CITY COUNCIL MEETING
Tuesday June 9, 2020
Grimes City Hall 5:30 P.M.

*Please note that this City Council Meeting was held as an electronic meeting pursuant to Iowa Code Section 21.8 due to the national health emergency that makes it impossible or impractical for an in person meeting.

The regular meeting of the Grimes City Council was called to order by electronic meeting/Zoom on Tuesday June 9th, 2020 at 5:34 P.M. Mayor Mikkelsen stated the meeting was being held electronically as provided under Iowa Code, Chapter 21.8 due to the national health emergency that makes it impossible or impractical for an in person meeting. The Pledge of Allegiance was led by Mayor Mikkelsen.
Roll Call: Present: Johansen, Gisch, Borcherding, Altringer, Burger

AGENDA ITEMS

Approval of the Agenda
Mayor Mikkelsen asked for approval of the agenda.
Moved by Altringer, Second by Gisch, to approve the agenda with the removal of Item C in Public Agenda.
Roll Call: Ayes: All. Nays: None. Motion passes: 5 to 0.

CONSENT AGENDA
A. Minutes from previous meeting B. Hawkins Inc. $5,726.80 C. Municipal Supply Inc. $6,054.00 D. Central Pump & Motor LLC Hose Pump $14,200.00 E. Consent and Agreement for Improvements Within Overland Flowage Easement and Storm Sewer and Overland Flowage Easement for: a. Resolution 06-0520 412 NW Beechwood Drive b. Resolution 06-0620 701 NE 7th Street c. Resolution 06-0720 1805 NW Sunset Lane d. Resolution 06-0820 2100 NW Gabus Drive e. Resolution 06-0920 1910 NE Heritage Drive F. Approval of Fire Works Permit for Cutty's Des Moines Camping Club, Inc for fireworks on July 3, 2020 and September 26, 2020 at 2500 SE 37th Street G. Resolution 06-1020 Approving a Remodel Project Adding Restrooms and Work Space at City Hall H. Professional Services: a. Payment #8 Bolton & Menk invoice – SW County Line Road Improvements Construction Services $25,845.50 b. Payment # 7 Bolton & Menk invoice – Hope Commercial Plat 1 $15,510.00 c. Payment #5 Bolon & Menk invoice – Highway 44 at SW Countyline Rd. Intersection Improvements $7,097.50 d. Payment #1 MSA Professional Services, Inc. – North Sports Complex Sanitary Sewer $4,730.00 e. Payment #1 MSA Professional Services, Inc – North Pointe Storm Sewer Extension $8,737.50 f. RDG Planning & Design 1. ADA Accessible Playground Shelter $3,540.00 2. Lions Park $3,557.62 3. South Sports Complex $6,305.00 4. North Sports Complex $625.00 g. Allender Butzke Engineering: 1. Allender Butzke – 1.5 MG Water Tower $882.20 2. Allender Butzke Grimes 1.5 MG Water Tower $1,378.00 3. Allender Butzke – RO Water Treatment Plant $375.60 4. Allender Butzke – RO Water Treatment Plant $286.40 5. Allender Butzke – RO Water Treatment Plant $255.95 6. Allender Butzke – RO Water Treatment Plant $1,326.95 7. Allender Butzke – RO Water Treatment Plant $558.60 8. Allender Butzke Engineers Inc RO Water Treatment Plant $255.95 9. Allender Butzke Engineers Inc. RO Water Treatment Plant $211.70 10. Allender Butzke Engineers Inc Grimes 1.5 MG Water Tower $997.15 h. Payment #1 Veenstra & Kimm, Inc. - Amendment to Professional Services Agreement – Phase 2 Design Services – NW Territory Lift Station and Forced Main Project $4,099.95 i. Payment #5 Veenstra & Kimm, Inc. – WRA Connection $6,605.10 j. Fox Engineering Grimes Jordan Well

$2,153.25 k. Dorsey & Whitney LLP – legal services $26,032.05 I. Project Payments: a. Payment # 8 Concrete Technologies for SW County Line Road $179,080.70 b. Payment # 11 Grosch Irrigation payment – New Jordan Well $475,584.25 c. Payment #9 CB&I LLC New 1.5 MG Elevated Water Storage Tank $98,255.22 d. Payment #12 All Terrain Seeding for the Little Beaver and Prairie Creek Channel Improvements $83,019.30 J. Christensen Development 1 LLC $5,227.00 K. Reimbursement for Incomplete Work on 16 inch RAW Water Main for Mark and Miranda Paup $1,725.00 L. Resolution 06-0420 Setting a Public Hearing – Prairie Business Park Rezoning – Outdoor Storage for June 23, 2020 M. Amendment to Agreement for Professional Services for Northwest Territory Lift Station and Forced Main Project Phase 2 – Design Services City of Grimes, Iowa N. Utility Refunds $413.19 O. Tobacco Renewals a. Fareway Store b. Casey's 206 E 1st Street c. Casey's 951 SE Gateway #3507 d. Casey's 1650 NE Beaverbrooke Blvd e. Kum & Go #141 1880 SE Princeton Drive f. Kum & Go #237 801 E 1st Street g. Walmart #5748 2150 E 1st Street h. Quik Trip #531 1900 SE 37th Street i. Dollar General 421 SE Gateway Drive j. Yes Way Store #1037 1905 SE 37th Street k. Spirits 109 E 1st Street l. Atomic Cloud 200 SE Gateway Drive #109 m. Central Iowa Vapors 2250 E 1st Street #200 n. Kwik Star #1024 1450 NE Gateway Ct o. Kwik Star #1055 2351 E 1st Street P. Resolution 06-1220 Fiscal Year 2020 Transfers Q. Request for Street Closure and Block Party from Resident at 308 NW 14th Street subject to Staff Memo R. Request for Street Closure and Block Party from Resident at 1201 NW Morningside Court subject to Staff Memo S. Request for Street Closure an Block Party from Resident at 1209 NW 7th Court T. Finance Report for May 2020 U. Claims Report $1,263,022.07
Motion by Altringer, Second by Johansen to approve the Consent Agenda.
Roll Call: Aye- All, Nay-Gisch. Motion approved 4- 1

PUBLIC FORUM - None

PUBLIC AND COUNCIL AGENDA ITEMS

A. Resolution 06-0120 28E Agreement for Funding of Emergency Management Administration
City Administrator Jake Anderson offered the Council an overview stating that the terms of the agreement are the same as previous contract. Anderson said the only material change was to reset the dates. Chief Clark added that these agreements are usually set for three years, and this agreement is due to expire shortly. Chief Clark noted that there were not any increased charges for Grimes or other communities covered by the agreement until such time as the census numbers change.
Motion by Johansen, Second by Altringer to approve Resolution 06-0120 28E Agreement for Funding of Emergency Management Administration.
Roll Call: Aye- All, Nay-0. Motion approved 5-0

B. Resolution 06-1320 Approving Final Plat of Destination Market Plat 4 and Certain Related Agreements and Easements
Development Services Director Alex Pfaltzgraff said this Resolution is for 6.5 acres located north of First Street and east of Destination Drive. Pfaltzgraff stated that this plat is consistent with the preliminary plat previously approved. He said this provides for the subdivision of the property into three parcels; two for development and one for regional water management.
Motion by Johansen, Second by Gisch to approve Resolution 06-1320 Approving Destination Market Final Plat subject to the April 21st 2020 comment letter and any additional remaining staff comments.
Roll Call: Aye- All, Nay-None. Motion approved 5-0

C. Resolution 06-0320 28E Agreement Between the City of Grimes, Iowa and Polk County Sheriff for Law Enforcement Services: Item Removed from Agenda

D. Set a Public Hearing on an Ordinance to Provide for a Change for Solid Waste Collection Services under Section 106.10 for June 23, 2020

City Administrator Anderson stated that in May of this year, Council approved a solid waste agreement with Ankeny Sanitation (ASI) and Metro Waste Authority. Anderson said the Ordinance pertaining to waste collection will need to be updated to reflect the new rates. Anderson stated the proposed ordinance will increase the cost of garbage service by $13/year for our residents and lower the cost of a second cart by $13/year. He said this will close a $108,000 deficit that is currently funded with $0.12/$1000 on the property tax levy. Anderson said the reduction in the cost of the service and the increased rate will allow the Council to lower the property tax levy by approximately $.25 next March. Anderson said without the increase in the garbage rate, the levy rate reduction is only $.12. Anderson said that staff recommends Council set a public hearing on the first reading for the June 23 Council meeting. Additionally, he recommended the Council discuss and give guidance on the proposed ordinance. Council Member Johansen said that he was in favor of setting a hearing, but to an amended proposal from what was before them now. Johansen recommended updating the second cart fee and reducing that to the actual city cost. Johansen added that as to the first cart fee, which has been partially subsidized by the city, he would not be in favor of passing along that cost to the consumer. He requested to keep that rate at $7.25 so the average customer would not see any difference. Council Member Gisch asked why this process was being done as an Ordinance instead of a Resolution. Anderson explained that state code requires that garbage rates be set by Ordinance. Gisch then added that while he does not disagree with Johansen's comments, he noted that some of that cost has been covered by the commercial properties. Gisch explained that any fees should be covered by the actual users of the services rather than have a portion covered by commercial property. However he does understand there have been many changes going on and perhaps it is best to not make too many more adjustments at this time. Council Member Burger also indicated he was in agreement with Council Member Johansen's comments.

Motion by Burger, Second by Gisch, to approve setting a public hearing to Provide for a Change for Solid Waste Collection Services under Section 106.10 for June 23, 2020

Roll Call: Aye- All, Nay-None. Motion approved 5-0

E. Resolution 06-0220 Solid Waste Collection Stickers to Residents

City Administrator Anderson stated the garbage hauling contract between ASI and MWA for the collection of solid waste contemplates the stickers prices for the collection of extra bags of trash, bulky items, and appliances. Anderson noted the proposed resolution sets the rate by policy authorizing city staff to sell the stickers at the price prescribed by the contract. He said the sticker costs are pass-through and are consistent with existing sticker prices. Anderson said the rates are $1.00 for a sticker for each extra solid waste collection bag or box with a capacity of 35 gallons or less. He said it is $5.00 for a sticker for each bulky waste item that will not fit in a cart. He added that bulky waste includes materials too large to fit in the carts, such as furniture, windows and doors, carpet, and other items, or materials placed in bags or boxes which do not fit within the standard cart. Anderson stated that there will be a charge of $35.00 for each appliance collected. Council Member Altringer noted that Metro Waste is currently working on a process where the residents can buy these stickers on line in the next few months, which will make it much more convenient for the residents.

Motion by Gisch, Second by Borcherding, to approve Resolution 06-0220 Solid Waste Collection Stickers to Residents.

Roll Call: Aye- All, Nay-None. Motion approved 5-0

F. Resolution 06-1120 Authorizing and Approving a Loan Agreement, Providing for the Sale and Issuance of General Obligation Corporate Purpose Bonds, Series 2020A, and Providing for the Levy of Taxes to Pay the Same
Susanne Gerlach, Director at PFM Financial, 801 Grand Avenue Des Moines addressed the Council stating that they had received bids earlier this day for the $8,385,000 General Obligation Bond, Series 2020A that will fund the remainder of the fiscal 2020 CIP projects and the 2021 CIP projects that have been approved. Gerlach announced that the City had just received confirmation of the Moody's rating of AA2. Gerlach said they received a total of 7 bids. She said the winning bid came from UMB Bank at a rate of 1.3528%.
Motion by Johansen, Second by Altringer, to approve Resolution 06-1120 Authorizing and Approving a Loan Agreement, Providing for the Sale and Issuance of General Obligation Corporate Purpose Bonds, Series 2020A, and Providing for the Levy of Taxes to Pay the Same
Roll Call: Aye- All, Nay-None. Motion approved 5-0

COUNCIL DISCUSSIONS

1. **Mayor's Report -**None

2. **City Staff's Report**
Anderson stated that it is planned to begin resuming some form of in person meetings for Council in July. He noted that the location may be moved to the Community Complex to allow for more spacing.

3. **Council Reports**
Council Member Gisch noted that there were a lot of questions from the community about the recent decision to change waste haulers for the city. Gisch invited any residents to contact him with any questions or concerns.

ADJOURN

Motion by Altringer, Second by Johansen, to Adjourn the meeting at 5:59 pm.
Roll Call: Ayes: All, Nays: None Motion passes 5 to 0

ATTEST:

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Rochelle Williams, City Clerk Scott Mikkelsen, Mayor