

1. Agenda

Documents:

[120919 CC AGENDA.PDF](#)

2. Meeting Materials

Documents:

[120919 CC PACKET.PDF](#)

Grimes City Council Agenda

Grimes City Hall
101 NE Harvey Street
Grimes, Iowa 50111
Phone | 515.986.3036
www.grimesiowa.gov

Mayor | Scott Mikkelsen
City Council | Jill Altringer, Eric Johansen,
Jeremy Hamp, David Gisch, Ryan Burger

Mission Statement

The mission of Grimes City Government is to provide excellent/exceptional city services and facilities in a financially responsible and community-friendly manner through a high performing city team that result in adding value to resident's lives.

AGENDA ITEMS FOR DECEMBER 9, 2019 AT 5:30 PM AT GRIMES CITY HALL

1. Call to Order
Pledge of Allegiance
2. Roll Call
3. Approval of the Agenda
4. Approval of the Consent Agenda (**Discussion is not allowed unless the Mayor or a City Council Member ask for an item to be removed and placed under Council actions for consideration**)
 - A. Minutes from previous meeting
 - B. Reappointment of Whitfield and Eddy Law as City Attorney
 - C. Reappointment of Rochelle Williams as City Clerk
 - D. City Administrator Contract
 - E. City Employee Handbook
 - F. Receiving of Filing for Property at 402 SE 6th Street
 - G. Mid-American Energy Proposal to Provide Underground Primary Cable for Primary Metering System for new RO Water Plant \$116,415.60
 - H. Hawkins, Inc \$6,100 (water treatment)
 - I. GWorks \$8,411.08 Annual Software License Fee
 - J. Macqueen Equipment \$6,637.46 (repairs to street sweeper)
 - K. Resolution 12-0119 Second Extension of the 28E Agreement Between the City of Grimes, Iowa and the City of Johnston, Iowa for the Sharing of Administrative Resources Supporting Fire and Emergency Medical Services (EMS)
 - L. Resolution 12-0219 Approving Personnel Transactions
 - M. Replacement of HVAC Unit at Grimes Community Complex \$10,100
 - N. Progress Payments
 1. Pay Request #6 to Snyder and Associates for the City Traffic Signal Communication Network Project \$2,203.86 (IA 141 and SE 11th Street and IA 141 and SE and SE 19th Street Intersections)
 2. Pay Request #2 to McAninch Corporation for Hope Commercial Plat 1 \$189,550.50
 3. Change Order #2 to McAninch Corporation for Hope Commercial Plat 1 \$2,100.00
 4. Pay Request #2 to Bolton and Menk, Inc for Professional Services for Hope Commercial Plat 1 Public Improvements Construction Services \$6,284.00
 5. Pay Request #2 to Concrete Technologies, Inc for SW County Line Road Improvements \$171,553.90
 6. Pay Request #2 to Bolton & Menk for Professional Services for SW County Line Road Improvements Construction Services \$708.00
 7. Pay Request #15 to Concrete Technologies for Hwy 141 at SE 37th Street Improvements \$105,216.45

8. Pay Request #5 to Progressive Structures, LLC for the Grimes 16 inch RAW Water Main \$199,377.43
9. Pay Request # 9 to All Terrain Seeding for the Little Beaver and Prairie Creek Channel Improvements \$21,895.43
10. AccuJet LLC \$41,816.19 clean and televise as part of the annual clean
11. Professional Services Veenstra & Kimm, Inc \$9,595.24 and \$14,985.00
12. Lee Chamberlin Consultant Engineers Progress Payment for 2019 GIS Project \$4,342.50
13. Lee Chamberlin Consultant Engineers Progress Payment for 19th Street and County Line 2019 HMA \$16,913.25
14. Lee Chamberlin Consultant Engineers Progress Payment for Lions Park Survey \$34,653.00
15. Change Order #2 2019 City of Grimes 19th Street and County Line Road HMA Pavement Improvements decreasing the contract \$11,650. (after purchase of materials net savings of \$7,750)
- O. Guidelines and Policies for the Grimes Community Complex
- P. Whitfield & Eddy Law – Professional Fees \$10,566.25
- Q. Claims Report

PUBLIC FORUM

“People wishing to address the Council need to sign up on the sheet which has been provided on the table near the door. Each person will be allowed three minutes from the podium and may address no more than two issues per Grimes Rules of Procedure for Conduct of City Business – May 2005.”

PUBLIC AND COUNCIL AGENDA ITEMS

Council may consider and potentially act on the following Public Agenda items

- A. General Property and Liability Insurance Coverage Renewal – Lane Danielsen -True North Insurance and Financial Strategies
- B. Water Revenue Loan and Disbursement Agreement
 - a. Public Hearing on Proposal to Enter Into a Water Revenue Loan and Disbursement Agreement
 - b. Resolution 12-0319 Authorizing and Approving a Loan and Disbursement Agreement and Providing for the Issuance and Securing the Payment of Taxable Water Revenue Bonds, Series 2020
- C. Snow and Ice Control Policy
- D. Change Order #3 to Grosch Irrigation Co. Inc. for the New Jordan Well increasing the contract \$9,625.00

COUNCIL DISCUSSIONS

1. Mayor’s Report
 - a. Oath of Office to new Council Member Andy Borcharding
 - b. Appointments
2. City Staff’s Report
3. Council Reports

ADJOURNMENT

CITY COUNCIL MEETING

Tuesday, November 26, 2019

Grimes City Hall 5:30 P.M.

The regular meeting of the Grimes City Council was called to order on Tuesday, November 26, 2019 at 5:35 P.M. at the Grimes City Hall. The Pledge of Allegiance was led by Mayor Mikkelsen

Roll Call: Present: Gisch, Altringer, Hamp, Johansen, Burger

AGENDA ITEMS

Approval of the Agenda

Mayor Mikkelsen asked for approval of the agenda.

Moved by Hamp, Seconded by Gisch, to approve the agenda with the removal of Items A & F under the Public Agenda.

Roll Call: Ayes: All. Nays: None. Motion passes: 5 to 0.

CONSENT AGENDA

A. Minutes from previous meeting B. Approval of Tax Increment Financing (TIF) Indebtedness Certification to County Auditor C. October 2019 Financial Report D. Martens & Company, CPA, LLP – audit \$18,000.00 E. Pay Requests: 1. Pay Request #5 to CB&I for the New 1.5 MG Elevated Water Storage Tank \$288,108.40 2. Pay Request #14 to Concrete Technologies Inc SE 37th Street at Highway 141 \$325,758.71 F. Tax Increment Financing Rebates: 1. Hubbell 2015 Building #4 \$24,768.00 2. Hubbell 2014 Building #3 \$54,554.00 3. Hubbell 2012 Building # 2 \$ 21,786.17 4. TNC 2014 \$225.00 5. Shade Tree Auto \$16,584.00 6. Premiere Concrete \$10,803.00 7. Total Family Eye Care \$15,343.50 8. Heritage at Grimes, LLC \$244,828.50 9. HyVee #1 \$35,889.00 10. Prairie Business Park 1 \$175,484.50 11. Daimler Truck North America \$76,035.00 E. Office of Auditor of State – filing of certified state audit report F. Resolution 11-1119 Approving Personnel Transactions G. Professional Services – Whitfield and Eddy \$17,080.52 H. Quick Supply Company \$11,209.00 for Little Beaver and Prairie Creek Project I. Municipal Supply \$7,991.06 J. Melvin Marsh \$43,500 – lime removal K. Melvin Marsh \$35,200.00 – haul reed bed L. RDG Professional Services for Lions Park and South Sports Complex \$8,366.26 M. Mid-American Energy for additional streetlights at 2150 NE 18th Street \$5,506.83 N. Stivers Ford Lincoln F-250 for Public Works \$29,997.00 O. RD McKinney Plumbing and Excavating \$9,337.50 P. Grimes Chamber and Economic Development Request for Reimbursement \$22,621.71 Q. Professional Services Fox Engineering \$73,965.23 R. Refund of Bond to Landmark \$2,500 S. Claims Report \$2,274,003.78

Moved by Gisch, Second by Altringer, to approve the Consent Agenda.

Roll Call: Ayes: All. Nays: None. Motion passes: 5 to 0

5. Metro Waste Authority Annual Report

Michael McCoy the Executive Director and Leslie Irlbeck the Director of Public Affairs were present to provide the Council with an overview of their operations. Irlbeck provided information to the Council on their educational programs, community program and their commitment to the environment. She provided a Metro Waste Authority facility overview. Irlbeck and McCoy provided some different models for the Council to consider with solid waste disposal. Mayor Mikkelsen thanked McCoy and Irlbeck for taking time to come in and provide this report.

6. Audit Presentation – Martin and Company – Marvin Berger

Marvin Burger of Martin and Company was present to provide an overview of the City's annual audit report. The City will post the audit report on the City's website.

PUBLIC FORUM - None

PUBLIC AND COUNCIL AGENDA ITEMS

A. Golden Rule Site Plan – removed from the agenda

B. Resolution 11-1019 to Fix a Date for a Public Hearing on Proposal to Enter Into a Water Revenue Loan and Disbursement Agreement and to Borrow Money Thereunder in a Principal Amount Not to Exceed \$22,000,000 for December 9, 2019.

City Engineer Matt Ahrens advised the Council this action was to set a public hearing for the Reverse Osmosis Water Treatment Plant- Phase 1 project for Iowa Drinking Water State Revolving Fund financing the State of Iowa. He added this project includes the construction of a new 3.0 MGD reverse osmosis water treatment plant.

Moved by Gisch, Seconded by Altringer, Resolution 11-0919 to fix a date for a Public Hearing on proposal to enter into a water revenue loan and disbursement agreement and borrow money thereunder in a principal amount not to exceed \$22,000,000 for December 9, 2019; shall be approved.

Roll Call: Ayes: All. Nays: None. Motion passes: 5 to 0.

C. Professional Services Agreement with Snyder & Associates for the IA 141 SB Ramp & IA 44 Traffic Signal Warrant Review

City Engineer Matt Ahrens stated this agreement includes the study of the traffic safety and operations at the intersection of the Iowa Highway 141 southbound entrance and exit ramps and Iowa Highway 44. This study would examine if a traffic signal is warranted at this intersection. The results of the study would provide the City of Grimes with potential improvements and would be the first step in the process of getting approval from the Iowa DOT if a traffic signal is warranted. Snyder & Associates would begin collecting data for the study immediately following approval by the City Council. City Attorney Henderson stated that he had provided some additional language to be added to the agreement which has been forwarded over to Snyder for approval.

Moved by Altringer, Seconded by Johansen, the Professional Services Agreement with Snyder & Associates subject to the additional language being added to the agreement as provided by legal staff; shall be approved.

Roll Call: Ayes: All. Nays: None. Motion passes: 5 to 0.

D. Professional Services Agreement with Nilles Associates, Inc. for Storm Water Management Plans and Storm Water Pollution Prevention Plans

City Engineer Matt Ahrens addressed the Council stating that this agreement will allow for staff to engage with Nilles Associates, Inc for the review of Storm Water Management Plans (SWMP) and Storm Water Pollution Prevention Plans (SWPPP) related to development projects within the City. The agreement will also allow for the consultant engineer to review said plans for public improvement projects as well. He stated that they believe the proposal is fair and reasonable and that the City incurs

no cost for this proposal. Pfaltzgraff added that Legal Council has reviewed the proposal and is preparing comments that have been forwarded over to Nilles Associates for review.

Moved by Gisch, Seconded by Altringer, to approve the Nilles Associates Professional Services Agreement subject to the additional language being added to the agreement as provided by legal staff. Roll Call: Ayes: All. Nays: None. Motion passes: 5 to 0.

E. Public Hearing to Consider the Vacation of Certain Easements in Bridge Creek Plat 1
a. Resolution 11-1219 Vacating Certain Easements in Bridge Creek Plat 1 in the City of Grimes, Polk County, Iowa

Development Services Director Alex Pfaltzgraff informed the Council that with the acquisition of new easements for the 16-inch Raw Water Main Project, the previously obtained easements needed to be vacated. In accordance with the Iowa Code, a public hearing must be held before any disposal of property. Pfaltzgraff recommended approval of the Resolution Vacating Certain Easements in Bridge Creek Plat 1.

Mayor Mikkelsen opened the Public Hearing at 6:24 pm. Mayor Mikkelsen asked the City Clerk Rochelle Williams if there had been any comments received. Williams advised that the resident at 2404 NE Park Drive had called regarding the notice on the hearing. Williams stated that she advised him that this easement was no longer needed due to the realignment of the RAW water main project. The resident had no further comment. There being no further oral or written comments the hearing was closed at 6:25 pm.

Moved by Johansen, Seconded by Hamp, Resolution 11-1219; shall be approved.

Roll Call: Ayes: All. Nays: None. Motion passes: 5 to 0.

F. Resolution 11-1319 Authorizing the Fire Chief to Enter into Contract with Houston-Galveston Area Council Interlocal for Cooperative Purchasing (removed from the agenda)

COUNCIL DISCUSSIONS

1. Mayor's Report

No report was given

2. City Staff's Report

City Administrator Anderson stated that staff had worked together on the Capital Improvement Projects (CIP) to look at a clearer picture of what the City can do for projects in the future. He added that more conversations will be had with staff. Anderson stated that due to timing of several projects he would like to talk with them on December 9th regarding the CIP. He reminded the Council the December meeting will be moved to Monday, December 9, 2019 and that no second meeting would be held in December.

Public Works Special Projects Coordinator, Dave Guthrie advised that there had been the completion of several Boy Scout projects recently which resulted in the planting of over 100 trees.

3. Council Reports

Council Member Gisch wanted to add a comment about Metro Waste Authority. He stated they were working at selling commodities which could help with attracting businesses.

Council Member Altringer reminded staff that the BRAVO grant applications would be available in the spring and she would like to see the City apply for a grant.

Recess Open Session

Mayor Mikkelsen recessed open session 6:32 pm.

Reconvene Open Session at 6:45 pm.

Resolution 11-0819 providing for Closed Session ref 21.5 1 (i). To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session and closed Session ref 21.5 1 (c) To discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.

Moved by Altringer, Seconded by Gisch; Resolution 11-0819 providing for closed session on 21.5 1 (i) and (c) shall be approved.

Roll Call: Ayes: All. Nays: None. Motion passes: 5 to 0.

Rise from Closed Session

Moved by Johansen, Seconded by Gisch to rise from closed session at 9:05 pm.

Roll Call: Ayes: All. Nays: None. Motion passes: 5 to 0.

Reconvene Open Session

Moved by Johansen, Seconded by Gisch to reconvene open session at 9:06 pm.

Roll Call: Ayes: All. Nays: None. Motion passes: 5 to 0.

Open Session- Cont.

City Attorney Tom Henderson stated that Council has been advised on the report of agreed upon procedures prepared by Denmen, and he recommends that the City Attorney be directed to see that the document is duly filed with the State Auditor's office.

Motion by Hamp, Second by Johansen to approved that recommendation as presented by City Attorney Henderson.

Roll Call: Ayes 5 Nays 0; Motion passes 5-0

City Attorney Tom Henderson stated that Council should instruct the City Attorney to draft a new written contract to submit to the City Administrator for review and comment and present it to Council for action at the next City Council meeting.

Motion by Hamp, Second by Gisch to approved that recommendation as presented by City Attorney Henderson.

Roll Call: Ayes 5 Nays 0; Motion passes 5-0

There being no further business the meeting was adjourned at 9:08 pm.

Motion by Altringer, Second by Hamp to Adjourn the meeting.

Roll Call: Ayes- 5; Nays-0. Motion passes 5-0

ADJOURNMENT

ATTEST:

Rochelle Williams, City Clerk

Scott Mikkelsen, Mayor



The workshop meeting of the Grimes City Council was called to order by Mayor Mikkelsen on Tuesday, November 26, 2019 at 4:00 pm at Grimes City Hall.

Roll Call: Present: Gisch, Johansen, Hamp Absent: Altringer, Burger

APPROVAL OF THE AGENDA

Moved by Hamp, Second by Gisch; the agenda shall be approved.

Roll call. Ayes: All. Nays: None. Motion passes 3 to 0.

A. Employee Handbook – HR Director Erik Fisk

HR Director Erik Fisk reviewed an updated employee handbook for the City. He advised the handbook would be on the agenda for December 9, 2019 for the Council's consideration.

Council Member Burger arrives at 4:36 pm.

B. DART Discussion

City Administrator Anderson reviewed the public transit contract which is provided by DART.

Council Member Altringer arrives at 5:00 pm.

Moved by Altringer, Seconded by Gisch there being no further business, the workshop meeting is adjourned at 5:24 pm.

ATTEST:

Rochelle Williams, City Clerk

Scott Mikkelsen, Mayor



*101 NE Harvey, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846*

AGENDA MEMO

Item No. X
For Meeting of 12/9/2019

AGENDA HEADING: Snow Policy – Update 2019 - 2020

SYNOPSIS: Staff has reviewed and updated the snow policy to include updated maps, lane miles, and improved service levels.

FISCAL IMPACT: Slight increase in cost due to increased service levels per event and increased lane miles of responsibility.

PREVIOUS COUNCIL ACTION(S): Approved by council in Dec. of 2018, but asked staff to make revisions and present options.

BOARD/COMMISSION ACTION(S): NA

STAFF/COMMITTEE RECOMMENDATION: Public Works Director will lead discussion on few key items relating to service level and 12-hour shift rotations as it relates to current staff levels and equipment capacity.

Weston Wunder
Director of Public Works



Snow and Ice Control Policy 2019-2020



Public Works Department/Parks Department

snow@grimesiowa.gov

515-986-9636

www.grimesiowa.gov

 www.facebook.com/cityofgrimes

Approved December 2018 by City Council
Updated December 2019-City of Grimes

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PURPOSE

The purpose of the City of Grimes Snow and Ice Policy is to provide direction and standards on maintaining the City's transportation network during snow and ice events. The intent is to provide safe and efficient movement of the traveling public and emergency response vehicles.

Every snow and ice event is unique; however, the response of the City of Grimes will be consistent with the policies and procedures outlined in this document. Field conditions will always warrant changes as the event progresses, but the goal of providing excellent customer service through efficient snow and ice control at the best price while maintaining the safety of the traveling public will always take precedence.

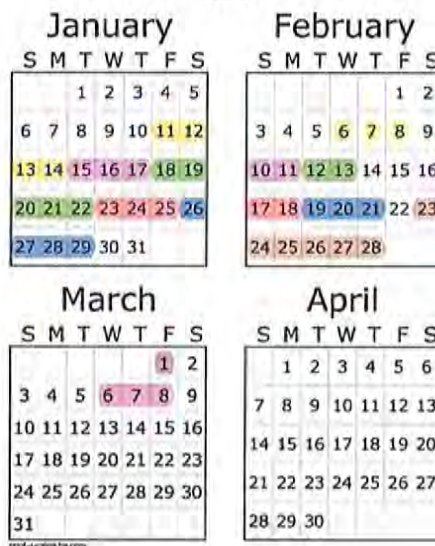
The City of Grimes has a population of approximately 13,500 and covers an area of over 201 lane miles of streets. We also clear 75 cul-de-sacs and 43 miles of trails within city limits.

WINTER

The City of Grimes averages approximately 32 inches of snow on an annual basis. During winter season 2018-2019, Grimes received about 50" of snow and Public Works responded to 12 snow and ice events. Here are the details:

# of Events	Salt	Labor & Equipment Usage Hours
12	326 tons	4452

2019



FORECASTING

The City of Grimes is using DTN for weather forecasting. Public Works staff will monitor commercially available web-based forecasts (i.e. Weather Underground, (Weather.com),

government forecast information (National Weather Service, Meteogram Generator), Iowa DOT Road Conditions, and local television news forecasts (KCCI, WHO, WOI).

The City will use all of this information to formulate a response to impending winter weather. The timing, duration, and temperatures involved in a winter weather event will dictate the scope of the response from the City of Grimes.

OPERATIONAL READINESS

The City of Grimes Public Works Department has taken several proactive steps to ensure we can properly respond to snow/ice events. These include the following:

- Creation of snow books, route maps, and trail system maps
- Pre-trip and post-trip inspection forms
- Weather forecasting tools and pavement temperature sensors
- Reporting protocols to track labor and material by event
- Work flow management system utilizing GIS
- Excellent equipment condition and readiness
- Cross training, equipment inspections, pre-season route tours

SNOW PLOWING

Snow plowing is the primary means for mechanical removal of snow from City streets. The timing of initiation of plowing activities will begin based off a number of factors including weather forecast, traffic volumes, timing and intensity of snow, and many more. The overall goal of beginning to plow will be to attempt to stay ahead of the accumulation and to maintain the safe and efficient movement of emergency vehicles and the traveling public.

It is important to remember that plowing while a winter weather event is ongoing will not necessarily leave the street in a finished state. It is common for snow fall rates to be high enough to give the appearance that a street has not been plowed even though the plow may have made a pass very recently. Only after the winter weather event has ended can final cleanup commence and the streets begin to be returned to normal conditions. There may be several passes of plow equipment required to fully plow a street curb-to-curb.

Snow plow equipment will need to maintain certain speeds while plowing in order to promote efficient movement of snow and to ensure that snow does not adhere to the plow blade.

If weather forecasts indicate that the snow and/or ice accumulations will dissipate in a time period deemed reasonable by the Public Works Operations Manager or his/her designee, the on-duty supervisors will have discretion regarding the level of plowing and ice control applications.

ICE CONTROL

Ice control procedures are used to break and/or prevent the bond of ice to the pavement. The Field Operations Manager will have the discretion to modify the rates and types of ice control materials based upon weather and street conditions.

Anti-icing is defined as the application of ice control materials prior to a winter weather event. The intent is to delay or prevent the bond of ice and/or melted snow to a pavement surface.

The City of Grimes may utilize anti-icing procedures when weather forecast and pavement temperatures indicate that their use will help prevent the bond of ice to the pavement. The anti-icing materials and/or chemicals will be applied on arterial streets and trouble areas only.

When pavement temperatures are low and the pavement is initially dry, the use of salts should be delayed as long as possible to avoid the formation of ice refreezing on the roadway surface.

Liquid Calcium Chloride (CaCl) will be purchased on an as needed basis and will be stored on site. The use of calcium chloride will be limited to extreme low temperature applications.

Road salt will be used in conjunction with a pre-wet system prior to spreading when conditions warrant. The pre-wetting allows the melting process to be expedited and to be effective at a lower temperature which leads to less salt demand. Using less salt aids in the ability to control costs and lessen the impact of deicing chemicals on the environment. Winter season 2017-2018 used approximately 554 tons of salt. Last winter season 2018-2019 326 tons of salt were used. The reduction of salt use has been a priority that has been accomplished by using proper equipment calibration and targeting application rates per event based on weather conditions.

CLEANUP

Once the defined levels of service have been achieved and the snowfall has finished, cleanup activities will commence. These activities include stacking of snow, benching of snow windrows, clearing of slush from roadway pavement, removal of snow from sight triangles at intersections, cleanup of snow from cul-de-sacs, etc. Cleanup activities will typically take place during normal business hours. The ultimate goal is to return the pavement to a dry condition as quickly as possible and is time dependent on the limitations of the weather, availability of resources, and traffic volumes.

SNOW ORDINANCE

The purpose of the Snow Ordinance is to allow for safe and efficient snow removal operations on designated snow routes throughout the City. Additional parking accommodations during snow ordinance is available at the South Sports Complex.

Notifications include WENS https://entry.inspironlogistics.com/grimes_ia/wens.cfm, local television stations as well as official City social media sites such as Facebook and City website. It will be the City's goal to time the commencement of the Snow Ordinance to minimize the

inconvenience on the public; however, the timing of the beginning of the ordinance will be dictated by the winter weather event.

The Public Works Department will coordinate with the City Administrator in regards to Snow Ordinance going into effect. Regardless of the timing of the commencement of the Snow Ordinance, ticketing and enforcement will begin when City crews start snow operations. Public Works will coordinate with Polk County Sheriff's Department and inform them when to start enforcement.

PRIORITIES

The Public Works Department has established the following priorities for **snow plowing** during winter weather events:

Priority	Classification	Actual Depth of Snow When Service Levels Apply	Depth of Snow/Timing When Plowing Commences
1	7 city zones – including 1 st pass on cul-de-sacs	2"	Plowing starts when snow depth/forecast will allow for efficient plow operations and will be continuous until final cleanup (see Snow Removal Routes map)
2	City maintained walks & trails	1"	Plowing starts when snow depth/forecast will allow for efficient plow operations. Cleanup will likely occur overnight (see Parks & Trail Routes map)
3	Circles and Cul-de-sacs – 2 nd pass	2"	Plowing typically starts when snowfall ends unless forecasts show a prolonged event (see Cul-de-sac Plowing map)
4	Parking lots, City buildings, parks & trails	2"	Plowing will typically start after snowfall ends and after street priorities are finished (see Priority Sanding Routes map)

During an average storm, the goal is that snow plowing operations will be completed in 8 hours. Actual performance will vary greatly, depending upon factors such as actual snowfall amount vs. forecast amount, air and pavement temperatures, previous accumulations, etc. It is important to note that many of these factors are outside of the control of the City. The Field Operations Manager will have the discretion to make decisions in line with the goals and

expectations of the snow policy. Currently, large-truck routes can be cleaned in 4 hours, curbing and final cleanup typically takes additional 4 hours.

Priorities for **ice control** areas during winter weather events will be as follows:

Priority	Classification	When Service Levels Apply	Timing When Ice Control Commences
1	Controlled intersections, hills, curves, maintained roads Level I - red	Any ice	Ice control will be provided to aid in public safety and in vehicular traction as soon as possible.
2	Level II – yellow	Any ice	Ice control will be provided to aid in public safety and in vehicular traction as soon as possible.
3	Level III – green Other intersections, street sections not on hills or curves	When conditions warrant	Salt may not be applied to green route every snow/ice event.

During a city-wide ice storm, all streets may be treated with ice control materials. The use of these materials will be balanced between public safety and environmental concerns. It is important to remember that while ice control materials are a valuable and necessary tool, their use is not always the best method to control ice formation. Under certain conditions which are common in the winter using ice control materials can actually lead to additional ice formation because the pavement surface is too cold. More salt is not always the solution. The Field Operations Manager will have the discretion to make decisions in line with the goals and expectations of snow policy.



Our current application rates will vary. Base line information is as follows:

- 300 lbs per lane mile
- 400 lbs per lane mile
- 500 lbs per lane mile

Over application of salt on a consistent basis is an unnecessary expense, adversely affects the environment and reduces the life of pavement. It negatively affects concrete and eats away at crack seal joints.

SIDEWALKS

The City of Grimes values the many pedestrians who rely on sidewalks as their means of transportation during winter months. As such, the City has a duty to ensure that public sidewalks are cleaned from snow and ice following winter weather events.

135.12 DUMPING OF SNOW. It is unlawful for any person to throw, push, or place or cause to be thrown, pushed or placed, any ice or snow from private property, sidewalks, or driveways onto the traveled way of a street or alley so as to obstruct gutters, or impeded the passage of vehicles upon the street or alley or to create a hazardous condition therein; except where in the cleaning of large commercial drives in the business district it is absolutely necessary to move the snow onto the street or alley temporarily, such accumulation shall be removed promptly by the property owner or agent, and only after first making arrangements for prompt removal at the owner's cost of the accumulation within a reasonably short time. (Code of Iowa, Sec. 364.12[2])

136.03 REMOVAL OF SNOW, ICE AND ACCUMULATIONS. It is the responsibility of the abutting property owners to remove snow, ice and accumulations promptly from sidewalks. If a property owner does not remove snow, ice or accumulations within twenty-four (24) hours after the snow, ice or accumulation ceases, the City may do so and assess the costs against the property owner for collection in the same manner as a property tax. (Code of Iowa, Sec. 364.12[2b &e])

EMERGENCIES

As a winter weather event unfolds, emergency scenarios not covered by this policy may arise. At that time, consideration will be given to life and public safety when making decisions regarding snow and ice control. Those decisions will be made by the Field Operations Manager. These decisions may vary from the written policy depending upon actual weather and road conditions, projected winter weather forecast, and the nature of the emergency.

REQUESTS FOR SERVICE

Residents have the following options to report concerns or ask questions regarding winter operations:

- 1) Send email to snow@grimesiowa.gov
- 2) Call Public Works 515-986-9636 7:00 a.m. – 5:00 p.m.
- 3) Use citizen portal Mobile 311 on City website
<https://www.grimesiowa.gov/OurCommunity/PublicWorks.aspx>

As a winter weather event unfolds, there may be areas that require additional coverage or attention due to unpredictable weather and roadway conditions. For citizen requests, a snow email will be provided for reporting. Additionally, the citizen portal within the workflow management system is available as well as the Public Works landline phone. The Field Operations Manager will create work orders as needed. Facebook will be monitored for any related issues.

Messages may be left on the Public Works office phone to include the address and location of any specific concern. This phone number may not be attended at all times as City staff will be in the midst of snow and ice control operations.

Each request will be evaluated and an appropriate response will be determined by the Field Operations Manager. The timing of any response will be weighed against the overall winter weather activities throughout town. The goal of the snow and ice control policy is to allow for safe and efficient movement of emergency vehicles and the traveling public. That goal will take precedence over service requests.

CONTRACTORS

Currently we plan to limit using contractors but based on weather that could be called into action if needed.

PRIVATE PROPERTY/DRIVEWAYS/MAILBOXES

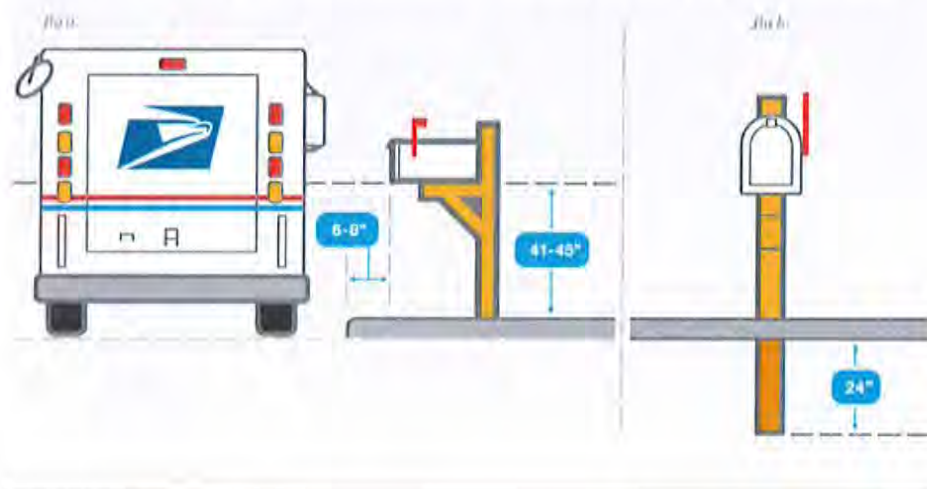
City of Grimes snow and ice control operators will not remove snow from private property. Snow removal on private property is the responsibility of the property owner. At no time should snow from private property be deposited on or pushed into or across public streets.

The City of Grimes will repair any turf that is damaged from plowing operations only. Damage due to deicing chemical will not be repaired by the City. The City will not repair damage to any landscaping (hardscaping, plants, irrigations systems, or accessories such as lighting) that is within the right of way.

During snow and ice control procedures by the City it is common for plowed snow to be pushed and/or thrown back onto sidewalks, driveways, and aprons especially around corners. This unfortunate event results from the need to maintain certain speeds and plow angles to provide efficient and safe snow and ice control. While the City strives to minimize the effects of this thrown snow, it is inherent to snow and ice control activities. Removal of this additional accumulation of material on sidewalks, driveways, or aprons is the responsibility of the abutting property owner.

Property owners are also responsible for clearing of snow around their mailboxes to ensure proper delivery of mail. Mailbox installation within the City of Grimes should comply with United States Postal Service (USPS) guidelines. Proper installation of mailboxes is the responsibility of property owner. Mailboxes should be placed 8" behind the face of curb and should be constructed to be able to withstand snow and ice control efforts by the City. City staff

may perform preseason route inspection and identify hazards, including mailboxes that do not comply with regulations. If a mailbox is found to not comply with the minimum clearances or if improvements to the structural integrity of the mailbox need to be made, the property owner or resident will be notified by City staff. It will be the responsibility of the property owner or resident to properly relocate or improve the structural integrity of the mailbox prior to winter snow and ice control operations. The City will document the mailbox locations that have been notified for improvements. The City will not be responsible for damage to mailboxes which have not been relocated or repaired after the notification has occurred. The City of Grimes will not be responsible for repair of mailboxes due to drifting or the weight of snow. The City of Grimes will repair damage to mailboxes as a result of direct contact of City equipment and the mailbox only. Any necessary replacement or repair of a mailbox will be made with similar materials and construction in relation to the the original mailbox.



Courtesy of https://www.usps.com/assets/images/manage/usps_mailbox_guide_635x358.gif

FIRE HYDRANTS

During snow and ice control operations, fire hydrants tend to get buried under snow. Residents are asked to review the location of fire hydrants near their properties. If the hydrant is covered, clearing an area three feet wide around the hydrant will ensure that the Johnston-Grimes Fire Department can locate the hydrant quickly during an emergency. If you need assistance clearing snow around the hydrant, please email snow@grimesiowa.gov or call City of Grimes Public Works at 986-9636.

DISCLAIMER

Levels of service may be affected by any one or more of the following events which could delay or alter snow and ice control by the city.

1. Equipment breakdown

2. Vehicles disabled in deep snow
3. Weather so severe as to cause snow and ice control to be stopped for the safety of all personnel
4. Unforeseen conditions and emergencies
5. Significant medical related emergencies

REPORTING

At the completion of each storm, a written record of the weather event, City response, including time, materials used, road conditions, and other pertinent information will be recorded. We will track storm totals and annual totals for forecasting future needs and budgets.

OTHER CITY FACILITIES AND PARKING LOTS

Responsibility for snow and ice control at City facilities and City owned and maintained parking lots are shown below:

Priority 1

(prior to business hours)

Fire Station

GCC

City Hall

Main Street

Library

Cemetery

Priority 2

(within 12 hours of snow stopping)

Public Works

Wallace Farm

North Sports Complex

South Sports Complex

Priority 3

(within 24 hours of snow stopping)

All other parks

Water Plant – maintained by water plant staff.

EQUIPMENT

The City will utilize many different types of equipment during snow and ice control operations. The equipment will be chosen to best fit the requirements of the operations at that time.

The City will utilize primarily reversible plows, "V" Plows, underbody plows, and wing plows during plowing operations on City streets. The City will utilize loaders with boxes or plows in areas that require smaller equipment to plow snow.

The City will utilize spreaders mounted to its fleet of dump trucks. These spreaders will be used for ice control during snow and ice events. Dump truck mounted spreader units will be equipped with a pre-wet system to allow for more efficient use of deicing materials.

EQUIPMENT MAINTENANCE

Minor routine maintenance can be performed by crews during events. A full-time mechanic has been added to staff. Depending on the severity and number of repairs needed, equipment breakdowns could still affect snow removal service level.

LABOR

The City of Grimes Public Works will handle the primary responsibility for snow and ice control with the City of Grimes. All staff is assigned to equipment with the exception of Field Operations Manager, Special Projects Coordinator, Office Manager and Public Works Director.

As weather forecast and timing dictate, the department will request assistance from other City departments to provide personnel in covering major snow and ice events. A focus on cross-training and building into other department job descriptions is recommended.

CONTACT INFORMATION

Public Works Snow Email	snow@grimesiowa.gov
Public Works	515-986-9636
City Hall	515-986-3036
Parks & Rec - GCC	515-986-2143

**CITY OF GRIMES
CITY ADMINISTRATOR EMPLOYMENT CONTRACT**

THIS CITY ADMINISTRATOR EMPLOYMENT CONTRACT ("Contract"), is entered into this ____ day of ~~December~~January 2019, between the City of Grimes, State of Iowa, a municipal corporation ("City") and Jake Anderson ("Employee") and provides as follows:

WHEREAS, the City desires to continue to retain the services of Employee as City Administrator, as provided by the Grimes Code of Ordinances, and

WHEREAS, it is the desire of the City to provide certain benefits, establish certain conditions of employment, and to set working conditions of said Employee; and

WHEREAS, it is the desire of the City (1) to continue to employ the services of Employee, (2) to make possible full work productivity for Employee, (3) to provide a just means for terminating Employee's services at such time as the City or Employee may desire to otherwise terminate his employment; and

NOW, THEREFORE, in consideration of the foregoing and the mutual covenants set forth in this Contract, the parties hereto agree as follows:

Section 1. Duties

City agrees to continue to employ Employee as City Administrator of the City to perform the functions and duties specified in the Grimes Code of Ordinances, and to perform such other legally permissible and proper duties and functions as the Mayor and City Council shall from time to time assign. The functions and duties shall also include but not be limited to the following:

- A. Be the chief administrative officer of the City and be responsible to the City Council for proper administration of all affairs of the City.
- B. Attend various meetings and workshops of the City.
- C. Recommend for adoption by the City Council such measures as he may deem necessary or expedient.
- D. See that all laws, ordinances and policies of the City are faithfully executed, subject to the authority which the City Council may grant the Mayor to maintain law and order in times of emergency.
- E. Prepare and submit to the City Council such reports as may be required by that body or as he may deem advisable to submit.
- F. Keep the City Council fully advised of the financial condition of the City and its future needs.

- G. Prepare and submit a proposed budget; work with the City Council and Mayor in the final budget analysis and review; and be responsible for its administration upon adoption.
- H. Keep the public and City Council informed regarding City operations through periodic reports to the City Council.

Section 2. Term

- A. This Contract shall commence on the date of the contract and shall remain in effect through December 31, 20~~20~~19.
- B. Employee agrees to remain in the exclusive employ of City until December 31, 20~~20~~19 and unless the employment is terminated pursuant to Section 3 of this Contract. The term "employ" shall not be construed to include income that may be earned by Employee as the result of occasional teaching, writing, or consulting performed on Employee's time off.
- C. Nothing in this Contract shall prevent, limit, or otherwise interfere with the right of the City Council to terminate the services of Employee at any time, with or without cause, subject only to the provisions set forth in Section 3 of this Contract.
- D. Nothing in this Contract shall prevent, limit, or otherwise interfere with the right of the Employee to resign at any time from his position with the City, subject only to the provisions set forth in Section 3B or 3C, of this Contract.

Section 3. Termination and Severance Pay

- A. TERMINATION-In the event that either (a) Employee is terminated by the City Council before expiration of the end of the term of employment and during such time that Employee is willing and able to perform the duties of City Administrator, or (b) the City declines to enter into an additional two-year contract, upon expiration of this contract or any mutually agreed contract extension with terms substantially similar to this Contract, the City agrees to pay Employee a lump sum cash payment equal to six (6) months aggregate salary and six month payment of non-union employee insurance benefit premiums, and accrued vacation pay as determined in this Contract (the "Severance Payment") in exchange for a signed full release by the Employee of any liability that the City and the City's elected officials and employees may have under federal or state law arising out of the Employee's employment with the City, this Contract, or the termination of the Employee's employment with the City. Notwithstanding the foregoing, in the event Employee is terminated, or the contract is not renewed, because of: (i) fraud; (ii) dishonesty; (iii) substance abuse; or (iv) conviction of any criminal act other than routine traffic violations, then, in any such event, City shall have no obligation to pay the Severance Payment. For the purposes of this

agreement, dishonesty is defined as knowingly and intentionally misleading the Mayor and City Council or an action taken resulting in Employee's personal financial gain due to inside knowledge or unauthorized payments to the Employee related to his position with the City.

- B. RESIGNATION-In the event Employee voluntarily resigns his position with the City before expiration of the aforesaid term of employment, then Employee shall give the City three (3) months written notice in advance. In the case of a voluntary resignation by Employee, the Severance Payment shall not be paid to Employee.
- C. CONSTRUCTIVE TERMINATION-In the event the City at any time during the term of this Contract reduces the salary or other financial benefits of Employee in a greater percentage than an applicable across-the-board reduction for all employees of the City, or in the event the City refuses, following written notice, to comply with any Contract provision benefiting Employee, or the Employee resigns following a suggestion, whether formal or informal, by the Mayor and Council that he resign, then, in that event Employee may, at his option, be deemed to be "terminated" at the date of such reduction or such refusal to comply within the meaning of this Contract, and Employee shall be entitled to receive the Severance Payment if Employee elects to treat his employment as having been terminated and executes the full liability release specified under Section 3A.

Section 4. Disability

If Employee is permanently disabled or is otherwise unable to perform his duties because of sickness, accident, injury, mental incapacity or health for a period of four (4) weeks, City shall have the option to terminate this Contract, and the City will pay the Severance Payment upon execution of a full release by the Employee or the Employee's legally authorized representative pursuant to the terms of Section 3A.

Section 5. Salary

Continuing the provisions of the previous Contract, City agrees to pay Employee for his employment services beginning January 1, 2020~~December 12, 2018~~, at an annual base salary of \$~~148,000~~135,200 payable in installments at the same time as other employees of the City are paid. ~~A 5% increase raising the Employee's annual base salary to \$141,960 will be considered by the City following a satisfactory twelve month review at the time of the City Council meeting in December of 2019 using the established review process and timing.~~ The Employee agrees that he will not claim, receive or be eligible for overtime pay.

Section 6. Hours of Work

Employee shall have discretion to determine the specific hours he works; provided, however, that Employee generally agrees to maintain normal office hours and

to work the number of hours necessary to discharge the duties and responsibilities of the City Administrator, which shall routinely include significant time outside normal office hours. Employee further agrees to maintain an office at home capable of handling reasonable off-hour business matters from Mayor, City Councilmembers, and the public, relevant to the management of the affairs of the City.

Section 7. Motor Vehicle and Personal Allowance

During the term of this Contract, Employee shall receive a monthly motor vehicle allowance of \$325. The motor vehicle allowance amount shall be reviewed and adjusted annually to such extent as the City Council may determine that it is desirable to do so. Employee shall be responsible for paying for liability, property damage, and comprehensive insurance and for the purchase, operation, maintenance, repair, and regular replacement of Employee's motor vehicle. Employee shall provide City with written proof of insurance as requested.

Section 8. Dues and Subscriptions

City agrees to budget and to pay the professional dues and subscriptions of employee and official travel required to participate in the International City/County Management Association and Iowa City/County Management Association and any other mutually agreeable national, regional, state, and local associations and organizations necessary and desirable for his continued professional participation, growth, and advancement, and for the good of the City. City also agrees to budget for and to pay for travel and subsistence expenses of Employee for short courses, institutes, and seminars that are necessary for his professional development and for the good of the City.

Section 9. Vacation

- A. Employee shall be credited with 15 days of vacation on the date of the contract.
- B. Employee shall obtain written approval for any vacation over one week in duration from the Mayor, or in the Mayor's absence, the Mayor Pro Tem.
- C. Unless his services are needed for an emergency situation, Employee shall be granted the same holidays granted to all non-union employees of the City.

Section 10. Disability, Health, Life Insurance, Sick Leave and Other Benefits

Employee shall receive the same disability, health, life insurance and other insurance related benefits made available to non-union City employees as outlined in the Grimes Employee Policy Manual, which benefits may be changed from time to time by the City.

Section 11. Pension

During the Employee's employment, the City shall contribute funds for Employee into the Iowa Public Employee Retirement System (IPERS). In addition, the

City will pay \$2960 (an amount equal to 2% of his annual salary) to a qualified retirement fund designated by the Employee no later than April 15, 2020.

Section 12. Other Terms and Conditions of Employment

- A. The City Council shall fix any such other terms and conditions of employment, as it may determine from time to time, relating to the performance of Employee, provided such terms and conditions are not inconsistent with or in conflict with the provisions of this Contract, the City Code, or any other law.
- B. All provisions of the City Code and applicable laws, regulations and rules of City relating to vacation and sick leave, retirement and pension system contributions, holidays, and other fringe benefits and working conditions as they now exist or hereafter may be amended, also shall apply to Employee as they would to other non-union employees of City, in addition to said benefits enumerated specifically for the benefit of Employee, except as provided in this Contract. Any vacation and sick leave available to Employee at Employee's retirement from the City will be paid out in accordance with the Grimes Employee Policy Manual.
- C. In addition to that required under state and local law, City shall defend, save harmless, and indemnify Employee against any tort, professional liability claim or demand or other legal action, whether groundless or otherwise, arising out of an alleged act or omission occurring in the performance of Employee's duties as City Administrator. The foregoing indemnity shall apply to any alleged act or omission occurring during the course of Employee's employment as City Administrator, regardless of whether the claim arises during Employee's term of employment with the City, or after such employment ceases. City will compromise and settle any such claim or suit and pay the amount of any settlement or judgment rendered thereon that is not covered by liability insurance available to Employee.
- D. City shall bear the full cost of any fidelity or other bonds required of Employee under any law or ordinance.

Section 13. General Provisions

- A. The text herein shall constitute the entire agreement between the parties. Any prior discussions or representations by or between the parties are merged into and rendered void by this Contract. The parties may amend this Contract by mutual signed written agreement during the term of this Contract.
- B. This Contract shall be binding upon and inure to the benefit of the heirs at law and executors of Employee.
- C. This Contract shall become effective on the date of the contract.

- D. If any provision, or any portion thereof, contained in this Contract is held to be unconstitutional, invalid, or unenforceable, the remainder of this Contract, or portion thereof, shall be deemed severable, shall not be affected, and shall remain in full force and effect.
- E. Following any notice of termination of this Contract, Employee shall fully cooperate with City in all matters relating to concluding Employee's work for City and the orderly transfer of any such pending work to City.

F. Employee agrees to ~~maintain~~obtain legal residency within the City of Grimes ~~within 12 months of the date of this Contract, and maintain that legal residency~~ for the balance of the Employee's employment by the City of Grimes.

~~F.G. With regard to future Contract negotiations, City and Employee agree to consider in good faith the Employee's yearly management evaluations and information regarding compensation of city administrators in peer municipalities in reaching agreement to changes in salary and benefits to be paid to the Employee.~~

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Section 14. Dispute Resolution

City and Employee agree to resolve any dispute, claim or controversy arising out of this Contract or its termination as follows. The parties will attempt in good faith to resolve any dispute, claim or controversy arising out of or relating to this Contract or its termination by mediation. If the matter has not been resolved pursuant to mediation within thirty (30) days of the commencement of such mediation (which period may be extended by mutual agreement), or if either party will not participate in mediation, the controversy shall be settled by arbitration in accordance with the rules and procedures of the American Arbitration Association by a sole arbitrator selected by the parties who is sufficiently knowledgeable in the areas of dispute resolution necessary to arbitrate the controversy. Judgment upon the award rendered by the arbitrator may be entered by any court having jurisdiction thereof. The arbitrator is not empowered to award damages in excess of actual damages and shall have no authority to award punitive damages. Each party shall be responsible for its own costs and expenses, except that the parties will equally share the compensation and expenses of the mediator and/or arbitrator. Any such mediation and/or arbitration shall be conducted in Polk County, Iowa.

IN WITNESS WHEREOF, the City of Grimes, Iowa has caused this Contract to be signed and executed on its behalf by its Mayor, and duly attested by its City Clerk, and the Employee has signed and executed this Contract on the _____ of December, 2020~~January, 2019~~.

**SCOTT MIKKELSEN, MAYOR
CITY OF GRIMES
STATE OF IOWA**

ATTEST:

**ROCHELLE WILLIAMS
CITY CLERK**

**JAKE ANDERSON
EMPLOYEE**



City of Grimes Employee Handbook

**Drafted
December 6, 2019**

Adopted ____, 2019

CITY OF GRIMES EMPLOYEE HANDBOOK

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I. INTRODUCTION

Purpose

The purpose of these policies is to establish a uniform and equitable system of personnel administration for employees of the City of Grimes. They should not be construed as contract terms for any City employees. No supervisor or City representative has any authority to enter into any agreement for employment for any specific period of time, or to make any agreement contrary to this provision. Nothing in this Employee Handbook, or in other City policies which may be communicated to the employee, constitutes a contract of employment for any City employee. The policies are not intended to cover every situation that might arise and can be amended at any time at the sole discretion of the City. These policies supersede all previous personnel policies. As an employee, you are responsible for complying with current City policy at all times.

Except as otherwise prohibited by law, the City of Grimes has the right to terminate any employee at any time for any or no reason. Employees may similarly terminate employment at any time for any reason.

Scope

These policies apply to all employees of the City. Except where specifically noted, these policies do not apply to:

1. Elected officials
2. City attorney
3. Members of city boards, commissions, and committees
4. Consultants and contractors
5. Volunteers, except as specifically noted

If any policy herein conflicts with any current union agreement, the union agreement will prevail. Union employees should consult their collective bargaining agreement for specific rules pertinent to their employment conditions.

These policies serve as an information guide to help employees become better informed and to make their experience with the City more rewarding. Departments may have special work rules (only when deemed necessary by the supervisor or Department Head and approved by the city administrator) for the achievement of objectives of that department. Each employee will be given a copy of such work rules by the department upon hiring and such rules will be further explained and enforcement discussed with the employee by the immediate supervisor.

EEO Policy Statement

The City is committed to providing equal opportunity in all areas of employment, including but not limited to recruitment, hiring, demotion, promotion, transfer, selection, lay-off, disciplinary action, termination, compensation and selection for training. The City will not discriminate against any employee or job applicant on the basis of race, color, creed, religion, national origin, ancestry, sex, sexual orientation, gender identity, or gender expression, disability, age, marital status, genetic information, or veteran status.

Data Practices Advisory

Employee records are maintained in a location designated by the city administrator. Personnel data is retained in personnel files, finance files, and benefit/medical files. Information is used to administer employee salary and benefit programs, process payroll, complete state and federal reports, document employee performance, etc.

Employees have the right to know what data is retained, where it is kept, and how it is used. All employee data will be received, retained, and disseminated in compliance with Iowa and federal law.

Media Requests

All City employees have a responsibility to help professionally communicate accurate and timely information to the public. Requests for private data or information outside of the scope of an individual's job duties should be routed to city hall or the relevant Department Head.

With the exception of routine events and basic information readily available to the public, all requests for interviews or information from the media are to be routed through the city administrator. No city employee is authorized to speak on behalf of the City without prior authorization from the city administrator or his/her designee. Media requests include anything intended to be published or viewable to others in some form such as television, radio, newspapers, newsletters, social media postings, and websites. When responding to media requests, employees should follow these steps:

1. If the request is for routine or public information (such as a meeting time or agenda), provide the information and notify the city administrator of the request.
2. If the request is regarding information about city personnel, potential litigation, controversial issues, an opinion on a City matter, or if an employee is unsure if the request is a "routine" question, forward the request to the city administrator. An appropriate response would be, "I'm sorry, I don't have the full information regarding that issue. Let me take some basic information and submit your request to the appropriate person, who will get back to you as soon as he/she can." Then ask the media representative's name, questions, deadline, and contact information.

All news releases concerning city personnel will be the responsibility of the city administrator.

When/if the city administrator authorizes a staff person to communicate on behalf of the city in interviews, publications, news releases, on social media sites, and related communications, employees must:

- Identify themselves as representing the City. Account names on social media sites must be clearly connected to the City and approved by the city administrator.
- Be respectful, professional, and truthful when providing information. Provide only factual information (not opinions or editorial comments).
- Do not include personal opinions in official City statements, except when to promote a city service.

II. CITYWIDE WORK RULES & CODE OF CONDUCT

Conduct as a City Employee

In accepting city employment, employees become representatives of the City and are responsible for assisting and serving the citizens for whom they work. An employee's primary responsibility is to serve the residents. Employees should exhibit conduct that is ethical, professional, responsive, and of standards becoming of a city employee. To achieve this goal, employees must adhere to established policies, rules, and procedures and follow the instructions of their supervisors.

The following are job requirements for every position at the City. All employees shall:

- Perform assigned duties to the best of their ability.
- Provide prompt and courteous service to the public.
- Read, understand, and comply with rules and regulations in this handbook and those in their departments.
- Behave professionally toward both residents and staff and respond to inquiries and information requests with patience and every possible courtesy.
- Report any and all unsafe conditions to an immediate supervisor.
- Maintain good attendance while meeting the goals set by an employee's supervisor.

Attendance & Absence

The operations and standards of service in the City require that employees be at work unless valid reasons warrant absence or an employee has a position that has been approved to work remotely. In order for a team to function efficiently and effectively, employees must fully understand the goals that have been set for them and the time required to be on the job. Understanding attendance requirements is an essential function of every city position.

Employees who anticipate work absence shall notify their supervisor as soon as possible in advance of the absence. In the event of an unexpected absence, employees should call their supervisor before the scheduled starting time and keep in mind the following procedures:

- If the supervisor is not available at the time, the employee should leave a message that includes a telephone number where he/she can be reached and/or contact any other individual who was designated by the supervisor.
- Failure to use the established reporting process may be grounds for discipline.
- The employee must call or report to the supervisor each day of an absence extending beyond one (1) day unless arrangements otherwise have been made with the supervisor.
- Employees absent for three (3) days or more and who do not report the absence according to this policy will be considered to have voluntarily resigned not in good standing.
- The City may waive this rule if extenuating circumstances warranted such behavior.

This policy does not preclude the City from administering discipline for unexcused absences of less than three (3) days. Individual departments may establish more specific reporting procedures.

For budgetary and confidentiality reasons, non-exempt employees (eligible for overtime pay) are not authorized to take work home or work through lunch without prior approval from their supervisor.

Access to and Use of City Property

Any employee who has authorized possession of keys, cell phones, laptops, iPads, or other city-owned devices or equipment must register his/her name and the serial number (if applicable) or identifying information about the equipment with his/her supervisor. All such equipment must be turned in and accounted for any employee to resign in good standing.

Employees are responsible for the safekeeping and care of all such equipment. The duplication of keys owned by the City is prohibited unless authorized by the city administrator. Any employee found having an unauthorized duplicate key will be subject to disciplinary action.

Appearance

Departments may establish dress codes for employees as part of departmental rules, as approved by the city administrator or designee. Personal appearance should be appropriate to the nature of the work and contacts with other people and should present a positive image to the public.

Clothing, jewelry, or other items that could present a safety hazard are not acceptable in the workplace. Dress needs vary by function. Employees who spend a portion of the day in the field need to dress in a professional manner appropriate to their jobs, as determined by their supervisor. Employees may dress in accordance with their gender identity, within the constraints of the dress codes adopted by the department. City staff shall not enforce the City's dress code more strictly against transgender and gender diverse employees than other employees.

Conflict of Interest

City employees are to remove themselves from situations in which they would have to take action or make a decision where that action or decision could be a perceived or actual conflict of interest or could result in a personal benefit for themselves or a family member. If an employee has any question about whether such a conflict exists, he/she should consult with the city administrator.

Falsification of Records

Any employee who makes false statements or commits, or attempts to commit, fraud in an effort to prevent the impartial application of these policies, will be subject to immediate disciplinary action up to and including termination.

Whistleblower Protections

An employee of the City who, in good faith, reports an activity that he/she considers to be illegal or dishonest to one or more of the city administrator or the human resources director may have whistleblower protections. The whistleblower is not responsible for investigating the activity or for determining fault or corrective measures; appropriate city management officials are charged with these responsibilities.

Examples of illegal or dishonest activities include violations of federal, state or local laws; billing for services not performed or for goods not delivered; and other fraudulent financial reporting.

If an employee has knowledge of or a concern of illegal or dishonest fraudulent activity, the employee is to contact his/her immediate supervisor or the human resources director. The employee must exercise sound judgment to avoid baseless allegations. An employee who intentionally files a false report of wrongdoing may be subject to discipline up to and including termination.

It is the City's legal responsibility to protect employees who make a complaint of employment discrimination, who serve as a witness or participate in an investigation, or who are exercising their rights when requesting religious or disability accommodation from retaliation.

Whistleblower protections are provided in two important areas – confidentiality and against retaliation. Insofar as consistent with Iowa law, the confidentiality of the whistleblower will be maintained. However, identities may be disclosed to conduct an investigation, to comply with the law and to provide accused individuals their legal rights of defense. The City will not retaliate against a whistleblower. Any whistleblower who believes he/she is being retaliated against must contact human resources immediately. The right of a whistleblower for protection against retaliation does not include immunity for any personal wrongdoing.

Personal Telephone Calls

Personal telephone calls during work time should be made or received only when truly necessary (e.g., family or medical emergency), should not interfere with city work, and should be completed as quickly as possible.

Political Activity

City employees have the right to express their views and pursue legitimate involvement in the political system. However, no city employee will directly or indirectly, during hours of employment, solicit or receive funds for political purposes. Further, any political activity in the workplace must be pre-approved by the City to avoid any conflict of interest or perception of bias.

Smoking

The City observes and supports the Iowa Smokefree Air Act. All city buildings and vehicles, in their entirety, shall be designated as tobacco free, meaning that smoking in any form (through the use of tobacco products such as pipes, cigars, and cigarettes) is prohibited while in a city facility or vehicle.

Smoking of any kind, including pipes, cigars, and cigarettes is prohibited for employees while on duty, subject to specific departmental rules. Employees 18 and over are allowed to smoke only during their breaks and lunch, and only in areas designated for that purpose.

Resignations

Employees wishing to leave city service in good standing must provide a written resignation notice to their supervisor, at least ten (10) working days before leaving. Exempt employees must give thirty (30) calendar days' notice. The written resignation must state the effective date of the employee's resignation.

Unauthorized absences from work for a period of three consecutive work days will be considered resignation without proper notice.

III. DEFINITIONS

For purposes of these policies, the following definitions will apply:

- (a) **Business Hours:** The City's regular hours of operation are Monday through Friday, from 8 a.m. to 5 p.m.
- (b) **Department Head:** An employee who has responsibility for directing one or more departments.
- (c) **Exempt Employee:** Employees who are not covered by the overtime provisions of the federal or state Fair Labor Standards Act.
- (d) **Fiscal Year:** The period from July 1 to June 30.
- (e) **Immediate Family:** An employee's immediate family includes the employee's spouse or partner/significant other, child, parent, brother or sister, mother or father-in-law, son or daughter-in-law, and grandparents/grandchildren, or with exceptions to be approved by the city administrator.
- (f) **Pay Period:** A fourteen (14) day period beginning at 12 a.m. (midnight) on Monday through 11:59 p.m. on Sunday, fourteen (14) days later.
- (g) **Regular Full-Time Employee:** An employee who has completed the trial period and who regularly works a minimum of forty (40) hours a week on a continuing basis.
- (h) **Regular Part-Time Employee:** An employee who works less than forty (40) but at least twenty (20) hours a week on a continuing basis and is eligible for pro-rated holiday, PTO, or other benefits. This includes employees who work more than twenty hours on average, even if they may not work more than twenty hours in a particular given week.
- (i) **Temporary/Seasonal Employees:** Temporary/seasonal employees are defined as those employees who hold jobs of limited duration arising out of special projects, abnormal workloads or emergencies. Temporary employees are not eligible for City benefits.
- (j) **Training/Probationary Period:** A six-month period at the start of employment with the City (or at the beginning of a promotion, reassignment, or transfer) is designated as a period within which to learn the job, unless covered by a collective bargaining agreement stating

a different time frame. An employee serving his/her initial probationary period may be disciplined at the sole discretion of the City, up to and including dismissal. Nothing in this policy handbook shall be construed to imply that after completion of the probationary period, an employee has any vested interest or property right to continued employment, which continues to be “at will.”

IV. EMPLOYEE RECRUITMENT & SELECTION

Scope

The human resources director or a designee will manage the hiring process for positions within the City. While the hiring process may be coordinated by staff who screen applicants, perform interviews, and make hiring recommendations, hiring will become final upon the City Council’s approval based on the recommendations of staff. All hires will be made according to merit and fitness related to the position being filled.

Features of the Recruitment System

The human resources director or designee will determine if a vacancy will be filled through an open recruitment or by promotion, transfer, or some other method. This determination will be made on a case-by-case basis. The majority of position vacancies will be filled through an open recruitment process.

Application for employment will generally be made online or by application forms provided by the City. Other materials in lieu of a formal application may be accepted in certain recruitment situations as determined by the human resources director or designee. Supplemental questionnaires may be required in certain situations. All candidates must complete and submit the required application materials by the posted deadline, in order to be considered for the position.

The deadline for application may be extended by the human resources director. Unsolicited applications will not be kept on file.

Position vacancies may be filled on an “acting” basis as needed. Pay rate adjustments, if any, will be made according to the Performance Management System adopted by the City Council in Resolution 09-0419 Adopting Performance Management System (passed September 10, 2019).

Testing and Examinations

Applicant qualifications will be evaluated in one or more of the following ways: training and experience rating; written test; oral test or interview; performance or demonstrative test; physical agility test; or other appropriate job-related exam. For example:

- Keyboarding exercises for data entry positions.
- Writing exercises for positions requiring writing as part of the job duties.
- Roleplaying exercise for an administrative support position (sets up real-life scenarios and items that would likely be given to the position for action, and asks the candidate to list and prioritize the steps they would take to complete the tasks).
- Mock presentation to the City Council for a planning director position, for example.

Internal recruitments will be open to any city employee who: (1) has successfully completed the initial training period; (2) meets the minimum qualifications for the vacant position; and (3) currently is and for the past year has been in good standing with the City.

City staff will establish minimum qualifications for each position with input from the appropriate supervisor. To be eligible to participate in the selection process, a candidate must meet the minimum qualifications.

Pre-Employment Medical Exams

The human resources director or designee may determine that a pre-employment medical examination, which may include a psychological evaluation, is necessary to determine fitness to perform the essential functions of any position. Where a medical examination is required, an offer of employment is contingent upon successful completion of the medical exam. Public works and fire department positions require a pre-employment medical examination.

When a pre-employment medical exam is required, it will be required of all candidates who are finalists and/or who are offered employment for a given job class. Information obtained from the medical exam will be treated as confidential medical records.

Selection Process

The selection process will be a cooperative effort between the human resources director or designee and the hiring manager, subject to final hiring approval of the City Council. Any, all, or none of the candidates may be interviewed.

The process for hiring seasonal and temporary employees may be delegated to the appropriate supervisor with each hire subject to final City Council approval. Except where prohibited by law, seasonal and temporary employees may be terminated by the supervisor at any time, subject to City Council approval.

The City has the right to make the final hiring decision based on qualifications, abilities, experience and its organizational needs.

Background Checks

All finalists for employment with the City will be subject to a background check to confirm information submitted as part of application materials and to assist in determining the candidate's suitability for the position.

Training/Probationary Period

The training period is an integral part of the selection process and will be used for the purpose of closely observing the employee's work and for training the employee in work expectations. Training periods apply to new hires, transfers, promotions, and rehires. Training periods are six months in duration, but may be extended by, for example, an unpaid leave of absence.

V. ORGANIZATION

Job Descriptions

The City will maintain job descriptions for each regular position. New positions will be developed as needed but must be approved by the City Council prior to the position being filled.

A job description is prepared for each position within the City. Each job description will include: position title, department, supervisor's title, FLSA status (exempt or non-exempt), primary objective of the position, essential functions of the position, examples of performance criteria, minimum requirements, desirable training and experience, supervisory responsibilities (if any), and extent of supervisory direction or guidance provided to position. Good attendance and compliance with work rules and policies are essential functions of all positions.

Prior to posting a vacant position the existing job description is reviewed by the Human Resources Director or designee and the hiring supervisor to ensure the job description is an accurate reflection of the position and the stated job qualifications do not present artificial barriers to employment.

A current job description is provided to each new employee. Supervisors are responsible for updates to job descriptions as necessary to ensure that the position's duties and responsibilities are accurately reflected. All revisions are reviewed and must be approved by the human resources director.

Assigning and Scheduling Work

Assignment of work duties and scheduling work is the responsibility of the supervisor subject to the approval of the city administrator.

Job Descriptions and Classifications

Assignment of job titles, establishment of minimum qualifications, and the maintenance of job descriptions and related records is the responsibility of the human resources director.

Pursuant to Resolution 06-0819 Approving and Adopting the Grimes Employee Classification and Compensation Plan, Phase I (passed June 11, 2019), the City has adopted a classification and compensation system that, by reference, is incorporated into this policy and governs how employee compensation is determined.

Layoff

The city administrator and human resources director will make decisions about layoffs based on the City's needs and on the performance, knowledge, skills, and abilities of employees first, and seniority will be used as a secondary consideration. The city administrator will submit a list of employees to be laid off to the City Council for final approval.

Performance Reviews

Pursuant to Resolution 09-0419 Adopting Performance Management System (passed September 10, 2019), the City has adopted an objective performance management system, which addresses how employees receive adjustment to their pay from time to time. More specific details about the performance management system are contained in the Performance Management Manual.

VI. HOURS OF WORK

Work Hours

Employee work schedules and opportunities to work remotely will be established by supervisors with the approval of the human resources director. The regular workweek for employees is five eight-hour days in addition to a lunch period, Monday through Friday, except as otherwise approved by the city administrator in accordance with the customs and needs of the individual departments.

Meal Breaks and Rest Periods

For nonexempt employees, a paid fifteen (15) minute break is allowed within each four (4) consecutive hours of work. Either an hour, or an unpaid thirty (30) minute lunch period is provided when an employee works eight (8) or more consecutive hours. Employees are expected to use these breaks as intended and will not be permitted to adjust work start time, end time, or lunch time by saving or banking these breaks to leave early.

Employees working in city buildings will normally take their break at the place provided for that purpose in each building. Employees working outdoors will normally take their break at the location of their work. Employees whose duties involve traveling throughout the City may stop along the assigned route at a restaurant or other public accommodation for their fifteen (15) minute break. Exceptions must be approved by the supervisor or human resources director.

Departments with unique job or coverage requirements may have additional rules (when deemed appropriate by the supervisor or Department Head and approved by the city administrator) on the use of meal breaks and rest periods.

Adverse Weather Conditions

City facilities will generally be open during adverse weather. Employees will need to evaluate the weather and road conditions in deciding to report to work (or leave early). Employees not reporting to work for reasons of personal safety will not normally have their pay reduced as a result of this absence. Employees will be allowed to use accrued PTO or compensatory time, or with Department Head approval, may modify the work schedule or make other reasonable schedule adjustments.

Decisions to cancel departmental programs (special events, recreation programs, etc.) will be made by the respective supervisor or the city administrator.

Direct Deposit

As provided for by Iowa law, all employees are required to participate in direct deposit. Employees are responsible for notifying the finance director or human resources director of any change in status, including changes in address, phone number, names of beneficiaries, marital status, etc.

Time Reporting

Full-time, non-exempt employees are expected to work the number of hours per week as established for their position. In most cases, this will be 40 hours per workweek. They will be paid according to the time reported on their time sheets. To comply with the provisions of the federal and state Fair Labor Standards Acts, hours worked and any leave time used by non-exempt employees are to be recorded daily and submitted to payroll on a bi-weekly basis. Each time reporting form must include the signature of the employee and immediate supervisor. Reporting false information on a time sheet is cause for immediate termination.

Non-Exempt (Overtime-Eligible) Employees

All overtime-eligible employees will be compensated at the rate of time-and-one-half for all hours worked over 40 in one workweek. Shift 48- and 56-hour workweek fire officers will be compensated at the straight and overtime rates set forth in the applicable labor contract. PTO, compensatory time used, medical leave, and paid holidays do not count toward “hours worked.” Compensation will take the form of either time-and-one-half pay or compensatory time. Compensatory time is paid time off at the rate of one-and-one-half hours off for each hour of overtime worked.

For all employees (except Fire) the workweek begins at midnight on Monday and runs until the following Sunday night at 11:59 p.m. Supervisors may establish a different workweek based on the needs of the department, subject to the approval of the city administrator.

The employee’s supervisor must approve overtime hours in advance. An employee who works overtime without prior approval may be subject to disciplinary action.

The maximum compensatory time accumulation for any employee is 80 hours per year, which can be carried over at the end of the calendar year. Once an employee has earned 80 hours of compensatory time in a calendar year, no further compensatory time may accrue in that calendar year. All further overtime will be paid. Employees may request and use compensatory time off in the same manner as other leave requests.

All compensatory time will be marked as such on official time sheets, both when it is earned and when it is used. The finance department will maintain compensatory time records. All compensatory time accrued will be paid when the employee leaves employment at the hourly pay rate the employee is earning at that time.

Exempt (Non-Overtime-Eligible) Employees

Exempt employees are expected to work the hours necessary to meet the performance expectations outlined by their supervisors. Generally, to meet these expectations, and for reasons of public accountability, an exempt employee will need to work 40 or more hours per week. Exempt employees do not receive extra pay for the hours worked over 40 in one workweek.

Leave Policy for Exempt Employees

Exempt employees are required to work the number of hours necessary to fulfill their responsibilities including evening meetings and/or on-call hours. The normal hours of business for exempt staff are Monday through Friday, 8 a.m. to 5 p.m., plus evening meetings as necessary.

Exempt employees are required to use paid leave when on personal business or away from the office for four (4) hours or more, on a given day. Absences of less than four (4) hours do not require use of paid leave as it is presumed that the staff member regularly puts in work hours above and beyond the normal 8 a.m. to 5 p.m. Monday through Friday requirement. Exempt employees must communicate their absence to their supervisor, department head, or the human resources director.

If one of the above employees is regularly absent from work under this policy and it is found that there is excessive time away from work that is not justified, the situation will be handled as a performance issue.

If it appears that less than forty (40) hours per week is needed to fulfill the position's responsibilities, the position will be reviewed to determine whether a part-time position will meet the needs of the City. Additional notification and approval requirements may be adopted by the city administrator for specific situations as determined necessary.

Telecommuting Policy

As a product of its facility constraints and in recognition of an increasingly mobile workforce, the City allows employees to telecommute under the right circumstances. Telecommuting does not change the duties, obligations, responsibilities, or terms and conditions of City employment, and telecommuting employees must comply with all City rules, policies, practices, and instructions. Eligibility for telecommuting is based on both the position and the employee. Not every job, or every employee, is well suited for telecommuting. Employees who are not upholding City obligations, such as meeting performance or conduct expectations, are not eligible to telecommute.

Telecommuting is a privilege, not a right. All City employees who telecommute must have an approved telecommuting agreement under this policy. Employees must read the telecommuting policy and technical guidelines, complete additional training, submit an agreement through the department head and human resources director, to be approved by the city administrator. A City department may have additional telecommuting requirements, guidelines, or procedures, provided they are consistent with the intent of this program and have been approved by the city administrator.

A telecommuting employee must perform work during scheduled telecommuting hours. Employees may not engage in activities while telecommuting that would not be permitted at the regular worksite, such as child, elder, or other dependent care. Telecommuting employees may take care of personal business during unpaid lunch periods, as they would at the regular worksite.

A supervisor or a department may deny, end, or modify a telecommuting agreement for any business reason that is not arbitrary or capricious. Similarly, a telecommuting employee may end or request to change a telecommuting agreement at any time. Employees may be removed from the Telecommuting Program if they do not comply with the terms of their telecommuting agreements.

VII. BENEFITS

Health, Dental, Life Insurance

The City will contribute a monthly amount toward group health, dental, vision, and life insurance benefits for each eligible employee and his/her dependents. For information about coverage and eligibility requirements, employees should refer to the summary plan description or contact the human resources director.

Retirement/IPERS

The City participates in the Iowa Public Employees Retirement System (IPERS) to provide pension benefits for its eligible employees to help plan for a successful and secure retirement. Participation in IPERS is mandatory for most employees, and contributions into IPERS begin immediately. For information about IPERS eligibility and contribution requirements, contact the human resources director.

Flexible Spending Reimbursement Plan

The City has implemented an IRS Section 125 (Flexible Spending Reimbursement Plan) for its employees. The flexible spending plan allows you to pay for certain expenses through a pre-tax payroll deduction, which can result in significant tax savings. There are three types of eligible expenses: health plan premiums, medical/dental expenses and dependent care expenses. This process is an annual election.

Deferred Compensation Plan

The City provides a deferred compensation plan for regular full-time employees. The plan allows employees to defer a pre-tax portion of their paycheck for retirement. Participation in the plan is voluntary.

Vehicle Allowance

For department heads who must travel regularly in the course of their duties, the City will provide a city-owned vehicle for their use during work hours. In situations where the budget does not allow for the purchase of a vehicle, the city administrator may elect to pay a \$200.00/month vehicle allowance. Such an allowance will be authorized for a year at a time only and is not intended to be a permanent fringe benefit, but only a gap measure until the City can budget for a vehicle purchase.

VIII. HOLIDAYS

The City observes the following official holidays for all regular full-time and part-time employees:

New Year's Day	Veteran's Day
Martin Luther King, Jr. Day (3 rd Monday in Jan.)	Thanksgiving Day
Memorial Day	Friday after Thanksgiving
Independence Day	Christmas Eve
Labor Day	Christmas Day
Birthday Holiday	

When a holiday falls on a Sunday, the following Monday will be the “observed” holiday and when a holiday falls on a Saturday, the preceding Friday will be the “observed” holiday for city operations/facilities that are closed on holidays.

Each permanent employee may take eight hours of paid holiday during the two-week period in which their birthday falls, to be scheduled by mutual agreement of the employee and his/her supervisor.

Full-time employees will receive pay for official holidays at their normal straight time rates, provided they are on paid status on the last scheduled day prior to the holiday and first scheduled day immediately after the holiday. Permanent part-time employees will receive prorated holiday pay based on the average number of hours normally scheduled. Fire 48- and 56-hour workweek employees will receive pay for official holidays at their straight time rate for 12 hours. Any employee on a leave of absence without pay from the City is not eligible for holiday pay.

Premium pay of 1.5 times the regular hourly wage for employees required to work on a holiday will be for hours worked on the “actual” holiday as opposed to the “observed” holiday.

Employees who wish to observe holidays other than those officially observed by the City may request either PTO leave or unpaid leave for such time off.

IX. LEAVES OF ABSENCE

Depending upon an employee’s situation, more than one form of leave may apply during the same period of time (e.g., the Family and Medical Leave Act is likely to apply during a workers’ compensation absence). An employee will need to meet the requirements of each form of leave separately. Leave requests are evaluated on a case-by-case basis.

Except as otherwise stated, all paid time off, taken under any leave programs, must be taken consecutively, with no intervening unpaid leave. The City will provide employees with time away from work as required by state or federal statutes, if there are requirements for such time off that are not described in the personnel policies.

Paid Time Off

Paid Time Off (“PTO”) is an all-inclusive paid time off program that provides income protection for no fault time away from work including vacation or illness related absences. PTO is intended to be used for a variety of traditional types of time away from work including vacation, illness, personal business, medical appointments, family time, personal holidays, and personal voluntary community service.

PTO shall be accrued on a bi-weekly basis during the fiscal year, July 1 through June 30 and may be taken in ¼ hour increments for hourly employees or four-hour increments for salaried employees. PTO increases with years of service in accordance with the following schedule and is allocated accordingly on a bi-weekly basis. The maximum PTO accrual is 420 hours for full-

time employees; 315 hours for part-time employees working 30-39 hours per week; and 210 hours for part-time employees working 20-29 hours per week.

PTO Accrual Schedule – City Exempt and Hourly Employees

0 - 4 Years of Employment:	8.38 hours bi-weekly
5 - 9 Years of Employment:	9.93 hours bi-weekly
10 - 14 Years of Employment:	11.47 hours bi-weekly
15 + Years of Employment:	13.01 hours bi-weekly

PTO Accrual Schedule – 48- and 56-Hour Fire Employees

	<u>48hr Employee</u>	<u>56hr Employee</u>
0-4 Years of Employment	7.93hrs bi-weekly	9.24hrs bi-weekly
5-9 Year of Employment	9.78hrs bi-weekly	11.39hrs bi-weekly
10-14 Years of Employment	11.62hrs bi-weekly	13.54hrs bi-weekly
15+ Years of Employment	13.47hrs bi-weekly	15.70hrs bi-weekly

PTO accrual shall begin in the first full pay period following the employee's date of employment. An employee in unpaid leave status shall not accrue PTO. Changes in the bi-weekly PTO accrual rate shall become effective at the beginning of the pay period in which the anniversary date of the qualified employee occurs.

Upon resignation or termination, an employee shall be paid all unused PTO up to the maximum accrual amount as set forth above.

Medical Leave Bank

Employees employed by the City prior to the beginning of the 2019-2020 fiscal year shall have their sick leave bank frozen and converted to a Medical Leave Bank. An employee granted time off work must use any available PTO leave during the absence unless the reason for the employee's absence is due to the employee's or a member of the employee's immediate family's illness, injury, disability or hospitalization which exceeds two continuous workdays. Medical leave shall be used for employee absences related to the employee or a member of the employee's immediate family's illness, injury, disability or hospitalization that exceed two continuous workdays. If the medical leave bank is exhausted, the employee must then use any remaining accrued PTO leave. Use of PTO and medical leave will run concurrently with any approved FMLA leave.

Exceptions to the medical leave bank policy shall be approved by the city administrator.

The City reserves the right to require satisfactory proof of illness, which may include a physician's statement or other evidence. Unauthorized use of medical leave may result in loss of pay for the duration of the absence and may be considered grounds for disciplinary action.

Annual PTO Conversion

Employees employed by the City on December 31st of each year and whom have successfully completed the established probationary period may be allowed to convert up to 56 hours of PTO hours to their Medical Leave Bank. An employee shall submit a written request for the PTO conversion to the Finance Director prior to January 31st of the following year, with the conversion taking effect on the first payroll following January 31st.

Use of Medical Leave Bank and Family and Medical Leave Act (FMLA)

The provisions of this paragraph relate to the use of the Medical Leave Bank only as it relates to the provisions of the FMLA. Employees may use accrued medical leave for an approved FMLA qualifying event pursuant to the following conditions:

- *Employee is unable to work because of a serious health condition* – an employee may use accrued medical leave if employee is absent from work for more than three (3) consecutive work days. Once accrued medical leave is exhausted the employee's PTO will be used until the balance is exhausted.
- *For the birth and care of the newborn child of the employee* – an employee may use PTO or accrued Medical Leave until both banks are exhausted. Time used should be indicated on employee's time card.
- *For placement with the employee of a son or daughter for adoption or foster care* - an employee must use all accrued PTO.
- *To care for an employee's spouse, child, or parent with a serious health condition* - an employee must use all accrued PTO. Accrued medical leave may be used once an employee's PTO balance is exhausted.
- *Service Member Leave* – an employee must use all accrued PTO. Accrued medical leave may be used once an employee's PTO balance is exhausted.

Unused Medical Leave Bank

Upon retirement and with a minimum of 10 years of service with the City, an employee may elect to have the employee's unused medical leave balance converted to a bank (at 50% of the wage value of the medical leave balance) for the purposes of purchasing health insurance or a Medicare Supplement insurance policy upon retirement. For health insurance, the City of Grimes will continue to pay the entire amount of the COBRA health insurance premium or Medicare Supplement plan each month until the proportional value of the Employee's sick leave bank is exhausted. The retired employee may stay with the same health insurance program as when employed, or switch down at any time without underwriting.

Alternatively, and upon retirement with a minimum of 10 years of service, an employee may elect to have the employee's unused medical leave balance converted to a cash payment at 25% of the value of the medical leave balance.

Military Leave

The City will comply with the Uniformed Services Employment and Reemployment Rights Act (USERRA). Employees who are members of a reserve force of the United States or of the state of Iowa shall be granted a leave of absence when ordered to attend a training program or perform other duties under the supervision of the United States or the state of Iowa. This leave of absence shall be with pay during the period of such activity and shall not exceed thirty working days per year.

Any employee who enters into active service in the Armed Forces of the United States while in the service of the City shall be granted an unpaid leave of absence for the period of military service. Employees must provide a copy of their orders to their Department Director at least ten (10) working days prior to reporting for duty.

Jury Duty / Court Appearance Leave

The City shall continue to pay the wage or salary of any employee called to jury duty or subpoenaed to provide testimony related to their employment, provided the employee provides proof of such duty. The employee is required to return to the City any payment received from the Court for jury service or court appearance other than travel or expense allowances. Employees who are called to provide testimony for city business outside of their normal work schedule shall be compensated at one and one-half times their hourly rate.

Unpaid Leave of Absence

Employees may request an unpaid leave of absence after successfully completing his/her probationary period. The request shall be submitted to the employee's Department Director in writing and indicate the reason and length of the unpaid absence. The city administrator, upon recommendation from the department director, may grant an unpaid leave of absence for up to six (6) months for illness or other legitimate reasons as determined by the city administrator. This leave may be extended an additional six (6) months at the discretion of the city administrator. There is no guarantee that an unpaid leave of absence will be granted.

During an unpaid leave, an employee:

- Does not accrue PTO
- Does not collect PTO or holiday benefits
- Must reimburse the City for all health and dental insurance premiums paid while on leave if coverage is desired to be continuous
- Must reimburse the City for all life insurance premiums if coverage is desired to be continuous.

Executive Leave and Time for Exempt Employees

The city administrator or department director, if appropriate, may grant reasonable periods of time off to these employees when he/she feels that it is warranted in recognition of extra hours worked.

In recognition of the additional hours spent at council, commission, board and civic group meetings after hours on a regular basis, executive level members of the City's management team will accrue twenty-four (24) hours of executive leave annually, which must be used annually in the same manner as personal leave.

Merit Leave

There is hereby established a merit leave bank of hours, in a maximum sum of eight (8) hours per quarter, that each Department Head is granted to award to eligible employees. Generally, merit leave shall be defined as leave that can be awarded to an eligible employee for outstanding, meritorious and/or extraordinary work performance. Merit leave may also be awarded for other activities that contribute positively to employee morale (e.g., providing four hours of leave as an incentive award for an employee potluck competition). All requests to award merit leave shall be submitted to and approved by the city administrator or designee.

Bereavement Leave for Immediate Family

An employee who wishes to take time off due to the death of an immediate family member should notify his or her supervisor as soon as possible. If an employee leaves work early on the day he or she is notified of the death, that day will not count as bereavement leave. Employees are allowed up to three consecutive days off from regularly scheduled duty with regular pay in the event of the death of the employee's immediate family member for any given calendar year.

Workers Compensation

Leave of absence with pay shall be granted to employees who become incapacitated as a result of injury or occupational disease incurred through no misconduct of their own while in actual performance of duty as determined by the City's workers compensation insurance carrier.

Accrual Rate

For the purpose of determining an employee's PTO accrual rate, years of service will include all continuous time that the employee has worked at the City (including authorized unpaid leave). Employees who are rehired after terminating employment will not receive credit for their prior service unless specifically negotiated at the time of hire.

Earnings and Use

After six months of service, PTO leave may be used as it is earned, subject to approval by the employee's supervisor.

An employee will not earn any PTO leave for any pay period unless he/she is employed by the City on the last scheduled work day of the pay period. Requests for PTO leave must be received at least forty-eight (48) hours in advance of the requested time off. This notice may be waived at the discretion of the supervisor and human resources director. PTO can be requested in increments as small as one hour up to the total amount of the accrued leave balance. PTO leave is to be used only by the employee who accumulated it. It cannot be transferred to another employee.

Employees may accrue PTO leave up to the maximums identified above. PTO leave cannot be converted into cash payments except at termination.

Light Duty/Modified Duty Assignment

This policy is to establish guidelines for temporary assignment of work to temporarily disabled employees who are medically unable to perform their regular work duties. Light duty is evaluated by the supervisor and human resources director on a case-by-case basis. This policy does not guarantee assignment to light duty.

Such assignments are for short-term, temporary disability-type purposes; assignment of light duty is at the discretion of the employee's supervisor and the human resources director. The human resources director reserves the right to determine when and if light duty work will be assigned.

If an employee is unable to perform the essential requirements of his/her job due to a temporary disability, he/she will notify the supervisor in writing as to the nature and extent of the disability and the reason why he/she is unable to perform the essential functions, duties, and requirements of the position. This notice **must** be accompanied by a physician's report containing a diagnosis, current treatment, and any work restrictions related to the temporary disability. The notice must include the expected time frame regarding return to work with no restrictions, meeting all essential requirements and functions of the City's job description along with a written request for light duty. Upon receipt of the written request, the supervisor is to forward a copy of the report to the human resources director. The City may require a medical exam conducted by a physician selected by the City to verify the diagnosis, current treatment, expected length of temporary disability, and work restrictions.

The circumstances of any employee's light duty work assignment will be reviewed regularly. Any light duty/modified work assignment may be discontinued at any time.

Parental Leave

The City will provide up to two weeks of paid parental leave to employees following the birth of an employee's child or the placement of a child with an employee in connection with adoption or foster care. The purpose of paid parental leave is to enable the employee to care for and bond with a newborn or a newly adopted or newly placed child. This policy will run concurrently with Family and Medical Leave Act (FMLA) leave, as applicable. This policy will be in effect for births, adoptions or placements of foster children occurring on or after January 1, 2020.

Eligibility

Eligible employees must meet the following criteria:

- Have been employed for at least 12 months (the 12 months do not need to be consecutive).

- Have worked at least 1,250 hours during the 12 consecutive months immediately preceding the date the leave would begin.

- Be a full- or part-time, regular employee (temporary employees and interns are not eligible for this benefit).

In addition, employees must meet one of the following criteria:

Have given birth to a child.
Be a spouse or committed partner of a woman who has given birth to a child.
Have adopted a child or been placed with a foster child (in either case, the child must be age 17 or younger). The adoption of a new spouse's child is excluded from this policy.

Family and Medical Leave Act (FMLA)

The City will provide Family and Medical Leave to eligible employees. The purpose of this policy is to provide employees with a general description of their FMLA rights. Questions regarding FMLA leave should be directed to your supervisor.

FMLA Leave Eligibility

An eligible employee under the FMLA is an employee who has been employed by the City for at least 12 months and has worked at least 1,250 hours in the immediately preceding 12 months.

Reasons for FMLA Leave

An eligible employee may take FMLA leave of up to 12 weeks per leave year, for any of the following reasons:

- For the birth of and/or to care for a newborn child, or a child to be placed in the employee's custody through adoption or foster care;
- To care for the employee's spouse, child, or parent (not in-law) who has a serious health condition;
- Because of the employee's own serious health condition if that condition renders the employee unable to perform his or her job functions.
- For a qualifying exigency related to the fact that the employee has a spouse, child, or parent who serves in the reserve components of the armed forces and is on active duty or is called to active duty in support of a contingency operation. (Contact your supervisor regarding military service exigency leave.)
- To care for a parent, spouse, child, or relative to whom the employee is next-of-kin when the family member is being treated for, or is recuperating from, a serious injury or illness incurred in the course of active duty in the military. (Note: Leave of up to 26 weeks in a single 12-month period is allowed for care under this provision. Contact your supervisor regarding military service exigency leave.)

Any leave taken by an eligible employee for one or more of these reasons will be counted against that employee's available annual FMLA leave entitlement.

Serious Health Condition

For the purpose of determining whether an eligible employee or his/her spouse, child, or parent has a serious health condition that qualifies for leave, such a condition includes any injury, illness, impairment, or physical or mental condition that requires:

- a. Inpatient care in a medical facility (for example, overnight hospitalization), or
- b. A serious health-related absence of more than three consecutive calendar days, along with two treatments by a healthcare provider within 30 days of the first day of incapacity; or
- c. Three consecutive calendar days of a serious health-related absence and at least one treatment by a healthcare provider resulting in a continuing regimen of treatment, with the first treatment occurring within the first seven days of the condition; or
- d. A chronic serious health condition resulting in at least two visits to a healthcare provider per year; or
- e. Any period of incapacity due to pregnancy or for prenatal care; or
- f. Care for a permanent or long-term serious health condition or for multiple restorative treatments as defined by federal law.

Leave Year

For the purpose of this policy, the leave year within which an eligible employee may take his or her 12 weeks of FMLA-protected leave means the 12-month period beginning on the date the employee first takes leave for any qualifying reason.

Compensation for FMLA Leave

FMLA leave is unpaid leave, however, employees with available PTO will be required to use all available PTO time before any unpaid time will be granted. All intermittent FMLA time will be recorded as PTO, if available. Only earned PTO is required to be used. Once an employee's available PTO is exhausted, FMLA time will be unpaid. All paid and unpaid FMLA leave time will be counted toward the employee's available annual FMLA leave allotment.

Intermittent or Reduced-Hours Leave

When leave is taken to care for a seriously ill spouse, child, or parent, is due to the employee's own serious health condition, or is for a qualifying FMLA military-related leave, an employee may take leave intermittently (i.e., periodically as needed) or on a reduced-hours schedule (i.e., reduced number of working hours per day or per week) if leave is medically necessary, as certified by the employee's or the family member's healthcare provider. Otherwise, such leave is not permitted unless approved by the City. All eligible FMLA time taken — whether consecutive, intermittent or on a reduced-hours schedule — must be reported to your supervisor as such.

Job and Benefits Security

An eligible employee who takes leave under the FMLA and who returns to work by the time his or her annual FMLA entitlement has expired will be restored to the position he or she held when the leave commenced, or to an otherwise equivalent position (with respect to pay, benefits, and other terms and conditions of employment), unless the employee is designated as a key employee or the employee would no longer have been employed even if FMLA leave had not been taken. Additionally, any employment benefits accrued but unused prior to the commencement of leave will be available to the employee upon return from qualifying FMLA leave.

Continuation of Group Health Plan Coverage (if provided by the City)

Group health plan coverage will be maintained by the City during an eligible employee's period of FMLA leave, to the extent and under the same circumstances as would ordinarily be furnished to that employee. Monthly insurance premium co-pay payments will be deducted from the employee's regular paycheck, if the employee is receiving paid compensation. Otherwise, the employee will be required to make premium payments to the City by the 10th of each month. The City or its designee will notify eligible employees concerning the amount of each premium payment due. Failure to pay such premiums during leave may result in the loss of health coverage. An eligible employee who fails to return to work after the expiration of available FMLA leave may be asked to reimburse the City for any healthcare premiums paid by the City during the leave period, except for qualifying reasons.

Employee Notice Requirements

An eligible employee must give the employee's supervisor or the City's designee at least 30 days' notice of his or her intent to take leave under the FMLA. If the employee is unable to give such notice because the need for leave is not foreseeable, then the employee must give notice consistent with the City's absence policies, absent unusual circumstances. The City may delay or deny authorization for leave to any employee who fails to give the requisite notice.

Healthcare Provider Certification

When leave is taken to care for a family member with a serious health condition or due to the employee's own serious health condition, an eligible employee may be asked to provide the employee's supervisor or human resources director with a completed and signed healthcare provider certification form indicating that the employee needs FMLA leave. This certification must be returned to the City within 15 days after the employee gives notice of his or her intent to take FMLA leave.

Failure to provide timely medical certification may result in delays in securing approval for leave. Failure to return the certification will preclude the employee from taking leave.

An eligible employee may also be asked to furnish his or her supervisor or a City designee with subsequent healthcare provider recertifications on a reasonable basis during the employee's leave period. An eligible employee's failure to furnish subsequent certifications may result in termination of the employee's right to leave.

An eligible employee returning from FMLA leave must submit to the City a medical fitness-for-duty certification indicating that the employee is able to return to work. Failure to submit such a

release or key employee status may preclude the employee from being restored to his or her employment with the City.

Additional Information

If you have any questions concerning FMLA leave, you should contact your supervisor, the human resources director or the City designee.

X. SEXUAL HARASSMENT PREVENTION

General

The City of Grimes is committed to creating and maintaining a public service work place free of harassment and discrimination. Such harassment is a violation of Title VII of the Civil Rights Act of 1964, the Iowa Human Rights Act, and other related employment laws

In keeping with this commitment, the City maintains a strict policy prohibiting unlawful harassment, including sexual harassment. This policy prohibits harassment in any form, including verbal and physical harassment.

This policy statement is intended to make all employees, volunteers, members of boards and commissions, and elected officials sensitive to the matter of sexual harassment, to express the City's strong disapproval of unlawful sexual harassment, to advise employees against this behavior and to inform them of their rights and obligations. The most effective way to address any sexual harassment issue is to bring it to the attention of management.

Definitions

Sexual harassment includes unwelcome sexual advances, requests for sexual favors, sexually motivated physical contact, or other verbal or physical conduct or communication of a sexual nature, when:

- Submitting to the conduct is made either explicitly or implicitly a term or condition of an individual's employment; or
- Submitting to or rejecting the conduct is used as the basis for an employment decision affecting an individual's employment; or
- Such conduct has the purpose or result of unreasonably interfering with an individual's work performance or creating an intimidating, hostile or offensive work environment.

Examples of inappropriate behaviors that are unacceptable and therefore prohibited, even if not unlawful in and of themselves include: unwanted physical contact; unwelcome sexual jokes or comments; sexually explicit posters or pinups; repeated and unwelcome requests for dates or sexual favors; sexual gestures or any indication, expressed or implied, that job security or any other condition of employment depends on submission to or rejection of unwelcome sexual requests or behavior. In summary, sexual harassment is the unwanted, unwelcome or repeated action of an individual against another individual, using sexual overtones.

Expectations

The City of Grimes recognizes the need to educate its employees, volunteers, members of boards and commissions, and elected officials on the subject of sexual harassment and stands committed

to providing information and training. All employees are expected to treat each other and the general public with respect, and assist in fostering an environment free from offensive behavior or harassment. Violations of this policy may result in discipline, including possible termination. Each situation will be evaluated on a case-by-case basis.

Employees who feel that they have been victims of sexual harassment, or employees who are aware of such harassment, should immediately report their concerns to any of the following:

1. A supervisor; OR
2. The human resources director.

In the event the harasser is a supervisor or the human resources director, employees are encouraged to make a report to the city administrator, Mayor, or a member of the City Council. In addition to notifying one of the above persons and stating the nature of the harassment, the employee is also encouraged to take the following steps, if the person feels safe and comfortable doing so. If there is a concern about the possibility of violence, the individual should use his/her discretion to call 911, and as soon as feasible, a supervisor.

1. Communicate to the harasser the conduct is unwelcome. Professionally, but firmly, tell whoever is engaging in the disrespectful behavior how you feel about their actions, and request the person to stop the behavior because you feel intimidated, offended, or uncomfortable. If practical, bring a witness with you for this discussion.
2. In some situations, such as with an offender from the public, it is preferable to avoid one on one interactions. Talk to your supervisor about available options to ensure there are others available to help with transactions with an offender.
3. To reiterate, it's important you notify a supervisor, the human resources director, the mayor or a councilmember of your concerns. The person to whom you speak is responsible for documenting the issues and for giving you a status report on the matter. If, after what is considered to be a reasonable length of time (for example, 30 days), you believe inadequate action is being taken to resolve your complaint/concern, the next step is to report the incident to the city administrator, the mayor or the city attorney.

The City urges that conduct viewed as offensive be reported immediately to allow for corrective action to be taken through education and immediate counseling, if appropriate. Management takes these complaints seriously, and has the obligation to provide an environment free of sexual harassment. The City is obligated to prevent and correct unlawful harassment in a manner which does not abridge any employee's rights. To accomplish this task, the cooperation of all employees is required.

In the case of a sexual harassment complaint, a supervisor must report the allegations promptly to the human resources director. If the human resources director is the subject of the complaint, then the supervisor is to report the complaint to the city administrator or to the city attorney. **A supervisor must act upon such a report even if requested otherwise by the victim.** The City will take action to correct any and all reported harassment to the extent evidence is available to verify the alleged harassment and any related retaliation. All allegations will be investigated. Strict confidentiality is not possible in all cases of sexual harassment as the accused has the right to answer charges made against them; particularly if discipline is a possible outcome. Reasonable

efforts will be made to respect the confidentiality of the individuals involved, to the extent possible.

Special Reporting Requirements

When the supervisor is the alleged harasser, a report will be made to the human resources director who will assume the responsibility for investigation and discipline.

If the human resources director is the alleged harasser, a report will be made to the city administrator, the Mayor, or a member of the City Council regarding appropriate investigation and action.

If a councilmember is the alleged harasser, the report will be made to the human resources director and referred to the city attorney who will undertake the necessary investigation. The city attorney will report his/her findings to the City Council, which will take the action it deems appropriate.

Pending completion of the investigation, the human resources director may at his/her discretion take appropriate action to protect the alleged victim, other employees, or citizens.

If an elected or appointed City of Grimes official (e.g., council member or commission member) is the victim of disrespectful workplace behavior, the human resources director or city attorney will be consulted as to the appropriate course of action.

Retaliation

The City of Grimes will not tolerate retaliation directed toward anyone who makes a complaint of employment discrimination, who serves as a witness or participates in an investigation, or who is exercising his/her rights, including when requesting religious or disability accommodation. Retaliation is broader than discrimination and includes, but is not limited to, any form of intimidation, reprisal or harassment. While each situation is very fact dependent, generally speaking retaliation can include a denial of a promotion, job benefits, or refusal to hire, discipline, negative performance evaluations or transfers to less prestigious or desirable work or work locations because an employee has engaged or may engage in activity in furtherance of civil rights laws.

If you feel retaliation has occurred in the workplace, please report your concern immediately to any of the following:

1. Immediate supervisor; or
2. Human resources director;

In the event an employee feels retaliation has occurred by the employee's supervisor or the human resources director, then reporting may be made to the city administrator, the Mayor or a city councilmember.

Supervisors who have been approached by employees with claims of retaliation will take the complaint seriously and promptly report the allegations promptly to the human resources director, or if the complaint is against the human resources director to the city administrator,

mayor, or member of the City Council, who will decide how to proceed in addressing the complaint.

XI. RESPECTFUL WORKPLACE POLICY **(includes sexual harassment prevention)**

The intent of this policy is to provide general guidelines about conduct that is and is not appropriate in the workplace and other city-sponsored social events.

The city acknowledges this policy cannot possibly predict all situations that might arise, and also recognizes that some employees are exposed to disrespectful behavior, and even violence, by the very nature of their jobs.

Applicability

Maintaining a respectful public service work environment is a shared responsibility. This policy is applicable to all city employees, volunteers, firefighters, members of boards and commissions and city council members.

Abusive Customer Behavior

While the city has a strong commitment to customer service, the city does not expect employees to accept verbal and other abuse from any customer.

An employee may request that a supervisor intervene when a customer is abusive, or the employee may defuse the situation themselves, including professionally ending the contact.

If there is a concern about the possibility of violence, the individual should use his/her discretion to call 911, and as soon as feasible, a supervisor. Employees should leave the area immediately when violence is imminent unless their duties require them to remain. Employees must notify their supervisor about the incident as soon as possible.

Types of Disrespectful Behavior

The following behaviors are unacceptable and therefore prohibited, even if not unlawful in and of themselves:

Violence:

includes the use of physical force, harassment, bullying or intimidation.

Discriminatory behavior:

includes inappropriate remarks about or conduct related to a person's race, color, creed, religion, national origin, disability, sex, pregnancy, gender-biased statements, such as stereotypes about women or men, marital status, age, sexual orientation, gender identity, or gender expression.

Offensive behavior:

may include such actions as: rudeness, angry outbursts, inappropriate humor, vulgar obscenities, name calling, disparaging language, or any other behavior regarded as offensive to a reasonable person based upon violent or discriminatory behavior as listed above. It is not possible to

anticipate in this policy every example of offensive behavior. Accordingly, employees are encouraged to discuss with their fellow employees and supervisor what is regarded as offensive, taking into account the sensibilities of employees and the possibility of public reaction.

Although the standard for how employees treat each other and the general public will be the same throughout the City, there may be differences between work groups about what is appropriate in other circumstances unique to a work group. If an employee is unsure whether a particular behavior is appropriate, the employee should request clarification from their supervisor or the city administrator.

Names and Pronouns

Every employee will be addressed by a name and by pronouns that correspond to the employee's gender identity. A court-ordered name or gender change is not required.

Employee Response to Disrespectful Workplace Behavior

All employees should feel comfortable calling their supervisor or another manager to request assistance should they not feel comfortable with a situation. If situations involve violent behavior call the police or ask the individual to leave the area.

If employees see or overhear a violation of this policy, employees should advise a supervisor, the human resources director, or city administrator.

Employees who believe disrespectful behavior is occurring are encouraged to deal with the situation in the manner set forth in **Section X. Sexual Harassment Prevention**, above. If there is a concern about the possibility of violence, the individual should use his/her discretion to call 911, and as soon as feasible, a supervisor.

Supervisor's Response to Allegations of Disrespectful Workplace Behavior

Employees who have a complaint of disrespectful workplace behavior will be taken seriously. In the case of sexual harassment or discriminatory behavior, a supervisor must report the allegations promptly to the human resources director, who will determine whether an investigation is warranted. **A supervisor must act upon such a report even if requested otherwise by the victim.** In any complaints raised under this section, the supervisor shall proceed in the manner set forth in **Section X. Sexual Harassment Prevention**, above.

Special Reporting Requirements

In Special Reporting situations, the employee or supervisor should follow the procedures set forth in **Section X. Sexual Harassment Prevention**, above.

Retaliation

Consistent with the terms of applicable statutes and city personnel policies, the City may discipline any individual who retaliates against any person who reports alleged violations of this policy. The City may also discipline any individual who retaliates against any participant in an investigation, proceeding or hearing relating to the report of alleged violations. Retaliation includes, but is not limited to, any form of intimidation, reprisal, or harassment and is absolutely prohibited.

Possession and Use of Dangerous Weapons

Possession or use of a dangerous weapon (see attached definitions) is prohibited on city property or in city vehicles. This includes employees with valid permits to carry firearms.

The following exceptions to the dangerous weapons prohibition are as follows:

- Employees legally in possession of a firearm for which the employee holds a valid permit, if required, and said firearm is secured within an attended personal vehicle or concealed from view within a locked unattended personal vehicle while that person is working on city property.
- A person who is showing or transferring the weapon or firearm to a police officer as part of an investigation.
- Police officers and employees who are in possession of a weapon or firearm in the scope of their official duties.

XII. DISCIPLINE

General Policy

Supervisors are responsible for maintaining compliance with city standards of employee conduct. The objective of this policy is to establish a standard disciplinary process for employees. City employees will be subject to disciplinary action for failure to fulfill their duties and responsibilities at the level required, including observance of work rules and standards of conduct and applicable city policies.

Discipline will be administered in a non-discriminatory manner. An employee who believes that discipline applied was either unjust or disproportionate to the offense committed may pursue a remedy through the reporting chain to the employee's supervisor, the human resources director, and to the city administrator, but only for a demotion, dismissal, or reduction in an employee's pay. Minor discipline, such as a written or oral reprimand, shall not be a legitimate basis for an appeal under this section. The supervisor, human resources director, and/or the city administrator will investigate any allegation on which disciplinary action might be based before any disciplinary action is taken.

No Contract Language Established

This policy is not to be construed as contractual terms and is intended to serve only as a guide for employment discipline.

Process

The City does not use a progressive discipline system but may choose to use a system of escalating responses intended to correct negative behavior rather than punishing the employee. Nothing in these personnel policies implies that any city employee has a contractual right or guarantee (also known as a property right) to the job he/she performs.

Documentation of disciplinary action taken will be placed in the employee's personnel file with a copy provided to the employee. The following are descriptions of the types of disciplinary actions:

Oral Reprimand

This measure will be used where informal discussions with the employee's supervisor have not resolved the matter. All supervisors have the ability to issue oral reprimands without prior approval.

Oral reprimands are normally given for first infractions on minor offenses to clarify expectations and put the employee on notice that the performance or behavior needs to change, and what the change must be. The supervisor will document the oral reprimand including date(s) and a summary of discussion and corrective action needed.

Written Reprimand

A written reprimand is more serious than an oral reprimand and is appropriate when the problem is either severe enough or, alternatively, when it has not been corrected or behavior improved in a reasonable period of time.

Serious infractions may require skipping either the oral or written reprimand, or both. Written reprimands are issued by the supervisor with prior approval from the human resources director or the human resources director.

A written reprimand will: (1) state what happened; (2) state what should have happened; (3) identify the policy, directive or performance expectation that was not followed; (4) provide history, if any, on the issue; (5) state goals, including timetables, and expectations for the future; and (6) indicate consequences of recurrence.

Employees will be given a copy of the reprimand to sign acknowledging its receipt. Employees' signatures do not mean the employee agrees with the reprimand. Written reprimands will be placed in the employee's personnel file.

Suspension With or Without Pay

The human resources director may suspend an employee without pay for disciplinary reasons. Suspension without pay may be followed with immediate dismissal as deemed appropriate by the City Council.

The employee will be notified in writing of the reason for the suspension either prior to the suspension or shortly thereafter. A copy of the letter of suspension will be placed in the employee's personnel file.

An employee may be suspended or placed on involuntary leave of absence pending an investigation of an allegation involving that employee. The leave may be with or without pay depending on a number of factors including the nature of the allegations. If the allegation is proven false after the investigation, the relevant written documents will be removed from the employee's personnel file and the employee will receive any compensation and benefits due had the suspension not taken place.

Demotion and/or Transfer

An employee may be demoted or transferred if attempts at resolving an issue have failed and the human resources director determines a demotion or transfer to be the best solution to the problem. The employee must be qualified for the position to which they are being demoted or transferred. The City Council must approve this action.

Salary

An employee's salary increase may be withheld or the salary decreased due to performance deficiencies. Employees' salaries will be adjusted from time to time

Dismissal

The city administrator, with the approval of the City Council, may dismiss an employee for substandard work performance, serious misconduct, or behavior not in keeping with city standards.

If the disciplinary action involves the removal of a qualified veteran, who has completed his/her initial probationary period, the appropriate hearing notice will be provided and all rights will be afforded the veteran in accordance with Iowa law.

XIII. EMPLOYEE EDUCATION & TRAINING

The City promotes staff development as an essential, ongoing function needed to maintain and improve cost effective quality service to residents. The purposes for staff development are to ensure that employees develop and maintain the knowledge and skills necessary for effective job performance and to provide employees with an opportunity for job enrichment and mobility.

Policy

The City will pay for the costs of an employee's participation in training and attendance at professional conferences, provided that attendance is approved in advance under the following criteria and procedures:

Job-Related Training & Conferences

The subject matter of the training session or conference is directly job-related and relevant to the performance of the employee's work responsibilities. Responsibilities outlined in the job description, annual work program requirements and training goals and objectives that have been developed for the employee will be considered in determining if the request is job-related.

CLE or similar courses taken by an employee in order to maintain licensing or other professional accreditation will not be eligible for payment under this policy unless the subject matter relates directly to the employee's duties.

The supervisor and human resources director are responsible for determining job-relatedness and approving or disapproving training and conference attendance.

Job-Related Meetings

Attendance at professional meetings costing \$500 or less and directly related to the performance of the employee's work responsibilities do not require the approval of the city administrator. Advance supervisor approval is required to ensure adequate department coverage.

Request for Participation in Training & Conferences

The request for participation in a training session or conference must be submitted in writing to the employee's supervisor on the appropriate form. All requests must include an estimate of the total cost (training session, travel, meals, etc.) and a statement of how the education or training is related to the performance of the employee's work responsibilities with the City.

Requests totaling more than \$500 must be approved by the employee's supervisor and the city administrator. Documentation approving conference or training attendance will be provided to the employee with a copy placed in the employee's personnel file. Payment information such as invoices, billing statements, etc., regarding the conference or training should be forwarded to accounting for prompt payment.

Out of State Travel

Attendance at training or conferences out of state is approved only if the training or conference is not available locally. All requests for out of state travel are reviewed for approval/disapproval by the city administrator.

Compensation for Travel & Training Time

Time spent traveling to and from, as well as time spent attending a training session or conference, will be compensated in accordance with the federal Fair Labor Standards Act.

Travel and other related training expenses will be reimbursed subject to the employee providing necessary receipts and appropriate documentation.

Memberships and Dues

The purpose of memberships to various professional organizations must be directly related to the betterment of the services of the City. Normally, one city membership per agency, as determined by the city administrator is allowed, providing funds are available.

Upon separation of employment, individual memberships remain with the City and are transferred to another employee by the supervisor.

Travel & Meal Allowance

If employees are required to travel outside of the area in performance of their duties as a city employee, they will receive reimbursement of expenses for meals, lodging and necessary expenses incurred. However, the City will not reimburse employees for meals connected with training or meetings within city limits, unless the training or meeting is held as a breakfast, lunch or dinner meeting.

Employees who find it necessary to use their private automobiles for city travel and who do not receive a car allowance will be reimbursed at the allowable IRS rate.

Expenses for meals, including sales tax and gratuity, will be reimbursed according to this policy. No reimbursement will be made for alcoholic beverages.

XIV. MISCELLANEOUS POLICIES

Outside Employment

The potential for conflicts of interest is lessened when employees regard the City as their primary employment responsibility. All outside employment is to be reported to the employee's immediate supervisor. If a potential conflict exists based on this policy or any other consideration, the supervisor will consult with the human resources director.

Any City employee accepting employment in an outside position that is determined by the human resources director to be in conflict with the employee's city job will be required to resign from the outside employment or may be subject to discipline.

For the purpose of this policy, outside employment refers to any non-city employment or consulting work for which an employee receives compensation, except for compensation received in conjunction with military service or holding a political office or an appointment to a government board or commission that is compatible with city employment. The following is to be considered when determining if outside employment is acceptable:

- Outside employment must not interfere with a full-time employee's availability during the City's regular hours of operation or with a part-time employee's regular work schedule.
- Outside employment must not interfere with the employee's ability to fulfill the essential requirements of his/her position.
- The employee must not use city equipment, resources or staff in the course of the outside employment.
- The employee must not violate any city personnel policies as a result of outside employment.
- The employee must not receive compensation from another individual or employer for services performed during hours for which he/she is also being compensated by the City. Work performed for others while on approved PTO or compensatory time is not a violation of policy unless that work creates the appearance of a conflict of interest.
- No employee will work for another employer, or for his/her own business, while using paid sick leave from the City for those same hours.
- Departments may establish more specific policies as appropriate, subject to the approval of the city administrator.

City employees are not permitted to accept outside employment that creates either the appearance of or the potential for a conflict with the development, administration or implementation of policies, programs, services or any other operational aspect of the City.

City Driving Policy

This policy applies to all employees who drive a vehicle on city business at least once per month, whether driving a city-owned vehicle or their own personal vehicle. It also applies to employees who drive less frequently but whose ability to drive is essential to their job due to the emergency

nature of the job. The City expects all employees who are required to drive as part of their job to drive safely and legally while on city business and to maintain a good driving record.

The City will examine driving records once per year for all employees who are covered by this policy to determine compliance with this policy. Employees who lose their driver's license or receive restrictions on their license are required to notify their immediate supervisor on the first work day after any temporary, pending or permanent action is taken on their license and to keep their supervisor informed of any changes thereafter.

The City will determine appropriate action on a case-by-case basis.

Cell Phone Reimbursement

With limited exceptions adopted only on consent of the human resources director or finance director and department head, the City of Grimes does not purchase or issue city-owned phones. The City will pay a cell phone reimbursement in the amount of fifty dollars (\$50.00) per month to employees whose essential duties in their job description require a cell phone. Generally, cell phone reimbursement will be offered when the essential functions in an employee's job description require that either: (a) the employee be available by telephone outside of normal work hours or (b) the employee be available by telephone regularly throughout the workday while regularly scheduled duties require the employee to travel to many different work sites.

Grievance Procedure

Any dispute between an employee and the City relative to the application, meaning or interpretation of these personnel policies will be settled in the following manner:

Step 1: The employee must present the grievance in writing to the appropriate supervisor, stating the nature of the grievance, the date at which the incident allegedly occurred, the facts on which it is based, the provision or provisions of the handbook allegedly violated and the remedy requested, within twenty-one (21) days after the alleged violation or dispute has occurred. The supervisor will respond to the employee in writing within seven (7) calendar days.

Step 2: If the grievance has not been settled in accordance with Step 1, it must be presented in writing, stating the nature of the grievance, the date at which the incident allegedly occurred, the facts on which it is based, the provision or provisions of the handbook allegedly violated, and the remedy requested, by the employee to the city administrator within seven (7) days after the supervisor's response is due. The city administrator or his/her designee will respond to the employee in writing within seven (7) calendar days. The decision of the city administrator is final for all disputes.

Waiver

If a grievance is not presented within the time limits set forth above, it will be considered "waived." If a grievance is not appealed to the next step in the specified time limit or any agreed extension thereof, it will be considered settled on the basis of the City's last answer. If the City does not answer a grievance or an appeal within the specified time limits, the grievance shall be treated as denied. The time limit in each step may be extended by mutual agreement of the City and the employee without prejudice to either party.

The following actions are not grievable:

- While certain components of a performance evaluation, such as disputed facts reported to be incomplete or inaccurate are challengeable, other performance evaluation data, including subjective assessments, are not;
- Pay increases or lack thereof; and
- Any discipline other than demotion or dismissal.

The above list is not meant to be all inclusive or exhaustive.

XV. ELECTRONIC COMMUNICATION AND INTERNET USE

The following guidelines have been established for using the City's network, or any city-provided equipment and e-mail in an appropriate, ethical and professional manner:

- (1) The City's network, any city-provided equipment (e.g., cell phone, laptops, computers) and services may not be used for transmitting, retrieving or storing any communications of a defamatory, discriminatory, harassing or pornographic nature.
- (2) The following actions are forbidden on the City's network and/or equipment: using disparaging, abusive, profane or offensive language; creating, viewing or displaying materials that might adversely or negatively reflect upon the City or be contrary to its best interests; and engaging in any illegal activities, including piracy, hacking, extortion, blackmail, copyright infringement, and unauthorized access of any computers and city-provided equipment such as cell phones and laptops.
- (3) Employees may not copy, retrieve, modify or forward copyrighted materials, except with permission or as a single copy to reference only.
- (4) Employees should not open suspicious e-mails, pop-ups or downloads. Contact IT with any questions or concerns to reduce the release of viruses or to contain viruses immediately.
- (5) Internal and external e-mails are considered business records and may be subject to discovery in the event of litigation. Be aware of this possibility when sending e-mail within and outside the City.

Right to Monitor

All city-supplied technology and city-related work records belong to the City and not to the employee. The City of Grimes may monitor and restrict or limit the use of city-supplied technology. At any time and without prior notice, the City reserves the right to examine e-mail, voice mail, personal file directories, and other information stored on or transmitted through City computers or other technology. An employee's use of the City's computer systems or electronic technology constitutes consent to such examination. Inappropriate or illegal use or communications may be subject to disciplinary action up to and including termination of employment.

During the employee's working hours, the use of employee-owned computers and electronic devices, whether accessed via the city's system or otherwise, is subject to the City's Electronic Communication and Internet Use Policy. This includes, but is not limited to, access to the Internet, communication on personal webpages, transmission or receipt of e-mail messages, blogging, instant messaging, use of regular and cellular phones, voicemail, and/or text messaging.

Violations

The use of the City's e-mail and network is a privilege afforded to authorized users. This privilege may be revoked at any time for violations of this policy. The city administrator or a designee will evaluate violations of this policy on a case by case basis. Employees found to have violated this policy, or to have engaged in illegal or unethical practices, will be subject to disciplinary action, which could include termination of employment and criminal prosecution.

Social Media Policy

Online social media platforms such as Facebook, LinkedIn, Instagram, Snapchat, and Twitter are an evolving gathering place for hundreds of millions of people, encompassing a broad sweep of online activity, including social networks (Facebook, Yelp, Instagram, Snapchat, and Twitter) and professional networks (LinkedIn, blogs and webinars). Because such media is a far-reaching means of communication, every employee engaged in social media is expected to use it responsibly.

In establishing this policy, the City hopes to provide employees with a clear, straight-forward set of standards to guide personal and professional social media behavior. As social media use and tools evolve, so will this policy. It will be evaluated and amended as needed.

Social Media Guidelines

The city does not place restrictions on which social media sites its employees can join during their personal time. The City hires talented people, and, therefore, trusts each employee to conduct themselves in a professional manner. If an employee is clearly identified as an employee of the City, the employee has a responsibility to act in a manner that maintains the City's business reputation, whether using social media for personal or professional reasons. Additionally, employees shall not set up additional social media groups on behalf of the City, such as LinkedIn groups, Facebook pages or Twitter accounts. The use of the City's logo or brand is prohibited. Any communications concerning City employees that are posted using social media sites must not violate any guidelines or policies set forth in this employee handbook, especially as it relates to discrimination, unlawful harassment or safety issues.

Professional Social Networks and Business-Related Blogs

In general, employees are free to participate in professional networking and business websites (e.g., LinkedIn, regional or national blogs), and may identify themselves as employees of the City when doing so. Because the employee's professional online identity reflects directly on the City, all such communications must meet the standards of professionalism expected of city employees.

Employees should be cautious of posting anything that might constitute a violation of personal privacy laws (HIPAA, etc.), which exposes the City to liability. If an employee is commenting on a professional site, a disclaimer should be issued clearly stating that the opinion is solely of the employee, and not representative whatsoever of the City. Employees also shall not disclose any non-public information concerning the City or its various stakeholders. The City reserves the right to remove potentially sensitive material from any of its own social networking pages (i.e. specific information on a stakeholder, something that is inappropriate or offensive, SPAM, etc.).

Nothing contained in this policy is intended to, nor shall be interpreted as, limiting an employee's right to free speech or an employee's right to engage in concerted activity aimed at affecting a change in the workplace, as protected by labor laws.

Policy Enforcement

Any known or suspected violations of this policy will be investigated and may result in disciplinary action.

Employee Handbook Acknowledgment

This employee handbook is intended as a general guide to the rules, policies, and procedures of the City of Grimes. Please read the handbook, as well as the policies, as they will acquaint you with the City of Grimes and answer many of your questions.

This handbook does not contain all the information you will need as an employee. We will provide any additional information orally and/or in writing. We reserve the right to make changes to the employee handbook without prior notice.

This handbook is not a contract of employment. Unless you have a written employment contract with the City of Grimes signed by an authorized City official that states otherwise, your employment is at will and may be terminated by either you or the City of Grimes at any time, with or without cause or advance notice.

EMPLOYEE STATEMENT

I acknowledge receipt of the City of Grimes' Employee Handbook. I understand that it is up to me to read the handbook and to familiarize myself with its contents. I have read and understood all of the above information, and I acknowledge my at-will employment status.

Print Name

Signature

Date



*101 NE Harvey, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846*

AGENDA MEMO

For Meeting of December 9, 2019

AGENDA HEADING:

Receive and File – Proposal regarding 402 SE 6th St Property Disposal

SYNOPSIS:

In early November, staff distributed a request for proposal to dispose of 402 SE 6th Street, commonly known as the Wallace Farm.

One proposal was received, and staff is in the process of evaluating the proposal, with the intent of coming back to the Council in early January for formal consideration of the proposal.

FISCAL IMPACT:

N/A

PREVIOUS COUNCIL ACTION(S):

N/A

BOARD/COMMISSION ACTION(S):

N/A

STAFF/COMMITTEE RECOMMENDATION:

Receive and file the proposal.



November 27, 2019

To Whom It May Concern,

Please consider this as our formal proposal to purchase the property located at 402 SE 6th Street, Grimes, Iowa. As an introduction, the parties making the proposal are Travis M. Sisson, a metro real estate developer and Marji Guyler-Alaniz, a media company known as FarmHer, Inc.

INTRODUCTION

Travis brings over 25 years of expertise in real estate development, land development, business development, taxation, accounting and operational management. Projects in the Des Moines Metro include single & multi-family home site land development, commercial & industrial park site land development and residential, commercial and industrial building new construction and renovation.

Marji grew up on a farm north of Grimes and moved into town during her high school years. Today she and her husband Tony have made their home just south of Grimes, her two children go to school in the district and her business office is located on Main Street; cementing the importance of the community to her. She founded and is President of FarmHer, a 6-year old media company connecting consumers to "the farm."

FarmHer is a movement, founded by Marji, focusing on the impact of women in agriculture. Women have always been an important, mostly unseen, aspect of agriculture. In recent years, women are rising to the forefront of agriculture in so many ways; as owner/operators, landowners, workers, mentors and much more. FarmHer was founded in 2013 to begin to change the image of agriculture - to include women in that image through photographs and stories. Today, FarmHer has grown into a lifestyle brand focused on inspiring women and changing the way people perceive a farmer. The business aspect of FarmHer includes a series of events, a national cable television show airing in 53 million homes plus digital properties such as YouTube, Roku and Amazon, a SiriusXM radio show, podcast, merchandise and more. For more information visit farmher.com.

Travis and Marji have conducted business with each other for over 20 years. A common vision for the property at 402 SE 6th Street inspired a partnership to combine their various areas of expertise and vision to create a plan for a community driven, farm-focused, development in the Grimes Governors District.

PROPOSED PLAN

We propose to develop the property, at 402 SE 6th Street, as an agricultural-themed development consisting of retail frontage for like-minded businesses, an event center focusing on private and community events and a small farm/green space with the following overall goals:

1. **DESTINATION:** Provide a unique destination to showcase how a small but growing town can still connect over rural and agricultural roots in a modern way. This will be a location where a healthy lifestyle is promoted, connections are made, families can grow together and professionals can gather, all with a focus on building community amongst the city of Grimes.
2. **HERITAGE:** Retain the heritage of what was known as The Wallace Farm by using the FarmHer brand, utilizing a farm-focused design and retaining green space to conduct ag-focused activities.
3. **VISIBILITY:** This will include media opportunities, focused on the community, through FarmHer to a National audience of nearly 100 million people each week.

BUSINESS PLAN

1. Commercial Space
 - a. Multiple retail spaces with community-focused tenants.
2. Event Center (new build)
 - a. Rentable facility for private and community-focused events and workshops.
3. The Farm (green space)
 - a. Depending on viability, may include original barn.
 - b. Farmers market, food growing areas and community-focused events.

PROJECT SCHEDULE

To be determined based on the closing date, design completion and City approval. Ideally site improvements would begin no later than the Fall of 2020.

NUMBER AND TYPE OF JOBS CREATED

Unknown until site can be designed and density is determined.

OFFER OF PAYMENT

13.936 Acres x \$22,244.55 per Acre = \$310,000 Cash at Closing

This amount has been determined based on the potential cost and time necessary to develop the site being offered for sale. We have the following concerns:

- Flood Plain Area which reduces the Developable Area
- Cost of Relocating the Creek (Site Grading & Infrastructure Costs)
- Extensive Demolition and Disposal Costs



FINANCIAL CAPABILITY

To be provided during the negotiation and/or acceptance of the Purchase Agreement.

PROPOSAL OF HIGHEST VALUE

We strongly feel that this proposal provides the most value to the city from an economic and community focus. "The Cooperative" is a space where we all can join together as a community, honoring our heritage, acting toward a common purpose, bolstering the Governors District with planned and potential future development, and bringing people to this unique destination in the Grimes community. Additionally, as the home for the FarmHer media brand, "The Cooperative" will have the potential to put the City of Grimes in the National spotlight.

Respectfully Submitted,

Travis M. Sisson

President of Peak Development Corporation



*101 NE Harvey, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846*

AGENDA MEMO

Item No. X
For Meeting of December 9, 2019

AGENDA HEADING: Reverse Osmosis Water Treatment Plant – Phase 1 – Electric Service Proposal – MidAmerican Energy Company.

SYNOPSIS: The action that is in front of the council is to approve a proposal from MidAmerican Energy for the electric service required for the new reverse osmosis water treatment plant building. The amount of this proposal is \$116,415.60 and following approval by the City of Grimes, the work would be scheduled by MidAmerican Energy. The cost of this item was included in the amount for the Iowa Drinking Water State Revolving Fund construction loan for this project.

FISCAL IMPACT: This proposal is \$116,415.60 and as stated above is included in the Iowa Drinking Water State Revolving Fund loan with payback by the City of Grimes through water usage rates and revenues.

PREVIOUS COUNCIL ACTION(S):

BOARD/COMMISSION ACTION(S):

STAFF/COMMITTEE RECOMMENDATION: The staff recommends that the City Council approves and authorizes the Mayor to sign the proposal from MidAmerican Energy Company for the electric service to the new reverse osmosis water treatment plant building.



MidAmerican Energy
PO BOX 657
Des Moines, IA 50306

August 16, 2019

Grimes City Hall
Attention: Matt Ahrens
101 NE Harvey Street
Grimes, IA, 50111
mahrens@grimesiowa.gov

Reference: Extend underground primary to serve a new primary metering service for the new RO Water Plant at 1801 N James St in Grimes, IA – **WMIS 2754842**

Dear Mr. Ahrens:

The enclosed drawing shows MidAmerican Energy Company's proposal to provide the underground primary cable for the primary metering system for the applicant's underground electric service for the above project. The application charge for the installation is \$116,415.60. *(This amount includes the city's cost to purchase and takeover the ownership of the existing 3 phase, 480/277V, 500kVA pad-mounted transformer, primary enclosure and 175' of 1/0 AL PARA cable with a current net value of \$15,184.00.)*

Since this project is over \$100,000 you are required by tariff to pay actual costs reasonable and necessary upon completion of the work. If the project is less than the original estimate you will be refunded the difference and conversely you will be charged any reasonable and necessary amount above the estimated cost stated in this agreement.

This proposal is valid for 90 days and if MidAmerican Energy Company construction has not commenced within 12 months it may be voided. This proposal is subject to the following terms:

MidAmerican Energy Company Proposes To:

1. Furnish and install underground primary cable between MidAmerican Energy Company's distribution system and primary metering equipment. Cable will be installed through customer provided 4" conduit.
2. Connect the primary cable at primary metering setting.
3. Furnish and install the applicable electric meter(s).
4. Furnish applicable metering instrument transformers.

The Applicant Agrees To:

August 16, 2019

1. Furnish, install, own and maintain all ducts as shown on attached prints. All ducts shall be black w/red stripe or grey in color, PVC type schedule 40 or schedule 40 HDPE coil-able. Applicant shall install the ducts forty-two (42) inches below finish grade with capped and staked ends and equipped with pull wires. MidAmerican Energy Company will provide marker balls for the duct ends. These are available at MidAmerican Energy Company's storeroom. Applicant is responsible for correct placement and depth of conduit.
2. All duct elbows shall be fiberglass, forty-eight (48) inches in radius, heavy wall, with factory assembled plastic couplings on each end to mate with schedule 40 PVC duct.
3. Furnish easements to MidAmerican Energy Company without cost. (Furnish survey drawing and/or legal description for easement preparation.) If a 3rd party easement is required any cost associated in obtaining the easement will be paid by the applicant.
4. Locate all underground facilities such as storm and sanitary sewer, septic lines, underground electric cable, communication cable, irrigation systems and water lines that are not located by members of One Call. MidAmerican Energy Company assumes no liability for private facilities not located.
5. Be responsible for complying with all aspects of compliance as required by any local, state, or federal permit or plan associated with storm water pollution prevention or erosion control. It is specifically understood and agreed that MidAmerican Energy Company is providing the service requested by the Applicant solely for the Applicant. MidAmerican Energy Company will not become or agree to become a co-permittee or operator for the purpose of applicants' compliance with any local, state or federal permit or plan associated with storm water pollution prevention or erosion control.
6. Stake all necessary lot lines, corners and buildings before installation of the primary cable.
7. Install own and maintain electric meter set. Meter set must be a thirteen terminal with a ten pole test switch and located within thirty-five circuit feet from instrument transformers. Refer to MEC Electric Service manual for reference. Metering will be three phase four wire. Applicant shall provide a ground bus in the incoming source bay of switchgear to allow MidAmerican Energy to bond concentric neutrals of incoming cables.
8. Install own and maintain a 1" conduit from primary metering bay in the customer owned switchgear to the meter set.
9. Install instrument transformers (Provided by MidAmerican) in primary metering compartment of switchgear. MidAmerican Energy Company will provide and ship instrument transformers to the switchgear manufacturer for installation once an address and return material authorization is provided.
10. Wire out instrument transformers in primary metering compartment. Applicant to provide a fuse block for the potential transformer leads. Fuse block must be a

August 16, 2019

three pole, 250 volt, 30 amp, #10 to #18, Buss catalog number H25030-3S or equivalent. In addition, the current transformer leads are to be wired out to a terminal board, 4 position, GE catalog number EB27B04S or equivalent.

11. All customer owned fusing shall coordinate with MEC's upstream riser fusing.

All meter and related metering equipment locations shall be approved by the company. Unless Company approval of an exception is given, all meters and related meter equipment must be installed outside and securely attached to permanent structure.

If MidAmerican Energy Company is required to start construction of underground electric facilities during the winter season, the work will be subject to an additional winter construction charge.

There is an additional charge for connecting and disconnecting your temporary construction power pole. If this additional service is required, MidAmerican Energy Company will bill the Applicant accordingly.

The undersigned certifies that the structure served by the electric distribution system meets the energy conservation standards as contained in the Iowa Administrative Code Section 661-16.800 sometimes known as the "State Building Code Thermal and Lighting Efficiency Standards.

MidAmerican Energy Company installed facilities will remain the property of MidAmerican Energy Company.

If this proposal is satisfactory, please sign and return one (1) copy to me. MidAmerican Energy Company will release the work for scheduling upon receipt of the signed proposal, easement and site readiness.

If you have any questions, please contact me at (515) 252-6565.

Sincerely,



Dustin L. Wedlund
Customer Project Coordinator

Accepted By: _____ Date: 12-9-19

Requested Start Date: _____

Requested Completion Date: _____

Additional Notes: _____

Contractor's Application for Payment No. 5

Application Period: November, 2019		Application Date: 12/2/2019
To (Owner): City of Grimes	From (Contractor): Progressive Structures, LLC	Via (Engineer): FOX Engineering
Project: Grimes 16-inch Raw Water Main	Contract: Grimes 16-inch Raw Water Main	
Owner's Contract No.:	Contractor's Project No.:	Engineer's Project No.: 3364-17E

**Application For Payment
Change Order Summary**

Approved Change Orders		
Number	Additions	Deductions
1		\$3,211.63
2	\$95,355.95	
TOTALS	\$95,355.95	\$3,211.63
NET CHANGE BY CHANGE ORDERS	\$92,144.32	

1. ORIGINAL CONTRACT PRICE.....	\$	\$1,134,265.75
2. Net change by Change Orders.....	\$	\$92,144.32
3. Current Contract Price (Line 1 + 2).....	\$	\$1,226,410.07
4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates).....	\$	\$1,118,387.03
5. RETAINAGE:		
a. 5% X \$1,118,387.03 Work Completed.....	\$	\$55,919.35
b. 5% X Stored Material.....	\$	
c. Total Retainage (Line 5.a + Line 5.b).....	\$	\$55,919.35
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$	\$1,062,467.68
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$	\$863,090.25
8. AMOUNT DUE THIS APPLICATION.....	\$	\$199,377.43
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above).....	\$	\$163,942.39

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By:  Date: 12-3-19

Payment of \$ 199,377.43
(Line 8 or other - attach explanation of the other amount)

is recommended by  (2/4/19)
(Engineer) (Date)

Payment of \$ _____
(Line 8 or other - attach explanation of the other amount)

is approved by _____
(Owner) (Date)

Approved by _____
Funding or Financing Entity (if applicable) (Date)



Contractor's Application for Payment No. 5

To (Owner):	From (Contractor): Progressive Structures, LLC	Application Date: 12/2/2019 Via (Engineer): FOX Engineering
Project: Grimes 16-inch Raw Water Main	Contract: Grimes 16-inch Raw Water Main	
Owner's Contract No.:	Contractor's Project No.:	Engineer's Project No.: 3364-17E

Application For Payment

Change Order Summary

Approved Change Orders			
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TOTALS	\$95,355.95	\$3,211.63	
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(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By: _____	Date: _____
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Payment of:	\$	\$199,377.43
		(Line 8 or other - attach explanation of the other amount)
is recommended by:	_____	_____
	(Engineer)	(Date)
Payment of:	\$	_____
		(Line 8 or other - attach explanation of the other amount)
is approved by:	_____	_____
	(Owner)	(Date)
Approved by:	_____	_____
	Funding or Financing Entity (if applicable)	(Date)

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract): Grimes 16-inch Raw Water Main									Application Number: 5				
Application Period: November, 2019									Application Date: 12/2/2019				
A							B	C	D	E	F		
Item		Contract Information						Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
Bid Item No.	Description	Item Quantity	Quantity Change by CO	Total Quantity	Units	Unit Price	Total Value of Item (\$)						
1.01	MOBILIZATION	1		1	LS	\$ 65,000.00	\$65,000.00	1	\$65,000.00		\$65,000.00	100.0%	
1.02	POLK COUNTY PERMIT APPLICATION FEES (ALLOWANCE)	1		1	LS	\$ 480.00	\$480.00	1	\$480.00		\$480.00	100.0%	
1.03	TRAFFIC CONTROL	1		1	LS	\$ 3,900.00	\$3,900.00	1	\$3,900.00		\$3,900.00	100.0%	
1.04	STREAM CROSSING (TEMPORARY)	1		1	EA	\$ 14,000.00	\$14,000.00	1	\$14,000.00		\$14,000.00	100.0%	
1.05	REMOVALS - MISCELANEOUS	1		1	LS	\$ 12,500.00	\$12,500.00	1	\$12,500.00		\$12,500.00	100.0%	
2.01	DRIVEWAY GRADING	1		1	LS	\$20,000.00	\$20,000.00	1	\$20,000.00		\$20,000.00	100.0%	
2.02	TEMPORARY ROCK	250		250	TON	\$28.00	\$7,000.00						\$7,000.00
3.01	TRENCH FOUNDATION	400		400	TON	\$38.50	\$15,400.00	435.44	\$16,764.44		\$16,764.44	108.9%	-\$1,364.44
3.02	REPLACEMENT OF UNSUITABLE BACKFILL MATERIAL	400		400	CY	\$40.00	\$16,000.00	61	\$2,440.00		\$2,440.00	15.3%	\$13,560.00
3.03	TRENCH COMPACTION TESTING	1		1	LS	\$16,000.00	\$16,000.00	1	\$16,000.00		\$16,000.00	100.0%	
4.01	STORM SEWER, TRENCHED, 15-INCH CMP	59		59	LF	\$64.00	\$3,776.00	59	\$3,776.00		\$3,776.00	100.0%	
4.02	PIPE APRON, CMP, 15-INCH	2		2	EA	\$260.00	\$520.00	2	\$520.00		\$520.00	100.0%	
4.03	TILE REPAIR, 4 TO 8-INCH	60		60	LF	\$26.00	\$1,560.00	85	\$2,210.00		\$2,210.00	141.7%	-\$650.00
4.04	TILE REPAIR, 10 TO 15-INCH	40		40	LF	\$58.00	\$2,320.00						\$2,320.00
4.05	TILE REPAIR, 18 TO 24-INCH	20		20	LF	\$90.00	\$1,800.00						\$1,800.00
4.06	SUMP LINE - 2-INCH	40		40	LF	\$24.00	\$960.00	46	\$1,104.00		\$1,104.00	115.0%	-\$144.00
5.01	WATER MAIN CONNECTION TO EXISTING, 12-INCH PLUGGED END	1		1	EA	\$4,000.00	\$4,000.00	1	\$4,000.00		\$4,000.00	100.0%	
5.02	WATER MAIN, CONNECT TO EXISTING, CUT-IN 12"X12" CROSS	1	-1		EA	\$9,000.00							
5.03	WATER MAIN, TRENCHED, PVC OR DIP, 16-INCH	5960	605	6565	LF	\$60.00	\$393,900.00	6611	\$396,660.00		\$396,660.00	100.7%	-\$2,760.00
5.04	WATER MAIN, TRENCHLESS, PVC OR DIP, 16-INCH	1685	-833	852	LF	\$145.00	\$123,540.00	1004	\$145,580.00		\$145,580.00	117.8%	-\$22,040.00
5.05	GATE VALVE, 12-INCH	2		2	EA	\$2,700.00	\$5,400.00	2	\$5,400.00		\$5,400.00	100.0%	
5.06	GATE VALVE, 16-INCH	12	1	13	EA	\$8,300.00	\$107,900.00	13	\$107,900.00		\$107,900.00	100.0%	
5.07	HYDRANT ASSEMBLY	4	1	5	EA	\$5,300.00	\$26,500.00	5	\$26,500.00		\$26,500.00	100.0%	
5.08	PIGGING STATION #1	1	-1		LS	\$19,000.00							
5.09	PIGGING STATION #2	1	-1		LS	\$30,000.00							
5.10	PIGGING STATION #3	1		1	LS	\$18,500.00	\$18,500.00	1	\$18,500.00		\$18,500.00	100.0%	
5.11	LITTLE BEAVER CREEK TRENCHED CROSSING	1	1	2	LS	\$11,500.00	\$23,000.00	2	\$23,000.00		\$23,000.00	100.0%	
5.12	WATER MAIN PRESSURE TESTING	1		1	LS	\$3,000.00	\$3,000.00						\$3,000.00
5.13	WATER MAIN FLUSHING	1		1	LS	\$3,000.00	\$3,000.00						\$3,000.00
5.14	WATER MAIN DISENFECTION & DECHLORINATION	1		1	LS	\$4,500.00	\$4,500.00						\$4,500.00
7.01	PAVING, TRAIL, 6-INCH PCC, REMOVE AND REPLACE	165	22	187	SY	\$72.00	\$13,464.00						\$13,464.00
7.02	CLASS A STONE	320		320	TON	\$28.00	\$8,960.00	125.44	\$3,512.32		\$3,512.32	39.2%	\$5,447.68
9.01	HYDRAULIC SEEDING, SEEDING, FERTILIZING, AND MULCHING - TYPE 1	5.3		5.3	AC	\$2,250.00	\$11,925.00						\$11,925.00
9.02	HYDRAULIC SEEDING, SEEDING, FERTILIZING, AND MULCHING - TYPE 2	0.4		0.4	AC	\$3,500.00	\$1,400.00						\$1,400.00
9.03	HYDRAULIC SEEDING, SEEDING, FERTILIZING, AND MULCHING - DOT NATIVE GRASSES MIX	0.9	1.7	2.6	AC	\$3,750.00	\$9,750.00						\$9,750.00
9.04	HYDRAULIC SEEDING, SEEDING, FERTILIZING, AND MULCHING - PRAIRIE GRASSES MIX	0.7		0.7	AC	\$3,750.00	\$2,625.00						\$2,625.00

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract): Grimes 16-inch Raw Water Main									Application Number: 5				
Application Period: November, 2019									Application Date: 12/2/2019				
A							B	C	D	E	F		
Item		Contract Information						Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
Bid Item No.	Description	Item Quantity	Quantity Change by CO	Total Quantity	Units	Unit Price	Total Value of Item (\$)						
9.05	TREE RELOCATION	2	2	4	EA	\$750.00	\$3,000.00	2	\$1,500.00		\$1,500.00	50.0%	\$1,500.00
9.06	SEEDING WARRANTY	1		1	LS	\$3,000.00	\$3,000.00						\$3,000.00
9.07	RIP RAP, CLASS E REVETMENT	1200	250	1450	TON	\$55.00	\$79,750.00	993.57	\$54,646.35		\$54,646.35	68.5%	\$25,103.65
9.08	EROSION CONTROL MULCHING, HYDROMULCHING	8		8	AC	\$1,000.00	\$8,000.00	3.77	\$3,770.00		\$3,770.00	47.1%	\$4,230.00
9.09	EROSION CONTROL BLANKET, TYPE 2C	400		400	SY	\$1.50	\$600.00						\$600.00
9.10	SILT FENCE, INSTALL & REMOVE	1915	650	2565	LF	\$1.50	\$3,847.50	1668.3	\$2,502.45		\$2,502.45	65.0%	\$1,345.05
9.11	SILT FENCE, CLEAN OUT	1915		1915	LF	\$0.15	\$287.25						\$287.25
CO1.1	CONNECT TO EXISTING 12" & PIGGING STATION #1		1	1	LS	\$31,552.93	\$31,552.93	1	\$31,552.93		\$31,552.93	100.0%	
CO1.2	CHANGE ORDER 1 ALIGNMENT CHANGE		1	1	LS	\$12,090.44	\$12,090.44	1	\$12,090.44		\$12,090.44	100.0%	
CO1.3	HAUL AND SPREAD TOP SOIL		333	333	CY	\$30.00	\$9,990.00						\$9,990.00
CO2.1	ROCK BORE		230	230	LF	\$489.47	\$112,578.10	230	\$112,578.10		\$112,578.10	100.0%	
CO2.2	ROCK BORE MOBILIZATION		1	1	LS	\$10,000.00	\$10,000.00	1	\$10,000.00		\$10,000.00	100.0%	
CO2.3	RESTOCKING OF CERTA-LOK PVC PIPE		651	651	LF	\$6.35	\$4,133.85						\$4,133.85
CO2.4	CO2.4-STORM SEWER, 24-INCH, REMOVE & REPLACE		20	20	LF	\$250.00	\$5,000.00						\$5,000.00
	Totals						\$1,226,410.07		\$1,118,387.03		\$1,118,387.03	91.2%	\$108,023.04

Stored Material Summary

Contractor's Application

[illegible]



Hawkins, Inc.
2381 Rosegate
Roseville, MN 55113
Phone: (612) 331-6910

INVOICE

REC'D DEC 04 2019

Sold To: 117729
City of Grimes
101 N Harvey St
Grimes IA 50111

Total Invoice \$6,100.00
Invoice Number 4622835
Invoice Date 11/26/19
Sales Order Number/Type 3068907 SL
Branch Plant 58073
Shipment Number 3381440

Ship To: 117729
City of Grimes
101 N Harvey St
Grimes IA 50111

Net Due Date	Terms	FOB Description	Ship Via	Customer P.O.#	P.O. Release	Sales Agent #
1/10/20	Net 45	PPD Origin	HWTG			073

Line #	Item Number Cust Item #	Item Name/ Description	Tax	Qty Shipped	Trans UOM	Unit Price	Price UOM	Weight Net/Gross	Extended Price
1.001	699913	150 Lb Chlorine Cylinder	N	6.0000-	CY	\$0.0000	RT	.0 LB	\$0.00
		CYL 3AA480		6.0000-	RT			600.0- GW	

Related Order #: 3068907

Container Barcodes: 043746, 049143, 069183, 069763, 080509, 049766

2.000	4800	Chlorine - EPA Reg. No. 7870-2	N	6.0000	CY	\$0.6000	LB	900.0 LB	\$540.00
		150 # CYL		900.0000	LB			1,571.4 GW	

Demurrage charges may be applied if not returned in 60 days.

Container Barcodes: 082235, 050177, 047614, 056580, 077690, 043520

2.001	699913	150 Lb Chlorine Cylinder	N	6.0000	CY	\$0.0000	RT	.0 LB	\$0.00
		CYL 3AA480		6.0000	RT			600.0 GW	

Related Order #: 3068907

3.000	33138	Vitec 3000	N	4.0000	DR	\$2.7800	LB	2,000.0 LB	\$5,560.00
		500 LB DNR		2000.0000	LB			2,096.0 GW	

Lot/SN: 98453

Lot Expiration Date 10/14/20

***** Electronic Billing Now Available. *****

Please contact our Accounts Receivable Department via email at Credit.Dept@HawkinsInc.com
or call 612-331-6910 to get it setup on your account.

Page 1 of 1

Tax Rate
0 %

Sales Tax
\$0.00

Invoice Total

\$6,100.00

No Discounts on Freight or Containers

IMPORTANT: All products are sold without warranty of any kind and purchasers will, by their own tests, determine suitability of such products for their own use. Seller warrants that all goods covered by this invoice were produced in compliance with the requirements of the Fair Labor Standards Act of 1938, as amended. Containers are to be paid for in full, as invoiced, and full refund will be made promptly, provided containers are returned to original point of shipment. Return freight charges to be prepaid. The containers returned must be the same originally shipped, and show no evidence of abuse, or use for purposes other than the storage of original containers. Seller specifically disclaims and excludes any warranty of merchantability and any warranty of fitness for a particular purpose. NO CLAIMS FOR LOSS, DAMAGE OR LEAKAGE ALLOWED AFTER DELIVERY IS MADE IN GOOD CONDITION.

Please Remit To: **Hawkins, Inc.**
P.O. Box 860263
Minneapolis, MN 55486-0263

This contractor and subcontractor shall abide by the requirements of 41 CFR 5560-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, national origin, protected veteran status or disability.

www.hawkinsinc.com

Job# 500397633

REC'D OCT 01 2019

gWorks

3905 South 148th St., Ste 200
Omaha, NE 68144
402-436-2150



INVOICE

BILL TO
CITY OF GRIMES IA
ATTN: ACCOUNTS PAYABLE
101 NE HARVEY ST
GRIMES, IA 50111

INVOICE #
IM-INV-755

DATE
10/24/2019

DUE DATE
12/31/2019

Please detach top portion and return with your payment.

DESCRIPTION	QTY	UNIT PRICE	AMOUNT
This is your Annual License Fee for SimpleCity Desktop Financial Accounting for the term starting 1/1/20 and ending 12/31/20.	1	4,069.25	4,069.25
This is your Product Support Agreement fee for SimpleCity Desktop Financial Accounting for the term starting 1/1/20 and ending 12/31/20.	1	4,341.83	4,341.83

BALANCE DUE

\$8,411.08



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MacQueen Equipment

4607 SE Rio Court

Ankeny, IA 50021

515-289-9994 • 800-933-1190

PLEASE REMIT TO:

MacQueen Equipment

1125 7th Street E

St Paul, MN 55106

651-645-5726 • 800-832-6417

Ship To: SAME AS BELOW

COPY

Invoice To: CITY OF GRIMES
101 NE HARVEY ST
GRIMES IA 50111

Branch		
TRANS IOWA EQUI *REPRINT* CNNYYY		
Date	Time	Page
04/02/19	10:29:35 (O)	01
Account No	Phone No	Inv No
GRIME001	5159863036	P06977
Ship Via	Purchase Order	
	SWEEPER	
Tax ID No		
		Salesperson
		132

PARTS INVOICE

ORDER#: 005962

Part#	Description	Bin	ORD	ISS	SHP	B/O	UTTTT	Price	Amount
7873203	16"x54'E BROOM	B100B	1	1	1			359.91	359.91
7873226	SB SEGMENT SET	W100	2	2	2			168.84	337.68
	SB SEGMENT SET - (4) 24 WIRE								

Your total savings today was \$153.72

IN HOUSE CHARGE 697.59

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HEATH - 515-321-7230

Invoice To: CITY OF GRIMES
101 NE HARVEY ST
GRIMES IA 50111

COPY

Branch TRANS IOWA EQUI *REPRINT*		
Date 04/15/19	Time 22:45:26 (B)	Page 01
Account No GRIME001	Phone No 5159863036	Inv No W01469
Ship Via	Purchase Order REPAIR MAINT. <i>Sweeper</i>	
Tax ID No		
		Salesperson 188

SERVICE INVOICE

STK#/FLEET#	HRS	PIN/EIN	WARRANTY DATE	HRS
C001497	WHIRLWIND	1219	MV3371D	
	MV	7014	MV3371D	

SEGMENT# 1 C 4543 NA 04/08/19 04/05/19

Replace Impeller Bearings

Disassemble impeller housing. Remove and replace old impeller bearings. Reassemble impeller housing, grease bearings and test unit.

4/8/19 loosened belt tentioner and removed, removed drive belt, removed right rear aux motor mount to remove driven pulley from blower

removed pulley, removed lock collars from bearings

4/9/19 removed both bearings outer bearing slide off while inner bearing was rusted to shaft and had to be cut and hammered off.

4/10/19 installed new bearings aligned and drilled and pinned bearing blocks installed driven pulley and right rear aux motor mount, aligned pulley to aux engine and tightened down, installed drive belt and idler and tentioned belt,

test ran blower for 5 min rechecked to make sure everything was tight, ran blower again and could smell rubber burning and a noise, the noise changed when i pushed on outer rubber seal behind bearing, took rubber seal loose and re glued it

1127111	BRG. PILLOW BLK	2	262.04	524.08
			PARTS	524.08
			LABOR	1122.00
11000001	SEGMENT TOTAL==>			1646.08

***** WORK ORDER TOTALS *****
CONTINUED ON PAGE 02

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Invoice To: CITY OF GRIMES
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Branch TRANS IOWA EQUI		
Date 04/15/19	Time 22:45:26 (B)	Page 02
Account No GRIME001	Phone No 5159863036	Inv No W01469
Ship Via		Purchase Order REPAIR MAINT.
Tax ID No		
		Salesperson 188

SERVICE INVOICE

STK#/FLEET#
C001497

WHIRLWIND
MV

HRS PIN/EIN
1219 MV3371D
7014 MV3371D

WARRANTY DATE HRS

PARTS	524.08
LABOR	1122.00
SHOP SUPPLIES	56.10
IN HOUSE CHARGE	1702.18

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COPY

Branch TRANS IOWA EQUI *REPRINT*		
Date 08/20/19	Time 22:45:21 (B)	Page 01
Account No GRIME001	Phone No 5159863036	Inv No W01697
Ship Via	Purchase Order <i>Sweeper</i>	
Tax ID No		
		Salesperson 200

SERVICE INVOICE

STK#/FLEET#	HRS	PIN/EIN	WARRANTY DATE	HRS
C001497		X MV3371D		
	WHIRLWIND	7014 MV3371D		
	MV			

SEGMENT# 1 C 4543 NA 08/12/19 08/12/19

GUTTER BROOM TILT

COMPLAINT:

BOTH GUTTER BROOMS WILL NOT TILT
BELTS SQUEAK WHEN STARTING UP

CORRECTION:

Replaced right side broom tilt motor, which took care of the broom tilt problems on the right side, flushed out the pivot points on both side brooms to loosen up the pivot. Tried a new tilt motor on the left side gutter broom. Broom would tilt down but not back up and display would not change off of 0 degrees. plugged in a tilt motor encoder to the left side of the sweeper and was able to get the display to register broom degree change. Removed new tilt motor from left side and reinstalled old tilt motor, trying to reset tilt motor encoder. Verified wire harness back to chassis looking for a bad spot. Was unable to find a flaw with the harness but was unable to get the degrees to read with any consistency. Tilting the broom the degrees would start reading and then jump back to 0 then start reading again, to be able to tilt the broom back, I have to hold the tilt up switch until the broom would start moving and hold the switch because the broom would stop several times on the way back to zero, as long as you hold the switch the boom will start moving again.

ADDITIONAL DESCRIPTION:

BOTH GUTTER BROOMS WILL NOT TILT

CONTINUED ON PAGE 02

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Ship To: SAME AS BELOW

Invoice To: CITY OF GRIMES
101 NE HARVEY ST
GRIMES IA 50111

Branch TRANS IOWA EQUI		
Date 08/20/19	Time 22:45:21 (B)	Page 02
Account No GRIME001	Phone No 5159863036	Inv No W01697
Ship Via		Purchase Order
Tax ID No		
		Salesperson 200

SERVICE INVOICE

STK#/FLEET#	HRS	PIN/EIN	WARRANTY DATE	HRS
C001497		X MV3371D		
	MV	7014 MV3371D		
BELTS SQUEAK WHEN STARTING UP				
WATER INTERMITTANTLY WILL STOP SPRAYING				
1117245		ACTUATOR LINEAR	1	
		ACTUATOR LINEAR 24 V		
		PARTS		808.86
		LABOR		660.00
11000001		SEGMENT TOTAL==>		1468.86

***** WORK ORDER TOTALS *****

PARTS	808.86
LABOR	660.00
SHOP SUPPLIES	11.49
IN HOUSE CHARGE	1480.35

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Invoice To: CITY OF GRIMES
101 NE HARVEY ST
GRIMES IA 50111

COPY

Branch		
TRANS IOWA EQUI *REPRINT*		
Date	Time	Page
11/13/19	22:45:51 (B)	01
Account No	Phone No	Inv No
GRIME001	5159863036	W01872
Ship Via	Purchase Order	
	MAINTENANCE <i>Sweeper</i>	
Tax ID No		
		Salesperson
		200

SERVICE INVOICE

STK#/FLEET#	HRS	PIN/EIN	WARRANTY DATE	HRS
C001497	WHIRLWIND	944	MV3371D	
	MV	7879	MV3371D	

SEGMENT# 1 C 1380 NA 11/08/19 11/08/19

SERVICE

COMPLAINT:

SERVICE CHASSIS AND AUX ENGINES

CORRECTION:

11-11-19 Drained engine oil, removed cover to access oil filter. Removed oil filter. Primed new oil filter and installed on engine. Filled engine with oil. Removed air filters and installed new. Removed fuel filter, primed new fuel filter and installed on engine. Drained aux engine oil. Removed aux engine oil filter, primed new oil filter and installed on aux engine. Installed new breather on hydraulic tank. Removed hydraulic remote filter. Primed new hydraulic remote filter and installed on unit.

11-12-19 Filled aux engine with oil. Removed fuel and air filters. Primed new fuel filters, installed and bled air from the fuel system. Installed new air filters and operated unit. Lubed the chassis.

Washed oil from unit.

Aux engine hours 1383

ADDITIONAL DESCRIPTION:

SERVICE CHASSIS AND AUX ENGINES

10J3A	15w40	8
1027460	FILTER ELEMENT	1
1086891	FILTER-HYDRAULI	1
	FILTER-HYDRAULIC-T3	
33788	FUEL FTL	1 N
46429	PRE FLT	1 N
46433	AIR FLT	1 N

CONTINUED ON PAGE 02

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Invoice To: CITY OF GRIMES
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Branch TRANS IOWA EQUI		
Date 11/13/19	Time 22:45:51 (B)	Page 02
Account No GRIME001	Phone No 5159863036	Inv No W01872
Ship Via		Purchase Order MAINTENANCE
Tax ID No		
		Salesperson 200

SERVICE INVOICE

STK#/FLEET#		HRS	PIN/EIN	WARRANTY DATE	HRS	
C001497	WHIRLWIND	944	MV3371D			
	MV	7879	MV3371D			
57190			OIL FTL	1	N	
57701			TRANS FILTER	1	N	
7072906			PRIMARY ELEMENT	1		
7072907			SAFETY ELEMENT	1		
7279119			OIL FILTER ELEM	1		
	OIL FILTER ELEMENT					
7279181			PRE-FUEL FILTER	1		
7279187			FUEL FILTER KIT	1		
			PARTS			900.27
			LABOR			660.00
11000001			SEGMENT TOTAL==>			1560.27

SEGMENT# 2 C 1380 NA 11/08/19 11/08/19

REPAIRS

COMPLAINT:

WHEN BACK DOOR IS SHUT THE DOOR OPEN LIGHT IS ON.
RIGHT SIDE SCREEN IN BODY WILL NOT LOCK IN POSITION.
LEFT GUTTER BROOM DOES NOT TILT.
CUSTOMER WANTS A 3' SUCTION PIPE.

CORRECTION:

WHEN BACK DOOR IS SHUT THE DOOR OPEN LIGHT IS ON.
11-12-19 Found sensor bracket bent and needing adjusted.
Bent bracket and adjusted, light goes out with door closed.
RIGHT SIDE SCREEN IN BODY WILL NOT LOCK IN POSITION.
11-12-19 Operated right and left screens couldn't find fault.
LEFT GUTTER BROOM DOES NOT TILT.
11-12-19 Tilt actuator will not tilt, tested for voltage and grounds at tilt relays. Voltage and grounds are available when called for. Tested for voltage at tilt

CONTINUED ON PAGE 03

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Invoice To: CITY OF GRIMES
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Branch TRANS IOWA EQUI		
Date 11/13/19	Time 22:45:51 (B)	Page 03
Account No GRIME001	Phone No 5159863036	Inv No W01872
Ship Via	Purchase Order MAINTENANCE	
Tax ID No		
		Salesperson 200

SERVICE INVOICE

STK#/FLEET#		HRS	PIN/EIN	WARRANTY DATE	HRS
C001497	WHIRLWIND	944	MV3371D		
	MV	7879	MV3371D		

actuator plug, voltage present. Installed new actuator and it is tilting but degrees are backwards. Reversed pins A 5 volt sensor power and C ground. Degrees is reading correctly.

CUSTOMER WANTS A 3' SUCTION PIPE.

1117245	ACTUATOR LINEAR	1
	ACTUATOR LINEAR 24 V	
25637C-30	PIPE ASSY,ALUM,	1
	PIPE ASSY,ALUM,36	

	PARTS	953.86
	LABOR	203.50
11000001	SEGMENT TOTAL==>	1157.36

***** WORK ORDER TOTALS *****

PARTS	1854.13
LABOR	863.50
SHOP SUPPLIES	39.71
IN HOUSE CHARGE	2757.34

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Date

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P.O. No. _____

26355

CITY OF GRIMES

101 N. Harvey, Grimes, IA 50111 phone: 515-986-3036 fax: 515-986-3846

PURCHASE REQUEST/PURCHASE ORDER

Source/Supplier Macqueen Equipment
Name

Address

Phone Number/Fax Number

ITEMS	QTY	UNIT PRICE	TOTAL
P06977			697.59
W01469			1702.18
W01697			1480.35
W1872			2757.34
			Total 6637.46

PURCHASE JUSTIFICATION: only vendor that works on sweepers
sweeper is 2010 model and requires ~~annual~~ annual
annual upkeep - 300k unit so expensive to keep

DEPARTMENT: Streets - Equip Maint.

LINE ITEM: 001-210-6350

BEGINNING BUDGET BALANCE: _____

ENDING BUDGET BALANCE: _____

PURCHASE REQUESTED BY: Weston Wunder Lty DATE: 11-26-19
PURCHASE ORDER APPROVAL AND ASSIGNMENT

Jake Anderson
City Administrator

12-2-19
Date

CC 12-9-19

Council Approval date: (if over \$5,000)

☐ Purchaser's Copy

☐ Vendor's Copy

☐ File Copy

Resolution 12-0119

SECOND EXTENSION OF THE 28E AGREEMENT BETWEEN THE CITY OF GRIMES, IOWA AND THE CITY OF JOHNSTON, IOWA FOR THE SHARING OF ADMINISTRATIVE RESOURCES SUPPORTING FIRE AND EMERGENCY MEDICAL SERVICES (EMS)

WHEREAS the communities of Johnston and Grimes desire to work together to improve fire and emergency medical services in each community and improve the efficiency of each department by sharing resources such as administration, personnel, equipment and purchasing, and

WHEREAS, the communities of Johnston and Grimes have experienced tremendous growth and the demands for fire and emergency medical services has increased significantly. Both departments rely on a combination of full-time and part-time employees to provide fire and emergency medical services to their community, and

WHEREAS on August 13, 2013 the communities entered into an agreement pursuant to Chapter 28E of the Code of Iowa to provide for the sharing of administrative resources supporting fire and rescue services, and

WHEREAS on June 20, 2016 the communities amended the 28E agreement and extended the agreement to June 30, 2019. The agreement was amended by the Fire Board on May 9, 2017,

WHEREAS on June 17, 2019 the communities approved an extension of the 28E agreement to January 1, 2020, to allow time for creation of an updated agreement,

WHEREAS progress has been made on an updated agreement, but the agreement is not ready for consideration by the Grimes and Johnston City Councils. Staff is requesting an additional extension to complete the work on the updated agreement,

WHEREAS the Johnston-Grimes Metropolitan Fire Department Board and the cities of Johnston and Grimes desire to update the agreement to increase the level of cooperation and coordination for fire and emergency medical services,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JOHNSTON, IOWA, that:

Resolution #12-0119 is adopted which approves a second extension of the June 2016 28E agreement (as amended in May 2017) for six (6) months (until June 1, 2020) while Grimes and Johnston representatives continue to negotiate an updated agreement for sharing of resources supporting fire and emergency medical services.

PASSED AND APPROVED this 16th day of December 2019.

Scott Mikkelsen, MAYOR

ATTEST:

Rochelle Williams, CITY CLERK

Resolution #12-0319 "A Resolution Approving Personnel Transactions"

WHEREAS, the City Administrator recommends the following additions and/or amendments to the payroll.

NOW THEREFORE, be it resolved by the City Council of the City of Grimes, Iowa that:

Section 1. The previously approved job description of Custodial Tech in the Public Works Department has been filled by Josh Prohaska at \$18.57 per hour;

Section 2. All new hires are subject to a standard probationary period that shall be no less than six months but may be extended for a longer period as determined by the City Administrator.

PASSED AND APPROVED this 9th day of December, 2019.

Mayor Scott Mikkelsen

ATTEST:

Rochelle Williams, City Clerk



*101 NE Hawkey, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846*

AGENDA MEMO

Item No. X
For Meeting on 12/9/19

AGENDA HEADING: GCC HVAC Unit #8 (Above Room 106 & 107)

FISCAL IMPACT: Staff has budgeted 50,000.00 to make repairs to the roof and other aging items in the GCC. Currently we have expended 5,000.00 for roof repair, and 10,000 for asbestos removal. So this unexpected repair will still allow us to remain with in budget in terms of various repairs that are common with the structure.

PREVIOUS COUNCIL ACTION(S): The Council approved 10 units to be installed in 2009 at the GCC on the roof. All were on a maintenance plan and have a life expectancy of 10-15 years. So this is considered a normal replacement of a well maintained unit.

BOARD/COMMISSION ACTION(S): NA

STAFF/COMMITTEE RECOMMENDATION: Staff's recommendation is to approve Option #2 from Kohls & Bach at the cost of \$10,100 for replacement of the unit. Kohls & Bach did propose an optional repair for 5000.00 but it doesn't have a warranty is a very short-term solution that cost almost half of full replacement of the unit.

Weston Wunder
Director of Public Works
City of Grimes



410 SE Main Street in Grimes, Iowa 50111 515.986.2143

The City of Grimes is requesting bids for the following project-

HVAC Unit #8 (Above Rooms 106/107) Replacement or Repair at GCC

Bids must be received no later than December 4, 2019 by Noon.

LOCATION: Grimes Community Complex- 410 SE Main Street in Grimes, Iowa 50111

SCOPE OF WORK:

1. Remove existing (1) JCI 6.5 ton rooftop units
 - Recover refrigerant from existing RTU per EPA guidelines
 - Disconnect electric/controls
 - Disconnect gas line
 - Disconnect and remove rooftop unit
 - Haul Away old unit
2. Furnish and Install new 6.5 ton rooftop unit (Existing units are York brand)
 - Economizer
 - Hail Guards
 - Run new condensate line
 - Reconnect gas line
 - Reconnect electrical & control wiring
 - Start up, test, and adjust as needed
3. Clean all materials and debris off roof.

The City of Grimes is tax exempt.

TOTAL BID to REPLACE- \$ _____

OR

TOTAL BID to REPAIR EXCHANGER- \$ _____

The City of Grimes reserves the right to reject any and/or all bids.



Proposal

Name:	Grimes Community Center	Date:	11/26/2019
Street:	410 SE Main	Plan #:	
City/State	Grimes, Iowa	Description	
Job Address	SAME	Job Name	

Brett,

Please accept one of the following proposals to address the no heat situation you currently are experiencing.

OPTION # 1 HEAT EXCHANGER REPLACEMENT \$ 4,871.00 Tax exempt

OPTION # 2 LENNOX \$ 10,100.00 Tax exempt

KGB074S4BH PKKGE/ 6TON/ 150KB/ 230/3/ ECN
Barometric Relief Damper
150KBTU 2-stage Aluminized Ste
Single Sensible Economizer
R410A
208/230/3 phase
Hail guards
Low ambient kit
Curb adapter.

The City of Grimes will need to provide an Electrician to reconnect all High Voltage and code updates as necessary.
The City of Grimes will need to provide a Low Voltage automation tech as necessary.

I thank you for the opportunity and the continued business relationship between the City of Grimes and Kohles & Bach!

ERIC

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will become an extra charge over and above the estimate all agreements contingent upon strikes, accidents or delays beyond our control. Owner is to carry fire, tornado, theft and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

AUTHORIZED SIGNATURE

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

DATE _____

SIGNATURE _____



Customer: City of Grimes- Parks and Recreation
Attention: Brett Barber
Address: 410 SE Main St. Grimes, Iowa 50111
RE: replacement of SW unit on roof
Phone: 515-986-2143
E-Mail: bbarber@gimesiowa.gov

December 2, 2019

Proposal:

Option 1: LGH074H4 PKG Rooftop 2 stage 6 ton 230V-3PH 150,000

This proposal is for the installation of 1 new Lennox Roof Top Units. Includes new thermostat, High-Efficiency Economizer, Humiditrol circuit, connection to existing duct system, connection to existing electrical service, and connection to existing gas line to unit on roof. **No roof repair is included in our quote. Price does include crane charge. Our bid does not include electrical work if needed. This unit as quoted has a six week lead time.**

This bid is for a Lennox Emergence unit with all the same options as the original unit.

Bid: \$15,653.00

Leaving off some factory options makes this unit available next week.

Option 2: LGB074S4BH PKG Rooftop 2 stage 6 ton 230V-3PH 150,000

This proposal is for the installation of 1 new Lennox Roof Top Units. Includes new thermostat, STD-Efficiency Economizer, connection to existing duct system, connection to existing electrical service, and connection to existing gas line to unit on roof. **No roof repair is included in our quote. Price does include crane charge. Our bid does not include electrical work if needed.**

This unit as quoted has a six week lead time.

This bid is for a Lennox Landmark unit with many of the same options as the original unit.

Bid: \$10,953.00

Thank you for the opportunity to bid this job for you. Heartland will provide the highest quality install with excellent customer service. We are looking forward to working on this project with you. Please call if you have any questions or concerns.

Ivan Landsverk
Sales Manager
515-986-5007 office 515-979-8867 cell

Heartland Heating and Cooling, LLC
3155 SE Miehe Dr. Suite # 1
Grimes, Ia. 50111



Ron Freeman
Central Iowa Mechanical
204 SW 2nd Street
Des Moines, Iowa 50309
T: 515.243.8126
F: 515.243.1804
rfreeman@cimech.com

BID # 191122-G

November 22, 2019

Brett Barber
Parks and Recreation Director
410 SE Main Street
Grimes, Iowa 50111
bbarber@grimesiowa.gov

Dear, Brett

Central Iowa Mechanical is pleased to offer our pricing for the following replacement:

Grimes Community Center – Roof Top Unit Replacement

Scope of Work:

1. Remove existing (1) JCI 6.5-ton rooftop units
 - a. Recover refrigerant from existing RTU per EPA guidelines
 - b. Disconnect electric/controls
 - c. Disconnect gas line
 - d. Disconnect and remove rooftop unit
 - e. Haul away old unit
2. Furnish and install (1) new York 6.5-ton rooftop units
 - a. Economizer
 - b. Hail Guards
 - c. Run new condensate line
 - d. Reconnect gas line
 - e. Reconnect electrical & control wiring
 - f. Start up, test and adjust as needed
3. Clean all materials and debris off roof.

Exclusions:

1. Overtime/shift work
2. Roof cutting/ patching.
3. Equipment pads.

Total Price: \$20,525.00

Please call if you have questions or wish for us to proceed.

Sincerely,

Ron Freeman
Project Manager/Estimator

Told Brett
the part to
repair was not
available.
for repair.

Approved by:

Name

Title

Date

P.O. Number



*101 NE Hawley, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846*

AGENDA MEMO

Item No. X
For Meeting of 12/9/2019

AGENDA HEADING: Progress Payment #6 – Signal Communication Network Project

SYNOPSIS: Snyder & Associates observed the signal operation at 141 & SE 11th Street and 141 & SE 19th Street Intersections to ensure proper operation based on traffic flows. Adjustments were made to the controller settings and will take the necessary steps with DOT to ensure final acceptance of this project.

FISCAL IMPACT: Invoice total 2,203.86

PREVIOUS COUNCIL ACTION(S): Project and funding was previously approved by council

BOARD/COMMISSION ACTION(S): NA

STAFF/COMMITTEE RECOMMENDATION: Staff recommends payment to Snyder & Associates in the amount of 2,203.86. Staff will work with the consultant to ensure project is formally accepted by the DOT so we can close out this project.

Weston Wunder
Director of Public Works



November 20, 2019

Ms. Rochelle Williams
City of Grimes
101 N Harvey Street
Grimes, Iowa 50111

RE: PROGRESS REPORT NO. 06
CITY TRAFFIC SIGNAL COMMUNICATION NETWORK PROJECT
S&A PROJECT NO.: 115.0756.01

Dear Ms. Williams:

This is the sixth progress report for the above referenced project. This report covers work from May 1, 2019 through October 31, 2019. During this period, we observed operations at IA 141 & SE 11th St and IA 141 & SE 19th St intersections and reviewed and updated controller settings to account for the additional traffic volumes at the intersections. Our next steps will be to continue to finalize the project for DOT acceptance.

Should you have any questions or need additional information, please do not hesitate to contact me.

Sincerely,

SNYDER & ASSOCIATES, INC.

Todd Knox, P.E., PTOE
Enclosure



IOWA | MISSOURI | NEBRASKA | SOUTH DAKOTA | WISCONSIN

INVOICE FOR PROFESSIONAL SERVICES

November 26, 2019

Rochelle Williams
City of Grimes
101 NE Harvey Street
Grimes, IA 50111

Invoice No: 115.0756.01 - 19

Reference:

Project 115.0756.01 City Traffic Signal Communication Network

Professional Services through October 31, 2019

Phase 1- Design

Lump Sum Fees

	Contract Amount	% Compl	Total Billed to Date	Previous Billed	Current Billed
Design Services	22,500.00	100.00	22,500.00	22,500.00	0.00
Total Fee	22,500.00		22,500.00	22,500.00	0.00
Total Lump Sum Fees					0.00
Phase Subtotal					0.00

Phase 3-Coordinated Signal Timings

Billing Limits

	Current	Prior	To-Date
Total Billings	0.00	14,974.79	14,974.79
Limit			15,000.00
Remaining			25.21
Phase Subtotal			0.00

Phase 2-Construction Administration

Current Services

	Hours	Rate	Amount
Principal Engineer	6.50	183.00	1,189.50
Engineer VI	7.50	132.00	990.00
Total Services	14.00		2,179.50
Total Services			2,179.50

Fleet Mileage

24.36

Billing Limits

	Current	Prior	To-Date
Total Billings	2,203.86	6,317.00	8,520.86
Limit			17,500.00
Remaining			8,979.14
Phase Subtotal			\$2,203.86

Amount Due this Invoice \$2,203.86

	Total	Prior	Current
Billings to Date	45,995.65	43,791.79	2,203.86

REMIT TO: SNYDER & ASSOCIATES, INC.

Mailing: PO Box 1159 | Ankeny, IA 50021

Physical: 2727 SW Snyder Blvd. | Ankeny IA 50023

p: 888-964-2020 | f: 515-964-7938

Federal E.I.N. 42-1379015

SNYDER-ASSOCIATES.COM

Project	115.0756.01	Grimes-CityTrafficSignalCommNetwork	Invoice	19
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Thank you. We appreciate the opportunity to serve you.

Accounts Receivable Inquiry: ar@snyder-associates.com

Project Manager: Todd Knox

P.O. No. _____

26399

CITY OF GRIMES

101 N. Harvey, Grimes, IA 50111 phone: 515-986-3036 fax: 515-986-3846

PURCHASE REQUEST/PURCHASE ORDER

Source/Supplier Snyder & Associates
Name

Address

Phone Number/Fax Number

ITEMS	QTY	UNIT PRICE	TOTAL
115.0756.01-19			2203.86

PURCHASE JUSTIFICATION: Capital expense - see attached
memo

DEPARTMENT: CP Road Development

LINE ITEM: 302-210-6761

BEGINNING BUDGET BALANCE: _____

ENDING BUDGET BALANCE: _____

PURCHASE REQUESTED BY: Wester Wunders /ty DATE: 12-3-19
PURCHASE ORDER APPROVAL AND ASSIGNMENT

City Administrator

Date

Council Approval date: (if over \$5,000)

☐ Purchaser's Copy

☐ Vendor's Copy

☐ File Copy

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: Hope Commercial Plat 1
Contractor: McAninch Corporation
Address: 4001 Delaware Avenue, Des Moines, IA 50313
Finance Budget Code: 314-210-6499 Finance Project #
Vendor Project or Invoice #: PO #
Original Contract Date: October 8th, 2019 Vendor # 1747

Date of Council Meeting: December 10, 2019 PAYMENT REQUEST # 2
PAYMENT PERIOD: From: November 2, 2019 Through: November 25, 2019

Contract Summary

Original Contract Amount:	\$	3,457,684.12	
Net change by Change Orders:	\$	30,032.30	
Contract Amount to Date: (line 1 ± 2)	\$	3,487,716.42	
Total completed and stored to date:	\$	274,746.20	
Retainage: 5 % of Completed Work:	\$	13,737.31	
Total Earned less Retainage:	\$	261,008.89	
Less previous applications for payment:	\$	71,458.39	
SUBTOTAL	\$	189,550.50	
OTHER CHARGES (Attach an itemized list)	\$	-	
CURRENT PAYMENT DUE	\$	189,550.50	
Balance to finish, including retainage:	\$	3,226,707.53	

Contract Time Remaining (If applicable) - Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval: McAninch Corporation

John L. McMullen Firm Name
Digitally signed by John L. McMullen
Signature Date: 2019.11.26 07:20:56-05'00' 11-26-2019

Engineer / Consultant Approval: Bolton & Menk, Inc.
Signature Date: 27 Nov 2019

City of Grimes Staff Approval: Matt Ahrens
Signature Date: 11-27-19

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department
E-mail: Mahrens@GrimesIowa.gov Phone: (515) 986-4050 Fax: (515) 986-4480

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

CONTRACT PRICE DETAIL

ITEM NO.	DESCRIPTION (Include Change Order # if Applicable)	UNITS	ORIGINAL PROPOSED QUANTITY	QUANTITY CHANGE (BY CHANGE ORDER)	TOTAL QUANTITY	UNIT PRICE	EXTENDED PRICE	QUANTITY COMPLETE	VALUE OF COMPLETED WORK	REMAINING QUANTITY	PERCENT COMPLETE
2.01	Clearing and Grubbing	LS	1.00		1.00	\$10,500.00	\$ 10,500.00	0.50	\$ 5,250.00	0.50	50.00%
2.02	Topsoil, On-Site	GY	81,394.00		81,394.00	\$ 2.41	\$ 196,159.54	46,500.00	\$ 112,085.00	34,894.00	57.13%
2.03	Excavation, Class 10 (Onsite)	CY	234,358.00		234,358.00	\$ 2.07	\$ 485,121.06	58,788.00	\$ 121,691.16	175,570.00	25.08%
2.04	Subgrade Preparation	SY	12,418.00		12,418.00	\$ 2.47	\$ 30,672.46		\$ -	12,418.00	0.00%
2.05	Subbase, Modified	SY	12,418.00		12,418.00	\$ 8.00	\$ 99,344.00		\$ -	12,418.00	0.00%
2.06	Compaction Testing	CY	1.00		1.00	\$ 5,700.00	\$ 5,700.00	0.15	\$ 855.00	0.85	15.00%
3.01	Trench Foundation	TON	50.00		50.00	\$ 27.00	\$ 1,350.00		\$ -	50.00	0.00%
3.02	Replacement of Unsuitable Backfill Material	CY	50.00		50.00	\$ 8.00	\$ 400.00		\$ -	50.00	0.00%
3.03	Special Pipe Encasement	LF	47.00		47.00	\$ 195.00	\$ 9,165.00		\$ -	47.00	0.00%
3.04	Trench Compaction Testing	LS	1.00		1.00	\$ 6,005.00	\$ 6,005.00		\$ -	1.00	0.00%
4.01	Sanitary Sewer Gravity Main, Trenched, PVC, 8 In. Dia.	LF	4,053.00		4,053.00	\$ 47.00	\$ 190,491.00		\$ -	4,053.00	0.00%
4.02	Sanitary Sewer Gravity Main, Trenched, PVC, 10 In. Dia.	LF	114.00		114.00	\$ 84.00	\$ 9,576.00		\$ -	114.00	0.00%
4.03	Sanitary Sewer Service Stub, PVC, 6 In. Dia.	LF	594.00		594.00	\$ 31.00	\$ 18,414.00		\$ -	594.00	0.00%
4.04	Storm Sewer, Trenched, HDPE, 10 In. Dia.	LF	13.00		13.00	\$ 43.00	\$ 559.00		\$ -	13.00	0.00%
4.05	Storm Sewer, Trenched, RCP, 15 In. Dia.	LF	645.00		645.00	\$ 51.00	\$ 32,895.00		\$ -	645.00	0.00%
4.06	Storm Sewer, Trenched, RCP, 18 In. Dia.	LF	569.00		569.00	\$ 54.00	\$ 30,726.00		\$ -	569.00	0.00%
4.07	Storm Sewer, Trenched, RCP, 24 In. Dia.	LF	646.00		646.00	\$ 64.00	\$ 41,344.00		\$ -	646.00	0.00%
4.08	Storm Sewer, Trenched, RCP, 30 In. Dia.	LF	1,169.00		1,169.00	\$ 82.00	\$ 95,858.00		\$ -	1,169.00	0.00%
4.09	Storm Sewer, Trenched, RCP, 36 In. Dia.	LF	473.00		473.00	\$ 95.00	\$ 44,935.00		\$ -	473.00	0.00%
4.10	Storm Sewer, Trenched, RCP, 42 In. Dia.	LF	392.00		392.00	\$ 125.00	\$ 49,000.00		\$ -	392.00	0.00%
4.11	Storm Sewer, Trenched, RCP, 60 In. Dia.	LF	978.00		978.00	\$ 200.00	\$ 195,600.00		\$ -	978.00	0.00%
4.12	Pipe Apron, CMP, 10 In. Dia.	EA	1.00		1.00	\$ 245.00	\$ 245.00		\$ -	1.00	0.00%
4.13	Pipe Apron, RCP, 18 In. Dia.	EA	2.00		2.00	\$ 720.00	\$ 1,440.00		\$ -	2.00	0.00%
4.14	Pipe Apron, RCP, 24 In. Dia.	EA	2.00		2.00	\$ 830.00	\$ 1,660.00		\$ -	2.00	0.00%
4.15	Pipe Apron, RCP, 30 In. Dia.	EA	3.00		3.00	\$ 870.00	\$ 2,610.00		\$ -	3.00	0.00%
4.16	Pipe Apron, RCP, 36 In. Dia.	EA	4.00		4.00	\$ 1,200.00	\$ 4,800.00		\$ -	4.00	0.00%
4.17	Pipe Apron, RCP, 60 In. Dia.	EA	1.00		1.00	\$ 2,200.00	\$ 2,200.00		\$ -	1.00	0.00%
4.18	Footing for Concrete Pipe Apron, Varies	EA	12.00		12.00	\$ 275.00	\$ 3,300.00		\$ -	12.00	0.00%
4.19	Pipe Apron Guard	EA	13.00		13.00	\$ 1,343.00	\$ 17,459.00		\$ -	13.00	0.00%
4.20	Subdrain, Corrugated PVC, 6 In. Dia.	LF	4,771.00		4,771.00	\$ 11.00	\$ 52,481.00		\$ -	4,771.00	0.00%
4.21	Subdrain Cleanout, Type A-1, 6 In. Dia.	EA	10.00		10.00	\$ 459.00	\$ 4,590.00		\$ -	10.00	0.00%
4.22	Subdrain Outlets and Connections, RCP/NT, 6 In. Dia.	EA	25.00		25.00	\$ 344.00	\$ 8,600.00		\$ -	25.00	0.00%
4.23	Tile Repair, 4-8 In. Dia.	LF	200.00		200.00	\$ 10.00	\$ 2,000.00		\$ -	200.00	0.00%
5.01	Water Main, Trenched, PVC, 8 In. Dia.	LF	1,244.00		1,244.00	\$ 19.00	\$ 23,636.00		\$ -	1,244.00	0.00%
5.02	Water Main, Trenched, PVC, 12 In. Dia.	LF	2,360.00		2,360.00	\$ 34.00	\$ 80,240.00		\$ -	2,360.00	0.00%
5.03	Water Main with Casing Pipe, Trenchless, PVC, 12 In. Dia.	LF	133.00		133.00	\$ 417.00	\$ 55,461.00		\$ -	133.00	0.00%
5.04	Valve, Gate, 8 In. Dia.	EA	2.00		2.00	\$ 1,300.00	\$ 2,600.00		\$ -	2.00	0.00%
5.05	Valve, Gate, 12 In. Dia.	EA	13.00		13.00	\$ 2,000.00	\$ 26,000.00		\$ -	13.00	0.00%
5.06	Fire Hydrant Assembly	EA	12.00		12.00	\$ 3,800.00	\$ 45,600.00		\$ -	12.00	0.00%
5.07	Flushing Device (Blowoff), 8 In. Dia.	EA	1.00		1.00	\$ 3,600.00	\$ 3,600.00		\$ -	1.00	0.00%
5.08	Flushing Device (Blowoff), 12 In. Dia.	EA	4.00		4.00	\$ 3,700.00	\$ 14,800.00		\$ -	4.00	0.00%
6.01	Manhole, Type SW-301, 48 In. Dia. (Sanitary Sewer)	EA	15.00		15.00	\$ 4,100.00	\$ 61,500.00		\$ -	15.00	0.00%
6.02	Manhole, Type SW-401, 48 In. Dia. (Storm Sewer)	EA	3.00		3.00	\$ 2,780.00	\$ 8,340.00		\$ -	3.00	0.00%
6.03	Manhole, Type SW-401, 60 In. Dia. (Storm Sewer)	EA	2.00		2.00	\$ 4,400.00	\$ 8,800.00		\$ -	2.00	0.00%
6.04	Manhole, Type SW-402, (4'x5')	EA	1.00		1.00	\$ 5,400.00	\$ 5,400.00		\$ -	1.00	0.00%
6.05	Manhole, Type SW-402, (4'x6')	EA	1.00		1.00	\$ 6,370.00	\$ 6,370.00		\$ -	1.00	0.00%
6.06	Manhole, Type SW-402, (7'x7')	EA	1.00		1.00	\$ 10,780.00	\$ 10,780.00		\$ -	1.00	0.00%
6.07	Manhole, Type SW-403, (4'x7')	EA	1.00		1.00	\$ 11,130.00	\$ 11,130.00		\$ -	1.00	0.00%
6.08	Manhole, Type SW-403, (4'x8')	EA	2.00		2.00	\$ 11,230.00	\$ 22,460.00		\$ -	2.00	0.00%
6.09	Manhole, Type SW-403, (6'x7')	EA	1.00		1.00	\$ 12,500.00	\$ 12,500.00		\$ -	1.00	0.00%
6.10	Intake, Type SW-505, Double Grate Intake	EA	17.00		17.00	\$ 4,014.00	\$ 68,238.00		\$ -	17.00	0.00%
6.11	Intake, Type SW-506, Double Grate Intake with Manhole	EA	7.00		7.00	\$ 6,832.00	\$ 47,824.00		\$ -	7.00	0.00%
6.12	Intake, Type SW-506, Double Grate Intake with Manhole Modified	EA	2.00		2.00	\$ 11,103.00	\$ 22,206.00		\$ -	2.00	0.00%
6.13	Intake, Type SW-513, (5'x5')	EA	3.00		3.00	\$ 7,000.00	\$ 21,000.00		\$ -	3.00	0.00%
6.14	Intake, Type SW-513, (6'x4')	EA	1.00		1.00	\$ 6,264.00	\$ 6,264.00		\$ -	1.00	0.00%
6.15	Connection to Existing Manhole	EA	1.00		1.00	\$ 7,500.00	\$ 7,500.00		\$ -	1.00	0.00%
6.16	Intake, Type SW-512, (24")	EA	1.00		1.00	\$ 1,600.00	\$ 1,600.00		\$ -	1.00	0.00%
7.01	Pavement, PCC, 7 In.	SY	196.00		196.00	\$ 53.04	\$ 10,395.84		\$ -	196.00	0.00%
7.02	Pavement, PCC, 8 In.	SY	11,015.00		11,015.00	\$ 50.27	\$ 553,724.05		\$ -	11,015.00	0.00%
7.03	Pavement, PCC, 9.5 In.	SY	431.00		431.00	\$ 71.40	\$ 30,773.40		\$ -	431.00	0.00%
7.04	PCC Pavement Samples and Testing	LS	1.00		1.00	\$ 3,046.74	\$ 3,046.74		\$ -	1.00	0.00%
7.05	Removal of Sidewalk	SY	523.00		523.00	\$ 8.50	\$ 4,445.50		\$ -	523.00	0.00%
7.06	Shared Use Path, PCC, 6 In.	SY	2,463.00		2,463.00	\$ 43.40	\$ 106,894.20		\$ -	2,463.00	0.00%
7.07	Sidewalk, PCC, 4 In.	SY	50.00		50.00	\$ 61.00	\$ 3,050.00		\$ -	50.00	0.00%
7.08	Sidewalk, PCC, 6 In.	SY	87.00		87.00	\$ 77.00	\$ 6,699.00		\$ -	87.00	0.00%
7.09	Detectable Warnings, Cast Iron	SF	122.00		122.00	\$ 56.00	\$ 6,832.00		\$ -	122.00	0.00%
7.10	Pavement Removal	SF	182.00		182.00	\$ 79.00	\$ 14,378.00		\$ -	182.00	0.00%
8.01	Traffic Signal Modification	LS	1.00		1.00	\$ 102,620.00	\$ 102,620.00		\$ -	1.00	0.00%
8.02	Painted Pavement Markings, Waterborne	STA	27.72		27.72	\$ 194.00	\$ 5,377.68		\$ -	27.72	0.00%
8.03	Painted Symbols and Legends, Waterborne	EA	17.00		17.00	\$ 184.00	\$ 3,128.00		\$ -	17.00	0.00%
8.04	Pavement Markings Removed	STA	1.65		1.65	\$ 1,275.00	\$ 2,103.75		\$ -	1.65	0.00%
8.05	Temporary Traffic Control	LS	1.00		1.00	\$ 9,996.00	\$ 9,996.00		\$ -	1.00	0.00%
9.01	Conventional Seeding, Seeding and Fertilizing (Type 1)	AC	5.10		5.10	\$ 969.00	\$ 4,941.90		\$ -	5.10	0.00%
9.02	Conventional Seeding, Seeding and Fertilizing (Type 3)	AC	4.10		4.10	\$ 668.00	\$ 2,738.80		\$ -	4.10	0.00%
9.03	Conventional Seeding, Seeding, Fertilizing, and Mulching (Type 4)	AC	51.20		51.20	\$ 561.00	\$ 28,723.20		\$ -	51.20	0.00%
9.04	Conventional Seeding, Seeding, Fertilizing and Mulching (Special Hay & Pasture)	AC	38.20		38.20	\$ 612.00	\$ 23,378.40		\$ -	38.20	0.00%
9.05	Conventional Seeding, Seeding and Fertilizing (Special Plateau Ready)	AC	3.80		3.80	\$ 546.00	\$ 2,074.80		\$ -	3.80	0.00%
9.06	Hydraulic Mulching, BFM (Type 1, Type 3, and Special Plateau Ready Only)	AC	13.00		13.00	\$ 2,279.00	\$ 29,627.00		\$ -	13.00	0.00%
9.07	SWPPP Management	LS	1.00		1.00	\$ 4,080.00	\$ 4,080.00		\$ -	1.00	0.00%
9.08	Check Dam, Rock	TON	120.00		120.00	\$ 49.00	\$ 5,880.00		\$ -	120.00	0.00%

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

9.09	Rip-Rap, Class E	TON	415.00		415.00	\$ 60.00	\$ 24,900.00		\$ -	415.00	0.00%
9.10	Sediment Basin, Removal of Sediment	EA	1.00		1.00	\$ 6,400.00	\$ 6,400.00		\$ -	1.00	0.00%
9.11	Silt Fence	LF	9,950.00		9,950.00	\$ 1.38	\$ 13,731.00	4,733.00	\$ 6,531.54	5,217.00	47.57%
9.12	Silt Fence, Removal of Sediment	LF	9,950.00		9,950.00	\$ 0.10	\$ 995.00		\$ -	9,950.00	0.00%
9.13	Erosion Control Mulching, Straw Mulch	AC	51.20		51.20	\$ 459.00	\$ 23,500.80		\$ -	51.20	0.00%
9.14	Turf Reinforcement Mat, Type 4	SQ	372.00		372.00	\$ 94.00	\$ 34,968.00		\$ -	372.00	0.00%
9.15	Inlet Protection Device, Drop In	EA	24.00		24.00	\$ 167.00	\$ 4,008.00		\$ -	24.00	0.00%
9.16	Inlet Protection Device, Maintenance and Removal	EA	24.00		24.00	\$ 20.00	\$ 480.00		\$ -	24.00	0.00%
9.17	Stabilized Construction Entrance	SY	350.00		350.00	\$ 18.00	\$ 6,300.00	350.00	\$ 6,300.00	-	100.00%
11.01	Construction Survey	LS	1.00		1.00	\$16,320.00	\$ 16,320.00	0.05	\$ 816.00	0.95	5.00%
11.02	Mobilization	LS	1.00		1.00	\$84,950.00	\$ 84,950.00	0.25	\$ 21,237.50	0.75	25.00%
11.03	Concrete Washout	EA	1.00		1.00	\$ 4,636.00	\$ 4,636.00		\$ -	1.00	0.00%
11.04	Steel Interlocking, Tight, Sheet Piling	SF	1,406.00		1,406.00	\$ 23.00	\$ 32,338.00		\$ -	1,406.00	0.00%
11.05	Relocation of Light Poles	EA	2.00		2.00	\$ 5,100.00	\$ 10,200.00		\$ -	2.00	0.00%
8001	Paint Traffic Pole	LS		1.00	1.00	\$ 3,666.30	\$ 3,666.30		\$ -	1.00	0.00%
8002	Luminaires AE ATB2	EA		2.00	2.00	\$ 682.00	\$ 1,364.00		\$ -	2.00	0.00%
8003	Cable	LS		1.00	1.00	\$ 2,040.50	\$ 2,040.50		\$ -	1.00	0.00%
8004	Temporary Overhead Wiring	LS		1.00	1.00	\$ 2,200.00	\$ 2,200.00		\$ -	1.00	0.00%
8005	Traffic Cabinet	EA		1.00	1.00	\$13,381.50	\$ 13,381.50		\$ -	1.00	0.00%
8006	Cable 1c#8	LF		430.00	430.00	\$ 2.20	\$ 946.00		\$ -	430.00	0.00%
8007	HH Relocation	EA		2.00	2.00	\$ 550.00	\$ 1,100.00		\$ -	2.00	0.00%
8008	2" PVC Conduit	LF		195.00	195.00	\$ 13.20	\$ 2,574.00		\$ -	195.00	0.00%
8009	Lower Conduit	LF		150.00	150.00	\$ 4.40	\$ 660.00		\$ -	150.00	0.00%
8010	Well Abandonment	LS		1.00	1.00	\$ 2,100.00	\$ 2,100.00		\$ -	1.00	0.00%

TOTAL CONTRACT AND VALUE OF WORK COMPLETED TO DATE

\$ 3,487,716.42

\$ 274,746.20

-92.12%

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	November 12, 2019	\$ 71,458.39
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TOTAL \$ 71,458.39

Previous Applications for Payment

No.	Date	Amount
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Record of Change Orders

No.	Date	Amount
1	October 15, 2019	\$ 27,932.30
2	November 20, 2019	\$ 2,100.00
3	12-9-19	
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TOTAL \$ 30,032.30

Contract Time Remaining

Contract Period:	Working Days
Original Contract Date:	
Original Contract Time:	
Added by Change Order:	
Contract Time to Date:	-
Time Used to Date:	
Contract Time Remaining:	-

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

CONTRACT PRICE DETAIL											
ITEM NO.	DESCRIPTION (Include Change Order # if Applicable)	UNIT	Division 1 Quantity	Division 2 Quantity	QUANTITY CHANGE (NET CHANGE ORDER)	TOTAL QUANTITY	UNIT PRICE	EXTENDED PRICE	DIVISION 1 QUANTITY COMPLETE	DIVISION 1 VALUE OF COMPLETED WORK	TOTAL VALUE OF COMPLETED WORK
2.01	Clearing and Grubbing	LS	1.00			1.00	\$10,500.00	\$ 10,500.00	0.50	\$ 5,250.00	\$ -
2.02	Topsoil, On-Site	CY	48,126.00	33,266.00		81,392.00	\$ 2.41	\$ 196,154.54	46500.00	\$ 112,005.00	\$ -
2.03	Excavation, Class 10 (Onsite)	CY	72,508.00	161,450.00		234,358.00	\$ 2.07	\$ 485,121.06	59700.00	\$ 121,691.10	\$ -
2.04	Subgrade Preparation	SY	12,418.00			12,418.00	\$ 2.47	\$ 30,672.46		\$ -	\$ -
2.05	Subbase, Modified	SY	12,418.00			12,418.00	\$ 8.00	\$ 99,344.00		\$ -	\$ -
2.06	Compaction Testing	CY	1.00			1.00	\$ 5,700.00	\$ 5,700.00	0.15	\$ 855.00	\$ -
3.01	Trench Foundation	TON	50.00			50.00	\$ 27.00	\$ 1,350.00		\$ -	\$ -
3.02	Replacement of Unsuitable Backfill Material	CY	50.00			50.00	\$ 8.00	\$ 400.00		\$ -	\$ -
3.03	Special Pipe Encasement	LF	47.00			47.00	\$ 195.00	\$ 9,165.00		\$ -	\$ -
3.04	Trench Compaction Testing	LS	1.00			1.00	\$ 6,005.00	\$ 6,005.00		\$ -	\$ -
4.01	Sanitary Sewer Gravity Main, Trenched, PVC, 6 In. Dia.	LF	4,053.00			4,053.00	\$ 47.00	\$ 190,491.00		\$ -	\$ -
4.02	Sanitary Sewer Gravity Main, Trenched, PVC, 10 In. Dia.	LF	114.00			114.00	\$ 84.00	\$ 9,576.00		\$ -	\$ -
4.03	Sanitary Sewer Service Stub, PVC, 6 In. Dia.	LF	594.00			594.00	\$ 31.00	\$ 18,414.00		\$ -	\$ -
4.04	Storm Sewer, Trenched, HDPE, 10 In. Dia.	LF		13.00		13.00	\$ 43.00	\$ 559.00		\$ -	\$ -
4.05	Storm Sewer, Trenched, RCP, 15 In. Dia.	LF	645.00			645.00	\$ 51.00	\$ 32,895.00		\$ -	\$ -
4.06	Storm Sewer, Trenched, RCP, 18 In. Dia.	LF	517.00	52.00		569.00	\$ 54.00	\$ 30,726.00		\$ -	\$ -
4.07	Storm Sewer, Trenched, RCP, 24 In. Dia.	LF	646.00			646.00	\$ 64.00	\$ 41,344.00		\$ -	\$ -
4.08	Storm Sewer, Trenched, RCP, 30 In. Dia.	LF	1,077.00	92.00		1,169.00	\$ 62.00	\$ 95,858.00		\$ -	\$ -
4.09	Storm Sewer, Trenched, RCP, 36 In. Dia.	LF	153.00	320.00		473.00	\$ 95.00	\$ 44,935.00		\$ -	\$ -
4.10	Storm Sewer, Trenched, RCP, 42 In. Dia.	LF	392.00			392.00	\$ 125.00	\$ 49,000.00		\$ -	\$ -
4.11	Storm Sewer, Trenched, RCP, 60 In. Dia.	LF	978.00			978.00	\$ 200.00	\$ 195,600.00		\$ -	\$ -
4.12	Pipe Apron, CMP, 10 In. Dia.	EA		1.00		1.00	\$ 245.00	\$ 245.00		\$ -	\$ -
4.13	Pipe Apron, RCP, 18 In. Dia.	EA		2.00		2.00	\$ 720.00	\$ 1,440.00		\$ -	\$ -
4.14	Pipe Apron, RCP, 24 In. Dia.	EA		2.00		2.00	\$ 830.00	\$ 1,660.00		\$ -	\$ -
4.15	Pipe Apron, RCP, 30 In. Dia.	EA		1.00		1.00	\$ 870.00	\$ 870.00		\$ -	\$ -
4.16	Pipe Apron, RCP, 36 In. Dia.	EA		3.00		3.00	\$ 1,300.00	\$ 3,900.00		\$ -	\$ -
4.17	Pipe Apron, RCP, 60 In. Dia.	EA		1.00		1.00	\$ 2,200.00	\$ 2,200.00		\$ -	\$ -
4.18	Footing for Concrete Pipe Apron, Varies	EA	5.00	7.00		12.00	\$ 275.00	\$ 3,300.00		\$ -	\$ -
4.19	Pipe Apron Guard	EA	5.00	8.00		13.00	\$ 1,343.00	\$ 17,459.00		\$ -	\$ -
4.20	Subdrain, Corrugated PVC, 6 In. Dia.	LF	4,771.00			4,771.00	\$ 11.00	\$ 52,481.00		\$ -	\$ -
4.21	Subdrain Cleanout, Type A-1, 6 In. Dia.	EA	10.00			10.00	\$ 459.00	\$ 4,590.00		\$ -	\$ -
4.22	Subdrain Outlets and Connections, RCP/MH, 4 In. Dia.	EA	25.00			25.00	\$ 344.00	\$ 8,600.00		\$ -	\$ -
4.23	Tile Repair, 4-8 In. Dia.	LF	200.00			200.00	\$ 10.00	\$ 2,000.00		\$ -	\$ -
5.01	Water Main, Trenched, PVC, 8 In. Dia.	LF	1,244.00			1,244.00	\$ 19.00	\$ 23,636.00		\$ -	\$ -
5.02	Water Main, Trenched, PVC, 12 In. Dia.	LF	2,360.00			2,360.00	\$ 34.00	\$ 80,240.00		\$ -	\$ -
5.03	Water Main with Casing Pipe, Trenchless, PVC, 12 In. Dia.	LF	133.00			133.00	\$ 417.00	\$ 55,461.00		\$ -	\$ -
5.04	Valve, Gate, 8 In. Dia.	EA	2.00			2.00	\$ 1,300.00	\$ 2,600.00		\$ -	\$ -
5.05	Valve, Gate, 12 In. Dia.	EA	13.00			13.00	\$ 2,000.00	\$ 26,000.00		\$ -	\$ -
5.06	Fire Hydrant Assembly	EA	12.00			12.00	\$ 3,600.00	\$ 43,200.00		\$ -	\$ -
5.07	Flushing Device (Blowoff), 6 In. Dia.	EA	1.00			1.00	\$ 3,600.00	\$ 3,600.00		\$ -	\$ -
5.08	Flushing Device (Blowoff), 12 In. Dia.	EA	4.00			4.00	\$ 7,700.00	\$ 30,800.00		\$ -	\$ -
6.01	Manhole, Type SW-301, 48 In. Dia. (Sanitary Sewer)	EA	15.00			15.00	\$ 4,100.00	\$ 61,500.00		\$ -	\$ -
6.02	Manhole, Type SW-401, 48 In. Dia. (Storm Sewer)	EA	3.00			3.00	\$ 2,780.00	\$ 8,340.00		\$ -	\$ -
6.03	Manhole, Type SW-401, 60 In. Dia. (Storm Sewer)	EA	2.00			2.00	\$ 4,400.00	\$ 8,800.00		\$ -	\$ -
6.04	Manhole, Type SW-402, (4x3)	EA	1.00			1.00	\$ 5,400.00	\$ 5,400.00		\$ -	\$ -
6.05	Manhole, Type SW-402, (4x6)	EA	1.00			1.00	\$ 6,370.00	\$ 6,370.00		\$ -	\$ -
6.06	Manhole, Type SW-402, (7x7)	EA	1.00			1.00	\$ 10,780.00	\$ 10,780.00		\$ -	\$ -
6.07	Manhole, Type SW-403, (4x7)	EA	1.00			1.00	\$ 11,130.00	\$ 11,130.00		\$ -	\$ -
6.08	Manhole, Type SW-403, (4x8)	EA	2.00			2.00	\$ 11,230.00	\$ 22,460.00		\$ -	\$ -
6.09	Manhole, Type SW-403, (6x7)	EA	1.00			1.00	\$ 12,500.00	\$ 12,500.00		\$ -	\$ -
6.10	Intake, Type SW-505, Double Gate Intake	EA	17.00			17.00	\$ 4,014.00	\$ 68,238.00		\$ -	\$ -
6.11	Intake, Type SW-506, Double Gate Intake with Manhole	EA	7.00			7.00	\$ 6,832.00	\$ 47,824.00		\$ -	\$ -
6.12	Intake, Type SW-506, Double Gate Intake with Manhole and Head	EA	2.00			2.00	\$ 11,103.00	\$ 22,206.00		\$ -	\$ -
6.13	Intake, Type SW-513, (5x5)	EA		3.00		3.00	\$ 7,000.00	\$ 21,000.00		\$ -	\$ -
6.14	Intake, Type SW-513, (6x4)	EA	1.00			1.00	\$ 6,294.00	\$ 6,294.00		\$ -	\$ -
6.15	Connection to Existing Manhole	EA	1.00			1.00	\$ 7,500.00	\$ 7,500.00		\$ -	\$ -
6.16	Intake, Type SW-512, (24")	EA	1.00			1.00	\$ 1,600.00	\$ 1,600.00		\$ -	\$ -
7.01	Pavement, PCC, 7 In.	SY	196.00			196.00	\$ 53.04	\$ 10,395.84		\$ -	\$ -
7.02	Pavement, PCC, 8 In.	SY	11,015.00			11,015.00	\$ 50.27	\$ 553,724.05		\$ -	\$ -
7.03	Pavement, PCC, 9.5 In.	SY	431.00			431.00	\$ 71.40	\$ 30,773.40		\$ -	\$ -
7.04	PCC Pavement Samples and Testing	LS	1.00			1.00	\$ 3,046.74	\$ 3,046.74		\$ -	\$ -
7.05	Removal of Sidewalk	SY	523.00			523.00	\$ 8.50	\$ 4,445.50		\$ -	\$ -
7.06	Shared Use Path, PCC, 6 In.	SY	2,463.00			2,463.00	\$ 43.40	\$ 106,894.20		\$ -	\$ -
7.07	Sidewalk, PCC, 4 In.	SY	50.00			50.00	\$ 61.00	\$ 3,050.00		\$ -	\$ -
7.08	Sidewalk, PCC, 6 In.	SY	87.00			87.00	\$ 77.50	\$ 6,682.50		\$ -	\$ -
7.09	Detectable Walk	SF	122.00			122.00	\$ 56.00	\$ 6,832.00		\$ -	\$ -
7.10	Pavement Removal	SF	182.00			182.00	\$ 79.00	\$ 14,378.00		\$ -	\$ -
8.01	Traffic Signal Modifications	LS	1.00			1.00	\$ 102,620.00	\$ 102,620.00		\$ -	\$ -
8.02	Painted Pavement Markings, Waterborne	STA	27.72			27.72	\$ 184.00	\$ 5,079.68		\$ -	\$ -
8.03	Painted Symbols and Legends, Waterborne	EA	12.00			12.00	\$ 184.00	\$ 2,208.00		\$ -	\$ -
8.04	Pavement Markings Removed	STA	1.65			1.65	\$ 1,275.00	\$ 2,103.75		\$ -	\$ -
8.05	Temporary Traffic Control	LS	1.00			1.00	\$ 9,996.00	\$ 9,996.00		\$ -	\$ -
9.01	Conventional Seeding, Seeding and Fertilizing (Type 1)	AC	5.10			5.10	\$ 889.00	\$ 4,513.90		\$ -	\$ -
9.02	Conventional Seeding, Seeding and Fertilizing (Type 3)	AC	4.10			4.10	\$ 668.00	\$ 2,738.80		\$ -	\$ -
9.03	Conventional Seeding, Seeding, Fertilizing and Mulching (Type 4)	AC	32.60	18.60		51.20	\$ 581.00	\$ 29,739.20		\$ -	\$ -
9.04	Conventional Seeding, Seeding, Fertilizing and Mulching (Type 4) (Special Planting)	AC	23.40	14.80		38.20	\$ 612.00	\$ 23,378.40		\$ -	\$ -
9.05	Conventional Seeding, Seeding and Fertilizing (Type 4) (Special Planting)	AC		3.80		3.80	\$ 546.00	\$ 2,074.80		\$ -	\$ -
9.06	Hydraulic Mulching (Type 1, Type 2 and Special Planting Ready Only)	AC	9.20			9.20	\$ 2,279.00	\$ 20,966.80		\$ -	\$ -
9.07	SWPPP Management	LS	1.00			1.00	\$ 4,080.00	\$ 4,080.00		\$ -	\$ -
9.08	Check Dam, Rock	TON	120.00			120.00	\$ 49.00	\$ 5,880.00		\$ -	\$ -
9.09	Rip-Rap, Class E	TON	415.00			415.00	\$ 60.00	\$ 24,900.00		\$ -	\$ -
9.10	Sediment Basin, Removal of Sediment	EA	1.00			1.00	\$ 6,400.00	\$ 6,400.00		\$ -	\$ -
9.11	Silt Fence	LF	9,950.00			9,950.00	\$ 1.38	\$ 13,731.00	4733.00	\$ 6,531.54	\$ -
9.12	Silt Fence, Removal of Sediment	LF	9,950.00			9,950.00	\$ 0.10	\$ 995.00		\$ -	\$ -
9.13	Erosion Control Mulching, Straw Mulch	AC	32.60	18.60		51.20	\$ 459.00	\$ 23,500.80		\$ -	\$ -
9.14	Turf Reinforcement Mat, Type 4	SQ		372.00		372.00	\$ 94.00	\$ 34,968.00		\$ -	\$ -
9.15	Inlet Protection Device, Drop In	EA	24.00			24.00	\$ 167.00	\$ 4,008.00		\$ -	\$ -
9.16	Mat Protection Device, Maintenance and Removal	EA	24.00			24.00	\$ 20.00	\$ 480.00		\$ -	\$ -
9.17	Stabilized Construction Entrance	SY	350.00			350.00	\$ 18.00	\$ 6,300.00	350.00	\$ 6,300.00	\$ -
11.01	Construction Survey	LS	1.00			1.00	\$ 16,320.00	\$ 16,320.00	0.05	\$ 816.00	\$ -
11.02	Mobilization	LS	1.00			1.00	\$ 84,950.00	\$ 84,950.00	0.25	\$ 21,237.50	\$ -
11.03	Concrete Washout	EA	1.00			1.00	\$ 4,636.00	\$ 4,636.00		\$ -	\$ -
11.04	Steel Interlocking, Light Sheet Piling	SF	1,406.00			1,406.00	\$ 23.00	\$ 32,338.00		\$ -	\$ -
11.05	Relocation of Light Poles	EA	2.00			2.00	\$ 5,100.00	\$ 10,200.00		\$ -	\$ -
8001	Paint Traffic Pole	LS	1.00			1.00	\$ 3,666.30	\$ 3,666.30		\$ -	\$ -
8002	Luminaires AE ATB2	EA	2.00			2.00	\$ 682.00	\$ 1,364.00		\$ -	\$ -
8003	Cable	LS	1.00			1.00	\$ 2,040.50	\$ 2,040.50		\$ -	\$ -
8004	Temporary Overhead Wiring	LS	1.00			1.00	\$ 2,200.00	\$ 2,200.00		\$ -	\$ -
8005	Traffic Cabinet	EA	1.00			1.00	\$ 13,381.50	\$ 13,381.50		\$ -	\$ -
8006	Cable 1c#6	LF	430.00			430.00	\$ 2.20	\$ 946.00		\$ -	\$ -
8007	HH Relocation	EA	2.00			2.00	\$ 550.00	\$ 1,100.00		\$ -	\$ -
8008	2" PVC Conduit	LF	195.00			195.00	\$ 13.20	\$ 2,574.00		\$ -	\$ -
8009	Lower Conduit	LF	150.00			150.00	\$ 4.40	\$ 660.00		\$ -	\$ -
Total Completed to Date									Division 1	Division 2	Total
Retained Percentage (5%)									\$ 274,746.20	\$ -	\$ 274,746.20
Total Amount of Previous Payments									\$ 13,737.31	\$ -	\$ 13,737.31
Net Amount Due									\$ 71,458.39	\$ -	\$ 71,458.39
									\$ 189,550.50	\$ -	\$ 189,550.50



*101 NE Hawkey, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846*

AGENDA MEMO

Item No. X
For Meeting of December 9, 2019

AGENDA HEADING: Hope Commercial Plat 1 Public Improvements – McAninch Corporation – Change Order No. 2.

SYNOPSIS: This change order includes additional work that is necessary to abandon and existing well that was discovered during grading operations. The costs associated with this additional work is \$2,100.00 and includes all labor and materials to complete the well abandonment per local and state regulations and all required reporting and paperwork.

FISCAL IMPACT: This change order will add \$2,100.00 to the construction contract for this project.

PREVIOUS COUNCIL ACTION(S):

BOARD/COMMISSION ACTION(S):

STAFF/COMMITTEE RECOMMENDATION: The staff has reviewed this change order with the engineer and contractor and recommends approval by the council.

CHANGE ORDER FORM



Project Title: Hope Commercial Plat 1
Contractor: McAninch Corporation
Address: 4001 Delaware Avenue, Des Moines, IA 50313
Finance Budget Code: 314-210 6499 **Finance Project #** 0
Vendor Project or Invoice #: 0 **PO #** 0
Original Contract Date: October 8th, 2019 **Vendor #** 1747

Change Order Number: 2

Change Order Date: 12-9-19
November 20, 2019

Purpose of Change Order:

Abandon well discovered during grading operations. Unit price includes all labor and materials to complete well abandonment per local and state regulations and completion of all required reporting and paperwork per local and state requirements.

Details of Change Order:

ITEM #	DESCRIPTION	UNITS	QUANTITY CHANGE	UNIT PRICE	EXTENDED PRICE
1	Well Abandonment	LS	1.00	\$ 2,100.00	\$ 2,100.00
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -

Change Order Number: 2 makes the following adjustments to the contract: **\$ 2,100.00**

Contractor Accepted: McAninch Corporation

Firm Name: John L. McMullen
 Digitally signed by John L. McMullen
 Date: 2019.11.20 11:33:35-06'00'
 Signature: _____ Date: 11-20-2019

Engineer Approved: Bolton & Menk, Inc.

Firm Name: Ch...
 Signature: _____ Date: 27 Nov 2019

Owner Accepted: City of Grimes MSA 11-27-19

Signature: _____ Title: _____
 Date: _____

Attest for Owner:

Signature: _____ Title: _____
 Date: _____

Record of Change Orders

#	Date	Amount
Original Contract Amount		\$ 3,457,684.12
1	October 15, 2019	\$ 27,932.30
2	November 20, 2019	\$ 2,100.00
3	12-9-19	
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Revised Contract Amount **\$ 3,487,716.42**

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: Hope Commercial Plat 1 Public Improvements Construction Services
Engineer: Bolton & Menk, Inc.
Address: 309 E 5th Street, Suite 202, Des Moines, IA 50309-1981
Finance Budget Code: 308-210-6762 **Finance Project #**
Vendor Project or Invoice #: 241547 **PO #**
Original Contract Date: July 31, 2019 **Vendor #** 2820

Date of Council Meeting: 12-9-19 **PAYMENT REQUEST #** 2
PAYMENT PERIOD: From: Through:

Contract Summary

Original Contract Amount:	\$	10,000.00	
Net change by Change Orders:	\$	256,000.00	
Contract Amount to Date: (line 1 ± 2)	\$	266,000.00	
Total completed and stored to date:	\$	8,385.00	
Retainage: 0 % of Completed Work:	\$	-	
Total Earned less Retainage:	\$	8,385.00	
Less previous applications for payment:	\$	2,101.00	
SUBTOTAL	\$		6,284.00

OTHER CHARGES (Attach an itemized list) \$ -

CURRENT PAYMENT DUE \$ 6,284.00

Balance to finish, including retainage: \$ 257,615.00

Contract Time Remaining (If applicable) - Working Days

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval:

Firm Name

Signature

Date

Engineer / Consultant Approval:

Bolton & Menk, Inc.

Firm Name

Signature

Date

19 NOV 2019

City of Grimes Staff Approval:

Signature

Date

11-20-19

Submit to:

Matt Ahrens, P.E. - City Engineer - Engineering Department

E-mail:

Mahrens@GrimesIowa.gov

Phone:

(515) 986-4050

Fax:

(515) 986-4480

Date Printed: 11/20/2019

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment			BMI Invoice #	Previous Applications for Payment			Record of Change Orders		
No.	Date	Amount		No.	Date	Amount	No.	Date	Amount
1	September 23, 2019	\$ 2,101.00	239656	36			1	October 8, 2019	\$ 256,000.00
2				37			2		
3				38			3		
4				39			4		
5				40			5		
6				41			6		
7				42			7		
8				43			8		
9				44			9		
10				45			10		
11				46			11		
12				47			12		
13				48			13		
14				49			14		
15				50			15		
16				51			16		
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25				60			25		
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32				67					
33				68					
34				69					
35				70					

TOTAL		\$ 2,101.00
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TOTAL		\$ 256,000.00
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Contract Time Remaining		Working Days
Contract Period:	Original Contract Date:	July 31, 2019
Original Contract Time:	Added by Change Order:	
Contract Time to Date:	Contract Time to Date:	-
Time Used to Date:	Contract Time Remaining:	-



Real People. Real Solutions.

Please Remit To: Bolton & Menk, Inc.
 1960 Premier Drive | Mankato, MN 56001-5900
 507-625-4171 | 507-625-4177 (fax)
 www.Bolton-Menk.com

To Ensure Proper Credit, Provide Invoice Numbers with Payment



* 2 0 1 9 *



* 0 2 4 1 5 4 7 *



* A 1 3 . 1 1 9 5 5 7 *

City of Grimes
 101 NE Harvey Street
 Grimes, IA 50111

October 23, 2019

Project No: A13.119557

Invoice No: 0241547

Grimes/Hope Commercial Plat 1 Public

Review of Final Plans/Specifications (001)

Professional Services

	Hours	Amount	
Principal	7.00	1,106.00	
Project Engineer	.50	65.00	
Totals	7.50	1,171.00	
Total Labor			1,171.00
Total this Task			\$1,171.00

Project Manual (002)

Professional Services

	Hours	Amount	
Administrative	1.50	97.50	
Specialist	4.00	276.00	
Totals	5.50	373.50	
Total Labor			373.50
Total this Task			\$373.50

Opinion of Probable Construction Costs (003)

Professional Services

	Hours	Amount	
Principal	3.00	472.00	
Totals	3.00	472.00	
Total Labor			472.00
Total this Task			\$472.00

Bidding Phase (004)

Professional Services

	Hours	Amount	
Principal	20.00	3,100.00	
Administrative	2.50	150.00	
Specialist	10.00	690.00	
Project Manager	2.50	327.50	
Totals	35.00	4,267.50	
Total Labor			4,267.50

Project	A13.119557	Grimes/Hope Commercial Plat 1 Public	Invoice	0241547
			Total this Task	\$4,267.50
			Total this Invoice	\$6,284.00

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: SW County Line Road Improvements
Contractor: Concrete Technologies Inc
Address: 1001 SE 37th Street Grimes, Iowa 50111
Finance Budget Code: 308-210-6499 **Finance Project #**
Vendor Project or Invoice #: **PO #**
Original Contract Date: 9-24-19 **Vendor #** 1250

Date of Council Meeting: December 10, 2019 **PAYMENT REQUEST #** 2
PAYMENT PERIOD: From: November 2, 2019 Through: November 25, 2019

Contract Summary

Original Contract Amount:	\$	4,279,790.00	
Net change by Change Orders:	\$	-	
Contract Amount to Date: (line 1 ± 2)	\$	4,279,790.00	
Total completed and stored to date:	\$	204,792.55	
Retainage: 5 % of Completed Work:	\$	10,239.63	
Total Earned less Retainage:	\$	194,552.92	
Less previous applications for payment:	\$	22,999.02	
SUBTOTAL			\$ 171,553.90
OTHER CHARGES (Attach an Itemized list)			\$ -
CURRENT PAYMENT DUE			\$ 171,553.90
Balance to finish, including retainage:	\$	4,085,237.08	

Contract Time Remaining (If applicable) N/A

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval: Concrete Technologies Inc
 Signature: [Signature] Firm Name: _____ Date: 11-29-2019

Engineer / Consultant Approval: Bolton & Menk, Inc.
 Signature: [Signature] Firm Name: _____ Date: 27 NOV 2019

City of Grimes Staff Approval:
 Signature: [Signature] Date: 11-29-19

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department
E-mail: Mahrens@GrimesIowa.gov **Phone:** (515) 986-4050 **Fax:** (515) 986-4480

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

CONTRACT PRICE DETAIL

ITEM NO.	DESCRIPTION (Include Change Order # if Applicable)	UNITS	ORIGINAL PROPOSED QUANTITY	QUANTITY CHANGE (BY CHANGE ORDER)	TOTAL QUANTITY	UNIT PRICE	EXTENDED PRICE	QUANTITY COMPLETE	VALUE OF COMPLETED WORK	REMAINING QUANTITY	PERCENT COMPLETE
1.01	MOBILIZATION	LS	1.00		1.00	\$245,000.00	\$ 245,000.00	0.25	\$ 61,250.00	0.75	25.00%
1.02	TRAFFIC CONTROL	LS	1.00		1.00	\$10,950.00	\$ 10,950.00	0.25	\$ 2,737.50	0.75	25.00%
1.03	CONSTRUCTION STAKING	LS	1.00		1.00	\$19,800.00	\$ 19,800.00	0.15	\$ 2,970.00	0.85	15.00%
1.04	SAWCUT FULL DEPTH / REMOVAL	LF	632.00		632.00	\$ 9.75	\$ 6,162.00		\$ -	632.00	0.00%
2.01	CLEARING AND GRUBBING	LS	1.00		1.00	\$ 6,385.00	\$ 6,385.00	1.00	\$ 6,385.00	-	100.00%
2.02	CROP REMOVAL	AC	15.00		15.00	\$ 553.00	\$ 8,295.00		\$ -	15.00	0.00%
2.03	DEEP RIPPING	AC	14.00		14.00	\$ 553.00	\$ 7,742.00		\$ -	14.00	0.00%
2.04	TOPSOIL STRIP, STOCKPILE AND RESPREAD	CY	20,905.00		20,905.00	\$ 5.05	\$ 105,570.25	9,400.00	\$ 47,470.00	11,505.00	44.97%
2.05	EXCAVATION, CLASS 10 / EMBANKMENT	CY	33,133.00		33,133.00	\$ 3.00	\$ 99,399.00	25,000.00	\$ 75,000.00	8,133.00	76.45%
2.06	SPECIAL BACKFILL, 6-INCH	SY	1,271.00		1,271.00	\$ 8.30	\$ 10,548.30		\$ -	1,271.00	0.00%
2.07	SUBGRADE PREPARATION, 12-INCH	SY	35,443.00		35,443.00	\$ 2.50	\$ 88,607.50		\$ -	35,443.00	0.00%
2.08	MODIFIED SUBBASE, 6-INCH	SY	34,172.00		34,172.00	\$ 8.30	\$ 283,627.60		\$ -	34,172.00	0.00%
2.09	GRANULAR SURFACING - TEMPORARY	LS	1.00		1.00	\$19,100.00	\$ 19,100.00		\$ -	1.00	0.00%
2.10	GRANULAR SURFACING - PERMANENT	TON	200.00		200.00	\$ 38.25	\$ 7,650.00		\$ -	200.00	0.00%
2.11	REMOVAL OF PIPE, EXISTING STORM SEWER	LF	100.00		100.00	\$ 24.15	\$ 2,415.00	17.00	\$ 410.55	83.00	17.00%
2.12	REMOVAL OF FIELD FENCE	LF	4,200.00		4,200.00	\$ 0.65	\$ 2,730.00	5,530.00	\$ 3,594.50	(1,330.00)	131.67%
2.13	COMPACTION TESTING	LS	1.00		1.00	\$ 7,540.00	\$ 7,540.00	0.10	\$ 754.00	0.90	10.00%
3.01	TRENCH FOUNDATION	TON	150.00		150.00	\$ 35.25	\$ 5,287.50		\$ -	150.00	0.00%
3.02	REPLACEMENT OF UNSUITABLE BACKFILL MATERIAL	CY	150.00		150.00	\$ 15.10	\$ 2,265.00		\$ -	150.00	0.00%
4.01	STORM SEWER, TRENCHED, 16-INCH, AS SUBDRAIN	LF	344.00		344.00	\$ 58.25	\$ 20,038.00		\$ -	344.00	0.00%
4.02	STORM SEWER, TRENCHED, 16-INCH, AS SUBDRAIN	LF	622.00		622.00	\$ 81.50	\$ 50,823.00		\$ -	622.00	0.00%
4.03	STORM SEWER, TRENCHED, 21-INCH, AS SUBDRAIN	LF	1,421.00		1,421.00	\$ 67.50	\$ 95,917.50		\$ -	1,421.00	0.00%
4.04	STORM SEWER, TRENCHED, 24-INCH, AS SUBDRAIN	LF	301.00		301.00	\$ 74.50	\$ 22,424.50		\$ -	301.00	0.00%
4.05	STORM SEWER, TRENCHED, 30-INCH, AS SUBDRAIN	LF	418.00		418.00	\$ 85.50	\$ 35,739.00		\$ -	418.00	0.00%
4.06	STORM SEWER, TRENCHED, 16-INCH, AS SUBDRAIN	LF	844.00		844.00	\$ 46.25	\$ 39,035.00		\$ -	844.00	0.00%
4.07	STORM SEWER, TRENCHED, 18-INCH	LF	69.00		69.00	\$ 48.25	\$ 3,326.25		\$ -	69.00	0.00%
4.08	STORM SEWER, TRENCHED, 24-INCH	LF	207.00		207.00	\$ 66.25	\$ 13,733.75		\$ -	207.00	0.00%
4.09	STORM SEWER, TRENCHED, 30-INCH	LF	412.00		412.00	\$ 88.50	\$ 36,482.00		\$ -	412.00	0.00%
4.10	STORM SEWER, TRENCHED, 36-INCH	LF	291.00		291.00	\$ 95.50	\$ 27,790.50		\$ -	291.00	0.00%
4.11	STORM SEWER, TRENCHED, 66-INCH	LF	228.00		228.00	\$ 236.25	\$ 53,865.00		\$ -	228.00	0.00%
4.12	STORM SEWER, TRENCHLESS, 30-INCH	LF	138.00		138.00	\$ 377.00	\$ 51,826.00		\$ -	138.00	0.00%
4.13	SANITARY SEWER, GRAVITY, TRENCHED, 8-INCH	LF	2,073.00		2,073.00	\$ 105.50	\$ 218,701.50		\$ -	2,073.00	0.00%
4.14	SANITARY SEWER, GRAVITY, TRENCHED, 10-INCH	LF	1,948.00		1,948.00	\$ 73.50	\$ 143,178.00		\$ -	1,948.00	0.00%
4.15	SANITARY SEWER TESTING	LF	4,021.00		4,021.00	\$ 1.00	\$ 4,021.00		\$ -	4,021.00	0.00%
4.16	PIPE APRON, RCP, 16-INCH	EA	1.00		1.00	\$ 1,760.00	\$ 1,760.00		\$ -	1.00	0.00%
4.17	PIPE APRON, RCP, 30-INCH	EA	2.00		2.00	\$ 2,440.00	\$ 4,880.00		\$ -	2.00	0.00%
4.18	PIPE APRON, RCP, 36-INCH	EA	1.00		1.00	\$ 3,015.00	\$ 3,015.00		\$ -	1.00	0.00%
4.19	PIPE APRON, RCP, 66-INCH	EA	2.00		2.00	\$ 5,225.00	\$ 10,450.00		\$ -	2.00	0.00%
4.20	SUBDRAIN, 4-INCH	LF	5,238.00		5,238.00	\$ 12.60	\$ 66,000.00		\$ -	5,238.00	0.00%
4.21	SUBDRAIN CLEANOUT, 8-INCH DIAMETER	EA	11.00		11.00	\$ 455.00	\$ 5,005.00		\$ -	11.00	0.00%
4.22	FIELD TILE REPAIR	LF	300.00		300.00	\$ 16.60	\$ 4,980.00		\$ -	300.00	0.00%
5.01	WATER MAIN, CONNECT TO EXISTING	EA	1.00		1.00	\$ 5,225.00	\$ 5,225.00		\$ -	1.00	0.00%
5.02	WATER MAIN PIPE, 8-INCH	LF	620.00		620.00	\$ 45.25	\$ 28,055.00		\$ -	620.00	0.00%
5.03	WATER MAIN PIPE, 12-INCH	LF	133.00		133.00	\$ 65.50	\$ 8,711.50		\$ -	133.00	0.00%
5.04	WATER MAIN PIPE, 16-INCH	LF	4,365.00		4,365.00	\$ 58.25	\$ 254,261.25		\$ -	4,365.00	0.00%
5.05	RESILIENT WEDGE GATE VALVE, 8-INCH	EA	6.00		6.00	\$ 1,355.00	\$ 8,130.00		\$ -	6.00	0.00%
5.06	RESILIENT WEDGE GATE VALVE, 12-INCH	EA	2.00		2.00	\$ 2,215.00	\$ 4,430.00		\$ -	2.00	0.00%
5.07	RESILIENT WEDGE GATE VALVE, 16-INCH	EA	5.00		5.00	\$ 6,080.00	\$ 30,400.00		\$ -	5.00	0.00%
5.08	TRENCHLESS CASING FOR WATER MAIN	LF	155.00		155.00	\$ 297.00	\$ 46,035.00		\$ -	155.00	0.00%
5.09	FIRE HYDRANT ASSEMBLY	EA	15.00		15.00	\$ 4,750.00	\$ 71,250.00		\$ -	15.00	0.00%
5.10	AUTOMATIC FLUSHING ASSEMBLY	EA	1.00		1.00	\$ 8,845.00	\$ 8,845.00		\$ -	1.00	0.00%
5.11	WATER MAIN TESTING AND DISINFECTION	LS	1.00		1.00	\$ 4,225.00	\$ 4,225.00		\$ -	1.00	0.00%
6.01	STORM SEWER MANHOLE, SW-401, 48-INCH	EA	2.00		2.00	\$ 3,315.00	\$ 6,630.00		\$ -	2.00	0.00%
6.02	STORM SEWER MANHOLE, SW-401, 72-INCH	EA	1.00		1.00	\$ 6,735.00	\$ 6,735.00		\$ -	1.00	0.00%
6.03	INTAKE, SW-501	EA	4.00		4.00	\$ 3,015.00	\$ 12,060.00		\$ -	4.00	0.00%
6.04	INTAKE, SW-503	EA	4.00		4.00	\$ 5,525.00	\$ 22,100.00		\$ -	4.00	0.00%
6.05	INTAKE, SW-505	EA	10.00		10.00	\$ 4,975.00	\$ 49,750.00		\$ -	10.00	0.00%
6.06	INTAKE, SW-506	EA	8.00		8.00	\$ 6,985.00	\$ 55,880.00		\$ -	8.00	0.00%
6.07	SANITARY SEWER MANHOLE, SW-301, 48-INCH	EA	11.00		11.00	\$ 4,675.00	\$ 51,425.00		\$ -	11.00	0.00%
7.01	PCC PAVING, 8-INCH W/ CD BASKETS	SY	29,979.00		29,979.00	\$ 42.50	\$ 1,274,107.50		\$ -	29,979.00	0.00%
7.02	PCC PAVING, 10-INCH W/ CD BASKETS	SY	957.00		957.00	\$ 75.00	\$ 71,775.00		\$ -	957.00	0.00%
7.03	PCC PAVING, 8-INCH COLORED W/ CD BASKETS	SY	626.00		626.00	\$ 90.00	\$ 56,340.00		\$ -	626.00	0.00%
7.04	PCC MEDIAN, 6-INCH	SY	238.00		238.00	\$ 43.50	\$ 10,353.00		\$ -	238.00	0.00%
7.05	PCC TRAIL/SIDEWALK, 6-INCH	SY	4,402.00		4,402.00	\$ 31.00	\$ 136,462.00		\$ -	4,402.00	0.00%
7.06	PCC TRAIL/SIDEWALK, 8-INCH	SY	253.00		253.00	\$ 40.00	\$ 10,120.00		\$ -	253.00	0.00%
7.07	PAINTED PAVEMENT MARKINGS	LS	1.00		1.00	\$37,700.00	\$ 37,700.00		\$ -	1.00	0.00%
7.08	PCC PAVEMENT SAMPLES AND TESTING	LS	1.00		1.00	\$11,000.00	\$ 11,000.00		\$ -	1.00	0.00%
7.09	DETECTABLE WARNING	SF	280.00		280.00	\$ 36.00	\$ 10,080.00		\$ -	280.00	0.00%
9.01	SEEDING, FERTILIZING AND MULCHING - TYPE 1	AC	6.00		6.00	\$ 2,415.00	\$ 14,490.00		\$ -	6.00	0.00%
9.02	SEEDING, FERTILIZING AND MULCHING - TYPE 2	AC	4.00		4.00	\$ 2,210.00	\$ 8,840.00		\$ -	4.00	0.00%
9.03	RECP BLANKET	SY	1,985.00		1,985.00	\$ 3.50	\$ 6,947.50		\$ -	1,985.00	0.00%
9.04	STABILIZED CONSTRUCTION ENTRANCE	SY	180.00		180.00	\$ 12.10	\$ 2,178.00		\$ -	180.00	0.00%
9.05	MOWING/TRIMMING	AC	10.00		10.00	\$ 302.00	\$ 3,020.00		\$ -	10.00	0.00%
9.06	TEMPORARY SEEDING AND MULCHING	AC	10.00		10.00	\$ 453.00	\$ 4,530.00		\$ -	10.00	0.00%
9.07	LANDSCAPING	LS	1.00		1.00	\$75,380.00	\$ 75,380.00		\$ -	1.00	0.00%
9.08	RIP RAP, CLASS E REVETMENT	TON	388.00		388.00	\$ 58.25	\$ 22,620.00		\$ -	388.00	0.00%
9.09	SILT FENCE, INSTALL & REMOVE	LF	6,200.00		6,200.00	\$ 1.75	\$ 10,850.00	2,412.00	\$ 4,221.00	3,788.00	38.90%
9.10	FILTER SOCK	LF	1,000.00		1,000.00	\$ 1.75	\$ 1,750.00		\$ -	1,000.00	0.00%
9.11	INTAKE PROTECTION, DROP-IN	EA	44.00		44.00	\$ 25.15	\$ 1,106.60		\$ -	44.00	0.00%
					-	\$ -	\$ -		\$ -	-	0.00%
					-	\$ -	\$ -		\$ -	-	0.00%

TOTAL CONTRACT AND VALUE OF WORK COMPLETED TO DATE

\$ 4,280,066.50

\$ 204,792.55

-95.22%

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	November 12th, 2019	\$ 22,999.02
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TOTAL \$ 22,999.02

Previous Applications for Payment

No.	Date	Amount
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Record of Change Orders

No.	Date	Amount
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TOTAL \$ -

Contract Time Remaining

Contract Period: [CLICK TO CHOOSE](#)
Original Contract Date: August 15, 2020
Original Contract Time: _____
Added by Change Order: _____
Contract Time to Date: -
Time Used to Date: _____
Contract Time Remaining: -

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT



Project Title: SW County Line Road Improvements Construction Services
Engineer: Bolton & Menk, Inc.
Address: 309 E 5th Street, Suite 202, Des Moines, IA 50309-1981
Finance Budget Code: 301-210-6762 **Finance Project #**
Vendor Project or Invoice #: 241546 **PO #**
Original Contract Date: August 13, 2019 **Vendor #** 2820

Date of Council Meeting: 12-9-19 **PAYMENT REQUEST #** 2
PAYMENT PERIOD: From: Through:

Contract Summary

Original Contract Amount:	\$	332,000.00	
Net change by Change Orders:	\$	-	
Contract Amount to Date: (line 1 ± 2)	\$	332,000.00	
Total completed and stored to date:	\$	768.00	
Retainage: 0 % of Completed Work:	\$	-	
Total Earned less Retainage:	\$	768.00	
Less previous applications for payment:	\$	60.00	
SUBTOTAL	\$	708.00	

OTHER CHARGES (Attach an itemized list) \$ -

CURRENT PAYMENT DUE \$ 708.00

Balance to finish, including retainage: \$ 331,232.00

Contract Time Remaining (If applicable) -

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for work for which previous Certificate(s) for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Construction Contractor Approval:

Firm Name

Signature Date

Engineer / Consultant Approval:

Firm Name Bolton & Menk, Inc.

Signature Date 19 NOV 2019

City of Grimes Staff Approval:

Signature Date 11-20-19

Submit to: Matt Ahrens, P.E. - City Engineer - Engineering Department
E-mail: Mahrens@GrimesIowa.gov **Phone:** (515) 986-4050 **Fax:** (515) 986-4480

APPLICATION FOR PARTIAL PAYMENT OF CONTRACT

Previous Applications for Payment

No.	Date	Amount
1	September 23, 2019	\$ 60.00
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26		
27		
28		
29		
30		
31		
32		
33		
34		
35		

BMI Invoice #
239655

Previous Applications for Payment

No.	Date	Amount
36		
37		
38		
39		
40		
41		
42		
43		
44		
45		
46		
47		
48		
49		
50		
51		
52		
53		
54		
55		
56		
57		
58		
59		
60		
61		
62		
63		
64		
65		
66		
67		
68		
69		
70		

TOTAL

\$ 60.00

Record of Change Orders

No.	Date	Amount
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		

TOTAL

\$ -

Contract Time Remaining

Contract Period:	CLICK TO CHOOSE
Original Contract Date:	August 13, 2019
Original Contract Time:	
Added by Change Order:	
Contract Time to Date:	-
Time Used to Date:	
Contract Time Remaining:	-



Real People. Real Solutions.

Please Remit To: Bolton & Menk, Inc.
 1960 Premier Drive | Mankato, MN 56001-5900
 507-625-4171 | 507-625-4177 (fax)
 www.Bolton-Menk.com

To Ensure Proper Credit, Provide Invoice Numbers with Payment



* 2 0 1 9 *



* 0 2 4 1 5 4 6 *



* A 1 3 . 1 1 9 5 5 6 *

City of Grimes
 101 NE Harvey Street
 Grimes, IA 50111

October 23, 2019
 Project No: A13.119556
 Invoice No: 0241546

Grimes/County Line Road Construction

Construction Administration (001)

Professional Services

	Hours	Amount	
Principal	4.00	648.00	
Administrative	1.00	60.00	
Totals	5.00	708.00	
Total Labor			708.00
	Total this Task		\$708.00
	Total this Invoice		\$708.00



Construction Pay Estimate Report

Contract: _77-3125-614, PCC Pavement- Grade and Replace

Estimate No. 15	Estimate Date 12/2/2019	Entered By Chris Wion	Estimate Type Semi-Monthly	Managing Office HR Green- Des Moines
All Contract Work Completed		Construction Started Date 4/22/2019	Prime Contractor Concrete Technologies Inc 1001 SE 37th Street Grimes IA 50111	
Comments				

Item Usage Summary

Project: 77-3125-614, SE 37th Street

Category: 1, participating

Item Description	Unit	Item Code	Prop. Ln.	Project Line No.	Item Type	Mod. No.	Quantity	Item Price	Dollar Amount
EXCAVATION, CL 10, RDWY+BORROW	CY	2102-2710070	0020	0010	00	000	56.000	18.75	\$1,050.00
STD/S-F PCC PAV'T, CL C CL 3, 8"	SY	2301-1033080	0110	0055	00	000	362.026	95.00	\$34,392.47
STD/S-F PCC PAV'T, CL C CL 3, 9.5"	SY	2301-1033095	0120	0060	00	000	716.050	69.50	\$49,765.48
SUBDRAIN, PERFORATED PLASTIC PIPE, 4"	LF	2502-8212204	0330	0165	00	000	265.000	18.75	\$4,968.75
DRIVEWAY, PCC, 7"	SY	2515-2475007	0470	0240	00	000	200.530	75.00	\$15,039.75
Subtotal for Category 1:									\$105,216.45
Subtotal for Project 77-3125-614:									\$105,216.45
Total Estimated Item Payment:									\$105,216.45

Time Charges

Site	Site Description	Site Method	Days Charged	Liq. Damages
00	Overall Contract Site	Working Days	6	\$0
Total Liquidated Damages:				\$0

Pre-Voucher Summary

Project	Voucher No.	Item Payment	Stockpile Adjustment	Dollar Amount
77-3125-614, SE 37th Street	0006	\$105,216.45	\$0.00	\$105,216.45
Voucher Total:				\$105,216.45



Construction Pay Estimate Report

12/2/2019 9:03 AM

FieldManager 5.3c

Summary

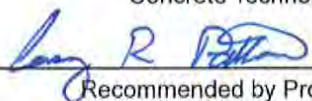
Current Voucher Total:	\$105,216.45	Earnings to date:	\$3,675,089.29
-Current Retainage:	\$0.00	- Retainage to date:	\$30,000.00
-Current Liquidated Damages:	\$0.00	- Liquidated Damages to date:	\$0.00
-Current Adjustments:	\$0.00	- Adjustments to date:	\$0.00
Total Estimated Payment:	\$105,216.45	Net Earnings to date:	\$3,645,089.29
		- Payments to date:	\$3,539,872.84
		Net Earnings this period:	\$105,216.45

Estimate Certification

The work items shown herein are just and unpaid, and the requirements of the Iowa Department of Transportation specifications for this project, including all requirements as to maximum hours of labor and minimum wages have been complied with.


Concrete Technologies Inc

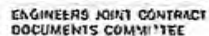
12-02-19
(Date)


Recommended by Project Engineer

12-2-19
(Date)

Approved by District Construction Engineer or designee

(Date)



1

ENGINEERS JOINT CONTRACT DOCUMENTS COMMITTEE	Application Period November, 2019	Application Date 12/2/2019
To (Owner) City of Grimes	From (Contractor) Progressive Structures, LLC	Via (Engineer) FOX Engineering
Project Grimes 16-inch Raw Water Main	Contract Grimes 16-inch Raw Water Main	
Owner's Contract No.	Contractor's Project No.	Engineer's Project No. 16A-17E

Application For Payment
Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
1		\$3,211.63
2	\$95,355.95	
TOTALS	\$95,355.95	\$3,211.63
NET CHANGE BY CHANGE ORDERS	592,144.32	

- | | | |
|--|----|----------------|
| 1. ORIGINAL CONTRACT PRICE..... | \$ | \$1,134,265.75 |
| 2. Net change by Change Orders..... | \$ | \$92,144.32 |
| 3. Current Contract Price (Line 1 + 2)..... | \$ | \$1,226,410.07 |
| 4. TOTAL COMPLETED AND STORED TO DATE
(Column F total on Progress Estimates)..... | \$ | \$1,118,387.03 |
| 5. RETAINAGE: | | |
| a. 5% X \$1,118,387.03 Work Completed..... | \$ | \$55,919.35 |
| b. 5% X _____ Stored Material..... | \$ | _____ |
| c. Total Retainage (Line 5.a + Line 5.b)..... | \$ | \$55,919.35 |
| 6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)..... | \$ | \$1,062,467.68 |
| 7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... | \$ | \$863,090.25 |
| 8. AMOUNT DUE THIS APPLICATION..... | \$ | \$199,377.43 |
| 9. BALANCE TO FINISH, PLUS RETAINAGE
(Column G total on Progress Estimates + Line 5.c above)..... | | |
| | \$ | \$163,942.30 |

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment.

(2) Title in all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances), and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

Dr. 	Date: 12-3-19
---	---------------

Payment of	\$	\$199,377.43
------------	----	--------------

(Line 8 or other - attach explanation of the other amount)

is recommended by Laurin H. H. S. (Jah) 12/4/19
(Instructor) (Date)

(Linguistics)

(Date)

Payment of \$ _____

(Line 8 or other - attach explanation of the other amounts)

is approved by _____
(Owner) (Date)

(Owner)

1 Date:

Approved by		
	Funding or Financing Entity (if applicable)	(Date)

Funding or Financing Entity (if applicable)

Date:



ENGINEERS JOINT CONTRACT
DOCUMENTS COMMITTEE

Contractor's Application for Payment No.

5

Application Period: November, 2019		Application Date: 12/2/2019
To (Owner): City of Grimes	From (Contractor): Progressive Structures, LLC	Via (Engineer): FOX Engineering
Project: Grimes 16-inch Raw Water Main	Contract: Grimes 16-inch Raw Water Main	
Owner's Contract No.:	Contractor's Project No.:	Engineer's Project No.: 3364-17E

Application For Payment Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
1		\$3,211.63
2	\$95,355.95	
TOTALS	\$95,355.95	\$3,211.63
NET CHANGE BY CHANGE ORDERS	\$92,144.32	

1. ORIGINAL CONTRACT PRICE.....	\$	\$1,134,265.75
2. Net change by Change Orders.....	\$	\$92,144.32
3. Current Contract Price (Line 1 ± 2).....	\$	\$1,226,410.07
4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates).....	\$	\$1,118,387.03
5. RETAINAGE:		
a. 5% X \$1,118,387.03 Work Completed.....	\$	\$55,919.35
b. 5% X Stored Material.....	\$	
c. Total Retainage (Line 5.a + Line 5.b).....	\$	\$55,919.35
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$	\$1,062,467.68
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$	\$863,090.25
8. AMOUNT DUE THIS APPLICATION.....	\$	\$199,377.43
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above).....	\$	\$163,942.39

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By:	Date:
-----	-------

Payment of:	\$	\$199,377.43
	(Line 8 or other - attach explanation of the other amount)	
is recommended by:	_____ (Engineer)	_____ (Date)
Payment of:	\$	
	(Line 8 or other - attach explanation of the other amount)	
is approved by:	_____ (Owner)	_____ (Date)
Approved by:	_____ Funding or Financing Entity (if applicable)	_____ (Date)

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract): Grimes 16-inch Raw Water Main										Application Number: 5			
Application Period: November, 2019										Application Date: 12/2/2019			
A							B	C	D	E	F		
Item		Contract Information						Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
Bid Item No.	Description	Item Quantity	Quantity Change by CO	Total Quantity	Units	Unit Price	Total Value of Item (\$)						
1.01	MOBILIZATION	1		1	LS	\$ 65,000.00	\$65,000.00	1	\$65,000.00		\$65,000.00	100.0%	
1.02	POLK COUNTY PERMIT APPLICATION FEES (ALLOWANCE)	1		1	LS	\$ 480.00	\$480.00	1	\$480.00		\$480.00	100.0%	
1.03	TRAFFIC CONTROL	1		1	LS	\$ 3,900.00	\$3,900.00	1	\$3,900.00		\$3,900.00	100.0%	
1.04	STREAM CROSSING (TEMPORARY)	1		1	EA	\$ 14,000.00	\$14,000.00	1	\$14,000.00		\$14,000.00	100.0%	
1.05	REMOVALS - MISCELANEOUS	1		1	LS	\$ 12,500.00	\$12,500.00	1	\$12,500.00		\$12,500.00	100.0%	
2.01	DRIVEWAY GRADING	1		1	LS	\$20,000.00	\$20,000.00	1	\$20,000.00		\$20,000.00	100.0%	
2.02	TEMPORARY ROCK	250		250	TON	\$28.00	\$7,000.00						\$7,000.00
3.01	TRENCH FOUNDATION	400		400	TON	\$38.50	\$15,400.00	435.44	\$16,764.44		\$16,764.44	108.9%	-\$1,364.44
3.02	REPLACEMENT OF UNSUITABLE BACKFILL MATERIAL	400		400	CY	\$40.00	\$16,000.00	61	\$2,440.00		\$2,440.00	15.3%	\$13,560.00
3.03	TRENCH COMPACTION TESTING	1		1	LS	\$16,000.00	\$16,000.00	1	\$16,000.00		\$16,000.00	100.0%	
4.01	STORM SEWER, TRENCHED, 15-INCH CMP	59		59	LF	\$64.00	\$3,776.00	59	\$3,776.00		\$3,776.00	100.0%	
4.02	PIPE APRON, CMP, 15-INCH	2		2	EA	\$260.00	\$520.00	2	\$520.00		\$520.00	100.0%	
4.03	TILE REPAIR, 4 TO 8-INCH	60		60	LF	\$26.00	\$1,560.00	85	\$2,210.00		\$2,210.00	141.7%	-\$650.00
4.04	TILE REPAIR, 10 TO 15-INCH	40		40	LF	\$58.00	\$2,320.00						\$2,320.00
4.05	TILE REPAIR, 18 TO 24-INCH	20		20	LF	\$90.00	\$1,800.00						\$1,800.00
4.06	SUMP LINE - 2-INCH	40		40	LF	\$24.00	\$960.00	46	\$1,104.00		\$1,104.00	115.0%	-\$144.00
5.01	WATER MAIN CONNECTION TO EXISTING, 12-INCH PLUGGED END	1		1	EA	\$4,000.00	\$4,000.00	1	\$4,000.00		\$4,000.00	100.0%	
5.02	WATER MAIN, CONNECT TO EXISTING, CUT-IN 12"x12" CROSS	1	-1		EA	\$9,000.00							
5.03	WATER MAIN, TRENCHED, PVC OR DIP, 16-INCH	5960	605	6565	LF	\$60.00	\$393,900.00	6611	\$396,660.00		\$396,660.00	100.7%	-\$2,760.00
5.04	WATER MAIN, TRENCHLESS, PVC OR DIP, 16-INCH	1685	-833	852	LF	\$145.00	\$123,540.00	1004	\$145,580.00		\$145,580.00	117.8%	-\$22,040.00
5.05	GATE VALVE, 12-INCH	2		2	EA	\$2,700.00	\$5,400.00	2	\$5,400.00		\$5,400.00	100.0%	
5.06	GATE VALVE, 16-INCH	12	1	13	EA	\$8,300.00	\$107,900.00	13	\$107,900.00		\$107,900.00	100.0%	
5.07	HYDRANT ASSEMBLY	4	1	5	EA	\$5,300.00	\$26,500.00	5	\$26,500.00		\$26,500.00	100.0%	
5.08	PIGGING STATION #1	1	-1		LS	\$19,000.00							
5.09	PIGGING STATION #2	1	-1		LS	\$30,000.00							
5.10	PIGGING STATION #3	1		1	LS	\$18,500.00	\$18,500.00	1	\$18,500.00		\$18,500.00	100.0%	
5.11	LITTLE BEAVER CREEK TRENCHED CROSSING	1	1	2	LS	\$11,500.00	\$23,000.00	2	\$23,000.00		\$23,000.00	100.0%	
5.12	WATER MAIN PRESSURE TESTING	1		1	LS	\$3,000.00	\$3,000.00						\$3,000.00
5.13	WATER MAIN FLUSHING	1		1	LS	\$3,000.00	\$3,000.00						\$3,000.00
5.14	WATER MAIN DISINFECTION & DECHLORINATION	1		1	LS	\$4,500.00	\$4,500.00						\$4,500.00
7.01	PAVING, TRAIL, 6-INCH PCC, REMOVE AND REPLACE	165	22	187	SY	\$72.00	\$13,464.00						\$13,464.00
7.02	CLASS A STONE	320		320	TON	\$28.00	\$8,960.00	125.44	\$3,512.32		\$3,512.32	39.2%	\$5,447.68
9.01	HYDRAULIC SEEDING, SEEDING, FERTILIZING, AND MULCHING - TYPE 1	5.3		5.3	AC	\$2,250.00	\$11,925.00						\$11,925.00
9.02	HYDRAULIC SEEDING, SEEDING, FERTILIZING, AND MULCHING - TYPE 2	0.4		0.4	AC	\$3,500.00	\$1,400.00						\$1,400.00
9.03	HYDRAULIC SEEDING, SEEDING, FERTILIZING, AND MULCHING - DOT NATIVE GRASSES MIX	0.9	1.7	2.6	AC	\$3,750.00	\$9,750.00						\$9,750.00
9.04	HYDRAULIC SEEDING, SEEDING, FERTILIZING, AND MULCHING - PRAIRIE GRASSES MIX	0.7		0.7	AC	\$3,750.00	\$2,625.00						\$2,625.00

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract): Grimes 16-inch Raw Water Main								Application Number: 5					
Application Period: November, 2019								Application Date: 12/2/2019					
A							B	C	D	E	F		
Item		Contract Information						Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
Bid Item No.	Description	Item Quantity	Quantity Change by CO	Total Quantity	Units	Unit Price	Total Value of Item (\$)						
9.05	TREE RELOCATION	2	2	4	EA	\$750.00	\$3,000.00	2	\$1,500.00		\$1,500.00	50.0%	\$1,500.00
9.06	SEEDING WARRANTY	1		1	LS	\$3,000.00	\$3,000.00						\$3,000.00
9.07	RIP RAP, CLASS E REVETMENT	1200	250	1450	TON	\$55.00	\$79,750.00	993.57	\$54,646.35		\$54,646.35	68.5%	\$25,103.65
9.08	EROSION CONTROL MULCHING, HYDROMULCHING	8		8	AC	\$1,000.00	\$8,000.00	3.77	\$3,770.00		\$3,770.00	47.1%	\$4,230.00
9.09	EROSION CONTROL BLANKET, TYPE 2C	400		400	SY	\$1.50	\$600.00						\$600.00
9.10	SILT FENCE, INSTALL & REMOVE	1915	650	2565	LF	\$1.50	\$3,847.50	1668.3	\$2,502.45		\$2,502.45	65.0%	\$1,345.05
9.11	SILT FENCE, CLEAN OUT	1915		1915	LF	\$0.15	\$287.25						\$287.25
CO1.1	CONNECT TO EXISTING 12" & PIGGING STATION #1		1	1	LS	\$31,552.93	\$31,552.93	1	\$31,552.93		\$31,552.93	100.0%	
CO1.2	CHANGE ORDER 1 ALIGNMENT CHANGE		1	1	LS	\$12,090.44	\$12,090.44	1	\$12,090.44		\$12,090.44	100.0%	
CO1.3	HAUL AND SPREAD TOP SOIL		333	333	CY	\$30.00	\$9,990.00						\$9,990.00
CO2.1	ROCK BORE		230	230	LF	\$489.47	\$112,578.10	230	\$112,578.10		\$112,578.10	100.0%	
CO2.2	ROCK BORE MOBILIZATION		1	1	LS	\$10,000.00	\$10,000.00	1	\$10,000.00		\$10,000.00	100.0%	
CO2.3	RESTOCKING OF CERTA-LOK PVC PIPE		651	651	LF	\$6.35	\$4,133.85						\$4,133.85
CO2.4	CO2.4-STORM SEWER, 24-INCH, REMOVE & REPLACE		20	20	LF	\$250.00	\$5,000.00						\$5,000.00
	Totals						\$1,226,410.07		\$1,118,387.03		\$1,118,387.03	91.2%	\$108,023.04

Stored Material Summary

Contractor's Application

[illegible]



*101 NE Harvey, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846*

AGENDA MEMO

Item No.
For Meeting of 12/09/2019

AGENDA HEADING: Pay Request #9 – ATS – Prairie Creek Channel Improvements

SYNOPSIS: City staff has reviewed invoices, project status, and stored materials with the contractor. Staff has conducted a meeting with Fox Engineering and Scott Smith owner of All Terrain Seeding, Inc. to review pay application and all parties agreed on totals of submitted pay request. Contractor is currently pouring concrete back to repair trails and finishing up last of the pipe installation. Project meeting is scheduled for next week and we will review punch list items and discuss final project timelines.

FISCAL IMPACT: Project is projected to be completed under-budget due to changes to scope and complexity of the project.

PREVIOUS COUNCIL ACTION(S): Council approved project for Retention/Detention improvements

BOARD/COMMISSION ACTION(S): NA

STAFF/COMMITTEE RECOMMENDATION: Staff recommends payment to 21,895.43 to All Terrain Seeding, Inc.

Weston Wunder
Public Works Director

Contractor's Application for Payment No.

9

Application Period: 11/1/2019 to 11/30/2019		Application Date: 12/4/2019
To (Owner): City of Grimes	From (Contractor): All Terrain Seeding	Via (Engineer): FOX Engineering
Project: Little Beaver & Prairie Creek Channel Improvements	Contract:	
Owner's Contract No.:	Contractor's Project No.:	Engineer's Project No.: 7024-15B

**Application For Payment
Change Order Summary**

Approved Change Orders		
Number	Additions	Deductions
1	\$16,380.00	
2	\$1,400.00	
3		\$600.00
TOTALS	\$17,780.00	\$600.00
NET CHANGE BY CHANGE ORDERS	\$17,180.00	

1. ORIGINAL CONTRACT PRICE.....	\$	\$1,075,192.00
2. Net change by Change Orders.....	\$	\$17,180.00
3. Current Contract Price (Line 1 ± 2).....	\$	\$1,092,372.00
4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates).....	\$	\$579,068.76
5. RETAINAGE:		
a. 5% X \$576,505.76 Work Completed.....	\$	\$28,825.29
b. 5% X \$2,563.00 Stored Material.....	\$	\$128.15
c. Total Retainage (Line 5.a + Line 5.b).....	\$	\$28,953.44
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$	\$550,115.32
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$	\$528,219.89
8. AMOUNT DUE THIS APPLICATION.....	\$	\$21,895.43
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above).....	\$	\$542,256.68

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By: **Scott J. Smith**

Date: **12.5.19**

Payment of: \$ 21,895.43
(Line 8 or other - attach explanation of the other amount)

is recommended by:  12/4/2019
(Engineer) (Date)

Payment of: \$ _____
(Line 8 or other - attach explanation of the other amount)

is approved by: _____
(Owner) (Date)

Approved by: _____
Funding or Financing Entity (if applicable) (Date)

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract): Little Beaver & Prairie Creek Channel Improvements Project								Application Number: 9			
Application Period: November 1, 2019 to November 30, 2019								Application Date: 12/4/2019			
A						B	C	D	E	F	
Item		Contract Information				Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)						
1.01	MOBILIZATION	1	LS	\$38,000.00	\$38,000.00	0.85	\$32,300.00		\$32,300.00	85.0%	\$5,700.00
1.02	TRAFFIC CONTROL	1	LS	\$4,500.00	\$4,500.00	1	\$4,500.00		\$4,500.00	100.0%	
1.03	EXPLORATORY DIGGING	20	HR	\$175.00	\$3,500.00						\$3,500.00
1.04	REMOVE AND REPLACE EXISTING FIELD FENCE	110	LF	\$15.00	\$1,650.00						\$1,650.00
1.05	REMOVE AND REPLACE EXISTING CHAIN LINK FENCE	54	LF	\$30.00	\$1,620.00						\$1,620.00
1.06	REMOVE AND REPLACE EXISTING WOOD FENCE	145	LF	\$25.00	\$3,625.00						\$3,625.00
1.07	REMOVALS, DEBRIS REMOVAL, DEBRIS RELOCATION, AND MISCELLANEOUS REMOVALS	20	HR	\$300.00	\$6,000.00	31.21	\$9,363.00		\$9,363.00	156.1%	-\$3,363.00
1.08	TEMPORARY STREAM FLOW MANAGEMENT	1	LS	\$10,371.00	\$10,371.00	1	\$10,371.00		\$10,371.00	100.0%	
2.01	CLEARING AND GRUBBING, TREE AND BRUSH REMOVAL WITH DISPOSAL OFFSITE, TYPE A	6.4	AC	\$10,125.00	\$64,800.00	6.4	\$64,800.00		\$64,800.00	100.0%	
2.02	CLEARING AND GRUBBING, SELECTIVE TREE AND BRUSH REMOVAL WITH DISPOSAL OFFSITE, TYPE B	1.9	AC	\$10,000.00	\$19,000.00	1.9	\$19,000.00		\$19,000.00	100.0%	
2.03	CLEARING AND GRUBBING, SELECTIVE TREE AND BRUSH REMOVAL WITH DISPOSAL OFFSITE, TYPE C	3.8	AC	\$10,000.00	\$38,000.00	3.42	\$34,200.00		\$34,200.00	90.0%	\$3,800.00
2.04	ADDITIONAL TREE REMOVAL, 6 TO 12-INCH	25	EA	\$550.00	\$13,750.00	10	\$5,500.00		\$5,500.00	40.0%	\$8,250.00
2.05	ADDITIONAL TREE REMOVAL, 13 TO 24-INCH	15	EA	\$1,000.00	\$15,000.00	8	\$8,000.00		\$8,000.00	53.3%	\$7,000.00
2.06	ADDITIONAL TREE REMOVAL, 25 TO 48-INCH	5	EA	\$2,250.00	\$11,250.00						\$11,250.00
2.07	TOPSOIL, STRIP, SALVAGE, AND RESPREAD, 6-INCHES	3837	CY	\$10.00	\$38,370.00	3837	\$38,370.00		\$38,370.00	100.0%	
2.08	EARTHWORK, CHANNEL	10473	CY	\$7.00	\$73,311.00	10473	\$73,311.00		\$73,311.00	100.0%	
2.09	ENGINEERING FABRIC	500	SY	\$4.00	\$2,000.00	40	\$160.00		\$160.00	8.0%	\$1,840.00
2.10	TEMPORARY SURFACING, CLASS A ROADSTONE	125	TON	\$40.00	\$5,000.00	45.88	\$1,835.20		\$1,835.20	36.7%	\$3,164.80
2.11	TEMPORARY STREAM CROSSING	3	EA	\$2,000.00	\$6,000.00	2.5	\$5,000.00		\$5,000.00	83.3%	\$1,000.00
2.12	SECTION A CHANNEL REPAIR	570	LF	\$12.00	\$6,840.00	570	\$6,840.00		\$6,840.00	100.0%	
2.13	SECTION B CHANNEL REPAIR	1237	LF	\$6.00	\$7,422.00	1237	\$7,422.00		\$7,422.00	100.0%	
2.14	SECTION C CHANNEL REPAIR	1188	LF	\$13.00	\$15,444.00	1188	\$15,444.00		\$15,444.00	100.0%	
2.15	SECTION D CHANNEL REPAIR	742	LF	\$9.00	\$6,678.00	742	\$6,678.00		\$6,678.00	100.0%	
2.16	SECTION E CHANNEL REPAIR	520	LF	\$9.00	\$4,680.00	520	\$4,680.00		\$4,680.00	100.0%	
2.17	CHANNEL TOE REPAIR	2110	LF	\$19.00	\$40,090.00	25	\$475.00		\$475.00	1.2%	\$39,615.00
2.18	CHANNEL SLOPE REPAIR	1190	LF	\$25.00	\$29,750.00	25	\$625.00		\$625.00	2.1%	\$29,125.00
3.01	TRENCH FOUNDATION	100	TON	\$40.00	\$4,000.00	4.13	\$165.20		\$165.20	4.1%	\$3,834.80
3.02	REPLACEMENT OF UNSUITABLE BACKFILL, TRENCH	100	CY	\$45.00	\$4,500.00						\$4,500.00
4.01	CORRUGATED POLYETHYLENE TUBING, 6-INCH	50	LF	\$10.00	\$500.00						\$500.00
4.02	CORRUGATED POLYETHYLENE TUBING, 8-INCH	50	LF	\$10.00	\$500.00						\$500.00
4.03	SDR 35 PVC, 4-INCH	60	LF	\$12.00	\$720.00	83	\$996.00		\$996.00	138.3%	-\$276.00
4.04	CMP TILE OUTLET PIPE, 6-INCH	100	LF	\$22.00	\$2,200.00						\$2,200.00
4.05	CMP TILE OUTLET PIPE, 8-INCH	50	LF	\$28.00	\$1,400.00						\$1,400.00
4.06	CMP TILE OUTLET PIPE, 10-INCH	20	LF	\$40.00	\$800.00						\$800.00
4.07	CMP TILE OUTLET PIPE, 12-INCH	10	LF	\$40.00	\$400.00						\$400.00
4.08	CMP TILE OUTLET PIPE, 15-INCH	20	LF	\$50.00	\$1,000.00						\$1,000.00
4.09	TILE REPAIR, 4 TO 6-INCH	8	EA	\$500.00	\$4,000.00						\$4,000.00
4.10	TILE REPAIR, 8 TO 10-INCH	5	EA	\$800.00	\$4,000.00						\$4,000.00
4.11	REMOVE FLARED END SECTION	6	EA	\$250.00	\$1,500.00	2	\$500.00		\$500.00	33.3%	\$1,000.00
4.12	STORM SEWER W/ FLARED END SECTION, 15-INCH	65	LF	\$113.00	\$7,445.00						\$7,445.00
4.13	STORM SEWER W/ FLARED END SECTION, 18-INCH	95	LF	\$275.00	\$26,125.00	16	\$4,400.00		\$4,400.00	16.8%	\$21,725.00
4.14	STORM SEWER W/ FLARED END SECTION, 24-INCH	30	LF	\$450.00	\$13,500.00	24	\$10,800.00		\$10,800.00	80.0%	\$2,700.00
6.01	STORM SEWER STRUCTURE, SW-401, 48-INCH	1	EA	\$4,800.00	\$4,800.00			\$1,738.00	\$1,738.00	36.2%	\$3,062.00

Progress Estimate - Unit Price Work

Contractor's Application

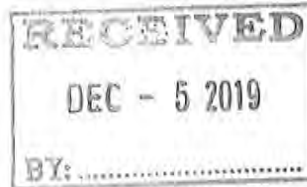
For (Contract): Little Beaver & Prairie Creek Channel Improvements Project						Application Number: 9					
Application Period: November 1, 2019 to November 30, 2019						Application Date: 12/4/2019					
A					B	C	D	E	F		
Item		Contract Information				Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)						
6.02	REMOVE AND REINSTALL SANITARY SEWER MANHOLE CONE AND BARREL SECTION	1	LS	\$6,200.00	\$6,200.00			\$825.00	\$825.00	13.3%	\$5,375.00
7.01	PAVEMENT AND TRAIL REMOVAL	596	SY	\$15.00	\$8,940.00	375.6	\$5,634.00		\$5,634.00	63.0%	\$3,306.00
7.02	PCC TRAIL, 6-INCHES	596	SY	\$45.00	\$26,820.00						\$26,820.00
9.01	HYDRAULIC SEEDING, FERTILIZING, AND MULCHING - TYPE 1	1.6	AC	\$4,500.00	\$7,200.00	0.3	\$1,350.00		\$1,350.00	18.8%	\$5,850.00
9.02	HYDRAULIC SEEDING, FERTILIZING, AND MULCHING - MODIFIED TYPE 3A	0.6	AC	\$4,000.00	\$2,400.00	0.29	\$1,160.00		\$1,160.00	48.3%	\$1,240.00
9.03	HYDRAULIC SEEDING, FERTILIZING, AND MULCHING - MODIFIED TYPE 3B	9.1	AC	\$3,200.00	\$29,120.00	6.36	\$20,352.00		\$20,352.00	69.9%	\$8,768.00
9.04	OVERSEEDING - MODIFIED TYPE 3B	1.6	AC	\$1,500.00	\$2,400.00						\$2,400.00
9.05	HYDRAULIC SEEDING, FERTILIZING, AND MULCHING - TYPE 4	1.6	AC	\$1,200.00	\$1,920.00						\$1,920.00
9.06	HYDRAULIC SEEDING, FERTILIZING, AND MULCHING - TYPE 5	12	AC	\$1,500.00	\$18,000.00						\$18,000.00
9.07	CROSS VANE, CLASS D RIPRAP	30	TON	\$185.00	\$5,550.00	15	\$2,775.00		\$2,775.00	50.0%	\$2,775.00
9.08	ROCK RIFFLE, CLASS D RIPRAP	340	TON	\$70.00	\$23,800.00	255	\$17,850.00		\$17,850.00	75.0%	\$5,950.00
9.09	STONE DEFLECTORS, CLASS B RIPRAP	100	TON	\$60.00	\$6,000.00	27.61	\$1,656.60		\$1,656.60	27.6%	\$4,343.40
9.10	TOE PROTECTION, CLASS D RIPRAP	3212	TON	\$52.00	\$167,024.00	1295.32	\$67,356.64		\$67,356.64	40.3%	\$99,667.36
9.11	TOE PROTECTION, 12-INCH COIR LOG	4394	LF	\$9.50	\$41,743.00	3560	\$33,820.00		\$33,820.00	81.0%	\$7,923.00
9.12	RIP RAP, EROSION STONE	300	TON	\$40.00	\$12,000.00						\$12,000.00
9.13	RIP RAP, CLASS D REVETMENT	250	TON	\$55.00	\$13,750.00						\$13,750.00
9.14	RIP RAP, CLASS E REVETMENT	450	TON	\$45.00	\$20,250.00	34	\$1,530.00		\$1,530.00	7.6%	\$18,720.00
9.15	TEMPORARY ROLLED EROSION CONTROL PRODUCT, FIBER MATTING	18223	SY	\$3.00	\$54,669.00						\$54,669.00
9.16	TEMPORARY ROLLED EROSION CONTROL PRODUCT, TYPE 2.C	100	SY	\$4.00	\$400.00	77.33	\$309.32		\$309.32	77.3%	\$90.68
9.17	TEMPORARY ROLLED EROSION CONTROL PRODUCT, TYPE 2.D	100	SY	\$4.00	\$400.00						\$400.00
9.18	TEMPORARY ROLLED EROSION CONTROL PRODUCT, TYPE 3.B	100	SY	\$4.00	\$400.00						\$400.00
9.19	TURF REINFORCEMENT MATTING, TYPE 2	275	SY	\$16.00	\$4,400.00	62.3	\$996.80		\$996.80	22.7%	\$3,403.20
9.20	EROSION CONTROL, SILT FENCE, INSTALL & REMOVE	1565	LF	\$3.00	\$4,695.00	2530	\$7,590.00		\$7,590.00	161.7%	-\$2,895.00
9.21	EROSION CONTROL, STABILIZED CONSTRUCTION ENTRANCE	366	TON	\$40.00	\$14,640.00	75.25	\$3,010.00		\$3,010.00	20.6%	\$11,630.00
9.22	EROSION CONTROL, TILE OUTLET PROTECTION	25	EA	\$500.00	\$12,500.00	3	\$1,500.00		\$1,500.00	12.0%	\$11,000.00
9.23	EROSION CONTROL, SURFACE ROUGHENING	11	AC	\$200.00	\$2,200.00	9	\$1,800.00		\$1,800.00	81.8%	\$400.00
9.24	EROSION CONTROL, TEMPORARY ROCK CHECK DAM	4	EA	\$1,200.00	\$4,800.00	0.5	\$600.00		\$600.00	12.5%	\$4,200.00
9.25	EROSION CONTROL, STRAW WATTLE, 6-INCH	2500	LF	\$2.00	\$5,000.00	1150	\$2,300.00		\$2,300.00	46.0%	\$2,700.00
9.26	TREE DRY WELL	10	EA	\$650.00	\$6,500.00	5	\$3,250.00		\$3,250.00	50.0%	\$3,250.00
9.27	PLANTS WITH WARRANTY, 1-1/2 INCH CALIPER TREE	33	EA	\$300.00	\$9,900.00	40	\$12,000.00		\$12,000.00	121.2%	-\$2,100.00
A1.01	NATIVE SEEDING MAINTENANCE	1	LS	\$9,500.00	\$9,500.00						\$9,500.00
A1.02	ADDITIONAL MOWING	4	EA	\$2,000.00	\$8,000.00						\$8,000.00
CO1	Additional Tree Removal (Raw Water Main Project)	1	LS	\$16,380.00	\$16,380.00	1	\$16,380.00		\$16,380.00	100.0%	
CO2	Tree Transplant and 48-inch Tree Removal	1	LS	\$1,400.00	\$1,400.00	1	\$1,400.00		\$1,400.00	100.0%	
CO3	Seeding, Fertilizing, and Straw Mulch	3	AC	\$3,000.00	\$9,000.00	2.05	\$6,150.00		\$6,150.00	68.3%	\$2,850.00
CO3	Hydraulic Seeding, Fertilizer, and Mulching - Modified Type 3B	-3	AC	\$3,200.00	-\$9,600.00						-\$9,600.00
Totals					\$1,092,372.00		\$576,505.76	\$2,563.00	\$579,068.76	53.0%	\$513,303.24

Stored Material Summary

Contractor's Application

[illegible]

ACCUJET LLC
12155 J Ave
Perry, IA 50220
(515)360-8582
kyle@accujetiowa.com
http://www.accujetiowa.com



INVOICE

INVOICE # 4619
DATE 12/03/2019
DUE DATE 01/02/2020
TERMS Net 30

BILL TO
Grimes City of
101 N Harvey st
Grimes, IA 50111 USA

PLEASE DETACH TOP PORTION AND RETURN WITH YOUR PAYMENT.

DATE	DESCRIPTION	QTY	RATE	AMOUNT
11/13/2019	Municipal Clean & Televis / foot Clean and televise area outlined for annual clean and televise for Andy.	23,361	1.79	41,816.19

BALANCE DUE

\$41,816.19

P.O. No. _____

26212 ✓

CITY OF GRIMES

101 N. Harvey, Grimes, IA 50111 phone: 515-986-3036 fax: 515-986-3846

PURCHASE REQUEST/PURCHASE ORDER

Source/Supplier

Accuget LLC
Name

12155 J Avenue, Perry, IA 50220
Address

515-360-8582

Phone Number/Fax Number

ITEMS	QTY	UNIT PRICE	TOTAL
<u>Clean & Tidy</u>	<u>23,361</u>	<u>1.79</u>	<u>41,816.19</u>

PURCHASE JUSTIFICATION: _____

600-810-6599

DEPARTMENT:

Water

LINE ITEM: _____

BEGINNING BUDGET BALANCE: _____

ENDING BUDGET BALANCE: _____

PURCHASE REQUESTED BY: A. Wood

DATE: 12-4-2019

PURCHASE ORDER APPROVAL AND ASSIGNMENT

Jake Anderson
City Administrator

msh

12-5-19
Date

Council Approval date: (if over \$5,000)

☐

Purchaser's Copy

☐

Vendor's Copy

☐

File Copy

REC'D NOV 25 2019



VEENSTRA & KIMM, INC.

3000 Westown Parkway • West Des Moines, Iowa 50266-1320

515-225-8000 • 515-225-7848 (FAX) • 800-241-8000 (WATS)

STATEMENT OF PROFESSIONAL SERVICES

City of Grimes
Attn: Jake Anderson
101 NE Harvey
Grimes, IA 50111

November 22, 2019
Project No: 128104
Invoice No: 20

Project Manager Jason VanAusdall

Engineering services for Grimes Building Inspection:

Professional Services from October 20, 2019 to November 16, 2019

Additional Fees

Building Inspection

14,985.00

Total Additional Fees

14,985.00

14,985.00

Total this Invoice

\$14,985.00

A handwritten signature in black ink, appearing to be 'J. VanAusdall', is located in the lower right quadrant of the page.



VEENSTRA & KIMM, INC.

3000 Westown Parkway • West Des Moines, Iowa 50266-1320

515-225-8000 • 515-225-7848 (FAX) • 800-241-8000 (WATS)

STATEMENT OF PROFESSIONAL SERVICES

City of Grimes
Attn: Jake Anderson
101 NE Harvey
Grimes, IA 50111

November 22, 2019
Project No: 128106
Invoice No: 9

Project Manager H. Veenstra

Engineering services for WRA Connector - Phase 1 - Alignment Selection and Facility Plan:

Professional Services from October 20, 2019 to November 16, 2019

Professional Personnel

	Hours	Rate	Amount	
Management I	40.00	175.00	7,000.00	
Clerical II	15.50	63.00	976.50	
Drafter III	19.50	81.00	1,579.50	
Totals	75.00		9,556.00	
Total Labor				9,556.00

Unit Billing

Duplication-11X17 Color			.30	
Duplication-8.5 X11 Color			4.00	
Printing			34.94	
Total Units			39.24	39.24

Billing Limits

	Current	Prior	To-Date
Total Billings	9,595.24	22,013.92	31,609.16
Limit			42,000.00
Remaining			10,390.84

Total this Invoice \$9,595.24

Billings to Date

	Current	Prior	Total
Labor	9,556.00	21,753.00	31,309.00
Unit	39.24	260.92	300.16
Totals	9,595.24	22,013.92	31,609.16



*101 NE Harvey, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846*

AGENDA MEMO

Item No.
For Meeting of 11/12/2019

AGENDA HEADING: Lee Chamberlin Consultant Engineers Progress Payments

SYNOPSIS: Staff has reviewed project progress and all invoices associated with construction and engineering for the following projects. Staff will present final pay request from Des Moines Asphalt and Paving at next council and also a synopsis on project timeline to provide detail on assessment of liquidated damages.

1. **2019 GIS Project** – Added in 10 additional plats to base map, updated street inventory, assisted pw with total lane miles of streets and trails, and continued on utility inventory. – **Invoice Total 4342.50**
2. **19th & Co Line 2019 HMA** – Contractor is substantially completed and final walk through is scheduled for this Thursday 12-5-19 with the contractor, consultant, and city staff. Contractor was behind schedule so a discussion on Liquidated Damages is pending. Contractor is aware that they will be charged Liquidated Damages pending council's direction. - **Invoice Total 16,913.25**

FISCAL IMPACT: All projects are included on current CIP with funding coming from GO Bonds and RUT Funding.

PREVIOUS COUNCIL ACTION(S): All projects have been approved by council

BOARD/COMMISSION ACTION(S):

STAFF/COMMITTEE RECOMMENDATION: Staff recommends payment of **21,255.75** to Lee Chamberlin Consultant Engineers.

Weston Wunder
Director of Public Works

LEE CHAMBERLIN CONSULTANT ENGINEERS
New York Ave., Suite C
Urbandale, IOWA 50322

INVOICE

INVOICE #18033.12
DATE:11/30/19

PROJECT: CITY OF GRIMES - GIS
PROGRAM

BILL TO:
Weston Wunder
Public Works Director
City of Grimes
101 NE Harvey Street
Grimes, Iowa 50111

DESCRIPTION: Utility asset inventory, mowing,
streets, trails and storm water.

ENGINEERING SERVICES 11/01/19 thru 11/30/19

DESCRIPTION:	HOURS	RATE	AMOUNT
Senior Engineer	1.5	\$195.00	\$292.50
Civil Engineer II	0	\$145.00	\$0.00
Civil Engineer I	0	\$100.00	\$0.00
Senior Technician	22.5	\$115.00	\$2,587.50
2 man Survey	0	\$150.00	\$0.00
Technician I (CAD MOLLY)	22.5	\$65.00	\$1,462.50
GPS	0	\$200.00	\$0.00
Subtotal			\$4,342.50

Publication	0.00	\$1.00	\$0.00
City of Grimes - Fee	0.00	\$1.00	\$0.00
Reproductions	0	\$4.50	\$0.00
IDNR-FEE	0.00	\$1.00	\$0.00
Mileage	0	\$0.50	\$0.00
Subtotal			\$0.00

Balance Due: **\$4,342.50**

PROJECT FEE SUMMARY

18033 01	\$1,412.50
18033 02	\$6,405.50
18033 03	\$4,966.00
18033 04	\$6,822.00
18033 05	\$6,619.50
18033 06	\$14,926.00
18033 07	\$8,831.00
18033 08	\$2,891.50
18033 09	\$1,985.00
18033 10	\$6,755.00
18033 11	\$8,005.00
18033 12	\$4,342.50
TOTAL	\$73,961.50
CONTRACT	\$280,000.00
REMAINING	\$206,038.50
% CONTRACT	26%

PROJECT ITEMS COMPLETED

KICK OFF MEETING
PARK INVENTORY MEETING
ASSETT ID AND ATTRIBUTE ASSESSMENT
MOWING AREAS
SNOW ROUTE MAPS
PARK INVENTORY
DETENTION AREAS
PUBLIC ALLEYS
SANDING PRIORITY
TRAIL SNOW REMOVAL
SIGNS

PROJECT ITEMS IN PROCESS

YEARLY SCHEDULE AND FOCUS MEETING
BENCH MARK AND DATUM RESOLUTION
PED CROSSINGS
LIGHTING
UTILITIES

LEE CHAMBERLIN CONSULTANT ENGINEERS
10430 New York Avenue, Suite C
Urbandale, IOWA 50322

INVOICE

INVOICE #19015.06

DATE: 11/30/19

PROJECT: 2019 CITY OF GRIMES
SW COUNTY LINE AND SW 19TH ST
PAVEMENT IMPROVEMENTS

BILL TO:

Weston Wunder
Public Works Director
City of Grimes
101 NE Harvey Street
Grimes, Iowa 50111

DESCRIPTION: CONSTRUCTION ADMIN.,
CONSTRUCTION STAKING

ENGINEERING SERVICES 11/01/19 thru 11/30/19

DESCRIPTION:	HOURS	RATE	AMOUNT
Senior Engineer	0	\$195.00	\$0.00
Civil Engineer II	0	\$145.00	\$0.00
Civil Engineer I	80	\$110.00	\$8,800.00
Senior Technician	0	\$115.00	\$0.00
Robotic	0	\$200.00	\$0.00
Technician II (Tashiana - CAD)	4	\$95.00	\$380.00
GPS/Survey/Research, Inspection (David B)	20	\$210.00	\$4,200.00
Subtotal	0		\$13,380.00
	0		
Publication	0	\$1.00	\$0.00
City of Grimes - Fee	0	\$1.00	\$0.00
Soil Samples and Testing	1	\$3,533.25	\$3,533.25
Mileage	0	\$0.50	\$0.00
Subtotal			\$3,533.25

Balance Due:

\$16,913.25

PROJECT FEE SUMMARY

	19015 01	\$71,331.00
	19015 02	\$80,068.50
	19015 03	\$29,723.50
	19015 04	\$31,105.50
	19015 05	\$47,520.50
	19015 06	\$16,913.25
	TOTAL	\$276,662.25
SURVEY AND DESIGN AND BIDDING CONTRACT		\$287,000.00
REMAINDER		\$10,337.75
% COMPLETE		96%

PROJECT ITEMS COMPLETED

PREPARE PLANS, SPECS AND FORM OF
CONTRACT
DELIVER PLANS AND SPECS AND FORM OF
CONTRACT TO CITY HALL AND CONTRACTORS
UTILITY COORD MTG
LETTING
REVIEW OF BIDS AND BIDDERS
STORM WATER DISCHARGE
PUBLIC HEARING
AWARD CONTRACT

PROJECT ITEMS IN PROCESS

CONSTRUCTION

PROJECT ITEMS REMAINING

FINAL PROJECT



*101 NE Hawley, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846*

AGENDA MEMO

Item No.
For Meeting of 11/12/2019

AGENDA HEADING: Lee Chamberlin Consultant Engineers Progress Payments

SYNOPSIS: Staff has reviewed project progress and all invoices associated with construction and engineering for the following projects. Staff will present final pay request from Des Moines Asphalt and Paving at next council and also a synopsis on project timeline to provide detail on assessment of liquidated damages.

1. **2019 GIS Project** – Added in 10 additional plats to base map, updated street inventory, assisted pw with total lane miles of streets and trails, and continued on utility inventory. – **Invoice Total 4342.50**
2. **19th & Co Line 2019 HMA** – Contractor is substantially completed and final walk through is scheduled for this Thursday 12/5/19 with contractor, consultant, and city staff. Contractor was behind schedule so a discussion on Liquidated Damages is pending. Contractor is aware that they will be charged Liquidated Damages pending council's direction. – **Invoice Total 16,913.25**

FISCAL IMPACT: All projects are included on current CIP with funding coming from GO Bonds and RUT Funding.

PREVIOUS COUNCIL ACTION(S): All projects have been approved by council

BOARD/COMMISSION ACTION(S):

STAFF/COMMITTEE RECOMMENDATION: Staff recommends payment of 21,255.75 to Lee Chamberlin Consultant Engineers.

Weston Wunder
Director of Public Works

LEE CHAMBERLIN CONSULTANT ENGINEERS
New York Ave., Suite C
Urbandale, IOWA 50322

INVOICE

INVOICE #18033.12

DATE:11/30/19

PROJECT: CITY OF GRIMES - GIS
PROGRAM

BILL TO:

Weston Wunder
Public Works Director
City of Grimes
101 NE Harvey Street
Grimes, Iowa 50111

DESCRIPTION: Utility asset inventory, mowing,
streets, trails and storm water.

ENGINEERING SERVICES 11/01/19 thru 11/30/19

DESCRIPTION:	HOURS	RATE	AMOUNT
Senior Engineer	1.5	\$195.00	\$292.50
Civil Engineer II	0	\$145.00	\$0.00
Civil Engineer I	0	\$100.00	\$0.00
Senior Technician	22.5	\$115.00	\$2,587.50
2 man Survey	0	\$150.00	\$0.00
Technician I (CAD MOLLY)	22.5	\$65.00	\$1,462.50
GPS	0	\$200.00	\$0.00
Subtotal			\$4,342.50

Publication	0.00	\$1.00	\$0.00
City of Grimes - Fee	0.00	\$1.00	\$0.00
Reproductions	0	\$4.50	\$0.00
IDNR-FEE	0.00	\$1.00	\$0.00
Mileage	0	\$0.50	\$0.00
Subtotal			\$0.00

Balance Due: \$4,342.50

PROJECT FEE SUMMARY

18033 01	\$1,412.50
18033 02	\$6,405.50
18033 03	\$4,966.00
18033 04	\$6,822.00
18033 05	\$6,619.50
18033 06	\$14,926.00
18033 07	\$8,831.00
18033 08	\$2,891.50
18033 09	\$1,985.00
18033 10	\$6,755.00
18033 11	\$8,005.00
18033 12	\$4,342.50
TOTAL	\$73,961.50
CONTRACT	\$280,000.00
REMAINING	\$206,038.50
% CONTRACT	26%

PROJECT ITEMS COMPLETED

KICK OFF MEETING
PARK INVENTORY MEETING
ASSETT ID AND ATTRIBUTE ASSESSMENT
MOWING AREAS
SNOW ROUTE MAPS
PARK INVENTORY
DETENTION AREAS
PUBLIC ALLEYS
SANDING PRIORITY
TRAIL SNOW REMOVAL
SIGNS

PROJECT ITEMS IN PROCESS

YEARLY SCHEDULE AND FOCUS MEETING
BENCH MARK AND DATUM RESOLUTION
PED CROSSINGS
LIGHTING
UTILITIES

P.O. No. _____

26395

CITY OF GRIMES

101 N. Harvey, Grimes, IA 50111 phone: 515-986-3036 fax: 515-986-3846

PURCHASE REQUEST/PURCHASE ORDER

Source/Supplier Lee Chamberlin
Name

Address

Phone Number/Fax Number

ITEMS	QTY	UNIT PRICE	TOTAL
<u>18033.12</u>			<u>4342.50</u>

PURCHASE JUSTIFICATION: GIS - Engineering

DEPARTMENT: RUT - Street Maint

LINE ITEM: 110-210-6417

BEGINNING BUDGET BALANCE: _____

ENDING BUDGET BALANCE: _____

PURCHASE REQUESTED BY: Wesley Wunderlich DATE: 12-3-19
PURCHASE ORDER APPROVAL AND ASSIGNMENT

City Administrator

Date

Council Approval date: (if over \$5,000)

☐ Purchaser's Copy

☐ Vendor's Copy

☐ File Copy

LEE CHAMBERLIN CONSULTANT ENGINEERS
10430 New York Avenue, Suite C
Urbandale, IOWA 50322

INVOICE

INVOICE #19015.06

DATE:11/30/19

PROJECT: 2019 CITY OF GRIMES
SW COUNTY LINE AND SW 19TH ST
PAVEMENT IMPROVEMENTS

BILL TO:

Weston Wunder
Public Works Director
City of Grimes
101 NE Harvey Street
Grimes, Iowa 50111

DESCRIPTION: CONSTRUCTION ADMIN.,
CONSTRUCTION STAKING

ENGINEERING SERVICES 11/01/19 thru 11/30/19

DESCRIPTION:	HOURS	RATE	AMOUNT
Senior Engineer	0	\$195.00	\$0.00
Civil Engineer II	0	\$145.00	\$0.00
Civil Engineer I	80	\$110.00	\$8,800.00
Senior Technician	0	\$115.00	\$0.00
Robotic	0	\$200.00	\$0.00
Technician II (Tashiana - CAD)	4	\$95.00	\$380.00
GPS/Survey/Research, Inspection (David 8)	20	\$210.00	\$4,200.00
Subtotal	0		\$13,380.00
	0		
Publication	0	\$1.00	\$0.00
City of Grimes - Fee	0	\$1.00	\$0.00
Soil Samples and Testing	1	\$3,533.25	\$3,533.25
Mileage	0	\$0.50	\$0.00
Subtotal			\$3,533.25

Balance Due: **\$16,913.25**

PROJECT FEE SUMMARY

19015 01	\$71,331.00
19015 02	\$80,068.50
19015 03	\$29,723.50
19015 04	\$31,105.50
19015 05	\$47,520.50
19015 06	\$16,913.25

	TOTAL	\$276,662.25
SURVEY AND DESIGN AND BIDDING	CONTRACT	\$287,000.00
	REMAINDER	\$10,337.75
	% COMPLETE	96%

PROJECT ITEMS COMPLETED

PREPARE PLANS, SPECS AND FORM OF
CONTRACT
DELIVER PLANS AND SPECS AND FORM OF
CONTRACT TO CITY HALL AND CONTRACTORS
UTILITY COORD MTG
LETTING
REVIEW OF BIDS AND BIDDERS
STORM WATER DISCHARGE
PUBLIC HEARING
AWARD CONTRACT

PROJECT ITEMS IN PROCESS

CONSTRUCTION

PROJECT ITEMS REMAINING

FINAL PROJECT

P.O. No. _____

26394

CITY OF GRIMES

101 N. Harvey, Grimes, IA 50111 phone: 515-986-3036 fax: 515-986-3846

PURCHASE REQUEST/PURCHASE ORDER

Source/Supplier Lee Chamberlin
Name

Address

Phone Number/Fax Number

ITEMS	QTY	UNIT PRICE	TOTAL
19015.06			16913.25

PURCHASE JUSTIFICATION: 19th & County Line

DEPARTMENT: Engineering

LINE ITEM: 327-210-6407

BEGINNING BUDGET BALANCE: _____

ENDING BUDGET BALANCE: _____

PURCHASE REQUESTED BY: Wester Wanda Hg DATE: 12-3-19
PURCHASE ORDER APPROVAL AND ASSIGNMENT

City Administrator

Date

Council Approval date: (if over \$5,000)

☐ Purchaser's Copy

☐ Vendor's Copy

☐ File Copy



*101 NE Hawley, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846*

AGENDA MEMO

Item No.
For Meeting of 12/09/2019

AGENDA HEADING: Lions Park Survey – Progress Payment #1

SYNOPSIS: Staff has reviewed the invoice and work completed by the consultant and reviewed the approved contract. The survey work is 95% percent completed with the remaining items being deliverable digital files, hard copies and all survey data to RDG and The City of Grimes. RDG is pleased that the survey was completed in the timeframe recommended and is looking forward to continuing the design work. A meeting is already scheduled with both consultants and city staff to review the deliverable documents and finish up this stage of the project.

FISCAL IMPACT: The survey is coming out of budgeted funds for park design/construction in fiscal year 2020.

PREVIOUS COUNCIL ACTION(S): Service agreement was approved by council. Lions Park Design was approved by council as a priority and identified in the strategic planning process as well.

BOARD/COMMISSION ACTION(S): Park Board Approved Project

STAFF/COMMITTEE RECOMMENDATION: Staff recommends payment of **34,653.00** to Lee Chamberlin Consultant Engineers.

Weston Wunder
Director of Public Works

P.O. No. _____

26393

CITY OF GRIMES

101 N. Harvey, Grimes, IA 50111 phone: 515-986-3036 fax: 515-986-3846

PURCHASE REQUEST/PURCHASE ORDER

Source/Supplier Lee Chamberlin
Name

Address

Phone Number/Fax Number

ITEMS	QTY	UNIT PRICE	TOTAL
19043.01			34653.00

PURCHASE JUSTIFICATION: Lions Park Survey

DEPARTMENT: _____

LINE ITEM: _____

BEGINNING BUDGET BALANCE: _____

ENDING BUDGET BALANCE: _____

PURCHASE REQUESTED BY: Weston Wunder DATE: 12-3-19
PURCHASE ORDER APPROVAL AND ASSIGNMENT

City Administrator _____ Date _____

Council Approval date: (if over \$5,000)

☐ Purchaser's Copy ☐ Vendor's Copy ☐ File Copy

LEE CHAMBERLIN CONSULTANT ENGINEERS
10430 New York Ave., Ste C
Urbandale, Iowa 50322

INVOICE

INVOICE #19043.01
DATE:11/30/19

PROJECT:LYONS PARK SURVEY

BILL TO:
Weston Wunder
Public Works Director
City of Grimes
101 NE Harvey Street
Grimes, Iowa 50111

DESCRIPTION: Boundary & Topographic Survey -
field and CADD

ENGINEERING SERVICES 11/01/19 thru 11/30/19

DESCRIPTION:	HOURS	RATE	AMOUNT
Senior Engineer	0	\$195.00	\$0.00
Civil Engineer II	24	\$145.00	\$3,480.00
Civil Engineer I	0	\$100.00	\$0.00
Senior Technician	32	\$115.00	\$3,680.00
2 man Survey	0	\$150.00	\$0.00
Technician II (Tashiana Research 12/Surveying 50)	62	\$95.00	\$5,890.00
GPS	108	\$200.00	\$21,600.00
Subtotal			\$34,650.00

Publication	0.00	\$1.00	\$0.00
Polk Cnty Accessor (Copies)	1.00	\$3.00	\$3.00
Reproductions	0	\$4.50	\$0.00
IDNR-FEE	0.00	\$1.00	\$0.00
Mileage	0	\$0.50	\$0.00
Subtotal			\$3.00

Balance Due: **\$34,653.00**

PROJECT FEE SUMMARY

19043 01	\$34,653.00
TOTAL	\$34,653.00
CONTRACT	\$38,780.00
REMAINDER	\$4,127.00

PROJECT ITEMS COMPLETED

Field Survey - Boundary and Topo property research

PROJECT ITEMS IN PROCESS

Tree Identification
Survey Map
Boundary Survey

PROJECT ITEMS REMAINING

Project Deliverables



*101 NE Hawley, Grimes, Iowa 50111
515.986.3036 Fax: 515.986.3846*

AGENDA MEMO

Item No. X
For Meeting of 12/9/2019

AGENDA HEADING: Change Order #2 – 2019 City of Grimes 19th Street and Co Line Road HMA Pavement Improvements

SYNOPSIS: The Public Works Department requested a change to the seeding of the project due to seeding dates and historical success of seeding on other projects. As a result, we deducted the seeding, fertilizing, and mulching of the project. We then added in a Wood Cellulose Fiber Hydro-mulch to stabilize the site until next spring when public works can complete the seeding. Public Works has the necessary tools, equipment and staff capacity to complete the seeding. We used a very similar approach at Lions Park last summer with very positive results.

FISCAL IMPACT: This change order results in a cost reduction of **11,650.00** to the contract. Material cost of seeding and fertilizer are estimated at **3900.00** that will be purchased directly by the city staff.

PREVIOUS COUNCIL ACTION(S): Approved council project

BOARD/COMMISSION ACTION(S): NA

STAFF/COMMITTEE RECOMMENDATION: Staff recommends approval of the change order resulting in a contract reduction of 11,650.00. A net savings of 7,750.00 is anticipated to the City of Grimes.

Weston Wunder
Director of Public Works
City of Grimes

EXTRA WORK ORDER NO. 2

2019 CITY OF GRIMES 19TH STREET AND COUNTY LINE ROAD HMA PAVEMENT IMPROVEMENTS

Extra Work Order No. 2 – Mulching

Project No.: 19015 **Date:** November 27, 2019

Kind of Work: Erosion Control

Owner: City of Grimes, 101 NE Harvey Street, Grimes, IA 50111

Engineer: LEE Chamberlin Consultant Engineers, 10430 New York Avenue, Urbandale, IA 50322

Contractor: OMG Midwest, dba Des Moines Asphalt and Paving, 2401 SE Tones Dr., Suite 13, Ankeny, IA 50021

Authorization is hereby given to change to the contract documents as follows:

A – Description of change to be made or extra work to be done:

Item 6.1 Seeding, Fertilizing, and Mulching shall be removed from the original contract and the City of Grimes shall provide permanent seeding in the spring of 2020. Item 6.1A Wood Cellulose Fiber Hydromulch shall be added to the contract and be applied over all disturbed bare frozen ground that has not been seeded to help prevent erosion until such time as vegetation can be established. Wood cellulose fiber hydromulch should be applied at a rate of 2,600 pounds per acre.

B – Reason for change or extra work:

Winter dormant seeding shall not be allowed by the Jurisdiction and per the requirements of the Stormwater Pollution Prevention Plan (SWPPP) temporary erosion control measures must be installed until such time vegetation can be established.

C1 – Settlement of cost for work to be made as follows:

The extra work will be paid as a Lump Sum additional cost to the original contract. The lump sum is developed from several items as listed on the following page.

C2 – Justification for cost(s):

The extra costs claimed are considered essential for timely contract completion.

D – Table 1.0 – Affected Items included in the ORIGINAL contract:

Item	Item Description	Plan Quantity	Units	Unit Price	Amount "(")" if deduct
6.1	Seeding, Fertilizing and Mulching	1	LS	\$ 25,300	(\$ 25,300)
				TOTAL	(\$ 25,300)

E – Table 2.0 – Items NOT included in the original contract:

Item	Item Description	Change Quantity	Units	Unit Price	Amount
6.1A	Wood Cellulose Fiber Hydromulch	1	LS	\$ 13,650	\$ 13,650
				TOTAL	\$ 13,650

Original Contract Price:	\$1,343,012.54
Revised Contract Price as of previous Change Orders:	\$1,369,601.74
Net change in contract amount as a result of this Change Order:	(\$11,650.00)
Revised Contract Price as of this Change Order:	\$1,357,951.74

Receipt is acknowledged of this change or extra work and terms of settlement are hereby agreed to

Approved:

Owner - City of Grimes

Name _____ Signed: _____

Title _____ Date _____

Engineer: LEE Chamberlin Consultant Engineers

Name _____ Signed: _____

Title _____ Date _____

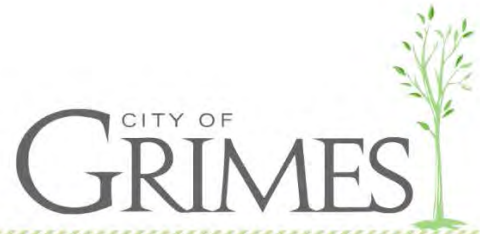
Contractor: OMG Midwest, dba... Des Moines Asphalt and Paving

Name _____ Signed: _____

Title _____ Date _____

Grimes Community Complex

LIABILITY AGREEMENT



NAME OF RENTEE (print) _____ PHONE _____

ADDRESS _____ CITY _____

EMAIL ADDRESS _____

DATE(s) of RESERVATION _____

RESERVATION TIMES (must include set-up and clean-up times) _____ to _____

EVENT TIME: _____ to _____ NUMBER OF GUEST: _____

LOCATION (Please circle)-

106 107 202/203 205 402 102-Cage 300-Cafeteria 301-Gym 304-Banquet Hall

TYPE OF PARTY- (ex- meeting, party, reunion, practice) _____

SPECIAL REQUEST: _____

This Facility Use Agreement ("Agreement") is made as of the date listed below between the City of Grimes, Iowa (Grimes) and the undersigned renter (the "Renter"). This agreement shall take effect immediately. In consideration of the mutual covenants and promises contained here in Grimes agrees to allow Renter to use the Facility designated at the date and time specified above and on the terms and conditions contained herein. The parties agree as follows:

1. I will check in and out with the front desk staff and complete all forms that are given.
2. **No Smoking** is allowed on the premises. **No alcohol** is allowed on the premises with the exception of the Banquet Hall and Room 402 with proper deposits, security officer and alcohol agreement form.
3. No commercial fundraising is permitted; however, nonprofit groups are excluded from this restriction.
4. The GCC must be vacated by their approved time and paid for by all parties. A minimum of \$100.00 but not limited to will be collected if renters are not out by the stated end time.
5. The reserving individual is responsible for normal cleanup procedures: table/chairs put away, floor swept and mop (if necessary), floors vacuumed, and all trash is to be removed from the building to the dumpster (NE side of building).
6. City staff will not be called out for non-emergency related items, you may be charged based on the non-emergency related call-outs. Minimum fee is \$50.00, but not limited to.

7. The undersigned agrees to pay for any damages to the GCC building and/or property and also agrees to pay replacement costs for any missing items. In addition, the undersigned individual agrees to pay a cleanup cost if the GCC and/or property is left in unsatisfactory condition. Minimum fee is \$50.00, but not limited to.

8. Individuals causing harm to GCC property may be denied use of the facilities in the future.

9. The undersigned understands and hereby acknowledges that the City of Grimes shall not be responsible or liable for personal injury or property damage occurring to persons or their guests and invitees, while using the Grimes Community Complex for their own personal matters, or for matters unrelated to the business of the City of Grimes.

10. Appliances are not to be operated by anyone under 18 years of age. Renter will not hold the City of Grimes responsible in the case of accident/injury of improper use of appliances.

11. Use of the following is prohibited on the walls, ceilings, floors or windows: nails, staples, tacks, screws, glitter, confetti, bubbles, liquid adhesive, glue, and duct tape. The following are allowed: 3M command removable adhesive products, painter's removable masking tape, string or ribbon. The Renter warrants they will be personally responsible for the cost of repair of any damage over and above that not covered by the damage deposit.

12. Renter is responsible for the behavior of their guests and Renter must ensure all people in attendance abide by the City of Grimes Community Complex Rental Policy and Alcohol and Responsibility Agreement.

I have read this Facility Use Agreement and the Rules and Regulations, I fully understand and agree to its terms and have signed it freely and voluntarily. If Renter is a business I acknowledge that I am duly authorized to sign this Agreement on behalf of Renter.

Authorized signature: _____ Date: _____

Approved by: _____ Date: _____

Alcohol Waiver Received: ____/____/____

-----COMPLETED BY OFFICE-----

Check # _____ Cash: _____ Credit Card: _____ - _____ - _____ - _____ Exp. ____/____ CVC _____

Name On Card: _____ TOTAL RENTAL COST- \$ _____

PAID THE AMOUNT OF: _____ ON ____/____/____ REMAINDER DUE: _____ DUE ON: ____/____/____

ALCOHOL DEPOSIT CHECK: # _____ RECEIVED ON: ____/____/____ DAMAGE DEPOSIT CHECK: # _____



101 NE Harvey, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846

AGENDA MEMO

Item No. X
For Meeting of December 9th, 2019

AGENDA HEADING: Guidelines and Policies for the GCC

SYNOPSIS: Guidelines and Policies need to be adjusted and updated as the Community Complex is becoming more active and more events are taking place in the facility. With a high demand of space it is the best way to keep things consistent and benefit the city as well as providing to the community. See some adjustments below:

- A minimum fee of \$100.00 but not limited to will be collected if renters are not out by the stated end time.
- Room 106 and Room 107 discounted rate of \$0.00/hr can be applied to the hourly rental with a max of two hours per day for the following non-profit groups or organizations:
 - Civic and service groups, government or religious groups, scout groups or youth organizations
- In order for these non-profit groups to receive the discounted rate of \$0.00/hr, paperwork must be completed to arrange a partnership in volunteering at a city community event of their choice.

	Resident/ Non-Profit Rate	Non-Resident Rate	For- Profit Rate
Room 106	\$10.00/hr	\$20.00/hr	\$30.00/hr
Room 107	\$10.00/hr	\$20.00/hr	\$30.00/hr
Room 202/203	\$30.00/hr	\$50.00/hr	\$70.00/hr

FISCAL IMPACT: Increase revenue and provide partnership opportunities with the non-profit organizations.

PREVIOUS COUNCIL ACTION(S): N/A

BOARD/COMMISSION ACTION(S): Approved with no changes per board

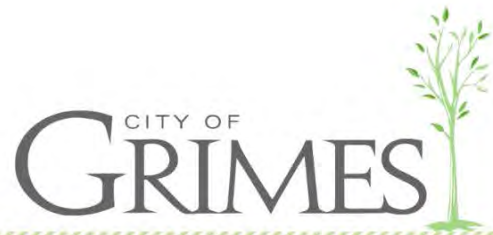
STAFF/COMMITTEE RECOMMENDATION: Staff recommends these guidelines and policies get approved to benefit the overall experience at the Grimes Community Complex. Staff and renters will have access to and understand all expectations and requirements within the Guideline packet. This will be a way we can stay consistent with each event and provide the best customer service.

CJ Frascht
Parks and Recreation

Weston Wunder
Director of Public Works

Grimes Community Complex

GUIDELINES



For more information, call 515-986-2143
www.grimesiowa.gov

Thank you for considering the Grimes Community Complex as a venue for your next meeting or special event. We hope you and your guests enjoy the facility and park as much as we do.

The Grimes Community Complex is available to individuals, private interest groups, businesses, civic organizations, non-profit organizations, and service groups. It is an ideal space to host business meetings, educational seminars, private parties, and celebrations. (I.e.: weddings, family reunions, graduations, birthday parties, 1st communions, etc.) The individual who signs the *Facility Liability Agreement and Alcohol Responsibility Agreement* assumes all responsibility for the rental and will be noted as "User" in this text. All local, State and Federal laws and regulations must be obeyed.

GENERAL

- Pets (other than service animals) and recreational devices (including in-line skates, roller skates, skateboards, bicycles, and tricycles) are prohibited in the Community Complex.
- Grimes Community Complex will not be responsible for lost, misplaced, or stolen items.
- Selling of any goods or services on the Community Complex property is prohibited without prior written approval from the Director.
- All activities must be appropriate to the facility's intended use. When in doubt, please inquire prior to requesting a reservation.

HOURS OF OPERATION

Fall/Winter (October 1- April 30)

Monday-Friday 8:00am-9:00pm
Saturday 8:00am-3:00pm
Sunday Noon-6:00pm

Spring/Summer (May 1- September 30)

Monday-Friday 8:00am-8:00pm
Saturday 9:00am-3:00pm
Sunday Noon-4:30pm

HOLIDAYS

- Closed on the following Holidays:
 - New Year's Eve (open until 5pm), New Year's Day, Civil Rights Day, Memorial Day, 4th of July
 - Labor Day, Veterans Day, Thanksgiving Day, Day After Thanksgiving, Christmas Eve, Christmas Day

AFTER-HOURS/CLOSINGS

- After hour rental request must be requested 30 days prior to the date of the event and only are allowed on Friday and Saturday evenings.
- Reservations are only allowed to be booked until 11:00pm and that must include your clean up time
- The facility can NOT be booked on any holidays. If facility is closed due to weather, rentals can be rescheduled within 30 days, otherwise no refunds or rescheduling is allowed.
- A minimum fee of \$100.00 but not limited to will be collected if renters are not out by the stated end time.

LIABILITY

User assumes all liability for damages caused by their guests.

FOOD/CATERING

- The Community Complex does not require the use of a specific catering company. The User is allowed to choose any catering company they wish and homemade food items are also acceptable. Linens, serving dishes and utensils are not included.

Please report any beverage or food spills immediately to the facilities staff.

CONFIRMING RESERVATION

-All reservations can be made through the ***Parks & Recreation Coordinator – 515-986-2143 Monday-Friday 8:00am- 5:00pm.*** A reservation is established when the *Facility Liability Agreement* and the *Alcohol Responsibility Agreement* have been completed and submitted, along with the designated rental deposit payment. Reservations will not be done on a “HOLD” basis. All reservations are considered on a first come, first serve basis. Any failure to complete all parts of the application process may result in termination of the reservation.

RENTAL DEPOSIT

An ID is required for proof residency in order to receive the appropriate rate.
50% of total amount due is required in order for event to be placed on the facility schedule.
Rental deposits are **Non-Refundable** on any cancellation.
Remainder amount is due 30 days before event.
Once payment is received there are no refunds or transfers for rentals.
Reservations are only allowed to be made at the top of the hour.
Credit Card information must be put on file in case further charges are issued.

Events with 40 guest or more will need to schedule an appointment with Coordinator to go over details of event and collect all required paperwork and payment in order to get reservation on the schedule.

Events with 39 guest or fewer may contact the Coordinator to make reservations over the phone to collect payment and event details. An ID is still required in order to receive the Resident rate. Renters then must arrange a time to fill out all required paperwork before the event date.

Type of payments accepted:

- ☐ Cash
- ☐ Checks – Make checks payable to: *City of Grimes*
- ☐ Credit Card- Visa, Mastercard , Discover

DAMAGE DEPOSIT

- Please note: The Damage Deposit is completely separate from the payment of the rental fee or Rental Deposit. If no excess charges have been incurred the Damage Deposit may be refundable. The Damage Deposit guarantees the satisfactory clean-up of the facilities, equipment and covers any damage that may have been caused by the User and their guests. Charges in excess of the security deposit will be billed separately and will be the responsibility of the User.
- Your damage deposit will be forfeited for not adhering to ALL of the cleaning requirements, for any damages resulting from your use, and for not vacating the premises by the time stated in the User contract. Exceeding your scheduled hours will result in additional charges.
- A minimum fee of \$50.00, but not limited to, will be collected from the damage deposit if additional cleaning expenses are incurred. The User will be responsible for all additional cleaning fees incurred by the City of Grimes.
- Damage Deposit needs to be issued by check at the time of reservation and completion of paperwork.
- It is the User's responsibility to report any damages to the City Staff on site upon arrival, ensuring damages will not be assessed to the User in the course of occupancy.

SET-UP/BREAKDOWN/DECORATING

- Set-up is the responsibility of the User. The decorating, set-up and breakdown time must be included in the "use hours" requested on the *Facility Liability Agreement*. Please consider adequate time for your event needs.
 - Paints, glues, adhesives, flammable liquids, or open flames are not permitted. (Birthday Candles lit on a cake are permitted)
 - Glitter and confetti decorations of any type are prohibited.
 - Use of tape, thumbtacks or nails are strictly prohibited. Only mounting clay or poster tack can be used on all surfaces (Command strip products only - No Duct Tape and No Packing Tape)
 - Balloons may be used; however, **ALL** balloons, ribbon and string must be removed at the end of the event.
 - Rice may not be thrown in or around the facility. NO SMOKE /FOG MACHINES, NO BUBBLE MACHINES, NO FIREWORKS, NO GLITTER, NO CONFETTI, NO SILLY STRING (Other items must be pre-approved)
- All decorations and mounting materials must be removed in their entirety at the completion of the contracted rental period.**

ALCOHOL USE

- Permission to serve alcohol must be requested on the *Alcohol Responsibility Agreement* and approved. All State and local laws, and ordinances will be strictly complied with, regarding the use and consumption of alcoholic beverages. Only wine, champagne and beer (cans only, no kegs) are allowed without a state liquor permit.
- \$200.00 refundable deposit is required by check. Any cost for repair or damages incurred during the event will be deducted from deposit.

- A Polk County police officer is required for events with alcohol. (515-286-3306)
- Cash Bars (the selling of alcohol) or the service of spirits or liquor require the appropriate **STATE OF IOWA LIQUOR LICENSE along with DRAM SHOP INSURANCE** and a **LICENSED BARTENDER and OFFICER are required**. It is the responsibility of the User to secure the State of Iowa Liquor License or ensure the caterer /Bartender has the appropriate licenses. **Appropriate documentation must be posted during the event.**

CLEANING REQUIREMENTS

The facility must be brought back to its original condition and standard room set up following every event. All personal items must be removed from the building. Cleaning supplies and checklist are provided to help guide the User to a successful check out.

OVERNIGHT STORAGE

Grimes Community Complex does not allow any Users to leave any items within the facility after the completion of the rental period. All items, including rented items such as; chairs, linens, decorations, sound equipment, dance floors etc., must be removed from the premise at the completion of the rental period. **No exceptions.**

LOADING & UNLOADING

Users, including vendors, who need to unload items, are able to do so from the north parking lot and/or southeast doors of the community complex. These doors stay locked at all times and all guests must enter from the east main doors. Absolutely no propping open any doors outside of loading period. Do not drive on the sidewalk or grass.

AUDIO VISUAL EQUIPMENT-WiFi

The Community Complex is equipped with an AV system in Room 402 and the Banquet Hall, which allows you to connect your device to our system. We provide HDMI and VGA connection. Our system includes a projector screen, a microphone (Banquet Hall only), and a speaker system throughout the space. If you need to use Audio Equipment for your event please schedule an AV & Audio Equipment meeting with the Coordinator prior to your event. Renters **are not allowed** to use the sound booth in the Banquet Hall.

- WiFi is available
Password: lovegrimes

FACILITIES & GROUNDS

The facilities offered are within the property of a public park and the grounds are open to the public. A User rental allows for the use of the room and the immediate grounds surrounding the buildings. Although you are welcome to use the park area, there is no guarantee that other members of the general public will not also be on the premises. **Smoking is not permitted** within the facility or within the park. No city furniture may be used in the outdoor space.

ROOMS AVAILABLE TO RENT

Room 106: A great private space that has windows that face the west. This space includes 7 round tables with chairs and 3 long tables. Full size fridge is also included to help store your event's needs. DVD player and flat screen TV to help with any of those meeting or parties.

Room 107: This space is perfect to host your next business meeting or workshop. This area has 5 round tables and chairs. It also includes a conference room table. TV and AV cords to help broadcast any visual displays is included as well as a full size fridge for those meetings over the lunch hour. This room overlooks the playground.

Room 202/203: The play area is recommended for toddlers through age 8. This space is available to rent for private events outside the open plays hours. Room 202 includes 6 round tables, 3 long tables, full size fridge and a flat screen TV. It's perfect for birthdays or a family get together.

Room 205: This area has been designed to be a studio open space. The open floor plans allows guests to host events that do not need tables and chairs. This room has a basic sound system and a flat screen TV.

Room 402: A great casual space that is perfect for your medium size meeting or party. This space has 8 round tables with brown cushion chairs, flat screen TV, and projector that moves down from the ceiling with sound system. It also has the perfect counter top space with sink and full size fridge to provide space needed for food and beverages.

Kitchen/Cafeteria: This space is located by the main entrance of the facility and includes 8 round tables with chairs and also includes 3 long tables. Has two serving windows, full size fridge, microwave and 2 stoves. This is the perfect place to host family reunions or graduations parties.

Banquet Hall: Our Beautiful 4,500 sq. ft space that is located on the NW corner of the facility is perfect for your large event, or seminar. This area can hold up to 225 people sitting at our 5 ft. round tables. Sound system, projector, and microphone can be used with approval and a AV/Audio walk through. Small kitchenette with full size fridge is also provided. This standard set up is with the chairs set in rows. All renters must return the space to this standard set up by the end of the rental period.

Batting Cage: Located on the south side of the building, single lane for pitching & hitting. Helmets and parent supervision is required. Teams must have 75% of DCG residents to book for practice under the resident rate. Open Cage time is for Grimes residents only.

Gym: Located in the center of the facility, this space has two adjustable baskets (8-10ft) with bleachers. Basketballs are provided. Adult supervision is required. Teams must have 75% of DCG residents to book for practice under the resident rate. A Bounce House is available to rent at an additional cost, max of 2 hours per reservations.

FACILITY RENTAL PRICING

Rooms	Resident Rate/ Non- Profit	Non-Resident Rate	For-Profit Rate
Room 106	\$10.00/hr	\$20.00/hr	\$30.00/hr
Room107	\$10.00/hr	\$20.00/hr	\$30.00/hr
Room 202/203	\$30.00/hr	\$50.00/hr	\$70.00/hr
Room 205	\$10.00/hr	\$20.00/hr	\$30.00/hr
Room 402	\$20.00/hr	\$40.00/hr	\$60.00/hr
Kitchen/Cafeteria	\$15.00/hr	\$30.00/hr	\$60.00/hr
Banquet Hall	\$30.00/hr	\$60.00/hr	\$90.00/hr
Cage	\$15.00/hr	\$30.00/hr	\$60.00/hr
Gym	\$20.00/hr	\$40.00/hr	\$60.00/hr
Gym with Bounce House (2hr. Max)	\$50.00/hr	\$100.00/hr	N/A
After Hour Fee	\$20.00/hr	\$30.00/hr	\$40.00/hr

NON-PROFIT DISCOUNTS

- Room 106 and Room 107 discounted rate of \$0.00/hr can be applied to the hourly rental with a max of two hours per day for the following non-profit groups or organizations:

- civic and service groups, government or religious groups, scout groups or youth organizations

- In order for these non-profit groups to receive the discounted rate of \$0.00/hr, paperwork must be completed to arrange a partnership in volunteering at a city community event of their choice.

- A max of 2 days a month at the \$0.00/hr rate can be approved. If additional time is needed the non-profit group or organization will be required to pay the hourly rate non-profit rate

- Non-profit/organizations must provide a copy of the EIN Letter or proof of non-profit organization.

MULTI-DATE RESERVATIONS

Multi-date reservations must be submitted to the Coordinator through email and then will be approved once confirmed no conflicts. Multi- Date reservations can be made for the season of: September-May and June-August. Dates can be requested one month before the start of each season.

GYM AND CAGE RESERVATIONS

Those wanting to rent the gym/batting cage from October-April, should go online at grimesia.activityreg.com to sign up for the dates/times you would like to rent at the GCC. Resident teams (teams more than 75% DCG kids) can start on October 1 at 6pm online and non-resident teams can start October 16 at 8am.

Grimes Community Complex

PARTNERSHIP AGREEMENT



NAME OF RENTEE (print) _____ PHONE _____
ADDRESS _____ CITY _____
EMAIL ADDRESS _____

NON-PROFIT NAME: _____
NON- PROFIT ADDRESS _____ CITY _____
DATE(s) of RESERVATION _____
RESERVATION TIMES (must include set-up and clean-up times) _____ to _____

EVENT TIME: _____ to _____ NUMBER OF GUEST: _____

LOCATION (Please circle)- 106 107

TYPE OF EVENT- (ex- meeting, party, reunion, practice) _____

SPECIAL REQUEST: _____

This Facility Use Agreement ("Agreement") is made as of the date listed below between the City of Grimes, Iowa (Grimes) and the undersigned renter (the "Renter"). This agreement shall take effect immediately. In consideration of the mutual covenants and promises contained here in Grimes agrees to allow Renter to use the Facility designated at the date and time specified above and on the terms and conditions contained herein. The parties agree as follows:

1. I will check in and out with the front desk staff and complete all forms that are given.
2. **No Smoking** is allowed on the premises. **No alcohol** is allowed on the premises with the exception of the Banquet Hall and Room 402 with proper deposits, security officer and alcohol agreement form.
3. No commercial fundraising is permitted; however, nonprofit groups are excluded from this restriction.
4. The GCC must be vacated by their approved time and paid for by all parties. A minimum of \$100.00 but not limited to will be collected if renters are not out by the stated end time.
5. The reserving individual is responsible for normal cleanup procedures: table/chairs put away, floor swept and mop (if necessary), floors vacuumed, and all trash is to be removed from the building to the dumpster (NE side of building).
6. City staff will not be called out for non-emergency related items, you may be charged based on the non-emergency related call-outs. Minimum fee is \$50.00, but not limited to.
7. The undersigned agrees to pay for any damages to the GCC building and/or property and also agrees to pay replacement costs for any missing items. In addition, the undersigned individual agrees to pay a

cleanup cost if the GCC and/or property is left in unsatisfactory condition. Minimum fee is \$50.00, but not limited to.

8. Individuals causing harm to GCC property may be denied use of the facilities in the future.

9. The undersigned understands and hereby acknowledges that the City of Grimes shall not be responsible or liable for personal injury or property damage occurring to persons or their guests and invitees, while using the Grimes Community Complex for their own personal matters, or for matters unrelated to the business of the City of Grimes.

10. Appliances are not to be operated by anyone under 18 years of age. Renter will not hold the City of Grimes responsible in the case of accident/injury of improper use of appliances.

11. Use of the following is prohibited on the walls, ceilings, floors or windows: nails, staples, tacks, screws, glitter, confetti, bubbles, liquid adhesive, glue, and duct tape. The following are allowed: 3M command removable adhesive products, painter's removable masking tape, string or ribbon. The Renter warrants they will be personally responsible for the cost of repair of any damage over and above that not covered by the damage deposit.

12. Renter is responsible for the behavior of their guests and Renter must ensure all people in attendance abide by the City of Grimes Community Complex Rental Policy and Alcohol and Responsibility Agreement.

13. A max of 2 days a month at the \$0.00/hr for the first two hours for Room 106 or Room 107 only. If additional time is needed the non-profit group or organization will be required to pay the hourly rate with the 25% discount.

14. In order for the non-profit organization to receive the discounted rate of \$0.00/hr, the required form must be filled out completely to arrange a partnership in volunteering at a city community event of their choice. Once documents are completed the agreement is valid for one year.

I have read this Facility Use Agreement and the Rules and Regulations, I fully understand and agree to its terms and have signed it freely and voluntarily. Our organization would like help volunteer at the following community event(s):

☐ Easter Extravaganza (April/May) ☐ Arbor Day (May) ☐ Shade Grimes (Oct.)

☐ Halloween Fest (Oct.) ☐ Chamber Holiday Celebration (Dec.)

Authorized signature: _____ Date: _____

Approved by: _____ Date: _____

-----COMPLETED BY OFFICE-----

Completed Form: ____/____/____ Date Expires ____/____/____

Grimes Community Complex

GYM LIABILITY



I, the undersigned, understand that the GCC Gym will be reserved only under the following conditions which I agree to observe. If I do not observe the following conditions, I may incur additional fees and/or this contract will be voided.

Please read and initial the following items:

1. I will check in and out with the front desk staff
2. **No Smoking** is allowed on the premises and **No alcohol** is allowed on the premises.
3. A minimum fee of \$100.00 but not limited to will be collected if renters are not out by the stated end time.
4. No running, doing drills, bouncing balls in halls at any time.
5. Absolutely no real softball or baseball may be used in Gym at any time. Only softies are allowed.
6. No throwing any sort of ball against the gym walls to rebound or play catch.
7. The undersigned agrees to pay for any damage to the GCC building and/or property and also agrees to pay replacement costs for any missing items. In addition, the undersigned individual agrees to pay a cleanup cost if the GCC and/or property is left in unsatisfactory condition.
8. Individuals causing harm to GCC property and/or not following rules may be denied use of the facilities in the future.
9. The undersigned understands and hereby acknowledges that the City of Grimes shall not be responsible or liable for personal injury or property damage occurring to persons or their guests and invitees, while using the Grimes Community Complex for their own personal matters, or for matters unrelated to the business of the City of Grimes.
10. The reserving individual is responsible for normal cleanup procedures: putting away balls in correct basket, returning hoop levels back to 10 Ft. and hoop crank back to front office.

The undersigned releases and discharges the City of Grimes from any liability, claims, demands, injuries, damages, actions or causes of action that might occur arising from the use of the City of Grimes premises.

NAME OF RENTEE (print) _____ SIGNATURE _____

ADDRESS: _____ CITY: _____

PHONE _____

Baseball/Softball/Basketball
Volleyball/Party/Event (circle one)

-----TEAM INFORMATION-----

TEAM NAME: _____ AGE: _____

COACHES NAMES: _____ PHONE: _____

PHONE: _____

Date Form Completed: ____/____/____

Grimes Community Complex

BATTING CAGE LIABILITY



I, the undersigned, understand that the GCC Batting Cage will be reserved only under the following conditions which I agree to observe. If I do not observe the following conditions, I may incur additional fees.

Please read and initial the following items:

1. I will check in and out with the front desk staff
2. **No Smoking** is allowed on the premises and **No alcohol** is allowed on the premises.
3. A minimum fee of \$100.00 but not limited to will be collected if renters are not out by the stated end time.
4. Absolutely, no hitting or throwing outside of the cage.
5. No running, doing drills, throwing balls in halls at any time.
6. Only use dimpled baseball/softball in the pitching machine.
7. The undersigned agrees to pay for any damage to the GCC building and/or property and also agrees to pay replacement costs for any missing items. In addition, the undersigned individual agrees to pay a cleanup cost if the GCC and/or property is left in unsatisfactory condition.
8. Individuals causing harm to GCC property and/or not following rules may be denied use of the facilities in the future.
9. The undersigned understands and hereby acknowledges that the City of Grimes shall not be responsible or liable for personal injury or property damage occurring to persons or their guests and invitees, while using the Grimes Community Complex for their own personal matters, or for matters unrelated to the business of the City of Grimes.
10. The reserving individual is responsible for normal cleanup procedures: putting away balls in correct baskets, moving L screens and equipment back in place.

The undersigned releases and discharges the City of Grimes from any liability, claims, demands, injuries, damages, actions or causes of action that might occur arising from the use of the City of Grimes premises.

NAME OF RENTEE (print) _____ SIGNATURE _____

TITLE: _____ PHONE _____

-----TEAM INFORMATION-----

TEAM NAME: _____ AGE: _____ Baseball/Softball (circle one)

ADDRESS: _____ CITY: _____

COACHES NAMES: _____ PHONE: _____

_____ PHONE: _____

Date Form Completed: __/__/__

Grimes Community Complex

RENTAL RATES & INFORMATION



For more information, call 515-986-2143
www.grimesiowa.gov

Rooms	Resident Rate	Non-Resident Rate	For-Profit Rate
Room 106	\$10.00/hr	\$20.00/hr	\$30.00/hr
Room 107	\$10.00/hr	\$20.00/hr	\$30.00/hr
Room 202/203	\$30.00/hr	\$50.00/hr	\$70.00/hr
Room 205	\$10.00/hr	\$20.00/hr	\$30.00/hr
Room 402	\$20.00/hr	\$40.00/hr	\$60.00/hr
Kitchen/Cafeteria	\$15.00/hr	\$30.00/hr	\$60.00/hr
Banquet Hall	\$30.00/hr	\$60.00/hr	\$90.00/hr
Cage	\$15.00/hr	\$30.00/hr	\$60.00/hr
Gym	\$20.00/hr	\$40.00/hr	\$60.00/hr
Gym with Bounce House (2hr. Max)	\$50.00/hr	\$100.00/hr	N/A
After Hour Fee	\$20.00/hr	\$30.00/hr	\$40.00/hr

NON-PROFIT RATE- Please check the Guidelines Informational packet for more details.

CONFIRMING RESERVATION

-All reservations can be made through the **Parks & Recreation Coordinator – 515-986-2143 Monday- Friday 8:00am- 5:00pm**. A reservation is established when the *Facility Liability Agreement* and the *Alcohol Responsibility Agreement* have been completed and submitted, along with the designated rental deposit payment. Reservations will not be done on a “HOLD” basis. All reservations are considered on a first come, first serve basis. Any failure to complete all parts of the application process may result in termination of the reservation.

RENTAL DEPOSIT

- An ID is required for proof residency in order to receive the appropriate rate.
- 50% of total amount due is required in order for event to be placed on the facility schedule.
- Rental deposits are **Non-Refundable** on any cancellation.
- Remainder amount is due 30 days before event.
- Once payment is received there are no refunds or transfers for rentals.
- Reservations are only allowed to be made at the top of the hour.
- Credit Card information must be put on file in case further charges are issued.

AFTER-HOURS/CLOSINGS

- After hour rental request must be requested 30 days prior to the date of the event and only are allowed on Friday and Saturday evenings.
- Reservations are only allowed to be booked until 11:00pm and that must include your clean up time
- The facility can NOT be booked on any holidays. If facility is closed due to weather, rentals can be rescheduled within 30 days, otherwise no refunds or rescheduling is allowed.
- A minimum fee of \$100.00 but not limited to will be collected if renters are not out by the stated end time.

HOURS OF OPERATION

Fall/Winter (October 1- April 30)

Monday-Friday 8:00am-9:00pm
Saturday 8:00am-3:00pm
Sunday Noon-6:00pm

Spring/Summer (May 1- September 30)

Monday-Friday 8:00am-8:00pm
Saturday 9:00am-3:00pm
Sunday Noon-4:30pm

Closed on the following Holidays:

New Year's Eve (open until 5pm)
New Year's Day, Civil Rights Day, Memorial Day, 4th of July
Labor Day, Veterans Day, Thanksgiving Day, Day After Thanksgiving, Christmas Eve, Christmas Day

GYM AND CAGE RESERVATIONS

Those wanting to rent the gym/batting cage from October-April, should go online at grimesia.activityreg.com to sign up for the dates/times you would like to rent at the GCC. Resident teams (teams more than 75% DCG kids) can start on October 1st at 6:00pm online and non-resident teams can start October 16th at 8:00am.



699 Walnut Street, Suite 2000
Des Moines, IA 50309
Telephone: 515-288-6041
Federal ID. No 42-0643980

City of Grimes
Grimes City Hall
P. O. Box 457
Grimes, IA 50111

INVOICE 254126
December 4, 2019

176170-0101
City Of Grimes - General

Responsible Attorney: Thomas I. Henderson
For Professional Services Rendered Through November 30, 2019

CURRENT INVOICE:

Current Fees	9,240.00
Current Costs	0.00

TOTAL DUE CURRENT INVOICE: 9,240.00

TOTAL DUE AGING REPORT

	0-30	31-60	61-90	91+	
	CURRENT	PAST DUE	PAST DUE	PAST DUE	TOTAL DUE
TOTALS	9,240.00	0.00	0.00	0.00	9,240.00

PLEASE REMIT PAYMENT TO:
WHITFIELD & EDDY, P.L.C.
Accounting Department
699 Walnut Street, Suite 2000
Des Moines, IA 50309

We accept Mastercard/Visa/Discover/American Express
Visit our website at www.whitfieldlaw.com
Click on Menu, Make Payment, Pay Invoice

Thank You!



699 Walnut Street, Suite 2000
Des Moines, IA 50309
Telephone: 515-288-6041
Federal ID. No 42-0643980

City of Grimes
Grimes City Hall
101 N. Harvey St
Grimes, IA 50111

INVOICE 254129
December 4, 2019

176170-0875
PMR Realty Group, LLC and R & R Realty Group, LLC-Special Assessment

Responsible Attorney: Thomas I. Henderson
For Professional Services Rendered Through November 30, 2019

CURRENT INVOICE:

Current Fees	45.00
Current Costs	0.00

TOTAL DUE CURRENT INVOICE: 45.00

TOTAL DUE AGING REPORT

	0-30 CURRENT	31-60 PAST DUE	61-90 PAST DUE	91+ PAST DUE	TOTAL DUE
TOTALS	45.00	0.00	0.00	0.00	45.00

PLEASE REMIT PAYMENT TO:
WHITFIELD & EDDY, P.L.C.
Accounting Department
699 Walnut Street, Suite 2000
Des Moines, IA 50309

We accept Mastercard/Visa/Discover/American Express
Visit our website at www.whitfieldlaw.com
Click on Menu, Make Payment, Pay Invoice

Thank You!

Whitfield & Eddy, P.L.C.

Grimes, Iowa, City of
PMR Realty Group, LLC and R & R Realty Group, LLC-Special
176170-0875

December 4, 2019
INVOICE 254129
PAGE 2

FEES:

Description

Analyze Dismissal; Letter to City Clerk;

TOTAL FEES	45.00
SUBTOTAL CURRENT FEES AND COSTS	45.00
TOTAL CURRENT FEES AND COSTS	45.00



THOMAS HENDERSON
699 WALNUT STREET, SUITE 2000
DES MOINES, IOWA 50309

whitfieldlaw.com

515-288-6041 P 515-246-1474 F

515-246-5559 D
henderson@whitfieldlaw.com

December 6, 2019

Rochelle Williams
City Clerk
101 N. Harvey Street
Grimes, IA 50111

Re: City of Grimes Legal Services (176170-102)

ACTION	AMOUNT
Attendance at council meetings on November 12, 2019 and November 26, 2019 (2 meetings x \$200 = \$400.00)	\$400.00
TOTAL	\$400.00



699 Walnut Street, Suite 2000
Des Moines, IA 50309
Telephone: 515-288-6041
Federal ID. No 42-0643980

City of Grimes
Grimes City Hall
101 N. Harvey St
Grimes, IA 50111

INVOICE 254131
December 4, 2019

176170-0879
SW County Line Rd. Condemnations

Responsible Attorney: Thomas I. Henderson
For Professional Services Rendered Through November 30, 2019

CURRENT INVOICE:

Current Fees	157.50
Current Costs	71.25

TOTAL DUE CURRENT INVOICE: 228.75

TOTAL DUE AGING REPORT

	0-30	31-60	61-90	91+	
	CURRENT	PAST DUE	PAST DUE	PAST DUE	TOTAL DUE
TOTALS	228.75	0.00	0.00	0.00	228.75

PLEASE REMIT PAYMENT TO:
WHITFIELD & EDDY, P.L.C.
Accounting Department
699 Walnut Street, Suite 2000
Des Moines, IA 50309

We accept Mastercard/Visa/Discover/American Express
Visit our website at www.whitfieldlaw.com
Click on Menu, Make Payment, Pay Invoice

Thank You!



699 Walnut Street, Suite 2000
Des Moines, IA 50309
Telephone: 515-288-6041
Federal ID. No 42-0643980

City of Grimes
Grimes City Hall
101 N. Harvey St
Grimes, IA 50111

INVOICE 254130
December 4, 2019

176170-0878
Norfolk Southern Railway Company-Condemnation

Responsible Attorney: Thomas I. Henderson
For Professional Services Rendered Through November 30, 2019

CURRENT INVOICE:

Current Fees	652.50
Current Costs	0.00

TOTAL DUE CURRENT INVOICE: 652.50

TOTAL DUE AGING REPORT

	0-30	31-60	61-90	91+	
	CURRENT	PAST DUE	PAST DUE	PAST DUE	TOTAL DUE
TOTALS	652.50	0.00	0.00	0.00	652.50

PLEASE REMIT PAYMENT TO:
WHITFIELD & EDDY, P.L.C.
Accounting Department
699 Walnut Street, Suite 2000
Des Moines, IA 50309

We accept Mastercard/Visa/Discover/American Express
Visit our website at www.whitfieldlaw.com
Click on Menu, Make Payment, Pay Invoice

Thank You!

City of Grimes Claims 12 09 2019

PRINCIPAL LIFE INSURANCE	VOLUNTEER LIFE INS	834.08
3M COMPANY	SIGN SUPPLIES	1,854.00
ACCUJET	CLEAN & TELEVISION AREA	42,981.75
AMERICAN FENCE COMPANY	TRAIL FENCE REPAIR	843.24
EUROFINS TESTAMERICA	STATE TESTS	4,905.50
SHERWIN WILLIAMS CO.	PAINT	40.97
BAKER & TAYLOR	LIBRARY MATERIALS	1,086.79
BANKERS TRUST COMPANY	SUPPLIES/CONF/MTG	3,290.16
BEISSER LUMBER	SHOP REMODEL	722.55
BLACK HILLS ENERGY	POWER	1,924.40
WASTE CONNECTIONS, DM DI	1801 N JAMES ST	502.35
SHADRAN INDUSTRIAL & SANI	NOV CLEANING	825.75
BOMGAARS	PW SUPPLIES/CLOTHING ALLOW	1,353.22
BSN SPORTS	YOGA & BOOT CAMP SUPPLIES	485.8
KOCH OFFICE GROUP	PW NEW PRINTER	5,652.37
CALHOUN-BURNS & ASSOCIATE	BRIDGE RATING & INSPECTION	500
COLLECTION SERVICES CENTER	CHILD SUPPORT	1,440.77
CONCRETE TECHNOLOGIES INC	SW COUNTY LINE RD IMPROVE	277,144.15
CORE & MAIN	HERITAGE TUNNEL	1,375.02
CROWN TROPHY	PLAQUE-PARK BOARD MEMBER	40
CULLIGAN WATER COND.	WATER COOLER	38.95
CUSTOM STEEL BUILDERS	SNOW SPREADER REPAIR	70
D. J. GONGOL & ASSOC	FILTER	275.01
DELL MARKETING L.P.	6 MONITORS	983.94
DELTA DENTAL OF IOWA	EMPLOYEE INSURANCE	194.66
FAREWAY STORES, INC.	SUPPLIES	17.27
FBG SERVICE CORP	NOV CLEANING	1,744.00
GRIMES CHAMBER & ECONOMIC	JULY-NOV 2019 EXPENSES	22,525.35
HAWKEYE TRUCK EQUIPMENT	REPAIRS	631.95
HAWKINS WATER TREATMENT	CHEMICALS	6,135.00
COENEN HEATH	PHONE REIMBURSEMENT	105
WILLIAMS ROCHELLE	PHONE REIMBURSEMENT	150
RODAN OFFICE CLEANING	CLEANING	630
HILLYARD	PARK TRASH LINERS	233.86
HOOPLA	MATERIALS	821.59
IMWCA	INSTALLMENT 6	13,622.00
IOWA ASSN OF MUNICIPAL UT	CIASSO DEC 2019 - FEB 2020	1,979.17
INTERSTATE BATTERY	BATTERY	27.7
INTERSTATE BATTERY SYSTEM	BATTERY	121.95
IOWA DEPT OF REVENUE	Excise/Sales Tax November 2019	14,737.00
IOWA DEPT.OF TRANSPORTION	TOOL CART	127.13
IOWA FIRE EQUIPMENT CO.	FIRE ALARM MONITORING	128
IOWA PRISON INDUSTRIES	SIGN BLANKS	894.95
THAYER JEREMY	MILEAGE REIMBRUSEMENT	225.64
KANEALY KENT	PHONE REIMBURSEMENT	105
NATIONS KRISTEN	GCC BOOTCAMP CLASSES	540
KECK ENERGY	FUEL	1,713.91
THOMPSON KEVIN	PHONE REIMBURSEMENT	192.17
LEE CHAMBERLIN CONSULTANT	LYONS PARK SURVEY	55,908.75
LEAF	COPIER	174.56
WOODKE MARCIA	JULY - DEC PHONE REIMB	300
LIBERTY READY MIX	STREET MAINT	2,176.00
LOGAN CONTRACTORS SUPPLY	STREET MAINT	64.97
KURTZ MAHLON	PHONE REIMBURSEMENT	105
MEDIACOM	12/4 - 1/3/20	378.96
MENARDS	SHOP REMODEL	1,130.58
METRO WASTE AUTHORITY	DECEMBER CURB IT FEE	12,242.43
MCANINCH CORPORATION	HOPE COMM PLAT 1	189,550.50
PRICE MATT	PHONE REIMBURSEMENT	150
MACQUEEN EQUIPMENT	SWEEPER REPAIRS	6,637.46
MIDWEST AUTOMATIC FIRE SP	REPLACE VALVE	301.03

MIDWEST WHEEL COMPANIES	REPAIRS	327.17
MIDAMERICAN ENERGY	POWER	16,806.76
OFFICE DEPOT	PW BLUETOOTH HEADSETS/SUPPLIES	1,243.53
ONESOURCE BACKGROUND CHEC	ANTHONY HANSON	81.5
SAWYER ALEXANDER J	PHONE REIMBURSEMENT	105
TRUE VALUE	SMALL SNOW REMOVAL EQUIP	91.74
PETERSON PEST & TERMITE	PEST CONTROL	35
ENVIRONMENTAL RESOURCES A	WASTE WATER TESTS	546.83
ARNOLD MOTOR SUPPLY	PARK TRUCK REPAIR	168.18
POLK COUNTY TREASURER	NOV CONTRACT-POLICE	114,323.00
SCHULING HITCH COMPANY	TRAILER REPAIR	42
SCHIPPER RONALD L.	PHONE REIMBURSEMENT	150
SCHUMACHER ELEVATOR CO	SERVICE	739.5
SELLNER ROBERT	PHONE REIMBURSEMENT	105
RORY ECHER	PHONE REIMBURSEMENT/PART REIMB	131.59
SECRETARY OF STATE NOTARY	NOTARY FOR KARALEE	30
SNYDER & ASSOCIATES	SIGNALS-SE 11 & SE 19 @HWY141	2,203.86
DMF GARDENS	BULBS	2,734.05
OLGUIN SAUL	PHONE REIMBURSEMENT	105
SPRAYER SPECIALTIES	EQUIP MAINT	9.93
FULTON STACEY	PHONE REIMBURSEMENT	105
STIVERS FORD	EQUIP MAINT	141.29
THORPE WATER DEVELOPMENT	3350 SE GLENSTONE #8	50
TOTAL QUALITY	DECEMBER CHEMICAL EXPENSE	12,022.45
UNPLUGGED WIRELESS	PW RADIOS FOR TRUCKS	1,282.98
UNITED CONTRACTORS, INC	BACKFILL	264.53
CINTAS CORPORATION - #762	SUPPLIES	459.14
USIC LOCATING SERVICES	LOCATES	7,357.05
ULINE	FORKLIFT AERIAL PLATFORM	765.5
VERIZON WIRELESS, BELLEVU	VEHICLE RADIOS	178.64
VEENSTRA AND KIMM, INC.	OCTOBER INSPECTIONS	24,580.24
VAN WALL EQUIPMENT	REPAIRS	180.14
BEIRMAN FURNITURE	GCC OFFICE FURNITURE	4,332.00
WASTE MANAGEMENT OF IOWA	FIRE STATION	219.24
WELLMARK BLUE CROSS	EMPLOYEE INSURANCE	2,002.26
WHITFIELD & EDDY	SERVICE THRU NOVEMBER 30, 2019	10,566.25
WILLIAMS SCOTSMAN, INC	DEC LEASE	359
ZIEGLER	LOADER PARTS	192.31
WUNDER WESTON	PHONE REIMBURSEMENT	150
COLIBRI SYSTEMS NORTH AME	BOOK COVERS	500.3
FIDELITY SECURITY LIFE IN	EMPLOYEE INSURANCE	342.18
JOHNSON TAMMY	PHONE REIMBURSEMENT/MILEAGE	173.36
CENTURY LINK	PHONE	84.52
GALLS, LLC - DBA CARPENTE	BROUWER	63.99
RJ MARTIN EXCAVATING & TR	HAUL AWAY TREES	2,610.00
EFTPS	FED/FICA TAX	43,178.95
KANOPY INC	MATERIALS	19
KRUGER JORIE	BEG INDOOR SOCCER	160
FISK ERIK	PHONE REIMBURSEMENT	150
LIBERTY DOORS INC	GCC DOOR REPLACEMENT	1,262.00
URBANDALE CHAMBER OF COM	LIBRARY URBANDALE CHAMBER MEMBER	425
ALL TERRAIN SEEDING	LTL BVR & PRAIRIE CRK CHANNEL	21,895.43
GREIMAN JAMES	PHONE REIMBURSEMENT	105
GWORCS	ANNUAL FEE 1/1/20 - 12/31/20	8,776.22
BEELINE + BLUE	PRINTING MEDIA	86
PROGRESSIVE STRUCTURES	16-INCH RAW WATER MAIN	199,377.43
MENARDS GRIMES	SHOP REMODEL	5,848.40
MI-FIBER, LLC	DEC BILL	14
BOLTON AND MENK INC	HOPE COMMERCIAL PLAT 1	6,992.00
GOODVIN, ALEX	PHONE REIMBURSEMENT	105
RABEY, TYLER J	PHONE REIMBURSEMENT	105
BULK TRANSPORT CO EAST	LIME DELIVERY	1,951.86

GETTYS NATHAN	PHONE REIMBURSEMENT	105
COVER CHAD	PHONE REIMBURSEMENT	105
TEIG AUSTIN	PHONE REIMBURSEMENT	105
VERITIV OPERATING COMPANY	INK CARTRIDGE	810
FIRST NET	SERVICE	41.35
BANKERS TRUST/UMB	GO BOND INTEREST PAYMENTS	461,601.02
HULTMAN, LIZ	HBI SPRING 2020	500
TRANE U.S. INC	REPAIRED MAU	1,169.00
COACH SLOTH BOOKS	MATERIALS	65
SHOWCASES	LIBRARY DVD CASES	186.3
KUHN, DAVID G	301 SE 11TH ST.	562.5
DUCKETT, NICHOLAS	CLOTH ALLOW N DUCKETT	366.87
KAMM, DOUG	PHONE REIMBURSEMENT	150
MCANDREW, SEAN	PHONE REIMBURSEMENT	150
TOTAL TRUCK	REPLACE TOOL BOX	1,703.00
REW SERVICES CORP	ASBESTOS REMOVAL	5,493.00
DEPOSIT REFUNDS	UTILITY REFUNDS	1,492.97
PAYROLL CHECKS	TOTAL PAYROLL CHECKS	125,881.88
	CLAIMS TOTAL	1,785,795.50
	GENERAL FUND	401,193.91
	ROAD USE TAX FUND	20,972.87
	EMPLOYEE BENEFITS FUND	13,934.04
	DEBT SERVICE FUND	461,601.02
	CP - ROAD DEVELOPMENT FUND	2,203.86
	CP - PRAIRIE/LITTLE BEAVE FUND	24,505.43
	CP-SW COUNTY LINE ROAD FUND	172,490.65
	CP - PARKS FUND	34,653.00
	CP - GRIMES COMMUNITY COM FUND	5,493.00
	CP-NE GATEWAY/HOPE COMM FUND	195,834.50
	CP-16 Water Main FUND"	199,377.43
	SE 37TH HWY 141 PROJECT FUND	105,216.45
	SE 19TH & SW CO OVERLAY FUND	16,913.25
	WRA SANI SEWER CONNECTION FUND	9,595.24
	SE 11th ST RR/James 2019 FUND	652.5
	WATER FUND	83,105.78
	WATER DEPOSITS FUND	1,492.97
	SEWER FUND	16,609.28
	LANDFILL/GARBAGE FUND	12,964.02
	STORM WATER FUND	6,986.30
		1,785,795.50

ACCOUNT NO ALPHA ID	DEPOSIT DATE	PEN TIMES	DEPOSIT AMOUNT	INTEREST AMOUNT	TOTAL AMOUNT	DEPOSIT APPLIED	DEPOSIT REFUND CODE
101510009 HUNT RHONDA	4/25/19		90.74	.00	90.74	90.74	Check
103727303 SHEPARD SHEEREJAH	8/11/16	7	73.53	.00	73.53	73.53	Check
104130006 HENTGES CARLA	7/14/14	10	87.22	.00	87.22	87.22	Check
131110706 PIERCE KAREN	5/17/18		87.49	.00	87.49	87.49	Check
131120303 NUCKOLLS CANDY	11/27/17	2	85.88	.00	85.88	85.88	Check
131120707 TAMAY CLAUDIA	7/12/18	5	99.44	.00	99.44	99.44	Check
131130707 HUSMANN MICHAEL	7/27/18	11	185.40	.00	185.40	185.40	Check
132210807 FINN MATTHEW	10/16/18	3	93.04	.00	93.04	93.04	Check
132220107 LIVINGSTON HANNAH	4/27/18	8	166.26	.00	166.26	166.26	Check
132220604 ERICKSON FREDERICKA	4/05/16	28	114.56	.00	114.56	114.56	Check
134430107 MCGINN CECELIA	10/19/18	5	172.62	.00	172.62	172.62	Check
134430706 MCDONOUGH ANDREW	2/15/18	2	55.68	.00	55.68	55.68	Check
399985601 KWIK STAR	9/03/19	2	181.11	.00	181.11	181.11	Check
REPORT TOTAL			1492.97	.00	1492.97	1492.97	

WATER	1492.97	.00	1492.97	1492.97
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City of Grimes			
COVERAGES	19-20 Annualized Expiring	ICAP 20-21 Quote	EMC 20-21 Quote
Property	\$ 91,052.57	\$ 93,451.00	\$ 76,967.00
Blanket Building/BPP Limit	57,990,229	59,062,788	60,457,138 **
Inland Marine-Property limit	1,955,281	2,132,411	Included in property limit
Deductible	750	750	1,000
General Liability Including Linebacker	\$ 39,976.19	\$ 37,518.00	\$ 50,251.00
Each Occurrence	15,000,000	11,000,000	2,000,000
Medical Expense Limit	10,000	10,000	10,000
General Aggregate Limit	N/A	N/A	4,000,000
Personal and Advertising Injury Limit	11,000,000	11,000,000	2,000,000
Drone Liability	Included	Included	Included*
Linebacker Retro Date	N/A	N/A	1/1/2015
Prior Injury/Damage Retro Date	N/A	N/A	1/1/2015
Auto	\$ 32,429.71	\$ 31,845.00	\$ 42,978.00
Liability Limit	2,000,000	2,000,000	2,000,000
UN/UIIM	50,000	1,000,000	1,000,000
Total # of units	49	46	46 **
Crime	\$ -	\$ 300.00	\$ 397.00
Employee Theft	10,000	200,000	200,000
Forgery or Alterations	10,000	200,000	200,000
Theft of Money-Inside	10,000	10,000	15,000
Theft of Money-Outside	10,000	10,000	15,000
Computer/Funds Transfer	10,000	200,000	200,000
Deductible	500	500	2,000
Cyber Optional Increased Coverage	N/A	\$ 2,259.00	\$ 3,000.00
Limit		1,000,000	1,000,000
Deductible		0	10,000
Umbrella	\$ 21,983.74	\$ 15,372.00	\$ 13,688.00
Limit	13,000,000	9,000,000	9,000,000
ACCOUNT PREMIUM	\$ 185,442.21	\$ 180,745.00	\$ 187,281.00
Credit-Front end ICAP; Back end EMC (not guaranteed)2020 Estimated Only TOTAL			
ACCOUNT PREMIUM WITH ESTIMATED CREDIT	\$ (14,403.02)	\$ (8,000.00)	\$ (15,000.00)
	\$ 171,039.19	\$ 172,745.00	\$ 172,281.00

* Drone Liability - We will need questionnaire completed. Coverage premium is \$805, included in premium

** Estimated with a couple of renewal changes

EMC

There is a one time surcharge on 1st year policy-this is included in the above pricing, this fee will not be charged next year going forward

\$ 11,700.00

(Hearing & Issuance - Revenue)

419952-71

Grimes, Iowa

December 9, 2019

A meeting of the City Council of the City of Grimes, Iowa, was held on December 9, 2019, at 5:30 p.m. at the City Hall, Grimes, Iowa.

The meeting was called to order by the Mayor, and the roll was called showing the following Council Members present and absent:

Present: _____

Absent: _____.

This being the time and place specified for holding the public hearing and taking action on the proposal to enter into a Water Revenue Loan and Disbursement Agreement, the City Clerk announced that no written objections had been placed on file. Whereupon, the Mayor called for any written or oral objections, and there being none, the Mayor declared the public hearing closed.

After due consideration and discussion, Council Member _____ introduced the following resolution and moved its adoption, seconded by Council Member _____. The Mayor put the question upon the adoption of said resolution, and the roll being called, the following Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the resolution duly adopted as hereinafter set out.

RESOLUTION NO. 12-0319

Resolution authorizing and approving a Loan and Disbursement Agreement and providing for the issuance and securing the payment of \$21,990,000 Taxable Water Revenue Bonds, Series 2020

WHEREAS, the City of Grimes (the “City”), in Dallas and Polk Counties, State of Iowa, did heretofore establish a Municipal Waterworks Utility System (the “Utility”) in and for the City which has continuously supplied water service in and to the City and its inhabitants since its establishment; and

WHEREAS, the management and control of the Utility are vested in the City Council (the “Council”) and no board of trustees exists for this purpose; and

WHEREAS, pursuant to a prior resolution of the Council, the City has heretofore issued its \$5,359,000 Water Revenue Bond, SRF Series 2000A, dated December 19, 2000 and \$617,000 Water Revenue Bond, SRF Series 2000B, dated December 19, 2000 (together, the “Series 2000 Bonds”), a portion of which remain outstanding; and

WHEREAS, pursuant to a prior resolution of the Council, the City has heretofore issued its \$2,432,000 Water Revenue Bond, SRF Series 2013, dated July 26, 2013 (the “Series 2013 Bond”), a portion of which remains outstanding; and

WHEREAS, pursuant to a prior resolution of the Council, the City has heretofore issued its \$577,000 Taxable Water Revenue Bond, SRF Series 2016, dated September 23, 2016 (the “Series 2016 Bond”), a portion of which remains outstanding; and

WHEREAS, pursuant to a prior resolution of the Council, the City has heretofore issued its \$4,200,000 Water Revenue Bond, SRF Series 2019, dated March 8, 2019 (the “Series 2019 Bond”), a portion of which remains outstanding; and

WHEREAS, pursuant to a prior resolution of the Council, the City has heretofore issued its \$3,800,000 Taxable Water Revenue Bond, SRF Series 2019A, dated April 12, 2019 (the “Series 2019A Bond”), a portion of which remains outstanding; and

WHEREAS, pursuant to a prior resolution of the Council, the City has heretofore issued its \$1,559,000 Taxable Water Revenue Bond, SRF Series 2019B, dated June 7, 2019 (the “Series 2019B Bond”), a portion of which remains outstanding; and

WHEREAS, pursuant to the resolutions (the “Outstanding Bond Resolutions”) authorizing the issuance of the Series 2000 Bonds, the Series 2013 Bond, the Series 2016 Bond, the Series 2019 Bond, the Series 2019A Bond and the Series 2019B Bond (hereinafter collectively referred to as the “Outstanding Bonds”), the City reserved the right to issue additional obligations payable from the Net Revenues (as defined herein) of the Utility and ranking on a parity with the Outstanding Bonds under the terms and conditions set forth in the Outstanding Bond Resolutions; and

WHEREAS, the City has heretofore proposed to contract indebtedness and enter into a certain Water Revenue Loan and Disbursement Agreement (the “Agreement”) and to borrow money thereunder in a principal amount not to exceed \$22,000,000, pursuant to the provisions of Section 384.24A of the Code of Iowa, for the purpose of paying the cost, to that extent, of planning, designing and constructing improvements and extensions (the “Project”) to the Utility, and has published notice of the proposed action and has held a hearing thereon on December 9, 2019; and

WHEREAS, it is necessary at this time for the City Council to approve the Agreement with the Iowa Finance Authority, an agency and public instrumentality of the State of Iowa, as lender (the “Lender”) and to issue Taxable Water Revenue Bonds, Series 2020 (the “Bonds”) in evidence thereof in the principal amount of \$21,990,000 to pay the costs of the Project;

NOW, THEREFORE, Be It Resolved by the City Council of the City of Grimes, Iowa, as follows:

Section 1. It is hereby determined that the City shall enter into the Agreement with the Lender. The Agreement shall be in substantially the form as has been placed on file with the City and shall provide for a loan (the “Loan”) to the City in the amount of \$21,990,000, for the purpose as set forth in the preamble hereof.

The Mayor and City Clerk are hereby authorized and directed to sign the Agreement on behalf of the City, and the Agreement is hereby approved.

Section 2. The Bonds are hereby authorized to be issued in evidence of the obligation of the City under the Agreement, in the aggregate principal amount of \$21,990,000, to be dated the date of delivery to or upon the direction of the Lender, and bearing interest from the date of each advancement made at the rate of 1.75% per annum pursuant to the Agreement, until payment thereof, as set forth in Exhibit A attached to the Agreement.

The Bonds may be in the denomination of \$1,000 each or any integral multiple thereof and, at the request of the Lender, shall be initially issued as a single bond in the denomination of \$21,990,000 and numbered R-1.

The City Clerk is hereby designated as the Registrar and Paying Agent for the Bonds and may be hereinafter referred to as the “Registrar” or the “Paying Agent.”

Payment of the principal of and interest on the Bonds and premium, if any, shall be payable at the office of the Paying Agent to the registered owners thereof appearing on the registration books of the City. All such payments, except full redemption, shall be made to the registered owners appearing on the registration books at the close of business on the fifteenth day of the month next preceding the payment date. Final payment of principal shall only be made upon surrender of the Bond or Bonds to the Paying Agent.

In addition to the payment of principal of and interest on the Bonds, the City also agrees to pay the Initiation Fee and the Servicing Fee (defined in the Agreement) in accordance with the terms of the Agreement.

The Bonds shall be executed on behalf of the City with the official manual or facsimile signature of the Mayor and attested with the official manual or facsimile signature of the City Clerk, and shall be fully registered bonds without interest coupons. The issuance of the Bonds and the amount of the Loan advanced thereunder shall be recorded in the office of the City Treasurer, and the certificate on the back of each Bond shall be executed with the official manual or facsimile signature of the City Treasurer. In case any officer whose signature or the facsimile of whose signature appears on the Bonds shall cease to be such officer before the delivery of such Bonds, such signature or such facsimile signature shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery.

The Bonds shall be fully registered as to principal and interest in the names of the owners on the registration books of the City kept by the Registrar. Each Bond shall be transferable without cost to the registered owner thereof only upon the registration books of the City upon presentation to the Registrar, together with either a written instrument of transfer satisfactory to the Registrar or the assignment form thereon completed and duly executed by the registered owner or the duly authorized attorney for such registered owner.

The record and identity of the owners of the Bonds shall be kept confidential as provided by Section 22.7 of the Code of Iowa.

The Bonds are subject to optional redemption by the City at a price of par plus accrued interest (i) on any date with the prior written consent of the Lender, or (ii) in the event that all or substantially all of the Project is damaged or destroyed. Any optional redemption of the Bonds by the City may be made from any funds regardless of source, in whole or from time to time in part, in inverse order of maturity upon not less than thirty (30) days' notice of redemption by facsimile, e-mail, certified or registered mail to the Lender (or any other registered owner of the Bonds). The Bonds are also subject to mandatory redemption as set forth in Section 5 of the Agreement.

All of the Bonds and the interest thereon, together with the Outstanding Bonds and any additional obligations as may be hereafter issued and outstanding from time to time ranking on a parity therewith under the conditions set forth herein (which additional obligations are hereinafter sometimes referred to as "Parity Obligations"), shall be payable solely from the Net Revenues of the Utility and the Sinking Fund hereinafter referred to, both of which are hereby pledged to the payment of the Bonds. The Bonds shall be a valid claim of the owners thereof only against said Net Revenues and Sinking Fund. None of the Bonds shall be a general obligation of the City, nor payable in any manner by taxation, and under no circumstances shall the City or the Utility be in any manner liable by reason of the failure of the Net Revenues of the Utility to be sufficient for the payment in whole or in part of the Bonds and the interest thereon.

Section 3. The Bonds shall be executed as herein provided as soon after the adoption of this resolution as may be possible and thereupon they shall be delivered to the Registrar for registration and delivery to the Lender, upon receipt of the loan proceeds (the "Loan Proceeds"), and all action heretofore taken in connection with the Agreement is hereby ratified and confirmed in all respects.

Section 4. The Bonds shall be in substantially the following form:

(Form of Bond)

UNITED STATES OF AMERICA
STATE OF IOWA
DALLAS AND POLK COUNTIES
CITY OF GRIMES

TAXABLE WATER REVENUE BOND, SERIES 2020

No. R-1 \$21,990,000

RATE	MATURITY	BOND DATE
1.75%	June 1, 2042	January 10, 2020

The City of Grimes (the “City”), in Dallas and Polk Counties, State of Iowa, for value received, promises to pay from the source and as hereinafter provided, on the maturity date of this Bond to

IOWA FINANCE AUTHORITY

or registered assigns, the principal sum of

TWENTY-ONE MILLION NINE HUNDRED NINETY THOUSAND DOLLARS

Interest at the rate specified above shall be payable semiannually on June 1 and December 1 of each year, commencing June 1, 2020, and principal shall be due and payable in installments in the amounts shown on the Principal Payment Schedule, attached hereto as Exhibit A, on June 1, 2022, and annually thereafter on June 1 in each year until the principal and interest are fully paid, except that the final installments of the entire balance of principal and interest, if not sooner paid, shall become due and payable on June 1, 2042. Interest shall be computed on the basis of a 360-day year of twelve 30-day months.

The City Clerk shall act as Registrar and Paying Agent and may be hereinafter referred to as the “Registrar” or the “Paying Agent.”

Payment of the principal of and interest on this Bond and premium, if any, shall be payable at the office of the Paying Agent to the registered owners thereof appearing on the registration books of the City at the addresses shown on such registration books. All such payments, except full redemption, shall be made to the registered owners appearing on the registration books at the close of business on the fifteenth day of the month next preceding the payment date. Final payment of principal shall only be made upon surrender of this Bond to the Paying Agent.

This Bond is one of a series of bonds (the “Bonds”) issued by the City to evidence its obligation under a certain Loan and Disbursement Agreement, dated the date hereof (the

“Agreement”) entered into by the City for the purpose of providing funds to pay a portion of the cost of planning, designing and constructing improvements and extensions (the “Project”) to the Municipal Waterworks Utility System of the City (the “Utility”).

The Bonds are issued pursuant to and in strict compliance with the provisions of Sections 384.24A and 384.83 of the Code of Iowa, 2019, and all other laws amendatory thereof and supplemental thereto, and in conformity with a resolution of the City Council authorizing and approving the Agreement and providing for the issuance and securing the payment of the Bonds (the “Resolution”), and reference is hereby made to the Resolution and the Agreement for a more complete statement as to the source of payment of the Bonds and the rights of the owners of the Bonds.

The Bonds shall be subject to optional redemption by the City at a price of par plus accrued interest (i) on any date with the prior written consent of the Iowa Finance Authority, or (ii) in the event that all or substantially all of the Project is damaged or destroyed. Any optional redemption of the Bonds by the City may be made from any funds regardless of source, in whole or from time to time in part, in inverse order of maturity upon not less than thirty (30) days’ notice of redemption by e-mail, facsimile, certified or registered mail to the Iowa Finance Authority (or any other registered owner of the Bonds). The Bonds are also subject to mandatory redemption as set forth in Section 5 of the Agreement.

The Bonds are not general obligations of the City but, together with the City’s outstanding Water Revenue Bond, SRF Series 2000A, dated December 19, 2000; Water Revenue Bond, SRF Series 2000B, dated December 19, 2000; Water Revenue Bond, SRF Series 2013, dated July 26, 2013; Taxable Water Revenue Bond, SRF Series 2016, dated September 23, 2016; Water Revenue Bond, SRF Series 2019, dated March 8, 2019; Taxable Water Revenue Bond, SRF Series 2019A, dated April 12, 2019; Taxable Water Revenue Bond, SRF Series 2019B, dated June 7, 2019; and any additional obligations as may be hereafter issued and outstanding from time to time ranking on a parity therewith under the conditions set forth in the Resolution, are payable solely and only out of the future Net Revenues (as defined in the Resolution) of the Utility of the City, a sufficient portion of which has been ordered set aside and pledged for that purpose. This Bond is not payable in any manner by taxation, and under no circumstances shall the City be in any manner liable by reason of the failure of the said Net Revenues to be sufficient for the payment of this Bond and the interest thereon.

This Bond is fully negotiable but shall be fully registered as to both principal and interest in the name of the owner on the books of the City in the office of the Registrar, after which no transfer shall be valid unless made on said books and then only upon presentation of this Bond to the Registrar, together with either a written instrument of transfer satisfactory to the Registrar or the assignment form hereon completed and duly executed by the registered owner or the duly authorized attorney for such registered owner.

The City, the Registrar and the Paying Agent may deem and treat the registered owner hereof as the absolute owner for the purpose of receiving payment of or on account of principal hereof, premium, if any, and interest due hereon and for all other purposes, and the City, the Registrar and the Paying Agent shall not be affected by any notice to the contrary.

And It Is Hereby Certified, Recited and Declared that all acts, conditions and things required to exist, happen and be performed precedent to and in the issuance of the Bonds have existed, have happened and have been performed in due time, form and manner, as required by law, and that the issuance of the Bonds does not exceed or violate any constitutional or statutory limitation or provision.

IN TESTIMONY WHEREOF, the City of Grimes, Iowa, has caused this Bond to be executed by its Mayor and attested by its City Clerk, all as of the Bond Date.

CITY OF GRIMES, IOWA

By (Do Not Sign)

Mayor Scott Mikkelsen

Attest:

(Do Not Sign)

City Clerk Rochelle Williams

(On the back of each Bond the following certificate shall be executed with the duly authorized signature of the City Treasurer)

STATE OF IOWA

DALLAS AND POLK COUNTIES

CITY OF GRIMES

SS: CITY TREASURER'S CERTIFICATE

The original issuance of the Bonds, of which this Bond is a part, was duly and properly recorded in my office as of the Bond Date.

(Do Not Sign)

City Treasurer

ABBREVIATIONS

The following abbreviations, when used in this Bond, shall be construed as though they were written out in full according to applicable laws or regulations:

TEN COM	-	as tenants in common	UTMA	_____
TEN ENT	-	as tenants by the entireties		(Custodian)
JT TEN	-	as joint tenants with right of survivorship and not as tenants in common	As Custodian for	_____
				(Minor)
			under Uniform Transfers to Minors Act	_____
				(State)

Additional abbreviations may also be used though not in the list above.

ASSIGNMENT

For valuable consideration, receipt of which is hereby acknowledged, the undersigned assigns this Bond to

(Please print or type name and address of Assignee)

PLEASE INSERT SOCIAL SECURITY OR OTHER
IDENTIFYING NUMBER OF ASSIGNEE

and does hereby irrevocably appoint _____, Attorney, to transfer this Bond on the books kept for registration thereof with full power of substitution.

Dated: _____

Signature guaranteed:

NOTICE: The signature to this Assignment must correspond with the name of the registered owner as it appears on this Bond in every particular, without alteration or enlargement or any change whatever.

EXHIBIT A
PRINCIPAL PAYMENT SCHEDULE

<u>Due</u> <u>June 1</u>	<u>Amount</u>	<u>Due</u> <u>June 1</u>	<u>Amount</u>
2022	\$ 605,000	2033	\$1,073,000
2023	\$ 880,000	2034	\$1,094,000
2024	\$ 898,000	2035	\$1,116,000
2025	\$ 916,000	2036	\$1,139,000
2026	\$ 934,000	2037	\$1,161,000
2027	\$ 953,000	2038	\$1,185,000
2028	\$ 972,000	2039	\$1,208,000
2029	\$ 991,000	2040	\$1,232,000
2030	\$1,011,000	2041	\$1,257,000
2031	\$1,031,000	2042	\$1,282,000
2032	\$1,052,000		

Section 5. The Loan Proceeds shall be held by the Lender and disbursed for costs of the Project, as referred to in the preamble hereof. The City will keep a detailed, segregated accounting of the expenditure of the Loan Proceeds.

Section 6. So long as any of the Bonds, the Outstanding Bonds or any Parity Obligations are outstanding, the City shall continue to maintain the Utility in good condition, and the Utility shall continue to be operated in an efficient manner and at a reasonable cost as a revenue producing undertaking. The City shall establish, impose, adjust and provide for the collection of rates to be charged to customers of the Utility, including the City, to produce gross revenues (hereinafter sometimes referred to as the “Gross Revenues”) at least sufficient to pay the expenses of operation and maintenance of the Utility, which shall include salaries, wages, cost of maintenance and operation, materials, supplies, insurance and all other items normally included under recognized accounting practices (but does not include allowances for depreciation in the valuation of physical property) (which such expenses are hereinafter sometimes referred to as the “Operating Expenses”) and to leave a balance of net revenues (herein referred to as the “Net Revenues”) equal to at least 110% of the principal of and interest on all of the Bonds, the Outstanding Bonds and any other Parity Obligations due in such fiscal year, as the same become due.

Section 7. The provisions, covenants, undertakings and stipulations for the operation of the Utility and for the collection, application and use of the Gross Revenues and income from such operation, as set forth in the Outstanding Bond Resolutions shall inure and appertain to the Bonds to the same extent and with like force and effect as if herein set out in full, except only insofar as the same may be inconsistent with this resolution.

Nothing in this resolution shall be construed to impair the rights vested in the Outstanding Bonds. The amounts herein required to be paid into the various funds hereafter named shall be inclusive of said payments required with respect to the Outstanding Bonds. The provisions of the Outstanding Bond Resolutions and the provisions of this resolution are to be construed whenever possible so that the same will not be in conflict. In the event such construction is not possible, the provisions of the resolution first adopted shall prevail until such time as the obligations authorized by such resolution have been paid or otherwise satisfied as therein provided, at which time the provisions of this resolution shall again prevail.

Section 8. From and after the issuance of the Bonds, the Gross Revenues of the Utility shall continue to be set aside into the City’s Water Revenue Fund (“Water Revenue Fund”) created under the Outstanding Bond Resolutions. The Water Revenue Fund shall be used in maintaining and operating the Utility, and after payment of the Operating Expenses shall, to the extent provided in this resolution and the Outstanding Bond Resolutions, be used to pay the principal of and interest on the Bonds, the Outstanding Bonds and any Parity Obligations, and to create and maintain the several separate funds hereinafter described.

Section 9. The provisions in and by the Outstanding Bond Resolutions, whereby there has been created and is to be maintained a “Water Revenue Bond Sinking Fund” (herein referred to as the “Sinking Fund”), and for the payment into said fund from the Net Revenues of the Utility such portion thereof as will be sufficient to pay the interest on and principal of the Outstanding Bonds, are all hereby ratified and confirmed, and all such provisions shall inure and

constitute the security for the payment of the interest on and principal of the Bonds hereby authorized as may be outstanding from time to time; provided, however, that on the first day of each month of each year, the minimum amount to be set aside, in addition to the amounts required to be set aside in the Outstanding Bond Resolutions, and paid into the Sinking Fund shall be not less than as follows:

Commencing on February 1, 2020, and continuing to and including May 1, 2020, an amount equal to 1/4th of the installment of interest coming due on June 1, 2020, and thereafter, commencing on June 1, 2020, and continuing to final maturity, an amount equal to 1/6th of the installment of interest coming due on the next succeeding interest payment date on the then outstanding Bonds. In addition, commencing on June 1, 2021, and continuing to final maturity, an amount equal to 1/12th of the installment of principal coming due on such Bonds on the next succeeding principal payment date until the full amount of such installment is on deposit in the Sinking Fund.

Money in the Sinking Fund shall be used solely for the purpose of paying principal of and interest on the Bonds, the Outstanding Bonds and any Parity Obligations as the same shall become due and payable. Whenever Parity Obligations are issued under the conditions and restrictions hereinafter set forth, provision shall be made for additional payments to be made into the Sinking Fund for the purpose of paying the interest on and principal of such Parity Obligations.

If at any time there should be a failure to pay into the Sinking Fund the full amount above stipulated, then an amount equivalent to the deficiency shall be paid into the Sinking Fund from the Net Revenues of the Utility as soon as available, and the same shall be in addition to the amount otherwise required to be so set apart and paid into the Sinking Fund.

No further payments need be made into the Sinking Fund when and so long as the amount therein is sufficient to retire all of the Bonds, the Outstanding Bonds and any Parity Obligations then outstanding which are payable from the Sinking Fund and to pay all interest to become due thereon prior to such retirement, or if provision for such payment has been made.

All of such payments required to be made into the Sinking Fund shall be made in equal monthly installments on the first day of each month, except that when the first day of any month shall be a Sunday or legal holiday, then such payments shall be made on the next succeeding secular day.

Section 10. The provisions in and by the Outstanding Bond Resolutions whereby there has been created and is to be maintained a special fund to be known and designated as the Surplus Fund into which there shall be set apart and paid all of the Net Revenues remaining after first paying the Operating Expenses and making the required payments into the Sinking Fund are all hereby ratified and confirmed. All money credited to the Surplus Fund shall be transferred and credited to the Sinking Fund whenever necessary to prevent or remedy a default in the payment of the principal of or interest on the Bonds, the Outstanding Bonds and any Parity Obligations.

As long as the Sinking Fund has the full amounts required to be deposited therein by the Outstanding Bond Resolutions and this resolution, any balance in the Surplus Fund may be expended by the City in such manner as the Council, or such other duly constituted body as may then be charged with the operation of the Utility, may from time to time direct.

Section 11. All money held in any fund or account created or to be maintained under the terms of this resolution shall be deposited in lawful depositories of the City or invested in accordance with Chapters 12B and 12C of the Code of Iowa and continuously held and secured as provided by the laws of the State of Iowa relating to the depositing, securing, holding and investing of public funds. All interest received by the City as a result of investments under this section shall be considered to constitute Gross Revenues of the Utility and shall be deposited in or transferred to the Water Revenue Fund and used solely and only for the purposes specified herein for such funds.

Section 12. The City hereby covenants and agrees with the owner or owners of the Bonds, the Outstanding Bonds and any Parity Obligations, or any of them, that from time to time may be outstanding, that it will faithfully and punctually perform all duties with reference to the Utility required and provided by the Constitution and laws of the State of Iowa, that it will segregate the Gross Revenues of the Utility and make application thereof in accordance with the provisions of this resolution and that it will not sell, lease or in any manner dispose of the Utility or any part thereof, including any and all extensions and additions that may be made thereto, until all of the Bonds, the Outstanding Bonds and any Parity Obligations shall have been paid in full, both principal and interest, or unless and until provision shall have been made for the payment of the Bonds, the Outstanding Bonds and any Parity Obligations and interest thereon in full; provided, however, that the City may dispose of any property which in the judgment of the Council, or such duly constituted body as may then be charged with the operation of the Utility, is no longer useful or profitable in the operation of the Utility nor essential to the continued operation thereof and when the sale thereof will not operate to reduce the revenues to be derived from the operation of the Utility.

Section 13. Upon a breach or default of a term of the Bonds, the Outstanding Bonds or any Parity Obligations, the Outstanding Bond Resolutions and this resolution, a proceeding may be brought in law or in equity by suit, action or mandamus to enforce and compel performance of the duties required under the terms of this resolution and Division V of Chapter 384 of the Code of Iowa or an action may be brought to obtain the appointment of a receiver to take possession of and operate the Utility and to perform the duties required by this resolution and Division V of Chapter 384 of the Code of Iowa.

Section 14. The Bonds, the Outstanding Bonds or any Parity Obligations shall not be entitled to priority or preference one over the other in the application of the Net Revenues of the Utility regardless of the time or times of the issuance of such Bonds, the Outstanding Bonds or Parity Obligations, it being the intention of the City that there shall be no priority among the Bonds, the Outstanding Bonds or any Parity Obligations, regardless of the fact that they may have been actually issued and delivered at different times. The City hereby reserves the right and privilege of issuing additional Parity Obligations.

Section 15. The City agrees that so long as the Bonds, the Outstanding Bonds or any Parity Obligations remain outstanding, it will maintain insurance for the benefit of the owners of the Bonds, the Outstanding Bonds and any Parity Obligations on the insurable portions of the Utility of a kind and in an amount which usually would be carried by private companies or municipalities engaged in a similar type of business. The proceeds of any insurance, except public liability insurance, shall be used to repair or replace the part or parts of the Utility damaged or destroyed. The City will keep proper books of record and account, separate from all other records and accounts, showing the complete and correct entries of all transactions relating to the Utility, and the owners of the Bonds, the Outstanding Bonds or any Parity Obligations shall have the right at all reasonable times to inspect the Utility and all records, accounts and data of the City relating thereto.

Section 16. The provisions of this resolution shall constitute a contract between the City and the owners of the Bonds and any Parity Obligations as may from time to time be outstanding, and after the issuance of the Bonds, no change, variation or alteration of any kind of the provisions of this resolution shall be made which will adversely affect the owners of the Bonds or any Parity Obligations until all of the Bonds, the Outstanding Bonds and any Parity Obligations and the interest thereon shall have been paid in full, except as hereinafter provided.

The owners of a majority in principal amount of the Bonds and any Parity Obligations at any time outstanding (not including in any case any obligations which may then be held or owned by or for the account of the City, but including such obligations as may be issued for the purpose of refunding any of the Bonds, the Outstanding Bonds or Parity Obligations if such obligations shall not then be owned by the City) shall have the right from time to time to consent to and approve the adoption by the City of a resolution or resolutions modifying or amending any of the terms or provisions contained in this resolution; provided, however, that this resolution may not be so modified or amended in such manner as to:

- (a) Make any change in the maturity or redemption terms of the Bonds or Parity Obligations.
- (b) Make any change in the rate of interest borne by any of the Bonds or Parity Obligations.
- (c) Reduce the amount of the principal payable on any Bonds or Parity Obligations.
- (d) Modify the terms of payment of principal of or interest on the Bonds or Parity Obligations, or any of them, or impose any conditions with respect to such payment.
- (e) Affect the rights of the owners of less than all of the Bonds or Parity Obligations then outstanding.
- (f) Reduce the percentage of the principal amount of the Bonds or Parity Obligations, the consent of the owners of which shall be required to effect a further modification.

Whenever the City shall propose to amend or modify this resolution under the provisions of this section, it shall cause notice of the proposed amendment to be (1) filed with the Lender and (2) mailed by certified mail to each registered owner of any Bond or Parity Obligation as shown by the records of the Registrar. Such notice shall set forth the nature of the proposed amendment and shall state that a copy of the proposed amendatory resolution is on file in the office of the City Clerk.

Whenever at any time within one year from the date of the mailing of said notice, there shall be filed with the City Clerk an instrument or instruments executed by the owners of at least a majority in aggregate principal amount of the Bonds and any Parity Obligations outstanding at the time of the adoption of such amendatory resolution specifically consenting to the adoption thereof as herein provided, no owner of any Bonds or Parity Obligations shall have any right or interest to object to the adoption of such amendatory resolution or to object to any of the terms or provisions therein contained or to the operation thereof or to enjoin or restrain the City from taking any action pursuant to the provisions thereof.

Any consent given by the owners of a Bond or Parity Obligation pursuant to the provisions of this section shall be irrevocable for a period of six (6) months from the date of such consent and shall be conclusive and binding upon all future owners of the same Bond or Parity Obligation during such period. Such consent may be revoked at any time after six (6) months from the date of such consent by the owner who gave such consent or by a successor in title, but such revocation shall not be effective if the owners of a majority in aggregate principal amount of the Bonds and Parity Obligations outstanding as in this section defined shall have, prior to the attempted revocation, consented to and approved the amendatory resolution referred to in such revocation.

The fact and date of the execution of any instrument under the provisions of this section may be proved by the certificate of any officer in any jurisdiction, who by the laws thereof is authorized to take acknowledgments of deeds within such jurisdiction, that the persons signing such instrument acknowledged before such officer the execution thereof, or may be proved by an affidavit of a witness to such execution sworn to before such officer.

Section 17. If any section, paragraph, clause or provision of this resolution shall be held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this resolution.

Section 18. All resolutions and orders or parts thereof in conflict with the provisions of this resolution are, to the extent of such conflict, hereby repealed.

Section 19. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Passed and approved December 9, 2019.

Mayor Scott Mikkelsen

Attest:

City Clerk Rochelle Williams

• • • •

On motion and vote, the meeting adjourned.

Mayor Scott Mikkelsen

Attest:

City Clerk Rochelle Williams

ATTESTATION CERTIFICATE:

STATE OF IOWA
DALLAS AND POLK COUNTIES SS:
CITY OF GRIMES

I, the undersigned, City Clerk of the City of Grimes, do hereby certify that I have in my possession or have access to the complete corporate records of the aforesaid City and of its City Council and officers and that I have carefully compared the transcript hereto attached with the aforesaid corporate records and that the transcript hereto attached is a true, correct and complete copy of all the corporate records in relation to the authorization and approval of a certain Water Revenue Loan and Disbursement Agreement (the “Agreement”) and the issuance of \$21,990,000 Taxable Water Revenue Bonds, Series 2020 (the “Bonds”) of said City evidencing the City’s obligation under such Agreement and that the transcript hereto attached contains a true, correct and complete statement of all the measures adopted and proceedings, acts and things had, done and performed up to the present time with respect thereto.

I further certify that no objections were filed in my office and no objections of any kind were made to the matter of entering into such Agreement or issuing such Bonds at the time and place set for hearing thereon, and that no petition of protest or objections of any kind have been filed or made, nor has any appeal been taken to the District Court from the decision of the City Council to enter into the Agreement or to issue the Bonds.

WITNESS MY HAND this ____ day of _____, 20__.

City Clerk Rochelle Williams

ESTABLISHMENT CERTIFICATE:

STATE OF IOWA

DALLAS AND POLK COUNTIES

SS:

CITY OF GRIMES

I, the undersigned, City Clerk of the aforementioned City, do hereby certify that I have complete access and control of all of the corporate records of the City and that, based upon my examination of such records, I have determined that the City did heretofore establish a Municipal Waterworks Utility System (the “Utility”) prior to January 1, 1961, that the management and control of the Utility are vested in the City Council, and that no board of trustees exists which has any part of the control and management of such Utility.

I further certify that there is not pending or threatened any question or litigation whatsoever touching the establishment, improvement or operation of such Utility and that there are no bonds or other obligations of any kind now outstanding which are payable from or constitute a lien upon the revenues derived from the operation of such Utility, except for the City’s outstanding Water Revenue Bond, SRF Series 2000A, dated December 19, 2000; Water Revenue Bond, SRF Series 2000B, dated December 19, 2000; Water Revenue Bond, SRF Series 2013, dated July 26, 2013; Taxable Water Revenue Bond, SRF Series 2016, dated September 23, 2016; Water Revenue Bond, SRF Series 2019, dated March 8, 2019; Taxable Water Revenue Bond, SRF Series 2019A, dated April 12, 2019; Taxable Water Revenue Bond, SRF Series 2019B, dated June 7, 2019; and the current issue of \$21,990,000 Taxable Water Revenue Bonds, Series 2020 of the City.

WITNESS MY HAND this ____ day of _____, 2019.

City Clerk Rochelle Williams

December 6, 2019

VIA EMAIL

Jake Anderson
City Administrator/City Hall
Grimes, Iowa

Re: Grimes, Iowa
\$21,990,000 SRF Water Revenue Loan and Disbursement Agreement
File No. 419952-71

Dear Jake:

We have prepared and attach proceedings to be used at the December 9, 2019 City Council meeting to enable the Council to hold the public hearing and adopt the resolution (the "Resolution") approving the Water Revenue Loan and Disbursement Agreement (the "Agreement") and providing for the issuance of the Water Revenue Bond, Series 2020 (the "Bond").

The proceedings attached include the following items:

1. Minutes of the December 9, 2019 meeting covering the hearing, followed by the Resolution providing for the adoption of the Resolution. The form of Bond, Treasurer's Certificate and Assignment are included as part of the Resolution but need not be completed or executed as they are adopted only as to form.
2. Certificate attesting to the transcript.
3. Establishment and non-litigation certificate with respect to the Water Utility.

Also attached, please find the Agreement for execution by the City Clerk and the Mayor. Please print three copies of the Agreement, and have them executed as indicated. After the Agreements have been signed, please return them to us so that we can have them signed on behalf of the Iowa Finance Authority, after which we will furnish you with a fully executed copy for the City's records.

In addition, we have prepared and attach the Bond. Please have the Bond signed as indicated, and return the original to us so that we can deliver it to the lender at the time of closing. Please note that the Bond must be signed by the City Clerk, the City Treasurer and the Mayor.

Finally, we have attached the Closing Certificate for execution by the City Clerk and the Mayor. Please review the Certificate for any inaccuracies and return the executed Certificate to our office.

Please call Amy Bjork, Jessica Vaught or me if you have questions.

Best regards,

John P. Danos

Attachments

cc: Rochelle Williams
Marcia Woodke
Tracy Scebold
Alyson Fleming
Michael Washburn
Susanne Gerlach

LOAN AND DISBURSEMENT AGREEMENT
\$21,990,000 TAXABLE WATER REVENUE BONDS

This Loan and Disbursement Agreement (the “Agreement”) is made and entered into as of January 10, 2020 by and between the City of Grimes, Iowa (the “Participant”) and the Iowa Finance Authority, an agency and public instrumentality of the State of Iowa (the “Issuer”).

WHEREAS, the Issuer, in cooperation with the Iowa Department of Natural Resources (the “Department”), is authorized to undertake the creation, administration and financing of the Iowa Drinking Water Facilities Financing Program (the “Program”) established in Iowa Code Sections 16.131 through 16.135 and Sections 455B.291 through 455B.299, including, among other things, the making of loans to Water Systems for purposes of the Program; and

WHEREAS, the Participant desires to participate in the Program as a means of financing all or part of the construction of certain drinking water treatment facilities serving the Participant and its residents; and

WHEREAS, to assist in financing the Project (defined herein), the Issuer desires to make a loan to the Participant in the amount set forth in Section 2 hereof;

NOW, THEREFORE, the parties agree as follows:

Section 1. Definitions. In addition to other definitions set forth herein, the following terms as used in this Agreement shall, unless the context clearly requires otherwise, have the following meanings:

(a) “Bonds” shall mean any State Revolving Fund Revenue Bonds that were or in the future are issued by the Issuer for the purpose of providing moneys to finance the Loan to the Participant.

(b) “Code” shall mean the Internal Revenue Code of 1986, as amended, and all lawfully promulgated regulations thereunder.

(c) “Project” shall mean the particular construction activities approved by the Department and being undertaken by the Participant with respect to the operation or infrastructure of the Water System for the purpose of providing safe drinking water to the customers thereof, as described in the Resolution.

(d) “Regulations” shall mean the administrative rules of the Department relating to the Program, set forth in Title 567, Chapter 44 of the Iowa Administrative Code, and the administrative rules of the Issuer relating to the Program set forth in Title 265, Chapter 26 of the Iowa Administrative Code.

(e) “Resolution” shall mean the resolution of the City Council of the Participant, adopted on December 9, 2019, approving and authorizing the execution of this Agreement and the issuance of the Revenue Bond (as defined herein).

(f) “Water System” shall mean the drinking water system of the Participant, all facilities being used in conjunction therewith and all appurtenances and extensions thereto, including but not limited to the water facilities which the Participant is financing under this Agreement.

Section 2. Loan; Purchase of Revenue Bond. The Issuer agrees to purchase a duly authorized and issued water revenue bond or capital loan note of the Participant (the “Revenue Bond”) in order to make a loan to the Participant, and will disburse proceeds as set forth herein. The Participant agrees to borrow and accept from the Issuer, a loan in the principal amount of \$21,990,000 (the “Loan”).

The Participant shall use the proceeds of the Loan strictly (a) to finance a portion of the costs of construction of the Project and (b), where applicable, to reimburse the Participant for a portion of the costs of the Project, which portion was paid or incurred in anticipation of reimbursement through the Program and which is eligible for such reimbursement under and pursuant to the Regulations and the Code.

Section 3. Disbursements. Proceeds of the Loan shall be made available to the Participant in the form of one or more periodic disbursements as provided in this Section. The Issuer thereafter shall make disbursements of a portion of the Loan for payment of costs of the Project upon receipt of the following:

- (a) a completed payment request on a form acceptable to and available from the Issuer;
 - (b) current construction payment estimates;
 - (c) engineering service statements;
 - (d) purchase orders or invoices for items not included within other contracts;
- and
- (e) evidence that the costs for which the disbursement is requested have been incurred.

Solely with respect to the request for the final disbursement of proceeds of the Loan, the Participant shall submit to the Issuer (via the Department), in addition to items (a) through (e) above, a certification of completion and acceptance of the Project by the Participant or evidence of an acceptable settlement if the Project is subject to a dispute between the Participant and any contractor.

Disbursements shall be made in a timely fashion following the receipt of the information as set forth above. Unless otherwise agreed to in writing by the Issuer, funds shall be payable to the Participant via automated clearinghouse system transfer to the account specified by the Participant.

Section 4. Completion of Project. The Participant covenants and agrees (i) to exercise its best efforts in accordance with prudent water treatment utility practices to complete

the Project; and (ii) to provide from its own fiscal resources all monies, in excess of the total amount of Loan proceeds it receives under the Agreement, required to complete the Project.

Section 5. Repayment of Loan; Issuance of Revenue Bonds. The Participant's obligation to repay the Loan and interest thereon shall be evidenced by the Revenue Bond in the principal amount of the Loan, complying in all material respects with the Regulations and being in substantially the form set forth in the Resolution. The Revenue Bond shall be delivered to the Issuer as the original purchaser and registered holder thereof at the closing of the Loan. The Revenue Bond shall be accompanied by a legal opinion of bond counsel, in form satisfactory to the Issuer, to evidence the legality, security position and tax-exempt status of interest on the Revenue Bond. The parties agree that a payment of principal of or interest on the Revenue Bond shall be deemed to be a payment of the same on the Loan and a payment of principal of or interest on the Loan shall be deemed to be a payment of the same on the Revenue Bond. Unless otherwise agreed to in writing by the Issuer, all payments of principal and interest due under the Loan shall be made via automated clearinghouse transfer, from an account specified by the Participant.

The Revenue Bond shall be dated the date of delivery to the Issuer, with interest and the Servicing Fee (together, the "Interest Rate" as set forth in Section 6 hereof) payable semiannually on June 1 and December 1 of each year (unless the resolution authorizing a previous series of outstanding bonds on a parity with the Revenue Bond requires interest to be paid on other interest payment dates, in which case such other dates shall apply) from the date of each disbursement of a part of the Loan from the Issuer to the Participant (which are initially expected to be on approximately the dates set forth on Exhibit A attached hereto and incorporated herein). The first repayment of principal of the Loan shall be due and payable not later than one year after substantial completion of the Project and payments of principal, interest and the Servicing Fee shall continue thereafter until the Loan is paid in full. Following the final disbursement of Loan proceeds to the Participant, Exhibit A shall be adjusted by the Issuer, with the approval of the Participant, based upon actual disbursements to the Participant under the Agreement. Such revised Exhibit A thereafter shall be deemed to be incorporated herein by reference and made a part hereof and shall supersede and replace that initially attached hereto and to the Revenue Bond.

The Revenue Bond shall be subject to optional redemption by the Participant at a price of par plus accrued interest (i) on any date upon receipt of written consent by the Issuer, or (ii) in the event that all or substantially all of the Project is damaged or destroyed. Any such optional redemption of the Revenue Bond by the Participant may be made from any funds regardless of source, in whole or from time to time in part, upon not less than thirty (30) days' notice of redemption by e-mail, facsimile, certified or registered mail to the Issuer (or any other registered owner of the Revenue Bond). The Revenue Bond is also subject to mandatory redemption in the event the costs of the Project are less than initially projected, in which case the amount of the Loan shall be reduced to an amount equal to the actual Project costs disbursed. The Participant and the Issuer agree that following such adjustment, the principal amount due under the Revenue Bond shall be automatically reduced to equal the principal amount of the adjusted Loan.

The Revenue Bond and the interest thereon and any additional obligations as may be hereafter issued and outstanding from time to time under the conditions set forth in the

Resolution shall be payable solely and only from the Net Revenues (as defined in the Resolution) of the Water System of the Participant, a sufficient portion of which has been and shall be ordered set aside and pledged for such purpose under the provisions of the Resolution. Neither this Agreement nor the Revenue Bond is a general obligation of the Participant, and under no circumstance shall the Participant be in any manner liable by reason of the failure of the aforesaid Net Revenues to be sufficient to pay the Revenue Bond and the interest thereon or to otherwise discharge the Participant's obligation hereunder.

Section 6. Interest Rate, Initiation Fee and Servicing Fees. (a) The Participant agrees to pay to the Issuer, as additional consideration for the Loan, a loan initiation fee (the "Initiation Fee") equal to one-half of one percent (0.50%) of the amount of the Loan (\$109,950), which shall be due and payable on the date of this Agreement. Unless the Issuer shall be otherwise notified by the Participant that the Participant intends to pay such Initiation Fee from other funds, and has received such other funds from the Participant on the date hereof, the Issuer shall be authorized to deduct the full amount of the Initiation Fee from the proceeds of the Loan being made hereunder, and such deduction by the Issuer shall be deemed to be an expenditure by the Participant of the Loan proceeds.

(b) The Participant agrees to pay a Loan servicing fee (the "Servicing Fee") to the Issuer in an amount equal to 0.25% per annum of the principal amount of the Loan outstanding. The Servicing Fee shall be paid as described in Section 5 and Section 6(c) hereof.

(c) The Loan shall bear interest at 1.75% per annum (the "Rate"). As described in Section 5, payments hereunder shall be calculated based on the Rate plus the Servicing Fee (such 2.00%, the "Interest Rate").

Section 7. Compliance with Applicable Laws, Performance Under Loan Agreement; Rates. The Participant covenants and agrees (i) to comply with all applicable State of Iowa and federal laws, rules and regulations (including but not limited to the Regulations), judicial decisions, and executive orders in the performance of the Agreement and in the financing, construction, operation, maintenance and use of the Project and the Water System; (ii) to maintain its Water System in good repair, working order and operating condition; (iii) to cooperate with the Issuer in the observance and performance of its respective duties, covenants, obligations and agreements under the Agreement; (iv) to comply with all terms and conditions of the Resolution; and (v) to establish, levy and collect rents, rates and other charges for the products and services provided by its Water System, which rents, rates and other charges shall be at least sufficient (A) to meet the operation and maintenance expenses of such Water System, (B) to produce and maintain Net Revenues at a level not less than 110% of the amount of principal and interest on the Revenue Bond and any other obligations secured by a pledge of the Net Revenues falling due in the same year, (C) to comply with all covenants pertaining thereto contained in, and all other provisions of, any bond resolution, trust indenture or other security agreement, if any, relating to any bonds or other evidences of indebtedness issued or to be issued by the Participant, (D) to pay the debt service requirements on any bonds, notes or other evidences of indebtedness, whether now outstanding or incurred in the future, secured by such revenues or other receipts and issued to finance improvements to the Water System and to make any other payments required by the laws of the State of Iowa, (E) to generate funds sufficient to fulfill the terms of all other contracts and agreements made by the Participant, including, without

limitation, the Agreement and the Revenue Bond and (F) to pay all other amounts payable from or constituting a lien or charge on the operating revenues of its Water System.

Section 8. Exclusion of Interest from Gross Income. Unless otherwise agreed to by the Issuer in writing, the Participant covenants and agrees as follows:

(a) The Participant shall not take any action or omit to take any action which would result in a loss of the exclusion of the interest on the Bonds from gross income for federal income taxation as that status is governed by Section 103(a) of the Code.

(b) The Participant shall not take any action or omit to take any action, which action or omission would cause its Revenue Bond or the Bonds (assuming solely for this purpose that the proceeds of the Bonds loaned to the Participant represent all of the proceeds of the Bonds) to be “private activity bonds” within the meaning of Section 141(a) of the Code. Accordingly, unless the Participant receives the prior written approval of the Issuer, the Participant shall not (A) permit any of the proceeds of the Bonds loaned to the Participant or the Project financed with such proceeds to be used, either directly or indirectly, in any manner that would constitute “private business use” within the meaning of Section 141(b)(6) of the Code, taking into account for this purpose all such use by persons other than governmental units on an aggregate basis, (B) use, either directly or indirectly, any of the proceeds of the Bonds loaned to the Participant to make or finance loans to persons other than governmental units (as such term is used in Section 141(c) of the Code) or (C) use, either directly or indirectly, any of the proceeds of the Bonds loaned to the Participant to acquire any “non-governmental output property” within the meaning of Section 141(d)(2) of the Code.

(c) The Participant shall not directly or indirectly use or permit the use of any proceeds of the Bonds (or amounts replaced with such proceeds) or any other funds or take any action or omit to take any action, which use or action or omission would (assuming solely for this purpose that the proceeds of the Bonds loaned to the Participant represent all of the proceeds of the Bonds) cause the Bonds to be “arbitrage bonds” within the meaning of Section 148(a) of the Code.

(d) The Participant shall not directly or indirectly use or permit the use of any proceeds of the Bonds to pay the principal of or interest on any issue of State or local governmental obligations (“refinancing of indebtedness”) unless the Participant shall establish to the satisfaction of the Issuer that such refinancing of indebtedness will not adversely affect the exclusion from gross income of interest on the Bonds for federal income tax purposes and the Participant delivers an opinion to such effect of bond counsel acceptable to the Issuer.

(e) The Participant shall not directly or indirectly use or permit the use of any proceeds of the Bonds to reimburse the Participant for any portion of the cost of the Project unless such cost was paid or incurred by the Participant in anticipation of reimbursement from the proceeds of the Bonds or other State or local governmental borrowing in accordance with the Code, published rulings of the Internal Revenue Service and the Regulations.

(f) The Participant shall not use the proceeds of the Bonds (assuming solely for this purpose that the proceeds of the Bonds loaned to the Participant represent all of the proceeds of the Bonds) in any manner which would cause the Bonds to be “federally guaranteed” within the meaning of Section 149(b) of the Code or “hedge bonds” within the meaning of Section 149(g) of the Code.

(g) The Participant shall comply with all provisions of the Code relating to the rebate of any profits from arbitrage attributable to the Participant, and shall indemnify and hold the Issuer harmless therefrom.

Section 9. Insurance; Audits; Disposal of Property. The Participant covenants and agrees (a) to maintain insurance on, or to self-insure, the insurable portions of the Water System of a kind and in an amount which normally would be carried by private companies engaged in a similar type of business, (b) to keep proper books and accounts adapted to the Water System, showing the complete and correct entry of all transactions relating thereto, and to cause said books and accounts to be audited or examined by an independent auditor or the State Auditor (i) at such times and for such periods as may be required by the federal Single Audit Act of 1984, OMB Circular A-133 or State law, and (ii) at such other times and for such other periods as may be requested at any time and from time to time by the Issuer (which requests may require an audit to be performed for a period that would not otherwise be required to be audited under State law), and (c) not to sell, lease or in any manner dispose of the Water System, or any capital part thereof, including any and all extensions and additions which may be made thereto, until the Revenue Bond shall have been paid in full or otherwise discharged as provided in the Resolution; provided, however, that the Participant may dispose of any property which in the judgment of its governing body is no longer useful or profitable to use in connection with the operation of the Water System or essential to the continued operation thereof.

Section 10. Maintenance of Documents; Access. The Participant agrees to maintain its project accounts in accordance with generally accepted accounting principles (“GAAP”) as issued by the Governmental Accounting Standards Board, including GAAP requirements relating to the reporting of infrastructure assets.

The Participant agrees to permit the Issuer or its duly authorized representative access to all files and documents relating to the Project for purposes of conducting audits and reviews in accordance with any of the Regulations.

Section 11. Continuing Disclosure. As a means of enabling the Issuer to comply with the “continuing disclosure” requirements set forth in Rule 15c2-12 (the “Rule”) of the Securities and Exchange Commission, the Participant agrees, during the term of the Loan, to provide the Issuer with (i) the comprehensive audit report of the Participant, prepared and certified by an independent auditor or the State Auditor not later than twelve months after the end of each fiscal year for which the report was prepared and (ii) such other information and operating data as the Issuer may reasonably request from time to time with respect to the Water System, the Project or the Participant.

The Participant hereby consents to the inclusion of all or any portion of the foregoing information and materials in a public filing made by the Issuer under the Rule. The Participant

agrees to indemnify and hold harmless the Issuer, and its officers, directors, employees and agents from and against any and all claims, damages, losses, liabilities, reasonable costs and expenses whatsoever (including attorney fees) which such indemnified party may incur by reason of or in connection with the disclosure of information permitted under this Section; provided that no such indemnification shall be required for any claims, damages, losses, liabilities, costs or expenses to the extent, but only to the extent, caused by the willful misconduct or gross negligence of the Issuer in the disclosure of such information.

Section 12. Events of Default. If any one or more of the following events occur, it is hereby defined as and declared to constitute an “Event of Default” under this Agreement:

(a) Failure by the Participant to pay, or cause to be paid, any Loan repayment (including the Servicing Fee) required to be paid under this Agreement when due, which failure shall continue for a period of fifteen (15) days.

(b) Failure by the Participant to make, or cause to be made, any required payments of principal, redemption premium, if any, and interest on any bonds, notes or other obligations of the Participant (other than the Loan and the Revenue Bond), the payment of which are secured by operating revenues of the Water System.

(c) Failure by the Participant to observe and perform any duty, covenant, obligation or agreement on its part to be observed or performed under the Agreement or the Resolution, other than the obligation to make Loan repayments, which failure shall continue for a period of thirty (30) days after written notice, specifying such failure and requesting that it be remedied, is given to the Participant by the Issuer, unless the Issuer shall agree in writing to an extension of such time prior to its expiration or the failure stated in such notice is correctable but cannot be corrected in the applicable period, in which case the Issuer may not unreasonably withhold its consent to an extension of such time up to one hundred twenty (120) days from the delivery of the written notice referred to above if corrective action is commenced by the Participant within the applicable period and diligently pursued until the Event of Default is corrected.

Section 13. Remedies on Default. Whenever an Event of Default shall have occurred and be continuing, the Issuer shall have the right to take any action authorized under the Regulations, the Revenue Bond or this Agreement and to take whatever other action at law or equity may appear necessary or desirable to collect the amounts then due and thereafter to become due under the Agreement or to enforce the performance and observance of any duty, covenant, obligation or agreement of the Participant under the Agreement or the Resolution.

Section 14. Amendments. This Agreement may not be amended, supplemented or modified except by a writing executed by all of the parties hereto.

Section 15. Termination. The Participant understands and agrees that the Loan may be terminated at the option of the Issuer if construction of the Project has not commenced within one year of the date of execution of this Agreement, all as set forth in the Regulations.

Section 16. Rule of Construction. This Agreement is executed pursuant to the provisions of Section 384.24A of the Code of Iowa and shall be read and construed as conforming to all provisions and requirements of that statute.

In the event of any inconsistency or conflict between the terms and conditions of the Revenue Bond and this Agreement or the Regulations, the parties acknowledge and agree that the terms of this Agreement or the Regulations, as the case may be, shall take precedence over any such terms of the Revenue Bond and shall be controlling, and that the payment of principal and interest on the Loan shall at all times conform to the schedule set forth on Exhibit A, as adjusted, and the Regulations.

Section 17. Federal Requirements. The Participant agrees to comply with all applicable federal requirements including, but not limited to, Davis-Bacon wage requirements and the requirements relating to the use of American iron and steel products.

Section 18. Repayment of Planning and Design Loan. The Participant entered into an Interim Loan and Disbursement Agreement with the Issuer to provide funds to pay the costs of planning and designing the Project. The Participant agrees to repay the Interim Loan and Disbursement Agreement on the date of this Agreement. Unless the Participant notifies the Issuer that the Participant intends to repay the Interim Loan and Disbursement Agreement from other funds, and the Issuer has received such other funds from the Participant on the date hereof, the Issuer shall be authorized to deduct the full amount due under the Interim Loan and Disbursement Agreement from the proceeds of the Loan being made hereunder, and such deduction by the Issuer shall be deemed to be an expenditure by the Participant of the Loan proceeds.

IN WITNESS WHEREOF, we have hereunto affixed our signatures all as of the date first above written.

CITY OF GRIMES, IOWA

By: _____
Mayor

Attest:

City Clerk

IOWA FINANCE AUTHORITY

By: _____
Deborah Durham, Executive Director

EXHIBIT A

**ESTIMATED DISBURSEMENTS AND
DEBT SERVICE REPAYMENT SCHEDULE**



*101 NE Harvey, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846*

AGENDA MEMO

Item No. X
For Meeting of December 9, 2019

AGENDA HEADING: Reverse Osmosis Water Treatment Plant – Phase 1 – Hold public hearing on the Iowa Drinking Water State Revolving Fund loan.

SYNOPSIS: The action that is in front of the council is to hold the public hearing for the Reverse Osmosis Water Treatment Plant – Phase 1 project Iowa Drinking Water State Revolving Fund financing through the State of Iowa. The proposed schedule is to hold the public hearing on December 9th, 2019 @ 5:30 PM and have the Mayor sign the construction loan application and get it submitted to the Iowa Finance Authority. The Intended Use Plan (IUP) will also need to be updated and re-submitted to the Iowa DNR for this project to reflect actual costs not known at the time of preliminary project planning.

This project includes the construction of a new 3.0 MGD (Million Gallons per Day) reverse osmosis water treatment plant.

FISCAL IMPACT: The construction work associated with this project was bid on October 30th, 2019 and was awarded to Shank Constructors, Inc. for \$17,951,000.00. There are other expenses that needed to be included in the loan for this project like planning & design, costs of issuance, Mid-American Energy electric service and contingency that push the total amount of the loan for this project to \$22,000,000.00. This project is being funded through this loan program with payback by the City of Grimes through water usage rates and revenues.

PREVIOUS COUNCIL ACTION(S): Setting the date for the public hearing on the SRF loan.

BOARD/COMMISSION ACTION(S):

STAFF/COMMITTEE RECOMMENDATION: The staff recommends that the City Council hold the public hearing for this item on December 9th, 2019 @ 5:30 PM.

UNITED STATES OF AMERICA
STATE OF IOWA
DALLAS AND POLK COUNTIES
CITY OF GRIMES

TAXABLE WATER REVENUE BOND, SERIES 2020

No. R-1

\$21,990,000

RATE	MATURITY	BOND DATE
1.75%	June 1, 2042	January 10, 2020

The City of Grimes (the “City”), in Dallas and Polk Counties, State of Iowa, for value received, promises to pay from the source and as hereinafter provided, on the maturity date of this Bond to

IOWA FINANCE AUTHORITY

or registered assigns, the principal sum of

TWENTY-ONE MILLION NINE HUNDRED NINETY THOUSAND DOLLARS

Interest at the rate specified above shall be payable semiannually on June 1 and December 1 of each year, commencing June 1, 2020, and principal shall be due and payable in installments in the amounts shown on the Principal Payment Schedule, attached hereto as Exhibit A, on June 1, 2022, and annually thereafter on June 1 in each year until the principal and interest are fully paid, except that the final installments of the entire balance of principal and interest, if not sooner paid, shall become due and payable on June 1, 2042. Interest shall be computed on the basis of a 360-day year of twelve 30-day months.

The City Clerk shall act as Registrar and Paying Agent and may be hereinafter referred to as the “Registrar” or the “Paying Agent.”

Payment of the principal of and interest on this Bond and premium, if any, shall be payable at the office of the Paying Agent to the registered owners thereof appearing on the registration books of the City at the addresses shown on such registration books. All such payments, except full redemption, shall be made to the registered owners appearing on the registration books at the close of business on the fifteenth day of the month next preceding the payment date. Final payment of principal shall only be made upon surrender of this Bond to the Paying Agent.

This Bond is one of a series of bonds (the “Bonds”) issued by the City to evidence its obligation under a certain Loan and Disbursement Agreement, dated the date hereof (the “Agreement”) entered into by the City for the purpose of providing funds to pay a portion of the cost of planning, designing and constructing improvements and extensions (the “Project”) to the Municipal Waterworks Utility System of the City (the “Utility”).

The Bonds are issued pursuant to and in strict compliance with the provisions of Sections 384.24A and 384.83 of the Code of Iowa, 2019, and all other laws amendatory thereof and supplemental thereto, and in conformity with a resolution of the City Council authorizing and approving the Agreement and providing for the issuance and securing the payment of the Bonds (the “Resolution”), and reference is hereby made to the Resolution and the Agreement for a more complete statement as to the source of payment of the Bonds and the rights of the owners of the Bonds.

The Bonds shall be subject to optional redemption by the City at a price of par plus accrued interest (i) on any date with the prior written consent of the Iowa Finance Authority, or (ii) in the event that all or substantially all of the Project is damaged or destroyed. Any optional redemption of the Bonds by the City may be made from any funds regardless of source, in whole or from time to time in part, in inverse order of maturity upon not less than thirty (30) days’ notice of redemption by e-mail, facsimile, certified or registered mail to the Iowa Finance Authority (or any other registered owner of the Bonds). The Bonds are also subject to mandatory redemption as set forth in Section 5 of the Agreement.

The Bonds are not general obligations of the City but, together with the City’s outstanding Water Revenue Bond, SRF Series 2000A, dated December 19, 2000; Water Revenue Bond, SRF Series 2000B, dated December 19, 2000; Water Revenue Bond, SRF Series 2013, dated July 26, 2013; Taxable Water Revenue Bond, SRF Series 2016, dated September 23, 2016; Water Revenue Bond, SRF Series 2019, dated March 8, 2019; Taxable Water Revenue Bond, SRF Series 2019A, dated April 12, 2019; Taxable Water Revenue Bond, SRF Series 2019B, dated June 7, 2019; and any additional obligations as may be hereafter issued and outstanding from time to time ranking on a parity therewith under the conditions set forth in the Resolution, are payable solely and only out of the future Net Revenues (as defined in the Resolution) of the Utility of the City, a sufficient portion of which has been ordered set aside and pledged for that purpose. This Bond is not payable in any manner by taxation, and under no circumstances shall the City be in any manner liable by reason of the failure of the said Net Revenues to be sufficient for the payment of this Bond and the interest thereon.

This Bond is fully negotiable but shall be fully registered as to both principal and interest in the name of the owner on the books of the City in the office of the Registrar, after which no transfer shall be valid unless made on said books and then only upon presentation of this Bond to the Registrar, together with either a written instrument of transfer satisfactory to the Registrar or the assignment form hereon completed and duly executed by the registered owner or the duly authorized attorney for such registered owner.

The City, the Registrar and the Paying Agent may deem and treat the registered owner hereof as the absolute owner for the purpose of receiving payment of or on account of principal hereof, premium, if any, and interest due hereon and for all other purposes, and the City, the Registrar and the Paying Agent shall not be affected by any notice to the contrary.

And It Is Hereby Certified, Recited and Declared that all acts, conditions and things required to exist, happen and be performed precedent to and in the issuance of the Bonds have existed, have happened and have been performed in due time, form and manner, as required by law, and that the issuance of the Bonds does not exceed or violate any constitutional or statutory limitation or provision.

IN TESTIMONY WHEREOF, the City of Grimes, Iowa, has caused this Bond to be executed by its Mayor and attested by its City Clerk, all as of the Bond Date.

CITY OF GRIMES, IOWA

By _____
Mayor

Attest:

City Clerk

STATE OF IOWA
DALLAS AND POLK COUNTIES
CITY OF GRIMES

SS: CITY TREASURER'S CERTIFICATE

The original issuance of the Bonds, of which this Bond is a part, was duly and properly recorded in my office as of the Bond Date.

City Treasurer

ABBREVIATIONS

The following abbreviations, when used in this Bond, shall be construed as though they were written out in full according to applicable laws or regulations:

TEN COM	-	as tenants in common	UTMA	_____
TEN ENT	-	as tenants by the entireties		(Custodian)
JT TEN	-	as joint tenants with right of survivorship and not as tenants in common	As Custodian for	_____
				(Minor)
			under Uniform Transfers to Minors Act	_____
				(State)

Additional abbreviations may also be used though not in the list above.

ASSIGNMENT

For valuable consideration, receipt of which is hereby acknowledged, the undersigned assigns this Bond to

(Please print or type name and address of Assignee)

PLEASE INSERT SOCIAL SECURITY OR OTHER
IDENTIFYING NUMBER OF ASSIGNEE

and does hereby irrevocably appoint _____, Attorney, to transfer this Bond on the books kept for registration thereof with full power of substitution.

Dated: _____

Signature guaranteed:

NOTICE: The signature to this Assignment must correspond with the name of the registered owner as it appears on this Bond in every particular, without alteration or enlargement or any change whatever.

EXHIBIT A
PRINCIPAL PAYMENT SCHEDULE

<u>Due</u> <u>June 1</u>	<u>Amount</u>	<u>Due</u> <u>June 1</u>	<u>Amount</u>
2022	\$ 605,000	2033	\$1,073,000
2023	\$ 880,000	2034	\$1,094,000
2024	\$ 898,000	2035	\$1,116,000
2025	\$ 916,000	2036	\$1,139,000
2026	\$ 934,000	2037	\$1,161,000
2027	\$ 953,000	2038	\$1,185,000
2028	\$ 972,000	2039	\$1,208,000
2029	\$ 991,000	2040	\$1,232,000
2030	\$1,011,000	2041	\$1,257,000
2031	\$1,031,000	2042	\$1,282,000
2032	\$1,052,000		

CLOSING CERTIFICATE

We, the undersigned, Mayor and City Clerk of the City of Grimes, Iowa (the “City”), do hereby certify as of January 10, 2020 (the “Dated Date”), that we are now and were at the time of the execution of the City’s \$21,990,000 Taxable Water Revenue Bond, Series 2020 (the “Series 2020 Bond”), the officers respectively above indicated of the City; that in pursuance of Chapter 384 of the Code of Iowa, a resolution adopted by the City Council on December 9, 2019 (the “Resolution”), and a certain Loan and Disbursement Agreement (the “Agreement”), by and between the City and the Iowa Finance Authority, Des Moines, Iowa, as lender (the “Lender”), the Series 2020 Bond has been heretofore lawfully authorized and this day by us lawfully issued and delivered to the Lender and pursuant to the Agreement, the Lender shall loan to the City the maximum sum of \$21,990,000. Terms not otherwise defined herein shall have the meaning given such terms in the Resolution and the Agreement.

The Series 2020 Bond has been executed by the aforesaid officers; the certificate on the back of the Series 2020 Bond has been executed by the City Treasurer; and the Series 2020 Bond has been fully registered as to principal and interest in the name of the Lender on the registration books of the City.

We further certify that the Series 2020 Bond is being issued to evidence the City’s obligation under the Agreement entered into by the City for the purpose of providing funds to pay a portion of the cost of planning, designing and constructing improvements and extensions (the “Project”) to the Municipal Waterworks Utility System of the City (the “Utility”).

We further certify that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the City or the titles of the aforesaid officers to their respective positions or the proceedings incident to the authorization of the Series 2020 Bond or in any way concerning the validity of the Series 2020 Bond or the power and duty of the City to appropriate and apply the Net Revenues (as defined in the Resolution) from the operation of the Utility to the full and prompt payment of the principal of and interest on the Series 2020 Bond, and that none of the proceedings incident to the authorization and issuance of the Series 2020 Bond have been repealed or rescinded.

We further certify that no appeal of the decision of the City to enter into the Agreement and to issue the Series 2020 Bond has been taken to the district court.

We further certify that the City has no other bonds or obligations of any kind now outstanding secured by or payable from the revenues to be derived from the operation of the Utility, except for the City’s outstanding Water Revenue Bond, SRF Series 2000A, dated December 19, 2000; Water Revenue Bond, SRF Series 2000B, dated December 19, 2000; Water Revenue Bond, SRF Series 2013, dated July 26, 2013; Taxable Water Revenue Bond, SRF Series 2016, dated September 23, 2016; Water Revenue Bond, SRF Series 2019, dated March 8, 2019; Taxable Water Revenue Bond, SRF Series 2019A, dated April 12, 2019; and Taxable Water Revenue Bond, SRF Series 2019B, dated June 7, 2019.

We further certify that no board of trustees has been created for the management and control of the Utility and such management and control are vested in the Council of the City.

We further certify that all meetings held in connection with the Series 2020 Bond were open to the public at a place reasonably accessible to the public and that notice was given at least 24 hours prior to the commencement of all meetings by advising the news media who requested notice of the time, date, place and the tentative agenda and by posting such notice and agenda at the City Hall or principal office of the City on a bulletin board or other prominent place which is easily accessible to the public and is the place designated for the purpose of posting notices of meetings.

IN WITNESS WHEREOF, we have hereunto affixed our hands on the Dated Date.

CITY OF GRIMES, IOWA

Mayor

Attest:

City Clerk

Estimated Amortization Schedule

City of Grimes
Water Revenue Bond
FS-77-18-DWSRF-016(4)



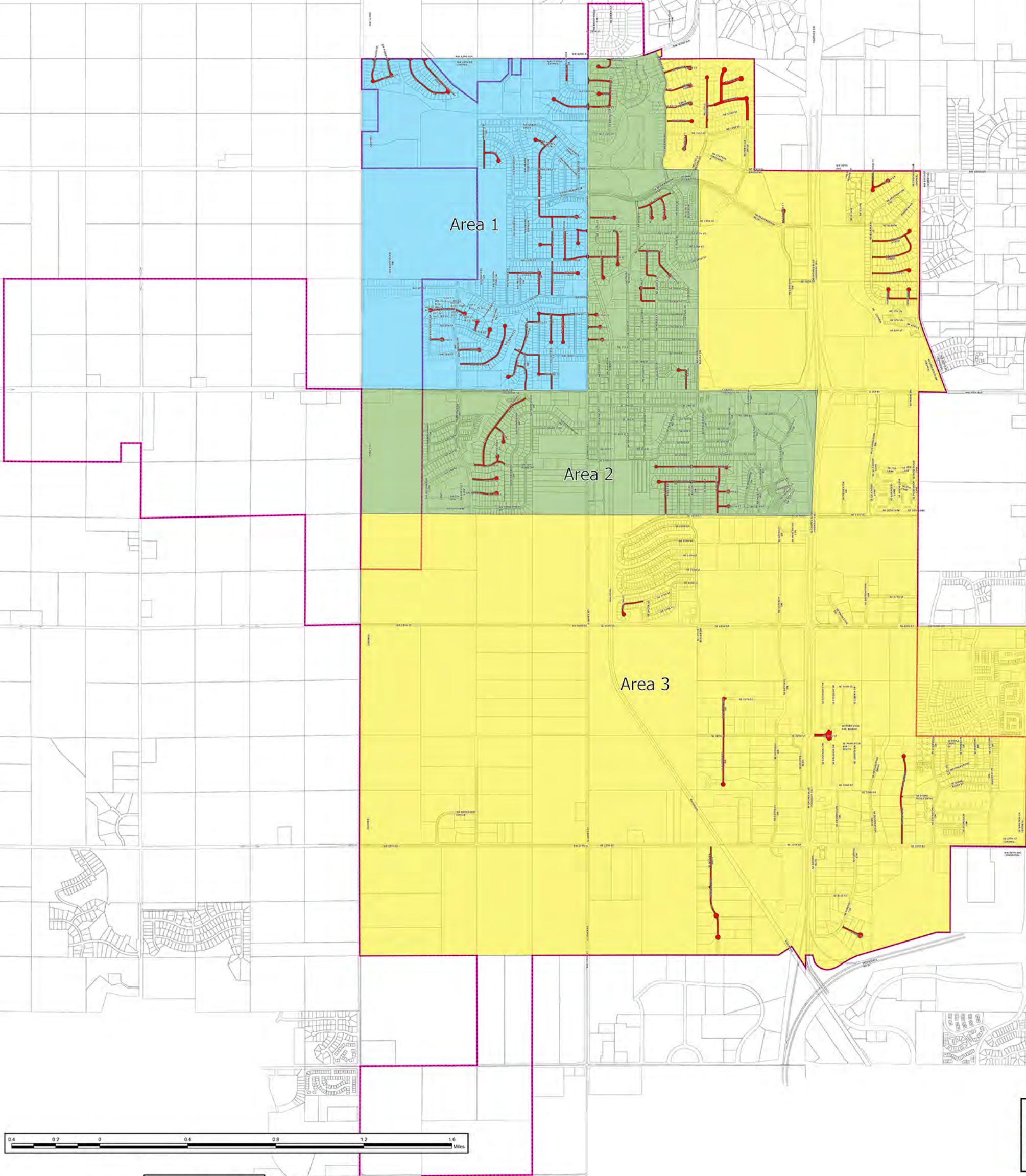
Loan summary

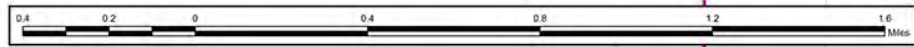
Loan Closing Date	Jan 10, 2020
Final Disbursement Date	Oct 29, 2021
Final Maturity Date	Jun 1, 2042
Loan Period in Years	21
Total Loaned Amount	\$ 21,990,000.00
0.5% Initiation Fee	109,950.00
Net Proceeds to Borrower	\$ 21,880,050.00
Annual Interest Rate	1.75%
Total Interest	\$ 4,784,090.21
Servicing Fee Rate	0.25%
Total Servicing Fees	\$ 683,441.45
Total Loan Costs	\$ 5,577,481.66

Estimated Draw Schedule

Initiation Fee -	Jan 10, 2020	100,000.00
P & D Payoff -	Jan 10, 2020	1,300,000.00
Estimated Draw #1-	Jan 10, 2020	2,058,500.00
Estimated Draw #2-	Mar 20, 2020	2,058,500.00
Estimated Draw #3-	May 29, 2020	2,058,500.00
Estimated Draw #4-	Aug 7, 2020	2,058,500.00
Estimated Draw #5-	Oct 16, 2020	2,058,500.00
Estimated Draw #6-	Dec 25, 2020	2,058,500.00
Estimated Draw #7-	Mar 5, 2021	2,058,500.00
Estimated Draw #8-	May 14, 2021	2,058,500.00
Estimated Draw #9-	Jul 23, 2021	2,058,500.00
Estimated Draw #10-	Oct 1, 2021	2,058,500.00
Held for Final Docs -	Oct 29, 2021	5,000.00
Total Loaned Amount		21,990,000.00

Payment Date	Beginning Balance	Principal	Interest	Servicing Fee	Total Loan Payment	Total Annual Debt Service	Ending Balance
Jun 1, 2020	5,517,000.00		30,809.82	4,401.40	35,211.22	35,211.22	5,517,000.00
Dec 1, 2020	11,692,500.00		82,396.25	11,770.89	94,167.14		11,692,500.00
Jun 1, 2021	15,809,500.00		126,525.34	18,075.05	144,600.39	238,767.53	15,809,500.00
Dec 1, 2021	21,990,000.00		176,866.30	25,266.61	202,132.91		21,990,000.00
Jun 1, 2022	21,990,000.00	605,000.00	192,412.50	27,487.50	824,900.00	1,027,032.91	21,385,000.00
Dec 1, 2022	21,385,000.00		187,118.75	26,731.25	213,850.00		21,385,000.00
Jun 1, 2023	21,385,000.00	880,000.00	187,118.75	26,731.25	1,093,850.00	1,307,700.00	20,505,000.00
Dec 1, 2023	20,505,000.00		179,418.75	25,631.25	205,050.00		20,505,000.00
Jun 1, 2024	20,505,000.00	898,000.00	179,418.75	25,631.25	1,103,050.00	1,308,100.00	19,607,000.00
Dec 1, 2024	19,607,000.00		171,561.25	24,508.75	196,070.00		19,607,000.00
Jun 1, 2025	19,607,000.00	916,000.00	171,561.25	24,508.75	1,112,070.00	1,308,140.00	18,691,000.00
Dec 1, 2025	18,691,000.00		163,546.25	23,363.75	186,910.00		18,691,000.00
Jun 1, 2026	18,691,000.00	934,000.00	163,546.25	23,363.75	1,120,910.00	1,307,820.00	17,757,000.00
Dec 1, 2026	17,757,000.00		155,373.75	22,196.25	177,570.00		17,757,000.00
Jun 1, 2027	17,757,000.00	953,000.00	155,373.75	22,196.25	1,130,570.00	1,308,140.00	16,804,000.00
Dec 1, 2027	16,804,000.00		147,035.00	21,005.00	168,040.00		16,804,000.00
Jun 1, 2028	16,804,000.00	972,000.00	147,035.00	21,005.00	1,140,040.00	1,308,080.00	15,832,000.00
Dec 1, 2028	15,832,000.00		138,530.00	19,790.00	158,320.00		15,832,000.00
Jun 1, 2029	15,832,000.00	991,000.00	138,530.00	19,790.00	1,149,320.00	1,307,640.00	14,841,000.00
Dec 1, 2029	14,841,000.00		129,858.75	18,551.25	148,410.00		14,841,000.00
Jun 1, 2030	14,841,000.00	1,011,000.00	129,858.75	18,551.25	1,159,410.00	1,307,820.00	13,830,000.00
Dec 1, 2030	13,830,000.00		121,012.50	17,287.50	138,300.00		13,830,000.00
Jun 1, 2031	13,830,000.00	1,031,000.00	121,012.50	17,287.50	1,169,300.00	1,307,600.00	12,799,000.00
Dec 1, 2031	12,799,000.00		111,991.25	15,998.75	127,990.00		12,799,000.00
Jun 1, 2032	12,799,000.00	1,052,000.00	111,991.25	15,998.75	1,179,990.00	1,307,980.00	11,747,000.00
Dec 1, 2032	11,747,000.00		102,786.25	14,683.75	117,470.00		11,747,000.00
Jun 1, 2033	11,747,000.00	1,073,000.00	102,786.25	14,683.75	1,190,470.00	1,307,940.00	10,674,000.00
Dec 1, 2033	10,674,000.00		93,397.50	13,342.50	106,740.00		10,674,000.00
Jun 1, 2034	10,674,000.00	1,094,000.00	93,397.50	13,342.50	1,200,740.00	1,307,480.00	9,580,000.00
Dec 1, 2034	9,580,000.00		83,825.00	11,975.00	95,800.00		9,580,000.00
Jun 1, 2035	9,580,000.00	1,116,000.00	83,825.00	11,975.00	1,211,800.00	1,307,600.00	8,464,000.00
Dec 1, 2035	8,464,000.00		74,060.00	10,580.00	84,640.00		8,464,000.00
Jun 1, 2036	8,464,000.00	1,139,000.00	74,060.00	10,580.00	1,223,640.00	1,308,280.00	7,325,000.00
Dec 1, 2036	7,325,000.00		64,093.75	9,156.25	73,250.00		7,325,000.00
Jun 1, 2037	7,325,000.00	1,161,000.00	64,093.75	9,156.25	1,234,250.00	1,307,500.00	6,164,000.00
Dec 1, 2037	6,164,000.00		53,935.00	7,705.00	61,640.00		6,164,000.00
Jun 1, 2038	6,164,000.00	1,185,000.00	53,935.00	7,705.00	1,246,640.00	1,308,280.00	4,979,000.00
Dec 1, 2038	4,979,000.00		43,566.25	6,223.75	49,790.00		4,979,000.00
Jun 1, 2039	4,979,000.00	1,208,000.00	43,566.25	6,223.75	1,257,790.00	1,307,580.00	3,771,000.00
Dec 1, 2039	3,771,000.00		32,996.25	4,713.75	37,710.00		3,771,000.00
Jun 1, 2040	3,771,000.00	1,232,000.00	32,996.25	4,713.75	1,269,710.00	1,307,420.00	2,539,000.00
Dec 1, 2040	2,539,000.00		22,216.25	3,173.75	25,390.00		2,539,000.00
Jun 1, 2041	2,539,000.00	1,257,000.00	22,216.25	3,173.75	1,282,390.00	1,307,780.00	1,282,000.00
Dec 1, 2041	1,282,000.00		11,217.50	1,602.50	12,820.00		1,282,000.00
Jun 1, 2042	1,282,000.00	1,282,000.00	11,217.50	1,602.50	1,294,820.00	1,307,640.00	0.00





Scale: 1:10,000

LEGEND

- Priority 1
- Priority 2
- Priority 3
- City Limits



Snow and Ice Control Policy 2019-2020



Public Works Department/Parks Department

snow@grimesiowa.gov

515-986-9636

www.grimesiowa.gov



www.facebook.com/cityofgrimes

Approved December 2018 by City Council
Updated December 2019-City of Grimes

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PURPOSE

The purpose of the City of Grimes Snow and Ice Policy is to provide direction and standards on maintaining the City's transportation network during snow and ice events. The intent is to provide safe and efficient movement of the traveling public and emergency response vehicles.

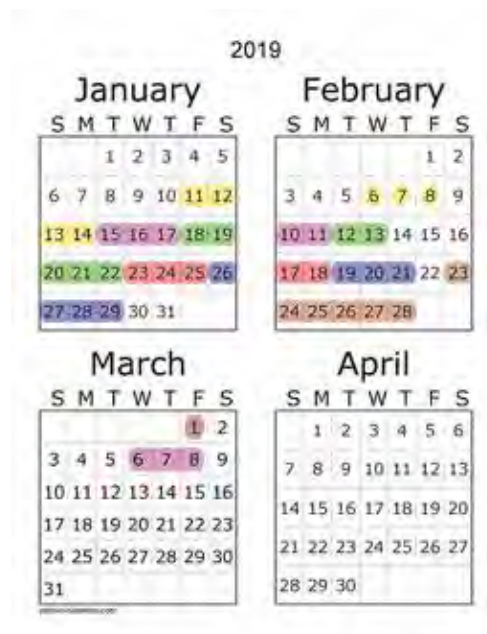
Every snow and ice event is unique; however, the response of the City of Grimes will be consistent with the policies and procedures outlined in this document. Field conditions will always warrant changes as the event progresses, but the goal of providing excellent customer service through efficient snow and ice control at the best price while maintaining the safety of the traveling public will always take precedence.

The City of Grimes has a population of approximately 13,500 and covers an area of over 201 lane miles of streets. We also clear 75 cul-de-sacs and 43 miles of trails within city limits.

WINTER

The City of Grimes averages approximately 32 inches of snow on an annual basis. During winter season 2018-2019, Grimes received about 50" of snow and Public Works responded to 12 snow and ice events. Here are the details:

# of Events	Salt	<u>Labor & Equipment Usage Hours</u>
12	326 tons	4452



FORECASTING

The City of Grimes is using DTN for weather forecasting. Public Works staff will monitor commercially available web-based forecasts (i.e. Weather Underground, (Weather.com),

government forecast information (National Weather Service, Meteogram Generator), Iowa DOT Road Conditions, and local television news forecasts (KCCI, WHO, WOI).

The City will use all of this information to formulate a response to impending winter weather. The timing, duration, and temperatures involved in a winter weather event will dictate the scope of the response from the City of Grimes.

OPERATIONAL READINESS

The City of Grimes Public Works Department has taken several proactive steps to ensure we can properly respond to snow/ice events. These include the following:

- § Creation of snow books, route maps, and trail system maps
- § Pre-trip and post-trip inspection forms
- § Weather forecasting tools and pavement temperature sensors
- § Reporting protocols to track labor and material by event
- § Work flow management system utilizing GIS
- § Excellent equipment condition and readiness
- § Cross training, equipment inspections, pre-season route tours

SNOW PLOWING

Snow plowing is the primary means for mechanical removal of snow from City streets. The timing of initiation of plowing activities will begin based off a number of factors including weather forecast, traffic volumes, timing and intensity of snow, and many more. The overall goal of beginning to plow will be to attempt to stay ahead of the accumulation and to maintain the safe and efficient movement of emergency vehicles and the traveling public.

It is important to remember that plowing while a winter weather event is ongoing will not necessarily leave the street in a finished state. It is common for snow fall rates to be high enough to give the appearance that a street has not been plowed even though the plow may have made a pass very recently. Only after the winter weather event has ended can final cleanup commence and the streets begin to be returned to normal conditions. There may be several passes of plow equipment required to fully plow a street curb-to-curb.

Snow plow equipment will need to maintain certain speeds while plowing in order to promote efficient movement of snow and to ensure that snow does not adhere to the plow blade.

If weather forecasts indicate that the snow and/or ice accumulations will dissipate in a time period deemed reasonable by the Public Works Operations Manager or his/her designee, the on-duty supervisors will have discretion regarding the level of plowing and ice control applications.

ICE CONTROL

Ice control procedures are used to break and/or prevent the bond of ice to the pavement. The Field Operations Manager will have the discretion to modify the rates and types of ice control materials based upon weather and street conditions.

Anti-icing is defined as the application of ice control materials prior to a winter weather event. The intent is to delay or prevent the bond of ice and/or melted snow to a pavement surface.

The City of Grimes may utilize anti-icing procedures when weather forecast and pavement temperatures indicate that their use will help prevent the bond of ice to the pavement. The anti-icing materials and/or chemicals will be applied on arterial streets and trouble areas only.

When pavement temperatures are low and the pavement is initially dry, the use of salts should be delayed as long as possible to avoid the formation of ice refreezing on the roadway surface.

Liquid Calcium Chloride (CaCl) will be purchased on an as needed basis and will be stored on site. The use of calcium chloride will be limited to extreme low temperature applications.

Road salt will be used in conjunction with a pre-wet system prior to spreading when conditions warrant. The pre-wetting allows the melting process to be expedited and to be effective at a lower temperature which leads to less salt demand. Using less salt aids in the ability to control costs and lessen the impact of deicing chemicals on the environment. Winter season 2017-2018 used approximately 554 tons of salt. Last winter season 2018-2019 326 tons of salt were used. The reduction of salt use has been a priority that has been accomplished by using proper equipment calibration and targeting application rates per event based on weather conditions.

CLEANUP

Once the defined levels of service have been achieved and the snowfall has finished, cleanup activities will commence. These activities include stacking of snow, benching of snow windrows, clearing of slush from roadway pavement, removal of snow from sight triangles at intersections, cleanup of snow from cul-de-sacs, etc. Cleanup activities will typically take place during normal business hours. The ultimate goal is to return the pavement to a dry condition as quickly as possible and is time dependent on the limitations of the weather, availability of resources, and traffic volumes.

SNOW ORDINANCE

The purpose of the Snow Ordinance is to allow for safe and efficient snow removal operations on designated snow routes throughout the City. Additional parking accommodations during snow ordinance is available at the South Sports Complex.

Notifications include WENS <https://entry.inspironlogistics.com/grimes-ia/wens.cfm>, local television stations as well as official City social media sites such as Facebook and City website. It will be the City's goal to time the commencement of the Snow Ordinance to minimize the

inconvenience on the public; however, the timing of the beginning of the ordinance will be dictated by the winter weather event.

The Public Works Department will coordinate with the City Administrator in regards to Snow Ordinance going into effect. Regardless of the timing of the commencement of the Snow Ordinance, ticketing and enforcement will begin when City crews start snow operations. Public Works will coordinate with Polk County Sheriff's Department and inform them when to start enforcement.

PRIORITIES

The Public Works Department has established the following priorities for **snow plowing** during winter weather events:

Priority	Classification	Actual Depth of Snow When Service Levels Apply	Depth of Snow/Timing When Plowing Commences
1	7 city zones – including 1 st pass on cul-de-sacs	2"	Plowing starts when snow depth/forecast will allow for efficient plow operations and will be continuous until final cleanup (see Snow Removal Routes map)
2	City maintained walks & trails	1"	Plowing starts when snow depth/forecast will allow for efficient plow operations. Cleanup will likely occur overnight (see Parks & Trail Routes map)
3	Circles and Cul-de-sacs – 2 nd pass	2"	Plowing typically starts when snowfall ends unless forecasts show a prolonged event (see Cul-de-sac Plowing map)
4	Parking lots, City buildings, parks & trails	2"	Plowing will typically start after snowfall ends and after street priorities are finished (see Priority Sanding Routes map)

During an average storm, the goal is that snow plowing operations will be completed in 8 hours. Actual performance will vary greatly, depending upon factors such as actual snowfall amount vs. forecast amount, air and pavement temperatures, previous accumulations, etc. It is important to note that many of these factors are outside of the control of the City. The Field Operations Manager will have the discretion to make decisions in line with the goals and

expectations of the snow policy. Currently, large-truck routes can be cleaned in 4 hours, curbing and final cleanup typically takes additional 4 hours.

Priorities for **ice control** areas during winter weather events will be as follows:

Priority	Classification	When Service Levels Apply	Timing When Ice Control Commences
1	Controlled intersections, hills, curves, maintained roads Level I - red	Any ice	Ice control will be provided to aid in public safety and in vehicular traction as soon as possible.
2	Level II – yellow	Any ice	Ice control will be provided to aid in public safety and in vehicular traction as soon as possible.
3	Level III – green Other intersections, street sections not on hills or curves	When conditions warrant	Salt may not be applied to green route every snow/ice event.

During a city-wide ice storm, all streets may be treated with ice control materials. The use of these materials will be balanced between public safety and environmental concerns. It is important to remember that while ice control materials are a valuable and necessary tool, their use is not always the best method to control ice formation. Under certain conditions which are common in the winter using ice control materials can actually lead to additional ice formation because the pavement surface is too cold. More salt is not always the solution. The Field Operations Manager will have the discretion to make decisions in line with the goals and expectations of snow policy.



Our current application rates will vary. Base line information is as follows:

- § 300 lbs per lane mile
- § 400 lbs per lane mile
- § 500 lbs per lane mile

Over application of salt on a consistent basis is an unnecessary expense, adversely affects the environment and reduces the life of pavement. It negatively affects concrete and eats away at crack seal joints.

SIDEWALKS

The City of Grimes values the many pedestrians who rely on sidewalks as their means of transportation during winter months. As such, the City has a duty to ensure that public sidewalks are cleaned from snow and ice following winter weather events.

135.12 DUMPING OF SNOW. It is unlawful for any person to throw, push, or place or cause to be thrown, pushed or placed, any ice or snow from private property, sidewalks, or driveways onto the traveled way of a street or alley so as to obstruct gutters, or impeded the passage of vehicles upon the street or alley or to create a hazardous condition therein; except where in the cleaning of large commercial drives in the business district it is absolutely necessary to move the snow onto the street or alley temporarily, such accumulation shall be removed promptly by the property owner or agent, and only after first making arrangements for prompt removal at the owner's cost of the accumulation within a reasonably short time. (Code of Iowa, Sec. 364.12[2])

136.03 REMOVAL OF SNOW, ICE AND ACCUMULATIONS. It is the responsibility of the abutting property owners to remove snow, ice and accumulations promptly from sidewalks. If a property owner does not remove snow, ice or accumulations within twenty-four (24) hours after the snow, ice or accumulation ceases, the City may do so and assess the costs against the property owner for collection in the same manner as a property tax. (Code of Iowa, Sec. 364.12[2b &e])

EMERGENCIES

As a winter weather event unfolds, emergency scenarios not covered by this policy may arise. At that time, consideration will be given to life and public safety when making decisions regarding snow and ice control. Those decisions will be made by the Field Operations Manager. These decisions may vary from the written policy depending upon actual weather and road conditions, projected winter weather forecast, and the nature of the emergency.

REQUESTS FOR SERVICE

Residents have the following options to report concerns or ask questions regarding winter operations:

- 1) Send email to snow@grimesiowa.gov
- 2) Call Public Works 515-986-9636 7:00 a.m. – 5:00 p.m.
- 3) Use citizen portal Mobile 311 on City website
<https://www.grimesiowa.gov/OurCommunity/PublicWorks.aspx>

As a winter weather event unfolds, there may be areas that require additional coverage or attention due to unpredictable weather and roadway conditions. For citizen requests, a snow email will be provided for reporting. Additionally, the citizen portal within the workflow management system is available as well as the Public Works landline phone. The Field Operations Manager will create work orders as needed. Facebook will be monitored for any related issues.

Messages may be left on the Public Works office phone to include the address and location of any specific concern. This phone number may not be attended at all times as City staff will be in the midst of snow and ice control operations.

Each request will be evaluated and an appropriate response will be determined by the Field Operations Manager. The timing of any response will be weighed against the overall winter weather activities throughout town. The goal of the snow and ice control policy is to allow for safe and efficient movement of emergency vehicles and the traveling public. That goal will take precedence over service requests.

CONTRACTORS

Currently we plan to limit using contractors but based on weather that could be called into action if needed.

PRIVATE PROPERTY/DRIVEWAYS/MAILBOXES

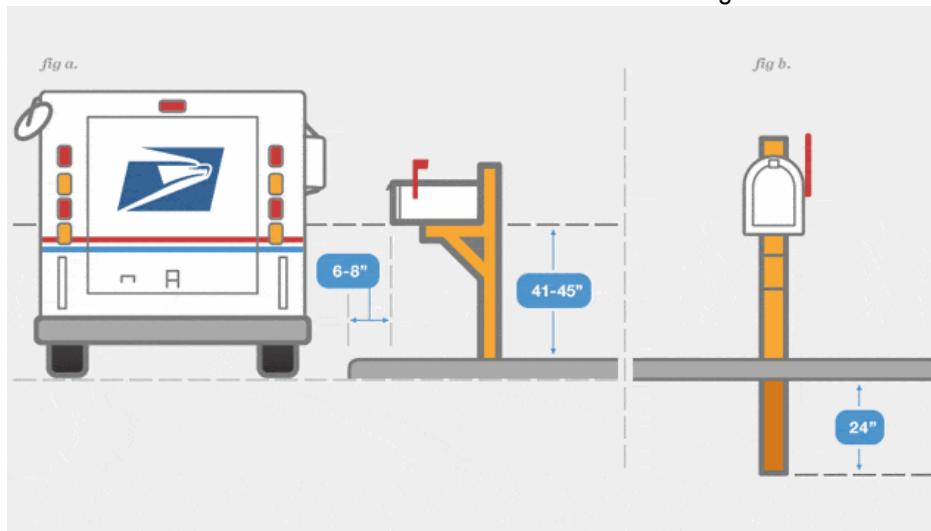
City of Grimes snow and ice control operators will not remove snow from private property. Snow removal on private property is the responsibility of the property owner. At no time should snow from private property be deposited on or pushed into or across public streets.

The City of Grimes will repair any turf that is damaged from plowing operations only. Damage due to deicing chemical will not be repaired by the City. The City will not repair damage to any landscaping (hardscaping, plants, irrigations systems, or accessories such as lighting) that is within the right of way.

During snow and ice control procedures by the City it is common for plowed snow to be pushed and/or thrown back onto sidewalks, driveways, and aprons especially around corners. This unfortunate event results from the need to maintain certain speeds and plow angles to provide efficient and safe snow and ice control. While the City strives to minimize the effects of this thrown snow, it is inherent to snow and ice control activities. Removal of this additional accumulation of material on sidewalks, driveways, or aprons is the responsibility of the abutting property owner.

Property owners are also responsible for clearing of snow around their mailboxes to ensure proper delivery of mail. Mailbox installation within the City of Grimes should comply with United States Postal Service (USPS) guidelines. Proper installation of mailboxes is the responsibility of property owner. Mailboxes should be placed 8" behind the face of curb and should be constructed to be able to withstand snow and ice control efforts by the City. City staff

may perform preseason route inspection and identify hazards, including mailboxes that do not comply with regulations. If a mailbox is found to not comply with the minimum clearances or if improvements to the structural integrity of the mailbox need to be made, the property owner or resident will be notified by City staff. It will be the responsibility of the property owner or resident to properly relocate or improve the structural integrity of the mailbox prior to winter snow and ice control operations. The City will document the mailbox locations that have been notified for improvements. The City will not be responsible for damage to mailboxes which have not been relocated or repaired after the notification has occurred. The City of Grimes will not be responsible for repair of mailboxes due to drifting or the weight of snow. The City of Grimes will repair damage to mailboxes as a result of direct contact of City equipment and the mailbox only. Any necessary replacement or repair of a mailbox will be made with similar materials and construction in relation to the original mailbox.



Courtesy of https://www.usps.com/assets/images/manage/usps_mailbox_guide_635x358.gif

FIRE HYDRANTS

During snow and ice control operations, fire hydrants tend to get buried under snow. Residents are asked to review the location of fire hydrants near their properties. If the hydrant is covered, clearing an area three feet wide around the hydrant will ensure that the Johnston-Grimes Fire Department can locate the hydrant quickly during an emergency. If you need assistance clearing snow around the hydrant, please email snow@grimesiowa.gov or call City of Grimes Public Works at 986-9636.

DISCLAIMER

Levels of service may be affected by any one or more of the following events which could delay or alter snow and ice control by the city.

1. Equipment breakdown

2. Vehicles disabled in deep snow
3. Weather so severe as to cause snow and ice control to be stopped for the safety of all personnel
4. Unforeseen conditions and emergencies
5. Significant medical related emergencies

REPORTING

At the completion of each storm, a written record of the weather event, City response, including time, materials used, road conditions, and other pertinent information will be recorded. We will track storm totals and annual totals for forecasting future needs and budgets.

OTHER CITY FACILITIES AND PARKING LOTS

Responsibility for snow and ice control at City facilities and City owned and maintained parking lots are shown below:

Priority 1

(prior to business hours)

Fire Station

GCC

City Hall

Main Street

Library

Cemetery

Priority 2

(within 12 hours of snow stopping)

Public Works

Wallace Farm

North Sports Complex

South Sports Complex

Priority 3

(within 24 hours of snow stopping)

All other parks

Water Plant – maintained by water plant staff.

EQUIPMENT

The City will utilize many different types of equipment during snow and ice control operations. The equipment will be chosen to best fit the requirements of the operations at that time.

The City will utilize primarily reversible plows, “V” Plows, underbody plows, and wing plows during plowing operations on City streets. The City will utilize loaders with boxes or plows in areas that require smaller equipment to plow snow.

The City will utilize spreaders mounted to its fleet of dump trucks. These spreaders will be used for ice control during snow and ice events. Dump truck mounted spreader units will be equipped with a pre-wet system to allow for more efficient use of deicing materials.

EQUIPMENT MAINTENANCE

Minor routine maintenance can be performed by crews during events. A full-time mechanic has been added to staff. Depending on the severity and number of repairs needed, equipment breakdowns could still affect snow removal service level.

LABOR

The City of Grimes Public Works will handle the primary responsibility for snow and ice control with the City of Grimes. All staff is assigned to equipment with the exception of Field Operations Manager, Special Projects Coordinator, Office Manager and Public Works Director.

As weather forecast and timing dictate, the department will request assistance from other City departments to provide personnel in covering major snow and ice events. A focus on cross-training and building into other department job descriptions is recommended.

CONTACT INFORMATION

Public Works Snow Email
Public Works
City Hall
Parks & Rec - GCC

snow@grimesiowa.gov
515-986-9636
515-986-3036
515-986-2143



101 NE Harvey, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846

AGENDA MEMO

Item No. X
For Meeting of 12/9/2019

AGENDA HEADING: Snow Policy – Update 2019 - 2020

SYNOPSIS: Staff has reviewed and updated the snow policy to include updated maps, lane miles, and improved service levels.

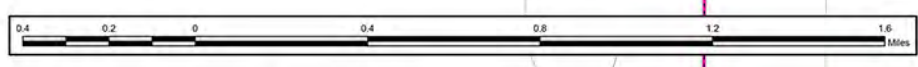
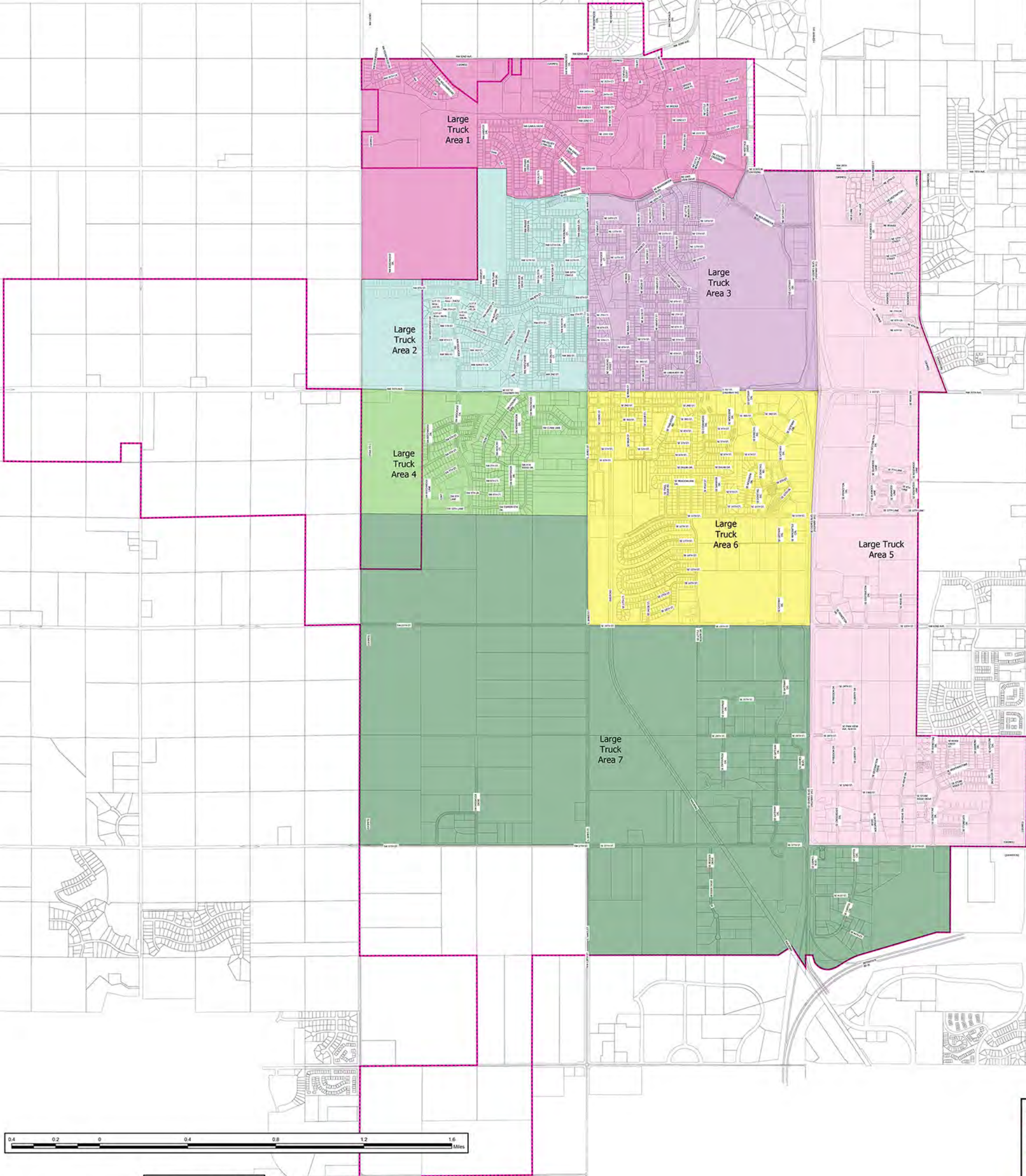
FISCAL IMPACT: Slight increase in cost due to increased service levels per event and increased lane miles of responsibility.

PREVIOUS COUNCIL ACTION(S): Approved by council in Dec. of 2018, but asked staff to make revisions and present options.

BOARD/COMMISSION ACTION(S): NA

STAFF/COMMITTEE RECOMMENDATION: Public Works Director will lead discussion on few key items relating to service level and 12-hour shift rotations as it relates to current staff levels and equipment capacity.

Weston Wunder
Director of Public Works



Scale: 1:10,000

LEGEND

- Large Truck Area 1
- Large Truck Area 2
- Large Truck Area 3
- Large Truck Area 4
- Large Truck Area 5
- Large Truck Area 6
- Large Truck Area 7
- City Limits



*101 NE Hawley, Grimes, Iowa 50111
515.986.3036 Fax 515.986.3846*

AGENDA MEMO

Item No. X
For Meeting of December 9, 2019

AGENDA HEADING: New Jordan Well – Grosch Irrigation Co. Inc. – Change Order No. 3

SYNOPSIS: This change order includes 2 items and will increase the contract by \$9,625.00 and adjust Contract completion dates. Item 1 is an addition of \$9,625.00 for changing the column pipe from a 12" 316 stainless-steel pipe to 10" 304 stain-less steel spline lock JSL column pipe and three 12" ductile iron check valves to two 10" stain-less steel check valves. The contractor states that this change to the JSL pipe system should save about \$10,000 each time the pump is pulled for routine or emergency maintenance.

Item 2 is of no cost impact, but adjusts the contract dates for completion of the project. The reason for the revision of the completion dates on the project is to reflect the equipment deliveries of the long lead time items that were just able to be ordered. Fox has stated that they should be able to stay within their contract limits for engineering services even with these completion date revisions.

FISCAL IMPACT: This change order will increase the construction contract by \$9,625.00 as stated above.

PREVIOUS COUNCIL ACTION(S):

BOARD/COMMISSION ACTION(S):

STAFF/COMMITTEE RECOMMENDATION: The staff has reviewed Change Order No. 3 and recommends approval by the City Council.

Date of Issuance: December 2, 2019	Effective Date: December 9, 2019
Owner: City of Grimes	Owner's Contract No.:
Contractor: Grosch Irrigation Co. Inc.	Contractor's Project No.:
Engineer: FOX Engineering Associates, Inc.	Engineer's Project No.: 3364-17D
Project: New Jordan Well	Contract Name:

The Contract is modified as follows upon execution of this Change Order:

Description:

Item 1 In lieu of specified 12-inch 316 stainless-steel column pipe, provide 10-inch 304 stainless-steel spline lock JSL column pipe, as manufactured by Johnson Screens. In lieu of three (3) specified 12-inch ductile iron check valves spaced at 200-foot intervals, provide two (2) 10-inch stainless steel check valves, one within 20 feet of the top of the pump and another immediately below the pitless unit and threaded reducer. Valves shall be Flomatic 80S6 or approved equivalent. Valves and column pipe shall be compliant with American Iron and Steel requirements. **Add \$9,625.00 for this change.**

Item 2 Adjust contract dates as noted below to reflect anticipated schedule. **No cost impact for this change.**

Attachments: Item 1 None

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES
Original Contract Price:	Original Contract Times:
	Milestone A: <u>June 15, 2019</u>
	Substantial Completion: <u>November 15, 2019</u>
	Ready for Final Payment: <u>February 1, 2020</u>
\$ <u>3,561,153.00</u>	
Increase from previously approved Change Orders No. 1 to No. 2:	Increase from previously approved Change Orders No. <u>1</u> to No. <u>2</u> :
	Milestone A: <u>40 days</u>
	Substantial Completion: <u>40 days</u>
	Ready for Final Payment: <u>40 days</u>
\$ <u>21,707.50</u>	
Contract Price prior to this Change Order:	Contract Times prior to this Change Order:
	Milestone A: <u>July 25, 2019</u>
	Substantial Completion: <u>December 25, 2019</u>
	Ready for Final Payment: <u>March 12, 2020</u>
\$ <u>3,582,860.50</u>	
Increase of this Change Order:	Increase of this Change Order:
	Milestone A: <u>25 days</u>
	Substantial Completion: <u>97 days</u>
	Ready for Final Payment: <u>80 days</u>
\$ <u>9,625.00</u>	
Contract Price incorporating this Change Order:	Contract Times with all approved Change Orders:
	Milestone A: <u>August 19, 2019</u>
	Substantial Completion: <u>March 31, 2020</u>
	Ready for Final Payment: <u>May 31, 2020</u>
\$ <u>3,592,485.50</u>	

RECOMMENDED:		ACCEPTED:	
By: <u>Taylor Stapper</u>	By: _____	By: <u>[Signature]</u>	By: _____
Engineer (if required)	Owner (Authorized Signature)	Contractor (Authorized Signature)	
Title: <u>Project Engineer</u>	Title: _____	Title: <u>GC</u>	Title: _____
Date: <u>12/2/2019</u>	Date: _____	Date: <u>12-2-19</u>	Date: _____



JOHNSTON-GRIMES METROPOLITAN FIRE DEPARTMENT

6373 MERLE HAY RD.
JOHNSTON, IOWA 50131

November 2019 service calls

255 calls across all districts

Total calls **Down** from 257 total in September. Projecting about 250 more calls than last year or a 10% increase for the year.

Station 37 – 70 calls

Station 38 – Grimes district – 23 Johnston district – 59

Station 39 – 89 calls

Mutual Aid Given – 14 calls Saylor – 6 Urbandale – 5 Granger – 2 Windsor Heights – 1

Mutual Aid Received – 10 calls

EMS calls (201) – 78.82% Fire/other calls (54) – 21.18%

8 in Category 1, 3 Building Fires- 1 Passenger Vehicle Fire, 1 Truck Fire, 2 Outside Rubbish Fire, 1 Outside Equipment Fire.

5 in Category 2 Excessive Heat, no ignition

6 in Category 4 Hazardous Condition

12 Service Calls which is Category 5- 5 of these were EMS

14 in Category 6 Good Intent- 4 were EMS Calls

18 Falls Alarms- which is Category 7

Major incidents to report in JGMFD districts or involving JGMFD Units

1 Mutual Aid Fire in Saylor Township November 1. Crews assisted putting fire out and FM Ver Huel investigated fire.

1 Storage Unit Fire at 5323 Meredith Ave. on November 16th. Lots of damage, mutual aid from 5 Departments.

1 Mutual Aid Fire in Windsor Heights that we did help put the fire out. November 20th.

1 Fire in a grain dryer on November 26, at 233134 22th Street North and West of Grimes.

Items of interest:

Firefighters Ball was great success on November 15th.



Grimes - Arrest Counts

Total: 13 People Arrested With 23 Charges

People Arrested With Highest Charge - Grimes			
Year	Month	Charge	Count
2019	Nov	BURGLARY 3RD DEGREE - UNOCCUPIED MOTOR VEHICLE	1
		CRIMINAL MISCHIEF 4TH DEGREE	1
		DNU - DRIVING WHILE LICENSE DENIED,SUSP,CANCELLED OR REVOKED	1
		DOMESTIC ABUSE ASSAULT CAUSE BODILY INJURY/MENTAL ILLNESS	1
		DRIVING WHILE BARRED - HABITUAL OFFENDER	2
		NARCS - POSSESSION SCH I	1
		NARCS - POSSESSION SCH I - MARIJUANA	1
		OPERATING WHILE INTOXICATED - 1ST OFFENSE - OWI 1ST	4
		POSSESSION OF DRUG PARAPHERNALIA	1
		Month Total	13
Year Total			13

All Arrest Charges - Grimes			
Year	Month	Charge	Charge Count
2019	Nov	BURGLARY - 3RD DEGREE (VEHICLE)	1
		BURGLARY 3RD DEGREE - UNOCCUPIED MOTOR VEHICLE	4
		CRIMINAL MISCHIEF 4TH DEGREE	1
		DNU - DRIVING WHILE LICENSE DENIED,SUSP,CANCELLED OR REVOKED	1
		DOMESTIC ABUSE ASSAULT CAUSE BODILY INJURY/MENTAL ILLNESS	1
		DRIVING WHILE BARRED - HABITUAL OFFENDER	2
		FAIL TO MAINTAIN CONTROL	1
		FAILURE TO HAVE VALID LICENSE/PERMIT WHILE OPER. MOTOR VEH.	1
		FAILURE TO PROVIDE PROOF OF FINANCIAL LIABILITY No Accident	1
		INTERFERENCE W/ OFFICIAL ACTS	1
		NARCS - POSSESSION SCH I	1
		NARCS - POSSESSION SCH I - MARIJUANA	1
		OPERATING NON REGISTERED VEHICLE -	1
		OPERATING WHILE INTOXICATED - 1ST OFFENSE - OWI 1ST	4
		POSSESSION OF DRUG PARAPHERNALIA	1
		THEFT 2ND DEGREE	1
		<i>Month Total</i>	23
	Year Total		23



Grimes - Calls For Service Counts

Year	Month	Naturecode	CFS
2019	Nov	ABAND	8
		ACCIDENT	34
		ANIMAL	22
		ASSAULT	3
		ASSIST	64
		ATL	2
		AUDIBLE	21
		BAR	1
		BROADCAST	5
		BUILDING	133
		BURG	3
		CHASE	1
		CHINA	4
		CIVIL	1
		COMMFIRE	8
		DEBRIS	5
		DISPUTE	24
		DITCH	5
		DOMESTIC	16
		DPQ	8
		DUMPING	1
		FIGHT	1
		FOLLOW	13
		FOUND	3
		FRAUD	7
		HARASS	6
		HAZMAT	1
		HITRUN	5
		HUNTERS	2
		INCOMP	10
		INFO	10
		INTOX	2
		INVESTIG	2
		KEYS	22
		LMV	3
		MENTAL	1
		MESSAGE	5

2019	Nov	MISC	4
		MISSING	1
		NARC	2
		OPEN	2
		PARK	20
		POSS	2
		PUBLIC	15
		RADAR	42
		RECKLESS	8
		ROADS	1
		SIGNALS	1
		SILENT	2
		STALLED	20
		STILL	2
		SUICIDE	3
		SUSP	31
		TEST	1
		THEFT	12
		TRAFFIC	167
		TRANSPOR	1
		TRESPASS	1
		VANDAL	4
		WANTED	5
		WATCH	4
		WELFARE	13
	Month Total		826
Year Total		826	



Grimes - Calls For Service List

Report Month: November 2019

Total Calls For Service: 826

Call ID	Case ID	Date	Time	Address	Loc Com	Disposition	Officer Name	How Receive	Year	Month	DOW	Hour	Time Disp	Time Arrive	Time Clear	TS Hour	TS Minute
ABAND		Total = 8															
19051289		11/01/2019	0705	801 E 1ST ST, GRIMES	: @KUM & GO - GRIM	GREENTAG	BALLENGER, STEVEN	OFFICER	2019	Nov	FR	7	0705	0705	0710	0	5
19051866		11/04/2019	2257	3700-B SE GRIMES BLVD, GRIMES		CHECKS O	WARD, GREGORY	ADMIN	2019	Nov	MO	22	2257	2257	2258	0	1
19052291	19008264	11/07/2019	1544	100-B SE TRAIL RIDGE RD, GRIMES		ADVISED	DAUTOVIC, MEVLID	ADMIN	2019	Nov	TH	15	1545	1552	1647	1	2
19052359	19008276	11/08/2019	0032	3500-B SE GRIMES BLVD, GRIMES		CASE	GOOD, ADAM	OFFICER	2019	Nov	FR	0	0032	0032	0118	0	46
19053373		11/14/2019	2314	SE 28TH ST / SE GATEWAY DR, GRIMES		GREENTAG	WARD, GREGORY	OFFICER	2019	Nov	TH	23	2314	2314	2326	0	12
19053378		11/15/2019	0024	SE GLENSTONE DR / SE STONE RIDGE DR, GRIMES		GREENTAG	WARD, GREGORY	OFFICER	2019	Nov	FR	0	0024	0024	0035	0	11
19054556		11/22/2019	0911	2150 E 1ST ST, GRIMES	: @WALMART - GRIM	GREENTAG	BALLENGER, STEVEN	ADMIN	2019	Nov	FR	9	0911	0914	0924	0	13
19054596		11/22/2019	1425	500 SE 17TH ST, GRIMES		ADVISED	DAUTOVIC, MEVLID	ADMIN	2019	Nov	FR	14	1427	1437	1440	0	13
ACCIDENT		Total = 34															
19051288	19008071	11/01/2019	0655	SE 11TH ST / SE GRIMES BLVD, GRIMES		ADVISED	DAUTOVIC, MEVLID	ADMIN	2019	Nov	FR	6	0659	0706	0740	0	41
19051910	19008166	11/05/2019	0657	E 1ST ST / N JAMES ST, GRIMES		CASE	KINNEY, PHILIP	ANI/ALI	2019	Nov	TU	6	0658	0709	0900	2	2

Call ID	Case ID	Date	Time	Address	Loc Com	Disposition	Officer Name	How Receive	Year	Month	DOW	Hour	Time Disp	Time Arrive	Time Clear	TS Hour	TS Minute
19051994	19008198	11/05/2019	1706	1000 NW NORTON ST, GRIMES		CASE	MUMM, JARRED	ANI/ALI	2019	Nov	TU	17	1706	1725	1817	1	11
19052476		11/08/2019	1809	2150 E 1ST ST, GRIMES	: @WALMART - GRIM	EXCHANGE	RINIKER, MICHAEL	ANI/ALI	2019	Nov	FR	18	1810	1823	1833	0	23
19052807	19008350	11/11/2019	1012	2555 W 1ST ST, GRIMES	: @DALLAS CENTER GRIMES HIGH SCHOOL - GRIM	CASE	KINNEY, PHILIP	ADMIN	2019	Nov	MO	10	1015	1019	1100	0	45
19053006		11/12/2019	1632	W 1ST ST / JAZZWOOD DR NW, GRIMES		EXCHANGE	RINIKER, MICHAEL	ADMIN	2019	Nov	TU	16	1632	1644	1657	0	25
19053200	19008413	11/13/2019	1947	SE 37TH ST / SE GATEWAY DR, GRIMES		ADVISED	MAY, JOHN	ADMIN	2019	Nov	WE	19	1950	1956	2034	0	44
19053210	19008415	11/13/2019	2116	2400-B S JAMES ST, GRIMES		CASE	KRILE, CHALENA	ADMIN	2019	Nov	WE	21	2119	2122	2254	1	35
19053222	19008417	11/13/2019	2359	W 1ST ST / SW BROOKSIDE DR, GRIMES		CASE	WARD, GREGORY	ANI/ALI	2019	Nov	WE	23	0000	0002	0220	2	20
19053255		11/14/2019	0718	SE 28TH ST / SE GRIMES BLVD, GRIMES		ASSIST	BALLENGER, STEVEN	ANI/ALI	2019	Nov	TH	7	0722	0727	0737	0	15
19053423	19008459	11/15/2019	0823	3801 S JAMES ST, GRIMES		CASE	KINNEY, PHILIP	ADMIN	2019	Nov	FR	8	0824	0831	0918	0	54
19053498		11/15/2019	1606	SE 37TH ST / SE GRIMES BLVD, GRIMES		CANCEL	DAUTOVIC, MEVLID	ANI/ALI	2019	Nov	FR	16	1607	1616	1652	0	45
19053948	19008552	11/18/2019	2023	3000-B SE GRIMES BLVD, GRIMES		CASE	RINIKER, MICHAEL	ANI/ALI	2019	Nov	MO	20	2023	2033	2052	0	29
19054011	19008558	11/19/2019	0745	1301 SE 37TH ST, GRIMES		CASE	KINNEY, PHILIP	ADMIN	2019	Nov	TU	7	0745	0756	0906	1	21

Call ID	Case ID	Date	Time	Address	Loc Com	Disposition	Officer Name	How Receive	Year	Month	DOW	Hour	Time Disp	Time Arrive	Time Clear	TS Hour	TS Minute
19054031	19008567	11/19/2019	1013	SE 37TH ST / SE BEISSER DR, GRIMES		CASE	HAKE, MICHAEL	ANI/ALI	2019	Nov	TU	10	1014	1017	1056	0	42
19054070	19008574	11/19/2019	1442	250 SE GATEWAY DR, GRIMES	: @MEDICAP PHARMACY - GRIM	CASE	RINIKER, MICHAEL	ADMIN	2019	Nov	TU	14	1443	1450	1531	0	48
19054115	19008580	11/19/2019	1832	142ND ST / MEREDITH DR, GRIMES		CASE	RINIKER, MICHAEL	ADMIN	2019	Nov	TU	18	1844	1904	1921	0	37
19054124	19008581	11/19/2019	1923	500 S JAMES ST, GRIMES	: @SOUTH PRAIRIE ELEMENTARY SCHOOL - GRIM	CASE	RINIKER, MICHAEL	ADMIN	2019	Nov	TU	19	1924	1927	2002	0	38
19054277	19008607	11/20/2019	1747	1000-B NE GRIMES BLVD, GRIMES		CASE	RINIKER, MICHAEL	ANI/ALI	2019	Nov	WE	17	1747	1753	1850	1	3
19054316		11/20/2019	2316	NE BEAVERBROOKE BLVD / NE GRIMES BLVD, GRIMES		CANCELEV		ANI/ALI	2019	Nov	WE	23	0000	0000	2317	0	0
19054376	19008614	11/21/2019	0926	3600-B SE GRIMES BLVD, GRIMES	:SB	CASE	HAKE, MICHAEL	OFFICER	2019	Nov	TH	9	0926	0926	0952	0	26
19054560	19008641	11/22/2019	0943	3905 SE GRIMES BLVD, GRIMES		ASSIST	KINNEY, PHILIP	ANI/ALI	2019	Nov	FR	9	0943	0951	1139	1	56
19054577	19008647	11/22/2019	1136	2150 E 1ST ST, GRIMES	: @WALMART - GRIM	CASE	BALLENGER, STEVEN	ADMIN	2019	Nov	FR	11	1137	1152	1223	0	46
19054869		11/24/2019	1240	SE 19TH ST / SE GRIMES BLVD, GRIMES		ADVISED	ARCURI, CHRISTIE	OFFICER	2019	Nov	SU	12	1240	1240	1245	0	5

Call ID	Case ID	Date	Time	Address	Loc Com	Disposition	Officer Name	How Receive	Year	Month	DOW	Hour	Time Disp	Time Arrive	Time Clear	TS Hour	TS Minute
19055156		11/26/2019	0200	1905 SE 37TH ST, GRIMES	: @KRUEGERS BP AMOCO - GRIM	ASSIST	WARD, GREGORY	ANI/ALI	2019	Nov	TU	2	0202	0206	0244	0	42
19055244	19008741	11/26/2019	1507	E 1ST ST / SE GATEWAY DR, GRIMES		CASE	DAUTOVIC, MEVLID	ADMIN	2019	Nov	TU	15	1508	1513	1543	0	35
19055251	19008743	11/26/2019	1602	SE 37TH ST / SE GLENSTONE DR, GRIMES		ASSIST	GREGO, SHANE	ANI/ALI	2019	Nov	TU	16	1602	1605	1746	1	44
19055367	19008766	11/27/2019	1200	925 SE GATEWAY DR, GRIMES		CASE	TART, JASON	ADMIN	2019	Nov	WE	12	1204	1210	1234	0	30
19055425	19008773	11/27/2019	1753	NE 18TH ST / NE GRIMES BLVD, GRIMES		CASE	KRILE, CHALENA	ANI/ALI	2019	Nov	WE	17	1802	1807	1917	1	15
19055504	19008780	11/28/2019	1142	3900-B SE GRIMES BLVD, GRIMES		CASE	ERICKSON, NATHAN	ANI/ALI	2019	Nov	TH	11	1143	1148	1237	0	54
19055611	19008796	11/29/2019	0912	SE 37TH ST / SE GRIMES BLVD, GRIMES		CASE	KINNEY, PHILIP	ADMIN	2019	Nov	FR	9	0913	0922	1255	3	42
19055767	19008813	11/30/2019	1129	SE 11TH ST / SE GRIMES BLVD, GRIMES		CASE	KINNEY, PHILIP	ANI/ALI	2019	Nov	SA	11	1132	1142	1242	1	10
19055818	19008819	11/30/2019	1906	SE 37TH ST / SE GRIMES BLVD, GRIMES		CASE	MAY, JOHN	ANI/ALI	2019	Nov	SA	19	1906	1906	2100	1	54
19055819		11/30/2019	1907	SE 37TH ST / SE GRIMES BLVD, GRIMES		DUPNCAN		ANI/ALI	2019	Nov	SA	19	0000	0000	1909	0	0
ANIMAL		Total = 22															
19051301		11/01/2019	0902	4455 SE CAPITOL CIR, GRIMES	: @CAPITOL CITY MINI STORAGE - GRIM	CASE	KING, WILLIAM	ADMIN	2019	Nov	FR	9	0905	0922	0956	0	51

Call ID	Case ID	Date	Time	Address	Loc Com	Disposition	Officer Name	How Receive	Year	Month	DOW	Hour	Time Disp	Time Arrive	Time Clear	TS Hour	TS Minute
19051402		11/01/2019	2036	1000 SE 11TH ST, GRIMES	: @MEADOWLARK PLACE APARTMENTS - GRIM	CASE	ESTAYO, ERICA	ADMIN	2019	Nov	FR	20	2037	2058	2059	0	22
19051554		11/02/2019	2235	402 NW 3RD ST, GRIMES		CHECKS O	WARD, GREGORY	ADMIN	2019	Nov	SA	22	2341	2346	2348	0	7
19052516		11/09/2019	0138	152 SE GRIMES BLVD, GRIMES		ASSIST	GOOD, ADAM	OFFICER	2019	Nov	SA	1	0138	0138	0144	0	6
19052650		11/10/2019	0905	404 NW 14TH ST, GRIMES		CASE	GLENN, DOUGLAS	ADMIN	2019	Nov	SU	9	0907	0929	0953	0	46
19052840		11/11/2019	1526	912 SE SHAWVER DR, GRIMES		CASE	GLENN, DOUGLAS	ADMIN	2019	Nov	MO	15	1529	1550	1648	1	19
19053052		11/12/2019	2210	1300-B NE MAIN ST, GRIMES		ASSIST	RINIKER, MICHAEL	ADMIN	2019	Nov	TU	22	2212	2212	2213	0	1
19053342		11/14/2019	1804	600 SE 17TH ST, GRIMES		CASE	ESTAYO, ERICA	ADMIN	2019	Nov	TH	18	1805	1823	1826	0	21
19053760		11/17/2019	1405	NE 18TH ST / NE EDGEWOOD DR, GRIMES		ADVISED	ARCURI, CHRISTIE	ANI/ALI	2019	Nov	SU	14	1408	1412	1420	0	12
19054231		11/20/2019	1315	240 S JAMES ST, GRIMES	: @GRIMES PARK APARTMENTS - GRIM	CHECKS O	KINNEY, PHILIP	ADMIN	2019	Nov	WE	13	1321	1325	1347	0	26
19054258		11/20/2019	1627	NE 18TH ST / NE EDGEWOOD DR, GRIMES		NODP	RINIKER, MICHAEL	ADMIN	2019	Nov	WE	16	1628	1641	1643	0	15
19054388		11/21/2019	1124	308 SW MAPLEWOOD DR, GRIMES		UTL	CLINE, TROY	ADMIN	2019	Nov	TH	11	1125	1138	1151	0	26

Call ID	Case ID	Date	Time	Address	Loc Com	Disposition	Officer Name	How Receive	Year	Month	DOW	Hour	Time Disp	Time Arrive	Time Clear	TS Hour	TS Minute
19054594		11/22/2019	1419	104 SE 4TH ST, GRIMES		ADVISED	DAUTOVIC, MEVLID	ADMIN	2019	Nov	FR	14	1440	1444	1452	0	12
19054722		11/23/2019	1029	804 SE CROSSINGS LN, GRIMES		UTL	BALLENGER, STEVEN	ADMIN	2019	Nov	SA	10	1033	1040	1051	0	18
19054799		11/23/2019	2202	808 NW SUNSET LN, GRIMES		UTL	BACH, BRYAN	ADMIN	2019	Nov	SA	22	2203	2210	2210	0	7
19054880		11/24/2019	1346	1908 NW CALISTA ST, GRIMES		ADVISED	DAUTOVIC, MEVLID	ADMIN	2019	Nov	SU	13	1416	1416	1427	0	11
19055188		11/26/2019	0812	NW 114TH ST / NW TOWNER DR, GRIMES		UTL	BALLENGER, STEVEN	ADMIN	2019	Nov	TU	8	0813	0823	0830	0	17
19055363		11/27/2019	1110	700 SE CROSSINGS LN, GRIMES		CASE	CLINE, TROY	ADMIN	2019	Nov	WE	11	1116	1157	1216	1	0
19055442		11/27/2019	2026	2150 E 1ST ST, GRIMES	: @WALMART - GRIM	UTL	CLINE, TROY	ADMIN	2019	Nov	WE	20	2026	2048	2105	0	39
19055555		11/28/2019	2130	807 NE PARK ST, GRIMES		UTL	KRILE, CHALENA	ADMIN	2019	Nov	TH	21	2132	2155	2223	0	51
19055783		11/30/2019	1413	3107 SE LIBERTY DR, GRIMES		IMPOUND	FISHER, CHRISTOPHER	ADMIN	2019	Nov	SA	14	1414	1438	1520	1	6
19055792		11/30/2019	1524	716 NE 8TH ST, GRIMES		ADVISED		ADMIN	2019	Nov	SA	15	1620	1620	1945	3	25
ASSAULT		Total = 3															
19051638		11/03/2019	1608	2150 NE 18TH ST, GRIMES	:,18 @VILLAGE AT NORTH POINTE - GRIM	INFO	RINIKER, MICHAEL	ADMIN	2019	Nov	SU	16	1608	1621	1655	0	47

Call ID	Case ID	Date	Time	Address	Loc Com	Disposition	Officer Name	How Receive	Year	Month	DOW	Hour	Time Disp	Time Arrive	Time Clear	TS Hour	TS Minute
19052624		11/10/2019	0055	2201 NE DESTINATION CIR, GRIMES		ADVISED	WARD, GREGORY	ADMIN	2019	Nov	SU	0	0056	0127	0146	0	50
19052996	19008376	11/12/2019	1554	1712 NW PRAIRIE CREEK DR, GRIMES		CASE	KRILE, CHALENA	ANI/ALI	2019	Nov	TU	15	1557	1609	1646	0	49
ASSIST		Total = 64															
19051268		11/01/2019	0052	224 SW HICKORY GLEN, GRIMES			COUSINS, RYAN	ANI/ALI	2019	Nov	FR	0	0054	0102	0103	0	9
19051287		11/01/2019	0645	501 NE JACOB ST, GRIMES		UTL	DAUTOVIC, MEVLID	ADMIN	2019	Nov	FR	6	0647	0648	0653	0	6
19051393		11/01/2019	1926	360 SE GATEWAY DR, GRIMES	: @OAK CROSSING APARTMENTS - GRIM	ASSIST	RINIKER, MICHAEL	ADMIN	2019	Nov	FR	19	1928	1938	1952	0	24
19051606		11/03/2019	1128	1335 NE BEAVERBROOKE BLVD, GRIMES		DISREGAR	TART, JASON	ANI/ALI	2019	Nov	SU	11	1128	1131	1131	0	3
19051661		11/03/2019	1817	806 SE CROSSINGS LN, GRIMES		ADVISED	KRILE, CHALENA	ANI/ALI	2019	Nov	SU	18	1818	1818	1834	0	16
19051749		11/04/2019	0910	2555 W 1ST ST, GRIMES	: @DALLAS CENTER GRIMES HIGH SCHOOL - GRIM	ASSIST	COPIC, CHRISTOPHER	ANI/ALI	2019	Nov	MO	9	0911	0927	0935	0	24
19051766	19008143	11/04/2019	1057	806 SE CROSSINGS LN, GRIMES		CASE	COPIC, CHRISTOPHER	ANI/ALI	2019	Nov	MO	10	1057	1100	1929	8	32
19051788		11/04/2019	1350	2151 SE 11TH ST, GRIMES	: @BOMGAARS - GRIM	ASSIST	KINNEY, PHILIP	ANI/ALI	2019	Nov	MO	13	1352	1356	1405	0	13
19051954		11/05/2019	1342	SE 37TH ST / SE GRIMES BLVD, GRIMES		ASSIST	KINNEY, PHILIP	ADMIN	2019	Nov	TU	13	1343	1347	1427	0	44

Call ID	Case ID	Date	Time	Address	Loc Com	Disposition	Officer Name	How Receive	Year	Month	DOW	Hour	Time Disp	Time Arrive	Time Clear	TS Hour	TS Minute
19051969	19008192	11/05/2019	1444	3350 SE GLENSTONE DR, GRIMES		ASSIST	MUMM, JARRED	ADMIN	2019	Nov	TU	14	1445	1506	1548	1	3
19051980		11/05/2019	1558	110 SE MAIN ST, GRIMES	: @BANKERS TRUST - GRIM	INFO		ANI/ALI	2019	Nov	TU	15	1650	1650	1723	0	33
19052076		11/06/2019	0804	209 NE CIRCLE DR, GRIMES		ASSIST	ARCURI, CHRISTIE	ADMIN	2019	Nov	WE	8	0811	0814	0817	0	6
19052136		11/06/2019	1459	2901 SE FREEDOM DR, GRIMES		ASSIST	DAUTOVIC, MEVLID	ANI/ALI	2019	Nov	WE	14	1503	1503	1510	0	7
19052192		11/07/2019	0154	313 SE EWING ST, GRIMES		ADVISED	WHITE, KURT	ANI/ALI	2019	Nov	TH	1	0154	0154	0157	0	3
19052342		11/07/2019	2045	1417 NE LITTLE BEAVER DR, GRIMES		ASSIST	DAUTOVIC, MEVLID	ADMIN	2019	Nov	TH	20	2046	2056	2059	0	13
19052345		11/07/2019	2119	4000-B SE GRIMES BLVD, GRIMES		ADVISED	AIKEN, JAMIE	ADMIN	2019	Nov	TH	21	2120	2126	2156	0	36
19052390		11/08/2019	0755	712 NE 4TH ST, GRIMES		ADVISED	KINNEY, PHILIP	ADMIN	2019	Nov	FR	7	0758	0758	0803	0	5
19052417		11/08/2019	1144	801 SE 14TH ST, GRIMES		ASSIST	KINNEY, PHILIP	ADMIN	2019	Nov	FR	11	1146	1151	1157	0	11
19052419		11/08/2019	1150	1650 NE BEAVERBROOKE BLVD, GRIMES	: @CASEYS - GRIM	ASSIST	BALLENGER, STEVEN	ANI/ALI	2019	Nov	FR	11	1150	1156	1205	0	15
19052494		11/08/2019	2140	2000-B SE GRIMES BLVD, GRIMES		ASSIST	DAUTOVIC, MEVLID	ADMIN	2019	Nov	FR	21	2140	2140	2204	0	24
19052649	19008319	11/10/2019	0855	2201 NE DESTINATION CIR, GRIMES		CASE	KINNEY, PHILIP	ANI/ALI	2019	Nov	SU	8	0855	0908	0932	0	37

Call ID	Case ID	Date	Time	Address	Loc Com	Disposition	Officer Name	How Receive	Year	Month	DOW	Hour	Time Disp	Time Arrive	Time Clear	TS Hour	TS Minute
19052684		11/10/2019	1421	3107 SE VICTORY DR, GRIMES		ASSIST	BALLENGER, STEVEN	ANI/ALI	2019	Nov	SU	14	1422	1425	1431	0	9
19052711		11/10/2019	1838	2150 E 1ST ST, GRIMES	: @WALMART - GRIM		KRILE, CHALENA	ADMIN	2019	Nov	SU	18	1841	1847	1854	0	13
19052726	19008336	11/10/2019	2234	3000 SE COVENANT DR, GRIMES		ADVISED	RINIKER, MICHAEL	ADMIN	2019	Nov	SU	22	2235	2240	0037	2	2
19052803		11/11/2019	0945	2555 W 1ST ST, GRIMES	: @DALLAS CENTER GRIMES HIGH SCHOOL - GRIM	ASSIST	HAKE, MICHAEL	ANI/ALI	2019	Nov	MO	9	0946	1000	1009	0	23
19052836		11/11/2019	1446	800 NE PARK ST, GRIMES		ASSIST	AIKEN, JAMIE	ADMIN	2019	Nov	MO	14	1447	1451	1507	0	20
19052847		11/11/2019	1557	625 SE EWING ST, GRIMES		ASSIST	AIKEN, JAMIE	ADMIN	2019	Nov	MO	15	1559	1602	1603	0	4
19052883	19008359	11/11/2019	2229	1000 SE 11TH ST, GRIMES	: @MEADOWLARK PLACE APARTMENTS - GRIM	CASE	GOOD, ADAM	ADMIN	2019	Nov	MO	22	2230	2230	2312	0	42
19052929		11/12/2019	0759	317 SE JACOB ST, GRIMES	: @BROOKSIDE APARTMENTS - GRIM	ASSIST	TART, JASON	ADMIN	2019	Nov	TU	7	0759	0805	0810	0	11
19053018		11/12/2019	1732	2170 E 1ST ST, GRIMES	: @BURGER KING - GRIM	ASSIST	KRILE, CHALENA	ANI/ALI	2019	Nov	TU	17	1733	1733	1745	0	12

Call ID	Case ID	Date	Time	Address	Loc Com	Disposition	Officer Name	How Receive	Year	Month	DOW	Hour	Time Disp	Time Arrive	Time Clear	TS Hour	TS Minute
19053111		11/13/2019	0848	2555 W 1ST ST, GRIMES	: @DALLAS CENTER GRIMES HIGH SCHOOL - GRIM	ASSIST	ARCURI, CHRISTIE	ANI/ALI	2019	Nov	WE	8	0849	0852	0907	0	18
19053205		11/13/2019	2031	2601 SE FREEDOM DR, GRIMES		ASSIST	KRILE, CHALENA	ANI/ALI	2019	Nov	WE	20	2031	2036	2054	0	23
19053280		11/14/2019	0952	501 NE MAIN ST, GRIMES		ASSIST	KINNEY, PHILIP	ANI/ALI	2019	Nov	TH	9	0952	0955	0959	0	7
19053317		11/14/2019	1522	101 SE DESTINATION DR, GRIMES	: @GRIMES FAMILY PHYSICIANS - GRIM	ADVISED		ANI/ALI	2019	Nov	TH	15	1541	1541	1653	1	12
19053436		11/15/2019	0944	703 SE DOVETAIL RD, GRIMES		ASSIST	KINNEY, PHILIP	ADMIN	2019	Nov	FR	9	0945	0950	1000	0	15
19053470		11/15/2019	1356	310 SE GATEWAY DR, GRIMES	: @OAK CROSSING APARTMENTS - GRIM	ASSIST	KINNEY, PHILIP	ADMIN	2019	Nov	FR	13	1356	1359	1411	0	15
19053571		11/16/2019	0141	1880 SE PRINCETON DR, GRIMES	: @KUM & GO - GRIM	ASSIST	GOOD, ADAM	OFFICER	2019	Nov	SA	1	0141	0141	0143	0	2
19053695		11/16/2019	2123	501 NE 12TH ST, GRIMES				ADMIN	2019	Nov	SA	21	2123	2123	2130	0	7
19053706		11/16/2019	2327	E 1ST ST / N JAMES ST, GRIMES		ASSIST	SCHUTTE, ROBERT	ANI/ALI	2019	Nov	SA	23	2328	2329	2355	0	27
19053779		11/17/2019	1638	1350 SE GATEWAY DR, GRIMES		ASSIST	RINIKER, MICHAEL	ADMIN	2019	Nov	SU	16	1638	1642	1649	0	11

Call ID	Case ID	Date	Time	Address	Loc Com	Disposition	Officer Name	How Receive	Year	Month	DOW	Hour	Time Disp	Time Arrive	Time Clear	TS Hour	TS Minute
19053785	19008512	11/17/2019	1759	800 SW 8TH CT, GRIMES		ASSIST	CAPPELLE, JACOB	ADMIN	2019	Nov	SU	17	1800	1801	1848	0	48
19053832	19008521	11/18/2019	0442	3000 SE COVENANT DR, GRIMES		CASE	WARD, GREGORY	ADMIN	2019	Nov	MO	4	0443	0445	0536	0	53
19053970		11/19/2019	0107	1912 SE 24TH ST, GRIMES		ASSIST	GOOD, ADAM	ADMIN	2019	Nov	TU	1	0107	0111	0122	0	15
19054051		11/19/2019	1248	300 NW 8TH ST, GRIMES		ASSIST	HAKE, MICHAEL	ANI/ALI	2019	Nov	TU	12	1250	1251	1258	0	8
19054099		11/19/2019	1659	2555 W 1ST ST, GRIMES	: @DALLAS CENTER GRIMES HIGH SCHOOL - GRIM	CANCELEV		ADMIN	2019	Nov	TU	16	0000	0000	1701	0	0
19054114		11/19/2019	1832	755 SE GATEWAY DR, GRIMES		ASSIST	KRILE, CHALENA	ANI/ALI	2019	Nov	TU	18	1834	1839	1844	0	10
19054122		11/19/2019	1919	13841 NW 42ND AVE, GRIMES		ASSIST	KRILE, CHALENA	ADMIN	2019	Nov	TU	19	1921	2003	2011	0	50
19054150		11/19/2019	2336	831 SE CROSSINGS LN, GRIMES			GOOD, ADAM	ANI/ALI	2019	Nov	TU	23	2344	2350	2357	0	13
19054263		11/20/2019	1646	200 SW BROOKSIDE DR, GRIMES	: @KENNYBROOK VILLAGE - GRIM	ASSIST	RINIKER, MICHAEL	ADMIN	2019	Nov	WE	16	1647	1651	1714	0	27
19054471		11/21/2019	1907	13841 NW 42ND AVE, GRIMES		ASSIST	MAY, JOHN	ADMIN	2019	Nov	TH	19	1922	1929	2031	1	9
19054622		11/22/2019	1658	200 NW BEAVERBROOKE BLVD, GRIMES		ASSIST	KRILE, CHALENA	ANI/ALI	2019	Nov	FR	16	1700	1705	1707	0	7

Call ID	Case ID	Date	Time	Address	Loc Com	Disposition	Officer Name	How Receive	Year	Month	DOW	Hour	Time Disp	Time Arrive	Time Clear	TS Hour	TS Minute
19054917		11/24/2019	1756	200 SW BROOKSIDE DR, GRIMES	: @KENNYBROOK VILLAGE - GRIM: @KENNYBROOK VILLAGE,116	BROA		ADMIN	2019	Nov	SU	17	1759	1759	1849	0	50
19055019		11/25/2019	1002	625 SE EWING ST, GRIMES		ASSIST	MILLER, DOUGLAS	ADMIN	2019	Nov	MO	10	1003	1007	1011	0	8
19055042		11/25/2019	1306	3801 S JAMES ST, GRIMES		ASSIST	MILLER, DOUGLAS	ANI/ALI	2019	Nov	MO	13	1307	1311	1324	0	17
19055048		11/25/2019	1352	200 SW BROOKSIDE DR, GRIMES	: @KENNYBROOK VILLAGE - GRIM	ASSIST	MILLER, DOUGLAS	ANI/ALI	2019	Nov	MO	13	1353	1356	1411	0	18
19055176		11/26/2019	0615	313 NE EWING ST, GRIMES			WARD, GREGORY	ANI/ALI	2019	Nov	TU	6	0616	0620	0628	0	12
19055262		11/26/2019	1737	300 NW 8TH ST, GRIMES		ASSIST	DAUTOVIC, MEVLID	ANI/ALI	2019	Nov	TU	17	1737	1742	1744	0	7
19055277		11/26/2019	2009	816 NE JACOB ST, GRIMES		ASSIST	RINIKER, MICHAEL	ANI/ALI	2019	Nov	TU	20	2010	2014	2029	0	19
19055290		11/26/2019	2316	200 SW BROOKSIDE DR, GRIMES	: @KENNYBROOK VILLAGE - GRIM	ASSIST	GOOD, ADAM	ANI/ALI	2019	Nov	TU	23	2317	2321	2328	0	11
19055332		11/27/2019	0701	1800 SE JACOB ST, GRIMES		ASSIST	ARCURI, CHRISTIE	ANI/ALI	2019	Nov	WE	7	0702	0706	0712	0	10
19055423		11/27/2019	1747	3101 SE LIBERTY DR, GRIMES		ADVISED	KRILE, CHALENA	ADMIN	2019	Nov	WE	17	1748	1759	1802	0	14

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19055539		11/28/2019	1755	308 SE CEDARWOOD DR, GRIMES		ASSIST	KRILE, CHALENA	ANI/ALI	2019	Nov	TH	17	1757	1800	1804	0	7
19055676	19008807	11/29/2019	1844	413 SE 17TH CT, GRIMES		CASE	JOHNSON, BRIAN	ANI/ALI	2019	Nov	FR	18	1844	1846	2136	2	52
19055761		11/30/2019	1109	929 SE 10TH LN, GRIMES		ASSIST	BALLENGER, STEVEN	ADMIN	2019	Nov	SA	11	1110	1117	1125	0	15
ATL		Total = 2															
19053026		11/12/2019	1818	303 N JAMES ST, GRIMES		UTL	RINIKER, MICHAEL	ADMIN	2019	Nov	TU	18	1819	1836	1850	0	31
19054113		11/19/2019	1823	155 SW MAPLEWOOD DR, GRIMES	: @GRIMES PARK APARTMENTS - GRIM	UTL	KRILE, CHALENA	ADMIN	2019	Nov	TU	18	1824	1829	1831	0	7
AUDIBLE		Total = 21															
19051375		11/01/2019	1740	3000 SE GATEWAY DR, GRIMES	: @RTL EQUIPMENT - GRIM	CHECKS O	ARCURI, CHRISTIE	ADMIN	2019	Nov	FR	17	1741	1745	1750	0	9
19051455		11/02/2019	0834	1051 NE GATEWAY DR, GRIMES		CHECKS O	BALLENGER, STEVEN	ADMIN	2019	Nov	SA	8	0835	0839	0841	0	6
19051456		11/02/2019	0840	716 SE DOLAN DR, GRIMES		CHECKS O	BALLENGER, STEVEN	ADMIN	2019	Nov	SA	8	0842	0846	0855	0	13
19051475		11/02/2019	1259	1133 NE 19TH ST, GRIMES		EMPLOYEE	KINNEY, PHILIP	ADMIN	2019	Nov	SA	12	1259	1308	1309	0	10
19051539		11/02/2019	2059	1800 SE GATEWAY DR, GRIMES	: @ADESA AUTO AUCTION - GRIM	ADVISED	RINIKER, MICHAEL	ADMIN	2019	Nov	SA	20	2059	2105	2110	0	11

Call ID	Case ID	Date	Time	Address	Loc Com	Disposition	Officer Name	How Receive	Year	Month	DOW	Hour	Time Disp	Time Arrive	Time Clear	TS Hour	TS Minute
19051730		11/04/2019	0728	3100 SE ENTERPRISE DR, GRIMES	: @GILLOTTI COMPANIES - GRIM	CHECKS O	COPIC, CHRISTOPHER	ADMIN	2019	Nov	MO	7	0729	0737	0742	0	13
19052199		11/07/2019	0358	3600 SE CROSSROADS DR, GRIMES	: @MAID RITE - GRIM	CHECKS O	COUSINS, RYAN	ADMIN	2019	Nov	TH	3	0358	0404	0406	0	8
19052520		11/09/2019	0214	4300 SE CAPITOL CIR, GRIMES		CHECKS O	WARD, GREGORY	ADMIN	2019	Nov	SA	2	0214	0219	0223	0	9
19052644		11/10/2019	0803	2250 E 1ST ST, GRIMES	:@PANCHEROS	EMPLOYEE	KINNEY, PHILIP	ADMIN	2019	Nov	SU	8	0805	0805	0809	0	4
19053955		11/18/2019	2143	3000 SE GATEWAY DR, GRIMES	: @RTL EQUIPMENT - GRIM	CHECKS O	RINIKER, MICHAEL	ADMIN	2019	Nov	MO	21	2144	2145	2156	0	12
19054002		11/19/2019	0703	721 NE LAKEVIEW DR, GRIMES		CHECKS O	HAKE, MICHAEL	ADMIN	2019	Nov	TU	7	0703	0708	0715	0	12
19054121		11/19/2019	1914	3050 SE GATEWAY DR, GRIMES	: @IOWA COUNTERTOPS - GRIM	CANCEL	KRILE, CHALENA	ADMIN	2019	Nov	TU	19	1916	1916	1920	0	4
19054154		11/20/2019	0039	2800 SE ENTERPRISE DR, GRIMES	: @NATIONAL PARCEL UNITED WAREHOUSE - GRIM	CHECKS O	WARD, GREGORY	ADMIN	2019	Nov	WE	0	0039	0042	0050	0	11
19054274		11/20/2019	1723	1300 NW 7TH CT, GRIMES		CHECKS O	KRILE, CHALENA	ADMIN	2019	Nov	WE	17	1723	1729	1752	0	29

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19054538		11/22/2019	0722	110 SE MAIN ST, GRIMES	: @BANKERS TRUST - GRIM	EMPLOYEE	BALLENGER, STEVEN	ADMIN	2019	Nov	FR	7	0723	0725	0729	0	6
19054593		11/22/2019	1410	3100 SE ENTERPRISE DR, GRIMES	: @ABC	EMPLOYEE	KINNEY, PHILIP	ADMIN	2019	Nov	FR	14	1413	1419	1423	0	10
19054778		11/23/2019	1834	1300 NW 7TH CT, GRIMES		ADVISED	BACH, BRYAN	ADMIN	2019	Nov	SA	18	1835	1835	1838	0	3
19054996		11/25/2019	0622	150 SE GATEWAY DR, GRIMES	: @CHARTER BANK - GRIM	CHECKS O	MILLER, DOUGLAS	ADMIN	2019	Nov	MO	6	0623	0630	0646	0	23
19055312		11/27/2019	0252	716 SE DOLAN DR, GRIMES		CHECKS O	GOOD, ADAM	ADMIN	2019	Nov	WE	2	0252	0254	0302	0	10
19055605		11/29/2019	0701	1200 SW BROOKSIDE CIR, GRIMES		CANCEL	TART, JASON	ADMIN	2019	Nov	FR	7	0702	0702	0708	0	6
19055660		11/29/2019	1659	1300 NW 7TH CT, GRIMES		CHECKS O	JOHNSON, BRIAN	ADMIN	2019	Nov	FR	16	1659	1703	1709	0	10
BAR		Total = 1															
19053569		11/16/2019	0130	204 SE MAIN ST, GRIMES	: @STEVIE CS - GRIM	CHECKS O	GOOD, ADAM	OFFICER	2019	Nov	SA	1	0130	0130	0132	0	2
BROADCASTS		Total = 5															
19051504		11/02/2019	1715	SE 37TH ST / SE GRIMES BLVD, GRIMES		UTL	RINIKER, MICHAEL	ANI/ALI	2019	Nov	SA	17	1717	1719	1728	0	11
19052323		11/07/2019	1810	2000-B SE GRIMES BLVD, GRIMES		UTL	DAUTOVIC, MEVLID	ANI/ALI	2019	Nov	TH	18	1811	1814	1818	0	7
19053533		11/15/2019	2107	2500-B W 1ST ST, GRIMES		INFO		ADMIN	2019	Nov	FR	21	2109	2109	2135	0	26

Call ID	Case ID	Date	Time	Address	Loc Com	Disposition	Officer Name	How Receive	Year	Month	DOW	Hour	Time Disp	Time Arrive	Time Clear	TS Hour	TS Minute
19053612		11/16/2019	1057	SE 19TH ST / SE GRIMES BLVD, GRIMES		ADVISED		ANI/ALI	2019	Nov	SA	10	1231	1231	1650	4	19
19053702		11/16/2019	2240	NE BEAVERBROOKE BLVD / NE GRIMES BLVD, GRIMES		UTL	SCHUTTE, ROBERT	ANI/ALI	2019	Nov	SA	22	2241	2241	2249	0	8
BUILDING		Total = 133															
19051273		11/01/2019	0216	300 NE DESTINATION DR, GRIMES		CHECKS O	COUSINS, RYAN	OFFICER	2019	Nov	FR	2	0216	0216	0219	0	3
19051443		11/02/2019	0405	402 SE 6TH ST, GRIMES		CHECKS O	COUSINS, RYAN	OFFICER	2019	Nov	SA	4	0405	0405	0409	0	4
19051578		11/03/2019	0230	1001 NE 10TH ST, GRIMES		CHECKS O	WARD, GREGORY	OFFICER	2019	Nov	SU	2	0230	0230	0232	0	2
19051585		11/03/2019	0407	1800 SE GATEWAY DR, GRIMES	: @ADESA AUTO AUCTION - GRIM	CHECKS O	WARD, GREGORY	OFFICER	2019	Nov	SU	4	0407	0407	0409	0	2
19051590		11/03/2019	0457	101 NE DESTINATIO DR, GRIMES		CHECKS O	WARD, GREGORY	OFFICER	2019	Nov	SU	4	0457	0457	0501	0	4
19051633		11/03/2019	1556	1050 SW BROOKSIDE CIR, GRIMES	: @HAWKEYE COMMODITIES - GRIM	CHECKS O	KRILE, CHALENA	OFFICER	2019	Nov	SU	15	1556	1556	1558	0	2
19051672		11/03/2019	2033	2912 SE ENTERPRISE DR, GRIMES	: @NATIONAL PARCEL UNITED WAREHOUSE - GRIM	CHECKS O	KRILE, CHALENA	OFFICER	2019	Nov	SU	20	2033	2033	2039	0	6
19051690		11/03/2019	2333	500 SE 17TH ST, GRIMES		CHECKS O	WARD, GREGORY	OFFICER	2019	Nov	SU	23	2333	2333	2335	0	2
19051714		11/04/2019	0302	204 W 1ST ST, GRIMES	: @TRUE VALUE - GRIM	CHECKS O	WARD, GREGORY	OFFICER	2019	Nov	MO	3	0302	0302	0304	0	2

Call ID	Case ID	Date	Time	Address	Loc Com	Disposition	Officer Name	How Receive	Year	Month	DOW	Hour	Time Disp	Time Arrive	Time Clear	TS Hour	TS Minute
19051718		11/04/2019	0345	101 NE DESTINATION DR, GRIMES		CHECKS O	WARD, GREGORY	OFFICER	2019	Nov	MO	3	0345	0345	0350	0	5
19051869		11/04/2019	2332	500 SE 17TH ST, GRIMES		CHECKS O	WARD, GREGORY	OFFICER	2019	Nov	MO	23	2332	2332	2334	0	2
19051880		11/05/2019	0058	255 JAZZWOOD DR SW, GRIMES		CHECKS O	SCHUTTE, ROBERT	OFFICER	2019	Nov	TU	0	0058	0058	0102	0	4
19051883		11/05/2019	0115	1650 SE 37TH ST, GRIMES	: @TOYOTA OF DES MOINES - GRIM	CHECKS O	WARD, GREGORY	OFFICER	2019	Nov	TU	1	0115	0115	0122	0	7
19051892		11/05/2019	0304	1650 SE 37TH ST, GRIMES	: @TOYOTA OF DES MOINES - GRIM	CHECKS O	SCHUTTE, ROBERT	OFFICER	2019	Nov	TU	3	0304	0304	0304	0	0
19051894		11/05/2019	0335	2101 SE 44TH CT, GRIMES	: @SUN CONCRETE PUMPING - GRIM	CHECKS O	SCHUTTE, ROBERT	OFFICER	2019	Nov	TU	3	0335	0335	0339	0	4
19051895		11/05/2019	0345	408 E 1ST ST, GRIMES	: @GORTZ HAUS GALLERY - GRIM	CHECKS O	WARD, GREGORY	OFFICER	2019	Nov	TU	3	0345	0345	0345	0	0
19052055		11/06/2019	0301	500 SE 17TH ST, GRIMES		CHECKS O	WARD, GREGORY	OFFICER	2019	Nov	WE	3	0301	0301	0303	0	2
19052056		11/06/2019	0305	500 NE BEAVERBROOKE BLVD, GRIMES	: @HERITAGE ELEMENTARY SCHOOL - GRIM: @HERITAGE ELEMENTARY - GRIM	CHECKS O	COUSINS, RYAN	OFFICER	2019	Nov	WE	3	0305	0305	0309	0	4
19052059		11/06/2019	0330	3150 SE MIEHE DR, GRIMES	: @CONCRETE TECHNOLOGIES - GRIM	CHECKS O	WARD, GREGORY	OFFICER	2019	Nov	WE	3	0330	0330	0332	0	2

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19052380		11/08/2019	0357	3050 SE MIEHE DR, GRIMES		CHECKS O	COUSINS, RYAN	OFFICER	2019	Nov	FR	3	0357	0357	0358	0	1
19052471		11/08/2019	1753	402 SE 6TH ST, GRIMES		CHECKS O	DAUTOVIC, MEVLID	OFFICER	2019	Nov	FR	17	1753	1753	1755	0	2
19052512		11/09/2019	0110	2555 W 1ST ST, GRIMES	: @DALLAS CENTER GRIMES HIGH SCHOOL - GRIM	CHECKS O	WARD, GREGORY	OFFICER	2019	Nov	SA	1	0110	0110	0111	0	1
19052518		11/09/2019	0144	408 E 1ST ST, GRIMES	: @GORTZ HAUS GALLERY - GRIM	CHECKS O	WARD, GREGORY	OFFICER	2019	Nov	SA	1	0144	0144	0148	0	4
19052524		11/09/2019	0256	3155 SE MIEHE DR, GRIMES	: @HEARTLAND HEATING & COOLING (SUITE 1) - GRIM	CHECKS O	WARD, GREGORY	OFFICER	2019	Nov	SA	2	0256	0256	0301	0	5
19052527		11/09/2019	0325	500 SE 17TH ST, GRIMES		CHECKS O	WARD, GREGORY	OFFICER	2019	Nov	SA	3	0325	0325	0327	0	2
19052529		11/09/2019	0410	1800 SE GATEWAY DR, GRIMES	: @ADESA AUTO AUCTION - GRIM	CHECKS O	GOOD, ADAM	OFFICER	2019	Nov	SA	4	0410	0410	0415	0	5
19052611		11/09/2019	2227	1650 SE 37TH ST, GRIMES	: @TOYOTA OF DES MOINES - GRIM	CHECKS O	CAPPELLE, JACOB	OFFICER	2019	Nov	SA	22	2227	2227	2229	0	2
19052617		11/10/2019	0013	4400 W 1ST ST, GRIMES		CHECKS O	WARD, GREGORY	OFFICER	2019	Nov	SU	0	0013	0013	0020	0	7
19052633		11/10/2019	0345	3155 SE MIEHE DR, GRIMES	: @HEARTLAND HEATING & COOLING (SUITE 1) - GRIM	CHECKS O	WARD, GREGORY	OFFICER	2019	Nov	SU	3	0345	0345	0348	0	3

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19052634		11/10/2019	0355	3405 SE CROSSROADS DR, GRIMES		CHECKS O	COUSINS, RYAN	OFFICER	2019	Nov	SU	3	0355	0355	0356	0	1
19052689		11/10/2019	1515	3050 SE GATEWAY DR, GRIMES	: @IOWA COUNTERTOPS - GRIM	CHECKS O	KRILE, CHALENA	OFFICER	2019	Nov	SU	15	1515	1515	1517	0	2
19052699		11/10/2019	1703	1851 SE DESTINATION DR, GRIMES	: @SOUTHERN CARLSON - GRIM	CHECKS O	KRILE, CHALENA	OFFICER	2019	Nov	SU	17	1703	1703	1707	0	4
19052723		11/10/2019	2213	1300 SE LITTLE BEAVER DR, GRIMES		CHECKS O	RINIKER, MICHAEL	OFFICER	2019	Nov	SU	22	2213	2213	2218	0	5
19052902		11/12/2019	0214	408 E 1ST ST, GRIMES	: @GORTZ HAUS GALLERY - GRIM	CHECKS O	WARD, GREGORY	OFFICER	2019	Nov	TU	2	0214	0214	0220	0	6
19052908		11/12/2019	0247	250 SE GATEWAY DR, GRIMES	: @MEDICAP PHARMACY - GRIM	CHECKS O	WARD, GREGORY	OFFICER	2019	Nov	TU	2	0247	0247	0249	0	2
19052912		11/12/2019	0339	877 SE 19TH ST, GRIMES	: @MARANATHA BAPTIST CHURCH - GRIM	CHECKS O	GOOD, ADAM	OFFICER	2019	Nov	TU	3	0339	0339	0342	0	3
19053046		11/12/2019	2056	3101 SW BROOKSIDE DR, GRIMES		CHECKS O	KRILE, CHALENA	OFFICER	2019	Nov	TU	20	2056	2056	2104	0	8
19053058		11/12/2019	2322	2555 W 1ST ST, GRIMES	: @DALLAS CENTER GRIMES HIGH SCHOOL - GRIM	CHECKS O	WARD, GREGORY	OFFICER	2019	Nov	TU	23	2322	2322	2326	0	4

Call ID	Case ID	Date	Time	Address	Loc Com	Disposition	Officer Name	How Receive	Year	Month	DOW	Hour	Time Disp	Time Arrive	Time Clear	TS Hour	TS Minute
19053063		11/12/2019	2349	605 SW 37TH ST, GRIMES	: @EAGLE SIGN CO - GRIM	CHECKS O	REES, HALEIGH	OFFICER	2019	Nov	TU	23	2349	2349	2354	0	5
19053064		11/13/2019	0009	1950 SE 19TH ST, GRIMES		CHECKS O	WARD, GREGORY	OFFICER	2019	Nov	WE	0	0009	0009	0015	0	6
19053068		11/13/2019	0033	300 NE DESTINATION DR, GRIMES		CHECKS O	REES, HALEIGH	OFFICER	2019	Nov	WE	0	0033	0033	0038	0	5
19053069		11/13/2019	0035	935 SE SILKWOOD LN, GRIMES	: @RESERVE AT DESTINATION PLACE - GRIM	CHECKS O	WARD, GREGORY	OFFICER	2019	Nov	WE	0	0035	0035	0040	0	5
19053071		11/13/2019	0100	1001 S JAMES ST, GRIMES	: @ST PETERS LUTHERAN CHURCH - GRIM	CHECKS O	WARD, GREGORY	OFFICER	2019	Nov	WE	1	0100	0100	0103	0	3
19053075		11/13/2019	0126	3101 SW BROOKSIDE DR, GRIMES		CHECKS O	WARD, GREGORY	OFFICER	2019	Nov	WE	1	0126	0126	0132	0	6
19053078		11/13/2019	0150	4325 SE BEISSER DR, GRIMES		CHECKS O	WARD, GREGORY	OFFICER	2019	Nov	WE	1	0150	0150	0154	0	4
19053079		11/13/2019	0158	1800 SE GATEWAY DR, GRIMES	: @ADESA AUTO AUCTION - GRIM	CHECKS O	REES, HALEIGH	OFFICER	2019	Nov	WE	1	0158	0158	0204	0	6
19053082		11/13/2019	0232	500 NE BEAVERBROOKE BLVD, GRIMES	: @HERITAGE ELEMENTARY SCHOOL - GRIM: @HERITAGE ELEMENTARY - GRIM	CHECKS O	REES, HALEIGH	OFFICER	2019	Nov	WE	2	0232	0232	0244	0	12
19053094		11/13/2019	0434	1051 NE GATEWAY DR, GRIMES		CHECKS O	WARD, GREGORY	OFFICER	2019	Nov	WE	4	0434	0434	0442	0	8

Call ID	Case ID	Date	Time	Address	Loc Com	Disposition	Officer Name	How Receive	Year	Month	DOW	Hour	Time Disp	Time Arrive	Time Clear	TS Hour	TS Minute
19053096		11/13/2019	0511	2555 W 1ST ST, GRIMES	: @DALLAS CENTER GRIMES HIGH SCHOOL - GRIM	CHECKS O	REES, HALEIGH	OFFICER	2019	Nov	WE	5	0511	0511	0517	0	6
19053211		11/13/2019	2117	4300 SE BEISSER DR, GRIMES		CHECKS O	KRILE, CHALENA	OFFICER	2019	Nov	WE	21	2117	2117	2118	0	1
19053236		11/14/2019	0331	101 NE DESTINATION DR, GRIMES		CHECKS O	WARD, GREGORY	OFFICER	2019	Nov	TH	3	0331	0331	0337	0	6
19053237		11/14/2019	0355	935 SE SILKWOOD LN, GRIMES	: @RESERVE AT DESTINATION PLACE - GRIM	CHECKS O	WARD, GREGORY	OFFICER	2019	Nov	TH	3	0355	0355	0402	0	7
19053241		11/14/2019	0437	3050 SE MIEHE DR, GRIMES		CHECKS O	COUSINS, RYAN	OFFICER	2019	Nov	TH	4	0437	0437	0440	0	3
19053376		11/15/2019	0021	3155 SE MIEHE DR, GRIMES	: @HEARTLAND HEATING & COOLING (SUITE 1) - GRIM	CHECKS O	WARD, GREGORY	OFFICER	2019	Nov	FR	0	0021	0021	0022	0	1
19053511		11/15/2019	1720	714 SE ROSEWOOD LN, GRIMES		CHECKS O	MAY, JOHN	OFFICER	2019	Nov	FR	17	1720	1720	1721	0	1
19053515		11/15/2019	1743	3050 SE MIEHE DR, GRIMES		CHECKS O	DAUTOVIC, MEVLID	OFFICER	2019	Nov	FR	17	1743	1743	1745	0	2
19053805		11/17/2019	2254	1650 SE 37TH ST, GRIMES	: @TOYOTA OF DES MOINES - GRIM	CHECKS O	WARD, GREGORY	OFFICER	2019	Nov	SU	22	2254	2254	2258	0	4
19053821		11/18/2019	0146	101 NE DESTINATION DR, GRIMES		ADVISED	WARD, GREGORY	OFFICER	2019	Nov	MO	1	0146	0146	0151	0	5

Call ID	Case ID	Date	Time	Address	Loc Com	Disposition	Officer Name	How Receive	Year	Month	DOW	Hour	Time Disp	Time Arrive	Time Clear	TS Hour	TS Minute
19053940		11/18/2019	1850	3050 SE MIEHE DR, GRIMES		CHECKS O	DAUTOVIC, MEVLID	OFFICER	2019	Nov	MO	18	1850	1850	1853	0	3
19053952		11/18/2019	2058	1650 SE 37TH ST, GRIMES	: @TOYOTA OF DES MOINES - GRIM	CHECKS O	DAUTOVIC, MEVLID	OFFICER	2019	Nov	MO	20	2058	2058	2102	0	4
19053964		11/19/2019	0014	1650 SE 37TH ST, GRIMES	: @TOYOTA OF DES MOINES - GRIM	CHECKS O	WARD, GREGORY	OFFICER	2019	Nov	TU	0	0014	0014	0020	0	6
19053967		11/19/2019	0102	625 SE GATEWAY DR, GRIMES		CHECKS O	WARD, GREGORY	OFFICER	2019	Nov	TU	1	0102	0102	0105	0	3
19053982		11/19/2019	0233	1800 SE GATEWAY DR, GRIMES	: @ADESA AUTO AUCTION - GRIM	CHECKS O	WARD, GREGORY	OFFICER	2019	Nov	TU	2	0233	0233	0235	0	2
19053989		11/19/2019	0425	3050 SE MIEHE DR, GRIMES		CHECKS O	WARD, GREGORY	OFFICER	2019	Nov	TU	4	0425	0425	0429	0	4
19053992		11/19/2019	0440	109 SE GATEWAY DR, GRIMES		CHECKS O	GOOD, ADAM	OFFICER	2019	Nov	TU	4	0440	0440	0441	0	1
19054168		11/20/2019	0324	250 SE GATEWAY DR, GRIMES	: @MEDICAP PHARMACY - GRIM	CHECKS O	GOOD, ADAM	OFFICER	2019	Nov	WE	3	0324	0324	0327	0	3
19054311		11/20/2019	2254	3855 SE GRIMES BLVD, GRIMES	: @GYPSUM SUPPLY COMPANY - GRIM	CHECKS O	WARD, GREGORY	OFFICER	2019	Nov	WE	22	2254	2254	2259	0	5
19054314		11/20/2019	2313	935 SE SILKWOOD LN, GRIMES	: @RESERVE AT DESTINATION PLACE - GRIM	CHECKS O	WARD, GREGORY	OFFICER	2019	Nov	WE	23	2313	2313	2316	0	3

Call ID	Case ID	Date	Time	Address	Loc Com	Disposition	Officer Name	How Receive	Year	Month	DOW	Hour	Time Disp	Time Arrive	Time Clear	TS Hour	TS Minute
19054320		11/20/2019	2344	2555 W 1ST ST, GRIMES	: @DALLAS CENTER GRIMES HIGH SCHOOL - GRIM	CHECKS O	WARD, GREGORY	OFFICER	2019	Nov	WE	23	2344	2344	2348	0	4
19054321		11/20/2019	2346	500 NE BEAVERBROOKE BLVD, GRIMES	: @HERITAGE ELEMENTARY SCHOOL - GRIM: @HERITAGE ELEMENTARY - GRIM	CHECKS O	REES, HALEIGH	OFFICER	2019	Nov	WE	23	2346	2346	2353	0	7
19054322		11/20/2019	2358	3101 SW BROOKSIDE DR, GRIMES		CHECKS O	WARD, GREGORY	OFFICER	2019	Nov	WE	23	2358	2358	0007	0	9
19054325		11/21/2019	0030	751 SE GATEWAY DR, GRIMES	: @EARL MAY - GRIM	CHECKS O	REES, HALEIGH	OFFICER	2019	Nov	TH	0	0030	0030	0036	0	6
19054332		11/21/2019	0126	3050 SE GATEWAY DR, GRIMES	: @IOWA COUNTERTOPS - GRIM	CHECKS O	WARD, GREGORY	OFFICER	2019	Nov	TH	1	0126	0126	0133	0	7
19054339		11/21/2019	0235	1335 NE BEAVERBROOKE BLVD, GRIMES		CHECKS O	WARD, GREGORY	OFFICER	2019	Nov	TH	2	0235	0235	0239	0	4
19054340		11/21/2019	0250	2151 SE 11TH ST, GRIMES	: @BOMGAARS - GRIM	CHECKS O	REES, HALEIGH	OFFICER	2019	Nov	TH	2	0250	0250	0253	0	3
19054344		11/21/2019	0331	4325 SE BEISSER DR, GRIMES		CHECKS O	WARD, GREGORY	OFFICER	2019	Nov	TH	3	0331	0331	0338	0	7
19054349		11/21/2019	0423	400 NW 27TH ST, GRIMES	: @NORTH RIDGE ELEMENTARY SCHOOL - GRIM	CHECKS O	REES, HALEIGH	OFFICER	2019	Nov	TH	4	0423	0423	0427	0	4

Call ID	Case ID	Date	Time	Address	Loc Com	Disposition	Officer Name	How Receive	Year	Month	DOW	Hour	Time Disp	Time Arrive	Time Clear	TS Hour	TS Minute
19054505		11/22/2019	0110	3155 SE MIEHE DR, GRIMES	: @HEARTLAND HEATING & COOLING (SUITE 1) - GRIM	CHECKS O	WARD, GREGORY	OFFICER	2019	Nov	FR	1	0110	0110	0115	0	5
19054508		11/22/2019	0131	1650 SE 37TH ST, GRIMES	: @TOYOTA OF DES MOINES - GRIM	CHECKS O	COUSINS, RYAN	OFFICER	2019	Nov	FR	1	0131	0131	0135	0	4
19054513		11/22/2019	0144	1205 SW 37TH ST, GRIMES		CHECKS O	WARD, GREGORY	OFFICER	2019	Nov	FR	1	0144	0144	0148	0	4
19054514		11/22/2019	0155	1255 SW BROOKSIDE CIR, GRIMES		CHECKS O	WARD, GREGORY	OFFICER	2019	Nov	FR	1	0155	0155	0201	0	6
19054519		11/22/2019	0233	2555 W 1ST ST, GRIMES	: @DALLAS CENTER GRIMES HIGH SCHOOL - GRIM	CHECKS O	COUSINS, RYAN	OFFICER	2019	Nov	FR	2	0233	0233	0237	0	4
19054521		11/22/2019	0242	1301 SE GATEWAY DR, GRIMES		CHECKS O	WARD, GREGORY	OFFICER	2019	Nov	FR	2	0242	0242	0245	0	3
19054527		11/22/2019	0444	402 SE 6TH ST, GRIMES		CHECKS O	COUSINS, RYAN	OFFICER	2019	Nov	FR	4	0444	0444	0446	0	2
19054634		11/22/2019	1804	955 SE 28TH ST, GRIMES		CHECKS O	DAUTOVIC, MEVLID	OFFICER	2019	Nov	FR	18	1804	1804	1807	0	3
19054644		11/22/2019	1842	3569 SE DESTINATION DR, GRIMES		CHECKS O	KRILE, CHALENA	OFFICER	2019	Nov	FR	18	1842	1842	1845	0	3
19054649		11/22/2019	1913	3905 SE GRIMES BLVD, GRIMES		CHECKS O	KRILE, CHALENA	OFFICER	2019	Nov	FR	19	1913	1913	1918	0	5
19054651		11/22/2019	1919	402 SE 6TH ST, GRIMES		CHECKS O	DAUTOVIC, MEVLID	OFFICER	2019	Nov	FR	19	1919	1919	1923	0	4

Call ID	Case ID	Date	Time	Address	Loc Com	Disposition	Officer Name	How Receive	Year	Month	DOW	Hour	Time Disp	Time Arrive	Time Clear	TS Hour	TS Minute
19054655		11/22/2019	2032	2555 W 1ST ST, GRIMES	: @DALLAS CENTER GRIMES HIGH SCHOOL - GRIM	CHECKS O	DAUTOVIC, MEVLID	OFFICER	2019	Nov	FR	20	2032	2032	2036	0	4
19054663		11/22/2019	2128	421 SE GATEWAY DR, GRIMES	: @DOLLAR GENERAL - GRIM	CHECKS O	KRILE, CHALENA	OFFICER	2019	Nov	FR	21	2128	2128	2131	0	3
19054665		11/22/2019	2141	3050 SE ENTERPRISE DR, GRIMES		CHECKS O	KRILE, CHALENA	OFFICER	2019	Nov	FR	21	2141	2141	2144	0	3
19054698		11/23/2019	0344	2555 W 1ST ST, GRIMES	: @DALLAS CENTER GRIMES HIGH SCHOOL - GRIM	CHECKS O	COUSINS, RYAN	OFFICER	2019	Nov	SA	3	0344	0344	0346	0	2
19054839		11/24/2019	0510	2100 SE GATEWAY DR, GRIMES		CHECKS O	COUSINS, RYAN	OFFICER	2019	Nov	SU	5	0510	0510	0513	0	3
19054840		11/24/2019	0521	250 SE GATEWAY DR, GRIMES	: @MEDICAP PHARMACY - GRIM	CHECKS O	GOOD, ADAM	OFFICER	2019	Nov	SU	5	0521	0521	0533	0	12
19054867		11/24/2019	1215	400 NW 27TH ST, GRIMES	: @NORTH RIDGE ELEMENTARY SCHOOL - GRIM	CHECKS O	DAUTOVIC, MEVLID	OFFICER	2019	Nov	SU	12	1215	1215	1216	0	1
19054897		11/24/2019	1550	2555 W 1ST ST, GRIMES	: @DALLAS CENTER GRIMES HIGH SCHOOL - GRIM	CHECKS O	JOHNSON, BRIAN	OFFICER	2019	Nov	SU	15	1550	1550	1608	0	18

Call ID	Case ID	Date	Time	Address	Loc Com	Disposition	Officer Name	How Receive	Year	Month	DOW	Hour	Time Disp	Time Arrive	Time Clear	TS Hour	TS Minute
19054966		11/25/2019	0106	1800 SE GATEWAY DR, GRIMES	: @ADESA AUTO AUCTION - GRIM	CHECKS O	GOOD, ADAM	OFFICER	2019	Nov	MO	1	0106	0106	0115	0	9
19054973		11/25/2019	0205	402 SE 6TH ST, GRIMES		CHECKS O	COUSINS, RYAN	OFFICER	2019	Nov	MO	2	0205	0205	0207	0	2
19054975		11/25/2019	0216	250 SE GATEWAY DR, GRIMES	: @MEDICAP PHARMACY - GRIM	CHECKS O	GOOD, ADAM	OFFICER	2019	Nov	MO	2	0216	0216	0217	0	1
19055136		11/25/2019	2312	250 SE GATEWAY DR, GRIMES	: @MEDICAP PHARMACY - GRIM	CHECKS O	WARD, GREGORY	OFFICER	2019	Nov	MO	23	2312	2312	2314	0	2
19055141		11/25/2019	2343	1255 SW BROOKSIDE CIR, GRIMES		CHECKS O	WARD, GREGORY	OFFICER	2019	Nov	MO	23	2343	2343	2348	0	5
19055149		11/26/2019	0046	3050 SE MIEHE DR, GRIMES		CHECKS O	WARD, GREGORY	OFFICER	2019	Nov	TU	0	0046	0046	0048	0	2
19055164		11/26/2019	0334	3050 SE MIEHE DR, GRIMES		CHECKS O	COUSINS, RYAN	OFFICER	2019	Nov	TU	3	0334	0334	0335	0	1
19055275		11/26/2019	1946	402 SE 6TH ST, GRIMES		CHECKS O	DAUTOVIC, MEVLID	OFFICER	2019	Nov	TU	19	1946	1946	1950	0	4
19055295		11/27/2019	0008	1301 SE GATEWAY DR, GRIMES		CHECKS O	WARD, GREGORY	OFFICER	2019	Nov	WE	0	0008	0008	0013	0	5
19055308		11/27/2019	0120	500 S JAMES ST, GRIMES	: @SOUTH PRAIRIE ELEMENTARY SCHOOL - GRIM	CHECKS O	WARD, GREGORY	OFFICER	2019	Nov	WE	1	0120	0120	0127	0	7

Call ID	Case ID	Date	Time	Address	Loc Com	Disposition	Officer Name	How Receive	Year	Month	DOW	Hour	Time Disp	Time Arrive	Time Clear	TS Hour	TS Minute
19055473		11/28/2019	0142	201 SE MAIN ST, GRIMES	: @REHAB BAR & GRILL - GRIM	CHECKS O	GOOD, ADAM	OFFICER	2019	Nov	TH	1	0142	0142	0157	0	15
19055478		11/28/2019	0234	1650 SE 37TH ST, GRIMES	: @TOYOTA OF DES MOINES - GRIM	CHECKS O	WARD, GREGORY	OFFICER	2019	Nov	TH	2	0234	0234	0240	0	6
19055489		11/28/2019	0450	804 NE MAIN ST, GRIMES	: @GOLDEN RULE - GRIM	CHECKS O	GOOD, ADAM	OFFICER	2019	Nov	TH	4	0450	0450	0450	0	0
19055490		11/28/2019	0454	250 SE GATEWAY DR, GRIMES	: @MEDICAP PHARMACY - GRIM	CHECKS O	GOOD, ADAM	OFFICER	2019	Nov	TH	4	0454	0454	0455	0	1
19055536		11/28/2019	1734	3050 SE GATEWAY DR, GRIMES	: @IOWA COUNTERTOPS - GRIM	CHECKS O	KRILE, CHALENA	OFFICER	2019	Nov	TH	17	1734	1734	1736	0	2
19055537		11/28/2019	1736	3100 SE GATEWAY DR, GRIMES	: @MIDLANDS BUSINESS EQUIPMENT - GRIM	CHECKS O	KRILE, CHALENA	OFFICER	2019	Nov	TH	17	1736	1736	1740	0	4
19055590		11/29/2019	0213	2150 E 1ST ST, GRIMES		CHECKS O	WARD, GREGORY	OFFICER	2019	Nov	FR	2	0213	0213	0215	0	2
19055591		11/29/2019	0221	875 SE 37TH ST, GRIMES		CHECKS O	HADSALL, MATTHEW	OFFICER	2019	Nov	FR	2	0221	0221	0224	0	3
19055593		11/29/2019	0229	1650 SE 37TH ST, GRIMES	: @TOYOTA OF DES MOINES - GRIM	CHECKS O	HADSALL, MATTHEW	OFFICER	2019	Nov	FR	2	0229	0229	0232	0	3

Call ID	Case ID	Date	Time	Address	Loc Com	Disposition	Officer Name	How Receive	Year	Month	DOW	Hour	Time Disp	Time Arrive	Time Clear	TS Hour	TS Minute
19055598		11/29/2019	0257	250 SE GATEWAY DR, GRIMES	: @MEDICAP PHARMACY - GRIM	CHECKS O	HADSALL, MATTHEW	OFFICER	2019	Nov	FR	2	0257	0257	0300	0	3
19055600		11/29/2019	0331	1700 SE DESTINATION DR, GRIMES		CHECKS O	WARD, GREGORY	OFFICER	2019	Nov	FR	3	0331	0331	0337	0	6
19055690		11/29/2019	2118	2555 W 1ST ST, GRIMES	: @DALLAS CENTER GRIMES HIGH SCHOOL - GRIM	CHECKS O	JOHNSON, BRIAN	OFFICER	2019	Nov	FR	21	2118	2118	2125	0	7
19055700		11/29/2019	2319	2555 W 1ST ST, GRIMES	: @DALLAS CENTER GRIMES HIGH SCHOOL - GRIM	CHECKS O	WARD, GREGORY	OFFICER	2019	Nov	FR	23	2319	2319	2321	0	2
19055702		11/29/2019	2320	275 SW BROOKSIDE DR, GRIMES		CHECKS O	ZEBEDEE, MATTHEW	OFFICER	2019	Nov	FR	23	2320	2320	2321	0	1
19055717		11/30/2019	0012	2555 W 1ST ST, GRIMES	: @DALLAS CENTER GRIMES HIGH SCHOOL - GRIM	CHECKS O	ZEBEDEE, MATTHEW	OFFICER	2019	Nov	SA	0	0012	0012	0017	0	5
19055718		11/30/2019	0019	1650 SE 37TH ST, GRIMES	: @TOYOTA OF DES MOINES - GRIM	CHECKS O	WARD, GREGORY	OFFICER	2019	Nov	SA	0	0019	0019	0022	0	3
19055733		11/30/2019	0217	3160 SE GRIMES BLVD, GRIMES	: @HICKLIN POWER SPORTS (SUITE 700 A&B) - GRIM	CHECKS O	ZEBEDEE, MATTHEW	OFFICER	2019	Nov	SA	2	0217	0217	0219	0	2
19055737		11/30/2019	0251	935 SE SILKWOOD LN, GRIMES	: @RESERVE AT DESTINATION PLACE - GRIM	CHECKS O	WARD, GREGORY	OFFICER	2019	Nov	SA	2	0251	0251	0255	0	4

Call ID	Case ID	Date	Time	Address	Loc Com	Disposition	Officer Name	How Receive	Year	Month	DOW	Hour	Time Disp	Time Arrive	Time Clear	TS Hour	TS Minute
19055739		11/30/2019	0317	2170 E 1ST ST, GRIMES	: @BURGER KING - GRIM	CHECKS O	ZEBEDEE, MATTHEW	OFFICER	2019	Nov	SA	3	0317	0317	0319	0	2
19055740		11/30/2019	0321	855 SE 19TH ST, GRIMES		CHECKS O	WARD, GREGORY	OFFICER	2019	Nov	SA	3	0321	0321	0326	0	5
19055741		11/30/2019	0334	3605 SE MIEHE DR, GRIMES	: @CLIMB IOWA - GRIM	CHECKS O	ZEBEDEE, MATTHEW	OFFICER	2019	Nov	SA	3	0334	0334	0337	0	3
19055742		11/30/2019	0338	3101 SW BROOKSIDE DR, GRIMES		CHECKS O	WARD, GREGORY	OFFICER	2019	Nov	SA	3	0338	0338	0341	0	3
19055744		11/30/2019	0407	204 W 1ST ST, GRIMES	: @TRUE VALUE - GRIM	CHECKS O	ZEBEDEE, MATTHEW	OFFICER	2019	Nov	SA	4	0407	0407	0410	0	3
19055746		11/30/2019	0506	351 SE GATEWAY DR, GRIMES	: @FAREWAY - GRIM	CHECKS O	ZEBEDEE, MATTHEW	OFFICER	2019	Nov	SA	5	0506	0506	0509	0	3
19055816		11/30/2019	1844	3910 SE CAPITOL CIR, GRIMES	: @FIRSTCALL CONSTRUCTION - GRIM	CHECKS O	KRILE, CHALENA	OFFICER	2019	Nov	SA	18	1844	1844	1848	0	4
19055817		11/30/2019	1854	4005 SE GRIMES BLVD, GRIMES	: @ROTO ROOTER - GRIM: @ROTO ROOTER - GRIM:EST LL(-93.7745,41.6557)	ADVISED	KRILE, CHALENA	OFFICER	2019	Nov	SA	18	1854	1854	1904	0	10
19055837		11/30/2019	2325	2555 W 1ST ST, GRIMES	: @DALLAS CENTER GRIMES HIGH SCHOOL - GRIM	CHECKS O	COUSINS, RYAN	OFFICER	2019	Nov	SA	23	2325	2325	2329	0	4

Call ID	Case ID	Date	Time	Address	Loc Com	Disposition	Officer Name	How Receive	Year	Month	DOW	Hour	Time Disp	Time Arrive	Time Clear	TS Hour	TS Minute
BURG		Total = 3															
19052747	19008340	11/11/2019	0515	2170 E 1ST ST, GRIMES	: @BURGER KING - GRIM	CASE	WARD, GREGORY	ADMIN	2019	Nov	MO	5	0517	0521	0659	1	42
19053117		11/13/2019	0953	625 SE GATEWAY DR, GRIMES		EXCHANGE	ARCURI, CHRISTIE	ADMIN	2019	Nov	WE	9	0954	1028	1047	0	53
19053595	19008486	11/16/2019	0822	4455 SE CAPITOL CIR, GRIMES	: @CAPITOL CITY MINI STORAGE - GRIM	CASE	BALLENGER, STEVEN	ADMIN	2019	Nov	SA	8	0841	0849	0912	0	31
CHASE		Total = 1															
19053828		11/18/2019	0311	4200-B S JAMES ST, GRIMES		ASSIST	WARD, GREGORY	OFFICER	2019	Nov	MO	3	0311	0311	0805	4	54
CHINA		Total = 4															
19051644		11/03/2019	1634	351 SE GATEWAY DR, GRIMES	: @FAREWAY - GRIM	CHECKS O	KRILE, CHALENA	OFFICER	2019	Nov	SU	16	1634	1634	1636	0	2
19051845		11/04/2019	1926	2150 E 1ST ST, GRIMES	: @WALMART - GRIM	ADVISED	RINIKER, MICHAEL	ADMIN	2019	Nov	MO	19	1929	1938	1953	0	24
19054218		11/20/2019	1142	500 S JAMES ST, GRIMES	: @SOUTH PRAIRIE ELEMENTARY SCHOOL - GRIM	ASSIST	KINNEY, PHILIP	ADMIN	2019	Nov	WE	11	1144	1149	1204	0	20
19055435		11/27/2019	1940	101 NW 8TH ST, GRIMES	:,106 @HIDDEN HILLS CONDOMINIUM S - GRIM	ADVISED	KRILE, CHALENA	ADMIN	2019	Nov	WE	19	1940	1948	2053	1	13

Call ID	Case ID	Date	Time	Address	Loc Com	Disposition	Officer Name	How Receive	Year	Month	DOW	Hour	Time Disp	Time Arrive	Time Clear	TS Hour	TS Minute
CIVIL		Total = 1															
19055443		11/27/2019	2033	1900 SE 37TH ST, GRIMES	: @QT - GRIM	ADVISED	MCATEE, JESSE	ADMIN	2019	Nov	WE	20	2035	2035	2128	0	53
COMMFIRE		Total = 8															
19051572		11/03/2019	0117	1885 SE DESTINATION DR, GRIMES		ASSIST	GOOD, ADAM	ADMIN	2019	Nov	SU	1	0117	0120	0130	0	13
19051781		11/04/2019	1239	3060 SE GRIMES BLVD, GRIMES		ASSIST		ADMIN	2019	Nov	MO	12	1247	1247	1332	0	45
19052156		11/06/2019	1732	2100-B E 1ST ST, GRIMES		ASSIST	KRILE, CHALENA	ANI/ALI	2019	Nov	WE	17	1733	1736	1741	0	8
19052547		11/09/2019	1052	935 SE SILKWOOD LN, GRIMES	: @RESERVE AT DESTINATION PLACE - GRIM	CHECKS O	BALLENGER, STEVEN	ADMIN	2019	Nov	SA	10	1052	1054	1057	0	5
19052864		11/11/2019	1845	709 SE SILKWOOD LN, GRIMES		ASSIST	RINIKER, MICHAEL	ADMIN	2019	Nov	MO	18	1845	1852	1856	0	11
19053873		11/18/2019	1036	1000 SE 11TH ST, GRIMES	: @MEADOWLAR K PLACE APARTMENTS - GRIM	CHECKS O	ARCURI, CHRISTIE	ADMIN	2019	Nov	MO	10	1038	1041	1123	0	45
19053908		11/18/2019	1450	1000 SE 11TH ST, GRIMES	: @MEADOWLAR K PLACE APARTMENTS - GRIM	CANCEL	AIKEN, JAMIE	ADMIN	2019	Nov	MO	14	1454	1454	1456	0	2
19054431		11/21/2019	1604	2900 SE GRIMES BLVD, GRIMES		ASSIST	DOVE, JEREMY	ADMIN	2019	Nov	TH	16	1605	1617	1617	0	12

Call ID	Case ID	Date	Time	Address	Loc Com	Disposition	Officer Name	How Receive	Year	Month	DOW	Hour	Time Disp	Time Arrive	Time Clear	TS Hour	TS Minute
DEBRIS		Total = 5															
19052526		11/09/2019	0312	SE 37TH ST / SE GRIMES BLVD, GRIMES		ASSIST	WARD, GREGORY	OFFICER	2019	Nov	SA	3	0312	0312	0316	0	4
19054352		11/21/2019	0511	SE 19TH ST / S JAMES ST, GRIMES		REFERRED	REES, HALEIGH	ANI/ALI	2019	Nov	TH	5	0809	0809	1056	2	47
19055309		11/27/2019	0218	SE 19TH ST / S JAMES ST, GRIMES		ASSIST	GOOD, ADAM	OFFICER	2019	Nov	WE	2	0218	0218	0230	0	12
19055327		11/27/2019	0535	1100-B SE 37TH ST, GRIMES		ASSIST	WARD, GREGORY	OFFICER	2019	Nov	WE	5	0535	0535	0541	0	6
19055431		11/27/2019	1851	NW 114TH ST / NW TOWNER DR, GRIMES		ADVISED	KRILE, CHALENA	ADMIN	2019	Nov	WE	18	1857	1857	1859	0	2
DISPUTE		Total = 24															
19051342		11/01/2019	1512	2555 W 1ST ST, GRIMES	: @DALLAS CENTER GRIMES HIGH SCHOOL - GRIM	EXCHANGE	ARCURI, CHRISTIE	ADMIN	2019	Nov	FR	15	1516	1522	1552	0	36
19052160	19008242	11/06/2019	1737	200 N JAMES ST, GRIMES	: @LIBRARY - GRIM	CASE	KRILE, CHALENA	ADMIN	2019	Nov	WE	17	1752	1758	1921	1	29
19052477		11/08/2019	1811	240 S JAMES ST, GRIMES	: @GRIMES PARK APARTMENTS - GRIM	ADVISED	RINIKER, MICHAEL	ADMIN	2019	Nov	FR	18	1826	1832	1901	0	35
19052486		11/08/2019	1917	240 S JAMES ST, GRIMES	: @GRIMES PARK APARTMENTS - GRIM	ADVISED	DAUTOVIC, MEVLID	ADMIN	2019	Nov	FR	19	1918	1924	1938	0	20
19052732	19008338	11/11/2019	0031	3350 SE GLENSTONE DR, GRIMES		ASSIST	WARD, GREGORY	ANI/ALI	2019	Nov	MO	0	0032	0039	0108	0	36

Call ID	Case ID	Date	Time	Address	Loc Com	Disposition	Officer Name	How Receive	Year	Month	DOW	Hour	Time Disp	Time Arrive	Time Clear	TS Hour	TS Minute
19052844		11/11/2019	1536	3508 SE STONEGATE DR, GRIMES		ASSIST	RINIKER, MICHAEL	ADMIN	2019	Nov	MO	15	1537	1602	1615	0	38
19053296		11/14/2019	1219	712 NE 4TH ST, GRIMES		ADVISED	BALLENGER, STEVEN	OFFICER	2019	Nov	TH	12	1219	1219	1245	0	26
19053309		11/14/2019	1431	3310 SW BROOKSIDE DR, GRIMES		ADVISED	KINNEY, PHILIP	ANI/ALI	2019	Nov	TH	14	1433	1442	1458	0	25
19053343		11/14/2019	1808	1880 SE PRINCETON DR, GRIMES	: @KUM & GO - GRIM	ADVISED	DAUTOVIC, MEVLID	ADMIN	2019	Nov	TH	18	1808	1825	1905	0	57
19053481		11/15/2019	1459	155 SW MAPLEWOOD DR, GRIMES	: @GRIMES PARK APARTMENTS - GRIM	ADVISED	MAY, JOHN	ANI/ALI	2019	Nov	FR	14	1500	1505	1509	0	9
19053593		11/16/2019	0750	1416 NE PARK ST, GRIMES		ADVISED	BALLENGER, STEVEN	ADMIN	2019	Nov	SA	7	0750	0758	0842	0	52
19053608	19008488	11/16/2019	1023	1120 SE 11TH ST, GRIMES	: @MEADOWLARK PLACE APARTMENTS - GRIM	CASE	ARCURI, CHRISTIE	ADMIN	2019	Nov	SA	10	1024	1030	1053	0	29
19054382		11/21/2019	1032	2150 E 1ST ST, GRIMES	: @WALMART - GRIM	CANCELEV		ADMIN	2019	Nov	TH	10	0000	0000	1033	0	0
19054678	19008669	11/22/2019	2350	2006 NE HERITAGE DR, GRIMES		CASE	RINIKER, MICHAEL	ANI/ALI	2019	Nov	FR	23	2350	2353	0259	3	9
19054747		11/23/2019	1502	200 SE 37TH ST, GRIMES		ADVISED	ROMP, KEITH	ADMIN	2019	Nov	SA	15	1503	1506	1517	0	14

Call ID	Case ID	Date	Time	Address	Loc Com	Disposition	Officer Name	How Receive	Year	Month	DOW	Hour	Time Disp	Time Arrive	Time Clear	TS Hour	TS Minute
19054924	19008689	11/24/2019	1829	308 SE MAIN ST, GRIMES		ASSIST	JOHNSON, BRIAN	ANI/ALI	2019	Nov	SU	18	1829	1832	2023	1	54
19055232		11/26/2019	1332	1800 SE GATEWAY DR, GRIMES	: @ADESA AUTO AUCTION - GRIM	ADVISED	KINNEY, PHILIP	ADMIN	2019	Nov	TU	13	1333	1348	1402	0	29
19055235		11/26/2019	1400	2000 SE 37TH ST, GRIMES	: @AUTO RESCUE DETAILING - GRIM	ASSIST	KINNEY, PHILIP	ANI/ALI	2019	Nov	TU	14	1402	1402	1434	0	32
19055241		11/26/2019	1448	3705 SE BEISSER DR, GRIMES	: @BEISSER LUMBER - GRIM	ASSIST	DAUTOVIC, MEVLID	ADMIN	2019	Nov	TU	14	1450	1454	1517	0	27
19055280		11/26/2019	2044	200 NE 7TH CT, GRIMES		ASSIST	DAUTOVIC, MEVLID	ADMIN	2019	Nov	TU	20	2045	2050	2103	0	18
19055298		11/27/2019	0027	101 SE GATEWAY DR, GRIMES	: @MCDONALDS - GRIM	ASSIST	WARD, GREGORY	ANI/ALI	2019	Nov	WE	0	0028	0029	0049	0	21
19055506		11/28/2019	1222	310 SE GATEWAY DR, GRIMES	: @OAK CROSSING APARTMENTS - GRIM,139	ADVISED	ERICKSON, NATHAN	ANI/ALI	2019	Nov	TH	12	1237	1245	1258	0	21
19055789		11/30/2019	1453	504 NE 9TH ST, GRIMES		ADVISED	MAY, JOHN	ADMIN	2019	Nov	SA	14	1453	1456	1513	0	20
19055790		11/30/2019	1455	504 NE 9TH ST, GRIMES		CANCELEV		ANI/ALI	2019	Nov	SA	14	0000	0000	1455	0	0
DITCH		Total = 5															
19052778		11/11/2019	0734	1148 NE GRIMES BLVD, GRIMES	: EST	GOA	KINNEY, PHILIP	ADMIN	2019	Nov	MO	7	0738	0743	0751	0	13

Call ID	Case ID	Date	Time	Address	Loc Com	Disposition	Officer Name	How Receive	Year	Month	DOW	Hour	Time Disp	Time Arrive	Time Clear	TS Hour	TS Minute
19052779		11/11/2019	0737	SE 37TH ST / SE GRIMES BLVD, GRIMES		ASSIST	HAKE, MICHAEL	OFFICER	2019	Nov	MO	7	0737	0737	0832	0	55
19052780		11/11/2019	0743	NE 18TH ST / NE GRIMES BLVD, GRIMES		UTL	KINNEY, PHILIP	ADMIN	2019	Nov	MO	7	0752	0756	0756	0	4
19052857		11/11/2019	1727	SE 19TH ST / S JAMES ST, GRIMES		ASSIST	AIKEN, JAMIE	ADMIN	2019	Nov	MO	17	1730	1743	1755	0	25
19055571		11/28/2019	2350	E 1ST ST / HWY 141 SB OFF RMP, GRIMES		ASSIST	HADSALL, MATTHEW	ANI/ALI	2019	Nov	TH	23	2351	0002	0040	0	49
DOMESTIC		Total = 16															
19052004		11/05/2019	1827	204 NW 8TH ST, GRIMES		ADVISED	KRILE, CHALENA	ANI/ALI	2019	Nov	TU	18	1828	1831	1908	0	40
19052155		11/06/2019	1726	605 SE 13TH ST, GRIMES		ASSIST	KRILE, CHALENA	ADMIN	2019	Nov	WE	17	1726	1730	1758	0	32
19052193	19008246	11/07/2019	0156	2903 SE FREEDOM DR, GRIMES		ASSIST	WHITE, KURT	ANI/ALI	2019	Nov	TH	1	0156	0201	0307	1	11
19052269		11/07/2019	1252	310 NE EWING ST, GRIMES		ASSIST	BALLENGER, STEVEN	ADMIN	2019	Nov	TH	12	1253	1303	1324	0	31
19052334		11/07/2019	1942	1000 SE 11TH ST, GRIMES	: @MEADOWLAR K PLACE APARTMENTS - GRIM	ADVISED	AIKEN, JAMIE	ADMIN	2019	Nov	TH	19	1943	1943	2023	0	40
19052442		11/08/2019	1439	712 NE 4TH ST, GRIMES		ADVISED	DAUTOVIC, MEVLID	ADMIN	2019	Nov	FR	14	1520	1548	1651	1	31
19052872		11/11/2019	2023	240 S JAMES ST, GRIMES	: @GRIMES PARK APARTMENTS - GRIM	ADVISED	AIKEN, JAMIE	ADMIN	2019	Nov	MO	20	2023	2025	2028	0	5

Call ID	Case ID	Date	Time	Address	Loc Com	Disposition	Officer Name	How Receive	Year	Month	DOW	Hour	Time Disp	Time Arrive	Time Clear	TS Hour	TS Minute
19053142		11/13/2019	1237	806 SE CROSSINGS LN, GRIMES		ADVISED	ANDERSON, BRIAN	ANI/ALI	2019	Nov	WE	12	1237	1240	1255	0	18
19053328		11/14/2019	1627	608 NE 8TH ST, GRIMES		CANCEL	CAPPELLE, JACOB	ADMIN	2019	Nov	TH	16	1628	1634	1651	0	23
19053566	19008479	11/16/2019	0116	204 SE MAIN ST, GRIMES	: @STEVIE CS - GRIM	CASE	GOOD, ADAM	ANI/ALI	2019	Nov	SA	1	0116	0118	0134	0	18
19053582	19008482	11/16/2019	0419	317 SE JACOB ST, GRIMES	: @BROOKSIDE APARTMENTS - GRIM	ADVISED	GOOD, ADAM	ANI/ALI	2019	Nov	SA	4	0420	0423	0459	0	39
19053609		11/16/2019	1045	1000 SE 11TH ST, GRIMES	: @MEADOWLAR K PLACE APARTMENTS - GRIM	ASSIST	BALLENGER, STEVEN	ANI/ALI	2019	Nov	SA	10	1047	1055	1106	0	19
19053674		11/16/2019	1817	251 SE GATEWAY CIR, GRIMES	: @AMERICINN - GRIM	ADVISED	DOVE, JEREMY	ADMIN	2019	Nov	SA	18	1817	1821	1835	0	18
19053817		11/18/2019	0031	2150 E 1ST ST, GRIMES	: @WALMART - GRIM	DISREGAR	ONLEY, KEITH	ADMIN	2019	Nov	MO	0	0031	0033	0040	0	9
19053903	19008544	11/18/2019	1429	3000 SE GRIMES BLVD, GRIMES	: @FOOD DEPOT - GRIM	CASE	ARCURI, CHRISTIE	ADMIN	2019	Nov	MO	14	1430	1430	2213	7	43
19055116		11/25/2019	1921	200 NE 7TH CT, GRIMES		ADVISED	DAUTOVIC, MEVLID	ADMIN	2019	Nov	MO	19	1921	1924	2009	0	48
DPQ		Total = 8															
19051351		11/01/2019	1601	W 1ST ST / NW MAPLEWOOD DR, GRIMES		EXCHANGE	ARCURI, CHRISTIE	ADMIN	2019	Nov	FR	16	1601	1603	1609	0	8

Call ID	Case ID	Date	Time	Address	Loc Com	Disposition	Officer Name	How Receive	Year	Month	DOW	Hour	Time Disp	Time Arrive	Time Clear	TS Hour	TS Minute
19051417		11/01/2019	2303	113 NE MAIN ST, GRIMES		UTL	GOOD, ADAM	ADMIN	2019	Nov	FR	23	2304	2309	2311	0	7
19051551	19008110	11/02/2019	2227	500 SE 17TH ST, GRIMES		CASE	GOOD, ADAM	ADMIN	2019	Nov	SA	22	2237	2246	2348	1	11
19052371		11/08/2019	0214	2903 SE VICTORY DR, GRIMES		CHECKS O	COUSINS, RYAN	ADMIN	2019	Nov	FR	2	0214	0214	0218	0	4
19052659		11/10/2019	1015	1000 SE 11TH ST, GRIMES	: @MEADOWLAR K PLACE APARTMENTS - GRIM	ADVISED	KINNEY, PHILIP	ADMIN	2019	Nov	SU	10	1031	1037	1047	0	16
19053809		11/17/2019	2320	653 SE DOVETAIL RD, GRIMES		ADVISED	WARD, GREGORY	ADMIN	2019	Nov	SU	23	2320	2326	2330	0	10
19053946		11/18/2019	1935	1000 SE 11TH ST, GRIMES	: @MEADOWLAR K PLACE APARTMENTS - GRIM	ADVISED	RINKER, MICHAEL	ADMIN	2019	Nov	MO	19	1936	1943	1957	0	21
19055462		11/28/2019	0007	200 NW VALLEY VIEW DR, GRIMES		CHECKS O	GOOD, ADAM	ADMIN	2019	Nov	TH	0	0023	0027	0035	0	12
DUMPING		Total = 1															
19054999		11/25/2019	0709	3355 SE CROSSROADS DR, GRIMES	: @BERTINI MARBLE & TILE - GRIM	CITATION	BALLENGER, STEVEN	ADMIN	2019	Nov	MO	7	0709	0723	0838	1	29
FIGHT		Total = 1															
19055522	19008783	11/28/2019	1450	2150 E 1ST ST, GRIMES	: @WALMART - GRIM	ASSIST	KINNEY, PHILIP	ADMIN	2019	Nov	TH	14	1450	1451	1600	1	10

Call ID	Case ID	Date	Time	Address	Loc Com	Disposition	Officer Name	How Receive	Year	Month	DOW	Hour	Time Disp	Time Arrive	Time Clear	TS Hour	TS Minute
FOLLOW		Total = 13															
19052079		11/06/2019	0820	605 SW 37TH ST, GRIMES	: @EAGLE SIGN CO - GRIM	SUPP	ARCURI, CHRISTIE	OFFICER	2019	Nov	WE	8	0820	0820	0959	1	39
19052500		11/08/2019	2317	2150 E 1ST ST, GRIMES	: @WALMART - GRIM	SUPP	GOOD, ADAM	OFFICER	2019	Nov	FR	23	2317	2317	2340	0	23
19053027		11/12/2019	1833	700 SE 37TH ST, GRIMES		ADVISED	KRILE, CHALENA	OFFICER	2019	Nov	TU	18	1833	1833	1837	0	4
19053322		11/14/2019	1554	2555 W 1ST ST, GRIMES	: @DALLAS CENTER GRIMES HIGH SCHOOL - GRIM	ADVISED	KRILE, CHALENA	OFFICER	2019	Nov	TH	15	1554	1554	1559	0	5
19053863		11/18/2019	0931	1880 SE PRINCETON DR, GRIMES	: @KUM & GO - GRIM	EXCHANGE	ARCURI, CHRISTIE	OFFICER	2019	Nov	MO	9	0931	0931	0945	0	14
19053959		11/18/2019	2311	2150 E 1ST ST, GRIMES	: @WALMART - GRIM	ADVISED	GOOD, ADAM	OFFICER	2019	Nov	MO	23	2311	2311	2327	0	16
19054220		11/20/2019	1148	653 SE DOVETAIL RD, GRIMES		ADVISED	KINNEY, PHILIP	ADMIN	2019	Nov	WE	11	1206	1212	1227	0	21
19054912	19008687	11/24/2019	1710	905 SE POLK ST, GRIMES		CASE	RINIKER, MICHAEL	OFFICER	2019	Nov	SU	17	1710	1710	1825	1	15
19055012		11/25/2019	0904	360 SE GATEWAY DR, GRIMES	: @OAK CROSSING APARTMENTS - GRIM	ASSIST	MILLER, DOUGLAS	ADMIN	2019	Nov	MO	9	0904	0914	0923	0	19
19055090		11/25/2019	1643	2398 S 11TH ST, GRIMES		ADVISED	RINIKER, MICHAEL	OFFICER	2019	Nov	MO	16	1643	1643	1650	0	7

Call ID	Case ID	Date	Time	Address	Loc Com	Disposition	Officer Name	How Receive	Year	Month	DOW	Hour	Time Disp	Time Arrive	Time Clear	TS Hour	TS Minute
19055240		11/26/2019	1445	300 SW MAPLEWOOD DR, GRIMES		CITATION	RINIKER, MICHAEL	OFFICER	2019	Nov	TU	14	1517	1518	1553	0	36
19055429		11/27/2019	1842	3101 SE LIBERTY DR, GRIMES		ASSIST	KRILE, CHALENA	ADMIN	2019	Nov	WE	18	1859	1907	1918	0	19
19055646		11/29/2019	1508	716 NE 8TH ST, GRIMES		ADVISED	KRILE, CHALENA	OFFICER	2019	Nov	FR	15	1508	1508	1514	0	6
FOUND		Total = 3															
19052446		11/08/2019	1452	653 SE DOVETAIL RD, GRIMES		ASSIST	DAUTOVIC, MEVLID	ADMIN	2019	Nov	FR	14	1454	1457	1514	0	20
19053324	19008439	11/14/2019	1600	1800 SE GATEWAY DR, GRIMES	: @ADESA AUTO AUCTION - GRIM	CASE	DAUTOVIC, MEVLID	ADMIN	2019	Nov	TH	16	1602	1609	1648	0	46
19055174		11/26/2019	0601	2150 E 1ST ST, GRIMES	: @WALMART - GRIM	CASE	KINNEY, PHILIP	ADMIN	2019	Nov	TU	6	0636	0639	0715	0	39
FRAUD		Total = 7															
19051938	19008178	11/05/2019	1011	2150 E 1ST ST, GRIMES	: @WALMART - GRIM	CASE	HAKE, MICHAEL	ADMIN	2019	Nov	TU	10	1013	1015	1043	0	30
19052834	19008355	11/11/2019	1439	3100 SE STONE RIDGE ST, GRIMES		CASE	RINIKER, MICHAEL	ADMIN	2019	Nov	MO	14	1442	1457	1515	0	33
19053439	19008463	11/15/2019	1011	512 SW BEECHWOOD DR, GRIMES		CASE	BALLENGER, STEVEN	ADMIN	2019	Nov	FR	10	1011	1019	1031	0	20
19054573	19008646	11/22/2019	1101	951 SE GATEWAY DR, GRIMES	: @CASEYS - GRIM	CASE	BALLENGER, STEVEN	ADMIN	2019	Nov	FR	11	1104	1109	1137	0	33

Call ID	Case ID	Date	Time	Address	Loc Com	Disposition	Officer Name	How Receive	Year	Month	DOW	Hour	Time Disp	Time Arrive	Time Clear	TS Hour	TS Minute
19054760	19008674	11/23/2019	1609	1909 NE HERITAGE DR, GRIMES		CASE	AIKEN, JAMIE	ADMIN	2019	Nov	SA	16	1609	1620	1704	0	55
19055026	19008705	11/25/2019	1047	2512 NE CHEVALIA CT, GRIMES		CASE	BALLENGER, STEVEN	ADMIN	2019	Nov	MO	10	1048	1102	1231	1	43
19055359	19008764	11/27/2019	1039	101 SE GATEWAY DR, GRIMES	: @MCDONALDS - GRIM	SUPP	ARCURI, CHRISTIE	ANI/ALI	2019	Nov	WE	10	1040	1048	1309	2	29
HARASS		Total = 6															
19051409	19008092	11/01/2019	2122	612 NW 11TH ST, GRIMES		CASE	ARCURI, CHRISTIE	ADMIN	2019	Nov	FR	21	2128	2132	2157	0	29
19052086		11/06/2019	0926	712 NE 4TH ST, GRIMES		ADVISED	KINNEY, PHILIP	ADMIN	2019	Nov	WE	9	0943	1058	1058	1	15
19052093		11/06/2019	1022	2150 NE 18TH ST, GRIMES	: @VILLAGE AT NORTH POINTE - GRIM,71	EXCHANGE	ARCURI, CHRISTIE	ADMIN	2019	Nov	WE	10	1024	1037	1116	0	52
19052573		11/09/2019	1636	240 S JAMES ST, GRIMES	:,8 @GRIMES PARK APARTMENTS - GRIM	INFO	RINIKER, MICHAEL	ADMIN	2019	Nov	SA	16	1638	1645	1721	0	43
19052820		11/11/2019	1210	103 SE 5TH ST, GRIMES		ADVISED	HAKE, MICHAEL	ADMIN	2019	Nov	MO	12	1214	1219	1228	0	14
19055341		11/27/2019	0831	3600 SE DESTINATION DR, GRIMES		EXCHANGE	ARCURI, CHRISTIE	ADMIN	2019	Nov	WE	8	0834	0841	0901	0	27
HAZMAT		Total = 1															
19054377		11/21/2019	0939	2316 NE LITTLE BEAVER DR, GRIMES		ASSIST	TART, JASON	ADMIN	2019	Nov	TH	9	0940	0950	1004	0	24

Call ID	Case ID	Date	Time	Address	Loc Com	Disposition	Officer Name	How Receive	Year	Month	DOW	Hour	Time Disp	Time Arrive	Time Clear	TS Hour	TS Minute
HITRUN		Total = 5															
19051497		11/02/2019	1544	2304 SE 9TH LN, GRIMES		REFERRED	BALLENGER, STEVEN	ANI/ALI	2019	Nov	SA	15	1546	1558	1558	0	12
19051831	19008156	11/04/2019	1803	1300 SE GATEWAY DR, GRIMES		CASE	RINIKER, MICHAEL	ADMIN	2019	Nov	MO	18	1805	1814	1840	0	35
19052163	19008243	11/06/2019	1833	207 NW 8TH ST, GRIMES	: @NORTHWAY APARTMENTS - GRIM	CASE	DAUTOVIC, MEVLID	ADMIN	2019	Nov	WE	18	1846	1847	1917	0	31
19052924	19008361	11/12/2019	0637	SE 37TH ST / SE GRIMES BLVD, GRIMES		ADVISED	KINNEY, PHILIP	ADMIN	2019	Nov	TU	6	0638	0646	0714	0	36
19054094		11/19/2019	1635	SE 37TH ST / SE GRIMES BLVD, GRIMES		ADVISED	KRILE, CHALENA	ANI/ALI	2019	Nov	TU	16	1636	1659	1700	0	24
HUNTERS		Total = 2															
19052651		11/10/2019	0906	455 SE 37TH ST, GRIMES		ADVISED	BALLENGER, STEVEN	ANI/ALI	2019	Nov	SU	9	0911	0912	0930	0	19
19053598		11/16/2019	0858	877 SE 19TH ST, GRIMES	: @MARANATHA BAPTIST CHURCH - GRIM	EXCHANGE	ARCURI, CHRISTIE	ADMIN	2019	Nov	SA	8	0900	0904	0941	0	41
INCOMP		Total = 10															
19051537	19008106	11/02/2019	2028	522 NW 6TH ST, GRIMES		CASE	RINIKER, MICHAEL	ANI/ALI	2019	Nov	SA	20	2107	2158	2158	0	51
19051759		11/04/2019	1006	4005 SE GRIMES BLVD, GRIMES	: @ROTO ROOTER - GRIM	DISREGAR	COPIC, CHRISTOPHER	ANI/ALI	2019	Nov	MO	10	1007	1014	1027	0	20

Call ID	Case ID	Date	Time	Address	Loc Com	Disposition	Officer Name	How Receive	Year	Month	DOW	Hour	Time Disp	Time Arrive	Time Clear	TS Hour	TS Minute
19051924		11/05/2019	0914	935 SE SILKWOOD LN, GRIMES	: @RESERVE AT DESTINATION PLACE - GRIM	EMPLOYEE	KINNEY, PHILIP	ANI/ALI	2019	Nov	TU	9	0915	0932	0934	0	19
19051984		11/05/2019	1618	3300 SE CROSSROADS DR, GRIMES		ASSIST	MUMM, JARRED	ADMIN	2019	Nov	TU	16	1618	1626	1628	0	10
19052112		11/06/2019	1153	250 SW BROOKSIDE DR, GRIMES		CHECKS O	ARCURI, CHRISTIE	ANI/ALI	2019	Nov	WE	11	1154	1201	1205	0	11
19052218		11/07/2019	0808	101 SE DESTINATION DR, GRIMES	: @GRIMES FAMILY PHYSICIANS - GRIM	CHECKS O	KINNEY, PHILIP	ANI/ALI	2019	Nov	TH	8	0808	0811	0818	0	10
19054414		11/21/2019	1504	1601 SE GATEWAY DR, GRIMES		CHECKS O	KRILE, CHALENA	ANI/ALI	2019	Nov	TH	15	1504	1510	1515	0	11
19054977		11/25/2019	0235	701 SW KENNYBROOK DR, GRIMES		CHECKS O	COUSINS, RYAN	ANI/ALI	2019	Nov	MO	2	0235	0239	0251	0	16
19055350		11/27/2019	0915	4005 SE GRIMES BLVD, GRIMES	: @ROTO ROOTER - GRIM	EQUIPMEN	KINNEY, PHILIP	ANI/ALI	2019	Nov	WE	9	0947	0957	1001	0	14
19055352		11/27/2019	0946	250 SW BROOKSIDE DR, GRIMES		CHECKS O	ARCURI, CHRISTIE	ANI/ALI	2019	Nov	WE	9	0948	0955	1001	0	13
INFO		Total = 10															
19051776		11/04/2019	1223	1650 SE 37TH ST, GRIMES	: @TOYOTA OF DES MOINES - GRIM	ASSIST		ADMIN	2019	Nov	MO	12	1241	1241	1332	0	51
19052247		11/07/2019	1033	410 SE MAIN ST, GRIMES	: @GRIMES COMMINTY CENTER - GRIM	TOUR	BALLENGER, STEVEN	ADMIN	2019	Nov	TH	10	1037	1040	1253	2	16

Call ID	Case ID	Date	Time	Address	Loc Com	Disposition	Officer Name	How Receive	Year	Month	DOW	Hour	Time Disp	Time Arrive	Time Clear	TS Hour	TS Minute
19052615		11/09/2019	2343	SE 19TH ST / S JAMES ST, GRIMES		ADVISED		ADMIN	2019	Nov	SA	23	0055	0055	1546	14	51
19052838		11/11/2019	1515	1000 SE 11TH ST, GRIMES	: @MEADOWLAR K PLACE APARTMENTS - GRIM			ADMIN	2019	Nov	MO	15	1526	1526	1731	2	5
19053444		11/15/2019	1035	W 1ST ST / SW BROOKSIDE DR, GRIMES		TOUR	BALLENGER, STEVEN	ADMIN	2019	Nov	FR	10	1058	1059	1101	0	3
19054422		11/21/2019	1526	755 SE GATEWAY DR, GRIMES		ADVISED		ADMIN	2019	Nov	TH	15	1554	1554	2246	6	52
19054661		11/22/2019	2115	3012 SE STONE RIDGE ST, GRIMES		INFO	DAUTOVIC, MEVLID	ADMIN	2019	Nov	FR	21	1130	1130	2151	10	21
19054750		11/23/2019	1531	SE 19TH ST / SE LITTLE BEAVER DR, GRIMES		TOUR	AIKEN, JAMIE	ADMIN	2019	Nov	SA	15	1514	1514	1528	0	14
19055140		11/25/2019	2338	SE 19TH ST / S JAMES ST, GRIMES		INFO		ADMIN	2019	Nov	MO	23	0054	0054	0325	2	31
19055777		11/30/2019	1307	410 SE MAIN ST, GRIMES	: @GRIMES COMMINTY CENTER - GRIM	INFO	KINNEY, PHILIP	ADMIN	2019	Nov	SA	13	1308	1308	1449	1	41
INTOX		Total = 2															
19051407		11/01/2019	2114	2555 W 1ST ST, GRIMES	: @DCG HIGH SCHOOL - GRIM	UTL	ARCURI, CHRISTIE	ADMIN	2019	Nov	FR	21	2114	2118	2157	0	43
19054491		11/21/2019	2121	106 NW 3RD ST, GRIMES		UTL	KRILE, CHALENA	ADMIN	2019	Nov	TH	21	2122	2123	2134	0	12

Call ID	Case ID	Date	Time	Address	Loc Com	Disposition	Officer Name	How Receive	Year	Month	DOW	Hour	Time Disp	Time Arrive	Time Clear	TS Hour	TS Minute
INVESTIG		Total = 2															
19053506		11/15/2019	1648	418 SE 2ND ST, GRIMES		ASSIST	DAUTOVIC, MEVLID	ADMIN	2019	Nov	FR	16	1651	1701	1710	0	19
19055832		11/30/2019	2150	609 NW 10TH CIR, GRIMES		ASSIST	MAY, JOHN	ADMIN	2019	Nov	SA	21	2151	2157	2204	0	13
KEYS		Total = 22															
19051457		11/02/2019	0946	251 SE GATEWAY CIR, GRIMES	: @AMERICINN - GRIM	ASSIST	BALLENGER, STEVEN	ADMIN	2019	Nov	SA	9	0947	0949	1003	0	16
19051519		11/02/2019	1830	2150 E 1ST ST, GRIMES	: @WALMART - GRIM	ADVISED	RINIKER, MICHAEL	ADMIN	2019	Nov	SA	18	1832	1842	1846	0	14
19051744		11/04/2019	0851	441 SE GATEWAY DR, GRIMES	: @FIRST STEPS CHILD CARE CENTER - GRIM	ASSIST	COPIC, CHRISTOPHER	ADMIN	2019	Nov	MO	8	0851	0851	0900	0	9
19051914	19008168	11/05/2019	0738	3300 SE GLENSTONE DR, GRIMES		CASE	HAKE, MICHAEL	ADMIN	2019	Nov	TU	7	0738	0758	0800	0	22
19052018		11/05/2019	2043	2150 E 1ST ST, GRIMES	: @WALMART - GRIM	ADVISED	KRILE, CHALENA	ADMIN	2019	Nov	TU	20	2044	2050	2121	0	37
19052135		11/06/2019	1457	206 E 1ST ST, GRIMES	: @CASEYS - GRIM	ASSIST	KRILE, CHALENA	ADMIN	2019	Nov	WE	14	1458	1504	1511	0	13
19052272		11/07/2019	1307	3801 S JAMES ST, GRIMES		CANCEL	BALLENGER, STEVEN	ADMIN	2019	Nov	TH	13	1319	1327	1327	0	8
19052312		11/07/2019	1729	4005 SE BEISSER DR, GRIMES		ADVISED	AIKEN, JAMIE	ANI/ALI	2019	Nov	TH	17	1729	1733	1737	0	8

Call ID	Case ID	Date	Time	Address	Loc Com	Disposition	Officer Name	How Receive	Year	Month	DOW	Hour	Time Disp	Time Arrive	Time Clear	TS Hour	TS Minute
19052352		11/07/2019	2250	2150 E 1ST ST, GRIMES	: @WALMART - GRIM	ASSIST	GOOD, ADAM	ADMIN	2019	Nov	TH	22	2250	2250	2258	0	8
19052434		11/08/2019	1337	408 SE 17TH CT, GRIMES		ASSIST	BALLENGER, STEVEN	ADMIN	2019	Nov	FR	13	1338	1341	1349	0	11
19053013		11/12/2019	1714	2150 E 1ST ST, GRIMES	: @WALMART - GRIM	ASSIST	KRILE, CHALENA	ADMIN	2019	Nov	TU	17	1715	1715	1733	0	18
19053197		11/13/2019	1921	621 NE 6TH ST, GRIMES		ADVISED	KRILE, CHALENA	ADMIN	2019	Nov	WE	19	1921	1929	1938	0	17
19053518		11/15/2019	1756	951 SE GATEWAY DR, GRIMES	: @CASEYS - GRIM	ASSIST	MAY, JOHN	ADMIN	2019	Nov	FR	17	1756	1802	1804	0	8
19053532		11/15/2019	2105	1250 SE 11TH ST, GRIMES	: @MEADOWLAR K PLACE APARTMENTS - GRIM	CANCEL	MAY, JOHN	ANI/ALI	2019	Nov	FR	21	2106	2120	2121	0	15
19053759	19008509	11/17/2019	1359	2150 E 1ST ST, GRIMES	: @WALMART - GRIM	ASSIST	HAKE, MICHAEL	ADMIN	2019	Nov	SU	13	1359	1406	1416	0	17
19053917		11/18/2019	1536	2150 E 1ST ST, GRIMES	: @WALMART - GRIM	NODP	RINIKER, MICHAEL	ANI/ALI	2019	Nov	MO	15	1542	1546	1546	0	4
19053962		11/18/2019	2340	155 SW MAPLEWOOD DR, GRIMES	: @GRIMES PARK APARTMENTS - GRIM	ASSIST	GOOD, ADAM	ADMIN	2019	Nov	MO	23	2341	2345	2352	0	11

Call ID	Case ID	Date	Time	Address	Loc Com	Disposition	Officer Name	How Receive	Year	Month	DOW	Hour	Time Disp	Time Arrive	Time Clear	TS Hour	TS Minute
19054033		11/19/2019	1022	2280 NE PARK DR, GRIMES		ASSIST	KINNEY, PHILIP	ADMIN	2019	Nov	TU	10	1056	1114	1119	0	23
19054737		11/23/2019	1324	1304 NW 8TH ST, GRIMES		ASSIST	ARCURI, CHRISTIE	ADMIN	2019	Nov	SA	13	1337	1350	1351	0	14
19054772		11/23/2019	1727	2900 SE GRIMES BLVD, GRIMES		ADVISED	DAWSON, JOSHUA	ADMIN	2019	Nov	SA	17	1739	1742	1749	0	10
19055533		11/28/2019	1710	804 SE 14TH ST, GRIMES		ASSIST	MAY, JOHN	ADMIN	2019	Nov	TH	17	1711	1718	1721	0	10
19055661		11/29/2019	1704	1300 SE GATEWAY DR, GRIMES	: @SKY ZONE - GRIM	ASSIST	KRILE, CHALENA	ADMIN	2019	Nov	FR	17	1706	1711	1718	0	12
LMV		Total = 3															
19053306	19008434	11/14/2019	1411	1650 SE 37TH ST, GRIMES	: @TOYOTA OF DES MOINES - GRIM	ADVISED	BALLENGER, STEVEN	ADMIN	2019	Nov	TH	14	1413	1420	1525	1	12
19053823	19008518	11/18/2019	0150	1880 SE PRINCETON DR, GRIMES	: @KUM & GO - GRIM	CASE	GOOD, ADAM	ANI/ALI	2019	Nov	MO	1	0150	0151	0215	0	25
19055021		11/25/2019	1019	317 SE JACOB ST, GRIMES	: @BROOKSIDE APARTMENTS - GRIM	ASSIST	MILLER, DOUGLAS	ADMIN	2019	Nov	MO	10	1019	1027	1027	0	8
MENTAL		Total = 1															
19055122	19008718	11/25/2019	2006	104 NW 8TH ST, GRIMES		CASE	DAUTOVIC, MEVLID	ADMIN	2019	Nov	MO	20	2007	2010	2059	0	52
MESSAGE		Total = 5															
19052409		11/08/2019	1002	2150 E 1ST ST, GRIMES	: @WALMART - GRIM:PC134	ADVISED	BALLENGER, STEVEN	ADMIN	2019	Nov	FR	10	1004	1005	1017	0	13

Call ID	Case ID	Date	Time	Address	Loc Com	Disposition	Officer Name	How Receive	Year	Month	DOW	Hour	Time Disp	Time Arrive	Time Clear	TS Hour	TS Minute
19052416		11/08/2019	1129	712 NE 4TH ST, GRIMES	:GRIMES	ADVISED	BALLENGER, STEVEN	ADMIN	2019	Nov	FR	11	1137	1137	1146	0	9
19052533		11/09/2019	0724	904 NE HARVEY ST, GRIMES		ASSIST	KINNEY, PHILIP	ADMIN	2019	Nov	SA	7	0724	0724	0740	0	16
19053872		11/18/2019	1030	13841 NW 42ND AVE, GRIMES		ADVISED	ARCURI, CHRISTIE	ADMIN	2019	Nov	MO	10	1031	1037	1039	0	8
19054045		11/19/2019	1226	2003 SE 37TH ST, GRIMES		UTL	HAKE, MICHAEL	ADMIN	2019	Nov	TU	12	1258	1307	1323	0	25
MISC		Total = 4															
19052550		11/09/2019	1158	512 NE 8TH ST, GRIMES		ASSIST	KINNEY, PHILIP	OFFICER	2019	Nov	SA	11	1158	1158	1210	0	12
19052791		11/11/2019	0906	712 NE 4TH ST, GRIMES		ADVISED	KINNEY, PHILIP	ADMIN	2019	Nov	MO	9	0907	0947	1011	1	4
19053030		11/12/2019	1837	105 NW 8TH ST, GRIMES	: @HIDDEN HILLS CONDOMINIUM S - GRIM	CANCELEV		ADMIN	2019	Nov	TU	18	0000	0000	1840	0	0
19054041		11/19/2019	1130	SE 19TH ST / SE GRIMES BLVD, GRIMES		UTL	HAKE, MICHAEL	ANI/ALI	2019	Nov	TU	11	1132	1135	1137	0	5
MISSING		Total = 1															
19052159		11/06/2019	1736	1000 SE 11TH ST, GRIMES	:,4205 @MEADOWLAR K PLACE APARTMENTS - GRIM	DUPNCAN	KRILE, CHALENA	ADMIN	2019	Nov	WE	17	0000	0000	1752	0	0

Call ID	Case ID	Date	Time	Address	Loc Com	Disposition	Officer Name	How Receive	Year	Month	DOW	Hour	Time Disp	Time Arrive	Time Clear	TS Hour	TS Minute
NARC		Total = 2															
19052179		11/06/2019	2054	608 NE 4TH ST, GRIMES	: @CHANNON HEIGHTS APARTMENTS - GRIM	UTL	DAUTOVIC, MEVLID	ADMIN	2019	Nov	WE	20	2056	2102	2109	0	13
19053040		11/12/2019	1932	155 SW MAPLEWOOD DR, GRIMES	: @GRIMES PARK APARTMENTS - GRIM	UTL	RINIKER, MICHAEL	ADMIN	2019	Nov	TU	19	1932	1934	1943	0	11
OPEN		Total = 2															
19055154		11/26/2019	0146	716 SE ROSEWOOD LN, GRIMES		CHECKS O	COUSINS, RYAN	OFFICER	2019	Nov	TU	1	0146	0146	0154	0	8
19055155		11/26/2019	0147	720 SE ROSEWOOD LN, GRIMES		CHECKS O	COUSINS, RYAN	ADMIN	2019	Nov	TU	1	0147	0154	0200	0	13
PARK		Total = 20															
19051566		11/03/2019	0118	105 NE TANZANITE CT, GRIMES		ADVISED	WARD, GREGORY	OFFICER	2019	Nov	SU	1	0118	0118	0127	0	9
19051700		11/04/2019	0032	624 NE 5TH ST, GRIMES		CITATION	WARD, GREGORY	OFFICER	2019	Nov	MO	0	0032	0032	0041	0	9
19051702		11/04/2019	0043	600-B NE 4TH ST, GRIMES		CITATION	WARD, GREGORY	OFFICER	2019	Nov	MO	0	0043	0043	0102	0	19
19051896		11/05/2019	0351	713 SE 6TH ST, GRIMES		CITATION	WARD, GREGORY	OFFICER	2019	Nov	TU	3	0351	0351	0400	0	9
19051911		11/05/2019	0700	2012 NW KELSEY LYNN CIR, GRIMES		ADVISED	HAKE, MICHAEL	ADMIN	2019	Nov	TU	7	0702	0709	0714	0	12
19052402		11/08/2019	0901	2100-BLK E 1ST ST, GRIMES		CITATION	BALLENGER, STEVEN	OFFICER	2019	Nov	FR	9	0901	0901	0908	0	7

Call ID	Case ID	Date	Time	Address	Loc Com	Disposition	Officer Name	How Receive	Year	Month	DOW	Hour	Time Disp	Time Arrive	Time Clear	TS Hour	TS Minute
19052528		11/09/2019	0330	303 SE 14TH ST, GRIMES		CITATION	WARD, GREGORY	OFFICER	2019	Nov	SA	3	0330	0330	0340	0	10
19052559		11/09/2019	1412	908 SE PARK ST, GRIMES		TOUR	CAPPELLE, JACOB	ADMIN	2019	Nov	SA	14	1416	1417	1418	0	2
19052658		11/10/2019	1014	200-BLK NW 14TH ST, GRIMES		CITATION	BALLENGER, STEVEN	OFFICER	2019	Nov	SU	10	1014	1014	1019	0	5
19052801		11/11/2019	0941	712 SE 3RD ST, GRIMES		ADVISED	HAKE, MICHAEL	ADMIN	2019	Nov	MO	9	1010	1017	1024	0	14
19053299		11/14/2019	1245	2150 E 1ST ST, GRIMES	: @WALMART - GRIM	CHECKS O	BALLENGER, STEVEN	OFFICER	2019	Nov	TH	12	1245	1245	1341	0	56
19053425		11/15/2019	0824	2100-BLK E 1ST ST, GRIMES		CITATION	BALLENGER, STEVEN	OFFICER	2019	Nov	FR	8	0824	0824	0832	0	8
19053435		11/15/2019	0941	709 SE 3RD ST, GRIMES		CHECKS O	BALLENGER, STEVEN	ADMIN	2019	Nov	FR	9	0945	1002	1007	0	22
19053438		11/15/2019	1009	700-B SE 3RD ST, GRIMES		CITATION	KINNEY, PHILIP	OFFICER	2019	Nov	FR	10	1009	1009	1016	0	7
19053468		11/15/2019	1349	113 NW PRAIRIE CREEK DR, GRIMES		GREENTAG	BALLENGER, STEVEN	ADMIN	2019	Nov	FR	13	1349	1400	1410	0	21
19053492		11/15/2019	1543	3005 SE MIEHE DR, GRIMES		GREENTAG	MAY, JOHN	ADMIN	2019	Nov	FR	15	1545	1550	1606	0	21
19054415		11/21/2019	1504	615 SE GATEWAY DR, GRIMES		ADVISED	KRILE, CHALENA	OFFICER	2019	Nov	TH	15	1504	1504	1506	0	2
19054658		11/22/2019	2054	159 SW BROOKSIDE DR, GRIMES		ADVISED	KRILE, CHALENA	OFFICER	2019	Nov	FR	20	2054	2054	2106	0	12

Call ID	Case ID	Date	Time	Address	Loc Com	Disposition	Officer Name	How Receive	Year	Month	DOW	Hour	Time Disp	Time Arrive	Time Clear	TS Hour	TS Minute
19055413		11/27/2019	1627	3100 SE COVENANT DR, GRIMES		ADVISED	RINIKER, MICHAEL	OFFICER	2019	Nov	WE	16	1627	1627	1630	0	3
19055757		11/30/2019	1015	700-BLK SE DOLAN DR, GRIMES		CITATION	BALLENGER, STEVEN	OFFICER	2019	Nov	SA	10	1015	1015	1020	0	5
POSS		Total = 2															
19051309		11/01/2019	1018	2555 W 1ST ST, GRIMES	: @DALLAS CENTER GRIMES HIGH SCHOOL - GRIM	ADVISED	BALLENGER, STEVEN	ADMIN	2019	Nov	FR	10	1019	1035	1052	0	33
19055205		11/26/2019	1010	2555 W 1ST ST, GRIMES	: @DALLAS CENTER GRIMES HIGH SCHOOL - GRIM	CITATION	KINNEY, PHILIP	ADMIN	2019	Nov	TU	10	1011	1044	1103	0	52
PUBLIC		Total = 15															
19051834		11/04/2019	1819	186 SE TRAIL RIDGE RD, GRIMES		ADVISED	KRILE, CHALENA	OFFICER	2019	Nov	MO	18	1819	1819	1828	0	9
19052140		11/06/2019	1526	SE 37TH ST / SE GRIMES BLVD, GRIMES		ADVISED	KRILE, CHALENA	OFFICER	2019	Nov	WE	15	1526	1526	1546	0	20
19052648		11/10/2019	0844	4100-B SE BEISSER DR, GRIMES		TOUR	BALLENGER, STEVEN	ADMIN	2019	Nov	SU	8	0844	0857	1135	2	51
19052660		11/10/2019	1025	1450 NE GATEWAY CT, GRIMES		ASSIST	BALLENGER, STEVEN	ADMIN	2019	Nov	SU	10	1036	1042	1049	0	13
19052712		11/10/2019	1900	2150 E 1ST ST, GRIMES	: @WALMART - GRIM	ADVISED	KRILE, CHALENA	OFFICER	2019	Nov	SU	19	1900	1900	1903	0	3
19052878		11/11/2019	2152	1850 SE MIEHE DR, GRIMES	: @STORAGE MART - GRIM	ASSIST	AIKEN, JAMIE	ADMIN	2019	Nov	MO	21	2154	2158	2203	0	9

Call ID	Case ID	Date	Time	Address	Loc Com	Disposition	Officer Name	How Receive	Year	Month	DOW	Hour	Time Disp	Time Arrive	Time Clear	TS Hour	TS Minute
19053340		11/14/2019	1758	200 S JAMES ST, GRIMES	: @JGFD 37	ADVISED	KRILE, CHALENA	ADMIN	2019	Nov	TH	17	1759	1809	1820	0	21
19053365		11/14/2019	2149	1601 SE GATEWAY DR, GRIMES		ADVISED	KRILE, CHALENA	OFFICER	2019	Nov	TH	21	2149	2149	2152	0	3
19053768	19008511	11/17/2019	1524	1900 SE 37TH ST, GRIMES	: @QT - GRIM	ASSIST	DAUTOVIC, MEVLID	ADMIN	2019	Nov	SU	15	1526	1534	1626	1	0
19053843		11/18/2019	0751	182 NE BEAVERBROOKE BLVD, GRIMES		ASSIST	ARCURI, CHRISTIE	OFFICER	2019	Nov	MO	7	0751	0751	0805	0	14
19054162		11/20/2019	0221	351 SE GATEWAY DR, GRIMES	: @FAREWAY - GRIM	ADVISED	GOOD, ADAM	ADMIN	2019	Nov	WE	2	0222	0227	0242	0	20
19054444		11/21/2019	1713	200 SW 37TH ST, GRIMES		ASSIST	KRILE, CHALENA	OFFICER	2019	Nov	TH	17	1713	1713	1742	0	29
19055249		11/26/2019	1533	2000 SE 37TH ST, GRIMES	: @AUTO RESCUE DETAILING - GRIM	ASSIST	DAUTOVIC, MEVLID	ADMIN	2019	Nov	TU	15	1543	1550	1603	0	20
19055330		11/27/2019	0634	801 E 1ST ST, GRIMES	: @KUM & GO - GRIM	ADVISED	WARD, GREGORY	OFFICER	2019	Nov	WE	6	0634	0634	0644	0	10
19055563		11/28/2019	2306	204 SE MAIN ST, GRIMES	: @STEVIE CS - GRIM	ADVISED	HADSALL, MATTHEW	OFFICER	2019	Nov	TH	23	2306	2306	2312	0	6
RADAR		Total = 42															
19051332		11/01/2019	1305	785 N JAMES ST, GRIMES		CHECKS O	DAUTOVIC, MEVLID	OFFICER	2019	Nov	FR	13	1305	1305	1316	0	11
19051404		11/01/2019	2053	787 N JAMES ST, GRIMES		ADVISED	ARCURI, CHRISTIE	OFFICER	2019	Nov	FR	20	2053	2053	2115	0	22

Call ID	Case ID	Date	Time	Address	Loc Com	Disposition	Officer Name	How Receive	Year	Month	DOW	Hour	Time Disp	Time Arrive	Time Clear	TS Hour	TS Minute
19051568		11/03/2019	0148	1178 SE 37TH ST, GRIMES		CANCEL	WARD, GREGORY	OFFICER	2019	Nov	SU	1	0148	0148	0122	0	-26
19051591		11/03/2019	0523	302 SE GRIMES BLVD, GRIMES		CANCEL	WARD, GREGORY	OFFICER	2019	Nov	SU	5	0523	0523	0555	0	32
19051711		11/04/2019	0214	3295 SE GRIMES BLVD, GRIMES		CHECKS O	GOOD, ADAM	OFFICER	2019	Nov	MO	2	0214	0214	0215	0	1
19051722		11/04/2019	0436	300 SE GRIMES BLVD, GRIMES		CANCEL	WARD, GREGORY	OFFICER	2019	Nov	MO	4	0436	0436	0519	0	43
19051905		11/05/2019	0522	3279 W 1ST ST, GRIMES		CANCEL	WARD, GREGORY	OFFICER	2019	Nov	TU	5	0522	0522	0559	0	37
19052024		11/05/2019	2152	1241 SE 37TH ST, GRIMES		CANCEL	MUMM, JARRED	OFFICER	2019	Nov	TU	21	2158	2205	2212	0	14
19052062		11/06/2019	0353	1182 SE 37TH ST, GRIMES		CANCEL	WARD, GREGORY	OFFICER	2019	Nov	WE	3	0353	0353	0400	0	7
19052064		11/06/2019	0453	300 SE GRIMES BLVD, GRIMES		CANCEL	WARD, GREGORY	OFFICER	2019	Nov	WE	4	0453	0453	0544	0	51
19052530		11/09/2019	0433	302 SE GRIMES BLVD, GRIMES		CANCEL	WARD, GREGORY	OFFICER	2019	Nov	SA	4	0433	0433	0456	0	23
19052567		11/09/2019	1553	112 SE JACOB ST, GRIMES		CANCEL	CAPPELLE, JACOB	OFFICER	2019	Nov	SA	15	1553	1553	1554	0	1
19052631		11/10/2019	0303	302 SE GRIMES BLVD, GRIMES		CANCEL	WARD, GREGORY	OFFICER	2019	Nov	SU	3	0303	0303	0334	0	31
19052894		11/12/2019	0044	1178 SE 37TH ST, GRIMES		CANCELEV	WARD, GREGORY	OFFICER	2019	Nov	TU	0	0000	0000	0112	0	0

Call ID	Case ID	Date	Time	Address	Loc Com	Disposition	Officer Name	How Receive	Year	Month	DOW	Hour	Time Disp	Time Arrive	Time Clear	TS Hour	TS Minute
19052918		11/12/2019	0458	300 SE GRIMES BLVD, GRIMES		CANCEL	WARD, GREGORY	OFFICER	2019	Nov	TU	4	0526	0526	0553	0	27
19053089		11/13/2019	0259	298 SE GRIMES BLVD, GRIMES		CANCEL	WARD, GREGORY	OFFICER	2019	Nov	WE	2	0259	0259	0351	0	52
19053243		11/14/2019	0442	2385 SE 37TH ST, GRIMES		CHECKS O	WARD, GREGORY	OFFICER	2019	Nov	TH	4	0442	0442	0510	0	28
19053380		11/15/2019	0037	2411 SE 37TH ST, GRIMES		CANCEL	WARD, GREGORY	OFFICER	2019	Nov	FR	0	0037	0037	0114	0	37
19053392		11/15/2019	0303	1190 SE 37TH ST, GRIMES		CANCEL	WARD, GREGORY	OFFICER	2019	Nov	FR	3	0303	0303	0307	0	4
19053404		11/15/2019	0516	300 SE GRIMES BLVD, GRIMES		CANCEL	WARD, GREGORY	OFFICER	2019	Nov	FR	5	0516	0516	0541	0	25
19053480		11/15/2019	1456	785 N JAMES ST, GRIMES		CANCEL	DAUTOVIC, MEVLID	OFFICER	2019	Nov	FR	14	1456	1456	1501	0	5
19053658		11/16/2019	1639	1433 SE 37TH ST, GRIMES		CHECKS O	DAWSON, JOSHUA	OFFICER	2019	Nov	SA	16	1653	1653	1724	0	31
19053933		11/18/2019	1723	533 SE 11TH ST, GRIMES		NODP	RINIKER, MICHAEL	OFFICER	2019	Nov	MO	17	1723	1723	1739	0	16
19053945		11/18/2019	1915	787 N JAMES ST, GRIMES		CHECKS O	DAUTOVIC, MEVLID	OFFICER	2019	Nov	MO	19	1915	1915	1923	0	8
19053977		11/19/2019	0202	1186 SE 37TH ST, GRIMES		CANCEL	WARD, GREGORY	OFFICER	2019	Nov	TU	2	0202	0202	0203	0	1
19053991		11/19/2019	0437	2427 SE 37TH ST, GRIMES		INFO	WARD, GREGORY	OFFICER	2019	Nov	TU	4	0524	0524	0524	0	0

Call ID	Case ID	Date	Time	Address	Loc Com	Disposition	Officer Name	How Receive	Year	Month	DOW	Hour	Time Disp	Time Arrive	Time Clear	TS Hour	TS Minute
19054138		11/19/2019	2129	1487 SE GATEWAY DR, GRIMES		CHECKS O	KRILE, CHALENA	OFFICER	2019	Nov	TU	21	2129	2129	2139	0	10
19054145		11/19/2019	2310	3297 SE GRIMES BLVD, GRIMES		CHECKS O	GOOD, ADAM	OFFICER	2019	Nov	TU	23	2310	2310	2313	0	3
19054169		11/20/2019	0349	2403 SE 37TH ST, GRIMES		CANCEL	WARD, GREGORY	OFFICER	2019	Nov	WE	3	0349	0349	0435	0	46
19054324		11/21/2019	0028	1176 SE 37TH ST, GRIMES		CANCEL	WARD, GREGORY	OFFICER	2019	Nov	TH	0	0028	0028	0111	0	43
19054351		11/21/2019	0437	2405 SE 37TH ST, GRIMES		CANCEL	WARD, GREGORY	OFFICER	2019	Nov	TH	4	0437	0437	0526	0	49
19054354		11/21/2019	0548	300 SE GRIMES BLVD, GRIMES		CANCEL	WARD, GREGORY	OFFICER	2019	Nov	TH	5	0548	0548	0613	0	25
19054529		11/22/2019	0504	1178 SE 37TH ST, GRIMES		CANCEL	WARD, GREGORY	OFFICER	2019	Nov	FR	5	0526	0526	0547	0	21
19054691		11/23/2019	0226	2721 SE GRIMES BLVD, GRIMES		CHECKS O	TURNER, MITCHELL	OFFICER	2019	Nov	SA	2	0226	0226	0247	0	21
19054842		11/24/2019	0557	2417 SE 37TH ST, GRIMES		CHECKS O	GOOD, ADAM	OFFICER	2019	Nov	SU	5	0557	0557	0608	0	11
19054955		11/24/2019	2321	2415 SE 37TH ST, GRIMES		CHECKS O	GOOD, ADAM	OFFICER	2019	Nov	SU	23	2321	2321	2332	0	11
19054985		11/25/2019	0340	402 SE 37TH ST, GRIMES		CHECKS O	COUSINS, RYAN	OFFICER	2019	Nov	MO	3	0412	0412	0425	0	13
19055061		11/25/2019	1502	2365 SE 37TH ST, GRIMES		CHECKS O	DAUTOVIC, MEVLID	OFFICER	2019	Nov	MO	15	1505	1520	1522	0	17

Call ID	Case ID	Date	Time	Address	Loc Com	Disposition	Officer Name	How Receive	Year	Month	DOW	Hour	Time Disp	Time Arrive	Time Clear	TS Hour	TS Minute
19055152		11/26/2019	0106	2427 SE 37TH ST, GRIMES		CANCEL	WARD, GREGORY	OFFICER	2019	Nov	TU	1	0106	0106	0138	0	32
19055319		11/27/2019	0359	2397 SE 37TH ST, GRIMES		CHECKS O	GOOD, ADAM	OFFICER	2019	Nov	WE	3	0359	0359	0437	0	38
19055321		11/27/2019	0423	1174 SE 37TH ST, GRIMES		CANCEL	WARD, GREGORY	OFFICER	2019	Nov	WE	4	0423	0423	0510	0	47
19055488		11/28/2019	0449	300 SE GRIMES BLVD, GRIMES		CANCEL	WARD, GREGORY	OFFICER	2019	Nov	TH	4	0449	0449	0530	0	41
RECKLESS		Total = 8															
19051484		11/02/2019	1435	SE 37TH ST / SE GRIMES BLVD, GRIMES		UTL	RINIKER, MICHAEL	ANI/ALI	2019	Nov	SA	14	1436	1449	1453	0	17
19051549		11/02/2019	2213	SE 41ST ST / SE GRIMES BLVD, GRIMES		UTL	WARD, GREGORY	ANI/ALI	2019	Nov	SA	22	2215	2222	2225	0	10
19051783		11/04/2019	1246	SE 11TH ST / SE GRIMES BLVD, GRIMES		ASSIST		ANI/ALI	2019	Nov	MO	12	1247	1247	1332	0	45
19053020		11/12/2019	1745	SE 2ND ST / S JAMES ST, GRIMES		UTL	RINIKER, MICHAEL	ADMIN	2019	Nov	TU	17	1745	1747	1751	0	6
19053151		11/13/2019	1413	E 1ST ST / N JAMES ST, GRIMES		ADVISED		ADMIN	2019	Nov	WE	14	1415	1415	1433	0	18
19055104		11/25/2019	1752	SE 19TH ST / SE GRIMES BLVD, GRIMES		ADVISED	DAUTOVIC, MEVLID	ANI/ALI	2019	Nov	MO	17	1757	1757	1812	0	15
19055575		11/29/2019	0017	SE 19TH ST / SE GRIMES BLVD, GRIMES		UTL	HADSALL, MATTHEW	ADMIN	2019	Nov	FR	0	0018	0019	0026	0	8
19055804		11/30/2019	1700	NW 142ND ST / NW 70TH AVE, GRIMES		ADVISED	KRILE, CHALENA	ANI/ALI	2019	Nov	SA	17	1700	1703	1716	0	16

Call ID	Case ID	Date	Time	Address	Loc Com	Disposition	Officer Name	How Receive	Year	Month	DOW	Hour	Time Disp	Time Arrive	Time Clear	TS Hour	TS Minute
ROADS		Total = 1															
19053315		11/14/2019	1502	400 NW 27TH ST, GRIMES	: @NORTH RIDGE ELEMENTARY SCHOOL - GRIM	CANCELEV		ADMIN	2019	Nov	TH	15	0000	0000	1521	0	0
SIGNALS		Total = 1															
19054720		11/23/2019	1018	SE 17TH ST / SE 18TH ST, GRIMES		CITATION	ARCURI, CHRISTIE	ADMIN	2019	Nov	SA	10	1019	1024	1037	0	18
SILENT		Total = 2															
19053489		11/15/2019	1533	509 SE 14TH ST, GRIMES		CANCEL	DAUTOVIC, MEVLID	ADMIN	2019	Nov	FR	15	1533	1533	1538	0	5
19054288		11/20/2019	1922	255 SW BROOKSIDE DR, GRIMES		CANCEL	RINIKER, MICHAEL	ADMIN	2019	Nov	WE	19	1923	1926	1929	0	6
STALLED		Total = 20															
19051610		11/03/2019	1150	SE 37TH ST / SE GRIMES BLVD, GRIMES		ASSIST	TART, JASON	ANI/ALI	2019	Nov	SU	11	1151	1151	1209	0	18
19051996		11/05/2019	1730	SE 11TH ST / SE GRIMES BLVD, GRIMES		ADVISED	KRILE, CHALENA	ANI/ALI	2019	Nov	TU	17	1732	1741	1826	0	54
19051997		11/05/2019	1733	SE 11TH ST / SE GRIMES BLVD, GRIMES		DUPNCAN		ANI/ALI	2019	Nov	TU	17	0000	0000	1735	0	0
19052132		11/06/2019	1447	2900-B SE GRIMES BLVD, GRIMES		ASSIST	KRILE, CHALENA	OFFICER	2019	Nov	WE	14	1447	1447	1456	0	9
19052150		11/06/2019	1634	E 1ST ST / HWY 141 NB OFF RMP, GRIMES		ASSIST	LONG, BRENT	OFFICER	2019	Nov	WE	16	1634	1634	1634	0	0
19052152		11/06/2019	1658	100-B SE 19TH ST, GRIMES		ASSIST	KRILE, CHALENA	OFFICER	2019	Nov	WE	16	1658	1658	1705	0	7

Call ID	Case ID	Date	Time	Address	Loc Com	Disposition	Officer Name	How Receive	Year	Month	DOW	Hour	Time Disp	Time Arrive	Time Clear	TS Hour	TS Minute
19052154		11/06/2019	1720	4100-B SE GRIMES BLVD, GRIMES		ASSIST	KRILE, CHALENA	ADMIN	2019	Nov	WE	17	1722	1722	1727	0	5
19052338		11/07/2019	2007	SE 19TH ST / SE GRIMES BLVD, GRIMES		ADVISED	DAUTOVIC, MEVLID	OFFICER	2019	Nov	TH	20	2007	2007	2015	0	8
19052612		11/09/2019	2300	2100-B SE GRIMES BLVD, GRIMES		CHECKS O	WARD, GREGORY	OFFICER	2019	Nov	SA	23	2300	2300	2309	0	9
19052875		11/11/2019	2130	317 SE GATEWAY DR, GRIMES		CHECKS O	RINIKER, MICHAEL	ADMIN	2019	Nov	MO	21	2136	2144	2145	0	9
19052934		11/12/2019	0811	NW 114TH ST / NW TOWNER DR, GRIMES		ASSIST	CORY, IAN	OFFICER	2019	Nov	TU	8	0811	0811	0823	0	12
19052999		11/12/2019	1607	SE 37TH ST / SE GRIMES BLVD, GRIMES		UTL	RINIKER, MICHAEL	ANI/ALI	2019	Nov	TU	16	1608	1617	1618	0	10
19053019		11/12/2019	1742	SE 37TH ST / SE GRIMES BLVD, GRIMES		ASSIST	KRILE, CHALENA	ANI/ALI	2019	Nov	TU	17	1745	1751	1757	0	12
19053782		11/17/2019	1737	2000-B SE GRIMES BLVD, GRIMES		ASSIST	DAUTOVIC, MEVLID	OFFICER	2019	Nov	SU	17	1737	1737	1739	0	2
19054098		11/19/2019	1659	NW 114TH ST / NW TOWNER DR, GRIMES		CHECKS O	JOHNSON, BRIAN	OFFICER	2019	Nov	TU	16	1659	1659	1701	0	2
19054305		11/20/2019	2058	1000-B NE GRIMES BLVD, GRIMES		GREENTAG	RINIKER, MICHAEL	OFFICER	2019	Nov	WE	20	2058	2058	2103	0	5
19054355		11/21/2019	0657	1650 SE 37TH ST, GRIMES	: @TOYOTA OF DES MOINES - GRIM	ASSIST	TART, JASON	ANI/ALI	2019	Nov	TH	6	0659	0702	0718	0	19
19055110		11/25/2019	1832	SE 17TH ST / S JACOB ST, GRIMES		ADVISED	DAUTOVIC, MEVLID	OFFICER	2019	Nov	MO	18	1832	1832	1835	0	3

Call ID	Case ID	Date	Time	Address	Loc Com	Disposition	Officer Name	How Receive	Year	Month	DOW	Hour	Time Disp	Time Arrive	Time Clear	TS Hour	TS Minute
19055192		11/26/2019	0838	E 1ST ST / NE DESTINATION DR, GRIMES		ADVISED	KINNEY, PHILIP	OFFICER	2019	Nov	TU	8	0838	0838	0852	0	14
19055613		11/29/2019	0936	NE BEAVERBROOKE BLVD / NE GRIMES BLVD, GRIMES		ASSIST	TART, JASON	ANI/ALI	2019	Nov	FR	9	1004	1004	1023	0	19
STILL		Total = 2															
19054770		11/23/2019	1720	3400 S JAMES ST, GRIMES		ASSIST	DAWSON, JOSHUA	ANI/ALI	2019	Nov	SA	17	1721	1728	1811	0	50
19054893		11/24/2019	1511	2909 SE STONE RIDGE ST, GRIMES		ADVISED	RINIKER, MICHAEL	ADMIN	2019	Nov	SU	15	1514	1517	1528	0	14
SUICIDE		Total = 3															
19052449		11/08/2019	1512	904 NE HARVEY ST, GRIMES		CANCEL	CAPPELLE, JACOB	ADMIN	2019	Nov	FR	15	1512	1520	1540	0	28
19053314	19008437	11/14/2019	1457	616 SE 14TH ST, GRIMES		CASE	KRILE, CHALENA	ADMIN	2019	Nov	TH	14	1457	1504	1618	1	21
19053358	19008444	11/14/2019	2031	360 SE GATEWAY DR, GRIMES	: @OAK CROSSING APARTMENTS - GRIM	CASE	KRILE, CHALENA	ADMIN	2019	Nov	TH	20	2031	2033	2126	0	55
SUSP		Total = 31															
19051694		11/03/2019	2346	3505 SE MIEHE DR, GRIMES	: @WOODLAND FAIR CONSTRUCTION - GRIM	CHECKS O	WARD, GREGORY	OFFICER	2019	Nov	SU	23	2346	2346	2352	0	6
19051699		11/04/2019	0027	NE 5TH ST / NE LITTLE BEAVER DR, GRIMES		CHECKS O	WARD, GREGORY	OFFICER	2019	Nov	MO	0	0027	0027	0028	0	1

Call ID	Case ID	Date	Time	Address	Loc Com	Disposition	Officer Name	How Receive	Year	Month	DOW	Hour	Time Disp	Time Arrive	Time Clear	TS Hour	TS Minute
19051878		11/05/2019	0052	2555 W 1ST ST, GRIMES	: @DALLAS CENTER GRIMES HIGH SCHOOL - GRIM	CHECKS O	SCHUTTE, ROBERT	OFFICER	2019	Nov	TU	0	0052	0052	0054	0	2
19052029	19008207	11/05/2019	2311	600-B SW 37TH ST, GRIMES		ASSIST	COUSINS, RYAN	OFFICER	2019	Nov	TU	23	2311	2311	0018	1	7
19052044		11/06/2019	0133	2151 SE 11TH ST, GRIMES	: @BOMGAARS - GRIM	ASSIST	WARD, GREGORY	OFFICER	2019	Nov	WE	1	0133	0133	0139	0	6
19052126	19008232	11/06/2019	1358	817 SE 10TH LN, GRIMES		CASE	KINNEY, PHILIP	ADMIN	2019	Nov	WE	13	1358	1358	1410	0	12
19052279		11/07/2019	1448	401 NE 2ND ST, GRIMES		ADVISED	DAUTOVIC, MEVLID	ADMIN	2019	Nov	TH	14	1449	1452	1458	0	9
19052282		11/07/2019	1502	801 E 1ST ST, GRIMES	: @KUM & GO - GRIM	CHECKS O	DAUTOVIC, MEVLID	ADMIN	2019	Nov	TH	15	1502	1502	1508	0	6
19052504		11/08/2019	2357	3050 SE GATEWAY DR, GRIMES	: @IOWA COUNTERTOPS - GRIM	CHECKS O	GOOD, ADAM	OFFICER	2019	Nov	FR	23	2357	2357	0000	0	3
19052505		11/09/2019	0011	3155 SE MIEHE DR, GRIMES	: @HEARTLAND HEATING & COOLING (SUITE 1) - GRIM	CHECKS O	WARD, GREGORY	OFFICER	2019	Nov	SA	0	0011	0011	0017	0	6
19053375		11/14/2019	2359	1650 SE 37TH ST, GRIMES	: @TOYOTA OF DES MOINES - GRIM	CHECKS O	COUSINS, RYAN	OFFICER	2019	Nov	TH	23	2359	2359	0013	0	14

Call ID	Case ID	Date	Time	Address	Loc Com	Disposition	Officer Name	How Receive	Year	Month	DOW	Hour	Time Disp	Time Arrive	Time Clear	TS Hour	TS Minute
19053394		11/15/2019	0305	3160 SE GRIMES BLVD, GRIMES	: @HICKLIN POWER SPORTS (SUITE 700 A&B) - GRIM	CHECKS O	COUSINS, RYAN	OFFICER	2019	Nov	FR	3	0305	0305	0314	0	9
19053409		11/15/2019	0541	1345 SE 6TH ST, GRIMES		ADVISED	WARD, GREGORY	ADMIN	2019	Nov	FR	5	0541	0544	0548	0	7
19053642		11/16/2019	1513	SE 2ND ST / SE MAIN ST, GRIMES		CHECKS O	DOVE, JEREMY	OFFICER	2019	Nov	SA	15	1513	1513	1516	0	3
19053698		11/16/2019	2147	1650 NE BEAVERBROOKE BLVD, GRIMES	: @CASEYS - GRIM	ADVISED	DOVE, JEREMY	ADMIN	2019	Nov	SA	21	2147	2150	2217	0	30
19053705		11/16/2019	2314	3100-B SE MIEHE DR, GRIMES		CHECKS O	GOOD, ADAM	OFFICER	2019	Nov	SA	23	2314	2314	2315	0	1
19053727		11/17/2019	0210	800 S JAMES ST, GRIMES	: @GRIMES SPORTS COMPLEX - GRIM	ASSIST	SCHUTTE, ROBERT	OFFICER	2019	Nov	SU	2	0210	0210	0212	0	2
19053829		11/18/2019	0318	3700-B S JAMES ST, GRIMES		ADVISED		ADMIN	2019	Nov	MO	3	0427	0427	0610	1	43
19053844	19008522	11/18/2019	0801	110 SE LITTLE BEAVER DR, GRIMES		ASSIST	KINNEY, PHILIP	ANI/ALI	2019	Nov	MO	8	0803	0807	0829	0	26
19053996		11/19/2019	0536	513 SE 13TH ST, GRIMES		CHECKS O	WARD, GREGORY	ADMIN	2019	Nov	TU	5	0536	0537	0541	0	5
19054046		11/19/2019	1228	2008 NW HARVEST DR, GRIMES		UTL	HAKE, MICHAEL	ADMIN	2019	Nov	TU	12	1229	1234	1249	0	20

Call ID	Case ID	Date	Time	Address	Loc Com	Disposition	Officer Name	How Receive	Year	Month	DOW	Hour	Time Disp	Time Arrive	Time Clear	TS Hour	TS Minute
19054146		11/19/2019	2316	3100 SE GATEWAY DR, GRIMES	: @MIDLANDS BUSINESS EQUIPMENT - GRIM	ADVISED	GOOD, ADAM	OFFICER	2019	Nov	TU	23	2316	2316	2323	0	7
19054502		11/22/2019	0009	935 SE SILKWOOD LN, GRIMES	: @RESERVE AT DESTINATION PLACE - GRIM	CHECKS O	WARD, GREGORY	OFFICER	2019	Nov	FR	0	0009	0009	0013	0	4
19054584		11/22/2019	1319	223 SE MAIN ST, GRIMES		CHECKS O	BALLENGER, STEVEN	ADMIN	2019	Nov	FR	13	1319	1326	1334	0	15
19054708		11/23/2019	0650	612 NE 7TH ST, GRIMES		ASSIST	ARCURI, CHRISTIE	ADMIN	2019	Nov	SA	6	0651	0709	0944	2	53
19054739		11/23/2019	1359	2612 SE LIBERTY DR, GRIMES		DISREGAR	BALLENGER, STEVEN	ADMIN	2019	Nov	SA	13	1359	1413	1420	0	21
19055477		11/28/2019	0219	3505 SE MIEHE DR, GRIMES	: @WOODLAND FAIR CONSTRUCTION - GRIM	CHECKS O	GOOD, ADAM	OFFICER	2019	Nov	TH	2	0219	0219	0224	0	5
19055484		11/28/2019	0255	1450 NE BEAVERBROOKE BLVD, GRIMES	: @KWI STAR - GRIM	ADVISED	WARD, GREGORY	ADMIN	2019	Nov	TH	2	0256	0259	0316	0	20
19055492	19008779	11/28/2019	0535	3250 SE MIEHE DR, GRIMES		CASE	GOOD, ADAM	OFFICER	2019	Nov	TH	5	0535	0535	0544	0	9
19055548		11/28/2019	2051	2150 E 1ST ST, GRIMES	: @WALMART - GRIM	UTL	KRILE, CHALENA	ADMIN	2019	Nov	TH	20	2052	2052	2103	0	11
19055814		11/30/2019	1820	3910 SE CAPITOL CIR, GRIMES	: @FIRSTCALL CONSTRUCTION - GRIM	ADVISED	KRILE, CHALENA	ADMIN	2019	Nov	SA	18	1820	1829	1844	0	24

Call ID	Case ID	Date	Time	Address	Loc Com	Disposition	Officer Name	How Receive	Year	Month	DOW	Hour	Time Disp	Time Arrive	Time Clear	TS Hour	TS Minute
TEST		Total = 1															
19052240		11/07/2019	1004	208 NE JACOB ST, GRIMES		CANCELEV		ADMIN	2019	Nov	TH	10	0000	0000	1005	0	0
THEFT		Total = 12															
19051976	19008193	11/05/2019	1539	2150 E 1ST ST, GRIMES	: @WALMART - GRIM	CASE	MUMM, JARRED	ADMIN	2019	Nov	TU	15	1541	1547	1610	0	29
19052039	19008208	11/06/2019	0054	3560 SW BROOKSIDE DR, GRIMES		CASE	COUSINS, RYAN	ADMIN	2019	Nov	WE	0	0054	0102	0156	1	2
19052426		11/08/2019	1242	1450 NE GATEWAY CT, GRIMES		ASSIST	KINNEY, PHILIP	ADMIN	2019	Nov	FR	12	1246	1301	1312	0	26
19052709	19008333	11/10/2019	1816	2250 E 1ST ST, GRIMES		ASSIST	KRILE, CHALENA	ANI/ALI	2019	Nov	SU	18	1816	1821	1850	0	34
19052783	19008348	11/11/2019	0752	2404 SE 7TH LN, GRIMES		CASE	KINNEY, PHILIP	ADMIN	2019	Nov	MO	7	0759	0839	0839	0	40
19052936	19008362	11/12/2019	0814	1300 SE LITTLE BEAVER DR, GRIMES		CASE	COPIC, CHRISTOPHER	ADMIN	2019	Nov	TU	8	0815	0819	0837	0	22
19052993	19008374	11/12/2019	1526	2151 SE 11TH ST, GRIMES	: @BOMGAARS - GRIM	CASE	RINIKER, MICHAEL	ADMIN	2019	Nov	TU	15	1528	1538	1602	0	34
19053307		11/14/2019	1416	1450 NE BEAVERBROOKE BLVD, GRIMES	: @KWIK STAR - GRIM	ADVISED	KINNEY, PHILIP	ADMIN	2019	Nov	TH	14	1508	1515	1534	0	26
19053924	19008549	11/18/2019	1612	2150 E 1ST ST, GRIMES	: @WALMART - GRIM	CASE	DAUTOVIC, MEVLID	ADMIN	2019	Nov	MO	16	1646	1652	1705	0	19

Call ID	Case ID	Date	Time	Address	Loc Com	Disposition	Officer Name	How Receive	Year	Month	DOW	Hour	Time Disp	Time Arrive	Time Clear	TS Hour	TS Minute
19054217		11/20/2019	1140	2408 SE 7TH LN, GRIMES		SUPP	COPIC, CHRISTOPHER	ADMIN	2019	Nov	WE	11	1152	1152	1239	0	47
19054583	19008653	11/22/2019	1303	200 SE 37TH ST, GRIMES	:@IGNITE FITNESS	CASE	KINNEY, PHILIP	ADMIN	2019	Nov	FR	13	1304	1310	1407	1	3
19054890	19008685	11/24/2019	1504	3012 SE STONE RIDGE ST, GRIMES		CASE	RINIKER, MICHAEL	ADMIN	2019	Nov	SU	15	1528	1538	1609	0	41
TRAFFIC		Total = 167															
19051279		11/01/2019	0344	200-B SE 37TH ST, GRIMES		WARNING	COUSINS, RYAN	OFFICER	2019	Nov	FR	3	0344	0344	0354	0	10
19051311		11/01/2019	1026	SE 19TH ST / SE GRIMES BLVD, GRIMES		WARNING	ROMP, KEITH	OFFICER	2019	Nov	FR	10	1026	1026	1031	0	5
19051379		11/01/2019	1806	SE 37TH ST / SE GRIMES BLVD, GRIMES		ASSIST	RINIKER, MICHAEL	OFFICER	2019	Nov	FR	18	1806	1806	1832	0	26
19051397		11/01/2019	2009	100-B NW MAPLEWOOD DR, GRIMES		WARNING	ARCURI, CHRISTIE	OFFICER	2019	Nov	FR	20	2009	2009	2020	0	11
19051413		11/01/2019	2214	E 1ST ST / NE MAIN ST, GRIMES		ADVISED	ARCURI, CHRISTIE	OFFICER	2019	Nov	FR	22	2214	2214	2217	0	3
19051415		11/01/2019	2244	2600-B SE 19TH ST, GRIMES		ASSIST	GOOD, ADAM	OFFICER	2019	Nov	FR	22	2244	2244	2308	0	24
19051421		11/01/2019	2353	SE 19TH ST / SE LITTLE BEAVER DR, GRIMES		WARNING	COUSINS, RYAN	OFFICER	2019	Nov	FR	23	2353	2353	0003	0	10
19051426		11/02/2019	0014	1800-B N JAMES ST, GRIMES		CITATION	COUSINS, RYAN	OFFICER	2019	Nov	SA	0	0014	0014	0029	0	15

Call ID	Case ID	Date	Time	Address	Loc Com	Disposition	Officer Name	How Receive	Year	Month	DOW	Hour	Time Disp	Time Arrive	Time Clear	TS Hour	TS Minute
19051436	19008096	11/02/2019	0146	2150 E 1ST ST, GRIMES	: @WALMART - GRIM	ARREST	GOOD, ADAM	OFFICER	2019	Nov	SA	1	0146	0146	0404	2	18
19051447		11/02/2019	0514	1000-B E 1ST ST, GRIMES		WARNING	COUSINS, RYAN	OFFICER	2019	Nov	SA	5	0514	0514	0524	0	10
19051460		11/02/2019	1018	1300-B SE GRIMES BLVD, GRIMES		WARNING	BALLENGER, STEVEN	OFFICER	2019	Nov	SA	10	1018	1018	1030	0	12
19051535		11/02/2019	2018	700-B S JAMES ST, GRIMES		ADVISED	RINIKER, MICHAEL	OFFICER	2019	Nov	SA	20	2018	2018	2025	0	7
19051552		11/02/2019	2227	100-B SE GATEWAY DR, GRIMES		WARNING	WARD, GREGORY	OFFICER	2019	Nov	SA	22	2227	2227	2236	0	9
19051580		11/03/2019	0248	SE 37TH ST / SE GRIMES BLVD, GRIMES		ASSIST	WARD, GREGORY	OFFICER	2019	Nov	SU	2	0248	0248	0256	0	8
19051608		11/03/2019	1143	900-B NE MAIN ST, GRIMES		WARNING	KINNEY, PHILIP	OFFICER	2019	Nov	SU	11	1143	1143	1154	0	11
19051637		11/03/2019	1607	SE 19TH ST / SE DESTINATION DR, GRIMES		WARNING	KRILE, CHALENA	OFFICER	2019	Nov	SU	16	1607	1607	1616	0	9
19051641		11/03/2019	1618	2151 SE 11TH ST, GRIMES	: @BOMGAARS - GRIM	ADVISED	KRILE, CHALENA	OFFICER	2019	Nov	SU	16	1618	1618	1627	0	9
19051649		11/03/2019	1720	300-B SE GATEWAY DR, GRIMES		WARNING	KRILE, CHALENA	OFFICER	2019	Nov	SU	17	1720	1720	1727	0	7
19051650		11/03/2019	1734	1500-B SE 37TH ST, GRIMES		CITATION	RINIKER, MICHAEL	OFFICER	2019	Nov	SU	17	1734	1734	1748	0	14
19051680		11/03/2019	2156	206 E 1ST ST, GRIMES	: @CASEYS - GRIM	ADVISED	KRILE, CHALENA	OFFICER	2019	Nov	SU	21	2156	2156	2201	0	5

Call ID	Case ID	Date	Time	Address	Loc Com	Disposition	Officer Name	How Receive	Year	Month	DOW	Hour	Time Disp	Time Arrive	Time Clear	TS Hour	TS Minute
19051687		11/03/2019	2320	2000-B SE GRIMES BLVD, GRIMES		ADVISED	WARD, GREGORY	OFFICER	2019	Nov	SU	23	2320	2320	2327	0	7
19051688		11/03/2019	2322	E 1ST ST / NE EWING ST, GRIMES		ADVISED	GOOD, ADAM	OFFICER	2019	Nov	SU	23	2322	2322	2328	0	6
19051696		11/04/2019	0014	2399-B S 11TH ST, GRIMES		ADVISED	WARD, GREGORY	OFFICER	2019	Nov	MO	0	0014	0014	0023	0	9
19051701		11/04/2019	0033	3800-B SE GRIMES BLVD, GRIMES		WARNING	GOOD, ADAM	OFFICER	2019	Nov	MO	0	0033	0033	0039	0	6
19051736		11/04/2019	0806	SE 6TH ST / SE EWING ST, GRIMES		ADVISED	KINNEY, PHILIP	OFFICER	2019	Nov	MO	8	0806	0806	0812	0	6
19051801		11/04/2019	1515	SE 37TH ST / SE GRIMES BLVD, GRIMES		CITATION	KRILE, CHALENA	OFFICER	2019	Nov	MO	15	1515	1515	1548	0	33
19051812		11/04/2019	1616	1000 SE 11TH ST, GRIMES	: @MEADOWLARK PLACE APARTMENTS - GRIM	WARNING	KRILE, CHALENA	OFFICER	2019	Nov	MO	16	1616	1616	1631	0	15
19051813		11/04/2019	1616	3700-B SE GRIMES BLVD, GRIMES		WARNING	RINIKER, MICHAEL	OFFICER	2019	Nov	MO	16	1616	1616	1626	0	10
19051826		11/04/2019	1731	2900-B SE GRIMES BLVD, GRIMES		CITATION	RINIKER, MICHAEL	OFFICER	2019	Nov	MO	17	1731	1731	1753	0	22
19051832		11/04/2019	1808	SE 19TH ST / SE GATEWAY DR, GRIMES		ADVISED	KRILE, CHALENA	OFFICER	2019	Nov	MO	18	1808	1808	1812	0	4
19051849		11/04/2019	1948	SE 37TH ST / SE GRIMES BLVD, GRIMES		ADVISED	KRILE, CHALENA	OFFICER	2019	Nov	MO	19	1948	1948	1957	0	9
19051898		11/05/2019	0423	3400-B SE MIEHE DR, GRIMES		CITATION	WARD, GREGORY	OFFICER	2019	Nov	TU	4	0423	0423	0454	0	31

Call ID	Case ID	Date	Time	Address	Loc Com	Disposition	Officer Name	How Receive	Year	Month	DOW	Hour	Time Disp	Time Arrive	Time Clear	TS Hour	TS Minute
19051904		11/05/2019	0505	2300-B N JAMES ST, GRIMES		NODP	WARD, GREGORY	OFFICER	2019	Nov	TU	5	0505	0505	0515	0	10
19051988		11/05/2019	1633	SE 19TH ST / SE GRIMES BLVD, GRIMES		ADVISED	KRILE, CHALENA	OFFICER	2019	Nov	TU	16	1633	1633	1650	0	17
19052025		11/05/2019	2158	800-B SE 37TH ST, GRIMES		WARNING	MUMM, JARRED	OFFICER	2019	Nov	TU	21	2158	2158	2205	0	7
19052060		11/06/2019	0330	SE 37TH ST / S JAMES ST, GRIMES		WARNING	COUSINS, RYAN	OFFICER	2019	Nov	WE	3	0330	0330	0343	0	13
19052204		11/07/2019	0518	200-B SE 37TH ST, GRIMES		WARNING	COUSINS, RYAN	OFFICER	2019	Nov	TH	5	0518	0518	0526	0	8
19052348		11/07/2019	2238	S 11TH ST / SE DESTINATION DR, GRIMES		CHECKS O	COUSINS, RYAN	OFFICER	2019	Nov	TH	22	2238	2238	2240	0	2
19052350		11/07/2019	2243	1400-B E 1ST ST, GRIMES		WARNING	GOOD, ADAM	OFFICER	2019	Nov	TH	22	2243	2243	2251	0	8
19052354	19008275	11/07/2019	2324	700-B S JAMES ST, GRIMES		ASSIST	GOOD, ADAM	OFFICER	2019	Nov	TH	23	2324	2324	0019	0	55
19052366		11/08/2019	0142	800-B E 1ST ST, GRIMES		CITATION	COUSINS, RYAN	OFFICER	2019	Nov	FR	1	0142	0142	0155	0	13
19052394		11/08/2019	0814	200-B NE LITTLE BEAVER DR, GRIMES		WARNING	KINNEY, PHILIP	OFFICER	2019	Nov	FR	8	0814	0814	0823	0	9
19052399		11/08/2019	0838	1100-B SE GRIMES BLVD, GRIMES		CITATION	BALLENGER, STEVEN	OFFICER	2019	Nov	FR	8	0838	0838	0850	0	12
19052435		11/08/2019	1344	801 E 1ST ST, GRIMES	: @KUM & GO - GRIM	WARNING	KINNEY, PHILIP	OFFICER	2019	Nov	FR	13	1344	1344	1353	0	9

Call ID	Case ID	Date	Time	Address	Loc Com	Disposition	Officer Name	How Receive	Year	Month	DOW	Hour	Time Disp	Time Arrive	Time Clear	TS Hour	TS Minute
19052478		11/08/2019	1812	SE 28TH ST / SE GRIMES BLVD, GRIMES		CITATION	DAUTOVIC, MEVLID	OFFICER	2019	Nov	FR	18	1812	1812	1826	0	14
19052496		11/08/2019	2211	3300-B SE GRIMES BLVD, GRIMES		ADVISED	RINIKER, MICHAEL	OFFICER	2019	Nov	FR	22	2211	2211	2220	0	9
19052558		11/09/2019	1350	3800-B S JAMES ST, GRIMES		CITATION	KINNEY, PHILIP	OFFICER	2019	Nov	SA	13	1350	1350	1359	0	9
19052569		11/09/2019	1600	SE 6TH ST / S JAMES ST, GRIMES		WARNING	CAPPELLE, JACOB	OFFICER	2019	Nov	SA	16	1600	1600	1607	0	7
19052570		11/09/2019	1600	NE BEAVERBROOKE BLVD / NE GRIMES BLVD, GRIMES		WARNING	RINIKER, MICHAEL	OFFICER	2019	Nov	SA	16	1600	1600	1621	0	21
19052577		11/09/2019	1700	2555 W 1ST ST, GRIMES	: @DALLAS CENTER GRIMES HIGH SCHOOL - GRIM	CHECKS O	CAPPELLE, JACOB	OFFICER	2019	Nov	SA	17	1700	1700	1705	0	5
19052592	19008309	11/09/2019	1841	NW 3RD ST / NW MORNINGSIDE DR, GRIMES		ASSIST	RINIKER, MICHAEL	OFFICER	2019	Nov	SA	18	1841	1841	1942	1	1
19052597		11/09/2019	1925	700-B SW 37TH ST, GRIMES		CITATION	RINIKER, MICHAEL	OFFICER	2019	Nov	SA	19	1925	1925	1938	0	13
19052602	19008310	11/09/2019	2032	SE 6TH ST / SE MAIN ST, GRIMES		CASE	CAPPELLE, JACOB	OFFICER	2019	Nov	SA	20	2032	2032	1443	90	11
19052606		11/09/2019	2121	2400-B SE GRIMES BLVD, GRIMES		WARNING	CAPPELLE, JACOB	OFFICER	2019	Nov	SA	21	2121	2121	2129	0	8
19052613		11/09/2019	2321	1ST ST TO HWY 141 SB RMP / SE GRIMES BLVD, GRIMES		WARNING	WARD, GREGORY	OFFICER	2019	Nov	SA	23	2321	2321	2330	0	9
19052622		11/10/2019	0051	1905 SE 37TH ST, GRIMES	: @BP AMOCO - GRIM	CITATION	COUSINS, RYAN	OFFICER	2019	Nov	SU	0	0051	0051	0101	0	10

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19052630		11/10/2019	0237	E 1ST ST / NE HARVEY ST, GRIMES		WARNING	COUSINS, RYAN	OFFICER	2019	Nov	SU	2	0237	0237	0245	0	8
19052672		11/10/2019	1135	900-B S JAMES ST, GRIMES		CITATION	KINNEY, PHILIP	OFFICER	2019	Nov	SU	11	1135	1135	1146	0	11
19052687		11/10/2019	1439	500-B E 1ST ST, GRIMES		CITATION	RINIKER, MICHAEL	OFFICER	2019	Nov	SU	14	1439	1439	1525	0	46
19052701		11/10/2019	1728	SE 19TH ST / SE GATEWAY DR, GRIMES		WARNING	KRILE, CHALENA	OFFICER	2019	Nov	SU	17	1728	1728	1742	0	14
19052706		11/10/2019	1754	100-B SE 19TH ST, GRIMES		WARNING	KRILE, CHALENA	OFFICER	2019	Nov	SU	17	1754	1754	1804	0	10
19052714		11/10/2019	1951	200-B SE 6TH ST, GRIMES		WARNING	KRILE, CHALENA	OFFICER	2019	Nov	SU	19	1951	1951	2008	0	17
19052856		11/11/2019	1708	1600-B NE BEAVERBROOKE BLVD, GRIMES		CITATION	RINIKER, MICHAEL	OFFICER	2019	Nov	MO	17	1708	1708	1730	0	22
19052896		11/12/2019	0112	700-B SE 37TH ST, GRIMES		WARNING	WARD, GREGORY	OFFICER	2019	Nov	TU	1	0112	0112	0122	0	10
19052921		11/12/2019	0514	1100-B SE GRIMES BLVD, GRIMES		WARNING	WARD, GREGORY	OFFICER	2019	Nov	TU	5	0514	0514	0525	0	11
19052978		11/12/2019	1427	4000-B SE GRIMES BLVD, GRIMES		CITATION	RINIKER, MICHAEL	OFFICER	2019	Nov	TU	14	1427	1427	1443	0	16
19053034		11/12/2019	1900	NE 18TH ST / NE GRIMES BLVD, GRIMES		ADVISED	KRILE, CHALENA	OFFICER	2019	Nov	TU	19	1900	1900	1903	0	3
19053193		11/13/2019	1857	200-B SE DESTINATION DR, GRIMES		ADVISED	MAY, JOHN	OFFICER	2019	Nov	WE	18	1857	1857	1901	0	4

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19053194		11/13/2019	1859	SE 11TH ST / SE GRIMES BLVD, GRIMES		WARNING	KRILE, CHALENA	OFFICER	2019	Nov	WE	18	1859	1859	1908	0	9
19053221		11/13/2019	2342	SE 19TH ST / SE LITTLE BEAVER DR, GRIMES		WARNING	COUSINS, RYAN	OFFICER	2019	Nov	WE	23	2342	2342	2349	0	7
19053366		11/14/2019	2152	SE 11TH ST / SE GATEWAY DR, GRIMES		ADVISED	KRILE, CHALENA	OFFICER	2019	Nov	TH	21	2152	2152	2204	0	12
19053371		11/14/2019	2302	1600-B SE 37TH ST, GRIMES		WARNING	WARD, GREGORY	OFFICER	2019	Nov	TH	23	2302	2302	2312	0	10
19053403		11/15/2019	0501	2300-B N JAMES ST, GRIMES		WARNING	COUSINS, RYAN	OFFICER	2019	Nov	FR	5	0501	0501	0507	0	6
19053487		11/15/2019	1529	E 1ST ST / NE CIRCLE DR, GRIMES		CANCEL	DAUTOVIC, MEVLID	OFFICER	2019	Nov	FR	15	1529	1529	1536	0	7
19053519		11/15/2019	1757	SE 11TH ST / SE GRIMES BLVD, GRIMES		ADVISED	DAUTOVIC, MEVLID	OFFICER	2019	Nov	FR	17	1757	1757	1805	0	8
19053527		11/15/2019	1958	2500-B SE 19TH ST, GRIMES		ASSIST	MAY, JOHN	OFFICER	2019	Nov	FR	19	1958	1958	2021	0	23
19053528		11/15/2019	2017	SE 37TH ST / SE GLENSTONE DR, GRIMES		CITATION	DAUTOVIC, MEVLID	OFFICER	2019	Nov	FR	20	2017	2017	2027	0	10
19053529		11/15/2019	2032	100-B NE GRIMES BLVD, GRIMES		ADVISED	DAUTOVIC, MEVLID	OFFICER	2019	Nov	FR	20	2032	2032	2040	0	8
19053548		11/15/2019	2248	SE 19TH ST / SE GRIMES BLVD, GRIMES		ADVISED	GOOD, ADAM	OFFICER	2019	Nov	FR	22	2248	2248	2258	0	10
19053557		11/15/2019	2322	2900-B SE GRIMES BLVD, GRIMES		ADVISED	GOOD, ADAM	OFFICER	2019	Nov	FR	23	2322	2322	2331	0	9

Call ID	Case ID	Date	Time	Address	Loc Com	Disposition	Officer Name	How Receive	Year	Month	DOW	Hour	Time Disp	Time Arrive	Time Clear	TS Hour	TS Minute
19053565		11/16/2019	0109	3900-B SE GRIMES BLVD, GRIMES		ADVISED	GOOD, ADAM	OFFICER	2019	Nov	SA	1	0109	0109	0118	0	9
19053572		11/16/2019	0149	1300-B SE 37TH ST, GRIMES		ASSIST	COUSINS, RYAN	OFFICER	2019	Nov	SA	1	0149	0149	0207	0	18
19053577		11/16/2019	0226	1100-B NE BEAVERBROOKE BLVD, GRIMES		ASSIST	GOOD, ADAM	OFFICER	2019	Nov	SA	2	0226	0226	0300	0	34
19053654		11/16/2019	1622	200 N JAMES ST, GRIMES	: @LIBRARY - GRIM	ADVISED	DOVE, JEREMY	OFFICER	2019	Nov	SA	16	1622	1622	1628	0	6
19053655		11/16/2019	1624	800 S JAMES ST, GRIMES	: @SPORTS COMPLEX - GRIM	WARNING	DAWSON, JOSHUA	OFFICER	2019	Nov	SA	16	1624	1624	1629	0	5
19053661		11/16/2019	1643	1700-B SE 37TH ST, GRIMES		WARNING	DAWSON, JOSHUA	OFFICER	2019	Nov	SA	16	1643	1643	1653	0	10
19053665		11/16/2019	1705	1ST ST TO HWY 141 SB RMP / SE GRIMES BLVD, GRIMES		WARNING	DOVE, JEREMY	OFFICER	2019	Nov	SA	17	1705	1705	1713	0	8
19053686		11/16/2019	1954	1100-B SE GATEWAY DR, GRIMES		ADVISED	DOVE, JEREMY	OFFICER	2019	Nov	SA	19	1954	1954	2000	0	6
19053716		11/17/2019	0017	500-B NE GRIMES BLVD, GRIMES		ADVISED	GOOD, ADAM	OFFICER	2019	Nov	SU	0	0017	0017	0023	0	6
19053717	19008498	11/17/2019	0028	900-B E 1ST ST, GRIMES		ARREST	GOOD, ADAM	OFFICER	2019	Nov	SU	0	0028	0028	0327	2	59
19053794		11/17/2019	2046	SE 37TH ST / SE STONEGATE DR, GRIMES		ASSIST	DAUTOVIC, MEVLID	OFFICER	2019	Nov	SU	20	2046	2046	2125	0	39
19053799		11/17/2019	2117	SE 37TH ST / SE MIEHE DR, GRIMES		CITATION	DAUTOVIC, MEVLID	OFFICER	2019	Nov	SU	21	2117	2117	2126	0	9

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19053808		11/17/2019	2319	400-B SE 3RD ST, GRIMES		ADVISED	GOOD, ADAM	OFFICER	2019	Nov	SU	23	2319	2319	2323	0	4
19053958		11/18/2019	2304	300-B SE GRIMES BLVD, GRIMES		CITATION	WARD, GREGORY	OFFICER	2019	Nov	MO	23	2304	2304	2319	0	15
19053971		11/19/2019	0107	1800-B SE GRIMES BLVD, GRIMES		ADVISED	GOOD, ADAM	OFFICER	2019	Nov	TU	1	0107	0107	0113	0	6
19053979		11/19/2019	0209	E 1ST ST / HWY 141 SB OFF RMP, GRIMES		CITATION	GOOD, ADAM	OFFICER	2019	Nov	TU	2	0209	0209	0219	0	10
19053994		11/19/2019	0448	2800-B SE 37TH ST, GRIMES		CITATION	WARD, GREGORY	OFFICER	2019	Nov	TU	4	0448	0448	0459	0	11
19053995		11/19/2019	0512	2000-B SE 37TH ST, GRIMES		CITATION	WARD, GREGORY	OFFICER	2019	Nov	TU	5	0512	0512	0524	0	12
19053998		11/19/2019	0543	1600-B SE LITTLE BEAVER DR, GRIMES		WARNING	WARD, GREGORY	OFFICER	2019	Nov	TU	5	0543	0543	0555	0	12
19054078		11/19/2019	1520	1880 SE PRINCETON DR, GRIMES	: @KUM & GO - GRIM	ADVISED	KRILE, CHALENA	OFFICER	2019	Nov	TU	15	1520	1520	1525	0	5
19054083		11/19/2019	1547	300-B W 1ST ST, GRIMES		WARNING	KRILE, CHALENA	OFFICER	2019	Nov	TU	15	1547	1547	1553	0	6
19054087		11/19/2019	1600	1100-B SE 5TH ST, GRIMES		CITATION	KRILE, CHALENA	OFFICER	2019	Nov	TU	16	1600	1600	1613	0	13
19054140		11/19/2019	2209	2600-B SE GRIMES BLVD, GRIMES		CITATION	RINIKER, MICHAEL	OFFICER	2019	Nov	TU	22	2209	2209	2227	0	18
19054149	19008586	11/19/2019	2336	NE BEAVERBROOKE BLVD / NE GRIMES BLVD, GRIMES		CASE	WARD, GREGORY	OFFICER	2019	Nov	TU	23	2336	2336	0031	0	55

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19054176		11/20/2019	0507	1600-B SE 37TH ST, GRIMES		WARNING	WARD, GREGORY	OFFICER	2019	Nov	WE	5	0507	0507	0516	0	9
19054254		11/20/2019	1552	4200-B SE GRIMES BLVD, GRIMES		CITATION	KRILE, CHALENA	OFFICER	2019	Nov	WE	15	1552	1552	1646	0	54
19054267		11/20/2019	1655	2600-B SE GRIMES BLVD, GRIMES		ADVISED	KRILE, CHALENA	OFFICER	2019	Nov	WE	16	1655	1655	1659	0	4
19054273		11/20/2019	1722	2150 E 1ST ST, GRIMES	: @WALMART - GRIM	WARNING	RINIKER, MICHAEL	OFFICER	2019	Nov	WE	17	1722	1722	1732	0	10
19054303		11/20/2019	2049	100-B E 1ST ST, GRIMES		ADVISED	KRILE, CHALENA	OFFICER	2019	Nov	WE	20	2049	2049	2053	0	4
19054386		11/21/2019	1106	SE 6TH ST / SE MAIN ST, GRIMES		ADVISED	HAKE, MICHAEL	OFFICER	2019	Nov	TH	11	1106	1106	1111	0	5
19054411		11/21/2019	1443	400-B S JAMES ST, GRIMES		WARNING	KRILE, CHALENA	OFFICER	2019	Nov	TH	14	1443	1443	1451	0	8
19054421		11/21/2019	1524	1600-B SE GRIMES BLVD, GRIMES		CITATION	KRILE, CHALENA	OFFICER	2019	Nov	TH	15	1524	1524	1550	0	26
19054425		11/21/2019	1545	2170 E 1ST ST, GRIMES	: @BK - GRIM	ADVISED	DOVE, JEREMY	OFFICER	2019	Nov	TH	15	1545	1545	1553	0	8
19054432		11/21/2019	1623	1300-B SE GRIMES BLVD, GRIMES		ADVISED	DOVE, JEREMY	OFFICER	2019	Nov	TH	16	1623	1623	1629	0	6
19054459		11/21/2019	1819	W 1ST ST / SW MAPLEWOOD DR, GRIMES		ADVISED	DOVE, JEREMY	OFFICER	2019	Nov	TH	18	1819	1819	1825	0	6
19054460		11/21/2019	1826	SE 11TH ST / SE GATEWAY DR, GRIMES		ADVISED	KRILE, CHALENA	OFFICER	2019	Nov	TH	18	1826	1826	1922	0	56

Call ID	Case ID	Date	Time	Address	Loc Com	Disposition	Officer Name	How Receive	Year	Month	DOW	Hour	Time Disp	Time Arrive	Time Clear	TS Hour	TS Minute
19054480		11/21/2019	1957	SE 19TH ST / S JAMES ST, GRIMES		ADVISED	DOVE, JEREMY	OFFICER	2019	Nov	TH	19	1957	1957	2003	0	6
19054528		11/22/2019	0449	900-B SE 37TH ST, GRIMES		ADVISED	WARD, GREGORY	OFFICER	2019	Nov	FR	4	0449	0449	0503	0	14
19054531		11/22/2019	0526	4400-B SE GRIMES BLVD, GRIMES		CITATION	WARD, GREGORY	OFFICER	2019	Nov	FR	5	0526	0526	0547	0	21
19054551		11/22/2019	0851	400 NW 27TH ST, GRIMES	: @NORTH RIDGE ELEMENTARY SCHOOL - GRIM	CHECKS O	KINNEY, PHILIP	OFFICER	2019	Nov	FR	8	0851	0851	0855	0	4
19054554		11/22/2019	0903	SE 19TH ST / SE LITTLE BEAVER DR, GRIMES		ADVISED	KINNEY, PHILIP	OFFICER	2019	Nov	FR	9	0903	0903	0905	0	2
19054617	19008660	11/22/2019	1624	3000-B SE GRIMES BLVD, GRIMES		CITATION	DAUTOVIC, MEVLID	OFFICER	2019	Nov	FR	16	1624	1624	1716	0	52
19054666		11/22/2019	2144	2500-B SE 37TH ST, GRIMES		WARNING	DAUTOVIC, MEVLID	OFFICER	2019	Nov	FR	21	2144	2144	2150	0	6
19054716		11/23/2019	0944	250 SE GATEWAY DR, GRIMES	: @MEDICAP PHARMACY - GRIM	CHECKS O	ARCURI, CHRISTIE	OFFICER	2019	Nov	SA	9	0944	0944	0947	0	3
19054763	19008675	11/23/2019	1627	NW 3RD ST / NW CALISTA CT, GRIMES		ASSIST	DAWSON, JOSHUA	OFFICER	2019	Nov	SA	16	1627	1627	1811	1	44
19054805		11/23/2019	2325	2000-B SE 37TH ST, GRIMES		WARNING	GOOD, ADAM	OFFICER	2019	Nov	SA	23	2325	2325	2333	0	8
19054809		11/23/2019	2347	2150 E 1ST ST, GRIMES	: @WALMART - GRIM	WARNING	COUSINS, RYAN	OFFICER	2019	Nov	SA	23	2347	2347	2356	0	9

Call ID	Case ID	Date	Time	Address	Loc Com	Disposition	Officer Name	How Receive	Year	Month	DOW	Hour	Time Disp	Time Arrive	Time Clear	TS Hour	TS Minute
19054829		11/24/2019	0231	SE 37TH ST / SE GRIMES BLVD, GRIMES		WARNING	COUSINS, RYAN	OFFICER	2019	Nov	SU	2	0231	0231	0241	0	10
19054846		11/24/2019	0725	2300-B SE 37TH ST, GRIMES		CITATION	DAUTOVIC, MEVLID	OFFICER	2019	Nov	SU	7	0725	0725	0737	0	12
19054850		11/24/2019	0921	SE 37TH ST / SE GRIMES BLVD, GRIMES		ADVISED	DAUTOVIC, MEVLID	OFFICER	2019	Nov	SU	9	0921	0921	0929	0	8
19054877		11/24/2019	1326	2500-B SE 37TH ST, GRIMES		WARNING	DAUTOVIC, MEVLID	OFFICER	2019	Nov	SU	13	1326	1326	1333	0	7
19054878		11/24/2019	1335	3000-B SE GRIMES BLVD, GRIMES		WARNING	DAUTOVIC, MEVLID	OFFICER	2019	Nov	SU	13	1335	1335	1341	0	6
19054958		11/24/2019	2350	1880 SE PRINCETON DR, GRIMES	: @KUM & GO - GRIM	WARNING	COUSINS, RYAN	OFFICER	2019	Nov	SU	23	2350	2350	0000	0	10
19054961		11/25/2019	0006	3800-B SE GRIMES BLVD, GRIMES		ADVISED	GOOD, ADAM	OFFICER	2019	Nov	MO	0	0006	0006	0013	0	7
19054970		11/25/2019	0130	600-B SE EWING ST, GRIMES		ADVISED	GOOD, ADAM	OFFICER	2019	Nov	MO	1	0130	0130	0132	0	2
19054986		11/25/2019	0350	200-B SE 37TH ST, GRIMES		WARNING	COUSINS, RYAN	OFFICER	2019	Nov	MO	3	0350	0350	0404	0	14
19054987		11/25/2019	0412	200-B SW 37TH ST, GRIMES		WARNING	COUSINS, RYAN	OFFICER	2019	Nov	MO	4	0412	0412	0425	0	13
19054991		11/25/2019	0456	NE 18TH ST / NE GRIMES BLVD, GRIMES		WARNING	COUSINS, RYAN	OFFICER	2019	Nov	MO	4	0456	0456	0503	0	7
19055064		11/25/2019	1505	SE 37TH ST / SE GRIMES BLVD, GRIMES		CITATION	DAUTOVIC, MEVLID	OFFICER	2019	Nov	MO	15	1505	1505	1517	0	12

Call ID	Case ID	Date	Time	Address	Loc Com	Disposition	Officer Name	How Receive	Year	Month	DOW	Hour	Time Disp	Time Arrive	Time Clear	TS Hour	TS Minute
19055075		11/25/2019	1539	1500-B NE BEAVERBROOKE BLVD, GRIMES		CITATION	RINIKER, MICHAEL	OFFICER	2019	Nov	MO	15	1539	1539	1553	0	14
19055086		11/25/2019	1618	NE BEAVERBROOKE BLVD / NE HERITAGE DR, GRIMES		ADVISED	RINIKER, MICHAEL	OFFICER	2019	Nov	MO	16	1618	1618	1621	0	3
19055099		11/25/2019	1731	2000-B SE 19TH ST, GRIMES		WARNING	RINIKER, MICHAEL	OFFICER	2019	Nov	MO	17	1731	1731	1743	0	12
19055105		11/25/2019	1757	2150 E 1ST ST, GRIMES	: @WALMART - GRIM	WARNING	RINIKER, MICHAEL	OFFICER	2019	Nov	MO	17	1757	1757	1812	0	15
19055139		11/25/2019	2334	NE BEAVERBROOKE BLVD / NE GRIMES BLVD, GRIMES		WARNING	COUSINS, RYAN	OFFICER	2019	Nov	MO	23	2334	2334	2343	0	9
19055146		11/26/2019	0027	4300-B SE GRIMES BLVD, GRIMES		WARNING	COUSINS, RYAN	OFFICER	2019	Nov	TU	0	0027	0027	0039	0	12
19055168		11/26/2019	0421	200-B SE 37TH ST, GRIMES		WARNING	COUSINS, RYAN	OFFICER	2019	Nov	TU	4	0421	0421	0427	0	6
19055171		11/26/2019	0539	1500-B N JAMES ST, GRIMES		WARNING	COUSINS, RYAN	OFFICER	2019	Nov	TU	5	0539	0539	0553	0	14
19055179		11/26/2019	0658	800-B SE GRIMES BLVD, GRIMES		WARNING	BALLENGER, STEVEN	OFFICER	2019	Nov	TU	6	0658	0658	0706	0	8
19055198		11/26/2019	0923	3500-B SE MIEHE DR, GRIMES		CITATION	BALLENGER, STEVEN	OFFICER	2019	Nov	TU	9	0923	0923	0938	0	15
19055207		11/26/2019	1019	SE 37TH ST / SE BEISSER DR, GRIMES		CITATION	BALLENGER, STEVEN	OFFICER	2019	Nov	TU	10	1019	1019	1029	0	10
19055209		11/26/2019	1041	3900-B SE GRIMES BLVD, GRIMES		CITATION	BALLENGER, STEVEN	OFFICER	2019	Nov	TU	10	1041	1041	1052	0	11

Call ID	Case ID	Date	Time	Address	Loc Com	Disposition	Officer Name	How Receive	Year	Month	DOW	Hour	Time Disp	Time Arrive	Time Clear	TS Hour	TS Minute
19055228	19008735	11/26/2019	1302	500-B NE GRIMES BLVD, GRIMES		ARREST	BALLENGER, STEVEN	OFFICER	2019	Nov	TU	13	1302	1302	1349	0	47
19055284		11/26/2019	2210	2150 E 1ST ST, GRIMES	: @WALMART - GRIM	ADVISED	DAUTOVIC, MEVLID	OFFICER	2019	Nov	TU	22	2210	2210	2225	0	15
19055401		11/27/2019	1522	300-B SE JACOB ST, GRIMES		WARNING	KRILE, CHALENA	OFFICER	2019	Nov	WE	15	1522	1522	1533	0	11
19055407		11/27/2019	1601	200-B SE 37TH ST, GRIMES		ADVISED	RINIKER, MICHAEL	OFFICER	2019	Nov	WE	16	1601	1601	1607	0	6
19055434		11/27/2019	1933	NW 114TH ST / NW TOWNER DR, GRIMES		CITATION	RINIKER, MICHAEL	OFFICER	2019	Nov	WE	19	1933	1933	1952	0	19
19055455		11/27/2019	2316	1100-B SW 19TH ST, GRIMES		CITATION	WARD, GREGORY	OFFICER	2019	Nov	WE	23	2316	2316	2340	0	24
19055465		11/28/2019	0041	151 NE GRIMES BLVD, GRIMES		CHECKS O	GOOD, ADAM	OFFICER	2019	Nov	TH	0	0041	0041	0049	0	8
19055554		11/28/2019	2105	2150 E 1ST ST, GRIMES	: @WALMART - GRIM	ADVISED	MAY, JOHN	OFFICER	2019	Nov	TH	21	2105	2105	2119	0	14
19055566		11/28/2019	2332	801 E 1ST ST, GRIMES	: @KUM & GO - GRIM	ADVISED	WARD, GREGORY	OFFICER	2019	Nov	TH	23	2332	2332	2346	0	14
19055596		11/29/2019	0246	1700-B SE 28TH ST, GRIMES		ADVISED	HADSALL, MATTHEW	OFFICER	2019	Nov	FR	2	0246	0246	0248	0	2
19055706		11/29/2019	2341	300-B SE GRIMES BLVD, GRIMES		WARNING	ZEBEDEE, MATTHEW	OFFICER	2019	Nov	FR	23	2341	2341	2347	0	6
19055708		11/29/2019	2343	SE 19TH ST / SE GATEWAY DR, GRIMES		WARNING	WARD, GREGORY	OFFICER	2019	Nov	FR	23	2343	2343	2353	0	10

Call ID	Case ID	Date	Time	Address	Loc Com	Disposition	Officer Name	How Receive	Year	Month	DOW	Hour	Time Disp	Time Arrive	Time Clear	TS Hour	TS Minute
19055724		11/30/2019	0053	801 E 1ST ST, GRIMES	: @KUM & GO - GRIM	CITATION	ZEBEDEE, MATTHEW	OFFICER	2019	Nov	SA	0	0053	0053	0107	0	14
19055743		11/30/2019	0353	400 NW 27TH ST, GRIMES	: @NORTH RIDGE ELEMENTARY SCHOOL - GRIM	ADVISED	ZEBEDEE, MATTHEW	OFFICER	2019	Nov	SA	3	0353	0353	0358	0	5
19055747		11/30/2019	0519	800-B SE GATEWAY DR, GRIMES		INFO	WARD, GREGORY	OFFICER	2019	Nov	SA	5	0519	0519	0547	0	28
19055797		11/30/2019	1558	NE BEAVERBROOKE BLVD / NE PARK DR, GRIMES		CITATION	KRILE, CHALENA	OFFICER	2019	Nov	SA	15	1558	1558	1617	0	19
TRANSPOR		Total = 1															
19055476		11/28/2019	0205	705 SE 3RD ST, GRIMES		ASSIST	WARD, GREGORY	OFFICER	2019	Nov	TH	2	0205	0205	0205	0	0
TRESPASS		Total = 1															
19055123		11/25/2019	2008	912 SE PARK ST, GRIMES		UTL	RINIKER, MICHAEL	ADMIN	2019	Nov	MO	20	2020	2030	2036	0	16
VANDAL		Total = 4															
19052343		11/07/2019	2049	837 N JAMES ST, GRIMES	: EST	UTL	AIKEN, JAMIE	ADMIN	2019	Nov	TH	20	2049	2054	2056	0	7
19052939		11/12/2019	0852	101 SE GATEWAY DR, GRIMES	: @MCDONALDS - GRIM	SUPP	COPIC, CHRISTOPHER	ANI/ALI	2019	Nov	TU	8	0853	0858	0920	0	27
19053171	19008407	11/13/2019	1556	2555 W 1ST ST, GRIMES	: @DALLAS CENTER GRIMES HIGH SCHOOL - GRIM	CASE	KRILE, CHALENA	ADMIN	2019	Nov	WE	15	1556	1605	1634	0	38

Call ID	Case ID	Date	Time	Address	Loc Com	Disposition	Officer Name	How Receive	Year	Month	DOW	Hour	Time Disp	Time Arrive	Time Clear	TS Hour	TS Minute
19054887	19008684	11/24/2019	1441	200 NW SUNSET LN, GRIMES		CASE	JOHNSON, BRIAN	ADMIN	2019	Nov	SU	14	1443	1516	1546	1	3
WANTED		Total = 5															
19053683		11/16/2019	1912	201 SE MAIN ST, GRIMES	: @REHAB BAR & GRILL - GRIM	ARREST	DOVE, JEREMY	OFFICER	2019	Nov	SA	19	1912	1912	2001	0	49
19054944		11/24/2019	2111	628 SE EWING ST, GRIMES	: @VALLEY VILLAGE MOBILE HOME PARK - GRIM	ASSIST	JOHNSON, BRIAN	OFFICER	2019	Nov	SU	21	2111	2111	2237	1	26
19055009		11/25/2019	0844	2905 SE VICTORY DR, GRIMES		ADVISED	BALLENGER, STEVEN	OFFICER	2019	Nov	MO	8	0844	0844	0850	0	6
19055460		11/28/2019	0002	1120 SE 11TH ST, GRIMES	: @MEADOWLAR K PLACE APARTMENTS - GRIM	UTL	WARD, GREGORY	ADMIN	2019	Nov	TH	0	0002	0002	0022	0	20
19055544	19008787	11/28/2019	1930	1120 SE 11TH ST, GRIMES	: @MEADOWLAR K PLACE APARTMENTS - GRIM	CASE	KRILE, CHALENA	OFFICER	2019	Nov	TH	19	1930	1930	2020	0	50
WATCH		Total = 4															
19051474		11/02/2019	1236	813 SE PARK ST, GRIMES		TOUR	BALLENGER, STEVEN	ADMIN	2019	Nov	SA	12	1238	1241	1259	0	21
19053118		11/13/2019	1001	1404 NE DESTINATION CIR, GRIMES		CHECKS O	DAUTOVIC, MEVLID	ADMIN	2019	Nov	WE	10	1932	2134	2141	122	9
19055225		11/26/2019	1253	701 SE DOVETAIL RD, GRIMES		INFO	KINNEY, PHILIP	ADMIN	2019	Nov	TU	12	1745	1745	1900	1	15

Call ID	Case ID	Date	Time	Address	Loc Com	Disposition	Officer Name	How Receive	Year	Month	DOW	Hour	Time Disp	Time Arrive	Time Clear	TS Hour	TS Minute
19055543		11/28/2019	1918	1000 NE PARKSIDE CT, GRIMES		CHECKS O	MAY, JOHN	ADMIN	2019	Nov	TH	19	1925	1925	2248	3	23
WELFARE		Total = 13															
19051586		11/03/2019	0418	317 SE JACOB ST, GRIMES	: @BROOKSIDE APARTMENTS - GRIM	CHECKS O	GOOD, ADAM	ADMIN	2019	Nov	SU	4	0419	0422	0432	0	13
19052173		11/06/2019	2013	2903 SE FREEDOM DR, GRIMES		CANCEL	JOHNS, BRIAN	ANI/ALI	2019	Nov	WE	20	2013	2020	2058	0	45
19052979		11/12/2019	1434	700 SE 37TH ST, GRIMES		ASSIST	RINIKER, MICHAEL	ADMIN	2019	Nov	TU	14	1435	1443	1504	0	29
19053148		11/13/2019	1352	700 SE 37TH ST, GRIMES		CHECKS O	ARCURI, CHRISTIE	ADMIN	2019	Nov	WE	13	1354	1412	1430	0	36
19053389		11/15/2019	0200	1000 SE 11TH ST, GRIMES	: @MEADOWLAR K PLACE APARTMENTS - GRIM	UTL	COUSINS, RYAN	ANI/ALI	2019	Nov	FR	2	0200	0205	0223	0	23
19053441		11/15/2019	1012	1000 SE 11TH ST, GRIMES	: @MEADOWLAR K PLACE APARTMENTS - GRIM	ASSIST	KINNEY, PHILIP	ADMIN	2019	Nov	FR	10	1032	1042	1058	0	26
19053643		11/16/2019	1515	106 NE LITTLE BEAVER DR, GRIMES		CHECKS O	DAWSON, JOSHUA	ANI/ALI	2019	Nov	SA	15	1516	1518	1526	0	10
19053927		11/18/2019	1645	2150 E 1ST ST, GRIMES	: @WALMART - GRIM	CHECKS O	DAUTOVIC, MEVLID	ANI/ALI	2019	Nov	MO	16	1646	1646	1652	0	6
19054048		11/19/2019	1241	3100 SE LIBERTY DR, GRIMES		ASSIST	KINNEY, PHILIP	ADMIN	2019	Nov	TU	12	1258	1309	1315	0	17

Call ID	Case ID	Date	Time	Address	Loc Com	Disposition	Officer Name	How Receive	Year	Month	DOW	Hour	Time Disp	Time Arrive	Time Clear	TS Hour	TS Minute
19054095		11/19/2019	1645	2555 W 1ST ST, GRIMES	: @DALLAS CENTER GRIMES HIGH SCHOOL - GRIM	ASSIST	KRILE, CHALENA	ADMIN	2019	Nov	TU	16	1646	1655	1741	0	55
19054779		11/23/2019	1847	801 E 1ST ST, GRIMES	: @KUM & GO - GRIM	UTL	AIKEN, JAMIE	ADMIN	2019	Nov	SA	18	1848	1848	1930	0	42
19054815	19008680	11/24/2019	0021	951 SE GATEWAY DR, GRIMES	: @CASEYS - GRIM	ARREST	GOOD, ADAM	ADMIN	2019	Nov	SU	0	0021	0026	0212	1	51
19055428		11/27/2019	1839	2150 NE 18TH ST, GRIMES	;,64 @VILLAGE AT NORTH POINTE - GRIM	CHECKS O	RINIKER, MICHAEL	ADMIN	2019	Nov	WE	18	1850	1850	1857	0	7



Grimes - Citation Counts

Total Citations & Written Warnings: 174

All Citation Charges - Grimes				
Year	Month	Charge	Citation	Written Warning
2019	Nov	CARELESS DRIVING	1	
		DARK WINDOW/WINDSHIELD	1	1
		DRIVING ON WRONG SIDE OF TWO WAY HIGHWAY		1
		DRIVING WHILE LICENSE DENIED,SUSP,CANCELLED OR REVOKED	8	
		FAIL TO COMPLY W/ ORDER OF PEACE OFFICER	1	
		FAIL TO DISPLAY REGISTRATION PLATE		4
		FAIL TO GIVE NOTICE OF ADDRESS/NAME CHANGE -		2
		FAIL TO MAINTAIN CONTROL	1	
		FAIL TO MAINTAIN SAFETY BELTS - FAIL TO MAINTAIN SAFETY BELT		1
		FAIL TO OBEY STOP OR YIELD SIGN FAIL TO OBEY STOP OR YIELD S	1	3
		FAIL TO OBEY STOP SIGN AND YIELD RIGHT OF WAY Fail to Yield	1	2
		FAIL TO OBEY TRAFFIC CONTROL DEVICE	2	2
		FAIL TO YIELD TO EMERGENCY VEHICLE -		1
		FAIL TO YIELD UPON ENTERING THROUGH HIGHWAY -	1	1
		FAILURE TO MAINTAIN CONTROL	1	
		FAILURE TO MAINTAIN REGISTRATION PLATE		1
		FAILURE TO OBEY TRAFFIC CONTROL DEVICE Fail to Obey Traffic		1
		FAILURE TO PROVIDE PROOF OF FINANCIAL LIABILITY No Accident	7	7
		FAILURE TO STOP IN ASSURED CLEAR DISTANCE	4	
		FAILURE TO USE HEADLAMPS WHEN REQUIRED	1	1
		FOLLOWING TOO CLOSE -	2	
		ILLEGAL DUMPING OF REFUSE (SMMS)	1	
		IMPROPER BRAKE LIGHT		12
		IMPROPER REAR LAMP -		3
		IMPROPER REGISTRATION PLATE LAMP -		1
		IMPROPER REGISTRATION PLATE LAMP		3
		IMPROPER USE OF HANDICAPPED PARKING SPACE	2	

2019	Nov	IMPROPER USE OF LANES		2
		INSUFFICIENT NUMBER OF HEADLIGHTS		5
		MINOR USING TOBACCO PRODUCT 1ST OFFENSE Possess Tobacco/Ciga	2	
		NO VALID DRIVERS LICENSE	3	1
		OPERATION WITHOUT REGISTRATION CARD OR PLATE	5	12
		PARKING VIOLATION -	6	
		SPEED - GREATER THAN 55 (16 THRU 20 OVER) Speeding 55 or Ove		1
		SPEEDING - ROAD WORK ZONES (1 - 10 OVER)	1	
		SPEEDING - ROAD WORK ZONES (11 - 20 OVER)		1
		SPEEDING - ROAD WORK ZONES (21 THRU 25 OVER)	1	1
		SPEEDING 55 OR UND ZONE (1 THRU 5 OVER) Speeding 55 or Under	4	
		SPEEDING 55 OR UND ZONE (11 THRU 15 OVER) Speeding 55 or Und	3	13
		SPEEDING 55 OR UND ZONE (16 THRU 20 OVER)	2	1
		SPEEDING 55 OR UND ZONE (20 OR OVR OVER) Speeding 55 or Unde	1	
		SPEEDING 55 OR UND ZONE (6 THRU 10 OVER) Speeding 55 or Unde	9	6
		SPEEDING 55 OR UNDER ZONE (1 THRU 5 OVER)	1	
		SPEEDING 55 OR UNDER ZONE (11 THRU 15 OVER)		1
		SPEEDING 55 OR UNDER ZONE (6 THRU 10 OVER)	2	
		SPEEDING OVR 55 ZONE (6THRU 10 OVER)	1	
		STOPPING, STANDING, OR PARKING WHERE PROHIBITED -	1	
		STOPPING/PARKING ON SIDEWALK	1	
		VEHICLES FAIL TO RESPOND TO STEADY RED LIGHT	2	
		VIOLATION OF GRADUATED DRIVERS LICENSE CONDITIONS	1	
		VIOLATION OF GRADULATED LICENSE CONDITION Violation of Inter	1	
		WINDSHIELD AND WINDOW - OBSTRUCTED VISION		1
		Month Total	82	92
	Year Total		82	92



Grimes - Incident Counts

Total: 105 Incidents With 124 Charges

Incidents By The Highest Charge - Grimes			
Year	Month	Charge	Count
2019	Nov		14
		ASSAULT CAUSING BODILY INJURY OR MENTAL ILLNESS	1
		BURGLARY 3RD DEGREE	5
		BURGLARY 3RD DEGREE - MOTOR VEHICLE, 1st Offense	1
		CHILD ENDANGERMENT -- Substantial Risk	1
		CHILD IN NEED OF ASSISTANCE (CINA) -	1
		CIVIL DISPUTE	1
		CONTEMPT - VIOLATION OF NO CONTACT/PROTECTIVE ORDER	1
		CRIMINAL MISCHIEF 2ND DEGREE	2
		CRIMINAL MISCHIEF 4TH DEGREE	2
		DISORDERLY CONDUCT - LOUD OR RAUCOUS NOISE	1
		DOA - DEATH INVESTIGATION	1
		DOMESTIC ABUSE ASSAULT- INJURY OR MENTAL ILLNESS - 1ST OFFEN	1
		DRIVING WHILE BARRED - HABITUAL OFFENDER	1
		DRIVING WHILE LICENSE UNDER SUSPENSION	1
		DRUG OVERDOSE	1
		FAILURE TO PROVIDE PROOF OF FINANCIAL LIABILITY No Accident	1
		FORGERY -- Alter Writing of Other (\$, etc)	1
		FOUND PROPERTY	1
		HARASSMENT - 2ND DEGREE-THREATEN BODILY INJURY	1

2019	Nov	HARASSMENT - 3RD DEGREE - Communicate	1
		HARASSMENT BY COMMUNICATION	1
		HEALTH AND WELFARE	2
		IDENTITY THEFT	2
		IMPOUND - NO HOLD	2
		INTERFERENCE W/OFFICIAL ACTS No injury or damage	1
		JCS - POSSESS/PURCH ALCOHOL BY PERSON UNDER 18	1
		MENTAL CASE	2
		OPERATING WHILE UNDER THE INFLUENCE 1ST OFFENSE	4
		POSSESSION OF DRUG PARAPHERNALIA	1
		PROHIBITED ACT - Prescription Drug Violation, 1st Offense	1
		PUBLIC ASSIST	2
		REPORTING ACCIDENTS - DAMAGE > \$1000	21
		RUNAWAY	1
		SICK AND CARE	1
		SUICIDE ATTEMPT	3
		SUSPICIOUS ACTIVITY	1
		THEFT 1ST DEGREE	1
		THEFT 2ND DEGREE -- General Over \$1,000 Under \$10,000	2
		THEFT 2ND DEGREE -- Motor Vehicle not over \$10,000 in Value	1
		THEFT 3RD DEGREE -- General Over \$500 Under \$1,000	3
		THEFT 4TH DEGREE -- Misappropriate Property Over \$200 Under	1
		THEFT 4TH DEGREE -- Other Means Over \$200 Under \$500	2
		THEFT 5TH DEGREE -- Other Means Under \$200	3

2019	Nov	UNAUTHORIZED USE OF CREDIT CARD UNDER \$1,000	1
		VERBAL DISPUTE	1
		VERBAL DOMESTIC	2
		VIOLATING ONE-WAY TRAFFIC DESIGNATION	1
		WANTED PERSON - POLK COUNTY WARRANT	1
		<i>Month Total</i>	<i>105</i>
	Year Total		105

All Incident Charges - Grimes			
Year	Month	Charge	Charge Count
2019	Nov		14
		ASSAULT CAUSING BODILY INJURY OR MENTAL ILLNESS	1
		BURGLARY 3RD DEGREE	5
		BURGLARY 3RD DEGREE - MOTOR VEHICLE, 1st Offense	1
		CHILD ENDANGERMENT -- Substantial Risk	1
		CHILD IN NEED OF ASSISTANCE (CINA) -	1
		CIVIL DISPUTE	1
		CONTEMPT - VIOLATION OF NO CONTACT/PROTECTIVE ORDER	1
		CRIMINAL MISCHIEF 2ND DEGREE	2
		CRIMINAL MISCHIEF 4TH DEGREE	2
		DISORDERLY CONDUCT - LOUD OR RAUCOUS NOISE	1
		DOA - DEATH INVESTIGATION	1
		DOMESTIC ABUSE ASSAULT- INJURY OR MENTAL ILLNESS - 1ST OFFEN	1
		DRIVING WHILE BARRED - HABITUAL OFFENDER	2
		DRIVING WHILE LICENSE UNDER SUSPENSION	1
		DRUG OVERDOSE	1
		ELUDING	1
		FAIL TO YIELD TO EMERGENCY VEHICLE -	1
		FAILURE TO MAINTAIN CONTROL	1
		FAILURE TO PROVIDE PROOF OF FINANCIAL LIABILITY No Accident	2
		FALSE REPORT - 911 CALL False Reports	1
		FORGERY -- Alter Writing of Other (\$, etc)	1
		FOUND PROPERTY	1

2019	Nov	HARASSMENT - 1ST DEGREE - Threaten Forcible Felony	1
		HARASSMENT - 2ND DEGREE-THREATEN BODILY INJURY	1
		HARASSMENT - 3RD DEGREE - Communicate	1
		HARASSMENT BY COMMUNICATION	1
		HEALTH AND WELFARE	2
		IDENTITY THEFT	2
		IMPOUND - NO HOLD	7
		INTERFERENCE W/OFFICIAL ACTS No injury or damage	1
		JCS - POSSESS/PURCH ALCOHOL BY PERSON UNDER 18	1
		LEAVE SCENE OF ACCIDENT - PROPERTY DAMAGE ONLY	1
		MENTAL CASE	2
		OPERATING NON REGISTERED VEHICLE -	1
		OPERATING WHILE UNDER THE INFLUENCE 1ST OFFENSE	4
		POSSESSION OF DRUG PARAPHERNALIA	1
		PROHIBITED ACT - Prescription Drug Violation, 1st Offense	1
		PUBLIC ASSIST	2
		RECOVERY OF RUNAWAY	1
		REPORTING ACCIDENTS - DAMAGE > \$1000	22
		RUNAWAY	1
		SICK AND CARE	1
		SPEEDING 55 OR UND ZONE (16 THRU 20 OVER)	1
		SUICIDE ATTEMPT	4
		SUSPICIOUS ACTIVITY	1
		THEFT 1ST DEGREE	1

2019	Nov	THEFT 2ND DEGREE -- General Over \$1,000 Under \$10,000	3
		THEFT 2ND DEGREE -- Motor Vehicle not over \$10,000 in Value	1
		THEFT 3RD DEGREE -- General Over \$500 Under \$1,000	3
		THEFT 4TH DEGREE -- Misappropriate Property Over \$200 Under	1
		THEFT 4TH DEGREE -- Other Means Over \$200 Under \$500	2
		THEFT 5TH DEGREE -- Other Means Under \$200	3
		UNAUTHORIZED USE OF CREDIT CARD UNDER \$1,000	1
		VERBAL DISPUTE	1
		VERBAL DOMESTIC	2
		VIOLATING ONE-WAY TRAFFIC DESIGNATION	1
		WANTED PERSON - POLK COUNTY WARRANT	1
		Month Total	124
	Year Total		124