1. Agenda

   Documents:

      021120 CC AGENDA2.PDF

2. Meeting Materials

   Documents:

      021120 CC MINUTES.PDF

Grimes City Council Agenda

Grimes City Hall
101 NE Harvey Street
Grimes, Iowa 50111
Phone | 515.986.3036
www.grimesiowa.gov

Mission Statement
The mission of Grimes City Government is to provide excellent/exceptional city services and facilities in a financially responsible and community-friendly manner through a high performing city team that result in adding value to resident's lives.

Mayor | Scott Mikkelsen
City Council | Jill Altringer, Eric Johansen, Andy Borcherding, David Gisch, Ryan Burger

AGENDA ITEMS FOR FEBRUARY 11, 2020 AT 5:30 PM AT GRIMES CITY HALL

1. Call to Order
   Pledge of Allegiance
2. Roll Call
3. Approval of the Agenda
4. Approval of the Consent Agenda **(Discussion is not allowed unless the Mayor or a City Council Member ask for an item to be removed and placed under Council actions for consideration)**
   A. Minutes from previous meeting
   B. Hawkins, Inc $6,100 water treatment
   C. Accujet LLC $16,647.00 2019 Annual Clean
   D. Pay Requests:
      a. Payment #4 to McAninch Corp for the Hope Commercial Plat 1 $90,013.71
      b. Payment #4 to Concrete Technologies Inc for SW County Line Road Improvements $258,348.22
      c. Payment # 18 to Concrete Technologies Inc for the SE 37th at Highway 141 $2,470
      d. Payment # 7 to CB&I for the New 1.5 MG Elevated Water Storage Tank $77,204.89
      e. Payment to Lee Chamberlin Consultant Engineers for GIS Program $12,885.00
      f. Payment to Lee Chamberlin Consultant Engineers for Trailridge and Little Beaver Preliminary Survey and Work on Drainage Study $20,192.50
   E. Professional Services
      a. Veenstra & Kimm, Inc $24,359.53
      b. Bolton & Menk for SW County Line Road Improvements $6,434.90
      c. Bolton & Menk for Hope Commercial Plat 1 Public Improvements $4,839.00
      d. Bolton & Menk for SW County Line Road Improvements $9,109.00
      e. Payment # 4 to McClure Engineering Company for the Reverse Osmosis Water Treatment Plant – Phase 1 $46,089.20
      f. Payment #3 to McClure Engineering Company for the New 1.5 MG Elevated Storage Tower Construction Phase $11,164.00
      g. PFM Financial Services $17,875.00
      h. Renaissance Group Inc Payment #1 $6,500.00
   F. Assignment and Assumption of Development Agreement Grimes Industrial Park I, LLC
   G. Assignment and Assumption of Development Agreement Grimes Industrial Park II, LLC
   H. Assignment of Development Agreement Destination Market, LLC
   I. Approval of Partial Refund of Bond for Destination Ridge Plat 6 in the amount of $360,700.00
   J. Alcohol License Renewal for Quik Trip #531 Class E Liquor License with Sunday Sales
   K. Utility Refund $515.16

L. Resolution 02-0220 Setting A Public Hearing for March 10, 2020 at 5:30 pm to Consider Amending Provision of the Building and Property Regulations and Zoning Ordinance of the City of Grimes, Iowa, Regarding Fences
M. Claims Report

PUBLIC FORUM

"People wishing to address the Council need to sign up on the sheet which has been provided on the table near the door. Each person will be allowed three minutes from the podium and may address no more than two issues per Grimes Rules of Procedure for Conduct of City Business – May 2005."

PUBLIC AND COUNCIL AGENDA ITEMS

Council may consider and potentially act on the following Public Agenda items

A. Resolution 02-0120 Approving Development Service Policies and Procedures Regarding Permits
B. Professional Services Agreement with Foth Engineering for Traffic Engineering at SE 6th and James Street Intersection

COUNCIL DISCUSSIONS

1. Mayor's Report
2. City Staff's Report
3. Council Reports

ADJOURNMENT

CITY COUNCIL MEETING
Tuesday February 11, 2020
Grimes City Hall 5:30 P.M.

The regular meeting of the Grimes City Council was called to order on Tuesday February 11, 2020 at 5:30 P.M. at the Grimes City Hall. The Pledge of Allegiance was led by Mayor Mikkelsen.
Roll Call: Present: Altringer, Johannsen, Gisch, Burger, Borcherding

AGENDA ITEMS
Approval of the Agenda
Mayor Mikkelsen asked for approval of the agenda.
Moved by Johansen, Second by Altringer, to approve the agenda.
Roll Call: Ayes: All. Nays: None. Motion passes: 5 to 0.

CONSENT AGENDA
A. Minutes from previous meeting B. Hawkins, Inc $6,100 water treatment C. Accujet LLC $16,647.00 2019 Annual Clean D. Pay Requests: a. Payment #4 to McAninch Corp for the Hope Commercial Plat 1 $90,013.71 b. Payment #4 to Concrete Technologies Inc for SW County Line Road Improvements $258,348.22 c. Payment # 18 to Concrete Technologies Inc for the SE 37th at Highway 141 $2,470 d. Payment # 7 to CB&I for the New 1.5 MG Elevated Water Storage Tank $77,204.89 e. Payment to Lee Chamberlin Consultant Engineers for GIS Program $12,885.00 g. Payment to Lee Chamberlin Consultant Engineers for Trailridge and Little Beaver Preliminary Survey and Work on Drainage Study $20,192.50 E. Professional Services a. Veenstra & Kimm, Inc $24,359.53 b. Bolton & Menk for SW County Line Road Improvements $6,434.90 c. Bolton & Menk for Hope Commercial Plat 1 Public Improvements $4,839.00 d. Bolton & Menk for SW County Line Road Improvements $9,109.00 e. Payment # 4 to McClure Engineering Company for the Reverse Osmosis Water Treatment Plant – Phase 1 $46,089.20 f. Payment #3 to McClure Engineering Company for the New 1.5 MG Elevated Storage Tower Construction Phase $11,164.00 g. PFM Financial Services $17,875.00 h. Renaissance Group Inc Payment #1 $6,500.00 F. Assignment and Assumption of Development Agreement Grimes Industrial Park I, LLC G. Assignment and Assumption of Development Agreement Grimes Industrial Park II, LLC H. Assignment of Development Agreement Destination Market, LLC I. Approval of Partial Refund of Bond for Destination Ridge Plat 6 in the amount of $360,700.00 J. Alcohol License Renewal for Quik Trip #531 Class E Liquor License with Sunday Sales K. Utility Refund $515.16 L. Resolution 02-0220 Setting A Public Hearing for March 10, 2020 at 5:30 pm to Consider Amending Provision of the Building and Property Regulations and Zoning Ordinance of the City of Grimes, Iowa, Regarding Fences M. Claims Report $940,458.77
Moved by Borcherding, Second by Altringer, to approve the Consent Agenda.
Roll Call: Ayes: All. Nays: None. Motion passes: 5 to 0

<u>PUBLIC FORUM</u> – No one addressed the Council

<u>PUBLIC AND COUNCIL AGENDA ITEMS</u>

A. Resolution 02-0120 Approving Development Services Policies and Procedures Regarding Permits.
Development Services Director Alex Pfaltzgraff addressed the Council stating that the Resolution before them was a document to outline and formalize specific requirements and procedures with the process of

issuing Building Permits. Pfaltzgraff noted that while this Resolution would not have a significant fiscal impact, his department would need to cover costs for the additional reporting and re-inspections when warranted. Pfaltzgraff noted that after reviewing the surrounding metro area, any fees to be charged fell well within the mid-range of other municipalities.
Motion by Johansen, Second by Altringer, to approve Resolution 02-0120 Approving Development Services Policies and Procedures Regarding Permits.
Roll Call: Ayes: All, Nays: None Motion passes: 5 to 0

B. Professional Services Agreement with Foth Engineering for Traffic Engineering at SE 6th and James Street Intersection.
City Engineer Matt Ahrens addressed the Council stating that this is for a traffic study at the South James intersection by the middle school and South Sports Complex. Ahrens said that a Request for Proposal was sent out to six engineering firms, all of which responded. After internal review and ranking, it was determined that Foth Engineering had the strongest proposal to provide a study and propose a course of action and design for the City's consideration. Ahrens stated that the agreement has been reviewed by Legal. Council member Gisch asked where the funding for this project would come from. Pfaltzgraff stated that the funds for the study were within the current fiscal year Capital Improvement Program funds allocated for traffic signal improvements.
Motion by Gisch, Second by Borcherding, to approve the Professional Services Agreement with Foth Engineering for Traffic Engineering at SE 6th and James Street Intersection.
Roll Call: Ayes: 5, Nays-0 Motion passes 5-0

<u>COUNCIL DISCUSSIONS</u>

1. Mayor's Report
Mayor Mikkelsen noted that the Grimes Foundation Gala would be held Saturday, February 15, 2020. Mikkelsen stated that Council Member Johansen was on the Foundations Board and asked if he would have additional information to share about the event. Johansen stated that this nonprofit foundation's goal is to raise funds for both a shelter house and splash pad to be located at Lions Park.

2. City Staff's Report
Pfaltzgraff stated that a few months ago, the city had engaged Snyder and Associates to perform traffic signal warrant analysis at the south bound ramp at Highway 44 and 141. Pfaltzgraff noted that the study appears to meet the warrants necessary for signals and they will be submitting the study to the Department of Transportation for their technical review. The next step will be to create design and documents for construction. Pfaltzgraff noted that while a previous study at the Brookside and Highway 44 intersection did not meet the warrants for signaling, he had been in communication with the Department of Transportation, and because the numbers had been close at that point in time, he indicated Snyder and Associates would be performing an updated study for that area for reconsideration. Pfaltzgraff said in order to better understand access control at intersections as we continue to grow, he recommended a Highway 44 corridor study that would go from the Highway 141 ramp, focus on the area where Highway 44 narrows between Gateway Drive and Little Beaver, progress through Grimes, and extend westerly to Alice's Road. Pfaltzgraff believed a review of the land use and utilities easements along that section would also be useful going forward. He noted that the Department of Transportation was very interested in participating in this study and there was an expectation that the Department of Transportation could also participate in the sharing of some of the costs for signal improvements if those areas met the warrants necessary.

ADJOURNMENT

Motion by Altringer, Second by Johansen, to Adjourn at 5:44 PM
Roll Call: Ayes: All, Nays: None, Motion passes: 5 to 0

ATTEST:

______________________________	______________________________
Rochelle Williams, City Clerk	Scott Mikkelsen, Mayor