

CITY COUNCIL MEETING
Tuesday June 23, 2020
Grimes City Hall 5:30 P.M.

*Please note that this City Council Meeting was held as an electronic meeting pursuant to Iowa Code Section 21.8 due to the national health emergency that makes it impossible or impractical for an in person meeting.

The regular meeting of the Grimes City Council was called to order by electronic meeting/Zoom on Tuesday June 23rd, 2020 at 5:30 P.M. Mayor Pro Tem Altringer stated the meeting was being held electronically as provided under Iowa Code, Chapter 21.8 due to the national health emergency that makes it impossible or impractical for an in person meeting. The Pledge of Allegiance was led by Mayor Pro Tem Jill Altringer.

Roll Call: Present: Gisch, Borcharding, Altringer, Burger Absent: Mayor Scott Mikkelsen, Eric Johansen

AGENDA ITEMS

Approval of the Agenda

Mayor Pro Tem Altringer asked for approval of the agenda.

Moved by Burger, Second by Gisch, to approve the agenda

Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0.

CONSENT AGENDA

A. Minutes from previous meeting B. Request for Street Closure for Block Party on Prairie Creek subject to Staff Letter C. Request for Fireworks Permit for 2020 Home Base Grimes Fireworks Display D. Utility Refund \$100.00 E. Resolution 06-1620 Adjusting Employee Compensations and Approving Salary Ranges for Fiscal Year 2021 F. Resolution 06-1530 Updating City of Grimes Employee Handbook Language G. Installation of Additional Street Lighting Along 200 Block of NE Little Beaver Drive H. A & W Construction Services, LLC \$36,078.00 I. HVAC for Water Treatment Plant J. Professional Services: a. Payment # 8 McClure Engineering for the Reverse Osmosis Water Treatment Plant Phase 1 \$61,876.55 b. Payment #7 McClure Engineering for the New 1.5 MG Elevated Storage – Construction Phase \$23,807.00 c. HR Green Invoice for SE 37th Street @ Highway 141 Reconstruction – PA #7 - \$48,425.96 d. Civil Design Advantage Invoice for Concept Planning – WRA Sanitary Sewer Connection – PA #5 - \$1,326.60 e. Allender Butzke Engineers Inc \$4,162.90 Grimes 1.5 MG Water Tank f. Allender Butzke Engineers Inc. \$1,592.40 Grimes Reverse Osmosis Water Treatment Plant g. FOX Engineering \$25,616.83 K. Pay Requests: a. Payment #6 to Shank Construction for the Reverse Osmosis Water Treatment Plant \$577,734.90 b. 2019 City of Grimes 19th Street and SW County Line Road HMA Pavement Improvements 1. Certificate of Completion of the 2019 City of Grimes 19th Street and SW County Line Road HMA Pavement Improvements 2. Resolution 06-1420 Accepting the 2019 City of Grimes 19th Street and SW County Line Road HMA Pavement Improvements 3. Payment Request #2 to OMG Midwest Inc dba as Des Moines Asphalt & Paving. Approval of Retainage Payment of \$74,534.35 (to be paid in 30 days) for the 2019 City of Grimes 19th Street and SW County Line Road HMA Pavement Improvements. L. Commercial Appraisers of Iowa, Inc \$5,500 – appraisal of former ROW of railroad property located between SE 19th Street and NE 7th Street M. BRAVO Greater Des Moines 28E Quarterly Contribution \$783.42 N. TIF Payments: a. Hy-Vee \$35,889.00 b. BTG Block

Real Estate \$54,554.00 c. Total Family Eye Care \$15,343.50 d. TNC \$225.00 e. Daimler \$76,035 f. Shade Tree Auto \$16,584 g. Heritage at Grimes \$489,657.00 h. Prairie Business Park 1 \$175,484.50 O. City of Johnston \$4,355.29 wage reimbursement for firefighters P. USA Bluebook \$14,558.46 water meter parts Q. Melvin R Marsh \$85,085.00 lime removal R. Consent to Improvements a. Resolution 06-1720- 1012 NW 7th Court b. Resolution 06-1820 -1508 NW Calista Street c. Resolution 06-1920 - 609 NE 7th S. Resolution 06-2120 Indicating Support and Sponsorship of the 2020 Grimes Farmers Market T. Municipal Supply \$24,963.00 water meters U. Setting a Public Hearing to Reduce the Speed Limit on NE 27th Street near North James and NE Chevalia Drive for July 14, 2020 V. Claims Report \$2,172,519.07

Moved by Gisch, Second by Burger to approve the Consent Agenda.

Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0.

PUBLIC FORUM - None

PUBLIC AND COUNCIL AGENDA ITEMS

Council may consider and potentially act on the following Public Agenda items

A. Public Hearing and First Reading of Ordinance 735 to Strike and Replace Grimes Code of Ordinances Section 106.10 to Provide for a Change in the Charge for Solid Waste Collection by Decreasing the Fee for each Additional Collection Carts from \$9.39 to \$8.34 per Month

City Administrator Jake Anderson addressed the Council stating that this Ordinance would reduce the monthly charge for those residents that wish to have more than one cart from \$9.39 to \$8.34. Anderson said this price decrease is due to the change of service with Ankeny Sanitation and Metro Waste Authority. Mayor Pro Tem Altringer asked if there were many residents requesting a second cart. City Clerk Rochelle Williams stated that she believed there were between 10 to 20 residents currently using a second cart. Mayor Pro Tem Altringer opened the Public Hearing at 5:35 PM. Being no written or oral comments, Mayor Pro Tem Altringer closed the Public Hearing at 5:36 PM.

Moved by Burger, Second by Gisch to approve the First Reading of Ordinance 735 to Strike and Replace Grimes Code of Ordinances Section 106.10 to Provide for a Change in the Charge for Solid Waste Collection by Decreasing the Fee for each Additional Collection Carts from \$9.39 to \$8.34 per Month.

Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0.

B. Resolution 06-2020 28E Agreement between the City of Grimes, Iowa and Polk County Sheriff for Law Enforcement Services

City Administrator Anderson stated that the current contract with Polk County Sheriff will expire at the end of this month. Anderson said he had been working with staff at the Strategic Planning sessions as well as with the Sheriff's office over the past year on the renewal contract. Anderson noted several material changes to this contract from the previous one. He said this contract will broaden the scope of services that Polk County will provide. Anderson said Polk County will take over animal control services and issuing permits for hunting on agricultural land. Anderson stated that this contract actually reduces the dollar amount for the first two years with a very small percent increase after that. Anderson said this is a ten year contract, but does have an out clause should that ever be needed. Council Member Gisch stated that he was pleased with the negotiations and believed this contract was very favorable and offered a lot of value to the community. Gisch noted that other contracts always increase with inflation, sometimes by a lot, and the contract with Polk County has seen the lowest level of increases. Gisch stated that he believes that is because they manage their resources well, and pass along the benefits to

the communities they serve. Mayor Pro Tem Altringer echoed appreciation of the relationship Polk County Sheriff's office has with Grimes, as well as the excellent service they provide. Mayor Pro Tem Altringer noted whenever she is asked why there is not a local police force in Grimes, she points out the level of service and fiscal responsibility we maintain by using the Polk County Sheriff. Mayor Pro Tem Altringer went on to add that she hoped the dialog would continue about the relationship between the Sheriff's office and Grimes. She strongly encouraged the idea to have a designated representative or liaison from the Sheriff's office to be available to the residents of Grimes. Mayor Pro Tem Altringer noted that with the anticipated rate of growth for the city, she felt there would be a need to regularly review this contract to ensure the scope of services is expanded as needed. Council Member Burger agreed that the new contract is a very good base. He said with the growth dynamics of the community to consider, he also wanted to keep an eye on the scope of services offered to the residents. Council Member Borcharding agreed that monitoring the level of services would need to be reviewed and expanded upon when needed as the city grows.

Moved by Gisch, Second by Burger to approve Resolution 06-2020 28E Agreement between the City of Grimes, Iowa and Polk County Sheriff for Law Enforcement Services

Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0.

C. BRAVO of Greater Des Moines Public Arts and Grant Agreement

City Administrator Anderson said that one of the topics at the Strategic Planning session was about addressing our current public art. Anderson went on to say that discussion illustrated the need for a comprehensive, well-defined public art program. Anderson said Grimes participates in and funds Bravo of Greater Des Moines with a portion of our hotel/motel taxes. Anderson told the Council that City staff applied for and was awarded a matching grant in the amount of \$9,000 to develop a plan and program. Anderson strongly encouraged the Council to discuss and consider the need to develop a local arts agency and develop a mission, vision and strategic plan before committing to any new projects. Council Members Gisch and Council Member Borcharding agreed that a defined plan would ensure more positive results and should be considered for any future projects and would have a positive impact for the community. Mayor Pro Tem Altringer added that she felt that with such a quickly grown community and the impact of younger families, having a focused plan and strategy to develop art in Grimes would be a very positive addition. She added that grants had not been applied for previously largely due to not having a firm plan in place and having one established would greatly improve future grant opportunities.

Moved by Gisch, Second by Borcharding to approve the Bravo of Greater Des Moines Public Arts and Grant Agreement and the authority of the Mayor, or Mayor Pro Tem, to execute that agreement.

Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0.

COUNCIL DISCUSSIONS

1. Mayor's Report - None

2. City Staff's Report

City Administrator Anderson reminded the Council that the City was going to begin the process of holding in person Council Meetings, beginning with the July 14th Council meeting. Anderson said this will take place at the Community Center's banquet room to allow for more space for participants to safely distance themselves. He added that we are in the process of finding ways for the public to still be able to participate remotely as well. Anderson also noted that there had been a recommendation from PFM Financial regarding refinancing some existing city debt and would be seeking input from council concerning that recommendation.

City Engineer Matt Ahrens advised the council that there were planned improvements for SE Trailridge and Little Beaver Drive. Ahrens said there have long been issues with flooding in that area. Ahrens stated a study has been completed of the contributing drainage area and are in the process of designing proposed culverts and channel improvements for this project. Ahrens said there will be a public information meeting Monday, July 13th at 6:30 pm at the Grimes Community Complex at 410 SE Main Street.

3. Council Reports

Council Member Gisch asked about the upcoming Mayors Bike Ride. Brian Buethe, President of Grimes Chamber and Economic Development, said it is still planned and will be coming up in August. Buethe said he would be posting more information in the upcoming weeks. Buethe also noted that the Home Base Grimes Fireworks Show is scheduled for the Fourth of July at the South Sports Complex. Buethe said he hoped the weather would be good and that everyone could come out for this celebration of our country and our veterans while still practicing social distancing. Buethe added to check on the Grimes Chamber Facebook for updates or any weather related changes for the fireworks display.

ADJOURN

Motion by Gisch, Second by Borcharding, to Adjourn the meeting at 5:57 pm.
Roll Call: Ayes: All, Nays: None Motion passes 4 to 0

ATTEST:

Rochelle Williams, City Clerk

Scott Mikkelsen, Mayor