47,970.00	47,970.00	0.00
420 FINAL DESIGN	58,640.00	58,640.00	58,640.00	0.00
430 PERMIT AND NOTICE FEES	4,000.00	4,597.10	4,597.10	0.00
440 BIDDING & NEGOTIATION	15,280.00	15,280.00	15,280.00	0.00
441 BIDDING DOCUMENTS (1 SET @ \$50 PLUS QUESTCDN INVOICE)	425.00	425.00	425.00	0.00
600 CONSTRUCTION ADMINISTRATION	59,740.00	59,740.00	59,740.00	0.00
601 CONSTRUCTION DOCUMENT WEBSITE FEE	4,500.00	0.00	0.00	0.00
602 SRF AIS & PREVAILING WAGE MONITORING	8,000.00	6,071.75	6,146.75	75.00
690 COMMISSIONING & POST CONSTRUCTION	4,000.00	11,690.30	13,752.80	2,062.50
700 RPR SERVICES	15,800.00	15,512.67	15,512.67	0.00
800 CONSTRUCTION STAKING	1,500.00	2,176.40	2,176.40	0.00

FOX went over budget on this phase due to having to locate a water main and electrical conduit for construction purposes.

Project Totals	\$219,855.00	\$222,103.22	\$224,240.72	\$2,137.50
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Approved by: _____

Late Payment Charge: 15% per annum beginning 30 days from above date

INVOICE

ALLENDER BUTZKE ENGINEERS INC.

TO: City of Grimes
101 NE Harvey Street
Grimes, IA 50111

PROJECT NO: 195247

INVOICE NO: 195247BW11

PLEASE INCLUDE INVOICE NUMBER
ON REMITTANCE ADVICE

RE: Special Inspections (Biweekly 10/28/20 - 11/13/20)
Grimes RO WTP
NW 18th St & N James St, Grimes, Iowa

INVOICE DATE: 11/17/2020

Description of Services	Amount	Unit Price	Total
Technician III	28.0 hrs	\$63.00 /Hour	\$1,764.00
Technician III Overtime Rate	5.5 hrs	\$94.50 /Hour	\$519.75
Transportation Charges	240.0 miles	\$0.78 /Mile	\$187.20
Nuclear moisture/density gauge	15.0 tests	\$14.75 /Test	\$221.25
Engineering Review & Report Preparation	4.0 hrs	\$148.00 /Hour	\$592.00
Compressive Strength of Cylinder ASTM C39 (set of 3)	66.0 tests	\$19.50 /Test	\$1,287.00
Disposable cylinder molds	66.0 ea	\$2.80 /Ea.	\$184.80
Concrete Reports: 11/4/20 through 11/13/20 Compaction Tests: 11/5/20 through 11/12/20			
324-810-6499			
		Total Due	\$4,756.00

REMIT TO: ALLENDER BUTZKE ENGINEERS, INC.
3660 109th Street
Urbandale, Iowa 50322
Phone No. 515-252-1885

Total invoice amount due upon receipt of invoice. Accounts not paid within 30 days after invoice date are subject to a 1 1/2% per month late charge.

PLEASE INCLUDE INVOICE NUMBER ON REMITTANCE ADVICE

When you provide a check as payment, you authorize us either to use information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction. When we use information from your check to make an electronic fund transfer, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive the check back from your financial institution.

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: James Street Corridor Study N 27th Street to S 37th Street
Contractor: Foth Infrastructure & Environment, LLC
Address: 8191 Birchwood Court, Suite L, Johnston, IA 50131
Finance Budget Code: 343349-210-6407 **Finance Project #**
Vendor Project or Invoice #: 20G021.01 **PO #**
Original Contract Date: August 11, 2020 **Vendor #** 2972

Date of Council Meeting: November 24, 2020 **PAYMENT REQUEST #** 1
PAYMENT PERIOD: From: August 11, 2020 Through: October 31, 2020

Contract Summary

Original Contract Amount:	\$	130,628.00	
Net change by Change Orders:	\$	-	
Contract Amount to Date: (line 1 ± 2)	\$	130,628.00	
Total completed and stored to date:	\$	14,847.00	
Retainage: 0 % of Completed Work:	\$	-	
Total Earned less Retainage:	\$	14,847.00	
Less previous applications for payment:	\$	-	
SUBTOTAL			\$ 14,847.00

OTHER CHARGES (Attach an itemized list)

CURRENT PAYMENT DUE \$ 14,847.00

Balance to finish, including retainage: \$ 115,781.00

Contract Time Remaining (If applicable) - Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval:

Firm Name

Signature

Date

Engineer / Consultant Approval:

Foth Infrastructure & Environment, LLC

Firm Name

11/17/2020

Signature

Date

City of Grimes Staff Approval:

Signature

Date

City of Grimes Council Approval:

Signature

Date

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department

E-mail: mahrens@grimesiowa.gov Phone: (515) 986-4050 Fax: (515) 986-4480

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	November 24, 2020	
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Previous Applications for Payment

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TOTAL \$ -

Record of Change Orders

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TOTAL \$ -

Contract Time Remaining

Contract Period: Working Days
 Original Contract Date: August 11, 2020
 Original Contract Time: _____
 Added by Change Order: _____
 Contract Time to Date: -
 Time Used to Date: _____
 Contract Time Remaining: -

Invoice

REMIT TO: Foth Infrastructure & Environment, LLC
P.O. Box 8418
Carol Stream, IL 60197-8418

NOTE: Communications concerning disputed debts, including an instrument tendered as full satisfaction of a disputed debt, are to be sent to Foth Infrastructure & Environment, LLC treasurer, 2121 Innovation Court, Suite 300, P.O. Box 5126, De Pere, WI 54115-5126

November 12, 2020
Project No: 0020G021.01
Invoice No: 69790

City of Grimes
City Hall
101 NE Harvey Street
Grimes, IA 50111

Invoice Total USD 14,847.00

Project 0020G021.01 James Street Corridor Study - S 37th Street to N 27th Street

Professional Services through October 31, 2020

Professional Personnel

	Hours	Rate	Amount
Lead Project Engineer	11.00	188.00	2,068.00
Project Engineer III	10.00	160.00	1,600.00
Staff Engineer IV	15.50	140.00	2,170.00
Staff Engineer II	7.00	125.00	875.00
Staff Engineer I	40.00	115.00	4,600.00
Technician V	26.50	130.00	3,445.00
Totals	110.00		14,758.00
Total Labor			14,758.00

Expenses 89.00

Billing Limits	Current	Prior	To-Date
Total Billings	14,847.00	0.00	14,847.00
Limit			130,628.00
Remaining			115,781.00
Total This Invoice			USD 14,847.00

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: S James Street and SE 6th Street Intersection Improvements
Contractor: Foth Infrastructure & Environment, LLC
Address: 8191 Birchwood Court, Suite L, Johnston, IA 50131
Finance Budget Code: 349-210-6407 **Finance Project #**
Vendor Project or Invoice #: 20G002.01 **PO #**
Original Contract Date: February 11, 2020 **Vendor #** 2972

Date of Council Meeting: November 24, 2020 **PAYMENT REQUEST #** 4
PAYMENT PERIOD: From: August 1, 2020 Through: October 31, 2020

Contract Summary

Original Contract Amount:	\$	28,500.00	
Net change by Change Orders:	\$	-	
Contract Amount to Date: (line 1 ± 2)	\$	28,500.00	
Total completed and stored to date:	\$	5,886.12	
Retainage: 0 % of Completed Work:	\$	-	
Total Earned less Retainage:	\$	5,886.12	
Less previous applications for payment:	\$	4,858.62	
SUBTOTAL	\$		1,027.50

OTHER CHARGES (Attach an itemized list)

CURRENT PAYMENT DUE \$ 1,027.50

Balance to finish, including retainage: \$ 22,613.88

Contract Time Remaining (If applicable) - Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval:

Firm Name

Signature

Date

Engineer / Consultant Approval: Foth Infrastructure & Environment, LLC

Firm Name

Signature

Date

City of Grimes Staff Approval:

Signature

Date

City of Grimes Council Approval:

Signature

Date

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department

E-mail: mahrens@grimesiowa.gov Phone: (515) 986-4050 Fax: (515) 986-4480

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	July 14, 2020	\$ 3,401.06
2	August 11, 2020	\$ 985.56
3	August 11, 2020	\$ 472.00
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Previous Applications for Payment

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TOTAL \$ 4,858.62

Record of Change Orders

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TOTAL \$ -

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	February 11, 2020
Original Contract Time:	
Added by Change Order:	
Contract Time to Date:	-
Time Used to Date:	
Contract Time Remaining:	-

Invoice

REMIT TO: Foth Infrastructure & Environment, LLC
P.O. Box 8418
Carol Stream, IL 60197-8418

NOTE: Communications concerning disputed debts, including an instrument
tendered as full satisfaction of a disputed debt, are to be sent to Foth
Infrastructure & Environment, LLC, 2121 Innovation Court,
Suite 300, P.O. Box 5126, De Pere, WI 54115-5126

November 12, 2020

Project No: 0020G002.01

Invoice No: 69787

City of Grimes
Attn: Matt Ahrens
City Hall
101 NE Harvey Street
Grimes, IA 50111

Invoice Total USD 1,027.50

Project 0020G002.01 S James Street and SE 6th Street Intersection Improvements

Professional Services through October 31, 2020

Professional Personnel

	Hours	Rate	Amount	
Staff Engineer IV	6.00	140.00	840.00	
Staff Engineer II	1.50	125.00	187.50	
Totals	7.50		1,027.50	
Total Labor				1,027.50

Billing Limits

	Current	Prior	To-Date
Total Billings	1,027.50	4,858.62	5,886.12
Limit			28,500.00
Remaining			22,613.88

Total This Invoice USD 1,027.50

Contractor's Application for Payment No. 14

To (Owner) City of Grimes Iowa	Application Period: 7/31/20 to 10/7/20	Application Date: 10/7/2020
Project New Jordan Well	From (Contractor): Grosch Irrigation Co.	Via (Engineer): FOX Engineering
Owner's Contract No.:	Contract: New Jordan Well	Engineer's Project No.: 3364-17D

**Application For Payment
Change Order Summary**

Approved Change Orders			
Number	Additions	Deductions	
1	\$19,392.10		1. ORIGINAL CONTRACT PRICE..... \$ \$3,561,153.00
2	\$8,178.00	\$5,862.60	2. Net change by Change Orders..... \$ \$40,037.76
3	\$9,625.00		3. Current Contract Price (Line 1 ± 2)..... \$ \$3,601,190.76
4	\$1,810.26		4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates)..... \$ \$3,601,190.76
5	\$6,895.00		5. RETAINAGE:
			a. 5% X \$3,601,190.76 Work Completed..... \$ \$180,059.54
			b. 5% X Stored Material..... \$
			c. Total Retainage (Line 5.a + Line 5.b)..... \$ \$180,059.54
			6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)..... \$ \$3,421,131.22
			7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... \$ \$3,414,580.97
			8. AMOUNT DUE THIS APPLICATION..... \$ \$6,550.25
			9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above)..... \$ \$180,059.54
TOTALS	\$45,900.36	\$5,862.60	
NET CHANGE BY CHANGE ORDERS	\$40,037.76		

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By:  Date: 10-23-20

Payment of: \$ 6,550.25
(Line 8 or other - attach explanation of the other amount)

is recommended by: Taylor Stapper 11/18/2020
(Engineer) (Date)

Payment of: \$ _____
(Line 8 or other - attach explanation of the other amount)

is approved by: _____
(Owner) (Date)

Approved by: _____
Funding or Financing Entity (if applicable) (Date)

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract): New Jordan Well						Application Number: 13					
Application Period: 7/31/20 to 10/7/20						Application Date: 10/7/2020					
A					B	C	D	E	F		
Item		Contract Information				Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)						
1	Submittal Exchange Fee (Allowance)	1	LS	\$4,200.00	\$4,200.00	1	\$4,200.00		\$4,200.00	100.0%	
2	Mobilization/demobilization	1	LS	\$448,500.00	\$448,500.00	1	\$448,500.00		\$448,500.00	100.0%	
3	Water Well Pollution Prevention Plan (WWPPP)	1	LS	\$15,000.00	\$15,000.00	1	\$15,000.00		\$15,000.00	100.0%	
4	Drilled Hole & Surface Casing	323	LF	\$659.00	\$212,857.00	328	\$216,152.00		\$216,152.00	101.5%	-\$3,295.00
5	22" Drilled Hole	1807	LF	\$323.00	\$583,661.00	1777	\$573,971.00		\$573,971.00	98.3%	\$9,690.00
6	Ream 22" Drilled Hole to 28" Drilled hole	400	LF	\$263.00	\$105,200.00	400	\$105,200.00		\$105,200.00	100.0%	
7	24" Well Casing	723	LF	\$164.00	\$118,572.00	718	\$117,752.00		\$117,752.00	99.3%	\$820.00
8	18" Well Casing	1407	LF	\$167.00	\$234,969.00	1372	\$229,124.00		\$229,124.00	97.5%	\$5,845.00
9	Grouting Set-Up & Removal	2	LS	\$15,600.00	\$31,200.00	2	\$31,200.00		\$31,200.00	100.0%	
10	Grout Casing	2600	Sacks	\$12.10	\$31,460.00	2334	\$28,241.40		\$28,241.40	89.8%	\$3,218.60
11	16" Drilled Hole	344	LF	\$336.00	\$115,584.00	375	\$126,000.00		\$126,000.00	109.0%	-\$10,416.00
12	Well Development Set-Up & Removal	1	LS	\$15,000.00	\$15,000.00	1	\$15,000.00		\$15,000.00	100.0%	
13	Well Development	48	HRS	\$375.00	\$18,000.00	48	\$18,000.00		\$18,000.00	100.0%	
14	Production Pump test set-up & removal	1	LS	\$55,000.00	\$55,000.00	1	\$55,000.00		\$55,000.00	100.0%	
15	Well prodction pump test	72	HRS	\$375.00	\$27,000.00	72	\$27,000.00		\$27,000.00	100.0%	
16	Water Quality Testing	1	LS	\$3,750.00	\$3,750.00	1	\$3,750.00		\$3,750.00	100.0%	
17	Video Record of Completed Well	1	LS	\$1,200.00	\$1,200.00	1	\$1,200.00		\$1,200.00	100.0%	
18	Pump & Motor	1	LS	\$236,000.00	\$236,000.00	1	\$236,000.00		\$236,000.00	100.0%	
19	Pump Instalation, Column, Electric Cable, & Airline	1	LS	\$250,000.00	\$250,000.00	1	\$250,000.00		\$250,000.00	100.0%	
20	Pitless Unit	1	LS	\$70,000.00	\$70,000.00	1	\$70,000.00		\$70,000.00	100.0%	
21	Well Disinfection	1	LS	\$7,500.00	\$7,500.00	1	\$7,500.00		\$7,500.00	100.0%	
22	Meter Manhole	1	LS	\$33,000.00	\$33,000.00	1	\$33,000.00		\$33,000.00	100.0%	
23	12" Raw Watermain & Appurtenances	1	LS	\$80,000.00	\$80,000.00	1	\$80,000.00		\$80,000.00	100.0%	
24	Site Work & Restoration	1	LS	\$28,500.00	\$28,500.00	1	\$28,500.00		\$28,500.00	100.0%	
25	Electric Power & Controls	1	LS	\$745,000.00	\$745,000.00	1	\$745,000.00		\$745,000.00	100.0%	
26	Sound Control	1	LS	\$90,000.00	\$90,000.00	1	\$90,000.00		\$90,000.00	100.0%	
CO 1	Lost Circulation	1	LS	\$19,392.10	\$19,392.10	1	\$19,392.10		\$19,392.10	100.0%	
CO 2/Item 1	Fence Modifications per CPR 1	1	LS	\$1,978.00	\$1,978.00	1	\$1,978.00		\$1,978.00	100.0%	
CO 2/Item 3	Bore Transducer Signal Conduit	1	LS	\$6,200.00	\$6,200.00	1	\$6,200.00		\$6,200.00	100.0%	
CO 2/Item 3	Actual Constructed Quantities	1	LS	-\$5,862.60	-\$5,862.60	1					-\$5,862.60
CO 3	Stainless steel column pipe and check valeves	1	LS	\$9,625.00	\$9,625.00	1	\$9,625.00		\$9,625.00	100.0%	
CO 4	Raw water main repair	1	LS	\$1,810.26	\$1,810.26	1	\$1,810.26		\$1,810.26	100.0%	
CO 5	Pressure Transducer, Flood Sesnor, Controls, etc.	1	LS	\$6,895.00	\$6,895.00	1	\$6,895.00		\$6,895.00	100.0%	
	Totals				\$3,601,190.76		\$3,601,190.76		\$3,601,190.76	100.0%	

Stored Material Summary

Contractor's Application

[illegible]

Liberty Ready Mix
12012 Ridgemont Drive
Urbandale, IA 50323
515-278-4807



INVOICE

CITY OF GRIMES
101 NE HARVEY ST
GRIMES IA 50111

Customer No. GRI040
Invoice Date 11/4/2020
Invoice Number 161860 Page 1
Job Id 700 NW 27TH ST
Lot # 700 NW 27TH ST
PO# AJ
Credit Terms Net 30 Days

Date	Ticket	Qty	Description	Price	Amount
11/04/20	1031255	8.00 CY	C4WRC-20	78.00	624.00
11/04/20	1031255	8.00 CY	Winter Heat	6.00	48.00
11/04/20	1031255	8.00 CY	Haul	40.00	320.00
11/04/20	1031260	8.00 CY	C4WRC-20	78.00	624.00
11/04/20	1031260	8.00 CY	Winter Heat	6.00	48.00
11/04/20	1031260	8.00 CY	Haul	40.00	320.00
11/04/20	1031264	8.00 CY	C4WRC-20	78.00	624.00
11/04/20	1031264	8.00 CY	Winter Heat	6.00	48.00
11/04/20	1031264	8.00 CY	Haul	40.00	320.00

Total Cubic Yards 24.00

All Invoices Are Subject to a Mechanic's Lien If
Not Paid Within 30 Days

Sub-Total	2976.00
Sales Tax- 0000	0.00
Invoice Total	2976.00

Liberty Ready Mix
12012 Ridgemont Drive
Urbandale, IA 50323
515-278-4807



INVOICE

CITY OF GRIMES
101 NE HARVEY ST
GRIMES IA 50111

Customer No. GRI040
Invoice Date 11/5/2020
Invoice Number 161967 Page 1
Job Id 700 NW 27TH ST
Lot # 700 NW 27TH ST
PO# AJ
Credit Terms Net 30 Days

Date	Ticket	Qty	Description	Price	Amount
11/05/20	1031374	8.50 CY	C4WRC-20	78.00	663.00
11/05/20	1031374	8.50 CY	Winter Heat	6.00	51.00
11/05/20	1031374	8.50 CY	Haul	40.00	340.00
11/05/20	1031379	8.50 CY	C4WRC-20	78.00	663.00
11/05/20	1031379	8.50 CY	Winter Heat	6.00	51.00
11/05/20	1031379	8.50 CY	Haul	40.00	340.00
11/05/20	1031386	8.50 CY	C4WRC-20	78.00	663.00
11/05/20	1031386	8.50 CY	Winter Heat	6.00	51.00
11/05/20	1031386	8.50 CY	Haul	40.00	340.00
11/05/20	1031393	8.50 CY	C4WRC-20	78.00	663.00
11/05/20	1031393	8.50 CY	Winter Heat	6.00	51.00
11/05/20	1031393	8.50 CY	Haul	40.00	340.00

Total Cubic Yards 34.00

All Invoices Are Subject to a Mechanic's Lien If
Not Paid Within 30 Days

Sub-Total	4216.00
Sales Tax- 0000	0.00
Invoice Total	4216.00

Liberty Ready Mix
12012 Ridgemont Drive
Urbandale, IA 50323
515-278-4807



INVOICE

CITY OF GRIMES
101 NE HARVEY ST
GRIMES IA 50111

Customer No. GRI040
Invoice Date 11/6/2020
Invoice Number 162051 Page 1
Job Id 700 NW 27TH ST
Lot # 700 NW 27TH ST
PO# AJ
Credit Terms Net 30 Days

Date	Ticket	Qty	Description	Price	Amount
11/06/20	1031527	9.00 CY	C4WRC-20	78.00	702.00
11/06/20	1031527	9.00 CY	Winter Heat	6.00	54.00
11/06/20	1031527	9.00 CY	Haul	40.00	360.00
11/06/20	1031528	9.00 CY	C4WRC-20	78.00	702.00
11/06/20	1031528	9.00 CY	Winter Heat	6.00	54.00
11/06/20	1031528	9.00 CY	Haul	40.00	360.00
11/06/20	1031535	9.00 CY	C4WRC-20	78.00	702.00
11/06/20	1031535	9.00 CY	Winter Heat	6.00	54.00
11/06/20	1031535	9.00 CY	Haul	40.00	360.00

Total Cubic Yards 27.00

All Invoices Are Subject to a Mechanic's Lien If
Not Paid Within 30 Days

Sub-Total	3348.00
Sales Tax- 0000	0.00
Invoice Total	3348.00

P.O. No. _____

28533✓

CITY OF GRIMES

101 N. Harvey, Grimes, IA 50111 phone: 515-986-3036 fax: 515-986-3846

PURCHASE REQUEST/PURCHASE ORDER

Source/Supplier Liberty Ready Mix
Name

Address

Phone Number/Fax Number

ITEMS	QTY	UNIT PRICE	TOTAL
<u>161860</u>			<u>2976.00</u>
<u>161967</u>			<u>4216.00</u>
<u>162051</u>			<u>3348.00</u>
			<u>10,540.00</u>

PURCHASE JUSTIFICATION: _____

DEPARTMENT: N. Sports Complex Sewer Ext.

LINE ITEM: 315-815-6499

BEGINNING BUDGET BALANCE: _____

ENDING BUDGET BALANCE: _____

PURCHASE REQUESTED BY: [Signature] DATE: 11/18/20
PURCHASE ORDER APPROVAL AND ASSIGNMENT

Jake Anderson [Signature] 11-18-20
City Administrator Date

Council Approval date: (if over \$5,000)

☐ Purchaser's Copy ☐ Vendor's Copy ☐ File Copy

Grimes Chamber & Economic Development

404 SE 2nd Street
Suite 200
Grimes, IA 50111

Invoice

Date	Invoice #
11/9/2020	891

Bill To

City of Grimes
101 NE Harvey Street
Grimes, IA 50111

PAID

Item	Description	Amount
Economic Development (...)	Economic Development Related Expenses	5,486.07
Tourism	Tourism Related Expenses	1,577.00
Home Base Grimes	Home Base Grimes (Home Base Iowa) Expenses 4th of July Fireworks Show	11,735.00
	001-520-6413 \$7063.07	
	001-520-6507 \$11,735.00	
	Corrected	
Total		\$18,798.07
Balance Due		\$18,798.07

(515) 986-5770

www.grimesiowa.com

mw



*101 NE Harvey, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846*

AGENDA MEMO

For Meeting of November 24, 2020

AGENDA HEADING:

Resolution Approving Offer to Purchase and Acquisition of Easement in Polk County Known as the Ballard Property

SYNOPSIS:

With the development of the plans for the Northwest Territory Lift Station, it has been determined that certain easements will be necessary in order to construct the project.

A compensation estimate has been prepared for the easement, and an offer made to the property owner. The offer indicates that the City will pay \$3,469.00 for the permanent easement, and arrange for the planting of 14 trees in the immediate area of the easement.

The owner has reviewed the offer and accepted it.

FISCAL IMPACT:

Easement Cost = \$3,469.00

Tree Planting Cost = \$7,000

Total Cost = \$10,469.00

PREVIOUS COUNCIL ACTION(S):

N/A

BOARD/COMMISSION ACTION(S):

N/A

STAFF/COMMITTEE RECOMMENDATION:

Staff would recommend approval of the Resolution

RESOLUTION NO. _____

RESOLUTION APPROVING OFFER TO PURCHASE AND ACQUISITION OF EASEMENT
IN POLK COUNTY KNOWN AS THE BALLARD PROPERTY

WHEREAS, the City of Grimes is developing plans to construct the Northwest Territory Lift Station (the "Project") and has determined that certain easements are necessary in order to construct the Project; and

WHEREAS, the City of Grimes has extended an Offer to Purchase Easement and Agreement (the "Offer"), provided as Exhibit A, to the property owner (the "Owner"); and

WHEREAS, the Owner has reviewed the Offer and has accepted the Offer.

NOW, THEREFORE, be it resolved by the City Council of the City of Grimes, Iowa:

That, the Offer to Purchase Easement and Agreement is approved by the Grimes City Council, and the Mayor is authorized to execute, on behalf of the City of Grimes, such documents as are necessary and appropriate to effectuate the terms pursuant to the Offer, including, without limitation, any agreements, easements or other documents, and the City Clerk is authorized to attest to their signatures.

PASSED AND APPROVED this ____ day of _____, 2020.

By: _____
Scott Mikkelsen, Mayor

ATTEST:

Rochelle Williams, City Clerk

SPACE ABOVE THIS LINE FOR RECORDER

OFFER TO PURCHASE EASEMENT AND AGREEMENT

Page 1

PARCEL NO. 24000714047128
PROJECT NO. N/ACOUNTY: Polk
PROJECT NAME: Northwest Territory Lift StationTO: James and Maxine Ballard, Trustees of Ballard Property Management Trust

On this 10th day of November, 2020, the City of Grimes, Iowa, a municipal corporation organized under the laws of the State of Iowa (hereinafter referred to as "CITY" or "BUYER") acting by and through the undersigned, its authorized Agent, hereby offers to buy an easement situated in Polk County, Iowa, and legally described on the attached Easement Exhibit. This offer shall terminate on 30 days from offer date. If accepted by SELLER, as evidenced by SELLER'S signature below, the parties agree as follows:

1. SELLER AGREES to sell and furnish to BUYER a conveyance document, on form(s) furnished by Buyer, and Buyer agrees to purchase an easement, hereinafter referred to as the premises as described on page four and which include the following buildings, improvements and other property: EASEMENT ONLY. The premises also includes all estates, rights, title and interests, including all easements, and all advertising devices and the right to erect such devices as are located thereon. SELLER CONSENTS to any change of grade related to the project and accepts payment under this agreement for any and all damages arising therefrom. SELLER ACKNOWLEDGES full settlement and payment from Buyer for all claims per the terms of this agreement and discharges Buyer from liability because of this agreement and the construction of this public improvement project.
2. Possession of the premises is the essence of this agreement and Buyer may enter and assume full use and enjoyment of the premises per the terms of this agreement. SELLER grants Buyer the immediate right to enter the premises for the purpose of gathering survey and soil data. SELLER may surrender possession of the premises or building or improvement or any part thereof prior to the time at which SELLER has hereinafter agreed to do so, and agrees to give Buyer ten (10) days' notice of SELLER'S intention to do so in writing.
3. Buyer agrees to pay and SELLER AGREES to grant the right of possession, convey title and to surrender physical possession of the premises as shown on or before the dates listed below.

PAYMENT AMOUNT	AGREED PERFORMANCE	DATE
\$ _____	on right of possession	_____
\$ _____	on conveyance of title	_____
\$ _____	on surrender of possession	_____
\$ <u>3,469</u>	on possession and conveyance	<u>Within 30 Days of BUYER Approval</u>
_____	_____	_____
_____	_____	_____

\$ 3,469 TOTAL LUMP SUM

BREAKDOWN:	ac. = acres / sq.ft. = square feet	
Land by Fee Title	<u>0</u> sq.ft.	<u>\$ 0.00</u>
Underlying Fee Title	<u>0</u> sq.ft.	<u>\$ 0.00</u>
Permanent Easement	<u>1,164</u> sq.ft.	<u>\$ 3,469</u>
Temporary Easement(s)	<u>0</u> sq.ft.	<u>\$ 0.00</u>
Landscaping/Other		<u>\$ 0.00</u>
Total		<u>\$ 3,469</u>
Additional Damages <u>None</u>		

DISTRIBUTION: ONE COPY RETURNED TO BUYER -- ONE COPY RETAINED BY SELLER



4. SELLER WARRANTS that there are no tenants on the premises holding under lease except: None
5. Each page and each attachment is by this reference made part hereof and the entire agreement consists of 4 pages.
6. This agreement shall apply to and bind the legal successors in interest of the Seller and SELLER AGREES to pay all liens and assessments against the premises, including all taxes and special assessments payable until surrender of possession as required by the Code of Iowa, and agrees to warrant good and sufficient title. Names and addresses of lienholders are: None
7. SELLER agrees that amounts payable by SELLER for real estate taxes, special assessments, mortgage payoffs, liens, or judgments shall be deducted at closing from the purchase price. SELLER AGREES to obtain court approval of this contract, if requested by Buyer, if title to the premises becomes an asset of any estate, trust, conservatorship or guardianship. Buyer agrees to pay court approval costs and all other costs necessary to transfer the premises to Buyer, but not attorney fees. Claims for such transfer costs shall be paid in amounts supported by paid receipts or signed bills.
8. BUYER agrees that any drain tile and/or underground irrigation systems which are located within the premises and are damaged by construction shall be repaired at no expense to SELLER. BUYER shall have the right of entry upon SELLER'S remaining property along the right of way line, if necessary, for the purpose of connecting said drain tile and/or underground irrigation systems.
9. If SELLER holds title to the premises in joint tenancy with full rights of survivorship and not as tenants in common at the time of this agreement, Buyer will pay any remaining proceeds to the survivor of that joint tenancy and will accept title solely from that survivor, provided the joint tenancy has not been destroyed by operation of law or acts of SELLER.
10. These premises are being acquired for public purposes and this transfer is exempt from the requirements for the filing of a Declaration of Value by the Code of Iowa.
11. BUYER hereby gives notice of SELLER's five-year right to renegotiate construction or maintenance damages not apparent at the time of the signing of this agreement as required by the Code of Iowa.
12. BUYER hereby agrees to additionally warrant the project against any defects against the property as a result of the project for a period of one year following the completion and acceptance of the project. Defects may include, but are not limited to insufficient seeding/stabilization or settling of the property within the easement.
13. SELLER states and warrants that there is no well, solid waste disposal site, hazardous substances, nor underground storage tanks on the premises described and sought herein, except: None
14. BUYER hereby agrees to plant 14 trees upon the SELLERS property. Planting of the trees shall be generally located near the easement area. Tree species to be provided by SELLER. Total cost of trees shall not exceed \$7,000.00.
15. BUYER hereby agrees that the construction of the improvements shall occur only by way of directional drilling. Access over the easement area shall be granted for light equipment only. No tree removals shall be permitted. All disturbed areas shall be restored to like or better condition.



SELLER'S SIGNATURE AND CLAIMANT'S CERTIFICATION: Upon due approval and execution by the Buyer, we the undersigned claimants certify the total lump sum payment shown herein is just and unpaid.

X *James Ballard*
By: James Ballard

X *Maxine Ballard*
By: Maxine Ballard

ALL PURPOSE ACKNOWLEDGMENT

STATE OF Iowa }
COUNTY OF Polk } ss:

On this 20th day of November, A.D. 20 20, before me, the undersigned, a Notary Public in and for said State, personally appeared James Ballard and Maxine Ballard

X to me personally known
or _____ proved to me on the basis of satisfactory evidence

to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

(NOTARY SEAL) *Katie Brecht* (Sign in Ink)
Katie Brecht (Print/Type Name)
Notary Public in and for the State of Iowa

CAPACITY CLAIMED

BY SIGNER:
_ INDIVIDUAL
_ CORPORATE
Title(s) of Corporate Officer(s):

_ Corporate Seal is affixed
_ No Corporate Seal procured
_ PARTNER(s): _ Limited Partnership
_ General Partnership
_ ATTORNEY-IN-FACT
_ EXECUTOR(s) or TRUSTEE(s)
_ GUARDIAN(s) or CONSERVATOR(s)
_ OTHER:
SIGNER IS REPRESENTING:
List name(s) of person(s) or entity(ies)

BUYER'S APPROVAL

Signed by: Scott Mikkelsen (Date)

Attested by: Rochelle Williams (Date)

BUYER'S ACKNOWLEDGMENT

STATE OF _____ }
COUNTY OF _____ } ss:

On this _____ day of _____, 20____, before me, the undersigned, personally appeared _____, known to me to be an agent of the City of Grimes, Iowa and who did say that said instrument was signed on behalf of City by its authority duly recorded in its minutes, and said agent acknowledged the execution of said instrument, which signature appears hereon, to be the voluntary act and deed of the City and by it voluntarily executed.

Notary Public in and for the State of Iowa



EASEMENT DRAWING

EAS-01

FOR PERPETUAL SANITARY SEWER BEING CONVEYED TO
THE CITY OF GRIMES, IOWA

PROPERTY OWNER:

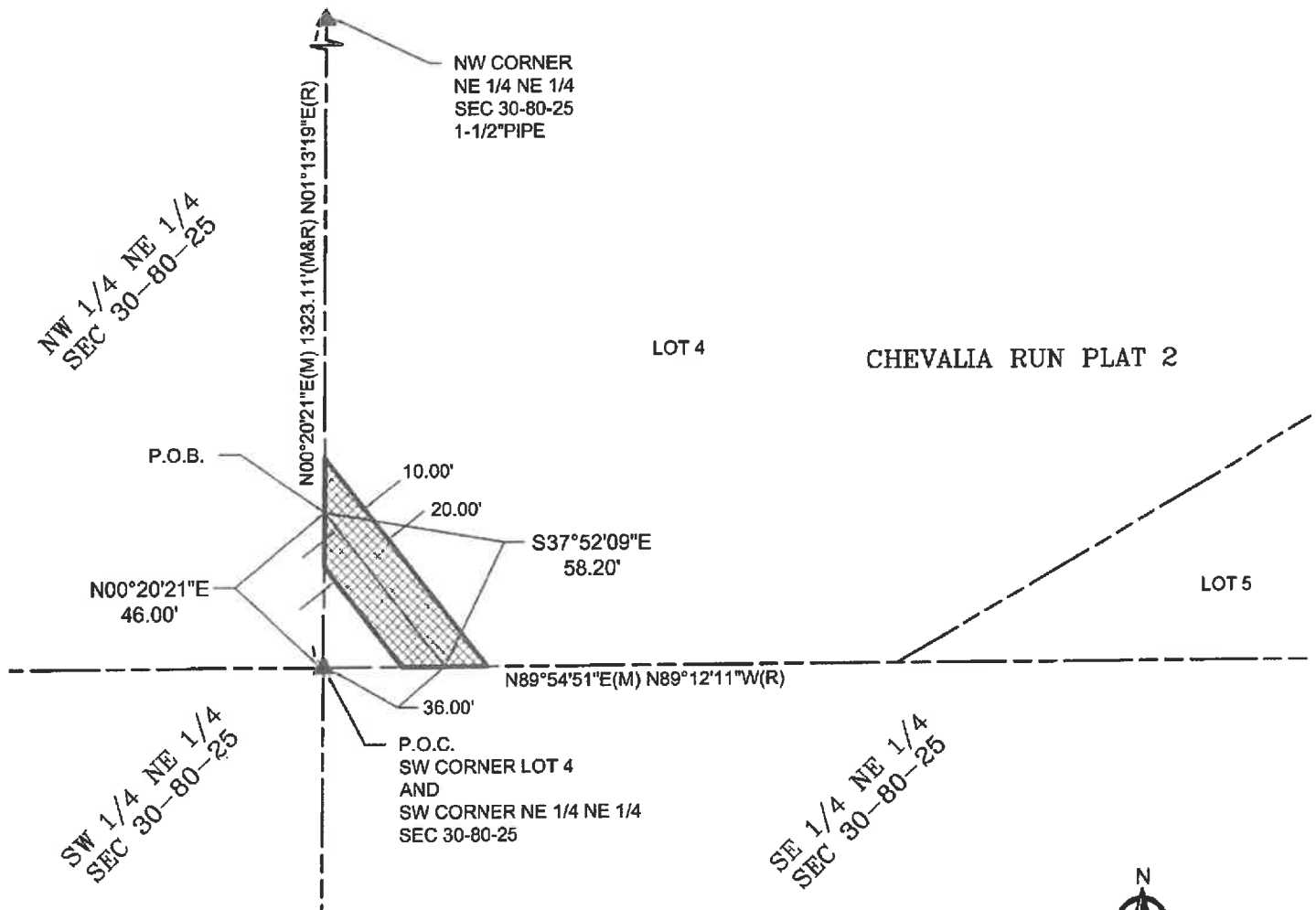
MAXINE M. BALLARD PROPERTY
MANAGEMENT TRUST UAD
SEPTEMBER 12, 2012 &
JAMES E. BALLARD PROPERTY
MANAGEMENT TRUST UAD
SEPTEMBER 12, 2012
12928 NW 85TH AVE
GRIMES, IA 50111
BOOK 14472, PAGE 682
BOOK 14472, PAGE 684

LEGAL DESCRIPTION:

A PERPETUAL SANITARY SEWER EASEMENT LOCATED IN LOT 4 IN CHEVALIA RUN PLAT 2, AN
OFFICIAL PLAT, NOW INCLUDED IN AND FORMING A PART OF POLK COUNTY, IOWA, BEING A STRIP
20.00 FEET IN WIDTH LYING 10.00 FEET ON EACH SIDE OF THE FOLLOWING DESCRIBED LINE:

COMMENCING AT THE SOUTHWEST CORNER OF SAID LOT 4; THENCE NORTH 00°20'21" EAST
ALONG THE WEST LINE OF SAID LOT 4, 46.00 FEET TO THE POINT BEGINNING; THENCE SOUTH
37°52'09" EAST, 58.20 FEET TO THE SOUTH LINE OF SAID LOT 4 TO THE TERMINUS.

CONTAINING 1,164 SQUARE FEET, MORE OR LESS.



LEGEND

- ▲ FOUND SECTION CORNER MONUMENT
- FOUND PROPERTY MONUMENT
- (M) MEASURED BEARING OR DIMENSION
- (R) RECORDED BEARING OR DIMENSION
- SECTION LINE
- PROPERTY LINE
- ▨ PERPETUAL EASEMENT 1,164 SQ.FT.

FIELD SURVEY COMPLETED: AUGUST 2020

SURVEY FOR:

CITY OF GRIMES
101 NE HARVEY STREET
GRIMES, IA 50111
PHONE: (515) 986-3036

V&K PROJECT NUMBER 128110

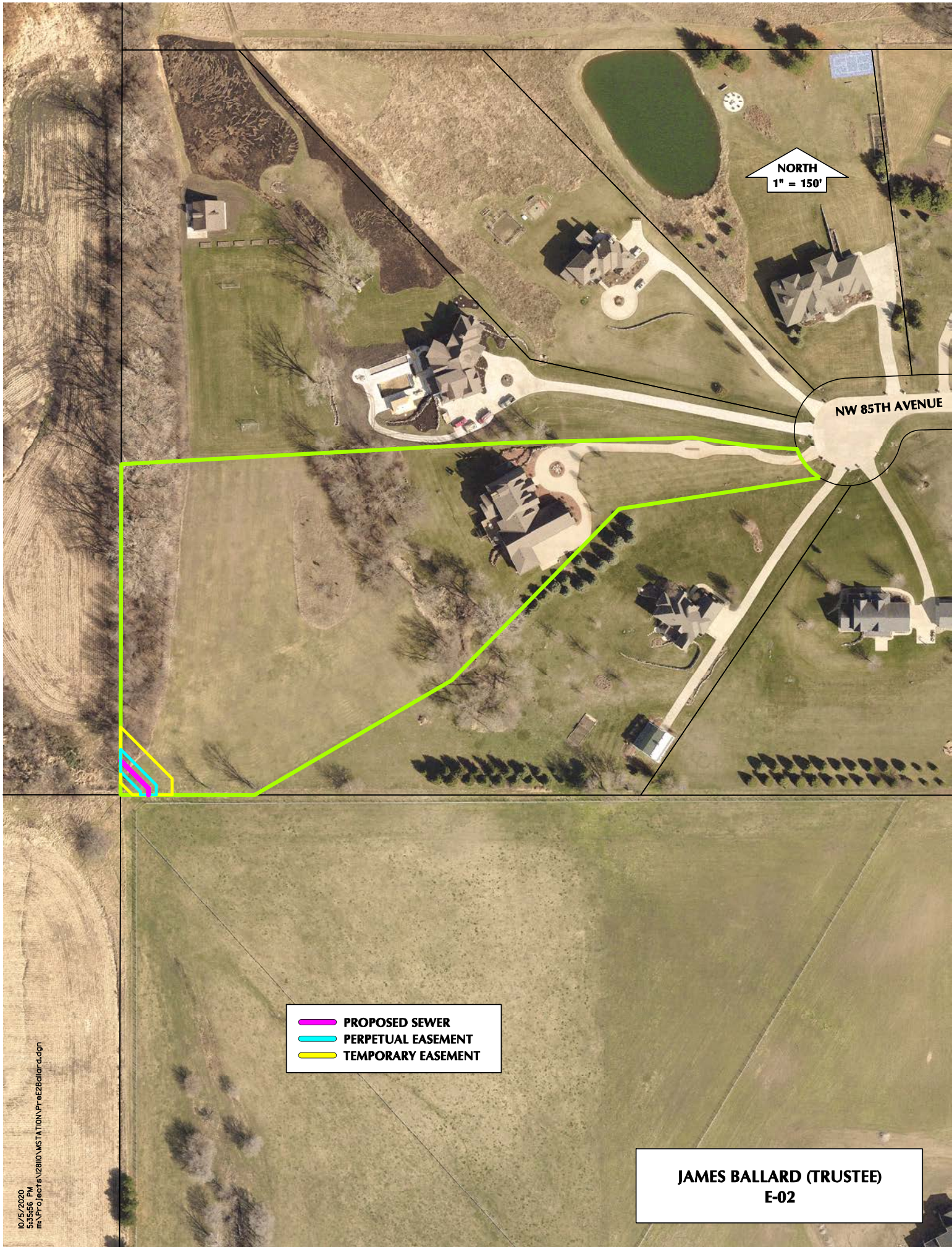
DATE: 11-13-20



VEENSTRA & KIMM, INC.

3000 Westown Parkway • West Des Moines, Iowa 50266-1320
515-225-8000 • 515-225-7848 (FAX) • 800-241-8000 (TATS)

SHEET
1 OF 1



NORTH
1" = 150'

NW 85TH AVENUE

PROPOSED SEWER
PERPETUAL EASEMENT
TEMPORARY EASEMENT

JAMES BALLARD (TRUSTEE)
E-02

RESOLUTION NO. 11-1720

RESOLUTION PROVIDING FOR THE TRANSITION OF TAXES OF CERTAIN
PROPERTY ANNEXED INTO THE CITY OF GRIMES

WHEREAS, the City of Grimes, State of Iowa, is a duly organized municipal organization; and

WHEREAS, the City of Grimes, State of Iowa, received applications for voluntary annexation from the property owners of certain real estate, located in Polk County, Iowa, legally described on Exhibit A; and

WHEREAS, the City of Grimes approved annexation of said property pursuant to Resolutions No. 07-0920 and 08-2220, which provided for transition of taxes for the Annexation Territory; and

WHEREAS, the City has discovered that the Exhibit referenced in Resolution No. 08-2220 misdescribes the Annexation Territory for purposes of transition of taxes; and

WHEREAS, the City of Grimes desires to confirm the legal description to provide for the transition of taxes for the entire Annexation Territory in accordance with Iowa Code Sections 368.7(5) and 368.11(3)(m)(1).

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRIMES, IOWA:

1. In accordance with Iowa Code Sections 368.7(5) and 368.11(3)(m)(1) and subject to the Pre-Annexation Agreement, the property described on Exhibit A shall be exempt from taxation of the following percentages of assessed valuation according to the following schedule: (a) For the first and second years, seventy-five percent. (b) For the third and fourth years, sixty percent. (c) For the fifth and sixth years, forty-five percent. (d) For the seventh and eighth years, thirty percent. (e) For the ninth and tenth years, fifteen percent.
2. That the Mayor, City Clerk and Staff are hereby authorized and directed to prepare and execute all documents necessary for this annexation and are directed to file the same in the Polk County records.

PASSED AND APPROVED this ____ day of _____, 2020.

By: _____
Scott Mikkelsen, Mayor

ATTEST:

Rochelle Williams, City Clerk

EXHIBIT A

ANNEXATION DESCRIPTION CITY OF GRIMES

THE NORTHEAST $\frac{1}{4}$ OF THE NORTHWEST $\frac{1}{4}$, ALL IN SECTION 30, TOWNSHIP 80 NORTH, RANGE 25 WEST OF THE 5TH P.M., POLK COUNTY, IOWA, AND ALL SUBJECT TO LEGALLY ESTABLISHED HIGHWAYS.

AND

THE SOUTHEAST $\frac{1}{4}$ OF THE NORTHWEST FRACTIONAL $\frac{1}{4}$ OF SECTION 30 IN TOWNSHIP 80 NORTH, RANGE 25 WEST OF THE 5TH P.M., POLK COUNTY, IOWA, SUBJECT TO LEGALLY ESTABLISHED HIGHWAYS.

AND

LOT 2, PUTNEY PLAT, AN OFFICIAL PLAT, NOW INCLUDED IN AND FORMING A PART OF POLK COUNTY, IOWA.

AND

PARCEL A, AN IRREGULAR SHAPED PORTION OF LOT 1, PUTNEY PLAT, AN OFFICIAL PLAT, POLK COUNTY, IOWA, ALL MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT THE SOUTH CORNER OF SAID LOT 1; THENCE N50 56'43"W ALONG THE SOUTH-WESTERLY SIDE OF SAID LOT 1, A DISTANCE OF 273.05 FEET; THENCE S89 51'54"E, A DISTANCE OF 172.44 FEET; THENCE N00 08'06"E, A DISTANCE OF 85.00 FEET; THENCE S89 51'54"E, A DISTANCE OF 40.00 FEET TO THE EAST LINE OF SAID LOT 1; THENCE S00 08'06"W ALONG THE EAST LINE OF SAID LOT 1, 256.54 FEET TO THE POINT OF BEGINNING.

AND

LOT 1, PUTNEY PLAT, AN OFFICIAL PLAT, NOW INCLUDED IN AND FORMING A PART OF POLK COUNTY, IOWA, EXCLUDING THEREFROM PARCEL A AS CONVEYED TO THE CITY OF GRIMES BY THE WAY OF TRUSTEE WARRANTY DEED, RECORDED ON FEBRUARY 25, 2016 IN BOOK 15905 AT PAGE 706-710, IN THE RECORDER'S OFFICE OF POLK COUNTY, IOWA.

THE ANNEXATION TERRITORY EXTENDS TO THE CENTERLINE OF ALL SECONDARYROADS ADJACENT TO THE PROPERTY.

TREASURER'S REPORT

CALENDAR 10/2020, FISCAL 4/2021

FUND#	TITLE	LAST MONTH CASH BALANCE	REVENUES	EXPENSES	BALANCE	THIS MONTH CASH BALANCE
001	GENERAL	7,228,168.28	3,827,140.96	553,592.03	.00	10,502,257.21
002	LIBRARY FUND	127,254.04-	1,000.96	47,544.30	.00	173,797.38-
005	FIRE/RESCUE AUXILIARY	14,319.12	.00	260.15	.00	14,058.97
110	ROAD USE TAX	2,349,445.63	98,788.04	46,828.40	.00	2,401,405.27
112	EMPLOYEE BENEFITS	772,269.58	433,818.53	111,180.67	.00	1,094,907.44
119	EMERGENCY FUND	2,447.84	.00	.00	.00	2,447.84
121	LOCAL OPTION SALES TAX	746,959.37	114,158.23	.00	.00	861,117.60
125	TAX INCREMENT FINANCING	1,164,945.44	1,518,796.30	.00	.00	2,683,741.74
160	HOTEL/MOTEL/ECON DEV	202,059.54	.00	.00	.00	202,059.54
161	ECO DEVELOPMENT REVOLVING	145,881.36	1,069.70	.00	.00	146,951.06
167	RESTRICTED GIFTS	120,273.10	9.60	.00	.00	120,282.70
170	FEMA - FIRE DEPT	34,239.98	.00	.00	.00	34,239.98
200	DEBT SERVICE	1,353,756.41	1,031,887.52	300.00	.00	2,385,343.93
301	CAPITAL PROJECT FUND	28,705.27	8,142.30-	.00	.00	20,562.97
302	CP - ROAD DEVELOPMENT	3,020.07	.00	.00	.00	3,020.07
303	CP - WALLACE	.00	.00	.00	.00	.00
304	STM WATER MASTER PLAN	150,318.53	.00	.00	.00	150,318.53
305	CP - MAIN STREET	.00	.00	.00	.00	.00
306	CP - PRAIRIE/LITTLE BEAVE	106,782.80	.00	.00	.00	106,782.80
307	CP - STORM WATER	150,000.00	.00	.00	.00	150,000.00
308	CP-SW COUNTY LINE ROAD	2,478,798.71	.00	531,638.76	.00	1,947,159.95
309	CP - PARKS	2,492,828.75	.00	.00	.00	2,492,828.75
310	CP - FIRE	500,000.00	.00	.00	.00	500,000.00
311	CP - DOWNTOWN	.00	.00	.00	.00	.00
312	CP - S JAMES/SE 37TH ST	308,818.56	.00	150.00	.00	308,668.56
313	CP - GRIMES COMMUNITY COM	88,428.58	.00	.00	.00	88,428.58
314	CP-NE GATEWAY/HOPE COMM	1,168,207.43-	834,200.31	293,551.72	.00	627,558.84-
315	CP N COMPLEX SANI CONNECT	952,697.35	17,500.00	26,742.20	.00	943,455.15
316	CP - WATER CAP IMPROVEMNT	135,394.61-	.00	.00	.00	135,394.61-
317	CP - COMP PLAN	11,721.80	.00	.00	.00	11,721.80
318	CP - CITY HALL	.00	.00	.00	.00	.00
319	CP -BEAVER CK WATERSHED	466,638.85	.00	.00	.00	466,638.85
320	CP-New Jordan Well 2019	35,761.59-	43,974.15	412.50	.00	7,800.06
321	CP- ASR 2019	21,117.70	.00	.00	.00	21,117.70
322	CP-16" Water Main	14,780.61-	57,153.85	79,584.84	.00	37,211.60-
323	CP-Water Tower 2019	24,021.15-	207,437.50	192,626.65	.00	9,210.30-
324	CP-Water Plant Exp 2019	139,906.38-	803,437.06	722,949.03	.00	59,418.35-
325	SE 37TH HWY 141 PROJECT	539,075.80	.00	44,040.76	.00	495,035.04
326	2019 OVERLAY PROJECT	37,477.90	.00	.00	.00	37,477.90
327	SE 19TH & SW CO OVERLAY	185,778.03	.00	.00	.00	185,778.03
328	WRA SANI SEWER CONNECTION	92,837.64-	134,570.11	41,732.47	.00	.00
329	NW TERRITORY LIFT STATION	1,338,248.70	.00	5,346.00	.00	1,332,902.70
330	GIS MAPPING	11,838.75	.00	12,452.50	.00	613.75-
331	GRIMES CROSS SANI SWR IMP	.00	.00	.00	.00	.00
332	ROAD USE EQUIPMENT	250,000.00	.00	.00	.00	250,000.00
333	WRA CAPITAL COSTS	.00	.00	.00	.00	.00
334	HWY44 & COUNTY LN RD 2020	850,368.10	.00	4,815.00	.00	845,553.10
335	N JAMES WATER ISOLATION	.00	.00	.00	.00	.00
336	SE 11th ST RR/James 2019	189,587.08	.00	337.50	.00	189,249.58
337	CP-N MAIN & BEAVERBK SIG	.00	.00	.00	.00	.00
338	FY20 Drain prj 2nd/beaver	679,723.89	.00	10,440.00	.00	669,283.89
339	HWY 141 & HWY 44 SIGNAL	172,778.89	.00	4,402.00	.00	168,376.89
340	ANNUAL SIGNAL IMPROVEMENT	250,000.00	.00	.00	.00	250,000.00

TREASURER'S REPORT
CALENDAR 10/2020, FISCAL 4/2021

FUND#	TITLE	LAST MONTH CASH BALANCE	REVENUES	EXPENSES	BALANCE	THIS MONTH CASH BALANCE
341	STREET/CORRIDOR STUDY	70,000.00	.00	.00	.00	70,000.00
342	WATER SYSTEM STUDY	94,945.00	.00	6,325.00	.00	88,620.00
343	JAMES ST CORRIDOR STUDY	120,000.00	.00	.00	.00	120,000.00
344	PAVEMENT COND ANALYSIS	130,000.00	.00	3,000.00	.00	127,000.00
349	SE 6TH & S JAMES INTERSEC	75,141.38	.00	.00	.00	75,141.38
350	GRIMES LIBRARY BLDG FUND	849,994.00	.00	.00	.00	849,994.00
600	WATER	5,604,124.28	654,518.89	179,201.79	.00	6,079,441.38
601	WATER DEPOSITS	149,596.76	7,553.30	3,633.24	.00	153,516.82
602	WATER SINKING	367,220.88	.00	.00	.00	367,220.88
603	WATER REC BOND	183,629.96	.00	.00	.00	183,629.96
610	SEWER	4,606,337.30	297,020.69	87,287.14	.00	4,816,070.85
611	SEWER SINKING	164,648.49	.00	.00	.00	164,648.49
670	LANDFILL/GARBAGE	325,892.50	44,980.27	16,444.70	.00	354,428.07
740	STORM WATER	2,174,877.38	61,151.24	43,827.00	.00	2,191,661.62
	Report Total	39,577,764.24	10,182,024.91	3,070,646.35	.00	46,689,142.80

BALANCE SHEET

CALENDAR 10/2020, FISCAL 4/2021

ACCOUNT NUMBER	ACCOUNT TITLE	PTD BALANCE	YTD BALANCE
001-000-1110	CASH - GENERAL	3,274,087.97	5,925,358.03
002-000-1110	CASH - LIBRARY	46,543.34-	173,797.38-
110-000-1110	CASH - ROAD USE	51,959.64	2,401,405.27
112-000-1110	CASH - EMPLOYEE BENEFITS	322,637.86	1,094,907.44
119-000-1110	CASH - EMERGENCY		2,447.84
121-000-1110	CASH - LOCAL OPTION SALES TAX	114,158.23	861,117.60
125-000-1110	CASH - TIF	1,518,796.30	2,683,741.74
160-000-1110	CASH - HOTEL/MOTEL/ECON DEV		202,059.54
161-000-1110	CASH - ECO DEVELOP REVOLVING L	1,069.70	146,951.06
167-000-1110	CASH - LIBRARY RESTRICTED GIFT	9.60	118,449.87
167-000-1111	CASH - PARKS RESTRICTED GIFTS		1,832.83
170-000-1110	CASH - FEMA/FIRE DEPT		34,239.98
200-000-1110	CASH - DEBT SERVICE	1,031,587.46	2,381,944.89
301-000-1110	CASH - CAPITAL PROJECTS	8,142.30-	20,562.97
302-000-1110	CASH - CP - ROAD DEVELOPMENT		3,020.07
304-000-1110	CASH-STM WATER MASTER PLAN		150,318.53
306-000-1110	CASH - CP - PRAIRIE/LITTLE BEA		106,782.80
307-000-1110	CASH - CP - STORM WATER		150,000.00
308-000-1110	CASH-CP SW COUNTY LINE ROAD	531,638.76-	1,947,159.95
309-000-1110	CASH - CP - PARKS		2,492,828.75
310-000-1110	CASH - CP-FIRE		500,000.00
312-000-1110	CASH - CP - S JAMES/SE 37TH ST	150.00-	308,668.56
313-000-1110	CASH - CP - GRIMES COMM COMPLE		88,428.58
314-000-1110	CASH-NE GATEWAY/HOPE COMM	540,648.59	627,558.84-
315-000-1110	CASH -N COMPLEX SANI CONNECT	9,242.20-	943,455.15
316-000-1110	CASH - WATER CAP IMPROVEMENT		135,394.61-
317-000-1110	CASH - COMP PLAN		11,721.80
319-000-1110	CASH-BEAVER CK WATERSHED PROJ		466,638.85
320-000-1110	CASH-NEW JORDAN WELL 2019	43,561.65	7,800.06
321-000-1110	CASH-ASR 2019		21,117.70
322-000-1110	CASH-16" WATER MAIN	22,430.99-	37,211.60-
323-000-1110	CASH-WATER TOWER 2019	14,810.85	9,210.30-
324-000-1110	CASH- WATER PLANT EXP 2019	80,488.03	59,418.35-
325-000-1110	CASH-SE 37TH /HWY 141 PROJ	44,040.76-	495,035.04
326-000-1110	CASH-2019 OVERLAY PROJECT		37,477.90
327-000-1110	CASH-SW 19TH & SW CO OVERLAY		185,778.03
328-000-1110	CASH-WRA SANI SEWER CONNECT	92,837.64	
329-000-1110	NW TERRITORY LIFT STATION CASH	5,346.00-	1,332,902.70
330-000-1110	GIS MAPPING- CASH	12,452.50-	613.75-
332-000-1110	CASH-ROAD USE EQUIPMENT		250,000.00
334-000-1110	CASH-HWY 44 & CO LINE RD 2020	4,815.00-	845,553.10
336-000-1110	CASH-SE 11TH RR/JAMES 2019	337.50-	189,249.58
338-000-1110	FY20 Drain Prj 2nd/Beaver CASH	10,440.00-	669,283.89
339-000-1110	HWY 141 & HWY 44 SIGNAL CASH	4,402.00-	168,376.89
340-000-1110	ANNUAL SIGNAL IMPROVEMENT CASH		250,000.00
341-000-1110	STREET/CORRIDOR STUDY CASH		70,000.00
342-000-1110	WATER SYSTEM STUDY CASH	6,325.00-	88,620.00
343-000-1110	JAMES ST CORRIDOR STUDY CASH		120,000.00
344-000-1110	CASH PAVEMENT COND ANALYSIS	3,000.00-	127,000.00
349-000-1110	SE 6TH & JAMES INTERSEC CASH		75,141.38
350-000-1110	GRIMES LIB BLDG CASH		849,994.00

BALANCE SHEET
CALENDAR 10/2020, FISCAL 4/2021

ACCOUNT NUMBER	ACCOUNT TITLE	PTD BALANCE	YTD BALANCE
600-000-1110	CASH - WATER	473,745.77	3,423,209.47
601-000-1110	CASH - WATER DEPOSITS	3,880.64	151,094.60
602-000-1110	CASH - WATER SINKING		367,220.88
603-000-1110	CASH - WATER REC BOND		183,629.96
610-000-1110	CASH - SEWER	209,310.25	1,664,083.53
611-000-1110	CASH - SEWER SINKING		164,648.49
670-000-1110	CASH - SOLID WASTE	28,535.57	354,428.07
740-000-1110	CASH - STORM WATER	16,773.14	2,145,485.88
		-----	-----
	CASH TOTAL	7,109,592.54	36,237,968.42
005-000-1112	CASH - FD AUXILLARY	260.15-	14,058.97
		-----	-----
	CASH - FD AUXILLARY TOTAL	260.15-	14,058.97
001-000-1130	RESERVES - PARK CAP IMPROVE		234,812.58
600-000-1130	RESERVES - WATER TAPPING		605,712.67
610-000-1130	RESERVES - SEWER TAPPING		91,535.73
		-----	-----
	RESERVES TOTAL	.00	932,060.98
001-000-1131	RESERVES - FIRE CAP IMPROVE		78,304.09
600-000-1131	RESERVES - WATER		35,000.00
		-----	-----
	RESERVES TOTAL	.00	113,304.09
001-000-1132	RESERVES - RESCUE CAP IMPROVE		16,218.47
		-----	-----
	RESERVES TOTAL	.00	16,218.47
001-000-1133	RESERVES - PARK & REC GOAL		6,365.17
		-----	-----
	RESERVES TOTAL	.00	6,365.17
001-000-1150	CASH - IPAIT	.96	58,429.32
200-000-1150	CASH - IPAIT	.06	3,399.04
		-----	-----
	CASH - IPAIT TOTAL	1.02	61,828.36
600-000-1160	SAVINGS - WATER TAPPING	266.43	987,764.83
740-000-1160	SAVINGS - STORM WATER	11.10	46,175.74
		-----	-----
	SAVINGS TOTAL	277.53	1,033,940.57

BALANCE SHEET
CALENDAR 10/2020, FISCAL 4/2021

ACCOUNT NUMBER	ACCOUNT TITLE	PTD BALANCE	YTD BALANCE
610-000-1161	SAVINGS - SEWER TAPPING	423.30	1,030,451.29
	SAVINGS - RACCOON TOTAL	423.30	1,030,451.29
600-000-1162	SAVINGS - VISION	1,304.90	1,027,754.41
	SAVINGS - VISION TOTAL	1,304.90	1,027,754.41
601-000-1170	WATER DEPOSIT CD 25712	39.42	2,422.22
	CD'S - CITY STATE TOTAL	39.42	2,422.22
001-000-1171	CEMETERY CD 1 304927		30,815.51
001-000-1172	CEMETERY CD 3 222910		19,704.59
001-000-1173	CEMETERY CD 12014736		20,249.49
	CD'S BANKERS TRUST TOTAL	.00	70,769.59
001-000-1174	CD# 12510837 - GENERAL		2,055,999.98
	CD# 12510837 - GENERAL TOTAL	.00	2,055,999.98
001-000-1175	CD# 12396252 - GENERAL		2,055,999.98
	CD# 12396252 - GENERAL TOTAL	.00	2,055,999.98
610-000-1178	CHARTER SEW TAP CD		2,030,000.30
	CHARTER SEW TAP CD TOTAL	.00	2,030,000.30
	TOTAL CASH	7,111,378.56	46,689,142.80

BUDGET REPORT

CALENDAR 10/2020, FISCAL 4/2021

PCT OF FISCAL YTD 33.3%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	POLICE TOTAL	1,441,050.00	114,323.00	457,292.00	31.73	983,758.00
	FIRE TOTAL	727,653.00	53,017.17	209,226.54	28.75	518,426.46
	AMBULANCE TOTAL	1,531,657.00	119,775.80	469,063.36	30.62	1,062,593.64
	BUILDING INSPECTIONS TOTAL	1,797,931.00	101,626.26	454,820.87	25.30	1,343,110.13
	ANIMAL CONTROL TOTAL	21,000.00	.00	2,054.19	9.78	18,945.81
	PUBLIC SAFETY TOTAL	5,519,291.00	388,742.23	1,592,456.96	28.85	3,926,834.04
	ROADS, BRIDGES, SIDEWALKS TOTA	2,478,504.00	119,912.35	454,883.42	18.35	2,023,620.58
	STREET LIGHTING TOTAL	198,587.00	14,600.70	63,533.05	31.99	135,053.95
	TRAFFIC CONTROL & SAFETY TOTA	15,000.00	115.00	2,925.00	19.50	12,075.00
	SNOW REMOVAL TOTAL	240,860.00	265.94	4,445.82	1.85	236,414.18
	PUBLIC WORKS TOTAL	2,932,951.00	134,893.99	525,787.29	17.93	2,407,163.71
	WATER,AIR,MOSQUITO CONTRO TOTA	25,000.00	2,800.00	18,200.00	72.80	6,800.00
	HEALTH & SOCIAL SERVICES TOTA	25,000.00	2,800.00	18,200.00	72.80	6,800.00
	LIBRARY TOTAL	821,351.00	57,311.38	226,990.03	27.64	594,360.97
	PARKS TOTAL	1,023,290.00	50,509.36	221,831.48	21.68	801,458.52
	NORTH COMPLEX TOTAL	20,000.00	3,223.19	6,174.35	30.87	13,825.65
	SOUTH COMPLEX TOTAL	20,000.00	3,064.36	5,844.06	29.22	14,155.94
	RECREATION TOTAL	300,900.00	15,346.98	44,580.84	14.82	256,319.16
	REC - YOUTH PROGRAMS TOTAL	23,700.00	597.80	597.80	2.52	23,102.20
	REC - YOUTH SPORTS TOTAL	22,750.00	1,128.69	2,933.19	12.89	19,816.81
	REC - ADULT PROGRAMS TOTAL	2,000.00	.00	.00	.00	2,000.00
	REC - ADULT SPORTS TOTAL	2,000.00	.00	.00	.00	2,000.00
	CEMETERY TOTAL	39,500.00	25.79	163.33	.41	39,336.67
	GCC-GRIMES COMM COMPLEX TOTAL	154,270.00	7,558.25	25,291.39	16.39	128,978.61
	CULTURE & RECREATION TOTAL	2,429,761.00	138,765.80	534,406.47	21.99	1,895,354.53
	ECONOMIC DEVELOPMENT TOTAL	2,363,760.00	12,622.50	37,246.80	1.58	2,326,513.20
	COMMUNITY & ECONOMIC DEV TOTA	2,363,760.00	12,622.50	37,246.80	1.58	2,326,513.20
	MAYOR/COUNCIL/CITY MGR TOTAL	337,825.00	20,196.63	90,315.45	26.73	247,509.55
	CLERK/TREASURER/ADM TOTAL	598,112.00	42,708.07	179,343.11	29.98	418,768.89
	ELECTIONS TOTAL	30,000.00	.00	.00	.00	30,000.00
	LEGAL SERVICES/ATTORNEY TOTAL	178,000.00	11,014.17	41,366.87	23.24	136,633.13
	CITY HALL/GENERAL BLDGS TOTAL	373,300.00	7,380.60	109,135.54	29.24	264,164.46
	TORT LIABILITY TOTAL	20,000.00	.00	.00	.00	20,000.00
	OTHER GENERAL GOVERNMENT TOTA	167,731.00	281.56	14,274.36	8.51	153,456.64
	GENERAL GOVERNMENT TOTAL	1,704,968.00	81,581.03	434,435.33	25.48	1,270,532.67

BUDGET REPORT

CALENDAR 10/2020, FISCAL 4/2021

PCT OF FISCAL YTD 33.3%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	FIRE TOTAL	.00	.00	.00	.00	.00
	ROADS, BRIDGES, SIDEWALKS TOTA	491,520.00	.00	600.00	.12	490,920.00
	2007 BOND TOTAL	727,382.00	.00	.00	.00	727,382.00
	2009 BOND TOTAL	.00	.00	.00	.00	.00
	2012 BOND TOTAL	393,535.00	300.00	4,123,067.31	1,047.70	3,729,532.31-
	2015 BOND TOTAL	858,413.00	.00	.00	.00	858,413.00
	2017A BOND TOTAL	543,632.00	.00	.00	.00	543,632.00
	2017 REFINANCING BOND TOTAL	576,775.00	.00	.00	.00	576,775.00
	2018A BOND TOTAL	.00	.00	.00	.00	.00
	2020 GO BOND TOTAL	1,262,347.00	.00	.00	.00	1,262,347.00
	ECONOMIC DEVELOPMENT TOTAL	.00	.00	.00	.00	.00
	DEBT SERVICES TOTAL	.00	.00	.00	.00	.00
	DEBT SERVICE TOTAL	4,853,604.00	300.00	4,123,667.31	84.96	729,936.69
	FIRE TOTAL	200,000.00	.00	.00	.00	200,000.00
	AMBULANCE TOTAL	300,000.00	.00	.00	.00	300,000.00
	ROADS, BRIDGES, SIDEWALKS TOTA	5,264,500.00	894,388.24	4,314,540.60	81.96	949,959.40
	STREET LIGHTING TOTAL	250,000.00	.00	.00	.00	250,000.00
	LIBRARY TOTAL	500,000.00	.00	.00	.00	500,000.00
	PARKS TOTAL	1,000,000.00	.00	70,085.67	7.01	929,914.33
	GCC-GRIMES COMM COMPLEX TOTAL	76,500.00	.00	.00	.00	76,500.00
	ECONOMIC DEVELOPMENT TOTAL	.00	.00	.00	.00	.00
	OTHER COMM & ECO DEV TOTAL	.00	.00	.00	.00	.00
	CITY HALL/GENERAL BLDGS TOTAL	.00	.00	18,114.01	.00	18,114.01-
	WATER TOTAL	15,500,000.00	1,001,898.02	4,951,458.03	31.94	10,548,541.97
	SEWER/SEWAGE DISPOSAL TOTAL	18,350,000.00	73,820.67	236,396.82	1.29	18,113,603.18
	STORM WATER TOTAL	550,000.00	10,440.00	61,093.23	11.11	488,906.77
	CAPITAL PROJECTS TOTAL	41,991,000.00	1,980,546.93	9,651,688.36	22.99	32,339,311.64
	WATER TOTAL	3,876,497.00	182,835.03	653,116.49	16.85	3,223,380.51
	SEWER/SEWAGE DISPOSAL TOTAL	2,891,133.00	87,287.14	989,732.80	34.23	1,901,400.20
	LANDFILL/GARBAGE TOTAL	691,415.00	16,444.70	65,451.91	9.47	625,963.09
	STORM WATER TOTAL	497,965.00	43,827.00	92,945.10	18.66	405,019.90
	ENTERPRISE FUNDS TOTAL	7,957,010.00	330,393.87	1,801,246.30	22.64	6,155,763.70
	TRANSFERS IN/OUT TOTAL	7,162,907.00	.00	.00	.00	7,162,907.00
	TRANSFER OUT TOTAL	7,162,907.00	.00	.00	.00	7,162,907.00
	TOTAL EXPENSES	76,940,252.00	3,070,646.35	18,719,134.82	24.33	58,221,117.18

REVENUE REPORT

CALENDAR 10/2020, FISCAL 4/2021

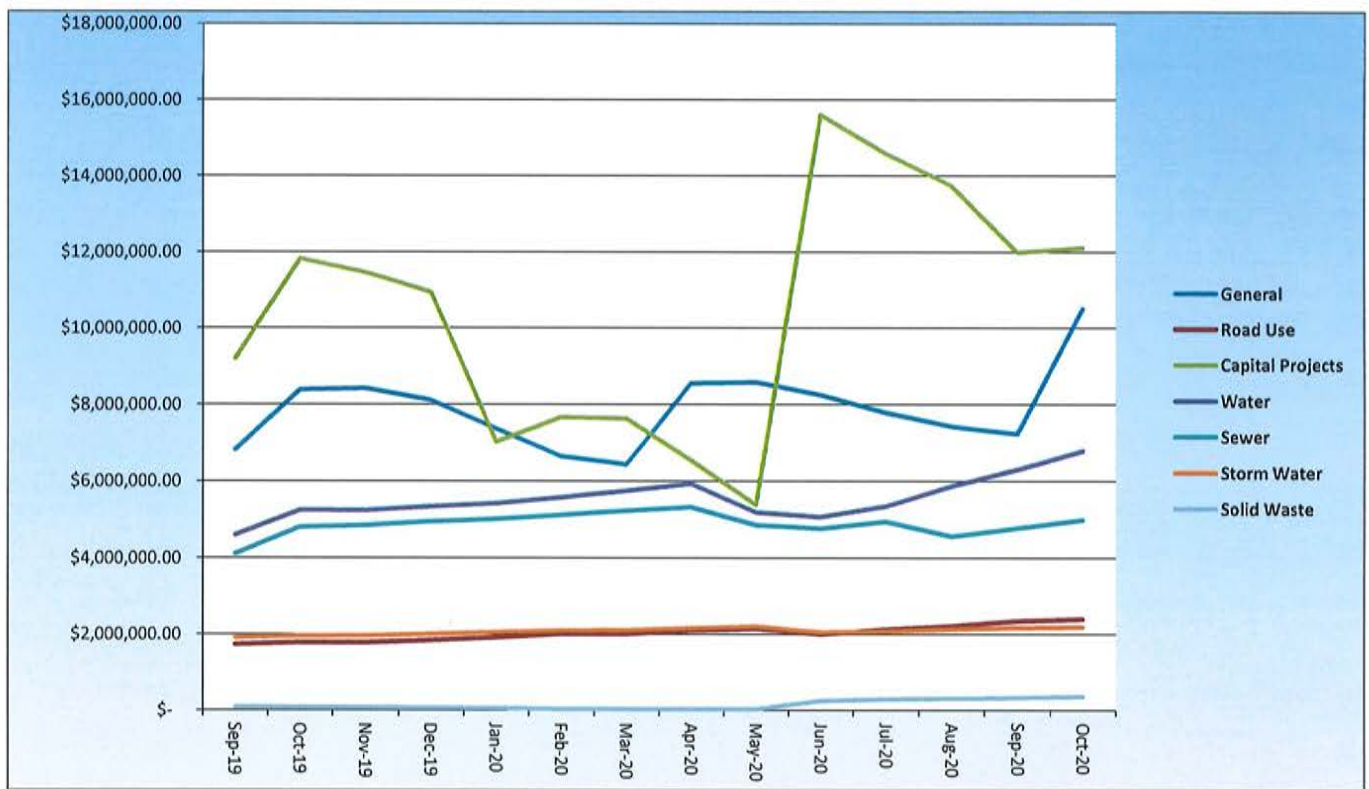
PCT OF FISCAL YTD 33.3%

ACCOUNT NUMBER	ACCOUNT TITLE	FISCAL ESTIMATE	PTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	GENERAL TOTAL	10,487,774.00	3,827,140.96	4,563,057.76	43.51	5,924,716.24
	LIBRARY FUND TOTAL	628,832.00	1,000.96	13,024.35	2.07	615,807.65
	FIRE/RESCUE AUXILIARY TOTAL	22,000.00	.00	370.00	1.68	21,630.00
	ROAD USE TAX TOTAL	1,450,720.00	98,788.04	573,940.97	39.56	876,779.03
	EMPLOYEE BENEFITS TOTAL	1,824,548.00	433,818.53	487,515.00	26.72	1,337,033.00
	EMERGENCY FUND TOTAL	.00	.00	2,447.84	.00	2,447.84-
	LOCAL OPTION SALES TAX TOTAL	1,808,000.00	114,158.23	435,332.31	24.08	1,372,667.69
	TAX INCREMENT FINANCING TOTAL	3,904,556.00	1,518,796.30	1,684,377.93	43.14	2,220,178.07
	HOTEL/MOTEL/ECON DEV TOTAL	100,000.00	.00	21,003.15	21.00	78,996.85
	ECO DEVELOPMENT REVOLVING TOTA	12,836.00	1,069.70	4,278.80	33.33	8,557.20
	RESTRICTED GIFTS TOTAL	12,000.00	9.60	4,195.76	34.96	7,804.24
	DEBT SERVICE TOTAL	4,322,976.00	1,031,887.52	5,264,206.53	121.77	941,230.53-
	CAPITAL PROJECT FUND TOTAL	.00	8,142.30-	.00	.00	.00
	CP - ROAD DEVELOPMENT TOTAL	.00	.00	4,000.00	.00	4,000.00-
	STM WATER MASTER PLAN TOTAL	150,000.00	.00	.00	.00	150,000.00
	CP - STORM WATER TOTAL	400,000.00	.00	.00	.00	400,000.00
	CP-SW COUNTY LINE ROAD TOTAL	2,000,000.00	.00	.00	.00	2,000,000.00
	CP - PARKS TOTAL	1,000,000.00	.00	17,295.80	1.73	982,704.20
	CP - FIRE TOTAL	500,000.00	.00	.00	.00	500,000.00
	CP - S JAMES/SE 37TH ST TOTAL	.00	.00	25,000.00	.00	25,000.00-
	CP-NE GATEWAY/HOPE COMM TOTAL	1,900,000.00	834,200.31	977,203.69	51.43	922,796.31
	CP N COMPLEX SANI CONNECT TOTA	.00	17,500.00	17,500.00	.00	17,500.00-
	CP-New Jordan Well 2019 TOTAL	.00	43,974.15	150,936.60	.00	150,936.60-
	CP-16" Water Main TOTAL	.00	57,153.85	57,153.85	.00	57,153.85-
	CP-Water Tower 2019 TOTAL	1,000,000.00	207,437.50	1,112,871.69	111.29	112,871.69-
	CP-Water Plant Exp 2019 TOTAL	14,400,000.00	803,437.06	3,580,340.66	24.86	10,819,659.34

REVENUE REPORT
CALENDAR 10/2020, FISCAL 4/2021

PCT OF FISCAL YTD 33.3%

ACCOUNT NUMBER	ACCOUNT TITLE	FISCAL ESTIMATE	PTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	WRA SANI SEWER CONNECTION TOTA	17,000,000.00	134,570.11	209,579.97	1.23	16,790,420.03
	NW TERRITORY LIFT STATION TOTA	1,350,000.00	.00	.00	.00	1,350,000.00
	GIS MAPPING TOTAL	280,000.00	.00	.00	.00	280,000.00
	ROAD USE EQUIPMENT TOTAL	463,000.00	.00	.00	.00	463,000.00
	HWY 141 & HWY 44 SIGNAL TOTAL	421,500.00	.00	.00	.00	421,500.00
	ANNUAL SIGNAL IMPROVEMENT TOTA	250,000.00	.00	.00	.00	250,000.00
	STREET/CORRIDOR STUDY TOTAL	200,000.00	.00	.00	.00	200,000.00
	WATER SYSTEM STUDY TOTAL	100,000.00	.00	.00	.00	100,000.00
	GRIMES LIBRARY BLDG FUND TOTA	500,000.00	.00	.00	.00	500,000.00
	WATER TOTAL	4,266,874.00	654,518.89	2,350,309.02	55.08	1,916,564.98
	WATER DEPOSITS TOTAL	10,040.00	7,553.30	21,596.99	215.11	11,556.99-
	WATER SINKING TOTAL	1,569,169.00	.00	.00	.00	1,569,169.00
	SEWER TOTAL	2,977,500.00	297,020.69	1,204,113.10	40.44	1,773,386.90
	SEWER SINKING TOTAL	1,089,098.00	.00	.00	.00	1,089,098.00
	LANDFILL/GARBAGE TOTAL	736,353.00	44,980.27	175,755.42	23.87	560,597.58
	STORM WATER TOTAL	674,500.00	61,151.24	240,840.65	35.71	433,659.35
	TOTAL REVENUE BY FUND	=====	=====	=====	=====	=====
		77,812,276.00	10,182,024.91	23,198,247.84	29.81	54,614,028.16
		=====	=====	=====	=====	=====



Amazon Charges	<u>Amount</u>	<u>Description</u>
City Hall	\$463.96	CAT5E Plenum solid copper cable
	\$113.80	Leviton 5E connectors
	\$36.00	24 port patch panel
	\$202.88	Tripp Lite battery backup
	\$31.77	Water filter for refridgerator
	\$9.67	signs "Authorized Personnel Only"
	\$92.95	steel cabinet for defibrillator
	\$43.77	kitchen organizer & silverware tray
	\$69.90	face masks
Water/Sewer	\$69.94	Standing lift desk - Mandy
	\$69.93	Standing lift desk - Mandy
Develop Services	\$117.00	Plants
Public Works	\$56.00	2020 Calendar - John Gibson
	\$399.95	cots for staff/blizzard or severe snow events
	\$44.66	TV wall mount bracket - training
	\$697.99	65" Samsung TV - training
	-\$56.90	Refund for calendar
	-\$56.00	Refund for 2020 calendar
Library	\$508.27	Materials
	\$391.48	planners, files, tape, PPE
	\$72.44	programming supplies
	\$3,379.46	

City of Grimes Claims 11 24 2020

PREMIER OFFICE EQUIPMENT	LIBRARY COPIER CONTRACT	133.1
IOWA ASSOCIATION OF BUILDERS	2021 MEMBERSHIP	180
PRINCIPAL LIFE INSURANCE	EMPLOYEE INSURANCE	2,042.94
3M COMPANY	STREET SIGN SUPPLIES	1,898.30
AIA CORPORATION	DUTY UNIFORM-MCANDREW	155.7
ALLENDER BUTZKE ENGINEERS	RO WTP	4,756.00
JOHNSON CONTROLS SECURITY	CITY HALL SERVICE 12/1-2/28/21	719.98
BAKER & TAYLOR	LIBRARY - BOOKS	769.01
BANKERS TRUST COMPANY	Bank fees	50.54
BLACK HILLS ENERGY	GAS	716.75
SHADE TREE AUTO	SHADE TREE AUTO TIF FY21	12,274.50
BOMGAARS	GROUND MAINT	349.33
STOLPE JOSH	REFUND FOR 2WKS BOOT CAMP	15
CENTRAL IOWA PEST	PEST CONTROL GCC	325
CENTER POINT LARGE PRINT	LIBRARY - BOOKS	1,064.16
COLLECTION SERVICES CENTER	CHILD SUPPORT	1,165.03
CONCRETE TECHNOLOGIES INC	COUNTY LINE RD MAINTENANCE	145.79
CLASON DANIEL	HBI SPRING/FALL 2020	1,000.00
DALLAS COUNTY TREASURER	CO LN RD 9/17&18/20	17,798.01
DELTA DENTAL OF IOWA	EMPLOYEE INSURANCE	201.94
FIRST CHOICE DISTRIBUTION	STATION SUPPLIES	351.58
FINISH LINE AUTO WORKS	BUCKET TRUCK REPAIRS	434.1
FOX ENGINEERING ASSOCIATE	JORDAN WELL	2,137.50
FIRE RECOVERY EMS	OCTOBER FEES	162.6
GOVT. FIN. OFFICERS ASSN.	GFOA MEMBERSHIP-WOODKE	150
GRIMES CHAMBER & ECONOMIC	2020 FIREWORKS	18,798.07
HACH COMPANY	LAB CHEMICALS	843.77
HY-VEE	HY-VEE #1 TIF FY21	27,468.50
HAWKINS INC.	CHEMICALS	2,936.00
HERITAGE AT GRIMES LLC	HERITAGE @ GRIMES TIF FY21	657,898.50
WILLIAMS ROCHELLE	FLU SHOT REIMBURSEMENT	50
HILLYARD	TOWELS FOR PW	112.29
HOTSY CLEANING SYSTEMS, I	SPRAYER TO DISINFECT/COVID	809.1
STATE HYGIENIC LABORATORY	STATE TESTS	28
INTERNATIONAL ASSOC. OF FF	IAFC MEMBERSHIP CL500039	215
IOWA ASSN OF MUNICIPAL UT	OCT-DEC SAFTY TRAINING COORDIN	5,933.37
IOWA DEPT OF REVENUE	STATE TAX	14,846.00
INTEGRATEDPRINT SOLUTIONS	CITATION BOOKLETS	430.9
IOWA DEPT.OF TRANSPORTION	STREET MAINTENANCE	1,726.54
IOWA ONE CALL	LOCATES	513
IOWA FIRE EQUIPMENT CO.	3 FIRE EXTINGUISHERS FOR PW	123.3
IOWA POETRY ASSOCIATION	LYRICAL IOWA 2020-LIBRARY	9
IOWA RURAL WATER ASSN.	2021 MEMBERSHIP DUES	375
IPERS	EMPLOYEE IPERS	52,996.49
JETCO, INC.	RESTORE POWER TO WAST WATER PL	240
KECK ENERGY	FUEL	1,341.24
LEAF	COPIER-NOV CHARGE	378.89
LIBERTY READY MIX	N SPORTS COMP SEWER EXT	12,234.00
LOGAN CONTRACTORS SUPPLY	CRACK SEALING STREETS	4,732.48
LOGOED APPAREL & PROMOTIO	SAFETY - CLOTHING	280.52
MAIL SERVICES	NOVEMBER STATEMENTS	3,326.56
MEDIACOM	INTERNET	386.55
MACQUEEN EQUIPMENT	STREET SWEEPER REPAIR	1,145.14
MIDAMERICAN ENERGY	ELECTRIC	15,502.72
MISSISSIPPI LIME CO.	QUICKLIME	4,369.75
MULCH MART	PLAY MAT BULK MATERIAL	265.68
OFFICE DEPOT CITY HALL	SANITIZER, TRASH BAGS, SUPPLIES	439.64
TRUE VALUE	LIGHT BULBS & CAR CHARGER	172.77
GRIMES TIRE & AUTO	TIRES FOR P413	256.01
ARNOLD MOTOR SUPPLY	EQUIPMENT MAINT	166.36
POLK COUNTY TREASURER	OCTOBER LAW ENFORCEMENT	114,323.00

TNC LLC	TNC TIF 1/2 FY21	263.6
TITAN MACHINERY	BACKHOE 500 HOUR SERVICE	1,068.52
SHATTUCK/RPM INC	SOD FOR PW	68.4
SHRED-IT USA	SHREDDING	96.3
TAPCO	RADAR FEEDBACK SIGN	4,870.00
P.R.I.M.E. BENEFIT SYSTEM	FLEX SPENDING	1,100.15
SYNCB/AMAZON	OCT/NOV CHARGES	3,379.46
UNIQUE MANAGEMENT SERVICE	LIBRARY-COLLECTION SERVICE	8.95
UNITED CONTRACTORS, INC	BACKFILL-N SPTS COM SEWER EXT	431.97
US WATER	OCTOBER OPERATION BILL	72,062.05
CINTAS CORPORATION - #762	FLOOR MATS & SUPPLIES	331.04
USA BLUE BOOK	HYDRANT FLAGS	1,052.14
ULINE	SAFETY RAILING FOR CH	753.7
VERIZON WIRELESS, BELLEVU	CELL PHONES	379.69
VAN METER INC.	INTERNET AT GCC	56.71
VAN WALL EQUIPMENT	JOHN DEERE EQUIPMENT MAINT	1,187.77
WENDLING QUARRIES, INC.	BALL DIAMOND LIME	364.84
WELLMARK BLUE CROSS	EMPLOYEE INSURANCE	50,227.09
WORLD TRADE PRESS	LIBRARY SUBSCRIPTION RENEWAL	214.2
ELM USA	LIBRARY DISC BUFFER	25
FANCHER JUSTIN	REFUND GYM RENTAL	40
CENTURY LINK	PHONE	1,804.15
INFOMAX OFFICE SYSTEMS, I	LIBRARY-COPIER CONTRACT	186.58
EFTPS	FED/FICA TAX	41,778.44
BUTLER REX & BIANCA	HBI SPRING/FALL 2020	1,000.00
FISK ERIK	ASSESSMENT/J ANDERSON	335
GROSCH IRRIGATION CO	NEW JORDAN WELL	6,550.25
GWORCS	ANNUAL LICENSE & SUPPORT AGREE	11,796.40
BENTLEY RIDGE TREE FARM	REPLACE DEAD TREES ALONG TRAIL	1,300.00
MENARDS GRIMES	LADDER	291.42
ICE, KELLY	REFUND FOR 2WKS BOOT CAMP	15
MCCLURE ENGINEERING	RO WATER TREAT PLANT	86,594.75
BULK TRANSPORT CO EAST	LIME DELIVERY	1,780.14
COPY SYSTEMS INC	COPIER CHARGES-FIRE	39.66
IOWA STONE SUPPLY	IOWA STONE TIF 1/2 FY21	17,820.50
DAIMLER TRUCKS N AMERICA	DAIMLER TIF FY21	107,774.50
R&R REALTY GROUP	PRAIRIE BUS PK1 TIF FY21	140,139.50
VOYA	DEFER COMP PRE	731
FOTH INFRASTRUCTURE & ENV	JAMES STUDY N 27TH - S 37TH ST	15,874.50
AIG	DEFER COMP ROTH	332.5
HORACE MANN	DEFER COMP ROTH	175
MASSMUTUAL	DEFER COMP PRE	435
IOWA DEPT OF HUMAN SERVIC	December GEMT	3,910.59
BOWERS, MYSHA	REFUND 2WKS BOOT CAMP	15
GALVIN, HEATH	REFUND GYM RENTAL	20
JONES, ADAM	REFUND 2WKS BOOT CAMP	30
NOBLE, MEGAN	REFUND FOR 2WKS BOOT CAMP	15
SORENSEN, BETH	REFUND FOR 2WKS BOOT CAMP	15
RANTS, JENNY	REFUND FOR 2WKS BOOT CAMP	15
PROTZMAN, MICHELLE	REFUND FOR 2WKS BOOT CAMP	15
PETERSEN, LINDSEY	REFUND FOR 2WKS BOOT CAMP	15
DAWSON-WEEKS, LORI	REFUND 2WKS BOOT CAMP	15
CLINE, KEVIN	REFUND 2WKS BOOT CAMP	15
CENTURY LINK 02	INTERNET TELEPHONE LINES	175.27
BROWN, BRITTANY	REFUND GYM RENTAL-CHASE	20
BTG IOWA	HUBBELL #3 TIF FY21 FINAL 1/2	82,375.50
THE BARN, LLC	REPLACE 1ST BASE IN PARKS	1,059.31
WEST ADDISON LLC	TOTAL FAMILY EYECARE TIF FY21	11,580.00
ROSONKE, SUZANNE	REFUND YOUTH BASKETBALL	160
SWANSON, STACIA	REFUND YOUTH BASKETBALL	160
AHRENS, MATT	FLU SHOT REIMBURSEMENT	100
KNAPP PROPERTIES	DEST RIDGE PLAT 6 BOND REFUND	69,300.00

HEIDEMANN, CHRIS	REFUND FOR 2WKS BOOT CAMP	15
JOYNT, JESSICA	REFUND FOR 2WKS BOOT CAMP	15
NOLAN, RUSTY	REFUND FOR 2WKS BOOT CAMP	15
RIBICH, KELLY	REFUND FOR 2WKS BOOT CAMP	15
WILLIAMS, HANNA	REFUND FOR 2WKS BOOT CAMP	15
HOLSTE, BROOKE	RENTAL REFUND	15
RUPP, MATT	REFUND BATTING CAGE	60
ZELLER, STEPH	REFUND GYM RENTAL	20
EVERY, SHANE	REFUND GYM RENTAL	80
LANE, JANNAE	REFUND GYM RENTAL	80
SOYER, CHAD	REFUND GYM RENTAL	40
GRIMM, ALISHA	REFUND GYM RENTAL	60
SEIDL, ALISON	REFUND GYM RENTAL	40
PERRIN, CHRIS	REFUND GYM RENTAL	40
GILLISPIE, NIKIA	REFUND 2WKS BOOT CAMP	15
MAYER, ALYSSA	REFUND YOUTH BASKETBALL	60
GOODWIN TUCKER GROUP	REPAIRS FD ICE MACHINE	190
SERVICE MASTER	DISINFECT STATION 37-COVID	1,055.97
DEPOSIT REFUNDS	REFUND DATE 11/18/2020	105.58
PAYROLL CHECKS	TOTAL PAYROLL CHECKS	113,882.61
	CLAIMS TOTAL	1,854,236.70
	GENERAL FUND	430,802.58
	LIBRARY FUND FUND	22,199.27
	ROAD USE TAX FUND	50,600.81
	EMPLOYEE BENEFITS FUND	42,543.16
	TAX INCREMENT FINANCING FUND	1,057,595.10
	CP N COMPLEX SANI CONNECT FUND	11,308.69
	CP-New Jordan Well 2019 FUND	8,687.75
	CP-Water Tower 2019 FUND	7,030.50
	CP-Water Plant Exp 2019 FUND	62,875.25
	NW TERRITORY LIFT STATION FUND	1,694.00
	WATER SYSTEM STUDY FUND	21,445.00
	JAMES ST CORRIDOR STUDY FUND	14,847.00
	SE 6TH & S JAMES INTERSEC FUND	1,027.50
	WATER FUND	65,227.29
	SEWER FUND	52,946.13
	LANDFILL/GARBAGE FUND	96.3
	STORM WATER FUND	3,310.37
		1,854,236.70
Monthly Revenue October 2020	GENERAL FUND	3,827,140.96
	LIBRARY FUND	1,000.96
	ROAD USE TAX FUND	98,788.04
	EMPLOYEE BENEFITS FUND	433,818.53
	LOCAL OPTION SALES TAX FUND	114,158.23
	TAX INCREMENT FINANCING FUND	1,518,796.30
	ECONOMIC DEVELOPMENT FUND	1,069.70
	RESTRICTED GIFTS FUND	9.60
	DEBT SERVICE FUND	1,031,887.52
	CAPITAL PROJECTS FUNDS	2,090,130.68
	WATER FUND	662072.19
	SEWER FUND	297020.69
	LANDFILL/GARBAGE FUND	44980.27
	STORM WATER FUND	61151.24
		10,182,024.91

Definitions of Terms

POLICY –

is an issue that needs direction or a policy decision by the Council; or needs a major funding decision by the Council; or an issue that needs Council leadership by the governing body in the community; or with other governmental bodies (city government, other city governments, state government, federal government) – questions of “WHAT: IS THE DIRECTION; IS THE GOAL; IS THE BUDGET OR RESOURCES; IS THE CITY'S POLICY OF REGULATION?”

MANAGEMENT –

a management action which the Council has set the overall direction and provided initial funding (e.g. phased project), may require further Council action on funding; or a major management project particularly multiple years (e.g. upgrade to the information system)- questions of “HOW: DO WE ADDRESS THE ISSUE, MANAGE THE CITY; IMPLEMENT A DECISION OR PROGRAM; CAN WE IMPROVE THE MANAGEMENT OR ORGANIZATIONAL PROCESS?”

MANAGEMENT IN PROGRESS –

a management or organization action which Council has set the direction, needs staff work before going to Council for direction next year or beyond, no choice mandated by an outside governmental agency or institution, management process improvement budgeted or funded by the Council.

MAJOR PROJECT –

a capital project funded in the CIP or by Council action which needs design or to be constructed (e.g. Road project, city facility project, park project, etc.).

ON THE HORIZON –

an issue or project that will not be addressed during the year by management or the Council but should be addressed in the next five years; it could become an action item for this year if another party moves the issue or project forward – it depends on them.

GOAL

ACTIONS

**Policy: M/CC Actions Needed,
Direction, Funding, Policy
Adoption, Message to Others**

**Management May Require Some
M/CC Action/Funding; M/CC Set
Direction, Management Focus**

**Management in Progress
Implementation, Internal/
Administrative, Compliance,
Study – Funded**

**Major Projects
Construction, Physical Project
CIP**

ON THE HORIZON

**Not This Year, Others May Pursue This Year, Wait and See, Other
Actions Must Come First.**

Policy Agenda 2020 – 2021

City of Grimes

Targets for Action

TOP PRIORITY

Library Plan: Design and Funding Mechanism

GrimesPlex Center: Development Agreement and Construction

Splash Pad: Location, Time and Funding

Trail along Highway 44 (Dallas Center): Plan Direction and Funding

Budget and Tax Rate: Direction

Fire Service: Evaluation Study and City Actions

Annexation Policy and Strategy: Direction and Actions

HIGH PRIORITY

Signature Park: Location and Property Acquisition

City Facilities Master Plan (Short Term): Development and Direction

DART: Update Report and Future Direction

Franchise Fees: Direction and Adjustments

Land Use: Review and Direction

Zoning Ordinance Rewrite: Direction and Adoption

Westward Sanitary Sewer Analysis/Plan: Development and Funding

Management Agenda 2020 – 2021

City of Grimes

Targets for Action

TOP PRIORITY

WRA Agreement Implementation: Major Project and Next Steps

Capital Improvement/Community
Investment Plan and On-Going Process and Funding Strategy

Pond Development: Recreational Uses/Programming

Local Sports Clubs Agreement on Field Use: Direction and Adoption

Regional Connectivity Master Plan:
MPO Participation – Technical Committee

Parks and Recreation Department: Development

HIGH PRIORITY

Public Works Department Improvements: Direction and Funding

James Street Corridor Study

Highway 44 Corridor Study

Wallace Farms: Direction

Water System Study

HyVee Development: Opening

Action Outlines 2020 – 2021

City of Grimes

GOAL 1**GREAT PLACE TO LIVE THROUGH EXPANDED
QUALITY OF LIFE AMENITIES****ACTION: Library Plan: Design, Direction and Funding
Mechanism****PRIORITY***Policy – Top*Key Issues

- Scope of Project
- Cost
- Fund Raising (\$8 Million)
- Services
- Design
- Funding Mechanism
- Operations and Maintenance Funding

Activities/Milestones

1. Finalize CIP proposal
2. WORKSHOP: CIP Direction
3. DECISION: CIP Funding
4. Revise design
5. Prepare report and cost estimate on fund raising
6. DECISION: Building and Timing for Construction

Time

11/20
12/20
1/21
3/21
3/21
5/21

Responsibility: City Engineer

ACTION: Splash Pad: Location, Time and Funding**PRIORITY***Policy – Top*Key Issues

- Location
- Timing
- Project Scope
- Funding

Activities/Milestones

1. Develop CIP proposal for design funding
2. Park Board: Review and Recommendations
3. WORKSHOP: CIP Project for Design
4. DECISION: CIP Project Funding
5. DECISION: Award Engineering Contract
6. Conduct community input session
7. Complete design and location

Time

10/20
10/20
12/20
1/21
7/21
9/21
12/21

Responsibility: Parks & Recreation

ACTION: Trail along Highway 44 (Dallas Center): Plan Direction and Funding

PRIORITY

Policy – Top

Key Issues

- Stakeholder – Participation
- Grant Funding

Activities/Milestones

1. Review Raccoon River Valley Trail Process
2. Conduct Stakeholder Meeting – Discuss Plan/Study
3. Finalize CIP Plan Development
4. WORKSHOP: CIP Project Plan Development
5. DECISION: CIP Project Funding
6. Complete Plan

Time

11/20
11/20
11/20
12/20
1/21
2022

Responsibility: Parks & Recreation

ACTION: Beaverbrooke Park Development – Signature Park along Beaverbrooke/County Line Road: Location

PRIORITY

Policy – High

Key Issues

- Scope
- Park Amenities
- Location
- Funding Mechanism
- Costs

Activities/Milestones

1. Prepare report with options
2. Park Board: Review and Recommendation
3. DECISION: Location
4. DECISION: CIP Proposal

Time

4/21
5/21
6/21
11/21

Responsibility: Development Services

ACTION: Parks and Trails Comprehensive Master Plan
Implementation: Project Priority and Funding

PRIORITY

Policy

Key Issues

- Project Cost
- Project Priority
- Funding Mechanism

Activities/Milestones

1. Review projects
2. Park Board: Review and Recommendations
3. Finalize recommendations
4. WORKSHOP: CIP Project Direction
5. DECISION: CIP Project Funding

Time

10/20
 10/20
 11/20
 12/20
 1/21

Responsibility: Parks & Recreation

ACTION: Pond Development (by HyVee): Future
Recreational Uses/Programming

PRIORITY

Mgmt – Top

Key Issues

- Project Improvements
- Amenities
- Developer Funding
- Dock
- Recreational Uses

Activities/Milestones

1. Complete improvements
2. Determine pond amenities
3. Develop plan for recreational uses

Time

10/21
 2022
 2022

Responsibility: Parks & Recreation

**ACTION: Local Sports Clubs Agreement on Field Use:
Direction and Adoption**

PRIORITY

Mgmt – Top

Key Issues

- Stakeholder – Attitude
- Past Practices
- Agreements – Who and Type
- Field Maintenance
- City Role
- Storage
- Equipment
- Competition among Sports Groups

Activities/Milestones

1. Identify and evaluate current agreement
2. Negotiate agreement
3. DECISION: Agreement Adoption

Time

12/20
2/21
3/21

Responsibility: Parks & Recreation

**ACTION: Regional Trails Connectivity Master Plan: MPO
Participation – Technical Committee**

PRIORITY

Mgmt – Top

Key Issues

- Committee
- Representative

Activities/Milestones

1. Identify committee
2. Determine who to represent Grimes
3. APPOINT: Representative

Time

10/20
11/20
12/20

Responsibility: Parks & Recreation

ACTION: Wallace Farms Disposal

PRIORITY

Mgmt – High

Key Issues

Activities/Milestones

Time

- | | |
|---------------------------------|------|
| 1. Develop proposal | 2/21 |
| 2. Set hearing | 3/21 |
| 3. DECISION: Disposal Direction | 4/21 |

Responsibility: Development Services

ACTION: Kennybrook Park: Development

PRIORITY

Mgmt

Key Issues

Activities/Milestones

Time

- | | | |
|-------------------------|---|-------|
| • Concept Plan Approval | 1. Finalize Professional Service Agreement for Design | 10/20 |
| • Design | 2. DECISION: Award Contract | 10/20 |
| • Amenities | 3. Complete design | 1/21 |
| | 4. Issue RFP for Construction | 1/21 |
| | 5. DECISION: Award Contract for Construction | 3/21 |
| | 6. Complete Construction | 6/21 |

Responsibility: City Engineer

► Management in Progress 2020 – 2021

		TIME
1. Library Messenger App/Addition: Go Live	Lib	10/20
2. Library Board: Education	Lib	10/20
3. Library Laptops: Update	Lib	10/20
a. Library Staff		
b. Patrons		
4. Library Website: Improvements	Lib	11/20
5. Mowing Contract: Direction	PW	11/20
6. Library New Ways to Partner with Schools	Lib	12/20
7. Library Staff Job Descriptions and Work Flow: Re-Evaluation	Lib	12/20
8. Library Full-Time Circulation/Public Service Leaders: Hire to Fill Vacancy	Lib	1/21
9. Library Grant Workshop – Library Fundraising Firm	Lib	2/21
10. New Recreational Equipment: Funding (City Council	PW	3/21
a. Dodgeballs		
b. Basketballs		
c. Scooters		
d. Cones		
11. Scheduling Software for Field Rentals and Recreation Parking: Funding (City Council	PW	3/21
12. Library Access Enhancements Plan: Home Schooling, Homebound	Lib	6/21
13. Library Outreach Plan: Virtual Visits, Park Visits	Lib	6/21
14. Library — School Partnership: Development	Lib	6/21
15. Game Field for Tackle/Flag Football	PR	TBD

► Major Projects 2020 – 2021

		TIME
1. South Sports Complex Athletic Field Irrigation Project: Installation	PW	3/21
2. North Sports Complex Parking: Funding (City Council)	PW	3/21
3. GCC Upgrades	PW	
a. ADA Entrance		7/21
b. Roof: Comprehensive Evaluation		12/02
c. Generator: Grant Application Notification		1/21
d. Restroom: Funding (City Council)		3/21

GOAL 2	HIGH-PERFORMING ORGANIZATION PROVIDING PROFESSIONAL EXCEPTIONAL SERVICES
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ACTION: Budget and Tax Rate: Direction			PRIORITY <i>Policy – Top</i>
<u>Key Issues</u>	<u>Activities/Milestones</u>		<u>Time</u>
• Lower Tax Rate • Services	1. WORKSHOP: Budget FY’22 2. DECISION: Budget FY’22		2/21 3/21
Responsibility: Finance			

ACTION: Fire Services: Evaluation Study, Direction and City Actions			PRIORITY <i>Policy – Top</i>
<u>Key Issues</u>	<u>Activities/Milestones</u>		<u>Time</u>
• Scope • Long-Range Planning • Services • Ownership • Facilities/Stations • Staffing • Equipment	1. Finalize RFP 2. Share with Fire Board 3. Issue RFP 4. DECISION: Budget FY’22 5. DECISION: Award Contract 6. Complete Study		10/20 10/20 11/20 3/21 7/21 1/22
Responsibility: Fire			

ACTION: City Facilities Master Plan: Development and Direction (Short Term)

PRIORITY

Policy – High

Key Issues

- Staffing
- GCC Assessment – Conditions and Space Available
- Remote Working
- Flex Workspace – Pods
- Cost
- Funding Mechanism

Activities/Milestones

1. Complete City Staffing Plan (1 – 5 – 10 Years)
2. Complete GCC Assessment – Condition and Space Analysis
3. Prepare report
4. WORKSHOP: Discussion and Priority

Time

12/20

12/20

8/21

9/21

Responsibility: Human Resources/Development Services

ACTION: Franchise Fees: Review, Direction and Adjustments

PRIORITY

Policy – High

Key Issues

- Backfill
- Property Tax Reform

Activities/Milestones

1. Prepare report
2. REPORT: Presentation and Direction

Time

3/21

3/21

Responsibility: Finance

ACTION: Comprehensive Fees Schedule: Study, Report with Options and Direction

PRIORITY

Policy

Key Issues

- Development Fees
- Fire Fees
- Plan Revised
- Inspection
- Administrative Costs

Activities/Milestones

1. Complete review (by departments)
2. Compile fees/rates and recommendations
3. DECISION: Fee Schedule Adjustment

Time

1/21
2/21
3/21

Responsibility: Finance/City Clerk

ACTION: Information Technology Master Plan and Upgrade: Needs Assessment, Best Practices, Gap Analysis, Plan Development, Direction and Funding

PRIORITY

Policy

Key Issues

- Scope
- Gaps
- Hardware
- Software
- Security

Activities/Milestones

1. Issue RFP for Assessment and Plan
2. DECISION: Direction
3. Complete Master Plan
4. REPORT: Master Plan

Time

11/20
1/21
7/21
9/21

Responsibility: Human Resources

ACTION: Five-Year Financial Plan/Model: Development

PRIORITY

Policy

Key Issues

- Best Practices
- Revenues
- Expenditure: Capital and Operating

Activities/Milestones

1. Contact other cities – financial plan/model
2. Prepare report for City Manager
3. REPORT: Presentation and Direction

Time

4/21
5/21
5/21

Responsibility: Finance

ACTION: WRA Agreement Implementation: Major Project and Next Step

PRIORITY

Mgmt – Top

Key Issues

- Urbandale
- DNR – Approval
- DNR – Existing Plant

Activities/Milestones

A. Property Acquisition

1. DECISION: Award Contract for Archeological Survey
2. Complete Archeological Survey
3. DECISION: Payment Authorization

B. Connection Fee

1. Develop Master Ordinance
2. DECISION: Master Ordinance

Time

10/21
12/21
4/22
10/21
12/21

Responsibility: Development Services

**ACTION: Capital Improvement/Community Investment Plan
and On-Going Process and Funding Strategy:
Development**

PRIORITY

Mgmt – Top

Key Issues

- Projects
- Funding Sources
- Project Priorities

Activities/Milestones

- | | |
|--|-------|
| 1. Prepare CIP Document | 11/20 |
| 2. WORKSHOP: CIP | 12/20 |
| 3. DECISION: CIP FY'22 – '27
Adoption | 1/21 |
| 4. Prepare for Debt Issuance | 3/21 |
| 5. DECISION: Debt Issuance | 4/21 |
| 6. DECISION: Utility Rate | 4/21 |

Time

Responsibility: City Engineer

ACTION: Parks and Recreation Department Development

PRIORITY

Mgmt – Top

Key Issues

Activities/Milestones

- | | |
|--|-------|
| 1. Evaluate Parks and Recreation
Department | 12/20 |
| 2. Prepare Report to City Manager | 12/20 |

Time

Responsibility: Parks & Recreation

ACTION: Public Works Department Improvements: Direction and Funding

PRIORITY

Mgmt High

Key Issues

- Projects
- Funding Sources
- Project Priorities

Activities/Milestones

1. Evaluate Public Works
2. Prepare Department report to City Manager

Time

12/20
12/20

Responsibility: Public Works

ACTION: Water System Study

PRIORITY

Mgmt High

Key Issues

- Funding

Activities/Milestones

1. Complete Study
2. DECISION: Presentation and Funding Direction

Time

2/21
2/21

Responsibility: City Engineer

ACTION: City Employee Competitive Compensation: Market Analysis and Direction		<table border="1" style="margin: auto;"> <tr> <td>PRIORITY</td> </tr> <tr> <td><i>Mgmt</i></td> </tr> </table>	PRIORITY	<i>Mgmt</i>
PRIORITY				
<i>Mgmt</i>				
<u>Key Issues</u> - Comparable Cities - Place in Marketplace - Placement in Range	<u>Activities/Milestones</u> 1. Complete Survey of Comparable Cities 2. REPORT: Findings	<u>Time</u> 5/21 6/21		
Responsibility: Human Resources				

ACTION: Pavement Management Study and Service Level: Report, Direction and Funding		<table border="1" style="margin: auto;"> <tr> <td>PRIORITY</td> </tr> <tr> <td><i>Mgmt</i></td> </tr> </table>	PRIORITY	<i>Mgmt</i>
PRIORITY				
<i>Mgmt</i>				
<u>Key Issues</u> - Service Level - Funding - Current Street Condition	<u>Activities/Milestones</u> 1. Complete Study 2. PRESENTATION: Study	<u>Time</u> 4/21 5/21		
Responsibility: City Engineer				

► Management in Progress 2020 – 2021

		TIME
1. Strategic Plan: Update	CM	10/20
2. Snow Removal Policy: Update (City Council)	PW	10/20
a. Streets		
b. Sidewalks		
3. Information Technology Department Inventory: Completion	HR	10/20
4. Boy Scout Grant Program	HR	10/20
5. GCC Internet: Upgrade	IT	10/20
6. Reap 2020 Grant: Application/Agreement	DS	11/20
7. TIF Reimbursement Policy: Development (City Council)	Fin	11/20
8. AV Equipment Chamber: Upgrade	IT	11/20
9. Standard Professional Services Agreement Template: Development	DS	12/20
10. Fire-Development Services Integration Report	DS	12/20
11. Special Assessment Policy: Implementation (City Council)	Fin	12/20
12. Capital Projects Accounting and Spreadsheets	Fin	12/20
13. Inventory Control System: Development	IT	12/20
14. GIS Software		
a. Acquisition		12/20
b. Implementation		3/21
15. Fire Services Contracts: Update	Fire	
a. Walnut Township 28e Agreement		1/21
b. Grant Township 28e Agreement		1/21
16. Budget Process Modification: Next Steps	Fin	1/21
17. IT Security Protocols	HR	1/21
18. IT Training	HR	1/21
19. Utility Permitting and Franchise Utility Coordination: ROW Review	DS	1/21
20. Volunteer Policy and Program: Development and Implementation	HR	1/21
21. GIS Coordinator: Hiring	DS	1/21
22. Agenda Management Process with OPG-3	CC	2/21
23. Ambulance Billing/Accounting	Fin	2/21
24. Building Maintenance Checks: Improvements	Fire	2/21
25. Locate Services In-House: Cost Benefit Analysis	HR	2/21
26. Online Payments for Building Permits	IT	2/21
27. Mailing Services for Water Billing: RFP	U	2/21
28. Mowing Equipment for Athletic Fields: Funding and Purchase: Funding	PW	3/21

► Management in Progress 2020 – 2021

		TIME
29. Thorpe Meter Replacement	CC	
a. Funding		3/21
b. Installation: Kickoff		7/21
30. Fire Safety Education: Enhancements	Fire	3/21
31. Fire Specialty Services Enhancements	Fire	
a. Confined Space		3/21
b. Trench Rescue		3/21
32. Property Disposal Process: Decisions (City Council)	DS	3/21
33. Engineering Expansion: Funding (City Council)	DS	3/21
34. Enterprise Rates and Charges: Annual Review Presentation	Fin	3/21
35. Fire Lieutenants Positions (3): Funding (City Council)	Fire	3/21
36. Safety Program Implementation and Coordinator	HR	3/21
37. Laserfiche: Up and Running	IT	3/21
38. High Risk Structures: Pre-Planning	Fire	4/21
39. Capital Equipment Replacement Spreadsheet	Fin	4/21
40. New Employee Orientation Program: Development	HR	4/21
41. Employee Engagement and Productivity Metrics: Development and Implementation	HR	4/21
42. Water Rescue Metro Response: Evaluation	Fire	5/21
43. Drone Use: Expansion	Fire	5/21
44. Fire Drone Pilot Certification	Fire	5/21
45. New Ambulance: Purchase	Fire	5/21
46. Ultra-High-Pressure Fire Pump: Evaluation	Fire	5/21
47. Lifepak 15 Heart Monitor: Replacements	Fire	5/21
48. Lacerfiche Scanner	IT	5/21
49. Statement Billing for Customers	U	5/21
50. Saylorville Lake Training Exercise	Fire	6/21
51. Firefighter Sleep Trailer: Lease Renewal	Fire	6/21
52. Document Management Implementation	CC	7/21
53. EnCode: Update	CC	7/21
54. USW Meter Replacement	CC	7/21
55. ADA Compliance Officers: Certification	DS	7/21
56. Western Grimes Street Naming Convention (Jazzwood Drive)	DS	7/21
57. Collective Bargaining and Labor Agreements: Strategy	HR	7/21
a. IAFF		
b. AFSCME		
58. Workforce Planning and Development Program	HR	7/21
59. Comprehensive Onboarding, Training and Development Strategy	HR	7/21

► **Management in Progress 2020 – 2021**

		TIME
60. Window 10: Upgrade	IT	7/21
61. Property Donation Policy: Development	DS	8/21
62. Public Works Director: Hiring	HR	8/21
63. Financial Audit: Preparation	CC	10/21
64. EnCode Codification Website	DS	12/21
65. Cemetery Software: Implementation	Cem	2022

► **Major Projects 2020 – 2021**

		TIME
1. Water Tower: Construction	CE	1/21
2. Storm Warning Sirens: Installation	PW	3/21
3. Generator: Installation		
a. City Hall		3/21
b. Fire Station		3/21
4. City Hall Improvements: Windows	PW	
a. Funding		3/21
b. Installation		8/21
5. Water Treatment Plant: Construction	CE	5/21
6. Traffic Signal South Exit Ramp Highway 141 at 1 st Street: Installation	Fire	7/21
7. Johnston Fire Station-Grimes Fire Station Fiber Connection	Fire	10/21
8. PCC Patching and Crack Sealing: Annual Projects	PW	10/21
9. Sidewalk Repairs: Annual Projects	PW	10/21

GOAL 3	DYNAMIC TOWN WITH A STRONG SENSE OF COMMUNITY
---------------	--

ACTION: GrimesPlex Center: Development Agreement and Construction		PRIORITY
		<i>Policy – Top</i>
<u>Key Issues</u>	<u>Activities/Milestones</u>	<u>Time</u>
• Development Agreement	1. Finalize development agreement	10/20
• Design	2. DECISION: Development agreement	10/20
• Timing	3. DECISION: Zoning Change	
• Lease Agreement	4. Develop 2 nd Master Tenant Agreement	11/20
• Community Concerns		12/20
• Lights	5. Complete design	
	6. DECISION: Site Approval	1/21
	7. Construction	3/21
	8. Grand Opening	9/21
	9. Final Completion	9/21
		3/22
Responsibility: Mayor/Development Services		

ACTION: Annexation Policy and Strategy: Direction and Next Steps		PRIORITY
		<i>Policy – Top</i>
<u>Key Issues</u>	<u>Activities/Milestones</u>	<u>Time</u>
• Boundary – Future	A. Urbandale Agreement	
• WRA Services	1. Mayor – City Manager Meeting	10/20
• Current Agreement	2. REPORT: Update	11/20
• Sewer Agreement	3. DECISION: Agreement	12/20
• Severance Agreement	B. Johnston Agreement	
• WRA Rate Impacts	1. Finalize amendment	1/21
• Referendum	2. DECISION: Agreement	2/21
• Ability to Services	C. West	
	1. Initiative discussions with Dallas Center	4/21
Responsibility: Mayor/City Manager		

ACTION: DART: Update Report and Future Direction								
<table><tr><th colspan="3">PRIORITY</th></tr><tr><td colspan="3">Policy – High</td></tr></table>			PRIORITY			Policy – High		
PRIORITY								
Policy – High								
<u>Key Issues</u>	<u>Activities/Milestones</u>	<u>Time</u>						
• Return to Grimes • Service Levels • Costs per Ride • Routes • Employees Coming to Grimes to Work • Long-Term Plan • Funding • Ridership	1. Contact Other Cities/Council Members 2. REPORT: Other Cities’ Positions, Direction 3. DECISION: DART Direction for Grimes	10/20 11/20 12/20						
<table><tr><td>Responsibility: City Council</td></tr></table>			Responsibility: City Council					
Responsibility: City Council								

ACTION: Land Use: Review and Direction								
<table><tr><td colspan="3">PRIORITY</td></tr><tr><td colspan="3"><i>Policy – High</i></td></tr></table>			PRIORITY			<i>Policy – High</i>		
PRIORITY								
<i>Policy – High</i>								
<u>Key Issues</u>	<u>Activities/Milestones</u>	<u>Time</u>						
• Variety of Land Uses • Conflict of Uses	1. Complete report 2. REPORT: Presentation	5/21 6/21						
<table><tr><td>Responsibility: Development Services</td></tr></table>			Responsibility: Development Services					
Responsibility: Development Services								

ACTION: Zoning Ordinance Rewrite: Direction and Adoption

PRIORITY

Policy – High

Key Issues

- Outdated Ordinance
- Community Impacts
- Community Understanding

Activities/Milestones

1. Initiate Rewrite – Four Chapters
2. DECISION: 3rd Chapter
3. DECISION: 4th Chapter
4. DECISION: 5th Chapter
5. DECISION: 6th Chapter

Time

Underway
10/20
12/20
3/21
6/21

Responsibility: Development Services

ACTION: Westward Sanitary Sewer Analysis/Plan: Development and Funding

PRIORITY

Policy – High

Key Issues

- Sewer Extension
- Funding
- Sewer Condition
- I & I
- Method
- Replacement

Activities/Milestones

1. DECISION: Professional Services Agreement
2. Complete Plan – Replacement/
Lining and Service Expansion
3. DECISION: Presentation and
Adoption

Time

6/21
2/22
3/22

Responsibility: City Engineer

ACTION: Architectural Standards: Review and Revision
a. Building Standards
b. Building Materials
c. Overlay District

PRIORITY

Policy

Key Issues

- Developer Expectations
- Community Expectations
- Public Visibility
- Building Materials
- Overlay Districts
- Building Standards

Activities/Milestones

1. Prepare ordinance
2. Planning Commission: Review
3. DECISION: Ordinance Adoption

Time

12/20
 1/21
 3/21

Responsibility: Development Services

ACTION: James Street Corridor Study

PRIORITY

Mgmt – High

Key Issues

- Improvements
- Costs
- Funding Mechanism
- MPO Funding
- Neighborhood Meetings

Activities/Milestones

1. Complete study
2. DECISION: Presentation and Adoption

Time

5/21
 6/21

Responsibility: City Engineer

ACTION: Highway 44 Corridor Study

PRIORITY

Mgmt – High

Key Issues

- IDOT
- Agreement: 50% Cost Sharing
- MPO Funding
- Projects
- Neighborhood Meetings

Activities/Milestones

1. DECISION: IDOT Agreement
2. Complete study
3. DECISION: Presentation and Adoption

Time

10/20
3/21
4/21

Responsibility: City Engineer

ACTION: HyVee Development: Opening

PRIORITY

Mgmt – High

Key Issues

Activities/Milestones

1. Monitor progress
2. Opening

Time

Ongoing
10/21

Responsibility: Development Services

ACTION: Urban Renewal Framework: Report and Direction

PRIORITY

Mgmt

Key Issues

- General Fund Reimbursement

Activities/Milestones

1. Develop details – framework
2. Develop Urban Renewal Plan – Amendment
3. DECISION: Amendment Approval

Time

10/20

11/20

11/20

Responsibility: City Manager

ACTION: MetroNet Project: Next Steps

PRIORITY

Mgmt

Key Issues

- Locate
- Service Level

Activities/Milestones

1. Finalize agreement
2. DECISION: Agreement
3. Locate
4. Complete construction

Time

10/20

10/20

11/20

12/21

Responsibility: Development Services

► **Management in Progress 2020 – 2021**

		TIME
1. Marketing Local Development Opportunities	ED	Ongoing
2. Important Databases: Regular Updates	ED	Ongoing
a. LOIS Sites		
b. LOIS Buildings		
c. ED Tracker		
3. Video Library: 1 st Video (12 Videos)	ED	10/20
4. Building/Fire Code Update: Adoption (City Council)	DS	12/20
5. Business Retention and Expansion Visits: Report on Trends (Presentation)	ED	10/21
6. Economic Development Work Plan: Presentation (City Council)	ED	10/21
7. SUDAS Supplemental Specs: Development (City Council)	CE	1/21
8. Traffic Signal Network Plan Study (City Council)		2/21
9. WRA FOG Ordinance: Adoption (City Council)	DS	6/21

► **Major Projects 2020 – 2021**

		TIME
1. SE Jacob Resurfacing and Water Main Replacement: Construction	CE	2020
2. Traffic Signals: Installation	CE	
a. Brookside/44		8/21
b. 141 (South Bound Ramp/44)		8/21
3. Safe Routes to School Master Plan – Phase 2: Crosswalk on South James and 6 th	CE	8/21
4. 19 th Corridor Sewer – West of James: CIP Funding (City Council)		TBD

GOAL 4	MORE BEAUTIFUL, VIBRANT COMMUNITY
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ACTION: Tree and Forestation Policy and Program:		
Direction and Funding		
		PRIORITY
		<i>Policy</i>
<u>Key Issues</u>	<u>Activities/Milestones</u>	<u>Time</u>
• Tree Nursery	1. Identify location for tree nursery	6/21
• Urban Forestry Utility	2. Tree Board: Report of Urban Forest Utility	6/21
	3. DECISION: Urban Forest Utility	8/21
Responsibility: Parks & Recreation/Public Works		

ACTION: Sign Ordinance: Review and Revision		
		PRIORITY
		<i>Policy</i>
<u>Key Issues</u>	<u>Activities/Milestones</u>	<u>Time</u>
• Digital Signs	1. Review and revise sign ordinance	7/21
• Size of Signs	2. DECISION: Ordinance Adoption	9/21
• Content – Neutrality		
• Location		
• School Signs		
• Business Engagement		
• Monuments		
Responsibility: Development Services		

ACTION: Yard Waste: Direction and City Actions

PRIORITY

Policy

Key Issues

- Chipper
- Program Guidelines
- Fees

Activities/Milestones

1. Develop budget proposal
2. WORKSHOP: Budget FY'22
3. DECISION: Budget FY'22 Funding
4. Develop Guidelines
5. Chipper Functional

Time

1/20
2/21
3/21
8/21
9/21

Responsibility: Public Works

ACTION: Public Art Master Plan: Direction and Funding

PRIORITY

Mgmt

Key Issues

- Definition
- Guidelines
- Bravo Funding
- Policy Direction
- City Funding

Activities/Milestones

1. Complete Master Plan
2. DECISION: Presentation, Direction and Funding Mechanism

Time

1/21
7/21

Responsibility: Public Works

► **Management in Progress 2020 – 2021**

1. Tree Plantings: Annual (100)

TIME

7/21

► **Major Projects 2020 – 2021**

1. Cemetery Spot Lights at the Entrance Sign

Cem

TIME

8/21

**Policy Calendar 2020 – 2021
Mayor and City Council
City of Grimes**

MONTH

OCTOBER 2020

1. DECISION: Kennybrook Park Professional Services Agreement for Design
2. DECISION: Snow Removal Policy
3. DECISION: GrimesPlex Development Agreement
4. DECISION: Zoning Ordinance Chapter 3
5. DECISION: Highway 44 Corridor Study IDOT Agreement
6. DECISION: MetroNet Agreement

MONTH

NOVEMBER 2020

1. DECISION: TIF Reimbursement Policy
2. DECISION: GrimesPlex Zoning Changes
3. REPORT: Urbandale Annexation Agreement Update
4. REPORT: DART Position of Other Cities
5. DECISION: Urban Renewal Plan Amendments

MONTH

DECEMBER 2020

1. CIP WORKSHOP: CIP FY' 22 Initial Direction
 - a. Library Project
 - b. Parks and Trails Project
 - c. Splash Pad
 - d. Trail along Highway 44 (Dallas Center)
 - e. 19th Corridor Sewer – West of James
2. APPOINTMENT: Representative to MPO – Regional Trail Connectivity
3. DECISION: Urbandale Annexation Agreement
4. DECISION: DART Direction for Grimes
5. DECISION; Zoning Ordinance Chapter 4
6. DECISION: Building/Fire Code Update Adoption

MONTH

JANUARY 2021

1. DECISION: CIP Budget FY' 22 Adoption
 - a. Library Project Direction and Funding
 - b. Parks and Trails Projects for FY '22
 - c. Splash Pad
 - d. Trail along Highway 44 (Dallas Center)
 - e. 19th Corridor Sewer – West of James Project

2. DECISION: Information Technology Master Plan Award Contract

3. DECISION: Fire Services 28e Agreement
 - a. Walnut Township
 - b. Grant Township

4. DECISION: SUDAS Supplemental Specs

MONTH

FEBRUARY 2021

1. WORKSHOP: Budget FY '22 Discussion and Direction
 - a. Tax Rate
 - b. New Recreational Equipment
 - c. Scheduling Software for Fields Rental and Recreation Parking
 - d. GCC Restrooms
 - e. North Sports Complex Parking
 - f. Fire Services Evaluation Study
 - g. Mowing Equipment
 - h. Additional Fire Lieutenants (3)
 - i. Yard Waste
2. DECISION: Water System Study Presentation and Direction
3. DECISION: Johnston Annexation Agreement
4. PRESENTATION: Traffic Signal Network Plan Study

MONTH

MARCH 2021

1. DECISION: Budget FY '22
 - a. Tax Rate
 - b. New Recreational Equipment
 - c. Scheduling Software for Field Rentals and Recreation Parking
 - d. GCC Restrooms
 - e. North Sports Complex Parking
 - f. Fire Services Evaluation Study
 - g. Mowing Equipment
 - h. Additional Fire Lieutenants (3)
 - i. Yard Waste
2. DECISION: Local Sports Club Agreements
3. DECISION: Kennybrook Park Contract for Construction
4. DECISION: Comprehensive Fees Schedule
5. REPORT: Franchise Fees
6. DECISION: City Property Disposal
7. PRESENTATION: Enterprise Rates and Charges Review

MONTH

MARCH 2021

Continued

8. DECISION: GrimesPlex Site Plan Approval
9. DECISION: Architectural Standards Ordinance
10. DECISION: Zoning Ordinance Chapter 5

MONTH

APRIL 2021

1. DECISION: Wallace Farms Disposal Direction
2. DECISION: Debt Issuance
3. DECISION: Utility Rates
4. DECISION: Highway 44 Corridor Study Presentation and Adoption

MONTH

MAY 2021

1. DECISION: Library Building Funding Gap and Construction Timing
2. PRESENTATION: Five-Year Financial Plan/Model
3. PRESENTATION: Pavement Management Study and Service Level Direction

MONTH

JUNE 2021

1. DECISION: Beaverbrooke Park Location
2. REPORT: Land Use Review
3. DECISION: Zoning Ordinance Chapter 6
4. DECISION: Westward Sanitary Sewer Professional services Agreement
5. DECISION: James Street Corridor Study Presentation and Adoption
6. DECISION: WRA Fats-Oils-Grease Ordinance Adoption

MONTH

JULY 2021

1. DECISION: Splash Pad Award Engineering Contract for Design and Location
2. DECISION; Fire Services Evaluation Study Award Contract
3. REPORT: City Employee Compensation Market Analysis
4. DECISION: Public Art Policy and Funding Mechanism

MONTH

AUGUST 2021

1. DECISION: Urban Forest Utility

MONTH

SEPTEMBER 2021

1. WORKSHOP: City Facilities Master Plan (Short Term)
2. REPORT: Information Technology Master Plan
3. DECISION: Sign Ordinance Revision Adoption

Table of Contents

EXECUTIVE SUMMARY

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STRATEGIC FRAMEWORK MODEL FOR CITY OF GRIMES

VISION 2035

“Desired Destination for Grimes”

PLAN 2026

“Map to Grimes’s Destination”

EXECUTION

“Route for Next Year”

MISSION

“Responsibilities of Grimes’s City Government”

BELIEFS

***“Performance Expectations for
Grimes City Employees”***

Grimes Vision 2035

GRIMES VISION 2035

***GRIMES 2035 is a* BEAUTIFUL COMMUNITY
with a
“SMALL-TOWN” FEELING –
STRONG SENSE OF COMMUNITY.**

***GRIMES 2035 has* GREAT HOUSING OPPORTUNITIES
and a
GROWING BUSINESS COMMUNITY.**

***GRIMES 2035 is a* FUN COMMUNITY FOR FAMILIES
and has
CONVENIENT MOBILITY OPTIONS FOR ALL.**

City of Grimes: Our Mission

The mission of **GRIMES CITY GOVERNMENT**
is to provide
**EXCELLENT/EXCEPTIONAL CITY SERVICES AND
FACILITIES**
in a
FINANCIALLY RESPONSIBLE
and
COMMUNITY-FRIENDLY MANNER
through a
HIGH-PERFORMING CITY TEAM
that result in adding
VALUE TO RESIDENTS' LIVES.

Grimes City Government: Core Values

“The Grimes Way”

We are *RESPECTFUL!*

We act with *INTEGRITY!*

We take *RESPONSIBILITY!*

We are *HARD WORKING!*

We practice *TEAMWORK!*

We are *PROFESSIONAL!*

City of Grimes Goals 2026

**GREAT PLACE TO LIVE
THROUGH EXPANDED QUALITY OF LIFE AMENITIES**

**HIGH-PERFORMING ORGANIZATION
PROVIDING EXCEPTIONAL SERVICES**

DYNAMIC TOWN WITH A STRONG SENSE OF COMMUNITY

MORE BEAUTIFUL, VIBRANT COMMUNITY

GOAL 1	GREAT PLACE TO LIVE THROUGH EXPANDED QUALITY OF LIFE AMENITIES
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► **Objectives**

1. Increase the number of “sit-down” restaurants
2. Expand City trail system with connectivity to the regional system
3. Develop a regional community park with diverse amenities/venues
4. Replace and expand the City Library
5. Develop a Splash Pad
6. Increase the acreage of dedicated park land
7. Increase the number of sports/athletic fields

► **Short-Term Challenges and Opportunities**

1. Funding and prioritizing for new recreational facilities, parks and trail development
2. Connecting trails within Grimes and with regional trail system
3. Limited public gathering spaces and venues
4. Planning and funding for City infrastructure projects
5. Balancing tax relief and funding for amenities especially with increased tax assessments
6. Prioritizing and funding park upgrades: improvements, equipment, restrooms and amenities

► Actions 2020 – 2021

Policy Agenda

- | | |
|--|---------------|
| 1. Library Plan: Design, Direction and Funding Mechanism | Top Priority |
| 2. Splash Pad: Location, Time and Funding | Top Priority |
| 3. Trail along Highway 44 (Dallas Center): Plan Funding, Direction and Funding | Top Priority |
| 4. Signature Park (along Beaverbrooke/
County Line Road): Location and Property Acquisition | High Priority |
| 5. Parks and Trails Comprehensive Master Plan Implementation: Project Priority and Funding | |

Management Actions

- | | |
|--|---------------|
| 1. Pond Development (by HyVee): Dredging and Future Recreational Uses/ Programming | Top Priority |
| 2. Local Sports Clubs Agreement on Field Use: Direction and Adoption | Top Priority |
| 3. Regional Trails Connectivity Master Plan: MPO Participation – Technical Committee | Top Priority |
| 4. Wallace Farms Disposal: Direction | High Priority |
| 5. Kennybrook Park: Development | |

Management in Progress

1. Library Messenger App/Addition: Go Live
3. Library Board: Education
2. Library Laptops: Update
 - a. Library Staff
 - b. Patrons
4. Library Website: Improvements
5. Mowing Contract: Direction
6. Library New Ways to Partner with Schools
7. Library Staff Job Descriptions and Work Flow: Re-Evaluation
8. Library Full-Time Circulation/Public Service Leaders: Hire to Fill Vacancy.
9. Library Grant Workshop – Library Fundraising Firm
10. New Recreational Equipment: Funding (City Council)
 - a. Dodgeballs
 - b. Basketball
 - c. Scooters
 - d. Cones
11. Scheduling Software for Field Rentals and Recreation Parking: Funding (City Council)

► **Actions 2020 – 2021** (*Continued*)

Management in Progress

12. Library Access Enhancements Plan: Home Schooling, Homebound
13. Library Outreach Plan: Virtual Visits, Park Visits
14. Library — School Partnership: Development
15. Game Field for Tackle/Flag Football

Major Projects

1. South Sports Complex Athletic Field Irrigation Project: Installation
2. North Sports Complex Parking: Funding (City Council)
3. GCC Upgrades
 - a. ADA Entrance
 - b. Roof: Comprehensive Evaluation
 - c. Generator: Grant Application Notification
 - d. Restroom: Funding (City Council)

GOAL 2**HIGH-PERFORMING ORGANIZATION
PROVIDING PROFESSIONAL EXCEPTIONAL
SERVICES****► Objectives**

1. Develop a capital project and community investment planning and process
2. Deliver City services in a cost-effective and efficient manner
3. Upgrade financial systems and planning processes
4. Upgrade City facilities to meeting the needs of a growing community
5. Have a tax levy rate in bottom 1/3 in comparable communities
6. Upgrade information technology in City government

► Short-Term Challenges and Opportunities

1. Implement LOSST with community expectations
2. Keeping up with information technology changes
3. Determining how to be the “best” communicate with the community – residents and businesses
4. Cyber security and secure City information
5. Keeping up with a rapidly growing community
6. Aging, undersized City buildings
7. Desire for tax reductions
8. Regularly adjusting updated City fees and charges to cover the costs of service delivery and the market

► Actions 2020 – 2021

Policy Agenda

- | | |
|---|---------------|
| 1. Budget and Tax Rate: Direction | Top Priority |
| 2. Fire Services: Evaluation Study, Direction and City Actions | Top Priority |
| 3. City Facilities Master Plan: Development and Direction (Short Term) | High Priority |
| 4. Franchise Fees: Review, Direction and Adjustments | High Priority |
| 5. Comprehensive Fees Schedules: Study, Report with Options and Direction | |
| 6. Citywide Information Technology Master Plan and Upgrade: Needs Assessment, Best Practices, Gap Analysis, Plan Development, Direction and Funding | |
| 7. Five-Year Financial Plan/Model: Development | |

Management Agenda

- | | |
|---|---------------|
| 1. WRA Agreement Implementation: Major Project and Next Step | Top Priority |
| a. Property Acquisition | |
| b. Connection Fee | |
| 2. Capital Improvement/Community Investment Plan and On-Going Process and Funding Strategy: Development | Top Priority |
| 3. Parks and Recreation Department Development | Top Priority |
| 4. Public Works Department Improvements: Direction and Funding | High Priority |
| 5. Water System Study | High Priority |
| 6. City Employee Competitive Compensation: Market Analysis and Direction | |
| 7. Pavement Management Study and Service Level: Report, Direction and Funding | |

Management in Progress

1. Strategic Plan: Update
2. Snow Removal Policy: Update (City Council)
 - a. Streets
 - b. Sidewalks
3. Information Technology Department Inventory: Completion
4. Boy Scout Grant Program
5. GCC Internet: Upgrade
6. Reap 2020 Grant: Application/Agreement
7. TIF Reimbursement Policy: Development (City Council)
8. AV Equipment Chamber: Upgrade
9. Standard Professional Services Agreement Template: Development
10. Fire-Development Services Integration Report

► **Actions 2020 – 2021** (*Continued*)

11. Special Assessment Policy: Implementation (City Council)
12. Capital Projects Accounting and Spreadsheets
13. Inventory Control System: Development
14. GIS Software
 - a. Acquisition
 - b. Implementation
15. Fire Services Contracts: Update
 - a. Walnut Township 28e Agreement
 - b. Grant Township 28e Agreement
16. Budget Process Modification: Next Steps
17. IT Security Protocols
18. IT Training
19. Utility Permitting and Franchise Utility Coordination: ROW Review
20. Volunteer Policy and Program: Development and Implementation
21. GIS Coordinator: Hiring
22. Agenda Management Process with OPG-3
23. Ambulance Billing/Accounting
24. Building Maintenance Checks: Improvements
25. Locate Services In-House: Cost Benefit Analysis
26. Online Payments for Building Permits
27. Mailing Services for Water Billing: RFP
28. Mowing Equipment for Athletic Fields: Funding and Purchase: Funding
29. Thorpe Meter Replacement
 - a. Funding
 - b. Installation: Kickoff
30. Fire Safety Education: Enhancements
31. Fire Specialty Services Enhancements
 - a. Confined Space
 - b. Trench Rescue
32. Property Disposal Process: Decisions (City Council)
33. Engineering Expansion: Funding (City Council)
34. Enterprise Rates and Charges: Annual Review Presentation
35. Fire Lieutenants Positions (3): Funding (City Council)
36. Safety Program Implementation and Coordinator
37. Laserfiche: Up and Running
38. High Risk Structures: Pre-Planning
39. Capital Equipment Replacement Spreadsheet
40. New Employee Orientation Program: Development

► **Actions 2020 – 2021** (*Continued*)

41. Employee Engagement and Productivity Metrics: Development and Implementation
42. Water Rescue Metro Response: Evaluation
43. Drone Use: Expansion
44. Fire Drone Pilot Certification
45. New Ambulance: Purchase
46. Ultra-High-Pressure Fire Pump: Evaluation
47. Lifepak 15 Heart Monitor: Replacements
48. Lacerfiche Scanner
49. Statement Billing for Customers
50. Saylorville Lake Training Exercise
51. Firefighter Sleep Trailer: Lease Renewal
52. Document Management Implementation
53. EnCode: Update
54. USW Meter Replacement
55. ADA Compliance Officers: Certification
56. Western Grimes Street Naming Convention (Jazzwood Drive)
57. Collective Bargaining and Labor Agreements: Strategy
 - a. IAFF
 - b. AFSCME
58. Workforce Planning and Development Program
59. Comprehensive Onboarding, Training and Development Strategy
60. Window 10: Upgrade
61. Property Donation Policy: Development
62. Public Works Director: Hiring
63. Financial Audit: Preparation
64. EnCode Codification Website
65. Cemetery Software: Implementation

<i>Major Projects</i>

1. Water Tower: Construction
2. Storm Warning Sirens: Installation
3. Generator: Installation
 - a. City Hall
 - b. Fire Station
4. City Hall Improvements: Windows
 - a. Funding
 - c. Installation
5. Water Treatment Plant: Construction

► **Actions 2020 – 2021** (*Continued*)

6. Traffic Signal South Exit Ramp Highway 141 at 1st Street: Installation
7. Johnston Fire Station-Grimes Fire Station Fiber Connection
8. PCC Patching and Crack Sealing: Annual Projects
9. Sidewalk Repairs: Annual Projects

GOAL 3**DYNAMIC TOWN WITH A STRONG SENSE OF COMMUNITY****► Objectives**

1. Maintain and develop City infrastructure to support a growing community
2. Have strong partnerships among the City, the Schools and community organizations
3. Have residents taking pride in and contributing to the Grimes community
4. Have growth paying for growth
5. Develop Class “A” office space
6. Develop a variety of housing options: attainable quality and types

► Short-Term Challenges and Opportunities

1. Expanding north-south and east-west connectivity within Grimes
2. Managing and supporting growth
3. Relationship with School District and developing effective, collaborating relationship
4. Developing state-of-the-art information technology infrastructure in the community
5. Attracting the right businesses for Grimes
6. Funding for roads and highways

► Actions 2020 – 2021

Policy Agenda

- | | |
|---|---------------|
| 1. GrimesPlex: Development Agreement and Construction | Top Priority |
| 2. Annexation Policy and Strategy: Direction and Next Steps | Top Priority |
| a. Urbandale Agreement | |
| b. Johnston Agreement | |
| c. West | |
| 3. DART: Update Report and Future Direction | High Priority |
| 4. Land Use: Review and Direction | High Priority |
| 5. Zoning Ordinance Rewrite: Direction and Adoption | High Priority |
| 6. Westward Sanitary Sewer Analysis/Plan: Development and Funding | High Priority |
| 7. Architectural Standards: Review and Revision | |
| a. Building Standards | |
| b. Building Materials | |
| c. Overlay District | |

Management Agenda

- | | |
|--|---------------|
| 1. James Street Corridor Study | High Priority |
| 2. Highway 44 Corridor Study | High Priority |
| 3. HyVee Development: Opening | High Priority |
| 4. Urban Renewal Framework: Report and Direction | |
| 5. MetroNet Project: Next Steps | |

Management in Progress

1. Marketing Local Development Opportunities
2. Important Databases: Regular Updates
 - a. LOIS Sites
 - b. LOIS Buildings
 - c. ED Tracker
3. Video Library: 1st Video (12 Videos)
4. Building/Fire Code Update: Adoption (City Council)
5. Business Retention and Expansion Visits: Report on Trends (Presentation)
6. Economic Development Work Plan: Presentation (City Council)
7. SUDAS Supplemental Specs: Development (City Council)
8. Traffic Signal Network Plan Study (City Council)
9. WRA FOG Ordinance: Adoption (City Council)

Major Projects

1. SE Jacob Resurfacing and Water Main Replacement: Construction

► **Actions 2020 – 2021** (*Continued*)

2. Traffic Signals: Installation
 - a. Brookside/44
 - b. 141 (South Bound Ramp/44)
3. Safe Routes to School Master Plan – Phase 2: Crosswalk on South James and 6th
4. 19th Corridor Sewer – West of James: CIP Funding (City Council)

GOAL 4	MORE BEAUTIFUL, VIBRANT COMMUNITY
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► **Objectives**

1. Have attractive, well-maintained streetscapes on major corridors and highways
2. Have attractive gateways and entrances that are distinctive for Grimes
3. Expand trees throughout the community
4. Have well-designed, attractive and well-maintained City buildings, facilities and parks
5. Turn warehouses/historic structures into visual assets for the community
6. Have new buildings and homes that are attractive and using the appropriate building materials and meeting City's architectural standards
7. Expand arts and culture in the community

► **Short-Term Challenges and Opportunities**

1. Defining the City role and funding level for community beautification
2. Lack of trees – residential and major corridors
3. Developing and maintaining attractive streetscapes
4. Compliance vs. enforcement of City codes and regulations
5. Future availability of water
6. Regulating commercial signage
7. Cost of tree planting and maintenance (short term and long term)

► **Actions 2020 – 2021**

Policy Agenda

1. Tree and Forestation Policy and Program: Direction and Funding
2. Sign Ordinance: Review and Revision
3. Yard Waste: Direction and City Actions

Management Agenda

1. Public Art Master Plan: Direction and Funding

Management in Progress

1. Tree Plantings: Annual (100)

Major Projects

1. Cemetery Spot Lights at the Entrance Sign

Policy Agenda 2020 – 2021

Targets for Action

City of Grimes

TOP PRIORITY

Library Plan: Design and Funding Mechanism
GrimesPlex Center: Development Agreement and Construction
Splash Pad: Location, Time and Funding
Trail along Highway 44 (Dallas Center): Plan Direction and Funding
Budget and Tax Rate: Direction
Fire Service: Evaluation Study and City Actions
Annexation Policy and Strategy: Direction and Actions

HIGH PRIORITY

Signature Park: Location and Property Acquisition
City Facilities Master Plan (Short Term): Development and Direction
DART: Update Report and Future Direction
Franchise Fees: Direction and Adjustments
Land Use: Review and Direction
Zoning Ordinance Rewrite: Direction and Adoption
Westward Sanitary Sewer Analysis/Plan: Development and Funding

Management Agenda 2020 – 2021

Targets for Action

City of Grimes

TOP PRIORITY

WRA Agreement Implementation: Major Project and Next Steps

Capital Improvement/Community

Investment Plan and On-Going Process and Funding Strategy

Pond Development: Recreational Uses/Programming

Local Sports Clubs Agreement on Field Use: Direction and Adoption

Regional Trails Connectivity Master Plan:

MPO Participation – Technical Committee

Parks and Recreation Department: Development

HIGH PRIORITY

Public Works Department Improvements: Direction and Funding

James Street Corridor Study

Highway 44 Corridor Study

Wallace Farms: Direction

Water System Study

HyVee Development: Opening

Management in Progress 2020 – 2021

City of Grimes

► Management in Progress 2020 – 2021

1. Library Messenger App/Addition: Go Live
3. Library Board: Education
2. Library Grant Workshop
4. Library Laptops: Update
 - a. Library Staff
 - b. Patrons
5. Library Website: Improvements
6. Mowing Contract: Direction
7. Library New Ways to Partner with Schools
8. Library Staff Job Descriptions and Work Flow: Re-Evaluation
9. Library Full-Time Circulation/Public Service Leaders: Hire
10. New Recreational Equipment: Funding (City Council)
 - a. Dodgeballs
 - b. Basketball
 - c. Scooters
 - d. Cones
11. Scheduling Software for Field Rentals and Recreation Parking: Funding (City Council)
12. Library Access Enhancements Plan: Home Schooling, Homebound
13. Library Outreach Plan: Virtual Visits, Park Visits
14. Library Middle School/High School Partnership: Development
15. Game Field for Tackle/Flag Football
16. Strategic Plan: Update
17. Snow Removal Policy: Update (City Council)
 - a. Streets
 - b. Sidewalks
18. Information Technology Department Inventory: Completion
19. Fire Lieutenants Positions (3): Funding (Fire Board)
20. Boy Scout Grant Program: Parameters
21. GCC Internet: Upgrade
22. Reap 2020 Grant: Application/Agreement

► **Management in Progress 2020 – 2021 (*Continued*)**

23. TIF Reimbursement Policy: Development (City Council)
24. AV Equipment Chamber: Upgrade
25. Standard Professional Services Agreement Template: Development
26. Fire-Development Services Integration Report
27. Special Assessment Policy: Implementation (City Council)
28. Capital Projects Accounting and Spreadsheets
29. Inventory Control System: Development
30. GIS Software
 - a. Acquisition
 - b. Implementation
31. Fire Services Contracts: Update
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 - b. Grant Township 28e Agreement
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46. Thorpe Meter Replacement
 - a. Funding
 - b. Installation: Kickoff
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48. Fire Specialty Services Enhancements
 - a. Confined Space
 - b. Trench Rescue
49. Engineering Expansion: Funding (City Council)
50. Enterprise Rates and Charges: Annual Review Presentation
51. Safety Program Implementation and Coordinator
52. Laserfiche: Up and Running

► **Management in Progress 2020 – 2021** (*Continued*)

53. High Risk Structures: Pre-Planning
54. Capital Equipment Replacement Spreadsheet
55. New Employee Orientation Program: Development
56. Employee Engagement and Productivity Metrics: Development and Implementation
57. Water Rescue Metro Response: Evaluation
58. Drone Use: Expansion
59. Fire Drone Pilot Certification
60. New Ambulance: Purchase
61. Ultra-High-Pressure Fire Pump: Evaluation
62. Lifepak 15 Heart Monitor: Replacements
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66. Firefighter Sleep Trailer: Lease Renewal
67. Document Management Implementation
68. EnCode: Update
69. USW Meter Replacement
70. ADA Compliance Officers: Certification
71. Western Grimes Street Naming Convention (Jazzwood Drive)
72. Collective Bargaining and Labor Agreements: Strategy
 - a. IAFF
 - b. AFSCME
73. Workforce Planning and Development Program
74. Comprehensive Onboarding, Training and Development Strategy
75. Window 10: Upgrade
76. Property Donation Policy: Development
77. Public Works Director: Hiring
78. Financial Audit: Preparation
79. EnCode Codification Website
80. Cemetery Software: Implementation
81. Marketing Local Development Opportunities
82. Important Databases: Regular Updates
 - a. LOIS Sites
 - b. LOIS Buildings
 - c. ED Tracker
83. Video Library: 1st Video (12 Videos)
84. Building/Fire Code Update: Adoption (City Council)

► **Management in Progress 2020 – 2021** (*Continued*)

- 85. SUDAS Supplemental Specs: Development (City Council)
- 86. Traffic Signal Network Plan Study (City Council)
- 87. WRA FOG Ordinance: Adoption (City Council)
- 88. Business Retention and Expansion Visits: Report on Trends (Presentation)
- 89. Economic Development Work Plan: Presentation (City Council)
- 90. Tree Plantings: Annual (100)

Major Projects 2020 – 2021

City of Grimes

► Major Projects 2020 – 2021

1. GCC Upgrades
 - a. Generator: Grant Application Notification
 - b. Restroom: Funding (City Council)
 - c. ADA Entrance
 - d. Roof: Comprehensive Evaluation
2. South Sports Complex Athletic Field Irrigation Project: Installation
3. Water Tower: Construction
4. City Hall Improvements: Windows
 - a. Funding
 - b. Installation
5. Storm Warning Sirens: Installation
6. Generator: Installation
 - a. City Hall
 - b. Fire Station
7. Water Treatment Plant: Construction
8. Traffic Signal South Exit Ramp Highway 141 at 1st Street: Installation
9. Johnston Fire Station-Grimes Fire Station Fiber Connection
10. PCC Patching and Crack Sealing: Annual Projects
11. Sidewalk Repairs: Annual Projects
12. Traffic Signals: Installation
 - a. Brookside/Highway 44
 - b. Highway 141 (South Bound Ramp/Highway 44)
13. Safe Routes to School Master Plan – Phase 2: Crosswalk on South James and 6th
14. SE Jacob Resurfacing and Water Main Replacement: Construction
15. 19th Corridor Sewer – West of James: CIP Funding (City Council)
16. Cemetery Spot Lights at the Entrance Sign



Strategic Plan

VISION 2035

GRIMES VISION 2035
GRIMES 2035 is a BEAUTIFUL COMMUNITY
with a
“SMALL-TOWN” FEELING –
STRONG SENSE OF COMMUNITY.

GRIMES 2035 has
GREAT HOUSING OPPORTUNITIES
and a
GROWING BUSINESS COMMUNITY.

GRIMES 2035 is a
FUN COMMUNITY FOR FAMILIES
and has
CONVENIENT MOBILITY OPTIONS
FOR ALL.

GOALS 2026

Great Place to Live through Expanded
Quality of Life Amenities

High Performing Organization
Providing Exceptional Services

Dynamic Town with a Strong Sense of Community

More Beautiful, Vibrant Community

POLICY AGENDA 2020 – 2021

Top Priority

Library Plan: Design and Funding Mechanism

GrimesPlex Center:
Development Agreement and Construction

Splash Pad: Location, Time and Funding

Trail along Highway 44 (Dallas Center):
Plan Direction and Funding

Budget and Tax Rate: Direction

Fire Service: Evaluation Study and City Actions

Annexation Policy and Strategy:
Direction and Actions

High Priority

Signature Park: Location and Property Acquisition

City Facilities Master Plan (Short Term):
Development and Direction

DART: Update Report and Future Direction

Franchise Fees: Direction and Adjustments

Land Use: Review and Direction

Zoning Ordinance Rewrite:
Direction and Adoption

Westward Sanitary Sewer Analysis/Plan:
Development and Funding

MANAGEMENT AGENDA 2020 – 2021

Top Priority

WRA Agreement Implementation:
Major Project and Next Steps

Capital Improvement/Community
Investment Plan and On-Going
Process and Funding Strategy

Pond Development: Recreational
Uses/Programming

Local Sports Clubs Agreement on Field Use:
Direction and Adoption

Regional Connectivity Master Plan:
MPO Participation – Technical Committee

Parks and Recreation Department: Development

High Priority

Public Works Department Improvements:
Direction and Funding

James Street Corridor Study

Highway 44 Corridor Study

Wallace Farms: Direction

Water System Study

HyVee Development: Opening

MANAGEMENT IN PROGRESS 2020 – 2021

Library Messenger App/Addition: Go Live	Volunteer Policy and Program: Development and Implementation
Library Board: Education	GIS Coordinator: Hiring
Library Grant Workshop	Agenda Management Process with OPG-3
Library Laptops: Update – Library Staff; Patrons	Ambulance Billing/Accounting
Library Website: Improvements	Building Maintenance Checks: Improvements
Mowing Contract: Direction	Locate Services In-House: Cost Benefit Analysis
Library New Ways to Partner with Schools	Online Payments for Building Permits
Library Staff Job Descriptions and Work Flow: Re-Evaluation	Mailing Services for Water Billing: RFP
Library Full-Time Circulation/Public Service Leaders: Hire	Property Disposal Process: Decisions (City Council)
New Recreational Equipment: Funding (City Council – Dodgeballs; Basketball; Scooters; Cones	Mowing Equipment for Athletic Fields: Funding and Purchase: Funding
Scheduling Software for Field Rentals and Recreation Parking: Funding (City Council)	Thorpe Meter Replacement: Funding; Installation: Kickoff
Library Access Enhancements Plan: Home Schooling, Homebound	Fire Safety Education: Enhancements
Library Outreach Plan: Virtual Visits, Park Visits	Fire Specialty Services Enhancements: Confined Space; Trench Rescue
Library Middle School/High School Partnership: Development	Engineering Expansion: Funding (City Council)
Game Field for Tackle/Flag Football	Enterprise Rates and Charges: Annual Review Presentation
Strategic Plan: Update	Safety Program Implementation and Coordinator
Snow Removal Policy: Update (City Council) – Streets; Sidewalks	Laserfiche: Up and Running
Information Technology Department Inventory: Completion	High Risk Structures: Pre-Planning
Fire Lieutenants Positions (3): Funding (Fire Board)	Capital Equipment Replacement Spreadsheet
Boy Scout Grant Program: Parameters	New Employee Orientation Program: Development
GCC Internet: Upgrade	Employee Engagement and Productivity Metrics: Development and Implementation
Reap 2020 Grant: Application/Agreement	Water Rescue Metro Response: Evaluation
TIF Reimbursement Policy: Development (City Council)	Drone Use: Expansion
AV Equipment Chamber: Upgrade	Fire Drone Pilot Certification
Standard Professional Services Agreement Template: Development	New Ambulance: Purchase
Fire-Development Services Integration Report	Ultra-High-Pressure Fire Pump: Evaluation
Special Assessment Policy: Implementation (City Council)	Lifepak 15 Heart Monitor: Replacements
Capital Projects Accounting and Spreadsheets	Lacerfiche Scanner
Inventory Control System: Development	Statement Billing for Customers
GIS Software: Acquisition; Implementation	Saylorville Lake Training Exercise
Fire Services Contracts: Update – Walnut Township 28e Agreement; Grant Township 28e Agreement	Document Management Implementation
Budget Process Modification: Next Steps	EnCode: Update
IT Security Protocols	USW Meter Replacement
IT Training	ADA Compliance Officers: Certification
Utility Permitting and Franchise Utility Coordination: ROW Review	Western Grimes Street Naming Convention (Jazzwood Drive)
	Collective Bargaining and Labor Agreements: Strategy – IAFF; AFSCME
	Workforce Planning and Development Program
	Comprehensive Onboarding, Training and Development Strategy
	Window 10: Upgrade

MANAGEMENT IN PROGRESS 2020 – 2021 (continued)	
Property Donation Policy: Development Public Works Director: Hiring Financial Audit: Preparation EnCode Codification Website Cemetery Software: Implementation Marketing Local Development Opportunities Important Databases: Regular Updates – LOIS Sites; LOIS Buildings; ED Tracker Video Library: 1 st Video (12 Videos) Building/Fire Code Update: Adoption (City Council)	SUDAS Supplemental Specs: Development (City Council) Traffic Signal Network Plan Study (City Council) WRA FOG Ordinance: Adoption (City Council) Business Retention and Expansion Visits: Report on Trends (Presentation) Economic Development Work Plan: Presentation (City Council) Tree Plantings: Annual (100)

MAJOR PROJECTS 2020 – 2021	
GCC Upgrades: Generator: Grant Application Notification – Restroom: Funding (City Council);ADA Entrance; Roof: Comprehensive Evaluation South Sports Complex Athletic Field Irrigation Project: Installation Water Tower: Construction City Hall Improvements: Windows – Funding; Installation Storm Warning Sirens: Installation Generator: Installation – City Hall; Fire Station Water Treatment Plant: Construction Traffic Signal South Exit Ramp Highway 141 at 1 st Street: Installation	Johnston Fire Station-Grimes Fire Station Fiber Connection PCC Patching and Crack Sealing: Annual Projects Sidewalk Repairs: Annual Projects Traffic Signals: Installation – Brookside/Highway 44; Highway 141 (South Bound Ramp/Highway 44) Safe Routes to School Master Plan – Phase 2: Crosswalk on South James and 6 th SE Jacob Resurfacing and Water Main Replacement: Construction 19 th Corridor Sewer – West of James: CIP Funding (City Council) Cemetery Spot Lights at the Entrance Sign

Our Mission
<i>The mission of GRIMES CITY GOVERNMENT is to provide</i> EXCELLENT/EXCEPTIONAL CITY SERVICES AND FACILITIES <i>in a</i> FINANCIALLY RESPONSIBLE <i>and</i> COMMUNITY-FRIENDLY MANNER <i>through a</i> HIGH-PERFORMING CITY TEAM <i>that result in adding</i> VALUE TO RESIDENTS’ LIVES.

Our Core Values
<i>“The Grimes Way”</i> We are <i>RESPECTFUL!</i> We act with <i>INTEGRITY!</i> We take <i>RESPONSIBILITY!</i> We are <i>HARD WORKING!</i> We practice <i>TEAMWORK!</i> We are <i>PROFESSIONAL!</i>

Resolution #11-1320 Approving the Strategic Plan for 2020-21

WHEREAS, the Council met in work session to define goals and priorities for the City of Grimes;

WHEREAS, the plan has been reviewed and is ready to be implemented.

NOW THEREFORE, be it resolved by the City Council of the City of Grimes, Iowa that the 2020-21 Strategic Plan be approved and instruct staff to move forward with the plan.

PASSED AND APPROVED this 24 day of November 2020.

Mayor Scott Mikkelsen

ATTEST:

Rochelle Williams, City Clerk



*101 NE Harvey, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846*

AGENDA MEMO

For Meeting of November 24, 2020

AGENDA HEADING:

Resolution 11-1120 Approving Final Plat – Heritage at Grimes Commercial Plat 3 – Final Plat

SYNOPSIS:

The applicant is requesting approval of a final plat, which will divide the existing Lot 9 and 10 in Heritage at Grimes Commercial Plat 2 into two development lots of different sizes.

FISCAL IMPACT:

N/A

PREVIOUS COUNCIL ACTION(S):

Approve Preliminary Plat

BOARD/COMMISSION ACTION(S):

Recommendation of Approval – Planning and Zoning Commission, 11/03/2020

STAFF/COMMITTEE RECOMMENDATION:

Staff would recommend approval of the final plat for Heritage at Grimes Commercial Plat 3, subject to any remaining staff comments.

Planning & Zoning Staff Report



TO: Planning and Zoning Commission
FROM: Evann Martin, Assistant Planner
DATE: October 6, 2020
RE: Heritage at Grimes Commercial Plat 3 – Final Plat

GENERAL INFORMATION:

Applicant:	Heritage 141 LLC
Requested Action	Final Plat
Location	951 NE Gateway Drive

SUPPORTING INFORMATION:



Location Map



Zoning Map

LAND USES & ZONING:

Location	Existing Land Use	Land Use Plan Designation	Current Zoning
Subject Site	Vacant	Mixed Use 1	R-4
North	Raccoon Valley Bank	Mixed Use 1	R-4
South	Vacant	Mixed Use 1	R-4
East	Vacant	Mixed Use 1	A-1
West	Vacant	LDR	R-4

BACKGROUND:

The applicant is requesting approval of a final plat, which will divide the existing Lot 9 and 10 in Heritage at Grimes Commercial Plat 2 into two development lots of different sizes.

ANALYSIS:

The layout is consistent with the preliminary plat. Access to the development will be from two shared driveways: one on NE Gateway Drive and one on NE 10th Street. Pedestrian access is provided along NE Gateway Drive and NE 10th Street. Sanitary service will connect to the existing line that runs along the west side of the property and water will connect from the existing line along NE Gateway Drive.

STAFF RECOMMENDATION:

Staff would recommend approval of the final plat for Heritage at Grimes Commercial Plat 3, subject to any remaining staff comments.

CITY OF GRIMES

Evann Martin
Assistant Planner

INDEX LEGEND

LOCATION: LOTS 9 & 10, HERITAGE AT GRIMES COMMERCIAL PLAT 2, GRIMES

REQUESTOR: HERITAGE 141 LLC

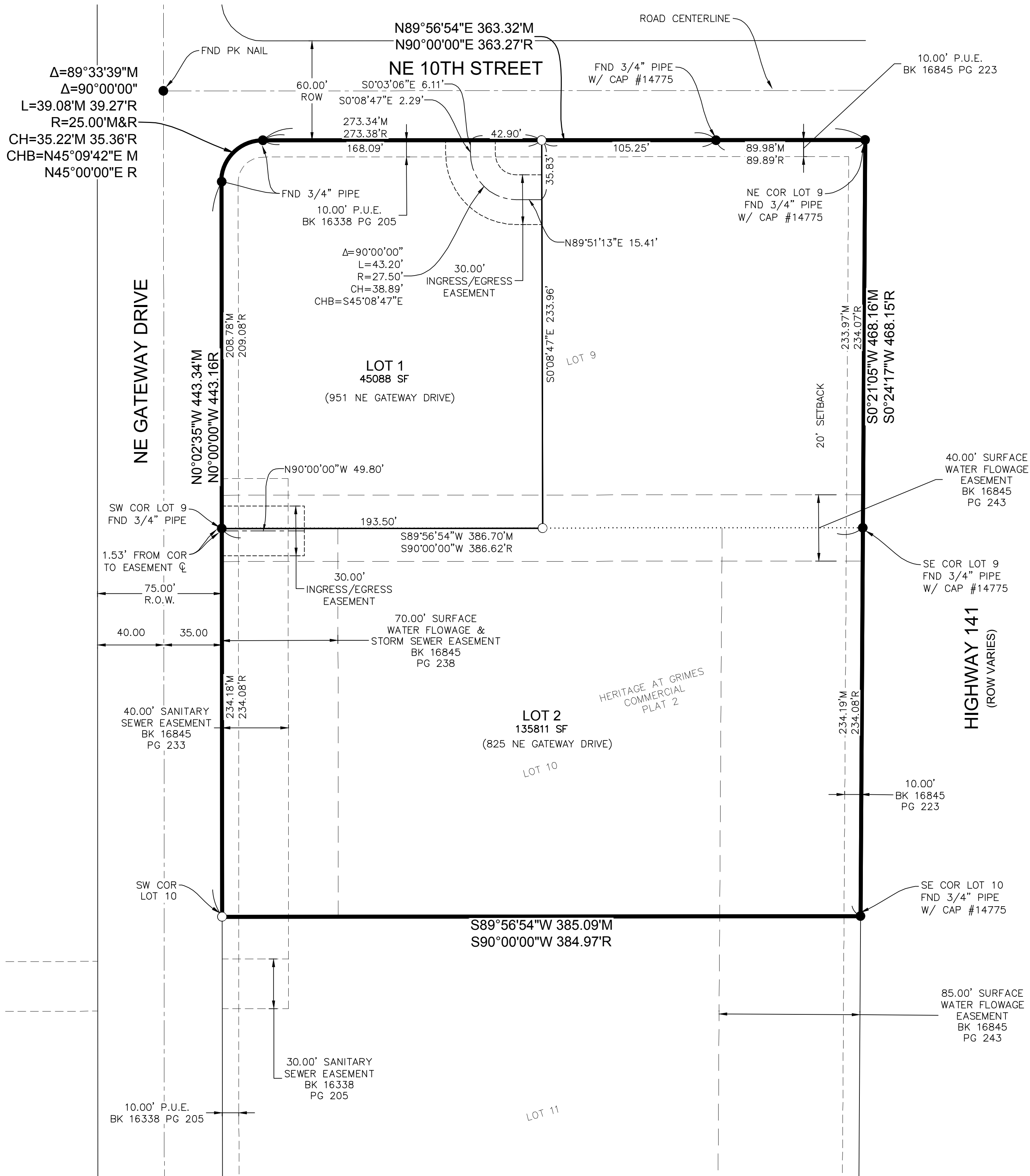
PROPRIETOR: HERITAGE 141 LLC
6205 MILLS CIVIC PKWY STE 201
WEST DES MOINES, IA 50266-5354

SURVEYOR: MICHAEL A. BROONER

COMPANY: CIVIL DESIGN ADVANTAGE

PREPARED BY & RETURN TO: CIVIL DESIGN ADVANTAGE
3405 SE CROSSROADS DRIVE, SUITE G
GRIMES, IOWA 50111
PH: 515-369-4400

HERITAGE AT GRIMES COMMERCIAL PLAT 3
FINAL PLAT



OWNER / DEVELOPER

HERITAGE 141 LLC
6205 MILLS CIVIC PKWY STE 201
WEST DES MOINES, IA 50266-5354

ENGINEER / SURVEYOR

CIVIL DESIGN ADVANTAGE
3405 SE CROSSROADS DRIVE, SUITE G
GRIMES, IOWA 50111

ZONING

R-4 PLANNED RESIDENTIAL DEVELOPMENT - HERITAGE AT GRIMES PUD

BULK REGULATIONS

FRONT = 20' - FRONTAGE ALONG HIGHWAY 141 AND BEAVERBROOK DRIVE REQUIRE 20' ALL OTHERS 0'

SIDE = 0'

REAR = 0' - MUST INCLUDE 35' BUFFER WHEN ADJACENT TO SINGLE FAMILY RESIDENTIAL LOTS

PLAT DESCRIPTION

ALL OF LOTS 9 AND 10, HERITAGE AT GRIMES COMMERCIAL PLAT 2, AN OFFICIAL PLAT IN THE CITY OF GRIMES, POLK COUNTY, IOWA AND CONTAINING 4.15 ACRES (180,929 SF). PROPERTY SUBJECT TO ANY AND ALL EASEMENTS OF RECORD.

NOTES

- ANY SET MONUMENTATION SHOWN ON THIS PLAT WILL BE COMPLETED WITHIN ONE YEAR FROM THE DATE THIS PLAT WAS RECORDED.
- LOTS MAY BE SUBJECT TO MINIMUM PROTECTION ELEVATIONS AND OTHER ELEVATION RESTRICTIONS NOT SHOWN ON THIS PLAT. REFER TO THE APPROVED PROJECT ENGINEERING DOCUMENTS FOR ANY ELEVATION RESTRICTIONS.

LEGEND

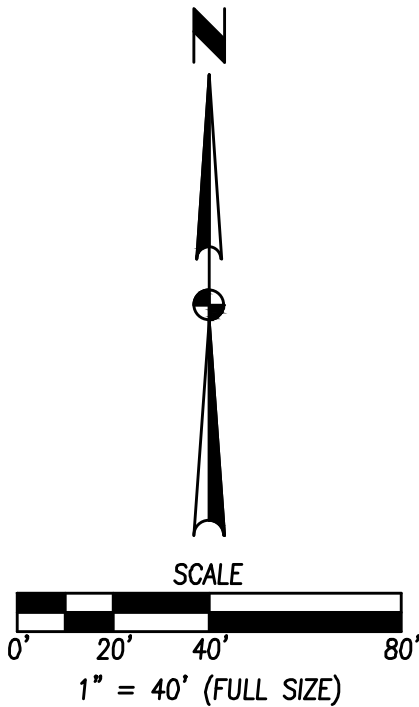
	FOUND	SET
SECTION CORNER AS NOTED	▲	△
1/2" REBAR, YELLOW PLASTIC CAP #15980 (UNLESS OTHERWISE NOTED)	●	○
MEASURED BEARING & DISTANCE	M	
RECORDED BEARING & DISTANCE	R	
DEEDED BEARING & DISTANCE	D	
PUBLIC UTILITY EASEMENT	P.U.E.	
CURVE ARC LENGTH	AL	
LOT ADDRESS	(1234)	
CENTERLINE	---	
SECTION LINE	---	
EASEMENT LINE	---	
BUILDING SETBACK LINE	---	
PLAT BOUNDARY	---	

MICHAEL A. BROONER
15980
IOWA

I HEREBY CERTIFY THAT THIS LAND SURVEYING DOCUMENT WAS PREPARED AND THE RELATED SURVEY WORK WAS PERFORMED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA.

Michael Brooner
MICHAEL A. BROONER, P.L.S.
11-16-2020
DATE

MY LICENSE RENEWAL DATE IS DECEMBER 31, 2020
PAGES OR SHEETS COVERED BY THIS SEAL:
THIS SHEET



FILE: H:\2020\2007399\DWG\2007399-FINAL PLATING
PLOT: 101 5/8/2020 12:04 PM
DRAWN BY: M. BROONER
CHECKED BY: M. BROONER

CIVIL DESIGN ADVANTAGE

3405 S.E. CROSSROADS DRIVE, SUITE G
GRIMES, IOWA 50111
PHONE: (515) 369-4400 FAX: (515) 369-4410

REVISIONS

NO.	DATE	DESCRIPTION
1	06/06/2020	

OWNER / DEVELOPER

ENGINEER / SURVEYOR

ZONING

BULK REGULATIONS

PLAT DESCRIPTION

NOTES

LEGEND

HERITAGE AT GRIMES COMMERCIAL
PLAT 3
FINAL PLAT

1/1
2007.399

RESOLUTION NO. _____

RESOLUTION APPROVING FINAL PLAT OF HERITAGE AT GRIMES COMMERCIAL
PLAT 3 AND CERTAIN RELATED AGREEMENTS AND EASEMENTS

WHEREAS, the preliminary plat and accompanying materials for Heritage at Grimes Commercial Plat 3, an Official Plat, now included in and forming a part of the City of Grimes, Polk County, Iowa (the "Plat"), have been filed with the City Clerk of the City of Grimes, Iowa, by Heritage 141, LLC, (the "Developer"); and

WHEREAS, approval of the preliminary plat of the Plat has previously been given by the Grimes City Council at a regular meeting thereof; and

WHEREAS, the Developer has requested final approval of the Plat; and

WHEREAS, the Grimes Planning and Zoning Commission has recommended that the Plat be approved; and

WHEREAS, the plat of Heritage at Grimes Commercial Plat 3, and the documents relating thereto comply in all other respects with the City of Grimes's Subdivision Ordinance.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRIMES, IOWA:

That the plat of Heritage at Grimes Commercial Plat 3 be and the same is hereby accepted and approved by the City Council of the City of Grimes.

BE IT FURTHER RESOLVED that the City of Grimes does hereby accept the following additional easements to be filed with the Plat:

1. Declaration of Ingress-Egress Easement

BE IT FURTHER RESOLVED, that the required sidewalks within the Plat are not now constructed, provided, however, that in no event shall a certificate of occupancy be issued on a lot within the Plat until all sidewalks on such lot that are required by the Plat are constructed. Issuance of the certificate of occupancy shall constitute the City's acceptance of such sidewalk and trail.

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized and directed to execute all easement and other agreements, and file the final plat of Heritage at Grimes Commercial Plat 3, as well as any other documents related thereto, with the Polk County Recorder.

PASSED AND APPROVED this ____ day of _____, 2020.

By: _____
Scott Mikkelsen, Mayor

ATTEST:

Rochelle Williams, City Clerk



*101 NE Harvey, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846*

AGENDA MEMO

For Meeting of November 24, 2020

AGENDA HEADING: 2nd Consideration - Northwest Territory Connection Fees

SYNOPSIS:

As noted in previous meetings, the City of Grimes has traditionally not utilized connection fees to assist with the financing of public infrastructure projects that benefit development projects. In the past, these infrastructure projects have either been funded entirely by the City, or burden upon one individual developer.

At the October 27th Council meeting, the City Council passed an ordinance on the Master Connection Fee District. This action allowed for the City to now utilize connection fee districts to assist in the funding of certain infrastructure improvement projects. It is important to note that these connection fees do not come due until development occurs upon the property. The properties within the proposed district may continue to operate and function as they do today, and can be sold or subdivided for the purposes of a land transaction, without the fees coming due. Once the property is approved for development (Final Plat), the fees will become due for the area being platted.

As you are all aware, the City has retained Veenstra & Kimm to develop plans for a lift station and trunk sewer that would serve Northwest Territory. This lift station will provide immediate service to the Willow Hills Development, which was recently annexed and recently obtained approval for Rezoning and Preliminary Plat. In addition to the Willow Hills development, an additional 575 acres of development is now serviceable with sanitary sewer.

Veenstra & Kimm is nearing completion of the preliminary plans, and an opinion of cost associated with the sewer improvements. Staff has anticipated since conception that this particular sewer shall be subject to a connection fee. Based upon the service area and costs, the following connection fees are recommended to be established.

Lift Station Connection Fee:

Total Cost = \$1,368,000

Service Area = 633 Acres

City Share: 30%



*101 NE Harvey, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846*

Connection Fee: \$1,513.00/Acre

Trunk Sewer Connection Fee:

Total Cost = \$476,160

Service Area = 195

City Share: 0%

Connection Fee: \$2,442/Acre

Staff has published and mailed the appropriate notices and has had conversations with most of the property owners impacted. No written communication has been received.

FISCAL IMPACT:

N/A

PREVIOUS COUNCIL ACTION(S):

Approval of the Master Connection Fee Ordinance – 2020

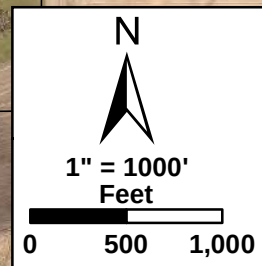
Approval of the 1st Consideration – November 10, 2020

BOARD/COMMISSION ACTION(S):

N/A

STAFF/COMMITTEE RECOMMENDATION:

Staff would recommend approval of the second consideration of Ordinance 745 and Ordinance 746



NORTHWEST TERRITORY LIFT STATION
CONNECTION FEE BOUNDARY

XAVIER AVE.

220th ST.

Y AVE.

NW 142ND ST

NW 27TH ST

NW 82ND AVE

NW 85TH AVE

NE CHERRY CT

NW MORNINGSIDE DR

NE 25TH CT



VEENSTRA & KIMM, INC.

PROJECT NO. 128111
OCTOBER 5, 2020

CITY OF GRIMES, IOWA
NORTHWEST TERRITORY LIFT STATION
CONNECTION FEE DISTRICT

ORDINANCE NO. _____

**AN ORDINANCE AMENDING THE CITY CODE OF _____ THE CITY OF GRIMES,
IOWA BY ADDING A NEW CONNECTION FEE DISTRICT UNDER CHAPTER 118
UTILITY CONNECTION FEE DISTRICTS**

WHEREAS, on the ____ day of _____, 2020 the City Council passed Ordinance No. _____, an ordinance to the municipal code of the City of Grimes, Iowa by adding and enacting thereto a new section relating to the procedure to be utilized in establishing connection fee districts and connection fees to recover the costs of constructing major sanitary sewer facilities, and

WHEREAS, upon due notice and hearing the City Council finds that the general health and welfare of the community will be benefited by the establishment of a new major sanitary sewer facility financed by creation of sewer connection fee district of an area located north of NW 27' Street between N James Street and NW 142ⁿd Street (the "Northwest Territory Lift Station Connection Fee District").

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRIMES, POLK COUNTY, IOWA AS FOLLOWS:

Section 1 Utility Connection Fee District. The Code of Ordinances is amended by adding the following:

118.09 NORTHWEST TERRITORY LIFT STATION CONNECTION FEE DISTRICT

1. Connection Fee District. The Northwest Territory Lift Station Connection Fee District is hereby established consisting of a tract of land located in Sections 19 and 30, Township 80 North, Range 25 West of the 5th Principal Meridian, Polk County, Iowa, more particularly described as follows:

Commencing at the east one-quarter corner of Section 30, Township 80 North, Range 25 West of the 5th Principal Meridian; thence west along the south line of the northeast quarter of said Section 30 to the Center of said Section 30; thence west along the south line of the northwest quarter of said Section 30 to the West 1/4 Corner of said Section 30; thence north along the west line of the northwest quarter of said Section 30 to the Northwest Corner of said Section 30; thence north along the west line of Section 19, Township 80 North, Range 25 West of the 5th Principal Meridian a distance of 4,260.94 feet; the southeasterly a distance of 463.2 feet; thence south a distance of 1,478.17 feet to a point on the north line of the southwest quarter of said Section 19; thence east along the north line of the southwest quarter of said Section 19 to the Center of said Section 19; thence east along the north line of the southeast quarter of said Section 19 to the East 1/4 Corner of said Section 19; thence south along the east line of the southeast quarter of said

Section **19** to the Southeast Corner of said Section 19; thence west along the north line of the northeast quarter of Section 30, Township 80 North, Range 25 West of the 5' Principal Meridian to the northeast corner of the northwest quarter of the northeast quarter of said Section 30; thence south along the east line of the northwest quarter of the northeast quarter of said Section 30 to the southeast corner of the northwest quarter of the northeast quarter of said Section 30; thence east along the north line of the southeast quarter of the northeast quarter of said Section 30 to the northeast corner of the southeast quarter of the northeast quarter of said Section 30; thence south along the east line of the northeast quarter of said Section 30 to the Point of Beginning.

2. Fee Schedule. From the effective date hereof through **June 30, 2022** a connection fee of \$ _____ per acre shall be imposed. The per acre connection fee shall be adjusted annually as of **July 1** of each year according to the annual adjustment as provided Section 118.07.
3. Property Outside District. Any property outside of the described connection fee district may connect to the sewer serving the district with the approval of the City Council and payment of the appropriate connection fee. The number of connections to the system is limited and connections outside of the district may not be allowed.

Section 2 Repealer. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 3 Severability. If any section, provisions, sentence, clause, phrase or part of this ordinance shall be adjudicated, invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any provision, section, subsection, sentence, clauses, phrase or part hereof not adjudged invalid or unconstitutional.

Section 4 Effective Date. This ordinance shall be in full force and effect following its passage, adoption and publication as required by law.

Passed by the Grimes City Council on the ____ of _____, 2020.

Attest:

Mayor Scott Mikkelsen

City Clerk Rochelle Williams



*101 NE Harvey, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846*

AGENDA MEMO

For Meeting of November 24, 2020

AGENDA HEADING: 2nd Consideration - Northwest Territory Connection Fees

SYNOPSIS:

As noted in previous meetings, the City of Grimes has traditionally not utilized connection fees to assist with the financing of public infrastructure projects that benefit development projects. In the past, these infrastructure projects have either been funded entirely by the City, or burden upon one individual developer.

At the October 27th Council meeting, the City Council passed an ordinance on the Master Connection Fee District. This action allowed for the City to now utilize connection fee districts to assist in the funding of certain infrastructure improvement projects. It is important to note that these connection fees do not come due until development occurs upon the property. The properties within the proposed district may continue to operate and function as they do today, and can be sold or subdivided for the purposes of a land transaction, without the fees coming due. Once the property is approved for development (Final Plat), the fees will become due for the area being platted.

As you are all aware, the City has retained Veenstra & Kimm to develop plans for a lift station and trunk sewer that would serve Northwest Territory. This lift station will provide immediate service to the Willow Hills Development, which was recently annexed and recently obtained approval for Rezoning and Preliminary Plat. In addition to the Willow Hills development, an additional 575 acres of development is now serviceable with sanitary sewer.

Veenstra & Kimm is nearing completion of the preliminary plans, and an opinion of cost associated with the sewer improvements. Staff has anticipated since conception that this particular sewer shall be subject to a connection fee. Based upon the service area and costs, the following connection fees are recommended to be established.

Lift Station Connection Fee:

Total Cost = \$1,368,000

Service Area = 633 Acres

City Share: 30%



*101 NE Harvey, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846*

Connection Fee: \$1,513.00/Acre

Trunk Sewer Connection Fee:

Total Cost = \$476,160

Service Area = 195

City Share: 0%

Connection Fee: \$2,442/Acre

Staff has published and mailed the appropriate notices and has had conversations with most of the property owners impacted. No written communication has been received.

FISCAL IMPACT:

N/A

PREVIOUS COUNCIL ACTION(S):

Approval of the Master Connection Fee Ordinance – 2020

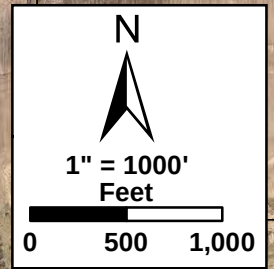
Approval of the 1st Consideration – November 10, 2020

BOARD/COMMISSION ACTION(S):

N/A

STAFF/COMMITTEE RECOMMENDATION:

Staff would recommend approval of the second consideration of Ordinance 745 and Ordinance 746



NORTHWEST TERRITORY TRUNK SEWER
CONNECTION FEE BOUNDARY

220th ST.

XAVIER AVE.

Y AVE.

NW 85TH AVE

NE CHERRY CT

NW 27TH ST

NW 82ND AVE

NW 142ND ST

NW 26TH ST

NE 25TH CT

NW 24TH LN

NW 23RD CT

NW GABUS DR

W HARVEST LN

N JAMES ST



VEENSTRA & KIMM, INC.

PROJECT NO. 128111
OCTOBER 5, 2020

CITY OF GRIMES, IOWA
NORTHWEST TERRITORY TRUNK SEWER
CONNECTION FEE DISTRICT

ORDINANCE NO. _____

**AN ORDINANCE AMENDING THE CITY CODE OF _____ THE CITY OF GRIMES,
IOWA BY ADDING A NEW CONNECTION FEE DISTRICT UNDER CHAPTER 118
UTILITY CONNECTION FEE DISTRICTS**

WHEREAS, on the ____ day of _____, 2020 the City Council passed Ordinance No. _____, an ordinance to the municipal code of the City of Grimes, Iowa by adding and enacting thereto a new section relating to the procedure to be utilized in establishing connection fee districts and connection fees to recover the costs of constructing major sanitary sewer facilities, and

WHEREAS, upon due notice and hearing the City Council finds that the general health and welfare of the community will be benefited by the establishment of new major sanitary sewer facility financed by creation of a sewer connection fee district of an area located north of NW 27' Street between N James Street and NW 142ⁿd Street (the "Northwest Territory Trunk Sewer Connection Fee District").

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRIMES, POLK COUNTY, IOWA AS FOLLOWS:

Section 1 Utility Connection Fee Districts. The Code of Ordinances is amended by adding the following:

118.10 NORTHWEST TERRITORY TRUNK SEWER CONNECTION FEE DISTRICT

1. Connection Fee District. The Northwest Territory Trunk Sewer Connection Fee District is hereby established consisting of a tract of land located in Section 30, Township 80 North, Range 25 West of the 5th Principal Meridian, Polk County, Iowa, more particularly described as follows:

Commencing at the East 1/4 corner of Section 30, Township 80 North, Range 25 West of the 5th Principal Meridian; thence west along the south line of the northeast one-quarter of said Section 30 to the Center of said Section 30; thence west along the south line of the northwest one-quarter of said Section 30; to the West 1/4 corner of said Section 30; thence north along the west line of the southwest quarter of the northwest one-quarter said Section 30 to the northwest corner of the southwest quarter of the northwest quarter of said Section 30; thence north along the west line of the northwest quarter of the northwest quarter of said Section 30 to a point 300 feet north of the southwest quarter of the northwest quarter of the northwest quarter of said Section 30; thence east to a point on the east line of the northwest quarter of the northwest quarter of said Section 30 said point being located 300 feet north of the southeast quarter of the northwest quarter of the northwest quarter of said Section 30; thence east to a point on the east line of the

northeast quarter of the northwest quarter of said Section 30 said point being located a distance of 300 feet north of the southeast quarter of the northeast quarter of the northwest quarter of said Section 30; thence east along a line parallel to and 300 feet north of the south line of the northwest quarter of the northwest quarter of said Section 30 to a point 300 feet west of the east line of the northwest quarter of the northeast quarter of said Section 30, said point being located 300 feet north of the south line of the northwest quarter of the northeast quarter of said Section 30; thence north to a point on the north line of the northwest quarter of the northeast quarter of said Section 30, said point being 300 feet west of the northeast corner of the northwest quarter of the northeast quarter of said Section 30; thence east along the north line of the northwest quarter of the northeast quarter of said Section 30 to the northeast corner of the northwest quarter of the northeast quarter of said Section 30; thence south along the east line of the northwest quarter of the northeast quarter of said Section 30 to the southeast corner of the northwest quarter of the northeast quarter of said Section 30; thence east along the north line of the southeast quarter of the northeast quarter of said Section 30 to the northeast corner of the southeast quarter of the northeast quarter of said Section 30; thence south along the east line of the southeast quarter of the northeast quarter of said Section 30, to the Point of Beginning.

2. Fee Schedule. From the effective date through June 30, 2022 a connection fee of \$ _____ per acre shall be imposed. The per acre connection fee shall be adjusted annual as of July 1 of each year according to the annual adjustment as provided in Section 118.07.
3. Property Outside District. Any property outside of the described connection fee district may connect to the sewer serving the district with the approval of the City Council and payment of the appropriate connection fee. The number of connections to the system is limited and connections outside of the district may not be allowed.
4. Overlay District. The Northwest Territory Trunk Sewer Connection Fee District encompasses a portion of the Northwest Territory Lift Station Connection Fee District. Property located within the Northwest Territory Trunk Sewer Connection Fee District shall also be submit to the Northwest Territory Lift Station Connection Fee District. The Northwest Territory Trunk Sewer Connection Fee is established in addition to the Northwest Territory Lift Station Connection Fee District.

Section 2 Repealer. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 3 Severability. If any section, provisions, sentence, clause, phrase or part of this ordinance shall be adjudicated, invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any provision, section, subsection, sentence, clauses, phrase or part hereof not adjudged invalid or unconstitutional.

Section 4 Effective Date. This ordinance shall be in full force and effect following its passage, adoption and publication as required by law.

Passed by the Grimes City Council on the ____ of _____, 2020.

Attest:

Mayor Scott Mikkelsen

City Clerk Rochelle Williams