

1. Agenda

Documents:

[092220 CC AGENDA2.PDF](#)

2. Meeting Materials

Documents:

[092220 CC PACKET.PDF](#)

Grimes City Council Agenda

Grimes City Hall
101 NE Harvey Street
Grimes, Iowa 50111
Phone | 515.986.3036
www.grimesiowa.gov

Mayor | Scott Mikkelsen
City Council | Jill Altringer, Eric Johansen,
Andy Borcharding, David Gisch, Ryan Burger

Mission Statement

The mission of Grimes City Government is to provide excellent/exceptional city services and facilities in a financially responsible and community-friendly manner through a high performing city team that result in adding value to resident's lives.

Electronic Meeting as Provided Under Iowa Code, Chapter 21*

*Please note that this Grimes City Council Meeting will be an electronic meeting pursuant to Iowa Code Section 21.8 due to the national health emergency that makes it impossible or impractical for an in person meeting.

The public is welcome and encouraged to attend and participate in this meeting by either internet or phone as follows:

1. Internet- Meeting attendance may be obtained by “Join Zoom Meeting”. Simply enter the following internet address and ID:

Join Zoom Meeting

<https://zoom.us/j/94545206874>

2. By Phone:

3. Public Comment : If you would like to address the City Council during the Public Comment portion of the meeting, please contact the City Clerk by 4:30 p.m. on the date of the meeting by email at rwilliams@grimesiowa.gov with your name and address. The Mayor will recognize you for 3 minutes of comment, and your microphone will be turned on.

4. Hearing Assistance: If you are hearing impaired, Grimes will provide a sign language communicator on the internet Zoom meeting video presentation upon request. Please contact the Grimes City Clerk Rochelle Williams by email at rwilliams@grimesiowa.gov to request this service 24 hours in advance of the meeting.

For any additional assistance or questions in attending the meeting, please call 515-986-3036 from 8 a.m. to 5 p.m., or contact the Grimes City Clerk Rochelle Williams by email at rwilliams@grimesiowa.gov.

Meetings will be recorded

AGENDA ITEMS FOR SEPTEMBER 22, 2020 AT 5:30 PM AT GRIMES CITY HALL

1. Call to Order
 - Pledge of Allegiance
2. Roll Call
3. Approval of the Agenda
4. Approval of the Consent Agenda (**Discussion is not allowed unless the Mayor or a City Council Member ask for an item to be removed and placed under Council actions for consideration**)
 - A. Minutes from previous meeting
 - B. Resolution 09-1320 Approving Personnel Transactions
 - C. Iowa GEMT Payment Program \$24,788.59
 - D. Wulfekuhle Injection & Pumping Inc. \$48,500
 - E. Transit Works \$11,332.25 GPS System
 - F. Dell Marketing L.P. \$14,153.32
 - G. Municipal Supply, Inc \$15,734.00
 - H. Second Amendment to Agreement for Professional Services for the Northwest Territory Lift Station and Forced Main Project Phase 2 – Design Service Trunk Sewer
 - I. Amendment to Agreement for Professional Serviced for WRA Connector with Veenstra & Kimm, Inc – WRA Indemnification & Insurance Requirements
 - J. Resolution 09-1020 Approving Consent and Agreement for Improvements within Sanitary Sewer Easement and Overland Flowage Easement for Chevali Trace Plat 2 Lot 21 – 200 NE 23rd Court
 - K. Alcohol Licenses
 - a. The Corn Patch renewal of Class C Liquor License
 - b. Kwik Star #1055 renewal of Class C Beer Permit
 - L. Pay Request:
 - a. Progressive Structures for 16 inch RAW Water Main
 1. Pay Application # 7 to Progressive Structures LLC for the 16 inch RAW Water Main \$30,898.74
 2. Certificate of Substantial Completion for the 16 inch Raw Water Main – Progressive Structures LLC
 - M. Professional Services
 - a. Payment #4 to Veenstra & Kimm, Inc for the Northwest Territory Lift Station and Forced Main Project \$2,287.30
 - b. Payment #21 to Veenstra & Kimm, Inc for the WRA Connector \$45,013.14
 - c. Payment #1 to McClure Engineering Company for the Water System Study \$5,055.00
 - d. Payment #11 to McClure Engineering Company for the Reverse Osmosis Water Treatment Plant – Phase 1 \$78,042.73
 - e. Payment #10 to McClure Engineering Company for the New 1.5 Elevated Storage Tower – Construction Phase \$15,214.00
 - f. Payment #6 to Civil Design Advantage for Concept Planning – WRA Sanitary Sewer Connection \$8,200.00
 - g. Payment #4 to MSA Professional Services, Inc. for the North Pointe Storm Sewer Extension \$1,347.50
 - h. Payment #4 to MSA Professional Services, Inc for the North Sports Complex Sanitary Sewer Extension \$1,569.00
 - i. Payment #8 final payment to Snyder & Associates for the City Traffic Signal Communication Network Project \$1,373.95

- j. Payment to Allender Butzke Engineers Inc for Special Inspections for Grimes RO Water Treatment Plant \$1,799.35
- k. FOX Engineering \$12,430.15
- l. Nilles Associates \$14,187.50 MS4 Permit Inspections, Pre-Con Meetings
- m. Moody's Investors Services \$13,000 for 2020B Issuance
- N. Highway 44 and Brookside Drive Traffic Signal Equipment, Poles & Mast Arms
 - a. ATC Traffic Signal Cabinet Controller \$34,450
 - b. 48V DC LED Signal Heads & Modules \$8,487
 - c. Traffic Signal Poles \$34,714
- O. Fire Prevention Week 2020 Proclamation
- P. Block Party Request NE 19th Circle
- Q. Resolution 09-1220 to Fix a Date of Meeting at Which it is Proposed to Approve a Development Agreement with Hope K Farms LLC, including Annual Appropriation Tax Increment Payments
- R. Finance Report for August 2020
- S. Claim Report \$835,349.95
- T. Resolution 09-1420 Consideration of Acceptance of SE 46th Street

PUBLIC FORUM

“People wishing to address the Council need to sign up on the sheet which has been provided on the table near the door. Each person will be allowed three minutes from the podium and may address no more than two issues per Grimes Rules of Procedure for Conduct of City Business – May 2005.”

PUBLIC AND COUNCIL AGENDA ITEMS

Council may consider and potentially act on the following Public Agenda items

- A. Amendment to the Grimes Urban Renewal Area
 - 1. Public Hearing on the Proposed Amendment to the Grime Urban Renewal Area
 - 2. Resolution 09-1120 to Declare Necessity and Establish an Urban Renewal Area, Pursuant to Section 403.4 of the Code of Iowa and Approve Urban Renewal Plan Amend Amendment for the Grimes Urban Renewal Area
 - 3. An Ordinance 741 Providing for the Division of Taxes Levied on Taxable Property in the September, 2020 Addition to the Grimes Urban Renewal Area, Pursuant to Section 403.19 of the Code of Iowa

COUNCIL DISCUSSIONS

- 1. Mayor's Report
- 2. City Staff's Report
- 3. Council Reports

ADJOURNMENT

CITY COUNCIL MEETING
Tuesday September 8, 2020

*Please note that this City Council Meeting was held as an electronic meeting pursuant to Iowa Code Section 21.8 due to the national health emergency that makes it impossible or impractical for an in person meeting.

The regular meeting of the Grimes City Council was called to order by electronic meeting/Zoom on Tuesday September 8, 2020 at 5:35 P.M. Mayor Mikkelsen stated the meeting was being held electronically as provided under Iowa Code, Chapter 21.8 due to the national health emergency that makes it impossible or impractical for an in person meeting. The Pledge of Allegiance was led by Mayor Mikkelsen.

Roll Call: Present: Mayor Scott Mikkelsen, David Gisch, Andrew Borcharding, Ryan Burger, Eric Johansen Absent: Jill Altringer,

AGENDA ITEMS

Approval of the Agenda

Mayor Mikkelsen asked for approval of the agenda.

Moved by Johansen, Second by Burger, to approve the agenda

Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0.

CONSENT AGENDA

A. Minutes from previous meeting B. Resolution 09-0120 Approving Fire Chief to Dispose of Used Fire Helmets Based on Useful Years of Service Formula C. Resolution 09-0220 Designating the Official Depositories for 2020-2021 D. Request for Street Closure for Neighborhood Gathering 2205 NE Ewing Circle E. Utility Deposit Refunds \$2,170.98 F. Resolution 09-0320 Approving Consent and Agreement for Improvements Within Overland Flowage Easement for Beaverbrook West Plant Eight Lot 113 – 1801 NW Sunset Lane G. Resolution 09-0420 Approving Consent and Agreement for Improvements Within Overland Flowage Easement for Heritage at Grimes Plat 7 Lot 34 - 2205 NE Heritage Drive H. Grimes Chamber & Economic Development Allocation for July & August \$12,622.50 I. Amendment No. 1 to the Agreement for Engineering Services with McClure Engineering for Reverse Osmosis Water Treatment Plant Phase 1 in the amount of \$28,500.00 for electrical room re-design J. Professional Payments: a. Pay Request #1 Snyder & Associates, Inc for the IA 141 SB & Iowa Highway 44 Traffic Signal and Turn Lane Improvements \$37,971.11 b. Pay Request #19 to Lee Chamberlin Consultant Engineers, Inc for the City of Grimes GIS Program \$31,722.50 c. Pay Request #11 to Lee Chamberlin Consultant Engineers, Inc for the SE Trailridge Road & SE Little Beaver Dr. Culvert Improvements \$20,217.50 d. Allender Butzke Engineers Inc. for the Grimes Reverse Osmosis Water Treatment Plant \$2,310.80 e. Pay Request #8 to Bolton & Menk, Inc for Highway 44 & SW County Line Road Intersection Improvements \$17,430.00 f. Pay Request #10 to Bolton & Menk, Inc for the Hope Commercial Plat 1 Public Improvements Construction Services \$19,060.00 g. Pay Request #11 to Bolton & Menk, Inc for the SW County Line Road Improvement Construction Services \$23,347.00 h. Pay Request #8 to HR Green, Inc. for the SE 37th Street @ Highway 141 Reconstruction \$30,000.00 K. Pay Requests: a. Pay Application #9 to Shank Constructors for the Reverse Osmosis Water Treatment Plant \$730,806.50 b. Pay Application #12 to CB& I for the New 1.5 MG Elevated Water Storage Tank \$156,693.14 c. Pay Application #11 to Concrete Technologies Inc for the SW County Line Road Improvements \$1,257,069.43 d. Pay Application #10 to McAninch Corporation for the Hope Commercial Plat 1 \$276,177.28 e. Pay Application #1 to Redbud Landscaping, LLC for the Native

Vegetation Enhancements in Storm Water Treatment Facilities \$597.55 L. Change Order a. Change Order #1 to Redbud Landscaping, LLC for the Native Vegetation Enhancements in Storm Water Treatment Facilities \$3,438.00 M. Pavement Management Services Agreement with the Center for Transportation Research and Education (CTRE) a unit of the Institute for Transportation (In Trans) at Iowa State University \$3,000 for initial setup and first year, \$1,125 annually for software license N. Resolution 09-0520 Authorizing the City of Grimes, Iowa to Submit an Application to the Iowa Department of Transportation Iowa Clean Air Attainment Program for the Traffic Signal Network Communication Application Project O. Resolution 09-0620 Adopting the Amended City of Grimes Fee Schedule for 2020 P. Resolution 09-0720 Setting Time and Place for Public Hearing on Proposed Ordinance Amending the Heritage at Grimes Planned Unit Development for October 13, 2020 Q. Resolution 09-0820 Setting Time and Place for Public Hearing on Proposed Rezoning of Property Generally Located North of E 1st Street and West of Hwy 141 from A-1 Agricultural to R-4 Planned Unit Development for October 13, 2020 R. Resolution 09-0920 Setting Date of Public Hearing to Consider Amending Provisions of the Zoning Ordinance of the City of Grimes, Iowa, Regarding Parking for October 13, 2020 Claims in the amount of \$7,114,026.56
Moved by Johansen, Second by Borcharding, to approve the Consent Agenda.
Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0.

PUBLIC FORUM - None

PUBLIC AND COUNCIL AGENDA ITEMS

Council may consider and potentially act on the following Public Agenda items

A. Second Reading of Ordinance 738 Rezoning 40.06 acres from A-1 Agriculture to R-1 Single Family known as Willow Hills, LLC

Development Services Director Alex Pfaltzgraff addressed the Council stating that there are no changes from the first consideration of this project. Pfaltzgraff said this land is still in the process for Annexation and conversations are continuing with the developer regarding the road layout for the project. Council Member Gisch encouraged alternatives to the cul-de-sacs as presented in the current proposal.

Motion by Johansen, Second by Borcharding, to approve the Second Reading of Ordinance 738 Rezoning 40.06 acres from A-1 to R-1 Single Family known as Willow Hills, LLC.

Roll Call: Aye: All, Nays: 0 Motion passes 4-0

B. American Mechanical- Site Plan

Pfaltzgraff said that American Mechanical, currently operating on SE Enterprise Drive in Grimes, is requesting approval of the site plan amendment for American Mechanical to expand the existing warehouse building by 9,600 sq. ft. and the associated pavement. Pfaltzgraff said the building will be 18,670 sq. ft. in total with the proposed addition.

The property is located within the M-1A zoning district and is not located within any overlay districts. Motion by Gisch, Second by Johansen to approve American Mechanical Site Plan subject to any staff comments.

Roll Call: Aye: All, Nay: 0 Motion passes 4-0

C. Dollar Tree – Site Plan

Pfaltzgraff told the Council that the applicant is requesting approval of a site plan for a 9,999 square foot Dollar Tree retail store located at 480 SE Gateway Drive. Pfaltzgraff said the property is located within

the C-2 zoning district and is within Zone 2 of the Highway 141 Mixed Use Development Corridor District. Pfaltzgraff said this site would have one access point off of Gateway Drive and would be in line with the current day-care facility located to the east of the site. Pfaltzgraff told the Council that the materials for the structure would be stone, architectural paneling, and glazing along the east side of the building, and a sidewalk along Gateway Drive would be installed by the developer. He noted that as required in this corridor district, there would be increased landscaping as well. Pfaltzgraff said that during the Planning and Zoning review, it was recommended that the standard green banding used by the brand not be used on all sides of the building. Pfaltzgraff added that it was Staff's recommendation to allow it on the east and north elevations, but not on the south and west elevations. Mayor Mikkelsen stated that he appreciated the amount of work that both the developer as well as staff has put in to this project. Council Members Gisch and Borcharding thought the building looked good either with or without the banding.

Motion by Johansen, Second by Burger, to approve the Dollar Tree Site Plan as presented in the new elevation drawings, subject to any staff comments.

Roll Call: Aye: All, Nay: 0 Motion passes 4-0

D. Prairie Business Park Parking Expansion

Pfaltzgraff stated that the zoning ordinance for this property was recently amended to allow logoed vehicles to be stored on site. Pfaltzgraff noted that the property is located within the M-1A zoning district and is not located within any overlay districts. He said this was done to accommodate current and future tenants within Prairie Business Park. Pfaltzgraff stated that the purpose of the parking expansion is to provide truck parking for the storage of logoed vehicles for a prospective tenant as well as to accommodate the additional landscaping that would be used to ensure screening from the public right-of-way.

Motion by Gisch, Second by Borcharding, to approve the Prairie Business Park Parking Expansion subject to the comment letter by staff.

Roll Call: Aye: All, Nay: 0 Motion passes 4-0

E. Tommy Car Wash- Site Plan Amendment

Pfaltzgraff noted that this project, located on SE 1st Street and SE Mische Drive, received initial approval in 2019. Pfaltzgraff said that while nothing has changed for the car wash portion of the project, he said the developer decided to move ahead with a previously proposed coffee shop to be added to the south portion of the building. Pfaltzgraff said this amendment would include the building and the additions for the two together. Pfaltzgraff noted that in addition to masonry, which is required in this overlay area, the applicant is proposing to include architectural paneling, which is permissible if Council approves by a 4/5 vote. Council Member Borcharding added that Planning and Zoning also looked closely at this and did not have negative comments on the site plan as proposed.

Motion by Johansen, Second by Gisch to approve the Tommy Car Wash Site Plan Amendment subject to any staff comments.

Roll Call: Aye: All, Nay: 0 Motion passes 4-0

F. Interstate Gateway Business Park Preliminary Plat 2

Pfaltzgraff stated that this agenda item is related to the Hy-Vee Fast and Fresh site that was approved at the previous council meeting. Pfaltzgraff said the applicant is requesting approval of a preliminary plat, which will allow for the future subdivision of the property. Pfaltzgraff stated the proposed preliminary plat will provide for three development lots, of which Lot 1 is proposed to be a Hy-Vee Fast & Fresh and coffee shop. Pfaltzgraff noted that the property is located within the M-2 zoning district and is within Zone 1 of the Highway 141 Mixed Use Development Corridor District.

Altringer joined the meeting at 6:04 pm

Motion by Gisch, Second by Johansen to Approve Interstate Gateway Business Park Plat 2 subject to any staff comments.

Roll Call: Aye: All, Nay: 0 Motion passes 5-0

G. Hy-Vee Fast and Fresh Express Site Plan

Pfaltzgraff told the Council that in addition to the previously approved Fast and Fresh Express, Hy-Vee is also proposing a second location to be located at 1401 E. 1st Street. Pfaltzgraff stated that this location would be a 4,095 square foot building. He said there is currently no access road in place on First Street, but plans for an access road are under review. Pfaltzgraff said there would also be two additional access points off of NE Gateway Drive and NE Second Court. Pfaltzgraff said that the architectural features would be similar to the two Fast and Fresh sites. Mayor Mikkelsen expressed his appreciation for the work on this project by both the developer and staff.

Motion by Johansen, Second by Borcharding to approve the Hy-Vee Fast and Fresh Express Site Plan subject to any staff comments.

Roll Call: Aye: All, Nay: 0 Motion passes 5-0

H. Hope Commercial Plat 3 Preliminary Plan

Pfaltzgraff said the applicant is requesting approval of a preliminary plat which will allow for the future subdivision of the approximately 15.75-acre property into three development lots. Pfaltzgraff stated the large lot will be the home of the new Hy-Vee grocery store and there are two projects in process that will provide access to the lots. Pfaltzgraff said the first being the NE Gateway Drive extension currently under construction and the proposed private access road that will serve Hope Commercial Plat 1 which is under review by City staff. Council member Johansen noted his appreciation for the significant investment Hy-Vee has made in Grimes. Johansen and Altringer also thanked the staff for their efforts in these projects.

Motion by Johansen, Second by Altringer to approve Hope Commercial Plat 3 Preliminary Plan subject to staff comments.

Roll Call: Aye: All, Nay: 0 Motion passes 5-0

I. Hy-Vee Grocery Store – Site Plan

Pfaltzgraff addressed the council stating that the just approved preliminary plan will allow for this project to move forward. Pfaltzgraff said the applicant is requesting approval of this site plan for a 92,989 square foot Hy-Vee grocery store located at 351 NE Gateway Drive. Pfaltzgraff stated that the previously referenced street projects on NE Gateway Drive and NE Second Court will also provide access to this site which will accommodate one of the largest Hy-Vee stores in the metro area.

Pfaltzgraff said the building will face south west with parking to south for customers and additional parking to the east for staff, and parking on the west side to accommodate some staff as well as providing a canopied area serving as a pick up location for customers that order online or need pharmacy pick up. Pfaltzgraff said the building will be primarily brick and glazing. Randy Downs, 5820 Westown Parkway, West Des Moines addressed the Council via Zoom to discuss a number of new features that Hy-Vee was bringing to this location. Downs said the eating hall area would be adding more dining features for customers as well as adding clothing, footwear, and nail salon services to customers. Mayor Mikkelsen thanked Downs for his input and stated that on behalf of the City of Grimes, he was very appreciative of the efforts put into this venture and looking forward to the innovative design and services that were being offered to the residents. Mayor Mikkelsen noted that

many of the new projects being brought forward with the recent growth and expansion of the community would not have been possible without the Development Services team, Brian Buethe with Economic Development, staff and Council Members all working together with developers to make this happen. Motion by Johansen, Second by Gisch to approve Hy-Vee Grocery Store Site Plan subject to any additional staff comments.

Roll Call: Aye: All, Nay: 0 Motion passes 5-0

J. Hope Commercial Plat 2, Lot 1 Site Plan

Pfaltzgraff stated the applicant is requesting approval of the site plan for a 19,817 square foot retail building located at 1101 E. 1st Street. Currently, there is no road in place to service the site. However, the construction drawings are under review by City staff. Pfaltzgraff said the property is located within the C-2 zoning district and is within the Transportation Corridor Mixed Use Development Overlay District. Pfaltzgraff advised the Council that the façade is proposed to be principally constructed of stone, brick veneer, and concrete panels with a matching dumpster enclosure constructed of brick veneer and metal coping with a metal gate. Pfaltzgraff said there would be a patio on the east end and accommodations for a drive-thru facility on the west. Pfaltzgraff said there could be up to 10 tenants in this retail building.

Motion by Johansen, Second by Borcharding to approve Hope Commercial Plat 2, Lot 1 Site Plan subject to any staff comments.

Roll Call: Aye: All, Nay: 0 Motion passes 5-0

K. Culver's- Site Plan

Pfaltzgraff stated the applicant is requesting approval of the site plan for a 4,125 square foot Culver's restaurant located at 1601 E. 1st Street. Pfaltzgraff said the future development to the north will be constructing the access road leading to the subject site and three other lots along E. 1st Street. He stated that the plans for the access road are currently under review. Pfaltzgraff said the façade is to be principally brick and stone with awnings with patio seating on the southwest corner and a drive-thru. He noted a blue LED light strip is proposed to run along the parapet and the light strip will not move, blink, or change color.

Motion by Johansen, Second by Burger to approve Culver's Site Plan subject to staff comments.

Roll Call: Aye: All, Nay: 0 Motion passes 5-0

COUNCIL DISCUSSIONS

1. Mayor's Report

Mayor Mikkelsen stated that the Mayors Bike Ride had a good turnout by dedicated riders as well as family groups. Mayor Mikkelsen commented that he could not stress strongly enough the extensive work involved from developers and staff alike to bring projects, such as those reviewed today, into reality. Mayor Mikkelsen also commented on the Register article about the growth of Grimes in spite of the challenges faced over the past year. Mayor Mikkelsen expressed appreciation on how we are able to continue to keep bringing value and amenities to the residents.

2. City Staff's Report-

City Administrator thanked the public works department on their efforts in the recent rescue of a resident's dog that had been lost for a couple of weeks. With assistance from the fire department, public works staff were able to bring the dog out of the storm sewer system where he had been trapped and return him to his family.

3. Council Report-

Council Member Gisch asked if there was a projected opening date for NW Gateway Drive. City Engineer Ahrens stayed that the weather was going to delay the opening a little. He added that lighting and signage still needed to be installed. Council Member Gisch advised that Metro Waste Authority would be having a groundbreaking in October for the opening of the material recovery facility in Grimes.

ADJOURN

Motion by Altringer, Second by Johansen to adjourn the meeting at 6:39 pm.

Roll Call: Ayes: All, Nays: None Motion passes 5 to 0

ATTEST:

Rochelle Williams, City Clerk

Scott Mikkelsen, Mayor

Resolution #09-1320“A Resolution Approving Personnel Transactions”

WHEREAS, the City Administrator recommends the following additions, removals and/or amendments to the payroll.

NOW THEREFORE, be it resolved by the City Council of the City of Grimes, Iowa that:

Section 1. Pursuant to a duly authorized job description and salary range and after appropriate application, screening, selection, and interviews, Brian Becker was hired as the Parks & Recreation Director, at the rate attached as Exhibit A.

Section 2. Pursuant to an employment agreement duly executed by the City Administrator, which is attached hereto as Exhibit B, John Gibson was hired as Interim/Consulting Public Works Director, at the rate attached as Exhibit A.

Section 3. Pursuant to approved pay ranges and job descriptions, LeAnn Auxier and Brett Sampson were hired as part-time Parks & Recreation Facility Supervisors, at the rate attached as Exhibit A.

Section 4. All new hires are subject to a standard probationary period that shall be no less than six months but may be extended for a longer period as determined by the City Administrator.

PASSED AND APPROVED this 22nd day of September, 2020.

Mayor Scott Mikkelsen

ATTEST:

Rochelle Williams, City Clerk

EXHIBIT A TO RESOLUTION CONCERNING PERSONNEL TRANSACTIONS 09 22 20

1. Parks & Recreation Director - \$106,000 per year
2. Interim/Consulting Public Works Director - \$65.00/hour
3. Facility Supervisors - \$9.50/hour



*101 NE Hawkey, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846*

AGENDA MEMO

Item No. X
For Meeting of 9/22/2020

AGENDA HEADING: Request Payment approval for GEMT payment to Iowa Department of Human Services for State portion of supplemental payment for Medicaid reimbursement

SYNOPSIS: The State of Iowa Legislature passed approval of a Ground Emergency Medical Transport bill last year. This was through the efforts of several Fire Chiefs that knew about a Federal Program to reimburse agencies that transport Medicaid Patients for their costs above what the set Medicaid rate is. In Iowa the average reimbursement for a Medicaid Transport is between \$114 and \$124 depending on procedures. The cost for many departments is hundreds of dollars more than what we are able to bill. This GEMT program reimburses the agencies for the difference between what they were paid and what their actual costs are.

Because the Iowa Department of Human Services wrote what is call the State Plan Amendment (SPA) they included funding back to the Iowa DHS 40% of the supplemental payment be paid to the state for administration of the program. They did all the work up front and got the plan approved and continue to administer it. The SPA calls for the agencies to be invoiced from the state and pay them their 40% and then 100% of the supplemental payment is made from the Federal Government to the agencies or the City. The State is billing the agencies up front for the 1st four months of this fiscal year, then they will start billing monthly starting in November. The \$1183.97 is a state-wide average they came up with for every service to use this first year. For this fiscal year, the invoices will have to be rebilled and the amount will be \$1,768.10 based on our actual costs. We will still pay the 40% to the State and the amount of the original payment will be deducted, but it will still net around \$900 more per call than we were getting before this program. We run about 60-100 Medicaid calls per year in Grimes.

FISCAL IMPACT: The outgoing payment for the first four months of this year is \$24,788.59.

PREVIOUS COUNCIL ACTION(S): None

BOARD/COMMISSION ACTION(S): None



*101 NE Harvey, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846*

STAFF/COMMITTEE RECOMMENDATION: Staff recommends the City Council approve the GEMT payment of \$24,788.59 to the Iowa Department of Human Services for their portion of GEMT for services from July 1, 2020 to October 30, 2020.

SAMPLE LANGUAGE: Motion to pay Iowa Department of Human Services \$24,788.59 for their portion of GEMT.

IA Dept of Human
Services

Iowa GEMT Payment Program

Iowa Medicaid Enterprise
PO Box 36450
Des Moines, IA, 50315

Invoice

Date

9/11/2020

Bill To

Grimes Fire & Rescue Dept
6373 Merle Hay Rd
Johnston IA 50131

Invoice #

10 2020

Item	Description	Amount
MCO GEMT	July 2020 State Share of GEMT Payment	5,711.26
MCO GEMT	August 2020 State Share of GEMT Payment	5,711.26
MCO GEMT	September 2020 State Share of GEMT Payment	5,711.26
MCO GEMT	October 2020 State Share of GEMT Payment	6,496.90
FFS GEMT	State Share of GEMT Payment for FFS Claims billed through August 2020	1,157.91

Current Invoice Amount

\$24,788.59

Total Outstanding Balance

\$24,788.59

Due Date

9/30/2020



*101 NE Harvey, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846*

AGENDA MEMO

Item No. X
For Meeting of Sept 22 2020

AGENDA HEADING: Quote for drying bed (reed bed) maintenance

SYNOPSIS:

I have a new quote for the drying bed (reed bed) maintenance that reflects filling sand to a depth of 2' across the entire bed. This sand is what acts as a filter for the underdrains of the bed. It is required to be there in order for the beds to function correctly and not clog up. This is the same company that did the cleaning of this bed. I also have an additional bid for cleaning out another bed, which we are going to need to have that started in the next month or so at the latest. As we discussed before there is only one bid due to the lack of companies that can dispose of the sludge at this time. Most other contractors land apply the sludge and can not do that at this time. This company has a storage and drying facility they take the sludge to. If you have any questions please let me know.

Nick Deardorff – US Water

FISCAL IMPACT:

Budget Line Item

N/APREVIOUS COUNCIL ACTION(S):

STAFF/COMMITTEE RECOMMENDATION:



10746 Cedar Ridge Ct. Peosta, IA 52068 - Brad: 563-451-9584

PROPOSAL NO.

#5634519584

DATE:

August 8, 2020

Grimes Iowa
Nick Deardorff
ndeardorff@uswatercorp.net

City of Grimes Iowa
Drying Bed #4 Cleanout

WE HEREBY PURPOSE TO FURNISH THE MATERIALS AND PERFORM THE LABOR NECESSARY FOR THE COMPLETION OF:

We the undersigned hereby propose to furnish all labor, materials, tools, equipment and services required for disposal of Sludge from City of Grimes drying bed #4

- Sludge removed from drying bed #4
- Wulfekuhle will be responsible for locating suitable Application sites for sludge.
- Material applied to the soil in accordance with the IDNR and all EPA applicable regulatory standards and requirements.
- Cell 4 - \$40,000.00

ALL MATERIAL IS GUARANTEED TO BE AS SPECIFIED, AND THE ABOVE WORK TO BE PERFORMED IN ACCORDANCE WITH THE DRAWINGS AND SPECIFICATIONS SUBMITTED FOR ABOVE WORK, AND COMPLETED IN A SUBSTANTIAL WORKMANLIKE MANNER FOR THE SUM OF PROPOSAL VALID FOR 30 DAYS.

WITH PAYMENTS TO BE MADE AS FOLLOWS: **30 DAYS NET**

RESPECTFULLY SUBMITTED _____

ACCEPTANCE OF PROPOSAL

THE ABOVE PRICES, SPECIFICATIONS AND CONDITIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED. YOU ARE AUTHORIZED TO DO THE WORK AS SPECIFIED. PAYMENTS WILL BE MADE AS OUTLINED ABOVE.

SIGNATURE _____

DATE _____

SIGNATURE _____



10746 Cedar Ridge Ct. Peosta, IA 52068 - Brad: 563-451-9584

PROPOSAL NO.

#5634519584

DATE:

August 8, 2020

Grimes Iowa
Nick Deardorff
ndeardorff@uswatercorp.net

City of Grimes Iowa
Drying Bed #2 Maintenance

WE HEREBY PURPOSE TO FURNISH THE MATERIALS AND PERFORM THE LABOR NECESSARY FOR THE COMPLETION OF:

We the undersigned hereby propose to furnish all labor, materials, tools, equipment and services required for maintenance on bed #2

- This is for approximately 2 feet of sand across entire bed .
- sand delivered and backfilled.
- Cell 2 maintenance (sand for drying bed, trucking, and backfilling). \$8,500.00

ALL MATERIAL IS GUARANTEED TO BE AS SPECIFIED, AND THE ABOVE WORK TO BE PERFORMED IN ACCORDANCE WITH THE DRAWINGS AND SPECIFICATIONS SUBMITTED FOR ABOVE WORK, AND COMPLETED IN A SUBSTANTIAL WORKMANLIKE MANNER FOR THE SUM OF PROPOSAL VALID FOR 30 DAYS.

WITH PAYMENTS TO BE MADE AS FOLLOWS: **30 DAYS NET**

RESPECTFULLY SUBMITTED _____

ACCEPTANCE OF PROPOSAL

THE ABOVE PRICES, SPECIFICATIONS AND CONDITIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED. YOU ARE AUTHORIZED TO DO THE WORK AS SPECIFIED. PAYMENTS WILL BE MADE AS OUTLINED ABOVE.

SIGNATURE _____

DATE _____

SIGNATURE _____

** INVOICE **



6000 S. 58th Street, Suite A
Lincoln, NE 68516
402.421.6100
402.421.7395 Fax

INVOICE DATE	INVOICE NO.	PAGE
9/11/20	145920	1

10540 Hickman Road, Suite E1
Des Moines, IA 50325

INVOICE

Terms: NET 10 DAYS

Bill to
CITY OF GRIMES
410 SE MAIN ST, STE 102
PO BOX 460
GRIMES, IA 50111

Ship to
CITY OF GRIMES
410 SE MAIN ST, STE 102
PO BOX 460
GRIMES, IA 50111

ORDER NO.	ORDER DATE	CUSTOMER NO.	SALES REP.	PURCHASE ORDER NO.	SHIP DATE	SHIP VIA
49945	9/11/20	3096	1	TONY HANSON		CPU DES MOINES
QUANTITY ORDERED	UNIT	ITEM NO.	ITEM DESCRIPTION	ITEM DISCOUNT	UNIT PRICE	EXTENDED PRICE
QUANTITY SHIPPED UNIT						
1.000	EA	8030.020.028	BRX6+ SN D182031785030		8011.62	
1.000			ROVER W/2 BATT, CHARGER		8011.62	
1.000	EA	8010.010.001	RT4 SN 279576 STD 7" WI		1851.61	
1.000			BT 128GB		1851.61	
1.000	EA	5559-44	SURVPC GPS ONLY 6.X #14		1234.42	
1.000			60-CAA30-582183-643678		1234.42	
1.000	EA	X-PORT	XPT # 13313-CAA30-58218			
1.000			303 X-PORT SOFTWARE		0.00	
1.000	EA	5200-35	CRADLE, SHC5000/FC5000		192.35	
1.000			POLE CLAMP (RAP-B-400U)		192.35	
1.000	EA	8080-16	ROD, ROVER 2M CF 2 SECT			
1.000					0.00	
1.000	EA	SETUP	SYSTEM SETUP & CONFIGUR			
1.000					0.00	
1.000	EA	8143-40-FLY	BAG, HOTSPOT POLE CLAMP		42.25	
1.000					42.25	

SALES AMOUNT	11332.25
MISC. CHARGES	0.00
FREIGHT	
SALES TAX	
TOTAL	11332.25
PAYMENT REC'D	0.00
BALANCE DUE	11332.25

REMIT TO TRANSIT WORKS, 6000 S. 58th, SUITE A, LINCOLN, NE 68516 Check#

PLEASE PAY FROM THIS INVOICE

A Finance Charge of 1 1/2% per month will be charged on all past due accounts (Annual % rate of 18%). All equipment remains the property of TRANSIT WORKS until paid in full.

P.O. No. _____

27637

CITY OF GRIMES

101 N. Harvey, Grimes, IA 50111 phone: 515-986-3036 fax: 515-986-3846

PURCHASE REQUEST/PURCHASE ORDER

Source/Supplier

Transit Works

Name

10540 Hickman Rd., Ste E1

Address

(515) 270-1156

Phone Number/Fax Number

ITEMS

QTY

UNIT PRICE

TOTAL

GPS System

\$11,332.25

PURCHASE JUSTIFICATION: _____

DEPARTMENT:

Development Services

LINE ITEM:

001-170-6504

BEGINNING BUDGET BALANCE: _____

ENDING BUDGET BALANCE: _____

PURCHASE REQUESTED BY:

Alex Paltogoff RBY

DATE:

September 15, 2020

PURCHASE ORDER APPROVAL AND ASSIGNMENT

City Administrator

Date

Council Approval date: (if over \$5,000)

☐

Purchaser's Copy

☐

Vendor's Copy

☐

File Copy



*101 NE Harvey, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846*

AGENDA MEMO

Item No. X
For Meeting of Sept 22 2020

AGENDA HEADING: Laptops

SYNOPSIS:

The laptops will be available for employees to work with more flexibility. These 4 computers are being submitted to the Iowa CARES Act which is assisting local Iowa governments to assist with COVID-19 expenses.

The fifth laptop is for the new Park and Recreation Director.

FISCAL IMPACT:

N/APREVIOUS COUNCIL ACTION(S):

STAFF/COMMITTEE RECOMMENDATION:



DELL MARKETING L.P.
One Dell Way
Round Rock, TX 78682

FID Number: 74-2616805
For Sales: (800)274-1550
Customer Service: (800)274-1550
Technical Support: (800)274-1550
Dell Online: <http://www.dell.com>

Invoice

BILL TO:

CITY OF GRIMES
ACCTS PAYABLES
101 N HARVEY
GRIMES, IA 50111-2051

SHIP TO:

CITY OF GRIMES
JEFF MACKIE
101 NE HARVEY ST
GRIMES, IA 50111-2051

PLEASE REVIEW DELL'S TERMS & CONDITIONS OF SALE AND POLICIES, WHICH GOVERN THIS TRANSACTION
VIEW YOUR ORDER DETAILS ONLINE

Invoice No: 10421139773 Customer No: 5272687 Order No: SEE BELOW Page 1 of 2

Purchase Order: 28088 Order Date: 2020-08-26T13:51:06:00
Payment Terms: Due 30 days from the invoice date Sales Rep: DAWN_W
Due Date: 10/02/2020 Shipped Via: SEE BELOW
Invoice Date: 09/02/2020 Customer Agreement No: MHEC-07012015
Waybill Number: 166907259025 Contract Number: C000000181093

Item Number	Description	Qty	Unit	Unit Price	Amount
-------------	-------------	-----	------	------------	--------

SHIP TO:

CITY OF GRIMES
JEFF MACKIE
101 NE HARVEY ST
GRIMES, IA 50111-2051

FOR SHIPMENTS TO CALIFORNIA, A STATE ENVIRONMENTAL FEE OF UP TO \$6 PER ITEM WILL BE ADDED TO INVOICES FOR ALL ORDERS CONTAINING A DISPLAY GREATER THAN 4 INCHES. PLEASE KEEP ORIGINAL BOX FOR ALL RETURNS. COMPREHENSIVE ONLINE CUSTOMER CARE INFORMATION AND ASSISTANCE IS A CLICK AWAY AT WWW.DELL.COM/PUBLIC-ECARE TO ANSWER A VARIETY OF QUESTIONS REGARDING YOUR DELL ORDER.

USD

Sub-Total:	\$	2,343.72
Ship. &/or Handling:	\$	0.00
ENVIRO FEE:	\$	0.00
Taxable:		
\$ 0.00	Tax:	
Non-Taxable:	\$	0.00
\$ 2,343.72		
Invoice Total:	\$	2,343.72

DETACH AT LINE AND RETURN WITH PAYMENT

Invoice Number: 10421139773

Customer Name: CITY OF GRIMES

Customer Number: 5272687

Purchase Order: 28088

USD

Sub-Total:	\$	2,343.72
Ship. &/or Handling:	\$	0.00
ENVIRO FEE:	\$	0.00
Taxable:		
\$ 0.00	Tax:	
Non-Taxable:	\$	0.00
\$ 2,343.72		
Invoice Total:	\$	2,343.72
Balance Due:	\$	2,343.72
Amount Enclosed:		

**Make check payable / remit to :**

Dell Marketing L.P.
C/O Dell USA L.P.
PO Box 802816
Chicago, IL 60680-2816

Electronics Payments
Dell Marketing L.P.
PNC Bank
ABA#: 043-000-096
Acct#: 1017304611
Swift code : PNCCUS33

0104211397730000000234372000000052726874



DELL MARKETING L.P.
One Dell Way
Round Rock, TX 78682

FID Number: 74-2616805
For Sales: (800)274-1550
Customer Service: (800)274-1550
Technical Support: (800)274-1550
Dell Online: <http://www.dell.com>

Invoice

BILL TO:

CITY OF GRIMES
ACCTS PAYABLES
101 N HARVEY
GRIMES, IA 50111-2051

SHIP TO:

CITY OF GRIMES
JEFF MACKE
101 NE HARVEY ST
GRIMES, IA 50111-2051

PLEASE REVIEW DELL'S TERMS & CONDITIONS OF SALE AND POLICIES, WHICH GOVERN THIS TRANSACTION
VIEW YOUR ORDER DETAILS ONLINE

Invoice No: 10421139773 Customer No: 5272687 Order No: SEE BELOW Page 2 of 2

Purchase Order:	28088	Order Date:	2020-08-26T13:51-06:00
Payment Terms:	Due 30 days from the invoice date	Sales Rep:	DAWN_W
Due Date:	10/02/2020	Shipped Via:	SEE BELOW
Invoice Date:	09/02/2020	Customer Agreement No:	MHEC-07012015
Waybill Number:	166907259025	Contract Number:	C000000181093

Item Number	Description	Qty	Unit	Unit Price	Amount
		TAX AMT			
				\$	0.00
		ENVIRO FEE			
				\$	0.00
		METHOD: FEDERAL EXPRESS			
		CHARGES: \$			
		WAYBILLS: 166907259025, 190289782798			

210-ARIK	Dell Thunderbolt Dock- WD19TB	1	EA	221.73	221.73
	System Service Tags: CY2QLZ2				
210-AVCW	Dell Latitude 5511 MLK BTX	1	EA	1,811.30	1,811.30
	System Service Tags: D3CTX33				
631-ACLE	Intel vPro Technology Enabled	1	EA	14.75	14.75
320-BDSO	LCD back cover for Latitude 5511, WLAN/WWAN Capable, Carbon Fiber Reinforced Polymer	1	EA	14.75	14.75
346-BFZH	DP Palmrest w/ Touch Fingerprint Reader, FIPS Contacted + Contactless Smart Card Reader, NFC, TBT	1	EA	67.86	67.86
451-BCPG	4 Cell 68Whr ExpressCharge Capable Battery	1	EA	34.42	34.42
998-EESY	Fixed Hardware Configuration	1	EA	178.91	178.91

Order Number(s): 682466601, 682466619

P.O. No. _____

28086

CITY OF GRIMES

101 N. Harvey, Grimes, IA 50111 phone: 515-986-3036 fax: 515-986-3846

PURCHASE REQUEST/PURCHASE ORDER

Source/Supplier Dell EMC
Name _____

Address _____

Phone Number/Fax Number _____

ITEMS	QTY	UNIT PRICE	TOTAL
Dell Latitude 5511	5	\$ 2,121.99	\$ 10,609.95
Dell Thunderbolt Dock	5	\$ 221.73	\$ 1,108.65
			11,718.60

PURCHASE JUSTIFICATION: New Laptops for Mandy, Marcia, Rochelle,
Erik, + Park Director

DEPARTMENT: _____

LINE ITEM: _____

BEGINNING BUDGET BALANCE: _____

ENDING BUDGET BALANCE: _____

PURCHASE REQUESTED BY: Rebecca Williams DATE: 8-31-20
PURCHASE ORDER APPROVAL AND ASSIGNMENT

Jake Anderson
City Administrator

msh

9-15-20
Date

cc 9-22-20

Council Approval date: (if over \$5,000)

☐ Purchaser's Copy

☐ Vendor's Copy

☐ File Copy



DELL MARKETING L.P.
One Dell Way
Round Rock, TX 78682

FID Number: 74-2616805
For Sales: (800)274-1550
Customer Service: (800)274-1550
Technical Support: (800)274-1550
Dell Online: <http://www.dell.com>

Invoice

BILL TO:

CITY OF GRIMES
ACCTS PAYABLES
101 N HARVEY
GRIMES, IA 50111-2051

SHIP TO:

CITY OF GRIMES
JEFF MACKE
101 NE HARVEY ST
GRIMES, IA 50111-2051

PLEASE REVIEW DELL'S [TERMS & CONDITIONS](#) OF SALE AND [POLICIES](#), WHICH GOVERN THIS TRANSACTION
VIEW YOUR ORDER DETAILS [ONLINE](#)

Invoice No:	10421139749	Customer No:	5272687	Order No:	SEE BELOW	Page 1 of 2
-------------	-------------	--------------	---------	-----------	-----------	-------------

Purchase Order: 28086
Payment Terms: Due 30 days from the invoice date
Due Date: 10/02/2020
Invoice Date: 09/02/2020
Waybill Number: 166907215596

Order Date: 08/25/2020
Sales Rep: DAWN_W
Shipped Via: SEE BELOW
Customer Agreement No: MHEC-07012015
Contract Number: C000000181093

Item Number	Description	Qty	Unit	Unit Price	Amount
-------------	-------------	-----	------	------------	--------

SHIP TO:

CITY OF GRIMES
JEFF MACKE
101 NE HARVEY ST
GRIMES, IA 50111-2051

FOR SHIPMENTS TO CALIFORNIA, A STATE ENVIRONMENTAL FEE OF UP TO \$6 PER ITEM WILL BE ADDED TO INVOICES FOR ALL ORDERS CONTAINING A DISPLAY GREATER THAN 4 INCHES. PLEASE KEEP ORIGINAL BOX FOR ALL RETURNS. COMPREHENSIVE ONLINE CUSTOMER CARE INFORMATION AND ASSISTANCE IS A CLICK AWAY AT WWW.DELL.COM/PUBLIC-ECARE TO ANSWER A VARIETY OF QUESTIONS REGARDING YOUR DELL ORDER.

USD

Sub-Total:	\$	11,718.60
Ship. &/or Handling:	\$	0.00
ENVIRO FEE:	\$	0.00
Taxable:		
\$ 0.00	Tax:	
Non-Taxable:	\$	0.00
\$ 11,718.60		
Invoice Total:	\$	11,718.60



DETACH AT LINE AND RETURN WITH PAYMENT

Invoice Number: 10421139749
Customer Name: CITY OF GRIMES
Customer Number: 5272687
Purchase Order: 28086

USD

Sub-Total:	\$	11,718.60
Ship. &/or Handling:	\$	0.00
ENVIRO FEE:	\$	0.00
Taxable:		
\$ 0.00	Tax:	
Non-Taxable:	\$	0.00
\$ 11,718.60		
Invoice Total:	\$	11,718.60
Balance Due:	\$	11,718.60
Amount Enclosed:		

Make check payable / remit to :

Dell Marketing L.P.
C/O Dell USA L.P.
PO Box 802816
Chicago, IL 60680-2816

Electronics Payments
Dell Marketing L.P.
PNC Bank
ABA#: 043-000-096
Acct#: 1017304611
Swift code : PNCCUS33

010421139749000000117186000000052726878



DELL MARKETING L.P.
One Dell Way
Round Rock, TX 78682

FID Number: 74-2616805
For Sales: (800)274-1550
Customer Service: (800)274-1550
Technical Support: (800)274-1550
Dell Online: <http://www.dell.com>

Invoice

BILL TO:

CITY OF GRIMES
ACCTS PAYABLES
101 N HARVEY
GRIMES, IA 50111-2051

SHIP TO:

CITY OF GRIMES
JEFF MACKE
101 NE HARVEY ST
GRIMES, IA 50111-2051

PLEASE REVIEW DELL'S TERMS & CONDITIONS OF SALE AND POLICIES, WHICH GOVERN THIS TRANSACTION
VIEW YOUR ORDER DETAILS ONLINE

Invoice No: 10421139749 Customer No: 5272687 Order No: SEE BELOW Page 2 of 2

Purchase Order:	28086	Order Date:	08/25/2020
Payment Terms:	Due 30 days from the invoice date	Sales Rep:	DAWN_W
Due Date:	10/02/2020	Shipped Via:	SEE BELOW
Invoice Date:	09/02/2020	Customer Agreement No:	MHEC-07012015
Waybill Number:	166907215596	Contract Number:	C000000181093

Item Number	Description	Qty	Unit	Unit Price	Amount
		TAX AMT			
				\$	0.00
		ENVIRO FEE			
				\$	0.00
		METHOD: FEDERAL EXPRESS			
		CHARGES: \$ 0.00			
		WAYBILLS:166907215596, 190289777983, 190289777994, 190289778008, 190289778019, 190289778020			
210-ARIK	Dell Thunderbolt Dock- WD19TB	5	EA	221.73	1,108.65
	System Service Tags:2C7LLZ2, 5C1MLZ2, D97LLZ2, GD2LLZ2, GJ7LLZ2				
210-AVCW	Dell Latitude 5511 MLK BTX	5	EA	1,811.30	9,056.50
	System Service Tags:2NF6N53, 495TX33, 8DXWX33, BNX5Y33, G684Y33				
631-ACLE	Intel vPro Technology Enabled	5	EA	14.75	73.75
320-BDSO	LCD back cover for Latitude 5511, WLAN/WWAN Capable, Carbon Fiber Reinforced Polymer	5	EA	14.75	73.75
346-BFZH	DP Palmrest w/ Touch Fingerprint Reader, FIPS Contacted + Contactless Smart Card Reader, NFC, TBT	5	EA	67.86	339.30
451-BCPG	4 Cell 68Whr ExpressCharge Capable Battery	5	EA	34.42	172.10
998-EESY	Fixed Hardware Configuration	5	EA	178.91	894.55

Order Number(s): 681372321, 681372339

P.O. No. _____

28088

CITY OF GRIMES

101 N. Harvey, Grimes, IA 50111 phone: 515-986-3036 fax: 515-986-3846

PURCHASE REQUEST/PURCHASE ORDER

Source/Supplier

Dell EMC
Name

Address

Phone Number/Fax Number

ITEMS

QTY

UNIT PRICE

TOTAL

Dell Latitude 5511

2121.99

Dell Thunderbolt Dock

221.73

2343.72

PURCHASE JUSTIFICATION: Computer for Temp Public Works Director

DEPARTMENT: _____

LINE ITEM: _____

BEGINNING BUDGET BALANCE: _____

ENDING BUDGET BALANCE: _____

PURCHASE REQUESTED BY: Rebecca Williams

DATE: 8-26-20

PURCHASE ORDER APPROVAL AND ASSIGNMENT

Jake Anderson
City Administrator

9-15-20
Date

cc 9-22-20
Council Approval date: (if over \$5,000)

☐ Purchaser's Copy

☐ Vendor's Copy

☐ File Copy

Invoice

REC'D SEP 08 2020 Page 1 of 1



MUNICIPAL SUPPLY, INC.

Municipal, Contractor, and Industrial Supplies

1550 N.E. 51st Avenue Des Moines, Iowa 50313

PH: (515) 262-1300 FAX: (515) 262-6662

WATS (800) 747-2025

INVOICE NUMBER: 0773492-IN

INVOICE DATE: 8/31/2020

ORDER NUMBER: 0075678

ORDER DATE: 8/20/2020

SHIP DATE: 8/20/2020

SALESPERSON: KENT KUEHL

CUSTOMER NO: 10-GRIMES

SOLD TO:

CITY OF GRIMES
101 NE HARVEY ST
GRIMES, IA 50111

SHIP TO:

CITY OF GRIMES
101 NE HARVEY ST
GRIMES, IA 50111

BUYER:

CUSTOMER P.O. TJ		JOB NAME		SHIP VIA DAN		TERMS NET 30 DAYS	
ITEM NO.	UNIT	ORDERED	SHIPPED	BACK ORD	PRICE	AMOUNT	
I2S5GBXX 3/4S 1GAL IPERL MTR 7W SM 25'	EACH	24.00	24.00	0.00	130.000	3,120.00	
REPROGRAMMED TO 100G							
I4S5GBXX 1" IPERL 1GAL MTR SM 25' 3W	EACH	12.00	12.00	0.00	202.000	2,424.00	
REPROGRAMMED TO 1000G							
M510MF13W3WMI DUAL PORT WIRED SMART POINT	EACH	54.00	54.00	0.00	171.000	9,234.00	
C38-232.5NL 3/4" MTR COUP 2 1/2" LONG	EACH	25.00	25.00	0.00	13.400	335.00	
C38-442.625NL 1" NL METER COUP 2 5/8" LONG	EACH	30.00	30.00	0.00	20.700	621.00	

ORDER# 75678

**A SERVICE CHARGE OF 1 1/2% WITH A MINIMUM OF \$1.00 PER MONTH
WILL BE CHARGED ON ALL PAST DUE ACCOUNTS.**

Net Invoice: 15,734.00

Freight: 0.00

Sales Tax: 0.00

Invoice Total: 15,734.00



VEENSTRA & KIMM, INC.

3000 Westown Parkway • West Des Moines, Iowa 50266-1320

515-225-8000 • 515-225-7848 (FAX) • 800-241-8000 (WATS)

September 8, 2020

Alex Pfaltzgraff
Development Services Director
City of Grimes
101 NE Harvey Street
Grimes, Iowa 50111

GRIMES, IOWA
NORTHWEST TERRITORY LIFT STATION AND FORCED MAIN PROJECT
PHASE 2 – DESIGN SERVICES TRUNK SEWER
SECOND AMENDMENT TO AGREEMENT

Enclosed are two copies of the proposed Second Amendment to Agreement for Professional Services for the Northwest Territory Lift Station and Forced Main Project. The Second Amendment to Agreement covers the design of the trunk sewer extending southerly and westerly from the lift station to serve the Willow Hills development. The trunk sewer will involve approximately 3,700 feet of sanitary sewer.

Under the Second Amendment to Agreement the maximum fee for engineering services associated with the trunk sewer would not exceed \$18,200. The Second Amendment to Agreement provides the fee for the design of the lift station and forced main will be combined with the fee for the sanitary sewer for a maximum fee of \$87,950, or an increase of \$18,200 over the maximum design fee for the lift station and forced main.

The enclosed Second Amendment to Agreement is being transmitted for review and consideration by the City of Grimes.

If you have any questions or comments concerning the project, please contact the writer at 225-8000, or at bveenstra@v-k.net.

VEENSTRA & KIMM, INC.

H. R. Veenstra Jr.

HRVJr:dml
0-03
Enclosures

SECOND AMENDMENT TO AGREEMENT FOR PROFESSIONAL SERVICES

**NORTHWEST TERRITORY LIFT STATION AND FORCED MAIN PROJECT
PHASE 2 – DESIGN SERVICES TRUNK SEWER
CITY OF GRIMES, IOWA**

THIS SECOND AMENDMENT TO AGREEMENT, made this ____ day of _____ 2020, by and between the **CITY OF GRIMES, IOWA**, hereinafter referred to as the **City**, and **VEENSTRA & KIMM, INC.** of West Des Moines, Iowa, a corporation organized and existing under the laws of the State of Iowa, hereinafter referred to as the **Engineers**,

WITNESSETH, THAT WHEREAS, the City entered into an Agreement with the Engineers dated April 14, 2020 for the Northwest Territory Lift Station and Forced Main Project, hereinafter referred to as the **Project**, and

WHEREAS, in an Amendment to Agreement dated June 9, 2020, the City retained the services of the Engineers to complete the design of the Northwest Territory Lift Station and Forced Main, and

WHEREAS, the Northwest Territory Lift Station will serve development located south of the lift station, and

WHEREAS, to provide sewer service to future development areas the City has determined it appropriate to construct a gravity trunk sewer extending south and west from the lift station to serve the proposed Willow Hills and other development, and

WHEREAS, the City has determined it is more efficient and cost-effective to include the construction of the trunk sewer as part of the construction contract for the lift station and forced main, and

WHEREAS, the City has determined it is more efficient to have the design of the trunk sewer integrated with the design and construction plans and specifications for the lift station and forced main, and

WHEREAS, the City desires to amend the Agreement for Professional Services dated April 14, 2020 as amended to provide for design services for the trunk sewer.

NOW, THEREFORE, it is hereby agreed by and between the parties hereto that the Agreement dated April 14, 2020 as amended is further amended by the following additions and modifications to wit:

1. Under **1. SCOPE OF THE PROJECT** add the following:

"B. The Project will include a gravity trunk sanitary sewer extending from the Northwest Territory Lift Station south approximately 1,300 feet and west approximately 2,400 feet to serve the Willow Hills development."

2. Under **5. COMPENSATION**, add the following:

"B.1. The fee for Phase 2 – Design Services for the Trunk Sewer under the Second Amendment to Agreement shall be on the basis of the Engineers' standard hourly fees for personnel actually engaged in the Project, plus reimbursement of direct out of pocket expenses. The maximum fee for engineering services during Phase 2 for the sanitary sewer shall not exceed the sum of Eighteen Thousand Two Hundred Dollars (\$18,200).

B.2. The fee for services under the Amendment to Agreement dated June 9, 2020 and this Second Amendment to Agreement shall be combined for a maximum fee for engineering services during Phase 2 that shall not exceed the sum of Eighty-seven Thousand Nine Hundred Fifty Dollars (\$87,950), an increase of Eighteen Thousand Two Hundred Dollars (\$18,200) over the maximum fee in the Amendment to Agreement."

3. Except as modified herein the terms and provisions of the Agreement dated April 14, 2020 as amended on June 9, 2020 shall remain in full force and effect.

The undersigned do hereby covenant and state this Second Amendment to Agreement is executed in duplicate as though each were an original and that there are no oral agreements that have not been reduced to writing in this instrument.

It is further covenanted and stated there are no other considerations or monies contingent upon or resulting from the execution of this Second Amendment to Agreement nor have any of the above been implied by or for any party to this Second Amendment to Agreement.

IN WITNESS WHEREOF, the parties hereto have hereunto subscribed their names on the date first written above.

CITY OF GRIMES, IOWA

ATTEST:

By _____
Mayor

By _____
City Clerk

VEENSTRA & KIMM, INC.

ATTEST:

By  _____
Chairman

By  _____

VEENSTRA & KIMM, INC.
HOURLY RATES BY EMPLOYEE CLASSIFICATION
(Effective July 2020)

Management I.....	\$181.00
Management II.....	175.00
Process Engineer I.....	199.00
Client Services I	175.00
Client Services V	66.00
Engineer I-A	181.00
Engineer I-B	172.00
Engineer I-C	163.00
Engineer I-D.....	156.00
Engineer II-A	147.00
Engineer II-B	138.00
Engineer III-A	130.00
Engineer III-B	124.00
Engineer III-C.....	121.00
Engineer IV	117.00
Engineer V	109.00
Engineer VI	102.00
Engineer VII	98.00
Engineer VIII	95.00
Engineer IX	88.00
Engineer X	78.00
Engineer XI	72.00
Engineer XII	63.00
Design Technician I.....	104.00
Design Technician II	92.00
Architect.....	110.00
Planner I	113.00
Planner II	75.00
Planner III	69.00
Drafter IA.....	103.00
Drafter IB	96.00
Drafter II	90.00
Drafter III	84.00
Drafter IV	75.00
Drafter V	65.00
Drafter VI.....	60.00
Drafter VII.....	47.00
Clerical I	93.00
Clerical II	66.00
Clerical III.....	57.00
Clerical IV.....	50.00
Clerical V.....	42.00
Construction Manager.....	175.00
Surveyor I	123.00
Surveyor II	105.00
Technician I.....	90.00

Technician II.....	83.00
Technician III.....	76.00
Technician IV	74.00
Technician V	67.00
Technician VI	62.00
Technician VII	51.00
Technician VIII	45.00
Technician IX.....	37.00
Building Inspector I.....	172.00
Building Inspector I-A	115.00
Building Inspector II.....	90.00
Building Inspector III.....	68.00
Robotics.....	30.00/Hour
GPS	30.00/Hour
Leica Total Station	20.00/Hour
Total Station Robotics	15.00/Hour
Tablet	45.00/Hour
Fluoroscope.....	50.00/Hour
4-Wheeler.....	45.00/Hour
Drone	75.00/Hour
Mileage.....	IRS Rate



VEENSTRA & KIMM, INC.

3000 Westown Parkway • West Des Moines, Iowa 50266-1320

515-225-8000 • 515-225-7848 (FAX) • 800-241-8000 (WATS)

September 8, 2020

Jake Anderson
City Administrator
City of Grimes
101 NE Harvey Street
Grimes, Iowa 50111

GRIMES, IOWA
WRA GRIMES CONNECTOR
AGREEMENT FOR PROFESSIONAL SERVICES
AMENDMENT TO AGREEMENT

Enclosed are two copies of a proposed amendment to agreement between the City of Grimes and Veenstra & Kimm, Inc. for the WRA Grimes Connector Sewer project. The Wastewater Reclamation Authority recently provided the City of Grimes the draft 28E Agreement for the WRA Grimes Connector. The 28E Agreement includes a requirement for insurance and indemnification relative to that portion of the project that will become part of the WRA system.

The requirements set forth in the 28E Agreement include the requirement for a specific attachment on indemnification and insurance. The enclosed Amendment to Agreement incorporates in the agreement for engineering services the required Attachment 1 for the gravity sewer portion of the project.

The enclosed amendment to agreement is being transmitted to the City of Grimes for review and approval.

If you have any questions or comments concerning the project, please contact the writer at 225-8000, or at bveenstra@v-k.net.

VEENSTRA & KIMM, INC.

A handwritten signature in blue ink, appearing to read 'H. R. Veenstra Jr.', is placed over the company name.

H. R. Veenstra Jr.

HRVJr:kld
128107
Enclosure

AMENDMENT TO AGREEMENT FOR PROFESSIONAL SERVICES

CITY OF GRIMES, IOWA WRA CONNECTOR WRA INDEMNIFICATION & INSURANCE REQUIREMENTS

THIS AMENDMENT TO AGREEMENT, made this ____ day of _____, 2020, by and between the **CITY OF GRIMES, IOWA**, hereinafter referred to as the **City**, party of the first part, and **VEENSTRA & KIMM, INC.** of West Des Moines, Iowa, a corporation organized and existing under the laws of the State of Iowa, hereinafter called the **Engineers**,

WITNESSETH, THAT WHEREAS, on the 26th day of February, 2019 the City entered into an Agreement with Veenstra & Kimm, Inc. for design and construction related services for the **Grimes WRA Connector**, also referred to as the **Project**, and

WHEREAS, the Des Moines Metropolitan Wastewater Reclamation Authority (WRA) recently provided the City the proposed 28E Agreement for that portion of the WRA Grimes Connector that will eventually be conveyed to the WRA, and

WHEREAS, the 28E Agreement includes specific requirements relative to consultant contracts, with said provisions relating to indemnification and insurance, and

WHEREAS, the specific requirements of the WRA must be incorporated in all consultant contracts for the Project.

NOW, THEREFORE, it is hereby agreed by and between the parties hereto the Agreement dated February 26, 2019 is amended by the following additions and modifications to wit:

1. Under **15. INDEMNIFICATION** change the title of the section to read "**15. INDEMNIFICATION – FORCE MAIN AND LIFT STATION**".
2. Under **16. INSURANCE** change the title of the section to read "**16. INSURANCE – LIFT STATION AND FORCE MAIN**".
3. Following **16.** Insert the following:

"16.A. INDEMNIFICATION AND INSURANCE – GRAVITY SEWER. The provisions regarding Indemnification and Insurance for the Gravity Sewer portion of the Project are as set forth in Attachment 1 to this Agreement. Attachment 1 shall be applicable only to those portions of the Gravity Sewer that are intended to be conveyed to the WRA. The applicable fee for purposes of the Indemnification & Insurance Requirements as set forth in Attachment 1 are those associated with the Gravity Sewer and are estimated to not exceed Five Hundred Thousand Dollars (\$500,000).".

The undersigned do hereby covenant and state that this Amendment to Agreement is executed in duplicate as though each were an original and that there are no oral agreements that have not been reduced to writing in this instrument.

It is further covenanted and stated that there are no other considerations or monies contingent upon or resulting from the execution of this Amendment to Agreement nor have any of the above been implied by or for any party to this Amendment to Agreement.

IN WITNESS WHEREOF, the parties hereto have hereunto subscribed their names on the date first written above.

CITY OF GRIMES, IOWA

ATTEST:

By _____
Mayor

By _____
City Clerk

VEENSTRA & KIMM, INC.

ATTEST:

By  _____
Chairman

By Deb Luke _____

ATTACHMENT 1

DES MOINES METROPOLITAN WASTEWATER RECLAMATION AUTHORITY PROFESSIONAL SERVICES – CONSTRUCTION DESIGN

INSURANCE & INDEMNIFICATION REQUIREMENTS

For the purposes of this Attachment and the provisions included herein, the terms “WRA” and “CITY” mean, respectively, the Des Moines Metropolitan Wastewater Reclamation Authority and the City of Grimes, Iowa and their respective elected and appointed officials, agents, employees and volunteers, and others working on behalf of each.

1. GENERAL

The CONSULTANT shall purchase and maintain insurance to protect (1) the CONSULTANT, (2) the Des Moines Metropolitan Wastewater Reclamation Authority (WRA) and (3) the City of Grimes, Iowa (CITY) throughout the duration of the Agreement. Said insurance shall be provided by insurance companies “admitted” or “non-admitted” to do business in the State of Iowa having no less than an A. M. Best Rating of “B+.” All policies, except professional liability, shall be written on an occurrence basis and in form and amounts satisfactory to the WRA and CITY. Certificates of Insurance confirming adequate insurance coverage shall be submitted to the WRA and CITY prior to Agreement execution or commencement of work and/or services.

2. INSURANCE REQUIREMENTS

- A. **COMMERCIAL GENERAL LIABILITY INSURANCE:** Commercial General Liability insurance on an occurrence basis with limits of liability not less than \$1,000,000 per occurrence and/or aggregate combined single limit covering Personal Injury, Bodily Injury and Property Damage. Coverage shall include: (a) Contractual Liability, (b) Premises and Operations, (c) Products and Completed Operations, (d) Independent Contractors Coverage, (e) Personal and Advertising Injury and (f) Explosion, Collapse and Underground- XCU (when applicable). ***Waiver of Subrogation in favor of the WRA and CITY is required as per paragraph 2.F. below.***

Coverage shall be no less comprehensive and no more restrictive than the coverage provided by ISO standard Commercial General Liability Policy form ISO CG 0001 including standard exclusions or a non-ISO equivalent form. ***Neither WRA nor the CITY shall be included as Additional Insureds.***

- B. **CONTRACTUAL LIABILITY:** The Contractual Liability coverage required above shall include the cost of defense and settlement. CONSULTANT agrees to submit to its insurance carrier, on behalf of the WRA and/or the CITY, any claim or demand against the WRA or the CITY for which the CONSULTANT has agreed to defend, indemnify and hold the WRA and the CITY harmless in Section 3 Indemnification below, and to do so in a timely manner so required in its insurance policies.
- C. **WORKER'S COMPENSATION & EMPLOYER'S LIABILITY INSURANCE:** As required by State of Iowa Workers' Compensation Law, the CONSULTANT shall procure and maintain Worker's Compensation Insurance, including Employer's Liability Coverage. The Workers' Compensation Insurance shall be written with State of Iowa statutory limits. If, by Iowa Code Section 85.1A, the CONSULTANT is not required to purchase Workers' Compensation Insurance, the CONSULTANT shall have a copy of the State's Nonelection of Workers' Compensation or

Employers' Liability Coverage form on file with the Iowa Workers' Compensation Insurance Commissioner, as required by Iowa Code Section 87.22. ***Waiver of Subrogation in favor of the CITY is required as per paragraph 2.F. below.***

D. **PROFESSIONAL LIABILITY INSURANCE:** Professional Errors and Omissions Insurance with limits not less than \$2,000,000 per claim and in the aggregate.

E. **CANCELLATION & NONRENEWAL NOTIFICATIONS:** The CONSULTANT shall provide the WRA and the CITY no less than ten (10) days notification of cancellation or nonrenewal of the General Liability Insurance and Professional Liability Insurance policies required above.

Written notifications shall be sent to:

- *City of Grimes , Grimes City Clerk, Grimes City Hall, 101 NE Harvey St., Grimes, Iowa, 50111.*
- *Des Moines Metropolitan Wastewater Reclamation Authority, Executive Director, 3000 Vandalia Rd, Des Moines, IA 50317*

F. **WAIVER OF SUBROGATION:** To the fullest extent permitted by law, CONSULTANT hereby releases the WRA and CITY from and against any and all liability or responsibility to the CONSULTANT or anyone claiming through or under the CONSULTANT by way of subrogation or otherwise, for any loss without regard to the fault of the WRA or CITY or the type of loss involved including loss due to occupational injury. This provision shall be applicable and in full force and effect only with respect to loss or damage occurring during the time of this Agreement. The CONSULTANT'S Workers Compensation Insurance and General Liability Insurance policies shall contain either a policy provision or endorsement affirming the above stated release in favor of the WRA and CITY including their respective elected and appointed officials, agents, employees and volunteers, and others working on behalf of each.

G. **PROOF OF INSURANCE:** The CONSULTANT shall provide the following proof of insurance to the CITY:

- Certificates of Insurance evidencing all insurance coverage as required in paragraphs A through F above utilizing the latest version of the ACORD form. The Certificate(s) of Insurance shall specify the Title of the Contract under "Description of Operations/Locations/Vehicle/Special Items" and indicate Waiver of Subrogation by marking the corresponding boxes on COI and/or including a statement of compliance under Description of Operations.

Mail Certificates of Insurance to:

- *City of Grimes, Grimes City Clerk , Grimes City Hall, 101 NE Harvey St., Grimes, Iowa 50111.*
- *Des Moines Metropolitan Wastewater Reclamation Authority, Executive Director, 3000 Vandalia Rd, Des Moines, IA 50317*

G. **AGENTS, SUBCONSULTANTS AND SUBCONTRACTORS:** The CONSULTANT shall require all its agents, subconsultants and subcontractors who perform work and/or services on behalf of the CONSULTANT to purchase and maintain the types of insurance customary to the industry or trade related to the services being provided.

3. **INDEMNIFICATION REQUIREMENTS**

For other than professional services rendered, to the fullest extent permitted by law, CONSULTANT agrees to defend, pay on behalf of, indemnify, and hold harmless the WRA and CITY against any and all claims, demands, suits, damages or losses, together with any and all outlay and expense connected

therewith including, but not limited to, attorneys' fees and court costs that may be asserted or claimed against, recovered from or suffered by the WRA or CITY by reason of any injury or loss including, but not limited to, personal injury, bodily injury including death, property damage including loss of use thereof, and economic damages that arise out of or are in any way connected or associated with CONSULTANT'S work or services under this Agreement, including that of its officers, agents, employees, subconsultants, subcontractors and others under the control of CONSULTANT, except to the extent caused by or resulting from the negligent act or omission of the WRA or CITY or the WRA'S or CITY'S employees, consultants, agents or others for whom the WRA or CITY is responsible.

For professional services rendered, to the fullest extent permitted by law, CONSULTANT agrees to pay on behalf of, indemnify, and hold harmless the WRA and CITY against any and all claims, demands, suits, damages or losses, together with any and all outlay and expense connected therewith including, but not limited to, attorneys' fees and court costs and economic damages that may be recovered from or suffered by the WRA or CITY that arise out of any negligent act, error or omission of the CONSULTANT including that of its officers, agents, employees, subconsultants, subcontractors and others under the control of CONSULTANT, except to the extent caused by or resulting from the negligent act or omission of the WRA or CITY or the WRA'S or CITY'S employees, consultants, agents or others for whom the WRA or CITY is responsible.

CONSULTANT'S obligation to indemnify the WRA and CITY contained in this Agreement is not limited by the amount or type of damages, compensation or benefits payable under any workers' compensation acts, disability benefit acts, or other employee benefits acts.

The WRA and CITY shall not be liable or in any way responsible for any injury, damage, liability, claim, loss or expense incurred by CONSULTANT arising out of or in any way connected or associated with CONSULTANT'S work or services under this Agreement, including that of its officers, agents, employees, subconsultants, subcontractors and others under the control of CONSULTANT, except to the extent caused by or resulting from the negligent act or omission of the WRA or CITY or the WRA'S or CITY'S employees, consultants, agents or others for whom the WRA or CITY is responsible.

CONSULTANT expressly assumes responsibility for any and all damage caused to WRA property arising out of or in any way connected or associated with CONSULTANT'S work or services under this Agreement, including that of its officers, agents, employees, subconsultants, subcontractors and others under the control of CONSULTANT.

CONSULTANT shall ensure that its activities on WRA property will be performed and supervised by adequately trained and qualified personnel and CONSULTANT will observe all applicable safety rules.

For professional service agreements with a total estimated cost to the WRA of \$500,000 or more, delete the second paragraph of Section 3 above and replace it with the following:

For professional services rendered, to the fullest extent permitted by law, CONSULTANT agrees to defend, pay on behalf of, indemnify, and hold harmless the WRA and CITY against any and all claims, demands, suits, damages or losses, together with any and all outlay and expense connected therewith including, but not limited to, attorneys' fees and court costs and economic damages that may be asserted or claimed against, recovered from or suffered by the WRA or CITY that arise out of any negligent act, error or omission of the CONSULTANT including that of its officers, agents, employees, subconsultants, subcontractors and others under the control of CONSULTANT, except to the extent caused by or resulting from the negligent act or omission of the WRA or CITY or the WRA'S or CITY'S employees, consultants, agents or others for whom the WRA or CITY is responsible.



*101 NE Hawkey, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846*

AGENDA MEMO

For Meeting of September 22, 2020

AGENDA HEADING: Resolution Approving Consent and Agreement for Improvements within sanitary sewer easement and overland flowage easement for Chevalia Trace Plat 2 Lot 21.

SYNOPSIS: The owner of 200 NE 23rd Court has requested approval to install a fence within the sanitary sewer easement and overland flowage easement on the subject property. The installation of the fence has been reviewed by city staff and it has been determined that the installation will not affect the city's ability to maintain the sanitary sewer easement and overland flowage easement.

FISCAL IMPACT:

N/A

PREVIOUS COUNCIL ACTION(S):

Approve sanitary sewer easement and overland flowage easement for Chevalia Trace Plat 2

BOARD/COMMISSION ACTION(S):

N/A

STAFF/COMMITTEE RECOMMENDATION:

Staff recommends approval of the Resolution Approving Consent and Agreement for Improvements within sanitary sewer easement and overland flowage easement for Chevalia Trace Plat 2 Lot 21.

RESOLUTION NO. _____

RESOLUTION APPROVING
CONSENT AND AGREEMENT FOR IMPROVEMENTS WITHIN SANITARY SEWER
EASEMENT AND OVERLAND FLOWAGE EASEMENT FOR
LOT 21 IN CHEVALIA TRACE PLAT 2
200 NE 23RD COURT

WHEREAS, the owners of Lot 21 in Chevalia Trace Plat 2 in the City of Grimes, Iowa (the "Property") have submitted to the City of Grimes a Consent and Agreement for Improvements within sanitary sewer easement and overland flowage easement to permit the installation of a fence within the easement area on the Property; and

WHEREAS, City desires to accept the Consent and Agreement for Improvements within sanitary sewer easement and overland flowage easement.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRIMES, IOWA:

That the Consent and Agreement for Improvements within sanitary sewer easement and overland flowage easement ("Consent and Agreement") regarding Lot 21, Chevalia Trace Plat 2, is hereby accepted and approved by the City Council of the City of Grimes, that the Mayor is hereby authorized to execute such Consent and Agreement on behalf of the City, and the City Clerk to attest to his signature, and that the City Clerk is hereby authorized and directed to file the Consent and Agreement with the Polk County Recorder.

PASSED AND APPROVED this ____ day of _____, 20__.

By: _____
Scott Mikkelsen, Mayor

ATTEST:

Rochelle Williams, City Clerk

EXHIBIT A

EASEMENT AREA

A 4' black chain link fence has been proposed to be constructed in a sanitary sewer easement and overland flowage easement on Lot 21 of Chevalia Trace Plat 2 (200 NE 23rd Court) in accordance to permit number FN-20-06903.

Preparer Information: Alex Pfaltzgraff, 101 NE Harvey St, Grimes, Iowa 50111 Phone (515) 986-3036
Taxpayer Information: City of Grimes 505 NE Harvey Street, Grimes, IA 50111 (515) 986-3036
Return to: Rochelle Williams, City Clerk, City of Grimes, 101 NE Harvey St, Grimes, Iowa 50111

CONSENT AND AGREEMENT FOR IMPROVEMENTS

This CONSENT AND AGREEMENT FOR IMPROVEMENTS ("Agreement") is entered into by and between Nathan and Rita Fredericks (collectively, the "Property Owners") and the City of Grimes, Iowa, a municipal corporation (hereinafter called "City"):

1. **PROPERTY DESCRIPTION.** Property Owners own that property legally described as:

Lot 21 of Chevalia Trace Plat 2 (200 NE 23rd Court), an Official Plat, now included in and forming a part of the City of Grimes, Polk County, Iowa ("Property").

2. **EXISTING EASEMENT.** The Property Owner or Property Owner's predecessor in title, granted that certain sanitary sewer easement, dated May 9, 2006 recorded on July 6, 2006, in Book 11734, Page 28, in the real property records of Polk County, Iowa (the "Easement") to the City, which prohibited the erection of any fence or other structure within the easement areas described therein (the "Easement Area") without the prior written consent of the City.
3. **EXISTING EASEMENT.** The Property Owner or Property Owner's predecessor in title, granted that certain overland flowage easement, dated December 14, 2010 recorded on January 10, 2011, in Book 13734, Page 517, in the real property records of Polk County, Iowa (the "Easement") to the City, which prohibited the erection of any fence or other structure within the easement areas described therein (the "Easement Area") without the prior written consent of the City.
4. **IMPROVEMENTS.** The Property Owners desire to install a fence on the Property, the exact nature and scope of which is described on Exhibit A, attached hereto and incorporated herein (the "Improvement"), which encroaches into the Easement Area,

and the City has agreed to consent to the installation of the Improvement within the Easement Area, subject to the conditions set forth in this Agreement.

5. CITY CONSENT TO INSTALLATION OF IMPROVEMENTS. The City hereby consents to the installation of the Improvement as described herein within the Easement Area, provided that the Property Owners install and maintain the Improvement such that the Improvement does not impede the use and enjoyment of the Easement Area by the City as outlined in the Easement. Notwithstanding the foregoing, the Property shall obtain all necessary licenses and approvals for the installation of the Improvement pursuant to City Ordinances.
6. MAINTENANCE AND LIABILITY. The Property Owners acknowledge and agree that in the event that the City exercises its rights under the Easement, including the rights to construct, reconstruct, repair, replace, enlarge, inspect and maintain the Improvement, the City's duty of restoration for the Easement Area shall be limited to grading and one seeding grass. In no event shall the City shall be responsible for any reconstruction, replacement, repair or maintenance of the fence or any improvements or structure located within the Easement Area, as the result of any activity, including, but not limited to, damage or destruction of the Property Owners' improvement by the City, City Employees, or City Contractors in connection with work in the Easement Area. Except as a result of the gross negligence or intentional misconduct of the City or City Employees, the Property Owners shall indemnify, defend and hold harmless the City from and against any loss or damage to the Property or liability from any claim by the Property Owners or any third party by reason of the construction, installation, use or maintenance of the Improvements.
7. NO OTHER CHANGE. Except as amended herein, each and every term, condition, warranty and provision of the Easement shall remain in full force and effect, and such are hereby ratified, confirmed and approved by the parties hereto.
8. TERMINATION. If the Improvement is destroyed or removed and not replaced with an identical structure to the one defined by Exhibit A within three months, or if the Improvement is replaced with a different structure which is not authorized by the City, this Agreement shall automatically terminate, and the City may file notice of the termination in the records of the Office of the County Recorder. Failure by the City to file such notice shall not be interpreted as approval or further consent by the City, and shall not impact the validity of the termination.
9. RUNS WITH THE LAND. This Agreement shall be deemed to run with the land and shall be binding on the Property Owners and on the Property Owners' heirs, successors and assigns.
10. APPROVAL BY CITY COUNCIL. This Agreement shall not be binding until it has received the final approval and acceptance by the City Council by Resolution which approval and acceptance shall be noted on this Agreement by the City Clerk.

The Property Owners do HEREBY COVENANT with the City that (i) the Property Owners hold said real estate described in this Agreement by title in fee simple; (ii) that the Property Owners have good and lawful authority to convey the same; and (iii) the Property Owners covenant to WARRANT AND DEFEND the said premises against the claims of all persons whomsoever.

Words and phrases herein, including acknowledgment hereof, shall be construed as in the singular or plural number, and as masculine or feminine gender, according to the context.

Signed this 15th day of September, 2020

PROPERTY OWNERS

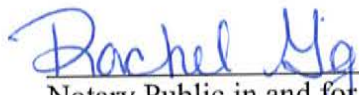

Nathan Fredericks


Rita Fredericks

STATE OF IOWA)
) SS
COUNTY OF Polk)

On this 15th day of September, 2020, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Nathan Fredericks, to me known to be the identical person named in and who executed the foregoing instrument, and acknowledged that the person executed the instrument as the voluntary act of the person.

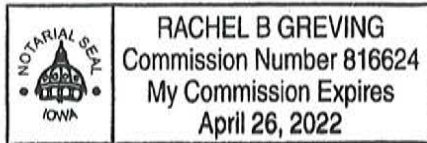



Notary Public in and for the
State of Iowa

My Commission expires April 26, 2022

STATE OF IOWA)
) SS
COUNTY OF Polk)

On this 15th day of September, 2020 before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Rita Fredericks, to me known to be the identical person named in and who executed the foregoing instrument, and acknowledged that these persons executed the instrument as the voluntary acts of the persons.



Rachel Greiving
Notary Public in and for the
State of Iowa

My Commission expires April 26, 2022

CITY OF GRIMES

By: _____
Scott Mikkelsen, Mayor

Attest:

Rochelle Williams
City Clerk

STATE OF IOWA)
) SS
COUNTY OF POLK)

On this ____ day of _____, 20__, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Scott Mikkelsen and Rochelle Williams, to me personally known, and, who, being by me duly sworn, did say that they are the Mayor and the City Clerk, respectively, of the City of Grimes, Iowa; that the seal affixed to the foregoing instrument is the corporate seal of the corporation, and that the instrument was signed and sealed on behalf of the corporation, by authority of its City Council, as contained in Resolution No. _____ adopted by the City Council, under Roll Call of the City Council on the ____ day of _____, 20__, and that Scott Mikkelsen and Rochelle Williams acknowledged the execution of the instrument to be their voluntary act and deed and the voluntary act and deed of the corporation, by it voluntarily executed.

Notary Public in and for the
State of Iowa

My Commission expires _____

Applicant License Application (LC0014948)

Name of Applicant: <u>Corn Patch, Inc.,The</u>		
Name of Business (DBA): <u>The Corn Patch</u>		
Address of Premises: <u>309 1st Street</u>		
City <u>Grimes</u>	County: <u>Polk</u>	Zip: <u>5011100</u>
Business <u>(515) 986-9013</u>		
Mailing <u>1413 s 15th st</u>		
City <u>Adel</u>	State <u>IA</u>	Zip: <u>50003</u>

Contact Person

Name <u>Dennis Schwieso</u>	
Phone: <u>(515) 720-0501</u>	Email <u>cptheboss@yahoo.com</u>

Classification Class C Liquor License (LC) (Commercial)

Term: 12 months

Effective Date: 10/22/2020

Expiration Date: 10/21/2021

Privileges:

Class C Liquor License (LC) (Commercial)

Sunday Sales

Status of Business

BusinessType: <u>Privately Held Corporation</u>	
Corporate ID Number: <u>XXXXXXXXXX</u>	Federal Employer ID <u>XXXXXXXXXX</u>

Ownership

Dennis Schwieso

First Name: <u>Dennis</u>	Last Name: <u>Schwieso</u>	
City: <u>Grimes</u>	State: <u>Iowa</u>	Zip: <u>50111</u>
Position: <u>Vice President</u>		
% of Ownership: <u>50.00%</u>	U.S. Citizen: <u>Yes</u>	

Kenneth Schwieso

First Name: <u>Kenneth</u>	Last Name: <u>Schwieso</u>	
City: <u>Adel</u>	State: <u>Iowa</u>	Zip: <u>50003</u>
Position: <u>President</u>		
% of Ownership: <u>50.00%</u>	U.S. Citizen: <u>Yes</u>	

Insurance Company Information

Insurance Company: <u>Scottsdale Insurance Company</u>

Applicant License Application (BC0030932)

Name of Applicant: <u>Kwik Trip, Inc.</u>		
Name of Business (DBA): <u>Kwik Star #1055</u>		
Address of Premises: <u>2351 E 1st St</u>		
City <u>Grimes</u>	County: <u>Polk</u>	Zip: <u>50111</u>
Business <u>(515) 986-1386</u>		
Mailing <u>PO Box 2107</u>		
City <u>La Crosse</u>	State <u>WI</u>	Zip: <u>54602</u>

Contact Person

Name <u>Deanna Hafner</u>	
Phone: <u>(608) 793-6262</u>	Email <u>LicensingDept@kwiktrip.com</u>

Classification Class C Beer Permit (BC)

Term: 12 months

Effective Date: 11/25/2020

Expiration Date: 11/24/2021

Privileges:

Class B Wine Permit

Class C Beer Permit (BC)

Sunday Sales

Status of Business

BusinessType: <u>Privately Held Corporation</u>	
Corporate ID Number: <u>XXXXXXXXXX</u>	Federal Employer ID <u>XXXXXXXXXX</u>

Ownership

Donald Zietlow

First Name: <u>Donald</u>	Last Name: <u>Zietlow</u>	
City: <u>Onalaska</u>	State: <u>Wisconsin</u>	Zip: <u>54650</u>
Position: <u>President</u>		
% of Ownership: <u>100.00%</u>	U.S. Citizen: <u>Yes</u>	

Thomas Reinhart

First Name: <u>Thomas</u>	Last Name: <u>Reinhart</u>	
City: <u>Onalaska</u>	State: <u>Wisconsin</u>	Zip: <u>54650</u>
Position: <u>Secretary</u>		
% of Ownership: <u>0.00%</u>	U.S. Citizen: <u>Yes</u>	

Jeffrey Wrobel

First Name: <u>Jeffrey</u>	Last Name: <u>Wrobel</u>	
City: <u>La Crosse</u>	State: <u>Wisconsin</u>	Zip: <u>54601</u>

Contractor's Application for Payment No.

7

Application Period January - September 2020		Application Date 9/22/20	
To (Owner) City of Grimes	From (Contractor) Progressive Structures, LLC	Via (Engineer) FOX Engineering	
Project Grimes 16-inch Raw Water Main	Contract Grimes 16-inch Raw Water Main		
Owner's Contract No.	Contractor's Project No.	Engineer's Project No. 1364-17E	

**Application For Payment
Change Order Summary**

Approved Change Orders		
Number	Additions	Deductions
1		\$1,211.63
2	\$95,355.95	
TOTALS	\$95,355.95	\$1,211.63
NET CHANGE BY CHANGE ORDERS	\$92,144.32	

1. ORIGINAL CONTRACT PRICE.....	\$	\$1,134,265.75
2. Net change by Change Orders.....	\$	\$92,144.32
3. Current Contract Price (Line 1 + 2).....	\$	\$1,226,410.07
4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates).....	\$	\$1,160,077.70
5. RETAINAGE:		
a. 5% X \$1,160,077.70 Work Completed.....	\$	\$58,003.89
b. 5% X _____ Stored Material.....	\$	
c. Total Retainage (Line 5.a + Line 5.b).....	\$	\$58,003.89
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$	\$1,102,073.82
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$	\$1,071,175.07
8. AMOUNT DUE THIS APPLICATION.....	\$	\$30,898.74
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above).....	\$	\$124,336.26

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment.
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By: Travis Augustyn Date: 9-14-20

Payment of: \$ \$30,898.74

(Line 8 or other - attach explanation of the other amount)

is recommended by

Lauren Michael Clark 9/14/20
(Engineer) (Date)

Payment of

\$ _____
(Line 8 or other - attach explanation of the other amount)

is approved by

(Owner) (Date)

Approved by

Funding or Financing Entity (if applicable) (Date)



ENGINEERS JOINT CONTRACT
DOCUMENTS COMMITTEE

Contractor's Application for Payment No. 7

Application Period: January - September 2020		Application Date: 9/22/2020
To City of Grimes (Owner):	From (Contractor): Progressive Structures, LLC	Via (Engineer): FOX Engineering
Project: Grimes 16-inch Raw Water Main	Contract: Grimes 16-inch Raw Water Main	
Owner's Contract No.:	Contractor's Project No.:	Engineer's Project No.: 3364-17E

Application For Payment

Change Order Summary

Approved Change Orders			1. ORIGINAL CONTRACT PRICE.....	\$	\$1,134,265.75
Number	Additions	Deductions	2. Net change by Change Orders.....	\$	\$92,144.32
1		\$3,211.63	3. Current Contract Price (Line 1 ± 2).....	\$	\$1,226,410.07
2	\$95,355.95		4. TOTAL COMPLETED AND STORED TO DATE		
			(Column F total on Progress Estimates).....	\$	\$1,160,077.70
			5. RETAINAGE:		
			a. 5% X \$1,160,077.70 Work Completed.....	\$	\$58,003.89
			b. 5% X Stored Material.....	\$	
			c. Total Retainage (Line 5.a + Line 5.b).....	\$	\$58,003.89
			6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$	\$1,102,073.82
			7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$	\$1,071,175.07
			8. AMOUNT DUE THIS APPLICATION.....	\$	\$30,898.74
			9. BALANCE TO FINISH, PLUS RETAINAGE		
			(Column G total on Progress Estimates + Line 5.c above).....	\$	\$124,336.26
TOTALS	\$95,355.95	\$3,211.63			
NET CHANGE BY CHANGE ORDERS	\$92,144.32				

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By: _____ Date: _____

Payment of: \$ \$30,898.74
(Line 8 or other - attach explanation of the other amount)

is recommended by: _____
(Engineer) (Date)

Payment of: \$ _____
(Line 8 or other - attach explanation of the other amount)

is approved by: _____
(Owner) (Date)

Approved by: _____
Funding or Financing Entity (if applicable) (Date)

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract): Grimes 16-inch Raw Water Main										Application Number: 7			
Application Period: January - September 2020										Application Date: 9/22/2020			
A							B	C	D	E	F		
Item		Contract Information						Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
Bid Item No.	Description	Item Quantity	Quantity Change by CO	Total Quantity	Units	Unit Price	Total Value of Item (\$)						
1.01	MOBILIZATION	1		1	LS	\$ 65,000.00	\$65,000.00	1	\$65,000.00		\$65,000.00	100.0%	
1.02	POLK COUNTY PERMIT APPLICATION FEES (ALLOWANCE)	1		1	LS	\$ 480.00	\$480.00	1	\$480.00		\$480.00	100.0%	
1.03	TRAFFIC CONTROL	1		1	LS	\$ 3,900.00	\$3,900.00	1	\$3,900.00		\$3,900.00	100.0%	
1.04	STREAM CROSSING (TEMPORARY)	1		1	EA	\$ 14,000.00	\$14,000.00	1	\$14,000.00		\$14,000.00	100.0%	
1.05	REMOVALS - MISCELANEOUS	1		1	LS	\$ 12,500.00	\$12,500.00	1	\$12,500.00		\$12,500.00	100.0%	
2.01	DRIVEWAY GRADING	1		1	LS	\$20,000.00	\$20,000.00	1	\$20,000.00		\$20,000.00	100.0%	
2.02	TEMPORARY ROCK	250		250	TON	\$28.00	\$7,000.00						\$7,000.00
3.01	TRENCH FOUNDATION	400		400	TON	\$38.50	\$15,400.00	435.44	\$16,764.44		\$16,764.44	108.9%	-\$1,364.44
3.02	REPLACEMENT OF UNSUITABLE BACKFILL MATERIAL	400		400	CY	\$40.00	\$16,000.00	104	\$4,160.00		\$4,160.00	26.0%	\$11,840.00
3.03	TRENCH COMPACTION TESTING	1		1	LS	\$16,000.00	\$16,000.00	1	\$16,000.00		\$16,000.00	100.0%	
4.01	STORM SEWER, TRENCHED, 15-INCH CMP	59		59	LF	\$64.00	\$3,776.00	59	\$3,776.00		\$3,776.00	100.0%	
4.02	PIPE APRON, CMP, 15-INCH	2		2	EA	\$260.00	\$520.00	2	\$520.00		\$520.00	100.0%	
4.03	TILE REPAIR, 4 TO 8-INCH	60		60	LF	\$26.00	\$1,560.00	85	\$2,210.00		\$2,210.00	141.7%	-\$650.00
4.04	TILE REPAIR, 10 TO 15-INCH	40		40	LF	\$58.00	\$2,320.00						\$2,320.00
4.05	TILE REPAIR, 18 TO 24-INCH	20		20	LF	\$90.00	\$1,800.00						\$1,800.00
4.06	SUMP LINE - 2-INCH	40		40	LF	\$24.00	\$960.00	46	\$1,104.00		\$1,104.00	115.0%	-\$144.00
5.01	WATER MAIN CONNECTION TO EXISTING, 12-INCH PLUGGED END	1		1	EA	\$4,000.00	\$4,000.00	1	\$4,000.00		\$4,000.00	100.0%	
5.02	WATER MAIN, CONNECT TO EXISTING, CUT-IN 12"x12" CROSS	1	-1		EA	\$9,000.00							
5.03	WATER MAIN, TRENCHED, PVC OR DIP, 16-INCH	5960	605	6565	LF	\$60.00	\$393,900.00	6356.44	\$381,386.40		\$381,386.40	96.8%	\$12,513.60
5.04	WATER MAIN, TRENCHLESS, PVC OR DIP, 16-INCH	1685	-833	852	LF	\$145.00	\$123,540.00	1040	\$150,800.00		\$150,800.00	122.1%	-\$27,260.00
5.05	GATE VALVE, 12-INCH	2		2	EA	\$2,700.00	\$5,400.00	2	\$5,400.00		\$5,400.00	100.0%	
5.06	GATE VALVE, 16-INCH	12	1	13	EA	\$8,300.00	\$107,900.00	13	\$107,900.00		\$107,900.00	100.0%	
5.07	HYDRANT ASSEMBLY	4	1	5	EA	\$5,300.00	\$26,500.00	5	\$26,500.00		\$26,500.00	100.0%	
5.08	PIGGING STATION #1	1	-1		LS	\$19,000.00							
5.09	PIGGING STATION #2	1	-1		LS	\$30,000.00							
5.10	PIGGING STATION #3	1		1	LS	\$18,500.00	\$18,500.00	1	\$18,500.00		\$18,500.00	100.0%	
5.11	LITTLE BEAVER CREEK TRENCHED CROSSING	1	1	2	LS	\$11,500.00	\$23,000.00	2	\$23,000.00		\$23,000.00	100.0%	
5.12	WATER MAIN PRESSURE TESTING	1		1	LS	\$3,000.00	\$3,000.00	1	\$3,000.00		\$3,000.00	100.0%	
5.13	WATER MAIN FLUSHING	1		1	LS	\$3,000.00	\$3,000.00	1	\$3,000.00		\$3,000.00	100.0%	
5.14	WATER MAIN DISENFECTION & DECHLORINATION	1		1	LS	\$4,500.00	\$4,500.00	1	\$4,500.00		\$4,500.00	100.0%	
7.01	PAVING, TRAIL, 6-INCH PCC, REMOVE AND REPLACE	165	22	187	SY	\$72.00	\$13,464.00	201.81	\$14,530.32		\$14,530.32	107.9%	-\$1,066.32
7.02	CLASS A STONE	320		320	TON	\$28.00	\$8,960.00	125.44	\$3,512.32		\$3,512.32	39.2%	\$5,447.68
9.01	HYDRAULIC SEEDING, SEEDING, FERTILIZING, AND MULCHING - TYPE 1	5.3		5.3	AC	\$2,250.00	\$11,925.00	6	\$13,500.00		\$13,500.00	113.2%	-\$1,575.00
9.02	HYDRAULIC SEEDING, SEEDING, FERTILIZING, AND MULCHING - TYPE 2	0.4		0.4	AC	\$3,500.00	\$1,400.00	0.4	\$1,400.00		\$1,400.00	100.0%	
9.03	HYDRAULIC SEEDING, SEEDING, FERTILIZING, AND MULCHING - DOT NATIVE GRASSES MIX	0.9	1.7	2.6	AC	\$3,750.00	\$9,750.00	1.2	\$4,500.00		\$4,500.00	46.2%	\$5,250.00
9.04	HYDRAULIC SEEDING, SEEDING, FERTILIZING, AND MULCHING - PRAIRIE GRASSES MIX	0.7		0.7	AC	\$3,750.00	\$2,625.00	0.7	\$2,625.00		\$2,625.00	100.0%	
9.05	TREE RELOCATION	2	2	4	EA	\$750.00	\$3,000.00	2	\$1,500.00		\$1,500.00	50.0%	\$1,500.00
9.06	SEEDING WARRANTY	1		1	LS	\$3,000.00	\$3,000.00						\$3,000.00
9.07	RIP RAP, CLASS E REVETMENT	1200	250	1450	TON	\$55.00	\$79,750.00	993.57	\$54,646.35		\$54,646.35	68.5%	\$25,103.65
9.08	EROSION CONTROL MULCHING, HYDROMULCHING	8		8	AC	\$1,000.00	\$8,000.00	6.419	\$6,419.00		\$6,419.00	80.2%	\$1,581.00

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract): Grimes 16-inch Raw Water Main								Application Number: 7					
Application Period: January - September 2020								Application Date: 9/22/2020					
A							B	C	D	E	F		
Item		Contract Information						Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
Bid Item No.	Description	Item Quantity	Quantity Change by CO	Total Quantity	Units	Unit Price	Total Value of Item (\$)						
9.09	EROSION CONTROL BLANKET, TYPE 2C	400		400	SY	\$1.50	\$600.00						\$600.00
9.10	SILT FENCE, INSTALL & REMOVE	1915	650	2565	LF	\$1.50	\$3,847.50	1881.6	\$2,822.40		\$2,822.40	73.4%	\$1,025.10
9.11	SILT FENCE, CLEAN OUT	1915		1915	LF	\$0.15	\$287.25						\$287.25
CO1.1	CONNECT TO EXISTING 12" & PIGGING STATION #1		1	1	LS	\$31,552.93	\$31,552.93	1	\$31,552.93		\$31,552.93	100.0%	
CO1.2	CHANGE ORDER 1 ALIGNMENT CHANGE		1	1	LS	\$12,090.44	\$12,090.44	1	\$12,090.44		\$12,090.44	100.0%	
CO1.3	HAUL AND SPREAD TOP SOIL		333	333	CY	\$30.00	\$9,990.00						\$9,990.00
CO2.1	ROCK BORE		230	230	LF	\$489.47	\$112,578.10	230	\$112,578.10		\$112,578.10	100.0%	
CO2.2	ROCK BORE MOBILIZATION		1	1	LS	\$10,000.00	\$10,000.00	1	\$10,000.00		\$10,000.00	100.0%	
CO2.3	RESTOCKING OF CERTA-LOK PVC PIPE		651	651	LF	\$6.35	\$4,133.85						\$4,133.85
CO2.4	CO2.4-STORM SEWER, 24-INCH, REMOVE & REPLACE		20	20	LF	\$250.00	\$5,000.00						\$5,000.00
Totals							\$1,226,410.07		\$1,160,077.70		\$1,160,077.70	94.6%	\$66,332.37

Stored Material Summary

Contractor's Application

[illegible]

CERTIFICATE OF SUBSTANTIAL COMPLETION

Owner:	City of Grimes	Owner's Contract No.:	
Contractor:	Progressive Structures	Contractor's Project No.:	
Engineer:	FOX Engineering Associates, Inc.	Engineer's Project No.:	3364-17E
Project:	Grimes 16-inch Raw Water Main	Contract Name:	Same as Project

This ~~[preliminary]~~ [final] Certificate of Substantial Completion applies to:

☒ All Work ☐ The following specified portions of the Work:

September 10, 2020

Date of Substantial Completion

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor, and Engineer, and found to be substantially complete. The Date of Substantial Completion of the Work or portion thereof designated above is hereby established, subject to the provisions of the Contract pertaining to Substantial Completion. The date of Substantial Completion in the final Certificate of Substantial Completion marks the commencement of the contractual correction period and applicable warranties required by the Contract.

A punch list of items to be completed or corrected is attached to this Certificate. This list may not be all-inclusive, and the failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract.

The responsibilities between Owner and Contractor for security, operation, safety, maintenance, heat, utilities, insurance, and warranties upon Owner's use or occupancy of the Work shall be as provided in the Contract, except as amended as follows:

Amendments to Owner's responsibilities:

☒ None
☐ As follows

Amendments to Contractor's responsibilities:

☒ None
☐ As follows

The following documents are attached to and made a part of this Certificate: Punchlist dated September 3, 2020

This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents, nor is it a release of Contractor's obligation to complete the Work in accordance with the Contract.

EXECUTED BY ENGINEER:		RECEIVED:		RECEIVED:	
By: <u>[Signature]</u>	By: _____	By: <u>[Signature]</u>	By: _____	By: <u>[Signature]</u>	By: _____
(Authorized signature)	Owner (Authorized Signature)	Contractor	(Authorized Signature)		
Title: <u>Project Engineer</u>	Title: _____	Title: <u>Manager</u>	Title: _____		
Date: <u>9/14/20</u>	Date: _____	Date: <u>9-14-20</u>	Date: _____		

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: Northwest Territory Lift Station and Forced Main Project
Contractor: Veenstra & Kimm, Inc.
Address: 3000 Westown Parkway, West Des Moines, IA 50266
Finance Budget Code: 329-815-6407 **Finance Project #**
Vendor Project or Invoice #: **PO #**
Original Contract Date: April 14, 2020 **Vendor #** 2157

Date of Council Meeting: September 22, 2020 **PAYMENT REQUEST #** 4
PAYMENT PERIOD: From: July 19, 2020 Through: August 15, 2020

Contract Summary

Original Contract Amount:	\$	4,200.00	
Net change by Change Orders:	\$	69,750.00	
Contract Amount to Date: (line 1 ± 2)	\$		73,950.00
Total completed and stored to date:	\$	11,751.30	
Retainage: 0 % of Completed Work:	\$	-	
Total Earned less Retainage:	\$		11,751.30
Less previous applications for payment:	\$		9,464.00
SUBTOTAL	\$		2,287.30

OTHER CHARGES (Attach an itemized list) \$ -

CURRENT PAYMENT DUE \$ 2,287.30

Balance to finish, including retainage: \$ 62,198.70

Contract Time Remaining (If applicable) - Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval:

Firm Name

Signature

Date

Engineer / Consultant Approval:

Veenstra & Kimm, Inc.

Firm Name

Signature

Date

City of Grimes Staff Approval:

Signature

Date

Mayor

Submit to:

Matt Ahrens, P.E. - City Engineer - Engineering Department

E-mail:

Mahrens@GrimesIowa.gov

Phone:

(515) 986-4050

Fax:

(515) 986-4480

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	June 9, 2020	\$ 4,099.95
2	July 14, 2020	\$ 100.05
3	August 11, 2020	\$ 5,264.00
4		
5		
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TOTAL \$ 9,464.00

Previous Applications for Payment

No.	Date	Amount
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Record of Change Orders

No.	Date	Amount
1	June 9, 2020	\$ 69,750.00
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TOTAL \$ 69,750.00

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	April 14, 2020
Original Contract Time:	
Added by Change Order:	
Contract Time to Date:	-
Time Used to Date:	
Contract Time Remaining:	-

**VEENSTRA & KIMM, INC.**

3000 Westown Parkway • West Des Moines, Iowa 50266-1320

515-225-8000 • 515-225-7848 (FAX) • 800-241-8000 (WATS)

STATEMENT OF PROFESSIONAL SERVICES

City of Grimes
Attn: Jake Anderson
101 NE Harvey
Grimes, IA 50111

August 21, 2020
Project No: 128110
Invoice No: 2

Project Manager H. Veenstra

Engineering services for Northwest Territory Lift Station and Forced Main - Phase 2 - Design Services:

Professional Services from July 19, 2020 to August 15, 2020**Professional Personnel**

	Hours	Rate	Amount
Management I	6.00	181.00	1,086.00
Drafter III	1.50	84.00	126.00
Surveyor I	2.50	123.00	307.50
Technician II	7.50	83.00	622.50
Technician VIII	2.00	45.00	90.00
Totals	19.50		2,232.00
Total Labor			2,232.00

Unit Billing

Mileage	25.30
Robotics	30.00
Total Units	55.30

55.30

Billing Limits

	Current	Prior	To-Date
Total Billings	2,287.30	5,264.00	7,551.30
Limit			69,750.00
Remaining			62,198.70

Total this Invoice \$2,287.30

Billings to Date

	Current	Prior	Total
Labor	2,232.00	4,472.50	6,704.50
Unit	55.30	791.50	846.80
Totals	2,287.30	5,264.00	7,551.30

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: WRA Connector
Contractor: Veenstra & Kimm, Inc.
Address: 3000 Westown Parkway, West Des Moines, IA 50266
Finance Budget Code: 328-815-6407 **Finance Project #**
Vendor Project or Invoice #: **PO #**
Original Contract Date: February 26, 2019 **Vendor #** 2157

Date of Council Meeting: September 8, 2020 **PAYMENT REQUEST #** 21
PAYMENT PERIOD: From: July 19, 2020 Through: August 15, 2020

Contract Summary

Original Contract Amount:	\$	882,000.00	
Net change by Change Orders:	\$	-	
Contract Amount to Date: (line 1 ± 2)	\$	882,000.00	
Total completed and stored to date:	\$	239,023.96	
Retainage: 0 % of Completed Work:	\$	-	
Total Earned less Retainage:	\$	239,023.96	
Less previous applications for payment:	\$	194,010.82	
SUBTOTAL	\$		45,013.14

OTHER CHARGES (Attach an itemized list) \$ -

CURRENT PAYMENT DUE \$ 45,013.14

Balance to finish, including retainage: \$ 642,976.04

Contract Time Remaining (If applicable) - Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval:

Firm Name

Signature

Date

Engineer / Consultant Approval:

Veenstra & Kimm, Inc.

Firm Name

Signature

Date

City of Grimes Staff Approval:

Signature

Date

Submit to:

Matt Ahrens, P.E. - City Engineer - Engineering Department

E-mail:

Mahrens@GrimesIowa.gov

Phone:

(515) 986-4050

Fax:

(515) 986-4480

Date Printed: 8/27/2020

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	April 9, 2019	\$ 3,410.10
2	May 14, 2019	\$ 3,784.00
3	June 11, 2019	\$ 3,084.78
4	July 9, 2019	\$ 4,757.29
5	August 13, 2019	\$ 1,845.40
6	September 10, 2019	\$ 228.91
7	October 8, 2019	\$ 877.32
8	November 12, 2019	\$ 4,026.12
9	December 9, 2019	\$ 9,595.24
10	January 14, 2020	\$ 4,855.90
11	February 11, 2020	\$ 2,699.94
12	March 10, 2020	\$ 1,328.45
13	April 14, 2020	\$ 1,506.55
14	February 11, 2020	\$ 24,359.53
15	March 10, 2020	\$ 10,500.50
16	April 14, 2020	\$ 5,165.23
17	May 12, 2020	\$ 11,490.30
18	June 9, 2020	\$ 6,605.10
19	July 14, 2020	\$ 57,078.16
20	August 11, 2020	\$ 36,812.00
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Previous Applications for Payment

No.	Date	Amount
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TOTAL \$ 194,010.82

Record of Change Orders

No.	Date	Amount
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TOTAL \$ -

Contract Time Remaining

Contract Period: Working Days
 Original Contract Date: February 26, 2019
 Original Contract Time: _____
 Added by Change Order: _____
 Contract Time to Date: -
 Time Used to Date: _____
 Contract Time Remaining: -

REC'D SEP 08 2020

**VEENSTRA & KIMM, INC.**

3000 Westown Parkway • West Des Moines, Iowa 50266-1320

515-225-8000 • 515-225-7848 (FAX) • 800-241-8000 (WATS)

STATEMENT OF PROFESSIONAL SERVICES

City of Grimes
Attn: Jake Anderson
101 NE Harvey
Grimes, IA 50111

August 21, 2020
Project No: 128107
Invoice No: 8

Project Manager H. Veenstra

Engineering services for WRA Connector - Phase 2 - Design Services:

Professional Services from July 19, 2020 to August 15, 2020**Professional Personnel**

	Hours	Rate	Amount	
Management I	47.00	181.00	8,507.00	
Clerical I	5.00	93.00	465.00	
Clerical II	43.50	66.00	2,871.00	
Clerical IV	.50	50.00	25.00	
Engineer I-A	31.00	181.00	5,611.00	
Engineer III-B	71.00	124.00	8,804.00	
Drafter IA	78.50	103.00	8,085.50	
Drafter II	17.50	90.00	1,575.00	
Drafter III	98.00	84.00	8,232.00	
Surveyor I	2.50	123.00	307.50	
Totals	394.50		44,483.00	
Total Labor				44,483.00

Unit Billing

Duplication-11X17 Color	1.20	
Duplication-8.5 X11 Color	.90	
Printing	516.54	
Mileage	11.50	
Total Units	530.14	530.14

Billing Limits

	Current	Prior	To-Date
Total Billings	45,013.14	152,010.82	197,023.96
Limit			430,000.00
Remaining			232,976.04

Total this Invoice \$45,013.14**Billings to Date**

	Current	Prior	Total
Labor	44,483.00	137,301.50	181,784.50
Unit	530.14	14,709.32	15,239.46
Totals	45,013.14	152,010.82	197,023.96

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: Water System Study
Contractor: McClure Engineering Company
Address: 1360 NW 121st Street, Clive, IA 50325
Finance Budget Code: 342-810-6407 **Finance Project #**
Vendor Project or Invoice #: 201168-000 **PO #**
Original Contract Date: August 11, 2020 **Vendor #** 2830

Date of Council Meeting: September 22, 2020 **PAYMENT REQUEST #** 1
PAYMENT PERIOD: From: August 11, 2020 Through: August 29, 2020

Contract Summary

Original Contract Amount:	\$	109,500.00	
Net change by Change Orders:	\$	-	
Contract Amount to Date: (line 1 ± 2)	\$	109,500.00	
Total completed and stored to date:	\$	5,055.00	
Retainage: 0 % of Completed Work:	\$	-	
Total Earned less Retainage:	\$	5,055.00	
Less previous applications for payment:	\$	-	
SUBTOTAL	\$		5,055.00
OTHER CHARGES (Attach an itemized list)	\$		-
CURRENT PAYMENT DUE	\$		5,055.00
Balance to finish, including retainage:	\$	104,445.00	

Contract Time Remaining (If applicable) -

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval:

Firm Name

Signature

Date

Engineer / Consultant Approval:

McClure Engineering Company

Firm Name

Signature

September 9, 2020

Date

City of Grimes Staff Approval:

Signature

9-14-20

Date

City of Grimes Council Approval:

Signature

Date

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department

E-mail: mahrens@grimesiowa.gov Phone: (515) 986-4050 Fax: (515) 986-4480

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	September 22, 2020	\$ -
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Previous Applications for Payment

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TOTAL \$ -

Record of Change Orders

No.	Date	Amount
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TOTAL \$ -

Contract Time Remaining

Contract Period: [CLICK TO CHOOSE](#)
 Original Contract Date: August 11, 2020
 Original Contract Time: _____
 Added by Change Order: _____
 Contract Time to Date: _____
 Time Used to Date: _____
 Contract Time Remaining: _____



1360 NW 121st Street
Clive, IA 50325

City of Grimes, IA
101 Northeast Harvey Street
Grimes, IA 50111

August 31, 2020
Project No: 0000201168-000
Invoice No: 130320
Due Date: September 30, 2020

Project 0000201168-000 City of Grimes Water System Study
Professional Services from July 26, 2020 to August 29, 2020

Phase 1 Fee Billing

REC'D SEP 08 2020

Billing Phase	Fee	Percent Complete	Earned	Previous Billing	Current Billing
Data Collection and Critical Review	7,600.00	20.00	1,520.00	0.00	1,520.00
Develop Population, Demographic and Land	5,300.00	25.00	1,325.00	0.00	1,325.00
Develop Water Demand Projections	2,700.00	25.00	675.00	0.00	675.00
Develop Water System Model and GIS Sys.	24,200.00	5.00	1,210.00	0.00	1,210.00
Water Quality Analysis	4,400.00	0.00	0.00	0.00	0.00
Hydrant Flushing Analysis	12,200.00	0.00	0.00	0.00	0.00
Evaluation of Water System for Existing	5,200.00	0.00	0.00	0.00	0.00
Develop Capital Improvements Plan	5,600.00	0.00	0.00	0.00	0.00
Report Preparation and Submittal	13,700.00	0.00	0.00	0.00	0.00
Project Management	6,500.00	5.00	325.00	0.00	325.00
Total Fee	87,400.00		5,055.00	0.00	5,055.00
Total Fee					5,055.00
Total this Phase					\$5,055.00
Total Due this Invoice					\$5,055.00

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: Reverse Osmosis Water Treatment Plant - Phase 1
Contractor: McClure Engineering Company
Address: 1360 NW 121st Street, Clive, Iowa 50325
Finance Budget Code: 324-810-6407 **Finance Project #**
Vendor Project or Invoice #: 130504 **PO #**
Original Contract Date: August 13, 2019 **Vendor #** 2830

Date of Council Meeting: September 22, 2020 **PAYMENT REQUEST #** 11
PAYMENT PERIOD: From: July 26, 2020 Through: August 29, 2020

Contract Summary

Original Contract Amount:	\$	1,183,985.00	
Net change by Change Orders:	\$	-	
Contract Amount to Date: (line 1 ± 2)	\$	1,183,985.00	
Total completed and stored to date:	\$	609,599.29	
Retainage: 0 % of Completed Work:	\$	-	
Total Earned less Retainage:	\$	609,599.29	
Less previous applications for payment:	\$	531,556.56	
SUBTOTAL	\$		78,042.73

OTHER CHARGES (Attach an itemized list) \$ -

CURRENT PAYMENT DUE \$ 78,042.73

Balance to finish, including retainage: \$ 574,385.71

Contract Time Remaining (If applicable) - Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval:

Firm Name

Signature Date

Engineer / Consultant Approval:

McClure Engineering Company

Firm Name

Signature Date

City of Grimes Staff Approval:

Signature Date

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department

E-mail: Mahrens@GrimesIowa.gov Phone: (515) 986-4050 Fax: (515) 986-4480

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	September 24, 2019	\$ 39,284.00
2	October 22, 2019	\$ 18,073.50
3	January 14, 2020	\$ 87,335.85
4	February 11, 2020	\$ 46,089.20
5	March 24, 2020	\$ 67,693.38
6	April 28, 2020	\$ 45,078.45
7	May 26, 2020	\$ 59,753.25
8	June 23, 2020	\$ 61,876.53
9	July 14, 2020	\$ 57,086.05
10	August 25, 2020	\$ 49,286.35
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Previous Applications for Payment

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TOTAL \$ 531,556.56

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TOTAL \$ -

Contract Time Remaining

Contract Period: Working Days
 Original Contract Date: August 13, 2019
 Original Contract Time: _____
 Added by Change Order: _____
 Contract Time to Date: -
 Time Used to Date: _____
 Contract Time Remaining: -



1360 NW 121st Street
Clive, IA 50325

Rochelle Williams
City of Grimes, IA
101 Northeast Harvey Street
Grimes, IA 50111

August 31, 2020
Project No: 0000190904-000
Invoice No: 130504
Due Date: September 30, 2020

Project 0000190904-000 Grimes Reverse Osmosis Water Treatment Plant - Phase 1

Professional Services from July 26, 2020 to August 29, 2020

Phase H. Value Engineering/Design Thoroughness Review

Billing Phase	Fee	Percent Complete	Earned	Previous Billing	Current Billing
Value Engineering/Design Thoroughness Re	49,105.00	100.00	49,105.00	49,105.00	0.00
Total Fee	49,105.00		49,105.00	49,105.00	0.00
Total Fee					0.00
Total this Phase					0.00

Phase I. Advertising, Bidding, Contract Award

Billing Phase	Fee	Percent Complete	Earned	Previous Billing	Current Billing
Advertising, Bidding, Contract Award	24,490.00	100.00	24,490.00	24,490.00	0.00
Total Fee	24,490.00		24,490.00	24,490.00	0.00
Total Fee					0.00
Total this Phase					0.00

Phase J. Paper Copies of Final Project Documents

Billing Phase	Fee	Percent Complete	Earned	Previous Billing	Current Billing
Paper Copies of Final Project Documents	7,100.00	100.00	7,100.00	7,100.00	0.00
Total Fee	7,100.00		7,100.00	7,100.00	0.00
Total Fee					0.00
Total this Phase					0.00

Phase K. Construction Administration

Now accepting Credit Cards. Please email ccpayment@mecresults.com for a secure payment link. DO NOT EMAIL YOUR CREDIT CARD NUMBER. We impose a surcharge of 3.5% on all credit card transactions, which is not greater than our cost of acceptance.

Project	0000190904-000	Grimes Reverse Osmosis WTP - Phase 1	Invoice	130504
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Billing Phase	Fee	Percent Complete	Earned	Previous Billing	Current Billing
Construction Administration	557,700.00	50.60	282,196.20	244,272.60	37,923.60
Total Fee	557,700.00		282,196.20	244,272.60	37,923.60
Total Fee					37,923.60
Total this Phase					\$37,923.60

Phase	L.	Construction Staking			
			Hours	Rate	Amount
Crew Chief			18.50	120.00	2,220.00
Intern			3.00	70.00	210.00
Totals			21.50		2,430.00
Total Labor					2,430.00
			Current	Prior	To-Date
Total Billings			2,430.00	9,401.70	11,831.70
Contract Limit (not-to-exceed)					20,570.00
Contract Limit Remaining					8,738.30
Total this Phase					\$2,430.00

Phase	M.	Resident Project Representative			
			Hours	Rate	Amount
Project Manager I			1.00	170.00	170.00
On Site Representative I			152.00	105.00	15,960.00
On-Site Representative II			136.00	145.00	19,720.00
Totals			289.00		35,850.00
Total Labor					35,850.00
			Current	Prior	To-Date
Total Billings			36,226.63	191,394.76	227,621.39
Contract Limit (not-to-exceed)					478,500.00
Contract Limit Remaining					250,878.61
Total this Phase					\$36,226.63

Phase	Q.	Record Drawings			
Total this Phase					0.00

Phase	T.	SRF Loan Administration			
			Hours	Rate	Amount
Project Coordinator			16.25	90.00	1,462.50
Totals			16.25		1,462.50
Total Labor					1,462.50

Project	0000190904-000	Grimes Reverse Osmosis WTP - Phase 1		Invoice	130504
		Current	Prior	To-Date	
Total Billings		1,462.50	5,792.50	7,255.00	
Contract Limit (not-to-exceed)				20,280.00	
Contract Limit Remaining				13,025.00	
			Total this Phase		\$1,462.50
			Total Due this Invoice		\$78,042.73

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: New 1.5 MG Elevated Storage Tower - Construction Phase
Contractor: McClure Engineering Company
Address: 1360 NW 121st Street, Clive, Iowa 50325
Finance Budget Code: 323-810-6407 **Finance Project #**
Vendor Project or Invoice #: 130471 **PO #**
Original Contract Date: September 10, 2019 **Vendor #** 2830

Date of Council Meeting: September 22, 2020 **PAYMENT REQUEST #** 10
PAYMENT PERIOD: From: July 26, 2020 Through: August 29, 2020
##

Contract Summary

Original Contract Amount:	\$	218,080.00	
Net change by Change Orders:	\$	-	
Contract Amount to Date: (line 1 ± 2)	\$	218,080.00	
Total completed and stored to date:	\$	170,026.60	
Retainage: 0 % of Completed Work:			
Total Earned less Retainage:	\$	170,026.60	
Less previous applications for payment:	\$	154,812.60	
SUBTOTAL	\$		15,214.00

OTHER CHARGES (Attach an itemized list) \$ -

CURRENT PAYMENT DUE \$ 15,214.00

Balance to finish, including retainage: \$ 48,053.40

Contract Time Remaining (If applicable) - Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval:

Firm Name

Signature ### Date

Engineer / Consultant Approval:

McClure Engineering Company

Firm Name

Signature September 22, 2020 Date

City of Grimes Staff Approval:

Signature 9-14-20 Date

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department

E-mail: Mahrens@GrimesIowa.gov Phone: (515) 986-4050 Fax: (515) 986-4480

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	October 22, 2019	\$ 9,697.00
2	January 14, 2020	\$ 50,943.10
3	February 11, 2020	\$ 11,164.00
4	March 24, 2020	\$ 3,948.50
5	April 28, 2020	\$ 10,193.00
6	May 26, 2020	\$ 14,840.00
7	June 23, 2020	\$ 23,807.00
8	July 14, 2020	\$ 19,005.00
9	August 25, 2020	\$ 11,215.00
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Previous Applications for Payment

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TOTAL \$ 154,812.60

Record of Change Orders

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TOTAL \$ -

Contract Time Remaining

Contract Period: Working Days
Original Contract Date: September 10, 2019
Original Contract Time: _____
Added by Change Order: _____
Contract Time to Date: -
Time Used to Date: _____
Contract Time Remaining: -



1360 NW 121st Street
Clive, IA 50325

Rochelle Williams
City of Grimes, IA
101 Northeast Harvey Street
Grimes, IA 50111

August 31, 2020
Project No: 0000191105-000
Invoice No: 130471
Due Date: September 30, 2020

Project 0000191105-000 New 1.5 MG Elevated Storage Tower - Construction Phase
Professional Services from July 26, 2020 to August 29, 2020

Phase K. Construction Administration

Billing Phase	Fee	Percent Complete	Earned	Previous Billing	Current Billing
Construction Administrations	80,400.00	93.00	74,772.00	71,958.00	2,814.00
Total Fee	80,400.00		74,772.00	71,958.00	2,814.00
Total Fee					2,814.00
Total this Phase					\$2,814.00

Phase M. Resident Project Representative

	Hours	Rate	Amount
Project Manager I	2.00	170.00	340.00
On Site Representative I	34.00	105.00	3,570.00
Principal	2.00	245.00	490.00
On-Site Representative II	53.00	145.00	7,685.00
Totals	91.00		12,085.00
Total Labor			12,085.00
	Current	Prior	To-Date
Total Billings	12,085.00	79,097.20	91,182.20
Contract Limit (not-to-exceed)			120,000.00
Contract Limit Remaining			28,817.80
Total this Phase			\$12,085.00

Phase Q. Record Drawings

	Current	Prior	To-Date
Total Billings	0.00	0.00	0.00
Contract Limit (not-to-exceed)			4,480.00
Contract Limit Remaining			4,480.00
Total this Phase			0.00

Phase T. SRF Loan Application & Administrative Services

Now accepting Credit Cards. Please email ccpayment@mecresults.com for a secure payment link. DO NOT EMAIL YOUR CREDIT CARD NUMBER. We impose a surcharge of 3.5% on all credit card transactions, which is not greater than our cost of acceptance.

Project	0000191105-000	Grimes - New 1.5 MG Elevated Storage	Invoice	130471
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	Hours	Rate	Amount	
Project Coordinator	3.50	90.00	315.00	
Totals	3.50		315.00	
Total Labor				315.00
	Current	Prior	To-Date	
Total Billings	315.00	3,757.50	4,072.50	
Contract Limit (not-to-exceed)			8,400.00	
Contract Limit Remaining			4,327.50	
		Total this Phase		\$315.00
		Total Due this Invoice		\$15,214.00

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: Concept Planning - WRA Sanitary Sewer Connection
Engineer: Civil Design Advantage
Address: 3405 SE Crossroads Drive, Suite G, Grimes, IA 50111
Finance Budget Code: 328-815-6490 **Finance Project #**
Vendor Project or Invoice #: **PO #**
Original Contract Date: January 28, 2020 **Vendor #** 1243

Date of Council Meeting: September 22, 2020 **PAYMENT REQUEST #** 6
PAYMENT PERIOD: From: August 3, 2020 Through: August 30, 2020

Contract Summary

Original Contract Amount:	\$	<u>44,660.00</u>	
Net change by Change Orders:	\$	<u>-</u>	
Contract Amount to Date: (line 1 ± 2)	\$	<u>44,660.00</u>	
 Total completed and stored to date:	\$	<u>48,134.93</u>	
Retainage: <u>0</u> % of Completed Work:	\$	<u>-</u>	
Total Earned less Retainage:	\$	<u>48,134.93</u>	
Less previous applications for payment:	\$	<u>39,934.93</u>	
SUBTOTAL	\$		<u>8,200.00</u>

OTHER CHARGES (Attach an itemized list)

CURRENT PAYMENT DUE \$ 8,200.00

Balance to finish, including retainage: \$ (3,474.93)

Contract Time Remaining (If applicable) - WORKING DAYS

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval:

Firm Name

Signature

Date

Engineer / Consultant Approval:

Civil Design Advantage

Firm Name

Signature

Date

City of Grimes Staff Approval:

Signature

Date

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department

E-mail: Mahrens@GrimesIowa.gov Phone: (515) 986-4050 Fax: (515) 986-4480

Date Printed: 9/8/2020

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	March 10, 2020	\$ 4,791.60
2	March 24, 2020	\$ 15,669.00
3	April 28, 2020	\$ 5,864.62
4	May 26, 2020	\$ 12,283.11
5	June 23, 2020	\$ 1,326.60
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Previous Applications for Payment

No.	Date	Amount
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TOTAL \$ 39,934.93

Record of Change Orders

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TOTAL \$ -

Contract Time Remaining

Contract Period: WORKING DAYS
 Original Contract Date: January 28, 2020
 Original Contract Time: _____
 Added by Change Order: _____
 Contract Time to Date: -
 Time Used to Date: _____
 Contract Time Remaining: -

Invoice

Civil Design Advantage LLC
3405 SE Crossroads Drive Suite G
Grimes, Iowa 50111
(515) 369-4400

City of Grimes
Alex Pfaltzgraff
410 SE Main Street, Suite 102
Grimes, IA 50111

September 04, 2020
Project No: 2001.043
Invoice No: 31057

Project 2001.043 C. Grimes -WRA Sanitary Sewer Connection
Professional Services from August 03, 2020 through August 30, 2020

Task	106	Base Mapping			
			Total this Task		0.00

Task	107	Gravity Sewer Service Area Analysis			
Professional Personnel					
			Hours	Rate	Amount
Engineer 5			1.00	125.00	125.00
	Total Labor				125.00
			Total this Task		\$125.00

Task	201	Concept Planning			
Professional Personnel					
			Hours	Rate	Amount
Project Manager 6			2.00	134.00	268.00
	Total Labor				268.00
			Total this Task		\$268.00

Task	214	Force Main Alignment Alternatives			
			Total this Task		0.00

Task	215	Typical Section			
			Total this Task		0.00

Task	305	Acquisition Plat Preparation (\$2475 ea)			
Professional Personnel					
			Hours	Rate	Amount
Principal/Senior Engineer			12.00	180.00	2,160.00
Principal/Senior Land Surveyor			23.50	180.00	4,230.00
Technician 1			5.50	52.00	286.00
Technician 2			9.00	63.00	567.00
Project Manager 6			4.00	134.00	536.00
	Total Labor				7,779.00
			Total this Task		\$7,779.00

Task	501	Design Meetings			
			Total this Task		0.00

Task	998	Permits & Fees			
------	-----	----------------	--	--	--

Project	2001.043	C. Grimes -WRA Sanitary Sewer Connection	Invoice	31057
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Reimbursable Expenses

Misc Reimbursable Expense

6/29/2020	Dallas County Recorder	Corner certificate	28.00	
	Total Reimbursables		28.00	28.00

Total this Task **\$28.00**

Task 999 Reimbursable Expenses

Total this Task **0.00**

Billing Limits

	Current	Prior	To-Date
Total Billings	8,200.00	44,372.15	52,572.15
Limit			71,885.00
Remaining			19,312.85

Total this Invoice **\$8,200.00**

Project Manager Gary Reed

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: North Pointe Storm Sewer Extension
Contractor: MSA Professional Services, Inc.
Address: 1555 SE Delaware Avenue, Suite F Ankeny, IA 50021
Finance Budget Code: 740-865-6407 **Finance Project #**
Vendor Project or Invoice #: **PO #**
Original Contract Date: April 28, 2020 **Vendor #** 3134

Date of Council Meeting: September 8, 2020 **PAYMENT REQUEST #** 4
PAYMENT PERIOD: From: July 26, 2020 Through: August 29, 2020

Contract Summary

Original Contract Amount:	\$	11,650.00	
Net change by Change Orders:	\$	5,100.00	
Contract Amount to Date: (line 1 ± 2)	\$		16,750.00
Total completed and stored to date:	\$	12,415.00	
Retainage: 0 % of Completed Work:	\$	-	
Total Earned less Retainage:	\$		12,415.00
Less previous applications for payment:	\$		11,067.50
SUBTOTAL	\$		1,347.50

OTHER CHARGES (Attach an itemized list) \$ -

CURRENT PAYMENT DUE \$ 1,347.50

Balance to finish, including retainage: \$ 4,335.00

Contract Time Remaining (If applicable) - Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval: MSA Professional Services, Inc.
Firm Name

Signature Date

Engineer / Consultant Approval: MSA Professional Services, Inc.
Firm Name

Signature: Nichole Jengren Date: September 3, 2020

City of Grimes Staff Approval: Matt Ahrens
Signature Date: 9-14-20

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department
E-mail: Mahrens@GrimesIowa.gov Phone: (515) 986-4050 Fax: (515) 986-4480

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	June 9, 2020	\$ 8,737.50
2	July 14, 2020	\$ 1,514.50
3	August 11, 2020	\$ 815.50
4		
5		
6		
7		
8		
9		
10		
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Previous Applications for Payment

No.	Date	Amount
36		
37		
38		
39		
40		
41		
42		
43		
44		
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70		

TOTAL \$ 11,067.50

Record of Change Orders

No.	Date	Amount
1	August 11, 2020	\$ 5,100.00
2		
3		
4		
5		
6		
7		
8		
9		
10		
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22		
23		
24		
25		

TOTAL \$ 5,100.00

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	April 28, 2020
Original Contract Time:	
Added by Change Order:	
Contract Time to Date:	-
Time Used to Date:	
Contract Time Remaining:	-



Remit to:
MSA Professional Services, Inc.
1230 South Boulevard
Baraboo, WI 53913

INVOICE

PAYMENT DUE UPON RECEIPT OF INVOICE.
INTEREST AT THE RATE OF 1.5% PER MONTH
ON UNPAID BALANCE WILL BE ADDED TO
YOUR NEXT STATEMENT.

For questions, contact: (800) 362-4505

Matthew Ahrens
City of Grimes
410 SE Main Street #102
101 NE Harvey Street
Grimes, IA 50111

September 3, 2020
Invoice No: R09410005.0 - 4
Project Manager: 00-50-203
Client Liaison: Nichole Sungren

AMOUNT DUE THIS INVOICE: \$2,916.50

Project R09410005.0 Grimes IA Storm & Sanitary Sewer Extensions 2020
Professional Services from July 26, 2020 to August 29, 2020

Description	Contract Amount	Percent Complete	Amount Earned	Previous Invoices	This Invoice
Sanitary Sewer Extension - North Sports	8,600.00	100.00	8,600.00	8,170.00	430.00
Storm Sewer Extension - North Pointe	11,650.00	100.00	11,650.00	11,067.50	582.50
Sanitary Construction Services	6,700.00	17.00	1,139.00	0.00	1,139.00
Storm Construction Services	5,100.00	15.00	765.00	0.00	765.00
Total Fee	32,050.00		22,154.00	19,237.50	2,916.50
Total Fee					2,916.50
AMOUNT DUE THIS INVOICE:					<u><u>\$2,916.50</u></u>

For ACH notification, remit to:

ach@msa-ps.com
Account Number: 101065930 Routing Number: 075901590
Bank Information: Baraboo State Bank, 101 3rd Ave., PO Box 50., Baraboo, WI 53913, (608) 356-7703

MSA ENABLES PEOPLE TO POSITIVELY IMPACT THE LIVES OF OTHERS.

We are proud to be a 100% employee-owned firm.

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: North Sports Complex Sanitary Sewer Extension
Contractor: MSA Professional Services, Inc.
Address: 1555 SE Delaware Avenue, Suite F Ankeny, IA 50021
Finance Budget Code: 315-815-6407 **Finance Project #**
Vendor Project or Invoice #: **PO #**
Original Contract Date: April 28, 2020 **Vendor #** 3134

Date of Council Meeting: September 8, 2020 **PAYMENT REQUEST #** 4
PAYMENT PERIOD: From: July 26, 2020 Through: August 29, 2020

Contract Summary

Original Contract Amount:	\$	8,600.00	
Net change by Change Orders:	\$	6,700.00	
Contract Amount to Date: (line 1 ± 2)	\$		15,300.00
Total completed and stored to date:	\$	9,739.00	
Retainage: 0 % of Completed Work:	\$	-	
Total Earned less Retainage:	\$		9,739.00
Less previous applications for payment:	\$		8,170.00
SUBTOTAL			\$ 1,569.00

OTHER CHARGES (Attach an itemized list) \$ -

CURRENT PAYMENT DUE \$ 1,569.00

Balance to finish, including retainage: \$ 5,561.00

Contract Time Remaining (If applicable) - Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval:

Firm Name

Signature

Date

Engineer / Consultant Approval:

MSA Professional Services, Inc.

Firm Name

Signature

Date

September 3, 2020

City of Grimes Staff Approval:

Signature

Date

9-14-20

Submit to:

Matt Ahrens, P.E. - City Engineer - Engineering Department

E-mail:

Mahrens@GrimesIowa.gov

Phone:

(515) 986-4050

Fax:

(515) 986-4480

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	June 9, 2020	\$ 4,730.00
2	July 14, 2020	\$ 2,666.00
3	August 11, 2020	\$ 774.00
4		
5		
6		
7		
8		
9		
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Previous Applications for Payment

No.	Date	Amount
36		
37		
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39		
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70		

TOTAL \$ 8,170.00

Record of Change Orders

No.	Date	Amount
1	August 11, 2020	\$ 6,700.00
2		
3		
4		
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24		
25		

TOTAL \$ 6,700.00

Contract Time Remaining

Contract Period:	<u>Working Days</u>
Original Contract Date:	<u>April 28, 2020</u>
Original Contract Time:	<u></u>
Added by Change Order:	<u></u>
Contract Time to Date:	<u>-</u>
Time Used to Date:	<u></u>
Contract Time Remaining:	<u>-</u>



Remit to:
MSA Professional Services, Inc.
1230 South Boulevard
Baraboo, WI 53913

INVOICE

PAYMENT DUE UPON RECEIPT OF INVOICE.
INTEREST AT THE RATE OF 1.5% PER MONTH
ON UNPAID BALANCE WILL BE ADDED TO
YOUR NEXT STATEMENT.

For questions, contact: (800) 362-4505

Matthew Ahrens
City of Grimes
410 SE Main Street #102
101 NE Harvey Street
Grimes, IA 50111

September 3, 2020
Invoice No: R09410005.0 - 4

00-50-203
Project Manager Nichole Sungren
Client Liaison Nichole Sungren

AMOUNT DUE THIS INVOICE: \$2,916.50

Project R09410005.0 Grimes IA Storm & Sanitary Sewer Extensions 2020
Professional Services from July 26, 2020 to August 29, 2020

Description	Contract Amount	Percent Complete	Amount Earned	Previous Invoices	This Invoice
Sanitary Sewer Extension - North Sports	8,600.00	100.00	8,600.00	8,170.00	430.00
Storm Sewer Extension - North Pointe	11,650.00	100.00	11,650.00	11,067.50	582.50
Sanitary Construction Services	6,700.00	17.00	1,139.00	0.00	1,139.00
Storm Construction Services	5,100.00	15.00	765.00	0.00	765.00
Total Fee	32,050.00		22,154.00	19,237.50	2,916.50
			Total Fee		2,916.50
			AMOUNT DUE THIS INVOICE:		\$2,916.50

For ACH notification, remit to:

ach@msa-ps.com
Account Number: 101065930 Routing Number: 075901590
Bank Information: Baraboo State Bank, 101 3rd Ave., PO Box 50., Baraboo, WI 53913, (608) 356-7703

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REC'D SEP 08 2020



IOWA | MISSOURI | NEBRASKA | SOUTH DAKOTA | WISCONSIN

INVOICE FOR PROFESSIONAL SERVICES

August 31, 2020

Rochelle Williams
City of Grimes
101 NE Harvey Street
Grimes, IA 50111

Invoice No: 115.0756.01 - 21

Project 115.0756.01 City Traffic Signal Communication Network

Professional Services through July 31, 2020

Phase 1- Design
Lump Sum Fees

Design Services
Total Fee

	Current Billed
Design Services	0.00
Total Fee	0.00
	0.00

Phase 3-Coordinated Signal Timings
Billing Limits

Total Billings
Limit
Remaining

302-210-6761
CALHOUN-BURNS & ASSOCIATES, INC.
BRIDGES • STRUCTURES • TRANSPORTATION

To-Date
974.79
000.00
25.21
0.00

Phase 2-Construction Administration
Current Services

www.calhounburns.com Wats 877.241.8003

	Hours	Rate	Amount
Principal Engineer	1.50	183.00	274.50
Engineer VII	8.00	137.00	1,096.00
Total Services	9.50		1,370.50
Total Services			1,370.50

Fleet Mileage

3.45

Billing Limits

	Current	Prior	To-Date
Total Billings	1,373.95	11,271.71	12,645.66
Limit			17,500.00
Remaining			4,854.34

Phase Subtotal \$1,373.95

Amount Due this Invoice \$1,373.95

Total	Prior	Current
-------	-------	---------

REMIT TO: SNYDER & ASSOCIATES, INC.
Mailing: PO Box 1159 | Ankeny, IA 50021
Physical: 2727 SW Snyder Blvd. | Ankeny IA 50023

p: 888-964-2020 | f: 515-964-7938
Federal E.I.N. 42-1379015
SNYDER-ASSOCIATES.COM

Project	115.0756.01	Grimes-CityTrafficSignalCommNetwork	Invoice	21
Billings to Date	50,120.45	48,746.50	1,373.95	

Thank you. We appreciate the opportunity to serve you.

Accounts Receivable Inquiry: ar@snyder-associates.com

Project Manager: Todd Knox



August 27, 2020

Ms. Rochelle Williams
City of Grimes
101 N Harvey Street
Grimes, Iowa 50111

RE: PROGRESS REPORT NO. 08
CITY TRAFFIC SIGNAL COMMUNICATION NETWORK PROJECT
S&A PROJECT NO.: 115.0756.01

Dear Ms. Williams:

This is the eighth and final progress report for the above referenced project. This report covers work from June 1, 2020 through July 31, 2020. During this period, we observed operations at the IA 141 & SE 19th St intersection and coordinated with the Iowa DOT to close-out the project through the DOT. As of this time, this project is considered complete.

Should you have any questions or need additional information, please do not hesitate to contact me.

Sincerely,

Todd Knox, P.E., PTOE
Enclosure

INVOICE

ALLENDER BUTZKE ENGINEERS INC.

TO: City of Grimes
101 NE Harvey Street
Grimes, IA 50111

PROJECT NO: 195247

INVOICE NO: 195247BW7

PLEASE INCLUDE INVOICE NUMBER
ON REMITTANCE ADVICE

RE: Special Inspections (Biweekly 8/31/20-9/11/20)
Grimes RO WTP
NW 18th St & N James St, Grimes, Iowa

INVOICE DATE: 9/15/2020

Description of Services	Amount	Unit Price	Total
Technician III	12.5 hrs	\$63.00 /Hour	\$787.50
Technician III Overtime Rate	3.0 hrs	\$94.50 /Hour	\$283.50
Transportation Charges	135.0 miles	\$0.78 /Mile	\$105.30
Nuclear moisture/density gauge	3.0 tests	\$14.75 /Test	\$44.25
Engineering Review & Report Preparation	1.5 hrs	\$148.00 /Hour	\$222.00
Compressive Strength of Cylinder ASTM C39 (set of 3)	16.0 tests	\$19.50 /Test	\$312.00
Disposable cylinder molds	16.0 ea	\$2.80 /Ea.	\$44.80
Concrete Reports: 8/31/20 through 9/8/20 Compaction Tests: 9/3/20			
		Total Due	\$1,799.35

REMIT TO: ALLENDER BUTZKE ENGINEERS, INC.
3660 109th Street
Urbandale, Iowa 50322
Phone No. 515-252-1885

Total invoice amount due upon
receipt of invoice. Accounts not
paid within 30 days after invoice
date are subject to a 1 1/2% per
month late charge.

PLEASE INCLUDE INVOICE NUMBER ON REMITTANCE ADVICE

When you provide a check as payment, you authorize us either to use information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction. When we use information from your check to make an electronic fund transfer, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive the check back from your financial institution.

Statement



FOX Engineering Associates, Inc.
414 South 17th Street, Ste 107
Ames, IA 50010
515-233-0000

City of Grimes
101 NE Harvey Street
Grimes, IA 50111

Statement date: 9/10/2020

	Invoice Number	Invoice Date	Amount
City of Grimes			
100517B Grimes S James Street & SE 37th Street Intersection Improvements			
	46850	8/30/2020	<u>1,446.00</u>
	Project Outstanding		1,446.00
336417D Grimes New Jordan Well			
	46758	8/30/2020	<u>1,380.00</u>
	Project Outstanding		1,380.00
336417E Grimes 16-inch Raw Water Main			
	46853	8/30/2020	<u>6,539.65</u>
	Project Outstanding		6,539.65
702415B Little Beaver & Prairie Creek Channel Improvements			
	46867	8/30/2020	<u>3,064.50</u>
	Project Outstanding		<u>3,064.50</u>
	Client Outstanding		12,430.15

City of Grimes						
Outstanding	Current	31-60 Days	61-90 Days	91-120 Days	121+ Days	Prepayment
12,430.15	12,430.15	0.00	0.00	0.00	0.00	0.00

1250 SW State Street, Suite A
Ankeny, IA 50023-2555
(515) 965-0123 – (515) 965-3322 fax
nillesinc.com

NILLES ASSOCIATES

Engineering – Landscape Architecture – Land Surveying

INVOICE

City of Grimes, Iowa
Attn.: Alex Pfaltzgraff
410 SE Main Street, Suite 102
Grimes, IA 50111

Invoice Date: 7/10/2020
Billing Period: 04/01/20-06/30/20

Invoice No: 20001.02
Project No: 20001

Project: Second Quarter
MS4 Permit Management and Owner's SWPPP Inspection Services

				Current
Lump Sum Services:	Sites	Rate	Amount	
Quartly MS4 Inspections 6420	66.0	\$125.00	\$8,250.00	
Pre-Construction Meetings 6420	3.0	\$125.00	\$375.00	
Annual MS4 Report - Qtr. 2 STORM	1.0	\$4,000.00	<u>\$4,000.00</u>	
	Subtotal:		\$12,625.00	\$12,625.00

	Hours	Rate	Amount	
Hourly Services:				
Discontinue Expired NPDES Permits				
Engineer VI 6420	2.5	\$130.00	\$325.00	
Engineer I 6420	16.5	\$75.00	<u>\$1,237.50</u>	
	Subtotal:		\$1,562.50	<u>\$1,562.50</u>

Total Due this Invoice: \$14,187.50

NILLES ASSOCIATES, INC.



Thank you for your business.

P.O. No. _____

27634

CITY OF GRIMES

101 N. Harvey, Grimes, IA 50111 phone: 515-986-3036 fax: 515-986-3846

PURCHASE REQUEST/PURCHASE ORDER

Source/Supplier Nilles Associates
Name
1250 SW State St., Ste A, Ankeny 50023
Address
(515) 965-0123
Phone Number/Fax Number

ITEMS	QTY	UNIT PRICE	TOTAL
Annual MS4 Report			\$ 4,000.00

PURCHASE JUSTIFICATION: _____

DEPARTMENT: Development Services

LINE ITEM: 740-865-6499

BEGINNING BUDGET BALANCE: _____

ENDING BUDGET BALANCE: _____

PURCHASE REQUESTED BY: Alex Paltugraff RBH DATE: August 25, 2020
PURCHASE ORDER APPROVAL AND ASSIGNMENT

City Administrator

Date

Council Approval date: (if over \$5,000)

☐ Purchaser's Copy

☐ Vendor's Copy

☐ File Copy

P.O. No. _____

27626

CITY OF GRIMES

101 N. Harvey, Grimes, IA 50111 phone: 515-986-3036 fax: 515-986-3846

PURCHASE REQUEST/PURCHASE ORDER

Source/Supplier Nilles Associates
Name
1250 SW State St., Ste A, Ankeny 50023
Address
(515) 965-0123
Phone Number/Fax Number

ITEMS	QTY	UNIT PRICE	TOTAL
<u>Quarterly MS4 Inspections (4/1-6/3)</u>			
<u>Pre-Con Meetings</u>			
<u>Annual MS4 Report</u>			<u>\$ 10,187.50</u>
			<u>\$ 14,187.50</u>

PURCHASE JUSTIFICATION: _____

DEPARTMENT: Development Services

LINE ITEM: 001-170-6420

BEGINNING BUDGET BALANCE: _____

ENDING BUDGET BALANCE: _____

PURCHASE REQUESTED BY: Alex Paltengraff, P.E. DATE: August 25, 2020
PURCHASE ORDER APPROVAL AND ASSIGNMENT

City Administrator _____

Date _____

Council Approval date: (if over \$5,000)

☐ Purchaser's Copy ☐ Vendor's Copy ☐ File Copy

Invoice

REC'D SEP 08 2020 Page 1 of 1



MUNICIPAL SUPPLY, INC.

Municipal, Contractor, and Industrial Supplies

1550 N.E. 51st Avenue Des Moines, Iowa 50313

PH: (515) 262-1300 FAX: (515) 262-6662

WATS (800) 747-2025

INVOICE NUMBER: 0773492-IN

INVOICE DATE: 8/31/2020

ORDER NUMBER: 0075678

ORDER DATE: 8/20/2020

SHIP DATE: 8/20/2020

SALESPERSON: KENT KUEHL

CUSTOMER NO: 10-GRIMES

SOLD TO:

CITY OF GRIMES
101 NE HARVEY ST
GRIMES, IA 50111

SHIP TO:

CITY OF GRIMES
101 NE HARVEY ST
GRIMES, IA 50111

BUYER:

CUSTOMER P.O. TJ	JOB NAME	SHIP VIA DAN			TERMS NET 30 DAYS	
ITEM NO.	UNIT	ORDERED	SHIPPED	BACK ORD	PRICE	AMOUNT
I2S5GBXX 3/4S 1GAL IPERL MTR 7W SM 25'	EACH	24.00	24.00	0.00	130.000	3,120.00
REPROGRAMMED TO 100G						
I4S5GBXX 1" IPERL 1GAL MTR SM 25' 3W	EACH	12.00	12.00	0.00	202.000	2,424.00
REPROGRAMMED TO 1000G						
M510MF13W3WMI DUAL PORT WIRED SMART POINT	EACH	54.00	54.00	0.00	171.000	9,234.00
C38-232.5NL 3/4" MTR COUP 2 1/2" LONG	EACH	25.00	25.00	0.00	13.400	335.00
C38-442.625NL 1" NL METER COUP 2 5/8" LONG	EACH	30.00	30.00	0.00	20.700	621.00

ORDER# 75678

A SERVICE CHARGE OF 1 1/2% WITH A MINIMUM OF \$1.00 PER MONTH
WILL BE CHARGED ON ALL PAST DUE ACCOUNTS.

Net Invoice: 15,734.00

Freight: 0.00

Sales Tax: 0.00

Invoice Total: 15,734.00



Moody's Investors Service, Inc.
7WTC AT 250 GREENWICH STREET
NEW YORK, NY 10007
USA

PAID

MS. MARCIA WOODKE
FINANCE DIRECTOR
GRIMES (CITY OF) IA
101 NE HARVEY STREET
GRIMES, IA 50111

Invoice

Recipient	Invoice No.:	P0348488
GRIMES (CITY OF) IA	Customer No.:	400004295
101 NE HARVEY STREET	Invoice Date:	September 08, 2020
GRIMES, IA 50111		

For Professional Services:		
Total Net Value:	USD	13,000.00
Sales Taxes:	USD	0.00
Invoice Amount:	USD	13,000.00

Inquiries Contact

MIS Collections Team
Email : MISCollections@moodyys.com

#309-430-6490

2020B issuance

mw

Moody's Investors Service, Inc. Taxpayer ID#: 13-1959883
Please do not contact your Analytic Team regarding this or any other fee-related matter.

Return This Portion With Your Payment

Invoice No.: P0348488
Moody's Ref No.: P0348488
Customer No.: 400004295
Invoice Date: September 08, 2020

Invoice Amount: USD 13,000.00
Invoice Payable in USD

Wire Payment with Invoice Number to

SunTrust Bank
Transit Routing # 061000104
ACH # 061000104
Moody's Account # 8801939847
For Customers wiring outside the U.S.: Swift Code: SNTRUS3A

Mail Payment with Invoice Stub To

Moody's Investors Service, Inc.
P.O. BOX 102597
ATLANTA, GEORGIA 30368-0597
USA

PAYMENT DUE UPON RECEIPT

Moody's Investors Service, Inc.
7WTC AT 250 GREENWICH STREET
NEW YORK, NY 10007
USA

Invoice No.: P0348488
Invoice Date: September 08, 2020

Invoice Supporting Detail

For Professional Services:

Local Governments, Initial Fee:	USD 13,000
---------------------------------	------------

USD 3,890,000 GRIMES (CITY OF) IA-City of Grimes IA, GRIMES (CITY OF) IA-City of Grimes IA, General Obligation Refunding Bonds, Series 2020B	USD 13,000
--	------------

906622283

Sales Tax	USD 0
-----------	-------

Total:	USD 13,000
--------	------------



*101 NE Hawley, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846*

AGENDA MEMO

For Meeting of September 22, 2020

AGENDA HEADING: Highway 44 & Brookside Drive Traffic Signal and Turn Lane Improvements – Purchase Authorization for Traffic Signal Equipment, Poles & Mast Arms

SYNOPSIS: The City of Grimes is currently working with Bolton & Menk on the design of improvements on Highway 44 at the intersections of Brookside Drive and County Line Road. The overall project is split into 2 main projects with one being at each intersection. The Brookside Drive intersection project includes traffic signalization and 2 new left turn lanes. This intersection recently met Iowa DOT warrants for the installation of traffic signals and the Iowa DOT also awarded the City of Grimes \$200,000 of USTEP funding to help pay for the project.

The traffic signal components like the cabinet, controller, signal heads, poles and mast arms can sometimes have long lead times for delivery. A common way to eliminate this delay and simplify the construction is to procure the traffic signal items ahead of time and provide them to the contractor doing the installation. This method allows the city to get the traffic signals up and running faster. We sent out 3 traffic signal procurement packages to vendors for quotes, as summarized below:

ATC Traffic Signal Cabinet/Controller:

1. Traffic & Transportation Products = \$34,450
2. General Traffic Controls = \$39,533

48V DC LED Signal Heads & Modules:

1. Traffic & Transportation Products = \$8,487
2. General Traffic Controls = \$8,579

Traffic Signal Poles:

1. MillerBernd Manufacturing Company = \$34,714
2. Electrical Products Company (Valmont) = \$41,620

The cabinet and signal head packages were sent out to a third vendor (Traffic Control Corporation), but they did not submit a quote. The signal pole vendors are the only regional suppliers.



*101 NE Harvey, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846*

FISCAL IMPACT:

The total of the low bidders for all packages is \$77,651. The funding for the procurement of these traffic signal components will be from the Highway 44 Improvements item in the current CIP.

PREVIOUS COUNCIL ACTION(S):

Approved Professional Services Agreement with Bolton & Menk
Approved Iowa DOT Agreement for USTEP Funding

BOARD/COMMISSION ACTION(S):

N/A

STAFF/COMMITTEE RECOMMENDATION:

Staff recommends approval of the purchase of traffic signal components for the proposed Highway 44 & Brookside Drive intersection traffic signals from the low bidder for each of the 3 procurement packages.



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QUOTE SUMMARY

Project Location: Grimes, Iowa
Project Title: Highway 44 and Brookside Drive Improvements
48V DC LED Signal Heads & Modules
Project No.: A13.120005
Bid Day/Date: September 1, 2020

BIDDERS	CITY	Total Amount
1. Traffic & Transportation Products, Ltd.	Port Byron, IL	\$8,487.00
2. General Traffic Controls, Inc	Spencer, IA	\$8,579.00
3. *DID NOT SUBMIT QUOTE: TRAFFIC CONTROL CORPORATION		

BOLTON & MENK, INC.

Mankato, MN • Fairmont, MN • Sleepy Eye, MN • Burnsville, MN • Chaska, MN • Duluth, MN
Willmar, MN • Ramsey, MN • Maplewood, MN • Rochester, MN • Baxter, MN • Fargo, ND
Algona, IA • Ames, IA • Spencer, IA • Des Moines, IA • Jefferson, IA • Cedar Rapids, IA
Bolton-Menk.com

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**REQUEST FOR PROPOSAL
48V DC LED SIGNAL HEADS & MODULES
CITY OF GRIMES, IOWA**

PROJECT SCOPE

The City of Grimes is requesting price quotations for the purchase and delivery of 48V DC LED modules and assembled traffic signal heads with 48V DC LED modules. It will be installed as part of the Highway 44 intersection improvement project at the intersection of Highway 44 and Brookside Drive. Construction is anticipated to commence in the summer of 2021. The delivery address will be: Public Works Department, 1700 SE Destination Drive, Grimes, Iowa 50111. Deliveries may be separated as indicated in the attached tabulation.

METHOD OF SUBMITTING PROPOSAL

Please submit on the attached tabulation, or your own standard proposal form, a price quotation for the listed items. We request that freight shall be included as a separate line item on the proposal. Please acknowledge an anticipated schedule for delivery as shown on the request. We anticipate approval by city council on September 8th with initial purchase order to follow.

Please see the attached tabulation with specific equipment and quantity information.

PROPOSAL ITEMS

1. 48V DC LED signal modules, uniform appearance.
2. Assembled traffic signal heads with 48V DC LED signal modules, uniform appearance.

Note:

- a. Products will satisfy Statewide Urban Design and Specifications (SUDAS), section 8010.
- b. Housings, visors and backplates, where required, shall be black.
 - i. Backplates may be provided unattached.
- c. The City may request contact information of other agencies that have used the proposed product. Selection criteria include cost, delivery schedule, features, and functionality.

Proposals will be received until September 1st. Emailed proposals will be accepted. The City reserves the option to select partial awards and to vary the purchased quantities, if needed.

**** If this proposal schedule is not attainable, please let us know as soon as**

possible. Submit questions and proposals to:

Chadd Kahlsdorf, P.E.
Bolton & Menk, Inc.
309 E 5th Street
(515) 259-9190 ext. 3205 – office
Charles.Kahlsdorf@bolton-menk.com – email

**ENGINEER'S ESTIMATE
HWY 44 IMPROVEMENTS
CITY OF GRIMES**

BMI PROJECT NO. A13.120005

DATE:

LINE NO.	ITEM DESCRIPTION	UNIT	TOTAL ESTIMATED QUANTITY	UNIT PRICE	TOTAL COST
1	3- SECTION, 12", R-Y-G W/ BACKPLATE	EACH	8	\$ 478.00	\$ 3,824.00
2	4- SECTION 12", R-YA-FYA-GA W/ BACKPLATE	EACH	2	\$ 626.00	\$ 1,252.00
3	1- SECTION PEDESTRIAN 16"X18" PERSON/HAND W/ COUNTDOWN	EACH	8	\$ 301.00	\$ 2,408.00
4	12" R MODULE	EACH	1	\$ 77.00	\$ 77.00
5	12" Y MODULE	EACH	1	\$ 86.00	\$ 86.00
6	12" G MODULE	EACH	1	\$ 81.00	\$ 81.00
7	12" YA MODULE	EACH	1	\$ 87.00	\$ 87.00
8	12" FYA MODULE	EACH	1	\$ 87.00	\$ 87.00
9	12" GA MODULE	EACH	1	\$ 100.00	\$ 100.00
10	16"X18" PERSON/HAND W/ COUNTDOWN MODULE	EACH	1	\$ 235.00	\$ 235.00
11	FREIGHT	LS	1	\$ 250.00	\$ 250.00
				TOTAL COST =	\$8,487.00

Traffic & Transportation Products, Ltd.

Attn: Jim Conner

23107 Route 2 and 92

Port Byron, IL 61275

309-737-2464

jim@tatpl-traffic.com

90 - 120 day delivery, may change due to COVID-19, prices above are as a whole. Back plates shipped separate.

**ENGINEER'S ESTIMATE
HWY 44 IMPROVEMENTS
CITY OF GRIMES**

BMI PROJECT NO. A13.120005

DATE: 11-15-2020 delivery date

LINE NO.	ITEM DESCRIPTION	UNIT	TOTAL ESTIMATED QUANTITY	UNIT PRICE	TOTAL COST
1	3- SECTION, 12", R-Y-G W/ BACKPLATE	EACH	8	\$ 449.00	\$ 3,592.00
2	4- SECTION 12", R-YA-FYA-GA W/ BACKPLATE	EACH	2	\$ 622.00	\$ 1,244.00
3	1- SECTION PEDESTRIAN 16"X18" PERSON/HAND W/ COUNTDOWN	EACH	8	\$ 312.00	\$ 2,496.00
4	12" R MODULE	EACH	1	\$ 80.00	\$ 80.00
5	12" Y MODULE	EACH	1	\$ 90.00	\$ 90.00
6	12" G MODULE	EACH	1	\$ 80.00	\$ 80.00
7	12" YA MODULE	EACH	1	\$ 90.00	\$ 90.00
8	12" FYA MODULE	EACH	1	\$ 90.00	\$ 90.00
9	12" GA MODULE	EACH	1	\$ 92.00	\$ 92.00
10	16"X18" PERSON/HAND W/ COUNTDOWN MODULE	EACH	1	\$ 225.00	\$ 225.00
11	FREIGHT	LS	1	\$ 500.00	\$ 500.00
TOTAL COST =					\$ 8,579.00

Tammy O'Brien

8-31-2020

*Tammy O'Brien
General Traffic Controls, Inc.*



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QUOTE SUMMARY

Project Location: Grimes, Iowa
Project Title: Highway 44 and Brookside Drive Improvements
ATC Traffic Signal Cabinet/Controller
Project No.: A13.120005
Addendum(s): No. 1 – 8/25/2020
Bid Day/Date: September 1, 2020

BIDDERS	CITY	ADDEDNA 1	Total Amount
1. Traffic & Transportation Products, Ltd.	Port Byron, IL	X	\$24,300.00
2. General Traffic Controls	Spencer, Iowa	X	\$39,533.00
3. DID NOT SUBMIT QUOTE: TRAFFIC CONTROL CORPORATION			

BOLTON & MENK, INC.

Mankato, MN • Fairmont, MN • Sleepy Eye, MN • Burnsville, MN • Chaska, MN • Duluth, MN
Willmar, MN • Ramsey, MN • Maplewood, MN • Rochester, MN • Baxter, MN • Fargo, ND
Algona, IA • Ames, IA • Spencer, IA • Des Moines, IA • Jefferson, IA • Cedar Rapids, IA
Bolton-Menk.com

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**REQUEST FOR PROPOSAL
ATC TRAFFIC SIGNAL CABINET/ CONTROLLER
CITY OF GRIMES, IOWA**

PROJECT SCOPE

The City of Grimes is requesting price quotations for the purchase and delivery of one (1) traffic signal cabinet. It will be installed as part of the Highway 44 intersection improvement project at the intersection of Highway 44 and Brookside Drive. Construction is anticipated to commence in the summer of 2021. The delivery address will be: Public Works Department, 1700 SE Destination Drive, Grimes, Iowa 50111.

METHOD OF SUBMITTING PROPOSAL

Please submit on your standard proposal form, a price quotation for the following items. We request that freight shall be included as a separate line item on the proposal. Please provide an anticipated schedule for delivery. We anticipate approval by city council on September 8th with initial purchase order to follow.

PROPOSAL ITEMS

1. ATC Traffic Signal Cabinet: Quantity One (1)
 - a. The cabinet will conform to the requirements of the ASHTO/ ITE/ NEMA Advanced Transportation Controller (ATC) Cabinet Standard, ATC 5301 VO2.02.
 - b. The controller shall be Trafficware, Naztec ATC. The cabinet shall include controller, conflict monitor, emergency vehicle preemption, video detection processor, uninterruptable power supply. All load positions will be filled.
 - c. The cabinet will provide at least 72 input channels and 32 output channels.
 - d. The cabinet will provide 48-volt DC output to signal heads.
 - e. The cabinet will include auxiliary diagnostic display unit, manual input panel and 'police panel'.
 - f. The cabinet footprint will be nominal 26 inches by 44 inches. Rack width will be 19 inches.
 - g. The cabinet will be aluminum with natural finish, with front and rear double doors.
 - h. Please include separate line item for 12" aluminum riser.
 - i. The City may request contact information of other agencies that have used the proposed product. Selection criteria include cost, delivery schedule, features, and functionality.

Proposals will be received until September 1st. Emailed proposals will be accepted.

** If this proposal schedule is not attainable, please let us know as soon as possible. Submit questions and proposals to:

Chadd Kahlsdorf, P.E.
Bolton & Menk, Inc.
309 E 5th Street
(515) 259-9190 ext. 3205 – office
Charles.Kahlsdorf@bolton-menk.com – email

**ENGINEER'S ESTIMATE
HWY 44 IMPROVEMENTS
CITY OF GRIMES**

BMI PROJECT NO. A13.120005

DATE:

LINE NO.	ITEM DESCRIPTION	UNIT	TOTAL ESTIMATED QUANTITY	UNIT PRICE	TOTAL COST
1	ATC TRAFFIC SIGNAL CABINET/ CONTROLLER	EACH	1	\$ 24,300.00	\$ 24,300.00
2	FREIGHT	LS	1	\$ 150.00	\$ 150.00
TOTAL COST =					\$ 24,450.00

Traffic & Transportation Products, Ltd.

Attn: Jim Conner

23107 Route 2 and 92

Port Byron, IL 61275

309-737-2464

jim@tatpl-traffic.com

90 - 120 day delivery, may change due to COVID-19, prices above are as a whole. Back plates shipped separate.

Cubic/Trafficware ATC controller, Cubic/Trafficware ATC cabinet included (to match existing Cubic/Trafficware controllers in place at all other intersections which will allow for communication between controllers), UPS system included, Video processor not included, (add \$10,000 for video processor), No EVP equipment, but cabinet does have adequate space for future equipment.



**BOLTON
& MENK**

Real People. Real Solutions.

309 E 5th Street
Suite 202
Des Moines, IA 50309-1981

Ph: (515) 259-9190
Fax: (515) 233-4430
Bolton-Menk.com

August 25, 2020

ADDENDUM NO. 1
ATC Traffic Signal Cabinet/Controller
City of Grimes
Bid Date: September 1, 2020
BMI Project No. A13.120005

This addendum forms a part of the Quote Documents and modifies the original Specifications. Acknowledge receipt of this Addendum in the space provided on the Proposal Form. Failure to do so may subject Bidder to disqualification.

For purpose of clarity, some Addendum items call for the complete replacement of a Specification section.

The following items shall become part of the original Bidding Documents:

QUOTE DOCUMENTS

PROPOSAL ITEMS, PAGE 1

1. REPLACEMENT OF PROPOSAL ITEMS 1.b-1.k
2. ADDITION OF ADDENDUM ACKNOWLEDGEMENT SECTION

*** END OF ADDENDUM NO. 1 ***

Attachments:

Request for Proposal-Proposal Items, Addendum Acknowledgement Section

**REQUEST FOR PROPOSAL
ATC TRAFFIC SIGNAL CABINET/ CONTROLLER
CITY OF GRIMES, IOWA**

PROJECT SCOPE

The City of Grimes is requesting price quotations for the purchase and delivery of one (1) traffic signal cabinet. It will be installed as part of the Highway 44 intersection improvement project at the intersection of Highway 44 and Brookside Drive. Construction is anticipated to commence in the summer of 2021. The delivery address will be: Public Works Department, 1700 SE Destination Drive, Grimes, Iowa 50111.

METHOD OF SUBMITTING PROPOSAL

Please submit on your standard proposal form, a price quotation for the following items. We request that freight shall be included as a separate line item on the proposal. Please provide an anticipated schedule for delivery. We anticipate approval by city council on September 8th with initial purchase order to follow.

PROPOSAL ITEMS

1. ATC Traffic Signal Cabinet: Quantity One (1)
 - a. The cabinet will conform to the requirements of the ASHTO/ ITE/ NEMA Advanced Transportation Controller (ATC) Cabinet Standard, ATC 5301VO2.02.
 - b. The cabinet shall include controller, conflict monitor, emergency vehicle preemption, video detection processor, uninterruptable power supply. All load positions will be filled.
 - c. Video detection processor to be capable to run one fisheye style camera for stop bar detection and two advanced detection cameras or four directional cameras for stop bar detection and advanced detection.
 - d. Uninterruptible power supply shall be double conversion UPS.
 - e. The cabinet will provide at least 72 input channels and 32 output channels.
 - f. The cabinet will provide 48-volt DC output to signal heads.
 - g. The cabinet will include auxiliary diagnostic display unit, manual input panel and 'police panel'.
 - h. The cabinet footprint will be nominal 26 inches by 44 inches. Rack width will be 19 inches.
 - i. The cabinet will be aluminum with natural finish, with front and rear double doors.
 - j. Please include separate line item for 12" aluminum riser.
 - k. The City may request contact information of other agencies that have used the proposed product. Selection criteria include cost, delivery schedule, features, and functionality.

Proposals will be received until September 1st. Emailed proposals will be accepted.

**** If this proposal schedule is not attainable, please let us know as soon as possible. Submit questions and proposals to:**

Chadd Kahlsdorf, P.E.
Bolton & Menk, Inc.
309 E 5th Street
(515) 259-9190 ext. 3205 – office
Charles.Kahlsdorf@bolton-menk.com – email

PROPOSAL-ACKNOWLEDGEMENT OF ADDENDA

The Bidder hereby acknowledges that all addenda become a part of the quote documents when issued and that each such addendum has been received and utilized in the preparation of this bid. The Bidder hereby acknowledges receipt of the following addenda by inserting the number of each addendum in the blanks below:

ADDENDUM
NUMBER

1

ADDENDUM
NUMBER

ADDENDUM
NUMBER

ADDENDUM
NUMBER

and certifies that said addenda were utilized in the preparation of this bid.



ATTN: Chadd Kahlsdorf - Bolton & Menk, Inc.
City of Grimes, IA

QUOTATION NO: 6435
DATE: 9/1/2020

PROJECT: ATC Cabinet/Controller

TERMS: Net 30 days

TAXABLE: Yes

DELIVERY: 180 days ARO

FOB: Destination

FREIGHT: Prepaid

We are pleased to submit the following quotation:

ITEM	QTY	DESCRIPTION	EXTEND PRICE
001	1	350i LV ATC Cabinet 26"x44"x66", 32-outputs/72-inputs, ADU, FLeX Controller, LV Monitor, GRIDSMART Processor, Input Panel, Police Panel, SDLC Panel (for future expansion), (18) LV Switchpacks, (4) SIU's. Includes double conversion UPS system w/ SNMP, Bypass switch & Batteries for 8 hours backup time.	\$39,275.00
002	1	12" Aluminum Riser for 350i cabinet	\$258.00

Total Above Equipment \$39,533.00

Quote is considered lump sum, individual prices given for your convenience. Partial orders are subject to price review.

Addenda acknowledged: One (1)

General Traffic Controls, Inc retains title to all equipment until paid in full.
All past due accounts are subject to a 1.5% per month service charge.
Customer is responsible for installation of above equipment.

Prices subject to review 30 days from above date.

Should we be favored with your order, it will receive our prompt, personal attention.

THANK YOU!

Very truly yours,
GENERAL TRAFFIC CONTROLS, INC.

Amanda Brown

CONFIDENTIALITY WARNING: Unless otherwise indicated or obvious from the nature of the communication, the information contained in this transmission and any attachments are privileged and confidential, and intended for use by the above-named recipient only. If the reader of this message is not the intended recipient, or an employee or agent responsible to deliver it to the intended recipient, you are notified that any dissemination, distribution or copying of this communication and any attachments thereto is strictly prohibited. If you have received this communication in error, please immediately notify the sender by return email, and destroy all copies of this transmission and any attachments. Thank you.

(712) 262-1521
PO Box 1000 Spencer, IA 51301
www.generaltraffic.com

PROPOSAL-ACKNOWLEDGEMENT OF ADDENDA

The Bidder hereby acknowledges that all addenda become a part of the quote documents when issued and that each such addendum has been received and utilized in the preparation of this bid. The Bidder hereby acknowledges receipt of the following addenda by inserting the number of each addendum in the blanks below:

ADDENDUM
NUMBER

1

ADDENDUM
NUMBER

ADDENDUM
NUMBER

ADDENDUM
NUMBER

and certifies that said addenda were utilized in the preparation of this bid.



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QUOTE SUMMARY

Project Location: Grimes, Iowa
Project Title: Highway 44 and Brookside Drive Improvements
Project No.: A13.120005

Bid Day/Date: September 1, 2020

BIDDERS	CITY	Total Amount
1. MillerBernd Manufacturing Company	Winsted, MN	\$34,714.00
2. Electrical Products Company (Valmont)	Omaha, NE	\$41,620.00

BOLTON & MENK, INC.

Mankato, MN • Fairmont, MN • Sleepy Eye, MN • Burnsville, MN • Chaska, MN • Duluth, MN
Willmar, MN • Ramsey, MN • Maplewood, MN • Rochester, MN • Baxter, MN • Fargo, ND
Algona, IA • Ames, IA • Spencer, IA • Des Moines, IA • Jefferson, IA • Cedar Rapids, IA

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Bolton & Menk is an equal opportunity employer.

**REQUEST FOR PROPOSAL
TRAFFIC SIGNAL POLES
CITY OF GRIMES, IOWA**

PROJECT SCOPE

The City of Grimes is requesting price quotations for the purchase and delivery of traffic signal poles to be installed as part of the Highway 44 intersection improvement project at the intersection of Highway 44 and Brookside Drive. Construction is anticipated to commence in the summer of 2021. The delivery address will be: Public Works Department, 1700 SE Destination Drive, Grimes, Iowa 50111.

METHOD OF SUBMITTING PROPOSAL

Please submit on the attached tabulation, or your own standard proposal form, a price quotation for the listed items. We request that freight shall be included as a separate line item on the proposal. Please acknowledge an anticipated schedule for delivery as shown on the request. We anticipate approval by city council on September 8th with initial purchase order to follow.

Please see the attached tabulation with traffic signal pole data.

PROPOSAL ITEMS

1. Traffic Signal Poles.

Note:

- a. Products will satisfy Statewide Urban Design and Specifications (SUDAS), section 8010.
- b. The City may request contact information of other agencies that have used the proposed product. Selection criteria include cost, delivery schedule, features, and functionality.
- c. Traffic signal poles shall be painted black.

Proposals will be received until September 1st. Emailed proposals will be accepted. The City reserves the option to select partial awards and to vary the purchased quantities, if needed.

**** If this proposal schedule is not attainable, please let us know as soon as possible. Submit questions and proposals to:**

Chadd Kahlsdorf, P.E.
Bolton & Menk, Inc.
309 E 5th Street
(515) 259-9190 ext. 3205 – office
Charles.Kahlsdorf@bolton-menk.com – email

TRAFFIC SIGNAL POLE DATA FOR BROOKSIDE

POLE NO.	POLE TYPE	MAST ARM LENGTH (FT)	TRAFFIC SIGNAL HEADS (1)		TRAFFIC SIGNS (2), (3)		ROAD NAME SIGN		EVP DETECTOR		CAMERA DETECTOR		LUMINAIRE ARM			FOOTING DIMENSIONS	
			QTY.	LOCATION ON MAST ARM (FT)	QTY.	LOCATION ON MAST ARM (FT)	QTY.	LOCATION ON MAST ARM (FT)	QTY.	LOCATION ON MAST ARM (FT)	QTY.	LOCATION ON MAST ARM (FT)	SPREAD (FT)	MOUNTING HEIGHT (FT)	ORIENTATION (DEGREES)	DIA. (FT)	DEPTH (FT)
1	SIGNAL	50	3	26,38,50	1	45	1	20	1	30	1	35				3	16
2	SIGNAL	50	2	38,50			1	30	1	44						3	16
3	SIGNAL	50	3	24,36,48	1	43	1	20	1	28	1	32	(5)	(5)		3	16
4	COMBINATION SIGNAL/LIGHTING	30	2	17,29			1	10	1	23	1	ON LUM. (4)	20	35	0	3	12

(1) (2) LOCATION IS DISTANCE FROM CENTER OF POLE MEASURED OUT TO THE CENTER OF THE SIGNAL HEAD OR SIGN

(3) R10-23, W11-15 AND FLASHING STOP PROCEED IF CLEAR SIGNS

(4) FISHEYE CAMERA OR STOP BAR DETECTION FOR ALL APPROACHES AND DILEMMA ZONE DETECTION FOR BROOKSIDE DR

(5) POLE TO BE CREATED THAT A LUMINAIRE EXTENSION CAN BE ADDED LATER

ENGINEER'S ESTIMATE
 HWY 44 IMPROVEMENTS
 CITY OF GRIMES
 BMI PROJECT NO. A13.120005
 DATE:

LINE NO.	ITEM DESCRIPTION	UNIT	TOTAL ESTIMATED QUANTITY	UNIT PRICE	TOTAL COST
1	TRAFFIC SIGNAL POLE W/ 50' MAST ARM	EACH	3	\$	\$
2	COMBINATION TRAFFIC SIGNAL AND LIGHTING POLE W/ 50' MAST ARM	EACH	1	\$	\$
3	FREIGHT	LS	1	\$	\$
TOTAL COST =					\$

To :
CITY OF GRIMES
101 NE HARVEY ST
GRIMES IA 50111
United States

Quotation Valid Thru : 10/01/2020
Terms : NET 30

Attention : ESTIMATE

Your Request : GRIMES SIGNALS

IA CITY OF GRIMES HWY 44 TRAFFIC SIGNALS				
Item	Part / Description / Details	Quantity Quoted	Unit Price	Extended Price
001	SMAP-50-AB-GVPT U/M EA POLE 1 & 2: 50FT MAST ARM, T-BASE, ANCHOR BOLTS, GALVANIZED AND PAINTED FINISH	2	\$8,674.00	\$ 17,348.00
002	SMAP-50-AB-GVPT U/M EA POLE 3: 50FT MAST ARM, T-BASE, ANCHOR BOLTS, GALVANIZED AND PAINTED FINISH (DESIGNED AND BUILT WITH MOUNTING PLATE TO ACCOMMODATE FUTURE LUMINAIRE EXTENSION)	1	\$8,772.00	\$ 8,772.00
003	CSMAP-30-20-AB-GVPT U/M EA POLE 4: 30FT MAST ARM, T-BASE, LUM EXT W/20' ARM, ANCHOR BOLTS, GALVANIZED AND PAINTED FINISH	1	\$8,594.00	\$ 8,594.00
Total Items Price				\$ 34,714.00
DESIGN STANDARD: SUDAS - 2013 AASHTO, 90 MPH, FATIGUE CATEGORY 2, NATURAL WIND GUST, NO GALLOPING AND NO TRUCK GUSTS.				
NOTE:				
1. INCLUDES TRANSFORMER BASE.				
2. GALVANIZED AND PAINTED FINISH (MILLERBOND WET COAT PAINT PROCESS)				
3. ONE PIECE LUMINAIRE EXTENSIONS W/20' J-ARMS @ 35' MOUNTING HEIGHTS				
4. LESS WIND DAMPENING DEVICES.				
1) Quoted prices are valid for 30 days. Prices are subject to change if order is not released within 90 days from the date of the purchase order.				
2) Quotation is subject to acceptance at time of order placement. Quoted unit prices are based on total quantities listed. Any variation in quantities or split purchase orders may result in additional charges.				
3) This quotation is based upon Millerbernd Manufacturing Company Standard Terms and Conditions of sale.				
4) F.O.B. Delivery Site-freight is included in pricing structure.				
5) Please be advised delivery will be based on manufacturing lead times at time of release and may differ from quoted lead time.				

ELECTRICAL PRODUCTS COMPANY

MANUFACTURERS REPRESENTATIVE

September 1, 2020

**City of Grimes
Highway 44 and Brookside Drive
Bolton & Menk Inc.
Valmont Quote #493254-02**

The following quote from Valmont Ind. is for the above referenced project:

Item	Qty	Description	NDC	Extended
1	3	IA-50-PTP-M232-FPGV-HH-AB	\$10,729.00	\$ 32,187.00
2	1	IA-30-MR-20-M232-FPGV-HH-AB	\$ 9,433.00	\$ 9,433.00
				<u>\$ 41,620.00</u>

Notes:

1. Sized per 2013 AASHTO
2. Pole #1 is a Mast Arm Only type pole, No Luminaire arm or Luminaire Extension will be on this pole. It will be Finished Paint over Galvanized Steel with An M232 T-Base (with the pole to the base connecting hardware). A Hand Hole w/ Cover, and the Anchor Bolts are included.
3. Poles #2 is a Combination Traffic Signal Pole with a one-piece vertical upright pole. This pole will include a 20 ft luminaire arm (35 ft luminaire mounting height), It will be Finished Paint over Galvanized Steel. An M232 T-Base (with the pole to the base connecting hardware). A Hand Hole w/ Cover, and the Anchor Bolts are included.
4. Sign and Signal hangers are not included.
5. Signed and approved submittal drawings will be required for an order to be released for production and shipment. These submittal drawings will be done and sent after the order is placed. Please allow **15-20** business days for these to be issued.

Terms: Net 30 Days

Price: **Valid for 30 days. Orders will subject to Review and Revision if the order is not released within 60 days of the order being placed.**

FOB: Origin. Freight allowed

Delivery: **13-16 Weeks** – Based on current business conditions **(subject to change).**

Respectfully,
Steve Rolfes

Fire Prevention Week 2020 Proclamation

WHEREAS, the City of Grimes, Iowa is committed to ensuring the safety and security of all those living in and visiting Grimes; and

WHEREAS, fire is a serious public safety concern both locally and nationally and homes are the locations where people are at the greatest risk from fire; and

WHEREAS, home fires killed more than 3,000 people in the United States per year; and

WHEREAS, working smoke alarms cut the risk of reported home fire deaths in half; and

WHEREAS, three out of every five fire deaths result from fires in properties without working smoke alarms; and

WHEREAS, Grimes residents should install smoke alarms in every sleeping room, outside each separate sleeping area, and on every level of the home; and

WHEREAS, Grimes residents who have planned and practiced a home fire escape plan are more prepared and will therefore be more likely to survive a fire; and

WHEREAS, The number on cause of home fires and fire injuries are from cooking and cooking appliances; and

WHEREAS, Johnston-Grimes Firefighters are dedicated to reducing the occurrence of home fires and home fire injuries through prevention, protection, and education; and

WHEREAS the 2019 Fire Prevention Week™ theme, “Serve Up Fire Safety in the Kitchen!™” effectively serves to remind us that we need to take personal steps to increase our safety from fire.

THEREFORE, I, Scott Mikkelsen, Mayor of Grimes do hereby proclaim October 4-11, 2020 Fire Prevention Week throughout this city, and I urge residents of Grimes to Practice Your Escape, and to support the public safety activities of the Johnston-Grimes Metropolitan Fire Department during Fire Prevention Week 2020.

Adopted this 22nd Day of September 2020

Scott Mikkelsen, Mayor

Rochelle Williams

From: Ally MacLean <Ally.MacLean@comchoicecu.org>
Sent: Friday, September 18, 2020 10:02 AM
To: Rochelle Williams
Subject: Re: Block Party Request

Thanks for the quick response, Rochelle!

We plan to do so from NE 19th to just before me the curve on the circle. Please see map below, Google Maps doesn't have a completely recent updated photo, but I denoted in blue the area. ☺□

Thank you!

-----Original Message-----

From: Ally MacLean [<mailto:Ally.MacLean@comchoicecu.org>]
Sent: Friday, September 18, 2020 9:47 AM
To: Rochelle Williams
Subject: Block Party Request

Hello!

My name is Ally MacLean - nice to e-meet you!

We are planning a Block Party for Saturday, 9/26 from 5-7pm at 1105 Cypress Circle. We have comes and sandwich board signage that we plan to "block off" a few houses portion of Cypress Circle to set up some fun games.

I called the City of Grimes and I was told you are the person to send the information to. ☺□

We plan for maybe 30-40 people max to be in attendance. In lieu of COVID - we will be following any and all state and local mandates and guidelines for everyone's safety. Masks, hand sanitizer and social distancing signage will be available and placed at the event.

Please let me know if there is anything additional you may need!

Thanks so much
Ally MacLean
309-912-5657

Sent from my iPhone

This electronic message, including any attachments, may contain proprietary, confidential or privileged information for the sole use of the intended recipient(s). You are hereby notified that any unauthorized disclosure, copying, distribution, or use of this message is prohibited. If you have received this message in error, please immediately notify the sender by reply e-mail and delete it.

9:56



1105 cypress circle grimes ia



Restaurants



Gas



Groceries



Coffee



NE 21st St

NE Cypress Cir

NE Heritage Dr

1105 NE Cypress Cir

NE 19th St

NE 19th St

NE Station Crossing Dr

Google



SET DATE FOR HEARING ON
DEVELOPMENT AGREEMENT AND
TAX INCREMENT PAYMENTS

(Hope K Farms LLC)

419952-77

Grimes, Iowa

September 22, 2020

A meeting of the City Council of the City of Grimes, Iowa, was held at 5:30 o'clock p.m., on September 22, 2020, at the Grimes City Hall/via Zoom, Grimes, Iowa, pursuant to the rules of the Council.

The meeting could alternatively be accessed electronically via Zoom, which was accessible at the following:

Join Zoom Meeting

<https://zoom.us/j/94545206874>

The City Council offered attendance to this meeting electronically due to federal and state government recommendations in response to COVID-19 pandemic conditions. Electronic access information was included in the posted agenda of this public meeting.

The Mayor presided and the roll was called, showing members present and absent as follows:

Present: _____

Absent: _____.

Council Member _____ introduced the resolution next hereinafter set out and moved its adoption, seconded by Council Member _____; and after due consideration thereof by the City Council, the Mayor put the question upon the adoption of said resolution, and the roll being called, the following named Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared said resolution duly adopted, as follows:

There being no further objections, comments, or evidence offered, the Mayor announced the hearing closed.

Council Member _____ moved the adoption of a resolution entitled "Resolution to Declare Necessity and Establish an Urban Renewal Area, Pursuant to Section 403.4 of the Code of Iowa and Approve Urban Renewal Plan Amendment for the Grimes Urban Renewal Area," seconded by Council Member _____. After due consideration, the Mayor put the question on the motion and the roll being called, the following named Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the resolution duly adopted and signed approval thereto.

TREASURER'S REPORT

CALENDAR 8/2020, FISCAL 2/2021

FUND#	TITLE	LAST MONTH CASH BALANCE	REVENUES	EXPENSES	BALANCE	THIS MONTH CASH BALANCE
001	GENERAL	7,786,002.25	100,447.75	458,608.18	.00	7,427,841.82
002	LIBRARY FUND	59,772.41-	9,625.80	43,009.04	.00	93,155.65-
005	FIRE/RESCUE AUXILIARY	14,035.12	.00	43.00	.00	13,992.12
110	ROAD USE TAX	2,118,206.63	120,873.67	25,912.75	.00	2,213,167.55
112	EMPLOYEE BENEFITS	941,334.81	83.94	102,186.45	.00	839,232.30
119	EMERGENCY FUND	2,447.84	.00	.00	.00	2,447.84
121	LOCAL OPTION SALES TAX	518,642.93	114,158.22	.00	.00	632,801.15
125	TAX INCREMENT FINANCING	1,035,028.25	.00	.00	.00	1,035,028.25
160	HOTEL/MOTEL/ECON DEV	193,058.19	21,003.15	.00	.00	214,061.34
161	ECO DEVELOPMENT REVOLVING	143,741.96	1,069.70	.00	.00	144,811.66
167	RESTRICTED GIFTS	116,195.26	60.60	.00	.00	116,255.86
170	FEMA - FIRE DEPT	34,239.98	.00	.00	.00	34,239.98
200	DEBT SERVICE	1,266,186.84	41,700.06	.00	.00	1,307,886.90
301	CAPITAL PROJECT FUND	22,027.07	5,428.20	.00	.00	27,455.27
302	CP - ROAD DEVELOPMENT	4,394.02	.00	.00	.00	4,394.02
303	CP - WALLACE	.00	.00	.00	.00	.00
304	STM WATER MASTER PLAN	150,318.53	.00	.00	.00	150,318.53
305	CP - MAIN STREET	.00	.00	.00	.00	.00
306	CP - PRAIRIE/LITTLE BEAVE	167,528.59	.00	57,681.29	.00	109,847.30
307	CP - STORM WATER	150,000.00	.00	.00	.00	150,000.00
308	CP-SW COUNTY LINE ROAD	3,805,940.77	.00	46,550.63	.00	3,759,390.14
309	CP - PARKS	2,528,318.62	.00	.00	.00	2,528,318.62
310	CP - FIRE	500,000.00	.00	.00	.00	500,000.00
311	CP - DOWNTOWN	.00	.00	.00	.00	.00
312	CP - S JAMES/SE 37TH ST	313,968.56	.00	28,704.00	.00	285,264.56
313	CP - GRIMES COMMUNITY COM	88,428.58	.00	.00	.00	88,428.58
314	CP-NE GATEWAY/HOPE COMM	589,046.30-	.00	426,752.23	.00	1,015,798.53-
315	CP N COMPLEX SANI CONNECT	955,040.35	.00	774.00	.00	954,266.35
316	CP - WATER CAP IMPROVEMNT	135,394.61-	.00	.00	.00	135,394.61-
317	CP - COMP PLAN	11,721.80	.00	.00	.00	11,721.80
318	CP - CITY HALL	18,114.01	.00	.00	.00	18,114.01
319	CP -BEAVER CK WATERSHED	466,638.85	.00	.00	.00	466,638.85
320	CP-New Jordan Well 2019	4,998.61	.00	39,380.20	.00	34,381.59-
321	CP- ASR 2019	21,117.70	.00	.00	.00	21,117.70
322	CP-16" Water Main	27,525.78	.00	4,868.00	.00	22,657.78
323	CP-Water Tower 2019	11,385.25-	281,993.96	290,630.86	.00	20,022.15-
324	CP-Water Plant Exp 2019	64,210.15-	1,424,676.60	1,467,506.30	.00	107,039.85-
325	SE 37TH HWY 141 PROJECT	569,075.80	.00	.00	.00	569,075.80
326	2019 OVERLAY PROJECT	37,477.90	.00	.00	.00	37,477.90
327	SE 19TH & SW CO OVERLAY	207,917.34	.00	22,139.31	.00	185,778.03
328	WRA SANI SEWER CONNECTION	.00	.00	39,624.50	.00	39,624.50-
329	NW TERRITORY LIFT STATION	1,345,800.00	.00	5,264.00	.00	1,340,536.00
330	GIS MAPPING	140,000.00	.00	96,438.75	.00	43,561.25
331	GRIMES CROSS SANI SWR IMP	.00	.00	.00	.00	.00
332	ROAD USE EQUIPMENT	250,000.00	.00	.00	.00	250,000.00
333	WRA CAPITAL COSTS	.00	.00	.00	.00	.00
334	HWY44 & COUNTY LN RD 2020	879,123.10	.00	11,325.00	.00	867,798.10
335	N JAMES WATER ISOLATION	.00	.00	.00	.00	.00
336	SE 11th ST RR/James 2019	189,812.08	.00	225.00	.00	189,587.08
337	CP-N MAIN & BEAVERBK SIG	.00	.00	.00	.00	.00
338	FY20 Drain prj 2nd/beaver	718,513.89	.00	18,572.50	.00	699,941.39
339	HWY 141 & HWY 44 SIGNAL	210,750.00	.00	.00	.00	210,750.00
340	ANNUAL SIGNAL IMPROVEMENT	250,000.00	.00	.00	.00	250,000.00

TREASURER'S REPORT
CALENDAR 8/2020, FISCAL 2/2021

FUND#	TITLE	LAST MONTH CASH BALANCE	REVENUES	EXPENSES	BALANCE	THIS MONTH CASH BALANCE
341	STREET/CORRIDOR STUDY	70,000.00	.00	.00	.00	70,000.00
342	WATER SYSTEM STUDY	100,000.00	.00	.00	.00	100,000.00
343	JAMES ST CORRIDOR STUDY	120,000.00	.00	.00	.00	120,000.00
344	PAVEMENT COND ANALYSIS	130,000.00	.00	.00	.00	130,000.00
349	SE 6TH & S JAMES INTERSEC	76,598.94	.00	1,457.56	.00	75,141.38
350	GRIMES LIBRARY BLDG FUND	849,994.00	.00	.00	.00	849,994.00
600	WATER	4,650,370.21	658,207.98	136,780.84	.00	5,171,797.35
601	WATER DEPOSITS	140,343.14	5,789.10	1,855.52	.00	144,276.72
602	WATER SINKING	367,220.88	.00	.00	.00	367,220.88
603	WATER REC BOND	183,629.96	.00	.00	.00	183,629.96
610	SEWER	4,779,299.43	339,488.29	725,037.32	.00	4,393,750.40
611	SEWER SINKING	164,648.49	.00	.00	.00	164,648.49
670	LANDFILL/GARBAGE	283,563.78	45,106.76	26,784.14	.00	301,886.40
740	STORM WATER	2,082,058.26	61,904.32	9,767.59	.00	2,134,194.99
	Report Total	41,341,590.38	3,231,618.10	4,087,878.96	.00	40,485,329.52

BALANCE SHEET

CALENDAR 8/2020, FISCAL 2/2021

ACCOUNT NUMBER	ACCOUNT TITLE	PTD BALANCE	YTD BALANCE
001-000-1110	CASH - GENERAL	358,161.42-	2,850,944.59
002-000-1110	CASH - LIBRARY	33,383.24-	93,155.65-
110-000-1110	CASH - ROAD USE	94,960.92	2,213,167.55
112-000-1110	CASH - EMPLOYEE BENEFITS	102,102.51-	839,232.30
119-000-1110	CASH - EMERGENCY		2,447.84
121-000-1110	CASH - LOCAL OPTION SALES TAX	114,158.22	632,801.15
125-000-1110	CASH - TIF		1,035,028.25
160-000-1110	CASH - HOTEL/MOTEL/ECON DEV	21,003.15	214,061.34
161-000-1110	CASH - ECO DEVELOP REVOLVING L	1,069.70	144,811.66
167-000-1110	CASH - LIBRARY RESTRICTED GIFT	60.60	114,423.03
167-000-1111	CASH - PARKS RESTRICTED GIFTS		1,832.83
170-000-1110	CASH - FEMA/FIRE DEPT		34,239.98
200-000-1110	CASH - DEBT SERVICE	41,700.00	1,304,487.98
301-000-1110	CASH - CAPITAL PROJECTS	5,428.20	27,455.27
302-000-1110	CASH - CP - ROAD DEVELOPMENT		4,394.02
304-000-1110	CASH-STM WATER MASTER PLAN		150,318.53
306-000-1110	CASH - CP - PRAIRIE/LITTLE BEA	57,681.29-	109,847.30
307-000-1110	CASH - CP - STORM WATER		150,000.00
308-000-1110	CASH-CP SW COUNTY LINE ROAD	46,550.63-	3,759,390.14
309-000-1110	CASH - CP - PARKS		2,528,318.62
310-000-1110	CASH - CP-FIRE		500,000.00
312-000-1110	CASH - CP - S JAMES/SE 37TH ST	28,704.00-	285,264.56
313-000-1110	CASH - CP - GRIMES COMM COMPLE		88,428.58
314-000-1110	CASH-NE GATEWAY/HOPE COMM	426,752.23-	1,015,798.53-
315-000-1110	CASH -N COMPLEX SANI CONNECT	774.00-	954,266.35
316-000-1110	CASH - WATER CAP IMPROVEMENT		135,394.61-
317-000-1110	CASH - COMP PLAN		11,721.80
318-000-1110	CASH - CITY HALL PROJECT		18,114.01
319-000-1110	CASH-BEAVER CK WATERSHED PROJ		466,638.85
320-000-1110	CASH-NEW JORDAN WELL 2019	39,380.20-	34,381.59-
321-000-1110	CASH-ASR 2019		21,117.70
322-000-1110	CASH-16" WATER MAIN	4,868.00-	22,657.78
323-000-1110	CASH-WATER TOWER 2019	8,636.90-	20,022.15-
324-000-1110	CASH- WATER PLANT EXP 2019	42,829.70-	107,039.85-
325-000-1110	CASH-SE 37TH /HWY 141 PROJ		569,075.80
326-000-1110	CASH-2019 OVERLAY PROJECT		37,477.90
327-000-1110	CASH-SW 19TH & SW CO OVERLAY	22,139.31-	185,778.03
328-000-1110	CASH-WRA SANI SEWER CONNECT	39,624.50-	39,624.50-
329-000-1110	NW TERRITORY LIFT STATION CASH	5,264.00-	1,340,536.00
330-000-1110	GIS MAPPING- CASH	96,438.75-	43,561.25
332-000-1110	CASH-ROAD USE EQUIPMENT		250,000.00
334-000-1110	CASH-HWY 44 & CO LINE RD 2020	11,325.00-	867,798.10
336-000-1110	CASH-SE 11TH RR/JAMES 2019	225.00-	189,587.08
338-000-1110	FY20 Drain Prj 2nd/Beaver CASH	18,572.50-	699,941.39
339-000-1110	HWY 141 & HWY 44 SIGNAL CASH		210,750.00
340-000-1110	ANNUAL SIGNAL IMPROVEMENT CASH		250,000.00
341-000-1110	STREET/CORRIDOR STUDY CASH		70,000.00
342-000-1110	WATER SYSTEM STUDY CASH		100,000.00
343-000-1110	JAMES ST CORRIDOR STUDY CASH		120,000.00
344-000-1110	CASH PAVEMENT COND ANALYSIS		130,000.00
349-000-1110	SE 6TH & JAMES INTERSEC CASH	1,457.56-	75,141.38

BALANCE SHEET
CALENDAR 8/2020, FISCAL 2/2021

ACCOUNT NUMBER	ACCOUNT TITLE	PTD BALANCE	YTD BALANCE
350-000-1110	GRIMES LIB BLDG CASH		849,994.00
600-000-1110	CASH - WATER	519,753.31	2,518,720.74
601-000-1110	CASH - WATER DEPOSITS	3,933.58	141,893.92
602-000-1110	CASH - WATER SINKING		367,220.88
603-000-1110	CASH - WATER REC BOND		183,629.96
610-000-1110	CASH - SEWER	386,073.40-	1,242,694.09
611-000-1110	CASH - SEWER SINKING		164,648.49
670-000-1110	CASH - SOLID WASTE	18,322.62	301,886.40
740-000-1110	CASH - STORM WATER	52,121.22	2,088,047.33
		-----	-----
	CASH TOTAL	858,432.62-	30,038,377.87
005-000-1112	CASH - FD AUXILLARY	43.00-	13,992.12
		-----	-----
	CASH - FD AUXILLARY TOTAL	43.00-	13,992.12
001-000-1130	RESERVES - PARK CAP IMPROVE		234,812.58
600-000-1130	RESERVES - WATER TAPPING		605,712.67
610-000-1130	RESERVES - SEWER TAPPING		91,535.73
		-----	-----
	RESERVES TOTAL	.00	932,060.98
001-000-1131	RESERVES - FIRE CAP IMPROVE		78,304.09
600-000-1131	RESERVES - WATER		35,000.00
		-----	-----
	RESERVES TOTAL	.00	113,304.09
001-000-1132	RESERVES - RESCUE CAP IMPROVE		16,218.47
		-----	-----
	RESERVES TOTAL	.00	16,218.47
001-000-1133	RESERVES - PARK & REC GOAL		6,365.17
		-----	-----
	RESERVES TOTAL	.00	6,365.17
001-000-1150	CASH - IPAIT	.99	58,427.37
200-000-1150	CASH - IPAIT	.06	3,398.92
		-----	-----
	CASH - IPAIT TOTAL	1.05	61,826.29
600-000-1160	SAVINGS - WATER TAPPING	372.19	987,175.66
740-000-1160	SAVINGS - STORM WATER	15.51	46,147.66
		-----	-----
	SAVINGS TOTAL	387.70	1,033,323.32

BALANCE SHEET
CALENDAR 8/2020, FISCAL 2/2021

ACCOUNT NUMBER	ACCOUNT TITLE	PTD BALANCE	YTD BALANCE
610-000-1161	SAVINGS - SEWER TAPPING	524.37	1,029,520.28
		-----	-----
	SAVINGS - RACCOON TOTAL	524.37	1,029,520.28
600-000-1162	SAVINGS - VISION	1,301.64	1,025,188.28
		-----	-----
	SAVINGS - VISION TOTAL	1,301.64	1,025,188.28
601-000-1170	WATER DEPOSIT CD 25712		2,382.80
		-----	-----
	CD'S - CITY STATE TOTAL	.00	2,382.80
001-000-1171	CEMETERY CD 1 304927		30,815.51
001-000-1172	CEMETERY CD 3 222910		19,704.59
001-000-1173	CEMETERY CD 12014736		20,249.49
		-----	-----
	CD'S BANKERS TRUST TOTAL	.00	70,769.59
001-000-1174	CD# 12510837 - GENERAL		2,055,999.98
		-----	-----
	CD# 12510837 - GENERAL TOTAL	.00	2,055,999.98
001-000-1175	CD# 12396252 - GENERAL		2,055,999.98
		-----	-----
	CD# 12396252 - GENERAL TOTAL	.00	2,055,999.98
610-000-1178	CHARTER SEW TAP CD		2,030,000.30
		-----	-----
	CHARTER SEW TAP CD TOTAL	.00	2,030,000.30
		=====	=====
	TOTAL CASH	856,260.86-	40,485,329.52
		=====	=====

BUDGET REPORT
CALENDAR 8/2020, FISCAL 2/2021

PCT OF FISCAL YTD 16.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	POLICE TOTAL	1,441,050.00	114,323.00	228,646.00	15.87	1,212,404.00
	FIRE TOTAL	727,653.00	41,121.47	109,908.97	15.10	617,744.03
	AMBULANCE TOTAL	1,531,657.00	88,463.63	234,663.75	15.32	1,296,993.25
	BUILDING INSPECTIONS TOTAL	1,797,931.00	74,367.02	257,985.71	14.35	1,539,945.29
	ANIMAL CONTROL TOTAL	21,000.00	.00	2,054.19	9.78	18,945.81
	PUBLIC SAFETY TOTAL	5,519,291.00	318,275.12	833,258.62	15.10	4,686,032.38
	ROADS, BRIDGES, SIDEWALKS TOTA	2,478,504.00	85,620.71	230,246.04	9.29	2,248,257.96
	STREET LIGHTING TOTAL	198,587.00	11,681.37	36,692.54	18.48	161,894.46
	TRAFFIC CONTROL & SAFETY TOTA	15,000.00	2,629.00	2,810.00	18.73	12,190.00
	SNOW REMOVAL TOTAL	240,860.00	.00	4,179.88	1.74	236,680.12
	PUBLIC WORKS TOTAL	2,932,951.00	99,931.08	273,928.46	9.34	2,659,022.54
	WATER,AIR,MOSQUITO CONTRO TOTA	25,000.00	5,600.00	11,200.00	44.80	13,800.00
	HEALTH & SOCIAL SERVICES TOTA	25,000.00	5,600.00	11,200.00	44.80	13,800.00
	LIBRARY TOTAL	821,351.00	53,117.98	124,698.53	15.18	696,652.47
	PARKS TOTAL	1,023,290.00	46,336.48	117,658.35	11.50	905,631.65
	NORTH COMPLEX TOTAL	20,000.00	331.22	2,796.09	13.98	17,203.91
	SOUTH COMPLEX TOTAL	20,000.00	1,296.45	2,735.36	13.68	17,264.64
	RECREATION TOTAL	300,900.00	8,532.85	22,274.65	7.40	278,625.35
	REC - YOUTH PROGRAMS TOTAL	23,700.00	.00	.00	.00	23,700.00
	REC - YOUTH SPORTS TOTAL	22,750.00	.00	855.31	3.76	21,894.69
	REC - ADULT PROGRAMS TOTAL	2,000.00	.00	.00	.00	2,000.00
	REC - ADULT SPORTS TOTAL	2,000.00	.00	.00	.00	2,000.00
	CEMETERY TOTAL	39,500.00	25.79	111.75	.28	39,388.25
	GCC-GRIMES COMM COMPLEX TOTAL	154,270.00	8,278.98	15,799.04	10.24	138,470.96
	CULTURE & RECREATION TOTAL	2,429,761.00	117,919.75	286,929.08	11.81	2,142,831.92
	ECONOMIC DEVELOPMENT TOTAL	2,363,760.00	.00	.00	.00	2,363,760.00
	COMMUNITY & ECONOMIC DEV TOTA	2,363,760.00	.00	.00	.00	2,363,760.00
	MAYOR/COUNCIL/CITY MGR TOTAL	337,825.00	20,212.16	51,719.17	15.31	286,105.83
	CLERK/TREASURER/ADM TOTAL	598,112.00	41,947.79	94,380.52	15.78	503,731.48
	ELECTIONS TOTAL	30,000.00	.00	.00	.00	30,000.00
	LEGAL SERVICES/ATTORNEY TOTAL	178,000.00	14,365.47	29,062.38	16.33	148,937.62
	CITY HALL/GENERAL BLDGS TOTAL	373,300.00	11,370.24	58,903.49	15.78	314,396.51
	TORT LIABILITY TOTAL	20,000.00	.00	.00	.00	20,000.00
	OTHER GENERAL GOVERNMENT TOTA	167,731.00	137.81	419.25	.25	167,311.75
	GENERAL GOVERNMENT TOTAL	1,704,968.00	88,033.47	234,484.81	13.75	1,470,483.19

BUDGET REPORT
CALENDAR 8/2020, FISCAL 2/2021

PCT OF FISCAL YTD 16.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	FIRE TOTAL	.00	.00	.00	.00	.00
	ROADS, BRIDGES, SIDEWALKS TOTA	491,520.00	.00	600.00	.12	490,920.00
	2007 BOND TOTAL	727,382.00	.00	.00	.00	727,382.00
	2009 BOND TOTAL	.00	.00	.00	.00	.00
	2012 BOND TOTAL	393,535.00	.00	.00	.00	393,535.00
	2015 BOND TOTAL	858,413.00	.00	.00	.00	858,413.00
	2017A BOND TOTAL	543,632.00	.00	.00	.00	543,632.00
	2017 REFINANCING BOND TOTAL	576,775.00	.00	.00	.00	576,775.00
	2018A BOND TOTAL	.00	.00	.00	.00	.00
	2020 GO BOND TOTAL	1,262,347.00	.00	.00	.00	1,262,347.00
	ECONOMIC DEVELOPMENT TOTAL	.00	.00	.00	.00	.00
	DEBT SERVICES TOTAL	.00	.00	.00	.00	.00
	DEBT SERVICE TOTAL	4,853,604.00	.00	600.00	.01	4,853,004.00
	FIRE TOTAL	200,000.00	.00	.00	.00	200,000.00
	AMBULANCE TOTAL	300,000.00	.00	.00	.00	300,000.00
	ROADS, BRIDGES, SIDEWALKS TOTA	5,264,500.00	691,273.77	1,721,140.59	32.69	3,543,359.41
	STREET LIGHTING TOTAL	250,000.00	.00	.00	.00	250,000.00
	LIBRARY TOTAL	500,000.00	.00	.00	.00	500,000.00
	PARKS TOTAL	1,000,000.00	.00	17,300.00	1.73	982,700.00
	GCC-GRIMES COMM COMPLEX TOTAL	76,500.00	.00	.00	.00	76,500.00
	ECONOMIC DEVELOPMENT TOTAL	.00	.00	.00	.00	.00
	OTHER COMM & ECO DEV TOTAL	.00	.00	.00	.00	.00
	CITY HALL/GENERAL BLDGS TOTAL	.00	.00	.00	.00	.00
	WATER TOTAL	15,500,000.00	1,802,385.36	2,914,417.40	18.80	12,585,582.60
	SEWER/SEWAGE DISPOSAL TOTAL	18,350,000.00	45,662.50	105,506.71	.57	18,244,493.29
	STORM WATER TOTAL	550,000.00	18,572.50	30,435.73	5.53	519,564.27
	CAPITAL PROJECTS TOTAL	41,991,000.00	2,557,894.13	4,788,800.43	11.40	37,202,199.57
	WATER TOTAL	3,876,497.00	138,636.36	306,740.46	7.91	3,569,756.54
	SEWER/SEWAGE DISPOSAL TOTAL	2,891,133.00	725,037.32	818,649.98	28.32	2,072,483.02
	LANDFILL/GARBAGE TOTAL	691,415.00	26,784.14	31,021.09	4.49	660,393.91
	STORM WATER TOTAL	497,965.00	9,767.59	31,617.71	6.35	466,347.29
	ENTERPRISE FUNDS TOTAL	7,957,010.00	900,225.41	1,188,029.24	14.93	6,768,980.76
	TRANSFERS IN/OUT TOTAL	7,162,907.00	.00	.00	.00	7,162,907.00
	TRANSFER OUT TOTAL	7,162,907.00	.00	.00	.00	7,162,907.00
	TOTAL EXPENSES	76,940,252.00	4,087,878.96	7,617,230.64	9.90	69,323,021.36

REVENUE REPORT

CALENDAR 8/2020, FISCAL 2/2021

PCT OF FISCAL YTD 16.6%

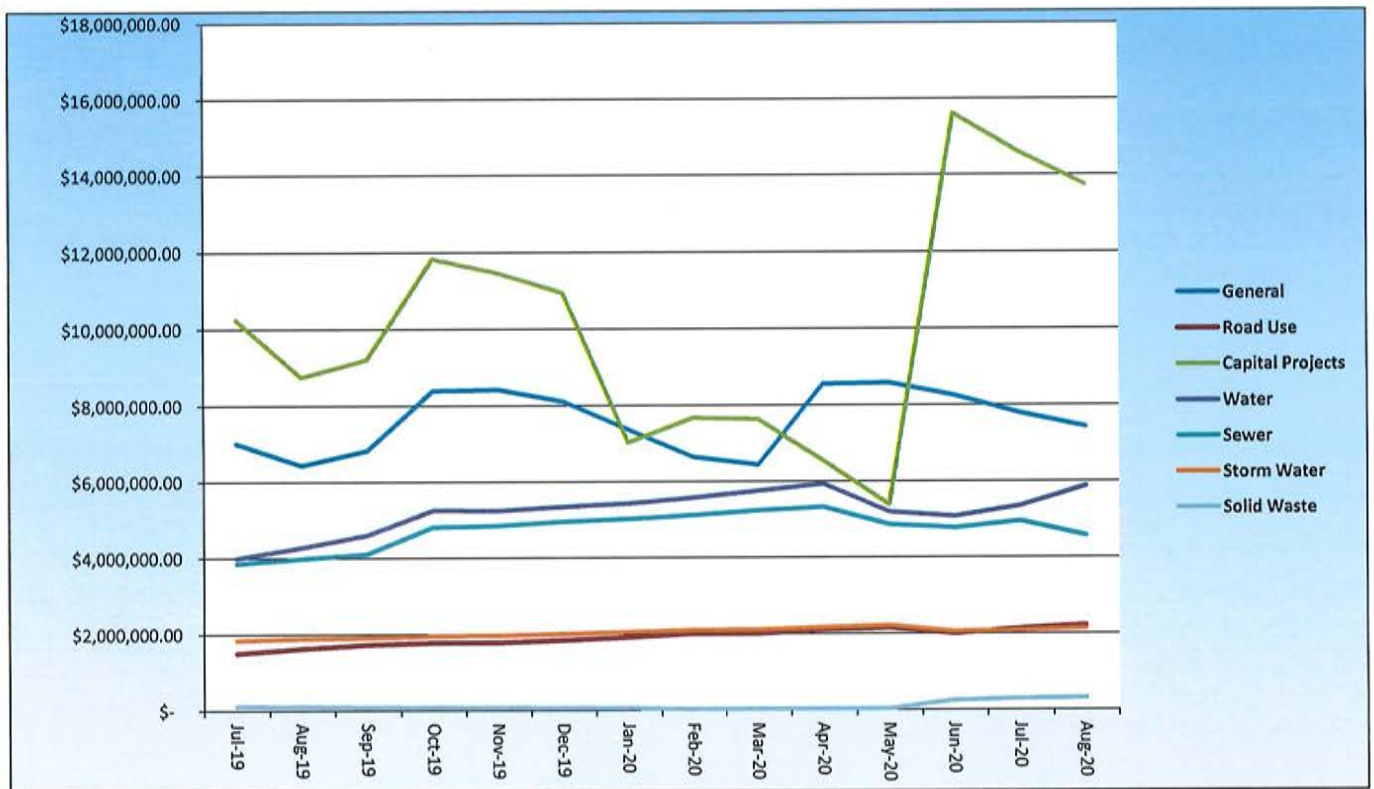
ACCOUNT NUMBER	ACCOUNT TITLE	FISCAL ESTIMATE	PTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	GENERAL TOTAL	10,487,774.00	100,447.75	368,959.48	3.52	10,118,814.52
	LIBRARY FUND TOTAL	628,832.00	9,625.80	10,609.87	1.69	618,222.13
	FIRE/RESCUE AUXILIARY TOTAL	22,000.00	.00	.00	.00	22,000.00
	ROAD USE TAX TOTAL	1,450,720.00	120,873.67	312,926.88	21.57	1,137,793.12
	EMPLOYEE BENEFITS TOTAL	1,824,548.00	83.94	18,368.40	1.01	1,806,179.60
	EMERGENCY FUND TOTAL	.00	.00	2,447.84	.00	2,447.84-
	LOCAL OPTION SALES TAX TOTAL	1,808,000.00	114,158.22	207,015.86	11.45	1,600,984.14
	TAX INCREMENT FINANCING TOTAL	3,904,556.00	.00	35,664.44	.91	3,868,891.56
	HOTEL/MOTEL/ECON DEV TOTAL	100,000.00	21,003.15	21,003.15	21.00	78,996.85
	ECO DEVELOPMENT REVOLVING TOTA	12,836.00	1,069.70	2,139.40	16.67	10,696.60
	RESTRICTED GIFTS TOTAL	12,000.00	60.60	168.92	1.41	11,831.08
	DEBT SERVICE TOTAL	4,322,976.00	41,700.06	63,682.19	1.47	4,259,293.81
	CAPITAL PROJECT FUND TOTAL	.00	5,428.20	6,892.30	.00	6,892.30-
	CP - ROAD DEVELOPMENT TOTAL	.00	.00	4,000.00	.00	4,000.00-
	STM WATER MASTER PLAN TOTAL	150,000.00	.00	.00	.00	150,000.00
	CP - STORM WATER TOTAL	400,000.00	.00	.00	.00	400,000.00
	CP-SW COUNTY LINE ROAD TOTAL	2,000,000.00	.00	.00	.00	2,000,000.00
	CP - PARKS TOTAL	1,000,000.00	.00	.00	.00	1,000,000.00
	CP - FIRE TOTAL	500,000.00	.00	.00	.00	500,000.00
	CP-NE GATEWAY/HOPE COMM TOTAL	1,900,000.00	.00	.00	.00	1,900,000.00
	CP-New Jordan Well 2019 TOTAL	.00	.00	106,962.45	.00	106,962.45-
	CP-Water Tower 2019 TOTAL	1,000,000.00	281,993.96	737,526.05	73.75	262,473.95
	CP-Water Plant Exp 2019 TOTAL	14,400,000.00	1,424,676.60	1,990,408.05	13.82	12,409,591.95
	WRA SANI SEWER CONNECTION TOTA	17,000,000.00	.00	75,009.86	.44	16,924,990.14
	NW TERRITORY LIFT STATION TOTA	1,350,000.00	.00	.00	.00	1,350,000.00
	GIS MAPPING TOTAL	280,000.00	.00	.00	.00	280,000.00

REVENUE REPORT

CALENDAR 8/2020, FISCAL 2/2021

PCT OF FISCAL YTD 16.6%

ACCOUNT NUMBER	ACCOUNT TITLE	FISCAL ESTIMATE	PTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	ROAD USE EQUIPMENT TOTAL	463,000.00	.00	.00	.00	463,000.00
	HWY 141 & HWY 44 SIGNAL TOTAL	421,500.00	.00	.00	.00	421,500.00
	ANNUAL SIGNAL IMPROVEMENT TOTA	250,000.00	.00	.00	.00	250,000.00
	STREET/CORRIDOR STUDY TOTAL	200,000.00	.00	.00	.00	200,000.00
	WATER SYSTEM STUDY TOTAL	100,000.00	.00	.00	.00	100,000.00
	GRIMES LIBRARY BLDG FUND TOTA	500,000.00	.00	.00	.00	500,000.00
	WATER TOTAL	4,266,874.00	658,207.98	1,099,922.20	25.78	3,166,951.80
	WATER DEPOSITS TOTAL	10,040.00	5,789.10	8,723.65	86.89	1,316.35
	WATER SINKING TOTAL	1,569,169.00	.00	.00	.00	1,569,169.00
	SEWER TOTAL	2,977,500.00	339,488.29	610,709.83	20.51	2,366,790.17
	SEWER SINKING TOTAL	1,089,098.00	.00	.00	.00	1,089,098.00
	LANDFILL/GARBAGE TOTAL	736,353.00	45,106.76	88,782.93	12.06	647,570.07
	STORM WATER TOTAL	674,500.00	61,904.32	120,606.63	17.88	553,893.37
	TOTAL REVENUE BY FUND	=====	=====	=====	=====	=====
		77,812,276.00	3,231,618.10	5,892,530.38	7.57	71,919,745.62
		=====	=====	=====	=====	=====



City of Grimes Claims 9 22 2020

PREMIER OFFICE EQUIPMENT	COPIER CONTRACT	121
PRINCIPAL LIFE INSURANCE	EMPLOYEE INSURANCE	1,574.26
A TECH INC.	SECURITY SYSTEM MAINT GCC	215
AIA CORPORATION	DUTY UNIFORM-PRICE	52.99
ALLENDER BUTZKE ENGINEERS	RO WATER PLANT	1,799.35
EUROFINS TESTAMERICA	DMRQA BILLING-CHEMISTRY	75
JOHNSON CONTROLS SECURITY	402 SE 2ND ST QTRLY CHG	216.35
BAKER & TAYLOR	LIBRARY MATERIALS	1,258.47
BANKERS TRUST COMPANY	Bank fees	64.53
BLACK HILLS ENERGY	POWER	102.07
BLUE TARP CREDIT SERVICES	REPAIR PRESSURE WASHER	347.98
SHADRAN INDUSTRIAL & SANI	AUGUST CH CLEANING	631.89
BOMGAARS	SUPPLIES/EMPLOYEE CLOTHING	517.84
KOCH OFFICE GROUP	DOC HANDLER FEE	20.09
CIVIL DESIGN ADVANTAGE	CONCEPT PLNG-WRA SAN SEWER CON	8,200.00
COLLECTION SERVICES CENTER	CHILD SUPPORT	1,176.09
CORE & MAIN	REPAIRS	857.68
DELL MARKETING L.P.	LAPTOP-MANDY,MARCIA,ROCH,ERIK,PW,PARK	14,392.30
DELTA DENTAL OF IOWA	EMPLOYEE INSURANCE	166.3
DORRIAN HEATING & COOLING	REPAIR COOLANT LEAK IN CO2 TNK	387.2
CLYCE SCOTT	CELL PHONE REIMBURSEMENT	150
RD MCKINNEY PLUMB/EXC	REPAIR MAIN BREAK	1,822.57
FAREWAY STORES, INC.	PLANNING MEETING SUPPLIES	46.5
KERR KARALEE	CELL PHONE REIMBURSEMENT	150
FINISH LINE AUTO WORKS	TIRES FOR P105	924
FOX ENGINEERING ASSOCIATE	PROJECT WORK	12,430.15
FIRE RECOVERY EMS	AUGUST SERVICES	709.82
GRAINGER	WATER DEPT PRINTER INK/SUPPLIES	163.5
CATCH DES MOINES	APRIL-JUNE 2020 HOTEL/MOTEL TX	6,000.90
GRIMES ASPHALT AND PAVING	POTHOLE REPAIRS	127.28
HAWKINS INC.	CHEMICALS	7,033.24
COENEN HEATH	CELL PHONE REIMBURSEMENT	150
WILLIAMS ROCHELLE	CELL PHONE REIMBURSEMENT	150
HILLYARD	PAPER SUPPLIES	135.28
STATE HYGIENIC LABORATORY	STATE TESTS	236.5
IOWA ASSN OF MUNICIPAL UT	SAFETY COORDINATOR	1,516.31
IOWA DEPT.OF TRANSPORTION	SIGN POST BASES	786
IOWA LEAGUE OF CITIES	CLERK SCHOOL-DEYOUNG	128
IOWA FIRE EQUIPMENT CO.	FIRE EXTINGUISHER FOR CITY HAL	107.5
THAYER JEREMY	CELL PHONE REIMBURSEMENT	150
HEID CHERYL	CELL PHONE REIMBURSEMENT	150
KANEALY KENT	KANEALY 2020 MEDICAL/PHONE	900
KECK ENERGY	FUEL	2,074.35
O'BRIEN LAUREN	PROGRAM REFUND	80
WOODKE MARCIA	CELL PHONE REIMBURSEMENT	150
LIBERTY READY MIX	STREET REPAIRS	3,778.00
LOGAN CONTRACTORS SUPPLY	STREET REPAIRS	180.39
LOGOED APPAREL & PROMOTIO	PW/PARK CLOTHING SAFETY	823.31
MACKE JEFF	CELL PHONE REIMB - AUG, SEPT	100
KURTZ MAHLON	CELL PHONE REIMBURSEMENT	150
MAIL SERVICES	SEPT BILLING	3,721.44
DEYOUNG OLIVIA	FLU SHOT REIMBURSEMENT	25
HUGHES MADONNA	REIMBURSEMENT- FLU SHOT	25
MEDIACOM	INTERNET	211.94
PRICE MATT	CELL PHONE REIMBURSEMENT	150
MIDWEST TAPE	MATERIALS	810.66
MIDWEST WHEEL COMPANIES	S207 WARNING & WORK LIGHTS	243.66
MIDAMERICAN ENERGY	POWER	10,625.39
MUNICIPAL SUPPLY, INC.	METERS	18,979.00
MUNICIPAL EMERGENCY SERV.	FD BOOTS	386.82
OFFICE DEPOT CITY HALL	OFFICE SUPPLIES @ GCC	94.16

SAWYER ALEXANDER J	CELL PHONE REIMBURSEMENT	150
TRUE VALUE	BLEACH/SUPPLIES	517.73
GRIMES TIRE & AUTO	TIRE REPAIR-MOWER	25.23
PLUMB SUPPLY CO. - DM	FILTERS AT GCC	228.38
ARNOLD MOTOR SUPPLY	VICE FOR WORKBENCH	397.96
POLK CO RECORDER	FENCE CONSENT AGREEMENTS	391
POLK COUNTY TREASURER	SHERIFF AUGUST SERVICES	114,475.00
SCHIPPER RONALD L.	CELL PHONE REIMBURSEMENT	150
SELLNER ROBERT	CELL PHONE REIMBURSEMENT	150
RORY ECHER	CELL PHONE REIMBURSEMENT	150
SHRED-IT USA	AUGUST SHRED IT	96.3
SNYDER & ASSOCIATES	TRAFFIC SIGNAL COMMUNICATION	1,373.95
OLGUIN SAUL	CELL PHONE REIMBURSEMENT	150
STAR EQUIPMENT LTD.	S109 SIGN TRUCK MAINTENANCE	271.34
FULTON STACEY	CELL PHONE REIMBURSEMENT	150
STATE LIBRARY OF IOWA	MATERIALS	710.38
STRYKER SALES CORPORATION	2 BATTERY	566.25
P.R.I.M.E. BENEFIT SYSTEM	FLEX SPENDING	1,100.15
SYNCB/AMAZON	MATERIALS/SUPPLIES	1,536.01
TOTAL QUALITY	CONTRACT MOWING	12,022.45
UNIQUE MANAGEMENT SERVICE	LIBRARY COLLECTIONS	71.6
US WATER	AUGUST CONTRACT	72,062.05
CINTAS CORPORATION - #762	MATS	448.1
VERIZON WIRELESS, BELLEVU	PHONES, HOTSPOTS	893.52
VEENSTRA AND KIMM, INC.	WRA CONNECTOR	47,662.44
VAN WALL EQUIPMENT	EQUIPMENT MAINT	28.68
GUTHRIE DAVE	CELL PHONE REIMBURSEMENT	150
WELLMARK BLUE CROSS	EMPLOYEE INSURANCE	48,332.17
WILSON BROS. PEST CONTROL	MOSQUITO SPRAYING	2,800.00
MOODY'S INVESTOR SERVICE,	2020B ISSUANCE	13,000.00
COLIBRI SYSTEMS NORTH AME	BOOK COVERS	563.96
MERCYONE OCCUPATIONAL HEA	CDL RENEWAL DRUG TESTING	579
CENTURY LINK	PHONE	1,565.51
GATEHOUSE MEDIA IOWA HOLD	PUBLICATIONS	747.32
EFTPS	FED/FICA TAX	37,008.10
CSG FORTE PAYMENTS, INC	CC FEES	3,817.40
FISK ERIK	CELL PHONE REIMBURSEMENT	150
LYLE SUMEK ASSOCIATES	STRATEGIC PLANNING PREP	6,500.00
GREIMAN JAMES	CELL PHONE REIMBURSEMENT	150
DES MOINES ASPHALT & PAVE	HOTMIX FOR POTHOLE REPAIR	645.6
PROGRESSIVE STRUCTURES	16 RAW WATER MAIN"	30,898.74
MENARDS GRIMES	FURNACE FILTERS/SUPPLIES	352.69
MCCLURE ENGINEERING	RO WATER TREAT PLANT PHASE 1	98,311.73
GOODVIN, ALEX	CELL PHONE REIMBURSEMENT	150
BULK TRANSPORT CO EAST	LIME DELIVERY	1,830.75
COPY SYSTEMS INC	COPIER	39
GETTYS NATHAN	CELL PHONE REIMBURSEMENT	150
COVER CHAD	CELL PHONE REIMBURSEMENT	150
TEIG AUSTIN	CELL PHONE REIMBURSEMENT	150
VERITIV OPERATING COMPANY	MAINTENANCE ON SIGN PRINTER	141.8
DUCKETT, NICHOLAS	CELL PHONE REIMBURSEMENT	150
KAMM, DOUG	CELL PHONE REIMBURSEMENT	150
MCANDREW, SEAN	CELL PHONE REIMBURSEMENT	150
VOYA	DEFER COMP PRE	731
AIG	DEFER COMP ROTH	332.5
HORACE MANN	DEFER COMP ROTH	175
MASSMUTUAL	DEFER COMP PRE	435
IOWA DEPT OF HUMAN SERVIC	GEMT-July to October 2020	24,788.59
FRASCHT, CONNIE J	CELL PHONE REIMBURSEMENT	150
NILLES ASSOCIATES	QTRLY MS4 INSP & PRECON MTG	14,187.50
MITEL	PHONE	1,632.52
MSA PROFESSIONAL SERVICES	N SPT COMP SANITARY SEWER EXT	2,916.50

A & W CONSTRUCTION SERVIC	CITY HALL REMODEL	48,837.00
KLUEMPER, MATT	PROGRAM REFUND	50
KUPKA, ALLISON	PROGRAM REFUND DUE TO COVID	35
THE BARN, LLC	BASE PLUGS FOR ATHLETIC FIELDS	748.6
REDBUD LLC	NATIVE VEG ENHANCEMENT/STM WTR	597.55
ABSOLUTE REPAIR	STREET SWEEPER REPAIR	3,310.31
HAMMER, MOLLY A	REFUND FLAG FB	165
MICROMARKETING LLC	MATERIALS	178.82
ANKENY SANITATION	GARBAGE	4,189.52
ZOOM VIDEO COMMUNICATION	1 YEAR ZOOM SERVICE	1,741.44
TRANSIT WORKS	GPS SYSTEM	11,332.25
SEALINE AMEND	REFUND- FLAG FOOTBALL	80
KERNS DAVID	PROGRAM REFUND/COVID	45
CASEY MOLLY	PROGRAM REFUND	90
ERVIN MARIA	PROGRAM REFUND	160
FEUERHELM JACQUE	PROGRAM REFUND	90
FRIESEN JANNETTE	PROGRAM REFUND	65
RYAN, JESSE	FALL 2020	500
PAYROLL CHECKS	TOTAL PAYROLL CHECKS	104,620.50
	CLAIMS TOTAL	835,349.95
	GENERAL FUND	381,599.26
	LIBRARY FUND FUND	18,307.82
	ROAD USE TAX FUND	12,811.40
	EMPLOYEE BENEFITS FUND	41,326.50
	HOTEL/MOTEL/ECON DEV FUND	6,000.90
	CP - ROAD DEVELOPMENT FUND	1,373.95
	CP - PRAIRIE/LITTLE BEAVE FUND	3,064.50
	CP - PARKS FUND	13,000.00
	CP - S JAMES/SE 37TH ST FUND	1,446.00
	CP N COMPLEX SANI CONNECT FUND	1,569.00
	CP - CITY HALL FUND	18,114.01
	CP-New Jordan Well 2019 FUND	1,380.00
	CP-16 Water Main FUND"	37,438.39
	CP-Water Tower 2019 FUND	15,214.00
	CP-Water Plant Exp 2019 FUND	79,842.08
	WRA SANI SEWER CONNECTION FUND	53,213.14
	NW TERRITORY LIFT STATION FUND	2,287.30
	WATER SYSTEM STUDY FUND	5,055.00
	WATER FUND	80,582.97
	SEWER FUND	48,846.68
	LANDFILL/GARBAGE FUND	4,285.82
	STORM WATER FUND	8,591.23
		835,349.95
Monthly Revenue for August	GENERAL FUND	100,447.75
	LIBRARY FUND	9,625.80
	ROAD USE TAX FUND	120,873.67
	EMPLOYEE BENEFITS FUND	83.94
	LOCAL OPTION SALES TAX FUND	114,158.22
	HOTEL/MOTEL/ECON DEV FUND	21,003.15
	REVOLVING LOAN FUND	1,069.70
	RESTRICTED GIFTS FUND	60.60
	DEBT SERVICE FUND	41,700.06
	CAPITAL PROJECTS FUNDS	1,712,098.76
	WATER FUND	663,997.08
	SEWER FUND	339,488.29
	LANDFILL/GARBAGE FUND	45,106.76
	STORM WATER FUND	61,904.32
		3,231,618.10

SET DATE FOR HEARING ON
DEVELOPMENT AGREEMENT AND
TAX INCREMENT PAYMENTS

(Hope K Farms LLC)

419952-77

Grimes, Iowa

September 22, 2020

A meeting of the City Council of the City of Grimes, Iowa, was held at 5:30 o'clock p.m., on September 22, 2020, at the Grimes City Hall/via Zoom, Grimes, Iowa, pursuant to the rules of the Council.

The meeting could alternatively be accessed electronically via Zoom, which was accessible at the following:

Join Zoom Meeting

<https://zoom.us/j/94545206874>

The City Council offered attendance to this meeting electronically due to federal and state government recommendations in response to COVID-19 pandemic conditions. Electronic access information was included in the posted agenda of this public meeting.

The Mayor presided and the roll was called, showing members present and absent as follows:

Present: _____

Absent: _____.

Council Member _____ introduced the resolution next hereinafter set out and moved its adoption, seconded by Council Member _____; and after due consideration thereof by the City Council, the Mayor put the question upon the adoption of said resolution, and the roll being called, the following named Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared said resolution duly adopted, as follows:

There being no further objections, comments, or evidence offered, the Mayor announced the hearing closed.

Council Member _____ moved the adoption of a resolution entitled "Resolution to Declare Necessity and Establish an Urban Renewal Area, Pursuant to Section 403.4 of the Code of Iowa and Approve Urban Renewal Plan Amendment for the Grimes Urban Renewal Area," seconded by Council Member _____. After due consideration, the Mayor put the question on the motion and the roll being called, the following named Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the resolution duly adopted and signed approval thereto.

September 16, 2020

VIA EMAIL

Jake Anderson
City Administrator/City Hall
Grimes, IA

Re: Grimes Urban Renewal Area
Our File No. 419952-77

Dear Jake:

Attached please find two sets of proceedings for use by the City Council at their September 22, 2020 meeting.

The first set of proceedings covers the City Council's action in holding a public hearing on the designation of the expanded urban renewal area and adopting a resolution to approve the amended urban renewal plan for that Area. The resolution states that the Planning and Zoning Commission has reviewed the amended urban renewal plan and that the required consultation session has been held with Polk County and the Dallas Center-Grimes Community School District. If either of these actions has not been taken, please call me immediately.

The second set of proceedings covers the adoption of the tax increment ordinance for the expanded urban renewal area. We have prepared the proceedings on the presumption that the City Council will waive the statutory requirement that an ordinance be considered at two meetings prior to the meeting at which it is finally adopted. This waiver requires the affirmative vote of not less than four of the five City Council members. This ordinance may be adopted immediately after the amended urban renewal plan has been approved by resolution.

Once the ordinance has been finally adopted, it must be published and a copy must be filed with the County Auditor of Polk County. Please print extra copies of the ordinance for publishing and filing. Certificates are included in the proceedings to attest to each of those acts.

We will appreciate receiving executed copies of these proceedings as soon as they are available. Please contact John Danos, Severie Orngard, or me if you have any questions.

Kind regards,

Amy Bjork

Attachments

cc: Rochelle Williams
Alex Pfaltzgraff

MINUTES PROVIDING FOR PASSAGE
OF AN ORDINANCE ESTABLISHING A
TAX INCREMENT FINANCING
DISTRICT FOR THE SEPTEMBER, 2020
ADDITION TO THE GRIMES URBAN
RENEWAL AREA

419952-77

Grimes, Iowa

September 22, 2020

The City Council of the City of Grimes, Iowa, met on September 22, 2020, at 5:30 o'clock p.m., at the in the City via Zoom.

The meeting could alternatively be accessed electronically via Zoom, which was accessible at the following:

<https://zoom.us/j/94545206874>

The City Council offered attendance to this meeting electronically due to federal and state government recommendations in response to COVID-19 pandemic conditions. Electronic access information was included in the posted agenda of this public meeting.

The Mayor presided and the roll was called showing members present and absent, as follows:

Present: _____

Absent: _____.

Council Member _____ introduced an ordinance entitled "Ordinance No. 741. An Ordinance Providing for the Division of Taxes Levied on Taxable Property in the September, 2020 Addition to the Grimes Urban Renewal Area, Pursuant to Section 403.19 of the Code of Iowa."

It was moved by Council Member _____ and seconded by Council Member _____ that the ordinance be adopted. The Mayor put the question on the motion and the roll being called, the following named Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the motion duly carried and declared that the ordinance had been given its initial consideration.

It was moved by Council Member _____ and seconded by Council Member _____ that the statutory rule requiring an ordinance to be considered and voted on for passage at two Council meetings prior to the meeting at which it is to be finally passed be suspended. The Mayor put the question on the motion and the roll being called, the following named Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the motion duly carried.

It was moved by Council Member _____ and seconded by Council Member _____ that the ordinance entitled "Ordinance No. 741. An Ordinance Providing for the Division of Taxes Levied on Taxable Property in the September, 2020 Addition to the Grimes Urban Renewal Area, Pursuant to Section 403.19 of the Code of Iowa," now be put upon its final consideration and adoption. The Mayor put the question on the final consideration and adoption of the ordinance and the roll being called, the following named Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the motion duly carried and the ordinance duly adopted, as follows:

ORDINANCE NO. 741

An Ordinance Providing for the Division of Taxes Levied on Taxable Property in the September, 2020 Addition to the Grimes Urban Renewal Area, Pursuant to Section 403.19 of the Code of Iowa

WHEREAS, the City Council of the City of Grimes, Iowa (the "City") previously enacted an ordinance entitled "An Ordinance Providing for the Division of Taxes Levied on Taxable Property in the Grimes Urban Renewal Area, Pursuant to Section 403.19 of the Code of Iowa"; and

WHEREAS, pursuant to that ordinance, certain taxable property within the Grimes Urban Renewal Area in the City was designated a "tax increment district"; and

WHEREAS, the City Council now desires to increase the size of the "tax increment district" by adding additional property;

BE IT ENACTED by the Council of the City of Grimes, Iowa:

Section 1. Purpose. The purpose of this ordinance is to provide for the division of taxes levied on the taxable property in the September, 2020 Addition to the Grimes Urban Renewal Area of the City of Grimes, Iowa, each year by and for the benefit of the state, city, county, school districts or other taxing districts after the effective date of this ordinance in order to create a special fund to pay the principal of and interest on loans, moneys advanced to or indebtedness, including bonds proposed to be issued by the City of Grimes to finance projects in such area.

Section 2. Definitions. For use within this ordinance the following terms shall have the following meanings:

"City" shall mean the City of Grimes, Iowa.

"County" shall mean Polk County, Iowa.

"2020 Urban Renewal Area Addition" shall mean the September, 2020 Addition to the Grimes Urban Renewal Area of the City, the legal description of which is set out below, approved by the City Council by resolution adopted on September 22, 2020:

Lots 2, 3, 4, 5, 6, 9 and 10 in Heritage at Grimes Commercial Plat 2, an Official Plat, Grimes, Polk County, Iowa. Containing 11.91 Acres more or less;

And

Outlot Q, Heritage at Grimes Plat 2, an Official Plat, Grimes, Polk County, Iowa, Except Parcel 2018-214 as shown on the Plat of Survey recorded in Book 17549 at Page 770 in the office of the Polk County Recorder. Containing 96.38 Acres more or less.

“Urban Renewal Area” shall mean the entirety of the Grimes Urban Renewal Area as amended from time to time.

Section 3. Provisions for Division of Taxes Levied on Taxable Property in the 2020 Urban Renewal Area Addition. After the effective date of this ordinance, the taxes levied on the taxable property in the 2020 Urban Renewal Area Addition each year by and for the benefit of the State of Iowa, the City, the County and any school district or other taxing district in which the 2020 Urban Renewal Area Addition is located, shall be divided as follows:

(a) that portion of the taxes which would be produced by the rate at which the tax is levied each year by or for each of the taxing districts upon the total sum of the assessed value of the taxable property in the 2020 Urban Renewal Area Addition, as shown on the assessment roll as of January 1 of the calendar year preceding the first calendar year in which the City certifies to the County Auditor the amount of loans, advances, indebtedness, or bonds payable from the special fund referred to in paragraph (b) below, shall be allocated to and when collected be paid into the fund for the respective taxing district as taxes by or for said taxing district into which all other property taxes are paid. For the purpose of allocating taxes levied by or for any taxing district which did not include the territory in the 2020 Urban Renewal Area Addition on the effective date of this ordinance, but to which the territory has been annexed or otherwise included after the effective date, the assessment roll applicable to property in the annexed territory as of January 1 of the calendar year preceding the effective date of the ordinance which amends the plan for the 2020 Urban Renewal Area Addition to include the annexed area, shall be used in determining the assessed valuation of the taxable property in the annexed area.

(b) that portion of the taxes each year in excess of such amounts shall be allocated to and when collected be paid into a special fund of the City to pay the principal of and interest on loans, moneys advanced to or indebtedness, whether funded, refunded, assumed or otherwise, including bonds issued under the authority of Section 403.9(1), of the Code of Iowa, incurred by the City to finance or refinance, in whole or in part, projects in the Urban Renewal Area , and to provide assistance for low and moderate-income family housing as provided in Section 403.22, except that taxes for the regular and voter-approved physical plant and equipment levy of a school district imposed pursuant to Section 298.2 of the Code of Iowa, taxes for the instructional support program levy of a school district imposed pursuant to Section 257.19 of the Code of Iowa and taxes for the payment of bonds and interest of each taxing district shall be collected against all taxable property within the taxing district without limitation by the provisions of this ordinance. Unless and until the total assessed valuation of the taxable property in the 2020 Urban Renewal Area Addition exceeds the total assessed value of the taxable property in such area as shown by the assessment roll referred to in subsection (a) of this section, all of the taxes levied and collected upon the taxable property in the 2020 Urban Renewal Area Addition shall be paid into the funds for the respective taxing districts as taxes by or for said taxing districts in the same manner as all other property taxes. When such loans, advances, indebtedness, and bonds, if any, and interest thereon, have been paid, all money thereafter received from taxes upon the taxable property in the Urban Renewal Area Addition shall be paid into the funds for the respective taxing districts in the same manner as taxes on all other property.

(c) the portion of taxes mentioned in subsection (b) of this section and the special fund into which that portion shall be paid may be irrevocably pledged by the City for the

payment of the principal and interest on loans, advances, bonds issued under the authority of Section 403.9(1) of the Code of Iowa, or indebtedness incurred by the City to finance or refinance in whole or in part projects in the Urban Renewal Area.

(d) as used in this section, the word "taxes" includes, but is not limited to, all levies on an ad valorem basis upon land or real property.

Section 4. Repealer. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 5. Saving Clause. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 6. Effective Date. This ordinance shall be effective after its final passage, approval and publication as provided by law.

Passed by the Council of the City of Grimes, Iowa, on September 22, 2020.

Mayor Scott Mikkelsen

Attest:

City Clerk Rochelle Williams

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There being no further business to come before the meeting, it was upon motion adjourned.

Mayor Scott Mikkelsen

Attest:

City Clerk Rochelle Williams

City of Grimes
Water Treatment Plant
&
Wastewater
Treatment Facility
MONTHLY OPERATING REPORT
August 2019



Prepared By:





Water and Wastewater Utility Operations, Maintenance, Engineering, Construction

September 14, 2020

City of Grimes

Mayor Scott Mikkelsen
City of Grimes
101 NE Harvey St.
Grimes, IA 50111

RE: Monthly Update August 2020

Dear Mayor Scott Mikkelsen:

In accordance with contract requirements, we are pleased to provide the following monthly report for August 2020. Below is a list of the significant events that occurred during the month:

SUBMITTED TO: Mayor Scott Mikkelsen
Jake Anderson, City Administrator
Rochelle Williams, City Clerk
City Council, City of Grimes
Jeff DuPont, U.S. Water Services Corporation

We appreciate the opportunity to be of service to the City of Grimes. We are available to discuss this report, or any other aspect of our operations, at your convenience. Should you have any questions or need additional information, please do not hesitate to contact me.

Sincerely,

Nick Deardorff
Project Manager
USW UTILITY GROUP

1.0 Facility Safety

There were no safety violations to report for the current month.

The subjects of the monthly safety training were Working at Altitude Don't Fall Into Danger, The Safe Use of Compressed Air, Temperature Extremes: Hypothermia and Heat Exhaustion, Cutting Pipe Safely with Power Saws, and Vehicle Safety: Check Inspect and Drive. All staff reviewed, understood, and acknowledged the material.

2.0 Drinking Water Treatment Facility Operation Report

This month the drinking water treatment facility saw less demand for water than we had in previous months. The ASR was not utilized as often as a result of less demand. We were able to repair the lime sludge pump which enabled us to reduce discharging lime directly to the wastewater treatment facility.

Construction of the new drinking water treatment plant continued during the month. All the walls have been erected as well as the roof of main building. Floors are prepped and ready for concrete to be poured. A majority of the underground utilities have been installed up to the building or within the easement of the building. This coming month the installation of utilities will continue.

The new raw water main and Jordan well project is near completion. The installation crew is attempting to locate a potential leak in the raw water main. Once the leak is repaired they will pressure test the raw water main. Upon completion of a passed pressure test, we will take bacteria samples and have them tested.

The 1.5 MG water tower project is also moving forward nicely. The bowl of the tower partially collapsed due to strong winds early in the month. The impression was repaired and damaged panels cut out and replaced. The crews are working on painting the inside and outside of the bowl.

Finished Water Monthly Flows and Hardness

		Aug-20	Jul-20	Aug-19
Water	Units			
Average Daily Pumped	gallons	2,321,450	2,321,450	2,017,871
Maximum Daily Pumped	gallons	3,312,000	3,312,000	2,945,000
Minimum Daily Pumped	gallons	1,645,000	1,645,000	1,506,000
Hardness				
Hardness - Avg Raw	grains	26.00	26.00	27.46
Hardness - Avg Finish	grains	4.38	4.38	5.96
Iron mg/l				
Avg Raw	mg/L	7.21	7.21	7.15
Avg Finish	mg/L	0.11	0.11	0.08
Fluoride mg/l				
Avg Raw Fl.	mg/L	0.32	0.32	0.33
Avg Finish Fl.	mg/L	0.21	0.21	0.30

3.0 Drinking Water Distribution Report

During the month of August, we continue to be very busy with work orders. We repaired one hydrant that was run over by a truck. We continue to inspection manholes, exercise vales, and flush hydrants. The water loss is high this month due to a lot of flushing at construction sites for new services and mains and our own flushing program as well as construction water for the new water plant.

August 2020

Distribution	Aug-20
Work Orders	197
Meters Installed	30
Residential	29
Commercial	1
Temp Hydrants	3
Disconnect Notices	0
Services Disconnected	42
Hydrants Inspected/Flushed	30
Valves Exercised	14
Manholes Inspected	32
Water Loss	1,900,000

4.0 Wastewater Treatment Facility Operation Report

During the month of August, we continued to attempt keep our daily limits for ammonia below the limits set by the DNR. However, we were in violation for monthly ammonia discharge limits as well as one maximum daily violation. We are working with the DNR, Engineers, and operating staff to devise a plan to stay within compliance until we can connect to the WRA. The DNR has stated that even though we are connecting to the WRA in the future we need to find a way to stay within compliance for a discharge. We are exploring options for what will be the most cost-effective way to achieve this goal. We have not had any smell complaints that have been brought to our attention for several months so in terms of operation we feel we are getting in better control of odors. We also had Central Pump replace a motor starter and wiring for an aeration tank blower. This should help us raise our dissolved oxygen in the aeration tank to help remediate the ammonia.

Wastewater Treatment Facility Flows

	Plant Influent (MGD)
Total	52.59
Average per day	1.70
Minimum	1.55
Maximum	1.88

Wastewater Influent

& Effluent Quality

	Influent		Effluent					
Parameter	Daily Ave MG/L	Daily Ave LBS/Day	Daily Max	Permit Daily MG/L Limit	7 Day Max Ave	Permit 7 Day Max Limit	30 Day Average	Permit 30 Day Ave
BOD ₅	110.3	354.9	•	•	•	•	•	•
CBOD ₅	•	•	76.3 LBS/Day	•	25.4 LBS/Day	711 LBS/Day	13.1 LBS/Day	444 LBS/Day
Suspended solids	279.25	3845.0	ND	•	ND	799	ND	533
Nitrogen Ammonia	•	•	4.65 MG/L	4.6 MG/L	4.33 MG/L	•	2.5 MG/L	1.0 MG/L
Nitrate Nitrogen	40.5	550.57	10.82 LBS/Day	942.33 LBS/Day	0.80	•	6.6 LBS/Day	576 LBS/Day
Dissolved Oxygen	•	•	5.6	•	5.46	•	5.39	>5.0
PH	•	•	7.53	6.5 to 9 STD Units	7.4	•	•	•

ND= No Detection

• = No limit set